



SNOWY MONARO
REGIONAL COUNCIL

BUSINESS PAPER

PUBLIC EXHIBITION COPY

**Ordinary Council Meeting
21 March 2019**

CONFLICTS OF INTEREST

A conflict of interest arises when the Mayor or Council staff are influenced, or are seen to be influenced, in carrying out their duties by personal interests. Conflicts of interest can be pecuniary or non-pecuniary in nature.

A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of a financial gain or loss.

A non-pecuniary interest can arise as a result of a private or personal interest, which does not relate to money. Examples include friendship, membership of an association or involvement or interest in an activity.

The Mayor or staff member who considers they may have a conflict of interest should read Council Policy.

The responsibility of determining whether or not the Mayor or Council employee has a pecuniary or non-pecuniary interest in a matter, is the responsibility of that individual. It is not the role of the Mayor or General Manager, or another Council employee to determine whether or not a person may have a conflict of interest.

Should you be unsure as to whether or not you have a conflict of interest you should err on the side of caution and either declare a conflict of interest or, you should seek the advice of the Director General of Local Government.

The contact number for the Director General of Local Government is 4428 4100.

COUNCIL CODE OF CONDUCT

The Council Code of Conduct is a requirement of Section 440 of the Local Government Act 1993, which requires all councils to have a code of conduct to be observed by the Mayor, members of staff and delegates of the Council attending a Council meeting or a meeting of a committee of Council.

The code of conduct sets out the responsibilities of the Mayor and Council employees attending a Council meeting or a meeting of a committee of Council. The code also sets out how complaints against a Council employee, the Mayor or General Manager are to be made.

COUNCIL CODE OF MEETING PRACTICE

The Council Code of Meeting Practice is a requirement of Section 360(3) of the Local Government Act 1993, which requires all councils to have a code of meeting practice. The code of meeting practice is to be observed by the Administrator, members of staff, delegates of the Council and members of the public attending a Council or a meeting of a committee of Council.

Acknowledgement of Country

Council wishes to show our respect to the First Custodians of this land the Ngarigo, Walgalu, Ngunnawal and Bidhawal people and their Ancestors past and present.

Webcasting

Council meetings are recorded and live streamed to the internet for public viewing. By entering the Chambers during an open session of Council, you consent to your attendance and participation being recorded and streamed on Councils website www.snowymonaro.nsw.gov.au

**ORDINARY COUNCIL MEETING
TO BE HELD IN COOMA COUNCIL CHAMBERS, 81 COMMISSIONER STREET,
COOMA NSW 2630**

**ON THURSDAY 21 MARCH 2019
COMMENCING AT 5.00PM**

BUSINESS PAPER

- 1. OPENING MEETING**
- 2. ACKNOWLEDGEMENT OF COUNTRY**
- 3. APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS**
- 4. CITIZENSHIP CEREMONIES**
 - 4.1 Morne Johann Ferreira
 - 4.2 Sandra Owen
 - 4.3 Sonia Woolford
- 5. DISCLOSURE OF INTEREST**

(Declarations also to be made prior to discussions on each item)
- 6. MATTERS DEALT WITH BY EXCEPTION**
- 7. CONFIRMATION OF MINUTES**
 - 7.1 Ordinary Council Meeting held on 7 March 2019
 - 7.2 Closed Session of the Ordinary Council Meeting held on 7 March 2019
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13.3	Buckley's Rural Services Weed Control Contract 2016-2019	
	<i>Item 13.3 is confidential in accordance with s10(A)(2)(di) of the Local Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.</i>	
13.4	Corporate Information System Project Report	
	<i>Item 13.4 is confidential in accordance with s10(A)(2)(c) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and</i>	

discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

13.5 Organisation Structure Proposal

Item 13.5 is confidential in accordance with s10(A)(2)(a) of the Local Government Act because it contains personnel matters concerning particular individuals (other than councillors) and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

8.1 DA4107/2018 NBN TELECOMMUNICATIONS FACILITY

Record No:

Responsible Officer:	Director Environment & Sustainability
Author:	Manager Development Assessment
Key Theme:	3. Environment Outcomes
CSP Community Strategy:	8.1 Plan for rural, urban and industrial development that is sensitive to the region's natural environment and heritage
Delivery Program Objectives:	8.1.3 Development assessment processes are streamlined to support regional development and growth
Attachments:	<ol style="list-style-type: none"> 1. Response to Additional Consultation (<i>Under Separate Cover</i>) 2. Letter to neighbour regarding alternative site (<i>Under Separate Cover</i>) 3. Draft Conditions of Consent (<i>Under Separate Cover</i>) 4. Revised Planning Report - 40m tower (<i>Under Separate Cover</i>) 5. Photomontages - 60m tower (<i>Under Separate Cover</i>) 6. Full Construction Plans (<i>Under Separate Cover</i>) 7. Objections 1 & 2 (<i>Under Separate Cover</i>) 8. Objection 3 (<i>Under Separate Cover</i>) 9. Objections 4 & 5 (<i>Under Separate Cover</i>) 10. Submissions in favour of development (<i>Under Separate Cover</i>) 11. Applicants Response to Submissions (<i>Under Separate Cover</i>) 12. Vegetation Assessment (<i>Under Separate Cover</i>) 13. CASA Response (<i>Under Separate Cover</i>) 14. Application Form (<i>Under Separate Cover</i>)

Further Operational Plan Actions:

CSP Community Strategy: 9.3 Our Region has access to effective telecommunication infrastructure and services

Applicant Number:	DA4107/2018
Applicant:	Visionstream Pty Ltd C/ Katherine Klouda Po Box 5452 WEST END QLD 4101
Owner:	Ms Emma R Borderie
DA Registered:	7/02/2018
Property Description:	11 DP245722
Property Number:	108244
Area:	Area of lot 11 – 40.47 hectares

	Area of proposed development – 120sqm
Zone:	E3 – Environmental Management
Current Use:	Residential
Proposed Use:	Telecommunications tower in addition to existing dwelling house
Permitted in Zone:	Yes under the provisions of State Environmental Planning Policy (Infrastructure) 2007 ('ISEPP')
Recommendation:	That the development be approved with conditions

INTRODUCTION

This application was presented to the Council meeting of 6 December 2018. At that meeting Council resolved to defer the determination, Resolution 551/18 being:

“That Council defer consideration of this matter pending a more substantial response from the applicant, Vision Stream, in response to community concerns.”

Ericsson Australia (on behalf NBN Co) has undertaken further consultation and a report as to the outcome has been provided to Council (refer attachments 1 and 2).

The result of their further consideration is that the existing proposed site (the subject of this application) is the most desirable from the applicant's point of view.

The reasons provided by Ericsson are listed in attachment 1, and summarised as follows:

In summary, the enclosed report makes the following significant findings:

- There is currently no existing electricity supply to the site at lot 31. A new power network extension including new power lines will be required to make power available to the lot. The closest existing power source is located approximately 2.6km away.*
- in one scenario, creation of power easements across a crown road would be required, and this is a process with a prohibitive timeframe causing significant delays of up to 2 years. Alternatively, extending the power network along the crown road was also considered (removing the requirement for easements). This would increase the length of the network extension and amount of vegetation clearing required.*
- overhead power is often the preferred option in areas of rocky terrain, but it requires a minimum 20m wide corridor, resulting in an even greater amount of vegetation clearing – up to 48,000m² worth of trees and undergrowth. We consider this to be an unacceptable environmental outcome.*
- underground power works are estimated at \$967,500 assuming no rock trenching required, or up to \$1.5 Million if rock is encountered.*
- both solutions require the removal of a significant amount of vegetation to clear a 2-metre wide corridor. This removal includes the impact on understorey vegetation. Dependent on the solution chosen, the amount of vegetation to be cleared could be as large as 5000-7000m².*
- access track upgrade costs for the alternative at lot 31 are significant, with an estimate of \$244,000, Versus \$18,200 for the site of the current application.*
- in summary, the suggested alternative is likely to cost in excess of an additional \$1,000,000. Such a cost cannot be justified and is outside of the parameters set by nbn for the establishment of a fixed wireless facility.*
- whilst there are several benefits to the suggested alternative site at lot 31, which are outlined in the enclosed report, these do not compensate for the very substantial cost of siting the facility in a relatively remote location.*

The applicant wishes to proceed with the current development application as it was originally submitted.

Council requested a copy of the written response from the neighbour's solicitor, however, Ericson advised that they were not provided with permission to release it. The matters raised in the response from the neighbour's solicitor are stated as being considered in the Ericson response.

As such the following report refers to the location of the tower as originally proposed by the applicant. The report content is unchanged from that as submitted to Council on 6 December 2018, other than the inclusion of new attachments 1 and 2.

Note: If Council decides to make a determination other than as included in the recommendation, it must follow the procedure adopted through resolution 18/18 on 15 February 2018.

EXECUTIVE SUMMARY

The purpose of this report is to seek approval for the erection of a fixed wireless facility broadband (NBN Co) telecommunications facility at Wollondibby Road Crackenback. The development will consist of a 40.7 m lattice structure with associated ancillary components including two outdoor units enclosed within a secure compound of 120m². The site was one of three identified for the erection of the structure and was chosen based on NBN requirements. The tower will provide

broadband communications to areas that current do not have access to this type of internet provision.

The application was notified and advertised and five (5) objections were received from owners and prospective purchases of land surrounding the tower. In addition to the five (5) objections Council received ten (10) submissions in support of the development.

Due to the visually prominent location of the tower and issues raised in the objections the applicant reduced the overall height of the tower from 60m to 40.7m in an effort to minimise its impact. The visual impact of the development and the impact of the structure on native flora and fauna has been considered as part of this report.

It is recommended that the development be approved subject to attached conditions of consent.

RECOMMENDATION

That

- A. Pursuant to section 4.16(1)(a) of the *Environmental Planning and Assessment Act 1979 (as amended)* it is recommended that the consent for Telecommunications facility on Lot 11 DP 245722 Ph Thredbo, is granted subject to conditions attached.
- B. Any person who made a submission is notified according to the regulations.

BACKGROUND

Council received an application for the construction of a fixed wireless facility on land zoned E3 (Environmental Management) under the Snowy River Local Environmental Plan 2013 (SRLEP). The facility was proposed to be a 60m high lattice tower with ancillary components including two outdoor units and would be enclosed within an approximately 120sqm secure compound.

The application was lodged by Vison stream on behalf of the NBN. The planning report accompanying the application detailed the three sites investigated for the erection of the tower and the final site chosen and the reasons why.

The application received five (5) objections when notified and these led to the applicant reducing the size of the tower from 60m to 40.7m to minimise its visual impact.

The revised 40.7m plans associated planning report have been included as attachments to this report.

8.1 DA4107/2018 NBN TELECOMMUNICATIONS FACILITY

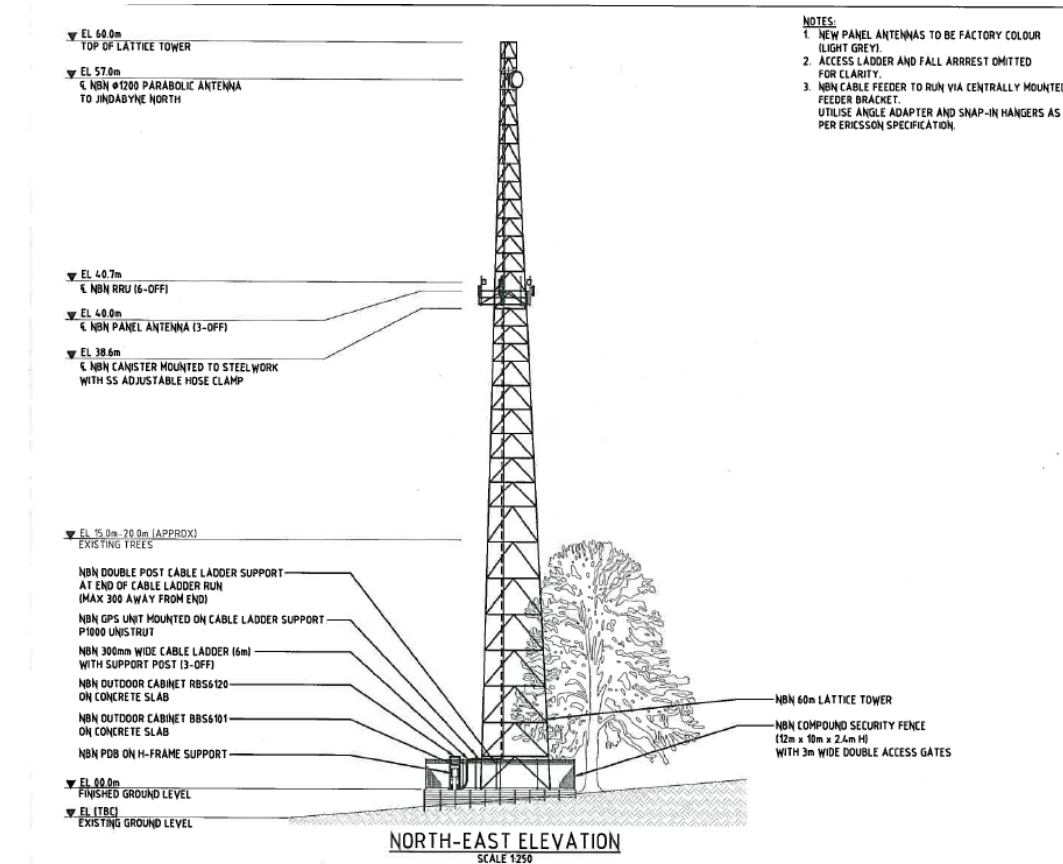


Figure 1 – proposed 60m tower elevation

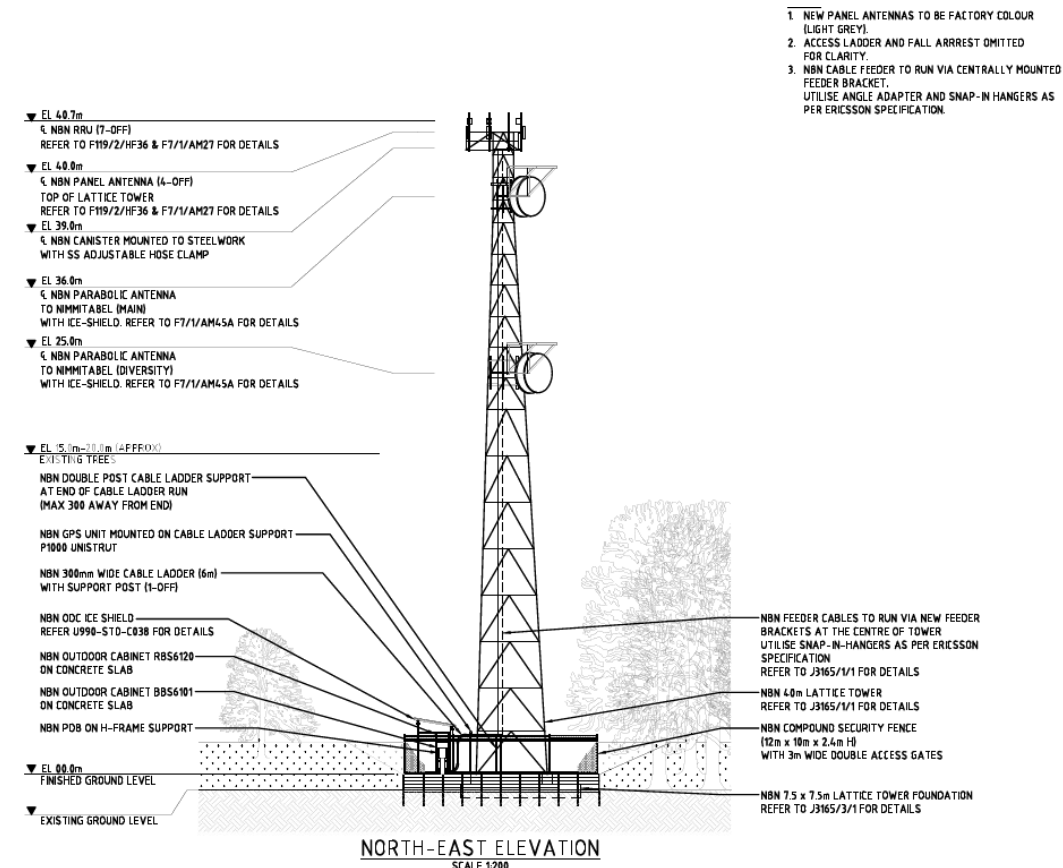


Figure 2 – Proposed 40.7m tower elevation

At the December 6 2019 Council meeting the following resolution was adopted by Council:

“That Council defer consideration of this matter pending a more substantial response from the applicant, Vision Stream, in response to community concerns.”

The applicant Vision Stream and Ericsson for NBN Co have undertaken further consultation with neighbours and a report has been presented to Council in response to this resolution. The response from Ericsson is attached to this report. The response provided by NBN Co analyses the alternate site proposed by submitters. The neighbouring land owner was contacted and a response received by Ericsson from the neighbour. This response from the neighbour has not been presented to Council but has been considered in the report attached.

3.0 ASSESSMENT UNDER SECTION 4.15 OF EP&A ACT

The following report is an assessment of development application having regard to those matters to be considered under section 4.15 of the EP&A Act 1979 which are:

- (a)(i) the provisions of any environmental planning instrument
 - (a)(ii) the provision of any draft environmental planning instrument
 - (a)(iii) an development control plan
 - (a)(iiia) any planning agreement or draft planning agreement
 - (a)(iv) any matters prescribed by the regulations
 - (b) the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality
 - (c) the suitability of the site for the development
 - (d) any submissions made in accordance with this Act or the regulations
 - (e) the public interest
-

3.1 The suitability of the site for the development

The Subject Site



Figure 3 – Aerial View of the lot with approximate location of the structure and existing residence.

The subject site is an approximately 120sqm area within a 40.47 hectare lot (lot 11). The proposed tower site and the existing residence are located in the southern corner of the allotment adjacent to the access road for the property and an access to adjoining allotments which are approved for residential use but are currently vacant.

The NBN investigated three sites within lot 11 and determined that the subject site was most appropriate due to the existing access road which would minimise vegetation disturbance and its elevation of 1394m AHD which would meet the NBN coverage objectives.

The visual impact of the proposed structure on the adjoining properties and the Eastern Approaches to the Alpine Way will be discussed further in the body of the report.

Previous Development History

DA0159/2012	Dwelling House Telecommunications facility
DA4107/2018	Change design of dwelling
MOD0040/2015	Domestic OSSM Install
OSSM4016/2017	

3.2 The provisions of any environmental planning instrument

State Environmental Planning Policies

The proposal has been assessed against the provisions of all known SEPP's and the development has been found to achieve an acceptable level of compliance.

<p>SEPP (Vegetation in Non-Rural Areas) 2017</p>	<p>The SEPP applies as the subject land is zoned E3 – Environmental Management</p> <p>The trees to be removed to facilitate the development will not require a separate permit from Council for their removal is ancillary to this development approval.</p> <p>Whilst the application was received prior to the commencement of the Biodiversity Conservation Act 2016 an assessment has been carried out to determine the amount of native vegetation to be removed and it is less than the 1 hectare biodiversity offsets scheme threshold allowable for the land.</p> <p>The vegetation to be removed is not considered to be non-protected regrowth or groundcover</p>
<p>SEPP (Infrastructure) 2007 (ISEPP) Division 21 Telecommunications and other communication facilities</p>	<p>The development is defined as a telecommunications <i>facility</i> under the ISEPP 2007. In accordance with clause 115 (1) of the ISEPP the development is permitted with consent on any land in NSW.</p> <p>115 (3) requires that before determining a development application for development to which this clause applies, the consent authority must take into consideration any guidelines concerning site selection, design, construction or operating principles for telecommunications facilities that are issued by the Secretary for the purposes of this clause and published in the Gazette.</p> <p>The guidelines referred to in this clause are the <i>NSW Department of Planning - NSW Telecommunications Facilities Guideline (2010)</i></p> <p>Consideration of these principles is outlined below.</p>

NSW Telecommunications Facilities Guideline (2010)

The site selection, design, construction and operation of telecommunication facilities in NSW if carried out under clause 114 or 115 of Infrastructure SEPP must be consistent with the principles set out in this Guideline.

Chapter 2 – Site Selection, Design, Construction and Operation Principles for Telecommunications Facilities

2.2 The Principles

Principle 1: A telecommunications facility is to be designed and sited to minimise visual impact.	
<p>(a) As far as practical, a telecommunications facility that is to be mounted on an existing building or structure should be integrated with the design and appearance of the building or structure.</p> <p>(b) The visual impact of telecommunications facilities should be minimised, visual clutter is to be reduced particularly on tops of buildings, and their physical dimensions (including support mounts) should be sympathetic to the scale and height of the building to which it is to be attached, and sympathetic to adjacent buildings.</p> <p>(c) Where telecommunications facilities protrude from a building or structure and are predominantly backgrounded against the sky, the facility and their support mounts should be either the same as the prevailing colour of the host building or structure, or a neutral colour such as grey should be used.</p>	<p>These requirements relate to the mounting of a facility to an existing building. Due to the locality in which the tower is proposed there are no suitable buildings on which to erect the facility. As such requirements (a) – (c) are not applicable</p>
<p>(d) Ancillary facilities associated with the telecommunications facility should be screened or housed, using the same colour as the prevailing background to reduce its visibility, including the use of existing vegetation where available, or new landscaping where possible and practical.</p>	<p>The proposed ancillary equipment will be housed in outdoor units which are proposed to be dull metallic grey by the applicant. An alternative colour palate is proposed as a draft condition of consent to allow the base of the structure and the ancillary buildings to blend better with the environment is proposed.</p>
<p>(e) A telecommunications facility should be located and designed to respond appropriately to its rural landscape setting.</p>	<p>The facility has been located to take advantage of an area of the site which has cleared for access tracks and an existing residence. As such clustering of the new development in the area of the site which is already developed and not extending in to the undeveloped heavily vegetated areas of the site.</p>
<p>(f) A telecommunications facility located on, or adjacent to, a State or local heritage item or within a heritage conservation area, should be sited and designed with external colours, finishes and scale sympathetic to those of the heritage item or conservation area.</p>	<p>The facility is not located adjacent to a state or local heritage item or heritage conservation area.</p>

<p>(g) A telecommunications facility should be located so as to minimise or avoid the obstruction of a significant view of a heritage item or place, a landmark, a streetscape, vista or a panorama, whether viewed from public or private land</p>	<p>The location of the tower will be within the view of adjoining and surrounding proposed dwellings and building envelopes. With respect to the proposed approved dwellings the area of view is expansive and there are view corridors that can be utilised to minimise the impact of the tower when the dwellings are constructed. There is also the opportunity that the developer of the approved dwellings will chose to modify the design to allow for the new infrastructure in the landscape.</p> <p>The proposed structure is within the Eastern Approaches to the Alpine Way Scenic protection area as described in the SRLEP 2013. The impact of the structure on this area will be considered further in the body of the report.</p> <p>The applicant has provided photo montages of the proposed structure and due to its distance from the Alpine Way whilst it will be visible its impact will be lessened as a result.</p> <p>The properties surrounding the proposed tower are large in size and allow for expansive vistas from the approved dwelling sites and building envelopes.</p> <p>The tower base will be visible when using the access roads to the approved dwelling sites and building envelopes as a mitigation measure an amended colour palate that blends with the environment will be required to be submitted and approved by Council as a condition of consent.</p>
<p>(h) The relevant local government authority must be consulted where the pruning, lopping, or removal of any tree or other vegetation would contravene a Tree Preservation Order applying to the land or where a permit or development consent is required.</p>	<p>Tree preservation orders are not applicable under current NSW planning legislation. Any trees proposed to be removed will be done so in accordance with the draft conditions of consent.</p>
<p>(i) A telecommunications facility that is no longer required is to be removed and the site restored, to a condition that is similar to its condition before the facility was constructed.</p>	<p>Not applicable</p>
<p>(j) The siting and design of telecommunications facilities should be in accordance with any relevant Industry Design Guides.</p>	<p>The facility is being sited and erected in accordance with the provisions of relevant state and federal legislation.</p>

<p>Principle 2: Telecommunications facilities should be co-located wherever practical.</p>	
<p>(a) Telecommunications lines are to be located, as far as practical, underground or within an existing underground conduit or duct.</p> <p>(b) Overhead lines, antennas and ancillary telecommunications facilities should, where practical, be co-located or attached to existing structures such as buildings, public utility structures, poles, towers or other radio-communications equipment to minimise the proliferation of telecommunication facilities and unnecessary clutter.</p> <p>(c) Towers may be extended for the purposes of co-location.</p> <p>(d) The extension of an existing tower must be considered as a practical co-location solution prior to building new towers.</p> <p>(e) If a facility is proposed not to be co-located the proponent must demonstrate that co-location is not practicable.</p> <p>(f) If the development is for a co-location purpose, then any new telecommunications facility must be designed, installed and operated so that the resultant cumulative levels of radio frequency emissions of the co-located telecommunications facilities are within the maximum human exposure levels set out in the Radiation Protection Standard.</p>	<p>Not applicable as the proposal does not include telecommunication lines</p> <p>N/A as Co-location is 'not practicable' where there is no existing tower or other suitable telecommunications facility that can provide equivalent site technical specifications including meeting requirements for coverage objectives, radio traffic capacity demands and sufficient call quality.</p> <p>In this case there is no such facility to co-locate with.</p>
<p>Principle 3: Health standards for exposure to radio emissions will be met.</p>	
<p>(a) A telecommunications facility must be designed, installed and operated so that the maximum human exposure levels to radiofrequency emissions comply with Radiation Protection Standard. Refer also to Appendix D.</p>	<p>The applicant has provided evidence that the proposed installation will comply with the Australian Communications and Media Authority (ACMA) regulatory arrangement with respect to electromagnetic radiation exposure levels.</p>
<p>(b) An EME Environmental Report shall be produced by the proponent of development to which the Mobile Phone Network Code applies in terms of design, siting of facilities and notifications. The Report is to be in the format required by the Australian Radiation Protection Nuclear Safety Agency. It is to show the predicted levels of electromagnetic energy</p>	<p>The applicant has provided a report to demonstrate compliance with this requirement and that the EME exposure levels from this site have been calculated in accordance with the ARPANSA predication methodology and report format.</p>

<p>surrounding the development comply with the safety limits imposed by the Australian Communications and Media Authority and the Electromagnetic Radiation Standard, and demonstrate compliance with the Mobile Phone Networks Code.</p>	
<p>Principle 4: Minimise disturbance and risk, and maximise compliance</p>	
<p>(a) The siting and height of any telecommunications facility must comply with any relevant site and height requirements specified by the <i>Civil Aviation Regulations 1988</i> and the <i>Airports (Protection of Airspace) Regulations 1996</i> of the Commonwealth. It must not penetrate any obstacle limitation surface shown on any relevant Obstacle Limitation Surface Plan that has been prepared by the operator of an aerodrome or airport operating within 30 kilometres of the proposed development and reported to the Civil Aviation Safety Authority Australia.</p> <p>(b) The telecommunications facility is not to cause adverse radio frequency interference with any airport, port or Commonwealth Defence navigational or communications equipment, including the Morundah Communication Facility, Riverina.</p>	<p>The application has been referred to CASA and they have no additional requirements for the facility.</p> <p>The applicant has addressed this in their planning report and no interference is expected.</p>
<p>(c) The telecommunications facility and ancillary facilities are to be carried out in accordance with the applicable specifications (if any) of the manufacturers for the installation of such equipment.</p>	<p>The development will be conditioned to ensure it is carried out in accordance with applicable specifications. The development requires a construction certificate and this will need to be issued prior to commencement of works</p>
<p>(d) The telecommunications facility is not to affect the structural integrity of any building on which it is erected.</p>	<p>N/A</p>
<p>(e) The telecommunications facility is to be erected wholly within the boundaries of a property where the landowner has agreed to the facility being located on the land.</p>	<p>The development is proposed to be erected within the property and a survey will be carried out to ensure compliance prior to construction. The application form has been signed by the owner of the land and a site meeting conducted by Council officers confirmed that the facility is being located with the approval of the owner of the land.</p>

8.1 DA4107/2018 NBN TELECOMMUNICATIONS FACILITY

<p>(f) The carrying out of construction of the telecommunications facilities must be in accordance with all relevant regulations of the Blue Book – ‘Managing Urban Stormwater: Soils and Construction’ (Landcom 2004), or its replacement.</p>	<p>The development will be required to have appropriate sediment and erosion control.</p>
<p>(g) Obstruction or risks to pedestrians or vehicles caused by the location of the facility, construction activity or materials used in construction are to be mitigated.</p>	<p>The proposal is proposed to be erected on private land with no adjacent pedestrian access.</p>
<p>(h) Where practical, work is to be carried out during times that cause minimum disruption to adjoining properties and public access. Hours of work are to be restricted to between 7.00am and 5.00pm, Mondays to Saturdays, with no work on Sundays and public holidays.</p>	<p>Conditions of consent will restrict the hours of construction.</p>
<p>(i) Traffic control measures are to be taken during construction in accordance with <i>Australian Standard AS1742.3-2002 Manual of uniform traffic control devices – Traffic control devices on roads</i>.</p>	<p>n/a</p>
<p>(j) Open trenching should be guarded in accordance with Australian Standard Section 93.080 – Road Engineering AS1165 – 1982 – Traffic hazard warning lamps.</p>	<p>n/a</p>
<p>(k) Disturbance to flora and fauna should be minimised and the land is to be restored to a condition that is similar to its condition before the work was carried out.</p>	<p>The NBN are proposing offset planting for the vegetation to be removed. A condition of consent regarding this planting is proposed to ensure screen and offset planting is carried out appropriately and with Council approval</p>
<p>(l) The likelihood of impacting on threatened species and communities should be identified in consultation with relevant state or local government authorities and disturbance to identified species and communities avoided wherever possible.</p>	<p>It is considered that the development will not have an adverse impact on the predicted threatened species on site.</p>
<p>(m) The likelihood of harming an Aboriginal Place and / or Aboriginal object should be identified. Approvals from the Department of Environment, Climate Change and Water</p>	<p>The applicant has completed an AHIMS search which indicates no evidence of aboriginal cultural heritage on the site. A condition of consent is proposed that will require all works to cease</p>

8.1 DA4107/2018 NBN TELECOMMUNICATIONS FACILITY

(DECCW) must be obtained where impact is likely, or Aboriginal objects are found.	should any indigenous cultural heritage be found on the site.
(n) Street furniture, paving or other existing facilities removed or damaged during construction should be reinstated (at the telecommunications carrier's expense) to at least the same condition as that which existed prior to the telecommunications facility being installed.	The development is not within a public streetscape however a condition of consent is proposed that will require any damage to the right of carriageway used for access to be rectified prior to the issue of the occupation certificate.

Chapter 7 - Development Permitted With Consent

7.1 SPECIFIC REQUIREMENTS

Table 4 provides a list of specific requirements for telecommunications facilities that are Permitted With Consent in clause 115 of SEPP Infrastructure.

TABLE 4 SPECIFIC DEVELOPMENT PERMITTED WITH CONSENT REQUIREMENTS

(1) Development for the purposes of telecommunications facilities, other than development in clause 114, or development that is exempt development under clause 20 or 116, may be carried out by any person with consent on any land.	The development complies
(2) To the extent that the development under this clause involves the erection of an aerial cable, the erection of the cable must be consistent with the Cable Networks Code.	Not applicable
(3) Before determining a development application for development to which this clause applies, the consent authority must take into consideration any guidelines concerning site selection, design, construction or operating principles for telecommunications facilities that are issued by the Director-General for the purposes of this clause and published in the Gazette.	Guidelines considered above

Snowy River Local Environmental Plan 2013

- The subject land is zoned: E3 Environmental Management
- Definition of land usage: telecommunications facility
- The proposal is not permissible in the E3 zone however it is permissible with development consent from Council pursuant to SEPP Infrastructure 2007.


- The proposal is considered to be consistent with the aims and objectives of the plan as it provides for essential infrastructure for the community to grow and has been reduced in size so as to minimise its visual impact.


In the assessment of this application, the following special provisions from SRLEP 2013 are of relevance and have been assessed for compliance:

Provision	Response/Acceptable Solution
PART 3 Exempt and Complying Development	The development is not complying or exempt
PART 4 Principal development standards	
Clause 4.1 Minimum subdivision lot size	No subdivision is proposed
Clause 4.1AA Minimum subdivision lot size for community title schemes	N/A
Clause 4.1A Minimum lot size for dual occupancies, multi dwelling housing and residential buildings in certain rural and residential zones	N/A
Clause 4.1B Exceptions to minimum subdivision lot sizes for certain residential development	N/A
Clause 4.1C Lot averaging subdivisions in zone R5	N/A
Clause 4.2 Rural Subdivision	N/A
Clause 4.2A Subdivision of land in zone E3	No Subdivision proposed
Clause 4.2B Minimal subdivision lot size for strata plan schemes in certain rural, residential and environment protection zones	N/A
Clause 4.2C Exceptions to minimal subdivision lot sizes for certain rural subdivision	N/A
Clause 4.2D Erection of dwelling houses and dual occupancies on land in certain rural, residential and environment protection zones	N/A
Clause 4.3 Height of building (1) The objectives of this clause are as follows: (a) to ensure that buildings are compatible with the height, bulk and scale of the existing and desired future character of the locality, (b) to minimise the visual impact, disruption of views, loss of privacy and loss of solar access to	The nature of the development means that it will not be compatible with the height bulk and scale of the existing and desired future character of the locality. However, it is required to be tall in order to be functional and this is why such structures have been excluded from the definition of "building height". This is not considered

<p>existing development and to public areas and the public domain, including parks, streets and lanes,</p> <p>(c) to minimise the adverse impact of development on heritage items.</p> <p>(2) The height of a building on any land is not to exceed the maximum height shown for the land on the Height of Buildings Map.</p>	<p>a “building” in the traditional sense.</p> <p>The development whilst tall is a lattice tower which is not solid in nature. It is being located on a 40hectare allotment of land which is surrounded by other 40 hectare allotments. It will have no impact on privacy or solar access however it will be visible in the landscape. Whilst it is visible from adjoining land it is not “blocking” a view due to the nature of the structure and the expansive views that can be gained from the surrounding properties.</p> <p>There are no heritage items in proximity of the development that will be impacted.</p> <p>The development proposed is 40.7m in height as such it exceeds the allowable height limit of 9m as shown on the height of buildings map.</p> <p>Under the Dictionary in the LEP building height <u>excludes</u> the following from the definition:</p> <p>Communication devices, antennae, satellite dishes, masts, flagpoles, chimneys, flues and the like.</p> <p>As such the development does not need to meet the maximum height limit required by the LEP.</p> <p>Snowy River LEP 2013 – definition of building height:</p> <p>building height (or height of building) means:</p> <p>(a) in relation to the height of a building in metres—the vertical distance from ground level (existing) to the highest point of the building, or</p> <p>(b) in relation to the RL of a building—the vertical distance from the Australian Height Datum to the highest point of the building,</p>
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	Including plant and lift overruns, but excluding communication devices, antennae, satellite dishes, masts, flagpoles, chimneys, flues and the like.
Clause 4.4 Floor space ratio	N/A
Clause 4.5 Calculation of Floor Space Ratio	N/A
Clause 4.6 Exception to development standards	Whilst the development does not comply with the maximum height limit for buildings, it is a structure that is excluded from the definition of building height. As such no 4.6 variation is required as the standard is not one that applies in this case.
PART 5 Miscellaneous provisions	
Clause 5.1 Relevant acquisition authority	N/A
Clause 5.2 Classification and reclassification of public land	N/A
Clause 5.3 Development near zone boundaries	N/A
Clause 5.4 Controls relating to miscellaneous permissible uses	N/A
Clause 5.5 Development within the coastal zone	N/A
Clause 5.6 Architectural roof features	N/A
Clause 5.7 Development below mean high water mark	N/A
Clause 5.8 Conversion of Fire Alarms	N/A
Clause 5.10 Heritage conservation	An AHIMS search has been undertaken and there is a site on an adjoining allotment of land which is consistent with the application for the erection of the dwelling on lot 11. The location of the proposed tower will not impact on the identified site due to the distance between the two.
Clause 5.11 Bushfire hazard reduction	The development is not required to meet "Planning for Bushfire Protection 2006" however the applicant has proposed to create an asset protection zone surrounding the structure. The

	<p>APZ will include that that is already cleared within an existing electricity easement.</p> <p>The development does not increase the risk of fire in the location.</p>
Clause 5.12 Infrastructure development and use of existing buildings of the crown	N/A
Clause 5.13 Eco-tourism facility	N/A
PART 6 Land release areas	N/A
PART 7 Additional local provisions	
Clause 7.1 Flood planning	N/A – the land is not considered flood prone
<p>Clause 7.2 Terrestrial biodiversity</p> <p>(2) This clause applies to land identified as “Biodiversity” on the Terrestrial Biodiversity Map.</p> <p>(3) Before determining a development application for development on land to which this clause applies, the consent authority must consider:</p> <p>(a) whether the development is likely to have:</p> <p>(i) any adverse impact on the condition, ecological value and significance of the fauna and flora on the land, and</p> <p>(ii) any adverse impact on the importance of the vegetation on the land to the habitat and survival of native fauna, and</p> <p>(iii) any potential to fragment, disturb or diminish the biodiversity structure, function and composition of the land, and</p> <p>(iv) any adverse impact on the habitat elements providing connectivity on the land, and</p> <p>(b) any appropriate measures proposed to avoid, minimise or mitigate the impacts of the development.</p> <p>(4) Development consent must not be granted to development on land to which this clause applies unless the consent authority is satisfied that:</p>	<p>The land is identified as biodiversity on the Terrestrial Biodiversity Map</p>  <p>A full assessment of the development to determine its impacts on flora and fauna has been carried out below.</p> <p>It has been determined that there will be minimal impact on threatened species and minimal tree clearing when contrasting to the size of the lot and the vegetation that will remain untouched.</p> <p>The development has been designed and site and will be managed to avoid any significant adverse environmental impact.</p>

<p>(a) the development is designed, sited and will be managed to avoid any significant adverse environmental impact, or</p> <p>(b) if that impact cannot be reasonably avoided by adopting feasible alternatives—the development is designed, sited and will be managed to minimise that impact, or</p> <p>(c) if that impact cannot be minimised—the development will be managed to mitigate that impact.</p>	
<p>Clause 7.3 Riparian land and watercourses</p>	<p>N/A</p>
<p>Clause 7.4 Wetlands</p>	<p>N/A</p>
<p>Clause 7.5 Active street frontages</p>	<p>N/A</p>
<p>Clause 7.6 Development within the Lake Eucumbene and Lake Jindabyne scenic protection areas</p>	<p>N/A</p>
<p>Clause 7.7 Development within the eastern approaches to Kosciuszko National Park</p> <p>(2) This clause applies to the land identified as “Eastern Approaches to Kosciuszko National Park” on the Scenic Protection Area Map.</p> <p>(3) Development consent must not be granted to development on land to which this clause applies unless the consent authority is satisfied that:</p> <p>(a) the development complements the natural beauty of the surrounding area, and</p> <p>(b) the development is compatible with the surrounding natural environment and scenic landscape, and</p> <p>(c) in the case of bed and breakfast accommodation, camping grounds, cellar door premises, eco-tourist facilities, farm stay accommodation, information and education facilities and recreation facilities, the development demonstrates the capacity to be able to operate on a year-round basis, and</p> <p>(d) the development has been designed to prevent any significant adverse visual impact on the land to which this clause applies, particularly when viewed from the Alpine Way or the eastern approaches.</p>	<p>The lot is mapped in the Eastern Approaches Scenic protection area:</p>  <p>The applicant has reduced the size of the structure to minimise impact, and provided photo montages of the project (when it was at its 60m height) which show the development whilst visible in the landscape it does not dominate the landscape vista due to its distance from the Alpine Way. Complementing the natural beauty of the area is highly subjective as some of the dwelling structures that may not be to all tastes may fail to achieve this</p>

	goal. Structures such as these are (like dwelling houses) anticipated to occur in the landscape and would not be out of place in its current location when viewed from the Alpine Way.
Clause 7.8 Serviced apartments	N/A
Clause 7.9 Essential services	The site is serviced by essential services required for use by the development.

The proposal has also been examined in detail against the provisions of Council's LEP and has been found to achieve an acceptable level of compliance.

3.3 Provision of any proposed Environmental Planning Instruments

There are no other proposed environmental planning instruments applying to this site which are relevant to the proposed development.

3.4 Any Development Control Plan

Snowy River Development Control Plan (DCP) 2013

In the assessment of this application, the following DCP provisions are of relevance and have been assessed for compliance:

<p>A3 Public Notification</p> <p>The application was advertised and notified in accordance with the provisions of the DCP.</p>
<p>C General planning considerations</p>
<p><u>C2 Design - 1.3 Visual Character Controls</u></p>
<p><u>C2.1-1 Visual Landscape Character Assessment</u></p> <p>(a) Before granting development consent for development involving the carrying out of any works or building construction, the consent authority must have regard to the likely visual impacts of carrying out the development, including the visual impacts of ancillary uses like driveways and fencing and of the provision of electricity and other services to the site of the development.</p> <p>(b) When assessing visual impacts of the proposed development consideration must be given to:</p> <ul style="list-style-type: none"> · Important visual features and the landscape character of the site and surrounding land; · Minimising the visual impact of the development on views from public areas,

including public roads;

- Reducing the visual impact of driveways and of the provision of services to the development;
- Reducing the visual impact of proposed buildings by ensuring that external finishes are non-reflective and of a colour that blends in with the surroundings; and
- Ensuring fencing and building styles are compatible with the visual character of the area.

Comment:

The site is visually prominent and can be viewed from surrounding properties and the tower itself will be visible from the Alpine Way. The applicant has sought to reduce the visual impact of the development by reducing the height of the tower by almost 20m. The site on which the tower and ancillary development is proposed within an area that is in close proximity to access roads and areas of cleared land which have already been disturbed by residential development approved in the location. Whilst this does not lessen the visual impact of the tower when viewed above the tree line at a distance it does minimise the base structure as it is within an area that has already been developed for access to residential properties.

There are no public roads in close proximity to the development and the applicant has provided photo montages which show the tower as being visible in the landscape but due to its distance from public roads it will be limited to a structure in the distance.

C2.1-2 Building on Ridgelines

(a) A building must not be erected on a ridgeline if the building would be visible from a public place such as an arterial road and appear as a skyline structure from that place or road. However, Council may consent to the erection of a building on a ridge line where:

- The proposed location of the building comprises the only part of the land on which it is proposed to be erected which has reasonable vehicular access to a public road;
- The whole of the land on which it is proposed to be erected is within the ridge line;
- The function and architecture of the building has such significance to the community that, in the Council's opinion, it should stand out as a landmark.

(b) Development shall take into account the topography of the area avoiding significant skylines.

Comment:

The development has been located due to its need to be visible in order to be functional, it has reasonable access to a public road from a right of carriageway. The development is considered to be a part of the modern landscape and not out of place in its location.

C2.1-4 Development within the Eastern Approaches to Kosciuszko National Park

(a) Development consent must not be granted to development of land in the Eastern Approaches unless the consent authority has considered a visual impact analysis of an appropriate scale clearly showing the potential of any buildings to intrude into the landscape sufficient to enable it to properly assess the visual impact of the proposed development on the views from the Alpine Way and Kosciuszko Road.

(b) Development is to be designed and located so it causes no detriment to the scenic and rural character of land within the Eastern Approaches to Kosciuszko National Park, particularly when viewed from the Alpine Way or the Kosciuszko Road

Comment:

The applicant has provided a visual analysis of the development. They have reduced the size of the structure to minimise impact. It is not considered that it intrudes into the landscape nor is it detrimental to the scenic or rural character of the landscape with viewed from the Alpine Way as it is considered part of modern infrastructure of a type now expected in the landscape.

C2.1-5 Building Design

Comment:

It is considered the development complies with the DCP building design provisions, it is of a design that is required to make the structure function for its intended purpose. Additionally structures will be painted a colour to blend with the surrounding landscape.

C2.1-6 Landscaping

Comment:

The development complies with the requirements, landscaping at the base of the tower will be required and a planting offset plan for the trees that will be removed to facilitate the development will be required to be approved by prior to construction certificate.

C2.1-7 View Sharing

a) All property owners should be able to develop their property within existing planning controls however views should not be substantially affected where it is possible to design to share views.

b) The location and design of dwellings and outbuildings must reasonably maintain existing developed view corridors or vistas from the neighbouring dwellings, streets and public open space areas.

c) In assessing potential view loss impacts on neighbouring dwellings, retaining existing views from the living areas (living room, dining room, lounge and kitchen) should be given a priority over those obtained from the bedrooms and non-habitable rooms.

d) The design of fences and selection of plant species must minimise obstruction of

<p>views from the neighbouring dwellings and the public domain.</p>
<p>Comment:</p> <p>The development is not of a solid bulk, whist it is large it could not be considered that it “blocks” a view. The applicant has provided an assessment of the development against Tenacity and it is considered reasonable that the structure remain the location proposed, even if it is within view corridors from prospered houses and building envelopes.</p>
<p>C3 Car-parking, Traffic & Access</p> <p>Comment:</p> <p>The development complies with access requirements as it makes use of an existing established right of carriageway to the property which extends from a public road. No specific parking is required for the development.</p>
<p>C7 Natural Hazard Management</p> <p>1.2 Criteria for Development in Bush Fire Prone Areas</p> <p>Comment:</p> <p>The development does not trigger compliance with the provisions of Planning for Bush Fire Protection 2006 (PBP). However the applicant has proposed APZs within the lot boundary for bushfire mitigation.</p>
<p>C8 Environmental Management</p> <p>C8.1-1 Minimising Conflicts – Comment: the development complies</p> <p>C8.3-1 Erosion & Sediment Control – Comment: measures will be required as per conditions of consent</p> <p>C8.3-2 Slopes & Batters – Comment: retaining is proposed for the areas of cut and fill required for the development, engineering requirements will be dealt with in the assessment of the construction certificate for the development.</p> <p>C8.4-1 Weed Management – Comment: the site will be managed for weeds in accordance with requirements. The development does not increase the prevalence of weeds in the location.</p> <p>C8.5-1 Ecological Impacts – Comment: the development complies, this has been addressed in the report below.</p>
<p>C9 Energy & Waste Efficiency, Water Supply & Effluent Disposal</p> <p>Comment: No onsite effluent management is required as there are no toilet facilities proposed on the development site. There are also no requirements for drinking water due to the nature of the development.</p>
<p>C10 Waste management & Recycling</p> <p>Comment: Waste management during construction will be conditioned on the development</p>

consent. It is not considered that the facility will have ongoing waste generation due to the nature of the development.

The proposal has also been examined in detail against the provisions of Council’s relevant Development Control Plan (Section 4.15(1)(a)(iii) of the Act) and has been found to achieve an acceptable level of compliance.

3.5 Planning Agreement

There are no planning agreements in place in relation to the proposed development.

3.6 Any Matters prescribed by the Regulations (*Environmental Planning and Assessment Regulation 2000*)

Clause 92 (1)

(b) Demolition - provisions of AS 2601 have been taken into consideration	No demolition is proposed
(c) carrying out of development on land that is subject to a subdivision order made under Schedule 7 to the Act the provisions of that order and of any development plan prepared for the land by a relevant authority under that Schedule	Not applicable

Clause 93 – Fire safety change of use of buildings where the applicant does not seek the rebuilding, alteration, enlargement or extension of a building

(1) Is the fire protection and structural capacity of the building will be appropriate to the building’s proposed use.	Not applicable
(3) The building complies (or will, when completed, comply) with such of the Category 1 fire safety provisions as are applicable to the building’s proposed use.	Not applicable
Are upgrades required as per clause 94	Not applicable

3.7 Impacts of the Development – Environmental, Social & Economic

Access, transport and traffic	
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Bushfire Assessment s4.14	The property is considered to be bushfire prone however the structure is not required to comply with the provisions of Planning for Bushfire Protection 2006 nor is it considered a "Special Fire Protection Purpose". This aside the applicant has sought to include asset protection zones (APZs) within the lot to ensure that the development is protected from fire.
Impacts on supply of utilities	The development will not impact on the supply of council utilities such as water or sewer and does not impact on electricity provision in the area. It will however improve access to broadband telecommunications to an area that is currently without a comparable service.
Heritage	No heritage items are listed on the site
Water supply and potential impacts on surface and ground water	The development does not impact on water supply (ground water or surface water).
Air traffic	<p>The application was referred to CASA due to the proximity of the development to the Kosciusko National Park and the Jindabyne Aerodrome. A response was received from CASA that the tower was not considered to be an obstacle. They state that CASA has no authority to recommend that the tower be lit, however the proponent should exercise duty of care to address any potential hazards to low flying aircraft using aerodromes in the vicinity of the proposed tower, which may include the installation of aviation obstacle lighting. Any lighting should be undertaken in consultation with the Jindabyne Aero Club.</p> <p>CASA does not require night obstacle lighting of the proposed tower (unless there are unusual circumstances such as low altitude helicopter traffic in the area for some reason such as night fire control). However CASA would recommend that the tower is relatively conspicuous in daytime in that it contrasts with the background.</p> <p>This information has been forwarded to the applicant for their consideration and a condition of consent will be imposed as per Appendix B of the Department of Planning - NSW Telecommunications Facilities Guideline including broadband 2010 example standard conditions with respect to airspace.</p>
Soils	No impact on soils

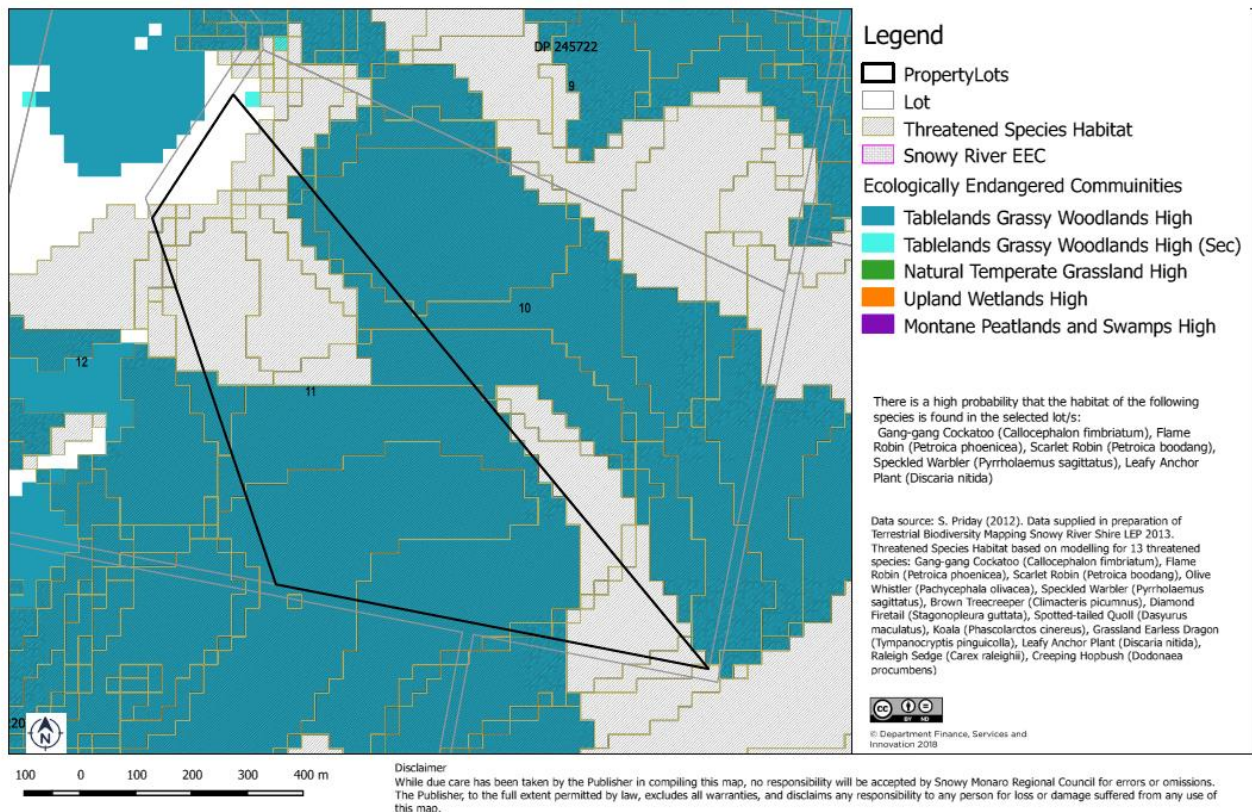
Air quality, pollution and microclimate impacts (eg odour)	None evident
Flora and fauna & Consideration of Threatened Species	Consideration of the development on threatened species is undertaken below.
Waste facilities and controls	None apply
Energy efficiency and greenhouse gas emissions	None apply
Noise and vibration	The development is not considered to emit significant noise and or vibration
Safety, security and crime prevention	The development will be fenced to ensure the site is not subject to trespass.
Social impact in locality	The development whilst having a potential visual impact on the immediately adjoining properties, will have an overall a positive social impact for the region due to improved communication capacity. The access to appropriate telecommunications is essential with many people working from home, running businesses in the area and needing reliable broadband for study, business activities, emergency communications, and day to day life. The application has received submissions from residents that will be in the coverage area of the tower and they support the development to allow them to have access to telecommunications that are taken for granted in the town and city areas.
Economic impact in locality	It is acknowledged that the immediate land owners may be impacted by the tower, however the development will have an overall positive economic impact for the coverage areas where access to telecommunications are currently limited. This is supported by the submissions in favour of the tower with many from residents who work from home or run tourism businesses that are currently struggling with existing service provision.
Site and internal design issues	The site is visually prominent however this is factor in siting of such infrastructure. Being in a visually prominent location allows for greater coverage. There are no significant internal design issues.
Impacts during construction	Impacts on existing right of carriageways will be managed through appropriate conditions of consent and the requirement that any damage is rectified prior to the issuing of the occupation certificate.

