



SNOWY MONARO
REGIONAL COUNCIL

BUSINESS PAPER

PUBLIC EXHIBITION COPY

Ordinary Council Meeting
27 July 2016

CONFLICTS OF INTEREST

A conflict of interest arises when the Administrator or Council staff are influenced, or are seen to be influenced, in carrying out their duties by personal interests. Conflicts of interest can be pecuniary or non-pecuniary in nature.

A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of a financial gain or loss.

A non-pecuniary interest can arise as a result of a private or personal interest, which does not relate to money. Examples include friendship, membership of an association or involvement or interest in an activity.

The Administrator or staff member who considers they may have a conflict of interest should read Council Policy.

The responsibility of determining whether or not the Administrator or Council employee has a pecuniary or non-pecuniary interest in a matter, is the responsibility of that individual. It is not the role of the Administrator or General Manager, or another Council employee to determine whether or not a person may have a conflict of interest.

Should you be unsure as to whether or not you have a conflict of interest you should err on the side of caution and either declare a conflict of interest or, you should seek the advice of the Director General of Local Government.

The contact number for the Director General of Local Government is 4428 4100.

COUNCIL CODE OF CONDUCT

The Council Code of Conduct is a requirement of Section 440 of the Local Government Act 1993, which requires all councils to have a code of conduct to be observed by the Administrator, members of staff and delegates of the Council attending a Council meeting or a meeting of a committee of Council.

The code of conduct sets out the responsibilities of the Administrator and Council employees attending a Council meeting or a meeting of a committee of Council. The code also sets out how complaints against a Council employee, the Administrator or General Manager are to be made.

COUNCIL CODE OF MEETING PRACTICE

The Council Code of Meeting Practice is a requirement of Section 360(3) of the Local Government Act 1993, which requires all councils to have a code of meeting practice. The code of meeting practice is to be observed by the Administrator, members of staff, delegates of the Council and members of the public attending a Council or a meeting of a committee of Council.

Acknowledgement of Owners of Land

Council wishes to show our respect to the First Custodians of this land the Ngarigo people and their Ancestors past and present who pass on this duty of custodianship of the land to us the current custodians. We are proud to be Australian and celebrate the diverse backgrounds and cultures that make up our Nation – our Land.

**ORDINARY COUNCIL MEETING
TO BE HELD IN COOMA COUNCIL CHAMBERS, 81 COMMISSIONER STREET, COOMA
NSW 2630**

**ON WEDNESDAY 27 JULY 2016
COMMENCING AT 5.30PM**

BUSINESS PAPER

- 1. APOLOGIES**
- 2. CITIZENSHIP CEREMONIES**
- 3. PRESENTATIONS**
- 4. PUBLIC FORUM**
- 5. DISCLOSURE OF INTEREST**
(Declarations also to be made prior to discussions on each item)
- 6. ADOPTION OF MINUTES FROM PREVIOUS COUNCIL MEETING**
 - 6.1 Ordinary Council Meeting held on 29 June 2016
 - 6.2 Closed Session of the Ordinary Council Meeting held on 29 June 2016
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11. REPORTS BY GENERAL MANAGER

Nil

12. NOTIC OF MOTION

13. MOTIONS OF URGENCY

Nil

14. QUESTIONS WITH NOTICE

15. QUESTIONS TAKEN ON NOTICE

16. CONFIDENTIAL MATTERS 105

16.1 Confidential Minutes Snowy Monaro Local Representative Committee - Cooma 23 June 2016

Item 22.1 is confidential in accordance with s10(A)(2)(a) of the Local Government Act because it contains personnel matters concerning particular individuals (other than councillors) and (c) of the Local Government Act because it contains and information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

16.2 Report on Contract Conditions of Senior Staff

Item 22.2 is confidential in accordance with s10(A)(2)(a) of the Local Government Act because it contains personnel matters concerning particular individuals (other than councillors) and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

8.1 MINUTES - ADMINISTRATOR DELEGATIONS MEETING - 8 JULY 2016

Record No:

Responsible Officer: General Manager

Author: Secretary Council & Committees

Attachments: 1. Minutes - Administrator Delegations Meeting 8 July 2016

EXECUTIVE SUMMARY

The Administrator Delegation met on 8 July 2016 in Head Office, 81 Commissioner Street, Cooma.

OFFICER'S RECOMMENDATION

Receive and note the recommendations approved by the Administrator in accordance with *Section 226 dot point one (1) or two (2) of the Local Government Act.*



SNOWY MONARO
REGIONAL COUNCIL

Minutes

Administrator Delegations Meeting

8 July 2016

**ADMINISTRATOR DELEGATIONS MEETING
HELD IN HEAD OFFICE, 81 COMMISSIONER STREET, COOMA NSW 2630**

ON FRIDAY 8 JULY 2016

MINUTES

Notes:

- 1. OPENING OF THE MEETING**
- 2. DECLARATIONS OF PECUNIARY INTERESTS/CONFLICT OF INTEREST**
(Declarations also to be made prior to discussions on each item)
- 3. STAFF REPORTS**
 - 3.1 Request for Donation for Financial Assistance - Ethan Inches - Year 10 Student
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 - 4.1 Selection of Facilitator - People, Leadership and Culture Workshop - Implementation
Project

**MINUTES OF THE ADMINISTRATOR DELEGATIONS MEETING
HELD IN HEAD OFFICE, 81 COMMISSIONER STREET, COOMA NSW 2630**

**ON FRIDAY, 8 JULY 2016
COMMENCING AT**

PRESENT: Administrator Dean Lynch
Staff: Iliada Bolton, Director Special Projects Officer
Erin Donnelly, Secretary Council and Committees

2. OPENING OF THE MEETING

The Administrator opened the meeting at 12.20PM

2. DECLARATIONS OF PECUNIARY INTERESTS/CONFLICT OF INTEREST

Nil

3. STAFF REPORTS

**3.1 REQUEST FOR DONATION FOR FINANCIAL ASSISTANCE - ETHAN INCHES - YEAR 10 STUDEN
JINDABYNE CENTRAL SCHOOL - ANC CADET**

Record No:

Responsible Officer: General Manager
Author: Acting Executive Assistant
Key Direction: 4. Creating a Safer, Healthier and Thriving Community
Delivery Plan Strategy: DP4.9 Provide and support appropriate services and facilities for children and young people within the Shire.
Operational Plan Action: OP4.18 Deliver and facilitate youth programs and services throughout the Shire each year including Youth Council, Youth Week, and the participation of young people in decision-making processes.
Attachments: 1. Letter from Ethan Inches Requesting Financial Support
2. Email From Stephen Youll regarding Ethan Inches
Cost Centre 63163 Donations – Section 356
Project
Further Operational Plan Actions:

EXECUTIVE SUMMARY

Ethan Inches is a year 10 student at Jindabyne Central School and has been selected as one of only nine ANC Cadets Nation-wide to participate in the 2016 International Cadet Exchange Program. Ethan will be travelling to Canada in late July for two and a half weeks representing the Local Community.

The following officer's recommendation is submitted for Council's consideration.

COMMITTEE RECOMMENDATION

4/16

That Council not provide a financial donation of in kind support to Ethan Inches.

Approved Administrator Lynch

3.2 WEEKLY IPR PUBLIC EXHIBITION UPDATE

Record No:

Responsible Officer: Corporate Services Manager
Author: Governance Officer
Key Direction: 7. Providing Effective Civic Leadership and Citizen Participation
Delivery Plan Strategy: DP7.13 Through clear and consistent communications, Council provides the community with timely feedback in progress towards goals.
Operational Plan Action: OP7.38 Continue to implement the strategies and actions of the 2014 - 2017 Communication Strategy to ensure that communication methods meet the needs of the organisation and the community.
Attachments: Nil
Cost Centre
Project Integrated Planning & Reporting
Further Operational Plan Actions: OP7.40 Support and encourage public engagement methods which invite comment from community and informs the decision making.

EXECUTIVE SUMMARY

The 2017 suite of Integrated Planning and Reporting (IPR) documents were placed on public exhibition on Thursday 30 June 2016, for a period of 28 days.

Throughout this exhibition period a weekly report will be submitted to the Administrator to assist with any required amendments through the review of submission.

The following officer's recommendation is submitted for Council's consideration.

COMMITTEE RECOMMENDATION

5/16

That Council receive and note the weekly IPR public exhibition update report, no submission have been received to date.

Approved Administrator Lynch

3.3 YAMAGA SISTER CITY COMMITTEE MINUTES 8 JUNE 2016

Record No:

Responsible Officer: General Manager
Author: Acting Executive Assistant
Key Direction: 7. Providing Effective Civic Leadership and Citizen Participation
Delivery Plan Strategy: DP7.2 Council's leadership is based on ethics and integrity to enable informed and appropriate decisions in the community's best interest
Operational Plan Action: OP7.5 Provide timely, accurate and relevant information to Council to enable informed decision making.
Attachments: 1. Yamaga Sister City Committee Minutes 8 June 2016
2. Letter from Consulate- General of Japan - 25 May 2016
3. Geoff Bowland Request - File note 22 March 2016
Cost Centre
Project
Further Operational Plan Actions:

EXECUTIVE SUMMARY

The Yamaga Sister City Committee held its scheduled meeting on 8 June 2016. The purpose of this report is to advise of the current activities of the Yamaga Sister City Committee and to recommend the future format of the Committee.

The following officer's recommendation is submitted for Council's consideration.

COMMITTEE RECOMMENDATION

6/16

That Council

- A. Supports the continuation of the Sister City Relationship with Yamaga; and
- B. Continues the Section 355 Yamaga Sister City Committee;
- C. Supports the Consulate-General of Japan 2016 Australia-Japan Relations Essay Contest for New South Wales and Northern Territory Secondary School Student;
- D. Distributes their letter of 25 May 2016 to all High Schools in the Snowy Monaro Regional Council Local Government Area; and
- E. Endorses the Section 355 Yamaga Sister City Committee to write to the Japanese Consulate explaining Council and the Sister City Relationship and ask if they will consider giving their prizes in Cooma during the Yamaga Exchange Program.
- F. A letter be provided to Mayor of Yamaga to advise of the amalgamation and new Snowy Monaro Regional Council area.

Approved Administrator Lynch

3.4 SUBMISSION OF THE TRANSITION PLAN AND COMMUNICATIONS PLAN TO DEPARTMENT OF PREMIER AND CABINET

Record No:

Responsible Officer: Director Special Projects Office
Key Direction: 7. Providing Effective Civic Leadership and Citizen Participation

Delivery Plan Strategy:	DP7.1 Ensure that legislative obligations are met throughout all Council departments.
Operational Plan Action:	OP7.2 Completion of reporting requirements in accordance with legislation.
Attachments:	<ol style="list-style-type: none"> 1. SMRC Transition Plan - 30 June 2016 2. SMRC - Communications Plan - Implementation Project
Cost Centre	3130 - Amalgamation
Project	Implementation Project
Further Operational Plan Actions:	<p>OP7.2 Completion of reporting requirements in accordance with legislation.</p> <p>OP7.5 Provide timely, accurate and relevant information to Council to enable informed decision making.</p> <p>OP7.6 Ensure that governance structures are open, transparent and fully accountable and that these are supported by relevant instruments.</p> <p>OP7.9 Ensure channels, including Council Website, are maintained to improve accessibility to information.</p> <p>OP7.16 Improve organisation wide Risk Management through use of ISO 31000 principles.</p> <p>OP7.17 Effective management of Council funds to ensure financial sustainability.</p> <p>OP7.23 Investigate and implement the outcomes of Council's completed Fit For the Future program.</p> <p>OP7.24 Ensure Council attracts, retains and develops a capable workforce that delivers positive outcomes.</p> <p>OP7.25 Council will maintain effective personal management systems that ensure the organisation is sustainable</p> <p>OP7.39 Undertake consultation with community and staff, providing assistance where possible, throughout the Fit For the Future Program.</p> <p>OP7.40 Support and encourage public engagement methods which invite comment from community and informs the decision making.</p> <p>OP7.42 Increase public awareness of our service delivery through community education and consultation to establish an agreed level of service that the community is willing to pay for, linking in with Council's proposed IPART Application for a Special rate Variation increase.</p> <p>OP7.43 The Executive Leadership Team will be responsible for implementing the organisation's strategies and objectives, and for carrying out the day-to-day management and control of Council's affairs.</p>

EXECUTIVE SUMMARY

On 12 May 2016 the Governor General issued the Local Government (Council Amalgamations) Proclamation 2016. This resulted in three former local government areas being merged into one new council.

The Department of Premier and Cabinet (DPC) have issued guidelines and checklists of more than 300 actions to be completed to transition the former councils to the new entity. This includes development of an implementation plan that will ensure that the merger achieves ten key results that will make the amalgamation successful.

The Special Projects Office has produced a transition plan that incorporates all the required actions throughout phase one and phase two of road map issued by DPC. This was submitted to DPC by the due date of 30 June 2016.

In addition communication plans are required for both staff (internal) and the community (external). A draft communication plan incorporating both of these plans has been developed and also submitted to the DPC on 30 June 2016 in accordance with the implementation action checklist.

The following officer's recommendation is submitted for Council's consideration.

COMMITTEE RECOMMENDATION

7/16

That Council receive and note:

- A. the first iteration of the SMRC Transition Plan;
- B. the first iteration of the SMRC Communication and Engagement Plan;
- C. That these plans have been submitted to Department of Premier and Cabinet in accordance with the due date as required (30 June 2016); and
- D. Note concern with the 3 Million of the 5 Million allocated to IT implementation, is a strategic financial risk and should be managed to reduce costs.

Approved Administrator Lynch

3.5 FORMAL ADOPTION OF LOCAL REPRESENTATIVE COMMITTEE (LRC) TERMS OF REFERENCE AND LRC MEMBER AGREEMENT

Record No:

Responsible Officer:	Director Special Projects Office
Key Direction:	7. Providing Effective Civic Leadership and Citizen Participation
Delivery Plan Strategy:	DP7.2 Council's leadership is based on ethics and integrity to enable informed and appropriate decisions in the community's best interest
Operational Plan Action:	OP7.5 Provide timely, accurate and relevant information to Council to enable informed decision making.
Attachments:	1. SMRC - Local Representative Committees - Terms of Reference 2. SMRC - Local Representative Committee - Member Agreement
Cost Centre	3130 – Merger
Project	Transition Plan
Further Operational Plan Actions:	OP7.2 Completion of reporting requirements in accordance with legislation. OP7.6 Ensure that governance structures are open, transparent and fully accountable and that these are supported by relevant instruments. OP7.40 Support and encourage public engagement methods which invite comment from community and informs the decision making.

EXECUTIVE SUMMARY

On 12 May 2016 the Governor General issued the Local Government (Council Amalgamations) Proclamation 2016 dissolving Bombala Shire Council, Cooma-Monaro Shire Council and Snowy River Shire Council.

The Department of Premier and Cabinet (DPC) issued "*Governing During Change: Guidance for Administrators*" which includes a road-map assisting those councils who were merged by the proclamation with a list of actions to make the merger a success. An action of the Administrator is to establish a Local Representative Committee (LRC).

Model Terms of Reference for Local Representative Committees was provided to Councils in the Guidance. This was adjusted to suit the needs and responsibilities for the committees supporting the Administrator of the new Snowy Monaro Regional Council. In addition, a member agreement was developed to acknowledge a mutual understanding of the importance of the role of an LRC member.

Both documents were approved by the Administrator before being issued to each of the appointment members of the LRC and are now presented for formal adoption in accordance with the advice from DPC.

The following officer's recommendation is submitted for Council's consideration.

COMMITTEE RECOMMENDATION

8/16

That Council formally adopt the

- A. Local Representative Committees – Terms of Reference
- B. Local Representative Committees – Member Agreement

Approved Administrator Lynch

4. CONFIDENTIAL MATTERS

COMMITTEE RECOMMENDATION

9/16

1. THAT pursuant to Section 10A subsections 2 & 3 and Section 10B of the Local Government Act, 1993 (as amended) the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

4.1 Selection of Facilitator - People, Leadership and Culture Workshop - Implementation Project

Item 22.1 is confidential in accordance with s10(A)(2)(di) of the Local Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

2. The press and public be excluded from the proceedings of the Council in Closed Session on the basis that these items are considered to be of a confidential nature.
3. That the Minutes and Business Papers including any reports, correspondence, documentation or information relating to such matter be treated as confidential and be withheld from access by the press and public, until such time as the Council resolves that the reason for confidentiality has passed or become irrelevant.
4. That the resolutions made by the Council in Closed Session be recorded in the Minutes of the Council Meeting.
5. That upon this recommendation being moved and seconded, the Chairperson invite representations from the public as to whether this part of the meeting should be closed to consider the nominated item.

Approved Administrator Lynch

Note 1: Confidential Session of Committee

At 12.51 pm the meeting was closed to the press and public.

Note 2: Resumption of Open Committee Meeting

At 1.03 pm the Closed Session ended and the Council meeting continued in Open Session.

3. REPORT FROM CONFIDENTIAL SESSION

COMMITTEE RECOMMENDATION	10/16
Defer the engagement of external consultant to deliver the people, leadership and culture workshop with the Executive Team and Special Projects Office.	
Approved Administrator Lynch	

There being no further business the Administrator declared the meeting closed at 1.03pm

CHAIRPERSON

The above minutes of the Administrator Delegations Meeting of Snowy Monaro Regional Council held on 8 July 2016 were confirmed by Council at a duly convened meeting on 27 July 2016 at which meeting the signature hereon was subscribed.

