SNOWY MONARO
REGIONAL COUNCIL

BUSINESS PAPER

PUBLIC EXHIBITION COPY

Ordinary Council Meeting
17 December 2020

CONFLICTS OF INTEREST

A conflict of interest arises when the Mayor or Council staff are influenced, or are seen to be influenced, in carrying out their duties by personal interests. Conflicts of interest can be pecuniary or non-pecuniary in nature.

A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of a financial gain or loss.

A non-pecuniary interest can arise as a result of a private or personal interest, which does not relate to money. Examples include friendship, membership of an association or involvement or interest in an activity.

The Mayor or staff member who considers they may have a conflict of interest should read Council Policy.

The responsibility of determining whether or not the Mayor or Council employee has a pecuniary or non-pecuniary interest in a matter, is the responsibility of that individual. It is not the role of the Mayor or General Manager, or another Council employee to determine whether or not a person may have a conflict of interest.

Should you be unsure as to whether or not you have a conflict of interest you should err on the side of caution and either declare a conflict of interest or, you should seek the advice of the Director General of Local Government.

The contact number for the Director General of Local Government is 4428 4100.

COUNCIL CODE OF CONDUCT

The Council Code of Conduct is a requirement of Section 440 of the Local Government Act 1993, which requires all councils to have a code of conduct to be observed by the Mayor, members of staff and delegates of the Council attending a Council meeting or a meeting of a committee of Council.

The code of conduct sets out the responsibilities of the Mayor and Council employees attending a Council meeting or a meeting of a committee of Council. The code also sets out how complaints against a Council employee, the Mayor or General Manager are to be made.

COUNCIL CODE OF MEETING PRACTICE

The Council Code of Meeting Practice is a requirement of Section 360(3) of the Local Government Act 1993, which requires all councils to have a code of meeting practice. The code of meeting practice is to be observed by the Administrator, members of staff, delegates of the Council and members of the public attending a Council or a meeting of a committee of Council.

Acknowledgement of Country

Council wishes to show our respect to the First Custodians of this land the Ngarigo, Walgalu, Ngunnawal and Bidhawal people and their Ancestors past and present.

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Webcasting

Council meetings are recorded and live streamed to the internet for public viewing. By entering the Chambers during an open session of Council, you consent to your attendance and participation being recorded and streamed on Council's website www.snowymonaro.nsw.gov.au

ORDINARY COUNCIL MEETING
TO BE HELD IN RYDGES HOTEL, 10 KOSCIUSKO ROAD, JINDABYNE NSW 2627

ON THURSDAY 17 DECEMBER 2020
COMMENCING AT 5:00PM

BUSINESS PAPER

1. OPENING MEETING

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3. APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS

4. CITIZENSHIP CEREMONIES

5. DISCLOSURE OF INTEREST
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8.1 DEVELOPMENT APPLICATION - 10.2020.90.1 - STAGED DEMOLITION + ADDITIONS & ALTERATIONS (DELEGATE SCHOOL OF ARTS)

Record No:

Responsible Officer:	Chief Operating Officer
Author:	Town Planner - Duty
Key Theme:	3. Environment Outcomes
CSP Community Strategy:	8.1 Plan for rural, urban and industrial development that is sensitive to the region's natural environment and heritage
Delivery Program Objectives:	8.1.3 Development assessment processes are streamlined to support regional development and growth
Attachments:	1. Draft Conditions of Consent *(Under Separate Cover)* 2. Stage 1 Plans *(Under Separate Cover)* 3. Stage 2 Plans *(Under Separate Cover)* 4. Stage 3 Plans *(Under Separate Cover)* 5. Statement of Environmental Effects *(Under Separate Cover)* 6. Submission *(Under Separate Cover)* 7. Developement Application Form *(Under Separate Cover)*

Further Operational Plan Actions:

Applicant Number:	10.2020.90.1
Applicant:	Snowy Monaro Regional Council
Owner:	Delegate School Of Arts
DA Registered:	22/09/2020
Property Description:	Lot: 11 Sec: 8 DP: 758346
Zone:	RU5 - Village
Current Use:	Community Facility
Proposed Use:	Community Facility
Permitted in Zone:	Yes
Recommendation:	Approval

EXECUTIVE SUMMARY

The purpose of this report is to seek approval for the staged demolition and alterations and additions to the existing Delegate School of Arts building in Delegate. The proposed demolition includes the removal of the existing outhouse toilet, removal of storage room extension, the removal of the stairs, landing and rail at the pre-school. The proposed alterations and additions will provide an accessible entry, accessible and ambulant accessible toilets and storage.

The application is referred to Council for determination as the application has been submitted by Council to carry to the works.

Upon assessment, the assessing officer is satisfied that the development complies with the provisions of the Bombala Local Environmental Plan 2012 and Bombala Development Control Plan 2012 and it is recommended that it be approved with conditions.

If Council decides to make a determination other than as included in the recommendation, it must follow the procedure adopted through resolution 18/18 on 15 February 2018.

RECOMMENDATION

That pursuant to section 4.16(1)(a) of the *Environmental Planning and Assessment Act 1979 (as amended) C*ouncil grants consent for DA 10.2020.90.1 for Staged Demolition and additions and alterations (Delegate School of Arts), on lot 11 Section 8 DP 758346 subject to the conditions attached.

BACKGROUND

Proposal in Detail:

Staged Demolition and Construction

Stage 1A – Demolition of existing outhouse toilet and construction of new disabled access toilet amenities building including slab and footings

Disabled access path /ramp to amenities

Pump out and fill in existing tanks

Stage 1B – Demolition, remove storeroom extension from hall, and install external wall/cladding

Demolish and remove stairs, landing and rails at pre-school

Stage 2 – Demolition of path on eastern side of hall

New downpipes and storm water plumbing

Construct retaining wall – external pathway levels

Reinstate fence

Construct new concrete path to access hall and connect amenities

Stage 3 – Removal of wood fire heating system within hall and Men's shed and replacement with electric heating

Subfloor works to masonry building – ventilation and drainage control under existing hardwood floor

Access works – handrail and stair case removal and replacement

External cladding repairs and replacement

Install new smoke detectors and emergency lighting

Fire safety works – fire extinguishers, fire blankets and replacement of stage curtain.

Location Map:



ASSESSMENT

The application has been assessed against the provisions of the following documents:

State Environment Planning Policies (SEPPs)	There are no SEPP's relevant to this development.
Local Environmental Plan (LEP) (including draft LEPs)	Bombala Local Environment Plan 2012
Development Control Plans	Bombala Development Control Plan 2012

SECTION 4.15

Section 4.15 and EP&A Act Checklist

The suitability of the site for the development:	The site is generally suitable for development.
The provisions of any environmental planning instrument and draft environmental planning instrument:	The proposal has been assessed against the provisions of all relevant SEPP's and the development has been found **to** achieve an acceptable level of compliance.

	The proposal has been examined in detail against the provisions of BLEP 2012 and has been found **to** achieve an acceptable level of compliance.
The provision of any development control plan:	The application generally complies with the provisions of Council's relevant development control plan being Bombala Development Control Plan 2012.
Any matters prescribed by the regulations:	The application generally complies with the *EP&A Regulation 2000*.
The likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality:	The likely impacts of the development have been appropriately considered as part of this application, and appropriately addressed above.
Any submissions made in accordance with the EP&A Act or the regulations:	The application was notified for 14 days. There was one submission received and it is considered below.
The public interest:	The proposal is not contrary to the public interest, as it complies with the Council's standards and will not contribute to creating an undesirable precedent.

The Subject Site



Slope	Gentle slope exists – no impediment to development exists.
Significant vegetation	There is no significant vegetation
Adjoining development	Similar in nature, scale and design to proposal
Suitability of proposed works / building	Generally acceptable having regard to constraints of the land
Streetscape	Proposal generally compatible with adjoining development
Stormwater disposal	To from new amenities building is to be managed on site, through onsite detention not changes proposed to external roofline of existing building as such current stormwater measures are to remain.
Services	All services existing on site
Views	nil impact to and from site
Contamination	nil identified
Bushfire	The subject site is not classified as bushfire prone
Flooding	nil impact
Vehicular access	Does the site have coinciding legal and practical access
Easements and restriction on use	Not Applicable
Aboriginal sites	nil identified on-site
Threatened species	nil identified on-site
Grasslands	nil identified on-site

Rivers/streams	not applicable
Effluent disposal	Onsite
Prevailing winds	nil impact
Easements	nil affected by this proposal
Other matters	nil

Previous Development History

Existing School of Arts Building

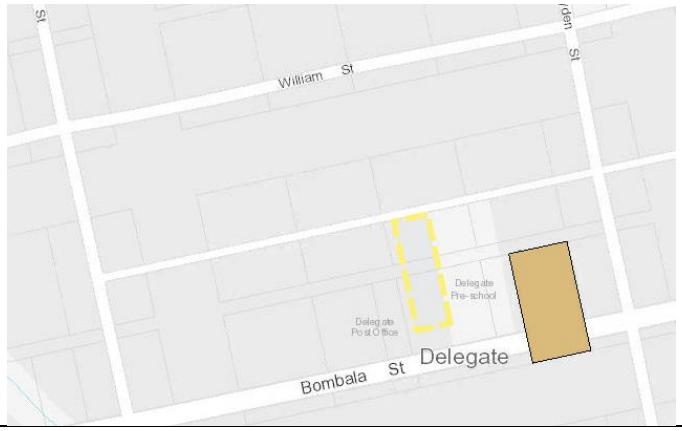
10.2007.01000005.001 - Commercial Kitchen

6.2.2 Permissibility of the development under the Bombala LEP 2012

- The subject land is zoned: Village – RU5
- Definition of land usage under Bombala LEP 2012: Community Facilities
- The proposal is permissible with development consent from Council pursuant zone RU5 of the Bombala LEP 2012.
- The proposal **is** considered to be consistent with the aims and objectives of the plan

In the assessment of this application, the following special provisions from **Bombala LEP 2012** are of relevance and have been assessed for compliance:

Provision	**Response**
PART 1 Preliminary	Satisfactory
PART 2 Permitted or Prohibited	Permitted
PART 3 Exempt and Complying Development	Not Applicable
PART 4 Principal development standards	
Clause 4.1 Minimum subdivision lot size	Not Applicable
Clause 4.1AA Minimum subdivision lot size for community title schemes	Not Applicable
Clause 4.2 Rural Subdivision	Not Applicable
Clause 4.2A Erection of dwelling houses on land in certain rural and environmental protection zones	Not Applicable
Clause 4.3 Height of building	Satisfactory
Clause 4.4 Floor space ratio	Satisfactory
Clause 4.5 Calculation of Floor Space Ratio	Not Applicable
Clause 4.6 Exception to development standards	Not Applicable
PART 5 Miscellaneous provisions	

Clause 5.1 Relevant acquisition authority	Not Applicable
Clause 5.2 Classification and reclassification of public land	Not Applicable
Clause 5.3 Development near zone boundaries	Not Applicable
Clause 5.4 Controls relating to miscellaneous permissible uses	Not Applicable
Clause 5.6 Architectural roof features	Not Applicable
Clause 5.7 Development below mean high water mark	Not Applicable
Clause 5.8 Conversion of Fire Alarms	Not Applicable
Clause 5.10 Heritage conservation 	The development is in proximity to Heritage item 18 – Delegate Police Station. The proposed development will have no impact on the nearby heritage item.
Clause 5.11 Bushfire hazard reduction	Not Applicable
Clause 5.12 Infrastructure development and use of existing buildings of the crown	Not Applicable
Clause 5.13 Eco-tourism facility	Not Applicable
Clause 5.16 Subdivision of, or dwellings on, land in certain rural, residential or environment protection zones	Not Applicable
Clause 5.18 Intensive livestock agriculture	Not Applicable
Clause 5.19 Pond-based, tank-based and oyster aquaculture	Not Applicable
PART 6 Local Provisions	
Clause 6.1 Earthworks	Not Applicable
Clause 6.2 Flood Planning	Not applicable – the subject site is not mapped as flood prone.
Clause 6.3 Terrestrial Biodiversity	Not applicable – the subject site not mapped with Terrestrial

	Biodiversity.
Clause 6.4 Riparian land and watercourses 	Whilst the property is located with some proximity to a watercourse, the development is not considered to have any negative impact.
Clause 5.5 Local of sex service premises	Not Applicable
SCHEDULE 2 Exempt development	Not Applicable
SCHEDULE 3 Complying development	Not Applicable
SCHEDULE 4 Classification and reclassification of public land	Not Applicable
SCHEDULE 5 Environmental heritage	Not Applicable
Schedule 6 Pond-based and tank-based aquaculture	Not Applicable

The proposal has also been examined in detail against the provisions of Council's LEP and has been found to achieve an acceptable level of compliance.

6.3 Provision of any proposed Environmental Planning Instruments

There are no other proposed environmental planning instruments applying to this site which are relevant to the proposed development.

6.4 Assessment against the relevant provisions of Bombala Development Control Plan 2012 (as amended)

In the assessment of this application, the following DCP provisions are of relevance and have been assessed for compliance:

Provision	**Response**

INTRODUCTION	
1.3 Making a development application **1.3.1 Documentation** **1.3.2 BASIX** **1.3.3 Requests to vary acceptable solutions**	All documentation received is considered satisfactory. BASIX not required No variations requested
1.4 Advertising and Notification Compliance is required against the provisions of the Snowy Monaro Regional Council Community Participation Plan	The application was notified for 14 days. There were two (2) submissions received and are considered below
2. SUSTAINABLE DESIGN	
2.1 Principles of sustainability	The development complies
2.2 Settlement character statements **2.2.2 Delegate**	2.2.2 The alteration and additions are considered to enhance the township of Delegate and will provide current safety infrastructure whilst maintaining the existing characteristics of the locality.
2.3 Site planning	
2.3.1 Site analysis **Intent** - the relationship of new development with the site, adjoining properties and the local community is considered in the site planning and design phase.	
P1 The site analysis establishes the development context by identifying and illustrating the key influences on the design, and how the proposed allotments and buildings will relate to each other and to the immediate surroundings	The development is for alterations and additions to an existing community facility and therefore no impact
P2 The design of new development considers the uses of neighbouring sites, and potential constraints relating to overlooking, overshadowing, view retention, building bulk, landscaping and screening between the development and adjoining sites	The development is located in RU5 Village and therefore not applicable

P3 An analysis of the street character provides clues for successful integration, and influences site layout, landscape, alignment of buildings and the design of the proposed development in relation to the streetscape	The proposed development is for alterations and additions to an existing building and there are no foreseen additional impacts in regards to use of the site.
2.4 Heritage conservation	
2.4.1 Indigenous heritage	
P1 Sites of cultural significance to the Aboriginal community are identified and protected	Not applicable – the development will have no impact on Aboriginal Cultural heritage.
2.4.2 Non-indigenous heritage **Intent** - to ensure that new development, including the adaptive re-use of heritage buildings, and alterations and additions, are compatible with and respectful of recognised heritage values and the historic context.	
P1 The fabric of heritage items and places, including landscaping and vegetation that contributes to heritage significance, is conserved	The development complies - The development is located in proximity to Heritage item 18 (Delegate Police Station). It is considered that there are no impacts to the heritage item as a result of the proposed alterations and additions.
P2 Settlement identity, scenic values, historic streetscapes and traditional patterns of settlement are retained	
P3 New development, including alterations and additions to a heritage item and development within the Bombala Special Character Area, demonstrates an understanding of the heritage significance and context of the place	Not applicable - The development is not on a heritage building
P4 New development, including alterations and additions to a heritage item and development within the Bombala Special Character Area, retains the visual setting and streetscape and landscape character that contributes to heritage significance	Not applicable - The development is not associated with a heritage building or located within the Bombala Special Character Area.

P5 New development in Bombala Special Character Area respects the historical context, the scale and proportion of buildings, and the overall setting	Not Applicable
2.5 Environmental Management	
2.5.1 Bushfire	Not applicable - The property is not mapped as bushfire prone land.
2.5.2 Flooding	Not applicable - The property is not mapped as flood prone.
2.5.3 Biodiversity, vegetation and tree removal	Not applicable as no trees are proposed to be removed for the development
4. BUILDING	
4.1 General provisions – all zones Section 4.1 General provisions applies to all new development that involves building or structures, including alterations and additions, in all zones in Bombala local government area.	
4.1.1 Building design	
P1 The frontage of buildings and their entries are readily apparent from the street	The development complies – this is an existing building with no changes proposed to the façade or entrances to the street.
P2 Building height at the street frontage maintains a compatible scale with adjacent development	The development complies - No proposed changes to building height.
P3 Buildings are designed to reflect relevant features of the prevailing character of surrounding attractive streetscapes, features and built form character that have been identified as part of the desired future character of the area	The development complies - No proposed changes to building height
P4 Buildings are designed to enhance existing attractive built form character by translating the following characteristics found in the surrounding built form into innovative design solutions: - mass and proportion; - building	The development complies

materials, patterns, textures, colours, and decorative elements; - ground-floor height above natural ground level; floor to ceiling height; - roof form and pitch; - facade articulation, detailing, and window and door proportions; - verandahs, eaves and parapets; - driveway crossovers, fence style and alignment	
P5 New development complements or enhances any treed landscape character of the area by: - providing sufficient open space for the planting of trees to complement the landscape character of the neighbourhood; - retaining and protecting existing vegetation where possible; - protecting neighbouring trees from damage to their root systems; - using building footing designs, where necessary, that allow root growth of large trees	The development complies - The proposed replacement and repairs to the external cladding will match the existing cladding and the proposed access and amenities building are considered to be complimentary to the established character of the neighbourhood.
P6 The building design, detailing and finish provide an appropriate scale to the street, add visual interest and enable differentiation between buildings when viewed from public streets	The development complies - The external repairs and replacements are considered appropriate and maintain the buildings visual interest
P7 Buildings are designed and sited to acknowledge the private open space of surrounding development, by: - keeping upper story parts of buildings away from neighbouring private open space so as to avoid an unreasonable sense of visual enclosure; and - using articulation, colour and detailing to reduce visual bulk	Not applicable
P8 Garages and parking structures are sited and designed so as not	Not Applicable

to dominate the street frontage, by: - minimising the frontage width; - ensuring that roof form, materials and detailing complement that of the associated building	
P9 Existing buildings in sound condition that contribute to the streetscape character and items of heritage or conservation significance are retained, incorporated and sympathetically treated, where possible	The development complies - The proposed replacement and repairs to the external cladding will match the existing cladding and the proposed access and amenities building are considered to be complimentary to adjoining heritage items and the established character of the neighbourhood.
4.1.3 Stormwater management	Existing storm water measures in place and proposed new stormwater disposal shall be restricted to either one site or within an appropriate legal easement – satisfactory
4.1.4 Landscaping	Existing landscaping to be retained – satisfactory
5. PARKING AND ACCESS	
No changes to the existing parking arrangement are proposed. Satisfactory	

6.5 Planning Agreements

Any planning agreement that has been entered into under section 7.4, or any draft planning agreement that a developer has offered to enter into under section 7.5.

6.6 Any matters prescribed by the regulations

The application generally complies with the *EP&A Regulation 2000*.

6.8 Impacts of the Development – Environmental, Social & Economic

Access, transport and traffic	Access direct from Bombala Street – existing driveway
Easements/88B Restrictions on Use	No impact
Bushfire Assessment s4.14	Not Bushfire prone
Impacts on supply of utilities	No foreseen additional impacts

Heritage	Not a heritage item. Located in close proximity to Heritage item 18 – Delegate Police station, however there will be no negative impacts to the subject item from the proposed development.
Natural and other land resources	The proposed development is considered unlikely to result in any significant impacts upon the supply of utilities within the locality.
Water supply and potential impacts on surface and ground water	No impact
Soils	No impact
Air quality, pollution and microclimate impacts (eg odour)	The proposed development is unlikely to have any significant impact on the air quality of the site and any surrounding properties due to the nature of the development.
Flora and fauna & Consideration of Threatened Species	No impact
Waste facilities and controls	No foreseen additional impacts
Energy efficiency and greenhouse gas emissions	No impact
Noise and vibration	Some noise will result from the construction of the proposed development; however, such noise would be temporary and have no lasting impact. Appropriate conditions of consent have been proposed to manage construction noise.
Safety, security and crime prevention	The development is not required to include any specific requirements for safety, security and crime prevention.
Social impact in locality	The proposed alterations and additional are considered to be have positive social impacts. Ensuring that the community's facility has suitable and compliant access and safety measures, which will improve the user experience and be more inclusive for all visitors and users of the space.
Economic impact in locality	The proposed development is not considered to have any negative economic impact on the locality.

Site and internal design issues	The submitted plan shows site fencing/erosion control and a storm water easement being located within lot 8 Sec 8 DP 758346. The owners of lot 8 were not included on the application and do not appear to have been consulted regarding the use of their land. As such the plans submitted which reference these aspects will be annotated to ensure that it is clear these aspects do not form part of the development consent and the applicant would need to seek further approval from the adjoining land owner should these works be undertaken on that land. Any determination will also reflect that the site fence and erosion control is not permitted out site the property boundaries of Lot: 11 Sec: 8 DP: 758346 and that the proposed easement is not approved as part of this consent. Council will need to undertake negotiation with the land owners separately.
Impacts during construction	While it is unlikely that the construction of the proposed shed will result in any impacts, any unforeseen impacts will be temporary and have no lasting impact. Appropriate conditions of consent have been included in the draft conditions of consent to address use of power tools during construction to limit impact on neighbouring properties.
Cumulative impacts	The proposed development in conjunction with surrounding residential development is considered unlikely to result in any significant cumulative impacts
Impact on pedestrian movements and safety	No impact
Mineral resources and/or deposits in the vicinity	No impact
Impacts on aboriginal heritage	No impact
Health Impacts of High Voltage Power Lines	No impact

6.9 Public Interest

The proposal is not contrary to the public interest, as it complies with the Council's standards and will not contribute to creating an undesirable precedent

7.0 OTHER MATTERS

Developer Contributions	Not Applicable
Internal Referrals	Building Surveyor – Acceptable subject to conditions

SUBMISSIONS

The application was notified, in accordance with the requirements of the Snowy Monaro Community Participation Plan and the relevant statutory regulations. Notification letters were sent out to adjoining landowners and exhibited for a period of *14* days.

The application was not required to be publicly advertised.

Submission	**Response**
1. Fully support the improvements being proposed for the School of Arts 2. Object to site fencing to be erected as there has been no consultation 3. Object the proposed easement to drain storm water through the neighbouring property – no consultation with the land owner Happy to discuss the purchase of the land required with SMRC	Overall the works proposed are supported by the submitter. The objection and concerns raised are in relation to site fencing/erosion control being located within the neighbouring property without consultation. Additionally the proposed storm water easement within lot 8 Sec 8 DP 758346 has not been discussed with the owners of the property. As such the determination will reflect that the site fence and erosion control are not permitted to be erected outside of the subject lot and will not impact on the neighbouring property during construction. The proposed easement is not approved as part of this consent and that Council will need to undertake negotiation with the land owners separately should this drainage be required through this land.

CONCLUSION

It is considered that the proposed development generally complies with the relevant provisions of Section 4.15 of the Act, LEP, DCP, Codes and Policies. The key issues arising out of the assessment of this application comprise:

1. Demonstrates consistency with the Disability Discrimination Act 1992.
2. The proposed easement and site fence within the neighbouring property is not permitted and are not approved as part of this consent and separate negotiations will be needed should this be something that Council wishes to pursue.

In conclusion, it is considered that the proposal is generally aesthetically, economically, socially and environmentally acceptable having regard to the surrounding natural and built environment. Accordingly, approval is recommended subject to the imposition of the conditions of consent listed below.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

The proposed development is considered to have a positive social impact for the following. The site will be better equipped to service the requirements of all community members through suitable access and access links. Improved compliant access for people with mobility issues will bring the building into line with the current legislative requirements for accessibility and encourage the facility to be used by a wider portion of the community.

2. Environmental

The proposed development is considered to have no negative environmental impacts. Waste management systems including sewer and water infrastructure are in place and there will be minimal excavation associated with the development. Stormwater will be directed from within the lot boundaries to Councils drainage system. There will be no impact upon air quality and noise impacts through construction will be managed via appropriate conditions of consent.

3. Economic

The proposed development is considered to have positive economic impacts allowing for a space that all members of the community and tourists can have equal opportunity to access.
The development will allow for an improved use of an existing Council asset.

4. Civic Leadership

The application is referred to Council for determination rather than being determined by staff under delegation, as the property is a Council asset and the application was lodged by Council staff. This is in accordance with Councils Policy – *Referral of Development Applications to Council*

8.2 10.2020.120.1 - ATTACHED DUAL OCCUPANCY & USE AS SERVICED APARTMENT

Record No:

Responsible Officer:	Chief Operating Officer
Author:	Town Planner - Duty
Key Theme:	3. Environment Outcomes
CSP Community Strategy:	8.1 Plan for rural, urban and industrial development that is sensitive to the region's natural environment and heritage
Delivery Program Objectives:	8.1.3 Development assessment processes are streamlined to support regional development and growth
Attachments:	1. Draft Conditions of Consent *(Under Separate Cover)* 2. Plans *(Under Separate Cover)* 3. Statement of Environmental Effects *(Under Separate Cover)* 4. BASIX Certificate *(Under Separate Cover)* 5. NatHERs 8a *(Under Separate Cover)* 6. NatHERs 8b *(Under Separate Cover)* 7. Submissions *(Under Separate Cover)* 8. DA Application *(Under Separate Cover)*

Further Operational Plan Actions:

Applicant Number:	10.2020.120.1
Applicant:	D C Pearson
Owner:	D C Pearson & P M Pearson
DA Registered:	13/10/2020
Property Description:	Lot 18 DP 1089304 Ph Jinderboine
Zone:	RU5 - Village
Current Use:	Vacant Land
Proposed Use:	Attached Dual Occupancy & Serviced Apartment
Permitted in Zone:	Yes
Recommendation:	Approval with conditions

EXECUTIVE SUMMARY

The purpose of this report is to seek approval for the development of a single storey attached dual occupancy and the additional use of the dwellings as serviced apartments. The proposed development includes a four (4) bedroom dwelling and an attached two (2) bedroom dwelling.

The application is referred to Council for determination as the application has received more than five (5) submissions in line with Council Policy.

Upon assessment, the assessing officer is satisfied that the development complies with the provisions of the Snowy River Local Environment Plan 2013 (SRLEP) and the Snowy River

Development Control Plan 2013 (SRDCP) with the exception of the front setback. The developer has lodged a formal request of a variation to the front setback.

It is recommended that the development be approved with conditions.

If Council decided to make a determination other than as included in the recommendation, it must follow the procedure adopted through resolution 18/18 on February 2018.

RECOMMENDATION

That pursuant to section 4.16 of the *Environmental Planning and Assessment Act 1979 (as amended)* Council grants approval to DA 10.2020.120.1 for an attached dual occupancy and use as a serviced apartments, on Lot 18 DP 1089304 Ph Jinderboine subject to the conditions attached.

BACKGROUND

Proposal in Detail:

The proposed development is an attached dual occupancy.

Dwelling 1 is four bedrooms, dwelling 2 is two bedrooms.

The applicant has applied to use the dwellings for the purposes of short term holiday accommodation as serviced apartments.

Location Maps:

Figure 1 :

The development is in the Alpine Sands subdivision in East Jindabyne. The map below shows the location of East Jindabyne in relation to Jindabyne township.



Figure 2 - Location of the subject site within the context of the village of East Jindabyne

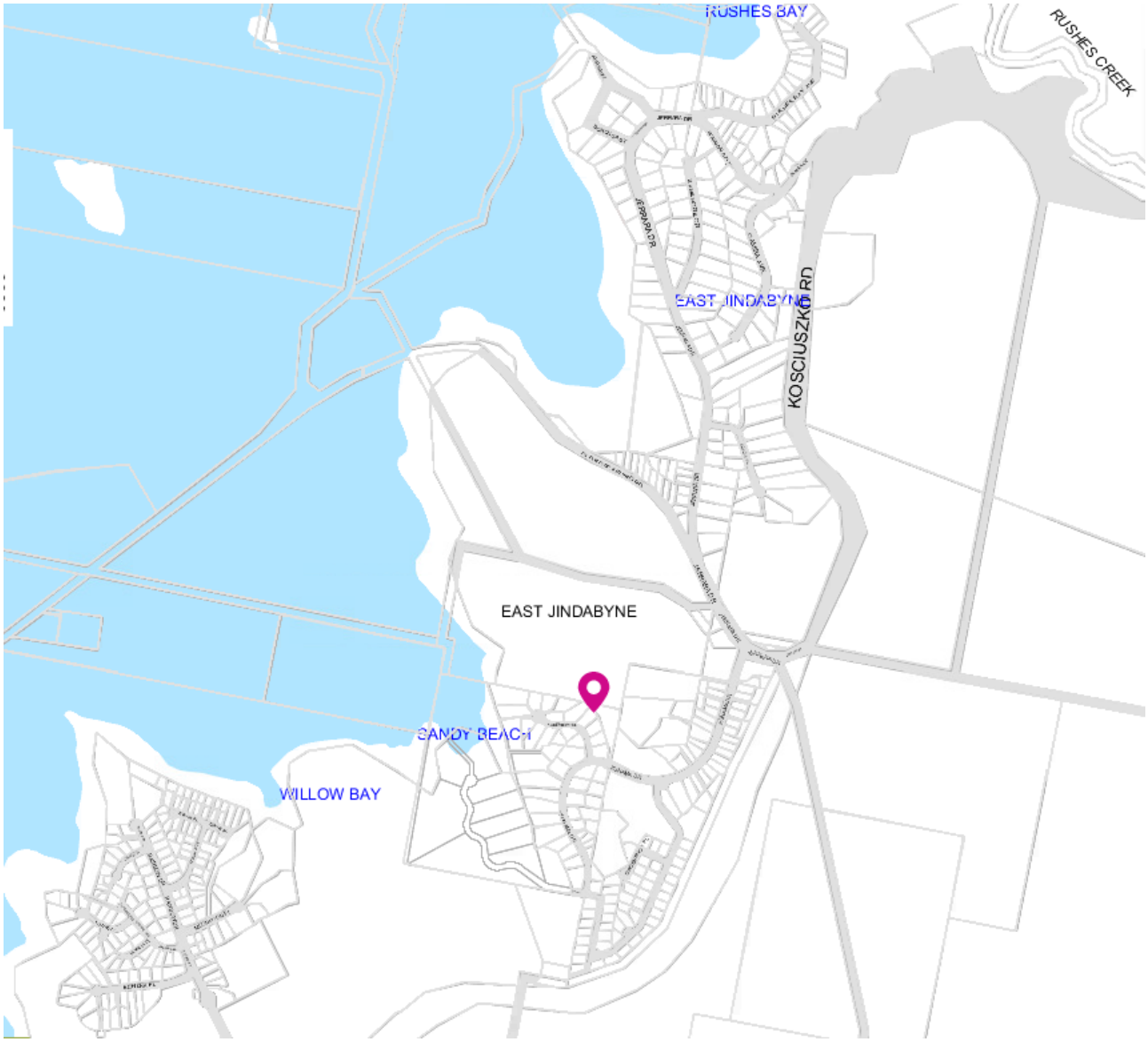


Figure 3 – The subject lot



ASSESSMENT

The application has been assessed against the provisions of the following documents:

State Environment Planning Policies (SEPPs)	Building Sustainability Index: BASIX 2004
Local Environmental Plan (LEP) (including draft LEPs)	Snowy River Local Environmental Plan 2013
Development Control Plans	Snowy River Development Control Plan 2013

SECTION 4.15

Section 4.15 and EP&A Act Checklist

The suitability of the site for the development:	The site is generally suitable for development being a vacant residential allotment within an established residential subdivision.

	The surrounding landuses are consistent to the proposed development being a mixture of single dwellings and dual occupancies.
The provisions of any environmental planning instrument and draft environmental planning instrument:	The proposal has been assessed against the provisions of all relevant SEPP's and the development has been found **to** achieve an acceptable level of compliance. The proposal has been examined in detail against the provisions of SRLEP and has been found **to** achieve an acceptable level of compliance. The uses proposed are permitted in the zone and consistent with the zone objectives.
The provision of any development control plan:	The application generally complies with the provisions of the SRDCP, with the exception of a minor variation to the front setback requirement. It is considered that the variation as sort when taking into consideration the topography of the site is reasonable and allowable under the provisions of the DCP. This variation is discussed in detail below.
Any matters prescribed by the regulations:	The application generally complies with the *EP&A Regulation 2000*.
The likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality:	The likely impacts of the development have been appropriately considered as part of this application. The impacts of the development are considered in detail in the body of this report.
Any submissions made in accordance with the EP&A Act or the regulations:	The application was notified for a period of 14 days in accordance with the provisions of the Snowy Monaro Community Participation Plan. Ten (10) submissions were received, the submissions have been considered below.
The public interest:	The proposal is not contrary to the public interest, as it complies with the Council's standards and will not contribute to creating an undesirable precedent.

The Subject Site

Figure 4:



Slope	The lot has a significant slope, sloping towards the north-western side. The development has been designed to work with the site topography. This has resulted in the need for a front setback variation.
Significant vegetation	No significant vegetation is proposed to be impacted by the development. Minor tree removal is required in order to facilitate the development however where trees can be retained it proposed to do so.
Surrounding development & Streetscape	The proposal is similar in scale and nature to the surrounding development within Alpine Sands. The adjoining development is of a similar scale to that proposed being an attached dual occupancy building which reads from the street as one dwelling.
Suitability of proposed works / building	Generally acceptable having regard to constraints of the land
Stormwater disposal	Into council system
Services	All services available - electricity / telephone/water/sewer
Views	nil impact to and from site
Contamination	nil identified
Bushfire	The subject land is not mapped as bushfire prone on Councils

	Bushfire Prone Land map.
Flooding	nil impact
Vehicular access	Coinciding legal and practical access from Lakeview Tce
Easements and restriction on use	20m wide covenant 3m wide sewer easement Single Storey restriction on use
Aboriginal sites	nil identified on-site
Threatened species	nil identified on-site
Rivers/streams	not applicable
Effluent disposal	Councils Infrastructure – Sewer Mains
Prevailing winds	nil impact
Other matters	nil

Previous Development History

Vacant land

DA262/2006 – Two Storey Dual Occupancy Building (building not constructed and development approval not acted upon, consent has lapsed)

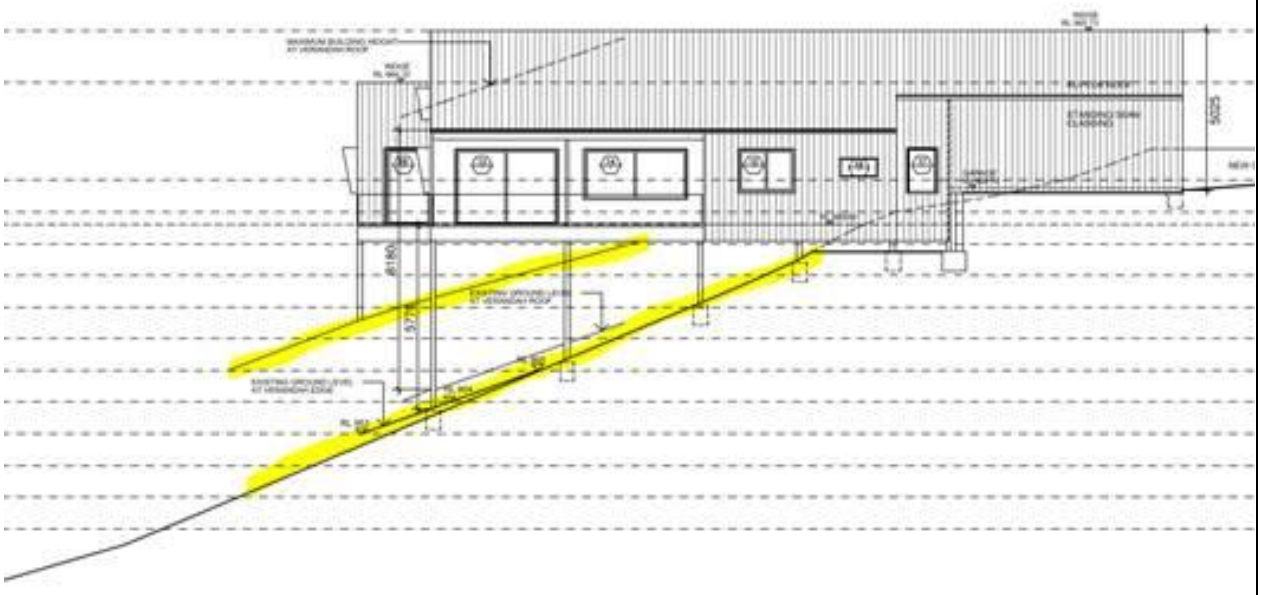
6.2.2 Permissibility of the development under the Snowy River Local Environmental Plan 2013

- The subject land is zoned: Village – RU5
- Definition of land usage under SRLEP 2013: Dual Occupancy & Serviced Apartment
- The proposal is permissible with development consent from Council pursuant to Zone RU5 of the SRLEP 2013.
- The proposal **is** considered to be consistent with the aims and objectives of the plan.

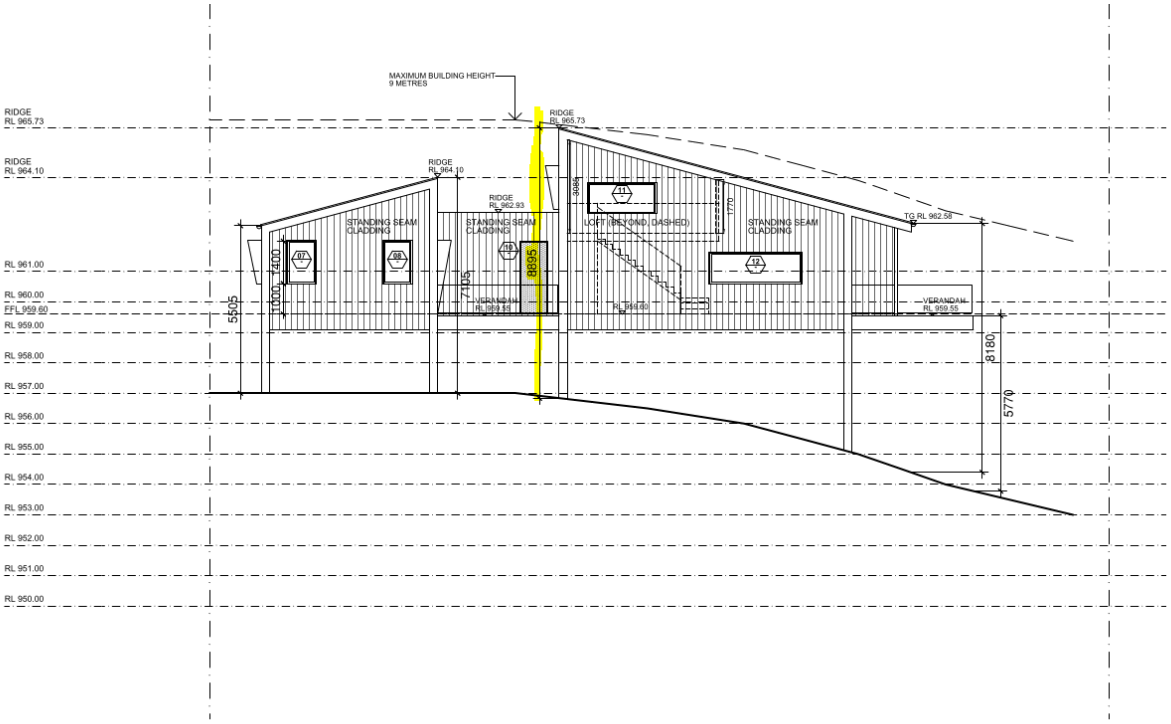
In the assessment of this application, the following special provisions from SRLEP 2013 are of relevance and have been assessed for compliance:

Provision	**Response**
PART 1 Preliminary	Satisfactory
PART 2 Permitted or prohibited development	Permitted
PART 3 Exempt and Complying Development	Not Applicable
PART 4 Principal development standards	

Clause 4.1A Minimum lot size for dual occupancies, multi dwelling housing and residential buildings in certain rural and residential zones	The development complies The lot size of the subject land is 1333m² The required lot size for an attached dual occupancy in RU5 is 700m². The lot more than meets this requirement.
Clause 4.3 Height of building	The development complies The maximum height permitted is 9m. At no point does the building exceed the height limit. Due to the topography the architect has shown two (2) natural ground level lines (highlighted in yellow below) on the northern elevation. At the buildings highest point it is 8.895m (shown on the Eastern elevation below).



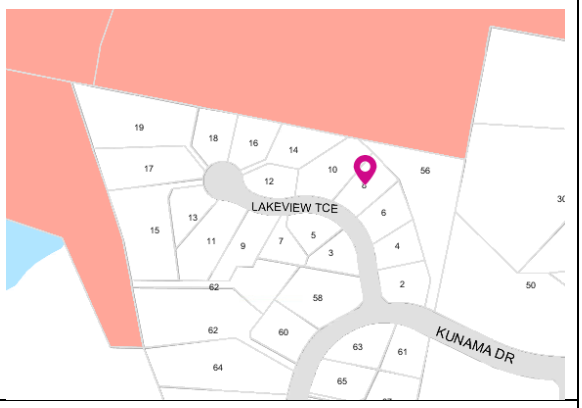
NORTH ELEVATION



EAST ELEVATION

Clause 4.4 Floor space ratio	The development complies and is well within the maximum 0.5:1. Lot size – 1333m² Floor space = 344m² FSR = 0.25:1
Clause 4.5 Calculation of Floor Space Ratio	The floor space ratio for each building has been calculated in accordance with the provisions of Clause 4.5 and found to comply.
Clause 4.6 Exception to development standards	The application **does not** seek to exceed any development standard as prescribed by the SRLEP
PART 5 Miscellaneous provisions	Not Applicable
PART 6 Land release areas	
Clause 6.1 Public utility infrastructure Clause 6.2 Development control plans for land release areas	Not Applicable
PART 7 Additional local provisions	

Clause 7.1 Flood planning	Not Applicable
Clause 7.2 Terrestrial biodiversity 	The development complies – the property has small areas mapped as "biodiversity" on the Terrestrial Biodiversity Map. The area to the rear of the property is not to be disturbed by the development and the area at the front of the site is cleared with no vegetation currently evident. This area may be mapped as a consequence of the neighbouring vegetation:  It is considered that the development will not have any adverse impact on the condition, importance or have the potential to fragment the ecological , value and significant of fauna and flora on the land and is a reasonable development of an existing parcel of residential land. The building has been sited to minimise and mitigate any impacts on biodiversity being situated to the front of the site adjoining the road and working with the topography of the land.
Clause 7.3 Riparian land and watercourses	Not Applicable
Clause 7.4 Wetlands	Not Applicable
Clause 7.5 Active street frontages	Not Applicable
Clause 7.6 Development within the Lake Eucumbene and Lake Jindabyne scenic protection	Not Applicable – the land is not within the mapped area of the Lake Jindabyne Scenic

areas	Protection area, 
Clause7.7 Development within the eastern approaches to Kosciuszko National Park	Not Applicable
Clause7.8 Serviced apartments	The development complies with the provisions of the clause being that: (a) The proposal has been designed with compliant car parking ratios. The proposal provides three (3) off-street car space for dwelling 2 (four (4) bedrooms) and 2 off-street car spaces for dwelling 1 (two (2) bedrooms) (b) The property is not mapped as bushfire or flood prone land. (c) The development is within an area which has other serviced apartment uses and is not considered to have an adverse amenity impact. The development has been designed to have a high level of amenity of occupants. (d) The Serviced apartment use is a secondary approval to a dwelling house and therefore this standard is not applicable.
Clause7.9 Essential services	The development complies - All services available at the site.
SCHEDULE 1 Additional permitted uses	Not Applicable
SCHEDULE 2 Exempt development	Not Applicable
SCHEDULE 3 Complying development	Not Applicable

SCHEDULE 4 Classification and reclassification of public land	Not Applicable
SCHEDULE 5 Environmental heritage	Not Applicable

The proposal has also been examined in detail against the provisions of Council's LEP and has been found to achieve an acceptable level of compliance.

6.3 Provision of any proposed Environmental Planning Instruments

There are no other proposed environmental planning instruments applying to this site which are relevant to the proposed development.

6.4 Assessment against the relevant provisions of Snowy River Development Control Plan 2013

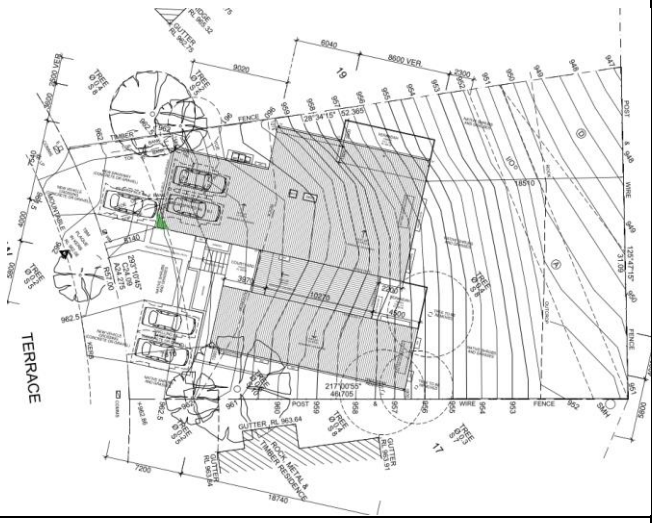
In the assessment of this application, the following DCP provisions are of relevance and have been assessed for compliance:

Provision	**Response**
A1 Introduction	
A2 Development application requirements	
1. Background	
2. Preparing DA Application	Satisfactory Additional information requested: - Amended site plan showing compliance with car parking requirements. - Landscaping Plan
3.Site Analysis	The site is a sloping site and the development has been designed to work with the topography
4. Site planning & layout	The location of the proposal is considered satisfactory given the constrains of the subject land including slope, easements and vegetation.
5. Required information 5.1 – Subdivision	The development complies 5.1 – Not Applicable

5.2 – Other than subdivision 5.3 – Tree works 5.4 – Landscaping 5.5 – Other info requirement	5.2 – Not Applicable 5.3 – Tree removal indicated on site plan – see section C5 for assessment *5*.4 – Landscaping plan provided 5.5 – Not Applicable
Snowy Monaro Community Participation Plan	The application was notified to adjoining owners for a period of 14 days being 29/10/2020 to 12/11/2020. Additional to was granted for submissions until the 16/11/2020 upon request by submitters. 10 submissions were received and are discussed below.
B1 Rural localities, Towns & Villages	Not Applicable
B2 Town & Village Plans	
1. Jindabyne and surroundings	The proposed development is considered to be in keeping with Principle 3: Tourism is the major economic driver within Jindabyne and this needs to be supported by the provision of a range of accommodation types.
C General planning considerations	
C1 Subdivision	Not applicable the application is not for subdivision.
C2 Design  Colorbond Standing Seam in Monument or similar  Accents In Shou Sugi Ban Timber	The development complies: The building height will present to the street as a single storey on ground dwelling with the rear of the development being suspended as the land slopes. As such, the design of the dwelling reflects the slope of the land and has retained the steeper parts of the lot in its natural state and requires minimal cut. The proposed external finishes are non-reflective and are considered to be in keeping other developments in the locality. <u>Colour Schedule</u> Roof: Monument

 Entrance Clad in Stone	Walls: Monument, Stone cladding and timber accents Overall the design of the development is considered satisfactory.
C3 Car-parking, Traffic & Access	The development complies. An amended plan was provided to meet the requirements of section C3. The proposal now provides three (3) off-street car space for dwelling 2 (four (4) bedrooms) and 2 off-street car space for dwelling 1 (two (2) bedrooms) which is in accordance with the Table 3.4-2 – Parking requirement. Due to the sloping nature of the lot and the single storey restriction on use the car parking has been located forward of the building line. A landscaping plan has been provided to soften the visual impact of the parked cars.
C4 Heritage	Not Applicable
C5 Tree preservation & Landscaping	The development complies: The proposal requires the removal of four (4) trees. The trees are not considered to be provide significant amenity, aesthetic or ecological value. The draft conditions of consent include a condition that the removal of these trees will be off-set by the requirement of 4 replacement trees which are to be replanted with a suitable species in a suitable location. The replacement trees are to be a species from the SRDCP, they are to be a type which grows to a minimum of 4 metres high and are not to be planted as tube stock. In order to develop the site is it necessary for subject trees to be removed. The applicant has proposed to retain trees where possible but due to the small area on which a building can be constructed on the site without the need to considerable site excavation works it is not possible to retain all existing trees.
C6 Signage & Advertising	Not Applicable
C7 Natural Hazard Management	Not Applicable

C8 Environmental Management	Not Applicable
C9 Energy & Waste Efficiency, Water Supply & Effluent Disposal	The development complies: A multi-dwelling BASIX was provided. Complies - 1132688M NatHERs – 5L179IBDEA (8a) NatHERS - Z51LYXB8YN (8b) Councils water and sewer services are available at the site.
C10 Waste management & Recycling	Councils waste collection services are available to the site.
D Residential Development	
D1 Residential Accommodation	
1. Background	
2. Aims	
3. Site Planning & layout	
1.1 Site Planning 1.2 Minimum lot size 1.3 Site coverage 1.4 Open space	1.1 The development is appropriate for the site. The building is a single storey development in keeping with the requirements of the 88b instrument. There is adequate view sharing and minimal solar access lost foreseen as part of this development. There is more than adequate area for landscaping and a landscaping plan has been provided for the front yard to ensure the established streetscape is maintained. 1.2 Complies 1.3 Complies 489.2m² coverage = 36.7% 1.4 More than 25m² of POS is provided.
4. Building Envelope	
4.1 Building height 4.2 Floor space ratio 4.3 Setback	4.1 Complies – 8.895m see LEP assessment 4.2 Complies – 25.8% see LEP assessment 4.3 The rear and side setbacks comply A variation to the DCP front set back of 6m has been requested for a 1.7m² portion of the garage (0.5% of the development). The lot frontage is 25m wide and the length of the dwelling which is encroaching within the 6m setback is variation is 2.5m, therefore 90% of the proposed development is compliant

	It is considered that given the curved nature of the front property boundary that the minor encroachment will be imperceptible within the street scape. The small area shown in green below is the extent of the variation to the front setback. 
5. Building Design	
5.1 Building form 5.2 Visual character & streetscape	5.1- It is considered that the built form, scale, massing and proportions of the development have considered the topography of the land and orientation of the subject lot, whilst being consistent with the established built environment. 5.2 - The proposed development is considered to enhance the visual character of the surrounding streetscape. It does not intrude or impact upon the natural landscape and is reflective of the slope of the subject lot.
6. Amenity	
6.1 Solar access & overshadow 6.2 Energy conservation 6.3 Visual privacy 6.4 Acoustic privacy 6.5 Landscape Design	6.1 The proposed development is single storey and there are no foreseen solar access issues. 6.2 BASIX complies - 1132688M NatHERs – 5L179IBDEA (8a) NatHERS - Z51LYXB8YN (8b) 6.3 The development has been designed to consider the neighbouring properties with living spaces from the dwellings not overlooking neighbouring dwellings or private open space 6.4 The development complies and has been

Trees to be removed  6.6 View sharing 6.7 Safety & security	designed to not have living spaces in close proximity to neighbouring properties. The site however is within an established urban area where the buildings on each side are large and take up a considerable portion of the front of the lots. This is due to land topography and as such some noise transmission will invariably occur however it is within expected limits. 6.5 A landscaping plan has been provided and compliance will be conditioned to ensure streetscape is maintained. The proposed development proposes to remove four (4) trees as such it will be conditioned that the four (4) trees removed will be replaced with four (4) trees.  The trees highlighted in red are to be removed. The tree highlighted in green is to be retained. The additional tree to be removed is a shrub. The tree do not create a habitat corridor and are not hollow bearing as they are juvenile trees. 6.6 There are no foreseen impacts. 6.7 It is likely the safety and security of the area are to benefit with the addition of a new dwelling through increased public surveillance.
7. Car parking & access	Complies – see C3 assessment

8. Services & site facility	
8.1 Services 8.2 Site facility	All services available at the site
9. Fencing & ancillary development	
9.1 Fencing & walls 9.2 Outbuilding	Not Applicable
E1 Tourist Accommodation	
5. Service Apartments	5.1.1 The proposed development will permit the dwellings to be used for short-term tourist accommodation. Serviced Apartments are defined in the SRLEP as; **serviced apartment** means a building (or part of a building) providing self-contained accommodation to tourists or visitors on a commercial basis and that is regularly serviced or cleaned by the owner or manager of the building or part of the building or the owner's or manager's agents. The zone of RU5 promotes a mix of residential, retail, and other suitable land uses can be found where a variety of residential uses can be located. The use of a serviced apartment is a permitted use in the zone of RU5. Additionally it should be noted that the incoming Short-term Rental Accommodation (STRA) SEPP and associated regulations will allow all residential properties in the area to be used as serviced apartments without consent from Council. Therefore, it is foreseen that the use of short-term holiday rentals in this area will increase in the coming years. The parking provision due the serviced apartment use has required more onerous car parking requirements than that which would have been required for a residential use of the property. As such an additional off street car space for unit 8a has been provided in the revised site plan. Additionally the Special Activation Precinct is aiming to promote the Snowy Mountains as a

	premier tourist destination and as such additional tourist accommodation options will be required. 5.1.2 No signage as part of this approval 5.1.3 Noise- noise protection provided by the layout of the existing building 5.1.4 Accommodation Use-Occupancy rates Dwelling 1 Bedroom 1= 12m² – 3 persons Bedroom 2 = 12m² – 3 persons Dwelling 2 Bedroom 1= 11m² – 3 persons Bedroom 2 = 10m² – 2 persons Bedroom 3 = 10m² – 2 persons Bedroom 4 = 13m² - 3 persons Occupancy rates to be conditioned upon the consent- a maximum of 10 people are permitted in dwelling 2 at any given time. A maximum of 6 people are permitted in Dwelling 1 at any given time. A total of 16 people. There are two (2) other approved Serviced Apartments on Lakeview Tce. The approved bed number for these properties are 10 persons and 4 persons respectively. This is in addition to the many short term tourist accommodation approved buildings within the Alpine Sands and Kunama Ridge development areas. 5.1.5 Sofa beds – there is not adequate car parking to allow the use of sofa beds for additional people on the site. Conditions of consent will be imposed to restrict the use of sofa beds in the development 5.1.6 Parking Five (5) parking spaces have been provided on the site. Three (3) car spaces for the larger dwelling and two (2) car spaces for the smaller dwelling. It is noted that the car parking requirements for the smaller (two (2) bedroom) dwelling to be used as a Serviced Apartment is more onerous than if the use was just limited to solely a dwelling.
F Controls for specific sites & localities	Not Applicable

6.5 Planning Agreements

Any planning agreement that has been entered into under section 7.4, or any draft planning agreement that a developer has offered to enter into under section 7.5.

6.6 Any matters prescribed by the regulations

The application generally complies with the *EP&A Regulation 2000*.

SUBMISSIONS

Submissions

The application was notified, in accordance with the Snowy Monaro Community Participation Plan requirements and the relevant statutory regulations. Notification letters were sent out to adjoining landowners and exhibited for a period of 14 days. Several interested parties contacted Council and requested additional time for the lodgement of submissions. This additional time was provided and all submissions below were received either within the original time frame or within the additional time provided upon request.

The application was not required to be publicly advertised.

Ten submissions were received objecting to the development. The submissions are attached to the report and are summarised below with consideration of the issues raised following.

Submission 1 1. Inadequate provision of car parking 2. 88b Covenant (D) – Asset protection Zone – non-compliance 3. Front setback non-compliance 4. Concerns that the development is greater than 50% Floor space Ratio 5. Height non-compliance
Submission 2 1. Concerns regarding the number of potential occupants allocated for the use as a serviced apartment 2. Inadequate car parking provisions 3. Removal of three (3) trees and impact on biodiversity. 4. Concerns regarding design and the construction materials 5. Overall concerns regarding the density of East Jindabyne development – in adequate infrastructure.
Submission 3 1. Not in keeping with the other developments in Lakeview Terrace Non-compliance where all other developments have complied. 2. Removal of Trees

3. Size – Encroachment into the front and rear setbacks.
   Side setback to close at 900mm
4. Parking – inadequate provisions
5. Building Height – concerns that the building height is greater than permitted.
   Concerns regarding solar access

Submission 4

1. Use as a Serviced apartment – not in keeping with the other developments on Lakeview Terrace.
2. Concerns regarding increased traffic
3. Inadequate car parking

Submission 5

1. Concerns regarding the use as a Serviced apartment – not in keeping with the other developments on Lakeview Terrace.
2. Concerns regarding increased traffic
3. Inadequate car parking

Submission 6

1. Concerns with the development of a dual occupancy in the street
2. Concerns that the development is out of character with the residential area.
3. The area is “owner occupied” and the development will not be in keeping with that character.
4. Concerns regarding the use as a Serviced apartment
5. Parking
6. Height

Submission 7

1. Inadequate car parking
2. Encroachment into front setback
3. Encroachment on the northern boundary – fire easement
4. Encroachment on the height limit

Submission 8

1. Inadequate car parking
2. Number of occupants proposed for the serviced apartment

Submission 9

1. In adequate car parking provisions
2. Encroachment on front setback.

Submission 10

1. Not enough parking for bed numbers
2. Encroachment on the street setback
3. Encroachment on the north boundary 20 m fire easement
4. Encroachment on the height limit as noted on the site plan with dwelling highlighting 10.2020.120.1
5. Note all other existing neighbours have complied with these DCP controls.

Consideration of issues raised

The main issues raised in the submissions have been grouped below to allow for a response by the assessing officer.

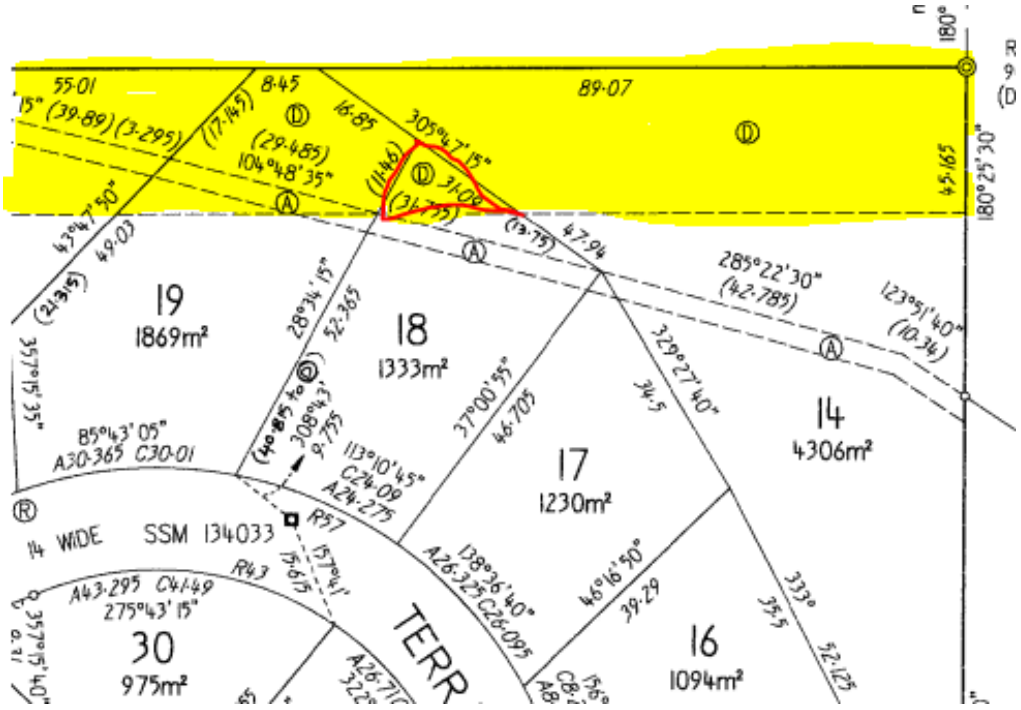
Inadequate Car Parking Provisions

Five (5) off street car spaces are now provided and the development complies.

It is not possible under the provisions of the Environmental Planning and Assessment Act 1979 to require a standard that is more onerous than that which has been required under a DCP. In this case the applicant provided an amended plan demonstrating compliance with the requirements of SRDCP chapter C3 and now has adequate parking as per Council requirements.

88B Covenant – rear setback

The 88B restriction on use referenced in the submissions relates to an easement for an Asset Protection Zone (APZ). On lot 18 the area affected forms only a small portion to the rear of the lot in the north-western corner (shown in red below). The whole of the lot is not impacted nor is there a requirement for a 20m buffer. The easement is 20 m wide however it is not 20 metres from the rear property line. The subject lot is only burdened by the covenant in the section highlighted in red as seen in the image below. As such, the development is compliant in this regard.



Encroachment Front Setback

Under the provisions of the EP&A Act a DCP is a guideline document which is variable when needed to allow for flexibility in the planning system in this case the applicant has requested a variation to the front setback. The portion of the development which is encroaching is 0.5% of the overall area of the development and as such considered to be a minor variation and in keeping with the spirit of the document which allows for variation when demonstrated that it is reasonable.

Due to the curved nature of the front property boundary and the steep slope of the property at the rear, it is considered that the encroachment is minor in nature and will be imperceptible within the street scape.

Floor Space Ratio

The FSR is compliant being 0.25:1 which is well wihtin the requirments of the LEP being 0.5:1. The development is half the size allowable for floorspace under the SRLEP.

Height Limit

The maximum height proposed is compliant at 8.895m (shown on the Eastern elevation). See the assessment for clause 4.3 of the SRLEP.

Use as Serviced Apartment – Allocation of bed numbers

There are two (2) other approved Serviced Apartments on Lakeview Tce. The approved bed number for these properties are 10 persons and 4 persons respectively.

The occupancy rates will be conditioned in accordance with the Serviced Apartment – accommodation minimum floor area outlined in the SR DCP 2013 Section E1 (5.1.4). The maximum number of 10 people are permitted in Dwelling 2 at any given time and a maximum of 6 people are permitted in Dwelling 1 at any given time. A total of 16 people are permitted to be accommodated for short term holiday accommodation over the two dwellings.

Colours & Materials

The applicant has provided a colour schedule. The proposed roof and walls are proposed to be Colorbond monument. The walls will also have accents of stone and timber. It is considered that these materials are suitable for the location and are in keeping with other developments in the area in their colour and material pallet. The development does not include any reflective elements and is of a "mountain style" seen in other developments in the area.

Overall Density Concerns

The zone of the property is RU5 which allows for a variety of residential development. The proposal is an attached dual occupancy, to which there is an established precedent in Lakeview Terrace as there are two (2) existing dual occupancies in the street.

The land use is permitted and the lot meets the requirements of 4.1A of the SRLEP for lot size. A review of developments in the street has determined two other dual occupancies approved and constructed on Lakeview Terrace and two approvals for serviced apartments. There was a previously approved dual occupancy on the subject land that was not acted upon and has now lapsed.

With a land size of 1333sqm, the lot could accommodate the construction of a dual occupancy building (minimum lot size 700sqm), multi dwelling housing or a residential flat building (both with minimum lot sizes of 1050sqm) all of which are permitted in the RU5. As such the proposal of an attached dual occupancy development on this property could not be considered an over development in relation to density.

Tree removal

The trees proposed to be removed are not hollow bearing as they are juvenile trees and do not create a habitat corridor. A condition of consent will require that four (4) suitable replacements are to be planted.

CONCLUSION

It is considered that the proposed development generally complies with the relevant provisions of Section 4.15 of the Act, LEP, DCPs, Codes and Policies. The key issues arising out of the assessment of this application comprise:

1. The proposed development is a permitted use in the zone of Village – RU5.
2. The use of a dwelling as a serviced apartment is one which has been previously established in Lakeview Terrace.
3. The only non-compliance is the front setback.
4. The amended site plan meets car parking requirements.

In conclusion, it is considered that the proposal is generally aesthetically, economically, socially and environmentally acceptable having regard to the surrounding natural and built environment. Accordingly, approval is recommended subject to the imposition of the conditions of consent attached.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

It is not considered that the development will have an overall negative social impact when compared to the surrounding land uses. Whilst holiday accommodation can have antisocial behaviour attached this can be managed through appropriate rental management . The development is in keeping with the nature of the surrounding developments and within the Jindabyne context as a holiday destination.

2. Environmental

The proposed development is considered to have a satisfactory environmental impacts for the following reasons;

- Waste management systems are in place eg. Sewer and water infrastructure
- There will be minimal excavation associated with the development
- No impact upon air quality
- Tree protection measure are conditioned to ensure the retention of the large tree at the front of the block.
- Tree replacement is a condition of consent for any tree that are removed.

3. Economic

The proposed development is considered to have positive economic impacts due to the following reasons;

- Additional tourist and visitor accommodation which will increase the ability of tourist to visit and contribute to the economy
- The construction of the development will employ local tradespeople.

4. Civic Leadership

The application is referred to Council for determination rather than being determined by staff under delegation, as the development received more than five (5) submissions. This is accordance with Councils Policy.

8.3 DRAFT RURAL LAND USE STRATEGY - PROPOSED USE OF ZONE E3 ENVIRONMENTAL MANAGEMENT

Record No:

Responsible Officer:	Chief Strategy Officer
Author:	Senior Strategic Land Use Planner
Key Theme:	3. Environment Outcomes
CSP Community Strategy:	8.1 Plan for rural, urban and industrial development that is sensitive to the region's natural environment and heritage
Delivery Program Objectives:	8.1.2 Land use is optimised to meet the social, environment and economic needs of the region
Attachments:	1. Appendix A - Proposed Draft Land Zone Map - December 2020 2. Draft Minimum Lot Size Map - December 2020

Executive SUMMARY
The purpose of this report is to recommend that the draft RLUS and associated mapping be amended to revise and reduce the application of zone E3 Environmental Management.

The draft Rural Land Use Strategy (RLUS) seeks to review the rural landscape in a land-use planning context. By examining the existing planning provisions under each of the Bombala, Cooma-Monaro and Snowy River Local Environmental Plans (LEPs) and making recommendations in light of drivers, influences, the current policy framework and best practice.

As part of this, the draft RLUS recommended a broader application of Zone E3 Environmental Management to reflect land with high ecological values, steep slope and areas of high bushfire risk. Since public exhibition on the draft RLUS commenced in late October the majority of feedback received has centred on the application of the E3 zone.

The recommendation in this report responds to community feedback. Based on this feedback, Council staff has revised the draft mapping to achieve positive planning outcomes for the community.

RECOMMENDATION

That Council:

A. Amend the draft Rural Land Use Strategy and associated mapping currently on public exhibition to reduce the proposed application of zone E3 Environmental Management and amend the application of other land use zones as per maps shown in appendix A

B. Amend the draft Rural Land Use Strategy to clarify the role of this project in relationship to the snowy mountains SAP

C. Continue with public exhibition of the draft Rural Land Use Strategy until 5pm 1 February 2021

D. Advises any person who made a submission of the proposed changes.

BACKGROUND

The review of the Snowy Monaro land use planning framework commenced in February 2019 when the Snowy Monaro Planning and Land Use Discussion Paper was placed on public exhibition.

Feedback received during the public exhibition on the discussion paper established the direction of the new Snowy Monaro planning framework. It ultimately informed the 12 planning principles of the inaugural Snowy Monaro Local Strategic Planning Statement (LSPS) which Council adopted at its ordinary meeting on 21 May 2020.

The draft Rural Land Use Strategy was prepared in accordance with Councils adopted LSPS. On 15 October 2020 Council resolved (207/20) to:

A. Endorse the following for public exhibition;

   i. Appendix A – Draft Snowy Monaro Rural Land Use Strategy (provided separately)

   ii. Appendix B – Snowy Monaro Employment Lands and Rural Lands Analysis

   iii. Appendix C – Snowy Monaro Biodiversity Study

   iv. Appendix D – Bombala Shire Area Heritage Study Inventory

   v. Appendix E – Bombala Shire Area Heritage Study Report; and

B. Endorse a 40 day public exhibition period.

On Monday 19 October public exhibition commenced. On 23 November the exhibition period was extended to 1 February 2021.

REPORT

Since the commencement of public exhibition on 19 October 2020 concerns have been raised regarding the application of zone E3 Environmental Management. The majority of concerns centre on the restrictive nature of an E3 Environmental Management Zone.

A significant change in the application of the E3 zone will need to be informed by further ground-truthing and data gathering. In considering this, it is the draft mapping is revised to reduce the proposed application of the E3 zone. Further application of the E3 zone should be reconsidered after further ground-truthing takes place, and it is expected this process will take several years to complete dependent on resources.

An E3 Environmental Management zoning does allow for a holistic strategic approach to environmental protection. There are alternative mechanisms to achieve environmental protection aspirations identified in the LSPS; these include terrestrial biodiversity, riparian corridors, wetlands and natural hazards overlays. As such, it is recommended that the draft mapping is revised to reduce the E3 Environmental Management zoning.

The areas previously identified in the draft RLUS as land to be zoned E3 Environmental Management should be revised to zone RU1 Primary Production or RU2 Rural Landscape for public consultation purposes. Other minor changes to zoning and minimum lot size have been made as a result of this revision and community feedback received. The proposed changes to draft land use zones are shown in appendix A of this report.

The proposed land zoning changes should alleviate concerns regarding environmental protection zones and instead focus discussion about other important proposed changes. Other significant proposed changes include; changes to land use tables, minimum lot size and the introduction of zones RU2 Rural Landscape and RU4 Small Lot Primary Production.

It is also proposed that the draft RLUS is revised to clarify the role of the Snowy Mountains Special Activation Precinct (SAP) project. Community members have expressed some confusion in relation to the Snowy Mountains SAP Study Area. The role of both projects should be clarified in the draft RLUS and areas within the SAP study area excluded from the document at this stage. The draft RLUS may require revision and further consultation when the Snowy Mountains SAP Masterplan is released.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

It is clear based on feedback that there are strong community concerns regarding the proposed use of zone E3 Environmental Management. These concerns do vary, and there is some underlying support, particularly regarding environmental protection in many of these areas. However, E3 Environmental Management zoning has proven unpalatable to many members of the community. Council needs to listen and respond to community views promptly in an informed manner.

2. Environmental

The broader use of zone E3 Environmental Management across areas of high ecological values was to provide further environmental protections in a clear transparent manner. While this is a positive goal, additional data will need to be gathered before this process could recommence. Environmental protection can still be achieved by using appropriate environmental overlays; however, it is noted that these mechanisms would be better supported by the more strategic use of environmental protection zones.

3. Economic

Rural lands are a large economic contributor to the local economy. Proposed use of land use zones is to encourage development in appropriate locations and discourage or prohibit in problematic areas. The use of land use planning in this instance helps offer certainty to an investor. At the same time, the recommendations of this report may reduce certainty to a degree it will allow for further data gathering on land constraints to inform future land use planning decisions.

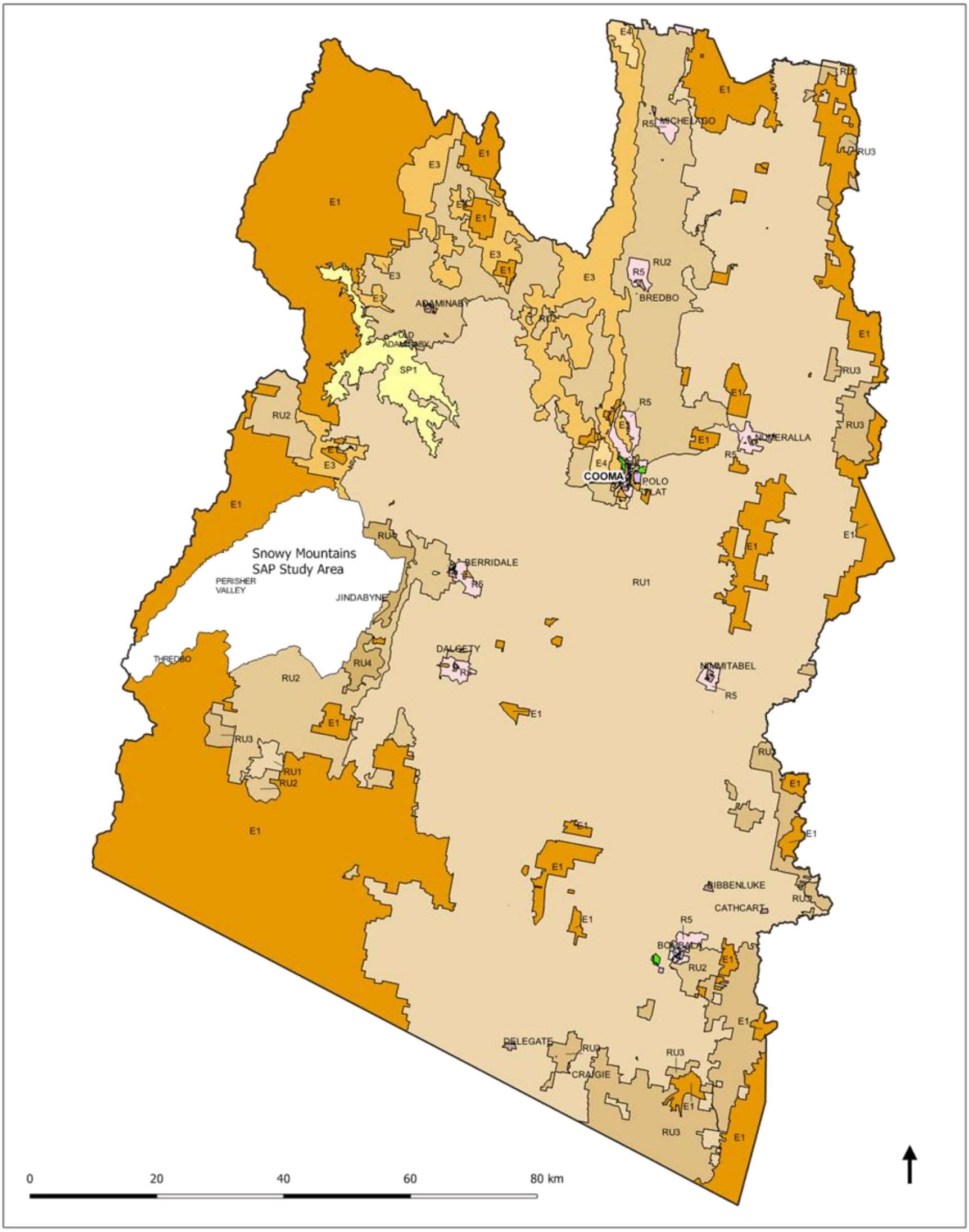
4. Civic Leadership

Council has a responsibility to test ideas and seek community input on land use planning at a strategic level. The draft RLUS seeks to encourage best practice planning across the rural lands of the region by protecting production and addressing land use conflicts.

The consultation undertaken so far on the draft RLUS has been successful garnering options far and wide. Council seeks to be responsive to community views and as such this report recommends a change in approach responding to community concerns. Input on other issues outlined in the draft land use strategies will be considered at the conclusion of this consultation period.

Land Use Strategy Draft Zone

SNOWY MONARO REGIONAL COUNCIL



Draft Zone

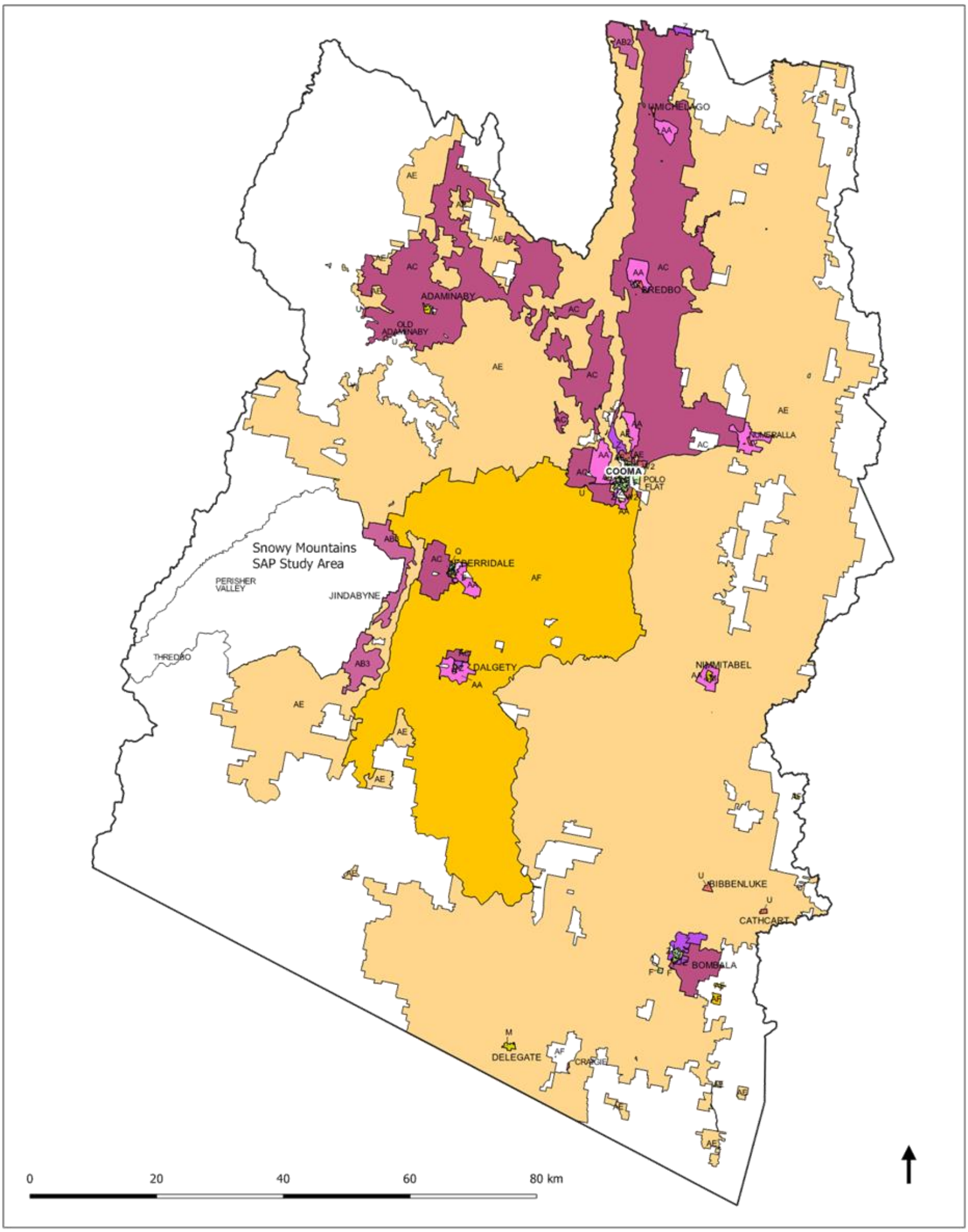
- B1 Neighbourhood Centre
- B2 Local Centre
- B3 Commercial Core
- B4 Mixed Use
- B5 Business Development
- E1 National Parks and Nature Reserves
- E2 Environmental Conservation
- E3 Environmental Management
- E4 Environmental Living
- IN1 General Industrial
- R1 General Residential
- R2 Low Density Residential
- R5 Large Lot Residential
- RE1 Public Recreation
- RE2 Private Recreation
- RU1 Primary Production
- RU2 Rural Landscape
- RU3 Forestry
- RU4 Primary Production Small Lots
- RU5 Village
- SP1 Special Activities
- SP2 Infrastructure
- SP3 Tourist

3/12/2020

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Land Use Strategy Draft Min Lot Size

SNOWY MONARO REGIONAL COUNCIL



3/12/2020

Draft Min Lot Size

F 400 m2	I 500 m2	U 1800 m2	X1 8000 m2	Z 2 ha	AB2 16 ha	AD 100 ha	AF 400 ha	
G 450 m2	M 600 m2	W1 3000 m2	X2 9000m2	AA 8 ha	AB3 40 ha	AE 250 ha		
	Q 700 m2	W2 4000 m2	Y 10000 m2	AB1 10 ha	AC 80 ha			

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9.1.1 MONTHLY FUNDS MANAGEMENT REPORT - NOVEMBER 2020

Record No:

Responsible Officer:	Chief Strategy Officer
Author:	Finance Officer
Key Direction:	7. Providing Effective Civic Leadership and Citizen Participation
Delivery Plan Strategy:	DP7.6 Increase and improve Council's financial sustainability.
Operational Plan Action:	OP7.18 Effective management of Council funds to ensure financial sustainability.
Attachments:	
Cost Centre	Financial Services
Project	Funds Management
Further Operational Plan Actions:	OP7.2 Completion of reporting requirements in accordance with legislation.

EXECUTIVE SUMMARY

The following report details the funds management position for the reporting period ending 30 November 2020.

Cash and Investments are $77,260,463.

Certification

I, David Rawlings, Responsible Accounting Officer of Snowy Monaro Regional Council hereby certify, as required by Clause 212 of the Local Government (General) Regulation 2005, that investments as detailed in this report have been invested in accordance with Section 625 of the *Local Government Act 1993*, the Regulations and Council's Investment Policy.

OFFICER'S RECOMMENDATION

That Council:

A. Receive the report indicating Council's cash and investments position as at 30 November 2020; and

B. Receive the Certificate of the Responsible Accounting Officer.

BACKGROUND

Council's Cash and Investments 30 November 2020:

Cash at Bank	**$747,477**
Investments	**$76,512,986**
Total	**$77,260,463**

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Total Cash and Investments are available to provide services and infrastructure to the community in accordance with the 2021 budget, Council resolutions and other external restrictions.

2. Environmental

It is considered the recommendations contained herein will not have any environmental impacts.

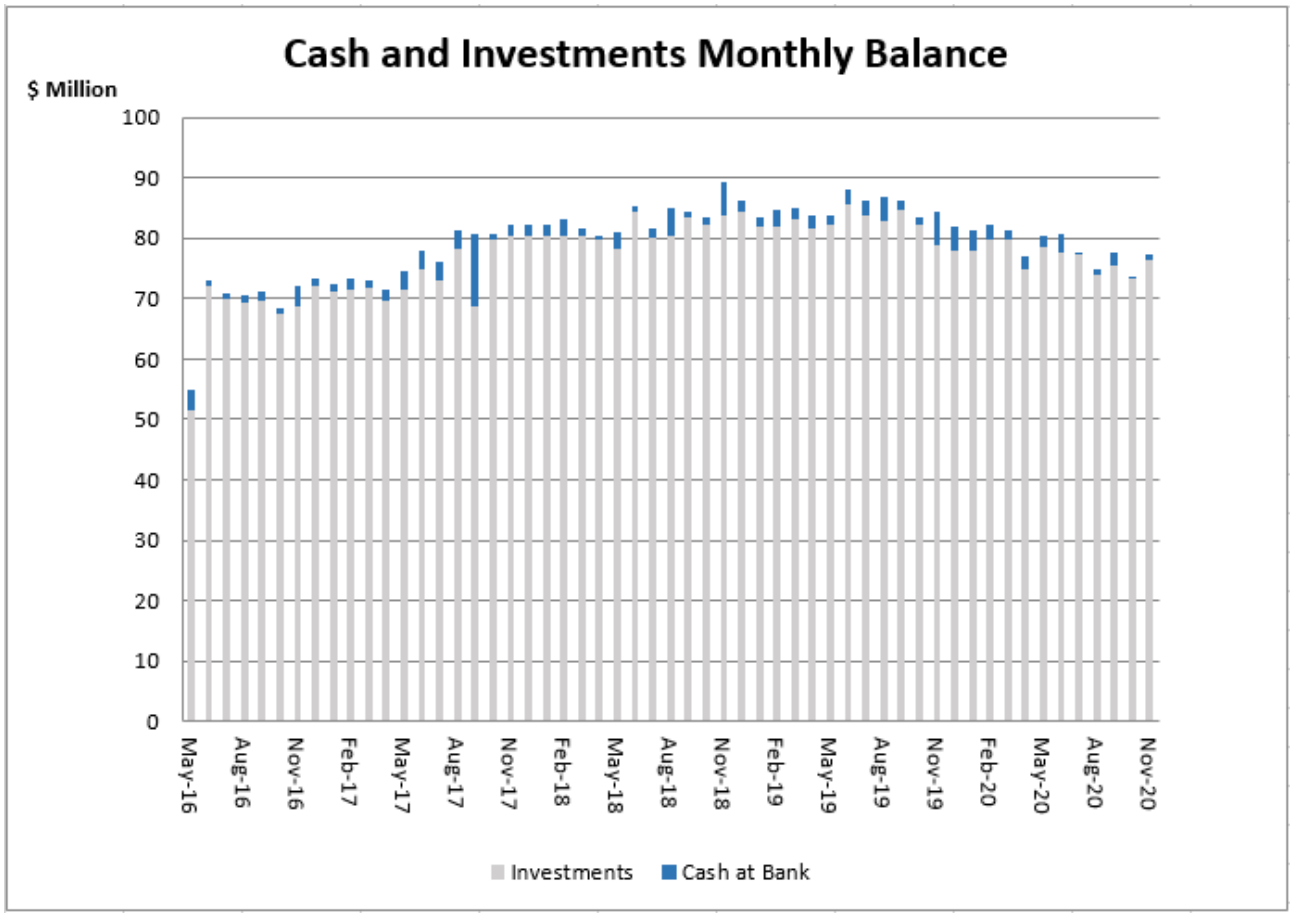
3. Economic

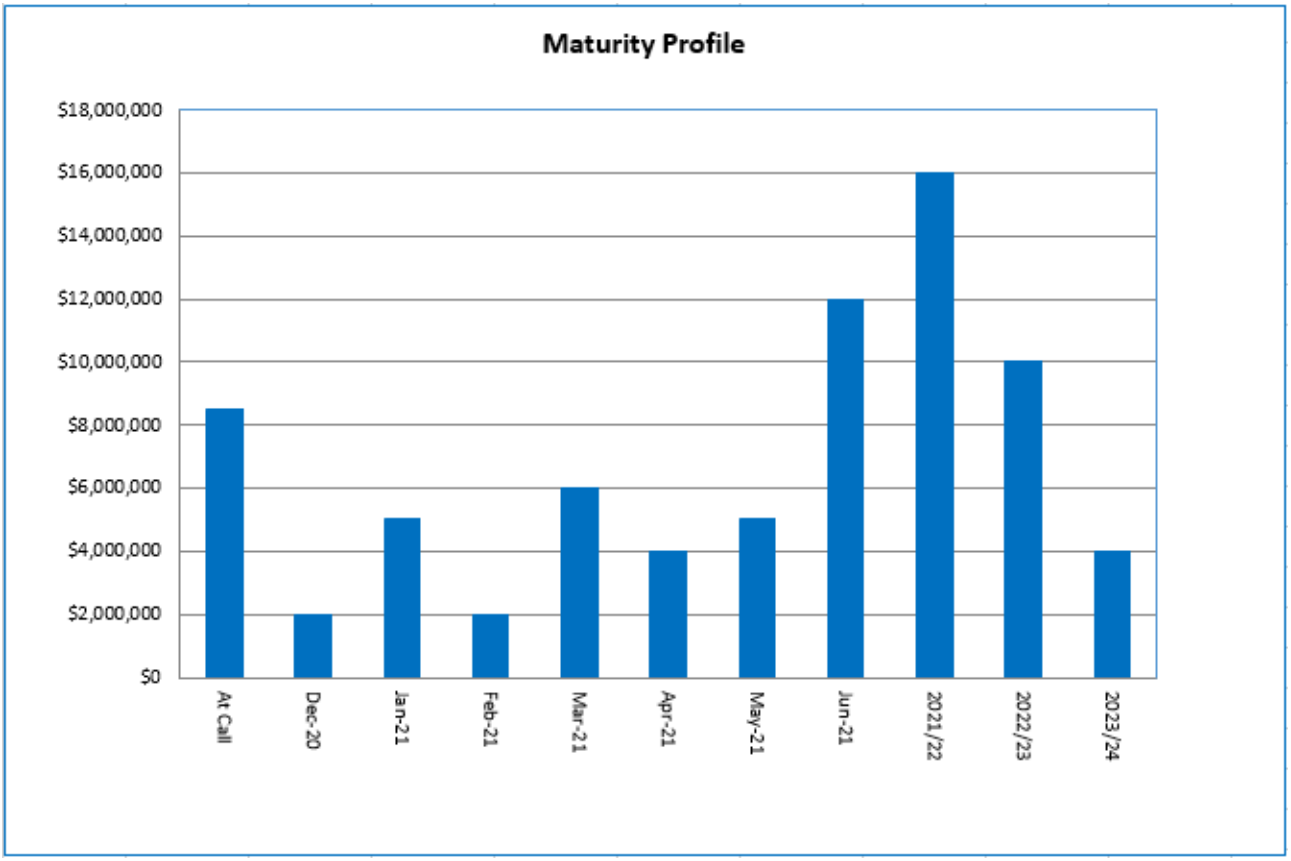
Total investments for Snowy Monaro Regional Council were $76,512,986 on 30 November 2020.

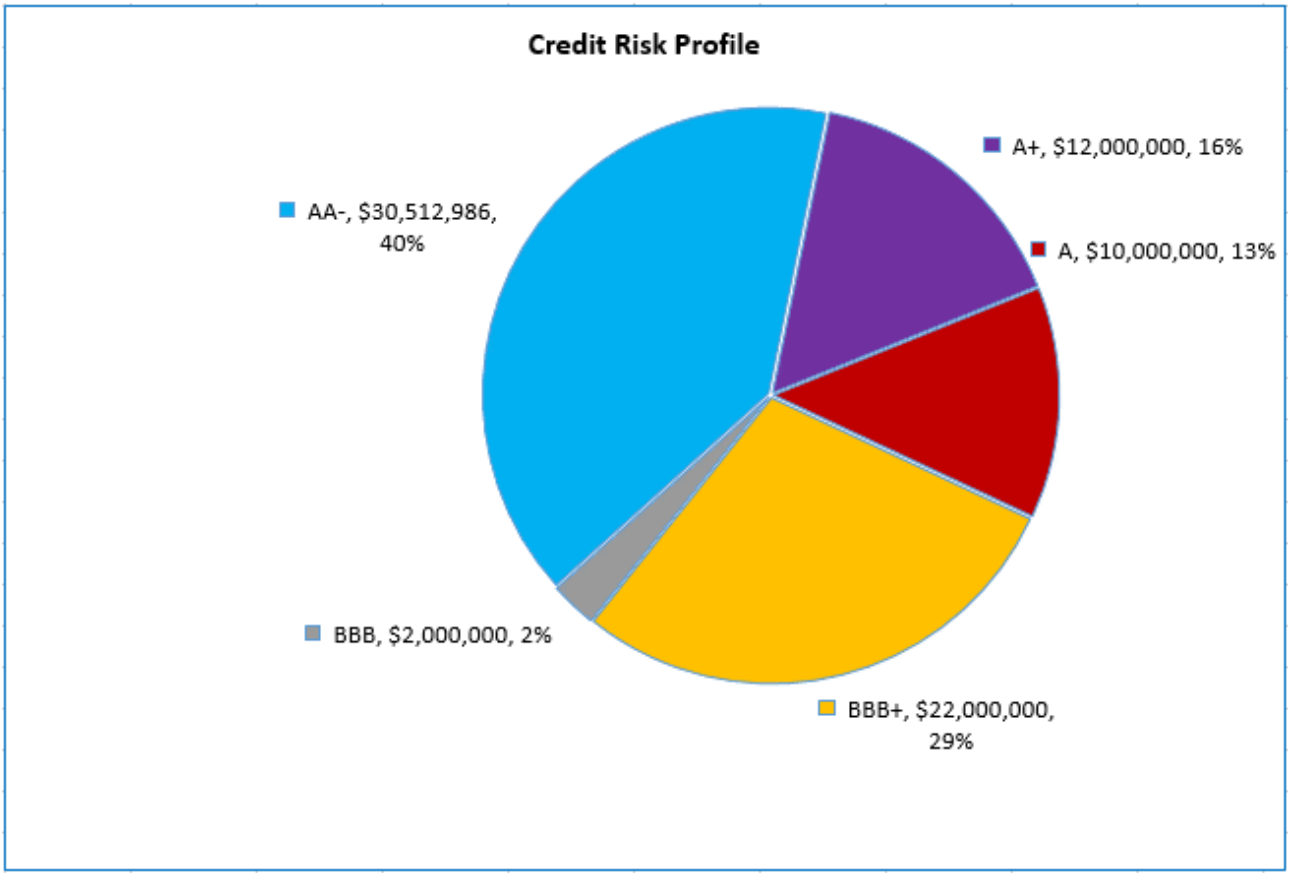
Investment Register – 30 November 2020:

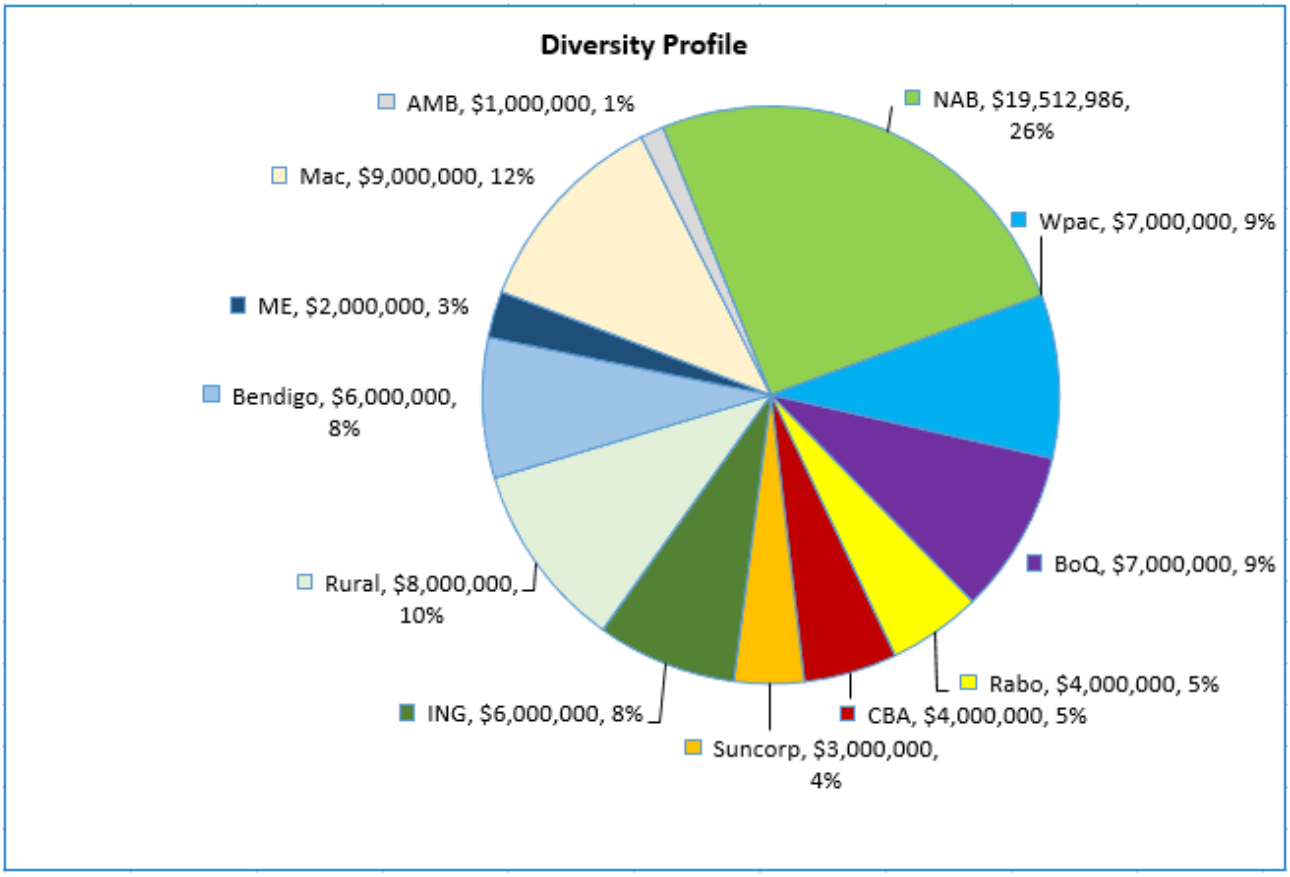
DATE INVESTED	FINANCIAL INSTITUTION	Short-Term Rating	Long-Term Rating	TYPE	CURRENT INVESTMENT	INTEREST RATE	MATURITY
n/a	National Australia Bank - At Call*	A1+	AA-	At Call	8,512,986	0.65%	At Call
23-Mar-16	ING Bank	A1	A	TD	1,000,000	3.66%	22-Mar-21
23-Jun-16	Commonwealth Bank	A1+	AA-	TD	4,000,000	1.19%	23-Jun-21
26-Jun-17	Bank of Queensland	A2	BBB+	TD	4,000,000	3.30%	25-Jun-21
29-Aug-17	Westpac Bank	A1+	AA-	TD	4,000,000	0.97%	29-Aug-22
15-Sep-17	Westpac Bank	A1+	AA-	TD	1,000,000	0.99%	15-Sep-21
29-Jun-18	National Australia Bank	A1+	AA-	TD	4,000,000	0.99%	29-Jun-23
11-Sep-18	RaboDirect	A1	A	TD	2,000,000	3.33%	08-Sep-23
17-Dec-18	Rabobank Australia	A1	A	TD	2,000,000	3.15%	16-Dec-22
19-Dec-18	Bendigo and Adelaide Bank	A2	BBB+	TD	2,000,000	2.80%	17-Dec-20
27-Aug-19	ING Bank	A1	A	TD	3,000,000	1.44%	31-Aug-21
17-Sep-19	Bank of Queensland	A2	BBB+	TD	1,000,000	1.85%	19-Sep-23
23-Oct-19	Bank of Queensland	A2	BBB+	TD	1,000,000	1.80%	23-Oct-23
03-Dec-19	Australian Military Bank	A2	BBB+	TD	1,000,000	1.72%	02-Dec-21
26-Feb-20	Westpac Bank	A1+	AA-	TD	2,000,000	1.48%	24-Feb-21
06-Mar-20	ING Bank	A1	A	TD	1,000,000	1.45%	05-Mar-21
12-Mar-20	Rural Bank Limited	A2	BBB+	TD	4,000,000	1.20%	17-Mar-22
17-Mar-20	ING Bank	A1	A	TD	1,000,000	1.63%	17-Mar-25
19-Mar-20	ME Bank	A2	BBB	TD	2,000,000	1.25%	19-Mar-21
20-Mar-20	Bank of Queensland	A2	BBB+	TD	1,000,000	1.85%	19-Mar-25
22-Jun-20	National Australia Bank	A1+	AA-	TD	4,000,000	0.95%	22-Jun-22
25-Jun-20	Bendigo and Adelaide Bank	A2	BBB+	TD	4,000,000	0.75%	29-Jun-21
31-Aug-20	Suncorp Bank	A1	A+	TD	2,000,000	0.70%	01-Mar-21
03-Sep-20	Macquarie Bank Limited	A1	A+	TD	3,000,000	0.35%	08-Apr-21
07-Sep-20	Rural Bank Limited	A2	BBB+	TD	4,000,000	0.60%	19-May-21
09-Sep-20	National Australia Bank	A1+	AA-	TD	3,000,000	0.75%	09-Sep-21
29-Oct-20	Macquarie Bank Limited	A1	A+	TD	5,000,000	0.25%	27-Jan-21
24-Nov-20	Suncorp Bank	A1	A+	TD	1,000,000	0.38%	23-Apr-21
30-Nov-20	Macquarie Bank Limited	A1	A+	TD	1,000,000	0.25%	31-May-21
					76,512,986		

Cash and Investments Charts:




Maturity Profile
$18,000,000
$16,000,000
$14,000,000
$12,000,000
$10,000,000
$8,000,000
$6,000,000
$4,000,000
$2,000,000
$0
At Call
Dec-20
Jan-21
Feb-21
Mar-21
Apr-21
May-21
Jun-21
2021/22
2022/23
2023/24


Credit Risk Profile
A+, $12,000,000, 16%
A, $10,000,000, 13%
AA-, $30,512,986, 40%
BBB, $2,000,000, 2%
BBB+, $22,000,000, 29%



Investment Portfolio Return:

Benchmarking is used by Council as a gauge for the performance of its portfolio against its investing universe (*universe:* securities sharing a common feature – liquidity, return patterns, risks and ways to invest). A suitable benchmark to review the return on Council's portfolio is the Bank Bill Swap Rate (BBSW), or Bank Bill Swap Reference Rate – a short-term interest rate used as a benchmark for the pricing of Australian dollar derivatives and securities – most notably floating rate bonds.

Month	YTD Annualised Return	Monthly Average Interest Return	90 Day Bank Bill*	Margin
November	1.41%	1.31%	0.02%	1.29%
October	1.44%	1.37%	0.06%	1.31%
September	1.46%	1.29%	0.09%	1.20%
August	1.55%	1.47%	0.09%	1.38%
July (2020)	1.62%	1.62%	0.10%	1.52%

The Australian Financial Market Association (AFMA)

Understanding Ratings:

Credit ratings are one tool used by Council when making decisions about purchasing fixed income investments. Credit ratings are opinions about credit risk.

Standard & Poor's ('S&P') is considered one of the Big Three credit-rating agencies, which also include Moody's Investors Service and Fitch Ratings. S&P publishes financial research and analysis on stocks, bonds and commodities. S&P is known for its stock market indices such as the U.S. based S&P 500, the Canadian S&P/TSX, and the Australian S&P/ASX 200. S&P ratings express their opinion about the ability and willingness of an issuer, such as a corporation, to meet its financial obligations in full and on time. Credit ratings are not absolute measure of default probability. Since there are future events and developments that cannot be foreseen, the assignment of credit ratings is not an exact science.

Credit ratings are not intended as guarantees of credit quality or as exact measures of the probability that a particular issuer will default. S&P issues both short-term and long-term credit ratings. Below is a partial list based, on Council's Investment Register.

Short-term credit ratings (term less than 1 year)

S&P rates the issuer on a scale from A1 to D. Within the A1 category it can be designated with a plus sign (+). This indicates that the issuer's commitment to meet its obligation is very strong.

A1: obligor's (*a person or corporation who owes or undertakes an obligation to another by contract or other legal procedure*) capacity to meet its financial commitment on the obligation is strong.

A2: is susceptible to adverse economic conditions however the obligor's capacity to meet its financial commitment on the obligation is satisfactory.

Long-term credit ratings (term greater than 1 year)

S&P rates the issuer on a scale from AAA to D. Intermediate ratings are offered at each level between AA and CCC (for example; BBB+, BBB).

AA: has very strong capacity to meet its financial commitments. It differs from the highest-rated obligors (rated AAA) only to small degree. Includes AA-.

A: has strong capacity to meet its financial commitments but is somewhat more susceptible to the adverse effects of changes in circumstances and economic conditions than obligors in higher-rated categories.

BBB: has adequate capacity to meet its financial commitments. However, adverse economic conditions or changing circumstances are more likely to lead to a weakened capacity of the obligor to meet its financial commitments.

Ratings from 'AA' to 'CCC' may be modified by the addition of a plus (+) or minus (-) sign to show relative standing within the major rating categories.

Source: S&P Global Ratings

4. Civic Leadership

In accordance with Regulation 212 of the Local Government (General) Regulation 2005, a report setting out details of money invested must be presented to Council in the following month.

Council's Fund Management Reporting exceeds minimum regulatory requirements and demonstrates a commitment to accountability and transparent leadership. It provides the Council, Executive and Community with timely, accurate and relevant reports on which to base decisions.

9.1.2 BUSINESS IMPROVEMENT FUND OUTCOME

Record No:

Responsible Officer:	Chief Operating Officer
Author:	Manager Community Services
Key Theme:	1. Community Outcomes
CSP Community Strategy:	1.2 High quality community support and residential aged care services are available and accessible to residents across the region
Delivery Program Objectives:	1.2.2 Council strategies recognise the growing demand of residential aged care services
Attachments:	Nil

EXECUTIVE SUMMARY

At the Council Meeting on 18 June 2020 Council resolved [resolution number 101/20] to pursue Stream 2 of the Business Improvement Fund (BIF) grant program for Yallambee Lodge and Snowy River Hostel.

The BIF is delivered by the Department of Health and aims to assist providers improve their business operations ensuring they can meet the needs of senior Australians. The fund is designed to improve service provision at a local and system level. The way in which care and services are to be delivered to the aged has changed significantly as a result of ongoing reform influencing the decision to purse this grant funding. Council has been successful in their application related to Stream 2 which provides funding assistance up to $15,000 per place to assist a business transition to a new provider.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council receive and note the successful application and receipt of funding under stream 2 of the Business Improvement Fund.

BACKGROUND

The Royal Commission into Aged Care Quality and Safety that commenced in October 2018, to date has highlighted that significant failure has occurred throughout the aged care sector. The Royal Commission as described by the Department of Health has been looking at a range of matters related to aged care, not limited to:

- the quality and safety of residential and in-home aged care for older people
- how to give people more control and choice in relation to their care, and improving engagement with families and carers
- what the government, aged care sector, families and community can do to ensure quality and safety in aged care

- how to best deliver aged care services in a sustainable way through:
- innovative models of care
- use of technology
- investment in the aged care workforce and capital infrastructure
- the future challenges and opportunities for delivering accessible, affordable and high quality aged care services in Australia, including in:
- the context of changing demographics and preferences, i.e. people's wish to stay in their own home as they age
- remote, rural and regional Australia

An Interim Report of findings from the Royal Commission was delivered 31 October 2019, and was titled 'Neglect'. A final report is expected to be delivered by 26 February 2021.

During the Royal Commission, the Aged Care Quality Agency rebranded, and are now known as the Aged Care Quality and Safety Commission. With this change came a new set of quality and performance indicators called the Aged Care Quality Standards. All providers from 1 July 2019 had to comply with eight Quality Standards instead of four in which providers had become accustomed to operate within. Yallambee Lodge and Snowy River Hostel were no exception and were required to undertake a significant transformation to comply by this date, as did all Australian providers. This transformation and change in operating has come at a significant cost to the sector, one in which Council up until now has absorbed.

During this transformation, the sector moved from a systems and process focus, to a consumer/resident focus. A range of systems, upgrades and processes were implemented to support Council in meeting the new Quality Standards related to the delivery of care and services.

Council also learned through this period that aged care in the current climate, in rural, regional and remote areas is difficult to sustain for a number of reasons, these being:

- a lack in economies of scale
- workforce shortages
- high level of resident need, not commensurate with funding
- age and health of facilities/assets
- a lack of funding to undertake major capital works

Providers that have been targeted through the Business Improvement Fund are those at greatest risk of failure, particularly where there is an impact on consumers/residents. Providers at risk of failure due to their inability to achieve financial viability meet the Stream 2 criteria.

The sector's performance has been heavily monitored through accounting firm StewartBrown. In the Aged Care Financial Performance Survey that is conducted annually, as at March 2020 it was highlighted that there is 'a significant concern in relation to ongoing financial viability'. StewartBrown also reported that 74% of rural, regional and remote providers are operating at a loss, which is 14% higher than inner city or metro providers. Additionally occupancy in these areas has dropped to 86.4% with workforce shortages and the desire to live at home for longer contributing factors.

StewartBrown have also highlighted the importance of achieving a surplus that is essential for refurbishment that should occur every 5-10 years as well as major maintenance and upkeep of the building/s surrounds in line with current and future consumer/resident expectations. They note that the Accommodation Result should assist in achieving the surplus, however this is offset by the loss from the Care Result. It is reported that providers are operating at a deficit and therefore cannot fund refurbishment and capital works to the expectation of their stakeholders. Council is not exempt in its struggle to achieve financial viability, undertake significant refurbishment and capital works to improve the care and services it provides to its residents.

In acknowledging the above and the report titled 'The Future Provision of Residential Aged Care in the Snowy Monaro Region' released in 2018, Council made a commitment to identify a pathway for the provision of aged care into the future for the region. Part of this commitment was applying for places (funded beds) in the next aged care approvals round (ACAR) in Cooma to support individuals with dementia. Council was successful in gaining 16 funded places as well as a grant to support the new build to the value of $4M. This development will continue to proceed in accordance with the Service Agreement that Council has signed with the Department of Health. Council also committed to the exploration of an aged care facility in Jindabyne, in which we were unsuccessful in our grant application during the last ACAR round. This project, as per our commitment to the region is still being pursued, and is an important part of the potential sale of Council's facilities.

A significant financial investment is required in order to continue to provide the region with the best care possible into the future. In acknowledging the average lifespan of an aged care facility, this being 25 years, we have reached that at both Yallambee Lodge and Snowy River Hostel. To provide the best care into the future we need a strong strategic plan for the region that ensures we have facilities available to service those most in need. This plan may be best executed by a specialised aged care provider well experienced in the delivery of quality outcomes and one that has the ability to invest to build new or refurbish existing facilities.

The sale will occur through a process that will be facilitated by a sale advisor funded through the grant. The grant also provides the opportunity to undertake minor building works to ensure compliance is achieved in areas that require urgent upgrade and attention. The selection process for three positions as funded through the Business Improvement Fund will commence immediately following on from this Council meeting.

COMMUNICATIONS

Council does not underestimate the sensitivity of this subject, with all stakeholders impacted by the decision to sell Yallambee Lodge and Snowy River Hostel. Council acknowledges the history and strong community involvement in the building and fitting out of both facilities as well as the history associated with both. Strong relationships have been formed over many years contributing to a sense of community ownership.

The grant allocation provides us the opportunity to employ in a temporary capacity, an engagement specialist to facilitate communication in an open and transparent manner. It is essential to have a community engagement plan and facilitating specialist to ensure all involved remain well consulted and informed.

The major stakeholders include:

- Mayor
- Councillors
- Executive Leadership Team
- Employees
- Community Services Advisory Committee
- Residents and Relatives
- Community Groups
- Media
- Local Member/s
- Government Departments

A preliminary community engagement plan has been developed with initial consultation as follows:

Timing/Schedule	Key Messages	Stakeholders	Method
Week Commencing: 7 December 2020 Information sessions – already in place	• SMRC is proud of the long history we've had in aged care and services we've been able to provide • To ensure continuation of best care for our community, aged care is best run by specialists in this area • Council is committed to a process that allows new owners to continue services and deliver beyond community expectations	Aged Care team members Residents and Relatives Monaro Post	Face-to-face workshops
17 December 2020 Council Meeting	The process has been fully reviewed and that all supporting documentation has been provided	Councillors	Presentation at briefing
18 December 2020 'Microsite' on SMRC website	As above – plus supporting relevant documents approved for public release	The Community	Online
18 December 2020 Internal email to all SMRC employees	As above x 3 dot points	ALL SMRC employees	Email from CEO
18 December 2020 Media release distribution	As above x 3 dot points	• All media in region • Local politicians	Email
18 December 2020	As above x 3 dot points	The Monaro	Phone/face to face meeting

Media briefings		Post ABC SE Radio	
18 December 2020 Comms to residents and their families	As above and noting additional meetings in January if required	Residents and their families	Email/letters Next resident/relative newsletter
18 December 2020 Comms to key stakeholders	As above – and any relevant commentary from Council meeting on 17 December	• Department of Health • Aged Care Quality & Safety • Community groups (eg. CWA, Lions, Rotary etc)	Emails/letter/presentation
18 December 2020 Information sessions for families/residents	Future of services – continuity of care	Residents and Families	Emails/letters/presentation

This above provides Council with an immediate indicative representation of the stakeholders involved and the method of communication that should be instigated at what timeframes and intervals. Further community engagement will occur throughout the process.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

The Social impact is significant due to the legacy attached to both Council's facilities. There is a strong community perception that aged care should be owned and/or operated by a not for profit operator in comparison to a private operator. It will be essential to manage expectations throughout the process to ensure all options that provide the best benefit and service to the community will be explored in detail. Community support for a new operator provides an opportunity to create a new future for aged care that is greater reaching that what can be provided by Council. Ensuring all stakeholders are involved at specific intervals will be essential to the success of this project. This process will also ensure future provision of services in Jindabyne.

2. Environmental

It is essential to undertake building and compliance works that have not been budgeted prior. Accepting this grant provides Council with the opportunity to undertake the works required to alleviate concerns for a new operator.

3. Economic

Council's deficit to operate residential aged care in the 2020/21 financial year is $2.132M. Based on the current state of play in aged care, it is expected that this figure will continue to rise as a result of the new Quality Standards and expectation of service levels.

The Economic impact of a sale is significant and as such grant funding has been secured to undertake the below:

Estimated Expenditure	**Amount**	**Financial year**
IT Infrastructure	$58,000.00	2020/2021
ACFI/Admissions Training	$15,000.00	2020/2021
Electronic Rostering	$25,000.00	2020/2021
Building and Fire Compliance	$200,000.00	2020/2021
Change and Sale Management	$120,000.00	2020/2021
Sales Advisor	$100,000.00	2020/2021
Community Engagement	$50,000.00	2020/2021
Incentive Payment (if we achieve Sale)	$240,000.00	2020/2021

4. Civic Leadership

Council is demonstrating Civic Leadership in looking at the sustainability of aged care services into the future. The strategic priority has been reviewed to support the decision to proceed with sale. There is acknowledgment from Council that aged care cannot operate in the current climate, to a surplus and this has been evidenced through various Council reports over a period of three years. In understanding this challenge, Council is working to achieve the best outcome for all stakeholders including ratepayers including those who may not have a strong investment in aged care.

9.1.3 MINUTES - COMMUNITY SERVICES ADVISORY COMMITTEE 2 NOVEMBER 2020

Record No:

Responsible Officer:	Chief Operating Officer
Author:	Executive Assistant (Strategy)
Attachments:	1. Minutes - Community Services Advisory Committee 2 November 2020

EXECUTIVE SUMMARY

The Community Services Advisory Committee meeting was held on 2 November 2020 in Cooma and via Zoom. The Minutes are presented for Council's information.

Note, the Draft Minutes will be presented to the next meeting of the Community Services Advisory Committee on 1 February 2021 for adoption.

COMMITTEE RECOMMENDATION

That Council receive the Minutes of the Community Services Advisory Committee meeting held on 2 November 2020.

SNOWY MONARO
REGIONAL COUNCIL

Minutes

Community Services Advisory Committee Meeting

2 November 2020

COMMUNITY SERVICES ADVISORY COMMITTEE MEETING
HELD IN HEAD OFFICE, 81 COMMISSIONER STREET, COOMA NSW 2630 AND VIA ZOOM

ON MONDAY 2 NOVEMBER 2020

MINUTES

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MINUTES OF THE COMMUNITY SERVICES ADVISORY COMMITTEE MEETING HELD IN HEAD OFFICE, 81 COMMISSIONER STREET, COOMA NSW 2630 AND VIA ZOOM

ON MONDAY, 2 NOVEMBER 2020 COMMENCING AT 9.35AM

PRESENT: Kevin Dunne, Community Representative
Angie Ingram, Community Representative
Joanne Jeanes, Community Representative
Maria Linkenbagh, Community Representative
Mayor Peter Beer, SMRC (*Chair*)
Jeff Morgan, Chief Operating Officer, SMRC
Susannah Chapman, A/g Clinical Support Lead, SMRC
Marcela Escosteguy, A/g Coordinator Quality Assurance and Education, SMRC
Cindy Darrant, Community Support Services, SMRC
Sandra McEwan, Executive Assistant (Strategy), SMRC (*Secretariat*)

APOLOGIES: Nick Elliott, Community Representative
Bianca Padbury, Manager Community Services, SMRC
Caroline Lucas, Registered Nurse and A/g Manager Snowy River Hostel, SMRC
Tabitha Williams, Coordinator Community Support Services, SMRC

1. OPENING OF THE MEETING

The Chair opened the meeting at 9.35AM with the Acknowledgement of Country.

Council wishes to show our respect to the First Custodians of this land the Ngarigo, Walgalu, Ngunnawal and Bidhawal people and their Ancestors past and present.

1.1 VOTE OF THANKS - COUNCILLOR JOHN CASTELLARI

COMMITTEE RECOMMENDATION		**CSAC23/20**
The Chair put forward a vote of thanks to Councillor John Castellari for his services including the role of Chair of the Community Services Advisory Committee and that a letter of thanks be written for the Mayor's signature.		
Moved Mayor Peter Beer	**Seconded Ms Ingram**	**CARRIED**

2. APOLOGIES

An apology for the meeting was received from Mr Elliott, Ms Padbury, Ms Lucas and Ms Williams.

3. DECLARATIONS OF PECUNIARY INTERESTS/CONFLICT OF INTEREST

Nil.

4. ADOPTION OF MINUTES OF PREVIOUS MEETING

4.1 COMMUNITY SERVICES ADVISORY COMMITTEE MEETING 7 SEPTEMBER 2020

COMMITTEE RECOMMENDATION		**CSAC24/20**
THAT the minutes of the Community Services Advisory Committee Meeting held on 7 September 2020 are confirmed as a true and accurate record of proceedings.		
Moved Ms Ingram	**Seconded Ms Linkenbagh**	**CARRIED**

5. BUSINESS ARISING

5.1 COMMUNITY SERVICES ADVISORY COMMITTEE - PURPOSE

Committee members requested that, in future:

- Reports/information pertinent to Aged Care and Community Services be presented to the Committee in the first instance for discussion and recommendation to Council.
- If there is a time constraint, that an Extra-ordinary meeting be called or that the Report/information be emailed to keep the Committee informed.

6. ACTION SHEET

6.1 COMMUNITY SERVICES ADVISORY COMMITTEE ACTION SHEET AS AT 28 OCTOBER 2020

Record No:

Responsible Officer:	Manager Community Services
Author:	Executive Assistant (Strategy)
Attachments:	1. CSAC Action Sheet as at 28 October 2020

EXECUTIVE SUMMARY

The Community Services Advisory Committee Action Sheet as at 28 October 2020 is attached for information.

COMMITTEE RECOMMENDATION		**CSAC25/20**
That the Community Services Advisory Committee receive and note the information in the Action Sheet as at 28 October 2020.		
Moved Mr Dunne	**Seconded Ms Jeanes**	**CARRIED**

7. RESIDENTIAL AGED CARE UPDATE

7.1 YALLAMBEE LODGE AND SNOWY RIVER HOSTEL AS AT 30 SEPTEMBER 2020

Record No:

Responsible Officer:	Manager Community Services
Author:	Executive Assistant (Strategy)
Attachments:	Nil

EXECUTIVE SUMMARY

The report on Yallambee Lodge and Snowy River Hostel as at 30 September 2020 is presented for information.

Discussion points on the report as follows:

- There were no graphs to indicate trends in the reports.
- Personal Centred Software (PCS):
  - Enables the care to be recorded at the time given.
  - A demonstration of the software was requested. Tentative date 10 November 2020 at 10.00am to coincide with Mayor Peter Beer's meet and greet the residents visit – to be confirmed.
- Medication errors:
  - Concern raised at the number of errors. Explained that it was staff not completing the signing sheets correctly. Team Leaders to check the signing sheets twice per day to rectify the problem.
  - PCS does not record administration of drugs. This feature will be rolled out and integrated in due course.
  - Dangerous drug register documentation error due to being written up twice - human error, low risk.

Mr Morgan advised that staff had recently gone through the restructure with permanent part time positions offered in place of casual. He is actively managing performance issues including formal discussions outlining his expectations of staff in their new roles and acceptable levels of service for the residents. Workplace culture also needs improvement.

COMMITTEE RECOMMENDATION		**CSAC26/20**
That the Community Services Advisory Committee receive and note the report on Yallambee Lodge and Snowy River Hostel as at 30 September 2020.		
Moved Ms Ingram	**Seconded Ms Linkenbagh**	**CARRIED**

8. REPORTS

8.1 COMMUNITY SUPPORT SERVICES UPDATE

Record No:

Responsible Officer:	Manager Community Services
Author:	Coordinator Community Support Programs
Attachments:	Nil

EXECUTIVE SUMMARY

The report on Community Support Programs as at 30 September 2020 is presented for information.

Discussion points on the report as follows:

- Request to expand the line items for more information.
- HCP numbers indicate services that Council provides. Clients can choose their providers.
- Profitability – can Council cover the costs of this service?

Mr Morgan took the question on notice and will report back to the Committee regarding sustainability and viability of the HCP service provided by Council.

COMMITTEE RECOMMENDATION		**CSAC27/20**
That the community Services Advisory Committee receive and note the report of community Support Programs as at 30 September 2020.		
Moved Ms Ingram	**Seconded Ms Linkenbagh**	**CARRIED**

8.2 RESIDENTIAL AGED CARE QUALITY ASSURANCE AS AT 30 SEPTEMBER 2020

Record No:

Responsible Officer:	Manager Community Services
Author:	Executive Assistant (Strategy)
Attachments:	Nil

EXECUTIVE SUMMARY

The report on Residential Aged Care Quality Assurance as at 30 September 2020 is presented for information.

Discussion points on the report as follows:

- No shortage of PPE. Masks are supplied and being worn.
- Cooma relies on Agency staff. NSW has definitely been impacted due to Agency staff in Victoria receiving higher salaries.
- Working closely with Sir William Hudson Memorial Centre to address issues early.

COMMITTEE RECOMMENDATION		**CSAC28/20**
That the Community Services Advisory Committee receive and note the report on Residential Aged Care Quality Assurance as at 30 September 2020.		
Moved Mr Dunne	**Seconded Ms Jeanes**	**CARRIED**

The meeting adjourned at 11.08am for a short break and reconvened at 11.20am.

Item - 8.3. Staff Education as at 30 September 2020 - has been moved to another part of the document.

9. GENERAL BUSINESS

9.1 PWC REPORT

Mr Morgan advised that the PWC Report was in the process of being translated into a version suitable for release to the community. The report would be circulated to the Committee in the first instance..

9.2 RECRUITMENT OF MANAGER SUPPORT AND OPERATIONS

Mr Morgan advised that the position of Manager Support and Operations had been advertised twice with no suitable applicants. Council has now engaged the services of a recruitment agency to advertise the position. There is a chronic shortage of staff across the nation due to the new Aged Care Standards and Covid-19.

9.3 COMMITTEE MEMBERSHIP ADVERTISEMENT

Mr Morgan advised that there are two vacancies on the Committee:

- One community representative with a family member residing in Snowy River Hostel.
- One community representative with a family member in receipt of services through Community Support Services

The vacancies will be advertised and filled after endorsement by Council. The appointments shall be for the period of the Council term.

9.4 RESIDENT MEETINGS

Mr Morgan advised that the format of the meeting has changed including the meeting being held on a weekday so that additional staff can attend to assist in answering questions.

Ms Linkenbagh requested that Committee members be notified of future meeting dates.

9.5 NEW ADMISSIONS

Mr Morgan advised the following:

- Yallambee Lodge:
  - 3 residents passed away in October 2020.
  - 1 new resident
  - 2 respite beds filled (will become permanent)
- Occupancy:
  - Yallambee Lodge – 29/44
  - Snowy River Hostel – 12/14

Some discussion followed regarding Agency staff occupying rooms in one house at Yallambee Lodge. Mr Morgan explained that it was difficult to acquire staff locally and that Agency staff were essential to maintain services and there was no negative impact on residents.

Mr Morgan left the meeting at 11.55am.

8.3 STAFF EDUCATION AS AT 30 SEPTEMBER 2020

Record No:

Responsible Officer:	Manager Community Services
Author:	Executive Assistant (Strategy)
Attachments:	Nil

EXECUTIVE SUMMARY

The report on Staff Education as at 30 September 2020 is presented for information.

Discussion points on the report as follows:

- Palliative Care:
  - Signed up with the ELDAC (End of Life Direction for Aged Care), a Federal Government funding program.
  - Partnered with PACCS for further education in the immediate future.
- Infection Control – Covid-19:
  - NSW Government train the trainer program.
  - All staff and resident family members need to get the flu vaccination – Requirement of Entry to the facilities.

COMMITTEE RECOMMENDATION		**CSAC29/20**
That the Community Services Advisory Committee receive and note the report on Staff Education as at 30 September 2020.		
Moved Ms Linkenbagh	**Seconded Ms Ingram**	**CARRIED**

10. MATTERS OF URGENCY

Nil.

11. NEXT MEETING

Monday, 1 February 2021 in the Committee Room and via Zoom commencing at 9.30am.

There being no further business the Chair declared the meeting closed at 12.05pm

CHAIRPERSON

The above minutes of the Community Services Advisory Committee Meeting of Snowy Monaro Regional Council held on 2 November 2020 were confirmed by Committee at a duly convened meeting on 1 February 2021 at which meeting the signature hereon was subscribed.

9.1.4 RECREATION FACILITIES COMMITTEE MINUTES- 28 SEPTEMBER 2020

Record No:

Responsible Officer:	Chief Operating Officer
Author:	Supervisor Civic Maintenance
Key Theme:	1. Community Outcomes
CSP Community Strategy:	1.3 Recreation, sporting and leisure facilities encourage all ages to live in an active and healthy lifestyle
Delivery Program Objectives:	1.3.2 Council has effectively identified community and visitor needs in the development and enhancement of the Region's recreational facilities to ensure sound decision making
Attachments:	1. Recreation Facilities Committee Meeting Minutes -28 September 2020

EXECUTIVE SUMMARY

Minutes of the Recreation Facilities Committee Meeting held 28 September 2020 by the Supervisor Civic Maintenance are attached.

OFFICER'S RECOMMENDATION

That Council receive the minutes of the Recreation Facilities Committee meeting held on the 28 September 2020

BACKGROUND

QUADRUPLE BOTTOM LINE REPORTING

1. Social

This meeting provides a platform for community input to the management of Council's recreation facilities.

2. Environmental

An Improved and coordinated management of Natural reserves, Parks, gardens and recreational areas.

3. Economic

No financial impacts

4. Civic Leadership

Councillor and staff representation at these meetings demonstrates good Civic Leadership.

Minutes

SNOWY MONARO REGIONAL COUNCIL

Recreational Facilities Committee

Date/Time Monday 28th September 2020 at 5.00pm
Location Cooma Council Chambers
Attendance

Member (Representing)	Present	Apology	Absent
John Rooney, Councillor SMRC		✓	
Rogan Corbett, Councillor SMRC (Chair)		✓	
James Ewart, Councillor SMRC		✓	
Peter Beer, Mayor SMRC	✓		
Sue Haslingden, Councillor SMRC		✓	
Neroli O'Neill, Community Representative	✓		
Jean-Monique , Supervisor Civic Maintenance	✓		
Suzanne Dunning, Community Representative	✓		
Jenny Solomon, Cooma rodeo	✓		
John Britton, Cooma Lions Club	✓		
Chris Reeks, Cooma Lions Club	✓		
Steve Aldous, Mountain Bike Club		✓	
Mathew Jamieson, Cooma Little Athletics	✓		
Louise Jenkins, Community Representative	✓		
Samuel Pevere (Leo Club)		✓	
Mark Wiggins, Project Manager SMRC		✓	

1 Apologies

As per above attendance table.

2 Confirmation of Previous Minutes –

It was noted that the Minutes of the meeting held on 20th July 2020 were an accurate record of the meeting. **Moved**: Peter Beer **Seconded:** John Britton

3 Supervisor Civic Maintenance Update

Civic Maintenance staff have been finalising major tree trimming tasks in Adaminaby, Bombala and on the foreshore in Jindabyne. Trees have been lifted, removed due to risks posed and general maintenance to help the general appearance of parks. Many requests from the community have been addressed in Cooma and other villages. Crews have begun transitioning to mowing tasks as summer sports begin for the season. Plans are in place to have GABBA return to Bombala, Jindabyne and Dalgety to support crews in re-instating the drop in cricket pitches, there is a large concern this may not be a smooth process due to the condition of the segments. GABBA will be addressing the surface of the segments to allow for safer ball play. Many event bookings are beginning to be processed as COVID restrictions ease, this has highlighted the need to have a centralised booking system for all Council facilities, and investigation into a system has begun. Correctional services crews are now able to work in remote locations.

4 Business Arising from the Previous Minutes

4.1 Mt Gladstone

Funding identified for Mt Gladstone amenities upgrade, scope to be determined by Capital Projects team and Supervisor Civic Maintenance. Event enquiries, a system for charging commercial users of the bike paths will need to be established.

4.2 Norris Park

Funds available, stopped works issued by capital project staff as no Crown land permissions had been sought and no Aboriginal Land Council approval had been granted. A working in the roadways S138 application is also needed before works can begin. Disabled ramp is required to be designed to meet requirements. Mr Reeks and Mr Britton to follow up and submit S138 certificate. Drawings of the proposed ramps need to be submitted.

4.3 Lions Park Project

Hand over has occurred, the new improvements were officially opened by Deputy Premier John Barilaro on the **28th** August**.**

4.4 Badja Reserve Plan of Management

Council have approved the recommendation to extend the 50km speed zones on the roads adjacent to the reserve – this recommendation has been to the traffic committee. The information has been passed on to the RMS for a decision. Awaiting response from the RMS

4.5 Multifunction Centre

Project Manager provided an update for the committee. A meeting with stakeholders has been held. Consultants have been engaged to provide a building audit to determine compliance. Compliance issues will be the first priority for projects. The kitchen is a high priority. Awaiting DA approval. Works to commence once this has been obtained. Community representatives expressed concerns that the space used for sideshows would be landscaped or utilised in a way that would restrict the placements of sideshows in the future. The community urges the Project to be conscious that there is no other space within the showgrounds that are suitable for sideshows. Works are scheduled to begin once a construction certificate has been attained.

4.6 Enclosing of Cooma and Bombala Pools & Upgrading of Jindabyne Pool

The project Manager provided an update of these projects. Compliance and safety will be the

priority for all these projects. The plant rooms present a major WHS and compliance issue. The information is being consolidated.

Cooma - A specialised treatment for painting of the metal structure in this enclosed environment is being investigated which means that the existing structure can remain. It is planned that the walls will be able to be open over the summer period. Tender responses are currently being evaluated for compliance and design (both Cooma and Bombala).

Jindabyne – there has been a review of the ventilation and an improved system has been recommended, this is being reviewed by a consultant and once approved the tender documents will be developed and put out. Awaiting engineering reports for all pools.
In the absence of the project manager, supervisor civic maintenance has no further update at this stage.

4.7 Time Walk

Supervisor Civic Maintenance has enquired about the correct paint, advice has been to wait until atmosphere temperatures have reached 25 degrees regularly. Civic staff can clean with a pressure machine and help with signage and taping off of the area as works take place. Maintenance issues include cleaning and patching is required. The SMA workers monument diorama in the same area has been identified to be re painted at the same time. LEO's would like to be involved with this. Chris Reeks to speak with Snowy hydro about any specifications that need to be followed.
Possible interest from Youth Council to continue the time walk on the back side.

4.8 Learner Bike Track – Nijong

This project is nearing completion with the exception of the toilet block, which have been stalled due to community concerns. Screens and landscaping will be added to improve the visual look of the area. Mr. Britton expressed the desire of the committee to have more public exposure on projects to showcase the good work of the Council and community groups. It was raised by Mrs. Jenkins that the street signs may appear too high. Many positive comments from the community. Deputy Premier John Barilaro opened the learner bike track on the 28th August 2020

5 Disclosure of Interest

Nil

6 General Business

6.1 Structure of the Recreational Facilities Committee

Governance department are currently reviewing the Section 355 committee manual, applicable to all committees of council, along with the volunteer policy. When this has been completed the Charter of the Recreation facilities Committee will be revised. Ideas of how to expand the membership to the broader Snowy Monaro area will be discussed and new members invited. This is ongoing.
It was asked of the Supervisor Civic Maintenance to share the results of SMRC Recreation survey. The results have been shared with some interesting findings.

6.2 North Ridge Reserve (NRR)

A crown land grant application for $6600 was prepared by council in conjunction with Tein Macdonald – professional bush regenerator, to establish a bush regeneration approach to the reserve.

The project includes Priority weed control, seed collection of endemic plant species, and plantings. The bush regeneration will be carried out under the Landcare banner.

A section 355 committee application has been submitted and awaiting to be finalized. Repair of walking tracks is needed along with fire mitigation and preventing vehicle access to the reserve.

Monies for signage was recommended to be included in the 2020/21 budget, Merrimans Land Council to attend the site for a walk through in the next few months to determine the viability of hazard reduction burns by the RFS

6.3 Fees for sporting facilities

Clr Ewart has been contacted by The Monaro Cricket Association has raised concern over the fees and charges for Sporting Fields as they use more than one field and will not be able to afford to pay the seasonal fee for all these. The Cricket Club may need to do a presentation to Council regarding this.

6.4 Snowy Oval

Hand over completed and facility ready to be used. Some issues with keys as not all open the required rooms.

6.5 Indoor Sporting Complex

Funding confirmed, some concerns with land ownership and placement of ovals. Enquires raised as to whether a squash court would be included in the upgrade. No communications have yet been had about the Sports hub, planning is still with the strategic team at this stage.

6.6 Air crash Memorials

Lions Club Cooma have proposed for further memorials to be included at the Southern Cloud memorial site in relation to 1970's Snowy Hydro and the 2020 RFS crashes. Consent from the families of the 2020 crash to be granted and application to the Crown for the addition to this site to be finalized. Ongoing,

-

• NEW BUISNESS ARISING

- **7.1 Procedure to add plaques to Basketball stadium**.

Leo representative expressed an interest to recognize community contributions to the Cooma Basketball courts by placing a plaque in a prominent place, what is the current Council Policy and procedure to follow. Supervisor Civic Maintenance to investigate and respond at the next meeting. No procedure at this stage, one needs to be determined.

• ACTION SHEET

Reference	Date	Action	Assignee	Completed	Notes
8.1	27.07.2020	S138 to be lodged for pathway and pedestrian ramp in Norris Park	Mr. Britton	Completed	
	27.07.2020	50k/hr sign at Badja reserve	Supervisor	Ongoing,	

		requested to be moved 50m down the road, currently with traffic committee	Civic Maintenance	awaiting RMS	
	27.07.2020	Paint has been requested for timeline at Cooma Centennial Park,	Supervisor Civic Maintenance		
	27.07.2020	Results of Recreation usage survey	Supervisor Civic Maintenance	Emailed to all members	.
	27.07.2020	Determine land boundaries and road reserve for Sothern cloud memeorial	Project Manager	Completed	
	27.07.2020	Inquire about procedure to add plaque at the Basketball stadium in Cooma	Supervisor Civic Maintenance	Ongoing	

9 Next Meeting

The next meeting will be held on Monday 23rd November 2020 at 5.00pm in the Cooma Council Chambers.

There being no further business the meeting closed at 6.40pm

9.2.1 REGIONAL CULTURAL FUND - PROPOSED GRANT VARIATION REQUEST FOR JINDABYNE LIBRARY AND INNOVATION HUB

Record No:

Responsible Officer:	Chief Communications Officer
Author:	Coordinator Economic Development
Key Theme:	2. Economy Outcomes
CSP Community Strategy:	5.2 Promote and provide access and spaces both physical, digital and mobile where people can learn and connect
Delivery Program Objectives:	5.2.1 Community infrastructure options are explored that facilitate the expansion, improvement and accessibility of life learning spaces across the region
Attachments:	1. Projects Team - Jindabyne Library Report
Cost Centre	WO not yet created
Project	Jindabyne Library

EXECUTIVE SUMMARY

The purpose of this report is to seek Council's endorsement to request a grant variation from Create NSW in relation to the Jindabyne library project. Council was awarded a grant two years ago for this project but it has not proceeded due to uncertainty over the long term future of the Jindabyne Central School site in light of the Go Jindabyne and now Snowy Mountains Special Activation Precinct Masterplan project. Although understanding of the situation, Create NSW has indicated that they cannot keep the project on hold indefinitely, and it either needs to proceed or the funding will be withdrawn.

Whilst the original project involved a joint use arrangement with the Department of Education and Training – Schools Infrastructure, this reports recommends Council seek a grant variation to 'go it alone' on a Council owned site next to the Jindabyne Memorial Hall.

Councillors should also note that, as the Council has not yet acted on the existing funding agreement, it can choose not to pursue a variation to it and thereby forego the $3m grant it has been awarded, at no additional cost to Council.

OFFICER'S RECOMMENDATION

That Council:

A. Endorse the submission of a grant variation request to Create NSW seeking to install a modular library of approximately 500m^2 gross floor area on Lot 31 DP 227005 (adjacent the Jindabyne Memorial Hall) to remain on site as a library for at least five years;
B. Authorise the CEO to sign the grant variation request; and
C. Acknowledge that additional operational costs (estimated to be around $100,000 annually in 2020 dollars) will result from the new library, with these costs needing to be included in the 2022-23 operational budget.

BACKGROUND

Prior to the Council merger in 2016, Snowy River Shire Council had prepared several reports on the provision of library services in Jindabyne. The most recent of these reports (2014) noted that:

- There was strong community support in Jindabyne for the provision of a community library as part of a multiservice hub, noting that Jindabyne was (and continues to be) serviced by a mobile library (from Cooma-Monaro) in conjunction with a neighbourhood centre. The community identified that the service was high quality but the model needed amendment.
- As a signatory to the *NSW Library Act 1939*, the then Council had a legal obligation to provide an adequate library service. However at the time, Snowy River Shire Council was highlighted as the largest of six remaining Councils in NSW without a public library and there were 40 smaller councils in NSW that did have public library buildings.
- To meet library standards and service the entire population of Snowy River Shire at that time a library of about 567m^2 was required.
- The optimal long term solution identified (subject to further investigation) was to provide a 500m^2 library building in Jindabyne in conjunction with a neighbourhood centre, and continue a mobile library service in the outlying towns of Berridale, Dalgety and Adaminaby. It was estimated this option would have an annual cost of $324,507 with a cost over 10 years of $5,313,232.
- Ultimately Snowy River Shire Council decided not to pursue this model but elected to continue with the mobile library service provided by Cooma-Monaro in all towns in its LGA.

Following the Council merger in 2016, the NSW State Government announced it was providing an additional $10m for Jindabyne Central School (JCS) to carry out substantial redevelopment work. JCS is a school of more than 800 K-12 students operating on a site of 2.7 hectares. The Department of Education and Training - Schools Infrastructure (SI) approached Council at the time regarding the possible potential for any joint use facilities (of benefit to the school and wider community) that could be considered as part of the JCS redevelopment.

Through this process the possibility of a joint use community library and innovation hub was explored by both parties. Councillors received briefings at the time on this proposal. Ultimately, SI required a contribution of $3m from Council as a contribution towards the joint use facility. This amounted to approximately one storey in a multi-storey building to be constructed on the school site as part of the redevelopment. Council eventually decided it would only support the proposal if it could fund its portion from a grant fund. No suitable fund was available at the time so SI and Council in effect ceased the joint use project. SI continued to develop their plans for JCS without provision for a community library.

Several months after this, applications for the Regional Cultural Fund opened. This was a grant funding stream provided by the NSW State government of which the Jindabyne library was a potentially eligible project. Council prepared and submitted a business case for the fund (with the endorsement of SI) and ultimately was successful in being awarded $3m in grant funding to combine with $500,000 of Council funding to deliver the Jindabyne library and innovation hub within the JCS site, along with a single level above ground carpark above the Kalkite Street Carpark opposite the school. In a revised arrangement with SI, Council would provide them with $2m to construct the library as per the original arrangement, with the remaining $1.5m of project funding to be used by Council to construct the above ground carpark opposite.