<p>Cumulative impacts</p>	<p>The impact of the development with respect to EME has been addressed by the applicant and a report provided that the emissions meet the requirements as required by federal legislation. The cumulative impact in aesthetic terms requires a balanced consideration of the broader public interest and benefit of improved communications, which requires additional communications towers. In the absence of an existing structure suitable for co-location, a stand-alone tower is required.</p>
<p>Impact on pedestrian movements and safety</p>	<p>The site is within a private property with no pedestrian linkages</p>
<p>Mineral resources and/or deposits in the vicinity</p>	<p>N/A</p>
<p>Impacts on aboriginal heritage</p>	<p>The area is not considered to contain items of aboriginal cultural heritage however a condition will be proposed to ensure if any items are found that works would cease immediately and an AHIP be applied for through OEH.</p>

Consideration of Threatened Species (S.1.7)



Lot 11 DP 245722 Threatened Spp Habitat and Ecologically Endangered Communities



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Council is required under Section 4.15 to make an assessment of whether the proposed development will have a significant impact on any threatened species, populations, or ecological communities, or their habitats, or have an impact on biodiversity values. Such threatened species in NSW may be protected under the *Biodiversity Conservation Act 2016* (BC Act) or under the *Commonwealth Environment Protection and Biodiversity Conservation Act 1999* (EPBC Act). The assessment process under the EPBC Act can occur outside the NSW planning system and requires input from the Federal Department of Environment. The subject application was received during the transition period of the BC Act and therefore the provisions of the NSW Threatened Species Conservation Act 1995 (TSC Act) apply to this development application

The site is identified as “Biodiversity” on the Terrestrial Biodiversity Map in the SRLEP 2013 and the lot is predicted to contain Tablelands Grassy Woodlands EEC. The applicant has provided a Vegetation Assessment considering the impact of the facility on native vegetation and what will be required to be removed in order to facilitate the construction and ongoing maintenance of the tower.

The report provided by the applicant did not identify any plant species listed under the EPBC Act or the TSC Act and did not consider that the vegetation community present was characteristic of any EEC as potentially occurring on the site. This is supported by site inspections and Council mapping which does not identify this area of the site as being EEC.

The report provided by the applicant however did not contain any assessment of potential fauna habitat or impacts of the development on threatened fauna species.

In accordance with Councils predictive mapping, there is a high probability that habitat for the following species is found on the property. The potential impact of the proposed development upon them is also considered in the table below.

Species	Type	Level of threat listed	Particular listed threats to survival	Potential impact of proposal
Gang-gang Cockatoo (<i>Callocephalon fimbriatum</i>)	Bird	Vulnerable	Loss of breeding and foraging habitat from rural and urban development Loss of key breeding and foraging habitat from intensive wildfire events and inappropriate hazard reduction burns Loss of breeding and foraging habitat from forestry management practices Climate change impacts to habitat suitability and distribution Psittacine cirrovirus disease (PCD) Lack of knowledge of	While the proposed development will be occurring within the areas identified as potentially containing Gang-gang Cockatoo the proposed development does not involve the removal of any significant timbered vegetation when considering the surrounding land and the balance of the vegetation on lot 11. In this regard it is considered unlikely that the proposed development will

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			location of key breeding habitat and breeding ecology and success.	result in any of the species key threatening processes.
Scarlet Robin <i>(Petroica boodang)</i>	Bird	Vulnerable	<p>Historical habitat clearing and degradation.</p> <p>Habitat modification due to overgrazing.</p> <p>Reduction of size of remnant patches.</p> <p>Reduction in the structural complexity of habitat, including reductions in canopy cover, shrub cover, ground cover, logs, fallen branches and leaf litter.</p> <p>Reduction of the native ground cover in favour of exotic grasses.</p> <p>Loss of nest sites, food sources and foraging sites, such as standing dead timber, logs and coarse woody debris from depletion by grazing, firewood collection and 'tidying up' of rough pasture.</p> <p>Predation by over-abundant populations of Pied Currawong (<i>Strepera graculina</i>) which are supported by planted exotic berry-producing shrubs; this pressure, in addition to that from other native and exotic predators, may be a potentially severe threat to the breeding success of Scarlet Robin populations.</p> <p>Predation by feral cats (<i>Felis catus</i>).</p> <p>Robbing of nests and predation of fledglings by rats.</p> <p>Isolation of patches of habitat, particularly where</p>	<p>The proposed development is sited within an area identified as potentially containing Scarlet Robin.</p> <p>In autumn and winter many Scarlet Robins live in open grassy woodlands and grasslands or grazed paddocks with scattered trees. In this respect it is not considered likely that the site is habitat.</p>

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			<p>these patches are smaller than 10 ha, and in landscapes where clearing has been heavy or where remnants are surrounded by cropping or stock grazing.</p> <p>Habitat for the Scarlet Robin may become unsuitable if dense regeneration occurs after bushfires or other disturbances.</p> <p>Competitive exclusion by over-abundant Noisy Miners (<i>Manorina melanocephala</i>) within habitat.</p>	
<p>Speckled Warbler <i>(Chthonicola sagittata)</i></p>	Bird	Vulnerable	<p>Due to the fragmented nature of the populations and their small size the species is susceptible to catastrophic events and localised extinction.</p> <p>Clearance of remnant grassy woodland habitat for paddock management reasons and for firewood.</p> <p>Poor regeneration of grassy woodland habitats.</p> <p>Modification and destruction of ground habitat through removal of litter and fallen timber, introduction of exotic pasture grasses, heavy grazing and compaction by stock and frequent fire.</p> <p>Habitat is lost and further fragmented as land is being cleared for residential and agricultural developments. In particular, nest predation increases significantly, to nest failure rates of over 80%, in isolated fragments.</p> <p>Nest failure due to predation by native and</p>	<p>The proposed development is sited within an area identified as potentially containing Flame Robin. However the site is an area that has already been impacted by clearing for construction of buildings and roads. The balance of the land and the surrounding properties are not cleared and have generous woodland coverage (much of this land is mapped as Tablelands Grassy Woodland EEC) which would allow for areas where the key threatening processes are not occurring. As such the removal of a small number of native trees in comparison with the balance of the eland</p>

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			<p>non-native birds, cats, dogs and foxes particularly in fragmented and degraded habitats.</p> <p>Infestation of habitat by invasive weeds.</p> <p>Aggressive exclusion from forest and woodland habitat by over abundant Noisy Miners.</p> <p>Climate change impacts including reduction in resources due to drought.</p>	<p>it is unlikely that the proposed development not will result in any of the species key threatening processes.</p>
<p>Flame Robin (<i>Petroica phoenicea</i>)</p>	<p>Bird</p>	<p>Vulnerable</p>	<p>Clearing and degradation of breeding and wintering habitats.</p> <p>Loss of nest sites, food sources and foraging sites, such as standing dead timber, logs and coarse woody debris from depletion by grazing, firewood collection and 'tidying up' of rough pasture.</p> <p>Predation by over-abundant populations of Pied Currawong (<i>Strepera graculina</i>) which are supported by planted exotic berry-producing shrubs; this pressure, in addition to that from other native and exotic predators, may be a potentially severe threat to the breeding success of Scarlet Robin populations.</p> <p>Habitat for the Scarlet Robin may become unsuitable if dense regeneration occurs after bushfires or other disturbances.</p> <p>Competitive exclusion by over-abundant Noisy Miners (<i>Manorina melanocephala</i>) within habitat.</p>	<p>The proposed development is sited within an area identified as potentially containing Flame Robin. However due to the small site area of the proposed development and the large areas of mapped indicative EEC it is not likely that the development will result in any of the species key threatening processes.</p>

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			<p>Isolation of patches of habitat, particularly where these patches are smaller than 10 ha, and in landscapes where clearing has been heavy or where remnants are surrounded by cropping or stock grazing.</p> <p>Habitat modification due to overgrazing.</p> <p>Reduction of the native ground cover in favour of exotic grasses.</p> <p>Reduction in the structural complexity of habitat, including reductions in canopy cover, shrub cover, ground cover, logs, fallen branches and leaf litter.</p> <p>Reduction of size of remnant patches.</p>	
<p>Leafy Anchor Plant Discaria nitida</p>	<p>Plant</p>	<p>Vulnerable</p>	<p>Fire is a threat to the species as plants are generally killed by even low intensity fires, and post fire recruitment has been observed to be very low.</p> <p>Major flooding events since 2010 have caused significant stream bank erosion and the consequent loss of numerous plants at some sites.</p> <p>Competition from weeds (especially woody weeds such as blackberry, briar rose and willows).</p> <p>Feral horses have recently been observed at sites supporting Discaria nitida. At these sites browsing damage, including breakage of major stems of plants, has been observed.</p> <p>Feral deer have recently been observed at sites</p>	<p>The proposed development is sited within an area identified as potentially containing Leafy Anchor Plant, however a vegetation study carried out by the applicant did not identify the species within the development site. The habitat of the plant generally occurs on or close to stream banks or rocky areas near waterfalls.</p>

			<p>supporting <i>Discaria nitida</i>. At these sites browsing damage, including breakage of major stems of plants, has been observed.</p> <p>Loss of local populations.</p> <p>Clearing of habitat on private land is a potential threat.</p> <p>Grazing by domestic stock has the potential to impact those populations on private land.</p>	
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As can be seen from the above table the five species listed are unlikely to be potentially impacted by the proposal. The threatened species website maintained by the Department of Environment and Heritage lists certain actions which need to be taken to recovery a particular threatened species, as it is not considered that the development will impact on threatened species no actions are required.

Part 7 of the *Biodiversity Conservation Regulation 2017* (BC Regulation), sets out the criteria whether proposed development exceeds the biodiversity offsets scheme threshold for the purposes of Part 7 of the Act. Section 7.2 of the BC Regulation details that clearing of native vegetation exceeds the biodiversity offsets scheme threshold if the area proposed to be cleared is the area set out in Column 2 of the Table to this clause opposite the minimum lot size applicable to the land to be cleared in Column 1 of that Table. In this case the maximum clearing allowable is up to 1 hectare. The proposed development when combined with the existing development on site would not trigger this requirement if the application were required to be assessed under the new legislation.

Commonwealth Environment Protection and Biodiversity Conservation Act 1999

In the event that any development is likely to result in significant impacts upon any species listed under the EPBC Act Council is required to refer such an application to Australian Government’s Minister for the Environment.

There are no EPBC Act concerns associated with this site.

3.8 Public Submissions

The proposed development was placed on public exhibition and adjoining landowners were notified in accordance with the provisions of the Snowy River Development Control Plan 2013 for a period of 14 days.

Summary of Submissions

Total Number of submissions	15
Number objecting	5
Number supporting	10

The applicant provided two responses to submissions and these are attached. Below is the officer's consideration of the submissions.

No.	Type	Issues raised in the submission	Officers Consideration
1	Object	<ul style="list-style-type: none"> a) Facility is in close proximity to residential housing and approved housing envelopes b) Noncompliance with SEPP infrastructure, Code SEPP and NSW Planning Policy Guidelines for Telecommunications Facilities <ul style="list-style-type: none"> (1) Telecommunications facility should be designed and sited to minimise visual impact (2) Health standards for exposure to radio emissions must be met (3) Minimise disturbance and risk and maximise compliance. c) Development will have an impact on threatened species d) Use not permissible in the E3 Zone in the SRLEP and DCP e) Occupational health and safety with respect to EME. f) The objector has proposed an alternative location 	<ul style="list-style-type: none"> a) Whilst the development is in proximity to existing residential buildings and proposed residences it is within the thresholds allowable under EME requirements. The properties adjoining the development will see the tower when travelling to and from their dwellings however these buildings are not yet constructed and the owners may choose to modify the applications to redesign the buildings to reduce the impact. The tower has been reduced in size from 60 to 40m thereby reducing its impact. The surrounding lots are large in size with generous vistas available to them in the building envelope and building sites. Due to the type of structure proposed whilst it will be in the view shed of the subject properties it could not be considered that it would "block" a view. b) It is considered that the development achieves an acceptable level of compliance with the provisions of the policy and ISEPP . c) An assessment of potential threatened species predicted due to habitat to be on site has been carried out and it is not considered that the development would have adverse impact on any predicted threatened species. d) The development is permissible as per the provisions of the ISEPP. e) The applicant has demonstrated that the facility complies with the EME standards required by federal

			<p>and state legislation.</p> <p>f) The development application can only be assessed on the site proposed by the applicant alternative sites are not a consideration when assessing the current application.</p>
2	Object	<p>a) The location of the tower should not detract from the amenity and landscape of surrounding bushland</p> <p>b) The proposed height of 60m would be significant and unsightly. A tower of a more moderate height that is in line with the tree line would be more acceptable</p>	<p>a) The development will have a visual impact due to its required size and location. The location was proposed to achieve an optimal level of coverage and was one of three sites investigated by the applicant. However the location of the building in an area that has been developed and that will be a significant distance from the Alpine Way and within an area of large rural blocks it is considered that the visual impact of the development is acceptable in its current location.</p> <p>b) The proposed height of the structure has been reduced from 60 to 40 to allow lesson its visual impact. It is not possible to place the structure within the tree line as it would impact on its usefulness however the applicant will be required to revegetate at the base of the structure the screen this from the adjoining access track and future residences.</p>
3	Object	<p>a) No community consultation as required by the legislation</p> <p>b) Visual Impact of the tower – both from house sites and when traveling past the base of the tower. Trees to be removed will case the tower to be more visible.</p> <p>c) View loss</p>	<p>a) Community consultation for the development application was carried out in accordance with the requirements of the EP&A Act. Council cannot comment on the consultation NBN Co undertook prior to the lodgement of the application. This is not a planning consideration.</p> <p>b) Whilst trees will be removed to</p>

		<p>d) High fire danger and wind has not been addressed. The high winds may cause the tower to fall down.</p> <p>e) Application has failed to address the approved dwellings and building envelopes on the adjoining sites.</p> <p>f) Public health risk from EME – standards are out of date. Possibility of colocation has potential harmful side effects.</p>	<p>allow for the construction and maintenance of the structure planting will be required as a condition to consent to reduce the visual impact of the base of the structure. The structure by its nature needs to be visible in order to provide an appropriate level of service. It is located in an area with limited residential density and whilst there are building envelopes and dwellings approved on adjoining lots these are not yet constructed and can take into consideration the structure in their final planning.</p> <p>c) Whilst the structure will be visible it cannot be considered to totally remove a view there are large vistas that can be utilised by owners when they develop the adjoining properties within the approved building sites.</p> <p>d) The development will be required to be engineered to address wind and there is no requirement for it to comply with standards for bushfire construction. The applicant however is proposing APZs to mitigate the bushfire impact.</p> <p>e) The applicant has addressed the adjoining approved dwellings and building envelopes in their further responses to the submissions.</p> <p>f) The applicant has demonstrated that the facility complies with the EME standards required by federal and state legislation. The applicant has further addressed this aspect of the submission in their responses including technical specifications and information.</p>
4	Object	a) Impacts on visual and scenic amenity and view loss	a) Whilst the structure will be visible it cannot be considered to totally

		<ul style="list-style-type: none"> b) Inadequate public consultation c) Asset protection zone within Crown Land Reserve d) Potential to relocate to lot 31 e) Factual errors in the reporting 	<p>remove a view there are large vistas that can be utilised by owners when they develop the adjoin properties within the approved building sites. The development is within the Eastern Approaches Scenic Protection area however due to the distance from the structure to the Alpine Way it is considered that the impact will be minimal. The applicant has provided photo montages to demonstrate what the development will look like from surrounding areas including the Alpine Way.</p> <ul style="list-style-type: none"> b) Community consultation for the development application was carried out in accordance with the requirements of the EP&A Act. Council cannot comment on the consultation NBN Co undertook prior to the lodgement of the application. This is not a planning consideration. c) The APZ has been moved to within the site. d) The development application can only be assessed on the site proposed by the applicant alternative sites are not a consideration when assessing the current application. Should an adjoining land owner wish to contact the applicant independently to negotiate a change in location that is not a consideration of Council and a new application would be required to be assessed for this new location. e) The errors were acknowledged and amended by the applicant they however are not a reason for refusing the application
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4	Object	<p>Additional submission by submitter number 4 in response to the revised SEE and response to submissions submitted by the applicant:</p> <ul style="list-style-type: none"> a) The revised SEE and response does not respond to the tower location being close to the extent of dwellings and subdivision lots approved for future dwellings b) Visual impact and view loss c) Potential to relocate – no one has contacted the land owner to discuss relocation. d) EME Health and Safety, document refers to Kurrajong not Crackenback e) APZ of 30m x32m cannot be accommodated in the subject property. f) That the authors of the documents are providing false and misleading information. 	<ul style="list-style-type: none"> a) The applicant has addressed the concerns regarding the location of the tower to neighbouring properties. b) The visual impact and view loss has been considered and it is deemed with the amended height it is appropriate for the location c) Not a planning matter, there is no legal requirement under the EP&A Act to require an applicant to contact an adjoining property to propose an alternate location for the structure. d) The applicant has apologised for the typographical error but the response to EME is still valid. e) The APZ has been reduced to ensure it is within the property boundary. f) The comments were forwarded to the applicant for reference. The applicant has advised Council that they have provided their information on good faith and to the best of their knowledge.
5	Object	<ul style="list-style-type: none"> a) Survey suggests no houses in 3.2km radius to the site there are 4 day approvals within 400m of the tower and two dwellings within 50m b) Studies on maps are old and not current c) Sites suitable are available on lot 139 and 131 that do not impede dwellings. d) Effects of long term exposure to EME is a major concern up to 500m 	<ul style="list-style-type: none"> a) Applicant has revised the original planning report and has addressed the location of buildings as part of their response to submissions. b) As above c) The application before Council is for a development on lot 11 and these alternative lots are not part of the assessment. d) The applicant has demonstrated that the facility complies with the EME standards required by federal and state legislation. The applicant has further addressed this aspect of the submission in their responses including technical specifications and information.

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12	Support	Resident of Abington Park a) no mobile phone service and limited data services b) tower will give access to improved telecommunications	<p>The 10 submissions in favour of the development have a common theme that in order to achieve an appropriate level of service, being one expected by most residents in populated areas, not only for domestic use but for also for business, educational and emergency purposes, that a new tower is needed. The impact of the development on a small number of adjoining neighbours must be weighed against the broader public interest and benefit of providing telecommunication infrastructure that is appropriate for the current time.</p>
13	Support	Resident of Monckton Road Presently run a small business from home and have high school children waiting for much needed community infrastructure	
14	Support	Resident of Abington Park Support for the tower to boost region's digital reception capability which is currently at a low standard.	
15	Support	Resident of the Alpine Way Support for the development as it will allow for better access for home based business and school work Unable to obtain any fixed line internet and satellite and 4G is at a high cost and is unreliable.	
16	Support	Resident of Moonbah Support for the application due to need for better internet communication	
17	Support	Resident of Abington Park Support for the development as it will aid in working from home	
18	Support	Resident of Moonbah The development would provide needed data options to homes in Crackenback, Moonbah and Grosses Plain	
19	Support	Home owner Abington Park Supports the development as was forced to move due to poor telecommunications infrastructure at property in Abington Park.	
20	Support	Resident Alpine Way express strong support for the installation of a communications tower	

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		<p>on the Wollondibby Road</p> <p>Run a business on the Alpine Way and need better access to telecommunications for both business and guests.</p> <p>Safety issue due to poor telecommunications in the area.</p> <p>Concern that only a handful of people can stop the many businesses that operate on the Alpine Way from greatly improving the functioning of their business.</p>	
21	Support	<p>Resident of Westons Road</p> <p>Support for the development due to limited access to telecommunications</p> <p>Appreciates that the tower may have a visual impact but this access to reasonable internet is essential to many people</p>	

3.9 The public interest

The proposal is not contrary to the public interest as it will provide a level of service which is currently not available to a large number in the community. Whilst there are visual impacts of the development it is considered on balance that they are acceptable when looking at the larger public interest of approving the development.

5.0 CONCLUSION:

The Snowy Monaro Regional Council is the consent authority for this application.

It is considered that the proposed development generally complies with the relevant provisions of Section 4.15 of the Act, LEP, DCPs and Policies and it is generally aesthetically, economically, socially and environmentally acceptable having regard to the surrounding natural & built environment. Accordingly, approval is recommended subject to the imposition of the conditions of consent.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Whilst the development will have an impact on adjoining properties and it will be visual in the landscape it is a piece of social infrastructure that is lacking of a larger portion of the community. The community benefit of having services delivered to the community is great and far reaching as can be seen by the letters of support from the community. In this case the impact of the

development on a small number of adjoining neighbours must be weighed against the public good of providing telecommunication infrastructure to the wider community. The application was deferred by Council at its meeting 6/12/18 so that the applicant could address neighbours' concerns including the potential for an alternative location for the facility. The applicant has address this alternative location in the response attached.

2. Environmental

Whilst there are environmental impacts with the development these can be managed and must be considered in the context of the larger site and surrounding area. The development complies with the EME requirements of federal and state legislation. Tree removal which is required for the development to proceed will be limited due to its location, the location was chosen to minimise tree removal as the access to the site is already established.

3. Economic

The is a positive economic impact on the wider community as the development will allow for wireless broadband telecommunications to a broader section of the community. Allowing for telecommuting, home businesses and existing businesses to run more efficiently and effectively.

4. Civic Leadership

The number of submissions did not require referral of this DA to Council under the policy adopted in February. However, it is considered that due to the nature of the development and the divergent views expressed in submissions (both for and against), that this matter be referred to Council for determination. The application was deferred when first presented to Council in December 2018 the applicant has provided information in response to the Council resolution and that information is attached to this report. The applciaiton can now be presented to Council for determination.

8.2 DA10.2018.1290.1 INSTALLATION OF 'THE NIMMITY BELL'

Record No:

Responsible Officer: Group Manager Economic Development and Tourism
 Author: Manager Development Assessment
 Key Theme: 3. Environment Outcomes
 CSP Community Strategy: 8.1 Plan for rural, urban and industrial development that is sensitive to the region’s natural environment and heritage
 Delivery Program Objectives: 8.1.3 Development assessment processes are streamlined to support regional development and growth
 Attachments: 1. Draft Conditions of Consent (*Under Separate Cover*)
 2. Elevations (*Under Separate Cover*)
 3. Plans (*Under Separate Cover*)
 4. Statement of Environmental Effects (*Under Separate Cover*)
 5. Submissions (*Under Separate Cover*)
 6. Application Form (*Under Separate Cover*)

Application Number :	10.2018.1290.1
Applicant:	Nimmitabel Lions Club C/- 570 Bega Road Nimmitabel NSW 2631
Owner:	Geldmacher House Trust C/- “Curry Flat” Rydale Road NSW 2631
DA Registered:	5/12/2018
Property Description:	Lot: 6 Sec: 42 DP: 758776 39 Bombala Street NIMMITABEL 2631
Zone:	RU5 – Village
Current Use:	Historic Site – Community Facility
Proposed Use:	‘The Nimmity Bell’ – Ancillary to use of the site for a community facility
Type of Development	Local – no integrated or concurrence referrals required
Cost of Works:	\$30,000
Permitted in Zone:	Yes
Recommendation:	That the application be approved with conditions
Internal Referrals	The application internally referred to the following staff: <ul style="list-style-type: none"> • Heritage advisor • Heath and Building Surveyor

	<p>The application was referred to the following external agencies:</p> <ul style="list-style-type: none">• Roads and Maritime Authority <p>No objections were raised by the referrals to the proposed location of the bell and associated structure.</p>
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EXECUTIVE SUMMARY

The purpose of this report is to seek approval for the installation of the “Nimmity Bell” (the bell) within the grounds of the Geldmacher museum site. The bell and associated structure are ancillary to the use of the land as a community facility. The proposal to site the “Nimmity Bell” at the Geldmacher property in central Nimmitabel is in response to the previous site (within Councils road reserve on Clarke Street) being refused by Council in 2016. The applicant (the Lions Club of Nimmitabel) sought an alternate site through consultation with Council’s heritage advisor and after community meetings, this site was determined to be the preferred location for the bell.

The application was notified to surrounding land owners and Council received 53 submissions (being 26 objections, 26 letters of support, one of which was a petition with 210 signatures supporting the proposed location and one submission which did not specifically object to the application but raised concerns with insurance implications for the site). The concerns raised in the objections included the bell and associated structure having a negative impact on the heritage listed Geldmacher building and streetscape and the noise impacts of a large bell including nuisance ringing. The objections proposed an alternative site for the bell being at Lake Williams, however this is not the location subject to this application and cannot be considered as part of this development application. The development in its proposed location at the Geldmacher site must be determined on its merits.

The concerns raised in the objections have been considered along with the impacts of the development on the heritage values of the site and the noise generated by the bell. It is considered that there are mitigation measures that can be put in place to minimise the impact and that coupled with the structure’s design, siting and limited ringing timeframe the development is recommended for approval with conditions.

If Council decides to make a determination other than as included in the recommendation, it must follow the procedure adopted through resolution 18/18 on 15 February 2018.

RECOMMENDATION

That

- A. Pursuant to section 4.16(1)(a) of the *Environmental Planning and Assessment Act 1979 (as amended)* consent be granted for the installation of the “Nimmity Bell” (ancillary structure to the use of land for a community facility) in accordance with DA10.2018.1290.1 on Lot: 6 Sec: 42 DP: 758776, 39 Bombala Street NIMMITABEL subject to the conditions attached;
- B. Any person who made a submission is notified according to the Regulations.

BACKGROUND

The proposed development involves the construction of a plinth and supporting structure to permanently locate the 'Nimmity Bell' on the Geldmacher house site in the town of Nimmitabel. The 'Nimmity Bell' is a cast bronze bell mounted on a cast iron frame manufactured in the USA, measuring 2 metres high by 2 metres wide and weighing approximately 1.8 tonnes. The completed structure is proposed to be 3.3 x 3.8 x 4.5 metres high.

The Applicant advises it was made by the Meneely Bell Co of Troy, New York, USA in 1920. It is proposed that plaques be installed at the base of the structure to record the names of those who contributed financially to the purchasing and transportation of the Bell to Nimmitabel. Details of the wording on the proposed plaques have not been supplied, but the Applicant has proposed *"several brass plaques explaining the history of the bell and names of families who contributed funds to bring bell from USA will be fixed to concrete plinth after landscaping is completed"*.

The applicant has provided the following overview of the project in their application:

Nimmitabel is developing in an exciting new direction from the sawmill town it once was and the purchase of the Nimmity Bell was considered a potent symbol of this transition and is designed to stop traffic in the CBD of the Village, so that visitors can enjoy the various services offered and see some of our proud history.

This project was initially brought to the Nimmitabel Advancement Group Vision Committee and to the Nimmitabel Lions Club shortly afterwards. It was enthusiastically endorsed by all present at both meetings. Within a couple of months of the proposal's conception, over 100 families, many of whom are pioneering families, both past and present had promised over \$60,000.00 to support it. (A list of contributors has been previously submitted to Council) We know of no other project anywhere that has drawn such a strong endorsement from such an overwhelming majority of the community.

300 invitations were issued for families to attend two public meetings to decide the appropriate location of the Bell. At the second meeting it was unanimously decided to place the Bell on the corner of Clarke Street and the Monaro Highway. This site was where the Bell was placed for the Festival and opening of the Bell. After consulting with Council staff about services and engineering and with no objections from RMS, we then ensured that the Bell design was beautifully mounted, as designed by local Landscape Architect, Kate Waldren and high enough not to interfere with views of the historic Geldmacher House.

For reasons outlined in our new Development Application and Attachments, the Bell is now proposed to be erected within the Geldmacher Precinct.



Photo montage of the proposed bell structure in relation to the Geldmacher museum and adjoining retail shop (also on lot 6).

An previous application was lodged with Council in 2016 for the erection of the bell on Council's road reserve in Clarke Street, Nimmitabel at the intersection with Bombala Street. The application had a number of objections and there were issues with the proposed location which led to the application being presented to Council with a recommendation for refusal. The recommendation was adopted and the application refused. An application to review this decision was submitted to Council in 2017 and later withdrawn by the applicant.

The current development application proposes a new location for the structure and bell which allows it to remain in a central location in Nimmitabel, but not within Council's road reserve.

ASSESSMENT UNDER SECTION 4.15 OF EP&A ACT

The following report is an assessment of development application having regard to those matters to be considered under section 4.15 of the EP&A Act 1979 which are:

- (a)(i) the provisions of any environmental planning instrument*
- (a)(ii) the provision of any draft environmental planning instrument*
- (a)(iii) an development control plan*
- (a)(iiia) any planning agreement or draft planning agreement*
- (a)(iv) any matters prescribed by the regulations*

- (b) the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality
- (c) the suitability of the site for the development
- (d) any submissions made in accordance with this Act or the regulations
- (e) the public interest

1.1 The suitability of the site for the development

The Subject Site



Slope	Gentle slope exists – no impediment to development exists
Significant vegetation	Nil on-site evident
Adjoining development	The development is proposed within the commercial area of Nimmitabel. The site includes heritage buildings associated with the Geldmacher museum used for retail and community purposes, there are dwellings in general proximity to the site but only one to the rear.
Suitability of proposed works / building	Generally acceptable having regard to constraints of the land
Streetscape	Proposal generally compatible with adjoining development, the development is in keeping with the heritage nature of the site and is within the commercial

	precinct of the town.
Stormwater disposal	Not applicable for this development
Services	Only electricity is required for the development to enable to automatic ringing of the bell, this is available on site.
Views	Nil impact to and from site
Contamination	The site was in the past a petrol station. Appropriate conditions of consent can be imposed to ensure that the any potential contamination will not impact the development.
Bushfire	The subject site is not classified as bushfire prone
Flooding	Nil impact
Vehicular access	No change proposed to vehicular access to the site, the structure does not require vehicular access other than at installation and existing access is considered appropriate
Aboriginal sites	Nil identified on-site
Threatened species	Nil identified on-site
Grasslands	Nil identified on-site
Rivers/streams	Not applicable
Effluent disposal	Not applicable
Prevailing winds	Nil impact
Easements	Nil affected by this proposal
Other matters	Nil

Previous Development History

The buildings on site have had various uses since construction of the Geldmacher building in the mid-1800s. The site was once a petrol station, there is no record of when the use ceased. The buildings have been in the past approved for use as a radio station (with associated aerials and signage), a garden shop and are currently used as a community hall, museum and retail shop. The proposed development does not seek to change the use of the site.

[1.2 The provisions of any environmental planning instrument](#)

State Environmental Planning Policies

The proposal has been assessed against the provisions of all known SEPP's and the development has been found to achieve an acceptable level of compliance. The SEPP's examined include (where applicable):

<i>State Environmental Planning Policies</i>	<i>Compliance/Relevance</i>
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<p>SEPP No. 55 - Remediation of Land</p> <p>7 Contamination and remediation to be considered in determining development application</p> <p><i>(1) A consent authority must not consent to the carrying out of any development on land unless:</i></p> <p><i>(a) it has considered whether the land is contaminated, and</i></p> <p><i>(b) if the land is contaminated, it is satisfied that the land is suitable in its contaminated state (or will be suitable, after remediation) for the purpose for which the development is proposed to be carried out, and</i></p> <p><i>(c) if the land requires remediation to be made suitable for the purpose for which the development is proposed to be carried out, it is satisfied that the land will be remediated before the land is used for that purpose.</i></p>	<p>The area was used for a petrol station and there have been fragments of potential asbestos containing material found on site. Due to this Clause 7(1) of the SEPP requires consideration for this development as the ground is to be disturbed when excavating for the plinth footings.</p> <p>Anecdotal evidence has been provided that the site was once used for a petrol station which included underground storage tanks (if still present).</p> <p>The excavation proposed at the site is minimal and of a small footprint, no evidence has been provided that the ground is contaminated with substances associated with the prior use of the site as a petrol station and the location of the tanks (if still present) is currently unknown. The site is currently used for community events such as markets, and a museum and no reports of contamination associated with the use of the site as a petrol station have been provided. The installation of the bell is not considered to increase the potential for contamination to effect those using the site however during construction the applicant will have to be mindful that there is a potential for site contamination and this must be taken into consideration with an appropriate management plan. A condition of consent will be imposed that relates to this.</p> <p>Significant remediation of the site is not considered necessary as there will be no change to the existing use of the site with the installation of the bell.</p> <p>In addition to the potential for the petrol station contamination to effect the development, there have been reports that small amounts of bonded (potentially asbestos containing) material have been found on the site. The owner of the site has been advised and is currently undertaking investigative works. A clearance certificate will be required with respect to this asbestos</p>
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	prior to the commencement of works on site.
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Cooma-Monaro LEP 2013

The proposed development site is zoned RU5 Village under the *Cooma-Monaro Local Environmental Plan 2013* (LEP). The permanent locating of the Bell and associated structure is considered to be ancillary to the current use of the land as a ‘community facility’ which is defined in the LEP as:

Community facility means a building or place:

- (a) owned or controlled by a public authority or non-profit community organisation, and
- (b) used for the physical, social, cultural or intellectual development or welfare of the community,

but does not include an educational establishment, hospital, retail premises, place of public worship or residential accommodation.

A ‘community facility’ is permissible with consent in the RU5 zone. In accordance with Clause 2.3 of the LEP, before determining a development application the consent authority is to have regard to the objectives for development in a zone. The objectives of the RU5 zone are:

Zone RU5 Village

1 Objectives of zone

- To provide for a range of land uses, services and facilities that are associated with a rural village.
- To encourage development that is compatible with the general residential character of villages.
- To allow for small-scale light industrial uses in locations where impacts on residential amenity are negligible.
- To provide for tourist-oriented development that supports the character of the village and the rural products of Cooma-Monaro.
- To have regard for the character, including the natural and physical features, of each village.
- To coordinate village development to achieve the most efficient use of existing utility services (such as water supply systems and sewerage systems) and roads.
- To protect the water quality of receiving watercourses and groundwater systems and to reduce land degradation.

The proposed development is considered to be providing for tourist-oriented development that supports the character of Nimmitabel, and as such considered to be consistent with the objectives of the RU5 Village zone.

The proposal has also been examined in detail against the provisions of Council’s LEP and has been found to achieve an acceptable level of compliance. In the assessment of this application, the following special provisions from CMLEP 2013 are of relevance :

Provision	Response
PART 1 Preliminary	The development complies

<p>PART 2 Permitted or prohibited development</p>	<p>The development complies</p>
<p>PART 5 Miscellaneous provisions</p>	
<p>Clause 5.10 Heritage conservation (4) Effect of proposed development on heritage significance The consent authority must, before granting consent under this clause in respect of a heritage item or heritage conservation area, consider the effect of the proposed development on the heritage significance of the item or area concerned.</p>	<p>It is considered that the siting of the bell within the Geldmacher site will not have an adverse heritage impact and complies with the provisions of the LEP.</p> <p>The bell is proposed to be sited within the grounds of the Geldmacher house museum. The building according to the Statement of significance associated with the listing of the site states:</p> <p>Built circa 1865, probably as part of a hotel complex. It is one of the oldest buildings in Nimmitabel and was bequeathed to the town by Mr Geldmacher.</p> <p>The site is also surrounded by a number of other heritage listed buildings (Shown highlighted below)</p>  <p>Both the impact of the bell directly on the Geldmacher buildings and its impact in a wider context was considered. The bell is not directly sited in front of any heritage building, whilst within the precinct it does not obstruct views to or from any listed building. It is setback from the street and positioned in front of a wire fence which opens to an external laneway and parking area. The structure when completed will not be over the ridge height of the surrounding buildings and will be constructed with materials that are in keeping with the existing buildings.</p> <p>The application was referred to Councils heritage advisor and the following comments were received:</p> <p><i>At a site meeting of April 2018 I suggested the visual impact of the bell would be minimal if it were aligned with the front of Geldmacher house, positioned half way between the leather</i></p>

	<p><i>shop and Geldmacher house and reduced in height. The proposed location is forward of my earlier suggestion and has retained the original designed height of approximately 4.5 metres.</i></p> <p><i>The proposed location will make the structure a bit more prominent however it will not adversely impact on views of Geldmacher house as it is behind a line drawn between the front corner of Geldmacher's and the corner of the leather shop and is several metres distant from the historic building. Furthermore the height of the bell structure will be below the ridge heights of both Geldmacher (5.9 m above GL) and the leather shop (4.7m above GL).</i></p> <p><i>The design has been engineered and so is unlikely to have a structural impact in the historic building.</i></p> <p><i>In view of the above I consider the revised location will have minimal visual impact on Geldmacher's building, the site generally and the streetscape more broadly.</i></p>
<p>PART 6 Additional local provisions</p>	
<p>Clause 6.1 Earthworks</p>	<p>The proposal complies. The earthworks for the footings of the plinth are relatively minor being 800mm deep with a footprint of 9.8sqm. Due to the minor nature of the excavation it is not likely that there will be any detrimental effects on drainage patterns or effect the future use of the land. The soil to be excavated is not of a large quality and can be managed appropriately by the developer. It is unlikely due to its location to disturb relics and it is not in a location that it will impact on drinking water.</p>
<p>SCHEDULE 5 Environmental heritage</p>	<p>The site is listed as item I198 in schedule 5 – as Inn - Geldmacher House</p>

1.3 Provision of any proposed Environmental Planning Instruments

There are no other proposed environmental planning instruments applying to this site which are relevant to the proposed development.

1.4 Any Development Control Plan

Cooma-Monaro Development Control Plan 2014

In the assessment of this application, the following DCP provisions are of relevance and have been assessed for compliance:

Provision	Response
2 General Development Controls	
<p>2.1 Streetscape</p> <p>Building facades must respect and enhance the streetscape.</p> <p>If a building is adjacent to a heritage building, its external design, as it appears from all public areas in the vicinity where it can be seen along with the heritage building, must be sympathetic to the design of the heritage building.</p>	<p>The development complies with the provisions of this clause. The development is not a building in the traditional sense and does not have a façade, however it is adjacent to a heritage building and the colours and materials chosen in its design are considered sympathetic with the surrounding buildings.</p>
<p>2.2 Building height and bulk</p> <p>Where a new building is to be sited adjacent to a building of significant character and/or heritage value that is less than 15 metres in height, the height of the new building must respect the height of the existing building/s of significant character and must not overwhelm it.</p>	<p>The development complies with the provisions of the clause. The structure is 4.5 metres in height which is lower than the ridgelines of the existing buildings. It is not of a solid construction and above the plinth the bell structure will be visually permeable.</p>
<p>2.4 Crime and Safety</p>	<p>The development complies as it does not limit sight lines through the site from the street frontage. The development encourages community participation as it is a monument to existing and past families from the area.</p>
<p>2.8 Erosion and sediment control</p>	<p>Appropriate conditions of consent will be included with respect to erosion and sediment control during construction.</p>
<p>2.9 Landscaping</p>	<p>No changes proposed to existing onsite landscaping .</p>
<p>2.10 Off-street parking and delivery vehicle facilities</p>	<p>No additional parking is required for the development.</p>
6. Provisions for Specific Locations	
<p>6.3 Contaminated land</p>	<p>The site has been previously used as a petrol station. This will be taken into consideration with appropriate conditions of consent to</p>

	<p>ensure if any contaminates are found during construction they are addressed appropriately. The owner of the site has been advised that there are fragments of potentially asbestos containing material that have been detected on site and a clearance certificate is to be provided to Council prior to works commencing on site to attest that this contamination has been addressed.</p>
<p>6.5 Heritage</p> <p>New development</p> <ul style="list-style-type: none"> • Development shall have regard to the prevailing heritage fabric and character of a place. • Development, whether secondary buildings on the heritage site, or infill development on vacant land, shall be sympathetic with surrounding heritage items. • The scale and bulk of any new development must not detract from heritage items and the precinct generally. • The siting of any new development in an urban context shall have regard to the streetscape where there are heritage items. • The siting of development in a non-urban context shall not have an adverse impact on significant vistas, cultural landscapes or other significant cultural or natural values. • New development is not to obstruct important views or vistas to heritage buildings and places of historic and aesthetic significance. 	<p>It is considered that the development complies with the provisions of the clause. The site is heritage listed under the Cooma Monaro LEP 2013 and the application referred to Councils heritage advisor for comment. The advice received was that the revised location will have minimal visual impact on Geldmacher's building, the site generally and the streetscape more broadly. The applicant also provided comment from their independent heritage advisor which stated:</p> <p><i>Questions have been asked about the impact of an American bell on the township's heritage values. As a heritage practitioner from 1987 until the present time, I have no objections. Towns must be dynamic, and able to change. The elephant adjacent to the bakery has no heritage significance, but it is a quaint feature in the town. The Geldmacher Mill has a rich history, and is a significant landmark. The Nimmitybell will be another interesting and powerful symbol of the town's diversity.</i></p> <p><i>The bell will be a most welcome addition. In order for its impact to be most impressive, it should be in the main street, in the hub of the town.</i></p> <p>It is considered that in siting the bell in a location which does not obstruct the view of the heritage item it has considered its surroundings and impact on the item.</p> <p>The scale and bulk of the bell is not considered to cause an impact on the heritage item and does not detract from the precinct in general. Due to the design the bell structure above the plinth is visually permeable and is set against</p>

	the non-developed area of the site when viewed from the front boundary. Whilst it will obscure some of the brick building on the southern portion of the site due to its size and construction the majority of this brickwork will be visible when viewed from Clarke Street. It does not impact on significant vistas or cultural landscapes or natural values.
8 Public Notification Requirements	
8.2 Prescriptive Requirements	The development was notified in accordance with the provisions of the DCP and the submissions received are discussed below

1.5 Planning Agreement

There are no planning agreements in place in relation to the proposed development.

1.6 Any Matters prescribed by the Regulations

Nothing in clauses 92-94A of the Regulations directly apply to the proposal.

1.7 Impacts of the Development – Environmental, Social & Economic

Access, transport and traffic	NIL
Public domain	The development is proposed on private land and its impact on the public domain is limited to its visibility and that it is in a publicly accessible site. Both of these issues are addressed elsewhere in this report.
Impacts on supply of utilities	NIL
Heritage	The impact on the heritage items has been addressed above.
Natural and other land resources	No impact
Water supply and potential impacts on surface and ground water	No Impact
Soils	No Impact
Air quality, pollution and microclimate impacts (eg odour)	No impact
Flora and fauna & Consideration of Threatened Species	No threatened species noted on site

Waste facilities and controls	NIL
Energy efficiency and greenhouse gas emissions	NIL
Technological hazards and other risks to people, property and the environment	None known
Safety, security and crime prevention	Like any structure erected in a publicly accessible space there is a potential for vandalism and anti-social behaviour. This is not however a reason to refuse all structures in public places. The applicant has advised that there can be dampeners placed on the bell to reduce the potential for nuisance ringing and the height of the bell will limit the potential for the bell to be struck from the ground. The maintenance regime for the bell should consider damage by vandalism and manage this in accordingly as with any other public structure.
Social impact in locality	The location of the bell has been a cause for community concern within the Nimmitabel community. There has been a significant number of submissions both for and against the installation of the bell at the proposed site. There have been a number of public meetings to determine where the bell should be installed and the site as chosen is, according to a number of submissions received, the most popular choice of those attending these meetings. Limits on the time the bell can be struck and for how long the ringing is to extend will go some way to mitigating the negative impacts raised in the objections. Whilst this has been a divisive matter in the community the location of the bell in the context of an existing site open to the public and not adjoining dwellings is considered to provide a compromise from where it was proposed previously.
Impacts during construction	Minimal impacts that can be managed with appropriate conditions of consent.
Cumulative impacts	The potential cumulative impacts of the development are considered minimal.
Impact on pedestrian movements and safety	The location of the bell and associated structure is not considered to have an adverse pedestrian impact as it is within the grounds of a private property and no longer proposed on the road reserve. Whilst it may be viewed from the public footpath it is not considered that this will constitute and obstruction of pedestrian traffic.

Mineral resources and/or deposits in the vicinity	The proposed development is unlikely to have any impact on mineral resources as there are no recorded mineral resources on or around the site.
Health Impacts of High Voltage Power Lines	NIL
Site and internal design issues	It is considered that the development has been sited appropriately taking into consideration the heritage buildings on site. The bell and associated structure has been located on an areas of the site that will not obscure the view of these buildings from the street.

<p>Noise and vibration</p>	<p>The applicant has not provided specific manufacturer's details, including the audibility and resonance of the bell, however has undertaken to employ a suitably qualified person to mount and install an automated ringing system so as to ensure that it does not ring at a level which is outside of normal community expectations for a public place in the middle of the day. Conditions of consent to reflect this are proposed.</p> <p>Whilst no regulation specifically outlines the noise level for public structures such as clocks or bells, the development whilst emitting noise will not be doing so within the restricted times outlined under the <i>Protection of the Environment (Noise Control) Regulation 2017</i>. This regulation limits times in which noise from common noise emitters is not to be heard in a habitable room in a neighbour's residence. In this case the times are after 8pm at night. The bell is not proposed to be rung at night time and only at midday for twelve rings in which the noise will last less than a minute. The bell was timed from the time of first strike to when all resonance was non audible and it was less than 40 seconds.</p> <p>It is acknowledged that there could be nuisance ringing of the bell at times outside of the once a day limit and the applicant has undertaken to install a dampening mechanism to ensure that it cannot be operated outside of the approved time. Whilst this is will not stop altogether persons from throwing objects at the bell its height and the damper will have a mitigating impact on "nuisance" ringing. A condition of consent will be included to ensure compliance with this proposed mitigation method.</p> <p>Whilst there are residential properties in the vicinity of the proposed bell site, they are not directly adjoining the property. By limiting bell ringing to once a day in the middle of the day when background noise is higher than it would be at night time or in the early morning the impact of the bell ringing will be mitigated.</p> <p>Any mitigation measure however does not mean that this makes the bell exempt from 'offensive noise' complaints from the general public. Offensive noise is the subject of an offensive noise test and is subjective in nature and these will have to be managed as are any offensive noise complaints.</p> <p>The applicant has provided the following undertakings with respect to noise, a version of which are proposed to be included as draft conditions of consent</p> <ul style="list-style-type: none">• <i>Prior to issue of a Construction Certificate approving the siting and mounting of the Bell, the proponent will engage a suitably qualified and experienced specialist firm to design the mounting and automated operating system of the Bell so that it will meet relevant noise</i>
	<p><i>the siting and mounting of the Bell, the proponent will engage a suitably qualified and experienced specialist firm to design the mounting and automated operating system of the Bell so that it will meet relevant noise</i></p>

<p>Economic impact in locality</p>	<p>The applicant has argued that there will be positive economic impacts on the town as the bell will be a draw for tourists to the site who will then go on to spend money in shops and cafes in the main street. A number of the submissions in favour of the development application have made similar statements that the location of the bell will lead to positive economic outcomes for the town.</p> <p>A number of objections raised the issue of decreasing house value based on noise impacts.</p> <p>It is considered on balance that the economic impacts of the bell will be positive for the businesses in the area.</p>
<p>Environmental impacts as a consequence of the development (whether direct or indirect)</p>	<p>Other than potential noise impacts it is considered the development will have minimal environmental impacts. The noise impacts of the development are discussed above.</p>
<p>Impacts on aboriginal heritage</p>	<p>An Aboriginal Heritage Impact Management System (AHIMS) Basic Search found no records of Aboriginal sites or places in or near the subject site.</p>

1.8 Public Submissions

The proposed development was placed on public exhibition and adjoining landowners were notified in accordance with the provisions of Chapter 8 of the Cooma-Monaro Development Control Plan 2014. The usual minimum required 14 day notification period was extended to 38 days to allow for the Christmas shut down period.

Summary of Submissions

<p>Total Number of submissions</p>	<p>53</p>
<p>Number objecting</p>	<p>26</p>
<p>Number supporting</p>	<p>26, one of which is a petition with 210 signatures in support of the DA as submitted.</p>
<p>Note: One submission was received that did not specifically object or support the application however it advised Council of the insurance obligations relating to the Geldmacher site</p>	

Summary of issues raised in the objections

The issues raised in the objections can be grouped into four categories, under which the points of concern raised have been summarised and a response provided below each.

