

Section 68 Application

(former Cooma-Monaro Shire Council area only)

made under the Local Government Act 1993 Section 68

Office Use Only

S68 Number

Applicant

Name/Company:

Phone:

Contact Name (if Company):

Fax:

Postal Address:

Mobile:

Town:

State:

Postcode:

Email:

Owner

Name/Company:

Phone:

Contact Name (if Company):

Fax:

Postal Address:

Mobile:

Town:

State:

Postcode:

Email:

Is the subject land Crown Land **NO** **YES** → Please attach Authority

Land to be Developed (Please attach additional sheet if inadequate space provided)

No:

Street:

Town

Lot:

Section:

DP/SP:

Lot:

Section:

DP/SP:

Lot:

Section:

DP/SP:

Lot:

Section:

DP/SP:

OFFICE
USE ONLY

PR

Approvals

Listed below are the most common S68 Approvals, however this form can be used to apply for any S68 Approval. Please see the last page of this Application Form for a detailed list of the types of Section 68 Approvals.

Please see the attached detailed list that indicates the required additional sections of this form that must be completed.

- | | |
|--|--|
| <input type="checkbox"/> ❶ Install manufactured home (Part A1) | <input type="checkbox"/> ❷ Place waste storage container in public place (Part C3) |
| <input type="checkbox"/> ❷ Carry out private plumbing & drainage work (Parts B1, B4, B5 & B6) | <input type="checkbox"/> ❸ Approvals relating to waste treatment devices (OSSMS) (septic system etc) |
| <input type="checkbox"/> ❸ Carry out public water & wastewater mains extension and subdivision works (Parts B1, B4 & B5) (extension of Council mains or subdivision works) | <input type="checkbox"/> Install, construct, alter or operate waste treatment device (Parts C5) |
| <input type="checkbox"/> ❹ Install, alter, disconnect or remove a water meter connected to Council's water mains (Part B3) | <input type="checkbox"/> Operate wastewater management system (Parts C6) |
| <input type="checkbox"/> ❺ Connect to Council's wastewater main (install boundary riser) (Part B6) | <input type="checkbox"/> ❹ Install a domestic oil or solid fuel heating device (Part F4) |
| <input type="checkbox"/> ❻ Draw water from a Council water supply or a standpipe or sell water so drawn | <input type="checkbox"/> ❺ Install or operate amusement devices (Part F5) |
| | <input type="checkbox"/> ❻ Approvals relating to events |
| | <input type="checkbox"/> ❼ Use a vehicle or article for selling goods in a public place (food vans, roadside stalls etc) (Part F6) |

Other/s (please list):

Description of works/activity:

* *Private* means work/infrastructure that will be the responsibility (costs of maintenance and construction) of landowners, usually all development from the water meter or sewer tapping point, back to the dwelling/building.

^ *Public* means work/infrastructure that will be handed over for the responsibility of Council, eg Council mains work/extensions/connections etc.

Consent of all Owners

All owners must sign this application form or provide written authority for the lodgement of the application.

Note: Company Ownership

In the case of a company ownership, in accordance in s127 of the *Corporations Act 2001*, please state in the signature/name area below your authority (Director/Secretary etc) (eg as *Director of ABC Holdings Pty Ltd*) or attach further documentation as required.

Owners consent attached OR ↓

As the owner/s of the above property described in this application I/we consent to its lodgement. I/we hereby permit any duly authorised officer of Snowy Monaro Regional Council to enter the land or premises to carry out inspections and surveys or take measurements or photographs as required for the administration the Act(s), Regulations, or Planning Instruments. We advise that as landowners we are not aware of any known hazards that may be of harm to officers visiting the site.

Signature	Name	Date
Signature	Name	Date

Declaration and Signature of Applicant

- 1 I/we apply for consent to carry out the development described in this application.
- 2 I/we consent to Council copying this application, and any supporting materials, for the purpose of obtaining public comment.
- 3 I/we declare that all the information is true and correct. I/we also understand that if the information submitted with this application is incomplete the application may be delayed or rejected, or more information may be requested.
- 4 I/we acknowledge that if the information provided is misleading any approval granted may be void.
- 5 I/we accept that council cannot be held liable for delays in processing arising out of inadequacies in the material submitted in support of this application.
- 6 I/we further agree to undertake to pay any fee, charge or contribution associated with the development as per Council's Schedule of Fees & Charges and indemnify Council against all claims arising from negligence or otherwise resulting from work carried out in connection with the development within the road reserve.
- 7 I/we agree to pay additional fees if a re-inspection is required as per the result of work being incomplete or defective or for any inspections additional to those listed on the schedule where the schedule inspections require more than a single visit.
- 8 Council is authorised to enter the property for the purpose of carrying out inspections and to take photographs or samples in relation to the exercising of it's powers under the relevant Acts, Regulations and Policies. Council is indemnified against any claims that may arise from the entry and carrying out of such functions.
- 9 At least 48 hours notice will be given to Council of any required inspections.
- 10 Occupational Health & Safety Acts and Regulations and related safety codes of practice are adhered to. Persons in control of the site recognise their duty of care under the OHS Act in regard to the safety of persons at the worksite, those visiting and public near to the site.

