



SNOWY MONARO
REGIONAL COUNCIL

BUSINESS PAPER

Administrator Delegations Meeting
29 May 2017

CONFLICTS OF INTEREST

A conflict of interest arises when the Administrator or Council staff are influenced, or are seen to be influenced, in carrying out their duties by personal interests. Conflicts of interest can be pecuniary or non-pecuniary in nature.

A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of a financial gain or loss.

A non-pecuniary interest can arise as a result of a private or personal interest, which does not relate to money. Examples include friendship, membership of an association or involvement or interest in an activity.

The Administrator or staff member who considers they may have a conflict of interest should read Council Policy.

The responsibility of determining whether or not the Administrator or Council employee has a pecuniary or non-pecuniary interest in a matter, is the responsibility of that individual. It is not the role of the Administrator or General Manager, or another Council employee to determine whether or not a person may have a conflict of interest.

Should you be unsure as to whether or not you have a conflict of interest you should err on the side of caution and either declare a conflict of interest or, you should seek the advice of the Director General of Local Government.

The contact number for the Director General of Local Government is 4428 4100.

COUNCIL CODE OF CONDUCT

The Council Code of Conduct is a requirement of Section 440 of the Local Government Act 1993, which requires all councils to have a code of conduct to be observed by the Administrator, members of staff and delegates of the Council attending a Council meeting or a meeting of a committee of Council.

The code of conduct sets out the responsibilities of the Administrator and Council employees attending a Council meeting or a meeting of a committee of Council. The code also sets out how complaints against a Council employee, the Administrator or General Manager are to be made.

COUNCIL CODE OF MEETING PRACTICE

The Council Code of Meeting Practice is a requirement of Section 360(3) of the Local Government Act 1993, which requires all councils to have a code of meeting practice. The code of meeting practice is to be observed by the Administrator, members of staff, delegates of the Council and members of the public attending a Council or a meeting of a committee of Council.

Acknowledgement of Owners of Land

Council wishes to show our respect to the First Custodians of this land the Ngarigo, Ngannawal and Walgalu people and their Ancestors past and present who pass on this duty of custodianship of the land to us the current custodians.

We are proud to be Australian and celebrate the diverse backgrounds and cultures that make up our Nation – our Land.

**ADMINISTRATOR DELEGATIONS MEETING
TO BE HELD IN COOMA OFFICE, 81 COMMISSIONER STREET, COOMA NSW 2630**

**ON MONDAY 29 MAY 2017
COMMENCING AT 10.30AM**

BUSINESS PAPER

- 1. OPENING OF THE MEETING**
- 2. PUBLIC FORUM**
- 3. APOLOGIES/REQUESTS OF LEAVE OF ABSENCE**
- 4. DECLARATIONS OF PECUNIARY INTERESTS/CONFLICT OF INTEREST**
(Declarations also to be made prior to discussions on each item)
- 5. MATTERS DEALT WITH BY EXCEPTION**
- 6. ADOPTION OF MINUTES FROM PREVIOUS COUNCIL MEETING**
 - 6.1 Administrator Delegations Meeting held on 15 May 2017
- 7. BUSINESS ARISING OUT OF THE MINUTES**
- 8. DELEGATE'S REPORT (IF ANY)**
- 9. ADOPTION OF COMMITTEE MINUTES/RECOMMENDATIONS**
 - 9.1 Minutes of the Yamaga Sister City Committee Held 1 February 2017 3
- 10. CORPORATE BUSINESS - KEY DIRECTION 1. SUSTAINING OUR ENVIRONMENT FOR LIFE**

Nil
- 11. CORPORATE BUSINESS - KEY DIRECTION 2. EXPANDING CONNECTIONS WITHIN THE REGION AND BEYOND**
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- 12. CORPORATE BUSINESS - KEY DIRECTION 3. STRENGTHENING OUR LOCAL ECONOMY**

Nil

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Nil	
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Nil	
17. REPORTS BY GENERAL MANAGER	
Nil	
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19. MOTIONS OF URGENCY	
Nil	
20. QUESTIONS WITH NOTICE	
21. QUESTIONS TAKEN ON NOTICE	
22. CONFIDENTIAL MATTERS	

9.1 MINUTES OF THE YAMAGA SISTER CITY COMMITTEE HELD 1 FEBRUARY 2017

Record No:

Responsible Officer: General Manager
Author: Acting Executive Assistant to the Administrator
Key Direction: 7. Providing Effective Civic Leadership and Citizen Participation
Delivery Plan Strategy: DP7.2 Council’s leadership is based on ethics and integrity to enable informed and appropriate decisions in the community’s best interest.
Operational Plan Action: OP7.6 Provide timely, accurate and relevant information to Council to enable informed decision making.
Attachments: 1. Yamaga Sister City Committee Minutes Held 1 February 2017 [↓](#)
2. Yamaga Sister City Committee Terms of Reference [↓](#)
Cost Centre
Project
Further Operational Plan Actions:

EXECUTIVE SUMMARY

The minutes of the Yamaga Sister City Committee meeting held 1 February 2017 are presented for information and adoption of recommendation.

The following officer’s recommendation is submitted for Council’s consideration.

OFFICER’S RECOMMENDATION

That Council

- A. Receive and note the information in the minutes of the Yamaga Sister City Committee meeting held on 1 February 2017 and adopt the recommendations contained therein; and
- B. Adopt the updated Terms of Reference.

Determination by Administrator

Approved by Administrator Dean Lynch in accordance with *Section 226 dot point one (1) or two (2) of the Local Government Act 1993.*

Signature:

Date:



Minutes

Yamaga Sister City Committee

Date/Time Wednesday, 1 February 2017 at 4.35pm
Location Committee Room, 81 Commissioner Street, Cooma

Attendance

Member (Representing)	Present	Apology	Absent
Angie Ingram, Chair	✓		
Dean Lynch, Administrator		✓	
Joseph Vescio, General Manager		✓	
Chris Reeks	✓		
John Britton	✓		
Neil Brown	✓		
John Clarke		✓	
Katherine Miners, Secretariat		✓	
Sandra McEwan, A/g Secretariat	✓		
Observer			

1 OPENING OF THE MEETING

The Chair opened the meeting at 4.35pm.

2 APOLOGIES

That the apologies of Dean Lynch, Katherine Miners, Joseph Vescio and John Clarke be accepted.
(Chris Reeks/John Britton)

3 CONFIRMATION OF PREVIOUS MINUTES – 2 NOVEMBER 2016

It was noted that the Minutes of the Yamaga Sister City Committee meeting held on 2 November 2016 were an accurate record of the meeting. (Chris Reeks/Neil Brown)

4 BUSINESS ARISING FROM THE PREVIOUS MINUTES

4.1 Impact of Amalgamation and Continuation of Sister City Relationship

Angie commented that the new Council will review all committees and structures.

Recommendation:

That the existing Yamaga Sister City Committee retains its position and continues with its purpose.

Moved: Neil Brown / Seconded: John Britton

4.2 Terms of Reference

It was agreed that the Terms of Reference be amended to reflect the Snowy Monaro Regional Council.

Recommendation:

That for the next 12 months, the amended Terms of Reference be limited to the former Cooma-Monaro boundary area.

That the sister city relationship remain between Yamaga and Cooma.

Moved: Neil Brown / Seconded: John Britton

5 DISCLOSURE OF INTEREST - Nil

6 HISTORY OF YAMAGA

Chris Reeks advised that he is in the process of compiling the history of Yamaga.

7 YAMAGA SISTER CITY GRANTS

7.1 Reports - Grants Allocated in 2016

Angie Ingram tabled the reports detailing the progress of projects which received grants in 2016 from:

MAGIC (Multicultural Activity Group in Cooma)

Cooma Little Theatre

355 Arts and Cultural Activities Committee

7.2 2017 Grants

In line with the Terms of Reference, the committee is keen to continue to facilitate funding opportunities for our youth and promote relationships. It was agreed to offer three Grants in the amount of \$2000 each for "Educational – Further Studies" in the fields of Agriculture, Environment and Humanitarian.

The timing for the 2017 Grants include Advertising in mid-February with a Closing Date of end May 2017; Recommendation to Council Meeting - end June 2017; and Grants announced in August 2017.

Recommendation:

That three Grants in the amount of \$2000 each be offered in 2017 for "Educational – Further Studies" in the fields of Agriculture, Environment and Humanitarian.

Moved: Chris Reeks / Seconded: Neil Brown

It was also suggested that the committee approach Educational Facilities and invite them to put forward nominees in the agreed categories.

Recommendation:

That the committee approach Educational Facilities and invite them to put forward nominees in the categories of Agriculture, Environment and Humanitarian.

That the target group be youth and up to 25 years of age.

Moved: Neil Brown / Seconded: John Britton

8 Terms of Reference

Discussed under Item 4.2.

7 Next Meeting

The next meeting is to be advised.

There being no further business, the meeting closed at 5.15pm



Terms of Reference

Yamaga Sister City Committee

1. Role / Purpose

The role of the Committee will provide strategic direction and assistance to Snowy Monaro Regional Council (SMRC), in promoting and developing sister city relationships between Cooma and Yamaga Councils through programs that encourage cultural and educational exchanges, and funding for youth and young person educational opportunities and other suitable projects.

2. Term

The Terms of Reference will be reviewed following the new council election in September 2017.

3. Membership

The Committee will comprise:

- Joseph Vescio, General Manager, SMRC
- Dean Lynch, Administrator
- Angela Ingram, Chair, LRC Member
- 2 x Lions Club Members
- 1 x Lions Club Member (Alternate)
- 2 x Rotary Club Members
- 1 x Rotary Club (Alternate)

4. Roles and Responsibilities

- Fostering collaboration;
- Attend at least one annual meeting; and
- Discuss funding allocations.

5. Meetings

- All meetings will be chaired by a Council representative;
- A meeting quorum will be 4 members of the Committee;
- Decisions made by consensus (i.e. members are satisfied with the decision even though it may not be their first choice). If not possible, the chairperson makes the final decision;
- Meeting agendas and minutes will be provided by the General Manager's Executive Assistant. This includes:
 - o Scheduling meetings
 - o Preparing agendas and supporting papers
 - o Preparing meeting notes and information

6. Guidelines for Funding Allocations

- All members will look for potential projects via their own means;
- A \$2,000.00 limit will be allocated for each project. It is at the Committee's discretion to allocate funds over \$2,000.00 to a project that is identified and deemed significant to the community; and
- There is no limit on the number of projects that can be funded per year.

