



**SNOWY MONARO**  
REGIONAL COUNCIL

# **BUSINESS PAPER**

**PUBLIC EXHIBITION COPY**

**Ordinary Council Meeting**  
**20 August 2020**

## **CONFLICTS OF INTEREST**

A conflict of interest arises when the Mayor or Council staff are influenced, or are seen to be influenced, in carrying out their duties by personal interests. Conflicts of interest can be pecuniary or non-pecuniary in nature.

A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of a financial gain or loss.

A non-pecuniary interest can arise as a result of a private or personal interest, which does not relate to money. Examples include friendship, membership of an association or involvement or interest in an activity.

The Mayor or staff member who considers they may have a conflict of interest should read Council Policy.

The responsibility of determining whether or not the Mayor or Council employee has a pecuniary or non-pecuniary interest in a matter, is the responsibility of that individual. It is not the role of the Mayor or General Manager, or another Council employee to determine whether or not a person may have a conflict of interest.

Should you be unsure as to whether or not you have a conflict of interest you should err on the side of caution and either declare a conflict of interest or, you should seek the advice of the Director General of Local Government.

The contact number for the Director General of Local Government is 4428 4100.

## **COUNCIL CODE OF CONDUCT**

The Council Code of Conduct is a requirement of Section 440 of the Local Government Act 1993, which requires all councils to have a code of conduct to be observed by the Mayor, members of staff and delegates of the Council attending a Council meeting or a meeting of a committee of Council.

The code of conduct sets out the responsibilities of the Mayor and Council employees attending a Council meeting or a meeting of a committee of Council. The code also sets out how complaints against a Council employee, the Mayor or General Manager are to be made.

## **COUNCIL CODE OF MEETING PRACTICE**

The Council Code of Meeting Practice is a requirement of Section 360(3) of the Local Government Act 1993, which requires all councils to have a code of meeting practice. The code of meeting practice is to be observed by the Administrator, members of staff, delegates of the Council and members of the public attending a Council or a meeting of a committee of Council.

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### **Acknowledgement of Country**

Council wishes to show our respect to the First Custodians of this land the Ngarigo, Walgalu, Ngunnawal and Bidhawal people and their Ancestors past and present.

### **Webcasting**

*Council meetings are recorded and live streamed to the internet for public viewing. By entering the Chambers during an open session of Council, you consent to your attendance and participation being recorded and streamed on Council's website [www.snowymonaro.nsw.gov.au](http://www.snowymonaro.nsw.gov.au)*

**ORDINARY COUNCIL MEETING  
TO BE HELD IN COUNCIL CHAMBERS, 81 COMMISSIONER STREET, COOMA NSW  
2630**

**ON THURSDAY 20 AUGUST 2020  
COMMENCING AT 5:00PM**

**BUSINESS PAPER**

- 1. OPENING MEETING**
- 2. ACKNOWLEDGEMENT OF COUNTRY**
- 3. APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS**
- 4. CITIZENSHIP CEREMONIES**
- 5. DISCLOSURE OF INTEREST**  
(Declarations also to be made prior to discussions on each item)
- 6. MATTERS DEALT WITH BY EXCEPTION**
- 7. CONFIRMATION OF MINUTES**
  - 7.1 Ordinary Council Meeting held on 16 July 2020
  - 7.2 Closed Session of the Ordinary Council Meeting held on 16 July 2020
- 8. PLANNING AND DEVELOPMENT APPLICATION MATTERS**  
Nil
- 9. OTHER REPORTS TO COUNCIL**
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13.1	Legal Actions and Potential Claims Against SMRC as at 31 July 2020 <i>Item 13.1 is confidential in accordance with s10(A)(2)(e) of the Local Government Act because it contains information that would, if disclosed, prejudice the maintenance of law and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.</i>	
13.2	Request - Lease on Vacant Land Victoria St Cooma <i>Item 13.2 is confidential in accordance with s10(A)(2)(a) of the Local Government Act because it contains personnel matters concerning particular individuals (other than councillors) and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.</i>	
13.3	2020-21 Weed Control Services <i>Item 13.3 is confidential in accordance with s10(A)(2)(di) of the Local Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.</i>	
13.4	Tropic Asphalts Proceedings - Summary and update <i>Item 13.4 is confidential in accordance with s10(A)(2)(g) of the Local Government Act because it contains advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.</i>	
13.5	Sale of part of Land in Polo Flat <i>Item 13.5 is confidential in accordance with s10(A)(2)(c) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct)</i>	

*business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

13.6 Acquisition of Property

*Item 13.6 is confidential in accordance with s10(A)(2)(di) of the Local Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

13.7 Award of Bombala Sewerage Infrastructure Upgrade Project

*Item 13.7 is confidential in accordance with s10(A)(2)(di) of the Local Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

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### 9.1.1 RECREATION FACILITIES COMMITTEE MEETING MINUTES - FEBRUARY 2020

Record No:

Responsible Officer:	Chief Operating Officer
Author:	Manager Corporate Projects
Key Theme:	1. Community Outcomes
CSP Community Strategy:	1.3 Recreation, sporting and leisure facilities encourage all ages to live in an active and healthy lifestyle
Delivery Program Objectives:	1.3.2 Council has effectively identified community and visitor needs in the development and enhancement of the Region's recreational facilities to ensure sound decision making
Attachments:	1. Recreation Facilities Committee Meeting 17 February 2020
Cost Centre	
Project	
Further Operational Plan Actions:	

#### EXECUTIVE SUMMARY

Attached minutes of the Recreation Facilities Committee Meeting held 17 February 2020.

The following officer's recommendation is submitted for Council's consideration.

#### OFFICER'S RECOMMENDATION

That Council receive and note the attached minutes of the Recreation Facilities Committee meeting held 17 February 2020

#### BACKGROUND

Nil.

#### QUADRUPLE BOTTOM LINE REPORTING

##### 1. Social

This meeting provides a platform for community input to the management of Council's recreation facilities

##### 2. Environmental

No environmental impacts

##### 3. Economic

No financial impacts

##### 4. Civic Leadership

Councillor and staff representation at these meetings demonstrates good Civic Leadership.

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# Minutes



## Recreational Facilities Committee

**Date/Time** Monday 17 February 2020 at 5.00pm

**Location** Council Chambers

**Attendance**

Member (Representing)	Present	Apology	Absent
John Rooney, Councillor SMRC		✓	
Rogan Corbett, Councillor SMRC (Chair)	✓		
John Castellari, Councillor SMRC		✓	
James Ewart, Councillor SMRC	✓		
Sue Haslingden, Councillor SMRC (via phone)		✓	
Neroli O'Neill, Community Representative	✓		
Glen Hines, Group Manager Facilities	✓		
Jane Kanowski, Open Space & Recreation Manager		✓	
Suzanne Dunning, Community Representative	✓		
John Britton, Cooma Lions Club	✓		
Chris Reeks, Cooma Lions Club	✓		
Steve Aldous, Mountain Bike Club		✓	
Mathew Jamieson, Cooma Little Athletics	✓		
Louise Jenkins, Community Representative	✓		
Samuel Pevere (Leo Club)	✓		
Jenny Solomon (Cooma Rodeo)	✓		

### 1 Apologies

As per above attendance table.

### 2 Confirmation of Previous Minutes – 18 November 2019

It was noted that the Minutes of the meeting held on 18 November 2019 were an accurate record of the meeting. **Moved:** Samuel Pevere **Seconded:** Cl James Ewart

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### 3 Business Arising from the Previous Minutes

#### 3.1 Mt Gladstone

Clr Corbett will touch base with Deputy Premiers Office regarding funding for new amenities. Fencing and fire trail gate repairs (ref Pine Range design) - work to be scheduled. The walking track extension will be scheduled pending the return of plant from Manus – Jane will continue to liaise with the Corrective Services personnel and mark out the track for them to be able to start work with clearing of the vegetation. Any further tree removals will require request to Council and subsequent assessment under Council Policy. **Discussion to be had on type of trees to be planted**

Discussion on additional signage, bike and walking trail maintenance, gates and fences and signage to prevent 4WD's, bottom carpark improvements. Internal works to be scheduled, funding to be sourced for capital improvements. **No update this meeting**

#### 3.2 Norris Park

The disabled access and pathway from the car park in Crisp St to the walking path and toilets is being scoped. Chris suggested that this path should connect to the existing footpath along Massie St. Ongoing liaison with Lions Club representative and staff – **No update at this meeting.**

#### 3.3 Lions Park Project

Mr Wiggins (Project Manager, SMRC) provided an update **at the September meeting** and has met with the Lions Club representatives to inform them of the proposed scope of works that will be undertaken. He will continue contact with them as required. **Project Staff to attend next Rec Facilities Committee meeting for updates.**

#### 3.4 Badja Reserve Plan of Management

Toilet block completed and handed over. **Complete.**

Council have approved the recommendation to extend the 50km speed zones on the roads adjacent to the reserve – this recommendation has been to the traffic committee. The information has been passed on to the RMS for a decision. No update Feb meeting

#### 3.5 Multifunction Centre

Mr Wiggins provided an update for the committee. A meeting with stakeholders has been held. Consultants have been engaged to provide a building audit to determine compliance. Compliance issues will be the first priority for projects. Immediate electrical works undertaken as safety precaution. Awaiting final building audit report. **Project staff to attend next meeting for project updates**

#### 3.6 Enclosing of Cooma and Bombala Pools & Upgrading of Jindabyne Pool

Mr Wiggins provided an update of these projects. A stakeholder meeting was held last week to determine priorities - compliance and safety will be the priority for all these projects. The plant rooms present a major WHS and compliance issue. The information is being consolidated.

Cooma - A specialised treatment for painting of the metal structure in this enclosed environment is being investigated which means that the existing structure can remain. It is planned that the walls will be able to be open over the summer period. Tender responses are currently being evaluated for



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compliance and design (both Cooma and Bombala). **Project staff to attend next meeting for project updates**

Jindabyne – there has been a review of the ventilation and an improved system has been recommended. This is being reviewed by a consultant and once approved the tender documents will be developed and put out. **Full suite of inspections to be arranged similar to Bombala and Cooma pools**

### 3.7 Time Walk

Maintenance issues include cleaning and patching is required. The previous quote was for around \$4,500 – JK will organise for the purchasing of the paint and material and the Lions Club will do the work possibly with assistance from the Leo Club members. The concrete will need cleaning and repair prior to painting. **No update Feb meeting**

### 3.8 Learner Bike Track – Nijong

Mr Wiggins provided an update on this project. Designs have been received and a review of these are underway. The land has been surveyed and the process of closing the road reserve has commenced. Tender closed and no suitable responses received. **SMRC works team to deliver project.**

## 4 Disclosure of Interest

**Nil**

## 5 General Business

### 5.1 Structure of the Recreational Facilities Committee

The Recreation survey has been live and is getting a good response from the community. The Group Manager of Governance has been invited to attend the next meeting to discuss the correct way to put forward Recommendations in the minutes if they are to be adopted by Council as there were issues with the previous minutes. **Governance staff are currently working on a \$355 “manual” applicable to all committees. Recommendation from Governance to run meeting with clear recommendation that can go to Council.**

### 5.2 North Ridge Reserve (NRR)

Mrs Jenkins and Mrs Dunning are to liaise with JK for signage, markers and maintenance requirements. North Ridge may be a possible site for LandCare to undertake some work. Roads currently investigating car parks works. Quotes received for signage. Approx. \$10K.

Louise Jenkins - Motion moved to request Council Commitment to signage. Seconded – Suzanne Dunning

Recommendation – Council provides \$10,000 for signage at Cooma North Ridge Reserve (project request 2020/2021)

**CNRR to arrange presentation to Council for April meeting. Council to advise on new aerial maps for this area. Works required by RFS to remediate trails from 2020 Bushfire. Council to assist in hill side effected by reservoir incident.**

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### 5.3 Cooma Creek and Cooma Back Creek Corridors

Work has been completed by Corrective Services personnel along both Cooma Back Creek and Cooma Creek. Positive feedback has been received from the community. **No update this meeting**

## 6 New Business

### 6.1 Jindabyne Skatepark upgrade

A grant application has been submitted for the Jindabyne Skate park by SMRC Youth workers. Awaiting outcome of SCCF 3 grant application.

### 6.2 Fees for sporting facilities

Clr Ewart has been contacted by The Monaro Cricket Association has raised concern over the fees and charges for Sporting Fields as they use more than one field and will not be able to afford to pay the seasonal fee for all these. The Cricket Club may need to do a presentation to Council regarding this. Staff will be reviewing fees and charges early 2020 and will look at 'regionalising' the fees in a more equitable way.

### 6.3 Leo Club

Msr Pevere asked if there is any work that the Leo Club members could be involved in. There may be some opportunities to work alongside the Lions Club at Lions Park. The Leo Club are collecting bread tags for wheelchairs and are looking for collection points. JK suggested the front counter at Council, Library and the Visitors Centre as possibilities. Possibility for Leo's to assist in painting of diorama. Jane to contact Mrs. Lee Reilly (?) - Monaro High

### 6.4 Centennial Park.

General discussion regarding the condition of the Park and the need for renovation and improvement given the high use and profile of this area.

Mr Wiggins provided an update on the upgrade to the Band shell. A design consultant has been engaged to provide compliance and building reports regarding structural integrity. The roof needs repair. The proposal is to extend the stage area at the front and to provide disabled access to the stage.

Motion Moved Louise Jenkins – That Council determine cost and allocate funding for paving/pathways form bus shelter to toilets, seeding/turf. Seconded Steve Aldous.

Recommendation – Determine cost and scope and add as project request 2020/2021

### 6.5 Snowy Oval

Mr Jamieson raised some maintenance issues required. JK to follow up with staff. No update Feb meeting

### 6.6 Indoor Sporting Complex

No update Feb meeting

## 7 Next Meeting

The next meeting will be held on **Monday 20<sup>th</sup> April** 2020 at 5.00pm in the Cooma Council Chambers.

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There being no further business the meeting closed at 6.55 pm.

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**9.1.2 MINUTES - COMMUNITY SERVICES ADVISORY COMMITTEE 3 JUNE 2020 AND 6 JULY 2020**

Record No:

Responsible Officer:	Chief Operating Officer
Author:	Executive Assistant (Strategy)
Attachments:	1. Minutes - Community Services Advisory Committee 3 June 2020 <i>(Under Separate Cover)</i>
	2. Yallambee Lodge Performance Report - Presentation Summary <i>(Under Separate Cover)</i>
	3. Draft Minutes - Community Services Advisory Committee 6 July 2020 <i>(Under Separate Cover)</i>
	4. PWC - SMRC - Draft Report 2020 <i>(Under Separate Cover)</i>

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**EXECUTIVE SUMMARY**

The Community Services Advisory Committee Minutes are presented for Council's information. Meetings were held on:

3 June 2020 – Special Meeting, Minutes adopted at the Community Services Advisory Committee meeting on 6 July 2020. The Summary of the Nurse Advisor's presentation referred to in the Minutes has previously been presented to the Council meeting on 18 June 2020. The Report is included under separate cover for information.

6 July 2020 - Note, the Draft Minutes will be presented to the next meeting of the Community Services Advisory Committee for adoption. The PWC Report referred to in the Minutes has previously been presented to the Council meeting on 18 June 2020. The Report is included under separate cover for information.

The following officer's recommendation is submitted for Council's consideration.

**OFFICER'S RECOMMENDATION**

That Council receive and note the Minutes of the Community Services Advisory Committee meetings held on 3 June 2020 and 6 July 2020.

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### 9.1.3 MONTHLY FUNDS MANAGEMENT REPORT - JULY 2020

Record No:

Responsible Officer: Director Corporate and Community Services  
Key Direction: 7. Providing Effective Civic Leadership and Citizen Participation  
Delivery Plan Strategy: DP7.6 Increase and improve Council's financial sustainability.  
Operational Plan Action: OP7.18 Effective management of Council funds to ensure financial sustainability.

Attachments:

Cost Centre 4010 Financial Services  
Project Funds Management  
Further Operational Plan Actions: OP7.2 Completion of reporting requirements in accordance with legislation.

#### EXECUTIVE SUMMARY

The following report details the funds management position for the reporting period ending 31 July 2020.

Cash and Investments are \$77,499,706.

#### Certification

I, Matt Payne, Responsible Accounting Officer of Snowy Monaro Regional Council hereby certify, as required by Clause 212 of the Local Government (General) Regulation 2005, that investments as detailed in this report have been invested in accordance with Section 625 of the *Local Government Act 1993*, the Regulations and Council's Investment Policy.

The following officer's recommendation is submitted for Council's consideration.

#### OFFICER'S RECOMMENDATION

That Council:

- A. Receive and note the report indicating Council's cash and investments position as at 31 July 2020; and
- B. Receive and note the Certificate of the Responsible Accounting Officer.

#### BACKGROUND

##### Council's Cash and Investments 31 July 2020:

Cash at Bank	91,242
Investments	77,408,464
Total	77,499,706

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## QUADRUPLE BOTTOM LINE REPORTING

### 1. Social

Total Cash and Investments are available to provide services and infrastructure to the community in accordance with the 2021 budget, Council resolutions and other external restrictions.

### 2. Environmental

It is considered the recommendations contained herein will not have any environmental impacts.

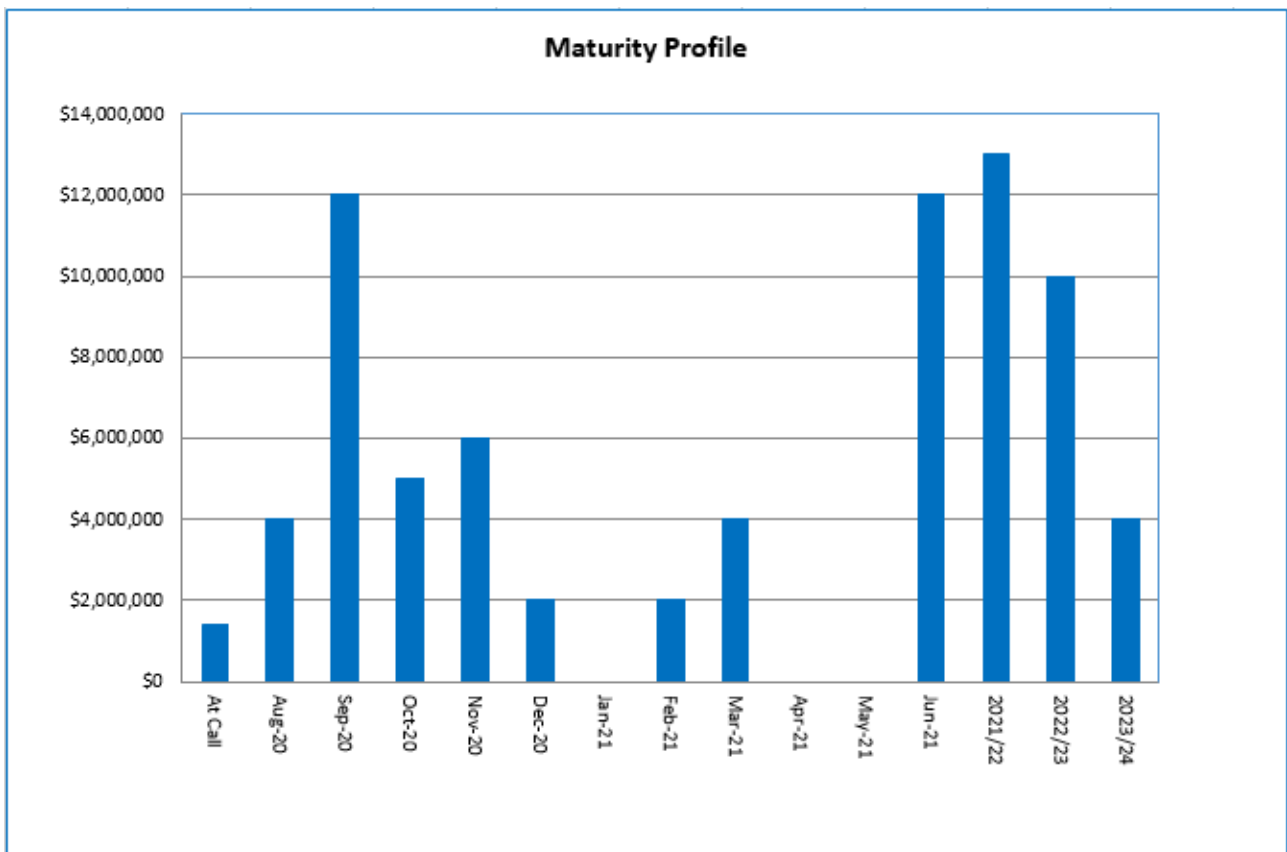
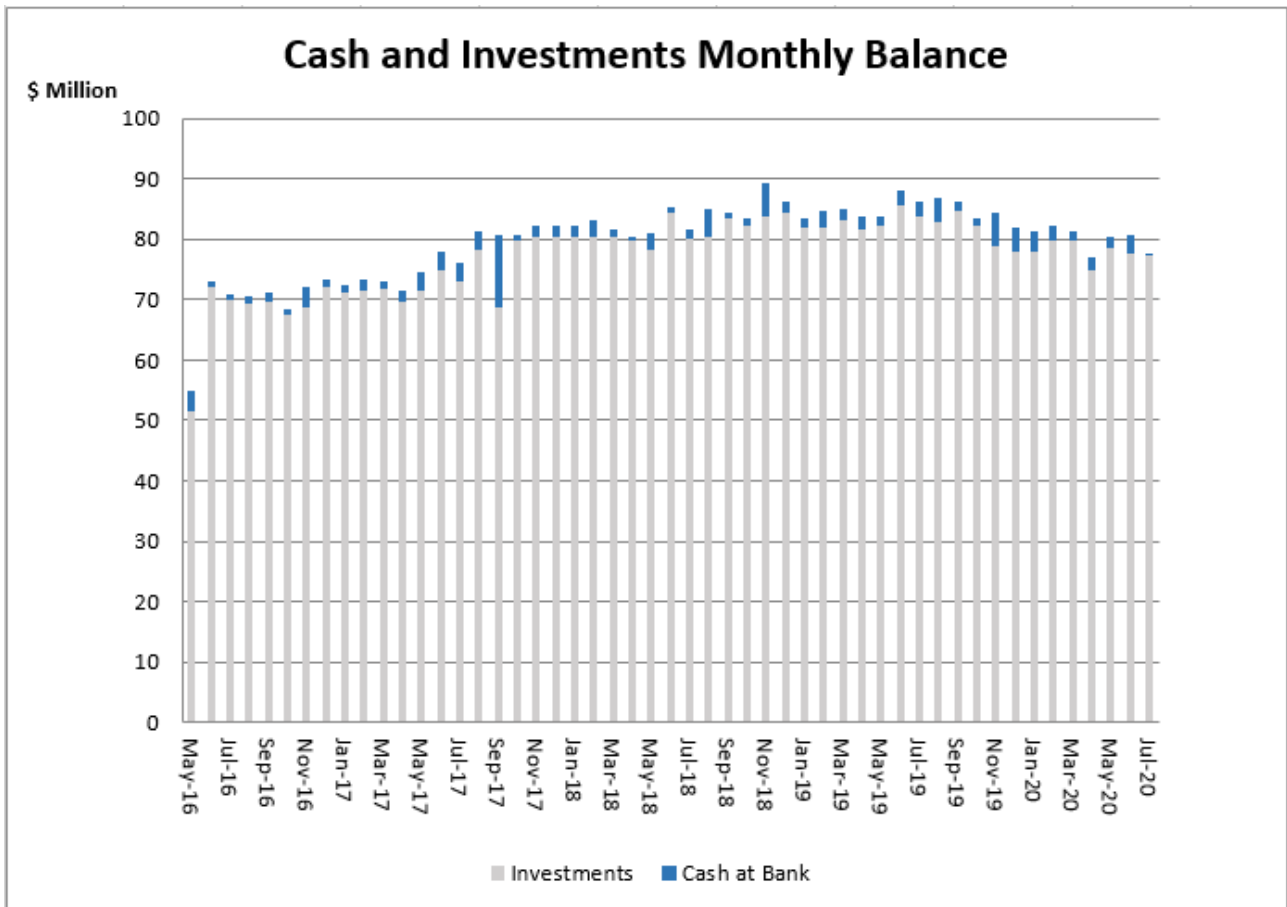
### 3. Economic

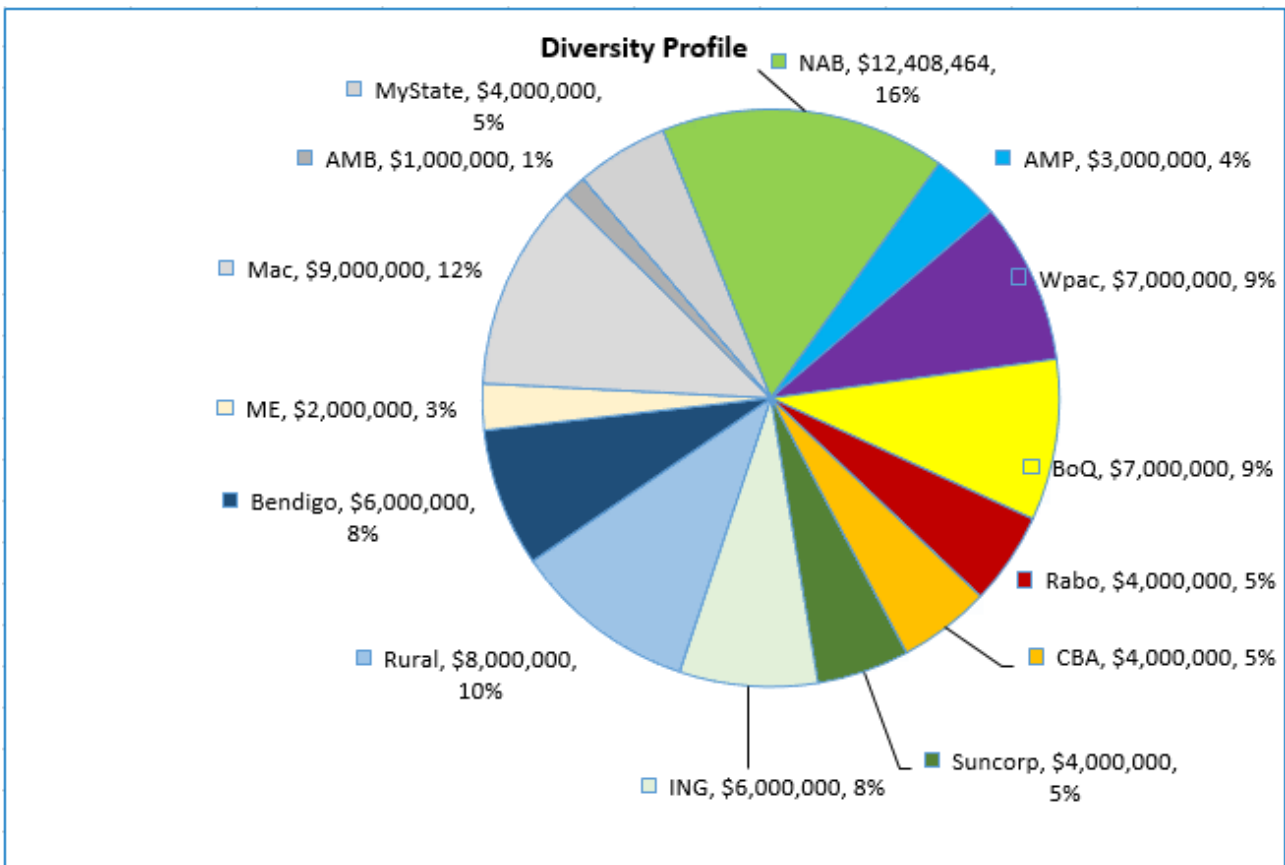
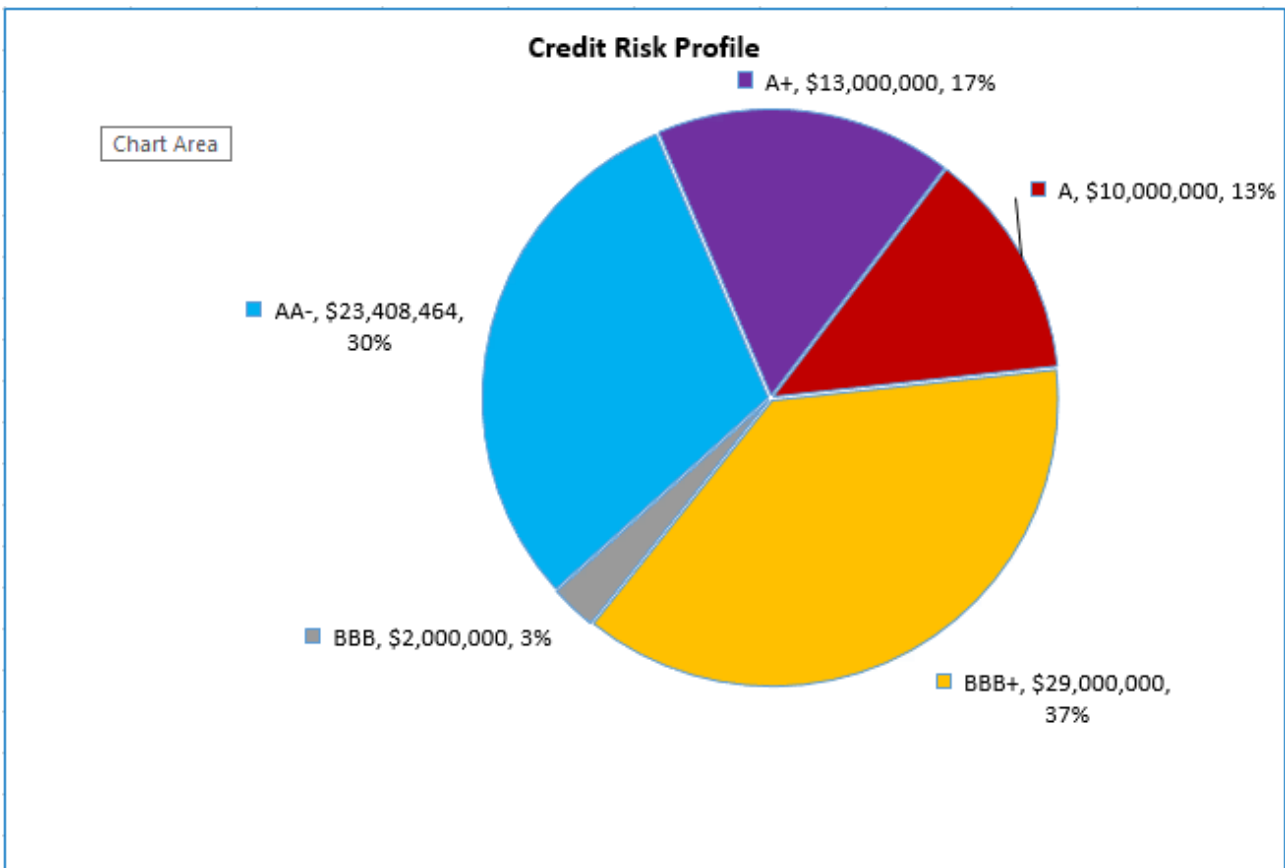
Total investments for Snowy Monaro Regional Council were \$77,408,464 on 31 July 2020.

