

Application for Building Information Certificate

Building Certificate Application made under Section 149B of the Environmental Planning and Assessment Act 1979

APPLICANT		
Name/Company:		Phone:
Contact Name (if Company):		Fax:
Postal Address:		Mobile:
Town:	State:	Postcode:
Email:		
Signature:	Name:	Date:
<p>The applicant is -</p> <p><input type="checkbox"/> (a) by the owner of the land on which the building is erected, or</p> <p><input type="checkbox"/> (b) by any other person, with the consent of the owner of that land, or</p> <p><input type="checkbox"/> (c) by the purchaser under a contract for the sale of property that comprises or includes the building or part, or by the purchaser's Australian legal practitioner or agent, or</p> <p><input type="checkbox"/> (d) by a public authority that has notified the owner of its intention to apply for the certificate</p>		
OWNER		
<p>The consent of the owner of the building or part is required unless the application is a public authority and the public authority has, before making the application served a copy of the application on the owner. Written owners consent may be provided in a separate document.</p>		
Name/Company:		Phone:
Contact Name (if Company):		Fax:
Postal Address:		Mobile:
Town:	State:	Postcode:
Email:		
Signature	Name	Date
Signature	Name	Date
IDENTIFICATION OF BUILDING		
Location		
No:	Street:	Town
Parish:		County:
Side of Street:		Nearest Cross Street:
Description of Land		
Lot:	Section:	DP/SP:
Lot:	Section:	DP/SP:
Lease Number and type of holding (if Crown Land):		
Particulars		
Type of Building:		<input type="checkbox"/> Whole <input type="checkbox"/> Part
Floor Area:	Description of Part (if applicable):	

OCCUPANT The Applicant is the Occupant The Owner is the Occupant The premises is Vacant:

Keys are available from:

Name:

Phone:

Address:

Hours: From:

To:

 The Occupant is:

Name:

Phone:

Fees in Relation to Building Certificates

(1) For the purposes of Section 149B(2) of the Act, the fee for an application for a building certificate in relation to a building is:

(a) in the case of a class 1 building (together with any class 10 buildings on the site) or a class 10 building - **\$250 for each dwelling contained in the building or in any other building on the allotment;** or

(b) in the case of any other class of building - as set out below:

Floor area of building or part	Fee
=< 200m ²	\$250
> 200m ² <2,000 m ²	\$250 + additional \$0.50 per m ² for each m ² over 200 m ²
> 2,000 m ²	\$1,165 + additional \$0.075 per m ² for each m ² over 2,000 m ²

(c) in any case where the application relates to a part of a building and that part consists of an external wall only or does not otherwise have a floor area - **\$250.**

(2) If it is reasonably necessary to carry out more than one inspection of the building before issuing a building certificate, the Council may require the payment of an additional fee (not exceeding \$90) for the issue of the certificate.

(3) However, the Council may not charge an additional fee for any initial inspection.

(3A) An additional fee determined in accordance with subclause (3B) may be charged for an application for a building certificate in relation to a building where the applicant for the certificate, or the person on whose behalf the application is made, is the person who erected the building or on whose behalf the building was erected and any of the following circumstances apply:

a) Where the development consent, complying development certificate or construction certificate was required for the erection of the building and no such consent or certificate was obtained,

b) Where a penalty notice has been issued for an offence under section 76A(1) of the Act in relation to the erection of the building and the person to whom it was issued has paid the penalty required by the penalty notice in respect of the alleged offence (or if the person has not paid the penalty and has not elected to have the matter dealt with by a court, enforcement action has been taken against the person under Division 4 of Part 4 of the *Fines Act 1996*).

c) Where Order No. 2, 12, 13, 15, 18 or 19 in the Table to Section 121B(1) of the Act has been given in relation to the building unless the order has been revoked on appeal,

d) Where a person has been found guilty of an offence under the Act in relation to the erection of the building,

e) Where the court has made a finding that the building was erected in contravention of a provision of the Act.

(3B) The additional fee payable under subclause (3A) is the total of the following amounts:

a) The amount of the maximum fee that would be payable if the application were an application for development consent, or a complying development certificate (if appropriate), authorising the erection or alteration of any part of the building to which the application relates that has been erected or altered in contravention of the Act in the period of 24 months immediately preceding the date of the application,

b) The amount of the maximum fee that would be payable if the application were an application to the Council for a construction certificate relating to the erection or alteration of any part of the building to which the application relates that has been erected or altered in contravention of the Act in the period of 24 months immediately preceding the date of the application.

(3C) If an application for a building certificate is made in relation to part only of a building, a reference in subclause (3A) to a building is taken to be a reference to the part of a building that is the subject of the application.

(4) In this clause, a reference to a Class 1 building includes a reference to a Class 2 building that comprises 2 dwellings only.