Noise impacts

- No reason has been given to ring the bell twelve times at midday. It should only be rung occasionally. Daily clockwork operation, other similar bells such as church bells are only occasionally rung, they are on private sites and are part of the cultural landscape of a town, which reduces their noise impact. No reason bell should be rung each day should only be rung at special occasions

- The applicant has not addressed the potential for nuisance ringing including people throwing objects at the bell especially at night.
- Conditional consent not appropriate as it is moving the assessment of noise to a later date.
- Generalised town planning noise guidelines used to argue noise impact and are not relevant to this case.
- Penetrating resonance of the large bell will be felt in dwellings.
- Has not provided noise level tests, or produced the maximum decibel rating nor levels during the daily chimes.
- No information as to how the aural health of residents can be protected.
- The bell is extremely loud and forged to attract public attention which will be intrusive and offensive for people who live nearby.
- The argument that the area is already noisy and the addition of more noise is of little concern is not appropriate.
- Noise impacts on residential amenity.
- Will reduce the value of properties surrounding the bell due to the removal of peace and quiet.
- The potential for a distraction to passing traffic when rung.
- Many of the shareholders live outside of town and are not affected by the noise.

Officer Response:

The number of rings and time of day proposed for ringing the bell is not considered unreasonable. It is to be rung in the middle of the day and following at test, it was demonstrated that the ringing will last less than one minute. The middle of the day is a time when background noise levels are higher and the location of the development adjacent to a highway which sees trucks and large vehicles travelling along it each day are mitigating factors when looking at noise impacts.

Whilst the applicant has not provided specific manufacturer's details, including the audibility and resonance of the bell, there is an undertaking to employ a suitability qualified person to mount and install an automated ringing system so as to ensure that it does not ring at a level which is outside of normal community expectations for a public place in the middle of the day. Conditions of consent reflecting this are proposed. Where the shareholders live is not a consideration in determining the application. The application was referred to the RMS who had no objections to the development as such they did not determine the bell to be a traffic distraction. The perceived devaluing of property is a very subjective issue and therefore is not a consideration under the requirements of 4.15 of the EP&A Act when assessing development applications.

It is unlikely that the resonance of the bell will be felt in nearby dwellings which are some 70m from the proposed bell site. The resonance of the bell will be monitored throughout the trial period and adjustments can be made.

It is acknowledged that there could be nuisance ringing of the bell at times outside of the once a day limit and the applicant has undertaken to install a dampening mechanism to ensure that it cannot be operated outside of the approved time. Whilst this is will not stop altogether persons from throwing objects at the bell its height and the damper will have a mitigating impact on "nuisance" ringing. A condition of consent will be included to ensure compliance with this proposed mitigation method.

It is acknowledged that offensive noise is the subject of an offensive noise test and is subjective in nature however the location of the bell the time at which it is proposed to be rung are mitigating measures when looking at noise impact.

The applicant has provided undertakings with respect to noise that are proposed to be included as draft conditions of consent. Offensive noise issues are dealt with under the provisions of the *Protection of the Environment Operations Act 1997* and associated Regulations.

No relevance to the site and impact on heritage

- Local church bells have relevance but this bell does not.
- Disrespectful to indigenous past, name plaques do not mention indigenous peoples.
- Applicants heritage advisor does not mention any suitable specific sites, as such could not be used to support a case for the bell to be erected at 39 Bombala Street.
- Councils Heritage Advisor did not comment on third Geldmacher site building currently tenanted by the leather shop and the bell will obstruct views of this building northern elevation.
- Reference to the heritage summary from the previous DA refusal that the location of the item in a prominent historic location sets a precedent that could be undesirable elsewhere in the region.
- Bell has no ties to the location, a 20th century American Bell is of no relevance to the site
- The bell conflicts with Monaro settlement strategy as it does not emphasise the preservation of heritage buildings/themes.
- Geldmacher site is the most historic precinct in Nimmitabel the bell will devalue its heritage value.
- Bell would be a dominant structure on a heritage site.
- Bell obstructs the front door of the town museum.
- Location of the bell will cause the removal of existing old machinery on site.
- Geldmacher is a designated heritage site and the bell is not a heritage item.
- May set a precedent for the devaluation of heritage buildings in sites in Nimmitabel and across the Shire.
- Negative impact on heritage streetscape

Officer Response

Reference to previous a development application is not of relevance to the assessment of this development application. The development presented in this application is in a different location to that which was presented in previous applications. The location and the structure has been referred to the Council's Heritage Advisor who commented on the Bell and its impact on the heritage item and also the streetscape, this includes adjoining and surrounding buildings. It was determined that it would not have an impact on the heritage streetscape or adjoining and surrounding buildings. No evidence has been provided to quantify any devaluation of the heritage item. The development does not obstruct the heritage item either visually or physically, and could not be considered a dominant structure on the site due to its size, proportions or height. Development on a heritage site does not need to have specific ties to the existing buildings, new construction can occur on a heritage item or site, its background or age do not preclude it from being approved. The proposed plaques on the site reflect the contributors to the bell and not merely existing or former residents of the town. Who is reflected in these plaques is not a relevant matter for development assessment purposes. The relocation of existing museum pieces such

machinery is at the discretion of the museum and Geldmacher Trust and not a subject of consideration for this development application.

Alternative site and how the Bell should be housed

A number of the objections suggested that the bell should be relocated to an alternative site elsewhere in Nimmitabel and there is community support to do so. The most popular alternative site listed is Lake Williams. Some objections argue that alternative sites are available which are of equal value to businesses and the bell should be placed at an alternative site that is less sensitive to noise being away from homes. The issue of how the bell is housed was also raised in the arguments for an alternative site. That the bell should be housed in a more appropriate structure with a fence or the like that is lockable be placed around it and only accessed by authorised personnel.

Officer Response

Alternative locations for the bell cannot be a consideration for this application. Council can only assess an application for the site on which it has been proposed in this case DA10.2018.1290.1 has been submitted for 39 Bombala Street and that is the only location that can be considered. With respect to how the bell is to be housed the proposal is for an open structure that will allow for visual permeability and reduce the impact on the surrounding buildings. Whilst the erection of a fence would reduce the potential for accidents and vandalism it would detract from the proposed structure and introduce another element which could have a detrimental visual impact. The structure as proposed is considered appropriate for the site and changes are not recommended to its design.

Other

- The initial interest will wane and will become part of the landscape to passers-by
 - Potential for vandalism
 - Trustees have a conflict of interest
 - Public liability has not been addressed by the applicant, ratepayers or other local groups will have to pay for the insurance
 - Ratepayers will have to pay for maintenance, who will be responsible for ongoing maintenance. The musical instrument should be kept inside kept out of the weather.
 - Site too close to the site on which the previous DA was lodged and refused, the applicant did not take into account Council and objectors to "submit an application at a different site, having regard to the assessed potential impacts and the community concerns"
 - Bell festival caused issues
 - No detail of how access will be managed
 - Asbestos may be onsite
 - Previous use of the site as a service station, with underground petrol tanks and other contaminants who will be required to clean up the site
 - No consultation with the Nimmitabel community and stakeholders on the current site. Geldmacher trustees did not consult with the community.
 - The structure could be easily climbed and be a safety concern
 - Will cause parking congestion in the main street, Lake Williams has more off-street parking for all types of vehicles.
 - Location in town continues to divide the community
 - Location of the bell will impede the use of the site for markets
-

- Only commemorates the current generation and those that bear the family name and who are also in a financial position to pay for their name to be placed on the bell site.
- No benefit to the community and will not attract tourists.
- Impact on neighbourhood amenity including lack of parking and facilities
- Concerns with the proposal for a public toilet in the location due to impact on heritage and maintenance and insurance.
- The location has brought ill feelings and has a negative social impact on the village.
- Many of the objections raised the previous development applications
- One submission whilst not specifically objecting to the development application raised concerns with who would be paying for maintenance and insurance
- Difficult access for disabled persons

Officer Response

There were a number of other issues raised in the objections which range from concerns with the safety and security of the bell and structure to the insurance implications of the development. The past development application and its refusal has been raised, this is not a matter for consideration in this application as this development application is different and must be considered on its individual merits. The public liability insurance is for the Geldmacher Trust to determine as they are the owners of the site, this is not a Council matter as the proposal is for a development on private land. The potential contamination of the site has been addressed in the report and the owners are currently in the process of determining the extent of the contamination and have cordoned off the site until such time as that is determined. A condition of consent is proposed to ensure that this will not impact the development. The ongoing maintenance of the bell will be the responsibility of the applicant and the owners of the site not Council ratepayers. The access to the site will remain as per existing. The issue of public toilets are not part of this development application and as such their siting cannot be considered as part of this application. The perceived negative social impacts have been considered elsewhere in this report and determined to not be of a level to warrant refusal of the application. The site is already a tourist attraction and the installation of the bell should encourage more tourists to stop to have a look when driving through the town. The current parking is considered appropriate for the development. Any structure in a public place has the potential to subject to antisocial behavior measures can be put in place to protect the site and minimise this impact. Should antisocial behavior become an issue for the trustees of the Geldmacher property then signage or fencing may be installed to mitigate these at a later stage.

Summary of submissions in support of the development

The submissions in support of the development application endorsed the location of the bell at the site for the following reasons:

- The design is in sympathetic with the surrounding buildings
 - Enhance the heritage buildings
 - The bell represents the history of the village that is being created.
 - attracts tourists to stop in the village
 - The benefit to the whole community
 - Accessible to the community members and groups
 - Since the industry has closed in Nimmitabel it is time to change direction, see the bell as that change in direction.
 - The ringing of the bell will entice travelers to hear it and stop
-

- Various public meetings have endorsed a central location in town
- No problem when rung in the daytime
- Enhance the locale without obstructing views of the historic buildings and allows for future development of the area for public amenities
- Facilitate the longer term viability of the Geldmacher estate
- If the development was at Lake Williams it would limit the chances of people stopping again in town.
- The bell will be an attractive link between the main street shops and the proposed carpark and CBD toilet block behind the Geldmacher house.
- The plaques bearing the names are the most important aspect of the structure.
- Close to cafe and main street shops.

1.9 The public interest

Whilst the application has received a large number of submissions both for and against the proposed location of the bell and associated structure, it is considered that the proposal is not contrary to the public interest, as it complies with the Council's standards and will not contribute to creating an undesirable precedent

2.0 OTHER MATTERS

Developer Contributions	Not applicable
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QUADRUPLE BOTTOM LINE REPORTING

1. Social

The location of the bell has been a cause for community concern within the Nimmitabel community. There has been a significant number of submissions both for and against the installation of the bell at the proposed site. There have been a number of public meetings to determine where the bell should be installed and site as chosen is according to a number of submissions received the most popular choice of those attending. With limits on the time the bell can be struck and for how long the ringing is to extend will go some way to mitigating the negative impacts raised in the objections. Whilst this has been a divisive matter in the community the location of the bell in the context of an existing site open to the public and not adjoining dwellings is considered to provide a compromise from where it was proposed previously.

2. Environmental

The environmental impacts of the installation and operation of the bell are considered minimal. With respect to the noise impacts raised by objectors to the bell and its proposed location, appropriate conditions of consent can be imposed to reduce these impacts and allow for the bell to be erected in a prominent location in the town centre of Nimmitabel. It is noted that the applicant has requested that the bell be installed and then further studies be provided as to the volume and length of ringing and that the proposal to ring the bell twelve times per day at midday is to be on a trial to determine if there such be further restrictions placed on its use. Such a proposal is considered reasonable as some of the elements of the bell's function will not be evident until such time as it is installed. It is however proposed only be rung during the middle of

8.2 DA10.2018.1290.1 INSTALLATION OF 'THE NIMMITY BELL'

the day when the surrounding ambient noise would reasonably be higher than at other times of the day. Its location and the time of day are both mitigating factors in its noise impacts on surrounding properties.

3. Economic

The development is proposed to have a positive economic impact on the wider business area of the town and will have no impact economic impacts on Council as it is proposed on a private site without Council funding.

4. Civic Leadership

Due to the number of submissions the application was required to be presented to Council for determination.

9.1.1 MINUTES OF THE CEMETERY ADVISORY COMMITTEE MEETING DATED 4 FEBRUARY 2019

Record No:

Responsible Officer: Director Environment & Sustainability
Author: Group Manager Environmental Management
Attachments: 1. Minutes of the Cemetery Advisory Committee Dated 4 February 2019

EXECUTIVE SUMMARY

The Cemetery Advisory Committee met on 4 February 2019 in Cooma. The Committee's recommendations are presented for Council's consideration and adoption.

OFFICER'S RECOMMENDATION

That the recommendations of the meeting of the Cemetery Advisory Committee held on 4 February 2019 be adopted.

RECOMMENDATION OF THE CEMETERY ADVISORY COMMITTEE – 4 FEBRUARY 2019



SNOWY MONARO
REGIONAL COUNCIL

Minutes

Cemetery Advisory Committee Meeting

4 February 2019

CEMETERY ADVISORY COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, 81 COMMISSIONER STREET, COOMA NSW 2630
ON MONDAY 4 FEBRUARY 2019

MINUTES

Notes:

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<u>2.</u>	<u>APOLOGIES</u>	2
<u>3.</u>	<u>DECLARATIONS OF PECUNIARY INTERESTS/CONFLICT OF INTEREST</u>	2
<u>4.</u>	<u>ADOPTION OF MINUTES OF PREVIOUS MEETING</u>	2
	<u>4.1</u> <u>Cemetery Advisory Committee Meeting 3 September 2018</u>	2
<u>5.</u>	<u>BUSINESS ARISING</u>	2
<u>6.</u>	<u>ACTION SHEET</u>	3
	<u>6.1</u> <u>Review of Cemetery Ownership</u>	3
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**MINUTES OF THE CEMETERY ADVISORY COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, 81 COMMISSIONER STREET, COOMA NSW 2630**

**ON MONDAY, 4 FEBRUARY 2019
COMMENCING AT 1.13 PM**

PRESENT: Councillor, James Ewart - Chair
Councillor, Sue Haslingden
Gina McConkey, Group Manager Environmental Management
Vickie Pollard
Christine Parkes
Debbie Schubert
Greta Jones (alternate for Polly Wallace)
Noelene Whiting, Committee Secretary
Susannah Harper, SMRC
Belinda Cuzner, SMRC

1. OPENING OF THE MEETING

The Chair opened the meeting at 1.13 p.m.

Sue Haslingden was welcomed to the meeting and attended on the invitation from Group Manager Environmental Management. A request for Cllr Haslingden to join the Advisory Committee to represent as a second Councillor on the Committee has been generously accepted.

2. APOLOGIES

An apology for the meeting was received from Polly Wallace.

3. DECLARATIONS OF PECUNIARY INTERESTS/CONFLICT OF INTEREST

Nil

4. ADOPTION OF MINUTES OF PREVIOUS MEETING

4.1 CEMETERY ADVISORY COMMITTEE MEETING 3 SEPTEMBER 2018

RECOMMENDATION

THAT the minutes of the Cemetery Advisory Committee Meeting held on 3 September 2018 are confirmed as a true and accurate record of proceedings.

MOVED: V POLLARD

SECONDED: S HARPER

CARRIED

5. BUSINESS ARISING

Nil

6. ACTION SHEET

6.1 REVIEW OF CEMETERY OWNERSHIP

- Round Plain Cemetery
 - o Confirmed that the Round Plain Church and Cemetery are wholly owned by the Uniting Church
 - o Meeting has been held with Crown Lands Department in relation to access and ownership.
 - o Access to the Church is via a portion of land which is Crown Land and has an Aboriginal Land Claim registered against it.
 - o Awaiting correspondence from Crown Lands as to the options available.
 - o Council will continue in the interim to work with the Church until such time as access operation and maintenance has been determined.

RECOMMENDATION

That following receipt of advice from Crown Land (Steve Watts) a letter will be forwarded to the Uniting Church so that matters of record keeping, access and maintenance can be formally determined.

6.2 LETTER TO REPRESENTATIVE OF FUNERAL INDUSTRY

- Letter was forwarded to Funeral Directors and Stonemasons who regularly conduct business in Snowy Monaro Regional Cemeteries detailing that the Charter of this committee precludes them from membership. It stated that items may be forwarded to the committee for discussion.

7. CORRESPONDENCE

Email received from Polly Wallace requesting the inclusion of Greta Jones as her alternate as she is currently out of the country.

Accepted

8. GENERAL BUSINESS

8.1 Fees and Charges

- Proposed reduction of fees to the Niche Wall Fees
 - o Concerns expressed as to what those who previously purchased may feel in relation to the reduction.
 - o Following discussion it was determined that fees for the purchase would remain the same however a provision would be made for applicants to apply for hardship.
 - Other fees to be increased by CPI only
-

8.2 Process for the Purchase and Placement of Plaques in Bombala

- Currently the arranging of plaques is undertaken by staff of Bombala office and sent through to Arrow Bronze.
- Current arrangements do not meet the council procurement policy for purchase of goods.
- Current arrangements also have council holding debts awaiting payments

Procedural Motion

MOTION

COMMITTEE RECOMMENDATION	CAC7/18
That a new policy be developed for the Snowy Monaro Regional Council for the ordering of plaques for placement in the cemeteries. This policy will cover the plaque size, design and materials for use on both Niche Walls and in Lawn Cemeteries where applicable. A fee for the placement of the plaque will be calculated after full consideration of the labour costs.	
Moved Councillor Ewart	Seconded Mrs McConkey
	CARRIED

8.3 10 year Cemetery Management Plan

- Gina to develop a framework to develop options for the 10 year plan for the cemeteries.
 - o Explore options to remove dead trees – last large tree at Old Adaminaby was \$16000
 - o Include Cemetery Conservation Plan to cover abandoned heritage or locally significant graves to allow interested groups to maintain restore. E.g Snowy Hydro approached Council to restore original Snowy Worker migrant graves.

8.4 Maintenance in Cemeteries

- Weed budget is managed in-house.
 - o As most cemeteries are crown land it is often covered by Crown Land grant funding
- New fencing at cemeteries
 - o Many of the cemetery fences require maintenance due to age, animals
 - Funding to be sort to replace fencing
- Mowing schedules
 - o Cooma Lawn cemetery has a management plan
 - o Rural cemeteries around the Cooma district are managed by volunteer committees who have an individual program and council assists with a maintenance payment annually
 - o Cemeteries in the Berridale/Jindabyne/Adaminaby areas have independent contractors who have a maintenance plan in place.
 - o Cemeteries within the Bombala region have both Council internal staff and also a contractor who looks after Cathcart/Bibbenluke.

8.5 Stronger Communities Grant Funding Update

- Information Boards
 - o Have been installed in the 16 operational cemeteries around the region
 - Issue with paintwork going off and supplier to undertake reparation works
 - Community feed-back has been very positive
 - Additional signs can be produced for other cemeteries where needed – Christ Church Cemetery, Myalla Road
 - New Cemetery Design
-

- Contract was awarded to NBR Architectural Design
- Draft concept expected by end of month ready for public exhibition
- Nimmitabel Access Road
 - Works to commence on 5 February 2019
 - It is anticipated that these works will conclude by the conclusion of that week.

A thank you was noted by Vicki Pollard to the Gina and Noelene for the assistance and works undertaken within the cemeteries.

8.6 Christ Church Cemetery – Myalla Road, Cooma

Christ Church, Church and Cemetery was the first to be built in the Monaro region. It is listed as a heritage item in Snowy River Shire Council's LEP.

Recently Council received a letter of complaint/concern that a relatives grave was not being maintained within the cemetery. Unfortunately Council was not aware that in 2013 the portion of land which houses most of the cemetery had changed from Anglican Church ownership to Crown Land, therefore requiring maintenance under Council's care and control.

To date descendants of the Litchfield, Hain and Fox families have been carrying out maintenance on the Anglican portion and looking after the church.

Gina and Noelene met with Mr Ian Litchfield recently and discussed the on-going arrangements for maintenance of this area.

- Staff from Biosecurity Weeds have undertaken an inspection and will spray any priority weeds
- Investigations have been made with a contractor to investigate the rabbit issue.
- Enquiries have been made into using the "inmate team" to undertake regular mowing
- Enquiries are ongoing into grant funding for such a significant heritage item in our area.

Procedural Motion

GENERAL MOTION

COMMITTEE RECOMMENDATION	CAC8/18
That a letter be forwarded to the Anglican Church to request assistance in the upkeep and maintenance of the cemetery.	
Moved Councillor Ewart	Seconded Mrs Schubert
	CARRIED

8.7 Road Trip

It was determined that as meetings move around to each of the 3 major areas a visit to cemeteries in the meeting area could be undertaken at the conclusion of the meeting.

- Also that a map be developed to show the location of the cemeteries which are part of the region.
- Investigations be undertaken to promote cemeteries through tourism - Cemetery Trail
 - Committee members to look at funding

8.8 Old Monuments/abandoned graves

Following a Cemetery Report of the previous Snowy River Shire Council cemeteries by Heritage Advisor Peter Kabailia, further investigation is to be undertaken into the ability for Council to allow interested parties who may not be family members to undertake maintenance reparation works of old deteriorating headstones.

Council previously had interest from Snowy Hydro into the repair of Snowy Graves.

8.9 Aboriginal Land Claim of Crown Land

Council staff are investigating applying to have the Aboriginal Land Claim removed from Crown Lands which are dedicated to cemetery as a whole rather than the need to apply for each cemetery individually.

9. NEXT MEETING

It was determined that the next meeting would be held in Bombala at the Council offices on 6 May 2019.

Following the suggestion that the committee would visit a couple of the cemeteries in the area it was agreed to commence the meeting at 10 a.m.

There being no further business the Chair declared the meeting closed at 2.50 pm

CHAIRPERSON

The above minutes of the Cemetery Advisory Committee Meeting of Snowy Monaro Regional Council held on 4 February 2019 were confirmed by Committee at a duly convened meeting on at which meeting the signature hereon was subscribed.

9.1.2 MONTHLY FUNDS MANAGEMENT REPORT - FEBRUARY 2019

Record No:

Responsible Officer:	Director Corporate and Community Services
Author:	Finance Assistant
Key Direction:	7. Providing Effective Civic Leadership and Citizen Participation
Delivery Plan Strategy:	DP7.6 Increase and improve Council's financial sustainability.
Operational Plan Action:	OP7.18 Effective management of Council funds to ensure financial sustainability.
Attachments:	
Cost Centre	4010 Financial Services
Project	Funds Management
Further Operational Plan Actions:	OP7.2 Completion of reporting requirements in accordance with legislation.

EXECUTIVE SUMMARY

The following report details the funds management position for the reporting period ending 28 February 2019.

Cash and Investments are \$84,829,851.

Certification

I, Matt Payne, Responsible Accounting Officer of Snowy Monaro Regional Council hereby certify, as required by Regulation 212 of the Local Government (General) Regulation 2005, that investments as detailed in this report have been invested in accordance with Section 625 of the Local Government Act 1993, the Regulations and Council's Investment Policy.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council

- A. Receive and note the report indicating Council's cash and investments position as at 28 February 2019.
- B. Receive and note the Certificate of the Responsible Accounting Officer.

BACKGROUND

Council's Cash and Investments 28 February 2019:

Cash at Bank	2,837,328
Investments	81,992,523

Total	84,829,851
--------------	-------------------

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Total Cash and Investments are available to provide services and infrastructure to the community in accordance with the 2019 budget, Council resolutions and other external restrictions.

2. Environmental

It is considered the recommendations contained herein will not have any environmental impacts.

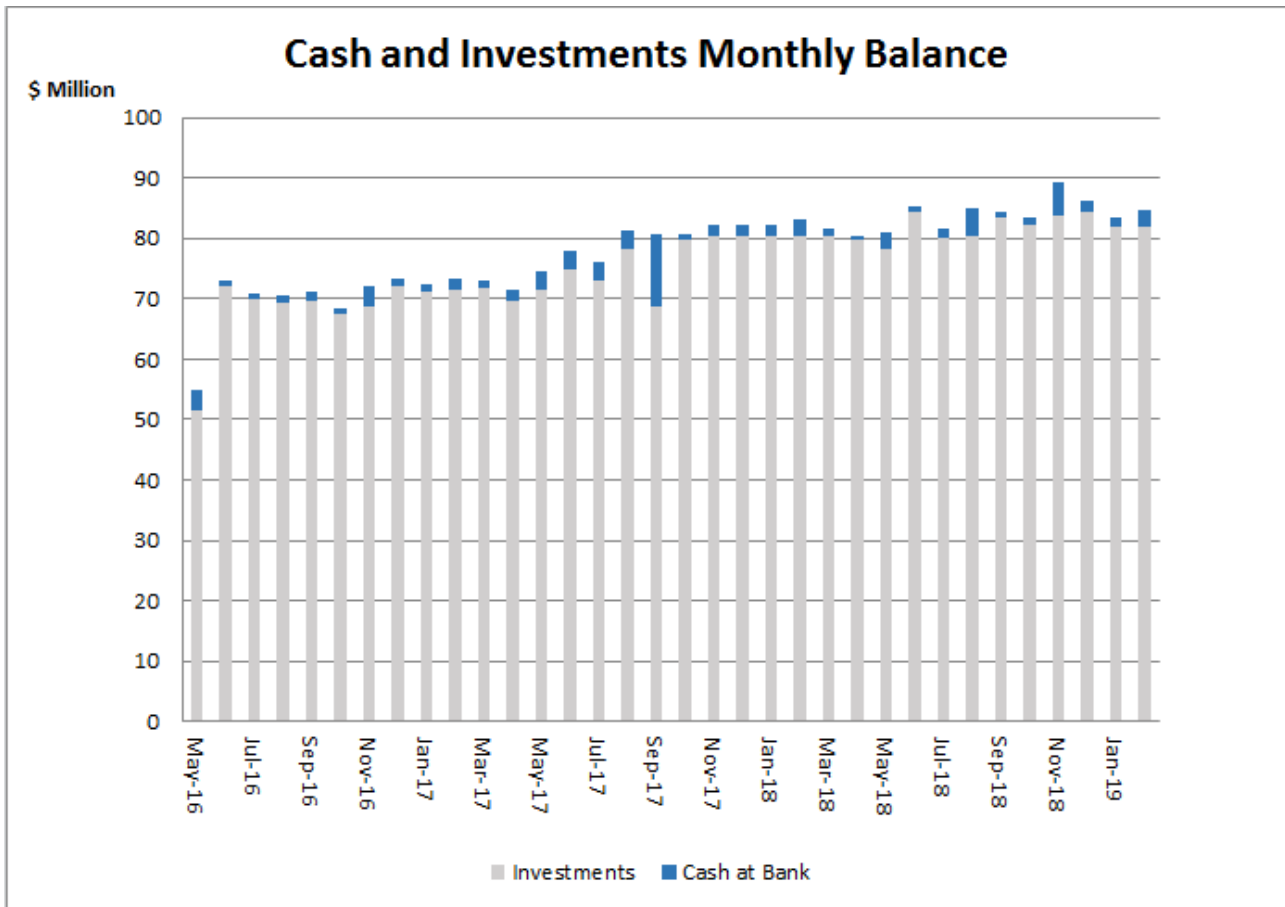
3. Economic

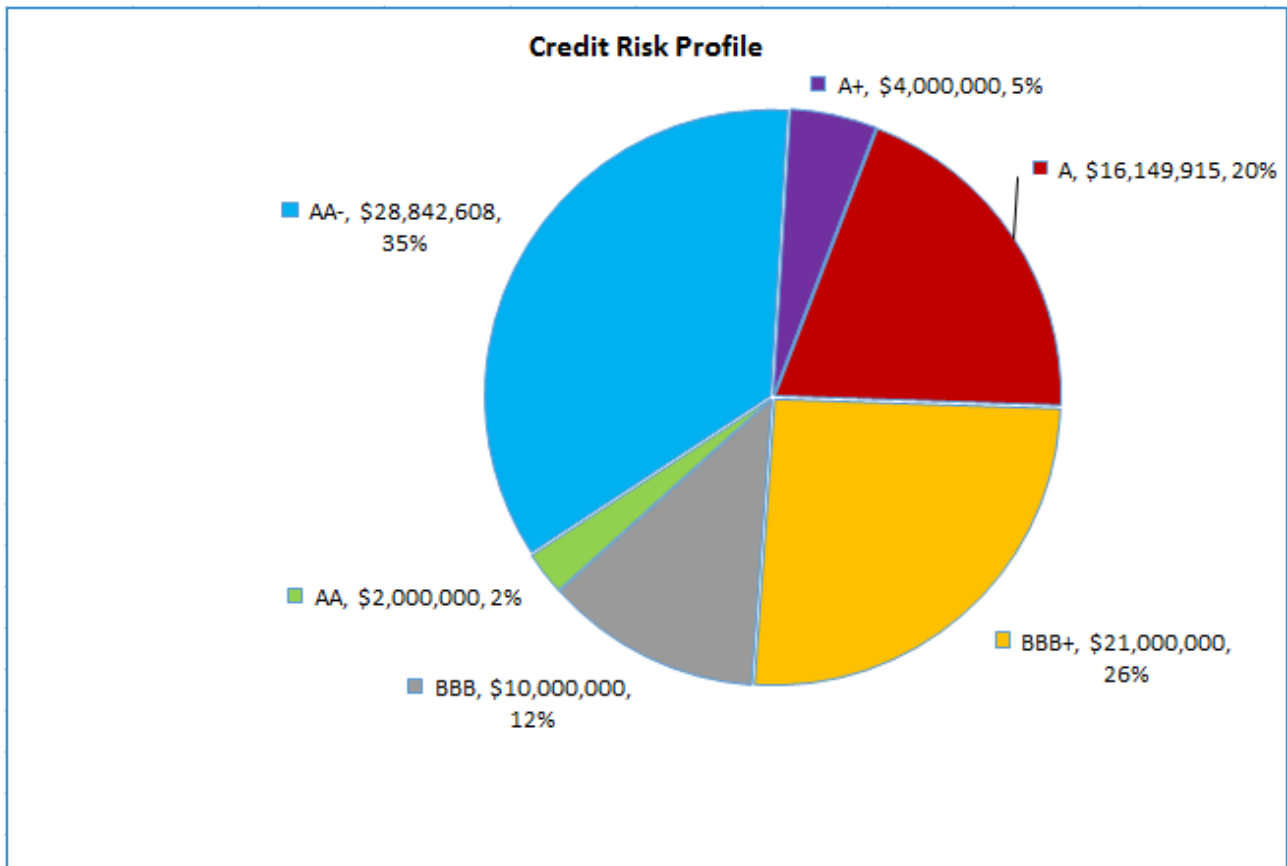
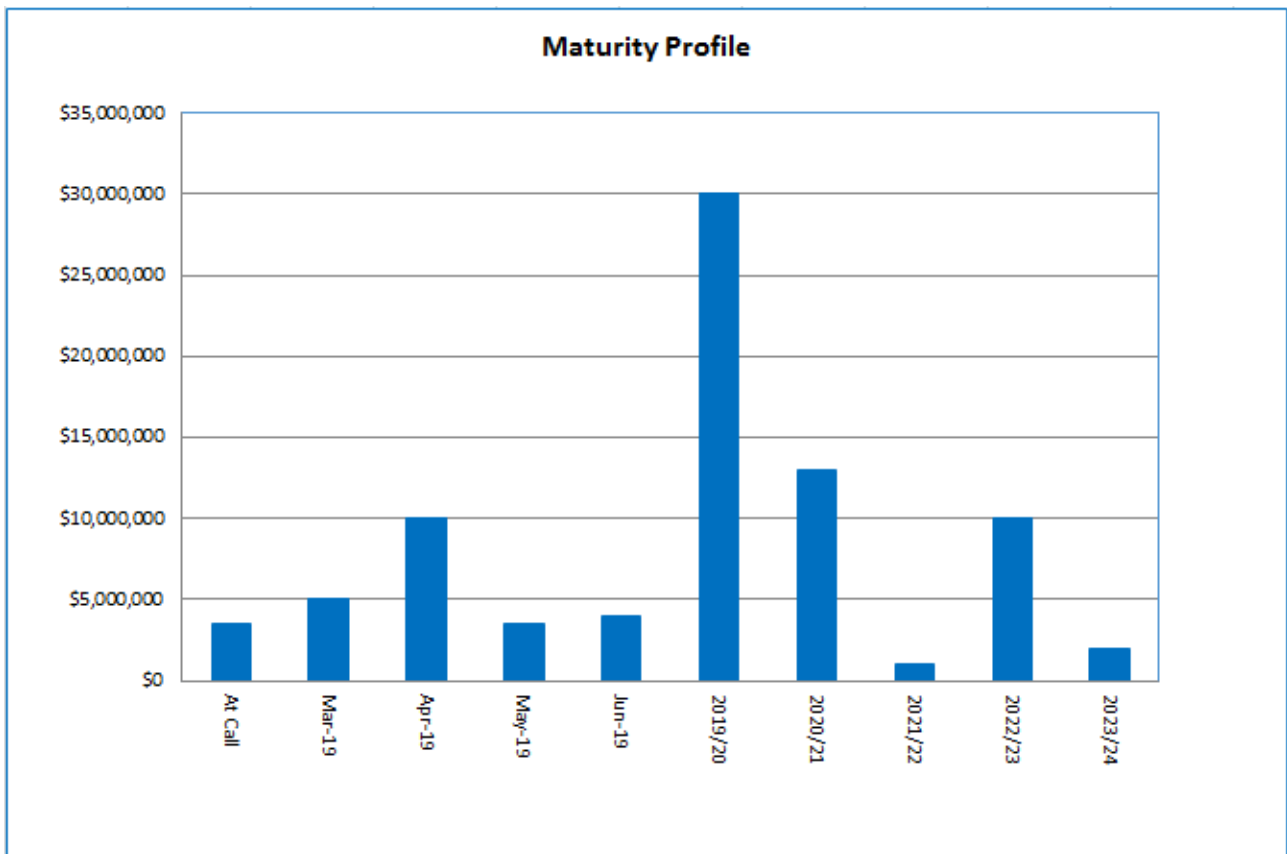
Total investments for Snowy Monaro Regional Council were \$81,992,523 on 28 February 2019.

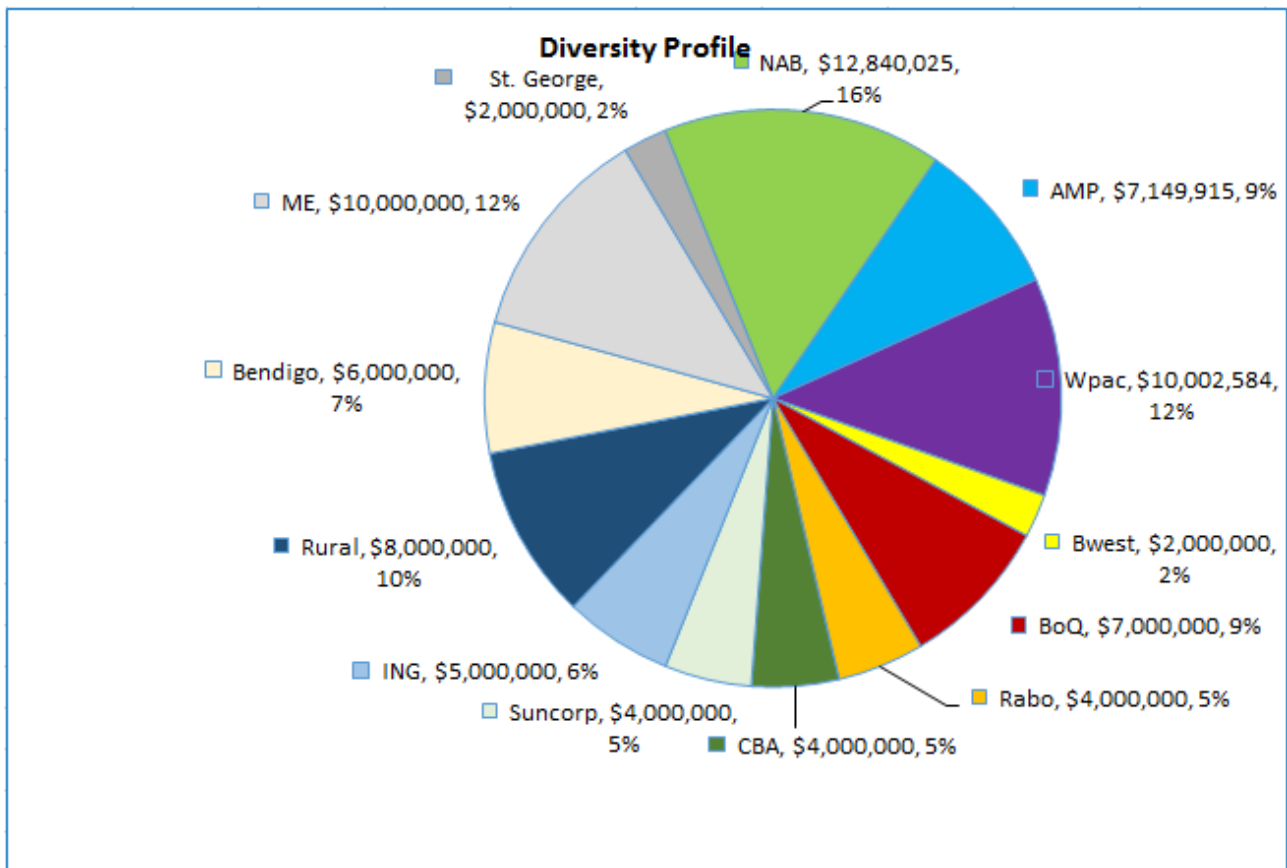
Investment Register – 28 February 2019:

DATE INVESTED	FINANCIAL INSTITUTION	Short-Term Rating	Long-Term Rating	TYPE	CURRENT INVESTMENT	INTEREST RATE	MATURITY
n/a	National Australia Bank - At Call*	A1+	AA-	At Call	1,909	1.10%	At Call
n/a	National Australia Bank - At Call*	A1+	AA-	At Call	1,338,116	1.10%	At Call
n/a	AMP Bank - At Call	A1	A	At Call	29,076	1.80%	At Call
n/a	Westpac Bank - At Call	A1+	AA-	At Call	1,002,584	0.70%	At Call
n/a	AMP Bank - 31 days Notice Account	A1	A	31 days	1,120,839	2.30%	31 days
16-Sep-15	Bank of Queensland	A2	BBB+	TD	1,000,000	3.20%	17-Sep-19
23-Mar-16	ING Bank	A1	A	TD	1,000,000	3.66%	22-Mar-21
23-Jun-16	Commonwealth Bank	A1+	AA-	TD	4,000,000	3.18%	23-Jun-21
21-Mar-17	Bank of Queensland	A2	BBB+	TD	1,000,000	3.15%	20-Mar-20
09-Jun-17	Rural Bank Limited	A2	BBB+	TD	4,000,000	2.75%	07-Jun-19
26-Jun-17	Bank of Queensland	A2	BBB+	TD	4,000,000	3.30%	25-Jun-21
24-Aug-17	ING Bank	A1	A	TD	3,000,000	2.75%	27-Aug-19
29-Aug-17	Westpac Bank	A1+	AA-	TD	4,000,000	2.89%	29-Aug-22
15-Sep-17	Westpac Bank	A1+	AA-	TD	1,000,000	2.91%	15-Sep-21
06-Mar-18	ING Bank	A1	A	TD	1,000,000	2.86%	06-Mar-20
09-Mar-18	St. George Bank Limited	A1+	AA-	TD	2,000,000	2.60%	08-Mar-19
13-Mar-18	Rural Bank Limited	A2	BBB+	TD	4,000,000	2.80%	12-Mar-20
20-Mar-18	ME Bank	A2	BBB	TD	2,000,000	2.55%	20-Mar-19
10-Apr-18	Bankwest	A1+	AA	TD	1,000,000	2.65%	10-Apr-19
08-May-18	National Australia Bank	A1+	AA-	TD	1,000,000	2.65%	08-May-19
04-Jun-18	Suncorp Bank	A1	A+	TD	1,000,000	2.65%	01-Mar-19
26-Jun-18	Bendigo and Adelaide Bank	A2	BBB+	TD	4,000,000	2.90%	25-Jun-20
29-Jun-18	National Australia Bank	A1+	AA-	TD	4,000,000	2.96%	29-Jun-23
08-Aug-18	AMP Bank	A1	A	TD	1,000,000	2.85%	08-Aug-19
10-Sep-18	National Australia Bank	A1+	AA-	TD	3,000,000	2.75%	10-Sep-19
11-Sep-18	RaboDirect	A1	A	TD	2,000,000	3.33%	08-Sep-23
13-Sep-18	AMP Bank	A1	A	TD	2,000,000	2.85%	14-Sep-20
17-Sep-18	National Australia Bank	A1+	AA-	TD	2,500,000	2.70%	15-May-19
02-Oct-18	Suncorp Bank	A1	A+	TD	1,000,000	2.70%	01-Apr-19
19-Oct-18	Bankwest	A1+	AA	TD	1,000,000	2.70%	16-Jul-19
23-Oct-18	Bank of Queensland	A2	BBB+	TD	1,000,000	2.65%	23-Oct-19
09-Nov-18	National Australia Bank	A1+	AA-	TD	1,000,000	2.72%	08-Nov-19
21-Nov-18	AMP Bank	A1	A	TD	1,000,000	2.65%	21-May-20
26-Nov-18	AMP Bank	A1	A	TD	2,000,000	2.65%	26-Nov-19
17-Dec-18	Rabobank Australia	A1	A	TD	2,000,000	3.15%	16-Dec-22
19-Dec-18	Bendigo and Adelaide Bank	A2	BBB+	TD	2,000,000	2.80%	17-Dec-20
08-Jan-19	Suncorp Bank	A1	A+	TD	2,000,000	2.70%	08-Jul-19
14-Jan-19	ME Bank	A2	BBB	TD	8,000,000	2.70%	15-Apr-19
22-Feb-19	Westpac Bank	A1+	AA-	TD	2,000,000	2.52%	24-Feb-20
28-Feb-19	Westpac Bank	A1+	AA-	TD	2,000,000	2.50%	26-Feb-20
					81,992,523		

Cash and Investments Charts:







4. Civic Leadership

In accordance with Regulation 212 of the Local Government (General) Regulation 2005, a report setting out details of money invested must be presented to Council in the following month.

Council's Fund Management Reporting exceeds minimum regulatory requirements and demonstrates a commitment to accountability and transparent leadership. It provides the Council, Executive and Community with timely, accurate and relevant reports on which to base decisions.

9.1.3 LEASE AGREEMENT RENEWAL - RENEE YVONNE PIROZZI, JEREMY CHRISTOPHER FERNANDO, NAOMI JUNE WHITE AND ADAM JOHN WOOLACOTT TRADING AS SNOWY MOUNTAINS PHYSIOTHERAPY

Record No:

Responsible Officer:	Group Manager Facilities
Author:	Administration Manager
Key Theme:	4. Leadership Outcomes
CSP Community Strategy:	10.2 Sound governance practices direct Council business and decision making
Delivery Program Objectives:	10.2.2 Councillors are supported to make informed decisions in the best interest of the community and to advocate on behalf of the community
Attachments:	1. Email to Snowy Mountains Physiotherapy regarding CPI Rental Increase for 2018 (<i>Under Separate Cover</i>) - Confidential 2. Lease for Snowy Mountains Physiotherapy (<i>Under Separate Cover</i>) - Confidential
Cost Centre	150277 Snowy River Health Centre
Project	PJ300046 Leases and Licences
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

On 9 June 2019 the lease at Snowy River Health Centre for Snowy Mountains Physiotherapy will terminate. The previous lease commenced on 10 June 2014 but did not have an option to renew.

Snowy Mountains Physiotherapy have advised that they would like to renew the Lease. It is proposed to offer them a further lease of five years with a two year option.

Snowy Mountains Physiotherapy have always followed the requirements of the Lease and paid their rental fee on time.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council

- A. Approve the renewal of a five year Lease with a two year option to Renee Yvonne Pirozzi, Jeremy Christopher Fernando, Naoimi June White and Adam John Woolacott trading as Snowy Mountains Physiotherapy; and
- B. Authorise the General Manager and Mayor to execute and Affix the Council Seal to the Lease.

9.1.3 LEASE AGREEMENT RENEWAL - RENEE YVONNE PIROZZI, JEREMY CHRISTOPHER FERNANDO, NAOMI JUNE WHITE AND
ADAM JOHN WOOLACOTT TRADING AS SNOWY MOUNTAINS PHYSIOTHERAPY

BACKGROUND

The Former Snowy River Shire Council entered into a Lease Agreement with Snowy Mountains Physiotherapy commencing 10 June 2014 (copy included in the Confidential Attachment for Economic Information).

During the lease period, the Lessee has always followed the conditions and have maintained the premises to a high standard. The Lessee also acknowledges the requirements under the funding agreement with the Department of Health for its 20 year designated use period.

There was no option to renew for a further five years on the original lease. Approval is now sought for a new Lease beginning on 10 June 2019 for a five (5) year period with a two year option.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Council is consistent with economic, social and environmental objectives and securing an optimum mix of financial and other benefits for the community.

2. Environmental

There are no environmental issues that will impact this report.

3. Economic

The yearly Lease fee is increased annually by the CPI Sydney index rate released before the due date of the Lease.

The economic information for the Lease for the financial 2018/2019 is listed in the confidential attachment.

4. Civic Leadership

Council will be effectively managing Council assets in an efficient and sustainable way.

9.1.4 BOMBALA HEALTH FUNDING AGREEMENT

Record No:

Responsible Officer:	Director Operations & Infrastructure
Author:	Property Officer
Key Theme:	1. Community Outcomes
CSP Community Strategy:	1.1 Quality health and well-being services that support the changing needs of the community through all stages of the lifecycle are provided through government and non-government organisations
Delivery Program Objectives:	1.1.1 Regional health and wellbeing services have been planned through community consultation and partnerships with other levels of government
Attachments:	1. Funding Agreement (<i>Under Separate Cover</i>) - Confidential 2. Copy of Deed of Licence (<i>Under Separate Cover</i>) - Confidential 3. Image_Sandy Crossing
Cost Centre	
Project	150240
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

Council has been advised by NSW Health that they have secured a full time Doctor for Bombala with the contract to be in place until 30/06/2021. Accordingly they have expressed interest in the Council owned property at 52 Sandy Crossing Road, Bombala. This property was purchased by the former Bombala Shire Council (BSC) and funded by the then Commonwealth Department of Health and Ageing under "Securing the Health of Bombala Project. The attached Funding Agreement between former BSC and the Commonwealth details the specifics of this agreement. This agreement is due to expire in August 2019.

In order to secure a full time Doctor, NSW Health have requested from Council staff that the conditions under the existing Funding agreement, namely provision of the property to a Doctor rent free, be extended by Council through to 30th June 2021 in line with the proposed Doctors contract.

A Deed of Agreement could be prepared by Council's Solicitor to formalise the Agreement for the Doctor utilising the premises rent free but not including the utilities or immediate yard maintenance of the property.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council

- A. Approve the use of the Sandy Creek Crossing Property rent free for the full time Doctor excluding utilities and immediate lawn and garden maintenance; and
- B. Approve a Deed of Agreement be prepared by Council's Solicitor expiring 30/06/2021.

BACKGROUND

In August 2009 a Funding Agreement was made between former Bombala Shire Council and the Commonwealth Department of Health and Ageing to secure (or construct) a property for the use of local Doctors to "Secure the Health of Bombala". Key to the intent of this funding and direct from p. 5 of the funding agreement was to "*make it easier for rural and remote communities to recruit and retain the services of general practitioners (GP'S) and allied health professionals*"

The following performance measures were used to evaluate the project:

- An increased access to health services;
- Access to additional and/or broader range of health services and professionals;
- The ability to recruit and retain health professionals; and
- Enhanced the viability and/or sustainability of the health services.

Also relevant to the Sandy Crossing property is that the areas outside of the house block (as per attached image) are leased under Deed of Licence (attached) to a local resident for the purposes of grazing. This Licence is due to expire 1st July 2019. Both the Lessee and NSW Health have been advised and from the 2nd July 2019 the leased areas can either be available for use by the proposed Doctor if desired or be again made available under a Deed of Licence for grazing. Council need to be aware of this in their decision making as grazing has a positive "maintenance" impact on the property and if the proposed Doctor does not intend to graze the property it would add maintenance costs to Council.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Bombala Multi-Purpose Service is an 18 bed facility providing emergency, aged care and acute services for residents of the local shire. The site provides a range of services including community health from the one location.

With the lack of a full time local Doctor some of these services have been withdrawn or are only available when a visiting practitioner is visiting the area on a monthly or 3 monthly visit.

There are many cases when people have attended the Bombala hospital and have had to be sent to Cooma hospital as there is no full time Doctor available for these emergency cases. This puts a strain on the patient and their families, to visit a patient in Cooma hospital it is a 2 hour round trip.

For a patient that needs to see a Doctor after hours at the hospital or on days a Doctor is not visiting Bombala, it is a 2 hour round trip. For someone who is not well/aged/having mental health issues etc., this is very hard to deal with. This is a sad but true fact for the community members of Bombala and surrounding areas.

Having a full time Doctor reside in Bombala will have a positive social effect on the whole community and surrounding areas.

2. Environmental

There are no environmental impacts.

3. Economic

Having a full time Doctor in Bombala will have a positive economic effect for the Bombala area, however to achieve this Council will forgo, for the period of the Deed of Agreement, any market value rental income for the property or proceeds of sale of the property which would be permissible at the expiry of the current Funding Agreement.

4. Civic Leadership

Council will be supporting the community to have better access to health services. There has been a long term shortage of medical staff in the Bombala area that both the former Bombala Council and Snowy Monaro Regional Council are committed to addressing.



9.2.1 BUSINESS CONNECT BUS VISIT

Record No:

Responsible Officer:	Director Operations & Infrastructure
Author:	Roads Safety Officer
Key Theme:	2. Economy Outcomes
CSP Community Strategy:	4.1 Attract diverse businesses and industries to the region, supporting their establishment and retention
Delivery Program Objectives:	4.1.4 Strategic projects undertaken that grow the local economy continue to develop and deliver a viable, efficient and accessible community transport service.
Attachments:	1. Business Connect Bus 2. Business Bus Locations
Cost Centre	1602 Transport Infrastructure (Operations)
Project	Snowy Monaro Local Traffic Committee

EXECUTIVE SUMMARY

The Business Connect Bus will be visiting the Snowy Monaro Regional Council area again this year. Unfortunately, the original request was sent to a Council Officer who was on leave and so it missed the last Local Traffic Committee meeting. The request has been put to the LTC representatives from NSW RMS and NSW Police. Neither of them have any objection to the proposed visit.

The Business Bus visits regional communities across NSW, connecting small businesses to their local Business Connect service and provides information and referrals to other programs and services for small businesses.

Business Connect is a dedicated and personalised NSW Government program that provides trusted advice to help you start or grow your small business.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council approve the visit of the Business Connect Bus to the following locations:

Cooma – outside the Visitors' Centre in Sharp Street, 19 March 2019

Jindabyne – Outside the Post Office in Gippsland Street, 21 March 2019

Bombala – Corner of Forbes Street and Maybe Street, 20 March 2019.