7. Amendment, Modification or Variation

These Terms of Reference may be amended, varied or modified in writing after consultation and agreement by the members.

11.1 ROAD RENAMING OF HUTCHINSON STREET, NIMMITABEL

Record No:

Responsible Officer:	Director Service Delivery
Author:	Personal Assistant to Deputy Director Service Delivery
Key Direction:	2. Expanding Connections Within the Shire and Beyond
Delivery Plan Strategy:	DP2.6 Provide sufficient, safe and equitable parking facilities across the Region.
Operational Plan Action:	OP2.20 Improve traffic and parking management throughout the Region.
Attachments:	1. Letters Received ↓
Cost Centre	Staff costs/administration and/or sign replacement.
Project	Road Naming
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

Council received a request to re-name a Hutchinson Street Nimmitabel. Information supplied by the requestor points to an originally misspelt road name and it should actually be spelt "Hutchison Street".

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council has the road name spelling of Hutchinson Street officially changed to Hutchison Street.

That Council notifies all relevant parties of the name change.

or

That Council maintains the road name spelling of Hutchinson Street.

That Council notifies all relevant parties of Councils decision.

Council Resolved

to change the name to Huthison Street.

BACKGROUND

Council received a request to re-name a Hutchinson Street Nimmitabel. Information supplied by the requestor points to an originally misspelt road name and it should actually be spelt "Hutchison Street".

11.1 ROAD RENAMING OF HUTCHINSON STREET, NIMMITABEL

The first Nimmitabel map (dated 1879) was drawn upon the original design of Nimmitabel which was gazetted in 1858. The first map has this road name spelt as Hutchinson, the subsequent Nimmitabel maps in 1930 and 1964, before the digital age, retain the spelling of Hutchinson Street.

Council for the region had its first Council meeting in March 1880, a year after the first Nimmitabel map was created. Therefore, there are no Council records of how the name was derived.

The attached letter has details of the Hutchison pioneering family, going back to records of James Hutchison who lived and died in Nimmitabel (1834 - 1884).

The statistics supplied by the requestor between Hutchison's born x 13, died x 8, buried x 10 against the name Hutchinson for all three categories is 0.

It appears to be a spelling error from the original town design and map circa 1858 - 1879.

Council contacted the Geographical Names Board to find out the current steps in modifying the road name. They mentioned, even though Council can agree to change the naming of the road, to remind Council that the NSW Addressing Manual states:

"Road names are intended to be enduring, and the renaming of roads is discouraged unless there are compelling reasons for a change."

The Geographical Names Board is generally opposed to the changing of road names, including long serving misspelt names.

The NSW Addressing Manual also makes mention that Council must consult with the immediate community who directly utilise the road names assigned to sites affected by a name change. There are two properties addressed to Hutchinson St currently.

As a result of any road re-naming would end up with both owners having to notify family, friends and all relevant services of the change, both property owners were notified to seek any comments to the proposal. Both owners were given until close of business 12 May to comment.

Council received a letter from one owner, objecting on the basis that it will be a lot of wasted time and money to proceed, and Council's time and effort would be better served improving the current state of road.

This report is to seek Council's response to either:

- a) Amend the road name

OR

- b) Maintain the current spelling of the road name and notify all relevant parties of the outcome.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

If renaming goes ahead, current property owners will have to notify all family, friends and all relevant services of the change.

2. Environmental

Nil.

3. Economic

Staff costs and/or sign installation

4. Civic Leadership

N/A.

Determination by Administrator

Approved by Administrator Dean Lynch in accordance with *Section 226 dot point one (1) or two (2) of the Local Government Act 1993.*

Signature:

Date:



RECEIVED
30 MAR 2017

BY:

Alison Hutchison
PO Box 3490
WESTON CREEK
ACT 2611

27 March 2017

General Manager
Snowy Monaro Regional Council
PO Box 714
COOMA
NSW 2630

Dear Sir/ Madam

Is "Hutchinson Street" in Nimmitabel spelt incorrectly - if it is really intended to honour Nimmitabel's pioneering Hutchison family?

James Hutchison (1834–1884) and his family are recognised in Nimmitabel as a pioneering family of the local area. James is credited with establishing the first sawmill in the Monaro Region on land near Brown Mountain. James had nine children and, along with other pioneers at the time, he sought to have the first school built in Nimmitabel. His grave and that of his wife, Jane, and other family members are honoured in the Nimmitabel Pioneer Cemetery.

So why is there a street in Nimmitabel - on the Northern edge of town not far from the Pioneer Cemetery - called "Hutchinson Street" rather than "Hutchison Street"?

Is this a spelling mistake by the local council or was there another notable family in the local area called "Hutchinson"?

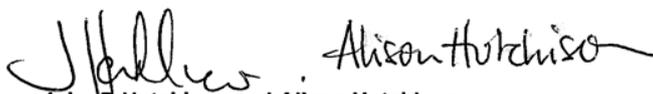
I attach an article that we submitted to the March 2017 Monaro Pioneers online Newsletter about this matter - indicating that we can find no "Hutchinson" family connections in the local area.

In response to the article, we received a number of replies from Hutchison descendants - living in various parts of regional NSW, Sydney, Melbourne and Hobart - in support of having the spelling of the name corrected. The "Hutchison" surname is Scottish (James's father was born in Dumfries, Scotland) whereas "Hutchinson" is an English variation which, to us, is significantly different.

To honour James Hutchison (1834-1884) and his family, we respectfully seek to have the spelling of "Hutchinson Street" in Nimmitabel corrected, by having the middle "n" removed.

I may be contacted by email on jdhutchison@gmail.com or on my mobile 0419 899 354.

Yours sincerely


John D Hutchison and Alison Hutchison

Attachment: Article: "Should "Hutchinson Street" in Nimmitabel really be "Hutchison Street"?"

ATTACHMENT

Should "Hutchinson Street" in Nimmitabel really be "Hutchison Street"?

James Hutchison (1834–1884) and his family are recognised in Nimmitabel as a pioneering family of the local area (Monaro Pioneers Database Reference Number MP84160).

So why is there a street in Nimmitabel (on the Northern edge of the town not far from the Pioneer Cemetery) called "Hutchinson Street" rather than "Hutchison Street"?

Is this a spelling mistake by the local council or was there another notable family in the local area called "Hutchinson"?

The **Nimmitabel Pioneer Cemetery** (on N Boyd Street/ Tom Groggin Road) contains two Hutchison family headstones recording the deaths of four members of that pioneering family, as follows.



James HUTCHISON

Died 7 September 1884, aged 50 years.

Also his wife Jane. Died 3 August 1903, aged 61 years.

Erected by their children.



Colin HUTCHISON

Died 9 September 1893, aged 22 years.

Also Janet Mary Hutchison. Died 7 September 1875, aged 1 year.

Source: Photographs and information by Michelle Edwards, as presented on the Monaro Pioneers website. <http://www.monaropioneers.com/nimmitabel/memorials/cemetery.htm>

Note: As a separate matter, it is that case that at the entrance to the Pioneer Cemetery there is a more recent commemorative plaque, dating from 1988, listing all of the pioneer graves. Unfortunately, the surname "Hutchison" which is clearly written on each headstone has been transcribed incorrectly and engraved as "Hutchinson" on the 1988 plaque.

The **Monaro Pioneers database** (<http://www.monaropioneers.com/index.html>) contains over 393,000 names being "all the currently identified individuals and families from the Eden/Monaro region and surrounding areas as well".

A search of the Monaro Pioneers database reveals the following in relation to the number of people who were born, died or buried in Nimmitabel with these two surnames:

Surname	Hutchison	Hutchinson
Born in Nimmitabel	13	0
Died in Nimmitabel	8	0
Buried in Nimmitabel	10	0

So, the surname "Hutchison" is well represented whereas the surname "Hutchinson" is not.

The **World War I Honour Board** for volunteers who enlisted from the Nimmitabel area includes a volunteer "C. Hutchison" but no-one with the surname "Hutchinson".

The last member of the original pioneering Hutchison family to reside in Nimmitabel was Norman Hutchison who died in 1971. He was the youngest son of James Hutchison (1831-1884) and his wife Jane (née Patterson). The following is a copy of notes presented on the Monaro Pioneers website about the funeral of Mr Norman Hutchison, taken from the *Express, Tuesday, August 17 1971*:

Funeral of Mr Norman Hutchison

A funeral service was held at Nimmitabel Presbyterian Church on Friday afternoon for Mr Norman Hutchison who died last week aged 91.

Mr Hutchison of "Whylonga", Nimmitabel was a bachelor.

He was well known and respected among the residents of Nimmitabel where he lived all his life. A grazier in later years Mr Hutchison worked much of his life in the sawmilling industry. His parents were among the earliest settlers in the district and his father is credited with establishing the first sawmill in the Nimmitabel district. Mr Hutchison was a life member of the Cooma chapter of the Masonic Lodge and prayers were said at the lodge for him on Thursday night.

Mr Hutchison was buried at Nimmitabel Cemetery on Friday.

(Reference: <http://www.monaropioneers.com/nimmitabel/pioneers/hutchison-j.htm>)

It is a common mistake to spell "Hutchison" incorrectly, nevertheless, we seek to ensure that the name is spelt correctly for commemorative purposes.

Unless there is some valid explanation, other than a spelling mistake, we would like to recommend to the Snowy Monaro Regional Council that the name of "Hutchinson Street" in Nimmitabel be re-named as "Hutchison Street" to appropriately honour James Hutchison (1834-1884) and his pioneering family.

J.D & A. Hutchison, Canberra

J.D. Hutchison is a direct descendant of John Hutchison (1831-1888), older brother of James Hutchison (1834-1884) of Nimmitabel.

Alison Rourke

"Glenrowan"

Nimmitabel

N.S.W 2631

06/05/2017



Shane Poulton (AW:FG)

PR 13492

Dear Sir,

Proposal to Re-name Hutchinson Street to
Hutchison Street.

I Alison Rourke do object to the re-name
of Hutchinson Street.

As this is a waste of council's time and
money.

This time and money would be better
spent on fixing the pot holes and
placing white post around culverts, on
Hutchinson Street.

Yours Sincerely

A handwritten signature in black ink, appearing to be 'AR' with a flourish.

