



SNOWY MONARO
REGIONAL COUNCIL

BUSINESS PAPER

Administrator Delegations Meeting
21 December 2016

CONFLICTS OF INTEREST

A conflict of interest arises when the Administrator or Council staff are influenced, or are seen to be influenced, in carrying out their duties by personal interests. Conflicts of interest can be pecuniary or non-pecuniary in nature.

A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of a financial gain or loss.

A non-pecuniary interest can arise as a result of a private or personal interest, which does not relate to money. Examples include friendship, membership of an association or involvement or interest in an activity.

The Administrator or staff member who considers they may have a conflict of interest should read Council Policy.

The responsibility of determining whether or not the Administrator or Council employee has a pecuniary or non-pecuniary interest in a matter, is the responsibility of that individual. It is not the role of the Administrator or General Manager, or another Council employee to determine whether or not a person may have a conflict of interest.

Should you be unsure as to whether or not you have a conflict of interest you should err on the side of caution and either declare a conflict of interest or, you should seek the advice of the Director General of Local Government.

The contact number for the Director General of Local Government is 4428 4100.

COUNCIL CODE OF CONDUCT

The Council Code of Conduct is a requirement of Section 440 of the Local Government Act 1993, which requires all councils to have a code of conduct to be observed by the Administrator, members of staff and delegates of the Council attending a Council meeting or a meeting of a committee of Council.

The code of conduct sets out the responsibilities of the Administrator and Council employees attending a Council meeting or a meeting of a committee of Council. The code also sets out how complaints against a Council employee, the Administrator or General Manager are to be made.

COUNCIL CODE OF MEETING PRACTICE

The Council Code of Meeting Practice is a requirement of Section 360(3) of the Local Government Act 1993, which requires all councils to have a code of meeting practice. The code of meeting practice is to be observed by the Administrator, members of staff, delegates of the Council and members of the public attending a Council or a meeting of a committee of Council.

Acknowledgement of Owners of Land

Council wishes to show our respect to the First Custodians of this land the Ngarigo people and their Ancestors past and present who pass on this duty of custodianship of the land to us the current custodians. We are proud to be Australian and celebrate the diverse backgrounds and cultures that make up our Nation
– our Land.

**ADMINISTRATOR DELEGATIONS MEETING
TO BE HELD IN JINDABYNE SPO, 2/1 GIPPSLAND STREET, JINDABYNE NSW 2627**

**ON WEDNESDAY 21 DECEMBER 2016
COMMENCING AT 2.00PM**

BUSINESS PAPER

- 1. OPENING OF THE MEETING**
- 2. APOLOGIES**
- 3. DECLARATIONS OF PECUNIARY INTERESTS/CONFLICT OF INTEREST**
(Declarations also to be made prior to discussions on each item)
- 4. CORPORATE BUSINESS - KEY DIRECTION 1. SUSTAINING OUR ENVIRONMENT FOR LIFE**
Nil
- 5. CORPORATE BUSINESS - KEY DIRECTION 2. EXPANDING CONNECTIONS WITHIN THE REGION AND BEYOND**
 - 5.1 Ti-Tree Reserve Trust - Fee Waiver for Meeting Room 3
 - 5.2 Adoption of the Snowy Monaro Local Traffic Committee Recommendations from the 20 December 2016 meeting 8
- 6. CORPORATE BUSINESS - KEY DIRECTION 3. STRENGTHENING OUR LOCAL ECONOMY**
Nil
- 7. CORPORATE BUSINESS - KEY DIRECTION 4. CREATING SAFER, HEALTHIER AND THRIVING COMMUNITY**
Nil
- 8. CORPORATE BUSINESS - KEY DIRECTION 5. ENHANCING OUR HEALTHY, ACTIVE LIFESTYLE**
Nil
- 9. CORPORATE BUSINESS - KEY DIRECTION 6. MANAGING DEVELOPMENT AND SERVICE DELIVERY TO RETAIN THE THINGS WE VALUE**
Nil
- 10. CORPORATE BUSINESS - KEY DIRECTION 7. PROVIDING EFFECTIVE CIVIC LEADERSHIP AND CITIZEN PARTICIPATION**
Nil