8.2 MINUTES - ADMINISTRATOR DELEGATIONS MEETING 18 JULY 2016

Record No:

Responsible Officer: General Manager

Author: Secretary Council & Committees

Attachments: 1. Minutes - Administrator Delegations Meeting 18 July 2016

EXECUTIVE SUMMARY

The Administrator Delegation met on 15 July 2016 in SMRC Head Office, 81 Commissioner Street, Cooma.

OFFICER'S RECOMMENDATION

Receive and note the recommendations approved by the Administrator in accordance with *Section 226 dot point one (1) or two (2) of the Local Government Act*.



SNOWY MONARO
REGIONAL COUNCIL

Minutes

Administrator Delegations Meeting

15 July 2016

**ADMINISTRATOR DELEGATIONS MEETING
HELD IN HEAD OFFICE, 81 COMMISSIONER STREET, COOMA NSW 2630**

ON FRIDAY 15 JULY 2016

MINUTES

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3.2	Weekly IPR Public Exhibition Update.....	3

**MINUTES OF THE ADMINISTRATOR DELEGATIONS MEETING
HELD IN HEAD OFFICE, 81 COMMISSIONER STREET, COOMA NSW 2630**

**ON FRIDAY, 18 JULY 2016
COMMENCING AT**

PRESENT: Dean Lynch, Administrator
Staff: Erin Donnelly, Secretary Council and Committees

1. OPENING OF THE MEETING

The Administrator opened the meeting at 10.45AM

2. DECLARATIONS OF PECUNIARY INTERESTS/CONFLICT OF INTEREST

Nil

3. STAFFE REPORTS

3.1 CONSULTANCY CONTRACT FOR THE PREPARATION OF S64 DEVELOPMENT SERVICING PLANS FOR WATER, SEWER AND STORMWATER SERVICES AND STRATEGIC BUSINESS PLANS AND PRICING FOR WATER AND SEWER SERVICES

Record No:

Responsible Officer: Director Service Delivery
Author: Manager Water & Waste Services
Key Direction: 6. Managing Development and Service Delivery to Retain the Things We Value
Delivery Plan Strategy: DP6.6 Ensure that the Shire's Local Water Utility is financially sustainable in the long term including investment in new and replacement infrastructure.
Operational Plan Action: OP6.12 Review and implement the current S64 Development Servicing Plan for water and sewer to comply with the NSW Office of Water Guidelines.
Attachments: Administrator Delegation at its meeting on 08 July 2016 resolved that the matter be deferred to the meeting to be held on 15 July 2016.
1. Letter regarding the appointment of Voluntary Administrator and the ceasing of trading of Hydrosience
Cost Centre Project: 2020 Water Supply Management; 2120 Sewer Supply Management
260049 - S64 DSP, SBP and Pricing for Sewer;
240046 - S64 DSP, SBP and Pricing for Water

Further Operational Plan Actions: OP6.11 Review and implement the current Strategic Business Plans for water and sewer to comply with the NSW Office of Water Guidelines

EXECUTIVE SUMMARY

This report is prepared to inform the Administrator of the current position with regards to the Consultancy Contract for the Preparation of the Strategic Business Plans (SBP) including long term financial plans for water and sewer and Development Servicing plans (DSP) for water, sewer and stormwater and water and sewer pricing for the former Snowy River Shire Council which was awarded to Hydrosience.

The documents are 90% complete and the Councillor workshop was held on 18 April 2016. The next steps for the DSP are the appointment of an auditor and public exhibition of the DSP document which have not been carried out due to the timing of the announcement of the amalgamation. The public consultation for the levels of service and the SBP have also not been held.

COMMITTEE RECOMMENDATION

11/16

1. That Council receive and note the information in the report on:
 - The status of the Consultancy Contract and the Best Practice Plans for the former Snowy river Shire Council
 - As advised by DPI Water, Council to proceed with the completion of the Development Servicing Plan (DSP) for Adaminaby, Berridale, Dalgety and Jindabyne with the Consultant who is now working independent of the Company that went into voluntary administration. (Note the DSP is location specific and as such will be a valid SMRC Best Practice Document).
2. That Council approve the preparation of the following Best Practice documents for the merged Council:
 - Seek quotes from Consultants to combine the Strategic Business Plans and long term Financial Plans of the Former Council areas to meet the latest Strategic Business Plans Guidelines issued by DPI Water and review the water and sewer pricing for the amalgamated area.
 - Seek quotes from Consultants for the preparation of the Development Servicing Plans for the Cooma and Bombala water supply and wastewater service areas to meet the 2016 Development Servicing Plan Guidelines issued by DPI Water.

Approved by Administrator Lynch

3.2 WEEKLY IPR PUBLIC EXHIBITION UPDATE

Record No:

Responsible Officer: Deputy Director Service Support

Author: Governance Officer

Key Direction: 7. Providing Effective Civic Leadership and Citizen Participation

Delivery Plan Strategy:	DP7.13 Through clear and consistent communications, Council provides the community with timely feedback in progress towards goals.
Operational Plan Action:	OP7.38 Continue to implement the strategies and actions of the 2014 - 2017 Communication Strategy to ensure that communication methods meet the needs of the organisation and the community.
Attachments:	I
Cost Centre	
Project	Integrated Planning & Reporting
Further Operational Plan Actions:	OP7.40 Support and encourage public engagement methods which invite comment from community and informs the decision making.

EXECUTIVE SUMMARY

The 2017 suite of Integrated Planning and Reporting (IPR) documents were placed on public exhibition on Thursday 30 June 2016, for a period of 28 days.

Throughout this exhibition period a weekly report will be submitted to the Administrator to assist with any required amendments through the review of submission.

The following officer's recommendation is submitted for Council's consideration.

COMMITTEE RECOMMENDATION**12/16**

That Council receive and note the weekly IPR public exhibition update report, no submission have been received to date.

Approved by Administrator Lynch

There being no further business the Administrator declared the meeting closed at 10.55am

CHAIRPERSON

The above minutes of the Administrator Delegations Meeting of Snowy Monaro Regional Council held on 15 July 2016 were confirmed by Council at a duly convened meeting on 27 July 2016 at which meeting the signature hereon was subscribed.

9.1 MINUTES OF LOCAL REPRESENTATIVE COMMITTEE - BOMBALA HELD ON 5 JULY 2016

Record No:

Responsible Officer: Deputy Director Service Support

Author: Manager Corporate/Governance

Attachments: 1. Minutes-Local Representative Committee-Bombala held on 5
July 2016

EXECUTIVE SUMMARY

The Local Representative Committee - Bombala met on 5 July 2016 in the Council Chambers of the Bombala Office. The Committee's recommendations are presented for Council's consideration and adoption.

OFFICER'S RECOMMENDATION

That the recommendations of the meeting of the Local Representative Committee - Bombala held on 5 July 2016 be adopted.

RECOMMENDATION OF THE LOCAL REPRESENTATIVE COMMITTEE - BOMBALA – 5 JULY 2016

Please see attached Minutes.

**MINUTES OF THE LOCAL REPRESENTATIVE COMMITTEE – BOMBALA
HELD AT THE BOMBALA COUNCIL CHAMBERS
ON TUESDAY, 5 JULY COMMENCING AT 6.05pm**

PRESENT

Mr Stephen Goodyer (in the Chair)
Mrs Diane Hampshire
Ms Gabrielle Rea
Mr Paul Perkins
Administrator Dean Lynch (at 6.15pm)

Staff

Ms Katherine Miners, Executive Assistant to the Administrator (at 6.15pm)
Mrs Robin Guthrie (Manager Corporate/Governance – Minute Secretary)

APOLOGIES

Nil.

DISCLOSURES OF INTEREST

Nil.

CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Nil – this was the first meeting of this committee.

STAFF REPORTS

MANAGER CORPORATE/GOVERNANCE

LRC 01/16 COMMITTEE MEETING DATES AND TIME (SC678)

LRC RECOMMENDATION

01/16

Moved: D Hampshire / Seconded: P Perkins that the regular time and date for meetings of the Local Representative Committee - Bombala be set as the first Wednesday of the month commencing at 6.00pm and that this time and date be reviewed in six month's time.

Administrator Dean Lynch and Executive Assistant, Katherine Miners entered the meeting at this stage.

LRC 02/16 APPOINTMENT OF REPRESENTATIVES TO COMMITTEES

LRC RECOMMENDATION:

02/16

Moved: G Rae / Seconded: D Hampshire that:-

- 1) That the creation of a Recreational Facilities Committee consisting of one representative from the following Section 355 Committees be investigated,

Bibbenluke Hall and Sportsground Management Committee
Bombala Exhibition Ground Management Committee
Bombala Swimming Pool Complex Advisory Committee
Bombala Racecourse and Recreation Ground Committee
Bombala Railway Land Management Committee
Bombala Tennis Club
Cathcart School of Arts/Cathcart Tennis Club Committee
Craigie Hall Committee
Delegate Early Settlers Hut Committ
Delegate School of Arts Committee
Delegate Sportsground Committee
Mila Country Club
- 2) consultation on this concept be held with relevant stakeholder committees,
- 3) if agreed to, this Committee to meet on a quarterly basis.
- 4) Mrs D Hampshire be appointed as the LRC - Bombala representative to the Bombala Cemetery Committee and Bombala Council Community Services Advisory Committee.
- 5) That the LRC – Bombala note that the Waste Management Committee does not require a representative from this Committee.
- 6) That the LRC – Bombala note that a Noxious Weeds Advisory Committee to cover the former three Council areas has been retained.

COMMUNITY CORRESPONDENCE:

LRC 03/16 Submission to the Master Plan for the Bombala Central Business District (CBD), Therry Street.

LRC RECOMMENDATION:

03/16

Moved: D Hampshire / Seconded: G Rae that:-

- 1) the LRC – Bombala offer in principle support to this suggestion, and
- 2) request the Administrator to investigate the progress of the Masterplans for the Bombala and Delegate Main Street Precincts

LATE STAFF REPORTS

MANAGER CORPORATE/GOVERNANCE

LRC 04/16 INPUT TO OPERATIONAL PLAN 2016/17

LRC RECOMMENDATION: **04/16**

Moved: D Hampshire / Seconded: P Perkins that

- 1) the LRC – Bombala request the Administrator to hold a public meeting at the Bombala RSL Club to inform the public and canvass public opinion on the draft Snowy Monaro Regional Council Integrated Planning and Reporting suite of documents presently on public display, prior to the submission closing date of 28 July 2016.
- 2) the LRC – Bombala consider the Draft Operational Plan 2017, 2017 Fees and Charges and 2017 Revenue Policy and make a submission, if considered necessary, by 28 July 2016.

LRC 05/16 DEPUTATIONS/PRESENTATIONS TO COMMITTEE

LRC RECOMMENDATION: **05/16**

Moved: D Hampshire / Seconded: G Rae that the LRC – Bombala will receive two scheduled deputations from members of the public/community groups per meeting, with a maximum of ten minutes per deputation, and once these have been presented the Committee Meeting will revert to a closed committee meeting.

LRC 06/16 PROVISION OF HARDCOPY DOCUMENTS

LRC RECOMMENDATION: **06/16**

Moved: D Hampshire / Seconded: G Rae that the LRC – Bombala confirm that the current practice for the provision of hard copy documents in the former Bombala Council area continue.

GENERAL BUSINESS

It was noted that an item of "General Business" would be added to the Standing Orders of the Agenda of the Local Representative Committee – Bombala.

- 1) D Hampshire – Request for Welcome to ANU Rural Doctor's Network Students

LRC RECOMMENDATION: **07/16**

Moved: D Hampshire / Seconded: P Perkins that the LRC – Bombala request the Administrator to hold a welcome for the ANU Rural Doctor's Network students currently on placement in Bombala.

D Hampshire was requested by the Administrator to liaise with Mr R Wilde on this matter

2) S Goodyer – Snowy Hydro Driver Training

LRC RECOMMENDATION:

08/16

Moved: S Goodyer / Seconded: G Rae that the LRC – Bombala request the Administrator to liaise with Snowy Hydro to include Bombala High School in their schedule for the Young Driver Training Program.

3) P Perkins – South East Regional Academy of Sport (SERAS) Representative

P Perkins advised that in his experience SERAS had provided very positive opportunities for young people in the area and he was strongly of the view that representation on this organization by Snowy Monaro Regional Council should continue. Mr Perkins was quite willing to be Council's representative.

LRC RECOMMENDATION:

09/16

Moved: P Perkins / Seconded: G Rae that the LRC – Bombala request the Administrator to continue Council's support of the South East Regional Academy of Sport and advise, if necessary, that Mr P Perkins with Ms G Rae as alternate, are willing to act as Council's representatives.

4) P Perkins - Local Tourism Committee

LRC RECOMMENDATION:

10/16

Moved: P Perkins / Seconded: D Hampshire that the Administrator delegate to Paul Perkins the authority to liaise with interested stakeholders with a view to forming a local Tourism Committee

CLOSURE

There being no further business the meeting was declared closed at 7.52pm.

**9.2 MINUTES OF SNOWY MONARO LOCAL REPRESENTATIVE COMMITTEE - COOMA HELD
ON 23 JUNE 2016**

Record No:

Responsible Officer: Director Special Projects Office

Author: Personal Assistant To Director of Corporate Services

Attachments: 1. Minutes Snowy Monaro Local Representative Committee -
Cooma 23 June 2016

EXECUTIVE SUMMARY

The Snowy Monaro Local Representative Committee – Cooma met on 23 July 2016 in the Committee Room, Head Office, 81 Commissioner Street Cooma. The minutes are presented for Council's information.

OFFICER'S RECOMMENDATION

That the Administrator note the minutes and approve the recommendations of the Snowy Monaro Local Representative Committee – Cooma held on 23 June 2016.



Minutes

Snowy Monaro Local Representative Committee - Cooma

Date/Time Thursday, 23 June 2016 at 6.35pm
Location Committee Room, 81 Commissioner Street, Cooma

Attendance

Member (Representing)	Present	Apology	Absent
Rogan Corbett, Chair	✓		
Angie Ingram	✓		
Craig Mitchell	✓		
Winston Phillips	✓		
Observer			

1 Apologies - Nil

2 Confirmation of Previous Minutes – Nil

There were no previous minutes as this was the first meeting of the Snowy Monaro Local Representative Committee - Cooma.

3 Disclosure of Interest - Nil

4 Section 355 Committees

The members discussed the future of the Section 355 Committees with the following recommendations.

Recommendation

SECTION 355 COMMITTEES

Arts and Cultural Activities Committee

That the Arts and Cultural Activities Committee stands alone.

Cemetery Committee

It was agreed that no council representatives be on the Cemetery Committee in Cooma.

Community Services Committee

That the Access & Equity Sub-Committee, HACC Services Sub-Committee and Werri-Nina Management Committee combine under the Community Services Committee.

That two new sub-committees be formed:

- Aged Care Services Sub-Committee
- NDIS Sub-Committee

Yallambee Lodge Management Committee

Further discussion may be required in relation to Yallambee Lodge. Suggestions included that the Committee stands alone or comes under the umbrella of the Aged Care Sub-Committee.

Cooma-Monaro Tourism Advisory Committee

That the Cooma-Monaro Tourism Advisory Committee become a Snowy Monaro regional committee.

Koala Management Plan Committee

That the Koala Management Plan Committee stands alone.

Monaro Regional Libraries Committee

That the Monaro Regional Libraries Committee be deleted.

Nimmitabel Showground Management Committee

It was suggested that the Nimmitabel Showground Management Committee members be contacted and asked if they would like to be managed under the umbrella of the Nimmitabel Advancement Group (NAG).

Noxious Weeds Committee

That the Noxious Weeds Committee stands alone and be renamed Snowy Monaro Weeds Committee.

Recreational Facilities Committee

That the Recreational Facilities Committee stays the same. It was suggested that we liaise with the Chairs of LRC Berridale and Bombala to ascertain what they want to do with this committee. It was agreed the committee should report back to the respective LRC.

Cemeteries/Halls

It was suggested that we approach the Cemeteries and Halls committee members and ask for their input on how they want to run their various committees and perhaps they could report back to Council through their Progress Associations.

North Ridge Reserve Committee

That the North Ridge Reserve Committee stands alone. Winston Phillips requested that he remain a member on the committee.

Old Cooma Grasslands Reserve Committee

It was agreed that Rogan Corbett discuss the Old Cooma Grasslands Reserve Committee with Ross Lawley regarding where the committee needs to stand.

Saleyards Committee

It was agreed that the Saleyards Committee be discussed with the Administrator with regard to the situation of the Bombala saleyards and if the two committees could be combined into one.

Yamaga Sister City Committee

That the Yamaga Sister City Committee stands alone. It was suggested that the Administrator be requested to investigate whether there are other sister relationships in the area.

WORKING PARTIES

Australia Day Working Party

That the Australia Day Working Party stays the same. It was suggested that we liaise with the Chairs of LRC Berridale and Bombala to ascertain how they organise the event and if we could work together.

CBD Working Party

That the CBD Working Party be kept as it is for the time being. It was suggested that we liaise with the Chairs of LRC Berridale and Bombala with regard to what they plan to do.

Monaro Regional Housing Forum

That the Monaro Regional Housing Forum be deleted.

Snowy Mountains Aboriginal Liaison Working Party

That the Snowy Mountains Aboriginal Liaison Working Party be renamed the Snowy Monaro Aboriginal Liaison Working Party. It was suggested that we liaise with the Chairs of LRC Berridale and Bombala with regard to making the working party regional.

Waste Management Working Party

That the Waste Management Working Party be deleted as the operational matters will be dealt with by Council.

Water & Wastewater Strategic Directions Working Party

That the Water & Wastewater Strategic Directions Working Party be deleted as the operational matters will be dealt with by Council.

Infrastructure Strategic Working Party

That the Infrastructure Strategic Working Party be deleted as the operational matters will be dealt with by Council.