At about the time Council was awarded the successful grant, the Go Jindabyne project was also announced and commenced by the State Government. It soon became evident that the JCS site, as a government owned large piece of land on the edge of Jindabyne CBD, could be a key strategic site in the long term planning for the town. This thinking continued when the Go Jindabyne Project morphed into the Snowy Mountains Special Activation Precinct. Whilst the future of the JCS site was a legitimate matter for consideration in these projects, the effect on the library project and the JCS redevelopment was dramatic. It introduced long term uncertainty around the future of the school on the JCS site such that the library project and JCS redevelopment had to stop until the future of the school there was certain.

As such the library project has effectively been on hold for two years now waiting for the outcomes of the (now) SAP masterplan project for the school site to become clear. Create NSW, the funding provider for the Regional Cultural Fund, has been understanding of the reasons for the delay in the project to this point. However, it has recently advised Council that whilst it remains supportive of a library for Jindabyne and is still committed to working towards that outcome, it cannot continue to have the project on hold. Either the project needs to proceed or the $3m of funding will be repurposed by Create NSW to another project elsewhere in the state. Council has not yet received any of this funding because it hasn't met any project milestones due to the delay. As Council is not complying with its funding agreement, Create NSW is entitled to rescind the grant if it so chooses.

Following internal discussions with Council's strategy, library and projects staff, and CEO and COO, and externally with Create NSW, SI and the SAP team, a possible solution seemingly amicable to all parties that would still deliver a library service to Jindabyne in the form of a physical building within acceptable project timeframes has been contemplated. This proposal involves installing an approximately 500m^2 modular (ie pre-manufactured) building on the Council owned site (Lot 31 DP 227005) adjacent to the Jindabyne Memorial Hall on the corner of Thredbo Terrace and Kosciuszko Road. The grant money would be used for design, purchase and installation of the building and internal fitout including a new collection for the library. Although a modular building, there would be enough opportunity in the design process to reasonably address the building context and provide finishes to ensure that it didn't look 'tacky'. To meet grant funding requirements, it would need to remain in-situ for at least five years, after which point it could be moved to another site in Jindabyne and continue to be used as part of a permanent library and/or could be repurposed and/or used somewhere else in the region. This allows the flexibility for a permanent library site to be identified in the SAP (and potentially funded) whilst in the meantime providing Jindabyne residents with the benefits of a library building and localised library service. A more detailed explanation of this potential modular solution is provided in the attached report from Council's Projects team.

Site characteristics and issues

Lot 31 DP 227005 (the site) adjacent the memorial hall is approximately 700m^2 in size, adjacent to a public parking area and within short walking distance of a larger public carpark at the Old Town Centre. The site in its context is shown in Figure 1 below. It is zoned B2 – Local Centre under the provisions of *Snowy River Local Environmental Plan 2013* (SRLEP 2013) and a library building (defined as both an 'information and education facility' and a 'community facility') is permissible with consent in this zone, meaning a development application is required. *State Environmental Planning Policy (Infrastructure) 2007* (ISEPP) does not provide any alternative planning approval pathway for the library.

SRLEP further imposes a nine metre (about two storeys) height restriction at the site and Snowy River Development Control Plan 2013 Amendment 1 (the DCP) permits buildings to be located on the boundaries of the site with no setback. The DCP further provides for parking requirements to be assessed on merit with an assessment prepared by a qualified traffic specialist.

Clause 7.5 of SRLEP 2013 also applies and reads as follows:

> ***7.5 Active street frontages***
>
> *(1) The objective of this clause is to promote uses that attract pedestrian traffic along certain ground floor street frontages in Zone B2 Local Centre.*
>
> *(2) This clause applies to land identified as "Active Street Frontage" on the Active Street Frontages Map.*
>
> *(3) **Development consent must not be granted to the erection of a building**, or a change of use of a building, on land to which this clause applies **unless the consent authority is satisfied that the building will have an active street frontage** after its erection or change of use.*
>
> *(4) Despite subclause (3), an active street frontage is not required for any part of a building that is used for any of the following—*
>
> *(a) entrances and lobbies (including as part of mixed use development),*
>
> *(b) access for fire services,*
>
> *(c) vehicular access.*
>
> *(5) In this clause, **a building has an active street frontage if all premises on the ground floor of the building facing the street are used for the purposes of business premises or retail premises.***

The Active Street Frontages Map in SRLEP 2013 identifies the southern edge of the site (shown in yellow in Figure 1) as an active street frontage to which clause 7.5 above applies. Whilst the library building will surely contribute to an active street frontage and meet the objective of the clause, a potential difficultly that would prevent Council being able to issue a development consent for the library on the site arises by virtue of the definition in subclause (5) which requires an active street frontage to be only for business premises or retail premises. The solution to this problem appears to be found in the definition of business premises, shown below:

> ***business premises means a building** or place at or on which—*
>
> *(a) an occupation, profession or trade (other than an industry) is carried on for the provision of services directly to members of the public on a regular basis, **or***
>
> ***(b) a service is provided directly to members of the public on a regular basis,***
>
> *and includes a funeral home and, without limitation, premises such as banks, post offices, hairdressers, dry cleaners, travel agencies, internet access facilities, betting agencies and the like, but does not include an entertainment facility, home business, home occupation, home occupation (sex services), medical centre, restricted premises, sex services premises or veterinary hospital.*

As the library provides a regular service direct to the public and such facilities are not specifically excluded in the clause, this may mean that the library could be characterised as a business

premise for the purposes of clause 7.5. If this argument was not acceptable then SRLEP 2013 would likely require amendment before the library on this site could proceed.



Figure 1: Map showing the proposed library site (Lot 31 in yellow). The thick red lines indicate the active street frontages identified in SRLEP 2013.

The proposed site has been confirmed as operational land by a resolution of Snowy River Shire Council on 28 June 1994.

Under the *Local Government Act 1993*, all Council owned land must be classified as either 'community' or 'operational' use. Land classed as operational effectively allows the Council to operate on it like a private land owner, meaning it can choose to dispose of the land or use it (or allow it to be used) for some other exclusive purpose other than general public use. However, the intention is that if used for the library, this land would continue to be available for general public use.

Operational cost implications

The new Jindabyne Library is an additional Council asset and service and, while the capital cost is covered by the grant, it nevertheless carries additional operational cost ramifications for Council.

Council's Library unit has made the following suggestions regarding how the proposed library could operate:

- Open at least five hours per day for five days per week with a variation of hours to include mornings, afternoons and evenings
- Hire at least two staff – one qualified Librarian and one Library Assistant with a spread of rostered hours that will overlap to enable programs and events to take place as well as learning sessions on varying days.

This level of service would add additional costs of around $40-45,000 per annum to Council's library operations in terms of staffing costs at current entry level grades of pay.

Key combined operating costs for the Bombala and Cooma libraries for the 2019-20 financial year have been provided by Council's Library unit. As the floor space of the new Jindabyne library would be about half of the combined floorspace of Cooma and Bombala libraries, an approximation of additional operating costs (other than for staff) based on 50 percent of existing costs has been used. The approximation for additional staff costs is based on the hours provided above by Council's Library Unit. All of these costs are summarised below:

2019-20 Cooma & Bombala Library Operating Costs	2019-20 Cost Amounts	Jindabyne library potential additional costs*	Estimated new total Library service costs from 2022-23 (not including CPI)*
Cleaning	$12,822	$6,411	$19,233
Building maintenance	$1,711	$856	$2,567
Council rates	$3,659	$1830	$5,489
Electricity & Gas	$6,537	$3269	$9,806
IT Operating costs	$5,896	$2,948	$8,844
Insurance	$4,983	$2,492	$7,475
Administration expenses	$15,349	$7,675	$23,024
Library Collection expenses	$60,827	$30,414	$91,241
Salaries & Wages	$510,466	$45,000	$555,466
Totals	**$622,250**	**$100,895**	**$723,145**

*Indicative only

The total operating expenses for the Snowy Monaro Library Service in 2019-20 were $778,517. The difference between this figure and that in column 2 total in the above table is due to the costs of the mobile library service. Depreciation, minor staff costs and minor equipment purchases have not been included in the above table. Depreciation costs have not been included in the above table because the building will be modular and removable from the site (ie. have an effective non-replaceable end of life for the project). It will be replaced by a permanent library at some point (after five years) which would have its own separate costings and funding source. The most likely

funding source would be as part of a SAP implementation project, although as the SAP is yet to be finalised this is speculative at present. Other grant opportunities would no doubt arise if the SAP did not deliver.

The indicative costs above suggest that the new Jindabyne library would increase the library services operating expenses budget by approximately $100,000 per year (in 2020 dollars). These costs would need to be covered from within the Operations directorate budget from the 2022-23 financial year onwards. This may mean it should be incorporated in new rates charges for that year or moved from another service unit within the Operations directorate. Depending on design elements (eg. in relation to energy and water efficiency, lighting, provision of meeting rooms for community hire etc.) and potential grant funding opportunities, there may be capacity for operational costs to be reduced/minimised or offset, however this is unlikely to eliminate all additional cost impacts. A further consideration is that if the SAP vision is fully realised it will increase the population in and around Jindabyne, and provide increased rates revenue for Council. However the exact implications of the SAP are still yet to be determined.

For further perspective, if the additional estimated $100,000 operating expenses were spread between the existing 4,264 (2019 ABS Estimated Resident Population provided by .id consulting) permanent population in the immediate catchment of Jindabyne, it would equate to $23.45 per person annually.

Next steps

If Council is supportive of pursuing the modular library on the site adjacent the Memorial Hall, the next step would be to apply for a grant variation from Create NSW. While nothing is confirmed, the indications from Create NSW are that this would be supported, with the new library to be delivered by June 2022 at the latest.

If the grant variation request is approved, Council would need to undertake community consultation to ascertain the views of the wider community in relation to the proposal. It would be emphasised during this consultation that whilst the building and location may not fulfil long term expectations, the emphasis in the project as re-envisioned is on establishing a permanent community library service in Jindabyne in the short-term. The medium and longer term solution awaits the outcome of the SAP.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

The new Jindabyne library would fulfil a social and cultural need in the town that has been present for many years. It is an important step in Jindabyne growing as town with permanent residents.

2. Environmental

The proposed site has no particular environmental issues of concern and is at present used as an unmarked public carpark. Whilst these parking spaces would be lost if the library were to proceed, The longer term objective of both the Council's existing strategy was for this area to become a town square primarily for pedestrian and civic uses. A large public carpark is located in front of the Town Centre, only a short walk away and supplemented by the NPWS carpark across the road.

3. Economic

The economic implications of the project have been explored earlier in the report. For a total project budget of $3.5m a new library including fitout with a new collection is intended. It would add approximately $100,000 to the existing operational costs of the library service in the region. The total operating expenses of the library service in 2019-20 were $778,517.77. An additional $100,000 represents about 13% of these costs.

Council will need to identify $100,000 of operational savings, probably as cuts to services.

4. Civic Leadership

The library project has involved negotiations with four state government agencies and a number of other individuals. The grant was awarded to Council two years ago and has not progressed. The potential solution proposed in this report provides a way for Council to show civic leadership and provide a brand new community service for Jindabyne.

JINDABYNE LIBRARY: CORPORATE PROJECTS

Date	23.11.2020
SMRC Officer	Glen Hines, Cherie McNair
Description	Jindabyne Library
Address	TBC
Building Classification & Type	Public library

1.0 Introduction

The proposition of a temporary (5 year minimum) library for Jindabyne will meet the community's needs in the short term. To deliver a library that is open and accessible to the community, this means designing a building that promotes equity for people who are young and old, people with prams and people with disabilities. With a view to the longer term use of the asset (once complete) flexibility must be designed and built into any new library building. In assessing the needs and service provision for a community, factors such as population growth, demographic changes and service delivery may result in additional space requirements or provision for expansion that must be accommodated as part of the conceptual and building design. It is not possible to predict all future needs, however an approach to the design that allows flexibility and adaptability will allow for easier modifications to the function of the space.

1.1 Opportunities

As a publicly funded community building, we have an opportunity to promote environmentally sustainable design (ESD) and to be a catalyst for environmentally sustainable neighbourhoods, promoting sustainable design in the public and private realm, and sustainable practices in the community.

ESD provides a range of additional benefits beyond reducing a library's impact on the environment, which includes: improved whole-of-life and running costs; healthier buildings including improved indoor air quality; better productivity and concentration; greater value for assets and demonstration of responsible asset management; credibility; enhanced profile, marketability; competitive advantage; potential ability to attract funding and grants.

1.2 Considerations

Issues to consider:

- A temporary library will have prominence, transparency and equitable access
- The building will have flexibility, adaptability and expansion capability for future modifications
- We can control environmental performance, maintenance and running costs with a new build
- A new space can provide an effective interim service in developing areas where the population does not yet justify a permanent site, or where a permanent site cannot yet be identified because development plans are not far enough advanced.

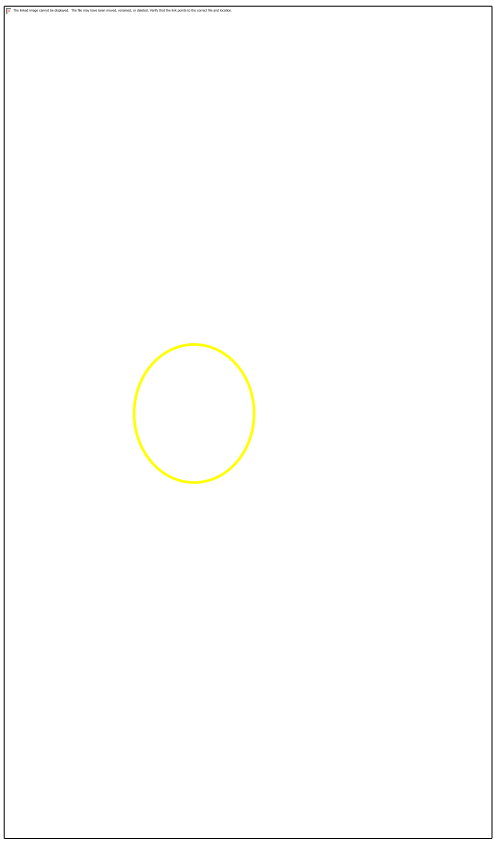
2.0 Proposed Building

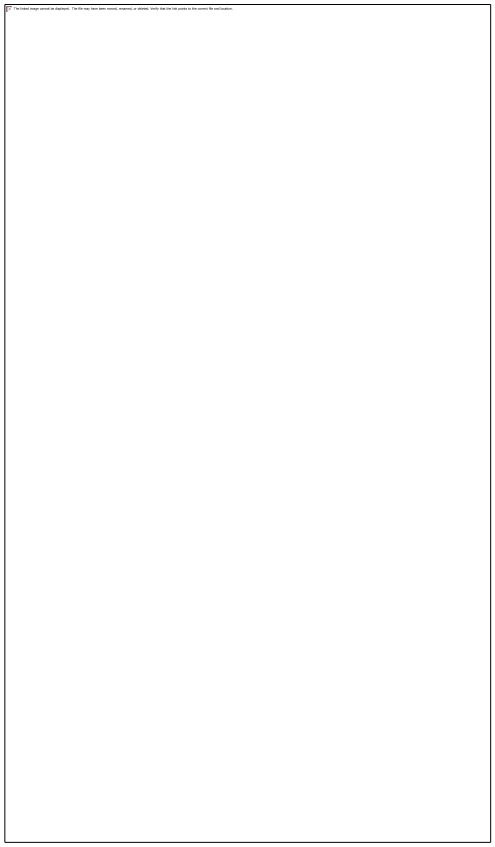
2.1 Location

The Site

The proposed location for the Jindabyne Library is the corner of Kosciuszko Road and Thredbo Terrace. This site is the proposed location for the Town Centre in the GoJindabyne and SAP plans.

There is opportunity with the site to encourage a community change in usage and mindset in advance of a Town Centre project. The site is currently underutilised and used primarily as overflow parking. The site is well located in the Old Town Shops and walking distance from Nuggets Crossing.





The Building

It is recommended that SMRC look to undertake a **Design & Build Contract** in order to meet the tight timeframe required to deliver this project. One contractor would be preferable to deliver the following services:

Predesign: Site feasibilities and master-planning; Review brief, requirements, budget and program; select/recommend sub-consultants and prepare design briefs for sub-consultants; Inspect site and assess conditions; Assess regulations and authority requirements; Analyse functional relationships and area requirements; Analyse adequacy of budget and program in relation to brief; Preliminary envelope massing options and site constraint diagrams.

Schematic (concept) design: Prepare sketch drawings and diagrams and other information to adequately explain the concept; Prepare preliminary furniture and equipment layouts; Undertake preliminary selection of materials and finishes; Coordinate preliminary design input from sub-

consultants; Consider structural and building services systems to be used in the project; Prepare preliminary program

Design development (detailed design): Review and update brief; Develop the approved sketch design into a final developed design including plans at each level, elevations, sections and other details sufficient to fully explain the design; Prepare schedules of materials and finishes; Prepare furniture and equipment layouts; Coordinate and integrate information from consultants; Prepare and report on estimate and program; Prepare architectural component for planning approval (Development Application) and assist in the coordination of specialist consultant input – timing and requirements for submission may vary; Assist in approval process by preparing for and attending meetings; Obtain client's approval of detailed design and updated estimate, budget and project program

Documentation: Confirm type of building contract to be used; Review detailed design against planning approval and any conditions of approval; Review and update brief, program and budget; Revise design to incorporate any conditions of planning consent; Prepare and coordinate Construction Certificate documentation; Prepare drawings, schedules and specifications sufficient to enable the tendering/construction of the building; Coordinate and integrate information from consultants into architectural drawings and specifications; Coordinate the preparation of a pre-tender estimate by the Quantity Surveyor and report on pre-tender estimate

Contractor selection (tender): Assist client in choosing preferred tender process and list of building contract tenderers; Prepare and issue tender set to all tenderers; Respond to queries from tenderers; Together with Quantity Surveyor, consultants and client, review and assess tenders; Negotiate with preferred tenderer to provide an offer acceptable to the client; Report on tenders and provide recommendation; Assist in approval process by preparing for and attending meetings; Obtain client's approval of detailed design and updated estimate, budget and project program

Contract administration and post contract: Prepare and issue contract documents; Report regularly to client on time, cost and progress; Visit the site periodically to observe the conformance with contract documentation and attend regular site meetings; Review shop drawings and submissions provided by the building contractor; Provide the building contractor with instructions, additional details and clarifications of the contract documents; Coordinate services of other specialist consultants; Assess and determine variations, extensions of time and progress claims; Instruct the contractor on incomplete work and defects; Assess and determine practical completion; During defects liability period, instruct builder on defects and incomplete work; Assess and determine final completion and issue certificate

3.0 Costs

Consideration should be given to the following when considering a library service.

Land (Already owned by Council)

Building costs (construction) including professional and building application fees

Fitout including equipment, furniture, shelving, etc. (furniture designed to be modular to relocate to permanent library location)

Site costs including engineering works and utilities

Car parking and landscaping

Operational costs including short and long-term maintenance

Subsequent refreshing of fitout and layout (cost potentially borne by new library development)

Sustainability measures

Staffing

9.3.1 WATER AND WASTEWATER EASEMENT ACQUISITIONS - ADAMINABY AND BOMBALA

Record No:

Responsible Officer:	Chief Operating Officer
Author:	Property Officer
Key Theme:	3. Environment Outcomes
CSP Community Strategy:	8.2 Improve and maintain our public owned infrastructure and assets and facilities to a high standard
Delivery Program Objectives:	8.2.3 Major capital projects deliver improved community infrastructure and assets through the major project program
Attachments:	1. Map for Adaminaby Easements and Licence 2. Map for Bombala Maybe Street Easements
Work Order	WO333 Adaminaby STP, WO337 Bombala STP & WO278 Water Supply Reservoir
Project	Adaminaby STP Augmentation & Bombala Sewage Infrastructure Upgrade

EXECUTIVE SUMMARY

The report seeks Council approval to formalise the relevant easements over and within Crown land for sewer and water supply at the Adaminaby sewage treatment plant and formalising the licence for the Adaminaby town water supply reservoir. This is regularising the existing easements missed at the critical stage at the time of initial placement across the Crown Land, in approximately 1965.

This report also encompasses approval for easements for one of the two planned new pump stations in Bombala. Maybe Street easement needs are encompassed in this report, whilst the Mahratta Street easement needs will be addressed in a future report once the placement needs are confirmed.

OFFICER'S RECOMMENDATION

That Council:

A. Application be made to the Minister for Local Government and the Governor to acquire easements for water supply purposes being 3 metres wide within (or over) Lot 287 DP 729870 and Lot 292 DP 729876 at Adaminaby by compulsory process in accordance with Council's power under Section 187(1) of the Local Government Act 1993 and in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act;

B. Application be made to the Minister for Local Government and the Governor to acquire easements for purpose of sewer services being 3 metres wide within (or over) Lot 287 DP 729870 and Lot 292 DP 729876 at Adaminaby by compulsory process in accordance with Council's power under Section 187(1) of the Local Government Act 1993 and in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act;

C. Application be made for a Licence from Department of Planning, Industry & Environment, Crown lands for purpose of town water supply infrastructure on Lot 291 DP 729876 at Adaminaby;

D. Application be made to the Minister for Local Government and the Governor to acquire easements for purpose of sewer pump station on Lot 5 DP 758129 and sewer line being 3 metres wide within (or over) Lot 5 DP 758129 at Bombala by compulsory process in accordance with Council's power under Section 187(1) of the Local Government Act 1993 and in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act; and

E. Authorise the CEO to sign any documentation required for the acquisition processes.

BACKGROUND

1. Adaminaby:

The Adaminaby STP augmentation has been on Council's agenda for a number of years. Recently the Water & Wastewater team has undertaken a full hazard and operability (HAZOP) workshop on the proposed concept design for the plant construction to meet EPA and DPIE water quality parameters.

The project is underway with the contract and project management RFX being finalised on 30 September. The tender is scheduled for release in early December, with Construction tender award in January/February 2021. Construction start date being February/March 2021.

During this process, Council staff established that the necessary existing water and sewer easements for the pipe infrastructure and the Licence for the water infrastructure were missed at the critical stage of registration at the time of initial placement across the Crown land, in approximately 1965.

The infrastructure is within Crown land that Council are not managers for; these easements and Licences registrations are required to be in place.

Note: The easement for access purposes for the Adaminaby town water supply and the STP have been encompassed under Resolution 167/20, made at the 17 September 2020 Council meeting.

2. Bombala:

Bombala's sewerage network requires upgrading and the Bombala Sewerage infrastructure project delivery is to complete these requirements.

The upgrades to the sewer infrastructure, which includes renewals of Timor street sewer pump station and new sewer pump stations in Maybe Street and Mahratta Street, are critical to the Bombala STP augmentation project commissioning.

The new Bombala sewer pump stations at Maybe Street (and Mahratta Street) will require a new SPS wet well, valve pit, switchboard, emergency storage tank, driveway and a short length of rising main within Crown Land, one area for which Council are not Managers for, and this will require a legal easement to be acquisitioned.

Acquisition of Easements:

Local councils have broad roles and responsibilities in their communities, including the provision of facilities and the supply of public services. It is recognised that a council will sometimes need to get or 'acquire' land to achieve its role and responsibilities.

In NSW, all levels of government can acquire privately owned land and some Crown land for public purposes. They may acquire the whole property, part of a property or an interest in the property including easements for power lines, sewer or water. Where Council requires an easement over a property and the easement in not created in subdivision or as a condition of development consent, compensation may be payable to the landowner. The acquisition of land will be undertaken in accordance with the Land Acquisition (Just Terms Compensation) Act 1991. Just Terms is a statutory process for empowered authorities to acquire any interest in land for a public purpose.

The Department of Planning, Industry & Environment, Crown Lands (the department) is responsible for the state's interest in land administered under the Crown Land Management Act 2016. It is the department's preference for any acquisition of Crown land should be undertaken by compulsory process, that is, by the issue of a Proposed Acquisition Notice (PAN) in accordance with Section 11 of Just Terms to all potential interest holders. *Reference: Guideline–compulsory acquisition of Crown land / NSW State Government DOC19/226818*

Section 186 of the Local Government Act 1993 provides that council may acquire land (including an interest in land) for the purpose of exercising any of its functions. Section 187 of the Local Government Act 1993 states that if a council is using its powers under that Act to acquire land, the acquisition must occur in accordance with the Land Acquisition (Just Terms Compensation) Act 1991 (Just Terms). This Act is a statutory process for empowered authorities to acquire any interest in land for a public purpose. Council does not have to acquire the physical land in order to be given power over that land. The most common interest of this kind is an easement over the land.

Authorities make a notification to the DPIE that they intend to compulsory acquire any interest in land as defined by the Crown Land Management Act 2016. This can include Crown land of any reserve purpose, Travelling Stock Reserves (TSRs), Crown roads and unidentified Crown land, waterways, substratum and stratum lots, easements and commercial leases. The first step in this intricate process is the lodgement of an online notification form, which requires the following mandatory information and supporting documentation:

- A detailed description of the proposed acquisition sufficient to understand its full extent and likely impacts
- A detailed site plan, diagram or survey showing the location of the proposed acquisition
- Agents Authority to Act (if applicable)
- Results of a recent search by Office of the Registrar, Aboriginal Land Rights Act 1983 showing that the proposed acquisition is not affected by an undetermined Aboriginal Land Claim (ALC); OR
- Evidence from the lodging Land Council of concurrence to the proposed acquisition and withdrawal of any ALC impacting the site/s of the proposed acquisition

- Geospatial Search Report from National Native Title Tribunal
- Ownership Status Report from an Information Broker or the Crown land Status Branch

Under both the NSW Aboriginal Land Rights Act 1983 and the Commonwealth Native Title Act 1993, Aboriginal peoples may make claims over NSW Crown land. No acquisition of Crown land can progress until any Aboriginal land claim (ALC) or native title claim over the land are reconciled with the proposed acquisition. Due to Lot 291 DP 729876 having any active ALC in place it is anticipated that the preferred method to gain legal access for the Adaminaby water reservoir infrastructure will be via a Licence.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Upgrade of the current Adaminaby STP and Bombala STP infrastructure are essential for the ongoing sustainability and general community amenity for the townships. Council has recognised that community engagement is a high priority for any projects taking place, the project team will ensure that community engagement is implemented.

The water and sewer acquisitions are critical to ensure that Council has legal easements in place for town water and sewer services, and the ongoing infrastructure maintenance access associated.

2. Environmental

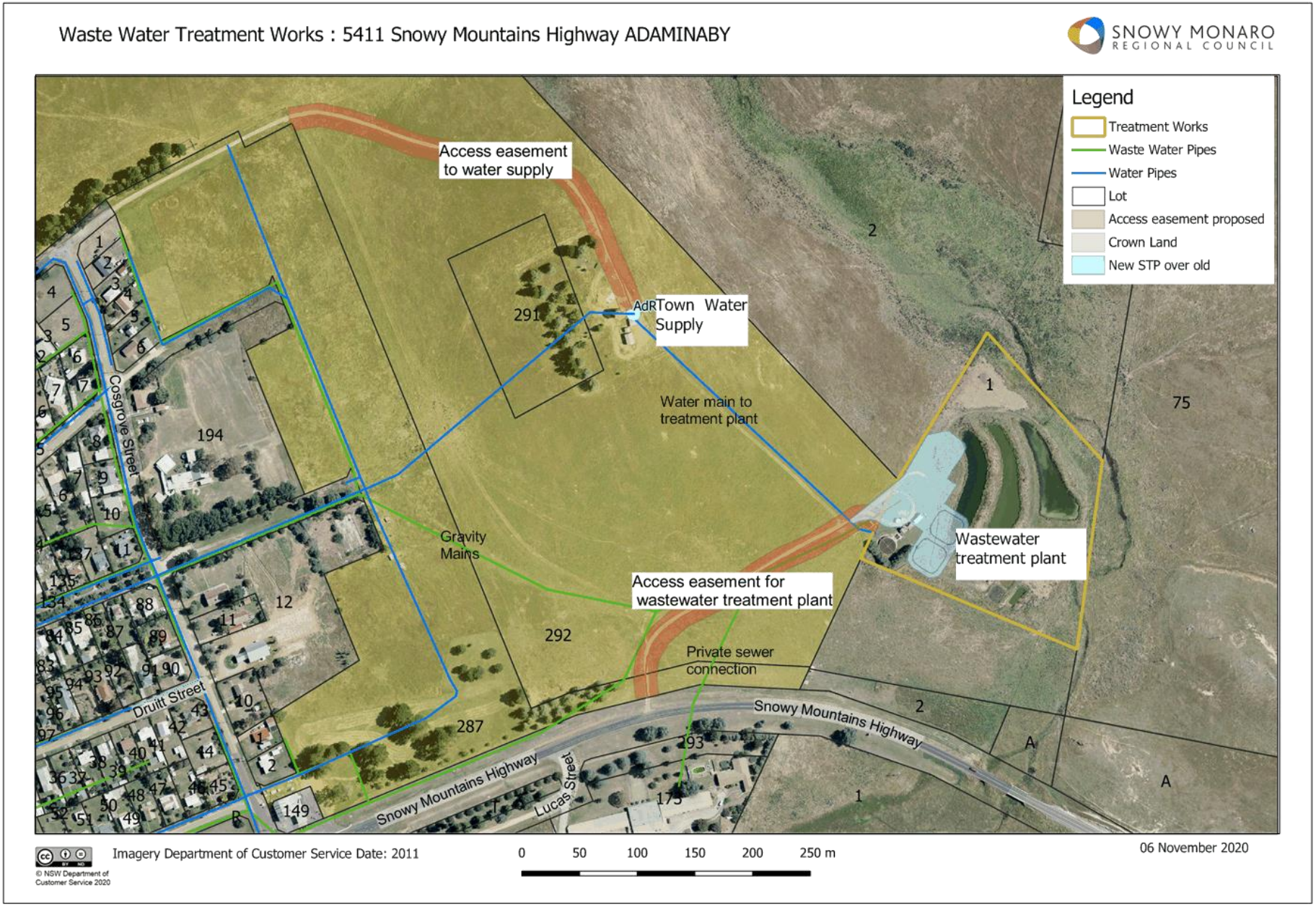
In conjunction with acquisition of an easement for the sewer and water supply, any construction will entail a full review of environmental factors (REF) and this undertaking will form part of the critical steps in the process. The land is Crown land and they also undertake their own investigations on the areas in question.

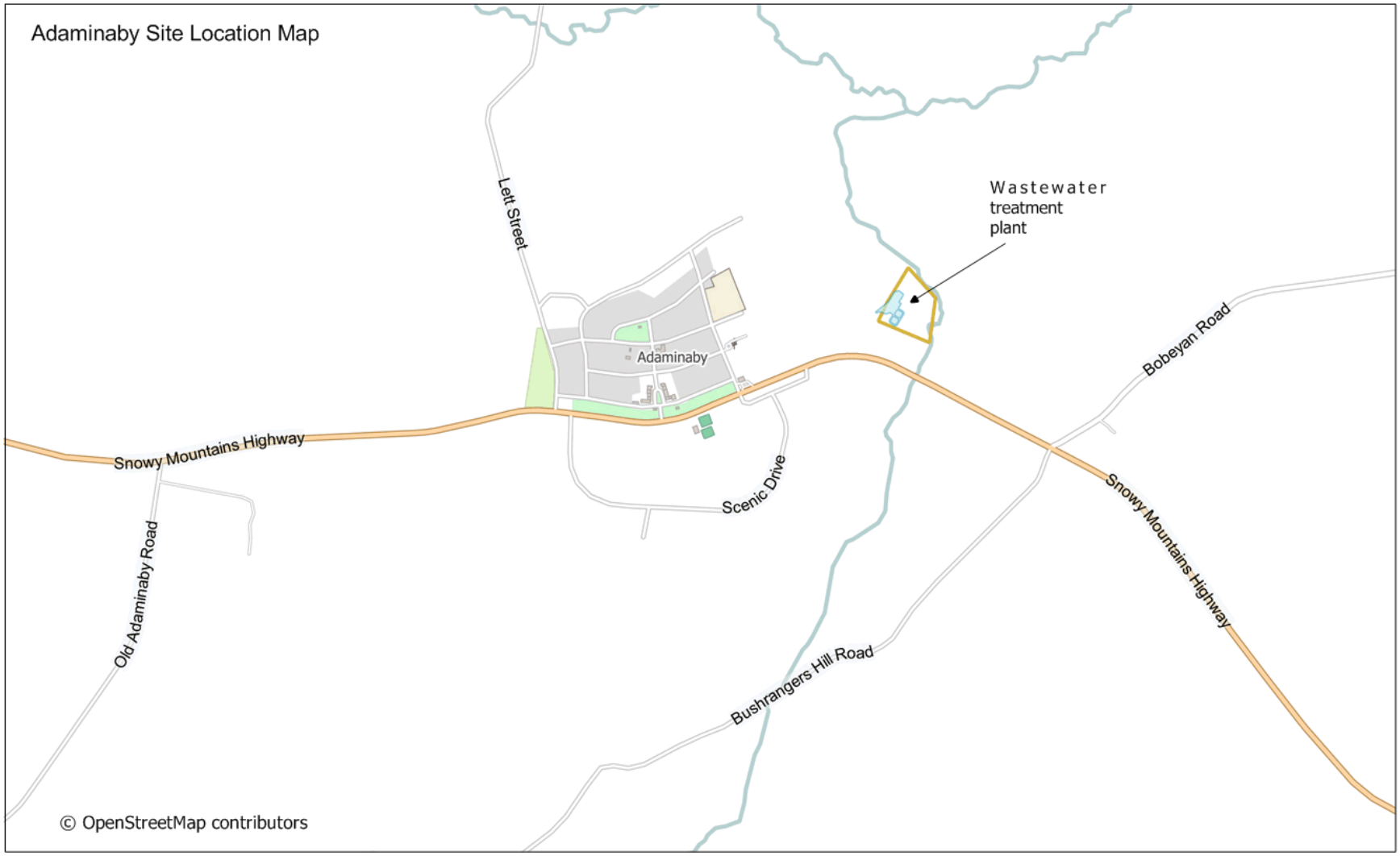
3. Economic

Costs will be incurred due to survey fees, Crown Land Regulation 2018 related fees, valuation and acquisition process fees. The amount of compensation shall be assessed by the Valuer General in accordance with the Land Acquisition (Just Terms Compensation) Act 1991. The full cost impact of the required acquisitions will not be known until the process is well progressed for the referenced sites.

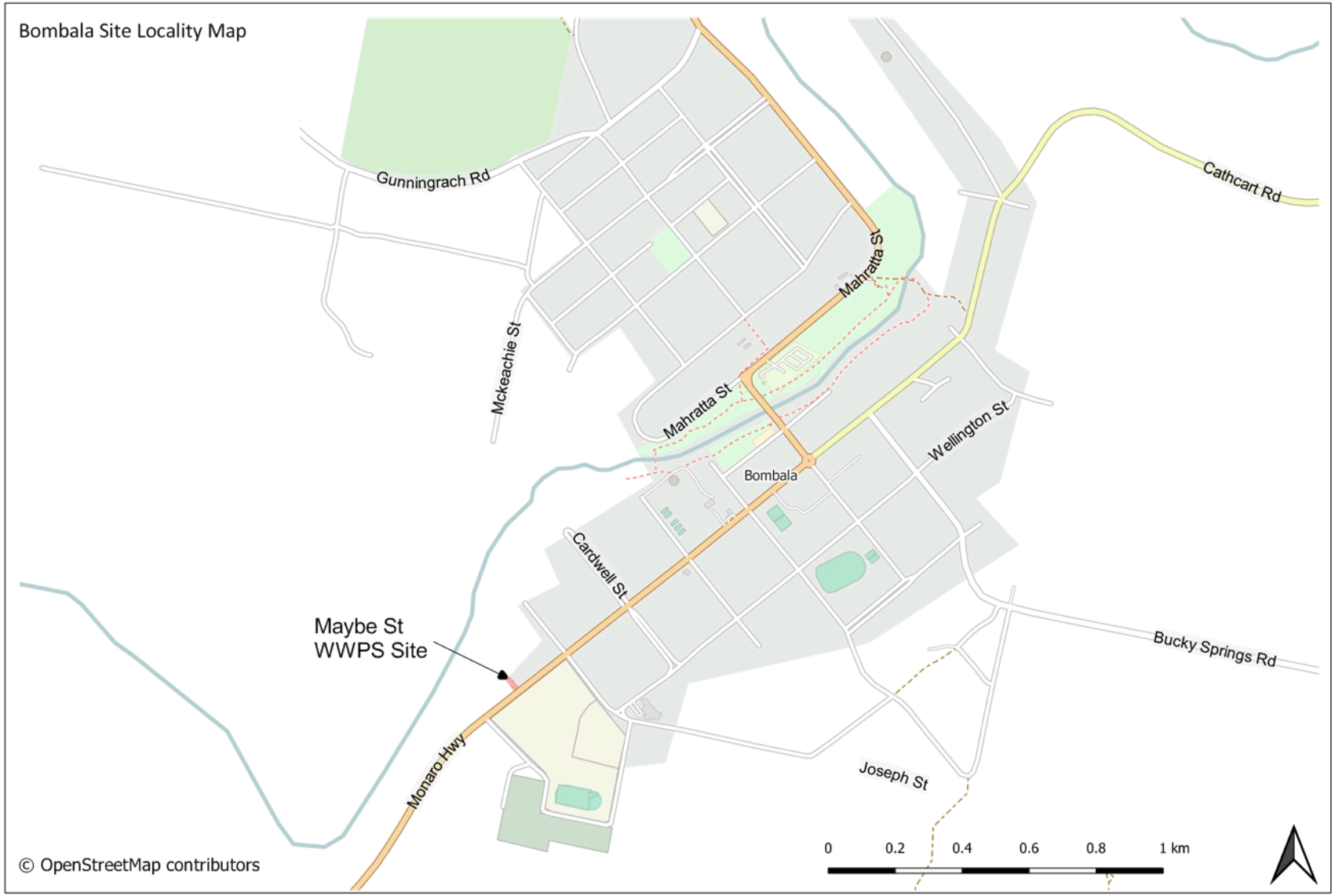
4. Civic Leadership

Delivery of these upgrade projects, and the required easements, will facilitate Councils aim of delivering efficient, sustainable and high quality infrastructure and services for the communities of Adaminaby and Bombala.


Waste Water Treatment Works : 5411 Snowy Mountains Highway ADAMINABY
SNOWY MONARO REGIONAL COUNCIL
Legend
Treatment Works
Waste Water Pipes
Water Pipes
Lot
Access easement proposed
Crown Land
New STP over old
Access easement to water supply
AdR Town Water Supply
Water main to treatment plant
Gravity Mains
Access easement for wastewater treatment plant
Wastewater treatment plant
Private sewer connection
Cosgrove Street
Druitt Street
Snowy Mountains Highway
Lucas Street
291
292
287
293
194
149
175
75
Imagery Department of Customer Service Date: 2011
© NSW Department of Customer Service 2020
0 50 100 150 200 250 m
06 November 2020


Adaminaby Site Location Map
Lett Street
Wastewater
treatment
plant
Adaminaby
Bobeyan Road
Snowy Mountains Highway
Scenic Drive
Snowy Mountains Highway
Old Adaminaby Road
Bushrangers Hill Road
© OpenStreetMap contributors


Waste Water Pump Station 04 : Maybe St BOMBALA
SNOWY MONARO REGIONAL COUNCIL
Legend
Waste Water Pipes
Lot
Proposed easement for pipe and WWPS 04
Lot 5
DP 758129
WWPS4
223 Maybe St
Maybe St
Bright St
Monaro Hwy
Cemetery Rd
Imagery Date March 2020
© NSW Department of Customer Service 2020
0 20 40 60 80 100 m
06 November 2020


Bombala Site Locality Map
Gunningrach Rd
Cathcart Rd
Mahratta St
Mckeachie St
Mahratta St
Wellington St
Bombala
Cardwell St
Maybe St
WWPS Site
Bucky Springs Rd
Monaro Hwy
Joseph St
0 0.2 0.4 0.6 0.8 1 km
© OpenStreetMap contributors

9.3.2 REVIEW OF FLEET MANAGEMENT POLICY

Record No:

Responsible Officer:	Chief Strategy Officer
Author:	Coordinator Fleet & Plant
Key Theme:	3. Environment Outcomes
CSP Community Strategy:	8.2 Improve and maintain our public owned infrastructure and assets and facilities to a high standard
Delivery Program Objectives:	8.2.1 Council maximises its Asset utilisation to deliver services today and into the future
Attachments:	1. Fleet Management of Plant/Equipment including Motor Vehicles
Cost Centre	0028 Plant Operations

EXECUTIVE SUMMARY

Council's Fleet Management of Plant/Equipment Including Motor Vehicles Policy has been reviewed and updated and presented for adoption by Council

OFFICER'S RECOMMENDATION

That Council adopt the revised SMRC 172 Fleet Management of Plant/Equipment Including Motor Vehicles policy.

BACKGROUND

Council adopted SMRC172 Fleet Management of Plant/Equipment Including Motor Vehicles on 30 November 2016 under resolution 210/16. The scheduled review date being 02/12/2019. The current policy has been reviewed and underwent consultation with all staff 22/05/2020.

Minor changes were made including;

- Minor statement changes
- Reference to the updated Local Government award and WHS Regulation

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Nil.

2. Environmental

Nil.

3. Economic

Nil.

4. Civic Leadership

Council adopted SMRC172 Fleet Management of Plant/Equipment Including Motor Vehicles on 30 November 2016 under resolution 210/16. The scheduled review date being 02/12/2019.

Policy

Title of Policy	**SMRC Policy 172 – Fleet Management of Plant/Equipment Including Motor Vehicles**		
Responsible Department	All Areas	**Document Register ID**	250.2016.172.1
Policy Owner	Coordinator Fleet and Plant	**Review Date**	17/12/2023
Date of Council Meeting	17/12/2020	**Resolution Number**	
Legislation, Australian Standards, Code of Practice	Work Health and Safety Act 2011 + Regulation 2017 RMS Traffic Regulations Local Government (State) Award 2017		
Aim	To support procedures to maximise Councils fleet asset value and ensure the allocation of vehicles to staff including private use is well managed.		

1. Introduction

Snowy Monaro Regional Council maintains a mixed fleet to ensure all operational requirements are well managed in an efficient, cost effective and safe manner.

2. Policy Statement

Council is committed to the following objectives

- The identification and management of risk for all plant.
- Managing the whole of life operation of all plant.
- Establish preventative maintenance schedules that as a minimum comply with manufacturer requirements and maximise asset value and minimise downtime.
- Establish plant replacement schedules to maximise asset value and minimise capital costs.
- Establish plant hire rates to ensure adequate funding for a ten year replacement program.
- Develop and maintain a process to identify plant requirements across the organisation.
- Develop and maintain a transparent acquisition process that meets organisational and legislative needs.
- Develop and maintain a disposal process for Council fleet assets.

Documentation
Fleet Management of Plant/Equipment including Cars Procedure
Plant and Tool Safety Procedure
Motor Vehicle Leaseback Agreement Terms and Conditions
Vehicle/Plant Replacement Request

Variation

Council reserves the right to review, vary or revoke this policy and should be reviewed periodically to ensure it is relevant and appropriate.

9.3.3 NSW GOVERNMENT ROAD RECLASSIFICATION AND TRANSFER INITIATIVE

Record No:

Responsible Officer:	Chief Operating Officer
Author:	Manager Infrastructure
Key Theme:	3. Environment Outcomes
CSP Community Strategy:	9.2 Transportation initiatives are aligned to State and neighbouring local government areas plans
Delivery Program Objectives:	9.2.1 Council leverages partnerships for inclusion of our transportation initiatives within state and regional planning
Attachments:	1. Road Reclassification & Transfer - Road Data
Cost Centre	Road Management Operations
Project	Road Reclassification & Transfer

EXECUTIVE SUMMARY

At the September meeting of Council a report in relation to the NSW Road Reclassification and Transfer initiative was considered. The recommendation of Council from that meeting was:

COUNCIL RESOLUTION **177/20**

That Council makes a submission under the NSW Transport Round 1 Road Classification and Transfer Initiative for transfer or all Regional Roads and reclassification to regional road status and transfer of Jerangle Road, Bobeyan Road and the Barry Way.

In November 2020, Transport for NSW (TfNSW) informed SMRC that a number of roads submitted under the first step submission process had been selected for priority submission. Those roads selected are attached for information and, following a request from staff to adjust the deadline for submission, a deadline of 23 December has been accepted.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council endorse the submission of roads for reclassification and transfer under a priority submission process announced by TfNSW by 23 December 2020.

BACKGROUND

In February 2019, the NSW Government announced the initiation of a Road Classification Review to ensure the road classification framework is still fit for purpose and that roads across NSW are appropriately classified.

Also in February 2019, the NSW Government announced that up to 15,000 kilometres of council owned roads would be returned to State management as part of a broader package of support for local councils to better manage and maintain the rural road network.

On 21 August 2020 Transport NSW released the following:

Earlier this month, nominations opened for all priority and non-priority reclassifications and/or transfers. This is the first step in a two-step process, and requests high-level information about roads currently planned to be submitted to the Independent Panel for consideration in a non-binding format.

Some councils have submitted feedback that the initial August deadline for nominations does not provide sufficient time for response. In response, the Independent Panel has extended the due date until 25 September 2020.

Given that information from TfNSW did not commit Council, but was an initial expression of interest, it was recommended that Council proceeded with submission of all regional roads and upgrade of Jerangle road, Bobeyan road and the Barry Way to regional road status.

There remained concerns over the adequacy of funding for maintenance of these roads and how transfer to state ownership will impact on funding levels and Council's workforce development. These concerns can be discussed concurrently with the NSW Government as the transfer of ownership process proceeds.

Council can also give further consideration of priority roads to be transferred prior to the finalisation of the transfer process which is in 2021.

On 10 November, TfNSW informed SMRC that a number of roads submitted under the first step submission process had been selected for priority submission; these were:

The Snowy River Way	Barry Way	The Barry Way
Delegate Road	Black Lake Road	Bobeyan Road
Middlingbank Road	Cathcart Road	Eden Street
Bombala Street	Campbell Street	Badja Road
Polo Flat Road	Dalgety Road	Tantawangalo Road

Roads that were unsuccessful in Councils first-step submission were:

Mount Darragh Road	Barnes Street	Myack Street
Cooma Street Numeralla	Countegany Road	Numeralla Road
Yareen Road	Jerangle Road	

Any submission through the priority submission process for roads nominated for priority submission would also include the following bridges:

Asset	**Road**	**Material**	**Waterway**
Badja Rr Bridge	Badja Road MR7625	Concrete	None
Peppers Creek Bridge	Badja Road MR7625	Concrete	Peppers Creek
Jacobs River Bridge	Barry Way MR4056	Concrete/Steel	Jacobs Creek
Pinch River Bridge	Barry Way MR4056	Concrete	Pinch River
Kerrisons Creek Bridge	Cathcart Road MR91	Timber/Wood	Kerrisons Creek
Dragon Swamp Bridge	Cathcart Road MR91	Concrete/Steel	Dragon Swamp

Bates Bridge	Dalgety Road MR394	Concrete	Wullwye Creek
Chapel Creek Bridge	Dalgety Road MR394	Concrete	Chapel Creek
Parsonage Creek Bridge	Delegate Road MR93	Concrete/Steel	Parsonage Creek
Racecourse Bridge	Delegate Road MR93	Concrete/Steel	Parsonage Creek
Saucey Bridge	Delegate Road MR93	Concrete/Steel	Saucey Creek
Ashton Bridge	Delegate Road MR93	Concrete	Ashton Creek
Little Plains Bridge	Delegate Road MR93	Concrete	Little Plains River
Church Creek Bridge	Delegate Road MR93	Timber/Wood	Church Creek
Haydens Bog Bridge	Delegate Road MR93	Concrete	Haydens Bog
Riverview Bridge	Delegate Road MR93	Concrete	None
Delegate River Bridge	Delegate Road MR93	Timber/Wood	Delegate River
Wullwye Creek Bridge	Middlingbank Road MR585	Concrete/Steel	Wullwye Creek
Cootralantra Creek Bridge	Middlingbank Road MR585	Concrete/Steel	Coolantantra Creek
Murlingbung Bridge	Middlingbank Road MR585	Concrete/Steel	Wullwye Creek
Yellow Waterhole Bridge	Mount Darragh Road MR91	Concrete	Yellow Waterhole
Horsey Swamp Bridge	Tantawangalo Road MR275	Timber/Wood	None
Cambalong Creek Bridge	The Snowy River Way MR394	Concrete	Cambalong Creek
Peak Creek Bridge	The Snowy River Way MR394	Timber/Wood	None
Allan Caldwell Bridge	The Snowy River Way MR394	Concrete	None
Bobundara Creek Bridge	The Snowy River Way MR394	Concrete/Steel	Bobundara Creek
Beloka Creek Bridge	The Snowy River Way MR7626	Concrete	Beloka Creek
Old Mowamba River Bridge	The Snowy River Way MR7626	Timber/Wood	Mowamba River
New Mowamba River Bridge	The Snowy River Way MR7626	Concrete	Mowamba River
Goorudee Rivulet Bridge	Bobeyan Road	Concrete/Steel	Goorudee Rivulet
Murrumbidgee Rr Bridge	Bobeyan Road	Timber/Wood	Murrmbidge River
Back Creek Bridge	Bobeyan Road	Timber/Wood	Back Creek

The priority submission round is a small, introductory round of the Road Classification Review and Transfer project designed to capture a limited number of urgent cases. TfNSW are seeking roads which may pose a risk to the safety of road users, are not able to be supported by council, meet Government commitments, or provide network adjustments which formally clarify management arrangements which are already in place. This priority round will also test the approach to ensure the assessment framework is operating well for the benefit of the full submission process.

TfNSW confirmed that - It is a matter for council whether you choose to make a priority submission.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

The financial challenges with maintaining a geographically dispersed transportation network along with an excessive gravel road network (in excess of 1,700 kilometres) are evident through the Strategic Network Review findings already undertaken by Council. The additional threat of Crown roads that are subject to transfer without negotiation only serves to compound Council's ability to maintain the network commensurate with public expectations (or level of service agreements).

The positive public effect of State investment for upgrades to Bobeyan Road ($20M), Jerangle Road ($6M) and $17.5M on eight (8) local roads (Smiths, Avonside, Tinderry, Springfield, Mila, Dry

Plains, Shannons Flat and Maffra Roads) are evident from those who both reside and travel on roads scheduled for upgrade. The opportunity to further reduce Council's maintenance burden (both road and bridge) through the NSW Government Road Classification Review and Transfer initiative would allow greater focus on local road maintenance and therefore gain public support.

2. Environmental

Environmental considerations would evolve through any proposed upgrades to the Regional Road network.

3. Economic

Council benefit annually from Regional Road Block Grant and Regional Road Repair Program (RRRP) funding to offset construction/maintenance activities on Council's Regional Road network. The combined value of those grants in relation to Regional Roads within Snowy Monaro Region is $2.5M approximately.

Under the NSW Government Road Classification and Transfer Initiative, the financial effect of transferring roads to the State was explained as follows:

What impact will the review and transfer have on State and Federal Government funding sources for councils?

The Independent Panel does not have any authority to make recommendations about Federal Government funding allocations.

Transfer of a council owned regional road to State management may result in a commensurate reduction in Block Grant funding or any other funding attached to that road which correctly sits with the road manager.

Reclassification may also lead to reallocation of funds in cases where a road attracts different funding streams based on its classification, or where the road manager changes through classification, or both.

However, the overall level of funding is outside the Terms of Reference for the Independent Panel and will be a matter for the government.

There is a concern that transfer to State ownership may result in a reduction on funding levels which would cause further deterioration in the quality of the road network. However there is no guarantee of funding if the regional roads remain with Council. Likewise, there is no certainty as to whether Council's workforce would be contracted to maintain regional road if they were transferred to state ownership. However at present, there is a significant amount of work being channelled to Council under both the TfNSW Road Maintenance Council Contract and ordered works contracts. There is no indication that these types of works will reduce, but also no guarantee they will not. It could be politically unpalatable for the NSW Government to stop utilising Council to undertake road maintenance and construction activities. These matters can be further discussed with the NSW Government.

4. Civic Leadership

The NSW Government Road Reclassification and Transfer Initiative was first briefed to Councillors at the Council Briefing Session on 3 September 2020. The purpose of that brief was to introduce Councillors to the Road Reclassification and Transfer Initiative and to highlight those roads that, potentially, could be submitted for transfer back to State Government management.

A report on the NSW Government Road Reclassification and Transfer Initiative was considered by Council at the meeting on 17 September 2020. This report resulted in Council approving submission of Regional Road for transfer and nominated Collector roads for reclassification.

A further brief on the NSW Government Road Reclassification and Transfer Initiative was presented to Councillors on Thursday 26 November 2020. This brief informed Councillors that a number of roads submitted under round 1 had been nominated by TfNSW for a priority submission and informed SMRC that deadlines for submission were 9 December 2020. This deadline was subsequently adjusted to 23 December on request from SMRC.

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ROAD RECLASSIFICATION & TRANSFER DATA – PRIORITY SUBMISSION

ROAD	SEGMENT	ASSET CLASS	LENGTH	OWNER	HIERARCHY	FROM	TO
MR91							
Cathcart Road MR91	Seg 010 Jonas St to Coolumbooka Rd	Wearing Course Regional Sealed	2.27	Council	Regional	Jonas St	Coolumbooka Rd
Cathcart Road MR91	Seg 020 Coolumbooka Rd to Crankies Plain Rd	Wearing Course Regional Sealed	0.2	Council	Regional	Coolumbooka Rd	Crankies Plain Rd
Cathcart Road MR91	Seg 030 Crankies Plain Rd to Pipe Clay Springs Rd	Wearing Course Regional Sealed	2.39	Council	Regional	Crankies Plain Rd	Pipe Clay Springs Rd
Cathcart Road MR91	Seg 040 Pipe Clay Springs Rd to Narrabeen Rd	Wearing Course Regional Sealed	3.2	Council	Regional	Pipe Clay Springs Rd	Narrabeen Rd
Cathcart Road MR91	Seg 050 Narrabeen Rd to Ferndale Rd	Wearing Course Regional Sealed	3.22	Council	Regional	Narrabeen Rd	Ferndale Rd
Cathcart Road MR91	Seg 060 Ferndale Rd to Carlyle Rd	Wearing Course Regional Sealed	0.39	Council	Regional	Ferndale Rd	Carlyle Rd
Cathcart Road MR91	Seg 070 Carlyle Rd to Black Lake Rd	Wearing Course Regional Sealed	1.98	Council	Regional	Carlyle Rd	Black Lake Rd
Cathcart Road MR91	Seg 080 Black Lake Rd to Creewah Rd	Wearing Course Regional Sealed	0.88	Council	Regional	Black Lake Rd	Creewah Rd
Cathcart Road MR91	Seg 090 Creewah Rd to Throsby St	Wearing Course Regional Sealed	0.22	Council	Regional	Creewah Rd	Throsby St
Eden Street MR91	Seg 010 High St to Blair St	Wearing Course Regional Sealed	0.23	Council	Regional	High St	Blair St
Eden Street MR91	Seg 020 Blair St to Mead St	Wearing Course Regional Sealed	0.23	Council	Regional	Blair St	Mead St
Eden Street MR91	Seg 030 Mead St to Prior St	Wearing Course Regional Sealed	0.23	Council	Regional	Mead St	Prior St
Eden Street MR91	Seg 040 Prior St to Town Extents	Wearing Course Regional Sealed	0.46	Council	Regional	Prior St	Town Extents
Mount Darragh Road MR91	Seg 010 Town Extents Eden St to Tantawangalo Rd	Wearing Course Regional Sealed	2.28	Council	Regional	Town Extents Eden St	Tantawangalo Rd
Mount Darragh Road MR91	Seg 020 Tantawangalo Rd to Big Jack Rd	Wearing Course Regional Sealed	1.11	Council	Regional	Tantawangalo Rd	Big Jack Rd
Mount Darragh Road MR91	Seg 030 Big Jack Rd to Bega Valley Border	Wearing Course Regional Sealed	6.51	Council	Regional	Big Jack Rd	Bega Valley Border
			15.9				

MR93

Bombala Street Delegate MR93	Seg 010 Town Extents 250m to Topping St	Wearing Course Regional Sealed	0.26	Council	Regional	Town Extents 250m	Topping St
Bombala Street Delegate MR93	Seg 020 Topping St to Hayden St	Wearing Course Regional Sealed	0.23	Council	Regional	Topping St	Hayden St
Bombala Street Delegate MR93	Seg 030 Hayden St to Church St	Wearing Course Regional Sealed	0.23	Council	Regional	Hayden St	Church St
Bombala Street Delegate MR93	Seg 040 Church St to Campbell St	Wearing Course Regional Sealed	0.23	Council	Regional	Church St	Campbell St
Bombala Street Delegate MR93	Seg 050 Campbell St to Jefferys St	Wearing Course Regional Sealed	0.19	Council	Regional	Campbell St	Jefferys St
Bombala Street Delegate MR93	Seg 060 Jefferys St to Victoria Pde	Wearing Course Regional Sealed	0.07	Council	Regional	Jefferys St	Victoria Pde
Bombala Street Delegate MR93	Seg 070 Victoria Pde to Corrowong St	Wearing Course Regional Sealed	0.12	Council	Regional	Victoria Pde	Corrowong St
Delegate Road MR93	Seg 010 Monaro Hwy to Sandy Ln	Wearing Course Regional Sealed	0.71	Council	Regional	Monaro Hwy	Sandy Ln
Delegate Road MR93	Seg 020 Sandy Ln to Racecourse Rd	Wearing Course Regional Sealed	1.62	Council	Regional	Sandy Ln	Racecourse Rd
Delegate Road MR93	Seg 030 Racecourse Rd to Cambalong Rd	Wearing Course Regional Sealed	1.24	Council	Regional	Racecourse Rd	Cambalong Rd
Delegate Road MR93	Seg 040 Cambalong Rd to Merrima Rd	Wearing Course Regional Sealed	0.76	Council	Regional	Cambalong Rd	Merrima Rd
Delegate Road MR93	Seg 050 Merrima Rd to Quidong Rd	Wearing Course Regional Sealed	6.28	Council	Regional	Merrima Rd	Quidong Rd
Delegate Road MR93	Seg 060 Quidong Rd to Little Plains Rd	Wearing Course Regional Sealed	5.15	Council	Regional	Quidong Rd	Little Plains Rd
Delegate Road MR93	Seg 070 Little Plains Rd to Craigie Rd	Wearing Course Regional Sealed	3.68	Council	Regional	Little Plains Rd	Craigie Rd
Delegate Road MR93	Seg 080 Craigie Rd to Balgownie Rd	Wearing Course Regional Sealed	5.61	Council	Regional	Craigie Rd	Balgownie Rd
Delegate Road MR93	Seg 090 Balgownie Rd to Baragry Rd	Wearing Course Regional Sealed	2.1	Council	Regional	Balgownie Rd	Baragry Rd
Delegate Road MR93	Seg 100 Baragry Rd to Craigie Range Rd	Wearing Course Regional Sealed	3.91	Council	Regional	Baragry Rd	Craigie Range Rd
Delegate Road MR93	Seg 110 Craigie Range Rd to Powers Rd	Wearing Course Regional Sealed	0.64	Council	Regional	Craigie Range Rd	Powers Rd
Delegate Road MR93	Seg 120 Powers Rd to Town Extents Bombala St	Wearing Course Regional Sealed	0.87	Council	Regional	Powers Rd	Town Extents Bombala St
Delegate Road MR93	Seg 130 Corrowong Rd to Riverview Bridge	Wearing Course Regional Sealed	5.26	Council	Regional	Corrowong Rd	Riverview Bridge
Delegate Road MR93	Seg 140 Riverview Bridge to Browns Camp Rd	Wearing Course Regional Sealed	0.27	Council	Regional	End Seal	Browns Camp Road
Delegate Road MR93	Seg 140 Riverview Bridge to Browns Camp Rd	Wearing Course Regional Sealed	3.75	Council	Regional	Riverview Bridge	End Seal
Delegate Road MR93	Seg 140 Riverview Bridge to Browns Camp Rd	Wearing Course Regional Unsealed	0.52	Council	Regional	End of Seal	Start of Seal
Delegate Road MR93	Seg 150 Browns Camp Rd to Delegate River Rd	Wearing Course Regional Sealed	2.42	Council	Regional	Browns Camp Road	Delegate River Rd
Delegate Road MR93	Seg 160 Delegate River Rd to VIC Border	Wearing Course Regional Sealed	0.6	Council	Regional	Delegate River Rd	Victoria Border
			46.72				

MR394

Barnes Street MR394	Seg 020 Campbell St to Cooma St	Wearing Course Regional Sealed	0.25	Council	Regional	Campbell St	Cooma St
Dalgety Road MR394	Seg 010 Myack St to Bobundara Rd	Wearing Course Regional Sealed	1.29	Council	Regional	Myack St	Bobundara Rd
Dalgety Road MR394	Seg 020 Bobundara Rd to Hickory Dale Rd	Wearing Course Regional Sealed	1.5	Council	Regional	Bobundara Rd	Hickory Dale Rd
Dalgety Road MR394	Seg 030 Hickory Dale Rd to Arable Rd	Wearing Course Regional Sealed	5.24	Council	Regional	Hickory Dale Rd	Arable Rd
Dalgety Road MR394	Seg 040 Arable Rd to Dutton Creek	Wearing Course Regional Sealed	1.72	Council	Regional	Arable Rd	Dutton Creek
Dalgety Road MR394	Seg 050 Dutton Creek to Bulgundara Rd	Wearing Course Regional Sealed	1.58	Council	Regional	Dutton Creek	Bulgundara Rd
Dalgety Road MR394	Seg 060 Bulgundara Rd to Wullwye Creek	Wearing Course Regional Sealed	2.32	Council	Regional	Bulgundara Rd	Wullwye Creek
Dalgety Road MR394	Seg 070 Wullwye Creek to Rockwell Rd	Wearing Course Regional Sealed	2.12	Council	Regional	Wullwye Creek	Rockwell Rd
Dalgety Road MR394	Seg 080 Rockwell Rd to The Snowy River Way	Wearing Course Regional Sealed	1.21	Council	Regional	Rockwell Rd	The Snowy River Way
Myack Street MR394	Seg 010 Jindabyne Rd to Park St	Wearing Course Regional Sealed	0.04	Council	Regional	Jindabyne Rd	Park St
Myack Street MR394	Seg 020 Park St to Bent St	Wearing Course Regional Sealed	0.12	Council	Regional	Park St	Bent St
Myack Street MR394	Seg 030 Bent St to William St	Wearing Course Regional Sealed	0.12	Council	Regional	Bent St	William St
Myack Street MR394	Seg 040 William St to Mary St	Wearing Course Regional Sealed	0.22	Council	Regional	William St	Mary St
Myack Street MR394	Seg 050 Mary St to Florence St	Wearing Course Regional Sealed	0.22	Council	Regional	Mary St	Florence St
Myack Street MR394	Seg 060 Florence St to Short St	Wearing Course Regional Sealed	0.22	Council	Regional	Florence St	Short St
Myack Street MR394	Seg 070 Short St to Boundary St	Wearing Course Regional Sealed	0.1	Council	Regional	Short St	Boundary St
The Snowy River Way MR394	Seg 010 Monaro Hwy to Mount Cooper Rd	Wearing Course Regional Sealed	4.42	Council	Regional	Monaro Hwy	Mount Cooper Rd
The Snowy River Way MR394	Seg 020 Mount Cooper Rd to Kooracca Rd	Wearing Course Regional Sealed	0.43	Council	Regional	Mount Cooper Rd	Kooracca Rd
The Snowy River Way MR394	Seg 030 Kooracca Rd to Fishy Lake Rd	Wearing Course Regional Sealed	2.71	Council	Regional	Kooracca Rd	Fishy Lake Rd
The Snowy River Way MR394	Seg 040 Fishy Lake Rd to Lochabie Rd	Wearing Course Regional Sealed	0.9	Council	Regional	Fishy Lake Rd	Lochabie Rd
The Snowy River Way MR394	Seg 050 Lochabie Rd to Gunnigrah Rd	Wearing Course Regional Sealed	3.19	Council	Regional	Lochabie Rd	Gunnigrah Rd
The Snowy River Way MR394	Seg 060 Gunnigrah Rd to Bridge at Peak Creek	Wearing Course Regional Sealed	3.12	Council	Regional	Gunnigrah Rd	Bridge at Peak Creek
The Snowy River Way MR394	Seg 070 Bridge at Peak Creek to Boco Rd	Wearing Course Regional Sealed	6.57	Council	Regional	Bridge at Peak Creek	Boco Rd
The Snowy River Way MR394	Seg 080 Boco Rd to Bungarby Rd	Wearing Course Regional Sealed	4.35	Council	Regional	Boco Rd	Bungarby Rd
The Snowy River Way MR394	Seg 090 Bungarby Rd to Avon Lake Rd	Wearing Course Regional Sealed	1.54	Council	Regional	Shire Boundary With Bsc	Avon Lake Road
The Snowy River Way MR394	Seg 100 Avon Lake Rd to Springfield Rd	Wearing Course Regional Sealed	7.54	Council	Regional	Avon Lake Road	Shire Boundary With Bsc
The Snowy River Way MR394	Seg 110 Springfield Rd to Ironmungie Rd	Wearing Course Regional Sealed	2.63	Council	Regional	Springfield Road	Ironmungie Road
The Snowy River Way MR394	Seg 120 Ironmungie Rd to Maffra Rd	Wearing Course Regional Sealed	1.1	Council	Regional	Ironmungie Road	Maffra Road
The Snowy River Way MR394	Seg 130 Maffra Rd to Shire Bdy Bobundra Ck	Wearing Course Regional Sealed	3.97	Council	Regional	Maffra Road	Shire Boundary At Bobundara Creek
The Snowy River Way MR394	Seg 140 Bobundra Creek to Black Range Rd	Wearing Course Regional Sealed	3.67	Council	Regional	Bobundra Creek	Black Range Rd
The Snowy River Way MR394	Seg 150 Black Range Rd to Cooma St Dalgety	Wearing Course Regional Sealed	6.33	Council	Regional	Black Range Rd	Cooma St Dalgety
			69.2				

MR563

Black Lake Road MR563	Seg 010 Monaro Hwy to Burnima St	Wearing Course Regional Sealed	0.05	Council	Regional	Monaro Hwy	Burnima St
Black Lake Road MR563	Seg 020 Burnima St to End Seal	Wearing Course Regional Sealed	0.1	Council	Regional	Burnima St	End Seal
Black Lake Road MR563	Seg 030 End Seal to Cathcart Rd	Wearing Course Regional Unsealed	9.4	Council	Regional	End Seal	Cathcart Rd
			9.55				

MR585

Middlingbank Road MR585	Seg 010 Kosciuszko Rd to Southern Cross Dr	Wearing Course Regional Sealed	0.09	Council	Regional	Kosciuszko Rd	Southern Cross Dr
Middlingbank Road MR585	Seg 020 Southern Cross Dr to Kiah Lake Rd	Wearing Course Regional Sealed	0.13	Council	Regional	Southern Cross Dr	Kiah Lake Rd
Middlingbank Road MR585	Seg 030 Kiah Lake Rd to Wullwye Creek	Wearing Course Regional Sealed	1.49	Council	Regional	Kiah Lake Rd	Wullwye Creek
Middlingbank Road MR585	Seg 040 Wullwye Creek to Rocky Plain Rd	Wearing Course Regional Sealed	4.09	Council	Regional	Wullwye Creek	Rocky Plain Rd
Middlingbank Road MR585	Seg 050 Rocky Plain Rd to Cootralantra Creek	Wearing Course Regional Sealed	3.07	Council	Regional	Rocky Plain Rd	Cootralantra Creek
Middlingbank Road MR585	Seg 060 Cootralantra Creek to Sandy Creek	Wearing Course Regional Sealed	2.8	Council	Regional	Cootralantra Creek	Sandy Creek
Middlingbank Road MR585	Seg 070 Sandy Creek to Wullwye Creek	Wearing Course Regional Sealed	3.96	Council	Regional	Sandy Creek	Wullwye Creek
Middlingbank Road MR585	Seg 080 Wullwye Creek to Slacks Creek Rd	Wearing Course Regional Sealed	4.41	Council	Regional	Wullwye Creek	Slacks Creek Rd
Middlingbank Road MR585	Seg 090 Slacks Creek Rd to Frying Pan Creek	Wearing Course Regional Sealed	7.05	Council	Regional	Slacks Creek Rd	Frying Pan Creek
Middlingbank Road MR585	Seg 100 Frying Pan Creek to Rhinefalls Rd	Wearing Course Regional Sealed	1.99	Council	Regional	Frying Pan Creek	Rhinefalls Rd
Middlingbank Road MR585	Seg 110 Rhinefalls Rd to Frying Pan Rd	Wearing Course Regional Sealed	0.08	Council	Regional	Rhinefalls Rd	Frying Pan Rd
Middlingbank Road MR585	Seg 120 Frying Pan Rd to Snowy Mountains Hwy	Wearing Course Regional Sealed	1.7	Council	Regional	Frying Pan Rd	Snowy Mountains Hwy
			30.86				

MR4056

Barry Way MR4056	Seg 150 Nat Park Ent to Wallace Craigie Lookout	Wearing Course Regional Unsealed	2.35	Council	Regional	Nat Park Entrance	Wallace Craigie Lookout
Barry Way MR4056	Seg 160 Wallace Craigie Lookout to Jacobs River Br	Wearing Course Regional Unsealed	9.33	Council	Regional	Wallace Craigie Lookout	Jacobs River Bridge
Barry Way MR4056	Seg 170 Jacobs River Br to Pinch River Br	Wearing Course Regional Unsealed	9.68	Council	Regional	Jacobs River Bridge	Pinch River Bridge
Barry Way MR4056	Seg 180 Pinch River Br to VIC Border	Wearing Course Regional Unsealed	13.6	Council	Regional	Pinch River Bridge	VIC Border
			34.96				

MR7624

Polo Flat Road MR7624	Seg 010 Monaro Hwy to Yareen Rd	Wearing Course Regional Sealed	0.69	Council	Regional	Monaro Highway S2	Yareen Rd
Polo Flat Road MR7624	Seg 020 Yareen Rd to Geebung St	Wearing Course Regional Sealed	0.62	Council	Regional	Yareen Rd	Geebung St
Polo Flat Road MR7624	Seg 030 Geebung St to Geebung St	Wearing Course Regional Sealed	0.15	Council	Regional	Geebung St	Geebung St
Polo Flat Road MR7624	Seg 040 Geebung St to Holland Rd	Wearing Course Regional Sealed	0.03	Council	Regional	Geebung St	Holland Rd
Polo Flat Road MR7624	Seg 050 Holland Rd to Airstrip Rd	Wearing Course Regional Sealed	0.06	Council	Regional	Holland Rd	Airstrip Rd
Polo Flat Road MR7624	Seg 060 Airstrip Rd to Kaiser St	Wearing Course Regional Sealed	0.77	Council	Regional	Airstrip Rd	Kaiser St
Polo Flat Road MR7624	Seg 070 Kaiser St to Carlaminda Rd	Wearing Course Regional Sealed	0.71	Council	Regional	Kaiser St	Carlaminda Rd
Polo Flat Road MR7624	Seg 080 Carlaminda Rd to Saleyards Rd	Wearing Course Regional Sealed	0.69	Council	Regional	Carlaminda Rd	Saleyards Rd
Polo Flat Road MR7624	Seg 090 Saleyards Rd to Baron St	Wearing Course Regional Sealed	0.06	Council	Regional	Saleyards Rd	Baron St
Polo Flat Road MR7624	Seg 100 Baron St to Monaro Hwy	Wearing Course Regional Sealed	0.25	Council	Regional	Baron St	Monaro Hwy
			4.03				

MR7625

Badja Road MR7625	Seg 010 Tuross Rd to Badja Forest Rd	Wearing Course Regional Sealed	1.14	Council	Regional	Tuross Road	Badja Forest Road
Badja Road MR7625	Seg 020 Badja Forest Rd to End of Seal	Wearing Course Regional Sealed	2.9	Council	Regional	Badja Forest Road	End Of Seal
Badja Road MR7625	Seg 030 Start of Seal to Badja Rr Bridge	Wearing Course Regional Sealed	1.66	Council	Regional	Start of Seal 0.44km	End Seal at 2.1km
Badja Road MR7625	Seg 030 Start of Seal to Badja Rr Bridge	Wearing Course Regional Unsealed	1.56	Council	Regional	Start Of Seal	Badja River Bridge
Badja Road MR7625	Seg 030 Start of Seal to Badja Rr Bridge	Wearing Course Regional Unsealed	1.13	Council	Regional	End of Seal 2.1km	Badja River Bridge
Badja Road MR7625	Seg 040 Badja Rr Bridge to Carpenters Rd	Wearing Course Regional Unsealed	4.48	Council	Regional	Badja River Bridge	Carpenters Road
Badja Road MR7625	Seg 050 Carpenters Rd to Peppers Creek Bridge	Wearing Course Regional Unsealed	1.07	Council	Regional	Carpenters Road	Peppers Creek Bridge
Badja Road MR7625	Seg 060 Peppers Creek Bridge to Start of Seal	Wearing Course Regional Unsealed	12.24	Council	Regional	Peppers Creek Bridge	Start Of Seal
Badja Road MR7625	Seg 070 Start of Seal to Slap Up Road	Wearing Course Regional Sealed	0.29	Council	Regional	Start Of Seal	Slap Up Road
Badja Road MR7625	Seg 080 Slap Up Rd to Shire Bdy	Wearing Course Regional Sealed	0.13	Council	Regional	Slap Up Road	Shire Boundary
Badja Road MR7625	Seg 100 Shire Bdy to Shire Bdy	Wearing Course Regional Sealed	0.76	Council	Regional	Shire Boundary	Shire Boundary
Cooma Street Numeralla MR7625	Seg 010 50km Sign to MacLean St	Wearing Course Regional Sealed	0.15	Council	Regional	50 Km Sign	MacLean St
Cooma Street Numeralla MR7625	Seg 020 MacLean St to Umeralla St	Wearing Course Regional Sealed	0.15	Council	Regional	MacLean St	Umeralla Street
Cooma Street Numeralla MR7625	Seg 030 Umeralla St to Numeralla Rr Bridge	Wearing Course Regional Sealed	0.21	Council	Regional	Umeralla Street	Numeralla Riv Bridge
Countegany Road MR7625	Seg 010 Numeralla Rr Bridge to Warrens Cnr Rd	Wearing Course Regional Sealed	0.19	Council	Regional	Numeralla River Bridge	Warrens Corner Road
Countegany Road MR7625	Seg 020 Warrens Cnr Rd to Peak View Rd	Wearing Course Regional Sealed	0.1	Council	Regional	Warrens Corner Road	Peak View Road
Countegany Road MR7625	Seg 030 Peak View Rd to Dirty Waterhole Ck	Wearing Course Regional Sealed	9.64	Council	Regional	Peak View Road	Dirty Waterhole Creek
Countegany Road MR7625	Seg 040 Dirty Waterhole Ck to Tuross Rd	Wearing Course Regional Sealed	1.29	Council	Regional	Dirty Waterhole Creek	Tuross Road
Numeralla Road MR7625	Seg 010 Polo Flat Rd to Middle Flat Rd	Wearing Course Regional Sealed	3.43	Council	Regional	Polo Flat Road	Middle Flat Road
Numeralla Road MR7625	Seg 020 Middle Flat Rd to Middle Flat Ck	Wearing Course Regional Sealed	0.65	Council	Regional	Middle Flat Road	Middle Flat Creek
Numeralla Road MR7625	Seg 030 Middle Flat Ck to Rock Flat Ck	Wearing Course Regional Sealed	2.45	Council	Regional	Middle Flat Creek	Rock Flat Creek
Numeralla Road MR7625	Seg 040 Rock Flat Ck to Access Properties	Wearing Course Regional Sealed	5.16	Council	Regional	Rock Flat Creek	Access To Properties
Numeralla Road MR7625	Seg 050 Access Properties to Green Ck	Wearing Course Regional Sealed	3.9	Council	Regional	Access To Properties	Green Creek
Numeralla Road MR7625	Seg 060 Green Ck to Collins Rd	Wearing Course Regional Sealed	1.22	Council	Regional	Green Creek	Collins Road
Numeralla Road MR7625	Seg 070 Collins Rd to Traceys Rd	Wearing Course Regional Sealed	1.39	Council	Regional	Collins Road	Traceys Road
Numeralla Road MR7625	Seg 080 Traceys Rd to Cooma St	Wearing Course Regional Sealed	0.63	Council	Regional	Traceys Road	Cooma Street
Yareen Road MR7625	Seg 010 Polo Flat Rd to Yamba Cres	Wearing Course Regional Sealed	0.09	Council	Regional	Polo Flat Rd	Yamba Cr
Yareen Road MR7625	Seg 020 Yamba Cres to Woolalla St	Wearing Course Regional Sealed	0.28	Council	Regional	Yamba Cr	Woolalla St
Yareen Road MR7625	Seg 030 Woolalla St to Wangie St	Wearing Course Regional Sealed	0.14	Council	Regional	Woolalla St	Wangie St
Yareen Road MR7625	Seg 040 Wangie St to Woolalla St	Wearing Course Regional Sealed	0.22	Council	Regional	Wangie St	Woolalla St
Yareen Road MR7625	Seg 050 Woolalla St to Wonga St	Wearing Course Regional Sealed	0.17	Council	Regional	Woolalla St	Wonga St
Yareen Road MR7625	Seg 060 Wonga St to Wooran St	Wearing Course Regional Sealed	0.23	Council	Regional	Wonga St	Wooran St
Yareen Road MR7625	Seg 070 Wooran St to Monaro Ave	Wearing Course Regional Sealed	0.3	Council	Regional	Wooran St	Monaro Ave
Yareen Road MR7625	Seg 080 Monaro Ave to Railway Crossing	Wearing Course Regional Sealed	0.07	Council	Regional	Monaro Ave	Railway Crossing
Yareen Road MR7625	Seg 090 Railway Crossing to Sharp St	Wearing Course Regional Sealed	0.11	Council	Regional	Railway Crossing	Sharp St
			27.36				

MR7626

Barry Way MR7626	Seg 010 Kosciuszko Rd to Poley Cow Ln	Wearing Course Regional Sealed	0.2	Council	Regional	Kosciuszko Rd	Poley Cow Ln
Barry Way MR7626	Seg 020 Poley Cow Ln to Nettin Cct	Wearing Course Regional Sealed	0.15	Council	Regional	Poley Cow Ln	Nettin Cct
Barry Way MR7626	Seg 030 Nettin Cct to Reedys Cutting Rd	Wearing Course Regional Sealed	0.15	Council	Regional	Nettin Cct	Reedys Cutting Rd
Barry Way MR7626	Seg 040 Reedys Cutting Rd to Tinworth Dr	Wearing Course Regional Sealed	1.6	Council	Regional	Reedys Cutting Rd	Tinworth Dr
Barry Way MR7626	Seg 050 Tinworth Dr to Lee Ave	Wearing Course Regional Sealed	0.37	Council	Regional	Tinworth Dr	Lee Ave
Barry Way MR7626	Seg 060 Lee Ave to The Snowy River Way	Wearing Course Regional Sealed	1.85	Council	Regional	Lee Ave	The Snowy River Way
Campbell Street Dalgety MR7626	Seg 030 Brierly St to Hamilton St	Wearing Course Regional Sealed	0.15	Council	Regional	Brierly St	Hamilton St
Campbell Street Dalgety MR7626	Seg 040 Hamilton St to Cooma St	Wearing Course Regional Sealed	0.1	Council	Regional	Hamilton St	Cooma St
The Snowy River Way MR7626	Seg 160 Campbell St to Jimenbuen Rd	Wearing Course Regional Sealed	0.46	Council	Regional	Campbell St	Jimenbuen Rd
The Snowy River Way MR7626	Seg 170 Jimenbuen Rd to Rangeview Rd	Wearing Course Regional Sealed	5.43	Council	Regional	Jimenbuen Rd	Rangeview Rd
The Snowy River Way MR7626	Seg 180 Rangeview Rd to Maranumbla Rd	Wearing Course Regional Sealed	3.68	Council	Regional	Rangeview Rd	Maranumbla Rd
The Snowy River Way MR7626	Seg 190 Maranumbla Rd to Paupong Rd	Wearing Course Regional Sealed	2.15	Council	Regional	Maranumbla Rd	Paupong Rd
The Snowy River Way MR7626	Seg 200 Paupong Rd to Guises Creek	Wearing Course Regional Sealed	2.23	Council	Regional	Paupong Rd	Guises Creek
The Snowy River Way MR7626	Seg 210 Guises Creek to Chongs Rd	Wearing Course Regional Sealed	7.3	Council	Regional	Guises Creek	Chongs Rd
The Snowy River Way MR7626	Seg 220 Chongs Rd to Old Settlers Rd	Wearing Course Regional Sealed	1.86	Council	Regional	Chongs Rd	Old Settlers Rd
The Snowy River Way MR7626	Seg 230 Old Settlers Rd to Mowamba River	Wearing Course Regional Sealed	3.2	Council	Regional	Old Settlers Rd	Mowamba River
The Snowy River Way MR7626	Seg 240 Mowamba River to High Country Dr	Wearing Course Regional Sealed	1.9	Council	Regional	Mowamba River	High Country Dr
The Snowy River Way MR7626	Seg 250 High Country Dr to Carruthers Rd	Wearing Course Regional Sealed	0.18	Council	Regional	High Country Dr	Carruthers Rd
The Snowy River Way MR7626	Seg 260 Carruthers Rd to Roundabout	Wearing Course Regional Sealed	0.7	Council	Regional	Carruthers Rd	Roundabout
The Snowy River Way MR7626	Seg 270 Roundabout to Barry Way	Wearing Course Regional Sealed	0.36	Council	Regional	Roundabout	Barry Way
			34.02				

Bobeyan Road

Bobeyan Road	Seg 010 Snowy Mountains Hwy to Kingston Rd	Wearing Course Rural Sealed	3.56	Council	Local	Snowy Mountains Hwy	Kingston Rd
Bobeyan Road	Seg 020 Kingston Rd to Murrumbidgee River Bridge	Wearing Course Rural Sealed	2.12	Council	Local	Kingston Rd	Murrumbidgee River Bridge
Bobeyan Road	Seg 030 Murrumbidgee Rr Bridge to Stewartfield Rd	Wearing Course Rural Sealed	0.32	Council	Collector	Murrumbidgee Riv Bridge	Stewartfield Rd
Bobeyan Road	Seg 040 Stewartfield Rd to Long Cnr Ck	Wearing Course Rural Sealed	0.81	Council	Collector	Stewartfield Rd	Long Corner Ck
Bobeyan Road	Seg 050 Long Cnr Ck to End Seal	Wearing Course Rural Sealed	1.12	Council	Collector	Long Corner Ck	End Of Seal
Bobeyan Road	Seg 060 End Seal to Ashvale Rd	Wearing Course Rural Unsealed	3.74	Council	Collector	End Of Seal	Ashvale Rd
Bobeyan Road	Seg 070 Ashvale Rd to Jones Plain Rd	Wearing Course Rural Unsealed	2.21	Council	Collector	Ashvale Rd	Jones Plain Road
Bobeyan Road	Seg 080 Jones Plain Rd to Shannons Flat Rd	Wearing Course Rural Unsealed	7.51	Council	Collector	Jones Plain Rd	Shannons Flat Rd
Bobeyan Road	Seg 090 Shannons Flat Rd to Yaouk Rd	Wearing Course Rural Unsealed	0.95	Council	Collector	Shannons Flat Rd	Yaouk Rd
Bobeyan Road	Seg 100 Yaouk Rd to Alum Ck	Wearing Course Rural Unsealed	0.3	Council	Collector	Yaouk Rd	Alum Ck
Bobeyan Road	Seg 110 Alum Ck to Wrights Hill Rd	Wearing Course Rural Unsealed	2	Council	Collector	Alum Ck	Wrights Hill Rd
Bobeyan Road	Seg 120 Wrights Hill Rd to ACT Border	Wearing Course Rural Unsealed	2.12	Council	Collector	Wrights Hill Rd	ACT Border
			26.76				

Jerangle Road

Jerangle Road	Seg 010 Ovens St to Cappawidgee Rd	Wearing Course Rural Sealed	1.62	Council	Collector	Ovens St	Cappwidgee Road
Jerangle Road	Seg 020 Cappawidgee Rd to Capanana Rd	Wearing Course Rural Sealed	3.53	Council	Collector	Cappwidgee Road	Cappanana Road
Jerangle Road	Seg 030 Cappanana Rd to End Seal	Wearing Course Rural Sealed	1.56	Council	Collector	Cappanana Road	End Of Seal
Jerangle Road	Seg 040 End Seal to Caseys Rd	Wearing Course Rural Unsealed	0.66	Council	Collector	End Of Seal	Caseys Road
Jerangle Road	Seg 050 Caseys Rd to Capanana Ck	Wearing Course Rural Unsealed	0.25	Council	Collector	Caseys Road	Capanana Creek
Jerangle Road	Seg 060 Capanana Ck - Start Seal Strike a Light Rr	Wearing Course Rural Sealed	0.1	Council	Collector	Start of Seal 3.09km	Strike a Light Rr
Jerangle Road	Seg 060 Capanana Ck - Start Seal Strike a Light Rr	Wearing Course Rural Unsealed	3.09	Council	Collector	Capanana Creek	Start of Seal 3.09km
Jerangle Road	Seg 070 Start Seal Strike a Light Rr to End Seal	Wearing Course Rural Sealed	0.44	Council	Collector	Start Seal At Strike a Light Rr	End Of Seal
Jerangle Road	Seg 080 End Seal to Bundarra Rd	Wearing Course Rural Unsealed	0.6	Council	Collector	End Of Seal	Bundarra Road
Jerangle Road	Seg 090 Bundarra Rd to Good Good Ck	Wearing Course Rural Unsealed	5.5	Council	Collector	Bundarra Road	Good Good Creek
Jerangle Road	Seg 100 Good Good Ck to Good Good Rd	Wearing Course Rural Sealed	0.29	Council	Collector	Start of Seal 2.06km	Good Good Road
Jerangle Road	Seg 100 Good Good Ck to Good Good Rd	Wearing Course Rural Unsealed	2.06	Council	Collector	Good Good Creek	Start of Seal 2.06km
Jerangle Road	Seg 110 Good Good Rd to Lime Kiln Ck	Wearing Course Rural Sealed	0.6	Council	Collector	Good Good Road	Lime Kiln Creek
Jerangle Road	Seg 120 Lime Kiln Ck to End Seal	Wearing Course Rural Unsealed	2.76	Council	Collector	Lime Kiln Creek	End Of Seal
Jerangle Road	Seg 130 Start Seal to End Seal	Wearing Course Rural Sealed	0.48	Council	Collector	Start Of Seal	End Of Seal
Jerangle Road	Seg 140 End Seal to Peak View Rd	Wearing Course Rural Unsealed	3.42	Council	Collector	End Of Seal	Peak View Road
Jerangle Road	Seg 150 Peak View Rd to Start Seal Jerangle	Wearing Course Rural Unsealed	1.29	Council	Collector	Peak View Road	Start Of Seal At Jerangle
Jerangle Road	Seg 160 Start Seal Jerangle to Sandy Flat Rd	Wearing Course Urban Sealed	0.13	Council	Collector	Start Of Seal At Jerangle	Sandy Flat Road
Jerangle Road	Seg 170 Sandy Flat Rd to Strike a Light Rr	Wearing Course Urban Sealed	0.48	Council	Collector	Sandy Flat Road	End of Seal
Jerangle Road	Seg 180 Strike a Light Rr to Towneys Ck	Wearing Course Rural Sealed	3.73	Council	Collector		
Jerangle Road	Seg 190 Towneys Ck to Shepherds Flat Rd	Wearing Course Rural Sealed	0.17	Council	Collector	Townies Creek	End Seal 0.17km
Jerangle Road	Seg 190 Towneys Ck to Shepherds Flat Rd	Wearing Course Rural Unsealed	1.53	Council	Collector	End Seal 0.17km	Shepherds Flat Road
Jerangle Road	Seg 200 Shepherds Flat Rd to Queanbeyan Rr Bridge	Wearing Course Rural Unsealed	3.3	Council	Collector	Shepherds Flat Road	Queanbeyan River Bridge
Jerangle Road	Seg 210 Queanbeyan Rr Bridge to Anembo Rd	Wearing Course Rural Unsealed	0.81	Council	Collector	Queanbeyan River Bridge	Anembo Road
Jerangle Road	Seg 220 Anembo Rd to Tinderry Rd	Wearing Course Rural Sealed	0.47	Council	Collector	Start of Seal	End of Seal
Jerangle Road	Seg 220 Anembo Rd to Tinderry Rd	Wearing Course Rural Unsealed	0.83	Council	Collector	End Seal	Tinderry Road
Jerangle Road	Seg 220 Anembo Rd to Tinderry Rd	Wearing Course Rural Unsealed	3.93	Council	Collector	Anembo Road	Start of Seal
Jerangle Road	Seg 230 Tinderry Rd to Wolgal Rd	Wearing Course Rural Unsealed	2.74	Council	Collector	Tinderry Road	Wolgal Road
Jerangle Road	Seg 240 Wolgal Rd to Sherlock Rr Bridge	Wearing Course Rural Unsealed	1.55	Council	Collector	Wolgal Road	Sherlock River Bridge
Jerangle Road	Seg 250 Sherlock Rr Bridge to Narongo Rd	Wearing Course Rural Unsealed	3.16	Council	Collector	Sherlock River Bridge	Narongo Road
Jerangle Road	Seg 260 Narongo Rd to Wild Cattle Flat Rd	Wearing Course Rural Unsealed	1.37	Council	Collector	Narongo Road	Wild Cattle Flat Road
Jerangle Road	Seg 270 Wild Cattle Flat Rd - Ballinafad Ck Bridge	Wearing Course Rural Sealed	0.58	Council	Collector	Start of Seal 4.43km	Ballinafad Creek Bridge
Jerangle Road	Seg 270 Wild Cattle Flat Rd - Ballinafad Ck Bridge	Wearing Course Rural Sealed	4.43	Council	Collector	Wild Cattle Flat Rd	
Jerangle Road	Seg 270 Wild Cattle Flat Rd - Ballinafad Ck Bridge	Wearing Course Rural Unsealed	4.43	Council	Collector	Wild Cattle Flat Road	Start of Seal 4.43km
Jerangle Road	Seg 280 Ballinafad Ck Bridge to Shire Bdy	Wearing Course Rural Sealed	1.84	Council	Collector	Ballinafad Creek Bridge	LGA Boundary

Barry Way

Barry Way	Seg 070 The Snowy River Way to Geehi Cct	Wearing Course Rural Sealed	0.88	Council	Collector	The Snowy River Way	Geehi Cct
Barry Way	Seg 080 Geehi Cct to River Run	Wearing Course Rural Sealed	0.27	Council	Collector	Geehi Cct	River Run
Barry Way	Seg 090 River Run to Mowamba Way	Wearing Course Rural Sealed	0.85	Council	Collector	River Run	Mowamba Way
Barry Way	Seg 100 Mowamba Way to Gullies Rd	Wearing Course Rural Sealed	2.42	Council	Collector	Mowamba Way	Gullies Rd
Barry Way	Seg 110 Gullies Rd to Big Yard Rd	Wearing Course Rural Sealed	3.33	Council	Collector	Gullies Rd	Big Yard Rd
Barry Way	Seg 120 Big Yard Rd to West Lynne Rd	Wearing Course Rural Sealed	2.49	Council	Collector	Big Yard Rd	West Lynne Rd
Barry Way	Seg 130 West Lynne Rd to Abington Park Rd	Wearing Course Rural Sealed	0.78	Council	Collector	West Lynne Rd	Abington Park Rd
Barry Way	Seg 140 Abington Park Rd to Nat Park Entrance	Wearing Course Rural Sealed	11.4	Council	Collector	Abington Park Rd	End Seal
Barry Way	Seg 140 Abington Park Rd to Nat Park Entrance	Wearing Course Rural Unsealed	11	Council	Collector	End Seal	Nat Park Entrance

9.3.4 PROPOSED HIGHDALE CARPARK IMPROVEMENTS - BERRIDALE - COMMUNITY CONSULTATION UPDATE

Record No:

Responsible Officer:	Chief Operating Officer
Author:	Manager Infrastructure
Key Theme:	3. Environment Outcomes
CSP Community Strategy:	9.1 Transportation corridors throughout the region are improved and maintained
Delivery Program Objectives:	9.1.2 Our local road network is planned, built and repaired to improve movement across the region
Attachments:	1. Berridale masterplan 2. Highdale Carpark Community Engagement Strategy 3. Highdale Carpark - Community Comment 4. Highdale Carpark - Letter Recieved 21 August 5. Highdale Carpark - Letter Recieved 01 October 6. Highdale Carpark - Letter Recieved 14 October 7. Highdale Carpark - Preliminary Designs
Cost Centre	1863 - Carparks
Project	Highdale Carpark Improvements

EXECUTIVE SUMMARY

At the meeting of Council on 16 July 2020, Council considered a report on proposed upgrade work to Myack Street and Memorial Park, Berridale. The report stated that:

Public meetings with the Berridale community along with community presentations to Council had made it clear that any proposal to remove trees in Memorial Park would not be supported. As such, the planned works to improve drainage through Myack Street could not proceed.

An alternate plan proposed to shift focus (and funding) from Berridale's Myack Street to Highdale Car Park in order to establish a formal car park, bus zone and town entry sign and that concept designs for this area were captured in the Berridale Landscape Masterplan and fit within existing funding agreements.

The report went on to assure Council that Concept designs were currently being developed to the Preliminary Design stage and, once complete, these designs would be subjected to a full community consultation process.

The decision of Council was:

COUNCIL RESOLUTION **113/20**

That Council support a proposal to refocus funding from the Stronger Communities Fund and from the Berridale Beautification grant from drainage improvement work on Myack Street, to the development of Highdale Car Park and Town Entry sign in accordance with the Berridale Landscape Masterplan.

The purpose of this report is to provide Council an update on the Community Consultation process for proposed improvement works to Highdale Carpark. Following the community consultation process, a revised preliminary design has been prepared that aligns with the Berridale Masterplan. While the preliminary design does provide for the variety uses that the carpark must provide for and meets Australian Standards, it is acknowledged that there are some outstanding concerns from some business owners / operators, specifically around proposed bus parking and vehicle access to businesses.

The revised preliminary design is submitted to Council for information, along with a recommendation that further, targeted consultation occur with specific members of the business and school communities in an attempt to further improve the design to address outstanding concerns, before submitting a final design to Council for approval to proceed to detailed design and construction.

To assist decision making, redacted copies of all comments from the community and stakeholders, inclusive of email, text and letter have been attached for information.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council:

A. Acknowledge the report on community consultation in relation to proposed Highdale Carpark Improvements;

B. Receive and note the revised preliminary design; and

C. Endorse proceeding with further, targeted consultation with specific members of the business and school communities to further improve the design to address outstanding concerns in relation to bus parking and vehicle access to businesses.

BACKGROUND

The Masterplan

The Berridale Masterplan was prepared and adopted by Snowy River Shire in 2014. It represents the policy position of Council for the future development of the Berridale township, including Highdale Carpark.

Section 3.5 and 6.2 of the Berridale Landscape Masterplan, relating to Highdale Carpark suggests:

Currently, the commercial centre offers a large volume of vehicle parking, however, the lack of formalised movement lanes, lack of marked parking spaces, and the expanse of asphalt detracts from the commercial activities and aesthetic appeal. The lack of structure also hinders the potential use and number of parking spaces available. In summary, the main issues surrounding the existing commercial centre include:-

- Multiple driveways and somewhat chaotic vehicle movements which impact on pedestrian access, safety and visibility issues.
- Commercial signage is set a long way from the road and passing traffic and obscured by trees and other built elements.

- No pedestrian walkways or clear connections to allow for pedestrians to move safely throughout the commercial precinct and minimal definition of links to important or residential areas.

The masterplan offers that - improvement and defined separation and hierarchy of vehicular movement around the Village Centre, will help to create a more structured traffic flow within the Village and improve overall amenity. The proposed car park reconfiguration has been designed to rectify some otherwise chaotic traffic flows by establishing more defined parking spaces and providing clear direction to users. The central portion of the car park will act as a loop, allowing cars, as well as larger vehicles, to comfortably enter and exit the service station and its facilities.

Pages iv and v of the Berridale Masterplan are attached for information. Importantly, they show the adopted masterplan vision for Highdale Carpark included bus and long vehicle parking, along with a median strip.

The Consultation Process/Timelines:

An update provided to Councillors on 26 October by Council's Chief Operating Officer gave the following summary of Councils community engagement process for proposed upgrades to Highdale Carpark:

Good afternoon Councillors,

For your information, a further meeting will be held with building and business owners of the Highdale carpark precinct, Berridale, at the Berridale Community Hall at 5.30pm on Tuesday, 27 October. The consultation process to date has included:

- *29 July 2020 – initial meeting with business operators;*
- *Following feedback received, revision of draft designs;*
- *7 September 2020 – consultation with school bus providers and local schools whose students are collected from / dropped off at Berridale;*
- *8 October 2020 - placed on Your Say website for broader consultation;*
- *13 October – letter box drop to Berridale residents;*
- *22 October 2020 – drop in session from 3pm – 4.30pm for parents and school children – noting this session was primarily attended by business owners.*

During the course of consultation, Council has received a lot of feedback especially from building and business owners surrounding Highdale carpark. There have been a number of questions, comments and concerns expressed relating to the draft designs. These will provide the platform for the meeting tomorrow (27 October), which is an additional meeting to what was originally planned in the community engagement framework for this project.

Councillors are welcome to attend the meeting. We are endeavouring to also provide a zoom link which will also be forwarded should technology permit.

Submissions from the community on the Highdale carpark improvement draft designs close on 6 November 2020.

Main Areas of Community Concern in Relation to Proposed Designs

A letter received on 14 October (attached) captured the main areas of concern from a local business, building owner and community perspective. Comments have been added to highlight how the community consultation process has impacted on the proposed designs:

- Berridale's commercial precinct is small and getting the upgraded changes right is paramount to the town's businesses and livelihood.

Comment: agreed and reflected in the Berridale Landscape Masterplan.

- The existing proposal is too busy, meaning what is proposed to include into the essentially small parking area is too ambitious and would not be user-friendly while navigating traffic. Replacing parking space with more garden is not practical or in the best interest of the local businesses.

Comment: the proposed design meets Australian Standards and accurately reflects the available space along with its ability to accommodate vehicles and pedestrians safely. It also aligns with the adopted policy position, being the Berridale Masterplan (2014).

- The town secured a grant to complete the toilet upgrade on the basis that a bus shelter was developed there. Why has the bus parking been moved to Highdale parking area from the three shelters that already exist on Park Street, the Lyon's Park and in front of the pharmacy parking area? These existing bus shelters should not be made redundant. Putting bus shelters in front of businesses will adversely impact business. We were under the understanding that moving the bus stop to Highdale was a temporary move while work was to be completed on Park Street.

Comment: Highdale Carpark designs accommodate school buses. There is no change to the public bus stop next to public toilets (Lions Park) nor the public bus stop on Jindabyne Road. Importantly, the adopted Berridale Landscape Masterplan identifies relocation of buses from Park street to Highdale carpark. This design implements the adopted masterplan by formalising bus and long vehicle access within the carpark.

- We are of the understanding that 76 Jindabyne Road has a mixed-use commercial/residential development proposal application currently submitted with Council which, if approved will increase the commercial/residential capacity of the town. This development will require parking which is currently occupied by the bus parking.

Comment: the design proposal accommodates parking for planned development at 76 Jindabyne Road and the developer has been consulted throughout this process.

- Currently the school buses arrive in front of the undeveloped 76 Jindabyne Road at 4pm, the Coolamatong Club is open and the children are exposed to cigarette smoke and seeing alcohol. The children then walk across the existing, somewhat dangerous car park/through road and across the highway; this is not safe or ideal. We would like to see the school bus parking relocated back to Park Street.

Comment: the proposed designs create pedestrian connectivity (footpaths) across Highdale Carpark, improving pedestrian safety, reducing traffic speed and formalising traffic movement. Importantly, the adopted Berridale Landscape Masterplan identifies buses in Highdale carpark, not Park street. This design implements the adopted masterplan by formalising buses within the carpark.

- There is a residential property with its primary entrance at Northern end of the service road to the back of the Highdale shops. It is not suitable to have No Stopping signs in front of a residential home. Also further down the carpark next to Peak Physio the 'No Stopping' signs will directly impact the physio therapy business who cater to mobility impaired patients.

Comment: the designs were amended in-line with community concerns over the proposed removal of parking spaces outside 2/72 Jindabyne Road and Peak Physio.

- The highway entrance to the southern end of the carpark is very narrow. There are issues with buses, trucks and even cars turning in and out onto the highway now. It needs to be widened but currently the plans include a median strip which exacerbates issues considerably.

Comment: the highway entrance to the southern end of the carpark will be widened as requested. Swept path analysis demonstrates how large vehicles can enter/exit Highdale Carpark from Jindabyne Road without crossing centre lines, based on the widened entrance. The suggested median strip at the intersection is painted not raised.

- With the existing proposal we are to understand that the pedestrian island crossing is to be moved from in between the council chambers and the service station, to in front of Whisk and Cocoa to the park. This will be a significant upgrade cost and would offer less visibility as well as reducing the carparking.

Comment: this is not part of the existing proposal and any alterations to Jindabyne Road do not fall within the scope of this project. In addition, Jindabyne Road is TfNSW managed, not Council.

- Losing the highly utilised angle carparking area out the front of the local café and accountancy firm may prove detrimental to the tenants' businesses and will hinder the prospective rental ability in the future for the landlords.

Comment: this concern was raised via a number of Berridale residents and the angled parking has been retained.

- The Arlberg Ski Centre will often trade with up to 5 or 6 coaches at a time. The way in which the new spaces are proposed is not practical for that business and will directly impact the buses ability to access the ski shop and will certainly impact trade.

Comment: this concern has been investigated and the design adjusted to ensure coaches servicing Arlberg Ski Centre can be accommodated safely.

- Is there a provision to upgrade the existing paving and guttering with the extension from Highdale to Block 76 Jindabyne Road?

Comment: this does not fall within the scope of the current project but could be revisited once development of 76 Jindabyne Road commences.

- One person suggested that the town already has a precedent for landscaping to the parking area out the front of the chemist and pub. Perhaps we can discuss smaller islands taking up less room with trees planted to offer a visual uniformity to the town centre.

Comment: the Berridale Landscape Masterplan presents a different vision for the area outside Berridale Inn and this will be pursued if further funding becomes available.

Consultation on the Highdale Carpark has been extensive and the preliminary design does provide for the variety of uses that the carpark must provide for, in accordance with Australian Standards. It is acknowledged that there are some outstanding concerns from some business owners / operators, specifically around proposed bus parking and vehicle access to businesses.

The revised preliminary design is submitted to Council for information. In acknowledging the outstanding concerns, it is recommended that further, targeted consultation occur with specific

members of the business and school communities in an attempt to further improve the design to address outstanding concerns, before submitting a final design to Council for approval to proceed to detailed design and construction. It is anticipated that the revised final design would be reported to Council in February to ensure the project does not experience further delay.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

The Berridale Landscape Masterplan 2014 (Section 8.4) captured the potential challenges that exist when developing what the community perceive as "their space". Extracts from the masterplan acknowledge that:

- Not everyone is going to think the strategy proposed is the right one, particularly when some of the solutions and choices may be mutually exclusive.
- The main focus was to try and achieve an appropriate balance between all competing issues and community views along with an appropriate response to the myriad of circumstances and personal opinions regarding the street, trees and village centre landscape in Berridale.
- The document was intended to stimulate debate amongst the Council and wider community and that:
    - It is worth noting that street tree planting and broad and long-term strategies put forward can be a particularly emotive subject.
    - Most people want the benefits and outcomes espoused but are surprisingly intolerant of the minor inconveniences associated with works or the proposed changes to long-loved spaces.

There is one area of common ground amongst all residents of Berridale in relation to Highdale Carpark i.e. the current configuration is unacceptable:. This common ground is captured through the following comments

- "*Generally everyone at the meeting was enthused about an upgrade and pleased to have now secured the funding to beautify our town*" (letter 14 October).
- "*Let me state very clearly – I am not against the carpark redevelopment*" (letter 1 October).
- "*Thank you for the great consultation meeting last night…It is clear that much thought has gone into the plan to utilise this space to maximum potential*" (Email 30 July).
- "*We are never opposed to any upgrades which will make positive changes to the town of Berridale*" (Email 2 October).
- "*Thank you again for last night's meeting. I felt I was the only one in the room concerned about the children and our community members being given a safe passage through the car park area*" (Email 28 October).

It is also noted (and accepted) that the community had concerns with the initial design and consultation process.

- "*We own 2 commercial properties that rely on attracting tenants to provide our income. We are concerned that the proposed changes eliminating parking will be detrimental to our properties*" (Email 11 September).
- "*We are very concerned at the proposed removal or car parking which serves the shops that we own in Snowfield Court*" (Email 11 September).
- "*I do not understand why the paved area in front of Whisk & Cocoa will be taken away with no parking & a garden put in. WHY? What is the reason for this?"* (Text Message 22 September).
- "*The angle parking opposite the shop encourage people to stop and browse, removal of that space and replacement with parallel parking would have a negative effect on any business operating there*" (Email 30 September).
- "*In the proposed concept, Council has taken away all parking access to properties associated with 72 Jindabyne Road Berridale*" (Letter 1 October).
- "*May I say how delighted finally as a Property Owner (and Business Operator – Sole Trader) to be formally invited to provide comments on the Highdale Carpark redevelopment*" (Letter 1 October)

Throughout consultation to date, feedback from the community has resulted in a number of changes and improvements to the preliminary design. There are clearly outstanding matters of concern to some members of the business community in relation to bus parking and long vehicle access. While the policy position of the Berridale Masterplan is to incorporate bus parking and long vehicle access into Highdale Carpark, in acknowledging the important role that local business plays, further, targeted consultation on these matters is important.

There are a wide variety of users of the carpark, including school students and parents. Safe options for bus drop off and pick up must be provided for students and parents. In line with the Berridale Masterplan, the policy position is for this to be provided for within Highdale Carpark, not Park Street. These matters warrant further, targeted consultation with a view to finalising the design for the February Council meeting.

2. Environmental

There are no perceived environmental impacts with the proposed design improvements for Highdale Carpark, Berridale.

3. Economic

Grant Funding Opportunities.

The Stronger Communities Fund was established by the NSW Government to provide merged councils with funding to kick start the delivery of projects that improve community infrastructure and services.

PP155 was to complete stage 3 of the Berridale Streetscape Project and $500,000 was allocated to this project.

Project Number	Project Description and Scope	
PP-155	**Complete stage 3 of the Berridale Streetscape Project** • Construction of path and drainage on North side of Berridale to town centre. • Upgrade of Myack St and Jindabyne Road intersection. • Sealing of edges on Myack St to town limits. • Additional signage for toilet block	

Examples of the criteria projects approved by Council under the Stronger Communities Fund are:

- Have been through a community consultation process;
- Demonstrate social and/or economic benefits to the community;
- Consider issues of sustainability and equity across the broader community;
- Did not have funds allocated by the former councils.

Additional funding became available when John Barilaro MP, in 2019, announced $558,525 for Berridale Beautification with the project description being:

- Improvements to the parking area surface and pedestrian pavement areas;
- installation of village signage & artwork;
- upgrade of Myack Street and Park Street with the installation of culverts;
- landscaping works to improve the visual amenity and functionality of the Berridale CBD.

Estimated Expenditure	**Amount**	**Financial year**	**Ledger**		**Account string**													
Design	$30,000	2020																
Construction	$700,000	2020-2021																
Funding (Income/reserves)	**Amount**		**Ledger**		**Account string**													
Stronger Communities	$225,000	2020																
RCDF Round 2	$558,525	2020-2021																

4. Civic Leadership

Previous reports to Council and Consultation with the community in relation to the Berridale Landscape Masterplan or attempts to introduce elements of the Masterplan have resulted in four reports to Council. Key dates for consideration of reports, inclusive of a workshop with Councillors, public exhibition and Community Consultation events by Council staff are as follows:

- March 2014. Report to Council (ED/14/5396) – Berridale Poplars Project Phase 1.
- December 2014. Report to Council (ED/14/49173) – The Berridale Landscape Masterplan.
- 22 December 2014 – 30 January 2015. Berridale Landscape Masterplan – Public Exhibition.
- February 2015. Workshop with Councillors.
- March – May 2015. Series of Community Consultation events with residents, local businesses and community organisations.

- June – July 2015. Further Report to Council on the outcomes of the community consultation process.
- 30 October 2019. Public Meeting, Country Club, Berridale.
- 16 December 2019. Public Meeting, Community Hall, Berridale.
- 19 March 2020. Report to Council.

Additional consultation with the community along with briefings and reports to Council have taken place between July and December 2020. This includes:

- 3 December 2020. Councillor Briefing Session.
- 17 December 2020. Report to Council.


LEGEND
New Lombardy Poplar Tree
New Pyrus calleryana 'Capital'
Existing and Proposed General Trees
Creek Line & Pond
New Planting
Turf
Roadway
New Asphalt
Driveway Entry Treatment
Concrete Pathway
Paved Pathway
Play Area/ Softfall
FUTURE DEVELOPMENT
Proposed to allow future development to turn corner and better terminate the existing shops and connect buildings visually with future new development that may occur to the south.
CARPARK
Rationalisation of the car parking area will improve safety and circulation through the commercial hub. Creating hierarchical order through the car park will define the parameters of the pedestrian walkways and crossings, whilst maximising the number of car parking spaces available within the commercial hub. A large parking bay will be available for larger vehicle parking, within the centre of the generous car park, which will cater for buses and coaches during peak snow season. Angle parking will be implemented to ensure maximum car parking potential and trees will be planted to ensure adequate shade conditions.
CONSISTENT SHOP FRONT PROMENADE
Proposed establishment of a pedestrian thoroughfare fronting the commercial and retail shopping centre. The formalisation of a pedestrian walkway will cater for pedestrians, providing ease of access and circulation through the shopping hub, contributing to a more inviting and safe environment.
POCKET PARK
Retain and protect existing trees, rationalise and formalise the intersection of Highdale Street and create a small north facing pocket park to rest and sit on the western side of Jindabyne Road, near to the shops.
PROPOSED AQUISITION
Proposed to aquire the corner to ensure better access and visibility to commercial precinct and intersection
LOMBARDY POPLARS
Re-instate Lombardy Poplars with a 1.2m deep root barrier between the property boundary and the footpath to limit roots from entering adjoining lots. Refer to 'Berridale Village - Landscape Master Plan Report' for more information.
OPTION - SMALLER TREE PLANTING
Reinstate smaller tree in residential area and install 0.6m deep root barrier between Pyrus calleryana 'Capital' planting and the footpath to limit roots from entering the residential lots and lifting footpath. Refer to 'Berridale Village - Landscape Master Plan Report' for more information and other options.
Proposed New Shop Identification Signage
Pedestrian Connection to Residential Area
Pedestrian Connection to Residential Area
Servicing Road
Highdale Street
Albany Ski Centre
Snowy River Real Estate
Community Club
Community Services
Bus / Coach Parking Bay
Pocket Park with Deciduous Trees
Shelter
Shelter
Shelter
Parking Bays
TO JINDABYNE
Central Park
Central Park
Oliver Street
Bolton Street
Fire Area
Skate Park
FORMALISATION OF WATERWAY AND CROSSING POINTS
A distinct creek line will be established by simply, but effectively, adding grasses to line the edge of the waterway, creating definition within the open space. The crossing points proposed are informal, yet are safe, and provide pedestrians the opportunity to use the entire open space available.
INFORMAL PARK LAND
Maintain the existing informal park land to the south of Berridale Village Centre to reinforce the native occurring landscape and to provide contrast to the formalised play area.
BACKDROP HEDGE
A backdrop hedge to be installed along the fence line of the open space to provide a defined edge to the park and improve the aesthetics of the space.
arterra LANDSCAPE ARCHITECTS
ARTERRA DESIGN PTY LTD ABN 40 069 552 610
SUITE G02 / 51 RAWSON STREET, EPPING, NSW 2121
P 02 9957 2466 F 02 9957 3977 W ARTERRA.COM.AU
SNOWY RIVER SHIRE
SPIRIT OF THE SNOWY MOUNTAINS
Berridale Landsc
Snowy River


WAR MEMORIAL EMBELLISHMENT
Pavement and landscape flanking Myack Road intersection will clearly define the junction of Myack Road and Jindabyne Road as one of the major entry points into Berridale Village Centre. The War Memorial will be surrounded by feature planting and the relocation of the Memorial 'Gun' will allow visitors and residents to appreciate its historical qualities, signifying the Memorial as a poignant feature within the Village Centre.
'EXCHANGE SQUARE'
The reintroduction of 'Exchange Square' draws from the historical context of Berridale and its establishment around a formal square. The creation of this generous civic plaza links closely with the Berridale Inn and will provide a space for people to gather in a comfortable and landscaped environment.
Flanking landscape to Myack Street Intersection and integration of the War Memorial
Proposed 'Exchange Square' Civic Plaza Fronting Berridale Inn
Jindabyne Road
Mackay Street
TO COOMA
Memorial Park
Park Street
Lions Park
Pond
Open Lawn
Amenities Building
Shelter
Lawn
Snowy River Shire Council
Aitchison Cottage
TO DALGETY
Bus Stop
Car Park
Exchange Square
Lombardy Poplar Avenue Extension
Connection to Berridale Trails
HERITAGE TRAIL
An extension of the path network to the north of the Village Centre will provide a link to the existing Heritage Trail. This will allow for the Memorial Park, as well as the central part of the historical Lombardy Poplar Avenue, to be added to the walk.
POPLAR AVENUE
The extension of the Lombardy Poplar Avenue along Jindabyne Road, to the north and south, identifies the trees as a distinctive feature within the Village Centre and forms the identity of the village as "The Poplar Village". The extension of the trees will celebrate the Poplar Avenue and its historical connotations, establishing a clear identity for the town, as well as locating the entry points to the Village Centre.
PARK STREET INTERSECTION
The formalisation at the intersection of Park Street and Jindabyne Road will provide piped drainage and better vehicle control and will lessen the visual significance of the intersection.
POPLARS IN ROAD SHOULDER
The addition of three Lombardy Poplars in the shoulder of Jindabyne Road will significantly help this avenue to perpetuate through the Village Centre and reinforce the idea of Berridale as the 'Poplar Village'. The trees will be adequately spaced to allow for safe and efficient roadside parking, as well as appropriate site lines from side streets.
MYACK STREET IMPROVEMENTS
Re-grade and raise Myack Street to improve drainage function and mitigate current flooding issues. The installation of a culvert will also allow pedestrians, of all abilities, to comfortably move through the intersection and easily access the adjoining open spaces, the Council offices and beyond.
POND & INTEGRATION OF COUNCIL CHAMBERS
The creation of a pond within Lions Park will formalise the existing informal drainage line and mitigate the drainage and flooding issues within the Village Centre. The pond will act as a central focus to the open space area, establishing a key feature within Berridale. The installation of a courtyard adjoining the Council Chambers and the newly formed pond will integrate the open space with the Council Building, establishing a cohesive and unified space for workers, visitors and residents.
OPEN SPACE IMPROVEMENTS
Generous open space within the centre of a rural town is a uncommon feature, which should be enhanced and highlighted as a desirable attraction. The upgrade of the current park facilities will engage visitors and residents by providing new shelters and BBQ facilities, upgraded and improved amenities block and diverse play equipment to cater for younger children. A shared path network will create a cohesive circulation route through the open space and will establish a link to the existing heritage trail and Aitchison Cottage.
Integration of Proposed Pond & Council Chambers with the installation of a Culvert
ape Master Plan
Shire Council
NOT TO SCALE
MP-01
A

Community Engagement Strategy: Highdale Carpark improvements

STAKEHOLDER MAPPING TOOL:

Stakeholder /group	Potential stakeholder concerns	Impact on stakeholder	Adding value to the project	Influence over the project	Key contacts	Preferred contact method
Individuals, sectors or groups	*What concerns might the stakeholder have about the project or outcome*	*What is the project's likely level of impact or consequence for the stakeholder*	*What can the stakeholder bring to the project*	*What influence can the stakeholder have over the project*	*Contact details for key stakeholder representatives*	*What's the best way to reach this stakeholder*
Highdale precinct business owners / operators	Future impact on their business	High. The improvements to the Highdale carpark are likely to have a positive impact on business owners.	Critical review of the proposed design and suggested improvements.	Significant. As key stakeholders their comments on the draft design are important, as is their acceptance of the final design.	All business owners – see attachment.	Direct. Email or letter
Bus operators	Adequate access for buses – eg school buses, tourist buses etc	High. Inadequate access could impact bus services and delay schedules. Improvements will facilitate simpler and safer bus access.	Critical review of the proposed design and suggested improvements.	Significant. As key stakeholders their comments on the draft design are important, as is their acceptance of the final design.	Bus operators – see attachment.	Direct. Email to bus companies

Stakeholder /group	Potential stakeholder concerns	Impact on stakeholder	Adding value to the project	Influence over the project	Key contacts	Preferred contact method
Nearby property owners (not businesses)	Changes to the carpark may impact on access to properties	Moderate. Changes to parking arrangements may impact on access to properties.	Suggestions as to what access arrangements they require	Moderate. If access arrangements are negatively impacted, comments / submissions may change carpark design. Alternative access may be possible.	Nearby property owners operators – see attachment.	Direct. Email or letter
Wider Berridale community	As users of the carpark, either for shopping or passing through, will want to ensure practical and easy access and that visual amenity is maintained or improved.	Low. Carpark access and visual amenity will be improved.	General comments on the design.	Minimal. Most influence will come from other stakeholders who are more familiar with the carpark and utilise the carpark on a more regular basis.	General public – property owners (including non-resident ratepayers).	SMRC Website / social media inc. SMRC site and Berridale Noticeboard / letterbox drop advising of exhibition / email to local Progress Association See Note 1

Note 1

Recommend the following:

- A letterbox drop. We can arrange this with the local post office, does not need to be booked with their head office, like other townships/villages.
- No Progress Association. However we can email the Berridale Lions Club, CWA, businesses directly (Berridale does not currently have an active Chamber of Commerce, Gary has already engaged with this stakeholder group) with link to consultation. Asking them to encourage their members to participate.
- Pop-up stall a few afternoons when school returns, between 3.30pm and 4.30pm to engage with parents picking children up from bus This can be promoted to the wider community who can come down to view A3 hard copies of maps and ask questions. It will allow us an opportunity to explain each aspect of the plan with facts.
- Local school newsletter and childcare app– promoting consultation.
- Mobile Library – visits Berridale every Wednesday, we can have maps/posters on display to capture an older demographic.

The Engagement Plan

Writing down an engagement plan helps communicate the steps and process internally, organise your thoughts and identify gaps in information. The following table is one example of how you could develop a plan. The toolkit includes other engagement plan examples and templates.

Community engagement goals:

1. To ensure key stakeholders are provided opportunity to review, comment and influence preliminary design before broader community consultation.
2. To place the design on public exhibition to understand broader community reaction to the proposed improvements before finalizing the design for endorsement of Council.

Timing/ schedule	Key messages	Stakeholders/ target audience	Method/ activity	Tasks/ milestones	Engagement Level
Intended timing of tasks	*Information that stakeholders need in order to participate meaningfully and information that Council needs to communicate*	*Internal and external stakeholders who will be involved/targeted*	*Planned method of engagement for your stakeholder group/s*	*Tasks that must be completed or achieved*	*Which of the engagement levels the activity upholds*
Stage 1.1 – week commencing Wednesday 27 July 2020	Draft design presented to stakeholders.	Highdale precinct business owners / operators	Meeting to present design for discussion and then provide 1 week to submit comments.	Draft design prepared, invitation letter/email	Involvement
Stage 1.2 –week commencing 7 September 2020	Draft design presented to stakeholders.	Bus operators	Invitation to submit comment by email. Invitation to visit site for trial of driving a bus through proposed design.	Draft design prepared, invitation letters.	Involvement

Timing/ schedule	Key messages	Stakeholders/ target audience	Method/ activity	Tasks/ milestones	Engagement Level
Stage 1.3 – week commencing 21 September 2020	Draft design presented to stakeholders.	Nearby property owners (not businesses)	Invitation to meet and discuss and then submit comment by email.	Draft design prepared, invitation letters.	Consultation
Stage 2.1 - week commencing 12 October 2020(v3)	Draft design presented to stakeholders.	Wider Berridale community	Exhibition of design on SMRC website	Final draft design prepared – incorporating changes from stage 1.1 – 1.3 consultation.	Consultation
Stage 2.2 – Thursday 22 October 2020(v3)	Draft design presented to parents & schoolchildren for comment	Parents & Schoolchildren	"Have Your Say" Pop-Up Stall outside Highdale Shops	Improved design through consultation from stage 1.1 – 1.3 and stage 2.	Involvement
Stage 2.3 – Tuesday 27 October 2020 (v3)	Updated designs presented to stakeholders represented by building owners and business operators	Building Owners and Business Operators	Public Meeting @ Berridale Community Hall	Display and discuss latest design considerations following community comment from all previous stages.	Involvement

Engagement Level

	Inform	**Consult**	**Involve**	**Collaborate**	**Empower**
Why are we doing this?	To provide the public with balanced and objective information to assist them in understanding solutions, alternatives, opportunities and/or problems	To obtain public feedback on analysis, alternatives.	To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered.	To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution.	To place final decision making and/or devolved budgets in the hands of the public.
What will we say? What will we do?	We will keep you informed.	We will keep you informed, listen to and acknowledge concerns and provide feedback on how public input influenced the decision.	We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how public input influenced the decision.	We will look to you for direct advice and innovation in formulating solutions and incorporate your advice and recommendations into the decisions to the maximum extent possible.	We will implement what you decide.

Prepared by:	**Gary Shakespeare**	**Endorsed by:**	**Jeff Morgan / Gina Woodward**
Date:	**28 August 2020**	**Date:**	**3 September 2020**

Community Engagement – Community Comments

SNOWY MONARO REGIONAL COUNCIL

Project Number: PP -

Project Name: Highdale Carpark Improvements

PJ Number: PJ

Project Description:
Upgrade to Highdale Carpark, Berridale to formalise car parking, formalise bus and long vehicle parking and regulate traffic through the car park.

Project Location: Berridale

Srl	Date	Name	Contact Details	Comment
1	30/07/2020	[redacted]	[redacted]	Thank you for the great consultation meeting last night with local business owners regarding plans for the parking and heavy vehicle flow through the Highdale business precinct. It is clear that much thought has gone into the plan to utilise this space to maximum potential. One concern raised at the meeting is the pedestrian connection between the bus platform median strip, and the business places to the North of this platform. I would request that [redacted] proposal to put a footpath through the garden at the end with low vegetation to maintain visibility of pedestrians to the vehicles in motion (and vice versa). You might also consider a speed taming mound or rumble rocks defining a crossing with signs advising the foot traffic to give way to vehicles. You might like to take a fact finding trip to Kiama council to see this kind of set up along their main street (Terralong). My experience of visiting Kiama is that although the signs indicate vehicles have right of way, quite often vehicles will politely stop for pedestrians to cross. This system was set up when they removed the zebra crossing. My other concern (which only crystallised through the night after the meeting) is the vulnerability of the bus shelter/ median strip to driver error. With three business selling alcohol (four including the more distant winery), it is not unrealistic that drivers with impaired judgment may well frequent this car park. I would not like to think that the only thing separating my and other children, from a driver overshooting the parking space, is a sheet of Perspex with a steel frame. Having experienced this situation for myself (and my family) this is forefront in my mind. One of the stated aims of the plan is to create order and safety to what is a very disorderly set up at present. I would like to see some kind of crash bar separating the parking spots from the bus shelter. This could be high tension cable steel or the old fashion crash bars we used to have in vulnerable areas such as corners on cliffs. Individual bollards might also be another alternative. I recognise this will add considerably to the cost however I feel it is important. If this creates a space constraint then you might consider going back to the herringbone parking arrangement and one way system past the Highdale shops with traffic flow south to north as per the heavy vehicles. A separate issue to the proposal is a lack of bollards protecting areas of outdoor seating around licenced premises. When the Banjo Patterson Inn introduced a beer garden fronting Kosciuszko Rd they were required to protect patrons by strategic placement of Bollards. If the Highgrove precinct is deemed a road, surely the same standards should apply. Whisk and cocoa is now licensed and yet there is no such protection of their outdoor eating area. There have been outdoor tables at the country club without protection. Aside from impaired ability due to alcohol consumption health factors with an aging population need to be considered. I have worked in a large physiotherapy practice in Campbelltown which has heavy duty bollards protecting the building from the parking area. This was only set up after a client ploughed his car through the front doors into the reception desk injuring several office staff some of them seriously. The driver had suffered a stroke as he was parking and lost control. I have treated a young woman for injuries sustained when she parking her car and instead of hitting the brakes jammed down on the accelerator. Her car impacted a brick wall three times as it bounced away and accelerated forwards again. She swears that her foot was on the brake and not the accelerator however clearly she was deluded. Even young people without medical reason can make such catastrophic errors.
2	12/10/2020			It has been drawn to my attention that an amended plan was sent to property owners adjoining the Highdale parking area on the 22nd September. I was not included on this list despite the fact that I am both property owner and business owner at 1/72

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Community Engagement – Community Comments

SNOWY MONARO REGIONAL COUNCIL

				Jindabyne Rd, Berridale [redacted] Please amend your records and include me on both lists. If I had been on this list I would have been informed of further changes affecting my property since the hand delivered letter to business owners earlier in September. It is only by chance after having a conversation with my neighbour that I now have an electronic copy of this letter (received from my neighbour 9th October 2020). To my horror this new proposal shows a concrete barrier extending fully across the front of my property to prevent parking and drop off at the front of my premises. This is in addition to the previous plan which already stops parking and drop off at the side of my premises. This is an absolute outrage. How can council target one business that provides services to recently injured and chronically disabled people who are often mobility impaired. Often these people do not qualify for disabled parking due to the temporary nature of some injuries, however you have not even provided any disabled parking in this vicinity. This particularly affects my current service provision, however even if the business changed at this location, the lack of drop off area and adjacent parking will have a detrimental affect on any business and also the property value. Should council decide to pursue this proposal I will have no choice but to seek legal advice with the purpose of stopping this development, or seeking compensation for the detrimental affect on my business and property value. You are already aware of my concerns about the parking of cars nose or rear into the bus waiting area for the safety of the children. Did you see the news story where a member of the public parking nose in jumped the parking barrier and kerb and then ploughed int[redacted]shop front? You did not reply to this email so I don't know if it is on the record or not, but please note that I want that email and all my correspondence on this matter kept on the record. I apologise that this has not been received before the requested 2nd October however as you know I was not given the amended information until 9th October and only by chance, not from the council. I am including a copy of this email to[redacted]whom I note you have had correspondence with. I also note that in your response to her you seem to think that all 8 carparks are purely for the use of the café. What about my business, The perfect piece and[redacted] I also include my neighbour who is an interested party and part of our strata title.
3	12/10/2020			Regardless of whether a concrete barrier extends across the front of my property or not does not change the fact that all parking and drop off capacity has been removed from my property in this plan (and 2/72 Jindabyne road). The letter I received dated 8th September does not have the detail shown in the one distributed to property owners at a later date and has yellow markings from the side to the front of my property which any reasonable person would interpret as a concrete barrier. The plan that I have does show the same parking restrictions, however as my property is obscured in this print out I had not realised until seeing the new plan for property owners, that all parking to the side and front of my property has been removed. Until Friday 9th October I thought there was still at least one car park in front of my property. How is this fair to my business and property?
				Thanks for the update. Please advise when you have an update from the design company. I will be keen to see how we are being accommodated

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Community Engagement – Community Comments

SNOWY MONARO REGIONAL COUNCIL

4	27/07/2020	[redacted]	[redacted]	We have looked over the plans for the car park, it looks good and we do not have any issues with it
5	10/09/2020	[redacted]	[redacted]	Have some sort of fence/fencing between the bus area where the children would be standing and the car park behind so that they would not be taking short cuts through parked cars when coming to and from bus stop area but rather they would be corralled to the crossing area.
6	11/09/2020	[redacted]	[redacted]	The plan looks sensible and should not cause safety issues in fine weather. The plan appears to allow for a bus shelter parallel to the bus parking area but does not actually include a shelter. Given the local climate I recommend Council construct at least one 6 m long shelter to allow children to wait next to the bus area. This shelter should have a glass backing to enable motorists in the car park maximum visibility of approaching children as there is highly unlikely to be adult supervision most of the time. If a shelter is not provided children are likely to shelter under nearby shops in inclement weather and then dash through the car park to get to and from buses, increasing the chance of accident. The shelter should be lit at night meaning even if a shelter is not constructed immediately, Council might provide for electricity supply during this work to avoid expensive rework later
7	11/09 2020	[redacted]	[redacted]	Our feedback on the proposed bus stop at Berridale:- The plan looks sensible and should not cause safety issues in fine weather. The plan appears to allow for a bus shelter parallel to the bus parking area but does not actually include a shelter. Given the local climate I recommend Council construct at least one 6 m long shelter to allow children to wait next to the bus area. This shelter should have a glass backing to enable motorists in the car park maximum visibility of approaching children as there is highly unlikely to be adult supervision most of the time. If a shelter is not provided children are likely to shelter under nearby shops in inclement weather and then dash through the car park to get to and from buses, increasing the chance of accident. The shelter should be lit at night meaning even if a shelter is not constructed immediately, Council might provide for electricity supply during this work to avoid expensive rework later. Should you have any queries or wish to discuss, please do not hesitate to contact me.
8	22/09/2020	[redacted]	[redacted]	We are aware of the above mentioned proposed plans and wish to be included in any discussions concerning these. We own 2 commercial properties that rely on attracting tenants to provide our income. We are concerned that the proposed changes eliminating parking will be detrimental to our properties. We believe that you have scheduled discussions with property owners from 21 September. Unfortunately we will be away from 21- 24 September. Can we arrange to have some input outside of these dates?
9	02/10 2020			We are never opposed to any upgrades which will make positive changes to the town of Berridale where we have lived for 38 years and have been property owners and business owners for all those years. We love this beautiful little town and only wish for it to thrive and for its business owners to prosper. So, it should not be surprising that we are very concerned at the proposed removal of car parking which serves the shops that we own in Snowfield Court. We just cannot see the justification for removing the angle parking in front of the Snowfield Court shops in order to instal a sign and a garden . If your concern is people using it as long term parking - any statistics on this?- then make it , say, 2 hour parking. This parking was very hard fought for back in the day (1980's) when previous council decision- makers deemed it appropriate to instal No Stopping signs in front of our retail shops. Please- find somewhere else to put your sign and leave our car parking as it is. You state that The Arlberg Ski Centre are very pleased with the proposed changes. Of course they would be- all this proposal does is favour lots of fabulous parking in front of their shops in the Highdale complex. The changes you propose in order to

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Community Engagement – Community Comments

SNOWY MONARO REGIONAL COUNCIL

				implement these changes seem to make everyone else collateral damage. Putting No Stopping signs adjacent to [redacted] home hardly seem fair. We do feel disappointed that we first heard of this council proposal second hand from tenants in the shops who were the first stakeholders consulted. Tenants come and go, the property owners have the most to lose long- term where insufficient customer parking could be a major deterrent to attracting a subsequent tenant down the track.
10	22/09/2020	[redacted]	[redacted]	I do not understand why the paved area in front of whisk & coco will be taken away with no parking & a garden put in. WHY? What is the reason for this?
11	28/09/2020	[redacted]	[redacted]	[redacted] and I have just discovered today information pertaining to a proposed car park development for the Highdale carpark that will impact the exisiting available carparking in front of 70 Jindabyne Road. Firstly, [redacted] I would like to know why council failed to communicate these plans directly. Thankfully a neighbouring tenant thought to inform me of the proposal otherwise I would still be none the wiser! Secondly, I wish to understand why the council feels it necessary to remove the existing 45 angle parking directly opposite 70 Jindabyne Road. This parking is extremely popular and convenient for customers of the shop tenants located within 70 Jindabyne Road and its removal will be both detrimental to the businesses and visitors alike. The plans show a lack of understanding of how that precinct is used by the community and fails to address the real needs of the businesses within the precinct. If the plans proceed unchanged, you will undoubtedly have many disgruntled community members who can't understand why council spent so much money only to make the parking situation in Berridale worse.
12	30/09 2020	[redacted]	[redacted]	I have taken the time to studied the proposed upgrade at length before making comment. In general I welcome the landscaping improvements, we have a pleasant village and first impressions are important. [redacted] or [redacted], the angle parking opposite the shop encouraged people to stop and browse, removal of that space and replacement with parallel parking would have a negative effect on any business operating there. The one way bus exit area will cause congestion outside number 72 and 72a Jindabyne Rd and limit the road space for the safe movement of traffic with parallel parking both sides of the road, I encourage you to retain the angle parking opposite those shops for the safety of all. If the bus parking is part of the long term plan, then I point out that there are no toilets for their patrons, I suggest that basic toilet facilities could be built on part of the existing gardens and perhaps a pedestrian crossing for people who need to cross Jindabyne Rd. These are only my thoughts, I can't speak for others, I am sure they will address their concerns.
13	19/10/2020	[redacted]	[redacted]	I just wanted to provide some feedback as I am away though I will try to get to the meeting. 1. Over the years we have had a number of incidents where the vehicles parked near the office have reversed back but as there are no lines or bollards the vehicles behind hand sometimes be parked closed this has seen a number of vehicle accidents over the years. 2. The front on Community Support Programs office has no bollards preventing cars from coming into the office if an error occurs this once nearly happened where a driver accelerated instead of breaking and mounted the curb luckily the driver recovered and the vehicle stopped. 3. The lack of accessible parking is an issue too for our area as often businesses patrons park in front of our office however this means participants with limited mobility have to walk distances that some cannot do.
14	28/10/2020	[redacted]	[redacted]	Thank you again for last night's meeting. I felt that I was the only one in the room concerned about the children and our community members being given a safe passage throughout the car park area. Which leads me to ask you this question.

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Community Engagement – Community Comments

SNOWY MONARO REGIONAL COUNCIL

				Why are "we" so "invested" in the Arlberg Ski Centre, is this business going to be here for the next 50 years? I simply cannot get my head around Council's position in accommodating the interests of one business over the gains for the rest of the community and the future development and growth of Berridale. The bus shelters are a necessity to ensure that our children and kept dry & warm during our winter and rain events. Surely in this day and age of minimalistic design, the council and their consultants surely must be able to come up with a design that won't encroach on the businesses that run along with the Highdale Shops. I agree that making the car spaces larger may alleviate some "scratching" etc during the ski season. This makes sense to me and was one point that everyone seems to be unanimous in agreeing that it made the car park more user-friendly for those with larger vehicles despite Gary Barnes indicating that everything was to the Australian Standard. My other question has to be, have the board of the club been involved with any part of the car park meetings? On the two occasions that I have attended the business owner meetings, they have not been in attendance and I would have thought that their voice would be one that needs to be heard as they are open 7 days per week 52 weeks of the year and at the end of the day play the biggest role in car parking decisions. Or are they simply not interested in any discussions and are happy to just to see how it all plays out and then winge when it is all completed? Also, I have had two parents already discuss at length the children being subjected to the bad language of patrons drinking and smoking under the awning of the club. This cant seriously be considered as a suitable space for children to shelter from bad weather? I think the utter disregard [redacted] in relation to the bigger picture is really disappointing. I understand that my little shop may be disadvantaged by some changes but I can see the bigger picture. I am always going to be a community champion, I find their position on the bus shelters to be selfish. I also thank you for inviting [redacted] along as the voice of reason and I was really impressed with his knowledge and thoughtfulness when discussing his ideas and thoughts on the design and addressing attendees comments, he brought a lot to the table and you should be applauded for the foresight in inviting him along.

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Attn: Gary Shakespear

Topic: Highdale Carpark Redevelopment

21 AUG 2020

Gary

Below is a list of issues, risks and questions that need to be addressed regarding the Highdale Carpark Redevelopment.

1. North end of proposed carpark – Proposed No Stopping signage in front of Unit 2/72 Jindabyne Rd. This creates problems for access to the front door of aforementioned address, therefore blocking access for deliveries, drop offs and pickups. This is a realised risk as I will be seeking legal advice regarding Council blocking access to me front property!

   This risk needs to be on the project's Risk Register and risk mitigation needs to be undertaken.

2. Any landscaping that is to be undertaken on the carpark redevelopment requires regular funded maintenance by council. Eg the area next to the Community Services Unit is full of *broken glass and children play there in summertime!!!! Enter this issue on the project Issue* Register.
3. Additional No Stopping signage needs to be included at the end of my garage on the Council Laneway towards the road at the back of the Community Services / Country Club. Enter this issue on the Issue Register.
4. No storm water considerations have been considered regarding No1 and 2. of 72 Jindabyne Rd. With the level of the land from Gungarlan St and the back of the Country Club (down pipes) running onto back roadway and running directly down onto aforementioned properties. Flooding risk unless additional stormwater is included. This risk needs to be on the project's Risk Register and risk mitigation needs to be undertaken.

5. Repairs to:

   - *kerb and guttering,*
   - pathway on Council land at the front door of 2/72 Jindabyne Rd and
   - Council laneway leading to road at the back of Community Services needs to included as part of the make good activities of the project.

Questions that require the Project Manger to answer regarding the project:

- Who is the Project Sponsor for the project?
- Who are the members of the Project Control Group – of which there needs to be a Business Member of the Community and a residence Member of the Village Community?
- What is the frequency of the Project Control Group meetings?
- Will the Project Control Group meeting minutes be made available to the Community?
- Will the project GANTT be made available to the Community and will it reflect the projects critical path?

I look forward to your reply.

Regards



21 August 2020

Snowy Monaro Regional Council

Gary Shakespeare

PO Box 714

Cooma, NSW 2630

[redacted]

CC. [redacted]

Gary

In response to your correspondence 21 September 2020, Berridale Landscape Masterplan – Proposed upgrades to Highdale Carpark.

May I say how delighted finally as a Property Owner (and Business Operator – Sole Trader) to be formally invited to provide comments on the Highdale Carpark redevelopment. I note you refer to the previous consultation processes that occurred (prior to my property ownership) regarding the carpark. I can't find any documentation regarding the Berridale Landscape Masterplan (only 2010, nothing after that) on the council website. As I have previously stated – if you are going to reference any Council documentation, you need to make said documentation publicly available. This allows interested parties (like myself and others) to educate themselves (or refresh memories) on what was agreed / discussed five to six years ago.

In addition, I am still waiting on a copy of the Council's Project Management Framework mentioned (in writing) from you previously. I look forward to receiving said copy!!!!

As a newbie to Berridale (February 2018), I found nothing on my council property file referring to said carpark redevelopment and its impacts on access to my property. I undertook my due diligence prior to settlement of the property. In fact, my property file did not have anything past 2010. Upon questioning the accuracy and currency of the property file, I was provided (after property settlement) an updated document regarding one DA that had been found somewhere in the Council's mismanaged Records Management. However, nothing to do with the Highdale Carpark and it's impact on access to my property.

I note that attached to your letter 21 September 2020 was an updated diagram that did not include proposed parking signage. Hence, a lot of my comments are based on a previously supplied diagram with parking signage.