#### Investment Register – 31 July 2020:

DATE INVESTED	FINANCIAL INSTITUTION	Short-Term Rating	Long-Term Rating	TYPE	CURRENT INVESTMENT	INTEREST RATE	MATURITY
n/a	National Australia Bank - At Call*	A1+	AA-	At Call	1,408,464	0.65%	At Call
23-Mar-16	ING Bank	A1	A	TD	1,000,000	3.66%	22-Mar-21
23-Jun-16	Commonwealth Bank	A1+	AA-	TD	4,000,000	1.21%	23-Jun-21
26-Jun-17	Bank of Queensland	A2	BBB+	TD	4,000,000	3.30%	25-Jun-21
29-Aug-17	Westpac Bank	A1+	AA-	TD	4,000,000	1.05%	29-Aug-22
15-Sep-17	Westpac Bank	A1+	AA-	TD	1,000,000	1.00%	15-Sep-21
29-Jun-18	National Australia Bank	A1+	AA-	TD	4,000,000	1.00%	29-Jun-23
11-Sep-18	Rabodirect	A1	A	TD	2,000,000	3.33%	08-Sep-23
13-Sep-18	AMP Bank	A2	BBB+	TD	2,000,000	2.85%	14-Sep-20
17-Dec-18	Rabobank Australia	A1	A	TD	2,000,000	3.15%	16-Dec-22
19-Dec-18	Bendigo and Adelaide Bank	A2	BBB+	TD	2,000,000	2.80%	17-Dec-20
08-Aug-19	AMP Bank	A2	BBB+	TD	1,000,000	2.00%	07-Aug-20
27-Aug-19	ING Bank	A1	A	TD	3,000,000	1.44%	31-Aug-21
09-Sep-19	Macquarie Bank Limited	A1	A+	TD	3,000,000	1.55%	03-Sep-20
10-Sep-19	National Australia Bank	A1+	AA-	TD	3,000,000	1.65%	09-Sep-20
17-Sep-19	Bank of Queensland	A2	BBB+	TD	1,000,000	1.85%	19-Sep-23
23-Oct-19	Bank of Queensland	A2	BBB+	TD	1,000,000	1.80%	23-Oct-23
26-Nov-19	Suncorp Bank	A1	A+	TD	1,000,000	1.50%	21-Aug-20
03-Dec-19	Australian Military Bank	A2	BBB+	TD	1,000,000	1.72%	02-Dec-21
05-Dec-19	Suncorp Bank	A1	A+	TD	2,000,000	1.50%	31-Aug-20
26-Feb-20	Westpac Bank	A1+	AA-	TD	2,000,000	1.48%	24-Feb-21
27-Feb-20	MyState Bank Limited	A2	BBB+	TD	4,000,000	1.65%	23-Nov-20
05-Mar-20	Macquarie Bank Limited	A1	A+	TD	1,000,000	1.60%	30-Nov-20
06-Mar-20	ING Bank	A1	A	TD	1,000,000	1.45%	05-Mar-21
12-Mar-20	Rural Bank Limited	A2	BBB+	TD	4,000,000	1.20%	17-Mar-22
17-Mar-20	ING Bank	A1	A	TD	1,000,000	1.63%	17-Mar-25
19-Mar-20	ME Bank	A2	BBB	TD	2,000,000	1.25%	19-Mar-21
20-Mar-20	Bank of Queensland	A2	BBB+	TD	1,000,000	1.85%	19-Mar-25
28-Apr-20	Suncorp Bank	A1	A+	TD	1,000,000	1.20%	24-Nov-20
09-Jun-20	Rural Bank Limited	A2	BBB+	TD	4,000,000	0.90%	07-Sep-20
22-Jun-20	National Australia Bank	A1+	AA-	TD	4,000,000	0.95%	22-Jun-22
25-Jun-20	Bendigo and Adelaide Bank	A2	BBB+	TD	4,000,000	0.75%	29-Jun-21
31-Jul-20	Macquarie Bank Limited	A1	A+	TD	5,000,000	0.45%	29-Oct-20
					<b>77,408,464</b>		

**Cash and Investments Charts:**







**Investment Portfolio Return:**

Benchmarking is used by Council as a gauge for the performance of its portfolio against its investing universe (*universe*: securities sharing a common feature – liquidity, return patterns, risks and ways to invest). A suitable benchmark to review the return on Council’s portfolio is the Bank Bill Swap Rate (BBSW), or Bank Bill Swap Reference Rate – a short-term interest rate used as a benchmark for the pricing of Australian dollar derivatives and securities – most notably floating rate bonds.

Month	YTD Annualised Return	Monthly Average Interest Return	90 Day Bank Bill*	Margin
July (2020)	1.62%	1.62%	0.10%	1.52%

*\*The Australian Financial Market Association (AFMA)*

**Understanding Ratings:**

Credit ratings are one tool used by Council when making decisions about purchasing fixed income investments. Credit ratings are opinions about credit risk.

Standard & Poor’s (‘S&P’) is considered one of the Big Three credit-rating agencies, which also include Moody’s Investors Service and Fitch Ratings. S&P publishes financial research and analysis on stocks, bonds and commodities. S&P is known for its stock market indices such as the U.S. based S&P 500, the Canadian S&P/TSX, and the Australian S&P/ASX 200. S&P ratings express their opinion about the ability and willingness of an issuer, such as a corporation, to meet its financial obligations in full and on time. Credit ratings are not absolute measure of default probability. Since there are future events and developments that cannot be foreseen, the assignment of credit ratings is not an exact science.

Credit ratings are not intended as guarantees of credit quality or as exact measures of the probability that a particular issuer will default. S&P issues both short-term and long-term credit ratings. Below is a partial list based, on Council’s Investment Register.

**Short-term credit ratings (term less than 1 year)**

S&P rates the issuer on a scale from A1 to D. Within the A1 category it can be designated with a plus sign (+). This indicates that the issuer’s commitment to meet its obligation is very strong.

**A1:** obligor’s (*a person or corporation who owes or undertakes an obligation to another by contract or other legal procedure*) capacity to meet its financial commitment on the obligation is strong.

**A2:** is susceptible to adverse economic conditions however the obligor’s capacity to meet its financial commitment on the obligation is satisfactory.

**Long-term credit ratings (term greater than 1 year)**

S&P rates the issuer on a scale from AAA to D. Intermediate ratings are offered at each level between AA and CCC (for example; BBB+, BBB).

**AA:** has very strong capacity to meet its financial commitments. It differs from the highest-rated obligors (rated AAA) only to small degree. Includes AA-.

**A:** has strong capacity to meet its financial commitments but is somewhat more susceptible to the adverse effects of changes in circumstances and economic conditions than obligors in higher-rated categories.

**BBB:** has adequate capacity to meet its financial commitments. However, adverse economic conditions or changing circumstances are more likely to lead to a weakened capacity of the obligor to meet its financial commitments.

Ratings from 'AA' to 'CCC' may be modified by the addition of a plus (+) or minus (-) sign to show relative standing within the major rating categories.

*Source:* S&P Global Ratings

#### **4. Civic Leadership**

In accordance with Regulation 212 of the Local Government (General) Regulation 2005, a report setting out details of money invested must be presented to Council in the following month.

Council's Fund Management Reporting exceeds minimum regulatory requirements and demonstrates a commitment to accountability and transparent leadership. It provides the Council, Executive and Community with timely, accurate and relevant reports on which to base decisions.

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#### 9.1.4 JULY YOUTH COUNCIL MINUTES

Record No:

Responsible Officer: Chief Operating Officer  
Author: Youth Officer  
Key Theme: 1. Community Outcomes  
CSP Community Strategy: 1.4 Youth in the region are supported to reach their maximum potential  
Delivery Program Objectives: 1.4.1 Youth of the region are engaged, supported, mentored and trained to be the leaders of tomorrow  
Attachments: 1. July 2020 Youth Council Minutes  
Cost Centre  
Project  
Further Operational Plan Actions:

#### EXECUTIVE SUMMARY

The Youth Council held their monthly meeting via Zoom on 27 July 2020. The minutes from the meeting are attached for Council's consideration.

The following officer's recommendation is submitted for Council's consideration.

#### OFFICER'S RECOMMENDATION

That Council receive and note the minutes of the Youth Council meeting held 27 July 2020.

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## Committee Minutes

**Address: Cooma Council Chambers, 81 Commissioner St, Cooma, NSW 2630**

**Date:** 27 July 2020

**Time:** 10:00am

<b>Position</b>	<b>Member (Name)</b>	<b>Present/Apology</b>
Chair	Councillor James Ewart	Present
Youth Council Mayor	Will Wright	Present
Youth Council Deputy Mayor	Josh McMahon	Present
Youth Council Secretary	Olivia Weston	Apology
Public Relations Officer	Molly Brabham	Present
Youth Councillors	Jake Barnes Lani Holfter Charlie Paul Sam Pevere Elsie Kember Lexi Cross Lucy Cross Leanne Adams Josh Abrokwah Andrea Bosco Cheyenne Nelson Harry Knowles Alex Elgey	Present
	Neeve Creely Aaron Penny Georgia Pond	Apology
Council Staff (non-voting members)	Mel Sass, John Graham	Present

SNOWY MONARO REGIONAL COUNCIL COMMITTEE MINUTES

## 1. Opening of the Meeting

Councillor James Ewart opened the meeting in at 10.06am.

## 2. Acknowledgement of Country

I would like to acknowledge the traditional owners of the land upon which we meet and pay our respect to Elders past, present and emerging.

## 3. Apologies

An apology for the meeting was received from Youth Councillors Aaron Penny, Neeve Creely, Olivia Weston and Georgia Pond.

## 4. Adoption of Previous Minutes

Minutes of the previous meeting held 27 June 2020 were noted as a true and correct record of the proceedings.

## 5. Business Arising from the Previous Minutes

- Youth Councillors Josh Abrokwah and Sam Pevere presented at the June Council Meeting. An overview of the June meeting was provided, including an update on ongoing projects and upcoming initiatives. Noted that it was received well by the Councillors.
- Council moved to endorse the Youth Council's motion to look for grant funding for minor upgrades at all four skate parks in the Region.

## 6. Correspondence

### In:

- Headspace: Options for flexible delivery of mental health first aid and teen mental health first aid training.
- Councillor Sue Haslingden: re arts discussion paper.

### Out:

- Meeting Minutes and Agenda.
- Invitation to Liz Scott at Headspace requesting a presentation at the Youth Council meeting.
- Invitation to Councillor Sue Haslingden to present at the Youth Council meeting.
- Email to Ethan Butler, confirming Zoom workshop for 10 August 2020.
- Youth Mayor Will Wright – Radio Interview with Triple J and TV interview with ABC – regarding the Eden-Monaro By-Election.

## 7. Reports

### 7.1. Youth Mayor – Tabled

- Noted an increase in interaction with media, including high profile programs like Triple J Hack.

SNOWY MONARO REGIONAL COUNCIL COMMITTEE MINUTES

- Discussion with South Coast Rural Relief regarding the launch of a program to address mental health and wellbeing in rural (and isolated) areas. Discussion centred on an Equine Therapy Program. Will provide further details as they emerge.

**7.2. Publicity Relations Officer – Tabled**

- Liaised with Council staff to secure a Youth Council presentation at the June Council meeting.
- Continuing to work on a concept for extending the Mosaic Time Walk in Centennial Park, Cooma.

**6.3 Secretary – None provided**

**6.4 Youth Development Officer – Tabled**

- Mel Sass
  - o Increase in youth unemployment and financial/housing stress – more requests for support at The Hub.
  - o Young Writers Group is relaunching and will run every Monday, Wednesday and Friday at 4pm via Zoom. Free to participate. Open to any young person 12-24 who resides in the Snowy Monaro.
  - o Ethan Butler workshop booked – encouraged Youth Councillors to attend and assess the value of the workshop before it's rolled out across the region.
- John Graham
  - o Breakfast Club at JCS unable to be delivered. Looking to deliver an after school program instead. Will provide update when more information is received.
  - o John noted that he is still working from home currently.

**6.5 Chair – Tabled**

- Congratulated the Youth Mayor on his media engagement in the lead up to the Eden Monaro Election.
- Councillor Ewart provided an interview regarding the Election. He thanked the Youth Council for feedback to inform the scope of his interview.

**Motion :** That the Youth Council accept the reports as tabled.

**Carried :** All in favour.

## 8. Presentations

**8.1. Liz Scott – Headspace**

- Liz provided an overview of her role with Headspace and the supports available for young people living in the region.
- Discussed Mental Health First Aid and Teen Mental Health First Aid.
- Outlined that the Headspace Youth Advocates Program was being updated by Headspace National. Once finalised, the program will be offered to young people in the Snowy Monaro.
- Liz extended an offer to deliver the Mental Health First Aid courses in the school setting if the Youth Council identified the need.

SNOWY MONARO REGIONAL COUNCIL COMMITTEE MINUTES

**Action:** Mel to share contact details for Liz with the Youth Councillors.

**8.2. Councillor Sue Haslingden**

- Councillor Haslingden discussed the arts discussion paper which is in the development phase. Noted that she would pass the draft document to the Youth Council for comment and feedback once completed.
- Sue praised the Youth Council for their ongoing work in the community.

## 9. General Business

**9.1. Jindabyne Special Activation Precinct (SAP)**

- Mel noted that public submissions for the SAP were open until the end of the month (Google search will lead you to the submission page).
- Mel and John met with the Consultant who is drafting the Social Infrastructure Plan (including a youth space). Invited the Youth Council to forward any pressing issues they thought relevant to this plan by COB Friday so it can be included in the consultation process.
  - o Issues Highlighted by the Youth Council included: Need for more public spaces to “hang out”; A Youth Centre/Hub; a youth “precinct”; library; arts space; performance spaces; better WiFi; upgraded sporting facilities; road safety.

**Action:** Mel to forward to the Consultant.

**9.2. RYDER**

- John requested input from the Youth Council on the design/branding to be included on the RYDER trailer and car, following feedback from Council’s Communications team.
- Discussed the idea of inviting input from the broader community.

**Action:** John to forward his draft concept to the Youth Council for consideration and feedback.

**Action:** John to organise a competition to inform the design. A prize for the winning entries will be provided.

## 10. General Business not on notice

**10.1. Wellbeing and Mental Health in Jindabyne – John Graham**

- John noted the recent death of young man by suicide in Jindabyne. Noted the likely impact on wellbeing and offered his ongoing support in this space.
- John outlined that this tragedy highlights the need for better coordination and delivery of youth services and also presents an opportunity to advocate for a youth space in Jindy.
- Youth Councillors noted that a youth space was being considered in the SAP, however noted that immediate action should also be considered.

**Action:** John to draft email to resorts, schools and key stakeholders provided updated information on available health and wellbeing supports.

## 11. Project Updates

**11.1. Youth Exchange Project – Youth Councillor, Lani Holfter**

SNOWY MONARO REGIONAL COUNCIL COMMITTEE MINUTES

- Lani noted that planning has progressed as far as it can until confirmation is provided by Ryde City Council that the project can be staffed and reciprocated from there end.

**11.2. HUBGrade**

- Mel noted that the youth working group had finalised their vision for the renovation. The plans are now sitting with the architect team who will provide 3D modelling and CAD concepts for consideration.
- Funding still has not been deposited.

**11.3. Mosaic Time Walk – Youth Councillor, Molly Brabham**

- Molly noted that she was working on a project plan for the proposal.
- Confirmed that she is scheduled to present the idea to Council's Arts and Cultural Committee in August.
- Youth Councillor, Lani Holfter noted that the Leo Club are interested in supporting the initiative.

**Action:** Molly and Lani to present together at the Arts Committee meeting, and the August Council meeting.

**12. Date of next Meeting**

The next meeting will be held on 24 August 2020.

**13. Close of Meeting**

There being no further business the meeting concluded at 11:47am.

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CHAIRPERSON

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DATE



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### 9.1.5 DEVELOPMENT OF A RECONCILIATION ACTION PLAN

Record No:

Responsible Officer: Chief Strategy Officer  
Author: Community Development Planner and Projects Officer  
Key Theme: 1. Community Outcomes  
CSP Community Strategy: 2.1 Our culturally diverse heritage is preserved and celebrated for the richness it brings to our regional identity  
Delivery Program Objectives: 2.1.1 Council has built stronger relationships with the region's First Peoples  
Attachments: Nil  
Cost Centre  
Project  
Further Operational Plan Actions:

#### EXECUTIVE SUMMARY

Staff have begun working on the development of a Reconciliation Action Plan (RAP). This project requires support and input from across the organisation. A draft Reconciliation Action Plan is expected to be presented to Council by the end of December 2020.

The following officer's recommendation is submitted for Council's consideration.

#### OFFICER'S RECOMMENDATION

That Council:

- A. Receive and note the information in the report;
- B. Nominate a Councillor representative to the Reconciliation Action Plan Working Party.

#### BACKGROUND

Reconciliation Action Plans (RAPs) are a specific strategic document which supports an organisation's business plan and service delivery. The RAP program helps organisations to identify a structured approach to reconciliation, including strengthened relationships with Aboriginal and Torres Strait Islander people. It is now common for government organisations, including Councils to have a RAP in place.

The Reconciliation Action Plan framework was created and is managed by Reconciliation Australia. The framework identifies four types of RAP; Reflect, Innovate, Stretch, and Elevate, defined below;

**Reflect** – scoping reconciliation (12-month duration): for organisations which do not have an existing RAP, a Reflect RAP is the foundation for reconciliation initiatives. It allows an organisation to define their vision for reconciliation, understand their current position, and investigate processes which could be improved. A Reflect RAP is primarily an internally focussed document

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which establishes the governance, consultation and engagement frameworks for reconciliation initiatives and future RAPs.

**Innovate** – implementing reconciliation (2-year duration): for organisations which have successfully implemented their Reflect RAP, an Innovate RAP moves towards specific deliverables to engage staff and stakeholders in reconciliation initiatives. It builds on the strong relationships built during the Reflect RAP period and includes an increasing number of external or community-based initiatives.

**Stretch** – embedding reconciliation (2 – 3-year duration): for organisations which have implemented strong and successful reconciliation initiatives, embedded reconciliation into their processes and practices. Organisations also have the capacity to expand on their efforts to support longer-term outcomes and additional partnerships with organisations new to reconciliation.

**Elevate** – leadership in reconciliation. Elevate RAPs are negotiated individually between Reconciliation Australia and organisations which have achieved significant results in the implementation of previous RAPs and have the capacity to demonstrate broader reaching leadership in the reconciliation space.

All RAPS require an organisation to work with Reconciliation Australia to develop a meaningful plan. Reconciliation Australia will provide feedback and endorsement of a RAP before it is finalised. Innovate, Stretch and Elevate RAPs require annual reporting to Reconciliation Australia.

SMRC is in an excellent position to develop a Reflect RAP. This process will allow us to understand our current situation, identify our reconciliation goals, and consider our internal approach to reconciliation. It will enable us to identify our stakeholders formally and could inform, for example, Cultural Protocols, Welcome and Acknowledgement of Country processes, and Council's involvement in key events such as NAIDOC Week.

The Strategy Development team will lead the development process. It is expected to take approximately 3 – 4 months to develop the Reflect RAP and will require the establishment of an internal working party comprising staff, senior leadership and a Councillor representative. If commenced immediately, it is possible that the RAP could be launched during NAIDOC Week, which has been nationally rescheduled to November 2020, due to COVID-19. The Plan has already been scoped, draft Terms of Reference for the Working Party underway, and contact has been made with Reconciliation Australia to indicate Council's interest in developing a Plan.

## **QUADRUPLE BOTTOM LINE REPORTING**

### **1. Social**

The development of a Reconciliation Action Plan will formalise Council's approach to reconciliation, and to improve relationships with Aboriginal and Torres Strait Islander people, both living in the region and with an enduring connection to the region. The development of a RAP creates the potential for a several new and improved initiatives which support recognition and empowerment for Aboriginal and Torres Strait Islander people. It aims to strengthen relationships between Aboriginal and Torres Strait Islander peoples and non-Indigenous peoples, for the benefit of all.

### **2. Environmental**

There are no direct environmental impacts expected as a result of this project, however consideration of the environment and its management, particularly as it relates to Traditional

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Custodians and their connection to Country, will be a consideration during the RAP development. Council has some statutory obligations when considering Aboriginal Cultural Heritage in the assessment of DAs and when completing works on public land; a RAP is a good opportunity to capture and define how we meet those obligations in a consultative and meaningful way.

### **3. Economic**

There is no direct financial impact expected as a result of this project; however, many Council RAPs identify opportunities for increased economic activity for Aboriginal and Torres Strait Islander people.

### **4. Civic Leadership**

The development of a Reconciliation Action Plan is a strong statement from Council of our commitment to turning good intentions into clear reconciliation outcomes. It further affirms Council's commitment to being a community where Aboriginal and Torres Strait Islander Peoples are valued and respected and provides an opportunity for Council to support Reconciliation Australia in reaching their goals of a reconciled Australia, led by institutional integrity.

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### 9.1.6 DROUGHT COMMUNITIES PROGRAM

Record No:

Responsible Officer:	Chief Executive Officer
Author:	Manager Corporate Projects
Key Theme:	4. Leadership Outcomes
CSP Community Strategy:	11.2 Council utilises sound fiscal management practices, pursues and attracts other sources of income
Delivery Program Objectives:	11.2.3 Alternative sources of revenue to rating income are identified and maximised
Attachments:	Nil
Cost Centre	
Project	
Further Operational Plan Actions:	

#### EXECUTIVE SUMMARY

The Drought Communities Programme (DCP) supports communities in the most drought-affected regions of Australia.

On 28 January 2020, the Australian Government announced that it would provide funding under the DCP Extension to a further 52 councils experiencing hardship due to the drought.

These eligible councils will be provided up to \$1 million to complete local infrastructure and other drought relief projects.

Guidelines were provided March 2020 and this allowed Council to start preparation and consideration of projects that may suit this funding.

Applications close 1 June 2021 and the projects are to be complete by 30th June 2021. Council staff have identified four (4) potential projects for funding:

- Cooma Truck Wash upgrade (Balance of funding)
- Ginger Leigh Playground Precinct Stage 2 (Balance of funding)
- Bombala Caravan Park Drainage – Sewer / RV Dump Point
- Delegate School of Arts Upgrade

The following officer's recommendation is submitted for Council's consideration.

#### OFFICER'S RECOMMENDATION

That Council apply for Funding under the extended Drought Communities Programme for;

- A. \$350,000 towards the Cooma truck wash project,
- B. \$540,000 towards the Ginger Leigh playground and accessible facilities project, and
- C. \$110,000 towards the Bombala caravan park upgrades and public RV dump point.

## BACKGROUND

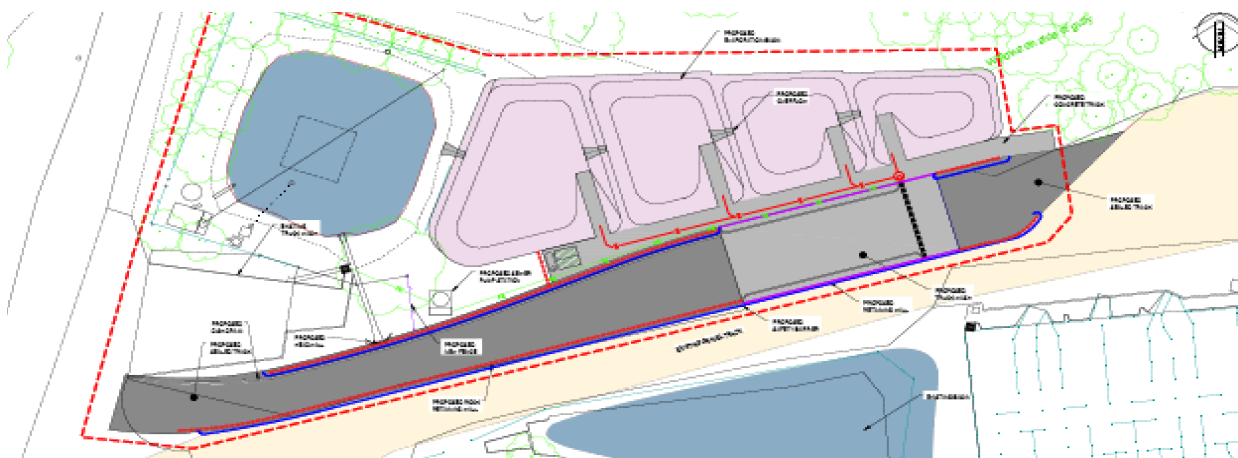
On 28 January 2020, the Australian Government announced that it would provide funding under the Drought Communities Programme Extension to a further 52 councils experiencing hardship due to the drought. These eligible councils will be provided up to \$1 million to complete local infrastructure and other drought relief projects. Eligible projects must relate to economic, social and cultural infrastructure, safety and accessibility upgrades, and/or town facility developments and upgrades.

The funding targets projects that:

- provide work for people whose employment has been impacted by drought
- stimulate local community spending
- use local resources, businesses and suppliers
- provide a long-lasting benefit to communities and the agricultural industries they depend on

The projects that the Council has ready to be progressed have been reviewed to see which meet the criteria and will provide the expected benefits. In priority order, the following projects have been identified:

### 1) Cooma Saleyards Truck Wash:



The truck wash at the saleyards provides a critical piece of infrastructure supporting the agricultural community across the local government area. The facility allows for the safe transfer of stock in an environmentally friendly manner. Funding has been allocated towards this project from the Fixing Country Truck Washes Program (\$600,000) and the Stronger Communities Fund (\$361,093). These funds were allocated based on quantity surveyor estimates. However, when the Council has tested the market the prices received have exceeded the available funding. Until additional funding is identified the project will not be able to be completed.

**Proposed Allocation: \$350,000**

## 2) Ginger Leigh Playground (Stage 2)

This project has been prioritised as it is located in Bombala and this economy is heavily reliant on agriculture and has seen extensive drought. As with the truck wash, this is a project that the Council has already allocated funds towards (\$300,000 from Bombala Reserves). Council has been seeking grants towards this project, but has been unsuccessful. The following works are proposed:

- **Playground:** Upgrade of the larger existing area to cater for smaller children, and provide a greater diversity of equipment
- **Recreational Area:** Construction of new gazebo, tables and BBQ's to cater for visitors and the community that wish to visit the area
- **Car parking upgrade:** Due to the increase use of the facility the car parking needs to be formalised and modified, in addition the upgrade of the turning circle for caravans, and improve parking
- **Amenities:** Construction of DDA compliant toilets (to service all-abilities playground and visitor/tourist traffic)

The nature of these projects allows for local contractors to be able to bid for the works, supporting the local economy as set out in the programme guidelines.

**Proposed Allocation:** \$540,000

## 3) Bombala Caravan Park Sewer/Dump Point Upgrade

In 2018 Council sought funding to address the dilapidated electrical and drainage infrastructure. Council was successful in gaining funding towards the electrical issues, but not the drainage issues. The caravan park and associated infrastructure are important assets to allow Bombala to increase the economic value gained from tourism. Improvements to the drainage and the installation of a publically accessible RV dump point will link in strongly with the accessible facilities at Ginger Leigh Park to provide infrastructure that encourages longer dwell times for tourists passing through the region. This will in turn feed into increased spending in the local economy, with the associated flow on effects.

**Proposed Allocation:** \$110,000

## 4) Delegate School of Arts

The Delegate School of Arts Hall has a three stage upgrade project that is shovel ready. These works include a new toilet block (\$300,000) for which Council has allocated \$120,000 towards. Stages 2 and 3 are for storm/ground water management, access paths and building compliance upgrades. These two stages require \$300,000 in funding. Council has been applying unsuccessfully for grants towards these projects.

This project has been given a lower priority as the ongoing economic benefit seen to be derived from the previous projects is higher than could be derived from this project, which would primarily provide social benefits.

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## **QUADRUPLE BOTTOM LINE REPORTING**

### **1. Social**

A successful Drought Communities application will directly impact the Region through improvement and upgrade of existing facilities and subsequent spending with local business

### **2. Environmental**

There are no environmental impacts associated with the application. Identified impacts during delivery will be controlled through Council's environmental and project management systems

### **3. Economic**

The funding has already been allocated, the only decision is where to invest the funds to achieve the best outcomes for the most drought affected parts of the local government's economy.

### **4. Civic Leadership**

By submitting a Drought Communities application Council is demonstrating Civic Leadership by recognising the impact of the drought on the Region and seeking opportunities to fund projects that will provide significant economic benefit

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### 9.2.1 SMRC TOURISM COMMITTEE MEETING MINUTES AND RECOMMENDATIONS

Record No:

Responsible Officer:	Chief Communications Officer
Author:	Manager Tourism & Events
Key Theme:	4. Leadership Outcomes
CSP Community Strategy:	12.1 Our community has multiple opportunities to be consulted and engaged in the development of plans, services and policies that affect the region
Delivery Program Objectives:	12.1.1 Council is a trusted community partner providing value for money through delivering according to Council's adopted Delivery Program
Attachments:	1. SMRC Tourism Advisory Committee Minutes June 2020 ( <i>Under Separate Cover</i> ) 2. Amended Tourism Committee Charter ( <i>Under Separate Cover</i> )
Cost Centre	
Project	
Further Operational Plan Actions:	

#### EXECUTIVE SUMMARY

The SMRC Tourism Advisory committee held its inaugural meeting on 1 June 2020. The minutes from the meeting are attached to this report.

The following officer's recommendation is submitted for Council's consideration.

#### OFFICER'S RECOMMENDATION

That Council;

- A. Receive and note the minutes of the Tourism Advisory Committee meeting held 1 June 2020;
- B. Rename the Cooma Visitors Centre the Snowy Monaro Visitor Centre, Cooma and the Platypus Country Visitor Information Centre in Bombala the Snowy Monaro Visitor Centre, Bombala;
- C. Adopt the amended Charter for the Committee.

#### BACKGROUND

The Snowy Monaro Tourism Advisory Committee held its inaugural meeting on 1 June 2020. The Committee had originally intended to commence earlier in the year but was pushed back a few months due to the circumstances resulting from the bushfires and COVID-19. The background to the above recommendations resulting from the meeting is provided below.

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### **Recommendation A**

During the 'Other business' section of the agenda one of the community members raised the question of renaming the Cooma Visitor Centre. It was discussed that the newly renovated Cooma Visitor Centres' (CVC) current name does not adequately represent the current services and offerings at the Centre. The CVC has always provided information and visitor services for the entire region. It is timely with the re-opening of the renovated building that the centre be formally labelled as the centre of information and the initial welcome location for the entire Snowy-Monaro region. The name would also include the current tagline 'Capital of the Snowy Mountains' for marketing and promotion purposes.

Snowy Monaro Visitor Centre, Cooma - *Capital of the Snowy Mountains*

### **Recommendation B**

During the same discussion it was determined that the Platypus Country Visitor Information Centre in Bombala should be renamed to align all SMRC visitor information services and provide consistency and clarity across the LGA region. Whilst the Platypus is a strong feature in this region it is not the only feature and from a visitor point of view the current name was not representative of the region or destination. Visitors are more likely to google or search 'Bombala Visitor Centre' when searching for information about the region. The current name gives no indication of the actual destination. It was determined by the committee that 'Platypus Country' would be more suitable as a tagline following the name in appropriate circumstances and signage. There are other regions of Australia, such as Tasmania, where there is a high prevalence of platypus sightings also.

Snowy Monaro Visitor Centre, Bombala - *Australia's Platypus Country*

### **Recommendation C**

In course of the Committee endorsing its Charter it was noted that the Council staff members on the Committee were included as voting members. As this was a community advisory committee and some of the issues it was considering were not appropriate for staff to vote on it was agreed that the Charter be amended to make staff non-voting members of the Committee.

A further minor amendment to the Charter was to update the Council logo to remove the tagline 'stronger together, better together'.

## **QUADRUPLE BOTTOM LINE REPORTING**

### **1. Social**

The primary role of the Tourism Advisory committee is to represent the tourism industry, provide advice and make recommendations to Council on matters relating to tourism, the development of tourism and the future of tourism in the Snowy Monaro LGA.

### **2. Environmental**

There are no direct environmental impacts of this report.

### **3. Economic**

Re-naming of the Visitor Centres will bear no significant costs besides new signage and some administrative costs that can be accommodated through the current Tourism budget.

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#### **4. Civic Leadership**

Section 355 Committees are a key community engagement mechanism for Council. This process empowers the community to be involved in determining and driving community projects, and allows the community to provide informed advice and recommendations to Council as appropriate.

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### 9.3.1 DA BEST PRACTICE GUIDE AND PROCESSING TIMES

Record No:

Responsible Officer:	Chief Operating Officer
Author:	Manager Built & Natural Environment
Key Theme:	3. Environment Outcomes
CSP Community Strategy:	8.1 Plan for rural, urban and industrial development that is sensitive to the region's natural environment and heritage
Delivery Program Objectives:	8.1.3 Development assessment processes are streamlined to support regional development and growth  Ordinary Council at its meeting on 16 July 2020 resolved that the matter be deferred to the meeting to be held on 20 August 2020.
Attachments:	1. Guide to the Development Assessment Process ( <i>Under Separate Cover</i> )
Cost Centre	1210 Development Assessment
Project	DA Best Practice Guideline and Processing Times

#### EXECUTIVE SUMMARY

A report was tabled at the Council meeting of 15 March 2018 following a request from the Mayor in relation to the NSW Department of Planning and Environment's "Development Application Best Practice Guide". Council resolved to "*defer the report DA Best Practice Guideline and Processing Times pending a workshop to discuss the Development Assessment Best Practice Guide*". (Resolution 68/18).

A workshop was undertaken with Councillors on 23 May 2018. The workshop outlined the current functions of the Development and Building Certification Group, current development application processes of Council and measures that could be utilised to align with the relevant NSW Department of Planning and Environment "Development Assessment Best Practice Guide".

A subsequent report was considered at 1 November 2018 Council meeting with recommendations adopted (Resolution No 395/18) for action from the workshop. The last remaining recommendation being the development of "Snowy Monaro Regional Council Guide to the Development Process" is now presented to Council for endorsement.

The following officer's recommendation is submitted for Council's consideration.

#### OFFICER'S RECOMMENDATION

That Council endorse the Snowy Monaro Regional Council Guide to the Development Assessment Process for public use.

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## BACKGROUND

On 18 December 2017 the Mayor requested (in relation to assessment and determination of Development Applications) *“a report to Council in February or March regarding what Council needs to put in place or resources it will require to ensure we can meet the best practice guideline and can improve our response times.”*

A report was prepared in response to this request and tabled at the Council meeting of 15 March 2018. Council at this meeting resolved the following (Resolution 68/18):

*That Council defer the report DA Best Practice Guideline and Processing Times pending a workshop to discuss the Development Assessment Best Practice Guide. (Clr Beer/Clr Castellari – Carried).*

The recommendations of the report presented to Council meeting of 15 March 2018 were;

*That Council*

- A. Not accept DA’s that are incomplete or unclear*
- B. Reject DA’s that do not contain the information required by Part 1 of Schedule 1 of the EP&A Regulation (in accordance with Clause 51 of the EP&A Regulation).*
- C. Limit notification commensurate with impacts.*
- D. Amend notification requirements in Council Development Control Plans to reduce the number of DA’s being notified*
- E. Determine DA’s based on the information held at the time where an applicant has been requested to provide additional information (under Clause 54 of the EP&A Regulation) but has failed to respond within 14 days.*
- F. Not provide applicants with more than one opportunity for provision of additional information.*
- G. Reassess resourcing in areas of Building Surveying, and Engineering referrals for DA’s*
- H. Determine whether to apply items E and F to developments other than ‘housing’ (or development ancillary to ‘housing’).*

The report highlighted the NSW Department of Planning and Environment “Development Assessment Best Practice Guide” (the Guide) was very urban-centric and did not reflect issues and common practises that Councils in Rural or Regional areas were accustomed to, particularly in relation to the level of assistance provided to ‘mum and dad’ developers. The report acknowledged that some parts of the Guide could be adopted which would assist in improving DA processing times, such as limiting the time for provision of additional requested information, however this could potentially be at the risk of negative reactions from applicants.