5 Community Associations

It was agreed that it was important for communities to have a voice and that their groups could come to Council to discuss concerns and/or problems.

Recommendation

That Council set up formal communication avenues with groups in the smaller communities and the local Progress Associations and Chamber of Commerce to encourage communities to have a voice in the Snowy Monaro Regional Council.

CONFIDENTIAL MATTERS

6 General Business

Recommendation

That the following item be considered in Closed Council for the reasons specified in Section 10A(2)(c) of the Local Government Act 1993

information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business

6.1 Health Services in Cooma

Recommendation

That the Administrator approve the recommendation.

Recommendation

That the following item be considered in Closed Council for the reasons specified in Section 10A(2)(a) of the Local Government Act 1993

personal matters concerning particular individuals (other than councilors)

6.2 Recognition of Staff Service

Recommendation

That the Administrator approve the recommendation.

7 Next Meeting

It was suggested that the Snowy Monaro Local Representative Committee - Cooma meet on the first Tuesday of the month or at other times if required.

Recommendation

That the Administrator agree to the Snowy Monaro Local Representative Committee - Cooma meeting on the first Tuesday of the month or at other times if required.

The next meeting is to be held on Tuesday, 12 July 2016 at 6.00pm in the Committee Room, Snowy Monaro Regional Council, 81 Commissioner Street, Cooma.

There being no further business, the meeting closed at 8.35pm

9.3 MINUTES OF THE SNOWY MONARO LOCAL REPRESENTATIVE COMMITTEE - COOMA 12 JULY 2016

Record No:

Responsible Officer: Deputy Director Service Support

Author: Personal Assistant To Director of Corporate Services

Attachments: 1. Minutes Snowy Monaro Local Representative Committee - Cooma 12 July 2016

EXECUTIVE SUMMARY

The Snowy Monaro Local Representative Committee - Cooma met on 12 July 2016 in the Committee Room, Head Office, 81 Commissioner Street, Cooma. The minutes are presented for Council's information.

OFFICER'S RECOMMENDATION

That Council receive and note the Minutes of the meeting of the Snowy Monaro Local Representative Committee - Cooma held on 12 July 2016.



Minutes

Snowy Monaro Local Representative Committee - Cooma

Date/Time Tuesday, 12 July 2016 at 6.10pm
Location Committee Room, 81 Commissioner Street, Cooma

Attendance

Member (Representing)	Present	Apology	Absent
Rogan Corbett, Chair	✓		
Angie Ingram	✓		
Craig Mitchell	✓		
Winston Phillips		✓	
Observer			
Dean Lynch, Administrator			
Katherine Miners, A/g Executive Assistant to the Administrator			

1 Apologies

That the apologies of Winston Phillips be noted.

2 Confirmation of Previous Minutes – 23 June 2016

It was noted that the Minutes of the Snowy Monaro Local Representative Committee – Cooma meeting held on 23 June 2016 were an accurate record of the meeting.

3 Business Arising from the Previous Minutes

3.1 Health Services in Cooma - Confidential

The Administrator advised that negotiations in this matter are on-going and that he would provide an update in the near future.

3.2 Recognition of Staff Service – Confidential

The Administrator advised that he approves the recommendation put forward by the committee.

4 Disclosure of Interest - Nil

4 LRC Member Representation on Section 355 Committees

4.1 LRC Member Representation

The members discussed representation on Section 355 Committees. The following LRC member representation was agreed:

SECTION 355 COMMITTEES	LRC Member	Meeting Day/Time
Arts & Cultural Activities Committee	Craig	4 th Thursday 6.00pm
Community Services Committee	Angie	1 st Thursday 9.00am
Access & Equity Sub Committee	Angie	3 rd Thursday 2.00pm
HACC Services Sub Committee	Angie	1 st Thursday 10.00am
Werri-Nina Management Committee	Angie	3 rd Thursday 9.00am
Cooma Monaro Tourism Advisory Committee	Rogan	3 rd Thursday 3.00pm
Koala Management Plan Committee	Craig, Winston	
Nimmitabel Showground Management Committee	Winston	
Noxious Weeds Committee	Craig, Winston	3 rd Tuesday 4.00pm
Recreational Facilities Committee	Rogan	3 rd Thursday 5.00pm
North Ridge Reserve Committee	Winston	2 nd Tuesday 5.00pm
Old Cooma Grasslands Reserve Committee	Winston	4 th Tuesday 3.50pm
Saleyards Committee	Craig, Winston	4 th Thursday 8.30am
Yallambee Lodge Management Committee	Angie	2 nd Monday 9.00am
Yamaga Sister City Committee	Angie	2 nd Wednesday 4.00pm
WORKING PARTIES		
Australia Day Working Party	Rogan	2 nd Tuesday 2.00pm
Snowy Mountains Aboriginal Liaison Working Party	Craig	3 rd Thursday 9.30am
CEMETRIES		
Cooma Bredbo Michelago Nimmitabel Numeralla Peak View/Jerangle		
HALLS		
Bredbo Kybeyan Michelago Nimmitabel Numeralla Peak View Smiths Road		

4.2 Regional Membership on the Arts & Cultural Activities Committee

It was agreed that additional members be recruited from all regions in our community in order to have a good regional representation on the committee. Craig advised that he would provide further input on the process of recruiting regional representatives at the next meeting.

6 General Business

6.1 Public Forum at LRC Meetings

The members agreed that they would allow the public to present to the committee, with the following protocols:

- Bookings for presentations are essential, at least 4 days prior to the meeting and include a brief outline of the issues to be discussed
- Presentations be limited to a maximum of 5 minutes
- A limit of two presentations per meeting
- Once the presentations are completed, the presenters must leave the meeting

It was also agreed that LRC Berridale and Bombala follow the same protocols and that advertisements be scheduled in 'Council News' in the local paper.

Recommendation

That the Administrator approve a public forum at LRC meetings in Cooma, Berridale and Bombala and that the agreed protocols be followed.

6.2 Circulation of Minutes between all LRC Members

It was agreed that the Minutes of each LRC meeting be circulated to other LRC members for information.

Recommendation

The Administrator approve that the Minutes of each LRC meeting be circulated to other LRC members for information.

6.3 Signs at Sir William Hudson Nursing Home

Angie advised that she had received a request from Sir William Hudson Nursing Home that the signs on the street advertising the Nursing Home be removed.

Recommendation

The Administrator approve that the signs on the street advertising Sir William Hudson Nursing Home be removed.

6.4 Lions Club

Angie advised that the Lions Club requested the Administrator attend one of their meetings in order to update them on Council, post-amalgamation.

6.5 SMEC Site

The members requested an update on the SMEC site. The administrator advised that he would provide an update in the near future.

6.6 Leave of Absence – Craig Mitchell

Craig advised that he would be on leave from 26 July to 17 August 2016.

Recommendation

That the Administrator note that Craig Mitchell advised his leave of absence from 26 July to 17 August 2016.

6.7 Railway Precinct

Rogan advised that he had received a request from the Railway Association that Council support them in developing the railway station as a historic precinct and tourist attraction.

Dean suggested that the Railway Association be invited to do a presentation to the LRC members.

7 Next Meeting

The next meeting is to be advised.

There being no further business, the meeting closed at 7.40pm

9.4 MINUTES OF THE LOCAL REPRESENTATIVE COMMITTEE - SNOWY RIVER HELD 13 JULY 2016

Record No:

Responsible Officer: Deputy Director Service Support

Author: Secretary Council & Committees

Attachments: 1. Minutes - Snowy River Local Representative Committee 13 July 2016

EXECUTIVE SUMMARY

The Snowy River Representative Committee met on 13 July 2016 in Berridale. The minutes are presented for Council's information.

OFFICER'S RECOMMENDATION

That Council receive and note the Minutes of the meeting of the Snowy River Representative Committee held on 13 July 2016.



SNOWY MONARO
REGIONAL COUNCIL

Minutes

**Local Representative Committee - Snowy River
Meeting**

13 July 2016

**LOCAL REPRESENTATIVE COMMITTEE - SNOWY RIVER MEETING
HELD IN COUNCIL CHAMBERS, 2 MYACK STREET, BERRIDALE NSW 2628**

ON WEDNESDAY 13 JULY 2016

MINUTES

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**MINUTES OF THE LOCAL REPRESENTATIVE COMMITTEE - SNOWY RIVER MEETING
HELD IN COUNCIL CHAMBERS, 2 MYACK STREET, BERRIDALE NSW 2628**

**ON WEDNESDAY, 13 JULY 2016
COMMENCING AT 10.00AM**

PURPOSE

The purpose of the LRC is to provide advice to the Administrator on local views and issues. This includes:

- *Providing input to the operational plans 2016-17 and 2017-18*
- *Advising on the communication and engagement plan for the community*
- *Providing input to the statement of vision and priorities*
- *Assisting to engage communities and partners in planning for the council.*

PRESENT: John Cahill, LRC Chairperson
Bob Frost, LRC Member
John Shumack, LRC Member
Erin Donnelly, Secretary Council and Committees
Dean Lynch, Administrator
Katherine Miners, Acting Executive Assistant to the Administrator

1. OPENING OF THE MEETING

The Chair opened the meeting at 10.00AM

2. APOLOGIES

An apology for the meeting was received from Peter Beer.

3. ADOPTION OF MINUTES OF PREVIOUS MEETING

Nil

4. REPORTS ON ADVICE ON LOCAL VIEWS AND EMERGING ISSUES

4.1 COMMITTEE MEETING DATES AND TIME

Record No:

Responsible Officer: Manager Corporate/Governance
Author: Secretary Council & Committees
Key Direction: 7. Providing Effective Civic Leadership and Citizen Participation
Delivery Plan Strategy: DP7.13 Through clear and consistent communications, Council provides the community with timely feedback in progress towards goals.

Operational Plan Action: OP7.37 Council’s monitoring and reporting mechanisms enable timely and accurate information on progress towards achieving the community’s goals identified in the adopted strategic and operational plans in accordance with the IPR framework.

Attachments: Nil

Cost Centre

Project

Further Operational Plan Actions:

EXECUTIVE SUMMARY

In order for the Local Representative Committee (LRC) Minutes to be included in the Council Business Paper of the month in which it is held, the Committee needs to consider the timing and frequency of meetings.

The following officer’s recommendation is submitted for Council’s consideration.

COMMITTEE RECOMMENDATION	LRCSR1/16
That the Committee;	
A. Hold the meetings on the second Wednesday of the month at 4.00pm; and	
B. Alternate meeting location between Jindabyne and Berridale.	
Moved Mr Shumack	Seconded Chair Cahill
	CARRIED

4.2 APPOINTMENT OF REPRESENTATIVES TO COMMITTEES

Record No:

Responsible Officer: Manager Corporate/Governance

Author: Secretary Council & Committees

Key Direction: 7. Providing Effective Civic Leadership and Citizen Participation

Delivery Plan Strategy: DP7.13 Through clear and consistent communications, Council provides the community with timely feedback in progress towards goals.

Operational Plan Action: OP7.37 Council’s monitoring and reporting mechanisms enable timely and accurate information on progress towards achieving the community’s goals identified in the adopted strategic and operational plans in accordance with the IPR framework.

Attachments: 1. Snowy Monaro Local Representatives Appoinment to External Committees
2. Snowy River Section 355 Committees
3. Snowy River Internal Advisory Committeess

Cost Centre

Project

Further Operational Plan Actions:

EXECUTIVE SUMMARY

Council maintains links with a range of community based and other organisations via representation on relevant committees. Such representation is usually by appointment of either elected members or members of staff as delegates.

At the combined Snowy Monaro Representative Committee Meeting held on 14 June a number of representatives from the three Local Representative Committees were appointed to External Committees.

The Local Representative Committee – Snowy River now needs to consider what representation they will have on the following internal advisory committees and Section 355 Committees.

The following officer's recommendation is submitted for Council's consideration.

COMMITTEE RECOMMENDATION

LRCR2/16

That Committee;

- A. Receive and note the information in Snowy Monaro Local Representatives Appointment to External Committees;
- B. Review the Section 355 Committees, and internal advisory committees;
- C. Determine the delegate for the each section 355 committee are as follows:
 - i. Adaminaby School of Arts Hall; John Cahill and Dean Lynch
 - ii. Jindabyne Sportsground and Recreation Areas Management Committee; John Shumack
 - iii. Dalgety Showground; Bob Frost
 - iv. Berridale Pool, Community Centre & Sportsground; John Cahill
 - v. Aitchison House (Old Cottage); John Cahill and Peter Beer
 - vi. Jindabyne Memorial Hall; Bob Frost
 - vii. Berridale Beautification Committee; John Cahill
 - viii. Jindabyne Shared Trails; John Shumack
 - ix. Jindabyne Beautification; Bob Frost
- D. Peter Beer be nominated to continue to work with the Green Team.
- E. Advise the Administrator accordingly.

Moved Mr Frost

Seconded Mr Shumack

CARRIED

Committee Comments

The committee discussed representation on the 355 committees and internal advisory committees. Committee members thought it was important to continue to keep the involvement of youth

throughout the region, either through the youth council or the Hub. Noting the biggest concern amongst youth in the area is access to transport.

The committee noted there is the potential for the LRC members to be part of a regional Public Arts board and regional Tourism board.

The committee also suggested the Green Team would be a good initiative to roll out across the new council.

4.3 PUBLIC EXHIBITION OF IPR DOCUMENTS

Record No:

Responsible Officer:	Manager Corporate/Governance
Author:	Secretary Council & Committees
Key Direction:	7. Providing Effective Civic Leadership and Citizen Participation
Delivery Plan Strategy:	DP7.13 Through clear and consistent communications, Council provides the community with timely feedback in progress towards goals.
Operational Plan Action:	OP7.38 Continue to implement the strategies and actions of the 2014 - 2017 Communication Strategy to ensure that communication methods meet the needs of the organisation and the community.
Attachments:	<ol style="list-style-type: none">1. Draft SMRC Revenue Policy (<i>Under Separate Cover</i>)2. Draft SMRC Fees & Charges (<i>Under Separate Cover</i>)3. Draft SMRC Delivery Program & Operational Plan (<i>Under Separate Cover</i>)
Cost Centre	
Project	
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

The 2017 suite of Integrated Planning and Reporting (IPR) documents were placed on public exhibition on Thursday 30 June 2016, for a period of 28 days.

The following officer's recommendation is submitted for Council's consideration.

COMMITTEE RECOMMENDATION

LRCR3/16

That the committee

- A. Provide input into the Operational Plan 2017
- B. Provide an avenue for the community to answer question on the IPR documents for the 28 day period of the public exhibition.

Moved Chair Cahill

Seconded Mr Frost

CARRIED

Committee Comments

The Committee raised concerns on the accuracy of project information listed in the Operational Plan, all members agreed that compliance is a major concern across the region.

The committee noted the Onsite Sewage Management (OSSM) annual fee for inspections did not coincide with inspections, only high risk inspections are carried out annually.

5. PRESENTATION OF MINUTES FROM EXTERNAL COMMITTEES

5.1 MINUTES OF THE JINDABYNE SHARED TRAIL SECTION 355 COMMITTEE MEETING HELD 22 JUNE 2016

Record No:

Responsible Officer:	Corporate Services Manager
Author:	Governance Officer
Key Direction:	4. Creating a Safer, Healthier and Thriving Community
Delivery Plan Strategy:	DP4.5 Support the availability of volunteering opportunities and build capacity.
Operational Plan Action:	OP4.9 Support volunteer groups (Section 355) with technical knowledge, administration support and guidance.
Attachments:	1. Jindabyne Shared Trail s355 Committee Minutes 22 June 2016
Cost Centre	
Project	
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

A copy of the minutes from the Jindabyne Shared Trail Section 355 Committee meeting held on 22 June 2016 is attached for Council's consideration and adoption.

The following officer's recommendation is submitted for Council's consideration.

COMMITTEE RECOMMENDATION	LRCR4/16
That the Local Representative Committee receive and note the minutes from the Jindabyne Shared Trail Section 355 Committee held on the 22 June 2016.	
Moved Chair Cahill	Seconded Mr Frost
	CARRIED

6. SPECIFIC ITEMS VARYING FROM MEETING TO MEETING

6.1 PUBLIC PRESENTATIONS AT LRC MEETINGS

Whilst the Local Representative Committees are closed to the public, It has been suggested to allow the public an opportunity to address the Local Representative Committees at their meetings.

COMMITTEE RECOMMENDATION

LRCSR5/16

That the Committee;

- A. Agree to receive two scheduled deputations from members of the public/committee groups per meeting;
- B. A maximum of five (5) minutes per deputation; and
- C. Bookings for deputations will be taken by the secretary.

Moved Mr Shumack

Seconded Chair Cahill

CARRIED

6.2 CROWN ROADS

The Committee discuss many ongoing concerns with Crown roads in the area. Community members have been in contact with LRC members to discuss issues in their area.

6.3 SNOWY RIVER AVENUE

The Administrator expressed concerns around the Snowy River Avenue project and requested a report come back to the LRC.

6.4 QUARTERLY LRC MEETINGS

The Administrator informed the committee that group meetings with the three LRC's have been suggested.

The committee welcomed this idea.

6.5 MINUTES OF COUNCIL MEETING

John Shumack asked that minutes from Council meeting be available on the website sooner.

6.6 L'ETAPE

Bob Frost informed the committee the event is under way, ticket sales for this year's event have started. The committee discussed some safety and operational issues, such as road edges being a possible hazard and dangerous for cyclist.

6.7 PARKING IN JINDABYNE AND BERRIDALE

John Cahill spoke to the committee about the parking arrangements in Jindabyne, parking is getting worse every year. Mr Cahill also brought up the parking arrangements in Berridale, he would like to see time restrictions put in place in front of the shops.

