



SNOWY MONARO
REGIONAL COUNCIL

BUSINESS PAPER

PUBLIC EXHIBITION COPY

**Ordinary Council Meeting
18 February 2021**

CONFLICTS OF INTEREST

A conflict of interest arises when the Mayor or Council staff are influenced, or are seen to be influenced, in carrying out their duties by personal interests. Conflicts of interest can be pecuniary or non-pecuniary in nature.

A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of a financial gain or loss.

A non-pecuniary interest can arise as a result of a private or personal interest, which does not relate to money. Examples include friendship, membership of an association or involvement or interest in an activity.

The Mayor or staff member who considers they may have a conflict of interest should read Council Policy.

The responsibility of determining whether or not the Mayor or Council employee has a pecuniary or non-pecuniary interest in a matter, is the responsibility of that individual. It is not the role of the Mayor or Chief Executive Officer, or another Council employee to determine whether or not a person may have a conflict of interest.

COUNCIL CODE OF CONDUCT

The Council Code of Conduct is a requirement of Section 440 of the Local Government Act 1993, which requires all councils to have a code of conduct to be observed by the Mayor and Council employees attending a Council meeting or a meeting of a committee of Council.

The code of conduct sets out the responsibilities of the Mayor and Council employees attending a Council meeting or a meeting of a committee of Council. The code also sets out how complaints against a Council employee, the Mayor or Chief Executive Officer are to be made.

COUNCIL CODE OF MEETING PRACTICE

The Council Code of Meeting Practice is a requirement of Section 360(3) of the Local Government Act 1993, which requires all councils to have a code of meeting practice. The code of meeting practice is to be observed by the Administrator, members of staff, delegates of the Council and members of the public attending a Council or a meeting of a committee of Council.

Acknowledgement of Country

Council wishes to show our respect to the First Custodians of this land the Ngarigo, Walgalu, Ngunnawal and Bidjahal people and their Ancestors past and present.

Webcasting

Council meetings are recorded and live streamed to the internet for public viewing. By entering the Chambers during an open session of Council, you consent to your attendance and participation being recorded and streamed on Council's website www.snowymonaro.nsw.gov.au

**ORDINARY COUNCIL MEETING
TO BE HELD IN BOMBALA COMMUNITY CENTRE, 163 MAYBE STREET BOMBALA
NSW 2632**

**ON THURSDAY 18 FEBRUARY 2021
COMMENCING AT 5:00PM**

BUSINESS PAPER

- 1. Opening Meeting**
- 2. Acknowledgment of country**
- 3. Apologies and applications for leave of absence by Councillors**
- 4. Citizenship ceremonies**
- 5. Disclosure of interest**
(Declarations also to be made prior to discussions on each item)
- 6. Matters dealt with by exception**
- 7. Confirmation of minutes**
 - 7.1 Ordinary Council Meeting held on 17 December 2020
- 8. Planning and development application matters**
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13.2	CEO's annual performance review <i>Item 13.2 is confidential in accordance with s10(A)(2)(a) of the Local Government Act because it contains personnel matters concerning particular individuals (other than councillors) and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.</i>	

8.1 DEVELOPMENT APPLICATION 10.2020.217.1 DEMOLITION OF TWO (2) SHEDS AND THE ERECTION OF A STORAGE SHED

Record No:

Responsible Officer:	Chief Operating Officer
Author:	Town Planner - Duty
Key Theme:	3. Environment Outcomes
CSP Community Strategy:	8.1 Plan for rural, urban and industrial development that is sensitive to the region's natural environment and heritage
Delivery Program Objectives:	8.1.3 Development assessment processes are streamlined to support regional development and growth
Attachments:	<ol style="list-style-type: none">1. 10.2020.217.1 Draft Conditions of Consent2. 10.2020.217.1 Plans3. 10.2020.217.1 Statement of Environmental Effects4. 10.2020.217.1 Development Application Form

Further Operational Plan Actions:

Applicant Number:	10.2020.217.1
Applicant:	Bombala Rugby League Inc
Owner:	Snowy Monaro Regional Council
DA Registered:	17/12/2020
Property Description:	Lot 14 DP 1097766
Zone:	RE1 - Public Recreation
Current Use:	Community Facility
Proposed Use:	Ancillary use to primary use of Community Facility
Permitted in Zone:	Yes
Recommendation:	Approval

EXECUTIVE SUMMARY

The purpose of this report is to seek approval for the demolition of two (2) garden sheds and the erection of a single storage shed for the Bombala Rugby League Club at the Bombala Exhibition Ground, Wellington Street Bombala.

The application is referred to Council for determination in line with Councils' Policy "Referral of Development Applications to Council" as the application is located on Council owned land.

Upon assessment, the assessing officer is satisfied that the development complies with the provisions of the Bombala Local Environmental Plan 2012 and Bombala Development Control Plan 2012 and it is recommended that it be approved with conditions.

If Council decides to make a determination other than as included in the recommendation, it must follow the procedure adopted through resolution 18/18 on 15 February 2018.

OFFICER'S RECOMMENDATION

That pursuant to section 4.16(1)(a) of the *Environmental Planning and Assessment Act 1979 (as amended)* Council grants consent for DA 10.2020.217.1 for the removal/demolition of two existing sheds and the construction of a single storage shed at Bombala Exhibition Ground, Wellington Street Bombala, lot 14 DP 1097766, subject to the conditions attached.

BACKGROUND

Proposal in Detail:

The proposed development is for;

1. Demolition/removal of two (2) existing small storage sheds.
2. Erection of a single large 10.5m x 6m colorbond storage shed in the same location of the removed small storage sheds.



Figure 1 - Two Storage Sheds to be demolished/removed.

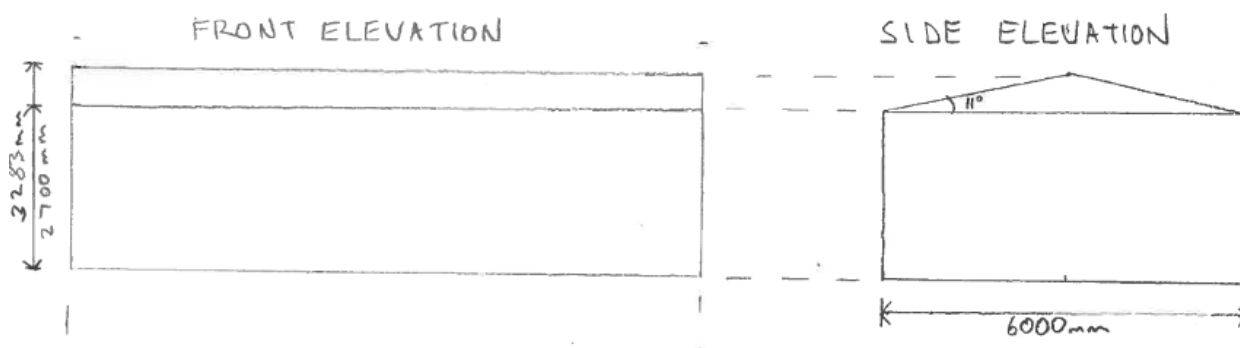
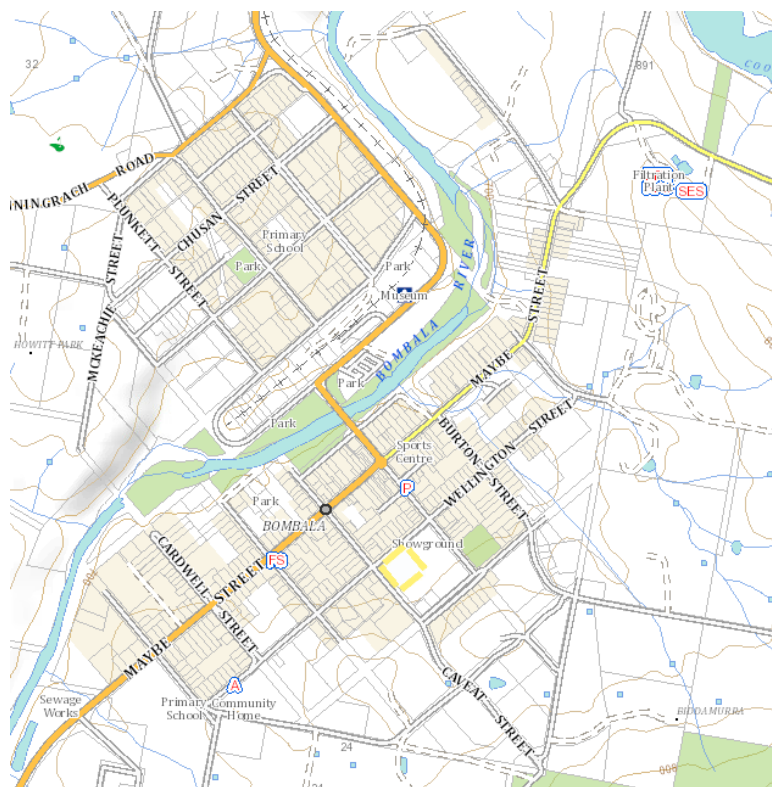


Figure 2 - Proposed single large 10.5m x 6m colorbond storage shed.

Figure 3 - Location Map:



The application is referred to Council for determination rather than being determined by staff under delegation, as the development is proposed on Council owned land, in accordance with Councils Policy – *Referral of Development Applications to Council*.

ASSESSMENT

The application has been assessed against the provisions of the following documents:

State Environment Planning Policies (SEPPs)	There are no SEPP's relevant to this development.
Local Environmental Plan (LEP) (including draft LEPs)	Bombala Local Environment Plan 2012
Development Control Plans	Bombala Development Control Plan 2012

SECTION 4.15

Section 4.15 and EP&A Act Checklist

The suitability of the site for the development:	The site is generally suitable for development.
The provisions of any environmental planning instrument and draft environmental planning instrument:	The proposal has been assessed against the provisions of all relevant SEPP's and the development has been found to achieve an acceptable level of compliance.

	The proposal has been examined in detail against the provisions of BLEP 2012 and has been found to achieve an acceptable level of compliance.
The provision of any development control plan:	The application generally complies with the provisions of Council's relevant development control plan being Bombala Development Control Plan 2012.
Any matters prescribed by the regulations:	The application generally complies with the <i>EP&A Regulation 2000</i> .
The likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality:	The likely impacts of the development have been appropriately considered as part of this application, and appropriately addressed above.
Any submissions made in accordance with the EP&A Act or the regulations:	The application was not required to be notified under the provisions of the Snowy Monaro Community Participation Plan 2019.
The public interest:	The proposal is not contrary to the public interest, as it complies with the Council's standards and will not contribute to creating an undesirable precedent.

Figure 4 - The Subject Site



1.0 PROPOSED DEVELOPMENT IN DETAIL

The proposed development is for the demolition of two existing small storage sheds and the construction of a large shed in the same location constructed from colorbond steel. The purpose of the new shed is to remain the same as that of the existing two smaller sheds being for storage of equipment for the Bombala Rugby League Club. The proposed development will be in keeping with the general use of the land.

4.0 INTEGRATED DEVELOPMENT

The proposed development was reviewed against the relevant provisions of the EP&A Act 1979 to identify whether the application was integrated development. It was not deemed to be Integrated Development under Section 4.46 of the Environmental Planning and Assessment Act 1979.

5.0 REFERRALS

5.1 External Referrals

No external referrals were required for the subject application.

5.2 Internal Referrals

The application was referred to Council's property officer, no objection was received and no specific conditions of consent required.

6.0 LEGISLATIVE REQUIREMENTS ASSESSMENT UNDER SECTION 4.15 OF EP&A ACT

As required by the Environmental Planning and Assessment Act, 1979, Section 4.15, the following relevant matters are addressed below:

- Suitability of the site;
 - Environmental planning instruments (State Environmental Planning Policies, Local Environmental Plans);
 - Draft environmental planning instruments;
 - Development control plans;
 - Likely Impacts of the Development - environmental (natural and built), social and economic;
 - Any Planning Agreement or Draft Planning Agreement;
 - The EP&A Regulations;
 - Submissions; and
 - Public interest.
-

6.1 The suitability of the site for the development:

Slope	Gentle slope exists – no impediment to development exists
Significant vegetation	NA
Adjoining development	Similar in nature, scale and design to proposal
Suitability of proposed works / building	Generally acceptable having regard to constraints of the land
Streetscape	The proposal is generally compatible with adjoining development
Stormwater disposal	Into council system
Services	All services existing on-site - electricity / telephone/water
Views	nil impact to and from site
Contamination	nil identified
Bushfire	The site is not mapped as bush fire prone land
Flooding	nil impact
Vehicular access	The site has coinciding legal and practical access
Easements and restriction on use	NA
Aboriginal sites	nil identified on-site
Threatened species	nil identified on-site
Grasslands	nil identified on-site
Rivers/streams	Not applicable
Effluent disposal	Council infrastructure
Prevailing winds	nil impact
Easements	nil affected by this proposal
Other matters	nil

Previous Development History

CWA Hall, Exhibition Hall, Grandstand, Sports Oval and associated facilities.

6.2 The provisions of any environmental planning instrument

6.2.1 State Environmental Planning Policies


The proposal has been assessed against the provisions of all known SEPP's and the development has been found to achieve an acceptable level of compliance. There are no relevant SEPPs.

6.2.2 Permissibility of the development under the Bombala LEP 2012

- The subject land is zoned: RE1 – Public Recreation
- Definition of land usage under Bombala LEP 2012: Ancillary development to primary use Community Facility
- The proposal is permissible with development consent from Council pursuant clause 2.1 of the Bombala LEP 2012.
- The proposal is considered to be consistent with the aims and objectives of the plan

In the assessment of this application, the following special provisions from **Bombala LEP 2012** are of relevance and have been assessed for compliance:

Provision	Response/Acceptable Solution
PART 1 Preliminary	Satisfactory
PART 2 Permitted or prohibited development	Permitted
PART 3 Exempt and Complying Development	Not Applicable
PART 4 Principal development standards	
Clause 4.1 Minimum subdivision lot size	Not Applicable
Clause 4.1AA Minimum subdivision lot size for community title schemes	Not Applicable
Clause 4.2 Rural Subdivision	Not Applicable
Clause 4.2A Erection of dwelling houses on land in certain rural and environmental protection zones	Not Applicable
Clause 4.3 Height of building	Complies – 3.3m
Clause 4.4 Floor space ratio	Not Applicable
Clause 4.6 Exception to development standards	Not Applicable
PART 5 Miscellaneous provisions	
Clause 5.1 Relevant acquisition authority	Not Applicable
Clause 5.2 Classification and reclassification of public land	Not Applicable
Clause 5.3 Development near zone boundaries	Not Applicable
Clause 5.4 Controls relating to miscellaneous permissible uses	Not Applicable
Clause 5.6 Architectural roof features	Not Applicable
Clause 5.7 Development below mean high water mark	Not Applicable

Clause 5.8 Conversion of Fire Alarms	Not Applicable
Clause 5.10 Heritage conservation 	No Aboriginal items identified – AHIMS 561660 No European Heritage item listed
Clause 5.11 Bushfire hazard reduction	Not Applicable
PART 6 Local Provisions	
Clause 6.1 Earthworks	Not Applicable
Clause 6.2 Flood Planning	Not applicable – the subject site is not mapped as flood prone
Clause 6.3 Terrestrial Biodiversity	Not applicable – the subject site is not mapped with Terrestrial Biodiversity
Clause 6.4 Riparian land and watercourses	Not Applicable - the subject site is not mapped with Riparian land or watercourses
Clause 5.5 Local of sex service premises	Not Applicable
SCHEDULE 2 Exempt development	Not Applicable
SCHEDULE 3 Complying development	Not Applicable
SCHEDULE 4 Classification and reclassification of public land	Not Applicable
SCHEDULE 5 Environmental heritage	Not Applicable
Schedule 6 Pond-based and tank-based aquaculture	Not Applicable

The proposal has also been examined in detail against the provisions of Council's LEP and has been found to achieve an acceptable level of compliance.

6.3 Provision of any proposed Environmental Planning Instruments



There are no other proposed environmental planning instruments applying to this site which are relevant to the proposed development.

6.4 Assessment against the relevant provisions of Bombala Development Control Plan 2012 (as amended)

In the assessment of this application, the following DCP provisions are of relevance and have been assessed for compliance:

Provision	Compliance
INTRODUCTION	
1.3 Making a development application 1.3.1 Documentation 1.3.2 BASIX 1.3.3 Requests to vary acceptable solutions	The development complies, it was received with appropriate documentation and did not request any variations to acceptable solutions.
1.4 Advertising and Notification <i>Compliance is required against the provisions of the Snowy Monaro Regional Council Community Participation Plan</i>	The application was not required to be notified or advertised.
2. SUSTAINABLE DESIGN	
2.1 Principles of sustainability	The development complies.
2.2 Settlement character statements 2.2.1 Bombala	2.2.1 The demolition and erection of a new shed is considered to enhance the township of Bombala and will provide infrastructure whilst maintaining the existing characteristics of the locality.
2.3 Site planning	
2.3.1 Site analysis	
Intent - the relationship of new development with the site, adjoining properties and the local community is considered in the site planning and design phase.	
P1 The site analysis establishes the development context by identifying and illustrating the key influences on the design, and how the proposed allotments and buildings will relate to each other and to the immediate surroundings	The proposal is to demolish existing sheds and replace with another shed in the same location and therefore no impact.
P2 The design of new development considers the uses of neighbouring sites, and potential constraints relating to overlooking, overshadowing, view retention, building bulk, landscaping and screening between the development and adjoining sites	The development is located in RE1 Public Recreation and therefore not applicable.
P3 An analysis of the street character provides clues for successful integration, and influences	The proposal is for the replacement of two (2) old sheds and will have a positive impact on

site layout, landscape, alignment of buildings and the design of the proposed development in relation to the streetscape	the streetscape and will integrate with the existing streetscape.
2.4 Heritage conservation	
2.4.1 Indigenous heritage	An AHIMS search was carried out and no aboriginal sites have been identified. As such, the development will have no foreseen impact on Aboriginal Cultural heritage.
P1 Sites of cultural significance to the Aboriginal community are identified and protected	The development will have no impact on Aboriginal Cultural heritage.
2.4.2 Non-indigenous heritage	The development is not located in close proximity to any listed heritage item and therefore there will be no foreseen impact on non indigenous Cultural heritage.
2.5 Environmental Management	
2.5.1 Bushfire	Not applicable - The property is not mapped as bush fire prone land.
2.5.2 Flooding	Not applicable - The property is not mapped as flood prone.
2.5.3 Biodiversity, vegetation and tree removal	Not applicable as no trees are proposed to be removed for the development
3. SUBDIVISION	
4. BUILDING	
4.1 General provisions – all zones	
Section 4.1 General provisions applies to all new development that involves building or structures, including alterations and additions, in all zones in Bombala local government area.	
4.1.1 Building design	
P1 The frontage of buildings and their entries are readily apparent from the street	The development complies – it is considered that the proposal will have a positive impact on the streetscape by replacing existing deteriorating buildings with a new build.
P2 Building height at the street frontage maintains a compatible scale with adjacent development	The development complies - 3.3m.
P3 Buildings are designed to reflect relevant features of the prevailing character of	The development complies – the building is of similar height as other existing buildings on the

surrounding attractive streetscapes, features and built form character that have been identified as part of the desired future character of the area	site.
<p>P4 Buildings are designed to enhance existing attractive built form character by translating the following characteristics found in the surrounding built form into innovative design solutions: - mass and proportion; - building materials, patterns, textures, colours, and decorative elements; - ground-floor height above natural ground level;</p> <p>floor to ceiling height; - roof form and pitch; - facade articulation, detailing, and window and door proportions; - verandahs, eaves and parapets; - driveway crossovers, fence style and alignment</p>	<p>The development complies – the building design and roof form are consistent with the existing character of neighbouring buildings.</p> <p>The proposed colours are consistent with the majority of existing buildings on the site, particularly the newer ones that are in the same colours.</p> <p>Proposed Roof Colour:</p>  <p>Surfmist®</p> <p>Proposed Wall Colour:</p>  <p>Classic Cream™</p>
<p>P5 New development complements or enhances any treed landscape character of the area by: - providing sufficient open space for the planting of trees to complement the landscape character of the neighbourhood; - retaining and protecting existing vegetation where possible; - protecting neighbouring trees from damage to their root systems; - using building footing designs, where necessary, that allow root growth of large trees</p>	<p>The development complies - The proposed replacement shed is considered to be complimentary to the established character of the neighbourhood.</p>
<p>P6 The building design, detailing and finish provide an appropriate scale to the street, add visual interest and enable differentiation between buildings when viewed from public streets</p>	<p>The development complies.</p>
<p>P7 Buildings are designed and sited to acknowledge the private open space of surrounding development, by: - keeping upper story parts of buildings away from neighbouring private open space so as to avoid an unreasonable sense of visual enclosure; and -</p>	<p>Not Applicable.</p>

using articulation, colour and detailing to reduce visual bulk	
<p>P8 Garages and parking structures are sited and designed so as not to dominate the street frontage, by:</p> <ul style="list-style-type: none"> - minimising the frontage width; - ensuring that roof form, materials and detailing complement that of the associated building 	The development complies – The proposed building will replace two (2) existing structures. The development occupies a minimum percentage of the overall lot street frontage.
<p>P9 Existing buildings in sound condition that contribute to the streetscape character and items of heritage or conservation significance are retained, incorporated and sympathetically treated, where possible</p>	Not applicable as the development is the demolition and rebuilding of a storage shed which will have no impact on items of heritage or conservation significance. There are no heritage items on the site or areas of conservation significance.
4.1.2 Energy efficiency	Not Applicable
4.1.3 Stormwater management	The proposed management of storm water is to be directed into street storm water drainage (Wellington Street)
4.1.4 Landscaping	Not Applicable
4.1.5 Security	Not Applicable
5. PARKING AND ACCESS	
Satisfactory - The development is proposed as part of an existing community facility with existing access and existing parking arrangement. There is no foreseen impact to these provisions.	

6.5 Planning Agreements

No planning agreements have been entered into under section 7.4, or any draft planning agreement that a developer has offered to enter into under section 7.5.

6.6 Any matters prescribed by the regulations

The application generally complies with the *EP&A Regulation 2000*.

6.7 Submissions

The proposed development was not required to be notified as per the requirements of the Snowy Monaro Community Participation Plan 2019.

6.8 Impacts of the Development – Environmental, Social & Economic

Access, transport and traffic	Direct from existing driveway access to Wellington Street.
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Easements/88B Restrictions on Use	Not Applicable
Bushfire Assessment s4.14	Not Applicable
Impacts on supply of utilities	The proposed development is considered unlikely to result in any significant impacts upon the supply of utilities within the locality.
Heritage	Not Applicable
Natural and other land resources	The proposed development is considered unlikely to result in any significant impacts upon natural or other land resources within the locality.
Water supply and potential impacts on surface and ground water	No impact foreseen
Soils	Not Applicable
Air quality, pollution and microclimate impacts (eg odour)	The proposed development is unlikely to have any significant impact on the air quality of the site and any surrounding properties due to the nature of the development.
Flora and fauna & Consideration of Threatened Species	Not Applicable
Waste facilities and controls	Not Applicable
Energy efficiency and greenhouse gas emissions	Not applicable
Noise and vibration	Some noise will result from the construction of the proposed development; however, such noise would be temporary and have no lasting impact.
Safety, security and crime prevention	Not Applicable
Social impact in locality	The proposed development will result in a positive social impact within the locality of the development.
Economic impact in locality	The proposed development will result in minimal economic impact within the locality of the development.
Site and internal design issues	Satisfactory
Impacts during construction	While it is unlikely that the construction of the proposed shed will result in any impacts.
Cumulative impacts	The proposed development in conjunction with surrounding residential development is considered unlikely to result in any significant cumulative impacts.

Impact on pedestrian movements and safety	Not Applicable
Mineral resources and/or deposits in the vicinity	There are no known mineral resources or deposits in the vicinity.
Impacts on aboriginal heritage	Nil
Health Impacts of High Voltage Power Lines	Not Applicable

6.9 Public Interest

The proposal is not contrary to the public interest, as it complies with the Council's standards and will not contribute to creating an undesirable precedent

7.0 OTHER MATTERS

Crown Land	Not Applicable
Approvals under other Acts	Not Applicable
Internal Referrals	Property Officer – Not Crown Land

SUBMISSIONS

No submissions were received as the application was not required to be notified.

CONCLUSION

It is considered that the proposed development generally complies with the relevant provisions of Section 4.15 of the Act, LEP, DCPs, Codes and Policies. The key issues arising out of the assessment of this application comprise:

1. The proposal is compliant with the development standards of the Bombala LEP and DCP 2012.
2. The structure is an ancillary use to the primary use of a Community Facility

In conclusion, it is considered that the proposal is generally aesthetically, economically, socially and environmentally acceptable having regard to the surrounding natural and built environment. Accordingly, approval is recommended subject to the imposition of attached draft conditions of consent.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

The proposed development is considered to have a positive social impact as the site will be better equipped to service the requirements of the sporting community members through suitable storage solutions.

2. Environmental

The proposed development is considered to have no negative environmental impacts. Stormwater will be directed from within the lot boundaries to Councils stormwater drainage system. There will be no impact upon air quality and noise impacts through construction will be managed via appropriate conditions of consent.

3. Economic

The development will have no economic impact on Council resources.

4. Civic Leadership

The application is referred to Council for determination rather than being determined by staff under delegation, as the development is proposed on Council owned land. This is in accordance with Councils Policy – *Referral of Development Applications to Council*.

CONDITIONS OF CONSENT

10.2020.217.1

Part A – Administrative Conditions

Reason for imposition of conditions: Unrestricted consent may affect the environmental amenity of the area and would not be in the public interest.

ADM_01 Endorsed plans and supporting documentation:

Development must be carried out in accordance with the following plans and documentation, except where amended by Council and/or the conditions of this development consent.

Plan No.	Plan Title.	Drawn By.	Dated.
SK1-10.2020.217.1	Site Plan	Unknown	Undated
SK2-10.2020.217.1	Demolition Plan	Unknown	Undated
SK3-10.2020.217.1	Elevations	Best Sheds	Undated

Document Title.	Prepared By.
Statement of Environmental Effects	Hugh Platts

In the event of any inconsistency between the approved plans and the supporting documentation, the plans will prevail.

Reason: It is in the public interest that work is carried out in accordance with the approved plans. Section 4.15(1)(e) of the Environmental Planning and Assessment Act 1979, as amended.

ADM_02 Inconsistency between documents

In the event of any inconsistency between conditions of this consent and the drawings/documents referred to above, the conditions of this consent prevail.

ADM_03 Compliance with the Building Code of Australia

For the purposes of section 4.17(11) of the Act, the following conditions are prescribed in relation to a development consent for development that involves any building work:

- a. that the work must be carried out in accordance with the requirements of the Building Code of Australia.

Note: In this condition, a reference to the BCA is a reference to that code as in force on the date the application for the relevant Construction Certificate is made

Reason: To ensure the development complies with the requirements of Clause 98 of the Environmental Planning and Assessment Regulations 2000, and Section 4.17(11) of the Environmental Planning and Assessment Act 1979, as amended

Part C – Prior To the Issue of the Relevant Construction Certificate

PCC_06 Long service levy

In accordance with Section 6.8(1)(b) of the Environmental Planning and Assessment Act 1979, a Construction Certificate must not be issued until any long service levy payable under Section 34 of the Building and Construction Industry Long Service Payments Act 1986 (or where such levy is payable by instalments, the first instalment of the levy) has been paid. Council is authorised to accept payment. Where payment has been made elsewhere, proof of payment must be provided to Council.

PCC_07 Compliance with Australian Standards and Building Code of Australia

The development is required to be carried out in accordance with all relevant Australian Standards and the requirements of the Building Code of Australia. Details demonstrating compliance must be submitted to the Principal Certifying Authority prior to the issue of the Construction Certificate.

Part D – Prior To the Commencement of Works

PCW_01 Prior to the commencement of works

No construction works approved by this consent are to commence unless the following have been satisfied:

- A. A Construction Certificate has been issued by a certifying authority.
 - B. A Principal Certifying Authority has been appointed by the person having benefit of the development consent.
-

- C. A notice of commencement of building or subdivision works, and details of the appointed Principal Certifying Authority (in the event that Council is not appointed), are issued to Council at least 48 hours prior to the commencement of works.
- D. The Principal Certifying Authority is notified in writing of the name and contractor license number of the owner/builder intending to carry out the approved works.

PCW_16 Termite Control

Prior to the commencement of works, the Applicant will submit to the satisfaction of the PCA (i.e. Council or Private Certifier) documentation confirming the building will be protected from termite attack in accordance with the provisions of Australian Standard AS 3660.1. The submitted documentation will include:

- a) details of the proposed methods to be used; and
- b) certification of works performed;

A durable notice must be permanently fixed to the building in a prominent location, such as in the electrical meter box indicating:

- a) the method of protection;
- b) the date of installation;
- c) where a chemical barrier is used, its life expectancy as listed on the National Registration Authority label; and
- d) the need to maintain and inspect the system on a regular basis.

NOTE: Under slab chemical treatment will not be permitted as the only method of treatment unless the area can be retreated without major disruption to the building.

Part E – During Construction

DC_01 Erosion and drainage management

Erosion and sediment control works must be implemented in accordance with the endorsed erosion and sediment control plan and maintained throughout the construction process.

Reason: It is in the public interest that the development works do not damage existing Council infrastructure and accordingly a record of existing conditions is required. Section 4.15(e) of the Environmental Planning and Assessment Act 1979.

DC_04 Use of Power Tools - Non-Residential Areas

The developer is to ensure that work on the development site by all persons using power tools and equipment is limited to the following hours:

Monday to Friday:	7.00am to 8.00pm
Saturday:	7.00am to 8.00pm
Sunday:	8.00am to 8.00pm
Public Holidays:	8.00am to 8.00pm

Reason: To ensure building works do not have adverse effects on the amenity of the area.

DC_06 Principal Certifying Authority

A Principal Certifying Authority appointed to replace another must ensure that notice of the appointment and of the approval of the appointment is given to the consent authority and Council (if not the relevant consent authority) within 48 hours of the appointment.

DC_07 Inspections

All mandatory inspections required by the Environmental Planning and Assessment Act 1979 and any other inspections deemed necessary by the Principal Certifying Authority must be carried out during the relevant stage of construction. Work must not proceed beyond each critical stage until the Principal Certifying Authority is satisfied that work is proceeding in accordance with this consent, the Construction Certificate(s) and the Act. Council must be given 48 hours' notice to undertake the inspections..

Reason: It is in the public interest that critical stage inspections be issued for these components of the development in accordance with Section 162A of the Environmental Planning and Assessment Regulations 2000 as amended.

DC_08 Items not to be placed on roadway

The following items must not be placed on the footpath, roadway or nature strip at any time throughout the construction process:

- building materials, sand, waste materials or construction equipment;
- bulk bins/waste skips/containers; or
- other items that may cause a hazard to pedestrians.

DC_09 Site maintenance

The principal contractor, owner-builder or any other person having benefit of the development consent must ensure that:

- approved sediment and erosion control measures are installed and maintained during the construction period;
- building materials and equipment are stored wholly within the work site unless an approval to store them elsewhere is held; and
- the site is clear of waste and debris at the completion of works.

Such measures will be in place throughout the construction process.

DC_11 Archaeology

If any unexpected archaeological finds (relics/foundations associated with early European occupation) or Aboriginal relics are encountered during excavation, work must cease in the affected area(s) and the Heritage Council of NSW must be notified. Additional assessment and approval shall be completed if required to disturb relics, based on the nature of the discovery.

DC_12 Tree protection

All required tree protection measures are to be maintained in good condition for the duration of the construction period in accordance with AS 4970-2009 and the project arborist's certification. Existing soil grades must be maintained within the fenced Tree Protection Zones, and all machinery, builders refuse, spoil and/or materials must remain outside of the fenced Tree Protection Zones.

Council can require the project arborist to inspect, monitor and treat trees being retained at phases of the project. All monitoring must be recorded and provided to the Principal Certifying.

DC_13 Root pruning

Tree roots greater than 300mm diameter must remain intact unless otherwise approved. Tree roots less than 300mm diameter required to be severed for the purposes of this consent must be cut cleanly by hand, by a qualified and experienced Arborist or Horticulturalist with minimum qualifications of Horticultural Certificate or Tree surgery Certificate (Australian Qualification Framework Level 3). All pruning must be undertaken in accordance with AS 4374-2007.

DC_16 Cut and fill

Soil removed from or imported to the site must be managed in accordance with the following principles:

- A. All excavated material removed from the site must be classified in accordance with the Department of Environment, Climate Change and Water NSW's Waste Classification Guidelines prior to disposal to an approved waste management facility and reported to the Principal Certifying Authority.
- B. All fill material imported to the site is to wholly consist of Virgin Excavated Natural Material (VENM) as defined in Schedule 1 of the Protection of the Environment Operations Act 1997 or a material approved under the Department of Environment and Climate Change's general resource recovery exemption.

DC_18 Protecting Wastewater supply services

Council's existing wastewater infrastructure including rising mains, trunk, drainage pipelines and access chambers (SMH) which are exposed, accidentally or deliberately during construction shall be protected from damage.

Council must be informed immediately of any damage to any Council infrastructure. The damage shall be repaired/reinstated to new condition at the applicant's expense following consultation with Council.

Note: Repair work may require a Section 68 Application for sewerage works under the Local Government Act 1993.

Reason: It is in the public interest that the development works do not damage existing Council infrastructure. Section 4.15(e) of the Environmental Planning and Assessment Act 1979.

DC_20 Protecting Water supply services

Council's existing water supply infrastructure including rising mains, trunk and reticulation pipelines which are exposed, accidentally or deliberately during construction shall be protected from damage.

Council must be informed immediately of any damage to any Council infrastructure. The damage shall be repaired/reinstated to new condition at the applicant's expense following consultation with Council.

Note: Repair work may require a Section 68 Application for water supply works under the Local Government Act 1993.

Reason: It is in the public interest that the development works do not damage existing Council infrastructure. Section 4.15(e) of the Environmental Planning and Assessment Act 1979.

DC_23 Approved Plans on Site

A copy of the approved and certified plans, specifications and documents incorporating conditions of approval and certification will be kept on the site at all times during construction and will be readily available for perusal by any officer of the Council or the PCA.

DC_24 Public Access and Site Security

It is the responsibility of the applicant to restrict public access to the building site, building works or materials or equipment on the site when building work is not in progress or the site is otherwise unoccupied.

DC_25 Excavation

1. The developer is to ensure that at all times all excavations and backfilling associated with the development is executed safely and in accordance with professional standards.
2. The developer is to ensure that all excavations are properly guarded and protected at all times to prevent them from being a danger to life or property.
3. The developer is to ensure that if an excavation associated with the development extends below the level of the base of the footings of a building on an adjoining allotment of land, the person causing the excavation to be made must:
 - a. preserve and protect the adjoining building from damage, and if necessary, underpin and support the building in an approved manner; and
 - b. at least 7 days before excavating below the level of the base of the footings of a building on an adjoining allotment of land, give notice of intention to do so to the owner of the adjoining allotment of land and furnish particulars of the excavation to the owner of the building being erected or demolished.
4. The owner of the adjoining allotment of land is not liable for any part of the cost of the work carried out for the purposes of this clause, whether carried out on the allotment of land being excavated or on the adjoining allotment of land. An allotment of land includes a public road and any other public place.
5. The developer is to ensure that the toe of any embankment to a site excavation is a minimum 900mm from the external walls and graded to drain all surface water away from the building. The ground level adjacent to the building is to be no less than 150mm below the top of the reinforced concrete floor slab.

Reason: To ensure the development complies with the requirements of Clause 98E of the Environmental Planning and Assessment Regulations 2000, and

Section 4.17(11) of the Environmental Planning and Assessment Act 1979, as amended

DC_27 Revegetation Works

At the completion of site works the following landscaping works are to be carried out:

- a) all disturbed areas are to be weed free hay mulched.
- b) topsoil is spread over all disturbed areas with priority given to cut and fill batters;
- c) All disturbed areas are re-vegetated using drylands grass mix with a complete fertiliser;

Part F – Prior To the Issue of an Occupation Certificate

POC_01 Occupation Certificates

The owner, principal contractor or owner-builder must meet all costs associated with the foregoing conditions which must be completed prior to the issue of the relevant Occupation Certificate, unless otherwise stated.

POC_09 Waste management

All refuse, spoil and/or material unsuitable for use must be removed from the site and lawfully disposed of upon completion of the building works and prior to the issue of the relevant Occupation Certificate.

PART H – ONGOING USE AND OPERATION

OU_01 Occupation Certificate to be submitted

An Occupation Certificate must be obtained from the Principal Certifying Authority and a copy submitted to Council (if Council is not the Principal Certifying Authority) prior to the commencement of occupation, or use of the whole or any part of a new building, an altered portion of, or an extension to an existing building

Reason: It is in the public interest that an Occupation Certificate be issued prior to occupation of the building. Section 4.15(1)(e) of the Environmental Planning and Assessment Act 1979, as amended.

OU_02 External lighting

At all times for the life of the approved development, all outdoor lighting must not detrimentally impact upon the amenity of other premises and adjacent dwellings and must comply with, where relevant, AS1158.3-1999 Pedestrian

Area Category Pl Lighting, and AS 4282-1997 Control of the Obtrusive Effects of Outdoor Lighting.

OU_09 Tree preservation

A person must not ringbark, cut down, top, lop, remove, injure or wilfully destroy any tree to which any such development control plan applies, unless conferred by a development consent or a permit granted by Council.

OU_18 Hard Surface Run-off

Stormwater run-off from driveways and car parks is to be diverted through landscaped areas to provide pollutant reduction and detention, before being discharged to the street drainage system. Alternatively, porous paving can be used instead of concrete where conditions are appropriate.

OU_28 External Finishes

The materials and colours of external features of any building, driveways, walkways or large paved areas shall be in colours that blend with the surrounding natural materials (e.g. olive or mist green, light or slate grey, light browns) and shall be non-reflective.

The approved colours of the exterior of the building are:

Roof: Surf Mist

Walls/Cladding: Classic Cream

Note: This condition can be amended with the written consent of Council.

The colours and materials for the development are those shown on the approved schedule.

OU_35 Occupancy (Garages/Sheds Only)

The proposed structure is not approved for use as a separate occupancy or for sleeping accommodation.

Bombala Football Club. Hugh Klatts

DETAILS OF MAIN BUILDING

Bay Width:	3 x 3.500 m
Span:	6.000 m
Length(total):	10.500 m
Eave Height:	2.700 m
Overall Height:	3.283 m
Roof Pitch:	11 deg
Left Lean-to:	N/A
Right Lean-to:	N/A
Front Garaport:	0.000 m
Back Garaport:	0.000 m

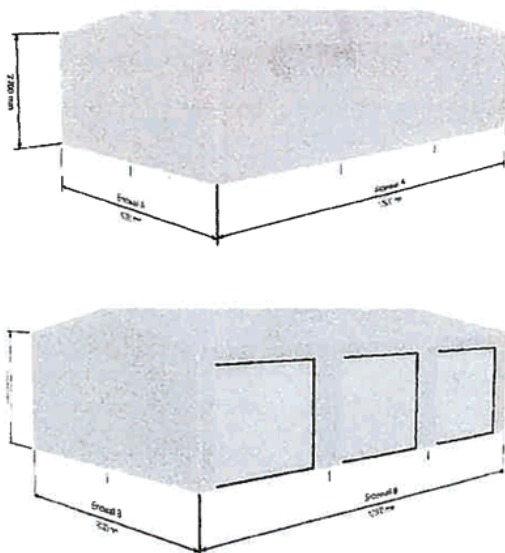
Note: Garaport length is included in Length(total) shown above.

DETAILS OF MAIN COMPONENTS

Roof Cladding:	0.42 Corro bmt - 0.48 Corro tct
Wall Cladding:	0.42 Corro bmt - 0.48 Corro tct
Columns:	C15024 "C" Purlin, Fixed with heavy duty plates and bolts
Rafters:	C15024 "C" Purlin, Fixed with heavy duty plates and bolts
Purlins:	TH64100 purlin fixed with heavy duty framing teks
Girt:	TH64100 girt fixed with heavy duty framing teks
Gutter:	Quad
Downpipes:	To ground level

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SNOWY MONARO REGIONAL COUNCIL
17/12/2020

BUILDING LAYOUT (Quote #: 0311542354)



PRICING

Kit Price (Inc GST)	\$8,500.00 (20% Best Price Guarantee!)
Delivery	Delivery to Site Address included at \$440.00
TOTAL (inc GST)	

"Best Sheds manufactured in Australia
& sold directly to consumers"

www.bestsheds.com.au



**best
sheds**

Bombala Football Club High Plots.

ADDED INCLUSIONS

2x 2500HX2770W A Domestic (2758mm) Roller Door Colour
1x 2500HX2770W A Domestic Roller Door Colour
Insulation: None
Open Bays: None
Divider walls: 2
Leanto on Left Leanto: N/A
Leanto on Right Leanto: N/A

Received
SNOWY MONARO REGIONAL COUNCIL
17/12/2020

OTHER: All bolts, screws, rivets etc. are supplied and are coloured if fixing to colormaster.
Engineering and drawings for your council submission are supplied at no additional cost.

RECOMMENDED OPTIONAL EXTRAS

Personal Access Door	\$310 – Allows easy and direct access into your shed.
Window 900mm x 1430mm	\$250 – Easy to install and great for light and ventilation.
Barn Window	\$250 – 475 x 840mm. Great for creating that classic country style façade.
Insulation	\$250 per roll, covering ~26m ² . The best way to increase comfort inside your new shed. Main Building (Roof - 3), (Walls - 4) Rolls Required. (Excludes Leantos).
Roller Door Openers	\$330 – Domestic Automatic Roller Door Opener. \$720 – Commercial Automatic Roller Door Opener.