Graham Hope

From: Business Bus <businessbus@5ivesenses.com.au>
Sent: Wednesday, 27 February 2019 10:48 AM
To: Graham Hope
Subject: FW: The Business Connect Bus is visiting the Snowy-Monaro Region on 19th-21st March 2019

Importance: High

Good morning Graham,

I hope this email finds you well.

Volker kindly gave me your details to get in touch.

My name is Miriam, and I just wanted to reach out to organise site approvals to bring the Business Bus to:

- **Cooma on Tuesday 19th March 2019**, previously located at **121 Sharp St, Cooma (In front of the visitor's centre)**
- **Bombala on Wednesday 20th March 2019**, **location to be decided with your advice.**
- **Jindabyne on Thursday 21st March 2019**, previously located at **6 Gippsland St, Jindabyne (In front of Post Office)**

Please note there have been a few changes to the purpose of the bus this year. Our experienced Business Connect Hosts will connect small businesses to their local Business Connect service/ advisor and will provide information and referrals to other Government programs and services

The Bus would be **on site from 8:30am to 3:30pm** and would be **operational from 9am to 3pm**.

Once locations have been agreed upon, we would require the following information from the council:

- Written approval that the bus is approved to visit the agreed upon locations (an email is fine)
- A map which outlines exactly where the bus is approved to be
- Confirmation that this area will be sectioned off on the day for the bus's arrival

I've attached the following documents for your records:

- Certificate of Currency
- Pictures & Specs of the Business Bus

Lastly, I am hoping to confirm the approval as early as possible, since the bus visit is coming up just over two weeks. If you need anything from us please let me know.

Thank you for your time, I look forward to progressing the bus visit with you soon.

Kind regards,

Miriam Mercer

Suite 8 | 780 Darling St | Rozelle NSW 2039
T: 02 9819 1112 | E: BusinessBus@5iveSenses.com.au

BusinessConnect

Funded by the NSW Government



icare™

Insurance for NSW

Certificate of Currency

NSW Department of Industry

The NSW Self Insurance Corporation, branded as icare Insurance for NSW, was established by the NSW Self Insurance Corporation Act 2004. The main function of icare Insurance for NSW is the administration of the Treasury Managed Fund (TMF), which provides cover for all insurance exposures faced by general government sector budget dependent agencies (other than compulsory third party insurance) and participating non budget dependent public sector agencies.

Period of coverage

This will confirm that commencing 1 July 2018 until 30 June 2019, NSW Department of Industry is a member of the TMF which provides insurable risk protection in accordance with the TMF Statement of Cover.

NSW Department of Industry, their employees and their volunteers are fully covered for their legal liability to any third party arising out of their operations, worldwide.

Coverage inclusions

Cover includes, but is not limited to:

- Worker's Compensation as per current NSW Legislation.
- Legal Liability inclusive of:
 - Public Liability for an amount of \$100,000,000.
 - Professional Indemnity for an amount of \$100,000,000.
 - Product Liability for an amount of \$100,000,000, and
 - Directors & Officers for an amount of \$100,000,000.
- Personal Accident coverage for Voluntary Workers whilst actively engaged in voluntary work for the above named entity. Coverage is provided in accordance with and equivalent to the benefits payable under the NSW Workers Compensation Legislation, as amended, provided under TMF Miscellaneous cover.
- Personal Accident cover whilst travelling domestically and abroad.
- Property coverage (including plate glass) on a full replacement (new for old) basis, including, consequential loss, worldwide, for loss and/or damage to all real and personal property either owned by, or the responsibility of NSW Department of Industry.
- Motor Vehicle cover for loss of and/or property damage caused to or by a motor vehicle while being used for the purpose of or in connection with the business of NSW Department of Industry.

For full details on TMF indemnity and its protection, agencies should refer to the relevant sections of the TMF Statement of Cover.

Note: icare Insurance for NSW hereby agrees that should such coverage be cancelled or withdrawn for any reason, 30 days' notice will be provided.

Tim Plant



Group Executive, Insurance for NSW

Small Biz Bus



External Awning



Vehicle Registration: CG135G

Height: 2.65m

Length: 6.96m

Width: 1.993m

Awning: 2.4m

Graham Hope

From: FOGG Jesse D <Jesse.FOGG@rms.nsw.gov.au>
Sent: Friday, 1 March 2019 9:11 AM
To: Graham Hope; Stephen Banner
Subject: RE: The Business Connect Bus is visiting the Snowy-Monaro Region on 19th-21st March 2019

Hi Graham,

No objections from RMS.

Thanks,

Jesse Fogg
Network and Safety Officer
Southern Region | Regional & Freight
T 02 4221 2566
www.rms.nsw.gov.au
Every journey matters

Roads and Maritime Services
Level 4 90 Crown Street Wollongong NSW 2500

Graham Hope

From: Stephen Banner <bann2ste@police.nsw.gov.au>
Sent: Friday, 1 March 2019 9:30 AM
To: Graham Hope
Cc: 'FOGG Jesse D'
Subject: FW: The Business Connect Bus is visiting the Snowy-Monaro Region on 19th-21st March 2019 [SEC=UNCLASSIFIED]

Gents,

I agree with Jesse. No issues at this end.

Cheers



*Stephen Banner | Sergeant
Cooma Highway Patrol | Southern Tablelands Cluster - Traffic and Highway Patrol
87-91 Massie Street, Cooma 2630
Ph: (W) 02-6452-0020 | Eagle: 81020 | W/Mob: 0408-158-878
23264@police.nsw.gov.au*

-----Graham Hope <Graham.Hope@snowymonaro.nsw.gov.au> wrote: -----
To: 'FOGG Jesse D' <Jesse.FOGG@rms.nsw.gov.au>, Stephen Banner <bann2ste@police.nsw.gov.au>
From: Graham Hope <Graham.Hope@snowymonaro.nsw.gov.au>







9.2.2 COMMERCIAL HARVESTING OF WILD DEER

Record No:

Responsible Officer:	Group Manager Economic Development and Tourism
Author:	Economic Development Officer
Key Theme:	2. Economy Outcomes
CSP Community Strategy:	4.1 Attract diverse businesses and industries to the region, supporting their establishment and retention
Delivery Program Objectives:	4.1.1 Council's Regional Economic Development Strategy provides a framework that fosters and grows the Region's diverse businesses
Attachments:	Nil
Cost Centre	
Project	
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

There are members of our community who are strongly encouraging Council to investigate the viability of a Venison product export market from our region.

Whilst we acknowledge that the Council has an important role in encouraging and supporting new industry and business, there are already commercial solutions that would address the issue by actively harvesting and processing wild deer for domestic and international markets.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council:

- A. Receive and note the information in this report
- B. Given the findings and discussions to-date, support the commercial deer harvesting industry and future growth opportunities in the region.

BACKGROUND

The Australian commercial wild deer industry is in early stages of development because unlike farmed deer, wild deer are classified as a 'game animal' under the *Game and Wild Animal Control Act 2002*. The industry is also challenged by licensing and training requirements, land-type-based use and harvesting restrictions, and Food Health and Safety requirements.

Additionally, domestic demand for venison products is extremely low, and the majority of Australian produced venison is sold in export markets.

An Australian company currently capitalising on the growing wild deer population in NSW and VIC is Wild Game Resources Australia (WGRA). A representative from WGRA made a presentation to Council at its meeting of 21 February.

WGRA uses professional, licenced and registered harvesters to procure Australian wild game meats including kangaroo, wild boar and venison. These products are processed through facilities in Walgett, St George and Howlong NSW; the Howlong facility has the capability of processing Sambar carcasses in excess of 250kg carcass weight which has never been done before in Australia.

Once processed, products are distributed to the domestic and export markets, with the larger majority of Venison exported although human consumption cuts are domestic.

In practice, harvesters and private landholders register their interest via the WGRA website, who will then make contact with the next steps (completing this form does not guarantee acceptance of the application). WGRA do hope to eventually harvest on Public Land and are working with various stakeholders through NSW and VIC such as the VIC Department of Land, Water and Planning to determine how commercial harvesting from this land might work.

Landowners sign up for licensed and registered harvesters to access their property at night to shoot deer.

Harvesters:

- Need to hold a NSW General (Commercial) Game Hunting Licence issued by NSW DPI.
- Obtain a Statement of Attainment through NSW Tafe.
- Successfully complete a firearms accuracy test.
- Build or buy a harvesting rack and have it signed off by NSW Food Authority.
- Are required to have at least \$10m Public Liability insurance.
- Must tag each carcass with:
 - A tag purchased by the harvester from NSW DPI, placed on the hock of the carcass once shot and placed onto the harvesting vehicle and delivered to a chiller.
 - A WGRA tag that has information such as Property Identification Code, Date and Time of Harvest and a signed declaration from the harvester that the animal was not acting in an abnormal way and a pre mortem inspection took place before the animal was shot to ensure the animal was healthy.

If the animal is killed during daylight the carcass is to be transported to a field depot or wild game processing establishment within 2 hours of harvest. If killed between sunset and sunrise it is to be transported to a field depot or wild game processing establishment no later than 2 hours after sunrise with a maximum of 12 hours between killing and placing in a field depot.

WGRA currently (as at January 2019) have one harvester in the Snowy Monaro Region, taking up to 100 fallow each week and interest has been shown by other potential harvesters in the Jindabyne area.

Additionally, WGRA is trying to attract new harvesters, locations for collection boxes and collection site managers, whilst their Field Managers are looking for properties and shooters with wild deer.

Although WGRA is not a completely local commercial solution to our increasing wild deer population, the benefits of their operation in our region include:

- Opportunity for Snowy Monaro landowners to gain better control/management of wild deer numbers whilst being paid for it.
- Connecting local harvesters with interested landowners, reducing the harvesters need to promote their services and providing them with an income.
- Discouraged illegal hunting/poaching activities on private land.
- Minimal carcass/product wastage.

Much of this information has been sought from the Wild Game Resources Australia [website](#), and Ben Robinson, Wild Game Harvesting Liaison Officer.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

These recommendations would support local landowners in the management and control of wild deer populations, and support local employment in wild game animal harvesting.

There is a risk that we are missing out on a unique opportunity to develop the ‘Snowy Mountains Venison’ brand and export business, however if the Council did progress with such research, there no guarantee that it will be financially viable, and the challenge of attracting business to undertake the processing and export the product remains. To date, the local export beef abattoir has not shown substantial interest in processing venison for export.

2. Environmental

This would have a positive impact on the environment, as it would reduce the population of wild deer that are grazing our Sheep and Cattle pastures, damaging soil structure and native trees and spreading disease and parasites.

3. Economic

Direct costs of the recommendations are minimal. At this stage the best position for Council to adopt is one of advocacy and broad support for the further development of the industry in our region.

4. Civic Leadership

A previous resolution on this issue is COUNCIL RESOLUTION 558/18.

“That Council make representation to have deer legislated as a pest animal.”

Although the recent presentation from WGRA outlined that the definition of deer as a ‘pest’ animal rather than a ‘game’ animal is not critical to their operations, this aspect will still be followed up.

Parts of the *Game and Feral Animal Control Act 2002* have been suspended for the Snowy Monaro Region until 15 November 2021. Harvesters still need to be licensed, however the below rules apply on private land, making it easier to hunt deer:

- May hunt all year round.
 - May hunt at night.
 - May use a spotlight or other electronic device.
-

9.2.2 COMMERCIAL HARVESTING OF WILD DEER

- May hunt from a motor vehicle.
- May use a bait, lure or decoy.

The control of wild deer populations in NSW will also be addressed by a \$9 million deer control program that will be delivered by the National Parks and Wildlife Service. Relatively untested techniques such as trapping and baiting, feeder and lures will be tried and evaluated, supplementing existing ground-based shooting control methods. The research program will also invest heavily in monitoring and deer behavioural analysis as well as aerial culling ([ABC News, 2019](#)).

9.2.3 MONARO RAIL TRAIL FEASIBILITY STUDY

Record No:

Responsible Officer:	Director Environment & Sustainability
Author:	Environment and Recreation Coordinator
Key Theme:	2. Economy Outcomes
CSP Community Strategy:	6.1 The Snowy Monaro region is a destination that offers a variety of quintessential year – round experiences, attractions and events
Delivery Program Objectives:	6.1.1 Promote tourism and enhance the Snowy Monaro Region as a year round destination of choice through a collaborative approach between all stakeholders and interest groups
Attachments:	1. Draft RFQ Monaro Rail Trail Feasibility Study Brief
Cost Centre	7020
Project	Monaro Rail Trail Feasibility Study
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

At the Councillor workshop held on 17 January 2019 in Bombala, Councillors were updated on the Monaro Rail Trail feasibility study project. The draft brief was presented to Council in preparation for seeking quotes from external consultations to complete the study. The concept vision encompasses the full length of the proposed track from Queanbeyan through to Bombala. This is the route recommended in the Pre-feasibility report completed by TRC Tourism for the Monaro Rail Trail Committee.

At the Councillor workshop in January there was discussion with regard to the exclusion of the Queanbeyan to Michelago component. This is this due to the potential challenges involved with working outside the Snowy Monaro LGA. Staff have since met with representatives of the Monaro Rail Trail Committee to get their views on this issue. It is recommended that Council take into consideration the Canberra market and the advantages this may have to the overall feasibility of the project.

This report seeks Council's endorsement to proceed with the inclusion of the full concept from Queanbeyan to Bombala. The feasibility study brief has been amended to require the successful contractor to consider the advantages and disadvantages of two potential northern starting locations, namely Queanbeyan and Michelago.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council

- A. Receive and note this report.
 - B. Endorse the draft Contract Brief for this project, noting that it includes consideration of the full track route concept from Queanbeyan through to Bombala, but will also look at the
-

advantages and disadvantages of the track beginning at Queanbeyan or Michelago.

- C. Endorse staff proceeding to seek quotes from potential contractors and appointment of a successful contractor as per normal procurement and project procedures.

BACKGROUND

Council have allocated \$75,000 to undertake a feasibility study for the proposed Monaro Rail Trail. A Draft Technical Specification (brief) has been prepared as part of the process of seeking a suitable contractor for the project (Attachment A- Monaro Rail Trail Feasibility Study RFQ Brief). The contract brief includes the full scope of works recommended in the pre-feasibility study undertaken by TRC Tourism. This concept encompasses a track from Queanbeyan through to Bombala.

Council were briefed on the feasibility study scope at the workshop held on the 17 January in Bombala. At this workshop there was discussion with regard to excluding the Queanbeyan to Michelago component of the proposed rail trail route. Working outside the Snowy Monaro LGA may bring many challenges that could impact the overall feasibility of the project. Councillors requested at the workshop that staff meet with representatives of the Monaro Rail Trail Committee who commissioned the crowd funded pre-feasibility report to seek their views on the inclusion or otherwise of the Queanbeyan to Michelago section in the contract brief.

Council staff have since met with two representatives of the Monaro Rail Trail Committee to discuss their position on the feasibility study scope. The committee members agreed that the contract brief should include the full concept from Queanbeyan to Bombala. The inclusion of the Canberra market may be a major advantage to the overall feasibility of the project. However the Committee recommended that the contract brief should also take into consideration the two alternative starting point options of Queanbeyan or Michelago. This would take into consideration the advantages and disadvantages of having either Michelago or Queanbeyan/Canberra as the preferred the starting point.

An amendment to the contract brief has been made to include the starting point options. This ensures the full potential of capturing the local market is considered in the feasibility study project.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Research shows that rail trails have been highly successful in developing cycle tourism product and delivering significant economic, social, environmental and cultural benefits to regional Australia. Quality rail trails and riding experiences bring cyclists and walkers to regions and small communities.

The feasibility study will highlight the specific social impacts for the Snowy Monaro Region.

2. Environmental

The project would have minimal impact on the environment as it involves adaptive re-use of an existing cleared trail corridor.

3. Economic

The economic advantages of successful rail trail projects are well documented. If the trail is developed with the right supporting product and marketed effectively, it is reasonable to expect that, within three years from completion, it might result in an expansion of existing visitors (both number of visitors and length of stay) to Cooma of 10%, plus an additional impact from visitors out of Canberra.

The project may result in an increased spend in the region of \$3,735,185 per annum in the third year after the trail is completed. If continued growth of 5% in both markets occurs in the following 5 years (years 4-8) this increases to \$4.76 million (TRC Tourism Pre- Feasibility report).

Estimated Expenditure	Amount	Financial year	Ledger		Account string														
			G	L	1	0	7	0	2	0	1	0	0	1	6	3	3	0	4
Feasibility Study	\$75 000	2018-19	G	L	1	0	7	0	2	0	1	0	0	1	6	3	3	0	4
		2019-20																	

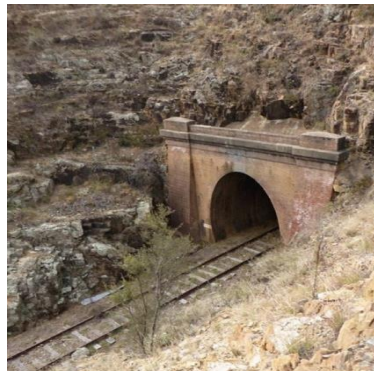
4. Civic Leadership

Council, by leading and participating in the development of the Monaro rail trail feasibility study project, is pursuing key priorities identified by the community.

The Monaro Rail Trail Committee have raised \$10 000 to undertake a pre-feasibility study. This was completed by TRC Tourism in December 2018. Council have previously committed \$75 000 to undertaking a full feasibility study at the Council meeting held 19 October 2017.

Council were updated on the pre-feasibility study report and recommendations for the contract scope at the Council workshop held on 17 January 2019 in Bombala.

AGENDA OF ORDINARY COUNCIL MEETING - 21 MARCH



2019

[Document subtitle]

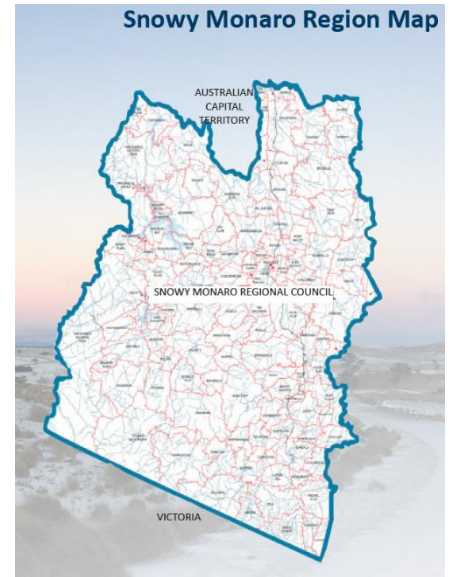
1 Technical Specification

1.2 Introduction

Our Snowy Monaro region is proud and diverse. Its eclectic mix of people contributes to the growing and vibrant that almost 21,000 people love and call home. With roots in agriculture, timber, snowsports and the Snowy Mountains Hydro-Electric Scheme, our region boasts an indelible diversity.

The region covers 15,162 square kilometres, surrounded by rolling plains country and mountain ranges. With 28% of our region consisting of national parks or reserves. The remaining area is largely privately owned rural land.

The Snowy Monaro Regional Council was formed via proclamation on 12 May 2016 as a result of the merging of Bombala Council, Cooma-Monaro Shire Council and Snowy River Shire Council.



1.2 Vision and Values

Council’s vision is “A trusted community partner” and this is achieved by ensuring we strive to achieve our 5 key values at all times.

Value	Description
Solutionary	Someone who finds revolutionary answers to life’s problems.
Together	Harmony, cooperation, united action, mutual action, stable and well organise.
Accountable	Required or expected to justify actions or decisions, responsible, able to be explained or understood
Innovative	Original and creative thinking, introducing new and advanced and original ideas, products, methods
Caring	Displaying kindness and concerns for others.



1.3 Background Information

Snowy Monaro Regional Council (SMRC), in collaboration with the Monaro Rail Trail Association, have decided to pursue the development of a detailed feasibility study for the Monaro Rail Trail proposal.

The proposed rail trail is envisioned to follow the disused rail line from Queanbeyan to Bombala, a distance of 208 km. This is a good distance for a cycle tourism experience enabling a 3-5 day journey by the family and leisure market who might ride up to 50 kms /day. Figure 1 below shows the proposed trail vision.

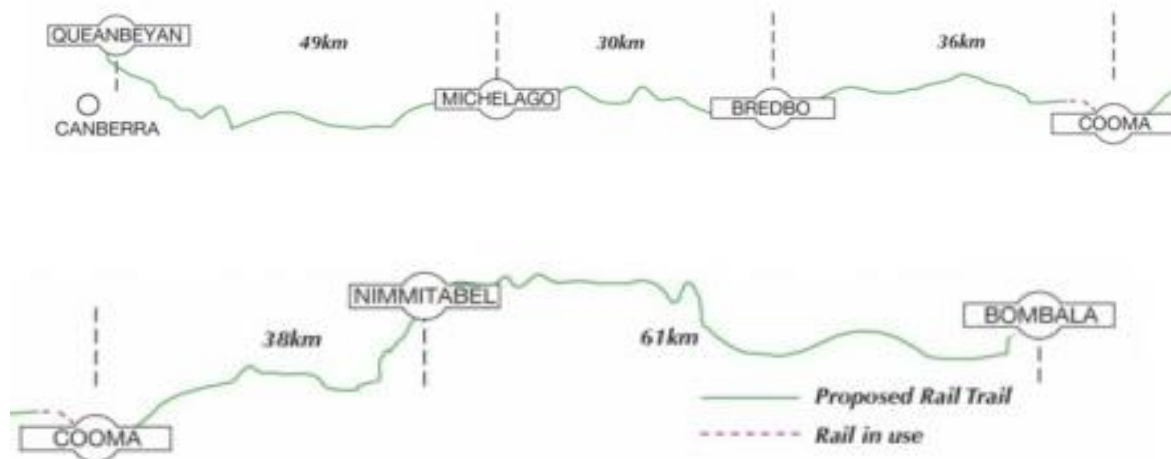


Figure 1. Proposed rail trail vision

The proposed ride would traverse through a combination of timbered and open country between Canberra Valley, Cooma, the Great Dividing Range near Nimmitabel and ending in the township of Bombala. There are many interesting rail features including heritage listed bridges, sidings, sheds and stations all of which add to the experience and the story that can be told. The pastoral story and heritage of the region is also visible through properties and remnants of the earlier role of the railway to transport wool and other produce.

There is strong support for the project and its goals; however with any project of this type and scope some level of opposition is anticipated, in particular with landowners directly impacted by the proposed alignment.

In 2018 the Premier announced \$1 million would be allocated by the NSW government to conduct a feasibility study into re-opening the railway line and extending it to Canberra airport in the north and Eden Port in the south.

1.4 Previous Studies

A pre-feasibility assessment was completed by TRC Tourism in October 2018. [Monaro Rail Trail Pre-feasibility Assessment Report Link](#). The report provides a high level overview of the likely experience, potential markets and economic benefits. The pre-feasibility assessment concluded that the proposal has merit and would offer a great cycle tourism opportunity providing certain criteria could be met. The significant criteria identified includes:

- Legislation is created to enable use of the railway easement for the long term
- Appropriate funding is provided for a high-quality gravel trail to be constructed with ongoing funding mechanisms identified for maintenance
- There is commitment from landholders and communities along the alignment to establish and deliver appropriate services to riders (accommodation, hospitality, experience/attractions).
- Where there are significant gaps in the distance between likely services, appropriate infrastructure and services are planned and delivered
- An active rail line does not proceed between Canberra and Eden on the same redundant railway line.

In contrast to the rail trail proposal there has also been support for the re-establishment of the rail link between Canberra and Bombala. The Cooma-Monaro Progress Association has commissioned some preliminary reports on the feasibility of re-opening and extending the existing railway line. These reports can be found at [Cooma and Monaro Progress Association](#). During the preparation of the rail trail feasibility study consideration will need to be given to the possibility of accommodating both rail line and trail.

2. Scope of Work

The feasibility study report will need to address the following areas:

2.1 Overview of Overall Experience

Including alignment, stopping points, features of interest, accommodation options, detailed assessment and modelling of market demand.

2.2 Community Consultation on Concept

Establish a well-rounded and representative working group and discuss its involvement in the report. Facilitate up to 5 public meetings during the study.

Conduct other public participation techniques such as interviews with adjacent property owners, local business leaders, neighbourhood and community groups as needed.

Consultation should occur along the entire route of the proposed rail trail and in each town or village through which it passes.

2.3 Rail Trail Alignment

Identification of all issues associated with tenure, ownership and access. This should include possible alternative alignments or arrangements that would allow compatibility with a re-opened active railway line, or alternatively state why compatibility was not possible either overall or for any particular section of the route.

Consideration should be given to the starting point options. This may include various points within the ACT or Queanbeyan along with the possibility of the starting point at Michelago. Working outside the Snowy Monaro LGA may have many challenges that could affect the overall feasibility of the project. Whilst Queanbeyan-Palerang Regional Council give SMRC in-principle support to undertake the study there may not be the support for the trail construction.

2.4 Trail Experience Development

Identify experience development priorities such as accommodation, supporting transport, food, points of interest and interpretive experience planning.

2.5 Trail Construction Planning Assessment

This does not include detailed design/specification.

Included all works required to develop the rail trail such as clearing, trail surfacing, drainage, fencing, gates, trail furniture, rubbish receptacles, water points, bridges, road crossings, trail infrastructure standards, appropriate signage and replacement to promote safe use of the trail, schematic design for all works necessary in the construction of the rail trail.

2.6 Calculation of Probable Cost of Trail construction and Maintenance

Cost estimates should include land acquisition or purchase of easements, development of the trail and proposed facilities. Where alternative routes are proposed a cost estimate should also be provided for each alternative route.

Provide typical management and maintenance budgets from similar trails. Develop a sample budget for staffing and maintenance including all anticipated cost categories with projections of operating expenses

2.7 Assessment of Social and Economic Benefits and Return on Investment

Provide an overview of the social and economic benefits. Provide a summary of projected user scenarios and potential economic return.

2.8 Timeframe for Rail Trail Construction

Incorporating appropriate staging requirements

2.9 Future Governance Model

This includes long term approach to maintenance and funding

3. Deliverables

Item	Deliverable Item	Deliverable
1	Draft Trail Concept Plan	<ul style="list-style-type: none"> Draft documents
2	Draft Feasibility Report	<ul style="list-style-type: none"> Present draft electronic document for comment
3	Final Feasibility Report	<ul style="list-style-type: none"> Finalise report and submit electronic copy to relevant Staff.

3.1 Implementation Timetable

Milestone	Completion Date
Draft Trail Concept Plan- community consultation sessions	6 May 2019
Draft Feasibility report	28 June 2019
Community and stakeholder feedback	31 July 2019
Final Feasibility Report	6 September 2019

4.0 Special Conditions Requirements of Contract

4.1 Site Conditions and Requirements

Subject to the requirements of the Contract and any restrictions on working hours imposed by law, the Site will be available to the Consultant to carry out the Works between the hours of 7am and 5pm, Mondays to Fridays inclusive, on the Business Days defined in the General Conditions of Contract. Work outside these times may only be undertaken if approved in writing by the Principal and will be subject to any conditions the Principal may require.

4.2 Worksite WHS Requirements

If the Consultant and/or subconsultants are required to visit, work, or control work on a worksite, the Consultant must:

- (i) give the Principal 3 business days' notice prior to attending site
- (ii) ensure key staff (including subconsultants and/or subcontractors) undertake a site induction by the Principal prior to entering the site

- (iii) ensure all staff (including subconsultants) have the appropriate personal protective equipment in accordance with the relevant Council policies and procedures.
- (iv) comply with all authorised directions, procedures and policies pertaining to visiting the work site
- (v) Implement a system for hazard identification and implementation of appropriate controls.

4.3 Reference Documents

The Contractor is required to ensure compliance with the following documents. A copy of these documents can be found on Council's website (<https://www.snowymonaro.nsw.gov.au/180/Council-Policies>).

Document Number	Document Title	Date Issued
250.2016.61.1	Health and Safety Policy	31 August 2016
250.2016.62.1	Smoke Free Work Environment Procedure	10 August 2016
250.2016.63.1	Work Wear Clothing and Personal Protective Equipment Procedure	7 September 2016
250.2016.64.1	Alcohol and Other Drug Procedure	10 August 2016
250.2016.1.2	Code of Conduct (including the model Code of Conduct)	27 September 2016

4.4 Schedule of Price

Item No	Description	Quantity	Unit	Price Tendered (Excl GST)	GST Component	Price Tendered (incl GST)	Payment due date
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Item No	Description	Quantity	Unit	Price Tendered (Excl GST)	GST Component	Price Tendered (incl GST)	Payment due date
1	Draft Report	1	Lump Sum				
2	Final Report	1	Lump Sum				
PROJECT TOTAL (Including GST)							

9.2.4 UPDATE ON IMPLEMENTATION OF REGIONAL ECONOMIC DEVELOPMENT STRATEGY (REDS)

Record No:

Responsible Officer:	Director Environment & Sustainability
Author:	Economic Development Officer
Key Theme:	2. Economy Outcomes
CSP Community Strategy:	4.1 Attract diverse businesses and industries to the region, supporting their establishment and retention
Delivery Program Objectives:	4.1.1 Council's Regional Economic Development Strategy provides a framework that fosters and grows the Region's diverse businesses
Attachments:	Nil

EXECUTIVE SUMMARY

This report is for information only regarding the status of action items in the Regional Economic Development Strategy (REDS). Several actions have been commenced, and actions to be addressed in 2019-2020 have been identified.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council receive and note the information in this report on implementation of the Regional Economic Development Strategy (REDS).

BACKGROUND

Strategies and Early Stage Actions from the Regional Economic Development Strategy (REDS) and Operational Plan that have been commenced to date include:

Action	Status
Investigate recreational fishing opportunities	Request for quotes sought and a contract for this report is now in place. It is expected the report will be delivered by the end of June 2019.
Continued support and promotion of Snowy Monaro Business Awards.	A working group has been formed and it is working to host the awards dinner at the Station in Jindabyne on Friday, 31 May 2019.
Review the business case for the Old Bombala Primary School Innovation Community Hub to seek funding as a shovel ready project.	Since the deed to the school has been transferred to Council, initial investigations have revealed a termite infestation and a range of issues with safety and accessibility.

9.2.4 UPDATE ON IMPLEMENTATION OF REGIONAL ECONOMIC DEVELOPMENT STRATEGY (REDS)

	The business case requires further development to bring the project to a shovel ready standard, but first there is a need to determine the cost of remediation, the exact use of the building and then the costs of fit-for-purpose upgrades.
Develop a Bombala Activation Plan	A plan is in early draft stages and should be finalised by 30 June 2019.
Review and complete Snowy Monaro land use planning.	The <i>Planning and Land Use Discussion Paper</i> is currently out for public review, with public drop-in sessions scheduled for each town/village during March.
Council to investigate opportunities to assist with Dongwha stage 2	Staff have met with Dongwha, and are working to identify the potential opportunities to assist them into the future.

Actions which are planned to commence prior to June 2019 include:

- Identify industries in the region where there is a skills shortage.

Strategies and Early Stage Actions that are planned to be addressed in 2019-20 include:

- Develop an action plan to encourage as many Snowy 2.0 contractors, subcontractors and workers to locate in the Region as is possible.
- Align youth skills development and ongoing training courses to local industry needs.
- Foster and sustain close relationships with Canberra Airport and the Port of Eden.
- Work with small business to take advantage of growing tourism and the opportunities presented by Snowy 2.0 to encourage growth and productivity.
- Continued support and promotion of the Snowy Monaro Business Awards (2020).
- Work with AusIndustry and NSW Department of Industry to improve trade connectors for producers in the region.
- Implement the Bombala Activation Plan.
- Develop business cases for industrial precincts at Polo Flat and Bombala.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

The Snowy Monaro Regional Economic Development Strategy 2018 – 2022 has been developed to facilitate economic growth opportunities within the Snowy Monaro Regional Council boundaries. Implementation of the projects identified in will improve the tourist experience and lifestyle for permanent residents.

The proposed projects for completion in the coming 18 months are relevant to the current development being undertaken by the private sector, and compliment the work/priorities of the NSW State Government and broader Council Groups.

2. Environmental

There are no environmental impacts associated with this report.

3. Economic

Sufficient budget is allocated to the Economic Development and Tourism Budget for the initial development of these actions. Additional funding will be sought through relevant grant programs as required or as other funding sources are identified/announced.

4. Civic Leadership

These actions were all endorsed by council on the 15th of November 2018, under Resolution 417/18.

9.2.5 PROPOSED ACQUISITION OF CROWN LAND - PART LOT 209 DP 729704

Record No:

Responsible Officer:	Director Operations & Infrastructure
Author:	Land & Property Officer
Key Theme:	3. Environment Outcomes
CSP Community Strategy:	8.2 Improve and maintain our public owned infrastructure and assets and facilities to a high standard
Delivery Program Objectives:	8.2.6 Council's infrastructure is maintained to meet compliance standards and to deliver high level services
Attachments:	1. Survey plan - Proposed Acquisition of land for road - Bungarra Lane
Cost Centre	1826 – Sealed Rural Roads: Regional

EXECUTIVE SUMMARY

Bungarra Lane intersects The Barry Way at the top of Cobbon Hill (approx. 3 km from the roundabout on Kosciuszko Road). Bungarra Lane is a private bitumen sealed road which provides access to a number of properties including the Bungarra Alpine Centre (accommodation for up to 200 people), and SCEGGS Redlands Limited (a high country campus for schoolchildren from years 7-10) as well as a number of rural residential properties.

The first section of Bungarra Lane was constructed over a Crown reserve for travelling stock and the developer/landowner has exhausted all avenues to formalise his access over the Crown through creation of an easement for access. Bungarra Lane was constructed in a different location from the plan of subdivision with Council's consent due to road compaction issues.

It is proposed to acquire approximately 3210m² of lot 209 DP 729704 for the purpose of road.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council

- A. Acquire 3210m² of lot 209 DP 729704 by compulsory process under the Land Acquisition (Just Terms Compensation) Act 1991 by authority contained in the Roads Act 1993 for the purpose of road
- B. That minerals be included in this acquisition
- C. That the necessary applications be made to the Minister for Local Government and the Governor
- D. That the Common Seal be affixed to all documentation required to be sealed to give effect to this resolution
- E. Require the owner of lot 6 DP 709106 to enter into a Deed of Agreement with Council requiring the owner of that land to be responsible for all costs associated with the acquisition, survey, transfer fees, solicitors fees and LRS fees etc prior to commencing the

process.

BACKGROUND

Bungarra Lane intersects The Barry Way at the top of Cobbon Hill (approx. 3 km from the roundabout on Kosciuszko Road). Bungarra Lane is a private bitumen sealed road which provides access to a number of properties including the Bungarra Alpine Centre (accommodation for up to 200 people), and SCEGGS Redlands Limited (a high country campus for schoolchildren from years 7-10) as well as a number of rural residential properties.

The right of carriageway was created through DP 644290.

When the right of carriageway was being constructed in accordance with the requirements of the Development Consent the developers contacted Council to discuss the location of the right of carriageway where it intersects the Barry Way because satisfactory compaction rates could not be achieved because the land was boggy.

Upon discussion with Council's engineer it was agreed that the intersection of the right of carriageway with the Barry Way should be moved approximately 90m further south along the Barry Way where compaction rates could be achieved. The plan was not amended to reflect the change.

The right of carriageway was constructed and bitumen sealed. However, the first 50m of the right of carriageway from the intersection with Barry Way was constructed over a Crown Reserve TSR under the care and control of the Local Land Services. The Crown has always maintained that Council needs to acquire a section of lot 209 for the purpose of road in order to legalise the access.

The landowner/developer has exhausted all avenues in his attempts to get consent from the Crown for an easement for access across lot 209 DP 729704. A condition of his development consent for subdivision of lot 6 (not yet commenced) was to legalise the right of carriageway over lot 209 and he cannot proceed until this is finalised.

The Group Manager **Transport Infrastructure (Operations)** and the Land and Property Officer met with the landowner/developer and others on site to discuss the issues and possible resolutions.

The landowner/developer agreed to cover all costs if Council agreed to acquire part lot 209 DP 729704 (see survey plan attached) for the purpose of road. The surveyor was engaged by the landowner/developer and has submitted the survey plan attached based on the on-site discussion.

It is proposed to acquire part lot 209 for the purpose of road through the Land Acquisition (Just Terms Compensation) Act 1991 and to dedicate the acquired section of land as a Council public road. The right of carriageway from the boundary with lot 6 will continue to be a private right of carriageway. This process ensures that any Native Title and Aboriginal Land Claims are addressed prior to acquisition.

Council resolved to realign the Barry Way over the constructed road and to address the issue of the intersection of Bungarra Lane and Barry Way at that time. However, acquisition of 3210m² of lot 209 will rectify the legal access to Bungarra Lane.

Prior to commencing the process it is proposed to arrange a Deed of Agreement with the landowner/developer clearly stating each party's responsibilities and liabilities with the developer/landowner bearing all costs.

The landowner/developer agreed verbally to be responsible for all costs associated with the acquisition. The Crown has verbally agreed to approve the subdivision and acquisition for the purpose of road. The consent of the Local Land Services will comprise part of the acquisition process.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Council approved the realignment of Bungarra Lane at the construction stage due to the inability to meet compaction standards. In order to keep faith with the many users of the right of carriageway known as Bungarra Lane Council needs to acquire the 3210m² of lot 209 for the purpose of road which will then provide the residents with coinciding legal and practical access to their properties.

2. Environmental

There will be no environmental impact. The road is already constructed and bitumen sealed.

3. Economic

The landowner/developer has agreed to be responsible for all costs.

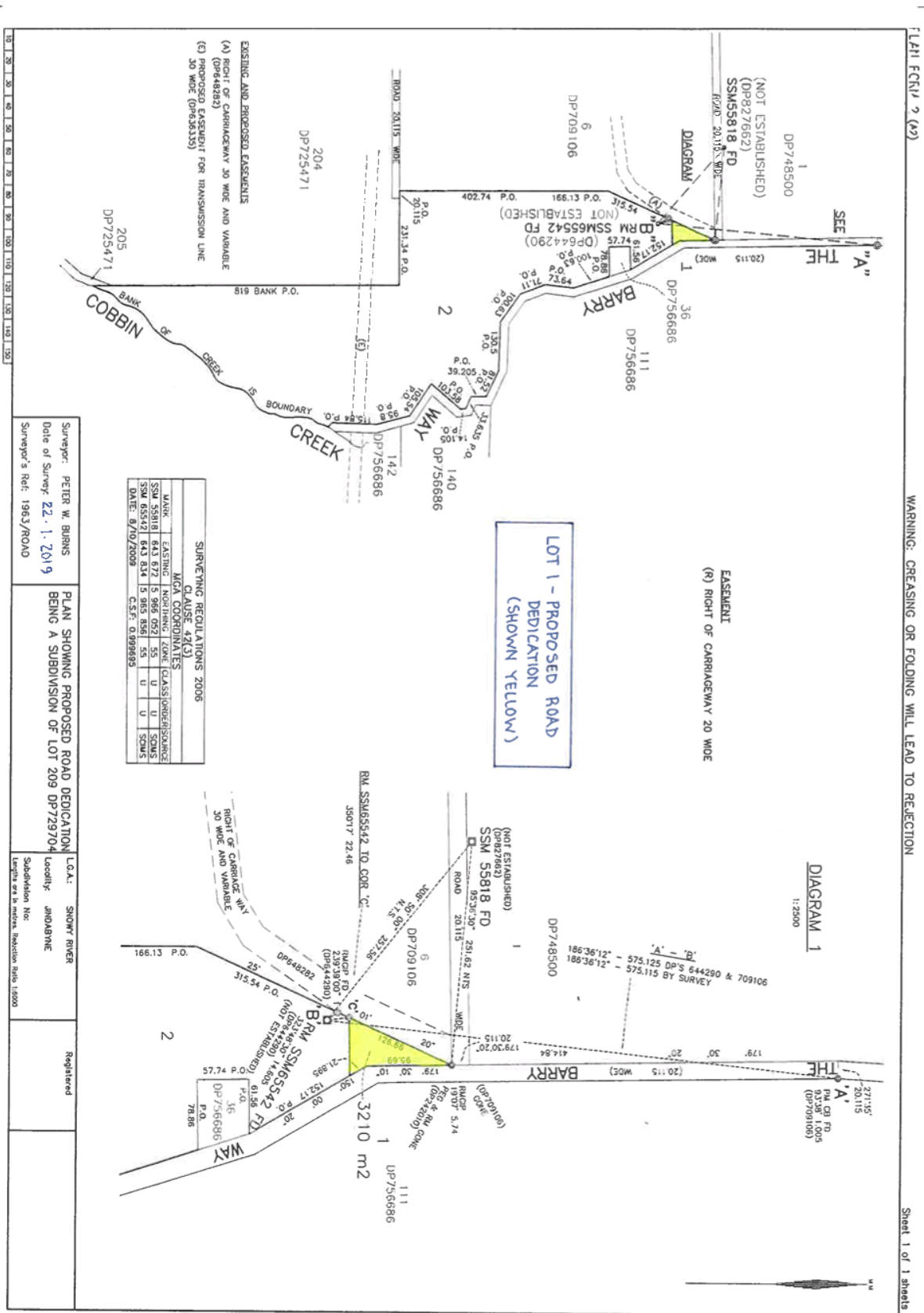
4. Civic Leadership

Council strives to ensure that its road network meets the needs of the community.

On 7 May 2018 Council resolved to realign The Barry Way over the constructed road from the intersection with MR286 to the boundary of the national park.

A part of this project included the tidying up of the intersection of Bungarra Lane and The Barry Way.

The proposal to acquire the Crown land comprising part lot 209 is consistent with resolution 162/18 dated 7 May 2018.



**9.3.1 MINUTES OF THE BIOSECURITY WEEDS ADVISORY COMMITTEE MEETING DATED 21
FEBRUARY 2019**

Record No:

Responsible Officer: Director Environment & Sustainability
Author: Group Manager Environmental Management
Attachments: 1. Minutes of the Biosecurity Weeds Advisory Committee Meeting
Dated 21 February 2019

EXECUTIVE SUMMARY

The Snowy Monaro Region Biosecurity (Weeds) Advisory Committee met on 21 February 2019 in Cooma. The Committee's recommendations are presented for Council's consideration and adoption.

OFFICER'S RECOMMENDATION

That the recommendations of the meeting of the Snowy Monaro Region Biosecurity (Weeds) Advisory Committee held on 21 February 2019 be adopted.

**RECOMMENDATION OF THE SNOWY MONARO REGION BIOSECURITY (WEEDS) ADVISORY
COMMITTEE – 21 FEBRUARY 2019**



SNOWY MONARO
REGIONAL COUNCIL

Minutes

**Snowy Monaro Region Biosecurity (Weeds) Advisory
Committee Meeting**

21 February 2019

**SNOWY MONARO REGION BIOSECURITY (WEEDS) ADVISORY COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, 81 COMMISSIONER STREET, COOMA NSW 2630**

ON THURSDAY 21 FEBRUARY 2019

MINUTES

Notes:

<u>1.</u>	<u>OPENING OF THE MEETING</u>	2
<u>2.</u>	<u>APOLOGIES</u>	2
<u>3.</u>	<u>DECLARATIONS OF PECUNIARY INTERESTS/CONFLICT OF INTEREST</u>	2
	<u>3.1</u> <u><FIRSTNAME Surname></u>	2
<u>4.</u>	<u>ADOPTION OF MINUTES OF PREVIOUS MEETING</u>	3
	<u>4.1</u> <u>Snowy Monaro Region Biosecurity (Weeds) Advisory Committee Meeting 17</u> <u>August 2016</u>	3
<u>5.</u>	<u>BUSINESS ARISING</u>	3
<u>6.</u>	<u>ACTION SHEET</u>	3
<u>7.</u>	<u>CORRESPONDENCE</u>	3
<u>8.</u>	<u>GENERAL BUSINESS</u>	3
	<u>8.1</u> <u>dfsfgdh</u>	3
<u>9.</u>	<u>MATTERS OF URGENCY</u>	4
<u>10.</u>	<u>NEXT MEETING</u>	4

**MINUTES OF THE SNOWY MONARO REGION BIOSECURITY (WEEDS) ADVISORY
COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, 81 COMMISSIONER STREET, COOMA NSW 2630**

**ON THURSDAY 21 FEBRUARY 2019
COMMENCING AT**

PRESENT: Councillor, Bob Stewart
Councillor, Sue Haslingdon
Brett Jones, Manager Biosecurity Weeds (SMRC)
Noelene Whiting, Administration (SMRC), Committee Secretary
Neil Murdoch, Biosecurity Officer (SMRC)
Margaret Ning, Friends of Grasslands
Hugh Stephens (FCNSW)
Lynne Clark (UMLC)
Howard Charles (NAG)
Sander VanTol (Snowy Hydro)
Jenny Crowe (Snowy Hydro)

1. OPENING OF THE MEETING

The Chair opened the meeting at 10:15 am

2. APOLOGIES

An apology for the meeting was received from:

Luke Pope, Local Land Services
Lachlan Ingram, Upper Snowy Landcare
Michael Michelmore, NSW DPI
Rachel Butterworth, NPWS South Coast
Anna Vincent, Snowy River Interstate Landcare
Subash Wijesiri, RMS
Mathew Rostron, NPWS Snowy River Area
Mark Chaplin, Snowy River Interstate Landcare
Richard Taylor (MFS)
Adrian Carstens
John Alcock (NAG)
Jason Vincent

3. DECLARATIONS OF PECUNIARY INTERESTS/CONFLICT OF INTEREST

Nil

4. ADOPTION OF MINUTES OF PREVIOUS MEETING

4.1 SNOWY MONARO REGION BIOSECURITY (WEEDS) ADVISORY COMMITTEE MEETING 17 AUGUST 2016

RECOMMENDATION

THAT the minutes of the Snowy Monaro Region Biosecurity (Weeds) Advisory Committee Meeting held on 10 October 2018 are confirmed as a true and accurate record of proceedings.

5. BUSINESS ARISING

Nil

6. ACTION SHEET

- Procedure for Disposal of Weed Material at Council Landfills
 - To be discussed in Manager of Biosecurity Report
- Motion to State Weeds Committee – has been undertaken.

7. CORRESPONDENCE

Nil

8. GENERAL BUSINESS

8.1 ACTIVITY REPORT BY BIOSECURITY MANAGER

Report was presented by Brett to inform attendees of issues that Council officers have undertaken.

Draft Enforcement Policy

Presented and discussed

RECOMMENDATION

That the Snowy Monaro Regional Biosecurity (Weeds) Advisory Committee endorses the SMRC Biosecurity (Weeds) Enforcement Policy

Moved H Charles

2nd S Haslingden

Carried

Revised African Lovegrass Local Management Plan

Revision has been undertaken to review requirements along access paths – used by machinery and transport vehicle.

H Charles enquired whether any updates have been made to previous mapping which showed the spread of ALG throughout the region.

Suggested that an updated version may be a tool for presentation to Government bodies for funding.

Lachlan Ingram is undertaking a major project in ALG

Work currently on the buffer zone of the region to contain and reduce the incidence of ALG

Discussion held on use of "Under Vehicle Wash" – Cooma has funding for upgraded truck wash and Bombala have a truck wash.

Suggestions of these facilities being upgraded to under carriage wash.

Recommended by committee that a holistic Strategic Plan needs to be placed out for Public Comment and advertised in local media sources. That all stakeholders are approached to provide backing support to protect the region especially commercial movement in the region – RMS, Telstra, Essential Energy, SMHEA as well as stock carriers.

It was suggested that a Project Officer be engaged to develop a Strategic Plan which can then be presented to government bodies to seek funding opportunities.

Brett to attend the Quarterly forum on Native Vegetation 22 February 2019.

RECOMMENDATION

That the Snowy Monaro Regional Council investigate opportunity to upgrade current and proposed truck wash facilities and include an under carriage truck wash.

Moved H Charles

2nd M Ning

Carried

Procedure - Disposal of weed material at SMRC Waste and Recycling Facilities

RECOMMENDATION

That the Snowy Monaro Regional Biosecurity (Weeds) Advisory Committee endorses the SMRC Biosecurity (Weeds) Enforcement Policy

Moved L Clark

2nd H Charles

Carried

Council's Weed Control Program

Funds available to meet community expectations in relation to weed control by council limited.

Following drought conditions there has been a significant spike in ALG germination and has needed to reassign contractors to undertake control of this germination.

RECOMMENDATION

That the Snowy Monaro Regional Council increase funding to improve weed spraying along all roads in the region including the roads within towns and villages.

Moved S Haslingden

2nd H Charles

Carried

- Howard Charles complimented Brett Jones and the Biosecurity Weed Staff for all the work they have achieved with the resources which they have available.
- Biodiversity Conservation Trust – funds to manage Cooma Common

RECOMMENDATION

That the Snowy Monaro Regional Biosecurity (Weeds) Advisory Committee endorses and accepts the

Snowy Monaro Regional Council Activity Report presented by Manager Biosecurity Weeds

Moved H Charles

2nd S Haslingden

Carried

8.2 UPDATE ON COOLRINGDON

Howard Charles informed the committee of the works being undertaken at Coolringdon by Lachlan Ingram in conjunction with Sydney University.

- Money raised at Coolringdon go to Sydney University for research on matters which affect the Monaro Region.
- Management Strategy into ALG is L Ingram program currently
- Improved native pasture and native grasses have been proven with the current work program being undertaken.

8.3 PRESENTATION ON DRONES

Neil Murdoch (SMRC) gave a presentation on the works that he has been involved with and undertaking with the drones.

9. NEXT MEETING

Next meeting will be held at Bombala Council Chamber 16 May 2019 at 10 am

There being no further business the Chair declared the meeting closed at 11.35 am

CHAIRPERSON

The above minutes of the Snowy Monaro Region Biosecurity (Weeds) Advisory Committee Meeting of Snowy Monaro Regional Council held on 21 February 2019 were confirmed by Committee at a duly convened meeting on at which meeting the signature hereon was subscribed.

9.3.2 STRONGER COMMUNITIES FUND MAJOR PROJECT PROGRAM - STATUS UPDATE

Record No:

Responsible Officer:	Director Operations & Infrastructure
Author:	Group Manager Asset Management & Engineering
Key Theme:	3. Environment Outcomes
CSP Community Strategy:	8.2 Improve and maintain our public owned infrastructure and assets and facilities to a high standard
Delivery Program Objectives:	8.2.3 Stronger Communities fund project delivers improved community infrastructure and assets through the Major Projects Program (MPP)
Attachments:	1. SCFMPP Status Report - March 2019
Cost Centre	
Project	
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

The purpose of this report is to provide Council and the community with a status update on the delivery of all the projects under the Stronger Communities Fund Major Project Program (SCFMPP) as at 7 March 2019.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

A. That Council receive and note the SCFMPP progress report to 7 March 2019.

BACKGROUND

QUADRUPLE BOTTOM LINE REPORTING

1. Social

This program will ensure the agreed projects are delivered to the required standard and will minimise the ongoing operation and maintenance costs for Council and community. The SCFMPP will be delivered to improve social amenity for our regional communities.