Alison Rourke

11.2 JINDABYNE BOAT RAMP - OPTIONS REPORT & RECOMMENDED ROAD ALIGNMENT SOLUTION

Record No:

Responsible Officer:	Director Service Delivery
Author:	Manager Operations
Key Direction:	5. Enhancing Our Healthy, Active Lifestyle
Delivery Plan Strategy:	DP5.2 Upgrade and maintain current investments in community, sporting, recreation and fitness facilities and infrastructure.
Operational Plan Action:	OP5.2 Maintenance of sport and recreational facilities in accordance with Recreation Management Plans.
Attachments:	Nil
Cost Centre	Project Number 150009
Project	Jindabyne Boat Ramp
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

The development of Widows Inlet (Jindabyne Boat Ramp) at Lake Jindabyne has been the subject of discussion, preliminary designs, consultation and detailed design proposals since 2008. Opportunities through the NSW Boating Now program in 2015 provided Council with funding to extend previous work into a Concept Design Document for ramps at:

- Lake Jindabyne:
 - Windows Inlet; and
 - Claypits.
- Lake Eucumbene. Old Adaminaby.

Unfortunately an application for additional funding to progress from Concept to Detailed Design and Construction in late 2016 was unsuccessful and, as a result, a Joint Project was established with Snowy Hydro to progress the Widows Inlet development proposal.

Consultation between Snowy Monaro Regional Council and Snowy Hydro established two possible options for construction of a road from Kosciuszko Road to the boat ramp and both options have been explored through to a detailed design and cost analysis. Before further progress can be made in relation to Office of Environment & Heritage and Roads and Maritime Services concerns, a decision is required that reduces two possible options to one.

The project officer recommends that Option 1 be supported by Council and progressed to construction.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council

- A. Receive & Note the Officers report on Jindabyne Boat Ramp & Road Alignment Options.
- B. Approve the officers recommendation to reduce from two options to one;
- C. Agree to progress with a single solution, Option 1, and finalise the full cost of construction to include:
 - (a) Environmental Considerations including protection of Aboriginal Artefacts; and
 - (b) Entrance/Exit onto Main Road from the Caravan Park.
- D. Submit a further report to Council with full costs and constraints prior to construction; and
- E. Authorise the General Manager to execute an MOU with Snowy Hydro Limited for \$250,000 being the contribution towards design and construction of to the access road the Marine Rescue building and Council Seal be affixed if necessary.

BACKGROUND

1. The Widows Inlet facility at Lake Jindabyne is located approximately 1 km west of Jindabyne. The site is accessible from Kosciuszko Road, a two lane single carriage way road with an 80 km/hr speed limit. A turning bay is provided for south bound traffic to access the Service Station and Caravan Park, immediately south of the facility. It was reported by Council that RMS is planning to widen Kosciuszko Road and provide two lanes in each direction between Barry Way and Alpine Way.

The original single lane boat ramp was lengthened in 2009 by 12 m, when the water level was at 45%. In 2010, the ramp was widened by 3 m when the water level was at 57 %. The slab extension and ramp widening were of cast in-situ concrete construction. The works are documented in the Jindabyne Boat Ramp Upgrade Project Concept Design and Construction Report (Robert Staples and Associates 2010). The report included photographic records during construction and a concept design option for a future boat ramp facility upgrade. The concept design included work encroaching on the RMS road boundary and below the FSL (RL 910.10 m AHD), which is not acceptable to Council or Snowy Hydro.

The future vision for the area identified in the Lake Jindabyne Foreshore Management Plan (Inspiring Places, 2005) is to maintain the area as the principal boat launching area for Lake Jindabyne and focus on improving commercial foreshore activities. Recommended actions identified in the management plan include:

- Initiate development works within the Boat Ramp Precinct to improve the access and amenity, including:
 - development of a small local park with basic picnic facilities;
 - formalisation of vehicle access and parking;
 - construction of public toilets (above FSL);
 - consolidation of commercial hire facilities into a single node (above FSL); and
 - continuation of shared pathway (concrete) into the proposed park.
- Develop a new boat trailer parking area adjacent to the existing boat ramp.
- Initiate development works at the boat ramp to improve the access and amenity, including:

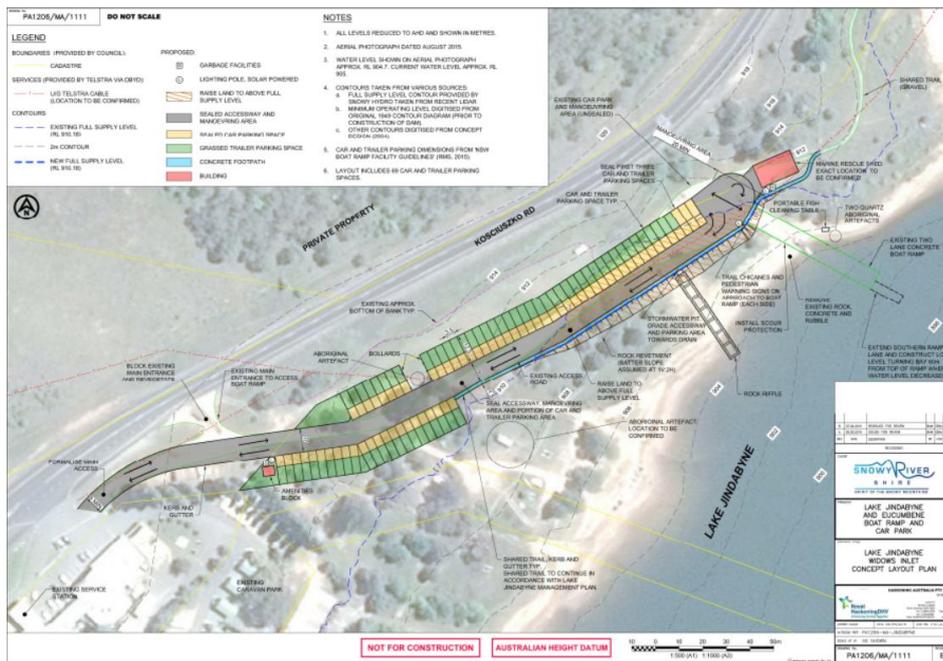
11.2 JINDABYNE BOAT RAMP - OPTIONS REPORT & RECOMMENDED ROAD ALIGNMENT SOLUTION

- construction of a second boat launching ramp; and
- removal of helipad.

2. The Jindabyne Boat Ramp Concept Design document was commissioned by Council in 2015 and presented to Council in early 2016. This document formed the basis of a submission to the NSW Boating Now program for grant funding to assist in the development of Boat Ramps at:

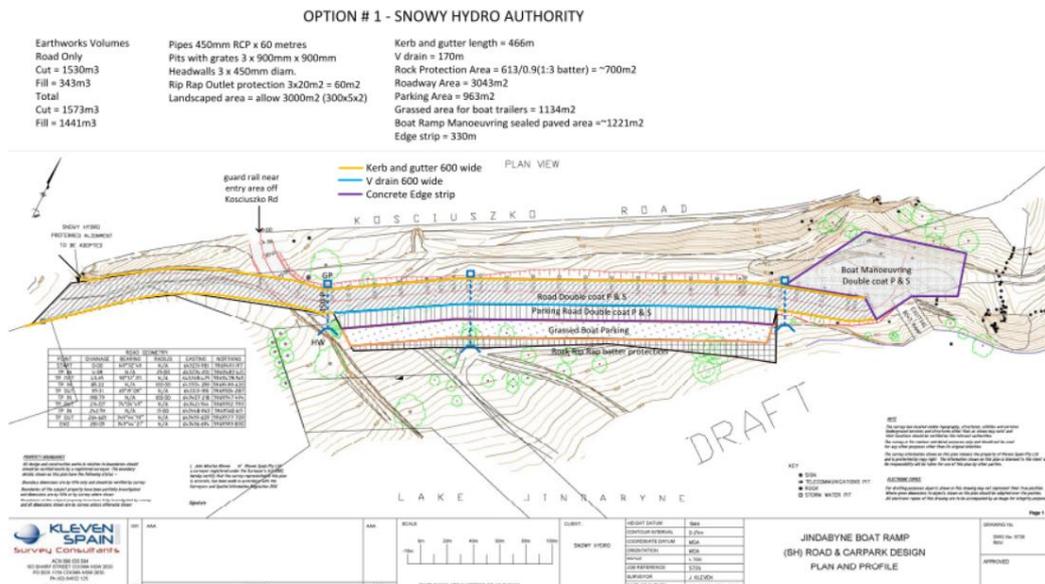
- Widows Inlet – Lake Jindabyne;
- Claypits – Lake Jindabyne; and
- Old Adaminaby – Lake Eucumbene.

The concept for Widows Inlet (below) was placed on public display in 2016:



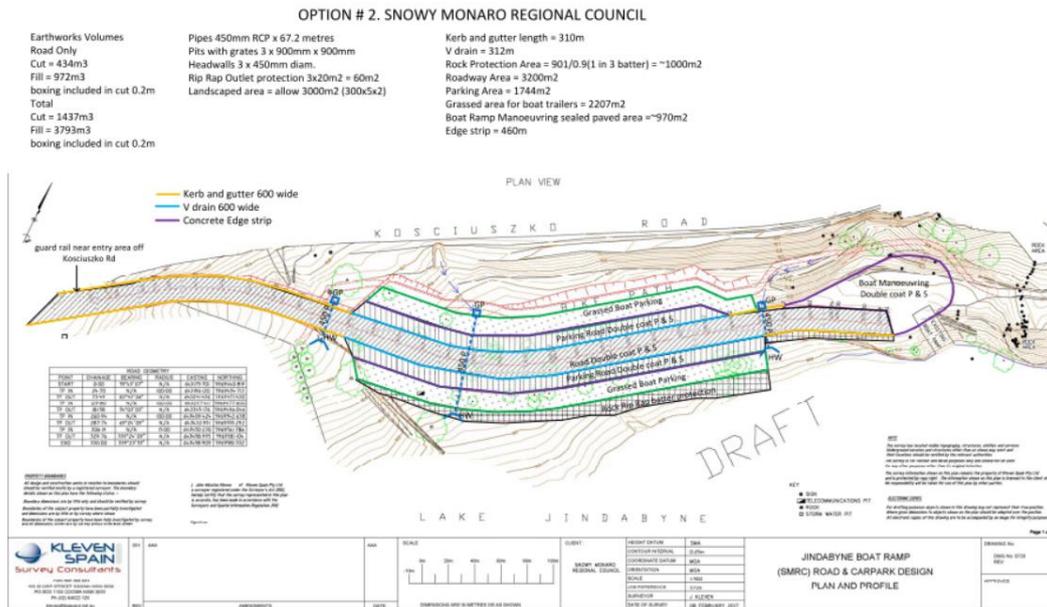
Concept Design – Widow Inlet – Lake Jindabyne

The Detailed Design Options for both Snowy Monaro Regional Council and Snowy Hydro are now available for consideration by Council:



11.2 JINDABYNE BOAT RAMP - OPTIONS REPORT & RECOMMENDED ROAD ALIGNMENT SOLUTION

Detailed Design – Option 1 – Snowy Hydro – Widows Inlet – Lake Jindabyne



Detailed Design – Option 2 – Snowy Monaro Regional Council – Widows Inlet – Lake Jindabyne

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Development of the Widows Inlet Boat Ramp will bring significant social benefits across a broad spectrum of Lake and Lake Foreshore users. Access to proper parking, consideration of an increased use of the foreshore by cyclists, easier access to/from the lake and construction of the Marine Rescue. A recent presentation by Council staff highlighted the Regional benefits of this program as:

- Jindabyne, and the Snowy Monaro region as a whole, has a vast and unrealised potential in terms economic development avenues during non-Winter periods. Magnificent Lake Jindabyne is a recreational focal point for both Jindabyne township, the surrounding regional villages and tourist visitors;
- Council is seeking to better reflect modern boating requirements and community expectations; Positioning Lake Jindabyne Boat Ramp (Widows Inlet site) as a ‘regional’ level facility;
- Our view is that delivery of new and improved boating facilities, at Lake Jindabyne in particular, through effective partnership with stakeholder groups will elevate infrastructure capacity, safety and amenity;
- Recognises the usage requirements of emergency services - of particular import in Alpine waters;
- Considers NSW Boat Ramp Facility Guidelines; and the relevant Australian Standards referenced within; and
- Aligns with the State’s goal of doubling overnight visitor expenditure by 2020

11.2 JINDABYNE BOAT RAMP - OPTIONS REPORT & RECOMMENDED ROAD ALIGNMENT SOLUTION

2. Environmental

Consultation with Christine Grant-Thompson, Archaeologist at the Office of Environment and Heritage raised concerns over the protection of Aboriginal artefacts located on the Widows Inlet Constraints mapping (below)



Constraints – Widows Inlet – Lake Jindabyne

An email from the Office of Environment & Heritage (OEH), commented on the concept design report and especially the proposed improvements to Lake Jindabyne Boat Ramp. OEH expressed concerns over whether Aboriginal archaeology had been adequately addressed and, after reviewing the report, OEH believe there are a couple of issues that need to be considered and suggested the designs either need to be changed or an Aboriginal Heritage Impact Permit (AHIP) obtained.

3. Economic

Option 1. Snowy Hydro Authority:

- Road Access only - this includes all matters to do with the road access including soil and water management, traffic management, earthworks, sealed pavements, kerbs and gutters, pipes, rock batter protection to lakeside and landscaping. It does not include items related to car parking, boat parking and boat manoeuvring. The duration of the works is in the order of 16 weeks and the estimated cost of this option is **\$463,611**.
- Road, Parking and Boat Manoeuvring - this includes all matters to do with the road access including soil and water management, traffic management, earthworks, sealed pavements, kerbs and gutters, pipes, rock batter protection to lakeside and landscaping as well as items related to car parking, boat parking and boat manoeuvring. The duration of the works is in the order of 21 weeks and the estimated cost of this option is **\$665,290**.

Option 2. Snowy Monaro Regional Council:

- Road Access only - this includes all matters to do with the road access including soil and water management, traffic management, earthworks, sealed pavements, kerbs and

gutters, pipes, rock batter protection to lakeside and landscaping. It does not include items related to car parking, boat parking and boat manoeuvring. The duration of the works is in the order of 16 weeks and the estimated cost of this option is **\$463,754**.

- Road, Parking and Boat Manoeuvring - this includes all matters to do with the road access including soil and water management, traffic management, earthworks, sealed pavements, kerbs and gutters, pipes, rock batter protection to lakeside and landscaping as well as items related to car parking, boat parking and boat manoeuvring. The duration of the works is in the order of 24 weeks and the estimated cost of this option is **\$761,967**.

4. Civic Leadership

The decision to recommend Option 1 as the preferred solution was based upon the following criteria:

Criteria	Snowy Hydro (Option 1)	Snowy Monaro (Option 2)
Cut (Total)	1573m3	1437m3
Fill (Total)	1441m3	3793m3
Kerb & Gutter Length	466m	310m
Roadway Area	3042m2	3200m2
Parking Area	963m2	1744m2
Grassed Area for Boat Trailers	1134m2	2207m2
Boat Ramp Manoeuvring Area	1221m2	970m2
Total Cost (Road + Parking)	\$665,290	\$761,967

It is acknowledged that Option 2 offers greater parking facilities, however the fact that Option 1 sits above the 912 Full Supply Level (where as Option 2 sits at the 911 Full Supply Level) means that Council infrastructure is awarded greater opportunity to survive should lake levels exceed the maximum predicted, which has always been 911 metres.

Determination by Administrator

Approved by Administrator Dean Lynch in accordance with *Section 226 dot point one (1) or two (2) of the Local Government Act 1993*.

Signature:

Date:

11.3 ADOPTION OF THE SNOWY MONARO LOCAL TRAFFIC COMMITTEE RECOMMENDATIONS FROM THE 10 MAY 2017 MEETING

Record No:

Responsible Officer:	Director Service Delivery
Author:	Development Engineer
Key Direction:	2. Expanding Connections Within the Shire and Beyond
Delivery Plan Strategy:	DP2.3 Continually monitor and improve traffic management throughout the Shire.
Operational Plan Action:	OP2.8 Investigate and implement Traffic Management measures as an aid to increase road safety throughout the Region.
Attachments:	1. LTC Minutes 10 May 2017_10052017_MIN_897 ↓
Cost Centre	1505 Engineering and Operations Management
Project	Snowy Monaro Local Traffic Committee
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

A copy of the Minutes from the Snowy Monaro Local Traffic Committee (SMLTC) meeting held on 10th May 2017 is attached for Council's consideration and adoption of the recommendations.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

- A. That Council Receives and notes the minutes of the Snowy Monaro Local Traffic Committee meeting held on 10th May 2017; and
- B. Adopt the Snowy Monaro Local Traffic Committee recommendations LTC 7/17, 8/17, 9/17, 10/17, 11/17 and 12/17 of 10th May 2017.

BACKGROUND

The adoption of LTC 7/17 confirms the minutes of the previous meeting of the SMLTC.

The adoption of LTC 8/17 will acknowledge the debrief session for the last Snow Tunes Event by Phoenix Entertainment.

The adoption of LTC 9/17 will approve the extension of a bus route along Dalgety Road, Berridale.

The adoption of LTC 10/17 will approve the extension of a bus route along Greenlands Road, Steeple Flat and alterations to a bus route in Nimmitabel.

The adoption of LTC 11/17 will approve the new loading zone and signage in Kalkite Street, Jindabyne.

11.3 ADOPTION OF THE SNOWY MONARO LOCAL TRAFFIC COMMITTEE RECOMMENDATIONS FROM THE 10 MAY 2017 MEETING

The adoption of LTC 12/17 will defer the request to close roads to hold the Monaro stages Rally.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

The adoption of LTC 7/17 will have no negative social impact as the matter is procedural only. The adoption of LTC 8/17 will have no negative social impact as this years' event is not being considered. The adoption of LTC 9/17 and 10/17 should only have a minor social impact on other motorists. The adoption of LTC 11/17 should have no negative social impact upon motorists as the existing loading zone is being moved. The adoption of LTC 12/17 will have no negative social impact as consideration of the event is being postponed.

2. Environmental

The adoption of LTC 7/17 will have no environmental impact as the matter is procedural only. The adoption of LTC 8/17 will have no negative environmental impact as this years' event is not being considered. The adoption of LTC 9/17, 10/17 and 11/17 should not have any measureable impact upon the environment. The adoption of LTC 12/17 will have no negative environmental impact as consideration of the event is being postponed.

3. Economic

The adoption of LTC 7/17 will not impact Council's budget as the matter is procedural only. The adoption of LTC 8/17, 9/17, 10/17 and 12/17 will have no economic impact upon Council's budget as the recommendations do not require any expenditure from Council. The adoption of LTC 11/17 will endorse the traffic control facilities and should have no economic impact upon Council's budget as the project is funded.

4. Civic Leadership

5. By adopting the recommendations, Council is demonstrating leadership by ensuring that proposals are appropriately considered. The recommendations also demonstrate that Council is consulting with a technical committee (SMLTC), keeping its standards up to date and ensuring that it complies with its delegation provided by the Roads and Maritime Services and under legislation.

Determination by Administrator

Approved by Administrator Dean Lynch in accordance with *Section 226 dot point one (1) or two (2) of the Local Government Act 1993.*

Signature:

Date:



SNOWY MONARO
REGIONAL COUNCIL

Minutes

**Snowy Monaro
Local Traffic Committee Meeting**

10 May 2017

**SNOWY MONARO LOCAL TRAFFIC COMMITTEE MEETING
HELD IN COUNCIL COMMITTEE ROOM, 81 COMMISSIONER STREET, COOMA NSW 2630
ON WEDNESDAY 10 MAY 2017**

MINUTES

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**MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING
HELD IN COUNCIL COMMITTEE ROOM, 81 COMMISSIONER STREET, COOMA NSW 2630**

**ON WEDNESDAY, 10 MAY 2017
COMMENCING AT 9:30AM**

PRESENT:	Mr Volker Georgi	Chair, SMRC Development Engineer
	Snr Const Sam Morabito	NSW Police Force Representative (Queanbeyan)
	Mrs Judie Winter	Local MP Representative
	Mr Nathan Boscaro	Roads & Maritime Services (RMS) Representative
	Mr Bob Frost	Local Representative Committee (LRC) Member (Council Representative)
	Mr Rodney Jessup	SMRC Road Safety Officer
	Erin Donnelly	Secretary Council and Committees

1. OPENING OF THE MEETING

The Chair opened the meeting at 10.00AM

2. APOLOGIES

Nil

3. DECLARATIONS OF PECUNIARY INTERESTS/CONFLICT OF INTEREST

Nil

4. ADOPTION OF MINUTES OF PREVIOUS MEETING

4.1 LOCAL TRAFFIC COMMITTEE MEETING 8 MARCH 2017

COMMITTEE RECOMMENDATION

LTC7/17

THAT the minutes of the Local Traffic Committee Meeting held on 08 March 2017 are confirmed as a true and accurate record of proceedings.