In the proposed (I note approved) concept, Council has taken away all parking access to properties associated with SP83315 (72 Jindabyne Rd, Berridale). I request that you don't bring up the back driveway again (as you have previously berated me over) as I don't like being abused over a previous owner's issues regarding the Strata's common driveway and Council.

Please provide reference where, car parking access has been taken away from other properties in Berridale. Note - I have asked for reference therefore, documentation I can access, reference and read!

At a meeting I had with you early 2019 (regarding the first proposed carpark upgrade), you stated that Council could not block access to my property. Well, with the new project's proposed parking signage, Council will be blocking pick up/drop off, mail, parcel and goods delivery to my front door due to the proposed NO STOPPING signage. None of the mentioned services will be able to park outside my property to deliver services to my front door. You have previously stated - that these services will have to park in the designated carpark area then deliver goods. Again, provide reference (here in Berridale) where direct delivery of goods and services to a property has been withdrawn by Council.

Note: At the northern end of the carpark (were 2/72 Jindabyne Rd. is located. The carpark ends at the curb and guttering, 1.5 metres of Council land then, straight into my front door pathway (approx. 2.5 metres). I don't have the luxury of a defined Council pathway in front of my front door.

In addition, as previously mentioned to you, I have mobility issues (mobility parking holder). The disabled parking proposed for the carpark is located in front of the Coolamatong Country Club. Has the designer of the carpark disabled parking been narrow minded with the placement of said disabled parking? Disabled Parking is designed to help mobility impacted persons. Where is disabled parking access parking for the Peak Physio????? Yes! Peak Physio is a medical physio practice, the Coolamatong Country Club is not. Disability Parking placement needs to be reviewed regarding placement and the increase of the number of available allocated disabled spots. And, before you respond with NSW disability parking allocation rules, I believe Berridale has an ageing population (with mobility issues) and considering sporting injuries from snow sports, there needs to be an increase in Disabled Parking allocation.

There is an enormous amount of parking allocated in front of DP1223818 (current vacant block). Yes – I know there has been a development application regarding this property (for both shops and residences). However, even before a blade of grass is disrupted on said property, the proposed design grossly favours said property. I ask WHY? One could perceive alleged favouritism towards this property. Council will need to be very aware of any favours being undertake here!!!!!

Regarding the angle parking being removed in front of Whisk and Cocoa. I understand through my community correspondence you responded:

> One of the suggestions within the Berridale Landscape Masterplan was the introduction of a Town Sign. The recommendation was to create a landscaped space through removal of the existing carpark (opposite Whisk & Cocoa) to establish the town sign. The design does formalise parking in this area with eight spaces provided for traffic using local café facilities. This configuration also prevents vehicles parking in such a way as to limit the amount of parking spaces available which is often the case in the current parking space.
>
> The concept of a town entry sign has been very much welcomed by the business community who have expressed an interest in promoting their business through the sign.

The angle parking does not require removing as in doing so you will be disadvantaging business in this particular area (eg Peak Physio, the very part time shop of The Perfect Piece and Whisk and Cocoa and in addition the property owners (who are also business owners as well)). As you state above the signage was a suggestion only. The aforementioned businesses are being penalised by the proposed angle parking removal and not given the same alleged favouritism for parking allocation in front of DP1223818 (vacant block).

There is plenty of room for a Town Sign placement in the garden bed parallel to Jindabyne Rd. Again, alleged favouritism has been given to parking for properties DP1223918 (vacant Block) and SP19973 (Alberg Snow Sports, Real Estate, Country Club and Council run Community Services).

Here are some photos of this morning's(29 Sept 2020) parking for the current Highdale Carpark.

Photo 1. (am)



Council cars, volunteer Community Services personal cars and Community Services staff park here most of the day. Council Community Services cars are parked here overnight and all weekends (note my shed in the background), I see the carpark every time I look / walk outside my front door). So, five to eight cars take up the beginning northern end of the car park.

- Why can't the council cars be parked at the council office, especially overnight and weekends?
- Why can't staff park at the back of the building as Coolamatong staff do?

Again, parking preference given to the Council Community Services associated with SP19973, would result (under the proposed plan) in - if I need to park in front of my property I would be six to nine cars and a roadway away (Council laneway). Hmmm, not great for a mobility parking holder, let alone the ability to unload my groceries to my front door.

Photo 2. (am)



Parking in front of the rest of SP19973. Aren't these vehicle owners lucky? Parking right outside the Coolamatong Country Club. Because, in future clients of Peak Physio (people with mobility and pain issues) will have to walk a long way for muscle skeletal pain relief. In addition, clients with mobility issues will have a long way to access Coffee from the cafe due to the lack of mobility parking. Hmmm, once again alleged favouritism is perceived and short-sighted disability parking design!!!!

Photo 3 and 4



Current parking at the side of 1/72 Jindabyne Rd (Peak Physio). The owner of Peak Physio [redacted] parks his car next to his premises and makes sure there is ample parking in front of his car for his clients.

Whilst you have consulted with some business that will be impacted by the proposed plan, your short-sighted consultation with other business owners (and YES that includes (but not limited too) businesses that lease out their premises)) is very, very limited. My community research has suggested you have consulted considerably with the very part time business operator of The Perfect Piece. Whilst this business owner whole heartly supports the proposed carpark design, I find it incredible that this business owner has sooo much input into the design / project. As previously stated, The Perfect Piece business is open for a few hours on Friday afternoon and approx. four hours on a Saturday. The impact on the 72 Jindabyne Rd, is 24 hours a day X 7 days a week. The very limited consultation with Peak Physio (including the business meeting) is appalling. The consultation with me (the other part of 72 Jindabyne Rd.) can only be described as totally disrespectable.

You consider my input as meaningless, against the redevelopment and a general thorn in your ultimate design for the carpark.

Let me state very clearly – I am **not** against the carpark redevelopment. My issues and concerns are about:

- Professional, timely and quality Council staff behaviour regarding the Project Management of the carpark project;
- Short-sighted car parking design (especially related to Disabled Parking);
- Consistency with what is said verbally (by you) and what eventuates;
- Highly inadequate stakeholder management; and
- Having the ability to have services to my front door totally withdrawn.

I have questions regarding the proposed carpark upgrade process and timetable.

1. What is the timeframe (GNATT) for the whole carpark redevelopment?
2. What are the activities to be undertaken?
3. When will I be provided with a timetable that impacts access to my property as work on the carpark redevelopment is undertake (remember I don't have a footpath outside my front property)?
4. When is the next Council meeting?
5. What is the deadline for questions on notice for submission to Council (Project Control Group (PCG) as stated by yoy) for the next meeting?
6. Has the project Business Case been approved by the PCG?
7. What is the cost of the project (as rate payers we are entitled to know cost)?
8. Have you identified (with council's finance area) the activities that can be capitalised in the project (therefore depreciated)?

9. Have you identified or quantified Return on Investment (ROI) and, if so, what is the estimated pay-back timeframe?
10. Who has been appointed the role of Project Assurance for the project?
11. Were Council's Procurement guidelines followed regarding the procurement of Footprint, Sustainable Engineering concept for the project or was a preferred supplier arrangement used?
12. What other Council procurement needs to occur to implement the redevelopment (Council's $150,000 threshold regarding Out To Tender)?
13. Why is it when I ask a question, you provide in your answer and references to documentation that is not available for me to read?
14. What is the approach you are using regarding transparency? As yet, I'm only seeing motherhood statements (answers) in your responses to questions, definitely not transparency!!!!
15. When will Council be undertaking enabling activities to mature its business functions in the following area - Project Management, Business and Community Consultation and Records Management?

There is now a ground swell of discussion going on in the community about the redevelopment of the car park. You have received emails from a some community members and no doubt will continue to do so.

It is my expectation that you will be professional with my issues and commentary. IE you will not undertake coercive activities to cause me undue stress, harm, costs or cause me to suffer health issues.

I look forward to a civil and well thought out reply, acknowledging my issues, concerns and impacts. In addition, what are you going to do to implement changes to the carpark design (not just sweep things under the carpet)?

Electronically Signed 1 Oct 2020

Regards

[redacted]

14 October 2020

Snowy Monaro Regional Council

Dear Mayor, Councillors and General Manager

Berridale's beautification upgrade to the commercial precinct

On October 12, 2020 a small group of Berridale residents who own and/or rent residential and commercial properties in Berridale's commercial precinct had a meeting to discuss the proposed beautification plans.

At the meeting was [redacted] and [redacted] representing the Strata of 70 Jindabyne Road, [redacted] and [redacted] representing the Strata of 74 Jindabyne Road including the Coolamatong Club, Arlberg Ski Centre and Snowy River Real Estate (but not the Community Council Chambers), [redacted] and [redacted] representing 72 & 72A Jindabyne Road respectively and [redacted] a business owner and community member with a vested interest in the beautification of the town.

Generally, everyone at the meeting was enthused about an upgrade and pleased to have now secured the funding we need to beautify our town. However, as the owners or tenants of the properties surrounding the proposed changes to the car park, we generally feel that we have had little consultation about the proposal and that some changes will directly impact our lives, businesses and value of our properties.

The points that were discussed at the meeting about the existing proposal include the following:

- Berridale's commercial precinct is small and getting the upgraded changes right is paramount to the town's businesses and livelihood.

- The existing proposal is too busy, meaning what is proposed to include into the essentially small parking area is too ambitious and would not be user-friendly while navigating traffic. Replacing parking space with more garden is not practical or in the best interest of the local businesses.

- The town secured a grant to complete the toilet upgrade on the basis that a bus shelter was developed there. Why has the bus parking been moved to Highdale parking area from the three shelters that already exist on Park Street, the Lyon's Park and in front of the pharmacy parking area? These existing bus shelters should not be made redundant. Putting bus shelters in front of businesses will adversely impact business. We were under the understanding that moving the bus stop to Highdale was a temporary move while work was to be completed on Park Street.

- We are of the understanding that 76 Jindabyne Road has a mixed-use commercial/residential development proposal application currently submitted with Council which, if approved will increase the commercial/residential capacity of the town. This development will require parking which is currently occupied by the bus parking.

- Currently the school buses arrive in front of the undeveloped 76 Jindabyne Road at 4pm, the Coolamatong Club is open and the children are exposed to cigarette smoke and seeing

alcohol. The children then walk across the existing, somewhat dangerous car park/through road and across the highway; this is not safe or ideal. We would like to see the school bus parking relocated back to Park Street.

- There is a residential property with its primary entrance at Northern end of the service road to the back of the Highdale shops. It is not suitable to have No Stopping signs in front of a residential home. Also further down the carpark next to Peak Physio the 'No Stopping' signs will directly impact the physio therapy business who cater to mobility impaired patients.

- The highway entrance to the southern end of the carpark is very narrow. There are issues with buses, trucks and even cars turning in and out onto the highway now. It needs to be widened but currently the plans include a median strip which exacerbates issues considerably.

- With the existing proposal we are to understand that the pedestrian island crossing is to be moved from in between the council chambers and the service station, to in front of Whisk & Cocoa to the park. This will be a significant upgrade cost and would offer less visibility as well as reducing the carparking.

- Losing the highly utilised angle carparking area out the front of the local café and accountancy firm may prove detrimental to the tenants' businesses and will hinder the prospective rental ability in the future for the landlords.

- The Arlberg Ski Centre will often trade with up to 5 or 6 coaches at a time. The way in which the new spaces are proposed is not practical for that business and will directly impact the buses ability to access the ski shop and will certainly impact trade.

- Is there a provision to upgrade the existing paving and guttering with the extension from Highdale to Block 76 Jindabyne Road?

- One person suggested that the town already has a precedent for landscaping to the parking area out the front of the chemist and pub. Perhaps we can discuss smaller islands taking up less room with trees planted to offer a visual uniformity to the town centre.

Mayor, Councillors and General Manager we request a meeting to review the plans and to be heard. We would like to have a succinct plan to manage the multi stakeholder matters. We reiterate that we are not blocking progress and that we are very happy for the right upgrade to the Berridale business precinct car parking. We want to cooperate to ensure we can derive a plan that will benefit everyone.

Yours sincerely
The above-named attendees

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PROPOSED CARPARK IMPROVEMENTS
HIGHDALE STREET, BERRIDALE



LOCALITY PLAN
NOT TO SCALE

SHEET INDEX

DWG No.	DESCRIPTION
1968-C01	TITLE SHEET
1968-C02	NOTES
1968-C03	SURVEY AND SERVICES PLAN
1968-C04	EROSION AND SEDIMENT CONTROL PLAN
1968-C05	GENERAL ARRANGEMENT PLAN
1968-C06	SECTIONS AND DETAILS
1968-C07	SIGNAGE AND LINEMARKING PLAN
1968-C08	SINGLE UNIT TRUCK/BUS SWEPT PATH ANALYSIS

EXISTING FEATURES LEGEND

- EXISTING KERB AND GUTTER
- EXISTING EDGE OF BITUMEN
- EXISTING FENCE
- EXISTING TOP OF BATTER
- EXISTING BOTTOM OF BATTER
- EXISTING GRAVEL TRACK
- EXISTING CONTOURS (0.25m INTERVAL)
- EXISTING TREE
- EXISTING EDGE OF VEGETATION

PROPOSED FEATURES LEGEND

- PROPOSED KERB AND GUTTER
- PROPOSED KERB ONLY
- PROPOSED PAVEMENT/FOOTPATH
- PROPOSED LANDSCAPED AREA

EXISTING SERVICES LEGEND

- EXISTING TELSTRA SERVICES
- EXISTING SEWER
- EXISTING GAS SERVICE
- EXISTING WATER MAIN/SERVICE
- EXISTING OVERHEAD POWER
- EXISTING UNDERGROUND POWER
- EXISTING STORMWATER DRAINAGE PIPE

ISSUE	DESCRIPTION	DATE
3	RE-ISSUED FOR 80% DETAILED DESIGN APPROVAL	02/12/20
2	ISSUED FOR 80% DETAILED DESIGN APPROVAL	27/11/20
1	ISSUED FOR CONCEPT DESIGN APPROVAL	11/07/20

80% DETAILED DESIGN
NOT FOR CONSTRUCTION

FOOTPRINT (NSW) PTY. LTD. AUTHORISE THE USE OF THIS DRAWING ONLY FOR THE PURPOSE DEMONSTRATED BY THE STATUS STAMP SHOWN ABOVE.

SCALES	ORIGINAL
N.T.S	A1

CLIENT: SNOWY MONARO REGIONAL COUNCIL

SURVEYOR:	J.ATKINSON
DATUM:	AHD
AZIMUTH:	MGA
DRAWN:	AB
DESIGNED:	AB
DESIGNED DATE:	JUL '20
CHECKED:	AB

footprint
sustainable engineering
a. 15 meehan drive
kiama downs nsw 2533
p. 02 4237 6770
f. 02 4237 8962

HIGHDALE STREET CARPARK, BERRIDALE
PROPOSED CARPARK IMPROVEMENTS

TITLE SHEET

DRAWING NO. 1968-C01
ISSUE. 3
SHEET 1 OF 9

GENERAL:

1. READ THESE NOTES IN CONJUNCTION WITH OTHER ENGINEERING DRAWINGS AND SPECIFICATIONS, AND WITH SUCH OTHER WRITTEN INSTRUCTIONS ISSUED. REFER TO CIVIL DRAWINGS FOR SETTING OUT AND DETAILED DIMENSIONS. IN CASE OF DISCREPANCY, PRECEDENCE IS GIVEN TO DRAWINGS, THEN NOTES, THEN SPECIFICATION.
2. CARRY OUT WORK IN A SAFE MANNER IN ACCORDANCE WITH APPLICABLE STATUTORY REGULATIONS, BY-LAWS OR RULES. CONTRACTOR IS RESPONSIBLE FOR OCCUPATIONAL HEALTH AND SAFETY OF SITE PERSONNEL AND GENERAL PUBLIC IN ACCORDANCE WITH LEGISLATIVE REQUIREMENTS, INDUSTRIAL AGREEMENTS AND ACCEPTED INDUSTRY PRACTICE.
3. REFER DISCREPANCIES TO SUPERINTENDENT BEFORE PROCEEDING WITH WORK.
4. SUBMIT DETAILS OF CHANGES TO SCOPE, WORK METHODS OR MATERIALS ETC FOR APPROVAL BEFORE PROCEEDING. APPROVAL DOES NOT AUTHORISE A VARIATION TO THE CONTRACT.
5. NOMINATION OF PROPRIETARY ITEMS DOES NOT INDICATE EXCLUSIVE PREFERENCE, BUT INDICATES REQUIRED PROPERTIES OF THE ITEM. SIMILAR ALTERNATIVES HAVING THE REQUIRED PROPERTIES MAY BE OFFERED FOR APPROVAL. APPROVAL DOES NOT AUTHORISE A VARIATION TO THE CONTRACT. INSTALL PROPRIETARY ITEMS IN ACCORDANCE WITH MANUFACTURERS REQUIREMENTS AND RECOMMENDATIONS.
6. OBTAIN NECESSARY PERMITS AND APPROVAL FROM RELEVANT AUTHORITIES BEFORE COMMENCING WORK ON SITE.
7. NOTIFY RELEVANT SERVICE AUTHORITIES BEFORE COMMENCING WORK ON SITE.
8. GIVE TWO WORKING DAYS (48 HOURS) NOTICE SO THAT INSPECTION MAY BE MADE OF CRITICAL STAGES OF WORK.
9. INSPECTIONS UNDERTAKEN BY SUPERINTENDENT/OTHERS DOES NOT RELIEVE CONTRACTOR OF RESPONSIBILITY FOR COMPLIANCE WITH DRAWING AND SPECIFICATIONS.
10. DO NOT OBTAIN DIMENSIONS BY SCALING FROM DRAWING.
11. DIMENSIONS ARE IN METRES, LEVELS ARE IN METRES UNO, CHAINAGE ARE IN METRES UNO.
12. HAVE SURVEY AND SETTING OUT UNDERTAKEN BY A REGISTERED SURVEYOR.
13. TAKE CARE OF HAZARDS ASSOCIATED WITH BURIED, CONCEALED OR OVERHEAD SERVICES. TAKE PRECAUTIONS TO ESTABLISH LOCATION OF AND PROTECT EXISTING SERVICES AT THE SITE. SERVICES SHOWN ON DRAWING ARE IN APPROXIMATE LOCATIONS ONLY. SERVICES OTHER THAN THOSE SHOWN MAY EXIST ON SITE. MARK LOCATIONS OF SERVICES CLEARLY ON SITE, AND ON AS-BUILT DRAWINGS. HAND EXCAVATE WITHIN ONE METRE OF IN-GROUND SERVICES.
14. WORKMANSHIP AND MATERIALS TO COMPLY WITH REQUIREMENTS OF SAA CODES, BUILDING CODE OF AUSTRALIA AND BY-LAWS AND ORDINANCES OF RELEVANT BUILDING AUTHORITIES. ALL CODES REFERRED TO ARE THOSE CURRENT (AS AMENDED) AT COMMENCEMENT OF CONTRACT.
15. MAINTAIN STRUCTURE IN A STABLE CONDITION DURING CONSTRUCTION AND PROVIDE TEMPORARY BRACING AND/OR SUPPORT AS REQUIRED. PROVIDE SPREADERS AT LOADS AND/OR LIFTING POINTS WHERE REQUIRED. ENSURE NO PART IS OVERSTRESSED. DO NOT PLACE OR STORE BUILDING MATERIALS ON STRUCTURAL MEMBERS WITHOUT SUPERINTENDENTS APPROVAL. PROVIDE CALCULATIONS TO PROVE ADEQUACY OF STRUCTURE FOR PROPOSED CONSTRUCTION METHOD AND LOADS.
16. UNLESS NOTED OTHERWISE THESE DRAWING DO NOT DETAIL TEMPORARY WORKS. CONSTRUCTION METHODS AND TEMPORARY WORK ARE RESPONSIBILITY OF THE CONTRACTOR.
17. DISPOSE OF SURPLUS MATERIAL OFF SITE AT APPROVED LOCATION.
18. IMPLEMENT SOIL AND WATER MANAGEMENT PROCEDURES TO AVOID EROSION, CONTAMINATION AND SEDIMENTATION OF SITE, SURROUNDING AREAS AND DRAINAGE SYSTEMS IN ACCORDANCE WITH MANAGING URBAN STORMWATER:SOILS AND CONSTRUCTION.
19. OBTAIN REQUIREMENTS FOR ADJOINING ELEMENTS TO BE FIXED TO OR SUPPORTED ON WORK AND PROVIDE FOR REQUIRED FIXINGS. DRAWINGS DO NOT SHOW DETAILS OF ALL FIXTURES, INSERTS, SLEEVES, RECESSES OR OPENINGS ETC REQUIRED. PROVIDE FOR TEMPORARY SUPPORT OF ADJOINING ELEMENTS DURING CONSTRUCTION.
20. MAKE GOOD ANY DAMAGE TO EXISTING ELEMENTS PRIOR TO COMPLETION OF WORKS.
21. WHERE NEW WORK ABUTS EXISTING PROVIDE SMOOTH TRANSITION FREE OF ABRUPT CHANGES.
22. HAVE TESTING PERFORMED BY AN INDEPENDENT NATA (NATIONAL ASSOCIATION OF TESTING AUTHORITIES) ACCREDITED AUTHORITY AND PROVIDE TEST REPORTS TO SUPERINTENDENT.
23. SEPARATE METALS FROM INCOMPATIBLE MATERIALS (I.E. GALVANISED AND UNGALVANISED STEEL, TREATED TIMBER AND STEEL ETC) BY CONCEALED LAYERS OF SUITABLE INERT MATERIALS OF SUITABLE THICKNESS. USE PLASTIC SLEEVES AND WASHERS FOR BOLTS ETC.
24. BUILD FABRICATE AND PROCURE ONLY FROM DRAWING 'ISSUED FOR CONSTRUCTION'.
25. KEEP ON SITE A COMPLETE SET OF CONTRACT DOCUMENTS (INCLUDING DRAWINGS AND SPECIFICATIONS) AND SITE INSTRUCTIONS.

SITE MANAGEMENT:

1. PROVIDE BARRIERS AROUND ALL CONSTRUCTION WORKS WITHIN THE PUBLIC DOMAIN TO PROVIDE SAFE ACCESS FOR PEDESTRIANS.
2. CONCRETE PUMPS AND CRANES ARE TO OPERATE FROM WITHIN THE DESIGNATED WORK AREA AND ARE NOT TO OPERATE FROM THE PUBLIC ROADWAY UNLESS SPECIFIC COUNCIL PERMISSION IS OBTAINED.
3. DELIVERY VEHICLES MUST NOT STAND WITHIN THE PUBLIC ROADWAY FOR MORE THAN 20 MINUTES AT A TIME.
4. TOILET FACILITIES MUST BE EITHER FLUSHING TYPE OR APPROVED PORTABLE CHEMICAL CLOSET. CHEMICAL CLOSETS ARE TO BE MAINTAINED AND SERVICED ON A REGULAR BASIS SO THAT OFFENSIVE ODOUR IS NOT EMITTED.
5. TRAFFIC MANAGEMENT MEASURES ARE REQUIRED TO BE IMPLEMENTED AND MAINTAINED DURING CONSTRUCTION IN ACCORDANCE WITH THE CURRENT EDITIONS OF THE RMS TRAFFIC CONTROL AT WORKSITES MANUAL AND AS1742, MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES.
6. PEDESTRIAN CONTROL MEASURES ARE REQUIRED TO BE IMPLEMENTED AND MAINTAINED DURING CONSTRUCTION IN ACCORDANCE WITH AS1742, MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES.

ENVIRONMENTAL SITE MANAGEMENT:

1. IMPLEMENT SOIL AND WATER MANAGEMENT PROCEDURES TO AVOID EROSION, CONTAMINATION AND SEDIMENTATION OF SITE, SURROUNDING AREAS AND DRAINAGE SYSTEMS IN ACCORDANCE WITH MANAGING URBAN STORMWATER:SOILS AND CONSTRUCTION (THE BLUE BOOK). REFER TO THE BLUE BOOK FOR STANDARD DRAWING "SD" REFERENCED IN THESE NOTES.
2. SEDIMENT AND EROSION CONTROLS MUST BE IN PLACE PRIOR TO THE COMMENCEMENT OF ANY EARTHWORKS OR DEMOLITION ACTIVITY. THE LOCATION OF SUCH DEVICES IS INDICATIVE ONLY AND FINAL POSITION SHOULD BE DETERMINED ON-SITE.
3. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO ENSURE THAT ALL MEASURES ARE TAKEN DURING THE COURSE OF CONSTRUCTION TO PREVENT SEDIMENT EROSION AND POLLUTION OF THE DOWNSTREAM SYSTEM. SUPERINTENDENT SHOULD BE CONTACTED IF IN DOUBT. ALL SEDIMENT CONTROL STRUCTURES TO BE INSPECTED AFTER EACH RAINFALL EVENT FOR STRUCTURAL DAMAGE AND ALL TRAPPED SEDIMENT TO BE REMOVED TO A NOMINATED SITE. A SEDIMENT FENCE IS TO BE PLACED DOWNSLOPE OF ALL STOCKPILES.
4. RETAIN ALL EXISTING GRASS COVER WHEREVER POSSIBLE. TOPSOIL FROM ALL AREAS THAT WILL BE DISTURBED ARE TO BE STRIPPED AND STOCKPILED AT THE NOMINATED SITE.
5. AREAS OR SITE REGRADING ARE TO BE COMPLETED PROGRESSIVELY DURING THE WORKS AND STABILISED AS EARLY AS POSSIBLE. THE SUPERINTENDENT MAY DIRECT THE CONTRACTOR TO HAVE DISTURBED AREAS COMPLETED AND STABILISED DURING THE COURSE OF THE WORKS. NOTWITHSTANDING ALL DISTURBED AREAS ARE TO BE SEEDED AND FERTILISED WITHIN 14 DAYS OF EXPOSURE.
6. ALL EXISTING TREES TO BE RETAINED UNLESS SHOWN OTHERWISE ON APPROVED DRAWINGS. TREES RETAINED ARE TO BE PROTECTED WITH A HIGH VISIBILITY FENCE, PLUS FLAGGING TO INDIVIDUAL TREES AS NECESSARY.
7. INSTALL TEMPORARY SEDIMENT BARRIERS TO ALL INLET PITS LIKELY TO COLLECT SILT LADEN WATER UNTIL SURROUNDING AREAS ARE PAVED OR REVEGETATED. GRAVEL OR GEOTEXTILE INTEL FILTERS TO BE IN ACCORDANCE WITH STANDARD DRAWING SD6-11 AND SD6-12
8. ALL SILT FENCES AND BARRIERS ARE TO BE MAINTAINED IN GOOD ORDER AND REGULARLY DESILTED DURING THE CONSTRUCTION PERIOD. SILT FENCES TO STANDARD DRAWINGS SD6-8 OR SD6-9.
9. STOCKPILES OF LOOSE MATERIALS SUCH A SAND, SOIL AND GRAVEL MUST BE COVERED WITH GEOTEXTILE. PLASTIC SHEETING OR MEMBRANE MUST NOT BE USED. SAFETY BARRICADING SHOULD BE USED TO ISOLATE STOCKPILES OF SOLID MATERIALS SUCH AS STEEL REINFORCING.
10. WASTE MATERIALS ARE TO BE STOCKPILED OR LOADED INTO SKIP BINS LOCATED ON SITE AS SHOWN ON PLAN OR IF NOT SHOWN AT A LOCATION APPROVED BY THE SUPERINTENDENT.
11. NO MORE THAN 150m OF TRENCHING IS TO BE OPEN AT ANY ONE TIME. IMMEDIATELY AFTER TRENCH BACKFILLING, PROVIDE SANDBAGS OR SAUSAGE FILTERS ACROSS EACH TRENCH AT MAXIMUM 20m INTERVALS. FILTERS TO REMAIN IN PLACE UNTIL REVEGETATION HAS OCCURRED.
12. ALL VEHICLES LEAVING THE SITE MUST PASS OVER A STABILISED SITE ACCESS BALLAST AREA (SIMILAR TO STANDARD DRAWING SD6-14) TO SHAKE OFF SITE CLAY AND SOIL. IF NECESSARY WHEELS AND AXLES ARE TO BE HOSED DOWN. BALLAST IS TO BE MAINTAINED AND REPLACED AS NECESSARY DURING THE CONSTRUCTION PERIOD.
13. THE HEAD CONTRACTOR IS TO INFORM ALL SITE STAFF AND SUB-CONTRACTORS OR THEIR OBLIGATIONS UNDER THE EROSION AND SEDIMENT CONTROL PLAN.
14. ANY SEDIMENT DEPOSITED ON THE PUBLIC WAY, INCLUDING FOOTPATH RESERVE AND ROAD SURFACE IS TO BE REMOVED IMMEDIATELY.
15. TRUCKS REMOVING EXCAVATED/DEMOLISHED MATERIAL SHOULD TRAVEL ON STABILISED CONSTRUCTION PATHS. MATERIAL ARE TO BE TAKEN TO THE TRUCKS TO REDUCE TRUCK MOVEMENTS ON-SITE. TRUCKS TO BE LIMITED TO SINGLE UNIT HEAVY RIGID VEHICLES (NO SEMI-TRAILERS).
16. DURING TRENCH EXCAVATION ALL SPOIL SHALL BE MOUNDED ON THE UPHILL SIDE OF TRENCHES AND PLACEMENT IS TO COMPLY WITH THE SUPERINTENDENTS REQUIREMENT.
17. DIVERSION BANKS SHOULD BE CONSTRUCTED BY MOUNDING STRIPPED TOPSOIL (MIN HEIGHT 600mm) WHERE DIRECTED. MATERIAL TO BE RESPREAD ON FOOTWAYS AFTER FINAL TRIMMING.
18. UNDISTURBED BUFFER ZONE AREAS ARE TO BE CLOSED TO ALL TRAFFIC MOVEMENTS UNLESS OTHERWISE APPROVED BY THE SUPERINTENDENT.

EARTHWORKS:

1. EARTHWORKS ARE TO BE CARRIED OUT IN ACCORDANCE WITH THE DRAWINGS AND ANY GEOTECHNICAL ENGINEERS RECOMMENDATIONS. THE DESIGN AS DETAILED ON THESE DRAWINGS ASSUMES A PROPERLY PREPARED UNIFORM AND STABLE SUBGRADE.
2. THE DRAWINGS SHOULD BE READ IN CONJUNCTION WITH ANY GEOTECHNICAL REPORT PREPARED FOR THE WORKS.
3. STRIP OFF ALL VEGETATION, RUBBISH AND TOPSOIL CONTAINING ORGANIC OR ROOT MATTER FROM THE AREA OF THE WORKS AND REMOVE FROM SITE/STOCKPILE FOR RE-USE.
4. PRIOR TO ANY FILLING, THE EXPOSED SUBGRADE SHALL BE PROOF ROLLED WITH A MINIMUM OF 10 PASSES OF A 5 TONNE (MIN) DEAD WEIGHT VIBRATING ROLLER IN THE PRESENCE OF THE SUPERINTENDENT OR GEOTECHNICAL ENGINEER AND ANY SOFT OR YIELDING MATERIALS REMOVED AND REPLACED WITH APPROVED FILLING COMPACTED AS HEREAFTER SPECIFIED.
5. FILL SHALL BE SOUND WELL GRADED MATERIAL WITH A HIGH GRANULAR CONTENT AND SHALL BE THE BEST OF EXCAVATED MATERIALS FROM THE SITE, OR APPROVED SOUND IMPORTED MATERIAL FREE OF RUBBISH, PLASTIC CLAY OR LARGE PIECES THAT WOULD PRECLUDE COMPACTION.
6. FILL SHALL BE SPREAD IN LAYERS NOT EXCEEDING 200mm AND COMPACTED USING SUITABLE MECHANICAL EQUIPMENT AT OPTIMUM MOISTURE CONTENT ±2 % TO NOT LESS THAN 98% STANDARD MAXIMUM DRY DENSITY (SMDD) IN ACCORDANCE WITH AS1289 – E11 UNLESS OTHERWISE NOTED OR INSTRUCTED BY THE GEOTECHNICAL ENGINEER.
7. DENSITY TESTING OF FILLING SHALL BE CARRIED OUT AT THE RATE NOMINATED BY THE GEOTECHNICAL ENGINEER AND SHALL BE UNDERTAKEN BY BY A NATA REGISTERED LABORATORY. ALL TESTING WILL BE THE RESPONSIBILITY OF THE CONTRACTOR.
8. THE CONTRACTOR SHALL PROGRAM AND UNDERTAKE THE EARTHWORKS OPERATIONS SUCH THAT WORKING AREAS ARE ADEQUATELY DRAINED DURING CONSTRUCTION. THE SURFACE SHALL BE GRADED AND SEALED OFF TO REMOVE DEPRESSIONS WHICH WOULD ALLOW WATER TO POND AND PENETRATE THE UNDERLYING MATERIAL. ANY DAMAGE RESULTING FROM FAILURE TO COMPLY WITH THESE REQUIREMENTS SHALL BE RECTIFIED AT THE CONTRACTORS EXPENSE.

CONCRETE:

1. ALL WORKMANSHIP AND MATERIALS SHALL BE IN ACCORDANCE WITH AS 3600 AND AS 3610 CURRENT EDITIONS WITH AMENDMENTS, EXCEPT WHERE VARIED BY THE CONTRACT DOCUMENTS.
2. ALL CEMENT TO BE TYPE GP, GENERAL PURPOSE CEMENT IN ACCORDANCE WITH AS3972
3. PROJECT CONTROL TESTING SHALL BE CARRIED OUT IN ACCORDANCE WITH AS 3600
4. DETAILS OF THE PROPOSED MIX ARE TO BE SUBMITTED & APPROVAL OBTAINED PRIOR TO POURING ANY CONCRETE.
5. NO ADMIXTURES SHALL BE USED IN CONCRETE UNLESS APPROVED IN WRITING.
6. MINIMUM CLEAR COVER TO ALL REINFORCEMENT SHALL BE AS FOLLOWS UNLESS SHOWN OTHERWISE:

ELEMENT	STRENGTH GRADE (MPa)	SLUMP (mm)	MAX AGGREG. SIZE (mm)	CAST AGAINST GROUND (mm)	CAST IN FORMS AND NOT EXPOSED (mm)	CAST IN FORMS AND EXPOSED (mm)
PATHS	20	80	20	50	50	50
PITS	20	80	20	50	50	50

7. CONCRETE SIZES/DIMENSIONS SHOWN DO NOT INCLUDE THE THICKNESS OF ANY APPLIED FINISHES. NO FINISH THAT DECREASES COVER IS PERMITTED WITHOUT THE WRITTEN APPROVAL OF THE SUPERINTENDENT/ENGINEER.
8. MAINTAIN COVER TO REINFORCEMENT AT CHAMFERS, DRIP GROOVED, REGLETS ETC
9. NO HOLES, CHASES, BLOCKOUT, DUCTS OR EMBEDMENT OF PIPES OTHER THAN THOSE SHOWN ON THE DRAWINGS SHALL BE MADE IN CONCRETE MEMBERS WITHOUT THE PRIOR WRITTEN APPROVAL OF THE SUPERINTENDENT/ENGINEER.
10. CONSTRUCTION JOINTS WHERE NOT SHOWN SHALL BE LOCATED TO THE APPROVAL OF THE SUPERINTENDENT/ENGINEER.
11. ALL CONCRETE MEMBERS SHALL BE MECHANICALLY VIBRATED TO ACHIEVE A DENSE HOMOGENEOUS MASS, COMPLETELY FILLING THE FORMWORK AND THOROUGHLY EMBEDDING THE REINFORCEMENT AND FREE OF STONE POCKETS.
12. CURING OF ALL CONCRETE IS TO BE ACHIEVED BE KEEPING SURFACES CONTINUOUSLY WET FOR A PERIOD OF THREE DAYS, AND THE PREVENTION OF LOSS OF MOISTURE FOR A TOTAL OF 7 DAYS FOLLOWED BY A GRADUAL DRYING OUT.
13. CONSTRUCTION SUPPORT PROPPING IS TO BE LEFT IN PLACE WHERE NEEDED TO AVOID OVERSTRESSING THE STRUCTURE DUE TO CONSTRUCTION LOADING.
14. ALL CONCRETE SHALL BE PLACED IN SUCH A MANNER SO AS TO AVOID SEGREGATION OR LOSS OF MATERIALS.
15. UNDER NO CIRCUMSTANCES SHALL EXCESS CONCRETE BE DISPOSED OF ON-SITE. ALL EXCESS CONCRETE MUST BE CARTED FROM SITE AND DISPOSED OF IN AN APPROPRIATE MANNER.
16. WATER USED FOR FLUSHING CHUTES AND FOR CLEANING OF CONCRETE TRUCKS AND EQUIPMENT MUST BE DISCHARGED IN AN AREA DESIGNATED FOR THAT PURPOSE AND WHICH HAS EROSION AND SEDIMENT CONTROL MEASURES IN PLACE.

REINFORCEMENT:

1. REINFORCEMENT SYMBOLS:
   - R DENOTES GRADE 250 R HOT ROLLED PLAIN BARS TO AS1302
   - F DENOTES GRADE 450 F HARD-DRAWN WIRE REINFORCING FABRIC TO AS1304
   - W DENOTES GRADE 450 W HARD-DRAWN PLAIN WIRE TO AS1303
   - N DENOTES DEFORMED BAR NORMAL DUCTILITY TO AS/NZS 4671 GRADE D500N
   - L DENOTES DEFORMED BAR LOW DUCTILITY TO AS/NZS 4671 GRADE D500L
   - RN DENOTES RECTANGULAR WIRE MESH NORMAL DUCTILITY TO AS/NZS 4671
   - RL DENOTES RECTANGULAR WIRE MESH LOW DUCTILITY
   - SN DENOTES SQUARE WIRE MESH NORMAL DUCTILITY
   - SL DENOTED SQUARE WIRE MESH LOW DUCTILITY TO AS/NZS 4671
2. REINFORCEMENT IS REPRESENTED DIAGRAMMATICALLY AND NOT NECESSARILY IN TRUE PROJECTION.
3. SPLICES IN REINFORCEMENT SHALL BE MADE ONLY IN POSITIONS SHOWN OR OTHERWISE APPROVED IN WRITING BY THE ENGINEER.
4. LAPS SHALL BE IN ACCORDANCE WITH AS 3600 AND NOT LESS THAN THE DEVELOPMENT LENGTH FOR EACH BAR.
5. WELDING OF REINFORCEMENT SHALL NOT BE PERMITTED UNLESS SHOWN ON THE DRAWINGS OR APPROVED BY THE SUPERINTENDENT.
6. MINIMUM FABRIC LAP SHALL BE TWO TRANSVERSE WIRES PLUS 50mm. WHERE FABRIC LAPS, SHEETS TO HAVE MAXIMUM 2 LAYERS AT ANY POINT, CUT BACK FABRIC AT CORNERS AS REQUIRED.
7. WHERE TRANSVERSE TIE BARS ARE NOT SHOWN PROVIDE N12-400 SPLICED WHERE NECESSARY AND LAP WITH MAIN BARS 400mm UNLESS NOTED.
8. ALL REINFORCEMENT SHALL BE FIRMLY SUPPORTED ON MILD STEEL PLASTIC TIPPED CHAIRS, PLASTIC BAR CHAIRS OR CONCRETE CHAIRS AND NOT GREATER THAN 1 METRE CENTRES BOTH WAYS (800 EACH WAY FOR FABRIC).
9. ALL RE-ENTRANT CORNERS TO HAVE 600 x 600mm N12 L-BARS TIED TO EACH LAYER OF MESH

FORMWORK:

1. RESPONSIBILITY FOR DESIGN, CERTIFICATION, CONSTRUCTION AND PERFORMANCE OF FORMWORK AND FALSEWORK LIES WITH CONTRACTOR.
2. DO NOT SUPPORT OR RESTRAIN FORMWORK ON PERMANENT WORKS WITHOUT SUPERINTENDENTS WRITTEN APPROVAL.
3. CONSTRUCT FORMWORK TO COMPLY WITH AS3610 AND CLAUSE 19.6.2 OF AS3600 WHERE THIS IS MORE STRINGENT SO CONCRETE WILL HAVE DIMENSIONS, SHAPE, LOCATION AND FINISH SPECIFIED. PROVIDE OPENINGS OR REMOVABLE PANELS FOR INSPECTION AND CLEANING. APPLY RELEASE AGENT COMPATIBLE WITH CONTACT SURFACES TO INTERIOR OR FORMWORK (EXCEPT WHERE CONCRETE IS TO RECEIVE AND APPLIED FINISH FOR WHICH THERE IS NO COMPATIBLE RELEASE AGENT). WHERE NECESSARY CLEAN REINFORCEMENT TO REMOVE TRACES OF RELEASE AGENT. SEAL JOINT BETWEEN FORMWORK PANELS, AND TO HARDENED CONCRETE WITH FLEXIBLE RUBBER STRIP. SET OUT FORMWORK TO GIVE A REGULAR ARRANGEMENT OF PANELS, JOINT, BOLT HOLES ETC.
4. DO NOT USE FORMWORK HARDWARE THAT FORMS A COMPLETE HOLE THROUGH CONCRETE ELEMENTS. DO NOT USE REINFORCEMENT TO SUPPORT FORMWORK.
5. PROVIDE HOLES IN REBATE FORMERS ETC AS REQUIRED TO PREVENT AIR ENTRAPMENT.
6. CONSTRUCTION TOLERANCES TO BE TO AS3610.
7. STRIP FORMWORK TO AS3600 CLAUSE 19.6. REMOVE FROM TIE BOLTS WITHOUT DAMAGING CONCRETE. PARTS OF BOLTS LEFT IN CONCRETE MUST NOT INTRUDE INTO COVER CONCRETE. FLUSH FILL HOLES USING PRE-MIXED NON-SHRINK CEMENTITIOUS REPAIR MORTAR MATCHING CONCRETE SURFACE COLOUR, STRENGTH AND DURABILITY AND ADEQUATE BOND.

STORMWATER DRAINAGE

1. ALL STORMWATER WORKS SHALL BE UNDERTAKEN IN ACCORDANCE WITH AS3500.3.
2. THE CONTRACTOR IS TO VERIFY THE LOCATION AND LEVEL OF ALL EXISTING SERVICES PRIOR TO THE COMMENCEMENT OF ANY EXCAVATION.
3. THE CONTRACTOR SHALL CONFIRM ALL INVERTS AND GRADES PRIOR TO CONSTRUCTION.
4. MATERIAL TO BE USED FOR BEDDING OF PIPES SHALL BE APPROVED NON-COHESIVE GRANULAR MATERIAL HAVING HIGH PERMEABILITY AND HIGH STABILITY WHEN SATURATED AND FREE OF ORGANIC AND CLAY MATERIAL.
5. WHERE TRENCHES ARE IN ROCK, THE PIPE SHALL BE BEDDED ON A MINIMUM 50mm CONCRETE BED (OR 75mm THICK BED OF BLUE METAL) UNDER THE BARREL OF THE PIPE. THE PIPE COLLAR AT NO POINT SHALL BEAR ON THE ROCK.
6. BEDDING SHALL BE TYPE HS2 UNDER ROADS AND H2 IN ALL OTHER AREAS IN ACCORDANCE WITH CURRENT INDUSTRY STANDARDS AND GUIDELINES.
7. PROVIDE MIN 300mm COVER TO PIPES NOT SUBJECT TO VEHICULAR LOADING TO AREAS WITHOUT PAVEMENT AND 500mm COVER IN AREAS SUBJECT TO VEHICULAR LOADING.
8. PROVIDE SEPARATION BETWEEN SERVICES IN ACCORDANCE WITH AS 3500.
9. COVERS: USE HOT DIPPED GALVANISED COVERS AND GRATES COMPLYING WITH RELEVANT AUSTRALIAN STANDARDS. UNLESS DETAILED OR SPECIFIED OTHERWISE COVERS AND GRATES TO BE CLASS "C" IN VEHICULAR PAVEMENTS AND CLASS "B" ELSEWHERE.
10. ALL PIPE BENDS, JUNCTIONS ETC ARE TO BE PROVIDED USING PURPOSE MADE FITTINGS OR STORMWATER PITS.
11. THE CONTRACTOR SHALL SUPPLY AND INSTALL ALL FITTINGS AND SPECIALS INCLUDING VARIOUS PIPE ADAPTORS TO ENSURE PROPER CONNECTION BETWEEN DISSIMILAR PIPEWORK.
12. PIT DIMENSIONS SHALL BE IN ACCORDANCE WITH AS3500.3 TABLE 8.2. ALL BASES OR PITS TO BE BENCHED TO HALF PIPE DEPTH.
13. ALL CONNECTIONS TO EXISTING DRAINAGE PITS SHALL BE MADE IN A TRADESMAN-LIKE MANNER AND THE INTERNAL WALL OF THE PIT AT THE PIPE PENETRATION CEMENT RENDERED TO ENSURE A SMOOTH FINISH.
14. PITS GREATER THAN 1.2m DEEP ARE TO BE FITTED WITH STEP IRONS.
15. ALL PIPES SHALL BE RUBBER RING JOINTED UNLESS NOTED OTHERWISE. FOR PIPES LAID ON CURVES USE LONG PIPE WITH LONG JOINT PIPE SOCKETS.
16. THE CONTRACTOR SHALL PROTECT THE INTEGRITY OF ALL STORMWATER PIPE AND DRAINAGE STRUCTURES DURING CONSTRUCTION. ANY AND ALL DAMAGE AS A RESULT OF THE WORKS SHALL BE REPAIRED OR REPLACED TO THE SATISFACTION OF THE SUPERINTENDENT AT FULL COST OF THE CONTRACTOR.

UNDERGROUND UTILITIES AND SERVICES:

1. TAKE CARE OF HAZARDS ASSOCIATED WITH BURIED, CONCEALED OR OVERHEAD SERVICES. TAKE PRECAUTIONS TO ESTABLISH LOCATION OF AND PROTECT EXISTING SERVICES AT THE SITE. SERVICES SHOWN ON DRAWING ARE IN APPROXIMATE LOCATIONS ONLY. SERVICES OTHER THAN THOSE SHOWN MAY EXIST ON SITE. MARK LOCATIONS OF SERVICES CLEARLY ON SITE, AND ON AS-BUILT DRAWINGS. HAND EXCAVATE WITHIN ONE METRE OF IN-GROUND SERVICES.
2. EXISTING UNDERGROUND SERVICES & UTILITIES HAVE BEEN IDENTIFIED IN THE AREA FROM A DIAL BEFORE YOU DIG SERVICES SEARCH. THE CONTRACTOR SHALL OBTAIN CURRENT "DIAL BEFORE YOU DIG" INFORMATION PRIOR TO COMMENCING EXCAVATIONS.
3. THE CONTRACTOR SHALL POTHOLE AND LOCATE ALL UNDERGROUND SERVICES PRIOR TO COMMENCEMENT ON SITE AND SHALL ENSURE THAT NO DAMAGE OCCURS TO THEM THROUGHOUT WORK UNDERTAKEN IN CONTRACT.

ISSUE	DESCRIPTION	DATE
3	RE-ISSUED FOR 80% DETAILED DESIGN APPROVAL	02/12/20
2	ISSUED FOR 80% DETAILED DESIGN APPROVAL	27/11/20
1	ISSUED FOR CONCEPT DESIGN APPROVAL	11/07/20

80% DETAILED DESIGN
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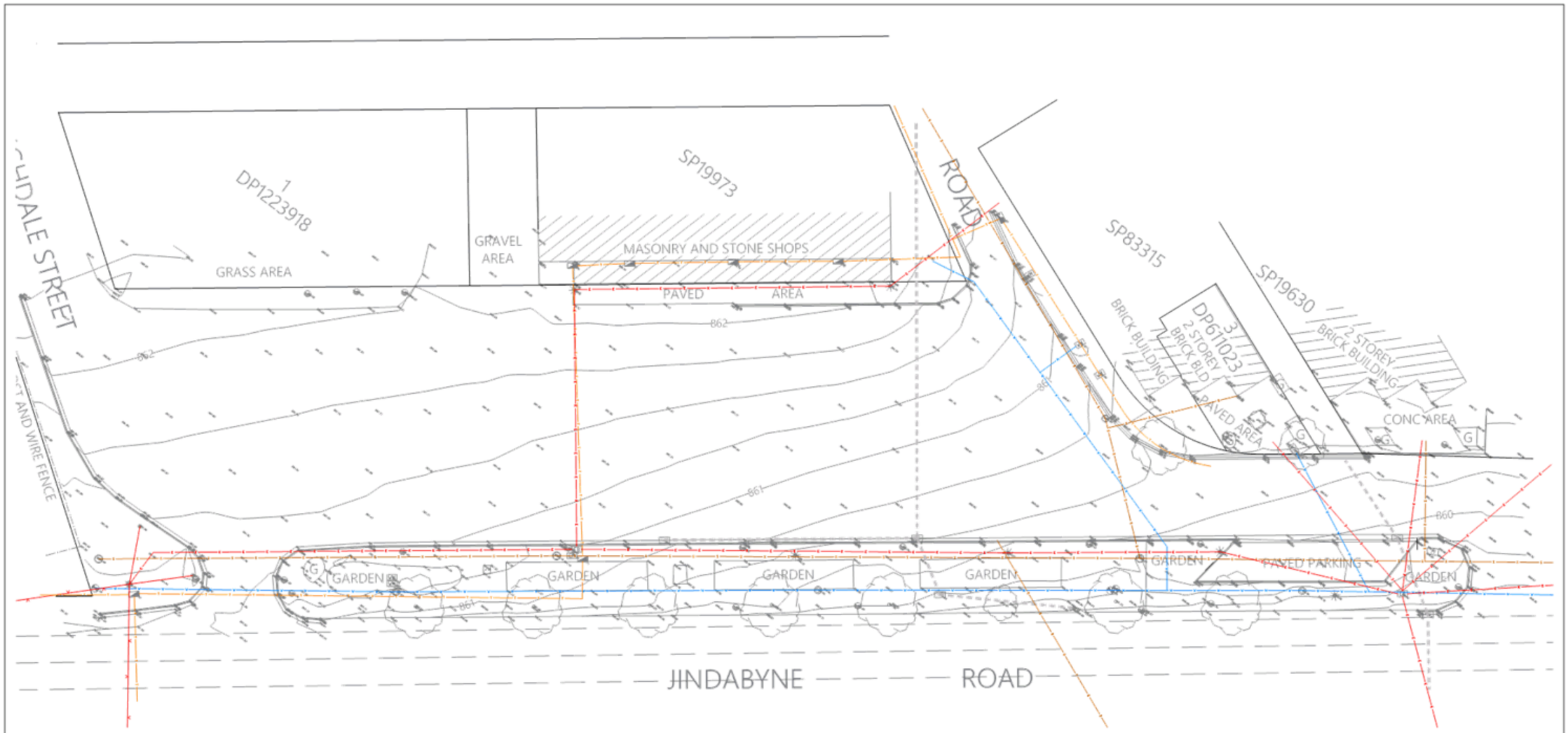
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SURVEYOR:	J.ATKINSON
DATUM:	AHD
AZIMUTH:	MGA
DRAWN:	AB
DESIGNED:	AB
DESIGNED DATE:	JUL '20
CHECKED:	AB

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HIGHDALE STREET CARPARK, BERRIDALE
PROPOSED CARPARK IMPROVEMENTS
NOTES

DRAWING NO. 1968-C02
ISSUE. 3
SHEET 2 OF 9



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SCALES	ORIGINAL
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CLIENT: SNOWY MONARO REGIONAL COUNCIL

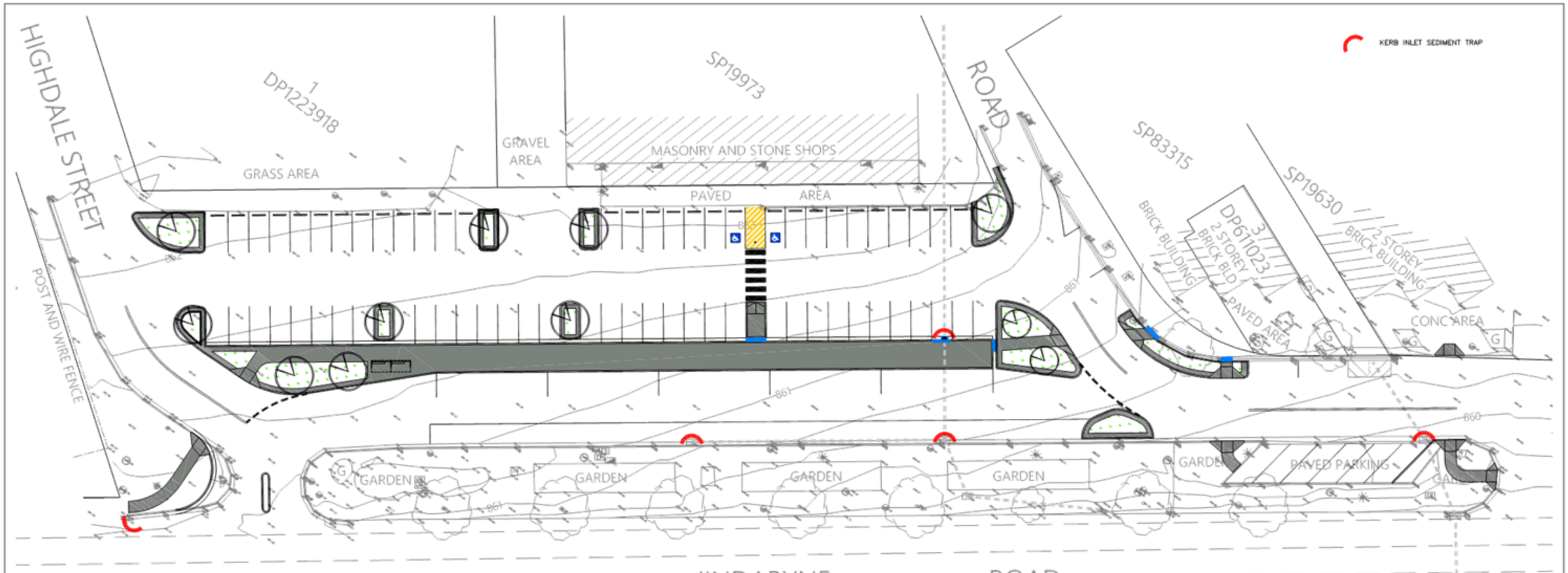
SURVEYOR:	J.ATKINSON
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DESIGNED:	AB
DESIGNED DATE:	JUL '20
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HIGHDALE STREET CARPARK, BERRIDALE
PROPOSED CARPARK IMPROVEMENTS

SURVEY AND SERVICES PLAN

DRAWING NO. 1968-C03
ISSUE. 3
SHEET 3 OF 9



GENERAL REQUIREMENTS

THE FOLLOWING EROSION AND SEDIMENT CONTROL PLAN (ESCP) HAS BEEN DEVELOPED IN GENERAL ACCORDANCE WITH LANDCOM (2004) – MANAGING URBAN STORMWATER: SOILS AND CONSTRUCTION, OTHERWISE KNOWN AS "THE BLUE BOOK". THE CONTRACTOR SHALL BE AT ALL TIMES RESPONSIBLE FOR TAILORING THE EROSION AND SEDIMENT CONTROL PLAN TO SUIT SITE CONDITIONS. AS CONSTRUCTION PROGRESSES THE CONTRACTOR SHALL AMEND THE EROSION AND SEDIMENT CONTROL PLAN ACCORDINGLY. IT IS THE CONTRACTOR'S RESPONSIBILITY ALL TIMES TO ENSURE THAT THE EROSION AND SEDIMENT MANAGEMENT MEASURES COMPLY WITH THE REQUIREMENTS OF THE BLUE BOOK.

SITE ESTABLISHMENT

PRIOR TO THE COMMENCEMENT OF EARTHWORKS ON THE SITE THE FOLLOWING SHALL BE UNDERTAKEN AS A MINIMUM:

1. ERECT SAFETY FENCING WITH SIGNAGE CLEARLY INDICATING THAT THE SITE IS A CONSTRUCTION ZONE AND ACCESS IS RESTRICTED AS DEEMED NECESSARY.
2. ERECT CLEARLY VISIBLE BARRIER FENCING AT LOCATIONS SHOWN OR IF NOT SHOWN AT THE DISCRETION OF THE SITE SUPERINTENDENT TO ENSURE TRAFFIC IS CONTROLLED AND TO PROHIBIT UNNECESSARY SITE DISTURBANCE.
3. INSTALL STABILISED SITE ACCESS IN ACCORDANCE WITH STANDARD DRAWING SD6-14 AT EACH SITE ACCESS POINT TO PREVENT CONSTRUCTION EQUIPMENT FROM CARRYING SEDIMENT OFF THE SITE ONTO SURROUNDING ROADS.
4. INSTALL SEDIMENT AND EROSION CONTROL DEVICES IN ACCORDANCE WITH THE CONSTRUCTION DETAILS SPECIFIED IN THIS DRAWING SET AND/OR THE REQUIREMENTS OF THE 'BLUE BOOK'.

CONSTRUCTION

5. TOPSOIL, FROM ALL AREAS TO BE DISTURBED, SHALL BE STRIPPED PRIOR TO CONSTRUCTION OF ANY WORKS AND STOCKPILED AND LATER RESPREAD TO AID REVEGETATION IN LOCATIONS WHERE SHOWN ON THIS DRAWING. TOPSOIL SHALL BE STOCKPILED IN WINDROWS OUTSIDE OF MAJOR FLOW AREAS.
6. ALL DRAINAGE WORKS SHALL BE CONSTRUCTED AND STABILISED AS EARLY AS POSSIBLE DURING DEVELOPMENT.
7. ALL TAIL-OUT DRAINS SHALL BE GRASSED AND TRAPEZOIDAL IN SECTION. HAY BALES SHALL BE PLACED AS A SEDIMENTATION CONTROL DEVICE WHERE REQUIRED.
8. ALL DISTURBED AREAS SHALL BE REVEGETATED AS SOON AS THE RELEVANT WORKS ARE COMPLETED. TOPSOIL SHALL BE AMELIORATED AND COMPOSTED TO LANDSCAPE ARCHITECTS SPECIFICATIONS.
9. INLET FILTERS WILL BE INSTALLED WHERE SHOWN TO PREVENT WATER FROM DIRECTLY ENTERING THE PERMANENT DRAINAGE SYSTEM UNLESS IT IS RELATIVELY SEDIMENT FREE. IF THE LOCATION OF INLET FILTERS ARE NOT SHOWN ON THE PLAN THEIR LOCATION SHALL BE AT THE DISCRETION OF THE SUPERINTENDENT.

STOCKPILES

1. SPOIL AND TOPSOIL STOCKPILES SHALL BE LOCATED NO CLOSER THAN 5m FROM EXISTING VEGETATION, CONCENTRATED WATER FLOW, ROADS AND HAZARD AREAS.
2. IF STOCKPILES ARE TO BE IN PLACE FOR LONGER THAN 10 DAYS THEN THEY SHALL BE STABILISED BY COVERING WITH MULCH OR WITH TEMPORARY VEGETATION.
3. STOCKPILES SHALL BE IN WINDROWS NO HIGHER THAN 2m HIGH AND SHALL HAVE BATTER SLOPES NO STEEPER THAN 1 IN 2. AN EARTH BANK SHALL BE INSTALLED ON THE UPSLOPE SIDE AND SEDIMENT FENCING SHALL BE INSTALLED ALONG THE LENGTH OF THE DOWNSLOPE SIDE ON ANY STOCKPILE.

MAINTENANCE

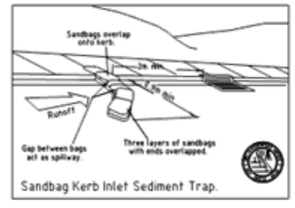
4. ALL SEDIMENT BASINS AND TRAPS SHALL BE CLEANED WHEN THE STRUCTURES ARE A MAXIMUM OF 60% FULL OF SOLID MATERIALS (INCLUDING DURING THE MAINTENANCE PERIOD) AND DISPOSED OF IN A MANNER THAT PREVENTS FURTHER POLLUTION OF THE SITE.
5. TEMPORARY SEDIMENT AND EROSION CONTROL DEVICES WILL BE RETAINED UNTIL AFTER THE LANDS THEY ARE PROTECTING, ARE COMPLETELY REHABILITATED.
6. THE CONTRACTOR WILL INSPECT THE SITE AT LEAST WEEKLY OR AFTER ANY STORM EVENT AND WILL:
   - ENSURE THAT DRAINS OPERATE PROPERLY AND TO EFFECT ANY NECESSARY REPAIRS;
   - REMOVE SPILLED SAND OR OTHER MATERIALS FROM HAZARD AREAS (E.G. LANDS CLOSER THAN FIVE METRES FROM AREAS OF LIKELY CONCENTRATED OR HIGH VELOCITY FLOWS ESPECIALLY DRAINS, WATERWAYS AND PAVED AREAS);
   - REMOVE TRAPPED SEDIMENT WHENEVER LESS THAN DESIGN CAPACITY REMAINS WITHIN THE STRUCTURE;
   - ENSURE REHABILITATED LANDS HAVE EFFECTIVELY REDUCED THE EROSION HAZARD AND TO INITIATE UPGRADING OR REPAIR AS APPROPRIATE;
   - CONSTRUCT ADDITIONAL EROSION AND/OR SEDIMENT CONTROL WORKS AS REQUIRED;
   - MAINTAIN EROSION AND SEDIMENT CONTROL MEASURES IN A FULLY FUNCTIONING CONDITION UNTIL ALL EARTHWORK ACTIVITIES ARE COMPLETED AND THE SITE IS REHABILITATED; AND
   - REMOVE TEMPORARY EROSION AND SEDIMENT CONTROL STRUCTURES AS THE LAST ACTIVITY IN THE REHABILITATION PROGRAM.
16. A SELF-AUDITING PROGRAM WILL BE ESTABLISHED BASED ON A CHECK SHEET. A SITE INSPECTION USING THE CHECK SHEET WILL BE MADE BY THE CONTRACTOR:
   - AT LEAST WEEKLY;
   - IMMEDIATELY BEFORE SITE CLOSURE;
   - IMMEDIATELY BEFORE FORECAST RAIN AND AFTER RAINFALL.
   - ENTRIES WILL INCLUDE (BUT ARE NOT LIMITED TO):
     a) THE VOLUME AND INTENSITY OF ANY RAINFALL EVENTS;
     b) THE CONDITION AND MAINTENANCE OF ANY SOIL AND WATER MANAGEMENT PLAN WORKS;
     c) THE CONDITION OF VEGETATION AND ANY NEED TO IRRIGATE;
     d) THE NEED FOR DUST PREVENTION STRATEGIES; AND
     e) ANY REMEDIAL WORKS TO BE UNDERTAKEN.
   - A SIGNED DUPLICATE OF THE CHECK SHEET SHOULD BE FORWARDED TO THE PROJECT MANAGER WEEKLY FOR THEIR INFORMATION. ALL CHECK SHEETS SHOULD BE COLLATED, KEPT ON-SITE AND MADE AVAILABLE TO ANY AUTHORISED PERSON ON REQUEST.

SEQUENCE OF WORKS:

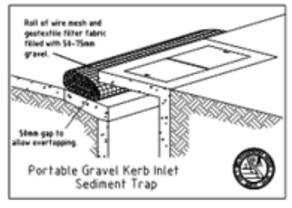
1. INSTALL SOIL AND WATER MANAGEMENT MEASURES AS DETAILED.
2. DEMOLITION AS REQUIRED
3. CONSTRUCT EARTHWORKS (AS REQUIRED)
4. CONSTRUCT DRAINAGE (AS REQUIRED)
5. CONSTRUCT ROADWORKS
6. REHABILITATE DISTURBED AREAS
7. REMOVE MANAGEMENT DEVICES ON SUCCESSFUL REHABILITATION.

5 2.5 0 5 10 1:250

Original sheet size A1



Sandbag Kerb Inlet Sediment Trap.



Portable Gravel Kerb Inlet Sediment Trap

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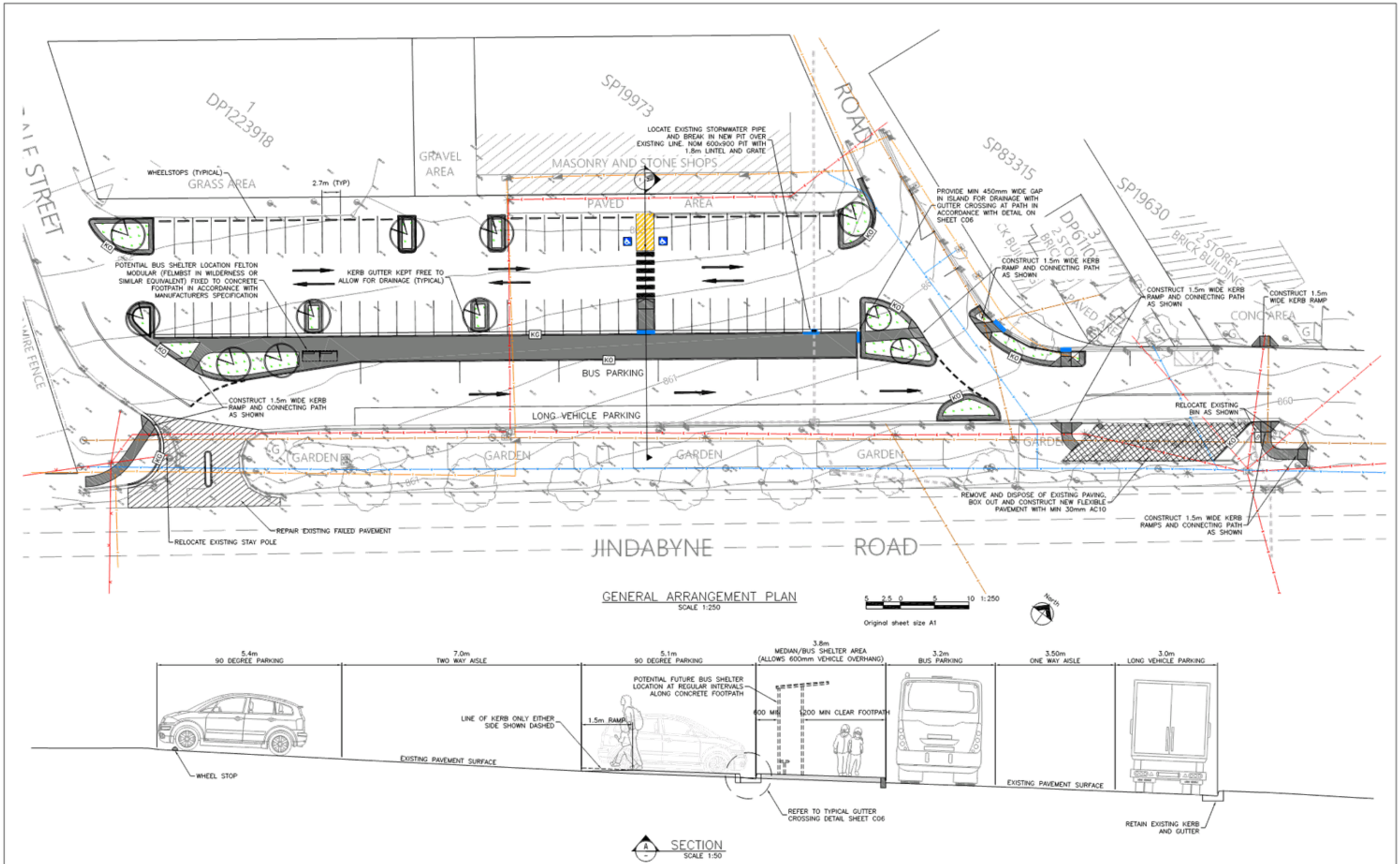
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HIGHDALE STREET CARPARK, BERRIDALE

PROPOSED CARPARK IMPROVEMENTS

EROSION AND SEIDMENT CONTROL PLAN

DRAWING NO. 1968-C04
ISSUE. 3
SHEET 4 OF 9



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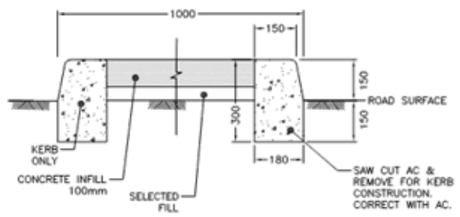
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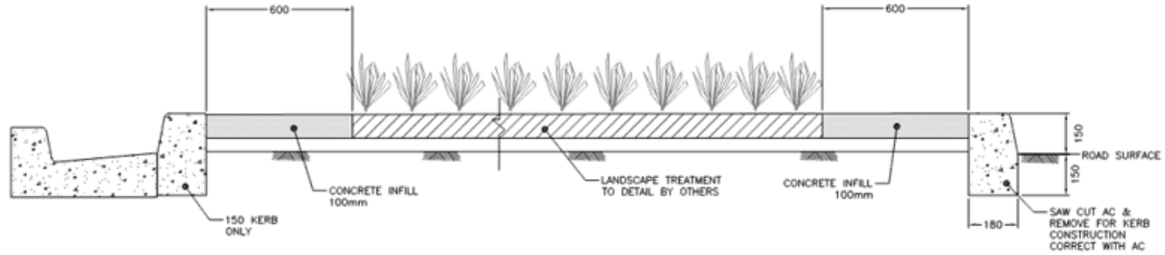
HIGHDALE STREET CARPARK, BERRIDALE
PROPOSED CARPARK IMPROVEMENTS

GENERAL ARRANGEMENT PLAN

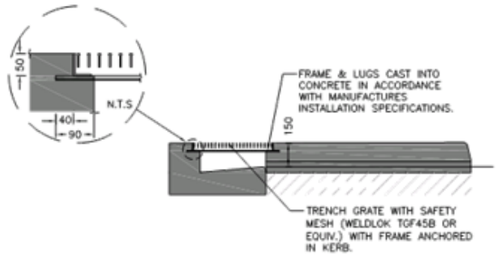
DRAWING NO. 1968-C05
ISSUE. 3
SHEET 5 OF 9



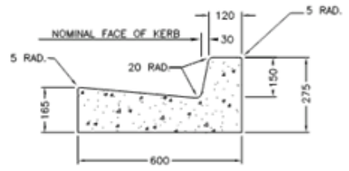
TYPICAL ROAD ISLAND DETAIL
SCALE N.T.S



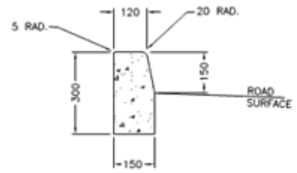
TYPICAL LANDSCAPE BLISTER
SCALE N.T.S



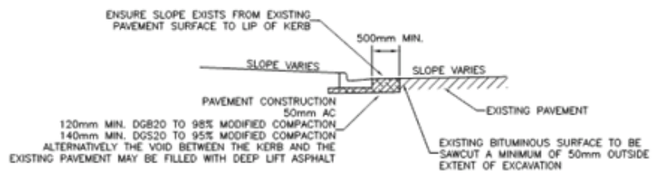
TYPICAL GUTTER CROSSING WITH GRATE
SCALE N.T.S



BARRIER KERB & GUTTER DETAIL
SCALE 1:10



KERB ONLY DETAIL
SCALE 1:10



TYPICAL KERB AND GUTTER CONSTRUCTION DETAIL
ADJACENT TO EXISTING PAVEMENT
SCALE 1:40

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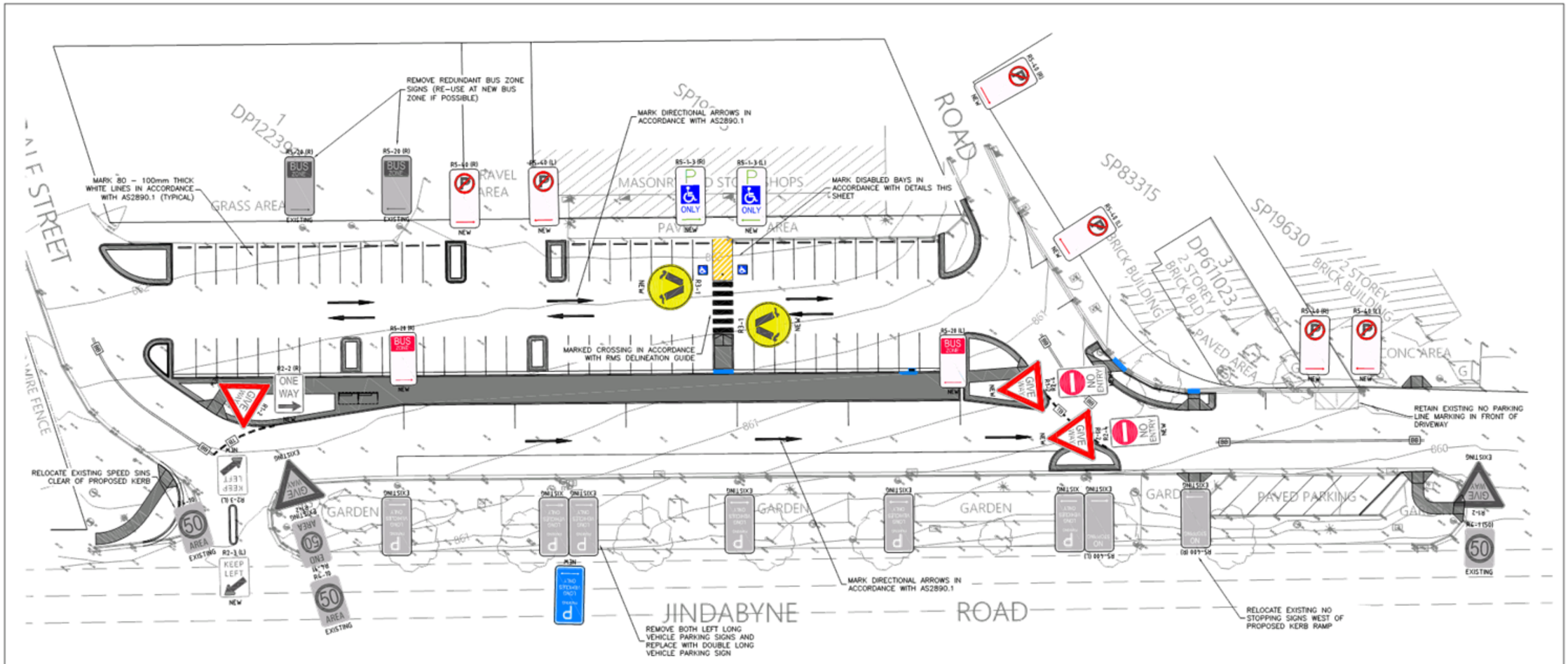
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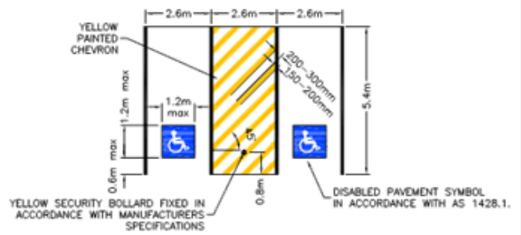
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HIGHDALE STREET CARPARK, BERRIDALE
PROPOSED CARPARK IMPROVEMENTS

SECTIONS AND DETAILS

DRAWING NO. 1968-C06
ISSUE. 3
SHEET 6 OF 9





TYPICAL DISABLED PARKING SPACE DETAIL
NOT TO SCALE

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Original sheet size A1
North

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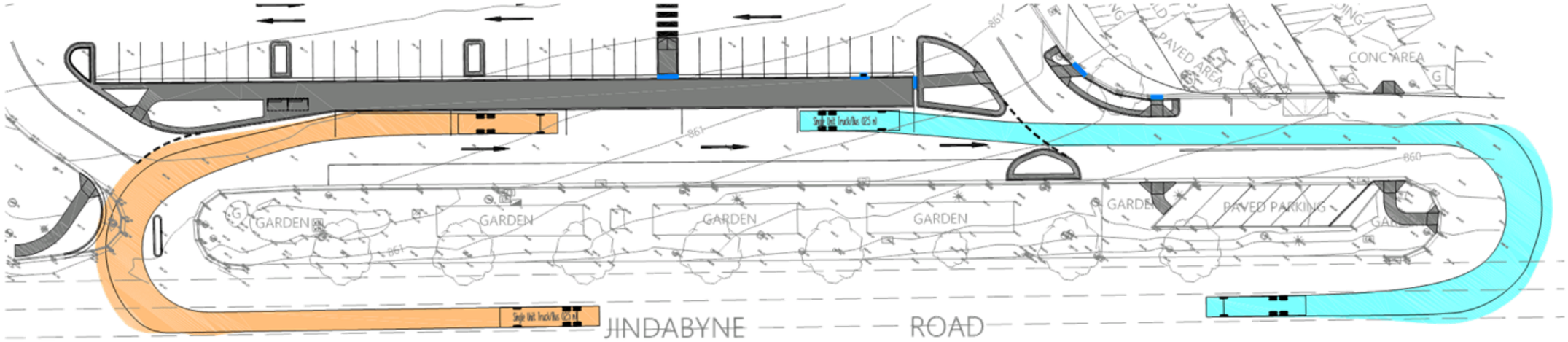
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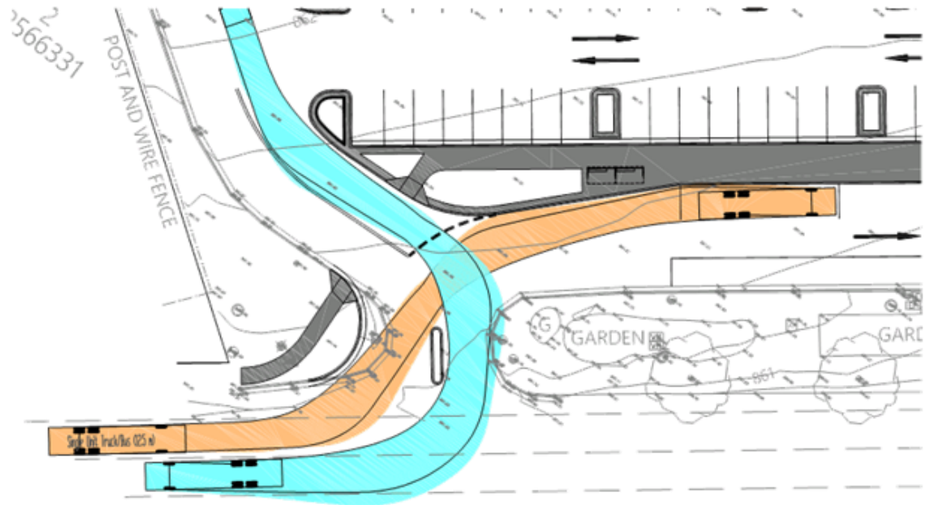
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HIGHDALE STREET CARPARK, BERRIDALE
PROPOSED CARPARK IMPROVEMENTS
SIGNAGE AND LINEMARKING PLAN

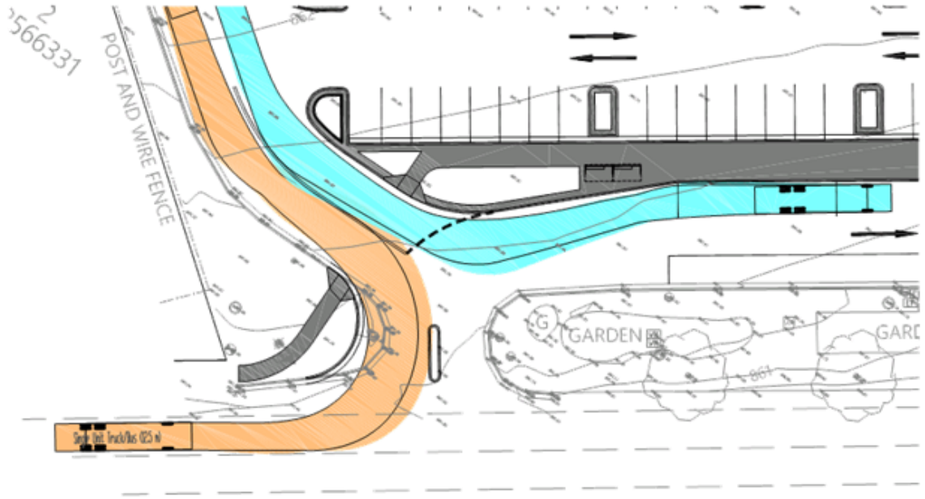
DRAWING NO. 1968-C07
ISSUE. 3
SHEET 7 OF 9



12.5m SINGLE UNIT TRUCK/BUS SWEPT PATHS
SOUTHBOUND ENTRY AND EXIT
SCALE 1:250



12.5m SINGLE UNIT TRUCK/BUS SWEPT PATHS
HIGHDALE STREET ENTRY AND EXIT
SCALE 1:250



12.5m SINGLE UNIT TRUCK/BUS SWEPT PATHS
HIGHDALE STREET ENTRY AND EXIT
SCALE 1:250

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Original sheet size A1

North

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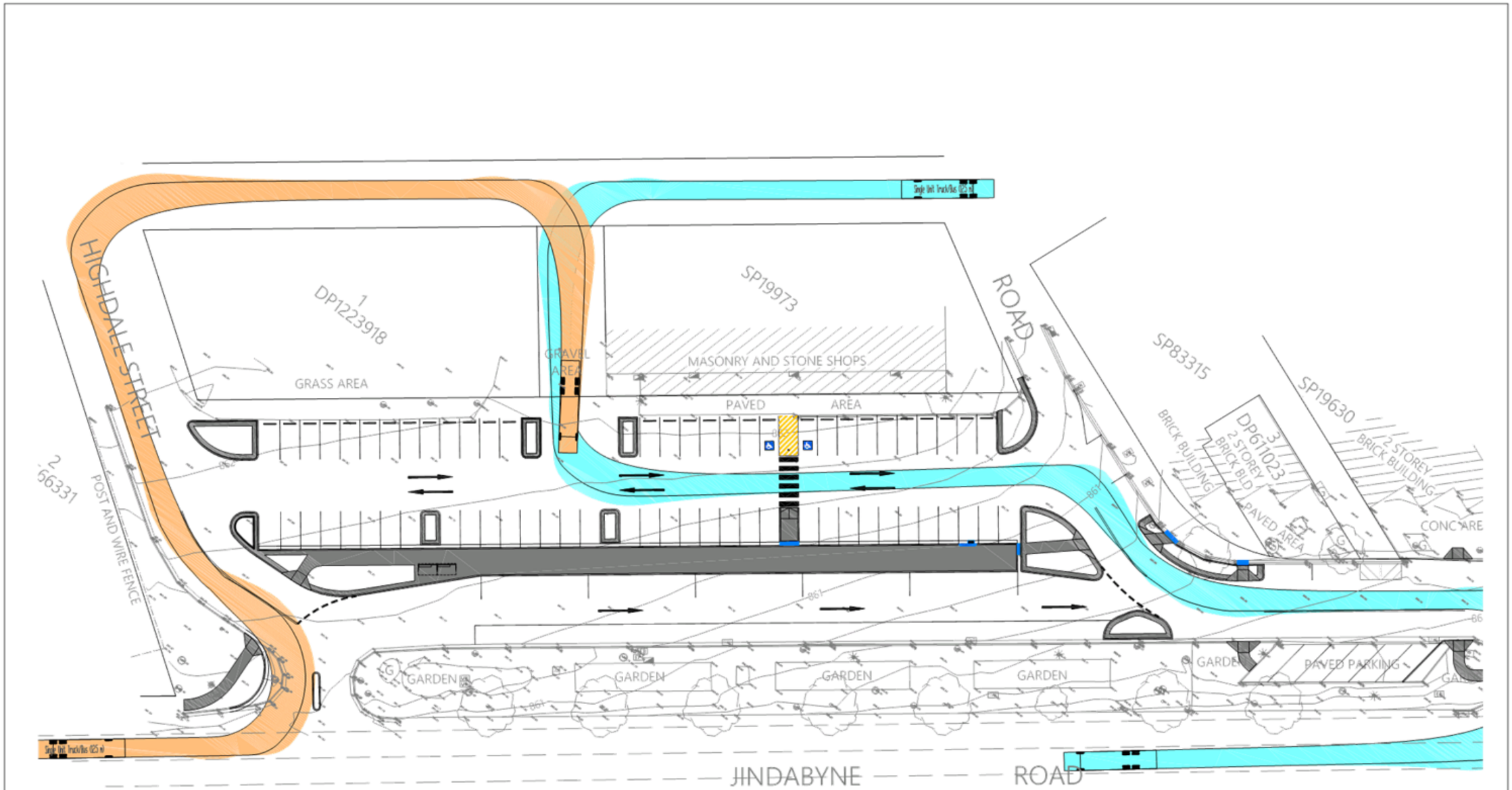
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HIGHDALE STREET CARPARK, BERRIDALE
PROPOSED CARPARK IMPROVEMENTS

SINGLE UNIT TRUCK/BUS SWEPT PATH ANALYSIS - SHEET 1 OF 2

DRAWING NO. 1968-C08
ISSUE. 3
SHEET 8 OF 9



12.5m SINGLE UNIT TRUCK/BUS SWEPT PATHS
ARLBERG SKI CENTRE ACCESS
SCALE 1:250

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Original sheet size A1

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HIGHDALE STREET CARPARK, BERRIDALE
PROPOSED CARPARK IMPROVEMENTS

SINGLE UNIT TRUCK/BUS SWEPT PATH ANALYSIS - SHEET 2 OF 2

DRAWING NO. 1968-C09
ISSUE. 3
SHEET 9 OF 9

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9.3.5 MINUTES CEMETERY ADVISORY COMMITTEE MEETING HELD 10 NOVEMBER 2020

Record No:

Responsible Officer:	Chief Operating Officer
Author:	Coordinator Public Health & Environment
Attachments:	1. Minutes of Cemetery Advisory Committee meeting held 10 November 2020

EXECUTIVE SUMMARY

The Cemetery Advisory Committee met on 10 November 2020 in Council Chambers, 81 Commissioner Street, Cooma NSW 2630.

The minutes are presented for Council's consideration and adoption.

OFFICER'S RECOMMENDATION

That Council adopt the Minutes of the section 355 Cemetery Advisory Committee meeting held on 10 November 2020.

SNOWY MONARO
REGIONAL COUNCIL

Minutes

Cemetery Advisory Committee Meeting

10 November 2020

CEMETERY ADVISORY COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, 81 COMMISSIONER STREET, COOMA NSW 2630

ON TUESDAY 10 NOVEMBER 2020

MINUTES

Notes:

1. OPENING OF THE MEETING 2

2. APOLOGIES 2

3. DECLARATIONS OF PECUNIARY INTERESTS/CONFLICT OF INTEREST 2

4. ADOPTION OF MINUTES OF PREVIOUS MEETING 2

4.1 Cemetery Advisory Committee Meeting 18 August 2020 2

5. BUSINESS ARISING 3

5.1 GEGEDZERICK GATES 3

5.2 POLICIES 3

5.3 MOU ROUND PLAIN CEMETERY 3

5.4 FENCING BOLOCO 3

6. QUESTIONS WITH NOTICE 3

7. QUESTIONS TAKEN ON NOTICE 3

8. ACTION SHEET 3

9. CORRESPONDENCE 4

9.1 DRAFT SECTION 355 COMMITTEES MANUAL 4

10. GENERAL BUSINESS 4

11. MATTERS OF URGENCY 6

12. NEXT MEETING 6

MINUTES OF THE CEMETERY ADVISORY COMMITTEE MEETING HELD IN COUNCIL CHAMBERS, 81 COMMISSIONER STREET, COOMA NSW 2630

ON TUESDAY, 10 NOVEMBER 2020 COMMENCING AT

PRESENT: Councillor, Sue Haslingden
Christine Parkes
Vickie Pollard
Debbie Schubert
Greta Jones
Noelene Whiting, Committee Secretary
Ria Hrasky, Committee Secretary
Belinda Cuzner

1. OPENING OF THE MEETING

The Chair opened the meeting at 10.15 AM

Due to Clr Haslinden attending via Zoom, Noelene Whiting conducted the meeting.

2. APOLOGIES

An apology for the meeting was received from Manager of Built & Environment John Gargett, Co-Ordinator Public Health & Environment Michele Rogers, Stewart Hood.

3. DECLARATIONS OF PECUNIARY INTERESTS/CONFLICT OF INTEREST

Nil

4. ADOPTION OF MINUTES OF PREVIOUS MEETING

4.1 CEMETERY ADVISORY COMMITTEE MEETING 18 AUGUST 2020

RECOMMENDATION

THAT the minutes of the Cemetery Advisory Committee Meeting held on 18 August 2020 are confirmed as a true and accurate record of proceedings.

Moved Ms Parkes Seconded Mrs Jones

5. BUSINESS ARISING

5.1 GEGEDZERICK GATES

No update on the missing gates, lots of leads followed but have not been found as yet.

- Suggestions to lodge a Police report.
- Also to repost/advertise their disappearance.
- Ensure that our management team knows the gates have been taken.
- Investigate insurance to have replicas made.

5.2 POLICIES

- Policy – SMRC Cemetery Operations
- Policy – SMRC Cemetery Reservation Fees

A report has been written for acceptance by Council. Co-Ordinator Public Health & Environment has policies under review. Expected to be put to the December meeting.

5.3 MOU ROUND PLAIN CEMETERY

Memorandum of Understanding between Alpine Uniting Church and Snowy Monaro Regional Council.

Formalisation of this arrangement is to be developed at the Co-Ordinator/Manager level. Attempt to make arrangements dates back to 2006. Information is currently being compiled.

5.4 FENCING BOLOCO

Fencing and material has been cleared by the inmate work crew at no cost to Council. Old fence and shrubs were then removed by Council roads staff.

Work was undertaken with very little disruption to the existing foliage.

New scope for work for the erection of fence to be published requesting quotes.

6. QUESTIONS WITH NOTICE

Nil

7. QUESTIONS TAKEN ON NOTICE

Nil

8. ACTION SHEET

Action	Status	Opened	Follow-up	Closed
Jindabyne Gates	Contractor engaged	Feb 2020	Nov 2020 – works still not complete	Awaiting completion
Christ Church	Rabbit warrens to be closed	March 2020	Nov 2020 – contractor hoping	Outstanding

			wet weather will have an effect on poisons before ripping warrens	
Natural Burials	Investigation undertaken	March 2020	Potential to have representative from the CCA Advisory discuss items	
Round Plain MOU	Project started – to be progressed by management	Nov 2020		
Amendment to Application for Order of Interment	Draft Changes made. Example to be forwarded to committee	Nov 2020		
Gegedzerick Gates	New advertising campaign to find gates	Nov 2020		

9. CORRESPONDENCE

9.1 DRAFT SECTION 355 COMMITTEES MANUAL

Draft document for 355 Committees has been released.

- The document details requirements for insurance coverage for volunteers working under authorisation of the committee.
- Rural cemeteries in the previous Cooma-Monaro Shire area are maintained by volunteer working groups.
- Updated volunteer lists have been requested and document covering working bees to be forwarded for completion.
- Submissions have been made to the Governance team requesting clarification of exactly what is required for volunteer maintenance groups at the cemeteries.

10. GENERAL BUSINESS

10.1 Boco Rock Funding applications

- Nimmitabel Cemetery Volunteer Committee were again unsuccessful with their application to fund a gazebo for the cemetery.
- Cooma Rotary were unsuccessful with the application to undertake Cooma Cemetery works.

10.2 Fees and Charges – 2021/2022

- Review of fees in preparation of next financial year is set to commence.

- Cemetery fee format to be reviewed by Council Cemetery Staff to provide transparent fee structure for the public.
- As part of the recent IPART inquiry there is also the need for Council to implement a "Perpetuity Fund" so that cemeteries can be maintained even after they are closed.
- Investigation is to be made into information received about Crown Lands Management Act where provision of 50% of funds to be shown to maintained for use at the cemetery.

10.3 Mapping

Michelago Cemetery drone aerial work has been completed.

- Existing mapping and register records of Michelago Cemetery are poor
- Debbie Schubert has offered to assist Noelene to undertake a project to update records and mapping.
- Suggested that the local school may be able to assist
- Add in the local store may also provide assistance

10.4 Cemetery Services during the Christmas/New Year

As with previous years burial services will not be undertaken unless due to Religious or emergency reasons.

Once confirmation of the exact dates of Council closure confirmation will be provided to all contractors.

10.5 Amendment to application for Order for Interment

During a recent "re-open" of a double depth gravesite damage was caused to the monument.

This occurred as the monument when built was not of appropriate sizing and did not allow for reopening. Its dimensions were not sufficient to allow for coffin to be placed in the grave.

Unfortunately great distress was caused to the family and Council has undertaken full payment as a sign of good faith. Council is also undertaking the fixing of the monument.

In order to avoid this circumstance in the future it is proposed that an additional clause be added to the "Application for Order of Interment" that states if the monument is not built in accordance to Australian Standards, Council cannot be held liable for any damages caused during interment.

10.6 Round Plain Gateway

- Gates have been repaired
- Supporting posts have been fixed
- Front fencing is to be replaced in coming weeks

10.7 Facebook post on Delegate Community Notice Board

Community member posted a complaint about the state of the Delegate Cemetery – long grass, wombat holes, rabbits and broken headstones.

Council's communication group was given information so that an appropriate reply could be posted.

10.8 Reports from Members

Christine:

New Adaminaby Cemetery needs to be mown – Contractor has been asked to mow. Ria to follow-up

Vicky:

Pebbles on graves – should not be allowed as it make mowing dangerous. Committee advised that new signs are going up at the cemeteries and hopefully this will help.

Debbie:

Who is it who looks after Rose Valley Cemetery? Not a Council cemetery believed to be Catholic Church

Greta:

Steve Brayshaw from the Adaminaby store has very kindly donated a copy of his book "Life of the Dead" about the Old Adaminaby Cemetery to the Cemetery Committee.

11. MATTERS OF URGENCY

NIL

12. NEXT MEETING

Next meeting is to be scheduled for Tuesday 9 February 2021 at 10 am at Bombala Chambers

Suggested that this meeting again include Cemetery Visit.

There being no further business the Chair declared the meeting closed at 11.45 am.

CHAIRPERSON

The above minutes of the Cemetery Advisory Committee Meeting of Snowy Monaro Regional Council held on 10 November 2020 were confirmed by Committee at a duly convened meeting on at which meeting the signature hereon was subscribed.

9.3.6 BOMBALA SEWERAGE INFRASTRUCTURE PROJECT - RELOCATION OF MAHRATTA STREET PUMP STATION AND BOMBALA STP AND SEWERAGE INFRASTRUCTURE BUDGET SUMMARY

Record No:

Responsible Officer:	Chief Operating Officer
Author:	Manager Water Wastewater Operations
Key Theme:	3. Environment Outcomes
CSP Community Strategy:	8.2 Improve and maintain our public owned infrastructure and assets and facilities to a high standard
Delivery Program Objectives:	8.2.3 Major capital projects deliver improved community infrastructure and assets through the major project program
Attachments:	1. Pump station site locations
Cost Centre	WO337 and WO338
Project	Bombala STP and Sewerage Infrastructure Upgrade Projects

EXECUTIVE SUMMARY

The scope of this report is to present alternative options for the location of the Mahratta Street Pump Station to Council so that a decision can be made so it is positioned in the best possible location and for Council to approve the budget variation to finalise this project.

This report also summarises the budget variations for the entire Bombala STP Augmentation and Sewerage Infrastructure Upgrade Projects to date.

OFFICER'S RECOMMENDATION

That Council:

A. Approve installation of the Mahratta Street Pump Station at the option 2 site being north east of the skate park;
B. Approve an additional budget of $230,000 from the water and sewer reserve; and
C. Receive and note the information on previous budget variations for the Bombala STP Augmentation and Sewerage Infrastructure Upgrade projects as listed in this report.

BACKGROUND

1. Location of Mahratta Street Pump Station

Following recent community feedback and a community meeting held at the Mahratta street Skate Park, Bombala on 3 November 2020, four options have been assessed for the location of the Mahratta street pump station, Bombala. The four options are shown in the attached map and are as follows.

Option 1: Bicentennial Park

Option 2: north east of skate park

Option 3: south west of skate park

Option 4: south west of BMX track

An assessment of each option has been performed.

Option 1 – Continue in the Bicentennial Park:

Construction of the pump station at the originally proposed location in the Bicentennial Park.

Pros:

- The location is Crown reserve (park) and is under the control of council. Construction would be straightforward as Council is in control of this land and would only require an easement to be made for the pump station and access road.
- The pump station has already been constructed by Aquatec for this location.
- Construction can proceed as planned with no further delay to the project.
- A contractor is currently engaged to carry out construction for this and we would not need to pay any delays/standing time or demobilisation/mobilisation costs if construction were to continue as previously planned.
- Designs would not need to be amended and therefore no additional design costs for GHD.
- Although no consultation was undertaken and has been an issue for Council in removing eight trees, they have been removed and if Mahratta street pump station is located in the park no further vegetation will be affected. The pump station is screened from peripheral view by other trees when walking along Bombala river walk and further screening would be planted.

Cons:

- Location is not ideal as it is a park utilised by the community and highly valued.
- The pump station may be perceived by the community as having an impact on the amenity of the park and is seen as a use that will be in conflict with the future use and enjoyment of the park.

Option 2 Move across the road, north east of the skate park:

Pros:

- Location is not in the Bicentennial park and is located a reasonable distance from the skate park, minimising conflicting uses and impact on amenity.
- Aquatec pump station already constructed can be utilised at this site with minimal modification.

Cons:

- Construction variation cost to relocate the pump station in this new location, although a lower cost than option 4. Likely to be a similar cost to Option 3.
- GHD variation cost for new design (already incurred to explore this option).

- Variation cost for a new survey to be carried out (already incurred to explore this option).
- Site is controlled by John Holland Group and leased by council. Lease expired in 2004 and has remained operational through holding provisions. Initial discussions with JHG and Transport for NSW indicate council will be able to proceed with infrastructure installation on the land.
- Site may need to be acquired by council at a later stage – or divested by Transport for NSW. This has cost implications, but initial discussions indicate this can happen. Cost may be no different to Option 1.
- Approval for pump station location and design will need to be given by both Transport NSW and John Holland Group. This approval process can take up to 12 weeks once all required information is received by the two entities. However commissioning of the new STP is not dependant on this pump station being operational, there is time.
- The site is a State listed Heritage site and in order to construct the pump station on the site, a Section 60 (Heritage Act) exemption application will need to be submitted. Council's heritage adviser is assisting with this application. This site is closer to the most significant part of the heritage precinct than options 3 and 4.
- Additional pipelines will need to be constructed to accommodate the new configuration. Cost of this site will be similar to option 3 and less than option 4.
- Overall a significant delay in completion of the project to relocate the pump station, however commissioning of the new STP is not dependant on this pump station being operational, there is time.

Approximate time delay if going with Option 2: approximately March 2021

<u>Option 3 Move across the road, south west of the skate park:</u>

Pros:

- Location is not in the Bicentennial park, minimising conflicting uses and impact on amenity.
- Aquatec pump station already constructed can be utilised at this site with minimal modification.

Cons:

- Location is between the skate park and BMX track, which are utilised by children. The location may be considered unsuitable and unsafe due to the users of these facilities.
- Construction variation cost to relocate the pump station in this new location, although a lower cost than option 4. Likely to be a similar cost to Option 3.
- GHD variation cost for new design (already incurred to explore this option).
- Variation cost for a new survey to be carried out (already incurred to explore this option).
- Site is controlled by John Holland Group and leased by council. Lease expired in 2004 and has remained operational through holding provisions. Initial discussions with JHG and Transport for NSW indicate council will be able to proceed with infrastructure installation on the land.

- Site may need to be acquired by council at a later stage – or divested by Transport for NSW. This has cost implications, but initial discussions indicate this can happen. Cost may be no different to Option 1.
- Approval for pump station location and design will need to be given by both Transport NSW and John Holland Group. This approval process can take up to 12 weeks once all required information is received by the two entities. However commissioning of the new STP is not dependant on this pump station being operational, there is time.
- The site is a State listed Heritage site and in order to construct the pump station on the site, a Section 60 (Heritage Act) exemption application will need to be submitted. Council's heritage adviser is assisting with this application. This site is closer to the most significant part of the heritage precinct than option 4 but further than option 2.
- Additional pipelines will need to be constructed to accommodate the new configuration. Cost of this site will be similar to option 2 and less than option 4.
- Overall a significant delay in completion of the project to relocate the pump station, however commissioning of the new STP is not dependant on this pump station being operational, there is time.
- Being in such close vicinity to the skate park and BMX track, full security fencing will be required.

Approximate time delay if going with Option 3: approximately March 2021

<u>Option 4 Move across the road, south west of the BMX track:</u>

Pros:

- Location is not in the Bicentennial park, minimising conflicting uses and impact on amenity.
- Aquatec pump station already constructed can be utilised at this site with minimal modification.

Cons:

- Location is south west of the BMX track and in close proximity to the BMX track, which is utilised by children. The location may be considered unsuitable and unsafe due to the users of these facilities.
- Construction variation cost to relocate the pump station in this new location will be the highest of all options due to the additional gravity main and electrical services that will be required.
- GHD variation cost for new design (already incurred to explore this option).
- Variation cost for a new survey to be carried out (already incurred to explore this option).
- Site is controlled by John Holland Group and leased by council. Lease expired in 2004 and has remained operational through holding provisions. Initial discussions with JHG and Transport for NSW indicate council will be able to proceed with infrastructure installation on the land.

- Site may need to be acquired by council at a later stage – or divested by Transport for NSW. This has cost implications, but initial discussions indicate this can happen. Cost may be no different to Option 1.
- Approval for pump station location and design will need to be given by both Transport NSW and John Holland Group. This approval process can take up to 12 weeks once all required information is received by the two entities. However commissioning of the new STP is not dependant on this pump station being operational, there is time.
- The site is a State listed Heritage site and in order to construct the pump station on the site, a Section 60 (Heritage Act) exemption application will need to be submitted. Council's heritage adviser is assisting with this application. This site is the furthest from the most significant part of the heritage precinct.
- Additional pipelines will need to be constructed to accommodate the new configuration. Cost of this site will be the highest.
- Overall a significant delay in completion of the project to relocate the pump station, however commissioning of the new STP is not dependant on this pump station being operational, there is time.
- Being in such close vicinity to the skate park and BMX track, full security fencing will be required.

Approximate time delay if going with Option 4: approximately March 2021

Based on the options assessment and acknowledging the value the community places on the Bicentennial Park, option 2 is the preferred option.

Approximate variation cost for moving Mahratta Street Pump Station to option 2:

Variation	Amount
Contractor (Fewster Brothers)	$200,000
Designer (GHD)	$27,000 artist impression of option 1, preliminary design for alternate options and final design when preferred option confirmed
Survey (Veris)	$3,000
Essential Energy – extension and new NMI application /meter	Unknown at this stage, being established currently

The costs for option 3 will be similar to the above costs. The costs for option 4 will be significantly higher due to the additional pipeline scope costs and electricity extension, but have not yet been confirmed. A breakdown of the additional amount for the contractor ($200,000) is as follows.

Excavation of new pump station and wet well	$ 33,000
Delay costs	$ 88,000

Park restoration costs	$ 15,000
Additional pipeline scope	$ 64,000
Total	**$200,000**

It is likely that delay costs will reduce, but this is to be confirmed. If option 1 is selected (Bicentennial Park), excavation cost of new pump station and wet well, park restoration and additional pipeline scope costs will not be required ($112,000). Some delay costs will not be incurred, but this is not yet quantifiable. It is reasonable to conclude that a minimum of $112,000 would be saved by continuing with the Bicentennial Park site. In this sense, the value placed on not proceeding with the Bicentennial Park site is $112,000.

2. Budget variations for the entire Bombala STP and Sewerage Infrastructure Upgrade Projects to date

To date there have been some budget variations for both the Bombala STP and Sewerage Infrastructure Upgrade projects. A summary of these is provided below:

Bombala STP:

- Savings
    - Various savings during project as Council/contract manager rejected claims from Contractor
    - Items not required have been deleted in scope
    - Savings on Contract and Project Management was achieved by combining both projects
- Increases
    - Project running 3-4 months longer than planned due to bushfires, rainfall, snow, Covid-19
    - Contract & Project Management not sufficiently allowed for as stated well before Construction started and project time overrun. Once these costs were identified, a budget increase was approved by Council.
    - No allowance for designer support in construction phase (currently up to Request for Information- 117) that all have to be answered by Hunter H20 (STP designer)
    - No allowance was made for commissioning with design company Hunter H20
    - When scope was reduced there were a number of critical assets left out that were still required (e.g. stormwater piping finished in middle of road and went nowhere)
    - Stormwater discharge down very steep/long batter would have destroyed batters in heavy rainfall and washed sediment into river – had to install rip rap all the way down batter at every stormwater discharge point.
    - Various additions to treatment plant not in original scope but required (e.g. turbidity meters, back up PLC and other instrumentation)
    - Lab equipment not in original scope
    - Road/batter earth (Fill) volume greater than original estimate in the vicinity of $100,000
    - Design of specific pipework wrong so modifications required to correct this error

- Various items added to scope to ensure STP can be operated effectively and efficiently and meet all EPA parameters.

Bombala Sewerage Infrastructure Upgrade:

- Savings
  - Large savings on replacement of sewer gravity mains along Therry Street, Caveat Street and along river walk to Timor Street Pump Station to Bright Street
  - Horizontal drilling for rising main in Maybe Street instead of moving the gravity main (saving in variations of around $60,000)

- Increases
  - No allowance for designer support in construction phase (currently up to RFI- 27) that all have to be answered by Hunter H20
  - New odour stack/kiosk on bridge crossing which was not allowed for in original budget
  - New WWPS04 at Maybe Street and rising main to Bombala STP.
  - Pump station design changes due to insufficient access into the pump station.
  - Relocating Mahratta Street pump station from Park to site across the road
  - Significant rock rate variations in excavations
  - Using horizontal drilling up Maybe Street instead of moving the gravity main out of the way as old pipe system was too unstable/brittle. Both were possible variations as old main was installed very poorly.
  - Horizontal drilling under large trees in Maybe Street
  - Budgets brought forward from future years so looks like budget increase but has been allowed for in the project as a whole.
  - Electrical supply requirements from Essential more costly than original advice – possibly $100,000 variation
  - Existing services found to be clashing with design as drawings supplied to designer were incorrect
  - Contingencies being put in place to ensure commissioning of one project isn't held up by the other project
  - Street scaping already done in Therry Street needs to be redone where pipe from Forbes Street bridge crosses Therry Street

QUADRUPLE BOTTOM LINE REPORTING

1. Social

The Bombala STP Augmentation and Sewerage Infrastructure Upgrade Projects are essential projects for the community and will ensure the social wellbeing of the community through improved amenity and odour control.

Members of the Bombala community have expressed concern over the location of the pump station within Bicentennial Park and the amenity impacts on a significantly valued community asset. It is possible to relocate the pump station to alternative sites. The recommended option is option 2, being north east of the skate park. It is reasonable to conclude that a minimum of $112,000 would be saved by continuing with the Bicentennial Park site. In this sense, the value placed on not proceeding with the Bicentennial Park site is $112,000

2. Environmental

There are significant environmental drivers in ensuring that both the Bombala STP Augmentation and Sewerage Infrastructure Upgrade projects are delivered to ensure there is a positive environmental outcome for Bombala community and other stakeholders.

3. Economic

The variations in costs are essential for the success of each of these vital projects for the Bombala Township. Should the decision be to relocate the pump station to the option 2 site, an additional $230,000 budget is forecast as being required, to be drawn from the water and sewer reserve.

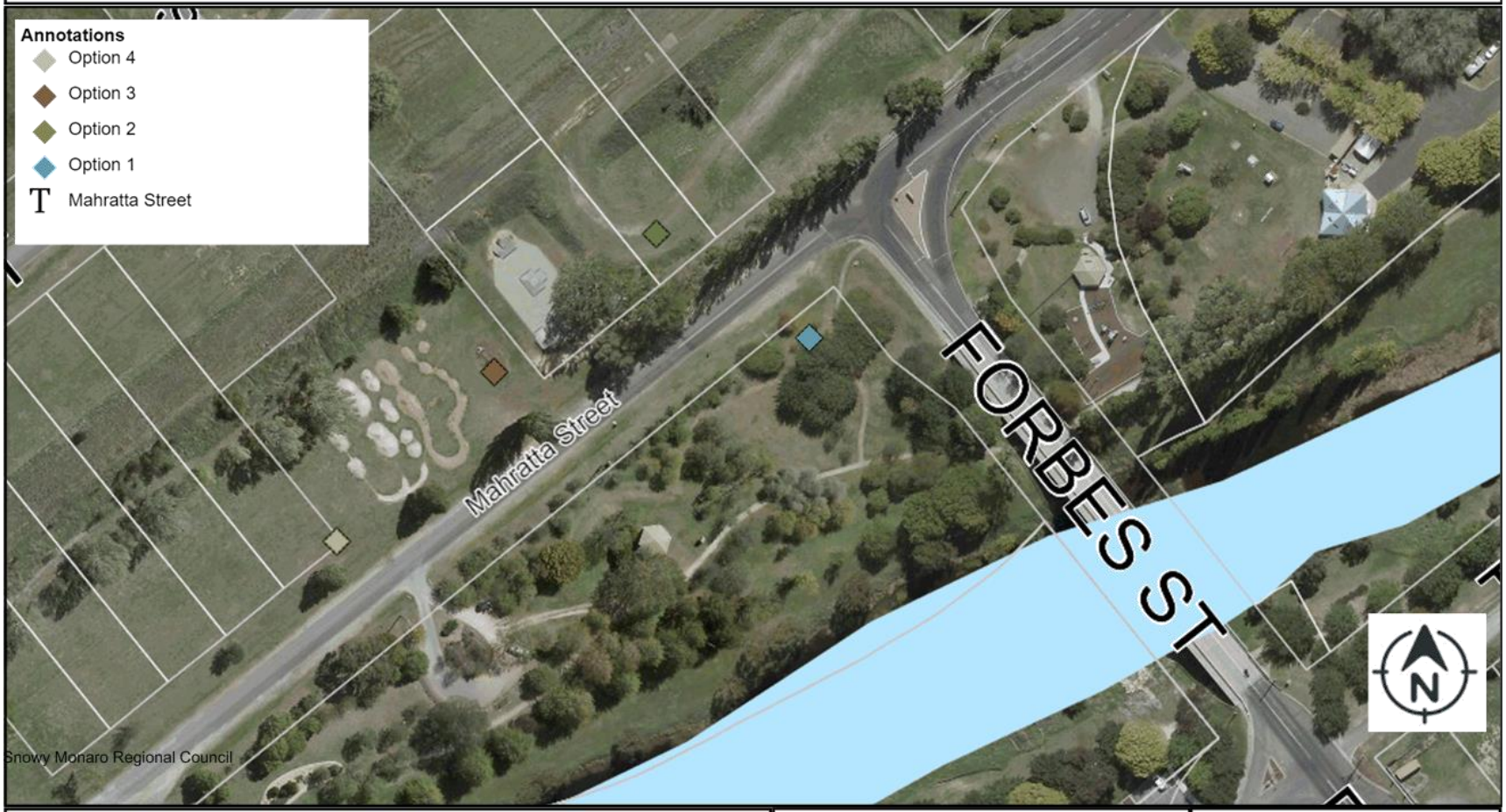
Estimated Expenditure	**Amount**	**Financial year**	**Work Order Number**														
Sewerage Infrastructure Upgrade	$230,000	20/21	W	O	3	3	8										
Approved Budget	**Amount**																
Sewerage Infrastructure Upgrade	$4,116,335	19/20 & 20/21															

4. Civic Leadership

Both projects were previously approved by Council and the variations need to be approved to complete the projects.

SNOWY MONARO REGIONAL COUNCIL

Possible Locations for Mahratta Pumping Station Bombala



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Cadastral and Topographic Data:

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7-December-2020

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9.3.7 RESPONSE TO COUNCIL QUESTION ON NOTICE - YAOUK ROAD

Record No:

Responsible Officer:	Chief Operating Officer
Author:	Manager Infrastructure
Key Theme:	3. Environment Outcomes
CSP Community Strategy:	9.1 Transportation corridors throughout the region are improved and maintained
Delivery Program Objectives:	9.1.1 Management of road corridors is effective and efficient
Attachments:	Nil
Cost Centre	1802 – Infrastructure Operations Management
Project	Council Questions on Notice - Response

EXECUTIVE SUMMARY

A Council Question on Notice raised at the meeting of Council on 17 September asked the following:

Question: Can Council receive a report, including a breakdown, on the $49,000 works on Yaouk Road?

The purpose of this report is to provide the response as requested.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council acknowledge the report on costs incurred relating to maintenance of Yaouk Road.

BACKGROUND

Yaouk Road is approximately 40.9 kilometres in length of which approximately 36.46 kilometres are unsealed. The road stretches from Bobeyan Road through to Lett Street, Adaminaby and is classified as a collector road.

Council's strategy for maintenance of gravel roads is dictated by road hierarchy, road condition and risk. As a collector road, attempts are made within the annual maintenance schedule to undertake maintenance grading twice per year. However, this is very much dictated by condition, risk and weather. In 2020 not only did priorities shift due to bushfire and flood (there were 3 events declared as natural disasters within the first six months of 2020) but the pandemic added additional restrictions on Council's ability to conduct scheduled road maintenance.

Between January 2020 and October 2020, Yaouk Road has been subject to maintenance grading and urgent repairs to the value of $91,264.77. This included $10,611 during the period January to

June 2020, $24,642 during the period July to October 2020 and $56,011.77 in repairs following disaster events. An additional $45,000 has been allocated for gravel re-sheeting in November 2020 giving a total financial investment in Yaouk Road maintenance for 2020 of $136,264.77

The breakdown of costs for manpower and equipment to conduct maintenance work on Council's unsealed road network are contained in the economic section of the Quadruple Bottom Line.

An extract from Council's finance system relating to work on Yaouk Road provides the following information

Maintenance Work January – June 2020		Maintenance Work July – October 2020	
Employee Costs	$3,894	Routine Inspection	$804
Materials & Contracts	$4,620	Culvert/Headwall	$2,214
Other Expenses	$2,097	Heavy Patching	$10,130
	$10,611	Table Drain	$210
		Guide Posts	$673
		Clear Storm Damage	$10,611
			$24,642

A breakdown of the $56,011.77 to repair damage from the February Natural Disaster Event was submitted and approved by TfNSW.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Maintenance of Councils gravel road network is undertaken using one (1) of three (3) maintenance techniques; these are:

Light Maintenance Grade. A light grade requires the grader to use the blade to "pull" gravel up out of the table drain and return this gravel to the running surface. The decision to undertake a light grade is generally taken with the view that the existing road profile is correct in terms of appropriate grades i.e 5% profile and table drains fit for purpose.

- Equipment.
    - Grader with a free-roll attachment and cutting teeth to the grader blade.
    - Water cart if there is no moisture in the pavement material.
- Outcome.
    - Improve the roadside drainage;
    - Improve visibility along the road by keeping vegetation back;
    - Keep the cross fall on the road surface for longer to assist the pavement maintaining its ability to shed water; and
    - Extend the life of the gravel pavement by keeping it from being lost to the table drain

Heavy Maintenance Grade. A heavy grade requires the grader to tyne (*loosening the existing surface*) the existing gravel into the pavement and often top-up the gravel in some locations. The decision to undertake a heavy grade is generally taken when the Maintenance Supervisor determines that gravel coverage has been lost.

- Equipment.
    - Grader.
    - Water cart.
    - Multi Tyre Roller or drum.
    - Truck for gravel cartage.
- Outcome.
    - Improve the roadside drainage;
    - Improve visibility along the road by keeping vegetation back;
    - Keep the cross fall on the road surface for longer to assist the pavement maintaining its ability to shed water; and
    - Extend the life of the gravel pavement by keeping it from being lost to the table drain.

Re-sheeting. This involves adding a whole new layer of compacted gravel to a pavement. Typically those segments of road where re-sheeting is required will be identified during light and heavy grading schedules. Re-sheeting is traditionally undertaken following a light or heavy maintenance grade.

- Equipment.
    - Grader.
    - Water cart.
    - Multi Tyre Roller or drum.
    - Truck for gravel cartage.
- Outcome.
    - Improve the roadside drainage;
    - Improve visibility along the road by keeping vegetation back;
    - Keep the cross fall on the road surface for longer to assist the pavement maintaining its ability to shed water; and
    - Extend the life of the gravel pavement by keeping it from being lost to the table drain.

2. Environmental

Maintenance of Councils gravel road network on its existing alignment minimising any potential for environmental damage. Notwithstanding the effect of extracting gravel from the ground and carting gravel to the worksite, which is unavoidable.

3. Economic

A brief to Council provided on 13 March 2020 provided the following information in relation to costs:

- Vehicle:
    - Grader - $935 per day @ 8 x 8.5 hour days
      $880 per day @ 1 x 8 hour day

$8,360 per fortnight

- Roller - $858.50 per day @ 8 x 8.5 hour days
  $808 per day @ 1 x 8 hour day
  $8,105.25 per fortnight
- Water Cart - $1,079.50 per day @ 8 x 8.5 hour days
  $1,016 per day @ 1 x 8 hour day
  $9,652 per fortnight
- Utility - $229.5 per day @ 8 x 8.5 hour days
  $216 per day @ 1 x 8 hour day
  $2,052 per fortnight

Total Vehicle Costs per fortnight (Heavy Maintenance Grade) = $28,169.25

- Staff (all costs inclusive of On-Cost):
  - Supervisor - $43.07 per hour @ 8 x 8.5 hour days
    $43.07 per hour @ 1 x 8 hour day
    $3,273.32 per fortnight
  - Plant Op - $38.68 per hour @ 8 x 8.5 hour days
    $38.68 per day @ 1 x 8 hour day
    $2,939.68 per fortnight
  - Plant Op - $38.68 per hour @ 8 x 8.5 hour days
    $38.68 per hour @ 1 x 8 hour day
    $2,939.68 per fortnight
  - Construction -$35.99 per hour @ 8 x 8.5 hour days
    $35.99 per hour @ 1 x 8 hour day
    $2,735.24 per fortnight
- Total Staff Costs per fortnight = $11,887.84
- Average Staff + Vehicle Costs per Fortnight (heavy maintenance grading) = $40,057.09
- Average Number of Km Graded per Day (heavy Maintenance Grade) = 3Km
- Average Cost (heavy Maintenance Grading) - $1,500 per kilometre
- Average Cost (heavy Maintenance Grading) Contracted - $2,400 per kilometre

4. Civic Leadership

Council were briefed on gravel road maintenance costs at a briefing session on 13 March 2018; this brief was inclusive of staff and vehicle costs.

Council have also been provided the ARRB Strategic Network Analysis Report on Unsealed Roads via a briefing on Thursday 4 June 2020 and report at the meeting on Thursday 18 June 2020. This report clearly states the condition of Councils unsealed road network given 3 funding scenarios; these were:

- Based on CURRENT funding levels ($3.08M per annum) the road condition was POOR and would continue to deteriorate over the next 15 years.
- To RETAIN the Current Condition an average of $4M per annum was required.
- To IMPROVE the Road Condition (PCI 2-3) an average of $5.4M per annum was required.

9.3.8 MINUTES OF THE SNOWY MONARO REGIONAL COUNCIL LOCAL TRAFFIC COMMITTEE MEETING - HELD ELECTRONICALLY ON 26 NOVEMBER 2020

Record No:

Responsible Officer:	Chief Operating Officer
Author:	Project Specialist
Attachments:	1. Draft Minutes of the Local Traffic Committee Meeting held on 26 November 2020
	2. Possible Parking Solution

EXECUTIVE SUMMARY

Due to the COVID-19 Pandemic, the Local Traffic Committee held their meeting on Thursday 26 November 2020 electronically.

Members on the Committee submitted their approval and comments for each item via e-mail. Resolutions and comments from the Committee members are included in the minutes attached to this report.

The Committee's recommendations and comments are presented for Council's consideration and adoption.

COMMITTEE RECOMMENDATION

That Council adopt the recommendations of the Local Traffic Committee meeting held on 26 November 2020:

A. **LTC170/20 - ADAMINABY EASTER FAIR 2021**
That Council approves the request by the Adaminaby Public School parents' and Citizens' Association for the temporary closure of roads for the duration of the Adaminaby Easter Fair. To be conducted on Saturday 3 April 2021 from 8:00 am to 4:00 pm. These roads are:
- Denison Street from York Street to Snowy Mountains Highway
- Druitt Street at the intersection of Denison Street
- Baker Street at the intersection of Dennison Street

This approval is subject to the provision of Public Liability Insurance showing Snowy Monaro Regional Council as and interested party with a minimum value of $20 million, and an updated Traffic Control Plan;

B. **LTC171/20** - **PERTH TO SYDNEY 1968 MARATHON RE-RUN 2021**
That Council approve the request by Historic Rally of NSW & ACT/Historic Rally Association/Classic Rally Club for the temporary closure of Barry Way at Wallace Craigie Lookout on 6 November 2021 between the hours of 8:30 am and 2:30 pm, subject to the provision of Public Liability Insurance with a minimum value of $20 million and Snowy Monaro Regional Council named as an interested party;

C. **LTC172/20 - FUTURE GENERATION - SEGMENT FACTORY - ACCESS ROAD & POLO FLAT ROAD SIGNAGE & LINE-MARKING**

That Council approve the Signage and Line-marking layouts for the Snowy 2.0 Project Segment Factory Access Road and the Polo Flat Road intersection as submitted by Future Generation;

D. **LTC173/20 - REMOVAL OF ROAD SECTIONS FROM RESTRICTED ACCESS VEHICLE MAP - TRANSPORT FOR NSW**

That Council agrees to the request from Transport for NSW to remove the sections of Council roads from the Restricted Access Vehicle Map for Cooma. The two road sections are:

A. Commissioner Street – between Bradley Street and Baron Street, and

B. Baron Street – between Commissioner Street and Sharp Street (Monaro Highway;

E. **LTC174/20 - CONCERNS RAISED BY SOME SHARP STREET RESIDENTS**

That Council supports the recommendation to TfNSW to:

A. Change the current parking restrictions on Sharp Street (between Bradley Street and Hilton Street) Cooma,
B. the Line marking in the same area of Sharp Street, including the basic left turn lane into McDonalds.

RECOMMENDATION OF THE LOCAL TRAFFIC COMMITTEE – 26 NOVEMBER 2020

7.1 ADAMINABY EASTER FAIR 2021

That Council approves the request by the Adaminaby Public School parents' and Citizens' Association for the temporary closure of roads for the duration of the Adaminaby Easter Fair. To be conducted on Saturday 3rd April 2021 from 8:00 am to 4:00 pm. These roads are:

- Denison Street from York Street to Snowy Mountains Highway
- Druitt Street at the intersection of Denison Street
- Baker Street at the intersection of Dennison Street

This approval is subject to the provision of Public Liability Insurance showing Snowy Monaro Regional Council as and interested party with a minimum value of $ 20 million, and an updated Traffic Control Plan.

Adopted Electronically

7.2 PERTH TO SYDNEY 1968 MARATHON RE-RUN 2021

That Council approve the request by Historic Rally of NSW & ACT/Historic Rally Association/Classic Rally Club for the temporary closure of Barry Way at Wallace Craigie Lookout on 6th November 2021 between the hours of 8:30 am and 2:30 pm, subject to the provision of Public Liability Insurance with a minimum value of $ 20 million and Snowy Monaro Regional Council named as an interested party.

Adopted Electronically

7.3 FUTURE GENERATION - SEGMENT FACTORY - ACCESS ROAD & POLO FLAT ROAD SIGNAGE & LINE-MARKING

That Council approve the Signage and Line-marking layouts for the Snowy 2.0 Project Segment Factory Access Road and the Polo Flat Road intersection as submitted by Future Generation.

Adopted Electronically

7.4 REMOVAL OF ROAD SECTIONS FROM RESTRICTED ACCESS VEHICLE MAP - TRANSPORT FOR NSW

That Council agrees to the request from Transport for NSW to remove the sections of Council roads from the Restricted Access Vehicle Map for Cooma. The two road sections are:

A. Commissioner Street – between Bradley Street and Baron Street, and

B. Baron Street – between Commissioner Street and Sharp Street (Monaro Highway)

Adopted Electronically

8.1 CONCERNS RAISED BY SOME SHARP STREET RESIDENTS

That Council supports the recommendation to TfNSW to:

C. to change the current parking restrictions on Sharp Street (between Bradley Street and Hilton Street) Cooma,

D. the Line marking in the same area of Sharp Street, including the basic left turn lane into McDonalds.

Adopted Electronically

SNOWY MONARO REGIONAL COUNCIL

Minutes (DRAFT)

Local Traffic Committee Meeting

26 November 2020

LOCAL TRAFFIC COMMITTEE MEETING
HELD ELECTRONICALLY

ON THURSDAY 26 NOVEMBER 2020

MINUTES

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MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING HELD ELECTRONICALLY

ON THURSDAY, 26 NOVEMBER 2020

PRESENT:	Mr Graham Hope	Chair, SMRC Road Officer
	Sgt Adam Kite	NSW Police Force Representative
	Councillor Sue Haslingden	Councillor Representative
	Scott Armstrong	(TfNSW) Transport for NSW Representative
	Mrs Judie Winter	Local MP Representative
	Amanda McKinnon	Secretary Council & Committees

1. OPENING OF THE MEETING

The Local Traffic Committee Meeting held on Thursday 26 November 2020 was held electronically. Members on the Committee submitted their comments and approval for each item via e-mail.

2. APOLOGIES

Nil.

3. DECLARATIONS OF PECUNIARY INTERESTS/CONFLICT OF INTEREST

Nil.

4. ADOPTION OF MINUTES OF PREVIOUS MEETING

4.1 LOCAL TRAFFIC COMMITTEE MEETING 24 SEPTEMBER 2020

COMMITTEE RECOMMENDATION **LTC169/20**

THAT the minutes of the Local Traffic Committee Meeting held on 24 September 2020 are confirmed as a true and accurate record of proceedings.

Adopted Electronically **CARRIED**

5. BUSINESS ARISING

Nil.

6. ACTION SHEET

Nil.

7. CORRESPONDENCE

7.1 ADAMINABY EASTER FAIR 2021

Record No:

Responsible Officer:	Project Specialist
Key Theme:	1. Community Outcomes
CSP Community Strategy:	2.1 Our culturally diverse heritage is preserved and celebrated for the richness it brings to our regional identity
Delivery Program Objectives:	2.1.2 Council celebrates and enriches the heritage fabric throughout the region
Attachments:	1. Adaminaby Easter Fair Attachments 2. Adaminaby Easter Fair - TCP
Cost Centre	Infrastructure
Project	Snowy Monaro Local Traffic Committee

EXECUTIVE SUMMARY

The Adaminaby Easter Fair is an annual community event (2020 excluded) that is conducted by the Adaminaby Public School Parents' and Citizens Association. The event will be held on Saturday 3rd April 2021. They are requesting the temporary closure of roads to accommodate the event from 8:00 am to 4:00 pm. These roads are:

- Denison Street from York Street to Snowy Mountains Highway
- Druitt Street at the intersection of Denison Street
- Baker Street at the intersection of Dennison Street

Detours will be available via Chalker Street, York Street and Cosgrove Street.

The following officer's recommendation is submitted for Council's consideration.

COMMITTEE RECOMMENDATION **LTC170/20**

That Council approves the request by the Adaminaby Public School parents' and Citizens' Association for the temporary closure of roads for the duration of the Adaminaby Easter Fair. To be conducted on Saturday 3rd April 2021 from 8:00 am to 4:00 pm. These roads are:

- Denison Street from York Street to Snowy Mountains Highway
- Druitt Street at the intersection of Denison Street
- Baker Street at the intersection of Dennison Street

This approval is subject to the provision of Public Liability Insurance showing Snowy Monaro Regional Council as and interested party with a minimum value of $ 20 million, and an updated Traffic Control Plan.

Adopted Electronically **CARRIED**

Representative of the NSW Police	**Representative of the TfNSW**
Representative of the State MP	**Representative of the Council**

Note 1 Adaminaby Easter Fair

Members of the Local Traffic Committee submitted their comments electronically for item 7.1 – Adaminaby Easter Fair 2021.

NSW Police Representative: No objections or comments received.

(TfNSW) Transport NSW Representative: No objections received.

Local MP Representative: No objections or comments received.

Councillor Sue Haslingden No objections or comments received.

7.2 PERTH TO SYDNEY 1968 MARATHON RE-RUN 2021

Record No:

Responsible Officer:	Project Specialist
Key Theme:	2. Economy Outcomes
CSP Community Strategy:	6.1 The Snowy Monaro region is a destination that offers a variety of quintessential year – round experiences, attractions and events
Delivery Program Objectives:	6.1.1 Promote tourism and enhance the Snowy Monaro Region as a year round destination of choice through a collaborative approach between all stakeholders and interest groups
Attachments:	1. Notice of Intention to Organise an Event 2. Schedule 1 and Checklist 3. London to Sydney Car Rally TCP 4. Police Traffic Management Plan 5. Risk Assessment
Cost Centre	040 Roads Operations Administration
Project	Snowy Monaro Local Traffic Committee

EXECUTIVE SUMMARY

The Historic Rally of NSW & ACT/Historic Rally Association/Classic Rally Club as the organisers of the Perth to Sydney 1968 Marathon Re-run, have requested approval for the temporary closure of the Barry Way. On the 6th November 2021 the event comprising approximately 100 vehicles will be travelling north from Victoria along the Snowy River Road (Barry Way) to enter NSW and to overnight in Cooma. The event will have travelled from Perth in WA over the previous 8 days as part of a Non-Speed, Non-Competitive Tour Event following the route of the 1968 London-Sydney Marathon.
The Event proposes to travel between Murrindal Vic. and Jindabyne NSW between approximately 10:00 am (First Vehicle) and 14:30 pm (Last Vehicle).

The route proposed to be travelled will be from Lakes Entrance, Buchan, Murrindal and Suggan Buggan in Victoria, then following the Snowy River Road (The Barry Way) north into NSW to Jindabyne.
From Jindabyne to travel via Dalgety then on into Cooma to the Showgrounds. It is planned that the event will then join the Cooma Motorfest 2021 for the remainder of the afternoon.
On the 7th November 2021, the participants will reconvene at the Cooma Car Club premises in Bolaro Street for breakfast prior to departing from approximately 08:30 am via Numeralla to Braidwood and Sydney to the finish of the event.
It is requested to temporarily close the Barry Way to SOUTH BOUND TRAFFIC ONLY at Wallace Craigie Lookout on 6th November 2021 from 8:30 am to 2:30 pm. North bound traffic will not be affected.

The following officer's recommendation is submitted for Council's consideration.

COMMITTEE RECOMMENDATION	**LTC171/20**
That Council approve the request by Historic Rally of NSW & ACT/Historic Rally Association/Classic Rally Club for the temporary closure of Barry Way at Wallace Craigie Lookout on 6th November 2021 between the hours of 8:30 am and 2:30 pm, subject to the provision of Public Liability Insurance with a minimum value of $ 20 million and Snowy Monaro Regional Council named as an interested party.	
Adopted Electronically	**CARRIED**

Representative of the NSW Police	**Representative of the TfNSW**
Representative of the State MP	**Representative of the Council**

Note 2 Perth to Sydney 1968 Marathon Re-run 2021

Members of the Local Traffic Committee submitted their comments electronically for item 7.2 – Perth to Sydney 1968 Marathon Re-run 2021.

NSW Police Representative: No objections or comments received.

(TfNSW) Transport NSW Representative: No objections or comments received.

Local MP Representative: No objections or comments received.

Councillor Sue Haslingden No objections or comments received.

7.3 FUTURE GENERATION - SEGMENT FACTORY - ACCESS ROAD & POLO FLAT ROAD SIGNAGE & LINE-MARKING

Record No:

Responsible Officer:	Project Specialist
Key Theme:	3. Environment Outcomes
CSP Community Strategy:	9.1 Transportation corridors throughout the region are improved and maintained

Delivery Program Objectives:	9.1.1 Management of road corridors is effective and efficient
Attachments:	1. Polo Flat Road Signage & Line-marking 2. Polo Flat Access Road Signeage & Line-marking
Cost Centre	040 Roads Operation Administration
Project	Snowy Monaro Local Traffic Committee

EXECUTIVE SUMMARY

As part of the Snowy 2.0 Project, Future generation are construct and Concrete Segment Factory on the site formally known as Cooma Airfield. As part of this development Future Generation are constructing an Access Road between the Factory site and Polo Flat Road that will be approximately 150 metres in length. This road is being constructed over a previous Crown Road, that when completed will become Council's responsibility.
The attached Signage and Line-marking layouts for both the Access Road and the Polo Flat Road intersection require consideration by Council, Transport for NSW and NSW Police.

The following officer's recommendation is submitted for Council's consideration.

COMMITTEE RECOMMENDATION **LTC172/20**

That Council approve the Signage and Line-marking layouts for the Snowy 2.0 Project Segment Factory Access Road and the Polo Flat Road intersection as submitted by Future Generation.

Adopted Electronically **CARRIED**

Representative of the NSW Police	**Representative of the TfNSW**
Representative of the State MP	**Representative of the Council**

Note 3 Future Generation - Segment Factory - Access Road & Polo Flat Road Signage & Line-marking.

Members of the Local Traffic Committee submitted their comments electronically for item 7.3 – Future Generation - Segment Factory - Access Road & Polo Flat Road Signage & Line-marking.

NSW Police Representative: No objections or comments received.

(TfNSW) Transport NSW Representative: No objections or comments received.

Local MP Representative: No objections or comments received.

Councillor Sue Haslingden: No objections or comments received.

7.4 REMOVAL OF ROAD SECTIONS FROM RESTRICTED ACCESS VEHICLE MAP - TRANSPORT FOR NSW

Record No:

Responsible Officer:	Project Specialist
Key Theme:	3. Environment Outcomes
CSP Community Strategy:	9.1 Transportation corridors throughout the region are improved and maintained
Delivery Program Objectives:	9.1.3 Land use and transportation corridor planning is integrated to improve decision making and outcomes
Attachments:	1. Restricted Access Vehicle Map - Cooma
Cost Centre	040 Roads Operations Administration
Project	Snowy Monaro Regional Council Local Traffic Committee

EXECUTIVE SUMMARY

A request has come from Transport for NSW to consider removing two road sections from the Restricted Access vehicle Map.

The two road sections are:

- Commissioner Street – between Bradley Street and Baron Street, and
- Baron Street – between Commissioner Street and Sharp Street (Monaro Highway)

Currently these two sections of road are approved for General Mass Limits and Concessional Mass Limits vehicles including 19 metre, 23 metre and 25/26 metre B-Doubles. However, it is not approved for Higher Mass Limit vehicles. The B-Double mass limits are currently:

- General Mass Limit = 62.5 tonnes
- Concessional Mass Limit = 81.0 tonnes
- Higher Mass Limit = 85.0 tonnes (These vehicle are currently prohibited from these roads)

The alternate route already exists via Hilton Street, Railway Street and Bradley Street

The following officer's recommendation is submitted for Council's consideration.

COMMITTEE RECOMMENDATION **LTC173/20**

That Council agrees to the request from Transport for NSW to remove the sections of Council roads from the Restricted Access Vehicle Map for Cooma. The two road sections are:

A. Commissioner Street – between Bradley Street and Baron Street, and

B. Baron Street – between Commissioner Street and Sharp Street (Monaro Highway)

Adopted Electronically **CARRIED**

Representative of the NSW Police	**Representative of the TfNSW**
Representative of the State MP	**Representative of the Council**

Note 4 Removal of Road Sections from Restricted Access Vehicle Map - Transport for NSW

Members of the Local Traffic Committee submitted their comments electronically for item 7.4 – Removal of Road Sections from Restricted Access Vehicle Map - Transport for NSW

NSW Police Representative: No objections or comments received.

(TfNSW) Transport NSW Representative: No objections or comments received.

Local MP Representative: No objections or comments received.

Councillor Sue Haslingden No objections or comments received.

8. GENERAL BUSINESS

8.1 CONCERNS RAISED BY SOME SHARP STREET RESIDENTS

Record No:

Responsible Officer:	Project Specialist
Key Theme:	3. Environment Outcomes
CSP Community Strategy:	9.1 Transportation corridors throughout the region are improved and maintained
Delivery Program Objectives:	9.1.3 Land use and transportation corridor planning is integrated to improve decision making and outcomes
Attachments:	1. Notes of Meeting with RSO - Malcolm Rose 2. Possible Parking Solution
Cost Centre	040 Roads Operation Administration
Project	Snowy Monaro Local Traffic Committee

EXECUTIVE SUMMARY

A meeting was held with some property owners from the section of Sharp Street in the vicinity opposite McDonalds. Their concerns are outlined in notes attached.

The first question to be asked:

Who Has Responsibility to Deal with the Issues Raised?

It is acknowledged that Transport for NSW is the “owner” of the road, but SMRC also has responsibilities associated with the “road reserve”.

Attached is a possible solution that Council may recommend to Transport for NSW that may address some of the property owners concerns.

COMMITTEE RECOMMENDATION **LTC174/20**

That Council supports the recommendation to TfNSW to:

A. to change the current parking restrictions on Sharp Street (between Bradley Street and Hilton Street) Cooma,

B. the Line marking in the same area of Sharp Street, including the basic left turn lane into McDonalds.

Adopted Electronically **CARRIED**

Representative of the NSW Police	**Representative of the TfNSW**
Representative of the State MP	**Representative of the Council**

Note 5 Concerns Raised by Some Sharp Street Residents

Members of the Local Traffic Committee submitted their comments electronically for item 8.1 – Concerns Raised by Some Sharp Street Residents

NSW Police Representative: No objections or comments received.

(TfNSW) Transport NSW Representative: TfNSW is installing a speed limit reduction to 50km/h on 17th December for all of Cooma CBD including Sharp Street. Work is being undertaken that includes centreline and edge line pavement markings for the entire new 50km/h section. For LTC information only (media release and VMS boards to come out in the next weeks).

There are no current timed parking restrictions that TfNSW are aware of on Sharp Street. Happy to discuss further with Council.

Local MP Representative: No objections or comments received.

Councillor Sue Haslingden: No objections or comments received.

Note 6 Notes from the Meeting with Graham Hope, Road Safety Officer, Snowy Monaro Shire Council and Residents of Sharp Street - Wednesday 18 November 2020. Presented by Malcolm Rose.

Intersection of Sharp Street and Bradley Street.

- Significant buildup of medium/heavy traffic over last three years.
- Strategic Snowy Monaro Regional Council plans documentation projects significant growth of region and particularly with reference to Cooma and Jindabyne. Tourism 'SAP' for Jindabyne.
- Snowy 2.0 through traffic will now be continuous for at least five years and may be beyond.
- Large workforce accommodation and transport issues - disruption of FIFO.
- Cooma is a service town, geographically central to the region.
- Cooma Monaro Progress Association has made various proposals with supportive planning data to make the case for construction of a service road (7.3km) linking Polo Flat Road East to the Snowy Mountains Highway. This will relieve the current need for all non-stopping through traffic to pass through the Cooma CBD.
- Risks increasing - safety, pollution, noise, vibration, nuisance, environmental.
- Heavy trucks and tourist traffic currently parking on both sides of Sharp Street for McDonald's takeaway fast food. Hazzard for local traffic using Bradley Street. Current "NO STOPPING" signs inadequate. Blind corner and speeding issues. Families crossing Sharp Street to get to

McDonald's and NOT using car park provided. Trucks left unattended with engines running. Local Police informed and NSW traffic/rules are quite clear that such practice is an offence under the RTA Act (See Road Rules 2014 Part 12> Division 10 Section 213).