6.8 REPRESENTATIVES AT COMMUNITY ORGANISATIONS

John Cahill asked the Administrator to clarify the protocol for attending meetings of community

organisations, such as the Lions Club and the Chamber of Commerce.

The Administrator informed the committee the invitations should be sent to the Administrator and he will delegate to the LRC members. A report will then come back to the LRC.

The Administrators Executive Assistant will coordinate the invitations to members.

6.9 CLARIFICATION OF WEEDS COMMITTEES

John Cahill asked the Administrator to clarify what is happening with the weeds committees.

The Administrator informed the committee that the Monaro Regional Weeds Committee and the Noxious Weeds Advisory Committee will continue. Both of which a member from the LRC collective were allocated to.

11. NEXT MEETING

Jindabyne, 10 August 4.00pm

There being no further business the Chair declared the meeting closed at 11.40am

CHAIRPERSON

The above minutes of the Local Representative Committee - Snowy River Meeting of Snowy Monaro Regional Council held on 13 July 2016 were confirmed by Committee at a duly convened meeting on 8 August 2016 at which meeting the signature hereon was subscribed.

9.5 MINUTES OF THE ARTS AND CULTURAL ACTIVITIES COMMITTEE 12 MAY 2016

Record No:

Responsible Officer: Deputy Director Service Support

Author: Personal Assistant To Director of Corporate Services

Attachments: 1. Minutes - Arts & Cultural Activities Committee

EXECUTIVE SUMMARY

The Arts & Cultural Activities Committee met on 12 May 2016 in the Committee Room, Head Office, 81 Commissioner Street Cooma. The minutes are presented for Council's information.

OFFICER'S RECOMMENDATION

That the Minutes of the meeting of the Arts & Cultural Activities Committee held on 12 May 2016 are noted.



Minutes

Arts & Cultural Activities Committee

Date/Time Thursday, 12th May at 6pm
Location 81 Commissioner Street, Cooma

Attendance

Member (Representing)	Present	Apology	Absent
Craig Mitchel – Chair	✓		
Mark Shubert	✓		
Rogan Corbett	✓		
Sue Bailey	✓		
Donna Smith	✓		
Caroline Fox	✓		

1 Apologies Frans De Ruijter, Glenyss Allen & Andrew Gray, Tennille Sturgeon

2 Confirmation of Previous Minutes – 10th February 2016

It was noted that the Minutes of the meeting held on 10th February 2016 were an accurate record of the meeting.

Moved Rogan/Seconded Donna

3 Business Arising from the Previous Minutes -Nil

4 Disclosure of Interest - Nil.

5 General Business

Craig advised the committee that Merylyn Minell officially resigned from the Arts & Cultural Committee following her resignation from the Raglan Gallery Board.

ACTION: Donna to send a letter of Thanks to Merylyn for her contributions to the committee over the last few years.

Craig welcomed Caroline Fox as a new member on the committee, representing Cooma Little Theatre.

Craig advised that the remaining stock of Monaro in Pictures books will be housed at the Cooma Visitors Centre. Discussions were held about the profits from the book. It was decided that a recommendation to Council be issued for the Arts & Cultural Committee to retain the profits. These funds will then be used for future promotion and support of arts in the region.

Recommendation:

The Arts & Cultural Committee recommends that the profits retained from the sale of the 'Monaro in Pictures' book go back to the Arts & Cultural Activities committee for future promotion and support of arts in the region.

Moved: Sue / Seconded: Mark

6 Committee Member Reports

Caroline Fox submitted a report on behalf of the Cooma Little Theatre (report attached).

Caroline also reported on behalf of SMAC (Snowy Monaro Arts Council). Two concerts upcoming in June: Sydney male Choir and Conquest

No other reports submitted

7 Next Meeting – Depending on amalgamations. TBC

There being no further business, the meeting closed at 7.30 pm

Cooma Little Theatre

Report May 2016

Recent News:

Cooma Little Theatre re-opened in April following its extensive renovations and over 12 months of no shows.

The re-opening show, "Return to the Forbidden Planet" was very well-received with all eight performances seeing at least 90 audience members and a couple of nights all but sold out. (This is rare, as historically audiences average around 70.) "Planet" was the third most (financially) successful production in recent history, behind "Fawlty Towers" and "Cinderella".

During "Planet" the theatre also held a celebration for its 60th anniversary which was actually last year.

What Next:

Auditions have been held for the next CLT presentation, "Old Boilers" which will be on stage in August. Plans are also underway for the end of year production, "Sleeping Beauty" (October-November). Plus, the committee is now working to schedule the 2017 season.

CLT as a Venue:

As well as our own shows, there are a number of touring performances at the theatre.

- Monday 9 May – performers Max Cullen and Warren Fahey presented "Dead Men Talking" to an audience of about 100.
- Friday 13 May – Canberra-based performer, Camilla Blunden is performing "All This Living" as an intimate show in the theatre foyer.
- June – for Monaro Dance Centre's mid-year concert series.
- June – Monaro High School's "Calamity Jane".
- July – Canberra performer, Chrissie Shaw is performing her show "Bijou".
- December – Cooma Dance Co.'s end of year concerts.
- We have been approached by other touring groups including Sydney Male Choir about using the theatre later this year or early next year.

9.6 WERRI-NINA MANAGEMENT COMMITTEE - MINUTES OF 18 JUNE 2016

Record No:

Responsible Officer: Deputy Director Service Support

Author: Personal Assistant To Director of Corporate Services

Attachments: 1. Werri-Nina Management Committee - Minutes of 18 June 2016

EXECUTIVE SUMMARY

The Werri-Nina Management Committee met on 18 June 2016 at Werri-Nina. The Committee's recommendations are presented for Council's consideration and adoption.

OFFICER'S RECOMMENDATION

That the recommendations of the meeting of the Werri-Nina Management Committee held on 18 June 2016 be adopted.



**MINUTES OF THE WERRI-NINA MANAGEMENT COMMITTEE MEETING
 HELD IN TRAINING ROOM WERRI-NINA
 ON 18 JUNE 2016 AT 9:00 AM**

ATTENDANCE

MEMBERS	REPRESENTING	PRESENT	APOLOGY	ABSENT
Angie Ingram	Councillor Cooma Monaro Shire	✓		
Marilyn Watt	SMRC Cooma – Community Services Manager	✓		
Lesley Lloyd	SMRC Cooma– Home Living Support Coordinator	✓		
Sue Gorringe-Lupton	SMRC Cooma – Contact Centre Coordinator	✓		
Debbie Sewell	SMRC Cooma - Meals on Wheels Coordinator	✓		
Tab Williams	SMRC – Community Care Manager		✓	
Barbara Aitkenhead	Cooma Monaro Nursing Service	✓		
Di	Cooma Monaro Nursing Service			
Laura Albertoni	Australian Unity Home Care		✓	
Russell Fox	Friends of Contact		✓	
Di Good	Meals on Wheels Management Committee	✓		
Bob Weston	Community Representative	✓		
Kerry Blencowe	Community Representative		✓	
OBSERVER				

1 APOLOGIES

That the apologies Laura Albertoni, Russell Fox, Kerry Blencowe and Tab Williams be accepted.

2 DISCLOSURE OF INTEREST

Nil

3 CONFIRMATION OF PREVIOUS MINUTES

It was noted that the Minutes of the meeting held on 17 March 2016 were an accurate record of the meeting.

4 CORRESPONDENCE

Nil

5 BUSINESS ARISING

5.1 Automatic Opening Doors

Installation costs;

Although one quote has been received regarding cost of automatic door/s, further information has been sought regarding installation costs.

Can the doors be tinted to assist with glare and maintain warmth/coolness?

Advice received so far is that glass was not tinted and that this is something we need to follow up with installer. Further information has been sought.

Will the doors swing towards the outside or to the inside?

As per brochure and on advice received, doors can be either pull or push arms and there is also a sliding version, choice is available in regards to fitting in with our building design, re front and back door entries.

Additional information will be forwarded to committee members.

6 GENERAL BUSINESS

6.1 Committee Members

Replacement committee representatives for Cooma-Monaro Nursing Service replacing Ann Douglas are Barbara Aitkenhead and Di O'Neill.

6.2 Merger Update

Chair Angie Ingram provided a merger update for the committee.

- Dean Lynch has been appointed as Administrator and has been busy visiting the three councils.
- An Advisory Committee to the Administrator has been formed with four members (councillors) from each of the previous councils. Bombala has a mix of two councillors and two community members.
- All members of the Advisory Committee had to apply for the roles.
- The Advisory Committee met with the Administrator, Dean on Tuesday 14th June, and their new roles were explained.
- The Section 355 Committee structures will continue.
- The Advisory Committee members are the communication link between community members and the Administrator.
- Within the Advisory Committee, there is one Senior member, for each council area, who will meet more frequently with the Administrator. (John Cahill, Steve Goodyear and Rogan Corbett)
- All of the current Council committees will be reviewed.
- The next 17 months will be spent setting up the platform for the new council.

7. Next Meeting

The next meeting will be held Thursday 15th September 2016 from 9.00am to 10.00am.

Meeting closed 9:24 am.

9.7 MINUTES OF THE HACC SERVICES COMMITTEE HELD 18 JUNE 2016

Record No:

Responsible Officer: Deputy Director Service Support

Author: Personal Assistant To Director of Corporate Services

Attachments: 1. Minutes HACC Services Committee Cooma 18 June 2016

EXECUTIVE SUMMARY

The HACC Services Committee Cooma met on 18 June 2016 in Werri-Nina Centre Cooma. The minutes are presented for Council's information.

OFFICER'S RECOMMENDATION

That Council note the Minutes of the meeting of the HACC Services Committee Cooma held on 18 June 2016.

We have provided the following weekly hours in each service type.

HLSS

Casual Care Support

- Personal care : 5.25 of 8.75 hours for 3 clients
- Domestic: 10.75 of 10.17 hours for 18 clients
- Social Support: 11 of 14 hours for 10 clients

Part time worker :

- Personal care: 2 of 5 hours for 1 client
- Domestic: 3.75 of 2.5 hours for 6 clients
- Social Support: 8 of 7.5 hours for 6 clients

COMPACKS

Casual Care Support

15.5 of 21.8 hours for 7 clients

Part time

2 of 5 hours for 1 client

There is also a lot of travel with many clients which does not get reflected in the above hours.

We have received several new referrals through the MyAgedCare, for both domestic assistance and social support. The local assessor has been particularly helpful by calling us to advise she has sent a new referral through.

COMPACKS

Have also been strong with referrals for both Compacks and Healthy at Home.

We have received a few referrals from Canberra Hospital this month and currently have six active clients, this includes 2 in Bredbo and 1 in Jindabyne.

We are all feeling the additional pressure of not having any admin assistance and a disability worker. I look forward to when we fill the above positions and also being able to recruit new Care Support Staff as 3 of my regular casuals have taken on other roles within Community Services, and another has retired which leaves me with a very depleted pool of workers.

We are all working hard to complete the new DEX Reports for the 30th June 2016. This system is slow and unfortunately we do get many interruptions, but no doubt it will all happen.

Matthew Harden has been a great help on the front desk for a few hours a couple of times a week.

6.2 Meals On Wheels/Home Mods/Yard Maintenance – Debbie Sewell

MEALS:

Client Meal numbers for March	627
Client Meal numbers for April	613
Client Meal numbers for May	574

Meal numbers are steady and referrals from MY AGED CARE have slowed up, I have made up information packages on Meals on Wheels Service and have been handing them out to other services, Community Health, Sharon Constance – Discharge Nurse, ACAT and Mental Health Services.

I had a visit from Flagstaff Service Manager from Wollongong and he informed me of a price rise in the future due to rising meat prices. He also did say the increase would only affect premium meals roasts and meat dishes, other choices would stay the same. So if consumers wanted quality meat dishes they will have to pay the increase.

We have organised a volunteer information day in August, where Ron will do a presentation comparing frozen meals from Woolworths, Aldi and Coles with the chance for volunteers to try and sample the meals and learn more about the production and the meaningful employment Flagstaff provides for people with a disabilityMore than just a meal !!!

Fiona Scott from MOW Network Support Officer for this region also dropped in for a visit. Fiona explained if ever we need any support, ideas or help with training she is very willing to come and give us advice.

Cooking Program and Nimmitabel Social Group are still very popular and we are hoping to run a combined luncheon in July. The Cooking Group will do the catering and they are all looking forward to the experience and the challenge.

HOME MODIFICATIONS:

Our contractor for Home Mods was out of action for a couple of weeks due to health reasons, we did contact the Councils builder and he was able to help for some of the bigger jobs. Contractor is back to normal and we are getting referrals from MY AGED CARE regularly.

YARD MAINTENANCE:

Services will resume again in October 2016.

6.3 Contact Centre Program – Sue Gorringer-Lupton

SERVICE TYPE:

Social Support Group

CLIENT / TARGET GROUP:

Frail older people, over 65 years of age living in the community and their carers.
The Contact Centre also welcomes clients from the community.

ACTIVITIES:

The Contact Centre provides a lively range of activities and programs including gentle exercises, indoor sports, Men's Group, Arts and Crafts, cards, Tai Chi, music afternoons, events and day trips.

RECENT ACTIVITIES:

6th April – Seniors week – Bus trip to Crackenback resort- was well attended and appreciated by all.

3rd May – The men's Group went to the Adaminaby museum.

17th May – we enjoyed a combined group outing to the Canberra Zoo.

31st May – was an in-house meal and Roger Norton was the guest speaker.

14th June – the Men's group went to New parliament house and we have been told that it was informative and enjoyable.

The Nimmitabel outreach and all round league programs continue to be well supported and many thanks to the volunteers who assist.

NEW ADDITIONS/CHANGES:

We have welcomed Toni Gilchrist, our new Program Assistant replacing Rowena Evans.

COMING EVENTS:

- We are planning a Christmas in July lunch at the Australian hotel on the 6th and a combined trip to Tuggeranong 10 pin for the 20th July.

COMMUNITY PARTNERSHIPSP:

Community partnerships are important to the Contact Centre, as these connections complement our diverse range of program options, for our client group.

CLIENT NUMBERS:

In the last 6 months, Contact has provided services for:

- 41 clients over 65 years, who have attended 98 program sessions, totalling 709 Session Client Attendances.

FRIENDS COMMITTEE:

Friends of Contact continue to support the activities of the Cooma Community Contact Centre.

6.4 Disability Services, Group Program – Toni Gilchrist

Over the past few weeks, various Werri-Nina Staff have filled in to support the Disability Program, since Lordona has left. There has been a mix of programs offered, including the following.

April 2016

All about me project with Chris Gaskin.

The clients made large scale cardboard cut outs of themselves and dressed them up as their favourite personas.

May 2016

5th May - The clients went to the Cooma flower shop to make flower arrangements for Mother's Day.

12th May - Photography Project, the clients worked together to produce a photo for their All About Me projects.

19th May - Finalisation of the All About Me project.

26th May - Hair Care; The clients had their hair styled choosing different styles to experiment with.

June 2016

2nd June - Lunch outing with Sonia then on to Cooma Flower shop to make flower arrangements.

9th June - Tuggeranong outing, Shopping and Movie. The girls watched Alice In Wonderland.

16th June - Lunch at Berridale Inn.

Upcoming to end of June:

23rd June - Afternoon tea at Chelsea Café.

30th June - Nails with Debbie at Contact Centre.

Current Clients:

With the transition to NDIS from 1st July 2016, Council confirmed with the Department of Family & Community Services, that we have 37 active clients, aged Under 65 receiving disability services from our organisation.

7 GENERAL BUSINESS

7.1 Work Health & Safety

7.1.1 Back Fence, palings

The fallen palings from the back fence, behind the Royal Hotel, have been repaired.

7.1.2 IMAX Van

Staff remarked about concerns that a few clients, could not easily access the van. Like multi purpose vehicles, the IMAX will not meet all client needs. With the merger, there may be additional options re accessible vehicles, through Community Transport. Outcome, follow up with Tab.

7.1.3 Centre Heating

Issues with the Centre heating have been resolved.

7.2 Funding Updates

Commonwealth, Department of Health forwarded a Variation to Funding Agreement regarding the inclusion of Personal Support and Domestic Assistance service types. Before the agreement can be signed, new merged Council details need to be included in the document.

7.3 MDS - Confirming Data for transition to NDIS

The Department of Family & Community Services (FACS) have requested a second report from our service, confirming our current client base, in reference to people with a disability, under 65 years of age. The data requested is from MDS, and is required to assist with the transition of clients from NSW FACS to the NDIS, with the aim of confirming and clarifying that records are accurate and that we have captured all of the registered clients.

7.3.1 DEX Statistics

Our next DEX reporting period is for six months from January to June, 2016. Services need to have all data entered by the end of July, to comply with reporting requirements. Completed 6 month DEX reports will be forwarded on completion.

7.4 Seniors Week

Feedback from 2016 Seniors Week activities held at the Lake Crackenback Resort:-

- Great feedback received about the activities;
- Lake Crackenback Resort staff were very helpful, and also provided positive feedback about the event;
- Two participants wrote letters of thanks to Werri-Nina, regarding their enjoyment of the day;
- Comments that the event was very well organised.
- Thanks to the Library staff and Werri-Nina staff for all their efforts.

7.5 Staff Vacancies/Update

- Administrative Officer & Disability Services Officer applications closed on 10th June, 2016.
- Short listing will start next week, with interviews following, very hopeful that the roles will be filled soon.

