

# Boco Rock Wind Farm Community



## Enhancement Fund Application Guidelines

### Overarching objectives

- Deliver community wide benefits;
- Encourage local community innovation and support for issues of community significance; &
- Promote local awareness and education supporting the benefits of sustainable renewable energy.

### Criteria

Applicants need to be able to demonstrate the following

- Applicants are restricted to the former Cooma LGA or former Bombala LGA areas.
- Community benefit
- Community participation and/or support
- Thorough financial planning and project management
- Joint funding sources (cash or in-kind) – if applicable
- Project timelines
- Value for money

### Application and funding guidelines

- Requests for applications will be advertised by Snowy Monaro Regional Council annually between July and October.
- Applications must be made on the appropriate form
- It is a requirement that quotes be submitted with the application under the following conditions;
  - For items under \$5,000 one quote required,
  - For items between \$5,001 and \$15,000 two quotes required, and
  - For items over \$15,000 three quotes required.

Applications without the appropriate quotes will not be considered.

- Applications will be considered by all members of the Boco Rock Community Enhancement Fund Committee unless they declare a conflict of interest.
- A funding agreement must be signed prior to release of funds.
- Recipients must acknowledge the source of funding.
- For long term projects a quarterly progress report will be required over the life of the project. Reporting requirements will be discussed with successful applicants.
- Unexpended funds must be returned within one month of the project completion and cannot be retained for other purposes.
- Funds must be expended within twelve months of receipt.

- Applications may be made for projects spanning multiple years, and if approved by the Committee funding will be provided on an annual basis for the duration of the project.
- Depending on the size of the project, funding may not be paid in a single lump sum.
- Distribution of funding will be discussed with successful applicants.
- An acquittal within one month of the project completion is required to verify expenditure of the funds.
- If an organisation chooses to make a co-funding application by way of cash or in-kind support they must clearly demonstrate details in the application.
- Unallocated Boco Rock Community Enhancement funds will be carried over to the following year.
- If work is to be undertaken on a Council owned asset the written consent of Council is required.

### Event Funding

- Funding is open to event organisers to assist with growing their event.
- Funding may be used to improve promotion of the event and or to improve identified aspects of the event.
- Funding cannot be used to pay wages.
- Business and Marketing Plans are required as part of the supporting document that is provided with the completed application.

### Applications not eligible for funding

The following types of applications will not be eligible for consideration

- Works ordinarily funded by Council

#### Submitting your Application

After completing your form, save to your computer and send via

**Email:**           **Governance@snowymonaro.nsw.gov.au**

**Post to:**        PO Box 714  
                      Cooma NSW 2630

Alternatively, you can hand deliver either of the following Customer Service locations:

**Cooma:**  
81 Commissioner Street  
Cooma NSW 2630

**Bombala:**  
71 Caveat Street  
Bombala NSW 2632

**Contact:**       1300 345 345 for any enquiries (Governance Administration Support)