11. ADMINSTRATOR'S REPORT (IF ANY)

12. CONFIDENTIAL MATTERS 21

12.1 Proposed Licence to Snowy Mountains Cookies - Part lot 2 DP 748500

Item 12.1 is confidential in accordance with s10(A)(2)(c) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

12.2 Proposed Purchase of Property

Item 12.2 is confidential in accordance with s10(A)(2)(c) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

12.3 Proposed Compulsory Acquisition of Werralong Road through Lot 1 DP 620754

Item 12.3 is confidential in accordance with s10(A)(2)(c) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

5.1 TI-TREE RESERVE TRUST - FEE WAIVER FOR MEETING ROOM

Record No:

Responsible Officer:	General Manager
Author:	Acting Executive Assistant
Key Direction:	7. Providing Effective Civic Leadership and Citizen Participation
Delivery Plan Strategy:	DP7.2 Council's leadership is based on ethics and integrity to enable informed and appropriate decisions in the community's best interest
Operational Plan Action:	OP7.5 Provide timely, accurate and relevant information to Council to enable informed decision making.
Attachments:	1. Letter from Ti-Tree Reserve Trust ↓
Cost Centre	
Project	
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

The Ti-Tree Reserve Trust meets approximately four to five times per year and has had the use of the Committee Room for 16 years since 21 November 2000.

Unfortunately neither previous General Managers formalised this agreement in writing.

The Ti-Tree Reserve Trust is now seeking that Snowy Monaro Regional Council honour this agreement and formalise in writing.

It has been advised that the Library Meeting room would be a better arrangement as no Council staff are needed to be present for meetings held at the Library Meeting room by non-Council staff. The Library has access to the meeting room without there being access to the other areas.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council

- A. To formalise the agreement for the Ti-Tree Reserve Trust to use the Meeting Room at the Library free of charge 4 to 5 times a year.

BACKGROUND

When it became apparent that Cooma was in need of a new site for its cemetery the Ti Tree Reserve Trust lobbied the NSW Government for a site at the Ti Tree Racecourse Reserve. The NSW Department of Lands offered a parcel of land at a cost of \$120,000. The Trust then wrote to the NSW Minister and convinced him to transfer the land to Cooma Monaro Shire Council at no cost. At that time a verbal agreement was made with the then Shire Council General Manager,

Neil Watt, that the Ti Tree Reserve Trust could use the Committee Room of the Council Chambers free of charge for their meetings.

The Trust meets approximately 4 to 5 times per year and has had the use of the Committee Room for 16 years since 21 November 2000. They normally book the room two or three weeks ahead of meetings which commence around 5.15 pm and last between 1 and 2 hours.

Unfortunately neither Neil Watt nor his successor John Vucic formalised this agreement in writing although they intended to. They are now writing to ask if the Snowy Monaro Regional Council will honour this agreement, and perhaps formalise it in writing.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Council's policy GOV 011 seeks to recognise Council's role in supporting community and cultural development. The policy's current stated objectives are to have:

- a. a strong sense of community throughout the Shire
- b. a community that has the capacity to meet its own needs
- c. a community environment that encourages cultural and artistic expression

Council does not consider any applications or requests submitted that have been specifically intended for corporate organisations.

2. Environmental

There are no environmental impacts.

3. Economic

The cost of hiring the Library Meeting Room is:

Community Groups \$10 per hour with a maximum charge of \$60

Businesses \$16 per hour with a maximum charge of \$95

Giving approval for the Ti- Tree Reserve Trust to use the library will be of no extra cost to Council other than the fee waiver for the use of the meeting room, as a staff member will not need to be present during the meeting as in the previous agreement.

The total cost for the Ti-Tree Reserve Trust to use the Library Room would be:

Two hours use of the Meeting room is \$20

Five times a year @ \$20: cost of \$100 per year

4. Civic Leadership

Under our policy decisions to donate to community groups, individuals and towards events must be considered in a transparent process with the granting of financial assistance only by specific formal resolution of Council.