SOLUTIONS

- Surveillance/speed cameras/exhaust noise volume reading. Reduce speed limit to 50kph. Timed parking, vehicle length issues.
- 'White line' entrance only to McDonald's car park, separate exit. Current exit often used as a racing grid. Issue of inadequately silenced vehicles/motor bikes.
- Expand and upgrade heavy truck facilities at current Polo Flat site. Mandate its use for Snowy 2.0 support traffic and other through heavy traffic as the official truck stop. Council to conduct feasibility and preliminary design study. Polo Flat road must be made to work for all Stakeholders.
- Signage either end of Polo Flat road currently "Length Limit Ahead 20m Overall, Long Vehicles Detour, To Bega, Bombala". Is this being enforced? The signage to Bega, Bombala appears to be new.
- Expedite "service road" proposal via Polo Flat for through traffic - Mayor Peter Beer and others in Council on side but to date requests for feasibility, scoping and indicative costing study funding have been frustrated.
- Police to enforce State road traffic regulations - use of cameras with sound recording. Non local police seem disinterested.
- Appraise a case for use of tolls.
- Formally put on notice Future Generation JV and Snowy Hydro about the need for appropriate conduct of their sub-contract haulers including those from inter-State. Local residents have been intimidated by some drivers over the issue of heavy trucks left unattended with engines running.

Notes:

- Apex and Centennial Parks, playgrounds, swimming pool and school locations - child safety.
- Residential/Motel locations - environment.
- Street cafe/diner locations in CBD - noise/fumes - environment nuisance, parking issues, congestion, markets, festivals, rallies etc.
- Petrol stations - access.
- Sport shops and Aldi location - access and exits - shadow turning lanes.
- Aged care, medical, disabled issues - safety particularly crossing Sharp Street.
- Hand rail for steps opposite McDonald's to be reinstated.
- Dilapidation survey issues - Council responsibility re noise, vibration and damage.
- Exhaust fumes and general environmental issues - State issues as well as local.
- Hospital and Emergency services - congestion delays.

- Current problems can only get worse given general expansion plans (as published and planned) by State and Snowy Monaro Regional Council.

9. MATTERS OF URGENCY

Nil.

10. NEXT MEETING

February 2021 – Location TBC.

There being no further business the Chair declared the meeting closed.

CHAIRPERSON

The above minutes of the Local Traffic Committee Meeting of Snowy Monaro Regional Council held on 26 November 2020 were confirmed by Committee at a duly convened meeting on at which meeting the signature hereon was subscribed.


www.invarion.com
Sharp Street (Monaro Highway)
Hilton Street
Commissioner Street
2P
Install Fog Line
2P
Install BAL (Basic Left Turn Lane)
Install Fog Line
McDonalds
Vehicles under 6m only
Install new PARKING signs
Remove existing NO STOPPING signs
Vehicles under 6m only
Bradley Street
Massie Street
Sharp Street (Monaro Highway)

9.4.1 DONATIONS AND SPONSORSHIP SUBMISSIONS FOR FY21 JANUARY TO JUNE

Record No:

Responsible Officer:	Chief Strategy Officer
Author:	Secretary Council and Committees
Key Theme:	4. Leadership Outcomes
CSP Community Strategy:	12.3 Our community is empowered and supported in facilitating community outcomes
Delivery Program Objectives:	12.3.1 Community organisations and individuals have the capacity to apply for a range of grants funding opportunities
Attachments:	1. Summary of Donations and Sponsorship Requests - January to June FY2021 *(Under Separate Cover)* 2. Donations and Sponsorship Applications 1 to 10 - January to June FY21 *(Under Separate Cover)* 3. Donations and Sponsorship Applications 11 to 20 - January to June FY21 *(Under Separate Cover)* 4. Donations and Sponsorship Applications 21 to 30 - January to June FY21 *(Under Separate Cover)* 5. Donations and Sponsorship Applications 31 to 40 - January to June FY21 *(Under Separate Cover)* 6. Donations and Sponsorship Applications 41 to 50 - January to June FY21 *(Under Separate Cover)* 7. Donations and Sponsorship Applications 51 to 57 - January to June FY21 *(Under Separate Cover)*
Cost Centre	3120

EXECUTIVE SUMMARY

One of the previous applicants has been unable to use the donation on the approved use, due to COVID-19 and is seeking to reallocate those funds to another use. If this change of use if not approved the funds will return to the available pool for reallocation.

The budget allocated for this round is $50,000.57 applications were received with the value of submissions being $293,519.44. 2 late submissions were received.

OFFICER'S RECOMMENDATION

That Council;

A. Not include the two late applications "Nimmitabel Men's Shed" and "Lake Jindabyne Sailing Club" in consideration for funding as there are no exceptional circumstances under which and exception can be justified;
B. Determine the applications for donations and sponsorships up to the value of $50,000;

C. Approve funding of $100 towards the Alpine School within the recurring donations;

D. Approve the reallocated of the donation provided to Lambie Street Preschool to assist in covering catering costs for their graduation ceremony in December 2020.

BACKGROUND

Submissions were sought from the community for Donations and Sponsorship through direct communication to community groups who had previously engaged Council for support and also through advertising in local papers, SMRC Facebook page, radio and community notice boards for the period of 30 September to 11 November 2020.

A total of 57 applications were received for Donations and Sponsorship FY21 January to June, with 2 applications were received after the cut-off date. The total value of submissions received in FY21 January to June equates to $293,519.44.

Attachment 1 shows a summary of all submissions received for consideration. The following attachments provide the details of the applications.

Council has previously determined the recurring donations, which include 22 Schools that receive a donation of $100 each towards their presentation days at the end of the year. However The Alpine School was not included in the list. It is recommended that this school be included so that all schools in the area receive a donation towards their presentation days.

Lambie Street Preschool have advised that the food for art show was cancelled due to Covid-19, however they would like to utilise the funds for graduation ceremony. $1,232 was donated in the previous round of funding. The factors leading to the group not being able to undertake the activity they had applied for was beyond their control and due to this it is recommended that they be able to use the funds for another purpose.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

This process has been developed to ensure that the Local Government Area invests in events and/or projects that have the potential to raise economic, social or cultural benefits to our community. All requests made will be considered by formal resolution of Council.

2. Environmental

Nil.

3. Economic

Estimated Expenditure	**Amount**	**Financial year**	**Work Order**
Donations & Sponsorship	$ 50,000	2021	W00000018.0020.448
Recurring Donations - Schools	$100	2021	W00000018.0020.448

4. Civic Leadership

Decisions to provide Donations and Sponsorship to community groups, individuals and events must be considered in a transparent process. The granting of financial assistance must be made by formal specific resolution of Council.

9.4.2 2019/2020 ANNUAL REPORT

Record No:

Responsible Officer:	Coordinator Strategy Development
Author:	Acting Corporate Reporting Officer
Key Theme:	4. Leadership Outcomes
CSP Community Strategy:	12.1 Our community has multiple opportunities to be consulted and engaged in the development of plans, services and policies that affect the region
Delivery Program Objectives:	12.1.2 Community strategic planning is managed in partnership with the community
Attachments:	1. 2019-20 Annual Report
Cost Centre	WO1764
Project	Integrated Planning and Reporting

EXECUTIVE SUMMARY

The purpose of this report is to formally submit the SMRC 2020 Annual Report to Council, as required by Section 428 of the *Local Government Act 1993.* The purpose of an Annual Report is to provide open and transparent reporting to the community of the Snowy Monaro region.

The 2019 Annual Report details the achievements against the 2019/20 Operational Plan activities and budget as well as a summary overview of the work undertaken in each Directorate.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council adopt the 2020 Annual Report.

BACKGROUND

In accordance with section 428 of the NSW Local Government Act (1993) Council must, within five months after the end of each year, prepare a report as to its achievements with respect to the objectives established in its Delivery Program.

The 2020 Annual Report is presented in three distinct sections:

1. Council information and a record of achievements against the 2020 Operational Plan
2. 2020 Statutory Reporting as required in the *Local Government (General) Regulation 2005*
3. 2020 Audited Financial Statements

This reporting period has been a challenging time for our community. As a region, we faced drought, a bushfire emergency that saw most of our towns and villages come under threat,

flooding and COVID-19. The organisation saw dozens of our staff work alongside the NSW Rural Fire Service, and we also assisted our Monaro Team RFS at the Fire Control Centre in Cooma. Staff provided assistance in areas of logistics, planning, communications and administration. We also had staff serve in their roles as RFS volunteer firefighters and members of our emergency services. Our Land and Property, Ranger, Public Health, Community Services and Community Development teams all played essential roles in providing support to our community.

Despite the challenges faced, the rollout of projects throughout the Snowy Monaro continued with our towns and villages benefiting from improved community infrastructure, recreational enhancements and road and bridge upgrades.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Council's Annual Report enhances Council's commitment to open and transparent reporting and ensuing the community and stakeholders, are kept informed about Council's operations and activities during the financial year and to provide a record of our investment of funding and resources.

2. Environmental

There are no perceived environmental impacts as a result of the preparation of this report.

3. Economic

There are no economic impacts to the creation of this report which was funded through operational budget.

4. Civic Leadership

Council is required to produce an Annual Report in accordance with Section 428 of the *Local Government Act, 1993*.

ANNUAL REPORT 2020



SNOWY MONARO REGIONAL COUNCIL

Further Information

The 2020 Annual Report is intended to provide a snapshot of our activities and achievements during the year. For further information visit:

www.snowymonaro.nsw.gov.au

Snowy Monaro Regional Council

@snowymonaroregionalcouncil

Snowy Monaro Regional Council

Cover Image: Matt de Waard, MDW Photography

Your Feedback

A copy of this report may be obtained from Council's website www.snowymonaro.nsw.gov.au

Your feedback is valuable

This report details Council's achievements in implementing the Community Strategic Plan and the progress towards addressing the objectives of the Delivery Program.

Your comments and suggestions are valuable because they highlight opportunities for us to improve the quality of our services, plans and report.

If you would like to comment or require additional information regarding this report please contact us.

Contact Us

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The 2020 Annual Report

The Annual Report is one of the key components of the Integrated Planning and Reporting (IPR) Framework and is aligned to the requirements of the NSW Local Government Act 1993 and Local Government (General) Regulation, 2005.

The 2019 Annual Report provides an overview of the operations, activities and major projects undertaken by Council for the year 1 July 2019 to 30 June 2020.

The 2020 Annual Report has three components:

PART A – ABOUT COUNCIL AND 2020 ACHIEVEMENTS
A summary of the key achievements against the Operational Plan actions and Delivery Program objectives and an overview of the financial status.

PART B – STATUTORY REPORTING
Council is required to report each year on a list of responsibilities in accordance with Section 428 of the Local Government Act 1993 and Clause 217 of the Local Government (General) Regulations 2005.

PART C – AUDITED FINANCIAL STATEMENTS
The independently audited statements give a detailed insight into the financial management of Council.

Acknowledgement of Country



Photo: Craig Willsmer

Acknowledgement of Country

Snowy Monaro Regional Council acknowledges the traditional custodians of the region, the Ngarigo, Walgalu, Ngunnawal, and Bidhawal peoples. We pay our respect to Elders past, present and emerging.

Thank you to our Volunteers

Snowy Monaro Regional Council sincerely thanks our community volunteers who freely give their time to help make the region a better place to live. Volunteers from all walks of life lend their time, friendship, passion and skills at various locations across the region. Our volunteers contribute through many ways, including assisting in libraries, aged care, community transport and Landcare to name a few. They also sit on multiple management and advisory committees to help manage the region's community halls and recreation grounds.

Thank you.

Our Vision and Values



Multicultural Festival

Community Vision

The Snowy Monaro Region is a welcoming community offering a quality lifestyle, beautiful natural environment and is a place of opportunity.

Council Vision

'A trusted community partner'.

Council continually strives to uphold its vision of being a "trusted community partner". Through providing a transparent, honest and hardworking organisation, Council has fostered important links with the community to establish itself as a trusted partner.

Council Values

SOLUTIONARY	TOGETHER	ACCOUNTABLE	INNOVATIVE	CARING
We inspire others by best practice and inventive problem resolution that delivers revolutionary changes and quality outcomes for our customers and our community	We collaborate and work together in a harmonious and well organised way to support organisational initiatives	We own and take responsibility for our decisions and actions that are evidence based and justifiable, and we do what we say	We constantly seek continuous improvement and use creative thinking to look for new ways of doing things, embracing and introducing new and advanced and original ideas, products, methods and systems	Our service culture is based on caring, displaying kindness and concern deliver



Message from the Mayor

Councillor Peter Beer

On behalf of Snowy Monaro Regional Council, I am pleased to present our Annual Report 2019-2020. Within this comprehensive document, we will outline the services and projects Council has delivered in the reporting period from July 2019 to July 2020.

This reporting period has been a challenging time for our community. As a region we faced a bush-fire emergency that saw most of our towns and villages come under threat. Sadly, we lost dozens of homes and properties. This was a difficult and confronting time.

A priority has been supporting the region's bush-fire recovery journey. We appointed the Local Bushfire Recovery Team who have been working with our communities, service providers and the agencies responsible for disaster recovery and preparedness.

We have supported the volunteer-based organ-isation BlazeAid who has worked hard to repair damaged fences in the greater Bredbo, Bumbalo-ng, Numeralla, Bombala and Rockton areas.

BlazeAid's hard working volunteers have repaired close to 200km of fencing throughout the region. The BlazeAid camp in Bombala has contributed more than $1million to the local economy through labour, goods and services.

As soon as the bushfire emergency passed, the COVID-19 pandemic hit and this changed the way we delivered many of our community services and the way we engaged with our community.

Face-to-face consultation sessions were replaced with online meetings to ensure our community remained connected and were able to have their say on issues important to them.

We recognise that our community is becoming more digitally connected, and to meet these needs, Council has increased its use of the online engagement platform, Your Say Snowy Monaro.

In this reporting period, Council worked towards ensuring all items on public exhibition were placed online at Your Say Snowy Monaro.

Each item either comes with a survey and/or general feedback option, allowing the community to provide important feedback to help guide our decision making.

The increased use of Council's digital platforms has increased our engagement with the Snowy Monaro community.

The Snowy Monaro Regional Library adapted to COVID-19 restrictions with their school holiday programs going online for the first time. This proved popular with families who were able to participate in the activities from the comfort and safety of their home.

Our economic development team has worked closely with Snowy Monaro business operators to provide up-to-date information on the changing COVID-19 guidelines.

Business operators have worked hard to meet these guidelines and I congratulate our region for its diligent and cooperative response to COVID-19.

The rollout of projects throughout the Snowy Monaro continued with our towns and villages benefiting from improved community infrastructure, recreational enhancements and road and bridge upgrades.

Our elected Council has had its term extended until 4 September 2021 due to COVID-19. In the coming 12 months, we look forward to continuing to serve our community as we work with residents, community groups and stakeholders to ensure the Snowy Monaro remains the wonderful place it is to live.

Peter Beer
Mayor

Message From the Chief Executive Officer

Peter Bascomb



In my 25 years experience in local government, this reporting period has been arguably the most challenging and unpredictable. We have endured drought, devastating bushfires, damaging floods and now the COVID-19 global pandemic. Amidst these tragedies, our community spirit has been tested, but together we remain resilient and defiant.

As the Annual Report 2019-2020 will demonstrate, our organisation has been responsive to the changing needs of our community. Our service delivery has adapted to meet the challenges presented by the bushfire emergency and COVID-19.

The organisation saw dozens of staff work alongside the NSW Rural Fire Service throughout the bushfire period. We had staff assist our Monaro Team RFS at the Fire Control Centre in Cooma. Staff provided assistance in areas of logistics, planning, communications and administration. We also had staff serve in their roles as RFS volunteer firefighters and members of our emergency services.

On behalf of our Council and community, I acknowledge the ongoing efforts by each and every person who worked tirelessly in protecting our community this summer. The list is extensive, not limited to but including workers on the firefront such as grader operators through to government agencies represented on the ground, and community volunteers who helped with provisions, donations and more for those in evacuation centres and out fighting fires.

Our community thanks you and continues to pay respect throughout the recovery and rebuild process. We are striving to become even more resilient, which after 2020 is no mean feat, and are focussed on the delivery of community led programs.

Council worked closely with many agencies and organisations during the bushfire period. Our land and property, ranger services, community services and community development teams all played essential roles in providing support to our community.

As the CEO, I was immensely proud of the professional and helpful manner in which staff conducted themselves throughout this challenging time.

Our organisation continues to work hard to meet evolving COVID-19 guidelines. With our face-to-face consultation opportunities postponed, we bolstered our online engagement capabilities to ensure our community had more opportunities to provide feedback on the delivery of our many projects and services.

In April, we announced the appointments of three senior managers to our leadership team. As part of a major organisational review and redesign initiative, the new management structure comprises five key and strategic, focussed positions approved by Council in November 2019.

We have embarked on a major organisational redesign with the vision to improve our overall operations and delivery of services significantly, and I am confident we have selected the right expertise and experience to help make that happen.

Our organisation is committed to becoming more flexible and effective across our internal functions so that, in turn, we can better meet and exceed the expectations of the communities we serve.

Snowy Monaro Regional Council looks forward to working with our community across the next 12 months.

Peter Bascomb
Chief Executive Officer

Community Profile

The Snowy Monaro Regional Council local Government Area (LGA) has an estimated Resident Population for 2019 of 20,795, with a population density of 0.01 persons per hectare, with the area experiencing a modest population growth over previous years.

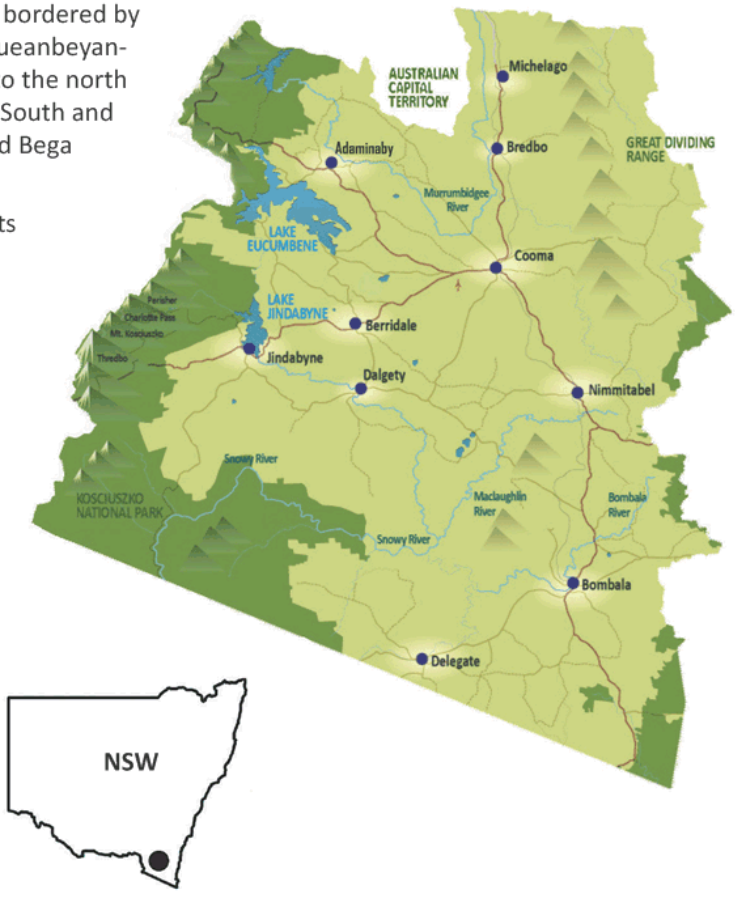
The Snowy Monaro Region Local Government Area (LGA) covers 1,515,815 ha or (15,158 km²) and is located in south-eastern NSW, about 100 km south of the Canberra CBD, and about 400 kms south-west of the Sydney CBD.

The Snowy Monaro region is surrounded by rolling plains and mountain ranges, with 28% of the region consisting of national parks or reserves. The region sits at the top of both the Snowy and Murrumbidgee River Catchments. Along with their major tributaries, they offer significant environmental values, as well as a source of fresh water for urban, recreational, irrigation and energy uses. The LGA is bordered by the Australian Capital Territory and Queanbeyan-Palerang in the north, Snowy Valleys to the north and northwest, East Gippsland to the South and southeast, Eurobodalla to the east and Bega valley to the south east.

The connection that the LGA has with its neighbouring councils and adjoining State and Territory areas requires ongoing consideration of its partnerships, especially in the area of infrastructure delivery planning.

Cooma is considered the regional centre however, each of the primary towns and smaller villages have unique characteristics and offer destination experiences.

In November 2018, Deputy Premier and Minister for Regional NSW John Barilaro and Minister for Planning and Housing Anthony Roberts announced a major planning initiative in the form of a masterplan called Jindabyne SAP, a new plan to revitalise Jindabyne to become known as Australia's premier alpine destination. Council will form part of the working group to oversee the project.



Regional Statistics

Our Community

Estimated 2019 resident population

20,795

51.7% (Regional NSW 49.2%)

48.3% (Regional NSW 50.8%)





86.6% of residents are Australian citizens (Regional NSW 82.7%)

2.2% of residents are Indigenous Australians (Regional NSW 5.5%)



12.8% of residents were born overseas (Regional NSW 11,2%)

Age Groups	Snowy Monaro	(Regional NSW)
Babies, Preschool, Primary (0 to 11 years)	13.6%	14.7%
Secondary Schooler, Tertiary Education and Independence (12 to 24 years)	14.6%	15.2%
Young Workforce, Parents and Home Builders, Older Workers and Pre-retirees (25 to 59 years)	45.9%	42.8%
Empty Nesters and Retirees, Seniors, Elderly, Aged (60 to 85+ years)	25.9%	27.2%

Median Age **43** (Regional NSW 43)



Need for assistance with core activities **4.4%** (Regional NSW 6.3%)



Major employment sector (Accommodation & Food Services) FTE **18.4%** (Regional NSW 7.9%)

Persons aged 15+ who volunteer **25.8%** (Regional NSW 20.8%)



Family Structure



	Couples with children	Couples without children	One parent families	One person household
Snowy Monaro	21.0%	24.6%	7.4%	25.0%
(Regional NSW)	25.0%	27.0%	11.0%	26.0%

Highest Level of Schooling

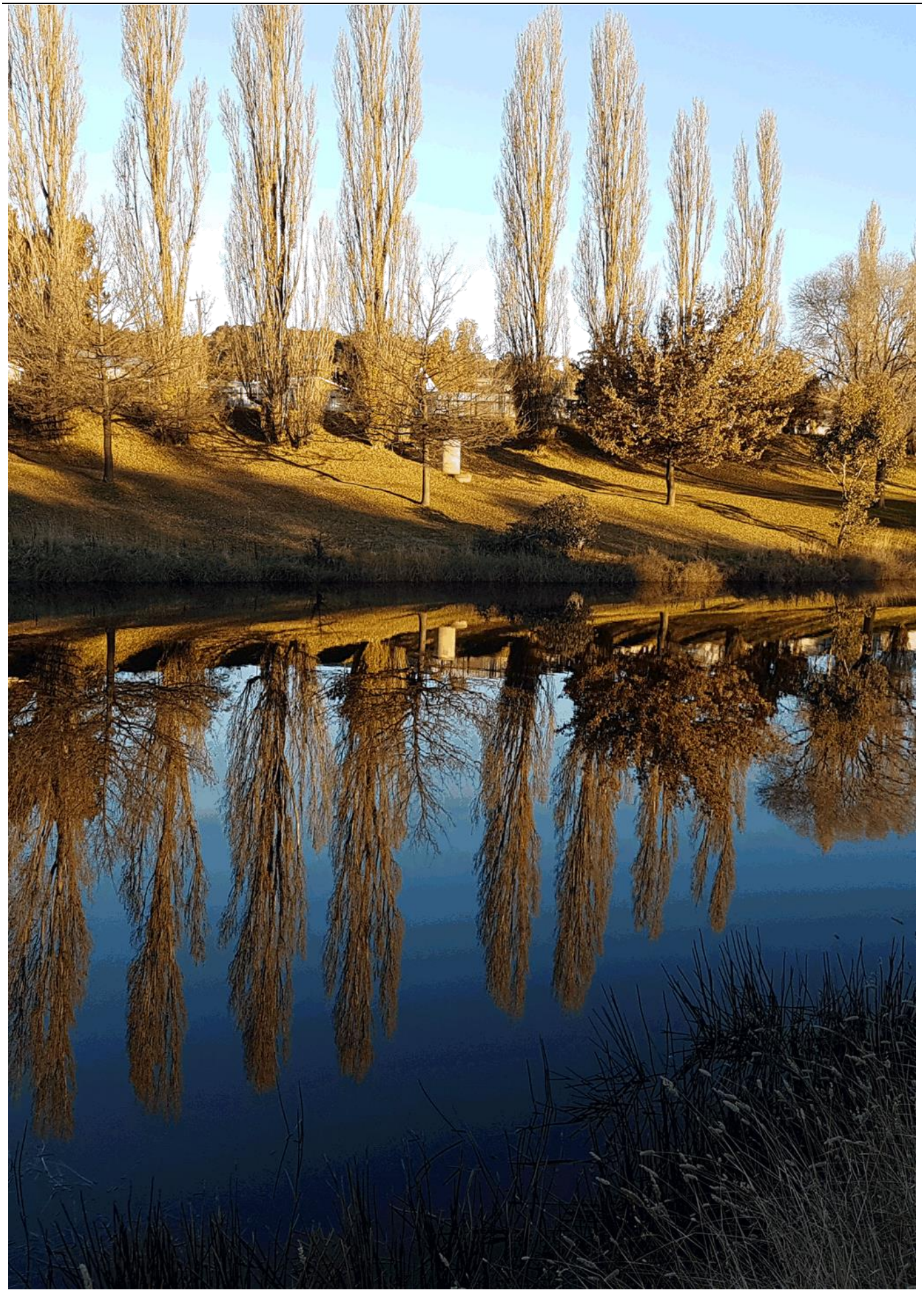


	Year 10	Year 12	Advanced Diploma	Bachelor or Masters
Snowy Monaro	25.9%	43.1%	8.4%	14.9%
(Regional NSW)	3.1%	21.6%	8.2%	14.5%

Employment



	Full time employment	Part time employment	Unemployed
Snowy Monaro	62.8%	34.9%	3.1%
(Regional NSW)	55.2%	36.3%	4.8%



About our Council

Snowy Monaro Regional Council consists of eleven Councillors, elected in September 2017 by residents for a three-year term.

The next election will be in September 2021 and will be for a four-year term.

In 2019, Councillor Peter Beer was elected Mayor and Councillor Lynley Miners was declared Deputy Mayor until next election.

Our Councillors



Mayor Peter Beer
Email: Peter.Beer@
snowymonaro.nsw.gov.au



Councillor Lynley Miners
Deputy Mayor
Email: Lynley.Miners@
snowymonaro.nsw.gov.au



Councillor John Rooney
Email: John.Rooney@
snowymonaro.nsw.gov.au



Councillor John Castellari
Email: John.Castellari@
snowymonaro.nsw.gov.au



Councillor Rogan Corbett
Email: Rogan.Corbett@
snowymonaro.nsw.gov.au



Councillor James Ewart
Email: James.Ewart@
snowymonaro.nsw.gov.au



Councillor Sue Haslingden
Email: Sue.Haslingden@
snowymonaro.nsw.gov.au



Councillor John Last
Email: John.Last@
snowymonaro.nsw.gov.au



Councillor Anne Maslin
Email: Anne.Maslin@
snowymonaro.nsw.gov.au



Councillor Brian Old
Email: Brian.Old@
snowymonaro.nsw.gov.au



Councillor Bob Stewart
Email: Bob.Stewart@
snowymonaro.nsw.gov.au

About our Council

The *Local Government Act 1993* prescribes the role of individual Councillors as follows:

- to be an active and contributing member of the governing body
- to make considered and well informed decisions as a member of the governing body
- to participate in the development of the Integrated Planning and Reporting Framework
- to represent the collective interests of residents, ratepayers and the local community
- to facilitate communication between the local community and the governing body to uphold and represent accurately the policies and decisions of the governing body
- to make all reasonable efforts to acquire and maintain the skills necessary to perform the role of a councillor.

Councillor Training and Professional Development

In accordance with Section 232 of the Local Government Act 1993 a councillor is "to make all reasonable efforts to acquire and maintain the skills necessary to perform the role of a councillor".

Councils are to provide Councillor Induction and Professional Development programs that address three elements:

- **Pre-election Candidate Sessions –** these are to ensure prospective candidates are aware of what will be expected of them if elected (these are not mandatory but are encouraged)
- **Induction Program –** this aims to equip Mayors and Councillors with the information they need to perform their role effectively over the first few months and has a particular focus on building positive, collaborative relationships between Councillors and with staff
- **Professional Development Program –** this is to be developed in consultation with all councillors and delivered over the term of the council to build the skills, knowledge and personal attributes necessary to be an effective Mayor or Councillor

In 2019-20 year Council facilitated a range of programs to support ongoing councillor development:

Pre-Election Candidate Sessions

Not applicable for 2019-20 as councillor elections were not held.

Council adopted a new Code of Conduct and Code of Meeting Practice in 2019.

Induction Program

Not applicable for 2019-20 as councillor elections were not held.

Professional Development

Councillors attended regular development workshops facilitated both by internal and external trainers.

- LGNSW Conference
- Councillor Briefing sessions
- LGNSW Conference Dinner & Workshops Countrywide Conference
- Councillor workshops
- CUC Symposium
- LGNSW Planning Webinar

In addition, monthly Councillor briefings were held on topical issues in relation to:

- A range of land use planning, asset utilisation, community development programs and projects
- Aged Care Update and the new Aged Care Quality Standards
- Roadside Weed Care Program
- Youth Council and Youth Strategy presentation
- Records Management
- Recreational Fishing
- Economic Development

Conference Attendance

Mayor Beer
Meetings other than Council Meetings =130
Presentations = 47
Radio/TV interviews = 75
Local Government conferences = 9

Opening of facilities with State/Federal reps and at least one Council representative = 92

Councillor Rooney
Local Government conferences =1

Council Meetings

Council Meetings are held once a month, on the third Thursday of the month. Eleven ordinary Council Meetings and four extra-ordinary council meetings have been held in the 2019-20 year.

Ordinary Council meetings were held in regional locations to provide convenience to all members of the public to speak at the meeting. Due to the COVID-19 pandemic and the restrictions that were in place, Council decided to conduct all the Council meetings from Cooma since March 2020.

Since 14 December 2019, Councils have been required to webcast meetings of the Council and committees that comprise only of councillors. The Office of Local Government (OLG) issued a Guide to Webcasting Council and Committee Meetings to assist councils to comply with webcasting obligations.

On 2 September 2019, Mayor and Deputy Mayor Elections were conducted and Peter Beer was elected as the Mayor and Lynley miner was elected as a Deputy Mayor.

Local Government elections were to take place in September 2020, however due to the COVID-19 pandemic the elections have now been postponed to 4 September 2021.

Councillor Names	Attended	Apology	Absent
Clr Peter Beer (Mayor) Sept 19 to date	10	1	0
Clr John Rooney (Mayor) Jul 19 to Sept 19	10	1	0
Clr Lynley Miners (Deputy Mayor)	8	3	0
Clr John Castellari	10	1	0
Clr Rogan Corbett	11	0	0
Clr James Ewart	10	1	0
Clr Sue Haslingden	10	1	0
Clr John Last	9	2	0
Clr Anne Maslin	10	1	0
Clr Brian Old	8	2	1
Clr Bob Stewart	11	0	0

The table above details the attendance of Councillors at Council Meetings during the 2019-20 financial year.

Our Organisational Structure

Council's Executive Leadership Team



Peter Bascomb
Chief Executive Officer



David Rawlings
Chief Strategy Officer



Jeff Morgan
Chief Operating Officer



Gina Woodward
Chief Communications Officer



Beth Barratt-Browne
Chief Workforce Officer

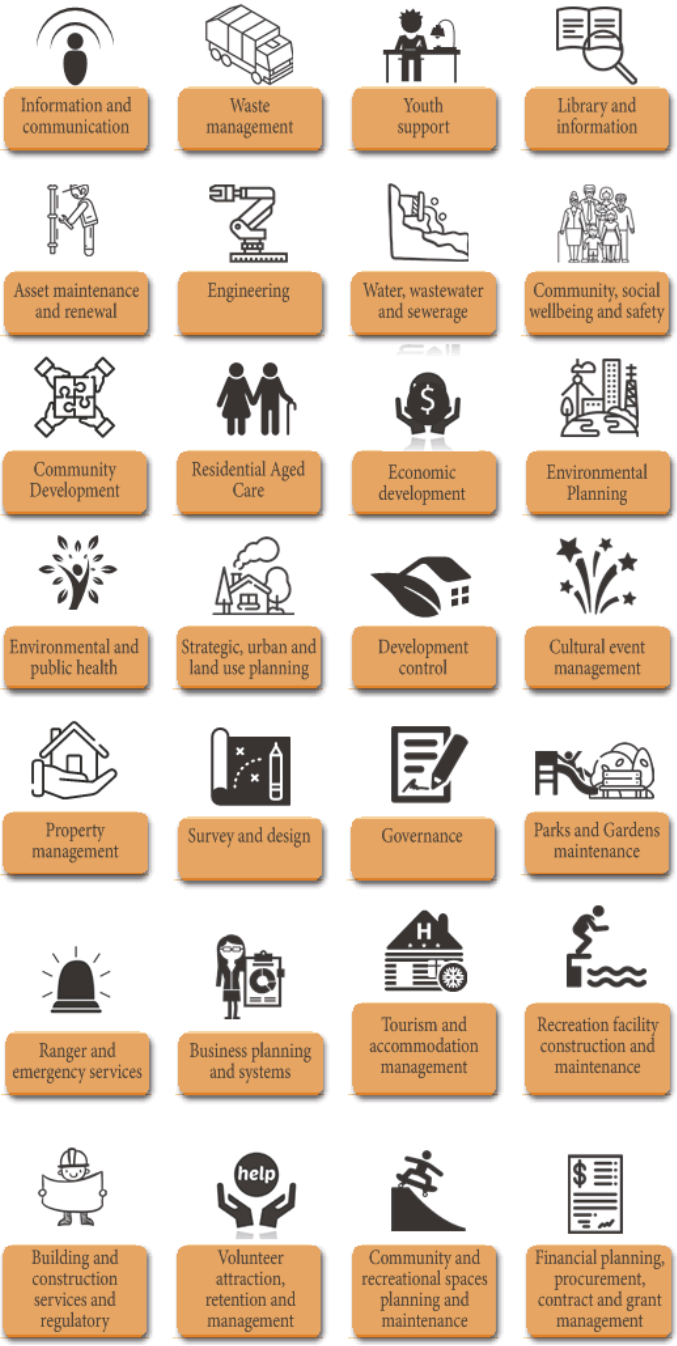


TBC
Chief Financial Officer

Our Functions, Services and Facilities

Council provides a range of functions and services to the community, and provides and maintains a range of community assets. Many of these are regulated and while may be provided by the Council, are delivered on behalf of State Government. For example, the administration of the NSW Companion Animals Act 1998, which controls the management of animal registration and offences under this Act.

The provision of these ongoing functions and services, such as those detailed below, form the considerable basis of what Council delivers to the community, and contributes to the achievement of the desired outcomes expressed in the Snowy Monaro 2040 Community Strategic Plan.



Facilities

General

Council Offices	4
Works Depots	5
Visitor Centres	2
Libraries	2
Mobile Library	1

Water and Wastewater

Water Treatment Plants	2
Water Pump Station Intakes	12
Water Distribution Pump Stations	11
Water Reticulation Pipe	330 Km
Supply Reservoirs	39
Supply Dams	1
Wastewater Treatment Facilities	8
Wastewater Pump Stations	28
Wastewater Drainage Pipe	280 Km

Water Management

Landfills	3
Transfer Stations	6

Community and Recreation

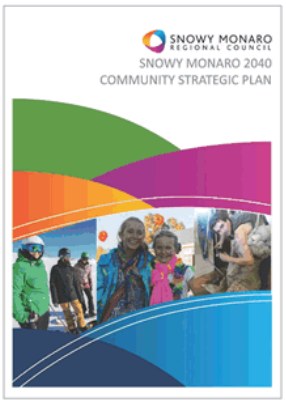
Aged Care Facilities	2
Doctors / Health Centres	3
Childcare	2
Halls	15
Showgrounds	7
Sporting / Recreation Fields	19
Swimming Pools	5
Holiday / Caravan Parks	5
Public Toilets	21
Airport	1
Saleyards	2
Community Centre	2

Integrated Planning and Reporting

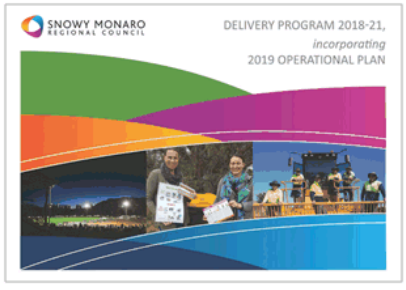
Recognising the important role the community plays in guiding Council in its service delivery, extensive community engagement was undertaken in 2017 as a key part of the 2040 Community Strategic Plan development. The key planning and reporting documents that form part of Council's Integrated Planning and Reporting Framework are aligned to the overarching community aspirations.



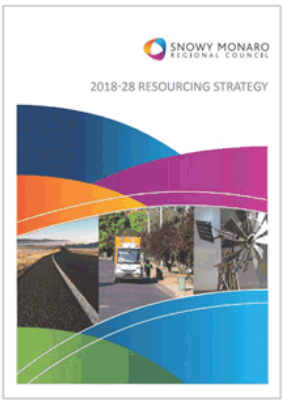
Council's Integrated Suite of Planning Documents



Community Strategic Plan



Delivery Program incorporating Operational Plan



Resourcing Strategy

Our Achievements on the Objectives of the 2020 Operational Plan

The Delivery Program 2018-21 and 2020 Operational Plan are aligned to the Key Themes and Outcomes consistent with the Snowy Monaro 2040 Community Strategic Plan. These are detailed below.

Key Theme 1: Community

Key Theme 2: Economy

Key Theme 3: Environment

Key Theme 4: Leadership

Community Outcomes

1	Our health and wellbeing needs are met
2	Our region's diverse cultural identity is preserved, and we foster creative expression and spaces
3	We are a safe and caring community

Economy Outcomes

4	Our region is prosperous with diverse industry and opportunities
5	Our community has access to a range of diverse lifelong learning opportunities
6	Our residents and visitors connect with our region's welcoming and iconic attractions

Environment Outcomes

7	Our natural environment is protected and sustainable
8	Our built infrastructure is attractive and fit for purpose
9	Our community is connected through efficient transportation networks, technology and telecommunication services

Leadership Outcomes

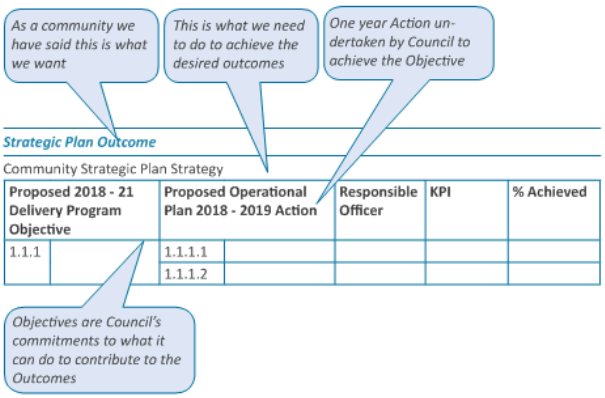
10	Our Council is strategic in their planning, decision making and resource allocation
11	Our Council delivers best value to the community
12	Our Community is informed and engaged in decision making

The following pages outline Council's progress in achieving those desired outcomes. Whilst there were many highlights completed in the 2019-20 year, other significant activities and initiatives will take multiple years to be realised. eg. the construction of major infrastructure projects.

In addition, Council continues to perform and improve considerable 'Business as Usual' work. Highlights on these can be found in the section titled 'Highlights from Council's Services'. Refer to the Table of Contents.

How to Read the Following Pages

Example



COMMUNITY THEME	
Ref. No.	Element
1	CSP Community Outcome
1.1	CSP Community Strategy
1.1.1	Three year Delivery Program Objective
1.1.1.1	One year Operational Plan Action



THEME ONE

COMMUNITY

Our communities are welcoming, inclusive and safe; our lifestyle needs are actively considered and planned for; and opportunities exist to enhance our health and social wellbeing.

1. Our health and wellbeing needs are met
2. Our region's diverse cultural identity is preserved, and we foster creative expression and spaces
3. We are a safe and caring community

THEME ONE – COMMUNITY

Community Outcome One: Our health and wellbeing needs are met						
Strategy 1.1 Quality health and well-being services that support the changing needs of the community through all stages of the lifecycle are provided through government and non-government organisations						
2018 - 21 Delivery Program Objective		2019 Operational Plan Action		Responsible Officer	KPI	% Achieved
1.1.2	Water and Sewer Services meet legislative and quality requirements	1.1.2.1	Undertake councillor, executive and community reference groups to create awareness of councils water quality requirements under legislation	Manager Water and Wastewater Services	The review completed by June 2020	25%

Strategy 1.2 High quality community support and residential aged care services are available and accessible to residents across the region						
2018 - 21 Delivery Program Objective		2019 Operational Plan Action		Responsible Officer	KPI	% Achieved
1.2.1	Competitive cost-effective aged care and community support services are available within the region	1.2.1.1	Undertake refurbishment at Yallambee Lodge and Snowy River Hostel, subject to adequate funding being sourced	Manager Community Services	Respond to buzzers within seven (7) minutes of initial call. Improved efficiency of meal preparations. Safer environment to mobilise for residents	50%
1.2.2	Council strategies recognise the growing demand of residential aged care services	1.2.2.1	Implement the recommendations from the Aged Care Review, applicable to the 2020 financial year, subject to funding	Manager Community Services	Improved financial forecast for Residential Aged Care. Delivered concept drawings of proposed design.	100%
1.2.2	Council strategies recognise the growing demand of residential aged care services	1.2.2.2	Jindabyne Aged Care Project Committee to explore options for a residential aged care facility, in Jindabyne	Manager Community Services	Identification of land and fundraising committee for Residential Aged Care.	50%

THEME ONE – COMMUNITY

Community Outcome One: Our health and wellbeing needs are met						
Strategy 1.3 Recreation, sporting and leisure facilities encourage all ages to live in an active and healthy lifestyle						
2018 - 21 Delivery Program Objective		2019 Operational Plan Action		Responsible Officer	KPI	% Achieved
1.3.1	Regional level recreation facilities that encourage an active lifestyle are planned for and provided in partnership with other government agencies	1.3.1.1	Complete the high-level Facilities Strategy following community survey results	Manager Facilities	Drafts for consultation complete	40%
1.3.2	Council has effectively identified community and visitor needs in the development and enhancement of the Region's recreational facilities to ensure sound decision making	1.3.2.1	Undertake a feasibility study into the Monaro Rail Trail	Coordinator Economic Development	Monaro Rail Trail Feasibility Study complete	100%
1.3.3	Council's recreational facilities, parks and public open spaces are safe, well managed and accessible	1.3.3.1	Continue development of a region wide inspection schedule of Recreation Facilities	Manager Facilities	Drafts for consultation complete	25%

Strategy 1.4 Youth in the region are supported to reach their maximum potential						
2018 - 21 Delivery Program Objective		2019 Operational Plan Action		Responsible Officer	KPI	% Achieved
1.4.2	Activities and recreational infrastructure for children and young people is planned for and promoted to contribute to their active living, health and wellbeing	1.4.2.1	A Regional Youth Development Strategy is prepared	Manager Facilities	An SMRC Youth Development Strategy is finalised	100%
		1.4.2.2	Commence preparation of a Recreation Strategy for the region	Coordinator Economic Development	Authoring of strategy commenced	70%

THEME ONE – COMMUNITY

Community Outcome Two: Our regions' diverse cultural identify is preserved, and we foster creative expression and spaces						
Strategy 2.1 Our culturally diverse heritage is preserved and celebrated for the richness it brings to our regional identity						
2018 - 21 Delivery Program Objective		2019 Operational Plan Action		Responsible Officer	KPI	% Achieved
2.1.1	Council has built stronger relationships with the region's First Peoples	2.1.1.1	Scope a Reconciliation Action Plan.	Coordinator Economic Development	Scoping for Reconciliation Action Plan completed.	75%
2.1.2	Council celebrates and enriches the heritage fabric throughout the region	2.1.2.1	Finalise an integrated Heritage Strategy	Manager Built and Natural Environment	Heritage strategy and community education program completed	90%
		2.1.2.2	Commence preparation of a Community Development Strategy	Manager Built and Natural Environment	Authoring of Strategy commenced	75%
		2.1.2.3	Provide pre-lodgement advice and specialised heritage assessment of development applications for identified items and for developments within conservation areas.	Manager Built and Natural Environmentn	The Heritage Places Grant program is implemented and the community advised on the outcomes.	100%

Strategy 2.2 Support and promote the arts recognising the broad and diverse contribution it makes to community identity and wellbeing						
2018 - 21 Delivery Program Objective		2019 Operational Plan Action		Responsible Officer	KPI	% Achieved
2.2.1	A range of regional level arts and cultural activities are delivered and promoted in partnership with the community	2.2.1.1	Progress analysis of Cultural and Arts Facilities in the region with the Arts and Cultural Committee	Manager Resource and Waste Services	Commence liaison with community groups on aspirations for region	100%
		2.2.1.2	Continue to support regional level arts/ cultural activities through the provision of reusable materials from waste facilities which have been diverted from landfill.	Coordinator Economic Development	The community is advised of the opportunity to be provided materials through a Council communication.	75%

THEME ONE – COMMUNITY

Community Outcome Three: We are a safe and caring community						
Strategy 3.1 Develop, maintain and promote safe spaces and facilities that are enabling, accessible and inclusive for all						
2018 - 21 Delivery Program Objective		2019 Operational Plan Action		Responsible Officer	KPI	% Achieved
3.1.1	Public and community spaces are regulated and managed to be safe and equitable for all abilities	3.1.1.1	Identify and implement actions from the Disability Inclusion Action Plan that can be completed in the 2020 financial year	Coordinator Economic Development	Actions identified and implemented.	60%
3.1.2	Preventative maintenance programs have been established across Council spaces and facilities that are compliant with current standards	3.1.2.1	Seek funding for upgrading the Bombala truck wash facilities	Manager Facilities	Management strategy implement for existing truck wash Submission of grant applications to appropriate funds	15%
		3.1.2.2	Develop a cemetery condition report template for annual maintenance review.	Manager Built and Natural Environment	Draft and implement template for internal staff use	100%
		3.1.2.3	Monitor and clean out of existing ponds	Manager Facilities	Regular inspection for pond level and breaches	50%

Strategy 3.2 Positive social behaviours (including law and order) are fostered and encouraged to maintain our safe, healthy and connected communities						
2018 - 21 Delivery Program Objective		2019 Operational Plan Action		Responsible Officer	KPI	% Achieved
3.2.1	Council's public health and regulatory responsibilities are planned for and delivered to facilitate a safe community and raise awareness	3.2.1.1	Develop and implement communication/ observation boards within each cat and dog impounding facility.	Manager Built and Natural Environment	Procure whiteboards for each impounding pen.	100%
		3.2.1.2	Develop an education package for operators of On-Site Sewage Management Systems to complement the On-Site Sewage Management Inspection Program	Manager Built and Natural Environment	Develop comprehensive package including material to be used at face to face workshops.	100%
3.2.2	Council supports and encourages safety initiatives to promote our connected communities	3.2.2.1	Partner with agencies to ensure emergency management processes and procedures are in place	Manager Asset Management	Coordinate the Snowy Monaro Emergency Management Committee	50%

THEME TWO

ECONOMY

We are a vibrant and prosperous community providing opportunities for growth and learning

1. Our region is prosperous with diverse industry and opportunities
2. Our community has access to a range of diverse lifelong learning opportunities
3. Our residents and visitors connect with our region's welcoming and iconic attractions



THEME TWO – ECONOMY

Community Outcome Four: Our region is prosperous with diverse industry and opportunities

Strategy 4.1 Attract diverse businesses and industries to the region, supporting their establishment and retention

2018 - 21 Delivery Program Objective		2019 Operational Plan Action		Responsible Officer	KPI	% Achieved
4.1.1	Council's Regional Economic Development Strategy provides a framework that fosters and grows the Region's diverse businesses	4.1.1.1	Work with small business to take advantage of growing tourism and the opportunities presented by Snowy 2.0 to encourage growth and productivity	Coordinator Economic Development	Work with TAFE/CUC/State Government to identify education and training that will address current skills shortages and support Snowy 2.0 contractors	60%

Community Outcome Four: Our region is prosperous with diverse industry and opportunities

Strategy 4.3 Capitalise on the region's proximity to Canberra and bordering NSW and Victorian regions to attract industry and investment

2018 - 21 Delivery Program Objective		2019 Operational Plan Action		Responsible Officer	KPI	% Achieved
4.3.2	Promotion of the Region's commercial facilities through advocacy and discussion with other levels of government and regional local groups has been heightened	4.3.2.1	Utilise results of the sale yard strategic review to finalise the council sale yard management strategy.	Group Manager Facilities	Utilising data from Strategic Review, site inspections and user consultation. Develop priority list of Capital Improvements including costings and funding models	25%
4.3.4	The Region's opportunity for economic growth is enhanced through Council Asset Management Plans and attracting investment	4.3.4.1	Water and sewer services to be aligned with any strategic study to be undertaken for Michelago in conjunction with the regional IWCM (Integrated Water Cycle Management).	Manager Water and Wastewater Services	Prepare Regional Integrated Water Cycle Management plan as per the best practice guidelines developed by Department of Primary Industry Water (DPI Water)	75%

Community Outcome Five: Our community has access to a range of diverse lifelong learning opportunities

Strategy 5.1 Advocate for and promote education and lifelong learning opportunities

2018 - 21 Delivery Program Objective		2019 Operational Plan Action		Responsible Officer	KPI	% Achieved
5.1.2	Council works in partnership with the Region's businesses and tertiary education partners to explore the occupation skills and tertiary options needed for the future for the region	5.1.2.1	Working in partnership Department of Premier and Cabinet to develop a workforce strategy with the 2 Snowy Councils in conjunction with Snowy 2.0.	General Manager	Consult with stakeholders to include regional partnerships in Trainee Framework (1.4.1) and Corporate training programs	Ongoing

THEME TWO – ECONOMY

Strategy 5.2 Promote and provide access and spaces both physical, digital and mobile where people can learn and connect						
2018 - 21 Delivery Program Objective		2019 Operational Plan Action		Responsible Officer	KPI	% Achieved
5.2.1	Community infrastructure options are explored that facilitate the expansion, improvement and accessibility of life learning spaces across the region	5.2.1.1	Explore options for joint use facilities with the Department of Education and Training	Coordinator Economic Development	Options explored for joint use facilities with the Department of Education and Training	100%

Community Outcome Six: Our residents and visitors connect with our regions welcoming and iconic attractions						
Strategy 6.1 The Snowy Monaro region is a destination that offers a variety of quintessential year – round experiences, attractions and events.						
2018 - 21 Delivery Program Objective		2019 Operational Plan Action		Responsible Officer	KPI	% Achieved
6.1.2	Safe and well maintained facilities i.e. parks and reserves; multi-function buildings and community halls and the showground contribute to the region	6.1.2.1	Undertake a condition assessment of specific Council assets to determine life cycle and ongoing maintenance requirements.	Manager Facilities	Engage suitable external property condition assessment service provider	5%
6.1.3	Council facilitates and supports and promotes events to highlight the attributes of our towns and villages	6.1.3.1	Develop an SMRC events strategy.	Coordinator Economic Development	Exhibit a draft strategy	60%

Strategy 6.2 Encourage and promote vibrant towns and villages, acknowledging and celebrating the unique heritage and character of each town						
2018 - 21 Delivery Program Objective		2019 Operational Plan Action		Responsible Officer	KPI	% Achieved
6.2.3	Council celebrates, supports and promotes the uniqueness and heritage characteristics of each town and village	6.2.3.1	Complete a tourism audit of the entire SMRC region including infrastructure, product, services, businesses and organisations and facilities	Coordinator Economic Development	Stocktake of current facilities	100%

THEME TWO – ECONOMY

Community Outcome Six: Our residents and visitors connect with our regions welcoming and iconic attractions						
Strategy 6.3 Further promote and develop the regions visitor accommodation, product and recreational infrastructure						
2018 - 21 Delivery Program Objective		2019 Operational Plan Action		Responsible Officer	KPI	% Achieved
6.3.1	Businesses are supported in their promotion to encourage and develop our visitor economy	6.3.1.1	Commence preparations to host a Local Tourism Forum for Tourism Operators in the region in late 2020	Coordinator Economic Development	Contact stakeholders	100%
6.3.2	The Region's caravan parks, are maintained, upgraded and promoted to attract visitors	6.3.2.1	Undertake a condition assessment of Council assets to determine lifecycle and ongoing maintenance requirements for	Manager Facilities	Condition assessment report completed	75%
6.3.3	The Region is marketed to the broader state and national and international community	6.3.3.1	Support the L'Etape cycling event and lobby the State government to continue to support the event in the Snowy Mountains beyond 2019	Coordinator Economic Development	Write to State government	100%

THEME THREE

ENVIRONMENT

Our iconic natural environment and heritage is preserved and enhanced for future generations whilebalancing the need for regional development and growth

1. Our natural environment is protected and sustainable
2. Our built infrastructure is attractive and fit for purpose
3. Our community is connected through efficient transportation networks, technology and telecommunication services



THEME THREE – ENVIRONMENT

Community Outcome Seven: Our natural environment is protected and sustainable						
Strategy 7.1 Protect, value and enhance the existing natural environment						
2018 - 21 Delivery Program Objective		2019 Operational Plan Action		Responsible Officer	KPI	% Achieved
7.1.1	The Region's natural environment remains protected through delivery of a range of Council programs and regulatory compliance	7.1.1.1	Implement plant hygiene policy	Manager Built and Natural Environment	Develop and Implement Plant Hygiene Procedure	100%
		7.1.1.2	Develop data analysis capabilities to maximise drone surveillance opportunities	Manager Built and Natural Environment	Develop data analysis capabilities to maximise drone surveillance opportunities	100%
		7.1.1.3	Finalise the development of a new Fire Safety Program	Manager Built and Natural Environment	The fire safety program is developed and adopted by Council after consultation with the community and key stakeholders.	60%

THEME THREE – ENVIRONMENT

Community Outcome Seven: Our natural environment is protected and sustainable						
Strategy 7.1 Protect, value and enhance the existing natural environment - Continued						
2018 - 21 Delivery Program Objective		2019 Operational Plan Action		Responsible Officer	KPI	% Achieved
7.1.2	The significance and protection of the region's natural assets along with the efficient and equitable planning of public services, infrastructure and amenities is provided for in Council's Local Environmental and associated plans	7.1.2.1	Develop, adopt, implement and communicate Waste Management Strategy	Manager Resource and Waste Services	Council is presented a report to adopt a Snowy Monaro Regional Council waste strategy.	90%
7.1.3	Council delivers a range of initiatives to the Snowy Monaro community to enhance their awareness and engagement of sustaining our pristine natural environment	7.1.3.1	Investigate non-chemical weed management practices	Manager Built and Natural Environment	Trial steam weeding and non-chemical herbicides options	55%
		7.1.3.2	Tender and commence construction of Leachate Control Systems for Bombala Landfill	Manager Resource and Waste Services	Commence construction to approved design	70%
		7.1.3.3	Implement the Fire Safety Education Program	Manager Built and Natural Environment	The fire safety education program is developed, adopted by Council and the program delivered to key stakeholders and the wider community	75%
		7.1.3.4	Develop Biosecurity (weeds) Community Engagement Strategy	Manager Built and Natural Environment	Biosecurity (weeds) Community Engagement Strategy developed and adopted	100%
		7.1.3.5	Complete a cemetery asset schedule for all of the regions cemeteries	Manager Built and Natural Environment	Engage Council assets team to inspect each cemetery and identify each depreciatable asset	100%
		7.1.3.6	Finalise a 10 year Cemetery Management Plan	Manager Built and Natural Environment	Develop a 10 Year Cemetery Management Plan for adoption by Council	55%

THEME THREE – ENVIRONMENT

Community Outcome Seven: Our natural environment is protected and sustainable						
Strategy 7.2 Water, waste, sewer and stormwater management practices are contemporary and efficient						
2018 - 21 Delivery Program Objective		2019 Operational Plan Action		Responsible Officer	KPI	% Achieved
7.2.1	Water and sewer management services and operations meet legislative and quality requirements	7.2.1.1	Independent audit by regulatory body and councillor adoption of Water and Sewer Development Services Development Servicing Plan (Section 64 Contributions)	Manager Water and Wastewater Services	Completion of Water and Sewer Development Services Development Servicing Plan (Section 64 Contributions) for Independent Audit	50%
		7.2.1.2	Undertake an audit of Liquid Trade Waste (LTW) requirements of commercial premises for the Cooma and Bombala areas	Manager Water and Wastewater Services	Continue the inspection the properties in former Cooma-Monaro and former Bombala Shire Council areas in order to implement	40%
		7.2.1.3	Initiate Integrated Water Cycle Management (IWCM) Plan for Water Supply and Sewerage Services for Snowy Monaro Regional Council	Manager Water and Wastewater Services	Undertake IWCM evaluation study for water and wastewater services	15%
7.2.2	Water and sewer infrastructure is maintained and improved to provide a quality service	7.2.2.1	Continue the options study and concept design of Bombala and Delegate Water Supply System	Manager Water and Wastewater Services	Complete the option study followed by Concept Design for Bombala and Delegate Water Supply systems	75%
		7.2.2.2	Construction of Bombala Sewage Treatment Plant	Manager Water and Wastewater Services	Award the construction contract for the Bombala Sewage Treatment Plant	60%
		7.2.2.3	Detailed design for Adaminaby Sewage Treatment Plant	Manager Water and Wastewater Services	Continue the detailed design for Adaminaby Sewage Treatment Plant	75%

THEME THREE – ENVIRONMENT

Community Outcome Seven: Our natural environment is protected and sustainable						
Strategy 7.2 Water, waste, sewer and stormwater management practices are contemporary and efficient - Continued						
2018 - 21 Delivery Program Objective		2019 Operational Plan Action		Responsible Officer	KPI	% Achieved
7.2.3	Innovative solutions and infrastructure supporting waste and recycling operations to reduce landfill have been investigated	7.2.3.1	Implement kerbside collection services Bredbo, Michelago and Nimmitabel, pending Council approval	Manager Resource and Waste Services	Kerbside Collection Service commence at Bredbo, Michelago and Nimmitabel	100%
		7.2.3.2	Trial alternative landfill covers for the benefit of cost reduction	Manager Resource and Waste Services	The SMRC Waste Committee receives a report on the cost benefit analysis of an alternative landfill cover system	100%
		7.2.3.3	Trial compactable litter bins	Manager Resource and Waste Services	The SMRC Waste Committee receives a report on the outcomes of a compactable litter bin trial	100%
		7.2.3.4	Investigate expansion of organic composting and marketing	Manager Resource and Waste Services	Council receives a report on the expansion of Organic Composting and marketing arrangements	100%
		7.2.3.5	Investigate future options of Jindabyne Landfill	Manager Resource and Waste Services	Council receives a report on the future options of Jindabyne Landfill	100%

Community Outcome Eight: Our built infrastructure is attractive and fit for purpose						
Strategy 8.1 Plan for rural, urban and industrial development that is sensitive to the region's natural environment and heritage						
2018 - 21 Delivery Program Objective		2019 Operational Plan Action		Responsible Officer	KPI	% Achieved
8.1.1	New development and land use is facilitated in appropriate locations with areas of environmental value protected	8.1.1.1	Finalise a Snowy Monaro Settlements Strategy	Coordinator Strategy Development	Revise Draft Strategy. Send final Strategy to DPE for endorsement	55%
8.1.2	Land use is optimised to meet the social, environment and economic needs of the region	8.1.2.1	Finalise a Rural Land Use Strategy	Coordinator Strategy Development	Revise Draft Strategy. Send final Strategy to DPE for endorsement	60%

THEME THREE – ENVIRONMENT

Strategy 8.2 Improve and maintain our public owned infrastructure and assets and facilities to a high standard						
2018 - 21 Delivery Program Objective		2019 Operational Plan Action		Responsible Officer	KPI	% Achieved
8.2.1	Council maximises its Asset utilisation to deliver services today and into the future	8.2.1.1	Condition assessments of roads and buildings completed and consolidated in terms of a single Council view and integration where possible into the new Corporate Information System	Coordinator Strategy Development	Consolidation of Asset register system	50%
8.2.2	Public Infrastructure and Assets are maintained and replaced according to Council's Asset Management Strategy	8.2.2.1	Review and update the Asset Management Strategy (AMS)	Coordinator Strategy Development	Update Asset Management Strategy	0%

Community Outcome Eight: Our built infrastructure is attractive and fit for purpose						
Strategy 8.2 Improve and maintain our public owned infrastructure and assets and facilities to a high standard - Continued						
2018 - 21 Delivery Program Objective		2019 Operational Plan Action		Responsible Officer	KPI	% Achieved
8.2.3	Stronger Communities fund project delivers improved community infrastructure and assets through the Major Projects Program (MPP)	8.2.3.1	Completion of the Stronger Communities Fund Major Projects Program (SCFMPP)	Manager Corporate Projects	Completion and close out of all remaining SCFMPP projects. Provide close out report for Council, community and DCP on outcomes of program of works	40%
		8.2.3.2	Plan, deliver and evaluate Major Capital Works Program (MCWP)	Manager Corporate Projects	100% grant fund committed and project delivered within schedule	100%
8.2.4	Provide quality community and aged care services through assets we deliver	8.2.4.1	Investigate alternate funding for refurbishment of aged care facilities	Manager Community Services	Apply for grants as they become available related to infrastructure in Residential Aged Care.	50%
8.2.6	Council's infrastructure is maintained to meet compliance standards and to deliver high level services	8.2.6.1	Construct second lift at the Jindabyne Landfill to extend the life at the current landfill cell by approximately six years	Manager Resource and Waste Services	Design second lift. Tender for construction to final design. Commence construction of second lift to approved design	100%

THEME THREE – ENVIRONMENT

Strategy 8.3 Advocate for a range of suitable housing and accommodation that is available for the changing needs of our community						
2018 - 21 Delivery Program Objective		2019 Operational Plan Action		Responsible Officer	KPI	% Achieved
8.3.1	Planning policies facilitate options for a range of housing types	8.3.1.1	Council advocate to State and Federal governments for provision of housing that facilitates connecting disadvantaged persons with alternate accommodation	Chief Executive Officer	Council has communicated strong advocacy to State and Federal governments for provision of housing that facilitates connecting disadvantaged persons with alternate accommodation	10%
Community Outcome Nine: Our community is connected through efficient transportation networks, technology and telecommunications						
Strategy 9.1 Transportation corridors throughout the region are improved and maintained						
2018 - 21 Delivery Program Objective		2019 Operational Plan Action		Responsible Officer	KPI	% Achieved
9.1.1	Management of road corridors is effective and efficient	9.1.1.1	Review current weed control contract arrangements	Manager Built and Natural Environment	Establish weed control services contractual arrangements for all Council assets	90%
		9.1.1.2	Following Council workshop and approval of the Strategic Network Analysis Report findings, undertake community consultation to determine the frequency of road maintenance	Manager Infrastructure	Community consultation to determine the frequency of maintenance grading including road prioritisation and methodology	75%
		9.1.1.3	Investigate opportunities to undertake construction works projects for roads and bridges for Roads and Maritime Service (RMS)	Manager Infrastructure	Ensure Councils' Quality Management Policies, Processes and Systems are compliant with RMS standards to maximise opportunities to ensure Ordered Works are available from RMS.	60%
		9.1.1.4	Develop and implement effective processes for managing abandoned vehicles left on public roads and other public spaces	Manager Built and Natural Environment	Conduct a full review of the findings, recommendations and actions from the ARRB Strategic Transportation Network Analysis	100%
		9.1.1.5	Establish a Roadside Vegetation Management Taskforce	Manager Built and Natural Environment	Develop and implement road verge vegetation management plan	100%
9.1.2	Our local road network is planned, built and repaired to improve movement across the region	9.1.2.1	Conduct a full review of maintenance practices to determine whether sufficient plant, staff and resources exist to deliver councils maintenance strategy	Manager Infrastructure	Conduct a full review of the findings, recommendations and actions from the ARRB Strategic Transportation Network Analysis	50%



THEME FOUR

LEADERSHIP

We have contemporary civic leadership and governance that fosters trust and efficiency

1. Our Council is strategic in their planning, decision making and resource allocation
2. Our Council delivers best value to the community
3. Our Community is informed and engaged in decision making

THEME FOUR – LEADERSHIP

Community Outcome Ten: Our Council is strategic in their planning, decision making and resource allocation						
Strategy 10.1 Planning and decision making is holistic and integrated and has due regard to the long term and cumulative effects - Continued						
2018 - 21 Delivery Program Objective		2019 Operational Plan Action		Responsible Officer	KPI	% Achieved
10.1.4	Harmonisation of policies, procedures and processes deliver customer focused business practices	10.1.4.1	Finalise the harmonisation of Council legislative reporting deliverables, Council policies, procedures and forms, including accountable business unit and add to the corporate calendar	Manager Governance	Policy, Procedure and legislative compliance directory published. Calendar of review dates and compliance dates communicated	80%

Community Outcome Ten: Our Council is strategic in their planning, decision making and resource allocation						
Strategy 10.2 Sound governance practices direct Council business and decision making						
2018 - 21 Delivery Program Objective		2019 Operational Plan Action		Responsible Officer	KPI	% Achieved
10.2.1	Independent audit and risk framework drives accountability	10.2.1.1	Achieve a consistent designed Risk Management Maturity through embedding the Enterprise Risk Management Framework (ERMF)	Chief Financial Officer	Champions of Risk Project. Develop and deliver risk management training program. Report progress against JLT Risk and Audit Maturity Assessment	50%
		10.2.1.2	Implement and rollout the new Project Management Framework (PMF) including Contract Management Framework	Manager Corporate Projects	Develop contract management framework and PMF templates. Undertake staff training for PMF	40%

THEME FOUR – LEADERSHIP

Community Outcome Ten: Our Council is strategic in their planning, decision making and resource allocation						
Strategy 10.2 Sound governance practices direct Council business and decision making - Continued						
2018 - 21 Delivery Program Objective		2019 Operational Plan Action		Responsible Officer	KPI	% Achieved
10.2.2	Councillors are supported to make informed decisions in the best interest of the community and to advocate on behalf of the community	10.2.2.1	Facilitate the Council election with NSW Electoral Commission	Manager Governance	Individual training plan documented for each Councillor	75%
10.2.3	Records management practices are contemporary and compliant to legislation	10.2.3.1	Determine the scope, cost and resourcing required for the digitisation of all Council records and prepare a report for consideration.	Manager Governance	Update Records Management Framework	0%

Strategy 10.4 Council will manage service delivery in an efficient and sustainable way as an employer of choice						
2018 - 21 Delivery Program Objective		2019 Operational Plan Action		Responsible Officer	KPI	% Achieved
10.4.1	Council employs an engaged multi-skilled, workforce and encourages staff to take ownership of service delivery in a responsible and efficient manner	10.4.1.1	Develop a Corporate Training Framework	Coordinator Workforce Management	Develop Policies, Procedures and schedules as required.	100%

Community Outcome Ten: Our Council is strategic in their planning, decision making and resource allocation						
Strategy 10.4 Council will manage service delivery in an efficient and sustainable way as an employer of choice - Continued						
2018 - 21 Delivery Program Objective		2019 Operational Plan Action		Responsible Officer	KPI	% Achieved
10.4.2	Council provides a workplace that ensures the health, safety and wellbeing is maintained through the management of potential risk	10.4.2.1	Finalise the WHS Framework	Coordinator Workforce Management	Develop Policies, Procedures and schedules as required	100%

THEME FOUR – LEADERSHIP

Community Outcome Eleven: Our Council delivers the best value to the community						
Strategy 11.1 Public services and processes are delivered reliably and efficiently in response to community needs						
2018 - 21 Delivery Program Objective		2019 Operational Plan Action		Responsible Officer	KPI	% Achieved
11.1.1	Information and communication systems support the business to deliver agile and quality service to the community	11.1.1.1	Continue implementation of consolidated Corporate Information System in line with agreed project plan for 2020 financial year.	Group Manager Governance		100%
11.1.2	Centres of Business/Operational Excellence drive improved organisational efficiency and effectiveness and reduce duplication	11.1.2.1	Develop a plan to establish future service offerings and service levels and ensure that organisation structures are aligned with service levels and integrated ICT systems.	Chief Strategy Officer		100%
		11.1.2.2	Report against target efficiency and savings outcomes associated with workforce reform and actively monitor progress against milestones.	Chief Strategy Officer		100%
11.1.3	Rates, Fees and Charges are rationalised to support community needs and services	11.1.3.2	Harmonisation of commercial waste and recycling charges	Manager Resource and Waste Services		100%

Infrastructure

Strategic Outcomes

Strategic Network Analysis
This was reported in Council's annual report for 2018/2019. This year, the review undertaken by ARRB was finally completed. A presentation to Councillors, followed by a report for Council consideration, was provided in June 2020

Funding
Announcements in 2019 by John Barilaro MP provided confirmation of successful applications for Bobeyan Road and The Fixing Local Roads grant funding opportunity will eventually reduce Council's overall gravel maintenance burden (through sealing of gravel roads) by approximately 57km at a cost of $37.5M.

Road Classification Review & Transfer
NSW Government released a Road Classification Review & Transfer Information Paper. The aim is to:

- Ensure the road classification framework is still fit for purpose and that roads across NSW are appropriately classified; and
- Provide opportunity for Council owned roads to be returned to State management as part of a broader package of support for local Council's to better manage and maintain the rural road network.

This review and opportunity for road transfer could enable up to 443km of Council managed road to be reclassified and (potentially) transferred to State management. In addition, 38 bridges could also be transferred.

Strategic Transport Network Analysis

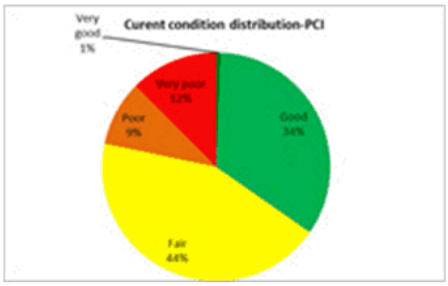
In 2018, Snowy Monaro Regional Council contracted the Australian Road Research Board (ARRB) to conduct a strategic transport network analysis of the transportation network across the Snowy Monaro region.

The aim of the study was to provide an accurate analysis of both sealed and unsealed road networks and then extrapolate network conditions over a 15 to 20 year analysis given various funding criteria.

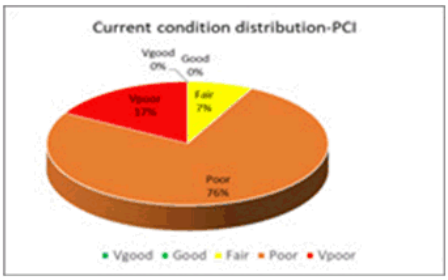
A full investigation of Council's transportation network was completed in 2019 and the analysis reports provided in March 2020 (sealed network) and April 2020 (unsealed network) respectively. The reports provide an accurate assessment of network condition as at 2019. More importantly, the reports outline expenditure requirements over the next 15 years based on the following three (3) scenarios:

- Network performance if current levels of investment continue without change;
- Levels of investment required to maintain the network at existing condition; and
- Levels of investment to improve network condition better aligned with service level agreements and community expectations.

The analysis determined pavement condition in 2019 was as follows:



Pavement Condition Sealed Network



Pavement Condition Unsealed Network

At the June 2020 meeting, Councillors resolved to:

- Commit to engaging the Snowy Monaro Regional Council community in reviewing Service Level Agreements for Road Condition based on the ARRB recommendations; and

- Following consultation with the community, investigate all options for improved funding as per the ARRB recommendations

$20M for the upgrade of Bobeyan Road

In February 2019 John Barilaro MP, accompanied by Bronnie Taylor MLC announced the NSW State Government had committed "$20 million to seal the NSW section of Bobeyan Road". Mr Barilaro went on to say, Bobeyan Road is "a key arterial road for our region, and the quickest way to Canberra, but it is often avoided due to its poor condition. With Bobeyan Road sealed, Adaminaby's tourism, events, visitor numbers and more will prosper."
(Article by Mr John Ellicott – The Land, 24 Feb 19).



In December 2019, Snowy Monaro Regional Council entered into a funding agreement with NSW Government, Transport for New South Wales (TfNSW) that agreed a funding profile for the Bobeyan Road Upgrade committ $20M over 3.5 years. The initial breakdown agreed with TfNSW was:

RMS Project Number	Project Description	19-20 Funding	20-21 Funding	21-22 Funding	22-23 Funding
P0046879	Bobeyan Road Resealing	$1,000,000	$6,000,000	$6,000,000	$7,000,000

Unfortunately the impact from Bushfires and Floods, three (3) of these declared as Natural Disaster events, along with social distancing restrictions resulting from COVID-19, required the release of funding agreement to be reviewed. A new funding arrangement for the Bobeyan Road Upgrade project is:

RMS Project Number	Project Description	19-20 Funding	20-21 Funding	21-22 Funding	22-23 Funding
P0046879	Bobeyan Road Resealing	$250,000	$6,000,000	$6,500,000	$7,250,000

Natural Disaster Events

The 2019/2020 reporting year has been significantly impacted by natural disaster events and the COVID-19 pandemic. Prior to December 2019, the drought affecting Snowy Monaro Region resulted in roads not being maintained due to the inability to transfer water to assist with road maintenance operations. Drought was quickly followed by bushfire with staff and equipment deployed across the region to assist with RFS operations. February 2020 delivered the first (natural disaster) flood event with many roads across the region affected. A series of before & after photographs provide a snapshot of the issues created by flood.

Below Bobundra Road





Below Arable Road





Below Tuross Road





Water and Wastewater Services

This year has been an extremely busy year for Council's Water and Wastewater team, continuing to deliver a 24 hour a day service through drought, bushfires, floods and COVID-19, in addition to a comprehensive program of maintenance, upgrades and future planning.

Several towns were threatened or impacted by bushfire in early 2020. A high level of stress was placed on several supply systems, with demand nearing or exceeding the capacity. In some instances more than the three day average water use was drawn in a matter of hours. A huge effort was put in by teams under challenging conditions to ensure the continued supply of water to towns when they most needed it. Council would also like to thank the residents for minimising non-essential water use during the fires.

In addition to the bushfires, many towns felt the effect of the drought this summer. Some towns were placed on water restrictions over the summer months to ensure the essential needs of the town could be met. The quality of the raw water was often affected by drought and bushfire ash, resulting in hard work by the team to guarantee the quality of the delivered water remained high. Council would like to thank residents for minimising their outdoor water use during this summer and is actively engaged in looking for ways to improve water security across all towns.

Infrastructure works

Despite the challenges of this year, delivery of Council's 30-year Capital Works Program continued. Newer, modern infrastructure, combined with planned maintenance works, ensures the needs of our growing communities can be met and often deliver better environmental outcomes and lower operating costs.

The augmentation of Bombala Sewage Treatment Plant is progressing well with a large amount of civil construction completed. This project replaces ageing infrastructure and will deliver better environmental outcomes to service the needs of Bombala into the future. Work is also beginning on the Timor Street Pump Station and Rising Main renewal in Bombala. Additionally, the design for the Adaminaby Sewage Treatment plant is nearing completion.

The Water Supply Options Assessment Reports for Bombala and Delegate, which evaluate the current infrastructure and the options to achieve reliable supply and treatment for the next 25 years, are entering their final stage.

This year also saw the completion of the scheduled water mains replacement in Jindabyne and start of the water mains replacement program in Cooma.

Maintenance and upgrade works to deliver cleaner water, better services and protection of our environment

Council's maintenance and upgrade program is part of an overall plan to achieve Council's services and environmental objectives. The Water and Wastewater team balances health-based and environmental priorities with fiscal responsibility to determine the program of works for the year.

In addition to regular maintenance, improvement highlights for the year included:

- Replacement of the East Jindabyne Water Intake trunnion
- Upgrade of the booster system at Bombala Water Treatment plant to improve flow to chlorine injectors and chemical dosing systems
- Replacement of the McLaughlin River raw water intake pump in Nimmitabel
- New chemical dosing pumps at Cooma Water Treatment Plant
- Delivery of a new lab and office for Delegate, enabling more comprehensive water and wastewater testing to be undertaken onsite
- Installation of baffles in the process tank at Berridale Sewage Treatment Plant to improve environmental outcomes
- Flow paced dosing at Jindabyne Sewage Treatment Plant to enable the plant to better deal with variable flows and improve environmental outcomes
- Servicing and cleaning of sewage pump stations

All of these works delivered real improvements to water quality, reliability and performance.



The new lab and office for Delegate arrive onsite



The new inlet works at Bombala Sewage Treatment Plant under construction



East Jindabyne Water Intake trunnion replacement





The booster system at Bombala Water Treatment Plant was unable to supply the required pressure and flow for optimal treatment due to restrictions caused by changes in the size of the pipework (shown left). Council replaced this with new pipework including pressure gauges, valves and flow meters, shown on the right. The booster system is now able to supply the correct flow and pressure to the chlorine injectors and chemical dosing systems. This work was part of an extensive, ongoing program to improve the quality of drinking water in Bombala.

Asset Management

Local Emergency Management Committee (LEMC)

It has been a very eventful year from the Emergency Management perspective with the major bushfire emergency during December and January and the COVID-19 pandemic in the following months.

The bushfire emergency was especially challenging with the loss of life and property, and the air crash involving the large air tanker in the Peak View area. On the positive side, the emergency saw people from various regions and walks of life coming together to provide support to those affected. This included firefighters and other emergency workers from other parts of the state, firefighters and parks rangers from North America, and vets from New Zealand to name just a few.

Significant numbers of Council staff at all levels also volunteered their services to assist at the Fire Control Centre during the bushfire emergency. Support activities included manning telephones, logistics and admin support and relieving Council staff (such as the Local Emergency Management Officer) already tasked with specific roles.

With the COVID-19 pandemic, a great deal of preparatory work was undertaken, with NSW Health acting as the lead combat agency and the LEMC providing support. The snow season was a major source of concern with the influx of large numbers of visitors having the potential to set off community transmission of the virus. In the event, the region was fortunate not to be affected too badly, apart from impact on visitation levels.

Some of the activities undertaken during the year include:

- Setting up of a Recovery Committee to coordinate post-emergency recovery activities
- Two desktop exercises to assist in formulating an action plan in preparation for the snow season
- Circulation of daily COVID-19 updates from NSW Health

Consolidation of Asset Registers

This year saw all the previous work consolidating asset registers coming to fruition, with a large volume of data checked and ready for the new system going live at the beginning of the 2020/21 financial year. This involved more than 40,000 individual asset records being checked for omissions, duplications, and any errors in dimensions, location and other relevant attributes.

Ground truthing of asset data continues, with asset locations throughout the Local Government Area visited for the assets to be checked, measured and photographed to enhance the quality of data held in the asset register. With the large number of assets and the wide geographic area to be covered, this will be an ongoing process during the coming year.

The organisation restructure has resulted in some minor changes to the team structure and changes in some position titles. Two vacant positions have been filled in the past year, strengthening the team as well as providing backup capacity during staff leave.

Engineering surveys continue at a steady pace, albeit with a slight reduction in demand during the organisation redesign as staff took stock of the changes in their respective team structures.

The team continues to conduct road traffic counts with counters being placed at various locations of Council's road network to determine traffic flow to assist with planning and analysis.



Burra Road bridge works

Fleet Services

$3.88M in New Assets Supports Council Service Delivery

Council purchased $3,885,142 of new assets this year consisting of minor ground care to heavy earthmoving plant and equipment.

Council manage approximately 1,250 plant items with a current estimated value of $15,761,224 comprising;

- Light vehicles
- Heavy vehicles
- Earthmoving plant
- Ground care plant and equipment
- Minor plant

The year has been challenging and complex for Council fleet services with the unprecedented bushfire events and COVID-19.

For a period of approximately six weeks fleet were effectively solely committed to Rural Fire Service vehicle maintenance and repair. Fleet personnel were required at the repair work-shops, and on fire ground sites, seven days per week, often outside of normal business hours.



5335 Tana



5345 John Deer Tractor



5295 Jetmaster

Resource and Waste Management

We have been faced with some big challenges over the past year from natural disasters, COVID-19 and an internal restructure. Throughout the year, Resource and Waste Services have continued to provide the region with waste management services and educational programs, along with expansion to services and continual improvements to our facilities across the region.



Waste Transfer station at Bombala

Community Education

The year has also seen Resource and Waste Services adapt to virtual media platforms to engage with our community in times of COVID-19 restrictions. This has led to the team reviewing how we deliver our education plans and identifying community behavioural changes. By adapting to these changes this assists us in shaping any future strategic planning and implementing new initiatives in the reduction of resources going to landfill.



Waste Education team at pop-up community stall

Moving Forward

Resource and Waste Services continue to work towards providing strategic outcomes for the community for disposal of waste and recyclable materials. Planning and facility improvements continue to be investigated and implemented to ensure the community have facilities and services that are continually aiming towards less waste to landfill.



New regional messaging has also commenced introducing "Your Habits Matter to my Habitat", which is targetting what happens to your rubbish if not disposed of correctly. Do the right thing when you are out and about by putting your rubbish in the bin. This goes a long way to protecting our native wildlife and the environment.



Built and Natural Environment

Council's Built and Natural Environment team continue to see a variety of developments being lodged for assessment across our local government area. This, accompanied with the upcoming Snowy 2.0 project, is a strong indication of a strong construction industry. The team plays a big part in ensuring projects are assessed in a timely manner, in time with legislative requirements and to meet the growth and demand for new construction in our region.

Provision of new Services

Council recognises that every day a building project is delayed, it costs time and therefore money.

Balancing the needs of all stakeholders is important and as part of Council's commitment to streamline our services for our customer, the following programs are planned or have been introduced:

- A new CIS platform has been developed and implemented 1 July 2020
- A new DA trailer has been developed for implementation 30 October 2020
- A guide to the Development process has been developed and will be uploaded, when adopted, by Council onto Council's website.
- Ongoing education initiatives to assist customers submit legislative, compliant applications and more time for late developers at Council offices.
- Development of online digital platform for lodgement of development applications.

Building and Development in the Region

Snowy Monaro continued to see a high number of proposed buildings and developments during the year, with 455 Development Applications assessed, more than 900 site inspections, and actioning of more than 2000 other certificates and requests.

The variety of developers across the range of residential, units and subdivisions, is another indication of the diversity of our residents and their varying dwelling needs.

2019-20 Building Certification Statistics	
109	Construction Certificate applications processed
18	Complying Development applications processed
205	Plumbing & drainage OSSM/ Transportable Home applications processed
900	Individual progress construction inspections of development including plumbing and drainage works undertaken
31	Building Information Certificate Applications assessed
6	Swimming Pool Certificate inspections completed
129	Occupation Certificate applications processed

2019-20 Development Assessment Statistics	
455	Development Application assessed including site inspections
48	Subdivision certificates issued
1213	10.7 (s149) certificates issued
106	GIPA Application requests actioned
407	Drainage diagram requests actioned
60	Development compliance complaints investigated

Protecting and preserving our historical heritage assets

Council has continued its active heritage preservation program for our community through the Heritage Places Grant Program. The resources allocated to owners through this program have been of great assistance in the enhancement and preserving of important heritage assets in our region. This has provided our community with a greater understanding of why heritage is valuable to the future of our area.

Council has also continued to provide a heritage advisory service to our community free of charge, which has been well received.



The team provides a range of functions that make the Snowy Monaro region a great place to live through responsible pet ownership, food safety, cemeteries management and protecting our natural environment.

Eradicating Invasive Weeds

Dealing with invasive weeds is an ongoing collaborative effort between Council and landowners. The team held a range of programs during the year to deal with the ever increasing impact of weeds on our landscape.

The team also took to the skies with specialised airborne drones to survey and detect weeds, supported by ground-based patrols.



Hawkweed - a priority weed.

Ambitious Safety Inspection Program

700 drinking water samples from 13 supplies were inspected this year, to ensure the quality and safety of our drinking water.

In addition, over 500 properties had septic and sewer inspections conducted to enforce standards and to educate owners on preventing effluent run-off into our waterways.

Since Council also conducted over 350 primary inspections and many follow ups of food premises, to enforce food safety standards and to recognise quality food outlets.

Benefits of Responsible Pet Ownership

Responsible pet ownership benefits all residents and the community. Council's Ranger Services team are dedicated to pet welfare, protection of our environment, and the safe enjoyment of our community.

A major highlight this year is the number of dogs entering Council pounds has continued to reduce significantly. This is the result of ongoing education of owners, as well as enforcement of registration, ensuring animals are kept on properties, and ranger patrols.

Council finalised the construction of the Bombala Pound. The facilities provide a secure location to hold dogs while Council locate their owners. They are fitted with heated pads to maintain a comfortable environmnt while the dogs are in our care.

** Further information on Companion Animal Management refer to the Statutory Reporting section of this report.*

Maintaining and caring for our cemeteries

Council continues to support our community during their most sensitive time of need through the management of public cemeteries.

In addition to our regular maintenance, Council has restored the Prayer Room at the Bombala cemetery, upgraded fences at Boloco cemetery and undertaken repairs caused by wildlife.

Tackling Illegal Dumping

The Environmental Services Team continues to increase its activity to prevent, investigate and prosecute those who would damage our beautiful landscape, including joint patrol and enforcement programs with Environmental Protection Authorities and police.


Jindabyne Skate Park
Australian Water Ski Titles

Economic Development

Amidst a shocking year for economic development and tourism in the region as a result of the summer bushfires and then COVID-19 pandemic, the Economic Development team was still able to accomplish several significant projects and work in the area during the year. Some highlights are below:

Strategic and Use Planning

For the first time in the region's history, a single land use strategy for the entire Snowy Monaro area has now been completed. The Local Strategic Planning Statement (LSPS) provides a high-level strategic planning context for the development of the region over the next 20 years centred around a vision and 12 key planning principles to guide future decision making.



Snowy Mountains Special Activation Precinct Masterplan

In late 2019 the Deputy Premier announced that the Go Jindabyne masterplan project was evolving into the Snowy Mountains Special Activation Precinct Masterplan. Council has been assisting the Department of Planning, Industry and Environment, to appoint a team of consultants to work on the project and develop a vision for the SAP.

Work continues on the masterplan with a draft expected to be finalised in the first half of 2021.



Working with Industry

The economic development team also began conducting biannual business and industry surveys and maintaining broader contact with the business community through quarterly e-newsletters. The contacts established through this network helped provide valuable feedback from community into the impacts of the summer bushfires on local business.

Recreation Planning

Another first in the region's history, a community recreation facilities survey was conducted across the entire local government area to gauge high-level community feedback on recreational and sporting facilities across the region. Walking, swimming, hiking and mountain biking were very popular activities.

Over half of respondents indicated they would be prepared to travel up to 1 hour to access a weekly sporting competition. More than half of the respondents also rated access to good recreational activities as extremely important in their decision to live in the Snowy Monaro region.

Monaro Rail Trail

The feasibility of the Monaro Rail Trail was investigated, and a report prepared which incorporated feedback received from the community during a series of walk-in consultation sessions and surveys. The report found that at a high level, the MRT was a feasible rail-trail proposal and recommended more detailed plans and research be conducted. It also received a high level of community support.

Cooma Visitor Centre Upgrade

The Cooma Visitor Centre temporarily relocated to 57 Vale Street whilst upgrades were undertaken to create a modern, fresh and welcoming space for people seeking information when visiting the region. The renovated building opened to the public in time for the June Long Weekend.



Staff in the new building in front of the Wombat print



Completed upgrade of the Cooma Visitor Centre

The Youth Council

2020 was a challenging year for the region's youth, with prolonged drought, devastating bushfires and a global pandemic disrupting life as we knew it. Despite this, Council continued to work towards delivering the 2019-2022 Youth Strategy objectives and strive towards building a better region for young people to live, work, study and play.

This year, our Youth Council demonstrated resilience, determination and innovation during these trying times and Council is proud to celebrate their accomplishments. During the COVID-19 shut down in April, our Youth Councillors delivered a 30 day interactive online activity program to keep young people engaged and connected.

The #RONA Campaign engaged more than 3000 people over the month and is a great example of adapting in the face of adversity.

The Youth Council cemented their reputation as leaders in the local youth and community space this year. The group met with state and federal politicians to advocate for the needs of their peers, provided interviews to national newspapers and radio stations and hosted consultation sessions with young people across the region to better understand local issues. The team also forged a better connection with Council, giving presentations at the monthly Council meetings and bridging the gap between local government and young people.

We also celebrated the individual achievements of the Youth Councillors, with two being appointed to the NSW Health Advisory Committee, one representing Eden-Monaro at NSW Children's Parliament and another four taking part in the Y NSW's online leadership program.

Perhaps the biggest achievement was the Youth Council's success in securing more than $400,000 of funding through the Stronger Country Communities grant program. The Youth Council played an instrumental role shaping these funding applications and they will continue to support the project delivery over the coming years.



2020 Planning Session

Workforce Management

Organisation Redesign

An organisational review was undertaken and completed in 2019, which sought to redesign Snowy Monaro Regional Council to strengthen its position and service delivery to better meet community needs and expectations.

The review addressed some significant issues that impacted the organisation's overall flexibility, effectiveness and, importantly, sustainability. The review and subsequent restructuring required a planned and considered approach.

Following an extensive staff consultation process, Council adopted a new structure in November 2019. In April, we welcomed three Chief Officers to their new roles, which marked a significant step in leading and implementing the strategies needed to move Council forward. Following those appointments, the positions reporting to the new Chief Officer roles were transferred or recruited.

The Workforce Management team were front and centre with staff across Council in the implementation of restructuring. Providing support and advice at all levels to transition staff in to new roles and reporting lines, creating new position descriptions, communications and recruitment kept the team on its toes throughout the year.

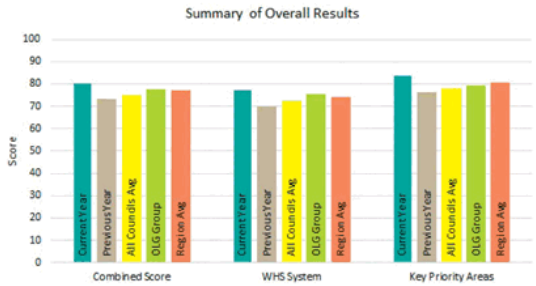
The service reviews required to redesign service areas within each portfolio will commence in a cross unit project, led by the Organisational Development team. Aligned with Australian Business Excellence Framework the same planned and considered approach will underpin the next phases of Organisation Redesign.

Payroll

Staff were transferred to the new Payroll system during the year. The details of over 475 staff, which included more than 100 casual community care staff, were checked before transfer to the new system and training for staff provided as needed. There were no delays in providing continued payroll services.

Work Health and Safety

Council's insurer StateCover provides an Annual Report summarising Council's performance in a WHS audit each year. The 2020 Audit report recorded pleasing results showing not only an improvement from the previous year, but Council's standing above others in the group.



The safety of Council's customers and staff was enhanced with signage, screens and hand sanitiser installed across Council offices in line with advice from the Department of Health regarding COVID-19 restrictions.

Council implemented working from home pay procedures and plans to enable those who were able to work safely from home during the lockdown period, to do so.

Health and Wellbeing initiatives included offering flu vaccinations to staff in addition to the regular skin-screening program undertaken each year.

Recruitment

An online recruitment program and improved advertising was implemented realising an increase in the number of applicants for positions at Council from an average of just under 4 applications per vacancy to over 11. Other improvements have realised efficiencies in the time to appoint after advertising, dropping from an average of more than 8 weeks to 4 weeks.

An assessment centre approach was used for the first time to assess a number of candidates simultaneously for multiple vacancies in our Infrastructure team. The process was productive and well regarded by hiring managers.

Community Services

Residential Aged Care continues to respond to sector reform

The introduction of the new Aged Care Quality Standards that came into effect 1 July 2019 has brought about welcomed change throughout the sector. The Council have spent the past year transitioning aged care operations from a systems and process approach to one that is driven by consumer experience related to all aspects of care. The Royal Commission into Aged Care Quality and Safety has continued throughout this year, which has highlighted failures throughout the sector.

The teams across Yallambee Lodge and Snowy River Hostel have worked diligently to activate bushfire plans as well as COVID-19 plans and directives. In a period of such high risk, we are fortunate to have had zero cases of COVID-19 in Council's aged care facilities. As a region, we have responded incredibly well to be in this position.



Despite challenges, Yallambee Lodge was reaccredited against the new Standards with this in place until May 2021. Staff across both facilities continue to work hard to respond to changes and increase in demands that occur throughout the ageing process, ensuring that quality care and services are delivered.

Home Care Package numbers increase despite challenges

Home Care Package numbers have increased this year as more people in our community have required additional support to remain independent. It is common to transition from the Commonwealth Home Support Program to a Home Care Package when an allocation becomes available. The Council is just one of many Home Care Package providers in our region that ensures our community has a great choice in the delivery of their care and services.

The programs could not occur without our strong team of Support Workers, who delivered 8800 hours of service throughout our region, keeping residents safe, supported and able to remain connected to their community. Despite the challenge of bushfires and COVID-19, services have remained constant since March 2020. As a region, we are still experiencing moderate wait periods to receive a Home Care Package allocation, putting pressure on other programs such as the Commonwealth Home Support Program.

Home Care Packages	Consumer Numbers
Level 1	3
Level 2	38
Level 3	17
Level 4	11
Total	**69**

ComPacks continues to support patient recovery

We have seen an increase in service provision in the area of Compacks this year, with 58 community members being eligible for the six-week package of support to regain their independence in the home following on from a period of hospitalisation. Services provided include: domestic assistance, shopping support, transportation, personal care, meal preparation and social support.

Community Support Programs adapt to change

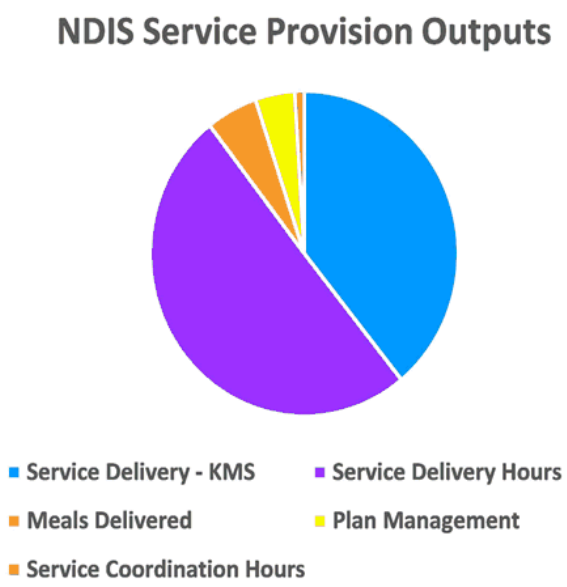
The introduction of the new Aged Care Quality Standards has required that we rethink how care and services are delivered to our community. Alongside the processes of change, we have navigated challenges associated with the bushfires and COVID-19. Without a doubt for service delivery, this has been one of our most challenging years.

Yallambee Lodge new development

Over the past year, we have undertaken site audits and had concept drawings for the new development drafted. The project is on target and is meeting all Department of Health milestones.

National Disability Insurance Scheme (NDIS)

Service requests through the NDIS have increased throughout the year. We have provided support to 42 people with disability throughout the region through a variety of means including home care and plan management. We work collaboratively with other providers who at times, broker our staff to fulfil their clients' care needs.



Community Transport Services prevailed

In acknowledging the challenges, we have performed exceptionally well in the delivery of Community Transport throughout the region. Essential trips, including medical appointments, were prioritised when services were required to be scaled down, that provided great relief to the users of our service. A total of 11305 passengers were transported with their trips covering a vast 331109 kilometres. As usual, the program would not be as far-reaching without our fantastic volunteers, that alone provided 3976 hours of their time to service our community, for which we are forever grateful.

Our Community Transport Program received acknowledgement from Transport for New South Wales, for providing emergency transport to evacuation sites during the bushfires. Rob Cash, one of our Community Transport staff, drove our bus to evacuate residents one evening during the emergency.



Volunteer Driver Glenn Robson

2019-20 Community Transport Statistics	
11,305	Passengers using Community Transport
10,640	Community Transport trips taken
331,109	Kilometres travelled
3,976	No. of Volunteer hours

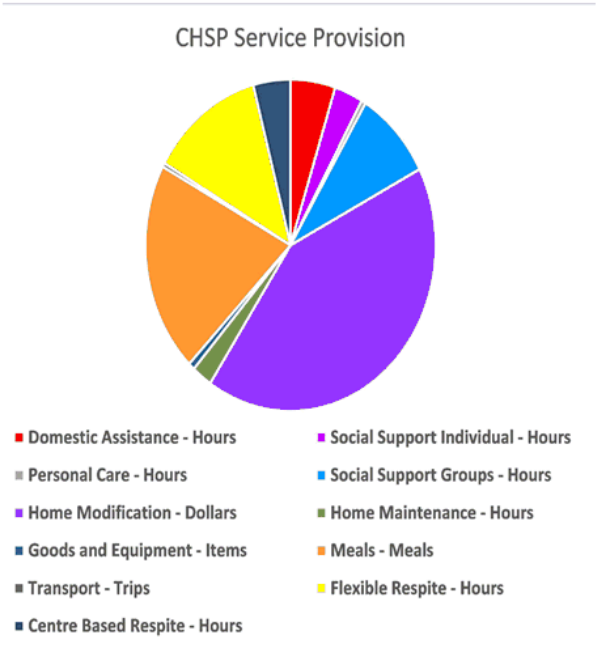
Commonwealth Home Support Programme (CHSP)

Despite the number of disruptions this year, our Commonwealth Home Support Programme (CHSP) numbers have remained steady. During the bushfires, staff implemented our emergency response program by providing daily contact support to our most vulnerable residents. When it was required, we provided our vulnerable person list to emergency services for evacuation purposes.

Due to COVID-19 restrictions in March 2020, many programs, including social support, ceased. It has been unfortunate that some events have not yet been rescheduled. The staff worked diligently to deliver a range of creative options to our community members to keep them actively involved to minimise social isolation. A hit was the 'Creative Cabin Cartons' that were delivered each week alongside garden produce that our groups had been tending.

Social Support Groups maintained contact through Zoom meetings, phone calls and group chats. We were thrilled with how our service users adapted to the changes in communication.

During the gloomy months, the groups also produced some fantastic artwork in our trees in the way of 'Yarn Bombing'. It was refreshing to drive up Sharp Street and see a tree bursting with colour, a simple reminder that despite the challenging circumstances endured; there is always colour to brighten the day! This colour in Cooma and Bombala was compliments from our Community Connections groups.







Library Services

VISITS TO OUR LIBRARIES
59,415

ITEMS LOANED
81,167

KMS TRAVELLED BY THE MOBILE LIBRARY
6,283

Community Enablement

Five local women's oral histories were recorded as a tribute to the photographic exhibition 'Celebrating the Snowy Scheme Community 1949-2019' which was launched in October. The permanent display of photos was created in partnership with Snowy Hydro and the National Archives of Australia, and depict community life during construction

Lifelong Learning

We ran book launches, presentations from Dementia Australia as well as for National Stroke week. We continued our very successful Digital Seniors Program, running 'Reading Challenges', providing spinning and weaving workshops and creative crafts for adults.

Places and Spaces

The Libraries provided many programs for school children before COVID shutdowns. Book Club, Lego Club and Games Club were created with high attendance after school. Special events for Book Week created spaces for a photo booth with dress-ups and for Science Week making 'Slime' and 'Ice cream in a bag' were a big hit. Seeing the creative minds at work was fantastic!

Digital Connection

Seven Tech Savvy Senior sessions were run each week, highlighting a different device or online skill. Participants received a proficiency certificate for their learning and were shown how to access the website to utilise other skills.

NAIDOC WEEK

In conjunction with the TRACZ program and Aboriginal artist Cheryl Davison, we exhibited the artworks of local indigenous children during NAIDOC Week. A large gathering saw the launch of the works, which were also supplemented by indigenous Dreamtime Storytelling and craft. Library staff created bookmarks from copied sections of the children's work.

BOMBALA LIBRARY EXTENDS HOURS TO MEET INCREASED DEMAND

The Library extended its opening hours from January 2020 and celebrated with a series of movies, crafts and morning tea, in addition to an official ribbon-cutting by Councillor Anne Maslin.

During the bushfires, the Library also became an Evacuation and Recovery Centre for those affected. Beds were set up; children had access to arts and crafts as well as the TV and computers for games. The computers were in high demand by those who had lost their homes and possessions. Despite the trying times, we enjoyed sharing our Library with those that needed it most.

MAJOR EXHIBITIONS ATTRACT THE NUMBERS

Six different exhibitions were held at the Cooma Library. The Italian Photographic Exhibition by Paolo Totaro was a very popular choice. Cooma Library was the second Library in NSW to host this exhibition. Others included the Yellow and Red Cases from the National Art Gallery and the Oral History Exhibition of five local women.

MEMBERS REGISTERED
6,283

144
LIBRARY PROGRAMS HELD

ITEMS IN OUR LIBRARIES
51,403

2,670
PEOPLE ATTENDED LIBRARY EVENTS

E-RESOURCES DOWNLOADED
12,537

WI-FI LOGINS
7,052

COMPUTER BOOKINGS
6,633

The 2019-2022 Library Strategy led the direction of this year's library activities, including the focus areas of Lifelong Learning, Community Enablement, Digital Connection and Place and Spaces.

Camping Grounds and Caravan Parks despite challenges, remain open for business

It has been a challenging year in our camping grounds and caravan parks, with the bushfires and then COVID-19. With restrictions in place related to international travel, there has been a greater emphasis on national and regional travel. We look forward to seeing what this brings to our camping grounds and caravan parks over the coming 12 months.

A new camp kitchen was installed at the Delegate Caravan Park, which despite reduced occupancy has been put to great use by locals and visitors to our region. Additionally, Council has been working with the NRMA Jindabyne Holiday Park on upgrades including the addition of Studio Cabins as well as a new Playground.

Swimming Pools

Council has been working closely with a team of pool specialists to provide us with condition reports detailing the health of the region's pools concerning compliance. Issues identified in these reports will be presented to Council later in the year. The pool season had some disruptions due to the bushfires and COVID-19. Fortunately, the downtime was minimal.



Cooma Swimming Pool



Jindabyne Swimming Pool

New Amenities building in Bombala welcomed by Community

A new amenities building in Bombala was committed through the Stronger Communities Fund and was completed this year. The building, that was officially opened by John Barilaro in October 2019, will provide for our community today and well into the future.



Saleyards look to the future

The Saleyards have been quiet due to the drought, bushfires and COVID-19. In collaboration with key stakeholders, we undertook essential planning to deliver services through the Saleyards during COVID-19 safely and fortunately did not have to cease operations. Sales are an integral part of the supply chain, so it was great to have this continue, albeit with some creative measures in place.

Additionally, we are currently looking at funding opportunities to undertake capital improvements at our Cooma Saleyards; consultation with key stakeholders will form an essential part of this process.

Governance

Consolidation of Boco Wind Farm Community Sponsorship Program

The Boco sponsorship program was a condition of the approval of Boco Wind Farm, prior, to the former Councils merger.
As such, the community sponsorship is attributed to the 'former' Local Government areas. Former Cooma-Monaro LGA had $169,091.95 funded to 14 recipients. Former Bombala has $92,521.39 funded to 7 recipients. The committee met to review and determine the expressions of interest received from the community.



The new Boco Rock Committee

Boco Rock Committee 2020

Mayor Beer	Chairperson
Clr Corbett	SMRC Councillor Representative
Clr Stewart	SMRC Councillor Representative
Peter Bascomb	SMRC Chief Executive Officer
Adam West	CWP Renewables Representative (Boco Rock Wind Farm)
Merrita Coombe	Community Representative (Former Bombala LGA)
Coleen McCoy	Community Representative (Former Bombala LGA)
David Wicks	Community Representative (Former Cooma-Monaro LGA)
Kathy Kelly	Community Representative (Former Cooma-Monaro LGA)

Boco projects that aquitted from last years' funding



Michelago Railway was repainted



Cooma Little Theatre recieved new outdoor lighting



Nimmitabel Community Hall recieved a new roof.

Government Information Public Access Act (GIPA) increases workload

Council received two Formal GIPAs and 187 Informal GIPA applications. Council also had to conduct one internal review and two external reviews of the applications. Due to the Bushfires and COVID-19, there was a decrease in applications by 13% in comparison to last financial year.

Complaints

Governance developed and implemented an interim complaints procedure and register. With offices still working on three separate corporate systems, it was identified that maintaining a register of complaints that covered the whole organisation could not operate solely in one system. The register was developed to capture concerns reported by the public. Through the collection of this information Council can analyse that data and identify areas for improvement.

Section 355

The Governance team have been researching and developing a new s355 manual for its s355 committees. This manual will bring all of the existing s355 committees to operate under the one procedure, allowing council to provide consistent advice and information to these committees. This manual is intended to be completed and adopted by the end of 2020.

Audit Summary

Council Leading the Way

The 2020 Annual Report presents an account on the work of the maturing Internal Audit and Risk Management Functions of Council. A discussion paper released by the Office of Local Government, in November 2019, on the proposed legislation on risk management and internal audit showed, that Council is already ahead in terms of the suggested changes.

Audit, Risk and Improvement Committee

This Committee was established in June 2016. It is made up of four external members and one councillor who, with an excellent mix of skills and knowledge, demonstrate independence and commitment. The Committee found a dose of goodwill and humour is needed for a successful Audit, Risk and Improvement Committee.

The Committee notes from its review of policies and from Internal Audit reports that Council has made progress in establishing common policies and systems. The ongoing work of the Committee will overview the bedding down of new policies into BAU practice.

While noting that some progress has occurred, the Committee will continue a focus on Council's Risk Management.

Through Internal Audit, the progress and associated risks with the implementation of Council's new corporate information system will also be monitored.



Adapted from the European Stability Mechanism

Risk Management

There is no doubt that Council faces and will continue to face a future that includes complexity and ambiguity.

Central to managing this has been the implementation of an Enterprise Risk Management Framework (ERMF) adopted by the Leadership team in June 2019.

The ERMF is the set of components based on Australian risk management standards that provide the foundation and organisational arrangements for the management of risk.

These include principles, policy, appetite, processes, methodologies, accountabilities, governance, and resources which facilitate risk assessments, risk treatment, risk reporting and risk conversation.

Continuous evaluation and improvements of risk management through learning and experience offers the best opportunity for ensuring the ERMF is fit for purpose and risk becomes an integral part of all decision making.

Internal Audit

Internal Audit is an activity designed to independently assess, add value and improve an organisation's operations. It is important to recognise that engagement with various functions of Council, especially in the process of merging three legacy systems and organisational cultures, are bound to identify several areas for improvement and offer recommendations.

Throughout 2019-20, there was an increased focus on consulting and advisory activities performed by Council's Internal Audit Function. The table below provides a summary of activities undertaken during and for the previous reporting period:

External Audit

The NSW Audit Office completed Council's external audit this year replacing the previous private contractor arrangement. This approach provides consistency across NSW Councils.

Despite some difficulties presented by the delay in implementing a single finance system and some ongoing issues in respect to asset valuation, this year demonstrated an improvement in the Council's financial statement processes and action was taken or planned to address the NSW Audit Office's recommendations.

Engagement Name	Final Report Date	# of Recommendations
Engagements related to reporting period 2018/19		
Corporate Card Management	9 Aug 2019	10
Platypus Country Visitor Information Centre Follow-up Review	3 Sept 2019	2
OLG Calendar of Compliance	27 Aug 2019	Nil
Government Information Public Access (GIPA) Act Compliance	27 Aug 2019	7
Engagements related to reporting period 2019/20		
Development Assessment	24 Feb 2020	15
Work, Health & Safety Management System	28 Jul 2020	16
Information Technology General Controls	13 Aug 2020	6
Risk Management	1 Sept 2020	5
Delegations Transition through Organisation Redesign Project	Ongoing Consulting Engagement	N/A
Corporate Information System Consulting Engagement	Consulting Engagement	N/A
Engagements related to reporting period 2017/18		
Building Security	4 Sept 2020	24

Engagements completed for the reporting period 2019-20:

- 5 engagements completed
- 1 engagement in progress
- 66 recommendations

The cooperation of Council staff in the internal audit process is commended.

Communications

Council's communications team worked closely with all Council business units to inform and educate our community about Council's services, programs and events.

Working with the organisation's business units, the Communications Team coordinated and developed community education programs, consultation plans and ensured Council information was disseminated in a timely, accurate and consistent manner.

Meeting the challenges of COVID-19

Like all of areas of Council, the Communications Team was required to adapt and respond to the challenges of COVID-19. One of the greatest hurdles to overcome was ensuring our community had meaningful opportunities to engage with Council despite many of the regular face-to-face engagements being postponed.

At the time COVID-19 restrictions came into play, Council's Strategic Planning team was midway through their community consultation for the Draft Strategic Land Use Strategy. While their planned community stalls and information sessions were unable to occur, a series of online sessions were arranged. Residents were consulted with online through group and individual sessions.

Snowy Monaro Regional Library took its entire holiday program online where families were able to participate in the activities from the comfort and safety of their homes.

Increasing our digital presence

Council communicates and shares information through a range of digital platforms. We have continued to increase our digital audience over this period, reflecting the evolving nature in which our community receives and seeks Council related information.

Council's website saw 115,523 users visit the platform through this 12-month reporting period. Some of the most frequented pages included: library services, emergency information (due to the December/January bushfires), contact us, waste facilities and employment vacancies.

With COVID-19 reshaping the way Council engages with our community, we have seen a significate uptake in the number of community members participating in our online consultation engagements via our Your Say Snowy Monaro platform. This has allowed us to connect with more community members. This increased feedback provided has added great value to a number of projects and policy development.

Council uses social media platforms to communicate key messages, educational material and answer customer enquiries for our community.

Our audiences continues to grow on each of the platforms we use, including: Facebook, Instagram and LinkedIn.

Our social media platforms became an important source of regional information during the bushfire period as we provided immediate and accurate information about the changing Council services, opening of evacuation centres and relaying emergency warnings from the NSW Rural Fire Service. Over the last 12 months, we saw an increase of over 3,000 additional Facebook page followers.



Bushfire Recovery Assistance Point



Cooma Show - Council Staff

Corporate Projects

Stronger Communities Fund Update

Over 100 projects with a total value of $14 million were funded through the NSW Government.

In 2019-20 Council continued to progress the planning and delivery of these projects with 78 now completed.

This year our community gained further access to better facilities via footpaths, picnic areas additional enhanced family enjoyment from the completion of more upgraded recreational spaces along with the major streetscape programs.

With COVID-19 making its mark, consultation and engagement with residents has still continued throughout the year via Zoom meetings and responsible social distancing measures. The community has continued to assist in the development of individual projects.

Below are the projects completed in the 2019-20 financial year.

- Complete missing links for shared path in Cooma
- Refurbish Dalgety Showground pavilion
- Delegate Streetscape project
- Adaminaby Streetscape project
- Bredbo Streetscape Project
- Cathcart Streetscape project
- Dalgety Streetscape Project
- Michelago Streetscape Project
- Nimmitabel Streetscape Project
- Bibbenluke Streetscape Project
- Installation of Banners in Bombala
- Bombala Cemetery works
- Upgrade the foyer and change rooms at the Cooma Basketball and Gymnastics Facility
- Therry Street Bombala - Streetscapes
- Myack St intersection Berridale - detailed design completed
- Accessibility and footpath upgrades in Bombala and Delegate area
- Accessibility and footpath upgrade in Cooma area
- Accessibility and footpath upgrades in Snowy river area
- Badja picnic area upgrades at Numeralla
- Construction of new toilet facilities in Bombala CBD
- Upgrade to the kiosk facilities at the Bombala Exhibition Ground
- Upgrade to the Cooma Visitor Centre
- Upgrade to Snowy Oval Amenities Building
- Cooma Cemetery works
- Snowy Cemetery works
- Investigate options for the upgrade of the Band Shell Facility in Cooma
- Review of facilities at Jindabyne Pool
- Refurbish the existing toilet facilities at Adaminaby School of Arts
- Renewable energy – Investigation and installation in Snowy River Area
- Finalise project design and approvals for the Bombala Heavy Vehicle Bypass Route
- Undertake project for alignment of road and road reserves in Cooma area
- Undertake project for alignment of road and road reserves in Snowy River area
- Development of Jerrara Drive improvement options
- Nijong Oval improvements
- Finalise design and approvals for the shared path from Lions park to Murrumbidgee River Reserve; undertake stage 1 of the works
- Undertake project to alignment of road and road reserves in Bombala area
- Cooma Council office painting



Nijong Oval Learner Bike Track. *The new learner bike track allows our young children to start learning from an early age the importance of road rules and their safety.*

Cooma Visitors Centre upgrade *– With Cooma and the Snowy Mountains area becoming a year round travel destination the upgrade to the Cooma Visitors Centre now provides visitor and locals alike with a welcoming information hub to all that the Snowy Monaro area has to offer.*



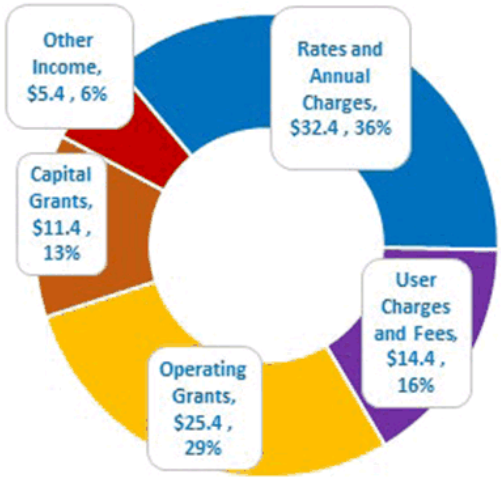


Snowy Oval Amenities Building.

Chief Financial Officer

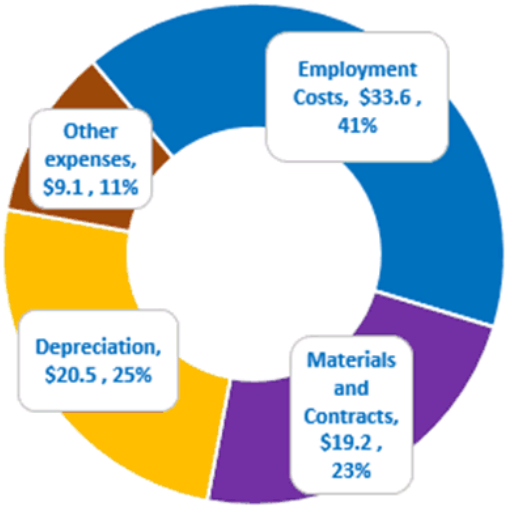
Council's Income 2019-20 ($mil)

Total Income for the year was $89 million broken down by;



Council's Expenses 2019-20 ($mil)

Total expenses for the year was $82.4 million broken down by;



Financial Result Summary

Council's operating result from continuing operations was a surplus of $6.6 million, which was $4.4 million higher compared with the prior year. This was mainly due to the change in the timing of revenue recognition for certain grants as a result of the new accounting standards.

The Council's net operating result before capital grants and contributions was a deficit of $4.7 million, in line with the prior year and more favourable than the budgeted deficit of $5.3 million.

Financial Statements Summary	($000) Actual 2019/20	($000) Actual 2018/19
Net operating result	**6,639**	2,246
Net operating result before capital	**-4,738**	-4,690
Total current assets	**42,158**	45,807
Total current liabilities	**-27,912**	-17,432
Total non-current assets	**1,254,900**	1,192,787
Total non-current liabilities	**-19,917**	-5,927
Total equity	**1,249,229**	1,215,235
Unrestricted current ratio (times)	**2.79**	4.05
Operating performance ratio (%)	**-7.20%**	-6.50%
Debt service cover ratio (times)	**23.19**	7.46
Rates and annual charges outstanding ratio (%)	**12.09%**	9.77%
Own source operating revenue ratio (%)	**58.29%**	61.21%
Cash expense cover ratio (months)	**13.88**	16.14

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The information in this section of the annual report addresses the reporting requirements detailed in the Local Government Act 1993 as per section 428 and the Local Government (General) Regulation 2005 as per clause 217 (1) and other relevant legislation.

It services to complement the information provided in other sections of this report as well as provide increased transparency and accountability to the community.

Audited Financial Statements

The Snowy Monaro Regional Council 2019 Audited Financial Statements and Auditors Report are located in Part C of the 2019-20 Annual Report.

Rates and Charges Written Off for the Year

In accordance with Clause 132 of the Local Government (General) Regulation 2005, Council is required to report on rates and charges that were written off in the 2019-20 financial year.

During the 2019-20 financial year the following bad and doubtful debts were written off:

Expense Type	Amount $
Movement in Provision for Bad Debts	$4,284
Bad Debts Written Off	$50,980
Interest Written Off	$25,243
Total	**$80,507**

Report on Special Variation

Under the Special Rate Variation Guidelines, 7.1, Council is required to report any activities funded via a special rate variation of general income.

Council did not apply for any Special Rate Variations during the 2019-20 financial year, as such there are no activities to report.

Legal Proceedings

During the 2019-20 financial year, Council was involved with five legal proceedings exceeding $10,000.

Four of the proceedings are on-going as at 30 June 2020. One legal proceeding closed on 4 July 2019 and was in Council's favour, however the appeal for costs from the applicant for was not upheld resulting in a cost to council of $11,769.00

Category	Amount Incurred to 30 June 2019 $
Planning and Development	$308,464
Human Resource Management	$46,937
Debt Recovery	$34,236
Land and Property	$27,286
Public Health & Environment	$23,456
Governance	$21,813
Other*	$53,066
Total	**$515,258**

**Other includes matters pertaining to Water and Sewer Operations, Corporate Governance and Executive Support*

Councillor Representation on Committees

Council maintains links with a range of community based and other organisations via representation on relevant committees. Such representation is usually by appointment of either members or members of staff as delegates.

External Committees

Name of Committee	Councillor Representative	Alternate Councillor nominated
Aboriginal Liaison Committee	Clr Castellari	No alternate nominated
ANU Medical School - Community Advisory Committee Board	Clr Corbett	No alternate nominated
Canberra Region Joint Organisation of Councils (CBRJO)	Mayor & Chief Executive Officer	N/A
Cooma Correctional Centre Community Consultative Committee	Mayor	N/A
Community Safety Precinct Committee	Clr Beer	Clr Corbett
District Bush Fire Management Committee	Clr Ewart	No alternate nominated
Monaro Regional Interagency	Clr Castellari	No alternate nominated
Jindabyne Liquor Accord	Clr Beer	Clr Old
Southern Monaro Local Emergency Management Committee (LEMC)	Clr Corbett	No alternate nominated
Southern Monaro Local Emergency Rescue Committee	CEO	N/A
South East Arts	Clr Haslingden	No alternate nominated
Boco Rock Community Fund Committee	Mayor & CEO	N/A
Bundian Way Advisory Committee	Clr Castellari	Clr Maslin, Clr Stewart
Cooma Universities Centre	Clr Maslin	Clr Rooney
Delegate Progress Association	Clr Haslingden	Clr Stewart
Southern Joint Regional Planning Panel	Mayor and CEO	N/A
Monaro Housing Taskforce	Clr Haslingden	No alternate nominated
Snowy Mountains Neighbourhood Centre	Clr Old	No alternate nominated
Upper Murrumbidgee Catchment Co-ordinating Committee	Planning staff	N/A

**Where N/A is listed an alternate is not required for a quorum*

Section 355 Committees

In accordance with s355 of the Local Government Act, 1993 Council is able to delegate some of its functions to a committee of Council. Council uses this delegation and appoints members of the community to manage its facilities or functions through a committee or board of management.

Snowy Monaro Regional Council fully acknowledges and appreciates the valuable contribution made by those of the community who serve as members of Council's Community Committees. This is an important role providing a valuable contribution to the respective local communities that we serve.

Section 355 Advisory Committees

Committee	Councillor Representative	Alternate Councillor nominated
Residential Aged Care	Clr Castellari	Clr Haslingden
Community Care Advisory	Clr Castellari	Clr Haslingden
Inclusion Action Committee	Clr Castellari	No alternate nominated
Arts and Culture	Clr Haslingden	No alternate nominated
Snowy Monaro Tourism	Clr Beer	Clr Corbett Clr Maslin Clr Haslingden
Yamaga Sister City	Clr Rooney	Clr Old
Snowy Monaro Weeds	Clr Stewart	Clr Haslingden
Snowy Monaro Cemeteries	Clr Haslingden	No alternate nominated
Recreational Facilities	Clr Castellari Clr Corbett	Clr Haslingden Clr Ewart
Cooma Sale Yards	Clr Miners	No alternate nominated
Koala Management	Clr Castellari	Clr Rooney

Section 355 Management Committees

Section 355 Management Committees manage facilities on behalf of Council. These Committees are managed by Community Volunteer representation. The following committees were active during the reporting period:

- Adaminaby School of Arts Hall
- Bibbenluke Hall and Sportsground
- Bombala Exhibition Ground Management
- Bombala Racecourse and Recreation Ground
- Bombala Railway Land Development
- Bombala Tennis Club
- Bredbo Hall
- Bungarby Memorial Hall Preservation
- Cathcart School of Arts
- Craigie Hall
- Dalgety Hall Management Committee
- Dalgety Showground (interface)
- Delegate & District Preschool
- Delegate Early Settlers Hut
- Delegate School of Arts
- Delegate Sportsground
- Jindabyne Memorial Hall
- Jindabyne Shared Trails
- Jindabyne Sportsground and Recreation Areas Management Committee
- Kybeyan Hall
- Michelago Hall
- Mila Country Club
- Nimmitabel Hall
- Nimmitabel Showground Management
- North Ridge Reserve
- Numeralla Hall
- Old Cooma Grasslands Reserve
- Peakview Hall
- Shannons Flat Hall
- Smith's Road Hall
- Numeralla Cemetery
- Bredbo Cemetery
- Nimmitabel Cemetery

Payment of Expenses and Provision of Facilities

Councillor and Administrator Fees, Expenses and Facilities.

Payments of Expenses and Provision of Facilities for the Mayor and Councillors are made under the guidance of Council's SMRC2 - Payment of Expenses and Provision of Facilities for Mayor and Councillors' Policy, located on Council's website.

Money Expended on Mayor and Councillor Fees

Council incurred the following fees during the 2019-20 financial year:

Expense Type	Amount $
Mayoral Fees	$44,250.00
Councillor Fees	$223,080.00
Total Amount Expensed for Provision of Facilities* (as below)	$47,400.55
Total	**$314,730.55**

*Council incurred the following fees and expenses for the provision of facilities during the 2019-20 financial year:

Statement of Total Remuneration of General Manager

Section	Expense Type	Amount $
(i)	Provision of dedicated office equipment allocated to councillors	0
(ii)	Telephone	**$1,355.24**
(iii)	Conferences and seminars	**$3,664.74**
(iv)	Training and development from prior year	0
(v)	Interstate visits	0
(vi)	Overseas visits	0
(viii)	Child or Family Member Care	0
	Travel (excluding overseas & interstate visits)	**$12,083.20**
	Food and Catering	**$5,171.73**
	Vehicle Allowance	**$24,525.64**
	Other	**$600.00**
	Total	**$47,400.55**

During the 2019-20 Council employed a General Manager. Following is a statement of the total remuneration.

Section LGR 217(B)	Remuneration Component	Amount $
(i)	Salary	$294,748
(ii)	Additional payment*	
(iii)	Contribution to superannuation	$25,243
(iv)	Non cash benefits	
(v)	Fringe Benefits Tax on Non-Cash Benefits	
	Total	**$319,991**

** Additional payment - Unused leave payments on termination*

Statement of Total Remuneration of Senior Staff

During the 2019-20 Council employed three Directors as Senior Staff. Following is a statement of the combined total remuneration.

Section LGR 217 (C)	Remuneration Component	Amount $
(i)	Salary	$555,516
(ii)	Additional payment*	$369,977
(iii)	Contribution to superannuation	$54,729
(iv)	Non-cash benefits	
(v)	Fringe Benefits Tax on Non-Cash Benefits	
	Total	**$980,222**

** Additional Payments relate to Eligible Termination Payments (ETPs)*

Overseas Visits by Staff, Councillors or Other Persons

No overseas visits by staff, Councillors or other persons occurred during the 2019-20 financial year.

Statement of External Bodies

In accordance with the Clause 217 Local Government (general) Regulation 2005, an annual report must include a statement of all corporations, partnerships, trusts, joint ventures, syndicates or other bodies (whether or not incorporated) in which the council (whether alone or in conjunction with other councils) where SMRC either held a controlling interest; delegated functions, or participated in during the year.

External Bodies (controlling interest)

- Council held no controlling interest during the 2019-20 year.

External Bodies (participated in)

Council continued to be a shareholder in the Southern Phone Company, a telecommunications company covering the south east region of NSW. All former Councils were previously a shareholder of this company. Council was also a member of the following:

- Canberra Region Joint Organisation of Councils
- Rural Fire Service
- Statewide Mutual Liability Scheme, and
- StateCover - workers compensation scheme

External Bodies (delegated functions)

- Aboriginal Liaison Committee
- ANU Medical School - Community Advisory Committee Board
- Canberra Region Joint Organisation of Councils (CRJO)
- Cooma Correctional Centre Community Consultative Committee
- Community Safety Precinct Committee
- Local Traffic Committee
- District Bush Fire Management Committee
- Monaro Regional Interagency
- Jindabyne Liquor Accord
- Southern Monaro Local Emergency Management Committee
- Southern Monaro Local Emergency Rescue Committee
- South East Arts
- Boco Rock Community Fund Committee
- Bundian Way Advisory Committee
- Cooma Universities Centre
- Delegate Progress Association
- Joint Regional Planning Panel
- Monaro Housing Taskforce
- Snowy Mountains Neighbourhood Centre
- Upper Murrumbidgee Catchment Co-ordinating Committee
- Rural Fire Service

Contracts Awarded

Details of Contracts awarded during 2019-20 financial year under the Local Government (General) Regulation 2005 - Clause 217(1)(a2).

Details of each contract awarded by Council during 2019-20 (whether as a result of tender or otherwise) other than contracts for less than $150,000 or such other amount as may be prescribed by the regulations, including the name of the contractor, the nature of the goods or services supplied by the contractor and the total amount payable to the contractor under the contract.

Name of Contractor	Goods or Services Provided	Total Contract Value ($)
LC Water	Design, Construction, Supply, Installation, Testing and Commissioning of New Fluoride Dosing Plant at East Jindabyne, Jindabyne and Bombala Water Supply Systems	$987,613
Mainserve	Render Repair and Painting - SMRC Offices, 81 Commissioner St, Cooma	*$182,050*
RD Miller	Bombala and Delegate Streetscapes	$977,065
Mike Ritchie and Associates Pty Ltd	Compost Facility EIS	$228,000
Adaptive Interiors	Cooma Visitors Centre Upgrade Project	$342,978
Adaptive Interiors	Adaminaby School of Arts Memorial Hall Upgrade	$309,958
Semco Equipment Sales	Supply and install of Corporate Information System and consolidation of three separate systems into one	$3,677,173
[ABN: 59 063 999 842]	Supply and Delivery of one new Motor Grader PSA Class 15	$421,630
Ausroad Systems Pty Ltd (ABN: 61097151445)	Supply and Delivery of one 6x4 Cab Chassis Truck Fitted With a Multi-Purpose Road Maintenance Body	$412,238
Cooma Steel Co Pty Ltd	East Jindabyne Rural Fire Brigade Shed Construction and Site Works	$350,000
Leadsun Australia	Minor Works Contract - Cooma Creek Path Beautification	$313,490
RD Miller	Bombala STP Augmentation & Upgrade	$11,424,229
GHD Pty Ltd	Jindabyne Quarry Landfill Feasibility and Concept Design	$550,000
Davone Construction	Snowy Oval Cooma Amenities Project	$773,793
McMahons Earthmoving Pty Ltd	Heavy Patching 2019/2020 Program	$345,152
Ignite Architects Pty Ltd	PP268 Yallambee Lodge Extension Principal Design Consultant	$286,185
Electoral Commission of NSW	Administration of all Elections, Council Polls and Constitutional Referenda (for 2020 ordinary election)	$243,590
Cardno (NSW/ACT) Pty Ltd	Contract & Project Management - Bombala STP Augmentation, Sewer Pump Stations & Associated Mains	$595,980
McMahons Earthmoving Pty Ltd	PP262 Cooma Lions Park Design & Construct	$256,968
National Australia Bank Limited	Banking Services	$245,463
Timber Restoration Systems Pty Ltd	Delegate River bridge Upgrade design and construction Works	$761,453
Davone Construction	Dalgety Showground Pavilion - Restart	$369,457
Southern Slopes Weed Services	2019-20 Weed Control Services (Eastern Region)	$60,000
McMahons Earthmoving Pty Ltd	2019-20 Weed Control Services (North West Region)	$131,120
Southern Slopes Weed Services	2019-20 Weed Control Services (Northern Region - excl African Lovegrass)	$63,800
Rippers Rural Services	2019-20 Weed Control Services (South East Region)	$93,500
Buckleys Rural Services	2019-20 Weed Control Services (South West Region)	$85,000
Stone Bros Forestry and Rural Contracting Pty Ltd	2019-20 Weed Control Services (Southern Region)	$93,500
Rural – Riparian Weed Control	2019-20 Weed Control Services (Northern Region - African Lovegrass)	$77,000

Financial Assistance Provided Under Section 356

In accordance with Local Government Regulation 2005 cl217 (1)(a5), an annual report must include details of the total amount contributed or otherwise to financially assist others, in accordance with section 356 of the Local Government Act 1993. During the 2019-20 financial year Council facilitated cash and in-kind donations and sponsorships to 75 organisations, schools and community groups across the Region.

Name / Organisation Council	Council Approved Amount ($)
2MNO Community Radio Inc.	$1,000.00
Action Learning Initiatives Pty Ltd	$700.00
Action Sports Training	$1,000.00
Adaminaby Easter Fair	$676.00
Alpine Uniting Church Op Shop	$2,500.00
Ando Public Hall	$759.45
Australia Day Celebrations Committee	$2,000.00
Australian National Busking Championships	$2,000.00
Bombala Exhibition Ground Management Committee	$866.25
Bombala Motorcycle Association	$1,726.00
Bredbo Community Progress Ass Inc.	$500.00
Cooma & District Kennel & Obedience Club	$1,500.00
Cooma Athletics	$750.00
Cooma Gymnastics Club	$479.00
Cooma North Primary School	$483.00
Cooma Swimming Club	$2,000.00
Cooma United Rugby League Football Club	$2,000.00
Country Education Foundation - Snowy Monaro	$1,000.00
CWA Jerangle-Peak View	$218.69
Delegate and Bombala Public Schools	$4,000.00
Delegate Presbyterian Church	$1,000.00
Delegate Progress Association	$1,360.00
Delegate Public School	$112.55
Delegate Rodeo Campdraft Inc.	$1,197.75
Delegate RSL	$2,435.80
Jennifer Colin School of Dance	$786.00
Lake Jindabyne Sailing Club	$979.00
Lake Light Sculpture Inc.	$5,000.00
Lifegate Foodcare	$3,997.00
Lions Club of Jindabyne Inc.	$4,981.00
Management Committee Bombala Exhibition Ground	$956.00
Michelago Region Community Association	$500.00
Monaro Committee for Cancer Research	$4,196.78
Monaro Dance Centre	$1,000.00
Monaro Early Intervention Service	$500.00
Monaro Family Support Service	$3,000.00
Mountain Lodge Bombala #190	$550.00
Nimmitabel Advancement Group	$500.00

Name / Organisation Council	Council Approved Amount ($)
Nimmitabel Chamber of Commerce	$2,000.00
Peak View Bushfire Brigade	$560.00
Roll On In Jindabyne Motorcycle Rally	$2,000.00
Rosie O'Sullivan School of Dance	$1,400.00
Rotary Club of Bombala	$2,000.00
Rotary Club of Cooma	$2000.00
RSPCA NSW Cooma Volunteer Branch	$2,500.00
Seaside Scavenge	$2,280.00
Snowy Monaro Arts Council	$1,500.00
Snowy Mountains Quilt & Craft Group	$1,078.00
Snowy River RSL	$2,000.00
Snowy's Place	$3,500.00
Southern Tablelands CPE Centre	$1,000.00
The Alpine School	$2,000.00
The Community Chest Inc.	$2,000.00
The Disability Trust	$3,000.00
The Salvation Army Cooma Corps	$5,000.00
Zone 18 Pony Clubs	$2,000.00
Total	**$132,642.20**

Recurring Donations

Name / Organisation Council	Council Approved Amount ($)
Australia Day Celebrations - Cooma Lions Club	$2,933.33
Australia Day Celebrations - Bombala Exhibition Society Committee	$2,933.33
Australia Day Celebrations - Jindabyne Lions Club	$2,933.33
Australia Day Celebrations - Bredbo Progress Association	$200.00
Australia Day Celebrations - Berridale Lions Club	$200.00
Australia Day Celebrations - Jerangle and District Progress Association	$200.00
Australia Day Celebrations - Michelago Region Community Association	$200.00
Australia Day Celebrations - Nimmitabel Lions Club	$200.00
Australia Day Celebrations - Numeralla Rural Fire Brigade	$200.00
Adaminaby Public School	$100.00
Berridale Public School	$100.00
Bombala High School	$100.00
Bombala Public School	$100.00
Bredbo Public School	$100.00
Cooma North Primary School	$100.00
Cooma Public School	$100.00
Dalgety Public School	$100.00
Delegate Public School	$100.00
Jerangle Public School	$100.00
Jindabyne Central School - Junior	$100.00
Jindabyne Central School - Senior	$100.00
Michelago Primary School	$100.00
Monaro High School	$100.00
Nimmitabel Public School	$100.00
Snowy Mountains Christian School - Junior	$100.00
Snowy Mountains Christian School - Senior	$100.00
Snowy Mountains Grammar School - Junior	$100.00
Snowy Mountains Grammar School - Senior	$100.00
St Joseph's Primary School	$100.00
St Patrick's Parish School - Junior	$100.00
St Patrick's Parish School - Senior	$100.00
Dalgety Show Society Inc.	$2,000.00
Cooma Multicultural Festival	$2,000.00
Adaminaby Race Day	$2,000.00
Bombala Race Day	$2,000.00
Cooma Race Day	$2,000.00
Bombala Show	$2,000.00
Cooma Show	$2,000.00
Dalgety Show	$2,000.00
Delegate Show	$2,000.00
Nimmitabel Show	$2,000.00
CWA Jerangle - Peak View	$218.69
Delegate RSL - Sub branch	$2,435.80
Ando Public Hall	$759.45
Total	**$35,613.93**

Statement of Activities to Implement our Equal Employment Opportunity Management Plan

The Equal Employment Opportunity (EEO) Management Plan underpins Council's Equal Employment Opportunity Policy and, as required under the Local Government Act, 1993, outlines the programs by which the principles are to be achieved:

- EEO Management Plan 2012-2021 completed and published on Internet and Intranet
- EEO references are contained within Recruitment Advertising, Position Descriptions and performance review activities and reflected in Council's Vision and Values and induction training.

Report on Compliance with the Carer Recognition Act, 2010

Council's Equal Employment Opportunity Management Plan refers to a workplace that promotes equity referring specifically to Carers.

Council's obligations under the Local Government (State) Award, with regard to carers' leave and flexible arrangements for staff, who are carers, is in accordance with the guidelines of the *Carer Recognition Act, 2010.*

Government Information Public Access

The statement outlined below as Council's reporting requirements under section 125(1) of Government Information (Public Access) Act 2009 (GIPA Act) and clause 7 of the Government Information (Public Access) Regulation (GIPA Regulation).

Council received two Formal applications of which two were determined under the GIPA Act and the GIPA Regulation for the 2019-20 financial year.

In addition to the formal applications, Council facilitated 173 informal GIPA requests during the 2019/20 Financial Year. This is an increase of 53 applications from the previous fiscal year.

Clause 7B: Total Number of Applications Received

Council received a total number of 157 applications, including any withdrawn applications but not including invalid applications.

Clause 7C: Refused Applications

Council did not refuse any applications during the 2019-20 financial year.

Schedule 2 Statistical Information

Table A: Number of Applications by Type of Applicant and Outcome*

	Access Granted in Full	Access Granted in Part	Access Refused in Full	Information not Held	Information Already Available	Refuse to Deal with Application	Refuse to Confirm/ Deny whether Information is Held	Application Withdrawn	Total	% of Total
Media	0	0	0	0	0	0	0	0	0	0%
Members of Parliament	0	0	0	0	0	0	0	0	0	0%
Private Sector Business	0	0	0	0	0	0	0	0	0	0%
Not for Profit Organisations or Community Groups	0	0	0	0	0	0	0	0	0	0%
Members of the public (by legal representative)	0	0	0	0	0	0	0	0	0	0%
Members of the Public (other)	3	0	0	0	0	0	0	0	3	100%
Total	3	0	0	0	0	0	0	0	3	
% of Total	**100**	**0**	**0**	**0**	**0**	**0**	**0**	**0**		

** More than one decision can be made in respect of a particular access application. If so, a recording must be made in relation to each such decision. This also applies to Table B.*

Table B: Number of Applications by Type of Application and Outcome

	Access Granted in Full	Access Granted in Part	Access Refused in Full	Information not Held	Information Already Available	Refuse to Deal with Application	Refuse to Confirm/ Deny whether Information is Held	Application Withdrawn	Total	% of Total
Personal Information Applications*	2	0	0	0	0	0	0	0	2	67%
Access Applications (Other than personal Information Applications)	1	0	0	2	0	0	0	0	1	33%
Access Applications that are Partly Personal Information Applications and Partly Other	0	0	0	0	0	0	0	0	0	0%
Total	3	0	0	2	0	0	0	0	3	100%
% of Total	**100%**	**0**	**0**	**0**	**0**	**0**	**0**	**0**		

** A personal information application is an access application for personal information (as defined in clause 4 of Schedule 4 to the Act) about the applicant (the applicant being an individual).*

Table C: Invalid Applications

	Number of Applications	% of Total
Application does not comply with formal requirements (section 41 of the Act)	1	100%
Application is for excluded information of the agency (section 43 of the Act)	0	0%
Application contravenes restraint order (section 110 of the Act)	0	0%
Total number of invalid applications received	1	100%
Invalid applications that subsequently became valid applications	1	100%

2020 Statutory Reporting

Table D: Conclusive Presumption of Overriding Public Interest against Disclosure

	Number of Times Consideration Used*	% of Total
Overriding secrecy laws	0	0%
Cabinet information	0	0%
Executive Council information	0	0%
Contempt	0	0%
Legal professional privilege	0	0%
Excluded information	0	0%
Documents affecting law enforcement and public safety	0	0%
Transport safety	0	0%
Adoption	0	0%
Care and protection of children	0	0%
Ministerial code of conduct	0	0%
Aboriginal and environmental heritage	0	0%
Total	**0**	**0%**

**More than one public interest consideration may apply in relation to a particular access application and if so, each such consideration is to be recorded (but only once per application). This also applies in relation to Table E.*

Table E: Other Public Interest Considerations against Disclosure

	Number of Times Consideration Used	% of Total
Responsible and effective government	0	0%
Law enforcement and security	0	0%
Individual rights, judicial processes and natural justice	0	0%
Business interests of agencies and other persons	0	0%
Environment, culture, economy and general matters	0	0%
Secrecy provisions	0	0%
Exempt documents under interstate Freedom of Information legislation	0	0%
Total	**0**	**0%**

Table F: Timeliness

	Number of Applications	% of Total
Decided within the Statutory Timeframe (20 Days plus any extensions)	3	100%
Decided after 35 days (by agreement with applicant)	0	0%
Not decided within time (deemed refusal)	0	0%
Total	**3**	**100%**

Table G: Number of Applications Reviewed under Part 5 of the Act by Type of Review and Outcome

	Decision Varied	Decision Upheld	Total	% of Total
Internal review	0	0	0	0%
Review by Information Commissioner*	0	0	0	0%
Internal review following recommendation under Section 93 of Act	0	0	0	0%
Review by NCAT	0	0	0	0%
Total	0	0	0	0%
% of Total	**0%**	**0%**		

**The Information Commissioner does not have the authority to vary decisions but can make recommendations to the original decision-maker. The data in this case indicates that a recommendation to vary or uphold the original decision has been made by the Information Commissioner.*

Table H: Applications for Review under Part 5 of the Act by Type of Applicant

	Number of Applications for Review	% of Total
Applications by access applicants	0	0%
Applications by persons to whom information the subject of access application relates (see Section 54 of the Act)	0	0%
Total	**0**	

Table I: Applications Transferred to Other Agencies

	Number of Applications Transferred	% of Total
Agency-Initiated Transfers	0	0%
Applicant - Initiated Transfers	0	0%
Total	**0**	

Public Interest Disclosures

The following information is provided in accordance with the Public Interest Disclosures Act, 1994 and Regulation 2011.