7.6 NDIS Transition

- Everyone still busy trying to get everything organised, in readiness for NDIS starting on 1st July 2016.
- Some issues and delays being experience with the Provider NDIS registration process.
- NDIA coming to the Hub at Cooma, on Wednesday 29th June, to run a Provider Readiness session.

- Three Local Area Co-ordinators have been recruited for our region, we hope to meet them very soon.
- Councils have more work to do for NDIS regarding Third Party Verification and consolidating their service information.
- Chairperson, Angie Ingram offered to share her knowledge and experience with Council services, regarding NDIS operating in the ACT for the past 12 months.

8. Other Business

8.1 Merger Update:

Chair Angie Ingram provided a merger update for the committee.

- Dean Lynch has been appointed as Administrator and has been busy visiting the three councils.
- An Advisory Committee to the Administrator has been formed with four members (councillors) from each of the previous councils. Bombala has a mix of two councillors and two community members.
- All members of the Advisory Committee had to apply for the roles.
- The Advisory Committee met with the Administrator, Dean on Tuesday 14th June, and their new roles were explained.
- The Section 355 Committee structures will continue.
- The Advisory Committee members are the communication link between community members and the Administrator.
- Within the Advisory Committee, there is one Senior member, for each council area, who will meet more frequently with the Administrator. (John Cahill, Steve Goodyear and Rogan Corbett)
- All of the current Council committees will be reviewed.
- The next 17 months will be spent setting up the platform for the new council.

9 NEXT MEETING

The next meeting is to be held on Thursday 1st September, 2016, from 10.00am to 11.30am in the Training Room at the Werri-Nina Centre, 227 Sharp Street, Cooma.

There being no further business, the meeting closed at 10.50am.

10.1 ROAD NAMING PROPOSAL - BADJA

Record No:

Responsible Officer:	General Manager
Author:	Personal Assistant To Director of Corporate Services
Key Direction:	1. Sustaining Our Environment for Life
Delivery Plan Strategy:	DP1.1 Ensure that Councils policy and compliance processes improve water quality and reduce sedimentation in the Shire's waterways.
Operational Plan Action:	OP1.1 Ensure enforcement, compliance policies and procedures support and facilitate measures to protect the natural environment.
Attachments:	Nil
Cooma Branch	Author: Deputy Director Service Delivery Responsible Officer: Director Service Delivery
Cost Centre	TBA
Project	Road Naming Proposal
Further Operational Plan Actions:	DP 4.1 Road, Air and Transport Networks/Links OP 4.17 Visible and clear signage is available for the local community and visitors

EXECUTIVE SUMMARY

To consider and resolve a proposed new road name in Badja.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That the name Tilga Lane be advertised and referred as required for new road names in accordance with the Roads Act 1993 and Roads (General) Regulation 2008.

BACKGROUND

Development Consent 10.2015.493.1 & 10.2015.493.2 has approved a 3 lot subdivision a Badja which will upgrade the previously 'un-named, un-maintained' council road. As two properties now will use this road as access Council require this road to be named.

As background, Council's Street and Road Naming Policy is that:-

- Council will invite developers to propose names for new roads within their subdivision.
- Council will also invite the local community to propose appropriate names.

- *Council follows the Guidelines for the Naming of Roads issued by Geographical Names Board (October 2009).*

Council invited submissions from the developer and adjoining landholders to name the 'un-named road'.

The Geographical Names Board lists the preferred sources for names as including:

- Aboriginal names
- Local history
- Early explorers, pioneers, settlers and other eminent persons
- War/casualty lists
- Thematic names such as flora, fauna or ships

The adjacent landholder has proposed the name **Tilga Lane**. The explanation for the name is that this road provides access to the property Tilga and the access is described as a laneway.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Improve communications within the region.

2. Environmental

Improve road quality, and environmental protection of the area.

3. Economic

Demonstrating growth in the region.

4. Civic Leadership

Creation of a sense of local identity in the area.

10.2 UPPER MURRUMBIDGEE RIVER RESTORATION PROJECT

Record No:

Responsible Officer:	General Manager
Author:	Personal Assistant To Director of Corporate Services
Key Direction:	1. Sustaining Our Environment for Life
Delivery Plan Strategy:	DP1.1 Ensure that Councils policy and compliance processes improve water quality and reduce sedimentation in the Shire's waterways.
Operational Plan Action:	OP1.1 Ensure enforcement, compliance policies and procedures support and facilitate measures to protect the natural environment.
Attachments:	Nil
Cooma Branch:	Deputy Director Service Planning
Cost Centre	WO186.94
Project	Upper Murrumbidgee River Restoration Project

Further Operational Plan Actions: DP 2.1.2 Our natural environment has been preserved and improved retaining a clean and healthy size

OP 2.1.1 Continued partnerships with South East Local Land Services, local landholder groups and other funding bodies for completion of Environmental Projects

EXECUTIVE SUMMARY

For Council to maintain its pre-amalgamation commitment to the Upper Murrumbidgee River Restoration project and accept future funding offers in support of the project

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

- A. That Council maintains its pre-amalgamation commitment to managing the Upper Murrumbidgee River Restoration project in collaboration with project partners.
- B. That funding requested through the Public Reserves Management Fund, if successful, be managed by Council in conjunction with existing funds to compliment the Upper Murrumbidgee River Restoration Project.

BACKGROUND

During 2010 the former Cooma-Monaro Shire Council was awarded funding for the Upper Murrumbidgee River Restoration Project. The funding was sourced from a number of key stakeholders and was focused on responding to significant bank instability and erosion issues within the Numeralla River corridor.

10.2 UPPER MURRUMBIDGEE RIVER RESTORATION PROJECT

Between 2010 and 2013 Council engaged qualified contractors to install numerous bank stabilisation and fish habitat structures. These structures continue to provide biodiversity and water quality improvements within the catchment.

The remaining \$35,000 from the project has been allocated to further works which are scheduled for spring 2016 in collaboration with Numeralla Fishing Club, Numeralla Landcare and South East Local Land Services.

NSW DPI – Crown Lands in consultation with the former Cooma-Monaro Shire Council, submitted a Public Reserves Management Fund (PRMF) application during May 2016. If successful, this grant will build on the existing project with an additional \$28,000. Additional funds would be most efficiently administered if consolidated with existing funds currently held by Snowy Monaro Regional Council.



2011 Bank Stabilisation





Numeralla resnag

QUADRUPLE BOTTOM LINE REPORTING

1. Social

By maintaining its commitment to this project, Council will be supporting volunteer groups within the Numeralla valley.

2. Environmental

Council is contributing to the improvement in water quality and biodiversity in the upper Murrumbidgee catchment.

3. Economic

There are no economic implications. The project is fully grant funded.

4. Civic Leadership

Council is fulfilling its commitment to the community by managing environmental improvement projects.

**10.3 PROPOSAL FOR A COMMUNICATIONS TOWER ON COUNCIL LAND AT LOT 37 DP 263218
NULANG PLACE COOMA**

Record No:

Responsible Officer:	General Manager
Author:	Personal Assistant To Director of Corporate Services
Key Direction:	6. Managing Development and Service Delivery to Retain the Things We Value
Delivery Plan Strategy:	DP6.10 Ensure that Council's policy, land use planning, development assessment enhance liveability.
Operational Plan Action:	OP 6.29 Ensure development assessment is undertaken in accordance with adopted Local Environmental Plans, Development Control Plans, Council Policy and State and Federal legislation.
Attachments:	1. Proposal for a Communications Tower on Council Land at Lot 37 DP 263218 Nulang Place Cooma (<i>Under Separate Cover</i>)
Cooma Branch	Author: Recreation and Property Manager, Cooma
Cost Centre	TBA
Project	Lease of Part Lot 37 DP 263218 for a Communications Facility
Further Operational Plan Actions:	DP 2.9 Advocate to all levels of Government and commercial providers to promote the regional need for Broadband and Telecommunication Services. OP 2.26 Provide input and coordination in the development of a regional Broadband service, Mobile Phone service coverage, radio and television

EXECUTIVE SUMMARY

To increase their mobile coverage in the Cooma area, Optus are requesting approval to lease a site on council land to establish a communications tower and associated equipment.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council:

- A. Enter into negotiations with Optus to lease an area approximately 11 m x 7m to house a 30 metre high communication tower;
- B. Grant approval for Optus to submit a Development Application for a 30 metre high communication tower on lot 37 DP 263218 Nulang Place Cooma; and
- C. Receive a further report on the outcomes of the negotiations.

BACKGROUND

Optus are looking to expand their mobile network in the Cooma area and they originally identified a parcel of crown land at Snowy Oval as being potentially suitable. This site however is occupied by recreation facilities and would impact on the use of Snowy Oval.

Council owns operational land adjacent to this site, and this is also considered suitable by Optus for their purposes. Currently the land is on a monthly lease for agistment of horses and this development would not impact greatly on this use. In addition the income generated over 20 years will offset some of the costs in providing the recreational facilities on the adjacent Snowy Oval.

The facility would consist of a 30m monopole and equipment shelter for ancillary equipment housed within a compound/lease area approximately 11m x 7m. A typical lease would be for a term of 20 years (4 x 5 years) with an annual rent of \$8,000pa, indexed at 2% pa.

Final terms and acceptance of this lease will be subject to Optus obtaining Development Application approval.

The location of the proposed communication facility can be seen below:



QUADRUPLE BOTTOM LINE REPORTING

1. Social

Improve mobile phone coverage in the area.

2. Environmental

Utilise council owned land for the benefit of the community.

3. Economic

Provide an ongoing income stream for the maintenance of council recreational facilities at Snowy Oval.

4. Civic Leadership

Enhance the community's access to technology and provide an additional income stream for 20 years to assist in maintaining recreational facilities at Snowy Oval.

10.4 CURIOSITY ROCKS DRAFT PLAN OF MANAGEMENT

Record No:

Responsible Officer:	Assistant General Manager
Author:	Environment and Recreation Coordinator
Key Direction:	4. Creating a Safer, Healthier and Thriving Community
Delivery Plan Strategy:	DP4.1 Encourage opportunities to promote and protect our cultural heritage.
Operational Plan Action:	OP4.1 Maintain council's heritage management functions.
Attachments:	1. Appendix A- Curiosity Rocks Aboriginal Place Declaration (Under Separate Cover) 2. Appendix B Curiosity Draft Plan of Management (Under Separate Cover)
Cost Centre	0810
Project	Curiosity Rocks Draft POM
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

Curiosity Rocks has recently been declared an Aboriginal Place under section 84 of the *National Parks and Wildlife Act 1974 (NPWS Act)*. The culturally significant site is located approximately 10km West of Jindabyne off the Kosciusko Highway (Refer to Appendix A for gazettal area map).

An Aboriginal Place declaration is a conservation tool and advances the recognition, protection and understanding of Aboriginal cultural heritage values throughout NSW. A Draft plan of Management (Appendix B) has been complete by the Office of Environment and Heritage, Cultural Heritage Department. Consultation was undertaken with the local Aboriginal community and Council's Strategic Planning Unit.

The purpose of this report is to inform Council of the Aboriginal Place declaration and to adopt the Curiosity Rocks Plan of Management.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council

- A. Receive and note the declaration of Curiosity Rocks Aboriginal Place
- B. Adopt the curiosity Rocks Plan of Management and endorse the General Manager to sign the document

BACKGROUND

Under section 84 of the *NPWS Act*, Curiosity Rocks has been declared an Aboriginal Place by the NSW government. The Office for Environment and Heritage (OEH) have assessed the area of land known as 'Curiosity Rocks' for its special significance to Aboriginal Culture. The declaration of an

Aboriginal Place is a way of recognising and legally protecting Aboriginal cultural heritage. The reasons for the declaration include;

- The area is adjacent to a camping area and ceremonial grounds situated along the traditional travel pathways up the Snowy River to the Mt Twynam area.
- The site is rich in stone resources and sites providing widespread evidence of long occupation and use by Ngarigo ancestors
- The area hold deep spiritual connection for these ancestors to the Ngarigo lands and waters
- Ngarigo people continue to acknowledge the cultural integrity of this place and the importance of protecting its cultural values for future generations.

Curiosity Rocks is located within the leased area of the Lake Jindabyne Foreshore Management Plan. Snowy Monaro Regional Council are therefore the land managers of the site. Whilst the overall responsibility remains with Council; the Plan of Management (POM) states that management of the site will be a joint effort. Responsibility will be shared with a stakeholder team including Bega Local Aboriginal Land Council, Ngarigo custodians, Snowy Hydro Ltd and the NSW Office of Environment and Heritage. OEH will act in consultation with registered Aboriginal parties to any Aboriginal heritage impact permit for the site.

Council's Strategic Planning Unit are already currently working with the OEH Cultural Heritage Division on a number of projects including;

- Shared trail extension to Hatchery Bay- Part of the trail will go through the nominated Aboriginal Place. An Aboriginal Heritage Impact Permit will be issued for this project to go ahead
- Parts of the site are heavily eroded with vehicle access is causing extensive damage. A conservation plan is being put together in partnership with OEH which will involve extensive rehabilitation. The NSW Heritage Grants offers an Aboriginal Heritage Places Program. This may provide funding required to implement rehabilitation works

The actions from the Plan of Management are designed to ensure that the site is continued to be recognised as being significant. General management protocols include;

- Undertaking a field assessment every 12 months with at least 2 people from the stakeholder team
- Review of the POM every 2-3 years
- Notification to the Aboriginal community and OEH when undertaken works
- The stakeholders to meet when necessary to review the operation of the PoM
- The Aboriginal community should determine whether it is appropriate for there to be interpretive signage

QUADRUPLE BOTTOM LINE REPORTING

1. Social

The declaration of the Aboriginal Place is important to the local Aboriginal custodians. Improved management and recognition of the site will have a positive impact for the community. Discussion and negotiation with the Bega Aboriginal Land Council and Ngarigo custodians has been positive. Council's support and continued efforts to protect Aboriginal cultural heritage is well regarded by other stakeholders involved.

2. Environmental

Conservation and rehabilitation works are key actions to ensure Aboriginal heritage is conserved. A conservation plan is being developed in partnership with OEH.

3. Economic

Several funding opportunities are available for conservation works. The NSW Heritage Grants offers an Aboriginal Heritage Place program to assist land managers with the management of these sites. The Cultural Heritage division of OEH will be assisting Council with grant funding applications to ensure rehabilitation project costs can be sourced.

4. Civic Leadership

Adopting the Curiosity Rocks Plan of Management demonstrates Council's commitment to promoting and protecting cultural heritage. Council will work in partnership with key stakeholders to ensure the Objectives of the PoM are met

10.5 SOUTH EAST ARTS - MEMORANDUM OF UNDERSTANDING AND CONTRIBUTION

Record No:

Responsible Officer:	General Manager
Author:	Assistant General Manager
Key Direction:	4. Creating a Safer, Healthier and Thriving Community
Delivery Plan Strategy:	DP4.4 Continued participation in, and access to the arts.
Operational Plan Action:	OP4.7 Promote awareness and support delivery of arts and cultural initiatives, including public arts assets, within the Shire.
Attachments:	1. Draft MoU South East Arts 2. Guide to Contributions
Cost Centre	2410 – Arts and Culture
Project	South East Arts
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

South East Arts is the peak body for arts across the Monaro, Snowy Mountains, and South Coast. The publically funded organisation annually delivers a range of initiatives across the region, undertakes advocacy for arts and cultural initiatives and funding, and assists member councils with funding applications.

Each year the individual Councils and South East Arts negotiated a service delivery plan for the financial year based on the strategic directions of the respective organisations. The Memorandum of Understanding between the three Councils and South East Arts is due for renewal but on this occasion as a single entity following the merger.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council

- A. Agree to sign the Memorandum of Understanding subject to the amendments incorporated in the report: and
- B. Agree to the contribution for 2016/17 as outlined in the *Guide to Minimum Local Government Contributions to Regional Arts Boards in NSW* for a population of between 15,001 and 25,000.

BACKGROUND

South East Arts is the peak body for arts across the Monaro, Snowy Mountains, and South Coast. They are supported primarily by funding from Arts NSW, with additional financial support from member councils. Previously the three Councils contributed a total of \$17,261 being made up of Bombala \$3,629, Cooma Monaro \$8,132 and Snowy River \$5,500. Based upon the *Guide to Minimum Local Government Contributions to Regional Arts Boards in NSW* the recommended contribution \$15,793 (2016/17) being a saving of \$1,468

Each year, South East Arts delivers a range of initiatives across the region, undertakes advocacy for arts and cultural initiatives and funding, and assists member councils with funding applications. In the past South East Arts worked closely with Snowy River Shire Council on an application to the Aboriginal Regional Arts Fund (unsuccessful), and provided a number of opportunities regionally for artists.

Recently Council has appointed Peter Beer as the delegate to South East Arts with John Shumack as the alternate. In discussion with representatives of South East Arts it was advised that the constitution of that organisation does not facilitate alternate delegates. During the same discussion several matters were canvassed and Andrew Gray, from South East Arts, has provided the following advice:

"Today I met with Simon Schweitzer who is my staff representative for Bega Valley Shire Council to discuss the 3 year MOU draft I sent out recently. There are a number of recommendations from BVSC that would change this generic agreement across the three councils and it would be good to receive your thoughts on this.

We discussed the following:

1. Timing of the MOU - BVSC has adopted a practice of timing similar MOUs with external organisations to work in with council terms of office. He has suggested that the new MOU is a four year agreement running from November 2016 to November 2020. In this way the MOU would be adopted by each new council following the elections in Sept. In relation to Snowy Monaro Regional Council, the elections are not till Sept 2017, however SMRC could agree to the MOU initially, with formal adoption by a new council in Nov next year. The MOU would then be reviewed in the last year of each council's term.