It was clear from discussions at 15 March 2018 meeting that Councillors were generally not in favour of adopting an approach to DA processing merely to achieve improved statistical results, and that a helpful approach to assist applicants through what has become a quite complex process even for relatively straightforward applications was more acceptable.

In line with Council’s Resolution 68/18 a workshop was undertaken with Councillors on 23 May 2018. The workshop outlined the current functions of the Development Assessment and Building Certification group, current development application processes and measures that could be utilised to align with the Guide.

A subsequent report presented to the Council meeting held on 1 November 2018 outlined discussions from the workshop and a proposed pathway forward identified at the workshop. In this regard the following resolution was issued;

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### **COUNCIL RESOLUTION 395/18**

*That Council endorse the following recommendations;*

- 1. Council staff develop a Snowy Monaro Region Development Guide.*
- 2. Increased promotion of pre-lodgement meetings with applicants and a media campaign be undertaken.*
- 3. Creation of a user friendly information portal on Council's website.*
- 4. Development assessment staff actively participate in the review of the consolidated LEP and DCP with the Strategic Planning Group to achieve practical workable provisions.*
- 5. A review and report be presented to the General Manager on resourcing requirements for Building Surveying and Development Engineering staff in order to reduce development application referral times, assist with approvals relating to the issuance with Complying Development Certificates and provide efficient and timely advice to applicants.*
- 6. Councillors continue to be provided with a list of applications lodged with Council on a monthly basis and a list of determined development applications on a monthly basis.*
- 7. Ensure that when the corporate IT platform is implemented it includes online tracking of applications and use of mobile IT platforms, to improve efficiencies in administration of development assessment and building certification processes.*
- 8. That checklists and guidelines are updated and expanded to ensure applicants have detailed information to ensure applications are submitted with all relevant information as required by Part 1 of Schedule 1 of the EP&A Regulation (in accordance with Clause 51 of the EP&A Regulation).*
- 9. A review be undertaken and report be put forward to Council proposing amendments to the Bombala, Snowy and Cooma DCP's to align notification requirements as being commensurate with impacts and to reduce the number of development applications being notified.*
- 10. That development applications be determined based on the information held at the time where an applicant has been requested to provide additional information (under Clause 54 of the EP&A Regulation) but has failed to respond within 21 days.*
- 11. Additional information requests be provided to applicants in a timely manner and applicants be provided with only one opportunity for provision of additional information before determination of application. The response time on these requests be increased from 14 days to 21 days.*

Council staff have been working through these recommendations and have reported to Council on their progress through the Questions and Answers section of Council Meeting agendas. With the completion of recommendation 1 for the development of a Snowy Monaro Region Development Guide (as attached to this report) all recommendations listed above have now been completed/and or will continue to be implemented through the roll out of the new CIS project and interaction with the Department of Planning, Environment and Industry on a new online application portal.

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### **Development Assessment Internal Audit**

Councils' internal auditor has also undertaken an audit of Councils' development assessment processes based on the following objectives.

#### **Audit Objectives**

1. Review achievement of organisation objectives.
2. Assess if decisions are properly authorised.
3. Assess reliability and integrity of information.
4. Review that assets are safeguarded.
5. Assess compliance with laws, regulations, policies and contracts.
6. Assess efficiency, effectiveness, economy and ethical conduct of business activities.
7. Consider fraud and corruption risk scenarios.

The audit forms part of the Annual Plan for Financial Year 2019/20 contained within the Internal Audit Strategic Plan 2019-2022 approved by the Audit, Risk and improvement Committee at its meeting on 14 June 2019 (Resolution No ARIC32/19).

One of the findings of the audit required that the Council guide be developed to include the following items;

- A. Details on pre-lodgement discussions;
- B. Types of requests for and limitations on pre-lodgement advice; and
- C. Statutory requirement in relation to submitting amended development applications prior to determination.

The Council guide has incorporating these requirements within the terms of advice provided and additional statutory requirements required for lodging of development applications.

With these items in place the Council guide is presented for consideration by Council.

### **QUADRUPLE BOTTOM LINE REPORTING**

#### **1. Social**

Improved customer communication and engagement of the community in the development assessment process can provide positive social impacts.

#### **2. Environmental**

Ensuring adequate processes are in place to properly assess Development Applications is a fundamental function of Council and must meet legislative requirements. Poor development decisions can have long-term adverse environmental impacts and unintended consequences. While a lot of focus is placed on the time taken to produce a determination, the quality of the decision being made is also a vital factor.

#### **3. Economic**

Staffing levels are contained within the existing Council structure, however individual work areas are consistently under review to ensure workload and accreditation requirements are achieved. There are indirect economic benefits of providing an improved and streamlined assessment and approval process.

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Estimated Expenditure	Amount	Financial year	Ledger		Account string																	
Expenditure Development Assessment	\$409,700	2019-2020	G	L	1	2	1	0														
Funding (Income/reserves)	Amount		Ledger		Account string																	
Revenue Development Assessment	\$1,401,133	2019-2020	G	L	1	2	1	0														

**4. Civic Leadership**

On 18 December 2017 the Mayor requested (in relation to assessment and determination of Development Applications) “a report to Council in February or March regarding what Council needs to put in place or resources it will require to ensure we can meet the best practice guideline and can improve our response times”.

A report was presented to the Council meeting on 15 March 2018 with recommended changes to processes to align with the NSW Government Development Assessment Best Practice Guideline. Councillors resolved not to accept the suggested changes to align with the recommendations of the Guide and resolved to hold a workshop with staff to consider other options to achieve reportable processing times.

The workshop was held on 23 May 2018 with several Councillors in attendance. In response to findings from the workshop a subsequent report was presented to Council on 1 November 2018 resolved (Resolution No 395/18) to adopt 11 recommendations. The items under consideration as part of this report is the last outstanding item that was required to be presented to Council to finalise this resolution. Throughout this process Council has demonstrated a commitment to improve Development Application processes and to provide education resources to our community to assist them through the process.

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### 9.4.1 MAYORAL CHAINS

Record No:

Responsible Officer:	Chief Executive Officer
Author:	Administration Officer Executive Office
Key Theme:	4. Leadership Outcomes
CSP Community Strategy:	10.2 Sound governance practices direct Council business and decision making
Delivery Program Objectives:	10.2.2 Councillors are supported to make informed decisions in the best interest of the community and to advocate on behalf of the community
Attachments:	Nil
Cost Centre	Elected Members
Project	
Further Operational Plan Actions:	

### EXECUTIVE SUMMARY

Snowy Monaro Regional Council does not have a current set of mayoral chains or mayoral robe which reflects the amalgamated council. Both the former Cooma-Monaro Shire and Snowy River Shire have existing mayoral chains and mayoral robes. The former Bombala shire did not have mayoral chains or a mayoral robe.

The following officer's recommendation is submitted for Council's consideration.

#### OFFICER'S RECOMMENDATION

That Council not proceed with the acquisition of a new set of mayoral chains and mayoral robe for the amalgamated Snowy Monaro Regional Council.

### BACKGROUND

Mayoral chains of office became popular during Queen Victoria's reign, while civic robes date to medieval England when mayors were responsible for law and order within their cities. As magistrates, mayors assumed the traditional judicial dress as a symbol of authority.

Today, the chain is worn with the robes of office rarely and only at major civic functions. Many Councils do not have them.

### QUADRUPLE BOTTOM LINE REPORTING

#### 1. Social

There are no social impacts on acquiring a new set of mayoral chains and mayoral robe.

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## **2. Environmental**

There are no environmental impacts on acquiring a new set of mayoral chains and mayoral robe.

## **3. Economic**

Quotes to design a new set were obtained from two different suppliers, George H Lilley and T & S Signcraft, which ranged from \$5,495 – \$22,000 and depended on a variety of factors. The quotes comprised of several components including individual pricing for mayoral chains, mayoral pendants, ornamental links or monograms, mayoral collarets and the mayoral robe. The variation for the individual components creates a broad range of pricing with the final cost dependent on the level of design chosen by Council.

The pricing for George H Lilley ranged from \$5,495 - \$10,982.

The pricing for T & S Signcraft ranged from \$17,000 - \$22,000

## **4. Civic Leadership**

Council is demonstrating leadership by providing information to enable Councillors to make an informed decision on the acquisition of a new set of mayoral chain and mayoral robe.

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## 9.4.2 ROAD NAMING PROPOSALS

Record No:

Responsible Officer:	Chief Strategy Officer
Author:	Land, Property & GIS Admin Officer
Key Theme:	4. Leadership Outcomes
CSP Community Strategy:	12.3 Our community is empowered and supported in facilitating community outcomes
Delivery Program Objectives:	12.3.2 Council has two-way mechanisms in place to encourage people to maintain their involvement in the regions community planning and decision making
Attachments:	1. Road Name Proposal Undoo Firetrail 2. Location Plan for Silver Brumby Boulevard
Cost Centre	
Project	
Further Operational Plan Actions:	

### EXECUTIVE SUMMARY

Following the adoption by Council of part of the Undoo Fire trail this section of public road now requires naming in accordance NSW Addressing Policy and Road Naming Guidelines. In accordance with Section 7 of the Roads Regulation 2018 affected property owners must be consulted with regard to road name proposals. This report outlines the result of consultation with the property owners whose property would be addressed on this road and proposes a name for Council to approve for more general advertising prior to adoption and gazettal.

The developer has proposed the road name Silver Brumby Boulevard for the road accessing Silver Brumby Estate, just north of Bredbo. This name does not require consultation prior to Council approval as no properties, other than those in the new development, will be addressed on this road.

The following officer's recommendation is submitted for Council's consideration.

#### OFFICER'S RECOMMENDATION

That Council

- A. Council approve the name Menura Lane for the public road that was formerly Undoo Fire Trail, and that subject to required advertising the road name proceed to gazettal
  - B. Council approve the road name Silver Brumby Boulevard for the public road that will provide access to Silver Brumby Estate, Bredbo, and that subject to required advertising the name proceed to gazettal
-

## BACKGROUND

Recently a section of the Undoo Fire Trail, that was Crown Road, was transferred to Council as public road. It provides access to 6 properties though only two of these properties currently have dwellings on them (see Map 1). According to the NSW Addressing Policy and Council road naming procedure these properties should be addressed on this road and it should be named. Undoo Lane cannot be used as the road name on the grounds of duplication (with Undoo Fire Trail). According to Sect 7 of the Roads Regulation 2018 affected property owners must be consulted on the naming of a road. The road and all the properties were impacted by the bushfires earlier this year and some of the road name suggestions (and objections) arise from this event.

The first road name proposal “Andys Flat Lane” was proposed by John and Shilo Bowe because of the connection to property the Andys Flat, which was owned by the Smith family in late 19<sup>th</sup> Century. They were one of the first European settlers in the area. Mr Bowe has provided documentation from the Stewart family on the connection to Andys Flat – Andy was a bull that got lost in the Valley and was found at Andys Flat.

Letters were sent to the affected property owners with the proposal for name Andys Flat Lane. The Stewart family responded with a letter (and petition signed by 12) saying because of the long connection of their family to the road (they had provided the land and built the road initially) they wished it to be called Stewart Road. A check with Geographic Names Board indicated this name is not allowed on grounds of duplication within our LGA; there is a Stewart Road and Stewart Street in Delegate. An objection was also received from another affected owner on grounds that the named public road does not reach Andys Flat. The owner of Andys Flat property commented that a name that did not include any name connections to current or past property owners might be more suitable.

Some additional names were proposed by owners and council staff relating to past owners of properties and the wildlife in the area. “Menura Lane” was proposed as an alternate to Lyrebird Lane: Lyrebirds are common in the area but this name is already in use in Wambo Brook so not allowed on grounds of duplication. *Menura* is the genus for Lyrebirds and comes from Greek for Moon Tail. Boggy Plain Lane was also suggested because the original run was called Boggy Plain Run but this name is now associated with property on the other side of Badja Road and the proposal has been withdrawn.

Affected owners were sent a further letter asking for their concurrence or objection to the following name proposals: Menura Lane, Boggy Plain Lane, Yarradon Lane, Bellicose Lane. Submissions were received from five of the six owners. The result of this consultation is in Table 1. Two further names were proposed by affected owners following this consultation.

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Table 1: Results of Consultation 2

Yarradon Lane	After property where road name will end. Property name in use for 30 yrs	Objection: relates to only one property and name is relatively recent.
Bellicose Lane	Meaning of Bellicose is "willingness to fight", reference to animals and plants fighting back after the bushfires	Objection: No relation to the road or area. Strong objection
Boggy Plain Lane	After the name of original selected run	Withdrawn - Boggy Plain property is now on right side of Badja Road and would cause confusion.
Menura Lane	Latin Genus for the Superb Lyrebird. The generic name Menura derives from Ancient Greek mēnē 'moon' and oura 'tail')	One owner objected to naming after wildlife because "there is no wildlife left after the fires". One owner approved of a name related to Lyrebirds. Two owners preferred this proposal.
Bundy Lane	After Mr Ian Stewart's recently deceased dog, a Cooma Champion in dog high jump	Other owners not consulted on proposal as came after round 2
Dividing Lane	Road crosses and travels along "the Great Diving Range"	Other owners not consulted on proposal as came after round 2

Affected owners were told that the preferred option from the submissions received would be put to Council as the road name proposal. Given three positive results and one general objection relating to wildlife, Menura Lane is recommended as the proposal to go forward.

#### Silver Brumby Boulevard

The developer of the Silver Brumby Estate has proposed the named Silver Brumby Boulevard for the road that leaves the Monaro Highway just north of Bredbo and provides access to Silver Brumby Estate (Map 2). Other road names within the estate are planned to follow the theme of the Silver Brumby book, providing they are not duplicated elsewhere in the LGA. The name Silver Brumby Boulevard has been pre-approved by the Geographical Names board but will still be a subject to approval before Gazettal should the name be approved by council.

### QUADRUPLE BOTTOM LINE REPORTING

#### 1. Social

Many of the property owners affected by the former Undoo Fire Trail road-naming proposal have long family connections to this area and the road; in particular, the Stewart family have a connection going back to mid-1800s. The owners have also suffered impacts from recent bushfires and it is hoped that a road name can be arrived at that assists owners with the rebuilding process.

**2. Environmental**

None

**3. Economic**

N.A.

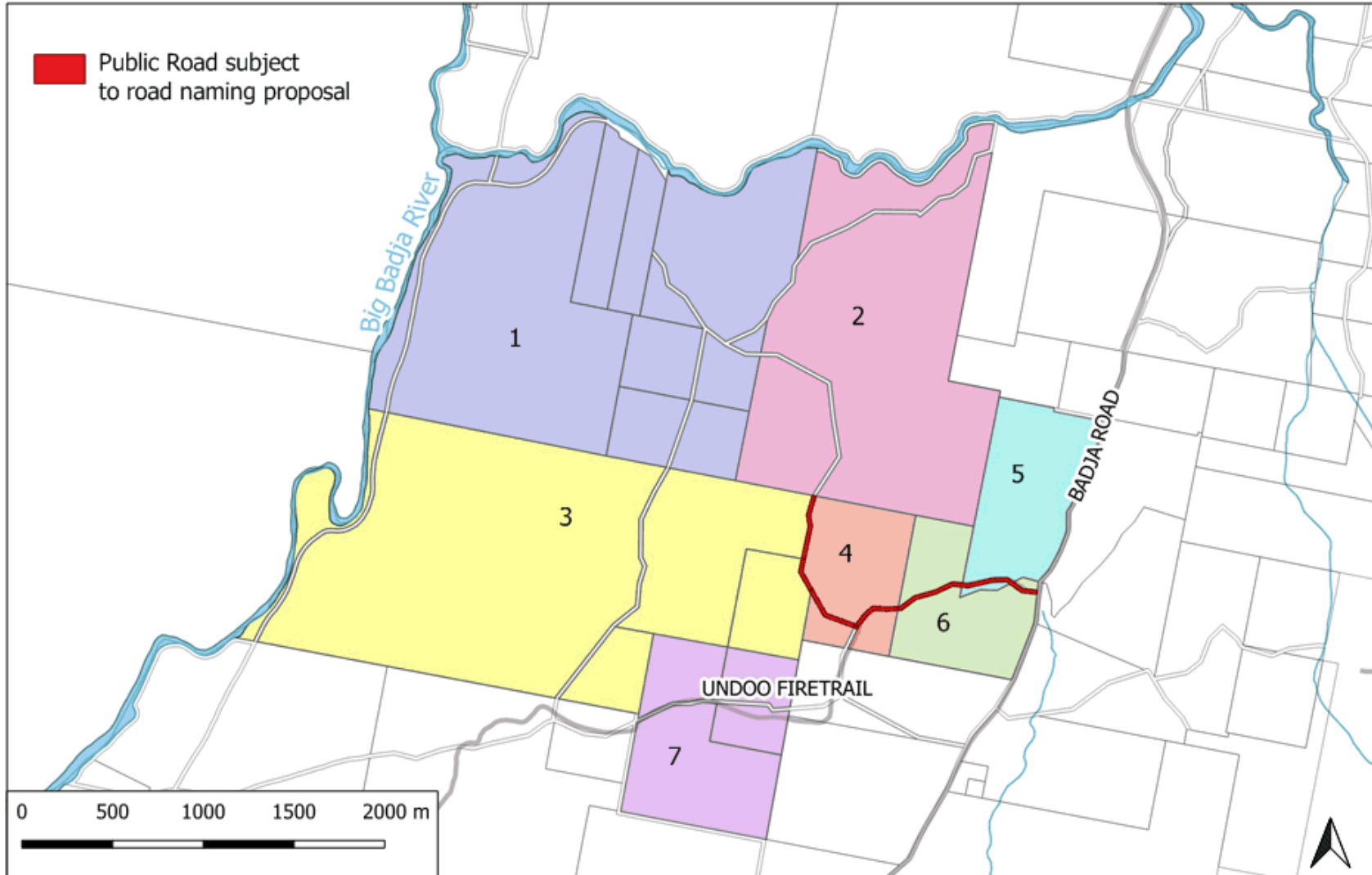
**4. Civic Leadership**

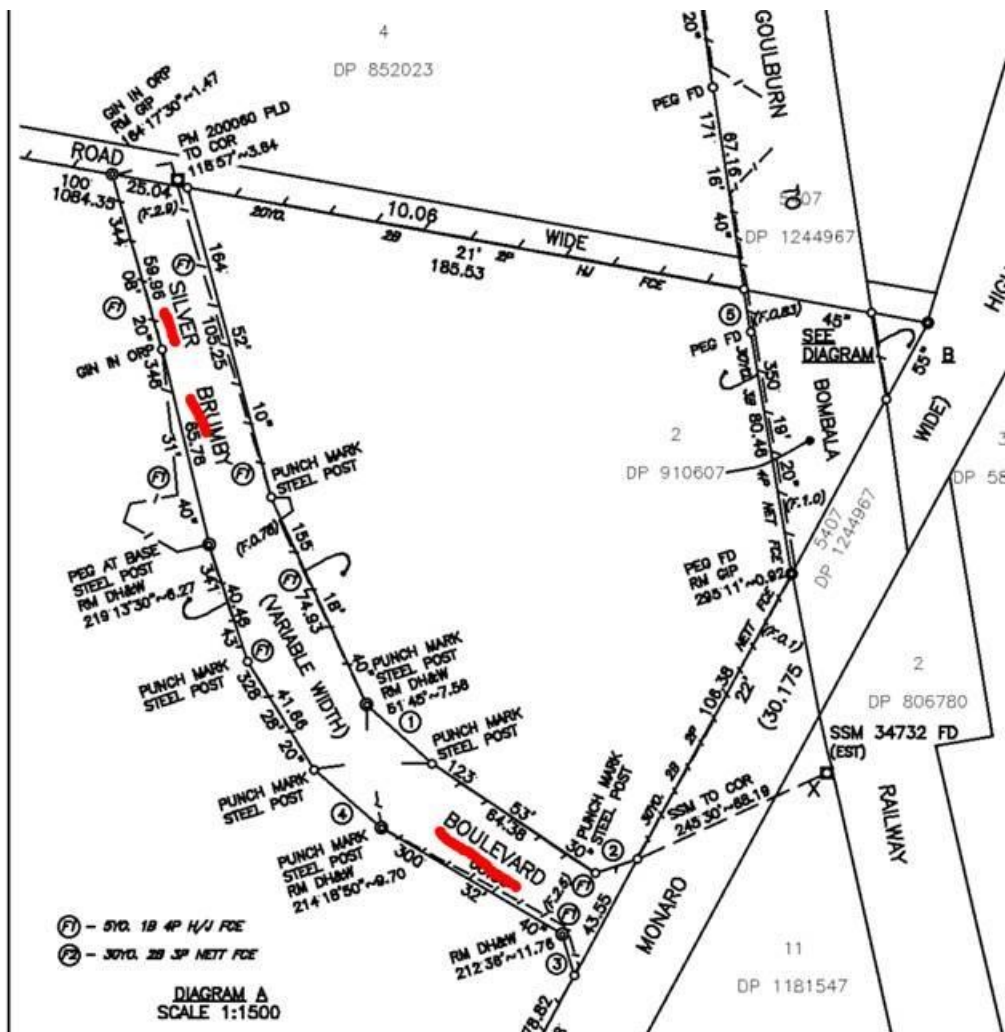
Finding a road name that is acceptable to all the affected landholders is not easy. Council has the opportunity to review the outcomes of the consultation and determine a name that is appropriate and likely to be acceptable to the majority.

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### Road Naming Proposal: Formerly Undoo Firetrail





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**9.4.3 DELIVERY PROGRAM OPERATIONAL REPORT S404 FOR THE PERIOD JANUARY - JUNE 2020**

Record No:

Responsible Officer:	Chief Strategy Officer
Author:	Acting Corporate Reporting Officer
Key Theme:	4. Leadership Outcomes
CSP Community Strategy:	10.1 Planning and decision making is holistic and integrated and has due regard to the long term and cumulative effects
Delivery Program Objectives:	10.1.2 Integrated Planning and Reporting guides long term planning and organisational sustainability
Attachments:	1. Action Task Progress Report - Operational Plan ( <i>Under Separate Cover</i> )
Cost Centre	Work Order 1764

**EXECUTIVE SUMMARY**

In accordance with Section 404(5) of the *Local Government Act 1993* (the Act), the General Manager must ensure that regular progress reports are provided to the Council with respect to the principal activities detailed in the Delivery Program. Progress reports must be provided at least every six months.

This report covers the period January 2020 to June 2020. The full report is included in the Annual Report each year.

The following officer's recommendation is submitted for Council's consideration.

**OFFICER'S RECOMMENDATION**

That Council receive and note the Progress Report on the Operational Plan for the period January 2020 to June 2020.

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**BACKGROUND**

Section 428 of the Act states that Council’s Annual Report must include the achievements in implementing the Delivery Program and the effectiveness of the principal activities undertaken to work towards the objectives in the Community Strategic Plan (CSP).

Accordingly, the 2020 Operational Plan Final Report presented to Council will form part of the Annual Report, a copy of which is normally submitted to the Minister for Local Government in November each year.

Business as usual activities form a significant portion of Council’s day to day work activities and commentary on individual aspects of this will be highlighted within the Annual Report.

The last six months of the financial year had great potential to disrupt the service provision of Council. The bushfires led to significant resources being redeployed to assist the RFS in the crisis. This included GIS mapping support, project management staff, community services staff, administrative staff, plant operators and mechanics, among others. Around 5%-10% of staffing was being diverted during this event. This also diverted the management of the organisation, needing to focus on the response and then to managing the recovery process.

Following this Council was faced with managing the impacts of COVID on the organisation. A proactive and well planned response to this issue minimised the disruption of services. A number of services were disrupted due to the impact of public orders and based on assessment of risk. However, the organisation adjusted well to the changes needed to ensure minimal unavoidable disruption to operations, such as managing the move to working from home and the need for increase separation in work vehicles and sites. To achieve this did take a diversion of staff, but primarily staff focused in management of the changes to service delivery, the organisation and support services, rather than direct service delivery staff.

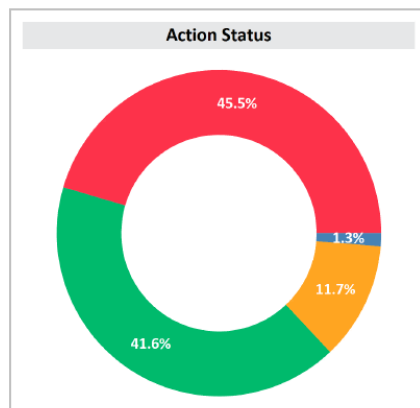
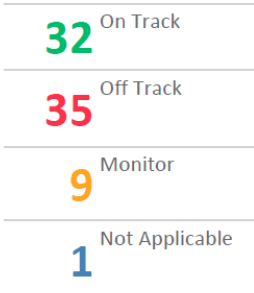
The summary below indicates the performance against the actions included in the 2020 Operational Plan.

**Summary of the Delivery Report – Full Report attached**

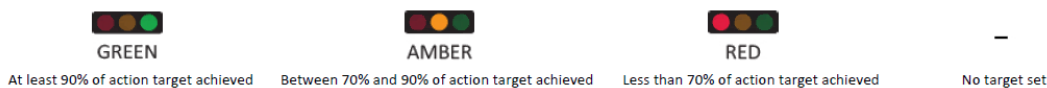
**OVERVIEW**

**ACTION SUMMARY**

By Performance



**ACTION PLANS**



A larger number of Operational Plan actions are shown to be off track in comparison to the same period last year. There are a number of factors influencing this.

The level of resourcing Council provided towards the 2019/2020 bushfires and the impeded ability to undertake full community consultation for a number of projects due to COVID-19, has put a range of actions off track, and unable to be 100% completed.

In addition to the bushfires and COVID-19, the organisation has been going through a significant amount of organisational change. Implementation of changes to the management structure has seen a number of positions removed and changes in positions held. While going through this process, it is a 'work in progress' and improved processes for tracking and managing the agreed projects in the Operational Plan as still being developed, as are the processes to ensure that projects are well planned and scoped before being included in future operational plans.

One of the impacts of the bushfires and COVID-19 on the executive team was a need to divert focus. The organisational redesign program was delayed to ensure service delivery continued to be delivered and the new risks and service provision methods were being managed appropriately.

One of the goals of the organisational redesign has been improved reporting. This has included a critical review of how progress against the actions are recorded, which has impacted on the number of actions shown as completed. This has identified issues with the development of the original plan, where the descriptions of what was to be done sometimes included, for example, projects that were to be undertaken over multiple years. This has been changed for future years, but for this year, it means that when assessed against what was written in the Operational Plan, more items are shown as not completed.

Part of the organisational redesign process is the implementation of business excellence principles and practices, which include an increased focus on performance against the agreed targets, such as those included in the Operational Plan. This will improve the performance over time as improvements are put into place.

## **QUADRUPLE BOTTOM LINE REPORTING**

### **1. Social**

The Delivery Program Progress Report provides information on progress that Council has made towards the stated directions in the Community Strategic Plan (CSP).

### **2. Environmental**

Environmental matters are captured under "Our natural environment is protected and sustainable" of the Community Strategic Plan (CSP).

### **3. Economic**

Preparation of the Delivery Program Progress Report for the period of July 2019 to June 2020 has been undertaken as an operational function using allocated budget.

### **4. Civic Leadership**

This report promotes accountability and is a mechanism used to ensure that Council and the community are aware of progress towards achieving outcomes.

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#### 9.4.4 AMENDMENTS TO 2021 SCHEDULE OF FEES AND CHARGES

Record No:

Responsible Officer:	Chief Strategy Officer
Author:	Coordinator Strategy Development
Key Theme:	4. Leadership Outcomes
CSP Community Strategy:	10.1 Planning and decision making is holistic and integrated and has due regard to the long term and cumulative effects
Delivery Program Objectives:	10.1.2 Integrated Planning and Reporting guides long term planning and organisational sustainability
Attachments:	Nil
Cost Centre	Work Order 1764
Project	
Further Operational Plan Actions:	

#### EXECUTIVE SUMMARY

At the Council meeting held on 18 June 2020, the Draft 2021 Operational Plan and associated documents were adopted by Council.

The Council resolution included that two revised fees be placed on public exhibition for 28 days.

The following officer's recommendation is submitted for Council's consideration.

#### OFFICER'S RECOMMENDATION

That Council adopt revised fees for:

- A. Section 10.7(2) certificate, 24-hour fast track fee, and
- B. Hire of Garbage Skips – Commercial Collections.

#### BACKGROUND

During the initial period when the draft fees and charges were on placed on public exhibition, staff identified some information had been omitted or required correction. Where changes had been identified as having a potential negative impact, they were placed on public exhibition in accordance with legislative requirements.

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Fees to be amended

Fee Name	2019/2020 Fee (incl. GST)	2020/2021 Fee (incl. GST)	Change
Section 10.7(2) Certificate – 24-hour Fast Track Fee	\$121.00	\$124.00	Fee unit changed from per certificate to per lot
Hire of Garbage Skips Commercial Collections - Cooma Commercial Customers Only (Heading)	N/A	N/A	Removed the word "Cooma" as this relates to all Commercial Customers

**Public Exhibition**

The consultation and engagement process conducted from 10 July 2020 – 6 August 2020 utilised a range of different approaches in an effort to reach a broad cross-section of the community and within available resources. Members of the community read the documents either online via Council's website and Your Say. Announcements were made on social media and in local papers during the exhibition period.

**Submissions and Feedback**

A total of 10 visits to Council's website was reported throughout the submission period; however, no formal submissions were made.

**QUADRUPLE BOTTOM LINE REPORTING**

**1. Social**

The *2021 Fees and Charges* depicts Council's reflects the fees and charges for the Operational Plan year for 2021.

**2. Environmental**

There are no perceived environmental impacts as a result of the preparation of this report.

**3. Economic**

The *2021 Operational Plan* incorporates the *2021 Revenue Policy*, along with the *2021 Schedule of Fees and Charges*. These documents include a range of initiatives to be undertaken during 2021 that encourage regional economic growth.

Council is in a poor financial situation, not raising sufficient income to provide the current level of service sustainably. Increasing the level of service or reducing the direct contribution to services will require funding. In general, there is not a desire to reduce service levels: this means that increased revenue from rates would be necessary, hence the fees and charges set.

**4. Civic Leadership**

The *2021 Operational Plan* and associated *Revenue Policy* and *Fees and Charges* sets actions for the coming year based on the community's aspirations as defined in Council's Community Strategic Plan, *Snowy Monaro 2040*.

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#### 9.4.5 HARMONISATION OF COMMERCIAL WASTE - METHOD OF CHARGING

Record No:

Responsible Officer:	Chief Operating Officer
Author:	Manager Resource & Waste Services
Key Theme:	4. Leadership Outcomes
CSP Community Strategy:	10.1 Planning and decision making is holistic and integrated and has due regard to the long term and cumulative effects
Delivery Program Objectives:	10.1.4 Harmonisation of policies, procedures and processes deliver customer focused business practices  Executive Leadership Team at its meeting on 15 July 2020 resolved that the matter be deferred to the meeting to be held on 05 August 2020.
Attachments:	1. Harmonisation of commercial waste charging methods 2. DRAFT Letter for Changes to Commercial Waste Charging Methods - advise letter 2020
Cost Centre	
Project	
Further Operational Plan Actions:	

#### EXECUTIVE SUMMARY

An assessment has been undertaken into the harmonising of commercial waste collection charges across the Council region. This topic was discussed and Minuted at the Waste Management Committee meeting held on 30 January 2020, with the minutes from that meeting presented to the Ordinary meeting of Council held on 19 March 2020 as a receive and note (Council Resolution WMC 6/20). The recommendation from that committee meeting is being presented again to Council to ensure the specific recommendation is adopted by Council. This proposed method of charging will allow for the alignment of commercial waste/recycling/food organics and garden organic (FoGo) collection fees and charges, with the current methods of charging currently used across the region.

The following officer's recommendation is submitted for Council's consideration.

#### OFFICER'S RECOMMENDATION

That Council;

- A. Harmonise commercial waste charging methods from 1 January 2021.
  - B. Inform the commercial/business community regarding the proposed harmonisation of commercial waste charging methods.
-

## **BACKGROUND**

AFTER FURTHER DISCUSSIONS RELATING TO THE PROPOSED INTRODUCTION OF NEW METHODS OF CHARGING FOR COMMERCIAL WASTE COLLECTION, IT IS RECOMMENDED THAT FURTHER CONSULTATION TAKE PLACE WITH THE COMMERCIAL/BUSINESS COMMUNITY REGARDING THE PROPOSED CHANGES WITHIN THE AREAS OF COOMA AND JINDABYNE DISTRICTS AND THAT THE IMPLEMENTATION DATE FOR THESE CHANGES NOW BE POSTPONED TO 1 JANUARY 2021.

