



SNOWY MONARO
REGIONAL COUNCIL

BUSINESS PAPER

Administrator Delegations Meeting
13 January 2017

CONFLICTS OF INTEREST

A conflict of interest arises when the Administrator or Council staff are influenced, or are seen to be influenced, in carrying out their duties by personal interests. Conflicts of interest can be pecuniary or non-pecuniary in nature.

A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of a financial gain or loss.

A non-pecuniary interest can arise as a result of a private or personal interest, which does not relate to money. Examples include friendship, membership of an association or involvement or interest in an activity.

The Administrator or staff member who considers they may have a conflict of interest should read Council Policy.

The responsibility of determining whether or not the Administrator or Council employee has a pecuniary or non-pecuniary interest in a matter, is the responsibility of that individual. It is not the role of the Administrator or General Manager, or another Council employee to determine whether or not a person may have a conflict of interest.

Should you be unsure as to whether or not you have a conflict of interest you should err on the side of caution and either declare a conflict of interest or, you should seek the advice of the Director General of Local Government.

The contact number for the Director General of Local Government is 4428 4100.

COUNCIL CODE OF CONDUCT

The Council Code of Conduct is a requirement of Section 440 of the Local Government Act 1993, which requires all councils to have a code of conduct to be observed by the Administrator, members of staff and delegates of the Council attending a Council meeting or a meeting of a committee of Council.

The code of conduct sets out the responsibilities of the Administrator and Council employees attending a Council meeting or a meeting of a committee of Council. The code also sets out how complaints against a Council employee, the Administrator or General Manager are to be made.

COUNCIL CODE OF MEETING PRACTICE

The Council Code of Meeting Practice is a requirement of Section 360(3) of the Local Government Act 1993, which requires all councils to have a code of meeting practice. The code of meeting practice is to be observed by the Administrator, members of staff, delegates of the Council and members of the public attending a Council or a meeting of a committee of Council.

Acknowledgement of Owners of Land

Council wishes to show our respect to the First Custodians of this land the Ngarigo people and their Ancestors past and present who pass on this duty of custodianship of the land to us the current custodians. We are proud to be Australian and celebrate the diverse backgrounds and cultures that make up our Nation
– our Land.

**ADMINISTRATOR DELEGATIONS MEETING
TO BE HELD IN THE COOMA OFFICE, 81 COMMISSIONER STREET, COOMA NSW
2630**

**ON FRIDAY 13 JANUARY 2017
COMMENCING AT 9.30AM**

BUSINESS PAPER

- 1. OPENING OF THE MEETING**
- 2. APOLOGIES**
- 3. DECLARATIONS OF PECUNIARY INTERESTS/CONFLICT OF INTEREST**
(Declarations also to be made prior to discussions on each item)
- 4. CORPORATE BUSINESS - KEY DIRECTION 1. SUSTAINING OUR ENVIRONMENT FOR LIFE**
Nil
- 5. CORPORATE BUSINESS - KEY DIRECTION 2. EXPANDING CONNECTIONS WITHIN THE REGION AND BEYOND**
 - 5.1 Flowing Festival 18-19 February 2017 Banjo Paterson Park - Event Sponsorship Request 3
- 6. CORPORATE BUSINESS - KEY DIRECTION 3. STRENGTHENING OUR LOCAL ECONOMY**
Nil
- 7. CORPORATE BUSINESS - KEY DIRECTION 4. CREATING SAFER, HEALTHIER AND THRIVING COMMUNITY**
 - 7.1 Update on the Berridale Landscape Master Plan 8
 - 7.2 Donation Request - Sir William Hudson 15
- 8. CORPORATE BUSINESS - KEY DIRECTION 5. ENHANCING OUR HEALTHY, ACTIVE LIFESTYLE**
Nil
- 9. CORPORATE BUSINESS - KEY DIRECTION 6. MANAGING DEVELOPMENT AND SERVICE DELIVERY TO RETAIN THE THINGS WE VALUE**
 - 9.1 Exemption of landfill fees for the Bega Local Aboriginal Council 20
- 10. CORPORATE BUSINESS - KEY DIRECTION 7. PROVIDING EFFECTIVE CIVIC LEADERSHIP AND CITIZEN PARTICIPATION**
Nil

11. ADMINISTRATOR'S REPORT (IF ANY)

12. CONFIDENTIAL MATTERS

12.1 External Recruitment and Coaching Contract

5.1 FLOWING FESTIVAL 18-19 FEBRUARY 2017 BANJO PATERSON PARK - EVENT SPONSORSHIP REQUEST

Record No:

Responsible Officer:	General Manager
Author:	Acting Executive Assistant
Key Direction:	4. Creating a Safer, Healthier and Thriving Community
Delivery Plan Strategy:	DP4.2 Support activities, events and celebrations that promote cultural diversity and inclusiveness.
Operational Plan Action:	OP4.10 Promote and provide operational assistance to enhance and encourage events and tourism.
Attachments:	1. Letter asking for Sponsorship for the Flowing Festival ↓
Cost Centre	7010 Tourism
Project	
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

Council annually sponsors regional and local events and deals with other requests on a merit basis, within the limit of budgeted funds.

The Former Snowy River Council has supported the Flowing Festival for 11 years and they now seek to secure support from Snowy Monaro Regional Council.

The Flowing Festival is the main fundraising event for the Lake Jindabyne Snow Dragons (dragon boat club) and the event is crucial to the clubs continued existence with funds raised going towards boat maintenance and equipment and subsidising the club membership registration fees so that they are affordable for all the local community.

The Flowing Festival is requesting monetary and in-kind sponsorship of the event to be held on 18-19 February 2017.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council Resolves

- A. To approve in-kind support by providing waste provision and additional cleaning services and The Snowy Monaro Regional Council Corporate Dragon Boat Team in the sum of \$1,887.18; **OR**
 - B. To approve in-kind support by providing waste provision and additional cleaning services and The Community Team Entry in the sum of \$1,487.18
-

BACKGROUND

Council annually grants monetary or in-kind sponsorship support towards events held within the Shire in accordance with policy GOV 011 Donations to Community Groups, Individuals and Towards Events (ED/07/15973) adopted on 16 March 2010.

The Former Snowy River Council has supported the Flowing Festival for 11 years and they now seek to secure support from Snowy Monaro Regional Council.

The Flowing Festival event organisers are seeking monetary sponsorship and in-kind sponsorship for the event as detailed in the attached application.

Policy GOV 011 Donations to Community Groups, Individuals and Towards Events is currently under assessment and amendments will be reported to Council for consideration. In Section 3.3 of the amended policy it provides that an annual call for event sponsorship will take place each March. This will ensure that adequate and fair budget provision is made for the following financial year.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Council's policy in this area (GOV 011) seeks to recognise Council's role in supporting community and cultural development. The policy's stated objectives are to have:

- a. a strong sense of community throughout the Shire
- b. a community that has the capacity to meet its own needs
- c. a community environment that encourages cultural and artistic expression

Council does not consider any applications or requests submitted that have been specifically intended for corporate organisations.

2. Environmental

As the event will be covered by a development consent mitigation of any environmental impacts will be dealt with through that process.

3. Economic

Expected costs incurred by Council are:

The Snowy Monaro Regional Council Corporate Dragon Boat Team	\$1,000.00
Or	
Community Team Entry of	\$ 600.00

Waste Provision:

For In-Kind Fees and Charges as follows (incl GST):

10 x waste bins and 10 x recycling bins – delivery and return	\$ 80.00
Charge per recycling pickup = \$9 per bin x 10 bins x 2 days	\$ 180.00
Charge per waste pickup \$12 per bin x 10 bins x 2 days	\$ 240.00
Staff inclusive on-costs 2 hours	\$ 102.18

Additional Cleaning of Public Toilets:

Three extra cleans for Banjo Paterson Park Public Toilets for the Sunday by Council's Contract Cleaner, Crystal Lake Cleaning, @ \$95.00 per clean \$ 285.00

Total with Corporate Dragon Boat Team \$1,887.18

Or

Total with Community Team Entry \$1,487.18

Tourism Budget:

Natural Account	Allocated	Available
63162 – Donations Community Groups Debt Waiver	\$2,000	\$2,000
63151 – Donations Community Assistance Scheme	\$6,000	\$6,000

4. Civic Leadership

Decisions to provide sponsorship to community groups, individuals and towards events must be considered in a transparent process. The granting of financial assistance must be by specific formal resolution of Council.

Council makes decisions regarding donations and sponsorships to community groups, individuals and events in accordance with Council's Policy GOV011. The current relevant section of the policy is as follows: -

3.2. Donations/Sponsorship towards Economic Development and Tourism

Annual donations will be called for in January for the following financial year however Council may consider applications for financial assistance as they are received. Those seeking financial assistance should address the items included in Council's application and intended recipients of financial assistance shall be informed in writing of Council's decision.