2. If this change in timing of the MOU was agreed, Simon proposed that SEA and the three councils meet in August/September this year to collectively agree on the regional needs and outcomes as defined in Schedule 1. We could also consider the reporting information and timing from SEA for regional KPIs.

3. Simon and I discussed the idea of changing the timing of the annual Schedule 2 to a calendar year. This would certainly work in more effectively with SEA's planning processes and the way in which we apply to and report to Arts NSW. It would also work in better with arts funding announcements, which often work on calendar year cycles. We could create a half year Schedule 2 to cover the remainder of 2016 if councils supported this change. The annual financial contribution would remain on a Financial Year timing, however I would appreciate your thoughts on this aspect.

4. While the recent ArtsNSW review of the Regional Arts Boards in NSW recommended moving to a skills-based boards of management, I confirmed with Simon that the SEA Board

has decided to retain a 10 member Board, comprising 3 council representatives and 7 skills-based members as an appropriate structure. We would continue with the current arrangement of member councils nominating their representatives. The Board is currently drafting up changes to our constitution to reflect these changes.

5. The new MOU would include reference to the consultation process that SEA will undertake with member councils prior to and during the development of SEA's three year Strategic Plans that are required by South East Arts. The current plan runs until 2018, so a review process and development of a new plan would commence in the second half of 2017.

Attached for additional consideration with this report are a draft Memorandum of Understanding the Guide to Contributions.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Arts and cultural initiatives have a positive impact on individuals and communities, enabling self-expression and transforming the look and feel of our towns and villages. The ability to participate in the arts builds individuals self-worth and self-esteem, increasing capacity to participate in the community. Community /public arts projects also increase community participation and build sense-of-community.

2. Environmental

The environmental impacts of South East Arts service delivery vary depending on the structure of the project; they are generally limited to impacts associated with vehicle travel, printing, and occasionally materials associated with arts initiatives. Many projects supported by South East Arts promote the use of recycled materials/ creative reuse.

3. Economic

South East Arts undertakes extensive and effective promotion of arts and cultural events within the Snowy River Shire, generating additional tourism for our region. The organisation also promotes the region to artists and filmmakers, assisting in the diversification of the economy.

The combined Councils previously contributed \$17,261 whereas the proposal for Snowy Monaro Regional Council is \$15,793 for the current period.

Expected Cost Savings Estimate with a CPI of 3.50%

Previous Cost	Year 1	\$17,261.00
New Cost	Year 1	\$15,793.00
Expected Savings	Year 1	\$ 1,468.00
Expected Savings	Year 10	\$21,524.24

4. Civic Leadership

The Year 1 Saving of \$1,468.00 has been achieved as a direct result of the merge. Further by calculating the cost by looking at the estimated population of the Council over the 10 year period it is indicated that a total saving of \$21,524.24 is estimated.

Continued South East Arts membership ensures Council is fulfilling its obligations in terms of arts and culture as outlined in the Community Strategic Plan.



Memorandum of Understanding
between

South East Arts (NSW) Inc

And

[insert name of council here]

1. Introduction

The five member Councils have established and supported South East Arts (previously SEAR) since 2001 as a catalyst and vehicle for the enhancement of regional cultural development for the social and economic benefit of local communities.

The Councils understand effective cultural development to be the strategic planning and management of cultural services, facilities and programs that contribute to local identity, sense of place and quality of life.

The Councils also acknowledge the funding support and commitment to South East Arts by the State Government through Arts NSW with a current triennial commitment to South East Arts until 2015.

It is acknowledged that the on-going viability of South East Arts and its aims and objectives are contingent upon continuing support of this partnership of Local and State governments.

2. Commencement and Term

The memorandum of understanding will commence from the date of this signed document and continue for a three-year term, in line with the triennial agreement South East Arts has undertaken with the NSW Government (calendar years 2013-15).

3. Purpose of the Agreement

The purpose of this Memorandum of Understanding is to:

- Clarify roles and accountabilities for South East Arts and the member Councils
- Define clearly the scope and standards of services to be provided
- Support improved management and service performance

By clarifying the roles, accountabilities and supporting improved management and service performance, the MOU will help to:

- Enhance existing cultural services and activities within the region.
- Develop new cultural services and activities in the region.
- Introduce cultural considerations as an integral part of the management and development of the region's natural and built environment.
- Foster an informed literate and skilled community as the basis of an involved, productive and creative community.

- Conserve and enhance the region's cultural heritage in its physical and social manifestations.
- Establish partnerships for cultural development with the community, the private sector and with other local governments and government agencies.
- Demonstrate the current and potential economic benefits of cultural development to the region's economy.

South East Arts Undertakings

1. South East Arts is first and foremost a service provider to our five member Councils.
2. South East Arts will be a resolute and committed advocate for increasing State and Federal government resources for the cultural development of the region.
3. South East Arts undertakes to provide, develop and evaluate the core services as identified in **Schedule 1** to the communities of the five member Councils.
4. South East Arts undertakes to negotiate and develop the annual work programs with each member Council as identified in **Schedule 2** to take into account particular priorities and needs, ensuring the resulting agreements are complementary to and supportive of South East Arts' strategic regional planning.
5. South East Arts will supply member Councils with the annual report and audited financial statements, and other updates as required.
6. South East Arts will ensure that delivery of core services is not compromised when additional contracts are negotiated on a fee for service basis.

Council Undertakings

1. The Councils will negotiate an annual financial contribution to South East Arts as part of their financial year budget process, to be confirmed by the end of December each year.
2. Bega Valley Shire Council will undertake to provide a full time base for operations of the General Manager and other positions for South East Arts, including office space, telephone, facsimile and computing facilities.

3. In September of each year, the Councils will each nominate a delegate to serve as a member of the South East Arts Board.
4. The Councils will each nominate a member of their respective staff for necessary and direct liaison with the General Manager of South East Arts.

Review of Service Agreements

1. The Councils and South East Arts agree to review the terms of this Memorandum of Understanding in November 2015.

General Manager
[name] Council

Chairperson
South East Arts (NSW) Inc

Date:

Schedule 1

Ongoing core services provided by South East Arts to our member Councils:

- Provide cultural development expertise and advice to Council
- Support member Councils to develop, produce, implement and review Cultural Plans as required
- Provide cultural development expertise, advice, support and training to the communities and artists of the five member Councils
- Facilitate the development and review of strategic planning for cultural services of member Councils
- Assist Councils and the community to secure grants for cultural endeavours
- Assist Councils in the development of cultural infrastructure
- Administer small grants programs direct to local organisations (eg Country Arts Support Program)
- Actively promote and market the arts and culture of the region through the Shires, the Region and beyond.
- Provide training and capacity building for community organisations and artists
- Develop and implement strategic regional initiatives to strengthen activity at a local level
- Present and develop regional touring program
- Maintain, update and distribute relevant information to the arts and cultural sector including research and cultural data of the region
- Develop and participate in networks within the region and the cultural sector at a state and national level
- Build audiences for and increase participation in cultural activities of the South East
- Assist with the development of creative industries and cultural tourism
- Increase levels of sponsorship, patronage and philanthropy for the cultural development of the South East
- Advocate and lobby for the cultural development of the South East, on behalf of member Councils.



REGIONAL ARTS
 NSW

**GUIDE TO MINIMUM LOCAL GOVERNMENT CONTRIBUTIONS
 TO REGIONAL ARTS BOARDS IN NSW**

This model is not a 'per capita' based aggregate but works on incremental population groups.

It is suggested that the recommended contributions are a **MINIMUM** from which to commence negotiations, however, Regional Arts Board sensitivity to local issues such as *disadvantaged* local government areas, or consideration of the *scale* and *level* of work RABs do for a local government area, can be accommodated in the model. For example:

- In some local government areas, where there is little arts infrastructure and the RAB undertakes local arts projects that, in other regions, are usually provided by local councils or shires, the contribution needs to reflect this higher level of arts development service delivery.

And, for example,

- Some local government areas in the state comprise a much lower than average per capita income and employment level, or a much smaller than average rate base from which to draw upon. These factors need to be considered in the context of ability to pay contributions.

It is expected that Local Government contributors to Regional Arts Boards will index their annual contributions to accommodate a CPI increase as follows.

Population	Suggested minimum contributions with CPI for year				
	2015/16(3.5% estimated)	2016/17(3.5) estimated	2017/18(3.5%) estimated	2018/19(3.5%) estimated	2019/20(3.5%) estimated
1 - 5,000	\$3,814	\$3,947	\$4,086	\$4,229	\$4,377
5001 - 10,000	\$7,630	\$7,897	\$8,173	\$8,460	\$8,756
10,001 - 15,000	\$11,444	\$11,845	\$12,259	\$12,688	\$13,132
15,001 - 25,000	\$15,259	\$15,793	\$16,346	\$16,918	\$17,510
25,001 - 30,000	\$19,073	\$19,741	\$20,431	\$21,147	\$21,887
30,000 - 40,000	\$22,888	\$23,689	\$24,518	\$25,376	\$26,265
40,001 and above	\$30,517	\$31,585	\$32,691	\$33,835	\$35,019

Original draft approved by the RANSW Board of Directors (with changes) on 6th December 2002.....

Modified March 2005:

Modified May 2005:

Modified May 2006

Modified May 2007

Modified Feb 2011

Modified Dec 2014

10.6 DA 10.2016.576.1 - DWELLING HOUSE

Record No:

Responsible Officer: Director Service Planning

Author: Personal Assistant To Director of Corporate Services

Key Direction: 6. Managing Development and Service Delivery to Retain the Things We Value

Delivery Plan Strategy: DP6.10 Ensure that Council's policy, land use planning, development assessment enhance liveability.

Operational Plan Action: OP 6.29 Ensure development assessment is undertaken in accordance with adopted Local Environmental Plans, Development Control Plans, Council Policy and State and Federal legislation.

Attachments:

1. DA 10.2016.576.1 - Assessment Report (*Under Separate Cover*)
2. DA 10.2016.576.1 - Development Plans (*Under Separate Cover*)
3. DA 10.2016.576.1 - Draft Notice of Determination (*Under Separate Cover*)
4. DA 10.2016.576.1 - Request for Variance (*Under Separate Cover*)

Cooma Branch Author: Urban and Rural Planner
Responsible Officer: Planning Manager

Further Operational Plan Actions:

Applicant Number:	10.2016.576.1
Applicant:	Drew Heath Architect
Owner:	Besari Pty Ltd
DA Registered:	21/04/2016
Property Description:	Lot:1 DP:34884
Property Number:	10287
Area:	79.378ha
Zone:	RU1- Primary Production
Current Use:	Vacant land
Proposed Use:	Dwelling House
Permitted in Zone:	Yes
Recommendation:	That the development be approved with conditions

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with an assessment of the matters it is required to consider in making its determination of the proposed development under the *Environmental Planning and Assessment Act 1979 (the Act)*.

This Application is reported to Council for a decision because:

- A variation to the development standard has been applied for under Clause 4.6 of the *Cooma-Monaro Local Environmental Plan 2013 (CMLEP)*. Namely in regards to Clause 4.1 of the LEP 2013 which sets out the minimum lot sizes allowable in each land use zone. Sheet LSZ_18 states that the minimum lot size required for the development site is 80ha.
- This Application is reported to Council for a decision because it involves non-compliances with *Cooma-Monaro Development Control Plan 2014 (Amendment 1) (DCP 2014)*, which fall outside the authority of staff delegations.

This Report considers an application for the erection of a dwelling house on a rural lot. The proposed development is permissible with consent in the zone.

The major issue associated with this application concerns the minimum lot size, of 80ha, that is required for the development of any new dwelling in the RU1 – Primary Production zone. The current lot size of the lot is 79.378ha. The variation required represent 0.7775% of the required minimum lot size which is considered insignificant.

The proposed development will also require a variation to Cl2.2.3 of DCP 2014 as the building will not comply with the standard maximum height of lowest habitable floors of 1.2m (1.75m) for a new dwelling. The dwellings' lowest habitable floor will at one point be 2.580m above the existing ground level. However due to the topography and type of development this variation is considered to be necessary and insignificant.

No public submissions were received in relation to the proposal.

It is recommended that the proposed development be approved subject to appropriate Conditions of Consent shown in full in the draft Consent attached..

RECOMMENDATION

That Council;

- A. Support a variation to Clause 4.1(3) of the *Cooma-Monaro Local Environmental Plan 2013* as requested in Development Application 10.2016.576.1 for Lot:1 DP:34884, being 2887 Peak View Road PEAK VIEW 2630, to allow the development of a dwelling house on the 79.378ha lot;
- B. Vary Clause 2.2.3 of the *Cooma-Monaro Development Control Plan 2014 (Amendment 1)* to allow the lowest habitable floor of the proposed dwelling house be up to 2.580m above the existing ground level.

BACKGROUND

The proposal is to erect a single storey dwelling house on a rural block zoned RU1- Primary Production. The development will include a dwelling house, driveway access, water supply tank and an on-site effluent disposal system.

ASSESSMENT

The application has been assessed against the provisions of the following documents:

State Environment Planning Policies (SEPPs)	<i>State Environmental Planning Policy (Rural Lands) 2008</i>
Local Environmental Plan (LEP) (including draft LEPs)	<i>Cooma-Monaro Local Environmental Plan 2013</i>
Development Control Plans	<i>Cooma-Monaro Development Control Plan 2014</i>

SECTION 79C

For assessment against the provisions of Section 79C of the EP&A Act please refer to the assessment report attached.

Section 79C and EP&A Act Checklist

The suitability of the site for the development:	The site is generally suitable for development.
The provisions of any environmental planning instrument and draft environmental planning instrument:	The proposal has been assessed against the provisions of all relevant SEPPs and the development has been found to achieve an acceptable level of compliance.

	The proposal has been examined in detail against the provisions of the LEP 2013.
The provision of any development control plan:	The application generally does not comply with the provisions of Council's relevant development control plans.
Any matters prescribed by the regulations:	The application generally complies with the <i>EP&A Regulation 2000</i> .
The likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality:	The likely impacts of the development have been appropriately considered as part of this application, and appropriately addressed above. The cumulative impacts of the development negate any time, space, nibbling or synergistic effects.
Any submissions made in accordance with the EP&A Act or the regulations:	The application was notified. No submissions were received.
The public interest:	The proposal is not contrary to the public interest, as it complies with the Council's standards and will not contribute to creating an undesirable precedent.

Non Compliance with LEP/SEPP

The application does not comply with Clause 4.1(3) Minimum Lot Size.

Non Compliance with DCP

The application does not comply with Clause 2.2.3 Maximum Height of Lowest Habitable Floor.

The application was notified, in accordance with relevant DCP requirements and the relevant statutory regulations. Notification letters were sent out to adjoining landowners and exhibited for a period of 14 days. At the close of the notification period no submissions were received.

CONCLUSION

It is considered that the proposed development generally complies with the relevant provisions of Section 79C of the Act, LEP, REP, DCPs, Codes and Policies. The key issues arising out of the assessment of this application comprise:

- Non-compliance with Clause 4.1(3) of the *Cooma-Monaro Local Environmental Plan 2013*. Minimum lot size requirements.
- Non-compliance with Clause 2.2.3 of *Cooma-Monaro Development Control Plan 2014 (Amendment 1)*. Maximum height of lowest habitable floor.

In conclusion, it is considered that the variations to the standard required are of a minor and insignificant nature. As such the proposal is generally aesthetically, economically, socially and environmentally acceptable having regard to the surrounding natural and built environment. Accordingly, approval is recommended subject to the imposition of the conditions of consent listed below.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

The development will have no social impacts on Council or the provision of Council services

2. Environmental

The development will have no significant environmental impacts that cannot be managed through appropriate conditions of consent. The environmental impacts of the development have been assessed in the attached report.

3. Economic

The proposed development will result in minimal economic impact within the locality of the development.

4. Civic Leadership

In determining this DA Council is demonstrating effective governance in an efficient and consistent manner.

10.7 REQUEST WITH ASSISTANCE OF LEGAL FEES FROM BATHURST REGIONAL COUNCIL

Record No:

Responsible Officer:	General Manager
Author:	Acting Executive Assistant
Key Direction:	7. Providing Effective Civic Leadership and Citizen Participation
Delivery Plan Strategy:	DP7.2 Council's leadership is based on ethics and integrity to enable informed and appropriate decisions in the community's best interest
Operational Plan Action:	OP7.5 Provide timely, accurate and relevant information to Council to enable informed decision making.
Attachments:	1. Letter From LGNSW Request for Legal Assistance
Cost Centre	40087 – Fees Other
Project	No Identified Project
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

To give consideration to offering financial support to Bathurst Regional Council for legal fees incurred defending an appeal matter before the NSW Court of Appeal. The proceedings challenged Council's jurisdiction to fix fees for services under long-term contracts. The NSW Court of Appeal found against Bathurst Regional Council.

LGNSW is considering the implications of this decision for NSW councils, and is likely to seek feedback from councils in the future to enable the issue to be adequately addressed in the next phase of the review of the local Government Act 1993. Financial contributions are now sought from councils as the costs of the proceedings have been determined as set out in the enclosed invoice. There is no obligation for a council to provide assistance.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council advise LGNSW that as no funds have been provided in the current budget Snowy Monaro Regional Council is not able to contribute to the legal fees incurred by Bathurst Shire Council

BACKGROUND

Correspondence has been received from LGNSW to give consideration for financial support to Bathurst Regional Council for legal fees and to consider the implications of the decision by NSW Court of Appeal for NSW councils.

Financial contributions are now sought from councils as the costs of the proceedings have been determined as set out in the enclosed invoice. There is no obligation for a council to provide assistance.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

No impact

2. Environmental

No impact

3. Economic

No funds have been provided in the current budget for this type of support. If Council wishes to contribute to this it will be necessary to identify funds in the next budget review.