THE COMMERCIAL/BUSINESS COMMUNITY CONSULTATION WILL INCLUDE A LETTER TO PROPERTY OWNERS AND BUSINESS HOUSES INFORMING THEM OF THE PROPOSED CHANGES AND THE INFORMATION ALSO BEING FORWARDED TO THE CHAMBER OF COMMERCE IN EACH OF THE AREAS AFFECTED BY THE CHANGES.

ALSO NOTE THAT IT IS NOT MANDATORY FOR COMMERCIAL BUSINESS HOUSES TO USE COUNCIL FOR THE COLLECTION OF THEIR WASTE/RECYCLABLE MATERIAL, THEY HAVE THE OPTIONS TO USE EXTERNAL CONTRACTORS OR TAKE THEIR WASTE TO ANY OF COUNCILS RESOURCE AND WASTE FACILITIES FOR DISPOSAL.

THE RATIONALE BEHIND THESE CHANGES IS TO ASSIST IN UNIFORMING OUR CURRENT METHODS OF CHARGING TO

- A) STREAMLINE AND ALLEVIATE THE TIME REQUIRED EACH MONTH AND QUARTER THAT IS REQUIRED FOR DATA ENTRY, AND INVOICE PROCESSING.
  
- B) CAPTURE ALL MONIES GENERATED FROM COMMERCIALLY COLLECTED WASTE AND RECYCLABLE MATERIALS BY CHARGING THE OWNERS OF THE PROPERTIES RATHER THAN THE TENANTS TO ENABLE FULL CAPTURE OF FUNDS (TENANT NOT PAYING, BUSINESS CLOSING OR NEW TENANTS/MANAGERS BEING APPOINTED). THE OWNER WILL BE ABLE TO INCORPORATE A WASTE COMPONENT INTO THEIR RENTAL AGREEMENTS TO COVER WASTE/RECYCLING DISPOSAL OR HAVE DISCUSSIONS WITH TENANTS WHEN ACCOUNTS ARE DUE AND PAYABLE (AS IN COOMA).

ATTACHED ARE COPIES OF THE WASTE MANAGEMENT COMMITTEE REPORT AND A DRAFT NOTIFICATION LETTER FOR THE COMMERCIAL/BUSINESS HOUSES EXPLAINING THE PAST METHODS AND FUTURE METHODS OF CHARGING.

COMMERCIAL PROPERTIES WITHIN ADAMINABY, BOMBALA, BREDBO, MICHELAGO AND NIMMITABEL WILL NOT BE AFFECTED BY THESE CHANGES AS THE COMMERCIAL CHARGES ARE APPLIED TO THE PROPERTY RATES AS AN ANNUAL CHARGE WHICH ARE RECEIVED BY THE PROPERTY OWNER. THE DIFFERENCE FOR THE OTHER AREAS IS THE RECORDING OF WASTE COLLECTED DUE TO THE VOLUME AND DIFFERING COLLECTION DAYS DUE TO SEASONAL CHANGES, MAKING IT DIFFICULT TO PLACE A SINGLE CHARGE ON THE PROPERTY RATES.

BELOW FOR YOUR INFORMATION ARE REPORT SECTIONS FROM THE WASTE MANAGEMENT COMMITTEE MEETING RECOMMENDING THE CHANGES WMC8/20 AND THE COUNCIL RESOLUTION 2/20 FROM THE 30 JANUARY 2020 ORDINARY COUNCIL MEETING ADOPTING THE RECOMMENDATION FOR THE HARMONISATION OF COMMERCIAL WASTE METHOD OF CHARGING.

## **7.4 HARMONISATION OF COMMERCIAL WASTE METHOD OF CHARGING**

RESPONSIBLE OFFICER: ACTING DIRECTOR ENVIRONMENT & SUSTAINABILITY  
AUTHOR: ACTING GROUP MANAGER FOR RESOURCE AND WASTE  
MANAGEMENT  
KEY THEME: 4. LEADERSHIP OUTCOMES  
CSP COMMUNITY STRATEGY: 10.1 PLANNING AND DECISION MAKING IS HOLISTIC AND  
INTEGRATED AND HAS DUE REGARD TO THE LONG TERM AND  
CUMULATIVE EFFECTS  
DELIVERY PROGRAM OBJECTIVES: 10.1.4 HARMONISATION OF POLICIES, PROCEDURES AND  
PROCESSES DELIVER CUSTOMER FOCUSED BUSINESS PRACTICES  
ATTACHMENTS: NIL  
COST CENTRE  
PROJECT  
FURTHER OPERATIONAL PLAN ACTIONS:

#### EXECUTIVE SUMMARY

AN ASSESSMENT HAS BEEN UNDERTAKEN INTO THE HARMONISATION OF COMMERCIAL COLLECTION CHARGES ACROSS THE COUNCIL REGION. THIS PROPOSED METHOD OF CHARGING WILL ALLOW FOR THE ALIGNMENT OF COMMERCIAL WASTE/RECYCLING/FOOD ORGANICS AND GARDEN ORGANIC (FOGO) COLLECTION FEES AND CHARGES, FROM THE CURRENT METHODS OF CHARGING CURRENTLY USED ACROSS THE REGION.

THE FOLLOWING OFFICER'S RECOMMENDATION IS SUBMITTED FOR COUNCIL'S CONSIDERATION.

#### COMMITTEE RECOMMENDATION

WMC1/20

THAT THE COMMITTEE ADOPT THE

A. RECOMMENDATION FOR THE PROPOSED HARMONISATION OF FEES AND CHARGES FOR COMMERCIAL WASTE, RECYCLING AND FOGO COLLECTION SERVICES ACROSS THE COUNCIL REGION.

**MOVED DEPUTY MAYOR MINERS**

**SECONDED COUNCILLOR CORBETT**

**CARRIED**

## 9.1 KEY THEME 4. LEADERSHIP

### 9.4.1 MINUTES OF WASTE MANAGEMENT COMMITTEE MEETING HELD ON 30 JANUARY 2020

Record No:

Responsible Officer: Acting Group Manager for Resource and Waste Management  
Author: Resource & Waste Administration Officer  
Key Theme: 4. Leadership Outcomes

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- CSP Community Strategy: 10.1 Planning and decision making is holistic and integrated and has due regard to the long term and cumulative effects
- Delivery Program Objectives: 10.1.1 Council has a transparent and bold growth objective which provides a framework for decision making
- Attachments: 1. Minutes of Waste Management Committee Meeting held on 30 January 2020
- Cost Centre
- Project
- Further Operational Plan Actions:

### EXECUTIVE SUMMARY

The Waste Management Committee met on 30 January 2020. The Committee's recommendations from the meeting are presented for Council's consideration and adoption.

The following officer's recommendation is submitted for Council's consideration.

<b>COUNCIL RESOLUTION</b>	<b>2/20</b>
That council	
A. Receive and note the Minutes of the Waste Management Committee held on 30 January 2020; and	
B. Adopt the recommendations of the Waste Management Committee meeting held on 30 January 2020 listed in this report WMC8/20	
<b>Moved Councillor Rooney</b>	<b>Seconded Councillor Corbett</b>
	<b>CARRIED</b>

#### **Note 1: Motions Without Debate**

The above officer's recommendation became a resolution of Council as a result of resolution 35/20 above as there was no challenge by Councillors.

### QUADRUPLE BOTTOM LINE REPORTING

#### **1. Social**

By Council offering commercial collection services across the region will give commercial business houses the opportunity dispose of their waste and recycling on a regular basis. Council provides an environmentally and economically sound option for waste and recycling disposal services for commercial customers on requested.

#### **2. Environmental**

Council is committed to providing Snowy Monaro Regional Council business/commercial premises with an effective and efficient waste and recycling disposal service through the use of regular kerbside collection services, landfill facilities, transfer stations, collection points. This ensures that environmentally sustainable disposal habits can be developed reducing waste to landfill and increasing recycling throughout the region.

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### **3. Economic**

A cost projection for the harmonisation of commercial charges indicates that there would be some degree of increase to the revenue received for the collection of waste and recycling from commercial business houses.

There would also be a cost saving for staff due to less time being required to undertake data entry and the invoicing processing required on a monthly and quarterly basis.

### **4. Civic Leadership**

Council has a strong focus on sustainability and aims to reduce the amount of commercial and industrial waste which is deposited into landfills and by continuing to provide the community innovative options for waste and recycling disposal.

Recycling is an important part of creating a sustainable community by reducing waste to landfill. Educating the community on what can be reused and recycled contributes significantly to ensuring the lifespan of our current landfill sites for future generations.

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## 7.4 HARMONISATION OF COMMERCIAL WASTE METHOD OF CHARGING

Record No:

Responsible Officer: Acting Director Environment & Sustainability  
Author: Acting Group Manager for Resource and Waste Management  
Key Theme: 4. Leadership Outcomes  
CSP Community Strategy: 10.1 Planning and decision making is holistic and integrated and has due regard to the long term and cumulative effects  
Delivery Program Objectives: 10.1.4 Harmonisation of policies, procedures and processes deliver customer focused business practices  
Attachments: Nil  
Cost Centre  
Project  
Further Operational Plan Actions:

### EXECUTIVE SUMMARY

An assessment has been undertaken into the harmonisation of commercial collection charges across the Council region. This proposed method of charging will allow for the alignment of commercial waste/recycling/food organics and garden organic (FoGo) collection fees and charges, from the current methods of charging currently used across the region.

The following officer's recommendation is submitted for Council's consideration.

#### OFFICER'S RECOMMENDATION

That the Committee adopt the

- A. Recommendation for the proposed harmonisation of fees and charges for Commercial waste, recycling and FoGo collection services across the Council region.

### BACKGROUND

Council's Resource and Waste Collection Service has been reviewing the methods of charging for commercial waste collection services across the three former Council regions. Each of the regions offered a different mix of service provisions at the time of merger. These service provisions were based around the collection vehicles which were utilised by each Council. Since the merger some work has been undertaken to simplify collection arrangements for the rural villages and towns where it is not economically viable to offer a dedicated commercial collection service. Below is a brief description of the three different methods of charging currently used for commercial waste services across the region.

All charges are in accordance with the Snowy Monaro Regional Council's Fees and Charges.

#### 1. Adaminaby/Bombala/Bredbo/Delegate/Nimmitabel/Michelago region

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Council offers weekly commercial kerbside garbage and fortnightly recycling collection service for non-residential properties. This service is based on the Domestic kerbside collection service provided to these locations. It is not a separate, dedicated commercial collection service.

The charge for this service is applied to the rates notice as an annual waste charge. The waste charge is set annually and based on the quantity and size of the bin(s).

1 x Commercial Waste 240 litre bin (serviced weekly)	\$449.00 per annum
1 x Commercial Waste 360 litre bin (serviced weekly)	\$668.00 per annum
1 x Commercial Recycling 360 litre bin (serviced fortnightly)	\$197.00 per annum

## 2. Cooma Township

Council offers weekly commercial kerbside garbage and recycling and a fortnightly green waste collection service for non-residential properties.

Commercial customers who utilise a 660lt or 1100lt skip incur an annual hire fee for the supply of the skip in addition to the disposal charges. The relevant hire fees are: 660lt - \$200 p/a; 1100lt - \$375 p/a.

The charge for Cooma commercial waste and recycling collection services are recorded manually and the property owner is invoiced for the service on a quarterly basis. The bins are charged based on the volume presented.

\$50.00 per cubic metre – waste	(currently invoiced quarterly)
\$40.00 per cubic metre – recycling	(currently invoiced quarterly)

The fortnightly FoGo collection is charged onto the property rates notice. This service is provided in conjunction with the fortnightly domestic FoGo collection service.

\$140.00 per annum – FoGo	(currently invoiced annually via the rates notice)
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## 3. Jindabyne/Berridale/Dalgety

Council offers weekly commercial kerbside garbage and recycling collection service for non-residential properties.

The charges for this service are invoiced on a monthly basis, directly to the customer/tenant. The charges are based on per bin serviced using the C-Trace information system and manual data entry

240 litre bin \$10.90 per lift – waste	(currently invoiced monthly)
240 litre bin \$7.13 per lift – recycling	(currently invoiced monthly)
360 litre bin \$10.70 per lift – recycling	(currently invoiced monthly)
360 litre bin \$16.35 per lift – waste	(currently invoiced monthly)
1100 litre skip \$55.00 per lift – waste	(currently invoiced monthly)
1100 litre skip \$44.00 per lift – recycling	(currently invoiced monthly)

Service charges applied using the Cooma and Jindabyne methods are time consuming and require staff to manually record collections on a regular basis.

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Consultation will need to be undertaken with the property owners and general business houses across the region (excluding Bombala) to ensure that property owners and business houses are aware of the recommended changes to their current billing method.

It is also important to note that it is not mandatory for commercial/business premises to utilise council for the collection of their waste and recyclables. Commercial/business premises are able to use any contractor they choose or even dispose of their material themselves at any of the waste facilities across the region.

### **PROPOSED COMMERCIAL SERVICE ARRANGEMENTS**

It is proposed that the following commercial service arrangements should apply from the 2020/2021 financial year;

#### **Villages of Adaminaby/Berridale/Bombala/ Bredbo/Dalgety/Delegate/Nimmitabel and Michelago regions**

The charge for the service provided to commercial properties within the rural villages will be based on an annual charge for each type of service. The annual charge would be applied to the commercial properties rates notice. The waste charge will be set annually and based on the size and quantity of bins specified by the owner/tenant.

The service would be based on the current Domestic Waste and Recycling service arrangements. Waste will be collected weekly and recycling fortnightly for non-residential properties as per the Council kerbside collection policy. Property owners will be able to request multiple bins, with the annual charge being applied to each bin provided.

Property owners will need to negotiate waste and recycling services with the business tenant to ensure payment for waste and recycling services. Application forms will need to be completed and submitted to council with authorisation from the property owner for collections to remain or commence if new to service collections.

This method of charging already applies to commercial services within Adaminaby, Bombala, Bredbo, Delegate Nimmitabel and Michelago. The two new locations this service will apply to are Berridale and Dalgety.

#### **Townships of Cooma and Jindabyne**

The proposed arrangements will be an integration of the two different systems which apply to commercial collections in Cooma and Jindabyne.

It is proposed that all bins services (360Lt & 240Lt) will be charged on a bin empty rate. One fee will apply for each different size waste or recycling bin. This is consistent with the current arrangements for commercial services in Jindabyne. Service charges will be recorded by the collection driver and be invoiced to the property owner on a monthly basis.

For the larger skips (660Lt and 1100Lt) it is proposed that the service charge will be applied based on the volume of material contained in the bin. An annual hire charge will also apply to the 660Lt and 1100Lt skips. This system is consistent with the commercial service charges which apply in

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Cooma. The volume of each bin serviced will be recorded manually by the collection driver and will be invoiced on a monthly basis to the property owner.

Commercial FoGo collections will still be available in Cooma. This service will be provided fortnightly in conjunction with the domestic FoGo collection service. The charge for this service will remain on the properties rates notice.

Council will still offer the same commercial waste and recycling collection frequencies as currently provided. Council offers weekly commercial kerbside garbage and recycling collection services for non-residential properties.

Property owners will receive the charges for any commercial waste services that are provided to their properties. Property owners will need to negotiate waste and recycling services with the business tenant to ensure payment for waste and recycling services.

An application for Commercial Waste, Recycling and Organics Service is to be completed and submitted to council with authorisation from the property owner for collection services to be provided to the premises.

#### **Revenue from Commercial Collections (Waste and Recycling)**

2018/2019 FY                    \$719,382.00 combined Waste and Recycling (excluding GST)

2019/2020 YTD FY            \$580,545.00 combined Waste and Recycling (excluding GST)

#### **Forecast Revenue for 2020/2021 Commercial Collections new method (Waste and Recycling)**

2020/2021 FY                    \$1,112,743.30 combined Waste and Recycling (excluding GST)

This is an estimated figure calculated from the 2019/2020 customer data from both Berridale and Cooma commercial collections. This figure will vary depending on number of customers utilising and number of bins required for servicing. The estimated income does not allow for a reduction in the overall number of customers.

### **QUADRUPLE BOTTOM LINE REPORTING**

#### **1. Social**

By Council offering commercial collection services across the region will give commercial business houses the opportunity dispose of their waste and recycling on a regular basis. Council provides an environmentally and economically sound option for waste and recycling disposal services for commercial customers on requested.

#### **2. Environmental**

Council is committed to providing Snowy Monaro Regional Council business/commercial premises with an effective and efficient waste and recycling disposal service through the use of regular kerbside collection services, landfill facilities, transfer stations, collection points. This ensures that environmentally sustainable disposal habits can be developed reducing waste to landfill and increasing recycling throughout the region.

### **3. Economic**

A cost projection for the harmonisation of commercial charges indicates that there would be some degree of increase to the revenue received for the collection of waste and recycling from commercial business houses.

### **4. Civic Leadership**

Council has a strong focus on sustainability and aims to reduce the amount of commercial and industrial waste which is deposited into landfills and by continuing to provide the community innovative options for waste and recycling disposal.

Recycling is an important part of creating a sustainable community by reducing waste to landfill. Educating the community on what can be reused and recycled contributes significantly to ensuring the lifespan of our current landfill sites for future generations.

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Date

Name

Address

Address

Address

Dear Sir/Madam

**Proposed changes to invoicing method for Commercial Waste and Recycling Collection Services**

Council's Resource and Waste Collection Services would like to take this opportunity to advise you of the proposed changes in the methods of charging for commercial waste and recycling collection services carried out for your business premises by Council.

An assessment has been undertaken into the harmonisation of commercial collection charges across the Council region. This proposed method of charging will allow for the alignment of commercial waste/recycling/food organics and garden organic (FoGo) collection fees and charges, from the current methods of charging used across the region.

**What this will mean for you as a business/commercial property owner**

There will be no changes to scheduled collection days and Council will continue to offer weekly commercial kerbside waste and recycling and a fortnightly green waste collection service (Cooma Only) for non-residential properties.

From 1 January 2021 the charges for this service will be invoiced out on a monthly basis to business houses within Cooma. (Note: this does not affect the businesses that have an annual charge on their property rates).

This will be a change for the commercial/business premises in Cooma as they will have previously been invoiced on a quarterly basis.

All invoices will be forwarded directly to the property owner/manager and not the tenant as in the former Snowy River Shire area. The property owner/manager will be responsible for notifying the tenant that a waste invoice is due and payable.

- Under the Local Government Act, commercial waste is a debt against the land.
- It is the responsibility of the owner/s to make arrangements for payment to be made.
- If the tenant fails to pay outstanding amounts for commercial waste, as owner/s of the land it is the owner/s responsibility to pay all outstanding balances.

Commercial organisations are not permitted to utilise public and/or domestic bins for

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disposal of their waste and recycling materials.

### **Changes to the way bins/skips are charged**

For those commercial customers who utilise a 660 litre or 1100 litre skip bin for disposal of waste or recyclable material, a skip hire fee will be applied for the supply of the skip bin in addition to the disposal charges.

For 660 litre or 1100 litre skip bins, skips will be charged based on the volume presented.

\$52.50 per cubic metre – waste  
\$42.00 per cubic metre – recycling

The commercial fortnightly FoGo collection service will be charged on the property rates notice. (Cooma Only)

\$143.00 per annum – FoGo

For 240 litre or 360 litre bins, the bins will be charged based on per bin serviced

240 litre bin \$12.00 per lift – waste  
240 litre bin \$7.35 per lift – recycling  
360 litre bin \$11.00 per lift – recycling  
360 litre bin \$18.00 per lift – waste

It is also important to note that it is not mandatory for commercial/business premises to utilise council for the collection of their waste and recyclables. Commercial/business premises are able to use any contractor they choose or even dispose of their material themselves at any of the waste facilities across the region.

### **Commencement of planned Commercial Service charging arrangements**

It is proposed that the above mentioned commercial service charging arrangements be applied from 1 January 2021.

Should you have any queries regarding these changes please contact Council's Resource and Waste Department on 1300 345 345.

Yours faithfully

Mandy Thurling

**Manager Resource and Waste Services.**

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#### 9.4.6 ANSWERS TO QUESTIONS WITH NOTICE

Record No:

Responsible Officer:	Chief Strategy Officer
Author:	Governance Officer
Key Theme:	4. Leadership Outcomes
CSP Community Strategy:	10.2 Sound governance practices direct Council business and decision making
Delivery Program Objectives:	10.2.2 Councillors are supported to make informed decisions in the best interest of the community and to advocate on behalf of the community
Attachments:	1. In Progress Questions with Notice
Cost Centre	3120 Governance
Project	
Further Operational Plan Actions:	

#### EXECUTIVE SUMMARY

In order to provide Councillors with updates on questions asked by Councillors, a report has been generated with a summary of questions that are current and have recently been completed, for the period ending July 2020.

The Councillor Questions In Progress for the period ending July 2020 is attached to this report.

The following officer's recommendation is submitted for Council's consideration.

#### OFFICER'S RECOMMENDATION

That Council receive and note the Councillor Questions In Progress report for the period ended July 2020.

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SMRC Councillors' Questions – In Progress

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Compl Y/N
153	16 July 2020	12.1	<p><b>Speed Limit on Highway - East Jindabyne</b></p> <p>Councillor John Castellari Question: What action has been taken on the motion supported at the March 19 2020 meeting of Council to approach TfNSW regarding the speed limit on the highway between Tyrolean Village and the East Jindabyne service station? Would the relevant member of staff be willing to meet with the residents of East Jindabyne at a mutually convenient time to discuss progress and options.</p>	Manager Infrastructure, Transport Infrastructure (Operations)	<p>23/07/2020 – GS: The TfNSW Acting Director Southern Region wrote to Council on 12 June 2020 confirming: <i>While the overall development of Jindabyne is increasing, the land use, character of the road network and traffic conditions have not changed significantly since the last review. Transport will continue to monitor the road network as the area develops further, and will make any adjustments to speed limits as appropriate to ensure safety and will also take into consideration the 'Go Jindabyne' plans once finalised</i></p>	Y
154	16 July 2020	12.2	<p><b>Tree Budget</b></p> <p>Councillor John Castellari Question: I'm being approached by residents keen to plant koala friendly trees. Would we have budget available to set aside a sum to subsidise / purchase a capped number of trees for this purpose?</p>	<p>Manager Infrastructure, Transport Infrastructure (Operations)</p> <p>Coordinator Strategy Development</p>	<p>04/08/2020 – GS: Council's adopted budget for 2020/21 does not have an amount allocated to subsidise / purchase koala friendly trees for residents to plant.</p>	Y
155	16 July 2020	12.3	<p><b>Response to the Valuer General</b></p> <p>Councillor Sue Haslingden Question: Currently the Valuer General is responding to concerns of potentially inflated land values recently received by</p>	Executive Assistant to Chief Executive Officer, Mayor and Councillors	<p>29/07/2020 – JT: A response was received on 29 July regarding the concerns with the information that all necessary steps are being taken to ensure objections received from landholders in the SMRC LGA are resolved</p>	Y

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Compl Y/N
			<p>certain areas of the community. Can Council please raise concerns as well with the VG in regards to lands that Council owns, also in some of these areas?</p>		<p>expeditiously.</p> <p>23/07/2020 – JT:                      A letter raising concerns was sent to the Valuer General on 23 July 2020.</p>	
156	16 July 2020	12.4	<p><b>Public Meeting to discuss Rates</b>                      Councillor Sue Haslingden                      Question: Can Council call a public meeting to discuss rates with ratepayers please?</p>	<p>Manager Finance</p>	<p>31/07/2020 – DR:                      While Council can call a public meeting there is limited outcomes that could be achieved. At the meeting Council would only be able to reiterate the same information already provided.</p> <p>Under the current legislation Council is required to retain the same rating structure as was in place in the former councils. The NSW government policy is that no ratepayer will be worse off than they would have been under the former council during the rate freeze period. Council is still covered by that legislation.</p> <p>This means that the only option available to the Council to change rates would be to reduce the rates across the entire category and forgo this income. To offset the largest percentage rate increases that have occurred would require a large reduction in the ad valorem rate. For example, to ensure no ratepayer in Polo Flat received more than a 50% increase would result in a loss of approximately \$460,000 in revenue.</p> <p>This issues does not relate only to Polo Flat, similar rises occurred in a number of other categories. To provide relief so that no ratepayer had a more than</p>	Y

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Compl Y/N
					<p>50% increase would reduce Council's revenue by \$3.2million.</p> <p>In both cases the result would be to drive Council into the need to make cuts to the current year's budget to stave off running out of cash and apply for a rate increase in the next twelve month period.</p> <p>Provisions exist for when hardship is experienced, as has been advised to the councillors. Hardship can only be applied where it can be shown that hardship exists, as opposed to rates increasing. This is a matter that should be undertaken in a one-on-one discussion, which is why the letters to ratepayers and advice to councillors was to directly affected ratepayers to contact the Council. Council's staff have already talked to over 100 ratepayers on this issue and will continue to discuss with any others who have concerns.</p> <p>The way Council can assist ratepayers is through the hardship mechanism and advising them to consider objecting to their valuations. Neither of these outcomes would be improved through a public meeting.</p>	
157	16 July 2020	12.5	<p><b>Car near Norris Park</b>                      Councillor John Last                      Question: There is a decommissioned car parked near Norris Park. How long is it going to be parked there? It could</p>	<p>Coordinator                      Public Health and                      Environment</p>	<p>22/07/2020 – MR:                      The vehicle is removed and is currently impounded while we search for its owner</p>	Y

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Compl Y/N
			potentially cause an accident.			
158	16 July 2020	12.6	<p><b>Payments to Wildlife Rescue Groups</b></p> <p>Councillor Anne Maslin                      Question: Can Council expedite the payments to Wildlife rescue groups, of \$20,000 allocated by Council from the Fed Government Disaster Fund? Please could this money be delivered to the identified recipients by COB Friday July 17 2020.</p>	Chief Communication's Officer	<p>04/08/2020 – GW:                      Payments were processed on 27 July to the following wildlife rescue groups:</p> <ul style="list-style-type: none"> <li>• LAOKO: \$10,000</li> <li>• Peter Day: \$5,000</li> <li>• Two Thumbs Wildlife: \$5,000</li> </ul>	Y
159	16 July 2020	12.7	<p><b>SMRC Councillor access to InfoCouncil</b></p> <p>Councillor Anne Maslin                      Question: Can SMRC councillors be granted access to the Infocouncil search function, to make it easier to access past business papers, resolutions, and so forth? Is it possible to action this within two weeks, i.e. by July 30 2020.</p>	Coordinator Governance	<p>30/07/2020 – JM:                      Councillors can access all the Business Papers from 2017 to the present date in Bigtincan Hub and it has the search function available. All the confirmed minutes from 2017 are uploaded on the Hub</p>	Y
160	16 July 2020	12.8	<p><b>Cat Free Zone Jindabyne</b></p> <p>Councillor Brian Old                      Question We live on the fringe of one of the biggest National parks in Australia, and a beautiful place of the world. Feral cats are a massive problem. They did</p>	Coordinator Public Health and Environment  Coordinator Strategy	<p>22/07/2020 – MR:                      Council's Waste Management Section in collaboration with Council Rangers have been trapping and euthanizing feral cats out our tip facility in Jindabyne. At this point in time we have caught 14 cats which were humanely euthanized. This process will continue until the problem has been resolved. This is being</p>	Y

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Compl Y/N
			<p>research just recently with a motion camera, and the recorded number of feral cats that were seen on these cameras were through the roof. So being a progressive Council, it's not such a crazy idea. There's cats all through Leesville. There's cats out at the tip. There's cats running through the old shopping centre. If we had a mandate, we may be able to control the issue.</p>	<p>Development</p>	<p>undertaken by Council as we are custodians of the facility. It must be noted that the Local Land Services have the authority to manage feral cats. I have included a link to the Feral Cat program. More information about the State's Feral Cat Program can be found at <a href="https://www.lls.nsw.gov.au/help-and-advice/pests,-weeds-and-diseases/pest-control/pest-species-control/feral-cats">https://www.lls.nsw.gov.au/help-and-advice/pests,-weeds-and-diseases/pest-control/pest-species-control/feral-cats</a>.</p> <p>31/07/2020 – DR:                      Property owners are responsible for the management of any pest animals on their land. Council's Waste Management Section, in collaboration with Council Rangers, have been trapping and euthanizing feral cats at our tip facility in Jindabyne. At this point in time 14 cats have been caught, which were humanely euthanized. This process will continue until the problem has been resolved. This is being undertaken by Council as we are custodians of the facility. Council cannot legally trap feral cats on land it does not control.</p> <p>Domestic cats are regulated by the Companion Animal Act (CAA). The CAA does not permit the seizure of wandering cats and the Act does not apply to feral animals. From 1 July 2020 owners of cats that are not desexed will have to pay an \$80 annual fee to discourage the keeping of intact cats.</p> <p>A few Councils in NSW provide cat traps, however, such a program is not currently funded by SMRC. If</p>	

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Compl Y/N
					domestic cats are trapped they must be released immediately. In comparison to NSW, other states such as Victoria have legislation that supports local policies for cat containment areas.	
161	16 July 2020	12.9	<p><b>Car parking near Jindabyne Dam Wall</b></p> <p>Councillor Brian Old</p> <p>Question: People coming into town, are parking on the turn out area as you go on to the dam wall. At this time of year, there are people running across the road so they can walk around and have a look at the dam wall, and it will be sooner or later before someone will get collected there. Because people are coming around the bridge at 80kms can't see, as well as people coming down the hill can't see people. Maybe we can have a look at the problem?</p>	Manager Infrastructure, Transport Infrastructure (Operations)	23/07/2020 – GS: Kosciuszko Road is managed by Transport for NSW (TfNSW); the matter has been referred to them for consideration.	Y
162	16 July 2020	12.10	<p><b>Michelago Railway Station Land</b></p> <p>Councillor John Rooney</p> <p>Question: Could Council reach an agreement with John Holland to maintain the public land around the Michelago Railway Station and Rylie St?</p> <p>This area is in the heart of the village of Michelago. It has picnic tables, park</p>	Manager Infrastructure, Transport Infrastructure (Operations)	20/07/2020 – GS: The land in question is owned by TfNSW and managed on their behalf by John Holland. Council staff will approach TfNSW and enforce maintenance of this area inclusive of noxious weed management.	Y

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Compl Y/N
			<p>benches and the Cenotaph. It is used for Australia Day and Anzac Day ceremonies. It is also a popular spot with locals and visitors alike. Sadly the area has been neglected by John Holland and has become infested with African Love Grass, a notorious fire hazard.</p> <p>John Holland has discouraged the efforts of local volunteers to maintain the land so a better solution might be for Council to maintain it on behalf of John Holland and the community. This would involve regular mowing and spraying as required. If this was included in Council's regular maintenance schedule of public lands in Michelago, the costs would be low but the public benefit in terms of improved village appearance, and weed control, would be high.</p>			



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### 9.4.7 RESOLUTION ACTION SHEET UPDATE

Record No:

Responsible Officer:	Chief Strategy Officer
Author:	Governance Officer
Key Direction:	7. Providing Effective Civic Leadership and Citizen Participation
Delivery Plan Strategy:	DP7.1.1.2 Council's leadership is based on ethics and integrity to enable informed and appropriate decisions in the community's best interest.
Operational Plan Action:	OP7.7 Provide timely, accurate and relevant information to Council to enable informed decision making.
Attachments:	1. In Progress Actions - Includes all Actions up to end of July 2020
Cost Centre	3120

#### EXECUTIVE SUMMARY

In order to provide Councillors with updates on resolutions of Council, a report has been generated with a summary of action that are current and have recently been completed, for the period ending July 2020.

The In Progress Resolution Action Sheet for period ending July 2020 is attached to this report.

The following officer's recommendation is submitted for Council's consideration.

#### OFFICER'S RECOMMENDATION

That Council receive and note the In Progress Resolution Action Sheet Update for the period ending July 2020.