2. Environmental

Projects will be delivered using sound environmental practices to ensure no negative environmental impact during the delivery phase.

3. Economic

The infrastructure projects will be responsibly managed and ensure cost effective delivery of projects to achieve best value for money during and after delivery. All projects are funded through Stronger Communities Fund.

4. Civic Leadership

The Major Projects Program (MPP) is wholly grant funded and the planning, delivery and implementation of individual projects will be undertaken in accordance with:

- Funding guidelines and conditions
- Applicable legislation and regulations
- Building codes
- Australian standards
- Council policies and procedures

Following extensive consultation and assessment by a diverse panel, Council resolved on the 100 projects to be delivered during the period May 2017 to June 2019.

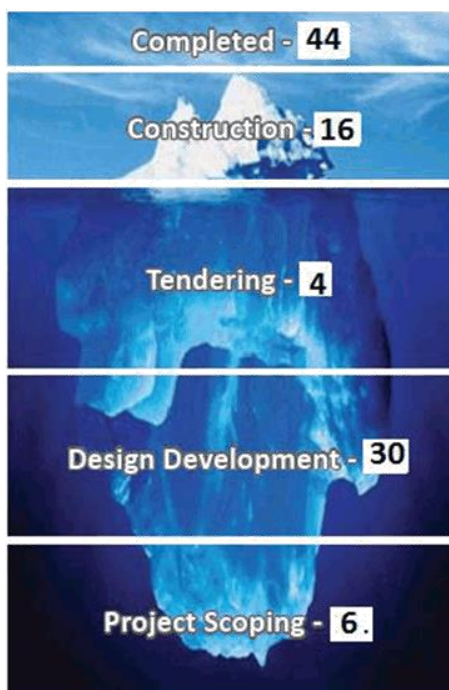
The attachment to this report provides assurance that the major projects program is being managed in accordance with recognised project management principles.

**Status Report
 March 2019**



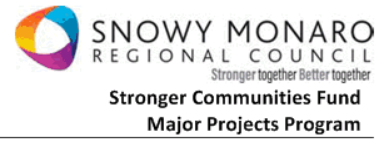
**Stronger Communities Fund – Major Project Program
 Status Report**

Project Status



Former Council Area	Complete	Construction	Tendering	Design Development	Project Scoping
Bombala	9	3	2	8	1
Cooma-Monaro	18	6	1	10	2
Snowy River	17	7	1	12	3
TOTAL	44	16	4	30	6

**Status Report
 March 2019**



Understanding the report

Completion Date
 Estimated current completion date for the total project

Project Funding
 The current budget amount for the project
 Minor – Less than \$100,000
 Medium - \$100,000 to \$250,000
 Major – Over \$250,000

Project Name PP-171 Construction of new Toilet Facilities in Bombala CBD		Completion Date April 2019		
Project Description Construction of new amenities building in the Bombala CBD precinct.		Project Funding Major		
Status Comments Detailed design and specification documents on track. Development Application ready for submission. Land Subdivision completed. Awaiting settlement of land.		% complete 30%		
Schedule Behind Schedule				
Risk	Time	Cost	Scope	Other
	✘	✔	✔	▬
	Owners delay in settlement may delay start of construction.	Additional budget previously approved	No risk identified	No risk identified

% Complete
 Current assessment of the project delivery completion %

Schedule
 Current assessment of the project delivery compared to the delivery schedule
On Target – to meet the delivery schedule
At Risk – of falling behind the delivery schedule
Behind Schedule – currently behind the delivery schedule

Risk
 Identified risk or issues that may arise that could hinder the delivery of the project; either time, cost or the scope of the project.
 Identified issue been monitored carefully to determine impact on the project.

**Status Report
 March 2019**






Project Scoping




Project Name PP-081 Options investigation for amenities building upgrades at the Jindabyne Sportsground			Completion Date December 2019	
			Project Funding Minor	
Project Description	Undertake options study for additional extension of the building; completed concept sketches and cost estimate.			% complete 5%
Status Comments	Preparation of scope of works review underway following the area receiving a grant for works in the area.			Schedule Behind Schedule
Risk	Time	Cost	Scope	Other
	Delay in completion this project delivery due to incorporating additional scope.	No risk identified	No risk identified	No risk identified

Project Name PP-017 Investigate options for the upgrade of the Bandshell facility in Cooma			Completion Date November 2019	
			Project Funding Minor	
Project Description	Developed concept design and cost estimate for upgrade of bandshell area.			% complete 5%
Status Comments	Request for Quotation documents prepared.			Schedule Behind Schedule
Risk	Time	Cost	Scope	Other
	Delay in project start	No risk identified	No risk identified	No risk identified

**Status Report
 March 2019**











Project Name PP-242 Development Jerrara Drive improvement options			Completion Date December 2019
			Project Funding Minor
Project Description	Development improvement options for Jerrara Drive, focusing on pedestrian safety, community movement and visual amenity.		% complete 5%
Status Comments	Request for Quotation documents prepared.		Schedule On target
Risk	Time	Cost	Scope
			
	Revised delivery target will be met.	No risk identified	No risk identified

Project Name PP-219 Undertake project to align the road and road reserves in former Bombala area			Completion Date December 2019
			Project Funding Medium
Project Description	Desk top review of key road to identify variances in road construction verse road reserve. Undertake survey and land swap to have road fall within the road reserve.		% complete 5%
Status Comments	Mila Road identified as key road within Bombala Area. Review of road v road reserve to be undertaken. Request for Tender to be developed for works.		Schedule On target
Risk	Time	Cost	Scope
			
	Revised delivery date	No risk identified	No risk identified

**Status Report
 March 2019**



Project Name PP-219 Undertake project to align the road and road reserves in former Cooma area		Completion Date December 2019	
		Project Funding Medium	
Project Description	Desk top review of key road to identify variances in road construction verse road reserve. Undertake survey and land swap to have road fall within the road reserve.		% complete 5%
Status Comments	Jerangle and Bobeyan Roads identified as key road within Cooma Area. Review of road v road reserve to be undertaken. Request for Tender to be developed for works.		Schedule On target
Risk	Time	Cost	Scope
	 Revised delivery date	 No risk identified	 No risk identified
			Other  No risk identified

Project Name PP-219 Undertake project to align the road and road reserves in former Snowy River area		Completion Date June 2019	
		Project Funding Medium	
Project Description	Desk top review of key road to identify variances in road construction verse road reserve. Undertake survey and land swap to have road fall within the road reserve.		% complete 30%
Status Comments	Barry Way identified as key road within Snowy River Area. Review of road v road reserve to be undertaken. Request for Tender to be developed for works.		Schedule On target
Risk	Time	Cost	Scope
	 No risk identified	 No risk identified	 No risk identified
			Other  No risk identified

**Status Report
 March 2019**



Design Development

Project Name PP-192 Construction of new Public Toilets Jindabyne Town Centre PP-183 Demolition of old toilet block at Jindabyne Town Centre PP-101 Replacement of Pavers along the Promenade at Jindabyne Town Centre PP-184 Upgrade of Parking area, bin covers, foliage at Jindabyne Town Centre PP-240 Renewable Energy - Investigation and installation in former Snowy River area				Completion Date November 2019
				Project Funding Major
Project Description	Design and construction of new amenities building, demolition of the existing, upgrade of the parking area and improvement in paving in the promenade area in the Jindabyne town centre.			% complete 30%
Status Comments	Design finalised, community consultation underway. Tender expected to open April.			Schedule Behind Schedule
Risk	Time	Cost	Scope	Other
	✓	✗	✗	—
	No risk identified	Additional cost for paving, awaiting Quantity surveyors estimate.	No allowance for paving between new and old toilet facilities.	No risk identified

Project Name PP-202 Upgrade to the kiosk facilities at the Bombala Exhibition Ground				Completion Date September 2019
				Project Funding Major
Project Description	Construction of new kiosk facility at the Bombala Showground			% complete 25%
Status Comments	Design finalised. Tender expected to open early April.			Schedule Behind Schedule
Risk	Time	Cost	Scope	Other
	✓	✗	✓	—
	No risk identified	Budget tight may require additional funds	No risk identified	No risk identified

**Status Report
 March 2019**



Project Name PP-071 Refurbish the existing toilet facilities at Adaminaby School of the Arts				Completion Date June 2019
				Project Funding Medium
Project Description	Refurbishment of existing facilities, including construction of complying disable toilet and additional storage space.			% complete 10%
Status Comments	Concept design. Cost estimate for construction over budget. Require additional consideration for final solution.			Schedule Behind Schedule
Risk	Time	Cost	Scope	Other
	✓	✗	✓	▬
	No risk identified	Cost estimate is over budget.	No risk identified	No risk identified

Project Name PP-018 Upgrade to the Cooma Visitors Centre				Completion Date September 2019
				Project Funding Major
Project Description	Upgrade and layout change internally.			% complete 25%
Status Comments	Design finalised. Tender expected to open early April			Schedule Behind Schedule
Risk	Time	Cost	Scope	Other
	✓	✗	✓	▬
	No risk identified	Budget tight may require additional funds	No risk identified	No risk identified

**Status Report
 March 2019**



Project Name PP-032 Upgrade to Snowy Oval amenities building				Completion Date November 2019
				Project Funding Major
Project Description	Renewal of existing building; demolition of existing and construction of new facility.			% complete 10%
Status Comments	Design development underway. Tender expected to open end of April.			Schedule Behind Schedule
Risk	Time	Cost	Scope	Other
	No risk identified	No risk identified	No risk identified	No risk identified

Project Name PP-025 Nijong Oval Improvements; including upgrade to amenities				Completion Date November 2019
				Project Funding Major
Project Description	Construction of new amenities building at Nijong Oval.			% complete 10%
Status Comments	Quotation obtained for supply of prefabricated toilet facilities. Community consultation included as part of the Learn to Ride centre			Schedule Behind Schedule
Risk	Time	Cost	Scope	Other
	No risk identified	No risk identified	No risk identified	No risk identified

**Status Report
 March 2019**



Project Name PP-139 Jindabyne Cemetery Entrance			Completion Date November 2019	
			Project Funding Minor	
Project Description	Upgrade of entrance to round plain cemetery			% complete 5%
Status Comments	Scope location for works. Design development required			Schedule Behind Schedule
Risk	Time	Cost	Scope	Other
	Delivery time changed due to modification of scope.	No risk identified	No risk identified	No risk identified

Project Name PP-139 New Cooma Cemetery design			Completion Date December 2019	
			Project Funding Minor	
Project Description	Undertake concept design and layout of new Cooma Cemetery on Numeralla Road.			% complete 60%
Status Comments	Design underway. Expected to be finalised April, and then community consultation			Schedule Behind Schedule
Risk	Time	Cost	Scope	Other
	No risk identified	No risk identified	No risk identified	No risk identified

**Status Report
 March 2019**



Project Name PP-139 New Cooma Cemetery Entrance PP-139 New Cooma Cemetery Trees			Completion Date December 2019
			Project Funding Minor
Project Description	Construction of entrance and driveway to the new Cooma Cemetery following finalisation of concept design		% complete 2%
Status Comments	Works to be completed following finalisation of design, and community consultation.		Schedule On Target
Risk	Time	Cost	Scope
	No risk identified	No risk identified	No risk identified
			Other
			No risk identified

Project Name PP-139 Bombala Cemetery Works			Completion Date June 2019
			Project Funding Minor
Project Description	Additional works at the Bombala Cemetery.		% complete 30%
Status Comments	The Stronger Country Communities Fund (Round 2) project bid was unsuccessful. A new scope of works and priorities will be developed to match the available funds with the 355 Cemetery Advisory Committee.		Schedule On Target
Risk	Time	Cost	Scope
	No risk identified	No risk identified	No risk identified
			Other
			No risk identified

**Status Report
 March 2019**



Project Name PP-232 Michelago Streetscape Project				Completion Date June 2019
				Project Funding Minor
Project Description	Beautification of Michelago Village entrance.			% complete 30%
Status Comments	Scope changed as per community request. Project brief to be developed.			Schedule Behind Schedule
Risk	Time	Cost	Scope	Other
	No risk identified	No risk identified	No risk identified	No risk identified

Project Name PP-154 Bombala Therry St PP-154 Bombala Pool Carpark PP-226 Bombala CBD Streetscape Project PP-230 Delegate Streetscape Project PP-161 Accessibility and footpath upgrades in former Bombala				Completion Date June 2019
				Project Funding Medium
Project Description	Beautification of Therry St Bombala			% complete 15%
Status Comments	Plant selection underway. Finalisation of the equipment selection. Tender to open at end of April.			Schedule On Target
Risk	Time	Cost	Scope	Other
	No risk identified	No risk identified	No risk identified	No risk identified

**Status Report
 March 2019**



Project Name PP-137 Installation of Banners in Bombala			Completion Date March 2019
			Project Funding Minor
Project Description	Installation of banner poles in the former Bombala Council area		% complete 25%
Status Comments	Council resolution (222/18) to not proceed with the installation of banner poles in Bombala. Community consultation with other villages and township to determine interest in banner poles been installed in their areas. Delegate Community Group have expressed an interest in the installation of 3 Banner Poles. Investigation underway. Quotations have been requested.		Schedule Behind Schedule
Risk	Time	Cost	Scope
	No risk identified	No risk identified	No risk identified
			Other
			No risk identified

Project Name PP-137 Installation of Banners in Cooma, Michelago, Bredbo & Nimmitabel			Completion Date March 2019
			Project Funding Medium
Project Description	Installation of banner poles in the former Cooma Council area		% complete 5%
Status Comments	Council resolution (222/18) to not proceed with the installation of banner poles in Cooma. Community consultation with other villages and township to determine interest in banner poles been installed in their areas.		Schedule Behind Schedule
Risk	Time	Cost	Scope
	No risk identified	No risk identified	No risk identified
			Other
			No risk identified

**Status Report
 March 2019**



Project Name PP-137 Installation of Banners in Jindabyne, Berridale and Adaminaby			Completion Date March 2019	
			Project Funding Minor	
Project Description	Installation of banner poles in the former Cooma Council area			% complete 5%
Status Comments	Council resolution (222/18) to not proceed with the installation of banner poles in Jindabyne. Community consultation with other villages and township to determine interest in banner poles been installed in their areas.			Schedule Behind Schedule
Risk	Time	Cost	Scope	Other
	No risk identified	No risk identified	No risk identified	No risk identified

Project Name PP-155 Myack St Intersection Berridale			Completion Date December 2019	
			Project Funding Major	
Project Description	Upgrade of the Myack St / Jindabyne Road intersection			% complete 25%
Status Comments	Design finalised. Project approvals under development (Environmental assessment etc). Works to be undertaken by Council resources			Schedule At Risk
Risk	Time	Cost	Scope	Other
	No risk identified	No risk identified	No risk identified	No risk identified

**Status Report
 March 2019**



Project Name PP-099 Construction of a roundabout at the intersection of Baron and Sharp St Cooma			Completion Date December 2019	
			Project Funding Major	
Project Description	Design and construction of roundabout at intersection of Baron and Sharp St Cooma			% complete 10%
Status Comments	Design finalised Underground services impact assessment underway. Budget assessment of preliminary works to be undertaken.			Schedule At Risk
Risk	Time	Cost	Scope	Other
	✓	✗	✓	▬
	No risk identified	Funding available will not be sufficient to cover construction costs.	No risk identified	No risk identified

Project Name PP-143 Design and approvals for the upgrade to Rockflat Creek Bridge			Completion Date May 2018	
			Project Funding Major	
Project Description	Undertake detailed design for new bridge at RockFlat creek that caters for dual heavy vehicles plus shoulders.			% complete 80%
Status Comments	Additional geotechnical works required to finalised design. Final design expected May.			Schedule Behind Schedule
Risk	Time	Cost	Scope	Other
	✗	✓	✓	▬
	Delay in project completion due to additional geotechnical work required.	No risk identified	No risk identified	No risk identified

**Status Report
 March 2019**



Project Name PP-152 Finalise project design and approvals for the Bombala Heavy Vehicle Bypass Route			Completion Date June 2019	
			Project Funding Major	
Project Description	Bombala Heavy Vehicle Feasibility Study			% complete 10%
Status Comments	Traffic Study complete Draft report due April, and expected to finalised in May, for submission to Council in May			Schedule On Target
Risk	Time	Cost	Scope	Other
	✓	✓	✓	▬
	No risk identified	No risk identified	No risk identified	No risk identified

Project Name PP-053 Finalise Design and approvals for the Shared path from Lion Park to Murrumbidgee River reserve			Completion Date May 2019	
			Project Funding Major	
Project Description	Detailed design, project approvals and construction of a shared cycle/walking path.			% complete 30%
Status Comments	Final design to be submitted in March Effected landowner consultation is then required.			Schedule On Target
Risk	Time	Cost	Scope	Other
	✓	✓	✓	▬
	No risk identified	No risk identified	No risk identified	No risk identified

Project Name PP-223 Undertake design and approvals for the Lake Jindabyne Shared Trail			Completion Date April 2019	
			Project Funding Medium	
Project Description	Undertake concept designs and project approvals for the extension of the Lake Jindabyne Shared trails.			% complete 80%
Status Comments	Concept design due for submission in April			Schedule Behind Schedule
Risk	Time	Cost	Scope	Other
	✓	✓	✓	▬
	No risk identified	No risk identified	No risk identified	No risk identified

**Status Report
 March 2019**



Project Name PP-031 Cooma Festival Swimming Pool - Plant room and landscaping			Completion Date December 2019
			Project Funding Major
Project Description	The enclosure of Cooma swimming pool, upgrade of plant room equipment and minor landscaping works.		% complete 20%
Status Comments	Include in the larger Cooma Pool upgrade. To be delivered by Project management Office		Schedule Behind Schedule
Risk	Time	Cost	Scope
	No risk identified	No risk identified	No risk identified
			Other
			No risk identified

Project Name PP-220 Review of facilities at Jindabyne Pool and undertake key works			Completion Date December 2019
			Project Funding Major
Project Description	Review capital upgrades of the facility, and undertake priority improvement works.		% complete 20%
Status Comments	Developing scope of works based on high level overview undertaken.		Schedule Behind Schedule
Risk	Time	Cost	Scope
	No risk identified	No risk identified	No risk identified
			Other
			No risk identified

**Status Report
 March 2019**



Project Name PP-025 Nijong Oval Improvements; learner bike track			Completion Date December 2019	
			Project Funding Minor	
Project Description	Construction of a learner bike track at Nijong Oval			% complete 15%
Status Comments	Community consultation underway Design has been finalised.			Schedule On Track
Risk	Time	Cost	Scope	Other
	✓	✓	✓	—
	No risk identified	No risk identified	No risk identified	No risk identified

Project Name PP-222 Upgrade to Clay Pits area at lake Jindabyne Foreshore			Completion Date December 2019	
			Project Funding Major	
Project Description	Upgrade of the Clay Pits area in accordance with the masterplan.			% complete 2%
Status Comments	Scope of works development underway in conjunction with master plan			Schedule Behind Schedule
Risk	Time	Cost	Scope	Other
	✓	✓	✓	—
	No risk identified	No risk identified	No risk identified	No risk identified

**Status Report
 March 2019**



Tendering

Project Name PP-147 Upgrade the foyer and change rooms at the Cooma Basketball and Gymnastics Facility PP-068 Refurbish the Dalgety Showground Pavilion				Completion Date July 2019
				Project Funding Major
Project Description	Basketball / Gymnastics Facility: Upgrade to internal foyer, change rooms / toilets, kiosk and external works. Dalgety Showground Pavilion: Upgrade to roof, internal fitout.			% complete 30%
Status Comments	Tender open in March Construction due for completion July.			Schedule Behind Schedule
Risk	Time	Cost	Scope	Other
	✓	✓	✓	—
	No risk identified	No risk identified	No risk identified	No risk identified

Project Name PP-130 Upgrade of dining room at the Bombala Showground Exhibition Hall PP-206 Upgrade to the kiosk facilities at the Delegate Sportsground				Completion Date July 2019
				Project Funding Minor
Project Description	Upgrade of the dining room facility in the Bombala Showground Exhibition Hall Internal upgrade of the Delegate kiosk facility			% complete 10%
Status Comments	Project tender to open March. Construction estimated to be completed July 2019			Schedule Behind Schedule
Risk	Time	Cost	Scope	Other
	✗	✓	✓	—
	Project has been delayed	No risk identified	No risk identified	No risk identified

**Status Report
 March 2019**



Construction

Project Name PP-171 Construction of new Toilet Facilities in Bombala CBD				Completion Date August 2019
				Project Funding Major
Project Description	Construction of new amenities building in the Bombala CBD precinct.			% complete 30%
Status Comments	Contract awarded Works to begin mid March.			Schedule Behind Schedule
Risk	Time	Cost	Scope	Other
	No risk identified	Additional funding required from balancing fund.	No risk identified	No risk identified

Project Name PP-224 Adaminaby Streetscape Project PP-227 Bredbo Streetscape Project PP-228 Cathcart Streetscape Project PP-229 Dalgety Streetscape Project PP-241 Installation of Dalgety Precinct equipment PP-235 Bibbenluke Streetscape Project				Completion Date June 2019
				Project Funding Major
Project Description	Beautification Package 1.			% complete 30%
Status Comments	Tender awarded Site kickoff meeting, and works to begin early April			Schedule Behind Schedule
Risk	Time	Cost	Scope	Other
	No risk identified	No risk identified	No risk identified	No risk identified

**Status Report
 March 2019**



Project Name PP-233 Nimmitabel Streetscape Project				Completion Date June 2019
				Project Funding Minor
Project Description	Beautification of Nimmitabel CBD area.			% complete 30%
Status Comments	Materials ordered, installation agreed to with community. Works to be completed by Council workforce.			Schedule Behind Schedule
Risk	Time	Cost	Scope	Other
	✓	✓	✓	▬
	No risk identified	No risk identified	No risk identified	No risk identified

Project Name PP-231 Jindabyne Kalkite St Carpark Extension				Completion Date May 2019
				Project Funding Medium
Project Description	Upgrade of the Kalkite St Carpark, providing additional car parking spaces.			% complete 50%
Status Comments	Works underway.			Schedule At Risk
Risk	Time	Cost	Scope	Other
	✓	✓	✓	▬
	No risk identified	No risk identified,	No risk identified	No risk identified

Project Name PP-167 Badja Picnic Area upgrades at Numeralla PP-234 Numeralla Streetscape Project				Completion Date April 2019
				Project Funding Minor
Project Description	Beautification of Badja Picnic reserve in Numeralla.			% complete 20%
Status Comments	Contract awarded, works to begin in April			Schedule On Target
Risk	Time	Cost	Scope	Other
	✗	✓	✓	▬
	On task to meet new timetable.	No risk identified	No risk identified	No risk identified

**Status Report
March 2019**



Project Name PP-161 Accessibility and footpath upgrades in former Cooma area		Completion Date June 2019		
		Project Funding Major		
Project Description	Upgrade of footpath components to improve accessibility for all – linked to Disability Inclusion Action Plan			% complete 10%
Status Comments	Scope of works identified: <ul style="list-style-type: none"> • Cooma Bombala St Surgery • Cooma Library Design complete, construction to begin following consultation with effect businesses.			Schedule On Target
Risk	Time	Cost	Scope	Other
	No risk identified	No risk identified	No risk identified	No risk identified

Project Name PP-161 Accessibility and footpath upgrades in former Snowy River area		Completion Date June 2019		
		Project Funding Major		
Project Description	Upgrade of footpath components to improve accessibility for all – linked to Disability Inclusion Action Plan			% complete 30%
Status Comments	Scope of works identified: <ul style="list-style-type: none"> • Berridale location (complete) • Reedy's Crossing footpath (design complete, construction to begin shortly). Scope changed to incorporate solar light project. 			Schedule On Target
Risk	Time	Cost	Scope	Other
	No risk identified	No risk identified	No risk identified	No risk identified

Project Name PP-221 Construct of a playground at Kalkite		Completion Date May 2019		
		Project Funding Minor		
Project Description	Construction of a new playground in Kalkite			% complete 15%
Status Comments	Design completed. Works schedule to begin in in April..			Schedule On Track
Risk	Time	Cost	Scope	Other
	No risk identified	No risk identified	No risk identified	No risk identified

**Status Report
 March 2019**



Project Name PP-057 Installation of additional Fitness Stations Jindabyne			Completion Date April 2019
			Project Funding Medium
Project Description	Construction of additional fitness stations at Jindabyne		% complete 15%
Status Comments	Design completed. Works schedule to begin in in March..		Schedule On Track
Risk	Time	Cost	Scope
	No risk identified	No risk identified	No risk identified
			Other
			No risk identified

Project Name PP-046 Complete the missing links for shared path in Cooma			Completion Date June 2019
			Project Funding Medium
Project Description	Construction of shared path between Orana and Bowi St Cooma		% complete 60%
Status Comments	Works underway, delay in power pole removal by essential energy.		Schedule On Track
Risk	Time	Cost	Scope
	Awaiting essential energy to removed power pole.	No risk identified	No risk identified
			Other
			No risk identified

**Status Report
 March 2019**



Completed

PP-124 Internal painting at Delegate School of Arts building
PP-133 Purchase & install chairs, tables, IT / Wi-Fi equipment and furniture at The HUB Cooma
PP-073 Finalise planning for Aitchison House Cottage Restoration Project
PP-215 Installation of wing wall curtains and track at the Jindabyne Memorial Hall
PP-066 Completion of the upgrade to the change rooms at Berridale Community Hall
PP-125 Seating, Concrete and drainage works at the Cathcart School Of Arts Park
PP-176 Construction of Storage space at The Hub Youth Centre Cooma
PP-213 Extension of stage lighting control at the Jindabyne Memorial Hall
PP-239 Insulation of main classroom at the Delegate Preschool
PP-123 Purchase of multimedia equipment for the Michelago Memorial Hall
PP-199 Replacement of fence at the Numeralla Cemetery
PP-200 Improvement for maintaining Nimmitabel Cemetery
PP-145 Installation of access path at John Connors Oval Jindabyne
PP-059 Upgrade of the amenities at Lake Williams Nimmitabel
PP-135 Construction of BBQ and shelter at the Nimmitabel Caravan park
PP-146 Installation of Water Drinking Stations in eBombala area (4 of)
PP-146 Installation of Water Drinking Stations in eCooma area (6 of)
PP-146 Installation of Water Drinking Stations in eSnowy River area (5 of)
PP-174 Upgrade of facilities at the Nimmitabel Caravan Park
PP-076 Upgrade of pump at Adaminaby Swimming Pool
PP-083 Supply of pool vacuum at Berridale Swimming Pool
PP-208 Installation of new seating around Delegate Sportsground
PP-088 Installation of solar energy at Yallabee Aged Care Facility
PP-090 Installation of Solar heating at Berridale Swimming Pool
PP-089 Installation of solar energy at Berridale Aged Care Facility
PP-122 Installation of additional Safety fencing at Mt.Gladstone for the Hill Climb races
PP-180 Installation of additional signage at Old Adaminaby
PP-148 Resurfacing of Berridale Oval
PP-061 Development of options analysis for Learning and Information Hub at Jindabyne
PP-190 Installation of Playground at Michelago
PP-236 Undertake critical Bridge Repairs within Bombala Area replacement of Broadview, Jones Creek and Horsey swamp bridges.
PP-138 Develop strategic plan for the Snowy Monaro Regional Pound facilities
PP-129 Upgrade of Adaminaby playground
PP-037 Upgrade of Playground at Rotary Oval
PP-156 Replacement of Berridale Lions Park Playground Equipment
PP-157 Replacement of Dalgety Showground equipment
PP-163 Construction of an All abilities Playground at Bombala
PP-230 Delegate Streetscape Project
PP-240 Renewable Energy - Investigation and installation in eBombala area
PP-240 Renewable Energy - Investigation and installation in eCooma area
PP-136 Roof and heater replacement at the Nimmitabel Hall
PP-182 Upgrade of Jindabyne Boat Ramp area (Balancing Project)
PP-034 Upgrade playground at Cooma North shops
PP-041 Upgrade to Cooma Centennial Park playground

9.3.3 ADOPTION OF THE SNOWY MONARO REGIONAL COUNCIL LIQUID TRADE WASTE POLICY

Record No:

Responsible Officer:	Director Operations & Infrastructure
Author:	Group Manager Water & Wastewater Services
Key Theme:	3. Environment Outcomes
CSP Community Strategy:	7.2 Water, waste, sewer and stormwater management practices are contemporary and efficient
Delivery Program Objectives:	7.2.1 Water and sewer management services and operations meet legislative and quality requirements
Attachments:	<ol style="list-style-type: none">1. Liquid Trade Waste Policy for adoption2. Meida Release for the exhibition of the LTW policy for public comments3. Comments received on the Draft LTW policy
Cost Centre	2170 – Liquid Trade Waste
Project	
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

As reported to Council on 6 December 2018, the draft Liquid Trade Waste Policy was placed on public exhibition for a period of 28 days with submissions closing on Friday 8 February 2019.

Only two comments were received from internal staff. These comments have been incorporated into the policy and all relevant amendments have been made to the final policy for adoption.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council approve:

- A. The adoption of the Snowy Monaro Regional Council Liquid Trade Waste Policy, and
- B. the implementation of the Liquid Trade Waste regulation region wide as described in Table 1

BACKGROUND

Regulation of Liquid Trade Waste (LTW) has not been implemented region wide and the adoption of the policy will facilitate the implementation of the regulation region wide.

It will also harmonise the charging regime region wide over a period of 2 years.

The reason for the staged implementation is to enable the water and sewer department to undertake an education campaign so there is better understanding of the legal requirement for the discharge of LTW to Council's sewerage system.

A summary of the different regimes in the different areas and the plan of action in these areas are summarised in Table 1.

TABLE 1

REGION	CURRENT STATUS	PROPOSED IMPLEMENTATION
Bombala and Delegate	Application and inspections not undertaken but charges have been applied to "Large" and "small" dischargers which is not clearly defined	<ul style="list-style-type: none"> • 2019 July – Large and small discharge charges will be removed • 2019 July - Application fees will apply • 2020 July – All trade waste charges as per the F&C will apply
Cooma and Nimmitabel	Not commenced	<ul style="list-style-type: none"> • 2019 July - Application fees will apply • 2020 July – All trade waste charges as per the F&C will apply
Adaminaby, Berridale, East Jindabyne, Jindabyne	Fully implemented with charges applying as per the 2019 Revenue Policy	Status quo remains and all charges will apply as per the 2020 fees and charges

QUADRUPLE BOTTOM LINE REPORTING

1. Social

The region wide implementation of the LTW regulation will ensure the social wellbeing of the community and the treatment plant operators are being managed through monitoring and inspection of discharges to the environment ensuring they meet the required standards.

2. Environmental

Uncontrolled discharge of liquid trade waste could lead to short term and long term environmental pollution with dire consequences if not managed well.

3. Economic

Health benefits from controlled activities that reduces pollution results in a healthy community contributing to the economic benefits to the entire community.

4. Civic Leadership

The LTW policy when adopted by Council will pave the way to a smooth implementation of the regulation region wide.

The draft policy was presented to Council on 6 December 2019.

The cost of the program and any interim revenues have been included in the budgets.

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GNAIS TASKS

21 January 2019

No.	TASK	CURRENT STATUS	WORKS REQD
1	2020 BUDGET Budget papers in File path K: Ops /Water and Sewer Mgmt / Budgets and Mgmt Plan / 2019-2020	<ul style="list-style-type: none"> ➤ Cap works sent to Monika to enter (Email 9th Jan) ➤ Plant replacement and new purchases sent to Monika to enter ((E-mail 15th Jan) ➤ Wages for existing and new staff to be sent to Monika to enter (Gnai to send this by 25th Jan and copied to Suneil, Matt, Mark and Rahul) ➤ Operations and maintenance Budget sent to Ahmad to review 	<ul style="list-style-type: none"> ➤ Enter Maintenance and Operations budget before 4th February - Data being reviewed by Ahmad ➤ Check with Monika if cap works, plant purchases and wages have been entered and check figures all OK ➤ Please save all budget papers, excel downloads etc into the K drive file path
2	Fees and Charges	<ul style="list-style-type: none"> ➤ E-mail sent to Matt to include all water and sewer charges in the F&C and NOT in the Revenue Policy ➤ Add new charge in the Application charge section – “Application to discharge Liquid Trade Waste to Council Sewer” - \$225 	<ul style="list-style-type: none"> ➤ Please check all Ok as per the e-mail sent to Matt if F&C comes up in my absence
4	Financial Plan	<ul style="list-style-type: none"> ➤ Draft Finplan received from Gidi ➤ Sent to Matt to be reviewed ➤ Gnai’s comments to be sent by Friday 25th (e-mail with comments will be copied to Suneil, Matt, Mark and Rahul) 	<ul style="list-style-type: none"> ➤ Draft finplan to be finalized with comments added / deleted ➤ Final draft to be discussed with finance and then presented to Council
5	Delegation Register	<ul style="list-style-type: none"> ➤ Peta has updated Nola’s excel spreadsheet to include new organization structure 	<ul style="list-style-type: none"> ➤ The spreadsheet needs to be checked and then sent to Nola to get it through Council. ➤ It would be better if this can wait till I come back

6	<p>New Positions PDs to be sent to HR File path: K: Ops /Water and Sewer Mgmt / Human Resource / 2019</p>	<ul style="list-style-type: none"> ➤ I have reviewed the Bombala positions and these PDs can be used for similar positions in other areas ➤ PDs include the following <ul style="list-style-type: none"> ○ Supervisor - W&S operations Bombala ○ Team Leader Network Bombala (Lateral transfer) ○ Operator Network Bombala 	<ul style="list-style-type: none"> ➤ Follow up with HR for the advertising and recruitment of these positions ➤ Need to review Technician PD for Bombala STP ➤ Please save all work in the K drive file path even if they are ECMed
7	IWCM	<ul style="list-style-type: none"> ➤ E-mail sent to peter Ledwos for advice 	<ul style="list-style-type: none"> ➤ Follow up with Peter Ledwos or it can wait till I come back
8	Council W&S Committee	<ul style="list-style-type: none"> ➤ E-mail sent to peter Ledwos for advice if DOI water will be willing to do a presentation to Council on water and sewer best practice and DOI's role in water and sewer 	<ul style="list-style-type: none"> ➤ Follow up with Peter Ledwos and Sandy Leask or wait till I get back ➤ Get minutes of Council meeting from 17th Jan and prepare to have first W&S committee meeting in March



SNOWY MONARO REGIONAL COUNCIL MEDIA RELEASE

Implementation of Liquid Trade Waste Regulation, Draft Liquid Trade Waste Policy on exhibition

Snowy Monaro Regional Council is advising non-residential customers in Bombala, Bredbo, Cooma, Delegate, and Nimmitabel that Council will conduct a liquid trade waste audit of premises' discharges to Council's sewerage systems, and will be implementing compliance under the Liquid Trade Waste Regulation.

- **Stage 1:** February 2019 to June 2019. Free audit and Inspections including an education campaign.
- **Stage 2:** July 2019 to June 2020. Receipt and assessment of S68 Liquid Trade Waste applications. Note application fees shall apply. **No annual fee or trade waste charges will apply**
- **Stage 3:** July 2020, onwards. Annual fees and trade waste charges will apply, relevant to the type of discharge identified in the inspection stage

What is liquid trade waste?

Trade waste is a liquid waste produced by a business, commercial or industrial activity. It excludes domestic waste from a hand wash basin, shower, bath, or toilet.

For further information, please visit Council's website.

Council's Trade Waste Officers will be conducting an audit commencing February 2019 of all businesses connected to the sewerage system.

This is a free audit to let businesses know what level of pre-treatment should be undertaken prior to discharging trade waste to Council's sewerage system.

Sewerage systems cater for waste from domestic sources, generally of predictable strength and quality.

Council may accept trade waste into its sewerage system as a service to businesses and industry.

Liquid trade wastes may exert much greater demands on sewerage systems than domestic sewage and, if uncontrolled can pose serious problems to public health, worker safety, Council's sewerage system and the environment.

MEDIA RELEASE: Implementation of Liquid Trade Waste regulation

DATE: 15/01/2019

A person wishing to discharge liquid trade waste to the sewerage system must under Section 68 of the *Local Government Act 1993*, obtain prior approval from Council. This applies to both new and existing trade waste dischargers.

Discharging liquid trade waste without an approval is an offence under section 626 of the Act and a discharger who fails to obtain Council's approval or fails to comply with the conditions of approval may be prosecuted under section 120 (1) of the Protection of the Environments Operations (POEO) Act 1997. In addition Council may issue a penalty notice under section 227 of the POEO Act.

Draft Liquid Trade Waste Policy

Council has approved the Draft SMRC Liquid Trade Waste Policy. This is on exhibition for 28 days for public consultation. In this period, public comments on the draft policy will be accepted. This draft policy is based on the Model Policy issued by the Department of Industry (Water).

Comments on the draft policy must be sent in writing addressed to the General Manager and will be received until 4pm on Friday 8 February 2019.

At the end of the consultation period, after considering any submissions, the policy will be adopted by Council. This will ensure the compliance with the regulation and the policy is harmonised region wide.

For enquiries, please contact Council's Liquid Trade Waste Officer on 1300 345 345.

Read more about Snowy Monaro Regional Council's latest news at <https://www.snowymonaro.nsw.gov.au>

**Comments from Group Manager Development and Building and response
From Group Manager Water & Wastewater**

Hi [REDACTED]

I have reviewed the draft Liquid Trade Waste Policy and have the following comments for your consideration.

1. For premises listed as exempt if Council receives a DA for these premise would you like our section to send a referral to Council's Liquid Trade Waste officer? If yes could you please provide a list of **all** types of premise that need referral. [REDACTED] **to provide response**
2. Note 4 on page 9 does not flow onto page 10 but finishes mid-sentence. **Thanks John – The notes are poorly set out and will be corrected in the final version. I will also see you when I have the final version drawn up**
3. Can I suggest that points raised in the Legislation, Australian Standards and Code of Practice section be relocated to another part as the relevant piece of legislation has been nominated above. **Agree. This was taken straight out of the model policy sent to us by DOI water but we can make the changes to suit our policy styles.**
4. Are other applicable standards to be applied i.e. Plumbing Code of Australia, AS 3500. – **I believe so but best for [REDACTED] to provide the response**
5. Could the aims of the policy be provided in point form and not commentary? This would clearly clarify the aim of the policy. **Agree will need to massage the objectives and aims to avoid repetition and be a bit clearer in the aims section of the policy**
6. Is swimming pool backwash from a commercial pool covered as trade waste?
7. Reference is made to septic tank waste on page 2 but I could not find further information on how this will be addressed? Will this be in another policy that can be referenced to? **I believe it will be in a procedure but best for [REDACTED] to respond**
8. Did you want to expand on the requirement for applicants discharging to be responsible for on-going maintenance of their systems and will Council's follow up through an annual inspection program? **Yes as the policy is not clear on this. [REDACTED] can you also provide input into this please.**
9. The policy relates to approval, monitoring and enforcement processes. Could this be expanded to include such items as education as a key aim of the policy to assist with the enforcement process? **Yes will look into this. [REDACTED] to also provide input into this please.**

Basically it is a very badly laid out policy and I need to work on improving it. I thank [REDACTED] and you for highlighting this and I will definitely have to redo this and will take all your comments on board when I do this.

Thank you once again [REDACTED] and when I get back from leave mid Feb, I will come and see you with the final draft.

Hope these comments can be of assistance. Happy to discuss as required.

Regards

Hi [REDACTED]

Thank you very much for this.

█ will answer most of your questions and I have provided the responses in red font below.

Note: █ is also copied in on this reply.

Rgds

Group Manager Water & Wastewater

**Comments from Director of Environment and Sustainability
From Group Manager Water & Wastewater**

On page 5, section 1.4.2.1 has a reference to Department of Environment and Climate Change (DECC) – needs updating

On page 6, Section 1.4.2.6, reference to *NSW Code of Practice: Plumbing and Drainage, 2006* – this has been replaced by the Plumbing Code of Australia

On page 12 – DOI Water Concurrence – refers to CI 28 of the LG Reg, and states that concurrence is required from “Director-General of the Department of Water and Energy (DWE)”, however, CI 28 states concurrence is required from *Director-General of the Department of Trade and Investment, Regional Infrastructure and Services*

I think DWE was changed to another dept some years ago.

█ might be able to assist with current references re plumbing & drainage.

Thanks

Response from Group Management Water & Wastewater

Thank you so much Policy was from revised model policy given some time ago from the department and since then there have been several name changes to DOI Water.

We are also sending it to DOI Water to review.

Sure I will get █ to check with █ on the plumbing code, so everything gets tidied up before we put the report for the adoption of the policy.

Rgds

9.4.1 ANSWERS TO QUESTIONS WITHOUT NOTICE

Record No:

Responsible Officer:	Director Corporate and Community Services
Author:	Secretary Council and Committees
Key Theme:	4. Leadership Outcomes
CSP Community Strategy:	10.2 Sound governance practices direct Council business and decision making
Delivery Program Objectives:	10.2.2 Councillors are supported to make informed decisions in the best interest of the community and to advocate on behalf of the community
Attachments:	1. Master Working Copy - In Progress Councillor Questions 21 March Council Meeting
Cost Centre	3120 Governance
Project	
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

In order to provide Councillors with updates on questions asked by Councillors, a report has been generated with a summary of questions that are current and have recently been completed, for the period ending February 2019.

Master Working Copy - In Progress Councillor Questions 21 March Council Meeting is attached to this report

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council receive and note Master Working Copy - In Progress Councillor Questions 21 March Council Meeting – In Progress for the period ending February 2019.

SMRC Councillors' Questions – In Progress

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Date of Reply	Compl Y/N
2	05 April 2018	21.4	<p>Disability Friendly Premises for Council Meetings</p> <p>Councillor John Castellari</p> <p>Question: Could Council identify disability friendly premises for our meetings so that we are inclusive of all our population?</p>	Glen Hines	<p>5 March 2019 – SA Floor plans have been drafted and is being consulted at ELT.</p> <p>29/1/19 Glen Hines Floor plan changes being drafted in consultation with ELT.</p> <p>3/12//2018 – Note excerpt from email from Suneil → Councillors 30/11/18 – Disabled Access to Council Chambers. After exploring the option of providing a chair lift for the Council Chambers, staff are developing options for an alternate space for Council meetings. A report will be provided to Council soon.</p> <p>30 Oct 18 Glen Hines – 10:06 AM Supplier inspected proposed stairwell 17/10, with preference for the public entry stairwell due to clearance issues in the internal stairwell from the ground floor. This option prevents access to disabled toilets. Waiting for finalised report from Technician.</p> <p>10 Oct 2018 - 09:21 AM Followed up supplier for quote / proposal for Stair lift. No responses received as yet</p>	05/03/2019	N

SMRC Councillors' Questions – In Progress

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Date of Reply	Compl Y/N
					<p>31 Aug 2018 - 12:49 PM - Glen Hines Price estimate for installation of wheel chair lift to public entry stairwell requested. Continuing EOI process for new civic centre</p> <p>21 Aug 2018 - 9:22 AM - Glen Hines Council has resolved to investigate a new Civic Centre in Vale St. Call for EOI for master plan and concepts is currently out with suitable architectural firms and two site meetings have been conducted. Interim solution for "accessible" meeting is the use of the library or multi-function centre – neither have available webcasting capabilities. Staff are investigating feasibility of a platform wheelchair lift for the current chambers</p> <p>16 Aug 2018 - 9:55 AM - Debbie Constance Action reassigned to Glen Hines by: Debbie Constance</p> <p>11 Apr 2018 - 2:13 PM - Debbie Constance A report will be presented to Council on changes required to make the existing building compliant and other possible premises under Council's ownership. - Ongoing</p>		
3	05 April 2018	21.5	<p>Upgrade in Polo Flat area Councillor Rogan Corbett</p> <p>Question When will there be an in-depth review of Polo Flat as the area has potential for expansion. The entrances and drainage problems, and the lay out has to be addressed ASAP.</p>	Mark Adams	<p>11/03/19 – MA: Following the announcement of Snowy 2.0 proceeding, a meeting has been held with Snowy Hydro. Discussions are currently being held with</p>	30/07/2018	N

SMRC Councillors' Questions – In Progress

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Date of Reply	Compl Y/N
					<p>other government agencies in relation to the impacts of 2.0, of which Polo Flat will be a part.</p> <p><i>20 Dec 2018 – Mark Adams</i> Still waiting for more information on the flood study aspect.</p> <p><i>6 Dec 2018 A presentation was made to the Cooma Chamber of Commerce on 5 November to provide an update on the work that has been done. Preliminary information has been received for the flood study</i></p> <p><i>31 Oct 2018 Mark Adams – The traffic count data has been completed, however the flood study is still in progress.</i></p> <p><i>14 Sep 2018 - 12:56 PM - Katherine Miners</i> Traffic counts and flood studies are still being undertaken.</p> <p><i>30 Jul 2018 - 11:34 AM - Katherine Miners</i> Currently we are getting updated traffic counts along Polo Flat Road and the Monaro Highway to a inform a future grant application and strategies. Further, flood modelling is being done as part of the Cooma Flood Study and</p>		

SMRC Councillors' Questions – In Progress

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Date of Reply	Compl Y/N
					Floodplain Risk Management Plan (which is also being done for Michelago, Bredbo and Berridale). 28 May 2018 - 5:07 PM - Katherine Miners Staff working with Office of Regional Development on costings and a report is to be provided to Council. 13 Apr 2018 - 2:21 PM - Debbie Constance Action reassigned to Mark Adams by: Debbie Constance		
8	17 May 2018	21.5	<p>Motorhome Dump Points</p> <p>Councillor John Castellari</p> <p>Question: Can Council please liaise with the Campervan and Motorhome Club of Australia (CMCA) to discuss the possibility of installing dump points in, initially in Jindabyne and elsewhere in the SMRC area?</p>	Glen Hines	<p>26/2/19 – Glen Hines Water Sewer to advise suitable locations and consider impact on current infrastructure. Once advice received Facilities can work with CMCA on funding and installation. Current dump points are</p> <ul style="list-style-type: none"> - Polo Flat Cooma - Bombala Caravan Par (can be made public with widening of carpark) - Jindabyne Holiday Park <p>Proposed for further “publicly accessible” dump points</p> <ul style="list-style-type: none"> - Berridale - Jindabyne - Bombala <p>29/1/19 – Glen Hines Meeting scheduled for 5 February with CMCA representative to discuss potential caravan/RV parking sites in Cooma. Dump point installation</p>	29/1/2019	N

SMRC Councillors' Questions – In Progress

				<p>options will also be discussed and reported to Council</p> <p>3/12/2018 - 10:30 am – Glen Hines Advice received from Water Sewer – The locations for dump points which were identified previously are as follows:</p> <ul style="list-style-type: none"> • Berridale shopping centre manhole • Jindabyne – manhole near the bowling club <p>The suitability for long vehicles have not been assessed for this. Staff are looking at locations which are visible to the public so as to avoid illegal dumping. The suitability of the Jindabyne location is to be determined and maps of both locations developed.</p> <p>30 Oct 18 Glen Hines – 10:09 AM Bombala dump point has been upgraded for compliance. Water Sewer have providing potential locations for Berridale as Berridale shopping centre manhole. The option being discussed for Jindabyne is the manhole near the bowling club.</p> <p>31 Aug 2018 - 1:22 PM - Glen Hines No further progress on this. Meeting with Water / Sewer requested 31/8</p> <p>02 Aug 2018 - 2:26 PM - Glen Hines Information is to be provided to CMCA regarding grant funding. A meeting is to be scheduled with Water and Sewer Group Manager on return from leave to consult with regards to impact on present infrastructure.</p> <p>23 Jul 2018 - 1:32 PM - Glen Hines</p>		
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SMRC Councillors' Questions – In Progress

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Date of Reply	Compl Y/N
					<p>Facilities staff are currently scoping suitable sites as well as upgrading existing dump points. For additional sites consultation with Water and Sewer will be required to ensure impacts/connection to the sewer system can be managed with a preference that dump points are contained within caravan parks. CMCA have sent through the required documentation for staff to complete to apply for the relevant funding.</p> <p><i>28 Jun 2018 - 1:53 PM - Glen Hines</i></p> <p>Contact made with CMCA Sean Constable for meeting late July in Cooma. Will discuss potential overnight sites as well as dump points</p> <p><i>23 May 2018 - 10:56 AM - Erin Donnelly</i></p> <p>Action reassigned to Glen Hines by: Erin Donnelly</p>		
42	18 Oct 2018	17.2	<p>Clr Corbett - Tree Stumps</p> <p>When will the three tree stumps be removed and new trees planted on the corner of Sharp St and Creek St, and gutters repaired in Sharp St west?</p>	Jane Kanowski	<p>05 March 2019 – Jane Kanowski – Ongoing – work to be scheduled and coordinated with staff and contractor to commence by end of March.</p> <p>30 Jan 2019 – Jane Kanowski – Ongoing – work to be scheduled and coordinated with staff and contractor to commence by end of March.</p> <p>30 Jan 2019 – 8:54am – Jane Kanowski – Media release published in Monaro Post on 15 January 2019 and Council's Facebook page to ensure that the community is aware of Council's decision and the reasons for the removal of the trees. Collation of quotes and finalising the costs is almost complete. A letter (31 January) has been sent to Mr. Mondello advising the most</p>	05/03/2019	N

SMRC Councillors' Questions – In Progress

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Date of Reply	Compl Y/N
					<p>appropriate time for the removal and other arrangements.</p> <p>26/11/2018 – Jane Kanowski Work will be scheduled in consultation with the Roads section.</p> <p>29 Oct 18 Jane Kanowski - Discussion with Manager Construction regarding the removal of these stumps as there is an issue with the kerb – it will need to be cut in the sections adjacent to the stumps, then the stumps ground and removed and the kerb repaired.</p>		
47	1 Nov 2018	18.1	<p>Public WiFi Councillor Rogan Corbett Why is there no public WiFi in Cooma? As there used to be WiFi available in the Cooma CBD and Jindabyne and Bombala.</p>	Nola Brady	<p>28 February 2019 Nola Brady - Report will go to 21 March Council Meeting.</p> <p>31 January 2019 – On track for March report to Council</p> <p>20 December 2018 – Nola Brady – Expect report to go to March 2019 Council meeting. 28 November 2018 – Nola Brady / Scott Goudie An email sent to Councillors on 28 November explaining the historical WIFI set up that existed in Cooma, and advising Councillors that a report would go to the late February or March Council meeting explaining the options available for the entire SMRC region for consideration. This report will take some investigation with Network providers.</p>	28/02/2019	Y