All applications for financial assistance must state the purpose for which the funds will be used.

Donations by Council will be made from the General Fund and must be either:

- *fixed dollar amounts*
- *rebates on Council provided services such as water, rates or facility hire*

Council may make donations towards specific aspects of an event however Council must not commit to cover the full cost of any aspect of an event. For example Council will not commit to meet the total costs of:

- *advertising*
- *public liability insurance*
- *equipment hire*

Financial assistance may include:

- *fixed dollar amount donations*
- *up to 50% rebate of water supply minimum availability charge*
- *up to 50% rebate of sewerage minimum availability charge*
- *up to 50% rebate of waste management charge (tip or domestic)*
- *other financial assistance as resolved by Council*

Council provides support to activities that can demonstrate that they will have a positive impact on the economic and social development of the Shire. To encourage sustainability, Council will consider financial assistance on a sliding scale from inauguration of the community event. Once the event is established Council will withdraw financial assistance. This does not limit events and festivals from applying for annual in-kind assistance

Determination by Administrator

Approved by Administrator Dean Lynch in accordance with *Section 226 dot point one (1) or two (2) of the Local Government Act 1993.*

Signature:

Date:

7 December 2016

Joseph Vescio
General Manager
Snowy Monaro Regional Council
11 Commissioner Street
Cooma NSW 2630



Dear Joe

Firstly, we would like to thank Snowy River Shire Council for their continued support of the Flowing Festival now 11 years old. Secondly, to secure Snowy Monaro Regional Council continued support of the event.

The Flowing Festival is the main fundraising event for the Lake Jindabyne Snow Dragons – (dragon boat Club) the event is crucial to the clubs continued existence with funds raised going towards boat maintenance and equipment and subsidising the club membership registration fees so that they are affordable for all the local community.

Next year's Flowing Festival will be held in Banjo Paterson Park and will comprise of:

- Saturday 18 February - Dragon boat training from 2-4pm and a family picnic in the park (no entry fee applies). 2km Twilight Sports Team race 5 – 6pm
- Sunday 19 February - 8am - 5pm the 11th Lake Jindabyne Dragon Boat Challenge and the Market Day (no entry fee). Food stalls and amusement rides.

We are hoping Snowy Monaro Regional Council will support us with the following:

- ⇒ Entry of SMRC team \$ 1000 Corporate entry or \$600 community team entry
- ⇒ Any necessary maintenance of the track/ramp down to the lake from Banjo Paterson Park (as per last 6 years)
- ⇒ Supply and clearing of recycling and garbage bins for the weekend (minimum 20 as per last year)
- ⇒ Cleaning of the toilets on a regular basis throughout the weekend
- ⇒ Council officer to meet and unlock power/ 3 phase access.

I look forward to hearing from a council representative to discuss in detail either by contacting me on mobile 0407926347 or email info@flowingfestival.com.au.

Yours sincerely

[Redacted signature box]

Jo Davis

Event Coordinator

Event Coordinator

Flowing Festival

31 Townsend Street, Jindabyne NSW 2627

Tel: 0407926347 Email: info@flowingfestival.com.au

7.1 UPDATE ON THE BERRIDALE LANDSCAPE MASTER PLAN

Record No:

Responsible Officer:	Director Service Delivery
Author:	Manager Operations
Key Direction:	4. Creating a Safer, Healthier and Thriving Community
Delivery Plan Strategy:	DP4.1 Encourage opportunities to promote and protect our cultural heritage.
Operational Plan Action:	OP4.2 Ensure heritage matters are taken into consideration in the assessment of development applications for development in areas of cultural heritage.
Attachments:	Nil
Cost Centre	Operations (Program 16 & 18)
Project	Q1075 – Berridale Landscape Masterplan
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

The Berridale Landscape Master Plan evolved from the Berridale Tree Assessment and Management Report that presented Council with options for the removal, regeneration and on-going management of the forty four (44) Lombardi Poplars planted along Kosciuszko Road, Berridale in 1935. The Master Plan presented a Vision of Berridale which, with Council approval, then formed the platform for discussions with the community on how best to build upon the social, economic and historical values that Berridale would promote to the public. The key element of this plan is that it's a "living" document to be shaped by professional guidance, effective communication and the ability to adjust depending upon circumstance, funding, climate change and strategic direction of Council.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council Receive and Note the Update on Berridale Landscape Master Plan

VISION

The underpinning philosophy of the Landscape Master Plan was to celebrate Berridale as the administrative heart of the Snowy River Shire. At its core is the creation of an attractive, connected, sustainable and vibrant "Village Centre" reinforcing Berridale's cultural identity through the appropriate replacement and expansion of the historic avenue of Lombardi Poplars.



