

Application for Perpetual Order of Interment

(Cemeteries and Crematoria Act Section 67)

Applicant			
Name		Phone	
Relationship Deceased		Email	
Postal Address			

Deceased Persons Details			
Full Name			
Last Known Address			
Occupation		Age	Gender
Date of Birth	Date of Death		Denomination

Interment Details			
Reservation (if applicable)			
Cemetery Name			
Religious Section			
Section			
Plot Reference			
Plot size/depth			
Coffin <input type="checkbox"/>		Casket <input type="checkbox"/>	
Interment Date		Interment Time	
Grave Closure Time			
Closure Requirements			
Funeral Director or Business Name			
Address		Phone	
Funeral Director ABN			

Additional Information
<ul style="list-style-type: none">Burials can only take place if the application form is signed by the Applicant and the Funeral Director.Applications for a permit to bury to be submitted a minimum 2 working days prior to interment, applications received outside of this time may be refused.Burials can only take place between 9:30 am and 3:00pm unless by prior arrangement. <p>A copy of a Certificate under Part 3 of the Registration of Births, Deaths and Marriages Act 1973 or Coroner's Order for Burial or Death Certificate MUST accompany this application.</p>

Privacy Statement
<p>The information you provide on this form is being collected by council for the purposes of assessing your application and may be disclosed to any relevant government agency. The information is required for assessment of your application, which may not be accepted or processed if all of the requested information is not provided. Your application will be included in a register that may be viewed by the public at any time. Please contact us if the information that you provided is incorrect, or has changed.</p>

Applicant and Funeral Directors signatures required on second page

Payment By Arrangement		
Please send invoice: <input type="checkbox"/> Funeral Director <input type="checkbox"/> Other		
Name		Phone
Address		
Email		
NOTE: <ul style="list-style-type: none"> • Invoices are strictly on a 30 day basis • A \$20 fee will be charged on overdue accounts 		
Signature of Funeral Director		
Signature	Name	Date

Items to be Noted
<ul style="list-style-type: none"> • The Public Health Act 2010 and Public Health Regulation 2012 regulates the handling of bodies. • The Cemeteries and Crematoria Act 2013 ensures that cemetery operators undertake appropriate record keeping and management of Cemeteries. • All funerals of bodily remains which are undertaken within Snowy Monaro Regional Council managed cemeteries must be undertaken under the supervision of a Funeral Director. • Due to work health and safety guidelines only authorized persons may undertake works within Council cemeteries. • Prior to the Erection of a Plaque or Memorial an Application for Erection of a Memorial must be approved by Council. • The Application for Erection of a Memorial must meet Council's current policy in regards to Plaques and Monuments – please ensure you are familiar with this prior to signing this application.

Signature of Applicant		
Signature	Name	Date

Office Use ONLY			
Authorised Officer Name		Signature	
Paid	\$	Receipt No:	Date Paid:

For further information or assistance on completing this form please contact Council:

PO Box 714 COOMA NSW 2630 | 1300 345 345 | council@snowymonaro.nsw.gov.au | www.snowymonaro.nsw.gov.au