



SNOWY MONARO
REGIONAL COUNCIL

BUSINESS PAPER

PUBLIC EXHIBITION COPY

Ordinary Council Meeting
17 October 2019

CONFLICTS OF INTEREST

A conflict of interest arises when the Mayor or Council staff are influenced, or are seen to be influenced, in carrying out their duties by personal interests. Conflicts of interest can be pecuniary or non-pecuniary in nature.

A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of a financial gain or loss.

A non-pecuniary interest can arise as a result of a private or personal interest, which does not relate to money. Examples include friendship, membership of an association or involvement or interest in an activity.

The Mayor or staff member who considers they may have a conflict of interest should read Council Policy.

The responsibility of determining whether or not the Mayor or Council employee has a pecuniary or non-pecuniary interest in a matter, is the responsibility of that individual. It is not the role of the Mayor or General Manager, or another Council employee to determine whether or not a person may have a conflict of interest.

Should you be unsure as to whether or not you have a conflict of interest you should err on the side of caution and either declare a conflict of interest or, you should seek the advice of the Director General of Local Government.

The contact number for the Director General of Local Government is 4428 4100.

COUNCIL CODE OF CONDUCT

The Council Code of Conduct is a requirement of Section 440 of the Local Government Act 1993, which requires all councils to have a code of conduct to be observed by the Mayor, members of staff and delegates of the Council attending a Council meeting or a meeting of a committee of Council.

The code of conduct sets out the responsibilities of the Mayor and Council employees attending a Council meeting or a meeting of a committee of Council. The code also sets out how complaints against a Council employee, the Mayor or General Manager are to be made.

COUNCIL CODE OF MEETING PRACTICE

The Council Code of Meeting Practice is a requirement of Section 360(3) of the Local Government Act 1993, which requires all councils to have a code of meeting practice. The code of meeting practice is to be observed by the Administrator, members of staff, delegates of the Council and members of the public attending a Council or a meeting of a committee of Council.

Acknowledgement of Country

Council wishes to show our respect to the First Custodians of this land the Ngarigo, Walgalu, Ngunnawal and Bidhawal people and their Ancestors past and present.

Webcasting

Council meetings are recorded and live streamed to the internet for public viewing. By entering the Chambers during an open session of Council, you consent to your attendance and participation being recorded and streamed on Councils website www.snowymonaro.nsw.gov.au

**ORDINARY COUNCIL MEETING
TO BE HELD IN COUNCIL CHAMBERS, 81 COMMISSIONER STREET, COOMA NSW
2630**

**ON THURSDAY 17 OCTOBER 2019
COMMENCING AT**

BUSINESS PAPER

1.	OPENING MEETING	
2.	ACKNOWLEDGEMENT OF COUNTRY	
3.	APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS	
4.	CITIZENSHIP CEREMONIES	
5.	DISCLOSURE OF INTEREST	
	(Declarations also to be made prior to discussions on each item)	
6.	MATTERS DEALT WITH BY EXCEPTION	
7.	CONFIRMATION OF MINUTES	
7.1	Ordinary Council Meeting held on 19 September 2019	
7.2	Closed Session of the Ordinary Council Meeting held on 19 September 2019	
8.	PLANNING AND DEVELOPMENT APPLICATION MATTERS	
8.1	Development Control Plan Amendments (Notification, Vegetation Removal and Building Efficiency) Post Exhibition Report	4
8.2	Snowy Monaro Planning and Development Community Participation Plan Post Exhibition Report	13
9.	OTHER REPORTS TO COUNCIL	
9.1	KEY THEME 1. COMMUNITY	
9.1.1	Section 355 Committee Minutes: Bombala Exhibition Ground, Bredbo Hall, Dalgety Hall and Smiths Rd Hall	38
9.1.2	Monthly Funds Management Report - September 2019	40
9.1.3	Jindabyne Water Tower Mural art project	46
9.1.4	Funding for the Relocation and Establishment of Bombala Dog Pound	61
9.1.5	Reconsideration of Resolution Number 1/19 - Bundarra Rd	65
9.1.6	Arts and Culture Advisory Committee Meeting held 11 September 2019	80
9.1.7	Snowy Monaro Local Traffic Committee Report	91
9.1.8	Relocation of Park Street and Lions Park Bus Stops in Berridale.	110

9.1.9	September Youth Council Minutes	119
9.2	KEY THEME 2. ECONOMY	
9.2.1	August 2019 Business Confidence Survey Results	123
9.3	KEY THEME 3. ENVIRONMENT	
9.3.1	Relaxation of Restrictions Prohibiting Delivery Trucks from Loading/Unloading in Clock Tower Car Park - Jindabyne	146
9.3.2	Draft SMRC Flood and Floodplain Risk Management Studies	151
9.4	KEY THEME 4. LEADERSHIP	
9.4.1	Tabling of Disclosures of Pecuniary Interest Returns	154
9.4.2	End of Year Closure 2019/2020	159
9.4.3	Answers to Questions With Notice	165
9.4.4	Resolution Action Sheet Update	179
9.4.5	Minor Boundary Change to Kiandra Locality	238
9.4.6	Establishing a Policy to Govern the Appointment of an Acting General Manager	243
9.4.7	Adjustment of Purchasing and Tendering Policy to Reflect Legislative Changes.	245
9.4.8	Audit, Risk and Improvement Committee and Internal Audit Annual Report 2018/2019	253
10.	NOTICE OF MOTION	
10.1	Request to Snowy Hydro to Pause Land Sale in East Jindabyne	255
10.2	Waiver of Swimming Pool Fees	258
10.3	Cooma Clock Tower	262
10.4	Notice of Motion Regarding the Establishment of Access to Lot 10 DP 7505534 and Lot 73 DP 750565 - Southern Tablelands 4 Wheel Drive Club	263
11.	MAYORAL MINUTES	
12.	QUESTIONS WITH NOTICE	
13.	CONFIDENTIAL MATTERS	265
13.1	Cooma Visitors Centre - Upgrade <i>Item 13.1 is confidential in accordance with s10(A)(2)(di) of the Local Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.</i>	
13.2	Proposed Acquisition of Part Lot 6 DP 218752 for the Purpose of Road <i>Item 13.2 is confidential in accordance with s10(A)(2)(di) of the Local Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.</i>	
13.3	Sale of 84 Polo Flat Road <i>Item 13.3 is confidential in accordance with s10(A)(2)(di) of the Local Government Act because it contains commercial information of a confidential nature that would, if</i>	

disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

13.4 Renewal of Lease 59 Vale Street Cooma - Barber Shop

Item 13.4 is confidential in accordance with s10(A)(2)(di) of the Local Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

13.5 Legal Actions and Potential Claims Against SMRC as at 30 September 2019

Item 13.5 is confidential in accordance with s10(A)(2)(e) of the Local Government Act because it contains information that would, if disclosed, prejudice the maintenance of law and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

13.6 Replacement of Council's Road Maintenance Truck. Plant Number 9264

Item 13.6 is confidential in accordance with s10(A)(2)(di) of the Local Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

13.7 2019-20 Weed Control Services

Item 13.7 is confidential in accordance with s10(A)(2)(di) of the Local Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

13.8 Audit, Risk and Improvement Committee - Minutes of Meeting

Item 13.8 is confidential in accordance with s10(A)(2)(a) of the Local Government Act because it contains personnel matters concerning particular individuals (other than councillors) and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

13.9 Purchase of a construction motor grader replacing plant 60 and 303

Item 13.9 is confidential in accordance with s10(A)(2)(di) of the Local Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

8.1 DEVELOPMENT CONTROL PLAN AMENDMENTS (NOTIFICATION, VEGETATION REMOVAL AND BUILDING EFFICIENCY) POST EXHIBITION REPORT

Record No:

Responsible Officer:	Director Environment & Sustainability
Author:	Senior Strategic Land Use Planner
Key Theme:	3. Environment Outcomes
CSP Community Strategy:	8.1 Plan for rural, urban and industrial development that is sensitive to the region's natural environment and heritage
Delivery Program Objectives:	8.1.3 Development assessment processes are streamlined to support regional development and growth
Attachments:	1. Development Control Plan Amendments (Combined) (<i>Under Separate Cover</i>) 2. Submissions (Combined) (<i>Under Separate Cover</i>)
Further Operational Plan Actions:	7.3 Manage Council's community and land use planning processes to achieve regulatory requirements and community aspirations

EXECUTIVE SUMMARY

The purpose of this report is to advise Council of the outcomes from the public exhibition of Bombala and Snowy River Development Control Plan Amendment 1 and Cooma-Monaro Development Control Plan Amendment 2. The proposed amendments relate to vegetation removal, building efficiency and notification of development applications. The report also makes recommendations regarding the finalisation of the Development Control Plan Amendments in line with relevant legislation.

RECOMMENDATION

That Council:

- A. Adopt the Cooma Monaro Development Control Plan (Amendment 2), Bombala Development Control Plan (Amendment 1) and Snowy River Development Control Plan (Amendment 1) as amended, in accordance with Clause 21(1) of the *Environmental Planning and Assessment Regulation 2000*;
- B. Provide public notice of its decision in a local newspaper within 28 days of this resolution, in accordance with Clause 21(2) of the *Environmental Planning and Assessment Regulation 2000*;
- C. Notify persons who made a submission of Council's decision.

BACKGROUND

In 2017 the *Biodiversity Conservation Act 2017* and the *State Environmental Planning Policy (Vegetation in Non-Rural Areas) 2017* (VSEPP) came into effect. The VSEPP provided Council with a

8.1 DEVELOPMENT CONTROL PLAN AMENDMENTS (NOTIFICATION, VEGETATION REMOVAL AND BUILDING EFFICIENCY)
POST EXHIBITION REPORT

regulatory role in the removal of vegetation in non-rural areas which includes land in urban and environmental protection zones.

On 1 March 2018 the Environment Planning and Assessment Act 1979 (the Act) was amended to include Community Participation Plans (CPPs) under division 2.6 of the Act. The intent of the CPP is to outline all legislative and Council policy requirements for public notification of development applications in a single concise document to provide clarity on when and how the community can be involved in planning and development decisions. The CPP replaced the need for notification sections in Development Control Plans (DCPs). The CPP is the subject of a separate report to Council.

Throughout 2019 staff members from Council's Strategic Planning and Development Assessment units have collaborated on new provisions for the DCPs and the CPP applying to lands throughout Snowy Monaro Region.

On 1 August 2019 a Council briefing was held regarding the draft CPP and DCP amendments.

On 15 August 2019 Council resolved (287/19) to:

- A. *Note the attached drafted Community Participation Plan, prepared in accordance with Division 2.6 of the Environmental Planning and Assessment Act 1979.*
- B. *Note the attached drafted provisions for each of the Bombala DCP, Cooma-Monaro DCP and Snowy River DCP detailing building performance and energy efficiency requirements for new buildings assessed through the development application process.*
- C. *Note the attached drafted provisions for each of the Bombala DCP, Cooma-Monaro DCP and Snowy River DCP detailing permit requirements for vegetation clearing and tree works in accordance with State Environmental Planning Policy (Vegetation in Non-Rural Areas) 2017.*
- D. *Consent to the public exhibition of all the drafted DCP provisions as described in and attached to this report for a period of 28 days in accordance with Schedule 1 Part 1 of the Environmental Planning and Assessment Act 1979 and Clause 18 of the Environmental Planning and Assessment Regulation 2000. Consent to the public exhibition of the draft Community Participation Plan as described in and attached to this report for a period of 28 days in accordance with Schedule 1 Part 1 of the Environmental Planning and Assessment Act 1979.*

The draft DCP provisions were placed on public exhibition from 15 August to 19 September in accordance with relevant legislation. Two (2) submissions were received in this period, further detail in the submissions section below.

REPORT

New notification provisions for Development Applications

If Council endorses the recommendations of this report, the Bombala, Cooma-Monaro and Snowy River DCPs will each have their respective notification sections removed and replaced with the following statement:

"Please refer to Council's Community Participation Plan (CPP) for development application notification requirements in accordance with Division 2.6 of the Environment Planning and Assessment Act 1979."

The new provisions for the notification of development applications outlined in the CPP represent a compromise approach taking into account the previously applied provisions from each of the former LGAs.

The CPP is considered in a separate report to Council.

Building Performance and Energy Efficiency

A further amendment to the existing DCPs is to standardise provisions regarding building performance and energy efficiency in manufactured homes across the region. These new provisions have arisen from the need to address recurring issues within the development assessment process across all three of Council’s branches. These include regulating for adequate building performance and energy efficiency in transportable dwellings, which have not been regulated by the NSW Government’s BASIX certificate process. (Manufactured homes are not classified as ‘Basix Affected Buildings’ therefore the energy and water efficiency requirements of BASIX do not apply.)

Council is also aware of the role the DCP can play in informing and alerting the general public and providing guidance for possible improvements to their design concepts that they may otherwise be unaware of. In this way the new provisions can enhance environmental outcomes whilst simultaneously raising the value of an individual’s investment in their building project and their experience of those buildings.

Biodiversity and Vegetation Removal

These provisions are specifically for lands classed as ‘non-rural’ – i.e. Residential, Business, Industrial, Special Purpose, RU5 Village, RE2 Private Recreation, and Environmental Zones.

The Department of Planning introduced *State Environmental Planning Policy (Vegetation in Non-Rural Areas) 2017* (VSEPP) to provide the legislative context for the issue of vegetation clearing (tree works/removal) permits. This is similar to Council’s existing regulation of tree removal via the Snowy River Development Control Plan for the areas covered by the Snowy River Local Environmental Plan 2013. Despite this, because the SEPP has been written to integrate with a Council DCP and Council’s existing DCPs are different there is a need to introduce new consistent provisions to align with the SEPP in the same way across the region. Clause 7(1) of the VSEPP states that:

“A person must not clear vegetation in any non-rural area of the State to which Part 3 applies without the authority conferred by a permit granted by the council under that Part”

Part 3 of the SEPP allows Council the power to regulate the removal of vegetation in non-rural areas by the species, size, location or presence of vegetation in an ecological community or in the habitat of a threatened species.

Table 1 below summarises the existing DCP provisions in each former council and how they will change with the new proposed provisions.

Table 1: Summary of existing provisions in comparison to proposed provisions

Development Control Plan	Existing Controls	Vegetation Removal	Proposed Controls
Bombala	Section 2.5.3 protects threatened species, endangered ecological communities and critical habitat.		The proposed DCP amendment maintains these protections and has updated references to relevant

8.1 DEVELOPMENT CONTROL PLAN AMENDMENTS (NOTIFICATION, VEGETATION REMOVAL AND BUILDING EFFICIENCY)
POST EXHIBITION REPORT

		legislation, as well as more specific provisions regarding vegetation removal.
	Section 2.5.4 regulates the removal of vegetation in rural zones through repealed legislation.	The proposed DCP amendment would remove this regulation and replace with a reference to Local Land Services who regulate the removal of vegetation in rural zones under the relevant legislation and SEPP.
Cooma Monaro	Section 6.7 – Currently requires an applicant to contact Council for information regarding permits or development consent required for the removal of any native vegetation.	The proposed DCP amendment clarifies what native vegetation requires a permit for removal and what vegetation removal is exempt from requiring a permit.
	Section 6.7 – Currently requires an applicant to contact Council for information regarding permits or development consent required for the removal of any vegetation in a watercourse	
	As a permit system has not been implemented in the former Cooma-Monaro area the removal of any native vegetation or vegetation in a water course would require development consent or be in breach of the VSEPP.	The proposed DCP amendment will create a permit system which is more transparent and gives greater clarity of requirements than at present.
	Makes reference to incorrect/repealed legislation.	Legislation references have been updated.
	Section 7.1 of the DCP requires a development application to be lodged for the removal of Poplars in Bredbo greater than 10m in height.	This section has been incorporated into the draft DCP controls.
Snowy River	Part C5 regulates the removal of (a) any tree on ‘public land’ (as defined in the <i>Local Government Act 1993</i>) by any persons not authorised by Council (b) any hollow bearing trees	The draft DCP provisions will regulate the removal of any tree on ‘public land’ (as defined in the <i>Local Government Act 1993</i>) by any persons not authorised by Council as well as any hollow bearing trees or a native tree with;

8.1 DEVELOPMENT CONTROL PLAN AMENDMENTS (NOTIFICATION, VEGETATION REMOVAL AND BUILDING EFFICIENCY)
 POST EXHIBITION REPORT

	<p>(c) any other tree with:</p> <ul style="list-style-type: none"> • a height equal to or exceeding four (4) metres • for a single trunk tree species, a trunk diameter equal to or exceeding one (1) metre or 60cm for Eucalypt species at a height of one (1.3) metres from ground level • for a multi trunk tree species, a combined trunk circumference (measured around the outer girth of the group of trunks) equal to or exceeding one (1) metre at a height of one (1) metre above ground level. 	<ul style="list-style-type: none"> • a height equal to or exceeding four (4) metres. • for a single trunk tree species, a trunk diameter equal to or exceeding one (1) metre or 60cm for Eucalypt species at a height of one (1.3) metres from ground level. • for a multi trunk tree species, a combined trunk circumference (measured around the outer girth of the group of trunks) equal to or exceeding one (1) metre at a height of one (1) metre above ground level.
	<p>Development consent is required for tree works to any tree or vegetation listed individually or included as part of a heritage item in the Snowy River LEP 2013 (Schedule 5 Environmental heritage).</p>	<p>The proposed DCP provisions will require a permit for the removal of vegetation included as part of a heritage item or heritage conservation area.</p>

The proposed DCP provisions will bring all three DCPs in line with the current legislation. In Bombala it will clarify that vegetation removal in rural zones is not regulated by Council; rather by Local Land Services under the *Local Land Services Act 2013*. The draft DCP provisions will help reduce the burden on development assessment and compliance staff by clarifying what vegetation is exempt from requiring a permit and introducing a permit system to improve processing times for applications to remove vegetation. Permits are not development applications. Provisions in existing DCPs require development applications where approval to remove a tree is required. This will no longer be necessary once the DCP amendments are in place. Instead a permit will be all that is required.

The new DCP content will also enhance planning for these items within the bounds of the former Cooma-Monaro Shire and Bombala Shire. In particular, the former Cooma-Monaro Shire contains areas of zones E3 Environmental Management and E4 Environmental Living which will now receive regulation of vegetation and tree removal that is in keeping with the objectives of those zonings. Proper regulation of tree and vegetation removal will also enhance neighbourhood amenity in residential and urban areas.

Figure 1 of attachment 1 summarises the different pathways to vegetation removal under the current legislation that will be in place once the new DCP provisions are introduced.

SUBMISSIONS

The draft DCP amendments were publically exhibited in accordance with Schedule 1 Part 1 of the *Environmental Planning and Assessment Act 1979* and Clause 18 of the *Environmental Planning and Assessment Regulation 2000*. Public notification took place from 15 August – 19 September and was circulated directly to community organisations and industry stakeholders. Two (2) submissions were received table 2 below outlines the submissions and the Council Officer’s response.

Table 2: Submissions received and Officer’s response

Submission	Response
<p>NSW Government Department of Planning, Industry and Environment – Environment, Energy and Science Unit</p> <p>All comments relate to the proposed vegetation removal chapter as part of the DCP amendments.</p> <ol style="list-style-type: none"> 1. Consider further clarifying the requirements of the vegetation removal development control plan chapter role in relation to the Biodiversity offset scheme (BOS). A permit cannot be granted for removal of vegetation over the BOS threshold. 2. The DCP section could outline potential document requirements for development applications. 3. Clarifying when a permit is required to undertake complying development under the <i>State Environmental Planning Policy (Exempt and Complying Development Codes) 2008</i>. 4. The DCP chapter should outline what evidence Council requires to demonstrate the tree works conducted are exempt. 5. Specific comments were provided regarding clarification of the flow chart. 	<ol style="list-style-type: none"> 1. The flow chart has been amended to outline pathways for vegetation clearing below the threshold. An additional arm has been added to outline that approval is required from the Native Vegetation Panel for clearing over the threshold (see figure 1 of attachment 1). 2. Points have been added to outline a starting point to establish what documentation may be required throughout the development application process. Some documentation outlined in the submission may not be required, this is dependent on the merit assessment process. 3. The following section has been added to clarify the need for a permit to undertake complying development which involves the removal of vegetation. If complying development under the <i>State Environmental Planning Policy (Exempt and Complying Development Codes) 2008</i> includes tree works which require a permit or development consent, a permit or development consent for the associated tree works must be received from Council prior to a complying development certificate being issued. 4. It is noted the evidence required for demonstrating if tree works are exempt is outlined at the top of page 6 in the proposed chapter. 5. The flow chart was revised accordingly.

<p>Submission 2</p> <p>Vegetation and Tree removal chapter</p> <p>Supportive of the draft DCP chapter clarifying the requirements relating to the protection and removal of vegetation in non-rural areas.</p> <p>Held concerns regarding the removal of vegetation in relation to subdivisions in East Jindabyne. The submission outlined the need for more rigorous assessment and more stringent regulation in relation to tree removal particularly trees 30+ years old. There was also questions regarding the ongoing management of offset tree plantings. The submission also outlines that smaller lot sizes have led to a lack of provision for deep root planting in non-rural areas.</p> <p>The submission recommends that most introduced pines and conifers along with elderberry bush should be included in the undesirable species list.</p> <p>Building performance and energy efficiency</p> <p>Supportive of the draft DCP chapter.</p> <p>Requested a clear definition of north facing.</p> <p>Supportive of requirements outlined in P2, A2, P3, A3, P8, A8, P9 and A9 of the chapter.</p> <p>Supportive of requirements outlined P4 and A4 however the proposed R-value for unenclosed floor insulation is too low.</p> <p>Altitude (elevation) should be considered as part of P6 and A6.</p> <p>P7 and A7 – unsure of the definition of habitable room.</p> <p>P9 and A9 – supportive but small lot sizes make it difficult to locate a 20,000L tank.</p>	<p>Vegetation and Tree Removal Chapter</p> <p>Support for the draft DCP is noted.</p> <p>Further information has been added to the vegetation removal DCP chapter outlining initial steps to identify ways to avoid or minimise impacts on native vegetation.</p> <p>It is noted that the NSW legislative framework outlines requirements for development assessment this includes tests of impacts on biodiversity. The <i>Environmental Planning and Assessment Act 1979</i> along with the <i>Biodiversity Conservation Act 2016</i> outline requirements for development applications.</p> <p>The chapter has been revised to allow the removal of all non-native vegetation without a permit from Council being required. It is noted that elderberry bush is already listed on the undesirable species list in the chapter.</p> <p>Building performance and energy efficiency</p> <p>Precise orientation is not as critical as many people think. While ideal orientation (in most climates) is solar north, orientations of up to 20° west of north and 30° east of north still allow good passive sun control. Diagrams have been added (figures 2 + 3 of attachment 1) to the DCP chapter to clarify good and ideal ‘north facing’ site layouts.</p> <p>Upon review of the requirements outlined in A4 against BASIX, BCA and the industry standards, the R-value required to insulate for unenclosed floors have been increased from 1.5 to 2. It is also noted that following this review the R-value insulation for walls was also increased from 2 to 2.5.</p> <p>P6 and A6 are considered sufficient requirements. The introduction of different requirements based on elevation would be difficult to regulate and defeats the purpose of a uniform approach across the LGA.</p> <p>P7 and A7 – definition of habitable room has been added to the start of the chapter.</p> <p>P9 and A9 – tanks sizes have been adjusted to</p>
---	--

	10,000L for areas connected to reticulated water. This excludes any additional bushfire requirements.
--	---

CONCLUSION

The DCP amendments will standardise controls across the Snowy Monaro region in relation to vegetation removal, building efficiency and notification. The DCP amendments were publically exhibited in line with legislative requirements and Council resolution 287/19 and two (2) submissions were received. While the submissions were broadly supportive of the proposed amendments they did raise a number of points which required further consideration and have resulted in minor alterations to the DCP amendments. In accordance with clause 21(1)(b) of the *Environmental Planning and Assessment Regulation 2000* the following alterations (highlighted in attachment 1) have been made to the DCP amendments relating to:

- Development application requirements for developments relating to vegetation removal.
- The requirements to obtain a permit for vegetation removal to obtain a complying development certificate (CDC) in some instances.
- The flow chart outlined in figure 1 of attachment 1.
- Tree works to non-native trees in environmental protection zones.
- The BCA definition of habitable room being introduced.
- Diagrams to assist in clarifying acceptable site layouts to achieve the solar orientation requirements outlined in the DCP.
- Changes to the R-values required for insulation of new dwellings.
- Adjustment to water tank size requirements.

In conclusion, it is recommended that the DCP amendments are adopted by Council and that this decision is notified in a local newspaper within 28 days of the Council resolution in accordance with Clause 21(2) of the *Environmental Planning and Assessment Regulation 2000*.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

It is of social benefit to the SMRC community that residents live in comfortable and efficient buildings. New provisions relating to building performance and energy efficiency aim to enhance environmental outcomes arising from new development. These controls supplement the NSW Government's BASIX certification regime, because they will apply to those developments unaffected by BASIX such as transportable dwellings. This ensures adequate building performance for all new dwellings in SMRC, to the benefit of occupants in both enhanced comfort and reduced ongoing operating costs and to the environment through reduced demand for energy generation.

2. Environmental

Development assessment forms a key part of Council's responsibilities in environmental stewardship. The Snowy Monaro Region's community have demonstrated a keen interest in environmental outcomes.

8.1 DEVELOPMENT CONTROL PLAN AMENDMENTS (NOTIFICATION, VEGETATION REMOVAL AND BUILDING EFFICIENCY)
POST EXHIBITION REPORT

A sound and consistent method to give notice of development applications enables community members to put views regarding the ongoing development of the urban and rural environments of the Snowy Monaro Region in the instances in which this takes place. SMRC organisational objectives are similarly upheld by new provisions to manage outcomes for building performance and energy efficiency. These provisions will enable Council to uphold Delivery Program and Operational Plan directives. This principally includes DP6.2.1.1: *“Ensure that Council’s land use planning and development policies enhance liveability”*. These provisions enhance liveability in two specific ways. Firstly, the provisions create opportunities for outcomes damaging to liveability of residents to be raised and addressed during the development assessment process. Secondly they ensure that new dwellings will meet acceptable standards for energy consumption and provide a climate suitable for their occupation by people, regardless of the particular installation or construction technique, or the non-residential use of dwellings.

The implementation of new notification provisions ensures Council continues to meet its obligations in managing development assessment processes. This upholds Operational Plan Action 6.11: *“Ensure development assessment is undertaken in accordance with adopted Local Environmental Plans, Development Control Plans, Council Policy and State and Federal Legislation”*. This is also the case for new vegetation clearing and tree works provisions. The regulation of tree and native vegetation works is a key aspect for Council’s environmental management activities. The new provisions will allow Council’s management of this issue to be harmonised with new NSW legislation as detailed earlier in the report. This also aids Operational Plan Action 6.1 by ensuring that Council’s regulation of this activity is aligned with State legislation.

3. Economic

Council incurs costs during development applications to notify the community of development proposals. Provisions for exhibition and notification of development applications allows for a consistent approach to the incurrence of these costs to the community and recovery of costs from development applicants via application fees and charges.

Minor costs arising from the process to amend the development control plans have been accrued. These include staff salary for the time utilised to develop the provisions. These will further include minor costs associated with the conduct of a public exhibition process and reporting thereof.

4. Civic Leadership

The proposed DCP amendments uphold Delivery Program items 7.1.1.1: *“Ensure that legislative obligations are met throughout all Council departments,”* and component Operational Plan Actions 7.3: *“Manage Council’s community and land use planning processes to achieve regulatory requirements and community aspirations”*.

These Delivery Program items are achieved by the introduction of new provisions for Vegetation Clearing and Tree Works. These provisions support state biodiversity legislation in accordance with *State Environmental Planning Policy (Vegetation in Non-Rural Areas) 2017*. Council has been given a role to play in legislation concerning the regulation of vegetation clearing in NSW. The proposed draft DCP provisions will enable Council to step up into this role by providing its own framework for the clearing of the vegetation it regulates. This demonstrates civic leadership.

8.2 SNOWY MONARO PLANNING AND DEVELOPMENT COMMUNITY PARTICIPATION PLAN POST EXHIBITION REPORT

Record No:

Responsible Officer:	Group Manager Economic Development and Tourism
Author:	Senior Strategic Land Use Planner
Key Theme:	3. Environment Outcomes
CSP Community Strategy:	8.1 Plan for rural, urban and industrial development that is sensitive to the region's natural environment and heritage
Delivery Program Objectives:	8.1.3 Development assessment processes are streamlined to support regional development and growth
Attachments:	1. Snowy Monaro Community Participation Plan
Further Operational Plan Actions:	7.3 Manage Council's community and land use planning processes to achieve regulatory requirements and community aspirations 7.11 Ensure community members are afforded the opportunity to review, comment and participate in Council decision making

EXECUTIVE SUMMARY

The purpose of this report is to advise Council of the outcomes from the public exhibition of Snowy Monaro Community Participation Plan (CPP) and make recommendations regarding the finalisation of the CPP in line with relevant legislation.

RECOMMENDATION

That Council adopt the Snowy Monaro Planning and Development Community Participation Plan (Attachment 1)

BACKGROUND

On 1 March 2018 the *Environmental Planning and Assessment Act 1979* (the Act) was amended to include Community Participation Plans (CPPs) under division 2.6 of the Act. The intent of the CPP is to outline all legislative and Council policy requirements for public notification of development applications in a single concise document to provide clarity on when and how the community can be involved in planning and development decisions.

The *Environmental Planning and Assessment (Savings, Transitional and Other Provisions) Regulation 2017* requires relevant planning authorities to prepare their first community participation plan under section 2.23 of the Act before 1 December 2019.

Throughout 2019 staff members from Council's Strategic Planning and Development Assessment units have collaborated on new provisions for the Development Control Plans (DCPs) and the CPP applying to lands throughout Snowy Monaro Region.

On 15 August 2019 Council resolved (287/19) to:

- A. Note the attached drafted Community Participation Plan, prepared in accordance with Division 2.6 of the Environmental Planning and Assessment Act 1979.
- B. Note the attached drafted provisions for each of the Bombala DCP, Cooma-Monaro DCP and Snowy River DCP detailing building performance and energy efficiency requirements for new buildings assessed through the development application process.
- C. Note the attached drafted provisions for each of the Bombala DCP, Cooma-Monaro DCP and Snowy River DCP detailing permit requirements for vegetation clearing and tree works in accordance with State Environmental Planning Policy (Vegetation in Non-Rural Areas) 2017.
- D. Consent to the public exhibition of all the drafted DCP provisions as described in and attached to this report for a period of 28 days in accordance with Schedule 1 Part 1 of the Environmental Planning and Assessment Act 1979 and Clause 18 of the Environmental Planning and Assessment Regulation 2000. Consent to the public exhibition of the draft Community Participation Plan as described in and attached to this report for a period of 28 days in accordance with Schedule 1 Part 1 of the Environmental Planning and Assessment Act 1979.

The draft CPP was placed on public exhibition from 15 August to 19 September in accordance with the requirements of Schedule 1 of the Act. The draft CPP was circulated via email to community organisations and industry stakeholders.

REPORT

The CPP (attachment 1) is required by the *Environmental Planning and Assessment (Savings, Transitional and Other Provisions) Regulation 2019* to be in place by 1 December 2019. Community Participation Plans are designed to make participation in the planning system clearer for communities. It achieves this by setting out when and how communities can participate in the planning system, and presenting this information in a single concise document. At present notification requirements are scattered throughout legislation and existing Council DCPs.

CPPs are outlined in division 2.6 of the Act and must contain as a minimum, those items stated in Part 1 of Schedule 1 the Act. The CPP has presented Council an opportunity to standardise its policy regarding notification of development applications across the region. At present there are differences in notification requirements for development applications in each of the former Council DCPs. Once the CPP is in place the Bombala, Cooma-Monaro and Snowy River DCPs can be amended to state that development application notification requirements are in the Council's CPP.

New notification provisions for Development Applications

The Bombala, Cooma-Monaro and Snowy River DCPs will each have their respective notification sections removed and replaced with the following statement "*Please refer to Council's Community Participation Plan (CPP) for development application notification requirements in accordance with Division 2.6 of the Environment Planning and Assessment Act 1979*".

The new provisions for the notification of development applications outlined in the CPP represent a compromise approach taking into account the previously applied provisions from each of the former LGAs. It is considered that the provisions provide an appropriate balance for the development assessment process. The amount of rigour and subtlety provided is sufficient to account for different types of development.

The provisions have created broad categorisations of different types of development rather than following a one size fits all approach. This serves to limit complexity of notification provisions to

the benefit of both the public and Council administration staff whilst also catering for the particular notification issues associated with different types of development.

The new provisions have also been designed to balance community participation in the development process with the need for an efficient and timely assessment of applications.

The CPP does not affect the ability for Councillors to ‘call up’ a particular DA for determination at a Council meeting. The provisions of the *Referral of Development Applications to Council Policy*, adopted by Council at its meeting of 15 February 2018, enables Councillors to require that a DA be referred to Council where:

Notification in writing has been received by at least three councillors that the DA is required to be submitted to the elected council for determination. Any such notification should include reasons or policy position for why the application requires reporting to the council for determination.

Table 1 below provides a summary of the proposed notification periods identified in the CPP compared to the periods outlined in respective DCPs.

Table 1: Summary Comparison table of notification requirements

Type of development	Draft Community Participation Plan Minimum Notification Period	Current Minimum Notification Period Bombala	Current Minimum Notification Period Cooma Monaro	Current Minimum Notification Period Snowy River
Council Requirements				
Subdivision				
All types of subdivision less than 20 lots not including boundary adjustments	14 days	At Council officers' discretion	14 days	14 days
All types of subdivision 20 lots or more	28 days		14 days	14 days
Residential Accommodation				
Dwelling houses less than 2 stories	Nil	At Council officers' discretion	14 days	Nil
Dwelling houses 2 storeys or more	Zone RU 1-4 – Nil Zone E 1-4 – Nil Zone R5 – Nil for lots over 1 hectare in size All other zones – 14 days (including zone R5 for lots below 1 hectare in size)		14 days	10 days 14 days – attached or semi-detached dwellings. 14 days – Moveable dwellings
Dual occupancy or secondary dwellings	Zone RU 1-4 - Nil All other zones - 14 days		14 days	14 days

8.2 SNOWY MONARO PLANNING AND DEVELOPMENT COMMUNITY PARTICIPATION PLAN POST EXHIBITION REPORT

Type of development	Draft Community Participation Plan Minimum Notification Period	Current Minimum Notification Period Bombala	Current Minimum Notification Period Cooma Monaro	Current Minimum Notification Period Snowy River
Alterations and additions for new habitable storey or outdoor living area	Zone RU 1-4 – Nil Zone E 1-4 – Nil Zone R5 – Nil for lots over 1 hectare in size All other zones – 14 days (including zone R5 for lots below 1 hectare in size)	At Council officers' discretion	14 days	14 days
Residential flat buildings, multi-dwelling housing (inc. seniors /disability housing), boarding house, hostel, group home, Shop top housing	14 days		14 days	14 days
Commercial and Industrial Development (including extractive industries and extensive agriculture)				
Tourist and visitor accommodation, eco-tourist facilities	14 days	At Council officers' discretion	14 days	21 days – in urban zones 14 days – in all other zones Note – Not for B&B's or Alts and Adds to Tourist and visitor accommodation.
Commercial development, public use facilities, venues, crowd-attracting uses, recreation facilities	14 days		14 days	14 days
Industrial development, storage, transport depots	14 days		14 days	14 days
Extractive industries, intensive agricultural developments	14 days	At Council officers' discretion	14 days	At Council officers' discretion – no specific controls.
Miscellaneous				
Signage	Nil Illuminated temporary signage shall be notified for 14 days	At Council officers' discretion	At Council officers' discretion	At Council officers' discretion
Works of any category impacting LEP heritage items or impacting a heritage conservation area	14 days		At Council officers' discretion	At Council officers' discretion

Type of development	Draft Community Participation Plan Minimum Notification Period	Current Minimum Notification Period Bombala	Current Minimum Notification Period Cooma Monaro	Current Minimum Notification Period Snowy River
Change of Use	At Council officers' discretion – Please see additional comments column		14 days in R, B or I zones At Council officers' discretion in all other zones.	At Council officers' discretion
Electricity generating works	14 days Nil in 'Industrial' or 'Rural' zones if capacity is less than 100kw		14 days	At Council officers' discretion
Restricted premises, sex services premises	14 days		14 days	At Council officers' discretion
Home Occupation (sex services)	14 days		14 days	At Council officers' discretion
Division 8.2 Reviews	As per original application		As per original application	As per original application
Section 4.55 Modifications:				
(s4.55(1))	Nil	At Council officers' discretion	Nil	Nil
(s4.55(1A))	Nil – Unless determined otherwise by Council officer	At Council officers' discretion	14 days	At Council officers' discretion
(s4.55(2))	14 days	At Council officers' discretion	Same as original application	Same as original application
(s4.56)	As per original application	As per original application	As per original application	As per original application
Other Items				
One off events	At discretion of Council officers, having regard to likely impacts	At Council officers' discretion	At discretion of Council officers, having regard to likely impacts	At Council officers' discretion
Any other development which in the opinion of Council may have adverse impacts (if not listed above).	At discretion of Council officers, having regard to likely impacts	At Council officers' discretion	At Council officers' discretion	At Council officers' discretion

SUBMISSIONS

The draft CPP was publically exhibited in accordance with requirements outlined in the Act from 15 August 2019 to 19 September 2019. No submissions were received in this period.

CONCLUSION

The Snowy Monaro Planning and Development CPP outlines the minimum notification requirements for plan making and development assessment. The document represents a compromise position between previous notification provisions and will standardise the notification periods across the LGA.

It is considered that the provisions within the CPP balance community participation in the development process with the need for an efficient and timely assessment of applications. The provisions outlined in the CPP allow for digression in relation to the notification of development applications while also setting a clear policy direction.

In conclusion, it is considered that the attached CPP should be adopted by Council as recommended and submitted to the NSW Government Department of Planning, Industry and Environment prior to the 1 December deadline.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Installation of new notification provisions for development applications within the CPP enables a consistent method across the entirety of the Snowy Monaro Region. This creates a consistent approach to this matter to the benefit of the community across the entire region. This is important as many members of the community may have minimal interaction with Council's development assessment process. Ensuring rationalised and consistent provisions for development notification which are as practical as possible will aid the general public in understanding these processes.

2. Environmental

The CPP is not considered to have a negative environmental impact.

3. Economic

Council incurs costs during development applications to notify the community of development proposals. Provisions for exhibition and notification of development applications allows for a consistent approach to the incurrence of these costs to the community and recovery of costs from development applicants via application fees and charges.

Minor costs arising from the process to amend the development control plans have been accrued. These include staff salary for the time utilised to develop the provisions. These will further include minor costs associated with the conduct of a public exhibition process and reporting thereof.

4. Civic Leadership

The CPP provisions for notification of development applications demonstrate Council's commitment to consult with the community on development matters. This is a key consideration with respect to Council providing effective civic leadership. It is embedded within Council's Community Strategic Plan, Delivery Program and Operational Plan. Council's development of these provisions supports CSP strategy 7.1.1: *"Council conducts business in an open and democratic manner that values and respects the community"*.

The introduction of the CPP will also contribute to the achievement of Community Strategic Plan objective 7.4: *"Council provides open and accessible participation and communications processes"*. The CPP ensures that citizens affected by development have an opportunity to make

representations through the development assessment process and that this process is managed in a predictable and consistent manner in accordance with exhibited and adopted policy.

This initiative also upholds Delivery Program Item 7.1.1.1: *“Ensure that legislative obligations are met throughout all Council departments,”* and component Operational Plan Actions 7.3: *“Manage Council’s community and land use planning processes to achieve regulatory requirements and community aspirations”* and 7.11: *“Ensure community members are afforded the opportunity to review, comment and participate in Council decision making”*.

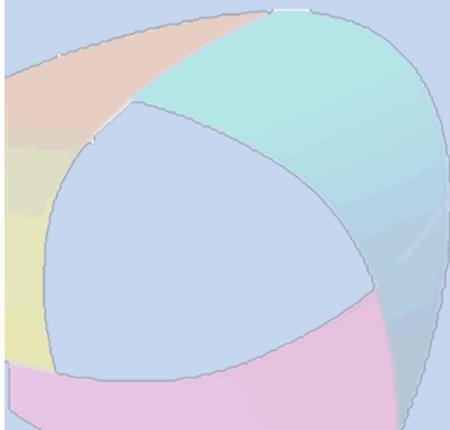


Snowy Monaro Planning and Development Community Participation Plan

Environmental Planning and Assessment Act 1979

The requirement for community participation plans was formally included in the Environmental Planning and Assessment Act 1979 in 2018. Community participation plans are designed to make participation in the planning system clearer for communities. It achieves this by setting out when and how the community can participate in the planning system.

Environment and Sustainability Directorate of Snowy Monaro Regional Council





Snowy Monaro Planning and Development Community Participation Plan

Acknowledgement of Country

Snowy Monaro Regional Council acknowledges that Aboriginal people were the first people of this land. Council recognises the Ngarigo people as the traditional custodians of the majority of the region we now know as the Snowy Monaro region. We pay respect to knowledge holders and community members of the land and waters and to Elders past, present and future.

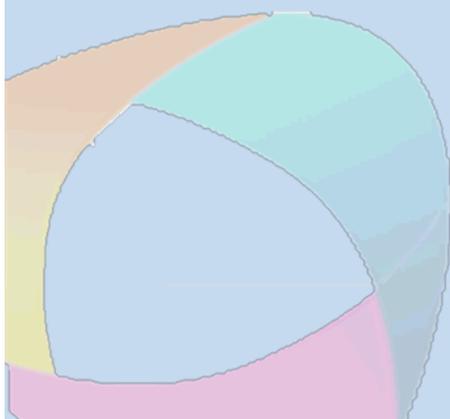
Snowy Monaro Regional Council Community Participation Plan 2019

Copyright Snowy Monaro Regional Council

PO Box 714, COOMA NSW 2630

Produced by the Economic Development and Tourism Unit of the Environment and Sustainability Directorate in accordance with Division 2.6 of the *Environmental Planning and Assessment Act 1979*.

Cover Image: Cooma Multi Cultural Festival 2019

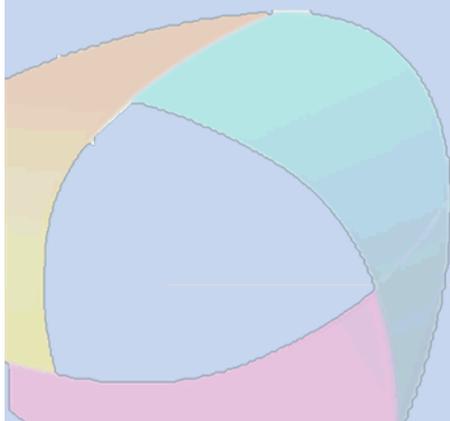




Snowy Monaro Planning and Development Community Participation Plan

Contents

- 1. Community Participation in the Planning System 3
 - Objectives 3
- 2. What is a Community Participation Plan 3
- 3. Community Participation Plan Principles..... 4
- 4. Importance of Community Participation 5
- 5. Legislative and Policy Requirements for Public Exhibition 7
 - 5.1 Objectives..... 7
 - 5.2 Prescriptive requirements 7
 - 5.2.1 Application 7
 - 5.2.2 Provision of a public notification period..... 7
 - 5.2.3 Means of direct notification and who will be notified..... 8
 - 5.2.4 Additional provision of public notice 8
 - 5.3 Legislative requirements to provide public notice 8
 - 5.4 Council-adopted requirements to provide public notice..... 11
 - 5.5 Submissions..... 15
 - 5.6 Political donations..... 16
 - 5.7 Late Submissions..... 16
 - 5.8 Submissions are Public Documents 16
 - 5.9 Other Community Participation Requirements 17





1. Community Participation in the Planning System

Community participation and stakeholder engagement are vital for successful planning outcomes. Snowy Monaro Regional Council's Economic Development and Tourism unit have developed this multi-faceted framework to engage with the community. This Community Participation Plan has been prepared in line with the *Environment Planning and Assessment Act 1979* (EP&A Act) and the Department of Planning and Environment Guidelines. This plan outlines the legislative requirements and Council's policy for community participation in the planning system including but not limited to:

- Development Applications
- Planning Proposals and Plan Making
- Development Control Plan Amendments
- Nominated Integrated Development
- Designated Development

Community participation is an overarching term covering how we engage the community in our work under the EP&A Act, including plan making and making decisions on proposed development. The level and extent of community participation will vary depending on the community, the scope of the proposal under consideration and the potential impact of the decision.

The community includes anyone who is affected by the planning system and includes individuals, community groups, Aboriginal communities, peak bodies representing a range of interests, businesses, Local Government and State and Commonwealth Government agencies.

Objectives

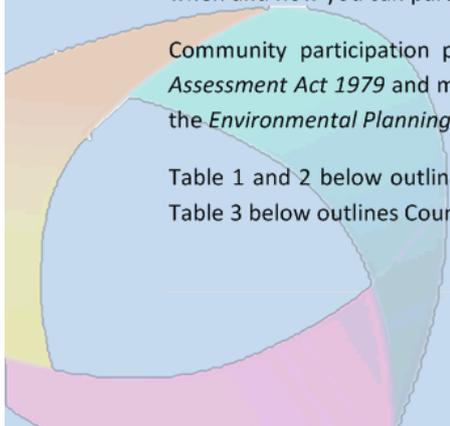
- To provide opportunity for those potentially impacted by development to comment on possible impacts
- To provide clarity and consistency in the notification process
- To specify development/s considered 'advertised development' for the purposes of the Act
- To outline circumstances in which direct notification and/or advertising will be undertaken

2. What is a Community Participation Plan

Community participation plans were included in the *Environmental Planning and Assessment Act 1979* in 2018 and have to be in place by 1 December 2019. Community participation plans are designed to make participation in the planning system clearer for communities. It achieves this by setting out when and how you can participate in the planning system.

Community participation plans are outlined in Division 2.6 of the *Environmental Planning and Assessment Act 1979* and must contain, as a minimum, those items stated in Part 1 of Schedule 1 in the *Environmental Planning and Assessment Act 1979*.

Table 1 and 2 below outlines the legislative requirements for public notification of documents and Table 3 below outlines Council's policy on notification for all other planning related matters.





3. Community Participation Plan Principles

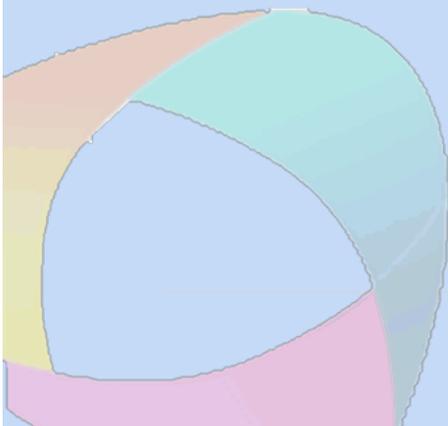
The following community participation principles guide Council's approach to community consultation and engagement:

- *The community has a right to be informed about planning matters that affect it*
- *Planning authorities should encourage effective and on-going partnerships with the community to provide meaningful opportunities for community participation in planning*
- *Planning information should be in plain language, easily accessible and in a form that facilitates community participation in planning*
- *The community should be given opportunities to participate in strategic planning as early as possible to enable community views to be genuinely considered*
- *Community participation should be inclusive and planning authorities should actively seek views that are representative of the community*
- *Members of the community who are affected by proposed major development should be consulted by the proponent before an application for planning approval is made*
- *Planning decisions should be made in an open and transparent way and the community should be provided with reasons for those decisions (including how community views have been taken into account)*
- *Community participation methods (and the reasons given for planning decisions) should be appropriate having regard to the significance and likely impact of the proposed development*

The community participation plan principles are core to the public engagement approaches undertaken by Council in relation to planning matters. These principles guide Snowy Monaro Region communities' participation in the planning System.



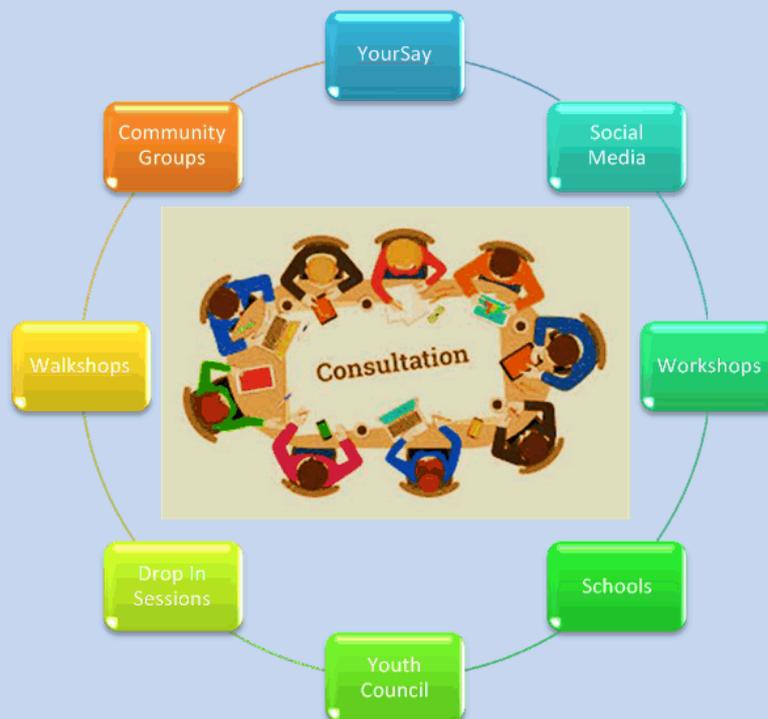
Image: Community Strategic Plan Consultation Berridale



4. Importance of Community Participation

In line with our community participation objective, we encourage open, inclusive, easy, relevant, timely and meaningful opportunities for community participation in the planning system, our planning functions and individual proposals.

To achieve this, we design our engagement approach so that even where there may not be community wide consensus on the decision or outcomes, there can be acknowledgment that the process was fair with proper and genuine consideration given to community views and concerns.



Above are some examples of community consultation. Traditionally community consultation consists of public meetings and workshops which often involve informing the community of what has been done so far and what will happen. These are however, not always the most appropriate methods of gaining broad community input, views or opinions. There are times which informing is the most appropriate approach and other times more collaborative approaches are warranted. As outlined below Snowy Monaro Regional Council wish to inform, consult and involve the community where appropriate.

IAP2'S PUBLIC PARTICIPATION SPECTRUM



The IAP2 Federation has developed the Spectrum to help groups define the public's role in any public participation process. The IAP2 Spectrum is quickly becoming an international standard.