It is also to encourage the economic sustainability of the Village through increased use of the commercial and public facilities by passing trade and locals alike, as well as increasing civic pride and improving the accessibility and amenity of the existing open space into the future.

BACKGROUND

In November 2013 Council received a report from ARTERRA Design Pty Ltd providing a detailed understanding of the health, risks and options for Councils consideration in relation to the forty four (44) Lombardi Poplars that line the Kosciuszko Road through Berridale. The historical, social and iconic significance of the original “Avenue of Trees” is well documented and this report assumes that any reiteration of those facts is unnecessary.



A subsequent report to Council (ED/14/5396 – Report to Council on the Berridale Poplars Project – Phase One) was presented to the March 2014 Delivery and Operations Committee to approve the phase one (1) removal of twelve (12) Lombardi Poplar trees from the Avenue due to the high risk they presented to public, transport and infrastructure.

Phase Two (2) of the Poplar Regeneration Project identified a fifteen (15) year plan for the removal and regeneration of the Avenue of Trees lining Kosciuszko Road through Berridale and funding was identified through Councils Long Term Financial Plan to achieve this.

LANDSCAPE MASTER PLAN

Throughout the Berridale Poplar Regeneration process the committee have always struggled with understanding the future “Vision” of Berridale and what an Avenue of Trees would contribute to the Berridale landscape if the plan was simply to replace them. Discussions raised the possibility of extending the Avenue to cover the approaches (Cooma, Adaminaby, Jindabyne and Dalgety), which allowed the following:

- Reinforce Berridale’s significance as the Central Administrative Hub of Snowy River Shire;
- Re-create the original planting in 1935 by establishing twelve (12) Lombardi Poplars at each entrance, which equates to the original forty four (44) planted by schoolchildren; and
- Demonstrate Councils commitment to the long term visual and cultural identity that’s synonymous with Lombardi Poplars and Berridale Village.

The Berridale Poplar Regeneration Committee also considered and agreed to seek, through expressions of interest, an external (professional) organisation that could assist Council with projecting a future vision through a Landscape Master Plan. ARTERRA Design Pty Ltd, were the successful contractor and following a number of on-site meetings, the Berridale Landscape Master Plan was presented for Council consideration in September 2014.

The Berridale Landscape Master Plan is intended to outline, in strategic terms, how the landscape upgrade can be staged and **coincide** with the block removal and replacement of the Lombardi Poplar Avenue, complimenting the recommendations in the Berridale Tree Assessment and Management Report. The Berridale Landscape Master Plan is a document that provides a vision of Berridale that could be achieved over the next 10 – 20 years. It is, of course, wholly dependent upon the support of Council and a significant contribution from the community to determine which parts of the plan become reality and what the final vision will look like.