Moved Mr Frost

Seconded Ms Winter

CARRIED

5. BUSINESS ARISING

Nil

6. ACTION SHEET

Item	Reference	Date	Action	Comments	Target Completion Date	Responsibility
1	LTC06/2016	14/04/16	<p>Proposal to install 2 Mobility Impaired Parking bays in Bay Street, Jindabyne, near the shared pathway along the lake foreshore.</p> <p>A. That council approves two mobility impaired parking bays, at the North West end of Bay Street, Jindabyne, near the drink refill station, as per Australian Standards (where possible) including signage and pavement marking and in accordance with drawing number SK1 attached to the Business Paper.</p> <p>B. That a kerb crossing and 1.8m wide concrete footpath be constructed from the mobility impaired parking bays to the existing shared pathway.</p>	Pavement marking to be completed	Jun 2016	SMRC
2	LTC3/16	9/06/16	<p>Proposal to install a Give Way Sign in Reedy's Cutting Road at the Barry Way "T" Intersection</p> <p>That Council approves the installation of a Give Way sign in Reedy's Cutting Road at the Barry Way "T" intersection in Jindabyne (on the left side verge before entering Barry Way) and associated line marking.</p>	Roads Section advised. Sign has been ordered.	Oct 2016	SMRC
3	LTC1/17	8/03/17	<p>Adoption of Minutes of Previous Meeting - Local Traffic Committee Meeting 8 March 2017</p> <p>THAT the minutes of the Local Traffic Committee Meeting held on 20 December 2016 are confirmed as a true and accurate record of proceedings.</p>	No Action needed	May 2017	SMRC
4	LTC2/17	8/03/17	<p>2017 Anzac Day Parade and Road Closures for Berridale and Jindabyne</p> <p>That Council approves the 25 April 2017 ANZAC Day temporary road closure:</p> <p>A. For Berridale in Kosciuszko Road between 11:00am and 12:00pm for southbound traffic between Park Street and Myack Street and detour all traffic along Park Street and Myack Street and for northbound traffic between Highdale Street and Mackay Street and detour all traffic along Highdale Street, Gungarlin Street and Mackay Street; and</p> <p>B. For Jindabyne in Kosciuszko Road between 9:30am and 9:40am at the</p>	Letter sent	May 2017	SMRC

Item	Reference	Date	Action	Comments	Target Completion Date	Responsibility
			Banjo Patterson Park and detour all traffic along Thredbo Terrace; C. Subject to the submission of a current Traffic Control Plan (TCP) for both Berridale and Jindabyne.			
5	LTC3/17	8/03/17	<p>2017 Anzac Day Parade and Road Closures for Bombala and Delegate</p> <p>That Council approves the 25 April 2017 ANZAC Day temporary road closure for:</p> <p>A. Delegate: In Bombala Street between Victoria Parade and Church Street (including all Lanes) and in Campbell Street between Victoria Parade and William Street (including all Lanes), subject to:</p> <ol style="list-style-type: none"> a. Confirmation from emergency services that they have been notified, b. A Traffic Control Plan; and c. A risk assessment <p>B. Bombala: In Maybe Street between Burton and Caveat Streets and Forbes Street between Therry and Wellington Streets from 6am until 6:45 am and from 10:30am until 12:00pm subject to:</p> <ol style="list-style-type: none"> a. Confirmation from emergency services that they have been notified, b. A Traffic Control Plan, c. A risk assessment and d. A Special Event Transport Management Plan; and <p>C. Any future application must have a Traffic Control Plan (TCP), signed by an authorised person with current accreditation from the RMS.</p>	Letter sent	May 2017	SMRC
6	LTC4/17	8/03/17	<p>2017 Anzac Day Parade and Road Closures for Cooma</p> <p>That Council approves the 25 April 2017 ANZAC Day temporary road closure in Sharp Street, Cooma, between Bombala and Vale Streets and in Vale Street, Cooma, between Sharp Street and the cenotaph subject to:</p> <p>A. Confirmation from emergency services that they have been notified,</p>	Letter sent	May 2017	SMRC

Item	Reference	Date	Action	Comments	Target Completion Date	Responsibility
			B. A Traffic Control Plan (TCP) and C. A Risk Assessment.			
7	LTC5/17	8/03/17	<p>Monaro High School Leo Club Fun Run to be held on Sunday 2nd April 2017</p> <p>That Council approves the temporary road closure of Massie and Commissioner Streets, Cooma, at the flood gates on Sunday 2nd April 2017 from 8:30am until 10:30am subject to:</p> <p>A. Confirmation from emergency services that they have been notified,</p> <p>B. A copy of the Certificate of Currency of at least \$20M stating SMRC as an interested party; and</p> <p>C. Submission of a Traffic Control Plan (TCP) for Massie Street and Commissioner Street.</p>	Letter Sent	May 2017	SMRC
8	LTC6/17	8/03/17	<p>Bombala Show road closures on 18 March 2017</p> <p>That Council</p> <p>A. Approves the temporary road closure of Forbes Street, Bombala, between Wellington and Mercy Streets and Caveat Street, Bombala, between Wellington and Mercy Streets on Saturday 18th March 2017 from 7:00am until 7:00pm subject to:</p> <p style="margin-left: 40px;">i. Copy of letters sent to emergency services,</p> <p style="margin-left: 40px;">ii. A copy of the Certificate of Currency of at least \$20M stating SMRC as an interested party; and</p> <p>B. Any future application must have a Traffic Control Plan (TCP), signed by an authorised person with current accreditation from the RMS.</p>	Letter Sent	May 2017	SMRC
9	LTC7/17	8/03/17	<p>Presentation by Garry Barnes from NSW Public Works on the Kalkite Street upgrade project regarding the new traffic arrangements, traffic control devices and regulatory signage</p> <p>In principle, the Local Traffic Committee does not support the opening of Kalkite Street to general traffic. The committee has safety concerns, some of which are as follows:</p> <ul style="list-style-type: none"> • The impact of reducing the bus zone will have on the stacking of busses in Park Road. 	Letter Sent	May 2017	SMRC

Item	Reference	Date	Action	Comments	Target Completion Date	Responsibility
			<ul style="list-style-type: none"> • Concerns with a new pedestrian (“zebra”) crossing outside of school hours. • The removal of the traffic islands at each end will encourage non-compliance in the use of a “rat route” • The proposed pickup zone on the opposite side of the road may encourage children not to use the formal crossing. This is a serious safety concern. 			

6.2 PRESENTATION BY MONARO STAGE RALLY

The organiser of Monaro Stages Rally, David Ballard, gave an extensive presentation to the committee on the stages of the event.

The Committee discussed with David Ballard the proposed road closures, safety and the start and end points of the event.

6.3 PRESENTATION BY SNOW TUNES EVENT ORGANISERS

Josh Green and Craig Devita, event organisers from Phoenix Entertainment, briefed the committee on the plans for this year's event, with a short overview of the previous two (2) years and what, they felt, worked in the Traffic Control Plans (TCP) for the event.

The Committee discussed the TCP's from last year's event and improvements that could be made to appease the local community of their concerns as detailed by Council's Representative.

7. CORRESPONDENCE

7.1 DEBRIEF MEETING FOR THE "SNOW TUNES" MUSIC FESTIVAL HELD AT THE CLAY PITS IN JINDABYNE ON 3 SEPTEMBER 2016.

Record No:

Responsible Officer:	Development Engineer
Key Direction:	2. Expanding Connections Within the Shire and Beyond
Delivery Plan Strategy:	DP2.3 Continually monitor and improve traffic management throughout the Shire.
Operational Plan Action:	OP2.8 Investigate and implement Traffic Management measures as an aid to increase road safety throughout the Region.
Attachments:	Nil
Cost Centre	1505 Service Delivery
Project	Snowy Monaro Local Traffic Committee
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

Josh Green, event organiser of the Snow Tunes music festival will provide a summary of the event and be available to answer questions of the Committee. This year, the event is proposed to be held over two days on 1 and 2 September 2017. Council and the RMS participated in a voluntary alcohol breath testing program for event participants. This provided an opportunity to educate many young people at the event. It was observed that there was no regular bus service as patrons were leaving the event early, possibly due to the cold temperatures in the evening. It is recommended that a regular bus service be provided on both days of the event.

Last year, the SRLTC considered this event at its meeting of 14 April 2016 at which it recommended to Council as follows:

COMMITTEE RECOMMENDATION

LTC1/16

That Council

- A. Approves the Snow Tunes Traffic and Transport Management Plan subject to:
 - I. Providing a Risk Assessment.
 - II. Providing a copy of a minimum \$20M public liability insurance listing Council as an interested party.
 - III. That the shuttle bus service (night bus or other) be advertised indicating times and drop off/pick up location.
- B. Approves the "No Stopping" zone along both sides of Barry Way from the roundabout to Reedys Cutting Road from 11pm on 3 September 2016 until 1am on 4 September 2016.

That the event organiser obtains a ROL from RMS for the speed reduction in Kosciuszko Road

The following officer's recommendation is submitted for Council's consideration.

COMMITTEE RECOMMENDATION

LTC8/17

The Council receives and notes the debrief presentation by the Snow Tunes event organisers, Phoenix Entertainment.

S. Moribito

Representative of the NSW Police

N. Boscaro

Representative of the NSW RMS

J. Winter

Representative of the State MP

C. Frost

Representative of the Council

7.2 REQUEST FROM OKF HOLDINGS PTY LTD (BERRIDALE TO KALKITE BUS SERVICE) FOR COUNCIL TO CONSIDER THE EXTENSION OF A SCHOOL BUS ROUTE (N0423) TO 209 DALGETY ROAD, BERRIDALE.

Record No:

Responsible Officer:	Development Engineer
Key Direction:	2. Expanding Connections Within the Shire and Beyond
Delivery Plan Strategy:	DP2.3 Continually monitor and improve traffic management throughout the Shire.
Operational Plan Action:	OP2.8 Investigate and implement Traffic Management measures as an aid to increase road safety throughout the Region.
Attachments:	1. Berridale Kalkite School Bus Route Extn
Cost Centre	1505 Service Delivery

Project Snowy Monaro Local Traffic Committee

Further Operational Plan Actions:

EXECUTIVE SUMMARY

A request has been received from the operator of the Berridale to Kalkite Bus Route seeking Council approval to extend the school bus route along Dalgety Road from 35 Oliver Street (Berridale Public School) to 209 Dalgety Road, Berridale.

The following officer's recommendation is submitted for Council's consideration.

COMMITTEE RECOMMENDATION

LTC9/17

That council provides its consent to the route extension, from 35 Oliver Street to 209 Dalgety Road, Berridale, subject to the bus operator carrying out a risk assessment of the new route extension with a forward in and forward out manoeuvre.