Please note these are not included in the above kit price unless stated in the ADDED INCLUSIONS section.

SITE LOCATION

Site Address	18 wellington st, Bombala, NSW 2632
Region	A, Importance Level 2.
Terrain Category	2
Internal Pressure - CPi	+0.7
Snow Load (kPa)	1.2 kPa

BUYING A SHED HAS NEVER BEEN EASIER WITH OUR STEP BY STEP CHECKLIST

STEP 1 – Consideration & Planning

Great first step by requesting a Best Sheds quote! Your shed will last 20+ years, so it's important to make sure it's meeting your every need. Our trained salespeople can assist you with considering your exact needs and will customize a solution for you. Things to be sure of include:

- Roller Door Opening Heights.
- Room for future Storage Needs.
- Have you consider insulation? It's amazing the difference in comfort it makes inside a shed.

Obviously during this stage you need to compare the market and make sure you are getting the best possible value. Best Sheds encourages this and offers our exclusive 20% Best Price Guarantee* - where we promise to beat any comparable shed prices by 20%.

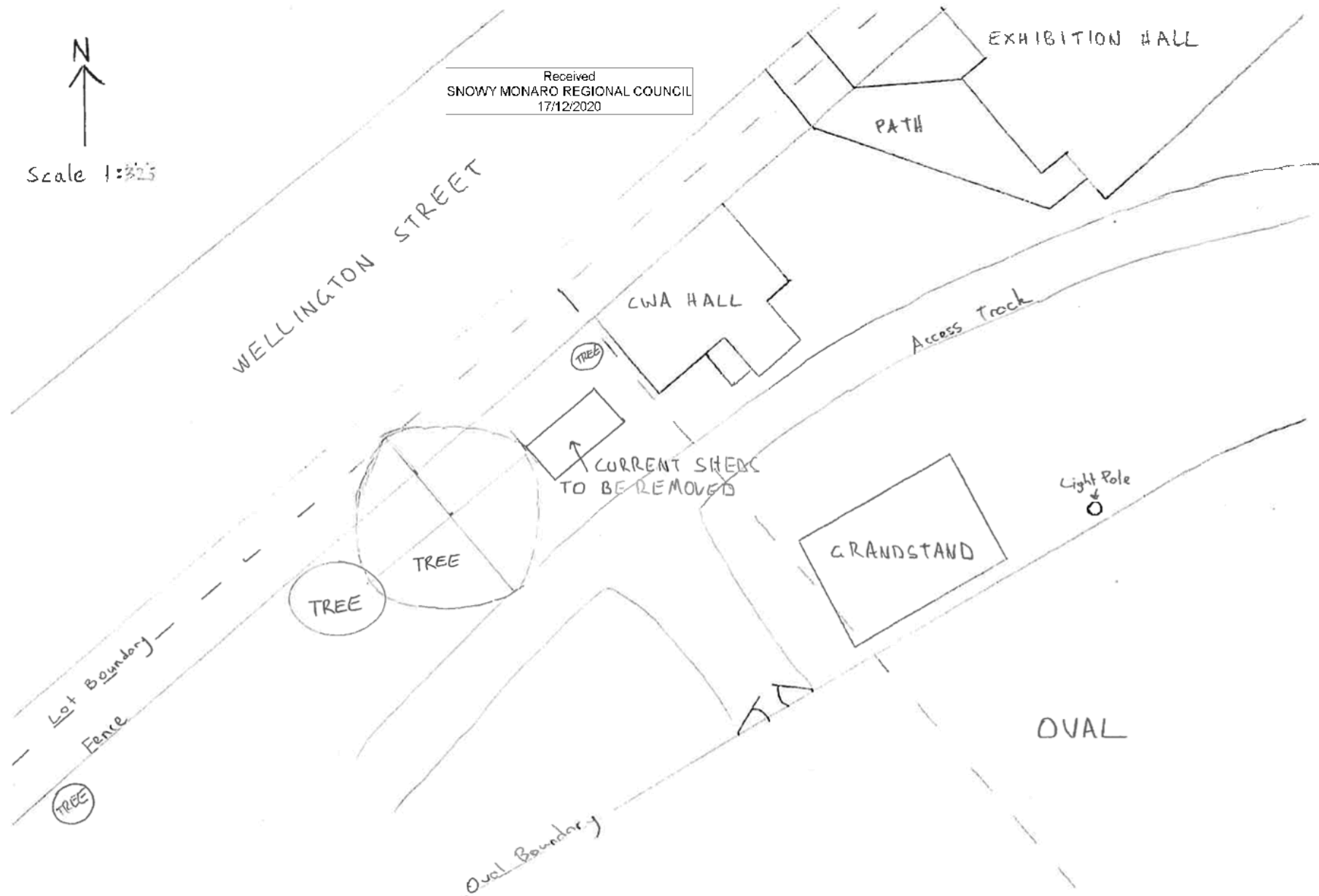
To assist with your full project budgeting, we can put you in touch with local builders who have experience in building our sheds. By dealing directly with the builder, you remove the middle man again, saving you on the total project cost. Other shed companies charge up to 25% of the total project cost - to project manage your relatively simple build.

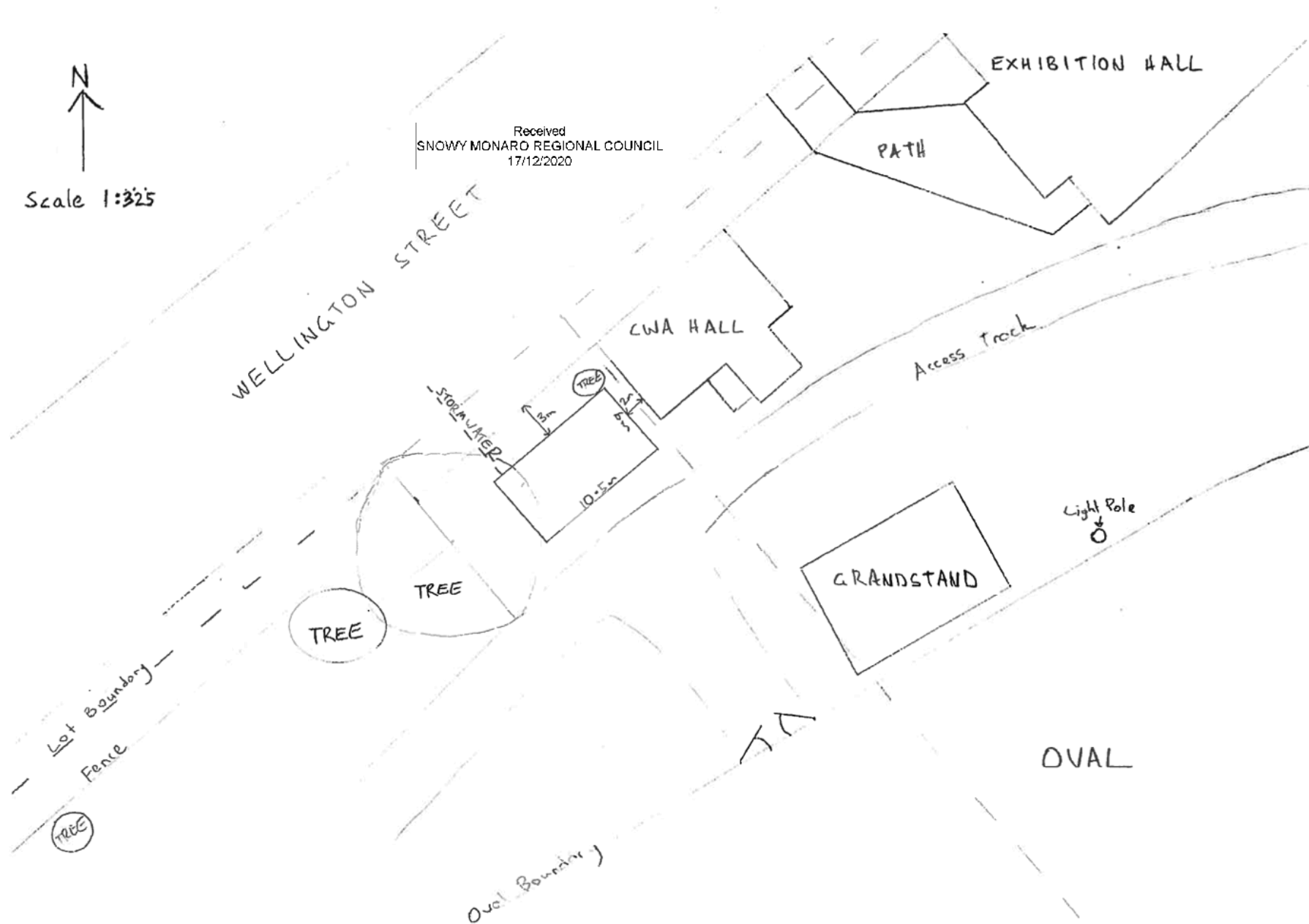
During this stage be sure to consider our "Comparing Quotes? Watch out for these tricks" section outlined below.

"Best Sheds manufactured in Australia
& sold directly to consumers"

www.bestsheds.com.au

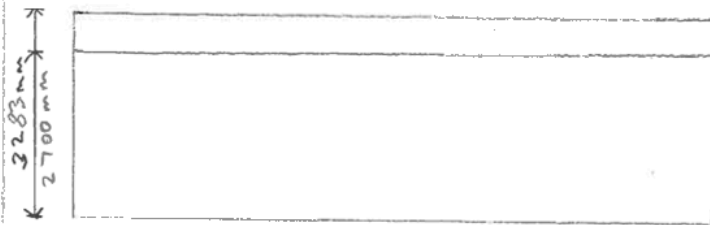




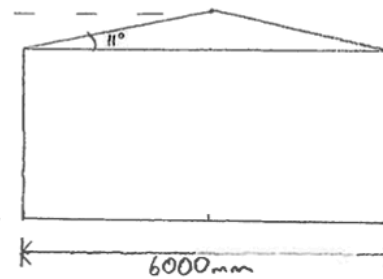


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17/12/2020

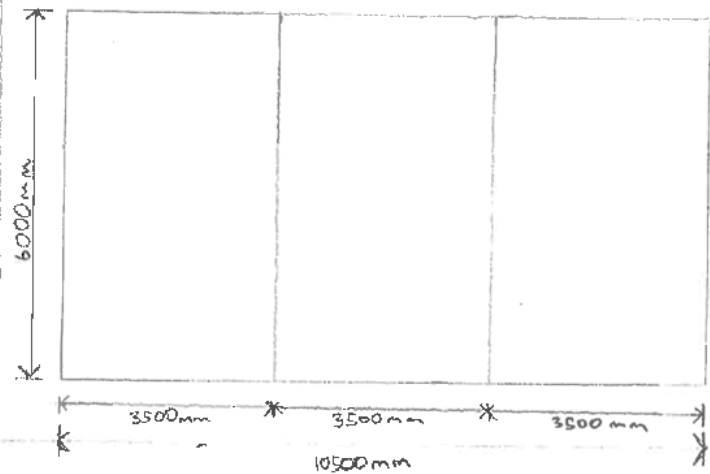
FRONT ELEVATION



SIDE ELEVATION



FLOOR PLAN



SCALE 1:100

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17/12/2020



SNOWY MONARO
REGIONAL COUNCIL

Statement of Environmental Effects

A Statement of Environmental Effects must be submitted with all Development Applications in accordance with Schedule 1 of the *Environmental Planning & Assessment Regulations 2000*.

If an answer requires additional details to be provided on likely impact(s) and the proposed means of mitigating or reducing such impact(s), additional space is provided on the last page. This Statement of Environmental Effects is not exhaustive and should be expanded where appropriate. *If more space is required, attach additional sheets.* In accordance with Section 148B of the *Environmental Planning and Assessment Act*, it is an offence to provide information that is false or misleading.

1 Author

Name: Hugh Platts

Company (if applicable): Bombala Rugby League Inc.

2 Proposal

Proposal:	<input type="checkbox"/> New Dwelling <input type="checkbox"/> Dual Occupancy or Secondary Dwelling <input type="checkbox"/> Residential Flat Building <input type="checkbox"/> Multi Dwelling Housing	<input checked="" type="checkbox"/> Ancillary Outbuilding (ie garages and sheds) <input type="checkbox"/> Additions and Alterations <input type="checkbox"/> Change of Use (not involving building works) <input type="checkbox"/> Other:
Number of dwellings/units proposed:	1	
Area of dwellings/units proposed:	10.5mx6m 63m2	
Number of bedrooms proposed:	Not Applicable	
Number of storeys proposed:	1	
Proposed parking arrangements:	Not Applicable	
Type and extent of landscaping proposed:	none	
Proposed materials:	External Wall finishes	Colourbond Sheetting
	Roof finishes	Colourbond Sheetting
	Internal driveways/parking	Not Applicable
	Fences/privacy screens	Not Applicable
	Others	-

Statement of Environmental Effects

3 Site & Surrounding Area

3.1 Site Analysis

Property address	Bombala Exhibition Ground, Wellington Street Bombala NSW 2632
Lot/DP/SP	Lot 14 DP 1097766
Site area (m ² /ha)	63m2
Existing vegetation cover	Naturalised Grass
Existing structures	2 x small garden sheds
Existing access arrangements	Access via existing access points to the Bombala Exhibition Ground from Wellington St, Forbes St & Caveat St
Describe how water is supplied to the site	Not Applicable
Describe how effluent is currently managed	Not Applicable
Describe how stormwater is currently managed	Not Applicable
Describe how electricity and/or gas is supplied to the site	Not Applicable

Note: This information is also to be shown the submitted plans

Statement of Environmental Effects

3.2 Surrounding Area Analysis

Describe the types of development within the surrounding area

CWA Hall, Exhibition Hall, Grandstand, Sports Oval and associated facilities.

Outline the distances to neighboring dwellings/structures

2m from CWA Hall, 3m from boundary fence.

Describe any Heritage items within the surrounding area

Not Applicable

Describe the existing streetscape (ie landscaping, fences and building facades)

Chain mesh fence surrounding entire Exhibition Ground complex, CWA & Exhibition hall border the street. Some trees present.

If applicable outline the predominant Heritage style within any conservation areas

Not Applicable

Note: This information is also to be shown the submitted plans

4 Environmental Impacts

4.1 Traffic & Utility Services

Describe the type/number of vehicles expected to be parked on-site

1-2 utilities

Describe how the development will gain legal vehicular access

Via existing access to the Bombala Exhibition Ground

Describe how water will be supplied to the development

Not Applicable

Statement of Environmental Effects

Describe how effluent associated with the development will be managed

Not Applicable

Describe how stormwater associated with the development will be managed

Stormwater to be directed with 100mm PVC pipe into storm drains on adjacent Wellington St

Describe how electricity and/or gas will be supplied to the development

Not Applicable

Note: This information is also to be shown the submitted plans

4.2 Neighbourhood Amenity

Describe proposed measures to minimise privacy, noise and security impacts (ie fencing/privacy screens, landscaping, etc)

Not Applicable

Describe proposed measures to minimise the overshadowing of neighbouring living areas (shadow diagram must be supplied for buildings over two storeys)

Not Applicable

Describe how the proposed development will address the existing streetscape (ie front fences, landscaping, building facade etc)

Not Applicable

If applicable describe how development will complement the existing Heritage items or conservation area

Not Applicable

Note: This information is also to be shown the submitted plans

Statement of Environmental Effects

4.3 Natural Environment

Describe how the proposed development will impact upon native flora and fauna (including the removal of vegetation for bushfire protection etc)

Not Applicable

Describe proposed measures to minimise the impacts outlined above (ie Property Vegetation Plan, Biobanking etc)

Not Applicable

Outline proposed measures to minimise any impacts on natural waterways (i.e. diversion banks, separation etc)

Not Applicable

Outline proposed measures to minimise any potential contamination (i.e. storage of chemicals, bunded areas etc)

Not Applicable

Outline the levels of excavation/fill associated with the development

No excavation/fill will be required

If applicable/appropriate describe how the development will manage flood waters (levy banks, construction etc)

Not Applicable

If applicable/appropriate describe how the development will manage bushfire events (asset protection zones, construction etc)

Not Applicable

Note: This information is also to be shown the submitted plans

Statement of Environmental Effects

4.4 Construction Issues

Describe erosion and sediment control measures proposed (ie silt fences, hay bales etc)

Not Applicable

Outline the expected duration of construction

Total Days: 30

Hours:

Monday - Friday

Saturday - Sunday

8	am	5	pm	8	am	12	pm
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Outline how the site will be secured during the construction process

Site is secured by chain mesh fence that surrounds the Bombala Exhibition Ground.

Outline any demolition proposed as part of the development (including the removal of any asbestos materials)

Removal of 2 small garden sheds.

Outline how building materials will be stored on the site during construction (ie storage sheds/containers etc)

Stored as flat packs on pallets.

Describe how waste generated during construction will be managed

Waste Management Plan

Complete a Waste Disposal Plan for all developments that include construction and/or demolition works. You may attach a Plan or use the table below. Waste includes, but is not limited to vegetation, trees, soil, construction waste, demolition waste, timber, asbestos, metals

Note: This information is also to be shown the submitted plans

Statement of Environmental Effects

4.5 Waste Management Plan

Type of waste	Estimated Amount/Volume	Where/how it will be stored on site	Where it will be disposed	Method of transportation/disposal
Steel/Tin Sheets	12 x (2x2m)	Transferred directly to utilities to be disposed	Bombala Waste Management Facility	Via utility vehicle

PRIVACY INFORMATION: The information you provide in this Statement will enable your application to be assessed by Council and any relevant state agency. If the information is NOT provided, your application may not be accepted. Your application will be publicly notified in accordance with Clause 8 of Snowy Monaro Regional Council's Development Control Plan 2013. The application details will also be kept by Council in a register that may be viewed by the public at any time. The Act provides that for the purposes of public notification, specific internal layouts of a dwelling maybe excluded from a plan prepared for such exhibition.

Statement of Environmental Effects

5 Additional Notes



Development Application

made under the Environmental Planning and Assessment Act 1979 Section 78A

Office Use Only

DA Number 10.

PLEASE COMPLETE ALL SECTIONS

APPLICANT					
Name/Company: Bombala Rugby League Inc				Phone: [REDACTED]	
Contact Name (if Company): Hugh Platts				Fax:	
Postal Address: PO Box 267				Mobile:	
Town: Bombala		State: NSW		Postcode: 2632	
				Email: [REDACTED]	

OWNER					
Name/Company: Snowy Monaro Regional Council				Phone: 1300345345	
Contact Name (if Company): Teena Paterson				Fax:	
Postal Address: Po Box 714				Mobile:	
Town: Cooma		State: NSW		Postcode: 2630	
				Email:	
Is the subject land Crown Land NO <input checked="" type="checkbox"/> YES <input type="checkbox"/> → Please attach Authority					
OFFICE USE ONLY		NAR Numbers			

LAND TO BE DEVELOPED (Please attach additional sheet if inadequate space provided)					
No:		Street: Wellington St		Town: Bombala	
Lot: 14	Section:	DP/SP: 1097766	Lot:	Section:	DP/SP:
Lot:	Section:	DP/SP:	Lot:	Section:	DP/SP:
OFFICE USE ONLY		Parcel Numbers			

PROPOSED DEVELOPMENT		
Description of development: Storage Shed, 3 bays with dividing walls and roller doors		
<input checked="" type="checkbox"/> Erect, alter or add to a building or structure	<input type="checkbox"/> Subdivide land or building	<input type="checkbox"/> Other (specify):
<input type="checkbox"/> Change the use of land or building (or classification under the BCA)	<input type="checkbox"/> Demolition	
<input type="checkbox"/> Carry out a work	<input type="checkbox"/> Signage/Advertising	
TYPE OF DEVELOPMENT (tick all that apply)		
<input type="checkbox"/> Single dwelling	<input checked="" type="checkbox"/> Storage Shed	<input type="checkbox"/> Tourist
<input type="checkbox"/> Residential alterations/additions	<input type="checkbox"/> Garage	<input type="checkbox"/> Subdivision
<input type="checkbox"/> Multi-Unit	<input type="checkbox"/> Industrial	<input type="checkbox"/> Infrastructure
<input type="checkbox"/> Second Occupancy	<input type="checkbox"/> Commercial/Business	<input type="checkbox"/> Community/Education Facilities
<input type="checkbox"/> Seniors Living	<input type="checkbox"/> Retail	<input type="checkbox"/> Education Facility
<input type="checkbox"/> Other residential	<input type="checkbox"/> Office	<input type="checkbox"/> Event
<input type="checkbox"/> Mixed	<input type="checkbox"/> Food Premises	<input type="checkbox"/> Other

COST (including materials and labour)	
This is the estimated total cost of any construction, internal fit-out and demolition, including GST and labour. Council checks your estimate against current building cost indices. Developments with no construction work such as subdivisions or change of uses have a separate standard fee and no estimated cost is required.	
COST (including materials and labour) :	\$ 18500

STAGED DEVELOPMENT	
Are you lodging a Staged Development Application ? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
Section 83B of the <i>Environmental Planning and Assessment Act 1979</i> defines a staged Development Application (DA) as one which sets out concept proposals for the development of a site, and for which detailed proposals for separate parts of the site are to be the subject of subsequent DAs. The application may set out detailed proposals for the first stage of development.	
INTEGRATED DEVELOPMENT (Approvals from State Agencies)	
Is this application for Integrated Development ? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
Please tick which other approvals are required. If yes Council requires an additional set of plans, a Statement of Environmental Effects (SEE) and a fee for each relevant government agency. Please check with Council for current applicable fee.	
Roads Act 1993 <input type="checkbox"/> s138	Heritage Act 1977 <input type="checkbox"/> s58
Rural Fires Act 1997 <input type="checkbox"/> s100B	National Parks and Wildlife Act 1974 <input type="checkbox"/> s90
Petroleum (on shore) Act 1991 <input type="checkbox"/> s9	Protection of the Environment Operations Act 1997
Fisheries Management Act 1994	<input type="checkbox"/> s43(a) <input type="checkbox"/> s43(b) <input type="checkbox"/> s43(d) <input type="checkbox"/> s47 <input type="checkbox"/> s48 <input type="checkbox"/> s55 <input type="checkbox"/> s122
<input type="checkbox"/> s144 <input type="checkbox"/> s201 <input type="checkbox"/> s205 <input type="checkbox"/> s219	Water Management Act 2000
Mine Subsidence Compensation Act 1961 <input type="checkbox"/> s15	<input type="checkbox"/> s89 <input type="checkbox"/> s90 <input type="checkbox"/> s91
	Mining Act 1992 <input type="checkbox"/> s63 <input type="checkbox"/> s64
Integrated Development is defined by the <i>Environmental Planning and Assessment Act 1979</i> as development which needs a Development Consent and one or more additional approvals under the Acts mentioned above in order to be legally carried out. Further explanatory notes are available from Council on request.	
IS/DOES THE PROPOSED DEVELOPMENT:	
	YES NO
Designated Development ¹ ?	<input type="checkbox"/> <input checked="" type="checkbox"/>
Likely to significantly affect a threatened species, population or ecological community, or it's habitat?	<input type="checkbox"/> <input checked="" type="checkbox"/>
Involve the use of or work on a Crown Road Reserve or other land owned by the Crown?	<input type="checkbox"/> <input checked="" type="checkbox"/>
Development by the Crown? (Part 5A of the Act applies to development by the Crown)	<input type="checkbox"/> <input checked="" type="checkbox"/>
On land which is also subject to a Property Vegetation Plan under the <i>Native Vegetation Act 2003</i> ?	<input type="checkbox"/> <input checked="" type="checkbox"/>
Development which requires a Site Compatibility Certificate from the Department of Planning prior to lodgement in accordance with <i>State Environmental Planning Policy (Infrastructure) 2007</i> , <i>State Environmental Planning Policy (Housing for seniors or people with a disability) 2004</i> , or any other State Environmental Planning Policy?	<input type="checkbox"/> <input checked="" type="checkbox"/>
Development which requires a BASIX Certificate ?	<input type="checkbox"/> <input checked="" type="checkbox"/>
Involve land which has easements or restrictions on the Title? (If yes, please specify the nature of these easements or restrictions in your Statement of Environmental Effects)	<input type="checkbox"/> <input checked="" type="checkbox"/>
Likely to affect a threatened species, population or ecological community protected under the <i>Commonwealth Environment Protection and Biodiversity Conservation Act 1999</i> ?	<input type="checkbox"/> <input checked="" type="checkbox"/>
Require an approval under Section 68 of the <i>Local Government Act 1993</i> for any of the activities listed on the next page?	<input type="checkbox"/> <input checked="" type="checkbox"/>
Biodiversity compliant development ² ? If yes, please specify the reason in your Statement of Environmental Effects	<input type="checkbox"/> <input checked="" type="checkbox"/>
Require Concurrence ³ from any authorities?	<input type="checkbox"/> <input checked="" type="checkbox"/>
Is the proposal State significant development ? If yes, please provide (a) a list of authorisations and the applicable Act, (b) the capital investment value of the development.	<input type="checkbox"/> <input checked="" type="checkbox"/>
Is the land the subject of this application critical habitat?	<input type="checkbox"/> <input checked="" type="checkbox"/>

APPROVALS UNDER SECTION 68 – LOCAL GOVERNMENT ACT, 1993	
Do you wish to carry out any S68 activities (listed below) <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES – Complete details below	
<p>If you wish to carry out one of the following activities, you need the approval of Council. Identify the activities you propose to carry out, and the relevant documents you need to include in your Application, by placing a cross in the appropriate boxes. Please include the relevant documents as detailed in the Section 68 Checklist with your Application. Note: Alternatively these can be applied for separately using 'Section 68 Application' form.</p> <p>Under Section 78A of the <i>Environmental Planning and Assessment Act 1979</i> a person can apply to Council for both a development consent and a S68 Approval in the one Development Application. In determining the Development Application, Council may apply any of the provisions under the Local Government Act 1993 that it could apply if the Development Application were an application under that Act for the relevant approval. In particular, if the Development Consent is granted, Council may impose a condition that is authorised under that Act to be imposed as a condition of consent.</p> <p>In granting a Development Consent in which a Section 68 approval is also contained, Council may, (without limiting any other condition in the Consent) impose in relation to the approval taken to have been granted under Section 68, either or both of the following conditions:</p> <p>(a) A condition that the approval is granted only to the applicant and does not attach to or run with the land to which it applies.</p> <p>(b) A condition that the approval is granted for specific time.</p>	
<p>A Structures</p> <p><input type="checkbox"/> A1 Installing a manufactured home, moveable dwelling or associated structure on land.</p> <p>B Water supply, wastewater and stormwater drainage work</p> <p><input type="checkbox"/> B1 Carrying out water supply work. Please choose: <input type="checkbox"/> Install/alter private ^A water system <input type="checkbox"/> Install/alter public infrastructure <input type="checkbox"/> Other: _____</p> <p><input type="checkbox"/> B2 Draw water from a Council water supply or a standpipe or sell water so drawn.</p> <p><input type="checkbox"/> B3 Install, alter, disconnect or remove a meter connected to a service pipe. <input type="checkbox"/> Establish new water service/meter connection <input type="checkbox"/> Other: _____</p> <p><input type="checkbox"/> B4 Carry out wastewater drainage work. <input type="checkbox"/> Establish new wastewater consumer service <input type="checkbox"/> Install/alter internal wastewater drainage <input type="checkbox"/> Other: _____</p> <p><input type="checkbox"/> B5 Carry out stormwater drainage work.</p> <p><input type="checkbox"/> B6 Connect a private drain or wastewater drain with a public drain or wastewater drain under the control of a Council or with a drain or sewer which connects with such a public drain or wastewater drain.</p> <p>C Management of waste</p> <p><input type="checkbox"/> C1 For fee or reward, transport waste over or under a public place.</p> <p><input type="checkbox"/> C2 Place waste in a public place.</p> <p><input type="checkbox"/> C3 Place a waste storage container in a public place.</p> <p><input type="checkbox"/> C4 Dispose of waste into a wastewater drain of the council.</p> <p><input type="checkbox"/> C5 Install, construct or alter a waste treatment device or a human waste storage facility or a drain connected to any such device or facility. (eg Install Septic System, AWTS etc) Please choose: <input type="checkbox"/> Aerated Waste Treatment System (AWTS) <input type="checkbox"/> Dry Composting System <input type="checkbox"/> Septic Tank <input type="checkbox"/> Wet Composting System <input type="checkbox"/> Other: _____</p> <p><input type="checkbox"/> C6 Operate a system of wastewater management (within the meaning of Section 68A).</p>	<p>D Community Land</p> <p><input type="checkbox"/> D1 Engage in a trade or business.</p> <p><input type="checkbox"/> D2 Direct or procure a theatrical, musical or other entertainment for the public.</p> <p><input type="checkbox"/> D3 Construct a temporary enclosure for the purpose of entertainment.</p> <p><input type="checkbox"/> D4 For fee or reward, play a musical instrument or sing.</p> <p><input type="checkbox"/> D5 Set up, operate or use loudspeaker or sound amplifying device.</p> <p><input type="checkbox"/> D6 Deliver a public address or hold a religious service or public meeting.</p> <p>E Public roads</p> <p><input type="checkbox"/> E1 Swing or hoist goods across or over any part of a public road by means of a lift, hoist or tackle projecting over the footway.</p> <p><input type="checkbox"/> E2 Expose or allow to be exposed (whether for sale or otherwise) any article in or on or so as to overhang any part of the road or outside a shop window or doorway abutting the road, or hang an article beneath an awning over the road.</p> <p>F Other activities</p> <p><input type="checkbox"/> F1 Operate a public car park. ⁺</p> <p><input type="checkbox"/> F2 Operate a caravan park or camping ground.</p> <p><input type="checkbox"/> F3 Operate a manufactured home estate.</p> <p><input type="checkbox"/> F4 Install a domestic oil or solid fuel heating appliance, other than a portable appliance.</p> <p><input type="checkbox"/> F5 Install or operate amusement devices (within the mean of the Construction Safety Act 1912).</p> <p><input type="checkbox"/> F6 Use a standing vehicle or any article for the purpose of selling any article in a public place.</p> <p><input type="checkbox"/> F7 Carry out an activity prescribed by the regulations or an activity of a class or description by the regulations.</p> <p>Note:</p> <p>^A Private means work/infrastructure that will be the responsibility of landowners, usually all development from the water meter or sewer tapping point, back to the dwelling/building.</p> <p>[•] Public means work/infrastructure that will be handed over for the responsibility of Council, eg, Council mains work/extensions etc.</p>

REQUIRED ATTACHMENTS		
<input type="checkbox"/> 1 copy of the relevant Council checklist/s applying to the proposed development. <input checked="" type="checkbox"/> All plans/reports/documentation required by the above checklist. <input type="checkbox"/> 1 copy of directional map/details to the site for remote rural properties.		
POLITICAL DONATIONS AND GIFTS DISCLOSURE STATEMENT [Sec 157(4) EP&A Act]		
Have you or any person with a financial interest in this development application made a political donation or gift within the last 2 years?		
<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes – please complete and attach a Political Donations and Gifts Disclosure Statement (available from Council's website).		
Applicant's Signature	Name	Date
[Redacted Signature]	Hugh Platts	30/11/20
CONSENT OF ALL OWNERS		
All owners must sign this application form or provide written authority for the lodgement of the application.		
Note: Company Ownership		
In the case of a company ownership, in accordance in s127 of the Corporations Act 2001, please state in the signature/name area the authority of each signatory (Director/Secretary etc) (eg as Director of ABC Holdings Pty Ltd) OR attach further documentation as required.		
<input type="checkbox"/> Owners consent attached OR ↓		
As the owner/s of the above property described in this application I/we consent to its lodgement. I/we hereby permit any duly authorised officer of Snowy Monaro Regional Council to enter the land or premises to carry out inspections and surveys or take measurements or photographs as required for the administration the Act(s), Regulations, or Planning Instruments. We advise that as landowner there are no known hazards that may be of harm to officers visiting the site.		
Signature	Name	Date
[Redacted Signature]	Peter Basson	17-12-2020
Signature	Name	Date
[Redacted Signature]		
DECLARATION AND SIGNATURE OF APPLICANT		
I/we the undersigned hereby apply for approval of the development proposal as described and as per the plans and specifications and documents accompanying the Application. I/we undertake to develop in accordance with any approval granted by Council and conform with the provisions of the relevant Act(s), Regulations, codes and the Local Environmental Plan. I/we further undertake to pay any fee or charge assessed by Council in connection with development and indemnify Snowy Monaro Regional Council against all claims arising from negligence (or otherwise) resulting from work carried out in connection with the development within the road.		
Signature	Name	Date
[Redacted Signature]	Hugh Platts	30/11/20
Signature	Name	Date
[Redacted Signature]		
SITE WORKS MUST NOT COMMENCE WITHOUT COUNCIL APPROVAL		
Construction materials purchased/work done/arrangements made prior to consent are at the owner/applicants' risk.		

* Designated Developments are listed in Schedule 3 of the Environmental Planning and Assessment Regulations 2000. Special procedures apply to the notification and assessment of Designated Development under the Act)

❖ Development that requires Concurrence is listed in 79B of the Environmental Planning and Assessment Act 1979.

❖ biodiversity compliant development means:

- (a) development proposed to be carried out on biodiversity certified land within the meaning of Part 7AA of the Threatened Species Conservation Act 1995, or
- (b) development in respect of which a biobanking statement has been issued in respect of the development under Part 7A of the Threatened Species Conservation Act 1995, or
- (c) development to which the biodiversity certification conferred by Part 7 of Schedule 7 to the Threatened Species Conservation Act 1995 applies, or
- (d) development for which development consent is required under a biodiversity certified EPI (within the meaning of Part 8 of Schedule 7 to the Threatened Species Conservation Act 1995).

8.2 PLANNING PROPOSAL - RECLASSIFICATION OF LAND COMMUNITY TO OPERATIONAL

Record No:

Responsible Officer:	Chief Strategy Officer
Author:	Strategic Land Use Planner
Key Theme:	1. Community Outcomes
CSP Community Strategy:	1.2 High quality community support and residential aged care services are available and accessible to residents across the region
Delivery Program Objectives:	1.2.1 Competitive cost effective aged care and community support services are available within the region
Attachments:	<ol style="list-style-type: none">1. Attachment A - Planning Proposal - Reclassification of land community to operational - Lot 10 DP 1130244, Pt Lot 10 DP 12666132. Attachment B - PricewaterhouseCoopers (PwC) Report for Snowy River Hostel and Yallambee Lodge3. Attachment C - Practice Note PN16-001 - Classification and reclassification of public land through a local environmental plan4. Attachment D - Title Searches and Linen Plans

EXECUTIVE SUMMARY

The purpose of this report is seek Council endorsement to submit a planning proposal (PP) (Attachment A) which relates to the reclassification of Council owned land from “community” land to “operational” land.

- 7 Jindalee Street, Berridale, Lot 10 DP 1130244 being land adjacent to the Snowy River Hostel
- 1 Binalong Street, Cooma, Part Lot 10 DP 1266613 in Cooma being Yallambee Lodge.

It is to be noted that this lot was recently created through the consolidation of Lot 1 DP 841447 and Lot 464 DP 416596 and at the time of writing this report, the new linen plan had not been received by Council. The area proposed for reclassification is the entirety of Lot 1 DP 841447.

Under Part 2 of the *Local Government Act 1993* (LG Act), all public land vested in a council (except a road or land to which the *Crown Lands Act 1989* applies) must be classified as either “community” land or “operational” land. Pursuant to Clause 27 of the LG Act, land may be classified or reclassified either through a Local Environmental Plan (LEP) or by Council's resolution in certain limited circumstances.

Under the current circumstances, the land must be reclassified via an amendment to the LEP, requiring a planning proposal.

The need for the reclassification is to align the classification of the land to the use of the land, being the operational delivery of residential aged care services. It is noted that the land on which Snowy River Hostel is located is already operational. The reclassification is also proposed to ensure the services can be properly delivered into the future, either by Council or by another provider given Council has accepted Stream 2 funding under the Australian Government Department of Health Business Improvement Fund in relation to Snowy River Hostel and Yallambee Lodge.

The planning proposal is consistent with the relevant section 9.1 Ministerial Directions, Snowy Monaro Local Strategic Planning Statement, State Environmental Planning Policies and Community Strategic Plan.

OFFICER'S RECOMMENDATION

That Council:

- A. Submit a Planning Proposal for proposed amendment to Snowy River 2013 and Cooma-Monaro LEP 2013 to reclassify Lot 10 DP 1130244 in Berridale and Part Lot 10 DP 1266613 in Cooma from community to operational land to the Minister of NSW Planning & Environment for a Gateway Determination in accordance with Section 3.34 of the *Environmental Planning and Assessment Act 1979*; and
- B. Subject to receipt of a gateway determination from the NSW Department of Planning and Environment, proceeds with the planning proposal and consultation is undertaken with the community and government agencies in accordance with Schedule 1, Division 1, Clause 4 of the *Environmental Planning and Assessment Act 1979* and any directions of the Gateway Determination.

Figure 1 – Snowy River Hostel, Berridale

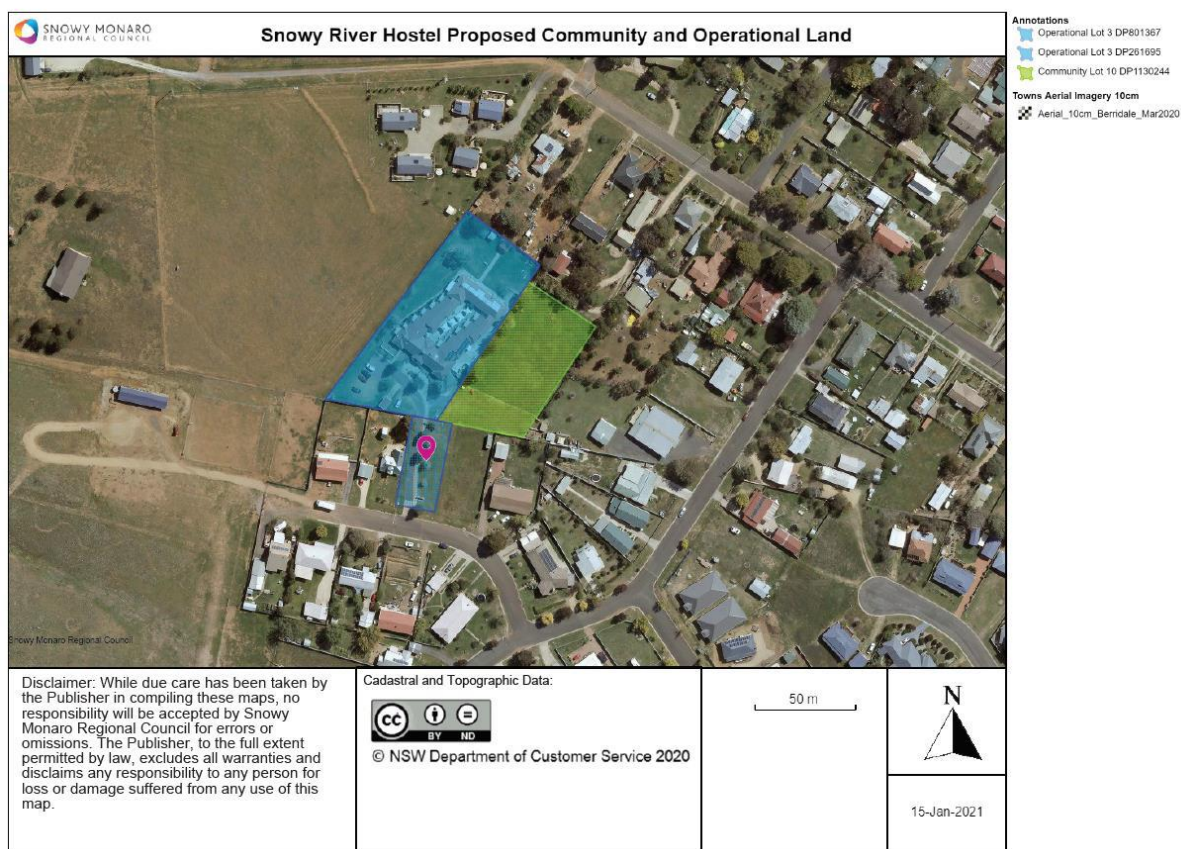


Figure 2 – Yallambee Lodge, Cooma



BACKGROUND

The land on which the existing Snowy River Hostel is located is already classified as operational. This is a correct classification of the land given the operational nature of the facility. While the facility certainly provides a “community service”, that is not a reason land should be classified as community. The land adjacent to Snowy River Hostel, which could house a future expansion of Snowy River Hostel, is classified as community.

The land on which Yallambee Lodge is located is classified as community land. The adjacent land (recently consolidated with the Yallambee Land) is classified as operational land. This site is subject of the expansion of Yallambee Lodge in the form of a new dementia ward.

Classification of the land on which such operational facilities exist as community is problematic in that it poses difficulties for ongoing operations. For example, if uses expand, an amendment to a plan of management could be required. It is more appropriate to classify the land correctly, being operational.

On 18 June 2020 Council resolved to submit applications under the Australian Government Department of Health Business Improvement Fund grant program for Yallambee Lodge and Snowy River Hostel.

COUNCIL RESOLUTION 101/20:

COUNCIL RESOLUTION	101/20
That Council submit applications under stream 2 of the Australian Government Department of Health Business Improvement Fund grant program for Yallambee Lodge and Snowy River Hostel.	
Moved Councillor Stewart	Seconded Councillor Castellari
	CARRIED

Stream 2 supports the transition of the residential aged care facilities to another provider. Aged care providers that have been targeted through the Business Improvement Fund are those having difficulty in achieving financial viability due to the changing landscape of residential aged care services, particularly where there is an impact on consumers/residents. Providers unable to achieve financial viability meet the Stream 2 criteria.