INCREASING IMPACT ON THE DECISION

	INFORM	CONSULT	INVOLVE	COLLABORATE	EMPOWER
PUBLIC PARTICIPATION GOAL	To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.	To obtain public feedback on analysis, alternatives and/or decisions.	To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered.	To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution.	To place final decision making in the hands of the public.
PROMISE TO THE PUBLIC	We will keep you informed.	We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision.	We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how public input influenced the decision.	We will look to you for advice and innovation in formulating solutions and incorporate your advice and recommendations into the decisions to the maximum extent possible.	We will implement what you decide.

5. Legislative and Policy Requirements for Public Exhibition

5.1 Objectives

- To provide opportunity for those potentially impacted by development to comment on possible impacts
- To provide clarity and consistency in the notification process
- To specify development/s considered ‘advertised development’ for the purposes of the Act
- To outline circumstances in which direct notification and/or advertising will be undertaken

5.2 Prescriptive requirements

5.2.1 Application

This chapter applies to all development applications which pertain to lands in the Snowy Monaro region. Note that development applications do not necessarily include new building works.

This chapter does not apply to development which is exempt or complying development.

Council imposes a fee upon applicants for costs incurred in providing notice to the community. Fees are specified in Council’s Fees and Charges.

5.2.2 Provision of a public notification period

Where notification is required, Council provides a period of notification of fourteen (14) calendar days unless another period is outlined in tables 1, 2 or 3.

Tables 1, 2 and 3 detail the minimum notification requirements for different types of development applications. Notice as prescribed by tables 1, 2 and 3 is provided during the notification period. Ordinarily, notice is only provided for development types featured in the tables.

At the commencement of the notification period, direct notice of development applications is sent to applicable property owners (as noted in tables 1, 2 and 3). This is described in Section 5.2.3.

During the period of public notification the development application and accompanying documents will be available for inspection at Council’s main and branch offices during normal business hours.



Snowy Monaro Planning and Development Community Participation Plan

The period between 20 December and 10 January (inclusive) is excluded from the calculation of a period of public exhibition.

Community members may make submissions during the public notification period as described at Section 5.2.7 onwards.

In certain circumstances Council may waive notification requirements. These circumstances include where there is no discernible impact from the development and where notifying the public would be futile.

5.2.3 Means of direct notification and who will be notified

Direct notice of development applications is sent as a mailed letter to applicable property owners (as noted in tables 1 and 2) as listed in Council's records.

For a property with multiple owners, written notice to one owner is considered notice to all owners (as per clause 88(2)(c) of the Regulations). Council notifies all owners if aware of their address details in association with the property.

If land is a lot within the meaning of the *Strata Schemes (Freehold Development) Act 1986*, written notice to the owners' corporation is considered written notice to the owners of each lot within that strata scheme.

If land is a lot within the meaning of the *Strata Schemes (Leasehold Development) Act 1986*, written notice to the lessor under the Leasehold Strata Scheme concerned and to the owners' corporation is considered written notice to owners or occupiers of each lot within that Scheme.

In all instances detailed in the preceding two paragraphs, Council reserves the right to give individual notice to owners within strata schemes.

5.2.4 Additional provision of public notice

Council reserves the right to distribute or otherwise provide notice to the community additional to requirements outlined in sections above and in tables 1, 2 and 3. Additional notification occurs at discretion of Council officers having regard to potential impacts of proposed development. Costs of additional notification are borne by the applicant.

5.3 Legislative requirements to provide public notice

Notification requirements for some types of development are legislated by the State of New South Wales. Council must follow the requirements of NSW legislation. These types of development are listed in Table 1 and Table 2. Further detail is contained within the legislation and any relevant environmental planning instruments.



Snowy Monaro Planning and Development Community Participation Plan

Table 1: New South Wales legislative requirements for notification (Plan Making)

Type of development	Minimum notification requirement	Advertise in newspaper	Additional comments
Legislative Requirements			
Draft Community Participation Plan	Any public authority with a potential interest	Yes	Minimum advertising period of 28 days
Draft Regional and District Plans	Any public authority with a potential interest	Yes	Minimum advertising period of 28 days
Draft Local Strategic Planning Statements	Any public authority with a potential interest	Yes	Minimum advertising period of 28 days
Planning Proposals for Local Environmental Plans subject to a gateway determination	Adjoining owners Any public authority with a potential interest	Yes	Minimum advertising period of 28 days or a) if a different period of public exhibition is specified in the gateway determination for the proposal — the period so specified, or b) if the gateway determination specifies that no public exhibition is required because of the minor nature of the proposal — no public exhibition
Draft Development Control Plans	Any public authority with a potential interest	Yes	Minimum advertising period of 28 days
Draft Contribution Plans	Any public authority with a potential interest	Yes	Minimum advertising period of 28 days

Snowy Monaro Planning and Development Community Participation Plan

Table 2: New South Wales legislative requirements for notification (Development Assessment)

Type of development	Minimum notification requirement	Advertise in newspaper	Additional comments
Legislative Requirements			
'Nominated integrated development': any development requiring approval under the <i>Heritage Act 1977</i> , <i>Water Management Act 2000</i> or <i>Protection of the Environment Operations Act 1997</i>	Adjoining owners Any public authority with a potential interest	Yes	Minimum advertising period 28 days (cl.89 of Regulations). Advertise in local newspaper. Signage to be provided on site
Designated Development	Adjoining owners Any public authority with a potential interest	Yes	Minimum advertising period of 28 days (Schedule 1 of the EP&A Act) Signage to be provided on site For other requirements see clauses 77-81 of Regulations Advertise in local newspaper
State Significant Development	Adjoining owners Any public authority with a potential interest	Yes	Minimum advertising period of 28 days (Schedule 1 of the EP&A Act) For other requirements see clauses 82-85B of Regulations Advertise in local newspaper
Environment Impact Statement obtained under Division 5.1 or Environmental Impact Statement for State Significant Infrastructure under Division 5.2	Adjoining owners Any public authority with a potential interest	Yes	Minimum advertising period of 28 days (Schedule 1 of the EP&A Act)



Snowy Monaro Planning and Development Community Participation Plan

5.4 Council-adopted requirements to provide public notice

Table 3: Snowy Monaro Regional Council adopted requirements for notification

Type of development	Minimum Notification Period	Minimum notification requirement	Advertise in newspaper	Additional comments
Council Requirements				
Subdivision				
All types of subdivision less than 20 lots not including boundary adjustments	14 days	Adjoining and opposite owners	No	Nil
All types of subdivision 20 lots or more	28 days	Adjoining and opposite owners (28 day notification)	Yes	Signage to be provided on site
Residential Accommodation				
Dwelling houses less than 2 stories	Nil	Nil	No	No notification required. Unless determined otherwise by assessing officer
Dwelling houses 2 storeys or more	Zone RU 1-4 – Nil Zone E 1-4 – Nil Zone R5 – Nil for lots over 1 hectare in size All other zones – 14 days (including zone R5 for lots below 1 hectare in size)	Adjoining and opposite owners No notification requirement for rural areas ('RU' zones 1-4), E zones or R5 lots over 1 hectare.	No	
Dual occupancy or secondary dwellings	Zone RU 1-4 - Nil All other zones - 14 days	Adjoining and opposite owners No notification requirement for rural areas ('RU' zones 1-4)	No	No notification requirement for rural areas ('RU' zones 1-4)



Snowy Monaro Planning and Development Community Participation Plan

Type of development	Minimum Notification Period	Minimum notification requirement	Advertise in newspaper	Additional comments
Alterations and additions for new habitable storey or outdoor living area	Zone RU 1-4 – Nil Zone E 1-4 – Nil Zone R5 – Nil for lots over 1 hectare in size All other zones – 14 days (including zone R5 for lots below 1 hectare in size)	Adjoining and opposite owners	No	No notification requirement for rural areas ('RU' zones 1-4), E zones or R5 lots over 1 hectare
Residential flat buildings, multi-dwelling housing (inc. seniors /disability housing), boarding house, hostel, group home, Shop top housing	14 days	Adjoining and opposite owners	At Council officers' discretion	Nil
Commercial and Industrial Development (including extractive industries and extensive agriculture)				
Tourist and visitor accommodation, eco-tourist facilities	14 days	Adjoining and opposite owners as per comments to right	At Council officers' discretion	Illumination and Temporary signage shall be notified. (RMS if relevant and adjoining/opposite land owners)
Commercial development, public use facilities, venues, crowd-attracting uses, recreation facilities	14 days	Adjoining and opposite owners. Council may broaden notification subject to circumstances of the site and intensity of use anticipated	Yes. At Council officers' discretion for commercial development < 2000m ²	
Industrial development, storage, transport depots	14 days	Adjoining and opposite owners Council may notify owners adjacent to road routes expected to service the site, when site is outside 'I' zones.	When located outside 'I' zones	Public authorities will be notified as deemed necessary by Council



Snowy Monaro Planning and Development Community Participation Plan

Type of development	Minimum Notification Period	Minimum notification requirement	Advertise in newspaper	Additional comments
Extractive industries, intensive agricultural developments	14 days	All properties within 500m of the development site. Council may broaden notification subject to circumstances of the site	Yes	Public Authorities will be notified as deemed necessary by Council
Miscellaneous				
Signage	Nil Illuminated temporary signage shall be notified for 14 days	At Council officer's discretion	At Council officers' discretion	Illuminated temporary signage shall be notified for 14 days (adjoining and opposite owners and RMS if necessary)
Works of any category impacting LEP heritage items or impacting a heritage conservation area	14 days	Adjoining and opposite owners This may be expanded or reduced at Council officers' discretion	At Council officers' discretion	Works should be notified if substantially altering the appearance or themes of a heritage item, as viewed from public roads or neighbouring property Apply these rules in addition to another category of works in this table Only work to heritage items triggers this section. Development proposed as a conservation incentive is notified according to the relevant category in this table
Change of Use	At Council officers' discretion – Please see additional comments column	Adjoining and opposite owners	At Council officers' discretion	Residential change-of-use notified only when intensity of use proposed is greater than a single dwelling Other change-of-use notified in accordance with applicable category for that new use in this table



Snowy Monaro Planning and Development Community Participation Plan

Type of development	Minimum Notification Period	Minimum notification requirement	Advertise in newspaper	Additional comments
Electricity generating works	14 days Nil in 'Industrial' or 'Rural' zones if capacity is less than 100kw	Adjoining and opposite owners Council may broaden notification subject to circumstances of the site.	No	For any electricity generating works, only notify in 'I' zones and 'RU' zones 1-4 if capacity is equal to or greater than 100kw
Restricted premises, sex services premises	14 days	Adjoining and opposite owners	Yes	Nil
Home Occupation (sex services)	14 days	Adjoining and opposite owners	No	Nil
Division 8.2 Reviews	As per original application	As per original application	As per original application	As per original application
Section 4.55 Modifications:				
(s4.55(1))	Nil	Nil	No	Nil
(s4.55(1A))	Nil – Unless determined otherwise by Council officer	At Council officer's discretion - Adjoining and opposite owners and any objector to the development.	No	Minimum notification period of 14 days Notification period may be waived for minor modifications with no resulting change to impacts
(s4.55(2))	14 days	Adjoining and opposite owners and any objector to the development	Same as original application	Notification for a period not exceeding 14 days but otherwise in the same manner as the original application.
(s4.56)	As per original application	As per original application	As per original application	As per Clause 119 of the EP & A Regulation
Other Items				
One off events	At discretion of Council officers, having regard to likely impacts	At discretion of Council officers, having regard to likely impacts	At Council officers' discretion	



Snowy Monaro Planning and Development Community Participation Plan

Type of development	Minimum Notification Period	Minimum notification requirement	Advertise in newspaper	Additional comments
Any other development which in the opinion of Council may have adverse impacts (if not listed above).	At discretion of Council officers, having regard to likely impacts	At discretion of Council officers, having regard to likely impacts	At Council officers' discretion	

Note: Where development falls into multiple categories, the greater notification requirement is fulfilled. Council may also broaden notification beyond adjacent and opposite owners where the pattern of lots near the development is unusual.

Some proposed developments are amended by applicants prior to determination. Council will provide renewed notice of amended proposals where potential impacts of the development are significantly altered. Those notified of the original proposal or who made a submission will be notified of the amended proposal in those cases.

Written objections made to original development proposals will still be considered by Council in determination of amended development applications. If objections are withdrawn following amendment and re-notification these are not considered by Council in its final determination.

Development identified by Table 2 as requiring advertising in the newspaper is considered to be 'other advertised development' for the purposes of the Environmental Planning and Assessment Regulations 2000.

5.5 Submissions

Submissions regarding development applications may be made by any person. To have received formal written notification is not a condition of submission.

Submissions are required in writing. All submissions must be received by Council by close of business on the final day of the notification period. Extensions are granted at the discretion of Council officers. Potential late submitters should contact Council to confirm the granting of such extensions.

Emailed submissions are preferred for reasons of promptness. Emailed submissions must include signature(s) of submitter(s). When emailing submissions, such emails must include the relevant DA number in the subject of the email and must be sent to records@snowymonaro.nsw.gov.au for formal registration.

Signed submissions can be sent by mail or hand delivered to Council offices. Council will accept postal correspondence marked on the day of closure of the notification period. Original facsimile/s will be required not more than seven (7) days from the final day of the notification period.



Snowy Monaro Planning and Development Community Participation Plan

Submissions must clearly state the relevant development application number and the name and address of the person making the submission if this is an objection; the grounds of objection are required to be specified.

Submitters should provide Council an email address to receive notice of Council meetings where the application may be considered. Council will formally acknowledge any submissions received.

Please note: comments made via Social Media are **not** considered a submission.

5.6 Political donations

When making a written submission to Council objecting to or in support of a development application the person who makes the written submission is required to disclose any reportable political donations and gifts made by the person making the submission or any associate of that person within the period commencing 2 years before the submission is made and ending when the application is determined. This includes:

- a) all reportable political donations made to any local Councillor of that Council (a reportable political donation made to a 'local Councillor' includes a reference to a donation made at the time the person was a candidate for election to the Council). Reportable political donations include those of or above \$1,000; and
- b) all gifts made to any local Councillor or employee of that Council.

If you think that the above may apply to you Council urges you to read and complete the 'Political Donations Disclosure Statement' and return it with your submission. Please note that failure to disclose this information or make a false disclosure is an offence. This form is available from Council's website or offices.

5.7 Late Submissions

Council **does not guarantee** submissions received following closure of the notification/advertising periods, without an extension having been granted, will be considered in determination of the applications.

5.8 Submissions are Public Documents

If an application is to be determined by Council at a Council meeting any submission made will be reproduced in the business paper for that meeting which is a public document. Council endeavours not to publicly disclose any personal information contained in attached submissions.



Snowy Monaro Planning and Development Community Participation Plan

Interested persons may view or obtain submissions made in respect of development applications. There is no entitlement to view or obtain personal information contained in any submission. Such permission is obtained through a formal process designed for this purpose.

5.9 Other Community Participation Requirements

- A public authority is not required to make available for public inspection any part of an environmental impact statement whose publication would, in the opinion of the public authority, be contrary to the public interest because of its confidential nature or for any other reason
- Timeframes are in calendar days and include weekends
- If the exhibition period is due to close on a weekend or a public holiday we may extend the exhibition to finish on the first available work day

**9.1.1 SECTION 355 COMMITTEE MINUTES: BOMBALA EXHIBITION GROUND, BREDBO HALL,
DALGETY HALL AND SMITHS RD HALL**

Record No:

Responsible Officer:	Acting Director Corporate and Community Services
Author:	Governance Officer
Key Theme:	1. Community Outcomes
CSP Community Strategy:	1.3 Recreation, sporting and leisure facilities encourage all ages to live in an active and healthy lifestyle
Delivery Program Objectives:	1.3.3 Council's recreational facilities, parks and public open spaces are safe, well managed and accessible
Attachments:	<ol style="list-style-type: none">1. Minutes of the Dalgety Hall s355 Management Committee Meeting held 30 August 2018 (<i>Under Separate Cover</i>)2. Minutes of the Bombala Exhibition Ground s355 Management Committee Meeting held 12 June 2019 (<i>Under Separate Cover</i>)3. Minutes of the Bombala Exhibition Ground s355 Management Committee Meeting held 10 July 2019 and AGM (<i>Under Separate Cover</i>)4. Minutes of the Smiths Rd Hall s355 Management Committee Meeting held 29 June 2019 (<i>Under Separate Cover</i>)5. Minutes of the Bredbo Hall s355 Management Committee Meeting held 4 September 2019 (<i>Under Separate Cover</i>)

EXECUTIVE SUMMARY

Council has received minutes from the following Section 355 Committees; Bombala Exhibition Ground, Bredbo Hall, Dalgety Hall and Smiths Rd Hall. These minutes are attached for Councils information.

A number of items mentioned in the minutes of these committees have been escalated to council. These items have been forwarded to the relevant department to be considered in operational schedules.

The following officer's recommendation is submitted for Council's consideration.

9.1.1 SECTION 355 COMMITTEE MINUTES: BOMBALA EXHIBITION GROUND, BREDBO HALL, DALGETY HALL AND SMITHS RD HALL

OFFICER'S RECOMMENDATION

That Council receive and note:

- A. Minutes of the Dalgety Hall Section 355 Management Committee meeting held 30 August 2018;
 - B. Minutes of the Bombala Exhibition Ground Section 355 Management Committee meeting held 12 June 2019 and 10 July 2019 including AGM;
 - C. Minutes of the Smith's Rd Hall Section 355 Management Committee meeting held 29 June 2019; and
 - D. Minutes of the Bredbo Hall Section 355 Management Committee meeting held 4 September 2019;
-

9.1.2 MONTHLY FUNDS MANAGEMENT REPORT - SEPTEMBER 2019

Record No:

Responsible Officer:	Director Corporate and Community Services
Key Direction:	7. Providing Effective Civic Leadership and Citizen Participation
Delivery Plan Strategy:	DP7.6 Increase and improve Council's financial sustainability.
Operational Plan Action:	OP7.18 Effective management of Council funds to ensure financial sustainability.
Attachments:	Nil.
Cost Centre	4010 Financial Services
Project	Funds Management
Further Operational Plan Actions:	OP7.2 Completion of reporting requirements in accordance with legislation.

EXECUTIVE SUMMARY

The following report details the funds management position for the reporting period ending 30 September 2019.

Cash and Investments are \$86,221,540.

Certification

I, Matt Payne, Responsible Accounting Officer of Snowy Monaro Regional Council hereby certify, as required by Clause 212 of the Local Government (General) Regulation 2005, that investments as detailed in this report have been invested in accordance with Section 625 of the *Local Government Act 1993*, the Regulations and Council's Investment Policy.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council:

- A. Receive and note the report indicating Council's cash and investments position as at 30 September 2019, and
- B. Receive and note the Certificate of the Responsible Accounting Officer.

BACKGROUND

Council's Cash and Investments 30 September 2019:

Cash at Bank	1,515,746
Investments	84,705,794
Total	86,221,540

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Total Cash and Investments are available to provide services and infrastructure to the community in accordance with the 2020 budget, Council resolutions and other external restrictions.

2. Environmental

It is considered the recommendations contained herein will not have any environmental impacts.

3. Economic

Total investments for Snowy Monaro Regional Council were \$84,705,794 on 30 September 2019.

Investment Register – 30 September 2019:

DATE INVESTED	FINANCIAL INSTITUTION	Short-Term Rating	Long-Term Rating	TYPE	CURRENT INVESTMENT	INTEREST RATE	MATURITY
n/a	National Australia Bank - At Call*	A1+	AA-	At Call	2,697,453	0.80%	At Call
n/a	AMP Bank - At Call	A2	BBB+	At Call	23	1.30%	At Call
n/a	Westpac Bank - At Call	A1+	AA-	At Call	2,005,360	0.25%	At Call
n/a	AMP Bank - 31 days Notice Account	A2	BBB+	31 days	2,959	1.80%	31 days
23-Mar-16	ING Bank	A1	A	TD	1,000,000	3.66%	22-Mar-21
23-Jun-16	Commonwealth Bank	A1+	AA-	TD	4,000,000	2.02%	23-Jun-21
21-Mar-17	Bank of Queensland	A2	BBB+	TD	1,000,000	3.15%	20-Mar-20
26-Jun-17	Bank of Queensland	A2	BBB+	TD	4,000,000	3.30%	25-Jun-21
29-Aug-17	Westpac Bank	A1+	AA-	TD	4,000,000	1.92%	29-Aug-22
15-Sep-17	Westpac Bank	A1+	AA-	TD	1,000,000	1.94%	15-Sep-21
06-Mar-18	ING Bank	A1	A	TD	1,000,000	2.86%	06-Mar-20
13-Mar-18	Rural Bank Limited	A2	BBB+	TD	4,000,000	2.80%	12-Mar-20
26-Jun-18	Bendigo and Adelaide Bank	A2	BBB+	TD	4,000,000	2.90%	25-Jun-20
29-Jun-18	National Australia Bank	A1+	AA-	TD	4,000,000	2.96%	29-Jun-23
11-Sep-18	Rabodirect	A1	A	TD	2,000,000	3.33%	08-Sep-23
13-Sep-18	AMP Bank	A2	BBB+	TD	2,000,000	2.85%	14-Sep-20
23-Oct-18	Bank of Queensland	A2	BBB+	TD	1,000,000	2.65%	23-Oct-19
09-Nov-18	National Australia Bank	A1+	AA-	TD	1,000,000	2.72%	08-Nov-19
21-Nov-18	AMP Bank	A2	BBB+	TD	1,000,000	2.65%	21-May-20
26-Nov-18	AMP Bank	A2	BBB+	TD	2,000,000	2.65%	26-Nov-19
17-Dec-18	Rabobank Australia	A1	A	TD	2,000,000	3.15%	16-Dec-22
19-Dec-18	Bendigo and Adelaide Bank	A2	BBB+	TD	2,000,000	2.80%	17-Dec-20
22-Feb-19	Westpac Bank	A1+	AA-	TD	2,000,000	2.52%	24-Feb-20
28-Feb-19	Westpac Bank	A1+	AA-	TD	2,000,000	2.50%	26-Feb-20
01-Mar-19	Suncorp Bank	A1	A+	TD	1,000,000	2.60%	26-Nov-19
13-Mar-19	AMP Bank	A2	BBB+	TD	3,000,000	2.80%	09-Dec-19
20-Mar-19	ME Bank	A2	BBB	TD	2,000,000	2.60%	19-Mar-20
01-Apr-19	Suncorp Bank	A1	A+	TD	1,000,000	2.55%	28-Oct-19
10-Apr-19	Bankwest	A1+	AA	TD	1,000,000	2.20%	09-Apr-20
08-May-19	National Australia Bank	A1+	AA-	TD	1,000,000	2.30%	07-May-20
07-Jun-19	Rural Bank Limited	A2	BBB+	TD	4,000,000	2.10%	09-Jun-20
08-Jul-19	Suncorp Bank	A1	A+	TD	2,000,000	1.93%	05-Dec-19
15-Jul-19	ME Bank	A2	BBB	TD	8,000,000	1.90%	14-Oct-19
16-Jul-19	Bankwest	A1+	AA	TD	1,000,000	1.85%	13-Dec-19
08-Aug-19	AMP Bank	A2	BBB+	TD	1,000,000	2.00%	07-Aug-20
27-Aug-19	ING Bank	A1	A	TD	3,000,000	1.44%	31-Aug-21
09-Sep-19	Macquarie Bank Limited	A1	A	TD	3,000,000	1.55%	03-Sep-20
10-Sep-19	National Australia Bank	A1+	AA-	TD	3,000,000	1.65%	09-Sep-20
17-Sep-19	Bank of Queensland	A2	BBB+	TD	1,000,000	1.85%	19-Sep-23
					84,705,794		

Understanding Ratings:

Credit ratings are one tool used by Council when making decisions about purchasing fixed income investments. Credit ratings are opinions about credit risk.

Standard & Poor's ('S&P') is considered one of the Big Three credit-rating agencies, which also include Moody's Investors Service and Fitch Ratings. S&P publishes financial research and analysis on stocks, bonds and commodities. S&P is known for its stock market indices such as the U.S. based S&P 500, the Canadian S&P/TSX, and the Australian S&P/ASX 200. S&P ratings express their opinion about the ability and willingness of an issuer, such as a corporation, to meet its financial obligations in full and on time. Credit ratings are not absolute measure of default probability. Since there are future events and developments that cannot be foreseen, the assignment of credit ratings is not an exact science.

Credit ratings are not intended as guarantees of credit quality or as exact measures of the probability that a particular issuer will default. S&P issues both short-term and long-term credit ratings. Below is a partial list based, on Council's Investment Register.

Short-term credit ratings (term less than 1 year)

S&P rates the issuer on a scale from A1 to D. Within the A1 category it can be designated with a plus sign (+). This indicates that the issuer's commitment to meet its obligation is very strong.

A1: obligor's (*a person or corporation who owes or undertakes an obligation to another by contract or other legal procedure*) capacity to meet its financial commitment on the obligation is strong.

A2: is susceptible to adverse economic conditions however the obligor's capacity to meet its financial commitment on the obligation is satisfactory.

Long-term credit ratings (term greater than 1 year)

S&P rates the issuer on a scale from AAA to D. Intermediate ratings are offered at each level between AA and CCC (for example; BBB+, BBB).

AA: has very strong capacity to meet its financial commitments. It differs from the highest-rated obligors (rated AAA) only to small degree. Includes AA-.

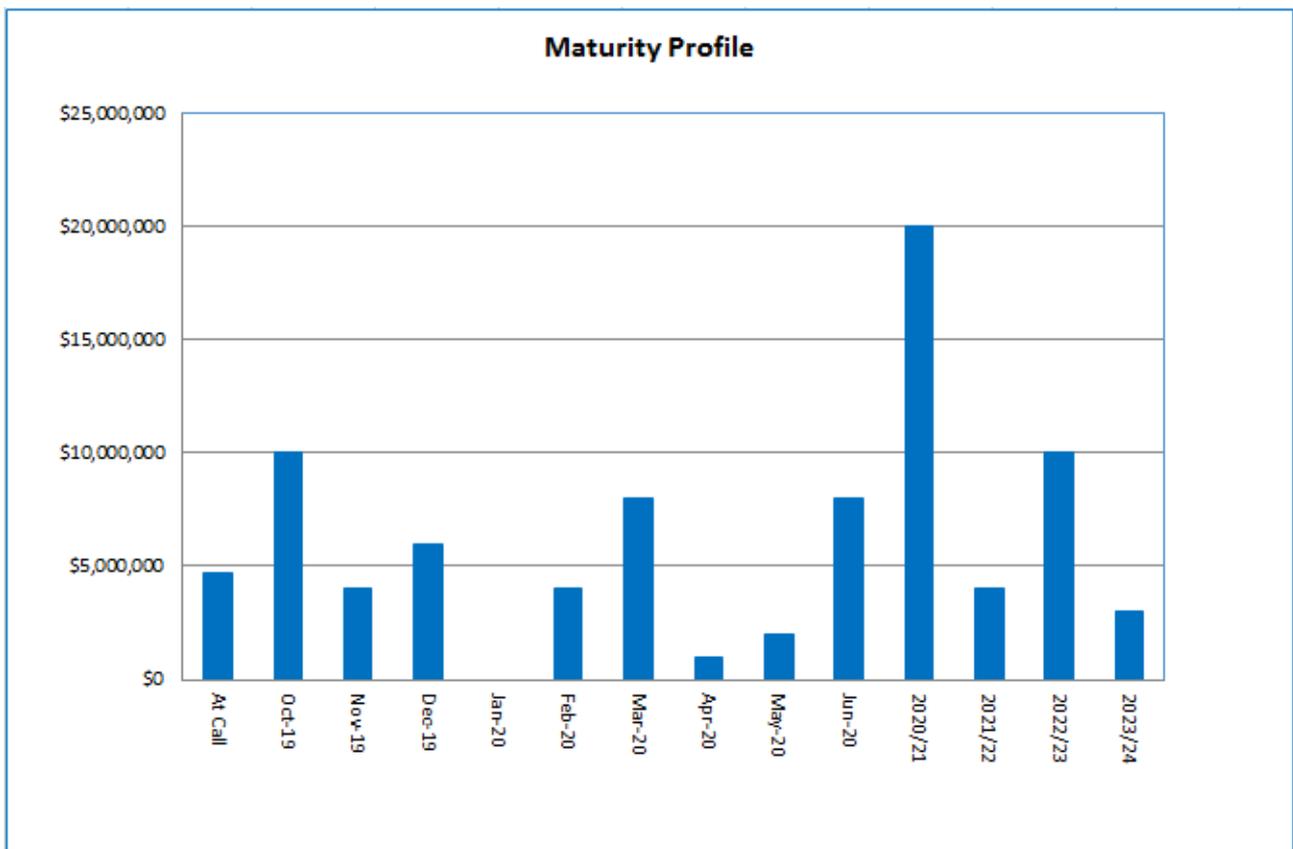
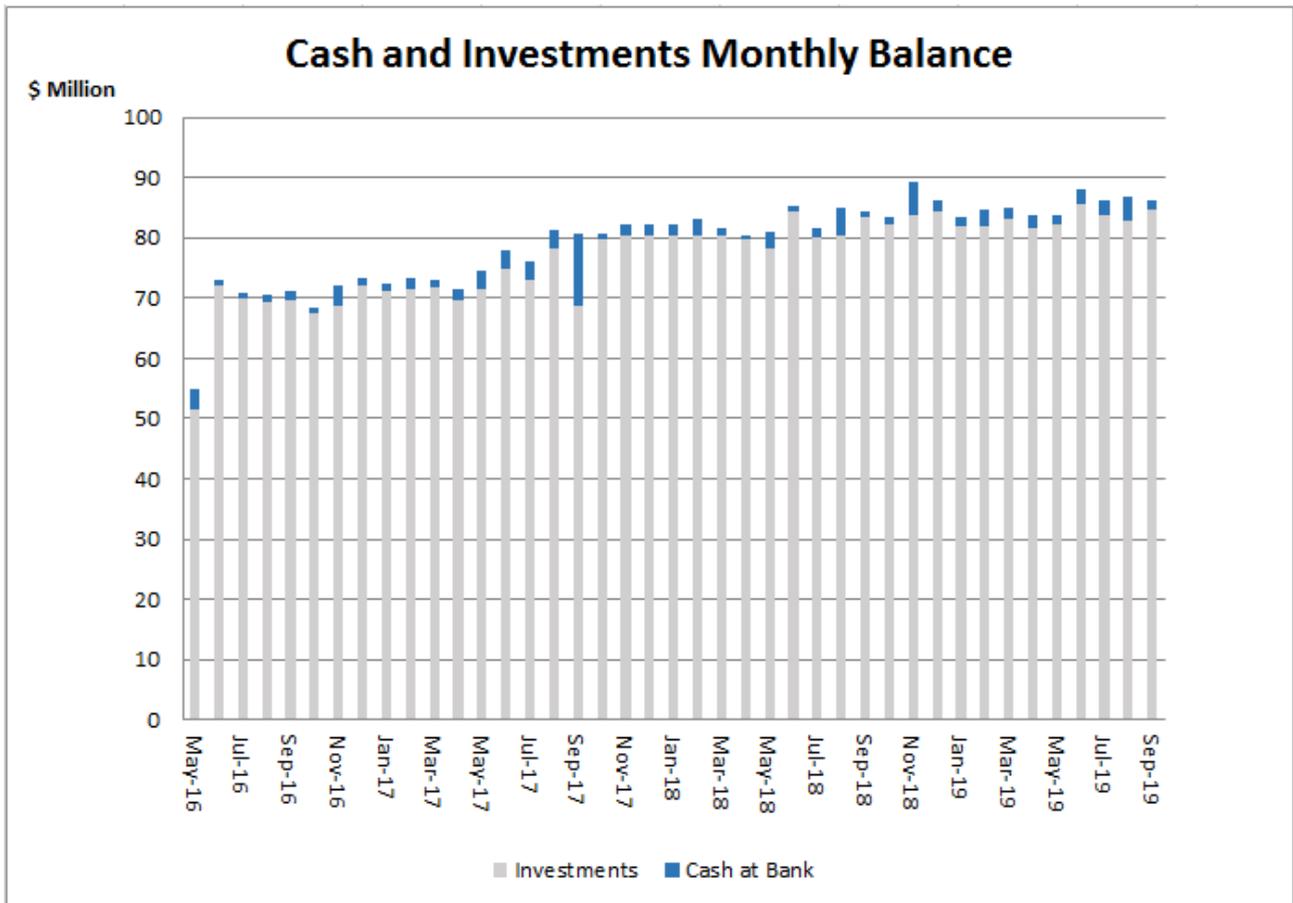
A: has strong capacity to meet its financial commitments but is somewhat more susceptible to the adverse effects of changes in circumstances and economic conditions than obligors in higher-rated categories.

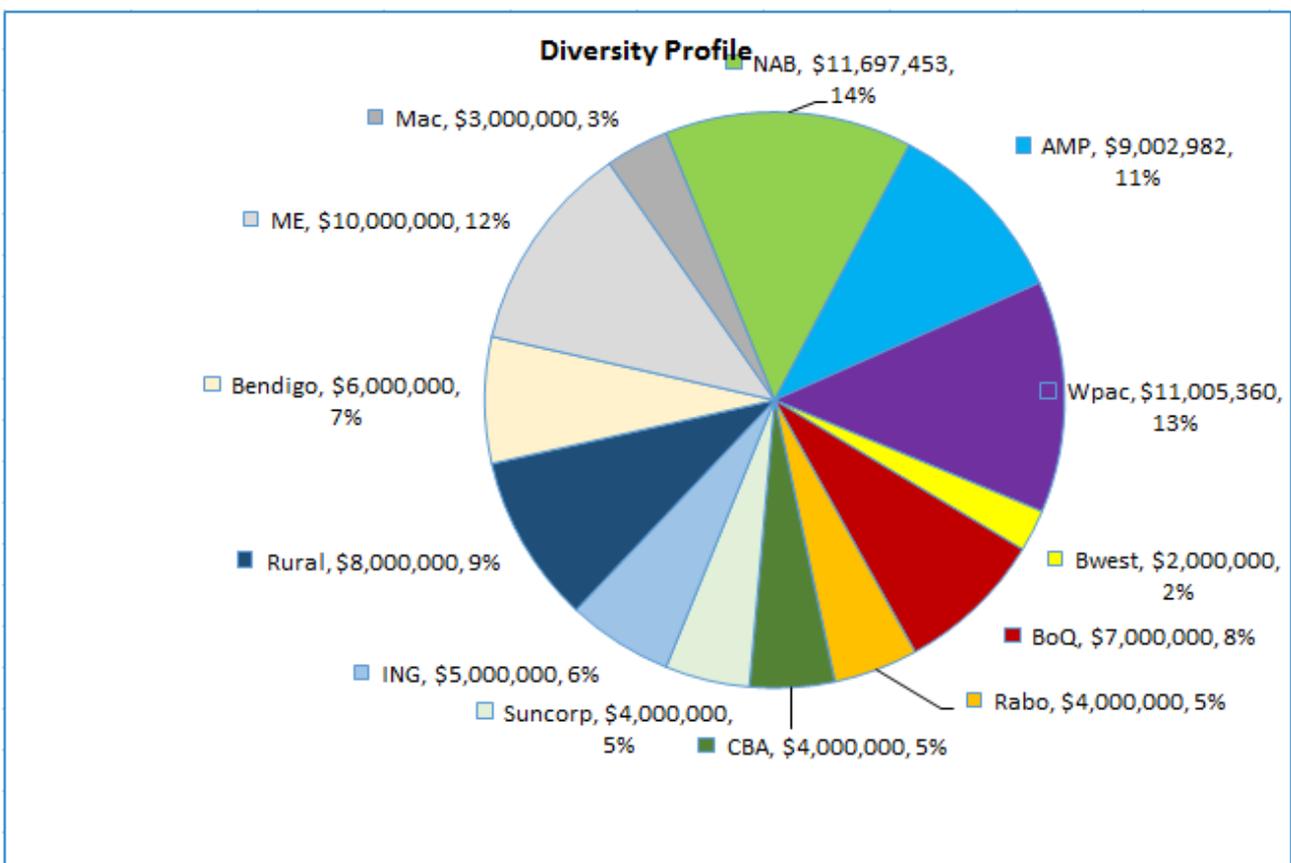
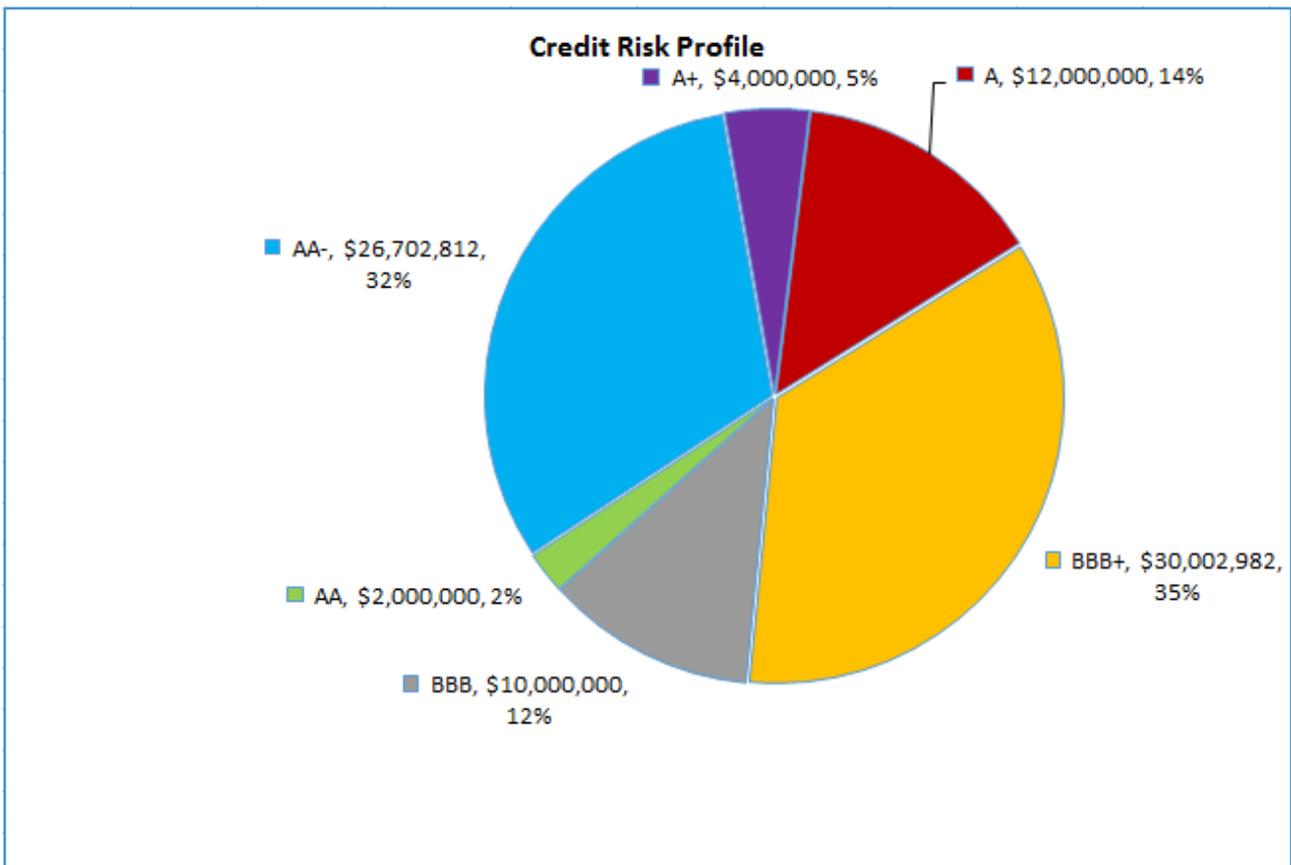
BBB: has adequate capacity to meet its financial commitments. However, adverse economic conditions or changing circumstances are more likely to lead to a weakened capacity of the obligor to meet its financial commitments.

Ratings from 'AA' to 'CCC' may be modified by the addition of a plus (+) or minus (-) sign to show relative standing within the major rating categories.

Source: S&P Global Ratings.

Cash and Investments Charts:





Investment Portfolio Return:

Benchmarking is used by Council as a gauge for the performance of its portfolio against its investing universe (*universe*: securities sharing a common feature – liquidity, return patterns, risks and ways to invest). A suitable benchmark to review the return on Council’s portfolio is the Bank Bill Swap Rate (BBSW), or Bank Bill Swap Reference Rate – a short-term interest rate used as a benchmark for the pricing of Australian dollar derivatives and securities – most notably floating rate bonds.

Month	YTD Annualised Return	Monthly Average Interest Return	90 Day Bank Bill*	Margin
September	2.41%	2.31%	0.95%	1.36%
August	2.46%	2.48%	0.97%	1.51%
July (2019)	2.45%	2.45%	1.01%	1.44%

**The Australian Financial Market Association (AFMA)*

4. Civic Leadership

In accordance with Regulation 212 of the Local Government (General) Regulation 2005, a report setting out details of money invested must be presented to Council in the following month.

Council’s Fund Management Reporting exceeds minimum regulatory requirements and demonstrates a commitment to accountability and transparent leadership. It provides the Council, Executive and Community with timely, accurate and relevant reports on which to base decisions.

9.1.3 JINDABYNE WATER TOWER MURAL ART PROJECT

Record No:

Responsible Officer:	Manager Tourism & Events
Author:	Youth Development Officer
Key Theme:	1. Community Outcomes
CSP Community Strategy:	2.2 Support and promote the arts recognising the broad and diverse contribution it makes to community identity and wellbeing
Delivery Program Objectives:	2.2.1 A range of regional level arts and cultural activities are delivered and promoted in partnership with the community
Attachments:	1. Mike Shankster Portfolio
Cost Centre	2910
Project	Mike Shankster- Jindabyne Water Tower Mural Art Project
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

Council staff have been approached by local Jindabyne artist Mike Shankster to create a mural on the external wall of the Jindabyne water tank, located at the top of Twynam Street in Jindabyne. The mural will be the artist's interpretation of the view over the mountains. (see image below). Mike would like Council's permission and approval to complete the artwork on the water tank and assistance with applying for grant funding to complete the concept design and complete the artwork. Mike has provided information in regards to grant funding that would allow him to complete the mural if successful in gaining funding.

Council's Youth Development officers (YDOs) support the proposal for the mural to be installed. YDO's have also spoken with Water and waste water managers who have also said they support the project providing there is no restrictions to access.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council

- A. Receive and note the information in the report on Mr Mike Shankster's proposal to install a mural on the Jindabyne water tank at the top of Twynam Street in Jindabyne, and
- B. Approve this particular artwork and endorse Mr Shankster seeking grant funding to install the mural.

BACKGROUND

Mike Shankster is a local artist who has been successfully creating large scale artworks up and down the east coast of Australia for the past few years. His unique style has been a major attraction to many councils in QLD, ACT, NSW and VIC. He has completed multiple artworks on

buildings, water towers, bridges and other city infrastructure and is keen to make a contribution to Jindabyne.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

The recommendation for this project is to support the artist in his endeavours to complete the artwork on the Jindabyne water tank. There are little to no impacts on the community directly. Impacts may however arise if residents do not like the image being portrayed. There will be minimal impact on council's workforce as the artist operates alone.

2. Environmental

The environmental impacts of this proposal will be visual and the impact will be subjective depending on the individuals feeling toward the picture. The benefits to council will mean that the artist's work is viewed by the public and residents at all times. This may improve the tourism trade for those seeking to see the artist's work.

3. Economic

Costs incurred from this project will be covered by grant funds which the artist will apply for himself. There is no economic impact to council.

4. Civic Leadership

Council is demonstrating leadership to the community by providing support to the artist to complete the project. This will also improve the look of the council asset (water tank). The consultation process follows council policies before approval is given or denied. The project will go to public display to receive feedback as required under council's Public Interest disclosure (PID) Policy.

9.1.3 JINDABYNE WATER TOWER MURAL ART PROJECT

Not representative of final artwork - image to illustrate potential concept, scale and impact.



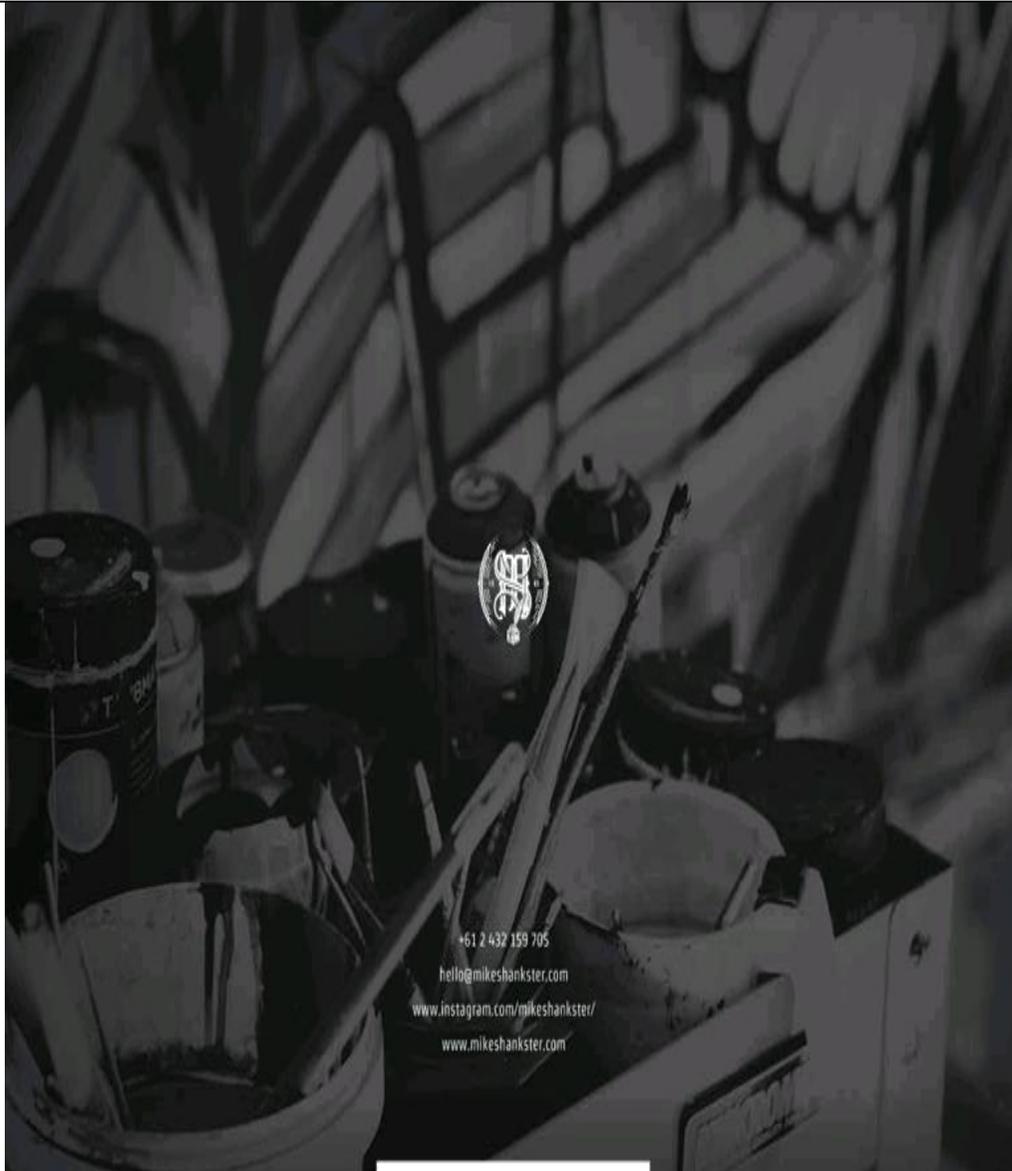
Artwork area

9.1.3 JINDABYNE WATER TOWER MURAL ART PROJECT



Picture showing the location of the water tank (square box).

This page left intentionally blank.



+61 2 432 159 705
hello@mikeshankster.com
www.instagram.com/mikeshankster/
www.mikeshankster.com



 MIKE SHANKSTER

PORTFOLIO 2018 | 2019

ABOUT THE ARTIST

Through his stylistic, sharp and unique artwork, Mike supplies a window to escape from the modern world, a mix of realistic lines blended into a complex traditional feel. He uses multi-disciplines forms of art to express himself and the world around him.

As a disenfranchised youth, Mike didn't conform to high school education as he became a year 10 drop out, turning his focus into his creativity by enrolling in a Graphic Arts and Prepress Apprenticeship. With an aptitude towards illustration, Mike progressed his skills in the applied arts. Beginning as a humble

first year, his career progressed till he became an art director and ultimately basing himself in Queensland to work in advertising.

While gaining professional experience in applied arts, Mike's real talent in illustration and fine arts became more of a personal drive. Leaving the stifling nature of the corporate world, Mike began his journey into freelance design.

Throughout the past 10 years, Mike has focused his talents on commercial advertising and branding, painting, digital illustration and commissioned public murals.





This artwork represents the eternal and never ending process of learning. Art and design has taught me that nothing comes easily without years hard work. Through this work, I wish to inspire the youth and community of Ipswich with the powerful image of the owl.

Large scale works like these enliven public spaces, inviting engagement from both those that belong within the local Ipswich community and the passer by, to reflect on the natural and cultural aspirations of this city showcased and brought to life in a modern cultivation of growth, motivation and artistic development.

I wish to particularly inspire the youth and community of Ipswich with the

symbolic image of the owl, used to universally represent intelligence and wisdom. The motto (displayed on your coat of arms) 'Confide Recte Aguts' - 'Be confident in doing right' is realized further in the inclusion of the soaring owl in the work; showcasing growth, development and rising above adversities, in the spreading of it's wings. A bundle of arrows are used to symbolize strength, as a single arrow can easily be broken. In this work, the use of a bundle of arrows held by the owl, draws the link to the strength in the collective community of Ipswich.

LOCATION

203 Brisbane St, Ipswich
Queensland, Australia.

BRIBIE ISLAND WATER TANK MURAL

This particular piece was created alongside the Bribie Island community over 12 months in response to addressing the importance of marine conservation on the island.

With growing populations in areas that are environmentally sensitive comes an increased responsibility to be aware and look after them.

Large-scale murals like these serve a purpose to educate and remind our fellow beings of these issues.

LOCATION

54 Toorbul St, Bongaree, Bribie Island
Queensland, Australia.



QUEANBEYAN BRIDGE MURAL

This particular piece was created for the community of Queanbeyan to represent their rich, industrious past and present-day natural beauty.

The first bridge pillar reflects the present day life surrounding the Queanbeyan river and the second depicting the late 18th century industrious past.

This mural has served as an anti-graffiti deterrent.