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9.4.7 RESOLUTION ACTION SHEET UPDATE

ATTACHMENT 1 IN PROGRESS ACTIONS - INCLUDES ALL ACTIONS UP TO END OF JULY 2020

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
16	05 April 2018	118/18		<p>Proposed Road Closure &amp; Sale of old Lions Park at Bombala That Council;</p> <p>A. Approve the partial road closure on the corner of High Street and Stephen Street Bombala so that the fence line becomes the boundary of lot 9 DP 995614;</p> <p>B. Engage the services of a land surveyor to provide a plan for the boundary adjustment;</p> <p>C. Authorise the General Manager to execute any documents necessary to complete the boundary adjustment and sale of the property;</p> <p>D. Readvertise the property on the open market for auction with an appropriate reserve; and</p> <p>E. Make the Report public once the matter is settled.</p>	Property Officer	<p>22/07/2020 – JH: C. Consolidation Plans received from Surveyor and signed by CEO, returned to Surveyor for lodging for registration of same. D. Once notified of completed registration the property can be placed on the open market. E. To take place at completion of D.</p> <p>24/06/2020 – JH: A. Finalised. B. Finalised. C D and E: Still waiting finalised consolidation plans from surveyor for this item to be completed. Have sent numerous email requests to Surveyor.</p> <p>28/05/2020 – JH: Surveyor again requested to provide the final plan, no response and will continue to follow up. This plan is in draft form with the Surveyor and would not be cost effective to engage another surveyor to finalise the plan.</p> <p>27/04/2020 - JH: Email sent to Surveyor requesting a definite date for plan to be registered. Surveyor advised he will review the current draft of this consolidation plan this week and submit for Registration.</p>	30/08/2020	N

9.4.7 RESOLUTION ACTION SHEET UPDATE

ATTACHMENT 1 IN PROGRESS ACTIONS - INCLUDES ALL ACTIONS UP TO END OF JULY 2020

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						<p>26/03/2020 - JH: Followed up with Surveyor and was advised this item is going to be delayed due to the large scale workload he has in place.</p> <p>27/02/2020 - JH: Followed up with Surveyor and was advised this item is going to be delayed due to the large scale workload he has in place.</p> <p>15/01/2020 - JH: The Surveyor has advised that he is hoping to have the consolidation plan ready for the end of January 2020.</p>		
19	19 April 2018	147/18	16.9	<p>Compulsory Acquisition of Lot 13 DP 239506 - Access to Jindabyne Sewerage Treatment Plant, Jindabyne Landfill and Sewer Pump Station 6 That Council</p> <p>A. Rescind resolution 131/14 of 26 August 2014</p> <p>B. Proceed to acquire Lot 13 Deposited Plan 239506 by compulsory process under the Land Acquisition (Just Terms Compensation) Act 1991 by authority contained in the Roads Act 1993 for the purposes of providing legal access to the Jindabyne Sewer Treatment Works, Jindabyne Landfill and Sewer Pump Station 6.</p>	Land & Property Officer	<p>29/07/2020 – LB: Email received from Crown Lands confirming that the interest has been waived.</p> <p>26/06/2020 – LB: Crown Lands has not yet responded to Council’s application to waive the interest. A. Finalised B-G. Finalised</p> <p>28/5/2020 – LB Compensation has been paid. Council is currently waiting for Crown Lands to consider an application for waiver of the interest.</p> <p>22/04/2020 – LB:</p>	30/07/2020	Y

9.4.7 RESOLUTION ACTION SHEET UPDATE

ATTACHMENT 1 IN PROGRESS ACTIONS - INCLUDES ALL ACTIONS UP TO END OF JULY 2020

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				<p>C. Dedicate the land as Public Road in accordance with the Roads Act 1993</p> <p>D. Note minerals are to be excluded from this acquisition</p> <p>E. Note this acquisition is not for the purpose of resale</p> <p>F. Make the necessary applications to the Minister for Local Government and the Governor</p> <p>G. Authorise the Common Seal be affixed to all documentation required to be sealed to give effect to this resolution.</p>		<p>Payment of \$12,900 for fees incurred by Valuer General's Dept. has been made.</p> <p>Payment of \$17,100 for purchase of lot 13 has been made and application for waiver of interest has been lodged. The delays have been incurred by Crown Lands and the interest relates to delay in payment of \$17,100 due to Crown Land not issuing an invoice despite repeated requests and reminders. Crown Lands have advised Council to submit an application for waiver of interest.</p> <p>26/03/2020 – LB: Invoice for costs of valuation and handling costs incurred by the Valuer General's department amounting to \$12,900 has been received and paid. We should receive invoice for purchase of land shortly. Public Works has requested an update from Crown Lands regarding the invoice.</p> <p>02/03/2020 – LB: The invoice has not been issued and a further enquiry has gone to Public Works who will follow up.</p> <p>15/01/2020 – LB: Follow up with Public Works revealed that an enquiry has been placed with Crown Lands and we are expecting the invoice to be issued shortly.</p>		

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No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
20	07 May 2018	162/18	11.1	<p>Proposal to Realign the Barry Way Jindabyne and to Address Issues with the Intersections of Barry Way with Eagle View Lane and Bungarra Lane That Council</p> <p>A. Approve the proposal to realign The Barry Way over the constructed road from the intersection with MR286 to the boundary of the national park.</p> <p>B. Approve the proposal to apply to the Crown to transfer those sections of The Barry Way which are Crown reserve road to Council.</p> <p>C. Authorise staff to negotiate with landowners for acquisition of the constructed Barry Way and, where possible, to offer to close corresponding sections of paper road and to dedicate the land to the landowner in compensation.</p> <p>D. To engage the services of a surveyor to identify those sections of the Barry Way which are not on line with the constructed road.</p> <p>E. To acquire any Crown land upon which the Barry Way has been constructed through the process of the Land Acquisition (Just Terms Compensation) Act 1991 through the authority of the Roads Act 1993.</p> <p>F. Authorise the General Manager to execute any documents necessary to</p>	Land & Property Officer	<p>29/07/2020 – LB: A &amp; B Surveyor has been requested to provide the plan for the second section which will involve Eagle View Lane.</p> <p>C. Landowners have been notified that Council is waiting on plan.</p> <p>E-G. Ongoing.</p> <p>26/06/2020 – LB: The draft plan may be expected. The landowner is waiting on this information before proceeding.</p> <p>A. Survey is being done in sections</p> <p>B. Request for sections of Crown road to be transferred to Council will be carried out at the end of the project.</p> <p>C. Negotiations with landowners are ongoing.</p> <p>D. See A. above.</p> <p>E. Acquisition will be carried out as necessary when the plan for individual sections is finalised.</p> <p>F-G Ongoing.</p> <p>28/05/2020 – LB: The surveyor has promised to have the draft plan with the area of road to be closed and the area of the area to be acquired marked on the plan sent to Council within the next week. This plan will then be sent to the landowner.</p> <p>24/04/2020 – LB:</p>	31/08/2021	N

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No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				<p>complete the project.</p> <p>G. Authorise the expenditure and allocate an amount of \$135,000 in the 2018/19 year Budget with funding to be provided from Stronger Communities Project PP-219 (Undertake project to align the road with road reserves).</p>		<p>Contacted the landowner on Eagle View Lane who has requested information. He wants to know how much land Council will require for the road and how much land he will receive in compensation. Will there be sufficient space for him to construct an eco-hut. The surveyor has been requested to calculate the area of both areas so that an accurate answer can be provided.</p> <p>26/03/2020 – LB: In view of the fact that the landowner has not contacted the Land and Property Officer to date a letter has been sent asking him to contact the Land and Property Officer to discuss his consent to the creation of the road reserve over the road in its current location through his property.</p> <p>02/03/2020 – LB: The Land and Property Officer met with the landowner and he said he will respond after consultation with his wife.</p> <p>20/01/2020 – LB: Waiting on response from landowner on Eagle View Road. He resides in Tasmania.</p>		
29	21 June 2018	253/18	22.3	<p>Council Property - Town View, Waterworks Hill, Bombala</p> <p>That Council</p> <p>A. Approve the proposal to demolish the residence located on lot 1 DP</p>	Manager Water & Wastewater Operations	<p>28/07/2020 – MR:</p> <p>A. Under the provision of the State Environmental Planning Policy (Infrastructure) 2007, development for the purpose of water treatment facilities</p>	30/08/2020	N

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No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				<p>1216130</p> <p>B. Serve notice on the tenant to vacate the premises in accordance with the Residential Tenancy Act.</p> <p>C. Engage the services of a suitably qualified contractor to demolish the residence, clear the site and dispose of any asbestos in accordance with the EPA Act; and</p> <p>D. Authorise the expenditure and allocate an amount in the 2018 Financial Year Budget with funding to be provided from the Former Bombala LGA Reserve.</p>		<p>may be carried out by or on behalf of a public authority without consent on land in a prescribed zone. No DA would be required to rebuild the water treatment works in Bombala, however it will need an REF.</p> <p>The demolition of the existing building will be included as part of the REF for the rebuild.</p> <p>B. The tenant has vacated the dwelling and all utility services have been disconnected.</p> <p>C. Demolition will be a component of the WTP rebuild in accordance with the Options Study and REF.</p> <p>D. Expenditure is expected to be incorporated in the \$10M options funding grant.</p> <p>25/06/2020 – GS: Options study is complete covering Security of supply, alternate water sources and quality issues driving a new water treatment plant with presentation by designer to Councillors scheduled for 2 July 2020.</p> <p>01/06/2020 – MR: No further update until adoption of final options study.</p> <p>22/04/2020 – GS: Demolition of BWTP Cottage on hold pending</p>		

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No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						<p>Bombala/Delegate Water Supply Options Study recommendations.</p> <p>23/03/2020 – MR: Demolition of BWTP Cottage to coincide with Bombala WTP refurb or rebuild in accordance with Bombala/Delegate Water Supply Options Study recommendations.</p> <p>02/03/2020 – MR: Demolishment of the residence will depend on the outcome of the Options Study and recommendations. Options Study will be provided to Council when received.</p> <p>14/01/2020 – AS: Still waiting on the Bombala/Delegate Water Options Study Report – expected finalisation April 2020.</p>		
57	6 September 2018	314/18		<p>Proposed Acquisition of Land in Cooma</p> <p>That Council</p> <p>A. Acquire Lots 400 and 434 DP 750535 and lot 461 DP 41999 by compulsory process under the Land Acquisition (Just Terms Compensation) Act 1991 by authority contained in the Local Government Act 1993 for the purpose of saleyards.</p> <p>B. That the land be dedicated as</p>	Property Officer	<p>22/07/2020 – JH:</p> <p>A to f: Updated Valuation report submitted to Crown to enable a faster completion of this acquisition once approval received from OLG. Latest email received from OLG is that they are following up on our application and have not forgotten about it. No further response from Crown as to permission to begin project whilst waiting for OLG to send documentation of approval. None of</p>	8/10/2020	N



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No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				<p>Operational land in accordance with the Local Government Act 1993</p> <p>C. That minerals be included in this acquisition</p> <p>D. That this acquisition is not for the purpose of resale</p> <p>E. That the necessary applications be made to the Minister for Local Government and the Governor.</p> <p>F. That the Common Seal be affixed to all documentation required to be sealed to give effect to this resolution.</p> <p>G. That following the acquisition of the three Crown allotments, the eleven lots comprising the Cooma saleyards be consolidated into a single allotment.</p> <p>H. That this project be funded from the former Cooma Monaro Shire Council reserve fund.</p>		<p>these items can be finalised until a response from OLG is received.</p> <p>G: This will take place once the acquisition has been approved and finalised by OLG and Crown.</p> <p>H: All costs will be funded from the former Cooma Monaro Shire Council reserve fund.</p> <p>24/06/2020 – JH: A to H: Latest email received from OLG is that they are following up on our application and have not forgotten about it. No response from Crown as to permission to begin project whilst waiting for OLG to send documentation of approval. None of these items can be finalised until a response from OLG is received.</p> <p>28/05/2020 – JH: Email received from OLG on 20/5/2020 advising they can confirm that it has been processed, unfortunately they are unable to advise as to when/if it will be approved. Following up with Crown as to the option to gain approval for works to begin prior to acquisition taking place. Unfortunately with most staff working remotely responses are slower than usual.</p> <p>27/04/2020 - JH: Numerous requests have been sent to Office of Local Government asking for this matter to</p>		

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No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						<p>be finalised. Council does not have the option to gain approval for acquisitions from anyone other than OLG.</p> <p>26/03/2020 - JH: Waiting on response from OLG.</p> <p>27/02/2020 - JH: All information is with OLG and waiting for approval to come through.</p> <p>15/01/2020 - JH: Waiting on response from Crown to advise that the Special Lease will be extinguished after acquisition has been completed to finalise documents required by OLG.</p>		
74	4 October 2018	353/18	15.1	<p>Clr Castellari Notice of Motion - Rooftop Solar That Council</p> <p>A. Support the Albury City Council motion regarding legislative changes to enable the implementation of a program similar to that implemented by Darebin City Council in Victoria;</p> <p>B. Advocate for the legislative changes to local members and relevant Ministers;</p> <p>C. Carry out due diligence with a business case which includes funding</p>	<p>Chief Executive Officer / Executive Assistant to Chief Executive Officer, Mayor and Councillors</p>	<p>03/08/2020 – JT: No further update</p> <p>29/06/2020 – SC: A. Motion supported at LGNSW Annual Conference. B. Raised in conversation with Local Member and LGNSW. C &amp; D – No action.</p> <p>29/05/2020 – SC: No further update.</p>	Ongoing	N

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No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				<p>options, power under current legislation that would provide solar subsidy schemes for residence and businesses within the SMRC council area; and</p> <p>D. Provide for public consultation process once the above has been carried out.</p>		<p>29/04/2020 – SC: No further update.</p> <p>04/03/2020 – SC: No further update.</p> <p>06/02/2020 – SC: No further update.</p> <p>03/12/2019 – SC: B – The CEO requested an update from LGNSW in regarding to their advocacy of behalf of the local government sector (as per resolution 100 – Solar Buy Back - from the 2018 LGNSW Conference).</p> <p>LGNSW has made representations to the previous Minister for the Environment and Minister for Local Government prior to the latest cabinet reshuffle. The matter was also raised in LGNSW’s submission to the Senate Standing Committee on Environment and Communications Inquiry into Treasury Laws Amendment (Improving the Energy Efficiency of Rental Properties) Bill 2108. Further to this, LGNSW also raised this matter at their liaison meeting with the Office of Environment and Heritage and will continue to advocate on the issue as opportunities arise.</p>		

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No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
88	1 November 2018	394/18	12.1	<p>Planning Proposal 461 Barry Way, Moonbah to Amend Snowy River Local Environmental Plan 2013</p> <p>That:</p> <p>A. The report from the Senior Strategic Land Use Planner on the Planning Proposal 461 Barry Way (Lot 101 DP 817374) be received.</p> <p>B. The Planning Proposal be submitted to the Minister of NSW Planning &amp; Environment for a Gateway Determination in accordance with Section 3.34 of the <i>Environmental Planning and Assessment Act 1979</i>.</p> <p>C. The Department of Planning and Environment be advised that Council wishes to be issued with an authorisation to use delegation for the Planning Proposal.</p> <p>D. In the event NSW Department of Planning &amp; Environment issues a Gateway Determination to proceed with the Planning Proposal, consultation be undertaken with the community and government agencies in accordance with Schedule 1, Division 1, Clause 4 of the <i>Environmental Planning and Assessment Act 1979</i> and any directions of the Gateway</p>	Senior Strategic Land Use Planner	<p>30/07/2020 – AA: No further update.</p> <p>22/06/2020 – AA: No further update.</p> <p>03/06/2020 – MA: No further update and not expected to be any significant progress until the SAP masterplan is more fully developed.</p> <p>05/05/2020 – AA: An altered Gateway determination was issued by the Department of Planning Industry and Environment extending the timeframe for completion by 24 months to 7 June 2022. This allows the proposal adequate time to be considered and finalised after the Snowy Mountains Special Activation Precinct Masterplan is completed.</p> <p>19/03/2020 – MA: No response received from DPIE regarding request for extension of time due to SAP Masterplan. In process of following up with DPIE.</p> <p>31/03/2020 – AS: No further update.</p> <p>02/03/2020 – BD: No further update.</p>	Ongoing	N

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				Determination.		<p>20/01/2020 – AA: A letter has been forwarded to State Government requesting the Gateway Determination date be extended to coincide with the conclusion of the Go Jindabyne masterplan.</p> <p>06/12/2018 – MA: B. Planning proposal has been submitted to the Minister of NSW Planning and Environment for a Gateway Determination. C. Council has advised Department of Planning and Environment that Council wishes to be issued with an authorisation to use Delegation for the Planning Proposal Cannot be actioned until a determination is given.</p>		
89	1 November 2018	395/18	12.2	<p>DA Best Practice Guideline and Processing Times</p> <p>That Council endorse the following recommendations;</p> <ol style="list-style-type: none"> <li>1. Council staff develop a Snowy Monaro Region Development Guide that also includes a rural and regional context;</li> <li>2. Increased promotion of pre-lodgement meetings with applicants and a media campaign be undertaken;</li> <li>3. Creation of a user friendly information portal on Council's website;</li> </ol>	Manager Built and Natural Environment	<p>24/07/2020 – JG: The Draft DA Best Practice Guideline will be presented to the August 2020 Council meeting.</p> <p>03/06/2019 – JG: 1 – Being developed. 3 – Portal being created as part of IT platform development. Completed. 5 – Review being undertaken as part of organisational redesign review. Completed. 9 – Completed.</p>	20/08/2020	N

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				<p>4. Development assessment staff actively participate in the review of the consolidated LEP and DCP with the Strategic Planning Group to achieve practical workable provisions;</p> <p>5. A review and report be presented to the General Manager on resourcing requirements for Building Surveying and Development Engineering staff in order to reduce development application referral times, assist with approvals relating to the issuance with Complying Development Certificates and provide efficient and timely advice to applicants;</p> <p>6. Councillors continue to be provided with a list of applications lodged with Council on a monthly basis and a list of determined development applications on a monthly basis;</p> <p>7. Ensure that when the corporate IT platform is implemented it includes online tracking of applications and use of mobile IT platforms, to improve efficiencies in administration of development assessment and building certification processes;</p> <p>8. That checklists and guidelines are updated and expanded to ensure applicants have detailed information to ensure applications are submitted with all relevant information as required by</p>		<p>03/05/2019 – JG:                      1 - Being developed                      3 - Being developed                      5 - Waiting for structure                      6 - Report going to June meeting</p> <p>6. Lists have been and will be continued to be provided                      7. Ongoing                      8. Completed                      9. To be undertaken                      10. Ongoing                      11. Ongoing</p> <p>20/10/2018– JG:                      No further update at this time</p> <p>06/12/2018 – DA:                      Best Practice Guideline and Processing Times is to be developed.</p>		

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				<p>Part 1 of Schedule 1 of the EP&amp;A Regulation (in accordance with Clause 51 of the EP&amp;A Regulation);</p> <p>9. A review be undertaken and report be put forward to Council proposing amendments to the Bombala, Snowy and Cooma DCP's to align notification requirements as being commensurate with impacts and to reduce the number of development applications being notified;</p> <p>10. That development applications be determined based on the information held at the time where an applicant has been requested to provide additional information (under Clause 54 of the EP&amp;A Regulation) but has failed to respond within 21 days; and</p> <p>11. Additional information requests be provided to applicants in a timely manner. The response time on these requests be increased from 14 days to 21 days.</p>				
117	20 December 2018	575/18	10.3	<p>Proposed Acquisition of Shannons Flat Community Hall That Council</p> <p>A. Agree to accept the gift of Shannon's Flat Community Hall and approximately 800m2 of land surrounding the hall.</p>	Land & Property Officer	<p>29/07/2020 – LB: No further update from previous month.</p> <p>26/06/2020 – LB: This matter has been placed on hold until December 2020 at the request of the landowner at which time there will be a</p>	30/12/2020	N

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				<p>B. Classify the property as “community land” upon transfer to Council.</p> <p>C. Engage the services of a surveyor to survey lot 78 DP 750527 and create a plan of subdivision of the land to excise the hall and surrounding land within the immediate fence line.</p> <p>D. Agree to bear all costs associated with the subdivision and registration of the plan including any legal costs.</p> <p>E. Fund the costs of approximately \$8,000 from former Cooma Reserves.</p>		<p>further report to Council.</p> <p>C. Survey has been completed and registered.</p> <p>D. Costs have been borne by Council.</p> <p>28/05/2020 – LB: This matter has been placed on hold until December 2020 at which time there will be a further report to Council.</p> <p>24/04/2020 – LB: Discussion with property owner’s family revealed that no decision had been made with respect to the transfer of the Hall to Council. Insurance of the Shannon’s Flat Hall is prohibitively expensive and out of the ability for either the family or the Management Committee to pay. Property owners have requested that Council delay any action on this matter until December 2020 when the current restrictions have eased and the Management Committee can meet. This was agreed and will be followed up in December 2020.</p> <p>26/03/2020 – LB: A letter has been sent to the landowner requesting confirmation of their intentions.</p> <p>02/03/2020 – LB: Currently waiting on a response from the landowner to confirm their intentions.</p>		



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No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						<p>20/01/2020 – LB: A report will be submitted to Council updating Councillors on the status of this matter. At present Council is paying the power bills.</p>		
165	21 February 2019	68/19	13.9	<p>Parking in the laneway at the rear of the Jindabyne Town Centre That Council</p> <p>A. Approve the proposal to enter into public consultation with the shopkeepers and owners in Jindabyne Town Centre regarding changes to the laneway at the rear of the shops.</p> <p>B. Receive a further report regarding the results of the public consultation and the proposed way forward together with detailed costings.</p>	Land & Property Officer	<p>29/07/2020 – LB: A. Council is in receipt of the draft survey plan and is currently waiting on the design plan. When both plans are to hand Council will undertake public consultation. B. Following public consultation a further report will be prepared for Council with detailed costings.</p> <p>26/06/2020 – LB: The Road Safety Officer advised that the surveyor has been selected and the project is progressing. A. Public consultation will take place when the survey and design is completed.</p> <p>28/05/2020 – LB: RFQ sent out to four surveyors for quotation for survey and design. This is to be funded by RMS.</p> <p>28/05/2020 – LB: RFQ sent out to four surveyors for quotation for survey and design. This is to be funded by RMS.</p>	31/12/2020	N

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						<p>24/04/2020 – LB: Specification for the tender is currently underway. Collaboration between the Special Projects Officer and the Road Safety Officer is being undertaken in view of the issues encountered with the proposed construction of the public toilets in Jindabyne.</p> <p>26/03/2020 – LB: Tenders will need to be called for the survey and design work. When the survey and design is completed, staff will arrange for public consultation.</p> <p>02/03/2020 – LB: Waiting on survey and design so that public consultation can be arranged.</p> <p>03/02/2020 – LB: Shopkeepers and shop owners in the Jindabyne Town Centre have been notified by letter that Council has been successful in securing grant funding for survey and design of the back lane.</p>		
200	21 March 2019	114/19	9.2.5	Proposed Acquisition of Crown land - Part lot 209 DP 729704 That Council A. Acquire 3210m <sup>2</sup> of lot 209 DP 729704 by compulsory process under the Land Acquisition (Just Terms	Land & Property Officer	29/07/2020 – LB: Advice was received from Local Land Services confirming that landowners who don't enjoy legal and practical access to their properties have legal right of access across TSRs under s.75 of the Local Land Services Act. This	30/07/2020	Y

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				<p>Compensation) Act 1991 by authority contained in the Roads Act 1993 for the purpose of road;</p> <p>B. Include minerals in this acquisition;</p> <p>C. Make the necessary applications to the Minister for Local Government and the Governor</p> <p>D. Affix the Common Seal to all documentation required to be sealed to give effect to this resolution; and</p> <p>E. Request the owner of lot 6 DP 709106 to enter into a Deed of Agreement with Council requiring the owner of that land to be responsible for all costs associated with the acquisition, survey, transfer fees, solicitors fees and LRS fees etc. prior to commencing the process.</p>		<p>information was conveyed to Council Planners. It is therefore unnecessary for Council to acquire part lot 209 for the purpose of road.</p> <p>26/06/2020 – LB: No further update despite reminder phone calls. LLS has a process to follow with respect to TSRs which takes some time. B-D: Acquisition cannot progress until the consent of the Local Land Services is received and NSW Aboriginal Land Council is in full agreement. The landowner has been reminded to return the executed Deed to Council.</p> <p>28/05/2020 – LB: Follow up letter to Local Land Services has been sent and negotiations with NSW Aboriginal Land Council are ongoing.</p> <p>24/04/2020 – LB: Landowner/developer has agreed to review the Deed of Agreement and return it to Council. Further discussions with the NSW ALC have resulted in a plan for the way forward. Local Land Services still have not responded and a follow up phone call has been made. They will get back to us with an update on their progress.</p> <p>26/03/2020 – LB: A reply from the NSW Aboriginal Land Council</p>		

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						<p>has not been received at this time. The landowner/developer has been reminded to amend the Deed of Agreement and return it to Council.</p> <p>02/03/2020 – LB: The landowner has been asked to amend the Deed of Agreement. Council is currently waiting on amended Agreement. In the meantime the NSW Aboriginal Land Council has been approached for consent to acquire the “road” across lot 209.</p> <p>20/1/2020 – LB: Discussions with the Crown and the ALC are ongoing.</p>		
211	21 March 2019	127/19	13.2	Delegate Disadvantaged Housing That Council continue with the current arrangement of Facilities staff managing the tenants and maintenance on the properties pending community consultation, and bring a report back to Council.	Coordinator Land & Property  Commercial Land Officer - Facilities	<p>24/07/2020 – KH: This area is now under the Land &amp; Property Portfolio. An initial handover has been conducted with a more detailed one to follow explaining what steps have been taken so far and why, and to work together moving forward on this.</p> <p>26/06/2020 – KH: There is no further update as there has been too much occurring with bushfires and COVID.</p> <p>01/06/2020 – KH: No further update.</p>	30/08/2020	N

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No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						<p>28/04/2020 – KH: No further update.</p> <p>27/03/2020 – KH: No further update.</p> <p>02/03/2020 – KH: Mail out to the community at Delegate seeking their feedback to be arranged asap to gauge thoughts. Ongoing.</p>		
227	17 April 2019	151/19	9.2.2	<p>Consolidation of Reserve no. 530002 Centennial Park and Lot 6 DP 758280 Cooma Visitors Centre as one Crown Reserve for General Community Use That Council</p> <p>A. Request that the Crown add lot 6 DP 758280 to Reserve 530002 comprising Centennial Park and add an additional purpose of “General Community Use” to the Reserve.</p> <p>B. Relinquish Licence LI 453017 for the use of the Cooma Visitors Centre when Lot 6 DP 758280 is added to Reserve 530002.</p>	Land & Property Officer	<p>29/07/2020 – LB: This matter needs to be signed off by the Minister and then must be advertised in the Government Gazette as a part of the process. It is anticipated that it may take some months to finalise.</p> <p>26/06/2020 – LB: Communication with NSW ALC confirmed that the claim over the Visitors Centre has been rescinded. This information will be relayed to Crown Lands with a request to expedite the matter.</p> <p>A. Crown Lands is presently preparing the documentation for transfer to Council as Crown Land Manager</p> <p>B. The licence will be relinquished in conjunction with transfer to Council</p>	01/11/2020	N

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No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						<p>Management.</p> <p>28/05/2020 – LB: Reminder was sent to Crown Lands last week. This matter will take some time to resolve at the Crown Lands level.</p> <p>24/04/2020 – LB: Crown Lands has advised that due to the COVID-19 Pandemic this process may suffer some delays.</p> <p>26/03/2020 – LB: Crown was sent a second reminder today. It is an involved process, and will take a while to review, given the current COVID-19 pandemic and the recent bushfires.</p> <p>02/03/2020 – LB: Negotiations with the Crown are ongoing. It is likely that the Crown would prefer lot 6 to be placed under Council management and that the lease be rescinded. We are currently waiting on a reply.</p> <p>20/01/2020 – LB: This matter has been escalated at Crown Lands to achieve a decision on the way forward.</p>		

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No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
251	16 May 2019	185/19	9.2.1	CMCA RV Park – Cooma That Council support in principle the development of a CMCA RV park at the Hawkins St site and provide in-kind assistance through internal plant rates.	Manager Corporate Projects	<p>31/07/2020 – GH: DA Processing is continuing.</p> <p>30/06/2020 – GH: CMCA are in the process of submitting the DA for Hawkins Street RV park site and are working with consultant on the bushfire and flood elements of the DA.</p> <p>01/06/2020 – GH: CMCA has now commenced on a Development Application.</p> <p>23/04/2020 – GH: Report with Draft MOU being prepared for May Council meeting.</p> <p>27/03/2020 – GH: Report to Council planned for April meeting.</p> <p>02/03/2020 – GH: Final plans and estimates received by CMCA. CMCA has provided a draft MOU and a sample lease documents which will be included in a report to Council. Pending support from Council to proceed a DA will be lodged.</p> <p>31/01/2020 – GH: Local surveyor is finalising plan for CMCA and is expected by end of January.</p>	31/08/2020	N

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No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
260	16 May 2019	194/19	9.4.1	Classification and Categorisation of Crown Land in Council's Care and Control That Council approve the proposed categorisation of Crown land as per attachment 1 to report Classification and Categorisation of Crown Land in Council's Care and Control	Property Officer  Land & Property Officer	<p>22/07/2020 – JH: Still waiting for approval of Council application from Crown. Draft Plans of Management in preparation stage.</p> <p>24/06/2020 - JH: Updated changes completed and lodged with Crown, awaiting their approval of the application.</p> <p>28/05/2020 – JH: Crown advised they would like some changes made to the application for some of the categories. Changes made as per request and submitted Friday 29 May following review by consultant. Community consultation process is being put in place by Consultant and hope to have a final plan for process.</p> <p>27/04/2020 - JH: This application is with DPIE Crown Lands. There is a large backlog of applications and the implications of COVID-19 have added more time constraints on these applications. The contractors are also in contact with Crown to try and get this process expedited.</p> <p>26/03/2020 – LB: The consultants engaged by Council to do the Plan of Management for Crown Land have checked with Crown Lands about approval of the categorisation for Crown Land in SMRC</p>	30/08/2020	N



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						<p>and have advised that the Crown is still working through the many submissions it has received.</p> <p>02/03/2020 – LB: Council is waiting on confirmation of approval of categorisations. The Plans of Management are currently underway.</p> <p>20/1/2020 – LB: Requests for classification and categorisation have been submitted for approval by CL. A copy of the submission has been sent to Council’s Contractors to enable them to commence work on the Plan of Management for Crown Land to be managed as community land under the Local Government Act.</p>		
290	20 June 2019	227/19	9.4.1	<p>Application to Crown Land to be appointed as Land Manager to Various Waste Management Sites That Council requests to be appointed as Land Manager of the following Reserves:</p> <p>A. Dalgety Landfill Lot 2 DP 837128, Reserve 88070 for Rubbish Depot under Crown control;</p> <p>B. Bombala Landfill Lot 123 DP 756819, Reserve 15472 for Night Soil Depot under Crown control;</p> <p>C. Bombala Landfill Lot 300 DP 756819, Reserve 49491 for Night Soil Depot</p>	<p>Property Officer  Resource &amp; Waste - Project Manager</p>	<p>24/06/2020 – JH: A, B, C &amp; D – Complete.</p> <p>E. This item has been referred by NSWLALC to the Local Aboriginal Land Council (LALC) with the recommendation that the CEO of the LALC refer it to the LALC Board for consideration of claim withdrawal. NSWALC will advise of the outcome when received.</p> <p>28/05/2020 – JH: Item E: Email received from NSWALC requesting further information on this Reserve. Gazette notices were researched and</p>	Ongoing	N

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No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				<p>under Crown control;</p> <p>D. Berridale Transfer Station Lot 178 DP 756837, Reserve 73609 for Sanitary Purpose under Crown control;</p> <p>E. Berridale Landfill Lot 153 DP 756694, Reserve 47391 for Rubbish Depot under Crown control; and</p> <p>Request the purpose of land be changed to Urban Services for Reserves 15472 &amp; 49491</p>		<p>supplied to NSWALC. They still require any information that Council may have on the lawful use and occupation of this land and/or need for this land for an essential public purpose, as at 8 June 2010. Following up on this request with Waste Team. Spoke again to NSWALC 27/5/2020 advice they are also now discussing with LALC with regard to their interest in the land due to it not being used for many years, as such they may wish to keep the land claim active.</p> <p>30/03/2020 – JH: No further update.</p> <p>22/01/2020 – JH: E. Property officer has written to the NSW Aboriginal Land Council to see if they wish to revoke their interest as ALC 25795 is current on this reserve.</p> <p>09/01/2020 – MD: A. Confirmation has been received Council is the Land Manager of Dalgety Landfill Lot 2 DP 837128, Reserve 88070 for Rubbish Depot; B. Confirmation has been received Council is the Land Manager of Bombala Landfill Lot 123 DP 756819, Reserve 15472 for Night Soil Depot; C. Confirmation has been received Council is the Land Manager of Bombala Landfill Lot</p>		

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No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						<p>300 DP 756819, Reserve 49491 for Night Soil Depot;</p> <p>D. Confirmation has been received Council is the Land Manager of Lot 178 DP 756837, Reserve 73609 for Sanitary Purpose under Crown control;</p> <p>E. Awaiting confirmation.</p>		
333	18 July 2019	277/19	13.1	<p>Australian Tourist Park Management - NRMA - Caravan Park Jindabyne</p> <p>That Council consider the approval for the Lessee to execute the 2 x 5 terms on the Lease Agreement when the first option to renew is due in October 2019 which will take the Lease Agreement through until October 2029.</p>	<p>Commercial Land Officer</p> <p>Property Officer</p>	<p>24/07/2020 – KH: CEO has signed, awaiting a cheque to be drawn to go with signed lease back to BMR for action</p> <p>26/06/2020 – KH: Signed lease has been received and forwarded onto the CEO Office for signing.</p> <p>28/05/2020 – JH: Solicitors have advised the signed lease agreement should be returned to Council next week.</p> <p>27/04/2020 - JH: Correspondence has been received by Council’s Solicitor advising the Lease Agreement has had a few minor amendments and is with NRMA for exaction of same.</p> <p>26/03/2020 - JH: Council is liaising with NRMA in regard to this item.</p>	30/08/2020	N