Council's application for Stream 2 was supported by a report prepared by PricewaterhouseCoopers (PwC) (Attachment B) provided under the Business Advisory Service Program. The PwC report indicates that Council will face significant difficulties and mounting costs if it continues to deliver residential aged care services.

Council was successful in being awarded the funding and subsequently resolved on 17 December 2020 as follows:

COUNCIL RESOLUTION 250/20

COUNCIL RESOLUTION	250/20
That Council receive the successful application and receipt of funding under stream 2 of the Business Improvement Fund.	
Moved Councillor Stewart	Seconded Councillor Corbett
	CARRIED

For Council to commence negotiations and ultimately transition to a new provider, the land must be reclassified from community land to operational land.

This planning proposal sets out the justification for the proposed reclassification of the subject sites at 7 Jindalee Street, Lot 10 DP 1130244 and 1 Binalong Street, Pt Lot 10 DP 1266613 from "community" to "operational" land. The proposed reclassification accurately reflects the use of the land and also permits Council to investigate a transition to a new aged care provider.

The proposal has been demonstrated as being the best means of achieving the objectives and intended outcomes. The planning proposal is considered suitable and appropriate as it:

- Is consistent with the principles of Council's Community Strategic Plan;
- Is consistent with the South East and Tablelands Regional Plan and Local Strategic Planning Statement;
- Is consistent and complies with the strategic planning test outlined in DPE's 'A Guide to preparing planning proposals';
- Demonstrates compliance with Practice Note PN 16-001 (Attachment C), prepared by the Department of Planning.
- Is consistent with the relevant Ministerial Directions under Section 9.1 of the Environmental Planning and Assessment Act 1979; and

- Does not pose any adverse environmental or social impacts on the surrounding community.

Significant community consultation has already occurred, as outlined in Section 7 of the planning proposal (Attachment A) and Council does not underestimate the sensitivity of this matter.

In terms of community consultation moving forward, the gateway determination will outline the community consultation required to be undertaken.

The community will be notified of the commencement of the exhibition period via a notice in a local newspaper and via a notice on Snowy Monaro Council's website. The written notice will: -

- Give a brief description of the objectives or intended outcomes of the PP;
- Indicate the land affected by the PP;
- State where and when the PP can be inspected;
- Give the name and address of the RPA for the receipt of any submissions; and
- Indicate the last date for submissions.

An independently chaired public hearing will also be arranged for the planning proposal, after the closing of the public exhibition period. Notice of the public hearing will be given in local papers and on Council's website. Anyone who made a submission will be advised of the public hearing at least three (3) weeks prior to the hearing taking place.

Acknowledgement letters will be sent out to residents/businesses who make a submission during the public exhibition period.

CONCLUSION

This Planning Proposal has been prepared in accordance with Section 3.33 of the Environmental Planning and Assessment Act 1979 (the EP&A Act) and the relevant guidelines prepared by the NSW Department of Planning and Environment including 'A Guide to Preparing Local Environmental Plans' and 'A Guide to Preparing Planning Proposals'.

This planning proposal sets out the justification for the proposed reclassification of the subject sites at 7 Jindalee Street, Lot 10 DP 1130244 and 1 Binalong Street, Pt Lot 10 DP 1266613 from "community" to "operational" land. It should be noted that this is the accurate classification of the land as it is currently used for the operation of aged care facilities. The proposed change to classification also provides an opportunity for Council to investigate a transition to a new aged care provider.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

The economic and financial sustainability of aged care in the Snowy Monaro Region is essential for the community's social sustainability. While there may be community opposition to the transition to a new aged care provider of these facilities, the process is being undertaken is aiming to secure the long term viability of aged care services in the region. The planning proposal assists in delivering the following objective for Councils Community Strategic Plan (CSP):

Our health and wellbeing needs are met;

- Quality health and wellbeing services that support the changing needs of the community through all stages of the lifecycle are provided through government and non-government organisations
- High-quality community support and residential aged care services are available and accessible to residents across the region

Council intends to establish three key requirements in the contract when transitioning to a new provider. The new provider must:

1. Maintain or improve quality of service
2. Retain staff
3. Commit to expansion of residential aged care services to Jindabyne

2. Environmental

The planning proposal relates to the reclassification of land only. No physical works would result from the reclassification. Therefore no environmental impacts are anticipated.

3. Economic

The planning proposal seeks to reclassify land from community to operational to better reflect the use of the sites and to facilitate the transition to a new provider of aged care facilities. The proposal is based on a comprehensive economic report from PricewaterhouseCoopers (PwC) which puts forward a clear business case for the transition to a new provider. The PwC report provides ample economic justification for the proposal.

4. Civic Leadership

Any future transition to a new provider will be conducted with the highest levels of transparency and probity and in accordance with a process specified by Council. Given the cost to Council of continuing to provide residential aged care services, Council must explore options to transition to a specialist aged care provider.

A future transition to a new provider will be a significant matter for Council and the community. If this is to proceed, it will be based on a decision that such a transition will result in the highest level of residential aged care services in the Snowy Monaro. A decision to support a future transition to a new provider is an acknowledgement that a dedicated residential aged care service provider will provide a more financially sustainable and higher level of care than Snowy Monaro Regional Council is able to, which will result in a better service to the community.

Notice of the public hearing will be given in local papers and on Council's website. Anyone who made a submission will be advised of the public hearing at least three (3) weeks prior to the hearing taking place.

Acknowledgement letters will be sent out to residents/businesses who make a submission during the public exhibition period.



PLANNING PROPOSAL

**Proposed Amendment to Snowy River 2013 and Cooma-Monaro LEP 2013 to
reclassify Lot 10 DP 1130244 in Berridale and Part of Lot 10 DP 1266613 Cooma
from community to operational land.**

Local Government Area:

Snowy Monaro Regional Council

Proposal:

Proposed *Amendment to Snowy River 2013 and Cooma-Monaro LEP 2013* to reclassify certain land in Berridale and Cooma from community to operational land.

Applicant:

Snowy Monaro Regional Council

Subject Land:

Lot 10 DP 1130244, 7 Jindalee Street BERRIDALE

Part Lot 10 DP 1266613, 1 Binalong Street COOMA

Version:

Version	Stage	Date
Version 1	Pre Gateway	February 2021

1 Subject Land

The site is adjacent to the Snowy River Hostel and is known as 7 Jindalee Street, Berridale and legally referred to as Lot 10 DP 1130244. The land is identified below (Figure 1) and currently zoned RU5 Village with a prescribed minimum lot size of 700sqm.

The vacant site occupies an area of 3000sqm and is currently accessed over Council owned land from Jindalee Street to the south of the site, although would become land locked if Lot 3 DP 26169 were to be disposed of. Single story detached dwelling houses on large lots of around 1000sqm surround the site. The site is located adjacent to Snowy River Hostel, a 14-bed operational aged care facility. The existing aged care facility is located on Lot 3 DP 801367 and Lot 3 DP 261695 and are currently classified as operational land.

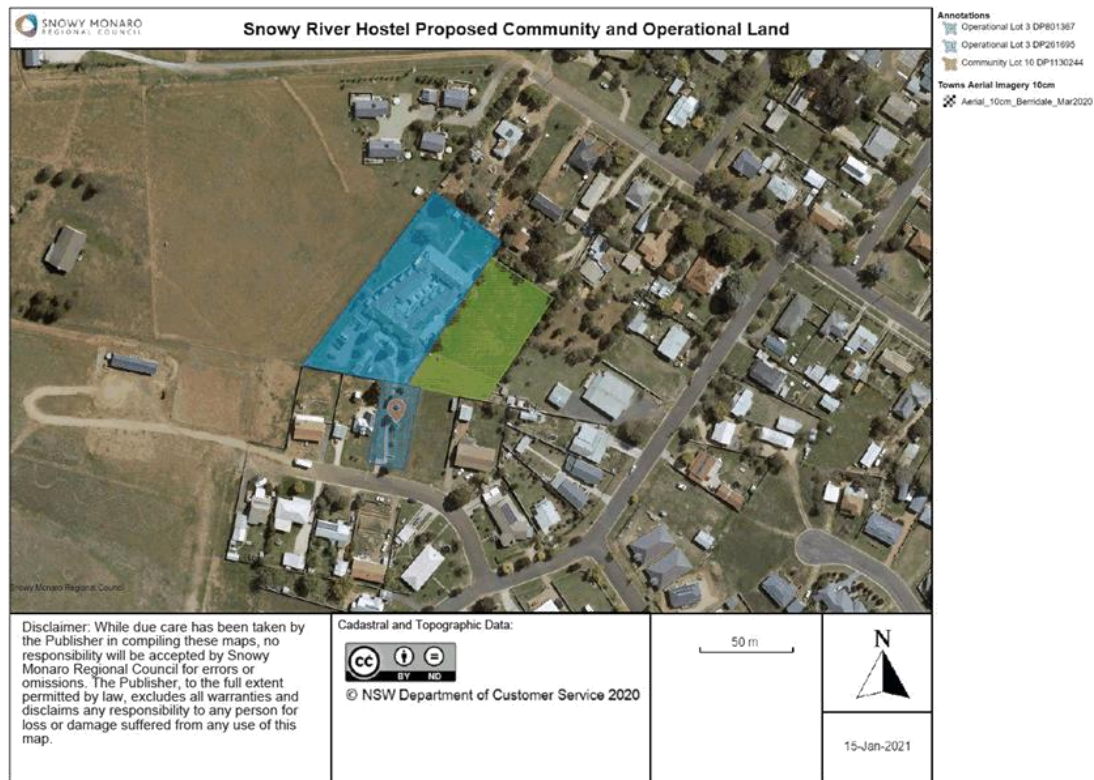


Figure 1 - 7 Jindalee Street, Berridale (Lot 10 DP 1130244) proposed to be reclassified to operational land, identified in green



Figure 2 - Subject lot, Lot 10 DP 1130244, vacant land adjacent to Snowy River Hostel



Figure 3 - Snowy River Hostel, to west of vacant subject lot

Yallambee Lodge located at 1 Binalong Street, Cooma and legally referred to as Lot 10 DP 1266613. This land was formerly known as Lot 1 DP 841447 and was consolidated with Lot 464 DP 416596 in December 2020. The site identified in Figure 3 below and is split zoned R2 Low Density Residential and B4 Mixed Use. This reclassification only applies to the part of this lot shown in green below.

The site is approximately 10,146sqm and contains a 40 bed operational aged care facility and a disused service station (operational portion). Vehicular access is provided from Binalong Street to the aged care facility, with access and egress available from both Binalong Street and Mittagang Road for the disused service station. Surrounding uses are diverse including schools, offices of Snowy Hydro, vacant land and low density residential uses.

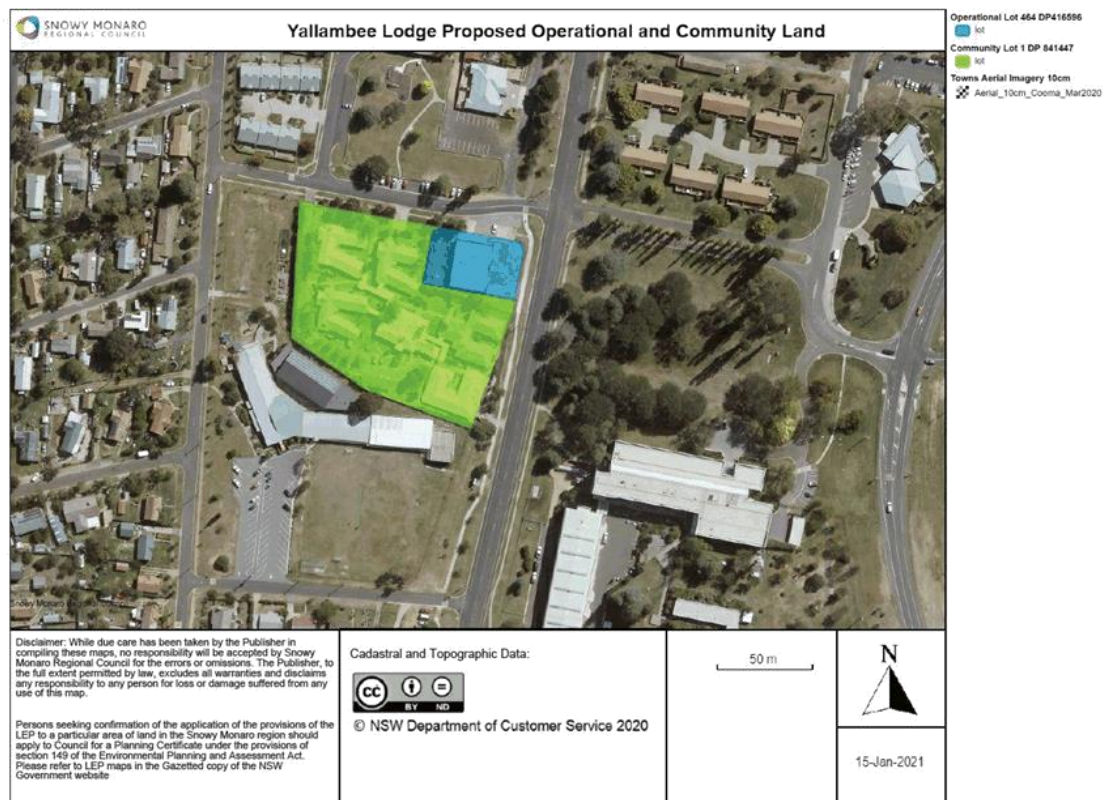


Figure 4 - 1 Binalong Street, Cooma (part Lot 10 DP 1266613) proposed to be reclassified to operational land, identified in green



Figure 5 - Yallambee Lodge, vehicle entrance from Binalong Street



Figure 6 - Yallambee Lodge from Mittagang Road (no vehicular access)

2 Land Reclassification

Under Part 2 of the *Local Government Act 1993*, all public land vested in a council (except a road or land to which the *Crown Lands Act 1989* applies) must be classified as either “community” land or “operational” land. Pursuant to Clause 27 land may be classified or reclassified either through a LEP or by resolution of council in certain limited circumstances.

The purpose of classification is to identify land which should be kept for access by the general public as “community” land, such as parks and open space and land which is considered “operational” land to facilitate the functions of Council.

The functions of Council are described in Section 24 of the *Local Government Act 1993* and broadly include the provision of goods, services and facilitates and the carrying out of activities.

2.1 Planning Secretary’s requirements for planning proposals reclassifying land

In the case of proposed LEPs which are being prepared solely to classify or reclassify public land, the Planning Secretary has issued the following requirements as to the specific matters that must be addressed in the justification for the planning proposal (EP&A Act s. 3.33(3)) in the NSW DPIE’s “Guide to Preparing Local Environmental Plans”:

a) Is the planning proposal the result of a strategic study or report?

Yes, the planning proposal for reclassification, at the highest level relies on direction provided by the Royal Commission into Aged Care Quality and Safety findings and recommendations from an Interim Report delivered in October 2019. Since then, the Australian Government Department of Health Business Improvement Fund has been established providing three streams of funding for aged care providers.

Stream 1 - Supporting a provider to go through a process of business improvement
Stream 2 - Supporting the transition of the residential aged care facility to another provider
Stream 3 - Where no other options exist, supporting the orderly and safe close down of a residential aged care facility

Council resolved to apply for Stream 2 funding which was supported by a report prepared by PricewaterhouseCoopers (PwC) (Appendix A). The PwC report indicates that Snowy Monaro Regional Council will face significant difficulties and mounting costs if it continues to deliver residential aged care services.

Aged care providers that have been targeted through the Business Improvement Fund are those are at greatest risk of failure, particularly where there is an impact on consumers/residents. Providers at risk of failure due to their inability to achieve financial viability meet the Stream 2 criteria.

The appropriate classification of this land is operational land as this land is not utilised for general public access or community use.

Full details are available under Section 6.1.1.

b) Is the planning proposal consistent with the local council's community plan, or other local strategic plan?

Yes, Snowy Monaro Community Strategic Plan (CSP) adopted on 7 May 2018 and is one of Council's long-term strategic documents which sets goals and strategies for the Local Government Area until 2040.

Of relevance to this planning proposal are the following strategies identified in the CSP:

Theme: Community

Outcome: Our health and wellbeing needs are met

Strategies:

- *Quality health and well-being services that support the changing needs of the community through all stages of the lifecycle are provided through government and non-government organisations*
- *High quality community support and residential aged care services are available and accessible to residents across the region.*

This planning proposal will directly contribute to the abovementioned goals and strategies identified in the CSP. Reclassifying land from community to operational land will allow the transition to a new residential aged care provider who can capitalise on their industry experience, economies of scale and potentially expand their services within the Snowy Monaro Community.

c) If the provisions of the planning proposal include the extinguishment of any interests in the land, an explanation of the reasons why the interests are proposed to be extinguished should be provided.

The planning proposal does not include the extinguishment of any interests in the land.

d) The concurrence of the landowner, where the land is not owned by the planning proposal authority.


Council is the landowner in both instances.

2.2 Reclassification of Land Checklist

In addition to the Planning Secretary's requirements above, the NSW Department of Planning, Industry and Environment (DPIE) has published an 'LEP Practice Note PN 16-001' dated 5 October 2016, relating to the *Classification and reclassification of public land through a local environmental*

plan (refer attached as Appendix B). This practice note provides guidance on the process to classify or reclassify public land through a local environmental plan, including the level of information Council must provide in a planning proposal for the reclassification of public land. The table below provides a summary of the matters that are to be considered under PN 16-001.

Table 1 Assessment of relevant matters required by PN 16-001

Matter for consideration	Response
The current and proposed classification of the land	<p>In relation to Lot 10 DP 1130244 (land adjacent to Snowy River Hostel), the entire lot is currently community land and is proposed to be operational land.</p> <p>In relation to Lot 10 DP 1266613 (Yallambee Lodge, below), a portion of this lot is currently classified as operational land (blue) and a larger portion as community land (green). The intention is that the entire lot be classified as operational at the end of this process.</p> 
Whether the land is a 'public reserve' (defined in the Local Government Act 1993)	The lots are not identified as a 'public reserve' under the Local Government Act.
The strategic and site-specific merits of the reclassification and evidence to support this.	The reclassification will allow Council to review its options in relation to transitioning to a new aged care provider which is consistent with the goals and strategies identified in the CSP. The strategic merit of the proposed reclassification is outlined in full in section 6.1.1.
Whether the planning proposal is the result of a strategic study or report.	Yes. The planning proposal is supported by the strategic direction outlined in the findings and recommendations within the Interim Report of the Royal Commission into Aged Care Quality and Safety and the subsequent funding program under the Australian Government Department of Health

	Business Improvement Fund. The operations of both Yallambee Lodge and Snowy River Hostel were reviewed by PwC in their report which supports an application under Stream 2 of the funding to transition to a new provider.
Whether the planning proposal is consistent with council's community plan or other local strategic plan.	<p><i>Community</i></p> <ul style="list-style-type: none"> <i>Quality health and well-being services that support the changing needs of the community through all stages of the lifecycle are provided through government and non-government organisations</i> <i>High quality community support and residential aged care services are available and accessible to residents across the region.</i> <p>Council is seeking to transition to a new provider to ensure that quality aged care services are able to be provided into the future. This may also include the expansion of aged care services within the region.</p>
<p>A summary of council's interests in the land, including:</p> <ul style="list-style-type: none"> how and when the land was first acquired (e.g. was it dedicated, donated, provided as part of a subdivision for public open space or other purpose, or a developer contribution) if council does not own the land, the land owner's consent; the nature of any trusts, dedications etc. 	<p>Lot 10 DP 1130244 (adjacent to Snowy River Hostel) was originally purchased in 2008 with the intention to increase the capacity of the existing aged care facility (Snowy River Hostel) located on Lot 3 DP 801367 and Lot 3 DP 261695.</p> <p>Lot 10 DP 1266613 (Yallambee Lodge) was acquired by the then Cooma-Monaro Council on 15 August 1994 from the Snowy Mountains Authority. Yallambee Lodge was then constructed with funds obtained from the federal government and community fundraising. The facility was opened in 1995.</p> <p>An 88B instrument associated with the land which contains a restriction on use 1m wide along the eastern boundary. This restriction is to be retained.</p>
Whether an interest in land is proposed to be discharged, and if so, an explanation of the reasons why.	No interests are proposed to be discharged in relation to either of the relevant sites being Lot 10 DP 1130244 and Lot 10 DP 1266613
The effect of the reclassification (including, the loss of public open space, the land ceases to be a public reserve or particular interests will be discharged).	There will be no impact in terms of the provision of public land and or open space if the reclassification is successful. The sites do not provide value as open space or community land as they do not provide any sporting facilities or recreational opportunities (active or passive). The sites do not provide a link between public areas, do not provide any substantive aesthetic or general amenity and do not provide any environmental value as it has no habitat value,

	remnant vegetation or environmental conservation attributes.
Evidence of public reserve status or relevant interests, or lack thereof applying to the land (e.g. electronic title searches, notice in a Government Gazette, trust documents).	There is no public reserve status applying to the land. Refer to the attached electronic title search see Appendix C.
Current use(s) of the land, and whether uses are authorised or unauthorised.	Lot 10 DP 1130244 (site adjacent to Snowy River Hostel) is a vacant site and has no current or approved use. The land was purchased with the intention that the Snowy River Hostel could expand over the site. Lot 10 DP 1266613 (Yallambee Lodge) contains an operational 40 bed aged care facility. Various other approvals for ancillary structures also exist over the land. This lot also contains a disused service station. It is understood that the disused service station has had preliminary remediation works undertaken.
Current or proposed lease or agreements applying to the land, together with their duration, terms and controls	No formal lease arrangements or agreements are in place for either of the sites.
Current or proposed business dealings (e.g. agreement for the sale or lease of the land, the basic details of any such agreement and if relevant, when council intends to realise its asset, either immediately after rezoning/reclassification or at a later time).	Council intends to transition to a new service provider in the future. There is no current agreement or arrangement in place at this point in time.
Any rezoning associated with the reclassification (if yes, need to demonstrate consistency with an endorsed Plan of Management or strategy).	Not applicable. This planning proposal does not propose to change the zoning of either of the sites.
How council may or will benefit financially, and how these funds will be used.	In transitioning to a new provider, it is not considered that Council will benefit significantly in a financial capacity.
How council will ensure funds remain available to fund proposed open space sites or improvements referred to in justifying the reclassification, if relevant to the proposal.	This is not relevant to the proposed reclassification as there will be no significant funds resulting from the transition to a new aged care provider.
A Land Reclassification (part lots) Map, in accordance with any standard technical requirements for spatial datasets and	The reclassification applies to the entirety of 10 DP 1130244 (the lot adjacent to Snowy River Hostel). The reclassification applies to a portion of Lot 10 DP 1266613 (Yallambee Lodge). Given that it is the intent

maps, if land to be reclassified does not apply to the whole lot.	of this proposal that the entirety of Lot 10 DP 1266613 be classified as operational land and the end of this process, a land reclassification map is not considered necessary.
Preliminary comments by a relevant government agency, including an agency that dedicated the land to council, if applicable.	The site is owned by Council. Consultation will be undertaken with state agencies in accordance with the Gateway Determination.

SECTION B – PLANNING PROPOSALS

3 Part 1 - Intended Outcome

The intention of this planning proposal is to reclassify the subject sites, Lot 10 DP 1130244 and Lot 10 DP 1266613 from community land to operational land. The need for the reclassification is to align the classification of the land to the use of the land, being the operational delivery of residential aged care services.

The reclassification is also proposed to ensure the services can be properly delivered into the future, either by Council or by another provider given Council has accepted Stream 2 funding under the Australian Government Department of Health Business Improvement Fund in relation to Snowy River Hostel and Yallambee Lodge.

Council's resolutions in relation to applying for and accepting Stream 2 funding are outlined below.

COUNCIL RESOLUTION	101/20
That Council submit applications under stream 2 of the Australian Government Department of Health Business Improvement Fund grant program for Yallambee Lodge and Snowy River Hostel.	
Moved Councillor Stewart	Seconded Councillor Castellari
	CARRIED

Council was successful in being awarded the funding and subsequently resolved on 17 December 2020 as follows:

COUNCIL RESOLUTION	250/20
That Council receive the successful application and receipt of funding under stream 2 of the Business Improvement Fund.	
Moved Councillor Stewart	Seconded Councillor Corbett
	CARRIED

4 Part 2 - Explanation of Provisions

The planning proposal seeks to amend *Cooma Monaro Local Environmental Plan 2013* Schedule 4 Part 1 by inserting the locality of Cooma in Column 1 and Lot 10 DP 1266613, Binalong Street in Column 2; and

The planning proposal seeks amend *Snowy River Local Environmental Plan 2013* Schedule 4 Part 1 by inserting the locality of Cooma in Column 1 and Lot 10 DP 1130244, Jindalee Street in Column 2.

It is the intent, that at the finalisation of this process, that the entirety of Lot 10 DP 1266613, 1 Binalong Street be classified as operational land.

Reclassification of public land through an LEP is subject to both the local plan making process under the *Environmental Planning and Assessment Act 1979* and the public land management requirements of the *Local Government Act 1993*.

The purpose of classification is to identify land which should be kept for access by the general public as “community” land, such as parks and open space and land which is considered “operational” land to facilitate the functions of Council. It is considered that these lots are incorrectly classified as community land, and are better represented as operational land.

To enable the transition to a new aged care provider in relation to Lot 10 DP 1130244 and Lot 10 DP 1266613, the land must be classified as operational land. Clause 27(1) of the *NSW Local Government Act 1993* requires that the reclassification of land from community to operational land is made by a Local Environmental Plan. Clause 5.2 of the Snowy River LEP 2013 and Cooma-Monaro LEP 2013 also pertains to the classification and reclassification of public land.

The intended outcome will be achieved by amending Schedule 4 of the Snowy River Local Environmental Plan 2013 and Cooma-Monaro Local Environmental Plan 2013. Schedule 4 identifies land that is to be classified or reclassified as either “community” or “operational” land.

Schedule 4 is divided into three parts as follows:

- Part 1: identifies land being classified or reclassified as “operational” where no interests will change.
- Part 2: identifies land being classified or reclassified as “operational” where interests will change.
- Part 3: identifies land being classified or reclassified as “community” land.

There are no interests registered on the title of the land to be extinguished by the planning proposal, therefore, an amendment to Part 1, Schedule 4 is required, as outlined in the table below.

Table 2 Amendments to Schedule 4 of Snowy River LEP 2013

Column 1 – Locality	Column 2 – Description
Berridale	Lot 10 DP 1130244

Table 3 Amendments to Schedule 4 of Cooma-Monaro LEP 2013

Column 1 – Locality	Column 2 – Description
Cooma	10 DP 1266613

The proposal does not involve any change to the existing zone or development standards that apply to the site. The proposal also does not require any changes to either the Snowy River or Cooma-Monaro LEP maps.

5 Part 3 – Justification

This Planning Proposal does not propose any new planning controls relating to the sites in terms of land zoning, height of buildings, floor space ratio, or standard minimum lot size, or to amend the

Snowy River 2013 and Cooma-Monaro 2013 maps. As outlined above, the amendment to Schedule 4 is required to reclassify community land to operational land. .

This section of the Planning Proposal explains the intended effect of the proposed instrument and sets out the justification for making the proposed instrument in accordance with Clause 3.33(2) and (3) of the EP&A Act.

The following questions are set out in the Department of Planning's *A Guide to Preparing Planning Proposals* and address the need for the planning proposal, its strategic planning context, the environmental, social and economic impacts and the implications for State and Commonwealth government agencies.

5.1 Section A – Need for the planning proposal

5.1.1 Question 1. Is the planning proposal a result of an endorsed local strategic planning statement, strategic study or report?

The Royal Commission into Aged Care Quality and Safety that commenced in October 2018, to date has highlighted that significant failure has occurred throughout the aged care sector. The Royal Commission is reviewing a range of matters related to aged care, not limited to:

- the quality and safety of residential and in-home aged care for older people
- how to give people more control and choice in relation to their care, and improving engagement with families and carers
- what the government, aged care sector, families and community can do to ensure quality and safety in aged care
- how to best deliver aged care services in a sustainable way through:
 - innovative models of care
 - use of technology
 - investment in the aged care workforce and capital infrastructure
- the future challenges and opportunities for delivering accessible, affordable and high quality aged care services in Australia, including in:
 - the context of changing demographics and preferences, i.e. people's wish to stay in their own home as they age
 - remote, rural and regional Australia

An Interim Report of findings from the Royal Commission was delivered 31 October 2019, and was titled 'Neglect'. A final report is expected to be delivered by 26 February 2021.

The Aged Care Quality and Safety Commission then introduced a new set of quality and performance indicators called the Aged Care Quality Standards. All providers from 1 July 2019 had to comply with eight Quality Standards instead of four. Yallambee Lodge and Snowy River Hostel were required to undertake a significant transformation to comply by this date. This transformation and change in operating has come at a significant cost to the sector, one in which Council up until now has absorbed.

Since then, the Australian Government Department of Health Business Improvement Fund has been established providing three streams of funding for aged care providers.

Stream 1 - Supporting a provider to go through a process of business improvement

Stream 2 - Supporting the transition of the residential aged care facility to another provider

Stream 3 - Where no other options exist, supporting the orderly and safe close down of a residential aged care facility

Council resolved to apply for Stream 2 funding which was supported by a report prepared by PricewaterhouseCoopers (PwC) provided under the Business Advisory Service Program. The PwC report indicates that Council will face significant difficulties and mounting costs if it continues to deliver residential aged care services.

Broad themes identified by PwC impacting on Council and more broadly across Australia include:

- size of providers – smaller providers in regional and rural areas are struggling to sufficiently invest back into the facilities
- government funding not keeping pace with increasing operating costs
- trend toward home care undermining residential care customer base
- high administrative costs for smaller providers due to complex regulatory environment
- competitive regional / rural labour markets

Specific issues relevant to Snowy Monaro Regional Council include:

- unlikely to achieve financial viability – economies of scale.
- residents previously admitted (prior to 2019) – Residential Accommodation Deposits (RADs) and Daily Accommodation Payments (DAPs) were very low. These are people not supported by the Commonwealth Government
- impacting significantly on ability to achieve financial viability
- layout – 5 separate houses of 8 beds – not conducive to financial viability – high operating costs – even higher now under the new standards – higher level of care provided
- need for ACFI (aged care funding instrument) training
- governance training for S355 committee
- improved costing of rosters
- succession management for staff

Council was successful in securing the funding under Stream 2 of the BIF.

Providers that have been targeted through the Business Improvement Fund are those at greatest risk of failure, particularly where there is an impact on consumers/residents. Providers at risk of failure due to their inability to achieve financial viability meet the Stream 2 criteria.

The sector's performance has been heavily monitored through accounting firm StewartBrown. In the Aged Care Financial Performance Survey that is conducted annually, as at March 2020 it was highlighted that there is 'a significant concern in relation to ongoing financial viability'. StewartBrown also reported that 74% of rural, regional and remote providers are operating at a loss, which is 14% higher than inner city or metro providers. Additionally occupancy in these areas has dropped to 86.4% with workforce shortages and the desire to live at home for longer contributing factors.

StewartBrown have also highlighted the importance of achieving a surplus that is essential for refurbishment that should occur every 5-10 years as well as major maintenance and upkeep of the building/s surrounds in line with current and future consumer/resident expectations. They note that the Accommodation Result should assist in achieving the surplus, however this is offset by the loss from the Care Result. It is reported that providers are operating at a deficit and therefore cannot fund refurbishment and capital works to the expectation of their stakeholders. Council is not exempt in its struggle to achieve financial viability, undertake significant refurbishment and capital works to improve the care and services it provides to its residents.

A significant financial investment is required in order to continue to provide the region with the best care possible into the future. In acknowledging the average lifespan of an aged care facility of 25 years, this lifespan has been reached at both Yallambee Lodge and Snowy River Hostel. To provide the best care into the future a strong strategic plan is needed for the region that ensures we have facilities available to service those most in need. A specialised aged care provider with experience in the delivery of quality outcomes and one that has the ability to invest to build new or refurbish existing facilities may best execute this plan.

The transition to a new provider will occur through a process that will be facilitated by an advisor funded through the Stream 2 funding. The grant also provides the opportunity to undertake minor building works to ensure compliance is achieved in areas that require urgent upgrade and attention.

5.1.2 Question 2 is the planning proposal the best means of achieving the objectives or intended outcomes, or is there a better way?

There is no other means of achieving the desired outcome, being the process of transitioning to a new aged care provider of the land and facilities in relation to Yallambee Lodge (Lot10 DP 1266613).

In terms of Snowy River Hostel, retaining Lot 10 1130244 and selling Lot 3 DP 801367 and Lot 3 DP 261695 (currently both operational land) would generate an unsatisfactory outcome in terms of access and lot configuration. The planning proposal is the only means of achieving the best outcome or the future development of the land and to achieve the desired outcome of selling the site as a whole which may be more desirable for a intending purchaser.

5.2 Section B – Relationship to strategic planning framework

5.2.1 Question 3. Will the planning proposal give effect to the objectives and actions of the applicable regional, or district plan or strategy (including any exhibited draft plans or strategies)?

The planning proposal only relates to the reclassification of lots. The planning proposal does not originate from specific regional strategic content.

The South East and Tablelands Regional Plan is a high level, strategic plan with goals, directions and actions.

In particular, Goal 1 of the SETRP relates to 'A connected and prosperous economy'. Priority growth sectors identified for the South East and Tablelands Region is health, disability and aged care.

It should be noted that the plan states that the planning system needs to respond to the specific needs of these sectors to generate economic growth.

The reclassification of these sites has the ability to achieve this outcome by introducing a new aged care provider with considerable industry experience, scale and the ability to expand services across the Snowy Monaro Region.

5.2.2 Question 4 Will the planning proposal given effect to a council's endorsed local strategic planning statement, or another endorsed local strategy or strategic plan.

The proposal to reclassify Lot 10 1130244 and Lot 10 DP 1266613 is a minor change and as the lots provides little benefit to open space or community recreational opportunities.

It is considered that the planning proposal is consistent with Planning Priority 6 and Planning Priority 9 of the Local Strategic Planning Statement;

- Planning Priority 6 "Maximise potential for business growth and efficiency" this proposal seeks to bring effect to this priority by providing the ability for Council to seek a transition of ownership for a vital service and important growth industry for the region. It is intended that this proposal will contribute to the economic sustainability of aged care services in the Snowy Monaro Region and facilitate an expansion of the service to other communities in the region.
- Planning Priority 9 "Provide a variety of housing options throughout the Snowy Monaro" this proposal seeks to give effect to this priority by ensuring a housing option is available in the long term for the elderly and most vulnerable members of the local community.

The planning proposal is to reclassify two lot to enable the transition to a new provider of the site of the residential care facility. The land is currently not used for any public purpose and the reclassification is not driven by strategic objectives.

The planning proposal is considered consistent with the Snowy Monaro Community Strategic Plan 2040 goal to ensure 'our health and wellbeing needs are met'. A new dedicated aged care provider who is expert in the field would bring the support structures required in terms of financial, workforce and clinical management, achieved through economies of scale.

5.2.3 Question 5 Is the planning proposal consistent with the applicable State Environmental Planning Policies?

The following State Environmental Planning Policies are considered relevant to the Planning Proposal:

State Environmental Planning Policies	Assessment
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SEPP (Aboriginal Land) 2019	<i>Not applicable.</i>
SEPP (Activation Precincts) 2020	<i>Not applicable, neither of the sites are located within a current or proposed Activation Precinct.</i>
SEPP (Affordable Rental Housing) 2009	<i>Not applicable as the planning proposal is for reclassification only.</i>
SEPP (Building Sustainability Index: BASIX) 2004	<i>Not applicable as the planning proposal is for reclassification only.</i>
SEPP (Coastal Management) 2018	<i>Not applicable. The sites are not located in a coastal area.</i>
SEPP (Concurrences and Consents) 2018	<i>Not applicable.</i>
SEPP (Educational Establishments and Child Care Facilities) 2017	<i>Not applicable.</i>
SEPP (Exempt and Complying Development Codes) 2008	<i>Not applicable.</i>
SEPP (Gosford City Centre) 2018	<i>Not applicable. The sites are not located in Gosford.</i>
SEPP (Housing for Seniors or People with a Disability) 2004	<i>Not applicable as the planning proposal relates to reclassification only.</i>
SEPP (Infrastructure)	<i>Not applicable as the planning proposal relates to reclassification only.</i>
SEPP (Koala Habitat Protection) 2020	<i>Not applicable. Each site is less than 1ha and does not contain any significant vegetation that would be suitable as koala habitat.</i>
SEPP (Kosciuszko National Park—Alpine Resorts)	<i>Not applicable. The planning proposal does not seek any change to the provisions that apply to land within this SEPP or are currently Zone E1 National Parks and Nature Reserves under the LEP 2013.</i>
SEPP (Kurnell Peninsula) 1989	<i>Not applicable</i>
SEPP (Major Infrastructure Corridors) 2020	<i>Not applicable. The sites are located along major infrastructure corridors.</i>
SEPP (Mining, Petroleum Production and Extractive Industries) 2007	<i>Not applicable. The sites are not suitable for mining or extractive industries.</i>
SEPP No 19—Bushland in Urban Areas	<i>Not applicable.</i>
SEPP No 21—Caravan Parks	<i>Not applicable. There are no caravan parks within the vicinity of the site and the sites themselves do not contain caravan parks.</i>
SEPP No 33—Hazardous and Offensive Development	<i>Not applicable. The sites do not contain hazardous or offensive development.</i>
SEPP No 36—Manufactured Home Estates	<i>Not applicable. There are no manufactured home estates within the vicinity of the site and the sites themselves do not manufactured home estates.</i>
SEPP No 47—Moore Park Showground	<i>Not applicable</i>
SEPP No 50—Canal Estate Development	<i>Not applicable.</i>

SEPP No 55—Remediation of Land	<i>SEPP 55 would be addressed during any development application made for</i>
SEPP No 64—Advertising and Signage	<i>Not applicable. Any further development incorporating signage would need to consider this SEPP.</i>
SEPP No 65—Design Quality of Residential Apartment Development	<i>Not applicable.</i>
SEPP No 70—Affordable Housing (Revised Schemes)	<i>Not applicable.</i>
SEPP (Penrith Lakes Scheme) 1989	<i>Not applicable.</i>
SEPP (Primary Production and Rural Development) 2019	<i>Not applicable. The sites are located within urban zones only.</i>
SEPP Policy (State and Regional Development)	<i>Not applicable. The planning proposal would not be</i>
State Environmental Planning Policy (State Significant Precincts) 2005	<i>Not applicable. The sites are not located within a State Significant Precinct described by this SEPP.</i>
State Environmental Planning Policy (Sydney Drinking Water Catchment)	<i>Not applicable. The sites are not located within an area described as the Sydney Drinking Water Catchment.</i>
State Environmental Planning Policy (Sydney Region Growth Centres) 2006	<i>Not applicable</i>
State Environmental Planning Policy (Three Ports) 2013	<i>Not applicable.</i>
State Environmental Planning Policy (Urban Renewal) 2010	<i>Not applicable.</i>
State Environmental Planning Policy (Vegetation in Non-Rural Areas) 2017	<i>This SEPP would apply only if native vegetation was proposed to be removed. The proposed reclassification of land would not require any native vegetation removal. If native vegetation is to be removed in future, a permit under the 'Veg SEPP' would be required (save for any exemptions that may apply).</i>
State Environmental Planning Policy (Western Sydney Aerotropolis) 2020	<i>Not applicable.</i>
State Environmental Planning Policy (Western Sydney Employment Area)	<i>Not applicable</i>
State Environmental Planning Policy (Western Sydney Parklands) 2009	<i>Not applicable.</i>
SEPP (Kosciuszko National Park – Alpine Resorts) 2007	<i>Not applicable. The sites do not relate to the Kosciuszko National Park.</i>

5.2.4 Question 6 Is the planning proposal consistent with applicable Ministerial Directions?

Direction	Assessment
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1. Employment and Resources	
1.1 Business and Industrial Zones	<i>Not applicable.</i>
1.2 Rural Zones	<i>Not applicable.</i>
1.3 Mining, Petroleum Production and Extractive Industries	<i>Not applicable.</i>
1.4 Oyster Aquaculture	<i>Not applicable.</i>
1.5 Rural Lands	<i>Not applicable.</i>
2. Environment and Heritage	
2.1 Environment Protection Zones	<i>Not applicable. The sites are not zoned for an Environmental Protection purpose and are not considered environmentally sensitive with no biodiversity values mapped or visible upon inspection.</i>
2.2 Coastal Management	<i>Not applicable.</i>
2.3 Heritage Conservation	<i>The sites are not heritage items, or located adjacent to a heritage item or within a heritage conservation area.</i>
2.4 Recreation Vehicle Areas	<i>The sites are not suitable for use by recreation vehicles and do not contain significant conservation values.</i>
2.5 E2 and E3 Zones and Environmental Overlays in Far North Coast LEPs	<i>Not applicable.</i>
2.6 Remediation of Contaminated Land	<i>Consistent. Yallambee Lodge is a fully developed aged care facility. It is noted that the disused service station comprises part of this lot (recently consolidated). Preliminary remediation works have been undertaken, however the reclassification does not strictly apply to this lot as it is currently classified as operational land already. Neither of the aged care sites has been used for a use which may cause contamination as listed in Table 1 of the contaminated land planning guideline. The sites are not located within an investigation area within the meaning of the Contaminated Land Management Act 1997.</i>
3. Housing, Infrastructure and Urban Development	
3.1 Residential Zones	<i>Consistent. The planning proposal, particularly in relation to the vacant site adjacent to Snowy River Hostel (Lot 10 DP 1130244) may provide additional opportunities for housing needs of the aged. Yallambee Lodge (Lot 10 DP 1266613) is a fully developed aged care facility and is consistent with this direction in providing housing for the aged.</i>

	<p><i>Each site has existing access to infrastructure such as roads, water and wastewater.</i></p> <p><i>Each of the sites are located within an existing residential zone and will not impact on environment, resource or agricultural lands.</i></p>
3.2 Caravan Parks and Manufactured Home Estates	<i>Consistent. This planning proposal will not have an adverse impact on a caravan park or manufactured home estate.</i>
3.3 Home Occupations	<i>Not applicable.</i>
3.4 Integrating Land Use and Transport	<i>Not applicable as this planning proposal will not create, alter or remove a zone or provision relating to urban land.</i>
3.5 Development Near Licensed Aerodromes	<i>Not applicable.</i>
3.6 Shooting Ranges	<i>Not applicable.</i>
3.7 Reduction in non-hosted short term rental accommodation period	<i>Not applicable.</i>
4. Hazard and Risk	
4.1 Acid Sulfate Soils	<i>Not applicable. The sites are not mapped as having an Acid Sulfate Soils.</i>
4.2 Mine Subsidence and Unstable Land	<i>Not applicable.</i>
4.3 Flood Prone Land	<i>Not applicable. The sites are not mapped or located on flood prone land.</i>
4.4 Planning for Bushfire Protection	<i>Not applicable. The sites are not mapped as being within Bushfire Prone Land.</i>
5. Regional Planning	
5.2 Sydney Drinking Water Catchments	<i>Not applicable.</i>
5.3 Significance on the NSW Far North Coast	<i>Not applicable.</i>
5.4 Commercial and Retail Development along the Pacific Highway, North Coast	<i>Not applicable.</i>
5.9 North West Rail Link Corridor Strategy	<i>Not applicable.</i>
5.10 Implementation of Regional Plans	<p><i>Goal 1 of the SETRP relates to 'A connected and prosperous economy'.</i></p> <p><i>Priority growth sectors identified for the South East and Tablelands Region is health, disability and aged care.</i></p> <p><i>It should be noted that the plan states that the planning system needs to respond to the specific needs of these sectors to generate economic growth. The planning proposal is not otherwise contrary to the SETRP.</i></p> <p><i>The reclassification of these sites has the ability to achieve this outcome by introducing a new aged care provider with considerable industry experience, scale and the ability to expand services across the Snowy Monaro Region.</i></p>

5.11 Development of Aboriginal Land Council land	<i>Not applicable.</i>
6. Local Plan Making	
6.1 Approval and Referral Requirements	<i>Consistent.</i>
6.2 Reserving Land for Public Purposes	<p><i>Consistent. The land zone is RU5 Village Zone and R2 Low Density Residential and are not zoned for recreation or used for a public purpose at present.</i></p> <p><i>The sites are also not designated as 'public reserves' under the LG Act.</i></p> <p><i>The planning proposal also does not seek to acquire additional public land.</i></p>
6.3 Site Specific Provisions	<i>Consistent. The proposal does not contain any restrictive site specific planning controls.</i>

5.3 Section C – Environmental, social and economic impact

5.3.1 Question 7. Is there any likelihood that critical habitat or threatened species populations or ecological communities or their habitats will be adversely affected as a result of the proposal?