LOCATION

Trinculo Pl, Queanbeyan
NSW, Australia,





This project was initially created as an anti-graffiti intuitive to combat consist defacing and vandalism in the local skate parks of the Snowy Mountains Community of Berridale.

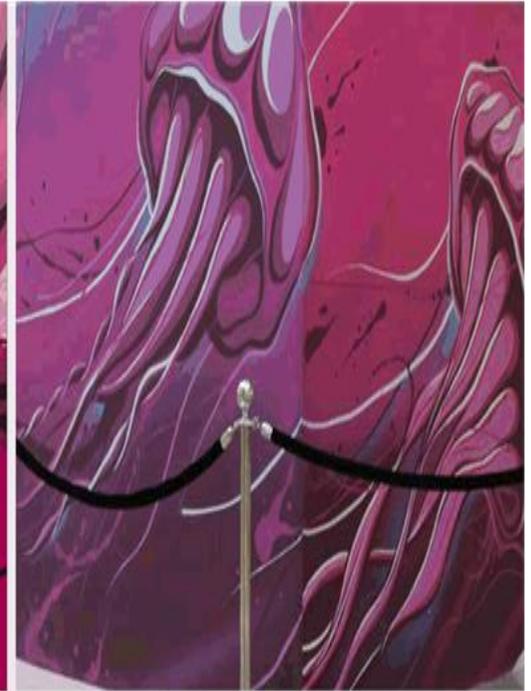
BERRIDALE SKATE PARK MURAL

LOCATION

1 Bolton St, Berridale
NSW Australia.







MURAL COMMISSIONS

Coffee Beats Drink Mural	Jindabyne NSW, Australia	2014
Kosciusko National Park	Jindabyne NSW, Australia	2015
Monsters Sport Mural	Jindabyne NSW, Australia	2015
Jindabyne Skate Park,	Jindabyne NSW, Australia	2016
Berridale Skate Park Mural	Berridale NSW, Australia	2016
Cooma Skate Park Mural	Cooma NSW, Australia	2016
Queanbeyan Bridge Mural	Queanbeyan NSW, Australia	2016
First Coast Festival	Toowoomba, QLD, Australia	2017
Fused Festival Ipswich	Ipswich, QLD, Australia	2017
Unity Water Tower Mural	Woorim, Bribie Island, QLD, Australia	2018
Bribie Island Water Tower 2	Bonagree, Bribie Island, QLD, Australia	2018
Detour Festival, Featured Artist,	Robina Town Centre, QLD, Australia	2018
Brisbane Street Art Festival,	South Brisbane, QLD, Australia	2018

REFERENCES

Grace Dewar - First Coat Projects - +61 (0) 400 701 374
Matt Haynes - The Design Conference - +61 (0) 434 222 534

9.1.4 FUNDING FOR THE RELOCATION AND ESTABLISHMENT OF BOMBALA DOG POUND

Record No:

Responsible Officer:	Director Environment & Sustainability
Author:	Group Manager Environmental Management
Key Theme:	1. Community Outcomes
CSP Community Strategy:	3.2 Positive social behaviours (including law and order) are fostered and encouraged to maintain our safe, healthy and connected communities
Delivery Program Objectives:	3.2.1 Council's public health and regulatory responsibilities are planned for and delivered to facilitate a safe community and raise awareness
Attachments:	Nil.
Cost Centre	
Project	
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

Snowy Monaro Regional Council had a dog pound facility located on the same allotment of Council's Bombala Sewerage Treatment Plant (STP). Proposed major upgrade works planned for the Bombala STP require that the dog pound facility be demolished to allow for the expansion of the STP infrastructure.

To ensure that dog impounding services can be met at Bombala, a suitable location for the relocation of the dog pound facility has been sought. Investigations of suitable locations and existing facilities identified a building at the Bombala Saleyards that is currently not in use. The unused Kiosk building is constructed of concrete blockwork with sanitary facilities, power and water as services to the building, making it structurally and practicably suitable for the use of a dog pound with minimal construction works and adaptation required.

The Bombala Saleyards Kiosk Building has not been used for some time due to the majority of local sheep and cattle sales now being held at Cooma Saleyards. The Bombala Saleyards are still used for holding transit stock with Bombala Landmark being the major stock and station agent using these facilities. Discussions have been held with Landmark employees and no issues have been identified from their perspective.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council undertake the following works;

- A. That Council fund the refurbishment of the unused kiosk building located at the Bombala Saleyards to be established into a two pen dog pound and exercise run.
 - B. That the funds to undertake the works be funded from the Bombala Reserves to the amount of \$35, 000.
-

BACKGROUND

In 2017 Council's Ranger Services became aware that Bombala's existing dog pound facilities located within the grounds of the Bombala Sewerage Treatment Plant (STP) is going to be demolished as part of significant upgrade works to the STP. The building has not been used to house animals for several months.



Photo of existing dog pound now used for machinery storage at Bombala STP

Currently, any surrendered or impounded dogs are transported to Cooma Dog Pound for the impounding period or until the dog is released to its owner, resulting in poor service delivery to the Bombala community.

The previous facility, whilst not demolished at this time, does not meet NSW Department of Primary Industries (DPI) requirements and would require significant upgrades for compliance and use.

Council is also required to comply with impounding processes and procedures as set out in the *NSW Companion Animal Act 1998 (the Act)* and the *Impounding Act 1993 (the Act)* to ensure that Council's legal obligations are met. Compliance with the NSW DPI requirements and guidelines also ensures that requirements for animal welfare are met.

Investigations for a more suitable location for a dog impounding facility took place in late 2018 and the option to utilise an existing unused kiosk building located at the Bombala Saleyards became a good option for the following reasons;

9.1.4 FUNDING FOR THE RELOCATION AND ESTABLISHMENT OF BOMBALA DOG POUND

- a) The building was existing, not being used and not being maintained.
- b) The building is solid, constructed of a concrete slab, concrete block walls, has electricity, connected to reticulated water and has sanitary facilities.
- c) The building is located in close proximity to Council's stock impounding yards.
- d) The financial impact is minimised due to not having to construct a new impounding facility.
- e) There has not been a stock sale at Bombala for some time and the saleyards facility is mainly used for transit stock.



Photo of unused kiosk building suitable for refurbishment to a dog pound

In November 2018 Council prepared a scope of works and advertised an expression of interest to undertake alterations and additions on the saleyards kiosk building to change the use to a dog impounding facility that is compliant with *NSW DPI - NSW Animal Welfare Code of Practice No 5 - Dogs and cats in animal boarding establishments*. The successful tendered price was \$28 609, and allowing for contingencies, the overall project amount is estimated to be \$35 000. This amount is an unfunded budget amount within Council's animal control budget.

Refurbishing the saleyard kiosk building will enable SMRC to provide compliant pound facilities and provide a suitable level of service to the community.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

The welfare and care of companion animals in our community is extremely important, in particular, those that have been abandoned or surrendered. Council is very successful at rehoming dogs and it is important that Council’s impounding facilities are compliant in construction so that the dogs welfare needs are met.

2. Environmental

Council is committed to undertaking development in an environmentally sustainable manner. The reuse of an existing building to redevelop to a dog impounding facility is good environmental practice.

3. Economic

By altering an existing building to change the use to a dog pound is financially responsible, and far less expensive than constructing a new facility at a new location.

Estimated Expenditure	Amount	Financial year	Ledger	Account string
Alteration and additions to Bombala Kiosk Building	\$35 000	2019/2020		
	\$			
	\$			
Funding (Income/reserves)	Amount		Ledger	Account string
Bombala Reserves	\$35 000	2019/2020		
	\$			
	\$			

4. Civic Leadership

Snowy Monaro Regional Council is committed to companion animal welfare by providing suitable and compliant dog impounding facilities for the community.

9.1.5 RECONSIDERATION OF RESOLUTION NUMBER 1/19 - BUNDARRA RD

Record No:

Responsible Officer:	General Manager
Key Theme:	4. Leadership Outcomes
CSP Community Strategy:	10.2 Sound governance practices direct Council business and decision making
Delivery Program Objectives:	10.2.2 Councillors are supported to make informed decisions in the best interest of the community and to advocate on behalf of the community
Attachments:	<ol style="list-style-type: none">1. Council Report - Bundarra Rd July 20192. Bundarra Rd - Attachment to Original Report3. Right of Carriageway4. Southern Tablelands 4WD Property (<i>Under Separate Cover</i>) - Confidential5. Other Property Benefitted by Right of Carriageway (<i>Under Separate Cover</i>) - Confidential6. Aerial Photos - Bundarra Rd (<i>Under Separate Cover</i>) - Confidential7. Solicitor's Advice Regarding Previous Resolution regarding Bundarra Rd (<i>Under Separate Cover</i>) - Confidential8. Mr & Mrs Hall - Property (<i>Under Separate Cover</i>) - Confidential9. Mr & Mrs Hall - Detail (<i>Under Separate Cover</i>) - Confidential10. Government Gazette Notice

EXECUTIVE SUMMARY

At its meeting of 18 July, Council adopted an officer's recommendation the intent of which was to address some perceived access issues of the Bundarra Rd. The request to transfer a section of Crown Road to Council (Part G of resolution 258/19) was put into effect with a letter to the department on 19 July.

Subsequent to the July meeting the situation has been reviewed. The view has been formed that the dispute over access to a number of lots relying on a Right of Carriageway was a civil matter in which Council should not be involved.

An assessment of whether extending the public road access past the boundary of Lot 20 DP 655382 is in the community benefit. Such action is not seen as warranted.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council:

- A. Note that Part G of Resolution 258/19 has been implemented and the Crown Road that passed through Lot 20 DP 655382 has been transferred to Council;
- B. Not proceed with the implementation of parts E, H and I from Resolution 258/19;
- C. Refer the matter back to the relevant parties indicating that it is a civil matter that should be resolved by the parties without Council's engagement; and
- D. Formally apologise to the owners of Lot 20 DP 655382 for Council's action in seeking the transfer of the Crown Road that previously formed part of their Enclosure Permit.

BACKGROUND

This report makes no judgement on the validity of the arguments provided by the parties affected by the Right of Carriageway. The purpose of the report is to review whether there is a need for action to be taken by Council.

A review of Council records indicates that Council has not taken any action or made any decision that would obligate Council to provide legal access. There was a time when it was permissible to construct a dwelling on rural land without seeking development approval.

Access by the Southern Tablelands Four Wheel Drive Club via the Right of Carriageway established in 2012 is therefore an issue between the landowner of the affected lot and the owner of the lots benefitted.

There does not appear to be any broader community value in extending the length of Bundarra Road beyond its current public access point. There have not been requests from the public for access and the residents in the area see such access as a negative outcome.

It would be, however, standard practice to modify a crown reserve to ensure that it fully contained the track-in-use. It is therefore not considered necessary to modify those parts of the resolution that relate to the crown reserve.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

The intent of this report is to remove Council as much as possible from a matter that should have remained a civil dispute.

2. Environmental

Nil in addition to the status quo.

3. Economic

The recommendation, if adopted, would reduce the expenditure required to that necessary to give effect to the relocation of the crown road.

4. Civic Leadership

The earlier resolution reads as follows:

MINUTES OF THE ORDINARY COUNCIL MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON THURSDAY 18 JULY 2019

Page 54

COUNCIL RESOLUTION

258/19

That Council

- A. Negotiate with the owner of lot 15 to realign the road over the track through his property.
- B. Engage the services of a surveyor to survey the off-line section of Bundarra Road through lot 15.
- C. Close the section of Bundarra Road which is off line.
- D. Dedicate the section of Bundarra Road to be closed to the landowner in compensation.
- E. Take ownership of the bridge which has been constructed over the creek.
- F. Acquire the land within the proposed road reserve 20 wide in accordance with a survey plan.
- G. Apply to the Crown to have the Crown reserve road which passes through lot 20 transferred to Council as a Council public road.
- H. Acquire approximately 3ha of lot 20 around the Crown reserve road in order to create a more viable access to the bridge.
- I. Gazette the length of Bundarra Road as a Council public road from the intersection of Jerangle Road to the creek .
- J. Authorise the expenditure amount of \$60,000 in the 2020 Financial Year Budget with funding to be provided from Other Internal Reserves account 35116.

Moved Councillor Castellari

Seconded Councillor Haslingden

CARRIED

Note 55: **Record of Voting**

Councillors For: Councillor Castellari, Councillor Corbett, Councillor Ewart, Councillor Haslingden, Councillor Old, Mayor Rooney and Councillor Stewart.

Councillors Against: Councillor Last, Councillor Maslin and Deputy Mayor Miners.

9.3.2 ESTABLISHMENT OF ACCESS TO LOT 10 DP 7505534 AND LOT 73 DP 750565 - SOUTHERN TABLELANDS 4 WHEEL DRIVE CLUB

Record No:

Responsible Officer:	Director Operations & Infrastructure
Author:	Land & Property Officer
Key Theme:	3. Environment Outcomes
CSP Community Strategy:	8.2 Improve and maintain our public owned infrastructure and assets and facilities to a high standard
Delivery Program Objectives:	8.2.1 Council maximises its Asset utilisation to deliver services today and into the future
Attachments:	1. Bundarra Road
Cost Centre	1802 – Road Management Operations
Project	TBA.

EXECUTIVE SUMMARY

On 27 February 2019 the Southern Tablelands 4 Wheel Drive Club wrote to Council regarding assistance to establish coinciding legal and practical access to their property being Lot 10 DP 750554 and lot 73 DP 750565.

The Club previously accessed their property using a registered right of carriageway(ROC) accessed via Bundarra Road which followed a track in use since 2007.

Lot 1 DP 440253 has new owners and they've requested the Club cease passing through their property as the Club has no legal right to do so. The owners of lot 1 shared a video of the Club passing through their property, bumper to bumper, with headlights shining into their home which is very close to the track.

Realignment of Bundarra Road over the constructed road, acquisition of part lot 20 DP 655382 and opening of a section of Crown reserve road as a Council public road will give all residents legal, practical and coinciding access to the bridge after which a negotiated amendment to the Right of Carriageway will provide access for the 4WD to their property.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council

- A. Negotiate with the owner of lot 15 to realign the road over the track through his property.
- B. Engage the services of a surveyor to survey the off-line section of Bundarra Road through lot 15.
- C. Close the section of Bundarra Road which is off line.
- D. Dedicate the section of Bundarra Road to be closed to the landowner in compensation.
- E. Take ownership of the bridge which has been constructed over the creek.
- F. Acquire the land within the proposed road reserve 20 wide in accordance with a survey plan.

- G. Apply to the Crown to have the Crown reserve road which passes through lot 20 transferred to Council as a Council public road.
- H. Acquire approximately 3ha of lot 20 around the Crown reserve road in order to create a more viable access to the bridge.
- I. Gazette the length of Bundarra Road as a Council public road from the intersection of Jerangle Road to the creek .
- J. Authorise the expenditure amount of \$60,000 in the 2020 Financial Year Budget with funding to be provided from Other Internal Reserves account 35116.

BACKGROUND

On 27 February 2019 the Southern Tablelands 4 Wheel Drive Club wrote to Council regarding assistance to establish coinciding legal and practical access to their property being Lot 10 DP 750554 and lot 73 DP 750565.

The Club previously accessed their property using a registered right of carriageway(ROC) accessed via Bundarra Road which followed a track in use since 2007.

Lot 1 DP 440253 has new owners and they've requested the Club cease passing through their property as the Club has no legal right to do so. The owners of lot 1 shared a video of the Club passing through their property, bumper to bumper, with headlights shining into their home which is very close to the track.

The owners of lot 1 DP 440253 have also approached Council very distressed that a substantial number of vehicles associated with the 4WD Club were illegally entering their property at night to access the Club's property.

The Bundarra Road runs from the intersection with Jerangle Road and traverses lot 36 DP 750526 and lot 1 DP 523697 on alignment of a Council public road. Once it enters lot 15 DP 750526 Bundarra Road leaves the Council road and veers north west where it enters lot 20 DP 655382 on a right of carriageway which joins a Crown reserve road.

The "track in use" crosses the Crown reserve road and enters lot 1 DP 440253 without any legal right to do so. At this point there is a bridge across the creek which has been constructed without consent on Crown land. The Crown has stated that they did not approve the construction of the bridge and therefore they do not own it.

On the western side of the creek the track is on top of a Crown reserve road after it passes over the bridge and from there the track passes over a right of carriageway.

The problem arises where vehicles pass through lot 1 DP 440253 immediately before crossing the creek.

The right of way marked 'A' on the attached plan demonstrates that the Crown reserve road provides access from lot 20 to the bridge. However, if traffic stays on the Crown reserve road there is a very sharp bend onto the bridge which longer vehicles would find difficult to navigate.

In order to provide legal access for the 4WD Club from Jerangle Road it will be necessary for Council :

- To negotiate with the owner of lot 15 to realign the road over the track through his property.
 - Close the section of Bundarra Road which is off line
-

- Dedicate the section of Bundarra Road to be closed to the landowner in compensation.
- To take ownership of the bridge which has been constructed over the creek.
- To acquire the land within the proposed road reserve 20 wide in accordance with a survey plan through the process of Land Acquisition (Just Terms Compensation) Act 1991.
- To apply to the Crown to have the Crown reserve road which passes through lot 20 transferred to Council as a Council public road.
- To acquire part lot 20 DP 655382 for the purpose of road.
- To gazette the length of Bundarra Road as a Council public road from the intersection of Jerangle Road to the creek .
- Council staff have inspected the bridge and found that the construction is sound and it is in good condition.

The right of carriageway which passes through lot 20 only benefits the 4WD Club even though a significant number of properties are accessed this way. It is therefore suggested that Council request that the Crown transfers the Crown reserve road which passes through lot 20 to Council. Encroachment by vehicles onto lot 1 DP 440253 could then be avoided. To achieve this it will be necessary for Council to acquire a small portion of lot 20 (approx.. 3 ha) between the boundary of lot 15 and the creek to facilitate widening of the road and reduction of the angle of the road access onto the bridge.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Realignment of Bundarra Road over the constructed road, acquisition of the Crown reserve road through lot 20 and acquisition of part lot 20 surrounding the Crown reserve road will provide legal access to the landowners and a more viable approach to the bridge.

The new access will also negate the need for the public to trespass onto lot 1 DP 440253.

2. Environmental

It is anticipated that the impact on the environment will be generally positive.

3. Economic

It is proposed to negotiate with the 4WD Club for them to contribute to the construction of the newly acquired road through lot 20 DP 655382.

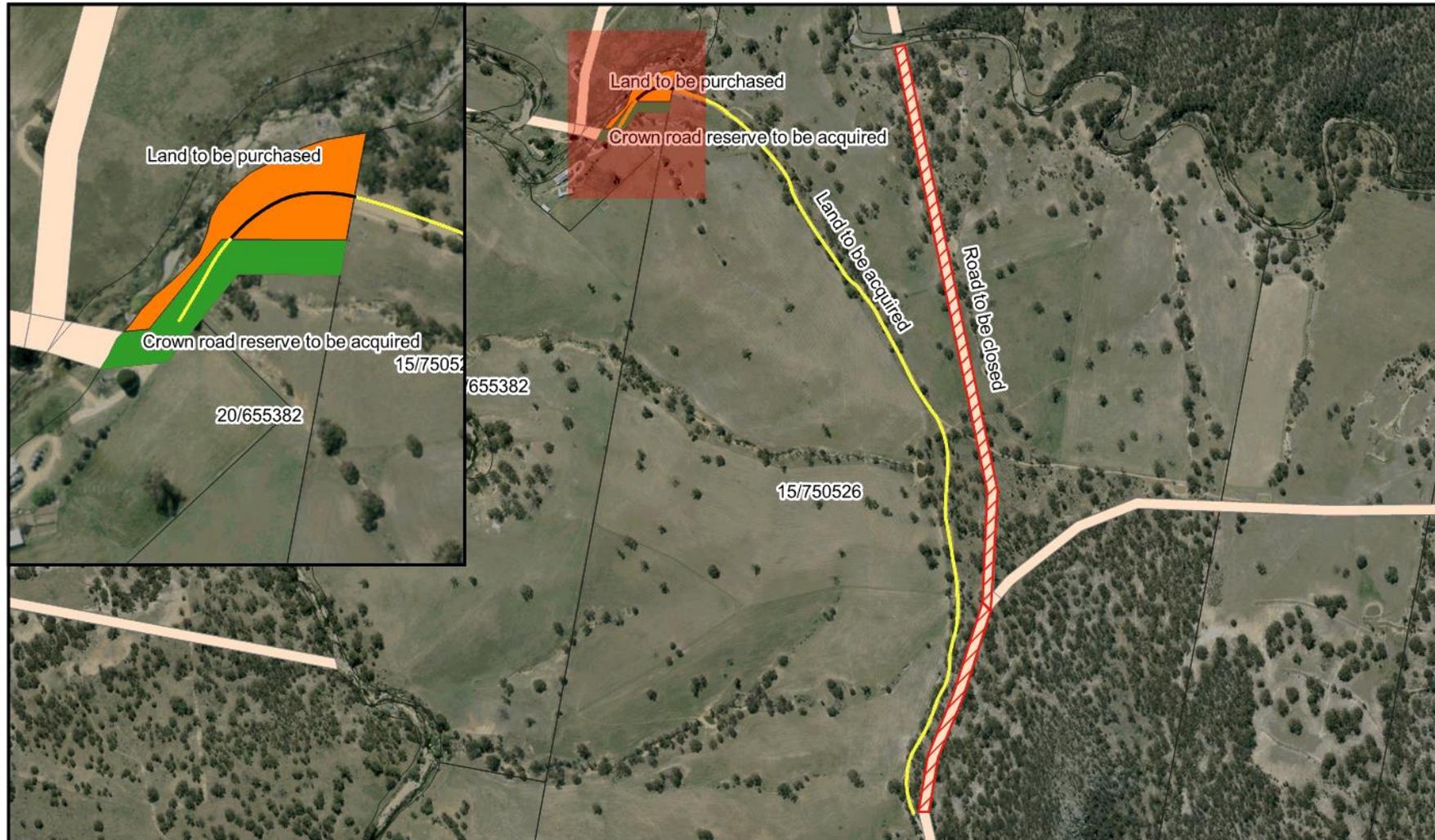
Estimated Expenditure	Amount	Financial year	Ledger	Account string
Survey of constructed road	\$20,000	2020	PJ	tba
Legal costs for transfer of closed road in compensation	\$3,000.00	2020	PJ	tba
Transfer of Crown reserve road to	\$450.00	2020	PJ	tba

Council				
Acquisition of part lot 20 near creek	\$6,550	2020	PJ	tba
Construction of road over Crown road to be acquired and part lot 20	\$30,000	2020	PJ	tba
Funding (Income/reserves)	Amount		Ledger	Account string
Other Internal Reserves	\$60,000	2020	PJ	tba
	\$			
	\$			

4. Civic Leadership

Council ensures that Council public roads are within the road reserve and that they can be traversed safely. Realigning the road so that it is aligned with the bridge so as to provide a safe crossing over the bridge will reduce Council’s risk of liability.

Bundarra Road



Legend

- Land to be purchased
- Current road reserve
- Crown reserve to be acquired
- Road reserve to be closed
- Right of Way
- Constructed road - outside reserve
- Lot Boundaries



Map produced by S.Hill 20/05/2019

This page left intentionally blank.

Req:R094880 /Doc:DP 1176124 P /Rev:27-Jun-2012 /Sts:SC.OK /Prt:27-Jun-2012
 Ref:andspicapl/88q/PosfSurveyors Use Only /Src:W

DEPOSITED PLAN ADMINISTRATION SHEET

Sheet 1 of 2 sheet(s)

SIGNATURES, SEALS and STATEMENTS of intention to dedicate public roads, to create public reserves, drainage reserves, easements, restrictions on the use of land or positive covenants.

PURSUANT TO SEC(88)B OF THE CONVEYANCING ACT 1919 IT IS INTENDED TO CREATE:

- 1. RIGHT OF CARRIAGEWAY OVER TRACK IN USE



DP1176124

Registered: 27.6.2012
 Title System: TORRENS
 Purpose: EASEMENT

PLAN OF

RIGHT OF CARRIAGEWAY OVER TRACK IN USE APPROXIMATE POSITION THROUGH LOT 20 DP655382 LOTS 43, 53, 44 & 10 DP750565

LGA: COOMA MONARO
 Locality: JERANGLE
 Parish: WANGRAH & BREDBO
 County: BERESFORD

Survey Certificate

I, ...PETER BERNARD WILLIAMS ... of ...4D Surveying PO Box 528 Queanbeyan NSW 2620 ... a surveyor registered under the *Surveying and Spatial Information Act, 2002*, certify that the survey represented in this plan is accurate, has been made in accordance with the *Surveying and Spatial Information Regulation, 2006* and was completed on:.....30.05.2011.....
 The survey relates to ...RIGHT OF CARRIAGEWAY OVER TRACK ... IN USE ONLY.....
 (specify the land actually surveyed or specify any land shown in the plan that is not the subject of the survey)

Signature Dated: 30.05.2011
 Surveyor's Seal and Spatial Information Act, 2002

Datum Line:.....NA.....
 Type: Rural

Plans used in the preparation of survey/compilation

- B2652-1765 B1268-1765
- B4754-1765 B1177-1765
- B4180-1765 B3466-1765
- B2653-1765 DP440253
- B2651-1765

(if insufficient space use Plan Form 6A annexure sheet)

Use PLAN FORM 6A for additional certificates, signatures, seals and statements

Crown Lands NSW/Western Lands Office Approval

I,in approving this plan certify (Authorised Officer) that all necessary approvals in regard to the allocation of the land shown herein have been given
 Signature:.....
 Date:.....
 File Number:.....
 Office:.....

Subdivision Certificate

I certify that the provisions of s.109J of the Environmental Planning and Assessment Act 1979 have been satisfied in relation to:

the proposed set out herein (insert 'subdivision' or 'new road')

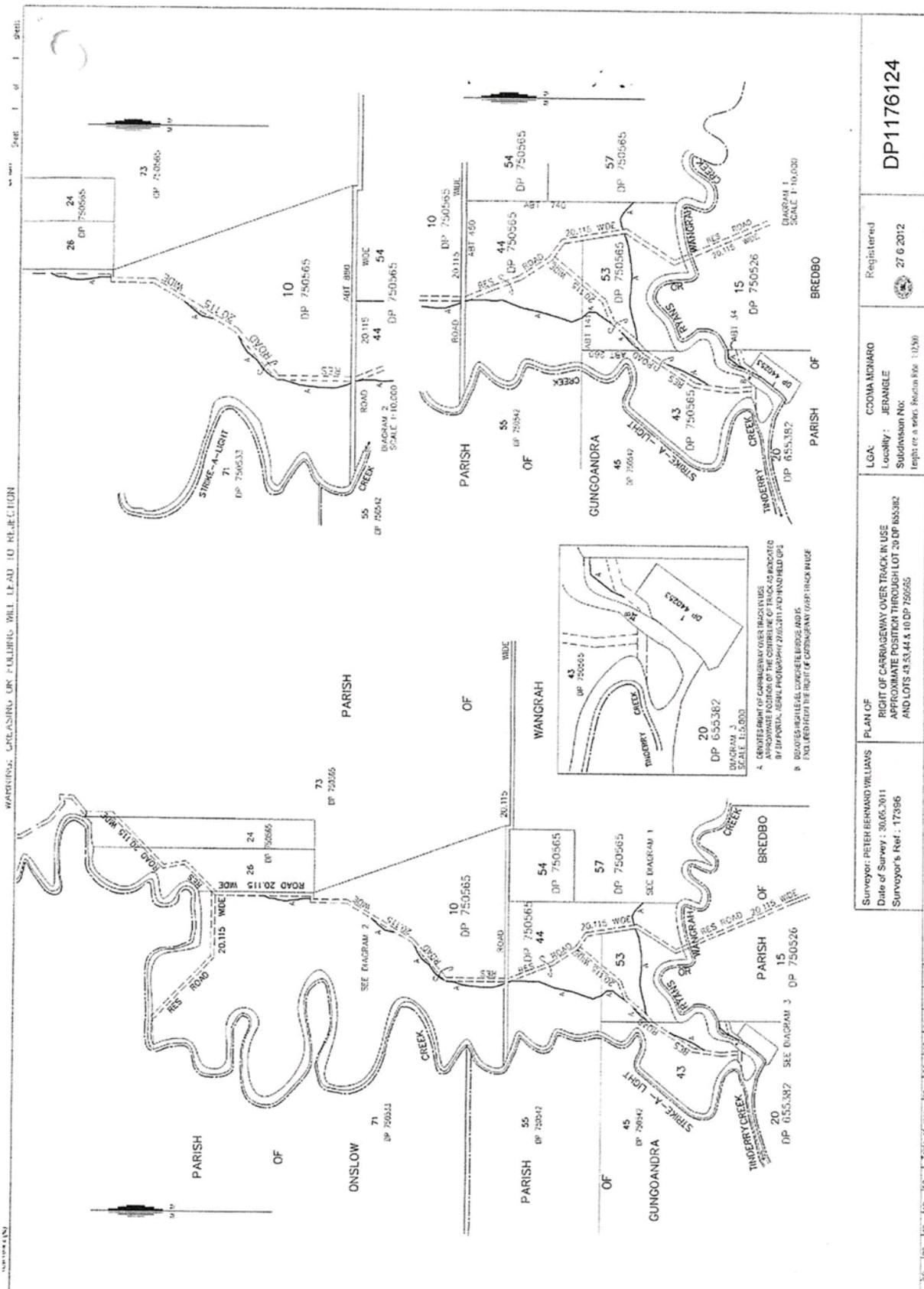
* Authorised Person/General Manager/Accredited Certifier

Consent Authority:
 Date of Endorsement:
 Accreditation no:
 Subdivision Certificate no:
 File no:

* Delete whichever is inapplicable.

SURVEYOR'S REFERENCE: 17396

* OFFICE USE ONLY



Surveyor: PETER BERNARD WILLIAMS	PLAN OF	Registered	DP1176124
Date of Survey: 30.05.2011	RIGHT OF CARRIAGEWAY OVER TRACK IN USE	27 6 2012	
Surveyor's Ref: 17396	APPROXIMATE POSITION THROUGH LOT 20 DP 655382 AND LOTS 43, 53, 44 & 10 DP 750565		
	LOCALITY: COOMA MICHARD		
	Subdivision No: 112300		

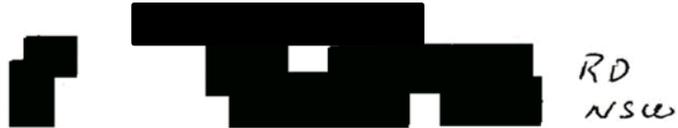
INSTRUMENT SETTING OUT TERMS OF EASEMENTS INTENDED TO BE CREATED
PURSUANT TO SECTION 88B OF THE CONVEYANCING ACT 1919

Lengths are in metres

Sheet 1 of 2 sheets

PLAN: DP 1176124

Full name and address of
Registered Proprietor of
Lots 20 DP 655382,
Lots 10, 43, 44 and 53 DP 750565:



PART 1

1. Identity of easement firstly referred to in abovementioned plan: Right of carriageway over track in use

SCHEDULE OF LOTS, ETC, AFFECTED

Lots Burdened

Lot 20 DP 655382

Lots 10, 43, 44 and 53 DP 750565

Lots Benefited

Lot 10 DP 750554, Lot 73
DP 750565, Lot 54 DP 750565
and Lot 57 DP 750565

Lot 10 DP 750554, Lot 73
DP 750565, Lot 54 DP 750565
and Lot 57 DP 750565

PART 2

SIGNED in my presence by the said
RICHARD LEWIS SOUTHWELL
who is personally known to me:



)
)
)

INSTRUMENT SETTING OUT TERMS OF EASEMENTS INTENDED TO BE CREATED
PURSUANT TO SECTION 88B OF THE CONVEYANCING ACT 1919

Sheet 2 of 2 sheets

EXECUTED by SOUTHERN TABLELANDS)
FOUR WHEEL DRIVE CLUB INCORPORATED)
by its duly authorised signatories:)

Signature

[Redacted signature area]

Name of Authorised Signatory

Name of Authorised Signatory

[Redacted signature area]

[Redacted signature area]

SCHEDULE 1

Parish: Bredbo
County: Beresford
Land District: Cooma
LGA: Snowy Monaro Regional Council
DESCRIPTION: Crown road as shown by red on diagram below.

SCHEDULE 2

Roads Authority: Snowy Monaro Regional Council
Council's Ref: ECM ID 3178516
DoI Ref: 19/01020#06



(n2019-2321)

9.1.6 ARTS AND CULTURE ADVISORY COMMITTEE MEETING HELD 11 SEPTEMBER 2019

Record No:

Responsible Officer:	Director Environment & Sustainability
Author:	Community Development Planner and Projects Officer
Key Theme:	1. Community Outcomes
CSP Community Strategy:	2.2 Support and promote the arts recognising the broad and diverse contribution it makes to community identity and wellbeing
Delivery Program Objectives:	2.2.1 A range of regional level arts and cultural activities are delivered and promoted in partnership with the community
Attachments:	1. 20190911 Arts and Culture Advisory Committee Minutes
Cost Centre	Arts and Culture 2410
Project	
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

The SMRC Arts and Culture Advisory Committee met on 11 September 2019.

The minutes of the meeting are attached to this report, and its recommendations are presented for Council's consideration.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council

- A. Receive and note the minutes of the Arts and Culture Advisory Committee meeting held 11 September 2019;
- B. Support the Committee recommendations relating to Item 5.3 – Community Arts and Culture facility in Cooma;
- C. Support the Committee recommendation relating to Item 5.5 – Communication / Promotion of Committee; and
- D. Supports the Committee recommendation relating to Item 5.6 – Bombala Arts and Innovation Hub.

BACKGROUND

The recommendations of the Committee which require the particular attention of Council are:

Item 5.3 – Community Arts and Culture facility in Cooma

- That Council is informed of the Committee's in principle support for use of the property at 5 Dawson St Cooma as a community arts and culture facility; the proposed location appears to meet the needs of all stakeholder groups and is considered the preferred location.
- That the Committee asks Council to endorse the GM to negotiate with Land and Property NSW to transmit the property at 5 Dawson St Cooma to SMRC for the nominal fee of \$1, inclusive of related fees and charges such as stamp duty.
- That the \$200,000 Stronger Communities Fund 2019 grant is reserved to renovate the property at 5 Dawson St Cooma, should the NSW Government agree to transmit the property to SMRC for use as a community arts and culture facility.

Item 5.5 – Communication and promotion of Committee

- That Council explore the development of a user generated community directory function, including cost, capability of current IT system / website platform, and community benefit.

Item 5.6 – Bombala Arts and Innovation Hub

- That a working group be formed, supported by the Arts and Culture Advisory Committee, which considers the similarities of implementing hub model projects around the region and provides advice and guidance for managing this kind of project.
- That this group initially focuses on the Bombala Hub project and the establishment of operational activities at the venue as a priority.
- That the working group makes recommendations back to the Arts and Culture Advisory Committee regarding their learnings in order to support similar future projects in the region.

That suggested membership of the working party includes Councillor Haslingden, a member of the ACAC (Pip Ryan), a representative from the Bombala Chamber of Commerce, a young person (aged under 25), SMRC Economic Development Officer and up to 2 interested Bombala community members.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Recommendations B, C and D of the Committee relate to initiatives which aim to build the community's access to information and services, capacity for engagement, and avenues for social interaction and connection across the region.

Recommendations B and D ask Council to support progress towards physical locations for communities to come together to work on arts, culture and innovation projects. Members of both the Bombala and Cooma communities have advocated for these specific projects to move forward.

2. Environmental

There are not expected to be environmental impacts as a direct result of these recommendations.

3. Economic

Recommendation B refers to a Stronger Communities Fund 2019 grant received by Council for the purposes of a new community facility in Cooma, and asks that the funding remains unspent until a decision is reached regarding the Dawson St property. Should the request to the NSW Government to transmit the property to SMRC be successful, it is proposed that the grant funds be

used to renovate the property for specific use as an arts and cultural facility, with works to be determined by the Project Management team in consultation with the relevant stakeholders.

Should the property at 5 Dawson St Cooma not be transmitted to Council, the funding will remain earmarked for the purpose of a community facility in Cooma, in line with the grant requirements.

4. Civic Leadership

The Committee was developed to provide community based representation and advice regarding arts and cultural issues.

The Committee's recommendations B and D are both underpinned by community participation which provides interested or impacted community members / groups with an opportunity to be involved in decision making processes around their community infrastructure.



Arts and Culture Committee Minutes

Address: Committee Room, SMRC Offices 81 Commissioner St Cooma

Date: Wednesday 11 September 2019 Time: 4pm – 6:30pm

Agenda Items

<u>1</u>	<u>Opening of the Meeting</u>	2
<u>2</u>	<u>Apologies</u>	2
<u>3</u>	<u>Adoption of Previous Minutes</u>	2
<u>4</u>	<u>Conflicts of Interest</u>	2
<u>5</u>	<u>Committee Business</u>	3
	<u>5.1 South East Arts / Regional Arts NSW updates</u>	3
	<u>5.2 Updates from previous meeting</u>	3
	<u>5.2.1 Jen Mallinson Sculpture</u>	3
	<u>5.2.2 Rix Wright Sculpture</u>	3
	<u>5.2.3 Writers Festival</u>	3
	<u>5.2.4 Public Art Guidelines</u>	4
	<u>5.3 Community arts and culture facility in Cooma</u>	4
	<u>5.4 Development of a Regional Arts and Cultural Plan and Discussion Paper</u>	5
	<u>5.5 Communication/promotion of Committee</u>	5
	<u>5.6 Bombala Arts and Innovation Hub: proposed working group</u>	5
	<u>5.7 Concept of a Regional Gallery</u>	6
	<u>5.8 International Womens Day</u>	6
	<u>5.9 Snowy Monaro Artists and Artisan Open Studio Trail 2020</u>	6
	<u>5.10 Other business not on the agenda</u>	6
	<u>5.10.1 A Portrait of Australia: Stories through the lens of Australian Geographic</u>	6

5.10.2 Imants Tiller Film screening	6
5.10.3 Examples of Arts and Cultural Development grants	6
5.10.4 Recommendation for mid-term meeting	6
6 Action Sheet	7
7 Date of next Meeting	7
8 Close of Meeting	7

1 Opening of the Meeting

The Chair, Councillor Sue Haslingden, opened the meeting at 4:04pm and acknowledged the Traditional Custodians of the region with respect to Elders past and present.

Members	Present	Apology	Absent
Sue Haslingden, SMRC Councillor	✓		
Andrew Gray, South East Arts	✓		
Donna Smith, SMRC Tourism and Events Manager		✓	
Kristy Harvey, SMRC Community Development Planner	✓		
Caroline Fox, Community Representative	✓		
Anthony Sillavan, Community Representative	✓		
Merilyn Minell, Community Representative	✓		
Ben Eyles, Community Representative	✓		
Lisa Matthes, Community Representative	✓		
Pip Ryan, Community Representative	✓		
Observers			
Nicole Plummer, SMRC Events Coordinator		✓	
Mark Adams, SMRC Group Manager Economic Development & Tourism	✓		

2 Apologies

The apologies were noted

3 Adoption of Previous Minutes

The minutes of the previous meeting held 12 June 2019 were confirmed as an accurate record

Moved: Lisa Matthes Seconded: Merilyn Minell

4 Conflicts of Interest

A discussion was held about conflict of interest, including the types, potential impacts, and the declaration processes.

5 Committee Business

5.1 South East Arts / Regional Arts NSW updates

An apology was received from Elizabeth and Andrew Gray gave an update on her behalf.

Regional Arts NSW is the peak body for the 14 Regional Arts Development Organisations in NSW. South East Arts is one of these RADOs.

- Regional Arts NSW provides advocacy, partnerships, connections and development opportunities for RADOs and the arts and culture community more broadly across the state.
- Regional Arts NSW and the RADOs have a strong commitment to supporting and developing Indigenous projects and communities.
- The Artstate conference will be held in Tamworth 31 Oct – 3 Nov 2019 and earlybird registrations have been extended to 19 September. Artstate focuses on regional arts practices and possibilities and encourages promoting the existing assets within communities as well as attracting people to the regions. The conference would be valuable for Committee members and relevant Council staff to attend.
- The Regional Arts NSW website is a useful resource with lots of information on arts and cultural development. The statewide network of RADOs is also a useful asset, with lots of information on committees, projects, strategies, events calendars and so on.
- The Arts portfolio, including Create NSW, has been moved to the Department of Premier and Cabinet. There is a new Arts and Cultural Development funding regime including new assessment model; applications for the first round have just closed.
- Arts organisations can now apply for program funding (i.e. money to run your organisation) without the need to have delivered 3 successful funded projects.

Action: Provide an update on the first round Arts and Cultural Development funding outcomes.

5.2 Updates from previous meeting

5.2.1 Jen Mallinson Sculpture

NPWS has provided in principle approval for the installation in the rockery garden and SMRC's Design Engineer is working with the artist to design the base plate. Council approved the financial contribution up to \$1000 for the installation of appropriate lighting.

5.2.2 Rix Wright Sculpture

The installation of the piece is almost complete. A grand unveiling event will be held Tuesday 17 September at 2pm; all are welcome. Thanks to everyone who contributed to this project, including the former CMSC Arts and Culture Committee.

5.2.3 Writers Festival

Pip proposed that the Writer's Festival concept be postponed in favour of a different event for the Delegate community. Pip spoke with the Delegate Progress Association about the opportunity to capitalise on existing groundswell around the heritage theme

and the Bundian Way opportunities, including visual arts at the Bundian Way Gallery and an expansion of existing walking paths from Delegate.

Delegate hosts an annual 'Celebrating Our Heritage' weekend, to be held 26 & 27 October this year, and there is capacity to expand on this theme of shared history. The proposal is to increase focus on the walking pathways of the Bundian Way which radiate from Delegate in both directions, and to explore additional arts opportunities such as exhibitions, open studios, performances and photography opportunities.

It was noted that the Bundian Way Committee continues to operate and that it would be important to include them in the process

Action: Further consultation and planning to be conducted by interested Committee members with the DPA and Bundian Way Committee with the view to holding the expanded calendar of events in October 2020.

5.2.4 Public Art Guidelines

- Marilyn provided information from the National Association for the Visual Arts (NAVA) regarding artist fees for public art to be included for consideration in the final document
- It was noted that many other Councils and organisations have great Public Art policies and Guidelines and that we can learn a lot from them.

5.3 Community arts and culture facility in Cooma

The process towards the establishment of a community arts and culture facility in Cooma continues to move forward. Numerous options have been identified and explored. An existing property in Cooma has been identified by the related community groups as being the preferred option and conversations are underway to attempt to secure the property for this use. The property is currently tenanted by Local Land Services and it is understood that this arrangement ends in 2 – 3 weeks.

The related community groups continue to meet to explore their individual needs and a model for shared use agreement. This process is important for the project's success and long term viability, irrespective of the final location of the facility.

Recommendation:

- That Council is informed of the Committee's in principle support for use of the property at 5 Dawson St Cooma as a community arts and culture facility; the proposed location appears to meet the needs of all stakeholder groups and is considered the preferred location.
- That the Committee asks Council to endorse the GM to negotiate with Land and Property NSW to transmit the property at 5 Dawson St Cooma to SMRC for the nominal fee of \$1, inclusive of related fees and charges such as stamp duty.
- That the \$200,000 Stronger Communities Fund 2019 grant is reserved to renovate the property at 5 Dawson St Cooma, should the NSW Government agree to transmit the property to SMRC for use as a community arts and culture facility.

Moved: Pip Ryan

Seconded: Caroline Fox

Action: Councillor Haslingden to bring the recommendation to the September Council meeting in Bombala for consideration, via the Mayor, based on the need to act quickly in negotiations for the property.

5.4 Development of a Regional Arts and Cultural Plan and Discussion Paper

It was agreed to bring a draft paper to the next meeting for consideration.

Action: Develop a draft and circulate prior to next meeting

5.5 Communication/promotion of Committee

A discussion was held regarding the opportunity to promote the establishment of the Committee and its objectives.

Initial strategies include a media release featuring the Committee, and an expanded Arts and Culture section on the SMRC website.

It was noted that many other Councils maintain a publicly accessible directory of community groups including arts organisations and volunteer interest groups. SMRC does not currently offer this kind of service however it was felt that a directory would be beneficial for community use.

Actions:

- Work with the Communications team on a media release (to be distributed to Committee before release)
- Include additional information on Arts and Culture initiatives, including the Committee, on the SMRC website.

Recommendation:

That Council explore the development of a user generated community directory function, including cost, capability of current IT system / website platform, and community benefit.

Moved: Meryl Minell Seconded Pip Ryan

5.6 Bombala Arts and Innovation Hub

A discussion was held regarding the current status of the old Bombala Primary School and its intended future use by a range of community groups. It was noted that there are similarities in the concept for the use of the space in Bombala and the proposed community arts and culture facility in Cooma, and that there may be other projects in the region which have similarities in the future. It was agreed that a model concept would benefit a number of groups working on similar projects.

Recommendations:

- That a working group be formed, supported by the Arts and Culture Advisory Committee, which considers the similarities of implementing hub model projects around the region and provides advice and guidance for managing this kind of project.
 - That this group initially focuses on the Bombala Hub project and the establishment of operational activities at the venue as a priority
-

- That the working group makes recommendations back to the Arts and Culture Advisory Committee regarding their learnings in order to support similar future projects in the region.
- That suggested membership of the working party includes Councillor Haslingden, a member of the ACAC (Pip Ryan), a representative from the Bombala Chamber of Commerce, a young person (aged under 25), SMRC staff and up to 2 interested Bombala community members

Moved: Pip Ryan Seconded: Anthony Sillavan

5.7 Concept of a Regional Gallery

Item deferred

5.8 International Womens Day

Celebrations for IWD have generally been planned and delivered as an operational activity of the Community Development team. The NSW funding round usually opens around October/November. The Delegate community has hosted a successful event for many years and it is expected that SMRC will continue to support this event in some way as the primary IWD celebration in the region.

5.9 Snowy Monaro Artists and Artisan Open Studio Trail 2020

The event is proposed by an artist named Gabriella Tagliapietra who has been involved in a similar project in the Queanbeyan Palerang region for a number of years. Gaby is working through the process of gathering expressions of interest and establishing a steering group. The concept involves opening up operational studios to the public over a weekend, in a trail format around the region.

Gaby is seeking assistance in getting the word out and encouraging artists to consider participation in the Trail.

Committee members supported the concept broadly and felt that there are artists in the community who would love to participate (noting that there are also some who wouldn't). The project has great potential engagement and tourism outcomes.

Action: Information regarding the Trail and EOI process to be distributed to Committee and out to their individual networks.

5.10 Other business not on the agenda

5.10.1 *A Portrait of Australia: Stories through the lens of Australian Geographic*

The National Museum is offering this touring exhibition in partnership with Australian Geographic. The participation fee varies depending on the number of prints received. Sue will distribute information.

5.10.2 Imants Tiller Film screening

Anthony attended the screening of the Imants Tiller documentary at the Cooma Little Theatre and provided feedback that it was an excellent film which would benefit from being screened in the community again.

5.10.3 Examples of Arts and Cultural Development grants

It was noted that some other Councils offer Arts and Cultural Development grants to community members and groups. An example of this is a partnership between Snowy

Valleys Council and Snowy Hydro which recently awarded over \$20,000 in local art grants. There may be the opportunity for this committee to explore similar initiatives.

5.10.4 Recommendation for mid-term meeting

Consideration was given to more regular meetings. It was agreed to explore the potential for an e-meeting in late October/early November specifically to discuss the Draft Regional Arts and Cultural Plan and Discussion Paper.

Action: Organise a “mid term” meeting

6 Action Sheet

Item	Action	Who
5.1	Provide an update on the first round Arts and Cultural Development funding outcomes.	AG
5.2.3	Further consultation and planning to be conducted by interested Committee members with the DPA and Bundian Way Committee with the view to holding the expanded calendar of events in October 2020.	PR SH KH
5.3	Councillor Haslingden to bring the recommendation to the September Council meeting in Bombala for consideration, via the Mayor, based on the need to act quickly in negotiations for the property.	SH
5.4	Develop a draft and circulate prior to next meeting	SH / KH
5.5	Work with the Communications team on a media release (to be distributed to Committee before release) Include additional information on Arts and Culture initiatives, including the Committee, on the SMRC website.	KH
5.9	Information regarding the Trail and EOI process to be distributed to Committee and out to their individual networks.	KH All Committee
5.10.4	Organise a “mid term” meeting	KH

7 Date of next Meeting

The next meeting will be held at 4:00pm on Wednesday 4 December 2019 at SMRC Head Office.

An additional, most likely phone / web based, meeting will be arranged for late Oct/early Nov

8 Close of Meeting

There being no further business the meeting concluded at 6:49pm

CHAIRPERSON

DATE

(The minutes are to be signed and dated here by the Chairperson at the next meeting, certifying the above as a correct record.)

9.1.7 SNOWY MONARO LOCAL TRAFFIC COMMITTEE REPORT

Record No:

Responsible Officer: Director Operations & Infrastructure
Author: Roads Safety Officer
Attachments: 1. Minutes of the Local Traffic Committee Meeting held on
Thursday 26 September 2019

EXECUTIVE SUMMARY

The Local Traffic Committee met on 26 September 2019 in Jindabyne. The Committee's recommendations are presented for Council's consideration and adoption.

OFFICER'S RECOMMENDATION

That the recommendations of the meeting of the Local Traffic Committee held on 26 September 2019 be adopted.

RECOMMENDATION OF THE LOCAL TRAFFIC COMMITTEE – 26 SEPTEMBER 2019

7.1 PARKING - JINDABYNE TOWN CENTRE

That Council approves the request from shop owner from the Town Centre Jindabyne to the following changes to the eastern side of the lower level carpark of Jindabyne Town Centre:

- A. Create a Bus and Mobile Library Zone of approximately 30 metres in length. This will not be affected if the Mobile Library times change;
- B. Demolish the Information Board as the details are out-of-date and irrelevant; and
- C. Create additional legal parking spaces for approx. 25 vehicles consistent with adjacent parking restrictions.

7.2 PARLIAMENT TO PEAK

That Council approves the application by Rare Cancers Australia for the Parliament to Peak bike ride over Thursday 19th March and Friday 20th March 2020 with the following conditions:

- A. That the total number of riders is capped at 50,
 - B. That there be no more than 25 riders in each peloton,
 - C. That a time distance of 30 minutes be observed between pelotons to avoid congestion with other traffic.
-

7.3 PARKING ISSUES IN JINDABYNE AROUND PARK ROAD

That Council:

- A. Initiate a Community Consultation process to clearly identify issues associated with parking the area of Park Road, Munyang Street, Ingebyra Street, Kurrajong Street, Bent Street and Clyde Street Jindabyne. Such Community Consultation needs to hear from local residents, tourist accommodation establishments and Jindabyne Central School; and
- B. Look at ways of increasing the compliance/enforcement of parking restriction across the whole year in the Jindabyne area.