[S. Moribito](#)

Representative of the NSW Police

N. Boscaro

Representative of the NSW RMS

[J. Winter](#)

Representative of the State MP

[D. Frost](#)

Representative of the Council

7.3 REQUEST FROM HARRINGTON'S BUS SERVICE FOR COUNCIL TO CONSIDER THE EXTENSION OF A SCHOOL BUS ROUTE TO 33 GREENLANDS ROAD, STEEPLE FLAT.

Record No:

Responsible Officer: Development Engineer

Key Direction: 2. Expanding Connections Within the Shire and Beyond

Delivery Plan Strategy: DP2.3 Continually monitor and improve traffic management throughout the Shire.

Operational Plan Action: OP2.8 Investigate and implement Traffic Management measures as an aid to increase road safety throughout the Region.

Attachments:

1. Nimmitabel School bus run Isabel Harrington
2. Nimmitabel School Bus AM route
3. Nimmitabel School Bus PM route
4. Nimmitabel School Bus Route extension map
5. Nimmitabel School Bus request

Cost Centre 1505 Service Delivery

Project Snowy Monaro Local Traffic Committee

Further Operational Plan Actions:

EXECUTIVE SUMMARY

A request has been received from Harrington's Bus Service, the operator of the Nimmitabel School Bus Route seeking Council approval to extend the school bus route along Dalgety Road from 570 Old Bega Road to 33 Greenlands Road, Steeple Flat. The operator would also like Council approval of the school bus route in Nimmitabel as shown on the attached maps.

The following officer's recommendation is submitted for Council's consideration.

COMMITTEE RECOMMENDATION

LTC9/17

That Council

- A. Provides its consent to the route extension to 33 Greenland Rd, subject to the bus operator carrying out a risk assessment that includes a forward in and forward out manoeuvre; and
- B. Provides its approval of the AM and PM route in Nimmitabel, as provided on the plan.

S. Moribito

Representative of the NSW Police

N. Boscaro

Representative of the NSW RMS

J. Winter

Representative of the State MP

E. Frost

Representative of the Council

7.4 LOADING ZONE SIGNAGE PROPOSAL FOR SNOWY RIVER AVENUE, JINDABYNE (NEAR KALKITE STREET END)

Record No:

Responsible Officer: Development Engineer

Key Direction: 2. Expanding Connections Within the Shire and Beyond

Delivery Plan Strategy: DP2.3 Continually monitor and improve traffic management throughout the Shire.

Operational Plan Action: OP2.8 Investigate and implement Traffic Management measures as an aid to increase road safety throughout the Region.

Attachments: 1. Snowy River Ave email - Loading Zone Signage
2. Snowy River Avenue Loading Zone signage

Cost Centre 1505 Service Delivery

Project Snowy Monaro Local Traffic Committee

Further Operational Plan Actions:

EXECUTIVE SUMMARY

Works on the reconstruction of Snowy River Avenue have commenced. The attached plan indicates the proposed locations of loading zone and no stopping signs.

The following officer's recommendation is submitted for Council's consideration.

COMMITTEE RECOMMENDATION

LTC10/17

That Council provides its consent to the loading zone and approves the location of the No Stopping and loading zone signs along Snowy River Avenue, subject to moving the Loading Zone signs to the No Stopping sign location, with arrows in both directions.

S. Moribito

Representative of the NSW Police

N. Boscaro

Representative of the NSW RMS

J. Winter

Representative of the State MP

F. Frost

Representative of the Council

7.5 REQUEST FROM LIGHT CAR CLUB OF CANBERRA TO HOLD THE MONARO STAGES RALLY UNDER CLOSED ROAD CONDITIONS

Record No:

Responsible Officer: Development Engineer
Key Direction: 2. Expanding Connections Within the Shire and Beyond
Delivery Plan Strategy: DP2.3 Continually monitor and improve traffic management throughout the Shire.
Operational Plan Action: OP2.8 Investigate and implement Traffic Management measures as an aid to increase road safety throughout the Region.
Attachments: Nil
Cost Centre 1505 Service Delivery
Project Snowy Monaro Local Traffic Committee
Further Operational Plan Actions:

EXECUTIVE SUMMARY

The Light Car Club of Canberra wishes to hold a car rally on various public roads in the Snowy Monaro Region on Saturday 4th November 2017. The event is a round of the ACT and NSW Development Rally Series and will be conducted in accordance with CAMS regulations. All competitive stages are to be held under closed road conditions. The submitted documentation is attached under separate cover.

The following officer's recommendation is submitted for Council's consideration.

COMMITTEE RECOMMENDATION

LTC11/17

That Council defer this report 'Request from Light Car Club of Canberra to hold the Monaro Stages Rally Under Closed Road Conditions' to the July Local Traffic Committee meeting.

S. Moribito

Representative of the NSW Police

N. Boscaro

Representative of the NSW RMS

J. Winter

Representative of the State MP

G. Frost

Representative of the Council

8. GENERAL BUSINESS

Nil

9. MATTERS OF URGENCY

10. NEXT MEETING

Wednesday, 12 July 2017 commencing at 9.30am in Jindabyne.

There being no further business the Chair declared the meeting closed at 12.36pm

CHAIRPERSON

The above minutes of the Snowy Monaro Local Traffic Committee Meeting held on 10 May 2017 were confirmed by Committee at a duly convened meeting on at which meeting the signature hereon was subscribed.

11.4 REQUEST FOR DONATION OF COMPOST FOR TI TREE RACECOURSE TOP DRESSING OF RUNNING SERVICE.

Record No:

Responsible Officer: Director Service Delivery
Author: Resource & Waste CoOrdinator / Noxious Weeds
Key Direction: 5. Enhancing Our Healthy, Active Lifestyle
Delivery Plan Strategy: DP5.2 Upgrade and maintain current investments in community, sporting, recreation and fitness facilities and infrastructure.
Operational Plan Action: OP5.2 Maintenance of sport and recreational facilities in accordance with Recreation Management Plans.
Attachments: Nil
Cost Centre 117.22.410
Project Request for Donation of Compost for Ti Tree Racecourse Cooma
Further Operational Plan Actions:

EXECUTIVE SUMMARY

Monaro Race Club Inc. have placed a request for a donation of compost to spread on the running track at the Ti Tree Racecourse Cooma to improve the running surface along with the grass covered parading enclosure.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

1. That the Administrator approve the donation of 3 truckloads of compost (approximately 8 tonnes per load) delivered to Ti Tree Racecourse site and that if further compost supply is required that the be compost be supplied at a reduced cost of \$25.00 per tonne; and
2. That the Cooma Race Club be required to publicly acknowledge the donation by Council.

BACKGROUND

Monaro Race Club Inc. have requested a donation of compost for the purpose of top dressing the running track at the Ti Tree Racecourse to improve the running surface along with the grass parading enclosure. Resource and Waste services recommends that a donation of 3 truckloads (approximately 8 tonnes per load) be delivered to the Ti Tree Racecourse and recommend that if further compost is required for the site that a discounted rate be offered to the Monaro Race Club Inc. of \$25.00 per tonne undelivered – after the initial 3 the Monaro Race Club would need to source their own transport of the product to the track.

The previous Cooma-Monaro Shire Council had donated Compost for use at the Cooma Golf Club, so this request might be seen as a similar contribution to a local sporting organisation. CMSC also agreed to provide bulk quantities of Compost to Australian Soil Management at a reduced fee of \$25 per tonne as part of an EPA funded grant project for application of compost in agricultural trials.

It is suggested that the Race Club be required to publicly acknowledge the donation if their request is agreed to.

This item was referred to the Executive team meeting of 4 May 2017, with the following resolution being made at that meeting:

COMMITTEE RECOMMENDATION

EMT1/17

1. That ET receive and note the information in the report on the recommended donation of 3 truckloads (approximately 8 tonnes per load) delivered to Ti Tree Racecourse site and that if further compost supply is required that the be compost be supplied at a reduced cost of \$25.00 per tonne.
2. That the request be referred to an Administrator Delegation meeting for determination.
3. When the report is prepared for the Administrators Delegations to add in the resolution that the race club make a public acknowledgement of the donation by Council

Moved Mrs Bolton

Seconded Mr Smith

CARRIED

QUADRUPLE BOTTOM LINE REPORTING

1. Social

To maximise recycle potential, while providing a cost effective resource for the betterment of the environment and the community and for Council to be supporting a community based organisation, run by volunteers.

2. Environmental

All environmental controls shall be addressed to ensure that compost operations have no adverse effect on the environment.

This will project will endeavour to promote council's produced compost by way of improving the racecourse running track at the Ti Tree Racecourse.

3. Economic

This will provide a locally community based organisation with the ability to improve their facilities for their annual event. The cost of providing 24 Tonnes of Compost would be \$1200 (at the current scheduled fee of \$50 per tonne) or \$600 at the reduced rate provided to ASM. It is noted that the initial draft fees and charges for 2017/18 is suggesting a reduction in the price from \$50 per Tonne

to \$30 per tonne. Delivery costs would be additional but minimal using the existing plant at the Cooma Landfill.

4. Civic Leadership

Council need to ensure that composting operations are performed in a cost effective, safe and sustainable manner which demonstrates best practice for both the community and environment.

Council is also demonstrating its willingness to support local community and sporting organisations, and by doing so, is creating awareness of the range of uses for its 'Coompost' product.

Determination by Administrator

Approved by Administrator Dean Lynch in accordance with *Section 226 dot point one (1) or two (2) of the Local Government Act 1993.*

Signature:

Date:

13.1 REQUEST FOR DEBT WAIVER - NIMMITABEL STATION - WATER CHARGES

Record No:

Responsible Officer:	General Manager
Author:	Acting Executive Assistant
Key Direction:	4. Creating a Safer, Healthier and Thriving Community
Delivery Plan Strategy:	DP4.2 Support activities, events and celebrations that promote cultural diversity and inclusiveness.
Operational Plan Action:	OP4.10 Promote and provide operational assistance to enhance and encourage events and tourism.
Attachments:	1. Request for Debt Waiver by Nimmitabel Station ↓
Cost Centre	3020-63162
Project	
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

Council has received a request from the Nimmitabel station for a monetary donation toward water charges.

Nimmitabel station are renovating to become the Men's Shed, this has been a more difficult than first envisaged. If council could help by donating the funds to cover the water charges this would help to get the renovations finished quicker.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council

- A. Approve a donation of \$550 to the Nimmitabel Station being for annual water charge from the Donations Community Groups Debt Waiver cost centre.

BACKGROUND

The Nimmitabel Men's Shed will be good for local residents and the community.