The relevant section of the policy applicable to this request is:

3.3. Donations Granted Under S356 Local Government Act 1993

In accordance with Section 356 of the Local Government Act 1993 Snowy River Shire Council (SRSC) may contribute money or grant financial assistance to community groups and members of the community for the purpose of exercising Council's functions.

Public Notice

In accordance with the Local Government Act Section 356(2) Council must give at least 28 days public notice of a proposal to pass a resolution to grant financial assistance prior to doing so.

Public notice is not required under any of the following circumstances:

- *if the assistance is part of a specific program which has been included in Council's management plan*
- *if the program's budget does not exceed 5% of Council's income from ordinary rates for the year*
- *if the program is uniformly available to all or a significant group of persons within the area*
- *Where an entity is already deemed 100% exempt from payment of rates they will not be eligible for further financial assistance from Council.*

As this program's budget does not exceed 5% of Council's income from ordinary rates for the year there is no need for a public notice.

Determination by Administrator

Approved by Administrator Dean Lynch in accordance with *Section 226 dot point one (1) or two (2) of the Local Government Act 1993.*

Signature:

Date:

TI-TREE RESERVE TRUST

PO Box 1002
COOMA NSW 2630

ABN 49618 792 720

Chair: R. Bottom
Sec/Treasurer: T. Kaltoum

20 October 2016

Mr J Vescio
General Manager
Snowy Monaro Regional Council
PO Box 714
COOMA NSW 2630

Dear Sir

When it became apparent that Cooma was in need of a new site for its cemetery the Ti Tree Reserve Trust lobbied the NSW Government for a site at the Ti Tree Racecourse Reserve. The NSW Department of Lands offered a parcel of land at a cost of \$120,000. The Trust then wrote to the NSW Minister and convinced him to transfer the land to Cooma Monaro Shire Council at no cost. At that time a verbal agreement was made with the then Shire Council General Manager, Neil Watt, that the Ti Tree Reserve Trust could use the Committee Room of the Council Chambers free of charge for their meetings.

The Trust meets approximately 4 to 5 times per year and has had the use of the Committee Room for 16 years since 21 November 2000. We normally book the room two or three weeks ahead of meetings which commence around 5.15 pm and last between 1 and 2 hours.

Unfortunately neither Neil Watt nor his successor John Vucic formalised this agreement in writing although they intended to. We are now writing to ask if the Snowy Monaro Regional Council will honour this agreement, and perhaps formalise it in writing.

The Trust's next meeting is scheduled for 13 December 2016. We realise this may be short notice and if the room is not available, we shall organise another venue, but would appreciate being able to use the Committee Room in future. Hoping you will look on this request favourably,

Yours faithfully



Tony Kaltoum
Secretary
Ti Tree Reserve Trust

TI-TREE RESERVE TRUST
PO Box 1002
COOMA NSW 2630

ABN 49618 792 720

Chair: R. Bottom
Sec/Treasurer: T. Kaltoum
14 December 2016

Mr J Vescio
General Manager
Snowy Monaro Regional Council
PO Box 714
COOMA NSW 2630

.....
13 DEC 2016
.....

Sir

With reference to our letter of 20 October 2016. My Board have instructed me to write to you once again as we have not received any reply regarding our request for the continuing use of the Committee Room for our Meetings.

Please could you confirm receipt of our letter.