Signature	Name	Date
-----------	------	------

SITE WORKS MUST NOT COMMENCE WITHOUT COUNCIL APPROVAL

Construction materials purchased/work done/arrangements made prior to consent are at the owner/applicants' risk.

① Install manufactured home**Application**

- Install manufactured home only Install manufactured home and ancillary structures

Builder (Manufacturer)

Name:		Phone (work):	
Postal Address:		Mobile/Home:	
Town:	State:	Postcode:	Fax:
Builder's License Number:			

Cost

Your estimate is checked against current building cost indices. For Building Work, the value of the work will be assessed on current Building Costs (including labour) where a contract value has not been provided.

Estimated cost of Building: \$

Required Information

- Manufacturer plans including structural certification/specification
 Site plan
 Compliance plate details
 Details of any proposed ancillary buildings/structures (garage/decks etc)

2 Carry out private plumbing & drainage work

Plumber/Installer			
Name/Company:			Phone (work):
Postal Address:			Mobile/Home:
Town:	State:	Postcode:	Fax:
License Number:			

Required Information	
<input type="checkbox"/> Stormwater Management Plan showing <ul style="list-style-type: none"> - proposed location of connection - position of stormwater drainage lines - structures on the site 	<input type="checkbox"/> Where on-site detention is required, provide details on the type and location must be shown and must be integrated with the proposed landscape design

3 Carry out public plumbing & drainage work

Plumber/Installer			
Name/Company:			Phone (work):
Postal Address:			Mobile/Home:
Town:	State:	Postcode:	Fax:
License Number:			

Required Information	
<input type="checkbox"/> Site Plan <input type="checkbox"/> Details of works in accordance with Council Policies, AS3500 and WSAA Code	

4 Install, alter, disconnect or remove a water meter

Note regarding Fees: There is a fee applicable for this S68 Approval, however an additional fee will be payable depending on the size of the meter. Fees are in accordance with Council's adopted Fees & Charges. For meters >25mm, individual quotations will be provided. The additional fees will be payable in accordance with the Conditions of the S68 Approval.

Size of Meter			
Note: A Standard connection is 20mm diameter and is suitable for all private dwellings.			
<input type="checkbox"/> 20mm standard connection			
<input type="checkbox"/> 25mm connection			
<input type="checkbox"/> >25mm connection, please provide the following details to enable Council to determine the appropriate connection size:			
	Residential Units	Townhouse	Strata Subdivision
No of Units/Lots			

	Commercial	Industrial
Type		
Other: (provide detail)		
Preferred Size:		

Required Information	
<input type="checkbox"/> Site Plan showing proposed location of meter/s	

5 Connect to wastewater drain (install boundary riser)

Plumber/Installer

Name/Company:			Phone (work):
Postal Address:			Mobile/Home:
Town:	State:	Postcode:	Fax:
License Number:			

Required Information

Site Plan of proposed location of riser

6 Draw water from a Council water supply or a standpipe or sell water so drawn

Volume of water

Purpose of water

Which standpipe is the water to be drawn from: Potable Water Standpipe
 Non-potable Water Standpipe

Details of vehicle collecting water

Vehicle must comply with NSW Health Guidelines (check with H&B for compliance) water quality.

7 Place waste storage container in public place

Timing/Duration

Start date/time	Finish date/time:
-----------------	-------------------

Size/s of Waste Storage Container

Required Information

Site Plan showing proposed location of waste storage

8 Approvals relating to waste treatment devices (OSSMS)

Plumber/Installer

Name/Company:			Phone (work):
Postal Address:			Mobile/Home:
Town:	State:	Postcode:	Fax:
License Number:			

Type of Premises

Domestic – residential property
 Commercial – property used for business purposes

Type of On-Site Sewage Management System

- Septic Tank/Absorption Trench System
- Septic Tank/Pumpout Service System
- Septic Tank/Spray irrigation
- Wet Compositing System
- Dry Composting System
- Grey Water Treatment System
- Aerated Waste Water Treatment System/Subsurface irrigation
- Package Treatment Plant/Storage/Irrigation
- Other (please specify):

Size of System

Tank Capacity	Litres	Effluent Disposal Area	m ²
Collection Well	Litres	Number of proposed toilets	

Complete the Section below ONLY if you are applying to OPERATE a wastewater management system

Since March 1998 legislation has required that any person who has a system of sewage management installed must also have an "Operating Approval" from Council. Approval to operate a system of sewage management is primarily an accountability mechanism between the individual landowner and the Council.

Unlike Council consent for the development of land, Council approval to operate a system of sewage management is personal and does not run with the land. This means that when a property is sold the new owner must gain an "Operating Approval" from Council for the system of sewage management.