1. Council Policy SMRC 338 – Public Interest Disclosures (PID) Internal Reporting Policy meets the requirements of internal reporting as required under the Act.
2. Staff are made aware through information distribution via the executive management team.

	Made by public officials performing their day to day functions	Under a statutory or other legal obligation	All other PIDs
Number of public officials who made PIDs directly	0	0	0
Number of PIDs received	0	0	0
Of PIDs received, number primarily about:	0	0	0
- Corrupt conduct	0	0	0
- Maladministration	0	0	0
- Serious and substantial waste	0	0	0
- Government information contravention	0	0	0
- Local government pecuniary interest contravention	0	0	0
Number of PIDs finalised	**0**		

Stormwater Management Services

A Stormwater Levy exists for the Bombala Area that was imposed by the former Bombala Shire Council and inherited by Snowy Monaro Regional Council on amalgamation. However there isn't a Stormwater Levy across the whole of Snowy Monaro Regional Council's LGA.

Work to create Developer Service Plans (DSP) for Stormwater remains ongoing. This will calculate the developer contributions required for future stormwater infrastructure along with what levy can be applied to maintain existing stormwater infrastructure.

Once Stormwater Service Plans have been received, staff will consult with both Council and the community to discuss any Stormwater Levy prior to implementation.

Summary of Private Work

Council undertook access road maintenance for ratepayers including road grading, gravelling and ramp cleaning. All work was undertaken at commercial plant hire rates and not subsidised. All works were undertaken on private land not under the control of Council.

Fisheries Recovery and Threat Abatement Plans

In accordance with section 220ZT of the *Fisheries Management Act 1994* Council was not referenced in any Fisheries Recovery and Threat Abatement Plans during the 2019-20 financial year.

Environmental upgrade agreements

In accordance with the Local Government *Act 1993* Act and Section 54P General Regulation there were no Environmental Upgrade Agreements entered into during the 2019-20 year.

Recovery and Threat Abatement Plans

Council was not referenced in any Recovery and Threat Abatement Plans during the 2019-20 financial year.

Inspections of Private Swimming Pools

Council officers completed inspections of private swimming pools in the Region in accordance with the Swimming Pools *Act, 1992 and Swimming Pools Regulation, 2008.*

Category	N° of
Inspection of Tourist & Visitor Accommodation	0
Inspections with more than two dwellings	0
Inspections that resulted in issuance of certificate of compliance under Section 22D of the Act	6
Inspections that resulted in issuance of certificate of non-compliance under Clause 18BA of Regulation	1

Coastal Protection Service Provided

Council does not have any coastal areas, as such there are no levied services to report.

Companion Animals Act 1998 and Regulation Companion Animals Statement on Activities

Lodgement of Data Relating to Dog Attacks

Pound data has been entered in Companion Animals Register with the Division by Council Rangers. For the 2018-19 financial year:

- 57 dogs were impounded
- 35 were released to their owners
- 5 sold
- 13 released and rehomed with the Cooma Branch RSPCA
- 4 dogs declared as restricted were euthanised.

Lodgement of Data Relating to Dog Attacks

All dog attacks have been entered into the OLG Companion Animal Register with either Menacing or Dangerous Dog Declarations issued.

Companion Animal Community Education Programs

On a regular basis, Council posts information on social media and provides guides, factsheets and general information on Council's website.

Strategies to Promote and Assist the De-Sexing of Dogs and Cats

On a regular basis Council posts information on social media and provides guides, factsheets and general information on Council's website.

Strategies to Seek Alternatives to Euthanasia for Unclaimed Animals

Only restricted dogs that cannot be rehomed are euthanised. All other dogs are rescued by the Cooma RSPCA or other rescue groups such as the Golden Oldies.

Amount of Funding Spent on Companion Animal Management and Activities

Under Section 85 (1A) of the Companion Animals Act, 1998, the following table details the use of fund money used for managing and controlling companion animals across the region for the 2019-20 financial year.

Expense	Amount $
Employment Costs	$194,253
Materials and Contracts	$7,925
Other Operating Expenses	$30,815
Depreciation	$1,495
General Asset Expenses	$22,039
Internal Plant Charges	$31,410
Internal Charges	$178
Internal Payroll Charges	$80,945
Total	**$369,060**

Snowy Monaro Regional Council Off Leash Areas



Bombala
Along the reserve of the Bombala River



Berridale
Myack Creek Reserve – on Myack Creek Reserve near Ivy Cottage Estate



Jindabyne
Along the Foreshore, west of the toilet block at the clay pits, to the east of the sailing club



Jindabyne
Poo Bay – Along Poo Bay Foreshore, off Cobbin Crescent



Cooma
Yallakool Road – Fenced off area within the Lions Park



Cooma
Church Road - the grassed area extending along Church Road, bound on the far side by Cooma Creek. Signs showing boundaries and bins for waste are provided.

2020 Statutory Reporting

Disability Inclusion Action Plan Progress

In accordance with Section 13 of the Disability Inclusion Act 2014 Council must report on the implementation of its Disability Inclusion Plan.

Outcome Area 1: Building positive attitudes

- Successful International Day of People with Disability events held in Cooma and Jindabyne
- Ongoing engagement with schools has been productive
- Continued direct service provision of NDIS services

Outcome Area 2: Creating liveable communities

- Accessibility upgrades to pedestrian infrastructure during maintenance and as BAU
- Achieved access upgrades to Council facilities eg. electric door at Head Office, Cooma Visitors Centre upgrades, streetscape projects
- Inclusive and Accessible Community Events policy drafted

Outcome Area 3: Supporting access to meaningful employment

- Information on inclusion and Inclusive Communities made available on staff intranet
- The move to increased working from home and use of online platforms has enabled new types of participation for many Council employees

Outcome Area 4: accessible systems, information or processes

- The bushfire season highlighted gaps in communication and information processes for people with disability, older people, and people with vulnerabilities. Our communication actions, in partnership with other stakeholders such as the LEMC, aimed to ensure that information was accurate, timely and accessible. We worked with local service providers to ensure that emergency services were aware of vulnerable people where appropriate, and that additional supports were deployed.
- Through the Health and Wellbeing Recovery Subcommittee we have capitalised on existing resources for recovery and preparedness such as the AIDER program and Red Cross RediPlan.



- The shift towards online platforms has expanded on the offering of physical spaces, eg. library programs. There are now more services easily accessible from home and has led to increased engagement with the physical spaces where possible.

How have you determined that you're meeting the needs of people with disability?

- Continued engagement with community groups and networks that include people with a disability and service providers
- Consultation with service recipients and their families / carer
- Feedback included in community development scoping documents

Describe your successes in delivering on the DIAP:

Partnerships with service-providing organisations Increase in positive behaviours and attitudes; more people seeing inclusion as a fundamental principle and actively working towards.

Describe your challenges in delivering on the DIAP:

- Staff capacity
- Cost, in particular retrospective accessibility upgrades
- Competing priorities, especially bushfire recovery
- Changing environment, especially COVID-19 related (many events cancelled or postponed eg. Business Awards)
- Engagement: we were unable to recruit a suitably representative membership for an Inclusion Action Committee so this has been postponed.
- Organisational awareness of the DIAP and its objectives

Snowy Monaro Regional Council

ANNUAL FINANCIAL STATEMENTS

for the year ended 30 June 2020

SNOWY MONARO REGIONAL COUNCIL

Snowy Monaro Regional Council

GENERAL PURPOSE FINANCIAL STATEMENTS

for the year ended 30 June 2020

SNOWY MONARO REGIONAL COUNCIL

Snowy Monaro Regional Council

General Purpose Financial Statements

for the year ended 30 June 2020

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Overview

Snowy Monaro Regional Council is constituted under the Local Government Act 1993 (NSW) and has its principal place of business at:

81 Commissioner Street
COOMA NSW 2630

Council's guiding principles are detailed in Chapter 3 of the LGA and includes:

- principles applying to the exercise of functions generally by council,
- principles to be applied when making decisions,
- principles of community participation,
- principles of sound financial management, and
- principles for strategic planning relating to the development of an integrated planning and reporting framework.

A description of the nature of Council's operations and its principal activities are provided in Note 2(b).

Through the use of the internet, we have ensured that our reporting is timely, complete and available at minimum cost. All press releases, financial statements and other information are publicly available on our website: www.snowymonaro.nsw.gov.au.

Snowy Monaro Regional Council

General Purpose Financial Statements
for the year ended 30 June 2020

Understanding Council's Financial Statements

Introduction

Each year, individual Local Governments across NSW are required to present a set of audited financial statements to their council and community.

What you will find in the Statements

The financial statements set out the financial performance, financial position and cash flows of Council for the financial year ended 30 June 2020.

The format of the financial statements is standard across all NSW Councils and complies with both the accounting and reporting requirements of Australian Accounting Standards and requirements as set down by the Office of Local Government.

About the Councillor/Management Statement

The financial statements must be certified by senior staff as 'presenting fairly' the Council's financial results for the year and are required to be adopted by Council – ensuring both responsibility for and ownership of the financial statements.

About the Primary Financial Statements

The financial statements incorporate five "primary" financial statements:

1. The Income Statement
Summarises Council's financial performance for the year, listing all income and expenses. This statement also displays Council's original adopted budget to provide a comparison between what was projected and what actually occurred.

2. The Statement of Comprehensive Income
Primarily records changes in the fair value of Council's Infrastructure, Property, Plant and Equipment.

3. The Statement of Financial Position
A 30 June snapshot of Council's financial position indicating its assets, liabilities and "net wealth".

4. The Statement of Changes in Equity
The overall change for the year (in dollars) of Council's "net wealth".

5. The Statement of Cash Flows
Indicates where Council's cash came from and where it was spent. This statement also displays Council's original adopted budget to provide a comparison between what was projected and what actually occurred.

About the Notes to the Financial Statements

The Notes to the Financial Statements provide greater detail and additional information on the five primary financial statements.

About the Auditor's Reports

Council's financial statements are required to be audited by the NSW Audit Office.

In NSW the auditor provides 2 audit reports:

1. an opinion on whether the financial statements present fairly the Council's financial performance and position, and
2. their observations on the conduct of the audit, including commentary on the Council's financial performance and financial position.

Who uses the Financial Statements?

The financial statements are publicly available documents and must be presented at a Council meeting between seven days and five weeks after the date of the Audit Report.

The public can make submissions to Council up to seven days subsequent to the public presentation of the financial statements.

Council is required to forward an audited set of financial statements to the Office of Local Government.

Snowy Monaro Regional Council

General Purpose Financial Statements
for the year ended 30 June 2020

Statement by Councillors and Management made pursuant to Section 413(2)(c) of the Local Government Act 1993 (NSW) (as amended)

The attached General Purpose Financial Statements have been prepared in accordance with:

- the *Local Government Act 1993* (NSW) (as amended) and the regulations made thereunder,
- the Australian Accounting Standards and other pronouncements of the Australian Accounting Standards Board,
- the *Local Government Code of Accounting Practice and Financial Reporting.*

To the best of our knowledge and belief, these statements:

- present fairly the Council's operating result and financial position for the year,
- accord with Council's accounting and other records.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 17 September 2020.

Peter Beer
Mayor
17 September 2020

Lynley Miners
Councillor
17 September 2020

Peter Bascomb
Chief Executive Officer
17 September 2020

David Rawlings
Responsible Accounting Officer
17 September 2020

Snowy Monaro Regional Council

Income Statement

for the year ended 30 June 2020

Original unaudited budget 2020	$ '000	Notes	Actual 2020	Actual 2019
	Income from continuing operations			
31,589	Rates and annual charges	3a	32,443	31,546
14,505	User charges and fees	3b	14,440	13,370
1,872	Other revenues	3c	1,988	2,547
19,603	Grants and contributions provided for operating purposes	3d,3e	25,429	24,262
13,862	Grants and contributions provided for capital purposes	3d,3e	11,377	6,936
1,928	Interest and investment revenue	4	1,675	2,590
903	Net gains from the disposal of assets	6	798	139
–	Rental income	13e	892	–
84,262	**Total income from continuing operations**		89,042	81,390
	Expenses from continuing operations			
28,021	Employee benefits and on-costs	5a	33,637	30,932
290	Borrowing costs	5b	79	249
19,763	Materials and contracts	5c	19,227	18,418
19,272	Depreciation and amortisation	5d	20,486	20,375
8,446	Other expenses	5e	8,974	9,170
75,792	**Total expenses from continuing operations**		82,403	79,144
8,470	**Operating result from continuing operations**		6,639	2,246
8,470	Net operating result for the year		6,639	2,246

(5,336)	**Net operating result for the year before grants and contributions provided for capital purposes**	(4,738)	(4,690)

The Council has not restated comparatives when initially applying AASB 1058 *Income of Not-for-Profit Entities*, AASB 15 *Revenue from Contracts with Customers* and AASB 16 *Leases*. The comparative information has been prepared under AASB 111 *Construction Contracts*, AASB 118 *Revenue*, AASB 1004 *Contributions*, AASB 117 *Leases* and related Accounting Interpretations.

The above Income Statement should be read in conjunction with the accompanying notes.

Snowy Monaro Regional Council

Statement of Comprehensive Income

for the year ended 30 June 2020

$ '000	Notes	2020	2019
Net operating result for the year (as per Income Statement)		**6,639**	**2,246**
Other comprehensive income:			
Amounts which will not be reclassified subsequently to the operating result			
Gain (loss) on revaluation of Infrastructure, Property, Plant & Equipment	10(a)	45,817	(1,214)
Total items which will not be reclassified subsequently to the operating result		45,817	(1,214)
Amounts which will be reclassified subsequently to the operating result when specific conditions are met			
Other movements		(219)	–
Total items which will be reclassified subsequently to the operating result when specific conditions are met		(219)	–
Total other comprehensive income for the year		45,598	(1,214)
Total comprehensive income for the year		52,237	1,032

The Council has not restated comparatives when initially applying AASB 1058 *Income of Not-for-Profit Entities*, AASB 15 *Revenue from Contracts with Customers* and AASB 16 *Leases*. The comparative information has been prepared under AASB 111 *Construction Contracts*, AASB 118 *Revenue*, AASB 1004 *Contributions*, AASB 117 *Leases* and related Accounting Interpretations.

The above Statement of Comprehensive Income should be read in conjunction with the accompanying notes.

Snowy Monaro Regional Council

Statement of Financial Position

as at 30 June 2020

$ '000	Notes	2020	2019
ASSETS			
Current assets			
Cash and cash equivalents	7(a)	6,546	11,113
Investments	7(b)	20,000	19,000
Receivables	8	13,533	13,700
Inventories	9a	1,656	1,695
Other	9b	423	299
Total current assets		42,158	45,807
Non-current assets			
Investments	7(b)	52,000	58,219
Receivables	8	62	105
Infrastructure, property, plant and equipment	10(a)	1,202,426	1,134,113
Intangible Assets	11	350	350
Right of use assets	13a	62	–
Total non-current assets		1,254,900	1,192,787
Total assets		1,297,058	1,238,594
LIABILITIES			
Current liabilities			
Payables	14	8,990	10,254
Contract liabilities	12	11,435	–
Lease liabilities	13b	49	–
Borrowings	14	520	490
Provisions	15	6,918	6,688
Total current liabilities		27,912	17,432
Non-current liabilities			
Lease liabilities	13b	16	–
Borrowings	14	356	875
Provisions	15	19,545	5,052
Total non-current liabilities		19,917	5,927
Total liabilities		47,829	23,359
Net assets		1,249,229	1,215,235
EQUITY			
Accumulated surplus	16	1,177,692	1,189,296
Revaluation reserves	16	71,537	25,720
Other reserves	16	–	219
Council equity interest		1,249,229	1,215,235
Total equity		1,249,229	1,215,235

The Council has not restated comparatives when initially applying AASB 1058 *Income of Not-for-Profit Entities*, AASB 15 *Revenue from Contracts with Customers* and AASB 16 *Leases*. The comparative information has been prepared under AASB 111 *Construction Contracts*, AASB 118 *Revenue*, AASB 1004 *Contributions*, AASB 117 *Leases* and related Accounting Interpretations.

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

Snowy Monaro Regional Council

Statement of Changes in Equity

for the year ended 30 June 2020

$ '000	Notes	as at 30/06/20 Accumulated surplus	IPP&E revaluation reserve	Financial assets at FVOCI	Total equity	as at 30/06/19 Accumulated surplus	IPP&E revaluation reserve	Financial assets at FVOCI	Total equity
Opening balance		1,189,296	25,720	219	1,215,235	1,187,050	26,934	–	1,213,984
Changes due to AASB 9 adoption	16b	–	–	–	–	–	–	219	219
Changes due to AASB 1058 and AASB 15 adoption	16	(18,243)	–	–	(18,243)	–	–	–	–
Changes due to AASB 16 adoption	16	–	–	–	–	–	–	–	–
Net operating result for the year		6,639	–	–	6,639	2,246	–	–	2,246
Restated opening balance		6,639	–	–	6,639	2,246	–	–	2,246
– Gain (loss) on revaluation of infrastructure, property, plant & equipment	10(a)	–	45,817	–	45,817	–	(1,214)	–	(1,214)
– Realised (gain) loss on available for sale investments recognised in operating result		–	–	(219)	(219)	–	–	–	–
Total comprehensive income		6,639	45,817	(219)	52,237	2,246	(1,214)	–	1,032
Closing balance		1,177,692	71,537	–	1,249,229	1,189,296	25,720	219	1,215,235

The Council has not restated comparatives when initially applying AASB 1058 *Income of Not-for-Profit Entities*, AASB 15 *Revenue from Contracts with Customers* and AASB 16 *Leases*. The comparative information has been prepared under AASB 111 *Construction Contracts*, AASB 118 *Revenue*, AASB 1004 *Contributions*, AASB 117 *Leases* and related Accounting Interpretations.

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

Snowy Monaro Regional Council

Statement of Cash Flows

for the year ended 30 June 2020

Original unaudited budget 2020	$ '000	Notes	Actual 2020	Actual 2019
	Cash flows from operating activities			
	Receipts:			
31,287	Rates and annual charges		31,547	32,081
14,194	User charges and fees		16,317	15,049
1,928	Investment and interest revenue received		2,011	2,203
34,081	Grants and contributions		28,765	31,756
–	Bonds, deposits and retention amounts received		182	480
1,492	Other		7,918	5,381
	Payments:			
(28,023)	Employee benefits and on-costs		(34,387)	(30,199)
(19,546)	Materials and contracts		(21,403)	(19,724)
(290)	Borrowing costs		(81)	(162)
(8,284)	Other		(11,459)	(13,558)
26,839	**Net cash provided from (or used in) operating activities**	17b	19,410	23,307
	Cash flows from investing activities			
	Receipts:			
–	Sale of investments		5,786	11,000
903	Sale of infrastructure, property, plant and equipment		1,128	920
	Payments:			
–	Purchase of investments		–	(19,000)
(36,606)	Purchase of infrastructure, property, plant and equipment		(30,322)	(19,506)
(35,703)	**Net cash provided from (or used in) investing activities**		(23,408)	(26,586)
	Cash flows from financing activities			
	Payments:			
–	Repayment of borrowings and advances		(489)	(1,867)
–	Lease liabilities (principal repayments)		(80)	–
–	**Net cash flow provided (used in) financing activities**		(569)	(1,867)
(8,864)	**Net increase/(decrease) in cash and cash equivalents**		(4,567)	(5,146)
11,113	cash and cash equivalents at beginning of reporting period	17a	11,113	16,259
2,249	Cash and cash equivalents at end of reporting period	17a	6,546	11,113
77,219	Investments on hand – end of year	7(b)	72,000	77,219
79,468	Total cash, cash equivalents and investments		78,546	88,332

The Council has not restated comparatives when initially applying AASB 1058 *Income of Not-for-Profit Entities*, AASB 15 *Revenue from Contracts with Customers* and AASB 16 *Leases*. The comparative information has been prepared under AASB 111 *Construction Contracts*, AASB 118 *Revenue*, AASB 1004 *Contributions*, AASB 117 *Leases* and related Accounting Interpretations.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

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Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 1. Basis of preparation

These financial statements were authorised for issue by Snowy Monaro Regional Council ("the Council") on 17 September 2020. Council has the power to amend and reissue these financial statements in cases where critical information is received from public submissions or where the OLG directs Council to amend the financial statements.

The principal accounting policies adopted in the preparation of these consolidated financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

These general purpose financial statements have been prepared in accordance with Australian Accounting Standards and Australian Accounting Interpretations, the *Local Government Act 1993 (NSW)* and Regulations, and the Local Government Code of Accounting Practice and Financial Reporting.

Council is a not for-profit entity.

The financial statements are presented in Australian dollars and are rounded to the nearest thousand dollars.

(a) Historical cost convention

These financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain financial assets and liabilities and certain classes of infrastructure, property, plant and equipment and investment property.

(b) Significant accounting estimates and judgements

The preparation of financial statements requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the Council's accounting policies.

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that may have a financial impact on the Council and that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions

Council makes estimates and assumptions concerning the future.

The resulting accounting estimates will, by definition, seldom equal the related actual results.

The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year include:

(i) fair values of infrastructure, property, plant and equipment – refer Note 10a
(ii) tip remediation provisions – refer Note 15
(iii) employee benefit provisions – refer Note 15

Significant judgements in applying the council's accounting policies

(i) Impairment of receivables

Council has made a significant judgement about the impairment of a number of its receivables – refer Note 7.

Monies and other assets received by Council

(a) The Consolidated Fund

In accordance with the provisions of Section 409(1) of the Local Government Act 1993 (NSW), all money and property received by Council is held in the Council's Consolidated Fund unless it is required to be held in the Council's Trust Fund.

Cash and other assets of the following entities have been included as part of the Consolidated Fund:

- General purpose operations
- Water services
- Sewerage services

continued on next page ...

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 1. Basis of preparation (continued)

- Waste services
- Yallambee Lodge
- Snowy Monaro Regional Library
- Snowy River Hostel

(b) The Trust Fund

In accordance with the provisions of Section 411 of the *Local Government Act 1993 (NSW)* (as amended), a separate and distinct Trust Fund is maintained, to account for all money and property received by the Council in trust, which must be applied only for the purposes of, or in accordance with, the trusts relating to those monies.

Trust monies and property subject to Council's control have been included in these reports.

A separate statement of monies held in the Trust Fund is available for inspection at the Council office by any person free of charge.

Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of associated GST, unless the GST incurred is not recoverable from the Australian Taxation Office. In this case it is recognised as part of the cost of acquisition of the asset or as part of the expense.

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to the Australian Taxation Office is included with other receivables or payables in the Statement of Financial Position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities that are recoverable from, or payable to, the Australian Taxation Office are presented as operating cash flows.

Volunteer services

Council is supported in some of its functions by volunteers. Whilst the support from volunteers is essential to providing these functions, Council has not recognised the income from the receipt of these volunteer services for the following reasons:

- Community Facility Management (Section 355) – the fair value of these services cannot be reliably measured.
- Community Transport – services would not be 'purchased' if not provided voluntarily.

New accounting standards and interpretations issued not yet effective

New accounting standards and interpretations issued but not yet effective

Certain new accounting standards and interpretations (ie. pronouncements) have been published by the Australian Accounting Standards Board that are not mandatory for the 30 June 2020 reporting period.

Council has elected not to apply any of these pronouncements in these financial statements before their operative dates.

As at the date of authorisation of these financial statements Council does not consider that any of these new (and still to be applied) standards and interpretations are likely to have a material impact on the Council's future financial statements, financial position, financial performance or cash flows.

New accounting standards adopted during the year

During the year Council adopted the following accounting standards and interpretations (as issued by the Australian Accounting Standards Board) which were mandatorily effective from 1 July 2019:

- AASB 16 Leases
- AASB 15 Revenue from contracts with customers and associated amending standards
- AASB 1058 Income of Not-for-profit entities

Further information on the newly adopted standards which had a material impact on Council's reported financial position, financial performance and/or associated financial statement disclosures can be found at Note 12 and Note 13.

Snowy Monaro Regional Council

Notes to the Financial Statements
for the year ended 30 June 2020

Note 2(a). Council functions/activities – financial information

Income, expenses and assets have been directly attributed to the following functions or activities. Details of those functions or activities are provided in Note 2(b).

$ '000	Income from continuing operations 2020	Income from continuing operations 2019	Expenses from continuing operations 2020	Expenses from continuing operations 2019	Operating result from continuing operations 2020	Operating result from continuing operations 2019	Grants included in income from continuing operations 2020	Grants included in income from continuing operations 2019	Carrying amount of assets 2020	Carrying amount of assets 2019
Functions or activities										
Community	9,330	11,487	19,119	16,786	(9,789)	(5,299)	5,743	8,277	59,071	57,713
Economy	11,911	11,273	21,033	20,492	(9,122)	(9,219)	5,640	5,137	787,654	769,544
Environment	33,198	29,188	31,112	27,425	2,086	1,763	4,709	1,867	309,062	273,314
Leadership	34,603	29,442	11,139	14,441	23,464	15,001	16,350	11,457	141,271	138,023
Total functions and activities	89,042	81,390	82,403	79,144	6,639	2,246	32,442	26,738	1,297,058	1,238,594

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 2(b). Council functions/activities - component descriptions

Details relating to the Council's functions/activities as reported in Note 2(a) are as follows:

To deliver balanced planning across a complex set of needs for the Snowy Monaro region and the community, Council has aligned its Delivery Program and Operational Plan to the business planning principles of the quadruple bottom line: Community, Economy, Environment and Leadership.

These key themes are influenced by a range of factors, including state government legislation and regional priorities, as well as community conversations, the availability of resources and project affordability. Each theme is informed by outcomes and specific strategies to deliver them.

Community - Our communities are welcoming, inclusive and safe; our lifestyle needs are actively considered and planned for; and opportunities exist to enhance our health and social wellbeing.

- Our region's health and wellbeing needs will be met by providing quality health and well-being services that continually support the changing needs of our community, including community support and aged care services. Our recreation, sporting and leisure facilities will encourage our community to engage in active and healthy lifestyles, and our youth will be supported in reaching their full potential.
- Our region's diverse cultural identity will be preserved and celebrated for the richness it brings to our regional identity, and we will foster and support the arts, creative expression and spaces.
- We are committed to being a safe and caring community. We will develop, maintain and promote safe spaces and facilities that are accessible and inclusive, as well as actively foster and encourage positive social behaviours (including law and order).

Economy - We are a vibrant and prosperous community providing opportunities for growth and learning.

- We will attract diverse businesses and industries to the region, and will foster and support their adaptive, sustainable practices. We will capitalise on our proximity to Canberra, Victoria and neighouring NSW regions.
- We are committed to advocating for and promoting education and lifelong learning opportunities, together with providing access to spaces where people can connect and learn.
- We will acknowledge and celebrate the unique heritage and character of our region's towns and villages, and further promote our visitor accommodation and recreational infrastructure.

Environment - Our iconic natural environment and heritage are preserved and enhanced for future generations whilst balancing the needs for regional development and growth.

- We are committed to protecting and enhancing our existing natural environment, and ensuring our water, waste, sewer and stormwater management practices are contemporary, sustainable and efficient.
- We will ensure that plans for rural, urban and industrial development are sensitive to our region's natural environment and heritage. We will improve and maintain our publicly owned infrastructure and facilities, and advocate for a diverse range of housing and accommodation to suit the changing needs of our community.
- Our community will be connected through efficient transportation networks by ensuring our region's transportation corridors are improved and maintained. We are committed to ensuring our region has access to effective telecommunication infrastructure and services.

Leadership - We have contemporary civic leadership and governance that fosters trust and efficiency.

- We are committed to delivering holistic and integrated planning and decision making, and ensuring we implement sound governance practices to conduct Council business. We will advocate to, and work with other levels of government, community and industry, and manage service delivery in an efficient and sustainable way.
- We will deliver public services and processes in a reliable and efficient way in response to our community's needs, and utilise sound fiscal management practices in pursuing and attracting other sources of revenue.
- Our community will be consulted and encouraged to engage in the development of plans, services and policies. We will ensure that residents have access to timely, relevant and accurate information on issues that affect them, so they feel empowered to participate in shaping the future of our region.

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 3. Revenue from continuing operations

$ '000	AASB	2020	2019
(a) Rates and annual charges			
Ordinary rates			
Residential	1058 (1)	8,601	8,273
Farmland	1058 (1)	5,207	5,044
Business	1058 (1)	2,530	2,444
Less: pensioner rebates (mandatory)	1058 (1)	(290)	(295)
Rates levied to ratepayers		16,048	15,466
Pensioner rate subsidies received	1058 (1)	162	165
Total ordinary rates		16,210	15,631
Annual charges			
(pursuant to s.496, s.496A, s.496B, s.501 & s.611)			
Domestic waste management services	1058 (1)	3,207	3,067
Stormwater management services	1058 (1)	18	15
Water supply services	1058 (1)	2,730	2,736
Sewerage services	1058 (1)	8,479	8,464
Waste management services (non-domestic)	1058 (1)	1,735	1,550
Less: pensioner rebates (mandatory)	1058 (1)	(262)	(288)
Liquid trade waste	1058 (1)	66	96
Onsite sewerage system management	1058 (1)	109	120
Pensioner subsidies received:			
– Water	1058 (1)	56	57
– Sewerage	1058 (1)	51	52
– Domestic waste management	1058 (1)	44	46
Total annual charges		16,233	15,915
TOTAL RATES AND ANNUAL CHARGES		32,443	31,546

The **AASB** notation (above) identifies the revenue recognition pattern for material items of Council revenue:

15 (1) indicates income recognised under AASB 15 "at a point in time",
15 (2) indicates income recognised under AASB 15 "over time",
1058 (1) indicates income recognised under AASB 1058 "at a point in time", while
1058 (2) indicates income recognised under AASB 1058 "over time".

Council has used 2016 year valuations provided by the NSW Valuer General in calculating its rates.

Accounting policy for rates and charges

Rates and annual charges are recognised as revenue when the Council obtains control over the assets comprising these receipts which is the beginning of the rating period to which they relate.

Prepaid rates are recognised as a financial liability until the beginning of the rating period.

Pensioner rebates relate to reductions in rates and certain annual charges for eligible pensioners' place of residence in the local government council area that are not subsidised by the NSW Government.

Pensioner rate subsidies are received from the NSW Government to provide a contribution towards the pensioner rebates and are in substance a rates payment.

2019 accounting policy

Control over assets acquired from rates and annual charges is obtained at the commencement of the rating year as it is an enforceable debt linked to the rateable property or, where earlier, upon receipt of the rates.

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Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 3. Revenue from continuing operations (continued)

$ '000	AASB	2020	2019
(b) User charges and fees			
User charges			
Water supply services	15 (2)	6,046	5,778
Sewerage services	15 (2)	112	183
Waste management services (non-domestic)	15 (1)	953	637
Total user charges		7,111	6,598
Fees			
Waste disposal tipping fees	15 (1)	2,116	1,391
RMS – road maintenance council contract ordered works	15 (2)	937	1,333
Aged care	15 (2)	973	989
Planning and building regulation	15 (1)	817	792
Community services	15 (2)	652	396
Cemeteries	15 (1)	275	262
RMS – road maintenance council contract routine services	15 (2)	449	388
Saleyards	15 (1)	272	238
Swimming centres	15 (1)	116	96
Holiday park fees	15 (1)	113	149
Section 10.7 certificates (EP&A Act)	15 (1)	95	128
Community Facilities	15 (1)	65	66
Recycling income (non-domestic)	15 (1)	89	82
Regulatory Fees	15 (1)	60	118
Section 603 certificates	15 (2)	57	60
Sewer fees	15 (1)	54	37
Private works- s 67	15 (2)	47	23
Snowy River Health Centre	15 (1)	16	22
Animal Control	15 (1)	10	26
Inspection Services	15 (1)	9	23
Sale from stores	15 (1)	7	10
Noxious weeds regulation	15 (1)	–	31
Water connection fees	15 (1)	–	7
Other	15 (1)	100	105
Total fees		7,329	6,772
TOTAL USER CHARGES AND FEES		14,440	13,370

The **AASB** notation (above) identifies the revenue recognition pattern for material items of Council revenue:

15 (1) indicates income recognised under AASB 15 "at a point in time",
15 (2) indicates income recognised under AASB 15 "over time",
1058 (1) indicates income recognised under AASB 1058 "at a point in time", while
1058 (2) indicates income recognised under AASB 1058 "over time".

Accounting policy for user charges and fees

Revenue arising from user charges and fees is recognised when or as the performance obligation is completed and the customer receives the benefit of the goods / services being provided.

The performance obligation relates to the specific services which are provided to the customers and generally the payment terms are within 30 days of the provision of the service or in some cases such as caravan parks, the customer is required to pay on arrival. There is no material obligation for Council in relation to refunds or returns.

Where an upfront fee is charged such as membership fees for the leisure centre the fee is recognised on a straight-line basis over the expected life of the membership.

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Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 3. Revenue from continuing operations (continued)

Licences granted by Council are all either short-term or low value and all revenue from licences is recognised at the time that the licence is granted rather than the term of the licence.

2019 accounting policy
User charges and fees are recognised as revenue when the service has been provided.

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Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 3. Revenue from continuing operations (continued)

$ '000	AASB	2020	2019
(c) Other revenues			
RFS expenses reimbursed	15 (1)	574	–
Quarry sales	15 (1)	692	624
Insurance rebates	15 (1)	166	151
Sales - Landfill	15 (1)	109	244
Diesel rebate	1058 (1)	87	148
Fines – parking	15 (1)	75	68
Insurance claims recoveries	15 (1)	62	148
Commissions and agency fees	15 (1)	74	76
Sales – general	15 (1)	49	52
Legal fees recovery – rates and charges (extra charges)	15 (1)	46	21
Reimbursement of expenses	15 (1)	31	56
Rental income – other council properties (2019 only)		–	928
Other	15 (1)	23	31
TOTAL OTHER REVENUE		1,988	2,547

The **AASB** notation (above) identifies the revenue recognition pattern for material items of Council revenue:

15 (1) indicates income recognised under AASB 15 "at a point in time",
15 (2) indicates income recognised under AASB 15 "over time",
1058 (1) indicates income recognised under AASB 1058 "at a point in time", while
1058 (2) indicates income recognised under AASB 1058 "over time".

Accounting policy for other revenue

Where the revenue relates to a contract with customer, the revenue is recognised when or as the performance obligation is completed and the customer receives the benefit of the goods / services being provided.

Where the revenue relates to a contract which is not enforceable or does not contain sufficiently specific performance obligations then revenue is recognised when an unconditional right to a receivable arises or the cash is received, which is earlier.

2019 accounting policy:
Council recognises revenue when the amount of revenue can be reliably measured, it is probable that future economic benefits will flow to the Council and specific criteria have been met for each of the Council's activities as described below. Council bases its estimates on historical results, taking into consideration the type of customer, the type of transaction and the specifics of each arrangement.

Parking fees and fines are recognised as revenue when the service has been provided, or when the penalty has been applied, whichever occurs first.

Rental income is accounted for on a straight-line basis over the lease term.

Sales are recognised when physical possession has transferred to the customer, which is deemed to be the point of transfer of risks and rewards.

Other revenue is recorded when the payment is due, the value of the payment is notified, or the payment is received, whichever occurs first.

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Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 3. Revenue from continuing operations (continued)

$ '000	AASB	Operating 2020	Operating 2019	Capital 2020	Capital 2019
(d) Grants					
General purpose (untied)					
Relating to current year					
Financial assistance – general component	1058 (1)	3,407	3,331	–	–
Financial assistance – local roads component	1058 (1)	1,411	1,380	–	–
Prepayment received in advance for subsequent year					
Financial assistance – general component	1058 (1)	3,608	3,453	–	–
Financial assistance – local roads component	1058 (1)	1,498	1,432	–	–
Total general purpose		9,924	9,596	–	–
Specific purpose (tied)					
Aged care	1058 (1)	2,719	2,619	11	500
Bushfire and emergency services	1058 (1)	890	–	–	–
Community care	1058 (2)	2,114	1,690	–	–
Community transport	1058 (2)	567	610	–	–
Domestic waste management	1058 (2)	9	–	6	12
Economic development	1058 (2)	–	–	63	150
Employment and training programs	1058 (1)	64	119	–	–
Environmental programs	1058 (2)	3	–	–	–
Floodplain management	1058 (2)	24	171	–	–
Heritage and cultural	1058 (2)	13	19	–	–
Library	1058 (2)	120	77	2	15
New council implementation fund	1058 (2)	2,731	3,500	–	–
Noxious weeds	1058 (2)	688	519	–	–
NSW rural fire services	1058 (2)	457	494	271	278
Parks, sportsfields and reserves	1058 (2)	9	82	–	–
Planning and building regulation	1058 (2)	12	84	–	–
Recreation and culture	1058 (2)	–	–	11	109
Sewerage services	1058 (2)	–	–	1,555	350
Street lighting	1058 (1)	49	43	–	–
Stronger Communities Fund	1058 (2)	–	928	5,455	1,161
Stronger Country Communities Fund	1058 (2)	–	–	935	2,097
Transport (other roads and bridges funding)	1058 (2)	247	–	885	388
Transport (roads to recovery)	1058 (2)	1,744	1,081	–	–
Water supplies	1058 (2)	–	–	847	–
Youth services	1058 (2)	5	3	–	–
Other	1058 (2)	12	37	–	6
Total specific purpose		12,477	12,076	10,041	5,066
Total grants		22,401	21,672	10,041	5,066
Comprising					
– Commonwealth funding		17,116	14,964	74	650
– State funding		5,280	6,559	9,966	4,337
– Other funding		5	149	1	79
		22,401	21,672	10,041	5,066

The **AASB** notation (above) identifies the revenue recognition pattern for material items of Council revenue:

15 (1) indicates income recognised under AASB 15 "at a point in time",
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1058 (1) indicates income recognised under AASB 1058 "at a point in time", while

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Snowy Monaro Regional Council

Notes to the Financial Statements
for the year ended 30 June 2020

Note 3. Revenue from continuing operations (continued)

1058 (2) indicates income recognised under AASB 1058 "over time".

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Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 3. Revenue from continuing operations (continued)

$ '000	Notes	AASB	Operating 2020	Operating 2019	Capital 2020	Capital 2019
(e) Contributions						
Developer contributions: (s7.4 & s7.11 - EP&A Act, s64 of the LGA):						
Cash contributions						
S 7.11 – contributions towards amenities/services		1058 (1)	–	–	631	334
S 7.12 – fixed development consent levies		1058 (1)	–	–	4	–
S 64 – water supply contributions		1058 (1)	–	–	270	585
S 64 – sewerage service contributions		1058 (1)	–	–	276	673
Total developer contributions – cash			–	–	1,181	1,592
Total developer contributions	25		–	–	1,181	1,592
Other contributions:						
Cash contributions						
RMS contributions (regional roads, block grant)		1058 (2)	2,758	2,285	–	–
Other		1058 (2)	52	104	16	278
Community care services		1058 (2)	–	–	25	–
Boco Rock Community Fund		1058 (2)	218	201	–	–
Yallambee lodge residential aged care		1058 (2)	–	–	114	–
Total other contributions – cash			3,028	2,590	155	278
Total other contributions			3,028	2,590	155	278
Total contributions			3,028	2,590	1,336	1,870
TOTAL GRANTS AND CONTRIBUTIONS			25,429	24,262	11,377	6,936

Accounting policy for grants and contributions

Accounting policy from 1 July 2019

Grant income under AASB 15

Where grant income arises from an agreement which is enforceable and contains sufficiently specific performance obligations then the revenue are recognised when control of each performance obligations is satisfied.

Payment terms vary depending on the terms of the grant, cash is received upfront for some grants and on the achievement of certain payment milestones for others.

Each performance obligation is considered to ensure that the revenue recognition reflects the transfer of control and within grant agreements there may be some performance obligations where control transfers at a point in time and others which have continuous transfer of control over the life of the contract.

Where control is transferred over time, generally the input methods being either costs or time incurred are deemed to be the most appropriate methods to reflect the transfer of benefit.

Grant income

Assets arising from grants in the scope of AASB 1058 is recognised at the assets fair value when the asset is received. Councils considers whether there are any related liability or equity items associated with the asset which are recognised in accordance with the relevant accounting standard.

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Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 3. Revenue from continuing operations (continued)

Once the assets and liabilities have been recognised then income is recognised for any remaining asset value at the time that the asset is received

Capital grants

Capital grants received to enable Council to acquire or construct an item of infrastructure, property, plant and equipment to identified specifications which will be under Council's control and which is enforceable are recognised as revenue as and when the obligation to construct or purchase is completed.

For construction projects, this is generally as the construction progresses in accordance with costs incurred since this is deemed to be the most appropriate measure of the completeness of the construction project as there is no profit margin.

For acquisitions of assets, the revenue is recognised when the asset is acquired and controlled by the Council.

Contributions

Council has obligations to provide facilities from contribution revenues levied on developers under the provisions of sections 7.4, 7.11 and 7.12 of the *Environmental Planning and Assessment Act 1979*.

While Council generally incorporates these amounts as part of a Development Consents Order, such developer contributions are only recognised as income upon receipt by Council, due to the possibility that individual development consents may not be acted upon by the applicant and, accordingly, would not be payable to Council.

Developer contributions may only be expended for the purposes for which the contributions were required, but the Council may apply contributions according to the priorities established in work schedules

Accounting policy prior to 1 July 2019

Control over grants and contributions is normally obtained upon their receipt (or acquittal) and revenue is recognised at this time and is valued at the fair value of the granted or contributed asset at the date of transfer.

Where grants or contributions recognised as revenues during the financial year were obtained on condition that they be expended in a particular manner, or used over a particular period, and those conditions were un-discharged at reporting date, the unused grant or contribution is disclosed below.

A liability is recognised in respect of revenue that is reciprocal in nature to the extent that the requisite service has not been provided at reporting date.

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Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 3. Revenue from continuing operations (continued)

$ '000	2020	2019
(f) Unspent grants and contributions – external restrictions		
Certain grants and contributions are obtained by Council on condition that they be spent in a specified manner due to externally imposed restrictions.		
Operating grants		
Unexpended at the close of the previous reporting period	5,775	5,647
Add: operating grants recognised as income in the current period but not yet spent (2019 only)	–	1,754
Add: operating grants received for the provision of goods and services in a future period	1,594	38
Less: operating grants recognised in a previous reporting period now spent (2019 only)	–	(1,664)
Less: operating grants received in a previous reporting period now spent and recognised as income	(3,171)	–
Unexpended and held as externally restricted assets (operating grants)	4,198	5,775
Capital grants		
Unexpended at the close of the previous reporting period	12,468	10,328
Add: capital grants recognised as income in the current period but not yet spent (2019 only)	–	2,143
Add: capital grants received for the provision of goods and services in a future period	1,014	500
Less: capital grants recognised in a previous reporting period now spent (2019 only)	–	(503)
Less: capital grants received in a previous reporting period now spent and recognised as income	(6,245)	–
Unexpended and held as externally restricted assets (capital grants)	7,237	12,468
Contributions		
Unexpended at the close of the previous reporting period	6,636	4,843
Add: contributions recognised as income in the current period but not yet spent	–	418
Add: contributions received for the provision of goods and services in a future period	1,601	1,724
Add: contributions recognised as income in the current period obtained in respect of a future rating identified by Council for the purpose of establishing a rate (2019 only)	–	–
Less: contributions recognised in a previous reporting period now spent	(321)	(349)
Unexpended and held as externally restricted assets (contributions)	7,916	6,636

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 4. Interest and investment revenue

$ '000	2020	2019
Interest on financial assets measured at amortised cost		
– Overdue rates and annual charges (incl. special purpose rates)	325	259
– Cash and investments	1,289	2,276
– Other	25	28
Dividend income relating to investments held at fair value through other comprehensive income	36	27
Total Interest and investment income	1,675	2,590
Interest revenue is attributable to:		
Unrestricted investments/financial assets:		
Overdue rates and annual charges (general fund)	261	259
General Council cash and investments	387	1,201
Restricted investments/funds – external:		
Development contributions		
– Section 7.11	38	48
– Section 64	96	85
Water fund operations	418	447
Sewerage fund operations	456	522
Domestic waste management operations	19	28
Total interest and investment revenue	1,675	2,590

Accounting policy for interest and investment revenue

Interest income is recognised using the effective interest rate at the date that interest is earned.

Dividends are recognised as income in profit or loss unless the dividend clearly represents a recovery of part of the cost of the investment.

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 5. Expenses from continuing operations

$ '000	2020	2019
(a) Employee benefits and on-costs		
Salaries and wages	28,657	25,421
Travel expenses	48	31
Employee leave entitlements (ELE)	2,255	2,453
ELE on-costs	102	138
Superannuation	2,819	2,582
Workers' compensation insurance	1,000	671
Fringe benefit tax (FBT)	(5)	33
Payroll tax	97	106
Training costs (other than salaries and wages)	306	276
Protective clothing	63	59
Vehicle allowance	186	131
Recruitment expenses	125	159
Other	54	48
Total employee costs	35,707	32,108
Less: capitalised costs	(2,070)	(1,176)
TOTAL EMPLOYEE COSTS EXPENSED	33,637	30,932
Number of 'full-time equivalent' employees (FTE) at year end	369	360

Accounting policy for employee benefits and on-costs
Employee benefit expenses are recorded when the service has been provided by the employee.

Retirement benefit obligations
All employees of the Council are entitled to benefits on retirement, disability or death. Council contributes to various defined benefit plans and defined contribution plans on behalf of its employees.

Superannuation plans
Contributions to defined contribution plans are recognised as an expense as they become payable. Prepaid contributions are recognised as an asset to the extent that a cash refund or a reduction in the future payments is available.

Council participates in a defined benefit plan under the Local Government Superannuation Scheme. However, sufficient information to account for the plan as a defined benefit is not available, and therefore Council accounts for its obligations to defined benefit plans on the same basis as its obligations to defined contribution plans, i.e. as an expense when it becomes payable – refer to Note 16 for more information.

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Snowy Monaro Regional Council

Notes to the Financial Statements
for the year ended 30 June 2020

Note 5. Expenses from continuing operations (continued)

$ '000	Notes	2020	2019
(b) Borrowing costs			
Interest on leases		3	–
Interest on loans		76	149
– Remediation liabilities	15	–	100
TOTAL BORROWING COSTS EXPENSED		79	249

Accounting policy for borrowing costs
Borrowing costs incurred for the construction of any qualifying asset are capitalised during the period of time that is required to complete and prepare the asset for its intended use or sale. Other borrowing costs are expensed as incurred.

continued on next page ...

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 5. Expenses from continuing operations (continued)

$ '000	2020	2019
(c) Materials and contracts		
Raw materials and consumables	5,715	5,581
Contractors	11,615	11,111
Consultants	1,023	787
Auditors remuneration [2]	119	116
Legal fees:		
– planning and development	148	43
– debt recovery	34	21
– other	333	437
Expenses from leases of low value assets (2020 only)	240	–
Operating leases expense (2019 only):		
– Computers	–	322
Total materials and contracts	19,227	18,418
TOTAL MATERIALS AND CONTRACTS	19,227	18,418

Accounting policy for materials and contracts

Expenses are recorded on an accruals basis as the council receives the goods or services.

Operating leases (2019 only)

Leases in which a significant portion of the risks and rewards of ownership are not transferred to Council as lessee are classified as operating leases. Payments made under operating leases (net of any incentives received from the lessor) are charged to the income statement on a straight-line basis over the period of the lease.

Auditor remuneration

Auditors of the Council - NSW Auditor-General:

(i) Audit and other assurance services		
Audit and review of financial statements	114	111
Total fees paid or payable to the Auditor-General	114	111
Non NSW Auditor-General audit firms		
(i) Audit and other assurance services		
Other non-assurance services	5	5
Total fees paid or payable for non-assurance services	5	5
Total Remuneration of Auditors	119	116

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Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 5. Expenses from continuing operations (continued)

$ '000	Notes	2020	2019
(d) Depreciation, amortisation and impairment of non-financial assets			
Depreciation and amortisation			
Plant and equipment		1,538	1,575
Office equipment		411	282
Furniture and fittings		61	63
Land improvements (depreciable)		7	7
Infrastructure:	10(a)		
– Buildings – non-specialised		1,337	1,329
– Buildings – specialised		1,051	1,037
– Other structures		525	509
– Roads		7,028	6,997
– Bridges		1,462	1,451
– Footpaths		97	92
– Stormwater drainage		635	627
– Water supply network		2,707	3,352
– Sewerage network		2,133	2,391
– Swimming pools		36	32
– Other open space/recreational assets		137	55
Right of use assets	13	83	–
Other assets:			
– Library books		54	74
– Other		182	188
Reinstatement, rehabilitation and restoration assets:			
– Tip assets	15,10(a)	1,001	313
– Quarry assets	15,10(a)	1	1
Total gross depreciation and amortisation costs		20,486	20,375
Total depreciation and amortisation costs		20,486	20,375
TOTAL DEPRECIATION, AMORTISATION AND IMPAIRMENT FOR NON-FINANCIAL ASSETS		20,486	20,375

Accounting policy for depreciation, amortisation and impairment expenses of non-financial assets

Depreciation and amortisation
Depreciation and amortisation are calculated using the straight line method to allocate their cost, net of their residual values, over their estimated useful lives. Useful lives are included in Note 9 for IPPE assets.

Depreciation is capitalised where in-house assets have contributed to new assets.

Impairment of non-financial assets
Council assets held at fair value that are not held primarily for their ability to generate net cash flow, and that are deemed to be specialised, are no longer required to be tested for impairment under AASB 136. This is because these assets are assessed on an annual basis to ensure that the carrying amount is not materially different from fair value and therefore an impairment loss would be captured during this assessment.

Intangible assets that have an indefinite useful life, or are not yet available for use, are tested annually for impairment, or more frequently if events or changes in circumstances indicate that they might be impaired. Other assets that do not meet the criteria above are tested for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and value in use.

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Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 5. Expenses from continuing operations (continued)

For the purposes of assessing impairment, assets are grouped at the lowest levels for which there are separately identifiable cash inflows that are largely independent of the cash inflows from other assets or groups of assets (cash-generating units). Non-financial assets that suffered an impairment are reviewed for possible reversal of the impairment at each reporting date.

Impairment losses for revalued assets are firstly offset against the amount in the revaluation surplus for the class of asset, with only the excess to be recognised in the Income Statement.

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Snowy Monaro Regional Council

Notes to the Financial Statements
for the year ended 30 June 2020

Note 5. Expenses from continuing operations (continued)

$ '000	2020	2019
(e) Other expenses		
Advertising	196	167
Bad and doubtful debts	81	52
Bank charges	142	139
Contributions/levies to other levels of government		
– NSW fire brigade levy	64	78
– NSW rural fire service levy	960	761
– NSW state emergency services	24	28
– Other contributions/levies	11	1
Councillor expenses – mayoral fee	44	43
Councillor expenses – councillors' fees	223	218
Councillors' expenses (incl. mayor) – other (excluding fees above)	43	91
RFS Expenses	579	–
Donations & Contributions		
– Boco rock community grants	280	296
– Community projects (SCF)	6	929
– SEWOL	36	53
– South east arts	17	17
– Tourism development	–	7
– Tourism Snowy Mountains	60	60
– Other	109	207
Electricity and heating	1,568	1,487
Insurance	1,152	1,288
Licence fees	106	108
Marketing expenses	11	76
Memberships	111	57
Postage	97	110
Printing and stationery	392	379
Quality monitoring	93	69
Street lighting	215	316
Subscriptions and publications	95	84
Software licences	996	987
Telephone and communications	669	697
Valuation fees	110	131
Other	484	234
Total other expenses	8,974	9,170
TOTAL OTHER EXPENSES	8,974	9,170

Accounting policy for other expenses
Other expenses are recorded on an accruals basis as the Council receives the goods or services.

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 6. Gain or loss from disposal, replacement and de-recognition of assets

$ '000	Notes	2020	2019
Property (excl. investment property)			
Proceeds from disposal – property		408	239
Less: carrying amount of property assets sold/written off		(370)	(184)
Net gain/(loss) on disposal		38	55
Plant and equipment	10(a)		
Proceeds from disposal – plant and equipment		720	681
Less: carrying amount of plant and equipment assets sold/written off		(746)	(597)
Net gain/(loss) on disposal		(26)	84
Investments	7(b)		
Proceeds from disposal/redemptions/maturities – investments		5,786	–
Less: carrying amount of investments sold/redeemed/matured		(5,000)	–
Net gain/(loss) on disposal		786	–
NET GAIN/(LOSS) ON DISPOSAL OF ASSETS		798	139

Accounting policy for disposal of assets

Gains and losses on disposals are determined by comparing proceeds with carrying amount. These are included in the Income Statement.

The gain or loss on sale of an asset is determined when control of the asset has irrevocably passed to the buyer and the asset is de-recognised.

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 7(a). Cash and cash equivalents

$ '000	2020	2019
Cash and cash equivalents		
Cash on hand and at bank	1,038	2,558
Cash-equivalent assets		
– Deposits at call	5,508	8,555
Total cash and cash equivalents	6,546	11,113

Accounting policy for cash and cash equivalents

For Statement of Cash Flow presentation purposes, cash and cash equivalents include: cash on hand; deposits held at call with financial institutions; other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value; and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities on the Statement of Financial Position.

Snowy Monaro Regional Council

Notes to the Financial Statements
for the year ended 30 June 2020

Note 7(b). Investments

$ '000	2020 Current	2020 Non-current	2019 Current	2019 Non-current
Investments				
a. 'Financial assets at fair value through profit and loss'				
b. 'Financial assets at amortised cost'	20,000	52,000	19,000	58,000
c. 'Financial assets at fair value through other comprehensive income' / 'available for sale financial assets' (2018)	–	–	–	219
Total Investments	20,000	52,000	19,000	58,219
TOTAL CASH ASSETS, CASH EQUIVALENTS AND INVESTMENTS	26,546	52,000	30,113	58,219
Financial assets at amortised cost				
Long term deposits	20,000	52,000	19,000	58,000
Total	20,000	52,000	19,000	58,000
Financial assets at fair value through other comprehensive income				
Unlisted equity securities	–	–	–	219
Total	–	–	–	219

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Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 7(b). Investments (continued)

Accounting policy for investments

Financial instruments are recognised initially on the date that the Council becomes party to the contractual provisions of the instrument.

On initial recognition, all financial instruments are measured at fair value plus transaction costs (except for instruments measured at fair value through profit or loss where transaction costs are expensed as incurred).

Financial assets
All recognised financial assets are subsequently measured in their entirety at either amortised cost or fair value, depending on the classification of the financial assets.

Classification
On initial recognition, Council classifies its financial assets into the following categories – those measured at:

- amortised cost
- fair value through profit and loss (FVTPL)
- fair value through other comprehensive income – equity instrument (FVOCI-equity)

Financial assets are not reclassified subsequent to their initial recognition.

Amortised cost
Assets measured at amortised cost are financial assets where:

- the business model is to hold assets to collect contractual cash flows, and
- the contractual terms give rise on specified dates to cash flows that are solely payments of principal and interest on the principal amount outstanding.

Council's financial assets measured at amortised cost comprise trade and other receivables,term deposits and cash and cash equivalents in the Statement of Financial Position.

Subsequent to initial recognition, these assets are carried at amortised cost using the effective interest rate method less provision for impairment.

Interest income, impairment and gains or loss on de-recognition are recognised in profit or loss.

Financial assets through profit or loss
All financial assets not classified as measured at amortised cost or fair value through other comprehensive income as described above are measured at fair value through profit or loss.

Net gains or losses, including any interest or dividend income, are recognised in profit or loss.

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 7(c). Restricted cash, cash equivalents and investments

$ '000	2020 Current	2020 Non-current	2019 Current	2019 Non-current
Total cash, cash equivalents and investments	26,546	52,000	30,113	58,219
attributable to:				
External restrictions	11,026	52,000	936	58,219
Internal restrictions	15,520	–	28,617	–
Unrestricted	–	–	560	–
	26,546	52,000	30,113	58,219

$ '000	2020	2019
External restrictions – included in liabilities		
Specific purpose unexpended grants – general fund	5,916	–
Specific purpose unexpended grants - stronger communities fund	4,074	–
Specific purpose unexpended grants - new council implementation fund	1,445	–
External restrictions – included in liabilities	11,435	–
External restrictions – other		
Developer contributions – general	2,421	1,792
Developer contributions – water fund	2,816	2,493
Developer contributions – sewer fund	2,298	1,980
Specific purpose unexpended grants (recognised as revenue) – general fund	–	5,303
Water supplies	19,733	17,042
Sewerage services	18,635	19,348
Domestic waste management	–	4,896
Snowy River Hostel accommodation bonds	1,169	919
Yallambee Lodge accomodation bonds	2,392	3,178
Crown land reserves	1,399	1,284
Home and community care	301	458
Boco rock community reserve	229	337
Kamoto-cooma friendship scholarship fund	45	44
Other	153	81
External restrictions – other	51,591	59,155
Total external restrictions	63,026	59,155
Internal restrictions		
Plant and vehicle replacement	1,294	2,245
Employees leave entitlement	1,383	3,067
Deposits, retentions and bonds	682	682
Quarry operations	–	684
Uncompleted works	66	1,801
Waste management	7,274	998
Yallambee Lodge building/equipment replacement	700	1,047
Former Snowy River LGA	699	731
Former Bombala LGA	1,718	1,810
New Council Implementation funding Interest	378	284
Stronger communities fund Interest	1,326	1,105
New Council Implementation Funding	–	4,176
Stronger Communities Fund	–	9,987
Total internal restrictions	15,520	28,617

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Snowy Monaro Regional Council

Notes to the Financial Statements
for the year ended 30 June 2020

Note 7(c). Restricted cash, cash equivalents and investments (continued)

$ '000	2020	2019
TOTAL RESTRICTIONS	78,546	87,772

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 8. Receivables

$ '000	2020 Current	2020 Non-current	2019 Current	2019 Non-current
Purpose				
Rates and annual charges	6,507	–	5,611	–
Interest and extra charges	542	–	432	–
User charges and fees	2,913	–	4,738	–
Accrued revenues				
– Interest on investments	738	–	1,184	–
– Other income accruals	635	–	649	–
Government grants and subsidies	1,750	–	517	–
Net GST receivable	338	–	484	–
Loans receivable	24	62	18	105
Other debtors	168	–	145	–
Total	13,615	62	13,778	105
Less: provision of impairment				
User charges and fees	(82)	–	(78)	–
Total provision for impairment – receivables	(82)	–	(78)	–
TOTAL NET RECEIVABLES	13,533	62	13,700	105

Accounting policy for receivables

Recognition and measurement

Receivables are included in current assets, except for those with maturities greater than 12 months after the reporting date, which are classified as non-current assets.

Receivables are recognised initially at fair value, and subsequently measured at amortised cost, using the effective interest method, less provision for impairment. Receivables are generally due for settlement within 30 days.

Cash flows relating to short-term receivables are not discounted if the effect of discounting is immaterial.

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Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 8. Receivables (continued)

Impairment

Impairment of financial assets measured at amortised cost is recognised on an expected credit loss (ECL) basis.

When determining whether the credit risk of a financial asset has increased significantly since initial recognition, and when estimating ECL, the Council considers reasonable and supportable information that is relevant and available without undue cost or effort. This includes both quantitative and qualitative information and analysis based on Council's historical experience and informed credit assessment, and including forward-looking information.

When considering the ECL for rates debtors, Council takes into account that unpaid rates represent a charge against the rateable property that will be recovered when the property is next sold. For non-rates debtors, Council uses the presumption that an asset which is more than 30 days past due has seen a significant increase in credit risk.

The Council uses the presentation that a financial asset is in default when:

- the other party is unlikely to pay its credit obligations to the Council in full, without recourse by the Council to actions such as realising security (if any is held) or
- the financial assets (for non-rates debtors) are more than 90 days past due.

Credit losses are measured as the present value of the difference between the cash flows due to the entity in accordance with the contract, and the cash flows expected to be received. This is applied using a probability weighted approach.

On initial recognition of the asset, an estimate of the expected credit losses for the next 12 months is recognised. Where the asset has experienced significant increase in credit risk then the lifetime losses are estimated and recognised.

Council uses the simplified approach for trade receivables where the expected lifetime credit losses are recognised on day 1.

There has been no change in the estimation techniques or significant assumptions made during the current reporting period.

The Council writes off a trade receivable when there is information indicating that the debtor is in severe financial difficulty and there is no realistic prospect of recovery, e.g. when the debtor has been placed under liquidation or has entered into bankruptcy proceedings, or when the receivables are over 1 year past due, whichever occurs first.

None of the receivables that have been written off are subject to enforcement activity.

Where the Council renegotiates the terms of receivables due from certain customers, the new expected cash flows are discounted at the original effective interest rate and any resulting difference to the carrying value is recognised in profit or loss.

Rates and annual charges outstanding are secured against the property.

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 9. Inventories and other assets

$ '000	2020 Current	2020 Non-current	2019 Current	2019 Non-current
(a) Inventories				
(i) Inventories at cost				
Real estate for resale	441	–	441	–
Stores and materials	1,186	–	1,254	–
Trading stock	29	–	–	–
Total inventories at cost	1,656	–	1,695	–
TOTAL INVENTORIES	1,656	–	1,695	–
(b) Other assets				
Prepayments	423	–	299	–
TOTAL OTHER ASSETS	423	–	299	–

Accounting policy for inventories and other assets

Raw materials and stores, work in progress and finished goods
Raw materials and stores, work in progress and finished goods are stated at the lower of cost and net realisable value. Costs are assigned to individual items of inventory on the basis of weighted average costs. Costs of purchased inventory are determined after deducting rebates and discounts. Net realisable value is the estimated selling price in the ordinary course of business, less the estimated costs of completion, and the estimated costs necessary to make the sale.

Land held for resale/capitalisation of borrowing costs
Land held for resale is stated at the lower of cost and net realisable value. Cost is assigned by specific identification and includes the cost of acquisition, and development and borrowing costs during development. When development is completed, borrowing costs and other holding charges are expensed as incurred.

Borrowing costs included in the cost of land held for resale are those costs that would have been avoided if the expenditure on the acquisition and development of the land had not been made. Borrowing costs incurred while active development is interrupted for extended periods are recognised as expenses.

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 10(a). Infrastructure, property, plant and equipment

	as at 30/06/19			Asset movements during the reporting period							as at 30/06/20		
$ '000	Gross carrying amount	Accumulated depreciation	Net carrying amount	Additions renewals [1]	Additions new assets	Carrying value of disposals	Depreciation expense	WIP transfers	Adjustments and transfers	Revaluation increments/(decrements) to equity (ARR)	Gross carrying amount	Accumulated depreciation	Net carrying amount
Capital work in progress	16,739	–	16,739	16,061	–	–	–	(11,304)	79	–	21,575	–	21,575
Plant and equipment	27,352	(15,597)	11,755	–	3,471	(746)	(1,538)	–	(64)	–	24,482	(11,604)	12,878
Office equipment	4,203	(2,772)	1,431	–	47	–	(411)	–	7	–	4,251	(3,177)	1,074
Furniture and fittings	1,195	(677)	518	12	–	–	(61)	–	–	–	1,206	(737)	469
Land:													
– Operational land	21,049	–	21,049	–	42	(370)	–	1	8	–	20,730	–	20,730
– Community land	11,408	–	11,408	–	–	–	–	–	–	–	11,408	–	11,408
Land improvements – depreciable	1,896	(152)	1,744	–	–	–	(7)	–	–	–	1,895	(158)	1,737
Infrastructure:													
– Buildings – non-specialised	60,215	(35,443)	24,772	395	–	–	(1,337)	46	408	–	60,655	(36,371)	24,284
– Buildings – specialised	58,132	(41,957)	16,175	983	600	–	(1,051)	475	100	–	59,967	(42,685)	17,282
– Other structures	14,743	(7,572)	7,171	26	10	–	(525)	43	(1,331)	–	10,327	(4,933)	5,394
– Roads	422,391	(172,095)	250,296	4,691	400	–	(7,028)	8,003	198	99,518	517,761	(161,683)	356,078
– Bridges	114,619	(56,291)	58,328	1,767	119	–	(1,462)	1,020	–	13,872	123,662	(50,018)	73,644
– Footpaths	17,085	(8,636)	8,449	25	80	–	(97)	270	–	(411)	14,407	(6,091)	8,316
– Bulk earthworks (non-depreciable)	515,602	–	515,602	–	–	–	–	–	–	(73,896)	441,706	–	441,706
– Stormwater drainage	32,136	(15,600)	16,536	12	25	–	(635)	118	–	3,846	28,325	(8,423)	19,902
– Water supply network	203,556	(112,850)	90,706	311	24	–	(2,707)	491	–	2,082	208,131	(117,224)	90,907
– Sewerage network	141,968	(70,459)	71,509	10	–	–	(2,133)	–	–	1,062	144,460	(74,012)	70,448
– Swimming pools	11,413	(8,816)	2,597	–	–	–	(36)	–	(322)	–	3,557	(1,318)	2,239
– Other open space/recreational assets	5,545	(3,204)	2,341	169	167	–	(137)	828	932	–	7,974	(3,674)	4,300
Other assets:													
– Library books	1,568	(1,169)	399	–	67	–	(54)	9	–	–	1,644	(1,223)	421
– Other	4,321	(1,713)	2,608	–	–	–	(182)	–	24	–	4,570	(2,120)	2,450
Reinstatement, rehabilitation and restoration assets (refer Note 15):													
– Tip assets	3,017	(1,069)	1,948	–	–	–	(1,001)	–	14,462	(256)	18,941	(3,788)	15,153
– Quarry assets	38	(6)	32	–	–	–	(1)	–	–	–	38	(7)	31
Total Infrastructure, property, plant and equipment	1,690,191	(556,078)	1,134,113	24,462	5,052	(1,116)	(20,403)	–	14,501	45,817	1,731,672	(529,246)	1,202,426

(1) Renewals are defined as the replacement of existing assets (as opposed to the acquisition of new assets).

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Snowy Monaro Regional Council

Notes to the Financial Statements
for the year ended 30 June 2020

Note 10(a). Infrastructure, property, plant and equipment (continued)

	as at 30/06/18			Asset movements during the reporting period								as at 30/06/19		
$ '000	Gross carrying amount	Accumulated depreciation	Net carrying amount	Additions renewals [1]	Additions new assets	Carrying value of disposals	Depreciation expense	WIP transfers	Adjustments and transfers	Revaluation decrements to equity (ARR)	Revaluation increments to equity (ARR)	Gross carrying amount	Accumulated depreciation	Net carrying amount
Capital work in progress	10,298	–	10,298	10,642	–	–	–	(4,201)	–	–	–	16,739	–	16,739
Plant and equipment	24,649	(14,022)	10,627	–	3,300	(597)	(1,575)	–	–	–	–	27,352	(15,597)	11,755
Office equipment	3,410	(2,490)	920	–	–	–	(282)	793	–	–	–	4,203	(2,772)	1,431
Furniture and fittings	1,007	(614)	393	–	139	–	(63)	49	–	–	–	1,195	(677)	518
Land:														
– Operational land	21,049	–	21,049	–	–	–	–	–	–	–	–	21,049	–	21,049
– Community land	11,408	–	11,408	–	–	–	–	–	–	–	–	11,408	–	11,408
Land improvements – depreciable	1,896	(145)	1,751	–	–	–	(7)	–	–	–	–	1,896	(152)	1,744
Infrastructure:														
– Buildings – non-specialised	60,057	(34,114)	25,943	158	–	–	(1,329)	–	–	–	–	60,215	(35,443)	24,772
– Buildings – specialised	57,194	(40,920)	16,274	495	–	(184)	(1,037)	509	3,841	(3,723)	–	58,132	(41,957)	16,175
– Other structures	14,756	(7,063)	7,693	364	–	–	(509)	434	(811)	–	–	14,743	(7,572)	7,171
– Roads	420,816	(165,098)	255,718	1,240	–	–	(6,997)	335	–	–	–	422,391	(172,095)	250,296
– Bridges	113,154	(54,840)	58,314	1,120	–	–	(1,451)	345	–	–	–	114,619	(56,291)	58,328
– Footpaths	16,745	(8,544)	8,201	218	–	–	(92)	122	–	–	–	17,085	(8,636)	8,449
– Bulk earthworks (non-depreciable)	515,602	–	515,602	–	–	–	–	–	–	–	–	515,602	–	515,602
– Stormwater drainage	31,389	(14,973)	16,416	1	–	–	(627)	746	–	–	–	32,136	(15,600)	16,536
– Water supply network	201,185	(109,498)	91,687	651	–	–	(3,352)	320	–	–	1,400	203,556	(112,850)	90,706
– Sewerage network	140,530	(68,068)	72,462	104	–	–	(2,391)	225	–	–	1,109	141,968	(70,459)	71,509
– Swimming pools	13,644	(8,784)	4,860	197	–	–	(32)	–	(2,428)	–	–	11,413	(8,816)	2,597
– Other open space/recreational assets	5,053	(3,149)	1,904	837	–	–	(55)	257	(602)	–	–	5,545	(3,204)	2,341
Other assets:														
– Library books	1,427	(1,095)	332	–	76	–	(74)	65	–	–	–	1,568	(1,169)	399
– Other	4,521	(1,750)	2,771	24	–	–	(188)	1	–	–	–	4,321	(1,713)	2,608
Reinstatement, rehabilitation and restoration assets (refer Note 15):														
– Tip assets	3,566	(1,245)	2,321	–	–	–	(313)	–	(60)	–	–	3,017	(1,069)	1,948
– Quarry assets	38	(5)	33	–	–	–	(1)	–	–	–	–	38	(6)	32
Total Infrastructure, property, plant and equipment	1,673,394	(536,417)	1,136,977	16,051	3,515	(781)	(20,375)	–	(60)	(3,723)	2,509	1,690,191	(556,078)	1,134,113

(1) Renewals are defined as the replacement of existing assets (as opposed to the acquisition of new assets).

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Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 10(a). Infrastructure, property, plant and equipment (continued)

Accounting policy for infrastructure, property, plant and equipment

Infrastructure, property, plant and equipment are held at fair value. Independent comprehensive valuations are performed at least every five years, however the carrying amount of assets is assessed by Council at each reporting date to confirm that it is not materially different from current fair value.

Water and sewerage network assets are indexed at each reporting period in accordance with the Rates Reference Manual issued by Department of Industry (DoI) – Water.

Increases in the carrying amounts arising on revaluation are credited to the revaluation reserve. To the extent that the increase reverses a decrease previously recognising profit or loss relating to that asset class, the increase is first recognised as profit or loss. Decreases that reverse previous increases of assets in the same class are first charged against revaluation reserves directly in equity to the extent of the remaining reserve attributable to the class; all other decreases are charged to the Income Statement.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to Council, and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the Income Statement during the financial period in which they are incurred.

When infrastructure, property, plant and equipment are acquired by Council at significantly below fair value, the assets are initially recognised at their fair value at acquisition date.

Land is not depreciated. Depreciation on other assets is calculated using the straight-line method to allocate their cost, net of their residual values, over their estimated useful lives as follows:

Plant and equipment	Years	**Other equipment**	Years
Office equipment	3 to 10	Playground equipment	5 to 15
Office furniture	5 to 30	Benches, seats etc.	5 to 15
Computer equipment	2 to 10		
Vehicles	2 to 8	**Buildings**	
Heavy plant/road making equipment	5 to 20	Buildings: masonry	50 to 100
Other plant and equipment	5 to 33	Buildings: other	10 to 128
Water and sewer assets		**Stormwater assets**	
Water Supply Structures	25 to 100	Pipes	70 to 100
Wastewater Structures	40 to 70	Pits	50 to 80
Reticulation pipes: PVC	80	Culverts	60 to 80
Reticulation pipes: other	80	Other	30 to 100
Pumps and telemetry	15 to 20		
Transportation assets		**Other infrastructure assets**	
Sealed roads: surface	10 to 20	Bulk earthworks	Infinite
Sealed roads: structure	40 to 100	Swimming pools	5 to 100
Unsealed roads	10 to 50	Other open space/recreational assets	5 to 100
Bridge: concrete	80 to 100		
Bridge: other	50 to 100		
Road pavements	40 to 80		
Kerb, gutter and footpaths	50 to 75		

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at each reporting date.

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Snowy Monaro Regional Council

Notes to the Financial Statements
for the year ended 30 June 2020

Note 10(a). Infrastructure, property, plant and equipment (continued)

Land under roads
Land under roads is land under roadways and road reserves including land under footpaths, nature strips and median strips.

Council has elected not to recognise land under roads acquired before 1 July 2008 in accordance with AASB 1051 Land Under Roads.

Land under roads acquired after 1 July 2008 is recognised in accordance with AASB 116 Property, Plant and Equipment.

Crown reserves
Crown reserves under Council's care and control are recognised as assets of the Council. While ownership of the reserves remains with the Crown, Council retains operational control of the reserves and is responsible for their maintenance and use in accordance with the specific purposes to which the reserves are dedicated.

Improvements on Crown reserves are also recorded as assets, while maintenance costs incurred by Council and revenues relating to the reserves are recognised within Council's Income Statement.

Rural Fire Service assets
Under Section 119 of the *Rural Fire Services Act 1997 (NSW)*, "all firefighting equipment purchased, or constructed wholly or from money to the credit of the Fund, is to be vested in the council of the area for, or on behalf of, which the firefighting equipment has been purchased or constructed".

Until such time as discussions on this matter have concluded and the legislation changed, Council will not recognise rural fire service plant and vehicle assets. Land and buildings maintained by Council are recognised as assets of the Council in these financial statements.

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 10(b). Infrastructure, property, plant and equipment – current year impairments

Council has recognised no impairment losses during the reporting period nor reversed any prior period losses.

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 11. Intangible assets

Intangible assets are as follows:

$ '000	2020	2019
Intangible Assets		
Opening values at 1 July		
Gross book value	350	350
Net book value – opening balance	350	350
Movements for the year		
Closing values at 30 june		
Gross book value	350	350
Total – net book value	350	350

Council owns and operates two Residential Aged Care facilities. Bed licences are granted by the Federal Department of Health & Ageing in perpetuity and their useful life is considered to be indefinite. As a result, licenses are not amortised but are subject to an annual impairment assessment.

The licences issued by the Department of Health & Ageing are issued for no consideration and are recognised in Council's books at fair value, if and only if, it is probable that the future economic benefits attributable to the bed licences will flow to Council and the fair value of bed licences can be measured reliably.

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 12. Contract liabilities

$ '000	Notes	2020 Current	2020 Non-current
Contract liabilities			
Grants and contributions received in advance:			
Unexpended capital grants (to construct Council controlled assets)	(i)	7,237	–
Unexpended operating grants (received prior to performance obligation being satisfied)	(ii)	4,198	–
Total grants received in advance		11,435	–
Total contract liabilities		11,435	–

Notes

(i) Council has received funding to construct infrastructure. The funds received are under an enforceable contract which require Council to construct an identified asset which will be under Council's control on completion. The revenue is recognised as Council constructs the asset and the contract liability reflects the funding received which cannot yet be recognised as revenue. The revenue is expected to be recognised in the next 12 months.

(ii) The contract liability relates to grants received prior to the revenue recognition criteria in AASB 15 being satisfied since the performance obligations are ongoing.

$ '000	2020 Current	2020 Non-current
(i) Contract liabilities relating to restricted assets		
Externally restricted assets		
Unspent grants held as contract liabilities (excl. Water & Sewer)	11,435	–
Contract liabilities relating to externally restricted assets	11,435	–
Total contract liabilities relating to restricted assets	11,435	–
Total contract liabilities	**11,435**	**–**

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Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 12. Contract liabilities (continued)

$ '000	2020
(ii) Revenue recognised (during the financial year) from opening contract liability balances	
Grants and contributions received in advance:	
Capital grants (to construct Council controlled assets)	6,245
Operating grants (received prior to performance obligation being satisfied)	3,171
Capital contributions (to construct Council controlled assets)	41
Total Revenue recognised during the financial year that was included in the contract liability balance at the beginning of the period	9,457

Significant changes in contract assets and liabilities
The contract liabilities have arisen on adoption of AASB 15 and AASB 1058. Previously income received in advance was recognised for reciprocal contracts. The increase in a contract liability is primarily due to grants in the scope of AASB 15 and capital grants received by Council to acquire or construct assets which will be under Council's control. Previously, revenue was recognised on receipt of the funds.

Accounting policy for contract assets and liabilities
Where the amounts billed to customers are based on the achievement of various milestones established in the contract, the amounts recognised as revenue in a given period do not necessarily coincide with the amounts billed to or certified by the customer.

When a performance obligation is satisfied by transferring a promised good or service to the customer before the customer pays consideration or before the payment is due, Council presents the work in progress as a contract asset, unless the rights to that amount of consideration are unconditional, in which case Council recognises a receivable.

When an amount of consideration is received from a customer / fund provider prior to Council transferring a good or service to the customer, Council presents the funds which exceed revenue recognised as a contract liability.

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 13. Leases

The Council has applied AASB 16 using the modified retrospective (cumulative catch-up) method and therefore the comparative information has not been restated and continues to be reported under AASB 117 and related Interpretations.

(i) Council as a lessee

Council has leases over IT equipment. Information relating to the leases in place and associated balances and transactions is provided below.

Terms and conditions of leases

Office and IT equipment
Leases for office and IT equipment are generally for low value assets, except for significant items such as servers. The leases are for between 1 and 5 years and the payments are fixed.

Extension Options

Included in the leases for office and IT euqipment are extenion options to provide flexibility and certainty to Council operations and reduce costs. The extension options are at Council's discretion and have not been included in the lease liabilities.

$ '000	IT Equipment
(a) Right of use assets	
Adoption of AASB 16 at 1 July 2019 –	145
Depreciation charge	(83)
Balance at 30 June 2020	62

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Snowy Monaro Regional Council

Notes to the Financial Statements
for the year ended 30 June 2020

Note 13. Leases (continued)

$ '000	2020 Current	2020 Non-current

(b) Lease liabilities

(i) The maturity analysis

The maturity analysis of lease liabilities based on contractual undiscounted cash flows is shown in the table below:

$ '000	< 1 year	1 – 5 years	> 5 years	Total	Total per Statement of Financial Position
Cash flows	49	16	–	65	**65**

$ '000	2020

(c) Income Statement

The amounts recognised in the Income Statement relating to leases where Council is a lessee are shown below:

Interest on lease liabilities	3
Depreciation of right of use assets	83
Expenses relating to low-value leases	240
	326

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Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 13. Leases (continued)

$ '000	2020
(d) Statement of Cash Flows	
Total cash outflow for leases	371
	371

Accounting policy

Accounting policies under AASB 16 – applicable from 1 July 2019
At inception of a contract, Council assesses whether a lease exists – i.e. does the contract convey the right to control the use of an identified asset for a period of time in exchange for consideration?

Council has elected not to separate non-lease components from lease components for any class of asset and has accounted for payments as a single component.

At the lease commencement, Council recognises a right-of-use asset and associated lease liability for the lease term. The lease term includes extension periods where Council believes it is reasonably certain that the option will be exercised.

The right-of-use asset is measured using the cost model where cost on initial recognition comprises: the lease liability, initial direct costs, prepaid lease payments, estimated cost of removal and restoration, less any lease incentives. The right-of-use is depreciated over the lease term on a straight-line basis and assessed for impairment in accordance with the impairment of asset accounting policy.

The lease liability is initially recognised at the present value of the remaining lease payments at the commencement of the lease. The discount rate is the rate implicit in the lease, however where this cannot be readily determined then the Council's incremental borrowing rate for a similar term with similar security is used.

Subsequent to initial recognition, the lease liability is measured at amortised cost using the effective interest rate method. The lease liability is re-measured when there is a lease modification, or change in estimate of the lease term or index upon which the lease payments are based (e.g. CPI).

Where the lease liability is re-measured, the right-of-use asset is adjusted to reflect the re-measurement.

Exceptions to lease accounting
Council has applied the exceptions to lease accounting for both short-term leases (i.e. leases with a term of less than or equal to 12 months) and leases of low-value assets. Council recognises the payments associated with these leases as an expense on a straight-line basis over the lease term.

Leases at significantly below market value / concessionary leases
Council has elected to measure the right of use asset arising from the concessionary leases at cost which is based on the associated lease liability at initial recognition.

Accounting policy under AASB 117 and associated Accounting Interpretations (2019 only)
Refer to Note 5c and Note 16.

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Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 13. Leases (continued)

(ii) Council as a lessor

(e) Operating leases

Council leases out a number of properties. These leases have been classified as operating leases for financial reporting purposes and the assets are included as IPP&E (refer in this note part (v) below) in the Statement of Financial Position.

The amounts recognised in the Income Statement relating to operating leases where Council is a lessor are shown below:

$ '000	2020
(i) Operating lease income	
Other lease income	
Room/Facility Hire	698
Leaseback fees - council vehicles	194
Total income relating to operating leases	892

(iv) Maturity analysis of contractual lease income

Maturity analysis of future lease income receivable showing the undiscounted lease payments to be received after reporting date for operating leases:

< 1 year	524
1–2 years	473
2–3 years	442
3–4 years	398
4–5 years	128
> 5 years	323
Total undiscounted contractual lease income receivable	2,288

Accounting policy

When Council is a lessor, the lease is classified as either an operating or finance lease at inception date, based on whether substantially all of the risks and rewards incidental to ownership of the asset have been transferred to the lessee. If the risks and rewards have been transferred then the lease is classified as a finance lease, otherwise it is an operating lease.

When Council has a sub-lease over an asset and is the intermediate lessor then the head lease and sub-lease are accounted for separately. The classification of the sub-lease is based on the right-of-use asset which arises from the head lease rather than the useful life of the underlying asset.

If the lease contains lease and non-lease components then the non-lease components are accounted for in accordance with AASB 15 *Revenue from Contracts with Customers*.

The lease income is recognised on a straight-line basis over the lease term.

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 14. Payables and borrowings

$ '000	2020 Current	2020 Non-current	2019 Current	2019 Non-current
Payables				
Goods and services – operating expenditure	41	–	2,256	–
Accrued expenses:				
– Borrowings	3	–	5	–
– Salaries and wages	–	–	980	–
– Other expenditure accruals	2,987	–	753	–
Advances	835	–	787	–
Security bonds, deposits and retentions	1,558	–	1,376	–
Yallambee Lodge accommodation bonds	2,392	–	3,178	–
Snowy River Hostel accommodation bonds	1,169	–	919	–
Other	5	–	–	–
Total payables	8,990	–	10,254	–
Borrowings				
Loans – secured [1]	520	356	490	875
Total borrowings	520	356	490	875
TOTAL PAYABLES AND BORROWINGS	9,510	356	10,744	875

(1) Loans are secured over the general rating income of Council.
Disclosures on liability interest rate risk exposures, fair value disclosures and security can be found in Note 17.

$ '000	2020 Current	2020 Non-current	2019 Current	2019 Non-current
(a) Payables and borrowings relating to restricted assets				
Externally restricted assets				
Water	128	78	188	174
Sewer	3	–	16	–
Domestic waste management	287	278	269	564
Yallambee Lodge accommodation bonds	2,392	–	3,178	–
Snowy River Hostel accommodation bonds	1,169	–	919	–
Payables and borrowings relating to externally restricted assets	3,979	356	4,570	738
Total payables and borrowings relating to restricted assets	3,979	356	4,570	738
Total payables and borrowings relating to unrestricted assets	**5,531**	**–**	**6,174**	**137**
TOTAL PAYABLES AND BORROWINGS	9,510	356	10,744	875

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Snowy Monaro Regional Council

Notes to the Financial Statements
for the year ended 30 June 2020

Note 14. Payables and borrowings (continued)

(b) Changes in liabilities arising from financing activities

$ '000	as at 30/06/19 Opening Balance	Cash flows	as at 30/06/20 Closing balance
Loans – secured	1,365	(489)	876
Lease liabilities	–	65	65
TOTAL	1,365	(424)	941

$ '000	as at 30/06/18 Opening Balance	Cash flows	Non-cash changes Other non-cash movement	as at 30/06/19 Closing balance
Loans – secured	3,232	(1,867)	–	1,365
TOTAL	3,232	(1,867)	–	1,365

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Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 14. Payables and borrowings (continued)

$ '000	2020	2019
(c) Financing arrangements		
Total facilities		
Bank overdraft facilities [1]	300	300
Credit cards/purchase cards	105	105
Total financing arrangements	405	405
Drawn facilities		
– Credit cards/purchase cards	19	–
Total drawn financing arrangements	19	–
Undrawn facilities		
– Bank overdraft facilities	300	300
– Credit cards/purchase cards	86	105
Total undrawn financing arrangements	386	405

Additional financing arrangements information

Breaches and defaults
During the current and prior year, there were no defaults or breaches on any of the loans.

Security over loans and bank overdrafts
Loans and overdrafts are secured over future cash flows of Council

(1) The bank overdraft facility may be drawn at any time and may be terminated by the bank without notice.

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Snowy Monaro Regional Council

Notes to the Financial Statements
for the year ended 30 June 2020

Note 14. Payables and borrowings (continued)

Accounting policy for payables and borrowings

Council measures all financial liabilities initially at fair value less transaction costs, subsequently financial liabilities are measured at amortised cost using the effective interest rate method.

The financial liabilities of the Council comprise trade payables, bank and other loans and finance lease liabilities.

Payables

These amounts represent liabilities for goods and services provided to the council prior to the end of financial year that are unpaid. The amounts are unsecured and are usually paid within 30 days of recognition.

Borrowings

Borrowings are initially recognised at fair value, net of transaction costs incurred. Borrowings are subsequently measured at amortised cost. Any difference between the proceeds (net of transaction costs) and the redemption amount is recognised in the Income Statement over the period of the borrowings using the effective-interest method. Fees paid on the establishment of loan facilities are recognised as transaction costs of the loan to the extent that it is probable that some or all of the facility will be drawn down. In this case, the fee is deferred until the drawdown occurs. To the extent that there is no evidence that it is probable that some or all of the facility will be drawn down, the fee is capitalised as a prepayment for liquidity services and amortised over the period of the facility to which it relates.

Borrowings are removed from the Statement of Financial Position when the obligation specified in the contract is discharged, cancelled or expired. The difference between the carrying amount of a financial liability that has been extinguished or transferred to another party and the consideration paid, including any non-cash assets transferred or liabilities assumed, is recognised in other income or finance cost.

Borrowings are classified as current liabilities unless Council has an unconditional right to defer settlement of the liability for at least 12 months after the reporting date.

Snowy Monaro Regional Council

Notes to the Financial Statements
for the year ended 30 June 2020

Note 15. Provisions

$ '000	2020 Current	2020 Non-current	2019 Current	2019 Non-current
Provisions				
Employee benefits				
Annual leave	2,448	–	2,285	–
Long service leave	3,471	–	3,444	–
Other leave – TIL and flex	392	–	452	–
ELE on-costs	607	–	507	–
Other provisions				
Asset remediation/restoration (future works)	–	19,545	–	5,052
TOTAL PROVISIONS	6,918	19,545	6,688	5,052

$ '000	2020	2019
(a) Current provisions not anticipated to be settled within the next twelve months		
The following provisions, even though classified as current, are not expected to be settled in the next 12 months.		
Provisions – employees benefits	3,383	3,154
	3,383	3,154

(b) Description of and movements in non-employee benefit provisions

$ '000	Other provisions: Asset remediation	Other provisions: Total
2020		
At beginning of year	5,052	5,052
Additional provisions	13,693	13,693
Other	800	800
Total other provisions at end of year	19,545	19,545
2019		
At beginning of year	5,294	5,294
Amounts used (payments)	(342)	(342)
Unwinding of discount	100	100
Total other provisions at end of year	5,052	5,052

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Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 15. Provisions (continued)

Accounting policy for provisions

Provisions are recognised when Council has a present legal or constructive obligation as a result of past events, it is probable that an outflow of resources will be required to settle the obligation, and the amount has been reliably estimated.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

Provisions are measured at the present value of management's best estimate of the expenditure required to settle the present obligation at the reporting date. The discount rate used to determine the present value reflects current market assessments of the time value of money and the risks specific to the liability. The increase in the provision due to the passage of time is recognised as interest expense.

Employee benefits

Short-term obligations

Liabilities for wages and salaries (including non-monetary benefits, annual leave and accumulating sick leave expected to be wholly settled within 12 months after the end of the period in which the employees render the related service) are recognised in respect of employees' services up to the end of the reporting period, and are measured at the amounts expected to be paid when the liabilities are settled. The liability for annual leave and accumulating sick leave is recognised in the provision for employee benefits. All other short-term employee benefit obligations are presented as payables.

Other long-term employee benefit obligations

The liability for long-service leave and annual leave, that is not expected to be wholly settled within 12 months after the end of the period in which the employees render the related service, is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made, in respect of services provided by employees up to the end of the reporting period, using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures, and periods of service. Expected future payments are discounted using market yields at the end of the reporting period on national government bonds with terms to maturity and currency that match, as closely as possible, the estimated future cash outflows.

On-costs

The employee benefit provisions include the aggregate on-cost liabilities that will arise when payment of current employee benefits is made in future periods.

These amounts include superannuation, payroll tax and workers compensation expenses which will be payable upon the future payment of certain leave liabilities which employees are entitled to at the reporting period.

The obligations are presented as current liabilities in the Statement of Financial Position, if the Council does not have an unconditional right to defer settlement for at least 12 months after the reporting date, regardless of when the actual settlement is expected to occur.

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Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 15. Provisions (continued)

Provisions for close-down and restoration, and environmental clean-up costs – tips and quarries

Restoration

Close-down and restoration costs include the dismantling and demolition of infrastructure, and the removal of residual materials and remediation of disturbed areas. Estimated close-down and restoration costs are provided for in the accounting period when the obligation arising from the related disturbance occurs, whether this occurs during the development or during the operation phase, based on the net present value of estimated future costs.

Provisions for close-down and restoration costs do not include any additional obligations which are expected to arise from future disturbance. The costs are estimated on the basis of a closure plan. The cost estimates are calculated annually during the life of the operation to reflect known developments, e.g. updated cost estimates and revisions to the estimated lives of operations, and are subject to formal review at regular intervals.

Rehabilitation

Where rehabilitation is conducted systematically over the life of the operation, rather than at the time of closure, provision is made for the estimated outstanding continuous rehabilitation work at each reporting date, and the cost is charged to the Income Statement. Provision is made for the estimated present value of the costs of environmental clean-up obligations outstanding at the reporting date.

Remediation procedures generally commence soon after the time the damage, remediation process, and estimated remediation costs become known, but may continue for many years depending on the nature of the disturbance and the remediation techniques.

As noted above, the ultimate cost of environmental remediation is uncertain and cost estimates can vary in response to many factors, including changes to the relevant legal requirements, the emergence of new restoration techniques, or experience at other locations. The expected timing of expenditure can also change, for example in response to changes in quarry reserves or production rates. As a result, there could be significant adjustments to the provision for close down and restoration and environmental clean-up, which would affect future financial results.

Other movements in the provisions for close-down and restoration costs, including those resulting from new disturbance, updated cost estimates, changes to the estimated lives of operations, and revisions to discount rates, are capitalised within property, plant and equipment. These costs are then depreciated over the lives of the assets to which they relate.

Close-down and restoration costs are a normal consequence of tip and quarry operations, and the majority of close-down and restoration expenditure is incurred at the end of the life of the operations. Although the ultimate cost to be incurred is uncertain, Council estimates the respective costs based on feasibility and engineering studies, using current restoration standards and techniques.

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 16. Accumulated surplus, revaluation reserves, changes in accounting policies, changes in accounting estimates and errors

(a) Nature and purpose of reserves

Infrastructure, property, plant and equipment revaluation reserve
The infrastructure, property, plant and equipment revaluation reserve is used to record increments / decrements of non-current asset values due to their revaluation.

(b) Changes in accounting policies due to adoption of new accounting standards (not-retrospective)

During the year ended 30 June 2020, the Council has adopted AASB 15 *Revenue from Contracts with Customers*, AASB 1058 *Income of Not-for-profit Entities* and AASB 16 *Leases* using the modified retrospective (cumulative catch-up) method and therefore the comparative information for the year ended 30 June 2019 has not been restated and continues to comply with AASB 111 *Construction Contracts*, AASB 117 *Leases*, AASB 118 *Revenue*, AASB 1004 *Contributions* and associated Accounting Interpretations.

All adjustments on adoption of AASB 15 and AASB 1058 have been taken to retained earnings at 1 July 2019.

The impacts of adopting these standards and associated transition disclosures are provided below:

(ii) AASB 15 and AASB 1058

The following approach has been applied on transition to AASB 15 and AASB 1058:

- Council has not adopted the completed contract expedient and therefore has not excluded revenue which was fully recognised in previous years in accordance with the former accounting standards and pronouncements.
- Council has retrospectively restated contracts for modifications that occurred before 1 July 2019 unless such contract modification were minor.

Grants – operating
Under AASB 1004, most grant income was recognised as revenue on receipt. Under AASB 15, where an agreement is enforceable and contains sufficiently specific performance obligations, the revenue is either recognised over time as the work is performed, or recognised at the point in time that the control of the services passes to the customer.

Grants – capital
Under AASB 1004, most grant monies were recorded as revenue on receipt. Under AASB 1058, where Council has received assets (including cash) to acquire or construct a non-financial asset, the asset is to be controlled by Council and the contract is enforceable, then the asset is recognised as a contract liability on receipt and recorded as revenue as the performance obligation to acquire or construct the asset is completed.

Changes in presentation
In addition to the above changes in accounting policies, the Council has also amended the presentation of certain items to align them with the requirements of AASB 15 and AASB 1058:

- Additional line items of contract liabilities have been created.

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Snowy Monaro Regional Council

Notes to the Financial Statements
for the year ended 30 June 2020

Note 16. Accumulated surplus, revaluation reserves, changes in accounting policies, changes in accounting estimates and errors (continued)

$ '000	Balance at 1 July 2019
Opening contract balances at 1 July 2019	
Contract liabilities	
– Under AASB 15	–
– Under AASB 1058	(18,243)
Total Contract liabilities	(18,243)

Comparison of financial statement line items under AASB 15 compared to previous standards for the current year

The following tables show the impact of adopting AASB 15 and AASB 1058 on the Council's financial statements for the year ended 30 June 2020.

Statement of Financial Position

$ '000	Carrying amount per Statement of Financial Position under AASB 15 and AASB 1058	Reclassific-ation	Remeasur-e ment	Carrying amount under previous revenue standards
Current assets				
Cash and cash equivalents	6,546	–	–	6,546
Investments	20,000	–	–	20,000
Receivables	13,533	–	–	13,533
Inventories	1,656	–	–	1,656
Other	423	–	–	423
Total current assets	42,158	–	–	42,158
Current liabilities				
Payables	8,990	–	–	8,990
Contract liabilities	11,435	–	(11,435)	–
Lease liabilities	49	–	–	49
Borrowings	520	–	–	520
Provisions	6,918	–	–	6,918
Total current liabilities	27,912	–	(11,435)	16,477

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Snowy Monaro Regional Council

Notes to the Financial Statements
for the year ended 30 June 2020

Note 16. Accumulated surplus, revaluation reserves, changes in accounting policies, changes in accounting estimates and errors (continued)

$ '000	Carrying amount per Statement of Financial Position under AASB 15 and AASB 1058	Reclassific-ation	Remeasur-e ment	Carrying amount under previous revenue standards
Non-current assets				
Investments	52,000	–	–	52,000
Receivables	62	–	–	62
Infrastructure, property, plant and equipment	1,202,426	–	–	1,202,426
Intangible assets	350	–	–	350
Right of use assets	62	–	–	62
Total non-current assets	1,254,900	–	–	1,254,900
Non-current liabilities				
Lease liabilities	16	–	–	16
Borrowings	356	–	–	356
Provisions	19,545	–	–	19,545
Total Non-current liabilities	19,917	–	–	19,917
Net assets	1,249,229	–	11,435	1,260,664
Equity				
Accumulated surplus	1,177,692	–	11,435	1,189,127
Revaluation reserves	71,537	–	–	71,537
Council equity interest	1,249,229	–	11,435	1,260,664
Total equity	1,249,229	–	11,435	1,260,664

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Snowy Monaro Regional Council

Notes to the Financial Statements
for the year ended 30 June 2020

Note 16. Accumulated surplus, revaluation reserves, changes in accounting policies, changes in accounting estimates and errors (continued)

Income Statement

$ '000	Income Statement and comprehensive income under AASB 15 and AASB 1058	Reclassification	Remeasurement	Income Statement and comprehensive income under previous revenue standards
Income from continuing operations				
Rates and annual charges	32,443	–	–	32,443
User charges and fees	14,440	–	–	14,440
Other revenues	1,988	–	–	1,988
Grants and contributions provided for operating purposes	25,429	–	(1,577)	23,852
Grants and contributions provided for capital purposes	11,377	–	(5,280)	6,097
Interest and investment income	1,675	–	–	1,675
Net gains from the disposal of assets	798	–	–	798
Rental income	892	–	–	892
Total Income from continuing operations	89,042	–	(6,857)	82,185
Expenses from continuing operations				
Employee benefits and on-costs	33,637	–	–	33,637
Borrowing costs	79	–	–	79
Materials and contracts	19,227	–	–	19,227
Depreciation and amortisation	20,486	–	–	20,486
Other expenses	8,974	–	–	8,974
Total Expenses from continuing operations	82,403	–	–	82,403
Total Operating result from continuing operations	6,639	–	(6,857)	(218)
Net operating result for the year	6,639	–	(6,857)	(218)
Total comprehensive income	52,237	–	–	52,237

Adjustments to the current year figures for the year ended 30 June 2020

Statement of Financial Position

$ '000	Original Balance 1 July, 2019	Impact Increase/ (decrease)	Restated Balance 1 July, 2019
Contract assets	–	–	–
Total assets	–	–	–
Contract liabilities	–	18,243	18,243
Total liabilities	–	**18,243**	**18,243**
Accumulated surplus	–	(18,243)	(18,243)
Total equity	–	**(18,243)**	**(18,243)**

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Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 16. Accumulated surplus, revaluation reserves, changes in accounting policies, changes in accounting estimates and errors (continued)

(iii) AASB 16 Leases

Council as a lessee
Under AASB 117, Council assessed whether leases were operating or finance leases, based on its assessment of whether the significant risks and rewards of ownership had been transferred to Council or remained with the lessor. Under AASB 16, there is no differentiation between finance and operating leases for the lessee and therefore all leases which meet the definition of a lease are recognised on the statement of financial position (except for short-term leases and leases of low-value assets).

Council has used the exception to lease accounting for short-term leases and leases of low-value assets, and the lease expense relating to these leases is recognised in the Income Statement on a straight- line basis.

Practical expedients used on transition
AASB 16 includes a number of practical expedients which can be used on transition. Council has used the following expedients:

- Contracts which had previously been assessed as not containing leases under AASB 117 were not re-assessed on transition to AASB 16.
- Lease liabilities have been discounted using the Council's incremental borrowing rate at 1 July 2019.
- Right-of-use assets at 1 July 2019 have been measured at an amount equal to the lease liability adjustment by the any prepaid or accrued lease payments.
- A single discount rate was applied to all leases with similar characteristics.
- The right-of-use asset was adjusted by the existing onerous lease provision (where relevant) at 30 June 2019 rather than perform impairment testing of the right-of-use asset.
- Excluded leases with an expiry date prior to 30 June 2020 from the Statement of Financial Position, and lease expenses for these leases have been recorded on a straight-line basis over the remaining term.
- Used hindsight when determining the lease term if the contract contains options to extend or terminate the lease.

Financial statement impact of adoption of AASB 16
Council has recognised right-of-use assets and lease liabilities of $145,878 at 1 July 2019 for leases previously classified as operating leases, or leases that are significantly below market value which were previously off balance sheet.

The weighted average lessee's incremental borrowing rate applied to lease liabilities at 1 July 2019 was 3.2%

$ '000	Balance at 1 July 2019
Operating lease commitments at 30 June 2019 per Council financial statements	360
Reconciliation of lease liabilities recognised on adoption of AASB 16 Leases	
Operating lease commitments discounted using the incremental borrowing rate at 1 July 2019	347
Add:	
Contracts not accounted for as operating lease commitments last year	13
Less:	
Leases for low-value assets included in commitments note	(215)
Lease liabilities recognised at 1 July 2019	145

Council as a lessor
For the arrangements where Council is a lessor, there are no significant accounting policy changes on adoption of AASB 16 except for sub-leases, which have now been classified in relation to the right-of-use asset under the head lease rather than the underlying asset.

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Snowy Monaro Regional Council

Notes to the Financial Statements
for the year ended 30 June 2020

Note 16. Accumulated surplus, revaluation reserves, changes in accounting policies, changes in accounting estimates and errors (continued)

Adjustments to the current year figures for the year ended 30 June 2020

Statement of Financial Position

$ '000	Original Balance 1 July, 2019	Impact Increase/ (decrease)	Restated Balance 1 July, 2019
Rights-of-use assets	–	145	145
Total assets	**–**	**145**	**145**
Payables – accrued interest on leases (30/6/2019)	–	–	–
Leases	–	145	145
Total liabilities	**–**	**145**	**145**
Accumulated surplus	–	–	–
Total equity	**–**	**–**	**–**

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 17. Statement of cash flow information

$ '000	Notes	2020	2019
(a) Reconciliation of cash and cash equivalents			
Total cash and cash equivalents per Statement of Financial Position	7(a)	6,546	11,113
Balance as per the Statement of Cash Flows		6,546	11,113
(b) Reconciliation of net operating result to cash provided from operating activities			
Net operating result from Income Statement		6,639	2,246
Adjust for non-cash items:			
Depreciation and amortisation		20,486	20,375
Net losses/(gains) on disposal of assets		(798)	(139)
Adoption of AASB 15/1058		(18,243)	–
Losses/(gains) recognised on fair value re-measurements through the P&L:			
– Restatement of landfill restoration provisions		(13,693)	–
Unwinding of discount rates on reinstatement provisions		–	100
+/– Movement in operating assets and liabilities and other cash items:			
Decrease/(increase) in receivables		206	1,387
Increase/(decrease) in provision for impairment of receivables		4	(63)
Decrease/(increase) in inventories		39	(125)
Decrease/(increase) in other current assets		(124)	(44)
Increase/(decrease) in payables		(2,215)	(1,181)
Increase/(decrease) in accrued interest payable		(2)	(13)
Increase/(decrease) in other accrued expenses payable		1,254	398
Increase/(decrease) in other liabilities		(301)	147
Increase/(decrease) in contract liabilities		11,435	–
Increase/(decrease) in provision for employee benefits		230	561
Increase/(decrease) in other provisions		14,493	(342)
Net cash provided from/(used in) operating activities from the Statement of Cash Flows		19,410	23,307

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 18. Commitments

$ '000	2020	2019

(a) Capital commitments (exclusive of GST)

Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:

Property, plant and equipment		
Transport Infrastructure	1,137	2,210
Plant and equipment	945	458
Water Infrastructure	259	327
Sewer Infrastructure	8,808	296
Other Infrastructure	2,723	1,441
Corporate Information System	161	3,343
Total commitments	14,033	8,075
These expenditures are payable as follows:		
Within the next year	14,033	6,961
Later than one year and not later than 5 years	–	1,114
Total payable	14,033	8,075

Details of capital commitments

Commitments relate to capital works in progress including;
Bombala Sewer Treatment Plant
Bombala Pump Station Upgrade
Delegate River Bridge Replacement
Dalgety Showground Pavilion
RFS East Jindabyne Station
Yallambee Lodge Building Extension
Lions Park Upgrade
Heavy Plant - Prime Mover

$ '000	2020	2019

(b) Non-cancellable operating lease commitments (2019 only)

a. Commitments under non-cancellable operating leases at the reporting date, but not recognised as liabilities are payable:

Within the next year	–	180
Later than one year and not later than 5 years	–	180
Total non-cancellable operating lease commitments	–	360

Refer to Note 15 for information relating to leases for 2020.

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 19. Contingencies

The following assets and liabilities do not qualify for recognition in the Statement of Financial Position, but their knowledge and disclosure is considered relevant to the users of Council's financial report.

LIABILITIES NOT RECOGNISED

1. Guarantees

(i) Defined benefit superannuation contribution plans
Council is party to an Industry Defined Benefit Plan under the Local Government Superannuation Scheme, named The Local Government Superannuation Scheme – Pool B (the Scheme) which is a defined benefit plan that has been deemed to be a 'multi-employer fund' for purposes of AASB119 Employee Benefits for the following reasons:

– Assets are not segregated within the sub-group according to the employees of each sponsoring employer.

– The contribution rates have been the same for all sponsoring employers. That is, contribution rates have not varied for each sponsoring employer according to the experience relating to the employees of that sponsoring employer.

– Benefits for employees of all sponsoring employers are determined according to the same formulae and without regard to the sponsoring employer.

– The same actuarial assumptions are currently used in respect of the employees of each sponsoring employer.

Given the factors above, each sponsoring employer is exposed to the actuarial risks associated with current and former employees of other sponsoring employers, and hence shares in the associated gains and losses (to the extent that they are not borne by members).

Description of the funding arrangements.

Pooled Employers are required to pay future service employer contributions and past service employer contributions to the Fund.

The future service employer contributions were determined using the new entrant rate method under which a contribution rate sufficient to fund the total benefits over the working life-time of a typical new entrant is calculated. The current future service employer contribution rates are::

Division B	1.9 times member contributions for non-180 Point Members; Nil for 180 Point Members*
Division C	2.5% salaries
Division D	1.64 times member contributions

* For 180 Point Members, Employers are required to contribute 7% of salaries to these members' accumulation accounts, which are paid in addition to members' defined benefits.

The past service contribution for each Pooled Employer is a share of the total past service contributions of $40.0 million for 1 July 2019 to 30 June 2021, apportioned according to each employer's share of the accrued liabilities as at 30 June 2019. These past service contributions are used to maintain the adequacy of the funding position for the accrued liabilities.

The adequacy of contributions is assessed at each triennial actuarial investigation and monitored annually between triennials.

Description of the extent to which Council can be liable to the plan for other Council's obligations under the terms and conditions of the multi-employer plan

As stated above, each sponsoring employer (Council) is exposed to the actuarial risks associated with current and former employees of other sponsoring employers and hence shares in the associated gains and losses.

However, there is no relief under the Fund's trust deed for employers to walk away from their defined benefit obligations. Under limited circumstances, an employer may withdraw from the plan when there are no active members, on full payment of outstanding additional contributions. There is no provision for allocation of any surplus which may be present at the date of withdrawal of the Council.

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Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 19. Contingencies (continued)

There are no specific provisions under the Fund's trust deed dealing with deficits or surplus on wind-up.

The amount of Council employer contributions to the defined benefit section of the Local Government Superannuation Scheme and recognised as an expense for the year ending 30 June 2020 was $313,151.05 The last valuation of the Scheme was performed by the Fund Actuary, Richard Boyfield FIAA as at 30 June 2019

Council's expected contribution to the plan for the next annual reporting period is $290,954.12

The estimated employer reserves financial position for the Pooled Employers at 30 June 2020 is:

Employer reserves only *	$millions	Asset Coverage
Assets	1,695.2	
Past Service Liabilities	1,773.2	95.6%
Vested Benefits	1,757.5	96.5%

* excluding member accounts and reserves in both assets and liabilities.

Council's share of that deficiency cannot be accurately calculated as the Scheme is a mutual arrangement where assets and liabilities are pooled together for all member councils. For this reason, no liability for the deficiency has been recognised in Council's accounts. Council has a possible obligation that may arise should the Scheme require immediate payment to correct the deficiency.

The key economic long term assumptions used to calculate the present value of accrued benefits are:

Investment return	5.75% per annum
Salary inflation *	3.5% per annum
Increase in CPI	2.5% per annum

* Plus promotional increases

The contribution requirements may vary from the current rates if the overall sub-group experience is not in line with the actuarial assumptions in determining the funding program; however, any adjustment to the funding program would be the same for all sponsoring employers in the Pooled Employers group.

(ii) Statewide Limited

Council is a member of Statewide Mutual, a mutual pool scheme providing liability insurance to local government.

Membership includes the potential to share in either the net assets or liabilities of the fund depending on its past performance. Council's share of the net assets or liabilities reflects Council's contributions to the pool and the result of insurance claims within each of the fund years.

The future realisation and finalisation of claims incurred but not reported to 30 June this year may result in future liabilities or benefits as a result of past events that Council will be required to fund or share in respectively.

(iii) StateCover Limited

Council is a member of StateCover Mutual Limited and holds a partly paid share in the entity.

StateCover is a company providing workers compensation insurance cover to the NSW local government industry and specifically Council.

Council has a contingent liability to contribute further equity in the event of the erosion of the company's capital base as a result of the company's past performance and/or claims experience or as a result of any increased prudential requirements from APRA.

These future equity contributions would be required to maintain the company's minimum level of net assets in accordance with its licence requirements.

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Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 19. Contingencies (continued)

(iv) Other guarantees
Council has provided no other guarantees other than those listed above.

2. Other liabilities

(i) Third party claims

The Council is involved from time to time in various claims incidental to the ordinary course of business including claims for damages relating to its services.

Council believes that it is appropriately covered for all claims through its insurance coverage and does not expect any material liabilities to eventuate.

(ii) Potential land acquisitions due to planning restrictions imposed by Council

Council has classified a number of privately owned land parcels as local open space or bushland.

As a result, where notified in writing by the various owners, Council will be required to purchase these land parcels.

At reporting date, reliable estimates as to the value of any potential liability (and subsequent land asset) from such potential acquisitions has not been possible.

(iii) Asset remediation/restoration (future works)

Council has revised its remediation provisions and asset values for operating landfill sites at Cooma, Bombala and Jindabyne based on latest available information. This provision value has increased from $5 to $18.7 million.

Council also has draft remediation valuations on 15 closed sites based on information available to date. However the estimates are still considered contingent and provisions have not been included in the financial statements for the year ended 30 June 2020 for these sites. Provisions will be accounted for as agreements are reached with the NSW Environmental Protection Agency (EPA) setting out the rehabilitation requirements for each individual site which will enable more reliable estimates to be calculated.

ASSETS NOT RECOGNISED

(i) Land under roads

As permitted under AASB 1051, Council has elected not to bring to account land under roads that it owned or controlled up to and including 30/6/08.

(ii) Infringement notices/fines

Fines and penalty income, the result of Council issuing infringement notices is followed up and collected by the Infringement Processing Bureau.

Council's revenue recognition policy for such income is to account for it as revenue on receipt.

Accordingly, at year end, there is a potential asset due to Council representing issued but unpaid infringement notices.

Due to the limited information available on the status, value and duration of outstanding notices, Council is unable to determine the value of outstanding income.

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 20. Financial risk management

Risk management

Council's activities expose it to a variety of financial risks including **(1)** price risk, **(2)** credit risk, **(3)** liquidity risk and **(4)** interest rate risk.

The Council's overall risk management program focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the financial performance of the Council.

Council does not engage in transactions expressed in foreign currencies and is therefore not subject to foreign currency risk.

Financial risk management is carried out by Council's finance section under policies approved by the Council.

The fair value of investments, receivables, loans, payables and lease liabilities approximates the carrying amount

Council's objective is to maximise its return on cash and investments whilst maintaining an adequate level of liquidity and preserving capital.

Council's finance area manages the cash and Investments portfolio with the assistance of independent advisors.

Council has an investment policy which complies with the Local Government Act 1993 and Minister's investment order 625. This policy is regularly reviewed by Council and it's staff and an investment report is tabled before Council on a monthly basis setting out the portfolio breakup and its performance as required by Local Government regulations.

The risks associated with the instruments held are:

- **Price risk** – the risk that the capital value of Investments may fluctuate due to changes in market prices, whether these changes are caused by factors specific to individual financial instruments, or their issuers, or are caused by factors affecting similar instruments traded in a market.
- **Interest rate risk** – the risk that movements in interest rates could affect returns and income.
- **Liquidity risk** – the risk that Council will not be able to pay its debts as and when they fall due.
- **Credit risk** – the risk that the investment counterparty will not complete their obligations particular to a financial instrument, resulting in a financial loss to Council – be it of a capital or income nature.

Council manages these risks (amongst other measures) by diversifying its portfolio and only purchasing investments with high credit ratings or capital guarantees.

Council also seeks advice from independent advisers before placing any funds in cash equivalents and investments.

(a) Market risk – price risk and interest rate risk

The impact on result for the year and equity of a reasonably possible movement in the price of investments held and interest rates is shown below. The reasonably possible movements were determined based on historical movements and economic conditions in place at the reporting date.

	Increase of values/rates		Decrease of values/rates	
$ '000	Profit	Equity	Profit	Equity
2020				
Possible impact of a 10% movement in market values	167	167	(167)	(167)
Possible impact of a 1% movement in interest rates	785	785	(785)	(785)
2019				
Possible impact of a 10% movement in market values	259	259	(259)	(259)
Possible impact of a 1% movement in interest rates	881	881	(881)	(881)

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Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 20. Financial risk management (continued)

(b) Credit risk

Council's major receivables comprise (i) rates and annual charges and (ii) user charges and fees.

Council manages the credit risk associated with these receivables by monitoring outstanding debt and employing stringent debt recovery procedures. Council also encourages ratepayers to pay their rates by the due date through incentives.

The credit risk for liquid funds and other short-term financial assets is considered negligible, since the counterparties are reputable banks with high quality external credit ratings.

There are no significant concentrations of credit risk, whether through exposure to individual customers, specific industry sectors and/or regions.

Council makes suitable provision for doubtful receivables as required and carries out credit checks on most non-rate debtors.

There are no material receivables that have been subjected to a re-negotiation of repayment terms.

Credit risk profile

Receivables – rates and annual charges

Credit risk on rates and annual charges is minimised by the ability of Council to secure a charge over the land relating to the debts – that is, the land can be sold to recover the debt. Council is also able to charge interest on overdue rates and annual charges at higher than market rates which further encourages the payment of debt.

$ '000	Not yet overdue	< 1 year overdue	1 - 2 years overdue	2 - 5 years overdue	> 5 years overdue	Total
2020						
Gross carrying amount	1,668	2,575	942	1,044	278	6,507
2019						
Gross carrying amount	1,891	2,073	732	656	259	5,611

Receivables - non-rates and annual charges

Council applies the simplified approach for non-rates and annual charges debtors to provide for expected credit losses prescribed by AASB 9, which permits the use of the lifetime expected loss provision. To measure the expected credit losses, non-rates and annual charges debtors have been grouped based on shared credit risk characteristics and the days past due.

The loss allowance provision as at 30 June 2020 is determined as follows. The expected credit losses incorporate forward-looking information.

$ '000	Notes	Not yet overdue	0 - 30 days overdue	31 - 60 days overdue	61 - 90 days overdue	> 91 days overdue	Total
2020							
Gross carrying amount		4,487	807	283	738	855	7,170
Expected loss rate (%)		1.14%	3.38%	7.61%	12.94%	19.53%	5.05%
ECL provision		51	27	22	95	167	362
2019							
Gross carrying amount		4,909	138	275	2,498	452	8,272
Expected loss rate (%)		0.27%	1.10%	1.37%	1.56%	4.56%	0.94%
ECL provision		13	2	4	39	21	79

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Snowy Monaro Regional Council

Notes to the Financial Statements
for the year ended 30 June 2020

Note 20. Financial risk management (continued)

(c) Liquidity risk

Payables and borrowings are both subject to liquidity risk – the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due.

Council manages this risk by monitoring its cash flow requirements and liquidity levels and maintaining an adequate cash buffer.

Payment terms can (in extenuating circumstances) also be extended, and overdraft facilities utilised as required.

Borrowings are also subject to interest rate risk – the risk that movements in interest rates could adversely affect funding costs and debt servicing requirements. Council manages this risk through diversification of borrowing types, maturities and interest rate structures. The finance team regularly reviews interest rate movements to determine if it would be advantageous to refinance or renegotiate part or all of the loan portfolio.

The timing of cash flows presented in the table below to settle financial liabilities reflects the earliest contractual settlement dates. The timing of expected outflows is not expected to be materially different from contracted cashflows.

The amounts disclosed in the table are the undiscounted contracted cash flows and therefore the balances in the table may not equal the balances in the statement of financial position due to the effect of discounting.

$ '000	Weighted average interest rate	Subject to no maturity	payable in: ≤ 1 Year	1 - 5 Years	> 5 Years	Total cash outflows	Actual carrying values
2020							
Trade/other payables	0.00%	1,558	7,432	–	–	8,990	8,990
Loans and advances	6.61%	–	562	314	–	876	876
Total financial liabilities		1,558	7,994	314	–	9,866	9,866
2019							
Trade/other payables	0.00%	1,376	8,878	–	–	10,254	10,254
Loans and advances	6.49%	–	567	798	–	1,365	1,365
Total financial liabilities		1,376	9,445	798	–	11,619	11,619

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 21. Material budget variations

Council's original financial budget was adopted by the Council on 20/06/2019 and is unaudited.

While the Income Statement included in this General Purpose Financial Statements must disclose the original budget adopted by Council, the Local Government Act 1993 requires Council to review its financial budget on a quarterly basis, so that it is able to manage the various variations between actuals versus budget that invariably occur throughout the year.

This note sets out the details of **material variations** between Council's original budget and its actual results for the year as per the Income Statement – even though such variations may have been adjusted for during each quarterly budget review.

Material variations represent those variances between the original budget figure and the actual result that amount to **10%** or more.

Variation Key: **F** = Favourable budget variation, **U** = Unfavourable budget variation.

$ '000	2020 Budget	2020 Actual	2020 Variance		
REVENUES					
Rates and annual charges	31,589	32,443	854	3%	F
User charges and fees	14,505	14,440	(65)	0%	U
Other revenues	1,872	1,988	116	6%	F
Operating grants and contributions	19,603	25,429	5,826	30%	F

Relates to new grants received, increases to existing funding and impacts of the new accounting standards in relation to income recognition. The most significant variations include;

Re-recognition of income attributable to New Council Implementation Funding expended (AASB 1058)
New funding received for bushfire recovery
Additional community care funding with an increase in Home Care Package and NDIS consumers
Additional weeds management funding

A detailed breakdown of grants can be found at note 3 (d)

Capital grants and contributions	13,862	11,377	(2,485)	(18)%	U

Capital grant funding has been impacted by the introduction of the new accounting standards in relation to income recognition and the timing of large capital works projects. The most notable variations include;

Re-recognition of the Stronger Communities Funds expended (AASB 1058 (1))
Greater than expected s 7.11 developer contributions received
Offset by timing variations on Water and Sewer Treatment Plant and Yallambee Building Extension projects

Details of capital grants and contributions received can be found at note 3 (d)

Interest and investment revenue	1,928	1,675	(253)	(13)%	U

With both Council's cash balance and interest received on overdue rates and charges ahead of budget, the key driver of this unfavourable variance is falling interest rates resulting from the economic impact of COVID 19. Council's annualised return on investment has reduced to 2.16% by June 2020 compared to the budgeted rate of 2.5%.

Net gains from disposal of assets	903	798	(105)	(12)%	U

Consideration received on the sale of plant and fleet resulted returned lower values than expected compared to the carrying value of the assets offset by additional proceeds received through the sale of Council's Southern Phone Shares.

Rental income	–	892	892	∞	F

This variation is an impact of the new accounting standards with rental and leaseback income previously reported as other revenues now presented as a separate line item in the income statement.

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Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 21. Material budget variations (continued)

$ '000	2020 Budget	2020 Actual	2020 Variance		
EXPENSES					
Employee benefits and on-costs	28,021	33,637	(5,616)	(20)%	U
Contributing factors to this variation include; An overstated employment vacancy rate assumption applied to the original budget One off costs associated with Council's organisational redesign Additional Residential aged care employment costs largely due to the impact of the Royal Commission and New Aged Care Quality Standards Bushfire related employment costs for section 44 works and the recovery team Increased service delivery needs for Home Care Package and NDIS consumers					
Borrowing costs	290	79	211	73%	F
Council re-stated its landfill restoration provisions for its active sites with no discount adjustment required in the first year.					
Materials and contracts	19,763	19,227	536	3%	F
Depreciation and amortisation	19,272	20,486	(1,214)	(6)%	U
Other expenses	8,446	8,974	(528)	(6)%	U
STATEMENT OF CASH FLOWS					
Cash flows from operating activities	26,839	19,410	(7,429)	(28)%	U
This unfavourable variance is largely attributable timing of capital grant funding received for infrastructure projects in progress and is expected to be received in 2021.					
Cash flows from investing activities	(35,703)	(23,408)	12,295	(34)%	F
Relates to Council's capital works budget originally estimated at $36.6 million compared to the actual expenditure of $29.5 million.					
Cash flows from financing activities	–	(569)	(569)	∞	U

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 22. Fair Value Measurement

The Council measures the following asset and liability classes at fair value on a recurring basis:

– Infrastructure, property, plant and equipment
– Financial assets and liabilities

The fair value of assets and liabilities must be estimated in accordance with various accounting standards for either recognition and measurement requirements or for disclosure purposes.

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a 'level' in the fair value hierarchy as follows:

Level 1: Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2: Inputs other than quoted prices included within level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3: Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

(1) Assets and liabilities that have been measured and recognised at fair values

2020		Fair value measurement hierarchy			
$ '000	Date of latest valuation	Level 1 Quoted prices in active mkts	Level 2 Significant observable inputs	Level 3 Significant unobserv-able inputs	Total
Recurring fair value measurements					
Infrastructure, property, plant and equipment					
Plant & Equipment	13/05/2016	–	–	12,878	12,878
Office Equipment	13/05/2016	–	–	1,074	1,074
Furniture & Fittings	13/05/2016	–	–	469	469
Operational Land	13/05/2018	–	20,730	–	20,730
Community Land	13/05/2016	–	–	11,408	11,408
Land Improvements	13/05/2016	–	–	1,737	1,737
Buildings – Specialised	30/06/2018	–	–	17,282	17,282
Buildings – Non Specialised	30/06/2018	–	24,284	–	24,284
Other Structures	13/05/2016	–	–	5,394	5,394
Road infrastructure	30/06/2020	–	–	356,078	356,078
Bridges	30/06/2020	–	–	73,644	73,644
Footpaths	30/06/2020	–	–	8,316	8,316
Bulk Earthworks	30/06/2020	–	–	441,706	441,706
Stormwater Drainage	30/06/2020	–	–	19,902	19,902
Water Supply Network	30/06/2017	–	–	90,907	90,907
Sewerage Network	30/06/2017	–	–	70,448	70,448
Swimming Pools	13/05/2016	–	–	2,239	2,239
Other Open Space/Recreational Assets	13/05/2016	–	–	4,300	4,300
Library Books	13/05/2016	–	–	421	421
Tip Restoration Asset	30/06/2020	–	–	15,153	15,153
Quarry Restoration Asset	13/05/2016	–	–	31	31
Other Assets	13/05/2016	–	–	2,450	2,450
Total infrastructure, property, plant and equipment		–	45,014	1,135,837	1,180,851

2019		Fair value measurement hierarchy			
$ '000	Date of latest valuation	Level 1 Quoted prices in active mkts	Level 2 Significant observable inputs	Level 3 Significant unobserv-able inputs	Total

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Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 22. Fair Value Measurement (continued)

2019 $ '000	Date of latest valuation	Level 1 Quoted prices in active mkts	Level 2 Significant observable inputs	Level 3 Significant unobserv-able inputs	Total
Financial assets					
Investments					
– 'Financial assets at fair value through other comprehensive income'	30/06/19	–	219	–	219
Total financial assets		–	219	–	219
Infrastructure, property, plant and equipment					
Plant & Equipment	13/05/16	–	–	11,755	11,755
Office Equipment	13/05/16	–	–	1,431	1,431
Furniture & Fittings	13/05/16	–	–	518	518
Operational Land	30/06/18	–	21,049	–	21,049
Community Land	13/05/16	–	–	11,408	11,408
Land Improvements	13/05/16	–	–	1,744	1,744
Buildings – Specialised	30/06/18	–	–	16,175	16,175
Buildings – Non Specialised	30/06/18	–	24,772	–	24,772
Other Structures	13/05/16	–	–	7,171	7,171
Road infrastructure	13/05/16	–	–	250,296	250,296
Bridges	13/05/16	–	–	58,328	58,328
Footpaths	13/05/16	–	–	8,449	8,449
Bulk Earthworks	13/05/16	–	–	515,602	515,602
Stormwater Drainage	13/05/16	–	–	16,536	16,536
Water Supply Network	30/06/17	–	–	90,706	90,706
Sewerage Network	30/06/17	–	–	71,509	71,509
Swimming Pools	13/05/16	–	–	2,597	2,597
Other Open Space/Recreational Assets	13/05/16	–	–	2,341	2,341
Library Books	13/05/16	–	–	399	399
Tip Restoration Asset	30/06/19	–	–	1,948	1,948
Quarry Restoration Asset	13/05/16	–	–	32	32
Other Assets	13/05/16	–	–	2,608	2,608
Total infrastructure, property, plant and equipment		–	45,821	1,071,553	1,117,374

Note that capital WIP is not included above since it is carried at cost.

(2) Transfers between level 1 and level 2 fair value hierarchies

The following transfers occurred between level 1 and level 2 fair value hierarchies during the year:

During the year, there were no transfers between level 1 and level 2 fair value hierarchies for recurring fair value measurements.

(3) Fair value measurements using significant unobservable inputs (level 3)

a. The following tables present the changes in level 3 fair value asset classes.

$ '000	Level 3 I, PP and E
2019	
Opening balance	1,079,687
Purchases (GBV)	8,766
Disposals (WDV)	(781)
Depreciation and impairment	(19,046)

continued on next page ...

Snowy Monaro Regional Council

Notes to the Financial Statements
for the year ended 30 June 2020

Note 22. Fair Value Measurement (continued)

$ '000	Level 3 I, PP and E
FV gains – other comprehensive income	(1,214)
WIP transfers	4,201
Other adjustments and transfers	(60)
Closing balance	1,071,553
2020	
Opening balance	1,071,553
Purchases (GBV)	13,016
Disposals (WDV)	(746)
Depreciation and impairment	(19,066)
FV gains – other comprehensive income	45,817
WIP transfers	11,257
Other adjustments and transfers	14,006
Closing balance	1,135,837

continued on next page ...

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 22. Fair Value Measurement (continued)

c. Significant unobservable valuation inputs used (for level 3 asset classes) and their relationship to fair value.

The following table summarises the quantitative information relating to the significant unobservable inputs used in deriving the various level 3 asset class fair values.

$ '000	Fair value (30/6/20)	Valuation technique/s	Unobservable inputs
Infrastructure, property, plant and equipment			
Plant & Equipment	12,878	Historical cost	Cost per unit, useful life, residual value, condition of asset
Office Equipment	1,074	Historical cost	Cost per unit, useful life, residual value, condition of asset
Furniture & Fittings	469	Historical cost	Cost per unit, useful life, residual value, condition of asset
Community Land	11,408	Current replacement cost	Cost per sq metre, Valuer General's Valuation
Land Improvements	1,737	Depreciated replacement cost	Useful life, residual value, condition of asset
Buildings - Specialised	17,282	Depreciated replacement cost	Cost per sq metre, dimensions & specification, pattern of consumption, components, useful life, condition of asset
Other Structures	5,394	Depreciated replacement cost	Cost per unit rates, pattern of consumption, components, useful life, asset condition
Road infrastructure	356,078	Depreciated replacement cost	Cost per sq metre, dimensions & specification, pattern of consumption, components, useful life, condition of asset
Bridges	73,644	Depreciated replacement cost	Cost per sq metre, dimensions & specification, pattern of consumption, components, useful life, condition of asset
Footpaths	8,316	Depreciated replacement cost	Cost per sq metre, pattern of consumption, components, useful life, condition of asset
Bulk Earthworks	441,706	Current replacement cost	Cost per sq metre
Stormwater Drainage	19,902	Depreciated replacement cost	Unit rates, cost per metre, useful life, condition of asset
Water Supply Network	90,907	Depreciated replacement cost	Unit rates, pattern of consumption, components, useful life, asset condition
Sewerage Network	70,448	Depreciated replacement cost	Unit rates, pattern of consumption, components, useful life, asset condition
Swimming Pools	2,239	Depreciated replacement cost	Cost per unit, useful life, condition of asset
Other Open Space/Recrational Assets	4,300	Depreciated replacement cost	Cost per unit, useful life, condition of asset
Library Books	421	Historical cost	Cost per unit, useful life, condition of asset
Tip Restoration Asset	15,153	Depreciated replacement cost	Cost per cubic / square metre, useful life
Quarry Restoration Asset	31	Depreciated replacement cost	Cost per cubic / square metre, useful life
Other Assets	2,450	Depreciated replacement cost	Unit rates, asset condition, useful life

d. The valuation process for level 3 fair value measurements

continued on next page ...

Snowy Monaro Regional Council

Notes to the Financial Statements
for the year ended 30 June 2020

Note 22. Fair Value Measurement (continued)

Council uses the following processes for the fair valuation of Level 3 Infrastructure, Property, Plant and Equipment:

Plant & Equipment, Furniture & Fittings, Office Equipment, Other Assets - Actual cost less accumulated depreciation.

Community Land - Land values obtained by the NSW Valuer-General.

Specialised Buildings - Valued at Depreciated Replacement Cost by an independent qualified valuer.

Other Structures - Valued at Depreciated Replacement Cost by qualified Council staff.

Roads infrastructure and stormwater assets - Valued at Depreciated Replacement Cost by qualified Council staff.

Water Supply Network - Valued at Depreciated Replacement Cost by qualified Council staff.

Sewerage Network - Valued at Depreciated Replacement Cost by qualified Council staff.

Recreational Assets (other than buildings) - Valued at Depreciated Replacement Cost by qualified Council staff.

Depreciated Replacement Cost is calculated from the current replacement value less the accumulated depreciation to account for the consumption of the service potential of the asset. The asset age is determined from the date of acquisition. If the date is not known, the asset age is determined by estimating the remaining life from an assessment of the asset condition, and subtracting the remaining life from the useful life of the asset.

The Current Replacement Value is the cost of a standard modern asset that would be installed if Council were deprived of the existing asset. Where specific estimates are available, these are used to determine the replacement values. In the absence of detailed estimates, unit rates are obtained from a recognised source and are appropriately factored to reflect the regional location of the asset.

Where appropriate, disposal costs are taken into account when calculating the Depreciated Replacement Cost.

(4) Highest and best use

All of Council's non-financial assets are considered as being utilised for their highest and best use.

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 23. Related party disclosures

Key management personnel

Key management personnel (KMP) of the council are those persons having the authority and responsibility for planning, directing and controlling the activities of the council, directly or indirectly.

The aggregate amount of KMP compensation included in the Income Statement is:

$ '000	2020	2019
Compensation:		
Short-term benefits	2,317	1,428
Post-employment benefits	80	83
Other long-term benefits	224	234
Total	2,621	1,745

Other transactions with KMP and their related parties
Council has determined that transactions at arm's length between KMP and Council as part of Council delivering a public service objective (e.g. access to library or Council swimming pool by KMP) will not be disclosed.

Note 24. Events occurring after the reporting date

Council is unaware of any material or significant 'non-adjusting events' that should be disclosed.

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 25. Statement of developer contributions

Under the *Environmental Planning and Assessment Act 1979*, Council has significant obligations to provide Section 7.11 (contributions towards provision or improvement of amenities or services) infrastructure in new release areas.

It is possible that the funds contributed may be less than the cost of this infrastructure, requiring Council to borrow or use general revenue to fund the difference.

Summary of contributions and levies

	as at 30/06/19						as at 30/06/20	
		Contributions received during the year						
$ '000	Opening Balance	Cash	Non-cash	Interest earned in year	Expenditure during year	Internal borrowing (to)/from	Held as restricted asset	Cumulative internal borrowings due/(payable)
Roads	506	11	–	11	–	–	528	–
Parking	38	–	–	1	–	–	39	–
Open space	135	417	–	3	(46)	–	509	–
Community facilities	30	3	–	1	–	–	34	–
Public parking	4	5	–	–	–	–	9	–
Roadworks	277	22	–	6	–	–	305	–
Open space and public art	33	9	–	1	–	–	43	–
Sport and recreation facilities	46	6	–	1	–	–	53	–
Community services and facilities	296	55	–	6	–	–	357	–
Shared pathways - Jindabyne area	14	6	–	–	–	–	20	–
Shared trails - Jindabyne area	48	21	–	1	–	–	70	–
Regional waste management	118	61	–	2	–	–	181	–
Bushfire services	47	16	–	1	–	–	64	–
S7.11 contributions – under a plan	1,592	632	–	34	(46)	–	2,212	–
S7.12 levies – under a plan	23	4	–	1	–	–	28	–
Total S7.11 and S7.12 revenue under plans	1,615	636	–	35	(46)	–	2,240	–
S7.11 not under plans	177	–	–	4	–	–	181	–
S64 contributions	4,473	546	–	–	95	–	5,114	–
Total contributions	6,265	1,182	–	39	49	–	7,535	–

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Snowy Monaro Regional Council

Notes to the Financial Statements
for the year ended 30 June 2020

Note 25. Statement of developer contributions (continued)

$ '000	as at 30/06/19 Opening Balance	Contributions received during the year Cash	Non-cash	Interest earned in year	Expenditure during year	Internal borrowing (to)/from	as at 30/06/20 Held as restricted asset	Cumulative internal borrowings due/(payable)
S7.11 Contributions – under a plan								
CONTRIBUTION PLAN (former Cooma-Monaro)								
Roads	506	11	–	11	–	–	528	–
Parking	38	–	–	1	–	–	39	–
Open space	135	417	–	3	(46)	–	509	–
Community facilities	30	3	–	1	–	–	34	–
Total	709	431	–	16	(46)	–	1,110	–
CONTRIBUTION PLAN (former Snowy River)								
Public parking	4	5	–	–	–	–	9	–
Roadworks	277	22	–	6	–	–	305	–
Open space and public art	33	9	–	1	–	–	43	–
Sport and recreation facilities	46	6	–	1	–	–	53	–
Community services and facilities	296	55	–	6	–	–	357	–
Shared pathways – Jindabyne area	14	6	–	–	–	–	20	–
Shared trails – Jindabyne area	48	21	–	1	–	–	70	–
Regional waste management	118	61	–	2	–	–	181	–
Bushfire services	47	16	–	1	–	–	64	–
Total	883	201	–	18	–	–	1,102	–

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Snowy Monaro Regional Council

Notes to the Financial Statements
for the year ended 30 June 2020

Note 25. Statement of developer contributions (continued)

$ '000	as at 30/06/19 Opening Balance	Contributions received during the year Cash	Non-cash	Interest earned in year	Expenditure during year	Internal borrowing (to)/from	as at 30/06/20 Held as restricted asset	Cumulative internal borrowings due/(payable)
S7.12 Levies – under a plan								
CONTRIBUTION PLAN NUMBER 1 (former Bombala)								
Other	23	4	–	1	–	–	28	–
Total	23	4	–	1	–	–	28	–
S7.11 Contributions – not under a plan								
(former Snowy River)								
Community facilities	25	–	–	1	–	–	26	–
Kerb and gutter	30	–	–	–	–	–	30	–
Voluntary payment agreement	122	–	–	3	–	–	125	–
Total	177	–	–	4	–	–	181	–

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 26. Result by fund

$ '000	General [1] 2020	Water 2020	Sewer 2020
Income Statement by fund			
Income from continuing operations			
Rates and annual charges	21,167	2,730	8,546
User charges and fees	8,367	5,982	91
Interest and investment revenue	546	547	582
Other revenues	1,322	290	376
Grants and contributions provided for operating purposes	25,320	58	51
Grants and contributions provided for capital purposes	8,429	1,117	1,831
Net gains from disposal of assets	798	–	–
Rental income	892	–	–
Total income from continuing operations	66,841	10,724	11,477
Expenses from continuing operations			
Employee benefits and on-costs	29,231	2,227	2,179
Borrowing costs	64	15	–
Materials and contracts	15,486	1,642	2,099
Depreciation and amortisation	15,420	2,825	2,241
Other expenses	4,831	2,025	2,118
Net losses from the disposal of assets	(26)	21	5
Total expenses from continuing operations	65,006	8,755	8,642
Operating result from continuing operations	1,835	1,969	2,835
Net operating result for the year	1,835	1,969	2,835
Net operating result attributable to each council fund	1,835	1,969	2,835
Net operating result for the year before grants and contributions provided for capital purposes	(6,594)	852	1,004

NB. All amounts disclosed above are gross – that is, they include internal charges and recoveries made between the funds.

(1) General fund refers to all of Council's activities except for its water and sewer activities which are listed separately.

$ '000	General [1] 2020	Water 2020	Sewer 2020
Statement of Financial Position by fund			
ASSETS			
Current assets			
Cash and cash equivalents	5,091	747	708
Investments	6,728	6,885	6,387
Receivables	7,790	2,967	2,776
Inventories	1,656	–	–
Other	423	–	–
Total current assets	21,688	10,599	9,871
Non-current assets			
Investments	23,245	14,917	13,838
Receivables	–	–	62

continued on next page ...

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 26. Result by fund (continued)

$ '000	General [1] 2020	Water 2020	Sewer 2020
Infrastructure, property, plant and equipment	1,029,131	95,041	78,254
Intangible assets	350	–	–
Right of use assets	62	–	–
Total non-current assets	1,052,788	109,958	92,154
TOTAL ASSETS	1,074,476	120,557	102,025
LIABILITIES			
Current liabilities			
Payables	8,955	32	3
Contract liabilities	11,435	–	–
Lease liabilities	49	–	–
Borrowings	424	96	–
Provisions	6,918	–	–
Total current liabilities	27,781	128	3
Non-current liabilities			
Lease liabilities	16	–	–
Borrowings	278	78	–
Provisions	19,545	–	–
Total non-current liabilities	19,839	78	–
TOTAL LIABILITIES	47,620	206	3
Net assets	1,026,856	120,351	102,022
EQUITY			
Accumulated surplus	978,218	100,601	98,873
Revaluation reserves	48,638	19,750	3,149
Council equity interest	1,026,856	120,351	102,022
Total equity	1,026,856	120,351	102,022

NB. All amounts disclosed above are gross – that is, they include internal charges and recoveries made between the funds. Assets and liabilities shown in the water and sewer columns are restricted for use for these activities.