Secretary
Ti-Tree Reserve Trust

5.2 ADOPTION OF THE SNOWY MONARO LOCAL TRAFFIC COMMITTEE RECOMMENDATIONS FROM THE 20 DECEMBER 2016 MEETING

Record No:

Responsible Officer:	Director Service Delivery
Author:	Development Engineer
Key Direction:	2. Expanding Connections Within the Shire and Beyond
Delivery Plan Strategy:	DP2.3 Continually monitor and improve traffic management throughout the Shire.
Operational Plan Action:	OP2.8 Investigate and implement Traffic Management measures as an aid to increase road safety throughout the Region.
Attachments:	1. Minutes - Local Traffic Committee held 20 December 2016 ↓
Cost Centre	1505 Engineering and Operations Management
Project	Snowy Monaro Local Traffic Committee
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

A copy of the Minutes from the Snowy Monaro Local Traffic Committee (SMLTC) meeting held on 20th December 2016 is attached for Council's consideration and adoption of the recommendations.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

- A. That Council Receives and notes the minutes of the Snowy Monaro Local Traffic Committee meeting held on 20th December 2016; and
- B. Adopt the Snowy Monaro Local Traffic Committee recommendations LTC 21/16, 22/16, 23/16, 24/16 and 25/16 of 20th December 2016.

BACKGROUND

The adoption of LTC 21/16 confirms the minutes of the previous meeting of the SMLTC.

The adoption of LTC 22/16 will approve a temporary road closure to enable the annual Adaminaby Easter Fair activities to occur.

The adoption of LTC 23/16 will approve a temporary closure of two parking bays to enable the Business Bus to be parked there.

The adoption of LTC 24/16 will approve a temporary road closure to enable the annual New Years' Eve festivities to occur in Delegate.

The adoption of LTC 25/16 will allow the school bus to drive further along Snowy River Way and into Old Settlers Road.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

The adoption of LTC 21/16 will have no negative social impact as the matter is procedural only. The adoption of LTC 22/16 should only have a minor social impact on motorists as the road closures are only in local streets. The adoption of LTC 23/16 should only have a minor social impact on motorists as only two parking bays will be unavailable to the public. The adoption of LTC 24/16 should only have a minor social impact on motorists as the road closure is only in Bombala Street, Delegate which is a local street. The adoption of LTC 25/16 should provide a social benefit to the families of school children along the route extension.

2. Environmental

The adoption of LTC 21/16 will have no environmental impact as the matter is procedural only. The adoption of LTC 22/16, 23/16 and 24/16 should not impact the environment.

The adoption of LTC 25/16 should have some minor environmental noise and pollution benefit by reducing the number of vehicles on the road.

3. Economic

The adoption of LTC 21/16 will not impact Council's budget as the matter is procedural only. The adoption of LTC 22/16 and 23/16 will not impact Council's budget as no assistance from Council has been requested. The adoption of LTC 24/16 may impact Council's budget if Council provides traffic control for the road closure. The adoption of LTC 25/16 will not impact Council's budget as assistance from Council is not required.

4. Civic Leadership

5. By adopting the recommendations, Council is demonstrating leadership by ensuring that proposals are appropriately considered. The recommendations also demonstrate that Council is consulting with a technical committee (SMLTC), keeping its standards up to date and ensuring that it complies with its delegation provided by the Roads and Maritime Services and under legislation.

Determination by Administrator

Approved by Administrator Dean Lynch in accordance with *Section 226 dot point one (1) or two (2) of the Local Government Act 1993.*

Signature:

Date:



SNOWY MONARO
REGIONAL COUNCIL

Minutes

Local Traffic Committee Meeting

20 December 2016

**LOCAL TRAFFIC COMMITTEE MEETING
HELD IN COOMA HEAD OFFICE
81 COMMISSIONER STREET, COOMA NSW 2630**

ON TUESDAY 20 DECEMBER 2016

MINUTES

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**MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING
HELD IN THE COOMA OFFICE
81 COMMISSIONER STREET, COOMA NSW 2630**

**ON TUESDAY, 20 DECEMBER 2016
COMMENCING AT 10:00AM**

PRESENT: Volker Georgi Chair, SMRC Development Engineer
Snr Const Sam Morabito NSW Police Force Representative (Queanbeyan)
Judie Winter Local MP Representative
Ben Borger Roads & Maritime Services (RMS) Representative
Bob Frost Local Representative Committee (LRC) Member
Erin Donnelly Secretary Council and Committees

1. OPENING OF THE MEETING

The Chair opened the meeting at 10:00AM

2. APOLOGIES

Nil

3. DECLARATIONS OF PECUNIARY INTERESTS/CONFLICT OF INTEREST

Nil

4. ADOPTION OF MINUTES OF PREVIOUS MEETING

4.1 LOCAL TRAFFIC COMMITTEE MEETING 12 OCTOBER 2016

COMMITTEE RECOMMENDATION

LTC21/16

THAT the minutes of the Local Traffic Committee Meeting held on 12 October 2016 are confirmed as a true and accurate record of proceedings.