Service Requirements

If your system is a *Septic Tank/Pumpout Service System* OR *Wet Compositing System* OR *Grey Water Treatment System* OR *Aerated Waste Water Treatment System* OR *Package Treatment Plant/Storage/Irrigation* your system requires servicing. Please provide details and a copy of the service agreement from your service agent.

Company/Organisation:			Phone:
Postal Address:			Mobile/Home:
Town:	State:	Postcode:	Fax:
ABN:			

Operators Consent

The operator of an On-site Sewage Management Facility must sign the application.

Signature	Name	Date
Signature	Name	Date

9 Install a domestic oil or solid fuel heating device**Required Information**

- Floor plan showing proposed location of solid fuel heater installation
- Manufacturers details of solid fuel heater

10 Install or operate amusement devices**Timing/Duration**

Start date/time	Finish date/time:
-----------------	-------------------

Required Information

- Site Plan showing proposed location of amusement devices
- Copy of public liability insurance - \$20M

11 Approvals relating to events

Timing/Duration of Event

Start date/time

Finish date/time:

Activities

- Place waste in a public place (Part C2)
- Place waste storage container in a public place (Part C3)
- On community land:
 - Engage in trade or business on community land (Part D1)
 - Direct or procure a theatrical, musical or other entertainment for the public (Part D2)
 - Construct a temporary enclosure for the purpose of entertainment (Part D3)
 - For fee or reward, play a musical instrument or sing (Part D4)
 - Set up, operate or use loudspeaker or sound amplifying device (Part D5)
 - Deliver a public address or hold a religious service or public meeting (Part D6)
- Operate a public carpark (Part F1)
- Install or operate amusement devices (Part F5)
- Use a standing vehicle or any article for the purpose of selling any article in a public place (Part F6)

Required Information

- Site Plan showing proposed location of each activity
- Copy of public liability insurance - \$20M (if required)
- Details of any proposed vehicles
- Details of any proposed structure
- Details of scale of activity (timeframes/quantity/size for/of each activity)

12 Use a vehicle or article for selling goods in a public place

Operation times/dates

Start date/time

Finish date/time:

Hours of operation

Start date/time

Finish date/time:

Required Information

- Details of any proposed vehicles
- Details of any proposed structure – temporary or permanent
- For moving vehicles, maps of proposed stopping locations/routes

APPROVALS

Table of approvals under the Local Government Act

Please complete
Section:

A Structures

A1 Installing a manufactured home, moveable dwelling or associated structure on land.

1

B Water supply, wastewater and stormwater drainage work

B1 Carrying out water supply work.

2 or 3

B2 Draw water from a Council water supply or a standpipe or sell water so drawn.

6

B3 Install, alter, disconnect or remove a meter connected to a service pipe.

4

B4 Carry out wastewater drainage work.

2 or 3

B5 Carry out stormwater drainage work.

N/A *

B6 Connect a private drain or wastewater drain with a public drain or wastewater drain under the control of a Council or with a drain or sewer which connects with such a public drain or wastewater drain.

5

C Management of waste

C1 For fee or reward, transport waste over or under a public place.

N/A *

C2 Place waste in a public place.

N/A *

C3 Place a waste storage container in a public place.

7

C4 Dispose of waste into a wastewater drain of the council.

N/A *

C5 Install, construct or alter a waste treatment device or a human waste storage facility or a drain connected to any such device or facility. (eg Install Septic System, AWTS etc)

8

C6 Operate a system of wastewater management (within the meaning of Section 68A).

8

D Community Land

D1 Engage in a trade or business.

N/A *

D2 Direct or procure a theatrical, musical or other entertainment for the public.

N/A *

D3 Construct a temporary enclosure for the purpose of entertainment.

N/A *

D4 For fee or reward, play a musical instrument or sing.

N/A *

D5 Set up, operate or use loudspeaker or sound amplifying device.

N/A *

D6 Deliver a public address or hold a religious service or public meeting.

N/A *

E Public roads

E1 Swing or hoist goods across or over any part of a public road by means of a lift, hoist or tackle projecting over the footway.

N/A *

E2 Expose or allow to be exposed (whether for sale or otherwise) any article in or on or so as to overhang any part of the road or outside a shop window or doorway abutting the road, or hang an article beneath an awning over the road.

N/A *

F Other activities

F1 Operate a public car park.

N/A *

F2 Operate a caravan park or camping ground.

N/A *

F3 Operate a manufactured home estate.

N/A *

F4 Install a domestic oil or solid fuel heating appliance, other than a portable appliance.

9

F5 Install or operate amusement devices (within the mean of the Construction Safety Act 1912).

10

F6 Use a standing vehicle or any article for the purpose of selling any article in a public place.

12

F7 Carry out an activity prescribed by the regulations or an activity of a class or description by the regulations.

N/A *

* *Private* means work/infrastructure that will be the responsibility (costs of maintenance and construction) of landowners, usually all development from the water meter or sewer tapping point, back to the dwelling/building.

^ *Public* means work/infrastructure that will be handed over for the responsibility of Council, eg Council mains work/extensions etc.

* Contact Council for information on additional information that must be provided with your Application.