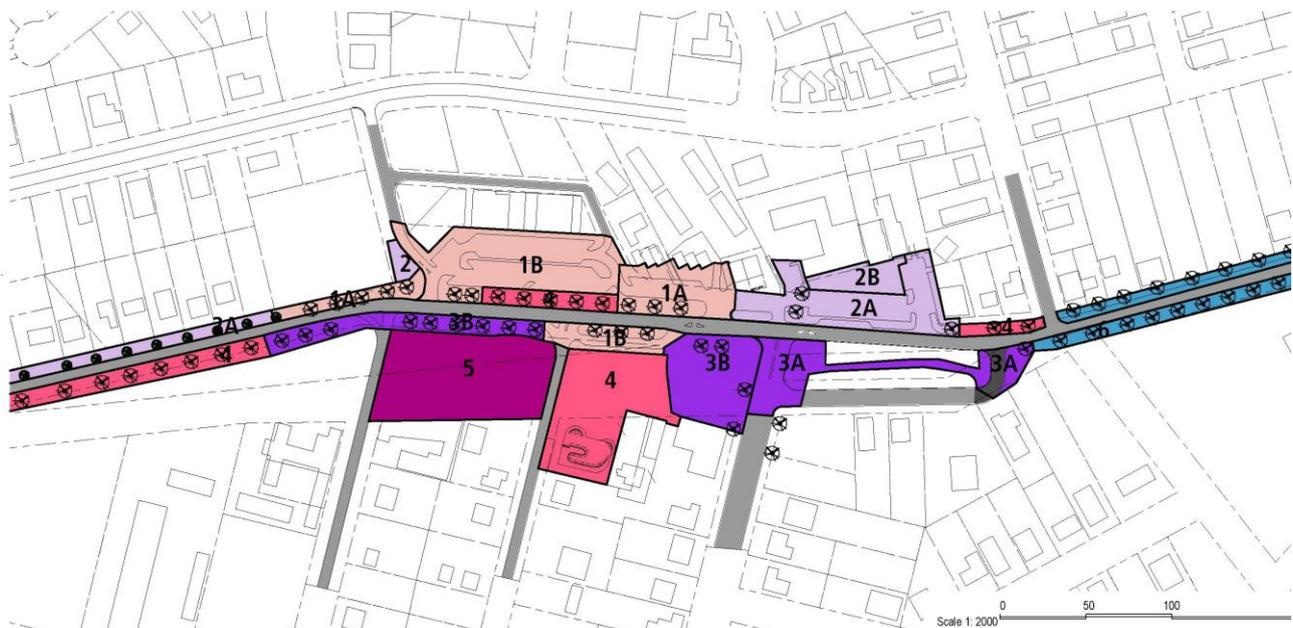
STAGED APPROACH

The Berridale Landscape Master Plan recommends a staged approach to achieve the aims and objectives outlined in the plan and suggests the following for consideration:

- Stage 1
 - Rationalisation of the car park to the south of the village centre, and the introduction of the proposed parking to the front of central commercial hub.
 - The formation of parking bays adjacent to the parkland.
 - The first planting to reinstate the Poplar Avenue including the median strip along Lions Park.
 - Stage 2
 - Introduction of the Berridale Civic Plaza fronting Berridale Inn.
 - The planting of new trees to the south of the village centre fronting the residential lots.
 - Stage 3
 - Upgrade of Myack Street and Park Street with the installation of a culvert.
 - The relocation of the Memorial Gun.
-

7.1 UPDATE ON THE BERRIDALE LANDSCAPE MASTER PLAN

- The introduction of a pond and external courtyard within Lions Park.
- The formalisation of the creek line within Lions Park.
- The planting of Poplar trees fronting Central Park.
- Stage 4
 - Upgrade of existing Lions Park with the improved shelters, playground, amenities building and path network.
 - The planting of additional Poplar trees within the shoulder of Jindabyne road fronting Fleets Ski and Snowboard Sale and Hire.
 - The planting of Poplar trees fronting the large asphalt car park.
- Stage 5
 - The formalisation of the creekline within Central Park.
- Stage 6
 - The extension of the Poplar Avenue to the north and south of the village centre towards the village entry points.



COSTS

In order to provide Council and the community with a better understanding of the probable costs involved, the Berridale Landscape Master Plan provides two significant pieces of information. Within the main body of the report (page 38) there’s a cost breakdown per stage (the reports recommendation is that Council adopts a six (6) stage approach). In addition, there are two (2) further documents that provide a greater level of detail in relation to the costs associated with each stage.

An extract from the main document relating to costs has estimated each stage costing the following:

Stage 1	\$675,450
Stage 2	\$572,700

Stage 3	\$558,525
Stage 4	\$466,200
Stage 5	\$210,250
Stage 6	\$127,550
Grand Total	\$2,610,675

TIMELINES/EVENTS

The Berridale Landscape Master Plan is a comprehensive document with a number of possible options for consideration. While it suggests a phased approach and recommends a range of possibilities, it is for Council and the public to determine what and how best to achieve any future vision. Therefore Council embarked upon a number of consultation events prior to a submitting a final report to Council for endorsement:

- December 2014. Approve release of the Berridale Landscape Master Plan on Public Exhibition for an extended period (22 December 2014 to 30 January 2015)
- February 2015. Workshop with Councillors to discuss the Berridale Landscape Master Plan and agree a strategy for community consultation and implementation of the plan.
- March - May 2015. Conduct a series of community consultation events with residents, local businesses and community organisations to discuss, amend, and agree the recommendations within the Berridale Landscape Master Plan.
- June - July 2015. Further report to Council on the outcomes of the community consultation process, present possible long term funding strategies and propose further timelines for the implementation of the plan.