Moved Mr Brought

Seconded Ms Winter

CARRIED

5. BUSINESS ARISING

5.1 SNOWY RIDE CHECK POINT, COOMA

The committee discussed the recent Snowy Ride and the check point near the Cooma Visitors Centre. There was not sufficient room for the organisers to take registration on the Friday, bikes were having to park in the bus zone on Bombala Street.

It was discussed that the organiser might consider keeping the parking consistent for both days.

6. ACTION SHEET

Item	Reference	Date	Action	Comments	Target Completion Date	Responsibility
1	LTC06/2016	14/04/16	<p>Proposal to install 2 Mobility Impaired Parking bays in Bay Street, Jindabyne, near the shared pathway along the lake foreshore.</p> <p>A. That council approves two mobility impaired parking bays, at the North West end of Bay Street, Jindabyne, near the drink refill station, as per Australian Standards (where possible) including signage and pavement marking and in accordance with drawing number SK1 attached to the Business Paper.</p> <p>B. That a kerb crossing and 1.8m wide concrete footpath be constructed from the mobility impaired parking bays to the existing shared pathway.</p>	Pavement marking to be completed	Jun 2016	SMRC
2	LTC3/16	9/06/16	<p>Proposal to install a Give Way Sign in Reedy's Cutting Road at the Barry Way "T" Intersection</p> <p>That Council approves the installation of a Give Way sign in Reedy's Cutting Road at the Barry Way "T" intersection in Jindabyne (on the left side verge before entering Barry Way) and associated line marking.</p>	Roads Section advised. Sign has been ordered.	Oct 2016	SMRC
3	LTC17/16	12/10/16	<p>Adoption of Minutes of Previous Meeting - Local Traffic Committee Meeting 12 October 2016</p> <p>THAT the minutes of the Local Traffic Committee Meeting held on 10 August 2016 are confirmed as a true and accurate record of proceedings.</p>	No Action needed	Dec 2016	SMRC
4	LTC18/16	12/10/16	<p>Snowy Ride Check Points 5 November 2016</p> <p>A. That Council provides its approval of the Snowy Ride Check Points on the road reserve areas for the Snowy Ride on 5th November 2016, subject to providing a copy of an amended certificate of currency that includes Snowy Monaro</p>	Letter sent	Dec 2016	SMRC

Item	Reference	Date	Action	Comments	Target Completion Date	Responsibility
			<p>Regional Council as an interested party; and</p> <p>B. That Council approves the temporary covering of the regulatory parking signs in Bombala Street and Sharp Street, Cooma for Friday, 4th November and Saturday, 5th November 2016 and cordoning off of relevant car parking bays associated with the regulatory parking signs.</p>			
5	LTC19/16	12/10/16	<p>Request for Council approval of the temporary road closure of Maybe Street, Bombala on 11th November 2016 between Burton and Caveat Streets</p> <p>That Council approves the temporary road closure of Maybe Street, Bombala between Burton and Caveat Streets on 11 November 2016 from 10:50am until 11:20am subject to:</p> <p>A. Providing a copy of an amended certificate of currency that includes Snowy Monaro Regional Council as an interested party; and</p> <p>B. A revised copy of the Traffic Control Plan (TCP) clearly indicating the Roads and Maritime Service (RMS) credited person and accreditation number.</p> <p>C. A copy of an approved Road Occupancy Licence for the temporary closure of Maybe Street from the RMS.</p>	Letter sent	Dec 2016	SMRC
6	LTC20/16	12/10/16	<p>L'Étape Event</p> <p>A. That Council approves the temporary road closure of Bay Street, Jindabyne from just past the first Bowling Club entry point (driveway) to the end of the road including all vehicle parking bays facing the Banjo Paterson Park from 6am on Friday 2nd December 2016 until 6am on Saturday 3rd December 2016 for the purpose of preparing for the L'Étape Event and</p> <p>B. That Council approves the temporary road closure of Bay Street, Jindabyne from 6am on Saturday 3rd December 2016 until 12pm on Sunday 4th December 2016 for the purpose of holding the L'Étape Event.</p>	Event organiser advised.	Dec 2016	SMRC