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						<p>27/02/2020 -JH: Council Solicitor and NRMA Solicitor are reviewing Agreement and making some minor amendments.</p> <p>15/01/2020 - JH: Solicitor has sent through an updated Agreement with some changes that were required to be made for further review. This is now back with the Solicitor.</p>		
345	15 August 2019	294/19	9.1.6	<p>Minutes of the Arts and Culture S355 Committee Meeting held 12 June 2019</p> <p>That Council note the minutes of the Arts and Culture 355 Committee meeting held 12 June 2019 and adopt its recommendations, being:</p> <p>A. That Council accepts the donation of the Taking Flight sculpture from Lake Light Sculpture and funds the cost of lighting associated with the installation (up to an amount of \$1000), and accepts responsibility for ongoing maintenance as required;</p> <p>B. That the Rix Wright Shearing Sculpture is installed in the preferred location in Centennial Park after</p>	Community Development Planner, Tourism & Economic Development	<p>30/06/2020 – KH: A. The Taking Flight sculpture will be assessed by Council’s new insurer for asset and PLI purposes. B. Completed</p> <p>03/06/2020 – MA: Continuing to sort through funding and risk assessment issues to complete.</p> <p>06/05/2020 – KH: The Taking Flight sculpture installation is held up by financial and insurance issues. The cost of installation borne by Council is likely to be much higher than originally anticipated. However, the installation design has been completed and we continue to work through the issues which are preventing installation at</p>	Ongoing	N

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				<p>consultation with Council engineers regarding the installation requirements e.g. plinth construction, lighting; and That the amendments to the Charter are noted and approved</p>		<p>this point in time.</p> <p>19/03/2020 – MA: The project team met on site in late February. Discussions are underway with Council’s insurer. The project is temporarily on hold while the relevant staff member is on leave.</p> <p>25/02/2020 – KH: A. Installation is ready to proceed with, however staff are engaging in negotiations with Council’s insurance company who believe someone could be injured if they were to climb on it and fall.</p> <p>04/02/2020 – KH: No further updates.</p> <p>30/09/2019 – KH &amp; DS: A. The installation plan for Taking Flight is underway, with the artist and the Design Engineer working together on concept designs. Once an installation design is confirmed, the installation will move to the next stage in partnership with Lake Light Sculpture and NPWS. B. The Shearer sculpture project is now finalised with the sculpture permanently erected in Cooma Centennial Park. An unveiling ceremony was held on 17 September 2019 with all contributors and those involved in the projected</p>		

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						<p>invited to attend. About 50 people attended.</p> <p>29/08/2019 – KH:</p> <p>A. Council’s Design Engineer has agreed to draw up design options and costings for installation of the plinth. Once this has been completed, we will be able to move forward with installation.</p> <p>B. Design of the display plinth and plaques was conducted in consultation across Council teams and with relevant community members. Construction of the plinth is almost complete, with a grand opening expected to take place in mid-September. Mayor and Councillors, the artist’s family, former Arts 355 Committee members and other relevant stakeholders will receive an invite.</p>		
347	15 August 2019	296/19	9.2.1	<p>Road Closure and Creation of Road Reserve - Badja Road That Council</p> <p>A. Approve to formally close the Council public road that traverses lot 1 DP 124507, Lot 2 DP 1195991 and Lots 15,16 &amp; 81 of DP 752146;</p> <p>B. Engage the services of a Surveyor to prepare a plan of subdivision for the creation of a road reserve over Badja Road;</p> <p>C. Agree to exchange the former closed</p>	Land and Property Officer	<p>27/07/2020 – LB:</p> <p>A – B Council is in receipt of a draft plan which has been checked and the surveyor has been requested to provide the final plan with Administration Sheet. When the final plan is received an application will be submitted for Subdivision Certificate.</p> <p>26/06/2020 – LB:</p> <p>A. Surveyor has given assurance that the plan will be sent to Council in the next two weeks.</p>	30/10/2020	N

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				<p>road through the affected properties in compensation of the area required of the privately owned properties for the road reserve to be created over Badja Road; and</p> <p>D. Authorise the General Manager to execute the documents to give effect to the above</p>		<p>B. This will be done in consultation with landowners after plan of subdivision is received.</p> <p>28/05/2020 – LB: Contractor has been asked to forward plan and it is anticipated that it will be available very shortly.</p> <p>24/04/2020 – LB: Discussion with the contractor revealed that due to COVID-19 there would be some delay but the plan is now expected any day.</p> <p>26/03/2020 – LB: Council is waiting on survey plan before proceeding.</p> <p>02/03/2020 – LB: Survey work is currently being carried out.</p> <p>20/01/2020 – LB: Landmark Surveys have been engaged to carry out the survey and produce a plan.</p>		
352	15 August 2019	301/19	9.3.4	<p>Proposed Closure and Sale of Public Pathway in Kalkite That Council</p> <p>A. Agree to close the pathway and sell the land 50% to each adjoining landowner for \$10,000 including GST each with each party to pay their own</p>	Land & Property Officer	<p>27/07/2020 – LB: Follow-up with Council’s surveyor determined that the plan to close the pathway will be received at Council by the end of July. Letters have been prepared to notify the local community of the proposal to close the pathway. The letters will be posted.</p>	30/08/2020	N

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				<p>legal fees;</p> <p>B. Notify the owners of lots 38 and 39 that Council approves the payment for 50% of the pathway as a “repayment schedule” to be paid in conjunction with the land rates to be fully paid prior to 30 June 2020;</p> <p>C. Apply to the Crown to close the public pathway;</p> <p>D. Engage the services of a surveyor to create a plan of subdivision with the pathway to be divided along its length (front to back);</p> <p>E. Engage the services of a solicitor to draw up contracts for the sale of the land; and</p> <p>F. Authorise the General Manager to execute the documents for the sale of the property</p>		<p>26/06/2020 – LB:</p> <p>C. Landowners have been notified of Council resolution. Resolution /19 reviews the payment period until 30/6/2023.</p> <p>D. Application cannot be made until plan of subdivision is to hand.</p> <p>E. Plan of subdivision to divide the pathway lengthwise cannot be done until the pathway is closed.</p> <p>F. Contracts will be drawn up as soon as closure of the pathway is registered and the plan of subdivision is ready.</p> <p>28/05/2020 – LB:</p> <p>Council’s Finance Dept. are unable to set up a Special Rate in the rating system and they have suggested that Sundry Debtor accounts be set up with regular quarterly payments to be fully paid prior to March 2023. This will enable the sale of the land to proceed prior to 30/06/2020.</p> <p>24/04/2020 – LB:</p> <p>Arrangements are currently underway to set up a payment plan and a surveyor has been engaged.</p> <p>26/03/2020 – LB:</p> <p>All parties have been notified of the Council resolution and quotes for the survey of the pathway have been sought. This resolution is</p>		



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						<p>now superseded by resolution 57/20.</p> <p>02/03/2020 – LB: Purchasers were not happy with the timeline for completion set by the Council resolution and a further report has been submitted to the March Council meeting.</p> <p>20/01/2020 – LB: Landowners were notified of Council resolution via mail but are intending to write to Council requesting more time to pay.</p>		
363	15 August 2019	310/19	10.2	NSW Government Funding That Snowy Monaro Regional Council lobby the NSW Government for a grant of \$6.5 million to cover the outstanding costs of amalgamating the Cooma Monaro, Snowy River and Bombala Shire Councils and reduce the current deficit.	Chief Executive Officer / Executive Assistant to Chief Executive Officer, Mayor and Councillors	<p>03/08/2020 – JT: Response received with nil additional funding available.</p> <p>24/06/2020 – SC: Awaiting response from NSW Premier.</p> <p>29/05/2020 – SC: Awaiting response from NSW Premier.</p> <p>01/05/2020 – SC: Letter sent to NSW Premier 15 April seeking additional funding.</p> <p>31/03/2020 – DR: Further conversations have been had with local members and correspondence has been drafted to progress the request.</p>	30/09/2020	N

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						<p>04/03/2020 – DR: Council is following up on the resolution with a letter having been sent to the Premier seeking the requested funding.</p> <p>04/02/2020 – DR: Issues around the bushfires have led to this item being deferred until there is time to revisit the issue.</p> <p>03/12/2019 – DR: No additional information.</p> <p>01/10/2019 -DR: NSW Government funding of \$6.5 million for merger costs – the issue has been raised with the Member for Monaro and Deputy Premier John Barilaro MP by the Mayor and General Manager. This was a positive discussion on the issue and a formal request is being developed for submission with the NSW Government for consideration of funding.</p> <p>09/09/2019 – DR: Background information has been gathered to support the lobbying efforts. Draft correspondence under development.</p>		
367	15 August 2019	315/19	13.3	Replacement of Council's road maintenance truck. Plant number 3028 That Council approve the following	Manager - Fleet & Plant	24/07/2020 – SS: Action A. Expected delivery 11/8/20 Action C. Expected delivery to auction house	Ongoing	N

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				<p>A. Purchase the Fuso FK61FK/Flocon Engineering combination from Hartwigs Trucks Pty Ltd for \$248,284 excluding GST;</p> <p>B. Additional funding of \$11,075 from plant reserves to be included in the QBRs for September 2019; and</p> <p>C. The disposal of Plant 3028 via public auction with a reserve set at \$36,000</p>		<p>for disposal 28/8/20</p> <p>23/06/2020 – SS: Hartwigs Trucks advised there is a delay getting the truck from Flocon Engineering due to Covid 19. Waiting on firm advice.</p> <p>29/05/2020 – SS: Advice from the supplier is that the vehicle will be available for delivery in June 2020.</p> <p>22/04/2020 – SS: Due for May 2020 delivery.</p> <p>26/03/2020 – SS: Flocon now advise mid-May delivery.</p> <p>27/02/2020 – DC Flocon sending layout plans for our review to ensure suitability. Delivery April 2020.</p> <p>14/01/2020 – SS: Delivery is still expected in April 2020.</p>		
379	19 September 2019	333/19	8.2	<p>Finalisation of Draft Bush Fire Prone Lands Map 2019 That Council</p> <p>A. Receive and note the report of the Senior Strategic Land Use Planner on the finalisation of the draft Bushfire</p>	Senior Strategic Land Use Planner	<p>30/07/20250 – AA: Council staff have sought update from NSW RFS on this topic, awaiting response.</p> <p>22/06/2020 – AA: Letter sent to RFS in October 2019 requesting</p>	Ongoing	N

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				<p>Prone Land Map;</p> <p>B. Submit the draft Bush Fire Prone Land Map and associated supporting documentation to the NSW Rural Fire Service for certification and provide a letter (attachment 3) to the NSW RFS Commissioner;</p> <p>C. Consent to a public notice (attachment 4) being attached to Section 10.7 (formerly Section 149) Planning Certificates advising of the bushfire prone lands changes until such time as the draft map is certified; and</p> <p>D. Advise the community and stakeholders via its website and the local newspaper once the Bush Fire Prone Land Map has come into effect.</p>		<p>the Commissioner of the RFS to certify the draft map. Council Staff awaiting update from RFS on this certification process.</p> <p>03/06/2020 – MA: No further update. Waiting for RFS to finalise.</p> <p>30/09/2019 – AA: A. Noted. B. Letter will be forwarded the Rural Fire Service on 1 October 2019. C. Information has been circulated to all relevant planning administration officers to be distributed with all 10.7 certificates</p> <p>Will be actioned once the Rural Fire Service have advised that the map will be certified by the commissioner.</p>		
382	19 September 2019	336/19	9.1.3	<p>Adoption of Road Name Black Sallee Lane and Candlebark Circuit That Council endorse</p> <p>A. The name of Black Sallee Lane for crown road accessed from Alpine Way, Crackenback Gazettal; and</p> <p>B. The spelling of Candlebark Circuit and proceed with measures needed to ensure this spelling of the road name is consistent on the road signage and in council and state government databases.</p>	GIS Administrator	<p>30/07/2020 – JC: A. Black Sallee Lane – road sign is on order but not yet in place.</p> <p>30/06/2020 – JC: A. Black Sallee Lane – Ongoing. B. Candlebark Circuit – Completed.</p> <p>29/05/2020 – SG: Black Sallee Lane gazetted, sign not yet in place. Gazettal Notice Candlebark Circuit submitted.</p>	Ongoing	N

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No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						<p>02/12/2019 – JC:</p> <p>A. Black Sallee Lane Gazetted 4 October 2019</p> <p>B. Candlebark Circuit name is concurred. Erratum Notice for road name Candlebark Circuit to be published.</p> <p>02/10/2019- JC:</p> <p>Gazettal Notice for Black Salle Lane has been submitted and approved for publication The following actions are in progress for Candlebark Circuit.</p> <ol style="list-style-type: none"> <li>1. Writing to all affected property owners to inform them of the Council decision and confirm their address</li> <li>2. Preparation of Erratum Notice for Gazettal of name Candlebark Circuit</li> <li>3. Once gazettal is complete the roads signs will be replaced, Valuer General and Spatial Services notified and advised to update relevant NSW databases.</li> </ol>		
388	19 September 2019	343/19	9.3.1	<p>Proposed Compulsory Acquisition of Part Lot 7002 DP 1028529 Crown Land Travelling Stock Reserve That Council</p> <p>A. Approves the acquisition of the constructed section of Dalgety Road 20m wide which traverses lot 7002 DP 1028529 for the purpose of public</p>	Land & Property Officer	<p>29/07/2020 – LB:</p> <p>A. Council is waiting on the survey to be completed.</p> <p>B. When the survey plan is received the application to the Minister and the Governor will be made.</p> <p>C. PANs will be served after the Minister and Governor's consent is received</p>	28/12/2020	N

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				<p>road through the process of <i>Land Acquisition (Just Terms Compensation) Act 1991</i> for the purposes of s.178 of the Roads Act 1993;</p> <p>B. Seek approval from the Minister for Local Government and/or the Governor in accordance with section 187 of the Local Government Act 1993 to give all necessary Proposed Acquisition Notices in accordance with the Land Acquisition (Just Terms Compensation) Act 1991;</p> <p>C. Upon receipt of the Minister's/Governor's approval, Council serve each PAN and take each other action necessary to carry out the acquisition;</p> <p>D. Upon receipt of the Minister's/Governor's approval Council give effect to the acquisition by publication of an Acquisition Notice in the NSW Government Gazette and such other publication as may be required by law;</p> <p>E. Pay compensation to all interest holders entitled to compensation by virtue of the compulsory acquisition on the terms set out in the Land Acquisition (Just Terms Compensation) Act 1991;</p> <p>F. That Council authorise the General</p>		<p>D. Gazettal will take place after consent of the Minister and the Governor is received</p> <p>E. Valuation has been requested from the Dept of the Valuer General for land to be acquired without consent.</p> <p>F. Documents will be sent to the CEO for execution when appropriate.</p> <p>G. Upon acquisition the acquired property will be dedicated as road.</p> <p>26/06/2020 – LB: Surveyor is presently carrying out the work.</p> <p>28/05/2020 – LB: Surveyor advised that he will commence the survey in the next week.</p> <p>24/04/2020 – LB: Surveyor has been engaged and expects to commence the survey in the immediate future.</p> <p>26/03/2020 - LB: The NSW ALC has requested a survey plan be provided prior to proceeding. Quotations are currently being sought for the survey.</p> <p>02/03/2020 – LB: The NSW Aboriginal Land Council has given consent in principal and is waiting on a survey plan.</p>		

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				<p>Manager and the Administrator to complete and execute all documentation necessary to finalise and bring into force Council's acquisition of the land and if necessary to affix the Council seal to any documents related to the acquisition; and</p> <p>G. That upon acquisition the acquired Property is dedicated as road following gazettal of the acquisition;</p>		<p>20/01/2020 – LB: Currently waiting on survey plan.</p>		
389	19 September 2019	344/19	9.3.2	<p>Proposal to Close Part of Laneway (Lot 32 DP 227005) At the Rear of Jindabyne Town Centre That Council</p> <p>A. Approve the proposal to close part of the road reserve (lot 32 DP 227005) which forms the unnamed laneway behind the Jindabyne Town Centre shops in accordance with the plan attached to this report; and</p> <p>B. Classify the new lot as "Operational land".</p>	Land & Property Officer	<p>29/07/2020 – LB: Plan has now been registered and Corporate Projects Team has been notified.</p> <p>26/06/2020 – LB: This plan has been withdrawn until the plan is completed by the RMS.</p> <p>28/05/2020 – LB: Council's surveyor will re-lodge the plan of subdivision for the road closure .</p> <p>24/04/2020 – LB: Lodgement of the plan at the LRS has been delayed due to planning issues.</p> <p>26/03/2020 – LB: The subdivision certificate has been released and the documents executed by Council. The</p>	27/07/2020	Y

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						<p>documents have been delivered to the surveyor for lodgement at the LRS.</p> <p>02/03/2020 – LB: The plan will be lodged as soon as the subdivision certificate is to hand.</p> <p>20/01/2020 – LB: Application for subdivision certificate has been lodged. Application for gazettal of road closure will be submitted when SC is received.</p> <p>02/12/2019 – LB: This matter is subject of a later resolution 408/19 of 21/11/19.</p> <p>28/10/2019 – LB: Letters will be sent this week and advertisement will appear in the Monaro Post next week.</p> <p>30/09/2019-JH: The process to close part of laneway at rear of Jindabyne Town Centre has commenced. Notice to be placed in Monaro Post and letters to adjoining land owners being prepared.</p>		
390	19 September 2019	345/19	9.3.3	Proposed Men's Shed Relocation to the Ti Tree Racecourse, Cooma That Council	Chief Executive Officer / Executive	03/08/2020 – JT: No further update. Briefing scheduled for 3 September 2020.	Ongoing	N



9.4.7 RESOLUTION ACTION SHEET UPDATE

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No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				<p>A. Approve a payment of no more than \$8,970 for those costs for services that cannot be reused for any development application for construction of the Men's Shed at the Ti Tree Racecourse, Cooma, with such payment to be deferred until Council receives written confirmation of an agreement between the Ti Tree Trust and Cooma Men's Shed Inc to use the Ti Tree Racecourse site; and</p> <p>B. Request the General Manager prepare a report on potential future use of the Mulach St property.</p>	<p>Assistant to Chief Executive Officer, Mayor and Councillors</p>	<p>24/06/2020 – SC: No further update. Briefing scheduled for 3 September 2020.</p> <p>29/05/2020 – SC: A. Men's Shed DA approved 8/4/2020. Refund of \$8,970 completed 20/03/2020. B. To be addressed at Councillor briefing 3 Sep 20.</p> <p>27/04/2020 – SC: C. Men's Shed DA approved 8/4/2020. Refund of \$8,970 completed 20/03/2020. D. Report in progress.</p> <p>30/03/2020 – SC: No further update.</p> <p>04/03/2020 – SC: Ongoing.</p> <p>04/02/2020 – SC: E. Men's Shed DA lodgement in Dec 19 was incomplete. Men's shed still waiting for approval from Crown Land. F. No action pending completion of racecourse DA.</p> <p>03/12/2019 – SC: G. Men's Shed DA lodged 2 Dec currently being reviewed.</p>		

9.4.7 RESOLUTION ACTION SHEET UPDATE

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No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						H. No action pending completion of racecourse DA.		
408	17 October 2019	369/19	9.1.6	<p>Arts and Culture Advisory Committee Meeting held 11 September 2019 That Council</p> <p>A. Receive and note the minutes of the Arts and Culture Advisory Committee meeting held 11 September 2019;</p> <p>B. Support the Committee recommendations relating to Item 5.3 – Community Arts and Culture facility in Cooma;</p> <p>C. Support the Committee recommendation relating to Item 5.5 – Communication / Promotion of Committee; and</p> <p>D. Supports the Committee recommendation relating to Item 5.6 – Bombala Arts and Innovation Hub.</p>	Coordinator Economic Development	<p>02/07/2020 – MA: Nothing further to update over June.</p> <p>03/06/2020 – MA: Bombala Arts and Innovation Hub committee has been advertising for members and is in progress of beginning. Continuing to investigate opportunities and options for the Arts and Culture Facility in Cooma that are compatible with the funding available in grant.</p> <p>29/04/2020 – MA: The Arts and Culture Committee minutes 25/03/2020 will recommend a request for extension of time for the funding programme.</p> <p>03/03/2020 – KH: B. Relevant stakeholder meetings will soon recommence. C. No update. D. Committee positions have been advertised and recruitment will commence shortly.</p> <p>04/02/2020 – KH: No further updates.</p> <p>02/12/2019 – KH:</p>	30/08/2020	N

9.4.7 RESOLUTION ACTION SHEET UPDATE

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No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						<p>B. A small working group continues to meet to work towards the goal of establishing a community arts and culture facility in Cooma.</p> <p>C. A media release will be released early January 2020. Updates to the website have been drafted and are expected to go live in the next 2 weeks.</p> <p>D. To be actioned after December Arts and Culture 355 meeting.</p> <p>4/11/2019 – KH:</p> <p>A. Noted.</p> <p>B. The GM is to negotiate with Land and Property NSW to transmit the property at 5 Dawson St Cooma to SMRC for the nominal fee of \$1, inclusive of related fees and charges such as stamp duty.</p> <p>C. The communications team are to prepare a media release and additional website to be included on the website.</p> <p>D. Community Development Planner &amp; Support to form working group.</p>		
429	17 October 2019	389/19	13.2	<p>Proposed Acquisition of Part Lot 6 DP 218752 for the Purpose of Road That Council, consistent with the guidelines contained within with the body of report,</p> <p>A. Authorise the General Manager to negotiate the purchase of 0.2542ha</p>	Land & Property Officer	<p>27/07/2020 – LB: Council is currently waiting on the subdivision certificate so that the plan can be registered prior to settlement.</p> <p>26/06/2020 – LB: Council’s solicitor has been asked to produce</p>	30/08/2020	N

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No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				<p>of lot 6 DP 218752;</p> <p>B. That Council be responsible for any additional costs including survey, legal fees, fencing;</p> <p>C. Authorise the General Manager to execute all necessary documents and affix Council’s Seal if required; and</p> <p>D. Approach the plantation owners for a contribution towards the works prior to commencing the project.</p>		<p>the contracts. Application for subdivision certificate has been submitted.</p> <p>A. Purchase price has been negotiated and agreed by both parties.</p> <p>C. This acquisition does not affect the plantation owners.</p> <p>28/05/2020 – LB: An email has been sent to the surveyor each week asking for the plan of subdivision so that contracts for the purchase of the land can be exchanged. The plan has not been registered so the plan will need to be attached to the contract.</p> <p>24/04/2020 – LB: Council’s solicitor is organising the contract and it is anticipated that exchange will take effect within the next month.</p> <p>27/03/2020 – LB: MOU has been returned to Council and Council’s solicitor has been asked to arrange a contract.</p> <p>27/02/2020- JH: MOU with property owner, waiting return of same.</p> <p>15/01/2020 - JH: Staff have spoken to land owner and are waiting for a written response.</p>		

9.4.7 RESOLUTION ACTION SHEET UPDATE

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No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
439	21 November 2019	408/19	9.1.1	<p>Closure of Part of the Road Reserve in Barrack Street Cooma That Council</p> <p>A. Approve the proposal to close part of the Barrack Street Cooma road reserve in accordance with the plan in this report;</p> <p>B. Classify this new lot as operational land;</p> <p>C. Approve the consolidation of lot 4 DP 32321 with the new lot to be created by the road closure; and</p> <p>D. Classify the new consolidated lot as operational land.</p>	Land & Property Officer	<p>29/07/2020 – LB: Application has been sent to Crown Lands for an Old Title Search in accordance with the requisition from the LRS.</p> <p>26/06/2020 – LB: When the plan of subdivision was lodged, Council received requisitions on Title. A request has been sent to Crown Lands for evidence of gazettal of Barrack Street as a Council public road. Despite extensive research by Council staff and Council’s solicitor definitive evidence was not found. B. Plan of consolidation will be sought after the road closing is complete through lodgement of the plan.</p> <p>28/05/2020 – LB: Council’s solicitor is currently carrying out investigations to provide information to the LRS.</p> <p>24/04/2020 – LB: The plan was lodged at the LRS and the surveyor is presently addressing a requisition from the LRS regarding the date of gazettal of Barrack Street Cooma as a Council public road.</p>	30/08/2020	N

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No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						<p>26/03/2020 – LB: The subdivision certificate has been released and the documents executed by Council. The documents have been delivered to the surveyor for lodgement at the LRS.</p> <p>02/03/2020 – LB: The plan will be lodged as soon as the subdivision certificate is to hand.</p> <p>20/01/2020 – LB: Registration of the plan should be gazetted soon.</p>		
449	21 November 2019	418/19	9.3.2	Minutes of the Water and Sewer Committee held on 29 October 2019 and adoption of recommendations That the recommendations of the meeting of the Water and Sewer Committee held on 29 October 2019 be adopted.	Engineer Capital Projects	<p>24/06/2020 – JD: Proposed charges presented at ELT meeting on 3 June 2020. DSP values accepted by ELT and will be presented at the next council meeting on 2 July 2020 for acceptance by the Councillors.</p> <p>28/05/2020 – JD: Proposed charges agreed on with Chief Strategy Officer. A report is being prepared to ELT recommending these charges and the way forward.</p> <p>30/04/2020 – DR: Matter deferred due to impacts of COVID-19.</p>	30/08/2020	N

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No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						<p>24/03/2020 – JD: Awaiting further Advice on charges from Acting Director Corporate and Community Services following meetings and discussions. A meeting will then be scheduled with Councillors.</p> <p>02/03/2020 – JD: A. Discussions were held with DPIE Water and they indicated that all towns/villages must have charges. B. DPIE Water indicated we can look at only future assets when determining the charges which could bring the charge amount down. They also indicated we can set the charges ourselves for the smaller villages and present these to Council for approval. C. Charges have been proposed and a meeting will be set up with the councillors to discuss these proposed charges.</p> <p>24/01/2020 – GA: A. S64 Workshop was held with ELT and the Consultant on 16 January 2020. As the charges were very high for the villages, advice is being sought from DPIE Water if the villages can be exempt from charges and any other changes that will meet the guidelines. B. Awaiting advice from DPIE Water prior to Councillor workshop and date for</p>		

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No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						<p>workshop to be determined after receipt of advice.</p> <p>27/11/2019 – GA: Noted and the following actions will be taken:</p> <ul style="list-style-type: none"> <li>A. The draft minutes will be adopted at the next water and sewer committee meeting.</li> <li>B. Adopted Terms of Reference will be sent to document control for finalising.</li> <li>C. Amendments to sewer pricing and billing was reported to Council on 21 Nov 2019.</li> </ul> <p>S64 DSP Councillor workshop has been proposed to be held on 19 Dec 2019.</p>		
553	21 November 2019	422/19	9.3.6	Managing Heavy Vehicles in Bombala Town Centre - Community Consultation That the matter be deferred for further consultation with the public including correspondence from the Bombala Chamber of Commerce.	Water & Sewer Engineer	<p>01/07/2020 – AS: No further update. Consultation occurred from September 2019 to October 2019.</p> <p>01/06/2020 – GH: Communication distribution proposed re Bombala Town Centre Community Consultation:</p> <ul style="list-style-type: none"> <li>• Noticeboards – IGA and Newsagency</li> <li>• Bombala Times and Monaro Post</li> <li>• Facebook – Bombala Noticeboard</li> <li>• Facebook – SMRC page</li> <li>• Facebook – SMRC Business Forum Group</li> <li>• Radio – capital network and 2MNO</li> <li>• Notice at SMRC office</li> </ul>	30/10/2020	N



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No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						<ul style="list-style-type: none"> <li>• Info sent to SMRC customer service for any enquiries</li> <li>• SMRC website</li> </ul> <p>27/04/2020 – LN: Working with Chief Communications Officer to establish a strategy for community consultation during the COVID-19 restrictions.</p> <p>24/03/2020 – LN: No further update.</p> <p>28/02/2020 – LN: Ongoing.</p> <p>03/02/2020 – LN: Ongoing.</p>		
573	21 November 2019	443/19	13.7	<p>Werralong Road - Proposed Acquisition With and Without Consent That Council</p> <p>A. Approves the acquisition without consent of proposed lots 4, 5, 7, 8 and 10 in the plan of acquisition for the purpose of public road under the provisions of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i> in accordance with Division 1 Section 177 of the Roads Act 1993 and the making of the necessary application to the Minister and/or Governor.</p>	Land & Property Officer	<p>27/07/2020 – LB:</p> <p>A. Application was sent to OLG for consent to the acquisition. Email reply from OLG received 27/7/2020 consenting to the acquisition with consent.</p> <p>B. Application for acquisition of lots 4, 8 and 10 without consent is currently being assessed separately.</p> <p>C. The necessary documents will be sent to the CEO when necessary for execution.</p> <p>D. All costs are being paid by Council.</p> <p>26/06/2020 – LB:</p>	30/08/2020	N

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No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				<p>B. Approves the acquisition of proposed lots 1, 2, 3, 6 and 9 with consent for the purpose of public road under the provisions of the <i>Land Acquisition (just Terms Compensation) Act 1991</i> in accordance with Division 1 Section 177 of the Roads Act 1993 and the making of the necessary application to the Minister and/or Governor.</p> <p>C. To authorise the General Manager to execute all documents relevant to the acquisitions both without consent and with consent on behalf of Council.</p> <p>D. Agrees to bear all costs for the acquisition of the proposed lots.</p>		<p>Council received a letter from the OLG to say that the process for requesting a shorter timeframe would result in the process taking longer due to their process. Therefore Council has withdrawn its application to reduce the notification time.</p> <p>The legislated timeframe for notification is 90 days and Council should not anticipate a decision from the OLG for at least 3 months. Recent experience has demonstrated that the OLG is not providing decisions on applications for 6 months or more.</p> <p>28/05/2020 – LB: There has been no response from the OLG with respect to the application to reduce the notification time. The application is with the OLG.</p> <p>24/04/2020 – LB: The application for acquisition of Werralong Road has been lodged with the OLG. At the same time an application to reduce the notification time to 30 days has been lodged with the OLG.</p> <p>26/03/2020 – LB: The OLG returned the application. A new application is currently being prepared by Council’s solicitors for submission to the OLG.</p> <p>02/03/2020 – LB:</p>		

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No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						<p>When consent is received from the OLG Werralong Road will be gazetted to Council.</p> <p>28/01/2020 – LB: Council’s solicitor is presently preparing Section 30 Agreements for execution by landowners who are gifting their land to Council. The solicitors are also preparing the application to the OLG for consent to acquire a portion of the land for road through the process of acquisition without consent.</p> <p>02/12/2019 – LB: Resolution of Council has been sent to Council’s solicitor to lodge with OLG for consent of the Minister and the Governor.</p>		
600	19 December 2019	483/19	13.3	<p>Sale of Council Land - Percy Harris Street Leesville by Auction off the Plan That Council</p> <p>A. Approve for Lots 14, 15 and 16 at Leesville Industrial Estate to be sold off the plan via Public Auction;</p> <p>B. Authorise the Chief Executive Officer to establish the reserve price for Lots 14, 15 and 16 at Leesville Industrial Estate ahead of the auction, and to negotiate with the highest bidder should the property fail to meet the Reserve;</p> <p>C. Authorise for the Chief Executive</p>	Property Officer	<p>22/07/2020 – JH: A: Completed B: Part Completed – Negotiations to take place if required should property fail to meet Reserve price. C: Completed. D &amp; E: Due to easement requiring change the requested, the updated plans have now been received and the Mod for DA lodged. CT sent to Solicitor for updating to SMRC name for sale contract.</p> <p>24/06/2020 – JH: A &amp; C. Reviewing sunset clause in contract to</p>	01/09/2020	N

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No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				<p>Officer to select the Agent to carry the sale;</p> <p>D. Authorise the Chief Executive Officer to undertake all negotiations for the sale of Lots 14, 15 and 16 at Leesville Industrial Estate; and</p> <p>E. Authorise the Chief Executive Officer to execute all legal documents and contracts for the Sale of Lots 14, 15 and 16 at Leesville Industrial Estate.</p>		<p>ensure the works can be completed in time once sale takes place. Reviewing the requirements of the development to ensure all conditions of the CC are met for the sale to be finalised. Agent has been selected. B.CEO to establish the reserve price. D &amp; E. To be undertaken as the process progresses.</p> <p>28/05/2020 – JH: Reviewing sunset clause in contract to ensure the works can be completed in time once sale takes place. Reviewing the requirements of the development to ensure all conditions of the CC are met for the sale to be finalised.</p> <p>27/04/2020 - JH: Design plan received today from Surveyor, CC application will be completed and lodged. Preparation will commence for the Auction to take place.</p> <p>26/03/2020 - JH: Still no response from surveyor with design plan. Multiple emails sent requesting update on expected completion of design plan.</p> <p>27/02/2020 - JH: Met with Surveyor 27/2/2020 and was advised he will be visiting the site the week of 2 March 2020 to begin the design plan.</p>		

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No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						<p>15/11/2020 - JH: A Real Estate Agent has been approved to carry out the sale by auction. The design plan should be received by end of January from Surveyor. The draft contract has been prepared by Solicitor and the process for sale is taking place.</p>		
607	19 December 2019	490/19	13.10	<p>Chief Executive Officer's Annual Review That Council: Approve the variation of the Chief Executive Officer's contract by:</p> <ul style="list-style-type: none"> <li>a) Extending the term from three years to five years;</li> <li>b) Increasing the total remuneration package from \$300,000 pa to \$320,000;</li> <li>c) Permitting the CEO to participate in Council's leaseback vehicle arrangements in a manner consistent with other senior staff.</li> </ul> <p>B. Authorise the Mayor to develop an appropriate Deed of Variation to give effect to the above;</p> <p>C. Authorise the Performance Review Panel to determine a new performance agreement with the</p>	Chief Executive Officer / Executive Assistant to Chief Executive Officer, Mayor and Councillors	<p>03/08/2020 – JT: C. Updated performance agreement is being drafted by the panel.</p> <p>24/06/2020 – SC: A. Complete. B. Complete. C. Panel scheduled to meet 7 July 2020</p> <p>29/05/2020 – SC: D. Complete. E. Complete. F. Not yet finalised.</p> <p>29/4/2020 – SC: G. Complete. H. Deed under review. I. Not yet finalised.</p> <p>30/03/2020 – SC: No further update.</p> <p>04/03/2020 – SC:</p>	Ongoing	N