(1) General fund refers to all of Council's activities except for its water and sewer activities which are listed separately.

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 27(a). Statement of performance measures – consolidated results

$ '000	Amounts 2020	Indicator 2020	Prior period 2019	Benchmark
1. Operating performance ratio				
Total continuing operating revenue excluding capital grants and contributions less operating expenses [1,2]	(5,536)	(7.20)%	(6.50)%	>0.00%
Total continuing operating revenue excluding capital grants and contributions [1]	76,867			
2. Own source operating revenue ratio				
Total continuing operating revenue excluding all grants and contributions [1]	51,438	58.29%	61.60%	>60.00%
Total continuing operating revenue [1]	88,244			
3. Unrestricted current ratio				
Current assets less all external restrictions	25,389	2.79x	4.05x	>1.50x
Current liabilities less specific purpose liabilities	9,115			
4. Debt service cover ratio				
Operating result before capital excluding interest and depreciation/impairment/amortisation [1]	15,029	23.19x	7.46x	>2.00x
Principal repayments (Statement of Cash Flows) plus borrowing costs (Income Statement)	648			
5. Rates, annual charges, interest and extra charges outstanding percentage				
Rates, annual and extra charges outstanding	4,698	12.09%	9.69%	<10.00%
Rates, annual and extra charges collectible	38,857			
6. Cash expense cover ratio				
Current year's cash and cash equivalents plus all term deposits	78,546	13.88 mths	16.14 mths	>3.00 mths
Monthly payments from cash flow of operating and financing activities	5,658			

(1) Excludes fair value increments on investment properties, reversal of revaluation decrements, reversal of impairment losses on receivables, net gain on sale of assets and net share of interests in joint ventures and associates using the equity method and includes pensioner rate subsidies

(2) Excludes impairment/revaluation decrements of IPPE, fair value decrements on investment properties, net loss on disposal of assets and net loss on share of interests in joint ventures and associates using the equity method

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 27(b). Statement of performance measures – by fund

$ '000	General Indicators [3] 2020	General Indicators [3] 2019	Water Indicators 2020	Water Indicators 2019	Sewer Indicators 2020	Sewer Indicators 2019	Benchmark
1. Operating performance ratio Total continuing operating revenue excluding capital grants and contributions less operating expenses [1, 2] / Total continuing operating revenue excluding capital grants and contributions [1]	**(12.88)%**	(12.06)%	**9.07%**	4.97%	**10.45%**	14.94%	>0.00%
2. Own source operating revenue ratio Total continuing operating revenue excluding capital grants and contributions [1] / Total continuing operating revenue [1]	**48.88%**	51.62%	**89.06%**	93.45%	**83.61%**	89.77%	>60.00%
3. Unrestricted current ratio Current assets less all external restrictions / Current liabilities less specific purpose liabilities	**2.79x**	4.05x	**82.80x**	51.53x	**3,290.33 x**	615.38x	>1.50x
4. Debt service cover ratio Operating result before capital excluding interest and depreciation/impairment/amortisation [1] / Principal repayments (Statement of Cash Flows) plus borrowing costs (Income Statement)	**14.85x**	3.85x	**35.36x**	187.67x	∞	89.86x	>2.00x
5. Rates, annual charges, interest and extra charges outstanding percentage Rates, annual and extra charges outstanding / Rates, annual and extra charges collectible	**11.15%**	8.54%	**13.31%**	12.03%	**14.02%**	11.17%	<10.00%
6. Cash expense cover ratio Current year's cash and cash equivalents plus all term deposits / Payments from cash flow of operating and financing activities	**7.57 mths**	11.11 mths	**45.87 mths**	36.61 mths	**39.29 mths**	31.73 mths	>3.00 mths

(1) - (2) Refer to Notes at Note 23a above.

(3) General fund refers to all of Council's activities except for its water and sewer activities which are listed separately.

END OF AUDITED FINANCIAL STATEMENTS

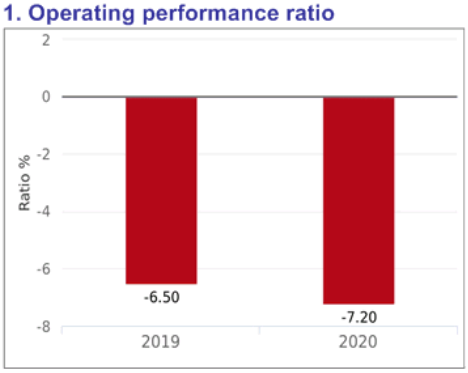
Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 27(c). Statement of performance measures – consolidated results (graphs)

1. Operating performance ratio



Purpose of operating performance ratio

This ratio measures Council's achievement of containing operating expenditure within operating revenue.

Commentary on 2019/20 result

2019/20 ratio (7.20)%

Although Council's operating deficit for 2020 of $4.7 million was more favourable than the budget deficit of $5.4 million, this is not sustainable. Council is currently implementing cost saving and efficiency measures to improve its operating performance ratio. Further strategies will be reviewed through Council's Long Term Financial Planning to work towards achieving this benchmark in future.

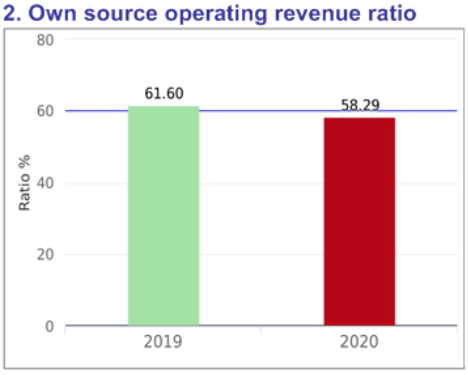
Benchmark: — > 0.00%

Source of benchmark: Code of Accounting Practice and Financial Reporting #28

Ratio achieves benchmark

Ratio is outside benchmark

2. Own source operating revenue ratio



Purpose of own source operating revenue ratio

This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions.

Commentary on 2019/20 result

2019/20 ratio 58.29%

This ratio is impacted by the introduction of the new accounting standard AASB 1058. This resulted in the re-recognition of income for grants received in prior years but expended in the 2020 financial year. This included $2.7 million of expenditure from the New Council Implementation Fund grant. Excluding this from the ratio calculation results in Council exceeding the 60% benchmark.

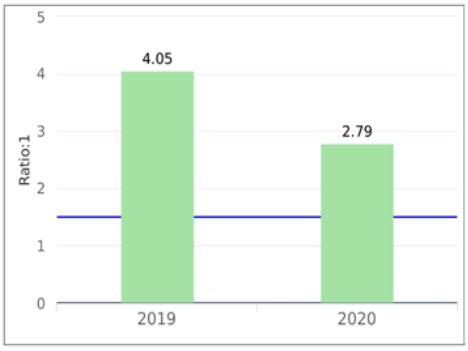
Benchmark: — > 60.00%

Source of benchmark: Code of Accounting Practice and Financial Reporting #28

Ratio achieves benchmark

Ratio is outside benchmark

3. Unrestricted current ratio



Purpose of unrestricted current ratio

To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.

Commentary on 2019/20 result

2019/20 ratio 2.79x

Although Council is still above the industry benchmark, general fund operating deficits are contributing to the downward trend in this ratio. Council needs to continue to closely monitor its budget and implement Long Term Financial Plans to ensure it does not run out of unrestricted cash.

Benchmark: — > 1.50x

Source of benchmark: Code of Accounting Practice and Financial Reporting #28

Ratio achieves benchmark

Ratio is outside benchmark

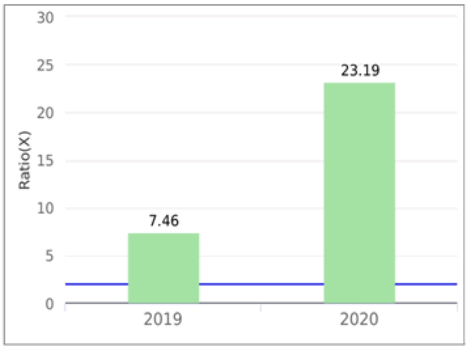
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Snowy Monaro Regional Council

Notes to the Financial Statements
for the year ended 30 June 2020

Note 27(c). Statement of performance measures – consolidated results (graphs)

4. Debt service cover ratio



Purpose of debt service cover ratio	Commentary on 2019/20 result
This ratio measures the availability of operating cash to service debt including interest, principal and lease payments	2019/20 ratio 23.19x Council continues to carry low levels of debt and is well above the industry benchmark. The variation between the last 2 financial years relates to the principal repayment for early settlement of a sewer infrastructure loan in 2019.

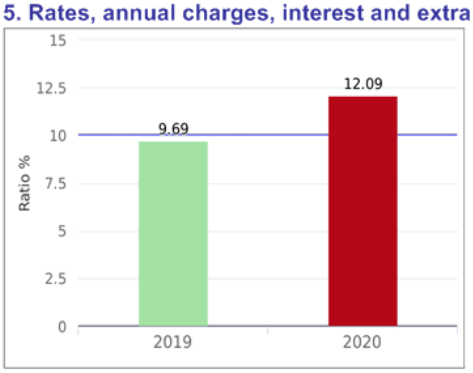
Benchmark: — > 2.00x

Source of benchmark: Code of Accounting Practice and Financial Reporting #28

Ratio achieves benchmark

Ratio is outside benchmark

5. Rates, annual charges, interest and extra charges outstanding percentage



Purpose of rates, annual charges, interest and extra charges outstanding	Commentary on 2019/20 result
To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.	2019/20 ratio 12.09% As a result of the impacts of bushfires and COVID-19 Council has not as actively pursued outstanding debts. Council will commence discussions with people to enter into arrangements where they can to ensure the number of people that get into financial difficulty is minimised.

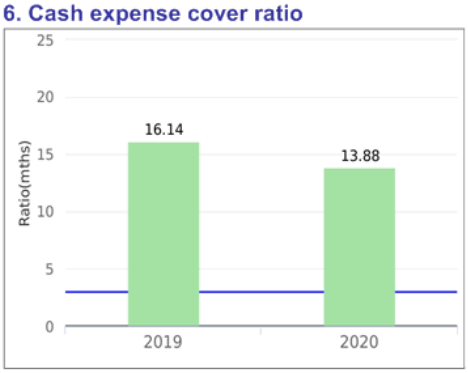
Benchmark: — < 10.00%

Source of benchmark: Code of Accounting Practice and Financial Reporting #28

Ratio achieves benchmark

Ratio is outside benchmark

6. Cash expense cover ratio



Purpose of cash expense cover ratio	Commentary on 2019/20 result
This liquidity ratio indicates the number of months a Council can continue paying for its immediate expenses without additional cash inflow.	2019/20 ratio 13.88 mths Council continues to exceed the benchmark minimum ratio for its cash expense cover.

Benchmark: — > 3.00mths

Source of benchmark: Code of Accounting Practice and Financial Reporting #28

Ratio achieves benchmark

Ratio is outside benchmark

INDEPENDENT AUDITOR'S REPORT

Report on the general purpose financial statements

Snowy Monaro Regional Council

To the Councillors of Snowy Monaro Regional Council

Opinion

I have audited the accompanying financial statements of Snowy Monaro Regional Council (the Council), which comprise the Statement by Councillors and Management, the Income Statement and Statement of Comprehensive Income for the year ended 30 June 2020, the Statement of Financial Position as at 30 June 2020, the Statement of Changes in Equity and Statement of Cash Flows for the year then ended and notes comprising a summary of significant accounting policies and other explanatory information.

In my opinion:

- the Council's accounting records have been kept in accordance with the requirements of the *Local Government Act 1993*, Chapter 13, Part 3, Division 2 (the Division)
- the financial statements:
  - have been prepared, in all material respects, in accordance with the requirements of this Division
  - are consistent with the Council's accounting records
  - present fairly, in all material respects, the financial position of the Council as at 30 June 2020, and of its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards
- all information relevant to the conduct of the audit has been obtained
- no material deficiencies in the accounting records or financial statements have come to light during the audit.

My opinion should be read in conjunction with the rest of this report.

Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Financial Statements' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants (including Independence Standards)' (APES 110).

I have fulfilled my other ethical responsibilities in accordance with APES 110.

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as auditor of councils
- precluding the Auditor-General from providing non-audit services.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Other Information

The Council's annual report for the year ended 30 June 2020 includes other information in addition to the financial statements and my Independent Auditor's Report thereon. The Councillors are responsible for the other information. At the date of this Independent Auditor's Report, the other information I have received comprise the special purpose financial statements and Special Schedules (the Schedules).

My opinion on the financial statements does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information. However, as required by the *Local Government Act 1993*, I have separately expressed an opinion on the special purpose financial statements and Special Schedule - Permissible income for general rates.

In connection with my audit of the financial statements, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement of the other information, I must report that fact.

I have nothing to report in this regard.

The Councillors' Responsibilities for the Financial Statements

The Councillors are responsible for the preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards and the *Local Government Act 1993*, and for such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to:

- obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the financial statements.

A description of my responsibilities for the audit of the financial statements is located at the Auditing and Assurance Standards Board website at: www.auasb.gov.au/auditors_responsibilities/ar4.pdf. The description forms part of my auditor's report.

The scope of my audit does not include, nor provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- on the Original Budget information included in the Income Statement, Statement of Cash Flows, and Note 21 Material budget variations
- on the Special Schedules. A separate opinion has been provided on Special Schedule - Permissible income for general rates
- about the security and controls over the electronic publication of the audited financial statements on any website where they may be presented
- about any other information which may have been hyperlinked to/from the financial statements.



Lawrissa Chan
Director, Financial Audit Services

Delegate of the Auditor-General for New South Wales

23 November 2020
SYDNEY

Peter Beer
Mayor
Snowy Monaro Regional Council
PO Box 14
COOMA NSW 2 30

Contact: Lawrissa Chan
Phone no: (02) 2 2
Our ref: D202 20/1

23 November 2020

Dear Mayor

Report on the Conduct of the Audit

for the year ended une

Snowy Monaro Regional Council

I have audited the general purpose financial statements (GPFS) of the Snowy Monaro Regional Council (the Council) for the year ended 30 June 2020 as required by section 41 of the *Local Government Act 1993* (the Act).

I expressed an unmodified opinion on the Council's GPFS.

This Report on the Conduct of the Audit (the Report) for the Council for the year ended 30 June 2020 is issued in accordance with section 41 of the Act. This Report should be read in conjunction with my audit opinion on the GPFS issued under section 41 (2) of the Act.

INCOME STATEMENT

Operating result

			ariance
	m	m	
Rates and annual charges revenue			
Grants and contributions revenue			
Operating result from continuing operations			
Net operating result before capital grants and contributions			

The Council's operating result from continuing operations was a surplus of . million, which was 4.4 million higher compared with the prior year. This was mainly due to the change in the timing of revenue recognition for certain grants as a result of the new accounting standards.

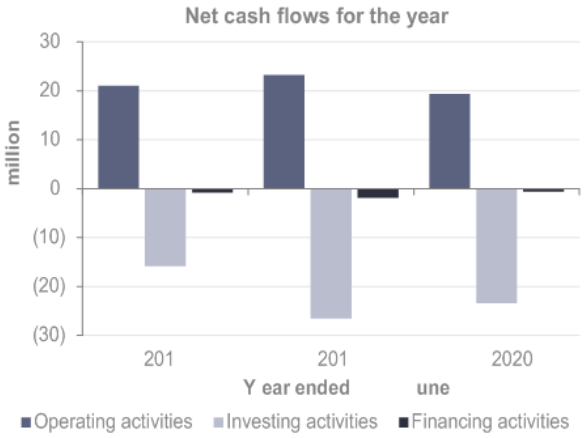
The Council s net operating result before capital grants and contributions remained steady compared with the prior year.

Rates and annual charges revenue has increased by 0. million (2. per cent), mainly due to the 2. per cent rate peg increase.

Grants and contributions revenue increased by . million (1 .0 per cent), mainly due to the change in the timing of revenue recognition for certain grants as a result of the new accounting standards.

STATEMENT OF CASH FL OWS

- Council s cash and cash equivalents was . million (11.1 million for the year ended 30 June 201). There was a net decrease in cash and cash equivalents of 4. million at 30 June 2020.
- Net cash inflows from operating activities decreased by 3. million mainly due to the increase of 4.1 million payments in employee benefits and on costs during the year.
- Net cash outflows from investing activities decreased by 3.2 million mainly due to a net decrease in purchase of investments of 13. million offset by a net increase in purchase of infrastructure, property, plant and equipment of 10. million during the year.
- Net cash outflows from financing activities decreased by 1.3 million mainly due to a 1.4 million reduction in the repayment of borrowings and advances during the year.



FINANCIAL POSITION

Cash and in estments

Cash and in estments			Commentary
	m	m	
External restrictions	3.0	.2	• Externally restricted cash and investments are restricted in their use by externally imposed requirements. Council s externally restricted cash and investments have increased by 3. million primarily due to: – Reclassification of unexpended grants from internally restricted to externally restricted in 2020 (.1 million increase). – water supplies (2. million increase) – domestic waste management (4. million decrease)
Internal restrictions	1 .	2 .	• Internally restricted cash and investments have been restricted in their use by resolution or policy of Council to reflect identified programs of works and any forward plans identified by Council. The 13.1 million decrease in internally restricted funds are primarily due to: – Stronger communities fund (. million) – New council implementation fund (4.1 million)
nrestricted	-	0.	• nrestricted cash was nil. Council is using internally restricted funds to manage its general operations.
Cash and in estments			

Debt

Council has 0. million of borrowings with Westpac as at 30 June 2020 (201 : 1.4 million).

Council has an overdraft facility limit of 0.3 million with Westpac as at 30 June 2020 (201 : 0.3 million). As at 30 June 2020, 0.3 million of the facility remains unutilised.

Council has a credit card facility limit of 0.1 million with National Australia Bank as at 30 June 2020 (201 : 0.1 million). As at 30 June 2020, 0.1 million of the facility remains unutilised.

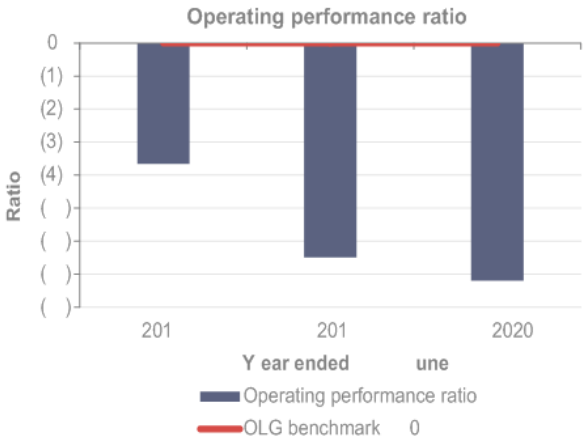
PERFORMANCE

Performance measures

The following section provides an overview of the Council's performance against the performance measures and performance benchmarks set by the Office of Local Government (OLG) within the Department of Planning, Industry and Environment.

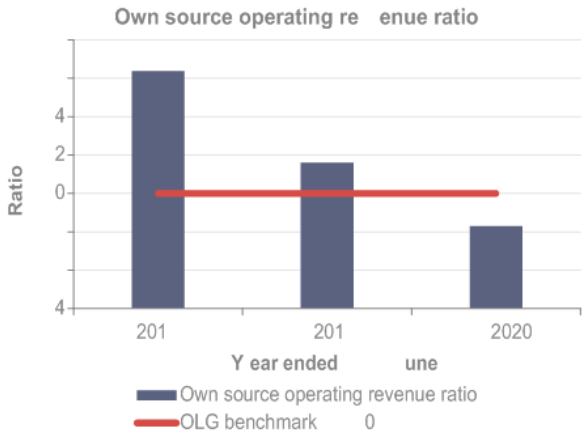
Operating performance ratio

- The 'operating performance ratio' measures how well council contained operating expenditure within operating revenue (excluding capital grants and contributions, fair value adjustments, and reversal of revaluation decrements). The benchmark set by OLG is greater than ero per cent.
- Council s operating performance ratio of - .2 is below the industry benchmark of greater than 0 per cent.
- The operating performance ratio has declined mainly due to the increase in operating expenses of 3.3 million during the year.



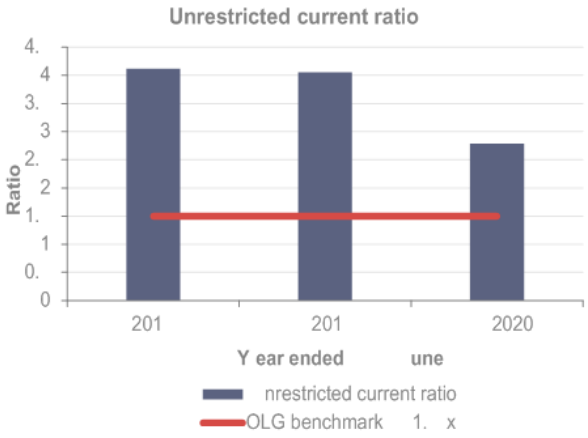
Own source operating re enue ratio

- The 'own source operating revenue ratio' measures council's fiscal flexibility and the degree to which it relies on external funding sources such as operating grants and contributions. The benchmark set by OLG is greater than 0 per cent.
- Council s own source operating revenue ratio of .3 is below the industry benchmark of 0 .
- The own source operating revenue ratio has declined mainly due to the change in the timing of revenue recognition for certain grants as a result of the new accounting standards.



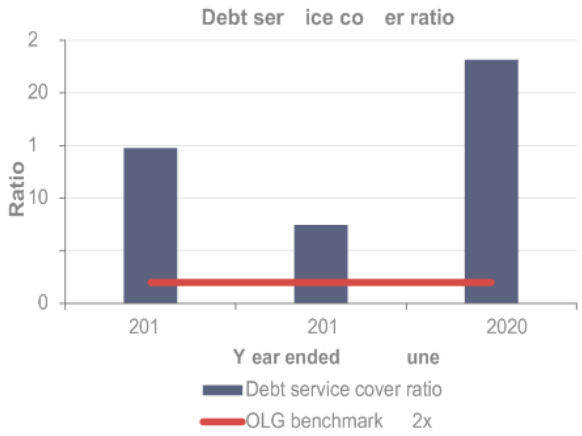
Unrestricted current ratio

- The 'unrestricted current ratio' is specific to local government and represents council's ability to meet its short-term obligations as they fall due. The benchmark set by OLG is greater than 1. times.
- Council s liquidity ratio of 2. times is greater than the industry benchmark minimum of 1. times.
- The Council s unrestricted current ratio has decreased compared to the prior year due to the decrease in current assets, an increase in externally restricted cash of 10 million and an increase in current liabilities.



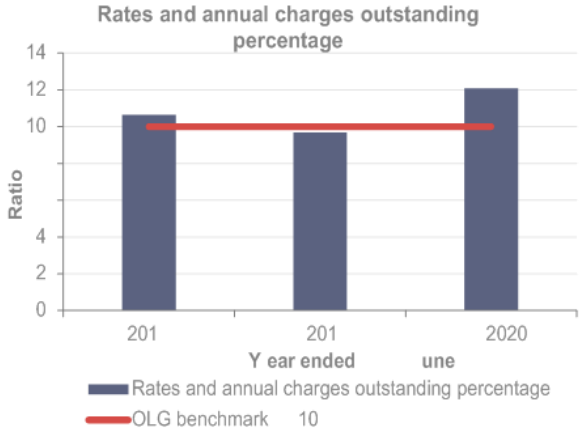
Debt ser ice co er ratio

- The 'debt service cover ratio' measures the operating cash to service debt including interest, principal and lease payments. The benchmark set by OLG is greater than two times.
- Council s debt service cover ratio of 23.2 times is higher than the industry benchmark of greater than 2 times.
- The increase in the ratio is due to a reduction in repayments of borrowings and a decrease in borrowing costs of 1.4 million during the year.



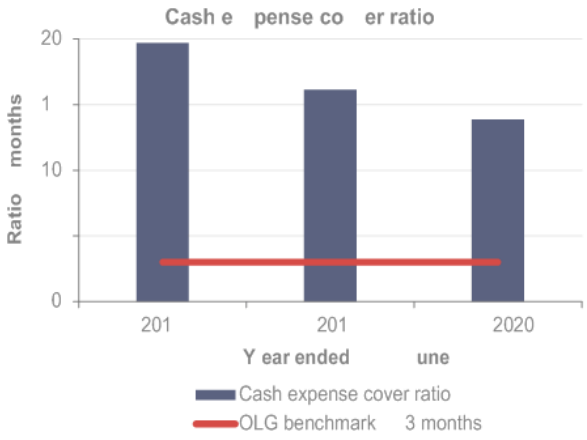
Rates and annual charges outstanding percentage

- The 'rates and annual charges outstanding percentage' assesses the impact of uncollected rates and annual charges on council's liquidity and the adequacy of debt recovery efforts. The benchmark set by OLG is less than 10 per cent for regional and rural councils.
- The Council s rates and annual charges outstanding percentage of 12.1 exceeded the industry benchmark of less than 10 for regional councils.
- The rates and annual charges percentage has increased from the prior year as some ratepayers have experienced financial difficulties due to the impacts of COV ID-1 and the recent bushfires



Cash e pense co er ratio

- This liquidity ratio indicates the number of months the council can continue paying for its immediate expenses without additional cash inflow. The benchmark set by OLG is greater than three months.
- The Council s cash expense cover ratio was 13. months, which is above the industry benchmark of greater than 3 months.
- The cash expense cover ratio has decreased due to a decrease in cash, cash equivalents and term deposits in the current year.



Infrastructure, property, plant and e uipment renewals

The Council has renewed 24. million of assets in the 201 -20 financial year, compared to 1 .1 million of assets in the prior year.

OTH ER MATTERS

Impact of new accounting standards

AASB Re enue from Contracts with Customers' and AASB Income for Not for Profit Entities'

The Council adopted the new accounting standards AASB 1 'Contracts with Customers' and AASB 10 'Income of Not-for-Profit Entities' (collectively referred to as the Revenue Standards) for the first time in their 201 20 financial statements.

AASB 1 introduces a new approach to recognising revenue based on the principle that revenue is recognised when control of a good or service transfers to a customer. AASB 1 impacts the timing and amount of revenue recorded in a councils' financial statements, particularly for grant revenue. AASB 1 also increases the amount of disclosures required.

AASB 10 prescribes how not-for-profit entities account for transactions conducted on non-commercial terms and the receipt of volunteer services. AASB 10 significantly impacts the timing and amount of income recorded in a councils' financial statements, particularly for grant income and rates which are paid before the commencement of the rating period.

The Council recognised a 1 .2 million adjustment to opening accumulated surplus at 1 July 201 on adoption of the new Revenue Standards.

The Council disclosed the impact of adopting the new Revenue Standards in Note 1 .

AASB L eases'

The Council adopted the new accounting standard AASB 1 'Leases' for the first time in their 201 20 financial statements.

AASB 1 changes the way lessees treat operating leases for financial reporting. With a few exceptions, operating leases will now be recorded in the Statement of Financial Position as a right-of-use asset, with a corresponding lease liability.

AASB 1 results in lessees recording more assets and liabilities in the Statement of Financial Position and changes the timing and pattern of expenses recorded in the Income Statement.

The Council recognised 0.1 million of right-of-use assets and lease liabilities at 1 July 201 on adoption of AASB 1 .

The Council disclosed the impact of adopting AASB 1 in Note 1 .

L egislati e compliance

My audit procedures did not identify any instances of non-compliance with legislative requirements or a material deficiency in the Council's accounting records or financial statements. The Council's:

- accounting records were maintained in a manner and form to allow the GPFS to be prepared and effectively audited
- staff provided all accounting records and information relevant to the audit.



Lawrissa Chan
Director, Financial Audit Services

Delegate of the Auditor-General for New South Wales

cc: Peter Bascomb, Chief Executive Officer
Cr Melissa Tooke, Chair of Audit, Risk and Improvement Committee
Jim Betts, Secretary of the Department of Planning, Industry and Environment

Snowy Monaro Regional Council

SPECIAL PURPOSE FINANCIAL STATEMENTS

for the year ended 30 June 2020

SNOWY MONARO REGIONAL COUNCIL

Snowy Monaro Regional Council

Special Purpose Financial Statements
for the year ended 30 June 2020

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(1) General fund refers to all of Council's activities except for its water and sewer activities which are listed separately.

Background

i. These Special Purpose Financial Statements have been prepared for use by both the Council and the Office of Local Government in fulfilling their requirements under National Competition Policy.

ii. The principle of competitive neutrality is based on the concept of a 'level playing field' between persons/entities competing in a market place, particularly between private and public sector competitors.

Essentially, the principle is that government businesses, whether Commonwealth, state or local, should operate without net competitive advantages over other businesses as a result of their public ownership.

iii. For Council, the principle of competitive neutrality and public reporting applies only to declared business activities.

These include **(a)** those activities classified by the Australian Bureau of Statistics as business activities being water supply, sewerage services, abattoirs, gas production and reticulation, and **(b)** those activities with a turnover of more than $2 million that Council has formally declared as a business activity (defined as Category 1 activities).

iv. In preparing these financial statements for Council's self-classified Category 1 businesses and ABS-defined activities, councils must **(a)** adopt a corporatisation model and **(b)** apply full cost attribution including tax-equivalent regime payments and debt guarantee fees (where the business benefits from Council's borrowing position by comparison with commercial rates).

Snowy Monaro Regional Council

Special Purpose Financial Statements
for the year ended 30 June 2020

Statement by Councillors and Management made pursuant to the Local Government Code of Accounting Practice and Financial Reporting

The attached Special Purpose Financial Statements have been prepared in accordance with:

- the NSW Government Policy Statement *'Application of National Competition Policy to Local Government'*,
- the Division of Local Government Guidelines *'Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality'*,
- the Local Government *Code of Accounting Practice and Financial Reporting*,
- the NSW Office of *Water Best-Practice Management of Water and Sewerage Guidelines*.

To the best of our knowledge and belief, these statements:

- present fairly the operating result and financial position for each of Council's declared business activities for the year, and
- accord with Council's accounting and other records,
- present overhead reallocation charges to the water and sewerage businesses as fair and reasonable.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 17 September 2020.

Peter Beer
Mayor
17 September 2020

Lynley Miners
Councillor
17 September 2020

Peter Bascomb
Chief Executive Officer
17 September 2020

David Rawlings
Responsible Accounting Officer
17 September 2020

Snowy Monaro Regional Council

Income Statement – Water Supply Business Activity

for the year ended 30 June 2020

$ '000	2020	2019
Income from continuing operations		
Access charges	2,730	2,736
User charges	5,794	5,535
Fees	188	158
Interest	547	498
Grants and contributions provided for non-capital purposes	58	57
Other income	290	238
Total income from continuing operations	9,607	9,222
Expenses from continuing operations		
Employee benefits and on-costs	2,227	1,866
Borrowing costs	15	21
Materials and contracts	1,642	1,301
Depreciation, amortisation and impairment	2,825	3,462
Loss on sale of assets	21	24
Other expenses	2,025	2,090
Total expenses from continuing operations	8,755	8,764
Surplus (deficit) from continuing operations before capital amounts	852	458
Grants and contributions provided for capital purposes	1,117	585
Surplus (deficit) from continuing operations after capital amounts	**1,969**	**1,043**
Surplus (deficit) from all operations before tax	**1,969**	**1,043**
Less: corporate taxation equivalent (27.5%) [based on result before capital]	(234)	(126)
SURPLUS (DEFICIT) AFTER TAX	1,735	917
Plus accumulated surplus	98,632	97,589
Equity adjustment - AASB 15/1058	–	–
Plus adjustments for amounts unpaid:		
– Corporate taxation equivalent	234	126
Closing accumulated surplus	100,601	98,632
Return on capital %	0.9%	0.5%
Subsidy from Council	–	763
Calculation of dividend payable:		
Surplus (deficit) after tax	1,735	917
Less: capital grants and contributions (excluding developer contributions)	(1,117)	(585)
Surplus for dividend calculation purposes	**618**	**332**
Potential dividend calculated from surplus	**309**	**166**

Snowy Monaro Regional Council

Income Statement – Sewerage Business Activity

for the year ended 30 June 2020

$ '000	2020	2019
Income from continuing operations		
Access charges	8,546	8,560
User charges	25	91
Fees	66	55
Interest	582	565
Grants and contributions provided for non-capital purposes	51	53
Other income	376	167
Total income from continuing operations	9,646	9,491
Expenses from continuing operations		
Employee benefits and on-costs	2,179	1,792
Borrowing costs	–	44
Materials and contracts	2,099	1,764
Depreciation, amortisation and impairment	2,241	2,492
Loss on sale of assets	5	(28)
Other expenses	2,118	2,009
Total expenses from continuing operations	8,642	8,073
Surplus (deficit) from continuing operations before capital amounts	1,004	1,418
Grants and contributions provided for capital purposes	1,831	1,022
Surplus (deficit) from continuing operations after capital amounts	**2,835**	**2,440**
Surplus (deficit) from all operations before tax	**2,835**	**2,440**
Less: corporate taxation equivalent (27.5%) [based on result before capital]	(276)	(390)
SURPLUS (DEFICIT) AFTER TAX	2,559	2,050
Plus accumulated surplus	96,038	93,598
Equity adjustment - AASB 15/1058	–	–
Plus adjustments for amounts unpaid:		
– Corporate taxation equivalent	276	390
Closing accumulated surplus	98,873	96,038
Return on capital %	1.3%	2.0%
Subsidy from Council	–	–
Calculation of dividend payable:		
Surplus (deficit) after tax	2,559	2,050
Less: capital grants and contributions (excluding developer contributions)	(1,831)	(1,022)
Surplus for dividend calculation purposes	**728**	**1,028**
Potential dividend calculated from surplus	**364**	**514**

Snowy Monaro Regional Council

Income Statement – Waste Management

for the year ended 30 June 2020

$ '000	2020 Category 1	2019 Category 1
Income from continuing operations		
Access charges	4,859	4,524
User charges	1,064	883
Fees	2,208	1,476
Interest	158	166
Grants and contributions provided for non-capital purposes	9	38
Other income	2,246	1,659
Total income from continuing operations	10,544	8,746
Expenses from continuing operations		
Employee benefits and on-costs	2,875	2,790
Borrowing costs	51	169
Materials and contracts	3,433	2,485
Depreciation, amortisation and impairment	1,480	817
Loss on sale of assets	(43)	1
Other expenses	1,690	1,282
Total expenses from continuing operations	9,486	7,544
Surplus (deficit) from continuing operations before capital amounts	1,058	1,202
Grants and contributions provided for capital purposes	67	87
Surplus (deficit) from continuing operations after capital amounts	**1,125**	**1,289**
Surplus (deficit) from all operations before tax	**1,125**	**1,289**
Less: corporate taxation equivalent (27.5%) [based on result before capital]	(291)	(331)
SURPLUS (DEFICIT) AFTER TAX	834	958
Plus accumulated surplus	10,619	9,330
Plus adjustments for amounts unpaid:		
– Corporate taxation equivalent	291	331
Closing accumulated surplus	11,744	10,619
Return on capital %	4.8%	14.5%

Snowy Monaro Regional Council

Income Statement – Residential Aged Care

for the year ended 30 June 2020

$ '000	2020 Category 1	2019 Category 1
Income from continuing operations		
User charges	314	251
Fees	697	782
Interest	98	170
Grants and contributions provided for non-capital purposes	1,952	1,689
Total income from continuing operations	3,061	2,892
Expenses from continuing operations		
Employee benefits and on-costs	2,971	2,550
Materials and contracts	1,658	1,127
Depreciation, amortisation and impairment	249	296
Other expenses	162	199
Total expenses from continuing operations	5,040	4,172
Surplus (deficit) from continuing operations before capital amounts	(1,979)	(1,280)
Grants and contributions provided for capital purposes	125	500
Surplus (deficit) from continuing operations after capital amounts	**(1,854)**	**(780)**
Surplus (deficit) from all operations before tax	**(1,854)**	**(780)**
Less: corporate taxation equivalent (27.5%) [based on result before capital]	–	–
SURPLUS (DEFICIT) AFTER TAX	(1,854)	(780)
Plus accumulated surplus	5,713	6,993
Plus adjustments for amounts unpaid:		
Closing accumulated surplus	3,859	6,213
Return on capital %	(30.3)%	(20.0)%
Subsidy from Council	2,037	1,365

Snowy Monaro Regional Council

Statement of Financial Position – Water Supply Business Activity

as at 30 June 2020

$ '000	2020	2019
ASSETS		
Current assets		
Cash and cash equivalents	747	2,464
Investments	6,885	4,212
Receivables	2,967	3,014
Other	–	(2)
Total current assets	10,599	9,688
Non-current assets		
Investments	14,917	12,859
Infrastructure, property, plant and equipment	95,041	94,107
Total non-current assets	109,958	106,966
TOTAL ASSETS	120,557	116,654
LIABILITIES		
Current liabilities		
Payables	32	98
Borrowings	96	90
Total current liabilities	128	188
Non-current liabilities		
Borrowings	78	174
Total non-current liabilities	78	174
TOTAL LIABILITIES	206	362
NET ASSETS	120,351	116,292
EQUITY		
Accumulated surplus	100,601	98,632
Revaluation reserves	19,750	17,660
TOTAL EQUITY	120,351	116,292

Statement of Financial Position – Sewerage Business Activity
as at 30 June 2020

$ '000	2020	2019
ASSETS		
Current assets		
Cash and cash equivalents	708	2,690
Investments	6,387	4,599
Receivables	2,776	2,557
Total current assets	9,871	9,846
Non-current assets		
Investments	13,838	14,039
Receivables	62	105
Infrastructure, property, plant and equipment	78,254	74,144
Total non-current assets	92,154	88,288
TOTAL ASSETS	102,025	98,134
LIABILITIES		
Current liabilities		
Payables	3	16
Total current liabilities	3	16
TOTAL LIABILITIES	3	16
NET ASSETS	102,022	98,118
EQUITY		
Accumulated surplus	98,873	96,038
Revaluation reserves	3,149	2,080
TOTAL EQUITY	102,022	98,118

Snowy Monaro Regional Council

Statement of Financial Position – Waste Management

as at 30 June 2020

$ '000	2020 Category 1	2019 Category 1
ASSETS		
Current assets		
Cash and cash equivalents	236	788
Investments	2,222	1,348
Receivables	927	664
Total current assets	3,385	2,800
Non-current assets		
Investments	4,815	4,115
Infrastructure, property, plant and equipment	23,250	9,430
Other	–	3
Total non-current assets	28,065	13,548
TOTAL ASSETS	31,450	16,348
LIABILITIES		
Current liabilities		
Contract liabilities	8	–
Payables	7	7
Borrowings	287	269
Total current liabilities	302	276
Non-current liabilities		
Borrowings	278	564
Provisions	19,507	5,013
Total non-current liabilities	19,785	5,577
TOTAL LIABILITIES	20,087	5,853
NET ASSETS	11,363	10,495
EQUITY		
Accumulated surplus	11,744	10,619
Revaluation reserves	(381)	(124)
TOTAL EQUITY	11,363	10,495

Snowy Monaro Regional Council

Statement of Financial Position – Residential Aged Care

as at 30 June 2020

$ '000	2020 Category 1	2019 Category 1
ASSETS		
Current assets		
Cash and cash equivalents	56	533
Investments	1,658	3,692
Receivables	31	45
Total current assets	1,745	4,270
Non-current assets		
Infrastructure, property, plant and equipment	6,541	6,410
Intangible assets	350	350
Total non-current assets	6,891	6,760
TOTAL ASSETS	8,636	11,030
LIABILITIES		
Current liabilities		
Contract liabilities	496	–
Payables	3,561	4,097
Total current liabilities	4,057	4,097
TOTAL LIABILITIES	4,057	4,097
NET ASSETS	4,579	6,933
EQUITY		
Accumulated surplus	3,859	6,213
Revaluation reserves	720	720
TOTAL EQUITY	4,579	6,933

Snowy Monaro Regional Council

Notes to the Special Purpose Financial Statements

for the year ended 30 June 2020

Note 1. Significant Accounting Policies

A statement summarising the supplemental accounting policies adopted in the preparation of the Special Purpose Financial Statements (SPFS) for National Competition Policy (NCP) reporting purposes follows.

These financial statements are SPFS prepared for use by Council and the Office of Local Government. For the purposes of these statements, the Council is a non-reporting not-for-profit entity.

The figures presented in these Special Purpose Financial Statements have been prepared in accordance with the recognition and measurement criteria of relevant Australian Accounting Standards, other authoritative pronouncements of the Australian Accounting Standards Board (AASB) and Australian Accounting Interpretations.

The disclosures in these Special Purpose Financial Statements have been prepared in accordance with the Local Government Act 2093 (NSW), the *Local Government (General) Regulation 2005*, and the Local Government Code of Accounting Practice and Financial Reporting.

The statements are prepared on an accruals basis. They are based on historic costs and do not take into account changing money values or, except where specifically stated, current values of non-current assets. Certain taxes and other costs, appropriately described, have been imputed for the purposes of the National Competition Policy.

The Statement of Financial Position includes notional assets/liabilities receivable from/payable to Council's general fund. These balances reflect a notional intra-entity funding arrangement with the declared business activities.

National Competition Policy

Council has adopted the principle of 'competitive neutrality' in its business activities as part of the National Competition Policy which is being applied throughout Australia at all levels of government.

The framework for its application is set out in the June 1996 NSW government policy statement titled 'Application of National Competition Policy to Local Government'.

The *Pricing and Costing for Council Businesses, A Guide to Competitive Neutrality* issued by the Office of Local Government in July 1997 has also been adopted.

The pricing and costing guidelines outline the process for identifying and allocating costs to activities and provide a standard for disclosure requirements.

These disclosures are reflected in Council's pricing and/or financial reporting systems and include taxation equivalents, Council subsidies, return on investments (rate of return), and dividends paid.

Declared business activities

In accordance with Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality, Council has declared that the following are to be considered as business activities:

Category 1

(where gross operating turnover is over $2 million)

a. Water Supply
Water supply services

b. Sewerage Service
Sewerage reticulation, treatment and associated activities

c. Waste Management
Collection and disposal of garbage

d. Aged Care Services
Combined services offered at Yallambee Lodge and Snowy River Hostel

continued on next page ...

Snowy Monaro Regional Council

Notes to the Special Purpose Financial Statements
for the year ended 30 June 2020

Note 1. Significant Accounting Policies (continued)

Category 2
(where gross operating turnover is less than $2 million)

Nil

Monetary amounts

Amounts shown in the financial statements are in Australian dollars and rounded to the nearest one thousand dollars.

(i) Taxation equivalent charges

Council is liable to pay various taxes and financial duties. Where this is the case, they are disclosed as a cost of operations just like all other costs.

However, where Council does not pay some taxes which are generally paid by private sector businesses, such as income tax, these equivalent tax payments have been applied to all Council-nominated business activities and are reflected in Special Purpose Financial Statements.

For the purposes of disclosing comparative information relevant to the private sector equivalent, the following taxation equivalents have been applied to all Council-nominated business activities (this does not include Council's non-business activities):

Notional rate applied (%)

Corporate income tax rate – **27.5%**

Land tax – the first $692,000 of combined land values attracts **0%**. For the combined land values in excess of $692,001 up to $4,231,000 the rate is **1.6% + $100**. For the remaining combined land value that exceeds $4,231,000 a premium marginal rate of **2.0%** applies.

Payroll tax – **5.45%** on the value of taxable salaries and wages in excess of $850,000.

In accordance with the Department of Industry (DoI) – Water guidelines, a payment for the amount calculated as the annual tax equivalent charges (excluding income tax) must be paid from water supply and sewerage business activities.

The payment of taxation equivalent charges, referred to in the DoI – Water guidelines as a 'dividend for taxation equivalent', may be applied for any purpose allowed under the *Local Government Act, 1993*.

Achievement of substantial compliance to the DoI – Water guidelines is not a prerequisite for the payment of the tax equivalent charges, however the payment must not exceed $3 per assessment.

Income tax

An income tax equivalent has been applied on the profits of the business activities.

Whilst income tax is not a specific cost for the purpose of pricing a good or service, it needs to be taken into account in terms of assessing the rate of return required on capital invested.

Accordingly, the return on capital invested is set at a pre-tax level - gain/(loss) from ordinary activities before capital amounts, as would be applied by a private sector competitor. That is, it should include a provision equivalent to the corporate income tax rate, currently 27.5%.

Income tax is only applied where a gain/ (loss) from ordinary activities before capital amounts has been achieved.

Since the taxation equivalent is notional – that is, it is payable to Council as the 'owner' of business operations - it represents an internal payment and has no effect on the operations of the Council. Accordingly, there is no need for disclosure of internal charges in the SPFS.

The rate applied of 27.5% is the equivalent company tax rate prevalent at reporting date. No adjustments have been made for variations that have occurred during the year.

continued on next page ...

Snowy Monaro Regional Council

Notes to the Special Purpose Financial Statements

for the year ended 30 June 2020

Note 1. Significant Accounting Policies (continued)

Local government rates and charges

A calculation of the equivalent rates and charges payable on all category 1 businesses has been applied to all land assets owned or exclusively used by the business activity.

Loan and debt guarantee fees

The debt guarantee fee is designed to ensure that council business activities face 'true' commercial borrowing costs in line with private sector competitors.

In order to calculate a debt guarantee fee, Council has determined what the differential borrowing rate would have been between the commercial rate and Council's borrowing rate for its business activities.

(ii) Subsidies

Government policy requires that subsidies provided to customers, and the funding of those subsidies, must be explicitly disclosed.

Subsidies occur when Council provides services on a less-than-cost-recovery basis. This option is exercised on a range of services in order for Council to meet its community service obligations.

Accordingly, 'subsidies disclosed' (in relation to National Competition Policy) represents the difference between revenue generated from 'rate of return' pricing and revenue generated from prices set by Council in any given financial year.

The overall effect of subsidies is contained within the Income Statement of each reported business activity.

(iii) Return on investments (rate of return)

The NCP policy statement requires that councils with Category 1 businesses 'would be expected to generate a return on capital funds employed that is comparable to rates of return for private businesses operating in a similar field'.

Such funds are subsequently available for meeting commitments or financing future investment strategies.

The actual rate of return achieved by each business activity is disclosed at the foot of each respective Income Statement.

The rate of return is calculated as follows:

$$\frac{\text{Operating result before capital income + interest expense}}{\text{Written down value of I,PP\&E as at 30 June}}$$

As a minimum, business activities should generate a return equal to the Commonwealth 10 year bond rate which is 0.88% at 30/6/20.

(iv) Dividends

Council is not required to pay dividends to either itself (as owner of a range of businesses) or to any external entities.

Local government water supply and sewerage businesses are permitted to pay an annual dividend from its water supply or sewerage business surplus.

Each dividend must be calculated and approved in accordance with the Department of Industry – Water guidelines and must not exceed:

- 50% of this surplus in any one year, or
- the number of water supply or sewerage assessments at 30 June 2020 multiplied by $30 (less the payment for tax equivalent charges, not exceeding $3 per assessment).

In accordance with the Department of Industry – Water guidelines a Dividend Payment form, Statement of Compliance, Unqualified Independent Financial Audit Report and Compliance Audit Report are required to be submitted to the Department of Industry – Water.

INDEPENDENT AUDITOR'S REPORT

Report on the special purpose financial statements

Snowy Monaro Regional Council

To the Councillors of Snowy Monaro Regional Council

Opinion

I have audited the accompanying special purpose financial statements (the financial statements) of Snowy Monaro Regional Council's (the Council) Declared Business Activities, which comprise the Statement by Councillors and Management, the Income Statement of each Declared Business Activity for the year ended 30 June 2020, the Statement of Financial Position of each Declared Business Activity as at 30 June 2020 and Note 1 Significant accounting policies for the Business Activities declared by Council.

The Declared Business Activities of the Council are:

- Water Supply
- Sewerage
- Waste Management
- Residential Aged Care

In my opinion, the financial statements present fairly, in all material respects, the financial position of the Council's declared Business Activities as at 30 June 2020, and their financial performance for the year then ended in accordance with the Australian Accounting Standards described in Note 1 and the Local Government Code of Accounting Practice and Financial Reporting update number 2 (LG Code).

My opinion should be read in conjunction with the rest of this report.

Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Financial Statements' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants (including Independence Standards)' (APES 110).

I have fulfilled my other ethical responsibilities in accordance with APES 110.

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as the auditor of councils
- precluding the Auditor-General from providing non-audit services.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Emphasis of Matter Basis of Accounting

Without modifying my opinion, I draw attention to Note 1 to the financial statements which describes the basis of accounting. The financial statements have been prepared for the purpose of fulfilling the Council's financial reporting responsibilities under the LG Code. As a result, the financial statements may not be suitable for another purpose.

Other Information

The Council's annual report for the year ended 30 June 2020 includes other information in addition to the financial statements and my Independent Auditor's Report thereon. The Councillors are responsible for the other information. At the date of this Independent Auditor's Report, the other information I have received comprise the general purpose financial statements and Special Schedules (the Schedules).

My opinion on the financial statements does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information. However, as required by the *Local Government Act 1993*, I have separately expressed an opinion on the general purpose financial statements and Special Schedule 'Permissible income for general rates'.

In connection with my audit of the financial statements, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement of the other information, I must report that fact.

I have nothing to report in this regard.

The Councillors' Responsibilities for the Financial Statements

The Councillors are responsible for the preparation and fair presentation of the financial statements and for determining that the accounting policies, described in Note 1 to the financial statements, are appropriate to meet the requirements in the LG Code. The Councillors' responsibility also includes such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to:

- obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the financial statements.

A description of my responsibilities for the audit of the financial statements is located at the Auditing and Assurance Standards Board website at: www.auasb.gov.au/auditors_responsibilities/ar4.pdf. The description forms part of my auditor's report.

The scope of my audit does not include, nor provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- about the security and controls over the electronic publication of the audited financial statements on any website where they may be presented
- about any other information which may have been hyperlinked to/from the financial statements.



Lawrissa Chan
Director, Financial Audit Services

Delegate of the Auditor-General for New South Wales

23 November 2020
SYDNEY

Snowy Monaro Regional Council

SPECIAL SCHEDULES

for the year ended 30 June 2020

SNOWY MONARO REGIONAL COUNCIL

Snowy Monaro Regional Council

Special Schedules
for the year ended 30 June 2020

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Snowy Monaro Regional Council

Permissible income for general rates

$ '000	Notes	2020/21 Bombala Council	2020/21 Cooma-Monaro Shire Council	2020/21 Snowy River Shire Council	2020/21 Snowy Monaro Regional	2019/20 Bombala Council	2019/20 Cooma-Monaro Shire Council	2019/20 Snowy River Shire Council	2019/20 Snowy Monaro Regional
Notional general income calculation [1]									
Last year notional general income yield	a	2,495	7,505	6,311	16,311	2,426	7,227	6,078	15,731
Plus or minus adjustments [2]	b	(3)	45	98	140	4	57	67	128
Notional general income	c = a + b	**2,492**	**7,550**	**6,409**	**16,451**	**2,430**	**7,284**	**6,145**	**15,859**
Permissible income calculation									
Or rate peg percentage	e	2.60%	2.60%	2.60%		2.70%	2.70%	2.70%	
Or plus rate peg amount	i = e x (c + g)	65	196	167	428	66	197	166	429
Sub-total	k = (c + g + h + i + j)	**2,557**	**7,746**	**6,576**	**16,879**	**2,496**	**7,481**	**6,311**	**16,288**
Plus (or minus) last year's carry forward total	l	2	59	4	65	1	83	14	98
Sub-total	n = (l + m)	**2**	**59**	**4**	**65**	**1**	**83**	**14**	**98**
Total permissible income	o = k + n	2,559	7,805	6,580	16,944	2,497	7,564	6,325	16,386
Less notional general income yield	p	2,556	7,802	6,576	16,934	2,495	7,505	6,311	16,311
Catch-up or (excess) result	q = o – p	**2**	**3**	**4**	**9**	**1**	**59**	**14**	**74**
Less unused catch-up [5]	s	–	1	4	5	–	–	(10)	(10)
Carry forward to next year [6]	t = q + r + s	**2**	**4**	**8**	**14**	**1**	**59**	**4**	**64**

Notes

(1) The notional general income will not reconcile with rate income in the financial statements in the corresponding year. The statements are reported on an accrual accounting basis which include amounts that relate to prior years' rates income.

(2) Adjustments account for changes in the number of assessments and any increase or decrease in land value occurring during the year. The adjustments are called 'supplementary valuations' as defined in the Valuation of Land Act 1916.

(5) Unused catch-up amounts will be deducted if they are not caught up within 2 years. Usually councils will have a nominal carry forward figure. These amounts can be adjusted for in setting the rates in a future year.

(6) Carry forward amounts which are in excess (an amount that exceeds the permissible income) require ministerial approval by order published in the NSW Government Gazette in accordance with section 512 of the Local Government Act 1993. The OLG will extract these amounts from Council's Permissible income for general rates Statement in the financial data return (FDR) to administer this process.

INDEPENDENT AUDITOR'S REPORT

Special Schedule Permissible income for general rates

Snowy Monaro Regional Council

To the Councillors of Snowy Monaro Regional Council

Opinion

I have audited the accompanying Special Schedule Permissible income for general rates (the Schedule) of Snowy Monaro Regional Council (the Council) for the year ending 30 June 2021.

In my opinion, the Schedule is prepared, in all material respects in accordance with the requirements of the Local Government Code of Accounting Practice and Financial Reporting update number 2 (LG Code), and is in accordance with the books and records of the Council.

My opinion should be read in conjunction with the rest of this report.

Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Schedule' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants (including Independence Standards)' (APES 110).

I have fulfilled my other ethical responsibilities in accordance with APES 110.

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as auditor of councils
- precluding the Auditor-General from providing non-audit services.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Emphasis of Matter Basis of Accounting

Without modifying my opinion, I draw attention to the special purpose framework used to prepare the Schedule. The Schedule has been prepared for the purpose of fulfilling the Council's reporting obligations under the LG Code. As a result, the Schedule may not be suitable for another purpose.

Other Information

The Council's annual report for the year ended 30 June 2020 includes other information in addition to the Schedule and my Independent Auditor's Report thereon. The Councillors are responsible for the other information. At the date of this Independent Auditor's Report, the other information I have received comprise the general purpose financial statements, special purpose financial statements and Special Schedule 'Report on infrastructure assets as at 30 June 2020.

My opinion on the Schedule does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information. However, as required by the *Local Government Act 1993*, I have separately expressed an opinion on the general purpose financial statements and the special purpose financial statements.

In connection with my audit of the Schedule, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the Schedule or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement of the other information, I must report that fact.

I have nothing to report in this regard.

The Councillors' Responsibilities for the Schedule

The Councillors are responsible for the preparation of the Schedule in accordance with the LG Code. The Councillors' responsibility also includes such internal control as the Councillors determine is necessary to enable the preparation of the Schedule that is free from material misstatement, whether due to fraud or error.

In preparing the Schedule, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

Auditor's Responsibilities for the Audit of the Schedule

My objectives are to:

- obtain reasonable assurance whether the Schedule as a whole is free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the Schedule.

A description of my responsibilities for the audit of the Schedule is located at the Auditing and Assurance Standards Board website at: www.auasb.gov.au/auditors_responsibilities/ar_.pdf The description forms part of my auditor's report.

The scope of my audit does not include, nor provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- about the security and controls over the electronic publication of the audited Schedule on any website where it may be presented
- about any other information which may have been hyperlinked to/from the Schedule.



Lawrissa Chan
Director, Financial Audit Services

Delegate of the Auditor-General for New South Wales

23 November 2020
SYDNEY

Special Schedules 2020

Snowy Monaro Regional Council

Report on Infrastructure Assets

as at 30 June 2020

Asset Class	Asset Category	Estimated cost to bring assets to satisfactory standard $ '000	Estimated cost to bring to the agreed level of service set by Council $ '000	2019/20 Required maintenance [a] $ '000	2019/20 Actual maintenance $ '000	Net carrying amount $ '000	Gross replacement cost (GRC) $ '000	Assets in condition as a percentage of gross replacement cost 1	2	3	4	5
(a) Report on Infrastructure Assets - Values												
Buildings	Buildings	3,685	2,107	4,035	700	41,566	120,622	31.0%	11.0%	26.0%	22.0%	10.0%
	Sub-total	**3,685**	**2,107**	**4,035**	**700**	**41,566**	**120,622**	**31.0%**	**11.0%**	**26.0%**	**22.0%**	**10.0%**
Other structures	Other structures	315	166	310	60	5,394	10,327	33.0%	21.0%	35.0%	7.0%	4.0%
	Sub-total	**315**	**166**	**310**	**60**	**5,394**	**10,327**	**33.0%**	**21.0%**	**35.0%**	**7.0%**	**4.0%**
Roads	Sealed roads	10,830	4,377	2,889	2,060	162,341	222,268	18.0%	63.0%	11.0%	7.0%	1.0%
	Unsealed roads	11,999	7,726	2,913	2,846	148,838	224,066	0.0%	15.0%	66.0%	13.0%	6.0%
	Bridges	4,577	2,228	866	337	73,644	123,662	13.0%	32.0%	43.0%	4.0%	8.0%
	Footpaths	242	148	288	22	8,316	14,407	16.0%	24.0%	20.0%	40.0%	0.0%
	Other road assets	1,523	809	500	21	44,899	71,427	10.0%	48.0%	36.0%	6.0%	0.0%
	Bulk earthworks	–	–	–	–	441,706	441,706	100.0%	0.0%	0.0%	0.0%	0.0%
	Sub-total	**29,171**	**15,288**	**7,456**	**5,286**	**879,744**	**1,097,536**	**46.2%**	**22.9%**	**23.2%**	**5.4%**	**2.3%**
Water supply network	Water supply network	12,924	12,924	4,091	1,649	90,907	208,130	12.0%	18.0%	38.0%	32.0%	0.0%
	Sub-total	**12,924**	**12,924**	**4,091**	**1,649**	**90,907**	**208,130**	**12.0%**	**18.0%**	**38.0%**	**32.0%**	**0.0%**
Sewerage network	Sewerage network	18,909	18,909	2,996	1,849	70,448	144,459	13.0%	34.0%	32.0%	14.0%	7.0%
	Sub-total	**18,909**	**18,909**	**2,996**	**1,849**	**70,448**	**144,459**	**13.0%**	**34.0%**	**32.0%**	**14.0%**	**7.0%**
Stormwater drainage	Stormwater drainage	704	588	255	139	19,902	28,325	9.0%	59.0%	9.0%	17.0%	6.0%
	Sub-total	**704**	**588**	**255**	**139**	**19,902**	**28,325**	**9.0%**	**59.0%**	**9.0%**	**17.0%**	**6.0%**
Open space / recreational assets	Swimming pools	1,035	363	36	68	2,239	3,557	15.0%	4.0%	77.0%	3.0%	1.0%
	Other	362	156	239	60	4,300	7,974	24.0%	22.0%	37.0%	15.0%	2.0%
	Sub-total	**1,397**	**519**	**275**	**128**	**6,539**	**11,531**	**21.2%**	**16.4%**	**49.3%**	**11.3%**	**1.7%**
	TOTAL - ALL ASSETS	**67,105**	**50,501**	**19,418**	**9,811**	**1,114,500**	**1,620,930**	**36.8%**	**22.9%**	**26.1%**	**11.1%**	**3.1%**

(a) Required maintenance is the amount identified in Council's asset management plans.

Infrastructure asset condition assessment 'key'

1 Excellent/very good No work required (normal maintenance)

continued on next page ...

Snowy Monaro Regional Council

Report on Infrastructure Assets - Values (continued)
as at 30 June 2020

2	**Good**	Only minor maintenance work required
3	**Satisfactory**	Maintenance work required
4	**Poor**	Renewal required
5	**Very poor**	Urgent renewal/upgrading required

continued on next page ...

Snowy Monaro Regional Council

Report on Infrastructure Assets (continued)

as at 30 June 2020

$ '000	Amounts 2020	Indicator 2020	Prior period 2019	Benchmark
Infrastructure asset performance indicators (consolidated) *				
Buildings and infrastructure renewals ratio [1]				
Asset renewals [2]	24,462	142.65%	78.93%	>=100.00%
Depreciation, amortisation and impairment	17,148			
Infrastructure backlog ratio [1]				
Estimated cost to bring assets to a satisfactory standard	67,105	6.02%	6.16%	<2.00%
Net carrying amount of infrastructure assets	1,114,500			
Asset maintenance ratio				
Actual asset maintenance	9,811	50.53%	76.37%	>100.00%
Required asset maintenance	19,418			
Cost to bring assets to agreed service level				
Estimated cost to bring assets to an agreed service level set by Council	50,501	3.12%	3.09%	
Gross replacement cost	1,620,930			

(*) All asset performance indicators are calculated using classes identified in the previous table.

(1) Excludes Work In Progress (WIP)

(2) Asset renewals represent the replacement and/or refurbishment of existing assets to an equivalent capacity/performance as opposed to the acquisition of new assets (or the refurbishment of old assets) that increases capacity/performance.

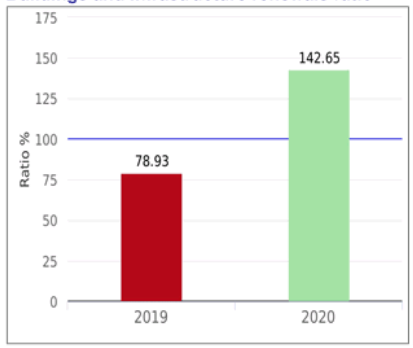
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Snowy Monaro Regional Council

Report on Infrastructure Assets (continued)

as at 30 June 2020

Buildings and infrastructure renewals ratio



Buildings and infrastructure renewals ratio	Commentary on result
	19/20 ratio 142.65%
To assess the rate at which these assets are being renewed relative to the rate at which they are depreciating.	This improvement is a result of 2020 capital expenditure relating to the significant grant funding that has been received over multiple years. As a result, both general and sewer funds have exceeded the benchmark for 2020.

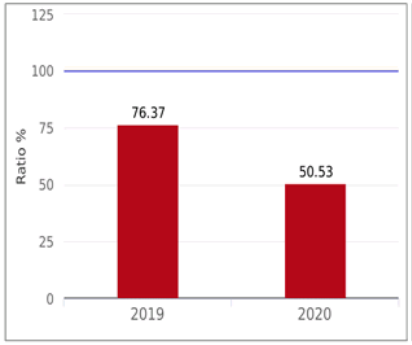
Benchmark: — >= 100.00%

Source of benchmark: Code of Accounting Practice and Financial Reporting #28

Ratio achieves benchmark

Ratio is outside benchmark

Asset maintenance ratio



Asset maintenance ratio	Commentary on result
	19/20 ratio 50.53%
Compares actual vs. required annual asset maintenance. A ratio above 1.0 indicates Council is investing enough funds to stop the infrastructure backlog growing.	This indicates the current level of investment in asset maintenance is not sufficient. The drop in performance for 2020 is a reflection of a change to the required maintenance calculation in line with industry best practice benchmarks for the percentage of gross replacement cost used for each asset class. This has increased the maintenance gap for the buildings, water and sewerage asset classes.

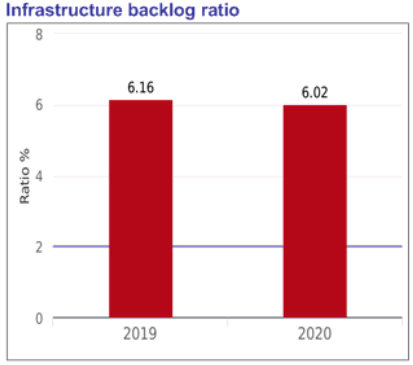
Benchmark: — > 100.00%

Source of benchmark: Code of Accounting Practice and Financial Reporting #28

Ratio achieves benchmark

Ratio is outside benchmark

Infrastructure backlog ratio



Infrastructure backlog ratio	Commentary on result
	19/20 ratio 6.02%
This ratio shows what proportion the backlog is against the total value of a Council's infrastructure.	This ratio is based on bringing assets up to a condition 2 satisfactory standard as required by the OLG. Council is currently reviewing asset management plans and undertaking condition assessments to updated backlog estimates and improve alignment with long term financial planning.

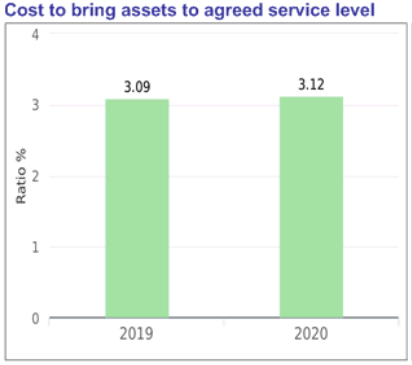
Benchmark: — < 2.00%

Source of benchmark: Code of Accounting Practice and Financial Reporting #28

Ratio achieves benchmark

Ratio is outside benchmark

Cost to bring assets to agreed service level



Cost to bring assets to agreed service level	Commentary on result
	19/20 ratio 3.12%
This ratio provides a snapshot of the proportion of outstanding renewal works compared to the total value of assets under Council's care and stewardship.	This ratio is based on bringing assets up to a condition 3 standard for all assets except condition 2 for water and sewer infrastructure. Plans to address this cost need to be prioritised based on social, economic and environmental factors including risk to the community. Revised condition assessments and asset management plans in progress with better inform this.

continued on next page ...

Snowy Monaro Regional Council

Report on Infrastructure Assets (continued)
as at 30 June 2020

$ '000	General fund 2020	General fund 2019	Water fund 2020	Water fund 2019	Sewer fund 2020	Sewer fund 2019	Benchmark
Infrastructure asset performance indicators (by fund)							
Buildings and infrastructure renewals ratio [1]							
Asset renewals [2] / Depreciation, amortisation and impairment	**138.26%**	100.80%	**61.95%**	31.06%	**270.42%**	35.09%	>=100.00%
Infrastructure backlog ratio [1]							
Estimated cost to bring assets to a satisfactory standard / Net carrying amount of infrastructure assets	**3.70%**	3.82%	**14.22%**	13.90%	**26.84%**	25.80%	<2.00%
Asset maintenance ratio							
Actual asset maintenance / Required asset maintenance	**51.20%**	79.12%	**40.31%**	68.42%	**61.72%**	71.41%	>100.00%
Cost to bring assets to agreed service level							
Estimated cost to bring assets to an agreed service level set by Council / Gross replacement cost	**1.47%**	1.46%	**6.21%**	6.19%	**13.09%**	12.99%	

(1) Excludes Work In Progress (WIP)

(2) Asset renewals represent the replacement and/or refurbishment of existing assets to an equivalent capacity/performance as opposed to the acquisition of new assets (or the refurbishment of old assets) that increases capacity/performance.

9.4.3 PRESENTATION OF 2020 FINANCIAL STATEMENTS

Record No:

Responsible Officer:	Chief Strategy Officer
Author:	Management Accountant
Key Direction:	4. Leadership Outcomes
Delivery Plan Strategy:	11.2 Council utilises sound fiscal management practices, pursues and attracts other sources of income
Operational Plan Action:	11.2.2 Provision of statutory reporting enables our leaders to make decisions on Council's financial sustainability
Attachments:	1. 2020 Financial Statements
Cost Centre	Financial Services

EXECUTIVE SUMMARY

Council has received the external auditor's reports on the Financial Statements for the period 1 July 2019 to 30 June 2020. The Financial Statements and the external auditor's reports are included in the attachment.

OFFICER'S RECOMMENDATION

That Council receive the:

A. General Purpose Financial Statements including independent external auditors report and report on the conduct of the audit;
B. Special Purpose Financial Statements including independent external auditor's report; and
C. Special Schedules and independent external auditor's report on the permissible income for general rates.

BACKGROUND

At the Council meeting held on 17 September 2020, Council resolved to refer the 2020 financial statements to the external auditor (Council resolution 187/20). The independent external auditor's reports were received on 23 November 2020 and have been attached to the financial statements in accordance with section 417 of the *Local Government Act 1993* (the Act).

Under section 418 of the Act, Council is required to submit the Auditor's report to a public meeting within 5 weeks of the report being received. Any person may make a submission on the Auditor's report or the audited financial statements and these must be received within 7 days after the statements were presented (Section 420 of the Act). Submissions on the Auditor's report and the audited financial statements close one week after this meeting, 24 December 2020. The below provides a summary of the financial results.

	2020 $ '000	2019 $ '000
Income Statement		
Total income from continuing operations	89,042	81,390
Total expenses from continuing operations	82,403	79,144
Operating result from continuing operations	6,639	2,246
Net operating result for the year	6,639	2,246
Net operating result before grants and contributions provided for capital purposes	**(4,738)**	**(4,690)**
Statement of Financial Position		
Total current assets	42,158	45,807
Total current liabilities	(27,912)	(17,432)
Total non-current assets	1,254,900	1,192,787
Total non-current liabilities	(19,917)	(5,927)
Total equity	1,249,229	1,215,235
Other financial information		
Unrestricted current ratio (times)	2.79	4.05
Operating performance ratio (%)	(7.20)%	(6.50)%
Debt service cover ratio (times)	23.19	7.46
Rates and annual charges outstanding ratio (%)	12.09%	9.69%
Infrastructure renewals ratio (%)	142.65%	78.93%
Own source operating revenue ratio (%)	58.29%	61.60%
Cash expense cover ratio (months)	13.88	16.14

QUADRUPLE BOTTOM LINE REPORTING

1. Social

The presentation of the financial statements will inform the community on the financial performance, financial position and cash flows of Council for the period ended 30 June 2020.

2. Environmental

Not applicable.

3. Economic

The preparation and audit of 2020 financial statements has been allowed for in Council’s operating plan.

4. Civic Leadership

The presentation of Council's audited financial statements improves the accountability of decision makers and complies with government regulations.

Both the general purpose financial statements and the special purpose financial statements are audited. With the exception of permissible income for general rates, the special schedules are not audited.

Council resolved to refer the Financial Statements to the external auditor on 17 September 2020 (Council Resolution 187/20).

Snowy Monaro Regional Council

ANNUAL FINANCIAL STATEMENTS

for the year ended 30 June 2020

SNOWY MONARO REGIONAL COUNCIL

Snowy Monaro Regional Council

GENERAL PURPOSE FINANCIAL STATEMENTS

for the year ended 30 June 2020

SNOWY MONARO REGIONAL COUNCIL

Snowy Monaro Regional Council

General Purpose Financial Statements

for the year ended 30 June 2020

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Overview

Snowy Monaro Regional Council is constituted under the Local Government Act 1993 (NSW) and has its principal place of business at:

81 Commissioner Street
COOMA NSW 2630

Council's guiding principles are detailed in Chapter 3 of the LGA and includes:

- principles applying to the exercise of functions generally by council,
- principles to be applied when making decisions,
- principles of community participation,
- principles of sound financial management, and
- principles for strategic planning relating to the development of an integrated planning and reporting framework.

A description of the nature of Council's operations and its principal activities are provided in Note 2(b).

Through the use of the internet, we have ensured that our reporting is timely, complete and available at minimum cost. All press releases, financial statements and other information are publicly available on our website: www.snowymonaro.nsw.gov.au.

Snowy Monaro Regional Council

General Purpose Financial Statements
for the year ended 30 June 2020

Understanding Council's Financial Statements

Introduction

Each year, individual Local Governments across NSW are required to present a set of audited financial statements to their council and community.

What you will find in the Statements

The financial statements set out the financial performance, financial position and cash flows of Council for the financial year ended 30 June 2020.

The format of the financial statements is standard across all NSW Councils and complies with both the accounting and reporting requirements of Australian Accounting Standards and requirements as set down by the Office of Local Government.

About the Councillor/Management Statement

The financial statements must be certified by senior staff as 'presenting fairly' the Council's financial results for the year and are required to be adopted by Council – ensuring both responsibility for and ownership of the financial statements.

About the Primary Financial Statements

The financial statements incorporate five "primary" financial statements:

1. The Income Statement
Summarises Council's financial performance for the year, listing all income and expenses. This statement also displays Council's original adopted budget to provide a comparison between what was projected and what actually occurred.

2. The Statement of Comprehensive Income
Primarily records changes in the fair value of Council's Infrastructure, Property, Plant and Equipment.

3. The Statement of Financial Position
A 30 June snapshot of Council's financial position indicating its assets, liabilities and "net wealth".

4. The Statement of Changes in Equity
The overall change for the year (in dollars) of Council's "net wealth".

5. The Statement of Cash Flows
Indicates where Council's cash came from and where it was spent. This statement also displays Council's original adopted budget to provide a comparison between what was projected and what actually occurred.

About the Notes to the Financial Statements

The Notes to the Financial Statements provide greater detail and additional information on the five primary financial statements.

About the Auditor's Reports

Council's financial statements are required to be audited by the NSW Audit Office.

In NSW the auditor provides 2 audit reports:

1. an opinion on whether the financial statements present fairly the Council's financial performance and position, and
2. their observations on the conduct of the audit, including commentary on the Council's financial performance and financial position.

Who uses the Financial Statements?

The financial statements are publicly available documents and must be presented at a Council meeting between seven days and five weeks after the date of the Audit Report.

The public can make submissions to Council up to seven days subsequent to the public presentation of the financial statements.

Council is required to forward an audited set of financial statements to the Office of Local Government.

Snowy Monaro Regional Council

General Purpose Financial Statements
for the year ended 30 June 2020

Statement by Councillors and Management made pursuant to Section 413(2)(c) of the Local Government Act 1993 (NSW) (as amended)

The attached General Purpose Financial Statements have been prepared in accordance with:

- the *Local Government Act 1993* (NSW) (as amended) and the regulations made thereunder,
- the Australian Accounting Standards and other pronouncements of the Australian Accounting Standards Board,
- the *Local Government Code of Accounting Practice and Financial Reporting.*

To the best of our knowledge and belief, these statements:

- present fairly the Council's operating result and financial position for the year,
- accord with Council's accounting and other records.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 17 September 2020.

Peter Beer
Mayor
17 September 2020

Lynley Miners
Councillor
17 September 2020

Peter Bascomb
Chief Executive Officer
17 September 2020

David Rawlings
Responsible Accounting Officer
17 September 2020

Snowy Monaro Regional Council

Income Statement

for the year ended 30 June 2020

Original unaudited budget 2020	$ '000	Notes	Actual 2020	Actual 2019
	Income from continuing operations			
31,589	Rates and annual charges	3a	32,443	31,546
14,505	User charges and fees	3b	14,440	13,370
1,872	Other revenues	3c	1,988	2,547
19,603	Grants and contributions provided for operating purposes	3d,3e	25,429	24,262
13,862	Grants and contributions provided for capital purposes	3d,3e	11,377	6,936
1,928	Interest and investment revenue	4	1,675	2,590
903	Net gains from the disposal of assets	6	798	139
–	Rental income	13e	892	–
84,262	**Total income from continuing operations**		89,042	81,390
	Expenses from continuing operations			
28,021	Employee benefits and on-costs	5a	33,637	30,932
290	Borrowing costs	5b	79	249
19,763	Materials and contracts	5c	19,227	18,418
19,272	Depreciation and amortisation	5d	20,486	20,375
8,446	Other expenses	5e	8,974	9,170
75,792	**Total expenses from continuing operations**		82,403	79,144
8,470	**Operating result from continuing operations**		6,639	2,246
8,470	Net operating result for the year		6,639	2,246
(5,336)	**Net operating result for the year before grants and contributions provided for capital purposes**		(4,738)	(4,690)

The Council has not restated comparatives when initially applying AASB 1058 *Income of Not-for-Profit Entities*, AASB 15 *Revenue from Contracts with Customers* and AASB 16 *Leases*. The comparative information has been prepared under AASB 111 *Construction Contracts*, AASB 118 *Revenue*, AASB 1004 *Contributions*, AASB 117 *Leases* and related Accounting Interpretations.

The above Income Statement should be read in conjunction with the accompanying notes.

Snowy Monaro Regional Council

Statement of Comprehensive Income

for the year ended 30 June 2020

$ '000	Notes	2020	2019
Net operating result for the year (as per Income Statement)		**6,639**	**2,246**
Other comprehensive income:			
Amounts which will not be reclassified subsequently to the operating result			
Gain (loss) on revaluation of Infrastructure, Property, Plant & Equipment	10(a)	45,817	(1,214)
Total items which will not be reclassified subsequently to the operating result		45,817	(1,214)
Amounts which will be reclassified subsequently to the operating result when specific conditions are met			
Other movements		(219)	–
Total items which will be reclassified subsequently to the operating result when specific conditions are met		(219)	–
Total other comprehensive income for the year		45,598	(1,214)
Total comprehensive income for the year		52,237	1,032

The Council has not restated comparatives when initially applying AASB 1058 *Income of Not-for-Profit Entities*, AASB 15 *Revenue from Contracts with Customers* and AASB 16 *Leases*. The comparative information has been prepared under AASB 111 *Construction Contracts*, AASB 118 *Revenue*, AASB 1004 *Contributions*, AASB 117 *Leases* and related Accounting Interpretations.

The above Statement of Comprehensive Income should be read in conjunction with the accompanying notes.

Snowy Monaro Regional Council

Statement of Financial Position

as at 30 June 2020

$ '000	Notes	2020	2019
ASSETS			
Current assets			
Cash and cash equivalents	7(a)	6,546	11,113
Investments	7(b)	20,000	19,000
Receivables	8	13,533	13,700
Inventories	9a	1,656	1,695
Other	9b	423	299
Total current assets		42,158	45,807
Non-current assets			
Investments	7(b)	52,000	58,219
Receivables	8	62	105
Infrastructure, property, plant and equipment	10(a)	1,202,426	1,134,113
Intangible Assets	11	350	350
Right of use assets	13a	62	–
Total non-current assets		1,254,900	1,192,787
Total assets		1,297,058	1,238,594
LIABILITIES			
Current liabilities			
Payables	14	8,990	10,254
Contract liabilities	12	11,435	–
Lease liabilities	13b	49	–
Borrowings	14	520	490
Provisions	15	6,918	6,688
Total current liabilities		27,912	17,432
Non-current liabilities			
Lease liabilities	13b	16	–
Borrowings	14	356	875
Provisions	15	19,545	5,052
Total non-current liabilities		19,917	5,927
Total liabilities		47,829	23,359
Net assets		1,249,229	1,215,235
EQUITY			
Accumulated surplus	16	1,177,692	1,189,296
Revaluation reserves	16	71,537	25,720
Other reserves	16	–	219
Council equity interest		1,249,229	1,215,235
Total equity		1,249,229	1,215,235

The Council has not restated comparatives when initially applying AASB 1058 *Income of Not-for-Profit Entities*, AASB 15 *Revenue from Contracts with Customers* and AASB 16 *Leases*. The comparative information has been prepared under AASB 111 *Construction Contracts*, AASB 118 *Revenue*, AASB 1004 *Contributions*, AASB 117 *Leases* and related Accounting Interpretations.

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

Snowy Monaro Regional Council

Statement of Changes in Equity

for the year ended 30 June 2020

$ '000	Notes	as at 30/06/20 Accumulated surplus	IPP&E revaluation reserve	Financial assets at FVOCI	Total equity	as at 30/06/19 Accumulated surplus	IPP&E revaluation reserve	Financial assets at FVOCI	Total equity
Opening balance		1,189,296	25,720	219	1,215,235	1,187,050	26,934	–	1,213,984
Changes due to AASB 9 adoption	16b	–	–	–	–	–	–	219	219
Changes due to AASB 1058 and AASB 15 adoption	16	(18,243)	–	–	(18,243)	–	–	–	–
Changes due to AASB 16 adoption	16	–	–	–	–	–	–	–	–
Net operating result for the year		6,639	–	–	6,639	2,246	–	–	2,246
Restated opening balance		6,639	–	–	6,639	2,246	–	–	2,246
– Gain (loss) on revaluation of infrastructure, property, plant & equipment	10(a)	–	45,817	–	45,817	–	(1,214)	–	(1,214)
– Realised (gain) loss on available for sale investments recognised in operating result		–	–	(219)	(219)	–	–	–	–
Total comprehensive income		6,639	45,817	(219)	52,237	2,246	(1,214)	–	1,032
Closing balance		1,177,692	71,537	–	1,249,229	1,189,296	25,720	219	1,215,235

The Council has not restated comparatives when initially applying AASB 1058 *Income of Not-for-Profit Entities*, AASB 15 *Revenue from Contracts with Customers* and AASB 16 *Leases*. The comparative information has been prepared under AASB 111 *Construction Contracts*, AASB 118 *Revenue*, AASB 1004 *Contributions*, AASB 117 *Leases* and related Accounting Interpretations.

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

Snowy Monaro Regional Council

Statement of Cash Flows

for the year ended 30 June 2020

Original unaudited budget 2020	$ '000	Notes	Actual 2020	Actual 2019
	Cash flows from operating activities			
	Receipts:			
31,287	Rates and annual charges		31,547	32,081
14,194	User charges and fees		16,317	15,049
1,928	Investment and interest revenue received		2,011	2,203
34,081	Grants and contributions		28,765	31,756
–	Bonds, deposits and retention amounts received		182	480
1,492	Other		7,918	5,381
	Payments:			
(28,023)	Employee benefits and on-costs		(34,387)	(30,199)
(19,546)	Materials and contracts		(21,403)	(19,724)
(290)	Borrowing costs		(81)	(162)
(8,284)	Other		(11,459)	(13,558)
26,839	**Net cash provided from (or used in) operating activities**	17b	19,410	23,307
	Cash flows from investing activities			
	Receipts:			
–	Sale of investments		5,786	11,000
903	Sale of infrastructure, property, plant and equipment		1,128	920
	Payments:			
–	Purchase of investments		–	(19,000)
(36,606)	Purchase of infrastructure, property, plant and equipment		(30,322)	(19,506)
(35,703)	**Net cash provided from (or used in) investing activities**		(23,408)	(26,586)
	Cash flows from financing activities			
	Payments:			
–	Repayment of borrowings and advances		(489)	(1,867)
–	Lease liabilities (principal repayments)		(80)	–
–	**Net cash flow provided (used in) financing activities**		(569)	(1,867)
(8,864)	**Net increase/(decrease) in cash and cash equivalents**		(4,567)	(5,146)
11,113	cash and cash equivalents at beginning of reporting period	17a	11,113	16,259
2,249	Cash and cash equivalents at end of reporting period	17a	6,546	11,113
77,219	Investments on hand – end of year	7(b)	72,000	77,219
79,468	Total cash, cash equivalents and investments		78,546	88,332

The Council has not restated comparatives when initially applying AASB 1058 *Income of Not-for-Profit Entities*, AASB 15 *Revenue from Contracts with Customers* and AASB 16 *Leases*. The comparative information has been prepared under AASB 111 *Construction Contracts*, AASB 118 *Revenue*, AASB 1004 *Contributions*, AASB 117 *Leases* and related Accounting Interpretations.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

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Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 1. Basis of preparation

These financial statements were authorised for issue by Snowy Monaro Regional Council ("the Council") on 17 September 2020. Council has the power to amend and reissue these financial statements in cases where critical information is received from public submissions or where the OLG directs Council to amend the financial statements.

The principal accounting policies adopted in the preparation of these consolidated financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

These general purpose financial statements have been prepared in accordance with Australian Accounting Standards and Australian Accounting Interpretations, the *Local Government Act 1993 (NSW)* and Regulations, and the Local Government Code of Accounting Practice and Financial Reporting.

Council is a not for-profit entity.

The financial statements are presented in Australian dollars and are rounded to the nearest thousand dollars.

(a) Historical cost convention

These financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain financial assets and liabilities and certain classes of infrastructure, property, plant and equipment and investment property.

(b) Significant accounting estimates and judgements

The preparation of financial statements requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the Council's accounting policies.

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that may have a financial impact on the Council and that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions

Council makes estimates and assumptions concerning the future.

The resulting accounting estimates will, by definition, seldom equal the related actual results.

The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year include:

(i) fair values of infrastructure, property, plant and equipment – refer Note 10a
(ii) tip remediation provisions – refer Note 15
(iii) employee benefit provisions – refer Note 15

Significant judgements in applying the council's accounting policies

(i) Impairment of receivables

Council has made a significant judgement about the impairment of a number of its receivables – refer Note 7.

Monies and other assets received by Council

(a) The Consolidated Fund

In accordance with the provisions of Section 409(1) of the Local Government Act 1993 (NSW), all money and property received by Council is held in the Council's Consolidated Fund unless it is required to be held in the Council's Trust Fund.

Cash and other assets of the following entities have been included as part of the Consolidated Fund:

- General purpose operations
- Water services
- Sewerage services

continued on next page ...

Snowy Monaro Regional Council

Notes to the Financial Statements
for the year ended 30 June 2020

Note 1. Basis of preparation (continued)

- Waste services
- Yallambee Lodge
- Snowy Monaro Regional Library
- Snowy River Hostel

(b) The Trust Fund

In accordance with the provisions of Section 411 of the *Local Government Act 1993 (NSW)* (as amended), a separate and distinct Trust Fund is maintained, to account for all money and property received by the Council in trust, which must be applied only for the purposes of, or in accordance with, the trusts relating to those monies.

Trust monies and property subject to Council's control have been included in these reports.

A separate statement of monies held in the Trust Fund is available for inspection at the Council office by any person free of charge.

Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of associated GST, unless the GST incurred is not recoverable from the Australian Taxation Office. In this case it is recognised as part of the cost of acquisition of the asset or as part of the expense.

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to the Australian Taxation Office is included with other receivables or payables in the Statement of Financial Position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities that are recoverable from, or payable to, the Australian Taxation Office are presented as operating cash flows.

Volunteer services

Council is supported in some of its functions by volunteers. Whilst the support from volunteers is essential to providing these functions, Council has not recognised the income from the receipt of these volunteer services for the following reasons:
- Community Facility Management (Section 355) – the fair value of these services cannot be reliably measured.
- Community Transport – services would not be 'purchased' if not provided voluntarily.

New accounting standards and interpretations issued not yet effective

New accounting standards and interpretations issued but not yet effective

Certain new accounting standards and interpretations (ie. pronouncements) have been published by the Australian Accounting Standards Board that are not mandatory for the 30 June 2020 reporting period.

Council has elected not to apply any of these pronouncements in these financial statements before their operative dates.

As at the date of authorisation of these financial statements Council does not consider that any of these new (and still to be applied) standards and interpretations are likely to have a material impact on the Council's future financial statements, financial position, financial performance or cash flows.

New accounting standards adopted during the year

During the year Council adopted the following accounting standards and interpretations (as issued by the Australian Accounting Standards Board) which were mandatorily effective from 1 July 2019:

- AASB 16 Leases
- AASB 15 Revenue from contracts with customers and associated amending standards
- AASB 1058 Income of Not-for-profit entities

Further information on the newly adopted standards which had a material impact on Council's reported financial position, financial performance and/or associated financial statement disclosures can be found at Note 12 and Note 13.

Snowy Monaro Regional Council

Notes to the Financial Statements
for the year ended 30 June 2020

Note 2(a). Council functions/activities – financial information

Income, expenses and assets have been directly attributed to the following functions or activities. Details of those functions or activities are provided in Note 2(b).

$ '000	Income from continuing operations 2020	Income from continuing operations 2019	Expenses from continuing operations 2020	Expenses from continuing operations 2019	Operating result from continuing operations 2020	Operating result from continuing operations 2019	Grants included in income from continuing operations 2020	Grants included in income from continuing operations 2019	Carrying amount of assets 2020	Carrying amount of assets 2019
Functions or activities										
Community	9,330	11,487	19,119	16,786	(9,789)	(5,299)	5,743	8,277	59,071	57,713
Economy	11,911	11,273	21,033	20,492	(9,122)	(9,219)	5,640	5,137	787,654	769,544
Environment	33,198	29,188	31,112	27,425	2,086	1,763	4,709	1,867	309,062	273,314
Leadership	34,603	29,442	11,139	14,441	23,464	15,001	16,350	11,457	141,271	138,023
Total functions and activities	89,042	81,390	82,403	79,144	6,639	2,246	32,442	26,738	1,297,058	1,238,594

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 2(b). Council functions/activities - component descriptions

Details relating to the Council's functions/activities as reported in Note 2(a) are as follows:

To deliver balanced planning across a complex set of needs for the Snowy Monaro region and the community, Council has aligned its Delivery Program and Operational Plan to the business planning principles of the quadruple bottom line: Community, Economy, Environment and Leadership.

These key themes are influenced by a range of factors, including state government legislation and regional priorities, as well as community conversations, the availability of resources and project affordability. Each theme is informed by outcomes and specific strategies to deliver them.

Community - Our communities are welcoming, inclusive and safe; our lifestyle needs are actively considered and planned for; and opportunities exist to enhance our health and social wellbeing.

- Our region's health and wellbeing needs will be met by providing quality health and well-being services that continually support the changing needs of our community, including community support and aged care services. Our recreation, sporting and leisure facilities will encourage our community to engage in active and healthy lifestyles, and our youth will be supported in reaching their full potential.
- Our region's diverse cultural identity will be preserved and celebrated for the richness it brings to our regional identity, and we will foster and support the arts, creative expression and spaces.
- We are committed to being a safe and caring community. We will develop, maintain and promote safe spaces and facilities that are accessible and inclusive, as well as actively foster and encourage positive social behaviours (including law and order).

Economy - We are a vibrant and prosperous community providing opportunities for growth and learning.

- We will attract diverse businesses and industries to the region, and will foster and support their adaptive, sustainable practices. We will capitalise on our proximity to Canberra, Victoria and neighouring NSW regions.
- We are committed to advocating for and promoting education and lifelong learning opportunities, together with providing access to spaces where people can connect and learn.
- We will acknowledge and celebrate the unique heritage and character of our region's towns and villages, and further promote our visitor accommodation and recreational infrastructure.

Environment - Our iconic natural environment and heritage are preserved and enhanced for future generations whilst balancing the needs for regional development and growth.

- We are committed to protecting and enhancing our existing natural environment, and ensuring our water, waste, sewer and stormwater management practices are contemporary, sustainable and efficient.
- We will ensure that plans for rural, urban and industrial development are sensitive to our region's natural environment and heritage. We will improve and maintain our publicly owned infrastructure and facilities, and advocate for a diverse range of housing and accommodation to suit the changing needs of our community.
- Our community will be connected through efficient transportation networks by ensuring our region's transportation corridors are improved and maintained. We are committed to ensuring our region has access to effective telecommunication infrastructure and services.

Leadership - We have contemporary civic leadership and governance that fosters trust and efficiency.

- We are committed to delivering holistic and integrated planning and decision making, and ensuring we implement sound governance practices to conduct Council business. We will advocate to, and work with other levels of government, community and industry, and manage service delivery in an efficient and sustainable way.
- We will deliver public services and processes in a reliable and efficient way in response to our community's needs, and utilise sound fiscal management practices in pursuing and attracting other sources of revenue.
- Our community will be consulted and encouraged to engage in the development of plans, services and policies. We will ensure that residents have access to timely, relevant and accurate information on issues that affect them, so they feel empowered to participate in shaping the future of our region.

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 3. Revenue from continuing operations

$ '000	AASB	2020	2019
(a) Rates and annual charges			
Ordinary rates			
Residential	1058 (1)	8,601	8,273
Farmland	1058 (1)	5,207	5,044
Business	1058 (1)	2,530	2,444
Less: pensioner rebates (mandatory)	1058 (1)	(290)	(295)
Rates levied to ratepayers		16,048	15,466
Pensioner rate subsidies received	1058 (1)	162	165
Total ordinary rates		16,210	15,631
Annual charges			
(pursuant to s.496, s.496A, s.496B, s.501 & s.611)			
Domestic waste management services	1058 (1)	3,207	3,067
Stormwater management services	1058 (1)	18	15
Water supply services	1058 (1)	2,730	2,736
Sewerage services	1058 (1)	8,479	8,464
Waste management services (non-domestic)	1058 (1)	1,735	1,550
Less: pensioner rebates (mandatory)	1058 (1)	(262)	(288)
Liquid trade waste	1058 (1)	66	96
Onsite sewerage system management	1058 (1)	109	120
Pensioner subsidies received:			
– Water	1058 (1)	56	57
– Sewerage	1058 (1)	51	52
– Domestic waste management	1058 (1)	44	46
Total annual charges		16,233	15,915
TOTAL RATES AND ANNUAL CHARGES		32,443	31,546

The **AASB** notation (above) identifies the revenue recognition pattern for material items of Council revenue:

15 (1) indicates income recognised under AASB 15 "at a point in time",
15 (2) indicates income recognised under AASB 15 "over time",
1058 (1) indicates income recognised under AASB 1058 "at a point in time", while
1058 (2) indicates income recognised under AASB 1058 "over time".

Council has used 2016 year valuations provided by the NSW Valuer General in calculating its rates.

Accounting policy for rates and charges

Rates and annual charges are recognised as revenue when the Council obtains control over the assets comprising these receipts which is the beginning of the rating period to which they relate.

Prepaid rates are recognised as a financial liability until the beginning of the rating period.

Pensioner rebates relate to reductions in rates and certain annual charges for eligible pensioners' place of residence in the local government council area that are not subsidised by the NSW Government.

Pensioner rate subsidies are received from the NSW Government to provide a contribution towards the pensioner rebates and are in substance a rates payment.

2019 accounting policy

Control over assets acquired from rates and annual charges is obtained at the commencement of the rating year as it is an enforceable debt linked to the rateable property or, where earlier, upon receipt of the rates.

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Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 3. Revenue from continuing operations (continued)

$ '000	AASB	2020	2019
(b) User charges and fees			
User charges			
Water supply services	15 (2)	6,046	5,778
Sewerage services	15 (2)	112	183
Waste management services (non-domestic)	15 (1)	953	637
Total user charges		7,111	6,598
Fees			
Waste disposal tipping fees	15 (1)	2,116	1,391
RMS – road maintenance council contract ordered works	15 (2)	937	1,333
Aged care	15 (2)	973	989
Planning and building regulation	15 (1)	817	792
Community services	15 (2)	652	396
Cemeteries	15 (1)	275	262
RMS – road maintenance council contract routine services	15 (2)	449	388
Saleyards	15 (1)	272	238
Swimming centres	15 (1)	116	96
Holiday park fees	15 (1)	113	149
Section 10.7 certificates (EP&A Act)	15 (1)	95	128
Community Facilities	15 (1)	65	66
Recycling income (non-domestic)	15 (1)	89	82
Regulatory Fees	15 (1)	60	118
Section 603 certificates	15 (2)	57	60
Sewer fees	15 (1)	54	37
Private works- s 67	15 (2)	47	23
Snowy River Health Centre	15 (1)	16	22
Animal Control	15 (1)	10	26
Inspection Services	15 (1)	9	23
Sale from stores	15 (1)	7	10
Noxious weeds regulation	15 (1)	–	31
Water connection fees	15 (1)	–	7
Other	15 (1)	100	105
Total fees		7,329	6,772
TOTAL USER CHARGES AND FEES		14,440	13,370

The **AASB** notation (above) identifies the revenue recognition pattern for material items of Council revenue:

15 (1) indicates income recognised under AASB 15 "at a point in time",
15 (2) indicates income recognised under AASB 15 "over time",
1058 (1) indicates income recognised under AASB 1058 "at a point in time", while
1058 (2) indicates income recognised under AASB 1058 "over time".

Accounting policy for user charges and fees

Revenue arising from user charges and fees is recognised when or as the performance obligation is completed and the customer receives the benefit of the goods / services being provided.

The performance obligation relates to the specific services which are provided to the customers and generally the payment terms are within 30 days of the provision of the service or in some cases such as caravan parks, the customer is required to pay on arrival. There is no material obligation for Council in relation to refunds or returns.

Where an upfront fee is charged such as membership fees for the leisure centre the fee is recognised on a straight-line basis over the expected life of the membership.

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Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 3. Revenue from continuing operations (continued)

Licences granted by Council are all either short-term or low value and all revenue from licences is recognised at the time that the licence is granted rather than the term of the licence.

2019 accounting policy
User charges and fees are recognised as revenue when the service has been provided.

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Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 3. Revenue from continuing operations (continued)

$ '000	AASB	2020	2019
(c) Other revenues			
RFS expenses reimbursed	15 (1)	574	–
Quarry sales	15 (1)	692	624
Insurance rebates	15 (1)	166	151
Sales - Landfill	15 (1)	109	244
Diesel rebate	1058 (1)	87	148
Fines – parking	15 (1)	75	68
Insurance claims recoveries	15 (1)	62	148
Commissions and agency fees	15 (1)	74	76
Sales – general	15 (1)	49	52
Legal fees recovery – rates and charges (extra charges)	15 (1)	46	21
Reimbursement of expenses	15 (1)	31	56
Rental income – other council properties (2019 only)		–	928
Other	15 (1)	23	31
TOTAL OTHER REVENUE		1,988	2,547

The **AASB** notation (above) identifies the revenue recognition pattern for material items of Council revenue:

15 (1) indicates income recognised under AASB 15 "at a point in time",
15 (2) indicates income recognised under AASB 15 "over time",
1058 (1) indicates income recognised under AASB 1058 "at a point in time", while
1058 (2) indicates income recognised under AASB 1058 "over time".

Accounting policy for other revenue

Where the revenue relates to a contract with customer, the revenue is recognised when or as the performance obligation is completed and the customer receives the benefit of the goods / services being provided.

Where the revenue relates to a contract which is not enforceable or does not contain sufficiently specific performance obligations then revenue is recognised when an unconditional right to a receivable arises or the cash is received, which is earlier.

2019 accounting policy:
Council recognises revenue when the amount of revenue can be reliably measured, it is probable that future economic benefits will flow to the Council and specific criteria have been met for each of the Council's activities as described below. Council bases its estimates on historical results, taking into consideration the type of customer, the type of transaction and the specifics of each arrangement.

Parking fees and fines are recognised as revenue when the service has been provided, or when the penalty has been applied, whichever occurs first.

Rental income is accounted for on a straight-line basis over the lease term.

Sales are recognised when physical possession has transferred to the customer, which is deemed to be the point of transfer of risks and rewards.

Other revenue is recorded when the payment is due, the value of the payment is notified, or the payment is received, whichever occurs first.

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Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 3. Revenue from continuing operations (continued)

$ '000	AASB	Operating 2020	Operating 2019	Capital 2020	Capital 2019
(d) Grants					
General purpose (untied)					
Relating to current year					
Financial assistance – general component	1058 (1)	3,407	3,331	–	–
Financial assistance – local roads component	1058 (1)	1,411	1,380	–	–
Prepayment received in advance for subsequent year					
Financial assistance – general component	1058 (1)	3,608	3,453	–	–
Financial assistance – local roads component	1058 (1)	1,498	1,432	–	–
Total general purpose		9,924	9,596	–	–
Specific purpose (tied)					
Aged care	1058 (1)	2,719	2,619	11	500
Bushfire and emergency services	1058 (1)	890	–	–	–
Community care	1058 (2)	2,114	1,690	–	–
Community transport	1058 (2)	567	610	–	–
Domestic waste management	1058 (2)	9	–	6	12
Economic development	1058 (2)	–	–	63	150
Employment and training programs	1058 (1)	64	119	–	–
Environmental programs	1058 (2)	3	–	–	–
Floodplain management	1058 (2)	24	171	–	–
Heritage and cultural	1058 (2)	13	19	–	–
Library	1058 (2)	120	77	2	15
New council implementation fund	1058 (2)	2,731	3,500	–	–
Noxious weeds	1058 (2)	688	519	–	–
NSW rural fire services	1058 (2)	457	494	271	278
Parks, sportsfields and reserves	1058 (2)	9	82	–	–
Planning and building regulation	1058 (2)	12	84	–	–
Recreation and culture	1058 (2)	–	–	11	109
Sewerage services	1058 (2)	–	–	1,555	350
Street lighting	1058 (1)	49	43	–	–
Stronger Communities Fund	1058 (2)	–	928	5,455	1,161
Stronger Country Communities Fund	1058 (2)	–	–	935	2,097
Transport (other roads and bridges funding)	1058 (2)	247	–	885	388
Transport (roads to recovery)	1058 (2)	1,744	1,081	–	–
Water supplies	1058 (2)	–	–	847	–
Youth services	1058 (2)	5	3	–	–
Other	1058 (2)	12	37	–	6
Total specific purpose		12,477	12,076	10,041	5,066
Total grants		22,401	21,672	10,041	5,066
Comprising					
– Commonwealth funding		17,116	14,964	74	650
– State funding		5,280	6,559	9,966	4,337
– Other funding		5	149	1	79
		22,401	21,672	10,041	5,066

The **AASB** notation (above) identifies the revenue recognition pattern for material items of Council revenue:

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1058 (1) indicates income recognised under AASB 1058 "at a point in time", while

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Snowy Monaro Regional Council

Notes to the Financial Statements
for the year ended 30 June 2020

Note 3. Revenue from continuing operations (continued)

1058 (2) indicates income recognised under AASB 1058 "over time".

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Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 3. Revenue from continuing operations (continued)

$ '000	Notes	AASB	Operating 2020	Operating 2019	Capital 2020	Capital 2019
(e) Contributions						
Developer contributions: (s7.4 & s7.11 - EP&A Act, s64 of the LGA):						
Cash contributions						
S 7.11 – contributions towards amenities/services		1058 (1)	–	–	631	334
S 7.12 – fixed development consent levies		1058 (1)	–	–	4	–
S 64 – water supply contributions		1058 (1)	–	–	270	585
S 64 – sewerage service contributions		1058 (1)	–	–	276	673
Total developer contributions – cash			–	–	1,181	1,592
Total developer contributions	25		–	–	1,181	1,592
Other contributions:						
Cash contributions						
RMS contributions (regional roads, block grant)		1058 (2)	2,758	2,285	–	–
Other		1058 (2)	52	104	16	278
Community care services		1058 (2)	–	–	25	–
Boco Rock Community Fund		1058 (2)	218	201	–	–
Yallambee lodge residential aged care		1058 (2)	–	–	114	–
Total other contributions – cash			3,028	2,590	155	278
Total other contributions			3,028	2,590	155	278
Total contributions			3,028	2,590	1,336	1,870
TOTAL GRANTS AND CONTRIBUTIONS			25,429	24,262	11,377	6,936

Accounting policy for grants and contributions

Accounting policy from 1 July 2019

Grant income under AASB 15

Where grant income arises from an agreement which is enforceable and contains sufficiently specific performance obligations then the revenue are recognised when control of each performance obligations is satisfied.

Payment terms vary depending on the terms of the grant, cash is received upfront for some grants and on the achievement of certain payment milestones for others.

Each performance obligation is considered to ensure that the revenue recognition reflects the transfer of control and within grant agreements there may be some performance obligations where control transfers at a point in time and others which have continuous transfer of control over the life of the contract.

Where control is transferred over time, generally the input methods being either costs or time incurred are deemed to be the most appropriate methods to reflect the transfer of benefit.

Grant income

Assets arising from grants in the scope of AASB 1058 is recognised at the assets fair value when the asset is received. Councils considers whether there are any related liability or equity items associated with the asset which are recognised in accordance with the relevant accounting standard.

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Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 3. Revenue from continuing operations (continued)

Once the assets and liabilities have been recognised then income is recognised for any remaining asset value at the time that the asset is received

Capital grants

Capital grants received to enable Council to acquire or construct an item of infrastructure, property, plant and equipment to identified specifications which will be under Council's control and which is enforceable are recognised as revenue as and when the obligation to construct or purchase is completed.

For construction projects, this is generally as the construction progresses in accordance with costs incurred since this is deemed to be the most appropriate measure of the completeness of the construction project as there is no profit margin.

For acquisitions of assets, the revenue is recognised when the asset is acquired and controlled by the Council.

Contributions

Council has obligations to provide facilities from contribution revenues levied on developers under the provisions of sections 7.4, 7.11 and 7.12 of the *Environmental Planning and Assessment Act 1979*.

While Council generally incorporates these amounts as part of a Development Consents Order, such developer contributions are only recognised as income upon receipt by Council, due to the possibility that individual development consents may not be acted upon by the applicant and, accordingly, would not be payable to Council.

Developer contributions may only be expended for the purposes for which the contributions were required, but the Council may apply contributions according to the priorities established in work schedules

Accounting policy prior to 1 July 2019

Control over grants and contributions is normally obtained upon their receipt (or acquittal) and revenue is recognised at this time and is valued at the fair value of the granted or contributed asset at the date of transfer.

Where grants or contributions recognised as revenues during the financial year were obtained on condition that they be expended in a particular manner, or used over a particular period, and those conditions were un-discharged at reporting date, the unused grant or contribution is disclosed below.

A liability is recognised in respect of revenue that is reciprocal in nature to the extent that the requisite service has not been provided at reporting date.

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Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 3. Revenue from continuing operations (continued)

$ '000	2020	2019
(f) Unspent grants and contributions – external restrictions		
Certain grants and contributions are obtained by Council on condition that they be spent in a specified manner due to externally imposed restrictions.		
Operating grants		
Unexpended at the close of the previous reporting period	5,775	5,647
Add: operating grants recognised as income in the current period but not yet spent (2019 only)	–	1,754
Add: operating grants received for the provision of goods and services in a future period	1,594	38
Less: operating grants recognised in a previous reporting period now spent (2019 only)	–	(1,664)
Less: operating grants received in a previous reporting period now spent and recognised as income	(3,171)	–
Unexpended and held as externally restricted assets (operating grants)	4,198	5,775
Capital grants		
Unexpended at the close of the previous reporting period	12,468	10,328
Add: capital grants recognised as income in the current period but not yet spent (2019 only)	–	2,143
Add: capital grants received for the provision of goods and services in a future period	1,014	500
Less: capital grants recognised in a previous reporting period now spent (2019 only)	–	(503)
Less: capital grants received in a previous reporting period now spent and recognised as income	(6,245)	–
Unexpended and held as externally restricted assets (capital grants)	7,237	12,468
Contributions		
Unexpended at the close of the previous reporting period	6,636	4,843
Add: contributions recognised as income in the current period but not yet spent	–	418
Add: contributions received for the provision of goods and services in a future period	1,601	1,724
Add: contributions recognised as income in the current period obtained in respect of a future rating identified by Council for the purpose of establishing a rate (2019 only)	–	–
Less: contributions recognised in a previous reporting period now spent	(321)	(349)
Unexpended and held as externally restricted assets (contributions)	7,916	6,636

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 4. Interest and investment revenue

$ '000	2020	2019
Interest on financial assets measured at amortised cost		
– Overdue rates and annual charges (incl. special purpose rates)	325	259
– Cash and investments	1,289	2,276
– Other	25	28
Dividend income relating to investments held at fair value through other comprehensive income	36	27
Total Interest and investment income	1,675	2,590
Interest revenue is attributable to:		
Unrestricted investments/financial assets:		
Overdue rates and annual charges (general fund)	261	259
General Council cash and investments	387	1,201
Restricted investments/funds – external:		
Development contributions		
– Section 7.11	38	48
– Section 64	96	85
Water fund operations	418	447
Sewerage fund operations	456	522
Domestic waste management operations	19	28
Total interest and investment revenue	1,675	2,590

Accounting policy for interest and investment revenue

Interest income is recognised using the effective interest rate at the date that interest is earned.

Dividends are recognised as income in profit or loss unless the dividend clearly represents a recovery of part of the cost of the investment.

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 5. Expenses from continuing operations

$ '000	2020	2019
(a) Employee benefits and on-costs		
Salaries and wages	28,657	25,421
Travel expenses	48	31
Employee leave entitlements (ELE)	2,255	2,453
ELE on-costs	102	138
Superannuation	2,819	2,582
Workers' compensation insurance	1,000	671
Fringe benefit tax (FBT)	(5)	33
Payroll tax	97	106
Training costs (other than salaries and wages)	306	276
Protective clothing	63	59
Vehicle allowance	186	131
Recruitment expenses	125	159
Other	54	48
Total employee costs	35,707	32,108
Less: capitalised costs	(2,070)	(1,176)
TOTAL EMPLOYEE COSTS EXPENSED	33,637	30,932
Number of 'full-time equivalent' employees (FTE) at year end	369	360

Accounting policy for employee benefits and on-costs
Employee benefit expenses are recorded when the service has been provided by the employee.

Retirement benefit obligations
All employees of the Council are entitled to benefits on retirement, disability or death. Council contributes to various defined benefit plans and defined contribution plans on behalf of its employees.

Superannuation plans
Contributions to defined contribution plans are recognised as an expense as they become payable. Prepaid contributions are recognised as an asset to the extent that a cash refund or a reduction in the future payments is available.

Council participates in a defined benefit plan under the Local Government Superannuation Scheme. However, sufficient information to account for the plan as a defined benefit is not available, and therefore Council accounts for its obligations to defined benefit plans on the same basis as its obligations to defined contribution plans, i.e. as an expense when it becomes payable – refer to Note 16 for more information.

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Snowy Monaro Regional Council

Notes to the Financial Statements
for the year ended 30 June 2020

Note 5. Expenses from continuing operations (continued)

$ '000	Notes	2020	2019
(b) Borrowing costs			
Interest on leases		3	–
Interest on loans		76	149
– Remediation liabilities	15	–	100
TOTAL BORROWING COSTS EXPENSED		79	249

Accounting policy for borrowing costs
Borrowing costs incurred for the construction of any qualifying asset are capitalised during the period of time that is required to complete and prepare the asset for its intended use or sale. Other borrowing costs are expensed as incurred.

continued on next page ...

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 5. Expenses from continuing operations (continued)

$ '000	2020	2019
(c) Materials and contracts		
Raw materials and consumables	5,715	5,581
Contractors	11,615	11,111
Consultants	1,023	787
Auditors remuneration [2]	119	116
Legal fees:		
– planning and development	148	43
– debt recovery	34	21
– other	333	437
Expenses from leases of low value assets (2020 only)	240	–
Operating leases expense (2019 only):		
– Computers	–	322
Total materials and contracts	19,227	18,418
TOTAL MATERIALS AND CONTRACTS	19,227	18,418

Accounting policy for materials and contracts

Expenses are recorded on an accruals basis as the council receives the goods or services.

Operating leases (2019 only)

Leases in which a significant portion of the risks and rewards of ownership are not transferred to Council as lessee are classified as operating leases. Payments made under operating leases (net of any incentives received from the lessor) are charged to the income statement on a straight-line basis over the period of the lease.

Auditor remuneration

Auditors of the Council - NSW Auditor-General:

(i) Audit and other assurance services		
Audit and review of financial statements	114	111
Total fees paid or payable to the Auditor-General	114	111
Non NSW Auditor-General audit firms		
(i) Audit and other assurance services		
Other non-assurance services	5	5
Total fees paid or payable for non-assurance services	5	5
Total Remuneration of Auditors	119	116

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Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 5. Expenses from continuing operations (continued)

$ '000	Notes	2020	2019
(d) Depreciation, amortisation and impairment of non-financial assets			
Depreciation and amortisation			
Plant and equipment		1,538	1,575
Office equipment		411	282
Furniture and fittings		61	63
Land improvements (depreciable)		7	7
Infrastructure:	10(a)		
– Buildings – non-specialised		1,337	1,329
– Buildings – specialised		1,051	1,037
– Other structures		525	509
– Roads		7,028	6,997
– Bridges		1,462	1,451
– Footpaths		97	92
– Stormwater drainage		635	627
– Water supply network		2,707	3,352
– Sewerage network		2,133	2,391
– Swimming pools		36	32
– Other open space/recreational assets		137	55
Right of use assets	13	83	–
Other assets:			
– Library books		54	74
– Other		182	188
Reinstatement, rehabilitation and restoration assets:			
– Tip assets	15,10(a)	1,001	313
– Quarry assets	15,10(a)	1	1
Total gross depreciation and amortisation costs		20,486	20,375
Total depreciation and amortisation costs		20,486	20,375
TOTAL DEPRECIATION, AMORTISATION AND IMPAIRMENT FOR NON-FINANCIAL ASSETS		20,486	20,375

Accounting policy for depreciation, amortisation and impairment expenses of non-financial assets

Depreciation and amortisation
Depreciation and amortisation are calculated using the straight line method to allocate their cost, net of their residual values, over their estimated useful lives. Useful lives are included in Note 9 for IPPE assets.

Depreciation is capitalised where in-house assets have contributed to new assets.

Impairment of non-financial assets
Council assets held at fair value that are not held primarily for their ability to generate net cash flow, and that are deemed to be specialised, are no longer required to be tested for impairment under AASB 136. This is because these assets are assessed on an annual basis to ensure that the carrying amount is not materially different from fair value and therefore an impairment loss would be captured during this assessment.

Intangible assets that have an indefinite useful life, or are not yet available for use, are tested annually for impairment, or more frequently if events or changes in circumstances indicate that they might be impaired. Other assets that do not meet the criteria above are tested for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and value in use.

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Snowy Monaro Regional Council

Notes to the Financial Statements
for the year ended 30 June 2020

Note 5. Expenses from continuing operations (continued)

For the purposes of assessing impairment, assets are grouped at the lowest levels for which there are separately identifiable cash inflows that are largely independent of the cash inflows from other assets or groups of assets (cash-generating units). Non-financial assets that suffered an impairment are reviewed for possible reversal of the impairment at each reporting date.

Impairment losses for revalued assets are firstly offset against the amount in the revaluation surplus for the class of asset, with only the excess to be recognised in the Income Statement.

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Snowy Monaro Regional Council

Notes to the Financial Statements
for the year ended 30 June 2020

Note 5. Expenses from continuing operations (continued)

$ '000	2020	2019
(e) Other expenses		
Advertising	196	167
Bad and doubtful debts	81	52
Bank charges	142	139
Contributions/levies to other levels of government		
– NSW fire brigade levy	64	78
– NSW rural fire service levy	960	761
– NSW state emergency services	24	28
– Other contributions/levies	11	1
Councillor expenses – mayoral fee	44	43
Councillor expenses – councillors' fees	223	218
Councillors' expenses (incl. mayor) – other (excluding fees above)	43	91
RFS Expenses	579	–
Donations & Contributions		
– Boco rock community grants	280	296
– Community projects (SCF)	6	929
– SEWOL	36	53
– South east arts	17	17
– Tourism development	–	7
– Tourism Snowy Mountains	60	60
– Other	109	207
Electricity and heating	1,568	1,487
Insurance	1,152	1,288
Licence fees	106	108
Marketing expenses	11	76
Memberships	111	57
Postage	97	110
Printing and stationery	392	379
Quality monitoring	93	69
Street lighting	215	316
Subscriptions and publications	95	84
Software licences	996	987
Telephone and communications	669	697
Valuation fees	110	131
Other	484	234
Total other expenses	8,974	9,170
TOTAL OTHER EXPENSES	8,974	9,170

Accounting policy for other expenses
Other expenses are recorded on an accruals basis as the Council receives the goods or services.

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 6. Gain or loss from disposal, replacement and de-recognition of assets

$ '000	Notes	2020	2019
Property (excl. investment property)			
Proceeds from disposal – property		408	239
Less: carrying amount of property assets sold/written off		(370)	(184)
Net gain/(loss) on disposal		38	55
Plant and equipment	10(a)		
Proceeds from disposal – plant and equipment		720	681
Less: carrying amount of plant and equipment assets sold/written off		(746)	(597)
Net gain/(loss) on disposal		(26)	84
Investments	7(b)		
Proceeds from disposal/redemptions/maturities – investments		5,786	–
Less: carrying amount of investments sold/redeemed/matured		(5,000)	–
Net gain/(loss) on disposal		786	–
NET GAIN/(LOSS) ON DISPOSAL OF ASSETS		798	139

Accounting policy for disposal of assets

Gains and losses on disposals are determined by comparing proceeds with carrying amount. These are included in the Income Statement.

The gain or loss on sale of an asset is determined when control of the asset has irrevocably passed to the buyer and the asset is de-recognised.

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 7(a). Cash and cash equivalents

$ '000	2020	2019
Cash and cash equivalents		
Cash on hand and at bank	1,038	2,558
Cash-equivalent assets		
– Deposits at call	5,508	8,555
Total cash and cash equivalents	6,546	11,113

Accounting policy for cash and cash equivalents

For Statement of Cash Flow presentation purposes, cash and cash equivalents include: cash on hand; deposits held at call with financial institutions; other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value; and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities on the Statement of Financial Position.

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 7(b). Investments

$ '000	2020 Current	2020 Non-current	2019 Current	2019 Non-current
Investments				
a. 'Financial assets at fair value through profit and loss'				
b. 'Financial assets at amortised cost'	20,000	52,000	19,000	58,000
c. 'Financial assets at fair value through other comprehensive income' / 'available for sale financial assets' (2018)	–	–	–	219
Total Investments	20,000	52,000	19,000	58,219
TOTAL CASH ASSETS, CASH EQUIVALENTS AND INVESTMENTS	26,546	52,000	30,113	58,219
Financial assets at amortised cost				
Long term deposits	20,000	52,000	19,000	58,000
Total	20,000	52,000	19,000	58,000
Financial assets at fair value through other comprehensive income				
Unlisted equity securities	–	–	–	219
Total	–	–	–	219

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Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 7(b). Investments (continued)

Accounting policy for investments

Financial instruments are recognised initially on the date that the Council becomes party to the contractual provisions of the instrument.

On initial recognition, all financial instruments are measured at fair value plus transaction costs (except for instruments measured at fair value through profit or loss where transaction costs are expensed as incurred).

Financial assets
All recognised financial assets are subsequently measured in their entirety at either amortised cost or fair value, depending on the classification of the financial assets.

Classification
On initial recognition, Council classifies its financial assets into the following categories – those measured at:

- amortised cost
- fair value through profit and loss (FVTPL)
- fair value through other comprehensive income – equity instrument (FVOCI-equity)

Financial assets are not reclassified subsequent to their initial recognition.

Amortised cost
Assets measured at amortised cost are financial assets where:

- the business model is to hold assets to collect contractual cash flows, and
- the contractual terms give rise on specified dates to cash flows that are solely payments of principal and interest on the principal amount outstanding.

Council's financial assets measured at amortised cost comprise trade and other receivables,term deposits and cash and cash equivalents in the Statement of Financial Position.

Subsequent to initial recognition, these assets are carried at amortised cost using the effective interest rate method less provision for impairment.

Interest income, impairment and gains or loss on de-recognition are recognised in profit or loss.

Financial assets through profit or loss
All financial assets not classified as measured at amortised cost or fair value through other comprehensive income as described above are measured at fair value through profit or loss.

Net gains or losses, including any interest or dividend income, are recognised in profit or loss.

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 7(c). Restricted cash, cash equivalents and investments

$ '000	2020 Current	2020 Non-current	2019 Current	2019 Non-current
Total cash, cash equivalents and investments	26,546	52,000	30,113	58,219
attributable to:				
External restrictions	11,026	52,000	936	58,219
Internal restrictions	15,520	–	28,617	–
Unrestricted	–	–	560	–
	26,546	52,000	30,113	58,219

$ '000	2020	2019
External restrictions – included in liabilities		
Specific purpose unexpended grants – general fund	5,916	–
Specific purpose unexpended grants - stronger communities fund	4,074	–
Specific purpose unexpended grants - new council implementation fund	1,445	–
External restrictions – included in liabilities	11,435	–
External restrictions – other		
Developer contributions – general	2,421	1,792
Developer contributions – water fund	2,816	2,493
Developer contributions – sewer fund	2,298	1,980
Specific purpose unexpended grants (recognised as revenue) – general fund	–	5,303
Water supplies	19,733	17,042
Sewerage services	18,635	19,348
Domestic waste management	–	4,896
Snowy River Hostel accommodation bonds	1,169	919
Yallambee Lodge accomodation bonds	2,392	3,178
Crown land reserves	1,399	1,284
Home and community care	301	458
Boco rock community reserve	229	337
Kamoto-cooma friendship scholarship fund	45	44
Other	153	81
External restrictions – other	51,591	59,155
Total external restrictions	63,026	59,155
Internal restrictions		
Plant and vehicle replacement	1,294	2,245
Employees leave entitlement	1,383	3,067
Deposits, retentions and bonds	682	682
Quarry operations	–	684
Uncompleted works	66	1,801
Waste management	7,274	998
Yallambee Lodge building/equipment replacement	700	1,047
Former Snowy River LGA	699	731
Former Bombala LGA	1,718	1,810
New Council Implementation funding Interest	378	284
Stronger communities fund Interest	1,326	1,105
New Council Implementation Funding	–	4,176
Stronger Communities Fund	–	9,987
Total internal restrictions	15,520	28,617

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Snowy Monaro Regional Council

Notes to the Financial Statements
for the year ended 30 June 2020

Note 7(c). Restricted cash, cash equivalents and investments (continued)

$ '000	2020	2019
TOTAL RESTRICTIONS	78,546	87,772

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 8. Receivables

$ '000	2020 Current	2020 Non-current	2019 Current	2019 Non-current
Purpose				
Rates and annual charges	6,507	–	5,611	–
Interest and extra charges	542	–	432	–
User charges and fees	2,913	–	4,738	–
Accrued revenues				
– Interest on investments	738	–	1,184	–
– Other income accruals	635	–	649	–
Government grants and subsidies	1,750	–	517	–
Net GST receivable	338	–	484	–
Loans receivable	24	62	18	105
Other debtors	168	–	145	–
Total	13,615	62	13,778	105
Less: provision of impairment				
User charges and fees	(82)	–	(78)	–
Total provision for impairment – receivables	(82)	–	(78)	–
TOTAL NET RECEIVABLES	13,533	62	13,700	105

Accounting policy for receivables

Recognition and measurement

Receivables are included in current assets, except for those with maturities greater than 12 months after the reporting date, which are classified as non-current assets.

Receivables are recognised initially at fair value, and subsequently measured at amortised cost, using the effective interest method, less provision for impairment. Receivables are generally due for settlement within 30 days.

Cash flows relating to short-term receivables are not discounted if the effect of discounting is immaterial.

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Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 8. Receivables (continued)

Impairment

Impairment of financial assets measured at amortised cost is recognised on an expected credit loss (ECL) basis.

When determining whether the credit risk of a financial asset has increased significantly since initial recognition, and when estimating ECL, the Council considers reasonable and supportable information that is relevant and available without undue cost or effort. This includes both quantitative and qualitative information and analysis based on Council's historical experience and informed credit assessment, and including forward-looking information.

When considering the ECL for rates debtors, Council takes into account that unpaid rates represent a charge against the rateable property that will be recovered when the property is next sold. For non-rates debtors, Council uses the presumption that an asset which is more than 30 days past due has seen a significant increase in credit risk.

The Council uses the presentation that a financial asset is in default when:

- the other party is unlikely to pay its credit obligations to the Council in full, without recourse by the Council to actions such as realising security (if any is held) or
- the financial assets (for non-rates debtors) are more than 90 days past due.

Credit losses are measured as the present value of the difference between the cash flows due to the entity in accordance with the contract, and the cash flows expected to be received. This is applied using a probability weighted approach.

On initial recognition of the asset, an estimate of the expected credit losses for the next 12 months is recognised. Where the asset has experienced significant increase in credit risk then the lifetime losses are estimated and recognised.

Council uses the simplified approach for trade receivables where the expected lifetime credit losses are recognised on day 1.

There has been no change in the estimation techniques or significant assumptions made during the current reporting period.

The Council writes off a trade receivable when there is information indicating that the debtor is in severe financial difficulty and there is no realistic prospect of recovery, e.g. when the debtor has been placed under liquidation or has entered into bankruptcy proceedings, or when the receivables are over 1 year past due, whichever occurs first.

None of the receivables that have been written off are subject to enforcement activity.

Where the Council renegotiates the terms of receivables due from certain customers, the new expected cash flows are discounted at the original effective interest rate and any resulting difference to the carrying value is recognised in profit or loss.

Rates and annual charges outstanding are secured against the property.

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 9. Inventories and other assets

$ '000	2020 Current	2020 Non-current	2019 Current	2019 Non-current
(a) Inventories				
(i) Inventories at cost				
Real estate for resale	441	–	441	–
Stores and materials	1,186	–	1,254	–
Trading stock	29	–	–	–
Total inventories at cost	1,656	–	1,695	–
TOTAL INVENTORIES	1,656	–	1,695	–
(b) Other assets				
Prepayments	423	–	299	–
TOTAL OTHER ASSETS	423	–	299	–

Accounting policy for inventories and other assets

Raw materials and stores, work in progress and finished goods
Raw materials and stores, work in progress and finished goods are stated at the lower of cost and net realisable value. Costs are assigned to individual items of inventory on the basis of weighted average costs. Costs of purchased inventory are determined after deducting rebates and discounts. Net realisable value is the estimated selling price in the ordinary course of business, less the estimated costs of completion, and the estimated costs necessary to make the sale.

Land held for resale/capitalisation of borrowing costs
Land held for resale is stated at the lower of cost and net realisable value. Cost is assigned by specific identification and includes the cost of acquisition, and development and borrowing costs during development. When development is completed, borrowing costs and other holding charges are expensed as incurred.

Borrowing costs included in the cost of land held for resale are those costs that would have been avoided if the expenditure on the acquisition and development of the land had not been made. Borrowing costs incurred while active development is interrupted for extended periods are recognised as expenses.

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 10(a). Infrastructure, property, plant and equipment

	as at 30/06/19			Asset movements during the reporting period							as at 30/06/20		
$ '000	Gross carrying amount	Accumulated depreciation	Net carrying amount	Additions renewals [1]	Additions new assets	Carrying value of disposals	Depreciation expense	WIP transfers	Adjustments and transfers	Revaluation increments/(decrements) to equity (ARR)	Gross carrying amount	Accumulated depreciation	Net carrying amount
Capital work in progress	16,739	–	16,739	16,061	–	–	–	(11,304)	79	–	21,575	–	21,575
Plant and equipment	27,352	(15,597)	11,755	–	3,471	(746)	(1,538)	–	(64)	–	24,482	(11,604)	12,878
Office equipment	4,203	(2,772)	1,431	–	47	–	(411)	–	7	–	4,251	(3,177)	1,074
Furniture and fittings	1,195	(677)	518	12	–	–	(61)	–	–	–	1,206	(737)	469
Land:													
– Operational land	21,049	–	21,049	–	42	(370)	–	1	8	–	20,730	–	20,730
– Community land	11,408	–	11,408	–	–	–	–	–	–	–	11,408	–	11,408
Land improvements – depreciable	1,896	(152)	1,744	–	–	–	(7)	–	–	–	1,895	(158)	1,737
Infrastructure:													
– Buildings – non-specialised	60,215	(35,443)	24,772	395	–	–	(1,337)	46	408	–	60,655	(36,371)	24,284
– Buildings – specialised	58,132	(41,957)	16,175	983	600	–	(1,051)	475	100	–	59,967	(42,685)	17,282
– Other structures	14,743	(7,572)	7,171	26	10	–	(525)	43	(1,331)	–	10,327	(4,933)	5,394
– Roads	422,391	(172,095)	250,296	4,691	400	–	(7,028)	8,003	198	99,518	517,761	(161,683)	356,078
– Bridges	114,619	(56,291)	58,328	1,767	119	–	(1,462)	1,020	–	13,872	123,662	(50,018)	73,644
– Footpaths	17,085	(8,636)	8,449	25	80	–	(97)	270	–	(411)	14,407	(6,091)	8,316
– Bulk earthworks (non-depreciable)	515,602	–	515,602	–	–	–	–	–	–	(73,896)	441,706	–	441,706
– Stormwater drainage	32,136	(15,600)	16,536	12	25	–	(635)	118	–	3,846	28,325	(8,423)	19,902
– Water supply network	203,556	(112,850)	90,706	311	24	–	(2,707)	491	–	2,082	208,131	(117,224)	90,907
– Sewerage network	141,968	(70,459)	71,509	10	–	–	(2,133)	–	–	1,062	144,460	(74,012)	70,448
– Swimming pools	11,413	(8,816)	2,597	–	–	–	(36)	–	(322)	–	3,557	(1,318)	2,239
– Other open space/recreational assets	5,545	(3,204)	2,341	169	167	–	(137)	828	932	–	7,974	(3,674)	4,300
Other assets:													
– Library books	1,568	(1,169)	399	–	67	–	(54)	9	–	–	1,644	(1,223)	421
– Other	4,321	(1,713)	2,608	–	–	–	(182)	–	24	–	4,570	(2,120)	2,450
Reinstatement, rehabilitation and restoration assets (refer Note 15):													
– Tip assets	3,017	(1,069)	1,948	–	–	–	(1,001)	–	14,462	(256)	18,941	(3,788)	15,153
– Quarry assets	38	(6)	32	–	–	–	(1)	–	–	–	38	(7)	31
Total Infrastructure, property, plant and equipment	1,690,191	(556,078)	1,134,113	24,462	5,052	(1,116)	(20,403)	–	14,501	45,817	1,731,672	(529,246)	1,202,426

(1) Renewals are defined as the replacement of existing assets (as opposed to the acquisition of new assets).

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Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 10(a). Infrastructure, property, plant and equipment (continued)

	as at 30/06/18			Asset movements during the reporting period								as at 30/06/19		
$ '000	Gross carrying amount	Accumulated depreciation	Net carrying amount	Additions renewals [1]	Additions new assets	Carrying value of disposals	Depreciation expense	WIP transfers	Adjustments and transfers	Revaluation decrements to equity (ARR)	Revaluation increments to equity (ARR)	Gross carrying amount	Accumulated depreciation	Net carrying amount
Capital work in progress	10,298	–	10,298	10,642	–	–	–	(4,201)	–	–	–	16,739	–	16,739
Plant and equipment	24,649	(14,022)	10,627	–	3,300	(597)	(1,575)	–	–	–	–	27,352	(15,597)	11,755
Office equipment	3,410	(2,490)	920	–	–	–	(282)	793	–	–	–	4,203	(2,772)	1,431
Furniture and fittings	1,007	(614)	393	–	139	–	(63)	49	–	–	–	1,195	(677)	518
Land:														
– Operational land	21,049	–	21,049	–	–	–	–	–	–	–	–	21,049	–	21,049
– Community land	11,408	–	11,408	–	–	–	–	–	–	–	–	11,408	–	11,408
Land improvements – depreciable	1,896	(145)	1,751	–	–	–	(7)	–	–	–	–	1,896	(152)	1,744
Infrastructure:														
– Buildings – non-specialised	60,057	(34,114)	25,943	158	–	–	(1,329)	–	–	–	–	60,215	(35,443)	24,772
– Buildings – specialised	57,194	(40,920)	16,274	495	–	(184)	(1,037)	509	3,841	(3,723)	–	58,132	(41,957)	16,175
– Other structures	14,756	(7,063)	7,693	364	–	–	(509)	434	(811)	–	–	14,743	(7,572)	7,171
– Roads	420,816	(165,098)	255,718	1,240	–	–	(6,997)	335	–	–	–	422,391	(172,095)	250,296
– Bridges	113,154	(54,840)	58,314	1,120	–	–	(1,451)	345	–	–	–	114,619	(56,291)	58,328
– Footpaths	16,745	(8,544)	8,201	218	–	–	(92)	122	–	–	–	17,085	(8,636)	8,449
– Bulk earthworks (non-depreciable)	515,602	–	515,602	–	–	–	–	–	–	–	–	515,602	–	515,602
– Stormwater drainage	31,389	(14,973)	16,416	1	–	–	(627)	746	–	–	–	32,136	(15,600)	16,536
– Water supply network	201,185	(109,498)	91,687	651	–	–	(3,352)	320	–	–	1,400	203,556	(112,850)	90,706
– Sewerage network	140,530	(68,068)	72,462	104	–	–	(2,391)	225	–	–	1,109	141,968	(70,459)	71,509
– Swimming pools	13,644	(8,784)	4,860	197	–	–	(32)	–	(2,428)	–	–	11,413	(8,816)	2,597
– Other open space/recreational assets	5,053	(3,149)	1,904	837	–	–	(55)	257	(602)	–	–	5,545	(3,204)	2,341
Other assets:														
– Library books	1,427	(1,095)	332	–	76	–	(74)	65	–	–	–	1,568	(1,169)	399
– Other	4,521	(1,750)	2,771	24	–	–	(188)	1	–	–	–	4,321	(1,713)	2,608
Reinstatement, rehabilitation and restoration assets (refer Note 15):														
– Tip assets	3,566	(1,245)	2,321	–	–	–	(313)	–	(60)	–	–	3,017	(1,069)	1,948
– Quarry assets	38	(5)	33	–	–	–	(1)	–	–	–	–	38	(6)	32
Total Infrastructure, property, plant and equipment	1,673,394	(536,417)	1,136,977	16,051	3,515	(781)	(20,375)	–	(60)	(3,723)	2,509	1,690,191	(556,078)	1,134,113

(1) Renewals are defined as the replacement of existing assets (as opposed to the acquisition of new assets).

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Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 10(a). Infrastructure, property, plant and equipment (continued)

Accounting policy for infrastructure, property, plant and equipment

Infrastructure, property, plant and equipment are held at fair value. Independent comprehensive valuations are performed at least every five years, however the carrying amount of assets is assessed by Council at each reporting date to confirm that it is not materially different from current fair value.

Water and sewerage network assets are indexed at each reporting period in accordance with the Rates Reference Manual issued by Department of Industry (DoI) – Water.

Increases in the carrying amounts arising on revaluation are credited to the revaluation reserve. To the extent that the increase reverses a decrease previously recognising profit or loss relating to that asset class, the increase is first recognised as profit or loss. Decreases that reverse previous increases of assets in the same class are first charged against revaluation reserves directly in equity to the extent of the remaining reserve attributable to the class; all other decreases are charged to the Income Statement.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to Council, and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the Income Statement during the financial period in which they are incurred.

When infrastructure, property, plant and equipment are acquired by Council at significantly below fair value, the assets are initially recognised at their fair value at acquisition date.

Land is not depreciated. Depreciation on other assets is calculated using the straight-line method to allocate their cost, net of their residual values, over their estimated useful lives as follows:

Plant and equipment	Years	**Other equipment**	Years
Office equipment	3 to 10	Playground equipment	5 to 15
Office furniture	5 to 30	Benches, seats etc.	5 to 15
Computer equipment	2 to 10		
Vehicles	2 to 8	**Buildings**	
Heavy plant/road making equipment	5 to 20	Buildings: masonry	50 to 100
Other plant and equipment	5 to 33	Buildings: other	10 to 128
Water and sewer assets		**Stormwater assets**	
Water Supply Structures	25 to 100	Pipes	70 to 100
Wastewater Structures	40 to 70	Pits	50 to 80
Reticulation pipes: PVC	80	Culverts	60 to 80
Reticulation pipes: other	80	Other	30 to 100
Pumps and telemetry	15 to 20		
Transportation assets		**Other infrastructure assets**	
Sealed roads: surface	10 to 20	Bulk earthworks	Infinite
Sealed roads: structure	40 to 100	Swimming pools	5 to 100
Unsealed roads	10 to 50	Other open space/recreational assets	5 to 100
Bridge: concrete	80 to 100		
Bridge: other	50 to 100		
Road pavements	40 to 80		
Kerb, gutter and footpaths	50 to 75		

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at each reporting date.

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Snowy Monaro Regional Council

Notes to the Financial Statements
for the year ended 30 June 2020

Note 10(a). Infrastructure, property, plant and equipment (continued)

Land under roads
Land under roads is land under roadways and road reserves including land under footpaths, nature strips and median strips.

Council has elected not to recognise land under roads acquired before 1 July 2008 in accordance with AASB 1051 Land Under Roads.

Land under roads acquired after 1 July 2008 is recognised in accordance with AASB 116 Property, Plant and Equipment.

Crown reserves
Crown reserves under Council's care and control are recognised as assets of the Council. While ownership of the reserves remains with the Crown, Council retains operational control of the reserves and is responsible for their maintenance and use in accordance with the specific purposes to which the reserves are dedicated.

Improvements on Crown reserves are also recorded as assets, while maintenance costs incurred by Council and revenues relating to the reserves are recognised within Council's Income Statement.

Rural Fire Service assets
Under Section 119 of the *Rural Fire Services Act 1997 (NSW)*, "all firefighting equipment purchased, or constructed wholly or from money to the credit of the Fund, is to be vested in the council of the area for, or on behalf of, which the firefighting equipment has been purchased or constructed".

Until such time as discussions on this matter have concluded and the legislation changed, Council will not recognise rural fire service plant and vehicle assets. Land and buildings maintained by Council are recognised as assets of the Council in these financial statements.

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 10(b). Infrastructure, property, plant and equipment – current year impairments

Council has recognised no impairment losses during the reporting period nor reversed any prior period losses.

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 11. Intangible assets

Intangible assets are as follows:

$ '000	2020	2019
Intangible Assets		
Opening values at 1 July		
Gross book value	350	350
Net book value – opening balance	350	350
Movements for the year		
Closing values at 30 june		
Gross book value	350	350
Total – net book value	350	350

Council owns and operates two Residential Aged Care facilities. Bed licences are granted by the Federal Department of Health & Ageing in perpetuity and their useful life is considered to be indefinite. As a result, licenses are not amortised but are subject to an annual impairment assessment.

The licences issued by the Department of Health & Ageing are issued for no consideration and are recognised in Council's books at fair value, if and only if, it is probable that the future economic benefits attributable to the bed licences will flow to Council and the fair value of bed licences can be measured reliably.

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 12. Contract liabilities

$ '000	Notes	2020 Current	2020 Non-current
Contract liabilities			
Grants and contributions received in advance:			
Unexpended capital grants (to construct Council controlled assets)	(i)	7,237	–
Unexpended operating grants (received prior to performance obligation being satisfied)	(ii)	4,198	–
Total grants received in advance		11,435	–
Total contract liabilities		11,435	–

Notes

(i) Council has received funding to construct infrastructure. The funds received are under an enforceable contract which require Council to construct an identified asset which will be under Council's control on completion. The revenue is recognised as Council constructs the asset and the contract liability reflects the funding received which cannot yet be recognised as revenue. The revenue is expected to be recognised in the next 12 months.

(ii) The contract liability relates to grants received prior to the revenue recognition criteria in AASB 15 being satisfied since the performance obligations are ongoing.

$ '000	2020 Current	2020 Non-current
(i) Contract liabilities relating to restricted assets		
Externally restricted assets		
Unspent grants held as contract liabilities (excl. Water & Sewer)	11,435	–
Contract liabilities relating to externally restricted assets	11,435	–
Total contract liabilities relating to restricted assets	11,435	–
Total contract liabilities	**11,435**	**–**

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Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 12. Contract liabilities (continued)

$ '000	2020
(ii) Revenue recognised (during the financial year) from opening contract liability balances	
Grants and contributions received in advance:	
Capital grants (to construct Council controlled assets)	6,245
Operating grants (received prior to performance obligation being satisfied)	3,171
Capital contributions (to construct Council controlled assets)	41
Total Revenue recognised during the financial year that was included in the contract liability balance at the beginning of the period	9,457

Significant changes in contract assets and liabilities
The contract liabilities have arisen on adoption of AASB 15 and AASB 1058. Previously income received in advance was recognised for reciprocal contracts. The increase in a contract liability is primarily due to grants in the scope of AASB 15 and capital grants received by Council to acquire or construct assets which will be under Council's control. Previously, revenue was recognised on receipt of the funds.

Accounting policy for contract assets and liabilities
Where the amounts billed to customers are based on the achievement of various milestones established in the contract, the amounts recognised as revenue in a given period do not necessarily coincide with the amounts billed to or certified by the customer.