7. CORRESPONDENCE

7.1 ADAMINABY EASTER FAIR APPLICATION FOR TEMPORARY ROAD CLOSURES ON 15 APRIL 2017

Record No:

Responsible Officer:	Development Engineer
Key Direction:	2. Expanding Connections Within the Shire and Beyond
Delivery Plan Strategy:	DP2.3 Continually monitor and improve traffic management throughout the Shire.
Operational Plan Action:	OP2.6 Investigation into the use of appropriate Traffic Management measures as an aid to increase road safety throughout the Shire.
Attachments:	<ol style="list-style-type: none">1. Easter Fair Application 20172. Adaminaby Easter Fair Committe - ambulance3. Adaminaby Easter Fair Insurance 161104 Adaminaby PS_COC event 20174. Adaminaby Easter Fair RISK ASSESSMENT5. Adaminaby Easter Fair Road Closure6. Adaminaby Easter Fair Schedule 1 TMP 20177. Adaminaby Easter Fair TCP
Cost Centre	1505 Engineering and Operations
Project	Snowy Monaro Local Traffic Committee
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

The event organiser is seeking Council approval to close local roads in Adaminaby to enable the Easter Fair to be held safely on 15th April 2017.

The following officer's recommendation is submitted for Council's consideration.

COMMITTEE RECOMMENDATION

LTC22/16

That Council provides conditional approval of the road closures and the duck race at the Annual Adaminaby Easter Fair on Saturday 15th April 2017, subject to the following conditions:

- A. That the following streets be closed to vehicular traffic on Saturday 15th April 2017 between the hours of 8am and 5pm:
- (a) Intersection of York Street and Denison Street (located at the northern end of the town centre),
 - (b) Entrance to Denison Street off the Snowy Mountains Highway, Adaminaby,
 - (c) Baker Street, Adaminaby, 30 metres east and west of the intersection of Denison Street.
 - (d) Druitt Street, Adaminaby, 30 metres east and west of the intersection of Denison Street.

- B. That only four (4) officials from the Adaminaby Easter Fair Committee will be at the exit point to observe the winning duck exiting the drain. Spectators will be excluded from entering this point. A "para webbing" barrier must be erected to prevent pedestrian access to the finishing point.
- C. That the method of informing local residents of the road closures be provided.

Representative of the NSW Police

Representative of the NSW RMS

Representative of the State MP

Representative of the Council

7.2 REQUEST TO APPROVE THE TEMPORARY PARKING OF THE "BUSINESS BUS" NEXT TO THE COOMA INFORMATION CENTRE IN SHARP STREET, COOMA ON 27TH AND 28TH FEBRUARY 2016

Record No:

Responsible Officer: Development Engineer

Key Direction: 2. Expanding Connections Within the Shire and Beyond

Delivery Plan Strategy: DP2.3 Continually monitor and improve traffic management throughout the Shire.

Operational Plan Action: OP2.6 Investigation into the use of appropriate Traffic Management measures as an aid to increase road safety throughout the Shire.

Attachments:

1. Business Bus email to Council
2. Business Bus Cooma Map Location
3. Business Bus Certificate of Currency - TMF 094 161
4. Business Bus Pictures

Cost Centre 1505 Engineering and Operations

Project Snowy Monaro Local Traffic Committee

Further Operational Plan Actions:

EXECUTIVE SUMMARY

A request has been received seeking Council approval to park a "Business Bus" van over 2 parking bays next to the Cooma Information Centre in Sharp Street, Cooma, on 27th and 28th February 2017 between the hours of 8:30am and 3:30pm as has occurred in previous years.