CONCLUSION

The Berridale Landscape Master Plan is a working and living document intended to stimulate debate amongst the Council and wider community. It is worth noting that street tree planting, broad and long term strategies that are put forward can be a particularly emotive subject. Most people want the benefits and outcomes espoused but are surprisingly intolerant of the minor inconveniences associated with works or the proposed changes to long-loved spaces.

Berridale is a long established and rural town with a diverse population, demographic mix, and with diverse landscape characters. Not everyone is going to think the strategy proposed is the right one, particularly when some of the solutions and choices may be mutually exclusive.

The main focus of the Plan is to try and achieve an appropriate balance between all the competing issues and community views. The document has attempted to provide:

- An appropriate response to the myriad of circumstances and personal opinions regarding the street, trees and village centre landscape in Berridale.
 - A response to the long term initiatives and goals set by Council in their strategic planning policies.
 - A documented way forward that is easily understood by the community and managed by all Council staff.
-

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Berridale is a long established rural town with a diverse population, demographic mix and with diverse landscape characteristics. The Berridale Landscape Master Plan attempts to create an attractive, connected, sustainable and vibrant Village Centre that reinforces Berridale's cultural identity. It also attempts to encourage the economic sustainability of the village through increased use of the commercial and public facilities by passing trade and locals' alike as well as increasing civic pride and improving the accessibility and amenity of the existing open space into the future.

2. Environmental

Best practice initiatives and numerous regulations promote the inclusion of environmental sustainability when designing new facilities and landscaping. This particularly relates to the integration, re-use, treatment and conservation of storm water. The Berridale Landscape Master Plan provides a key opportunity for the Village Centre to embrace the following environmental improvements:

- Integration of water sensitive design to encourage landscape treatments that improves planting outcomes and to clean and treat stormwater prior to entering the main waterways.
- Utilisation of durable and environmentally sustainable landscape materials that are easy to install, repair, maintain and recycle.
- Minimisation of ongoing energy use through energy efficient lighting and other energy using fixtures. An important part of this is the appropriate use of deciduous trees and the positioning of trees to provide summer shade and winter sun to the outdoor spaces.
- Minimisation of the energy and chemicals required to maintain the landscape ensuring that suggested materials and planting are well suited to the situation and site. They also must be installed in such a way to cater for their ultimate spreads and root development thereby minimising early replacements, excessive pruning, weeding and other costly interventions.

3. Economic

Funding for the removal and regeneration of the Berridale Poplars or "Avenue of Trees" has already been factored into Councils Long Term Financial Plan and \$30,000 has been set aside each year until 2024 to achieve this. While provisional costs have been identified within the Berridale Landscape Master Plan, this element will need further work once consultation with Council and the community has been concluded. It is accepted that the recommendations within the Plan will not be achievable through a financial commitment from Councils General Fund alone and a more "mixed bag" (grant funding, community contribution, inter-project consideration) approach is essential. Opportunities to explore grant funding and Councils ability to combine projects in order to deliver elements of the plan in conjunction with road upgrades will be key initiatives during implementation.

4. Civic Leadership

Snowy River Shire Council has a series of policies that relate to Berridale Village outlined in their Development Control Plan (DCP) 2013. Specifically, these include DCP Part B2 – Town and Villages Plan (Berridale Village) and DCP Part F2 Berridale Village Centre Plan. These documents outline

key visions for Berridale that were developed from previous consultations with the community. Underpinning the vision of the Town and Villages Plan is that Berridale “*recognises the role of open space, landscaping and a connected and attractive “heart” as being central to both permanent residents and visitors*”. As part of these policies Council is striving to:

- Create an attractive Village with a vibrant commercial core enhanced by landscaping.
- Develop and enhance the network of trails and open spaces that connect the commercial core and other precincts within the Village.

Importantly the Berridale Village Centre Plan (DCP Part F2 2013) has been drafted to control existing and future development in Berridale. In relation to this Landscape Master Plan, it seeks to:

- Encourage good design that creates a functional and attractive commercial core.
- Encourage landscaping that breaks up built forms and enhances the character of the Village.
- Respect the existing heritage items within Berridale.
- Encourage pedestrian activity and expand on the range of uses that engage with and activate the streets.
- Encourage outdoor dining opportunities.
- Cater for safe and accessible streets and open spaces.
- Provide adequate and convenient car parking without compromising the street and landscaping character and minimising vehicle and pedestrian conflicts.
- Promote walking and cycling throughout the Village.
- Ensure signage is in keeping with the Village ideals and enhances the streetscape.
- Provide a pleasant outlook to and from the Village Centre.