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No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				Chief Executive Officer's.		<p>J. In progress                      K. Deed under review.                      L. Completed.                      M. Not yet Finalised</p> <p>04/02/2020 – SC:                      A. In progress.                      B. Not yet finalised.                      C.</p>		
613	20 February 2020	9.1.6	10/20	<p>Section 355 Snowy Monaro Tourism Advisory Committee                      That Council:</p> <p>A. Receive and note the information regarding the purpose and membership of the Section 355 Snowy Monaro Tourism Advisory Committee;</p> <p>B. Endorse the Charter for this Committee as attached to this report; and</p> <p>C. Approve the community members recommended for membership of the Committee, being Mr Luke Kneller (CEO TSM), Ms Susie Diver, Mr Peter Cottrell, Ms Gail Eastaway, Mr Tim Corkhill, Mr Barry Wrenford and Mr Duncan Isaksen-Loxton.</p>	<p>Chief Communication s Officer</p> <p>Coordinator Economic Development</p>	<p>02/07/2020 – GW:                      Complete. The Tourism Committee has been updated. The Committee resumed on 1 July 2020 (online).</p> <p>03/06/2020 – MA:                      First meeting of Committee now to take place online. Consulting with members on a possible date in progress.</p> <p>30/04/2020 – AS:                      No further update.</p> <p>19/03/2020 – MA:                      Committee members have been notified. In process of finding date for the first meeting, likely now to be after April school holidays.</p> <p>02/03/2020 – KM:                      A. Noted                      B. Noted                      Noted. Committee members are to be</p>	30/07/2020	Y

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No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						notified.		
615	20 February 2020	9.3.1	12/20	<p>Request to Acquire and Repair/Replace Bairds Crossing Bridge over Snowy River That Council:</p> <p>A. Receive and note the report on the request to acquire, repair/replace Bairds Crossing Bridge over the Snowy River;</p> <p>B. Reject the proposal for Bairds Crossing Bridge to become a Council Asset and be subject to Council’s asset maintenance/replacement program; and</p> <p>C. After the Proponent receives the advice from the minister with that advice, he consults with the council staff with a view of preparing a report to the council.</p>	Manager Infrastructure	<p>24/07/2020 – GS: C. As per previous update, the issue of Bairds Crossing Bridge is to be discussed at the next LEMC meeting in September 2020.</p> <p>26/06/2020 – GS There is no action for A and B. C. The latest update from Mr Makhoul dated 15 June was as follows: <i>“we have received a recommendation letter from our local fire brigade for the need of a access bridge at Bairds Crossing, this has been sent to the RFS and meet with open arms. Please see attached for your perusal, the bridge will be a topic at the next Local Emergency Management Committee meeting for recommendation to be replaced with an adequate structure”</i></p> <p>Councils response to that update was as follows: Thank you for your email and update on discussions relating to Bairds Crossing Bridge. I think a discussion at the Local Emergency Management Committee is excellent progress.</p> <p>Without being a pain, could I please ask for an</p>	30/08/2020	N

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No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						<p>update on the part of Council’s resolution that stated:                      C. After the Proponent receives the advice from the minister with that advice, he consults with the council staff with a view of preparing a report to the council</p> <p>Has anything from the Ministers Office been received? This would allow a further report to be prepared for Council consideration.</p> <p>29/05/2020 – GS:                      The latest update was an email from Mr Makhoul to John Barilaro MP on 30 April 2020 that stated:</p> <p>In reply to your below email, we would like to advise that</p> <ul style="list-style-type: none"> <li>• We are expecting documentation in support of our request for retention and upgrade of the Bairds Crossing Bridge from local Fire Brigade at Numbla Vale and in turn the RFS NSW.</li> <li>• We are expecting that funding can come from the recently advised increase in Safety/Fire expenditure budget</li> <li>• Our understanding is that ownership of the land upon which the bridge stands is passed onto Council</li> <li>• After ownership of the land is finalised, the State funding is allocated to Council,</li> </ul>		



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No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						<p>for the bridge works. As soon as these documents are to hand we will forward them to you.</p> <p><i>Note:- No documentation has yet been received from any agency supporting the proposal for a retention and upgrade of Bairds Crossing Bridge.</i></p> <p>29/04/2020 – GS: On 6 April 2020 A letter was drafted for CEO approval in response to questions raised by John Barilaro MP on behalf of Mr Joseph Makhoul and in relation to Council’s decision on Bairds Crossing Bridge.</p> <p>On 23 April 2020, Council staff wrote to Mr Makhoul and other residents seeking any information “the proponent” may have received from the relevant minister in relation to safety concerns should Bairds Crossing Bridge not be repaired or replaced. This correspondence reiterated the decision of Council from the February 2020 meeting, suggesting this information would assist in preparing a further report on Bairds Crossing Bridge for Council consideration. Unfortunately no reply has been forthcoming.</p> <p>27/03/2020 – GS: There has been no confirmation of any advice from the Minister to the proponent and</p>		

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No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						<p>therefore this action has not been progressed.</p> <p>28/02/2020 – GS Residents near Bairds Crossing Bridge were informed of Councils decision and amendment to the report recommendations; especially the inclusion of recommendation. A. Staff now await the advice from the minister, through the proponent in order to provide a further report for Council consideration.</p>		
628	20 February 2020	10.3	25/20	Bombala Library Sign That Council put up a sign at the street frontage entrance to the Bombala Library, indicating the opening hours for the Library and CTC before the end of May 2020.	Commercial Land Officer  Manager Corporate Projects	<p>24/07/2020 – KH: Quotes have been received this week. They will be assessed and forwarded onto the appropriate stakeholders for comment.</p> <p>26/06/2020 – KH: Providers have been contacted still trying to put together quotes.</p> <p>01/06/2020 – KH: We are still waiting on quotes from sign providers.</p> <p>28/04/2020 – KH: Suggestions from Bombala based Councillors –Manager Community Services to provide feedback.</p> <p>27/03/2020 – KH:</p>	30/08/2020	N

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No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						<p>Still waiting on Bombala based Councillors for design and placement.</p> <p>02/03/2020 – GH: Acting Land and Property Manager consulting with Bombala based Councillors and library staff for sign design and placement location</p>		
636	19 March 2020	9.1.1	COV3/20	<p>No Stopping Zones along the Lake Jindabyne foreshore - review of the 2019 winter traffic / camping management campaign.</p> <p>That Council:</p> <p>A. Note the successful outcomes of the 2019 “No Stopping Zone” campaign;</p> <p>B. Note that the demand for budget camping / parking, both in summer and winter, is increasing as tourist and visitor numbers coming to Jindabyne and the Snowy Monaro Region continue to grow;</p> <p>C. Allocates an annual budget to maintain this campaign during the 2020 winter ski season and subsequent seasons;</p> <p>D. Notes a feasibility study will be undertaken during the 2020 winter ski season to investigate the strengths, weakness, opportunities and threats associated with the introduction of a paid parking permit</p>	Corodinator Public Health & Environment	<p>22/07/2020 – MR:</p> <p>A. No further action required on this one. It is for Council to note.</p> <p>B. No further action required on this one. It is for Council to note the additional operational costs of enforcement.</p> <p>C. Budget was allocated for the program. No further action required.</p> <p>D. Evidence is presently being gather to prepare a feasibility study.</p> <p>E. No Stopping Signage zone signage installed. No further action required</p> <p>Evidence is being gathered looking at long term solutions.</p> <p>24/06/2020 – MR: The winter Lake Jindabyne Foreshore Parking program has commenced. Council Rangers are undertaking morning and evening patrols of the area. The number of campers are presently low. This is due to the Covid-19 restrictions and associated ski field access limitations. The patrols will continue</p>	31/10/2020	N

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No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				<p>for the Claypits carpark;</p> <p>E. Approves the installation of “No Stopping Zone” signs in the following designated areas restricting parking from 6pm until midnight and from midnight until 7am between 01 June and 31 October annually:</p> <ul style="list-style-type: none"> <li>i. Wollondibby Inlet (6 sites)</li> <li>ii. Claypits (8 sites)</li> <li>iii. Town Centre (2 sites)</li> <li>iv. Townsend Street / Cobbon Crescent (5 sites)</li> <li>v. Other areas identified throughout the course of the campaign; and</li> </ul> <p>F. Embark on a campaign for a permanent solution to control and regulate camping around Lake Jindabyne.</p>		<p>throughout the ski season, with the initial focus on education moving to enforcement in early July 2020.</p> <p>28/05/2020 – MR: Everything is ready to go for the 2020 ski season winter parking and camping campaign. This includes the collection of intelligence to undertake a feasibility study for the introduction of paid parking.</p> <p>05/05/2020 – MR: The no stopping signage has been installed at the areas noted. I have confirmed that Council’s Ranger working in collaboration with the Ranger for the area are ready for the winter ski season. Meeting held last week at the Clay Pits to discuss future works on the foreshore. These works will include the potential of charging a parking fee for long term parkers at the Clay Pits. This concepts discussed are going to be included in the community consultation for the proposed works and will form part of the feasibility study and long term strategies mentioned in the resolution.</p> <p>23/03/2020 – BJ: “No stopping zone” signs have been ordered. Feasibility study to be undertaken throughout Winter 2020 season. Snowy Hydro, NSW Police and other key stakeholders to be</p>		

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No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						<p>consulted in identifying a permanent solution to camping arrangements around Lake Jindabyne.</p> <p>03/08/2020 – MR:                      F. No action required.                      G. No action required.                      H. Budget was allocated for the program. No further action required.                      I. Evidence is presently being gather to prepare a feasibility study.                      J. No Stopping Signage zone signage installed. No further action required                      K. Evidence is being gathered looking at long term solutions.</p>		
639	19 March 2020	9.1.4	COV4/20	<p>Monaro Aquatic Services request to waiver difference in water usage</p> <p>That Council</p> <p>A. Advertise the proposal to waive \$7,645.90 for additional water usage at the Cooma Swimming Pool due to clean-up activities resulting from the bushfires, for 28 days;</p> <p>B. In the event that no negative submissions are received, authorise the Chief Executive Officer to waive the fees without the need for a further Council Resolution; and</p> <p>C. In accordance with the provisions of</p>	Community Development Planner, Tourism & Economic Development	<p>26/06/2020 – KH:                      Manager Finance has confirmed that he will provide a course of action in order to have the additional fees waived.</p> <p>10/06/2020 – TV:                      The public exhibition period has concluded and a consultation closing report has been provided.</p> <p>01/06/2020 – KH:                      Have contacted Communications team to see if there were any responses.</p> <p>28/04/2020 – KH:</p>		Y

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No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				the Local Government Act, SMRC advertises for comments regarding the proposal to provide a credit of \$20 where water consumption for the period encompassing the January 2020 period exceeds the 3 year averaged consumption for the same period in excess of 10%.		Out for public comment. Closes 13 May 2020.  27/03/2020 – KH: Liaising with Manager Water and Wastewater to get an ad covering both areas out to the public.		
643	19 March 2020	9.3.2	44/20	Acquisition by Possessory Title - Lot 16 Section 1 DP 1242 - Berridale Memorial Park That Council A. Apply for possessory title over lot 16 Section 1 DP 1242 (Berridale Memorial Park) B. Classify lot 16 Section 1 DP 1242 as community land upon acquisition.	Land & Property Officer	29/07/2020 – LB: The CEO has executed the documents.  26/06/2020 – LB: Application is proceeding.  28/05/2020 – LB: Documentation is being prepared to lodge an application for Possessory Title.  24/04/2020 – LB: Council’s solicitor is presently gathering all the evidence to lodge with the application for possessory title. A surveyor has been engaged to do a survey plan for identification purposes.  26/03/2020 – LB: Council’s solicitor has been requested to prepare the documentation.	30/09/2020	N

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No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
658	19 March 2020	13.1	COV10/20	Termination of Lake Wallace Grazing Lease That Council terminate the Licence Agreement immediately as recommended in the Lake Wallace offset sites vegetation monitoring report.	Property Officer	<p>29/07/2020 – JH: Complete. All stock removed. SMRC regularly inspect site.</p> <p>24/03/2020 – JH: Notices have been issued and discussions are taking place with staff, Solicitors and the Licensee.</p> <p>28/05/2020 – JH: Notices required changes, waiting for response with updated version from Council Solicitor to enable this process to take place.</p> <p>27/04/2020 - JH: Termination Notice received from Solicitor and is with Group Manager Facilities for review and supply to Lessee.</p> <p>26/03/2020 – JH: Request sent to Solicitor for termination notice to be prepared.</p>	29/07/2020	Y
660	19 March 2020	13.3	55/20	Proposed Acquisition of Easement for Access to Middlingbank Quarry That Council A. Enter into negotiations with the owner of lot 1 DP 1022898 for a right of way for access across his land. B. Engage the services of a surveyor to create a plan for registration of a	Land & Property Officer	<p>28/07/2020 – LB: A. No update. B. Quotations for the survey were received. Despite numerous emails being sent to the surveyors only one surveyor responded and he has been requested to proceed as soon as possible.</p>	30/12/2020	N

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No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				<p>right of way across lot 1 DP 1022898.</p> <p>C. Council to be responsible for all costs for creation and registration of the plan for the right of way.</p> <p>D. Authorise the Chief Executive Officer to negotiate the compensation for the easement.</p> <p>E. Authorise the Chief Executive Officer to sign all necessary documents to give effect to the above.</p>		<p>26/06/2020 – LB: A. Negotiations with landowners are ongoing. B. Requests for quotations for survey have been advertised.</p> <p>28/05/2020 – LB: A meeting took place with the landowner, his father, Manager of Infrastructure, Land and Property Officer and Council’s solicitor, Mark Herbert. Negotiations are ongoing.</p> <p>24/4/2020 – LB: An email was sent to the landowner but there has been no response. A second email will be sent this week to be followed up with a phone call.</p> <p>26/03/2020 – LB Negotiations have commenced with the landowner.</p>		
662	19 March 2020	13.5	57/20	<p>Proposed closure and sale of public pathway in Kalkite Council</p> <p>A. Extend the maximum term for repayment of the purchase of the land, being the closed public pathway, to 30 June 2023 for both purchasers.</p> <p>B. Place a caveat on the subject land requiring payment for the</p>	Land & Property Officer	<p>28/07/2020 – LB: Request for quotations were sent to three surveyors but only one responded. Surveyors were sent a follow up email inviting quotations but only the one response remained. The surveyor has been asked to proceed with the survey</p> <p>26/06/2020 – LB: Application forms for Sundry Debtor accounts</p>	31/12/2020	N



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				outstanding amount before sale.		<p>have been sent to both landowners. Solicitor has been requested to arrange for caveat on title of both properties.</p> <p>28/5/2020 – LB: Sundry Debtor accounts are being arranged with a repayment schedule to be agreed with the landowners.</p> <p>As the public pathway does not have a registered title it is not possible to place a caveat on the land until the pathway is closed. It is intended to address the issue that payment for the land must be finalised by both parties prior to June 2023.</p> <p>24/04/2020 – LB: Arrangements are currently underway to set up a payment plan and a surveyor has been engaged.</p> <p>26/03/2020 – LB: The landowners have been notified of Council’s resolution and quotations are currently being sought for the survey work.</p>		
667	16 April 2020	67/20	9.1.4	<p>Review of Lease Payments - COVID-19 That Council</p> <p>A. Approve a reduction in fees and charges for commercial and community group Leases/Licences for tenants affected by the impact</p>	Property Officer	<p>29/07/2020 – LB: The end date for consideration of applications from tenants affected by the bushfires and COVID-19 (30/6/2020) has passed. This resolution is therefore finalised.</p>	30/07/2020	Y

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				<p>of the bushfires and COVID-19 for the period 1 January 2020 to 30 June 2020.</p> <p>B. That the reduction be based on the drop in revenue experienced by the tenant during the period of 1 January 2020 to 30 June 2020 compared to the same period in 2019; and</p> <p>C. That the CEO be authorised to apply a reduction to tenants based on the current revenue impacts identified by the tenant with and adjustment to be made following the end of the reduction period for the actual drop in revenue experienced.</p>		<p>24/06/2020 – JH: B. One request has been presented and a response supplied with the outcome of that request. C. The CEO will consider applications in accordance with this resolution.</p> <p>28/05/2020 – JH: One request has been presented and a response supplied with the outcome of that request.</p> <p>27/04/2020 - JH: Facilities Officer for Snowy River Health Centre has liaised with the affected parties in that facility and requested they supply further evidence based on the current revenue impacts. Commercial Property Officer is liaising with the Caravan Parks to advise of documentation required for any requests in fee reductions. Property Officer will advise other applicants of these requirements so the requests can be determined to adhere to Items A, B &amp; C in the Resolution.</p>		
668	16 April 2020	68/20	9.2.1	<p>Monaro Rail Trail Draft Feasibility Report That Council</p> <p>A. Receive and note the report</p> <p>B. Provide in-principle support for the Monaro Rail Trail noting that the rail line easement is not</p>	Recreation Planner	<p>01/07/2020 – AD: No further update.</p> <p>03/06/2020 – AD: No further update.</p>	Ongoing	N

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				<p>Council's asset, and subject to parts C and D of this recommendation.</p> <p>C. Prior to forming a final position on the use of the rail corridor, Council consider at a future date the recommendations of the state government feasibility study into the reinstatement of the Queanbeyan to Bombala rail (train) line and extension to Eden, once these recommendations are known.</p> <p>D. Prior to forming a final position on the use of the rail corridor, Council consider at a future date a report examining the specific conditions highlighted in the final rail trail feasibility report in detail, including the likely implications of these conditions for Council including the capital and ongoing costs likely to be involved, and the potential funding source(s) for these costs.</p>		<p>05/05/2020 – AD: The State Government have not released any information on the study for reinstatement of the Queanbeyan to Bombala rail (train) line and extension to Eden. The timeframe on this is unknown. The Rail Trail Feasibility Study is complete and there will be no further reporting to Council until the trail study is released to the public by state Government.</p>		
669	16 April 2020	69/20	9.2.2	<p>Bombala Commercial Precinct Painting That Council</p> <p>A. Note the previous resolution ADA96/16 adopted by the Administrator;</p>	Coordinator Economic Development	<p>02/07/2020 – MA: Project in progress and resting with Bombala Chamber – no further update from below.</p> <p>03/06/2020 – MA:</p>	30/08/2020	N

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				<p>B. Note the previous resolution 297/17 adopted by Council;</p> <p>C. Rescind Part C of resolution 297/17 and replace it with:                      Authorise expenditure of \$10,000 directly to the Bombala and District Chamber of Commerce to assist with the current street upgrade project. The Chamber must agree to use the money on paint and provide supporting documentation to Council once the project is completed.</p>		<p>Arrangements for payment finalised. Awaiting reports from the chamber on execution of the project in due course.</p> <p>05/05/2020 – SB:                      A purchase order will be issued to the Chamber of Commerce this week so that they can send us an invoice and be paid.</p>		
690	21 May 2020	96/20	9.1.9	<p>Proposed East Jindabyne water tank mural project                      That Council</p> <p>A. Receive and note the information in the report on Ben Eyles’ proposal to install a mural on the East Jindabyne water tank as identified;</p> <p>B. Approve this particular artwork and endorse Mr Eyles to commence work on mural installation;</p> <p>C. Support Mr Eyles to secure additional grant funding if required to expand the project; and</p> <p>D. Request Arts and Culture committee to investigate opportunities to create arts for SMRC region.</p>	Community Development Planner, Tourism & Economic Development	<p>01/07/2020 – KH:</p> <p>A. Completed</p> <p>B. Artist is working through risk assessment processes and hopes to complete the installation during July School Holidays (weather permitting).</p> <p>C. Ongoing</p> <p>D. The Arts and Culture Committee continues to work towards a strategic position which would support further arts initiatives in the region.</p> <p>30/06/2020 – KH:                      Artist is working through risk assessment processes and hopes to complete the installation during July School Holidays (weather permitting).</p> <p>03/06/2020 – MA:                      Mr Eyles has been connected with the Water</p>	01/09/2020	N

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						and Wastewater team at Council to discuss installation. Mr Eyles will wait for the grant funding to come through to him before proceeding with the mural.		
696	21 May 2020	102/20	9.3.1	<p>Design for truck Parking Area at Adaminaby That Council</p> <p>A. Agrees to proceed with further investigative works and to seek endorsement from Transport for New South Wales for the proposed design;</p> <p>B. Allocates \$50,000 for investigation and assessment from internal reserves for the 2020/2021 financial year;</p> <p>C. That the project be included in the listing of projects for consideration for grant applications; and</p> <p>D. Approach Snowy hydro or Future Gen for funding towards the project</p>	Manager Corporate Projects	<p>31/07/2020 – GH: Infrastructure Engineer seeking feedback from RMS on proposal assessment prior to proceeding to scoping and subsequent full design.</p> <p>30/06/2020 – GH: Project preliminary investigations underway.</p> <p>04/06/2020 – DR: The project has been included within the work schedule to be actioned.</p>	31/08/2020	N
715	21 May 2020	119/20	13.4	<p>Judgment of Court of Criminal Appeal on Tropic Asphalts case That Council</p> <p>A. Get report on the costing;</p> <p>B. Report from staff on the progress of the case;</p> <p>C. Proceed with the case; and</p> <p>D. Receive and note the information in</p>	Coordinator Economic Development	<p>02/07/2020 – MA: Expecting the outcome of a hearing into a subpoena issued by Council in the early days of the original investigation within the next fortnight or so. A further report will be provided to Council once the outcomes of the hearing are known.</p> <p>03/06/2020 – MA:</p>	Ongoing	N

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				the report on the Court of Criminal Appeal's judgment in the Tropic case.		Proceeding with the case and further report(s) with requested details will be provided to future Council meeting(s).		
718	18 June 2020	80/20	9.1.3	<p>Acquisition of Land - RFS Shed Michelago That Council</p> <p>A. Proceed with the compulsory acquisition of the Land described as part Lot 5405 DP 1244970 Land fronting Ryrie Street, Michelago between 369.945 Km and 370.000 Km and having an area of approximately 1,162.6m<sup>2</sup> for the purpose of Rural Fire Shed in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>;</p> <p>B. Make an application to the Minister and the Governor for approval to acquire part Lot 5405 DP 1244970 Land fronting Ryrie Street, Michelago between 369.945 Km and 370.000 Km and having an area of approximately 1,162.6m<sup>2</sup> by compulsory process under section 186(1) of the Local Government Act 1993;</p> <p>C. Classify the land as operational land in accordance with the Local Government Act 1993;</p> <p>D. Note that this acquisition is not for</p>	Property Officer	<p>22/07/2020 – JH: A to C: Acquisition process underway. D &amp; E: Will be adhered to throughout this process.</p> <p>24/06/2020 – JH: A to C: The Acquisition process will begin, this is a lengthy process as all items take place under strict timelines. De &amp; E Complete.</p>	30/01/2021	N

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				the purpose of resale; and E. Authorise CEO to sign any documentation required for this Acquisition process.				
723	18 June 2020	85/20	9.1.8	<p>Cooma Regional Sports Hub Funding Agreement That Council receive and note this update on the Cooma Sports Hub project and agree to:</p> <p>A. Proceed with signing the funding agreement of \$15M to design and construct a 3 court indoor sports facility and synthetic athletics track at the Snowy Oval and Monaro High School Precinct;</p> <p>B. Continue negotiations with Department of Education and Monaro High School for a Joint Use arrangement of the indoor sports facility while maintaining Council's right to withdraw if the long term business case places too much stress on Council's financial viability; and</p> <p>C. Undertake consultation with the community sporting clubs on the concept design phase.</p>	Recreation Planner, Environmental Services	<p>23/06/2020 - AD:</p> <p>A. Completed. The Funding Agreement was signed by the CEO 22/06/2020. No Further action is required.</p> <p>B. Negotiation with the Project Working Group will be ongoing throughout the design and construction phase. Council will be updated on the Joint Use Planning arrangements at the September Council meeting</p> <p>C. Consultation with the Community Sporting Groups has commenced and will be ongoing throughout the design process. Council will be updated on the Sports Hub design at the September Council meeting.</p>	January 2023	N
728	18 June 2020	90/20	9.4.1	Local Government NSW Annual Conference 2020 That Council	Chief Executive Officer / Executive	03/08/2020 – JT: Registration now open and preparations being made.	Ongoing	N

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No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				<p>A. Authorise the Mayor and the Chief Executive Officer to attend the Local Government NSW Annual Conference in November 2020;</p> <p>B. Authorise Councillor Ewart and Councillor Rooney to attend as the remaining voting members;</p> <p>C. Authorise the expenditure and allocate an approximate amount of \$7,000.00 in the 2020/21 Financial Year Budget with funding to be provided from Mayor and Councillor Conferences; and</p> <p>D. Determine whether Council wishes to submit any strategic motions that impact the broader local government sector.</p>	Assistant to Chief Executive Officer, Mayor and Councillors	24/06/2020 – SC: Registration is not yet open.		
744	18 June 2020	96/20	9.4.7	<p>Adoption Of The Draft 2021 Operational Plan And 2021 Schedule Of Fees And Charges That Council</p> <p>A. Adopt the 2021 Operational Plan and budget as amended, in accordance with sections 402-406 of the <i>Local Government Act 1993</i>;</p> <p>B. Adopt the Draft <i>2021 Schedule of Fees and Charges</i>, in accordance with section 608 of the <i>Local Government Act 1993</i>;</p> <p>C. Place the revised fees for:</p>	Coordinator Strategy Development	<p>27/07/2020 – GM:</p> <p>A. Completed.</p> <p>B. Completed.</p> <p>C. Revised fees are currently on Public Exhibition. A report will be prepared for final adoption of fees post exhibition for the August council meeting, subject to considering any submissions received.</p> <p>D. Completed.</p> <p>E. Completed.</p> <p>29/06/2020 – GM:</p> <p>F. The 2021 Operational Plan has been</p>	August 2020	N



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				<p>(a) Section 10.7(2) certificate, 24 hour fast track fee;</p> <p>(b) Hire of commercial skip bins on public exhibition;</p> <p>D. That the fees for the Saleyards remain at the same level as the 2019/2020 fees and charges, and</p> <p>E. That the budget for Biosecurity be increased by \$240,000</p>		<p>updated to reflect Council resolution. The 2021 Operational Plan has been published and placed on Council web page, and hard copies are available at each office. A formal response with feedback has been provided to each person/group who made a submission.</p> <p>G. 2021 Schedule of fees and charges have been updated to reflect Council resolution. The fees and charges have been published and placed on Council web page.</p> <p>H. Revised fees will be placed on Public exhibition for 28 days. Post exhibition, a Council report to be prepared for the adoption of revised fees.</p> <p>I. 2021 Schedule of fees and charges has been updated to reflect 2019/2020 charge.</p> <p>J. The 2021 Operational Plan has been updated to reflect the Biosecurity budget increase of \$240 000.</p>		
745	16 July 2020	106/20	9.1.1	<p>Bombala Water Supply Options Report That Council</p> <p>A. Receive and note the Options Assessment Report – Bombala Water Supply; and</p> <p>B. Endorse the Options Assessment Report – Bombala Water Supply for public exhibition.</p>	Water Consultant, Water & Waste	<p>22/07/2020 – GS</p> <p>A. Completed.</p> <p>B. Completed.</p> <p>Note. Awaiting feedback from DPIE Water &amp; EPA to finalise document ready for Public Exhibition.</p>	22/07/2020	Y

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746	16 July 2020	107/20	9.1.2	Health One Facility, Jindabyne That Council A. Authorise the Chief Executive Officer to execute the Building Management Statement and take steps to finalise and sign the land sale agreement; and B. Approve the establishment of a Building Management Committee to oversee obligations of the Building Management Statement.	Facilities Officer Snowy River Health Centre	22/7/2020 – NW A. Building Management Statement sent to Chief Executive Office for signing. B. Will work on creation of Building Management Committee once BMS signed.	31/10/2020	N
747	16 July 2020	108/20	9.1.3	Monthly Funds Management Report – June 2020 That Council: A. Receive and note the report indicating Council’s cash and investments position as at 30 June 2020; and B. Receive and note the Certificate of the Responsible Accounting Officer.	Finance Officer	22/07/2020 –AS: Receive & note. No further action required.		Y
748	16 July 2020	109/20	9.1.4	Lake Jindabyne Shared Trail Project Funding That Council agree to proceed with the Lake Jindabyne Shared Trail project.	Recreation Planner	31/07/2020 - AD The funding deed is currently being finalised. The document is scheduled to be submitted to NSW Treasury for approval by 16 August.	Ongoing	N
749	16 July 2020	110/20	9.1.5	Minutes of the Youth Council Meeting held on 22 June 2020 That Council	Youth Development Officer	04/08/2020 – BP: A. No action required B. Assigned to corporate projects to	30/08/2020	N

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				<p>A. Receive and note the minutes from the Youth Council meeting held 22 June 2020; and</p> <p>B. Endorse the motion as listed in the Youth Council Minutes under 9.2 to 'develop a shovel ready project plan for minor upgrades at the Bombala, Cooma, Jindabyne and Berridale Skate Parks'.</p>		prepare shovel ready project plan and pursue funding opportunities.		
750	16 July 2020	111/20	9.1.6	Arts and Culture Design Discussion Paper That Council approve the Arts and Culture Discussion Paper being put out for consultation.	Community Development Planner	04/08/2020 – KH: The Discussion Paper survey is now live on Your Say Snowy Monaro. Feedback closes 30 September 2020. Print and social media coverage is expected this week.	30/09/2020	N
751	16 July 2020	N/A	9.1.7	Swimming Pool Proposed Fee Reductions 2020-2021 That Council reduce the 2020-2021 swimming pool fees as suggested as per the tables on page 208. LOST MOTION	Manager Finance	22/07/2020 – AS: This motion was lost at the 16 July 2020 Council Meeting.		Y
752	16 July 2020	112/20	9.1.8	Water Usage Credits – January 2020 Bushfires That Council A. Receive and note the submissions and waiver of the additional water usage at the Cooma Swimming Pool of \$7,645.90, and B. Authorise a \$20 water usage credit to all users with a council water	Manager Finance	31/07/2020 – MP: C. Receive and note – Completed. B. \$20 credit to be applied and reflected on the next water notice to be issued in November 2020. Credit entries expected to be completed by 31 August 2020.	31/07/2020	Y

9.4.7 RESOLUTION ACTION SHEET UPDATE

ATTACHMENT 1 IN PROGRESS ACTIONS - INCLUDES ALL ACTIONS UP TO END OF JULY 2020

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				meter connection.				
753	16 July 2020	113/20	9.3.1	Upgrade Work to Myack Street & Memorial Park, Berridale That Council support a proposal to refocus funding from the Stronger Communities Fund and from the Berridale Beautification grant from drainage improvement work on Myack Street, to the development of Highdale Car Park and Town Entry sign in accordance with the Berridale Landscape Masterplan	Manager Infrastructure, Transport Infrastructure (Operations)	24/07/2020 – GS No action required.	24/07/2020	Y
754	16 July 2020	N/A	9.3.2	DA Best Practice Guide and Processing Times That Council endorse the Snowy Monaro Regional Council Guide to the Development Assessment Process for public use	Manager Built and Natural Environment, Development and Building Certification	22/07/2020 – AS: Item 9.3.2 was withdrawn from the 16 July 2020 Council Meeting, and will be presented to Council at the 20 August 2020 Council Meeting.		Y
755	16 July 2020	114/20	9.3.3	Proposed Memorandum of Understanding to Maintain Crown Roads That Council A. Receive and note this report; and B. Write to the Minister for Primary Industries expressing Council's concern that amendments to the Policy for Minor Maintenance of Crown Roads were adopted without providing this Council an	Land & Property Officer	27/07/2020 – LB A letter is currently being prepared expressing Council's concern in accordance with the resolution.	30/09/2020	N

9.4.7 RESOLUTION ACTION SHEET UPDATE

ATTACHMENT 1 IN PROGRESS ACTIONS - INCLUDES ALL ACTIONS UP TO END OF JULY 2020

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				opportunity to comment.				
756	16 July 2020	115/20	9.3.4	<p>Floodplain Risk Management Study and Plan That Council</p> <p>A. Adopt the SMRC Flood and Floodplain Risk Management Studies – Flood Studies (April 2019);</p> <p>B. Notify the property owners identified at significant flood risk, prior to the March 2020 Floodplain Risk Management Studies and Plans being placed on Public Exhibition;</p> <p>C. Agrees to the public exhibition of SMRC Flood and Floodplain Risk Management Studies and Plans (DRAFT) report (March 2020);</p> <p>D. Liaise with the NSW SES and landowners at risk to develop an Evacuation Plan for a significant rain event; and</p> <p>E. Submit a Variation Request to the Department of Planning, Industry and Environment (DPIE) Floodplain grant program seeking funding and an amended scope of works to investigate mitigation options for Cooma Back Creek.</p>	Environmental Technical Officer	<p>31/07/2020-PV:</p> <p>A. Adopted. Environmental Technical Officer organising to have documents uploaded onto the Council website.</p> <p>B. Discussions have taken place. Agreed managers will send a letter to high risk landowners and invite them in to inform them of their level or risk, plans to develop an Evacuation Plan and undertake further studies to try to mediate risks.</p> <p>C. Hard copies printed, need to be bound and Appendices with maps printed and bound ready for display once Action B addressed.</p> <p>D. Relevant managers aware and need to decide who will liaise with SES to commence this process.</p> <p>E. Variation documentation 75% complete, should be submitted to DPIE by the end of this week (31<sup>st</sup> July)</p>	31/10/2020	N