Committee Recommendation not required.

7.4 BOMBALA BIKE SHOW

That Council approve the request by Bombala Motorcycle Association for the temporary closure of Forbes Street Bombala for the purposes of holding the Bombala Bike Show on Friday 15th November and Saturday 16th November 2019

7.5 SNOWY RIDE

That Council approves the request by the organisers of the Snowy Ride 2019 for:

- A. approximately 10 car spaces to be coned off in Sharp Street adjacent to the Cooma Visitors' Centre on Friday 1st November 2019 from 9:00 am to 5:pm, and
- B. Part of the Bus Zone adjacent to Centennial Park in Bombala Street Cooma be coned off to allow for motorcycle parking on Saturday 2nd November 2019 from 8:00 am to 2:00 pm.

Councillor Haslingden

7.6 GIPPSLAND STREET JINDABYNE

That Council

- A. Approve the installation of Chevron Boards in Reedy's Cutting Road opposite Gippsland Street, and
- B. Approve the re-installation of centre-line road markings on Gippsland Street and Reedy's Cutting Road.

7.7 COMMISSIONER STREET COOMA

That Council approves the following change to the intersection of Commissioner Street and Bradley Street Cooma:

The give way sign be replaced with a STOP sign. Also that additional warning signs be installed e.g. 'Changed Traffic Conditions' and 'Stop Sign Ahead'.

7.8 RUN 4 RESILIENCE

That Council acknowledges:

- A. Information has been sent to Wayne from different agencies;
- B. The group going from Delegate to Bombala on Delegate road, will have a Traffic Control Plan with Insurance; and
- C. Both Police and RMS have recommended to find alternate routes rather than state roads with high heavy vehicle roads should be avoided if possible.

8.1 CLOCK TOWER CARPARK

Committee Recommendation not required. Please see Committee Meeting Minutes for points raised.



SNOWY MONARO
REGIONAL COUNCIL

Minutes

Local Traffic Committee Meeting

26 September 2019

**LOCAL TRAFFIC COMMITTEE MEETING
HELD IN SISTER PASSMORE ROOM, JINDABYNE MEDICAL CENTRE 5 THREDBO TERRACE,
JINDABYNE NSW 2627**

ON THURSDAY 26 SEPTEMBER 2019

MINUTES

1.	OPENING OF THE MEETING.....	2
2.	APOLOGIES.....	2
3.	DECLARATIONS OF PECUNIARY INTERESTS/CONFLICT OF INTEREST.....	2
3.1	<FIRSTNAME Surname>	Error! Bookmark not defined.
4.	ADOPTION OF MINUTES OF PREVIOUS MEETING	2
4.1	Local Traffic Committee Meeting 25 July 2019.....	2
5.	BUSINESS ARISING.....	2
6.	ACTION SHEET	2
7.	CORRESPONDENCE.....	3
7.1	Parking - Jindabyne Town Centre.....	3
7.2	Parliament to Peak	4
7.3	Parking Issues in Jindabyne Around Park Road.....	5
7.4	Bombala Bike Show	7
7.5	Snowy Ride	8
7.6	Gippsland Street Jindabyne.....	9
7.7	Commissioner Street Cooma.....	10
7.8	Run 4 Resilience	11
8.	GENERAL BUSINESS	12
8.1	Clock Tower Carpark.....	12
9.	MATTERS OF URGENCY.....	14
9.1	Pistol Shooting Competition.....	14
9.2	Park Street - Berridale	14
9.3	Horse Float Parking - Berridale.....	15
10.	NEXT MEETING.....	15

MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON THURSDAY 26 SEPTEMBER 2019

Page 2

**MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING
HELD IN SISTER PASSMORE ROOM, JINDABYNE MEDICAL CENTRE 5 THREDBO TERRACE,
JINDABYNE NSW 2627**

**ON THURSDAY, 26 SEPTEMBER 2019
COMMENCING AT 9.30AM**

PRESENT:	Mr Graham Hope Mr Jesse Fogg Mrs Judie Winter Constable Duncan Mellis Councillor Sue Haslingden Amanda Shepherd	Chair, SMRC Road Officer Roads & Maritime Services (RMS) Representative Local MP Representative NSW Police Force Representative Councillor Representative Secretary Council & Committees
APOLOGIES:	Sgt Steve Banner Councillor Linley Miners	NSW Police Force Representative Councillor Representative
ATTENDEES:	Councillor John Castellari	

1. OPENING OF THE MEETING

The Chair opened the meeting at 9.35AM.

2. APOLOGIES

An apology for the meeting was received from Sgt. Steve Banner and Councillor Lynley Miners.

3. DECLARATIONS OF PECUNIARY INTERESTS/CONFLICT OF INTEREST

Clr Haslingden informed the Committee that she was casually involved with the Bombala Bike Club, however a formal Declaration of a Conflict was not made.

4. ADOPTION OF MINUTES OF PREVIOUS MEETING

4.1 LOCAL TRAFFIC COMMITTEE MEETING 25 JULY 2019

COMMITTEE RECOMMENDATION	LTC46/19
THAT the minutes of the Local Traffic Committee Meeting held on 25 July 2019 are confirmed as a true and accurate record of proceedings.	
Moved Mr Fogg	Seconded Const Mellis
	CARRIED

5. BUSINESS ARISING

Nil.

6. ACTION SHEET

Nil.

MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON THURSDAY 26 SEPTEMBER 2019

Page 3

7. CORRESPONDENCE

7.1 PARKING - JINDABYNE TOWN CENTRE

Record No:

Responsible Officer:	Roads Safety Officer
Key Theme:	2. Economy Outcomes
CSP Community Strategy:	4.1 Attract diverse businesses and industries to the region, supporting their establishment and retention
Delivery Program Objectives:	4.1.3 Council is an active community partner in supporting regional business initiatives
Attachments:	1. Jindabyne Town Centre A 2. Mobile Library Timetable - Jindabyne
Cost Centre	1802 Transport Infrastructure (Operations)
Project	Snowy Monaro Local Traffic Committee

EXECUTIVE SUMMARY

A request has been received from a number of shop owners from the Jindabyne Town Centre shops to make more efficient use of the lower level of the carpark.

Currently, the eastern side of the lower level of the carpark is designated as follows:

- Parking – 2:00 pm to 6:00 pm Tuesday and 9:00 am – 12:00 pm Friday
- Bus Zone – All other times

The area is also used by the SMRC Mobile Library van:

- Tuesday 3:00 pm – 6:00 pm
- Friday 9:30 am – 11:30 am

The bus zone for tourist buses is now located outside the Visitors' Centre adjacent to Nuggets Crossing shopping centre.

The aims would be to:

- Create a Bus and Mobile Library Zone of approximately 30 metres in length. This will not be affected if the Mobile Library times change,
- Demolish the Information Board as the details are out-of-date and irrelevant, and
- Create additional legal parking spaces for approx. 25 vehicles consistent with adjacent parking restrictions

The following officer's recommendation is submitted for Council's consideration.

COMMITTEE RECOMMENDATION

LTC47/19

That Council approves the request from shop owner from the Town Centre Jindabyne to the following changes to the eastern side of the lower level carpark of Jindabyne Town Centre:

- A. Create a Bus and Mobile Library Zone of approximately 30 metres in length. This will not be affected if the Mobile Library times change;
- B. Demolish the Information Board as the details are out-of-date and irrelevant; and
- C. Create additional legal parking spaces for approx. 25 vehicles consistent with adjacent parking restrictions.

Moved Ms Winter

Seconded Councillor Haslingden

CARRIED

MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON THURSDAY 26 SEPTEMBER 2019

Page 4

Representative of the NSW Police

Representative of the NSW RMS

Representative of the State MP

Representative of the Council

Note 1 Parking - Jindabyne Town Centre

The Local Traffic Committee Discussed car parking in Jindabyne Town Centre. The Committee discussed some of the current issues and complaints pertaining to the parking in the area. The Changes will create 25 extra car parking spaces, as well as creating a more efficient use of the current car parking spaces.

The Committee discussed demolishing the current information board, as the information is irrelevant and out of date, and would be a better idea to place the information in another area for better visibility.

7.2 PARLIAMENT TO PEAK

Record No:

Responsible Officer: Roads Safety Officer
Key Theme: 1. Community Outcomes
CSP Community Strategy: 1.3 Recreation, sporting and leisure facilities encourage all ages to live in an active and healthy lifestyle
Delivery Program Objectives: 1.3.2 Council has effectively identified community and visitor needs in the development and enhancement of the Region's recreational facilities to ensure sound decision making
Attachments: 1. Parliament to Peak
Cost Centre 1802 Transport Infrastructure (Operations)
Project Snowy Monaro Local Traffic Committee

EXECUTIVE SUMMARY

Rare Cancers Australia formally requests approval to conduct the Canberra to Thredbo Charity Ride "Parliament to Peak". The ride is to be held between Thursday 19 March to Friday 20 March 2020.

Day One – Parliament House – Michelago – Cooma

Day Two – Cooma – Berridale – Jindabyne – Thredbo

This ride has been conducted in the SMRC area in the past without incident.

The number of riders will be capped at 50. If there are less than 25 riders then there will be 1 peloton. If there are between 26 and 50 riders then there will be two pelotons with a maximum of 25 riders in each. The fastest or better riders will be in the lead group while the remainder will follow at a reasonable interval to ensure that the second group does not reduce the time/distance between them and the first group.

The following officer's recommendation is submitted for Council's consideration.

MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON THURSDAY 26 SEPTEMBER 2019

Page 5

COMMITTEE RECOMMENDATION

That Council approves the application by Rare Cancers Australia for the Parliament to Peak bike ride over Thursday 19th March and Friday 20th March 2020 with the following conditions:

- A. That the total number of riders is capped at 50,
- B. That there be no more than 25, adapting the vehicle convoy plan to be consistent with recommendation; and
- C. That a time distance of 30 minutes be observed between pelotons to avoid congestion with other traffic.

Moved Councillor Haslingden

Seconded Const Melliso

Representative of the NSW Police

Representative of the NSW RMS

Representative of the State MP

Representative of the Council

Note 2 Parliament to Peak

The Local Traffic Committee discussed the Parliament to Peak bike ride event over Thursday 29 March and Friday 20 March 2020.

This is a repeat of last year's event, however the number of riders will be capped at 50. If there are less than 25 riders then there will be 1 peloton. If there are between 26 and 50 riders then there will be two pelotons with a maximum of 25 riders in each. The organiser of the event is happy with the Committee recommendations.

7.3 PARKING ISSUES IN JINDABYNE AROUND PARK ROAD

Record No:

Responsible Officer: Roads Safety Officer
Key Theme: 1. Community Outcomes
CSP Community Strategy: 3.1 Develop, maintain and promote safe spaces and facilities that are enabling, accessible and inclusive for all
Delivery Program Objectives: 3.1.1 Public and community spaces are regulated and managed to be safe and equitable for all abilities
Attachments: 1. Jindabyne Parking Issue - Map
2. Email J Crocker
3. Email P Boreham
Cost Centre 1802 Transport Infrastructure (Operations)
Project Snowy Monaro Local Traffic Committee

EXECUTIVE SUMMARY

Council has received numerous complaints regarding the parking situation in and around Park Road Jindabyne.

The complaints generally fall into two categories:

MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON THURSDAY 26 SEPTEMBER 2019

Page 6

- A. Visitor/Tourist parking – A number of ratepayers are complaining that tourists accommodation establishments are not providing enough on-site parking for guests. This is resulting in vehicles be parked across driveways and illegally close to intersections. The streets often complained about are Park Road, Munyang Street, Ingebyra Street, Kurrajong Street, Bent Street and Clyde Street. As shown on the attached map each of these streets, except for a section of Clyde Street alongside the school have a pavement width of approx. 7 metres. According to the complaints received, during the snow season it is not uncommon to see vehicles parked on both sides of these streets.
- B. Parking around Jindabyne Central School – Due to a lack of on-site parking for the staff and students of the school, drivers are forced to park in nearby residential streets, namely Park Road, Munyang Street, Ingebyra Street, Kurrajong Street, Bent Street and Clyde Street. As shown on the attached map each of these streets, except for a section of Clyde Street alongside the school has a pavement width of approx. 7 metres. According to the complaints received, during school hours it is not uncommon to see vehicles parked on both sides of these streets. According to the NSW Dept of Education website, education.nsw.gov.au/teaching-and-learning/curriculum/learning-across-the-curriculum/road-safety-education/safety-around-schools/parking-on-school-grounds “**a school is not obliged to provide parking on site to anyone at any time.**”

In both of these situations the concerns expressed include access for emergency vehicles and ratepayers being block in because someone has parked across their driveway.

As stated previously, most of these residential streets have a pavement width of approx. 7 metres. With modern cars having a body width of between 1800 mm and 1950 mm plus around 400 mm width for external mirrors this give a physical width of up to 2400 mm. Two cars of this width park opposite each other leaves only 2200 mm space between them. An ambulance in NSW has an overall width of 2410 mm. The maximum overall width of a NSW Fire Brigade Appliance is 2500 mm.

The following officer’s recommendation is submitted for Council’s consideration.

OFFICER’S RECOMMENDATION

That Council:

- A. Initiate a Community Consultation process to clearly identify issues associated with parking the area of Park Road, Munyang Street, Ingebyra Street, Kurrajong Street, Bent Street and Clyde Street Jindabyne. Such Community Consultation needs to hear from local residents, tourist accommodation establishments and Jindabyne Central School; and
- B. Look at ways of increasing the compliance/enforcement of parking restriction across the whole year in the Jindabyne area.

Committee Recommendation not required.

Note 3 Parking Issues in Jindabyne Around Park Road

The Local Traffic Committee discussed the issues, as well as some of the complaints that have been received about the parking issues in Park Road, Jindabyne. It is apparent that Accommodation establishments are not providing enough off street parking which is making an impact on local residents.

The complaints that have been received are common in two categories: Visitor and tourist parking, as well as car parking around Jindabyne Central School. Once Council has a plan or a recommendation, RMS NSW is happy to provide assistance and comments if required.

As per advice from RMS NSW, this item does not require a recommendation from the Local Traffic Committee.

MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON THURSDAY 26 SEPTEMBER 2019

Page 7

7.4 BOMBALA BIKE SHOW

Record No:

Responsible Officer:	Roads Safety Officer
Key Theme:	1. Community Outcomes
CSP Community Strategy:	3.2 Positive social behaviours (including law and order) are fostered and encouraged to maintain our safe, healthy and connected communities
Delivery Program Objectives:	3.2.2 Council supports and encourages safety initiatives to promote our connected communities
Attachments:	1. Bombala Bike Show 2. Certificate of Currency
Cost Centre	1802 Transport Infrastructure (Operations)
Project	Snowy Monaro Local Traffic Committee

EXECUTIVE SUMMARY

A request has been received from the Bombala Motorcycle Association for the temporary closure of roads in Bombala associated with the annual Bombala Bike Show. The road to be temporarily closed is Forbes Street Bombala between Wellington Street and Mercy Street. This would allow for safe access for visitors between the camping area and the Showground. The Bike Show will run over Friday 15th and Saturday 16th November 2019.

The following officer's recommendation is submitted for Council's consideration.

COMMITTEE RECOMMENDATION	LTC48/19
That Council approve the request by Bombala Motorcycle Association for the temporary closure of Forbes Street Bombala for the purposes of holding the Bombala Bike Show on Friday 15 th November and Saturday 16 th November 2019	
Moved Ms Winter	Seconded Const Mellis
	CARRIED

Representative of the NSW Police

Representative of the NSW RMS

Representative of the State MP

Representative of the Council

Note 4 Bombala Bike Show

The Local Traffic Committee discussed the temporary closure of Forbes Street Bombala, for the Bombala Bike Show in November 2019.

The event is a repeat event of previous years, and is a great event for Bombala.

MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON THURSDAY 26 SEPTEMBER 2019

Page 8

7.5 SNOWY RIDE

Record No:

Responsible Officer:	Roads Safety Officer
Key Theme:	1. Community Outcomes
CSP Community Strategy:	3.1 Develop, maintain and promote safe spaces and facilities that are enabling, accessible and inclusive for all
Delivery Program Objectives:	3.1.1 Public and community spaces are regulated and managed to be safe and equitable for all abilities
Attachments:	1. Snowy Ride Checkpoints 2019
Cost Centre	1802 Transport Infrastructure (Operations)
Project	Snowy Monaro Local Traffic Committee

EXECUTIVE SUMMARY

A request has been received from the organisers of the Snowy Ride 2019 in regards to checkpoints to be used for this year's event.

The Snowy Ride aims to raise money for the Children's Cancer Institute of Australia through the Steven Walters Children's Cancer Foundation. The Snowy Ride has been run since 2001 and this year could see up to 1,000 motorcyclist in region.

Checkpoints will be located in Adaminaby, Jindabyne, Berridale, Dalgety, Bombala and Cooma. It is only the Cooma location that requires the Local Traffic Committee to make a recommendation to Council as all other checkpoints are within carparks etc.

The request for the Cooma Checkpoint is for:

- approximately 10 car spaces to be coned off in Sharp Street adjacent to the Cooma Visitors' Centre on Friday 1st November 2019 from 9:00 am to 5:pm, and
- Part of the Bus Zone adjacent to Centennial Park in Bombala Street be coned off to allow for motorcycle parking on Saturday 2nd November 2019 from 8:00 am to 2:00 pm.

The following officer's recommendation is submitted for Council's consideration.

COMMITTEE RECOMMENDATION	LTC49/19
That Council approves the request by the organisers of the Snowy Ride 2019 for:	
A. approximately 10 car spaces to be coned off in Sharp Street adjacent to the Cooma Visitors' Centre on Friday 1 st November 2019 from 9:00 am to 5:pm, and	
B. Part of the Bus Zone adjacent to Centennial Park in Bombala Street Cooma be coned off to allow for motorcycle parking on Saturday 2 nd November 2019 from 8:00 am to 2:00 pm.	
Moved Ms Winter	Seconded Councillor Haslingden CARRIED

Representative of the NSW Police

Representative of the NSW RMS

Representative of the State MP

Representative of the Council

MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON THURSDAY 26 SEPTEMBER 2019

Page 9

Note 5 Snowy Ride

The Local Traffic Committee discussed the Snowy Ride 2019 event. The ride covers a lot of areas within the Monaro. The Local Traffic Committee is aware of the changes they want to make to traffic conditions for the event – which is adjacent to Centennial Park in Bombala Street Cooma, and the Sharp Street bus zone to allow for motorcycle parking.

The event is expecting to bring over 1000 visitors to the area. Motor fest will also be held on the following day.

7.6 GIPPSLAND STREET JINDABYNE

Record No:

Responsible Officer:	Roads Safety Officer
Key Theme:	1. Community Outcomes
CSP Community Strategy:	3.1 Develop, maintain and promote safe spaces and facilities that are enabling, accessible and inclusive for all
Delivery Program Objectives:	3.1.1 Public and community spaces are regulated and managed to be safe and equitable for all abilities
Attachments:	1. Gippsland Street
Cost Centre	1802 Transport Infrastructure (Operations)
Project	Snowy Monaro Local Traffic Committee

EXECUTIVE SUMMARY

A number of reports from local residents and Council staff have indicated some intersections that have seen a number of crashes in recent months.

Gippsland Street Jindabyne – In the most recent incident a car proceed down the hill from Gippsland Street into Reedy's Cutting Road and failed to take the intersection and proceeded straight ahead and crashed into and demolished a Telecom pillar and damaged the garbage bin bay of a block of units. Due to the Telecom pillar being damaged, phone services in the area were severely disrupted.

A site inspection by the Road Safety Officer also highlighted vehicles travelling from Reedy's Cutting Road are "cutting" the corner. This can be easily seen from the wear pattern of the bitumen.

To mitigate the risk of further crashes in this area it is recommended:

- the installation of Chevron Boards in Reedy's Cutting Road opposite Gippsland Street, and
- the re-installation of centre-line road markings on Gippsland Street and Reedy's Cutting Road.

The following officer's recommendation is submitted for Council's consideration.

COMMITTEE RECOMMENDATION

LTC50/19

That Council

- Approve the installation of Chevron Boards in Reedy's Cutting Road opposite Gippsland Street, and
- Approve the re-installation of centre-line road markings on Gippsland Street and Reedy's Cutting Road.

Moved Mr Fogg

Seconded Ms Winter

CARRIED

MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON THURSDAY 26 SEPTEMBER 2019 Page 10

Representative of the NSW Police

Representative of the NSW RMS

Representative of the State MP

Representative of the Council

Note 6 Gippsland Street Jindabyne

The Local Traffic Committee discussed a number of reports from local residents and Council staff have indicated some intersections that have seen a number of crashes in recent months. A site inspection was also conducted had highlighted that some vehicles travelling are also “cutting” in on the corner when driving through.

The Committee is asking Council to spend some money of some chevrons on the ends of the major roads, as well as re-installing the line marking on the centre line road.

7.7 COMMISSIONER STREET COOMA

Record No:

Responsible Officer: Roads Safety Officer
Key Theme: 1. Community Outcomes
CSP Community Strategy: 3.1 Develop, maintain and promote safe spaces and facilities that are enabling, accessible and inclusive for all
Delivery Program Objectives: 3.1.1 Public and community spaces are regulated and managed to be safe and equitable for all abilities
Attachments: 1. Commissioner Street
Cost Centre 1802 Transport Infrastructure (Operations)
Project Snowy Monaro Local Traffic Committee

EXECUTIVE SUMMARY

A number of reports from local residents and Council staff have indicated some intersections that have seen a number of crashes in recent months.

Commissioner Street Cooma – Reports have shown that there have been three significant crashes at the intersection of Commissioner Street and Bradley Street Cooma.

This intersection is controlled by GIVE WAY signs in Commissioner Street, making Bradley Street the priority road. Commissioner Street runs from Boundary Street (Cooma Showground) to Hilton Street (adjacent to the railway line) for a distance of 1.5 km. over that length Commissioner Street is the priority road with only two roundabouts (Bombala Street and Baron Street) for motorists to contend with. It appears that some motorists believe that because of this Commissioner Street is a priority road for its full length.

It is recommended that the GIVE WAY sign be replaced with a STOP sign. Also that additional warning signs be installed e.g. CHANGED TRAFFIC CONDITIONS and STOP SIGN AHEAD.

The following officer’s recommendation is submitted for Council’s consideration.

MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON THURSDAY 26 SEPTEMBER 2019

Page 11

COMMITTEE RECOMMENDATION	LTC51/19
That Council approves the following change to the intersection of Commissioner Street and Bradley Street Cooma:	
The give way sign be replaced with a STOP sign. Also that additional warning signs be installed e.g. 'Changed Traffic Conditions' and 'Stop Sign Ahead'.	
Moved Const Mellis	Seconded Ms Winter CARRIED

Representative of the NSW Police

Representative of the NSW RMS

Representative of the State MP

Representative of the Council

Note 7 Commissioner Street Cooma

The Local Traffic Committee discussed some of the incidences over the last few months along Commissioner Street in Cooma. There is currently a give way sign, and there have been reports of three accidents within three months, including one incident with a Council vehicle. Reports have shown that there have been three significant crashes at the intersection of Commissioner Street and Bradley Street Cooma.

7.8 RUN 4 RESILIENCE

Record No:

Responsible Officer:	Roads Safety Officer
Key Theme:	1. Community Outcomes
CSP Community Strategy:	3.1 Develop, maintain and promote safe spaces and facilities that are enabling, accessible and inclusive for all
Delivery Program Objectives:	3.1.1 Public and community spaces are regulated and managed to be safe and equitable for all abilities
Attachments:	<ol style="list-style-type: none"> 1. Notice of Intention to Hold an Event 2. Police Traffic Management Plan 3. Risk Assessment 4. Media Release 5. Snowy River Marchers 6. Route Info Links 7. Route Overview
Cost Centre	1802 Transport Infrastructure (Operations)
Project	Snowy Monaro Local Traffic Committee

EXECUTIVE SUMMARY

A request has been received from Wayne McMurtrie from Run 4 Resilience and a group from the Snowy River Marchers to re-enact the Delegate to Goulburn Snowy River Recruitment March of WWI

MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON THURSDAY 26 SEPTEMBER 2019

Page 12

The following officer's recommendation is submitted for Council's consideration.

COMMITTEE RECOMMENDATION	LTC52/19
That Council acknowledges:	
A. Information has been sent to Wayne from different agencies;	
B. The group going from Delegate to Bombala on Delegate road, will have a Traffic Control Plan with Insurance; and	
C. Both Police and RMS have recommended to find alternate routes rather than state roads with high heavy vehicle roads should be avoided if possible.	
Moved Const Mellis	Seconded Ms Winter
	CARRIED

Representative of the NSW Police

Representative of the NSW RMS

Representative of the State MP

Representative of the Council

Note 8 Run 4 Resilience

The Local Traffic Committee discussed a request received from Wayne McMurtrie from Run 4 Resilience and a group from the Snowy River Marchers to re-enact the Delegate to Goulburn Snowy River Recruitment March of WWI.

RMS and NSW Police have advised Wayne that they do not recommend running on State Road, and recommended that he consider alternative options such as local road with lower traffic volumes.

The Committee recommended the information be placed on SMRC Social Media and Traffic Condition websites.

8. GENERAL BUSINESS

8.1 CLOCK TOWER CARPARK

Record No:

Responsible Officer:	Roads Safety Officer
Key Theme:	1. Community Outcomes
CSP Community Strategy:	3.1 Develop, maintain and promote safe spaces and facilities that are enabling, accessible and inclusive for all
Delivery Program Objectives:	3.1.1 Public and community spaces are regulated and managed to be safe and equitable for all abilities
Attachments:	1. Clock Tower Carpark
Cost Centre	1802 Transport Infrastructure (Operations)
Project	Snowy Monaro Local Traffic Committee

EXECUTIVE SUMMARY

A request has been received from the Acting Director – Operations and Infrastructure for the Local

MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON THURSDAY 26 SEPTEMBER 2019

Page 13

Traffic Committee to provide feedback to Council on issues surrounding the Clock Tower Carpark behind Nugget's Crossing Shopping Centre. Some issues to be aware of:

- There is a drop-off of around 1.35 metres from street level to carpark level,
- Pedestrian access through the carpark would be mainly towards either the public toilets located adjacent to the carpark or to the revamped carpark on the corner of Snowy River Avenue and Kalkite Street.

On Thursday 11 September 2019 a meeting was convened at the Clock Tower Car Park to discuss removal of the existing restrictions prohibiting heavy vehicles from using the car park to load/unload goods into Nuggets Crossing Shopping Centre.

The meeting was attended by Councillors Stewart and Corbett, Terry Pillage from Nuggets Crossing Management, a number of delivery companies servicing Nuggets Crossing businesses and Gary Shakespeare.

While the intent of this meeting was to identify an alternate location that could be developed into a suitable parking area for heavy vehicles; those attending were adamant that Clock Tower car park was the only solution that could be made available now.

While there are obvious risks associated with heavy vehicles either reversing into the car park or reversing out, the majority view was that, with no known instances of accident or near miss over 30 years; the risks were manageable by drivers accessing the car park.

At the end of the meeting the following was agreed:

- That all restrictions preventing use of the Clock Tower car park would be "relaxed", effective immediately.
- A report will be submitted to the October meeting of Council to endorse the removal of parking restrictions until a more permanent solution has been identified, costed and implemented.

Given a report will have to be submitted by the end of this month (September), is it possible to gain a view from Local Traffic Committee Members either in support (or not) of this proposal?

Committee Recommendation not required.

MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON THURSDAY 26 SEPTEMBER 2019

Page 14

Note 9 Clock Tower Carpark

The Local Traffic Committee discussed the Clock Tower Carpark in Jindabyne. A Committee recommendation is not required of the Committee – as a report on this will be taken to Council.

There are currently some issues surrounding the Clock Tower Carpark behind Nugget's Crossing Shopping Centre. Some issues to be aware of:

- There is a drop-off of around 1.35 metres from street level to carpark level,
- Pedestrian access through the carpark would be mainly towards either the public toilets located adjacent to the carpark or to the revamped carpark on the corner of Snowy River Avenue and Kalkite Street.

The Committee discussed the following:

- Something needs to be in place to prevent any incidents – and trucks reversing into anywhere is not ideal. Smaller vehicles / trucks use the loading zones, as well as the current delivery conditions being scrapped and allowing deliveries;
- Recommends there needs to be an observation done in the area, to assess the numbers and types of vehicles, as well as the frequency of them coming through and unloading;
- Recommends perhaps looking at some of the car parks behind the shopping area – making more room for deliveries may mean some car parks are lost, but the priority is safety;
- Loading should be front in, front out access – no reversing;
- There hasn't been any incidents, but that is only because there are implementations in place to prevent any incidents. If that is changed, there is a concern that there might be an incident; and
- A discussion should be held with shop owners and residents to discuss before a recommendation is taken to Council.

9. MATTERS OF URGENCY

9.1 PISTOL SHOOTING COMPETITION

The Local Traffic Committee discussed a pistol shooting competition in October / November that will be held on travelling stock routes that go through private property at Slacks Creek Road. The Association holding the competition do not want to change the traffic routes or conditions for the event, but they would like to have mini buses convey shooters from one side of the road to the other. Six to eight ranges will be set up.

The road is not a heavily used road, and there will be no traffic implications from the event. General road rules will suffice, and a traffic plan will not be required for the event.

9.2 PARK STREET - BERRIDALE

The Local Traffic Committee discussed the traffic intersection at Myack Street in Berridale. There will be a major reconstruction at the intersection of Myack Street and Kosciusko Road. It will raise the lower level by half a metre. It will have an impact on the Myack Street and Park Street intersection where there are four school buses.

The plan is to temporarily relocate to the carpark at the Highdale Street Shopping Centre. If the temporary relocation will be over a school term, it needs to be brought to the Local Traffic Committee. People could potentially be booked for parking in the area, so it will need to be official.

Parking will need to be assessed as well before the temporary change is made.

MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON THURSDAY 26 SEPTEMBER 2019

Page 15

9.3 HORSE FLOAT PARKING - BERRIDALE

The Local Traffic briefly discussed an ongoing issue with a horse float parked along street on the corner of Macky Street and Kosciusko Road. There have been a few complaints of lack of visibility caused by the horse float parked where it currently is.

RMS NSW has been in contact with the owner of the horse float to discuss. A Ranger has also discussed and a report from the Ranger has been made.

Vehicles should be parked on the owner's property, not on the opposite side of the road.

Note 10 Attendance of RMS NSW Representative

Jesse Fogg, RMS NSW Representative, left the meeting at 10.55AM.

10. NEXT MEETING

Thursday, 28 November 2019 – Bombala Council Chambers at 9:30am.

There being no further business the Chair declared the meeting closed at 11.05AM.

CHAIRPERSON

The above minutes of the Local Traffic Committee Meeting of Snowy Monaro Regional Council held on 26 September 2019 were confirmed by Committee at a duly convened meeting on 27 November 2019 at which meeting the signature hereon was subscribed.

9.1.8 RELOCATION OF PARK STREET AND LIONS PARK BUS STOPS IN BERRIDALE.

Record No:

Responsible Officer:	Director Operations & Infrastructure
Author:	Roads Safety Officer
Key Theme:	3. Environment Outcomes
CSP Community Strategy:	9.1 Transportation corridors throughout the region are improved and maintained
Delivery Program Objectives:	9.1.2 Our local road network is planned, built and repaired to improve movement across the region
Attachments:	1. Bus Stop Relocation 2. Local Traffic Committee approval
Cost Centre	1802 Transport Infrastructure (Operations)
Project	Snowy Monaro Local Traffic Committee (Supplement)

EXECUTIVE SUMMARY

The project to reconstruct Myack Street, between Park Street and Jindabyne Road will have an impact on the operation of two bus stops within the project scope. These are:

1. The School Bus Stop in Park Street, and
2. The Train Link Bus Stop at Lions Park.



The school bus stop is used by four buses each morning between 8:00 am and 8:30 am, and each afternoon between 4:00 pm and 4:30 pm during school terms.

The Train Link Bus currently stops in Berridale on Monday, Wednesday and Friday at 8:48 am travelling from Bombala to Canberra and at 2:02 pm travelling from Canberra to Bombala. This means a total of 46 bus movements using either bus stop.

It is proposed to move both bus stops to the car park area adjacent to Highdale Street Berridale.



The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council approves the relocation of the Park Street and Lions Park Bus Stops to the Highdale Street Carpark for the duration of the Myack Street re-construction.

BACKGROUND

QUADRUPLE BOTTOM LINE REPORTING

1. Social

This relocation of the Bus Stops will improve resident safety. School Bus companies and schools have been consulted and an information campaign consisting of leaflets and social media announcements. Feedback from the School Bus companies and Local schools has, at the point of this report, been supportive.

The issue of children safety when crossing Jindabyne road has been considered and discussions have been held with Snowliner Coaches, who have agreed to pick up extra children from southern

side of Jindabyne Road at a new bus stop in the corner of Oliver Street and Mary Street. This should mean that no student needs to cross Jindabyne Road.

2. Environmental

No Impact

3. Economic

Costs associated for this relocation will be minor and will be incorporated into the existing budget.

4. Civic Leadership

This relocation is necessary during construction works in Myack Street and Park Street, Berridale. The movement of bus stops onto Highdale Car Park will demonstrate to the public that Council is proactive in provide safe environments for all road users. In addition the provision of a bus stop facility on Highdale Car Park, Berridale is consistent with the Berridale Landscape Masterplan.

This page left intentionally blank.

Graham Hope

From: Jesse Fogg <Jesse.FOGG@rms.nsw.gov.au>
Sent: Wednesday, 2 October 2019 2:35 PM
To: Graham Hope
Cc: Judie Winter ([REDACTED]) Lynley Miners; Michael Hartas; Sue Haslingden; Stephen Banner
Subject: RE: TCP for relocation of Bus Stop from Park Street and Lions Park

Hi Graham,

I am making the assumption that traffic volumes are considerably low on Highdale Street and also this end of the carpark. Just a few questions:

- What is the length of the buses using this facility? There are smaller than the standard 12.5m?
- What barriers are proposed to be used?
- Is this planned to be line marked even though temporary treatment? What will happen to line marking once bus's move back to other site? Will this cause confusion?

Happy to discuss.

Thanks,

Jesse Fogg
Network and Safety Officer, Regional Customer Services
Southern Region | Regional and Outer Metropolitan Division
T: 02 4221 2566
www.rms.nsw.gov.au

Every journey matters

Roads and Maritime Services
Level 4, 90 Crown St Wollongong NSW 2500

From: Stephen Banner [mailto:bann2ste@police.nsw.gov.au]
Sent: Wednesday, 2 October 2019 12:48 PM
To: Sue Haslingden
Cc: Graham Hope; Jesse Fogg; Judie Winter ([REDACTED]) Lynley Miners; Michael Hartas
Subject: RE: TCP for relocation of Bus Stop from Park Street and Lions Park

People

No issue here.

Stephen Banner
Sergeant
Cooma Highway Patrol

Sent from IBM Verse

Sue Haslingden --- RE: TCP for relocation of Bus Stop from Park Street and Lions Park ---

From: "Sue Haslingden" <Sue.Haslingden@snowymonaro.nsw.gov.au>
To: "Graham Hope" <Graham.Hope@snowymonaro.nsw.gov.au>, "FOGG Jesse D" <Jesse.FOGG@rms.nsw.gov.au>, "Judie Winter" <[REDACTED]>, "Lynley Miners"

Graham Hope

From: Stephen Banner <bann2ste@police.nsw.gov.au>
Sent: Wednesday, 2 October 2019 12:48 PM
To: Sue Haslingden
Cc: Graham Hope; 'FOGG Jesse D'; Judie Winter [REDACTED]
Subject: Lynley Miners; Michael Hartas
RE: TCP for relocation of Bus Stop from Park Street and Lions Park

People

No issue here.

Stephen Banner
Sergeant
Cooma Highway Patrol

Sent from IBM Verse

Sue Haslingden --- RE: TCP for relocation of Bus Stop from Park Street and Lions Park ---

From: "Sue Haslingden" <Sue.Haslingden@snowymonaro.nsw.gov.au>
To: "Graham Hope" <Graham.Hope@snowymonaro.nsw.gov.au>, "FOGG Jesse D" <Jesse.FOGG@rms.nsw.gov.au>, "Judie Winter" [REDACTED] "Lynley Miners" <Lynley.Miners@snowymonaro.nsw.gov.au>, "Michael Hartas (hart2mic@police.nsw.gov.au)" <hart2mic@police.nsw.gov.au>, "Stephen Banner" <bann2ste@police.nsw.gov.au>
Date: Wed, 2 Oct. 2019 9:36 am
Subject: RE: TCP for relocation of Bus Stop from Park Street and Lions Park

Look OK to me Graham.

Depending on use and traffic in the carpark, could it be that it becomes one way if two way traffic in and out of Highland St gets congested. I suppose worry about that if the issue arises...

Cheers,
Sue

Sue Haslingden
SMRC Councillor



SNOWY MONARO
REGIONAL COUNCIL

Stronger together Better together

PO Box 714
COOMA NSW 2630

Phone 1300 345 345
Fax (02) 6456 3337

snowymonaro.nsw.gov.au

Think of the environment, please don't print this email unless you really need to

IMPORTANT NOTICE REGARDING CONTENT

Snowy Monaro Regional Council accepts no liability for the content of this email, or for the consequences of any actions taken on the basis of the information provided, unless that information is subsequently confirmed in writing. If you are not the intended recipient, you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited

Graham Hope

From: Sue Haslingden
Sent: Wednesday, 2 October 2019 9:37 AM
To: Graham Hope; 'FOGG Jesse D'; Judie Winter [REDACTED]
Subject: Lynley Miners; Michael Hartas (hart2mic@police.nsw.gov.au); Stephen Banner
RE: TCP for relocation of Bus Stop from Park Street and Lions Park

Look OK to me Graham.

Depending on use and traffic in the carpark, could it be that it becomes one way if two way traffic in and out of Highland St gets congested. I suppose worry about that if the issue arises...

Cheers,

Sue

Sue Haslingden
SMRC Councillor



PO Box 714 Phone 1300 345 345
COOMA NSW 2630 Fax (02) 6456 3337
snowymonaro.nsw.gov.au

Think of the environment, please don't print this email unless you really need to

IMPORTANT NOTICE REGARDING CONTENT

Snowy Monaro Regional Council accepts no liability for the content of this email, or for the consequences of any actions taken on the basis of the information provided, unless that information is subsequently confirmed in writing. If you are not the intended recipient, you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited.

IMPORTANT NOTICE REGARDING CONFIDENTIALITY

This electronic message is intended only for the addressee and may contain confidential information. If you are not the addressee, you are notified that any transmission, distribution or photocopying of this e-mail is strictly prohibited. The confidentiality attached to this e-mail is not waived, lost or destroyed by reasons of a mistaken delivery to you. The information contained in this e-mail transmission may also be subject to Government Information Public Access (GIPA) Act legislation. If you have received this e-mail in error please contact the author of the message, as soon as practicable.

From: Graham Hope
Sent: Tuesday, 1 October 2019 3:12 PM
To: 'FOGG Jesse D'; Judie Winter [REDACTED] Lynley Miners; Michael Hartas (hart2mic@police.nsw.gov.au); Stephen Banner; Sue Haslingden
Subject: TCP for relocation of Bus Stop from Park Street and Lions Park
Importance: High

Good Afternoon Colleagues

Please see the attached Traffic Control Plan for the relocation of the bus stops in Berridale to the Highdale Street carpark.

Could I please have your feedback as soon as possible.

Thanks

9.1.9 SEPTEMBER YOUTH COUNCIL MINUTES

Record No:

Responsible Officer: Director Environment & Sustainability
Author: Youth Officer
Attachments: 1. September_Youth_Council_Minutes

EXECUTIVE SUMMARY

The Youth Council met in Cooma on the 3rd of September 2019. The Committee's minutes are presented for Council's consideration and adoption.

OFFICER'S RECOMMENDATION

That Council receive and note the minutes of the Youth Council meeting, held 3rd September 2019.

RECOMMENDATION OF THE CONSULTATIVE COMMITTEE – 18 SEPTEMBER 2019



Youth Council Committee Minutes

Address: Cooma Council Chambers, 81 Commissioner St Cooma, NSW 2630

Date: 03.09.19 Time: 10:07am

Minute Taker: Olivia Weston – Youth Council Secretary

Present

Position	Member (Name)	Present/Apology
Chair	Councillor James Ewart	Present
Youth Council Mayor	Zara Farrell	Apology
Youth Council Deputy Mayor	Will Wright	Apology
Youth Council Secretary	Olivia Weston	Present
Publicity Officer	Rylie Marks	Apology
Youth Councillors	Josh Abrokwah, Josh McMahon, Alex McMahon, Jake Barnes, Lani Holfter, Bridget McIntosh, Georgia Pond, Georgia Knowles	Present
Council Staff (non-voting members)	Mel Sass, John Graham	Present

1 Opening of the Meeting

Councillor James Ewart opened the meeting in at 10:07 am.

2 Apologies

An apology for the meeting was received from Youth Councillors Rylie Marks, Zara Farrell, Will Wright & Katie Farrell

3 Adoption of Previous Minutes

Minutes of the meeting held on 8th August are confirmed as a true and accurate record of proceedings.

Carried. All in Favour.

4 Business Arising from Previous Minutes

Nil

5 Correspondence

In:

- Victor Alvarez, L'Étape Australia – Request for Youth Council support of L'Étape event.
- Thor Slater, Snowy Mountains Innovation Network – Visit from Italian Ambassador 12th September, request for Youth Council representation.

Out:

- Youth Council Secretary - L'Étape Australia, volunteer recruitment drive in SMGS newsletter
- Youth Development Officer, John Graham – Request for Youth Councillors to vote on the “Rolling Hub” vs Bus model for SCCF Application.
- Youth Development Officer John graham - SMYC Apparel launch invitation

6 Reports

6.1 Youth Mayor – Nil Tabled

6.2 Publicity Officer – Nil Tabled

6.3 Secretary - Tabled

6.4 Youth Development Officer - Tabled

6.5 Chair - Tabled

Motion: That the Youth Council accept the reports as Tabled. **Carried – All in favour.**

7 Presentations

7.1 Alannah Dickeson - Recreation Planner, Snowy Monaro Regional Council

- Alannah discussed the release of the Recreation Survey.
- The survey seeks input from the community on the current and future recreation needs of the region.
- The survey is the first step in which will eventually see a Regional Recreation Strategy developed.

Action: Mel Sass to forward survey to Youth Councillors for distribution through schools and networks.

8 General Business

8.1 Stronger Country Communities Funding- Round 3

The Youth Development Officers thanked the Youth Council for their input into developing the SCCF 3 application. Two projects were applied for by the Youth Team

8.1.1 'HUBGrade'

- Mel Sass provided an overview of the project, where The Hub in Cooma would be upgraded to include a study space, new furniture, IT and digital media equipment. The project would also see the carpet replaced and the building painted.

8.1.2 RYDER

- John Graham provided an overview of the RYDER "Regional Youth Development Entertainment & Recreation" program which will run over 3 years.

8.2 NSW Youth Council Conference Friday 13th- Sunday 15th September

- 7 Youth Councillors are attending the Conference, one position left.

Action – Interested Youth Councillors to get in touch with Mel Sass before Friday 6th to secure a position.

8.3 2020 Youth Council Applications

- The current Youth Council will dissolve in November.
- Strategy needs to be developed to promote the nomination process for 2020 Youth Council
- Youth Councillors can reapply.

9 General Business not on notice

Nil Tabled

10 Project Updates

10.1 SMYC Apparel Launch

- SMYC is being officially launched on Wednesday 4th Sept at The Hub. Following that, merchandise will be on sale at the Visitors Centre and Council Offices across the region.

10.2 Youth Strategy

- Tabled for the September Council Meeting – Expecting to be adopted

11 Date of next Meeting

The next meeting will be held at 10:00am/pm on the Tuesday 3rd of September 2019 at Cooma Council Chambers.

12 Close of Meeting

There being no further business the meeting concluded at 12:45pm

CHAIRPERSON

DATE

9.2.1 AUGUST 2019 BUSINESS CONFIDENCE SURVEY RESULTS

Record No:

Responsible Officer:	Director Environment & Sustainability
Author:	Economic Development Officer
Key Theme:	2. Economy Outcomes
CSP Community Strategy:	4.1 Attract diverse businesses and industries to the region, supporting their establishment and retention
Delivery Program Objectives:	4.1.3 Council is an active community partner in supporting regional business initiatives
Attachments:	1. August 2019 Business Confidence Survey Results
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

A recent Business Confidence survey has confirmed and further informed several messages that the Economic Development Unit have been hearing from the business community but have had difficulty substantiating.

The attached report analyses the responses to a range of questions regarding local business confidence, recruitment, professional development and training.

The report also includes several actions for Council that should help address local business challenges and strengthen business capacity to employ more people and grow our economy.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council receive and note the information in the attached report on the August Business Confidence survey results and the actions included to help address the challenges confronting Snowy Monaro businesses.

BACKGROUND

A priority for the Economic Development unit is to better understand our local businesses, the issues that impact them and in a general sense track business growth and trends in the community.

The inaugural Snowy Monaro Business Confidence survey opened in August 2019 and was promoted via email, Facebook, flyers, local radio and Chambers of Commerce.

The survey's 26 questions were designed to help Council staff understand business confidence and the challenges local businesses are facing in finding skilled employees and accessing education and training.

96 businesses from across the Snowy Monaro Region completed the survey, and their responses have confirmed and further informed Council of the barriers restricting business growth and employment.

It is proposed to undertake a business survey on a bi-annual basis to better report on changes in business confidence and challenges over time, with a goal of receiving responses from approximately 250 or 10% of businesses in the region in the coming 24 months.

Actions in the draft report for Council to act on include:

- Further investigate why take up of government services for business is so low.
- Consider how as a region or business community, we can more strategically undertake recruitment and attract new people into our region as 'tree-changers'
- Develop a lifestyle prospectus to help attract new workforce from outside the Snowy Monaro Region
- Encourage greater engagement with schools regarding Apprentice or Traineeships and develop an information pack for local businesses about employing an apprentice or trainee.
- Share this report with relevant government and training service providers so they are better informed of what day and time locally delivered training may yield the greatest engagement from Snowy Monaro Businesses.
- Share comments about membership with the relevant Chambers of Commerce so they can better serve their members.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

The survey results have confirmed several messages staff have been hearing verbally in the community; that skilled workers are difficult to attract, that take up of government services is low, and that there is a general lack of information available and disconnection between business and local schools in regards to career pathways and apprentice and traineeships.

The recommended actions are believed to be realistic and deliverable, and result with a positive outcome for local businesses and Council.

2. Environmental

There are no adverse environmental impacts from this report.

3. Economic

Any costs of implementing the report recommendations can be met from within the Economic Development operational budget.

4. Civic Leadership

In addition to improving general communication and our relationship with the local business community (particularly outside of Chamber of Commerce membership bases), the proposed actions will help Council achieve two of the four Regional Economic Development Strategy (REDS), strategy elements, which are:

9.2.1 AUGUST 2019 BUSINESS CONFIDENCE SURVEY RESULTS

- Promote Skills Acquisition and Industrial Land Development
- Grow the Population to Deepen the Region's Markets

It will also address one of the REDS Early Stage Actions: Align youth skills development and ongoing training courses to local industry needs.



Snowy Monaro

Business Confidence

Survey

August 2019

Economic Development & Tourism

Contents

Background	3
Economic Overview of the Snowy Monaro Region	4
General Business Confidence	7
Constraints on Business Growth	8
Access to Government Services	9
Planning	10
Marketing	11
Recruitment	12
Apprentices and Trainees	15
Training and Development	16
Chambers of Commerce	19
Acknowledgements	20

Background

Looking forward to the next five years, there are many exciting and once in a lifetime opportunities that will become available to businesses in the Snowy Monaro Region, particularly with Snowy 2.0., other renewable energy projects and private investments.

Snowy 2.0 and other renewable energy projects such as the proposed stage 2 of Boco Rock wind farm and the Granite Hills wind farm will bring many new faces to our region and we as a community need to brace ourselves for the pressures and challenges that will come with an increased population and fly-in, fly-out workforce.

Private investment across the region, including at the Ski Resorts in Kosciusko National Park, government grants announced to date and the Go Jindabyne Master Plan will dramatically change the look and amenity of our region, just as advancements in technology and the online economy will alter how we do business into the future.

Over the coming three years, Council's **Economic Development and Tourism Group** will further implement recently finalised strategies including the Regional Economic Development Strategy 2018 – 2022 and Destination Management Plan. We are also working over the next 24 months to finalise the Region's Strategic Land Use strategies, including a Settlements Strategy, Rural Land Use Strategy, an Employment Lands Analysis, and a consolidated Local Environmental Plan.

So that Council, state and federal government, and local business advisory agencies can provide more relevant support to local businesses, a priority for the Economic Development unit is to gain a more informed understanding of the issues and in a general sense track business growth and trends in the community.

The inaugural Snowy Monaro Business Confidence survey opened during August 2019 and was promoted via email, Facebook, flyers, local radio and Chambers of Commerce.

The survey questions were designed to help us understand business confidence and the challenges local businesses are facing in finding skilled employees and accessing education and training within the region.

Going forward we will undertake this survey on a bi-annual basis to better report on changes in business confidence and challenges over time, with a goal of receiving responses from approximately 10% of businesses or 250 responses in the region in the coming 24 months.

Great thanks to those who took the time to complete the survey. It can be daunting to reflect on past performance and openly share it with an external party!