Determination by Administrator

Approved by Administrator Dean Lynch in accordance with *Section 226 dot point one (1) or two (2) of the Local Government Act 1993.*

Signature:

Date:

7.2 DONATION REQUEST - SIR WILLIAM HUDSON

Record No:

Responsible Officer:	Director Service Delivery
Author:	Deputy Director Service Delivery
Key Direction:	3. Strengthening Our Local Economy
Delivery Plan Strategy:	DP3.2 Take full advantage of the unique assets and character of our towns and villages.
Operational Plan Action:	OP3.4 Continue to work with local the community to retain and improve the current benefits of living in the Region.
Attachments:	1. Donation Request Form ↓
Cost Centre	
Project	
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

A Donation request for in-kind support to remove the Australia Flag from the Sir William Hudson Memorial Centre was received.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council approve a donation of \$141 to allow Council staff to undertake the Private Works on behalf of the Sir William Hudson Memorial Centre.

BACKGROUND

A requested was received for Council to utilise their Cherry Picker and staff to access the flag pole on the Sire William Hudson Memorial Centre building and removed the flag that is stuck at the top of the pole.

It is estimate that the time to undertake this works will be one hour, and a cost of approximately \$141.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Working with our community partners to achieve a positive result.

2. Environmental

No impact

3. Economic

Donation of \$141 from the Donations fund to the Recreational Services Private Works code.

7.2 DONATION REQUEST - SIR WILLIAM HUDSON

4. Civic Leadership

Supporting our community partners

Determination by Administrator

Approved by Administrator Dean Lynch in accordance with *Section 226 dot point one (1) or two (2) of the Local Government Act 1993.*

Signature:

Date:



Application for Financial Assistance (Donation) from Snowy Monaro Regional Council

In accordance with Donations Policy GOV 011 / Section 356 of the Local Government Act 1993

1. Applicant (include address and ABN if applicable) Sir William Hudson Memorial Centre, Aged Care
2. Location/address: 19a Buchan Parade Cooma
3. Date of establishment or inauguration:
4. Is your organisation registered for GST? Yes No
5. Amount of funding requested: \$141
6. Brief description of the nature and objectives of applicant/recipient organisation: For Council to utilise the cherry picker to remove the Australia Flag on top of the building at Sir William Hudson Aged Care facility.
7. Purpose for which assistance is sought: <input checked="" type="checkbox"/> In kind support <input type="checkbox"/> Waste management eg, provision of bins/rubbish and recycling removal etc (amounts include staff time for drop off and collection) <input type="checkbox"/> Mowing / gardening <input type="checkbox"/> Road closures (amounts include staff time) <input type="checkbox"/> Fee waiver eg, DA / hall hire fees <input type="checkbox"/> Promotion via print media, Council website etc
8. Which category does the event fit within Council's Delivery & Operations Program? Council's vision "a trusted community partner" providing assistance to local service delivery organisations.

9. Financial details of project or program for which assistance is sought: No budget currently available
10. Total cost of project or program: \$141
11. Details of other funding received from SMRC if any: NA
12. Details of other financial assistance sought or obtained: NA
13. How will Council funding be acknowledged eg logo or signage Media coverage in Monaro Post
14. Details of Office Bearers or other involved parties:
15. What services or activities will the recipient provide to SMRC residents? Sir William Hudson provides quality aged care facilities to the SMRC region.
16. Attach financial position of applicant. Preference is audited financial statements and balance sheets for the past financial year. If yours is a new organisation supply a copy of your budget for the ensuing year together with a statement from the organisation's bank as to arrangements made for the opening and operation of banking accounts. If you are unable to attach the above documentation please attach available documentation that you feel will help SMRC assess your financial position (eg bank statements). Are these attached? Yes No
17. What services or activities will the recipient provide to SMRC residents?

18. Signed for and on the behalf of the applicant/recipient organisation:

Signature:	
Name:	
Office held / Position	
Postal Address:	
Telephone Number/s	
Date:	

Please return by post to PO Box 714, Cooma NSW 2630, or email to council@snowymonaro.nsw.gov.au

OFFICE USE ONLY:

Date application received: 5/1/17

Which function of Council is exercised by this donation?