The site is heavily disturbed, comprising no significant native vegetation and in particular no suitable habitat for threatened species.

Terrestrial biodiversity mapping contained within the Snowy River LEP 2013 and Cooma-Monaro LEP 2013 does not identify any environmental values on each of the sites.

Given this, it is concluded that it is highly unlikely that there are threatened species or endangered ecological communities. A flora and fauna report has not been prepared.

There is no critical habitat as listed in NSW legislation in the Snowy Monaro Regional Council area.

5.3.2 Question 8. Are there any other likely environmental effects as a result of the planning proposal and how are they proposed to be managed?

Due to the planning proposal relating to reclassifying of land only, there are no immediate environmental impacts that would result.

Any further development on the vacant site adjacent to the Snowy River Hostel (Lot 10 DP 1130244) would be subject to a development assessment process where development specific impacts can be assessed and mitigated through conditions of consent.

5.3.3 Question 9. Has the planning proposal adequately addressed any social and economic effects?

The planning proposal seeks to reclassify land from community to operation to facilitate the transition to a new provider of aged care facilities. The proposal is based on a comprehensive economic report from PricewaterhouseCoopers (PwC) (Appendix A) which puts forward a clear business case for the transition to a new provider. The PwC report provides ample economic justification for the proposal.

The economic and financial sustainability of aged care in the Snowy Monaro Region is essential for the community's social sustainability. While there may be community opposition to the transition to a new aged care provider of these facilities, the process is being undertaken to secure the long term viability of aged care services in the region. The planning proposal assists in delivering the following objective for Councils Community Strategic Plan (CSP):

Our health and wellbeing needs are met

- Quality health and wellbeing services that support the changing needs of the community through all stages of the lifecycle are provided through government and non-government organisations
- High-quality community support and residential aged care services are available and accessible to residents across the region

Council intends to establish three key requirements in the contract when transitioning to a new provider. The new provider must:

1. Maintain or improve quality of service
2. Retain staff
3. Commit to expansion of residential aged care services to Jindabyne

These requirements further ensure that employees and staff are protected moving forward and

5.4 Section D - State and Commonwealth interests

5.4.1 Question 10. Is there adequate public Infrastructure for the planning proposal?

The planning proposal will not generate additional demand upon infrastructure as the proposal does not involve a change to zone or development standards that would increase the development potential or density on each of the lots.

5.4.2 Question 11. What are the views of state and Commonwealth public authorities consulted in accordance with the Gateway determination

It is considered due to the minor nature of the planning proposal that the reclassification of these lots would not be of consequence for State and Commonwealth public authorities. No consultation with these entities has taken place to date.

6 Part 4 – Mapping

No mapping amendments are required to implement the proposed reclassification.

7 Part 5 – Community Consultation

Council does not underestimate the sensitivity of this subject, with all stakeholders impacted by the decision to sell Yallambee Lodge and Snowy River Hostel. Council acknowledges the history and strong community involvement in the building and fitting out of both facilities as well as the history associated with both. Strong relationships have been formed over many years contributing to a sense of community ownership.

The grant allocation provides Council the opportunity to employ in a temporary capacity, an engagement specialist to facilitate communication in an open and transparent manner. It is essential to have a community engagement plan and facilitating specialist to ensure all involved remain well consulted and informed.

The major stakeholders include:

- Mayor
- Councillors
- Executive Leadership Team
- Employees
- Community Services Advisory Committee
- Residents and Relatives
- Community Groups
- Media
- Local Member/s
- Government Departments

A preliminary community engagement plan has been developed with initial consultation as follows:

Timing/Schedule	Key Messages	Stakeholders	Method
Week Commencing: 7 December 2020 Information sessions – already in place	<ul style="list-style-type: none"> • SMRC is proud of the long history we've had in aged care and services we've been able to provide • To ensure continuation of best care for our community, aged care is best run by specialists in this area 	Aged Care team members Residents and Relatives Monaro Post	Face-to-face workshops

	<ul style="list-style-type: none"> Council is committed to a process that allows new owners to continue services and deliver beyond community expectations 		
17 December 2020 Council Meeting	The process has been fully reviewed and that all supporting documentation has been provided	Councillors	Presentation at briefing
18 December 2020 'Microsite' on SMRC website	As above – plus supporting relevant documents approved for public release	The Community	Online
18 December 2020 Internal email to all SMRC employees	As above x 3 dot points	ALL SMRC employees	Email from CEO
18 December 2020 Media release distribution	As above x 3 dot points	<ul style="list-style-type: none"> All media in region Local politicians 	Email
18 December 2020 Media briefings	As above x 3 dot points	The Monaro Post ABC SE Radio	Phone/face to face meeting
18 December 2020 Comms to residents and their families	As above and noting additional meetings in January if required	Residents and their families	Email/letters Next resident/relative newsletter
18 December 2020 Comms to key stakeholders	As above – and any relevant commentary from Council meeting on 17 December	<ul style="list-style-type: none"> Department of Health Aged Care Quality & Safety Community groups (eg. CWA, Lions, Rotary etc) 	Emails/letter/presentation
18 December 2020 Information sessions for families/residents	Future of services – continuity of care	Residents and Families	Emails/letters/presentation

This above provides Council with an immediate indicative representation of the stakeholders involved and the method of communication that should be instigated at what timeframes and intervals. Further community engagement will occur throughout the process.

In terms of community consultation moving forward, the gateway determination will outline the community consultation required to be undertaken.

The community will be notified of the commencement of the exhibition period via a notice in a local newspaper and via a notice on Snowy Monaro Council's website. The written notice will: -

- Give a brief description of the objectives or intended outcomes of the PP;
- Indicate the land affected by the PP;
- State where and when the PP can be inspected;
- Give the name and address of the RPA for the receipt of any submissions; and
- Indicate the last date for submissions.

An independently chaired public hearing will also be arranged for the planning proposal, after the closing of the public exhibition period. Notice of the public hearing will be given in local papers and on Council's website.

Notification letters will be sent out to residents/businesses who make a submission during the public exhibition period.

8 Part 6 – Project Timeline

No additional strategic work will be required for the successful implementation of the planning proposal. Community Consultation including a Public Hearing will be undertaken as outlined if a Gateway Determination is successful. As a result Council intends to undertake the planning proposal immediately in the event Gateway approval is granted.

Project Task	Date
Preparation of Planning Proposal (pre gateway)	January 2021
Report to Council	February 2021
Send to NSW Government for Gateway Determination	March 2021
Gateway Determination (if granted)	May 2021
Public Exhibition of Planning Proposal (minimum of 28 days)	June 2021
Public Hearing	July 2021
Report final planning proposal to Council	August 2021
Report final planning proposal to NSW Government to be made.	September 2021

9 Conclusion

This Planning Proposal has been prepared in accordance with Section 3.33 of the Environmental Planning and Assessment Act 1979 (the EP&A Act) and the relevant guidelines prepared by the NSW Department of Planning and Environment including 'A Guide to Preparing Local Environmental Plans', 'A Guide to Preparing Planning Proposals' and PN16-001 '*Classification and reclassification of public land through a local environmental plan*'.

This planning proposal sets out the justification for the proposed reclassification of the subject sites at 7 Jindalee Street, 10 1130244 and 1 Binalong Street, Lot 10 DP 1266613 from "community" to "operational" land, which is the accurate classification of the land and also permits Council to investigate a transition to a new aged care provider.

The proposal has been demonstrated as being the best means of achieving the objectives and intended outcomes. The PP is considered suitable and appropriate as it:

- Is consistent with the principles of Council's community strategic plan;
- Is not inconsistent with the South East and Tablelands Regional Plan and Local Strategic Planning Statement;
- Is consistent and complies with the strategic planning test outlined in DPE's 'A Guide to preparing planning proposals';
- Demonstrates compliance with Practice Note PN 16-001, prepared by the Department of Planning.
- Is consistent with the relevant Ministerial Directions under Section 9.1 of the Act; and
- Does not pose any adverse environmental or social impacts to the surrounding community.

In summary, there is a sound planning basis and strategic merit to support the reclassification of the site as promoted by this planning proposal.

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Snowy Monaro Regional Council

Snowy River Hostel
Yallambee Lodge



Report date
3 September 2020



Executive Summary

As part of the \$662m aged care package to support older Australians, PwC has provided accounting and business advisory services to Snowy Monaro Regional Council (the Council). The Council submitted an application for accounting and business advisory services on 17 October 2019.

The services for the Council included the analysis of:

- the demographics of the location the Council operates in, analysing the age, income profile and median house prices of those areas to identify current and future demand, as well as to provide an indication of the competitiveness of accommodation pricing;
- the market the Council operates in, the local competitors and comparing the Government funding received;
- the operational sustainability in comparison to its competitors across Australia; and
- organisational information that was provided to us, covering: strategy and planning, financial management, marketing and sales, governance and operations.

The Council's residential care facilities have consistently been operating at a loss. The Council are in the process of undertaking several residential aged care restructuring initiatives which management have advised will yield additional cost savings and increase revenue, such as moving their clinical management system from paper based to electronic, reviewing all ACFI assessments and completing a comprehensive staffing review. Due to the lack of formalised admissions and pricing policies prior to 2019, there are a number of non-supported residents in both facilities who were charged much lower (if charged at all) than the standard room price, resulting in revenue foregone as long as these residents stay at either facility. This appears to have been remedied in 2019, with non-supported residents being charged more consistently. Until the Council is able to increase the number of residents on the newer pricing policy, the facilities are unlikely to be able to achieve financial viability.

As part of the Council's consideration of whether the residential care facilities can achieve financial viability, the Council should consider whether it intends to continue in the aged care market or not. Based on the layout and number of beds at Yallambee Lodge and Snowy River Hostel, identifying and achieving optimal staffing ratios is difficult. Similarly, given the Council has a total of 54 beds, there are unlikely to be any economies of scale to be achieved. The Council should identify some of the strategies that can be pursued to increase the facilities' likelihood of achieving financial viability. This should be done in the form of a restructuring plan, which should consider options such as selling the residential facilities, transitioning facilities to other services, or amalgamating facilities.

The Council has recently implemented Person Centred Software (PCS) as its care management software, and is looking to implement a medication management system (MMS). By reviewing existing IT infrastructure, determining system requirements and applying appropriate solutions, the Council will be able to identify the IT requirements to operate more efficiently. This would be supported by the development of a strategic IT roadmap, an IT architecture map, a systems requirements listing and a business case to present to the section 355 Committee (s355 Committee).

The Council does not have an ACFI manager who is responsible for coordination of the ACFI process. As part of the restructure of the residential aged care portion of the business, an ACFI and Admissions Lead role will be implemented. Until the implementation of that role, to assist and improve the ACFI review process and to allow for accurate assessments to be completed, the Council should continue to engage an external ACFI consultant to review their current processes. The Council have seen a number of ACFI uplifts over the last year. External consultants can also assist with conducting staff training, uplifting skill and knowledge within the organisation. There is also an opportunity for the Council to implement a targeted training pack to provide all care staff with further background on the purpose of ACFI and why it is important to the organisation. This will also assist staff in identifying the traits and behaviours associated with the different levels specified in an ACFI assessment, which can provide for real-time identification of reassessment requirements.

Executive Summary

The s355 Committee are responsible for governing the Council's key strategies and are required to have a good understanding of their roles and responsibilities. Delivering governance training to s355 Committee members will allow members to be more confident in making decisions that are in line with the Council's strategic direction and also specifically around the provision of residential aged care.

While the Council are in the process of updating their base rosters as part of a broader restructure, they are yet to perform a roster costing exercise. By costing rosters, this will give the Council full visibility of the financial impacts in real time if changes were required to be made to the base roster. This would also assist management when preparing budgets and reviewing any variances.

Moving forward, it will be important to ensure that there is formalised succession management in place. This will help mitigate the risks associated with a loss of corporate knowledge, potentially not being able to execute the goals and objectives of the Council, or ensuring staff are able to take leave.

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DISCLAIMER:

This report has been prepared by PricewaterhouseCoopers (PwC) in accordance with the terms of business, dated 23/08/2019 and agreed by the Aged Care Services provider the subject of the report (Report's Subject), for the services to be delivered under the Commonwealth's aged care business advisory services program. This report is solely for the information of the Report's Subject. Its existence may not be disclosed nor its contents published in any way without the prior written approval of PwC. PwC does not accept any responsibility to any other party to whom this report may be shown or into whose hands it may come.

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Background

Program Overview

In February 2019, the Commonwealth Government announced, as part of the \$662m aged care package to support older Australians, the provision of accounting and business advisory services to approved providers of residential and home care services to review and assess their organisation, provide advice, business management and financial strategies to support their operations.

PwC was commissioned by the Commonwealth Department of Health to provide accounting and business advisory services to aged care providers that are experiencing financial stress or are concerned about their viability.

Snowy Monaro Regional Council (the Council) submitted an application for accounting and business advisory services on 17 October 2019. The requested services were to focus on the two residential facilities, Snowy River Hostel and Yallambee Lodge.

Provider Overview

The Council is a local government entity operating residential care in Berridale and Cooma, New South Wales (NSW). The Council was established in 2016, through the merger of the former Bombala, Cooma-Monaro and Snowy River Shire Councils, as a local council for south-east NSW. Today, the Council provides a range of services from management of roads, traffic and maintenance, to youth services, to aged and community care and has since grown to employ 434 staff and total revenue of \$81.4m in FY2018/19. The Council currently operates two residential aged care facilities, community home support programme and approximately 48 home care packages.

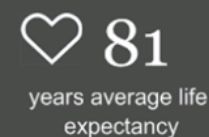
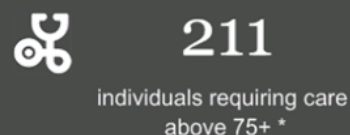
In its application for services, the Council indicated that the residential facilities have been operating at a loss in one or more of the last three financial years and are expecting a loss this financial year.

As part of the the business advisory services, PwC delivered a desktop review of the Council's financial and operational documentation in relation to residential aged care. Specific areas of focus included strategy and planning, cash flow management, and governance.

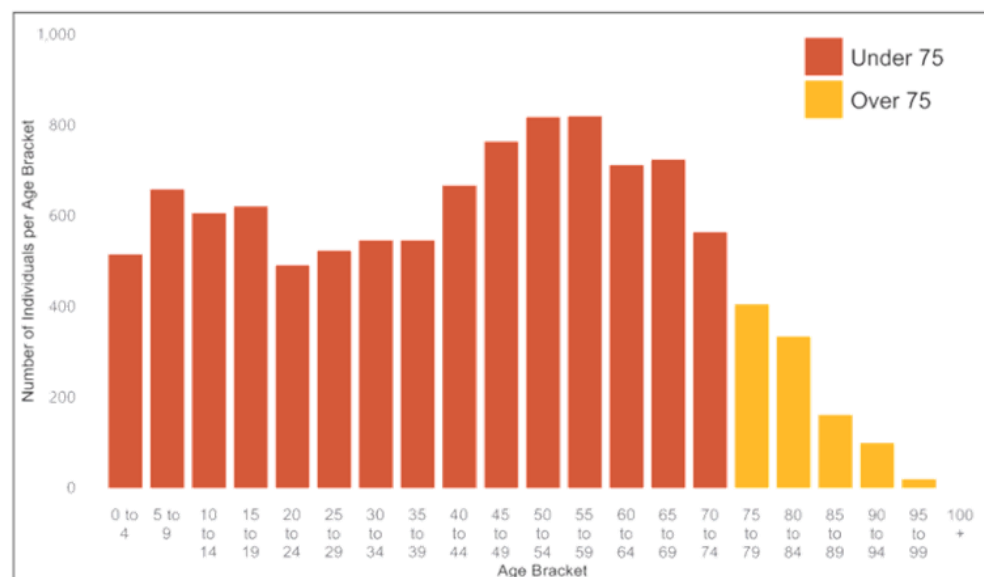
1 Insights

Demographics

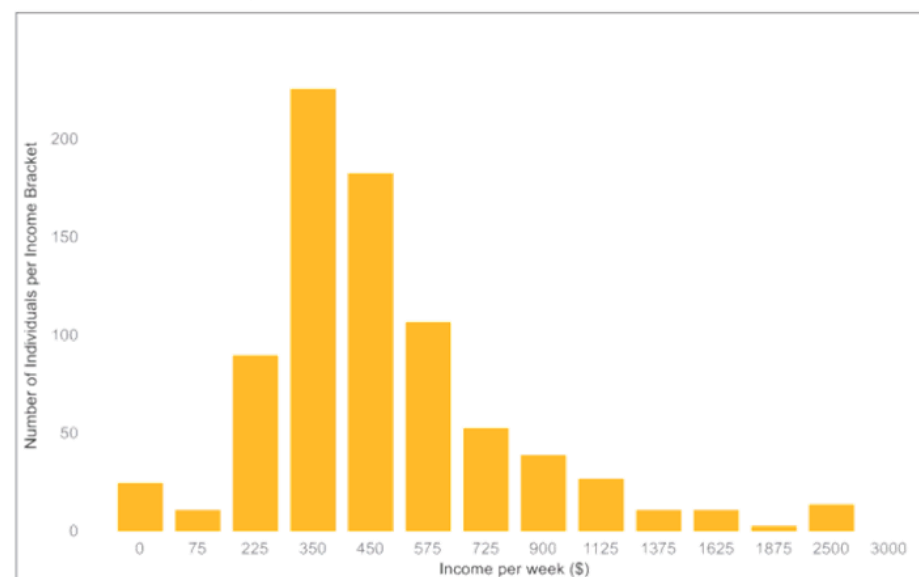
Set out below are a number of population insights for the location/s you operate in (this area is defined by a 10km radius of all postcodes you operate in). The results are presented on an aggregate basis. Age profiling of the surrounding area provides an indication of current and future demand. Income profiling and median house prices for the surrounding area provides an indication of the competitiveness of accommodation pricing. The data for the demographic analysis has been sourced from the Australian Bureau of Statistics (ABS) 2016 Census.



Age profile of area



Age income profile - individuals 75 years and over



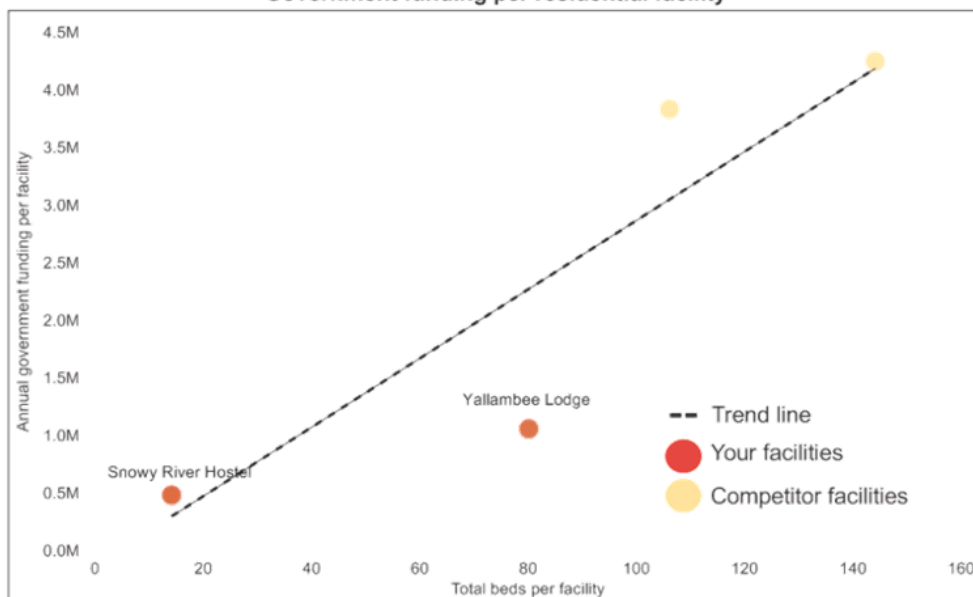
* Defined as those people needing help or assistance in one or more of the three core activity areas of self-care, mobility and communication, because of a disability, long-term health condition (lasting six months or more) or old age.

Residential Care Market Analysis

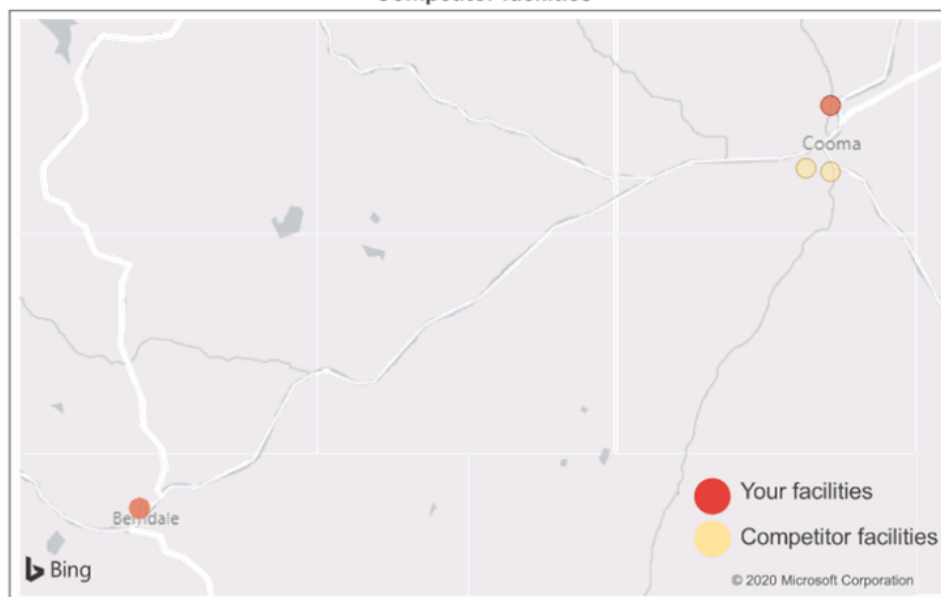
Set out below are a number of market insights for the location/s you operate in (this area is defined by a 10km radius of all postcodes you operate in). The scatter plot highlights the relationship between government funding and number of beds operated by providers in the surrounding area. Your position in relation to the trend line indicates whether you are receiving more or less funding on average per bed than other providers in your surrounding area. This is driven by a combination of occupancy, resident acuity and access to supplemental funding. The data for the market analysis has been sourced from the ABS 2016 Census and Department of Health Aged Care Financial Reporting Data.



Government funding per residential facility



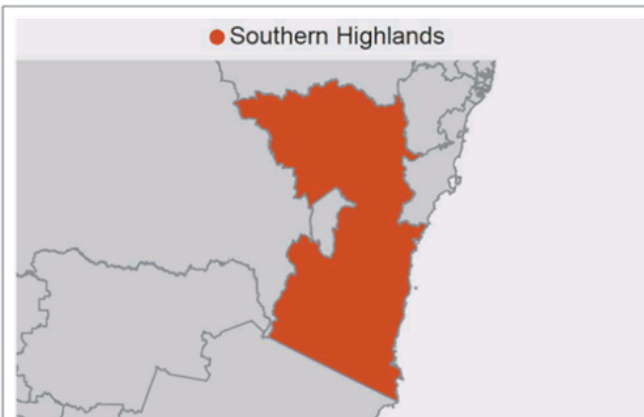
Competitor facilities



Home Care Market Analysis

Set out below are a number of market insights for the Aged Care Planning Region (ACPR) that you operate within. All aged care services in Australia are funded and delivered in an ACPR. The boundaries of your ACPR are based on statistical regions from the Australian Bureau of Statistics. The bar chart provides insight into aged care admissions in your ACPR across both home and residential care. The inset column graph indicates the level of home care package for admissions in your ACPR. The scatter plot displays the total amount of government funding home care providers in your region receive and indicates whether your total funding is more or less than the ACPR average. The data for the market analysis has been sourced from the Department of Health Aged Care Financial Reporting Data and 2018 People Using Aged Care Data.

Your Aged Care Planning Region/s



30

Competing home care service providers in your aged care planning region/s

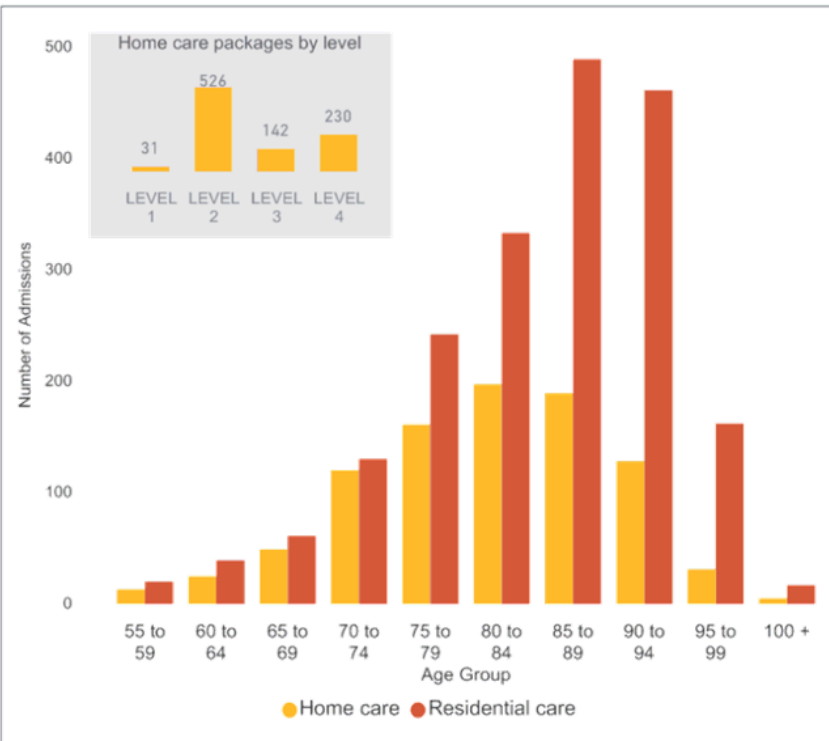
\$25.3M

Total annual government funding for home care providers in your aged care planning region

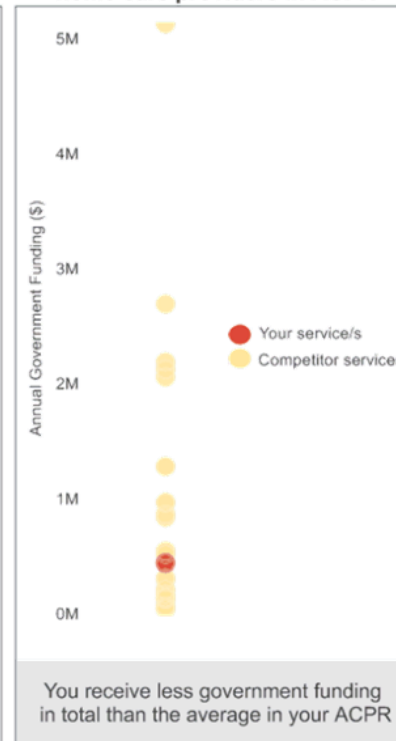
\$903.8K

Average annual government funding for home care providers in your aged care planning region

People using aged care services in your ACPR



Annual government funding of home care providers in ACPR



Organisational Sustainability

Below is an overview of your organisation's comparative operational sustainability. In this instance, we have measured operational sustainability as a combination of profitability (EBITDA) and liquidity (financial assets to debt). Your measure of operational sustainability is mapped in 1 of 4 quadrants as defined below. The data for operational sustainability analysis has been sourced from the financial statements.

Adjusted current ratio for last financial year



\$ 0.44

of current assets for every \$1 of current liabilities (i.e. current ratio)

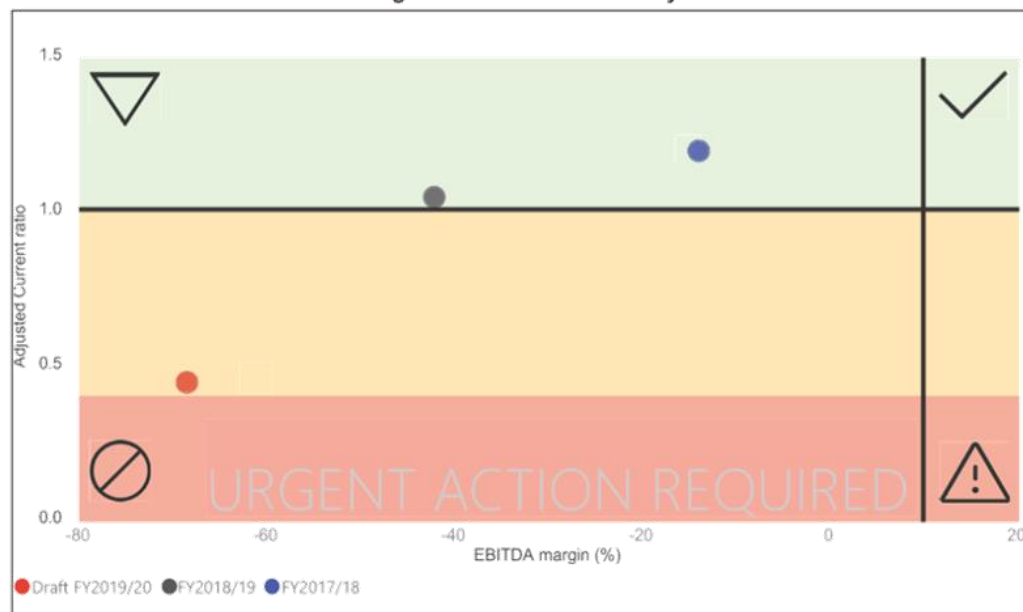
EBITDA margin for last financial year



-68.90 %

earnings before interest, tax, depreciation and amortisation (EBITDA) as a percent of revenue

Organisational sustainability



Quadrant definitions



Tick quadrant

You are generating positive earnings from operations and can meet your liabilities as they fall due. You are operating a sustainable service cost structure.



Liquidity concern quadrant

You are generating positive earnings but your ability to pay your liabilities as they fall due is not ideal. You will need to consider implementing strategies that improve your ability to meet ongoing commitments and also put you in a position to invest in your business.



Profitability concern quadrant

You are currently sufficiently funded and are able to meet your liabilities as they fall due. You will need to consider whether improvements can be made to marketing and pricing of your service offerings and also whether cost management strategies need to be pursued.



Unsustainable quadrant

Your net working capital position and financial performance are unsustainable. Your liquidity position and service cost structure will need to improve significantly to remain viable.

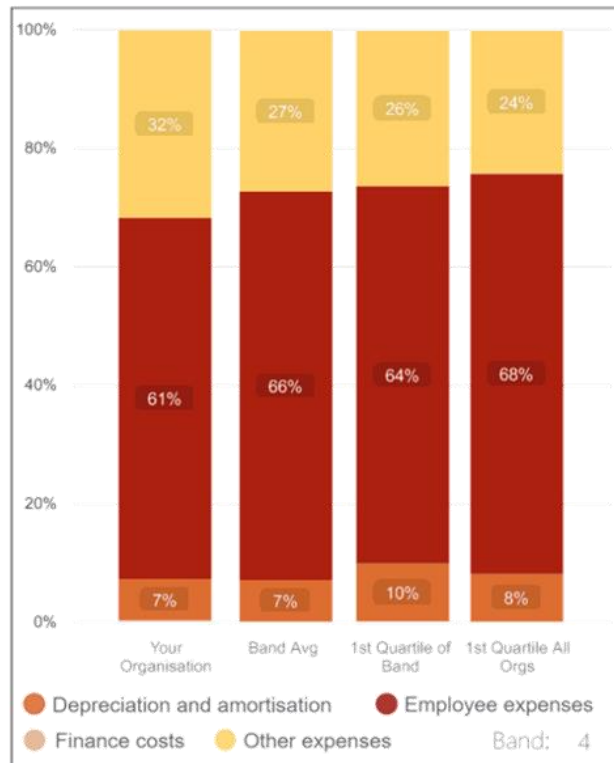
Adjusted current ratio: current assets plus non-current financial assets divided by current liabilities. Refundable accommodation deposits have been included as current liabilities. Figures extracted from information provided by management.

EBITDA margin: measures profitability, indicates the ability of the organisation to generate a profit from operations and shows earnings (profit) before interest, tax, depreciation and amortisation as a percentage of total revenue. Note, this has been adjusted to reflect information provided by management.

Organisational Financial Report Card

The traffic light report card below indicates your organisation's performance on a number of key financial indicators in relation to industry benchmarks. Industry benchmarks for your organisation are selected based on the concept of bands, which are defined based on net assets. Organisational performance is assessed against band averages to ensure like for like comparisons. The data for the Financial Report Card has been sourced from the StewartBrown Aged Care Financial Performance Survey (ACFPS).

Cost structure comparison



Financial report card



Definitions

Net assets % total assets: indicates the assets remaining after liabilities are deducted.

Employee expenses % of operating revenue: measures a key driver of cost (i.e. employee expenses) for the organisation against operating revenues.

Tangible common equity ratio: measures capital adequacy, provides an indication of the financial strength of the organisation and approximates a percentage of total tangible assets that would remain in the event of an insolvency. The ratio compares the organisation's net assets to its total assets (excluding intangible assets).

Debt to equity: measures the extent to which management funds operations with debt, rather than equity. The ratio compares the organisation's borrowings to net assets.

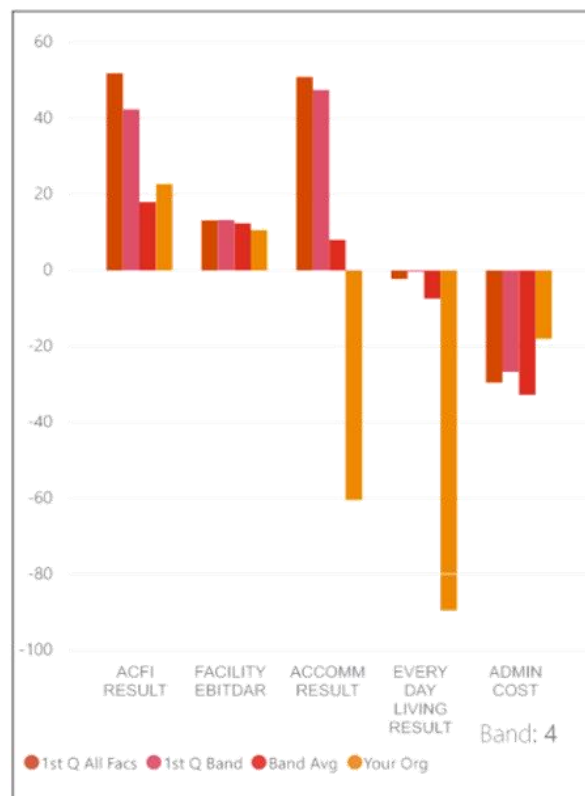
Return on assets: measures profitability and shows net profits as a percentage of fixed assets and net working capital.

Net profit ratio: measures profitability and shows net earnings of the organisation.

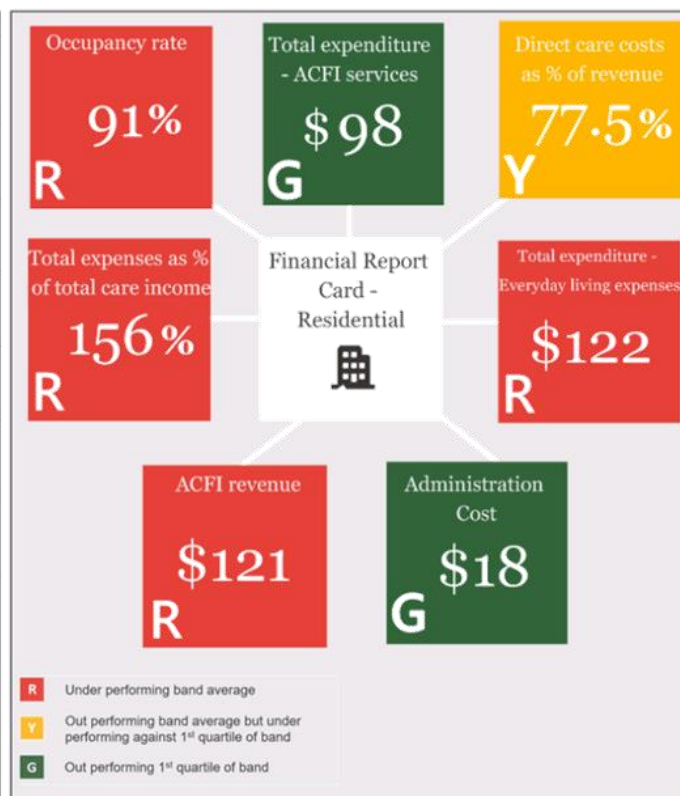
Residential Care Financial Report Card - Snowy River Hostel

The traffic light report card below indicates your Residential Care business performance on a number of key financial indicators in relation to industry benchmarks. Industry benchmarks for your Residential Care business are selected based on the concept of bands, which are defined based on your facilities' ACFI revenue and supplements. Residential Care business performance is assessed against band averages to ensure like for like comparisons. The data for the Financial Report Card has been sourced from the StewartBrown Aged Care Financial Performance Survey (ACFPS).

Benchmark comparisons



Financial report card



Definitions

Occupancy rate: measures organisational effectiveness in appealing to the target market. The ratio compares the total number of occupied bed days to the total number available at the facility.

Total expenditure - ACFI services: measures the total expenditure of the facility attributable to the provision of care services for which the facility receives an ACFI subsidy.

Direct care staff costs as % of ACFI revenue: measures the direct costs of care delivery as a proportion of total ACFI revenue (government subsidies, MTCF, ACFI & supplements). Note, if direct care costs are 100% or more the facility will report a red (R) status for this metric.

Total expenditure - everyday living services: measures the total facility expenditure for everyday living services, including catering, cleaning, laundry, utilities and property maintenance.

Administration cost: measures the total expenditure attributable to administration of the facility. High administration costs may result in an unsustainable operating model.

ACFI revenue: measures the total amount of ACFI subsidy that is received by the facility, based on resident acuity.

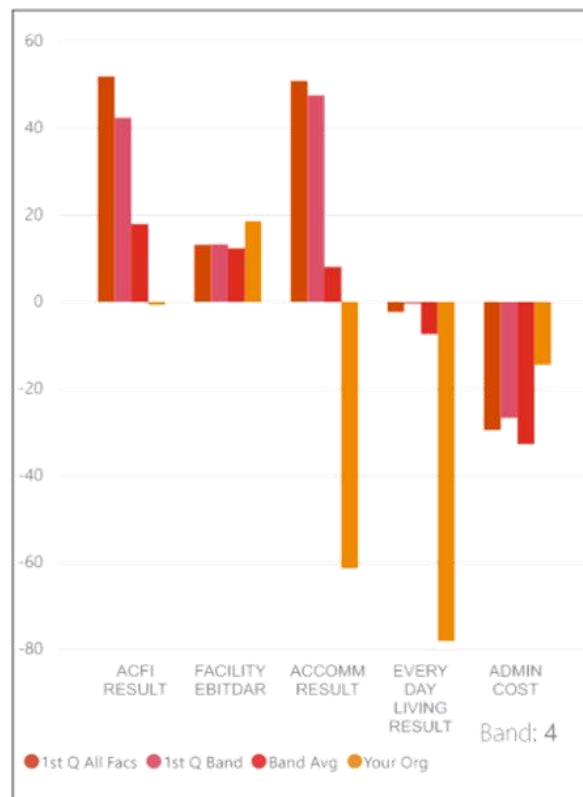
Average bond/RAD held: measures the average bond/RAD taken by providers compared to band averages.