4. Civic Leadership

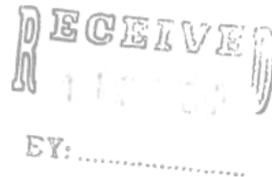
Supporting legal cases involving Councils where the matter is of general impact for all Councils or has impact on Snowy Monaro Regional Council is considered an effective way of ensuring Council's ability to pursue its strategic direction.



Our ref: Out - 24746

6 May 2016

Mr John Vucic
General Manager
Cooma-Monaro Shire Council
PO Box 714
COOMA NSW 2630



Dear Mr Vucic

Request for Legal Assistance approved

The Local Government New South Wales (LGNSW) Board approved an application made by Bathurst Regional Council for legal assistance under the LGNSW Legal Assistance Policy & Guidelines in August 2015. The matter has now been resolved in the courts. The LGNSW Board considered the matter to be of importance to local government throughout the State, as the proceedings related to the ability of councils to enter into contracts that include fees for services.

Bathurst Regional Council defended the matter before the NSW Court of Appeal. The proceedings challenged Council's jurisdiction to fix fees for services under long-term contracts. The NSW Court of Appeal found against Bathurst Regional Council, identifying that:

'even when the Local Government Act confers a power in terms upon councils to reach an agreement or arrangement with a landowner, the price it can charge for work performed by it remains subject to Part 10 of Chapter 15. To that extent at least, the 'general power to contract' cannot permit a Council to escape the statutory restrictions upon it'.

LGNSW is considering the implications of this decision for NSW councils, and is likely to seek feedback from councils in the future to enable the issue to be adequately addressed in the next phase of the review of the *Local Government Act 1993*.

Financial contributions are now sought from councils as the costs of the proceedings have been determined as set out in the **enclosed** invoice.

You are reminded that there is no obligation for a council to provide assistance.

Please do not hesitate to contact me on (02) 9242 4125 if you have any questions on this matter.

Yours sincerely



Donna Flygate
Chief Executive

LOCAL GOVERNMENT NSW
GPO BOX 7003 SYDNEY NSW 2001
L8, 28 MARGARET ST SYDNEY NSW 2000
T 02 9242 4000 F 02 9242 4111
LGNSW.ORG.AU LGNSW@LGNSW.ORG.AU
ABN 49 853 913 882





TAX INVOICE

ABN Number: 49 853 913 882

Date: 6/05/16

Invoice Number: 74036

Invoice To:

Cooma-Monaro Shire Council
PO Box 714
Cooma NSW 2630

Attn: The General Manager

Item Description	Amount	GST	Total
Legal Assistance Bathurst Regional CI for legal costs incurred in an appeal to the Supreme Court of NSW (please refer to attached letter)	\$ 608.65	\$ 60.87	\$ 669.52

Total Due: (Inc GST)	\$ 669.52
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Terms: 30 days from date of invoice

Payment to: Local Government NSW BSB No. 062005 Account No. 00090198



Our ref: Out - 24746

6 May 2016

Mr Joseph Vescio
General Manager
Snowy River Shire Council
PO Box 143
BERRIDALE NSW 2628

Dear Mr Vescio

Request for Legal Assistance approved

The Local Government New South Wales (LGNSW) Board approved an application made by Bathurst Regional Council for legal assistance under the LGNSW Legal Assistance Policy & Guidelines in August 2015. The matter has now been resolved in the courts. The LGNSW Board considered the matter to be of importance to local government throughout the State, as the proceedings related to the ability of councils to enter into contracts that include fees for services.

Bathurst Regional Council defended the matter before the NSW Court of Appeal. The proceedings challenged Council's jurisdiction to fix fees for services under long-term contracts. The NSW Court of Appeal found against Bathurst Regional Council, identifying that:

'even when the Local Government Act confers a power in terms upon councils to reach an agreement or arrangement with a landowner, the price it can charge for work performed by it remains subject to Part 10 of Chapter 15. To that extent at least, the 'general power to contract' cannot permit a Council to escape the statutory restrictions upon it'.

LGNSW is considering the implications of this decision for NSW councils, and is likely to seek feedback from councils in the future to enable the issue to be adequately addressed in the next phase of the review of the *Local Government Act 1993*.

Financial contributions are now sought from councils as the costs of the proceedings have been determined as set out in the **enclosed** invoice.

You are reminded that there is no obligation for a council to provide assistance.

Please do not hesitate to contact me on (02) 9242 4125 if you have any questions on this matter.

Yours sincerely

A rectangular box with a black border, used to redact the signature of Donna Rygate.

Donna Rygate
Chief Executive

LOCAL GOVERNMENT NSW
GPO BOX 7003 SYDNEY NSW 2001
L8, 28 MARGARET ST SYDNEY NSW 2000
T 02 9242 4000 F 02 9242 4111
LGNSW.ORG.AU LGNSW@LGNSW.ORG.AU
ABN 49 853 913 882



TAX INVOICE

ABN Number: 49 853 913 882

Date: 6/05/16

Invoice Number: 74117

Invoice To:

Snowy River Shire Council
Myack St
Berridale NSW 2628

Attn: The General Manager

Item Description	Amount	GST	Total
Legal Assistance Bathurst Regional CI for legal costs incurred in an appeal to the Supreme Court of NSW (please refer to attached letter)	\$ 576.44	\$ 57.64	\$ 634.08

Total Due: (Inc GST)	\$ 634.08
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Terms: 30 days from date of invoice

Payment to: Local Government NSW BSB No. 062005 Account No. 00090198

10.8 ADOPTION OF GIFTS AND BENEFITS POLICY

Record No:

Responsible Officer:	Deputy Director Service Support
Author:	Manager Corporate/Governance
Key Direction:	7. Providing Effective Civic Leadership and Citizen Participation
Delivery Plan Strategy:	DP7.1 Ensure that legislative obligations are met throughout all Council departments.
Operational Plan Action:	OP7.1 Ensure statutory registers are maintained and publicly available.
Attachments:	1. SMRC 83 - Policy - Gifts & Benefits (<i>Under Separate Cover</i>)
Cost Centre	Corporate Governance Support
Project	Policies
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

Snowy Monaro Regional Council (SMRC) was established on 12 May 2016 through the merger of the former Bombala, Cooma-Monaro Shire and Snowy River Shire Councils.

The Governance Working Group are assessing policies from the three former Councils. During this assessment the Gifts and Benefits Policy of the former Snowy River Shire Council was endorsed by that group.

At the Executive Team Meeting of 6 July 2016 it was resolved "to recommend to the Administrator to endorse the Gifts and Benefits Policy for adoption with no further consultation by the Public". (EMT161/16 refers)

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council adopt SMRC 83 - Policy - Gifts and Benefits with no further consultation by the Public.

BACKGROUND

Council has developed a Gifts and Benefits Policy to provide guidelines to ensure that Councillors and staff are not compromised in the performance of their duties through innocently or in good faith accepting gifts or benefits which may result in a feeling of obligation or could be construed as an attempt to influence.

Part 5 of the Model Code of Conduct details the requirements regarding Gifts and Benefits.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

The adoption of a Gifts and Benefits Policy will help to assure the community that governance structures are in place to provide transparency and accountability.

2. Environmental

Council adopting this Policy will not have a direct impact on environmental sustainability.

3. Economic

The review and adoption of the Gifts and Benefits Policy is provided for in the Corporate Governance Budget.

4. Civic Leadership

Clear policies and guidelines promote structure and compliance within the organisation as to processes and procedures that need to be followed.

The Gifts and Benefits Policy provides clear guidelines for staff on what is required and expected.

COMMITTEE RECOMMENDATION	EMT161/16
That ET resolves	
A.To recommend to the Administrator to endorse the Gifts and Benefits Policy for adoption with no further consultation by the Public.	
Moved Mrs Bolton	Seconded Mr Adhikari
	CARRIED

10.9 ADOPTION OF PURCHASING AND TENDERING POLICY

Record No:

Responsible Officer:	Deputy Director Service Support
Author:	Manager Corporate/Governance
Key Direction:	7. Providing Effective Civic Leadership and Citizen Participation
Delivery Plan Strategy:	DP7.2 Council's leadership is based on ethics and integrity to enable informed and appropriate decisions in the community's best interest
Operational Plan Action:	OP7.6 Ensure that governance structures are open, transparent and fully accountable and that these are supported by relevant instruments.
Attachments:	1. SMRC 55 - Purchasing and Tendering Policy (<i>Under Separate Cover</i>)
Cost Centre	Governance Project Purchasing and Tendering Policy
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

On 12 May 2016 the former Bombala, Snowy Monaro Shire and Cooma-Monaro Shire Councils were merged. Since that time a number of Working Groups have been reviewing policies.

This policy is a merged document of the previous Snowy River and Cooma Monaro Shire Councils and has been reviewed and recommended by the Purchasing and Inventory Working Group.

On 6 July 2016 the Executive Team resolved "To recommend to the Administrator acceptance of the Purchasing and Tendering Policy with the change agreed on by Director Special Projects Office and that it be placed on public exhibition" (EMT164/16 refers).

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council

- A. Endorse SMRC 55 - Purchasing and Tendering Policy; and
- B. Placed SMRC 55 - Purchasing and Tendering Policy on public exhibition for a period of 28 days.

BACKGROUND

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Adherence to this policy will ensure a fair, transparent and accountable process in the purchase of goods and the contracting of services and give the community assurance that this process is being carried out in an ethical and equitable manner.

2. Environmental

The adoption of this policy will not have a direct impact on environmental sustainability.

3. Economic

The review of the policy is provided for in the Governance budget

4. Civic Leadership

Clear policies and guidelines promote structure and compliance within the organisation as to process and procedures.

Policies that affect the public are available on Council's website for information.

10.10 COOMA LIVESTOCK SELLING CENTRE IMPROVEMENTS

Record No:

Responsible Officer:	General Manager
Author:	Secretary Council & Committees
Key Direction:	7. Providing Effective Civic Leadership and Citizen Participation
Delivery Plan Strategy:	DP7.2 Council's leadership is based on ethics and integrity to enable informed and appropriate decisions in the community's best interest
Operational Plan Action:	OP7.5 Provide timely, accurate and relevant information to Council to enable informed decision making.
Attachments:	Nil
Cooma Branch:	Author: Deputy Director Service Delivery
Cost Centre	WO1583
Project	Cooma Livestock Selling Centre Improvements
Further Operational Plan Actions:	DP3.1 Agricultural Businesses OP3.1.2 Facilities and support for livestock trade are provided.

EXECUTIVE SUMMARY

The outcome that the Cooma Livestock Selling Centre Improvement program will achieve is to increase the capacity, efficiency and improved animal health conditions for sheep and calf sales.

Funding for this project has been sort via the National Stronger Region Fund (NSRF) Grant Round 3 and Council's contribution.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council;

- A. Delay the Saleyard Upgrade project until the outcome of the National Stronger Region Fund (NSRF) Grant Round 3 is known (up to 3 months).
- B. Additional funds of \$60,000 be allocated for repairs / maintenance of the sheep yards to allow calf sales to take place in these yards.
- C. If the NSRF is successful, the additional \$60,000 is returned to Cooma Infrastructure reserve, and the remaining budgeted of \$266,645 be allocated to additional improvement to the facility.

BACKGROUND

The outcome that the Cooma Livestock Selling Centre Improvement program will achieve is to increase the capacity, efficiency and improved animal health conditions for sheep and calf sales.

The program will provide improved environmental and waste recycling management activities and has the potential to extend the useful life of Cooma's wastewater management facility.

This will provide economic and social benefits for the whole region from the ACT to the Victorian border and continue to ensure that Cooma remains as the regional centre for agribusiness on the Monaro and Snowy Mountains. The benefits extend beyond traditional agribusiness into other businesses throughout the region.

Income Generation

Currently the sheep yards are used to sell calves during the autumn sales and 2,675 calves were sold through the sheep yards in 4 sales in 2016. Another 2,487 calves were sold in portable calf yards in 4 separate sales resulting in a loss of income of \$10,570 in 2016. This loss of income was due to a reduction in fees as the portable yards were supplied by the agents. The new calf yards will be able to sell up to 2,000 calves per sale. It has been identified that over the last several years the sustained growth for the sale of stock through the yards has been in sheep and calf sales.

These increases in sheep and calf numbers has seen income rise over the 3 years from \$200,000 in 2011/12 to \$299,687 in 2013/14. The Cooma Associated Agents have achieved these increases largely through changes to sale days and the Monaro's reputation for the quality of sheep and calves. They predict they can continue to grow these sales with the right infrastructure in place.

Operation and Maintenance Costs

As part of the grant application the ongoing costs of the project were assessed. It is estimated that by replacing the dirt sheep yards with calf yards and the subsequent reduction in damage to the sheep yards the maintenance costs will reduce by \$3,000 per annum.

The scope of the effluent management part of the project is to improve the effluent drainage from the cattle yards so that in future all effluent from both the sheep and cattle yards will be directed to enlarged drying beds. When the new drying beds are constructed as part of a later stage of improvements at the saleyards, this will result in significantly reduced demand on the wastewater treatment facility. Currently the single drying bed is cleaned every 3 years at a cost of approximately \$42,000 which relates to an annual maintenance cost of \$14,000. The diversion of the effluent drainage as part of this project will enable the following stage to proceed. Immediately however it will reduce the amount of effluent directly entering the wastewater treatment facility. Whilst this reduces the load on this facility it is hard to quantify in dollars.

Programmed Project Timeframe: August 2016 – November 2016.

Funding

Council has budgeted for the full project cost in the 2016 / 2017 budget via an Internal Loan (July resolution 190/15, March resolution 55/16), however in addition to this an application for 50% of the cost has been made under the National Stronger Region Fund (NSRF) Grant Round 3.

The NSRF Grant Round 3 was due to be announced in July 2016, however due to the Federal Election the outcomes have been delayed. The following advice has been received from the NSRF Round 3 administrator:

“The Department administers the National Stronger Regions Fund (NSRF) in accordance with the Programme Guidelines. The Department will continue to assess NSRF Round Three applications through the Caretaker Period, with advice to be provided to the Australian Government following the 2016 Federal Election.

Decisions regarding the programme will be a matter for the Australian Government.”

Received Monday 11 July 2016

Loan repayment

Discussions have been undertaken between Council and the Cooma Associated Agents regarding the repayment of the Loan, and that Council investigates a levy to fund the construction of the multi-purpose yards (February 2016 resolution 27/16).

Options to Proceed

To allow the project to proceed there are 2 options to consider.

Total Project Cost \$653,290.00

Comparison of Options

	Option 1	Option 2
Scope of Option	Cooma Livestock Selling Centre Improvements delayed by 3 months until the outcome of the NSRF Grant program is known.	Cooma Livestock Selling Centre Improvements proceeds without NSRF Grant.
Timeframe	Delay project start date by 3 months until outcome of NSRF Grant is known.	Start as per initial program to allow new Calf Yards to be operational for end 2016.
Impact	New Calf Yards would not be available for end 2016 season. Previous solution of utilising the sheep yards would continue for this period. Cost of additional maintenance on sheep yards = \$60,000	Loss of opportunity of NSRF Grant application is successful. Council responsible for the full cost of the project.
Cost	Total project Value = \$653,290.00	Total project Value = \$653,290.00

	Option 1	Option 2
	<p>Council Contribution = \$326,645.00 NSRF Grant = \$326,645.00</p> <p>Additional Repair costs = \$60,000</p> <p>Total Council Contribution = \$386,645.00</p>	<p>Council Contribution = \$653,290.00</p> <p>Total Council Contribution = \$653,290.00</p>
Risk	That NSRF Grant is not successful, additional \$60,000 spent on repairs / maintenance to yards.	Loss of opportunity of NSRF Grant application is successful.
Advantages	<p>Delay would allow for result of NSRF Grant to be known.</p> <p>If successful would result in Council spending \$266,645 less of this project.</p> <p>As the budget has already been allocated for the full amount, these funds could be used to undertake additional work at the Saleyards, including upgrade to fencing, lighting, gates, CCTV, facilities.</p>	Scope of project completed to meet end 2016 program.

Future Works

The next stages of the facility upgrades include the upgrade of the truck wash facility, new drying beds, improve washdown process, water recycling options, improved security, client facilities and parking facilities.

Quadruple Bottom Line Reporting:

1. Social

The upgraded facilities will enable participants to conduct their business locally reducing costs, business overheads and the need to travel outside the region and encouraging spending within the region.

2. Environmental

The upgrade will improve the facilities for calf sales, and drainage of the new yards. This will provide a better environment for the stock during the sale period.

3. Economic

Improved infrastructure at the Cooma Livestock Selling Centre (CLSC) will drive efficiency which will have a positive impact on economic growth. This will happen by increasing sales of stock in the local region and minimising leakage to other sale yards outside the region. Increases in stock provide the following direct benefits to the region; additional income to the region.

4. Civic Leadership

The CLSC and its interdependent relationship with the many livestock industry participants, farmers, stock agents, carriers, Monbeef, agricultural suppliers, retailers and service industries is vitally important to a wide range of partnerships within and beyond the Monaro region.