Council annually grants amounts of money to support different events held within the Shire through its policy GOV 011 Donations to Community Groups, Individuals and Towards Events (ED/07/15973) adopted on 9 December 2014.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Council's policy GOV 011 seeks to recognise Council's role in supporting community and cultural development. The policy's current stated objectives are to have:

- a. a strong sense of community throughout the Shire
- b. a community that has the capacity to meet its own needs
- c. a community environment that encourages cultural and artistic expression

Council does not consider any applications or requests submitted that have been specifically intended for corporate organisations.

2. Environmental

No environmental impacts are expected although if any donation requests require development consent or other such type of approval, mitigation of any environmental impacts will be dealt with through that process.

3. Economic

Organisational Budget 3020:

Natural Account - 63162 Donations – Community Groups - Debt Waiver

Allocated	Accumulated	Available
\$1,000	\$0	\$1,000

4. Civic Leadership

Decisions to provide sponsorship to community groups, individuals and towards events must be considered in a transparent process. The granting of financial assistance must be by specific formal resolution of Council.

Council makes decisions regarding donations and sponsorships to community groups, individuals and events in accordance with Council's Policy GOV011. The current relevant section of the policy is as follows: -

3.2. Donations/Sponsorship towards Economic Development and Tourism

Annual donations will be called for in January for the following financial year however Council may consider applications for financial assistance as they are received. Those seeking financial assistance should address the items included in Council's application and intended recipients of financial assistance shall be informed in writing of Council's decision.

All applications for financial assistance must state the purpose for which the funds will be used.

Donations by Council will be made from the General Fund and must be either:

- *fixed dollar amounts*
 - *rebates on Council provided services such as water, rates or facility hire*
-

Council may make donations towards specific aspects of an event however Council must not commit to cover the full cost of any aspect of an event. For example Council will not commit to meet the total costs of:

- *advertising*
- *public liability insurance*
- *equipment hire*

Financial assistance may include:

- *fixed dollar amount donations*
- *up to 50% rebate of water supply minimum availability charge*
- *up to 50% rebate of sewerage minimum availability charge*
- *up to 50% rebate of waste management charge (tip or domestic)*
- *other financial assistance as resolved by Council*

Council provides support to activities that can demonstrate that they will have a positive impact on the economic and social development of the Shire. To encourage sustainability, Council will consider financial assistance on a sliding scale from inauguration of the community event. Once the event is established Council will withdraw financial assistance. This does not limit events and festivals from applying for annual in-kind assistance.

Determination by Administrator

Approved by Administrator Dean Lynch in accordance with *Section 226 dot point one (1) or two (2) of the Local Government Act 1993.*

Signature:

Date:

Janine Hudson

From: Anne and Howard Charles <kydrabah@bigpond.com>
Sent: Friday, 28 April 2017 12:31 PM
To: Dean Lynch
Subject: Nimmitabel Men's Shed

NIMMITABEL MEN'S SHED

Dear Dean,

Thank you for calling me back yesterday about our Water rates for the Nimmitabel Station, which we are gradually renovating to become our Men's Shed.

This has certainly proved to be a more difficult task than we first envisaged, having been so neglected and vandalized, resulting in us losing a few members, who didn't expect to have to work so hard!

I hope that we can soon have the station back as a comfortable "shed", where those who want a more relaxed and sociable meeting place can feel at home, so we can give those men a suitable venue.

I feel that we will then get them back and our membership, currently 14, will go back to over 20.

In the meantime, we are helping other community groups in town, having already repainted the Pre-School and now well on the way to finishing repairing and repainting the CWA Hall.

But all this has meant not much income for the shed and so it would be a wonderful help if Council was able to waive the water charges for us.

The quarterly charge is \$137.68, or approximately \$550 for a year.

We are currently hardly using any water at the station and while we have an application before the AMSA to help us build a small kitchen and renovate the toilet, (just through the wall) it will still be only minimal usage.

Thank you for considering this assistance, which will be a huge help to our shed, which is struggling a little at present, but which will fill a much-needed role in our community.

Yours sincerely,

Howard Charles President,
Nimmitabel Men's Shed

-----Safe Stamp-----

Your Anti-virus Service scanned this email. It is safe from known viruses.

For more information regarding this service, please contact your service provider.

14.1 INFORMATION ON THE NRMA ACQUISITION OF AUSTRALIAN TOURIST PARK MANAGEMENT - LESSEE OF JINDABYNE HOLIDAY PARK

Record No:

Responsible Officer:	Director Service Delivery
Author:	Asset Manager
Key Direction:	5. Enhancing Our Healthy, Active Lifestyle
Delivery Plan Strategy:	DP5.2 Upgrade and maintain current investments in community, sporting, recreation and fitness facilities and infrastructure.
Operational Plan Action:	OP5.6 Council holiday parks are managed and promoted appropriately.
Attachments:	1. Jindabyne Holiday Park Australian Tourist Park Management Media Release ↓ 2. Jindabyne Holiday Park Monthly Report April 2017 from Australian Tourist Park Management ↓
Cost Centre	1595 Holiday Parks
Project	
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

Council's Jindabyne Holiday Park was leased to Australian Tourist Park Management (ATPM) in 2014 for a period of 5 years with 2 options to renew for a further 5 years for each option. Recently the NRMA has reached an agreement to acquire ATPM enabling the NRMA to support sustainable regional communities and growing domestic tourism in Australia which will include the Jindabyne Holiday Park.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council

- A. Receive and note information from the NRMA on an agreement to acquire Australian Tourist Park Management. Australian Tourist Park Management being the Lessee of Council's Jindabyne Holiday Park.

BACKGROUND

Council's Jindabyne Holiday Park was leased to Australian Tourist Park Management (ATPM) in 2014 for a period of 5 years with 2 options to renew for a further 5 years for each option. Recently the NRMA has reached an agreement to acquire ATPM enabling the NRMA to support sustainable regional communities and growing domestic tourism in Australia which will include the Jindabyne Holiday Park.

Attached please find a copy of a News Release from NRMA on the purchase of ATPM.

14.1 INFORMATION ON THE NRMA ACQUISITION OF AUSTRALIAN TOURIST PARK MANAGEMENT - LESSEE OF JINDABYNE HOLIDAY PARK

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Council’s social obligations will be met by attaining the objectives of Key Direction Five of the Community Strategic Plan Delivery Program by supporting and promoting local tourism.

2. Environmental

Improvement in systems and further enhancement to the appearance of Jindabyne Holiday Park will in turn generate increased revenue from tourist activity for the benefit of the local community.

3. Economic

The NRMA purchase of ATPM will support sustainable regional communities and grow domestic tourism in our Region.

Attached please find a copy of the ATPM Jindabyne Holiday Park Monthly Report for April 2017.

4. Civic Leadership

The ongoing improvement and development of the Jindabyne Holiday Park shows Council’s regard to our environment, community and tourism.

Determination by Administrator

Approved by Administrator Dean Lynch in accordance with *Section 226 dot point one (1) or two (2) of the Local Government Act 1993.*

Signature:

Date:

News release



NRMA ENTERS AGREEMENT TO ACQUIRE LEADING HOLIDAY PARK OPERATOR

Wednesday 15 February 2017: The NRMA has reached an agreement to acquire Australian Tourist Park Management (ATPM) in a move that will see the motoring group significantly increase its travel and tourism portfolio in Australia.

ATPM has been a leader in the management and ownership of Holiday Parks around Australia for over 20 years and it currently successfully manages NRMA's portfolio of four award-winning holiday parks at the Gold Coast, Darlington Beach, Merimbula and Umina and its three franchise parks at Murramarang, Myall Shores and Sydney Lakeside on the Northern Beaches.

This month, NRMA's Treasure Island Holiday Park at the Gold Coast was voted best hotel for families in Australia by Trip Advisor, with NRMA's Umina Holiday Park ranked seventh nationally. ATPM also manages other well-known parks and resorts for RAC in WA, including Monkey Mia Dolphin Resort and Ningaloo Reef Resort, as well as iconic NSW destinations, such as Jindabyne Holiday Park, Breakwall in Port Macquarie and Stockton near Newcastle.

With a successful acquisition, the NRMA's portfolio of parks under ownership and management will increase to 34 across Australia, enabling the NRMA to offer high-quality management services alongside an increased national footprint of owned parks.

The acquisition will significantly enhance the NRMA's already considerable investment portfolio in Australian tourism and travel, which includes Travelodge Hotels, the Kurrajong Hotel in Canberra, and Thrifty Car Rental.

The NRMA's planned purchase of ATPM is the latest in the company's strategy to invest in Australian domestic tourism and is a strong endorsement for what the NRMA considers the quintessential Australian driving holiday experience.

NRMA Executive General Manager of Travel & Touring Paul Davies said the NRMA wanted to enrich the holiday experience for families and couples while supporting tourism in regional Australia.

"Supporting sustainable regional communities and growing domestic tourism are two important aspects of the NRMA's new strategy and it is this vision that is driving NRMA's acquisition of ATPM," Mr Davies said.

"The driving holiday is an experience that all generations of Australians can relate to and the breadth of holiday parks under ATPM management, combined with NRMA's own portfolio, will ensure that this experience is accessible to thousands of Australian and international holidaymakers each year.

"The NRMA is committed to delivering excellent regional accommodation and also boost local jobs and economic activity - for every \$1 spent in a holiday park \$1.38 is spent in the local community.

"Most of these parks are located on Australia's most beautiful beaches and nature locations and the NRMA is committed to ensuring that Australian families can holiday at these destinations in quality, safe and affordable accommodation for generations to come."

Glenn Sedgwick, Chairman of ATPM, said the transaction brought together two of the major Australian owned participants in the domestic tourism sector and built on the strengths of both.



MYNRMA.COM.AU

News release

"We see the joining of ATPM and NRMA as a way to build on NRMA's great strengths in membership services and the provision of local travel and tourism experiences for families young and old, along with ATPM's market leading capabilities in park operations and development" Mr Sedgwick said.

"We think this arrangement will be good for NRMA members and for local communities where our parks are located. With the increasing corporatisation of the tourism sector, this transaction ensures that an important part of the Holiday Park industry remains in the hands of a membership-owned mutual, which should be good for families seeking terrific experiences in great locations.

"We are proud of our team at ATPM and believe they will complement the team at NRMA and together reach a new level of performance in the industry."

Paul Davies and Glenn Sedgwick both said they look forward to working with the current shareholders, staff and partners to finalise the acquisition over coming weeks.