Total expenses as % of total care income: measures how much of the income received for care is spent on expenses.

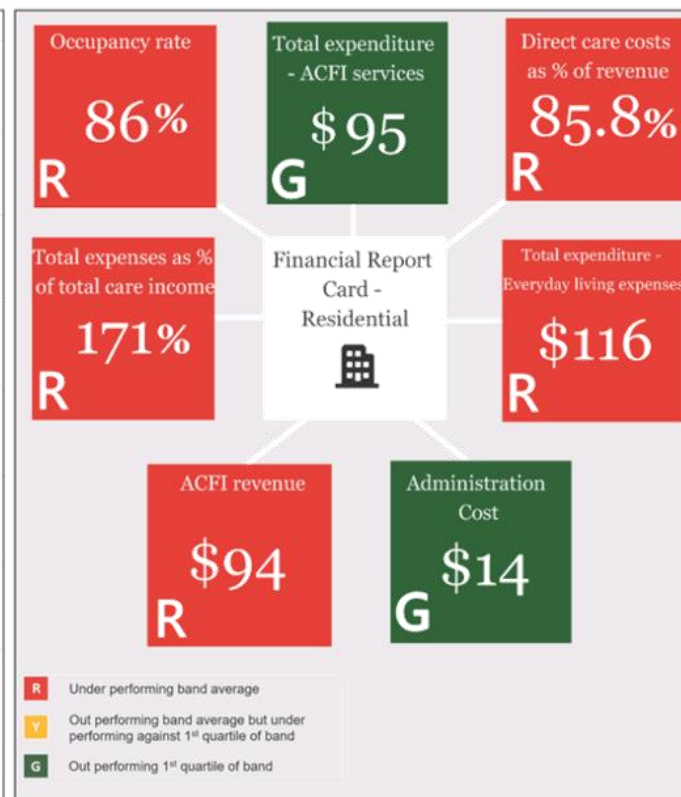
Residential Care Financial Report Card - Yallambee Lodge

The traffic light report card below indicates your Residential Care business performance on a number of key financial indicators in relation to industry benchmarks. Industry benchmarks for your Residential Care business are selected based on the concept of bands, which are defined based on your facilities' ACFI revenue and supplements. Residential Care business performance is assessed against band averages to ensure like for like comparisons. The data for the Financial Report Card has been sourced from the StewartBrown Aged Care Financial Performance Survey (ACFPS).

Benchmark comparisons



Financial report card



Definitions

Occupancy rate: measures organisational effectiveness in appealing to the target market. The ratio compares the total number of occupied bed days to the total number available at the facility.

Total expenditure - ACFI services: measures the total expenditure of the facility attributable to the provision of care services for which the facility receives an ACFI subsidy.

Direct care staff costs as % of ACFI revenue: measures the direct costs of care delivery as a proportion of total ACFI revenue (government subsidies, MTCF, ACFI & supplements). Note, if direct care costs are 100% or more the facility will report a red (R) status for this metric.

Total expenditure - everyday living services: measures the total facility expenditure for everyday living services, including catering, cleaning, laundry, utilities and property maintenance.

Administration cost: measures the total expenditure attributable to administration of the facility. High administration costs may result in an unsustainable operating model.

ACFI revenue: measures the total amount of ACFI subsidy that is received by the facility, based on resident acuity.

Average bond/RAD held: measures the average bond/RAD taken by providers compared to band averages.

Total expenses as % of total care income: measures how much of the income received for care is spent on expenses.

2

Observations and recommendations

Observations and Recommendations

Consideration of future operations

Implementation owner: Snowy Monaro Regional Council

Estimated due date: 12-24 months

Observation:

The Council previously undertook a review with an aged care consultant regarding the future provision of residential aged care in the region, reporting on a number of matters, including current operations, long-term sustainability and viability, and options to exit the market. At the time of the review, the Council intended to continue delivering residential aged care in the region, through Yallambee Lodge and Snowy River Hostel. Since then, the Council has undertaken a number of internal reviews, including over ACFI revenue and staffing. While the Council has supported (and can continue to support) the operations of both residential facilities to remain operational, substantial improvement is required for the facilities to become financially viable.

Residents that entered the facilities prior to 2019 did not have a consistent residential accommodation deposit (RAD) or daily accommodation payment (DAP) in place, which has resulted in a number of non-supported residents effectively staying in Yallambee Lodge or Snowy River Hostel at no cost, and providing no revenue to the Council. Both facilities do not currently meet the 40% supported ratio threshold for increased supplement payments (Yallambee Lodge: 25%, Snowy River Hostel: 36%). Until new residents replace those who are under the fee free arrangements from prior to 2019, the facilities are less likely to approach financial viability. This should be considered as part of a review of the admissions policies, processes and decision making. In order to ensure the facilities are receiving the most operating revenue possible to support operations, there needs to be a consistent method of admitting new residents, including consistent pricing of services. Based on admissions following 2019, the issue appears to have been primarily resolved, with consistent prices being charged to non-supported residents. Similarly, meeting the 40% supported ratio threshold would result in an increase to the accommodation supplement revenue received by approximately 33%, which should be considered as part of an updated admissions policy, noting that the Council will need to determine a viable number of supported positions to offer.

Yallambee Lodge is set up with five individual cottages, each housing eight residents (resulting in a total of 40 beds), with meals taking place in both a communal area and within each cottage as required. Snowy River Hostel is a 14 bed residential care facility which was established in 1993, intended to be for residents who did not require the level of care provided in a nursing home. Based on the layout of Yallambee Lodge and the number of beds at both facilities, maintaining adequate staffing ratios and allocating appropriate overhead expenses has been, and will continue to be, a challenge. Similarly, the Council may not be able to achieve the economies of scale that larger providers can achieve with the number of beds, which would result in the process for ensuring compliance with the standards being difficult and inefficient.

Observations and Recommendations

Establishing a long-term financial viability plan will assist the Council in making decisions that are in line with their strategic goals. This plan should consider the following:

- prospects for the sale of facilities to a suitable service provider,
- prospects to repurpose a facility into supported accommodation or a retirement village, and
- prospects to amalgamate the facilities.

The above should be considered with respect to the Council's intention to expand the residential care capacity within the region.

Recommendation:

The Council should develop a long-term financial viability plan, considering the prospects for sale of the residential aged care portion of the Council, the standardisation of admissions and pricing and ensuring the community is appropriately engaged throughout the process.

Observations and Recommendations

IT infrastructure

Implementation owner: Snowy Monaro Regional Council

Estimated due date: 12-24 months

Observation: The Council recently implemented Person Centred Software (PCS) as its care management system, as well as upgrading the internet accessibility at both facilities and implementing a new call bell system. The Council is currently considering implementing a medication management system (MMS) for use at both facilities.

Before an IT or software upgrade takes place, the Council need to consider the implementation of the MMS in the context of a broader IT strategy roadmap and IT architecture map. Following this, a systems requirement listing should be developed to assist the organisation in identifying any existing gaps in the current platforms and determine the additional requirements that are needed to allow the organisation to be able to function efficiently.

When the system requirements are identified, the Council will need to develop a business case and present it to the section 355 Committee or Board for consideration. A business case should include:

- identification of the current issues or weaknesses, including a problem statement,
- an outline of the intended scope of any proposed changes,
- an outline of all viable options for resolution of the problem, as well as their respective strengths / weaknesses, costs / benefits, risks and dependencies / constraints,
- identification of which people, team or external parties will be required to implement the options identified, and
- a proposed implementation timeframe.

Dedicating an adequate amount of time to perform appropriate analysis is key to ensuring that IT infrastructure enhancements (including hardware, software, licences, etc) are implemented in a way that will further enable the organisation's success.

Recommendation: The Council should review their existing IT infrastructure to determine system requirements and appropriate solutions to enable the organisation to operate more efficiently. In support of this initiative, the Council should consider any future systems in the context of the below:

- a strategic IT roadmap: a forward plan for the development of the proposed IT infrastructure,
- an IT architecture map: an overarching view of how all systems will be integrated and the purpose of the system,
- a systems requirements listing: an outline of the various systems and functionality required to meet business needs, and

Observations and Recommendations

- a business case to support the initiative: an outline of the problem trying to be solved, the options available for consideration and the scope, cost, benefit, timeframes, constraints and dependencies of each option.

If the decision is made to replace any IT platforms, the Council should develop a transition plan, including staff training, development of standard operating procedures (SOPs) and integration with current systems.

Observations and Recommendations

ACFI training

Implementation owner: Snowy Monaro Regional Council

Estimated due date: 12-24 months

Observation:

The Council does not have an ACFI manager who is responsible for coordination of the ACFI process. With the restructure being undertaken, an ACFI and Admissions Lead position will be implemented. As ACFI is the single biggest driver of revenue in residential aged care (being the funding received based on the acuity of residents), it is critical that care staff have the right knowledge to be able to complete ACFI assessments accurately and on a timely basis.

The Council are in the process of reassessing ACFI across both facilities and have identified a number of ACFI uplifts over the last year. To support these reassessments, and given the importance of ACFI in residential care services, having an ACFI training program in place for all care staff will help to increase awareness of the importance of ACFI in both care management and revenue management. This will also help staff to contribute to the assessment process as residents' needs and acuity change, support better documentation against ACFI requirements and improve the accuracy of assessments of residents' acuity. This can be considered as part of the ACFI and Admissions Lead's role.

It is important that ACFI assessments are reviewed and updated on at least an annual basis, to ensure the organisation is receiving funding that reflects each resident's care requirements. In addition to this, the Council could also benefit from conducting periodic reviews of other supplements available for residents in line with ACFI assessments. This would ensure that the Council are receiving the appropriate supplements in line with the acuity of residents and their care needs. The above will also be supported by the recent implementation of Person Centred Software (PCS) as a care management system.

To assist with enhancing ACFI practices, the Council could engage external ACFI consultants to conduct reviews and training on the assessment of resident acuity levels. External ACFI consultants can also serve as a capability building activity for staff. Their use can assist in ensuring that staff are accurately assessing residents' acuity and the correct documentation is retained. Any contractual arrangements with external ACFI consultants should not incentivise uplifts in ACFI (e.g. bonuses being paid to the ACFI consultant based on the value of ACFI increased for the Council) as this presents a risk of over claiming of ACFI.

Recommendation:

The Council should conduct an annual review of ACFI assessments and other supplements for residents and have this process documented.

The Council should implement a mandatory training program for care staff, outlining the role ACFI plays within the organisation.

The Council should consider engaging an external ACFI provider to assist in ACFI assessment reviews and building the capability of staff.

Observations and Recommendations

Governance training

Implementation owner: Snowy Monaro Regional Council Estimated due date: 12-24 months

Observation: Through discussion with management, it was identified that there are varying levels of corporate governance experience across the section 355 Committee (s355 Committee). There is an opportunity to further develop the knowledge of their roles and responsibilities as s355 Committee members.

To improve its governance processes, the Council should deliver governance training to s355 Committee members covering their roles, responsibilities and any governance requirements that they must adhere to in order to comply with accreditation standards. Standardised governance training should be offered to newly appointed s355 Committee members, with ad-hoc training to take place when necessary (e.g. introduction of new Aged Care Quality Standards).

The Council will need to consider if they have the capacity and financial resources to deliver governance training internally, or if external providers should be engaged to conduct the training.

Recommendation: The Council should deliver governance training to the s355 Committee members to ensure they understand their requirements under Standard 8 of the Aged Care Quality Standards.

Observations and Recommendations

Costing rosters

Implementation owner: Snowy Monaro Regional Council

Estimated due date: 12-24 months

- Observation:** The Council is currently in the process of updating their base roster and undertaking a comprehensive staffing review of the residential aged care facilities. Costing of the roster is yet to take place. Good practice in roster management involves upfront budgeting of staff in line with resident care requirements, and costing rosters to reflect this and ensuring it is affordable.
- Costing rosters will also allow the Council to track any changes that are made to the base roster and will show the immediate financial impact of any changes to be made. This will provide the Council with complete visibility over costs and budget variances that may occur as a result of changes made.
- Recommendation:** The Council should cost rosters to ensure they are affordable prior to releasing them to staff.

Observations and Recommendations

Formalise succession management

Implementation owner: Snowy Monaro Regional Council

Estimated due date: 12-24 months

Observation:

There are several key positions in the Council with no succession management plan in place.

Succession planning is critical, as it allows organisations to mitigate key personnel risks including:

- loss of corporate knowledge,
- staff burnout due to inability to take leave,
- cost of replacing and developing an employee, and
- not being able to execute the goals and objectives of the organisation.

A succession management plan for key positions will help the organisation's preparedness in the event that one of these positions is vacated, or staff go on leave. A succession management plan should include the identification of potential replacements (whether internal or external to the organisation), determination of specific additional training and development required for that identified replacement, and providing opportunities for undertaking the role to see they are a good fit (e.g. during holiday breaks).

Based on discussions with management, the restructure of the residential aged care portion of the Council will begin to remediate this.

Recommendation:

The Council should identify key positions within the residential aged care portion of the Council and implement a succession management plan.

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Appendices

1 Appendix 1 StewartBrown Organisational Report

Snowy Monaro Regional Council		Snowy Monaro Regional Council Band 4 (1) FY2019 June (Q4)	Band 4 (41 Organisations) FY2019 Q4	First Quartile Band 4 (10 Organisations) FY2019 Q4	First Quartile all Organisations (43 Organisations) FY2019 Q4
Number of residential aged care facilities	2	39	9	168	
Number of residential operating beds	54	2583	573	13131	
Number of home care packages	0	594	248	5467	
Number of retirement villages	0	24	5	116	
Number of retirement village units	0	1022	164	6909	
Total number of staff (headcount)	0	3769	751	20310	
Total number of staff (FTE)	0	2520	543	11078	
Balance Sheet \$'000					
Assets					
Cash and financial assets	4,225	9,740	9,566	30,639	
Operating assets	45	822	589	2,522	
Property assets	6,410	12,920	11,241	108,602	
Intangibles	350	284	551	3,756	
Total assets	11,030	23,766	21,947	145,520	
Liabilities					
Refundable loans	4,097	11,807	10,607	73,902	
Borrowings	-	489	609	5,092	
Other liabilities	-	1,254	1,232	8,232	
Total liabilities	4,097	13,551	12,449	87,226	
Net Assets	6,933	10,216	9,498	58,294	
Net Tangible Assets (Liabilities)	6,583	9,932	8,947	54,537	
Ratios					
Current Ratio	104.22%	73.13%	54.93%	35.44%	
Current Ratio excluding resident liabilities	0.00%	779.06%	484.15%	354.98%	
Tangible Common Equity Ratio	64.92%	43.50%	44.39%	41.12%	
Debt to Equity Ratio	0.00%	4.79%	6.42%	8.74%	
Net assets proportion % total assets	62.86%	42.98%	43.28%	40.06%	
Property assets proportion % total assets	58.11%	54.36%	51.22%	74.63%	
Cash + financial assets % refundable loans	103.12%	82.49%	90.18%	41.46%	
Cash + financial assets % debt	103.12%	78.71%	84.29%	38.41%	

Snowy Monaro Regional Council		Snowy Monaro Regional Council Band 4 (1) FY2019 June (Q4)	Band 4 (41 Organisations) FY2019 Q4	First Quartile Band 4 (10 Organisations) FY2019 Q4	First Quartile all Organisations (43 Organisations) FY2019 Q4
Income & Expenditure \$'000					
Revenue					
Service revenue		2,722	6,162	6,124	38,254
Investment revenue		170	216	141	654
Other Income		500	137	99	445
Total revenue		3,392	6,516	6,363	39,353
Expenses					
Employee expenses		2,550	4,206	3,732	24,575
Depreciation and amortisation		296	414	460	3,003
Finance costs		-	25	36	209
Other expenses		1,326	1,669	1,487	9,198
Total expenses		4,172	6,314	5,715	36,986
Total Surplus (deficit) (NPBT) \$'000		(780)	202	648	2,367
Income tax (expense)		-	-	-	-
Net Profit/(Deficit) \$'000		(780)	202	648	2,367
EBITDA \$'000		(654)	500	1,074	5,108
Ratios					
EBITDA Margin		(19.28%)	7.68%	16.88%	12.98%
Net Profit Ratio		(23.00%)	3.10%	10.18%	6.01%
Return on Assets		(11.85%)	2.14%	11.07%	4.26%
Employee expenses % of operating revenue		88.17%	65.94%	59.57%	63.16%
Depreciation as % of property assets		4.62%	3.26%	4.16%	2.92%
Aged Care Revenue to Total Revenue		80.25%	87.51%	93.60%	79.04%
Aged Care Earnings to NPBT Ratio		164.60%	-	-	-
Profiling Ratios					
Average number of residential aged care facilities		2	1	1	4
Average Number of residential operating beds		54	66	64	313
Average number of home care packages		0	59	83	288
Average number of retirement villages		0	1	1	4
Average number of retirement village units		0	49	55	216
Average number of staff (headcount)		0	92	75	472
Average number of staff (FTE)		0	61	54	258

2 Appendix 2 StewartBrown Residential Report

Snowy River Hostel

ACFI & SUPPLEMENTS REVENUE

Government subsidies - care	\$117.90	\$136.81	\$139.00	\$173.53
Means-tested care fee	\$2.89	\$7.62	\$8.00	\$8.59
ACFI & supplements	\$120.79	\$144.43	\$147.00	\$182.11
Grants - not capital	-	\$4.01	\$3.90	\$5.29
ACFI revenue	\$120.79	\$148.43	\$150.90	\$187.40

Labour costs

Care management	\$16.87	\$7.58	\$7.29	\$6.93
Registered nurses	\$14.17	\$16.58	\$13.23	\$19.76
Enrolled and licensed nurses (registered with the NMBA)	-	\$8.22	\$3.15	\$9.93
Other unlicensed nurses/personal care staff	\$42.23	\$73.55	\$63.63	\$75.80
Allied health & lifestyle	\$9.24	\$7.27	\$7.41	\$8.05
Agency staff	\$11.14	\$3.26	\$1.75	\$3.18
Workers' compensation - care services	-	\$2.33	\$1.92	\$2.34
Total labour costs	\$93.65	\$118.79	\$98.37	\$125.99
Medical, incontinence supplies & nutritional supplements	-	\$3.74	\$3.15	\$3.46
Chaplaincy / Pastoral care	-	\$0.49	\$0.53	\$0.34
Other resident care	\$4.44	\$2.32	\$2.31	\$2.24
Quality and education allocation to care services	-	\$1.22	\$1.39	\$0.79
Total expenditure - ACFI services	\$98.08	\$126.57	\$105.75	\$132.82
ACFI RESULT	\$22.71	\$21.87	\$45.15	\$54.59
ACFI services costs as a % of ACFI	81.20%	85.30%	70.10%	70.90%

EVERYDAY LIVING REVENUE

Basic daily fee	\$32.10	\$50.83	\$50.60	\$50.64
Fees for additional services and extra or optional service fees	-	\$1.06	\$1.05	\$2.72
Everyday living revenue	\$32.10	\$51.89	\$51.66	\$53.36

EVERYDAY LIVING RESULT

A6

| A7

Snowy River Hostel

ACCOMMODATION EXPENDITURE

Depreciation - building	\$13.74
Depreciation - non building	-
Property rental	-
Refurbishment	-
Bond/RAD interest expense	-
Total expenditure - accommodation	\$13.74
ACCOMMODATION RESULT	\$10.66

FACILITY RESULT (EBT)

PROVIDER

PROVIDER INCOME

Donations, bequests & fundraising	
Grants - capital	
Investment income - interest	
Investment income - other	
Sundry income	\$0.87
Provider revenue	\$0.87

PROVIDER EXPENDITURE

Impairment	
Interest paid - other	
Other provider expenses	
Expenditure - provider	\$0.87
PROVIDER RESULT	

TOTAL RESULT PER BED PER DAY

Snowy River Hostel Band 4 (14 Places) FY2019 June (Q4)	Band 4 facilities (167 Facilities) FY2019 Q4	First quartile band 4 (42 Facilities) FY2019 Q4	First quartile all facilities (261 Facilities) FY2019 Q4
\$13.74	\$10.73	\$11.12	\$10.93
-	\$4.87	\$4.24	\$5.77
-	\$1.12	\$0.39	\$0.99
-	\$0.39	\$0.55	\$0.25
-	\$0.88	\$0.82	\$1.15
\$13.74	\$17.99	\$17.12	\$19.10
\$10.66	\$11.26	\$11.99	\$10.38
-\$74.13	-\$5.72	\$28.35	\$30.69
\$0.87			
\$0.87			
\$0.87			
-\$73.26			

Snowy River Hostel

REPORT CARD

Profile Data

Number of places 14.00
 Number of occupied days 4,653.00
 Occupancy rate 91%

Summary of Results

ACFI

ACFI revenue \$120.79
 Direct ACFI services costs \$98.08
 Quality and education allocation to care services -
 Total expenditure - ACFI services \$98.08

ACFI RESULT

Everyday Living

Everyday living revenue \$32.10
 Expenditure - hotel services \$29.05
 Quality and education allocation to everyday living -
 Expenditure - utilities \$11.40
 Expenditure - property maintenance and motor vehicles \$81.14
 Total expenditure - everyday living services \$121.59

EVERYDAY LIVING RESULT

Administration

Administration Revenue
 Administration expenses \$18.01
 Administration allocation of quality and education -

ADMINISTRATION COST

CARE RESULT

Accommodation

Total accommodation revenue \$24.40
 Total expenditure - accommodation \$13.74

ACCOMMODATION RESULT

FACILITY RESULT (EBT)

EBT per bed per annum -\$24,637.00
 FACILITY EBITDAR -\$60.38
 FACILITY EBITDAR per bed per annum -\$20,069.00

Snowy River Hostel Band 4 (14 Places) FY2019 June (Q4)	Band 4 facilities (167 Facilities) FY2019 Q4	First quartile band 4 (42 Facilities) FY2019 Q4	First quartile all facilities (261 Facilities) FY2019 Q4
14.00	10,447.00	2,409.00	19,959.00
4,653.00	3,573,006.00	841,538.00	7,020,121.00
91%	94%	96%	96%
\$120.79	\$148.43	\$150.90	\$187.40
\$98.08	\$125.34	\$104.36	\$132.03
-	\$1.22	\$1.39	\$0.79
\$98.08	\$126.57	\$105.75	\$132.82
\$22.71	\$21.87	\$45.15	\$54.59
\$32.10	\$51.89	\$51.66	\$53.36
\$29.05	\$40.86	\$35.89	\$40.51
-	\$0.25	\$0.26	\$0.14
\$11.40	\$6.91	\$5.71	\$6.55
\$81.14	\$10.01	\$8.85	\$9.71
\$121.59	\$58.03	\$50.70	\$56.90
-\$89.49	-\$6.14	\$0.95	-\$3.55
\$18.01	\$32.63	\$29.66	\$30.69
-	\$0.08	\$0.09	\$0.04
-\$18.01	-\$32.71	-\$29.74	-\$30.73
-\$84.78	-\$16.98	\$16.36	\$20.31
\$24.40	\$29.25	\$29.11	\$29.48
\$13.74	\$17.99	\$17.12	\$19.10
\$10.66	\$11.26	\$11.99	\$10.38
-\$74.13	-\$5.72	\$28.35	\$30.69
-\$24,637.00	-\$1,957.00	\$9,903.00	\$10,796.00
-\$60.38	\$10.99	\$44.10	\$48.39
-\$20,069.00	\$3,760.00	\$15,405.00	\$17,020.00

Snowy River Hostel

KPIS

Occupancy rate	91.10%
Direct care staff costs as % of ACFI revenue	77.50%
Care result - return on care revenue	-55.50%
Supported ratio	21.40%
Average bond/RAD held	-
Average incoming RAD	-

Staff Hours Analysis (Normal + Overtime + Agency)

Hours worked per resident per day

Care management	0.22
Registered nurses	0.34
Enrolled and licensed nurses	-
Other unlicensed nurses/personal care staff	1.75
Allied health & lifestyle	0.27
Imputed agency care hours implied**	-

Total care hours

Hotel services	1.30
Maintenance	0.02
Administration	0.13
Quality and education	-

Total other hours

Total staff hours

Total agency hours (including imputed agency)

KPI's

Expenses as % of total care income

ACFI services	64.10%
Hotel services	19.00%
Utilities	7.50%
Property maintenance and motor vehicles	53.10%
Administration services	11.80%
Total expenses as % of total care revenue	155.50%

Wages as % of total care income

ACFI services	61.20%
Everyday living services	56.30%
Administration services	7.00%
Total staff costs as % of total care revenue	124.50%

Total staff costs per bed per day

Workers compensation expense as % of staff costs

Snowy River Hostel	Band 4 facilities	First quartile band 4	First quartile all facilities
Band 4 (14 Places) FY2019 June (Q4)	(167 Facilities) FY2019 Q4	(42 Facilities) FY2019 Q4	(261 Facilities) FY2019 Q4
Occupancy rate	93.70%	95.70%	96.40%
Direct care staff costs as % of ACFI revenue	80.00%	65.20%	67.20%
Care result - return on care revenue	-8.50%	8.10%	8.40%
Supported ratio	48.60%	48.60%	45.80%
Average bond/RAD held	\$288,233.12	\$298,460.75	\$328,391.13
Average incoming RAD	\$319,731.21	\$332,245.73	\$338,468.23
Care management	0.12	0.12	0.10
Registered nurses	0.28	0.22	0.35
Enrolled and licensed nurses	0.21	0.07	0.26
Other unlicensed nurses/personal care staff	2.02	1.70	1.94
Allied health & lifestyle	0.14	0.14	0.19
Imputed agency care hours implied**	0.03	0.01	0.02
Total care hours	2.80	2.26	2.85
Hotel services	0.60	0.47	0.60
Maintenance	0.08	0.06	0.06
Administration	0.14	0.11	0.12
Quality and education	0.02	0.03	0.01
Total other hours	0.84	0.67	0.80
Total staff hours	3.64	2.93	3.65
Total agency hours (including imputed agency)	0.06	0.02	0.06
ACFI services	63.20%	52.20%	55.20%
Hotel services	20.50%	17.80%	16.90%
Utilities	3.40%	2.80%	2.70%
Property maintenance and motor vehicles	5.00%	4.40%	4.00%
Administration services	16.30%	14.70%	12.80%
Total expenses as % of total care revenue	108.50%	91.90%	91.60%
ACFI services	59.30%	48.60%	52.30%
Everyday living services	12.20%	9.00%	9.30%
Administration services	3.20%	2.30%	2.30%
Total staff costs as % of total care revenue	74.80%	59.90%	63.90%
Total staff costs per bed per day	\$150.87	\$122.67	\$154.56
Workers compensation expense as % of staff costs	2.10%	1.90%	2.00%

Snowy River Hostel Band 4 (14 Places) FY2019 June (Q4)	Band 4 facilities (167 Facilities) FY2019 Q4	First quartile band 4 (42 Facilities) FY2019 Q4	First quartile all facilities (261 Facilities) FY2019 Q4
\$24.40	\$11.37	\$11.64	\$13.17
-	\$17.88	\$17.47	\$16.30
\$24.40	\$29.25	\$29.11	\$29.48
-	\$22.00	\$22.75	\$25.61
\$24.40	\$51.25	\$51.85	\$55.09
\$13.74	\$15.60	\$15.36	\$16.70
-	\$1.12	\$0.39	\$0.99
-	\$0.39	\$0.55	\$0.25
-	\$0.88	\$0.82	\$1.15
\$13.74	\$17.99	\$17.12	\$19.10
\$10.66	\$33.26	\$34.73	\$35.99
-	-	-	-
5.50%	5.50%	5.50%	5.50%
21.40%	48.60%	48.60%	45.80%

Snowy River Hostel		Snowy River Hostel	Band 4 facilities	First quartile band 4	First quartile all facilities
		Band 4 (14 Places) FY2019 June (Q4)	(167 Facilities) FY2019 Q4	(42 Facilities) FY2019 Q4	(261 Facilities) FY2019 Q4
Accommodation Pricing					
<i>Published accommodation prices of facility</i>					
Low		\$550,000.00	-	-	-
High		\$550,000.00	-	-	-
Median		\$550,000.00	-	-	-
<i>Published accommodation prices of nearby facilities</i>					
Low		\$250,000.00	-	-	-
High		\$950,000.00	-	-	-
Median		\$422,500.00	-	-	-
Number of competitors included in analysis		10.00	-	-	-
Radius of competition analysis		113.00	-	-	-
<i>Market Data</i>					
Suburb:					
Median house price		\$310,000.00	-	-	-
Median unit price		-	-	-	-
Post Code:					
Median house price		\$300,000.00	-	-	-
Median unit price		-	-	-	-
Accommodation Payment Analysis					
Incoming residents accommodation payment split					
Full RAD		0.00%	36.00%	34.40%	32.50%
Full DAP		0.00%	36.00%	35.60%	43.00%
Combination - Part RAD, Part DAP		0.00%	28.00%	30.00%	24.60%
Total number of incoming RADs, DAPs and Combos		-	1,550.33	380.33	3,730.33
Average incoming RAD					
Average of new FULL RADs / RACs		-	\$400,421.05	\$414,396.48	\$421,201.02
Average of new PART RADs / RACs		-	\$215,987.13	\$237,844.44	\$229,000.83
Average RAD/Bond held					
Average of FULL bonds & RADs/RACs held at reporting date		-	\$331,026.91	\$343,080.52	\$368,473.68
Average of PART bonds & RADs/RACs held at reporting date		-	\$197,283.61	\$196,391.85	\$236,793.45

Yallambee Lodge

CARE

ACFI & SUPPLEMENTS REVENUE

Government subsidies - care	\$90.55	\$136.81	\$139.00	\$173.53
Means-tested care fee	\$3.43	\$7.62	\$8.00	\$8.59
ACFI & supplements	\$93.98	\$144.43	\$147.00	\$182.11
Grants - not capital	-	\$4.01	\$3.90	\$5.29
ACFI revenue	\$93.98	\$148.43	\$150.90	\$187.40

ACFI EXPENDITURE

Labour costs				
Care management	\$4.76	\$7.58	\$7.29	\$6.93
Registered nurses	\$10.38	\$16.58	\$13.23	\$19.76
Enrolled and licensed nurses (registered with the NMBA)	\$7.33	\$8.22	\$3.15	\$9.93
Other unlicensed nurses/personal care staff	\$49.87	\$73.55	\$63.63	\$75.80
Allied health & lifestyle	\$4.95	\$7.27	\$7.41	\$8.05
Agency staff	\$3.33	\$3.26	\$1.75	\$3.18
Workers' compensation - care services	-	\$2.33	\$1.92	\$2.34
Total labour costs	\$80.61	\$118.79	\$98.37	\$125.99
Medical, incontinence supplies & nutritional supplements	-	\$3.74	\$3.15	\$3.46
Chaplaincy / Pastoral care	-	\$0.49	\$0.53	\$0.34
Other resident care	\$14.02	\$2.32	\$2.31	\$2.24
Quality and education allocation to care services	-	\$1.22	\$1.39	\$0.79
Total expenditure - ACFI services	\$94.63	\$126.57	\$105.75	\$132.82
ACFI RESULT	-\$0.65	\$21.87	\$45.15	\$54.59
ACFI services costs as a % of ACFI	100.70%	85.30%	70.10%	70.90%

EVERYDAY LIVING

EVERYDAY LIVING REVENUE

Basic daily fee	\$38.03	\$50.83	\$50.60	\$50.64
Fees for additional services and extra or optional service fees	-	\$1.06	\$1.05	\$2.72
Everyday living revenue	\$38.03	\$51.89	\$51.66	\$53.36

Yallambee Lodge

Yallambee Lodge Band 4 (40 Places) FY2019 June (Q4)	Band 4 facilities (167 Facilities) FY2019 Q4	First quartile band 4 (42 Facilities) FY2019 Q4	First quartile all facilities (261 Facilities) FY2019 Q4
\$15.11	\$15.06	\$11.50	\$14.07
\$14.84	\$8.02	\$6.24	\$7.75
-	\$6.57	\$8.70	\$7.12
-	-\$0.24	-\$0.09	-\$0.15
\$29.95	\$29.41	\$26.35	\$28.79
-	\$4.58	\$3.37	\$4.41
\$1.31	\$1.34	\$1.17	\$1.55
-	\$1.43	\$1.50	\$1.84
\$1.31	\$7.35	\$6.04	\$7.80
-	\$2.13	\$1.40	\$1.99
-	\$0.38	\$0.27	\$0.29
-	\$1.18	\$1.54	\$1.22
-	\$3.69	\$3.21	\$3.50
-	\$0.41	\$0.28	\$0.41
\$31.26	\$40.86	\$35.89	\$40.51
\$6.22	\$3.90	\$3.31	\$3.42
-	\$0.89	\$0.68	\$0.83
\$2.96	\$1.22	\$0.83	\$1.43
-	\$0.91	\$0.89	\$0.87
\$9.18	\$6.91	\$5.71	\$6.55
\$65.45	\$2.72	\$2.00	\$2.00
\$10.17	\$7.00	\$6.63	\$7.46
-	\$0.28	\$0.23	\$0.25
\$75.63	\$10.01	\$8.85	\$9.71
-	\$0.25	\$0.26	\$0.14
\$116.07	\$58.03	\$50.70	\$56.90
-\$78.04	-\$6.14	\$0.95	-\$3.50

Yallambee Lodge Band 4 (40 Places) FY2019 June (Q4)	Band 4 facilities (167 Facilities) FY2019 Q4	First quartile band 4 (42 Facilities) FY2019 Q4	First quartile all facilities (261 Facilities) FY2019 Q4
-	\$18.61	\$20.35	\$20.42
\$10.08	\$6.45	\$4.62	\$5.46
\$2.75	\$6.18	\$3.59	\$3.74
-	\$0.36	\$0.17	\$0.27
-	\$0.06	\$0.07	\$0.03
-	\$0.02	\$0.02	\$0.01
\$1.63	\$1.02	\$0.93	\$0.81
\$14.45	\$32.71	\$29.74	\$30.73
-\$14.45	-\$32.71	-\$29.74	-\$30.73
-\$93.15	-\$16.98	\$16.36	\$20.31
-70.60%	-8.50%	8.10%	8.40%
-	\$1.09	\$0.93	\$1.20
\$20.84	\$9.63	\$10.21	\$11.22
\$10.96	\$0.20	\$0.32	\$0.20
-	\$0.44	\$0.18	\$0.56
\$31.80	\$11.37	\$11.64	\$13.17
-	\$6.57	\$6.40	\$5.49
-	\$11.30	\$11.06	\$10.82
-	\$17.88	\$17.47	\$16.30
\$31.80	\$29.25	\$29.11	\$29.48

Yallambee Lodge

ACCOMMODATION EXPENDITURE

Depreciation - building	\$13.22
Depreciation - non building	-
Property rental	-
Refurbishment	-
Bond/RAD interest expense	-
Total expenditure - accommodation	\$13.22
ACCOMMODATION RESULT	\$18.58

FACILITY RESULT (EBT)

PROVIDER

PROVIDER INCOME

Donations, bequests & fundraising	
Grants - capital	\$39.71
Investment income - interest	
Investment income - other	
Sundry income	\$0.03
Provider revenue	\$39.74

PROVIDER EXPENDITURE

Impairment	
Interest paid - other	
Other provider expenses	
Expenditure - provider	\$39.74
PROVIDER RESULT	

TOTAL RESULT PER BED PER DAY

Yallambee Lodge Band 4 (40 Places) FY2019 June (Q4)	Band 4 facilities (167 Facilities) FY2019 Q4	First quartile band 4 (42 Facilities) FY2019 Q4	First quartile all facilities (261 Facilities) FY2019 Q4
\$13.22	\$10.73	\$11.12	\$10.93
-	\$4.87	\$4.24	\$5.77
-	\$1.12	\$0.39	\$0.99
-	\$0.39	\$0.55	\$0.25
-	\$0.88	\$0.82	\$1.15
\$13.22	\$17.99	\$17.12	\$19.10
\$18.58	\$11.26	\$11.99	\$10.38
-\$74.57	-\$5.72	\$28.35	\$30.69
\$39.71			
\$0.03			
\$39.74			
\$39.74			
-\$34.83			

Yallambee Lodge

REPORT CARD

Profile Data

Number of places 40.00
 Number of occupied days 12,592.00
 Occupancy rate 86%

Summary of Results

ACFI

ACFI revenue \$93.98
 Direct ACFI services costs \$94.63
 Quality and education allocation to care services -
 Total expenditure - ACFI services \$94.63

ACFI RESULT

Everyday Living

Everyday living revenue \$38.03
 Expenditure - hotel services \$31.26
 Quality and education allocation to everyday living -
 Expenditure - utilities \$9.18
 Expenditure - property maintenance and motor vehicles \$75.63
 Total expenditure - everyday living services \$116.07

EVERYDAY LIVING RESULT

Administration

Administration Revenue
 Administration expenses \$14.45
 Administration allocation of quality and education -

ADMINISTRATION COST

CARE RESULT

Accommodation

Total accommodation revenue \$31.80
 Total expenditure - accommodation \$13.22

ACCOMMODATION RESULT

FACILITY RESULT (EBT)

EBT per bed per annum -\$23,474.00
 FACILITY EBITDAR -\$61.35
 FACILITY EBITDAR per bed per annum -\$19,314.00

Yallambee Lodge Band 4 (40 Places) FY2019 June (Q4)	Band 4 facilities (167 Facilities) FY2019 Q4	First quartile band 4 (42 Facilities) FY2019 Q4	First quartile all facilities (261 Facilities) FY2019 Q4
40.00	10,447.00	2,409.00	19,959.00
12,592.00	3,573,006.00	841,538.00	7,020,121.00
86%	94%	96%	96%
\$93.98	\$148.43	\$150.90	\$187.40
\$94.63	\$125.34	\$104.36	\$132.03
-	\$1.22	\$1.39	\$0.79
\$94.63	\$126.57	\$105.75	\$132.82
-\$0.65	\$21.87	\$45.15	\$54.59
\$38.03	\$51.89	\$51.66	\$53.36
\$31.26	\$40.86	\$35.89	\$40.51
-	\$0.25	\$0.26	\$0.14
\$9.18	\$6.91	\$5.71	\$6.55
\$75.63	\$10.01	\$8.85	\$9.71
\$116.07	\$58.03	\$50.70	\$56.90
-\$78.04	-\$6.14	\$0.95	-\$3.55
\$14.45	\$32.63	\$29.66	\$30.69
-	\$0.08	\$0.09	\$0.04
-\$14.45	-\$32.71	-\$29.74	-\$30.73
-\$93.15	-\$16.98	\$16.36	\$20.31
\$31.80	\$29.25	\$29.11	\$29.48
\$13.22	\$17.99	\$17.12	\$19.10
\$18.58	\$11.26	\$11.99	\$10.38
-\$74.57	-\$5.72	\$28.35	\$30.69
-\$23,474.00	-\$1,957.00	\$9,903.00	\$10,796.00
-\$61.35	\$10.99	\$44.10	\$48.39
-\$19,314.00	\$3,760.00	\$15,405.00	\$17,020.00

Yallambee Lodge

KPIS

Occupancy rate	86.20%
Direct care staff costs as % of ACFI revenue	85.80%
Care result - return on care revenue	-70.60%
Supported ratio	12.50%
Average bond/RAD held	-
Average incoming RAD	-

Staff Hours Analysis (Normal + Overtime + Agency)

Hours worked per resident per day

Care management	0.50
Registered nurses	0.25
Enrolled and licensed nurses	0.17
Other unlicensed nurses/personal care staff	2.73
Allied health & lifestyle	0.14
Imputed agency care hours implied**	-

Total care hours

Hotel services	0.91
Maintenance	0.13
Administration	-
Quality and education	-

Total other hours

	1.04
--	------

Total staff hours

	4.83
--	------

Total agency hours (including imputed agency)

	-
--	---

KPI's

Expenses as % of total care income

ACFI services	71.70%
Hotel services	23.70%
Utilities	7.00%
Property maintenance and motor vehicles	57.30%
Administration services	10.90%
Total expenses as % of total care revenue	170.60%

Wages as % of total care income

ACFI services	61.10%
Everyday living services	61.00%
Administration services	7.60%
Total staff costs as % of total care revenue	129.70%

Total staff costs

	\$171.26
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Workers compensation expense as % of staff costs

	0.00%
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Yallambee Lodge Band 4 (40 Places) FY2019 June (Q4)	Band 4 facilities (167 Facilities) FY2019 Q4	First quartile band 4 (42 Facilities) FY2019 Q4	First quartile all facilities (261 Facilities) FY2019 Q4
86.20%	93.70%	95.70%	96.40%
85.80%	80.00%	65.20%	67.20%
-70.60%	-8.50%	8.10%	8.40%
12.50%	48.60%	48.60%	45.80%
-	\$288,233.12	\$298,460.75	\$328,391.13
-	\$319,731.21	\$332,245.73	\$338,468.23
0.50	0.12	0.12	0.10
0.25	0.28	0.22	0.35
0.17	0.21	0.07	0.26
2.73	2.02	1.70	1.94
0.14	0.14	0.14	0.19
-	0.03	0.01	0.02
3.79	2.80	2.26	2.85
0.91	0.60	0.47	0.60
0.13	0.08	0.06	0.06
-	0.14	0.11	0.12
-	0.02	0.03	0.01
1.04	0.84	0.67	0.80
4.83	3.64	2.93	3.65
-	0.06	0.02	0.06
71.70%	63.20%	52.20%	55.20%
23.70%	20.50%	17.80%	16.90%
7.00%	3.40%	2.80%	2.70%
57.30%	5.00%	4.40%	4.00%
10.90%	16.30%	14.70%	12.80%
170.60%	108.50%	91.90%	91.60%
61.10%	59.30%	48.60%	52.30%
61.00%	12.20%	9.00%	9.30%
7.60%	3.20%	2.30%	2.30%
129.70%	74.80%	59.90%	63.90%
\$171.26	\$150.87	\$122.67	\$154.56
0.00%	2.10%	1.90%	2.00%

Yallambee Lodge

ACCOMMODATION ANALYTICS

Accommodation Income

Accommodation revenue - residents	\$31.80	\$11.37	\$11.64	\$13.17
Accommodation revenue - government	-	\$17.88	\$17.47	\$16.30
<i>Total accommodation revenue</i>	<i>\$31.80</i>	<i>\$29.25</i>	<i>\$29.11</i>	<i>\$29.48</i>
Imputed DAP (based on RAD holdings)	-	\$22.00	\$22.75	\$25.61
Benchmark accommodation revenue	\$31.80	\$51.25	\$51.85	\$55.09
Accommodation Expenditure				
Depreciation	\$13.22	\$15.60	\$15.36	\$16.70
Property rental	-	\$1.12	\$0.39	\$0.99
Refurbishment	-	\$0.39	\$0.55	\$0.25
Bond/RAD interest expense	-	\$0.88	\$0.82	\$1.15
<i>Total expenditure - accommodation</i>	<i>\$13.22</i>	<i>\$17.99</i>	<i>\$17.12</i>	<i>\$19.10</i>
Benchmark accommodation result	\$18.58	\$33.26	\$34.73	\$35.99
Significant Refurbishment				
Uplift in accommodation revenue attributable to significant refurbishment	-	-	-	-
Current MPIR	5.50%	5.50%	5.50%	5.50%
Supported ratio	12.50%	48.60%	48.60%	45.80%

Accommodation Expenditure

Significant Refurbishment

Accommodation Pricing

Published accommodation prices of facility

Low	\$350,000.00
High	\$350,000.00
Median	\$350,000.00

Published accommodation prices of nearby facilities

Low	\$189,000.00
High	\$950,000.00
Median	\$440,000.00
Number of competitors included in analysis	10.00
Radius of competition analysis	89.06

Market Data

Suburb:	
Median house price	\$310,000.00
Median unit price	-
Post Code:	
Median house price	\$317,500.00
Median unit price	

Accommodation Payment Analysis

Incoming residents accommodation payment split

Full RAD	0.00%	36.00%	34.40%	32.50%
Full DAP	0.00%	36.00%	35.60%	43.00%
Combination - Part RAD, Part DAP	0.00%	28.00%	30.00%	24.60%

Total number of incoming RADs, DAPs and Combos	-	1,550.33	380.33	3,730.33
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Average incoming RAD

Average of new FULL RADs / RACs	-	\$400,421.05	\$414,396.48	\$421,201.02
Average of new PART RADs / RACs	-	\$215,987.13	\$237,844.44	\$229,000.83

Average RAD/Bond held

Average of FULL bonds & RADs/RACs held at reporting date	-	\$331,026.91	\$343,080.52	\$368,473.68
Average of PART bonds & RADs/RACs held at reporting date	-	\$197,283.61	\$196,391.85	\$236,793.45

LEP practice note

LOCAL PLANNING

Ref No.	PN 16-001
Issued	5 October 2016
Related	Supersedes PN 09-003

Classification and reclassification of public land through a local environmental plan

The purpose of this practice note is to update guidance on classifying and reclassifying public land through a local environmental plan (LEP). This practice note emphasises the need for councils to demonstrate strategic and site specific merit, includes a comprehensive information checklist and clarifies issues arising for public reserves and interests in land. It should be read in conjunction with *A guide to preparing local environmental plans* and *A guide to preparing planning proposals*.