Previous Council resolutions:

- Former Cooma-Monaro Shire Council – March resolution (55/16), and
- Former Cooma-Monaro Shire Council – July resolution (190/15)

10.11 MONTHLY FUNDS MANAGEMENT REPORT - JUNE 2016

Record No:

Responsible Officer: Deputy Director Service Support
Author: Personal Assistant To Director of Corporate Services
Key Direction: 7. Providing Effective Civic Leadership and Citizen Participation
Delivery Plan Strategy: DP7.6 Increase and improve Council's financial sustainability.
Operational Plan Action: OP7.17 Effective management of Council funds to ensure financial sustainability.
Attachments: Nil
Cooma Branch Author: Finance Manager
Responsible Manager: Director Service Support
Cost Centre 4010 – Financial Services
Project Funds Management
Further Operational Plan Actions: OP7.1 Completion of reporting requirements in accordance with legislation

EXECUTIVE SUMMARY

The following details funds management position for the reporting period ending 30 June 2016. Cash and Investments as at 30 June 2016 are \$73,157,078.

Certification

I, Jo-Anne Mackay, Responsible Accounting Officer of Snowy Monaro Regional Council, hereby certify, as required by Regulation 212 of the Local Government (General) Regulation 2005, that investments as detailed in the attached listings were invested in accordance with Section 625 of the Local Government Act 1993, the Regulations and Council's Investment Policies.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council:

- A. Receive and note the report indicating Council's Funds Management position as at 30 June 2016.
- B. Receive and note the Certificate of the Responsible Accounting Officer.

BACKGROUND

As per Legislation, the Investment Register is reported to Council within a month.

Council's Cash and Investments 30 June 2016 consists of:

30/06/2016	Cash at Bank	Investments	Total
Bombala	204,742	10,523,071	10,727,813
Cooma	75,576	22,558,037	22,633,613
Snowy	687,385	19,108,267	19,795,652
Merger Grant		20,000,000	20,000,000
Total	967,704	72,189,374	73,157,078

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Total Cash and Investments are available to provide services and Infrastructure to the community in accordance with the 2016 budget, Council resolutions and other external restrictions.

2. Environmental

It is considered that the recommendations contained herein will not have any environmental impacts.

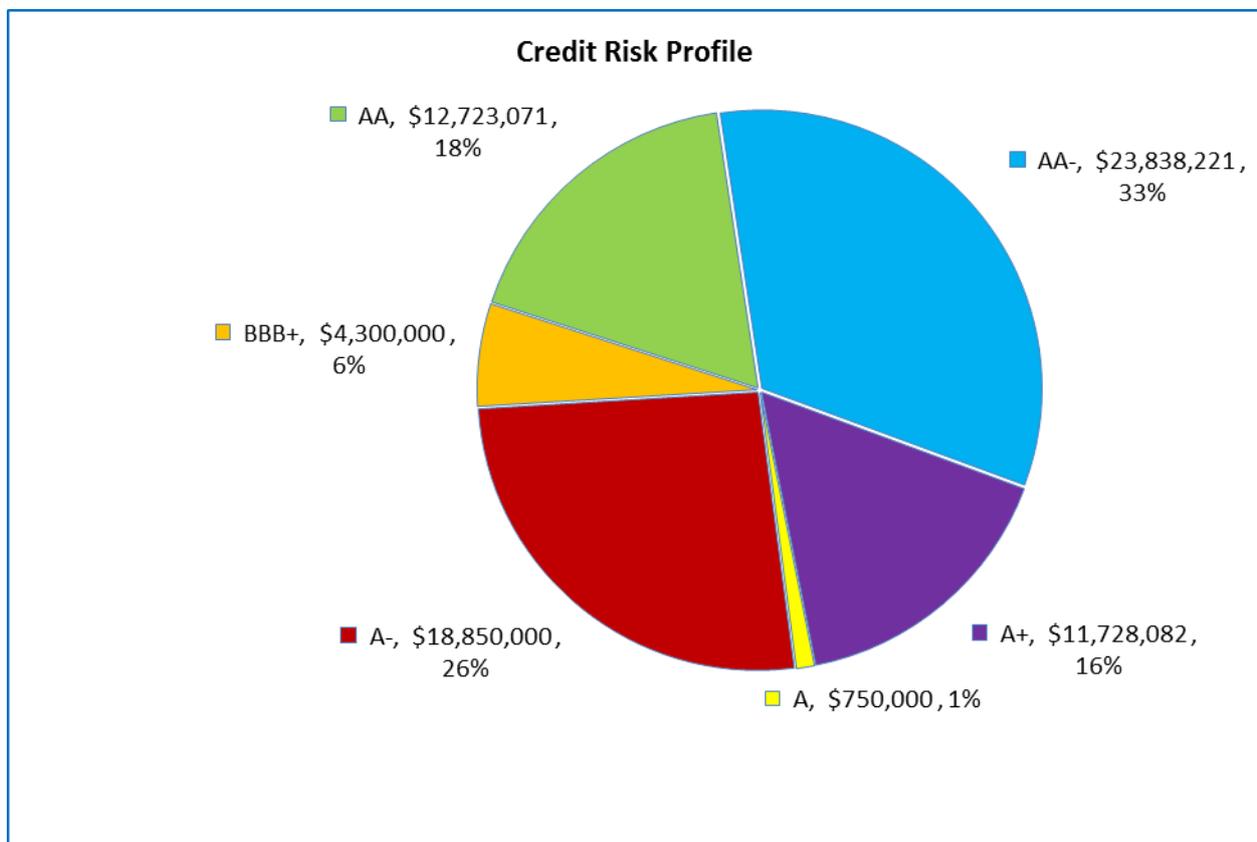
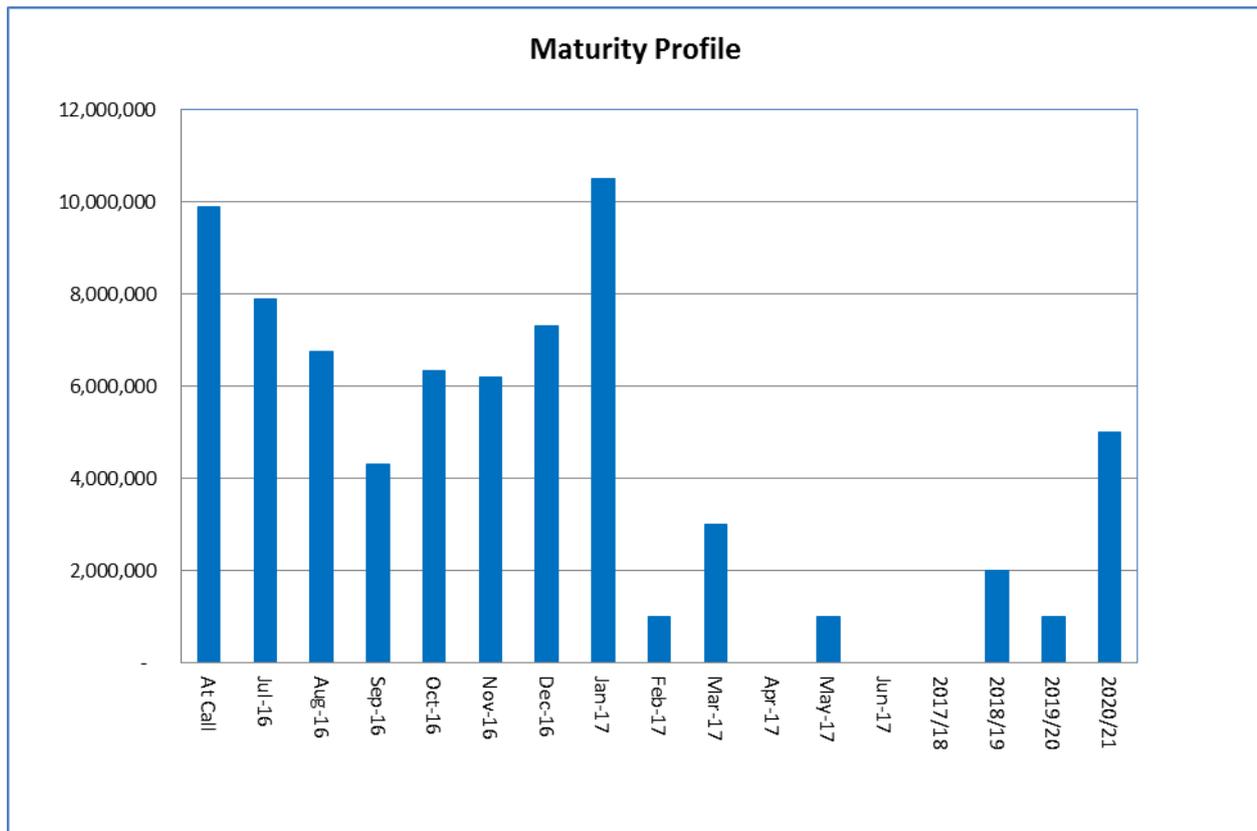
3. Economic

Total investments for Snowy Monaro Regional Council were \$72,189,374 on 30 June 2016.

Council's investment portfolio returned 2.98% (annualised) for June, compared to the benchmark (90 day Bank Bills) of 1.96%. Consolidated interest income on investments to June 30 2016 is \$969,215 against budget of \$893,679.

The table below lists the invested funds.

INVESTMENTS REGISTER							
30-June-2016							
Branch	DATE INVEST	FIN INST.	Rating	TYPE	CURRENT INVESTMENT	INT RATE	MATURITY
Bombala	n/a	NAB Maxi Account	A1+/AA	At Call	1,023,071	Variable	At Call
Bombala	15-Mar-16	NAB	A1+/AA-	TD	3,500,000	3.10%	15-Jul-16
Bombala	11-Apr-16	NAB	A1+/AA-	TD	1,000,000	3.11%	10-Aug-16
Bombala	14-Apr-16	NAB	A1+/AA-	TD	1,000,000	3.11%	14-Sep-16
Bombala	14-Jun-16	NAB	A1+/AA-	TD	2,000,000	2.96%	14-Oct-16
Bombala	17-Jun-16	NAB	A1+/AA-	TD	2,000,000	2.96%	17-Nov-16
Cooma	n/a	NAB	A1+/AA-	At Call	829,954	1.65%	At Call
Cooma	n/a	AMP Bank	A1/A+	At Call	1,671,469	2.30%	At Call
Cooma	n/a	AMP Bank	A1/A+	31 days	1,056,613	2.45%	31 days
Cooma	04-Apr-16	Bankwest	A1+/AA	TD	1,000,000	3.00%	04-Jul-16
Cooma	04-Apr-16	Suncorp Bank	A1/A+	TD	1,000,000	2.95%	04-Jul-16
Cooma	09-May-16	NAB	A1+/AA-	TD	1,000,000	2.90%	08-Aug-16
Cooma	02-Mar-16	Rural Bank	A2/A-	TD	1,000,000	3.00%	29-Aug-16
Cooma	29-Aug-15	Westpac	A1+/AA-	TD	1,000,000	2.52%	29-Aug-16
Cooma	30-Mar-16	Bank of Queensland	A2/A-	TD	1,000,000	3.05%	26-Oct-16
Cooma	14-Aug-15	AMP Bank	A1/A+	TD	1,000,000	2.90%	07-Feb-17
Cooma	03-Mar-15	AMP Bank	A1/A+	TD	1,000,000	3.20%	02-Mar-17
Cooma	10-Mar-16	NAB	A1+/AA-	TD	2,000,000	3.07%	10-Mar-17
Cooma	23-May-16	AMP Bank	A1/A+	TD	1,000,000	3.00%	23-May-17
Cooma	12-Sep-14	RaboDirect	P-1/Aa2 Moo	TD	2,000,000	4.10%	11-Sep-18
Cooma	16-Sep-15	Bank of Queensland	A2/A-	TD	1,000,000	3.20%	17-Sep-19
Cooma	23-Mar-16	ING Bank	A2/A-	TD	1,000,000	3.66%	22-Mar-21
Cooma	23-Jun-16	Commonwealth Bank	A1+/AA-	TD	4,000,000	3.47%	23-Jun-21
Snowy	25-May-16	Bankwest	A1+/AA	TD	500,000	2.60%	06-Jul-16
Snowy	20-Apr-16	ME Bank	BBB+	TD	500,000	3.06%	13-Jul-16
Snowy	11-May-16	ME Bank	BBB+	TD	600,000	3.06%	20-Jul-16
Snowy	30-May-16	Bankwest	A1+/AA	TD	800,000	2.85%	27-Jul-16
Snowy	25-May-16	ME Bank	BBB+	TD	500,000	2.75%	03-Aug-16
Snowy	25-May-16	ME Bank	BBB+	TD	700,000	2.75%	10-Aug-16
Snowy	01-Jun-16	Bankwest	A1+/AA	TD	600,000	2.82%	17-Aug-16
Snowy	25-May-16	NAB	A1+/AA-	TD	450,000	2.94%	24-Aug-16
Snowy	01-Jun-16	Beyond Bank	BBB+	TD	500,000	3.00%	31-Aug-16
Snowy	08-Jun-16	Bankwest	A1+/AA	TD	500,000	2.80%	07-Sep-16
Snowy	16-Jun-16	IMB	A-2	TD	750,000	2.65%	07-Sep-16
Snowy	22-Jun-16	Bankwest	A1+/AA	TD	650,000	2.85%	14-Sep-16
Snowy	25-May-16	Rural Bank	A2/A-	TD	750,000	2.85%	21-Sep-16
Snowy	22-Jun-16	Bankwest	A1+/AA	TD	650,000	2.85%	28-Sep-16
Snowy	29-Jun-16	NAB	A1+/AA-	TD	700,000	2.91%	05-Oct-16
Snowy	29-Jun-16	Rural Bank	A2/A-	TD	400,000	2.95%	12-Oct-16
Snowy	29-Jun-16	Rural Bank	A2/A-	TD	750,000	3.00%	19-Oct-16
Snowy	29-Jun-16	ME Bank	BBB+	TD	1,500,000	2.90%	26-Oct-16
Snowy	22-Jun-16	NAB	A1+/AA-	TD	750,000	2.97%	02-Nov-16
Snowy	29-Jun-16	Rural Bank	A2/A-	TD	1,000,000	2.95%	09-Nov-16
Snowy	16-Jun-16	NAB	A1+/AA-	TD	750,000	2.97%	16-Nov-16
Snowy	22-Jun-16	NAB	A1+/AA-	TD	1,200,000	2.97%	23-Nov-16
Snowy	01-Jun-16	AMP Bank	A1/A+	TD	500,000	3.00%	30-Nov-16
Snowy	08-Jun-16	NAB	A1+/AA-	TD	400,000	2.98%	07-Dec-16
Snowy	08-Jun-16	NAB	A1+/AA-	TD	450,000	2.98%	14-Dec-16
Snowy	16-Jun-16	NAB	A1+/AA-	TD	500,000	2.99%	14-Dec-16
Snowy	22-Jun-16	Bank QLD	A2/A-	TD	700,000	2.95%	21-Dec-16
Snowy	29-Jun-16	Bank QLD	A2/A-	TD	750,000	2.90%	21-Dec-16
Snowy	n/a	Westpac Maxi-Account	A1+/AA-	At-Call	308,267	1.75%	n/a
Merger Grant	n/a	Bankwest	A1+/AA	At-Call	5,000,000	2.95%	n/a
Merger Grant	24-Jun-16	AMP	A1/A+	TD	4,500,000	3.00%	21-Dec-16
Merger Grant	24-Jun-16	Bank QLD	A2/A-	TD	10,500,000	2.95%	09-Jan-17
TOTAL					72,189,374		



Civic Leadership

In accordance with Regulation 212 of the Local Government (General) Regulation 2005, a report setting out details of money invested must be presented to Council in the following month.

Council's Fund Management Reporting exceeds minimum regulatory requirements and demonstrates a commitment to accountability and transparent leadership. It provides the Council, Executive and Community with timely, accurate and relevant reports on which to base decisions.

16. CONFIDENTIAL MATTERS

In accordance with Section 10A(2) of the Local Government Act 1993, Council can exclude members of the public from the meeting and go into Closed Session to consider confidential matters, if those matters involve:

- (a) personnel matters concerning particular individuals; or
- (b) the personal hardship of any resident or ratepayer; or
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business; or
- (d) commercial information of a confidential nature that would, if disclosed;
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
- (e) information that would, if disclosed, prejudice the maintenance of law; or
- (f) matters affecting the security of the council, councillors, council staff or council property; or
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege or information concerning the nature and location of a place; or
- (h) an item of Aboriginal significance on community land.

and Council considers that the closure of that part of the meeting for the receipt or discussion of the nominated items or information relating thereto is necessary to preserve the relevant confidentiality, privilege or security of such information, and discussion of the material in open session would be contrary to the public interest.

In accordance with Section 10A(4) of the Local Government Act 1993 the Chairperson will invite members of the public to make verbal representations to the Council on whether the meeting should be closed to consider confidential matters.

RECOMMENDATION

1. THAT pursuant to Section 10A subsections 2 & 3 and Section 10B of the Local Government Act, 1993 (as amended) the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

16.1 Confidential Minutes Snowy Monaro Local Representative Committee - Cooma 23 June 2016

Item 22.1 is confidential in accordance with s10(A)(2)(a) of the Local Government Act because it contains personnel matters concerning particular individuals (other than councillors) and (c) of the Local Government Act because it contains and information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

16.2 Report on Contract Conditions of Senior Staff

Item 22.2 is confidential in accordance with s10(A)(2)(a) of the Local Government Act because it contains personnel matters concerning particular individuals (other than councillors) and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

2. The press and public be excluded from the proceedings of the Council in Closed Session on the basis that these items are considered to be of a confidential nature.
3. That the Minutes and Business Papers including any reports, correspondence, documentation or information relating to such matter be treated as confidential and be withheld from access by the press and public, until such time as the Council resolves that the reason for confidentiality has passed or become irrelevant.

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4. That the resolutions made by the Council in Closed Session be recorded in the Minutes of the Council Meeting.
 5. That upon this recommendation being moved and seconded, the Chairperson invite representations from the public as to whether this part of the meeting should be closed to consider the nominated item.