List of owned and operated Holiday Parks across Australia

Owned	Managed
Ocean Beach, Umina (NSW)	Sydney Lakeside, Narrabeen (NSW)
Darlington Beach (NSW)	Stockton Beach (NSW)
Merimbula Beach (NSW)	Dubbo City (NSW)
Murramarang (NSW)	Exmouth (WA)
Myall Shores (NSW)	Busselton (WA)
Port Macquarie Breakwall (NSW)	Cervantes Pinnacles (WA)
Jindabyne (NSW)	Monkey Mia (WA)
Treasure Island Gold Coast (QLD)	Ningaloo Reef (WA)
Cairns (QLD)	Echuca (VIC)
Palm Cove (QLD)	Cohuna (VIC)
Lake Somerset (QLD)	Victoria Lakes (VIC)
Lake Monduran (QLD)	Monte Carlo (QLD)
Eastern Beach (VIC)	Lazy Acres (QLD)
Port Campbell (VIC)	Woombye (QLD)
Bairnsdale (VIC)	Streaky Bay (SA)
Bright (VIC)	Exmouth (WA)
Portland Bay (VIC)	
Port Arthur (TAS)	
Victor Harbor (SA)	

Contact: Peter Khoury 0439 133 115



JINDABYNE HOLIDAY PARK
April 2017



MARKETING REPORT



Tariff Report

Category		April			Year to Date		
		Actual	Last Year	Budget	Actual	Last Year	Budget
Occupancy	Cabin	53.03%	47.78%	46.97%	59.82%	61.19%	61.15%
Occupancy	Site	33.14%	23.03%	24.09%	38.99%	33.22%	33.74%
Occupancy	All Categories	37.46%	28.40%	29.06%	43.51%	39.29%	39.69%
Room Nights	Cabin	525	473	465	6001	6159	6135
Room Nights	Site	1183	822	860	14105	12058	12204
Room Nights	All Categories	1708	1295	1325	20106	18217	18339
ADR	Cabin	\$103.25	\$97.26	\$108.44	\$144.27	\$134.80	\$139.53
ADR	Site	\$39.89	\$34.74	\$44.07	\$41.85	\$41.30	\$42.27
ADR	All Categories	\$59.37	\$57.58	\$66.66	\$72.42	\$72.91	\$74.81
Tourist Revenue	Total	\$101,400	\$74,564	\$88,325	\$1,458,052	\$1,329,416	\$1,371,881

Jindabyne Holiday Park finished the month of April up on last year +36% (+\$26,836) and on budget +15% (+\$13,075), due to Easter falling in April this year, where it fell in March last year. The majority of budget growth was driven by Cabin (+60) and Site (+323) nights. Increased room nights (+1,767 on budget) have contributed to a year on year uplift of +\$128,636, and +\$86,171 on YTD budget at Jindabyne Holiday Park. Both Standard and Promotional tariffs have increased, with the majority of promotional revenue coming from the Advance Purchase offer – Book 30 Days in Advance & Save 10% (72 Bookings, \$16,610 net revenue) (which continues as an always on offer), and the April Holiday Sale (53 Bookings, \$8,698 net revenue).

Note: Month on month comparison provided in digital section. Comparison months are not like-for-like in that February has 28 days, and March has 31 days.

Digital Results

Web Results

April results for jindabyneholidaypark.com.au fall below March as we come out of the school holiday period. A 5.81% session decline was observed however looking across the months, the two were fairly balanced (April = blue, March = orange).



April's conversion rate dropped however this is still well above the 6 month average of 1.61%. In May, ATPM will launch a new booking path to purchase for Jindabyne Holiday Park, a significant improvement with focus on the mobile booking experience. In April, the mobile conversion rate was 1.12%, half the average across all devices.




MARKETING REPORT

Sessions -5.81% 4,721 vs 5,012	Percentage of New Users -2.13% 68.21 vs 69.69%	Percentage of Organic Search -1.16% 3,312 vs 3,351
Online Transactions -11.76% 105 vs 119	Online Revenue -16.25% \$36,451 vs \$43,524	Online Conversion Rate -6.33% 2.22% vs 2.37%

Email Results

There were 2 emails sent in April 2017 which Jindabyne Holiday Park featured in:

	Sent	Open Rate	Clicks
Winter Travellers	75,438	17.7%	1.5%
Easter Availability - Sale Extended	75,006	18.2%	1.1%

Social Statistics

Total Likes +1.92% 1,646 vs 1,615	New Likes -68.70% 36 vs 115	Post Engagement Rate -23.02% 4.04% vs Industry Average 2.7%
--	--	--

Post Engagement Rate – Of the reached people, how many engaged with our content. (Industry average: <https://www.quora.com/Social-Media-Analytics-What-is-the-industry-standard-for-Facebook-engagement-rate-for-brands>)

Facebook

For April 2017, there has been a significant increase of 1.92% in total page likes. The importance of page likers is paramount, as this forms the main audience for our content.

A very positive figure to note is the post engagement rate. With the industry average of about 2.7%, an engagement rate of 4.04% is extremely positive. This means that of the people we are reaching, more of them are engaging with our content.

Instagram: @escape2holidayparks Instagram account has 315 followers, a 1.94% increase on last month. Our focus is destination content, and UGC as this performs well for this channel.



MARKETING REPORT



Activity

In Market Dates	Park/s	Creative	Activity	Bookings Placed	Revenue
Start: 1 Apr 2017 Ends: 30 Apr 2017	Jindabyne Holiday Park		Book 30 Days in Advance & Save 10%	43	\$6,798.00
Start: 1 Apr 2017 Ends: 7 Apr 2017	Jindabyne Holiday Park		April Holiday Sale – Save 15%	36	\$6,027.27
Start: 27 Apr 2017 Ends: 30 Apr 2017	Jindabyne Holiday Park		More FREE nights the longer you stay (3/2 – 7/5)	20	\$4,982.02

Upcoming Activity

- Ski packages in planning for May.
- June EOFY Sale.



MARKETING REPORT



Guest Feedback



Posted: **April 17, 2017**
 Trip type: **Everyone**
 Recommended: **Yes**

- Cleanliness
- Hotel Condition
- Rooms
- Service



Posted: **April 22, 2017**



Posted: **April 23, 2017**



Posted: **April 26, 2017**
 Trip type: **Everyone**
 Recommended: **Yes**

- Cleanliness
- Hotel Condition
- Rooms
- Service



Posted: **April 29, 2017**
 Trip type: **Friends**

Top notch holiday park.

Traveler (4/14/17)
 Extremely clean, and well set up holiday park. No fuss check in/out. Clean warm cabin awaiting. Park facilities were immaculate compared to others I've experienced. Cabin had just about everything you needed except a set of tongs, but that's the only thing in the 'cons' column. Every thing else was a 'pro'!

Maureen Thomas (4/21/17)
 Stayed here in March 2017 - large & shady powered tent site, overlooking the beautiful lake. Facilities were great - the main toilets & showers best we've seen in a long time, there's a well set up camp kitchen, reading room and tv/entertainment room & free, clean bbq's. Staff are friendly & helpful & rates were very reasonable. Position of park is great too!

THIS REVIEW HAS BEEN RESPONDED TO. [VIEW RESPONSE](#)

Five fabulous days in the Snowy

rexwall, Sydney, Australia (4/22/17)
 This is the best Caravan Park in Jindabyne for caravans. Water view with great grassy sites, cleanest amenities and friendly staff. The park is within walking distance of the town and there is a lovely walking track along the lake.

Fantastic location with good facilities

Steve, Woonona, NSW (4/24/17)
 Good: Clean amenities block, great location
 Bad: Range good light was not working (cabin 24).
 Location Tip: Snowy Mountains has a plethora of summer and winter activities, perfect for a weekend or a week. Great park location right on the water.
 We stayed for two nights in one of the smaller cabins (no bathroom) which could easily sleep five. The room was clean and tidy and the staff were very friendly and helpful. The amenities block was one of the cleanest I have ever seen. Perfect location near the lake and literally a 2. minute walk to the supermarket.

THIS REVIEW HAS BEEN RESPONDED TO. [VIEW RESPONSE](#)

Motor cycle trip

Craig M, Orlando, Florida (4/28/17)
 A mate and I stayed there on 27 Apr 17, after a 600km ride, we arrived at around 6:00pm both of us freezing, the lady at reception was fantastic and friendly, she had turned the heater in our cabin on as she knew we were coming by motorbike, she gave us extra blankets as well. The hut was clean and tidy and I would highly recommend anyone to stay there, just across the road is a pub with good meals and shops. I will stay there again.



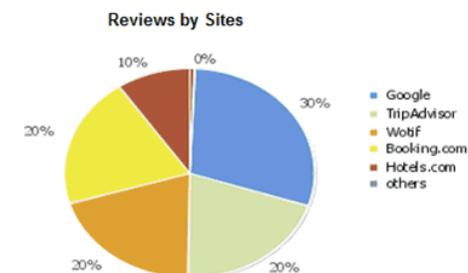
MARKETING REPORT



Revinate Report

Jindabyne Holiday Park, NSW April 1, 2017 - April 30, 2017

	Apr '17	Since Last Month	Comp Rank	Comp Set	Comp Index	Goal	% of Goal
Review Rating	4.45	6%	#2	4.26	104.5	4.00	111%
Positive Reviews	80%	-2%	#2	65%	122.4	85%	94%
Recommended	100%	-	#1	-	-	85%	118%
# of Reviews	10	-9%	#2	5.2	192.3	17	58%
TripAdvisor Popularity Index	96%	0%	#1	63%	152.0	85%	113%



Competition Overview						
	Review Rating	Pos. Reviews	Recommended	# of Reviews	Review Share	TA Pop. Index
Jindabyne Holiday Park, NSW	4.45	80%	100%	10	28%	96%
Jindabyne Equestrian Resort, NSW	-	-	-	0	0%	39%
Moonbah Hut Jindabyne	5.00	100%	-	1	3%	84%
Snowy Wilderness Jindabyne, NSW	-	-	-	0	0%	80%
Highland Lodge Farmstay Jindabyne	-	-	-	0	0%	65%
Aspire Alpine Gables Motel Resor	4.23	64%	-	25	69%	48%

Review Rating Detail					
	Apr '17	Since Last Month	Mar '17	Comp Rank	Comp Set
Overall	4.45	6%	4.21	#2	4.26
Cleanliness	4.67	0%	4.67	#1	-
Location	-	-	4.67	#1	-
Rooms	4.00	-	-	#1	-
Service	5.00	7%	4.67	#1	-
Value	-	-	5.00	#1	-