The following officer's recommendation is submitted for Council's consideration.

COMMITTEE RECOMMENDATION

LTC23/16

That Council

- A. Provides its approval to permit the "Business Bus" to park at the two parking bays next to the Cooma Information Centre, Sharp Street, Cooma on 27 and 28 February 2017 between 8:30am and 3:30pm.
- B. Covers the regulatory parking signs for the two parking bays on 27 and 28 February 2017 between 7:30am and 3:30pm (to ensure vehicles are not parked beforehand).

Representative of the NSW Police

Representative of the NSW RMS

Representative of the State MP

Representative of the Council

7.3 REQUEST TO APPROVE THE TEMPORARY ROAD CLOSURE IN BOMBALA STREET, DELEGATE ON 31ST DECEMBER 2016 TO HOLD NEW YEARS EVE CELEBRATIONS

Record No:

Responsible Officer: Development Engineer
Key Direction: 2. Expanding Connections Within the Shire and Beyond
Delivery Plan Strategy: DP.2.3 Continually monitor and improve traffic management throughout the Shire.
Operational Plan Action: OP2.8 Investigate and implement Traffic Management measures as an aid to increase road safety throughout the Region.
Attachments: Nil
Cost Centre 1505 Engineering and Operations
Project Snowy Monaro Local Traffic Committee
Further Operational Plan Actions:

EXECUTIVE SUMMARY

A request has been received seeking Council approval for the temporary road closure of Bombala Street between Church Street and Victoria Parade, Delegate on 31st December 2016 between the hours of 6pm and 1:30am as has occurred in previous years.

The following officer's recommendation is submitted for Council's consideration.

COMMITTEE RECOMMENDATION

LTC24/16

That Council provides its approval to temporarily close Bombala Street between Church Street and Victoria Parade, Delegate from 6pm on Saturday, 31 December 2016 to 1:30am on Sunday, 1 January 2017, subject to an approved Road Occupancy Licence (ROL) issued by the RMS.

Representative of the NSW Police

Representative of the NSW RMS

Representative of the State MP

Representative of the Council

7.4 REQUEST FROM COOMA COACHES TO CONSIDER THE EXTENSION OF A SCHOOL BUS ROUTE ALONG THE SNOWY RIVER WAY AND OLD SETTLERS ROAD.

Record No:

Responsible Officer: Development Engineer
Key Direction: 2. Expanding Connections Within the Shire and Beyond
Delivery Plan Strategy: DP2.3 Continually monitor and improve traffic management throughout the Shire.
Operational Plan Action: OP2.6 Investigation into the use of appropriate Traffic Management measures as an aid to increase road safety throughout the Shire.
Attachments: 1. Cooma Coaches school bus route extension letter
Cost Centre 1505 Engineering and Operations
Project Snowy Monaro Local Traffic Committee
Further Operational Plan Actions:

EXECUTIVE SUMMARY

A request has been received from Cooma Coaches seeking Council approval to extend the school bus route along Snowy River Way from Lakewood Estate to a bus bay on Old Settlers Road.

The following officer's recommendation is submitted for Council's consideration.

COMMITTEE RECOMMENDATION

LTC25/16

That Council approves the school bus route extension from Lakewood Estate along Snowy River Way and Old Settlers Road to the cul-de-sac at the end of Old Settlers Road.