SMRC Councillors' Questions – In Progress

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Date of Reply	Compl Y/N
49	1 Nov 2018	18.3	<p>Employment of Project Staff Councillor John Last I notice that the Council is proposing to employ a Project Engineer, a Project Manager and a Development Engineer. If these positions are filled will it alleviate the necessity of calling in consultants? How much money will the employment of these people save when compared to consultants?</p>	Peter Bascomb	12 March 2019 – Sarah Cleverley - Answer to question provided to Councillors via email on 15 Nov 18 at 12:34am – Use of Contractors.	12/03/2019	Y
57	15 Nov 2018	18.3	<p>Delegate School of Arts, Drainage Councillor Anne Maslin What is the time frame for repair work to be done on gutters and downpipes to improve drainage at the Delegate School of Arts?</p>	Glen Hines	<p>26/2/19 – Council resolved to allocate \$50K (21 March) to undertake building inspection and developing scope of works for drainage works and project management. Land and Property liaising with Crown regarding boundary adjustment or establishing easement to facilitate drainage works. Grant application to be submitted to Crown for installation of public toilets and rear of block (est \$80K+)</p> <p>29/1/19 – Awaiting Crown Land advice on boundary adjustment. Investigation ongoing with the scope to be included under Major Projects team undertaking the street drainage works.</p> <p>3/12/18 – <i>Glen Hines</i> Group Manager Facilities, Commercial Land Officer and Bombala Property Maintenance Officer attended the Delegate School of Arts 27/11/18, meeting with Committee Members and inspecting the building and grounds. Staff are preparing a scope that will be shared with</p>	26/02/2019	N

SMRC Councillors' Questions – In Progress

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Date of Reply	Compl Y/N
					the Major Projects team undertaking the street drainage works and if possible be packaged into this body of work with funds already allocated in the Facilities capital projects for this facility.		
61	6 Dec 2018	18.1	Completed 12/12/2018 – reported to Council 17/01/2019				Y
62	6 Dec 2018	18.2	Completed 12/12/2018 – reported to Council 17/01/2019				Y
63	6 Dec 2018	18.3	Availability of Mayor Councillor John Last When the Mayor is not available to carry out his duty as Mayor, why doesn't he consult with the Deputy Mayor, to act in his place, as is provided in the Local Government Act?	John Rooney / Sarah Cleverly	5/3/19 SC: When the Mayor is unable to attend an event, staff request the attendance of the Deputy Mayor. If the invite hasn't specifically invited the Mayor, the invite is extended to all Councillors.	05/03/2019	Y
64	6 Dec 2018	18.4	SMRC vs Tropic Asphalt Pty Ltd Councillor John Last Could the cases of Snowy Monaro Regional Council vs Tropic Asphalt Pty Ltd be copied and sent out to each Councillor and in the first February meeting of the Council both the original case and the stated case be discussed at a council meeting?	Mark Adams	<i>23 January 2019 – Peter Smith Report completed for February meeting and copies of public documents provided to councillors on 23 January 2019</i> <i>20 Dec – Mark Adams Noted. Information is being compiled.</i>		Y

SMRC Councillors' Questions – In Progress

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Date of Reply	Compl Y/N
66	20 Dec 2018	18.1	<p>SMAG's Inquiries and Suggestions for Council Communication with Residents and Community Groups</p> <p>Councillor John Castellari</p> <p>1. Has Council and the GM received the letter form the Snowy Mountains Action Group (SMAG) of 29 November 2018 addressed to the General Manager proposing options to improve communications between Council and regional communities and requesting advice on a timeframe for responses to earlier letters?</p> <p>2. What are the General Manager's thoughts on the proposed Council Organisational Chart and the proposed system for the management of phone and written communications received from ratepayers?</p> <p>3. When can the SMAG expect to receive a formal reply form Council to the proposal?</p>	Peter Bascomb	<p>13/02/2019 – Peter Bascomb –</p> <p>1. The General Manager wrote to SMAG on 7 January 2019 and I have offered to attend any meeting of SMAG or its constituent groups to facilitate discussions. The letter was sent to councillors by email.</p> <p>2. The website has been updated, and Council has a Customer Service Charter including performance criteria.</p> <p>Letter was sent on 7 January 2019.</p>		N
67	20 Dec 2018	18.2	<p>S.365 of the Local Government Act</p> <p>Councillor John Last</p>	Nola Brady	<p>7 February 2019 – Annie Upton –</p> <p>Council currently meets above the minimum prescribed 10 times each year, each in a different month under S.365 by holding 2 meetings a month thought out the year.</p>		Y

SMRC Councillors' Questions – In Progress

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Date of Reply	Compl Y/N
			S 365 – What is the position of this Council relating to S365? Council meets at least 10 times each year. Each time in a different month.		31 January 2019 – Nola Brady Allocated to Manager Corporate Governance to respond.		
68	20 Dec 2018	18.3	<p>Stormwater Drainage and Security Fences in Bombala River Park</p> <p>Councillor Anne Maslin</p> <p>Could council provide a time frame for restoration of the riverside in Bombala's main tourism precinct? Particularly the dangerous eroded stormwater chasm? The security fences are unsightly and disrupt the riverside park.</p> <p>Three security fences currently dominate the river bank adjacent to the Bombala Pool.</p> <ol style="list-style-type: none"> the stormwater outlet has gouged a dangerously deep erosion crevasse that poses a public safety risk. It is now within 2 metres of the popular walking path. The non-compliant platform is still cordoned off by an unsightly fence after 12 months. 	Kelly Heffernan	<p>07 March 2019 - GS Work commenced 6 March and is expected to take three weeks weather permitting.</p> <p>31 January 2019 – Steve Baldwin – Survey completed. Design and estimate work and permit from Fisheries to be completed by week starting 11 February. Funding needs to be approved by Council from Bombala reserve (Town and village drainage-220K) before work can commence as emergency works.</p> <p>2. 29.1.2019 – Kelly Heffernan – The non-compliant platform has now been removed and site rehabilitation has commenced. There is a bunting fence around the former site to aide in grass regeneration.</p>	07/03/2019	Y

SMRC Councillors' Questions – In Progress

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Date of Reply	Compl Y/N
			A third small security fence at the water's edge. This unsightly row of fences threatens the local economy, as tourists normally stop here to have picnics, and use the walking path.				
69	20 Dec 2018	18.4	Alisa Thaler Councillor Bob Stewart What is going on with the meeting between Council and the Thaler family, is it being facilitated?	Peter Bascomb	13/02/2019 – Peter Bascomb – A meeting was held on 24/01/2019. Attendance included Andrew Thaler, Alisa Thaler, Deputy mayor Miners, Clr Stewart, Clr Last and Clr Maslin.	13/02/2019	Y
70	20 Dec 2018	18.5	Code of Meeting Practice Councillor Lynley Miners What will be the web cast arrangements for meetings and locations with the new Code of Meeting Practice in 2019?	Nola Brady	28 February 2019 Nola Brady – Report is going to the 21 March Council Meeting 31 January 2019 – Nola Brady IT are currently investigating the costs of portable Webcasting and Audio equipment for Council meetings to support the meeting rotation and regulatory requirements. A report is expected to go to Council late March 2019.		Y
71	17 Jan 2019	18.1	Rate notice for period 1 July 2018 to 30 June 2019 Councillor Peter Beer Question: A. Why are rate notices delivered a week after the due date?	Peter Cannizzaro	8/2/19 Matt Payne A. We have confirmation from the Mailing Supervisor of our printing company that 3,034 notices were posted via Australia Post on 25/10/2018. B. Council considers the reversal of interest charges on a case by case basis including	8/02/2019	Y

SMRC Councillors' Questions – In Progress

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Date of Reply	Compl Y/N
			<p>B. Are the interest charges going to be charged?</p> <p>C. How long has this situation been going on?</p> <p>D. How will Council inform rate payers if interest charges are or not going to be charged?</p> <p>History:</p> <ul style="list-style-type: none"> • Issue date of above was 23/10/2018. Due date was 30/11/2018. • Notice arrived in mail on 8/12/2018 (over one week after the due date). • Charges of 7.50% statement for overdue payments will be incurred. 		<p>where a ratepayer is adversely affected due to receiving a notice late.</p> <p>C. We have not received any complaints from other customers for notices received this late. The latest known receipt date is just over 1 week after the issue date.</p> <p>To the best of our knowledge this appears to be an isolated incident. If Councillor Beer provides reference to the specific notice(s) in question, the Finance team will investigate the matter further and provide feedback in writing regarding interest charges.</p>		
72	17 Jan 2019	18.2	<p>Street Corners, Cooma</p> <p>Councillor John Last</p> <p>Why is it that the street corners have not been completed, even though it appears the masonry work has been completed?</p>	Gary Shakespeare	<p>07 March 2019 – GS</p> <p>Works are now completed except for a starting date for the basalt garden bed on Elm corner intersection.</p> <p>31 January 2019 – Steve Baldwin</p> <p>The plants have arrived and have been planted in stages and the remaining areas will be planted in the coming weeks.</p> <p>The project had to be shut down over the holiday period.</p>	07/03/2019	N
73	17 Jan 2019	18.3	<p>Quote for Plants, Shrubs and Trees</p> <p>Councillor John Last</p>	Jane Kanowski	<p>30 January 2019 – Jane Kanowski</p> <p>H Hardware have been asked to quote in the past (pre-merger), however retail prices were quoted which were significantly higher than the</p>	30/1/2019	Y

SMRC Councillors' Questions – In Progress

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Date of Reply	Compl Y/N
			Why is it that Cooma H Hardware have not been asked for a quote for plants and shrubs and trees?		wholesale cost. H Hardware will be requested to quote in the future.		
74	17 Jan 2019	18.4	<p>Consultancy Fees</p> <p>Councillor John Last</p> <p>Can Council provide a list that makes up the 7 million dollars spent on consultancy fees?</p>	Peter Cannizzaro	<p>8/2/19 Matt Payne</p> <p>A report will be presented to the Council Meeting on 7 March 2019</p>	8/2/2019	Y
75	17 Jan 2019	18.5	<p>Remondis Depot</p> <p>Councillor John Last</p> <p>Is it the case that the Remondis contract states that Remondis is to establish a depot in Cooma? Has this happened, if not why not?</p>	Patrick Cannon	<p><i>23 January 2018 – Peter Smith</i></p> <p><i>The Waste and Recyclables Collection and Management Contract (Part D2.20) requires a depot to be provided and maintained, but is silent on the actual location.</i></p> <p><i>Remondis utilises an approved depot at 9 Geebung Street, Polo Flat. Development Consent to use the site as a depot was granted under DA 10.2017.1129.1.</i></p> <p><i>Prior to occupying that site, Remondis were utilising a depot site in Bombala.</i></p> <p><i>This information had been provided to Council's meeting of 15 February 2018 (item 16.5) following a question on notice received at the 14 December 2017 Council meeting.</i></p> <p><i>Item 16.5 of the 15 February 2018 meeting was adopted by exception by Council under Resolution 2/18.</i></p>		Y

SMRC Councillors' Questions – In Progress

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Date of Reply	Compl Y/N
76	17 Jan 2019	18.6	<p>SMRC Budget Outlook and Deficit</p> <p>Councillor Anne Maslin</p> <p>How can Councillors effectively work together with the GM and staff to address the ongoing SMRC budget deficit of \$6 million?</p> <p>Is a budget/finance workshop, involving Councillors and staff, in discussion with finance experts, the first step towards resolving the ongoing deficit, which is of major concern.</p>	Peter Cannizzaro	8/2/19 Matt Payne A Budget/Finance Workshop for Councillors has been scheduled for 21 March 2019.	8/02/2019	Y
77	17 Jan 2019	18.7	<p>Foot Ramp at Bombala Visitors Centre</p> <p>Councillor Anne Maslin</p> <p>Can council please provide a foot ramp across the deep drain at the front of Bombala Visitors Centre, by end of February 2019?</p> <p>Several complaints have been received about the drain as a safety risk. The foot ramp could be the same as the one next door at the Lavender House</p>	Glen Hines	11/3/19 – Completed 29/1/19 – Glen Hines Property Maintenance Officer requested to construct ramp. Expected to be completed by end of February 2019.	26/02/2019	Y
78	17 Jan 2019	18.8	<p>Parking Signage at Bombala Visitors Centre</p> <p>Councillor Anne Maslin</p>	Steve Baldwin	07 March 2019 – SB Signs were erected week beginning 4 March 2019	07/03/2019	Y

SMRC Councillors' Questions – In Progress

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Date of Reply	Compl Y/N
			<p>Could council please provide signs directing tourist vehicles to the car park at the rear of the visitors centre, by end of March 2019?</p> <p>An access Road, three plantings and parking area have been provided but it is easy to miss, as there is no signage.</p>				
79	17 Jan 2019	18.9	<p>Cemetery Closures</p> <p>Councillor Lynley Miners</p> <p>Was there a Council Decision made to close cemetery's for burials over the Christmas and New Year period, if so what were the Closure dates?</p>	Peter Bascomb	<p>08/02/2019 - Gina McConkey - Arrangements were in place to ensure that any required burials could be accommodated during the office closure period.</p> <p>17/01/2019 General Manager - Council did approve a shutdown period for council offices and depots from 21 December 2018 to 2 January 2019</p>	08/02/2019	Y
80	17 Jan 2019	18.10	<p>Presentation by Brian Curzon</p> <p>Councillor Bob Stewart</p> <p>Has there been any further action following the presentation from Brian Curzon with regard to the 60km zone and the two bus shelters on Mittagang Road?</p>	Graham Hope	<p>11/02/2019 – Graham Hope - Road Safety Officer to discuss these issues at the next Local Traffic Committee meeting to be held on 28 March 2019</p> <p>Mr Curzon has made a few factual errors in his presentation:</p> <ol style="list-style-type: none"> 1. The 90 km/h speed zone commences more than 900 m north of the Cooma Cemetery. 2. Local Councils do not determine speed limits on roads, regardless of whether they are State, Regional or Local. This remains the responsibility of NSW RMS. Council can have input into any review, 	05/03/2019	Y

SMRC Councillors' Questions – In Progress

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Date of Reply	Compl Y/N
					<p>however, NSW RMS have the final decision.</p> <p>Speed Limit The speed limit on Mittagang Road from Yallakool Road to approximately 2 km past the bridge over the Murrumbidgee River has been discussed with RMS since April 2018. Part of the issue is that the blind application of guidelines does not take into account particular circumstances. For example, just past the commencement of the 100 km/h zone the road condition deteriorates and the road narrows. The speed limit suggested to NSW RMS for this section of road was 80 km/h. It has been known for speed limit reviews to take up to 12 month to complete.</p> <p>In August/September of 2018 a Radar Activated Speed Sign was placed along Mittagang Road, near the intersection with Warm Corner Road. An analysis of the data showed:</p> <ol style="list-style-type: none"> 1. Average Daily Traffic heading south towards Cooma = 144 vehicles 2. Average Daily Traffic heading north towards Shannons Flat = 185 vehicles. (By contrast, Kiah Avenue, Zalka 		

SMRC Councillors' Questions – In Progress

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Date of Reply	Compl Y/N
					<p>Heights Average Daily Traffic = 1284 vehicles)</p> <p>3. The average speed in both directions = 65 km/h</p> <p>4. Percentage of vehicles exceeding the speed limit north bound = 1.6%</p> <p>5. Percentage of vehicles exceeding the speed limit south bound = 1.04% (Again, by contrast Kiah Avenue, Zalka heights had 50.4% of vehicles exceeding the posted speed limit.</p> <p>Crash History: Since 2013 there have been two reported crashes on Mittagang Road in the 90 or 100 km/h zones.</p> <p>In 2013, at the intersection of Bidgee Road and Mittagang Road a vehicle ran off the road to left while turning right and hit a fence with no resulting casualties. The speed was assessed to be 80 km/h and was considered to be a contributing factor to this crash.</p> <p>In 2016, a truck hit the side of the bridge over the Murrumbidgee River, resulting in one moderate injury.</p>		

SMRC Councillors' Questions – In Progress

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Date of Reply	Compl Y/N
					<p>The nearest other reported crash on Mittagang Road occurred at the intersection Mittagang Road and Binalong Street in 2015 – some 5 kms away.</p> <p>School Bus Stops: <i>“There are thousands of “informal school bus stops” used for picking up or setting down school children on rural school bus routes across NSW. They are generally agreed between bus operators and parents, and are not sign posted or developed as formal bus stops.” (Centre for Road Safety; 2016)</i></p> <p>School bus stops in rural and remote areas are considered informal due to the fact that families move in and out of areas, therefore changing the need for a bus stop in a particular area.</p> <p>Council could spend money in widening and sealing a section of road to accommodate a school bus stop, only to find that in a short period of time the bus stop is no longer needed. Bus contractors have been issued with a Student Pick-up and Drop-off Protocol from Transport for NSW. It shows the Bus</p>		

SMRC Councillors' Questions – In Progress

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Date of Reply	Compl Y/N
					<p>Contractor what factors to consider before using an area as a school bus stop.</p> <p>Line marking NSW RMS Guidelines state that edge line marking should be used on sealed pavement widths greater than 6.8 m and Average Annual Daily Traffic is greater than 750 vehicles on rural roads. At lower traffic movements or pavement widths it is up to Council to decide. The pavement width in some sections of Mittagang Road varies from 5.4 m to 6.5 m.</p> <p>Road Safety Officer to discuss these issues at the next Local Traffic Committee meeting to be held on 28 March 2019</p>		
81	17 Jan 2019	18.11	<p>Nimmity Bell Councillor Bob Stewart Can we get a report to the next Council meeting with information on the Nimmity Bell?</p>	Peter Smith	<p>23 January 2019 – Peter Smith: At close of the notification period in excess of 50 submissions had been received. The application is currently being assessed and will be referred to Council for determination in due course.</p> <p>17/01/2019 - Director Environment and Sustainability – The DA for the Nimmity Bell was lodged and advertised before Christmas. A report will come to Council once all submissions have been assessed.</p>	23/1/2019	Y

SMRC Councillors' Questions – In Progress

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Date of Reply	Compl Y/N
82	17 Jan 2019	18.12	<p>Freedom of Information Act</p> <p>Councillor John Last</p> <p>What is council doing about the new changes to the GIPA Act in relation to DAs?</p>	Peter Bascomb	<p>17/01/2019 - General Manager – Contact has been made with Bega Council, who have advised they are not sticking to the legislation and believe this risk is low. A report will come to Council, because we would be breaching legislation, with suggestions on how to process DA requests in relation to the GIPA Act.</p> <p>7/02/2019 – Nola Brady – A report is being presented to Council 21 February 2019</p>	07/02/2019	Y
83	17 Jan 2019	Note 11	<p>Tabling a letter in questions without notice</p> <p>Clr Stewart tabled a letter from Dianne Ingram regarding Condition of the Bombala Cemetery and asked could it be forwarded to the appropriate officer for consideration.</p>	Peter Smith	11/02/2019 – Katherine Miners - Group Manager Environmental Management personally contacted all Councillors that were copied into the letter sent to the Mayor to advise that the matter would be investigated and measures taken to address the matter. Gina McConkey – Group Manager Environmental Management and Glen Hines – Group Manager Facilities are working together to ensure that this does not occur again. Correspondence has been forwarded to Dianne Ingram.	11/02/2019	Y
84	7 February 2019	18.1	<p>Alcohol Free Zones in Cooma</p> <p>Councillor Rogan Corbett</p> <p>Question: The Alcohol free signs in Cooma say 2018, are they coming down, or do we have to reapply to renew it?</p> <p>Answer: Director Environment and Sustainability – Council resolution was to put</p>	Kristy Harvey	11/03/19 – MA: Feedback is still being sought from the Police in relation to the period the Alcohol Free Zone was in place in 2018 prior to the commencing the process to reinstate signage. Staff will start approaching stakeholders ahead of preparing a report for the April council meeting.	11/03/2019	N

SMRC Councillors' Questions – In Progress

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Date of Reply	Compl Y/N
			the signs in place for a short period last year. A report will come to Council to commence the alcohol free zones, if Council wishes.				
85	7 February 2019	18.2	<p>STORMWATER EROSION BOMBALA</p> <p>Councillor Anne Maslin</p> <p>Question: Given the current spate of heavy storms, could council consider as a matter of utmost urgency the torrent pose by the stormwater outlet on the Bombala riverbank?</p> <p>This outlet threatens to cut through the popular walking path. Could council liaise closely with the Department of Infrastructure and Fisheries, to ensure that mitigate work is carried out by March 15 2019?</p>	Suneil Adhikari	07 March 2019 - GS Work commenced 6 March and is expected to take three weeks weather permitting.	07 March 2019	Y
86	7 February 2019	18.3	<p>THERRY STREET DESIGN</p> <p>Councillor Bob Stewart</p> <p>Question: Could we please see a costing on the new Therry Street river design, and was the design sourced out of the area?</p>	Linda Nicholson	5 March 19 An estimate of the project costs for the proposed modifications to the Therry St River area is underway. The design was completed by the consultant who is responsible for the design works for Therry St, Maybe St and Forbes St Streetscape upgrades to ensure consistent themes are adapted throughout the area. This consultant's register business address is not within the SMRC area.	5 March 19	N
87	21 February 2019	18.1	<p>SNOWY MONARO DESTINATION MANAGEMNET PLAN 2019</p>	Mark Adams	11/03/19 – MA: Meeting held	11/03/2019	Y

SMRC Councillors' Questions – In Progress

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Date of Reply	Compl Y/N
			Question: Can we call a tourist Committee meeting before the end of the public exhibition period, to discuss the high priority actions in regard to staffing and funding levels Answer: PS (21/2/2019)Tourism meeting has been called for 7 March 2019				
88	21 February 2019	18.2	FLOOD STUDY Question: When can we have another meeting with the flood study committee, as many large projects depend on the completion of this study. Answer: Taken on Notice	Pam Vipond	5 March 2019 – Pam Vipond A Flood Plain Risk Management Committee will hold their next meeting on Friday 29 March at 1pm. Venue will be the Cooma Council Chambers. A meeting request has been sent out and an agenda will be sent out next week.	29 March 2019	Y
89	21 February 2019	18.3	GRANT APPLICATIONS Question: Can we have a list of grant opportunities upcoming, be circulated monthly and councillors be advised in order to submit grant proposals. Answer: Taken on Notice For example, ANZAC grants are open in April and Council needs to apply for a power point for the Bombala Cenotaph. Answer: Taken on Notice.	Teena Paterson	11 March 2019 - TP Yes, a list of grant opportunities upcoming can be circulated via email on a monthly basis commencing in March 2019.	11/03/2019	Y
90	21 February 2019	18.4	SMEC FLUID LAB Question: Can Council bring a report to Council as mentioned in Part C of the resolution	Peter Smith	11/03/19 – PS: Report to be provided as requested.	11/03/2019	

SMRC Councillors' Questions – In Progress

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Date of Reply	Compl Y/N
			regarding the SMEC Fluid Lab on the 15 February 2018? Answer: Taken on Notice.				
91	21 February 2019	18.7	RETAIING WALLS AND FLOWER GARDENS Question: Now that the rock retaining walls and flower gardens at 3 crossroads / roundabouts in Cooma are complete, could Council provide information regarding the overall finished costs of these works. Answer: Taken on Notice.	Glen Hines	05 March 2019 – GH The total cost of the works was \$552,286.33. This includes all drainage works, paving and garden beds.	5 March 2019	Y

9.4.2 RESOLUTION ACTION SHEET UPDATE

Record No:

Responsible Officer:	Director Corporate and Community Services
Author:	Secretary Council and Committees
Key Direction:	7. Providing Effective Civic Leadership and Citizen Participation
Delivery Plan Strategy:	DP7.1.1.2 Council's leadership is based on ethics and integrity to enable informed and appropriate decisions in the community's best interest.
Operational Plan Action:	OP7.7 Provide timely, accurate and relevant information to Council to enable informed decision making.
Attachments:	1. In Progress Actions - 21 March Council Meeting
Cost Centre	3120 Governance
Project	
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

In order to provide Councillors with updates on resolutions of Council, a report has been generated with a summary of action that are current and have recently been completed, for the period ending February 2019.

In Progress Actions - 21 March Council Meeting is attached to this report.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council receive and note the In Progress Actions - 21 March Council Meeting– In Progress for the period ending February 2019.

9.4.2 RESOLUTION ACTION SHEET UPDATE

ATTACHMENT 1 IN PROGRESS ACTIONS - 21 MARCH COUNCIL MEETING

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
1	19 October 2017	227/17	18.1	<p>Notice of Motion for Rail Trail Feasibility Study</p> <p>That Council fund a feasibility study for the opening of a Monaro Rail Trail from Queanbeyan to Bombala during the 2019 Financial year;</p> <p>A. Either by obtaining Grant Funding from the NSW Government; or</p> <p>B. Allocate \$75 000 in the 2019 Financial Year Council Budget in the event grant funding is unavailable.</p>	Peter Bascomb	11 December 2018 – Monaro Rail Trail Inc. has completed a preliminary feasibility study that will be used to develop the scope of Council’s project. This will be developed in the first half of 2019.		N
2	19 October 2017	251/17	22.2	Complete 20/01/2019 – reported to Council 21/02/2019				Y
5	14 December 2017	305/17	15.5	Completed 20/12/2018 – reported to Council 17/01/2019				Y
6	14 December 2017	313/17	16.8	<p>Beyond the Social Plan: Integrating Social Planning Objectives into the Integrated Planning and Reporting Framework</p> <p>1. That Council receive and note the information in the report about the integration of social planning into</p>	Kristy Harvey	11/03/19 – Peter Smith: In regard to items 1 and 2, there are numerous Operational Plan items adopted by Council in the current Operational Plan which have social and community outcomes. At its meeting of 21 February 2019 Council considered a report regarding progress	15/01/2018	N

9.4.2 RESOLUTION ACTION SHEET UPDATE

ATTACHMENT 1 IN PROGRESS ACTIONS - 21 MARCH COUNCIL MEETING

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				<p>Council’s Integrated Planning and Reporting documents.</p> <p>2. That staff resources be directed into incorporating social planning objectives into the Integrated Planning and Reporting suite, including the Community Strategic Plan currently under development.</p> <p>3. That staff prepare a Social Demographic Profile for the information of Council and the community.</p> <p>4. That the Integrated Planning and Reporting suite, supported by the Social Demographic Profile, take the place of a stand-alone Social Plan.</p>		<p>against the Operational Plan items and adopted that report by exception.</p> <p>More information can be found at https://www.snowymonaro.nsw.gov.au/918/Community-and-Economic-Profile</p> <p>4/02/2019 – Kristy Harvey – no further update at this time. 20 December 2018 – Kristy Harvey No further update at this time. Will be worked on during 2019.</p> <p>31 Oct 2018 – No further update at this time. Please note the following: 3. A working document has been created which is essentially condensed publicly available data from ABS and our Profile ID tool. It’s a primitive version of what the Social Demographic Profile would look like. This plan is to be reported to Council 26 Jul 2018 - 10:27 AM - Katherine Miners Community Services Officer will be preparing the Social Demographic Profile. A and B have been completed. 04 May 2018 - 4:15 PM - Meghan Quinn Cooma Community Development Planner Kristy Harvey is working on the Social Demographic Profile. Community</p>		

9.4.2 RESOLUTION ACTION SHEET UPDATE

ATTACHMENT 1 IN PROGRESS ACTIONS - 21 MARCH COUNCIL MEETING

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						<p>Development Planners worked to ensure social planning objectives were included in the Community Strategic Plan.</p> <p>We will also undertake a thorough review of the Delivery and Operational Plans when those drafts become available to staff. During this review, we will provide feedback to ensure that social objectives, including the Disability Inclusion Action Plan, are included. It is critical that the relevant actions are allocated to the right departments (roads, for instance) to ensure delivery.</p>		
9	15 February 2018	49/18	22.5	<p>Extension of Contract 2014/002 for the Provision of Street, Shopping Centre & Toilet Cleaning Services in Jindabyne</p> <p>That Council</p> <p>A. Approve the extension of the current contract with Crystal Lake Cleaning for street, shopping centre and public toilets in Jindabyne for a further 12 months until 28 February 2019 for the amount of \$117,581.88 incl. GST;</p> <p>B. Authorise the General Manager to execute an Addendum to the Contract to extend the period under the</p>	Lyn Bottrill & Janine Hudson	<p>29 February 2019 JH Completed Report was presented to 7 February Council – Contract is now out for Tender and closes on 19 March 2019.</p> <p>30 January 2019 JH Report to 7 February Council Meeting 2 January 2019 – JH Part C - Report to Council on 17 January with draft contract attached for review and request to consent to advertise the Contract for Tender. <i>22 Nov 2018 – Lyn Bottrill</i> <i>Draft contract nearly completed ready for Council approval at January meeting</i></p>	30/06/2019	N

9.4.2 RESOLUTION ACTION SHEET UPDATE

ATTACHMENT 1 IN PROGRESS ACTIONS - 21 MARCH COUNCIL MEETING

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				<p>same terms and conditions; and</p> <p>C. Receive a report on the review of contracts for cleaning across the Snowy Monaro Regional Council LGA once completed.</p>		<p><i>30/10/18 – 10:16 AM Glen Hines No progress from previous update</i></p> <p><i>10/08/18 – 08:32AM Glen Hines No external consultant to be engaged – To be undertaken internally. Scope for all cleaning contracts has been consolidated into spread sheet. Land and Property officer to create contract document. Land and Property Manager to review scopes for suitability.</i></p> <p><i>03 Oct 2018 - 9:07 AM - Lyn Bottrill</i> Contracts being finalised.</p> <p><i>27 Aug 2018 - 12:43 PM - Lyn Bottrill</i> Group Manager Facilities is dealing with this matter.</p> <p><i>02 Aug 2018 - 2:06 PM - Lyn Bottrill</i> Glen Hines seeking services of a contractor.</p> <p><i>23 Jul 2018 - 3:31 PM - Lyn Bottrill</i> Currently seeking appropriately qualified firm to carry out investigation into all Council cleaning contracts and adjust the terms to be the same in all contracts.</p> <p>It is anticipated that a report will be presented to Council in November 2018</p> <p><i>04 Jun 2018 - 8:18 AM - Lyn Bottrill</i> Group Manager facilities will organise</p>		

9.4.2 RESOLUTION ACTION SHEET UPDATE

ATTACHMENT 1 IN PROGRESS ACTIONS - 21 MARCH COUNCIL MEETING

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						contractor to carry out investigation into all Council cleaning contracts and make a recommendation to Council. <i>23 Apr 2018 - 12:15 PM - Lyn Bottrill</i> Revised Target Date changed by: Lyn Bottrill From: 19 Mar 2018 To: 28 Sep 2018 <i>23 Apr 2018 - 12:10 PM - Lyn Bottrill</i> Group Manager Facilities to continue with having the cleaning contracts for each of the former Councils standardised.		
10	15 February 2018	50/18		Potential Joint Project with the Department of Education – Cooma That Council endorse the continued pursuit of this project with a view to potentially entering into a binding joint use project agreement with the Department of Education in due course, but on the proviso that Council is successful in its grant application to the Regional Sports Infrastructure Fund to cover the cost of its portion of capital expenditure on the project.	Mark Adams	11/03/2019 – MA: There is no further update on this project however it should be noted that there has been an election promise made should the National Party be re-elected. <i>4/02/2019 – Mark Adams – Council is still part of the reference group which is reconvening in February. There is no direct roe for Council at this stage.</i> <i>20 December 2018 – Mark Adams</i> Group Manager Economic Development and Tourism presented to the Councillors on 20 December 2018. The Project Reference Group met on 18 December 2018 and at this stage the Department of Education are not seeking a Joint Use Agreement in relation to the Performing Arts Centre. This will probably be	19/03/2018	N

9.4.2 RESOLUTION ACTION SHEET UPDATE
 ATTACHMENT 1 IN PROGRESS ACTIONS - 21 MARCH COUNCIL MEETING

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						<p><i>a Shared Use Agreement at a later time and details will be formalised as the project progresses. The Department still want Council to pursue funding for a joint use sports facility.</i></p> <p><i>6 Dec 2018 The latest plans are to be presented to at the Councillor workshop on 20 December.</i></p> <p><i>30 Oct 2018 Mark Adams – The Department of Education is still pursuing the Performing Arts Centre. They may approach Council again for a contribution as they may potentially seek a car parking arrangement at the Cooma Cemetery.</i></p> <p>Feedback received on the grant application for the sports aspect was that a strong application was presented however we were not successful due to the funding split and were advised that if the project was re-scoped to reapply.</p> <p><i>13 Sep 2018 - 4:56 PM - Katherine Miners Council was unsuccessful in receiving a grant for the indoor sports centre. Clrs have been advised by email by Group Manager Economic Development and Tourism.</i></p>		

9.4.2 RESOLUTION ACTION SHEET UPDATE

ATTACHMENT 1 IN PROGRESS ACTIONS - 21 MARCH COUNCIL MEETING

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No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						<p>26 Jul 2018 - 10:30 AM - Katherine Miners Staff are still awaiting grant outcomes. Fortnightly meetings are being held with the project group. The group are looking at starting to talk about details of the Joint Use Agreement for a regional performing arts centre.</p> <p>28 May 2018 - 5:15 PM - Katherine Miners Business case has been lodged for the Regional Sports Infrastructure fund and an Expression of Interest for the Federal Regional Growth Fund. Awaiting outcomes</p>		
12	15 March 2018	64/18		<p>Creation of road reserve over Jerangle Road through lot 6 DP 754888 at Jerangle That Council</p> <p>A. Accept the quotation from Bradley Surveying and Design Pty Ltd in the amount of \$9,500</p> <p>B. Agree to the expenditure of an additional estimated \$2,000 to include the closure of the corresponding section of Crown reserve road passing through lots 5 and 6 in the survey plan.</p> <p>C. Authorise the General Manager to execute the necessary documents, including the Transfer of the closed section of Crown reserve road to the landowner in compensation.</p> <p>D. Apply to the Department of Primary</p>	Janine Hudson	<p>29 February 2019 JH update request sent to solicitor still waiting reply</p> <p>30 January 2019 JH still waiting for update from the landowner's solicitor.</p> <p>2 January 2019 – Janine Hudson Have sent an email request to Andrew Freer who advised they will advise when lodgement of the plan of subdivision has occurred</p> <p>22 November 2018 – Lyn Bottrill Landowners solicitor has been asked for further update. Presently awaiting response.</p> <p>24 Oct 2018 – 12.45 PM – Lyn Bottrill Still waiting on landowner's solicitor to lodge the plan – mortgagor's consent needed.</p>	30/06/2019	N

9.4.2 RESOLUTION ACTION SHEET UPDATE

ATTACHMENT 1 IN PROGRESS ACTIONS - 21 MARCH COUNCIL MEETING

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				<p>Industries to take the sections of Crown reserve road within Jerangle Road into Council's public road assets register.</p> <p>E. Gazette the entire length of Jerangle Road as a Council public road.</p>		<p><i>03 Oct 2018 - 9:06 AM - Lyn Bottrill</i> Waiting on landowner's solicitor to lodge the plan.</p> <p><i>27 Aug 2018 - 12:42 PM - Lyn Bottrill</i> Email sent to surveyor and solicitor asking for update on progress of registration of the plan.</p> <p><i>02 Aug 2018 - 2:05 PM - Lyn Bottrill</i> Plan has been lodged. Email sent to solicitor acting for the other party asking for an update.</p> <p><i>23 Jul 2018 - 3:30 PM - Lyn Bottrill</i> Waiting on registration of plan of subdivision</p> <p><i>11 Jul 2018 - 1:07 PM - Lyn Bottrill</i> Documents returned to surveyor for lodgement with the LPI</p> <p><i>21 Jun 2018 - 10:16 AM - Lyn Bottrill</i> Revised Target Date changed by: Lyn Bottrill From: 30 Jun 2018 To: 30 Sep 2018</p> <p><i>21 Jun 2018 - 10:02 AM - Lyn Bottrill</i> All documents have been executed by Council and sent back to the surveyor for lodgement at the LPI</p> <p><i>04 Jun 2018 - 8:18 AM - Lyn Bottrill</i> Currently waiting on Subdivision Cert.</p> <p><i>23 May 2018 - 10:34 AM - Lyn Bottrill</i> Application has been submitted to Council for Subdivision Certificate. When the Certificate is issued it will be sent along with the plan</p>		

9.4.2 RESOLUTION ACTION SHEET UPDATE

ATTACHMENT 1 IN PROGRESS ACTIONS - 21 MARCH COUNCIL MEETING

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						<p>and Administration sheet to the landowners surveyor for lodgement at the LRS <i>23 Apr 2018 - 12:16 PM - Lyn Bottrill</i> Revised Target Date changed by: Lyn Bottrill From: 16 Apr 2018 To: 30 Jun 2018 <i>23 Apr 2018 - 12:12 PM - Debbie Constance</i> Surveyor has been contacted and is proceeding with survey of road.</p> <p>The Administration sheet and the plan have been sent to Cooma office by the surveyor. When they are received Council staff will progress the matter. - Ongoing</p>		
14	15 March 2018	71/18	15.3	<p>Lake Wallace Dam - Access to reservoir for fishing That Council:</p> <p>A. Do not allow public access to the Lake Wallace site as the risk to the water quality provided to the Nimmitabel community for human consumption is unmanageable;</p> <p>B. Confirms that the Lake Wallace site is to continue to be managed as a Conservation Area under the approved Offset Management Plan and Conservation Property Vegetation Plan;</p> <p>C. Develop a Management Plan for the reservoir, including review of consideration of establishing a refuge</p>	Jane Kanowski	<p>05 March 2019 – JK Waiting on sign company to advise when the sign will be ready for installation.</p> <p><i>30 Jan 2019 – 8:51am – Jane Kanowski</i> – the signs have been ordered and will be installed when received by the end of February. 30/11/2018 – Jane Kanowski - To source an additional quote as one company declined to quote. 29/10/18 Jane Kanowski – One quote has been received – as per Council policy need to get an additional quote – waiting on a response.</p> <p><i>03 Sep 2018 - 1:21 PM - Jane Kanowski</i></p>	28/03/2019	N

9.4.2 RESOLUTION ACTION SHEET UPDATE

ATTACHMENT 1 IN PROGRESS ACTIONS - 21 MARCH COUNCIL MEETING

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				<p>for aquatic threatened species with all relevant authorities; and</p> <p>D. Develop information and interpretive signage for the Conservation Area to be installed at Lake Williams, in Nimmitabel Township.</p>		<p>A quote from Stockl Signs has been received. Another quote is required.</p> <p><i>20 Aug 2018 - 4:55 PM - Jane Kanowski</i> Contacted NGH - awaiting advice from them and obtaining quotes for signage</p> <p><i>28 Jun 2018 - 1:46 PM - Glen Hines</i> Jane Kanowski requested to contact NGH Environmental for interpretive signage subject matter</p> <p><i>28 Jun 2018 - 1:41 PM - Glen Hines</i> Action reassigned to Jane Kanowski by: Glen Hines</p> <p><i>21 May 2018 - 11:53 AM - Debbie Constance</i> Action reassigned to Glen Hines by: Debbie Constance</p> <p><i>11 Apr 2018 - 2:28 PM - Debbie Constance</i> Noted: Meeting arranged with DOI to handover actions.</p> <p>D) to be actions in the new financial year. Group Manager Facilities and Project Manager are meeting on Thursday 14 August to discuss Lake Wallace issues. Signs for Lake Williams will also be discussed.</p>		
15	15 March 2018	89/18		<p>Notice of Motion Cr Castellari - Update on Money for Roads</p> <p>That Council resolve that the Mayor provide regular updates on progress implementing the motion passed at the February 2018 council meeting, to</p>	Debbie Constance	<p>5 March 2019 – SA</p> <p>DP John Barilaro has announced \$17m for SMRC roads.</p> <p>11/02/19 Sarah Cleverley: Mayor, Deputy</p>	Ongoing	N

9.4.2 RESOLUTION ACTION SHEET UPDATE

ATTACHMENT 1 IN PROGRESS ACTIONS - 21 MARCH COUNCIL MEETING

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				<p>approach State and Federal government for improved ongoing road funding in Snowy Monaro region.</p>		<p>Mayor and GM met with Minister Pavey on 2 May 18. Funding has been requested from State Government. Discussions with the Deputy Premier are ongoing. Mayor scheduled to meet with Minister Pavey, Minister for Roads on 2 May to discuss funding</p>		
16	05 April 2018	118/18		<p>Proposed Road Closure & Sale of old Lions Park at Bombala That Council;</p> <ul style="list-style-type: none"> A. Approve the partial road closure on the corner of High Street and Stephen Street Bombala so that the fence line becomes the boundary of lot 9 DP 995614; B. Engage the services of a land surveyor to provide a plan for the boundary adjustment; C. Authorise the General Manager to execute any documents necessary to complete the boundary adjustment and sale of the property; D. Readvertise the property on the open market for auction with an appropriate reserve; and E. Make the Report public once 	Janine Hudson	<p>29 February 2019 JH Plans with Council waiting for return of subdivision certificate</p> <p>30 January 2019 JH- Plan is with Council and waiting for return of Subdivision Certificate. 2 January 2019 – Janine Hudson Plans are lodged with Council for Subdivision Certificate waiting return of Certificate</p> <p>21 November 2018 – Janine Hudson 28 day notification period has ended. Council has received 8 submissions for the proposed closure. All submissions received had no objections with the proposed closure. Responses sent to those who made submissions advising of this. Documents have been prepared to close this council public road reserve: Subdivision Certificate has been sent for processing.</p>	30/06/2019	N

9.4.2 RESOLUTION ACTION SHEET UPDATE

ATTACHMENT 1 IN PROGRESS ACTIONS - 21 MARCH COUNCIL MEETING

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				the matter is settled.		<p>25/10/2018 – Janine Hudson: The Submission period ends 8 November 2018, some submissions have been received from adjoining landowners and the authorities, these submissions have been with no objection to the closure.</p> <p>25 Oct 2018 – Janine Hudson - The Submission period ends 8 November 2018, some submissions have been received from adjoining landowners and the authorities, these submissions have been with no objection to the closure.</p> <p>5 Oct 2018 – Janine Hudson Letters have been sent to adjoining landowners with notification of the proposed closure and notification letters to the authorities are being prepared. The advertisement has been placed in the Monaro Post for 11 October and 25 October. The 28 day period for submissions ends on 8 November. Submissions will be reviewed and the correct process followed.</p> <p>03 Oct 2018 - 9:05 AM - Janine Hudson Action reassigned to Janine Hudson by: Janine Hudson</p> <p>03 Oct 2018 - 8:59 AM - Lyn Bottrill Notifications sent out to commence road</p>		

9.4.2 RESOLUTION ACTION SHEET UPDATE

ATTACHMENT 1 IN PROGRESS ACTIONS - 21 MARCH COUNCIL MEETING

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						<p>closing. <i>27 Aug 2018 - 12:40 PM - Lyn Bottrill</i> Plan has been received. There are issues with a previous resumption which has not been registered on title. When these issues are sorted out and the notification period for road closing has expired, and the resumption issues have been resolved then the plan will be registered and the land will be listed for sale.</p> <p><i>02 Aug 2018 - 2:04 PM - Lyn Bottrill</i> Spoke to surveyor this week and he has promised to get the plan to me within the week.</p> <p><i>23 Jul 2018 - 3:39 PM - Lyn Bottrill</i> Still waiting on plan for boundary adjustment.</p> <p><i>11 Jul 2018 - 1:05 PM - Lyn Bottrill</i> Still waiting on plan from surveyor. Contact with the surveyor revealed that there were issues with the road alignment and he was working on it.</p> <p><i>21 Jun 2018 - 10:16 AM - Lyn Bottrill</i> Revised Target Date changed by: Lyn Bottrill From: 30 Jun 2018 To: 30 Sep 2018</p> <p><i>21 Jun 2018 - 10:03 AM - Lyn Bottrill</i> Surveyor has confirmed that Council will receive the plan etc. in about two weeks</p> <p><i>04 Jun 2018 - 8:17 AM - Lyn Bottrill</i></p>		

9.4.2 RESOLUTION ACTION SHEET UPDATE

ATTACHMENT 1 IN PROGRESS ACTIONS - 21 MARCH COUNCIL MEETING

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						<p>Currently waiting on survey plan for road closing.</p> <p><i>23 May 2018 - 4:24 PM - Lyn Bottrill</i></p> <p>23/5 Waiting on plan</p> <p><i>23 Apr 2018 - 12:16 PM - Lyn Bottrill</i></p> <p>Revised Target Date changed by: Lyn Bottrill From: 16 Apr 2018 To: 30 Jun 2018</p> <p><i>23 Apr 2018 - 12:14 PM - Lyn Bottrill</i></p> <p>Surveyor has been engaged to provide a plan for boundary adjustment and road closure will commence as soon as a plan is available.</p> <p>14/5 - Waiting on plan.</p>		
18	19 April 2018	133/18		Complete 31/01/2019– reported to Council 21/02/2019			30/01/2019	Y
19	19 April 2018	147/18	16.9	<p>Compulsory Acquisition of Lot 13 DP 239506 - Access to Jindabyne Sewerage Treatment Plant, Jindabyne Landfill and Sewer Pump Station 6 That Council</p> <p>A. Rescind resolution 131/14 of 26 August 2014</p> <p>B. Proceed to acquire Lot 13 Deposited Plan 239506 by compulsory process under the Land Acquisition (Just Terms Compensation) Act 1991 by authority contained in the Roads Act 1993 for the purposes of providing</p>	Lyn Bottrill	<p>4 March 2019 – LB Land has been gazetted to Council.</p> <p>30 January 2019 – LB This property will be gazetted to Council in February 2019.</p> <p>22 November 2018 – Lyn Bottrill Council has been advised that gazettal of the transfer of the stock route to Council will take place in February 2019. Roads, Waste and Waste Water have been notified</p>	30/06/2019	N

9.4.2 RESOLUTION ACTION SHEET UPDATE

ATTACHMENT 1 IN PROGRESS ACTIONS - 21 MARCH COUNCIL MEETING

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				<p>legal access to the Jindabyne Sewer Treatment Works, Jindabyne Landfill and Sewer Pump Station 6.</p> <p>C. Dedicate the land as Public Road in accordance with the Roads Act 1993</p> <p>D. Note minerals are to be excluded from this acquisition</p> <p>E. Note this acquisition is not for the purpose of resale</p> <p>F. Make the necessary applications to the Minister for Local Government and the Governor</p> <p>G. Authorise the Common Seal be affixed to all documentation required to be sealed to give effect to this resolution.</p>		<p>24 Oct 2018 - LB Minister's consent to the acquisition has been received and we are now progressing to finalise the matter by 30 November 2018 Lyn Bottrill - Council has been notified by Public Works that OLG has approved acquisition and we are currently waiting on gazettal and notification from the Valuer General for the cost. <i>03 Oct 2018 - 8:58 AM - Lyn Bottrill</i> Waiting on Valuer General's valuation of the land. <i>27 Aug 2018 - 12:39 PM - Lyn Bottrill</i> This matter is still waiting on consent from the OLG <i>02 Aug 2018 - 2:04 PM - Lyn Bottrill</i> This matter is still with the Governor. <i>23 Jul 2018 - 3:28 PM - Lyn Bottrill</i> Waiting on reply from the OLG. <i>11 Jul 2018 - 1:04 PM - Lyn Bottrill</i> Application is with the OLG and we should receive word from the Valuer General within the next month with respect to purchase price <i>21 Jun 2018 - 10:15 AM - Lyn Bottrill</i> Revised Target Date changed by: Lyn Bottrill From: 21 May 2018 To: 21 Oct 2018</p>		

9.4.2 RESOLUTION ACTION SHEET UPDATE

ATTACHMENT 1 IN PROGRESS ACTIONS - 21 MARCH COUNCIL MEETING

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						<p><i>21 Jun 2018 - 10:04 AM - Lyn Bottrill</i> Application has been sent to OLG for consent.</p> <p><i>04 Jun 2018 - 8:16 AM - Lyn Bottrill</i> This matter has been submitted to the Dept of Local Gov. for consent.</p> <p><i>23 May 2018 - 10:33 AM - Debbie Constance</i> Application has been submitted to the Dept of Local Government for consideration. - Ongoing</p> <p><i>01 May 2018 - 3:39 PM - Lyn Bottrill</i> Dept. Finance notified of Council resolution and as soon as the Mayor signs the page of the Minutes containing the resolution it will be sent to Dept. of Finance to follow up with Application to the Minister and the Governor.</p>		
20	07 May 2018	162/18	11.1	<p>Proposal to Realign the Barry Way Jindabyne and to Address Issues with the Intersections of Barry Way with Eagle View Lane and Bungarra Lane That Council</p> <p>A. Approve the proposal to realign The Barry Way over the constructed road from the intersection with MR286 to the boundary of the national park.</p> <p>B. Approve the proposal to apply to the Crown to transfer those sections of The Barry Way which are Crown reserve road to Council.</p> <p>C. Authorise staff to negotiate with</p>	Lyn Bottrill	<p>4 March 2019 – LB Survey is ongoing. Surveyor has given assurance that work is progressing.</p> <p>30 January 2019 – LB No further update. It is anticipated that the survey work will be ongoing for approx. 12 months.</p> <p>22 November 2018 – Lyn Bottrill No further update. It is anticipated that the survey work will be ongoing for approx. 12 months</p>	31/12/2019	N

9.4.2 RESOLUTION ACTION SHEET UPDATE

ATTACHMENT 1 IN PROGRESS ACTIONS - 21 MARCH COUNCIL MEETING

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				<p>landowners for acquisition of the constructed Barry Way and, where possible, to offer to close corresponding sections of paper road and to dedicate the land to the landowner in compensation.</p> <p>D. To engage the services of a surveyor to identify those sections of the Barry Way which are not on line with the constructed road.</p> <p>E. To acquire any Crown land upon which the Barry Way has been constructed through the process of the Land Acquisition (Just Terms Compensation) Act 1991 through the authority of the Roads Act 1993.</p> <p>F. Authorise the General Manager to execute any documents necessary to complete the project.</p> <p>G. Authorise the expenditure and allocate an amount of \$135,000 in the 2018/19 year Budget with funding to be provided from Stronger Communities Project PP-219 (Undertake project to align the road with road reserves).</p>		<p>24 Oct 2018 - LB Surveyors are presently working on identification plan. <i>03 Oct 2018 - 8:57 AM - Lyn Bottrill</i> Keven Spain engaged to carry out survey. <i>27 Aug 2018 - 12:38 PM - Lyn Bottrill</i> Surveyor selected and work to progress shortly. <i>07 Aug 2018 - 8:47 AM - Lyn Bottrill</i> Revised Target Date changed by: Lyn Bottrill From: 06 Jun 2019 To: 31 Dec 2019 <i>02 Aug 2018 - 1:55 PM - Lyn Bottrill</i> Call for expressions of interest from local land surveyors. Submissions currently being considered. <i>23 Jul 2018 - 3:38 PM - Lyn Bottrill</i> No EOI s received by due date. All surveyors were contacted and were given an extension of time to submit their EOI. Closing date is 27/7 <i>11 Jul 2018 - 1:02 PM - Lyn Bottrill</i> Specification sent to three surveyors requesting that they submit expressions of interest. Due by cob 13/7 <i>21 Jun 2018 - 10:14 AM - Lyn Bottrill</i> Revised Target Date changed by: Lyn Bottrill From: 06 Jun 2018 To: 06 Jun 2019 <i>21 Jun 2018 - 10:05 AM - Lyn Bottrill</i></p>		

