

Stage 6: Completion and Occupation

| Stage 6 | Participants | Responsibilities |
|----------------------------------|---------------------------------|---|
| Completion and Occupation | You / Your Team | Ensure all conditions are met |
| | | Make application for Occupation Certificate |
| | Certifiers (council or private) | Ensure all conditions have been met |
| | | Issue Occupation Certificate (OC) |

(The Occupation Certificate (OC) authorises the occupation and use of a new building or building section.

Depending on the particular OC sought, the CA must be satisfied the development meets various regulatory standards. These generally include that:

- The design and construction of the building is not inconsistent with the development consent.
- Any pre-conditions set out in the consent or requirements of planning agreements have been satisfied.
- That the building is suitable for occupation (in accordance with its BCA classification).

The issue of the final OC is the last step in the formal DA and construction process (though there could be ongoing 'operational' conditions such as maintaining appropriate noise levels or landscape maintenance).