Classification of public land

Public land is managed under the *Local Government Act 1993* (LG Act) based on its classification. All public land must be classified as either community land or operational land (LG Act ss.25, 26).

- **Community land** – is land council makes available for use by the general public, for example, parks, reserves or sports grounds.
- **Operational land** – is land which facilitates the functions of council, and may not be open to the general public, for example, a works depot or council garage.

What is public land?

Public land is defined in the LG Act as any land (including a *public reserve*) vested in, or under council control. Exceptions include a public road, land to which the *Crown Lands Act 1989* applies, a common, land subject to the *Trustees of Schools of Arts Enabling Act 1902* or a regional park under the *National Parks and Wildlife Act 1974*.

Why classify public land?

The purpose of classification is to identify clearly that land made available for use by the general public (community) and that land which need not (operational). How public land is classified determines the ease or difficulty a council can have dealings in public land, including its sale, leasing or licensing. It also provides for transparency in council's strategic asset management or disposal of public land.

Community land must not be sold, exchanged or otherwise disposed of by a council. It can be leased,

but there are restrictions on the grant of leases and licences, and also on the way community land can be used. A plan of management (PoM), adopted by council, is required for all community land, and details the specific uses and management of the land.

There are no special restrictions on council powers to manage, develop, dispose, or change the nature and use of operational land.

How is public land classified or reclassified?

Depending on circumstances, this is undertaken by either:

- council resolution under ss.31, 32, or 33 (through LG Act s.27(2)), or
- an LEP under the *Environmental Planning and Assessment Act* (through LG Act s.27(1)).

Councils are encouraged to classify or reclassify land by council resolution where suitable.

Classification of public land occurs when it is first acquired by a council and classified as either community or operational.

Reclassification of public land occurs when its classification is changed from community to operational, or from operational to community.

Reclassification through an LEP

Classification and reclassification of public land through an LEP is subject to both the local plan-making process in the EP&A Act and the public land management requirements of the LG Act.

A planning proposal to classify or reclassify public land, will need to be prepared in accordance with this practice note and the additional matters specified in Attachment 1 to this practice note.

Reclassification through an LEP is the mechanism with which council can remove any public reserve status applying to land, as well as any interests affecting all or part of public land (LG Act s.30).

It is critical that all interests are identified upfront as part of any planning proposal. If public land is reclassified from community to operational, without relevant interests being identified and discharged, then the land will need to be reclassified back to community (usually by council resolution under LG Act s.33¹) before being reclassified in a new planning proposal to operational, to explicitly discharge any interests.

While a reclassification proposal to remove the public reserve status of land and/or discharge interests may not necessarily result in the immediate sale or disposal of the land, the community should be aware the public land in question is no longer protected under the LG Act from potential future sale once it has been reclassified to operational.

Councils should obtain their own advice when proposing to discharge any interests and be aware that this may attract a claim for compensation under the *Land Acquisition (Just Terms Compensation) Act 1991*.

Where land has been dedicated to council by a State agency for a particular purpose and a trust exists, it is advisable for council to seek the views of that agency prior to council commencing any planning proposal affecting the land.

Public reserve is defined in the LG Act and includes a public park and land declared or dedicated as a public reserve.

Land can be dedicated as a public reserve by either:

- registering a deposited plan with a statement creating a lot(s) as 'public reserve', or
- publishing a notification in the Government Gazette for an existing parcel.

Interests in land refers to property ownership as well as rights and privileges affecting land, such as leasehold, easements, covenants and mortgages.

For the purpose of reclassification through an LEP, 'interests' means trusts, estates, dedications, conditions, restrictions and covenants affecting the land.

A legal owner of land may not be the only person with an interest in the land. For example, one person may have the benefit of an easement for services, such as water, electricity or sewerage over someone else's land.

Certain interests are registered on title to ensure they are on record and cannot be disregarded if sold to a new owner. An electronic title search is generally conducted to determine the land owner, correct land description and the type of interests which may affect the land.

Standard Instrument LEP requirements

Clause 5.2—Classification and reclassification of public land in Standard Instrument LEPs enables councils to classify or reclassify public land as operational land or community land in accordance with the LG Act. The land to be reclassified or classified is described in Schedule 4 of the LEP.

Schedule 4 is not to refer to any land already classified or reclassified.

Where there is no public land to be classified, or reclassified, through a principal LEP (i.e. the LEP applies to the whole of a local government area), Schedule 4 will appear blank.

Note: At a later stage council may lodge a planning proposal to remove previous listings in Schedule 4. This will not affect the classification status of these parcels of land.

Department assessment

A proposal to classify or reclassify public land through an LEP must have planning merit. The Department will undertake an assessment to determine whether the proposal demonstrates strategic and site specific merit.

Community consultation

Planning proposals to reclassify public land are to be publicly exhibited for at least 28 days.

A copy of this practice note is to be included in the public exhibition materials.

¹ Note: Council is required to give public notice of the proposed resolution and provide a period of at least 28 days during which submissions may be made (LG Act s.34).

Public hearings

Councils must hold a public hearing when reclassifying public land from community to operational (EP&A Act s.57 & LG Act s.29). This gives the community an opportunity to expand on written submissions and discuss issues with an independent person in a public forum.

After the exhibition period has ended, at least 21 days public notice is to be given before the hearing. This allows the person chairing the hearing sufficient time to consider written submissions and all issues raised.

There are specific requirements for the independence of the person chairing the hearing, their preparation of a public hearing report and council making the report publicly available (LG Act s.47G).

Governor's approval

The Governor's approval is required when a reclassification proposal seeks to remove any public reserve status and/or discharge any interests affecting public land (s.30).

When a council reports back to the Department on the community consultation undertaken and requests the Department make the LEP, the Department will arrange legal drafting of the LEP, including recommending the Governor approve the provisions before the LEP can be legally made.

Where the Governor's approval is required, the council's report accompanying the final planning proposal must address:

- council's interests in the land;
- whether the land is a 'public reserve';
- the effect of the reclassification, including loss of open space, any discharge of interests, and/or removal of public reserve status;
- the strategic and site specific merits of the reclassification and evidence to support this;
- any current use of the land, and whether uses are authorised or unauthorised;
- how funds obtained from any future sale of the land will be used;
- the dates the planning proposal was publicly exhibited and when the public hearing was held;
- issues raised in any relevant submissions made by public authorities and the community;
- an explanation of how written and verbal submissions were addressed or resolved; and
- the public hearing report and council resolution.

Authorisation of delegation

Local plan making functions are now largely delegated to councils.

A Written Authorisation to Exercise Delegation is issued to a council as part of the Gateway determination. However, where an LEP requires the Governor's approval, this council delegation cannot be issued. In this instance, the council must request the Department make the LEP.

A decision to classify or reclassify public land cannot be sub-delegated by council to the general manager or any other person or body (LG Act s.377(1)(l)).

Background

On July 1, 1993 when the LG Act commenced, the following land under council ownership or control, was automatically classified as *community* land:

- land comprising a public reserve,
- land subject to a trust for a public purpose,
- land dedicated as a condition of consent under s.94 of the EP&A Act,
- land reserved, zoned or otherwise designated for use under an environmental planning instrument as open space,
- land controlled by council and vested in Corporation Sole - Minister administering the EP&A Act.

Councils must keep a register of land under their ownership or control (LG Act s.53) and anybody can apply to a council to obtain a certificate of classification (LG Act s.54).

Further information

A copy of this practice note, *A guide to preparing planning proposals* and *A guide to preparing local environmental plans* is available at:
<http://www.planning.nsw.gov.au>

For further information, please contact the Department of Planning and Environment's Information Centre by one of the following:

Post: GPO Box 39, Sydney NSW 2001.

Tel: 1300 305 695

Email: information@planning.nsw.gov.au

Authorised by:
Carolyn McNally
Secretary

Important note: This practice note does not constitute legal advice. Users are advised to seek professional advice and refer to the relevant legislation, as necessary, before taking action in relation to any matters covered by this practice note.

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www.planning.nsw.gov.au

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ATTACHMENT 1 – INFORMATION CHECKLIST FOR PROPOSALS TO CLASSIFY OR RECLASSIFY PUBLIC LAND THROUGH AN LEP

The process for plan-making under the EP&A Act is detailed in *A guide to preparing planning proposals* and *A guide to preparing local environmental plans*.

Importantly, *A guide to preparing local environmental plans* contains the Secretary's requirements for matters that must be addressed in the justification of all planning proposals to reclassify public land. Councils must ensure the Secretary's requirements are addressed.

Councils must also comply with any obligations under the LG Act when classifying or reclassifying public land. More information on this can be found in *Practice Note No. 1 - Public Land Management* (Department of Local Government, 2000).

All planning proposals classifying or reclassifying public land must address the following matters for Gateway consideration. These are in addition to the requirements for all planning proposals under section 55(a) – (e) of the EP&A Act (and further explained in *A guide to preparing planning proposals* and *A guide to preparing local environmental plans*).

- ☐ the current and proposed classification of the land;
- ☐ whether the land is a 'public reserve' (defined in the LG Act);
- ☐ the strategic and site specific merits of the reclassification and evidence to support this;
- ☐ whether the planning proposal is the result of a strategic study or report;
- ☐ whether the planning proposal is consistent with council's community plan or other local strategic plan;
- ☐ a summary of council's interests in the land, including:
 - how and when the land was first acquired (e.g. was it dedicated, donated, provided as part of a subdivision for public open space or other purpose, or a developer contribution)
 - if council does not own the land, the land owner's consent;
 - the nature of any trusts, dedications etc;
- ☐ whether an interest in land is proposed to be discharged, and if so, an explanation of the reasons why;
- ☐ the effect of the reclassification (including, the loss of public open space, the land ceases to be a public reserve or particular interests will be discharged);
- ☐ evidence of public reserve status or relevant interests, or lack thereof applying to the land (e.g. electronic title searches, notice in a Government Gazette, trust documents);
- ☐ current use(s) of the land, and whether uses are authorised or unauthorised;
- ☐ current or proposed lease or agreements applying to the land, together with their duration, terms and controls;
- ☐ current or proposed business dealings (e.g. agreement for the sale or lease of the land, the basic details of any such agreement and if relevant, when council intends to realise its asset, either immediately after rezoning/reclassification or at a later time);
- ☐ any rezoning associated with the reclassification (if yes, need to demonstrate consistency with an endorsed Plan of Management or strategy);
- ☐ how council may or will benefit financially, and how these funds will be used;
- ☐ how council will ensure funds remain available to fund proposed open space sites or improvements referred to in justifying the reclassification, if relevant to the proposal;
- ☐ a Land Reclassification (part lots) Map, in accordance with any standard technical requirements for spatial datasets and maps, if land to be reclassified does not apply to the whole lot; and
- ☐ preliminary comments by a relevant government agency, including an agency that dedicated the land to council, if applicable.



NEW SOUTH WALES LAND REGISTRY SERVICES - TITLE SEARCH

FOLIO: 10/1130244

SEARCH DATE	TIME	EDITION NO	DATE
29/1/2021	1:22 PM	2	31/10/2008

LAND

LOT 10 IN DEPOSITED PLAN 1130244
AT BERRIDALE
LOCAL GOVERNMENT AREA SNOWY MONARO REGIONAL
PARISH OF MYACK COUNTY OF WALLACE
TITLE DIAGRAM DP1130244

FIRST SCHEDULE

SNOWY RIVER SHIRE COUNCIL (T AE299659)

SECOND SCHEDULE (1 NOTIFICATION)

1 RESERVATIONS AND CONDITIONS IN THE CROWN GRANT(S)

NOTATIONS

UNREGISTERED DEALINGS: NIL

*** END OF SEARCH ***

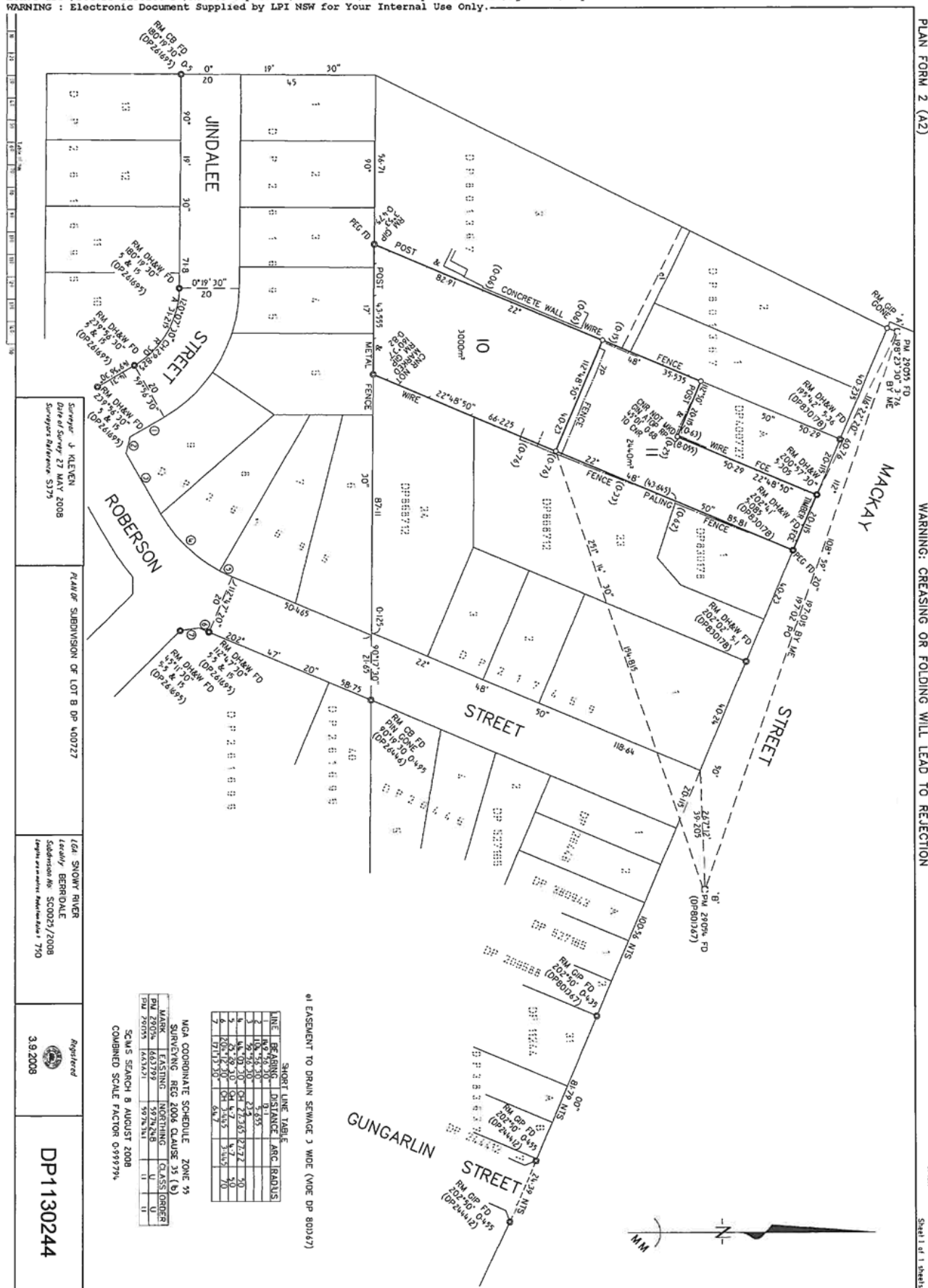
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* PRINTED ON 29/1/2021

Obtained from NSW LRS on 29 January 2021 12:24 PM AEST

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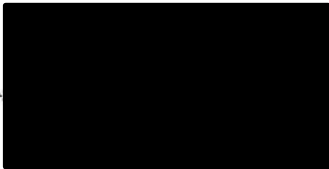

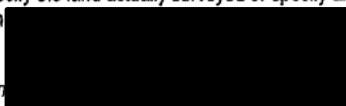

* Any entries preceded by an asterisk do not appear on the current edition of the Certificate of Title. Warning: the information appearing under notations has not been formally recorded in the Register. GlobalX hereby certifies that the information contained in this document has been provided electronically by the Registrar General in accordance with Section 96B(2) of the Real Property Act 1900. Note: Information contained in this document is provided by GlobalX Pty Ltd, ABN 35 099 032 596, www.globalx.com.au an approved NSW Information Broker.



Box: e-IDS /Doc: DP 1130244 P /Rev: 03-Sep-2008 /Sts: SC.OK /Prt: 04-Sep-2008 03:11 /Pgs: ALL /Seq: 2 of 2

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ePlan

DEPOSITED PLAN ADMINISTRATION SHEET		Sheet 1 of 1 sheet(s)
<p>SIGNATURES, SEALS and STATEMENTS of intention to dedicate public roads, to create public reserves, drainage reserves, easements, restrictions on the use of land or positive covenants.</p> 	<p>DP1130244</p>	
	<p>Registered:  3.9.2008</p> <p>Title System: TORRENS</p> <p>Purpose: SUBDIVISION</p>	
	<p>PLAN OF SUBDIVISION OF LOT B DP 400727</p>	
	<p>LGA: SNOWY RIVER</p> <p>Locality: BERRIDALE</p> <p>Parish: MYACK</p> <p>County: WALLACE</p>	
	<p>Surveying Regulation, 2006</p> <p>I, ...JOHN WINSTON KLEVEN..... of ...PO BOX 1150, COOMA NSW 2630..... a surveyor registered under the <i>Surveying Act, 2002</i>, certify that the survey represented in this plan is accurate, has been made in accordance with the <i>Surveying Regulation, 2006</i> and was completed on: ...27 MAY 2008.....</p> <p>The survey relates toLOTS 10 & 11.....</p> <p>(specify the land actually surveyed or specify any land shown in the plan)</p> <p>Sign  Dated: 27/5/2008</p> <p><small>Surveyor registered under the Surveying Act, 2002</small></p> <p>Datum Line: 'A' - 'B'</p> <p>Type: Urban/Rural</p>	
<p>Use PLAN FORM 6A for additional certificates, signatures, seals and statements</p> <p>Crown Lands NSW/Western Lands Office Approval</p> <p>I.....in approving this plan certify (Authorised Officer) that all necessary approvals in regard to the allocation of the land shown herein have been given</p> <p>Signature:..... Date:..... File Number:..... Office:.....</p>	<p>Subdivision Certificate</p> <p>I certify that the provisions of s.109J of the Environmental Planning and Assessment Act 1979 have been satisfied in relation to:</p> <p>the proposed <u>SUBDIVISION</u> set out herein (insert 'subdivision' or 'new road')</p> <p></p> <p>* Authorised Person/General Manager/Accredited Certifier</p> <p>Consent Authority: <u>SNOWY RIVER SHIRE COUNCIL</u></p> <p>Date of Endorsement: <u>7 AUGUST 2008</u></p> <p>Accreditation no:</p> <p>Subdivision Certificate no: <u>SC 0025/2008</u></p> <p>File no: <u>SC 0025/2008</u></p> <p>* Delete whichever is Inapplicable.</p>	
<p>Plans used in the preparation of survey/compilation DP 261695, DP 868712, DP 830178, DP 801367, DP 209588, DP 217459, DP 11244, DP 244412 & DP 400727</p> <p>(if insufficient space use Plan Form 6A annexure sheet)</p> <p>SURVEYOR'S REFERENCE: S375</p>		

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NEW SOUTH WALES LAND REGISTRY SERVICES - TITLE SEARCH

FOLIO: 10/1266613

SEARCH DATE	TIME	EDITION NO	DATE
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29/1/2021	1:32 PM	1	18/12/2020

LAND

LOT 10 IN DEPOSITED PLAN 1266613
AT COOMA
LOCAL GOVERNMENT AREA SNOWY MONARO REGIONAL
PARISH OF COOMA COUNTY OF BERESFORD
TITLE DIAGRAM DP1266613

FIRST SCHEDULE

SNOWY MONARO REGIONAL COUNCIL

SECOND SCHEDULE (3 NOTIFICATIONS)

- 1 RESERVATIONS AND CONDITIONS IN THE CROWN GRANT(S) WITHIN THE PART(S) SHOWN SO INDICATED IN THE TITLE DIAGRAM
- 2 LAND EXCLUDES MINERALS - SEE CROWN GRANT(S)
- 3 DP841447 RESTRICTION(S) ON THE USE OF LAND AFFECTING THE PART(S) SHOWN SO BURDENED IN THE TITLE DIAGRAM

NOTATIONS

UNREGISTERED DEALINGS: NIL

*** END OF SEARCH ***

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9.1.1 DALGETY SHOWGROUND SECTION 355 MANAGEMENT COMMITTEE MEMBERS RESIGNATION

Record No:

Responsible Officer:	Chief Strategy Officer
Author:	Governance Officer
Key Direction:	4. Leadership Outcomes
Delivery Plan Strategy:	12.3 Our community is empowered and supported in facilitating community outcomes
Operational Plan Action:	12.3.3 Volunteer and Community group participation is valued and leveraged to improve community outcomes
Attachments:	Nil

EXECUTIVE SUMMARY

Council received a resignation from one of the committee members (Sue Fabish) from the Dalgety Showground s355 Management Committee as she is moving away from the area.

OFFICER'S RECOMMENDATION

That Council accept the resignation of Sue Fabish from the Dalgety Showground S355 Management Committee.

BACKGROUND

Council has to add and remove members from committees. The vacant position will be advertised and refilled.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Nil.

2. Environmental

Nil.

3. Economic

Nil.

4. Civic Leadership

Nil.

9.1.2 MONTHLY FUNDS MANAGEMENT REPORT - DECEMBER 2020

Record No:

Responsible Officer:	Chief Strategy Officer
Author:	Finance Officer
Key Direction:	7. Providing Effective Civic Leadership and Citizen Participation
Delivery Plan Strategy:	DP7.6 Increase and improve Council's financial sustainability.
Operational Plan Action:	OP7.18 Effective management of Council funds to ensure financial sustainability.
Attachments:	Nil.
Cost Centre	Financial Services
Project	Funds Management
Further Operational Plan Actions:	OP7.2 Completion of reporting requirements in accordance with legislation.

EXECUTIVE SUMMARY

The following report details the funds management position for the reporting period ending 31 December 2020.

Cash and Investments are \$74,195,131.

Certification

I, David Rawlings, Responsible Accounting Officer of Snowy Monaro Regional Council hereby certify, as required by Clause 212 of the Local Government (General) Regulation 2005, that investments as detailed in this report have been invested in accordance with Section 625 of the *Local Government Act 1993*, the Regulations and Council's Investment Policy.

OFFICER'S RECOMMENDATION

That Council:

- A. Receive the report indicating Council's cash and investments position as at 31 December 2020; and
- B. Receive the Certificate of the Responsible Accounting Officer.

BACKGROUND

Council's Cash and Investments 31 December 2020:

Cash at Bank	\$978,460
Investments	\$73,216,671
Total	\$74,195,131

The cash at bank figure is not an indication of the long term available cash to fund the Council's operations, instead only what was held at that point in time to manage the short term cash flows. This report provides information on how the overall cash held is being managed.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Total Cash and Investments are available to provide services and infrastructure to the community in accordance with the 2021 budget, Council resolutions and other external restrictions.

2. Environmental

It is considered the recommendations contained herein will not have any environmental impacts.

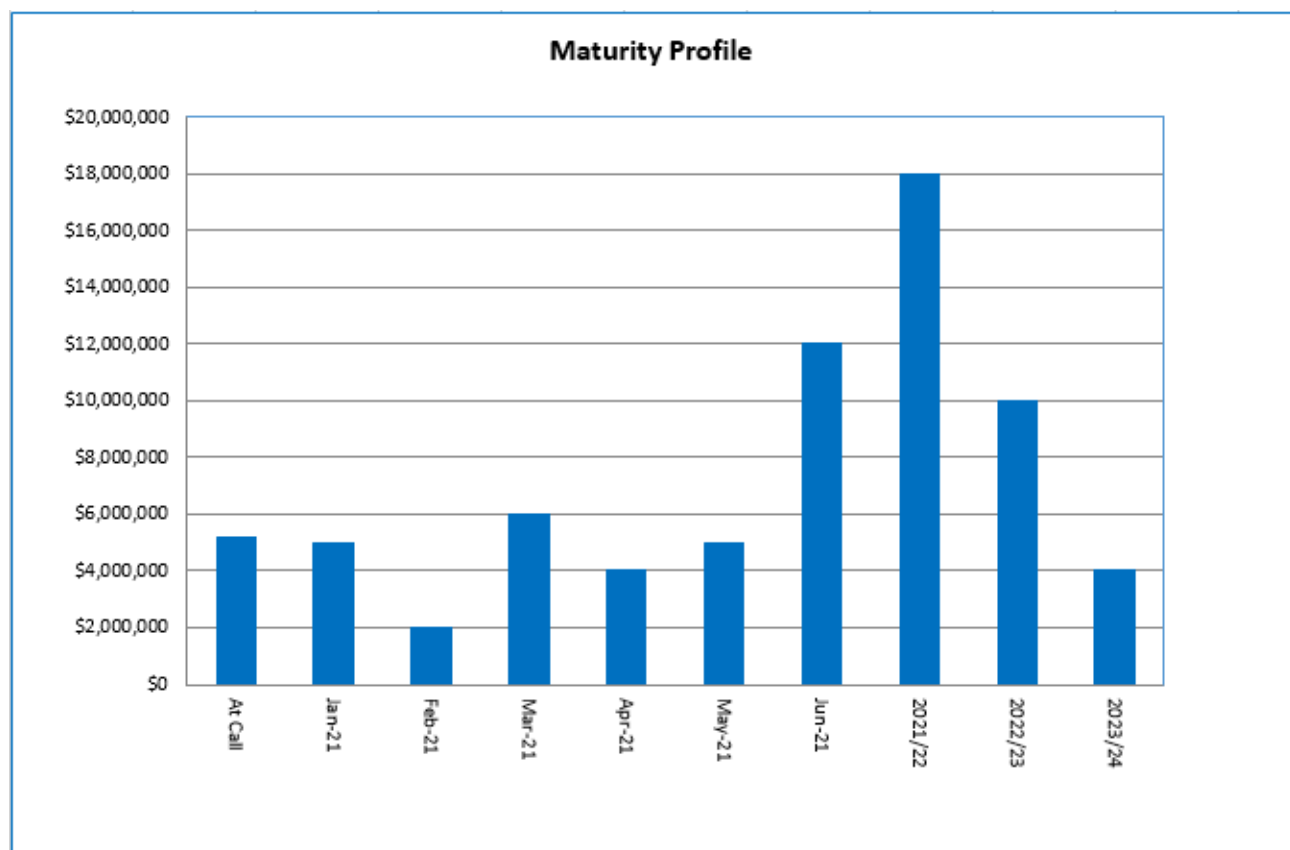
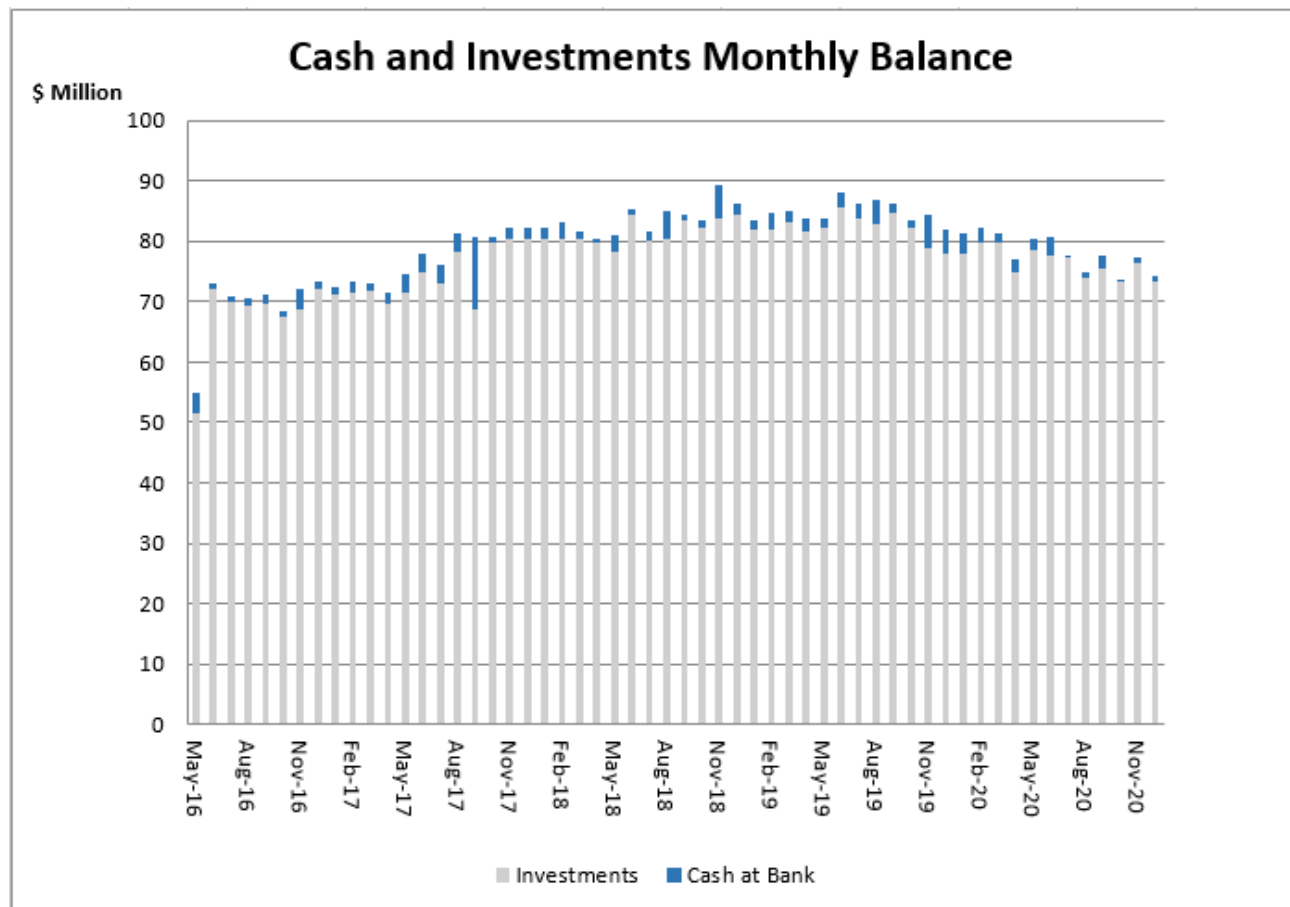
3. Economic

Total investments for Snowy Monaro Regional Council were \$73,216,671 on 31 December 2020.

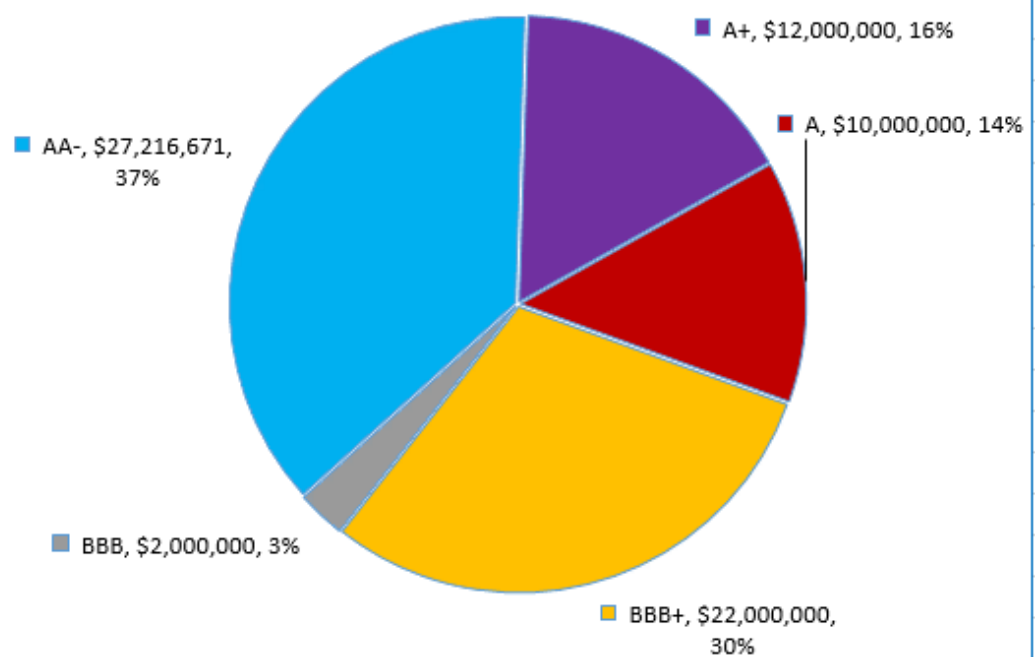
Investment Register – 31 December 2020:

DATE INVESTED	FINANCIAL INSTITUTION	Short-Term Rating	Long-Term Rating	TYPE	CURRENT INVESTMENT	INTEREST RATE	MATURITY
n/a	National Australia Bank - At Call*	A1+	AA-	At Call	5,216,671	0.65%	At Call
23-Mar-16	ING Bank	A1	A	TD	1,000,000	3.66%	22-Mar-21
23-Jun-16	Commonwealth Bank	A1+	AA-	TD	4,000,000	1.11%	23-Jun-21
26-Jun-17	Bank of Queensland	A2	BBB+	TD	4,000,000	3.30%	25-Jun-21
29-Aug-17	Westpac Bank	A1+	AA-	TD	4,000,000	0.97%	29-Aug-22
15-Sep-17	Westpac Bank	A1+	AA-	TD	1,000,000	0.92%	15-Sep-21
29-Jun-18	National Australia Bank	A1+	AA-	TD	4,000,000	0.92%	29-Jun-23
11-Sep-18	RaboDirect	A1	A	TD	2,000,000	3.33%	08-Sep-23
17-Dec-18	Rabobank Australia	A1	A	TD	2,000,000	3.15%	16-Dec-22
27-Aug-19	ING Bank	A1	A	TD	3,000,000	1.44%	31-Aug-21
17-Sep-19	Bank of Queensland	A2	BBB+	TD	1,000,000	1.85%	19-Sep-23
23-Oct-19	Bank of Queensland	A2	BBB+	TD	1,000,000	1.80%	23-Oct-23
03-Dec-19	Australian Military Bank	A2	BBB+	TD	1,000,000	1.72%	02-Dec-21
26-Feb-20	Westpac Bank	A1+	AA-	TD	2,000,000	1.48%	24-Feb-21
06-Mar-20	ING Bank	A1	A	TD	1,000,000	1.45%	05-Mar-21
12-Mar-20	Rural Bank Limited	A2	BBB+	TD	4,000,000	1.20%	17-Mar-22
17-Mar-20	ING Bank	A1	A	TD	1,000,000	1.63%	17-Mar-25
19-Mar-20	ME Bank	A2	BBB	TD	2,000,000	1.25%	19-Mar-21
20-Mar-20	Bank of Queensland	A2	BBB+	TD	1,000,000	1.85%	19-Mar-25
22-Jun-20	National Australia Bank	A1+	AA-	TD	4,000,000	0.95%	22-Jun-22
25-Jun-20	Bendigo and Adelaide Bank	A2	BBB+	TD	4,000,000	0.75%	29-Jun-21
31-Aug-20	Suncorp Bank	A1	A+	TD	2,000,000	0.70%	01-Mar-21
03-Sep-20	Macquarie Bank Limited	A1	A+	TD	3,000,000	0.35%	08-Apr-21
07-Sep-20	Rural Bank Limited	A2	BBB+	TD	4,000,000	0.60%	19-May-21
09-Sep-20	National Australia Bank	A1+	AA-	TD	3,000,000	0.75%	09-Sep-21
29-Oct-20	Macquarie Bank Limited	A1	A+	TD	5,000,000	0.25%	27-Jan-21
24-Nov-20	Suncorp Bank	A1	A+	TD	1,000,000	0.38%	23-Apr-21
30-Nov-20	Macquarie Bank Limited	A1	A+	TD	1,000,000	0.25%	31-May-21
17-Dec-20	Bendigo and Adelaide Bank	A2	BBB+	TD	2,000,000	0.45%	12-Jan-22
					73,216,671		

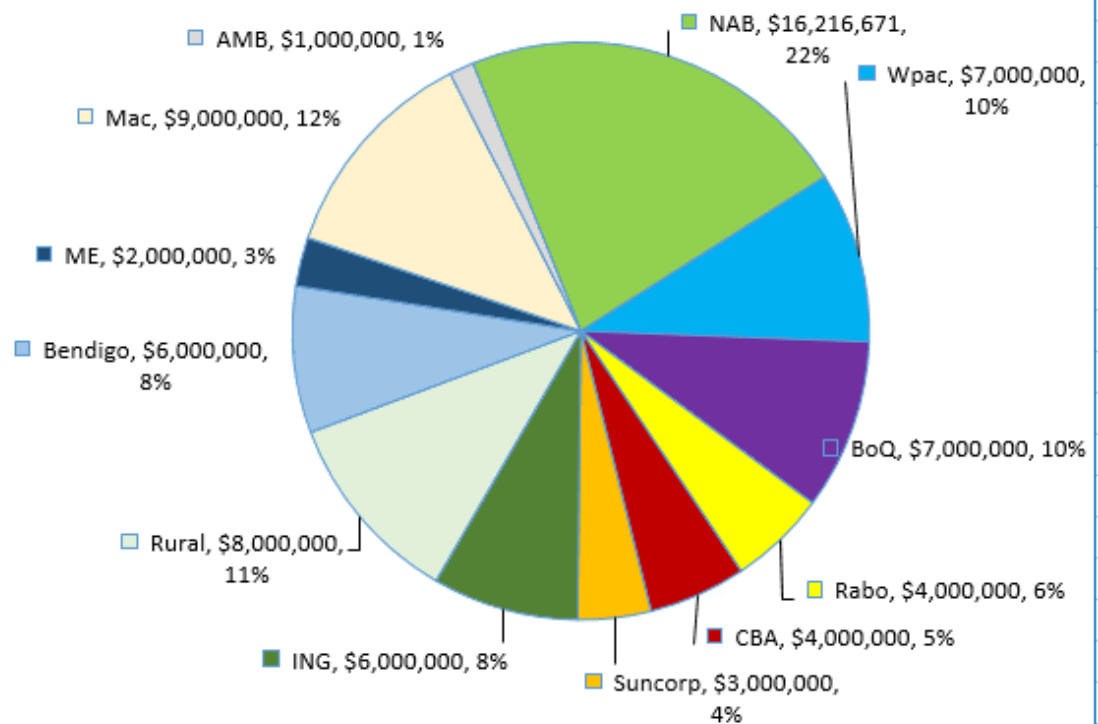
Cash and Investments Charts:



Credit Risk Profile



Diversity Profile



Investment Portfolio Return:

Benchmarking is used by Council as a gauge for the performance of its portfolio against its investing universe (*universe*: securities sharing a common feature – liquidity, return patterns, risks and ways to invest). A suitable benchmark to review the return on Council's portfolio is the Bank Bill Swap Rate (BBSW), or Bank Bill Swap Reference Rate – a short-term interest rate used as a benchmark for the pricing of Australian dollar derivatives and securities – most notably floating rate bonds.