Economic Overview of the Snowy Monaro Region

Population: 20,733

Businesses: 2,673

Jobs: 10,688

GRP: \$1.19billion

Source: <https://economy.id.com.au/snowy-monaro>

Industry	Number of businesses	FTE	Average FTE/business
Accommodation and Food Services	193	1,520	7.9
Administrative and Support Services	68	215	3.1
Agriculture, Forestry and Fishing	779	1,294	1.7
Arts and Recreation Services	33	694	21.2
Construction	448	615	1.4
Education and Training	36	576	16.1
Electricity, Gas, Water and Waste Services	6	308	49.1
Financial and Insurance Services	96	53	0.5
Health Care and Social Assistance	92	621	6.7
Information Media and Telecommunications	11	52	4.6
Manufacturing	77	511	6.6
Mining	6	47	7.5
Other Services	80	308	3.8
Professional, Scientific and Technical Services	197	310	1.6
Public Administration and Safety	6	534	86.6
Rental, Hiring and Real Estate Services	173	178	1.0
Retail Trade	197	957	4.9
Transport, Postal and Warehousing	117	267	2.3

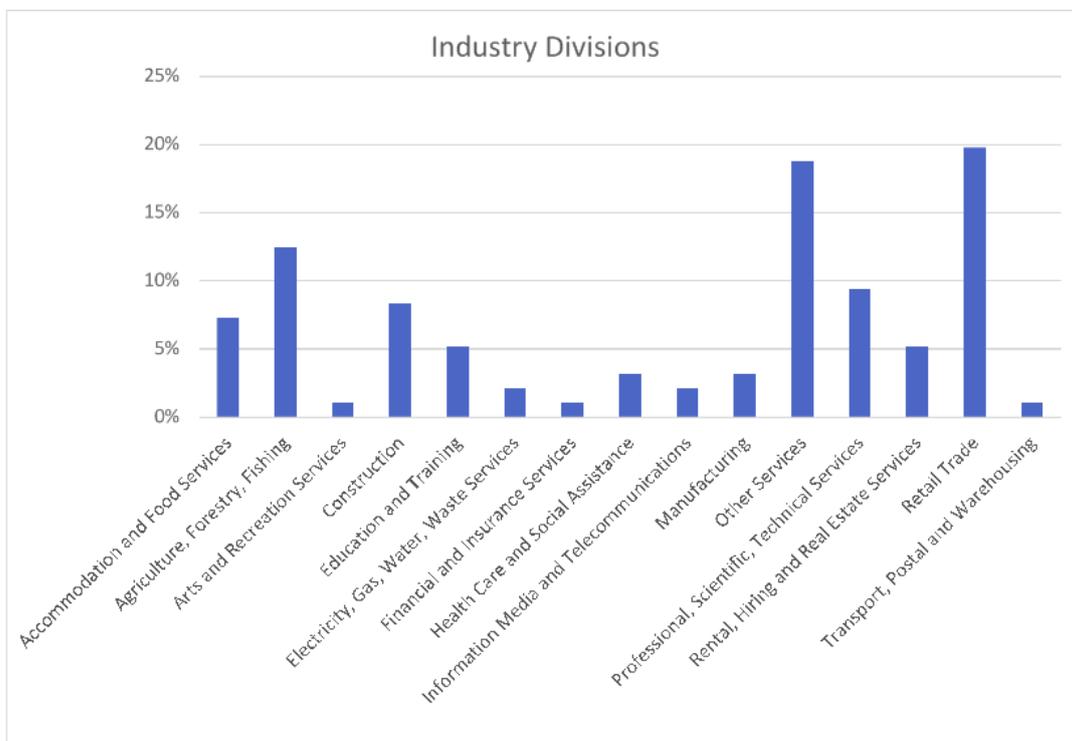
Source: <https://economy.id.com.au/snowy-monaro/number-of-businesses-by-industry>;
<https://economy.id.com.au/snowy-monaro/employment-by-industry-fte>

Survey Demographics

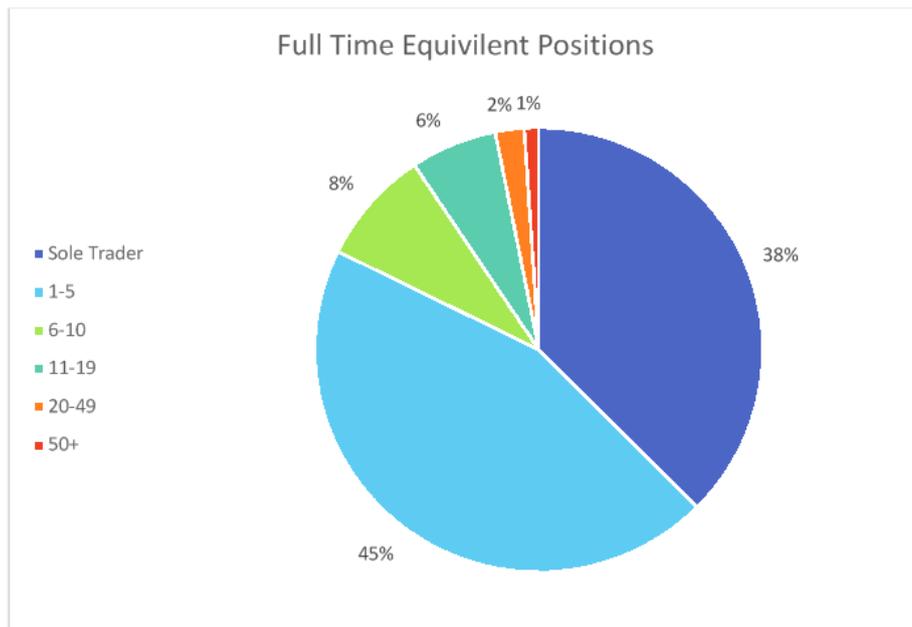
96 businesses from the Snowy Monaro region completed the survey and their main locations were diverse, capturing responses from across our region. Unsurprisingly, the majority of responses were received from Cooma and Jindabyne based businesses:



Respondents represented almost every Industry Division, demonstrating how diverse our region’s economic offering is. Retail trade was the most common Industry, followed by other services:



The majority of businesses have between 1 and 5 full-time equivalent (FTE) employees, closely followed by sole traders:



This demonstrates that our local economy and employment rate is heavily reliant on Small and Medium Enterprises.

A long term goal for Council is to increase the number of businesses that employ between 6 and 10 full-time equivalent positions. Hopefully the actions outlined in the remainder of this report will help achieve this, increasing business capacity to employ skilled staff and the available employment opportunities.

General Business Confidence

How has your business performed?	Much weaker	Somewhat weaker	About the same	Somewhat stronger	Much stronger	Don't know
PAST How has your business/organisation performed in the last 6 months relative to the previous 6 months	7%	11%	40%	31%	6%	4%
FUTURE How do you believe your business/ organisation will perform in the next 6 months compared with the last 6 months?	4%	14%	40%	33%	6%	2%

The majority of businesses experienced performance that was about the same or somewhat stronger than the previous 6 months, and anticipate performance to remain that way for the future 6 months.

It is great that past and future performance was and is expected to be positive, with only 18% of respondents anticipating performance to be somewhat or much weaker over the coming 6 months.

Some of the reasoning for scoring performance as above was:

We have always had constant work. Can only do as much as we can do. We could do more if there were employable in the region.

Because I market and put in the hard work.

Commodity price uplift.

I have managed to secure an excellent staff member who is contributing to the business both professionally and physically with excellent insights and suggestions we have taken on-board 100%.

Marketing strategies have changed, customer service, more visitors due to focusing on the down times and offering packages to focus groups e.g. fishing.

Continual marketing, better serving our customer needs, offering a more diverse product range.

More customers purchase their goods online or out of town, digital technology has reduced the need for our products.

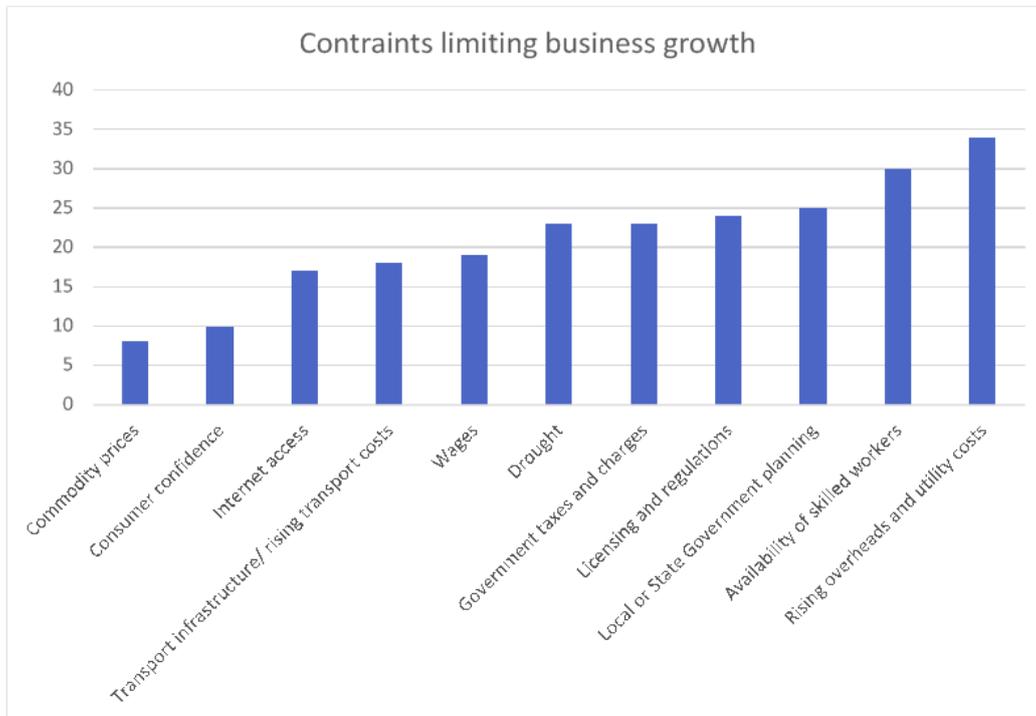
Lack of tourism outside of winter and summer holidays.

Drought.

Change in seasonal demand

Constraints on Business Growth

Respondents were able to select all relevant answers to the question: “In your opinion, what are the major constraints on the growth of your business?” Rising overhead costs and the availability (or apparent lack of) skilled employees are the greatest constraints:



Other responses to this question include:

Explosion of weeds and pest animals and increasing cost of control.

Failure of government to control its feral animals.

My own availability and time

Lack of coordination in regional marketing.

Space - need to expand.

Financial constraints and access to appropriate levels of finance because of the rural location - land size, zoning, joint residential and commercial property

Online shopping would be the biggest constraint to growth in most small town retail stores.

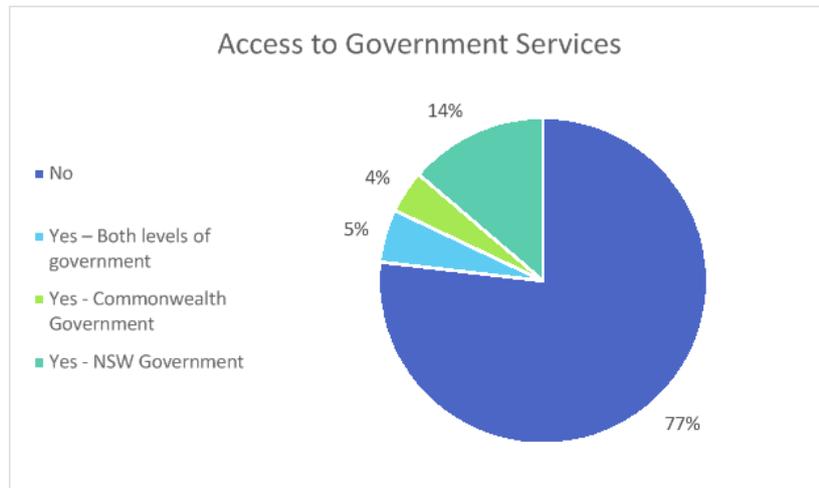
We need more people stopping and shopping in Cooma.

Competition.

Our lease restricts our trade.

Access to Government Services

Respondents were asked if they have accessed any State or Federal government business related services in the past 2 years:



The response was an overwhelming no which raises several questions about the accessibility of government services for businesses in the Snowy Monaro Region.

Whilst there can be strict eligibility criteria for some programs (particularly federal offerings), these services can help with things like strategic planning, accessing grant funding and connecting business owners with relevant experts as needed.

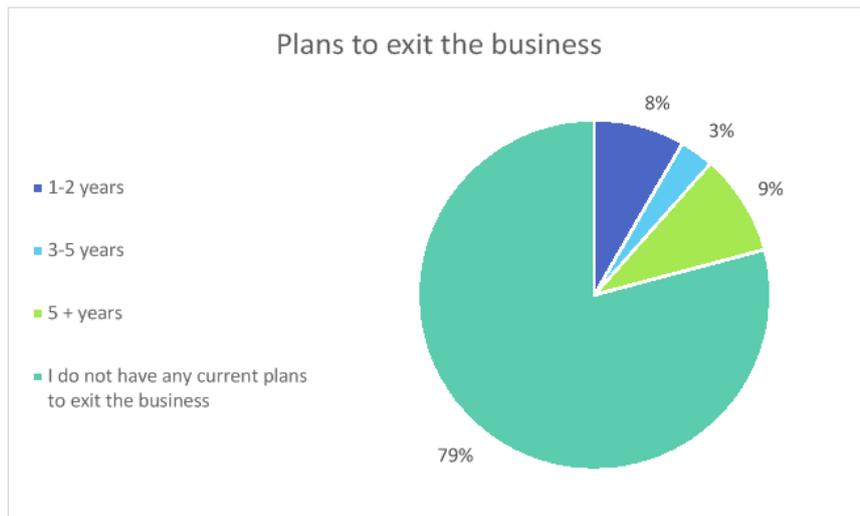
ACTION: Further investigate why take up of government services for business is so low:

Expand on questioning in the next business confidence survey to identify:

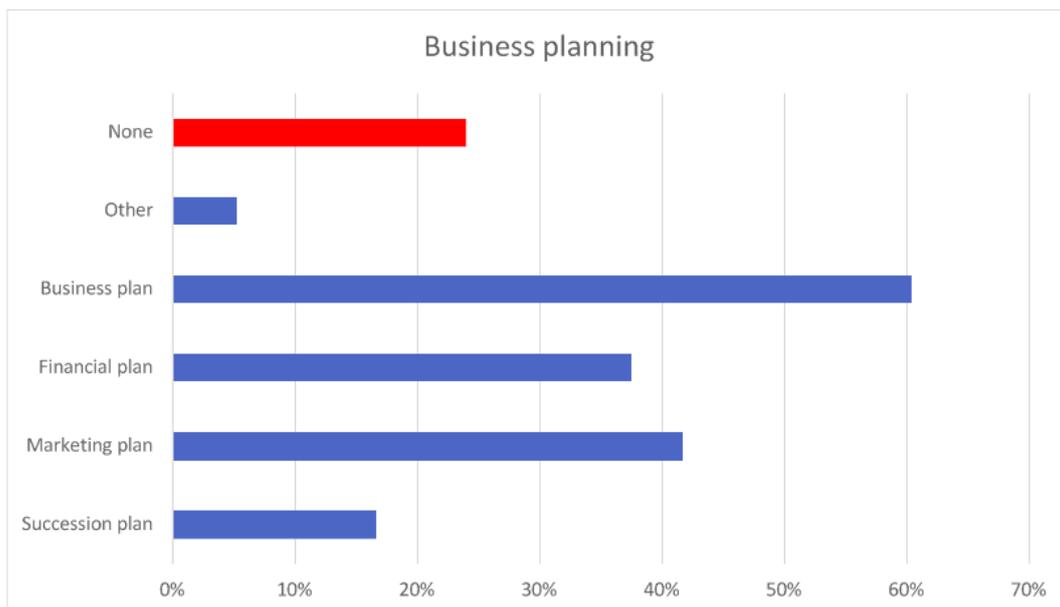
- Is it hard to know where to start or find the right service?
- Are the services missing the mark i.e. not specialised enough?
- Are local businesses ineligible for the available services?
- Is there a perception that such services add no value or assumed because you are accessing services, that you are an unsuccessful business owner?

Planning

Respondents were asked if they are planning to exit their business within a set time period or at all. Encouragingly, 79% of respondents have no plans to exit their business:



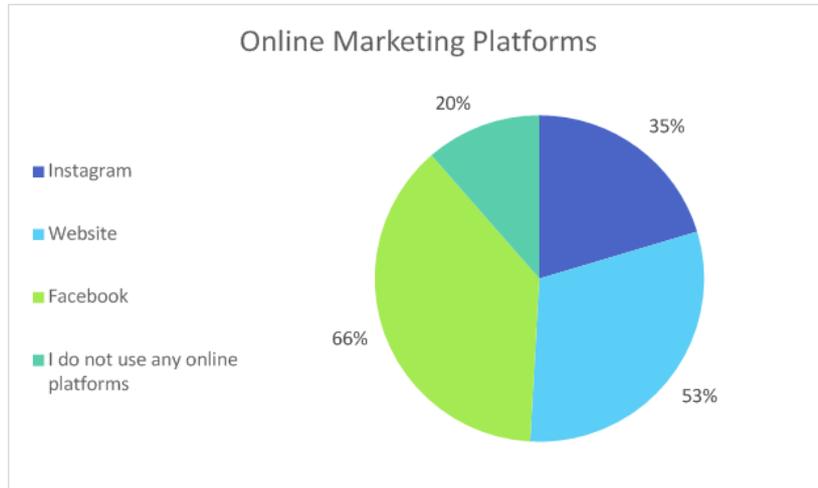
Respondents were then asked if they have any plans in place and if they are regularly referred to medium term future.



It is assumed that only 17% of businesses have a succession plan in place because most business owners are not contemplating leaving the business in the future. The most concerning statistic is that 24% of respondents don't have any formal plans in place for their business and only 65% actively refer to their plans, meaning they may be missing out on opportunities and be lacking direction or vision in their business.

Marketing

Respondents were asked if they use any online platforms as a marketing tool for their business and remarkably over 80% of businesses have at least one internet profile:



Other platforms or marketing tools mentioned were:

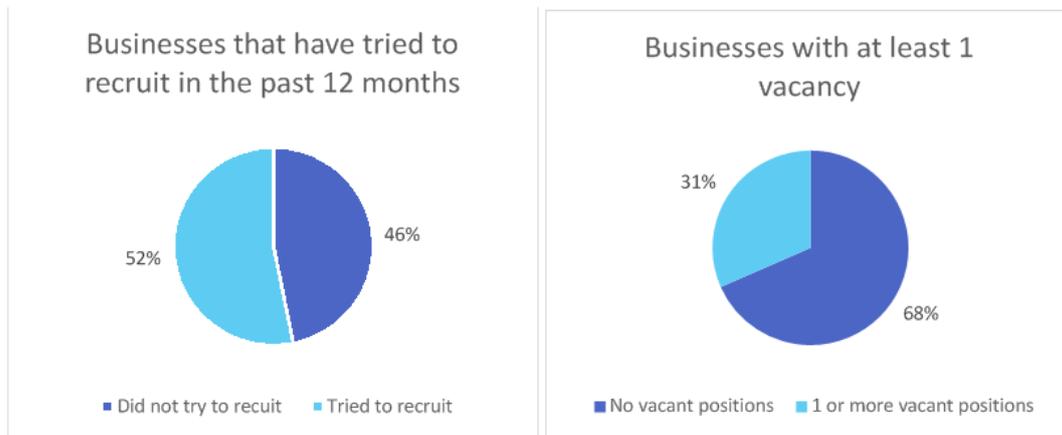
- eBay
- Canva
- Gumtree
- LinkedIn
- Pinterest
- Twitter
- Wikicamps
- Google+
- TripAdvisor
- Hipages
- NSW Tourism
- Yellow pages
- YouTube
- Print media

Word of mouth was the most popular other marketing tool used by businesses in the region.

Word of mouth is a low cost marketing tool that can be powerful at selling a product or service to new customers; as long as existing customers have had a positive experience with the business. It can be hard to report against, so it is important to ask new customers how they learnt about your business as this helps measure the success of your marketing campaigns

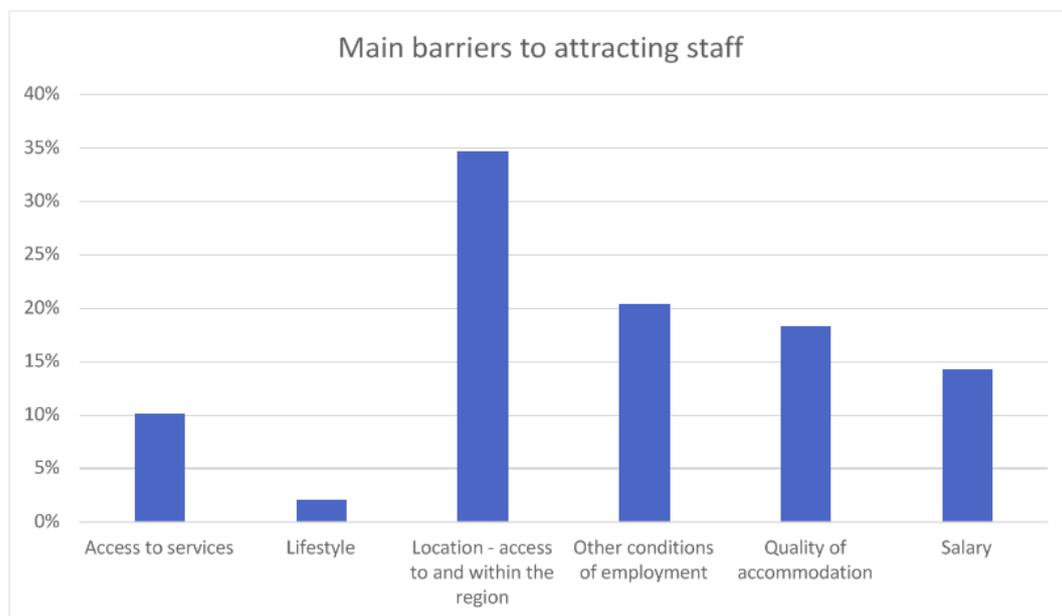
Recruitment

One of the messages Council has been hearing in the Community is that businesses are finding it difficult to attract skilled employees into their business. This challenge is exacerbated by our low unemployment rate (4.10 %; .id, 2019) and the quality and availability of accommodation.

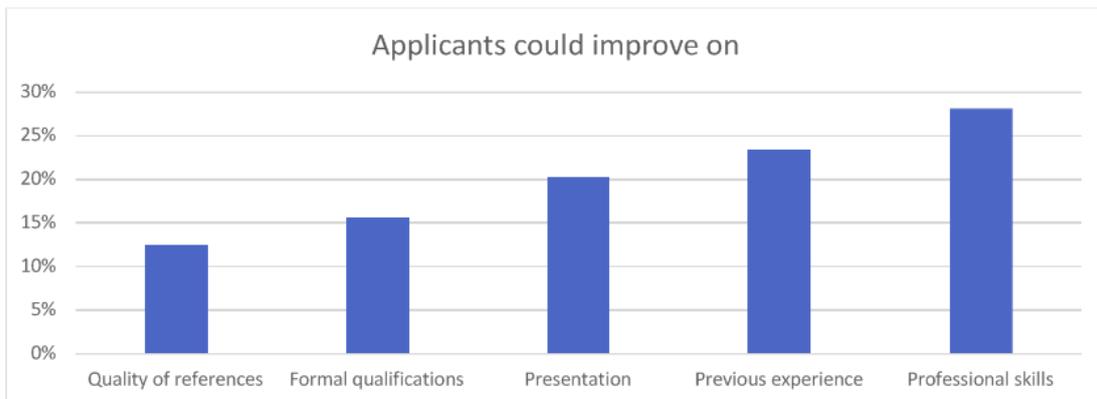


Of the respondents who have tried to recruit in the past 12 months, **26** still have at least one vacant position.

Respondents who said they have tried to recruit were asked what they believe are they greatest barriers to attracting new staff; our location and the requirement to have a personal motor vehicle are a common challenge across industry divisions.



Respondents who have tried to recruit in the past 12 months were then asked what areas applicants could improve on.



Professional skills was the greatest weakness of applicants, which is unsurprising given leadership, communication and interpersonal skills are not a skillset that schools and universities are necessarily prioritising.

Other comments include:

Consistency of employment due to seasonal nature and value as an employee. Able to reward continuing service plus offer training and opportunities.

Commitment to the work.

We require a casual, most people require a more structured or long term option for their employment.

Turning up full stop – reliability.

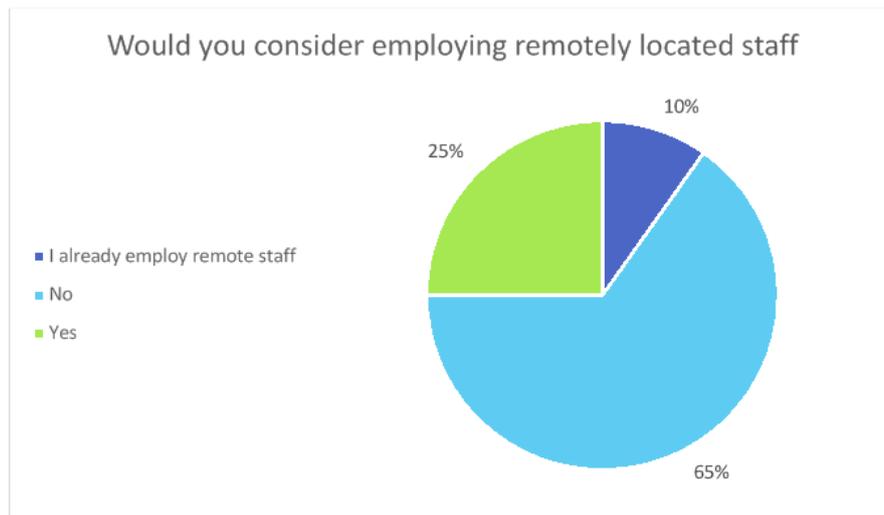
Actually wanting to work.

38% of respondents said they would partner with other businesses to recruit staff for the below situations and reasons they would consider recruiting with others:



Almost 35% of respondents recognised the importance of spousal employment to attract employees into our region. Spousal employment is a growing concern across the region and we need to investigate how we can increase spousal opportunities and/or ensure there are a mix of roles advertise at any one time so improve perception about available jobs in the region.

The majority of businesses would not consider employing remotely located staff:



This is an unsurprising result given the nature of our main Industry Divisions; agriculture requires on farm labour and advice, and tourism or hospitality is very customer facing and requires people on ground in the region.

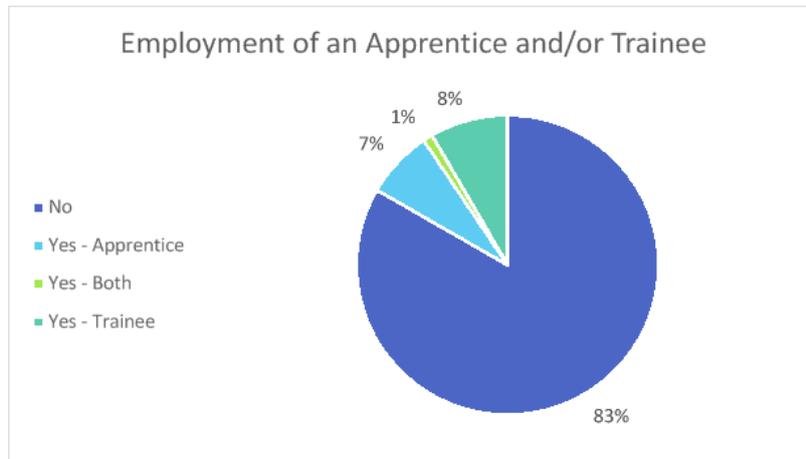
ACTION: Consider how as a region or business community, we can more strategically undertake recruitment and attract new people into our region.

Develop a means of facilitating connections between businesses interested in partnering through the recruitment process to recruit new staff from outside of the region.

-

ACTION: Develop a lifestyle prospectus for the Snowy Monaro that local businesses can utilise when trying to attract new skilled workers to the region.

Apprentices and Trainees



Employment of an apprentice and/or trainee in the region seems to be quite low for the high number of youth in our region (14.6 % of population, [id, 2016](#)). Of the 16 businesses that employ an Apprentice or Trainee, only 1 was school-based (SBAT).

Respondents were asked what the most challenging part of employing an Apprentice or Trainee is and/or what may prevent them from taking on an Apprentice or Trainee in the future. Some of the responses include:

- Trainee or apprentice positions are not required or seen as irrelevant to the business.
- Finding someone who is interested in remaining in the region for the long term and who is teachable. The sector of my business is specific - not everybody wants to work in this space.
- Frustrating to lose a trainee at the end of their training which is happening more often than not.
- Attracting quality candidates with the interest, soft skills and commitment to undertaking an Apprenticeship or trainee and remaining with the business once complete.
- Employing an apprentice or trainee is more difficult for small business – financially, capacity, supervision requirements etc.
- A lack of information about the benefits and process of employing Apprentices and Trainees; Complexity of the system; hard to navigate or know who to contact for assistance.
- Poor access to a local Registered Training Organisation that delivers the desired course; the delivery model of the desired course i.e. no options for online study.
- You cannot have an apprentice or trainee in some areas e.g. Health.

ACTION: Encourage greater engagement with schools regarding Apprentice or Traineeships and develop an information pack for local businesses about employing an apprentice or trainee

Work with the Regional Industry Education Partnerships project officer to deliver a careers expo for local school leavers and 18-24 year olds.

Training and Development

Respondents were asked about their business management and employee related training priorities (more than one response was allowed):



Other responses include:

- Basic financial skills/accounting for businesses.
- Safety skills and awareness.
- Business profitable and sustainable growth in the region.
- Government requirements e.g. Office of fair trading (NCAT & licensing etc.).
- Briefings on relevant support possibilities.
- Control of Love Grass and other significant weeds and pest animals, improvement of transport infrastructure.

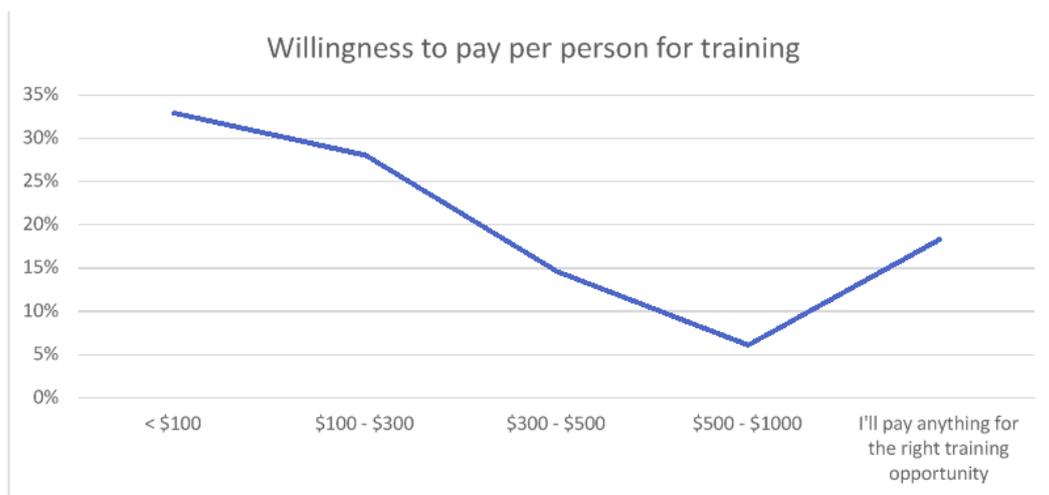


It is unsurprising that customer experience training is so popular, as is communication and leadership skills because these strongly relate too many of the retail and other customer facing businesses in our region.

Other employee training needs include:

- Financial services
- WHS understanding and compliance
- Opportunities for work experience/mentoring facilitated through Council's networks.
- Safety training
- General soft skills

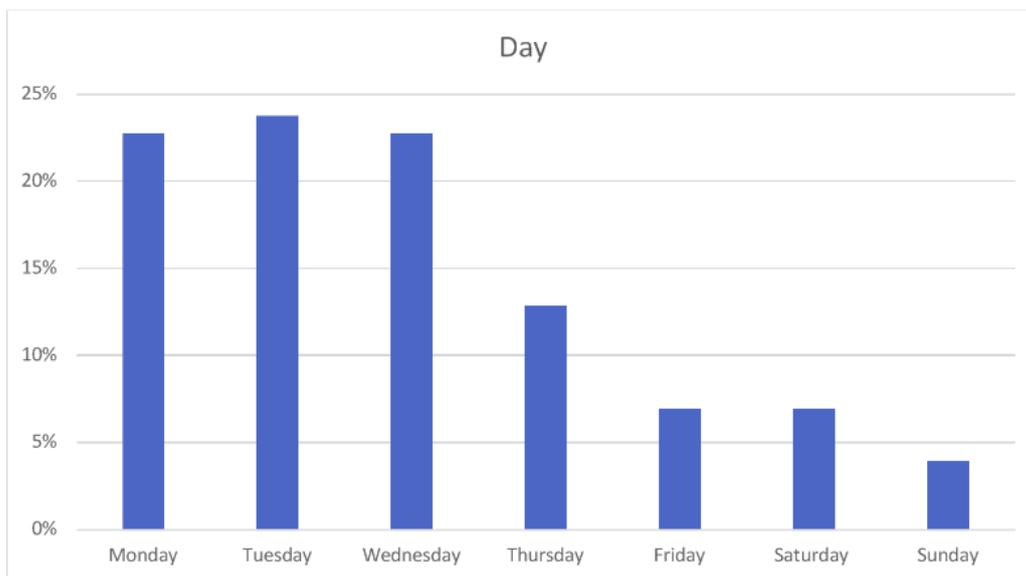
Respondents were asked how much they would be willing to pay per person for the “right” training opportunity:



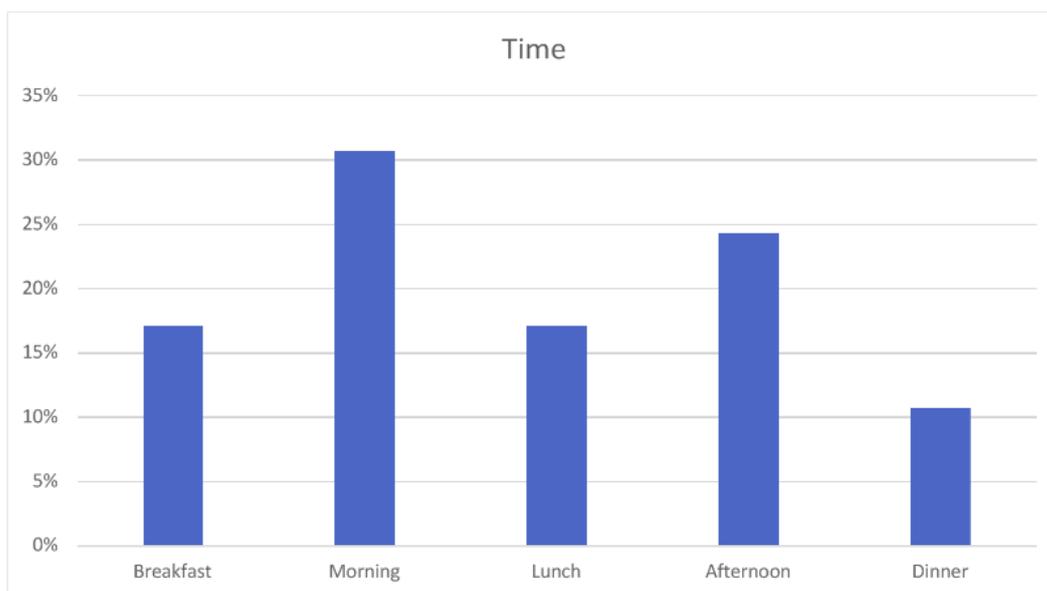
This result makes it clear that cost is a barrier to accessing necessary training in our region, as there is an obvious decline in appetite to pay for training as the costs increase, however there is a segment of the market that would be willing to pay anything for the right training opportunity.

Because the sample size is only 96, there is no one cost bracket that stands out as being preferred by one industry division or location within the region although it is assumed that a broader sample size would yield a similar result.

Respondents were able to select one or more day and time that suits them for training. The beginning of the working week is most popular, with Tuesday the most popular day of the week:



The morning was by far the most popular time of day to take time out to work on the business:



ACTION: Share this report with relevant government and training service providers so they are better informed of what day and time locally delivered training may yield the greatest engagement from Snowy Monaro Businesses.

Chambers of Commerce

The final survey question asked "Are you a member of your local Chamber of Commerce? Why or why not?".

Much of the feedback received from businesses who aren't members is that they are not aware of the benefits Chambers of Commerce can provide business, or the best way to reach out to them.

Member feedback:

Business sharing.

Networking.

They are vital to have our voice heard. Dedicated individuals passionate about local economy.

Networking opportunities.

Because I thought they might be useful. I'm not sure I get my monies worth though.

Hoping to get some momentum into the commercial life of the town.

Stronger together.

My personal interest in assisting local business growth.

Staying in the loop with business matters in Jindabyne.

Networking with other local business owners creates business for me.

Access to information and resources I might not otherwise have.

Benefits that filter down from the NSW Business Chamber

To communicate ideas etc. with other local business, so as to perform better as a business, and community.

Help grow our business.

Non-member feedback

New business.

Have only just started up and still finding my way.

Can't see the benefits of being a member.

Have not considered it.

Distance and timing of meetings.

Too busy.

Just haven't had much time to learn about it or to sign up.

Know nothing about it. Have never been approached or informed about a local Chamber.

Don't know much about it.

ACTION: Share comments about membership with the relevant Chambers of Commerce to improve their awareness of how they can better serve their members.

Acknowledgements

Snowy Monaro Regional Council acknowledges that Aboriginal people were the first people of this land. Council recognises the Ngarigo people as the traditional custodians of the majority of the region we now know as the Snowy Monaro region. We pay respect to knowledge holders and community members of the land and waters and to Elders past, present and future.

We wish to thank the local Chambers of Commerce, business and industry groups who encouraged their members to complete this survey. Their contribution is always appreciated.

9.3.1 RELAXATION OF RESTRICTIONS PROHIBITING DELIVERY TRUCKS FROM LOADING/UNLOADING IN CLOCK TOWER CAR PARK - JINDABYNE

Record No:

Responsible Officer:	Director Operations & Infrastructure
Author:	Acting Director Operations & Infrastructure
Key Theme:	3. Environment Outcomes
CSP Community Strategy:	8.2 Improve and maintain our public owned infrastructure and assets and facilities to a high standard
Delivery Program Objectives:	8.2.1 Council maximises its Asset utilisation to deliver services today and into the future
Attachments:	Nil
Cost Centre	1868 Car Parks
Project	Car Parks - Jindabyne
Further Operational Plan Actions:	Nil

EXECUTIVE SUMMARY

The Clock Tower car park in Jindabyne is primarily used for car parking in relation to businesses operating out of the Clock Tower building (Monaro Post) and Jindabyne Swimming Pool. The car park has been prohibited for use by local delivery companies. However a parking bay does exist that allows use for loading/unloading activities between 5.30pm to 7.30am.



Jindabyne Clock Tower Car Park

A meeting between representatives of companies delivering stock to Nuggets Crossing businesses, Nuggets Crossing Management, Councillors and Council Staff on Wednesday 11 September agreed to temporarily relax all restrictions until a report could be submitted for Council consideration requesting the restrictions be removed permanently. A secondary action on staff would require the investigation into a long term parking solution for heavy vehicles (especially truck delivering stock into Nuggets Crossing businesses) within the Jindabyne CBD.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council

- A. Approve the relaxing of parking restrictions in Clock Tower Car Park, Jindabyne to allow delivery companies parking while loading/unloading goods to businesses located within Nuggets Crossing.
- B. Support the investigation into a long term parking solution for delivery companies servicing the Jindabyne CBD.

BACKGROUND

The Clock Tower car park in Jindabyne is primarily used for car parking in relation to businesses operating out of the Clock Tower building (Monaro Post) and Jindabyne Swimming Pool. The car park has been prohibited for use by local delivery companies for two significant reasons:

- The main reason is that delivery company vehicles can be up to 12.5 metres in length and, to access the car park they must either reverse into the car park from Snowy River Avenue or reverse out of the car park onto Snowy River Avenue. This movement presents an obvious danger to pedestrians and school children in addition to the obvious hazard to traffic using Snowy River Avenue.
- The second reason is the recent \$1M upgrade to Jindabyne CBD (Snowy River Avenue Stage 1 Improvements) created an environment that is more considerate of pedestrian movement and accommodating for residents/tourists of all abilities. This was achieved by increasing footpath width and reducing road width. An unloading bay was provided on Snowy River Avenue but local delivery companies believe this is inadequate to support the size of their delivery trucks and impacts on their ability to service businesses in Nuggets Crossing safely.



*Unloading Bay – Snowy River Avenue
(12.2m parking length)*

The Clock Tower car park has six (6) car parking spaces of which one (1) is allocated for those classed as "disabled". There are four (4) spaces traditionally used by Jindabyne swimming pool staff; the remainder used by Monaro Post. When delivery truck are parked within the Clock

9.3.1 RELAXATION OF RESTRICTIONS PROHIBITING DELIVERY TRUCKS FROM LOADING/UNLOADING IN CLOCK TOWER CAR PARK - JINDABYNE

Tower car park, at least one of the parking spaces used by Monaro Post is blocked and those parking spaces occupied by swimming pool staff cannot be entered or exited while trucks are parked. However there are spaces within the Kalkite Street car park that (some 50 metres away) that could be used by all staff.



***Parking Bay for Loading/Unloading
from 5.30pm to 7.30am***



***Parking Bays used by Monaro Post
(includes 1 x Disabled Parking Bay)***



***Parking Bays x 4
(no restrictions)***



***Space occupied by Trucks
when loading/unloading***

On 11 September 2019 a meeting took place at the Clock Tower Car Park with representatives from those delivery companies servicing the Nuggets Crossing business area, a representative of Nuggets Crossing Management, Councillors and Council Staff. This followed a number of complaints from delivery companies who had been subject to infringement notices, issued by Council, for parking in the Clock Tower car park while servicing businesses in Nuggets Crossing outside of the permitted times.

A summary of the meeting, sent to those attending and Council departments outlined the following agreement:

- The intent of the meeting held on Wednesday 11 September 2019 was to encourage delivery operators to identify an alternate site for parking. However it soon became clear that their preferred (and only) solution was the Clock Tower car park.
-

9.3.1 RELAXATION OF RESTRICTIONS PROHIBITING DELIVERY TRUCKS FROM LOADING/UNLOADING IN CLOCK TOWER CAR PARK - JINDABYNE

- The risks associated with this solution were reiterated but the view of those attending was *“this had been the practice for 30 years”* and there was no history of accidents/incidents during that time.

The outcomes from this meeting were as follows:

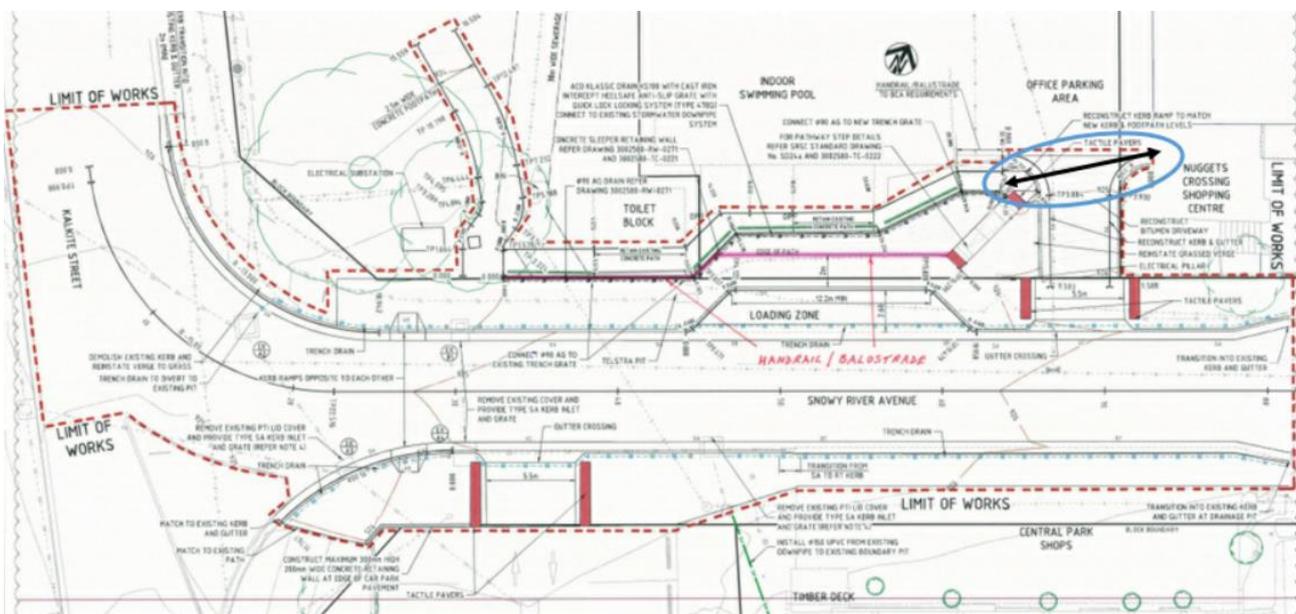
- Enforcement of the parking restrictions relating to delivery trucks would be relaxed with immediate effect;
- A report would be submitted to the October meeting of Council requesting removal of parking restrictions at the Clock Tower car park until a more permanent parking solution can be identified.

An investigation into possible alternate parking facilities for trucks delivering goods to Nuggets Crossing business will commence once winter traffic has reduced and, more importantly, once the designs for a community building/library within the Jindabyne Central School grounds are made available. This information will enable a more informed decision to be made on a long term parking solution and allow a better understanding of the impacts from traffic/pedestrian flow once the new building becomes operational.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

This decision will impact some sections of the community for example those with difficulty moving between Nuggets Crossing to the public toilets via Clock Tower car park. Removal of all parking restrictions for delivery companies will require drivers/operators to be more aware of pedestrian movement prior to reversing into or out of the car park.



2. Environmental

There are no perceived environmental impacts relating to the decision to remove parking restrictions within the Clock Tower car park, Jindabyne.

9.3.1 RELAXATION OF RESTRICTIONS PROHIBITING DELIVERY TRUCKS FROM LOADING/UNLOADING IN CLOCK TOWER CAR PARK - JINDABYNE

3. Economic

Approval to remove parking restrictions in Clock Tower Car Park has no financial implications for Snowy Monaro Regional Council.

4. Civic Leadership

Comment was requested from the Monaro Post who currently occupy the Clock Tower building in Jindabyne and a response was received on Wednesday 18 September 2019 as follows:

"Thanks for the opportunity to reply to the Parking in the Clock Tower offices in Jindabyne.

Our only concern with the delivery trucks parking in the loading zone to delivery, is blocking us in, as we need to get out be at interviews or sales appointments.

On Tuesday, Wednesday, & Friday we have two Monaro Post vehicles park in the allocated office parking and on Thursday we have three Monaro Post vehicles.

Also the only other concern is the foot traffic walking to nuggets crossing through the driveway"

A request was also submitted to the Local Traffic Committee for discussion and comment at their meeting on Thursday 26 September 2019. The following feedback was provided:

The Local Traffic Committee discussed the Clock Tower Carpark in Jindabyne. A Committee recommendation is not required of the Committee – as a report on this will be taken to Council.

There are currently some issues surrounding the Clock Tower Carpark behind Nugget's Crossing Shopping Centre. Some issues to be aware of:

- There is a drop-off of around 1.35 metres from street level to carpark level,*
- Pedestrian access through the carpark would be mainly towards either the public toilets located adjacent to the carpark or to the revamped carpark on the corner of Snowy River Avenue and Kalkite Street.*

The Committee discussed the following:

- Something needs to be in place to prevent any incidents – and trucks reversing into anywhere is not ideal. Smaller vehicles / trucks use the loading zones, as well as the current delivery conditions being scrapped and allowing deliveries;*
 - Recommends there needs to be an observation done in the area, to assess the numbers and types of vehicles, as well as the frequency of them coming through and unloading;*
 - Recommends perhaps looking at some of the car parks behind the shopping area – making more room for deliveries may mean some car parks are lost, but the priority is safety;*
 - Loading should be front in, front out access – no reversing;*
 - There hasn't been any incidents, but that is only because there are implementations in place to prevent any incidents. If that is changed, there is a concern that there might be an incident; and*
 - A discussion should be held with shop owners and residents to discuss before a recommendation is taken to Council.*
-

9.3.2 DRAFT SMRC FLOOD AND FLOODPLAIN RISK MANAGEMENT STUDIES

Record No:

Responsible Officer:	Acting Director Operations & Infrastructure
Author:	Environmental Project Officer
Key Theme:	1. Community Outcomes
CSP Community Strategy:	3.1 Develop, maintain and promote safe spaces and facilities that are enabling, accessible and inclusive for all
Delivery Program Objectives:	3.1.1 Public and community spaces are regulated and managed to be safe and equitable for all abilities
Attachments:	<ol style="list-style-type: none">1. Snowy Monaro Regional Council Flood and Floodplain Risk Management Studies (<i>Under Separate Cover</i>)2. Appendix A (<i>Under Separate Cover</i>)3. Appendix B (<i>Under Separate Cover</i>)4. Appendix C (<i>Under Separate Cover</i>)5. Appendix D (<i>Under Separate Cover</i>)
Cost Centre	180340
Project	Cooma/Bredbo/Michelago/Berridale Flood Study and Floodplain Risk Management Plan
Cooma/Bredbo/Michelago/Berridale Flood Studies and Floodplain Risk Management Plan	
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

The previous Snowy River and Cooma Monaro Shire Councils received funding from the Office of Environment and Heritage (OEH) for flood studies in Cooma, Bredbo, Michelago and Berridale. This funding has now been consolidated into one grant. A requirement of the grant guidelines is the formation of a Floodplain Risk Management Committee.

The Committee has been formed and has had three meetings thus far. The last meeting was on the 30 September 2019. At this meeting it was proposed a recommendation be put to Council that the SMRC Flood and Floodplain Risk Management Studies Report, prepared by CRChydro, be put out for community consultation for a period of one month.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council approve the DRAFT SMRC Flood and Floodplain Risk Management Studies Report be published to allow community consultation for a period of one month starting Monday 4 November 2019.

BACKGROUND

Prior to amalgamation, the previous Snowy River and Cooma Monaro Shire Councils applied for funding under the OEH 2016-2017 Floodplain Risk Management Program. Both applications were successful, since the amalgamation the grants have been consolidated. Total funding received from the OEH (now Department of Planning, Industry and Environment) program is for the sum of \$291,428.57.

The contract was awarded to GRChydro/SMEC.

As per the DPIE (previous OEH) Program guidelines, a Floodplain Risk Management Committee has now been formed and met three times thus far. The committee is chaired by Councillor Beer.

Membership of the committee is made up of Council representatives, relevant agencies and community representatives as set out in the 'Floodplain Risk Management Committee' exert from the 'Floodplain Development Manual (2005)'.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Cooma and Berridale have both been subject to flooding events which have impacted on Council and private residences/business. This study will recommend mitigation measures to alleviate impacts of flooding events.

Flood behaviour in Michelago and Bredbo have never been studied. The studies will identify if there are risks and what level of risk exists. This will be incorporated into the planning legislation and Councils DCP as both villages are under development pressure.