When a performance obligation is satisfied by transferring a promised good or service to the customer before the customer pays consideration or before the payment is due, Council presents the work in progress as a contract asset, unless the rights to that amount of consideration are unconditional, in which case Council recognises a receivable.

When an amount of consideration is received from a customer / fund provider prior to Council transferring a good or service to the customer, Council presents the funds which exceed revenue recognised as a contract liability.

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 13. Leases

The Council has applied AASB 16 using the modified retrospective (cumulative catch-up) method and therefore the comparative information has not been restated and continues to be reported under AASB 117 and related Interpretations.

(i) Council as a lessee

Council has leases over IT equipment. Information relating to the leases in place and associated balances and transactions is provided below.

Terms and conditions of leases

Office and IT equipment
Leases for office and IT equipment are generally for low value assets, except for significant items such as servers. The leases are for between 1 and 5 years and the payments are fixed.

Extension Options

Included in the leases for office and IT euqipment are extenion options to provide flexibility and certainty to Council operations and reduce costs. The extension options are at Council's discretion and have not been included in the lease liabilities.

$ '000	IT Equipment
(a) Right of use assets	
Adoption of AASB 16 at 1 July 2019 –	145
Depreciation charge	(83)
Balance at 30 June 2020	62

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Snowy Monaro Regional Council

Notes to the Financial Statements
for the year ended 30 June 2020

Note 13. Leases (continued)

$ '000	2020 Current	2020 Non-current

(b) Lease liabilities

(i) The maturity analysis

The maturity analysis of lease liabilities based on contractual undiscounted cash flows is shown in the table below:

$ '000	< 1 year	1 – 5 years	> 5 years	Total	Total per Statement of Financial Position
Cash flows	49	16	–	65	**65**

$ '000	2020

(c) Income Statement

The amounts recognised in the Income Statement relating to leases where Council is a lessee are shown below:

Interest on lease liabilities	3
Depreciation of right of use assets	83
Expenses relating to low-value leases	240
	326

continued on next page ...

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 13. Leases (continued)

$ '000	2020
(d) Statement of Cash Flows	
Total cash outflow for leases	371
	371

Accounting policy

Accounting policies under AASB 16 – applicable from 1 July 2019
At inception of a contract, Council assesses whether a lease exists – i.e. does the contract convey the right to control the use of an identified asset for a period of time in exchange for consideration?

Council has elected not to separate non-lease components from lease components for any class of asset and has accounted for payments as a single component.

At the lease commencement, Council recognises a right-of-use asset and associated lease liability for the lease term. The lease term includes extension periods where Council believes it is reasonably certain that the option will be exercised.

The right-of-use asset is measured using the cost model where cost on initial recognition comprises: the lease liability, initial direct costs, prepaid lease payments, estimated cost of removal and restoration, less any lease incentives. The right-of-use is depreciated over the lease term on a straight-line basis and assessed for impairment in accordance with the impairment of asset accounting policy.

The lease liability is initially recognised at the present value of the remaining lease payments at the commencement of the lease. The discount rate is the rate implicit in the lease, however where this cannot be readily determined then the Council's incremental borrowing rate for a similar term with similar security is used.

Subsequent to initial recognition, the lease liability is measured at amortised cost using the effective interest rate method. The lease liability is re-measured when there is a lease modification, or change in estimate of the lease term or index upon which the lease payments are based (e.g. CPI).

Where the lease liability is re-measured, the right-of-use asset is adjusted to reflect the re-measurement.

Exceptions to lease accounting
Council has applied the exceptions to lease accounting for both short-term leases (i.e. leases with a term of less than or equal to 12 months) and leases of low-value assets. Council recognises the payments associated with these leases as an expense on a straight-line basis over the lease term.

Leases at significantly below market value / concessionary leases
Council has elected to measure the right of use asset arising from the concessionary leases at cost which is based on the associated lease liability at initial recognition.

Accounting policy under AASB 117 and associated Accounting Interpretations (2019 only)
Refer to Note 5c and Note 16.

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Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 13. Leases (continued)

(ii) Council as a lessor

(e) Operating leases

Council leases out a number of properties. These leases have been classified as operating leases for financial reporting purposes and the assets are included as IPP&E (refer in this note part (v) below) in the Statement of Financial Position.

The amounts recognised in the Income Statement relating to operating leases where Council is a lessor are shown below:

$ '000	2020
(i) Operating lease income	
Other lease income	
Room/Facility Hire	698
Leaseback fees - council vehicles	194
Total income relating to operating leases	892

(iv) Maturity analysis of contractual lease income

Maturity analysis of future lease income receivable showing the undiscounted lease payments to be received after reporting date for operating leases:

< 1 year	524
1–2 years	473
2–3 years	442
3–4 years	398
4–5 years	128
> 5 years	323
Total undiscounted contractual lease income receivable	2,288

Accounting policy

When Council is a lessor, the lease is classified as either an operating or finance lease at inception date, based on whether substantially all of the risks and rewards incidental to ownership of the asset have been transferred to the lessee. If the risks and rewards have been transferred then the lease is classified as a finance lease, otherwise it is an operating lease.

When Council has a sub-lease over an asset and is the intermediate lessor then the head lease and sub-lease are accounted for separately. The classification of the sub-lease is based on the right-of-use asset which arises from the head lease rather than the useful life of the underlying asset.

If the lease contains lease and non-lease components then the non-lease components are accounted for in accordance with AASB 15 *Revenue from Contracts with Customers*.

The lease income is recognised on a straight-line basis over the lease term.

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 14. Payables and borrowings

$ '000	2020 Current	2020 Non-current	2019 Current	2019 Non-current
Payables				
Goods and services – operating expenditure	41	–	2,256	–
Accrued expenses:				
– Borrowings	3	–	5	–
– Salaries and wages	–	–	980	–
– Other expenditure accruals	2,987	–	753	–
Advances	835	–	787	–
Security bonds, deposits and retentions	1,558	–	1,376	–
Yallambee Lodge accommodation bonds	2,392	–	3,178	–
Snowy River Hostel accommodation bonds	1,169	–	919	–
Other	5	–	–	–
Total payables	8,990	–	10,254	–
Borrowings				
Loans – secured [1]	520	356	490	875
Total borrowings	520	356	490	875
TOTAL PAYABLES AND BORROWINGS	9,510	356	10,744	875

(1) Loans are secured over the general rating income of Council.
Disclosures on liability interest rate risk exposures, fair value disclosures and security can be found in Note 17.

$ '000	2020 Current	2020 Non-current	2019 Current	2019 Non-current
(a) Payables and borrowings relating to restricted assets				
Externally restricted assets				
Water	128	78	188	174
Sewer	3	–	16	–
Domestic waste management	287	278	269	564
Yallambee Lodge accommodation bonds	2,392	–	3,178	–
Snowy River Hostel accommodation bonds	1,169	–	919	–
Payables and borrowings relating to externally restricted assets	3,979	356	4,570	738
Total payables and borrowings relating to restricted assets	3,979	356	4,570	738
Total payables and borrowings relating to unrestricted assets	**5,531**	**–**	**6,174**	**137**
TOTAL PAYABLES AND BORROWINGS	9,510	356	10,744	875

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Snowy Monaro Regional Council

Notes to the Financial Statements
for the year ended 30 June 2020

Note 14. Payables and borrowings (continued)

(b) Changes in liabilities arising from financing activities

$ '000	as at 30/06/19 Opening Balance	Cash flows	as at 30/06/20 Closing balance
Loans – secured	1,365	(489)	876
Lease liabilities	–	65	65
TOTAL	1,365	(424)	941

$ '000	as at 30/06/18 Opening Balance	Cash flows	Non-cash changes Other non-cash movement	as at 30/06/19 Closing balance
Loans – secured	3,232	(1,867)	–	1,365
TOTAL	3,232	(1,867)	–	1,365

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Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 14. Payables and borrowings (continued)

$ '000	2020	2019
(c) Financing arrangements		
Total facilities		
Bank overdraft facilities [1]	300	300
Credit cards/purchase cards	105	105
Total financing arrangements	405	405
Drawn facilities		
– Credit cards/purchase cards	19	–
Total drawn financing arrangements	19	–
Undrawn facilities		
– Bank overdraft facilities	300	300
– Credit cards/purchase cards	86	105
Total undrawn financing arrangements	386	405

Additional financing arrangements information

Breaches and defaults
During the current and prior year, there were no defaults or breaches on any of the loans.

Security over loans and bank overdrafts
Loans and overdrafts are secured over future cash flows of Council

(1) The bank overdraft facility may be drawn at any time and may be terminated by the bank without notice.

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Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 14. Payables and borrowings (continued)

Accounting policy for payables and borrowings

Council measures all financial liabilities initially at fair value less transaction costs, subsequently financial liabilities are measured at amortised cost using the effective interest rate method.

The financial liabilities of the Council comprise trade payables, bank and other loans and finance lease liabilities.

Payables

These amounts represent liabilities for goods and services provided to the council prior to the end of financial year that are unpaid. The amounts are unsecured and are usually paid within 30 days of recognition.

Borrowings

Borrowings are initially recognised at fair value, net of transaction costs incurred. Borrowings are subsequently measured at amortised cost. Any difference between the proceeds (net of transaction costs) and the redemption amount is recognised in the Income Statement over the period of the borrowings using the effective-interest method. Fees paid on the establishment of loan facilities are recognised as transaction costs of the loan to the extent that it is probable that some or all of the facility will be drawn down. In this case, the fee is deferred until the drawdown occurs. To the extent that there is no evidence that it is probable that some or all of the facility will be drawn down, the fee is capitalised as a prepayment for liquidity services and amortised over the period of the facility to which it relates.

Borrowings are removed from the Statement of Financial Position when the obligation specified in the contract is discharged, cancelled or expired. The difference between the carrying amount of a financial liability that has been extinguished or transferred to another party and the consideration paid, including any non-cash assets transferred or liabilities assumed, is recognised in other income or finance cost.

Borrowings are classified as current liabilities unless Council has an unconditional right to defer settlement of the liability for at least 12 months after the reporting date.

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 15. Provisions

$ '000	2020 Current	2020 Non-current	2019 Current	2019 Non-current
Provisions				
Employee benefits				
Annual leave	2,448	–	2,285	–
Long service leave	3,471	–	3,444	–
Other leave – TIL and flex	392	–	452	–
ELE on-costs	607	–	507	–
Other provisions				
Asset remediation/restoration (future works)	–	19,545	–	5,052
TOTAL PROVISIONS	6,918	19,545	6,688	5,052

$ '000	2020	2019
(a) Current provisions not anticipated to be settled within the next twelve months		
The following provisions, even though classified as current, are not expected to be settled in the next 12 months.		
Provisions – employees benefits	3,383	3,154
	3,383	3,154

(b) Description of and movements in non-employee benefit provisions

$ '000	Other provisions: Asset remediation	Other provisions: Total
2020		
At beginning of year	5,052	5,052
Additional provisions	13,693	13,693
Other	800	800
Total other provisions at end of year	19,545	19,545
2019		
At beginning of year	5,294	5,294
Amounts used (payments)	(342)	(342)
Unwinding of discount	100	100
Total other provisions at end of year	5,052	5,052

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Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 15. Provisions (continued)

Accounting policy for provisions

Provisions are recognised when Council has a present legal or constructive obligation as a result of past events, it is probable that an outflow of resources will be required to settle the obligation, and the amount has been reliably estimated.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

Provisions are measured at the present value of management's best estimate of the expenditure required to settle the present obligation at the reporting date. The discount rate used to determine the present value reflects current market assessments of the time value of money and the risks specific to the liability. The increase in the provision due to the passage of time is recognised as interest expense.

Employee benefits

Short-term obligations

Liabilities for wages and salaries (including non-monetary benefits, annual leave and accumulating sick leave expected to be wholly settled within 12 months after the end of the period in which the employees render the related service) are recognised in respect of employees' services up to the end of the reporting period, and are measured at the amounts expected to be paid when the liabilities are settled. The liability for annual leave and accumulating sick leave is recognised in the provision for employee benefits. All other short-term employee benefit obligations are presented as payables.

Other long-term employee benefit obligations

The liability for long-service leave and annual leave, that is not expected to be wholly settled within 12 months after the end of the period in which the employees render the related service, is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made, in respect of services provided by employees up to the end of the reporting period, using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures, and periods of service. Expected future payments are discounted using market yields at the end of the reporting period on national government bonds with terms to maturity and currency that match, as closely as possible, the estimated future cash outflows.

On-costs

The employee benefit provisions include the aggregate on-cost liabilities that will arise when payment of current employee benefits is made in future periods.

These amounts include superannuation, payroll tax and workers compensation expenses which will be payable upon the future payment of certain leave liabilities which employees are entitled to at the reporting period.

The obligations are presented as current liabilities in the Statement of Financial Position, if the Council does not have an unconditional right to defer settlement for at least 12 months after the reporting date, regardless of when the actual settlement is expected to occur.

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Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 15. Provisions (continued)

Provisions for close-down and restoration, and environmental clean-up costs – tips and quarries

Restoration

Close-down and restoration costs include the dismantling and demolition of infrastructure, and the removal of residual materials and remediation of disturbed areas. Estimated close-down and restoration costs are provided for in the accounting period when the obligation arising from the related disturbance occurs, whether this occurs during the development or during the operation phase, based on the net present value of estimated future costs.

Provisions for close-down and restoration costs do not include any additional obligations which are expected to arise from future disturbance. The costs are estimated on the basis of a closure plan. The cost estimates are calculated annually during the life of the operation to reflect known developments, e.g. updated cost estimates and revisions to the estimated lives of operations, and are subject to formal review at regular intervals.

Rehabilitation

Where rehabilitation is conducted systematically over the life of the operation, rather than at the time of closure, provision is made for the estimated outstanding continuous rehabilitation work at each reporting date, and the cost is charged to the Income Statement. Provision is made for the estimated present value of the costs of environmental clean-up obligations outstanding at the reporting date.

Remediation procedures generally commence soon after the time the damage, remediation process, and estimated remediation costs become known, but may continue for many years depending on the nature of the disturbance and the remediation techniques.

As noted above, the ultimate cost of environmental remediation is uncertain and cost estimates can vary in response to many factors, including changes to the relevant legal requirements, the emergence of new restoration techniques, or experience at other locations. The expected timing of expenditure can also change, for example in response to changes in quarry reserves or production rates. As a result, there could be significant adjustments to the provision for close down and restoration and environmental clean-up, which would affect future financial results.

Other movements in the provisions for close-down and restoration costs, including those resulting from new disturbance, updated cost estimates, changes to the estimated lives of operations, and revisions to discount rates, are capitalised within property, plant and equipment. These costs are then depreciated over the lives of the assets to which they relate.

Close-down and restoration costs are a normal consequence of tip and quarry operations, and the majority of close-down and restoration expenditure is incurred at the end of the life of the operations. Although the ultimate cost to be incurred is uncertain, Council estimates the respective costs based on feasibility and engineering studies, using current restoration standards and techniques.

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 16. Accumulated surplus, revaluation reserves, changes in accounting policies, changes in accounting estimates and errors

(a) Nature and purpose of reserves

Infrastructure, property, plant and equipment revaluation reserve
The infrastructure, property, plant and equipment revaluation reserve is used to record increments / decrements of non-current asset values due to their revaluation.

(b) Changes in accounting policies due to adoption of new accounting standards (not-retrospective)

During the year ended 30 June 2020, the Council has adopted AASB 15 *Revenue from Contracts with Customers*, AASB 1058 *Income of Not-for-profit Entities* and AASB 16 *Leases* using the modified retrospective (cumulative catch-up) method and therefore the comparative information for the year ended 30 June 2019 has not been restated and continues to comply with AASB 111 *Construction Contracts*, AASB 117 *Leases*, AASB 118 *Revenue*, AASB 1004 *Contributions* and associated Accounting Interpretations.

All adjustments on adoption of AASB 15 and AASB 1058 have been taken to retained earnings at 1 July 2019.

The impacts of adopting these standards and associated transition disclosures are provided below:

(ii) AASB 15 and AASB 1058

The following approach has been applied on transition to AASB 15 and AASB 1058:

- Council has not adopted the completed contract expedient and therefore has not excluded revenue which was fully recognised in previous years in accordance with the former accounting standards and pronouncements.
- Council has retrospectively restated contracts for modifications that occurred before 1 July 2019 unless such contract modification were minor.

Grants – operating
Under AASB 1004, most grant income was recognised as revenue on receipt. Under AASB 15, where an agreement is enforceable and contains sufficiently specific performance obligations, the revenue is either recognised over time as the work is performed, or recognised at the point in time that the control of the services passes to the customer.

Grants – capital
Under AASB 1004, most grant monies were recorded as revenue on receipt. Under AASB 1058, where Council has received assets (including cash) to acquire or construct a non-financial asset, the asset is to be controlled by Council and the contract is enforceable, then the asset is recognised as a contract liability on receipt and recorded as revenue as the performance obligation to acquire or construct the asset is completed.

Changes in presentation
In addition to the above changes in accounting policies, the Council has also amended the presentation of certain items to align them with the requirements of AASB 15 and AASB 1058:

- Additional line items of contract liabilities have been created.

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Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 16. Accumulated surplus, revaluation reserves, changes in accounting policies, changes in accounting estimates and errors (continued)

$ '000	Balance at 1 July 2019
Opening contract balances at 1 July 2019	
Contract liabilities	
– Under AASB 15	–
– Under AASB 1058	(18,243)
Total Contract liabilities	(18,243)

Comparison of financial statement line items under AASB 15 compared to previous standards for the current year

The following tables show the impact of adopting AASB 15 and AASB 1058 on the Council's financial statements for the year ended 30 June 2020.

Statement of Financial Position

$ '000	Carrying amount per Statement of Financial Position under AASB 15 and AASB 1058	Reclassific-ation	Remeasur-e ment	Carrying amount under previous revenue standards
Current assets				
Cash and cash equivalents	6,546	–	–	6,546
Investments	20,000	–	–	20,000
Receivables	13,533	–	–	13,533
Inventories	1,656	–	–	1,656
Other	423	–	–	423
Total current assets	42,158	–	–	42,158
Current liabilities				
Payables	8,990	–	–	8,990
Contract liabilities	11,435	–	(11,435)	–
Lease liabilities	49	–	–	49
Borrowings	520	–	–	520
Provisions	6,918	–	–	6,918
Total current liabilities	27,912	–	(11,435)	16,477

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Snowy Monaro Regional Council

Notes to the Financial Statements
for the year ended 30 June 2020

Note 16. Accumulated surplus, revaluation reserves, changes in accounting policies, changes in accounting estimates and errors (continued)

$ '000	Carrying amount per Statement of Financial Position under AASB 15 and AASB 1058	Reclassific-ation	Remeasur-e ment	Carrying amount under previous revenue standards
Non-current assets				
Investments	52,000	–	–	52,000
Receivables	62	–	–	62
Infrastructure, property, plant and equipment	1,202,426	–	–	1,202,426
Intangible assets	350	–	–	350
Right of use assets	62	–	–	62
Total non-current assets	1,254,900	–	–	1,254,900
Non-current liabilities				
Lease liabilities	16	–	–	16
Borrowings	356	–	–	356
Provisions	19,545	–	–	19,545
Total Non-current liabilities	19,917	–	–	19,917
Net assets	1,249,229	–	11,435	1,260,664
Equity				
Accumulated surplus	1,177,692	–	11,435	1,189,127
Revaluation reserves	71,537	–	–	71,537
Council equity interest	1,249,229	–	11,435	1,260,664
Total equity	1,249,229	–	11,435	1,260,664

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Snowy Monaro Regional Council

Notes to the Financial Statements
for the year ended 30 June 2020

Note 16. Accumulated surplus, revaluation reserves, changes in accounting policies, changes in accounting estimates and errors (continued)

Income Statement

$ '000	Income Statement and comprehen-sive income under AASB 15 and AASB 1058	Reclassific-ation	Remeasur-ement	Income Statement and comprehen-sive income under previous revenue standards
Income from continuing operations				
Rates and annual charges	32,443	–	–	32,443
User charges and fees	14,440	–	–	14,440
Other revenues	1,988	–	–	1,988
Grants and contributions provided for operating purposes	25,429	–	(1,577)	23,852
Grants and contributions provided for capital purposes	11,377	–	(5,280)	6,097
Interest and investment income	1,675	–	–	1,675
Net gains from the disposal of assets	798	–	–	798
Rental income	892	–	–	892
Total Income from continuing operations	89,042	–	(6,857)	82,185
Expenses from continuing operations				
Employee benefits and on-costs	33,637	–	–	33,637
Borrowing costs	79	–	–	79
Materials and contracts	19,227	–	–	19,227
Depreciation and amortisation	20,486	–	–	20,486
Other expenses	8,974	–	–	8,974
Total Expenses from continuing operations	82,403	–	–	82,403
Total Operating result from continuing operations	6,639	–	(6,857)	(218)
Net operating result for the year	6,639	–	(6,857)	(218)
Total comprehensive income	52,237	–	–	52,237

Adjustments to the current year figures for the year ended 30 June 2020

Statement of Financial Position

$ '000	Original Balance 1 July, 2019	Impact Increase/ (decrease)	Restated Balance 1 July, 2019
Contract assets	–	–	–
Total assets	–	–	–
Contract liabilities	–	18,243	18,243
Total liabilities	–	**18,243**	**18,243**
Accumulated surplus	–	(18,243)	(18,243)
Total equity	–	**(18,243)**	**(18,243)**

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Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 16. Accumulated surplus, revaluation reserves, changes in accounting policies, changes in accounting estimates and errors (continued)

(iii) AASB 16 Leases

Council as a lessee
Under AASB 117, Council assessed whether leases were operating or finance leases, based on its assessment of whether the significant risks and rewards of ownership had been transferred to Council or remained with the lessor. Under AASB 16, there is no differentiation between finance and operating leases for the lessee and therefore all leases which meet the definition of a lease are recognised on the statement of financial position (except for short-term leases and leases of low-value assets).

Council has used the exception to lease accounting for short-term leases and leases of low-value assets, and the lease expense relating to these leases is recognised in the Income Statement on a straight- line basis.

Practical expedients used on transition
AASB 16 includes a number of practical expedients which can be used on transition. Council has used the following expedients:

- Contracts which had previously been assessed as not containing leases under AASB 117 were not re-assessed on transition to AASB 16.
- Lease liabilities have been discounted using the Council's incremental borrowing rate at 1 July 2019.
- Right-of-use assets at 1 July 2019 have been measured at an amount equal to the lease liability adjustment by the any prepaid or accrued lease payments.
- A single discount rate was applied to all leases with similar characteristics.
- The right-of-use asset was adjusted by the existing onerous lease provision (where relevant) at 30 June 2019 rather than perform impairment testing of the right-of-use asset.
- Excluded leases with an expiry date prior to 30 June 2020 from the Statement of Financial Position, and lease expenses for these leases have been recorded on a straight-line basis over the remaining term.
- Used hindsight when determining the lease term if the contract contains options to extend or terminate the lease.

Financial statement impact of adoption of AASB 16
Council has recognised right-of-use assets and lease liabilities of $145,878 at 1 July 2019 for leases previously classified as operating leases, or leases that are significantly below market value which were previously off balance sheet.

The weighted average lessee's incremental borrowing rate applied to lease liabilities at 1 July 2019 was 3.2%

$ '000	Balance at 1 July 2019
Operating lease commitments at 30 June 2019 per Council financial statements	360
Reconciliation of lease liabilities recognised on adoption of AASB 16 Leases	
Operating lease commitments discounted using the incremental borrowing rate at 1 July 2019	347
Add:	
Contracts not accounted for as operating lease commitments last year	13
Less:	
Leases for low-value assets included in commitments note	(215)
Lease liabilities recognised at 1 July 2019	145

Council as a lessor
For the arrangements where Council is a lessor, there are no significant accounting policy changes on adoption of AASB 16 except for sub-leases, which have now been classified in relation to the right-of-use asset under the head lease rather than the underlying asset.

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Snowy Monaro Regional Council

Notes to the Financial Statements
for the year ended 30 June 2020

Note 16. Accumulated surplus, revaluation reserves, changes in accounting policies, changes in accounting estimates and errors (continued)

Adjustments to the current year figures for the year ended 30 June 2020

Statement of Financial Position

$ '000	Original Balance 1 July, 2019	Impact Increase/ (decrease)	Restated Balance 1 July, 2019
Rights-of-use assets	–	145	145
Total assets	**–**	**145**	**145**
Payables – accrued interest on leases (30/6/2019)	–	–	–
Leases	–	145	145
Total liabilities	**–**	**145**	**145**
Accumulated surplus	–	–	–
Total equity	**–**	**–**	**–**

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 17. Statement of cash flow information

$ '000	Notes	2020	2019
(a) Reconciliation of cash and cash equivalents			
Total cash and cash equivalents per Statement of Financial Position	7(a)	6,546	11,113
Balance as per the Statement of Cash Flows		6,546	11,113
(b) Reconciliation of net operating result to cash provided from operating activities			
Net operating result from Income Statement		6,639	2,246
Adjust for non-cash items:			
Depreciation and amortisation		20,486	20,375
Net losses/(gains) on disposal of assets		(798)	(139)
Adoption of AASB 15/1058		(18,243)	–
Losses/(gains) recognised on fair value re-measurements through the P&L:			
– Restatement of landfill restoration provisions		(13,693)	–
Unwinding of discount rates on reinstatement provisions		–	100
+/– Movement in operating assets and liabilities and other cash items:			
Decrease/(increase) in receivables		206	1,387
Increase/(decrease) in provision for impairment of receivables		4	(63)
Decrease/(increase) in inventories		39	(125)
Decrease/(increase) in other current assets		(124)	(44)
Increase/(decrease) in payables		(2,215)	(1,181)
Increase/(decrease) in accrued interest payable		(2)	(13)
Increase/(decrease) in other accrued expenses payable		1,254	398
Increase/(decrease) in other liabilities		(301)	147
Increase/(decrease) in contract liabilities		11,435	–
Increase/(decrease) in provision for employee benefits		230	561
Increase/(decrease) in other provisions		14,493	(342)
Net cash provided from/(used in) operating activities from the Statement of Cash Flows		19,410	23,307

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 18. Commitments

$ '000	2020	2019

(a) Capital commitments (exclusive of GST)

Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:

Property, plant and equipment		
Transport Infrastructure	1,137	2,210
Plant and equipment	945	458
Water Infrastructure	259	327
Sewer Infrastructure	8,808	296
Other Infrastructure	2,723	1,441
Corporate Information System	161	3,343
Total commitments	14,033	8,075
These expenditures are payable as follows:		
Within the next year	14,033	6,961
Later than one year and not later than 5 years	–	1,114
Total payable	14,033	8,075

Details of capital commitments

Commitments relate to capital works in progress including;
Bombala Sewer Treatment Plant
Bombala Pump Station Upgrade
Delegate River Bridge Replacement
Dalgety Showground Pavilion
RFS East Jindabyne Station
Yallambee Lodge Building Extension
Lions Park Upgrade
Heavy Plant - Prime Mover

$ '000	2020	2019

(b) Non-cancellable operating lease commitments (2019 only)

a. Commitments under non-cancellable operating leases at the reporting date, but not recognised as liabilities are payable:

Within the next year	–	180
Later than one year and not later than 5 years	–	180
Total non-cancellable operating lease commitments	–	360

Refer to Note 15 for information relating to leases for 2020.

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 19. Contingencies

The following assets and liabilities do not qualify for recognition in the Statement of Financial Position, but their knowledge and disclosure is considered relevant to the users of Council's financial report.

LIABILITIES NOT RECOGNISED

1. Guarantees

(i) Defined benefit superannuation contribution plans
Council is party to an Industry Defined Benefit Plan under the Local Government Superannuation Scheme, named The Local Government Superannuation Scheme – Pool B (the Scheme) which is a defined benefit plan that has been deemed to be a 'multi-employer fund' for purposes of AASB119 Employee Benefits for the following reasons:

– Assets are not segregated within the sub-group according to the employees of each sponsoring employer.

– The contribution rates have been the same for all sponsoring employers. That is, contribution rates have not varied for each sponsoring employer according to the experience relating to the employees of that sponsoring employer.

– Benefits for employees of all sponsoring employers are determined according to the same formulae and without regard to the sponsoring employer.

– The same actuarial assumptions are currently used in respect of the employees of each sponsoring employer.

Given the factors above, each sponsoring employer is exposed to the actuarial risks associated with current and former employees of other sponsoring employers, and hence shares in the associated gains and losses (to the extent that they are not borne by members).

Description of the funding arrangements.

Pooled Employers are required to pay future service employer contributions and past service employer contributions to the Fund.

The future service employer contributions were determined using the new entrant rate method under which a contribution rate sufficient to fund the total benefits over the working life-time of a typical new entrant is calculated. The current future service employer contribution rates are::

Division B	1.9 times member contributions for non-180 Point Members; Nil for 180 Point Members*
Division C	2.5% salaries
Division D	1.64 times member contributions

* For 180 Point Members, Employers are required to contribute 7% of salaries to these members' accumulation accounts, which are paid in addition to members' defined benefits.

The past service contribution for each Pooled Employer is a share of the total past service contributions of $40.0 million for 1 July 2019 to 30 June 2021, apportioned according to each employer's share of the accrued liabilities as at 30 June 2019. These past service contributions are used to maintain the adequacy of the funding position for the accrued liabilities.

The adequacy of contributions is assessed at each triennial actuarial investigation and monitored annually between triennials.

Description of the extent to which Council can be liable to the plan for other Council's obligations under the terms and conditions of the multi-employer plan

As stated above, each sponsoring employer (Council) is exposed to the actuarial risks associated with current and former employees of other sponsoring employers and hence shares in the associated gains and losses.

However, there is no relief under the Fund's trust deed for employers to walk away from their defined benefit obligations. Under limited circumstances, an employer may withdraw from the plan when there are no active members, on full payment of outstanding additional contributions. There is no provision for allocation of any surplus which may be present at the date of withdrawal of the Council.

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Snowy Monaro Regional Council

Notes to the Financial Statements
for the year ended 30 June 2020

Note 19. Contingencies (continued)

There are no specific provisions under the Fund's trust deed dealing with deficits or surplus on wind-up.

The amount of Council employer contributions to the defined benefit section of the Local Government Superannuation Scheme and recognised as an expense for the year ending 30 June 2020 was $313,151.05 The last valuation of the Scheme was performed by the Fund Actuary, Richard Boyfield FIAA as at 30 June 2019

Council's expected contribution to the plan for the next annual reporting period is $290,954.12

The estimated employer reserves financial position for the Pooled Employers at 30 June 2020 is:

Employer reserves only *	$millions	Asset Coverage
Assets	1,695.2	
Past Service Liabilities	1,773.2	95.6%
Vested Benefits	1,757.5	96.5%

* excluding member accounts and reserves in both assets and liabilities.

Council's share of that deficiency cannot be accurately calculated as the Scheme is a mutual arrangement where assets and liabilities are pooled together for all member councils. For this reason, no liability for the deficiency has been recognised in Council's accounts. Council has a possible obligation that may arise should the Scheme require immediate payment to correct the deficiency.

The key economic long term assumptions used to calculate the present value of accrued benefits are:

Investment return	5.75% per annum
Salary inflation *	3.5% per annum
Increase in CPI	2.5% per annum

* Plus promotional increases

The contribution requirements may vary from the current rates if the overall sub-group experience is not in line with the actuarial assumptions in determining the funding program; however, any adjustment to the funding program would be the same for all sponsoring employers in the Pooled Employers group.

(ii) Statewide Limited

Council is a member of Statewide Mutual, a mutual pool scheme providing liability insurance to local government.

Membership includes the potential to share in either the net assets or liabilities of the fund depending on its past performance. Council's share of the net assets or liabilities reflects Council's contributions to the pool and the result of insurance claims within each of the fund years.

The future realisation and finalisation of claims incurred but not reported to 30 June this year may result in future liabilities or benefits as a result of past events that Council will be required to fund or share in respectively.

(iii) StateCover Limited

Council is a member of StateCover Mutual Limited and holds a partly paid share in the entity.

StateCover is a company providing workers compensation insurance cover to the NSW local government industry and specifically Council.

Council has a contingent liability to contribute further equity in the event of the erosion of the company's capital base as a result of the company's past performance and/or claims experience or as a result of any increased prudential requirements from APRA.

These future equity contributions would be required to maintain the company's minimum level of net assets in accordance with its licence requirements.

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Snowy Monaro Regional Council

Notes to the Financial Statements
for the year ended 30 June 2020

Note 19. Contingencies (continued)

(iv) Other guarantees
Council has provided no other guarantees other than those listed above.

2. Other liabilities

(i) Third party claims

The Council is involved from time to time in various claims incidental to the ordinary course of business including claims for damages relating to its services.

Council believes that it is appropriately covered for all claims through its insurance coverage and does not expect any material liabilities to eventuate.

(ii) Potential land acquisitions due to planning restrictions imposed by Council

Council has classified a number of privately owned land parcels as local open space or bushland.

As a result, where notified in writing by the various owners, Council will be required to purchase these land parcels.

At reporting date, reliable estimates as to the value of any potential liability (and subsequent land asset) from such potential acquisitions has not been possible.

(iii) Asset remediation/restoration (future works)

Council has revised its remediation provisions and asset values for operating landfill sites at Cooma, Bombala and Jindabyne based on latest available information. This provision value has increased from $5 to $18.7 million.

Council also has draft remediation valuations on 15 closed sites based on information available to date. However the estimates are still considered contingent and provisions have not been included in the financial statements for the year ended 30 June 2020 for these sites. Provisions will be accounted for as agreements are reached with the NSW Environmental Protection Agency (EPA) setting out the rehabilitation requirements for each individual site which will enable more reliable estimates to be calculated.

ASSETS NOT RECOGNISED

(i) Land under roads

As permitted under AASB 1051, Council has elected not to bring to account land under roads that it owned or controlled up to and including 30/6/08.

(ii) Infringement notices/fines

Fines and penalty income, the result of Council issuing infringement notices is followed up and collected by the Infringement Processing Bureau.

Council's revenue recognition policy for such income is to account for it as revenue on receipt.

Accordingly, at year end, there is a potential asset due to Council representing issued but unpaid infringement notices.

Due to the limited information available on the status, value and duration of outstanding notices, Council is unable to determine the value of outstanding income.

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 20. Financial risk management

Risk management

Council's activities expose it to a variety of financial risks including **(1)** price risk, **(2)** credit risk, **(3)** liquidity risk and **(4)** interest rate risk.

The Council's overall risk management program focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the financial performance of the Council.

Council does not engage in transactions expressed in foreign currencies and is therefore not subject to foreign currency risk.

Financial risk management is carried out by Council's finance section under policies approved by the Council.

The fair value of investments, receivables, loans, payables and lease liabilities approximates the carrying amount

Council's objective is to maximise its return on cash and investments whilst maintaining an adequate level of liquidity and preserving capital.

Council's finance area manages the cash and Investments portfolio with the assistance of independent advisors.

Council has an investment policy which complies with the Local Government Act 1993 and Minister's investment order 625. This policy is regularly reviewed by Council and it's staff and an investment report is tabled before Council on a monthly basis setting out the portfolio breakup and its performance as required by Local Government regulations.

The risks associated with the instruments held are:

- **Price risk** – the risk that the capital value of Investments may fluctuate due to changes in market prices, whether these changes are caused by factors specific to individual financial instruments, or their issuers, or are caused by factors affecting similar instruments traded in a market.
- **Interest rate risk** – the risk that movements in interest rates could affect returns and income.
- **Liquidity risk** – the risk that Council will not be able to pay its debts as and when they fall due.
- **Credit risk** – the risk that the investment counterparty will not complete their obligations particular to a financial instrument, resulting in a financial loss to Council – be it of a capital or income nature.

Council manages these risks (amongst other measures) by diversifying its portfolio and only purchasing investments with high credit ratings or capital guarantees.

Council also seeks advice from independent advisers before placing any funds in cash equivalents and investments.

(a) Market risk – price risk and interest rate risk

The impact on result for the year and equity of a reasonably possible movement in the price of investments held and interest rates is shown below. The reasonably possible movements were determined based on historical movements and economic conditions in place at the reporting date.

	Increase of values/rates		Decrease of values/rates	
$ '000	Profit	Equity	Profit	Equity
2020				
Possible impact of a 10% movement in market values	167	167	(167)	(167)
Possible impact of a 1% movement in interest rates	785	785	(785)	(785)
2019				
Possible impact of a 10% movement in market values	259	259	(259)	(259)
Possible impact of a 1% movement in interest rates	881	881	(881)	(881)

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Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 20. Financial risk management (continued)

(b) Credit risk

Council's major receivables comprise (i) rates and annual charges and (ii) user charges and fees.

Council manages the credit risk associated with these receivables by monitoring outstanding debt and employing stringent debt recovery procedures. Council also encourages ratepayers to pay their rates by the due date through incentives.

The credit risk for liquid funds and other short-term financial assets is considered negligible, since the counterparties are reputable banks with high quality external credit ratings.

There are no significant concentrations of credit risk, whether through exposure to individual customers, specific industry sectors and/or regions.

Council makes suitable provision for doubtful receivables as required and carries out credit checks on most non-rate debtors.

There are no material receivables that have been subjected to a re-negotiation of repayment terms.

Credit risk profile

Receivables – rates and annual charges

Credit risk on rates and annual charges is minimised by the ability of Council to secure a charge over the land relating to the debts – that is, the land can be sold to recover the debt. Council is also able to charge interest on overdue rates and annual charges at higher than market rates which further encourages the payment of debt.

$ '000	Not yet overdue	< 1 year overdue	1 - 2 years overdue	2 - 5 years overdue	> 5 years overdue	Total
2020						
Gross carrying amount	1,668	2,575	942	1,044	278	6,507
2019						
Gross carrying amount	1,891	2,073	732	656	259	5,611

Receivables - non-rates and annual charges

Council applies the simplified approach for non-rates and annual charges debtors to provide for expected credit losses prescribed by AASB 9, which permits the use of the lifetime expected loss provision. To measure the expected credit losses, non-rates and annual charges debtors have been grouped based on shared credit risk characteristics and the days past due.

The loss allowance provision as at 30 June 2020 is determined as follows. The expected credit losses incorporate forward-looking information.

$ '000	Notes	Not yet overdue	0 - 30 days overdue	31 - 60 days overdue	61 - 90 days overdue	> 91 days overdue	Total
2020							
Gross carrying amount		4,487	807	283	738	855	7,170
Expected loss rate (%)		1.14%	3.38%	7.61%	12.94%	19.53%	5.05%
ECL provision		51	27	22	95	167	362
2019							
Gross carrying amount		4,909	138	275	2,498	452	8,272
Expected loss rate (%)		0.27%	1.10%	1.37%	1.56%	4.56%	0.94%
ECL provision		13	2	4	39	21	79

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Snowy Monaro Regional Council

Notes to the Financial Statements
for the year ended 30 June 2020

Note 20. Financial risk management (continued)

(c) Liquidity risk

Payables and borrowings are both subject to liquidity risk – the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due.

Council manages this risk by monitoring its cash flow requirements and liquidity levels and maintaining an adequate cash buffer.

Payment terms can (in extenuating circumstances) also be extended, and overdraft facilities utilised as required.

Borrowings are also subject to interest rate risk – the risk that movements in interest rates could adversely affect funding costs and debt servicing requirements. Council manages this risk through diversification of borrowing types, maturities and interest rate structures. The finance team regularly reviews interest rate movements to determine if it would be advantageous to refinance or renegotiate part or all of the loan portfolio.

The timing of cash flows presented in the table below to settle financial liabilities reflects the earliest contractual settlement dates. The timing of expected outflows is not expected to be materially different from contracted cashflows.

The amounts disclosed in the table are the undiscounted contracted cash flows and therefore the balances in the table may not equal the balances in the statement of financial position due to the effect of discounting.

$ '000	Weighted average interest rate	Subject to no maturity	payable in: ≤ 1 Year	1 - 5 Years	> 5 Years	Total cash outflows	Actual carrying values
2020							
Trade/other payables	0.00%	1,558	7,432	–	–	8,990	8,990
Loans and advances	6.61%	–	562	314	–	876	876
Total financial liabilities		1,558	7,994	314	–	9,866	9,866
2019							
Trade/other payables	0.00%	1,376	8,878	–	–	10,254	10,254
Loans and advances	6.49%	–	567	798	–	1,365	1,365
Total financial liabilities		1,376	9,445	798	–	11,619	11,619

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 21. Material budget variations

Council's original financial budget was adopted by the Council on 20/06/2019 and is unaudited.

While the Income Statement included in this General Purpose Financial Statements must disclose the original budget adopted by Council, the Local Government Act 1993 requires Council to review its financial budget on a quarterly basis, so that it is able to manage the various variations between actuals versus budget that invariably occur throughout the year.

This note sets out the details of **material variations** between Council's original budget and its actual results for the year as per the Income Statement – even though such variations may have been adjusted for during each quarterly budget review.

Material variations represent those variances between the original budget figure and the actual result that amount to **10%** or more.

Variation Key: **F** = Favourable budget variation, **U** = Unfavourable budget variation.

$ '000	2020 Budget	2020 Actual	2020 Variance		
REVENUES					
Rates and annual charges	31,589	32,443	854	3%	F
User charges and fees	14,505	14,440	(65)	0%	U
Other revenues	1,872	1,988	116	6%	F
Operating grants and contributions	19,603	25,429	5,826	30%	F

Relates to new grants received, increases to existing funding and impacts of the new accounting standards in relation to income recognition. The most significant variations include;

Re-recognition of income attributable to New Council Implementation Funding expended (AASB 1058)
New funding received for bushfire recovery
Additional community care funding with an increase in Home Care Package and NDIS consumers
Additional weeds management funding

A detailed breakdown of grants can be found at note 3 (d)

Capital grants and contributions	13,862	11,377	(2,485)	(18)%	U

Capital grant funding has been impacted by the introduction of the new accounting standards in relation to income recognition and the timing of large capital works projects. The most notable variations include;

Re-recognition of the Stronger Communities Funds expended (AASB 1058 (1))
Greater than expected s 7.11 developer contributions received
Offset by timing variations on Water and Sewer Treatment Plant and Yallambee Building Extension projects

Details of capital grants and contributions received can be found at note 3 (d)

Interest and investment revenue	1,928	1,675	(253)	(13)%	U

With both Council's cash balance and interest received on overdue rates and charges ahead of budget, the key driver of this unfavourable variance is falling interest rates resulting from the economic impact of COVID 19. Council's annualised return on investment has reduced to 2.16% by June 2020 compared to the budgeted rate of 2.5%.

Net gains from disposal of assets	903	798	(105)	(12)%	U

Consideration received on the sale of plant and fleet resulted returned lower values than expected compared to the carrying value of the assets offset by additional proceeds received through the sale of Council's Southern Phone Shares.

Rental income	–	892	892	∞	F

This variation is an impact of the new accounting standards with rental and leaseback income previously reported as other revenues now presented as a separate line item in the income statement.

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Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 21. Material budget variations (continued)

$ '000	2020 Budget	2020 Actual	2020 Variance		
EXPENSES					
Employee benefits and on-costs	28,021	33,637	(5,616)	(20)%	U
Contributing factors to this variation include; An overstated employment vacancy rate assumption applied to the original budget One off costs associated with Council's organisational redesign Additional Residential aged care employment costs largely due to the impact of the Royal Commission and New Aged Care Quality Standards Bushfire related employment costs for section 44 works and the recovery team Increased service delivery needs for Home Care Package and NDIS consumers					
Borrowing costs	290	79	211	73%	F
Council re-stated its landfill restoration provisions for its active sites with no discount adjustment required in the first year.					
Materials and contracts	19,763	19,227	536	3%	F
Depreciation and amortisation	19,272	20,486	(1,214)	(6)%	U
Other expenses	8,446	8,974	(528)	(6)%	U
STATEMENT OF CASH FLOWS					
Cash flows from operating activities	26,839	19,410	(7,429)	(28)%	U
This unfavourable variance is largely attributable timing of capital grant funding received for infrastructure projects in progress and is expected to be received in 2021.					
Cash flows from investing activities	(35,703)	(23,408)	12,295	(34)%	F
Relates to Council's capital works budget originally estimated at $36.6 million compared to the actual expenditure of $29.5 million.					
Cash flows from financing activities	–	(569)	(569)	∞	U

Snowy Monaro Regional Council

Notes to the Financial Statements
for the year ended 30 June 2020

Note 22. Fair Value Measurement

The Council measures the following asset and liability classes at fair value on a recurring basis:

– Infrastructure, property, plant and equipment
– Financial assets and liabilities

The fair value of assets and liabilities must be estimated in accordance with various accounting standards for either recognition and measurement requirements or for disclosure purposes.

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a 'level' in the fair value hierarchy as follows:

Level 1: Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2: Inputs other than quoted prices included within level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3: Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

(1) Assets and liabilities that have been measured and recognised at fair values

2020		Fair value measurement hierarchy			
$ '000	Date of latest valuation	Level 1 Quoted prices in active mkts	Level 2 Significant observable inputs	Level 3 Significant unobserv-able inputs	Total
Recurring fair value measurements					
Infrastructure, property, plant and equipment					
Plant & Equipment	13/05/2016	–	–	12,878	12,878
Office Equipment	13/05/2016	–	–	1,074	1,074
Furniture & Fittings	13/05/2016	–	–	469	469
Operational Land	13/05/2018	–	20,730	–	20,730
Community Land	13/05/2016	–	–	11,408	11,408
Land Improvements	13/05/2016	–	–	1,737	1,737
Buildings – Specialised	30/06/2018	–	–	17,282	17,282
Buildings – Non Specialised	30/06/2018	–	24,284	–	24,284
Other Structures	13/05/2016	–	–	5,394	5,394
Road infrastructure	30/06/2020	–	–	356,078	356,078
Bridges	30/06/2020	–	–	73,644	73,644
Footpaths	30/06/2020	–	–	8,316	8,316
Bulk Earthworks	30/06/2020	–	–	441,706	441,706
Stormwater Drainage	30/06/2020	–	–	19,902	19,902
Water Supply Network	30/06/2017	–	–	90,907	90,907
Sewerage Network	30/06/2017	–	–	70,448	70,448
Swimming Pools	13/05/2016	–	–	2,239	2,239
Other Open Space/Recreational Assets	13/05/2016	–	–	4,300	4,300
Library Books	13/05/2016	–	–	421	421
Tip Restoration Asset	30/06/2020	–	–	15,153	15,153
Quarry Restoration Asset	13/05/2016	–	–	31	31
Other Assets	13/05/2016	–	–	2,450	2,450
Total infrastructure, property, plant and equipment		–	45,014	1,135,837	1,180,851

2019		Fair value measurement hierarchy			
$ '000	Date of latest valuation	Level 1 Quoted prices in active mkts	Level 2 Significant observable inputs	Level 3 Significant unobserv-able inputs	Total

continued on next page ...

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 22. Fair Value Measurement (continued)

2019 $ '000	Date of latest valuation	Level 1 Quoted prices in active mkts	Level 2 Significant observable inputs	Level 3 Significant unobserv-able inputs	Total
Financial assets					
Investments					
– 'Financial assets at fair value through other comprehensive income'	30/06/19	–	219	–	219
Total financial assets		–	219	–	219
Infrastructure, property, plant and equipment					
Plant & Equipment	13/05/16	–	–	11,755	11,755
Office Equipment	13/05/16	–	–	1,431	1,431
Furniture & Fittings	13/05/16	–	–	518	518
Operational Land	30/06/18	–	21,049	–	21,049
Community Land	13/05/16	–	–	11,408	11,408
Land Improvements	13/05/16	–	–	1,744	1,744
Buildings – Specialised	30/06/18	–	–	16,175	16,175
Buildings – Non Specialised	30/06/18	–	24,772	–	24,772
Other Structures	13/05/16	–	–	7,171	7,171
Road infrastructure	13/05/16	–	–	250,296	250,296
Bridges	13/05/16	–	–	58,328	58,328
Footpaths	13/05/16	–	–	8,449	8,449
Bulk Earthworks	13/05/16	–	–	515,602	515,602
Stormwater Drainage	13/05/16	–	–	16,536	16,536
Water Supply Network	30/06/17	–	–	90,706	90,706
Sewerage Network	30/06/17	–	–	71,509	71,509
Swimming Pools	13/05/16	–	–	2,597	2,597
Other Open Space/Recreational Assets	13/05/16	–	–	2,341	2,341
Library Books	13/05/16	–	–	399	399
Tip Restoration Asset	30/06/19	–	–	1,948	1,948
Quarry Restoration Asset	13/05/16	–	–	32	32
Other Assets	13/05/16	–	–	2,608	2,608
Total infrastructure, property, plant and equipment		–	45,821	1,071,553	1,117,374

Note that capital WIP is not included above since it is carried at cost.

(2) Transfers between level 1 and level 2 fair value hierarchies

The following transfers occurred between level 1 and level 2 fair value hierarchies during the year:

During the year, there were no transfers between level 1 and level 2 fair value hierarchies for recurring fair value measurements.

(3) Fair value measurements using significant unobservable inputs (level 3)

a. The following tables present the changes in level 3 fair value asset classes.

$ '000	Level 3 I, PP and E
2019	
Opening balance	1,079,687
Purchases (GBV)	8,766
Disposals (WDV)	(781)
Depreciation and impairment	(19,046)

continued on next page ...

Snowy Monaro Regional Council

Notes to the Financial Statements
for the year ended 30 June 2020

Note 22. Fair Value Measurement (continued)

$ '000	Level 3 I, PP and E
FV gains – other comprehensive income	(1,214)
WIP transfers	4,201
Other adjustments and transfers	(60)
Closing balance	1,071,553
2020	
Opening balance	1,071,553
Purchases (GBV)	13,016
Disposals (WDV)	(746)
Depreciation and impairment	(19,066)
FV gains – other comprehensive income	45,817
WIP transfers	11,257
Other adjustments and transfers	14,006
Closing balance	1,135,837

continued on next page ...

Snowy Monaro Regional Council

Notes to the Financial Statements
for the year ended 30 June 2020

Note 22. Fair Value Measurement (continued)

c. Significant unobservable valuation inputs used (for level 3 asset classes) and their relationship to fair value.

The following table summarises the quantitative information relating to the significant unobservable inputs used in deriving the various level 3 asset class fair values.

$ '000	Fair value (30/6/20)	Valuation technique/s	Unobservable inputs
Infrastructure, property, plant and equipment			
Plant & Equipment	12,878	Historical cost	Cost per unit, useful life, residual value, condition of asset
Office Equipment	1,074	Historical cost	Cost per unit, useful life, residual value, condition of asset
Furniture & Fittings	469	Historical cost	Cost per unit, useful life, residual value, condition of asset
Community Land	11,408	Current replacement cost	Cost per sq metre, Valuer General's Valuation
Land Improvements	1,737	Depreciated replacement cost	Useful life, residual value, condition of asset
Buildings - Specialised	17,282	Depreciated replacement cost	Cost per sq metre, dimensions & specification, pattern of consumption, components, useful life, condition of asset
Other Structures	5,394	Depreciated replacement cost	Cost per unit rates, pattern of consumption, components, useful life, asset condition
Road infrastructure	356,078	Depreciated replacement cost	Cost per sq metre, dimensions & specification, pattern of consumption, components, useful life, condition of asset
Bridges	73,644	Depreciated replacement cost	Cost per sq metre, dimensions & specification, pattern of consumption, components, useful life, condition of asset
Footpaths	8,316	Depreciated replacement cost	Cost per sq metre, pattern of consumption, components, useful life, condition of asset
Bulk Earthworks	441,706	Current replacement cost	Cost per sq metre
Stormwater Drainage	19,902	Depreciated replacement cost	Unit rates, cost per metre, useful life, condition of asset
Water Supply Network	90,907	Depreciated replacement cost	Unit rates, pattern of consumption, components, useful life, asset condition
Sewerage Network	70,448	Depreciated replacement cost	Unit rates, pattern of consumption, components, useful life, asset condition
Swimming Pools	2,239	Depreciated replacement cost	Cost per unit, useful life, condition of asset
Other Open Space/Recrational Assets	4,300	Depreciated replacement cost	Cost per unit, useful life, condition of asset
Library Books	421	Historical cost	Cost per unit, useful life, condition of asset
Tip Restoration Asset	15,153	Depreciated replacement cost	Cost per cubic / square metre, useful life
Quarry Restoration Asset	31	Depreciated replacement cost	Cost per cubic / square metre, useful life
Other Assets	2,450	Depreciated replacement cost	Unit rates, asset condition, useful life

d. The valuation process for level 3 fair value measurements

continued on next page ...

Snowy Monaro Regional Council

Notes to the Financial Statements
for the year ended 30 June 2020

Note 22. Fair Value Measurement (continued)

Council uses the following processes for the fair valuation of Level 3 Infrastructure, Property, Plant and Equipment:

Plant & Equipment, Furniture & Fittings, Office Equipment, Other Assets - Actual cost less accumulated depreciation.

Community Land - Land values obtained by the NSW Valuer-General.

Specialised Buildings - Valued at Depreciated Replacement Cost by an independent qualified valuer.

Other Structures - Valued at Depreciated Replacement Cost by qualified Council staff.

Roads infrastructure and stormwater assets - Valued at Depreciated Replacement Cost by qualified Council staff.

Water Supply Network - Valued at Depreciated Replacement Cost by qualified Council staff.

Sewerage Network - Valued at Depreciated Replacement Cost by qualified Council staff.

Recreational Assets (other than buildings) - Valued at Depreciated Replacement Cost by qualified Council staff.

Depreciated Replacement Cost is calculated from the current replacement value less the accumulated depreciation to account for the consumption of the service potential of the asset. The asset age is determined from the date of acquisition. If the date is not known, the asset age is determined by estimating the remaining life from an assessment of the asset condition, and subtracting the remaining life from the useful life of the asset.

The Current Replacement Value is the cost of a standard modern asset that would be installed if Council were deprived of the existing asset. Where specific estimates are available, these are used to determine the replacement values. In the absence of detailed estimates, unit rates are obtained from a recognised source and are appropriately factored to reflect the regional location of the asset.

Where appropriate, disposal costs are taken into account when calculating the Depreciated Replacement Cost.

(4) Highest and best use

All of Council's non-financial assets are considered as being utilised for their highest and best use.

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 23. Related party disclosures

Key management personnel

Key management personnel (KMP) of the council are those persons having the authority and responsibility for planning, directing and controlling the activities of the council, directly or indirectly.

The aggregate amount of KMP compensation included in the Income Statement is:

$ '000	2020	2019
Compensation:		
Short-term benefits	2,317	1,428
Post-employment benefits	80	83
Other long-term benefits	224	234
Total	2,621	1,745

Other transactions with KMP and their related parties
Council has determined that transactions at arm's length between KMP and Council as part of Council delivering a public service objective (e.g. access to library or Council swimming pool by KMP) will not be disclosed.

Note 24. Events occurring after the reporting date

Council is unaware of any material or significant 'non-adjusting events' that should be disclosed.

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 25. Statement of developer contributions

Under the *Environmental Planning and Assessment Act 1979*, Council has significant obligations to provide Section 7.11 (contributions towards provision or improvement of amenities or services) infrastructure in new release areas.

It is possible that the funds contributed may be less than the cost of this infrastructure, requiring Council to borrow or use general revenue to fund the difference.

Summary of contributions and levies

	as at 30/06/19						as at 30/06/20	
		Contributions received during the year						
$ '000	Opening Balance	Cash	Non-cash	Interest earned in year	Expenditure during year	Internal borrowing (to)/from	Held as restricted asset	Cumulative internal borrowings due/(payable)
Roads	506	11	–	11	–	–	528	–
Parking	38	–	–	1	–	–	39	–
Open space	135	417	–	3	(46)	–	509	–
Community facilities	30	3	–	1	–	–	34	–
Public parking	4	5	–	–	–	–	9	–
Roadworks	277	22	–	6	–	–	305	–
Open space and public art	33	9	–	1	–	–	43	–
Sport and recreation facilities	46	6	–	1	–	–	53	–
Community services and facilities	296	55	–	6	–	–	357	–
Shared pathways - Jindabyne area	14	6	–	–	–	–	20	–
Shared trails - Jindabyne area	48	21	–	1	–	–	70	–
Regional waste management	118	61	–	2	–	–	181	–
Bushfire services	47	16	–	1	–	–	64	–
S7.11 contributions – under a plan	1,592	632	–	34	(46)	–	2,212	–
S7.12 levies – under a plan	23	4	–	1	–	–	28	–
Total S7.11 and S7.12 revenue under plans	1,615	636	–	35	(46)	–	2,240	–
S7.11 not under plans	177	–	–	4	–	–	181	–
S64 contributions	4,473	546	–	–	95	–	5,114	–
Total contributions	6,265	1,182	–	39	49	–	7,535	–

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Notes to the Financial Statements

for the year ended 30 June 2020

Note 25. Statement of developer contributions (continued)

$ '000	as at 30/06/19 Opening Balance	Contributions received during the year Cash	Contributions received during the year Non-cash	Interest earned in year	Expenditure during year	Internal borrowing (to)/from	as at 30/06/20 Held as restricted asset	as at 30/06/20 Cumulative internal borrowings due/(payable)
S7.11 Contributions – under a plan								
CONTRIBUTION PLAN (former Cooma-Monaro)								
Roads	506	11	–	11	–	–	528	–
Parking	38	–	–	1	–	–	39	–
Open space	135	417	–	3	(46)	–	509	–
Community facilities	30	3	–	1	–	–	34	–
Total	709	431	–	16	(46)	–	1,110	–
CONTRIBUTION PLAN (former Snowy River)								
Public parking	4	5	–	–	–	–	9	–
Roadworks	277	22	–	6	–	–	305	–
Open space and public art	33	9	–	1	–	–	43	–
Sport and recreation facilities	46	6	–	1	–	–	53	–
Community services and facilities	296	55	–	6	–	–	357	–
Shared pathways – Jindabyne area	14	6	–	–	–	–	20	–
Shared trails – Jindabyne area	48	21	–	1	–	–	70	–
Regional waste management	118	61	–	2	–	–	181	–
Bushfire services	47	16	–	1	–	–	64	–
Total	883	201	–	18	–	–	1,102	–

continued on next page ...

Snowy Monaro Regional Council

Notes to the Financial Statements
for the year ended 30 June 2020

Note 25. Statement of developer contributions (continued)

$ '000	as at 30/06/19 Opening Balance	Contributions received during the year: Cash	Contributions received during the year: Non-cash	Interest earned in year	Expenditure during year	Internal borrowing (to)/from	as at 30/06/20 Held as restricted asset	as at 30/06/20 Cumulative internal borrowings due/(payable)
S7.12 Levies – under a plan								
CONTRIBUTION PLAN NUMBER 1 (former Bombala)								
Other	23	4	–	1	–	–	28	–
Total	23	4	–	1	–	–	28	–
S7.11 Contributions – not under a plan								
(former Snowy River)								
Community facilities	25	–	–	1	–	–	26	–
Kerb and gutter	30	–	–	–	–	–	30	–
Voluntary payment agreement	122	–	–	3	–	–	125	–
Total	177	–	–	4	–	–	181	–

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 26. Result by fund

$ '000	General [1] 2020	Water 2020	Sewer 2020
Income Statement by fund			
Income from continuing operations			
Rates and annual charges	21,167	2,730	8,546
User charges and fees	8,367	5,982	91
Interest and investment revenue	546	547	582
Other revenues	1,322	290	376
Grants and contributions provided for operating purposes	25,320	58	51
Grants and contributions provided for capital purposes	8,429	1,117	1,831
Net gains from disposal of assets	798	–	–
Rental income	892	–	–
Total income from continuing operations	66,841	10,724	11,477
Expenses from continuing operations			
Employee benefits and on-costs	29,231	2,227	2,179
Borrowing costs	64	15	–
Materials and contracts	15,486	1,642	2,099
Depreciation and amortisation	15,420	2,825	2,241
Other expenses	4,831	2,025	2,118
Net losses from the disposal of assets	(26)	21	5
Total expenses from continuing operations	65,006	8,755	8,642
Operating result from continuing operations	1,835	1,969	2,835
Net operating result for the year	1,835	1,969	2,835
Net operating result attributable to each council fund	1,835	1,969	2,835
Net operating result for the year before grants and contributions provided for capital purposes	(6,594)	852	1,004

NB. All amounts disclosed above are gross – that is, they include internal charges and recoveries made between the funds.

(1) General fund refers to all of Council's activities except for its water and sewer activities which are listed separately.

$ '000	General [1] 2020	Water 2020	Sewer 2020
Statement of Financial Position by fund			
ASSETS			
Current assets			
Cash and cash equivalents	5,091	747	708
Investments	6,728	6,885	6,387
Receivables	7,790	2,967	2,776
Inventories	1,656	–	–
Other	423	–	–
Total current assets	21,688	10,599	9,871
Non-current assets			
Investments	23,245	14,917	13,838
Receivables	–	–	62

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Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 26. Result by fund (continued)

$ '000	General [1] 2020	Water 2020	Sewer 2020
Infrastructure, property, plant and equipment	1,029,131	95,041	78,254
Intangible assets	350	–	–
Right of use assets	62	–	–
Total non-current assets	1,052,788	109,958	92,154
TOTAL ASSETS	1,074,476	120,557	102,025
LIABILITIES			
Current liabilities			
Payables	8,955	32	3
Contract liabilities	11,435	–	–
Lease liabilities	49	–	–
Borrowings	424	96	–
Provisions	6,918	–	–
Total current liabilities	27,781	128	3
Non-current liabilities			
Lease liabilities	16	–	–
Borrowings	278	78	–
Provisions	19,545	–	–
Total non-current liabilities	19,839	78	–
TOTAL LIABILITIES	47,620	206	3
Net assets	1,026,856	120,351	102,022
EQUITY			
Accumulated surplus	978,218	100,601	98,873
Revaluation reserves	48,638	19,750	3,149
Council equity interest	1,026,856	120,351	102,022
Total equity	1,026,856	120,351	102,022

NB. All amounts disclosed above are gross – that is, they include internal charges and recoveries made between the funds. Assets and liabilities shown in the water and sewer columns are restricted for use for these activities.

(1) General fund refers to all of Council's activities except for its water and sewer activities which are listed separately.

Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 27(a). Statement of performance measures – consolidated results

$ '000	Amounts 2020	Indicator 2020	Prior period 2019	Benchmark
1. Operating performance ratio				
Total continuing operating revenue excluding capital grants and contributions less operating expenses [1,2]	(5,536)	(7.20)%	(6.50)%	>0.00%
Total continuing operating revenue excluding capital grants and contributions [1]	76,867			
2. Own source operating revenue ratio				
Total continuing operating revenue excluding all grants and contributions [1]	51,438	58.29%	61.60%	>60.00%
Total continuing operating revenue [1]	88,244			
3. Unrestricted current ratio				
Current assets less all external restrictions	25,389	2.79x	4.05x	>1.50x
Current liabilities less specific purpose liabilities	9,115			
4. Debt service cover ratio				
Operating result before capital excluding interest and depreciation/impairment/amortisation [1]	15,029	23.19x	7.46x	>2.00x
Principal repayments (Statement of Cash Flows) plus borrowing costs (Income Statement)	648			
5. Rates, annual charges, interest and extra charges outstanding percentage				
Rates, annual and extra charges outstanding	4,698	12.09%	9.69%	<10.00%
Rates, annual and extra charges collectible	38,857			
6. Cash expense cover ratio				
Current year's cash and cash equivalents plus all term deposits	78,546	13.88 mths	16.14 mths	>3.00 mths
Monthly payments from cash flow of operating and financing activities	5,658			

(1) Excludes fair value increments on investment properties, reversal of revaluation decrements, reversal of impairment losses on receivables, net gain on sale of assets and net share of interests in joint ventures and associates using the equity method and includes pensioner rate subsidies

(2) Excludes impairment/revaluation decrements of IPPE, fair value decrements on investment properties, net loss on disposal of assets and net loss on share of interests in joint ventures and associates using the equity method

Snowy Monaro Regional Council

Notes to the Financial Statements
for the year ended 30 June 2020

Note 27(b). Statement of performance measures – by fund

$ '000	General Indicators [3] 2020	General Indicators [3] 2019	Water Indicators 2020	Water Indicators 2019	Sewer Indicators 2020	Sewer Indicators 2019	Benchmark
1. Operating performance ratio Total continuing operating revenue excluding capital grants and contributions less operating expenses [1, 2] / Total continuing operating revenue excluding capital grants and contributions [1]	**(12.88)%**	(12.06)%	**9.07%**	4.97%	**10.45%**	14.94%	>0.00%
2. Own source operating revenue ratio Total continuing operating revenue excluding capital grants and contributions [1] / Total continuing operating revenue [1]	**48.88%**	51.62%	**89.06%**	93.45%	**83.61%**	89.77%	>60.00%
3. Unrestricted current ratio Current assets less all external restrictions / Current liabilities less specific purpose liabilities	**2.79x**	4.05x	**82.80x**	51.53x	**3,290.33 x**	615.38x	>1.50x
4. Debt service cover ratio Operating result before capital excluding interest and depreciation/impairment/amortisation [1] / Principal repayments (Statement of Cash Flows) plus borrowing costs (Income Statement)	**14.85x**	3.85x	**35.36x**	187.67x	∞	89.86x	>2.00x
5. Rates, annual charges, interest and extra charges outstanding percentage Rates, annual and extra charges outstanding / Rates, annual and extra charges collectible	**11.15%**	8.54%	**13.31%**	12.03%	**14.02%**	11.17%	<10.00%
6. Cash expense cover ratio Current year's cash and cash equivalents plus all term deposits / Payments from cash flow of operating and financing activities	**7.57 mths**	11.11 mths	**45.87 mths**	36.61 mths	**39.29 mths**	31.73 mths	>3.00 mths

(1) - (2) Refer to Notes at Note 23a above.
(3) General fund refers to all of Council's activities except for its water and sewer activities which are listed separately.

END OF AUDITED FINANCIAL STATEMENTS

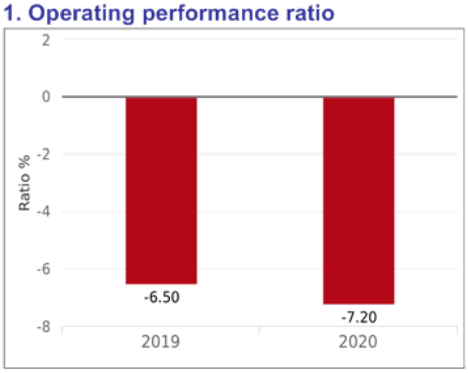
Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 27(c). Statement of performance measures – consolidated results (graphs)

1. Operating performance ratio



Purpose of operating performance ratio

This ratio measures Council's achievement of containing operating expenditure within operating revenue.

Commentary on 2019/20 result

2019/20 ratio (7.20)%

Although Council's operating deficit for 2020 of $4.7 million was more favourable than the budget deficit of $5.4 million, this is not sustainable. Council is currently implementing cost saving and efficiency measures to improve its operating performance ratio. Further strategies will be reviewed through Council's Long Term Financial Planning to work towards achieving this benchmark in future.

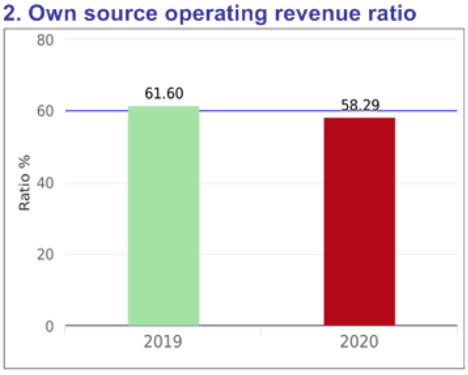
Benchmark: — > 0.00%

Source of benchmark: Code of Accounting Practice and Financial Reporting #28

Ratio achieves benchmark

Ratio is outside benchmark

2. Own source operating revenue ratio



Purpose of own source operating revenue ratio

This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions.

Commentary on 2019/20 result

2019/20 ratio 58.29%

This ratio is impacted by the introduction of the new accounting standard AASB 1058. This resulted in the re-recognition of income for grants received in prior years but expended in the 2020 financial year. This included $2.7 million of expenditure from the New Council Implementation Fund grant. Excluding this from the ratio calculation results in Council exceeding the 60% benchmark.

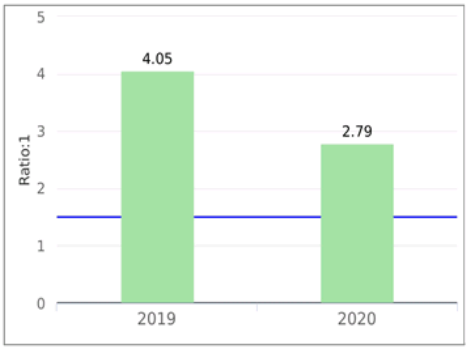
Benchmark: — > 60.00%

Source of benchmark: Code of Accounting Practice and Financial Reporting #28

Ratio achieves benchmark

Ratio is outside benchmark

3. Unrestricted current ratio



Purpose of unrestricted current ratio

To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.

Commentary on 2019/20 result

2019/20 ratio 2.79x

Although Council is still above the industry benchmark, general fund operating deficits are contributing to the downward trend in this ratio. Council needs to continue to closely monitor its budget and implement Long Term Financial Plans to ensure it does not run out of unrestricted cash.

Benchmark: — > 1.50x

Source of benchmark: Code of Accounting Practice and Financial Reporting #28

Ratio achieves benchmark

Ratio is outside benchmark

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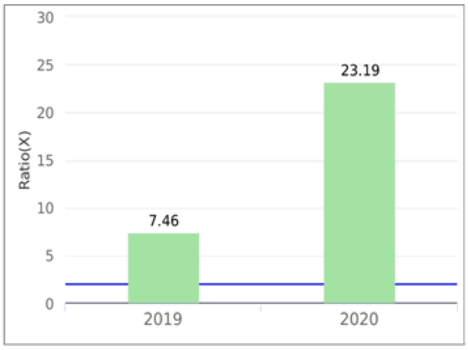
Snowy Monaro Regional Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 27(c). Statement of performance measures – consolidated results (graphs)

4. Debt service cover ratio



Purpose of debt service cover ratio	Commentary on 2019/20 result
	2019/20 ratio 23.19x
This ratio measures the availability of operating cash to service debt including interest, principal and lease payments	Council continues to carry low levels of debt and is well above the industry benchmark. The variation between the last 2 financial years relates to the principal repayment for early settlement of a sewer infrastructure loan in 2019.

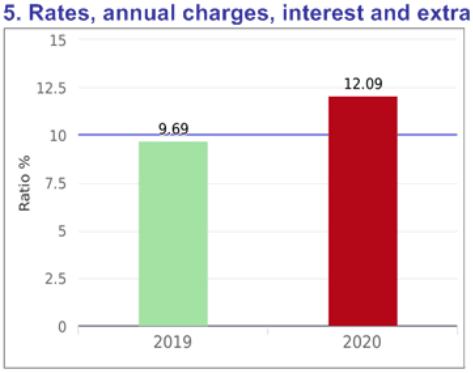
Benchmark: — > 2.00x

Source of benchmark: Code of Accounting Practice and Financial Reporting #28

Ratio achieves benchmark

Ratio is outside benchmark

5. Rates, annual charges, interest and extra charges outstanding percentage



Purpose of rates, annual charges, interest and extra charges outstanding	Commentary on 2019/20 result
	2019/20 ratio 12.09%
To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.	As a result of the impacts of bushfires and COVID-19 Council has not as actively pursued outstanding debts. Council will commence discussions with people to enter into arrangements where they can to ensure the number of people that get into financial difficulty is minimised.

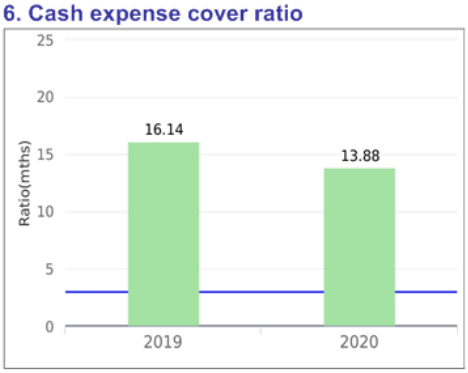
Benchmark: — < 10.00%

Source of benchmark: Code of Accounting Practice and Financial Reporting #28

Ratio achieves benchmark

Ratio is outside benchmark

6. Cash expense cover ratio



Purpose of cash expense cover ratio	Commentary on 2019/20 result
	2019/20 ratio 13.88 mths
This liquidity ratio indicates the number of months a Council can continue paying for its immediate expenses without additional cash inflow.	Council continues to exceed the benchmark minimum ratio for its cash expense cover.

Benchmark: — > 3.00mths

Source of benchmark: Code of Accounting Practice and Financial Reporting #28

Ratio achieves benchmark

Ratio is outside benchmark

INDEPENDENT AUDITOR'S REPORT

Report on the general purpose financial statements

Snowy Monaro Regional Council

To the Councillors of Snowy Monaro Regional Council

Opinion

I have audited the accompanying financial statements of Snowy Monaro Regional Council (the Council), which comprise the Statement by Councillors and Management, the Income Statement and Statement of Comprehensive Income for the year ended 30 June 2020, the Statement of Financial Position as at 30 June 2020, the Statement of Changes in Equity and Statement of Cash Flows for the year then ended and notes comprising a summary of significant accounting policies and other explanatory information.

In my opinion:

- the Council's accounting records have been kept in accordance with the requirements of the *Local Government Act 1993*, Chapter 13, Part 3, Division 2 (the Division)
- the financial statements:
  - have been prepared, in all material respects, in accordance with the requirements of this Division
  - are consistent with the Council's accounting records
  - present fairly, in all material respects, the financial position of the Council as at 30 June 2020, and of its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards
- all information relevant to the conduct of the audit has been obtained
- no material deficiencies in the accounting records or financial statements have come to light during the audit.

My opinion should be read in conjunction with the rest of this report.

Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Financial Statements' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants (including Independence Standards)' (APES 110).

I have fulfilled my other ethical responsibilities in accordance with APES 110.

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as auditor of councils
- precluding the Auditor-General from providing non-audit services.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Other Information

The Council's annual report for the year ended 30 June 2020 includes other information in addition to the financial statements and my Independent Auditor's Report thereon. The Councillors are responsible for the other information. At the date of this Independent Auditor's Report, the other information I have received comprise the special purpose financial statements and Special Schedules (the Schedules).

My opinion on the financial statements does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information. However, as required by the *Local Government Act 1993*, I have separately expressed an opinion on the special purpose financial statements and Special Schedule - Permissible income for general rates.

In connection with my audit of the financial statements, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement of the other information, I must report that fact.

I have nothing to report in this regard.

The Councillors' Responsibilities for the Financial Statements

The Councillors are responsible for the preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards and the *Local Government Act 1993*, and for such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to:

- obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the financial statements.

A description of my responsibilities for the audit of the financial statements is located at the Auditing and Assurance Standards Board website at: www.auasb.gov.au/auditors_responsibilities/ar4.pdf. The description forms part of my auditor's report.

The scope of my audit does not include, nor provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- on the Original Budget information included in the Income Statement, Statement of Cash Flows, and Note 21 Material budget variations
- on the Special Schedules. A separate opinion has been provided on Special Schedule - Permissible income for general rates
- about the security and controls over the electronic publication of the audited financial statements on any website where they may be presented
- about any other information which may have been hyperlinked to/from the financial statements.



Lawrissa Chan
Director, Financial Audit Services

Delegate of the Auditor-General for New South Wales

23 November 2020
SYDNEY

Peter Beer
Mayor
Snowy Monaro Regional Council
PO Box 14
COOMA NSW 2 30

Contact: Lawrissa Chan
Phone no: (02) 2 2
Our ref: D202 20/1

23 November 2020

Dear Mayor

Report on the Conduct of the Audit

for the year ended une

Snowy Monaro Regional Council

I have audited the general purpose financial statements (GPFS) of the Snowy Monaro Regional Council (the Council) for the year ended 30 June 2020 as required by section 41 of the *Local Government Act 1993* (the Act).

I expressed an unmodified opinion on the Council's GPFS.

This Report on the Conduct of the Audit (the Report) for the Council for the year ended 30 June 2020 is issued in accordance with section 41 of the Act. This Report should be read in conjunction with my audit opinion on the GPFS issued under section 41 (2) of the Act.

INCOME STATEMENT

Operating result

			ariance
	m	m	
Rates and annual charges revenue			
Grants and contributions revenue			
Operating result from continuing operations			
Net operating result before capital grants and contributions			

The Council's operating result from continuing operations was a surplus of . million, which was 4.4 million higher compared with the prior year. This was mainly due to the change in the timing of revenue recognition for certain grants as a result of the new accounting standards.

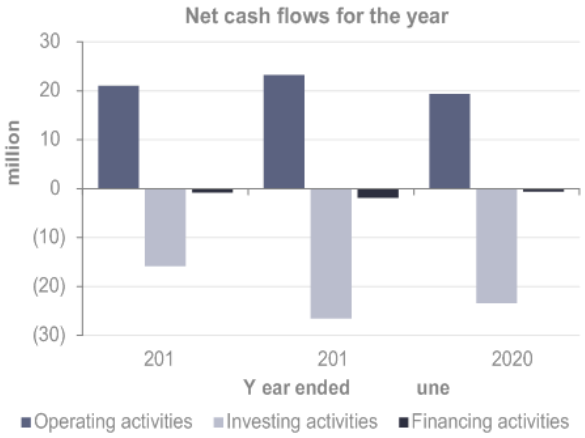
The Council s net operating result before capital grants and contributions remained steady compared with the prior year.

Rates and annual charges revenue has increased by 0. million (2. per cent), mainly due to the 2. per cent rate peg increase.

Grants and contributions revenue increased by . million (1 .0 per cent), mainly due to the change in the timing of revenue recognition for certain grants as a result of the new accounting standards.

STATEMENT OF CASH FL OWS

- Council s cash and cash equivalents was . million (11.1 million for the year ended 30 June 201). There was a net decrease in cash and cash equivalents of 4. million at 30 June 2020.
- Net cash inflows from operating activities decreased by 3. million mainly due to the increase of 4.1 million payments in employee benefits and on costs during the year.
- Net cash outflows from investing activities decreased by 3.2 million mainly due to a net decrease in purchase of investments of 13. million offset by a net increase in purchase of infrastructure, property, plant and equipment of 10. million during the year.
- Net cash outflows from financing activities decreased by 1.3 million mainly due to a 1.4 million reduction in the repayment of borrowings and advances during the year.



FINANCIAL POSITION

Cash and in estments

Cash and in estments			Commentary
	m	m	
External restrictions	3.0	.2	• Externally restricted cash and investments are restricted in their use by externally imposed requirements. Council s externally restricted cash and investments have increased by 3. million primarily due to: – Reclassification of unexpended grants from internally restricted to externally restricted in 2020 (.1 million increase). – water supplies (2. million increase) – domestic waste management (4. million decrease) • Internally restricted cash and investments have been restricted in their use by resolution or policy of Council to reflect identified programs of works and any forward plans identified by Council. The 13.1 million decrease in internally restricted funds are primarily due to: – Stronger communities fund (. million) – New council implementation fund (4.1 million) • nrestricted cash was nil. Council is using internally restricted funds to manage its general operations.
Internal restrictions	1 .	2 .	
nrestricted	-	0.	
Cash and in estments			

Debt

Council has 0. million of borrowings with Westpac as at 30 June 2020 (201 : 1.4 million).

Council has an overdraft facility limit of 0.3 million with Westpac as at 30 June 2020 (201 : 0.3 million). As at 30 June 2020, 0.3 million of the facility remains unutilised.

Council has a credit card facility limit of 0.1 million with National Australia Bank as at 30 June 2020 (201 : 0.1 million). As at 30 June 2020, 0.1 million of the facility remains unutilised.

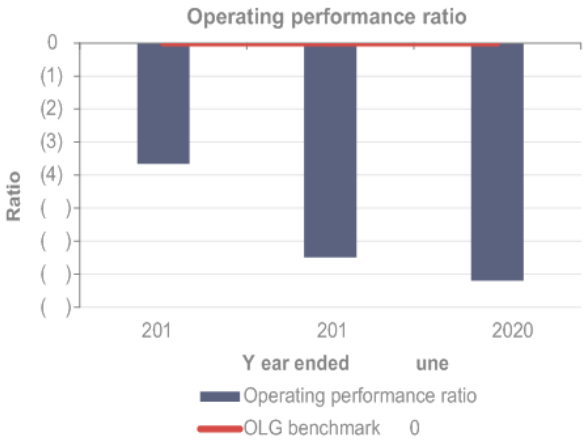
PERFORMANCE

Performance measures

The following section provides an overview of the Council's performance against the performance measures and performance benchmarks set by the Office of Local Government (OLG) within the Department of Planning, Industry and Environment.

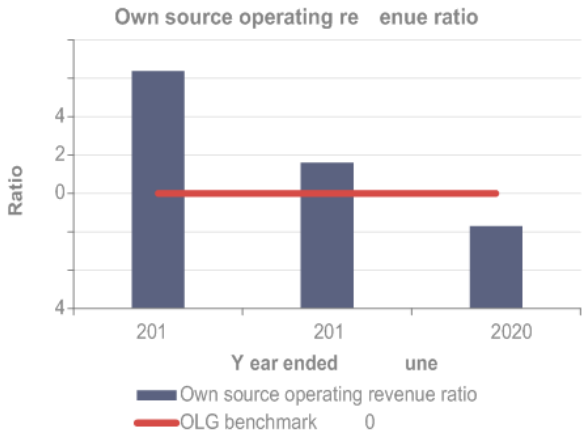
Operating performance ratio

- The 'operating performance ratio' measures how well council contained operating expenditure within operating revenue (excluding capital grants and contributions, fair value adjustments, and reversal of revaluation decrements). The benchmark set by OLG is greater than ero per cent.
- Council s operating performance ratio of - .2 is below the industry benchmark of greater than 0 per cent.
- The operating performance ratio has declined mainly due to the increase in operating expenses of 3.3 million during the year.



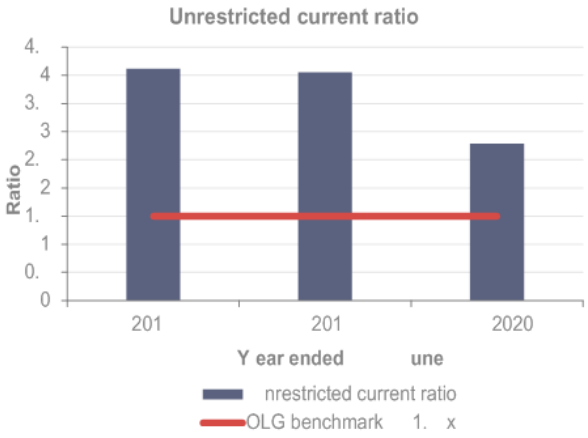
Own source operating re enue ratio

- The 'own source operating revenue ratio' measures council's fiscal flexibility and the degree to which it relies on external funding sources such as operating grants and contributions. The benchmark set by OLG is greater than 0 per cent.
- Council s own source operating revenue ratio of .3 is below the industry benchmark of 0 .
- The own source operating revenue ratio has declined mainly due to the change in the timing of revenue recognition for certain grants as a result of the new accounting standards.



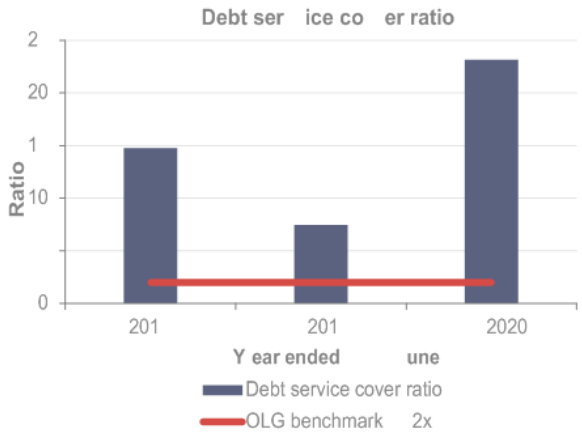
Unrestricted current ratio

- The 'unrestricted current ratio' is specific to local government and represents council's ability to meet its short-term obligations as they fall due. The benchmark set by OLG is greater than 1. times.
- Council s liquidity ratio of 2. times is greater than the industry benchmark minimum of 1. times.
- The Council s unrestricted current ratio has decreased compared to the prior year due to the decrease in current assets, an increase in externally restricted cash of 10 million and an increase in current liabilities.



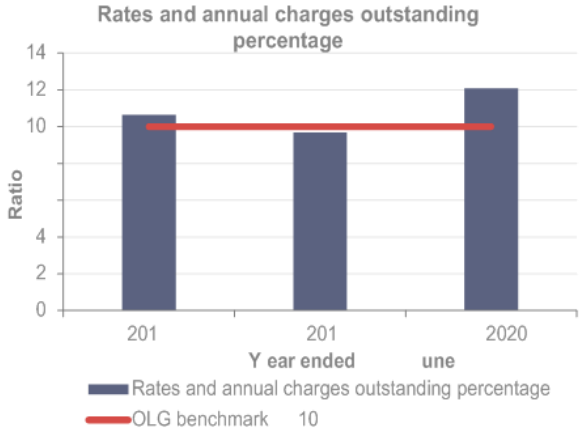
Debt ser ice co er ratio

- The 'debt service cover ratio' measures the operating cash to service debt including interest, principal and lease payments. The benchmark set by OLG is greater than two times.
- Council s debt service cover ratio of 23.2 times is higher than the industry benchmark of greater than 2 times.
- The increase in the ratio is due to a reduction in repayments of borrowings and a decrease in borrowing costs of 1.4 million during the year.



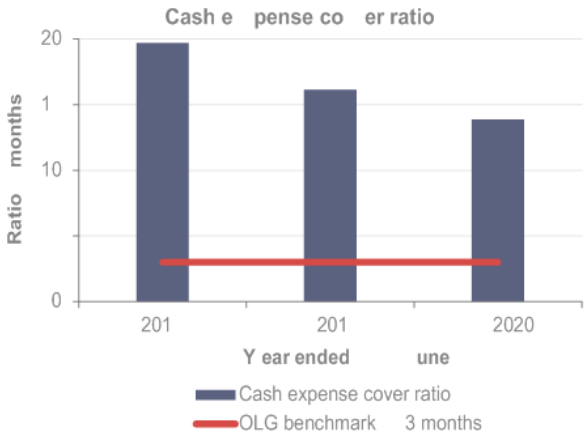
Rates and annual charges outstanding percentage

- The 'rates and annual charges outstanding percentage' assesses the impact of uncollected rates and annual charges on council's liquidity and the adequacy of debt recovery efforts. The benchmark set by OLG is less than 10 per cent for regional and rural councils.
- The Council s rates and annual charges outstanding percentage of 12.1 exceeded the industry benchmark of less than 10 for regional councils.
- The rates and annual charges percentage has increased from the prior year as some ratepayers have experienced financial difficulties due to the impacts of COV ID-1 and the recent bushfires



Cash e pense co er ratio

- This liquidity ratio indicates the number of months the council can continue paying for its immediate expenses without additional cash inflow. The benchmark set by OLG is greater than three months.
- The Council s cash expense cover ratio was 13. months, which is above the industry benchmark of greater than 3 months.
- The cash expense cover ratio has decreased due to a decrease in cash, cash equivalents and term deposits in the current year.



Infrastructure, property, plant and e uipment renewals

The Council has renewed 24. million of assets in the 201 -20 financial year, compared to 1 .1 million of assets in the prior year.

OTH ER MATTERS

Impact of new accounting standards

AASB Re enue from Contracts with Customers' and AASB Income for Not for Profit Entities'

The Council adopted the new accounting standards AASB 1 'Contracts with Customers' and AASB 10 'Income of Not-for-Profit Entities' (collectively referred to as the Revenue Standards) for the first time in their 201 20 financial statements.

AASB 1 introduces a new approach to recognising revenue based on the principle that revenue is recognised when control of a good or service transfers to a customer. AASB 1 impacts the timing and amount of revenue recorded in a councils' financial statements, particularly for grant revenue. AASB 1 also increases the amount of disclosures required.

AASB 10 prescribes how not-for-profit entities account for transactions conducted on non-commercial terms and the receipt of volunteer services. AASB 10 significantly impacts the timing and amount of income recorded in a councils' financial statements, particularly for grant income and rates which are paid before the commencement of the rating period.

The Council recognised a 1 .2 million adjustment to opening accumulated surplus at 1 July 201 on adoption of the new Revenue Standards.

The Council disclosed the impact of adopting the new Revenue Standards in Note 1 .

AASB L eases'

The Council adopted the new accounting standard AASB 1 'Leases' for the first time in their 201 20 financial statements.

AASB 1 changes the way lessees treat operating leases for financial reporting. With a few exceptions, operating leases will now be recorded in the Statement of Financial Position as a right-of-use asset, with a corresponding lease liability.

AASB 1 results in lessees recording more assets and liabilities in the Statement of Financial Position and changes the timing and pattern of expenses recorded in the Income Statement.

The Council recognised 0.1 million of right-of-use assets and lease liabilities at 1 July 201 on adoption of AASB 1 .

The Council disclosed the impact of adopting AASB 1 in Note 1 .

L egislati e compliance

My audit procedures did not identify any instances of non-compliance with legislative requirements or a material deficiency in the Council's accounting records or financial statements. The Council's:

- accounting records were maintained in a manner and form to allow the GPFS to be prepared and effectively audited
- staff provided all accounting records and information relevant to the audit.



Lawrissa Chan
Director, Financial Audit Services

Delegate of the Auditor-General for New South Wales

cc: Peter Bascomb, Chief Executive Officer
Cr Melissa Tooke, Chair of Audit, Risk and Improvement Committee
Jim Betts, Secretary of the Department of Planning, Industry and Environment

Snowy Monaro Regional Council

SPECIAL PURPOSE FINANCIAL STATEMENTS

for the year ended 30 June 2020

SNOWY MONARO REGIONAL COUNCIL

Snowy Monaro Regional Council

Special Purpose Financial Statements
for the year ended 30 June 2020

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(1) General fund refers to all of Council's activities except for its water and sewer activities which are listed separately.

Background

i. These Special Purpose Financial Statements have been prepared for use by both the Council and the Office of Local Government in fulfilling their requirements under National Competition Policy.

ii. The principle of competitive neutrality is based on the concept of a 'level playing field' between persons/entities competing in a market place, particularly between private and public sector competitors.

Essentially, the principle is that government businesses, whether Commonwealth, state or local, should operate without net competitive advantages over other businesses as a result of their public ownership.

iii. For Council, the principle of competitive neutrality and public reporting applies only to declared business activities.

These include **(a)** those activities classified by the Australian Bureau of Statistics as business activities being water supply, sewerage services, abattoirs, gas production and reticulation, and **(b)** those activities with a turnover of more than $2 million that Council has formally declared as a business activity (defined as Category 1 activities).

iv. In preparing these financial statements for Council's self-classified Category 1 businesses and ABS-defined activities, councils must **(a)** adopt a corporatisation model and **(b)** apply full cost attribution including tax-equivalent regime payments and debt guarantee fees (where the business benefits from Council's borrowing position by comparison with commercial rates).

Snowy Monaro Regional Council

Special Purpose Financial Statements
for the year ended 30 June 2020

Statement by Councillors and Management made pursuant to the Local Government Code of Accounting Practice and Financial Reporting

The attached Special Purpose Financial Statements have been prepared in accordance with:

- the NSW Government Policy Statement *'Application of National Competition Policy to Local Government'*,
- the Division of Local Government Guidelines *'Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality'*,
- the Local Government *Code of Accounting Practice and Financial Reporting*,
- the NSW Office of *Water Best-Practice Management of Water and Sewerage Guidelines*.

To the best of our knowledge and belief, these statements:

- present fairly the operating result and financial position for each of Council's declared business activities for the year, and
- accord with Council's accounting and other records,
- present overhead reallocation charges to the water and sewerage businesses as fair and reasonable.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 17 September 2020.

Peter Beer
Mayor
17 September 2020

Lynley Miners
Councillor
17 September 2020

Peter Bascomb
Chief Executive Officer
17 September 2020

David Rawlings
Responsible Accounting Officer
17 September 2020

Snowy Monaro Regional Council

Income Statement – Water Supply Business Activity

for the year ended 30 June 2020

$ '000	2020	2019
Income from continuing operations		
Access charges	2,730	2,736
User charges	5,794	5,535
Fees	188	158
Interest	547	498
Grants and contributions provided for non-capital purposes	58	57
Other income	290	238
Total income from continuing operations	9,607	9,222
Expenses from continuing operations		
Employee benefits and on-costs	2,227	1,866
Borrowing costs	15	21
Materials and contracts	1,642	1,301
Depreciation, amortisation and impairment	2,825	3,462
Loss on sale of assets	21	24
Other expenses	2,025	2,090
Total expenses from continuing operations	8,755	8,764
Surplus (deficit) from continuing operations before capital amounts	852	458
Grants and contributions provided for capital purposes	1,117	585
Surplus (deficit) from continuing operations after capital amounts	**1,969**	**1,043**
Surplus (deficit) from all operations before tax	**1,969**	**1,043**
Less: corporate taxation equivalent (27.5%) [based on result before capital]	(234)	(126)
SURPLUS (DEFICIT) AFTER TAX	1,735	917
Plus accumulated surplus	98,632	97,589
Equity adjustment - AASB 15/1058	–	–
Plus adjustments for amounts unpaid:		
– Corporate taxation equivalent	234	126
Closing accumulated surplus	100,601	98,632
Return on capital %	0.9%	0.5%
Subsidy from Council	–	763
Calculation of dividend payable:		
Surplus (deficit) after tax	1,735	917
Less: capital grants and contributions (excluding developer contributions)	(1,117)	(585)
Surplus for dividend calculation purposes	**618**	**332**
Potential dividend calculated from surplus	**309**	**166**

Snowy Monaro Regional Council

Income Statement – Sewerage Business Activity

for the year ended 30 June 2020

$ '000	2020	2019
Income from continuing operations		
Access charges	8,546	8,560
User charges	25	91
Fees	66	55
Interest	582	565
Grants and contributions provided for non-capital purposes	51	53
Other income	376	167
Total income from continuing operations	9,646	9,491
Expenses from continuing operations		
Employee benefits and on-costs	2,179	1,792
Borrowing costs	–	44
Materials and contracts	2,099	1,764
Depreciation, amortisation and impairment	2,241	2,492
Loss on sale of assets	5	(28)
Other expenses	2,118	2,009
Total expenses from continuing operations	8,642	8,073
Surplus (deficit) from continuing operations before capital amounts	1,004	1,418
Grants and contributions provided for capital purposes	1,831	1,022
Surplus (deficit) from continuing operations after capital amounts	**2,835**	**2,440**
Surplus (deficit) from all operations before tax	**2,835**	**2,440**
Less: corporate taxation equivalent (27.5%) [based on result before capital]	(276)	(390)
SURPLUS (DEFICIT) AFTER TAX	2,559	2,050
Plus accumulated surplus	96,038	93,598
Equity adjustment - AASB 15/1058	–	–
Plus adjustments for amounts unpaid:		
– Corporate taxation equivalent	276	390
Closing accumulated surplus	98,873	96,038
Return on capital %	1.3%	2.0%
Subsidy from Council	–	–
Calculation of dividend payable:		
Surplus (deficit) after tax	2,559	2,050
Less: capital grants and contributions (excluding developer contributions)	(1,831)	(1,022)
Surplus for dividend calculation purposes	**728**	**1,028**
Potential dividend calculated from surplus	**364**	**514**

Snowy Monaro Regional Council

Income Statement – Waste Management

for the year ended 30 June 2020

$ '000	2020 Category 1	2019 Category 1
Income from continuing operations		
Access charges	4,859	4,524
User charges	1,064	883
Fees	2,208	1,476
Interest	158	166
Grants and contributions provided for non-capital purposes	9	38
Other income	2,246	1,659
Total income from continuing operations	10,544	8,746
Expenses from continuing operations		
Employee benefits and on-costs	2,875	2,790
Borrowing costs	51	169
Materials and contracts	3,433	2,485
Depreciation, amortisation and impairment	1,480	817
Loss on sale of assets	(43)	1
Other expenses	1,690	1,282
Total expenses from continuing operations	9,486	7,544
Surplus (deficit) from continuing operations before capital amounts	1,058	1,202
Grants and contributions provided for capital purposes	67	87
Surplus (deficit) from continuing operations after capital amounts	**1,125**	**1,289**
Surplus (deficit) from all operations before tax	**1,125**	**1,289**
Less: corporate taxation equivalent (27.5%) [based on result before capital]	(291)	(331)
SURPLUS (DEFICIT) AFTER TAX	834	958
Plus accumulated surplus	10,619	9,330
Plus adjustments for amounts unpaid:		
– Corporate taxation equivalent	291	331
Closing accumulated surplus	11,744	10,619
Return on capital %	4.8%	14.5%

Snowy Monaro Regional Council

Income Statement – Residential Aged Care

for the year ended 30 June 2020

$ '000	2020 Category 1	2019 Category 1
Income from continuing operations		
User charges	314	251
Fees	697	782
Interest	98	170
Grants and contributions provided for non-capital purposes	1,952	1,689
Total income from continuing operations	3,061	2,892
Expenses from continuing operations		
Employee benefits and on-costs	2,971	2,550
Materials and contracts	1,658	1,127
Depreciation, amortisation and impairment	249	296
Other expenses	162	199
Total expenses from continuing operations	5,040	4,172
Surplus (deficit) from continuing operations before capital amounts	(1,979)	(1,280)
Grants and contributions provided for capital purposes	125	500
Surplus (deficit) from continuing operations after capital amounts	**(1,854)**	**(780)**
Surplus (deficit) from all operations before tax	**(1,854)**	**(780)**
Less: corporate taxation equivalent (27.5%) [based on result before capital]	–	–
SURPLUS (DEFICIT) AFTER TAX	(1,854)	(780)
Plus accumulated surplus	5,713	6,993
Plus adjustments for amounts unpaid:		
Closing accumulated surplus	3,859	6,213
Return on capital %	(30.3)%	(20.0)%
Subsidy from Council	2,037	1,365

Statement of Financial Position – Water Supply Business Activity
as at 30 June 2020

$ '000	2020	2019
ASSETS		
Current assets		
Cash and cash equivalents	747	2,464
Investments	6,885	4,212
Receivables	2,967	3,014
Other	–	(2)
Total current assets	10,599	9,688
Non-current assets		
Investments	14,917	12,859
Infrastructure, property, plant and equipment	95,041	94,107
Total non-current assets	109,958	106,966
TOTAL ASSETS	120,557	116,654
LIABILITIES		
Current liabilities		
Payables	32	98
Borrowings	96	90
Total current liabilities	128	188
Non-current liabilities		
Borrowings	78	174
Total non-current liabilities	78	174
TOTAL LIABILITIES	206	362
NET ASSETS	120,351	116,292
EQUITY		
Accumulated surplus	100,601	98,632
Revaluation reserves	19,750	17,660
TOTAL EQUITY	120,351	116,292

Statement of Financial Position – Sewerage Business Activity
as at 30 June 2020

$ '000	2020	2019
ASSETS		
Current assets		
Cash and cash equivalents	708	2,690
Investments	6,387	4,599
Receivables	2,776	2,557
Total current assets	9,871	9,846
Non-current assets		
Investments	13,838	14,039
Receivables	62	105
Infrastructure, property, plant and equipment	78,254	74,144
Total non-current assets	92,154	88,288
TOTAL ASSETS	102,025	98,134
LIABILITIES		
Current liabilities		
Payables	3	16
Total current liabilities	3	16
TOTAL LIABILITIES	3	16
NET ASSETS	102,022	98,118
EQUITY		
Accumulated surplus	98,873	96,038
Revaluation reserves	3,149	2,080
TOTAL EQUITY	102,022	98,118

Snowy Monaro Regional Council

Statement of Financial Position – Waste Management

as at 30 June 2020

$ '000	2020 Category 1	2019 Category 1
ASSETS		
Current assets		
Cash and cash equivalents	236	788
Investments	2,222	1,348
Receivables	927	664
Total current assets	3,385	2,800
Non-current assets		
Investments	4,815	4,115
Infrastructure, property, plant and equipment	23,250	9,430
Other	–	3
Total non-current assets	28,065	13,548
TOTAL ASSETS	31,450	16,348
LIABILITIES		
Current liabilities		
Contract liabilities	8	–
Payables	7	7
Borrowings	287	269
Total current liabilities	302	276
Non-current liabilities		
Borrowings	278	564
Provisions	19,507	5,013
Total non-current liabilities	19,785	5,577
TOTAL LIABILITIES	20,087	5,853
NET ASSETS	11,363	10,495
EQUITY		
Accumulated surplus	11,744	10,619
Revaluation reserves	(381)	(124)
TOTAL EQUITY	11,363	10,495

Snowy Monaro Regional Council

Statement of Financial Position – Residential Aged Care

as at 30 June 2020

$ '000	2020 Category 1	2019 Category 1
ASSETS		
Current assets		
Cash and cash equivalents	56	533
Investments	1,658	3,692
Receivables	31	45
Total current assets	1,745	4,270
Non-current assets		
Infrastructure, property, plant and equipment	6,541	6,410
Intangible assets	350	350
Total non-current assets	6,891	6,760
TOTAL ASSETS	8,636	11,030
LIABILITIES		
Current liabilities		
Contract liabilities	496	–
Payables	3,561	4,097
Total current liabilities	4,057	4,097
TOTAL LIABILITIES	4,057	4,097
NET ASSETS	4,579	6,933
EQUITY		
Accumulated surplus	3,859	6,213
Revaluation reserves	720	720
TOTAL EQUITY	4,579	6,933

Snowy Monaro Regional Council

Notes to the Special Purpose Financial Statements

for the year ended 30 June 2020

Note 1. Significant Accounting Policies

A statement summarising the supplemental accounting policies adopted in the preparation of the Special Purpose Financial Statements (SPFS) for National Competition Policy (NCP) reporting purposes follows.

These financial statements are SPFS prepared for use by Council and the Office of Local Government. For the purposes of these statements, the Council is a non-reporting not-for-profit entity.

The figures presented in these Special Purpose Financial Statements have been prepared in accordance with the recognition and measurement criteria of relevant Australian Accounting Standards, other authoritative pronouncements of the Australian Accounting Standards Board (AASB) and Australian Accounting Interpretations.

The disclosures in these Special Purpose Financial Statements have been prepared in accordance with the Local Government Act 2093 (NSW), the *Local Government (General) Regulation 2005*, and the Local Government Code of Accounting Practice and Financial Reporting.

The statements are prepared on an accruals basis. They are based on historic costs and do not take into account changing money values or, except where specifically stated, current values of non-current assets. Certain taxes and other costs, appropriately described, have been imputed for the purposes of the National Competition Policy.

The Statement of Financial Position includes notional assets/liabilities receivable from/payable to Council's general fund. These balances reflect a notional intra-entity funding arrangement with the declared business activities.

National Competition Policy

Council has adopted the principle of 'competitive neutrality' in its business activities as part of the National Competition Policy which is being applied throughout Australia at all levels of government.

The framework for its application is set out in the June 1996 NSW government policy statement titled 'Application of National Competition Policy to Local Government'.

The *Pricing and Costing for Council Businesses, A Guide to Competitive Neutrality* issued by the Office of Local Government in July 1997 has also been adopted.

The pricing and costing guidelines outline the process for identifying and allocating costs to activities and provide a standard for disclosure requirements.

These disclosures are reflected in Council's pricing and/or financial reporting systems and include taxation equivalents, Council subsidies, return on investments (rate of return), and dividends paid.

Declared business activities

In accordance with Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality, Council has declared that the following are to be considered as business activities:

Category 1

(where gross operating turnover is over $2 million)

a. Water Supply
Water supply services

b. Sewerage Service
Sewerage reticulation, treatment and associated activities

c. Waste Management
Collection and disposal of garbage

d. Aged Care Services
Combined services offered at Yallambee Lodge and Snowy River Hostel

continued on next page ...

Snowy Monaro Regional Council

Notes to the Special Purpose Financial Statements

for the year ended 30 June 2020

Note 1. Significant Accounting Policies (continued)

Category 2

(where gross operating turnover is less than $2 million)

Nil

Monetary amounts

Amounts shown in the financial statements are in Australian dollars and rounded to the nearest one thousand dollars.

(i) Taxation equivalent charges

Council is liable to pay various taxes and financial duties. Where this is the case, they are disclosed as a cost of operations just like all other costs.

However, where Council does not pay some taxes which are generally paid by private sector businesses, such as income tax, these equivalent tax payments have been applied to all Council-nominated business activities and are reflected in Special Purpose Financial Statements.

For the purposes of disclosing comparative information relevant to the private sector equivalent, the following taxation equivalents have been applied to all Council-nominated business activities (this does not include Council's non-business activities):

Notional rate applied (%)

Corporate income tax rate – **27.5%**

Land tax – the first $692,000 of combined land values attracts **0%**. For the combined land values in excess of $692,001 up to $4,231,000 the rate is **1.6% + $100**. For the remaining combined land value that exceeds $4,231,000 a premium marginal rate of **2.0%** applies.

Payroll tax – **5.45%** on the value of taxable salaries and wages in excess of $850,000.

In accordance with the Department of Industry (DoI) – Water guidelines, a payment for the amount calculated as the annual tax equivalent charges (excluding income tax) must be paid from water supply and sewerage business activities.

The payment of taxation equivalent charges, referred to in the DoI – Water guidelines as a 'dividend for taxation equivalent', may be applied for any purpose allowed under the *Local Government Act, 1993*.

Achievement of substantial compliance to the DoI – Water guidelines is not a prerequisite for the payment of the tax equivalent charges, however the payment must not exceed $3 per assessment.

Income tax

An income tax equivalent has been applied on the profits of the business activities.

Whilst income tax is not a specific cost for the purpose of pricing a good or service, it needs to be taken into account in terms of assessing the rate of return required on capital invested.

Accordingly, the return on capital invested is set at a pre-tax level - gain/(loss) from ordinary activities before capital amounts, as would be applied by a private sector competitor. That is, it should include a provision equivalent to the corporate income tax rate, currently 27.5%.

Income tax is only applied where a gain/ (loss) from ordinary activities before capital amounts has been achieved.

Since the taxation equivalent is notional – that is, it is payable to Council as the 'owner' of business operations - it represents an internal payment and has no effect on the operations of the Council. Accordingly, there is no need for disclosure of internal charges in the SPFS.

The rate applied of 27.5% is the equivalent company tax rate prevalent at reporting date. No adjustments have been made for variations that have occurred during the year.

continued on next page ...

Snowy Monaro Regional Council

Notes to the Special Purpose Financial Statements

for the year ended 30 June 2020

Note 1. Significant Accounting Policies (continued)

Local government rates and charges

A calculation of the equivalent rates and charges payable on all category 1 businesses has been applied to all land assets owned or exclusively used by the business activity.

Loan and debt guarantee fees

The debt guarantee fee is designed to ensure that council business activities face 'true' commercial borrowing costs in line with private sector competitors.

In order to calculate a debt guarantee fee, Council has determined what the differential borrowing rate would have been between the commercial rate and Council's borrowing rate for its business activities.

(ii) Subsidies

Government policy requires that subsidies provided to customers, and the funding of those subsidies, must be explicitly disclosed.

Subsidies occur when Council provides services on a less-than-cost-recovery basis. This option is exercised on a range of services in order for Council to meet its community service obligations.

Accordingly, 'subsidies disclosed' (in relation to National Competition Policy) represents the difference between revenue generated from 'rate of return' pricing and revenue generated from prices set by Council in any given financial year.

The overall effect of subsidies is contained within the Income Statement of each reported business activity.

(iii) Return on investments (rate of return)

The NCP policy statement requires that councils with Category 1 businesses 'would be expected to generate a return on capital funds employed that is comparable to rates of return for private businesses operating in a similar field'.

Such funds are subsequently available for meeting commitments or financing future investment strategies.

The actual rate of return achieved by each business activity is disclosed at the foot of each respective Income Statement.

The rate of return is calculated as follows:

$$\frac{\text{Operating result before capital income + interest expense}}{\text{Written down value of I,PP\&E as at 30 June}}$$

As a minimum, business activities should generate a return equal to the Commonwealth 10 year bond rate which is 0.88% at 30/6/20.

(iv) Dividends

Council is not required to pay dividends to either itself (as owner of a range of businesses) or to any external entities.

Local government water supply and sewerage businesses are permitted to pay an annual dividend from its water supply or sewerage business surplus.

Each dividend must be calculated and approved in accordance with the Department of Industry – Water guidelines and must not exceed:

- 50% of this surplus in any one year, or
- the number of water supply or sewerage assessments at 30 June 2020 multiplied by $30 (less the payment for tax equivalent charges, not exceeding $3 per assessment).

In accordance with the Department of Industry – Water guidelines a Dividend Payment form, Statement of Compliance, Unqualified Independent Financial Audit Report and Compliance Audit Report are required to be submitted to the Department of Industry – Water.

INDEPENDENT AUDITOR'S REPORT

Report on the special purpose financial statements

Snowy Monaro Regional Council

To the Councillors of Snowy Monaro Regional Council

Opinion

I have audited the accompanying special purpose financial statements (the financial statements) of Snowy Monaro Regional Council's (the Council) Declared Business Activities, which comprise the Statement by Councillors and Management, the Income Statement of each Declared Business Activity for the year ended 30 June 2020, the Statement of Financial Position of each Declared Business Activity as at 30 June 2020 and Note 1 Significant accounting policies for the Business Activities declared by Council.

The Declared Business Activities of the Council are:

- Water Supply
- Sewerage
- Waste Management
- Residential Aged Care

In my opinion, the financial statements present fairly, in all material respects, the financial position of the Council's declared Business Activities as at 30 June 2020, and their financial performance for the year then ended in accordance with the Australian Accounting Standards described in Note 1 and the Local Government Code of Accounting Practice and Financial Reporting update number 2 (LG Code).

My opinion should be read in conjunction with the rest of this report.

Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Financial Statements' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants (including Independence Standards)' (APES 110).

I have fulfilled my other ethical responsibilities in accordance with APES 110.

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as the auditor of councils
- precluding the Auditor-General from providing non-audit services.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Emphasis of Matter Basis of Accounting

Without modifying my opinion, I draw attention to Note 1 to the financial statements which describes the basis of accounting. The financial statements have been prepared for the purpose of fulfilling the Council's financial reporting responsibilities under the LG Code. As a result, the financial statements may not be suitable for another purpose.

Other Information

The Council's annual report for the year ended 30 June 2020 includes other information in addition to the financial statements and my Independent Auditor's Report thereon. The Councillors are responsible for the other information. At the date of this Independent Auditor's Report, the other information I have received comprise the general purpose financial statements and Special Schedules (the Schedules).

My opinion on the financial statements does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information. However, as required by the *Local Government Act 1993*, I have separately expressed an opinion on the general purpose financial statements and Special Schedule 'Permissible income for general rates'.

In connection with my audit of the financial statements, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement of the other information, I must report that fact.

I have nothing to report in this regard.

The Councillors' Responsibilities for the Financial Statements

The Councillors are responsible for the preparation and fair presentation of the financial statements and for determining that the accounting policies, described in Note 1 to the financial statements, are appropriate to meet the requirements in the LG Code. The Councillors' responsibility also includes such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to:

- obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the financial statements.

A description of my responsibilities for the audit of the financial statements is located at the Auditing and Assurance Standards Board website at: www.auasb.gov.au/auditors_responsibilities/ar4.pdf. The description forms part of my auditor's report.

The scope of my audit does not include, nor provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- about the security and controls over the electronic publication of the audited financial statements on any website where they may be presented
- about any other information which may have been hyperlinked to/from the financial statements.



Lawrissa Chan
Director, Financial Audit Services

Delegate of the Auditor-General for New South Wales

23 November 2020
SYDNEY

Snowy Monaro Regional Council

SPECIAL SCHEDULES

for the year ended 30 June 2020

SNOWY MONARO REGIONAL COUNCIL

Snowy Monaro Regional Council

Special Schedules
for the year ended 30 June 2020

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Snowy Monaro Regional Council

Permissible income for general rates

$ '000	Notes	2020/21 Bombala Council	2020/21 Cooma-Monaro Shire Council	2020/21 Snowy River Shire Council	2020/21 Snowy Monaro Regional	2019/20 Bombala Council	2019/20 Cooma-Monaro Shire Council	2019/20 Snowy River Shire Council	2019/20 Snowy Monaro Regional
Notional general income calculation [1]									
Last year notional general income yield	a	2,495	7,505	6,311	16,311	2,426	7,227	6,078	15,731
Plus or minus adjustments [2]	b	(3)	45	98	140	4	57	67	128
Notional general income	c = a + b	**2,492**	**7,550**	**6,409**	**16,451**	**2,430**	**7,284**	**6,145**	**15,859**
Permissible income calculation									
Or rate peg percentage	e	2.60%	2.60%	2.60%		2.70%	2.70%	2.70%	
Or plus rate peg amount	i = e x (c + g)	65	196	167	428	66	197	166	429
Sub-total	k = (c + g + h + i + j)	**2,557**	**7,746**	**6,576**	**16,879**	**2,496**	**7,481**	**6,311**	**16,288**
Plus (or minus) last year's carry forward total	l	2	59	4	65	1	83	14	98
Sub-total	n = (l + m)	**2**	**59**	**4**	**65**	**1**	**83**	**14**	**98**
Total permissible income	o = k + n	2,559	7,805	6,580	16,944	2,497	7,564	6,325	16,386
Less notional general income yield	p	2,556	7,802	6,576	16,934	2,495	7,505	6,311	16,311
Catch-up or (excess) result	q = o – p	**2**	**3**	**4**	**9**	**1**	**59**	**14**	**74**
Less unused catch-up [5]	s	–	1	4	5	–	–	(10)	(10)
Carry forward to next year [6]	t = q + r + s	**2**	**4**	**8**	**14**	**1**	**59**	**4**	**64**

Notes

(1) The notional general income will not reconcile with rate income in the financial statements in the corresponding year. The statements are reported on an accrual accounting basis which include amounts that relate to prior years' rates income.

(2) Adjustments account for changes in the number of assessments and any increase or decrease in land value occurring during the year. The adjustments are called 'supplementary valuations' as defined in the Valuation of Land Act 1916.

(5) Unused catch-up amounts will be deducted if they are not caught up within 2 years. Usually councils will have a nominal carry forward figure. These amounts can be adjusted for in setting the rates in a future year.

(6) Carry forward amounts which are in excess (an amount that exceeds the permissible income) require ministerial approval by order published in the NSW Government Gazette in accordance with section 512 of the Local Government Act 1993. The OLG will extract these amounts from Council's Permissible income for general rates Statement in the financial data return (FDR) to administer this process.

INDEPENDENT AUDITOR'S REPORT

Special Schedule Permissible income for general rates

Snowy Monaro Regional Council

To the Councillors of Snowy Monaro Regional Council

Opinion

I have audited the accompanying Special Schedule Permissible income for general rates (the Schedule) of Snowy Monaro Regional Council (the Council) for the year ending 30 June 2021.

In my opinion, the Schedule is prepared, in all material respects in accordance with the requirements of the Local Government Code of Accounting Practice and Financial Reporting update number 2 (LG Code), and is in accordance with the books and records of the Council.

My opinion should be read in conjunction with the rest of this report.

Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Schedule' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants (including Independence Standards)' (APES 110).

I have fulfilled my other ethical responsibilities in accordance with APES 110.

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as auditor of councils
- precluding the Auditor-General from providing non-audit services.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Emphasis of Matter Basis of Accounting

Without modifying my opinion, I draw attention to the special purpose framework used to prepare the Schedule. The Schedule has been prepared for the purpose of fulfilling the Council's reporting obligations under the LG Code. As a result, the Schedule may not be suitable for another purpose.

Other Information

The Council's annual report for the year ended 30 June 2020 includes other information in addition to the Schedule and my Independent Auditor's Report thereon. The Councillors are responsible for the other information. At the date of this Independent Auditor's Report, the other information I have received comprise the general purpose financial statements, special purpose financial statements and Special Schedule 'Report on infrastructure assets as at 30 June 2020.

My opinion on the Schedule does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information. However, as required by the *Local Government Act 1993*, I have separately expressed an opinion on the general purpose financial statements and the special purpose financial statements.

In connection with my audit of the Schedule, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the Schedule or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement of the other information, I must report that fact.

I have nothing to report in this regard.

The Councillors' Responsibilities for the Schedule

The Councillors are responsible for the preparation of the Schedule in accordance with the LG Code. The Councillors' responsibility also includes such internal control as the Councillors determine is necessary to enable the preparation of the Schedule that is free from material misstatement, whether due to fraud or error.

In preparing the Schedule, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

Auditor's Responsibilities for the Audit of the Schedule

My objectives are to:

- obtain reasonable assurance whether the Schedule as a whole is free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the Schedule.

A description of my responsibilities for the audit of the Schedule is located at the Auditing and Assurance Standards Board website at: www.auasb.gov.au/auditors_responsibilities/ar_.pdf The description forms part of my auditor's report.

The scope of my audit does not include, nor provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- about the security and controls over the electronic publication of the audited Schedule on any website where it may be presented
- about any other information which may have been hyperlinked to/from the Schedule.



Lawrissa Chan
Director, Financial Audit Services

Delegate of the Auditor-General for New South Wales

23 November 2020
SYDNEY

Snowy Monaro Regional Council

Report on Infrastructure Assets

as at 30 June 2020

Asset Class	Asset Category	Estimated cost to bring assets to satisfactory standard $ '000	Estimated cost to bring to the agreed level of service set by Council $ '000	2019/20 Required maintenance [a] $ '000	2019/20 Actual maintenance $ '000	Net carrying amount $ '000	Gross replacement cost (GRC) $ '000	Assets in condition as a percentage of gross replacement cost 1	2	3	4	5
(a) Report on Infrastructure Assets - Values												
Buildings	Buildings	3,685	2,107	4,035	700	41,566	120,622	31.0%	11.0%	26.0%	22.0%	10.0%
	Sub-total	**3,685**	**2,107**	**4,035**	**700**	**41,566**	**120,622**	**31.0%**	**11.0%**	**26.0%**	**22.0%**	**10.0%**
Other structures	Other structures	315	166	310	60	5,394	10,327	33.0%	21.0%	35.0%	7.0%	4.0%
	Sub-total	**315**	**166**	**310**	**60**	**5,394**	**10,327**	**33.0%**	**21.0%**	**35.0%**	**7.0%**	**4.0%**
Roads	Sealed roads	10,830	4,377	2,889	2,060	162,341	222,268	18.0%	63.0%	11.0%	7.0%	1.0%
	Unsealed roads	11,999	7,726	2,913	2,846	148,838	224,066	0.0%	15.0%	66.0%	13.0%	6.0%
	Bridges	4,577	2,228	866	337	73,644	123,662	13.0%	32.0%	43.0%	4.0%	8.0%
	Footpaths	242	148	288	22	8,316	14,407	16.0%	24.0%	20.0%	40.0%	0.0%
	Other road assets	1,523	809	500	21	44,899	71,427	10.0%	48.0%	36.0%	6.0%	0.0%
	Bulk earthworks	–	–	–	–	441,706	441,706	100.0%	0.0%	0.0%	0.0%	0.0%
	Sub-total	**29,171**	**15,288**	**7,456**	**5,286**	**879,744**	**1,097,536**	**46.2%**	**22.9%**	**23.2%**	**5.4%**	**2.3%**
Water supply network	Water supply network	12,924	12,924	4,091	1,649	90,907	208,130	12.0%	18.0%	38.0%	32.0%	0.0%
	Sub-total	**12,924**	**12,924**	**4,091**	**1,649**	**90,907**	**208,130**	**12.0%**	**18.0%**	**38.0%**	**32.0%**	**0.0%**
Sewerage network	Sewerage network	18,909	18,909	2,996	1,849	70,448	144,459	13.0%	34.0%	32.0%	14.0%	7.0%
	Sub-total	**18,909**	**18,909**	**2,996**	**1,849**	**70,448**	**144,459**	**13.0%**	**34.0%**	**32.0%**	**14.0%**	**7.0%**
Stormwater drainage	Stormwater drainage	704	588	255	139	19,902	28,325	9.0%	59.0%	9.0%	17.0%	6.0%
	Sub-total	**704**	**588**	**255**	**139**	**19,902**	**28,325**	**9.0%**	**59.0%**	**9.0%**	**17.0%**	**6.0%**
Open space / recreational assets	Swimming pools	1,035	363	36	68	2,239	3,557	15.0%	4.0%	77.0%	3.0%	1.0%
	Other	362	156	239	60	4,300	7,974	24.0%	22.0%	37.0%	15.0%	2.0%
	Sub-total	**1,397**	**519**	**275**	**128**	**6,539**	**11,531**	**21.2%**	**16.4%**	**49.3%**	**11.3%**	**1.7%**
	TOTAL - ALL ASSETS	**67,105**	**50,501**	**19,418**	**9,811**	**1,114,500**	**1,620,930**	**36.8%**	**22.9%**	**26.1%**	**11.1%**	**3.1%**

[a] Required maintenance is the amount identified in Council's asset management plans.

Infrastructure asset condition assessment 'key'

1 Excellent/very good No work required (normal maintenance)

continued on next page ...

Snowy Monaro Regional Council

Report on Infrastructure Assets - Values (continued)
as at 30 June 2020

2	**Good**	Only minor maintenance work required
3	**Satisfactory**	Maintenance work required
4	**Poor**	Renewal required
5	**Very poor**	Urgent renewal/upgrading required

continued on next page ...

Snowy Monaro Regional Council

Report on Infrastructure Assets (continued)
as at 30 June 2020

$ '000	Amounts 2020	Indicator 2020	Prior period 2019	Benchmark
Infrastructure asset performance indicators (consolidated) *				
Buildings and infrastructure renewals ratio [1]				
Asset renewals [2]	24,462	142.65%	78.93%	>=100.00%
Depreciation, amortisation and impairment	17,148			
Infrastructure backlog ratio [1]				
Estimated cost to bring assets to a satisfactory standard	67,105	6.02%	6.16%	<2.00%
Net carrying amount of infrastructure assets	1,114,500			
Asset maintenance ratio				
Actual asset maintenance	9,811	50.53%	76.37%	>100.00%
Required asset maintenance	19,418			
Cost to bring assets to agreed service level				
Estimated cost to bring assets to an agreed service level set by Council	50,501	3.12%	3.09%	
Gross replacement cost	1,620,930			

(*) All asset performance indicators are calculated using classes identified in the previous table.

(1) Excludes Work In Progress (WIP)

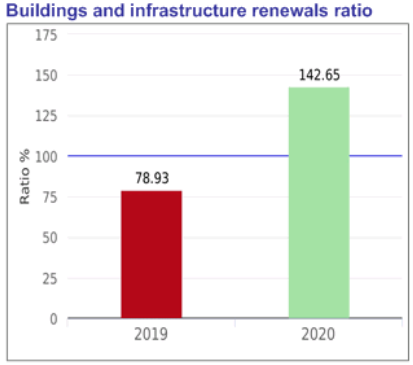
(2) Asset renewals represent the replacement and/or refurbishment of existing assets to an equivalent capacity/performance as opposed to the acquisition of new assets (or the refurbishment of old assets) that increases capacity/performance.

continued on next page ...

Report on Infrastructure Assets (continued)

as at 30 June 2020

Buildings and infrastructure renewals ratio



Buildings and infrastructure renewals ratio	Commentary on result
	19/20 ratio 142.65%
To assess the rate at which these assets are being renewed relative to the rate at which they are depreciating.	This improvement is a result of 2020 capital expenditure relating to the significant grant funding that has been received over multiple years. As a result, both general and sewer funds have exceeded the benchmark for 2020.

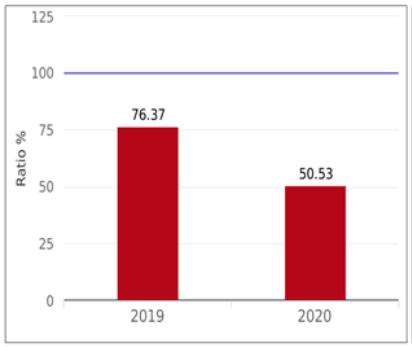
Benchmark: — >= 100.00%

Source of benchmark: Code of Accounting Practice and Financial Reporting #28

Ratio achieves benchmark

Ratio is outside benchmark

Asset maintenance ratio



Asset maintenance ratio	Commentary on result
	19/20 ratio 50.53%
Compares actual vs. required annual asset maintenance. A ratio above 1.0 indicates Council is investing enough funds to stop the infrastructure backlog growing.	This indicates the current level of investment in asset maintenance is not sufficient. The drop in performance for 2020 is a reflection of a change to the required maintenance calculation in line with industry best practice benchmarks for the percentage of gross replacement cost used for each asset class. This has increased the maintenance gap for the buildings, water and sewerage asset classes.

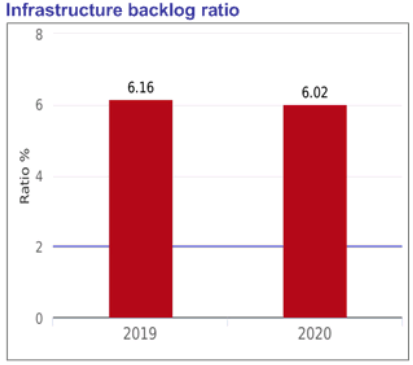
Benchmark: — > 100.00%

Source of benchmark: Code of Accounting Practice and Financial Reporting #28

Ratio achieves benchmark

Ratio is outside benchmark

Infrastructure backlog ratio



Infrastructure backlog ratio	Commentary on result
	19/20 ratio 6.02%
This ratio shows what proportion the backlog is against the total value of a Council's infrastructure.	This ratio is based on bringing assets up to a condition 2 satisfactory standard as required by the OLG. Council is currently reviewing asset management plans and undertaking condition assessments to updated backlog estimates and improve alignment with long term financial planning.

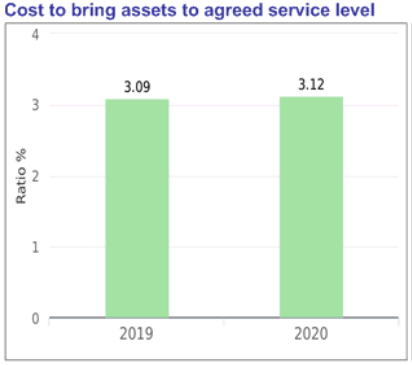
Benchmark: — < 2.00%

Source of benchmark: Code of Accounting Practice and Financial Reporting #28

Ratio achieves benchmark

Ratio is outside benchmark

Cost to bring assets to agreed service level



Cost to bring assets to agreed service level	Commentary on result
	19/20 ratio 3.12%
This ratio provides a snapshot of the proportion of outstanding renewal works compared to the total value of assets under Council's care and stewardship.	This ratio is based on bringing assets up to a condition 3 standard for all assets except condition 2 for water and sewer infrastructure. Plans to address this cost need to be prioritised based on social, economic and environmental factors including risk to the community. Revised condition assessments and asset management plans in progress with better inform this.

continued on next page ...

Snowy Monaro Regional Council

Report on Infrastructure Assets (continued)
as at 30 June 2020

$ '000	General fund 2020	General fund 2019	Water fund 2020	Water fund 2019	Sewer fund 2020	Sewer fund 2019	Benchmark
Infrastructure asset performance indicators (by fund)							
Buildings and infrastructure renewals ratio [1]							
Asset renewals [2] / Depreciation, amortisation and impairment	**138.26%**	100.80%	**61.95%**	31.06%	**270.42%**	35.09%	>=100.00%
Infrastructure backlog ratio [1]							
Estimated cost to bring assets to a satisfactory standard / Net carrying amount of infrastructure assets	**3.70%**	3.82%	**14.22%**	13.90%	**26.84%**	25.80%	<2.00%
Asset maintenance ratio							
Actual asset maintenance / Required asset maintenance	**51.20%**	79.12%	**40.31%**	68.42%	**61.72%**	71.41%	>100.00%
Cost to bring assets to agreed service level							
Estimated cost to bring assets to an agreed service level set by Council / Gross replacement cost	**1.47%**	1.46%	**6.21%**	6.19%	**13.09%**	12.99%	

(1) Excludes Work In Progress (WIP)

(2) Asset renewals represent the replacement and/or refurbishment of existing assets to an equivalent capacity/performance as opposed to the acquisition of new assets (or the refurbishment of old assets) that increases capacity/performance.

9.4.4 ANSWERS TO QUESTIONS WITH NOTICE

Record No:

Responsible Officer:	Chief Strategy Officer
Author:	Secretary Council and Committees
Key Theme:	4. Leadership Outcomes
CSP Community Strategy:	10.2 Sound governance practices direct Council business and decision making
Delivery Program Objectives:	10.2.2 Councillors are supported to make informed decisions in the best interest of the community and to advocate on behalf of the community
Attachments:	1. Answers to questions with notice for the period ending November 2020.

EXECUTIVE SUMMARY

As per clause 3.13 of Code of Meeting Practice a councillor may, by way of a notice submitted under clause 3.9, ask a question for response by the Chief Executive Officer about the performance or operations of the Council.

In order to provide answers to questions asked by Councillors, a report has been generated with responses for the period ending November 2020. Refer the answers in the attachment of the report.

OFFICER'S RECOMMENDATION

That Council receive the answers to questions with notice for the period ending November 2020.

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Compl Y/N
184	15 October 2020	12.4	**Update on Heavy Vehicles through Bombala Town Centre** Councillor Sue Haslingden Question: Can Council receive a report outlining community feedback on item 553 resolution action sheet Managing Heavy Vehicles in Bombala Town Centre?	Manager Corporate Projects	27/11/2020 – GH: Refer to actions update, item 553. A meeting is proposed to be held on 4 December 2020 on a consultation plan with Bombala based councillors. 02/11/2020 – GH: The information will be collated and reported back to Council.	Y
186	15 October 2020	12.6	**Footpaths in the Region** Councillor Rogan Corbett Question: Can Council put together a plan for the Federal Government program for Community Infrastructure that will employ people and be a benefit for the whole community, in particular footpaths throughout the region are in need of attention?	Manager Corporate Projects	27/11/2020 – GH: No further progress. 02/11/2020 – GH: Initial discussions have held to develop a planned approach to this request.	N
188	15 October 2020	12.8	**Yaouk Road** Councillor Lynley Miners Question: Can Council receive a report, including a breakdown, on the $49,000 works on Yaouk Road?	Manager Infrastructure	23/10/2020 – GS: A report will be submitted to Council at the December 2020 meeting.	Y
189	19 Nov 2020	12.1	**Land Strategy Process** Councillor Bob Stewart Question: There is a lot of concern out there for the Land Strategy process. And I think there has been a meeting with all the	Chief Operations Officer	26/11/2020 – GM: The consultation period has been extended to 1 February 2021.	Y

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Compl Y/N
			groups at Bredbo. They would have a recommendation they would like to see extended out a little bit longer. I would like to put that on notice. Unless we can get through to the community that we don't rush that process too quick.			
190	19 Nov 2020	12.2	**Southern Tablelands 4 Wheel Drive Club** Councillor John Castellari Question: The Southern Tablelands 4 Wheel Drive Club Inc. have asked me to inquire concerning what action Council has taken to progress Parts A B C D F & J of Resolution 258/19 (18 July 2019)? They have had a legal opinion to the effect that Council resolved not to support parts E, F, I of that resolution but still need to follow through on the outstanding parts of the resolution.	Chief Operations Officer	30/11/2020 – JM: Resolution 368/19 in part C resolved to "*Refer the matter back to the relevant parties indicating that it is a civil matter that should be resolved by the parties without Council's engagement*." The resolution may have impacted on the location of the track leading to the segment of the road involved in the dispute. Council did not want to commence discussions that may subsequently need to be changed. As it is apparent that no agreement has been reached, part A of resolution 258/19 (*Negotiate with the owner of lot 15 to realign the road over the track through his property*.) will now commence.	
191	19 Nov 2020	12.3	**Report on Mowing** Councillor John Rooney Question: Could Council provide a report on its total mowing budget and a break down by town and major village.	Supervisor Civic Maintenance, Transport Infrastructure (Operations)	30/11/2020 – GS: A report will be provided to the February 2021 Council Meeting.	N

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Compl Y/N
192	19 Nov 2020	12.4	**Expedition of Power Connection** Councillor Anne Maslin Question: Could Council please work with Essential Energy to expedite power connection to newly constructed homes in Cooma, so that families can move in as soon as possible?	Chief Operations Officer	30/11/2020 – JM: Council is working with Essential Energy to expedite power connection to new homes in Wangie St, Cooma. The proposed plan from Essential Energy was to see more than 50 large conifers and Eucalypts removed. Council worked with Essential Energy to gain revisions under which they will only be removing 3 trees with some pruning as well. Essential Energy contacted SMRC solicitors for a discussion on the drafting of the easement on 18 November. Essential Energy then provided the draft of the agreement to our solicitors at 4.52pm on Friday 27 November. The draft has been reviewed by SMRC solicitors with one question and one minor change referred back to Essential Energy on 4 December. We anticipate the agreement to be signed off by 9 December. The easement will be created without seeking compensation to Council, which would be negligible. All costs will be borne by Essential Energy. The exact timing of electricity connection will be a matter for Essential Energy once the easement is finalised.	N
193	19 Nov 2020	12.5	**Signage for Dog Waste** Councillor Brian Old Question: Can Council put some signs up down at the lake walk, for owners to pick up their dog waste.	Manager Infrastructure	30/11/2020 – GS: This request is being reviewed by staff. It is noted that some signage already exists and will be reviewed. Pet clean up bag dispensers are also installed in two locations. Once an acceptable	N

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Compl Y/N
					design/message has been agreed and optimal number of signs determined, signs will be ordered and installed.	
194	19 Nov 2020	12.6	**Apology to Monaro Rail Trail** Councillor Sue Haslingden Unfortunately the committee room was not available for use, so sincerest apologies are extended to the 9 MRT attendees who were hoping to use this facility tonight.	Chief Communications Officer	26/11/2020 – GW: The Chief Communications Officer met with MRT committee in Cooma Committee Room on 25/11/2020 and gave verbal apology to those attendees, as noted, on behalf of Clr Haslingden and SMRC.	Y

9.4.5 RESOLUTION ACTION SHEET UPDATE

Record No:

Responsible Officer:	Chief Strategy Officer
Author:	Secretary Council and Committees
Key Direction:	7. Providing Effective Civic Leadership and Citizen Participation
Delivery Plan Strategy:	DP7.1.1.2 Council's leadership is based on ethics and integrity to enable informed and appropriate decisions in the community's best interest.
Operational Plan Action:	OP7.7 Provide timely, accurate and relevant information to Council to enable informed decision making.
Attachments:	1. In Progress Resolution Action Sheet for the period ending November 2020

EXECUTIVE SUMMARY

In order to provide Councillors with updates on the progress of Council resolutions, a report is generated with a summary of the progress on actions, for the period ending November 2020.

OFFICER'S RECOMMENDATION

That Council receive the progress on Resolution Action Sheet for the period ending November 2020.

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
16	05 April 2018	**118/18**	**Proposed Road Closure & Sale of old Lions Park at Bombala** That Council; A. Approve the partial road closure on the corner of High Street and Stephen Street Bombala so that the fence line becomes the boundary of lot 9 DP 995614; B. Engage the services of a land surveyor to provide a plan for the boundary adjustment; C. Authorise the General Manager to execute any documents necessary to complete the boundary adjustment and sale of the property; D. Readvertise the property on the open market for auction with an appropriate reserve; and E. Make the Report public once the matter is settled.	Property Officer	27/11/2020 – JH: C. Solicitor is preparing documents to have a certificate of title (CT) created over the portion of the road to be closed so consolidation can take place. Recent verbal feedback from NSW Land Registry Services to the surveyor indicates that a further survey of the original lot may need to occur to complete the registration due to the age of the original plan's survey. This will be reviewed once the CT has been assigned. 20/10/2020 - JH: A. Finalised. B. Finalised. C. Solicitor is preparing documents to have a CT created so consolidation can take place. D. Once notified of completed registration the property can be placed on the open market. E. To take place at completion of D. 23/09/2020 - JH: C Consolidation Plans lodged, surveyor has advised that a CT was not created and the solicitor is now preparing this so that registration can take place. 26/08/2020 JH: C. Finalised. D. Finalised. C. Consolidation Plans lodged, Surveyor is following up on progress of same. D. Once notified of completed registration the property can be placed on the open market.	20/02/2021	N

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					E. To take place at completion of D 22/07/2020 – JH: C. Consolidation Plans received from Surveyor and signed by CEO, returned to Surveyor for lodging for registration of same. D. Once notified of completed registration the property can be placed on the open market. E. To take place at completion of D. 24/06/2020 – JH: E. Finalised. F. Finalised. C D and E: Still waiting finalised consolidation plans from surveyor for this item to be completed. Have sent numerous email requests to Surveyor. 28/05/2020 – JH: Surveyor again requested to provide the final plan, no response and will continue to follow up. This plan is in draft form with the Surveyor and would not be cost effective to engage another surveyor to finalise the plan. 27/04/2020 - JH: Email sent to Surveyor requesting a definite date for plan to be registered. Surveyor advised he will review the current draft of this consolidation plan this week and submit for Registration. 26/03/2020 - JH: Followed up with Surveyor and was advised this		

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					item is going to be delayed due to the large scale workload he has in place. 27/02/2020 - JH: Followed up with Surveyor and was advised this item is going to be delayed due to the large scale workload he has in place. 15/01/2020 - JH: The Surveyor has advised that he is hoping to have the consolidation plan ready for the end of January 2020.		
20	07 May 2018	**162/18**	**Proposal to Realign the Barry Way Jindabyne and to Address Issues with the Intersections of Barry Way with Eagle View Lane and Bungarra Lane** That Council A. Approve the proposal to realign The Barry Way over the constructed road from the intersection with MR286 to the boundary of the national park. B. Approve the proposal to apply to the Crown to transfer those sections of The Barry Way which are Crown reserve road to Council. C. Authorise staff to negotiate with landowners for acquisition of the constructed Barry Way and, where possible, to offer to close corresponding sections of paper road and to dedicate the land to the landowner in compensation. D. To engage the services of a surveyor to	Land & Property Officer	4/12/2020 – LB: A&B. Waiting on response from landowner who does not live locally. C. Letters are currently being prepared to commence negotiation with landowners adjoining Barry Way on Cobbon Hill. A quote has been sought from Public Works Advisory to carry out the compulsory acquisition of Crown land on Cobbon Hill. 03/11/2020 – LB: A&B Surveyor has provided necessary information which has now been provided to the land owner. Provision of this information will now allow action C to be completed. 24/09/2020 – LB: A&B. Surveyor has addressed questions relating to the plan at the intersection of Eagle View	31/08/2021	N

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			identify those sections of the Barry Way which are not on line with the constructed road. E. To acquire any Crown land upon which the Barry Way has been constructed through the process of the Land Acquisition (Just Terms Compensation) Act 1991 through the authority of the Roads Act 1993. F. Authorise the General Manager to execute any documents necessary to complete the project. G. Authorise the expenditure and allocate an amount of $135,000 in the 2018/19 year Budget with funding to be provided from Stronger Communities Project PP-219 (Undertake project to align the road with road reserves).		Lane. The landowner was notified and again posed a number of questions. Most of these have been answered and the answer to the last question will be provided this week. C. Negotiation will commence next week with landowners adjacent to Cobbon Hill. This section of realignment of the Barry Way will involve compulsory acquisition from the Crown. D. This project has been divided into sections so that the surveyor completes the survey work as Council is ready to address each section. E. The section of the Barry Way which passes through Crown land without a road reserve is at the southern end and will be addressed as that stage is reached. 26/08/2020 – LB: A&B Surveyor has notified Council that due to workload this plan may take a little longer. C Landowner has been notified that there is a delay involved in obtaining the information that they have requested. E-G Ongoing. 29/07/2020 – LB: A & B Surveyor has been requested to provide the plan for the second section which will involve Eagle View Lane. C. Landowners have been notified that Council is waiting on plan.		