Representative of the NSW Police

Representative of the NSW RMS

Representative of the State MP

Representative of the Council

7.5 REQUEST FROM ADMINISTRATOR REGARDING LETTER FROM DEPUTY PREMIER AND MEMBER FOR MONARO

Record No:

Responsible Officer: Development Engineer
Key Direction: 2. Expanding Connections Within the Shire and Beyond
Delivery Plan Strategy: DP2.3 Continually monitor and improve traffic management throughout the Shire.
Operational Plan Action: OP2.6 Investigation into the use of appropriate Traffic Management measures as an aid to increase road safety throughout the Shire.
Attachments: 1. Email regarding John Barilaro
2. 2016 11 09 - Letter - John Barilaro for Alanna Gregory - Suggesting Signage at Michelago Stating Last Fuel Station Until Cooma
Cost Centre 1505 Engineering and Operations
Project Snowy Monaro Local Traffic Committee
Further Operational Plan Actions:

EXECUTIVE SUMMARY

This matter is to be considered in the "Unofficial Items List".

The following officer's recommendation is submitted for Council's consideration.

COMMITTEE'S ADVICE TO COUNCIL

The RMS representative has advised this matter has been dealt with by the RMS, and that no further action is required by Council.

Representative of the NSW Police

Representative of the NSW RMS

Representative of the State MP

Representative of the Council

8. GENERAL BUSINESS

8.1 PRYCE STREET, BERRIDALE

Local MP Representative, Judi Winter brought the issues of parking on Pryce Street, Berridale to the attention of the committee. Individuals have been booked for parking on the verge, and are now parking

on the road, this is obstructing access for the school bus.

Local Representative Committee (LRC) member, Bob Frost informed the committee it had been discussed at a recent Snowy River LRC meeting with the Administrator. The Administrator has written a letter to the local Police Inspector.

9. MATTERS OF URGENCY

10. NEXT MEETING

Wednesday, 8 March 2017, Jindabyne.

There being no further business the Chair declared the meeting closed at 11.21am

CHAIRPERSON

The above minutes of the Local Traffic Committee Meeting of Snowy Monaro Regional Council held on 20 December 2016 were confirmed by Committee at a duly convened meeting on at which meeting the signature hereon was subscribed.

12. CONFIDENTIAL MATTERS

In accordance with Section 10A(2) of the Local Government Act 1993, Council can exclude members of the public from the meeting and go into Closed Session to consider confidential matters, if those matters involve:

- (a) personnel matters concerning particular individuals; or
- (b) the personal hardship of any resident or ratepayer; or
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business; or
- (d) commercial information of a confidential nature that would, if disclosed;
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
- (e) information that would, if disclosed, prejudice the maintenance of law; or
- (f) matters affecting the security of the council, councillors, council staff or council property; or
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege or information concerning the nature and location of a place; or
- (h) an item of Aboriginal significance on community land.

and Council considers that the closure of that part of the meeting for the receipt or discussion of the nominated items or information relating thereto is necessary to preserve the relevant confidentiality, privilege or security of such information, and discussion of the material in open session would be contrary to the public interest.

In accordance with Section 10A(4) of the Local Government Act 1993 the Chairperson will invite members of the public to make verbal representations to the Council on whether the meeting should be closed to consider confidential matters.

RECOMMENDATION

1. THAT pursuant to Section 10A subsections 2 & 3 and Section 10B of the Local Government Act, 1993 (as amended) the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

12.1 Proposed Licence to Snowy Mountains Cookies - Part lot 2 DP 748500

Item 12.1 is confidential in accordance with s10(A)(2)(c) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

12.2 Proposed Purchase of Property

Item 12.2 is confidential in accordance with s10(A)(2)(c) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

12.3 Proposed Compulsory Acquisition of Werralong Road through Lot 1 DP 620754

Item 12.3 is confidential in accordance with s10(A)(2)(c) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

2. The press and public be excluded from the proceedings of the Council in Closed Session

on the basis that these items are considered to be of a confidential nature.

3. That the Minutes and Business Papers including any reports, correspondence, documentation or information relating to such matter be treated as confidential and be withheld from access by the press and public, until such time as the Council resolves that the reason for confidentiality has passed or become irrelevant.
4. That the resolutions made by the Council in Closed Session be recorded in the Minutes of the Council Meeting.
5. That upon this recommendation being moved and seconded, the Chairperson invite representations from the public as to whether this part of the meeting should be closed to consider the nominated item.