The studies will assist Council to better prepare for significant rain events as flood risk areas will be categorised as high, medium or low. The category will help Council to prioritise and allocate resources to high risk areas.

The primary end users of the studies are the Council Planners and the Emergency Services. Planners will be able to integrate planning controls within medium to high flood prone areas into Development Applications and the strategic planning processes.

Emergency Services will use the studies to assist with the preparation of Local Flood Plans as set out under the NSW Emergency Management legislation.

2. Environmental

The purpose of the Floodplain Risk Management Study is to identify, assess and compare the various risk management options and to consider environmental opportunities for enhancement as part of the mitigation measures adopted. The data collection and the information in the Studies will provide the tools to determine environmental impacts in association with each mitigation measure.

The mitigation controls installed to reduce the impacts on flooding will have the potential to reduce erosion and sedimentation associated with heavy rain events.

Environmental assessments will be undertaken for each mitigation control to be constructed.

3. Economic

The Flood Study and Management Plans are being funded by DPIE at a ratio of 6:1.

Council will be able to apply for further funding under the OEH Program to implement mitigation measures recommended by the studies.

Recommended controls for flooding such as levees and bypass channels will reduce the social, economic and environmental impacts of major rain events.

4. Civic Leadership

Council will incorporate results of the studies into their statutory responsibilities under the *Environmental Planning and Assessment Act 1979*. Developments proposed within identified flood prone land can be amended under Councils LEP and DCP to mitigate risk to property and infrastructure.

The data included in the Floodplain Risk Management Plans will provide Council and Emergency Services with the tools for robust future long term strategic and emergency planning.

9.4.1 TABLING OF DISCLOSURES OF PECUNIARY INTEREST RETURNS

Record No:

Responsible Officer:	Acting Director Corporate and Community Services
Author:	Governance Officer
Key Direction:	4. Leadership Outcomes
Delivery Plan Strategy:	10.1 Planning and decision making is holistic and integrated and has due regard to the long term and cumulative effects
Operational Plan Action:	10.1.1 Council has a transparent and bold growth objective which provides a framework for decision making
Attachments:	1. 2019 Index of Designated Persons Returns
Cost Centre	Corporate Services/Governance
Project	Tabling of Disclosures by Councillors and Designated Persons Section 499 Returns

EXECUTIVE SUMMARY

Pursuant to Section 4.8 of Council's Code of Conduct, Councillors and staff holding a designated position as at 30 June in any year must complete a Disclosures by Councillors and Designated Persons return and lodge it with the General Manager within three months of that date.

Section 4.21 of Council's Code of Conduct states that *"A councillor or designated person must complete and lodge with the General Manager a return set out in schedule 2 to this code, disclosing the councillor's or designated person's interests as specified in schedule 1 to this code."*

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council receive and note;

- A. That Disclosure of Pecuniary Interest returns have been completed by all Councillors and designated staff by 30 September 2019.
- B. The list of Council staff roles identified who are required to complete a Disclosure of Pecuniary Interest Returns for the period 1 July 2018 to 30 June 2019.
- C. That these returns will be kept in a register at Council as required.

BACKGROUND

Section 4.8 of Council's Code of Conduct, specifies those who are required to make disclosures of interest. Those required include Councillors, General Managers, other Senior Staff of Council or other members or delegates of the Council designated by the Council because of the type of Council functions they perform.

Council is required to keep a Pecuniary Interest Register containing the returns of Councillors and designated persons and made publicly available in accordance with the requirements of the Government Information (Public Access) Act 2009.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Returns disclosing the interests of councillors and designated persons are required to be made publicly available for viewing under the Government Information (Public Access) Act and the GIPA Regulation 2009.

The Privacy and Information Commissioner has made guidelines to assist councils to determine how to disclose this information in a way that promotes the public interest but also protects the privacy and safety of the individuals making the return.

These guidelines provide that the requirement in Schedule 1 (2)(2)(a) of the GIPA Regulation that the returns of councillors and designated persons be released as part of local councils' open access information should be interpreted as follows:-

- The returns should be made publicly available for inspection free of charge.
- Copies may be made in accordance with the GIPA Regulation Part 2(4)(b).
- Local councils should note clearly on their website that the returns are available for inspection at council offices during ordinary business hours.

2. Environmental

The recommendation contained in this report will not have any impacts on environmental sustainability.

3. Economic

The collection and reporting of Pecuniary Interest Returns is funded from the salaries and wages of the Corporate Governance Cost Centre in the 2019 budget.

4. Civic Leadership

Completion of these returns enables the public to see that Council's activities are conducted in an open and transparent manner.

INDEX OF DESIGNATED PERSONS RETURNS (4.8 Code of Conduct)

DESIGNATED PERSONS FROM 1 JULY 2018 TO 30 June 2019

Position Title – Organisational Structure as at September 2019
Executive Office
General Manager
Executive Manager Innovation & Business Development
Organisational Risk Officer
Senior Internal Auditor
Operations & Infrastructure
Director Operations & Infrastructure
Group Manager Transport Infrastructure (Operations)
Manager Maintenance
Supervisor - Maintenance
Supervisor - Reactive Maintenance
Manager Construction
Supervisor - Construction
Supervisor - Contracts & Major Projects
Works Engineer
Environmental Technical Officer
Assets Inspection Officer
Quarry Operations Officer
Group Manager Water and Waste Water Services
Manager Water and Wastewater Operations
Supervisor Water Operations
Supervisor Wastewater Operations
Supervisor Water and Wastewater Operations
Senior Engineer Water and Wastewater
Senior Technical Officer Water and Wastewater
Manager Water and Wastewater Strategic Planning and Compliance
Engineer Capital Projects
Backflow Prevention and Liquid Trade Waste Officer
Group Manager Asset Management and Engineering Services
Manager Assets & Engineering Services
Project Manager
Design Engineer
Development Engineer
Development Support Engineer

Position Title – Organisational Structure as at September 2019
Manager - Fleet and Plant
Group Manager Facilities Management
Manager Land and Property
Land and Property Officer
Property Officer
Commercial Land Officer
Manager Open Space and Recreation
Environment & Sustainability
Director of Environment and Sustainability
Group Manager - Resource and Waste Management
Manager Resource and Waste Facilities
Group Manager Environmental Management
Manager Public Health and Environment
Environmental Officer - On Site Sewage Management
Environmental Health Officer
Ranger
Ranger - Administration Support
Manager Biosecurity
Biosecurity Officer
Group Manager Development and Building Certification
Manager Development
Duty Town Planner
Town Planner
Town Planner Jindabyne
Applications Co-Ordinator
Manager Building Certification
Health & Building Surveyor
Cadet Planner
Group Manager Economic Development and Tourism
Manager - Recreation & Community Strategy
Community Development Planner
Senior Strategic Land Use Planner
Strategic Land Use Planner
Recreation Planner
Manager Tourism and Events
Tourism and Events Co-Ordinator
Economic Development Officer

Position Title – Organisational Structure as at September 2019
Corporate & Community Services
Director Corporate and Community Services
Group Manager Governance
Manager Corporate Governance
Secretary Council and Committees
Team Leader Records and Customer Service
Governance Officer
Manager ICT
Network Administrator
Group Manager Chief Financial Officer
Manager Finance
Financial Accountant
Management Accountant
Revenue Officer
Finance Officer
Grants Officer
Supervisor Organisation Procurement
Purchasing Officer
Stores Officer
Systems Accountant
Quality Assurance Officer
Group Manager People and Culture
HR Advisor
Payroll Officers
WHS and RTW Officer
Group Manager Community Support Services & Aged Care
On Site Manager Yallambee
On Site Manager Snowy River Hostel
Manager Community Support Services
Manager Library Services

9.4.2 END OF YEAR CLOSURE 2019/2020

Record No:

Responsible Officer:	Director Corporate and Community Services
Key Direction:	7. Providing Effective Civic Leadership and Citizen Participation
Delivery Plan Strategy:	DP7.9 Provide a work place that ensures the health, safety and wellbeing of employees is maintained through the management of potential risks
Operational Plan Action:	OP7.27 Develop and implement WHS policies, procedures and resources for managers and workers.
Attachments:	1. End of Year Closure 2019/2020
Cost Centre	People and Culture
Project	
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

This report provides information regarding the proposed end of year shut down period. This report has been endorsed by the Executive Leadership Team.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council approve:

- A. The closure of Council offices, facilities and work sites at 12 noon on Friday, 13 December 2019 in order to hold the staff end of year function (as per attached table);
- B. The closure of Council offices, facilities and work sites from Monday, 23 December 2019 to Friday, 27 2019 both days inclusive (as per attached table); and
- C. The re-opening of Council offices, facilities and work sites on Monday, 30 December 2019 (as per attached table).

BACKGROUND

Traditionally, Council closes between the Christmas and New Year Period and staff have been required to take this time as leave (for example, annual leave or flex-time leave). Also arrangements are put in place for a staff end of year function.

Demand on Council services is limited at this time of the year. However, as is usual practice, emergency services will be in place with the necessary staff on stand-by.

Staff End of Year Function

The date proposed for the staff end of year function is Friday, 13 December 2019.

Whilst the venue details have yet to be confirmed, the end of year function would typically commence at 1:00pm with a finish time of 4:00pm. All Council operations are proposed to close at 12 noon to allow staff to travel to the venue. The venue for the end of year functions in 2018 and 2017 was the bowling club in Cooma which was well received because of its central location.

The proposed half day close on Friday, 13 December 2019 represents time taken to hold the end of year function which has traditionally been provided as a funded half-day with no requirement for an employee to draw on leave accruals.

End of Year Closure

In previous years Council has closed for a number of business days between the Christmas and New Year public holidays. Essential services have remained operational. Staff have been required to use accrued leave for the non-public holiday days.

Where some Council offices or sites remain open during the Christmas/New Year period, minimum staff requirements would need to be considered to address workplace health and safety.

The table attached to this report reflects the proposed position of Council facilities and services during the period.

It is likely that a number of staff may apply for additional time off during this period, irrespective of an enforced closure period, for example, 23, 24 and 27 December.

The period of time off taken by staff is covered by the taking of accrued leave. The use of accrued leave by employees will have a positive impact by reducing Council's excessive leave liability.

Previous Year Resolution

At its meeting held on 4 October 2018, Council adopted the following resolution.

COUNCIL RESOLUTION	352/18
That Council approve:	
A. The closure of council offices, facilities and work sites at 12 noon on Friday, 21 December 2018 in order to hold the staff end of year function (as per attached table).	
B. The closure of council offices, facilities and work sites from Monday, 24 December 2018 to Monday, 31 December 2018 both days inclusive (as per attached table).	
C. The re-opening of council offices, facilities and work sites on Wednesday, 2 January 2019 (as per attached table).	
Moved Councillor Maslin	CARRIED
Seconded Councillor Last	

QUADRUPLE BOTTOM LINE REPORTING

1. Social

The closure of a number of Council's offices and depots over the end of year period gives staff a chance to take a well-deserved break to spend time with their families to promote a positive work life balance. A positive approach to work life balance will promote Council as an employer of choice.

2. Environmental

It is not considered that the recommendations contained herein will have any environmental impact.

3. Economic

Additional period of time off taken by staff is covered by the taking of accrued leave.

The use of accrued leave by employees will have a positive impact by reducing Council's Excessive leave liability. Further savings may be realised by the operational shutdown due to savings in electricity, water and communications costs.

4. Civic Leadership

By planning an operational closure period, council may retain public confidence through a commitment to maintaining services and assets at an appropriate standard to cover a period of shutdown.

Formal notice is required so that the general public are aware of Council's hours of operation over the holiday period and are able to plan their requirements around availability. It is recommended that Council advertise the closure through its various communications channels well in advance.

This page left intentionally blank.

This page left intentionally blank.

9.4.3 ANSWERS TO QUESTIONS WITH NOTICE

Record No:

Responsible Officer:	Acting Director Corporate and Community Services
Author:	Secretary Council and Committees
Key Theme:	4. Leadership Outcomes
CSP Community Strategy:	10.2 Sound governance practices direct Council business and decision making
Delivery Program Objectives:	10.2.2 Councillors are supported to make informed decisions in the best interest of the community and to advocate on behalf of the community
Attachments:	1. In Progress Councillor Questions for Period Ending September 2019
Cost Centre	3120 Governance
Project	
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

In order to provide Councillors with updates on questions asked by Councillors, a report has been generated with a summary of questions that are current and have recently been completed, for the period ending September 2019.

The Councillor Questions In Progress for the period ending September 2019 is attached to this report.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council receive and note the Councillor Questions In Progress report for the period ended September 2019.

SMRC Councillors' Questions – In Progress

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Date of Reply	Compl Y/N
2	05 April 2018	21.4	<p>Disability Friendly Premises for Council Meetings</p> <p>Councillor John Castellari</p> <p>Question: Could Council identify disability friendly premises for our meetings so that we are inclusive of all our population?</p>	Group Manager Facilities Management	<p>30/09/2019 – GH: Council currently considering premises in Vale St OR the potential to upgrade the Commissioner St premises. RFT currently out to undertake Compliance Inspection of the Commissioner St premises.</p> <p>27/08/2019 – GH: Lease of premises in Vale St is being considered for Council Meetings.</p> <p>24/07/2019 – GH: Alternate options are still being discussed at ELT.</p> <p>02/07/2019 – GH: Alternate options are being discussed at ELT.</p> <p>03/06/2019 – GH: Still being reviewed.</p> <p>02/05/2019 – GH: Awaiting GM/Director advice on proposed ground level floor plan alterations including Council Chambers relocation to Finance area.</p> <p>After exploring the option of providing a chair lift for the Council Chambers, staff are developing options for an alternate space for Council meetings. A report will be provided to Council soon.</p> <p>30/10/2018 – GH:</p>	30/09/2019	N

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Date of Reply	Compl Y/N
					<p>Supplier inspected proposed stairwell 17/10, with preference for the public entry stairwell due to clearance issues in the internal stairwell from the ground floor. This option prevents access to disabled toilets. Waiting for finalised report from Technician.</p> <p>31/08/2018 – GH: Price estimate for installation of wheel chair lift to public entry stairwell requested. Continuing EOI process for new civic centre.</p> <p>21/08/2018 – GH: Council has resolved to investigate a new Civic Centre in Vale St. Call for EOI for master plan and concepts is currently out with suitable architectural firms and two site meetings have been conducted. Interim solution for "accessible" meeting is the use of the library or multi-function centre – neither have available webcasting capabilities. Staff are investigating feasibility of a platform wheelchair lift for the current chambers.</p> <p>16/08/2018 – DC: Action reassigned to Glen Hines by: Debbie Constance.</p> <p>11/08/2018 – DC: A report will be presented to Council on changes required to make the existing building compliant and other possible premises under Council's ownership. – Ongoing.</p>		

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Date of Reply	Compl Y/N
8	17 May 2018	21.5	<p>Motorhome Dump Points</p> <p>Councillor John Castellari</p> <p>Question: Can Council please liaise with the Campervan and Motorhome Club of Australia (CMCA) to discuss the possibility of installing dump points in, initially in Jindabyne and elsewhere in the SMRC area?</p>	Group Manager Facilities Management	<p>30/09/19 – GH: No progress this month</p> <p>24/08/19 – GH: Meeting requested with W&S at proposed Berridale and Jindabyne locations. W&S do not support dump points at Nimmitabel or Adaminaby due to the impact on existing sewer infrastructure. CMCA will be advised of this.</p> <p>24/07/2019 – GH: Applications for Berridale and Jindabyne on hold pending determination of CMCA's preferred "researched locations" with Water & Sewer.</p> <p>01/07/2019 – GH: Facilities have been in contact with CMCA in relation to grant applications for Berridale and Jindabyne based on Water Sewer advice to proceed. CMCA have suggested installation of dump points at Adaminaby, Bombala, Buckenderra, Delegate and Nimmitabel as well. Query forwarded to Water and Sewer for advice on the ability to connect these to existing sewer systems regarding capacity.</p> <p>03/06/2019 – GH: Water Sewer staff have advised that application to CMCA for grant can be submitted and to contact them for design and exact location at the below mentioned areas. Applications being prepared by Facilities to be submitted to CMCA</p>	30/09/2019	N

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Date of Reply	Compl Y/N
					<p>prior to 30 June 2019.</p> <p>02/05/2019 – GH: The following dump points have been identified in consultation with Water and Wastewater Business Unit:</p> <ul style="list-style-type: none"> *Bombala – improvement to the existing dump point at the caravan park. * Berridale – location identified is the Highdale carpark in Berridale near the flower beds * Jindabyne – location in the vicinity of the new public toilet is being explored with the Stronger communities' project. <p>Cooma already has a dump point at Polo Flat.</p> <p>02/04/2019 – GH: Facilities to arrange site meetings with Water and Waste Water for proposed locations in Jindabyne and Berridale. W&WW have stated that no additional dump point will be possible for Bombala at this time. Public access to the existing Bombala dump point will be contingent on widening of the adjacent carpark which may be included in Ginger Leigh Stage 2 pending funding.</p> <p>26/02/2019 – GH: Water Sewer to advise suitable locations and consider impact on current infrastructure. Once advice received Facilities can work with CMCA on funding and installation. Current dump points are</p>		

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Date of Reply	Compl Y/N
					<p>Polo Flat Cooma</p> <p>Bombala Caravan Par (can be made public with widening of carpark)</p> <p>- Jindabyne Holiday Park</p> <p>Proposed for further "publicly accessible" dump points</p> <p>- Berridale</p> <p>- Jindabyne</p> <p>- Bombala</p> <p>29/01/2019 – GH: Meeting scheduled for 5 February with CMCA representative to discuss potential caravan/RV parking sites in Cooma. Dump point installation options will also be discussed and reported to Council.</p> <p>03/12/2018 – GH: Advice received from Water Sewer: The locations for dump points which were identified previously are as follows:</p> <ul style="list-style-type: none"> •Berridale shopping Centre manhole. •Jindabyne – manhole near the bowling club the suitability for long vehicles have not been assessed for this. Staff are looking at locations which are visible to the public so as to avoid illegal dumping. The suitability of the Jindabyne location is to be determined and maps of both locations developed. <p>30/10/2018 – GH: Bombala dump point has been upgraded for compliance. Water Sewer have providing potential locations for Berridale as Berridale</p>		

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Date of Reply	Compl Y/N
					<p>shopping Centre manhole. The option being discussed for Jindabyne is the manhole near the bowling club.</p> <p>31/08/2018 – GH: No further progress on this. Meeting with Water / Sewer requested 31/8</p> <p>02/08/2018 – GH: Information is to be provided to CMCA regarding grant funding. A meeting is to be scheduled with Water and Sewer Group Manager on return from leave to consult with regards to impact on present infrastructure.</p> <p>23/07/2018 – GH: Facilities staff are currently scoping suitable sites as well as upgrading existing dump points. For additional sites consultation with Water and Sewer will be required to ensure impacts/connection to the sewer system can be managed with a preference that dump points are contained within caravan parks. CMCA have sent through the required documentation for staff to complete to apply for the relevant funding. <i>28 Jun 2018 - 1:53 PM - Glen Hines</i> Contact made with CMCA Sean Constable for meeting late July in Cooma. Will discuss potential overnight sites as well as dump points.</p> <p>23/05/2018 – ED: Action reassigned to Glen Hines by: Erin Donnelly.</p>		

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Date of Reply	Compl Y/N
57	15 Nov 2018	18.3	<p>Delegate School of Arts, Drainage Councillor Anne Maslin What is the time frame for repair work to be done on gutters and downpipes to improve drainage at the Delegate School of Arts?</p>	Group Manager Facilities Management	<p>30/09/19 – GH: SCCF Round 3 Grant application submitted for upgrade works in line with compliance report recommendations</p> <p>27/08/2019 – GH: Council resolved to fund construction of new toilets. Facilities staff to project manage this. L&P staff to prepare SCCF 3 application for improvement works as scoped by the building compliance reports.</p> <p>24/07/2019 – GH: August report to Council and preparation of Grant Application.</p> <p>01/07/2019 – GH: Report received early this week. Application for funding under SCCF Round 3 to be prepared in line with report recommendations. Report will be tabled at August Council meeting.</p> <p>03/06/2019 – GH: Awaiting Building Inspection report.</p> <p>02/05/2019 – GH: Scope is much greater than repairs to gutter and downpipes. Council allocated \$50K for a building inspection and projects scope with report expected in May. A Fire inspection was carried out by Council staff which identified a significant amount of recommendations to achieve compliance. Following receipt of the building</p>	30/09/2019	N

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Date of Reply	Compl Y/N
					<p>inspection report and estimates, funding for upgrades and repairs will be sought either through Council Reserves or available Grants. Facilities only hold \$10K in Capital Project funding for both School of Arts and Pre-School combined.</p> <p>02/04/2019 – GH: Crown advised that owner is SMRC (former BSC) and this was not clear due to an administrative error at time of transfer. This excludes Council from pursuing funding for the toilets through Crown Land. Inspection and planning as per below to continue as planned and Staff will investigate funding possibilities and present to Council.</p> <p>26/02/2019 – GH: Council resolved to allocate \$50K (21 March) to undertake building inspection and developing scope of works for drainage works and project management. Land and Property liaising with Crown regarding boundary adjustment or establishing easement to facilitate drainage works. Grant application to be submitted to Crown for installation of public toilets and rear of block (est \$80K+).</p> <p>29/01/2019 –GH: Awaiting Crown Land advice on boundary adjustment. Investigation ongoing with the scope to be included under Major Projects team undertaking the street drainage works.</p> <p>03/12/2018 – GH: Group Manager Facilities, Commercial Land Officer and Bombala Property Maintenance</p>		

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Date of Reply	Compl Y/N
					Officer attended the Delegate School of Arts 27/11/18, meeting with Committee Members and inspecting the building and grounds. Staff are preparing a scope that will be shared with the Major Projects team undertaking the street drainage works and if possible be packaged into this body of work with funds already allocated in the Facilities capital projects for this facility.		
112	20 June 2019	12.6	<p>Bobeyan Road Clr Miners Question: With the announcement of the 20 million for Bobeyan Road in the spare budget, we should be shovel ready to take this money. Are we ready? If not, what is our time frame? Who is in charge – Council or RMS?</p>	Group Manager Transport Infrastructure (Operations)	<p>25/09 2019 – GS: The Minister for Regional Transport and Roads has been requested to provide an update on when a Deed of Agreement will be released. To date there has been no response and therefore this project cannot be progressed to “shovel ready” status. Council staff continue to make requests for confirmation on funding commitments for both Bobeyan Road (\$20M) and the upgrades to the gravel road network (\$17.5M); without success at this time.</p> <p>27/08/2019 – GS: There has been no progress on preparing Bobeyan Road to “shovel ready” status. Council still wait for confirmation from State Government of the funding source, timeframe for availability of the \$20M and reporting obligations aligned with the grant fund.</p> <p>24/07/2019 – GS: The section of Bobeyan Road between Snowy Mountains Highway and Shannons Flat Road has been identified as possible routes for returning Heavy Traffic from the Snowy 2.0 construction site. Council staff are working with Snowy Hydro and Snowy 2.0 to determine the scope of works required that will ensure both Bobeyan and</p>	25/09/2019	N

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Date of Reply	Compl Y/N
					<p>Shannons Flat Road, including the bridges, are capable of accommodating proposed traffic levels without detriment to existing traffic i.e. School Buses.</p> <p>The State Government confirmed \$20M for the upgrade of Bobeyan Road from the Snowy Mountains Highway to the ACT Border over a 4 year period; the State Government also committed \$1,432,713 for the upgrade of a further 25% (approximately 4km) of the unsealed section of Shannons Flat Road.</p> <p>This project is not Shovel Ready and the scope will be determined by a Survey & Design.</p> <p>A decision has not yet been made on who will undertake works once a design has been approved; this could be either RMS or Council.</p> <p>26/06/2019 GS: Bobeyan Road is a Council Road currently classified as a Collector, so will not involve the RMS as a Road Maintenance Authority.</p> <p>John Barilaro MP announced in a media release on the 18th June 2019 \$20 million to seal Bobeyan Road.</p> <p>It is expected that funding and conditions will follow shortly.</p> <p>Staff are aware of the issues to be addressed on Bobeyan Road and have started planning following this announcement, but this funding will also be required to bring the project to a shovel ready status.</p>		
113	18 July 2019	12.1	Tree Clearing of the Lake Foreshore Clr Old	Manager Open Space &	30/09/2019 – JK: Ongoing. On schedule to be completed by	31/10/2019	N

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Date of Reply	Compl Y/N
			Question: When is the next stage of this project going to commence?	Recreation	31/10/2019. 30/08/2019 – JK: Ongoing. Planning for work to be completed by 31/10/2019. 26/07/2019 – JK: Plan for work to commence mid to late August and to be completed by end of October.		
117	19 September 2019	12.1	Monaro Housing Task Force Councillor Haslingden: Question: When can we have a meeting?	Community Development Planner	26/09/2019 – KH: The Monaro Regional Housing Taskforce meets on the third Wednesday of every third month from 11am – 2pm at The Hub, and is held in conjunction with the Communities and Justice led Cooma and Region Housing and Homelessness Solutions Forum. The last meeting was held on 21st August with apologies from Councillor Beer. The next is scheduled for 20th November. Invites/agendas are distributed two weeks prior.	26/09/2019	Y
118	19 September 2019	12.2	Lights out in Cobbadah and Gippsland Streets Jindabyne Councillor Castellari: Question: Could staff please investigate when the lights currently out in Cobbadah and Gippsland streets will be replaced? Apparently several lights have been out for some time and it is causing safety concerns to residents.	Group Manager Transport Infrastructure (Operations)	20/09/2019 – GS: Thank you for this enquiry which was addressed by staff on Wednesday 18 September 2019. The response provided was as follows: After raising this question regarding Street Light failure on Cobbadah and Gippsland Streets Jindabyne with Essential Energy I can update the status of this request. This request had been registered with Essential Energy prior to this question being asked. Essential Energy are aware of the outage along	20/09/2019	Y

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Date of Reply	Compl Y/N
					Cobbadah and Gippsland Street but have an issue at present with their supplier for materials to resolve this issue. No date can be provided on when this supplier issue will be resolved but Essential Energy gave an assurance that, when the materials are available, works will be scheduled and replacement lights installed. In addition to this request Essential Energy will be conducting an asset inspection of all Street lighting in Jindabyne to identify all defects.		
119	19 September 2019	12.3	<p>Townsend Street Jindabyne Councillor Castellari: Question: Could staff please look into the possibility of increasing the number of lights on Townsend Street Jindabyne? Residents, including young women, older people and mothers with children have commented that they do not feel safe walking along the street at night. This is especially so at the end of Townsend Street farthest from the highway.</p>	Group Manager Transport Infrastructure (Operations)	<p>27/09/2019 – GS</p> <p>The issue of street lights along Townsend Street, Jindabyne was inspected by staff on Thursday 26 September 2019.</p> <p>There are six lights currently installed separated by distance as follows:</p> <ul style="list-style-type: none"> • Light 1 and 2 – 89 metres. • Light 2 and 3 – 71 metres. • Light 3 and 4 – 103 metres. • Light 4 and 5 – 126 metres. • Light 5 and 6 – 82 metres. <p>As displayed in the picture below, the available street lighting is inadequate to cover the whole of Townsend Street and fails to provide sufficient light between street lights. To resolve this a major project would be required and the energy provider engaged to determine scope, design, costs and implementation.</p> <p>Currently this work is not factored into the 2019/2020 financial year and, if this were to</p>	27/09/2019	N

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Date of Reply	Compl Y/N
					<p>be prioritised, that would be to the detriment of an existing (approved) project.</p> 		

9.4.4 RESOLUTION ACTION SHEET UPDATE

Record No:

Responsible Officer:	Acting Director Corporate and Community Services
Author:	Secretary Council and Committees
Key Direction:	7. Providing Effective Civic Leadership and Citizen Participation
Delivery Plan Strategy:	DP7.1.1.2 Council's leadership is based on ethics and integrity to enable informed and appropriate decisions in the community's best interest.
Operational Plan Action:	OP7.7 Provide timely, accurate and relevant information to Council to enable informed decision making.
Attachments:	1. In Progress Action Sheet for Period Ending September 2019
Cost Centre	3120 Governance

EXECUTIVE SUMMARY

In order to provide Councillors with updates on resolutions of Council, a report has been generated with a summary of action that are current and have recently been completed, for the period ending September 2019.

The In Progress Resolution Action Sheet for period ending September 2019 is attached to this report.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council receive and note the In Progress Resolution Action Sheet Update for the period ending September 2019.

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
12	15 March 2018	64/18		<p>Creation of road reserve over Jerangle Road through lot 6 DP 754888 at Jerangle That Council</p> <p>A. Accept the quotation from Bradley Surveying and Design Pty Ltd in the amount of \$9,500</p> <p>B. Agree to the expenditure of an additional estimated \$2,000 to include the closure of the corresponding section of Crown reserve road passing through lots 5 and 6 in the survey plan.</p> <p>C. Authorise the General Manager to execute the necessary documents, including the Transfer of the closed section of Crown reserve road to the landowner in compensation.</p> <p>D. Apply to the Department of Primary Industries to take the sections of Crown reserve road within Jerangle Road into Council's public road assets register.</p> <p>E. Gazette the entire length of Jerangle Road as a Council public road.</p>	Property Officer	<p>24/09/2019 -JH: No further update from Solicitor with regard to approval from LPI.</p> <p>27/8/2019 –JH: Solicitor has advised some minor technical requisitions with the lodged plan have been dealt with by the surveyor. Solicitor now awaiting advice from LPI. Solicitor will update Council when this advice is received.</p> <p>23/7/2019- JH: Email has been sent to Solicitor requesting an update. Waiting for a response.</p> <p>01/07/2019 – JH: No further update from Solicitor. Staff will advise Council as soon as advice is received.</p> <p>5/6/2019-JH: Solicitor has advised that they are still waiting on discharge of mortgage and will advise Council as soon as this has taken place.</p> <p>30/4/2019 –LB: Waiting on discharge of mortgage.</p> <p>26/3/2019-JH: Solicitor has advised lodgement of the subdivision plan has been awaiting consent from NAB as they hold the mortgage over one of the affected lots. NAB has arranged the Discharge of that Mortgage –</p>	30/10/2019	N

SMRC Resolution Action Sheet – In Progress

					<p>the registration of Discharge is imminent and the plan will then be lodged forthwith.</p> <p>29/02/2019 –JH: Update request sent to solicitor still waiting reply.</p> <p>30/01/2019- JH: Still waiting for update from the landowner’s Solicitor.</p> <p>02/01/2019 –JH: Have sent an email request to Andrew Freer who advised they will advise when lodgement of the plan of subdivision has occurred.</p> <p>22/11/2018 –LB: Landowners solicitor has been asked for further update. Presently awaiting response.</p> <p>24/10/2018 – LB: Still waiting on landowner’s solicitor to lodge the plan – mortgagor’s consent needed.</p> <p>03/10/2018 – LB: Waiting on landowner's solicitor to lodge the plan.</p> <p>27/08/2018 – LB: Email sent to surveyor and solicitor asking for update on progress of registration of the plan.</p> <p>02/08/2018 – LB: Plan has been lodged. Email sent to solicitor acting for the other party asking for an update.</p> <p>23/07/2018 –LB: Waiting on registration of plan of subdivision.</p>		
--	--	--	--	--	---	--	--

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						<p>11/07/2018 – LB: Documents returned to surveyor for lodgement with the LPI.</p> <p>21/06/2018 – LB: Revised Target Date changed by: Lyn Bottrill From: 30 Jun 2018 To: 30 Sep 2018.</p> <p>21/06/2018 – LB: All documents have been executed by Council and sent back to the surveyor for lodgement at the LPI.</p> <p>04/06/2018 – LB: Currently waiting on Subdivision Cert.</p> <p>26/05/2018 – LB: Application has been submitted to Council for Subdivision Certificate. When the Certificate is issued it will be sent along with the plan and Administration sheet to the landowners surveyor for lodgement at the LRS.</p> <p>23/04/2018 – LB: Revised Target Date changed by: Lyn Bottrill From: 16 Apr 2018 To: 30 Jun 2018.</p> <p>24/04/2018 – DC: Surveyor has been contacted and is proceeding with survey of road. The Administration sheet and the plan have been sent to Cooma office by the surveyor. When they are received Council staff will progress the matter. – Ongoing.</p>		

SMRC Resolution Action Sheet – In Progress

16	05 April 2018	118/18		<p>Proposed Road Closure & Sale of old Lions Park at Bombala That Council;</p> <ul style="list-style-type: none"> A. Approve the partial road closure on the corner of High Street and Stephen Street Bombala so that the fence line becomes the boundary of lot 9 DP 995614; B. Engage the services of a land surveyor to provide a plan for the boundary adjustment; C. Authorise the General Manager to execute any documents necessary to complete the boundary adjustment and sale of the property; D. Readvertise the property on the open market for auction with an appropriate reserve; and E. Make the Report public once the matter is settled. 	Property Officer	<p>24/09/2019- JH: Surveyor enquiring with LPI as to status of this registration.</p> <p>27/08/2019-JH: The plan has been submitted to the Land Registry Service for registration.</p> <p>23/07/2019-JH: Email sent to Surveyor requesting an update. Waiting on a response.</p> <p>01/07/2019 –JH: Awaiting Subdivision Plans from Land Registry Service.</p> <p>05/06/2019–JH: Subdivision documents are being lodged by the Surveyor and once returned, the process to combine into one Lot and DP will begin</p> <p>30/04/2019 – SA: Planning Staff actioning the subdivision this week.</p> <p>26/03/2019 –JH: Still waiting return of subdivision certificate from Council.</p> <p>29/02/2019 – JH: Plans with Council waiting for return of subdivision certificate.</p> <p>30/01/2019 – JH: Plan is with Council and waiting for return of Subdivision Certificate.</p> <p>02/01/2019 – JH:</p>	31/10/2019	N
----	---------------	--------	--	---	------------------	--	------------	---

SMRC Resolution Action Sheet – In Progress

					<p>Plans are lodged with Council for Subdivision Certificate waiting return of Certificate.</p> <p>21/11/2018 – JH: 28 day notification period has ended. Council has received 8 submissions for the proposed closure. All submissions received had no objections with the proposed closure. Responses sent to those who made submissions advising of this. Documents have been prepared to close this council public road reserve: Subdivision Certificate has been sent for processing.</p> <p>25/10/2018 – JH: The Submission period ends 8 November 2018, some submissions have been received from adjoining landowners and the authorities, these submissions have been with no objection to the closure.</p> <p>25/10/2018 – JH: The Submission period ends 8 November 2018, some submissions have been received from adjoining landowners and the authorities, these submissions have been with no objection to the closure.</p> <p>05/10/2018- JH: Letters have been sent to adjoining landowners with notification of the proposed closure and notification letters to the authorities are being prepared. The advertisement has been placed in the Monaro Post for 11 October and 25 October. The 28 day period for submissions ends on 8 November. Submissions will be reviewed and the correct process followed.</p> <p>03/10/2018 – LB:</p>		
--	--	--	--	--	--	--	--

SMRC Resolution Action Sheet – In Progress

					<p>Notifications sent out to commence road closing.</p> <p>27/08/2018-LB: Plan has been received. There are issues with a previous resumption which has not been registered on title. When these issues are sorted out and the notification period for road closing has expired, and the resumption issues have been resolved then the plan will be registered and the land will be listed for sale.</p> <p>02/08/2018 – LB: Spoke to surveyor this week and he has promised to get the plan to me within the week.</p> <p>23/07/2018 – LB: Still waiting on plan for boundary adjustment.</p> <p>11/07/2018- LB: Still waiting on plan from surveyor. Contact with the surveyor revealed that there were issues with the road alignment and he was working on it.</p> <p>21/06/2018 – LB: Revised Target Date changed by: Lyn Bottrill From: 30 Jun 2018 To: 30 Sep 2018.</p> <p>21/06/2018 – LB: Surveyor has confirmed that Council will receive the plan etc. in about two weeks.</p> <p>04/06/2018 – LB: Currently waiting on survey plan for road closing.</p> <p>23/05/2018 – LB: Waiting on plan.</p> <p>23/04/2018 – LB:</p>		
--	--	--	--	--	---	--	--

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						Revised Target Date changed by: Lyn Bottrill From: 16 Apr 2018 To: 30 Jun 2018. 23/04/2018 – LB: Surveyor has been engaged to provide a plan for boundary adjustment and road closure will commence as soon as a plan is available.		

SMRC Resolution Action Sheet – In Progress

19	19 April 2018	147/18	16.9	<p>Compulsory Acquisition of Lot 13 DP 239506 - Access to Jindabyne Sewerage Treatment Plant, Jindabyne Landfill and Sewer Pump Station 6 That Council</p> <p>A. Rescind resolution 131/14 of 26 August 2014</p> <p>B. Proceed to acquire Lot 13 Deposited Plan 239506 by compulsory process under the Land Acquisition (Just Terms Compensation) Act 1991 by authority contained in the Roads Act 1993 for the purposes of providing legal access to the Jindabyne Sewer Treatment Works, Jindabyne Landfill and Sewer Pump Station 6.</p> <p>C. Dedicate the land as Public Road in accordance with the Roads Act 1993</p> <p>D. Note minerals are to be excluded from this acquisition</p> <p>E. Note this acquisition is not for the purpose of resale</p> <p>F. Make the necessary applications to the Minister for Local Government and the Governor</p> <p>G. Authorise the Common Seal be affixed to all documentation required to be sealed to give effect to this resolution.</p>	Land & Property Officer	<p>30/09/2019- JH: No further update from Public Works at this stage.</p> <p>02/09/19 – LB: Confirmed with Public Works that receipt of an invoice for compensation has not yet been received.</p> <p>26/07/19 – LB: Still waiting on invoice.</p> <p>01/07/19 – LB: Waiting on receipt of invoice for compensation of the land acquisition.</p> <p>31/05/2019 – LB: Valuation has been received by Public Works. PW will forward to Council after reviewing the valuation.</p> <p>30/04/2019 – LB: Still waiting for the valuation from the Valuer General.</p> <p>27/03/2019 – LB: Waiting for the Valuer General to send an invoice for the value of the land.</p> <p>04/03/2019 – LB: Land has been gazetted to Council.</p> <p>30/01/2019 – LB: This property will be gazetted to Council in February 2019.</p> <p>22/11/2018 – LB: Council has been advised that gazettal of the transfer of the stock route to Council will take place</p>	31/10/2019	N
----	---------------	--------	------	---	-------------------------	---	------------	---

SMRC Resolution Action Sheet – In Progress

					<p>in February 2019. Roads, Waste and Waste Water have been notified.</p> <p>24/10 2018 – LB: Minister’s consent to the acquisition has been received and we are now progressing to finalise the matter by 30 November 2018. Council has been notified by Public Works that OLG has approved acquisition and we are currently waiting on gazettal and notification from the Valuer General for the cost.</p> <p>03/10/2018 – LB: Waiting on Valuer General's valuation of the land.</p> <p>27/08/2018 – LB: This matter is still waiting on consent from the OLG.</p> <p>02/08/2018 – LB: This matter is still with the Governor.</p> <p>23/07/2018 – LB: Waiting on reply from the OLG.</p> <p>11/07/2018 – LB: Application is with the OLG and we should receive word from the Valuer General within the next month with respect to purchase price.</p> <p>21/06/2018 – LB: Revised Target Date changed by: Lyn Bottrill From: 21 May 2018 To: 21 Oct 2018.</p> <p>21/06/2018 – LB: Application has been sent to OLG for consent.</p> <p>04/06/2018 – LB:</p>		
--	--	--	--	--	--	--	--

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						<p>This matter has been submitted to the Dept of Local Gov. for consent.</p> <p>23/05/2018 – DC: Application has been submitted to the Dept of Local Government for consideration. Ongoing.</p> <p>01/05/2018 – LB: Dept. Finance notified of Council resolution and as soon as the Mayor signs the page of the Minutes containing the resolution it will be sent to Dept. of Finance to follow up with Application to the Minister and the Governor.</p>		

SMRC Resolution Action Sheet – In Progress

20	07 May 2018	162/18	11.1	<p>Proposal to Realign the Barry Way Jindabyne and to Address Issues with the Intersections of Barry Way with Eagle View Lane and Bungarra Lane That Council</p> <p>A. Approve the proposal to realign The Barry Way over the constructed road from the intersection with MR286 to the boundary of the national park.</p> <p>B. Approve the proposal to apply to the Crown to transfer those sections of The Barry Way which are Crown reserve road to Council.</p> <p>C. Authorise staff to negotiate with landowners for acquisition of the constructed Barry Way and, where possible, to offer to close corresponding sections of paper road and to dedicate the land to the landowner in compensation.</p> <p>D. To engage the services of a surveyor to identify those sections of the Barry Way which are not on line with the constructed road.</p> <p>E. To acquire any Crown land upon which the Barry Way has been constructed through the process of the Land Acquisition (Just Terms Compensation) Act 1991 through the authority of the Roads Act 1993.</p> <p>F. Authorise the General Manager to execute any documents necessary to complete the project.</p> <p>G. Authorise the expenditure and allocate an amount of \$135,000 in the 2018/19 year Budget with funding to be provided from Stronger Communities</p>	Land & Property Officer	<p>30/09/2019-JH: Communicating with NSW Aboriginal Land Council with regard to a parcel of Crown Land required for this access.</p> <p>02/09/19 – LB: Realignment of Barry Way at the intersection of Bungarra Lane has commenced. Eagle View Lane intersection will be addressed within the next month.</p> <p>26/07/19 – LB: Survey plan has been received. Negotiation with landowners to commence shortly.</p> <p>01/07/19 – LB: Survey plan still not received. When the plan is received, negotiations with affected landowners will commence.</p> <p>31/05/2019 – LB: Surveyor has completed survey to Moonbah Bridge. He is currently checking his calculations and expects to be able to send it to Council within a week.</p> <p>30/04/2019 – LB: Survey and plan is still underway with the surveyor.</p> <p>27/03/2019 – LB: No further update.</p> <p>04/03/2019 – LB: Survey is ongoing. Surveyor has given assurance that work is progressing.</p> <p>30/01/2019 – LB:</p>	31/12/2020	N
----	-------------	--------	------	---	-------------------------	--	------------	---

SMRC Resolution Action Sheet – In Progress

				<p>Project PP-219 (Undertake project to align the road with road reserves).</p>	<p>No further update. It is anticipated that the survey work will be ongoing for approx. 12 months.</p> <p>22/11/2018 – LB: No further update. It is anticipated that the survey work will be ongoing for approx. 12 months</p> <p>24/10/2018– LB: Surveyors are presently working on identification plan.</p> <p>03/10/2018- LB: Keven Spain engaged to carry out survey.</p> <p>27/08/2018 – LB Surveyor selected and work to progress shortly.</p> <p>07/08/2018 – LB: Revised Target Date changed by: Lyn Bottrill From: 06 Jun 2019 To: 31 Dec 2019.</p> <p>02/08/2018 – LB: Call for expressions of interest from local land surveyors. Submissions currently being considered.</p> <p>23/07/2018 – LB: No EOI s received by due date. All surveyors were contacted and were given an extension of time to submit their EOI. Closing date is 27/7.</p> <p>11/07/2018 – LB: Specification sent to three surveyors requesting that they submit expressions of interest. Due by cob 13/7.</p> <p>21/06/2018 – LB: Revised Target Date changed by: Lyn Bottrill From: 06 Jun 2018 To: 06 Jun 2019.</p>		
--	--	--	--	---	---	--	--

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						<p>21/06/2018 – LB: Draft specification with Group Manager Transport and Infrastructure for approval.</p> <p>04/06/2018 – LB: The specification is currently been developed for the work to be carried out by the surveyor. Council will call for expressions of interest to carry out the work.</p> <p>23/05/2018 – LB: Specification being developed to seek quotations from suitably qualified land surveyors.</p>		
29	21 June 2018	253/18	22.3	<p>Council Property - Town View, Waterworks Hill, Bombala</p> <p>That Council</p> <p>A. Approve the proposal to demolish the residence located on lot 1 DP 1216130</p> <p>B. Serve notice on the tenant to vacate the premises in accordance with the Residential Tenancy Act.</p> <p>C. Engage the services of a suitably qualified contractor to demolish the residence, clear the site and dispose of any asbestos in accordance with the EPA Act; and</p> <p>D. Authorise the expenditure and allocate an amount in the 2018 Financial Year Budget with funding to be provided from the Former Bombala LGA Reserve.</p>	<p>Water & Wastewater Manager</p> <p>Land & Property Officer</p>	<p>02/10/2019 – MR: W&WW is waiting on the finalisation of the Bombala/Delegate water supply options report so that a decision can be made around incorporating the demolition of the cottage in the potential rebuild/rehabilitation of the BWTP and associated site.</p> <p>The preferred option is to have the demolition/removal, timing and cost of the cottage be a component of the \$15M grant funding to improve Bombala's and Delegate's water supplies.</p> <p>02/09/2019 – RP: The power and sewerage services have been disconnected and water service is being disconnected from the house. Once the disconnection of services is completed, quotes will be sourced for the demolition of the house based on the outcome of the option assessment of the water treatment plant.</p>	31/12/2019	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						<p>26/08/2019 – RP: Awaiting on Options Study Report from GHD. It is anticipated the report will be received mid-August. Removal of the cottage will form part of the Bombala Water Treatment Plant refurbishment or replacement.</p> <p>26/07/2019 – MR: Awaiting on Options Study Report from GHD. It is anticipated the report will be received mid-August. Removal of the cottage will form part of the Bombala Water Treatment Plant refurbishment or replacement.</p> <p>01/07/2019 – MR: Power and water being disconnected. OSSM connections being investigated. House won't be demolished until the Options Study- Bombala Water Treatment Plant has been finalised.</p> <p>31/05/2019 – LB: Council's Water and Wastewater Department is currently seeking quotations to demolish the cottage.</p> <p>30/04/2019 – LB: Planning to demolish the cottage is underway.</p> <p>27/03/2019 – LB: Tenant has found alternative accommodation and has been given an extension to 7 April to move out of the cottage at Bombala Waterworks.</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						<p>04/03/2019 – LB: Tenant has until 31 March 2019 to vacate the premises.</p> <p>30/01/2019 – LB: Disadvantaged housing in Delegate must be advertised. This is currently being done and the tenant will be given an additional written reminder to vacate.</p> <p>10/12/2018 – LB: Tenant has been notified that alternative housing has been found for him in Delegate. The accommodation in Delegate is managed by Council and the house needs work before anyone moves in. This work will take approx. 1 month so it is intended to give the tenant at the Waterworks cottage notice to vacate when the work is completed.</p> <p>24/10/2018 – LB: Commercial Land & Property Officer investigating availability of housing in Delegate for tenant.</p> <p>08/10/2018 – LB: Enquiries currently being made to Southern Cross Housing re consideration of tenant at Waterworks cottage for disadvantaged housing at either Bombala or Delegate.</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						<p>03/10/2018 – LB: Looking into disadvantaged housing for tenant in either Bombala or Delegate.</p> <p>27/08/2018 – LB: Enquiries made of real estate agents if they have any properties for rent in Bombala. Emailed tenant details to access assistance with rental bond.</p> <p>02/08/2018-LB: Currently working with tenant to find suitable alternative accommodation.</p> <p>23/07/2018 – LB: Revised Target Date changed by: Lyn Bottrill From: 23 Jul 2018 To: 29 Sep 2018</p> <p>23/07/2018 – LB: Still waiting on tenant finding new premises. Council has supplied a letter saying that he has always paid his rent on time.</p> <p>23/07/2018 – LB: Tenant has been notified and is looking for new premises. Council resolution not to proceed to demolish the cottage until tenant has found new tenancy.</p>		

SMRC Resolution Action Sheet – In Progress

30	21 June 2018	255/18		<p>Request to Purchase Council Land in Percy Harris Street Leesville</p> <p>That Council</p> <p>A. Approve the release of proposed lots 14, 15 and 16 at Leesville Industrial Estate</p> <p>B. Engage the services of an independent valuer to value the three properties</p> <p>C. Advertise the sale of lots 14, 15 and 16 through local real estate agents and Council’s website, and;</p> <p>Authorise the expenditure and allocate an amount of \$42,000 in the 2019 Financial Year Budget with funding to be provided from Property Reserves</p>	Property Officer	<p>24/09/2019 – JH: Waiting on the modification for the DA to be received so that any works required can be carried out to enable the subdivision to be registered and the sale commenced.</p> <p>02/09/19 – LB: D/A Conditions need to be assessed and completed.</p> <p>26/07/19 – LB: Modification will be released shortly.</p> <p>01/07/19 – LB Still waiting on approval of Modification of Consent to amend stages of the development. Modification expected to be released shortly.</p> <p>31/05/2019 – LB: Waiting on approval of Modification of Consent.</p> <p>30/04/2019 – LB: Application has been submitted for modification of the D/A to amend the stages of the subdivision.</p> <p>27/03/2019 – LB: Modification of D/A has been prepared for lodgement to amend the stages of the subdivision.</p> <p>04/03/2019 – LB: Plan of subdivision has been received at Council. Subdivision certificate has been applied for.</p> <p>30/01/2019– LB Plan has not been received at this stage. Surveyor has been reminded.</p> <p>22/11/2018 – LB:</p>	30/12/2019	N
----	--------------	--------	--	---	------------------	--	------------	---