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						<p>Draft specification with Group Manager Transport and Infrastructure for approval. <i>04 Jun 2018 - 8:15 AM - Lyn Bottrill</i></p> <p>The specification is currently been developed for the work to be carried out by the surveyor. Council will call for expressions of interest to carry out the work. <i>23 May 2018 - 10:29 AM - Lyn Bottrill</i></p> <p>Specification being developed to seek quotations from suitably qualified land surveyors.</p>		
21	17 May 2018	190/18	15.2	<p>Planning Proposal to amend Bombala Local Environmental Plan 2013 to introduce Zone SP2 – Infrastructure That Council:</p> <p>A. Note the Alteration to Gateway Determination and covering letter provided by the Department of Planning and Environment;</p> <p>B. Note the outstanding issues affecting the Planning Proposal and its process thus far, including those previously raised in submissions to the process (attached);</p> <p>C. Collaborate with NSW Department of Primary Industries – Water on planning for Bombala water supply including development of Integrated Water Cycle Management (IWCM) Plan;</p>	Mark Adams	<p>11/03/19 – MA: Refer to council report and resolution from 7 March Council meeting</p> <p><i>4/02/2019 - 4 February 2019 – Mark Adams: The planning proposal has been discussed with Department of Planning and Environment staff and Council’s water and wastewater team. The water and wastewater team have a timeline for the Integrated Water Cycle Management plan. Council will need to request an extension to the planning proposal as it expires in March. A report will be presented to Council to consider prior to the expiry date.</i></p> <p><i>20 December 2018 – Mark Adams No further updates</i></p>	18/06/2018	N

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				<p>D. Consult Government agencies on outstanding items, and report back to Council estimated cost of proceeding, and;</p> <p>E. Funding to be allocated from Bombala Reserves.</p>		<p><i>6 Dec 2018 – No further updates</i></p> <p><i>31 Oct 2018 Mark Adams – Water and Wastewater are currently working with a consultant on the Bombala water issue and are looking at future options with a report to come in about six months’ time. It is unlikely that the weir will be recommended as being necessary for water supply purposes. This planning proposal expires in March 2019.</i></p> <p><i>13 Sep 2018 - 4:53 PM - Katherine Miners</i> Officer is considering how to progress the LEP following rejection of the officer's recommendation on 16 August 2018.</p> <p><i>06 Aug 2018 - 1:57 PM - Peter Smith</i> Further report to Council 16 August 2018</p> <p><i>26 Jul 2018 - 10:42 AM - Katherine Miners</i> A report will be presented back to Council with some further estimated costings. Information requested in C & D will be incorporated in this report.</p> <p><i>28 May 2018 - 5:00 PM - Katherine Miners</i> Further report to be provided listing reports that are required to satisfy other agencies and costs of each additional report.</p>		
22	07 June 2018	216/18	12.1	Progress Report - Investigation of Potential Caravan / RV Parking Sites in Cooma That Council	Glen Hines	<p><i>07 March 2019 –GH</i> Construction Manager is reviewing initial site establishment. Costings based on site</p>	30/04/2019	N

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				<p>A. Receive and note the officers report on the progress of identifying caravan parking and RV parking opportunities; and</p> <p>B. Authorise staff to prepare a preliminary concept design and costings for addition of caravan parking and RV parking in the Council owned Carpark at 117 Commissioner St Cooma</p>		<p>meeting held on 5 February, a report will be provided to CMCA. This will determine feasibility of CMCA proposal.</p> <p><i>29/1/19 – 15:55 – Glen Hines</i> <i>Follow up meeting scheduled for Tuesday 5 February with CMCA representative and Council Engineer to discuss site establishment, costing and determine viability.</i></p> <p><i>3/12/18 – 09:40 – Glen Hines</i> Site inspection at Hawkins undertaken with Group Manager Transport Infrastructure 6th November for preliminary assessment on potential access issues. CMCA have requested an indication of costs for establishing entry exit to determine feasibility. Group Manager Facilities to request approximate costs from Roads engineers. CMCA have requested a time to present their proposal to Council which may be incorporated into the Facilities presentation at the briefing session 20th December (TBC). At this stage staff are not proceeding with reports to Council on Commissioner St and Nijong RV parking proposals.</p>		

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						<p>30 Oct 18 Glen Hines – 10:43 AM No update received from CMCA as yet. Expecting query on suitable date to present to Council.</p> <p>10 Oct – 08:52 AM Glen Hines – Met with CMCA regarding potential CMCA / RV operated facility in Cooma. Operational land in Hawkins St a potential location with excellent proximity to CBD. CMCA to present a proposal to Council at a date TBA</p> <p><i>31 Aug 2018 - 1:39 PM - Glen Hines</i> Price estimate received for incorporating caravan / rv parking at Nijong Oval along Barrack St - \$540K including \$92 K in drainage which may or may not be necessary. Still waiting for concept plans from Public Works</p> <p><i>09 Aug 2018 - 3:50 PM - Glen Hines</i> Nijong design / cost estimates due from Public Works Monday 13th Aug. Commissioner St carpark designs/costs on hold pending Vale St Civic Centre masterplan</p> <p><i>24 Jul 2018 - 9:14 AM - Erin Donnelly</i> Designs and estimates are still with Public Works. Enquiry has been made as to when</p>		

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						<p>these will be available. <i>28 Jun 2018 - 2:03 PM - Glen Hines</i> Public Works have been engaged to provided concept and pricing estimates to redevelop/refurbish Commissioner St carpark inclusive of caravan / rv parking bays. Concepts and pricing have been added to the Nijong oval design brief to Public Works via Major Projects.</p>		
23	07 June 2018	221/18	18.2	<p>Notice of Motion - Skate Park That Council</p> <p>A. Support the Jindabyne Skate Park Association's bid to expand and redevelop the Jindabyne Skate Park to a world class venue, by providing seed funds of \$10,000 from the Jindabyne reserves (or elsewhere as council sees fit), to enable a professional park design to be developed, and</p> <p>B. Once the design is completed, partner with the Jindabyne Skate Park Association to apply for grants from appropriate State and/or Federal funding programs to redevelop the park.</p>	Mark Adams	<p>11/03/19 – AD: Further to the below, staff are working with the Jindabyne Skate Park Association to find funding options. Youth Development Officers have assisted the Skate Park Association to set up a meeting in the next consultation sessions as part of the Go Jindabyne process.</p> <p><i>4 February 2019 – Mark Adams</i> <i>Project has been included in the Ask of Government document.</i></p> <p><i>20 December 2018 – Alannah Dickeson</i> <i>Currently waiting on a suitable grant to apply for funding</i></p> <p>Report presented to 6 December Council meeting. Awaiting resolution. 31 Oct 2018 Mark Adams – Part A) the</p>	9/07/2018	N

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No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						<p>concept plan is now complete and will be presented to the 6 December Council Meeting to receive and note. Part B) Ongoing.</p> <p>Concept plan finalised and money almost completely expended. This project is nearly completed.</p> <p><i>30 Jul 2018 - 11:29 AM - Katherine Miners</i> Council officers have been liaising with the Skate Park Association and potential designers. One designer has been recommended. We are awaiting funds to be transferred but will proceed with a design in the meantime.</p>		
27	21 June 2018	238/18		<p>University of Canberra ' Tourism Governance Strategy' That Council:</p> <p>A. Forms a regional tourism committee based on the UC report recommendation;</p> <p>B. Resolve to support Tourism Snowy Mountains as recommended in the UC report to market and promote the Snowy Mountains brand;</p> <p>C. Support Tourism Snowy Mountains by providing \$40,000 this financial</p>	Donna Smith	<p><i>4 February 2019 – Mark Adams</i> <i>No further update at this time.</i> <i>20 December 2018 – Mark Adams</i> <i>Advertising for committee members will commence in the new year.</i></p> <p><i>6 Dec 2018 Part A) the charter has been approved by the governance team with some additions and corrections to be made.</i> <i>Advertising for committee members can now begin.</i> <i>31 Oct 2018 Donna Smith – Part A) Still</i></p>	23/07/2018	N

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				<p>year (already in budget from previous Councils contributions) and \$60,000 per year (included in draft 2018/19 budget) on an ongoing basis for the remainder of the Council term (last allocation in 2020/21 financial year);</p> <p>D. Not set up the district tourism committees contrary to the recommendation of the UC report;</p> <p>E. Note that an SMRC Destination Management Plan/Visitor Economy Strategy will now be prepared in conjunction with the Office of Regional Development and as required by the South East and Tablelands Regional Plan;</p> <p>F. Note that Economic Development and Tourism staff will continue to build links with external agencies such as Destination NSW, Destination Network Southern NSW, Visit Canberra, Tourism Snowy Mountains and the CBRJO tourism working group, and;</p> <p>G Explore with TSM and NSW Government through its various agencies the means by which ongoing</p>		<p><i>awaiting endorsement of the final charter from the governance team. All other parts are complete.</i></p> <p><i>13 Sep 2018 - 5:02 PM - Katherine Miners</i> Please note the following:</p> <p>a) The final charter has been prepared for the committee and are awaiting the governance team to endorse the document.</p> <p>e) The consultants have been appointed and preparation of the Destination Management Plan is beginning. A meeting was held with the consultants yesterday.</p> <p><i>30 Jul 2018 - 11:11 AM - Katherine Miners</i> Please note the following:</p> <p>A. The Regional Tourism Committee is to be formed and a committee charter is being prepared.</p> <p>B, C, D have been noted and completed in accordance with the resolution.</p> <p>E. A request for quotes will be sent to the consultants this week.</p>		

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				significant funding for promotional activities by TSM may be generated.		F, G have been noted and completed in accordance with the resolution.		
29	21 June 2018	253/18	22.3	<p>Council Property - Town View, Waterworks Hill, Bombala</p> <p>That Council</p> <p>A. Approve the proposal to demolish the residence located on lot 1 DP 1216130</p> <p>B. Serve notice on the tenant to vacate the premises in accordance with the Residential Tenancy Act.</p> <p>C. Engage the services of a suitably qualified contractor to demolish the residence, clear the site and dispose of any asbestos in accordance with the EPA Act; and</p> <p>D. Authorise the expenditure and allocate an amount in the 2018 Financial Year Budget with funding to be provided from the Former Bombala LGA Reserve.</p>	Lyn Bottrill	<p>4 March 2019 – LB Tenant has until 31 March 2019 to vacate the premises.</p> <p>30 January 2019 – LB Disadvantaged housing in Delegate must be advertised. This is currently being done and the tenant will be given an additional written reminder to vacate.</p> <p>10/12/2018 – Lyn Bottrill Tenant has been notified that alternative housing has been found for him in Delegate. The accommodation in Delegate is managed by Council and the house needs work before anyone moves in. This work will take approx.. a month so it is intended to give the tenant at the Waterworks cottage notice to vacate when the work is completed.</p> <p>24 Oct 2018 – LB Commercial Land & Property Officer investigating availability of housing in Delegate for tenant.</p> <p>8 Oct 2018 – 11:41 AM – Lyn Bottrill Enquiries</p>	28/02/2019	N

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						<p>currently being made to Southern Cross Housing re consideration of tenant at Waterworks cottage for disadvantaged housing at either Bombala or Delegate. 03 Oct 2018 - 8:51 AM - Lyn Bottrill Looking into disadvantaged housing for tenant in either Bombala or Delegate. 27 Aug 2018 - 12:28 PM - Lyn Bottrill Enquiries made of real estate agents if they have any properties for rent in Bombala. Emailed tenant details to access assistance with rental bond. 02 Aug 2018 - 1:52 PM - Lyn Bottrill Currently working with tenant to find suitable alternative accommodation. 23 Jul 2018 - 3:54 PM - Lyn Bottrill Revised Target Date changed by: Lyn Bottrill From: 23 Jul 2018 To: 29 Sep 2018 23 Jul 2018 - 3:29 PM - Lyn Bottrill Still waiting on tenant finding new premises. Council has supplied a letter saying that he has always paid his rent on time. 11 Jul 2018 - 12:25 PM - Lyn Bottrill Tenant has been notified and is looking for new premises. Council resolution not to proceed to demolish the cottage until tenant has found new tenancy.</p>		

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30	21 June 2018	255/18		<p>Request to Purchase Council Land in Percy Harris Street Leesville That Council</p> <p>A. Approve the release of proposed lots 14, 15 and 16 at Leesville Industrial Estate</p> <p>B. Engage the services of an independent valuer to value the three properties</p> <p>C. Advertise the sale of lots 14, 15 and 16 through local real estate agents and Council's website, and;</p> <p>D. Authorise the expenditure and allocate an amount of \$42,000 in the 2019 Financial Year Budget with funding to be provided from Property Reserves</p>	Lyn Bottrill	<p>4 March 2019 – LB Plan of subdivision has been received at Council. Subdivision certificate has been applied for.</p> <p>30 January 2019 – LB Plan has not been received at this stage. Surveyor has been reminded. 22 November 2018 – Lyn Bottrill Surveyor has agreed to have the plan completed by the end of January 2019</p> <p>24 Oct 2018 – Lyn Bottrill Surveyor has been reminded that we need the plan. <i>03 Oct 2018 - 8:56 AM - Lyn Bottrill</i> Waiting on plan <i>27 Aug 2018 - 12:29 PM - Lyn Bottrill</i> Awaiting plan from surveyor. As soon as plan is received expressions of interest will be sought from real estate agents in order to select a real estate agent to place the properties on the open market. <i>07 Aug 2018 - 8:47 AM - Lyn Bottrill</i> Revised Target Date changed by: Lyn Bottrill From: 23 Jul 2018 To: 31 Oct 2018 <i>02 Aug 2018 - 1:53 PM - Lyn Bottrill</i> Waiting on valuation of land from valuer.</p>	30/06/2019	N

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						<p><i>23 Jul 2018 - 3:52 PM - Lyn Bottrill</i> Surveyor has been requested to produce plan for registration of lots 14, 15, and 16. Still waiting on valuation from valuer.</p> <p><i>11 Jul 2018 - 12:59 PM - Lyn Bottrill</i> Surveyor has been requested to prepare plan of subdivision to enable the plan to be registered.</p> <p>Valuer has been asked to provide sales prices for the three blocks.</p>		
31	05 July 2018	269/18	18.1	Complete 29/01/2019 – reported to Council 21/02/2019			29/01/2019	Y
33	19 July 2018	219/18	10.1	<p>Proposal for Future of Council Offices in Cooma That Council</p> <p>A. Authorise the engagement of an architect to perform a detailed needs analysis and develop an initial concept design for a new multi-storey head office building to be situated on properties at 55, 57 and 59 Vale Street, Cooma in accord with Council’s Procurement policy;</p> <p>B. Allocate a budget of \$75,000 from other internal reserves to engage an architect and assess any additional budget requirements following the receipt of initial quotations from the</p>	Linda Nicholson	<p>5 March 19 – LN Workshop with Councillors set for 2 May 2019 to review the proposed functional specification and proposed layout options.</p> <p>4 February 2019 – Linda Nicholson <i>Staff have met with the consultant to finalise the functional brief for the new space. Consultant will provide an updated timeline of actions by mid-February. Aim is to have consultation with councillors in March to review options and proposed functional</i></p>	02/05/2019	Y

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				<p>service providers that may quote for this work; and</p> <p>C. Receive a report from the architect showing the initial concept design for a new multi-storey head office building.</p>		<p><i>discussion</i></p> <p><i>3/12/2018 10:00 am – Glen Hines</i></p> <p>Steering committee for the project has been assembled comprising Directors and relevant Group Managers. Project inception meeting with Architects held 16/11/18 in Cooma. The Architects are composing a request for information which will be addressed by appropriate staff once received.</p> <p>30 Oct 18 Glen Hines – 11:00 EOI's received and evaluated. Successful provider notified. Awaiting revised time line. <i>03 Oct 2018 - 8:52 AM - Janine Hudson</i> Action reassigned to Glen Hines by: Janine Hudson <i>27 Aug 2018 - 12:23 PM - Lyn Bottrill</i> Awaiting response from interested parties. <i>02 Aug 2018 - 1:49 PM - Lyn Bottrill</i> EOI sent to Jindabyne and Cooma firms. Closing date is 23/8</p>		
34	19 July 2018	237/18	21.2	Sewerage service agreement for Discovery Holiday Park and other private dischargers in to Council's reticulated sewerage system (all areas of former Snowy River Shire)	Michael Broder	05 03 19 – MB - Attempts to contact the owners of Snowy Mountains Resort and Function centre have resulted in no response. Further email sent to the owners of the premises asking them to get in contact with	30/04/2019	N

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				<p>That Council approve</p> <ol style="list-style-type: none"> 1. The report be received and adopted by Council. 2. The Sewerage Services agreement be executed between Snowy Monaro Regional Council and Discovery Holiday Parks Pty. Ltd and other listed businesses. 3. As part of the agreement the sum of \$5,000 be the bond in the form of a Bank Guarantee for these businesses that require a Sewerage Services Agreement, excluding the Sailing Club, the Adaminaby Bowling Club and the Snowy Museum. 		<p>the LTW Officer as a matter of Urgency in relation to the Sewerage Services Agreement. They have been given 14 days to comply and if there is no response then Notice of intention to serve an order will be taken under the POEO Act.</p> <p>23 Jan 19 – MB - Signed agreement was received on 23 January 2019 and on checking the document it was found to be defective. A new Agreement has been forwarded to Discovery Holiday Parks Pty Ltd on the 05 03 19 requesting that the Agreement be signed by all parties as required in the document and returned to the SMRC for execution by the GM and or Councillors (Mayor) A request was also made to post the 5k bond in favour of Council and to include a copy of the Public Liability Insurance for 20,000,000</p> <p>05/02/2019 Rahul Patel - Under discussion with Discovery Holiday Park to sign agreement.</p> <p>03/12/2018 Mike Broder – Still awaiting a response from Discovery Holiday Park. Staff to follow up.</p>		

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						<p>31 Oct 18 – Michael Broder - Agreements have been sent to Discovery Holiday Park in Adelaide and to the Snowy Mountains Resort Pty Ltd. Both companies are having their agreements looked at by Solicitors as at 30 October 2018. Letters will be forwarded to other dischargers when time permits.</p> <p>08 Oct 18 – Agreements have been sent to the businesses, no response to date. Staff are following up</p>		
38	02 August 2018	256/18	15.1	<p>Notice of Motion - John Castellari - Delegate and Regional Townships That council considers the submission from Delegate resident Jane Love concerning the following requests:</p> <ul style="list-style-type: none"> • That Council liaise with NSW Police and the Youth Council to explore the viability of Police Citizen Youth Clubs in each of our regional townships; • That Council develop sealed bike park facilities in Delegate and other townships that do not have them; and • That Council develop these resources as part of a program of shared community resources. 	Mark Adams	<p>11/03/19 – MA: The funding agreement has been signed with Create NSW to receive a \$3million grant. Staff have been liaising with the Department Project Team; however work on the project is not progressing until after the state election due to an election promise by the Government to allocate \$40million for a new high school in Jindabyne.</p> <p>11/03/19 – MA: Informal discussions held with police indicate that there are too many competing groups to make setting up a PCYC worthwhile at present.</p> <p><i>4 February 2019 – Mel Sass Awaiting confirmation from the PCYC Commissioner on a meeting time.</i></p>	3/09/2018	N

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						<p><i>20 December 2018 – Mel Sass</i> <i>No further information has been received on the PCYC however the Monaro Police District Commissioner has met with the Youth Command. The Commissioner has not been advised if anywhere in the LGA is included as potential to set up a PCYC.</i></p> <p><i>Youth Development Officers have contacted the Youth Command to try and set up a meeting with the Youth Commissioner. If the outcome of the meeting is unsuccessful the Bombala Youth Councillors will draft a letter to the Youth Command and the local MP for support.</i></p> <p>6 Dec 2018 - No further updates from the Police on the PCYC at this stage.</p> <p>Jane Love has been connected with two community members in Bombala who are working to independently launch a youth hub called "The Bombala Youth Booth". They've just completed a survey to assess need and interest in the Youth Booth, and have met with Bombala Youth Councillors to discuss ideas. Staff are working with them to register as a Not for Profit organisation and apply for funding, but they also plan to reach out to Council in the New Year for support.</p> <p>No further progress has been made on the bike facilities aspect.</p>		

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						<p>31 Oct 2018 – John Graham & Melissa Sass: The Monaro Command Superintendent Paul Condon has taken our request for a PCYC to the State Police Commissioner. The Commissioner needs to allocate funding and appoint two additional police officers to the Monaro Command before we can move any further. Superintendent Condon is supportive of the request and has indicated he will involve Council in any further meetings or correspondence regarding the feasibility of a PCYC.</p> <p>In the interim, the Youth Development Team has been engaging with a group of community members in Bombala who are hoping to launch the "Bombala Youth Booth". Council staff are supporting the group to register as a not-for-profit and will provide advice on grant funding once that process is complete.</p> <p>31 Oct 2018 John Graham – Youth Development Officers met with members of the Berridale community on 31 October to discuss plans for a Berridale BMX track. The Bombala site will be looked at next year. Quotes to rebuild and redesign the tract at</p>		

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						<p>Delegate has been requested.</p> <p>Youth Development Officers have been in discussion with NSW Police regarding Police Citizen Youth Clubs, looking at a location in either Bombala or Berridale. The Monaro Superintendent has advised that funding for an extra 2 officers is needed and has reached out to the Premier.</p> <p>Youth Development Officers have looked at the existing bike tracks in Delegate and Bombala and have noted that they are in a significant state of disrepair. An estimate of \$250,000 has been quoted to restore the tracks. For ongoing maintenance it has been estimated that \$30,000 would need to be allocated each year.</p> <p>Staff will be in contact with Jane Love to discuss.</p>		
40	02 August 2018	260/18	19.2	Complete 04/02/2019 – reported to Council 21/02/2019				Y
41	02 August 2018	261/18	19.3	<p>Council's Property at 204 Maybe Street Bombala</p> <p>That Council</p> <p>A. Retain and approve the expenditure</p>	Kelly Heffernan	<p>7 March 2019 – KH</p> <p>The builder is expecting the work to be completed by the end of March.</p>	31/03/2019	N

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				<p>of \$ 46,848.90 in accordance with the quotations</p> <p>B. Approve an additional \$25,000 to paint the residence inside and out</p> <p>C. To authorise the General Manager to approve further funding for electrical works if the wiring is found to be non-compliant during the refurbishment.</p> <p>D. To authorise the expenditure and allocate \$72,000 to fund the works from the former Bombala LGA Reserves.</p>		<p>29 January 2019 – Kelly Heffernan – Builder is making great progress with work almost completed on the kitchen and bathroom. Work has also commenced on the fascia/guttering and fence.</p> <p>19 December 2018 – Kelly Heffernan – Builder has engaged Contractor to make the new balustrade. Works will begin in the new year.</p> <p>4 December 2018 – Kelly Heffernan – The builder has collected the keys to start work on 204 Maybe Street.</p> <p>3 December 18 – Kelly Heffernan – Alan Walker has been contacted and he has advised he will make a start on this property in early December with a majority of the work to be done after Christmas.</p> <p>29 Oct 18 Kelly Heffernan – Alan Walker was advised to commence with the quote he provided Council. A commencing date to be advised this week.</p> <p>Two quotes have now been received. A third quote has been promised by a local builder with no response after a number of reminders. The two quotes will be assessed</p>		

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						<p>and renovations will commence once this has been decided shortly</p> <p><i>21 Aug 2018 - 11:28 AM - Kelly Heffernan</i> Arrangements have been made for a quote on Friday 24.8.2018</p> <p><i>09 Aug 2018 - 3:34 PM - Kelly Heffernan</i> I have contacted the builder who provided the quote for \$46,848.90 to undertake the works. He will get back to me by Friday 10th August with a proposed start and finish date for this project.</p> <p>There are two painters who will be providing a quote for the painting inside and out following inspection over the coming weekend. A third is to be contacted over the coming days.</p> <p><i>09 Aug 2018 - 3:32 PM - Glen Hines</i> Action reassigned to Kelly Heffernan by: Glen Hines</p>		
42	02 August 2018	264/18	19.6	<p>Request to Remove Trees - 57-59 Massie Street Cooma That Council</p> <p>A. Receive and note the report Request to Remove Trees – 57 – 59 Massie Street Cooma;</p> <p>B. Note the options presented on page 2 of the report and;</p>	Jane Kanowski	<p>5/03/2019 – Jane Kanowski – ongoing – community have been informed via media release. Estimate of landfill costs to be established.</p> <p>30/01/2019 – Jane Kanowski – Media release published in Monaro Post on 15 January 2019 and Council’s Facebook page to ensure that the community is aware of Council’s decision and the</p>	30/06/2019	N

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No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				<ul style="list-style-type: none"> i. Council remove the trees on Council land; ii. Share the cost of removing the trees that straddle both Council and Mr Mondello’s land; and iii. Mr Mondello be responsible for removing the trees solely on his land; iv. Council supply traffic management control provided trees are removed at the same time. C. Advertise its reasons for removing the trees; and D. D. Formally advise Mr Mondello of its decision in writing 		<p>reasons for the removal of the trees. Collation of quotes and finalising the costs is almost complete. A letter (31 January) has been sent to Mr. Mondello advising the most appropriate time for the removal and other arrangements. 30/11/2018 – Jane Kanowski – Second quote received - waiting on the 3rd – a reminder has been sent.</p> <p>29 Oct 18 Jane Kanowski – A Media Release has been sent to the Communications team for distribution to notify the public. Quotes have been requested from 3 contractors and awaiting on these.</p> <p><i>03 Sep 2018 - 1:19 PM - Jane Kanowski</i> A letter has been sent to the owner to notify him of the Council resolution. Liaising with the Communications team to write a press release and inform the community of this decision.</p> <p><i>08 Aug 2018 - 2:58 PM - Glen Hines</i> Action reassigned to Jane Kanowski by: Glen Hines</p>		
44	16 August 2018	276/18		<p>Lease of Council Operational Land to Cooma Men’s Shed That Council</p> <p>A. Resolve to enter into “peppercorn lease” arrangement to a value nominated by Council on Lot 3 of DP</p>	Lyn Bottrill	<p>4 March 2019 – LB Remediation investigations taking place to ensure that the land has been remediated. 30 January 2019 – LB Waiting on completion of advertising period</p>	31/03/2019	N

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				<p>537242 in Mulach St Cooma with the Cooma Men’s Shed (AMSA) for a period of Five (5) years (with two (2) optional periods of five (5) years each) pending outcome of a development applications</p> <p>B. Authorise the General Manager to negotiate the terms of the lease</p>		<p>for D/A.</p> <p><i>22 November 2018 – Lyn Bottrill Still waiting for Cooma Mens Shed to submit a development application with Council. Once the D/A consent has been issued a lease will be arranged.</i></p> <p><i>24 Oct 2018 – Lyn Bottrill Still waiting on D/A to be lodged.</i></p> <p><i>8 Oct 2018 – 11:44 AM – Lyn Bottrill Waiting on D/A being lodged prior to finalising lease. Environmental Services has been requested to notify Property Officer when D/A is lodged.</i></p> <p><i>03 Oct 2018 - 8:48 AM - Lyn Bottrill Waiting on submission of D/A</i></p> <p><i>31 Aug 2018 - 1:14 PM - Lyn Bottrill Draft lease is currently being prepared in accordance with the resolution. The lease will be finalised upon determination of the development application.</i></p> <p><i>27 Aug 2018 - 12:14 PM - Lyn Bottrill Awaiting outcome of development application. In the meantime draft licence agreement will be drafted.</i></p> <p><i>21 Aug 2018 - 11:18 AM - Glen Hines</i></p>		

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						Action allocated to Lyn Botrill to assist GM in preparing lease		
49	16 August 2018	289/18	19.3	<p>Update on the potential Joint Use Projects being explored with the Department of Education</p> <p>That Council</p> <p>A. Receive and note the report; Endorse the preparation and submission of a grant application to Round 2 of the request for up to \$3 million grant funding and Council allocation of \$500,000 (using the internal reserve 'former Snowy River LGA'), bringing the total project value to \$3.5m, for a new library/community centre/innovation hub as part of a Joint Use Project with the Department of Education and Training, and upgrade to the car park in Kalkite Street to multi-level to cater for the community parking needs of the development, with design options and refined costings to be provided as the project develops.</p> <p>C Endorse engagement of a consultant to assist with grant preparation with funds to be provided from re-directed funds</p>	Mark Adams	<p>11/03/19 – MA: The funding agreement has been signed with Create NSW to receive a \$3million grant. Staff have been liaising with the Department Project Team; however work on the project is not progressing until after the state election due to an election promise by the Government to allocate \$40million for a new high school in Jindabyne.</p> <p><i>4 February 2019 – Mark Adams A public announcement was made on 1 February 2019 that the grant application was successful. Staff are now seeking to re-engage with the Department of Education.</i></p> <p><i>20 December 2018 – Mark Adams Council is expecting the outcome of the grant in January.</i></p> <p>6 Dec 2018 Still awaiting outcome.</p> <p>31 Oct 2018 Mark Adams – Awaiting outcome of the Regional Cultural Fund grant.</p>	17/09/2018	N

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				under Innovation and Business Development - Project PJ 100069.		15 Oct 2018 - Grant application submitted. <i>13 Sep 2018 - 5:09 PM - Katherine Miners</i> A grant application is being prepared to be submitted on 21 September under the Regional Cultural Fund.		
54	6 September 2018	309/18		Complete 31/12/2018 – reported to Council 21/02/2019			31/12/2018	Y
55	6 September 2018	310/18		Complete 22/10/2018 – reported to Council 17/11/2018				Y
57	6 September 2018	314/18		Proposed Acquisition of Land in Cooma That Council A. Acquire Lots 400 and 434 DP 750535 and lot 461 DP 41999 by compulsory process under the Land Acquisition (Just Terms Compensation) Act 1991 by authority contained in the Local Government Act 1993 for the purpose of saleyards. B. That the land be dedicated as Operational land in accordance with the Local Government Act 1993 C. That minerals be included in this acquisition D. That this acquisition is not for the	Lyn Bottrill	4 March 2019 – LB Waiting on consent from the Crown 30 January 2019 – LB Letter of notification has been prepared. Consent of Crown has been requested. 22 November 2018 – Lyn Bottrill Compulsory process has been commenced. The process will take approx.. 12 months to complete 30 Oct 18 – Glen Hines 10.22 Documentation for acquisition currently being prepared. Documentation for acquisition currently being	8/10/2019	N

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No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				<p>purpose of resale</p> <p>E. That the necessary applications be made to the Minister for Local Government and the Governor.</p> <p>F. That the Common Seal be affixed to all documentation required to be sealed to give effect to this resolution.</p> <p>G. That following the acquisition of the three Crown allotments, the eleven lots comprising the Cooma saleyards be consolidated into a single allotment.</p> <p>H. That this project be funded from the former Cooma Monaro Shire Council reserve fund.</p>		<p>prepared.</p> <p><i>28 Sep 2018 - 8:33 AM - Lyn Bottrill</i></p> <p>Preliminary investigations are being carried out to commence the compulsory acquisition process.</p>		
66	20 September 218	337/18	13.7	Action Completed 22/09/2018– reported to Council 18/10/2018				Y
67	20 September 2018	338/18	13.8	Complete 25/10/2018 – reported to Council 17/11/2018				Y
68	4 October 2018	345/18	8.5	Complete 25/10/2018 – reported to Council 17/11/2018				Y
69	4 October 2018	346/18	8.6	Report on Staffing Levels That Council authorise the General Manager to make minor changes to staffing levels of non-senior Staff, and bring a report back to Council once	Peter Bascomb			N

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				completed to inform Councillors of what changes have been made.				
71	4 October 2018	350/18	12.1	Complete 06/12/2019 – reported to Council 21/02/2019				Y
74	4 October 2018	353/18	15.1	<p>Clr Castellari Notice of Motion - Rooftop Solar That Council</p> <p>A. Support the Albury City Council motion regarding legislative changes to enable the implementation of a program similar to that implemented by Darebin City Council in Victoria;</p> <p>B. Advocate for the legislative changes to local members and relevant Ministers;</p> <p>C. Carry out due diligence with a business case which includes funding options, power under current legislation that would provide solar subsidy schemes for residence and businesses within the SMRC council area; and</p> <p>D. Provide for public consultation process once the above has been carried out.</p>	Peter Bascomb	<p>11/02/19 – Peter Bascomb</p> <p>A. Complete.</p> <p>B, C and D, no action to date.</p>		N

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75	4 October 2018	355/18	19.1	Complete 01/02/2019 – reported to Council 21/02/2019				Y
82	18 October 2018	374/18	13.4	Complete 04/02/2019 – reported to Council 21/02/2019				Y
85	18 October 2018	379/18	18.2	Complete 01/02/2019– reported to Council 21/02/2019				
88	1 November 2018	394/18	12.1	<p>Planning Proposal 461 Barry Way, Moonbah to Amend Snowy River Local Environmental Plan 2013</p> <p>That:</p> <p>A. The report from the Senior Strategic Land Use Planner on the Planning Proposal 461 Barry Way (Lot 101 DP 817374) be received.</p> <p>B. The Planning Proposal be submitted to the Minister of NSW Planning & Environment for a Gateway Determination in accordance with Section 3.34 of the <i>Environmental Planning and Assessment Act 1979</i>.</p> <p>C. The Department of Planning and Environment be advised that Council wishes to be issued with an</p>	Alexanda Adkins	<p>11/03/19 – AA: Application has been referred to the Office of Environment and Heritage as per the Gateway Determination. Will be placed on public exhibition once advice has been received from OEH – estimated to be April 2019.</p> <p>4 February 2019 – Mark Adams The Gateway Determination has been received and the applicant contacted. Looking to progress to public exhibition and consultation with government agencies.</p> <p>20 December 2018 – Mark Adams Staff are expecting to receive Gateway Determination imminently</p> <p>6 Dec 2018</p>	3/12/2018	N

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				<p>authorisation to use delegation for the Planning Proposal.</p> <p>D. In the event NSW Department of Planning & Environment issues a Gateway Determination to proceed with the Planning Proposal, consultation be undertaken with the community and government agencies in accordance with Schedule 1, Division 1, Clause 4 of the <i>Environmental Planning and Assessment Act 1979</i> and any directions of the Gateway Determination.</p>		<p>B. Planning proposal has been submitted to the Minister of NSW Planning and Environment for a Gateway Determination.</p> <p>C. Council has advised Department of Planning and Environment that Council wishes to be issued with an authorisation to use Delegation for the Planning Proposal Cannot be actioned until a determination is given.</p>		
89	1 November 2018	395/18	12.2	<p>DA Best Practice Guideline and Processing Times</p> <p>That Council endorse the following recommendations;</p> <ol style="list-style-type: none"> 1. Council staff develop a Snowy Monaro Region Development Guide that also includes a rural and regional context; 2. Increased promotion of pre-lodgement meetings with applicants and a media campaign be undertaken; 3. Creation of a user friendly information portal on Council's website; 4. Development assessment staff actively participate in the review of the consolidated LEP and DCP with the 	John Gargett	<p>11/03/19 – KM: Ongoing.</p> <p><i>1 February 2019 – John Gargett:</i></p> <ol style="list-style-type: none"> 1. <i>To be developed</i> 2. <i>Ongoing</i> 3. <i>To be developed</i> 4. <i>To be undertaken</i> 5. <i>To be undertaken</i> 6. <i>Lists have been and will be continued to be provided</i> 7. <i>Ongoing</i> 8. <i>Completed</i> 9. <i>To be undertaken</i> 	3/12/2018	N

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				<p>Strategic Planning Group to achieve practical workable provisions;</p> <p>5. A review and report be presented to the General Manager on resourcing requirements for Building Surveying and Development Engineering staff in order to reduce development application referral times, assist with approvals relating to the issuance with Complying Development Certificates and provide efficient and timely advice to applicants;</p> <p>6. Councillors continue to be provided with a list of applications lodged with Council on a monthly basis and a list of determined development applications on a monthly basis;</p> <p>7. Ensure that when the corporate IT platform is implemented it includes online tracking of applications and use of mobile IT platforms, to improve efficiencies in administration of development assessment and building certification processes;</p> <p>8. That checklists and guidelines are updated and expanded to ensure applicants have detailed information to ensure applications are submitted with all relevant information as required by Part 1 of Schedule 1 of the EP&A Regulation (in accordance with Clause</p>		<p><i>10. Ongoing</i></p> <p><i>11. Ongoing</i></p> <p><i>20 December 2018 – John Gargett</i></p> <p><i>No further update at this time</i></p> <p>6 Dec 2018 DA Best Practice Guideline and Processing Times is to be developed.</p>		

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				51 of the EP&A Regulation); 9. A review be undertaken and report be put forward to Council proposing amendments to the Bombala, Snowy and Cooma DCP's to align notification requirements as being commensurate with impacts and to reduce the number of development applications being notified; 10. That development applications be determined based on the information held at the time where an applicant has been requested to provide additional information (under Clause 54 of the EP&A Regulation) but has failed to respond within 21 days; and 11. Additional information requests be provided to applicants in a timely manner. The response time on these requests be increased from 14 days to 21 days.				
93	1 November 2018	402/18	19.1	Completed 13/11/2018 – reported to Council 17/01/2019				Y
94	1 November 2018	403/18	19.2	Complete 03/12/2018– reported to Council 21/02/2019				

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95	15 November 2018	414/18	10.3	Completed 02/01/2019 – reported to Council 17/01/2019				Y
103	6 December 2018	544/18	10.6	Completed 10/12/2018 – reported to Council 17/01/2019				Y
104	6 December 2018	545/18	10.7	<p>Cooma Town Clock Proposal That Council:</p> <p>A. Receive and note the design and location of the Cooma town clock;</p> <p>B. Endorse a public consultation process to determine whether a Town Clock is supported by the community; and</p> <p>C. Approve the allocation of \$50,000 from Council’s ‘Other Reserves’ towards the construction of a Cooma town clock should that be supported by the community and subject to a further report back to Council once public consultation has been completed.</p>	Gary Shakespeare	<p>7 March 2019 – LN Public consultation is continuing. A report will be presented to Council in April.</p> <p>30/01/2019 – Gary Shakespeare - Public consultation is being undertaken as per Council’s recommendation. A report will be presented to Council in March</p>	30/04/2019	N
105	6 December 2018	546/18	10.7	<p>Licence Agreement Renewal - Baanya Hall Trustee's Incorporated - Berridale Out of School Hours Care That Council</p> <p>A. Approve the renewal of Licence to Baanya Hall Trustee’s Incorporated for</p>	Janine Hudson	<p>29 February 2019 JH have requested the signed Licence Agreement to be sent to Council from Baanya Hall Trustee’s.</p> <p>30 January 2019 JH Licence Agreement is with</p>	30/03/2019	N

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				<p>five (5) years; and</p> <p>B. Authorise the General Manager and Mayor to sign and affix the Council Seal to the Licence.</p>		<p>Baanya Hall Trustee for signing, waiting for return of signed Licence Agreement to finalise 2 January 2019 – JH</p> <p>Approval has been received from the NSW Aboriginal Land Council on 17 December for the Licence to proceed. The Licence will be sent to The Trustee’s for signing.</p>		
106	6 December 2018	547/18	11.1	Completed 20/12/2018 – reported to Council 17/01/2019				Y
107	6 December 2018	548/18	12.1	<p>Response to Notice of Motion - Waste Access Charge</p> <p>That Council</p> <p>A. Receive and Note the Report</p> <p>B. Replace multiple waste access charges with a single waste access charge on vacant blocks during the development of the 2019/20 fees and charges.</p>	Patrick Cannon	<p>11/03/19 – Ps:</p> <p>Clarification has been sought from Council as the resolution wording is not considered by some councillors as being accurate. For example, it appears that the intention was to only apply a reduction to property classified as ‘farmland’ which would exclude the removal of a waste management charge from vacant land less than 40ha.</p> <p><i>4 February 2018 – Rindy Coulton</i></p> <p><i>A verbal update was provided to the Waste Committee on 31 January 2019, and the Committee will review fees and charges during the February meeting</i></p> <p>20 December 2018 – Mandy Thurling</p> <p>A report will be provided to the Waste Management Committee on 31 January 2019</p>		N

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108	6 December 2018	549/18	12.2	Completed 20/12/2018 – reported to Council 17/01/2019				Y
109	6 December 2018	553/18	12.6	Complete 21/02/2019 – reported to Council 21/02/2019				
110	6 December 2018	554/18	12.7	Draft Liquid Trade Waste Policy That Council A. Receive and note the information in the report; B. Approve the draft Liquid Trade Waste Policy be placed on public exhibition for a period of 28 days; and C. Receive a report after the exhibition period with the submissions received and the consideration of any changes required prior to adoption.	Gnai Ahamat	5 March 2019 – Gnai Ahamat Submissions on the draft LTW Policy closed on 8 February 2019. A report will be forwarded to Council with the comments received. The draft policy will be reviewed to incorporate any changes required. This revised final policy will be submitted to Council for adoption in March/April 2019. 5 February 2019 – Gnai Ahamat Draft Liquid Trade Waste Policy was placed on public exhibition on 15 January 2019. A report will be presented to Council based on the submissions received.	30/04/2019	N
111	6 December 2018	555/18	13.1	Implementation of Liquid Trade Waste Regulation in the former Cooma and Bombala Shire areas That Council A. Receive and note the information in the report; B. Approve to conduct an education	Michael Broder	05 March 2019 - MB Planning still taking place with the information package almost complete which will be handed out to potential dischargers to the sewer main in Cooma, Bombala, Nimmitabel and Delegate when the inspections of all commercial premises are commenced.	30/06/2019	N

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				<p>program on Liquid Trade Waste including assessment and inspection of premises to be implemented in the former Cooma and Bombala Council areas from February 2019 to June 2019; and</p> <p>C. Approve the implementation of Liquid Trade Waste Regulation including charging and inspections to commence from July 2020 in the former Cooma and Bombala Council areas.</p>		<p>5 February 2019 – Gnai Ahamat Planning underway to finalise education program on Liquid Trade Waste including assessment and inspection of premises to be implemented in the former Cooma and Bombala Council.</p>		
112	6 December 2018	557/18	13.3	Completed 10/12/2018 – reported to Council 17/01/2019				Y
113	6 December 2018	558/18	15.1	<p>Clr John Castellari - Feral Deer That Council</p> <ul style="list-style-type: none"> • Work with NSW Local Land Services, local landholders, and other stakeholders to develop, as a priority for grazing land biosecurity in our region, effective strategies to reduce deer numbers to manageable proportions; • Work through the CRJO and LGNSW to lobby the NSW State Government to remove the current game status of deer under the Game and Feral Animal Control Act, with the view to have them declared as a pest animal; and • Explore the possibilities of a commercial venison meat industry in 	Mark Adams	<p>11/03/19 – KM: Report is being presented to Council on 21 March 2019.</p> <p>4 February 2019 – Mark Adams Research is progressing and a report is being prepared</p> <p>20 December 2018 – Mark Adams Economic Development Officer is researching the issue and will provide a report to Council in due course which will include a suggested policy position.</p>		N

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				our region.				
114	6 December 2018	560/18		Completed on 17/1/2019. Reported to Council 21/2/2019.				
115	6 December 2018	561/18		Completed on 6/12/2018. Reported to Council 21/2/2019.				
116	6 December 2018	562/18	19.3	Funding Approval for Bombala Sewage Treatment Plant Augmentation That Council: A. Note and receive the report; B. Approve in principle to utilise Council Sewerage Services Reserves to fund any shortfall between the grant funding and the actual construction cost to enable the Tender process to commence; and C. Approve to advertise the tender for this project to enable commencement of construction.	Rahul Patel	05 March 2019 The tender has been advertised on 14 February 2019 and closing on 26 March 2019. The pre-tender meeting held on 05 March 2019 at Bombala and 23 interested contractors attended the meeting. 5 February 2019 – Rahul Patel Tender will be advertised by the end of February.	15/02/2019	Y
117	20 December 2018	575/18	10.3	Proposed Acquisition of Shannons Flat Community Hall That Council A. Agree to accept the gift of Shannon's Flat Community Hall and approximately 800m2 of land	Lyn Bottrill	4 March 2019 – LB Waiting on plan of subdivision from the surveyor. 29 February 2019 JH plan for subdivision has	30/06/2019	N

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				<p>surrounding the hall.</p> <p>B. Classify the property as “community land” upon transfer to Council.</p> <p>C. Engage the services of a surveyor to survey lot 78 DP 750527 and create a plan of subdivision of the land to excise the hall and surrounding land within the immediate fence line.</p> <p>D. Agree to bear all costs associated with the subdivision and registration of the plan including any legal costs.</p> <p>E. Fund the costs of approximately \$8,000 from former Cooma Reserves.</p>		<p>been requested and waiting for return of plan from the Surveyor.</p> <p>30 January 2019 – LB Mr Luton has agreed to the proposal going ahead with a signed consent. Kleven Spain has been engaged to provide a plan of subdivision to excise the hall.</p>		
118	20 December 2018	576/18	12.1	Completed on 2/2/2019. Reported to Council 21/2/2019.				
119	20 December 2018	579/18	13.3	Completed on 31/01/2019. Reported to Council 21/2/2019.				
120	20 December 2018	583/18	19.3	Complete 05/02/2019 – reported to Council 21/02/2019				
121	20 December 2018	584/18	19.4	<p>Proposed Container Deposit Revenue Share Agreement</p> <p>That</p> <p>A. A further Interim agreement be</p>	Patrick Cannon	<p>11/03/19 – PC: Still waiting on additional data from Re.Group about the impacts of the CDS revenue before any further negotiations can be undertaken.</p>		Y

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				<p>entered into for the period 1 October 2018 to 31 December 2018, maintaining the CDS revenue share arrangement from the previous interim agreement for the period 30 June 2018 until 30 September 2018.</p> <p>B. The Waste Committee be provided with updates on the further negotiation of the Revenue Share Agreement at its scheduled meetings.</p> <p>C. A further report be presented to Council following further negotiations.</p>		<p>The level of revenue from the first financial quarter of the year was less than originally anticipated.</p> <p>4 February 2019 – Peter Smith</p> <p>A. <i>Completed</i></p> <p>B. <i>Waste committee updated at their meeting on 31/1/19</i></p> <p>C. <i>Ongoing</i></p>		
122	17 January 2019	7/19	9.1	Complete 17/01/2019 – reported to Council 21/02/2019				
123	17 January 2019	9/19	12.1	<p>Opening of a Section of Crown reserve road - Towrang Vale Road</p> <p>That Council</p> <p>A. Approve the application to the Crown to have a section of Towrang Vale Road as outlined in the plan attached to this report, transferred to Council as a Council public road; and</p> <p>B. Require the developer to agree to be responsible for all the costs associated with the transfer of the portion of crown public road to Council</p>	Lyn Bottrill	<p>4 March 2019 – LB</p> <p>Waiting on gazettal of road to Council.</p> <p>30 January 2019 – LB</p> <p>Council's planning department has been requested to confirm that the developer will be responsible for any costs associated with the transfer of the portion of crown public road to Council. Letter sent to the Crown requesting that the road be gazetted to Council.</p>	31/03/2019	N
124	17 January 2019	10/19	12.2	Completed on 02/02/2019. Reported to Council 21/2/2019.				Y

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No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
125	17 January 2019	11/19	12.3	Completed on 5/2/2019. Reported to Council 21/2/2019.				Y
126	17 January 2019	17/19	18.1 7	Mayoral Minute That Council write to Bruce Chadderton, District Manager – Bombala of Forestry Corporation of NSW, thanking him for their assistance in removing the platypus viewing platform from the Bombala river bank.	John Rooney / Sarah Cleverley			N
127	17 January 2019	19/19	19.2	Southern Lights Project That Council: A. Support the request for funding from the NSW State Government to the value of \$61.4M for the Southern Lights project - smart street lighting program B. Write to the local member seeking support for the Southern Lights project to be funded by the NSW State Government C. Support the rollout of LED lighting with smart technology capability for all street lights in the local government area.	Sarah Cleverley			N

9.4.2 RESOLUTION ACTION SHEET UPDATE

ATTACHMENT 1 IN PROGRESS ACTIONS - 21 MARCH COUNCIL MEETING

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
128	7 February 2019	28/19	9.1	That Council receive and note the Minutes of the Residential Aged Care Advisory Committee held on 26 November 2018.	Bianca Padbury	Receive and Note.	07/02/19	Y
129	7 February 2019	29/19	10.1	Draft Library Strategy and Community Transport Strategy That Council endorse the Draft Library Strategy and Community Transport Strategy to be placed on Public Exhibition for a period of 28 days commencing 13 February 2019.	Bianca Padbury	5/3/19 – Peter Cannizzaro Public Exhibition period ending 13 March 2019. A report will be prepared for Council following the closure of the Public Exhibition period and after any feedback has been considered.	30/4/2019	N
130	7 February 2019	30/19	11.1	Snowy Monaro Draft Destination Management Plan That Council A. Receive this report presenting the draft Snowy Monaro Destination Management Plan (DMP) B. Endorse commencement of the general public exhibition of the draft DMP for a period of four weeks.	Mark Adams	11/03/19 – KM: Destination Management Plan has been placed on public exhibition; closing 13 March 2019.		
130	7 February 2019	31/19	12.1	Snowy Monaro Planning and Land Use Discussion Paper That Council: A. Receives the report from the Senior Strategic Land Use Planner. B. Endorses the draft Snowy Monaro	Alexandra Adkins	11/03/19 – KM: Community consultation is underway.		