Tick	Department / Area for Costing	Amounts charged
	Waste & Recycling	
	Community & Environmental Services	
√	Parks & Gardens	\$141
	Human Resources (staff time)	
	Other (hall /oval fee waivers etc)	

Is public notice required? No

Date and method of public notice:

9.1 EXEMPTION OF LANDFILL FEES FOR THE BEGA LOCAL ABORIGINAL COUNCIL

Record No:

Responsible Officer:	Director Service Delivery
Author:	Manager Waste Services
Key Direction:	1. Sustaining Our Environment for Life
Delivery Plan Strategy:	DP1.8 Deliver cost effective and environmentally responsible Waste Management facilities.
Operational Plan Action:	OP1.33 Efficient and compliant operation of Councils Waste facilities.
Attachments:	Nil
Cost Centre	26-2270
Project	Exemption of fees for the Bega Aboriginal Lands Council, lot 88 DP 756715 Stoney creek road Berridale.
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

Bega Aboriginal Lands Council holds a property located along Stoney Creek road Berridale and have requested that they be exempt from the fees and charges associated with the disposal of waste at the Jindabyne and Cooma facilities.

Council has asked the Waste staff to provide costs associated with this request and the following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council receive and note,

- A. That the in kind Amount is estimated to be \$550.00
- B. That Council approve the exemption requested by the Aboriginal lands Council

BACKGROUND

Bega Aboriginal Lands Council has requested that they be exempt from the fees and charges associated with the disposal of waste at the Jindabyne and Cooma facilities.

Council waste staff investigated the site to determine the cost of disposal.

For Council to accept this material, it will cost approximately \$550.00 which does not include any labour or plant hire as this has been passed onto local contractors to be engaged by the Aboriginal Lands Council.

The Aboriginal Lands Council has received grant funding from the EPA to assist them in the removal of illegal dumping from their land which they intend to use for the costs associated with the removal.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

The social impact to the community will be positive, with the area being cleared of unwanted waste and the environment being protected.

2. Environmental

The illegally dumped material should be removed to protect the environment

3. Economic

The economic cost is expected to be approximately \$550.00 with a lot of the material onsite being recyclable and free to tip.

There is no cost to council for the removal and transport of waste, as this is the responsibility of the Bega Aboriginal Lands Council. Contractor details for three local contractors has been passed on to the Land Council

4. Civic Leadership

Waste staff have spent 2 hours to evaluate site and prepare this report as directed by Council.

Determination by Administrator

Approved by Administrator Dean Lynch in accordance with *Section 226 dot point one (1) or two (2) of the Local Government Act 1993.*

Signature:

Date:

12. CONFIDENTIAL MATTERS

In accordance with Section 10A(2) of the Local Government Act 1993, Council can exclude members of the public from the meeting and go into Closed Session to consider confidential matters, if those matters involve:

- (a) personnel matters concerning particular individuals; or
- (b) the personal hardship of any resident or ratepayer; or
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business; or
- (d) commercial information of a confidential nature that would, if disclosed;
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
- (e) information that would, if disclosed, prejudice the maintenance of law; or
- (f) matters affecting the security of the council, councillors, council staff or council property; or
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege or information concerning the nature and location of a place; or
- (h) an item of Aboriginal significance on community land.

and Council considers that the closure of that part of the meeting for the receipt or discussion of the nominated items or information relating thereto is necessary to preserve the relevant confidentiality, privilege or security of such information, and discussion of the material in open session would be contrary to the public interest.

In accordance with Section 10A(4) of the Local Government Act 1993 the Chairperson will invite members of the public to make verbal representations to the Council on whether the meeting should be closed to consider confidential matters.

RECOMMENDATION

1. THAT pursuant to Section 10A subsections 2 & 3 and Section 10B of the Local Government Act, 1993 (as amended) the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

12.1 External Recruitment and Coaching Contract

Item 12.1 is confidential in accordance with s10(A)(2)(c) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

2. The press and public be excluded from the proceedings of the Council in Closed Session on the basis that these items are considered to be of a confidential nature.
3. That the Minutes and Business Papers including any reports, correspondence, documentation or information relating to such matter be treated as confidential and be withheld from access by the press and public, until such time as the Council resolves that the reason for confidentiality has passed or become irrelevant.
4. That the resolutions made by the Council in Closed Session be recorded in the Minutes of the Council Meeting.
5. That upon this recommendation being moved and seconded, the Chairperson invite representations from the public as to whether this part of the meeting should be closed to consider the nominated item.