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						<p>Surveyor has agreed to have the plan completed by the end of January 2019</p> <p>24/10/2018 – LB: Surveyor has been reminded that we need the plan.</p> <p>03/10/2018 – LB: Waiting on plan.</p> <p>27/08/2018 – LB: Awaiting plan from surveyor. As soon as plan is received expressions of interest will be sought from real estate agents in order to select a real estate agent to place the properties on the open market.</p> <p>07/08/2018 – LB: Revised Target Date changed by: Lyn Bottrill From: 23 Jul 2018 To: 31 Oct 2018</p> <p>02/08/2018 – LB: Waiting on valuation of land from valuer.</p> <p>23/07/2018 – LB: Surveyor has been requested to produce plan for registration of lots 14, 15, and 16. Still waiting on valuation from valuer.</p> <p>11/07/2018 – LB: Surveyor has been requested to prepare plan of subdivision to enable the plan to be registered. Valuer has been asked to provide sales prices for the three blocks.</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
44	16 August 2018	276/18		<p>Lease of Council Operational Land to Cooma Men’s Shed That Council</p> <p>A. Resolve to enter into “peppercorn lease” arrangement to a value nominated by Council on Lot 3 of DP 537242 in Mulach St Cooma with the Cooma Men’s Shed (AMSA) for a period of Five (5) years (with two (2) optional periods of five (5) years each) pending outcome of a development applications</p> <p>B. Authorise the General Manager to negotiate the terms of the lease</p>	Property Officer	<p>24/09/2019 - JH: Discussions have been held on an alternative location and this resolution has been put on hold pending the outcome of those discussions.</p> <p>02/09/19 – LB: Further report to September Council meeting re alternative location. Waiting on result of the report.</p> <p>26/07/19 – LB: Lease expected next week. It will then be sent to Lessees for execution.</p> <p>01/07/19 – LB: Development Consent released. Council’s solicitor currently preparing peppercorn lease. The Contamination report was received on 27 June 2019 at a cost of \$20,000.</p> <p>31/05/2019 – LB: Still waiting on the contamination report.</p> <p>30/04/2019 – LB: Council is still waiting on the contamination report.</p> <p>27/03/2019 – LB: No further update.</p> <p>04/03/2019 – LB: Remediation investigations taking place to ensure that the land has been remediated.</p> <p>30/01/2019 – LB: Waiting on completion of advertising period for D/A.</p>	31/10/2019	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						<p>22/11/2018 – LB: Still waiting for Cooma Mens Shed to submit a development application with Council. Once the D/A consent has been issued a lease will be arranged.</p> <p>24/10/2018 – LB: Still waiting on D/A to be lodged.</p> <p>08/10/2018 – LB: Waiting on D/A being lodged prior to finalising lease. Environmental Services has been requested to notify Property Officer when D/A is lodged.</p> <p>03/10/2018 – LB: Waiting on submission of D/A.</p> <p>31/08/2018 – LB: Draft lease is currently being prepared in accordance with the resolution. The lease will be finalised upon determination of the development application.</p> <p>27/08/2018 – LB: Awaiting outcome of development application. In the meantime draft licence agreement will be drafted.</p> <p>21/08/2018 – GH: Action allocated to Lyn Botrill to assist GM in preparing lease.</p>		
57	6 September 2018	314/18		Proposed Acquisition of Land in Cooma That Council	Property Officer	<p>24/09/2019 -JH: No response from Crown Lands with request from Council to begin project. No response yet from OLG about the acquisition application. Applications</p>	8/10/2020	N

SMRC Resolution Action Sheet – In Progress

			<p>A. Acquire Lots 400 and 434 DP 750535 and lot 461 DP 41999 by compulsory process under the Land Acquisition (Just Terms Compensation) Act 1991 by authority contained in the Local Government Act 1993 for the purpose of saleyards.</p> <p>B. That the land be dedicated as Operational land in accordance with the Local Government Act 1993</p> <p>C. That minerals be included in this acquisition</p> <p>D. That this acquisition is not for the purpose of resale</p> <p>E. That the necessary applications be made to the Minister for Local Government and the Governor.</p> <p>F. That the Common Seal be affixed to all documentation required to be sealed to give effect to this resolution.</p> <p>G. That following the acquisition of the three Crown allotments, the eleven lots comprising the Cooma saleyards be consolidated into a single allotment.</p> <p>H. That this project be funded from the former Cooma Monaro Shire Council reserve fund.</p>		<p>traditionally take approximately 90 days to be processed.</p> <p>02/09/2019 – LB: Email has been sent to the Crown requesting permission to proceed with the truck wash.</p> <p>26/07/2019 – LB: Application to OLG imminent. Currently waiting on results of searches of Native Title Register.</p> <p>01/07/2019 – LB: Consent received from the Crown. Advertising period still current. Acquisition cannot proceed until advertising period has concluded.</p> <p>31/05/2019 – LB: Still waiting on consent from the Crown.</p> <p>30/04/2019 – LB: Update from the Crown in response to email from Council revealed that the Crown has not dealt with the matter yet.</p> <p>27/03/2019– LB: Still waiting on consent from the Crown.</p> <p>04/03/2019 – LB: Waiting on consent from the Crown.</p> <p>30 January 2019 – LB: Letter of notification has been prepared. Consent of Crown has been requested.</p> <p>22/11/2018 – LB: Compulsory process has been commenced. The process will take approx. 12 months to complete.</p>	
--	--	--	--	--	--	--

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						30/10/2018 – GH: Documentation for acquisition currently being prepared. Documentation for acquisition currently being prepared. 28/09/2019 – LB: Preliminary investigations are being carried out to commence the compulsory acquisition process.		
74	4 October 2018	353/18	15.1	Clr Castellari Notice of Motion - Rooftop Solar That Council A. Support the Albury City Council motion regarding legislative changes to enable the implementation of a program similar to that implemented by Darebin City Council in Victoria; B. Advocate for the legislative changes to local members and relevant Ministers; C. Carry out due diligence with a business case which includes funding options, power under current legislation that would provide solar subsidy schemes for residence and businesses within the SMRC council area; and D. Provide for public consultation process once the above has been carried out.	General Manager	27/09/2019 – SC: No further update. 28/08/2019 –SC: No further update. 31/07/2019 –SC: No further update. 03/07/2019 –PB: A – Complete B – GM spoke with LGNSW and the Local Member. LGNSW have agreed to put it on their agenda. C & D – no action. 29/04/2019 – PB: Complete. B, C and D, no action to date.	Ongoing	N
88	1 November 2018	394/18	12.1	Planning Proposal 461 Barry Way, Moonbah to Amend Snowy River Local Environmental Plan 2013 That:	Senior Strategic Land Use Planner	30/09/2019 – AA: Still awaiting response. 29/08/19 – AA: Still awaiting response.	3/12/2018	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				<p>A. The report from the Senior Strategic Land Use Planner on the Planning Proposal 461 Barry Way (Lot 101 DP 817374) be received.</p> <p>B. The Planning Proposal be submitted to the Minister of NSW Planning & Environment for a Gateway Determination in accordance with Section 3.34 of the <i>Environmental Planning and Assessment Act 1979</i>.</p> <p>C. The Department of Planning and Environment be advised that Council wishes to be issued with an authorisation to use delegation for the Planning Proposal.</p> <p>D. In the event NSW Department of Planning & Environment issues a Gateway Determination to proceed with the Planning Proposal, consultation be undertaken with the community and government agencies in accordance with Schedule 1, Division 1, Clause 4 of the <i>Environmental Planning and Assessment Act 1979</i> and any directions of the Gateway Determination.</p> <p>D.</p>		<p>26/07/19 – AA: Still awaiting response.</p> <p>27/06/2019 – AA: Still awaiting response.</p> <p>30/05/2019 – AA: Further information has been requested from the proponent – awaiting response.</p> <p>01/05/2019 – AA: Advice from Office of Environment and Heritage received – awaiting further clarification.</p> <p>29/03/2019 – AA: Staff are still awaiting advice from Office of Environment and Heritage.</p> <p>11/03/2019 – AA: Application has been referred to the Office of Environment and Heritage as per the Gateway Determination. Will be placed on public exhibition once advice has been received from OEH – estimated to be April 2019.</p> <p>04/02/2018 – MA: The Gateway Determination has been received and the applicant contacted. Looking to progress to public exhibition and consultation with government agencies.</p> <p>20/12/2018– MA:</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						<p>Staff are expecting to receive Gateway Determination imminently</p> <p>06/12/2018 – MA: B. Planning proposal has been submitted to the Minister of NSW Planning and Environment for a Gateway Determination. C. Council has advised Department of Planning and Environment that Council wishes to be issued with an authorisation to use Delegation for the Planning Proposal Cannot be actioned until a determination is given.</p>		
89	1 November 2018	395/18	12.2	<p>DA Best Practice Guideline and Processing Times</p> <p>That Council endorse the following recommendations;</p> <ol style="list-style-type: none"> 1. Council staff develop a Snowy Monaro Region Development Guide that also includes a rural and regional context; 2. Increased promotion of pre-lodgement meetings with applicants and a media campaign be undertaken; 3. Creation of a user friendly information portal on Council's website; 4. Development assessment staff actively participate in the review of the consolidated LEP and DCP with the Strategic Planning Group to achieve practical workable provisions; 5. A review and report be presented to the General Manager on resourcing requirements for Building Surveying and Development Engineering staff in order to reduce development application 	Group Manager Development & Building Certification	<p>30/09/2019 – KM: Ongoing.</p> <p>29/08/2019 – JG: Draft developed for presentation to council in November.</p> <p>26/07/2019 – JG: To be discussed as part of the internal audit project.</p> <p>01/07/2019 – JG: 1 – Being developed in anticipation of workshop and consultation with councillors.</p> <p>03/06/2019 – JG: 1 – Being developed. 3 – Portal being created as part of IT platform development. Completed. 5 – Review being undertaken as part of organisational redesign review. Completed. 9 – Completed.</p>	3/12/2018	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				referral times, assist with approvals relating to the issuance with Complying Development Certificates and provide efficient and timely advice to applicants; 6. Councillors continue to be provided with a list of applications lodged with Council on a monthly basis and a list of determined development applications on a monthly basis; 7. Ensure that when the corporate IT platform is implemented it includes online tracking of applications and use of mobile IT platforms, to improve efficiencies in administration of development assessment and building certification processes; 8. That checklists and guidelines are updated and expanded to ensure applicants have detailed information to ensure applications are submitted with all relevant information as required by Part 1 of Schedule 1 of the EP&A Regulation (in accordance with Clause 51 of the EP&A Regulation); 9. A review be undertaken and report be put forward to Council proposing amendments to the Bombala, Snowy and Cooma DCP's to align notification requirements as being commensurate with impacts and to reduce the number of development applications being notified; 10. That development applications be determined based on the information		03/05/2019 – JG: 1 - Being developed 3 - Being developed 5 - Waiting for structure 6 - Report going to June meeting 4/4/2019 – JG: 1. Being developed 2. Completed 3. Being developed 4. Completed 5. To be provided in proposed structural review of organisation 6. Completed 7. Completed. Brief for corporate system incorporates use of mobile IT platforms and DA tracking 8. Completed 9. Report being compiled and to be reported to Council May 2019 10. Completed. Step included in DA assessment processes. 11. Completed. Step included in DA assessment processes. 11/03/19 – KM: Ongoing. 01/02/2019 – JG: 1. To be developed 2. Ongoing 3. To be developed 4. To be undertaken 5. To be undertaken		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				held at the time where an applicant has been requested to provide additional information (under Clause 54 of the EP&A Regulation) but has failed to respond within 21 days; and 11. Additional information requests be provided to applicants in a timely manner. The response time on these requests be increased from 14 days to 21 days.		6. Lists have been and will be continued to be provided 7. Ongoing 8. Completed 9. To be undertaken 10. Ongoing 11. Ongoing 20/10/2018– JG: No further update at this time 06/12/2018 – DA: Best Practice Guideline and Processing Times is to be developed.		
117	20 December 2018	575/18	10.3	Proposed Acquisition of Shannons Flat Community Hall That Council A. Agree to accept the gift of Shannon’s Flat Community Hall and approximately 800m2 of land surrounding the hall. B. Classify the property as “community land” upon transfer to Council. C. Engage the services of a surveyor to survey lot 78 DP 750527 and create a plan of subdivision of the land to excise the hall and surrounding land within the immediate fence line. D. Agree to bear all costs associated with the subdivision and registration of the plan including any legal costs. E. Fund the costs of approximately \$8,000 from former Cooma Reserves.	Land & Property Officer	30/09/2019 – JH: No further update from the Landowner. 02/09/19 – LB: Landowner has requested that this matter be placed on hold until they investigate their options. 26/07/19 – LB: Recent discussion with the landowner resulted in Council being requested to delay the matter for the time being as the family was not sure it wanted to progress with the transfer of the property to Council. 01/07/19 – LB: Still waiting on the plan of subdivision. Mr Luton contacted and situation explained. 31/05/2019 – LB: Surveyor expects to be able to send plan of subdivision to Council next week.	30/10/2019	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						<p>30/04/2019 LB: Still waiting on the plan of subdivision.</p> <p>27/03/19 – LB: Contacted the surveyor on 25 March and he agreed to prioritize the plan of subdivision.</p> <p>04/03/2019 – LB: Waiting on plan of subdivision from the surveyor.</p> <p>28/02/2019- JH: Plan for subdivision has been requested and waiting for return of plan from the Surveyor.</p> <p>30/01/2019 – LB: Mr Luton has agreed to the proposal going ahead with a signed consent. Kleven Spain has been engaged to provide a plan of subdivision to excise the hall.</p>		
151	21 February 2019	54/19	10.2	<p>Lease Agreement Renewal - Boral Resources (Country) Limited - Bombala That Council</p> <p>A. Approve the renewal of a 5 year Lease to Boral Resources (Country) Pty Ltd; and</p> <p>B. Authorise the General Manager and Mayor to execute and Affix the Council Seal to the Lease.</p>	Property Officer	<p>24/09/2019 – JH: Council's Solicitor has requested some documents to be signed by Boral and waiting return of these so the Lease can be registered.</p> <p>27/08/2019- JH: Lease has been fully executed and is with Council Solicitor for registering.</p> <p>23/07/2019 -JH: Lease Agreement is with Boral with all updates completed and should be received by the end of week.</p>	30/10/2019	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						<p>01/07/2019 – JH: Boral advised they are seeking to complete asap.</p> <p>05/06/2019 -JH: Boral have advised the Lease Agreement is with the Directors for signing.</p> <p>30/04/2019 -LB: Still waiting on return of the lease.</p> <p>26/03/2019 –JH: The Lease Agreement is still being reviewed by Boral and should be returned by end of April.</p> <p>07/03/2019 – JH: The Lease Agreement is with Boral Resources and will go to their board meeting to be reviewed and executed and returned to council. Once received, the Lease Agreement will be presented to the General Manager and Mayor for executing.</p>		
165	21 February 2019	68/19	13.9	<p>Parking in the laneway at the rear of the Jindabyne Town Centre That Council</p> <p>A. Approve the proposal to enter into public consultation with the shopkeepers and owners in Jindabyne Town Centre regarding changes to the laneway at the rear of the shops.</p> <p>B. Receive a further report regarding the results of the public consultation and the proposed way forward together with detailed costings.</p>	Roads Safety Officer	<p>28/09/2019 – GH: Road Safety Officer, through the Local Traffic Committee, has been requested to:</p> <p>A. Initiate report to Council seeking approval to commence with the project.</p> <p>B. Investigate the survey & design costs with Councils Manager Construction.</p> <p>C. Draft letter on behalf of the Director Infrastructure & Operations requesting funding from RMS to cover cost of the survey and design process.</p> <p>02/09/2019 – LB:</p>	31/12/2019	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						<p>RMS is seeking funding to develop a strategy for parking and traffic movement in the laneway.</p> <p>26/07/2019 – LB: Council’s Roads Safety Officer is currently working with RMS to apply for funding.</p> <p>01/07/2019 – LB: Council’s Road Safety Officer is in discussion with RMS regarding the possibility of grant funding to progress this matter.</p> <p>31/05/2019 – LB: This has been revised and a report will be prepared for the July 2019 Council meeting.</p> <p>30/04/2019 – LB: Public consultations were held and a report will be presented to the June meeting of Council.</p> <p>27/03/19 – LB: A good response was received from the shopkeepers and shop owners. Public consultation will be held at two sessions on 2 April at 2pm and 6.30pm.</p> <p>04/03/2019 – LB: Letters to go to shop owners/shopkeepers this week advising of date for public consultation.</p>		
200	21 March 2019	114/19	9.2.5	<p>Proposed Acquisition of Crown land - Part lot 209 DP 729704 That Council</p> <p>A. Acquire 3210m² of lot 209 DP 729704 by compulsory process under the Land Acquisition (Just</p>	Land & Property Officer	<p>30/09/2019 – JH: Waiting on a copy of cost agreement from landowner/developer.</p> <p>02/09/2019 – LB:</p>	31/12/2020	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				<p>Terms Compensation) Act 1991 by authority contained in the Roads Act 1993 for the purpose of road;</p> <p>B. Include minerals in this acquisition;</p> <p>C. Make the necessary applications to the Minister for Local Government and the Governor</p> <p>D. Affix the Common Seal to all documentation required to be sealed to give effect to this resolution; and</p> <p>Request the owner of lot 6 DP 709106 to enter into a Deed of Agreement with Council requiring the owner of that land to be responsible for all costs associated with the acquisition, survey, transfer fees, solicitors fees and LRS fees etc. prior to commencing the process</p>		<p>Landowner/developer is currently preparing the costs Agreement.</p> <p>26/07/2019 – LB: No further update. To be followed up with landowner.</p> <p>01/07/2019 – LB: Further letter has been sent to landowner’s solicitor.</p> <p>31/05/2019 – LB: Waiting on landowner’s Solicitor to respond to correspondence.</p> <p>30/04/2019 – LB: Still waiting on the Deed of Agreement.</p> <p>27/03/19 – LB: Council’s solicitor has been asked to provide a Deed of Agreement for the landowner to cover all costs associated with the land acquisition.</p>		
211	21 March 2019	127/19	13.2	<p>Delegate Disadvantaged Housing</p> <p>That Council continue with the current arrangement of Facilities staff managing the tenants and maintenance on the properties pending community consultation, and bring a report back to Council.</p>	Acting Manager - Land & Property	<p>30/09/2019 – KH: Acting Land and Property Manager has met with the Delegate Progress Association – they would like to have a say as to who resides in this accommodation. Survey to be sent to the residents to request feedback.</p> <p>27/08/2019 – KH: Staff to meet with some members of the community in Delegate on Thursday 29 August. Survey to be sent to each resident to complete and return.</p> <p>26/07/2019 – KH:</p>	30/12/2019	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						<p>Have made contact with the Project Team and the Communications Team about the best way to consult a broad cross-section of the community.</p> <p>01/07/2019 – KH: Ongoing.</p> <p>29/05/2019 – KH: Ongoing – Community Consultation Plan is in the draft stages.</p> <p>02/05/2019 – KH: Staff are preparing a Community Consultation Plan for the Delegate Community.</p> <p>26/03/2019 – KH: Facilities Team to prepare a plan as to the best way to communicate with the Delegate Community.</p>		
216	17 April 2019	140/19	9.1.1	<p>Snowy Monaro Youth Crew (SMYC) Apparel Update That Council</p> <p>A. Receive and note the information in the report on the SMYC Apparel, noting that individual item prices have been included in the draft Fees and Charges for 2019-20;</p> <p>B. Endorse the launch of the project and commencement of retail sales from 1 July 2019;</p> <p>C. Endorse the use of a refunds and returns policy for the apparel which is in accordance with the Australian Competition and Consumer Commission (ACCC) guidelines and model policy</p>	Youth Development Officer	<p>30/09/2019 – JG: The official launch was held on 4 September and sales at the Cooma Visitors Centre has commenced. The refunds and returns policy is on display with the items as required.</p> <p>29/08/2019 – KM: The launch is scheduled for 4 September at the Hub. Arrangements are being made to retail the product through the VCs.</p> <p>25/07/19 – KM: All items except socks have arrived. The launch is expected to be held in August.</p> <p>30/05/19 – JG:</p>	30/09/2019	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						A. Completed. B. Completed – all units ordered and in production. Anticipated brand launch to be undertaken at the end of June. C. A sign will be on display showing the refunds and returns policy for all SMYC Apparel products at the Cooma Visitors Centre. This will go on display with the SMYC products when they arrive. 03/05/2019 – MA: Progressing towards the official launch of the merchandise.		
218	17 April 2019	142/19	9.1.3	Non-Renewal of Lease - Starr Alpine Investments That Council A. Approve the advertising for use of the space to a suitable health practitioner; and B. Authorise the General Manager and Mayor to execute and Affix the Council Seal to the Lease when a suitable tenant is found	Facility Officer - Snowy River Health Centre	25/09/2019 – NW: Ongoing discussion with interested parties for rental as ultrasound clinic. 27/08/19 – NW: Following up with interested parties for rental to ultrasound clinic. 29/07/19 – NW: Advertising commenced. 01/07/2019 – NW: Further advertising to be carried out in broader market as no response received from original advertising. 29/05/2019 – NW: Advertising underway – only one enquiry to date. 29/04/2019 – NW:	30/10/2019	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						Facilities Officer preparing advertisement for lease of space.		
227	17 April 2019	151/19	9.2.2	<p>Consolidation of Reserve no. 530002 Centennial Park and Lot 6 DP 758280 Cooma Visitors Centre as one Crown Reserve for General Community Use</p> <p>That Council</p> <p>A. Request that the Crown add lot 6 DP 758280 to Reserve 530002 comprising Centennial Park and add an additional purpose of "General Community Use" to the Reserve.</p> <p>B. Relinquish Licence LI 453017 for the use of the Cooma Visitors Centre when Lot 6 DP 758280 is added to Reserve 530002.</p>	Land & Property Officer	<p>30/09/2019- JH: Crown have rescheduled this meeting for the third week in October.</p> <p>02/09/2019 – LB: A meeting is being arranged with the Crown to discuss this matter and the process Council needs to follow.</p> <p>26/07/2019 – LB: No further update. Request has been sent to Crown Lands for meeting to discuss the way forward.</p> <p>01/07/2019 – LB: Still waiting on the Crown for advice on procedure.</p> <p>31/05/2019 – LB: Waiting on advice from the Crown regarding process and procedure.</p> <p>30/04/2019 – LB: Email has been sent to the Crown requesting that they advise Council of the process on this matter.</p>	30/12/2019	N
241	17 April 2019	166/19	13.1	<p>Purchase of Part Lot 1 DP101714 and Part lot 1 DP 222016 in Commissioner Street Cooma - Flood Mitigation Works Stage 2</p> <p>That Council</p> <p>A. Rescind Resolution 39/14 of 10 February 2014;</p>	Land & Property Officer	<p>30/09/2019-JH: Council is waiting on a response for the offer submitted for lot 3.</p> <p>02/09/2019 – LB:</p>	30/11/2019	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				B. Offer to purchase lot 4 DP 1242464 \$9,650 ex GST; C. Offer to purchase lot 3 DP 1242464 for the sum of \$5,500 ex GST; D. Authorise the General Manager to negotiate with the owners of lots 3 and 4 to within 10% of the valuation; E. Calculate the apportionment of property rates from the date of registration of the plan of subdivision (17 December 2018); F. Classify both lots as operational land upon acquisition; and G. Authorise the expenditure and allocate an amount of \$21,450 ex GST in the 2019 Financial Year Budget with funding to be provided from other internal reserves.		Purchase of lot 4 has been completed. Offer has been submitted for lot 3 and Council is now awaiting response. 26/07/2019 – LB: Contracts have been exchanged for the purchase of lot 4. Lot 3 is subject to a Council report in August. 01/07/19 – LB: The owner of lot 4 D 1242464 has agreed on the purchase price and purchase of the land is proceeding. Council is still in negotiations with the owner of lot 3. 31/05/2019 – LB: Negotiations are ongoing. 30/04/2019 – LB: The resolution of Council has been sent to Council's solicitor so that negotiation can take place.		
251	16 May 2019	185/19	9.2.1	CMCA RV Park – Cooma That Council support in principle the development of a CMCA RV park at the Hawkins St site and provide in-kind assistance through internal plant rates.	Group Manager Facilities Management	30/09/2019 – GH: CMCA have advised that they have engaged a local design engineer and are expecting draft designs and estimates shortly. This will inform CMCA as to the cost and viability of proceeding with this proposal. 02/08/2019 – GH : CMCA have been unable to secure local design consultant and are approaching suitable firms in the ACT. 24/07/2019 – GH: CMCA have advised they are still trying to secure a local design consultant.	31/12/2019	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						<p>01/07/2019 – GH: CMCA requested and were provided with local survey and design engineer contacts that can undertake detailed design and estimates for the establishment of the RV Park in Hawkins St. Awaiting responses from CMCA as to whether the project is feasible within CMCA site establishment cost criteria inclusive of Council resolved internal plant hire rate for civil works.</p> <p>05/06/2019 – GH: CMCA advised of Council resolution regarding in principle support and will now proceed with more detailed investigation, design and costing for site establishment.</p>		
253	16 May 2019	187/19	9.3.2	<p>Floodplain Risk Management Committee recommendation to Council. That Council undertake a strategic analysis of identified risks (Natural Hazard Risk Assessment) throughout the LGA and prioritise the identified gaps.</p>	Environment Technical Officer	<p>30/09/2019 - PV: Requests for information have been sent to relevant staff. Spreadsheet received from Emergency Management Workshop (PV still reviewing) Phone calls to staff determined no need for further flood studies as no identified high flood risk areas. The FRMC will meet this afternoon (30.9.19). Under discussion will be the 'NSW climate data and information needs analysis project'. This program "includes updating and enhancing climate projections for NSW, mapping natural hazards under climate change, and providing information for assessing risks to critical infrastructure". OEH are encouraging Councils to be part of this program and it needs to be incorporated into Councils Strategic documents and engagement is required by Council and the Senior Management level.</p>	30/12/2019	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						05/09/2019-PV: To be followed up with relevant staff. 28/05/2019 – PV: This action will be implemented by staff from Transport and Infrastructure with the support of Assets and Engineering staff.		
260	16 May 2019	194/19	9.4.1	<p>Classification and Categorisation of Crown Land in Council's Care and Control</p> <p>That Council approve the proposed categorisation of Crown land as per attachment 1 to report Classification and Categorisation of Crown Land in Council's Care and Control</p>	Land & Property Officer	<p>30/09/2019 –JH: Tender for Plans of Management closed Friday 27 September and all submissions are being reviewed.</p> <p>02/09/2019 – LB: Tender process for development of Plans of Management has commenced through Tender Panel.</p> <p>26/07/2019 – LB: Waiting on response from the Minister. In the meantime request for tender to prepare Plans of Management is in progress.</p> <p>01/07/2019 – LB: Application has been submitted to the Minister.</p> <p>31/05/2019 – LB: Application to the Minister with maps and aerial photos is currently being prepared. One application for change of classification and another for categorisation.</p>	30/10/2019	N
285	20 June 2019	222/19	9.3.2	<p>Disposal of Graders 60 and 303</p> <p>That Council approve: A. Option 2B: Purchase of one additional grader with GPS control functionality;</p>	Group Manager Asset & Engineering	<p>24/09/2019 – LN: Order to be placed by November.</p> <p>02/09/2019 – LN:</p>	30/11/2019	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				<p>B. To dispose plant 60 and 303 assets via professional public auctioneers with a reserve set; and</p> <p>C. Monitor contractor grader utilisation and when 550hrs annually is reached, a Business Case be prepared to investigate the feasibility of an additional grader purchase for Council's ongoing use</p>		<p>Tender review underway, with demonstrations planned for next few weeks.</p> <p>25/07/2019 – LN: Specifications under review with relevant department. GPS compatibility to be scoped and procured separately.</p> <p>01/07/2019 – LN: Specification for new grader underway, aim to have tender issued by end of July.</p>		
290	20 June 2019	227/19	9.4.1	<p>Application to Crown Land to be appointed as Land Manager to Various Waste Management Sites</p> <p>That Council requests to be appointed as Land Manager of the following Reserves:</p> <p>A. Dalgety Landfill Lot 2 DP 837128, Reserve 88070 for Rubbish Depot under Crown control;</p> <p>B. Bombala Landfill Lot 123 DP 756819, Reserve 15472 for Night Soil Depot under Crown control;</p> <p>C. Bombala Landfill Lot 300 DP 756819, Reserve 49491 for Night Soil Depot under Crown control;</p> <p>D. Berridale Transfer Station Lot 178 DP 756837, Reserve 73609 for Sanitary Purpose under Crown control;</p> <p>E. Berridale Landfill Lot 153 DP 756694, Reserve 47391 for Rubbish Depot under Crown control; and</p>	Resource & Waste - Project Manager	<p>30/09/2019 – JH: No further progress.</p> <p>02/09/2019 – MD: No further progress. Advice received from Crown Lands is that this will take some months to complete.</p> <p>26/07/2019 – PC: No further progress.</p> <p>01/07/2019 – MD: Property Officer has contacted Crown Lands regarding A, B, C, D and E. They have advised they will respond with actions that are necessary to be undertaken to appoint Council as land manager. At this stage the timeframe of completing this task is unknown.</p>	Ongoing	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				Request the purpose of land be changed to Urban Services for Reserves 15472 & 49491				
300	20 June 2019	238/19	13.1	<p>Boundary Adjustment for Boundary Street Berridale - Acquisition of Private Land That Council</p> <p>A. Approve the acquisition of the land at the valuation nominated by the land owner in the body of this report for the land required to complete the boundary adjustment of Boundary Street Berridale; and</p> <p>B. Authorise the General Manager to continue and finalise negotiations with the owners of Lot 3 Section 19 DP 1242</p>	Property Officer	<p>24/9/2019 JH: Surveyor advised survey plan would be completed this week.</p> <p>27/08/2019 -JH: Surveyor has commenced the plan of subdivision and will advise when the plan is complete so the next stage can take place.</p> <p>23/07/2019 -JH: Follow up email request sent for this item. Waiting for response.</p> <p>01/07/2019 – JH: Survey report requested for Boundary Adjustment.</p>	01/09/2019	N
328	18 July 2019	270/19	9.4.7	<p>Audit, Risk and Improvement Committee - Minutes of Meeting and Remuneration Review That Council</p> <p>A. Receive and note the DRAFT minutes and Chair’s discussion summary of the meeting of the Audit, Risk and Improvement Committee held on 14 June 2019.</p> <p>B. Approve an increase of 2.5% in remuneration to the members of the Audit, Risk and Improvement Committee.</p>	Senior Internal Auditor	<p>02/10/2019 – TK: Completed.</p> <p>29/07/2019 –TK: Council’s resolution will be placed on Committee’s agenda as receive and note at its next meeting on 12 September 2019.</p>	02/10/2019	Y

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				C. Adopt the recommended remuneration as Chair: \$7,687.50 per annum (ex GST) and Member: \$1,025 per scheduled meeting (ex GST).				
333	18 July 2019	277/19	13.1	Australian Tourist Park Management - NRMA - Caravan Park Jindabyne That Council consider the approval for the Lessee to execute the 2 x 5 terms on the Lease Agreement when the first option to renew is due in October 2019 which will take the Lease Agreement through until October 2029.	Property Officer	24/9/2019-JH: Council Solicitor is preparing documents for the Lease Agreement to be in place on the due date. 27/08/2019 –JH: NRMA notified of Council Resolution, Lease document being prepared. 23/07/2019 –JH: Australian Tourist Park Management NRMA advised of outcome from Council meeting. Lease documents being prepared.	1/11/2019	N
341	15 August 2019	290/19	9.1.2	Closure to part of the road reserve in Barrack St Cooma That Council A. Approve the proposal to close part of the Barrack Street Cooma road reserve in accordance with the plan in this report; B. Classify this new lot as operational land; C. Approve the consolidation of lot 4 DP 32321 with the new lot to be created by the road closure; and D. Classify the new consolidated lot as operational land.	Land & Property Officer	30/09/2019- JH Submissions have been received and meetings are being scheduled with the community members to discuss the issues. 02/09/2019 – LB: Road closure notifications have been sent out. 28 Day advertising period will conclude on 28 September. Road closure will then be submitted to Crown lands if no objections are received. Otherwise a report will be presented to Council noting the objections.	30/11/2019	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
342	15 August 2019	291/19	9.1.3	<p>Delegate School of Arts and Delegate Preschool That Council</p> <p>A. Approve the construction of toilet amenities at the rear of the School of Arts and an accessible pathway from exit points in the School of Arts to the toilet facility;</p> <p>B. Fund the toilet amenities and pathway from former Bombala LGA internal reserves to the value of \$120,000 including project management cost;</p> <p>C. Apply to the Stronger Country Communities Fund Program for grant funding to carry out the works identified in the Building Condition Report attached to this report in the amount of \$385,791.</p> <p>D. Seek quotations for a Building Condition Report for the Delegate Preschool to be funded from former Bombala LGA internal reserves; and</p> <p>E. Bring a report to Council for consideration when the Building Condition Report is completed.</p>	Land & Property Officer	<p>30/9/2019 - JH An application for grant funding has been submitted, waiting for outcome of this submission.</p> <p>02/09/2019 – LB: Group Manager Facilities is managing the construction of the toilets at the rear of the School of Arts. The application for grant funding for the School of Arts is currently underway.</p>	31/03/2020	N
345	15 August 2019	294/19	9.1.6	<p>Minutes of the Arts and Culture S355 Committee Meeting held 12 June 2019</p> <p>That Council note the minutes of the Arts and Culture 355 Committee meeting held 12 June 2019 and adopt its recommendations, being:</p>	Community Development Planner & Support	<p>30/09/2019 – KH & DS: A. The installation plan for Taking Flight is underway, with the artist and the Design Engineer working together on concept designs. Once an installation design is confirmed, the installation will move to the next stage in partnership with Lake Light Sculpture and NPWS.</p>	Ongoing	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				<p>A. That Council accepts the donation of the Taking Flight sculpture from Lake Light Sculpture and funds the cost of lighting associated with the installation (up to an amount of \$1000), and accepts responsibility for ongoing maintenance as required;</p> <p>B. That the Rix Wright Shearing Sculpture is installed in the preferred location in Centennial Park after consultation with Council engineers regarding the installation requirements e.g. plinth construction, lighting; and</p> <p>That the amendments to the Charter are noted and approved</p>		<p>The Shearer sculpture project is now finalised with the sculpture permanently erected in Cooma Centennial Park. An unveiling ceremony was held on 17 September 2019 with all contributors and those involved in the project invited to attend. About 50 people attended.</p> <p>29/08/2019 – KH:</p> <p>A. Council’s Design Engineer has agreed to draw up design options and costings for installation of the plinth. Once this has been completed, we will be able to move forward with installation.</p> <p>B. Design of the display plinth and plaques was conducted in consultation across Council teams and with relevant community members. Construction of the plinth is almost complete, with a grand opening expected to take place in mid-September. Mayor and Councillors, the artist’s family, former Arts 355 Committee members and other relevant stakeholders will receive an invite.</p>		
347	15 August 2019	296/19	9.2.1	<p>Road Closure and Creation of Road Reserve - Badja Road</p> <p>That Council</p> <p>A. Approve to formally close the Council public road that traverses lot 1 DP 124507, Lot 2 DP 1195991 and Lots 15,16 & 81 of DP 752146;</p> <p>B. Engage the services of a Surveyor to prepare a plan of subdivision for the</p>	Land and Property Officer	<p>30/09/2019-JH: Letters to adjoining land owners have been prepared and the notice will be advertised.</p> <p>27/8/2019 –JH: Land and Property Officer has commenced this process.</p>	01/12/2019	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				creation of a road reserve over Badja Road; C. Agree to exchange the former closed road through the affected properties in compensation of the area required of the privately owned properties for the road reserve to be created over Badja Road; and D. Authorise the General Manager to execute the documents to give effect to the above				
349	15 August 2019	298/19	9.3.1	Bombala Heavy Vehicle Alternative Route - Options Study That Council A. Receive and note the report; and B. Begin community consultation on the management of Heavy Vehicle Traffic in Bombala Town Centre.	Group Manager Asset & Engineering	24/09/2019 –LN: Community engagement underway. Report to be presented to November Council Meeting. 02/09/2019 – LN: Community engagement and consultation plan has been finalised: Information Session: 9/9/19 Drop In session: 13/9/19 Online Survey: 13-27 / 9 Facebook Poll: 27/9/ - 1/10	21/11/2019	N
352	15 August 2019	301/19	9.3.4	Proposed Closure and Sale of Public Pathway in Kalkite That Council A. Agree to close the pathway and sell the land 50% to each adjoining landowner for \$10,000 including GST each with each party to pay their own legal fees; B. Notify the owners of lots 38 and 39 that Council approves the payment for 50% of the pathway as a “repayment schedule” to be paid in conjunction	Land & Property Officer	30/09/2019-JH: Process for closing the pathway is underway and each party has been contacted and advised of the process. 02/09/2019 – LB: Landowners to be notified and road closing process to commence.	31/01/2019	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				with the land rates to be fully paid prior to 30 June 2020; C. Apply to the Crown to close the public pathway; D. Engage the services of a surveyor to create a plan of subdivision with the pathway to be divided along its length (front to back); E. Engage the services of a solicitor to draw up contracts for the sale of the land; and F. Authorise the General Manager to execute the documents for the sale of the property				
354	15 August 2019	303/19	9.4.2	An Alternative Solution to Recruitment Shortfalls That Council A. Approve participation in Wagga Wagga City Council’s one-year trial of an office located in Sydney to facilitate the recruitment of suitable staff; B. Authorise the General Manager to enter into an appropriate sub-lease or other agreement with Wagga Wagga City Council; and C. Fund the trial through a transfer from Council’s adopted budget for consultants.	General Manager	27/09/2019 – SC: Still waiting for sub lease documentation. Expect it to be received within the next few weeks. 28/08/2019 – SC: Wagga City Council has been advised of Council’s decision. Awaiting sub lease documentation.	Ongoing	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
358	15 August 2019	306/19	9.4.6	Webcasting That Council A. Approve the acquisition of a portable three camera webcasting solution through Interstream; and B. Authorise the expenditure of \$28,038 allocated in the 2020 Financial Year Budget with funding to be provided from cost centre 3110.	Group Manager Governance	01/10/2019 –NB: Equipment ordered and will be utilised at November Council meeting in Jindabyne. 02/09/2019 -NB: IT will be looking to purchase the equipment in September 2019.	30/09/2019	Y
363	15 August 2019	310/19	10.2	NSW Government Funding That Snowy Monaro Regional Council lobby the NSW Government for a grant of \$6.5 million to cover the outstanding costs of amalgamating the Cooma Monaro, Snowy River and Bombala Shire Councils and reduce the current deficit.	Acting Director Corporate & Community Services	01/10/2019 -DR: NSW Government funding of \$6.5 million for merger costs – the issue has been raised with the Member for Monaro and Deputy Premier John Barilaro MP by the Mayor and General Manager. This was a positive discussion on the issue and a formal request is being developed for submission with the NSW Government for consideration of funding. 09/09/2019 – DR: Background information has been gathered to support the lobbying efforts. Draft correspondence under development.	31/10/2019	N
365	15 August 2019	313/19	13.1	Snowy Mountains Cookies - Renewal of Deed of Licence That Council A. Approve the renewal of the Deed of Licence under the current terms and conditions to Snowy Mountains Cookies from March 2020 to 31 August 2022; and A. B. Authorise the General Manager to execute the Deed of Licence on behalf of Snowy Monaro Regional Council.	Property Officer	24/09/2019-JH: Documents prepared and being sent to Snowy Mountains Cookies for perusal. 27/08/2019 –JH: Deed of Licence document being prepared to ensure Licence is in place on the due date.	01/12/2019	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
366	15 August 2019	314/19	13.2	<p>Property NSW Licence Agreement - Amendment and Extension Request That Council</p> <p>A. Agree to the change of dates and options to renew the Car Park Licence Agreement with Property NSW as 1 June 2019 to 24 March 2021 with an option of two (2) five (5) year terms; and</p> <p>B. Authorise the General Manager to execute the Licence Agreement on behalf of Snowy Monaro Regional Council</p>	Property Officer	<p>24/09/2019-JH: Complete.</p> <p>27/8/2019 –JH: Licence Agreement being prepared.</p>	30/09/2019	Y
367	15 August 2019	315/19	13.3	<p>Replacement of Council's road maintenance truck. Plant number 3028 That Council approve the following</p> <p>A. Purchase the Fuso FK61FK/Flocon Engineering combination from Hartwigs Trucks Pty Ltd for \$248,284 excluding GST;</p> <p>B. Additional funding of \$11,075 from plant reserves to be included in the QBRS for September 2019; and</p> <p>C. The disposal of Plant 3028 via public auction with a reserve set at \$36,000</p>	Manager Fleet & Plant	<p>25/09/2019 – SS: Delivery timeframe is still April 2020.</p> <p>30/08/2019 – SS: PU027415 – Ordered 16.8.19, approximately 36 week delivery timeframe.</p>	April 2020	N
369	15 August 2019	317/19	13.5	<p>Newpave Ashpalt - Expression of Interest - 84 Polo Flat Road That Council Approve for 84 Polo Flat Road Cooma being Lot 11 DP 1108723 to be sold by public auction</p>	Property Officer	<p>24/09/2019-JH: Quotes received for sale by auction from local Real Estate Agents and report prepared for October Council meeting.</p> <p>27/08/2019 -JH Receiving quotes for cost of auction and requesting a valuation to take place.</p>	1/11/2019	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
371	15 August 2019	319/19	13.7	<p>Purchase of Lot 3 DP 1242464 and Lot 4 DP 1242464 - Cooma Levee Bank That Council</p> <p>A. Note the purchase price for lot 4 DP 1242464 being \$10,500 ex GST; B. Submit an offer to purchase lot 3 DP 1242464 for the sum of \$18,000 ex GST; C. Authorise the General Manager to negotiate within 10% of \$18,000 ex GST; and D. Authorise the expenditure and allocate an amount of \$15,150 ex GST (in addition to previous resolution 166/19 of \$21,450 ex GST) in the 2020 Financial Year Budget with funding to be provided from other internal reserves</p>	Land & Property Officer	<p>30/9/2019-JH: Waiting for response to the offer submitted.</p> <p>02/09/2019 – LB: Offer for lot 3 has been submitted.</p>	30/11/19	N
373	15 August 2019	321/19	13.9	<p>Adaminaby School of Arts That Council</p> <p>A. Accept the tender from Adaptive Interiors Pty Ltd (A.B.N. 48 618 967 696) for \$281,780.00 excluding GST in accordance with Clause 178 (1) (a) of the Local Government (General) Regulation 2005 for the Adaminaby School of Art building facility upgrade; and B. Approve the additional \$250,500 required for delivery of this project be transferred from the PP-222 Upgrade to Clay Pits area at Lake Jindabyne Balancing Project</p>	Group Manager Asset & Engineering	<p>02/09/2019 – LN: Negotiations underway.</p>	31/12/19	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
376	2 September 2019	325/19	6.1.1	<p>Election of Mayor and Deputy Mayor</p> <p>That Council</p> <p>A. Invite nominations for the election of Mayor to September 2020;</p> <p>B. In accordance with Section 255 of the <i>Local Government Act 1993</i> elect a Mayor for the term of one year, i.e., from September 2019 to September 2020;</p> <p>C. Invite nominations for the election of Deputy Mayor to September 2020;</p> <p>D. In accordance with Section 231 of the <i>Local Government Act 1993</i> elect a Deputy Mayor for the term of one year, i.e., from September 2019 to September 2020; and</p> <p>E. In the event of there being more than one candidate nominated for either the position of Mayor or Deputy Mayor, an election be held in accordance with Schedule 7 of the <i>Local Government (General) Regulation 2005</i> and the method of voting be by ordinary ballot.</p>	Group Manager Governance	01/10/2019 - NB: Mayor and Deputy Mayor elected. Committee representation agreed.	02/09/2019	Y
377	2 September 2019	326/19	6.1.2	<p>Appointment of Delegates for the Period September 2019 to September 2020</p> <p>That Council</p> <p>A. Nominate representative/s to those External, Internal and S355 Advisory Committees as determined in Tables A,B and C of this report;</p>	Governance Officer	24/09/2019 – ED: No further action required.	24/09/2019	Y

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				B. Notify the External committees of continued membership by Snowy Monaro Regional Council and its representative; C. Notify the Internal and S355 Advisory committees of membership; and D. Notify the members of all Section 355 Advisory and Management Committees of their reappointment until September 2020.				
378	19 September 2019	332/18	8.1	Subdivision into Two Lots & Proposed Dual Occupancy That Council A. Pursuant to clause 4.6 of the Snowy River Local Environmental Plan 2013 that a variation to the minimum lot size of 700sqm is approved to allow the subdivision of lot 422 DP1100352 into two lots of 540sqm and 495sqm; B. Pursuant to section 4.16(1)(a) of the <i>Environmental Planning and Assessment Act 1979 (as amended)</i> it is recommended that the consent for a <i>two lot subdivision and the erection of a dual occupancy on proposed lot 2, on Lot 422 DP1100352, 31 Girvin Place EAST JINDABYNE NSW 2627</i> be granted subject to the attached draft conditions; and C. Those persons that made submissions be advised of Councils Determination	Town Planner	30/09/2019 – SB: Applicant and submitters notified. Item complete.	30/09/2019	Y

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
379	19 September 2019	333/19	8.2	<p>Finalisation of Draft Bush Fire Prone Lands Map 2019 That Council</p> <p>A. Receive and note the report of the Senior Strategic Land Use Planner on the finalisation of the draft Bushfire Prone Land Map;</p> <p>B. Submit the draft Bush Fire Prone Land Map and associated supporting documentation to the NSW Rural Fire Service for certification and provide a letter (attachment 3) to the NSW RFS Commissioner;</p> <p>C. Consent to a public notice (attachment 4) being attached to Section 10.7 (formerly Section 149) Planning Certificates advising of the bushfire prone lands changes until such time as the draft map is certified; and</p> <p>D. Advise the community and stakeholders via its website and the local newspaper once the Bush Fire Prone Land Map has come into effect.</p>	Senior Strategic Land Use Planner	<p>30/09/2019 – AA:</p> <p>A. Noted.</p> <p>B. Letter will be forwarded the Rural Fire Service on 1 October 2019.</p> <p>C. Information has been circulated to all relevant planning administration officers to be distributed with all 10.7 certificates</p> <p>Will be actioned once the Rural Fire Service have advised that the map will be certified by the commissioner.</p>	Ongoing	N
380	19 September 2019	334/19	9.1.1	<p>Monthly Funds Management Report - August 2019 That Council</p> <p>A. Receive and note the report indicating Council's cash and investments position as at 31 August 2019; and</p> <p>B. Receive and note the Certificate of the Responsible Accounting Officer.</p>	Finance Officer	<p>27/09/2019 – MP:</p> <p>A. A Receive and note – no further action required.</p> <p>B. B Receive and note – no further action required.</p>	19/09/2019	Y

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
381	19 September 2019	335/19	9.1.2	Monaro Rail Trail Feasibility Study-Community Consultation Summary That Council receive and note the update on the Monaro Rail Trail Feasibility Study	Recreation Planner	30/09/2019 – KM: Noted. No further action required.	30/09/2019	Y
382	19 September 2019	336/19	9.1.3	Adoption of Road Name Black Sallee Lane and Candlebark Circuit That Council endorse A. The name of Black Sallee Lane for crown road accessed from Alpine Way, Crackenback Gazettal; and B. The spelling of Candlebark Circuit and proceed with measures needed to ensure this spelling of the road name is consistent on the road signage and in council and state government databases.	GIS Administrator	02/10/2019- JC: Gazettal Notice for Black Salle Lane has been submitted and approved for publication The following actions are in progress for Candlebark Circuit 1. Writing to all affected property owners to inform them of the Council decision and confirm their address 2. Preparation of Erratum Notice for Gazettal of name Candlebark Circuit 3. Once gazettal is complete the roads signs will be replaced, Valuer General and Spatial Services notified and advised to update relevant NSW databases.	02/12/2019	N
383	19 September 2019	337/19	9.1.4	Minutes Of The Cemetery Advisory Committee Dated 6 May 2019 That the recommendations of the meeting of the Cemetery Advisory Committee held on 6 May 2019 be adopted.	Group Manager Environmental Management	30/09/2019 – KM: Complete. No further action required.	30/09/2019	Y
384	19 September 2019	338/19	9.1.5	Snowy Monaro Destination Management Plan That Council adopt the draft Snowy Monaro Destination Management Plan 2019 as attached to this report, with the addition to Item 31 to read "Invest in a comprehensive trails master plan which includes strategies	Group Manager Economic Development & Tourism	30/09/2019 – DS: Noted. The required amendment has been included in the Final Destination Management Plan. The Plan is now available on Council's website.	30/09/2019	Y

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				to improve mountain bike and road cycling infrastructure".				
384	19 September 2019	339/19	9.1.6	Proposed Disability Inclusion Action Plan implementation for 2020 That Council receive and note the information in the report and support the operational implementation of the proposed 2020 actions.	Community Development Planner & Support	30/09/2019 – KM: Complete. No further action required.	30/09/2019	Y
385	19 September 2019	340/19	9.1.7	August Youth Council Minutes That Council receive and note the minutes of the Youth Council meeting held on the 6 August 2019.	Youth Development Officer	30/09/2019 – KM: Complete. No further action required.	30/09/2019	Y
386	19 September 2019	341/19	9.1.8	2019-2022 Youth Strategy That Council: A. Receive and note the amendments to the Youth Strategy 2019-2022; and B. Adopt the Youth Strategy 2019-2022 as amended and attached.	Youth Development Officer	30/09/2019 – KM: Complete. No further action required.	30/09/2019	Y
387	19 September 2019	342/19	9.1.9	Snowy Hydro 70th Anniversary Celebration That Council approve the application from Snowy Hydro Pty Ltd for the temporary and partial closure of Yarrang Street and Yulin Avenue Cooma from 9:00 am to 5:00 pm for the purposes of the 70 th Anniversary Celebration of the Snowy Hydro Scheme on Saturday 19 th October.	Road Safety Officer	30/09/2019 – GH: Snowy Hydro notified.	24/09/2019	Y

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
388	19 September 2019	343/19	9.3.1	<p>Proposed Compulsory Acquisition of Part Lot 7002 DP 1028529 Crown Land Travelling Stock Reserve That Council</p> <p>A. Approves the acquisition of the constructed section of Dalgety Road 20m wide which traverses lot 7002 DP 1028529 for the purpose of public road through the process of <i>Land Acquisition (Just Terms Compensation) Act 1991</i> for the purposes of s.178 of the Roads Act 1993;</p> <p>B. Seek approval from the Minister for Local Government and/or the Governor in accordance with section 187 of the Local Government Act 1993 to give all necessary Proposed Acquisition Notices in accordance with the Land Acquisition (Just Terms Compensation) Act 1991;</p> <p>C. Upon receipt of the Minister's/Governor's approval, Council serve each PAN and take each other action necessary to carry out the acquisition;</p> <p>D. Upon receipt of the Minister's/Governor's approval Council give effect to the acquisition by publication of an Acquisition Notice in the NSW Government Gazette and such other publication as may be required by law;</p> <p>E. Pay compensation to all interest holders entitled to compensation by virtue of the compulsory acquisition on</p>	Land & Property Officer	30/09/2019-JH: The Acquisition process has commenced with approval being sought by the Minister.	30/12/2019	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				<p>the terms set out in the Land Acquisition (Just Terms Compensation) Act 1991;</p> <p>F. That Council authorise the General Manager and the Administrator to complete and execute all documentation necessary to finalise and bring into force Council's acquisition of the land and if necessary to affix the Council seal to any documents related to the acquisition; and</p> <p>G. That upon acquisition the acquired Property is dedicated as road following gazettal of the acquisition;</p>				
389	19 September 2019	344/19	9.3.2	<p>Proposal to Close Part of Laneway (Lot 32 DP 227005) At the Rear of Jindabyne Town Centre That Council</p> <p>A. Approve the proposal to close part of the road reserve (lot 32 DP 227005) which forms the unnamed laneway behind the Jindabyne Town Centre shops in accordance with the plan attached to this report; and</p> <p>B. Classify the new lot as "Operational land".</p>	Land & Property Officer	<p>30/09/2019-JH: The process to close part of laneway at rear of Jindabyne Town Centre has commenced. Notice to be placed in Monaro Post and letters to adjoining land owners being prepared.</p>	30/12/2019	N
390	19 September 2019	345/19	9.3.3	<p>Proposed Men's Shed Relocation to the Ti Tree Racecourse, Cooma That Council</p> <p>A. Approve a payment of no more than \$8,970 for those costs for services that</p>	General Manager / Executive Assistant to	<p>27/09/2019 SC: A. Letter sent to the Men's Shed advising of Council Resolution 345. Awaiting written confirmation of an agreement.</p>	Ongoing	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				cannot be reused for any development application for construction of the Men's Shed at the Ti Tree Racecourse, Cooma, with such payment to be deferred until Council receives written confirmation of an agreement between the Ti Tree Trust and Cooma Men's Shed Inc to use the Ti Tree Racecourse site; and B. Request the General Manager prepare a report on potential future use of the Mulach St property.	GM, Mayor & Councillors	B. No action pending confirmation from the Men's Shed that the Mulach St site is not required.		
391	19 September 2019	346/19	9.3.4	Adoption of minutes of the Snowy Monaro Region Biosecurity (Weeds) Committee meeting held 15 August 2019 That Council A. Receive and note the minutes of the meeting of the Snowy Monaro Region Biosecurity (Weeds) Advisory Committee held on 15 August 2019; and B. Adopt the recommendations of the Snowy Monaro Region Biosecurity (Weeds) Advisory meeting held on 15 August 2019.	Manager - Biosecurity	30/09/2019 – KM: Complete. No further action required.	30/09/2019	Y
392	19 September 2019	347/19	9.4.1	Minutes of Waste Management Committee Meeting held on 25 July 2019 That Council A. Receive and note the minutes of the Waste Committee held on 25 July 2019; B. Adopt the recommendations of the Waste Management Committee	Administration Support Resource & Waste	30/09/2019 – PC: The meeting with Councillors is proposed to occur on or before 17 October 2019.	17/10/2019	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				meeting held on 25 July 2019 listed in this report WMC28/19, WMC 29/19, WMC 30/19 and WMC 31/19; and C. Request the General Manager to ensure the recommendations of WMC 30/19 and WMC 31/19. Occur within four (4) weeks of the date of this meeting.				
393	19 September 2019	348/19	9.4.2	Telecommunications Upgrade and Consolidation Project That Council A. Authorise an exemption under s.55(3)(i) of the <i>Local Government Act 1993</i> for the purposes of this contract; and B. Authorise CountryTell for the provision of these services for a further contract period of 5 years (3+1+1), with an Expression of Interest to be carried out prior to the expiration of this contract.	ICT Manager	01/10/2019- SG: CountryTell engaged for the provision of the stated services.	30/09/2019	Y
394	19 September 2019	349/19	9.4.3	2019 Financial Statements to be Referred to External Audit That Council A. Authorise the Mayor, a Councillor, General Manager, and the Responsible Accounting Officer to sign the Statement by Councillors and Management for the Snowy Monaro Regional Council 2019 General Purpose Financial Statements; B. Authorise the Mayor, a Councillor, General Manager, and the Responsible Accounting Officer to sign the Statement by Councillors and	Management Accountant	01/10/2019 – JS: A. The Statement for the 2019 General Purpose Financial Statements have been signed. B. The Statement for the 2019 Special Purpose Financial Statements have been signed. C. The 2019 Financial Statements have been referred to the NSW Audit Office – Completed. D. No action required.	04/10/2019	Y

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				Management for the Snowy Monaro Regional Council 2019 Special Purpose Financial Statements for the following business activities: <ul style="list-style-type: none"> • Water Supply (mandated) • Sewerage (mandated) • Waste Management (self-determined) • Residential Aged Care (self-determined) C. Authorise the referral of the 2019 Financial Statements to the external auditor; and D. Authorise the General Manager to issue the 2019 Financial Statements upon receiving the external auditor's report.				
395	19 September 2019	350/19	9.4.4	Answers to Questions With Notice That Council receive and note the Councillor Questions In Progress report for the period ended August 2019.	Secretary Council & Committees	24/09/2019 – AS: No further action required.	24/09/2019	Y
396	19 September 2019	351/19	9.4.5	Resolution Action Sheet Update That Council receive and note the In Progress Resolution Action Sheet Update for the period ending August 2019.	Secretary Council & Committees	24/09/2019 – AS: No further action required.	24/09/2019	Y
397	19 September 2019	352/19	9.4.6	Council Meeting Dates, Times and Locations for October 2019 to September 2020. That Council	Group Manager Governance	01/10/2019 –NB: Completed and published on website.	30/09/2019	Y

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				A. Maintain the Council meeting schedule as the third Thursday of each month commencing at 5pm; B. Alternate Council meetings to regional locations as listed in the proposed schedule in this report; and C. Maintain a schedule of briefing sessions on the first Thursday of each month commencing at 4pm, with the exception of January 2020 when the briefing session will be held on 23 January 2020 at 4pm.				
398	19 September 2019	354/19	13.1	Ausnet Services Request for Novation of Deed of Agreement to Downer - Delegate Depot That Council A. Agree to Novate the Deed of Agreement from AusNet to Downer Utilities Pty Ltd under the same conditions as the original Deed of Agreement. B. Authorise the General Manager to execute the Novation Deed.	Property Officer	24/09/2019-JH: Novation of Deed Agreement is prepared and with the General Manager for signing.	30/9/2019	N
399	19 September 2019	355/19	13.2	Legal Actions and Potential Claims Against SMRC as at 31 August 2019 That Council receive and note the information in the Legal Actions and Potential Claims Against SMRC as at 31 August 2019 report.	Executive Assistant to Director Corporate and Community Services	24/09/2019 – SM: Receive and note. No further action required.	19/09/2019	Y

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
400	19 September 2019	356/19	13.3	Select Purchase - Solar Lighting That Council enter into select tendering (as per Clause 55 (3) (i) of the Local Government Act 1993) with the preferred supplier of 84 Solar Light for the Cooma Creek beautification project to ensure consistency of supply across the region	Group Manager Asset & Engineering	24/09/2019 – LN: Quotation requested for supply of lights.	31/12/2019	N
401	19 September 2019	357/19	13.4	Compost Facility EIS Contract 0122019 That Council authorise the services provided under contract 012/2019 to be funded from the Domestic Waste Management Reserve.	Resource & Waste - Project Manager	30/09/2019 – PC: Finance advised of the Council resolution. Project request documentation submitted to Finance.	30/09/2019	Y

9.4.5 MINOR BOUNDARY CHANGE TO KIANDRA LOCALITY

Record No:

Responsible Officer:	Acting Director Corporate and Community Services
Author:	Land, Property & GIS Admin Officer
Key Theme:	4. Leadership Outcomes
CSP Community Strategy:	10.3 Advocate and work with other levels of government, community and industry to improve outcomes
Delivery Program Objectives:	10.3.1 Council connects, recognises, advocates and works in collaboration with all leaders across the community and beyond our boundaries
Attachments:	1. Map Showing Proposed Extension to Kiandra Locality Boundary
Cost Centre Project	8030

EXECUTIVE SUMMARY

The Geographical Names Board (GNB) has received a request from NSW National Parks and Wildlife Service (NPWS) to extend the locality/suburb boundary of Kiandra south into Cabramurra. This will result in all of the Selwyn Snow Resort being within the new locality and therefore assist with addressing of properties therein.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council endorse the proposed boundary change for the locality of Kiandra.