Month	YTD Annualised Return	Monthly Average Interest Return	90 Day Bank Bill*	Margin
December	1.38%	1.23%	0.01%	1.22%
November	1.41%	1.31%	0.02%	1.29%
October	1.44%	1.37%	0.06%	1.31%
September	1.46%	1.29%	0.09%	1.20%
August	1.55%	1.47%	0.09%	1.38%
July (2020)	1.62%	1.62%	0.10%	1.52%

***The Australian Financial Market Association (AFMA)**

Understanding Ratings:

Credit ratings are one tool used by Council when making decisions about purchasing fixed income investments. Credit ratings are opinions about credit risk.

Standard & Poor's ('S&P') is considered one of the Big Three credit-rating agencies, which also include Moody's Investors Service and Fitch Ratings. S&P publishes financial research and analysis on stocks, bonds and commodities. S&P is known for its stock market indices such as the U.S. based S&P 500, the Canadian S&P/TSX, and the Australian S&P/ASX 200. S&P ratings express their opinion about the ability and willingness of an issuer, such as a corporation, to meet its financial obligations in full and on time. Credit ratings are not absolute measure of default probability. Since there are future events and developments that cannot be foreseen, the assignment of credit ratings is not an exact science.

Credit ratings are not intended as guarantees of credit quality or as exact measures of the probability that a particular issuer will default. S&P issues both short-term and long-term credit ratings. Below is a partial list based, on Council's Investment Register.

Short-term credit ratings (term less than 1 year)

S&P rates the issuer on a scale from A1 to D. Within the A1 category it can be designated with a plus sign (+). This indicates that the issuer's commitment to meet its obligation is very strong.

A1: obligor's (a person or corporation who owes or undertakes an obligation to another by contract or other legal procedure) capacity to meet its financial commitment on the obligation is strong.

A2: is susceptible to adverse economic conditions however the obligor's capacity to meet its financial commitment on the obligation is satisfactory.

Long-term credit ratings (term greater than 1 year)

S&P rates the issuer on a scale from AAA to D. Intermediate ratings are offered at each level between AA and CCC (for example; BBB+, BBB).

AA: has very strong capacity to meet its financial commitments. It differs from the highest-rated obligors (rated AAA) only to small degree. Includes AA-.

A: has strong capacity to meet its financial commitments but is somewhat more susceptible to the adverse effects of changes in circumstances and economic conditions than obligors in higher-rated categories.

BBB: has adequate capacity to meet its financial commitments. However, adverse economic conditions or changing circumstances are more likely to lead to a weakened capacity of the obligor to meet its financial commitments.

Ratings from 'AA' to 'CCC' may be modified by the addition of a plus (+) or minus (-) sign to show relative standing within the major rating categories.

Source: S&P Global Ratings

4. Civic Leadership

In accordance with Regulation 212 of the Local Government (General) Regulation 2005, a report setting out details of money invested must be presented to Council in the following month. As no Council Meeting was held in January 2021, the December 2020 report is presented at the Council Meeting in February 2021.

Council's Fund Management Reporting exceeds minimum regulatory requirements and demonstrates a commitment to accountability and transparent leadership. It provides the Council, Executive and Community with timely, accurate and relevant reports on which to base decisions.

9.1.3 MONTHLY FUNDS MANAGEMENT REPORT - JANUARY 2021

Record No:

Responsible Officer:	Chief Strategy Officer
Author:	Finance Officer
Key Direction:	7. Providing Effective Civic Leadership and Citizen Participation
Delivery Plan Strategy:	DP7.6 Increase and improve Council's financial sustainability.
Operational Plan Action:	OP7.18 Effective management of Council funds to ensure financial sustainability.
Attachments:	
Cost Centre	Financial Services
Project	Funds Management
Further Operational Plan Actions:	OP7.2 Completion of reporting requirements in accordance with legislation.

EXECUTIVE SUMMARY

The following report details the funds management position for the reporting period ending 31 January 2021.

Cash and Investments are \$75,393,027.

Certification

I, David Rawlings, Responsible Accounting Officer of Snowy Monaro Regional Council hereby certify, as required by Clause 212 of the Local Government (General) Regulation 2005, that investments as detailed in this report have been invested in accordance with Section 625 of the *Local Government Act 1993*, the Regulations and Council's Investment Policy.

OFFICER'S RECOMMENDATION

That Council:

- A. Receive the report indicating Council's cash and investments position as at 31 January 2021; and
- B. Receive the Certificate of the Responsible Accounting Officer.

BACKGROUND

Council's Cash and Investments 31 January 2021:

Cash at Bank	\$673,569
Investments	\$74,719,458
Total	\$75,393,027

The cash at bank figure is not an indication of the long term available cash to fund the Council's operations, instead only what was held at that point in time to manage the short term cash flows. This report provides information on how the overall cash held is being managed.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Total Cash and Investments are available to provide services and infrastructure to the community in accordance with the 2021 budget, Council resolutions and other external restrictions.

2. Environmental

It is considered the recommendations contained herein will not have any environmental impacts.

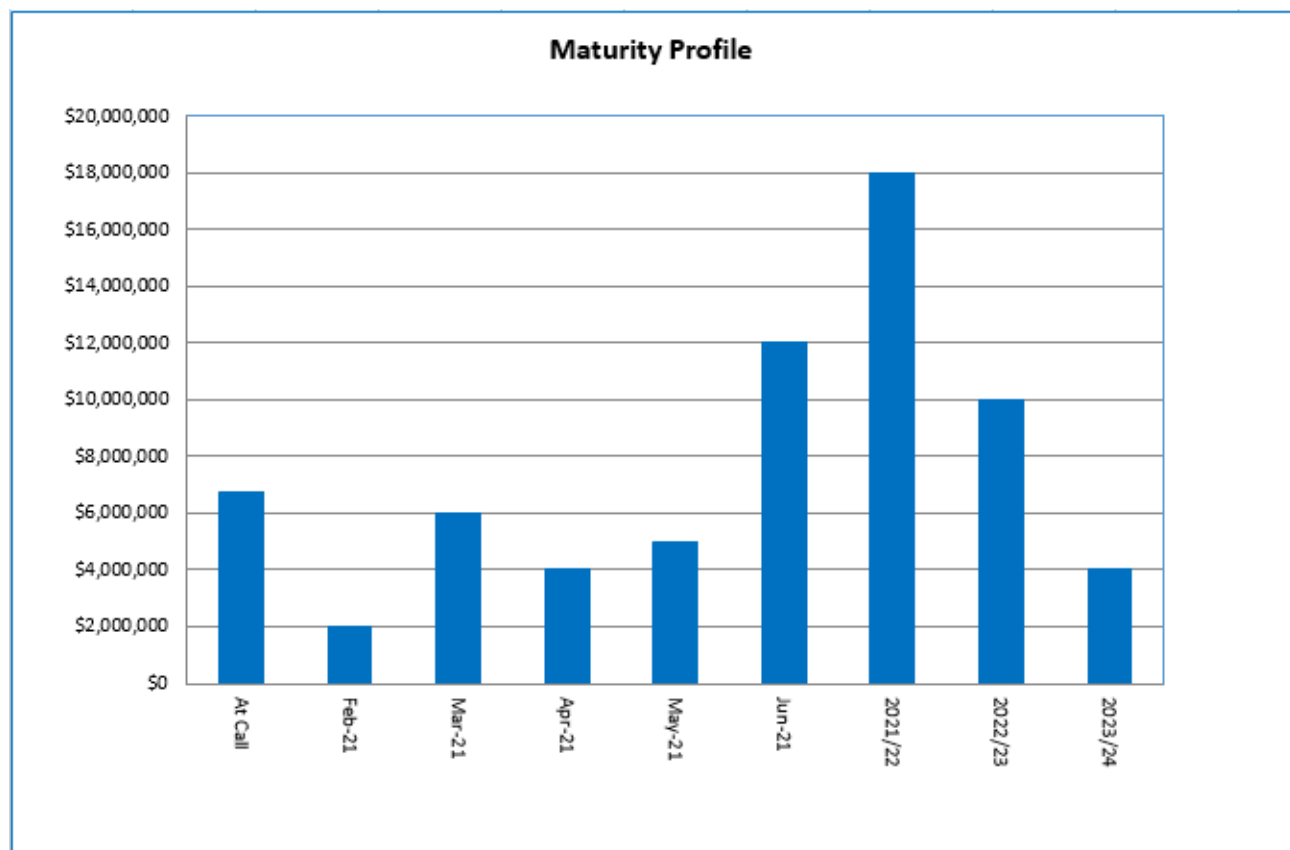
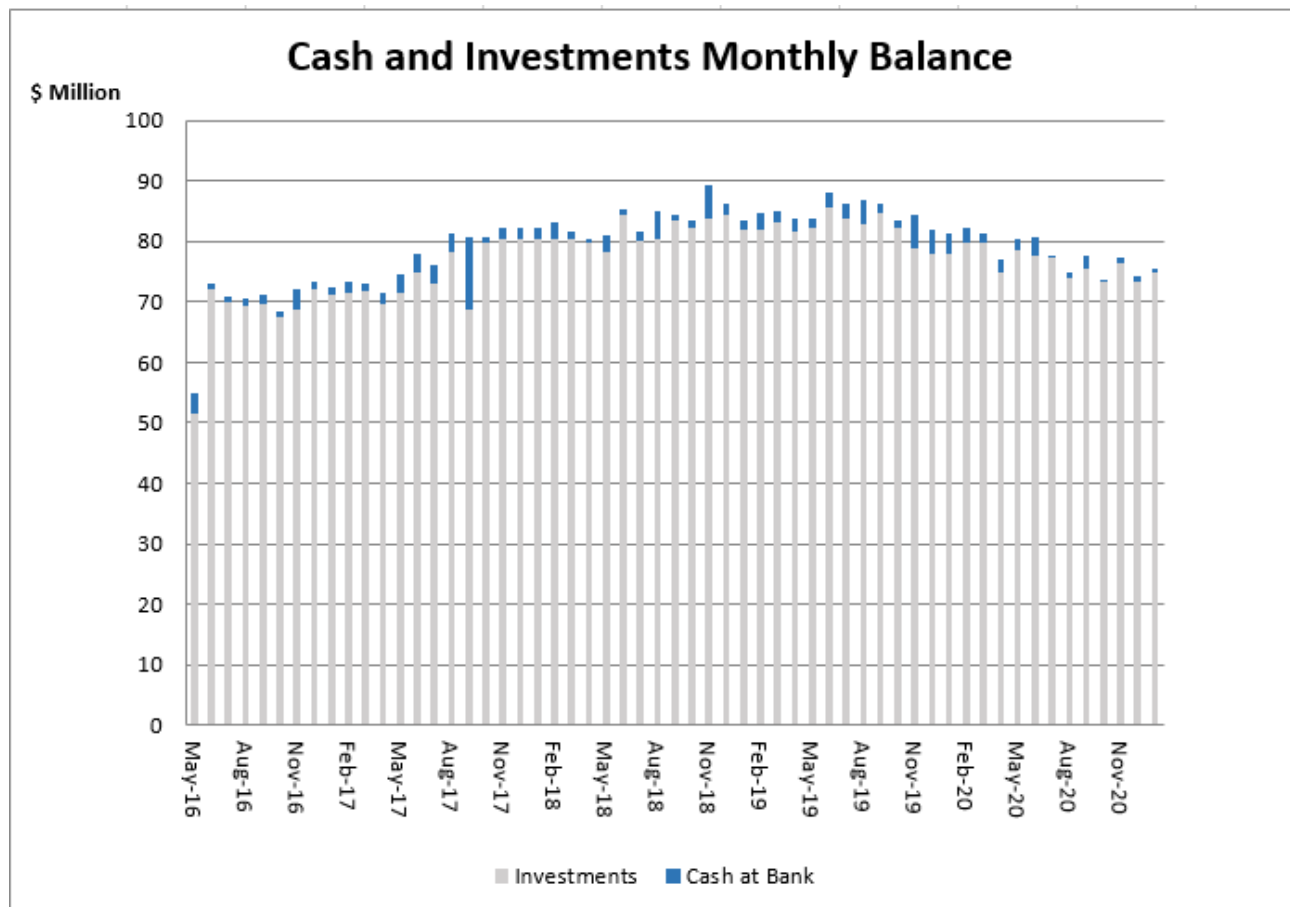
3. Economic

Total investments for Snowy Monaro Regional Council were \$74,719,458 on 31 January 2021.

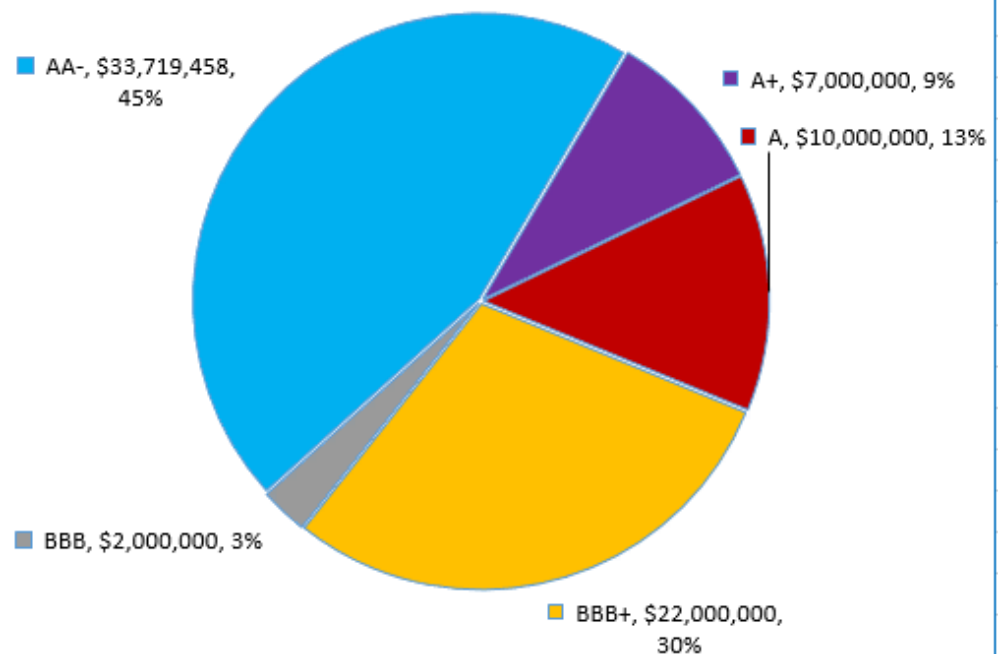
Investment Register – 31 January 2021:

DATE INVESTED	FINANCIAL INSTITUTION	Short-Term Rating	Long-Term Rating	TYPE	CURRENT INVESTMENT	INTEREST RATE	MATURITY
n/a	National Australia Bank - At Call*	A1+	AA-	At Call	6,719,458	0.65%	At Call
23-Mar-16	ING Bank	A1	A	TD	1,000,000	3.66%	22-Mar-21
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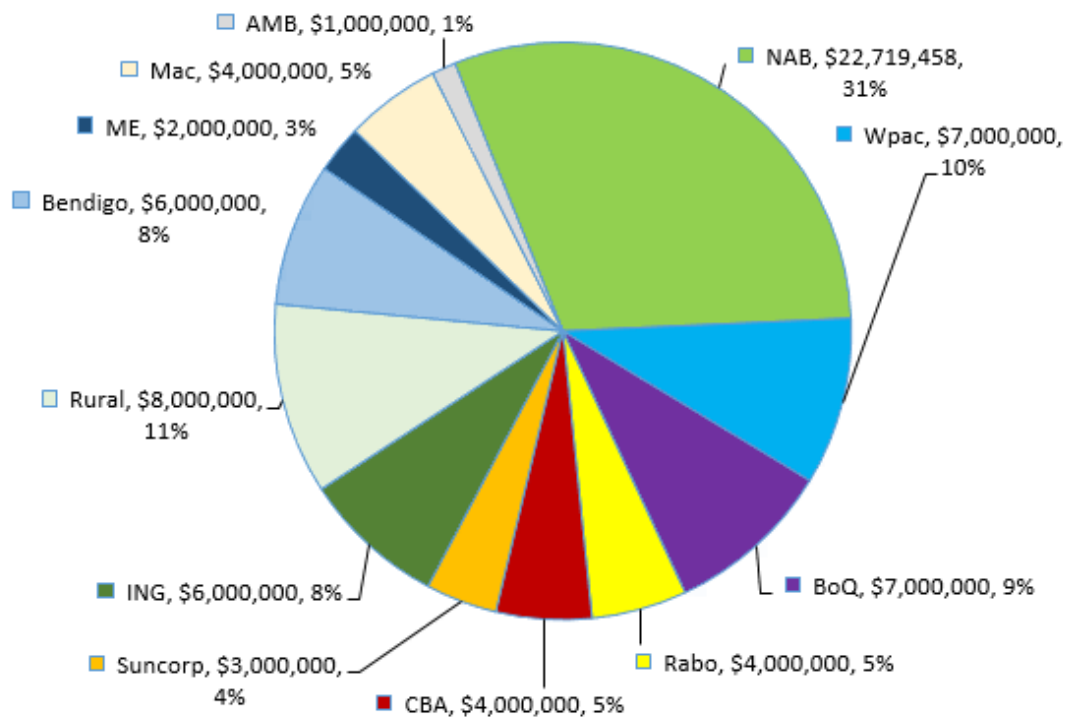
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Diversity Profile



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A2: is susceptible to adverse economic conditions however the obligor's capacity to meet its financial commitment on the obligation is satisfactory.

Long-term credit ratings (term greater than 1 year)

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A: has strong capacity to meet its financial commitments but is somewhat more susceptible to the adverse effects of changes in circumstances and economic conditions than obligors in higher-rated categories.

BBB: has adequate capacity to meet its financial commitments. However, adverse economic conditions or changing circumstances are more likely to lead to a weakened capacity of the obligor to meet its financial commitments.

Ratings from 'AA' to 'CCC' may be modified by the addition of a plus (+) or minus (-) sign to show relative standing within the major rating categories.

Source: S&P Global Ratings

4. Civic Leadership

In accordance with Regulation 212 of the Local Government (General) Regulation 2005, a report setting out details of money invested must be presented to Council in the following month.

Council's Fund Management Reporting exceeds minimum regulatory requirements and demonstrates a commitment to accountability and transparent leadership. It provides the Council, Executive and Community with timely, accurate and relevant reports on which to base decisions.

9.1.4 YOUTH SCHOOL HOLIDAY PROGRAM REPORT

Record No:

Responsible Officer:	Chief Operating Officer
Author:	Youth Development Officer
Key Theme:	1. Community Outcomes
CSP Community Strategy:	1.4 Youth in the region are supported to reach their maximum potential
Delivery Program Objectives:	1.4.2 Activities and recreational infrastructure for children and young people is planned for and promoted to contribute to their active living, health and wellbeing
Attachments:	Nil
Cost Centre	Work Order 51
Project	Youth Services – School Holiday Program

EXECUTIVE SUMMARY

Youth Services school holiday program provided a number of activities on a regional basis during the period of 11-22 January 2021.

Program feedback was positive in most areas with attendance consistent in most locations, however attendance was low in Jindabyne and Adaminaby had no attendees.

The way we communicate our School holiday program has been raised as an issue as some locations were not aware of the activities being held in the local area. A strategy has now been developed to enhance our advertising of the school holiday program.

OFFICER'S RECOMMENDATION

That Council receive and note the information in the report on School Holiday Program.

BACKGROUND

During the period of 11-22 January 2021 the Youth Development officer successfully ran the School holiday programs on a regional basis. The program included a variety of activities including Pop Up cinemas, Mountain biking, Skate park activities and free Movies.

The program was well received in Bombala, Bredbo, Berridale, Nimmitabel and Cooma, however numbers were low in Jindabyne and in Adaminaby there were no attendees. Council offered a free movie in both Jindabyne and Cooma and partnered with the Bombala Youth Booth to run a pop up cinema in Bombala. This event in particular was very successful and the Youth Booth raised funds for their cause. Equipment was supplied at no cost to the group. In other locations we hosted pop up cinema activities and supplied all food and drinks.

We also worked closely with the YMCA to assist with the School holiday program at the Hub/ Y-space.

Engagement has shown to be difficult in some areas such as Jindabyne where a lot of the young people are not around during the holiday period. Feedback from some locations have indicated they are not receiving the advertising of our program via social media and web based communications. To address this issue we will ensure that the school holiday programs are finalised and advertised well before the end of school terms to promote events through school newsletters for a number of weeks leading up to the program and we will ensure marketing posters are provided in the townships at a number of locations with the school holiday program schedule.

Overall the Program was a success however we are working on improving some of the delivery and increasing the interest in the program as a whole.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

The social impacts of the program were both positive and negative. Once again the topic of age was brought up in several instances. Staff explained why the programs only includes 12-24 age bracket. Most responses were positive however more questions were asked about how this gap can be rectified. Ongoing investigation into this matter will continue.

We rolled out our new Youth Trailer (5x7) which allowed us to move equipment for Barbeques and Other activities around with ease. The trailer is due to be wrapped over the coming weeks and will be officially unveiled on social media.

Discussions with parents were mainly positive in regards to the provision of the school holiday program.

2. Environmental

There are no environmental impacts to report in regards to the program.

3. Economic

With COVID 19 limiting expenditure over the last 6 months it was exciting to be able to host some activities. As part of the school holiday program we provided free movies sessions in both Jindabyne and Cooma and in the other locations we provided all snacks and drinks at no cost to the attendees.

4. Civic Leadership

By providing these activities during the School Holidays we are ensuring the Youth Development Officer is supporting the youth of our region as well as the local youth networks to continue to grow and develop their programs. There is always room to enhance our services and we will continue to develop the scope of activities and programs to improve our engagement with the Youth of the community. However to achieve this we will need to look at ways to increase and obtain funds to enhance our services.

9.1.5 CLASSIFICATION AND FUTURE USE OF LAND AT 17 BENT STREET JINDABYNE

Record No:

Responsible Officer:	Chief Operating Officer
Author:	Property Officer
Key Theme:	4. Leadership Outcomes
CSP Community Strategy:	10.2 Sound governance practices direct Council business and decision making
Delivery Program Objectives:	10.2.2 Councillors are supported to make informed decisions in the best interest of the community and to advocate on behalf of the community
Attachments:	1. Restriction on the Use of Land

EXECUTIVE SUMMARY

Council resolved (Resolution number 159/20) to purchase 17 Bent Street Jindabyne, settlement took place in January 2021. This report is to seek a resolution to classify the land as Operational land pursuant to Section 31 of the Local Government Act 1993. Classification of the land as operational, while still ensuring community use, will comply with the provisions of the restriction within the contract of sale, limiting the use for "Community Purposes".

An Expression of Interest process is proposed for community groups/community services providers to utilise the building for the provision of community services would follow the guidelines of the restrictions (attached).

OFFICER'S RECOMMENDATION

That Council:

- A. Classify Lot 2 DP 860886, 17 Bent Street Jindabyne as Operational Land; and
- B. Commence an Expression of Interest process for community groups/community service providers to propose community uses for the land.

BACKGROUND

At 20 August 2021 Council meeting it was resolved to purchase Lot 2 DP 860886, 17 Bent Street Jindabyne, resolution number 159/20.

Council had previously considered acquisition of the former Community Health Centre in Jindabyne in 2018, and again in May 2020. In the most recent occasion, Council resolved to acquire the property under the State Government's Community Use Policy. This requires that Council continuously use the facility for community use for fifteen years for the agreed community use(s) following acquisition.

Under Section 31 of the Local Government Act 1993 (2) it states; *"Before a council acquires land, or within 3 months after it acquires land, a council may resolve (in accordance with this Part) that the land be classified as community land or operational land"*.

Settlement of purchase of the land occurred on 3 February 2021 hence Council is still within the 3 month period after purchase within which the land can be classified as operational.

A condition of the contract of sale is that the land must be utilised for a community purpose. Classification as operational will not impact on the use of the land for a community purpose.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

The acquisition of this land enhances the accommodation available for a community group facility. Classification of the land as operational will provide maximum flexibility to Council in providing a community purpose use on the site. By running an EOI process, community groups / service providers will be able to propose a variety of uses for Council to consider.

2. Environmental

Given that the facility already exists, it is not expected to be any significant change to the environmental impacts as a consequence of the classification as Operational.

3. Economic

There are not costs associated with the action to have the land classified as operational. Running an EOI process for future community purpose use will enable economic implications to be assessed.

4. Civic Leadership

Council will demonstrate it is responsive to the needs of the Jindabyne community by holding an EOI process to determine future use.

Reg:R090699 /Doc:DL AQ487463 /Rev:23-Oct-2020 /NSW LRS /Egs:ALL /Ext:02-Nov-2020 09:36 /Seq:2 of 2
DocuSign Envelope ID: CD94E7EE-D3B4-4968-8C5C-60AD29BC7299

Annexure A-13 RPA - Restriction on the Use of Land by a Prescribed Authority

Pursuant to section 88E of the Conveyancing Act 1919, the Land vested in the Health Administration Corporation, and hereby described as Lot 2 in Deposited Plan 860886, is burdened by the restriction described below by Property NSW being a prescribed authority.

The land burdened is hereby restricted in that the registered proprietor shall not use or permit the lot to be used for purposes other than Community Purposes.

The expression "Community Purposes" must include purposes which meet the current and future needs of the local community and of the wider public in relation to public recreation and or the physical, cultural, social and intellectual welfare or development of individual members of the public. Ancillary uses are permissible where the use is subordinate or subservient, and not inconsistent, with the primary use of the land for "Community Purposes".

The Community Purpose for this land must be for the primary purpose of a Youth Centre, Library, Snowy Mountains Neighbourhood Centre or a combination of these.

The prescribed authority is Property NSW.

Property NSW is the authority empowered to release, vary or modify this restriction. This restriction shall not be removed for 15 years from the date of registration.

If, during the period of this restriction, the land is not used primarily for the Community Purpose referred to herein, or the Registered Proprietor of the land ceases to operate, the New South Wales Government shall have the right to acquire the land at the same price that the Registered Proprietor paid for it, less any liabilities incurred such as damage or contamination to the land.

Signing on behalf of **Property NSW** by its authorised Delegate but not so as to incur any personal liability



Witness signature

NINA LAGANA
Witness name (PRINT)



Signature of Delegate

STACEY FISHWICK
Name of Delegate (PRINT)

Signing on behalf of **Health Administration Corporation** by its authorised Delegate but not so as to incur any personal liability



Witness signature

Pennie Wilson
Witness name (PRINT)



Signature of Delegate

Bryson Wilson
Name of Delegate (PRINT)

9.1.6 NOMINATIONS FOR MEMBERSHIP ON THE NORTH RIDGE RESERVE S355 COMMITTEE

Record No:

Responsible Officer:	Chief Strategy Officer
Author:	Governance Officer
Key Theme:	4. Leadership Outcomes
CSP Community Strategy:	12.3 Our community is empowered and supported in facilitating community outcomes
Delivery Program Objectives:	12.3.3 Volunteer and Community group participation is valued and leveraged to improve community outcomes
Attachments:	<ol style="list-style-type: none">1. Nomination Form - Graeme Little2. Nomination Form - Tein McDonald3. Nomination Form - Denis Minehan4. Nomination Form - Louise Jenkins5. Nomination Form - Andrew Dawes

EXECUTIVE SUMMARY

Council received a request from a community member to re-establish the North Ridge Reserve S355 Committee. Prior to advertising for membership Council contacted the nine previous members to confirm any interest in continuing on this committee, two members have expressed their interest in continuing.

Council advertised for nominations for seven vacant position on the North Ridge Reserve S355 Committee, five nomination were received.

OFFICER'S RECOMMENDATION

That Council:

- A. Accept the resignation of Bruce Canavan, Hugh Darby, Darien Perry, Max Perry, Ann Duncan, Mike Mannile and Tim Scrace from the North Ridge Reserve S355 Committee;
- B. Note the continuing membership of Lori Lollback and Mary Zieskak; and
- C. Approve the five membership applications received from Graeme Little, Tein McDonald, Denis Minehan, Louise Jenkins and Andrew Dawes as members of the North Ridge Reserve S355 Committee.

BACKGROUND

The North Ridge Reserve S355 Committee had nine community members on the committee. These members were contacted to discuss the re-establishment of the committee and if they wish to continue. Seven members do not wish to continue on this committee for various reasons including; no longer residing in the LGA, unable to commit, or no longer have an interest in the committee. Two members, Lori Lollback and Mary Zieskak expressed their interest to continue as members on this committee.

Council advertised for the seven vacant positions, with expressions of interest closing 15 January. Four applications were received. Following the closing of the EoI, Council was approached by a member of the community inquiring into membership on this committee. As there are vacancies not filled from the application process he has been included in the recommended membership, making a total of 5 nominations.

The objectives of the North Ridge Reserve S355 Committee is to manage the reserve and ensure the reserve was maintained in good condition. A draft charter has been developed and will be reviewed by the new committee prior to Council adoption.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Well managed and appropriately established section 355 committees have a favourable impact as they give the community members a sense of belonging and identity.

2. Environmental

A major objective of the North Ridge Reserve S355 Committee is to maintain the reserve per the Plan of Management for Crown Reserves. This includes maintaining and protecting the flora and fauna.

3. Economic

Well managed section s355 committees have a positive impact on Council's budget.

4. Civic Leadership

Well managed and appropriately established s355 committees encourage active community participation in Council programs.



NOMINATION FORM FOR APPOINTMENT TO COMMITTEE

Name of Committee: North Ridge Reserve s355 Management Committee

Group Represented: Private landowner

Nominee's Name: Graeme Little

Residential Address: [REDACTED]

Cooma

Postal Address: [REDACTED]

Cooma

Telephone: Home: [REDACTED] Work: [REDACTED]

Fax: [REDACTED] Email: [REDACTED]

Reasons for wishing to join the committee:

I have a strong personal association with North Ridge reserve, having lived in Balli Place as a child, and now, 50 years later, living in East St adjacent to the reserve. In this time I have been a regular visitor. I wish to assist in it continuing to flourish in its goals of providing passive recreation for local residents whilst preserving its natural flora and fauna, and indeed promoting its natural assets to the community. Recently I have been working as an authorised council volunteer assisting weed management. I also was involved assisting organisation of a community target weeding session.

I acknowledge receipt of the *Privacy and Personal Information Protection Act 1998* Pre-Collection (Section 10). I confirm that I have read the contents of the notice and agree that the personal information may be used for the purposes identified and provided to the recipients identified in the notice.

Nominee's Signature: [REDACTED] Date: 6th January, 2021

Nominees under 18 years of age - Parent/Guardian Consent

I, [REDACTED] hereby consent to the nomination of
[REDACTED] to the [REDACTED] Committee

Nominee's Signature: [REDACTED] Date: [REDACTED]

Please return this form to
Snowy Monaro Regional Council
PO Box 714
COOMA NSW 2630



NOMINATION FORM FOR APPOINTMENT TO COMMITTEE

Name of Committee: North Ridge Reserve section 355 management committee

Group Represented: nil

Nominee's Name: Mary Christine (Tein) McDonald

Residential Address: [Redacted] Cooma, NSW 2630

Postal Address: As above

Telephone: Home: [Redacted] Work: [Redacted]
Fax: nil Email: [Redacted]

Reasons for wishing to join the committee:

My husband grew up next to the reserve and we now live adjacent to the Reserve. I feel a bond with it and care about its wellbeing. I have undertaken the following works on a voluntary basis for Council and wish to now be involved in the committee so that I can continue to make this sort of contribution but in an official capacity.

1. Prepared a weed management strategy for the Reserve (1999)
2. Supported Louise Jenkins in the formation of informal group 'Friends of North Ridge Reserve' (see Facebook)
3. Prepared a brief for Council for contractor rehabilitation of the water flooding event in the Reserve
4. Continuing to help coordinate bushcare works in the Reserve in collaboration with Cooma

Landcare, plus currently doing weed management in the Reserve as a council volunteer

I acknowledge receipt of the *Privacy and Personal Information Protection Act 1998* Pre-Collection (Section 10). I confirm that I have read the contents of the notice and agree that the personal information may be used for the purposes identified and provided to the recipients identified in the notice.

Nominee's Signature: [Redacted] Date: 04/01/2021

Nominees under 18 years of age - Parent/Guardian Consent

I, _____ hereby consent to the nomination of _____
_____ to the _____ Committee

Nominee's Signature: _____ Date: _____

Please return this form to
Snowy Monaro Regional Council
PO Box 714
COOMA NSW 2630



PRIVACY AND PERSONAL INFORMATION PROTECTION ACT 1998

PRE-COLLECTION (SECTION 10)

Snowy Monaro Regional Council Management and Advisory

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The provision of the information by you is voluntary.

The personal information will be used by the Council to choose members of the Committee.

Council is collecting this personal information from you in order to maintain an accurate contact list for members of the public, Council officers and other Council Committee members who may need to contact the appropriate members of your Committee.

If you do not provide this information, we will not be able to include details in the database.

You may make application for access or amendment to information held by Council. You may also make a request that Council suppress your personal information from a public register. Council will consider any such application in accordance with the Act.

Council is to be regarded as the agency holding the information.

Inquiries concerning this matter may be addressed to Council's Public Officer, 1300 345 345.

It would be appreciated if you would complete the Nomination Form and return to:

Insert name/position
Snowy Monaro Regional Council
PO Box 714
COOMA NSW 2630

ERIN DONNELLY



NOMINATION FORM FOR APPOINTMENT TO COMMITTEE

Name of Committee: NORTH RIDGE RESERVE

Group Represented: None - independant

Nominee's Name: Denis Minehan

Residential Address: [REDACTED]

Cooma NSW 2630

Postal Address: As Above

Telephone: Home: [REDACTED] Work: -

Fax: - Email:

Reasons for wishing to join the committee:

I've a long standing interest in the North Ridge
Reserve, with particular interest in rubbish removal and
weed control (cotoneaster, hawthorn, love grass).
See attached.

I acknowledge receipt of the *Privacy and Personal Information Protection Act 1998* Pre-Collection (Section 10). I confirm that I have read the contents of the notice and agree that the personal information may be used for the purposes identified and provided to the recipients identified in the notice.

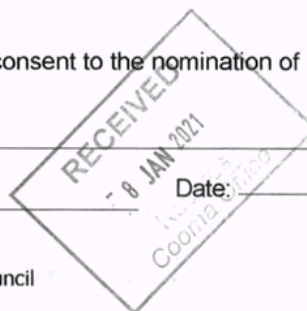
Nominee's Signature: [REDACTED] Date: 7/1/2021

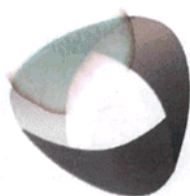
Nominees under 18 years of age - Parent/Guardian Consent

I, _____ hereby consent to the nomination of
_____ to the _____ Committee

Nominee's Signature: _____ Date: _____

Please return this form to
Snowy Monaro Regional Council
PO Box 714





SNOWY MONARO REGIONAL COUNCIL

PRIVACY AND PERSONAL INFORMATION PROTECTION ACT 1998

PRE-COLLECTION (SECTION 10)

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It would be appreciated if you would complete the Nomination Form and return to:

Insert name/position
Snowy Monaro Regional Council
PO Box 714
COOMA NSW 2630



81 Commissioner Street
(PO Box 714)
COOMA NSW 2630
ABN 19 204 741 100

Tel: (02) 6450 1777

Tel: (02) 6450 1777
Fax: (02) 6450 1799
council@cooma.nsw.gov.au
www.cooma.nsw.gov.au

OFFICE HOURS: Monday – Friday 8.35am – 5.00pm
All correspondence to be addressed to the General Manager

Enquiries: Ross Lawley (RL:DC)
Our Ref: RS/PAR/8
Your Ref:

10 April 2008

Mr Dennis Minehan

Dear Denis

NORTH RIDGE RESERVE

The North Ridge Reserve Management Committee has requested that I convey their appreciation for the work you have done on cleaning up rubbish from the Reserve.

This type of community involvement is beneficial to not only our Committee, but all users of the reserve as well.

Again thanks for your assistance.

Yours sincerely

ROSS LAWLEY
RECREATION & PROPERTY MANAGER
for
DAVID BYRNE
DIRECTOR OF ENGINEERING SERVICES

"Building a Better Community"



HeartKids NSW
P.O Box 4000
Homebush Sth NSW 2140

Multi Direct
Suite 3, Level 1,
18 Welwyn Avenue
Manning WA 6152
PH: 1800 812 228
Fax: (08) 9450 7275
admin@multidirect.com.au

All Enquiries

E-Mail: charitypayments@multidirect.com.au
Or Call: 1800 858 888 Monday - Friday
9.00am - 5.00pm

3 July 2017

TAX INVOICE
ABN 32 757 938 056

INV NO:
A/C NO:
OP NO:



Mr D Minehan

Thank you Mr Minehan,

On behalf of HeartKids NSW, thank you for your generous support of our very special children's charity. We are committed to informing the community of the seriousness and prevalence of heart disease in children. Your support will not only help with these advocacy aims but importantly will help us continue our Family Support Program in both of The Sydney Children's Hospitals (Randwick and Westmead) through employing staff. This support continues out of hospital through our family camp and many social activities.

Every day 6 babies are born with heart defects, that equates to over 2000 every year. It is only with your help that we can keep supporting our brave children and their families living with Childhood heart disease.

From this appeal thirteen percent of the gross proceeds are received by Heartkids NSW as profit, helping us reach our target of \$100,000. By supporting Heartkids NSW you are helping us continue our support of Heartkids and their families throughout New South Wales.

Thank you again for your kind support.

Qty.	Description	Amount
1.00	AUST.ANIMALS 2018 CALENDAR	24.95
1.00	AUST.SCENES 2018 CALENDAR	24.95
		\$ 49.90

Price includes GST

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT



HeartKids NSW
P.O Box 4000
Homebush Sth NSW 2140

3 July 2017

A/C NO:
INV NO:
OP NO:

Total Amount: \$ 49.90

Mr D Minehan



Paying by EFT

Please deposit funds into the following:

Bank ANZ
BSB 016412
Account 187105987
Reference 0043330

* Please quote reference number

If you have any problems please

feel free to contact:
charitypayments@multidirect.com.au



Paying by Phone

Pay your invoice by credit card over the phone.
Simply call: 1800 858 888



Mail

Please attach this slip and mail it together with your cheque or money order to:

HeartKids NSW
P.O Box 4000
Homebush Sth NSW 2140

Mastercard and Visa Welcome

____ / ____ / ____ / ____ Exp ____ / ____
Name on card _____



NOMINATION FORM FOR APPOINTMENT TO COMMITTEE

Name of Committee: Cooma North Ridge Reserve

Group Represented: Resident, Ratepayer, Friends of North Ridge

Nominee's Name: Louise Jenkins

Residential Address:

Cooma 2630

Postal Address: as above

Telephone: Home: Work:

Fax: Email:

Reasons for wishing to join the committee:

1. Strong vision for the potential of Cooma North Ridge Reserve

2. Cooma North Ridge Reserve is wonderful area to indulge in my interest in bushwalking and to experience the unique local flora and fauna. Its maintenance needs to be returned to the former planned and systematic management. ie the reinstatement and adherence to, a formal Plan of Management, that includes users (persons like myself), SMRC, RFS and other knowledgeable and interested stakeholders.

3. Cooma North Ridge Reserve is suffering from neglect and needs advocates to ensure that it is repaired, restored and regenerated to a 'Place for Space' that can be utilised for the enjoyment, physical and wellbeing needs of the community. I have strongly engaged with Ridge matters since 2009 and with SMRC for over 2 years through the Recreational Committee.

I acknowledge receipt of the *Privacy and Personal Information Protection Act 1998* Pre-Collection (Section 10). I confirm that I have read the contents of the notice and agree that the personal information may be used for the purposes identified and provided to the recipients identified in the notice.

I request that Council suppress my personal contact details from a public register. I do not want this personal information to be included in a contact list for members of the public. Correspondence from the public may be forwarded to me via email, through SMRC Supervisor Civic Maintenance, or Manager Corporate Projects who deal directly with items regarding Cooma North Ridge Reserve. I am happy to discuss this further.