9.4.7 RESOLUTION ACTION SHEET UPDATE

ATTACHMENT 1 IN PROGRESS ACTIONS - INCLUDES ALL ACTIONS UP TO END OF JULY 2020

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
757	16 July 2020	116/20	9.4.1	Answers to Questions With Notice That Council receive and note the Councillor Questions In Progress report for the period ended June 2020, and that a report be brought back to Council on the Heavy Vehicle Bypass for Cooma forward as a short term project.	Senior Strategic Land Use Planner  Manager Infrastructure, Transport Infrastructure (Operations)	10/08/2020 – AA: A Council report is being prepared and will be brought to the September 2020 Council Meeting.  24/07/2020 – GS: This action is now being looked into.	30/09/2020	N
758	16 July 2020	117/20	9.4.2	Resolution Action Sheet Update That Council  A. Receive and note the In Progress Resolution Action Sheet Update for the period ending June 2020; and  B. Write to the Deputy Premier requesting that the feasibility study for the reestablishment of the Queanbeyan to Eden rail line be released to the public immediately.	Executive Assistant to Chief Executive Officer, Mayor and Councillors	03/08/2020 – JT: A. Action sheet updated. B. Letter sent to Deputy Premier requesting release of information on 24/07/2020.		
759	16 July 2020	118/20	9.4.3	Statutory Updates to 2021 Fees and Charges That Council receive and note the updated fees and charges for companion animals registration fees set by the <i>Companion Animals Regulation</i> for the 2020-2021 financial year.	Manager Finance	31/07/2020 – MP: Fees updated and revised document published on website.	31/07/2020	Y

9.4.7 RESOLUTION ACTION SHEET UPDATE

ATTACHMENT 1 IN PROGRESS ACTIONS - INCLUDES ALL ACTIONS UP TO END OF JULY 2020

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
760	16 July 2020	119/20	9.4.4	Minutes of Waste Management Committee Meeting held on 11 June 2020 That Council A. Receive and note the minutes of the Waste Committee held on 11 June 2020; and B. Adopt recommendation WMC19/20 of the Waste Management Committee meeting held on 11 June 2020 as listed in this report.	Resource & Waste Administration Officer	28/07/2020 - LC: A. Minutes noted. B. Recommendation adopted. Letter to residents sent week commencing 20/07/2020	24/07/2020	Y
761	16 July 2020	120/20	9.4.5	Internal Audit Function Charter Review That Council approve the DRAFT <i>Internal Audit Function Charter</i> .	Senior Internal Auditor	21/07/2020 – TK: Document Control number obtained for Charter and uploaded to the Intranet Internal Audit page.	21/07/2020	Y
762	16 July 2020	121/20	9.4.6	Bushfire Recovery Update That Council receive and note the Bushfire Recovery Update.	Local Recovery Officer	22/07/2020 – AS: Receive & note. No further action required.		Y
763	16 July 2020	122/20	10.1	Acknowledgement of Country That a report on the reconciliation plan be brought to Council to ensure any change is in line with the accepted protocols	Coordinator Governance	30/07/2020 – JM: A report on the reconciliation action plan will be presented to the August 2020 Council meeting.	20/08/2020	Y
764	16 July 2020	123/20	10.2	Notice of Motion to Rescind a Resolution: Request for cabling in Reserve Road – Proposed Elysian Wind Farm  “That the Council resolution relating to	Coordinator Strategy Development	27/07/2020 – GM: A formal meeting with Elysian Wind Farm representatives to advise of rescission motion outcome, was held at Council offices on 22 July 2020.	24/07/2020	Y

9.4.7 RESOLUTION ACTION SHEET UPDATE

ATTACHMENT 1 IN PROGRESS ACTIONS - INCLUDES ALL ACTIONS UP TO END OF JULY 2020

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				<p>Minutes No. OC 21052020_MIN_1276                      Item No. 9.1.4                      Title _____ Request                      Passed at the Council meeting held on 21 May 2020:</p> <p>A. That Council provides in-principle approval to the Elyssian Wind Farm proponents for the use of the Kybeyan and Tuross road reserves for transmission line cabling, subject to Council having the right to reconsider pending the assessment of the Environmental Impact Statement, and prior to the final determination of the project; and</p> <p>B. Such in-principle approval is not to be taken as an indication of Council's support for the Elyssian Wind Farm project.</p> <p>be and is hereby RESCINDED".</p>		<p>Correspondence confirming rescission of item 9.1.4 passed at Council meeting held on 21 May 2020 was sent to Elyssian Wind Farm on 24 July 2020.</p>		
766	16 July 2020	125/20	13.1	<p>Legal Actions and Potential Claims Against SMRC as at 30 June 2020                      That Council receive and note the information in the Legal Actions and Potential Claims Against SMRC as at 30 June 2020 report, and ask the CEO to provide a report on the Tropic Asphalt matter.</p>	<p>Executive Assistant to Chief Executive Officer, Mayor and Councillors</p>	<p>03/08/2020 – JT:                      Report will be presented at the 20 August Council meeting.</p> <p>21/07/2020 – AS:                      Action passed to Executive Assistant to Chief Executive Officer, Mayor and Councillors.</p>		Y



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#### 9.4.8 LOCAL GOVERNMENT NSW ANNUAL CONFERENCE 2020

Record No:

Responsible Officer: Chief Executive Officer  
Author: Administration Officer Executive Office  
Key Direction: 4. Leadership Outcomes  
Delivery Plan Strategy: 10.3 Advocate and work with other levels of government, community and industry to improve outcomes  
Operational Plan Action: 10.3.1 Council connects, recognises, advocates and works in collaboration with all leaders across the community and beyond our boundaries

Attachments:

Cost Centre

Project

Further Operational Plan Actions:

#### EXECUTIVE SUMMARY

At its meeting of 18 June 2020, Council resolved that, in addition to the Mayor, Cllr Ewart and Cllr Rooney attend the conference as voting members. Cllr Rooney has since withdrawn his intention to attend, therefore an alternative Councillor will need to be nominated as a voting member.

The following officer's recommendation is submitted for Council's consideration.

#### OFFICER'S RECOMMENDATION

That Council nominate an alternate Councillor to attend the conference as a voting member.

#### BACKGROUND

This year's Local Government NSW (LGNSW) Annual Conference will be held from Sunday, 22 November to Tuesday, 24 November 2020. It will be hosted by Cessnock City Council at the Crowne Plaza Hunter Valley. Snowy Monaro Regional Council must have three voting delegates in attendance for voting and motions during formal business sessions.

#### QUADRUPLE BOTTOM LINE REPORTING

##### 1. Social

It is the pre-eminent event of the local government year where local councillors come together to share ideas and debate issues that shape the way we are governed.

##### 2. Environmental

There is no environmental impact.

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### **3. Economic**

At the Council meeting on 18 June 2020 it was resolved that an approximate amount of \$7,000 be allocated in the 2020/21 Financial Year Budget, with funding to be provided from Mayor and Councillor Conferences.

### **4. Civic Leadership**

By Council attending the Annual Conference this can help to develop policy and to influence the future direction of our councils and our committees.

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#### 9.4.9 ENDORSEMENT OF SMRC SECTION 355 MANUAL

Record No:

Responsible Officer:	Chief Strategy Officer
Author:	Governance Officer
Key Theme:	4. Leadership Outcomes
CSP Community Strategy:	10.2 Sound governance practices direct Council business and decision making
Delivery Program Objectives:	10.2.2 Councillors are supported to make informed decisions in the best interest of the community and to advocate on behalf of the community
Attachments:	<ol style="list-style-type: none"><li>1. Section 355 Committee Manual (<i>Under Separate Cover</i>)</li><li>2. Template - Management Committee Charter (<i>Under Separate Cover</i>)</li><li>3. Template - Advisory Committee Charter (<i>Under Separate Cover</i>)</li><li>4. S355 Committee Calendar of Compliance (<i>Under Separate Cover</i>)</li><li>5. Supporting Documents (<i>Under Separate Cover</i>)</li></ol>

Cost Centre

Project

Further Operational Plan Actions:

#### EXECUTIVE SUMMARY

A manual has been prepared to guide the activities of Snowy Monaro Regional Council's s355 committees. The manual provides as a resource to assist section 355 committees with their day to day operations, will ensure a consistent and a streamlined process across the committees in our region, and provides:

- A comprehensive guide on the management responsibilities, functions and operations of community facilities,
- Good practice guidance,
- Council's and the committee members' role in this partnership,
- How to work in a healthy and safe environment, and
- Ensures the committees are adequately covered by insurance.

The manual and its supporting documents are attached to the report.

The following officer's recommendation is submitted for Council's consideration.

<b>OFFICER'S RECOMMENDATION</b>
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That Council adopt the s355 Committee Manual.
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## BACKGROUND

Council has 10 Advisory and 32 Management committees, a number of these committees have been operating under their former LGA s355 manuals. A new document has been developed to ensure consistency, uniformity and a simplified process for committees to operate. This manual has been reviewed by Council departments and Councils insurer to ensure that it meets the needs of the organisation and provides appropriate controls to manage any risks.

Once the manual has been adopted staff will begin working with the members of the various committees to ensure that they are clear on the requirements of managing a council committee. This will ensure all committees are operating within a common system and that good governance measures are in place. The improved guidance in the manual will make it easier for people to become members of the committee as it will be clearer what the expectations are.

### Maintenance Support Funds

Council has made regular payments to some of its management committees to assist the committee to maintain the asset. The new section 355 manual provides information on how a management committee may approach Council for funding. This process will assist in ensuring staff are aware of maintenance issues that the committee cannot fund and any major works that need to be considered.

Some committees receive ongoing support. In all cases except the Bombala Racecourse there are no records supporting how these committees came to be receiving funding. These arrangements will be kept as they are, based on historical precedent. Following adoption of the manual requests for financial assistance will be dealt with through the process set out in the manual.

**Table 1:** Management Committees with ongoing support funding.

S355 Management Committee	Maintenance Fund
Bombala Exhibition Ground	\$9,348
Bombala Racecourse	\$10,100
Bredbo Hall	\$1,000
Delegate Sportsground	\$4,202
Michelago Hall	\$1,000
Nimmitabel Hall	\$1,000
Numeralla Hall	\$1,000
Smiths Rd Hall	\$1,000

## QUADRUPLE BOTTOM LINE REPORTING

### 1. Social

Council recognises the vital role volunteers and community groups play in providing and managing Council facilities or providing advice back to Council. The manual provides good practice and operational issues for the committees and clarifies both Councils role and the committees role.

### 2. Environmental

There are no environmental impacts associated with this report.

### 3. Economic

These expenses have been considered in FY 20/21 budget.

<b>Estimated Expenditure</b>	<b>Amount</b>	<b>Financial year</b>
Governance	\$18,550	2019/20
Land and Property	\$10,000	2019/20

### 4. Civic Leadership

A consistent approach of support to volunteers and committees provides a two-fold benefit by giving protection to the Committees operating under the banner of Council and by providing Council with assistance in the carrying out of its functions.

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#### 9.4.10 NSW GOVERNMENT GRANTS PROGRAM REVIEW

Record No:

Responsible Officer:	Chief Executive Officer
Author:	Chief Strategy Officer
Key Theme:	4. Leadership Outcomes
CSP Community Strategy:	11.2 Council utilises sound fiscal management practices, pursues and attracts other sources of income
Delivery Program Objectives:	11.2.3 Alternative sources of revenue to rating income are identified and maximised
Attachments:	1. Inquiry Terms of Reference
Cost Centre	
Project	
Further Operational Plan Actions:	

#### EXECUTIVE SUMMARY

The NSW Legislative Council is holding an inquiry into the integrity, efficacy and value for money of NSW Government grant programs. The grant programs focused on by the Inquiry include programs that include allocations to councils, competitive with an allocation by local government area and competitive grants. Some of the grant programs have no public available information on the guidelines or who is being provided the funding. All programs should have clear and publicly available guidelines.

Overall, there is good transparency on the criteria and who gets the grant funding. There is poor transparency on the process of determining why those applicants were successful. This can be improved by providing more information on the process, such as the rating of all applications. It would also be improved by increase transparency of the process of boards assessing the applications, similar to the Council's process of determining the applications 'in camera'.

Political intervention is often an issue of concern. This can be managed by focusing the political input into the development of the criteria of grant programs. Additionally, if there is seen to be a need for specific intervention, this should be supported by public reasoning for the intervention as well as of the impacts of the intervention.

One of the grants includes a criteria that increases the success rate for larger contributions. This is seen as shifting the grant funding away from the areas with the least capacity to fund projects, which is where it would be expected grant funding can provide the best benefits.

One of the grants incorporates and amount per local government area. This is seen as a good mechanism for ensuring that areas are able to access a portion of the available funding. The model could be expanded on to incorporate a base amount plus a pool that would allow exceptionally high scoring applications to still be incorporated.

The following officer's recommendation is submitted for Council's consideration.

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### **OFFICER'S RECOMMENDATION**

That Council make a submission that:

- A. That any miscellaneous grant programs need to have full public disclosure of the guidelines and controls as well as full details of the provision of grants and the reasons for those being provided.
- B. That where the grants are determined by government agency staff that the rating against the criteria for all applicants be made publicly available.
- C. That where grants are determined by a board or panel that these meetings be held in camera so that the community can see the debate and consideration of the applications being determined.
- D. That the political desirable outcomes should be captured in the development of the grant programs and the criteria, rather than through a process of ministerial approval after applications have been assessed.
- E. That the role of ministers should be to confirm that proper process has been followed in assessing the grant applications, including ensuring that the applications are being assessed against the criteria of the grant program.
- F. That where recommendations are changed by the minister:
  - (a) That reasons for this be publicly given to justify the intervention against the criteria
  - (b) That the projects which subsequently are not funded be publicly identified.
- G. Grants that provide favourable consideration for increased contribution or a large contribution can redirect funding away from those who are most in need of support, particularly for larger grants applications.
- H. That the process of allocating base funding to local government areas is seen as a good mechanism for:
  - (a) Ensuring equity in access to programs.
  - (b) Reducing the incentive to divert grant funding across geographical areas.
- I. Grant programs that operate over a number of years, with rounds of funding are supported as they increase the ability of councils to plan for projects the community needs against the grant funding programs.
- J. Programs with an allocation per area may benefit from a minimum funding plus discretionary pool for strong applications against the criteria.

### **BACKGROUND**

The NSW Legislative Council is holding an inquiry into the integrity, efficacy and value for money of NSW Government grant programs.

They are primarily, but not limited to, looking to review the following programs;

- Discretionary grants funds such as the Premier's Discretionary Fund and the Deputy Premier's Miscellaneous Grants

- Local government funding such as the Stronger Communities Fund and Stronger Country Communities Fund,
- Arts funding such as the Regional Cultural Fund,
- sports funding such as the Greater Sydney Sports Facility Fund and the Regional Sports Infrastructure Fund,
- Jobs for NSW funding, including the review into Jobs for NSW.

In addition they are looking to review the manner in which grants are determined and the measure necessary to ensure the integrity of grants schemes and public confidence in the allocation of public money.

### **Review of Grant Programs**

No record of online found on the Premier and Deputy Premier miscellaneous grants fund. The Department of Premier and Cabinet annual report indicates that the Premier approved \$1.48million in miscellaneous grants in 2019. There is no record of miscellaneous grants approved by the Deputy Premier. There is a Regional and Rural Miscellaneous Grants Fund valued at \$799,000 shown in the annual report.

In quantum, this appears a relatively small amount. In terms of the inquiry, it is clear that the existence, potential quantum of the grant program as well as an outline of the purpose and process attached to the funds would increase transparency. With a miscellaneous program it would not be possible to have in place tight controls, as such the guidance around the funds needs to be at a relatively broad level. Equally, this type of grant program needs to have the flexibility to respond to issues that are not foreseen.

Offsetting this is the need to have a stronger process to show that the use of the funds is appropriate. It would be important in this process to be able to ensure that the uses of the funds are publicly available, which would increase the transparency which is a strong mechanism to ensure that the decisions are likely to be ones that the general community would consider fair and reasonable.

The Stronger Communities Fund was developed to provide funding to support the NSW Government's amalgamation of council. The allocations were set in advance and this reduced the cost of competing for fund. Guidelines were issued and councils were required to apply the guidelines. This program consisted of two stream. \$1million for community groups and \$14million for major projects. In each council a committee was required to be established for the community grant stream. The committee was also noted as being involved in the process of selecting the major projects to be funded. This process appears to have worked in a similar way to the donations processes currently used by the Council. This process provides all applicants with clear information on what is required. Consultation was undertaken on the major projects that were to be undertaken. This approach, with a pool of funding being made available and then the local council determining the needs of the community is seen as a good way to match grant funding to local needs.

The Stronger Country Communities Program. Each round has a particular focus, which should be used to guide the determination of the funding. Funding is allocated per local government area, based on population and the cost of construction. This overcomes the issue that competitive grants programs benefit areas with more resources to develop and put in applications. The

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successful grants are publicly listed on the internet. The majority of the projects have been awarded to councils, with other community groups also getting grants awarded.

The process of assessment and awarding of the grants is not visible. Applications are lodged, which are not publicly available and no information is provided on how applications rated against the selection criteria. This means that there is limited transparency on how the grants are awarded.

The Regional Cultural Fund also has rounds of funding. The round 1 listing of recipients indicates that the funding has gone to a broad geographic spread and communities/organisations of varying sizes. Again, there is no visibility of what applications were not funded, so it is difficult to determine if the successful applicants were those that best meet the criteria.

The Regional Sports infrastructure Program incorporates financial contribution as a criteria under the assessment. The concern with this as a criteria is that it effectively can channel grant funding to the more affluent areas. This is potentially counterintuitive to the objective of grants being to support areas of greater need. This fund uses a two stage process, with an initial expression of interest first submitted and if selected to progress then a more detailed application be put into place. This approach is seen as beneficial as the current competitive systems creates a burden on poorly resources councils and groups, as each grant application can take significant resources to develop.

The jobs for NSW program is a range of programs designed to increase the economy of NSW. This form of grant funding raises the issue of how a grant program should cope with commercial information as well as a scheme that does not operate on separate rounds of funding. The programs still have guidelines. In this type of situation the answer may well be ensuring that the assessment process is undertaken at a professional level with levels of independent review.

### **Process of Determinations**

Most grants programs go through a process of application, with those applications being assessed by some committee or group of staff. These then are put to a minister who then determines which to agree to.

The implication from the system is that the different levels within the assessment process are making assessments against the criteria, but coming up with different results. This can occur as elected representatives can have a different perspective from staff. However, if the criteria are well defined, this should not occur often and if it does, the solution should be to review the criteria and how they are being applied.

The assessment within government agencies (or ministerial appointed boards) is currently not transparent. What has been applied for and how applications are ranked is not clear. Optimally both the rating and the reasons for this rating should be publicly available. In practice, this would create a high level of workload. For example, Council grants (donations) are allocated via a prioritisation process against criteria. Councillors record votes either again the criteria or against the application. Reasons are not collected on all of the votes, as the donation round can include a large number of applications and criteria. What Council does do is consider all of the applications in public as part of the Council meeting. This allows the community to see the process and the debate that is held on the relative merit of the applications. It is not seen as unreasonable for the other levels of government to provide the same level of transparency.

It is important to ensure that the political views are appropriately included. However, this is best achieved in in the initial stages of developing the grant program, in developing criteria and guidelines that guide the assessment of the grant applicants. Ministerial signoff should be focused

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in ensuring the system has been followed and criteria have been consistently and appropriately applied. If there is to be political involvement in the review of applications it is considered that this should be transparent. The reasons for why changes are made should be available and clear. The impacts of the changes should also be clear. Those groups who miss out on funding as a result of a political intervention should be able to be aware of this.

Another advantage of having the ratings available is that it allows all applicants to see how their applications fared. This is particularly important with the increasing number of grants programs that are having multiple rounds. If a grants rates poorly, the organisation is in a better position to decide whether continuing with the application in future rounds is and effective use of resources.

The move towards ongoing grant programs is seen as a positive move. While there will always be the need for specific grant programs, longer term grant programs allow Council to better plan its resources to apply for grant programs that align with projects that best meet the needs of the community. The current process can lead to a lot of wastage of resources through responses to grants being release ad-hoc.

## **QUADRUPLE BOTTOM LINE REPORTING**

### **1. Social**

The submission may result in improvements to the transparency of the grant funding programs and this may in turn lead to greater funding to the needs of the community.

### **2. Environmental**

Nil.

### **3. Economic**

It is difficult to determine the economic impact of the recommendation as currently it is not possible to know whether grant funds are being achieved through the assessment against criteria or by political intervention.

### **4. Civic Leadership**

Increased information on the rating of grants will allow the Council to better determine whether the focus of current grant application efforts is effective.

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LEGISLATIVE COUNCIL

PUBLIC ACCOUNTABILITY COMMITTEE

**Inquiry into the integrity, efficacy and value for money of NSW Government grant programs**

**TERMS OF REFERENCE**

1. That the Public Accountability Committee inquire into and report on the integrity, efficacy and value for money of NSW Government grant programs, and in particular:
  - (a) the range and availability of funding programs, including but not limited to:
    - (i) discretionary grants funds such as the Premier's Discretionary Fund and the Deputy Premier's Miscellaneous Grants
    - (ii) local government funding such as the Stronger Communities Fund and Stronger Country Communities Fund,
    - (iii) arts funding such as the Regional Cultural Fund,
    - (iv) sports funding such as the Greater Sydney Sports Facility Fund and the Regional Sports Infrastructure Fund,
    - (v) jobs for NSW funding, including the review into Jobs for NSW.
  - (b) the manner in which grants are determined, including:
    - (i) the oversight of funding determinations,
    - (ii) the transparency of decision making under grants schemes,
    - (iii) the independence of the assessment of projects,
    - (iv) the role of Members of Parliament in proposing projects for funding,
    - (v) the scope of Ministers' discretion in determining which projects are approved,
  - (c) measures necessary to ensure the integrity of grants schemes and public confidence in the allocation of public money, and
  - (d) any other related matter.
2. That the Committee report by 31 March 2021.

**Committee membership**

<b>Mr David Shoebridge MLC</b>	The Greens	<i>Chair</i>
<b>The Hon Robert Borsak MLC</b>	Shooters Fishers and Farmers Party	<i>Deputy Chair</i>
<b>The Hon John Graham MLC</b>	Australian Labor Party	
<b>The Hon Courtney Houssos MLC</b>	Australian Labor Party	
<b>The Hon Trevor Khan MLC</b>	The Nationals	
<b>The Hon Matthew Mason-Cox MLC</b>	Liberal Party	
<b>The Hon Natalie Ward MLC</b>	Liberal Party	

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## 10.1 LAND IN VALE STREET COOMA

Record No:

Responsible Officer: Chief Executive Officer

Author: Councillor John Last

Attachments: Nil

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Councillor John Last has given notice that at the Ordinary Meeting of Council on 20 August 2020, he will move the following motion.

### **MOTION**

That the council land in Vale Street be sold. That the manner of sale be decided by the Councillors.

### **CHIEF EXECUTIVE'S RESPONSE**

Council acquired three properties in Vale Street, these site and the purchase prices are listed below:

- 55 Vale Street - \$210,000
- 57 Vale Street - \$310,000
- 59 Vale Street - \$535,000

Council purchased the lots to create a sufficiently large parcel of land on which to develop a future civic centre and administration office. The land adjoins the current library site and car parking areas owned by the Council, which were to be used together to allow development of a civic precinct in stages. Council engaged an architect to develop concept plans for the site.

The current strategy was to secure a future site for the Council offices within the CBD area to provide the facilities needed for the operation of the Council and a civic centre as well as use the venues as a driver for increased economic and social activity within the CBD.

Should the parcel of vacant land be sold the overall site will not be viable for development of a civic precinct. The adjoining two blocks would no longer have strategic value to the Council and should also be sold. It is recommended that external independent advice be sought on the method of sale and the timing of the sales (taking into account the impact of bushfires and COVID-19 on the economy) to maximise the value generated from the sales.

If the sale proceeds, a new strategy will need to be developed for the future administration and council chambers, as this will still be needed at some stage. To stay in the CBD area will require the purchase of other developed blocks or the use of carparks. The alternative strategy is for future offices to be located on land at a location on the fringe or outside the Cooma CBD area.

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## 10.2 DEVELOPMENT OF JINDABYNE TOWN CENTRE

Record No:

Responsible Officer: Chief Executive Officer  
Author: Councillor John Castellari  
Attachments: Nil

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Councillor John Castellari has given notice that at the Ordinary Meeting of Council on 20 August 2020, he will move the following motion.

### **MOTION**

That Council

- A. Ensure a “precinct-wide” approach is taken to the delivery of the remaining Jindabyne Town Centre SCFMPP projects,
- B. Prioritise the renovation of the existing public toilets on site, to provide modern amenities to the community and visitors, and a standard of hygiene and appearance suitable for a premier tourist destination.

### **BACKGROUND**

Myself and Mayor Beer met with staff on site on 14 July 2020 to discuss issues relating to the proposed project in the Jindabyne town centre to construct a replacement for the ageing public amenities. This followed from my objection at Council to a proposal by staff to defer construction.

Project staff subsequently advised that the current planned construction of the new toilets carries significant risk to Council and future planning for the Town Centre precinct.

Staff proposed as an alternative to constructing new toilets at the rear of the town centre and adjacent to the existing laneway that the existing amenities be renovated to an acceptable standard which can be undertaken concurrently with the other works required in the area. The renovation of the existing amenities has been deemed DA exempt and will realise significant saving in comparison to demolition and construction of new amenities.

The renovation is planned to include both the internal and external fit out to ensure that it presents to right standard for the Jindabyne town centre.

### **CHIEF EXECUTIVE OFFICER’S RESPONSE**

Four (4) projects relating directly to the Jindabyne Town Centre remain to be carried out:

- PP- 231 Jindabyne Streetscape Project
  - PP-192 Public Toilets Jindabyne Town Centre
  - PP-193 Demolition Old Toilet Block Jindabyne Town Centre
  - PP-101 Pavers Promenade Jindabyne Town Centre
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In addition to those projects and Council also has to determine a solution to the following emerging issues:

- The existing sewer runs underneath the shops and has been identified as requiring replacement. The new sewer will be constructed underneath the existing laneway behind the shops and due to existing depth and fall conditions will require inversion and subsequent reversal of flow from the existing line. The proposed optimal layout for the new sewer and water services overlap the new toilet building site location.
- Currently shop owners have gas cylinders, bins and other items that are effectively stored and located on the road reserve. The subsequent boundary adjustments are likely to result in change to the layout and design of the road in this area.

In terms of the available funding, the remaining projects still have a number of issue to be resolved, which may impact on the funding levels required and indicate extending the use of the available funds may give better value to the community. For example:

- The proposed town square design is yet to be finalised. Issues with the current scope of works, such as linking upper and lower carparks for prams, ramps and disabled access, layout and the need for repairs have to be incorporated and costed.
- The stormwater infrastructure is at its end of life. The points of connection are behind stone faced columns that support the shop front awnings. Council will be potentially be required to upgrade, replace the connection points in conjunction with works on the awnings and gutters due to their condition.
- The arcade project was only included as paving upgrades. In starting the more detailed scoping of the works is has become evident that the projects will require significant works to repair or replace the dilapidated roofing and ceiling of the arcade. This is not included in the current SCFMPP scope.

Due to these factors it is considered that there is a high risk to carrying out one project in isolation of the needs and scale of remaining work required to achieve the identified outcomes within the precinct.

The refurbishment of the toilet block would include a full refresh inside and outside as well as dealing with the look of the facility, which is not what is desired in a town square. While a full concept will be developed, it will meet the standards expected by the community once complete. At this stage consideration is being given to utilising the facility as a location for the installation of public art, incorporating panels which can be updated or refreshed over time to bring interest and change to the area as well as and opportunities for different artists within the community. Details can be developed in conjunction with the Art and Culture Committee.

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### 10.3 CIRCULATION OF MINUTES

Record No:

Responsible Officer: Chief Executive Officer  
Author: Councillor Anne Maslin  
Attachments: Nil

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Councillor Anne Maslin has given notice that at the Ordinary Meeting of Council on 20 August 2020, she will move the following motion.

#### **MOTION**

That the Minutes of SMRC Council Meetings be circulated to all Councillors as soon as possible after each meeting, i.e. within 5-10 business days.

#### **BACKGROUND**

Given the large number of items in the Business Papers, these extend to more than 500 pages in many meetings, and additional material in the Attachments can also be hundreds of pages. Councillors only have a week to read this large volume of material, prior to each Meeting.

In the interests of good governance, it would be beneficial for Councillors to have the Minutes well before the next meeting. This would give time to go through the Minutes in a timely fashion.

#### **CHIEF EXECUTIVE OFFICER'S RESPONSE**

Currently once the minutes are completed in draft form they are uploaded onto the website and also placed within the BigTinCan Hub, where they can be accessed by councillors prior to the business paper being generated.

Clause 9. 1 of Council's Code of Meeting Practice provides as follows:

##### **9.1 Notices of Motion**

- (1) *The deadline for lodging notices of motion in writing for inclusion on the business paper for consideration at any meeting of the Council, shall be eleven (11) days prior to the meeting.*
  - (2) *A councillor must give notice of business in writing no later than 4.00pm on the Tuesday that follows the ordinary meeting of council.*
  - (3) *At an Ordinary meeting Councillors may give notice of motions in writing to be listed as matters on the business paper for the next Ordinary meeting of Council.*
  - (4) *The rules applying to the content of Questions also apply to the content of Notices of Motion.*
  - (5) *Councillors are to ensure, where it is intended that staff be asked to carry out some specific defined action, that a Notice of Motion is written in such a way that, if carried, the motion carries such clear and unambiguous direction.*
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### 13. CONFIDENTIAL MATTERS

In accordance with Section 10A(2) of the Local Government Act 1993, Council can exclude members of the public from the meeting and go into Closed Session to consider confidential matters, if those matters involve:

- (a) personnel matters concerning particular individuals; or
- (b) the personal hardship of any resident or ratepayer; or
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business; or
- (d) commercial information of a confidential nature that would, if disclosed;
  - (i) prejudice the commercial position of the person who supplied it, or
  - (ii) confer a commercial advantage on a competitor of the council, or
  - (iii) reveal a trade secret,
- (e) information that would, if disclosed, prejudice the maintenance of law; or
- (f) matters affecting the security of the council, councillors, council staff or council property; or
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege or information concerning the nature and location of a place; or
- (h) an item of Aboriginal significance on community land.

and Council considers that the closure of that part of the meeting for the receipt or discussion of the nominated items or information relating thereto is necessary to preserve the relevant confidentiality, privilege or security of such information, and discussion of the material in open session would be contrary to the public interest.

In accordance with Section 10A(4) of the Local Government Act 1993 the Chairperson will invite members of the public to make verbal representations to the Council on whether the meeting should be closed to consider confidential matters.

#### RECOMMENDATION

1. THAT pursuant to Section 10A subsections 2 & 3 and Section 10B of the Local Government Act, 1993 (as amended) the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

##### **13.1 Legal Actions and Potential Claims Against SMRC as at 31 July 2020**

Item 13.1 is confidential in accordance with s10(A)(2)(e) of the Local Government Act because it contains information that would, if disclosed, prejudice the maintenance of law and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

##### **13.2 Request - Lease on Vacant Land Victoria St Cooma**

Item 13.2 is confidential in accordance with s10(A)(2)(a) of the Local Government Act because it contains personnel matters concerning particular individuals (other than councillors) and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

##### **13.3 2020-21 Weed Control Services**

Item 13.3 is confidential in accordance with s10(A)(2)(di) of the Local Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

##### **13.4 Tropic Asphalts Proceedings - Summary and update**

Item 13.4 is confidential in accordance with s10(A)(2)(g) of the Local Government Act because it contains advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on



the ground of legal professional privilege and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

**13.5 Sale of part of Land in Polo Flat**

Item 13.5 is confidential in accordance with s10(A)(2)(c) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

**13.6 Acquisition of Property**

Item 13.6 is confidential in accordance with s10(A)(2)(di) of the Local Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

**13.7 Award of Bombala Sewerage Infrastructure Upgrade Project**

Item 13.7 is confidential in accordance with s10(A)(2)(di) of the Local Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

2. The press and public be excluded from the proceedings of the Council in Closed Session on the basis that these items are considered to be of a confidential nature.
3. That the Minutes and Business Papers including any reports, correspondence, documentation or information relating to such matter be treated as confidential and be withheld from access by the press and public, until such time as the Council resolves that the reason for confidentiality has passed or become irrelevant.
4. That the resolutions made by the Council in Closed Session be recorded in the Minutes of the Council Meeting.
5. That upon this recommendation being moved and seconded, the Chairperson invite representations from the public as to whether this part of the meeting should be closed to consider the nominated item.