BACKGROUND

The NSW National Parks and Wildlife Service (NSW NPWS) is proposing an amendment to the boundary of the suburb of Kiandra to resolve an addressing anomaly. Currently the Selwyn Snow Resort is split between the two suburbs of Kiandra and Cabramurra. As street addressing in accordance with NSW Addressing Policy is now being allocated to all buildings in the resort this would result in addresses in one of two localities. One building is even bisected by the current boundary.

The LGA boundary between Snowy Monaro Regional Council and Snowy Valleys Council follows the boundary of Kiandra and Cabramurra and would not be altered by this proposal. If both Snowy Valleys Council and Snowy Monaro Regional Council agree to the proposal, the amendment would be processed by the GNB as a minor boundary amendment, which would not need to be advertised for public comment, resulting in the suburb of Kiandra straddling the LGA boundary but encompassing all of the resort.

A map of the proposal is attached for Council's comment. Endorsement of the proposal has already been provided to the GNB by Snowy Valleys Council.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

This amendment will assist in the efficient delivery of goods and services to properties in Selwyn Snow Resort.

2. Environmental

None.

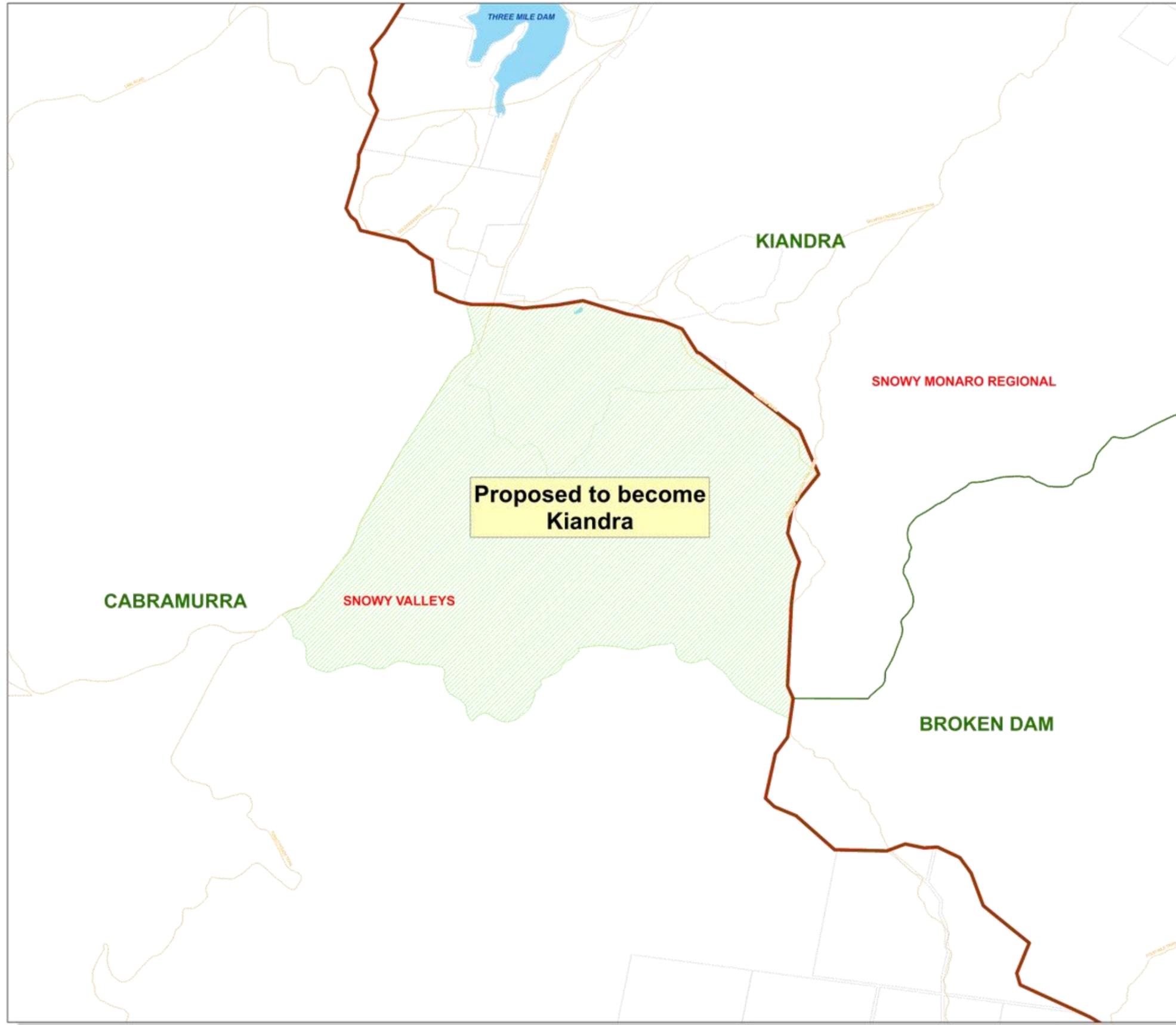
3. Economic

There are no predicted costs for council of this proposal. Updates to the relevant GIS data will appear in our automatic feed of cadastral data from Data Services NSW.

4. Civic Leadership

Council previously approved new suburb boundaries and names within Kosciuszko National Park earlier in 2018. Approval of this amendment demonstrates Council's willingness to work with neighbouring LGAs and government agencies to improve service delivery to the community.

This page left intentionally blank.



GNB5886-1
Address
Locality Boundaries
(Suburb/Locality)

Proposed extension of
KIANDRA

Located between
SNOWY MONARO
COUNCIL AREA
&
SNOWY VALLEYS
COUNCIL AREA

Legend

- Suburb
- Local Government Area
- Proposed Kiandra
- RoadNameExtent
- Lot
- Hydro Area



Scale 1:15,000

Boundaries and Names Approved by the Geographical Names Board on 22 - 05 - 2018.

Boundaries and Names Notified in the NSW Government Gazette on 10 - 08 - 2018.

Compilation Date 07 - 08 - 2019.

Any inquiries, comments or amendments can be sent to:

The Secretary
Geographical Names Board
PO Box 143
BATHURST NSW 2795
Panorama Avenue Bathurst 2795
www.gnb.nsw.gov.au

Alternatively, you can contact the secretary by:
Telephone : (02) 6332 8214
Email: ss-gnb@finance.nsw.gov.au

No part of this map may be reproduced without written permission
of the The Geographical Names Board of New South Wales.

SOURCE

Digital data for this map has been supplied by
NSW Spatial Services

DISCLAIMER

The publisher of and/or contributors to this publication accept
no responsibility for any injury, loss or damage arising from its use or
errors or omissions therein. While all care is taken to ensure a high
degree of accuracy users are invited to notify any map discrepancies
and should use this map with due care.



This page left intentionally blank.

9.4.6 ESTABLISHING A POLICY TO GOVERN THE APPOINTMENT OF AN ACTING GENERAL MANAGER

Record No:

Responsible Officer: General Manager

Key Theme: 4. Leadership Outcomes

CSP Community Strategy: 10.2 Sound governance practices direct Council business and decision making

Delivery Program Objectives: 10.2.2 Councillors are supported to make informed decisions in the best interest of the community and to advocate on behalf of the community

Attachments: Nil

Cost Centre

Project

Further Operational Plan Actions:

EXECUTIVE SUMMARY

This report provides the opportunity to ensure that appropriate risk mitigation is in place for the key position of General Manager. The intent is to ensure there is always a senior staff person with the necessary delegations to meet the day-to-day operational requirements of Council.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council

- A. Appoint Director Environment and Sustainability to act in the General Manager for the period 19 October 2019 to 27 October 2019 during the General Manager's approved annual leave;
- B. Appoint the holder of the following positions to act in the position of General Manager where the General Manager is unavailable and no person has been otherwise appointed to the position for that period:
 - (i) The Director Environment and Sustainability and if that person is not available,
 - (ii) The Director Operations and Infrastructure and if that person is not available,
 - (iii) The Acting Director Corporate and Community Services and if that person is not available,
 - (iv) The Group Manager Governance.

BACKGROUND

Setting in place a system that automatically determines the chain of command in the absence of key personnel reduces the risk that Council cannot make timely decisions on matters.

This protocol does not prevent the appointment of alternative positions into the position, which can still be done as required. It prevents the situation where an unplanned event means that there is a period where actions cannot be taken due to the need to appoint a person to act as the General Manger.

The inclusion of a cascade of positions allows for various combinations of positions to be absent with a clear direction on the how the chain of responsibility should be followed.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Nil.

2. Environmental

Nil.

3. Economic

Nil.

4. Civic Leadership

Improves the robustness of Council's governance framework as there is a clear process to deal with unplanned events.

9.4.7 ADJUSTMENT OF PURCHASING AND TENDERING POLICY TO REFLECT LEGISLATIVE CHANGES.

Record No:

Responsible Officer: Acting Director Corporate and Community Services

Key Theme: 4. Leadership Outcomes

CSP Community Strategy: 11.2 Council utilises sound fiscal management practices, pursues and attracts other sources of income

Delivery Program Objectives: 11.2.1 Councils has best practice management for financial sustainability

Attachments: 1. 250.2016.55.2 - Policy - Purchasing and Tendering

Cost Centre

Project

Further Operational Plan Actions:

EXECUTIVE SUMMARY

The NSW Government has updated the Local Government Act 1993 and the Local Government (General) Regulation 2005. This has changed the threshold for tendering from \$150,000 to \$250,000. This change is to be reflected in the current policy of Council.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council update policy 250.2016.55.2 – Purchasing and Tendering Policy to reflect the legislative change that tenders are only required for purchases over \$250,000.

BACKGROUND

As part of the ongoing review of the Local Government Act it was identified that the threshold level for which tenders were required needed changing to reflect the value of purchases at which the requirements should apply. This change was put into legislation and assented to on 25 June 2019.

As Council's policy specifically refers to the amount of \$150,000 this needs to be changed in the policy to bring it into alignment with the new legislative figure for when tenders are required.

This will require three changes to the policy, with the changes highlighted in the attached copy of the policy (Clause 3.1).

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Nil.

2. Environmental

Nil.

3. Economic

Nil. Minimal efficiency savings where more purchases can be made without undertaking a full tender process.

4. Civic Leadership

The change relates to policy 250.2016.55.2 – Purchasing and Tendering Policy



Title of Policy	Policy Number – Purchasing and Tendering Policy		
Responsible Department	All services	Document Register ID	250.2016.55.2
Policy Owner	Executive Team	Review Date	17/10/2019
Date of Council Meeting	Date Approved	Resolution Number	Number EMT 164/16
Legislation, Australian Standards, Code of Practice	Section 55 of the Local Government Act 1993 Local Government (General) Regulation 2005, Part 7 – Tendering Tendering Guidelines for NSW Local Government Work Health & Safety Regulation 2011 Work Health & Safety Act 2011		
Aim	To ensure a fair, transparent and accountable process in the purchase of goods and the contracting of services. In accordance with best practice, the purpose of this policy is to: <ul style="list-style-type: none"> • Provide policy and guidance to Council employees to allow consistency and control over purchasing activities • Demonstrate accountability to ratepayers • Provide guidance to ethical behaviour in public sector purchasing • Demonstrate the application of elements of best practice in purchasing • Increase the probability of obtaining the right outcome when purchasing goods and services 		

POLICY OBJECTIVE:

To ensure a fair, transparent and accountable process in the purchase of goods and the contracting of services.

In accordance with best practice, the purpose of this policy is to:

- Provide policy and guidance to Council employees to allow consistency and control over purchasing activities
- Demonstrate accountability to ratepayers
- Provide guidance to ethical behaviour in public sector purchasing
- Demonstrate the application of elements of best practice in purchasing
- Increase the probability of obtaining the right outcome when purchasing goods and services

RELEVANT LEGISLATION/STANDARDS/CODE OF PRACTICE:

- Local Government Act 1993 Section 55 (outlines the requirements which relate to tendering when purchasing goods and contracting services)
- Local Government (General) Regulation 2005 Part 7 – Tendering
- Tendering Guidelines for NSW Local Government – NSW Department of Premier and Cabinet, Division of Local Government, October 2009
- Code of Practice and Code of Tendering for the Construction Industry – Practice Note No 8a (1996), Department of Local Government

- Trade Practices Act 1974
- Work Health and Safety Act 2011
- Other applicable documents include:
 - Council's Code of Conduct
 - Council's Gifts and Benefits policy
 - ICAC Guidelines
 - NSW Ombudsman Guidelines

There are various Acts, Regulations and Guidelines that apply to Council's diverse range of purchasing activities. The Purchasing Policy is intended to supplement these instruments. Any inconsistency that may arise between the policy and a legal instrument shall be resolved in favour of the Act or Regulation.

Officers shall maintain a working knowledge of the Acts and Regulations applying to the purchasing activities they undertake.

POLICY STATEMENT:

1 PREAMBLE:

Council spends many millions of dollars in the procurement of goods and services each year. This significant procurement activity supports the delivery of services and projects in the Council Delivery Plan. The procurement needs to be undertaken in a manner that ensures value for money and accountability to the community for the expenditure of public monies.

Procurement in Council involves the use of best practice in contracting and purchasing and provides a foundation for organisations to achieve their goals and objectives.

The elements of best practice applicable to Local Government procurement incorporate:

- Broad principles covering ethics, value for money, responsibilities and accountabilities
- Guidelines giving effect to those principles
- A system of delegations (i.e. the authorisation of officers to approve a range of functions in the procurement process)
- Procurement processes, with appropriate procedures covering minor simple procurement to high value complex procurement
- A professional approach to all major procurements.

Council's contracting and purchasing needs to be able to demonstrate that public money has been well spent and that the procurement process was conducted, and seen to be conducted, in a manner which is impartial, fair and ethical and where possible generates business in the local community.

As part of the Council's goal is to embrace innovative and technological advances; electronic purchasing and tendering processes including Government procurement contracts will be made available and used whenever appropriate.

2 SCOPE:

This policy applies to all Council Staff

This Policy relates to all procurement activities at Council.

3 PURCHASE METHODS:

The procurement method for obtaining goods and services will be determined according to the estimated costs of the goods or services sought. Depending upon the estimated costs, the

procurement method may be by oral and /or written quotations, advertisement and by a tender process. Threshold values are indicated below.

The General Manager or Director (or their delegate) may waive the requirements to obtain written quotes or issue purchase orders providing they are satisfied those exceptional circumstances justify exemption from this requirement.

3.1 Quotation and Tender Thresholds

Less Than \$1,000

Goods or services may be purchased where appropriate to the needs of Council by obtaining a **verbal quotation**. The officer responsible must use professional discretion to ensure that value for money is achieved.

Between \$1,000 and \$4,999

Where the costs/rates are reasonable and consistent with the market values for items of a similar nature and the value of procurement of goods or services does not exceed \$4,999, **two verbal or emailed quotes** are required to be obtained.

Between \$5,000 and \$14,999

At least two written or emailed quotations are required including terms and conditions and documented scope of works from companies considered being capable of supply or performing the work.

Between \$15,000 and \$249,999

To maximise competition and enhance value for money, **at least three written quotations are required**, including documented scope of works/specifications, **or advertisements inviting quotations or an expression of interest**, making available where possible, opportunities for all, including local suppliers to offer their products and services.

Where the estimated expenditure is close to, but under, the **\$250,000** threshold, tenders should be invited.

\$250,000 and above

Formal Public Tenders are to be invited either:

- By **public advertisement** in accordance with s55 Local Government Act 1993 and Part 7 Tendering under the Local Government (General) Regulation 2005, or
- From **selective tendering method** from persons short listed as a result of a public advertisement for expressions of interest, or from selective tendering method by recognised contractors selected from a prepared list and adopted by the Council.
- Using the **Services of Local Government Procurement**.
- Using the **Services of any State or Federal procurement agencies**

3.2 Purchase Order

On acceptance of a quote a purchase order is to be issued to the supplier as the instrument of engagement. Issuing a purchase order to a supplier constitutes a legal offer to buy products or services. Acceptance of a purchase order by a supplier forms the contract between the Council and the supplier.

4 KEY PRINCIPLES:

Persons engaged in procurement activities on behalf of Council will at all times pursue the following key procurement principles:

4.1 Open & Effective Competition

- Open and effective competition is the central operating principle in pursuit of the best outcome. Openness requires procurement actions that are visible to the Council, ratepayers and suppliers/contractors. The probability of obtaining the best outcome is increased in a competitive environment.
- Council will establish effective competition by maximising the opportunities for firms to do business with Council through the selection of procurement methods suited to market conditions. These methods will include requesting offers where possible from a number of suppliers, providing timely and adequate information and allowing ease of entry for new suppliers.
- Council will provide feedback to unsuccessful bidders, if requested.

4.2 Value for Money

- Value for money involves obtaining goods and services for Council that best meet the end user's needs at the lowest total cost with the minimum level of contractual risk.
- Value for money may mean not always accepting the lowest price. Factors to be considered as part of evaluating quotes and tenders include fitness for purpose, fair market prices and whole of life costs. 'Whole of life' includes, price, cost of spares, running costs, post-delivery support, effective warranties, cost of replacement, installation costs, etc.
- All decision-makers in the procurement process must satisfy themselves that the proposed expenditure will make efficient and effective use of rate payers' funds.

Having regard to these factors, the lowest price will not automatically represent the best value for money.

4.3 Ethical Behaviour and Fair Dealing

(See also Council's Code of Conduct and Gift & Benefits Policies)

- Council will not use or disclose information that confers unfair advantage, financial benefit or detriment to a supplier.
- Employees have a responsibility to act honestly and impartially, and be accountable for procurement actions. Adopting an ethical and fair approach is important because the concepts of honesty, integrity, fairness and accountability in local government are core expectations of public sector procurement.
- Employees must comply with their purchasing delegation limit.
- Council employees and officials will not engage in any private business or professional activity that would or may be seen to create conflict between personal interest and the interest of the organisation.

In pursuit of ethical behaviour and fair dealing, employees will:

- Treat potential and existing suppliers with equality and fairness
- Not seek or receive personal gain
- Maintain confidentiality of contract prices and other sensitive information
- Present the highest standards of professionalism and probity
- Deal with suppliers in an honest and impartial manner that does not allow conflicts of interest
- Provide all suppliers and tenderers with the same information and equal opportunity
- Be able to account for all decisions and provide feedback where required

4.4 Accountability and Transparency

- Accountability in procurement means being able to explain and evidence what has happened. An independent third party must be able to see clearly that a process has been followed and that the process is fair and reasonable.
- The processes by which all procurement activities are conducted will be in accordance with Council's Purchasing and Tendering Policy and Procedures.
- Delegations define the limitations within which Council employees are permitted to work. They ensure accountability and provide confidence to Council and the public that purchasing activities are dealt with at the appropriate level. As such, Council has delegated responsibilities to employees relating to the expenditure of funds for the purchase of goods and services and the acceptance of tenders.
- Employees must be able to account for all decisions and provide feedback on them. Additionally, all procurement activities will leave an audit trail for monitoring and reporting purposes.

4.5 Environmental Preference & Sustainability

- To promote and adopt procurement practices which conserve resources, suppliers may be asked if they can offer products and services which conserve resources, save energy, minimise waste and/or contain recycled products and/or are environmentally sustainable to the greatest extent that is practicable.
- Prospective suppliers to Council may be required to communicate their environmental practices as part of the tender specification.

4.6 Work Health and Safety

- Council is committed to protecting human health and safety. Council will ensure that its procurement activities protect the health and safety of its staff, customers, contractors and the general public.
- All contractors engaged by Council are required to demonstrate that they provide adequate risk management including hazard identification and risk control measures. These will be confirmed through the Contractor induction process.

4.7 Local Supplier Sourcing

- Council is committed to representing and assisting the community and the stakeholders of the Snowy Monaro Regional Council in meeting their needs at an affordable cost. In addition, Council will aim to encourage the development and promotion of business and industry within the local economy and in so doing will assist in creating the growth of such business or industry.
- When considering local preference, Council will actively encourage and promote business and industry within the local government area without conferring an improper advantage or breaching the *Trade Practices Act 1974*.

A local benefit can be established where all things being equal there is/are one or more of the following:

- Locally sourced materials specific to the contract
- Locally sourced services and goods as a result of the contract (eg fuel and accommodation)
- Locally sourced labour (people domiciled within the SMRC local government area), either sub-contractors or employees, either at the time of tendering or as a result of being successful in the tender.
- A business premises in SMRC local government area

- Acceptance of any variation in price from a local supplier can be justified as an economic benefit to the local economy.

4.8 Confidentiality

All information provided between Supplier/Contractor and the Council shall be treated as confidential only to the extent provided by the *Government Information (Public Access) Act 2009*.

4.9 Heavy Vehicle National Law (HVNL) Chain of Responsibility (CoR)

Snowy Monaro Regional Council (Council) acknowledges the requirements of the Heavy Vehicle National Law (HVNL) and Regulations and the Heavy Vehicle National Regulator (HVNR) Chain of Responsibility (CoR).

Council requires all Service Providers to take decisive action and not to encourage nor require transport drivers to:

- Exceed the speed limits;
- Exceed regulated driving hours;
- Fail to meet the minimum rest requirements;
- Drive while impaired by fatigue.

Where a Contractor breaches the HVNL and/or HVNR CoR, then Council may terminate any contract with that Contractor.

RISK ASSESSMENT:

Risk levels for this policy are considered to be high because:

- The policy must adhere to the provisions of the Local Government Act 1993 and Regulations and other relevant legislation
- Purchasing is a major element of Council expenditure
- Systems and procedures must be documented and followed
- Good business ethics and adherence to the Code of Conduct are crucial functions of Council

DOCUMENTATION:

This policy should be read in conjunction with:

250.2016.57.1 Procedure – Purchasing under Delegated Authority

250.2016.56.1 Procedure – Contracting under Delegated Authority

250.2016.58.1 Procedure – Tendering under Delegated Authority

250.2016.81.1 Procedure – Credit/Purchase Card Procedure

Variation

Council reserves the right to review, vary or revoke this policy and should be reviewed periodically to ensure it is relevant and appropriate.

9.4.8 AUDIT, RISK AND IMPROVEMENT COMMITTEE AND INTERNAL AUDIT ANNUAL REPORT 2018/2019

Record No:

Responsible Officer:	General Manager
Author:	Senior Internal Auditor
Key Theme:	4. Leadership Outcomes
CSP Community Strategy:	10.2 Sound governance practices direct Council business and decision making
Delivery Program Objectives:	10.2.1 Independent audit and risk framework drives accountability
Attachments:	1. Audit, Risk and Improvement Committee and Internal Audit Function Annual Report 2018-2019 (<i>Under Separate Cover</i>)
Cost Centre	3136 – Internal Audit
Project	Audit, Risk and Improvement Committee

EXECUTIVE SUMMARY

The Audit, Risk and Improvement Committee met on 12 September 2019 and resolved [Resolution Number ARIC43/19] that the Annual Report of the Audit, Risk and Improvement Committee and Internal Audit for the Financial Year 2018/2019 be presented to Council by the Chair.

This is the third annual report of the Snowy Monaro Regional Council's Audit, Risk and Improvement Committee (the Committee) and Internal Audit Function (IAF) for Financial Year 2018/2019. The report outlines the role and the activities of the Committee and the IAF during 2018/2019 and provides an overall opinion on the Council's risk management, control and governance arrangements.

The Committee relies on the work of Internal Audit to provide an in-depth assessment of the council's risk and control environment. The recruitment of a full-time internal auditor in early 2018/19 has been a positive step which, as outlined in the attached report, has enabled increased engagement with the activities of the council and increased the committee's effectiveness.

The Committee would like to express its appreciation for the full support and cooperation that it has received from all levels of Council personnel and management in answering questions, facilitating audits and responding to audit concerns. Overall, the Council personnel and management continue to display openness in discussion, and a positive attitude to improvement.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council

- A. Receive and note the information in the attached Audit, Risk and Improvement Committee and Internal Audit Annual Report 2018/2019.
 - B. Authorise publication of the attached Audit, Risk and Improvement Committee and Internal Audit Annual Report 2018/2019 on Council's website.
-

BACKGROUND

The Snowy Monaro Regional Council Audit, Risk and Improvement Committee (Committee) was established in June 2016. The current charter was adopted by Council in 17 April 2019. The Committee comprises four independent members and one councillor.

The Committee provides independent assurance and assistance to Council in respect to risk management, the control framework, legislative compliance, internal audit and external accountability responsibilities.

The Committee works to an agreed schedule of work to ensure that it achieves its responsibilities as outlined in its charter. This schedule of work includes review of the processes associated with financial statements as well as progressively gaining an understanding of the SMRC risk management practices through presentations from key staff and sighting of policies and procedures.

The Committee charter states [Clause 6] *The Committee will regularly, but at least one a year, report to Council on its operation and activities during the year.*

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Advantages to the community from the Audit, Risk and Improvement Committee result in independent oversight of controls and operations, giving assurance to the Community that Council is systematically addressing risk, ensuring compliance and providing best practice.

2. Environmental

It is not expected that there will be any impact on the environment through the actions of the Audit, Risk and Improvement Committee.

3. Economic

Costs for the operations of the Audit, Risk and Improvement Committee are met in the budget as set.

4. Civic Leadership

An effective Audit, Risk and Improvement Committee has the potential to strengthen the control environment (of which it is part) and assist the General Manager and council to fulfil their stewardship, leadership and control responsibilities. The Audit, Risk and Improvement Committee has its own Charter which is resolved by Council. The Audit, Risk and Improvement Committee Charter outlines the authority, role and responsibility of the Audit, Risk and Improvement Committee.

10.1 REQUEST TO SNOWY HYDRO TO PAUSE LAND SALE IN EAST JINDABYNE

Record No:

Responsible Officer: General Manager
Author: Councillor John Castellari
Attachments: Nil

Councillor John Castellari has given notice that at the Ordinary Meeting of Council on 17 October 2019, he will move the following motion.

MOTION

That Council, in view of the discussion currently taking place in the Go Jindabyne Masterplan (GJM) project around public access to, and activation of, Lake Jindabyne's foreshores, make representation to Snowy Hydro to pause the sale of Snowy Hydro land in East Jindabyne known locally as "The Paddock *(see maps below) until the GJM is completed and, prior to sale, enable the re-zoning of "The Paddock" that is consistent with land use strategies identified through the Go Jindabyne Masterplan.

BACKGROUND

Discussion in the ongoing 'Go Jindabyne' Masterplan project around public access to the lake foreshores is highly relevant to foreshore access and recreational land use in East Jindabyne. The Snowy Hydro land that is the focus of this Motion presents a once-in-a-lifetime opportunity to provide much needed recreational space and foreshore access for the growing number of East Jindabyne residents and visitors to the area. Councillors will be aware that recent large-scale development in East Jindabyne has placed a high demand on foreshore and green space access in the village, along with concomitant pressures on basic infrastructure such as streets, pedestrian thoroughways and parking. Contrary to the standard requirements for residential areas, the existing town plan for East Jindabyne has no provision for public recreational space, nor for access to the principal de facto recreational area, namely, the lake foreshore.

Of most concern is the lack of foreshore open space that facilitates aquatic recreation, a key attraction and expectation for residents and visitors, but poorly provided for under the current LEP (no public open space) and DCP (nothing specific to East Jindabyne). Also, the provision of a 'community hub' is vitally important for this growing community but will be unattainable if the land passes into private ownership before the Masterplan is completed.

News of the imminent sale of the Snowy Hydro Land in East Jindabyne was something of a shock to residents as they had been led to believe that the sale would be held over until the Go Jindabyne project was completed.

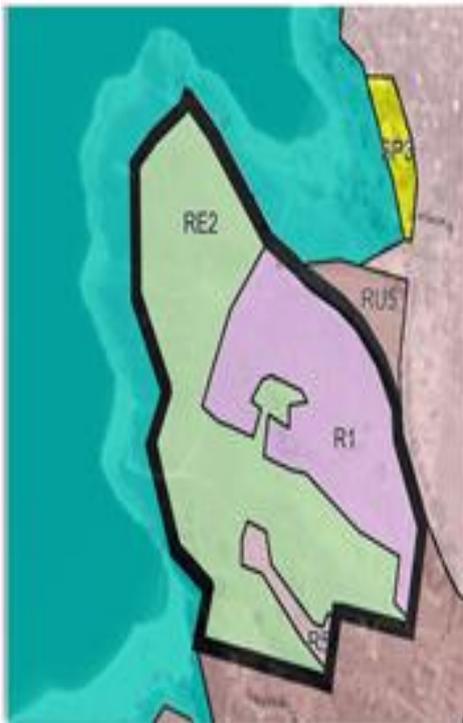
10.1 REQUEST TO SNOWY HYDRO TO PAUSE LAND SALE IN EAST JINDABYNE

If the SHL land passes into private ownership now, the ability to reshape the development outcomes will be extremely diminished. It is quite likely that a well-resourced and strong-willed developer could resist any changes to the LEP and even the imposition of a strong DCP that would be perceived as changing the development rules after the sale.

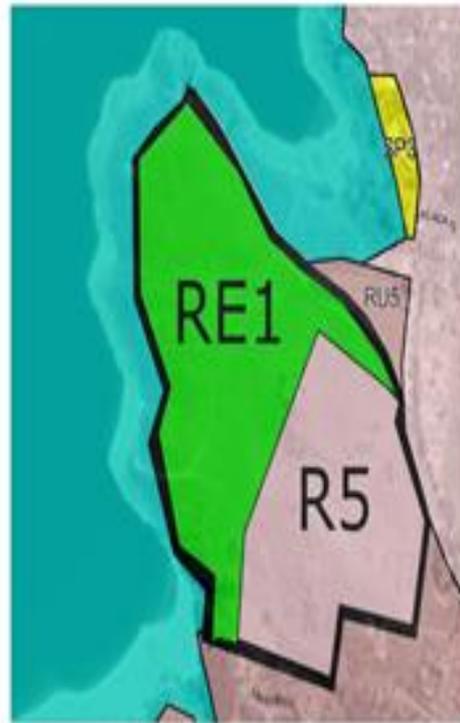
The options for re-zoning that land and changing the vision for it will be extremely difficult to alter under a new private ownership.

This motion formalises the multiple representations made to Council on this matter since December 2018 when notice was made of the release of Snowy Hydro land and preceding the announcement of the GJM.

Existing



Proposed



Zone

- RE1** Public Recreation
- RE2** Private Recreation
- R5** Large Lot Residential
- R1** General Residential
- RUS** Village
- R2** Low Density Residential
- SP3** Tourist



GENERAL MANAGER'S RESPONSE

Clause 9. 1 of Council's Code of Meeting Practice provides as follows:

9.1 Notices of Motion

- (1) *The deadline for lodging notices of motion in writing for inclusion on the business paper for consideration at any meeting of the Council, shall be eleven (11) days prior to the meeting.*
 - (2) *A councillor must give notice of business in writing no later than 4.00pm on the Tuesday that follows the ordinary meeting of council.*
 - (3) *At an Ordinary meeting Councillors may give notice of motions in writing to be listed as matters on the business paper for the next Ordinary meeting of Council.*
 - (4) *The rules applying to the content of Questions also apply to the content of Notices of Motion.*
 - (5) *Councillors are to ensure, where it is intended that staff be asked to carry out some specific defined action, that a Notice of Motion is written in such a way that, if carried, the motion carries such clear and unambiguous direction.*
-

10.2 WAIVER OF SWIMMING POOL FEES

Record No:

Responsible Officer: General Manager
Author: Councillor Sue Haslingden
Attachments: 1. Notice of Motion - Clr Haslingden - Waiver of Swimming Pool Fees

Councillor Suzanne Haslingden has given notice that at the Ordinary Meeting of Council on 17 October 2019, she will move the following motion.

MOTION

That Council waives swimming pool fees at the uncovered pools at Bombala, Berridale and Adaminaby for the 2019/2020 season.

BACKGROUND

As a council we need to encourage use of our facilities. By waiving fees for the 2019/20 swim season at the three uncovered pools in Bombala, Berridale and Adaminaby, the aim is to not only increase social cohesion and active lifestyles but also increase the pools' usages.

Swimming pools cost money to run, and having staff at pools without people in the water is an added considerable cost. Not having people use the pools for whatever reason, makes the pools an unused asset, building on the cost of supplying the asset.

By encouraging free use of our three open pools it is providing a unique chance for our community to use this local infrastructure, appreciate the opportunity, as well as potentially offering more children, youth and some adults the chance to learn to swim and have active lifestyles that may well be otherwise unaffordable.

By providing free access to our three open aged pools, we are building a positive partnership with our community and furthering on what we have promised to do in our Community Strategic Plan.

At a local level we have promised that we are welcoming, inclusive and safe; our lifestyle needs are actively considered and planned for; and opportunities exist to enhance our health and social wellbeing.

This initiative fully supports a key goal of the South East & Tablelands Regional Plan 2036 is for healthy and connected communities, while supporting the Premier's key priority of tackling childhood obesity.

GENERAL MANAGER'S RESPONSE

Clause 9. 1 of Council's Code of Meeting Practice provides as follows:

9.1 Notices of Motion

10.2 WAIVER OF SWIMMING POOL FEES

- (1) *The deadline for lodging notices of motion in writing for inclusion on the business paper for consideration at any meeting of the Council, shall be eleven (11) days prior to the meeting.*
 - (2) *A councillor must give notice of business in writing no later than 4.00pm on the Tuesday that follows the ordinary meeting of council.*
 - (3) *At an Ordinary meeting Councillors may give notice of motions in writing to be listed as matters on the business paper for the next Ordinary meeting of Council.*
 - (4) *The rules applying to the content of Questions also apply to the content of Notices of Motion.*
 - (5) *Councillors are to ensure, where it is intended that staff be asked to carry out some specific defined action, that a Notice of Motion is written in such a way that, if carried, the motion carries such clear and unambiguous direction.*
-



Notice of Motion

Submitted for Meeting of General Council _____
(Council or name of Committee)

Date of Meeting October 17, 2019 _____

Submitted by Sue Haslingden _____
(Councillor Name)

Motion:

The Council waives swimming pool fees at the uncovered pools at Bombala, Berridale and Adaminaby for the 2019/2020 season.

Background:

As a council we need to encourage use of our facilities. By waiving fees for the 2019/20 swim season at the three uncovered pools in Bombala, Berridale and Adaminaby, the aim is to not only increase social cohesion and active lifestyles but also increase the pools' usages.

Swimming pools cost money to run, and having staff at pools without people in the water is an added considerable cost. Not having people use the pools for whatever reason, makes the pools an unused asset, building on the cost of supplying the asset.

By encouraging free use of our three open pools it is providing a unique chance for our community to use this local infrastructure, appreciate the opportunity, as well as potentially offering more children, youth and some adults the chance to learn to swim and have active lifestyles that may well be otherwise unaffordable.

By providing free access to our three open aged pools, we are building a positive partnership with our community and furthering on what we have promised to do in our Community Strategic Plan.

At a local level we have promised that we are welcoming, inclusive and safe; our lifestyle needs are actively considered and planned for; and opportunities exist to enhance our health and social wellbeing.

This initiative fully supports a key goal of the South East & Tablelands Regional Plan 2036 is for healthy and connected communities, while supporting the Premier's key priority of tackling childhood obesity.

Council's Code of Meeting Practice provides as follows:

21.1 It is the duty of the Chairperson at a meeting of Council to receive and put to a meeting any lawful motion that is brought before the meeting.

22.2 The Chairperson must rule out of order any motion that is unlawful or the implementation of which would be unlawful.

21.3 Any Motion, amendment or other matter that the Chairperson has ruled out of order is taken to have been rejected (cl 238 of the Regulation)

22 In the absence if a Councillor who has placed a notice of Motion on the business paper for a meeting of Council:

- a) Any other Councillor may move the motion at the meeting; or
- b) The Chairperson may defer the motion until the next meeting of Council at which the motion can be considered (cl 243 of the Regulation)

PO Box 714 COOMA NSW 2630 | 1300 345 345 | council@snowymonaro.nsw.gov.au |
www.snowymonaro.nsw.gov.au

10.3 COOMA CLOCK TOWER

Record No:

Responsible Officer: General Manager
Author: Councillor Sue Haslingden
Attachments: Nil

Councillor Suzanne Haslingden has given notice that at the Ordinary Meeting of Council on 17 October 2019, she will move the following motion.

MOTION

That Council engage with the Litchfield family to locate a suitable location to place the Cooma Town Clock . A report be brought back to the November meeting of Council, including recommendations.

BACKGROUND

GENERAL MANAGER'S RESPONSE

Clause 9. 1 of Council's Code of Meeting Practice provides as follows:

9.1 Notices of Motion

- (1) *The deadline for lodging notices of motion in writing for inclusion on the business paper for consideration at any meeting of the Council, shall be eleven (11) days prior to the meeting.*
 - (2) *A councillor must give notice of business in writing no later than 4.00pm on the Tuesday that follows the ordinary meeting of council.*
 - (3) *At an Ordinary meeting Councillors may give notice of motions in writing to be listed as matters on the business paper for the next Ordinary meeting of Council.*
 - (4) *The rules applying to the content of Questions also apply to the content of Notices of Motion.*
 - (5) *Councillors are to ensure, where it is intended that staff be asked to carry out some specific defined action, that a Notice of Motion is written in such a way that, if carried, the motion carries such clear and unambiguous direction.*
-

**10.4 NOTICE OF MOTION REGARDING THE ESTABLISHMENT OF ACCESS TO LOT 10 DP
7505534 AND LOT 73 DP 750565 - SOUTHERN TABLELANDS 4 WHEEL DRIVE CLUB**

Record No:

Responsible Officer: General Manager
Author: Councillor John Last
Attachments: Nil

Councillor John Last has given notice that at the Ordinary Meeting of Council on 17 October 2019, he will move the following motion.

MOTION

That Council cease all action related to the establishment of Access to Lot 10 DP 7505534 and lot 73 DP 750565 - Southern Tablelands 4 Wheel Drive Club as reported in the July 2019 Council meeting, specifically regarding the following:

- A. Negotiation with the owner of lot 15 to realign the road over the track through his property;
- B. Engagement of the services of a surveyor to survey the off-line section of Bundarra Road through lot 15;
- C. Closure of the section of Bundarra Road which is off line;
- D. Dedication of the section of Bundarra Road to be closed to the landowner in compensation;
- E. Taking ownership of the bridge which has been constructed over the creek;
- F. Acquiring the land within the proposed road reserve 20 wide in accordance with a survey plan;
- G. Acquiring approximately 3ha of lot 20 around the Crown reserve road in order to create a more viable access to the bridge;
- H. Gazetting of the length of Bundarra Road as a Council public road from the intersection of Jerangle Road to the creek;
- I. Authorising the expenditure amount of \$60,000 in the 2020 Financial Year Budget with funding to be provided from Other Internal Reserves account 35116.

BACKGROUND

A rescission motion was proposed, however as an element of the resolution had already been actioned a notice of motion is tabled regarding the residual items.

GENERAL MANAGER'S RESPONSE

Clause 9. 1 of Council's Code of Meeting Practice provides as follows:

9.1 Notices of Motion

- (1) *The deadline for lodging notices of motion in writing for inclusion on the business paper for consideration at any meeting of the Council, shall be eleven (11) days prior to the meeting.*
-

10.4 NOTICE OF MOTION REGARDING THE ESTABLISHMENT OF ACCESS TO LOT 10 DP 7505534 AND LOT 73 DP 750565 -
SOUTHERN TABLELANDS 4 WHEEL DRIVE CLUB

- (2) *A councillor must give notice of business in writing no later than 4.00pm on the Tuesday that follows the ordinary meeting of council.*
 - (3) *At an Ordinary meeting Councillors may give notice of motions in writing to be listed as matters on the business paper for the next Ordinary meeting of Council.*
 - (4) *The rules applying to the content of Questions also apply to the content of Notices of Motion.*
 - (5) *Councillors are to ensure, where it is intended that staff be asked to carry out some specific defined action, that a Notice of Motion is written in such a way that, if carried, the motion carries such clear and unambiguous direction.*
-

13. CONFIDENTIAL MATTERS

In accordance with Section 10A(2) of the Local Government Act 1993, Council can exclude members of the public from the meeting and go into Closed Session to consider confidential matters, if those matters involve:

- (a) personnel matters concerning particular individuals; or
- (b) the personal hardship of any resident or ratepayer; or
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business; or
- (d) commercial information of a confidential nature that would, if disclosed;
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
- (e) information that would, if disclosed, prejudice the maintenance of law; or
- (f) matters affecting the security of the council, councillors, council staff or council property; or
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege or information concerning the nature and location of a place; or
- (h) an item of Aboriginal significance on community land.

and Council considers that the closure of that part of the meeting for the receipt or discussion of the nominated items or information relating thereto is necessary to preserve the relevant confidentiality, privilege or security of such information, and discussion of the material in open session would be contrary to the public interest.

In accordance with Section 10A(4) of the Local Government Act 1993 the Chairperson will invite members of the public to make verbal representations to the Council on whether the meeting should be closed to consider confidential matters.

RECOMMENDATION

1. THAT pursuant to Section 10A subsections 2 & 3 and Section 10B of the Local Government Act, 1993 (as amended) the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

13.1 Cooma Visitors Centre - Upgrade

Item 13.1 is confidential in accordance with s10(A)(2)(di) of the Local Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

13.2 Proposed Acquisition of Part Lot 6 DP 218752 for the Purpose of Road

Item 13.2 is confidential in accordance with s10(A)(2)(di) of the Local Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

13.3 Sale of 84 Polo Flat Road

Item 13.3 is confidential in accordance with s10(A)(2)(di) of the Local Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

13.4 Renewal of Lease 59 Vale Street Cooma - Barber Shop

Item 13.4 is confidential in accordance with s10(A)(2)(di) of the Local Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion

of the matter in an open meeting would be, on balance, contrary to the public interest.

13.5 Legal Actions and Potential Claims Against SMRC as at 30 September 2019

Item 13.5 is confidential in accordance with s10(A)(2)(e) of the Local Government Act because it contains information that would, if disclosed, prejudice the maintenance of law and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

13.6 Replacement of Council's Road Maintenance Truck. Plant Number 9264

Item 13.6 is confidential in accordance with s10(A)(2)(di) of the Local Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

13.7 2019-20 Weed Control Services

Item 13.7 is confidential in accordance with s10(A)(2)(di) of the Local Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

13.8 Audit, Risk and Improvement Committee - Minutes of Meeting

Item 13.8 is confidential in accordance with s10(A)(2)(a) of the Local Government Act because it contains personnel matters concerning particular individuals (other than councillors) and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

13.9 Purchase of a construction motor grader replacing plant 60 and 303

Item 13.9 is confidential in accordance with s10(A)(2)(di) of the Local Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

2. The press and public be excluded from the proceedings of the Council in Closed Session on the basis that these items are considered to be of a confidential nature.
3. That the Minutes and Business Papers including any reports, correspondence, documentation or information relating to such matter be treated as confidential and be withheld from access by the press and public, until such time as the Council resolves that the reason for confidentiality has passed or become irrelevant.
4. That the resolutions made by the Council in Closed Session be recorded in the Minutes of the Council Meeting.
5. That upon this recommendation being moved and seconded, the Chairperson invite representations from the public as to whether this part of the meeting should be closed to consider the nominated item.