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					E-G. Ongoing. 26/06/2020 – LB: The draft plan may be expected. The landowner is waiting on this information before proceeding. A. Survey is being done in sections B. Request for sections of Crown road to be transferred to Council will be carried out at the end of the project. C. Negotiations with landowners are ongoing. D. See A. above. E. Acquisition will be carried out as necessary when the plan for individual sections is finalised. F-G Ongoing. 28/05/2020 – LB: The surveyor has promised to have the draft plan with the area of road to be closed and the area of the area to be acquired marked on the plan sent to Council within the next week. This plan will then be sent to the landowner. 24/04/2020 – LB: Contacted the landowner on Eagle View Lane who has requested information. He wants to know how much land Council will require for the road and how much land he will receive in compensation. Will there be sufficient space for him to construct an eco-hut. The surveyor has been requested to calculate the area of both areas		

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					so that an accurate answer can be provided. 26/03/2020 – LB: In view of the fact that the landowner has not contacted the Land and Property Officer to date a letter has been sent asking him to contact the Land and Property Officer to discuss his consent to the creation of the road reserve over the road in its current location through his property. 02/03/2020 – LB: The Land and Property Officer met with the landowner and he said he will respond after consultation with his wife. 20/01/2020 – LB: Waiting on response from landowner on Eagle View Road. He resides in Tasmania.		
29	21 June 2018	**253/18**	**Council Property - Town View, Waterworks Hill, Bombala** That Council A. Approve the proposal to demolish the residence located on lot 1 DP 1216130 B. Serve notice on the tenant to vacate the premises in accordance with the Residential Tenancy Act. C. Engage the services of a suitably qualified contractor to demolish the residence, clear the site and dispose of any asbestos in accordance with the EPA Act; and	Chief Operating Officer	25/11/2020 – JM: A-D. The demolition of the building will take place with the facility upgrade. 03/11/2020 – JM: DPIE Water comments received on 3/11/2020 for Bombala. Currently being reviewed prior to community consultation commencing. 24/09/2020 – JD: Both Bombala and Delegate option reports complete and with DPIE for comment. Both now endorsed by Council. Community consultation with both communities will be held once comment	30/03/2021	N

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			D. Authorise the expenditure and allocate an amount in the 2018 Financial Year Budget with funding to be provided from the Former Bombala LGA Reserve.		from DPIE received. 27/08/2020 – BC: A-D. Option Study Report for Bombala sent to DPI Water for comment. Email sent to DPI on 11 August 2020 attaching Delegate Option Study Report and also sought comments from DPI on Bombala Options Study Report. 28/07/2020 – MR: A. Under the provision of the State Environmental Planning Policy (Infrastructure) 2007, development for the purpose of water treatment facilities may be carried out by or on behalf of a public authority without consent on land in a prescribed zone. No DA would be required to rebuild the water treatment works in Bombala, however it will need an REF. The demolition of the existing building will be included as part of the REF for the rebuild. B. The tenant has vacated the dwelling and all utility services have been disconnected. C. Demolition will be a component of the WTP rebuild in accordance with the Options Study and REF. D. Expenditure is expected to be incorporated in the $10M options funding grant. 25/06/2020 – GS: Options study is complete covering Security of supply, alternate water sources and quality issues		

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					driving a new water treatment plant with presentation by designer to Councillors scheduled for 2 July 2020. 01/06/2020 – MR: No further update until adoption of final options study. 22/04/2020 – GS: Demolition of BWTP Cottage on hold pending Bombala/Delegate Water Supply Options Study recommendations. 23/03/2020 – MR: Demolition of BWTP Cottage to coincide with Bombala WTP refurb or rebuild in accordance with Bombala/Delegate Water Supply Options Study recommendations. 02/03/2020 – MR: Demolishment of the residence will depend on the outcome of the Options Study and recommendations. Options Study will be provided to Council when received. 14/01/2020 – AS: Still waiting on the Bombala/Delegate Water Options Study Report – expected finalisation April 2020.		

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
57	6 September 2018	**314/18**	**Proposed Acquisition of Land in Cooma** That Council A. Acquire Lots 400 and 434 DP 750535 and lot 461 DP 41999 by compulsory process under the Land Acquisition (Just Terms Compensation) Act 1991 by authority contained in the Local Government Act 1993 for the purpose of saleyards. B. That the land be dedicated as Operational land in accordance with the Local Government Act 1993 C. That minerals be included in this acquisition D. That this acquisition is not for the purpose of resale E. That the necessary applications be made to the Minister for Local Government and the Governor. F. That the Common Seal be affixed to all documentation required to be sealed to give effect to this resolution. G. That following the acquisition of the three Crown allotments, the eleven lots comprising the Cooma saleyards be consolidated into a single allotment. H. That this project be funded from the former Cooma Monaro Shire Council reserve fund.	Property Officer	27/11/2020 – JH: A to F: Awaiting the acquisition notice number to be issued from the Office of Local Government, which is required prior to publishing the gazette notice. 20/10/2020 - JH: A to F: After PAN notification date of 13 November OLG will send the relevant paperwork to both the Minister and Governor for approval. Once documents are approved OLG will send notice and then gazettal will occur 120 days after this notice. G: This will take place once the acquisition has been approved and finalised by OLG and Crown. H: All costs will be funded from the former Cooma Monaro Shire Council reserve fund. 23/09/2020 JH: A to F: Proposed acquisition notice (PAN) lodged now waiting for Acquisition Number to prepare Gazette Notice. Compensation monies deposited to Crown as per PAN. 26/08/2020 - JH: A to F: Notice from OLG to lodge PAN (proposed acquisition notice) and PAN lodgement was completed and lodged with Crown, NTSCORP and NSWALC. There is a 90 day period that OLG has now to complete the notice and gazette the acquisition, subject	28/02/2021	N

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					to no submissions are received from NTSCORP and NSWALC. Submissions from NTSCORP and NSWALC are not expected as this was reviewed prior to the PAN being sent during the original application, but is a requirement of the PAN. G: This will take place once the acquisition has been approved and finalised by OLG and Crown. H: All costs will be funded from the former Cooma Monaro Shire Council reserve fund. 22/07/2020 – JH: A to f: Updated Valuation report submitted to Crown to enable a faster completion of this acquisition once approval received from OLG. Latest email received from OLG is that they are following up on our application and have not forgotten about it. No further response from Crown as to permission to begin project whilst waiting for OLG to send documentation of approval. None of these items can be finalised until a response from OLG is received. G: This will take place once the acquisition has been approved and finalised by OLG and Crown. H: All costs will be funded from the former Cooma Monaro Shire Council reserve fund. 24/06/2020 – JH: A to H: Latest email received from OLG is that they are following up on our application and have		

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					not forgotten about it. No response from Crown as to permission to begin project whilst waiting for OLG to send documentation of approval. None of these items can be finalised until a response from OLG is received. 28/05/2020 – JH: Email received from OLG on 20/5/2020 advising they can confirm that it has been processed, unfortunately they are unable to advise as to when/if it will be approved. Following up with Crown as to the option to gain approval for works to begin prior to acquisition taking place. Unfortunately with most staff working remotely responses are slower than usual. 27/04/2020 - JH: Numerous requests have been sent to Office of Local Government asking for this matter to be finalised. Council does not have the option to gain approval for acquisitions from anyone other than OLG. 26/03/2020 - JH: Waiting on response from OLG. 27/02/2020 - JH: All information is with OLG and waiting for approval to come through. 15/01/2020 - JH:		

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					Waiting on response from Crown to advise that the Special Lease will be extinguished after acquisition has been completed to finalise documents required by OLG.		
74	4 October 2018	**353/18**	**Clr Castellari Notice of Motion - Rooftop Solar** That Council A. Support the Albury City Council motion regarding legislative changes to enable the implementation of a program similar to that implemented by Darebin City Council in Victoria; B. Advocate for the legislative changes to local members and relevant Ministers; C. Carry out due diligence with a business case which includes funding options, power under current legislation that would provide solar subsidy schemes for residence and businesses within the SMRC council area; and D. Provide for public consultation process once the above has been carried out.	Executive Assistant to Chief Executive Officer, Mayor and Councillors	26/11/2020 – JT: Investigation underway for further information. 23/10/2020 – JT: No further update. 28/09/2020 – JT: No further update. 03/08/2020 – JT: No further update 29/06/2020 – SC: A. Motion supported at LGNSW Annual Conference. B. Raised in conversation with Local Member and LGNSW. C & D. No action. 29/05/2020 – SC: No further update. 29/04/2020 – SC: No further update. 04/03/2020 – SC: No further update.	Ongoing	N

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					06/02/2020 – SC: No further update. 03/12/2019 – SC: B. The CEO requested an update from LGNSW in regarding to their advocacy of behalf of the local government sector (as per resolution 100 Solar Buy Back - from the 2018 LGNSW Conference). LGNSW has made representations to the previous Minister for the Environment and Minister for Local Government prior to the latest cabinet reshuffle. The matter was also raised in LGNSW's submission to the Senate Standing Committee on Environment and Communications Inquiry into Treasury Laws Amendment (Improving the Energy Efficiency of Rental Properties) Bill 2108. Further to this, LGNSW also raised this matter at their liaison meeting with the Office of Environment and Heritage and will continue to advocate on the issue as opportunities arise.		
88	1 November 2018	**394/18**	**Planning Proposal 461 Barry Way, Moonbah to Amend Snowy River Local Environmental Plan 2013** That: A. The report from the Senior Strategic Land Use Planner on the Planning Proposal 461 Barry	Senior Strategic Land Use Planner	26/11/2020 – AA: No further update. 30/10/2020 – AA: No further update. 25/09/2020 – AA:	Ongoing	N

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			Way (Lot 101 DP 817374) be received. B. The Planning Proposal be submitted to the Minister of NSW Planning & Environment for a Gateway Determination in accordance with Section 3.34 of the *Environmental Planning and Assessment Act 1979.* C. The Department of Planning and Environment be advised that Council wishes to be issued with an authorisation to use delegation for the Planning Proposal. D. In the event NSW Department of Planning & Environment issues a Gateway Determination to proceed with the Planning Proposal, consultation be undertaken with the community and government agencies in accordance with Schedule 1, Division 1, Clause 4 of the *Environmental Planning and Assessment Act 1979* and any directions of the Gateway Determination.		No further update. 28/08/2020 – AA: No further update. Proposal is waiting for proponent to respond to agency concerns and is on hold to the conclusion of the SAP Masterplan. The following sections of the Council resolution have been completed. A. No action required. B. Completed. C. Completed. D. Referred to relevant Government Agencies. A objection was received from OEH. Further information was requested from proponent. Awaiting response. 30/07/2020 – AA: No further update. 22/06/2020 – AA: No further update. 03/06/2020 – MA: No further update and not expected to be any significant progress until the SAP masterplan is more fully developed. 05/05/2020 – AA: An altered Gateway determination was issued by the Department of Planning Industry and Environment extending the timeframe for completion by 24 months to 7 June 2022. This		

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					allows the proposal adequate time to be considered and finalised after the Snowy Mountains Special Activation Precinct Masterplan is completed. 19/03/2020 – MA: No response received from DPIE regarding request for extension of time due to SAP Masterplan. In process of following up with DPIE. 31/03/2020 – AS: No further update. 02/03/2020 – BD: No further update. 20/01/2020 – AA: A letter has been forwarded to State Government requesting the Gateway Determination date be extended to coincide with the conclusion of the Go Jindabyne masterplan. 06/12/2018 – MA: B. Planning proposal has been submitted to the Minister of NSW Planning and Environment for a Gateway Determination. C. Council has advised Department of Planning and Environment that Council wishes to be issued with an authorisation to use Delegation for the Planning Proposal Cannot be actioned until a determination is given.		

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
165	21 February 2019	68/19	**Parking in the laneway at the rear of the Jindabyne Town Centre** That Council A. Approve the proposal to enter into public consultation with the shopkeepers and owners in Jindabyne Town Centre regarding changes to the laneway at the rear of the shops. B. Receive a further report regarding the results of the public consultation and the proposed way forward together with detailed costings.	Manager Corporate Projects	4/12/2020 – LB: A. This project needs to be incorporated within a range of projects currently underway in the Jindabyne town centre to ensure that a good outcome is achieved. Once more integrated planning has occurred the project will be scheduled. 3/10/2020 – LB: A. This project has temporarily been place on hold. B. Further report will be presented to Council at the appropriate time. 24/09/2020 – LB: A. Amended plan still to be received by Council. 26/08/2020 – LB: A. Council has requested a minor adjustment to the concept plan. When the concept plan is amended it is proposed to form a Steering Committee to guide the project to completion. B. Further report will be submitted for Council's consideration when the public consultation has taken place. 29/07/2020 – LB: A. Council is in receipt of the draft survey plan and is currently waiting on the design plan. When both plans are to hand Council will undertake public consultation. B. Following public consultation a further report	31/08/2021	N

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					will be prepared for Council with detailed costings. 26/06/2020 – LB: The Road Safety Officer advised that the surveyor has been selected and the project is progressing. A. Public consultation will take place when the survey and design is completed. 28/05/2020 – LB: RFQ sent out to four surveyors for quotation for survey and design. This is to be funded by RMS. 28/05/2020 – LB: RFQ sent out to four surveyors for quotation for survey and design. This is to be funded by RMS. 24/04/2020 – LB: Specification for the tender is currently underway. Collaboration between the Special Projects Officer and the Road Safety Officer is being undertaken in view of the issues encountered with the proposed construction of the public toilets in Jindabyne. 26/03/2020 – LB: Tenders will need to be called for the survey and design work. When survey & design is completed, staff will arrange for public consultation. 02/03/2020 – LB:		

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					Waiting on survey and design so that public consultation can be arranged. 03/02/2020 – LB: Shopkeepers and shop owners in the Jindabyne Town Centre have been notified by letter that Council has been successful in securing grant funding for survey and design of the back lane.		
211	21 March 2019	127/19	**Delegate Disadvantaged Housing** That Council continue with the current arrangement of Facilities staff managing the tenants and maintenance on the properties pending community consultation, and bring a report back to Council.	Coordinator Land & Property	27/11/2020 – TP: No further update. 26/10/2020 – TP: Design of consultation mechanics pending, with input from former Facilities staff to be included. 25/09/2020 – TP: It is anticipated that community consultation will be initiated in first quarter of 2021 calendar year. 27/08/2020 – TP: Council continuing to manage properties. Review of the background and full context relating to this item required by Land & Property unit. 24/07/2020 – KH: This area is now under the Land & Property Portfolio. An initial handover has been conducted with a more detailed one to follow explaining what steps have been taken so far and why, and to work	30/06/2021	N

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					together moving forward on this. 26/06/2020 – KH: There is no further update as there has been too much occurring with bushfires and COVID. 01/06/2020 – KH: No further update. 28/04/2020 – KH: No further update. 27/03/2020 – KH: No further update. 02/03/2020 – KH: Mail out to the community at Delegate seeking their feedback to be arranged asap to gauge thoughts.		
227	17 April 2019	151/19	**Consolidation of Reserve no. 530002 Centennial Park and Lot 6 DP 758280 Cooma Visitors Centre as one Crown Reserve for General Community Use** That Council A. Request that the Crown add lot 6 DP 758280 to Reserve 530002 comprising Centennial Park and add an additional purpose of "General Community Use" to the Reserve. B. Relinquish Licence LI 453017 for the use of the Cooma Visitors Centre when Lot 6 DP 758280 is added to Reserve 530002.	Land & Property Officer	4/12/2020 – LB: A. Crown Lands are waiting on a native title assessment to be completed internally prior to approval and gazettal. 26/10/2020 – LB: A. A further email has been sent to Crown Lands requesting an update. B. The licence will be relinquished when Crown Lands has completed their processes. 24/09/2020 – LB:	31/12/2020	N

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					A. An email has been sent to Crown Lands asking for an update on the progress of this matter. 26/08/2020 – LB: A. Crown Lands has assured the Land and Property Officer that the documentation recommending the amendment to both reserves has gone before the Minister. B. The licence will be relinquished when Crown Lands has completed their processes. 29/07/2020 – LB: This matter needs to be signed off by the Minister and then must be advertised in the Government Gazette as a part of the process. It is anticipated that it may take some months to finalise. 26/06/2020 – LB: Communication with NSW ALC confirmed that the claim over the Visitors Centre has been rescinded. This information will be relayed to Crown Lands with a request to expedite the matter. A. Crown Lands is presently preparing the documentation for transfer to Council as Crown Land Manager B. The licence will be relinquished in conjunction with transfer to Council Management. 28/05/2020 – LB: Reminder was sent to Crown Lands last week. This matter will take some time to resolve at the		

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					Crown Lands level. 24/04/2020 – LB: Crown Lands has advised that due to the COVID-19 Pandemic this process may suffer some delays. 26/03/2020 – LB: Crown was sent a second reminder today. It is an involved process, and will take a while to review, given the current COVID-19 pandemic and the recent bushfires. 02/03/2020 – LB: Negotiations with the Crown are ongoing. It is likely that the Crown would prefer lot 6 to be placed under Council management & that the lease be rescinded. We are currently waiting on a reply. 20/01/2020 – LB: This matter has been escalated at Crown Lands to achieve a decision on the way forward.		
251	16 May 2019	185/19	**CMCA RV Park – Cooma** That Council support in principle the development of a CMCA RV park at the Hawkins St site and provide in-kind assistance through internal plant rates.	Manager Corporate Projects	26/11/2020 – GH: CMCA have advised Council, via letter, that they have withdrawn the DA for the Hawkins Street site due to community objection to the proposal and have enquired as to other suitable sites within close proximity to Cooma CBD. 02/11/2020 – GH:		Y

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					DA still under consideration. CMCA requesting to be able to respond to concerns raised through the DA process and the Public Forum presentation. 25/09/2020 – GH: Development application notification period and extent of notification area has been increased in response to concerns raised on the development. 28/08/2020 – GH: Pending DA outcome. 31/07/2020 – GH: DA Processing is continuing. 30/06/2020 – GH: CMCA are in the process of submitting the DA for Hawkins Street RV park site and are working with consultant on the bushfire and flood elements of the DA. 01/06/2020 – GH: CMCA has now commenced on a Development Application. 23/04/2020 – GH: Report with Draft MOU being prepared for May Council meeting. 27/03/2020 – GH: Report to Council planned for April meeting.		

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					02/03/2020 – GH: Final plans and estimates received by CMCA. CMCA has provided a draft MOU and a sample lease documents which will be included in a report to Council. Pending support from Council to proceed a DA will be lodged. 31/01/2020 – GH: Local surveyor is finalising plan for CMCA and is expected by end of January.		
260	16 May 2019	194/19	**Classification and Categorisation of Crown Land in Council's Care and Control** That Council approve the proposed categorisation of Crown land as per attachment 1 to report Classification and Categorisation of Crown Land in Council's Care and Control	Property Officer	25/11/2020 – JH: Community consultation completed for the initial stage of the Plans of Management (PoM). The 'have your say' submissions will be collated, reviewed and passed onto the consultants. This feedback will used to help draft the PoM, which will go out for community consultation, planned for early March 2021. 03/11/2020 - JM: Community consultation has commenced via the Yoursay website from mid-October and face-to-face drop in sessions in Bombala, Cooma and Jindabyne for mid-November. Community engagement framework continually being reviewed throughout the consultation to ensure we are reaching all those in the community who may have an interest. 23/09/2020 - JH: Council has received the notice from Crown on the	30/04/2021	N

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					categories applied to the Reserves. These have been passed on to the Contractor and the plan is for the Draft PoM to go to public consultation mid-October via council's website and then face to face consultation to take place. 26/08/2020 - JH: Crown have not returned the approval of the application after updates were provided to Crown as per their request. This has been brought up by many other councils as most have not received any notifications. This has been raised with Crown and the Consultants preparing the Plan of Management are also following up with Crown on Council's behalf. 22/07/2020 – JH: Still waiting for approval of Council application from Crown. Draft Plans of Management in preparation stage. 24/06/2020 - JH: Updated changes completed and lodged with Crown, awaiting their approval of the application. 28/05/2020 – JH: Crown advised they would like some changes made to the application for some of the categories. Changes made as per request and submitted Friday 29 May following review by consultant. Community consultation process is being put in place by Consultant and hope to have a final plan		

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					for process. 27/04/2020 - JH: This application is with DPIE Crown Lands. There is a large backlog of applications and the implications of COVID-19 have added more time constraints on these applications. The contractors are also in contact with Crown to try and get this process expedited. 26/03/2020 – LB: The consultants engaged by Council to do the Plan of Management for Crown Land have checked with Crown Lands about approval of the categorisation for Crown Land in SMRC and have advised that the Crown is still working through the many submissions it has received. 02/03/2020 – LB: Council is waiting on confirmation of approval of categorisations. The Plans of Management are currently underway. 20/1/2020 – LB: Requests for classification and categorisation have been submitted for approval by CL. A copy of the submission has been sent to Council's Contractors to enable them to commence work on the Plan of Management for Crown Land to be managed as community land under the Local Government Act.		

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
290	20 June 2019	227/19	**Application to Crown Land to be appointed as Land Manager to Various Waste Management Sites** That Council requests to be appointed as Land Manager of the following Reserves: A. Dalgety Landfill Lot 2 DP 837128, Reserve 88070 for Rubbish Depot under Crown control; B. Bombala Landfill Lot 123 DP 756819, Reserve 15472 for Night Soil Depot under Crown control; C. Bombala Landfill Lot 300 DP 756819, Reserve 49491 for Night Soil Depot under Crown control; D. Berridale Transfer Station Lot 178 DP 756837, Reserve 73609 for Sanitary Purpose under Crown control; E. Berridale Landfill Lot 153 DP 756694, Reserve 47391 for Rubbish Depot under Crown control; and Request the purpose of land be changed to Urban Services for Reserves 15472 & 49491	Property Officer	25/11/2020 – JH: E. No further update from Crown. 20/10/2020 - JH: A, B, C & D. Complete. E. No further update. 23/09/2020 - JH: A, B, C & D. Complete. E. NSW ALC are following up on this item they referred to the Local Aboriginal Land Council (LALC) with the recommendation that the CEO of the LALC refer it to the LALC Board for consideration of claim withdrawal. NSWALC will advise of the outcome when received, they have advised that the LALC are not meeting regularly during this COVID pandemic. 26/08/2020 -JH: A, B, C & D. Complete. E. NSW ALC are following up on this item they referred to the Local Aboriginal Land Council (LALC) with the recommendation that the CEO of the LALC refer it to the LALC Board for consideration of claim withdrawal. NSWALC will advise of the outcome when received, they have advised that the LALC are not meeting regularly during this COVID pandemic.	Ongoing	N

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					24/06/2020 – JH: A, B, C & D. Complete. E. This item has been referred by NSWLALC to the Local Aboriginal Land Council (LALC) with the recommendation that the CEO of the LALC refer it to the LALC Board for consideration of claim withdrawal. NSWALC will advise of the outcome when received. 28/05/2020 – JH: E: Email received from NSWALC requesting further information on this Reserve. Gazette notices were researched and supplied to NSWALC. They still require any information that Council may have on the lawful use and occupation of this land and/or need for this land for an essential public purpose, as at 8 June 2010. Following up on this request with Waste Team. Spoke again to NSWALC 27/5/2020 advice they are also now discussing with LALC with regard to their interest in the land due to it not being used for many years, as such they may wish to keep the land claim active. 30/03/2020 – JH: No further update. 22/01/2020 – JH: E. Property officer has written to the NSW Aboriginal Land Council to see if they wish to		

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					revoke their interest as ALC 25795 is current on this reserve. 09/01/2020 – MD: A. Confirmation has been received Council is the Land Manager of Dalgety Landfill Lot 2 DP 837128, Reserve 88070 for Rubbish Depot; B. Confirmation has been received Council is the Land Manager of Bombala Landfill Lot 123 DP 756819, Reserve 15472 for Night Soil Depot; C. Confirmation has been received Council is the Land Manager of Bombala Landfill Lot 300 DP 756819, Reserve 49491 for Night Soil Depot; D. Confirmation has been received Council is the Land Manager of Lot 178 DP 756837, Reserve 73609 for Sanitary Purpose under Crown control; E. Awaiting confirmation.		
333	18 July 2019	277/19	**Australian Tourist Park Management - NRMA - Caravan Park Jindabyne** That Council consider the approval for the Lessee to execute the 2 x 5 terms on the Lease Agreement when the first option to renew is due in October 2019 which will take the Lease Agreement through until October 2029.	Commercial Land Officer	27/11/2020 – KH: Awaiting confirmation from BMR on registration of the lease. 26/10/2020 – KH: BMR is finalising the registration. 24/09/2020 – KH: BMR is actioning the registration of the lease 25/08/2020- KH: Documents with BMR for action.	30/12/2020	N

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					24/07/2020 – KH: CEO has signed, awaiting a cheque to be drawn to go with signed lease back to BMR for action 26/06/2020 – KH: Signed lease has been received and forwarded onto the CEO Office for signing. 28/05/2020 – JH: Solicitors have advised the signed lease agreement should be returned to Council next week. 27/04/2020 - JH: Correspondence has been received by Council's Solicitor advising the Lease Agreement has had a few minor amendments and is with NRMA for exaction of same. 26/03/2020 - JH: Council is liaising with NRMA in regard to this item. 27/02/2020 -JH: Council Solicitor and NRMA Solicitor are reviewing Agreement and making some minor amendments. 15/01/2020 - JH: Solicitor has sent through an updated Agreement with some changes that were required to be made for further review. This is now back with the Solicitor.		

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
347	15 August 2019	296/19	**Road Closure and Creation of Road Reserve - Badja Road** That Council A. Approve to formally close the Council public road that traverses lot 1 DP 124507, Lot 2 DP 1195991 and Lots 15,16 &81 of DP 752146; B. Engage the services of a Surveyor to prepare a plan of subdivision for the creation of a road reserve over Badja Road; C. Agree to exchange the former closed road through the affected properties in compensation of the area required of the privately owned properties for the road reserve to be created over Badja Road; and D. Authorise the General Manager to execute the documents to give effect to the above	Land and Property Officer	4/12/2020 – LB: A&B. Letters to affected landowners and notifiable authorities being prepared. The road closing will effectively commence when the 28 day advertising period has ended. C. Letters to appropriate landowners include proposal to dedicate closed road in compensation for the area to be acquired. 23/10/2020 – LB: A. Subject of resolution 296/19 B. Survey plan has been received C. Exchange will occur at the appropriate time D. Documents will be executed at the appropriate time. 24/09/2020 – LB: B. The plan has been received and letters regarding road closure in accordance with legislative requirements are being prepared. 27/07/2020 – LB: A &B. Council is in receipt of a draft plan which has been checked and the surveyor has been requested to provide the final plan with Administration Sheet. When the final plan is received an application will be submitted for Subdivision Certificate. 26/06/2020 – LB: A. Surveyor has given assurance that the plan will be sent to Council in the next two weeks.	30/03/2021	N

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					B. This will be done in consultation with landowners after plan of subdivision is received. 28/05/2020 – LB: Contractor has been asked to forward plan and it is anticipated that it will be available very shortly. 24/04/2020 – LB: Discussion with the contractor revealed that due to COVID-19 there would be some delay but the plan is now expected any day. 26/03/2020 – LB: Council is waiting on survey plan before proceeding. 02/03/2020 – LB: Survey work is currently being carried out. 20/01/2020 – LB: Landmark Surveys have been engaged to carry out the survey and produce a plan.		
352	15 August 2019	301/19	**Proposed Closure and Sale of Public Pathway in Kalkite** That Council A. Agree to close the pathway and sell the land 50% to each adjoining landowner for $10,000 including GST each with each party to pay their own legal fees; B. Notify the owners of lots 38 and 39 that	Land & Property Officer	4/12/2020 – LB: A. Closure process progressing. B. Owners notified. Payment plan now subject to Council resolution 57/20. C. Currently waiting on response from Crown Lands D. Surveyor notified that plan of subdivision will be needed shortly.	30/06/2021	N

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			Council approves the payment for 50% of the pathway as a "repayment schedule" to be paid in conjunction with the land rates to be fully paid prior to 30 June 2020; C. Apply to the Crown to close the public pathway; D. Engage the services of a surveyor to create a plan of subdivision with the pathway to be divided along its length (front to back); E. Engage the services of a solicitor to draw up contracts for the sale of the land; and F. Authorise the General Manager to execute the documents for the sale of the property		E. Solicitor asked to commence drawing up contracts for the sale of the land. 23/10/2020 – LB: A &B. Advertising period has ended and one objection was received. The objection was a general one, which objected to any pathway in Kalkite being closed. C. Process has changed and new application to Crown Lands has been submitted D. Surveyor has been asked for an anticipated date for the plan of subdivision E. Contracts will be drawn up based on the plan of subdivision when the plan is available. F. Documents will be executed at the appropriate time. 24/09/2020 – LB: A&B. Advertising period has ended and one objection was received. The objection was a general one, which objected to any pathway in Kalkite being closed. C. Waiting on response from Department of Industry - Crown Lands then the plan for road closing will be lodged and gazetted. D. The plan of subdivision will be available in approximately two weeks. E. The solicitor has been requested to get the contracts for the sale of the land ready for when the plan of subdivision is received.		

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					26/08/2020 – LB: A&B. Letters to landholders and notifiable authorities have been sent. At this time all responses have been positive. Waiting on response from Crown Lands for consent to proceed and for public pathway to vest in Council following closure. G. This is no longer a requirement under the Act. H. The plan of subdivision will be available in approx.. 6 weeks. In the meantime, the road closure is progressing. E&F. This will take place at the appropriate time. 27/07/2020 – LB: Follow-up with Council's surveyor determined that the plan to close the pathway will be received at Council by the end of July. Letters have been prepared to notify the local community of the proposal to close the pathway. The letters will be posted. 26/06/2020 – LB: A. Landowners have been notified of Council resolution. Resolution /19 reviews the payment period until 30/6/2023. B. Application cannot be made until plan of subdivision is to hand. C. Plan of subdivision to divide the pathway lengthwise cannot be done until the pathway is closed. D. Contracts will be drawn up as soon as closure		

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					of the pathway is registered and the plan of subdivision is ready. 28/05/2020 – LB: Council's Finance Dept. are unable to set up a Special Rate in the rating system and they have suggested that Sundry Debtor accounts be set up with regular quarterly payments to be fully paid prior to March 2023. This will enable the sale of the land to proceed prior to 30/06/2020. 24/04/2020 – LB: Arrangements are currently underway to set up a payment plan and a surveyor has been engaged. 26/03/2020 – LB: All parties have been notified of the Council resolution and quotes for the survey of the pathway have been sought. This resolution is now superseded by resolution 57/20. 02/03/2020 – LB: Purchasers were not happy with the timeline for completion set by the Council resolution and a further report has been submitted to the March Council meeting. 20/01/2020 – LB: Landowners were notified of Council resolution via mail but are intending to write to Council requesting more time to pay.		

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
379	19 September 2019	333/19	**Finalisation of Draft Bush Fire Prone Lands Map 2019** That Council A. Receive and note the report of the Senior Strategic Land Use Planner on the finalisation of the draft Bushfire Prone Land Map; B. Submit the draft Bush Fire Prone Land Map and associated supporting documentation to the NSW Rural Fire Service for certification and provide a letter (attachment 3) to the NSW RFS Commissioner; C. Consent to a public notice (attachment 4) being attached to Section 10.7 (formerly Section 149) Planning Certificates advising of the bushfire prone lands changes until such time as the draft map is certified; and D. Advise the community and stakeholders via its website and the local newspaper once the Bush Fire Prone Land Map has come into effect.	Senior Strategic Land Use Planner	26/11/2020 – AA: Council staff met with RFS and this matter was discussed. RFS is undergoing a restructure in which mapping certification will be prioritised. 04/11/2020 – AA: No further update. 25/09/2020 – AA: RFS have advised that draft map is with a commissioner to be signed. 30/07/20250 – AA: Council staff have sought update from NSW RFS on this topic, awaiting response. 22/06/2020 – AA: Letter sent to RFS in October 2019 requesting the Commissioner of the RFS to certify the draft map. Council Staff awaiting update from RFS on this certification process. 03/06/2020 – MA: No further update. Waiting for RFS to finalise. 30/09/2019 – AA: A. Noted. B. Letter will be forwarded the Rural Fire Service on 1 October 2019. C. Information has been circulated to all relevant planning administration officers to be distributed with all 10.7 certificates	31/03/2021	N

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					Will be actioned once the Rural Fire Service have advised that the map will be certified by the commissioner.		
388	19 September 2019	343/19	**Proposed Compulsory Acquisition of Part Lot 7002 DP 1028529 Crown Land Travelling Stock Reserve** That Council A. Approves the acquisition of the constructed section of Dalgety Road 20m wide which traverses lot 7002 DP 1028529 for the purpose of public road through the process of *Land Acquisition (Just Terms Compensation) Act 1991* for the purposes of s.178 of the Roads Act 1993; B. Seek approval from the Minister for Local Government and/or the Governor in accordance with section 187 of the Local Government Act 1993 to give all necessary Proposed Acquisition Notices in accordance with the Land Acquisition (Just Terms Compensation) Act 1991; C. Upon receipt of the Minister's/Governor's approval, Council serve each PAN and take each other action necessary to carry out the acquisition; D. Upon receipt of the Minister's/Governor's approval Council give effect to the acquisition by publication of an Acquisition Notice in the NSW Government Gazette and such other publication as may be required by law;	Land & Property Officer	4/12/2020 – LB: A-G. Quote from Public Works Advisory to complete the acquisition of the travelling stock reserve is awaiting approval. NSW Aboriginal Land Council is considering the request to excise the road from their claim. 03/11/2020 – LB: A-G. Quotation has been received from Public Works Advisory to carry out the compulsory acquisition process. Currently finalising approval. Also waiting on reply from the NSW Aboriginal Land Council. 24/09/2020 – LB: A-G. Currently waiting on a reply from the NSW Aboriginal Land Council. 26/08/2020 – LB: A-G. This acquisition has been placed on hold while further investigations through Local Land Services and Aboriginal Land Council are carried out. 29/07/2020 – LB: A. Council is waiting on the survey to be completed. B. When the survey plan is received the application to the Minister and the Governor	28/02/2021	N

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			E. Pay compensation to all interest holders entitled to compensation by virtue of the compulsory acquisition on the terms set out in the Land Acquisition (Just Terms Compensation) Act 1991; F. That Council authorise the General Manager and the Administrator to complete and execute all documentation necessary to finalise and bring into force Council's acquisition of the land and if necessary to affix the Council seal to any documents related to the acquisition; and G. That upon acquisition the acquired Property is dedicated as road following gazettal of the acquisition;		will be made. C. PANs will be served after the Minister and Governor's consent is received D. Gazettal will take place after consent of the Minister and the Governor is received E. Valuation has been requested from the Dept of the Valuer General for land to be acquired without consent. F. Documents will be sent to the CEO for execution when appropriate. G. Upon acquisition the acquired property will be dedicated as road. 26/06/2020 – LB: Surveyor is presently carrying out the work. 28/05/2020 – LB: Surveyor advised that he will commence the survey in the next week. 24/04/2020 – LB: Surveyor has been engaged and expects to commence the survey in the immediate future. 26/03/2020 - LB: The NSW ALC has requested a survey plan be provided prior to proceeding. Quotations are currently being sought for the survey. 02/03/2020 – LB: The NSW Aboriginal Land Council has given consent in principal and is waiting on a survey		

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					plan. 20/01/2020 – LB: Currently waiting on survey plan.		
408	17 October 2019	369/19	**Arts and Culture Advisory Committee Meeting held 11 September 2019** That Council A. Receive and note the minutes of the Arts and Culture Advisory Committee meeting held 11 September 2019; B. Support the Committee recommendations relating to Item 5.3 – Community Arts and Culture facility in Cooma; C. Support the Committee recommendation relating to Item 5.5 – Communication / Promotion of Committee; and D. Supports the Committee recommendation relating to Item 5.6 – Bombala Arts and Innovation Hub.	Coordinator Economic Development	30/11/2020 – MA: B. No further update D. After a meeting of the committee the need for further community consultation to refine options for future use was identified as being required. A further $700K minimum is required for building upgrade works. Opportunities for further grant funding are being investigated. 30/10/2020 – KH: A. facilitated workshop has been held by the Community Arts and Culture group during October 2020 to develop a plan forward for the facility. 28/09/2020 – MA: No further update. 02/09/2020 – MA: A. No action required. B. No further update. C. No further update. D. The Bombala Arts and Innovation Hub working group has been formed and had its first meeting, attended by Clr Haslingden. 02/07/2020 – MA:	28/02/2021	N

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					Nothing further to update over June. 03/06/2020 – MA: Bombala Arts and Innovation Hub committee has been advertising for members and is in progress of beginning. Continuing to investigate opportunities and options for the Arts and Culture Facility in Cooma that are compatible with the funding available in grant. 29/04/2020 – MA: The Arts and Culture Committee minutes 25/03/2020 will recommend a request for extension of time for the funding programme. 03/03/2020 – KH: B. Relevant stakeholder meetings will soon recommence. C. No update. D. Committee positions have been advertised and recruitment will commence shortly. 04/02/2020 – KH: No further updates. 02/12/2019 – KH: B. A small working group continues to meet to work towards the goal of establishing a community arts and culture facility in Cooma. C. A media release will be released early January 2020. Updates to the website have been drafted and are expected to go live in the next 2		

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					weeks. D. To be actioned after December Arts and Culture 355 meeting. 4/11/2019 – KH: A. Noted. B. The GM is to negotiate with Land and Property NSW to transmit the property at 5 Dawson St Cooma to SMRC for the nominal fee of $1, inclusive of related fees and charges such as stamp duty. C. The communications team are to prepare a media release and additional website to be included on the website. D. Community Development Planner & Support to form working group.		
429	17 October 2019	389/19	**Proposed Acquisition of Part Lot 6 DP 218752 for the Purpose of Road** That Council, consistent with the guidelines contained within with the body of report: A. Authorise the General Manager to negotiate the purchase of 0.2542ha of lot 6 DP 218752; B. That Council be responsible for any additional costs including survey, legal fees, fencing; C. Authorise the General Manager to execute all necessary documents and affix Council's Seal if required; and D. Approach the plantation owners for a contribution towards the works prior to commencing the project.	Land & Property Officer	4/12/2020 – LB: A-C. Email from the Bega Branch Manager of the Bendigo and Adelaide Bank this morning to confirm that they are waiting on a response from Rural Bank. Bega Branch Manager will notify Council when the discharge of mortgage has been registered. D. Letter has been sent to Plantation Owners. 23/10/2020 – LB: A-C. Application for discharge of mortgage completed by landowner and sent to the bank for processing. Signed application for subdivision certificate and the Administration Sheet received from	28/02/2021	N

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					landowner. As soon as the landowner receives his Certificate of Title from the bank the plan of subdivision will be registered and contracts will be exchanged. D. Letter is being prepared for the plantation owners requesting that they contribute to the works. 24/09/2020 – LB: A-C. The Title to lot 6 has a mortgage noted in the second schedule. The landowner has verified that the loan has been paid out. A discharge of mortgage application was forwarded to the landowner to complete and return to Council so that the mortgage can be removed from the title. Council is also waiting on the application for a subdivision certificate to be signed by the owner of the property. D. Nearby plantation owners to be approached in writing seeking contribution to the purchase. 26/08/2020 –LB: A-C. When Land and Property receives the subdivision certificate the landowner can sign off on the plan and arrange for his bank to sign off after which the plan can be submitted to the LRS for registration. Waiting on landowner to sign the application for the subdivision certificate or send an email giving		

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					consent for the application to be lodged. The subdivision certificate has been done but can't be released until consent is received from the landowner. C. Council has paid for survey and legal fees will be paid upon receipt of invoice D. Documents will be signed by the CEO when appropriate. E. Plantation owners are not affected and therefore will not be asked for a contribution. 27/07/2020 – LB: Council is currently waiting on the subdivision certificate so that the plan can be registered prior to settlement. 26/06/2020 – LB: Council's solicitor has been asked to produce the contracts. Application for subdivision certificate has been submitted. A. Purchase price has been negotiated and agreed by both parties. C. This acquisition does not affect the plantation owners. 28/05/2020 – LB: An email has been sent to the surveyor each week asking for the plan of subdivision so that contracts for the purchase of the land can be exchanged. The plan has not been registered so the plan will need to be attached to the		

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					contract. 24/04/2020 – LB: Council's solicitor is organising the contract and it is anticipated that exchange will take effect within the next month. 27/03/2020 – LB: MOU has been returned to Council and Council's solicitor has been asked to arrange a contract. 27/02/2020- JH: MOU with property owner, waiting return of same. 15/01/2020 - JH: Staff have spoken to land owner and are waiting for a written response.		
439	21 November 2019	408/19	**Closure of Part of the Road Reserve in Barrack Street Cooma** That Council A. Approve the proposal to close part of the Barrack Street Cooma road reserve in accordance with the plan in this report; B. Classify this new lot as operational land; C. Approve the consolidation of lot 4 DP 32321 with the new lot to be created by the road closure; and D. Classify the new consolidated lot as operational land.	Land & Property Officer	4/12/2020 – LB: A. An email was received from Crown Lands seeking clarification of the section of Barrack Street for investigation; clarified via email. 23/10/2020 – LB: A. Awaiting information from Crown Lands. Email sent to Crown Lands requesting that this matter be expedited. B-D. These actions will be carried out at the appropriate time. 24/09/2020 – LB: A-B. Crown Lands responded to Council's email to	30/01/2021	N

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					say that the Old Title search is currently underway and we should receive the results shortly. C. A plan of consolidation will be prepared as soon as the road closing is registered. D. The consolidated lot will be classified as operational land upon registration of the plan. 26/08/2020 – LB: Crown Lands have been reminded via email that we are still waiting on the results of the search to fulfil the requirements of the requisition. This action cannot proceed until plan is Registered. 29/07/2020 – LB: Application has been sent to Crown Lands for an Old Title Search in accordance with the requisition from the LRS. 26/06/2020 – LB: When the plan of subdivision was lodged, Council received requisitions on Title. A request has been sent to Crown Lands for evidence of gazettal of Barrack Street as a Council public road. Despite extensive research by Council staff and Council's solicitor definitive evidence was not found. B. Plan of consolidation will be sought after the road closing is complete through lodgement of the plan. 28/05/2020 – LB:		

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					Council's solicitor is currently carrying out investigations to provide information to the LRS. 24/04/2020 – LB: The plan was lodged at the LRS and the surveyor is presently addressing a requisition from the LRS regarding the date of gazettal of Barrack Street Cooma as a Council public road. 26/03/2020 – LB: The subdivision certificate has been released and the documents executed by Council. The documents have been delivered to the surveyor for lodgement at the LRS. 02/03/2020 – LB: The plan will be lodged as soon as the subdivision certificate is to hand. 20/01/2020 – LB: Registration of the plan should be gazetted soon.		
449	21 November 2019	418/19	**Minutes of the Water and Sewer Committee held on 29 October 2019 and adoption of recommendations** That the recommendations of the meeting of the Water and Sewer Committee held on 29 October 2019 be adopted.	Engineer Capital Projects	25/11/2020 – JD: No further update. 23/10/2020 – JD: No further update. 24/09/2020 – JD: Proposed charges presented to Councillors. There were concerns that Bombala and Delegate would get an increase in charges while all other areas	30/03/2021	N

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					were decreasing. Considering options to include a discount for the first year of 30% for Bombala and Delegate so all areas would see a decrease. 03/09/2020 – JD: Proposed charges presented to Councillors. There were concerns that Bombala and Delegate would get an increase in charges while all other areas were decreasing. I have proposed to DR that we offer Bombala and Delegate a discount for the first year of 30% so then all areas would see a decrease. Awaiting feedback from DR on this proposal. 24/06/2020 – JD: Proposed charges presented at ELT meeting on 3 June 2020. DSP values accepted by ELT and will be presented at the next council meeting on 2 July 2020 for acceptance by the Councillors. 28/05/2020 – JD: Proposed charges agreed on with Chief Strategy Officer. A report is being prepared to ELT recommending these charges and the way forward. 30/04/2020 – DR: Matter deferred due to impacts of COVID-19. 24/03/2020 – JD: Awaiting further Advice on charges from Acting Director Corporate and Community Services		

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					following meetings and discussions. A meeting will then be scheduled with Councillors. 02/03/2020 – JD: A. Discussions were held with DPIE Water and they indicated that all towns/villages must have charges. B. DPIE Water indicated we can look at only future assets when determining the charges which could bring the charge amount down. They also indicated we can set the charges ourselves for the smaller villages and present these to Council for approval. C. Charges have been proposed and a meeting will be set up with the councillors to discuss these proposed charges. 24/01/2020 – GA: A. S64 Workshop was held with ELT and the Consultant on 16 January 2020. As the charges were very high for the villages, advice is being sought from DPIE Water if the villages can be exempt from charges and any other changes that will meet the guidelines. B. Awaiting advice from DPIE Water prior to Councillor workshop and date for workshop to be determined after receipt of advice. 27/11/2019 – GA: Noted and the following actions will be taken: A. The draft minutes will be adopted at the next water and sewer committee meeting.		

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					B. Adopted Terms of Reference will be sent to document control for finalising. C. Amendments to sewer pricing and billing was reported to Council on 21 Nov 2019. S64 DSP Councillor workshop has been proposed to be held on 19 Dec 2019.		
553	21 November 2019	422/19	**Managing Heavy Vehicles in Bombala Town Centre - Community Consultation** That the matter be deferred for further consultation with the public including correspondence from the Bombala Chamber of Commerce.	Manager Corporate Projects	27/11/2020 – GH: A meeting has been arranged with Bombala based councillors to discuss options for further community consultation. Meeting proposed to be held on 4 December 2020 and is open to any other interested councillor to attend. 05/11/2020 – JM: No further update. 25/09/2020 – GH: No further update. 03/09/2020 – GH: No further update. 01/07/2020 – AS: No further update. Consultation occurred from September 2019 to October 2019. 01/06/2020 – GH: Communication distribution proposed re Bombala Town Centre Community Consultation: • Noticeboards – IGA and Newsagency • Bombala Times and Monaro Post	30/12/2020	N

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					• Facebook – Bombala Noticeboard • Facebook – SMRC page • Facebook – SMRC Business Forum Group • Radio – capital network and 2MNO • Notice at SMRC office • Info sent to SMRC customer service for any enquiries • SMRC website 27/04/2020 – LN: Working with Chief Communications Officer to establish a strategy for community consultation during the COVID-19 restrictions. 24/03/2020 – LN: No further update. 28/02/2020 – LN: Ongoing. 03/02/2020 – LN: Ongoing.		
573	21 November 2019	443/19	**Werralong Road - Proposed Acquisition With and Without Consent** That Council A. Approves the acquisition without consent of proposed lots 4, 5, 7, 8 and 10 in the plan of acquisition for the purpose of public road under the provisions of the *Land Acquisition (Just Terms Compensation) Act 1991* in	Land & Property Officer	4/12/2020 – LB: A&B. The paperwork returned from Office of Local Government appears to have overlooked sections of closed Crown reserve road, which have been sold prior to the adjoining landowner. Council is clarifying whether this was an oversight to ensure there are no future delays in the process of acquisition.	28/02/2021	N

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			accordance with Division 1 Section 177 of the Roads Act 1993 and the making of the necessary application to the Minister and/or Governor. B. Approves the acquisition of proposed lots 1, 2, 3, 6 and 9 with consent for the purpose of public road under the provisions of the *Land Acquisition (just Terms Compensation) Act 1991* in accordance with Division 1 Section 177 of the Roads Act 1993 and the making of the necessary application to the Minister and/or Governor. C. To authorise the General Manager to execute all documents relevant to the acquisitions both without consent and with consent on behalf of Council. D. Agrees to bear all costs for the acquisition of the proposed lots.		23/10/2020 – LB: A. An email was received from one of the landowners on Werralong Road attaching an email from John Barilaro's office dated 23 October. The email from John Barilaro referred to a reply from the Minister for Local Government responding to correspondence from the landowner. The email inferred that the OLG has made a recommendation to the Minister to be considered in the near future. B. The consent of the landowners to the gifting of land for Werralong Road through their properties was conditional upon Council receiving approval from the OLG to the acquisition without consent. C&D. This will be actioned at the appropriate time. 24/09/2020 – LB: No further update. 26/08/2020 – LB: A&B. OLG has not released consent for acquisition. Currently Council is unable to proceed until consent for acquisition without consent is received from OLG C&D. Documents will be executed at the appropriate time. Costs are paid on invoice. 27/07/2020 – LB: A. Application was sent to OLG for consent to the acquisition. Email reply from OLG received 27/7/2020 consenting to the acquisition with consent.		

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					B. Application for acquisition of lots 4, 8 and 10 without consent is currently being assessed separately. C. The necessary documents will be sent to the CEO when necessary for execution. D. All costs are being paid by Council. 26/06/2020 – LB: Council received a letter from the OLG to say that the process for requesting a shorter timeframe would result in the process taking longer due to their process. Therefore Council has withdrawn its application to reduce the notification time. The legislated timeframe for notification is 90 days and Council should not anticipate a decision from the OLG for at least 3 months. Recent experience has demonstrated that the OLG is not providing decisions on applications for 6 months or more. 28/05/2020 – LB: There has been no response from the OLG with respect to the application to reduce the notification time. The application is with the OLG. 24/04/2020 – LB: The application for acquisition of Werralong Road has been lodged with the OLG. At the same time an application to reduce the notification time to 30 days has been lodged with the OLG. 26/03/2020 – LB: The OLG returned the application. A new		

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					application is currently being prepared by Council's solicitors for submission to the OLG. 02/03/2020 – LB: When consent is received from the OLG Werralong Road will be gazetted to Council. 28/01/2020 – LB: Council's solicitor is presently preparing Section 30 Agreements for execution by landowners who are gifting their land to Council. The solicitors are also preparing the application to the OLG for consent to acquire a portion of the land for road through the process of acquisition without consent. 02/12/2019 – LB: Resolution of Council has been sent to Council's solicitor to lodge with OLG for consent of the Minister and the Governor.		
600	19 December 2019	483/19	**Sale of Council Land - Percy Harris Street Leesville by Auction off the Plan** That Council A. Approve for Lots 14, 15 and 16 at Leesville Industrial Estate to be sold off the plan via Public Auction; B. Authorise the Chief Executive Officer to establish the reserve price for Lots 14, 15 and 16 at Leesville Industrial Estate ahead of the auction, and to negotiate with the highest bidder should the property fail to meet the	Property Officer	25/11/2020 – JH: D & E. All 3 lots have sold and contracts exchanged. Sale completion will follow subsequent registration of subdivision, as per contract terms. The project for the required works within the subdivision to allow for the registration of the subdivision will be undertaken by Council. 03/11/2020 - JH: A. Completed B. Completed		Y

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			Reserve; C. Authorise for the Chief Executive Officer to select the Agent to carry the sale; D. Authorise the Chief Executive Officer to undertake all negotiations for the sale of Lots 14, 15 and 16 at Leesville Industrial Estate; and E. Authorise the Chief Executive Officer to execute all legal documents and contracts for the Sale of Lots 14, 15 and 16 at Leesville Industrial Estate.		C. Completed D & E. CC has been lodged and now waiting for confirmation/ approval from Council Planning Department. 23/09/2020 JH: D & E. Construction certificate has been lodged and now waiting for approval. 26/08/2020 - JH: A. Completed B. Part Completed. Negotiations to take place should property fail to meet Reserve price. C. Completed. D&E. Due to easement restrictions requiring changes to enable sale, plans have been update, and the new the DA modification lodged. CT sent to Solicitor for updating to SMRC name for sale contract. Waiting on auction date to be set. 22/07/2020 – JH: A. Completed B. Part Completed – Negotiations to take place if required should property fail to meet Reserve price. C. Completed. D&E. Due to easement requiring change the requested, the updated plans have now been received and the Mod for DA lodged. CT sent to Solicitor for updating to SMRC name for		

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					sale contract. 24/06/2020 – JH: A & C. Reviewing sunset clause in contract to ensure the works can be completed in time once sale takes place. Reviewing the requirements of the development to ensure all conditions of the CC are met for the sale to be finalised. Agent has been selected. C.CEO to establish the reserve price. D & E. To be undertaken as the process progresses. 28/05/2020 – JH: Reviewing sunset clause in contract to ensure the works can be completed in time once sale takes place. Reviewing the requirements of the development to ensure all conditions of the CC are met for the sale to be finalised. 27/04/2020 - JH: Design plan received today from Surveyor, CC application will be completed & lodged. Preparation of the Auction to take place. 26/03/2020 - JH: Still no response from surveyor with design plan. Multiple emails sent requesting update on expected completion of design plan. 27/02/2020 - JH: Met with Surveyor 27/2/2020 and was advised he will be visiting the site the week of 2 March 2020		

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					to begin the design plan. 15/11/2020 - JH: A Real Estate Agent has been approved to carry out the sale by auction. The design plan should be received by end of January from Surveyor. The draft contract has been prepared by Solicitor and the process for sale is taking place.		
607	19 December 2019	490/19	**Chief Executive Officer's Annual Review** That Council: A. Approve the variation of the Chief Executive Officer's contract by: a) Extending the term from three years to five years; b) Increasing the total remuneration package from $300,000 pa to $320,000; c) Permitting the CEO to participate in Council's leaseback vehicle arrangements in a manner consistent with other senior staff. B. Authorise the Mayor to develop an appropriate Deed of Variation to give effect to the above; C. Authorise the Performance Review Panel to determine a new performance agreement with the Chief Executive Officer's.	Executive Assistant to Chief Executive Officer, Mayor and Councillors	26/11/2020 – JT: Preparations are underway for a review in December 2020. 23/10/2020 – JT: No further update. 24/09/2020 – JT: No further update. 28/08/2020 – JT: A. Complete. B. Complete. C. Drafted performance agreement still in progress. 03/08/2020 – JT: C. Updated performance agreement is being drafted by the panel. 24/06/2020 – SC: A. Complete. B. Complete.	Ongoing	N

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					C. Panel scheduled to meet 7 July 2020 29/05/2020 – SC: A. Complete. B. Complete. C. Not yet finalised. 29/4/2020 – SC: A. Complete. B. Deed under review. C. Not yet finalised. 30/03/2020 – SC: No further update. 04/03/2020 – SC: A. In progress B. Deed under review. C. Completed. D. Not yet Finalised 04/02/2020 – SC: A. In progress. B. Not yet finalised.		
615	20 February 2020	9.3.1	**Request to Acquire and Repair/Replace Bairds Crossing Bridge over Snowy River** That Council: A. Receive and note the report on the request to acquire, repair/replace Bairds Crossing Bridge over the Snowy River; B. Reject the proposal for Bairds Crossing Bridge	Manager Infrastructure	27/11/2020 – GS: Residents have been advised that this matter cannot progress until the proponent has met with the relevant minister and have provided the advice received to Council. The Manager, Monaro District NSW Rural Fire	30/12/2020	N

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			to become a Council Asset and be subject to Council's asset maintenance/replacement program; and C. After the Proponent receives the advice from the minister with that advice, he consults with the council staff with a view of preparing a report to the council.		Service, has advised that the RFS will not be writing to Council to recommend the crossing be reinstated. 23/10/2020 – GS: The Minutes of the LEMC meeting held on 23 September 2020 contained actions relating to Bairds Crossing Bridge. These were: • LEMC to approach Council to explore options for Bairds Crossing and repairs. • Assess choke points and fire load – Bairds Crossing road. • Contact Manager Infrastructure re: over hanging trees and road edges – Bairds Crossing road. A copy of the meeting minutes were provided to the Manager Infrastructure on 13 October. At the time of this update, no further information has been received from the LEMC. 24/09/2020 – GS: LEMC meeting was held after this update was provided. Therefore any recommendations from the LEMC that might influence Council deliberation on this issue are not yet known. 26/08/2020 – GS: No change from previous update other than conversations with Mr Makhoul and other residents of Bairds Crossing Road and Punt Hill Road have been informed of the intention to have this matter discussed at the LEMC in		

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					September 2020. 24/07/2020 – GS: C. As per previous update, the issue of Bairds Crossing Bridge is to be discussed at the next LEMC meeting in September 2020. 26/06/2020 – GS **There is no action for A and B.** **A.** The latest update from Mr Makhoul dated 15 June was as follows: ***"we have received a recommendation letter from our local fire brigade for the need of a access bridge at Bairds Crossing, this has been sent to the RFS and meet with open arms. Please see attached for your perusal, the bridge will be a topic at the next*** *Local Emergency Management Committee meeting for recommendation to be replaced with an adequate structure"* Councils response to that update was as follows: Thank you for your email and update on discussions relating to Bairds Crossing Bridge. I think a discussion at the Local Emergency Management Committee is excellent progress. Without being a pain, could I please ask for an update on the part of Council's resolution that stated: C. After the Proponent receives the advice from the minister with that advice, he consults with the council staff with a view of preparing a		

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					report to the council Has anything from the Ministers Office been received? This would allow a further report to be prepared for Council consideration. 29/05/2020 – GS: The latest update was an email from Mr Makhoul to John Barilaro MP on 30 April 2020 that stated: In reply to your below email, we would like to advise that • We are expecting documentation in support of our request for **retention and upgrade of the Bairds Crossing Bridge** from local **Fire Brigade at Numbla Vale** and in turn the **RFS NSW.** • We are expecting that funding can come from the recently advised increase in Safety/Fire expenditure budget • Our understanding is that ownership of the land upon which the bridge stands is passed onto Council • After ownership of the land is finalised, the State funding is allocated to Council, for the bridge works. As soon as these documents are to hand we will forward them to you. ***Note:- No documentation has yet been received from any agency supporting the proposal for a retention and upgrade of Bairds Crossing Bridge.*** 29/04/2020 – GS:		

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					On 6 April 2020 A letter was drafted for CEO approval in response to questions raised by John Barilaro MP on behalf of Mr Joseph Makhoul and in relation to Council's decision on Bairds Crossing Bridge. On 23 April 2020, Council staff wrote to Mr Makhoul and other residents seeking any information "the proponent" may have received from the relevant minister in relation to safety concerns should Bairds Crossing Bridge not be repaired or replaced. This correspondence reiterated the decision of Council from the February 2020 meeting, suggesting this information would assist in preparing a further report on Bairds Crossing Bridge for Council consideration. Unfortunately no reply has been forthcoming. 27/03/2020 – GS: There has been no confirmation of any advice from the Minister to the proponent and therefore this action has not been progressed. 28/02/2020 – GS Residents near Bairds Crossing Bridge were informed of Councils decision and amendment to the report recommendations; especially the inclusion of recommendation. A. Staff now await the advice from the minister, through the proponent in order to provide a further report for Council consideration.		

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628	20 February 2020	25/20	**Bombala Library Sign** That Council put up a sign at the street frontage entrance to the Bombala Library, indicating the opening hours for the Library and CTC before the end of May 2020.	Commercial Land Officer	27/11/2020 – KH: Sign has been ordered. 26/10/2020 – KH: Supplier has been contacted to get a second proof with the correct font. Proof will be circulated to appropriate stakeholders once received. 25/09/2020 – KH: Proof being reviewed to confirm correct font. 25/08/2020 – KH: Proof has been received from a supplier. Reviewing before finalising. 24/07/2020 – KH: Quotes have been received this week. They will be assessed and forwarded onto the appropriate stakeholders for comment. 26/06/2020 – KH: Providers have been contacted still trying to put together quotes. 01/06/2020 – KH: We are still waiting on quotes from sign providers. 28/04/2020 – KH: Suggestions from Bombala based Councillors – Manager Community Services to provide feedback.	30/12/2020	N

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					27/03/2020 – KH: Still waiting on Bombala based Councillors for design and placement. 02/03/2020 – GH: Acting Land and Property Manager consulting with Bombala based Councillors and library staff for sign design and placement location.		
636	19 March 2020	COV4/20	**No Stopping Zones along the Lake Jindabyne foreshore - review of the 2019 winter traffic / camping management campaign.** That Council: A. Note the successful outcomes of the 2019 "No Stopping Zone" campaign; B. Note that the demand for budget camping / parking, both in summer and winter, is increasing as tourist and visitor numbers coming to Jindabyne and the Snowy Monaro Region continue to grow; C. Allocates an annual budget to maintain this campaign during the 2020 winter ski season and subsequent seasons; D. Notes a feasibility study will be undertaken during the 2020 winter ski season to investigate the strengths, weakness, opportunities and threats associated with the introduction of a paid parking permit for the Claypits carpark; E. Approves the installation of "No Stopping Zone" signs in the following designated areas restricting parking from 6pm until midnight	Chief Operating Officer	30/11/2020 – JM: D&F. Briefing for Council held in November 2020. Preparations underway for community engagement. 23/10/2020 – MR: F. Collating evidence and preparing a preliminary briefing for Council's November 2020 briefing. 28/09/2020 – JG: F. Evidence is being gathered looking at long term solutions. 28/08/2020 – MR: A. No further action required on this one. It is for Council to note. B. No further action required on this one. It is for Council to note the additional operational costs of enforcement. C. Budget was allocated for the program. No further action required. D. Evidence is presently being gather to prepare a feasibility study.	30/03/2021	N

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			and from midnight until 7am between 01 June and 31 October annually: i. Wollondibby Inlet (6 sites) ii. Claypits (8 sites) iii. Town Centre (2 sites) iv. Townsend Street / Cobbon Crescent (5 sites) v. Other areas identified throughout the course of the campaign; and F. Embark on a campaign for a permanent solution to control and regulate camping around Lake Jindabyne.		E. No Stopping Signage zone signage installed. No further action required. Evidence is being gathered looking at long term solutions. 22/07/2020 – MR: F. No further action required on this one. It is for Council to note. G. No further action required on this one. It is for Council to note the additional operational costs of enforcement. H. Budget was allocated for the program. No further action required. I. Evidence is presently being gather to prepare a feasibility study. J. No Stopping Signage zone signage installed. No further action required Evidence is being gathered looking at long term solutions. 24/06/2020 – MR: The winter Lake Jindabyne Foreshore Parking program has commenced. Council Rangers are undertaking morning and evening patrols of the area. The number of campers are presently low. This is due to the Covid-19 restrictions and associated ski field access limitations. The patrols will continue throughout the ski season, with the initial focus on education moving to enforcement in early July 2020. 28/05/2020 – MR: Everything is ready for the 2020 ski season winter parking and camping campaign. This includes		

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					the collection of intelligence to undertake a feasibility study for the introduction of paid parking. 05/05/2020 – MR: The no stopping signage has been installed at the areas noted. I have confirmed that Council's Ranger working in collaboration with the Ranger for the area are ready for the winter ski season. Meeting held last week at the Clay Pits to discuss future works on the foreshore. These works will include the potential of charging a parking fee for long term parkers at the Clay Pits. This concepts discussed are going to be included in the community consultation for the proposed works and will form part of the feasibility study and long term strategies mentioned in the resolution. 23/03/2020 – BJ: "No stopping zone" signs have been ordered. Feasibility study to be undertaken throughout Winter 2020 season. Snowy Hydro, NSW Police and other key stakeholders to be consulted in identifying a permanent solution to camping arrangements around Lake Jindabyne. 03/08/2020 – MR: A. No action required. B. No action required. C. Budget was allocated for the program. No further action required. D. Evidence is presently being gather to prepare a		

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					feasibility study. E. No Stopping Signage zone signage installed. No further action required F. Evidence is being gathered looking at long term solutions.		
643	19 March 2020	44/20	**Acquisition by Possessory Title - Lot 16 Section 1 DP 1242 - Berridale Memorial Park** That Council A. Apply for possessory title over lot 16 Section 1 DP 1242 (Berridale Memorial Park) B. Classify lot 16 Section 1 DP 1242 as community land upon acquisition.	Land & Property Officer	4/12/2020 – LB: A. A letter was received from Head Office of NSW RSL to say that Council should deal with the Snowy River Branch of the RSL with respect to future management of the park. An email was sent to the local RSL branch requesting consent for Council to proceed with the application for possessory title, with the assurance that the park would be classified as community land upon acquisition. The relevant sections of the Local Government Act pertaining to management of community land were also sent in the email as a link to assist the RSL in determining their response. 23/10/2020 – LB: A. An email was sent to the local branch of the RSL asking for an update. B. To be completed upon acquisition of the land. 24/09/2020 – LB: A. The Snowy River branch of the RSL was notified of Council's intention to apply for possessory title and the branch has sent the notification to The RSL's head office for a response. 26/08/2020 – LB:	30/01/2021	N

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					Requisition on Title has requested an Old Title search which is currently being carried out by Crown Lands. 26/8/2020 – LB A. Requisition on Title has requested an Old Title search which is currently being carried out by Crown Lands. B. Lot 16 will be classified upon acquisition through the resolution of Council. 29/07/2020 – LB: The CEO has executed the documents. 26/06/2020 – LB: Application is proceeding. 28/05/2020 – LB: Documentation is being prepared to lodge an application for Possessory Title. 24/04/2020 – LB: Council's solicitor is presently gathering all the evidence to lodge with the application for possessory title. A surveyor has been engaged to do a survey plan for identification purposes. 26/03/2020 – LB: Council's solicitor has been requested to prepare the documentation.		

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660	19 March 2020	55/20	**Proposed Acquisition of Easement for Access to Middlingbank Quarry** That Council A. Enter into negotiations with the owner of lot 1 DP 1022898 for a right of way for access across his land. B. Engage the services of a surveyor to create a plan for registration of a right of way across lot 1 DP 1022898. C. Council to be responsible for all costs for creation and registration of the plan for the right of way. D. Authorise the Chief Executive Officer to negotiate the compensation for the easement. E. Authorise the Chief Executive Officer to sign all necessary documents to give effect to the above.	Land & Property Officer	4/12/2020 – LB: A. Completed. B. Discussions are ongoing to decide the best approach for a permanent access. 23/20/2020 – LB: A. The temporary agreement between SMRC and Mr Thomas for access to Middlingbank Quarry has been signed and is active from 2 November 2020 through to 30 April 2021. Notice has been provided to Mr Thomas, in accordance with the agreement that Council intend to access Middlingbank Quarry to extract material in November 2020. Work to ensure the access road is suitable for heavy traffic will commence on Monday 2 November. B. The process to secure permanent access will commence shortly C. These actions will take place at the appropriate time. 24/09/2020 – LB: A. The agreement has been executed by both parties and Council is planning dates for access to the quarry to extract material. 26/08/2020 – LB: A. Council is currently negotiating an agreement with the landowner that will create a temporary access agreement for a 6 month period between November 2020 and April 2021.	30/03/2021	N

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					B. The surveyor has completed the survey for the easement for access subject to negotiation with the landowner. C. Council has engaged the surveyor and will be responsible for all costs. D. Further negotiations are required to understand if a permanent agreement for access to Middlingbank Quarry, through Mr Thomas's property is possible. 28/07/2020 – LB: A. No update. B. Quotations for the survey were received. Despite numerous emails being sent to the surveyors only one surveyor responded and he has been requested to proceed as soon as possible. 26/06/2020 – LB: A. Negotiations with landowners are ongoing. B. Requests for quotations for survey have been advertised. 28/05/2020 – LB: A meeting took place with the landowner, his father, Manager of Infrastructure, Land and Property Officer and Council's solicitor, Mark Herbert. Negotiations are ongoing. 24/4/2020 – LB: An email was sent to the landowner but there has		

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					been no response. A second email will be sent this week to be followed up with a phone call. 26/03/2020 – LB Negotiations have commenced with the landowner.		
662	19 March 2020	57/20	**Proposed closure and sale of public pathway in Kalkite** That Council A. Extend the maximum term for repayment of the purchase of the land, being the closed public pathway, to 30 June 2023 for both purchasers. B. Place a caveat on the subject land requiring payment for the outstanding amount before sale.	Land & Property Officer	4/12/2020 – LB: A. Completed. 23/10/2020 – LB: A. Landowners have been notified of the extension of the maximum time to repay the purchase price B. Caveat will be placed on the land after the road closure is completed and before any subdivision takes place. 24/09/2020 – LB: A Landowners have been notified of the extension of the maximum time to repay the purchase price. 26/08/2020 – LB: A. Letters to landholders and notifiable authorities have been sent. At this time all responses have been positive. Waiting on response from Crown Lands for consent to proceed and for public pathway to vest in Council following closure. B. Caveat will be placed on the land after the road closure is completed and before any	31/12/2020	N

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					subdivision takes place. 28/07/2020 – LB: Request for quotations were sent to three surveyors but only one responded. Surveyors were sent a follow up email inviting quotations but only the one response remained. The surveyor has been asked to proceed with the survey. 26/06/2020 – LB: Application forms for Sundry Debtor accounts have been sent to both landowners. Solicitor has been requested to arrange for caveat on title of both properties. 28/5/2020 – LB: Sundry Debtor accounts are being arranged with a repayment schedule to be agreed with the landowners. As the public pathway does not have a registered title it is not possible to place a caveat on the land until the pathway is closed. It is intended to address the issue that payment for the land must be finalised by both parties prior to June 2023. 24/04/2020 – LB: Arrangements are currently underway to set up a payment plan and a surveyor has been engaged. 26/03/2020 – LB: The landowners have been notified of Council's resolution and quotations are currently being		

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					sought for the survey work.		
669	16 April 2020	69/20	**Bombala Commercial Precinct Painting** That Council A. Note the previous resolution ADA96/16 adopted by the Administrator; B. Note the previous resolution 297/17 adopted by Council; C. Rescind Part C of resolution 297/17 and replace it with: Authorise expenditure of $10,000 directly to the Bombala and District Chamber of Commerce to assist with the current street upgrade project. The Chamber must agree to use the money on paint and provide supporting documentation to Council once the project is completed.	Coordinator Economic Development	30/11/2020 – MA: Update received from Bombala Chamber of Commerce. They are still negotiating with mainstreet businesses to cover the cost of labour for the painting, given the cost of the actual paint is covered by the project. Aiming for completion of project by May 2021. 04/11/2020 – MA: Still in progress by Bombala Chamber. 28/09/2020 – MA: No further update. 02/09/2020 – MA: Still in process of being implemented by Bombala Chamber. 02/07/2020 – MA: Project in progress and resting with Bombala Chamber – no further update from below. 03/06/2020 – MA: Arrangements for payment finalised. Awaiting reports from the chamber on execution of the project in due course. 05/05/2020 – SB: A purchase order will be issued to the Chamber of	31/05/2021	N

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					Commerce this week so that they can send us an invoice and be paid.		
696	21 May 2020	102/20	**Design for truck Parking Area at Adaminaby** That Council A. Agrees to proceed with further investigative works and to seek endorsement from Transport for New South Wales for the proposed design; B. Allocates $50,000 for investigation and assessment from internal reserves for the 2020/2021 financial year; C. That the project be included in the listing of projects for consideration for grant applications; and D. Approach Snowy hydro or Future Gen for funding towards the project	Manager Corporate Projects	27/11/2020 – GH: Revised concepts with 4 options have been received in draft form and are being reviewed by relevant staff before submitting to TfNSW. 02/11/2020 – GH: A review of the requirements for intersections and heavy vehicle movements indicates that it will not be possible to locate a heavy vehicle stop close to the Adaminaby town centre without extensive roadworks. 25/09/2020 – GH: TfNSW requirements will require a significant change to the proposal and it may not be possible to establish the location as a truck stop an meet the required specifications for the intersections. 28/08/2020 – GH: TfNSW have provided feedback on the concept design. Staff are reviewing this feedback to factor into the detailed design and funding solutions. 31/07/2020 – GH: Infrastructure Engineer seeking feedback from RMS on proposal assessment prior to proceeding	Ongoing	N

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					to scoping and subsequent full design. 30/06/2020 – GH: Project preliminary investigations underway. 04/06/2020 – DR: The project has been included within the work schedule to be actioned.		
715	21 May 2020	119/20	**Judgment of Court of Criminal Appeal on Tropic Asphalts case** That Council A. Get report on the costing; B. Report from staff on the progress of the case; C. Proceed with the case; and D. Receive and note the information in the report on the Court of Criminal Appeal's judgment in the Tropic case.	Coordinator Economic Development	30/11/2020 – MA: Preparations underway for appeal hearing in CCA in early February 2021. 04/11/2020 – MA: C. Tropic have appealed against the subpoena judgment which will result in a delay to the trial. Appeal listed for hearing in CCA in early February. 28/09/2020 – MA: C. Trial preparation continues. Council successful in subpoena matter judgment. 02/09/2020 - MA: A. Complete – report provided to August Council meeting B. Complete – report provided to August Council meeting C. In progress – preparing for trial in November. D. Complete. 02/07/2020 – MA:	Ongoing	N

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					Expecting the outcome of a hearing into a subpoena issued by Council in the early days of the original investigation within the next fortnight or so. A further report will be provided to Council once the outcomes of the hearing are known. 03/06/2020 – MA: Proceeding with the case and further report(s) with requested details will be provided to future Council meeting(s).		
718	18 June 2020	80/20	**Acquisition of Land - RFS Shed Michelago** That Council A. Proceed with the compulsory acquisition of the Land described as part Lot 5405 DP 1244970 Land fronting Ryrie Street, Michelago between 369.945 Km and 370.000 Km and having an area of approximately 1,162.6m² for the purpose of Rural Fire Shed in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991*; B. Make an application to the Minister and the Governor for approval to acquire part Lot 5405 DP 1244970 Land fronting Ryrie Street, Michelago between 369.945 Km and 370.000 Km and having an area of approximately 1,162.6m² by compulsory process under section 186(1) of the Local Government Act 1993; C. Classify the land as operational land in accordance with the Local Government Act	Property Officer	25/11/2020 – JH: A to C: This process will take approximately 18 months. 20/10/2020 - JH: A to C: Acquisition process underway. D & E: Will be adhered to throughout this process. 23/09/2020 - JH: A to C: Survey Plan Quote to be received shortly. 26/08/2020 - JH: A to C: Acquisition process underway. Research has to take place to find gazette notices, survey plans to be prepared etc. D & E: Will be adhered to throughout this process. 22/07/2020 – JH: A to C: Acquisition process underway. D & E: Will be adhered to throughout this process. 24/06/2020 – JH:	30/01/2022	N

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			1993; D. Note that this acquisition is not for the purpose of resale; and E. Authorise CEO to sign any documentation required for this Acquisition process.		AtoC: The Acquisition process will begin, this is a lengthy process as all items take place under strict timelines. D&E. Complete.		
723	18 June 2020	85/20	**Cooma Regional Sports Hub Funding Agreement** That Council receive and note this update on the Cooma Sports Hub project and agree to: A. Proceed with signing the funding agreement of $15M to design and construct a 3 court indoor sports facility and synthetic athletics track at the Snowy Oval and Monaro High School Precinct; B. Continue negotiations with Department of Education and Monaro High School for a Joint Use arrangement of the indoor sports facility while maintaining Council's right to withdraw if the long term business case places too much stress on Council's financial viability; and C. Undertake consultation with the community sporting clubs on the concept design phase.	Recreation Planner, Environmental Services	26/11/2020 – AD: B. Further progress on the joint use planning agreement (JUPA) with Schools Infrastructure has occurred. Council will be updated when a draft JUPA has been completed. C. Consultation with the Community Sporting Ground has been ongoing. The group has provided important input into the design and location of the facilities throughout the concept planning stages. This will be ongoing through the detail design phase. 30/10/2020 –AD: No further update. 23/09/2020 - AD: The draft concept design has progressed and consultation with the project and community working groups has been ongoing throughout the design process. Council will be updated following the completion of the draft concept plan. 23/06/2020 - AD: A. Completed. The Funding Agreement was signed by the CEO 22/06/2020. No Further action is	January 2023	N

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					required. B. Negotiation with the Project Working Group will be ongoing throughout the design and construction phase. Council will be updated on the Joint Use Planning arrangements at the September Council meeting. Consultation with the Community Sporting Groups has commenced and will be ongoing throughout the design process. Council will be updated on the Sports Hub design at the September Council meeting.		
746	16 July 2020	107/20	**Health One Facility, Jindabyne** That Council A. Authorise the Chief Executive Officer to execute the Building Management Statement and take steps to finalise and sign the land sale agreement; and B. Approve the establishment of a Building Management Committee to oversee obligations of the Building Management Statement.	Facilities Officer Snowy River Health Centre	27/11/2020 – TP: No further update 27/10/2020 – NW: A. Awaiting surveyor to provide further information to enable registration of subdivision. Other party (HealthOne) still to sign the Land Sale Agreement. B. Building Management Committee to be formed with HealthOne once above items have been finalised. 24/09/2020 – NW: A. Status remains unchanged. Building Management Statement signed by Chief Executive officer. Information has been returned to surveyor for creation of subdivision. Waiting on lawyers for other party regarding the Land Sale Agreement. B. Building Management Committee to be	28/02/2021	N

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					formed with HealthOne. 26/08/2020 – NW: A. Building Management Statement signed by Chief Executive officer. Information has been returned to surveyor for creation of subdivision. Waiting on lawyers for other party regarding the Land Sale Agreement. B. Building Management Committee to be formed with HealthOne. 22/7/2020 – NW A. Building Management Statement sent to Chief Executive Office for signing. B. Will work on creation of Building Management Committee once BMS signed.		
748	16 July 2020	109/20	**Lake Jindabyne Shared Trail Project Funding** That Council agree to proceed with the Lake Jindabyne Shared Trail project.	Recreation Planner	26/11/2020 – AD: The funding deed was signed by NSW Treasury on the 7/10/2020. The project has now commenced. A media release and web page for the project has been drafted and is being reviewed by the communications team. Further consultation with stakeholders and neighbouring landholders is being undertaken. 30/10/2020 – AD: External communication and engagement is due to commence in updating our community in providing an overall scope of the project. Treasury has now signed the agreement.	July 2024	N

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					03/09/2020 - AD: The funding deed has been finalised and signed by the CEO and sent to NSW Treasury. NSW Infrastructure are uncertain on the timeframe for approval by Treasury. 31/07/2020 - AD The funding deed is currently being finalised. The document is scheduled to be submitted to NSW Treasury for approval by 16 August.		
749	16 July 2020	110/20	**Minutes of the Youth Council Meeting held on 22 June 2020** That Council A. Receive and note the minutes from the Youth Council meeting held 22 June 2020; and B. Endorse the motion as listed in the Youth Council Minutes under 9.2 to 'develop a shovel ready project plan for minor upgrades at the Bombala, Cooma, Jindabyne and Berridale Skate Parks'.	Manager Corporate Projects	27/11/2020 – GH: Project planning is continuing. 02/11/2020 – GH: Work has commenced to develop the projects to a 'shovel ready' state using the draft project management framework that is being developed. 25/09/2020 – GH: Project will be added to prioritisation list of existing & backlogged projects need completion. 03/09/2020 – GH: No further update. 04/08/2020 – BP: Assigned to corporate projects to prepare shovel ready project plan & pursue funding	Ongoing	N

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					opportunities.		
750	16 July 2020	111/20	**Arts and Culture Design Discussion Paper** That Council approve the Arts and Culture Discussion Paper being put out for consultation.	Community Development Planner	30/11/2020 – KH: No further update. 30/10/2020 –KH: Consultation has now closed. Feedback is currently being collated for the further development of an Arts and Culture Strategy. 03/09/2020 – KH: The Arts and Culture Discussion Paper is currently out for consultation on Your Say Snowy Monaro. Media coverage has been completed. 04/08/2020 – KH: The Discussion Paper survey is now live on Your Say Snowy Monaro. Feedback closes 30 September 2020. Print and social media coverage is expected this week.	30/12/2020	N
756	16 July 2020	115/20	**Floodplain Risk Management Study and Plan** That Council A. Adopt the SMRC Flood and Floodplain Risk Management Studies – Flood Studies (April 2019); B. Notify the property owners identified at significant flood risk, prior to the March 2020 Floodplain Risk Management Studies and Plans being placed on Public Exhibition;	Coordinator Strategy Development	26/11/2020 – GM: No further update. 23/10/2020 - PV: A. Completed. B. Letters were sent out to identified landholders at risk advising of Public Exhibition of FRMP & S. Two residents called me as a result of letters. Concerns over the level of non-native	31/01/2021	N

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			C. Agrees to the public exhibition of SMRC Flood and Floodplain Risk Management Studies – Floodplain Risk Management Studies and Plans (DRAFT) report (March 2020); D. Liaise with the NSW SES and landowners at risk to develop an Evacuation Plan for a significant rain event; and E. Submit a Variation Request to the Department of Planning, Industry and Environment (DPIE) Floodplain grant program seeking funding and an amended scope of works to investigate mitigation options for Cooma Back Creek.		vegetation in that stretch of Cooma Back Creek. Nil comments on the actual study. C. Public exhibition period closed. Total of 4 submissions received. Submissions forwarded to GRChydro to incorporate into final study document. D. No further discussion until Cooma Back Creek study variation report completed (delays due to modelling, now expected to be finalised early 2021). E. Variation approved, works have commenced on the study, as per previous comment report expected early 2021. 24/09/2020 - PV: A. Completed. B. Discussions with GRChydro (contractor) SES, DPIE and SMRC staff now decided to hold off contacting landholders until the Cooma Back Creek study finalised. SES aware of properties at risk. Letters have been sent out to residents in high risk areas (entire streets not just the identified 11 properties at significant risk) to advise of the FRMS & P being on public exhibition and how to access copies. C. Floodplain Risk Management Studies and Plans (DRAFT) report on public display – Now extended to 7 October. D. Discussions have taken place with SES and SES		

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					keen to support SMRC. Decided to hold off actioning EP until end of consultation process – see what comes back from the community. SES happy to support liaison with relevant landholders. E. Variation request approved by relevant DPIE staff. 25/08/2020-PV: A. Request sent to Communications to upload document. B. Discussions with GRChydro (contractor) SES, DPIE and SMRC staff now decided to hold off contacting landholders until the Cooma Back Creek study finalised. SES aware of properties at risk. C. Floodplain Risk Management Studies and Plans (DRAFT) report on public display – closes 23rd September. D. PV to liaise with SES – discussions have taken place. SES keen to support SMRC. Decided to hold off actioning EP until end of consultation process – see what comes back from the community. SES happy to support liaison with relevant landholders. E. Variation request approved by relevant DPIE staff. Expect 'official' approval to come through in the next few days. 31/07/2020-PV: A. Adopted. Environmental Technical Officer		

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					organising to have documents uploaded onto the Council website. B. Discussions have taken place. Agreed managers will send a letter to high risk landowners and invite them in to inform them of their level or risk, plans to develop an Evacuation Plan and undertake further studies to try to mediate risks. C. Hard copies printed, need to be bound and Appendices with maps printed and bound ready for display once Action B addressed. D. Relevant managers aware and need to decide who will liaise with SES to commence this process. Variation documentation 75% complete, should be submitted to DPIE by the end of this week (31 July)		
768	20 August 2020	139/20	**Road Naming Proposals** That Council approve the road name Silver Brumby Boulevard for the public road that will provide access to Silver Brumby Estate, Bredbo, and that subject to required advertising the name proceed to gazettal.	GIS Administrator	24/11/2020 – JC: Gazettal of Silver Brumby Boulevard completed. 23/10/2020 – JC: Proposal is ongoing. Gazette Notice is under review, waiting on advice from Geographical Names Board on process for finalisation. 24/09/2020 – JC: No submissions received. Road Naming will proceed to gazettal. 28/08/2020 – JC: Advertising period will commence 2 Sep 2020. The		Y

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					Communications Team have been notified.		
771	20 August 2020	142/20	**Harmonisation of Commercial Waste - Method of Charging** That Council; A. Harmonise commercial waste charging methods from 1 January 2021, and B. Inform the commercial/business community regarding the proposed harmonisation of commercial waste charging methods.	nager Resource and Waste Services,	25/11/2020 – MT: Due to the delay in distributing the first of the consultation letters, harmonisation of charging methods will commence from 1 July 2021. As a result the first consultation letter has now been mailed with the second consultation letter to be sent late February 2021. 23/10/2020 – MT: Final letter ready to be distributed to commercial customers as first form of consultation towards harmonising commercial charging methods. 24/09/2020 – MT: Final draft letter out for comment. 25/8/2020 – MT: Commercial/business consultation will take place prior to the introduction to the changes in charging methods from 1 January 2021 First commercial/business consultation letter has been drafted and sent to finance for final input and comment. Once comments have been received the letter will be amended and then posted to the commercial property owners.	01/07/2021	N

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775	20 August 2020	146/20	**Endorsement of SMRC Section 355 Manual** That Council send out a draft s355 manual to Committees for review and defer item until a Council workshop can be held.	Governance Officer	26/11/2020 – JM: The consultation period for the committees closed on 12 November 2020 and Council has received 16 comments. Comments are currently being reviewed a report will be presented to the Councillors at the 4 February 2020 briefing session. 02/11/2020 – JM: A webinar was held on 29 October 2020 with all section 355 committees. A workshop will be conducted with councillors on 3 December 2020. 25/09/2020 – JM: Documentation has been subjected to a final review and proof read prior to being sent out. 31/08/2020 – JM: The Chief Communications Officer is currently reviewing the manual, after which it will be circulated to all committees to review for one month. A webinar will be conducted with all committees to explain the changes and answer questions. A Council workshop will be conducted on 5 November 2020.	Ongoing	N
777	20 August 2020	148/20	**Land in Vale Street Cooma** That Council receive a report on options for the use of its properties in Vale Street.	Chief Strategy Officer	02/12/2020 – DR: Completed. 30/10/2020 – DR: Council will receive a report at the council meeting		Y

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					on 19 November 2020. 25/09/2020 – DR: Options are being developed. The need to focus staff on completion of the financial statements will delay this report until next month. 28/08/2020 – DR: Work on assessment of options has not yet been scheduled within the existing programmed work.		
786	20 August 2020	157/20	**Sale of part of Land in Polo Flat** That Council: A. Authorise the sale of part Lot 1 DP 077 – Polo Flat Road, and B. Authorise the Chief Executive Officer, in consultation with the Mayor, to determine the method of sale and sale price.	Coordinator Land & Property	6/12/2020 – JM: The land has been sold at auction. 27/11/2020 – TP: Auction adjusted to Wednesday 2 December 2020. 31/10/2020 – TP: Contracts drafted, with Section 14 dealing with contamination aspect. Auction is scheduled for Monday 19th November 2020. 25/09/2020 – DR: The revised plans have been lodged. 28/08/2020 – DR: The process of changing the lot boundaries to suit Council's needs has commenced.	2/12/2020	Y
787	20 August 2020	158/20	**Acquisition of Property** That Council:	Coordinator Land &	27/11/2020 – TP: NSW Housing & Property confirmed the restriction	28/02/2021	N

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			A. Purchase Lot 2 DP 860886 Parish of Clyde as outlined in the report as a long-term investment for the Water and Wastewater Fund; B. Authorise the Chief Executive Officer to finalise the purchase according to the terms and conditions outlined in the report, including signing all relevant documentation. C. Authorise the use of the Council Seal if required to execute any relevant documentation.	Property	on title has been registered and that their lawyers have been instructed to forward the contract to Council's solicitor. Solicitor's cost agreement contract signed by SMRC CEO. 26/9/2020 – TP: Issue of contract pending receipt by Council's solicitor. Coordination ongoing. 25/09/2020 – TP: NSW Housing & Property have confirmed the following on 15/9/20: Property sale is conditional to a Restriction on Title for community use purposes (for 15 years). The restriction will be sent to LRS with the Certificate of Title for registration after Property New South Wales as the Proscribed Authority has its authorised Delegate sign. Once the restriction is registered upon the title a contract will be issued to Council's solicitor for acquisition of the property. 03/09/2020 – TP: NSW Housing and Property advised of decision, with Council's solicitor details also provided. Land & Property team coordinating arrangements to progress acquisition.		
789	17 September 2020	167/20	**Acquisition - Easement for Access Adaminaby Sewage Treatment Plant and Town Water Supply** That Council:	Property Officer	25/11/2020 – JH: No further update 25/11/2020 – JH:	30/04/2022	N

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			A. Proceed with the compulsory acquisition of the interest in the land described as part Lot 287 DP 729870 Land fronting Snowy Mountains Highway, Adaminaby and having an area of approximately 22m for the purpose of easement for access to essential services being the Sewage Treatment Plant in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991*; B. Proceed with the compulsory acquisition of the interest in the land described as part Lot 292 DP 729876 having an area of approximately 200m and part Lot 292 DP 729876 Land fronting Chalker Street, Adaminaby and having an area of approximately 344m for the purpose of easement for access to essential services being Town Water Supply in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991*; C. Make an application to the Minister and the Governor for approval to acquire part Lot 287 DP 729870 Land fronting Snowy Mountains Highway, Adaminaby and having an area of approximately 22m and Part Lot 292 DP 729876 having an area of approximately 200m and part Lot 292 DP 729876 Land fronting Chalker Street, Adaminaby and having an area of approximately 344m for the purpose of easement for access to essential services by compulsory process under section		A-D. Acquisition process underway and being managed by the Water/Wastewater Team. E.This will take place when required. 23/09/2020 - JH: A-D. Acquisition process underway. E. This will take place when required. 23/09/2020 - JH: A-D. Public Works Advisory (PWA) is being engaged to action this process so that Council secures permanent legal access swiftly. E. This will take place when required.		

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			187(1) of the *Local Government Act 1993*; D. Classify the land as easement for access in accordance with the *Local Government Act 1993*; E. Authorise the CEO to sign any documentation required for this Acquisition process.				
791	17 September 2020	169/20	**Shannons Flat Hall** That Council: A. Rescind resolution 575/18; B. Approve the request for Council to lease the hall for $200 per annum; and C. If B is agreed to that the following actions occur: i. The Shannons Flat Hall be added to Council's insurance schedule. ii. The lease conditions be approved by Council's CEO. iii. Authorise the CEO to execute the Lease on behalf of Council. D. Notify the landowner of Shannons Flat Hall of Council's decision.	Land & Property Officer	4/12/2020 – LB: B. Lease has been prepared, with both digital and hardcopy versions provided to the landowner. C. Arrangements made to meet with landowner to complete insurance schedule and take photos of the hall to send to Council's insurers. CEO has approved lease conditions. Lease will be executed by Council after landowner signature, and upon confirmation that site electricity has been assigned back to landowner D. Completed. 23/10/2020 – LB: A. Completed B. Lease has been prepared C. When the lease is ready an inspection of the hall will be carried out in order to complete the insurance schedule. D. The landowner has been notified. 24/09/2020 – LB: B. Lease currently being prepared for execution by the lessee. C. The insurance schedule will be completed and	31/01/2021	N

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					an inspection of the building, incl. photos to be sent to Council's insurers. Documents will be sent to the CEO for execution when they are ready. D. The landowner of Shannons Flat Hall has been notified of Council's decision.		
794	17 September 2020	172/20	**Proposal to Close Part Mittagang Road - Yallambee Lodge** That Council; A. Approve the road closing of part of Mittagang Road in accordance with the *Roads Act 1993*; B. Consolidate the new lot with lot 1 DP 841447 (Yallambee Lodge); and C. Authorise Council's CEO to execute all necessary documents to complete the road closing and lodgement of the plan of consolidation.	Land & Property Officer	4/12/2020 – LB: A. Letters have been posted. There is a 28 day period for reply. 23/10/2020 – LB: A. Letters have been prepared and are ready to be posted. B. After the road is closed a plan of consolidation will be prepared by a surveyor and the plan will subsequently be lodged. 24/09/2020 – LB: A. Letters will be sent in the next two weeks to the notifiable authorities and to properties surrounding Yallambee notifying them of the proposal to close the road. B. After the road is closed a plan of consolidation will be prepared by a surveyor and the plan will subsequently be lodged.	28/02/2021	N
795	17 September 2020	173/20	**Delegate Water Supply Options Report – Update** That Council endorse the Options Assessment Report–Delegate Water Supply for public exhibition.	Manager Water & Wastewater	25/11/2020 – JD: No further update. 05/11/2020 – JD: Awaiting comments on the Options Report from	30/03/2021	N

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					DPIE. Community consultation to take place once comments received.		
798	17 September 2020	176/20	**Request for Easement Over Council Land in Cooma** That Council A. Approve the request to create an easement for water supply over Lot 2 DP 224408 subject to: i. All costs being borne by the owner of Lot 1 DP 224408. ii. Any disturbance to Lot 2 DP 224408 to be remediated by the applicant, as soon as possible, to the same condition as prior to disturbance. iii. The owner of Lot 1 DP 224408 obtaining a licence to pump water from Cooma Creek prior to installing the pipeline for water supply; and B. Authorise Council's CEO to execute any documents necessary to register the easement.	Land & Property Officer	4/12/2020 – LB: A&B. Council will await notification from landowner that he has achieved a licence to pump water and that he has a plan ready to create the easement. 23/10/2020 – LB A. Landowner has been notified and is proceeding with the plan. B. Landowner is aware that he needs a licence to pump water from Cooma Creek prior to Council signing off on the plan for easement. 24/09/2020 – LB: A. The landowner will be notified of the Council resolution including the conditions of approval so that he can arrange for a surveyor to do a plan for the easement and an 88B for the terms of the easement. B. The owner of lot 1 will be notified that Council will not permit registration of the plan until he has obtained a licence to pump water from NSW Water. Documents will be sent to the CEO for execution when they are ready.	30/12/2020	N
825	15 October 2020	207/20	**Draft Rural Land Use Strategy** That Council: A. Endorse the following for public exhibition;	Strategic Land Use Planner	26/11/2020 - AA: The draft Rural Land Use Strategy exhibition period has been extended to 1 February 2021. A report is	Ongoing	N

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			i. Appendix A – Draft Snowy Monaro Rural Land Use Strategy (provided separately) ii. Appendix B – Snowy Monaro Employment Lands and Rural Lands Analysis iii. Appendix C – Snowy Monaro Biodiversity Study iv. Appendix D – Bombala Shire Area Heritage Study Inventory v. Appendix E – Bombala Shire Area Heritage Study Report; and B. Endorse a 40 day public exhibition period.		being prepared to the December Council meeting in response to submissions and comments received on the proposed use of zone E3, Environmental Management. 30/10/2020 – BD: Draft Rural Land use Strategy is currently on public exhibition.		
827	15 October 2020	209/20	**Draft Settlements Strategy for Public Exhibition** That Council: A. Endorse the public exhibition of the draft Settlements Strategy (provided separately) and all relevant supporting information; B. Endorse a 40 day public exhibition period of the Draft Settlements Strategy; and C. Include discussion on a Cooma Bypass for public consultation.	Senior Strategic Land Use Planner	26/11/2020 – AA: The draft Settlements Strategy exhibition period has been extended to 1 February 2021. 30/10/2020 – AA: Draft Settlements Strategy is currently on public exhibition. A quick poll has been set up on Council's 'your say' page to open discussion on a heavy vehicle by-pass for Cooma.	Ongoing	N
832	15 October 2020	214/20	**Vacancy of Councillor Representative For Committees** That Council A. Appoint representatives to the following committees: **Advisory Committee;** Committee: Recreational Facilities	Coordinator Governance	26/11/2020 – JM: A,B,D & E. Completed. C. A report will be presented to the December 2020 Council meeting. 02/11/2020 – JM: A-D: The representatives have been notified.		Y

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			Councillor Representative: Clr Corbett Alternate Councillor: Clr Haslingden Clr Ewart B. Appoint the Mayor to fill the vacant Community Services Advisory Committee position; C. Request the CEO, given the apparent overlap in client base and issues, provide a report to Council on the appropriateness of widening the charter of the Community Services Advisory Committee to encompass the Inclusion Action Committee matters; D. Defer a decisions regarding the Aboriginal Liaison Committee, pending any recommendations that might ensue from, the Reconciliation Action Plan Working Group concerning best practice ways to provide representation for the indigenous peoples through our LGA; and E. Endorse the Green Team, given its largely internal and operational focus, be the purview of the CEO or their delegate.				
835	15 October 2020	216/20	**Prosecution be discontinued** That the prosecution against Carl Lloyd in relation to his dog Misty to be discontinued.	Manger Built and Natural Environment	25/11/2020 – JG: The Court was advised of the Council's decision for matter to be withdrawn. Hearing held and matter now resolved. 25/10/2020 – JG: Courts to be advised of Council position at mention of matter on 18 November 2020.	30/01/2021	N

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
836	15 October 2020	217/20	**Zoom attendance at meetings** That Council: A. Support the continuation of the option for Councillors to attend Council meetings via remote teleconference technology, e.g. Zoom or Team Viewer, to ensure equal opportunity for all; B. Support the Motion to the LGNSW Conference 2020 put by Orange Council, to continue teleconference attendance at Council meetings; and C. Makes webinar facilities available for a 6 month trial at the Cooma Council Offices so that all members of the public, including those in wheelchairs and anyone unable to negotiate the stairs, can attend Council Meetings.	Coordinator Governance	26/11/2020 – JM: Risk assessment has been completed and mitigating controls will be in place for the level of risks identified. The committee room will be available for the next Cooma meeting, which will be on 18 March 2020. 02/11/2020 – JM: A. No action required. B. Email send to LGNSW advising of intention of council to support motion. C. No action required. Note: A risk assessment will be shortly undertaken and the IT requirements will be determined after that for the trial to commence from the December Council meeting.	Ongoing	N
837	19 November 2020	222/20	**Monthly Funds Management Report - October 2020** That Council: A. Receive the report indicating Council's cash and investments position as at 31 October 2020; and B. Receive the Certificate of the Responsible Accounting Officer.	Finance Officer	24/11/2020 – MN: No further action required.		Y
838	19 November 2020	223/20	**Section 355 Committee Minutes: Bombala Exhibition Ground and Bredbo Hall** That Council receive the minutes of meetings of management committees for Bombala	Governance Officer	24/11/2020 – ED: No further action required.		Y

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			Exhibition Ground and Bredbo Hall.				
839	19 November 2020	224/20	**October Youth Council Minutes** That Council receive the minutes of the Youth Council meeting, held 26 October 2020.	Youth Development Officer	24/11/2020 – MS: No further action required.		Y
840	19 November 2020	225/20	**Peak View Hall** That Council, in order to facilitate the Peak View community's access to Lions International funding to upgrade the Peak View Community hall: A. Support the proposal to relinquish care and control of Crown Reserve 56109 with care and control being transferred to an appropriate community based incorporated association such as the proposed Peak View Progress Association Inc.; B. Authorise the CEO to negotiate with relevant parties an outcome to satisfy the requirements of all parties including the Peak View Community, the Crown, the NSW Aboriginal Land Council, Lions International and the Rural Fire Service.	Executive Assistant to Chief Executive Officer, Mayor and Councillors	26/11/2020 – JT: Discussions are in progress.	Ongoing	N
841	19 November 2020	226/20	**Investigate non-chemical weed management practices** That Council endorse continued investigation into non-chemical weed management practices.	Chief Operations Officer	25/11/2020 – JM: Completed.		Y

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
842	19 November 2020	227/20	**Adaminaby Sewage Treatment Plant Upgrade and Augmentation Design - Community Engagement** That Council: A. Endorse the Adaminaby Sewage Treatment Plant Upgrade for community engagement B. A public meeting be held for Adaminaby residents to be informed on the status of the project and the design of the new Sewage Treatment Plant.	Manager Water Wastewater Operations	25/11/2020 – JD: A. Complete. B. Community meeting scheduled for 1 December 2020 in Adaminaby.	01/02/2021	N
843	19 November 2020	228/20	**Strategy Review - Vale Street Land** That Council defer the report to a later date.	Chief Strategy Officer	27/11/2020 – DR: Time will be arranged for a fuller discussion on the options for the Council offices.	28/02/2020	N
844	19 November 2020	229/20	**Proposed use of 57 Vale Street Cooma - Snowy Monaro Business and Recovery Hub** That Council open 57 Vale Street Cooma as the Snowy Monaro Business and Recovery Hub for 12 months.	Economic Development Officer	30/11/2020 – MA: Staff are currently working to address building compliance matters.	Ongoing	N
845	19 November 2020	230/20	**Annual Close Down 2020 2021** That Council approve: A. Concessional leave of one 1/2 day from midday, Thursday 24 December 2020, for all employees ordinarily rostered to work and who attend work on the designated day; and B. The close down of Council offices, facilities and worksites, other than essential services, from Friday 25 December 2020 up to and including, Sunday 3 January 2021.	Coordinator Workforce Management	02/12/2020 – LO: Completed.		Y

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
846	19 November 2020	231/20	**Road Naming Proposals** That Council approve the road names Mulleun Place and Murrumbidgee Drive for advertising and if no objections are received proceed to gazettal.	GIS Officer	27/11/2020 – JC: Advertising has commenced for Mulleun Place and Murrumbidgee Drive proposals.	Ongoing	N
847	19 November 2020	232/20	**Answers to Questions With Notice** That Council receive the answers to questions with notice for the period ending October 2020.	Secretary Council & Committees	24/11/2020 – AM: No further action required.		Y
848	19 November 2020	233/20	**Resolution Action Sheet Update** That Council receive the progress on Resolution Action Sheet for the period ending October 2020.	Secretary Council & Committees	24/11/2020 – AM: No further action required.		Y
849	19 November 2020		**Quarterly Budget Review Statement (QBRS) to September 2020** That Council: A. Receive the quarterly budget review statement (QBRS) for the period ended 30 September 2020. **B.** Authorise the adjustments to the Council's budgeted Income & Expenditure, Capital Expenditure and Cash & Investments as shown in the QBRS.	Management Accountant	25/11/2020 – JS: Completed.		Y
850	19 November 2020	235/20	**Mature Tree Re-Location Policy** That Council: A. Where the removal of mature trees is deemed necessary for Council works of any kind within any urban, village, park or	Chief Operating Officer	02/12/2020 – JM: A&B: Complete. All relevant Council managers and coordinators have been informed of these parts of the resolution. C: Register of relocation sites to be prepared.	30/03/2021	N

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			reserve area, the targeted trees are first assessed by a qualified arborist or like expert, for suitability for relocation; B. Where trees are found suitable for relocation Council takes every necessary step to safely relocate the trees; C. As part of its BAU practices, Council identify and maintain a register of relocation sites for mature trees, such as public parks, playgrounds, sporting venues or other appropriate locations; D. Contractors are advised of the relocation policy and where practicable, the costs of relocation are negotiated when contracts are let; and E. Council affirms the value of mature trees for their social and economic benefits to the community.		D. Complete. All relevant Council managers and coordinators have been informed of this part of the resolution. E. Completed.		
851	19 November 2020	236/20	**Community Communication** That Council resolve that: A. It be recognised that Council has not met the expectations of the community in informing and engaging community around council projects and activities. B. Immediate change is needed to ensure that community expectations are met on how Council communicates with community and recognises their contribution when working in collaboration with Council. C. That Council's Communications Policy	Chief Communications Officer	26/11/2020 – GW: A. Noted. This is being addressed through active use of the new Community Engagement Framework across all areas of Council, including but not limited to, projects, events and donations/sponsorships. The Community Engagement Framework was briefed to Council and presented to the Senior Management Team. B. The CCO (together with COO) have attended various community meetings across the region to confirm community preferences for	Ongoing	N

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			(SMRC 4) be updated to include the following: I. Where council plans to change community infrastructure that will result in the removal or reduction of facilities or community assets, including trees of significance: i. a risk assessment of the project be undertaken (with a focus on reputational risk) and actions be identified to minimise any unacceptable risks, ii. the communications plan identifies the stakeholders likely to be impacted, the level of impacts expected, and transparent communication to be undertaken, and iii. that the issue be communicated to councillors prior to proceeding. II. Where community members have contributed to the development of council and community collaborative projects that: i. the community members be invited to any opening events, with at least one week notice. (Where possible by email, letter or suitably respectful means.) ii. Those Community members be recognised as part of the event. III. For all projects or initiatives a clear		communication with Council, including recognition of community member's contribution. A spreadsheet had been developed noting communication channels for each community and key contacts within those communities. C. Review of Council's Communications Policy is underway and will address the inclusions noted from I through III. D. Council will be briefed on the new policy and the final policy presented at the February 2021 meeting for adoption by Council.		

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			statement as to which staff member is responsible for community liaison be made available to the public. D. That the updated communications policy be brought back no later than the February 2021 Council meeting for adoption.				
852	19 November 2020	237/20	**Councillor Discussions** That Council allocate 30 minutes of scheduled informal discussion time at the Council workshop briefing sessions which happen two weeks before the monthly meetings of Council.	Executive Assistant to CEO, Mayor & Councillors	26/11/2020 – JT: Actioned and completed.		Y
853	19 November 2020	238/20	**Transition to an electric and other low greenhouse gas (ghg) emissions vehicle fleet** A. Engaging with other councils such as Newcastle, operating EVs/low emissions vehicles, and the NSW and ACT Governments, as a first step towards determining how Snowy Monaro can transition to an EV and other low GHG emissions fleet, and the practicable extent and timing of the transition. B. Provide a comprehensive report to Council no later than the March 2021 Councillor briefing, outlining an initial transition plan which provides the stages and extent of the transition, based on current and reasonably expected future developments in the EV industry.	Manager - Fleet & Plant	25/11/2020 – SS: A. Contact has been made with various council s and government departments to establish mapping of the process required to transition to a low emission fleet.	31/03/2021	N

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
854	19 November 2020	239/20	**Monaro Rail Trail Draft Feasibility Report** That the Council action Resolution Number 68/20 Monaro Rail Trail Draft Feasibility Report 16 April 2020 to: A. Receive and note that the reinstatement of the Queanbeyan to Bombala rail line and extension to Eden has been intensely investigated through the Canberra to Port of Eden Feasibility Study. The publically available Executive Summary states on page 10 that "None of the options are shown to be economically viable. All have BCRs that are much less than 1. The present value of benefits is far outweighed by the present value of costs in all options considered."; B. Receive and note all the reports presented as attachments, Senator Jim Molan's letter and support in principle the Monaro Rail Trail recommendations as presented to Council on 5 November 2020 as per the ten recommendations provided in their submission.	Coordinator Economic Development	30/11/2020 – MA: A. No action required. B. Meeting held with MRT Inc. group to discuss resolution. Priority is sending letters to TfNSW, ACT Government and QPRC as well as organising a BLER funding application. Meeting with QPRC staff and MRT Inc. has also been arranged by MRT Inc.	Ongoing	N
855	19 November 2020	240/20	**Bicentennial Garden/ Parks – Bombala** That Council: A. Ensures that gardens, trees and significant plantings in all parks throughout Snowy Monaro Regional Council area are to be protected by a Plans of Management that will manage parks and gardens, with a Tree Management Plan developed to ensure that trees are conserved into the future;	Chief Operations Officer	30/11/2020 –JM: A. To be incorporated into draft the Plans of Management which will go out for community consultation planned for early March 2021. B. Completed. C. A request has been sent to Council's Heritage consultant to consider this item for heritage listing.	30/06/2021	N

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			B. Acknowledge that the Bombala Bicentennial Garden is significant to the community; and C. Assess the Bombala Bicentennial Garden by a heritage expert for inclusion on Council's Heritage Listing.				
856	19 November 2020	242/20	**Legal Actions and Potential Claims Against SMRC as at 31 October 2020** That Council receive and note the information in the Legal Actions and Potential Claims Against SMRC as at 30 September 2020 reports.	Executive Assistant (Strategy)	24/11/2020 – SM: No further action required.		Y

9.4.6 CANCELLATION OF JANUARY 2021 COUNCIL MEETING

Record No:

Responsible Officer:	Chief Strategy Officer
Author:	Coordinator Governance
Key Theme:	4. Leadership Outcomes
CSP Community Strategy:	10.2 Sound governance practices direct Council business and decision making
Delivery Program Objectives:	10.2.2 Councillors are supported to make informed decisions in the best interest of the community and to advocate on behalf of the community
Attachments:	Nil

EXECUTIVE SUMMARY

On 17 September 2020, Council agreed on the Council meeting dates, time and locations for November 2020 to October 2021 [Resolution Number 179/20].

As per the resolution, a Council Meeting is scheduled for Thursday, 21 January 2021 at the Cooma Office Council Chambers, however it has been suggested that the January Council meeting be cancelled. The next meeting will be on 18 February 2021, in Bombala Community Centre, 163 Maybe Street, Bombala.

OFFICER'S RECOMMENDATION

That Council not hold a Council Meeting on 21 January 2021.

BACKGROUND

Nil.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Community to be made aware of no public forum to take place in the month of January.

2. Environmental

Nil.

3. Economic

Costs relating to organising and conducting the January Council meeting will not be incurred.

4. Civic Leadership

The requirement for Council is for one to be held in at least 10 months within each year.

9.4.7 NAMING OF FORMER UNDOO FIRETRAIL PHOENIX LANE

Record No:

Responsible Officer:	Chief Strategy Officer
Author:	Land, Property & GIS Admin Officer
Key Theme:	4. Leadership Outcomes
CSP Community Strategy:	12.1 Our community has multiple opportunities to be consulted and engaged in the development of plans, services and policies that affect the region
Delivery Program Objectives:	12.1.1 Council is a trusted community partner providing value for money through delivering according to Council's adopted Delivery Program
Attachments:	Nil

EXECUTIVE SUMMARY

A new name Phoenix Lane is proposed for the public road accessed off Badja Road, formerly the Undoo Firetrail in Countegany. After a further period of consultation with affected owners this name has been proposed by the property owners in area and no objections have been received.

OFFICER'S RECOMMENDATION

That Council approve the name Phoenix Lane for the section of the Undoo Firetrail that is now public road for community advertising and gazettal.

BACKGROUND

Phoenix Lane

Following adoption by Council of part of the Undoo Firetrail as public road this section of public road now requires naming in accordance NSW Addressing Policy and Road Naming Guidelines. In accordance with Section 7 of the Roads Regulation 2018 affected property owners must be consulted with regard to road name proposals. This report outlines the result of consultation with the property owners whose property would be addressed on this road and proposes a name for Council to approve for more general advertising prior to adoption and gazettal.

A process of consultation with property owners whose properties that would be addressed on road or are adjacent to the road was begun in June with the initial proposal of Andys Flat Lane being approved for consultation. A report to the Council meeting of 20 August 2020 outlined the result of the initial consultation and a name proposal of Menura Lane. Last-minute submissions objecting to the name resulted in the withdrawal of the report to allow further consultation with those impacted.

From this consultation proposal for Phoenix Lane was put forward. The two most affected owners proposed this name and no objections were received from other owners when they were advised of the proposal in writing. The name reflects the emergence of new life following the devastating bushfires in the area.

If approved by Council, the road name must be advertised for a period of 28 days to the wider community in accordance with the Road Regulation 2018. If no objections are received then the road name would proceed to gazettal.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Many of the property owners affected by the former Undoo Fire Trail road-naming proposal have long family connections to this area and the road; in particular, the Stewart family have a connection going back to mid-1800s. The owners have also suffered impacts from recent bushfires and it is hoped that a road name can be arrived at that assists owners with the rebuilding process.

2. Environmental

None.

3. Economic

None.

4. Civic Leadership

Council has the opportunity to review the outcomes of the consultation and determine a name that is appropriate and likely to be acceptable to the majority.

9.4.8 GRANTS APPLICATIONS - ACTIVITY SYNOPSIS AS AT 30 NOVEMBER 2020

Record No:

Responsible Officer:	Chief Strategy Officer
Author:	Grants Officer
Key Theme:	4. Leadership Outcomes
CSP Community Strategy:	11.2 Council utilises sound fiscal management practices, pursues and attracts other sources of income
Delivery Program Objectives:	11.2.3 Alternative sources of revenue to rating income are identified and maximised
Attachments:	Nil
Cost Centre	
Project	
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

This calendar year Council has been successful in 18 grants totalling $17.7million and unsuccessful in two applications.

OFFICER'S RECOMMENDATION

That Council receive and note the information related to grants activity up to 30 November 2020.

BACKGROUND

Grant Applications since January 2020:

Grant Applications – Successful

Funding Program & Origin	Grant Request	Project Details	Grant Awarded
Sports Election Commitments Program - STATE	$15,000,000	Capital - Cooma Sports Hub - Registration C006-04	$15,000,000
Australia Day 2021 – COVID Safe Grants Program	$20,000	Delivery of Australia Day 2021 events in a COVID safe environment, while supporting local communities and industries.	$20,000
Safe and Secure Water Program - Stream 2 IWCM Strategy - STATE	$220,000 *Capped and variable co-funding*	Operational - IWCM Strategy (capped at 50% of eligible costs). Ref: SSWP245	$220,000

Funding Program & Origin	Grant Request	Project Details	Grant Awarded
Regional Growth Fund - Stronger Country Communities Fund Round 3 (SCCF3) - STATE	$5,135,360	SCCF3-0155 HUBGrade (Cooma), Youth; $168,940 SCCF3-0375 RYDER Program - Regional Youth Development Entertainment & Recreation (3 year delivery plan; includes vehicle & trailer purchase), Youth; $265,000 SCCF3-0376 Bringing Jindabyne Community Memorial Hall into 21st Century - Heating & Cooling, Community; $130,113	$564,053
National Landcare Program - Smart Farms Small Grants Round 3 - COMMONWEALTH	$50,000	Operational - Sustainable land management education project.	$50,000
Australia Day Branding Program	$1,000	Promotional material to display the Reflect, Respect, Celebrate theme – Cnr Centennial Park, Cooma	$1,000
Drought Communities Program – COMMONWEALTH	$1,000,000	Cooma Truck Wash, Bombala Ginger Leigh Stage 2, Bombala Caravan Park Sewer and Dump Point	$1,000,000
Regional Tourism Bushfire Recovery - Stream 1 Exceptional Circumstances - COMMONWEALTH	$22,000	Operational - Lake Light Sculpture Jindabyne - 2021 Event Expansion (Timing Update); Ref: Stream1X005 **March 2020:** 2020 event cancelled due to C0VID-19 impacts.	$22,000
Law Week NSW - STATE	$900	Operational – 'Planning Ahead: Wills, Estates, Power of Attorney and more'; Library sites.	$900
Showground Stimulus	$851,884	Cooma showground Electrical upgrade Nimmitabel showground pavilion Bombala showground electrical Bombala Caretakers Cottage Delegate showground supper room	$350,000 $194,867.20 $96,865 $172,700 $36,362.56

Grant Applications – Unsuccessful

Funding Program & Origin	Grant Request	Project Details
Combatting Social Isolation for Seniors During COVID-19 - STATE	$10,000	Operational - 'Community Connection Within Snowy Monaro – Seniors'; Wellbeing related.

Funding Program & Origin	Grant Request	Project Details
Regional Growth Fund - Stronger Country Communities Fund Round 3 (SCCF3) - STATE	$4,571,307	SCCF3-0300 Jindabyne Skate Park Upgrade, Community; $950,000 SCCF3-0301 Lions Park - Murrumbidgee River Shared Use Path (Cooma) – Stage 1, Community; $996,000 SCCF3-0302 Cooma CBD Streetscape Beautification, Community; $1,000,000 SCCF3- 0303 Bombala Playground and Parking Upgrade, Community; $838,200 SCCF3- 0304 Delegate School of Arts Upgrade, Community; $435,018 SCCF3- 0305 Werri-Nina Centre Kitchen Upgrade, Community; $352,089
Recreational Fishing Trust - STATE	$32,480	Operational (includes signage install) - Improved information and access for Snowy Monaro recreational fishing.
National Science Week Grants - COMMONWALTH	$5,550	Operational - National Science Week (August 2020) activities & exhibition.
FRRR Mosaic Time Walk 2.0	$20,000	FRRR Tackling Tough Times Together Program

Grant Applications – Lodgements Pending Outcome

Funding Program & Origin	Grant Request	Project Details
Local Government Transport Infrastructure Projects (Shovel ready) - COMMONWEALTH	$27,500	Capital - Installation of speed reduction devices (Dalgety, Michelago & Cooma) and virtual fence 2nd trial site.
Active Transport Program 2020-21 - STATE	$670,000	Capital – Shared user path Mittagong Road, Cooma North.

Grant Opportunities – Upcoming

Funding Program & Origin	Fund Basics	Project Considerations	Close Date
BCRRF – Bushfire Community recovery & Resilience Fund – Stream 2 – STATE & COMMONWEALTH	BCRRF Stream 2 will provide grants to bushfire affected regions, and will be open to community groups, councils and not-for-profits for social recovery and preparedness projects between $20,000 and $300,000. Grants will be assessed with at a regional level using Regional Panels to maximise the recovery support to communities across local government boundaries.	Phase Two Stream 2 will allocate funding aligned with the bushfire declared Local Government Areas (LGAs) in the form of a competitive grants program. Funding is available for approved projects with a value of no less than $20,000 and no more than $300,000. Funding will be administered by Resilience NSW.	11th December 2020
BLER – Bushfire Local Economic Recovery Fund – STATE & COMMONWEALTH	The objective of the Bushfire Local Economic Recovery (BLER) Fund is to support economic and social recovery at a local and regional level in areas impacted by the 2019-2020 bushfires. The BLER Fund will support job retention and creation in these regions, strengthen community resilience and reduce the impact future natural disasters will have on our communities. The majority of funding should be committed to the areas most impacted by the fires.	The NSW Government and the Commonwealth Government are supporting the recovery of bushfire impacted communities through a range of funding programs including the Bushfire Local Economic Recovery Fund.	28th January 2021
Youth Week 2021 – Local Council Grants	An increase in the Rural and Remote Subsidy enabling more rural, regional and remote young people to participate and be included in Youth Week activities. Funding is available over six categories for a total of $15,051.00	All Local Councils that take up the funding offered must cash match dollar-for-dollar the *Base* funding allocated. In-kind contributions cannot be counted towards this funding requirement	19th February 2021

Funding Program & Origin	Fund Basics	Project Considerations	Close Date
Aged Care - Business Improvement Fund - COMMONWEALTH	Funding generally available to support one of the following sets of actions: Supporting a provider to go through a process of business improvement, for example to assist in the restructuring of business operations; Supporting the transition of a business to a new provider; and where there is no other option, Supporting the safe and orderly close down of a business and transition of resident's to appropriate alternative facilities.	A provider can only apply for one of the funding support streams. A provider Business Case should be attached to each application. Funding does not cover ongoing operational expenses.	15th May 2020
Heavy Vehicle Safety and Productivity Program - COMMONWEALTH	Funding to upgrade and replace bridges to enhance access for local communities and facilitate higher productivity vehicle access. Funding is limited to a maximum of $2 million per proposal for LGAs. Mandatory 50% co-contribution required.	An engineer's report (not more than three years old) & a letter from the Council agreeing to match Australian Government funding to be provided at time of application, as evidence of readiness to proceed.	29th May 2020
Bridge Renewal Program - COMMONWEALTH	Funding to upgrade and replace bridges to enhance access for local communities and facilitate higher productivity vehicle access. Funding is limited to a maximum of $2 million per proposal for LGAs. Mandatory 50% co-contribution required.	An engineer's report (not more than three years old) & a letter from the Council agreeing to match Australian Government funding to be provided at time of application, as evidence of readiness to proceed.	29th May 2020
Regional Tourism Bushfire Recovery - Stream 1 - COMMONWEALTH	Support for smaller-scale events (including the promotion of these events), concerts, festivals and/or other visitor attractions such as art installations and tourist walks.	Applicants may apply for more than one grant in this stream, up to a total value of $30,000 per applicant. Applications assessed progressively.	18th December 2020 - Extended

Funding Program & Origin	Fund Basics	Project Considerations	Close Date
Community War Memorials Fund 2020/21 - Round 1 - STATE	Grants of up to $10,000 to protect, conserve or repair local war memorials in New South Wales.	The program supports a wide range of war memorial types including honour rolls, memorial halls and avenues of trees. Grants for work to improve accessibility are capped at $2,000.	27th July 2020 - Extended
Cigarette Butt Litter Prevention Grants Program (Round 1) - STATE	The program aims to reduce cigarette butt litter and littering behaviour in NSW by supporting stakeholders to deliver local cigarette butt litter prevention projects that answer local needs and contribute to achieving NSW goals in long-term litter reduction.	Round 1 has $500,000 available for projects delivered from September 2020 to September 2021. A maximum of $40,000 (excluding GST) available to each successful applicant.	28th July 2020 - Extended
Drought Communities Programme Extension - COMMONWEALTH	Provides councils with up to $1 million per announcement for community infrastructure and drought relief projects. Funding targets projects that: provide work for people whose employment has been impacted by drought; stimulate local community spending; use local resources, businesses and suppliers; and/or provide a long-lasting benefit to communities and the agricultural industries they depend on. Additional funding announced in January 2020 for 52 new councils, with SMRC being part of this extension advice.	Project completion date currently specified as 30th June 2021.	1st June 2021

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Council receives recurrent funding for some operations including the Financial Assistance grant, RFS subsidies, Library Funding, Community Services and Aged Care, and Roads (Regional and Roads to Recovery).

2. Environmental

A number of grants provide environmental benefits. Example: Council's Biosecurity Management endeavours and Green Team aims have benefited from additional grant funding.

3. Economic

All Community Strategic Plan (CSP) key themes benefit from collaboration, advocacy and the seeking of additional funding streams. A concerted approach to advocating and identifying appropriate grant funding opportunities for Council initiatives improves the financial sustainability of Council.

4. Civic Leadership

A proactive grant sourcing approach aligns strongly with the role and responsibilities of Council.

9.4.9 COUNCILLOR AND STAFF INTERACTION POLICY

Record No:

Responsible Officer:	Chief Strategy Officer
Author:	Governance Officer
Key Theme:	4. Leadership Outcomes
CSP Community Strategy:	10.2 Sound governance practices direct Council business and decision making
Delivery Program Objectives:	10.2.2 Councillors are supported to make informed decisions in the best interest of the community and to advocate on behalf of the community
Attachments:	1. SMRC - Councillor and Staff Interaction Policy

EXECUTIVE SUMMARY

Along with minor changes to remove duplication and redundant clauses the policy has been updated to reflect the positions within the new structure that are authorised to interact with councillors.

OFFICER'S RECOMMENDATION

That Council adopt the amended SMRC - Councillor and Staff Interaction policy.

BACKGROUND

Changes to the Councillor and Staff Interaction Policy include;

- Removing current clause 6, Obligation of Councillors and clause 7, Obligation of Staff, as they are covered in the Code of Conduct.
- Removal within clause 3, Definitions, of the term "Authorised Staff" as is not used throughout the policy, making this definition redundant.
- Updating the officers authorised to interact with councillors. The positions are listed in Appendix A.
- Including a provision within the proposed clause 4 to address concerns raised by councillors that the policy would affect the interaction between Councillors and those staff responsible for providing administrative support for Council meetings, Pre-briefing sessions, briefing sessions and committee meetings.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Nil.

2. Environmental

Nil.

3. Economic

Nil.

4. Civic Leadership

The Model Code of Conduct sets the minimum standards of conduct for council officials. It is prescribed by regulation to assist council officials to:

- understand and comply with the standards of conduct that are expected of them
- enable them to fulfil their statutory duty to act honestly and exercise a reasonable degree of care and diligence (section 439) act in a way that enhances public confidence in local government.

Adoption of the Councillor and Staff Interaction policy further supports councillors and staff to provide advice and information to the community and clarifies the responsibilities of both groups.

Policy

Title of Policy	**Councillor and Staff Interaction Policy**		
Responsible Department	Governance	**Document Register ID**	250.2017.410.3
Policy Owner	Coordinator Governance	**Review Date**	September 2022
Date of Council Meeting	XXXXXX	**Resolution Number**	XXXXX
Legislation, Australian Standards, Code of Practice	Local Government Act 1993 Office of Local Government - Model Code of Conduct		
Aim	To provide a framework for Councillors, when conducting their civic duties, by specifically addressing their ability to interact and receive information from authorised Council staff.		

1. Introduction

This policy aims to establish clear parameters around the interaction between staff and Councillors when Councillors are conducting their civic duties and to ensure that appropriate governance controls are in place. This Policy works in conjunction with Snowy Monaro Regional Council's Code of Conduct.

In accordance with Council's Code of Conduct, all Councillors and staff are expected to conduct their interactions with each other with respect, professionalism, objectivity, honesty and to a high standard of ethical behaviour. This Policy sets out the obligations of Councillors and staff in dealing with each other.

2. Scope

This Policy applies but not limited to Councillors and Council employees including part time, contractors or casual employees engaged with Council.

3. Policy Statement

Good governance and effective service delivery are dependent on a good relationship between the Councillors and staff of the organisation, and an understanding of the roles and responsibilities of both groups to assist in exercising their civic leadership and undertaking transparent decision making.

The principals this policy is based on include:

1) Transparency – in all interactions, discussion, provision of information and communication.
2) Professionalism – all interactions will be courteous and respectful.
3) Good governance – to ensure there are no perceived conflicts of interest or undue influence. Decision making is based on information provided in good faith.

4. Staff that can interact with Councillors

Councillors can interact with staff nominated by the CEO to provide advice or clarification required. Appendix A sets out the staff that Councillors may interact to exercise their civic leadership and represent the views of the community. Contact with staff other than those listed in Appendix A must be approved by the CEO. Staff contacted by Councillors, advice that the positions listed in Appendix A will provide the advice or clarification required.

Staff that are responsible to provide administrative support for Pre-briefing sessions, Council meetings, briefing session or committee meetings may continue to provide support and interact with Councillors in these roles.

5. Non-Compliance with Policy

Noncompliance with this Policy may be considered a breach of the Code of Conduct and will be dealt with in accordance with the Procedures for the Administration of the Code of Conduct.

6. Variation

Council reserves the right to review, vary or revoke this policy and should be reviewed periodically to ensure it is relevant and appropriate.

APPENDIX A – Position Authorised to Interact with Councillors

Position
Chief Executive Officer
Chief Strategy Officer
Coordinator Strategy Development
Manager Corporate Projects
Coordinator ICT
Coordinator Governance
Chief Operating Officer
Manager Water & Wastewater Operations
Manager Built & Natural Environment
Manager Infrastructure
Manager Resource & Waste Services
Manager Community Services
Chief Communications Officer
Coordinator Economic Development
Chief Financial Officer
Manager Finance
Workforce Portfolio
Chief Workforce Officer

9.4.10 RATES HARMONISATION PROJECT TIMELINE AND COMMUNITY CONSULTATION

Record No:

Responsible Officer:	Chief Executive Officer
Author:	Manager Finance
Key Theme:	4. Leadership Outcomes
CSP Community Strategy:	12.1 Our community has multiple opportunities to be consulted and engaged in the development of plans, services and policies that affect the region
Delivery Program Objectives:	12.1.1 Council is a trusted community partner providing value for money through delivering according to Council's adopted Delivery Program
Attachments:	1. Rates Harmonisation Project Timeline 2. Community Reference Group (CRG)
Cost Centre	W17 Financial Services
Project	Rates Harmonisation Project

EXECUTIVE SUMMARY

Council staff have commenced the project to harmonise Council's three rating structures into a new equitable rating structure.

Engagement will consist of two main stages. In the first stage it is intended to use community groups to create a panel from the community. Staff will then work with that group (Community Reference Group) to inform them about the process of developing a rating structure and the principles that need to be considered in their adoption. From there the group will be used to determine the model that will be recommended to Council for consideration. Following adoption of a preferred model by Council the broader community consultation will occur through the public notification process and provision of information to the community.

A period of 4 months, from 18 January 2021 to 14 May 2021, has been included for the community engagement activity to help inform Council's revenue policy decision for the 2021-2022 financial year.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council

A. Endorse the formation of a Community Reference Group (CRG) by invitation from selected community groups (Attachment 2)
B. Authorise the Mayor and Chief Executive Officer, acting jointly, to appoint additional members if it is considered that the membership does not adequately reflect the community.

BACKGROUND

Council has reached the end of the period under which it was required to retain the rating structures from prior to the amalgamation. Councils are now expected to 'harmonise' their rating structures. This involves looking at how the rates are collected from the various ratepayers. It does not increase the overall amount of rates received by the Council. To assist the councillors in developing a preferred model it is intended to gain input from the community.

Community Engagement

It is recommended that a Community Reference Group (CRG) be formed with the purpose of providing feedback and advice to Council on the development of a new, harmonised rates structure. Council staff will inform and involve the group in making a recommendation to Council. Information about the fundamental principles that underpin the development of a new rating strategy, the rates models and their key outcomes will be provided and discussed. It is hoped that the panel will ultimately recommend a preferred rating structure for consideration by Council and the broader community, but there may not end up being any consensus. This model has been used successfully in other councils, such as Queanbeyan-Palerang Regional Council.

The proposed CRG membership represents a range of ratepayers covering business, residential and farmland ratepayers and the various communities across our region.

Initially Chambers of Commerce and Local Progress/Action Groups have been included. These groups tend to include active community members and the groups are spread across different areas. A review of these group's locations and a comparison of the representation against the groups that contribute the current rate burden indicated that this would mean that farmland ratepayers would be under represented. To address this representatives will be invited from hall management committees from areas that are not already covered. The table below shows the likely number of people representing a particular ratepayer group (Note: some people will likely be in more than one category of ratepayer).

Rating Category	Chambers of Commerce	Associations	Committees	Total	Rates %
No. Representatives	6	11	6	23	
Residential	6	7		13 (43%)	53%
Farmland		5	6	11 (37%)	32%
Business	6			6 (20%)	15%

It is recommended that the first step be to invite representatives from and management committees.

To provide flexibility as the process is undertaken provision has been included the Mayor and Chief Executive Officer, acting in agreement, be authorised to invite additional members if it is considered there is a need for wider representation.

The broader community will be consulted with 5 weeks of engagement activity from 19 February 2021 to 26 March 2021. Further opportunity for the community to comment will occur during the 4 week public exhibition period of the draft revenue policy between 16 April 2021 to 14 May 2021.

Councillor Engagement

The project timeline identifies the following key target dates for councillor involvement throughout the process;

- 4 February 2021 – Briefing on recommended rating structures
- 18 February 2021 – Resolve preferred structure options for consultation
- 1 April 2021 – Briefing on community engagement outcomes and draft revenue policy
- 15 April 2021 – Endorse draft revenue policy for public exhibition
- 17 June 2021 – Adopt revenue policy and making of the rates

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Rateable property owners across all categories (residential, business and farmland) may be impacted by the harmonisation with either an increase or decrease to their annual rates payable. The community will need significant education and consultation to assist them to understand and be prepared for the change. Community engagement activity will assist with ensuring that the recommendation to council on a preferred rates structure has been tested against the views of the community.

2. Environmental

Not applicable

3. Economic

The cost for completing the rates harmonisation project are included in Council's 2021 operating plan. Harmonisation of the rates structure does not result in more revenue for Council above the rate peg set by the Independent Pricing and Regulatory Tribunal (IPART). It may result in a change to the revenue contribution by each rating category and ratepayer.

4. Civic Leadership

At the Ordinary Council meeting held 18 July 2019, Council resolved to harmonise rates from 1/7/2021.

COUNCIL RESOLUTION **272**

That Council determine the preferred option for rates harmonisation as Option 2 - Implementation from 1 July 2021

Moved Councillor Stewart Seconded Councillor Maslin CARRIED

Rates are the primary form of taxation used by local government in NSW and the Local Government Act sets out requirements for how these are to be structured and raised.

Council should have in place a rating structure that includes the categories of farmland, residential, mining and business. It may include subcategories. The basis for the sub-categories are set by the legislation, as follows.

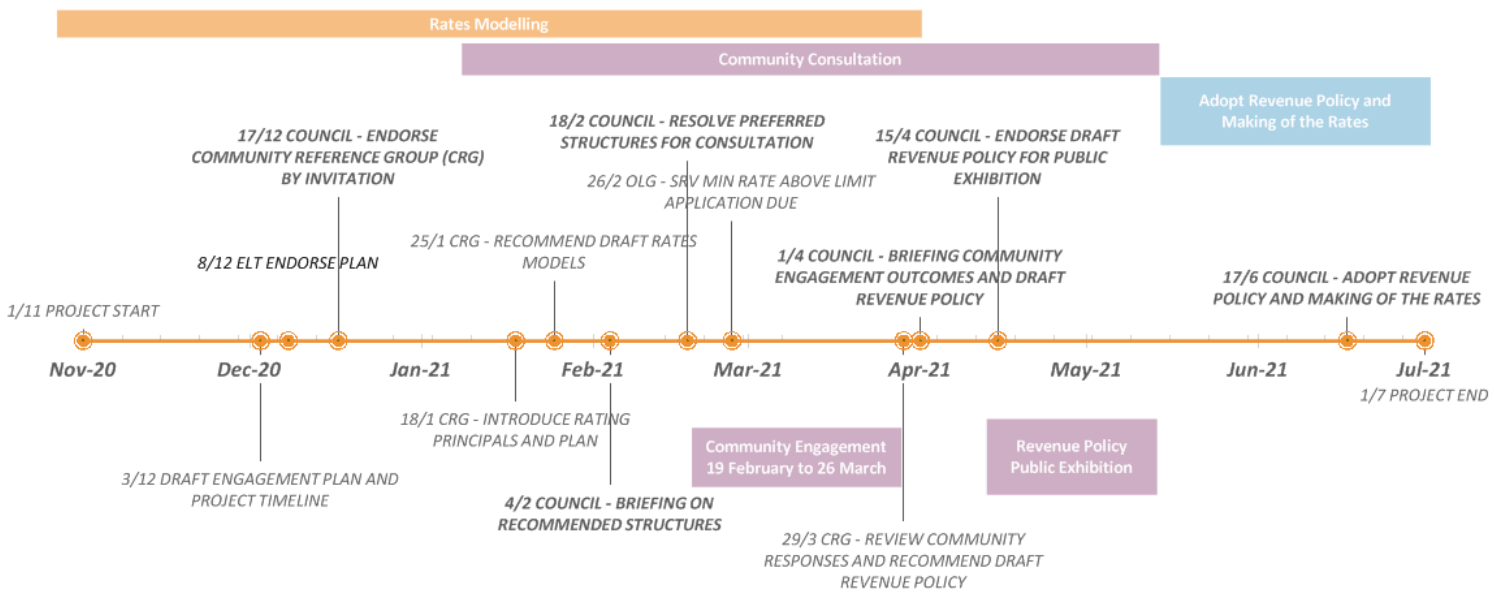
- Farmland: According to the intensity of land use, the irrigability of the land or economic factors affecting the land.
- Residential: according to whether the land is rural residential land or is within a centre of population.
- Mining: according to the kind of mining involved.
- Business: according to a centre of activity.

Council's rating structure will need to comply with these requirements from 1 July 2021 as the provisions of the transitional legislation requiring the former rate structures to be retained has passed.

The Council can raise the rates based purely on the value of the land, or can include a base or minimum rate. If the Council wishes to set a base rate it must have regard to (but is not limited to) the following:

- its general administration and overhead costs
- the extent to which projected ad valorem rates on individual properties do not reflect the cost of providing necessary services and facilities
- the level of grant or similar income available to provide necessary services and facilities
- the degree of congruity and homogeneity between the values of properties subject to the rate and their spread throughout the area
- whether a rate that is wholly an ad valorem rate would result in an uneven distribution of the rate burden because a comparatively high proportion of assessments would bear a comparatively low share of the total rate burden.

Rates Harmonisation Project Timeline



Date	Milestone
1-Nov-20	1/11 Project Start
3-Dec-20	3/12 Draft Engagement Plan and Project Timeline
8-Dec-20	8/12 ELT Endorse Plan
17-Dec-20	17/12 Council - Endorse Community Reference Group (CRG) by Invitation
18-Jan-21	18/1 CRG - Introduce Rating Principals and Plan
25-Jan-21	25/1 CRG - Recommend Draft Rates Models
4-Feb-21	4/2 Council - Briefing on Recommended Structures
18-Feb-21	18/2 Council - Resolve Preferred Structures for Consultation
26-Feb-21	26/2 OLG - SRV Min Rate above Limit Application Due
29-Mar-21	29/3 CRG - Review Community Responses and Recommend Draft Revenue Policy
1-Apr-21	1/4 Council - Briefing Community Engagement outcomes and Draft Revenue Policy
15-Apr-21	15/4 Council - Endorse Draft Revenue Policy for Public Exhibition
17-Jun-21	17/6 Council - Adopt Revenue Policy and Making of the Rates
1-Jul-21	1/7 Project End

Rates Harmonisation - Community Reference Group (CRG)

SNOWY MONARO REGIONAL COUNCIL

Representative contacts pending council endorsement for invitation

Organisation	Representative	Email	Phone
Chambers of Commerce			
Bombala Chamber of Commerce			
Cooma Chamber of Commerce			
Dalgety Chamber of Commerce			
Jindabyne Chamber of Commerce			
Lake Eucumbene Chamber of Commerce			
Nimmitabel Chamber of Commerce			
Local Progress/Action Groups			
Bredbo Progress Association			
Cooma Progress Association			
Delegate Progress Association			
Jindabyne Action Group			
Lake Eucumbene Community Association Inc.			
Nimmitabel Advancement Group			
Numeralla and District Activities Incorporated			
Michelago Region Community Association			
Rocky Plains Group			
Smiths Road Landholders Group			
Tinderry Mountain Community Group			
Management Committees (for localities not covered above)			
Bibbenluke Hall and Sportsground			
Bungarby Memorial Hall Preservation			
Cathcart School of Arts			
Kybeyan Hall			
Cragie Hall			
Peakview Hall			

13. CONFIDENTIAL MATTERS

In accordance with Section 10A(2) of the Local Government Act 1993, Council can exclude members of the public from the meeting and go into Closed Session to consider confidential matters, if those matters involve:

(a) personnel matters concerning particular individuals; or
(b) the personal hardship of any resident or ratepayer; or
(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business; or
(d) commercial information of a confidential nature that would, if disclosed;
 (i) prejudice the commercial position of the person who supplied it, or
 (ii) confer a commercial advantage on a competitor of the council, or
 (iii) reveal a trade secret,
(e) information that would, if disclosed, prejudice the maintenance of law; or
(f) matters affecting the security of the council, councillors, council staff or council property; or
(g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege or information concerning the nature and location of a place; or
(h) an item of Aboriginal significance on community land.

and Council considers that the closure of that part of the meeting for the receipt or discussion of the nominated items or information relating thereto is necessary to preserve the relevant confidentiality, privilege or security of such information, and discussion of the material in open session would be contrary to the public interest.

In accordance with Section 10A(4) of the Local Government Act 1993 the Chairperson will invite members of the public to make verbal representations to the Council on whether the meeting should be closed to consider confidential matters.

RECOMMENDATION

1. THAT pursuant to Section 10A subsections 2 & 3 and Section 10B of the Local Government Act, 1993 (as amended) the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

   13.1 Legal Actions and Potential Claims Against SMRC as at 30 November 2020

   Item 13.1 is confidential in accordance with s10(A)(2)(e) of the Local Government Act because it contains information that would, if disclosed, prejudice the maintenance of law and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

2. The press and public be excluded from the proceedings of the Council in Closed Session on the basis that these items are considered to be of a confidential nature.

3. That the Minutes and Business Papers including any reports, correspondence, documentation or information relating to such matter be treated as confidential and be withheld from access by the press and public, until such time as the Council resolves that the reason for confidentiality has passed or become irrelevant.

4. That the resolutions made by the Council in Closed Session be recorded in the Minutes of the Council Meeting.

5. That upon this recommendation being moved and seconded, the Chairperson invite representations from the public as to whether this part of the meeting should be closed to consider the nominated item.