9.4.2 RESOLUTION ACTION SHEET UPDATE

ATTACHMENT 1 IN PROGRESS ACTIONS - 21 MARCH COUNCIL MEETING

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				<p>Planning and Land Use Discussion Paper (Attachment 1) to be placed on public exhibition for 8 weeks.</p> <p>C. Endorses the proposed community consultation framework (Attachment 2).</p>				
131	7 February 2019	32/19	12.2	<p>That Council</p> <p>A. Note the successful outcome of the trial “NO STOPPING” operation;</p> <p>B. Note that Ranger Services does not have the resources to repeat this operation;</p> <p>C. Note that the demand for “free” parking, both in summer and winter, is increasing as tourist and visitor numbers coming to Jindabyne and the Snowy Monaro Region is growing annually;</p> <p>D. that the recently announced <i>Jindabyne 2036 Masterplan</i> and/or a review of Council’s <i>Lake Jindabyne Southern Foreshore Management Plan 2005</i> would be the appropriate instruments to facilitate the development of a long term solution to meet the</p>	Gina McConkey	<p>4/3/19 – GM: Costings for a 17 week period to cover for a casual Ranger throughout the winter period have been forwarded through to finance. Durable stickers to attach to the existing signage from the previous year to update dates have arrived. An advertisement for the casual Ranger position is currently being drafted.</p>	October 2019	N

9.4.2 RESOLUTION ACTION SHEET UPDATE

ATTACHMENT 1 IN PROGRESS ACTIONS - 21 MARCH COUNCIL MEETING

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				<p>increasing visitor demand for “free” parking/camping – (noting that there is now no such thing as “free” parking); and</p> <p>E. Support funding an additional Ranger on a casual basis for the winter season “no stopping” patrols during 2019.</p>				
132	7 February 2019	33/19	12.3	<p>Myack St Berridale Intersection Upgrade That Council</p> <p>A. Receive and note the report on SCF Major Project Program PP-155 Myack Street Intersection upgrade.</p> <p>B. Approve the re-allocation of \$57,100 from former Snowy River Balancing Project PP 222 Upgrade to Jindabyne Clay Pits area at lake Jindabyne Foreshore (Balancing Project) to the PP-155 Myack Street Intersection Project.</p>	Linda Nicholson	5 March 2019 – LN - design of upgrade has been completed, construction planning of the works underway.	05/03/2019	N
133	7 February 2019	34/19	12.1	<p>SCFMPP Streetscape Package 1 - Tender Report That Council:</p> <p>A. Receive and note the Tender Evaluation Report for Contract 001/2019 Streetscape Package 1 Project;</p>	Mark Wiggins	5 March 2019 – LN - Contract letter of award has been sent, and contract execution underway. Planning program of works with contractor to determine start date and location.	05/03/2019	Y

9.4.2 RESOLUTION ACTION SHEET UPDATE

ATTACHMENT 1 IN PROGRESS ACTIONS - 21 MARCH COUNCIL MEETING

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No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				<p>B. Award the contract Streetscape Package 1 to McMahons Earthmoving Pty Ltd for \$168,741 (incl GST); and</p> <p>C. Authorise the General Manager to execute the contract with McMahons Earthmoving Pty Ltd as per the Tender Evaluation Report.</p>				
135	7 February 2019	35/19	13.1	<p>Snowy Monaro Regional Council Contract for Provision of Street, Shopping Centre & Toilet Cleaning at Jindabyne Town Centre That Council</p> <p>A. Approve the advertising of the Contract for the Provision of Street, Shopping Centre and Toilet Cleaning Services, Jindabyne Town Centre for Tender; and</p> <p>B. That a further report be brought to Council to endorse the successful Tenderer.</p> <p>C. Approve the temporary extension of the current Contract with Crystal Lake Cleaning for street, shopping centre and public toilets in Jindabyne until 30th June 2019.</p>	Janine Hudson	29 February 2019 JH Completed Report was presented to 7 February Council – Contract is now out for Tender and closes on 19 March 2019.	30/04/2019	N
136	7 February 2019	36/19	13.2	<p>Nomination of a Council representative for the Audit, Risk and Improvement Committee (ARIC)</p> <p>That Council defer the report Nomination</p>	Tarang Kamath	7 Feb 2019 – NB Report to 21 Feb Council	21 Feb 2019	Y

9.4.2 RESOLUTION ACTION SHEET UPDATE

ATTACHMENT 1 IN PROGRESS ACTIONS - 21 MARCH COUNCIL MEETING

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				of a Council representative for the Audit, Risk and Improvement Committee (ARIC) to the meeting on 21 Feb.				
137	7 February 2019	37/19	13.3	Change to Meeting Location That Council agree to hold the 21 March 2019 meeting in the Cooma Council Chambers and reschedule the 20 June 2019 meeting to be held in the Jindabyne Hall.	Erin Donnelly	28 February 2019 – Nola Brady – Meeting location changes have been publicised on website.		Y
138	7 February 2019	38/19	15.1	Notice of Motion - Cr Haslingden Playground Motion That Council allocate an amount of \$300,000 from the Bombala Reserves, to be spent on the Stage 2 playground upgrades in Bombala, in accordance with the playground strategy being developed	Linda Nicholson	5 March 2019 – LN Finalisation of project plan underway that incorporated complete upgrade; including carpark, roadworks, playground, lighting, amenities, BBQ, shelters and shade upgrades.		N
139	7 February 2019	39/19	15.2	Clr John Castellari - Support JERCs Approach to Snowy Hydro to Rezone Land That Council actively support through written submission and face to face meetings as appropriate, the proposal to Snowy Hydro being put forward by the Jindabyne East Residents' Committee (JERCs) concerning the future use of the Old Kosciusko Road land release, as detailed below.	Peter Bascomb	11 March 2019 NB – Update to be provided at 17 April commentary.		N

9.4.2 RESOLUTION ACTION SHEET UPDATE

ATTACHMENT 1 IN PROGRESS ACTIONS - 21 MARCH COUNCIL MEETING

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
140	7 February 2019	40/19	17	That in accordance with Council's Code of Meeting Practice Council consider the following as matters of urgency: Mayoral Minute – Funding for Michelago Master Plan.	Nola Brady	7 Feb 2019 NB Received and Noted	7 Feb 2019	Y
141	7 February 2019	41/19	17	That Council write to NSW Planning Minister, Anthony Roberts, requesting funding for the development of a Michelago Master Plan along the lines proposed by the General Manager in his letter to the Deputy Premier on 11 December 2018.	Peter Bascomb / Mayor Rooney	11 March 2019 – NB Mayor Rooney advised at 7 March meeting that funding has not as yet been agreed with NSW Government 7 Feb 2019 NB Received and Noted		N
142	7 February 2019	42/19	19.1	That Council: A. Receive and note the report B. Consider the implications of funding legacy site improvements when adopting its fees and charges for 2019/20 and onwards C. Note that council will contact the New South Wales Environmental Protection Authority (EPA) to determine the extent of rehabilitation required for the legacy sites D. Note that the General Manager will investigate possible long term funding	Peter Smith	7 February NB Received and Noted.		N

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No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				options required to rehabilitate waste facility sites for further consideration.				
143	7 February 2019	43/19	19.2	<p>General Manager Contract</p> <p>That Council:</p> <p>(a) Defer consideration of option (a) Nominate a Councillor for the General Manager's Performance Review Panel (PRP) and invite the General Manager to nominate an additional Councillor prior to the first meeting of the PRP; and</p> <p>(b) Determine the General Manager's performance review cycle is to commence from the date of the General Manager's appointment as substantive GM.</p>	Nola Brady	28 February 2019 – Nola Brady - Report deferred to 21 February Council Meeting with extension on timeframe.		Y
144	7 February 2019	44/19	19.3	<p>Tropic Asphalts Pty Ltd legal cases and update</p> <p>That Council defer the report Tropic Asphalts Pty Ltd legal cases and update.</p>	Mark Adams	11/03/19 – MA: Deferred, action complete.		Y
145	7 February 2019	45/19	19.4	<p>SCFMPP Bombala Amenities Building Contract Award - Tender Report</p> <p>That Council</p> <p>A. Receive and note the Tender Evaluation Report Bombala</p>	Mark Wiggins	07 March 2019 – LN Tender awarded. Work to begin by mid-March.	07 March 19	Y

9.4.2 RESOLUTION ACTION SHEET UPDATE

ATTACHMENT 1 IN PROGRESS ACTIONS - 21 MARCH COUNCIL MEETING

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				<p>Amenities Building Contract.</p> <p>B. Award the contract for the construction of the Bombala Amenities Building to Full On Constructions Pty Ltd; and</p> <p>C. Authorise the General Manager to execute the contract with Full On Constructions Pty Ltd as per the Tender Evaluation Report. Subject to the Construction Cost Review and the Development Application and Construction Certificate approvals been received.</p> <p>D. Allocate an additional \$169,000 from the Bombala Heavy Vehicle Alternative Route Balancing Project toward the completion of the Amenities building.</p>				
147	21 February 2019	49/19	6.1	<p>A. That all items listed in Corporate Business both Open and Confidential be dealt with separately other than the following items which are moved by exception:</p> <p>10.1 - Monthly Funds Management Report – January 2019;</p> <p>10.2 – Lease Agreement Renewal – Boral Resources (Country) Limited – Bombala;</p> <p>10.3 – Snowy Mountains Neighbourhood Centre Inc. Memorandum of Understanding;</p>	Nola Brady	Matters Dealt with By Exception – Items dealt with individually below.	21 Feb 2019	Y

9.4.2 RESOLUTION ACTION SHEET UPDATE

ATTACHMENT 1 IN PROGRESS ACTIONS - 21 MARCH COUNCIL MEETING

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				10.4 – Delegate Preschool and Delegate School of Arts; 13.1 – Local Government Elections 2020; 13.2 – Delivery Program Operational Report S404 for the period July – December 2018; 13.3 – Model Code of Conduct; 13.5 – Code of Meeting Practice; 13.6 – Impacts relating to amendments to the Government Information (Public Access) Act 2009; 13.8 – Transfer of Crown Roads in the Township of Dalgety to Council; 13.9 – Parking in the Laneway at the rear of the Jindabyne Town Centre; 13.10 – Grant Applications – Activity Synopsis as at 31 January 2019; and, 13.11 – Quarterly Budget Review Statement (QBRs) December 2018 B. That the Officer’s Recommendations in the reports listed above are hereby adopted.				
148	21 February 2019	51/19	9.1	Local Traffic Committee meeting - 24th January 2019 That the recommendations of the meeting of the Local Traffic Committee held on 24 January 2019 be adopted.	Graham Hope	07 March 2019 – GH All involved parties notified of outcome by email on 27 February 2019.	27 February 2019	Y

9.4.2 RESOLUTION ACTION SHEET UPDATE

ATTACHMENT 1 IN PROGRESS ACTIONS - 21 MARCH COUNCIL MEETING

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
149	21 February 2019	52/19	9.2	Minutes of the Recreational Facilities Section 355 Committee Meeting Held 21 January 2019 That Council receive and note the Minutes of the meeting of the Recreational Facilities Section 355 Committee meeting held on 21 January 2019 and the attached presentation from Monaro Aquatics.	Jane Kanowski	21 February NB Received and Noted.	21 Feb 2019	Y
150	21 February 2019	53/19	10.1	10.1 Monthly Funds Management Report - January 2019 That Council A. Receive and note the report indicating Council's cash and investments position as at 31 January 2019. B. Receive and note the Certificate of the Responsible Accounting Officer.	Matt Payne	21 February NB Received and Noted.	21 Feb 2019	Y
151	21 February 2019	54/19	10.2	Lease Agreement Renewal - Boral Resources (Country) Limited - Bombala That Council A. Approve the renewal of a 5 year Lease to Boral Resources (Country) Pty Ltd; and B. Authorise the General Manager and Mayor to execute and Affix the Council Seal to the Lease.	Janine Hudson	07 March 2019 - JH The Lease Agreement is with Boral Resources and will go to their board meeting to be reviewed and executed and returned to council. Once received, the Lease Agreement will be presented to the General Manager and Mayor for executing.	30/04/2019	N

9.4.2 RESOLUTION ACTION SHEET UPDATE

ATTACHMENT 1 IN PROGRESS ACTIONS - 21 MARCH COUNCIL MEETING

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No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
152	21 February 2019	55/19	10.3	<p>Snowy Mountains Neighbourhood Centre Inc Memorandum of Understanding That Council</p> <p>A. Resolve to execute the Memorandum of Understanding (MOU) between Council and Snowy Mountains Neighbourhood Centre Inc. for non-exclusive use of Council space in Snowy River Avenue Jindabyne for a period of three (3) years.</p> <p>B. Authorise the General Manager to execute the MOU.</p>	Janine Hudson	21 February NB Received and Noted.	21 Feb 2019	Y
153	21 February 2019	56/19	10.4	<p>Delegate Preschool and Delegate School of Arts That Council</p> <p>A. Approve \$50,000 from former Bombala reserves to fund an independent building assessment of the Delegate Preschool and the Delegate School of Arts to determine storm water and drainage mitigation scopes and to fund project management of subsequent drainage works and construction of new amenities block for the School of Arts, and</p> <p>B. Continue to liaise with the Crown for funding for the new School of Arts toilet amenities to be located at the rear boundary of Lot 11 Section 8 DP</p>	Lyn Bottrill	7 March 2019 – LB Contractor has been engaged to do a preliminary assessment and structural adequacy report, broad scope of works and budget estimation. Preliminary report is expected within two weeks.	30/06/2019	N

9.4.2 RESOLUTION ACTION SHEET UPDATE

ATTACHMENT 1 IN PROGRESS ACTIONS - 21 MARCH COUNCIL MEETING

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				758346 to include connection of services.				
154	21 February 2019	57/19	10.5	Proposed boundary adjustment impacting Learner Bike Track project That Council defer consideration of the boundary adjustment for Lot 4 DP32321 to the meeting on the 21 March 2019, and between now and the next meeting, the project manager and councillors may contact local residents to discuss	Luke Johansson	11 March 2019 – NB Further communication with local residents is being undertaken.		N
155	21 February 2019	58/19	12.1	Development Application - 10.2018.129.1 That A. Pursuant to section 4.16 of the <i>Environmental Planning and Assessment Act 1979</i> (as amended) approval for DA.10.2018.129.1 for Public Amenities Building on Lot: 11 DP: 1244833 142 Maybe Street BOMBALA , is granted subject to the conditions attached; and B. Any person who made a submission is notified according to the regulations.	Tim Pepperell	11/03/19 – PW: Consent has been issued.		Y
156	21 February 2019	59/19	12.2	DA10.2018.1280.1 - To Erect a Shed (Men's Shed) That A. Pursuant to section 4.16 of the	Tim Pepperell	11/03/19 – TP: Contamination report is currently being organised by the facilities team as requested by Council.		

9.4.2 RESOLUTION ACTION SHEET UPDATE

ATTACHMENT 1 IN PROGRESS ACTIONS - 21 MARCH COUNCIL MEETING

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				<p><i>Environmental Planning and Assessment Act 1979 (as amended)</i> approval is granted for DA 10.2018.1280.1 to Erect a Shed (Men’s Shed) on Lot: 3 DP: 537242 Mulach Street COOMA 2630, subject to the conditions attached, subject to a satisfactory contamination report;</p> <p>B. Any person who made a submission is notified according to the regulations.</p>				
157	21 February 2019	60/19	13.1	<p>Local Government Elections 2020. The Snowy Monaro Regional Council (“the Council”) resolves:</p> <p>1. pursuant to s. 296(2) and (3) of the Local Government Act 1993 (NSW) (“the Act”) that an election arrangement be entered into by contract for the Electoral Commissioner to administer all elections of the Council.</p> <p>2. pursuant to s. 296(2) and (3) of the Act, as applied and modified by s. 18, that a council poll arrangement be entered into by contract for the Electoral Commissioner to administer all council polls of the Council.</p> <p>3. pursuant to s. 296(2) and (3) of the Act, as applied and modified by s. 18, that a constitutional referendum arrangement be entered into by contract</p>	Nola Brady	28 February 2019 – Nola Brady – OLG and NSWEC have been provided a copy of the resolution and advised internal contact at SMRC.		Y

9.4.2 RESOLUTION ACTION SHEET UPDATE

ATTACHMENT 1 IN PROGRESS ACTIONS - 21 MARCH COUNCIL MEETING

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				for the Electoral Commissioner to administer all constitutional referenda of the Council.				
158	21 February 2019	61/19	13.2	13.2 Delivery Program Operational Report S404 for the period July - December 2018 That Council receive and note the Delivery Program Progress Report for the period July 2018 to December 2018.	Nola Brady	11 March 2019 – NB Received and Noted.	21 Feb 2019	Y
159	21 February 2019	62/19	13.3	Model Code of Conduct That Council A. Agree to the inclusion of Social Media clause 8.21 for the SMRC Code of Conduct, and B. Approve the 250.2016.1.3 Policy Code of Conduct - 2019 Draft Revision being placed on public exhibition.	Nola Brady	28 February 2019 – Nola Brady – Revised Code of Conduct will be out for Public Exhibition during March 2019.		Y
160	21 February 2019	63/19	13.4	Council Meeting and Briefing Schedule That Council A. Hold one Ordinary Council meeting per month only on the third Thursday of each month commencing at 5.00pm for a trial period from April to June 2019, B. Hold a pre-meeting from 3:30pm – 5:00pm before each Ordinary Council meeting; C. Hold Councillor briefing sessions on	Nola Brady	28 February 2019 – Nola Brady – New schedule has been published on the Council website and staff have been advised.	28/02/2019	Y

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ATTACHMENT 1 IN PROGRESS ACTIONS - 21 MARCH COUNCIL MEETING

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				<p>the first Thursday of each month commencing at 3:30pm, with the exception of January; and</p> <p>D. Commence the Council meeting at 5:00pm on the third Thursday of the month, immediately adjourn the Council meeting for Public Forum and when completed, resume the Council meeting.</p>				
161	21 February 2019	64/19	13.5	<p>Code of Meeting Practice That Council</p> <p>A. Approve the Draft Policy - Code of Meeting Practice February 2019 being placed on public exhibition, and</p> <p>B. Resolve the Order of Business for Council meetings to be:</p> <p>Order of Business</p> <p>01 Opening meeting</p> <p>02 Acknowledgement of country</p> <p>03 Apologies and applications for a leave of absence by councillors</p> <p>04 Citizenship Ceremonies</p> <p>05 Disclosures of interests</p> <p>06 Matters Dealt with by Exception</p> <p>07 Confirmation of minutes</p>	Nola Brady	<p>28 February 2019 – Nola Brady – Revised Code of Meeting Practice will be out for Public Exhibition during March 2019. New Agenda for Council meetings will take affect from the 7 March 2019 Ordinary Council Meeting</p>	28/02/2019	Y

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No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				08 Reports for Development Applications 09 Other Reports to Council 10 Notices of Motion 11 Motions of Urgency 12 Mayoral Minute(s) 13 Questions With Notice 14 Confidential matters 15 Conclusion of the meeting				
162	21 February 2019	65/19	13.6	Impacts relating to amendments to the Government Information (Public Access) Act 2009. That Council receive and note the report on the impacts of the GIPA amendment 2018.	Nola Brady	11 March 2019 – NB New process has been implemented – new forms online and frontline staff area aware of the triage process – it will be monitored in March and improved as required. Communication to local real estates and legal firms will occur in March to advise of the new process.	30 March 2019	
163	21 February 2019	66/19	13.7	Nomination of a Council representative for the Audit, Risk and Improvement Committee (ARIC) That Council nominates Clr Maslin as a representative on the Audit, Risk and Improvement Committee	Tarang Kamath	2019 02 25 Tarang Kamath) - Councillor Maslin has been added to the Audit, Risk and Improvement Committee distribution list and is meeting with the Senior Internal Auditor on Friday 1 March 2019 for an introduction to the Committee and Internal Audit. Invite to the Committee meeting on 6 March 2019 has been forwarded. No further action.	25/2/2019	Y

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ATTACHMENT 1 IN PROGRESS ACTIONS - 21 MARCH COUNCIL MEETING

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
164	21 February 2019	67/19	13.8	<p>Transfer of Crown Roads in the Township of Dalgety to Council That Council</p> <p>A. Write to the Crown requesting the following roads be transferred to Council:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Barnes Street - 222m sealed <input type="checkbox"/> Campbell Street - 245m unsealed <p>B. Include the roads in Council's roads assets register.</p> <p>C. Provide the budget for the construction and maintenance of the road.</p>	Janine Hudson	29 February 2019 JH Letter to the Crown has been sent requesting transfer of the Roads to Council and have received confirmation from Crown that the request has been received and is being processed.	30/04/2019	N
165	21 February 2019	68/19	13.9	<p>Parking in the laneway at the rear of the Jindabyne Town Centre That Council</p> <p>A. Approve the proposal to enter into public consultation with the shopkeepers and owners in Jindabyne Town Centre regarding changes to the laneway at the rear of the shops.</p> <p>B. Receive a further report regarding the results of the public consultation and the proposed way forward together with detailed costings.</p>	Lyn Bottrill	4 March 2019 – LB Letters to go to shop owners/shopkeepers this week advising of date for public consultation.	31/12/2019	N

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ATTACHMENT 1 IN PROGRESS ACTIONS - 21 MARCH COUNCIL MEETING

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
166	21 February 2019	69/19	13.10	Grant Applications - Activity Synopsis as at 31 January 2019 That Council receive and note the information related to Grants activity for the quarter ending 31 December 2018, and the month of January 2019	Teena Patterson	11 March 2019 – NB Receive and Noted	21/02/2019	Y
167	21 February 2019	70/19	13.11	Quarterly Budget Review Statement (QBRs) December 2018 That Council A. Adopt the quarterly budget review statement (QBRs) for the period ended 31 December 2018 B. Authorise the adjustments to the Council's budgeted Income and Expenditure as shown in the QBRs	Matt Payne	5/3/19 – Peter Cannizzaro Recommendations adopted 21/2/19 by Resolution 70/19.	21/02/2019	Y
168	21 February 2019	71/19	13.12	Answers to Questions Without Notice That Council receive and note SMRC Councillors' Questions – In Progress for the period ending 17 January 2019.	Nola Brady	11 March 2019 –NB Received and Noted, Amendments made	11/03/2019	Y
169	21 February 2019	72/19	13.13	Resolution Action Sheet Update That Council receive and note the SMRC Resolution Action Sheet – In Progress for the period ending 17 January 2019.	Nola Brady	11 March 2019 NB Received and Noted. – Amendments made.	11/03/2019	Y
170	21 February 2019	74/19	19.1	Legal Actions and Potential Claims Against SMRC as at 31 January 2019 That Council receive and note the information in the Legal Actions and Potential Claims Against SMRC as at 31 January 2019 report.	Peter Cannizzaro	11 March 2019 NB - Received and Noted	21/02/2019	Y

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No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
171	21 February 2019	75/19	19.2	Cmunt Court Matters That Council continues with actions to recover the costs awarded through the Land and Environment Court and the NSW Court of Appeal by providing direction to Bradley Allen Love to have a detailed bill of costs prepared and commence the process to recover costs.	Gina McConkey	4/03/19 – GM: Direction provided to Bradley Allen Love on 26 February 2019. BAL to provide Council with a costs estimate of the full Enforcement Cost Process.		
172	21 February 2019	76/19	19.3	Tropic Asphalts Pty Ltd legal cases and update That Council receive and note this information.	Mark Adams	11 March 2019 NB – Received and noted	11 March 2019	Y
173	21 February 2019	77/19	19.4	Mr Norm Wilton - Bombala - Removal of Construction Spoil from Property That Council authorise the General Manager to arrange Council Solicitors to make an offer in accordance with Council's advice.	Debbie Constance	05 March 2019 – SA Council's Solicitors are negotiating settlement following Council's resolution 77/19.	30 April 2019	N
174	21 February 2019	78/19	19.5	Replacement of Council HR Water Cart That Council approve the following: 1. To purchase the Fuso/All Quip combination from Hartwigs Trucks Pty Ltd for \$215,602 excluding GST	Stuart Sturgeon	Purchase orders raised 25.2.19 PU021331 – Cab Chassis PU021344 – Water Cart	May 2019	N

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ATTACHMENT 1 IN PROGRESS ACTIONS - 21 MARCH COUNCIL MEETING

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				<ol style="list-style-type: none"> 2. Endorse sending plant 852 to Pickles Auctions with a reserve of \$40,000 which equates to a net purchasing price of \$175,602 (exc. GST) 3. Approve additional funding of \$40,602 from plant reserves. 				
175	21 February 2019	79/19	19.6	<p>Approval for Controlled Discharge of Effluent into Bombala Sewerage System. That Council receive and note the information detailed in the report and approve the following actions:-</p> <ol style="list-style-type: none"> A. Approve the proposed interim solution and authorise to receive the effluent from the Dongwha's premises. B. Inform the contractor in writing of Council's resolution to cease disposal into Delegate Sewerage System once the interim solution is constructed and available to use. C. Approve appropriate disposal fees to be charged as per the current Council's Fees and Charges to the contractor (Bombala Waste Management Services) for the disposal. D. Approve that the proposed interim solution can be used by any other 	Michael Broder	<p>05 March 2019 - MB Council has received concurrence from the Department of Industry Water for Bombala Waste Management to be able to discharge Sewage collected from the premises Dongwha Timber Mill Delegate Road Bombala.</p> <p>Investigations have begun on getting quotes for the installation pipework and modification of the Manhole 13 at the corner of Timor and Young Streets, Bombala. A letter has been forwarded to Bombala Waste Management of the need to cease discharging sewage to the Delegate Sewerage Main once the Timor Street, Bombala discharge point is operational. Staff from the Water and Waste Water are investigating the manhole at Timor Street, for installation of the necessary pipework to facilitate the Contractors to be able to discharge at the manhole.</p>	30/04/2019	N

9.4.3 2019 ANZAC DAY SUPPORT

Record No:

Responsible Officer:	Director Corporate and Community Services
Author:	Manager Corporate Governance
Key Theme:	4. Leadership Outcomes
CSP Community Strategy:	12.3 Our community is empowered and supported in facilitating community outcomes
Delivery Program Objectives:	12.3.1 Community organisations and individuals have the capacity to apply for a range of grants funding opportunities
Attachments:	1. Attachment 1 - Cover Letter For Snowy River RSL Request 2. Attachment 2 Snowy River RSL Sub Brach Donation Request
Cost Centre	3120 and 3110

EXECUTIVE SUMMARY

Council resolved in February 2018 to change the Donations and Sponsorship processes moving forward and on 17 May 2018 adopted a new Policy and Procedure for Donation and Sponsorships.

As part of the February 2018 report it was included that support for ANZAC Memorial services across the region be continued through traffic control and signage, maintenance of the surrounding lawn areas, monuments and streetscape immediately prior to the event.

However fees and charges for associated applications and wreaths to be laid at services by Council were listed in the Budget separately.

2019FY Budget allocation for ANZAC Day Services is \$5,000 in account 10312010063159.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council

- A. Approve the contribution from Council in the form of 'In Kind' support to RSL Sub-Branche s in the amount of \$3,558 to be drawn from the 2019 FY Budget accounts, as per the economic section of this report, for Traffic Control purposes
- B. Approve the amount of \$2,000 to be drawn from the 2019 FY Budget accounts, as per the economic section of this report, in the form of a donation request to Snowy River RSL Sub-Branch for 2019 ANZAC Day Service; and
- C. Support the full review for ANZAC Day Service Contributions from Council prior to the 2020 ANZAC day Services.

BACKGROUND

2019 ANZAC Day Memorial service Traffic Control plans for the region have been facilitated by the Roads Safety Officer and approved through Local Traffic Committee and adopted by Council in November 2018.

Cost estimate in the form of 'In-Kind' contribution from Council

Total \$3,558.00

- Berridale
Staff at \$40.00 P/H x 2 x 4 hours \$320.00
Vehicles at \$18.00 P/H x 2 x 4 hours \$144.00 Total for Bombala \$464
- Bombala
Staff at \$40.00 P/H x 2 x 5 hours \$400.00
Vehicles at \$18.00 P/H x 2x 5 hours \$180.00 Total for Bombala \$580
- Cooma
Staff at \$40.00P/H x 3 x 10 hours \$1200.00
Vehicles at \$18.00 P/H x 2 x 10 Hours \$360.00 Total for Cooma \$1,560
- Delegate
Staff at \$40.00 P/H x 1 x 1 Hour \$80.00
Vehicle at \$18.00 P/H x 1 Hour \$ 18.00 Total for Delegate \$98
- Jindabyne
Staff at \$40.00 P/H x 2 x 4 Hours \$320.00
Vehicle at \$18.00 P/H x 1 x 4 Hours \$72.00 Total for Jindabyne \$392
- Nimmitabel
Staff at \$40.00 P/H x 2 x 4 Hours \$320.00
Vehicles at \$18.00 P/H x 2 x 4 Hours \$144.00 Total for Nimmitabel \$464

Request for Support 'Cash' Donation

Snowy River RSL Sub-Branch has historically received additional support in the form of a cash donation to support both Berridale and Jindabyne services that includes the support for the CWA morning tea, Berridale, Dalgety and Jindabyne Public Schools, Berridale Red Cross and an on-going contribution to the Royal Australian Navy's 723 Squadron. (See Attachment 1).

The Snowy River RSL Sub-Branch did submit a request for a Donation of \$2000 via Donations and Sponsorships Round 2 in November 2018 to support the 2019 ANZAC Memorial Day (See Attachment 2). This request was not approved based on the fact this organisation had received a previous approved donation during the Round 1 for the Refurbishing of memorial gates, honour rolls and metal work; and also advice to Council that Anzac Day requests would be managed from a separate budget.

Cost Breakdown

The current 2019FY budget allocation, from account 10-3120-100-63159, for Anzac Day is \$5,000

The breakdown of 'In Kind' support is estimated as \$3,558.

Request for Cash Donation from Snowy River Sub-Branch \$2,000

This leaves a deficit of \$558 to fund the recommendations.

Governance Budget account 10-3120-100-63161 has a 2019 FY Budget of \$10,000 for unforeseen sponsorship events.

We recommend this be used to accommodate the \$558 budget deficit from the Anzac Day budget allocation.

In addition Governance account 10-3110-100-63429, Floral Wreaths as a budget allocation of \$1,000 for the 2019 FY which will cover the expenses for the tributes.

Future Support for ANZAC Day Services across the Region

To provide on-going support to the regions ANZAC Day services a full review into the facilitation of the contributions from Council should be undertaken through events management in the lead up to the 2020 ANZAC Day Services and appropriate budgetary impacts for 'In-Kind' Support and 'Cash' Support.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Council recognises a commitment to support the facilitation of significant memorial events in the community as a civic responsibility. The provision of support ensures the recognition of these services is managed safely for community participation.

2. Environmental

Most organised events are covered by a development consent therefore any environmental impacts are dealt with through that process.

3. Economic

Following the decision by Council to determine budget allocations for the 2019 FY in this report the draft budget will be updated to reflect the agreed values. The draft Budget already includes these values.

Estimated Expenditure	Amount	Financial year	Ledger		Account string													
			G	L	1	0	3	1	2	0	1	0	0	0	6	3	1	5
Traffic Control	\$3,000	2019	G	L	1	0	3	1	2	0	1	0	0	6	3	1	5	9
Traffic Control	\$558	2019	G	L	1	0	3	1	2	0	1	0	0	6	3	1	6	1
Snowy River Sub Branch Cash Donation	\$2,000	2019	G	L	1	0	3	1	2	0	1	0	0	6	3	1	5	9

4. Civic Leadership

Decisions to provide sponsorship to community groups, individuals and events must be considered in a transparent process. The granting of financial assistance must be by formal specific resolution of Council.

**Snowy River RSL Sub-Branch**

ABN 23 207 431 386

PO Box 1017**JINDABYNE NSW 2627****14 November 2018**

Mr Peter Bascomb
Acting General Manager
Snowy Monaro Regional Council
PO Box 714
COOMA NSW 2630

Dear Mr Bascomb,

COUNCIL SUPPORT FOR SNOWY RIVER RSL SUB-BRANCH

As you are maybe aware, the Snowy River Sub-Branch of the RSL has been the custodian and organizer of commemorative events in Berridale and Dalgety for more than 96 years and, more recently, in Jindabyne, for than 50 years.

Over the period, the Dalgety Shire Council and, since 1939, the Snowy River Shire Council, have been supportive of the Sub-Branch in kind and financially.

The Sub-Branch regards its relationship with the council of the day as a partnership and seeks to continue such a relationship to the benefit of the community. The Sub-Branch was thus particularly appreciative of the Council's renewed financial contribution received earlier this year.

The Sub-Branch always seeks to optimise opportunities for Department of Veterans' Affairs (DVA) and other government grants, but these are limited in amount and scope and are not available for ongoing commemorative activities.

However, the Sub-Branch was successful in 2018 in receiving grants from the Department of Veterans's Affairs Centenary of Armistice Fund for the replacement of the Berridale Flag Pole and the refurbishment of the Jindabyne Cemetery Memorial.

President

Ian "Ruffy" Graham

**Secretary**

Steve Youll OAM



Council will be aware of the Sub-Branch's successful Project TAHI initiative around ANZAC Day 2017, which emphasised the New Zealand aspects of the ANZAC history and tradition and included a regional commemorative tour by elements of the New Zealand Mounted Rifles Charitable Trust, the 7th Light Horse Bemboka Troop and the Snowy Mountains Horse Riders' Association to Adaminaby, Berridale, Dalgety, Bombala and Bungarby.

The Sub-Branch has also developed phased plans to consolidate the Jindabyne Banjo Paterson Park Commemorative Area and to maintain and upgrade the Berridale Memorial Precinct. During 2018, the Sub-Branch installed plaques in both areas commemorating the service of the men and women from the Snowy Monaro region in post 1975 conflicts.

It is proposed that the Jindabyne project includes a permanent stone lectern, element protection for the deployed public address system, consolidation of existing and proposed plaques and a memorial point of focus. The Sub-Branch has already replaced the previously inadequate flagpole at its own expense.

The issues relevant to the Berridale Memorial Precinct include:

- Ongoing maintenance of the Cenotaph;
- Replacement of the flagpole;
- Internal access, eg., footbridge and
- Repositioning of Bofors gun.

Other recent initiatives include a Charlie Roberson Memorial Citizenship Award at Dalgety Public School, financial support of the Snowy Monaro's Australian Navy Cadet unit, TS ORION and Project TAHI for ANZAC Day 2017.

As you will also be aware, the level of community involvement in commemorative events, and particularly ANZAC Day, has increased markedly in recent years. The Sub-Branch accepts that this is a generational national trend, but the increased attendance at the Berridale Main Service and the Jindabyne Dawn and Main services – estimated at 1,000 and 2,000 respectively – can be attributed to a range of local factors, not the least of which are the Sub-Branch's demonstrated competence, hard work and professionalism in organizing and staging the ceremonies.

The ongoing contribution of the Royal Australian Navy's 723 Squadron personnel and aircraft, orchestrated by the Sub-Branch, is also a factor.

This increased patronage attracts increased costs, particularly in regard to the Jindabyne CWA Morning Tea and Commemorative Lunch. The Sub-Branch supported the 2016 CWA Morning Tea alone in an amount of \$600.00, and this requirement is expected to increase in 2019.

The Sub-Branch also financially supports all the Berridale, Dalgety and Jindabyne schools and the Berridale Red Cross.

Fixed annual ANZAC Day expenses, not including Project TAHI 2017 expenses, are in excess of \$1,200.00 and rising and the Sub-Branch's annual discretionary, but longstanding, community donations are in excess \$1,500.00.

The Sub-Branch's income is only derived from membership fees (\$240.00 pa), bank interest (\$230.00 pa) and donations from the public, although fund raising has been suspended for two years, following investigations into the NSW RSL State Branch.

The Sub-Branch's accounts are audited annually.

The Sub-Branch therefore requests that consideration be given to Council committing to the ongoing support of the Snowy River Sub-Branch in an amount of not less than \$2,000.00 per annum, reviewed annually.

Yours faithfully,

Ian Graham

(Ian Graham)

President

For Information:

Councillor Peter Beer

Councillor John Castellari

Councillor Brian Old

Application for Financial Donations and Sponsorships



In Accordance with the Donations Policy GOV 011 / Section 356 of the Local Government Act 1993

Applicants Details	
Name of Organisation	Snowy River RSL Sub-Branch
Contact Person	Steve Youll
Address / Location	PO Box 1017 JINDABYNE NSW 2627
Phone Number	[REDACTED]
E-Mail Address	[REDACTED] SnowyRiverSB@rslnsw.org.au
ABN (If Applicable)	23 207 431 386
Date of Establishment (If Applicable)	1928
Is your Organisation Registered for GST? (If Applicable)	No

Project / Activity Details	
Name of Project / Activity	
Amount of Funding Requested	<p>Cash Amount \$ 2,000.00</p> <hr/> <p>In Kind Support: (You will be required to submit copies of quotes from Council in your application)</p> <ul style="list-style-type: none"> <input type="checkbox"/> Waste Management. E.g. Provision of bins / rubbish and recycling removal (Includes staff time for drop off and collection). <input type="checkbox"/> Mowing / Gardening <input type="checkbox"/> Road Closures (Includes Staff time) <input type="checkbox"/> Fee Waivers. E.g. DA / Hall Hire Fees, (Security deposits will need to be paid by the applicant but will be refunded provided no damage is incurred) <input type="checkbox"/> Promotion via Print Media (Council Website Advertisement etc.) <p>Other – Please outline _____</p>

Project / Activity	
Project / Activity Financial Details	
Financial Details of the Project or Activity for which assistance is sought	Financial assistance to stage commemorative events
Total Cost of the Project or Activity	\$2,000.00
Details of other funding received from Snowy Monaro Regional Council (If Applicable)	In 2018, the Sub-Branch received some \$2,588.00 to complete the Refurbishment of the Jindabyne Cemetery Memorial Gates.
Details of other financial assistance sought or obtained	Some for staging commemorative events.

Project / Activity Details	
How will your Project / Activity benefit the Snowy Monaro Regional Community?	The ANZAC Day and Remembrance Day commemorations in Berridale and Jindabyne are important community events involving the whole community and the regional schools in particular
What is the expected amount of resident participation?	Considerable and increasing every year. See attached letter.
What other Local Community Groups is involved in this Project / Activity?	All Berridale and Jindabyne schools, Jindabyne Lions' Club, Jindabyne CWA and Berridale Red Cross, TS ORION.

<p>Outline your Organisation's capacity to deliver the Project / Activity, or, describe previous experiences.</p>	<p>The Snowy River RSL Sub Branch has been conducting commemorative events in Berridale and Dalgety for more than 86 years and in Jindabyne for more than 50 years,</p>
-------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------

<p>How will Council funding be acknowledged? E.g. Logo or signage (Council Funding must be acknowledged in your Project or Activity)</p>	<p>Council will be acknowledged at each commemorative event and in periodic media releases.</p>
<p>Please provide details of Office Bearers or other Involved Parties</p>	<p>See attached brief</p>
<p>What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?</p>	<p>ANZAC Day and Remembrance Day services in Berridale and Jindabyne</p>
<p>What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?</p>	<p>As above</p>

<p>Application Checklist</p>	
<p>If the following documents are not attached with the application, this may result in the application not being considered.</p>	
<p>Attached? (Please mark YES or No)</p>	
<p>A copy of the Group / Organisation's most recent bank statement or Treasurers Report, for the past Financial Year</p>	<p>Yes</p>

A copy of the Group / Organisation's Public Liability Insurance	Yes
Where the Group / Organisation intends to purchase equipment, and a copy of the quote/s obtained	N/A
Where the Group / Organisation does not have an ABN, a 'Statement by a Supplier' form is required	N/A
If your Group is not incorporated, please supply a letter from your supporting body	N/A

Authorization of Applicant

If the following is not completed, this may result in the application not being considered.

Name	Stephen Youll
Office Held / Position	Secretary
E-Mail Address	stephen@youll.com.au or SnowyRiverSB@rslsw.org.au
Postal Address	PO Box 1017 JINDABYNE NSW 2627
Phone Number/s	0414 953 292

Declaration and Signature of Applicant

- I confirm that the information contained in the application form and within the Documents are true and correct;
- I confirm that this application has been submitted with the full knowledge and support of the applicant;
- I declare that should this application be successful the funding will be expended as outlined in the above documentation;
- I acknowledge the Donation / Sponsorship acquittal requirements, and understand that surplus funds may be required to be returned to Council, and;
- I am aware this application will be reproduced in the Council Business Paper, and authorise for the publication of information required.

Signature	
Name	Stephen Youll

Position	Secretary
Date	16 November 2018

Submitting your Application

Email: After completing your form, save to your computer and email to council@snowymonaro.nsw.gov.au

Deliver to: Any of the following Customer Service Locations:

Cooma:

81 Commissioner Street
Cooma NSW 2630

Bombala:

71 Caveat Street
Bombala NSW 2632

Berridale:

2 Myack Street
Berridale NSW 2628

Jindabyne:

Shop 2, Razorback Plaza
Gippsland Street, Jindabyne NSW 2627

Contact: (02) 6458 3555 (Governance Department, Bombala Office) for any enquiries.

FOR OFFICE USE ONLY

Date Application received:

Which function of Council is exercised by this Donation / Sponsorship?

TICK	Department / Area for Costing	Amounts Charged
	Waste & Recycling	
	Community & Environmental Services	
	Parks & Gardens	
	Human Resources (e.g. Staff time)	
	Other (e.g. Hall / Oval fee waivers etc.)	

Is Public notice required?

Date and method of Public notice:

9.4.4 PUBLIC WIFI

Record No:

Responsible Officer:	Director Corporate and Community Services
Author:	Manager Information & Communications Technology
Key Theme:	2. Economy Outcomes
CSP Community Strategy:	5.2 Promote and provide access and spaces both physical, digital and mobile where people can learn and connect
Delivery Program Objectives:	5.2.1 Community infrastructure options are explored that facilitate the expansion, improvement and accessibility of life learning spaces across the region
Attachments:	Nil
Cost Centre	5110

EXECUTIVE SUMMARY

This report provides a review on the facilitation of Public Wi-Fi in response to a Question Without Notice #47 from Councillor Corbett.

There have been advances in technology access, communications speed, changes in personal data plans including reduction of data usage costs and the rapid increase in the adoption of mobile devices in the four years since implementing a public Wi-Fi service in Cooma in 2015. In addition there were several issues faced by Council with the provision of Public Wi-Fi, including misuse, it is proposed that Council should longer provide services for public Wi-Fi outside of specifically designated Council facilities.

The five year costs to establish a suitable public Wi-Fi service across the region are prohibitive at \$475,911 ex GST. Especially when the majority of tourists and locals have access to personal data plans.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council does not provide public Wi-Fi services outside of those provided by the public library services and visitor centres.

BACKGROUND

PUBLIC WI-FI IN 2015

In September 2015 a public Wi-Fi system was implemented in Cooma as a request from the Cooma Chamber of Commerce which at the time did not have the resources to implement or manage the ongoing service. Council made the decision to engage CountryTell to implement the project with annual service costs charged to Council.

The Cooma public Wi-Fi used a mid-range (at that time) Internet service to balance monthly services costs against expected usage. The project was implemented in two stages. Stage 1 included five access point locations around the CBD in Sharp and Vale Streets. Stage 2 expanded the Sharp street coverage South West to the Alpine Hotel and North East to Rhythm Snow Sports.

Limitations and issues

There were certain limitations with the system that made access control difficult to impose, resulting in:

- Excess use by local business and residents that impacted service availability
- Mid-sized service was well under capacity (one single 25/5Mbps service for 8 access points)
- High ongoing service costs (\$10,000 per year)
- Competing free wireless service provided by local businesses occupying same frequencies and channels.
- Monitoring and management of the system required reallocating already stretched ICT services from their primary function of supporting council operations.
- No controls on what the Council provided service could be used for, ie illegal or inappropriate activities.

PUBLIC WI-FI IN 2019

Council's previous implementation in 2015 occurred at a time of high data costs and fewer users with their own personal access to mobile data services.

The current environment of mobile data services and public Wi-Fi has the following characteristics:

- Cheap mobile data plans
- Public Wi-Fi exists in a large numbers of retail facilities, public libraries, visitor centres, entertainment venues and public technology centres.

Council currently provides public Wi-Fi services in the Snowy Monaro Regional Library Cooma and Bombala and the Mobile Library as well as the Cooma Visitor Centre and Bombala Community Technology Centre.

For council to ensure adequate and fair coverage across the region, any proposed public Wi-Fi solution would need to be provided in numerous towns and villages within the Council area.

Table 1 contains a cost estimate for providing a managed Public Wi-Fi service to nine towns and villages as a costing exercise conducted with telecommunications provider CountryTell. As indicated in Table 1 setup costs are estimated at \$98,811 ex GST (subject to scoping) with an annual monthly service fee of \$75,420 ex GST.

SETUP AND ANNUAL COSTS BY LOCATION			
LOCATION	SERVICES	SETUP COST	ANNUAL COST
ADAMINABY	1 Wi-Fi Access Point and service	3,749	2,460
BERRIDALE	3 Wi-Fi Access Points and services	11,246	7,380
BOMBALA	2 Wi-Fi Access Points and services	7,498	4,920
BREDBO	3 Wi-Fi Access Points and services	11,246	7,380
COOMA	6 Wi-Fi Access Points and services and Controller	30,603	33,600
DALGETY	2 Wi-Fi Access Points and services	7,498	4,920
DELEGATE	1 Wi-Fi Access Point and service	3,749	2,460

9.4.4 PUBLIC WIFI

JINDABYNE	4 Wi-Fi Access points and services	19,475	9,840
NIMMITABEL	1 Wi-Fi Access Point and service	3,749	2,460
TOTAL		98,811	75,420

All prices exclude GST

Pricing is subject to scoping of location suitability and access permission to locations.

Table 1 – Setup and Annual Costs by Location

The total five year cost including setup and annual charges is estimated at \$475,911 ex GST.

RECOMMENDATION

As Council is not a telecommunications service provider it is logical and prudent that Council not be involved in the provision of Public Wi-Fi services due to the following considerations:

- The ongoing and setup costs are prohibitive.
- Public Wi-Fi is available in many retail stores, cafes, restaurants and other public gathering locations including those provided by Council. Adequate public Wi-Fi and mobile data services currently exist within the region to support demand for those services.
- Adequate management controls need to be implemented to control abuse of the service to limit Council exposure to consequences of online misuse.
- Usage of Public Wi-Fi services are diminishing due to:
 - Significantly faster service available on 4G than public Wi-Fi. The next generation 5G services are set for release at nine to twenty times faster than 4G (real world tests).
 - Cheaper mobile data plans with higher usage limits.
 - Public Wi-Fi services have limitations set on usage in a 24 hour period
 - Requirement to sign in or provide some information to gain access to public Wi-Fi deters users.
 - Bigpond account holders have access to Telstra Air.

For the above reasons it is recommended that Council only provide public Wi-Fi services in public libraries and visitor centres where controls have been implemented and the lower service level requirements minimise the ongoing financial commitment.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

It is anticipated that there would be minimal impact on the community due to not providing public Wi-Fi services in the region.

2. Environmental

None anticipated

3. Economic

No impact on budget is anticipated.

4. Civic Leadership

Council does not provide services in the public Wi-Fi space due to technological improvements in communications speed, the reduction data usage costs and the rapid increase in the adoption of smart phone and mobile data usage in the four years since implementing a public Wi-Fi service in Cooma.

10.1 NOTICE OF MOTION CR CORBETT - ELM TREES

Record No:

Responsible Officer: General Manager
Author: Councillor Rogan Corbet
Attachments: Nil

Councillor Rogan Corbett has given notice that at the Ordinary Meeting of Council on 21 March 2019, he will move the following motion.

MOTION

That Council:

1. Rescind motion 264/18 of the Ordinary Council Meeting 2 August 2018 Confidential session; and
2. Request the General Manager to arrange for an arborist's report on the future management of the trees on Council property, with a view to retaining the trees while minimising the risks of damage to neighbouring properties.

BACKGROUND

The elm trees on Amos Street be preserved subject to an arborist report on the health of trees and a building report on the impact of the trees on neighbouring structures.

Rescind motion 264/18 of the Ordinary Council Meeting 2 August 2018 Confidential session

COUNCIL RESOLUTION

1/18

That Council

- A. Receive and note the report Request to Remove Trees – 57 – 59 Massie Street Cooma;
- B. Note the options presented on page 2 of the report and;
 - i. Council remove the trees on Council land;
 - ii. Share the cost of removing the trees that straddle both Council and Mr Mondello's land; and
 - iii. Mr Mondello be responsible for removing the trees solely on his land;
 - iv. Council supply traffic management control provided trees are removed at the same time.
- C. Advertise its reasons for removing the trees; and
- D. Formally advise Mr Mondello of its decision in writing.

Moved Councillor Last

Seconded Deputy Mayor Miners

CARRIED

GENERAL MANAGER'S RESPONSE

Clause 9. 1 of Council's Code of Meeting Practice provides as follows:

9.1 Notices of Motion

- (1) *The deadline for lodging notices of motion in writing for inclusion on the business paper for consideration at any meeting of the Council, shall be eleven (11) days prior to the meeting.*
 - (2) *A councillor must give notice of business in writing no later than 4.00pm on the Tuesday that follows the ordinary meeting of council.*
 - (3) *At an Ordinary meeting Councillors may give notice of motions in writing to be listed as matters on the business paper for the next Ordinary meeting of Council.*
 - (4) *The rules applying to the content of Questions also apply to the content of Notices of Motion.*
 - (5) *Councillors are to ensure, where it is intended that staff be asked to carry out some specific defined action, that a Notice of Motion is written in such a way that, if carried, the motion carries such clear and unambiguous direction.*
-

13. CONFIDENTIAL MATTERS

In accordance with Section 10A(2) of the Local Government Act 1993, Council can exclude members of the public from the meeting and go into Closed Session to consider confidential matters, if those matters involve:

- (a) personnel matters concerning particular individuals; or
- (b) the personal hardship of any resident or ratepayer; or
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business; or
- (d) commercial information of a confidential nature that would, if disclosed;
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
- (e) information that would, if disclosed, prejudice the maintenance of law; or
- (f) matters affecting the security of the council, councillors, council staff or council property; or
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege or information concerning the nature and location of a place; or
- (h) an item of Aboriginal significance on community land.

and Council considers that the closure of that part of the meeting for the receipt or discussion of the nominated items or information relating thereto is necessary to preserve the relevant confidentiality, privilege or security of such information, and discussion of the material in open session would be contrary to the public interest.

In accordance with Section 10A(4) of the Local Government Act 1993 the Chairperson will invite members of the public to make verbal representations to the Council on whether the meeting should be closed to consider confidential matters.

RECOMMENDATION

1. THAT pursuant to Section 10A subsections 2 & 3 and Section 10B of the Local Government Act, 1993 (as amended) the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

13.1 Legal Actions and Potential Claims Against SMRC as at 28 February 2019

Item 13.1 is confidential in accordance with s10(A)(2)(e) of the Local Government Act because it contains information that would, if disclosed, prejudice the maintenance of law and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

13.2 Delegate Disadvantaged Housing

Item 13.2 is confidential in accordance with s10(A)(2)(c) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

13.3 Buckley's Rural Services Weed Control Contract 2016-2019

Item 13.3 is confidential in accordance with s10(A)(2)(di) of the Local Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

13.4 Corporate Information System Project Report

Item 13.4 is confidential in accordance with s10(A)(2)(c) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage

on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

13.5 Organisation Structure Proposal

Item 13.5 is confidential in accordance with s10(A)(2)(a) of the Local Government Act because it contains personnel matters concerning particular individuals (other than councillors) and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

2. The press and public be excluded from the proceedings of the Council in Closed Session on the basis that these items are considered to be of a confidential nature.
3. That the Minutes and Business Papers including any reports, correspondence, documentation or information relating to such matter be treated as confidential and be withheld from access by the press and public, until such time as the Council resolves that the reason for confidentiality has passed or become irrelevant.
4. That the resolutions made by the Council in Closed Session be recorded in the Minutes of the Council Meeting.
5. That upon this recommendation being moved and seconded, the Chairperson invite representations from the public as to whether this part of the meeting should be closed to consider the nominated item.