Nominee's Signature: Date: 5-1-21

Nominees under 18 years of age - Parent/Guardian Consent
I,

hereby consent to the nomination of

to the

Committee

Nominee's Signature: Date:

Please return this form to
Snowy Monaro Regional Council
PO Box 714
COOMA NSW 2630



PRIVACY AND PERSONAL INFORMATION PROTECTION ACT 1998

PRE-COLLECTION (SECTION 10)

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Council is to be regarded as the agency holding the information.

Inquiries concerning this matter may be addressed to Council's Public Officer, 1300 345345.

It would be appreciated if you would complete the Nomination Form and return to:

Insert name/position
Snowy Monaro Regional Council
PO Box 714
COOMA NSW 2630



NOMINATION FORM FOR APPOINTMENT TO COMMITTEE

Name of Committee: Cooma North Ridge

Group Represented: _____

Nominee's Name: Andrew Dawes

Residential Address: [Redacted]
Cooma 2630

Postal Address: As Above

Telephone: Home: [Redacted] Work: _____
Fax: _____ Email: _____

Reasons for wishing to join the committee:

I am keen to see the preservation and maintenance
of the natural environment at Cooma North Ridge.

I acknowledge receipt of the *Privacy and Personal Information Protection Act 1998* Pre-Collection (Section 10). I confirm that I have read the contents of the notice and agree that the personal information may be used for the purposes identified and provided to the recipients identified in the notice.

Nominee's Signature: [Redacted] Date: 27 Jan 2021

Nominees under 18 years of age - Parent/Guardian Consent

I, _____ hereby consent to the nomination of
_____ to the _____ Committee

Nominee's Signature: _____ Date: _____

Please return this form to
Snowy Monaro Regional Council
PO Box 714
COOMA NSW 2630



PRIVACY AND PERSONAL INFORMATION PROTECTION ACT 1998

PRE-COLLECTION (SECTION 10)

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Inquiries concerning this matter may be addressed to Council's Public Officer, 1300 345 345.

It would be appreciated if you would complete the Nomination Form and return to:

Insert name/position
Snowy Monaro Regional Council
PO Box 714
COOMA NSW 2630

9.1.7 DRAFT MINUTES - COMMUNITY SERVICES ADVISORY COMMITTEE - 30 NOVEMBER 2020

Record No:

Responsible Officer: Chief Operating Officer
Author: Executive Assistant (Strategy)
Attachments: 1. Draft Minutes - Community Services Advisory Committee 30
November 2020

EXECUTIVE SUMMARY

The Community Services Advisory Committee held an Extraordinary meeting on 30 November 2020 in Cooma and via Zoom. The Draft Minutes are presented for Council's information.

Note, the Draft Minutes will be presented to the next meeting of the Community Services Advisory Committee on 1 March 2021 for adoption.

COMMITTEE RECOMMENDATION

That Council receive the Draft Minutes of the Community Services Advisory Committee meeting held on 30 November 2020.



SNOWY MONARO
REGIONAL COUNCIL

Minutes

**Extra-Ordinary
Community Services Advisory Committee Meeting**

30 November 2020

EXTRA- ORDINARY COMMUNITY SERVICES ADVISORY COMMITTEE MEETING
HELD IN HEAD OFFICE, 81 COMMISSIONER STREET, COOMA NSW 2630 AND VIA ZOOM
ON MONDAY 30 NOVEMBER 2020

MINUTES

Notes:

1.	OPENING OF THE MEETING	2
2.	APOLOGIES	2
3.	BUSINESS IMPROVEMENT FUND.....	2
4.	MANAGER SUPPORT AND OPERATIONS – UPDATE.....	3
5.	NEXT MEETING	3

MINUTES OF THE COMMUNITY SERVICES ADVISORY COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON MONDAY 30 NOVEMBER 2020 **Page 2**

**MINUTES OF THE EXTRA-ORDINARY COMMUNITY SERVICES ADVISORY COMMITTEE
MEETING
HELD IN HEAD OFFICE, 81 COMMISSIONER STREET, COOMA NSW 2630 AND VIA ZOOM

ON MONDAY, 30 NOVEMBER 2020
COMMENCING AT 4.15PM**

PRESENT: Kevin Dunne, Community Representative
Angie Ingram, Community Representative
Joanne Jeanes, Community Representative
Maria Linkenbagh, Community Representative
Mayor Peter Beer, SMRC (*Chair*)
Jeff Morgan, Chief Operating Officer, SMRC
Bianca Padbury, Manager Community Services, SMRC
Susannah Chapman, A/g Clinical Support Lead, SMRC
Caroline Lucas, Registered Nurse and A/g Manager Snowy River Hostel, SMRC
Marcela Escosteguy, Coordinator Quality Assurance and Education, SMRC
Tabitha Williams, Coordinator Community Support Services, SMRC
Sandra McEwan, Executive Assistant (Strategy), SMRC (*Secretariat*)

APOLOGIES: Nick Elliott, Community Representative

1. OPENING OF THE MEETING

The Chair opened the meeting at 4.15PM with the Acknowledgement of Country.

Council wishes to show our respect to the First Custodians of this land the Ngarigo, Walgalu, Ngannawal and Bidjahal people and their Ancestors past and present.

2. APOLOGIES

An apology for the meeting was received from Mr Elliott.

3. BUSINESS IMPROVEMENT FUND

Ms Padbury and Mr Morgan advised that a report on the Business Improvement Fund (BIF) would be presented at the Council Meeting on 17 December 2020. A brief summary of the BIF follows.

The BIF application for Stream 2 – to sell the Aged Care facilities of Yallambee Lodge and Snowy River Hostel was successful.

The funding from the Federal Government will be used for:

- ACFI staff training.
- IT systems to improve Business Operations.
- Building and Fire compliance – essential maintenance.
- Sale and Transition Agent to assist with the EOI process.
- Change and Sale Management Consultant to work with staff, residents and families.

MINUTES OF THE COMMUNITY SERVICES ADVISORY COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON MONDAY 30 NOVEMBER 2020 **Page 3**

- Community Engagement Specialist.
- Incentive payment to the provider.

A good quality provider will be a long term solution and ensure that we continue to have Aged Care facilities in our region. Criteria to be met in the EOI process includes:

- Staff retention and protection.
- Maintain a high level of service to residents.
- Extend Yallambee Lodge to include a Dementia specific wing.
- Aged Care facility in Jindabyne.

Timeframe:

- Signing of the Funding Agreement expected early December 2020.
- Appointment of a Sale and Transition Agent before Christmas 2020.
- EOI process to select a Provider to commence in February 2021.

4. MANAGER SUPPORT AND OPERATIONS – UPDATE

Ms Padbury gave the following update:

- Recent recruitment process – no suitable candidates.
- Continue to pursue recruitment of the Manager position with a specialised recruitment agency.

5. NEXT MEETING

Monday, 1 March 2021 in the Committee Room and via Zoom commencing at 9.30am.

There being no further business the Chair declared the meeting closed at 5.10pm

CHAIRPERSON

The above minutes of the Community Services Advisory Committee Meeting of Snowy Monaro Regional Council held on 30 November 2020 were confirmed by Committee at a duly convened meeting on 1 March 2021 at which meeting the signature hereon was subscribed.

9.1.8 2020 AGED CARE APPROVAL ROUND FUNDING

Record No:

Responsible Officer: Chief Executive Officer
Author: Chief Operating Officer
Key Theme: 1. Community Outcomes
CSP Community Strategy: 1.2 High quality community support and residential aged care services are available and accessible to residents across the region
Delivery Program Objectives: 1.2.1 Competitive cost effective aged care and community support services are available within the region
Attachments: Nil

EXECUTIVE SUMMARY

The current Aged Care Approval Round (ACAR) was originally announced in Feb 2020, the round was subsequently deferred because of COVID and was re-announced, in a changed format in December 2020.

The following table shows the key features of each announced round plus the prior round for comparison:

	2018-19 ACAR	Original 2020 ACAR	Revised 2020 ACAR
Number of places	13,500	10,000	2,000
Gross Grant amount	\$60M	\$60M	\$150M
Priorities			
• Timeliness of activation	48 months	48 months	18 months
• Special need		Rural and Remote	Rural and Remote

Funding for places and capital works for a residential aged care service in Jindabyne is not supported by this current ACAR.

Funding for compliance works at Snowy River Hostel and top up funding to ensure enough funds for fit-out of the Yallambee Lodge dementia ward are considered to have a high likelihood of success.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council proceed with an ACAR application for capital improvements to Yallambee Lodge and Snowy River Hostel.

BACKGROUND

The ACAR is an application process which enables existing approved providers of aged care and organisations intending to become an approved provider, to apply for Australian Government-subsidised places and/or capital grants in an open, competitive and equitable way.

The process for the planning, distribution and allocation of new aged care places and capital grants is set out in the *Aged Care Act 1997* (the Act), Allocation Principles 2014 (Allocation Principles) and Grant Principles 2014 (Grant Principles).

Applicants must demonstrate their suitability against the legislative criteria in order to receive an allocation of places and/or capital grant funding.

The 2020 ACAR has been postponed since March 2020 to better enable approved providers in helping to slow the spread of COVID-19.

Prior to its postponement, the 2020 ACAR was to make available 10,000 residential care places, 750 short-term restorative care (STRC) places and \$60 million in residential care capital grants.

The impacts of the pandemic response, coupled with the generational reforms well underway – noting the Royal Commission into Aged Care Quality and Safety will provide a Final Report by February 26 2021 – has required a refocus of this ACAR.

The 2020 ACAR will now make available 2,000 residential care places, 1,028 STRC places and \$150 million in residential care capital grants.

The 2,000 residential care places are prioritised towards applicants that can demonstrate their capacity to deliver care either immediately ('bed-ready') or within 18 months of allocation. The remaining 8,000 places will be considered in the context of any future ACAR, subject to the recommendations of the Royal Commissions' Final Report.

The following table shows the key features of each announced round plus the prior round for comparison:

	2018-19 ACAR	Original 2020 ACAR	Revised 2020 ACAR
Number of places	13,500	10,000	2,000
Gross Grant amount	\$60M	\$60M	\$150M
Priorities			
• Timeliness of activation	48 months	48 months	18 months
• Special need		Rural and Remote	Rural and Remote

As can be seen from the above comparison the current ACAR is unlike previous ACAR's in the following key respects:

1. The number of places is greatly reduced

2. The value of grants is substantially higher
3. The priority on places being operational in 18 months, is quite unique and it is implicit in this that the round is not targeting new facilities which typically take 4-5 years to complete from the grant of places.

Prior to the release of the revised ACAR, Council's approach was to apply for places to establish a first stage of a new facility in Jindabyne with an associated grant and to consider a further grant for the Berridale and Cooma facilities. However, with the changes to funding available and the priority criteria, the following observations are made.

- An application for places and a grant for Jindabyne would fit the priority criteria to - improve access to quality residential aged care in regional, rural and remote locations.
- An application for a grant would not fit the criteria - assisting the development of residential care places previously allocated but not yet operational in rural/regional areas.
- An application for places would not fit the timeliness criteria.
- An application would meet the need criteria as Jindabyne is a category 2 region.

Through our discussions and referring to the previous ACAR we lodged for you we note the following:

1. The land has not been secured at Jindabyne.
2. Raising funding that would be needed to support the cost of development is not advanced.
3. Given point 1, no substantive work has been undertaken on design and approvals.

In combination, the above three factors would suggest that progression of a facility in Jindabyne, from the ACAR criteria perspective in any timeframe that the Department would consider reasonable is not sufficiently advanced to ensure funding would be made available. This then translates to a low likelihood of success in the current ACAR.

Against this, it should be recognised that at \$150M the grant pool is more than 250% of the normal level and this means:

- More providers are likely to be successful in grant applications and
- It is likely that grants of higher amounts will be approved

With respect to Yallambee Lodge and Snowy River Hostel, while there are positives in relation to a grant application for this facility there are complexities related to the recent approval of the Stream 2 grant (transition to a new provider) under the Business Improvement fund program (BIF).

Substantial design work has been completed for the new dementia ward at Yallambee Lodge. TO ensure adequate funds for fit out of this new development, additional funding can be sought through the current ACAR which does meet the ACAR requirements.

A modest grant (<\$1M) for Snowy River Hostel would also have a relatively high chance of success. Grant would be put toward improving building compliance with the Building Code of Australia (BCA).

If successful in a funding application while Council is undertaking a process to transition Yallambee Lodge and Snowy River Hostel to new operator as per our Business Improvement Fund grant, discussions will be held with the Department of Health to ensure that any funding is also transitioned to a new operator to deliver the works.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

While it is not recommended to apply for funding for places and capital works for a new facility in Jindabyne under this ACAR round due to the ACAR requirements not supporting this, Council acknowledges the importance of the provision of residential aged care services in Jindabyne in the future. Therefore this is one of the key requirements for Council in considering transition to a new operator for residential aged care services – expansion into Jindabyne.

Securing funding under the current ACAR for Yallambee Lodge and Snowy River Hostel will result in improvements to those facilities.

2. Environmental

Nil.

3. Economic

An application for top up funding for the Yallambee Lodge dementia ward will ensure adequate funds are available to complete fit-out. Funding for Snowy River Hostel will enable works to improve BCA compliance. If successful in a funding application while Council is undertaking a process to transition Yallambee Lodge and Snowy River Hostel to new operator, discussions will be held with the Department of Health to ensure that any funding is also transitioned to a new operator to deliver the works.

4. Civic Leadership

An application for funding under the current ACAR will ensure improvements can be made to the existing facilities.

9.2.1 BOMBALA REGION SOFTWOODS INDUSTRY BUSHFIRE RECOVERY STUDY

Record No:

Responsible Officer:	Chief Communications Officer
Author:	Economic Development Officer
Key Theme:	2. Economy Outcomes
CSP Community Strategy:	4.1 Attract diverse businesses and industries to the region, supporting their establishment and retention
Delivery Program Objectives:	4.1.3 Council is an active community partner in supporting regional business initiatives
Attachments:	1. Bombala Region Softwoods Industry Bushfire Recovery Study

EXECUTIVE SUMMARY

The 2020 Black Summer Bushfires significantly impacted the potential future supply and productivity of the Bombala Region softwood plantation estate.

So that government, industry and community are properly informed of the bushfire impacts and the importance of the industry to the Bombala and Snowy Monaro Regional economies, Council engaged Margules Groome to research and deliver the *Bombala Region Softwoods Industry Bushfire Recovery Study* that includes ten (10) short, medium and long term recommendations to secure the industry in a sustainable future.

OFFICER'S RECOMMENDATION

That Council receive the information and recommendations made to Council in the *Bombala Region Softwoods Industry Bushfire Recovery Study* and further consider implementation of relevant recommendations in the process of developing Council's next operational plan.

BACKGROUND

In mid-2020, the Economic Development Team engaged Margules Groome Consulting Pty Ltd (Margules Groome) to deliver a study on the impact that the 2020 Black Summer Bushfires had on the Bombala Region Softwoods Industry. The study was funded with Council's Federal Government Disaster Recovery Funding Allocation (DRFA) and the NSW Government's Bushfire Community Resilience and Economic Recovery Fund.

Over a five (5) month period, Margules Groome undertook extensive consultation across the entire softwoods industry supply chain to inform the detailed report on softwood markets, economic value of the local industry, and short-, medium- and long-term recommendations for Council's consideration (not all are the responsibility nor under the control of Council).

Margules Groome's key findings, detailed in the *Bombala Region Softwoods Industry Bushfire Recovery Study Summary* include:

- It is estimated that it will take at least 26 years for the Bombala plantations to return to their pre-bushfire harvest potential.
-

- The 47 thousand hectares of softwood plantation in the region of Bombala are worth between 250 and 300 million dollars (noting the Black Summer bushfires in January 2020 impacted around 10,000 hectares of softwood plantation in the Bombala and Bega Valley regions).
- The investment in equipment to grow, protect, harvest and process the softwood plantations is over 160 million dollars. The annual output in sawn timber from Dongwha Australia, pulplogs delivered to Visy Industries in Tumut and for export at Eden, and residues processed by Straw Services and Mighty Mulch at Bombala is close to 100 million dollars.
- The combined total capital investment in plantations and associated equipment plus value of annual output is well over 500 million dollars. If investment in flow on and support businesses around Bombala and the softwood export facilities at Eden are considered, then the investment is significantly higher.
- Employment is also significant and Margules Groome has estimated that there are more than 370 direct jobs in the softwood plantation industry. This is deemed as resulting in a flow on effect of at least another 450 indirect jobs in businesses that service and/or rely on the Bombala softwood plantation industry in some way.
- Future domestic demand for softwood sawn timber is likely to remain strong as the economy of Australia continues to grow and demand from China and other growing markets is likely to remain strong over the next 30 years.

Margules Groome's recommendations in the *Bombala Region Softwoods Industry Bushfire Recovery Study* to secure the industry a sustainable future include:

Short Term Recommendations 1 to 5 years

1. Lobby for Dongwha wood supply
2. Establish a South East Forestry Working Group
3. Lobby the Commonwealth Government for the South East region to become a Regional Forestry Hub
4. Develop a South East Forestry and Agriculture Land Use Plan
5. Commit to Planet Ark's Wood Encouragement Policy
6. Form a Border Fire Management Committee
7. Facilitate TAFE NSW Forestry Training
8. Construct the Rail Trail from Bombala to Canberra
9. Consider the development of a Council wide Circular Economy

Medium Term Recommendations 5 to 10 years

1. Plantation estate expansion
2. Investigate biomass for energy generation
3. Upgrade the South East Forestry Plan

Long term recommendations 10 plus years

1. Consider new Industry options
-

QUADRUPLE BOTTOM LINE REPORTING

1. Social

The community is advantaged by Council having invested bushfire recovery funding in the *Bombala Region Softwoods Industry Bushfire Recovery Study*. Both the industry, it's enablers and the community will be well-informed of the 2020 Black Summer Bushfires' longstanding impact on the softwoods industry, especially future impacts to harvest and haulage employment demands and locally produced timber supply to Dongwha Australia (potential peaks and troughs in supply as the plantation estate is re-established and ages).

2. Environmental

Nil.

3. Economic

There is a real risk that the Bombala region could suffer a major decline in employment opportunities as a result of the Black Summer bushfire impacts on the local supply of timber. This is most likely during the early to mid 2030s, unless mitigating actions such as those recommended in the study are taken in the meantime. Margules Groome has estimated that there are over 370 direct jobs in the softwood plantation industry, and this would result in a flow on effect of at least another 450 indirect jobs in businesses that service and/or rely on the Bombala softwood plantation industry in some way.

It is essential to not only the Bombala region economy, but also the broader Snowy Monaro Regional economy and supply chains into Bega Valley Shire and the Snowy Valleys, that government supports the softwoods industry around Bombala.

4. Civic Leadership

The *Bombala Region Softwoods Industry Bushfire Recovery Study* is a research project that Council delivered in its role as "A trusted community partner", because it was obvious that no other key softwood industry stakeholders have the capacity to deliver to the industry this piece of work. As part of the project, Council's consultant provided a briefing on the findings of the study to the Bombala Chamber of Commerce Annual General Meeting in December.



FINAL REPORT

AUX000512

Version 8.0



Snowy Monaro Regional Council

Bombala Region Softwoods Industry Bushfire Recovery Study

18 December 2020



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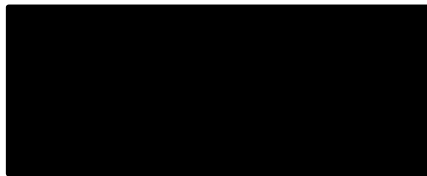
PREFACE

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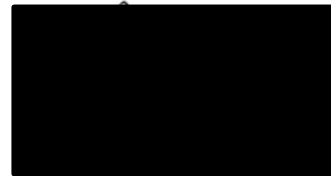
The report contains our assessment of the impact of the 2019-20 Black Summer Bushfires on the Bombala region softwoods forest industry.

The release of this report is subject to the terms of the Disclaimer provided on the following page.

We trust our report is useful and we would be pleased to provide any future assistance if required.



Rob de Fégely
Director



Damian Walsh
Director

Margules Groome Consulting Pty Limited
Scottish House
Level 4, 90 William St
MELBOURNE, VIC, 3000,
AUSTRALIA
Tel: +61 3 8199 7937
www.margulesgroome.com



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GLOSSARY OF TERMS

ABARES	Australian Bureau of Agricultural and Resource Economics & Sciences
AKD	Associated Kiln Driers – Australia's largest softwood sawmillers
ANWE	Allied Natural Wood Exports
%	Percent
BDMt	Bone dry metric tonne
BDMt/a	Bone dry metric tonne per annum
CLT	Cross Laminated Timber – essentially glued timber panels
ENGOS	Environmental non-government organisations
GDP	Gross domestic product
GFC	Global Financial Crisis
GFP	Global Forest Partners – parent of Snowy Mountains Forests
GMt	Green metric tonnes
GMt/a	Green metric tonne per annum
GTRPC	Green Triangle Regional Plantations Committee
ha	hectares
km	Kilometres
LVL	Laminated Veneer Lumber – thick plywood
m	Metres
m ³	Cubic metres
m ³ /a	Cubic metres per annum
m ³ /ha	Cubic metres per hectare
m ³ /ha/a	Cubic metres per hectare per annum
MAI	Mean annual increment
MGP	Machine Graded Pine
MIS	Managed investment scheme
RBA	Reserve Bank of Australia
SEFE	South East Fibre Exports (former name of ANWE)
TIMO	Timber Investment Management Organisation – e.g. GFP
WSA	Wood supply agreement



SUMMARY

The Bombala softwood plantations and associated industry are significant.

Margules Groome Consulting Pty Ltd (Margules Groome) estimates that the 47 thousand hectares of softwood plantation in the region of Bombala are worth between 250 and 300 million dollars. In addition, the investment in equipment to grow, protect, harvest and process the softwood plantations is over 160 million dollars. The annual output in sawn timber from Dongwha Australia, pulplogs delivered to Visy Industries in Tumut and for export at Eden, and residues processed by Straw Services and Mighty Mulch at Bombala is close to 100 million dollars.

The combined total capital investment in plantations and associated equipment and value of annual output is well over 500 million dollars. If investment in flow on and support businesses around Bombala and the softwood export facilities at Eden are considered, then the investment would be significantly higher.

The employment is also significant and Margules Groome has estimated that there are over 370 direct jobs in the softwood plantation industry, and this would result in a flow on effect of at least another 450 indirect jobs in businesses that service and/or rely on the Bombala softwood plantation industry in some way.

The annual harvest and woodflow varies as not all growers are working to the same sustainable harvest systems but before the fires this was between 550 thousand and 600 thousand cubic metres per annum.

The main products are sawn and treated timber mostly for heavy construction and landscaping works produced by Dongwha Australia. Other products include pulplogs that are trucked to the Visy pulpmill in Tumut and out of specification logs that are exported from Eden to China and some softwood chips which are also exported. Dongwha have also recently installed a biomass boiler to provide steam for their kilns which uses around 50 per cent of their sawdust with the remainder being sold into the horticultural market.

The residues are also important and Straw Services situated next to the sawmill produce a specialist product from wood shavings used by the poultry industry for bedding and Mighty Mulch processes and refines the pine bark for potting mix and compost.

The Black Summer bushfires in January this year impacted around 10 thousand hectares of softwood plantation in the Bombala and Bega Valley regions. This is the second time a major fire has impacted the softwood plantations at Bombala as 6 thousand hectares was lost in 1983.

Simple replacement cost of these two bushfire losses in current money terms would be at least 40 million dollars however the opportunity cost (future log value) of this loss is considerably higher and is estimated to be at least 100 to 120 million dollars.

Creating a valuable softwood plantation asset that is sustainable and renewable takes time. The first plantations were established nearly 100 years ago but construction of the new modern Dongwha sawmill did not happen until 2011 some 80 years after the first pines were planted. It is estimated that it will take at least

26 years for the Bombala plantations to return to their pre bushfire harvest potential. Creating such a valuable and renewable asset like a softwood (or hardwood) plantation requires vision and protection if it is to deliver lasting economic benefits to not only the local region of Bombala but also nationally.

Future demand for softwood sawn timber is likely to remain strong as the economy of Australia continues to grow. Australia is also a net importer of softwood sawn timber which is currently around 800 thousand cubic metres per year. In addition, the Asia Pacific region is also short of softwood and demand from China and other growing markets in our region is likely to remain strong and this is unlikely to change in the next 30 years due to the growth of both our domestic and export markets and the static supply of softwood.

Protecting the Bombala plantations from a future bushfire is critical and there is no single measure (i.e., aerial bombers) that will achieve this, rather it is a range of things done well and consistently. For example, strategic firebreaks combined with forest thinning and prescribed burning, a rapid response to new fires by skilled firefighters will provide the greatest chance to protect our landscape and communities in the future.

There are some aspects of bushfires that the Snowy Monaro Regional Council can control and others they cannot control like climate change and the hot summer weather.

Controllable factors include:

- **Reducing flammable fuels in the landscape** – prescribed burning of at least 8% of the forest area has been proven over 70 years in south west Western Australia to be the most cost-effective approach to protecting forests and communities from the damaging impacts of mega bushfires. [Note the Australian landscape has evolved with fire and without it, it degrades].
- **Development of strategic firebreaks** – in conjunction with prescribed burning developing strategic firebreaks potentially along roads can create both safety zones for firefighting but they can also be aesthetically pleasing and replicate how Aborigines managed the landscape for 60 thousand years.
- **Fast detection and response** – fires will occur in our landscape and the key to preventing mega bushfires is early detection (potentially utilising aircraft with smart detection technology and carrying a small load of retardant) and rapid response and access by firefighting agencies to quickly bring fires under control.
- **Consistency of resources** – there are too many examples of variable resources across different states and/or agencies for example communications like the Fires Near Me App does not work in Victoria and vice versa. There should be a national approach to firefighting so that all equipment, communications and firefighting systems are the same. Large property owners should also be considered to supplement the firefighting resources and be provided with personal protective equipment, basic

training, and access (ideally subsidised) to approved standard equipment like pumps, tanks and hose connections etc.

Despite the significant impact of the bushfires on Bombala and its community there are opportunities and challenges, but they are manageable with the support of all levels of government and some investment in protection measures.

Following discussions with industry and community members around Bombala Margules Groome provides the following recommendations to the Snowy Monaro Regional Council for their consideration.

Short Term Recommendations 1 to 5 years

1. **Lobby for Dongwha wood supply** – Dongwha is the major employer in Bombala with around 130 jobs and its business is under threat due to the inability of Forestry Corporation of NSW to supply the volume of sawlogs it needs to remain viable. There are some other options, but they are not secured and may need some Council assistance. The residue businesses like Straw Services and Mighty Mulch are reliant on Dongwha remaining viable.
2. **Establish a South East Forestry Working Group** – to improve communications between the Bombala and Eden forest industry and the Council. This would include issues such as transport infrastructure, planning guidelines for new plantations and fire protection and communications around the state border. This working group can develop a long-term forestry plan and there is logic in this group including Bega Valley and East Gippsland Shires and potentially Queanbeyan Palarang.
3. **Lobby the Commonwealth Government for the South East region to become a Regional Forestry Hub** – the south east region has been identified as a forest industry hub, but it has not been formally recognised by the Commonwealth Government. There are policy benefits which come with the creation of an industry hub such as carbon credits for commercial plantations. One project that a Hub could fund would be a region wide five-year **Transport and Road Infrastructure Plan**.
4. **South East Forestry and Agriculture Land Use Plan** – the development of softwood plantations by Willmott Forests in the late 1990's and early 2000's on cleared farmland was contentious and divided the community. Developing additional plantations will reignite these tensions unless there is a level of planning about where plantations should be established. Defining what is important to the local community and the industry will be important and where possible ensuring planning regulations do not create perverse outcomes. This plan should investigate the potential size of the plantation estate and should include Bega Valley Shire and new industry processing options such as a panel board plant.
5. **Commit to Planet Ark's Wood Encouragement Policy** –this program is about awareness of the value of wood as a renewable and healthy product for Council and the community to use.

6. **Border Fire Management Committee** – following the 1983 bushfires a Border Fire Management Committee was established to improve communications and planning across the Victorian and NSW state border. It appears that this committee diminished over time but given the losses experienced this summer, an effective border fire management committee is critical to protecting the plantations in the future.
7. **TAFE NSW Forestry Training** – finding skilled employees is a challenge that TAFE NSW has recognised, and they are hiring part time teachers to develop a VET Forestry Course and Council should work with them to ensure they have appropriate facilities like a refurbished Bombala Primary School.
8. **Construct the Rail Trail from Bombala to Canberra** – this rail trail will create diversity in the economy. It will also increase the amenity of Bombala to make it more attractive for forestry workers to come and live in the town, which is currently a challenge. Building the trail to the coast would make a significant tourist connection from the sea to the nation's capital.
9. **Consider the development of a Council wide Circular Economy** – the circular economy is based on zero waste and would require all industries to work together to determine how waste can be utilised or re-purposed rather than going to landfill. Paper and wood products are easily recycled they just need a cost-effective collection system.

Medium Term Recommendations 5 to 10 years

10. **Plantation estate expansion** – a slow and steady expansion of a plantation resource is generally more acceptable in terms of community acceptance, roading infrastructure and industry development than a massive increase in the plantation estate over a short period.
11. **Biomass** – is commonly used in Europe and Asia and increasing in its importance as one of the renewable energy options in Australia. Dongwha has surplus sawdust that could be utilised. In addition, there is an unquantified amount of stemwood in the softwood and hardwood plantations that remain after harvesting that could also be utilised for steam production for heating, especially public buildings like the hospital, Currawarna, the schools etc. Modern biomass heating systems are efficient and affordable and given the regions climate they would be ideal replacement for older style heating systems.
12. **Upgrade the South East Forestry Plan** – as part of the land use plan.

Long term recommendations 10 plus years

13. **New Industry options** – within 10 to 15 years the replanted plantations following the bushfire will be ready for first thinning which will present new processing opportunities. Ideally these should be considered within the context of the outlook for demand and the opportunity for a new processing plant in Bombala.

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1 INTRODUCTION

The Snowy Monaro Regional Council (the Council) recognises that forestry and wood processing is a significant employer within the Snowy Monaro region and is a major contributor to the economy, especially the town of Bombala. As a result, the Council wants to improve its understanding of how this industry functions within the region. Achieving a greater understanding allows the Council to articulate its value to the local community and increase their knowledge of the key local, regional, national and international factors influencing its success.

The 2020 bushfires had a severe impact on the forest industry within the Council area, particularly the Bombala region which is heavily reliant on the 47 thousand hectares of softwood plantations that are grown both within and nearby.

This is the second time that Bombala has suffered a major bushfire in its softwood plantations. In 1983 over 6 thousand hectares of plantations were lost when a bushfire came from Victoria and extensively damaged Bondi State Forest. Then in January 2020 approximately 10 thousand hectares were lost when a bushfire came from a similar direction in Victoria.

The Council has requested Margules Groome Consulting Pty Ltd (Margules Groome) to develop a report that responds to their local forest industry and stakeholder needs following these January bushfires.

The following report will examine the role the industry plays in the region, its contribution to the local economy, the supply chains and key markets for log products, future softwood supply and demand, employment and skills requirements, and areas where each tier of government could assist to make the industry viable and sustainable over the short, medium and long term.

Based on the research undertaken for this report and discussions with stakeholders, Margules Groome will provide the Council with a series of strategic recommendations for their consideration.

2 OVERVIEW OF AUSTRALIAN FORESTRY

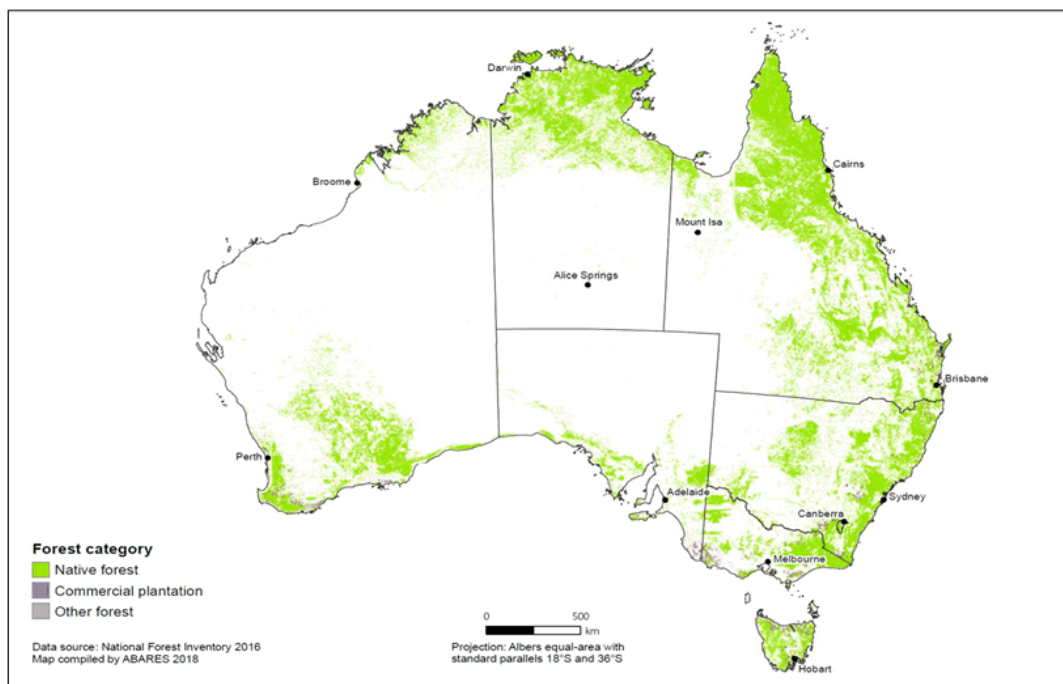
Australia has 134 million hectares of forest and according to FAO it is the seventh most forested country in the world. As a result, Australia has more forest per person than any other developed country except for Canada and possibly Russia. The average area of forest per person in Australia is over 5 hectares and the world average is around half a hectare (FAO,2011 & 2020).

Despite Australia's extensive forest area, the country has an annual net trade deficit in wood products of around two billion dollars. There is no economic argument for self-sufficiency in wood products it is a moral argument that Australia should not import timber products from forests that poorly managed.

The 134 million hectares contains nearly 2 million hectares of commercial plantations which are made up of 1.04 million hectares of softwood (mostly Radiata pine) and 884 thousand hectares of hardwood (mostly Blue Gum (*Eucalyptus globulus*) and Shining Gum (*E nitens*)).

The location of Australia's forests is shown below in Figure 2-1

Figure 2-1
Australia's 134 Million hectares of forest by category



Source: Australia's State of the Forests Report 2018

New South Wales has a total area of forests of 20.4 million hectares which includes 393 thousand hectares of softwood and hardwood plantations and 19.9 million hectares of natural forests managed under various tenures.

The privately owned natural forests in NSW is extensive at 7.4 million hectares while Forestry Corporation of NSW manages a natural forest estate of only 1.8 million

hectares. In addition, there is at least 5.5 million hectares of natural forests in National Parks and other reserves. The balance of the natural forest estate is on leasehold land and on other crown land which is approximately 5 million hectares (ABARES, AFWPS, 2020).

2.1 Historical Wood Products Supply

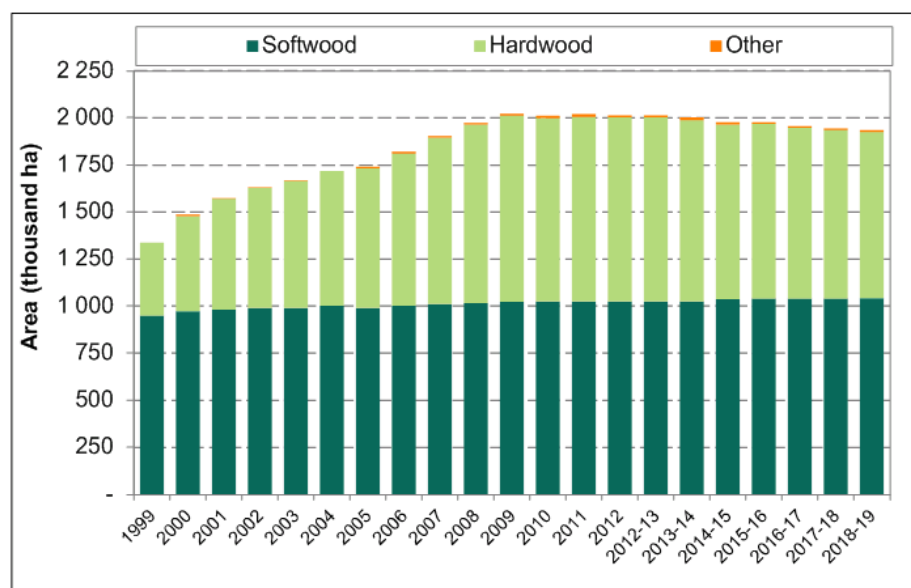
Since European settlement Australia has been an importer of wood products. There was significant and largely uncontrolled harvesting and clearing of Australia's natural forests throughout the 1800's and the early to mid-1900's. The demands of two World Wars and associated economic growth maintained the supply pressure for wood products from Australia's natural forests. The decade of the 1950's saw significant changes as more foresters were trained and the knowledge and experience with the silvicultural requirements of the unique eucalypt forests improved. The complex and difficult task for assessing the sustained yield of Australia's various forest types was also introduced into forest management planning.

It was also obvious around the late 1950's and early 1960's that Australia's natural forests would not be able to supply the nations' future demand and negotiations commenced between the state and federal government to expand the development of softwood plantations. These negotiations led to the *Softwood Forestry Agreements Act in 1967* which provided Commonwealth loans to the States to increase their annual planting of softwoods. These loans were successful in boosting the national planting of softwoods from around 16 thousand hectares to 28 thousand hectares per annum. The Forestry Commission of New South Wales (now the Forestry Corporation of NSW) was a recipient of this loan funding which was used at Bombala and elsewhere. The aim of the loans was to increase the national softwood estate from around 250 thousand hectares in 1966 to 1.2 million hectares by the year 2000 to supply a population of 20 million assuming a per capita wood consumption rate of 1.4 cubic metres per annum. (Carron, 1985).

Despite their success these loans did not include any assistance to the private sector. This inadvertently created a reliance by the wood processing industry on the publicly owned plantations. The scheme was also controversial in that the state agencies were clearing areas of what was regarded as 'marginal' natural forest which was heavily criticised in the 1970s and as a result the loans were ceased in the early 1980's. Subsequently most state forest agencies banned the clearing of natural forests for softwood plantations by the late 1980's. However, the subsequent switch by the State forest agencies to the purchase of cleared agricultural land quickly became controversial. For example, the purchase in July 1986 by the Forestry Commission of Red Hill Station near Tumut was heavily criticised by local farmers as it had been one of the properties mentioned in Banjo Paterson's poem 'Kiley's Run'. By the early 1990's most state forest agencies had ceased their expansion of softwood plantations and the national estate has only increased very slowly since then. Figure 2-2 below provides the current national plantation area of softwood and hardwood. The significant increase in hardwood plantations was due to the planting by companies promoting Managed Investment

Schemes (MIS) in the mid 1990's and early 2000's. Following the global financial crisis (GFC) in 2009 most of these promoting companies became bankrupt and the plantations were sold to long term investors. The area of hardwood plantation is now declining as the timber investment management organisations (TIMO's) sell land to farmers after harvesting.

Figure 2-2:
Australia's Total Plantation Area 1999-2019

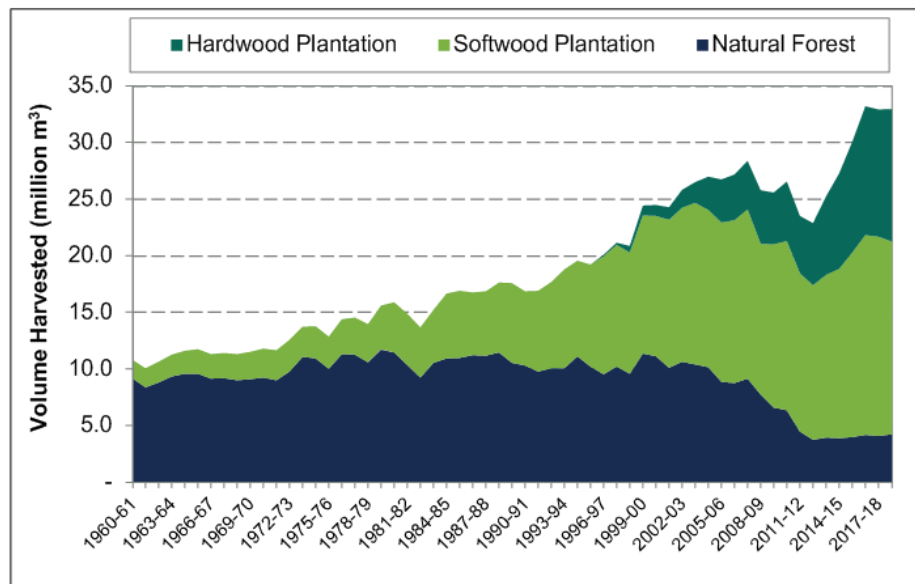


Source: ABARES

2.2 Wood Supply from Australian Forests

The history of wood supply in Australia began with harvesting natural forests and importing specialist timber products like Baltic pine, Oregon or Douglas Fir and rainforest hardwoods like Meranti, Ramen and Merbau. The domestic supply since 1960 is illustrated below in Figure 2-3 which shows the dominance of supply from natural forests until the mid-1990's when the maturing softwood plantations (as a direct result of the softwood loans) surpassed the natural forest harvest volumes in 1995/96. The current harvest of nearly 33 million cubic metres is a record but virtually all the hardwood plantations (shown below in dark green shading) are chipped and exported to China and Japan for papermaking.

**Figure 2-3:
Australian Forest Harvest 1960-2019**



Source: ABARES

Australia's apparent consumption according to ABARES is nearly 22 million cubic metres per annum or 0.87 cubic metres per person (ABARES, 2020).

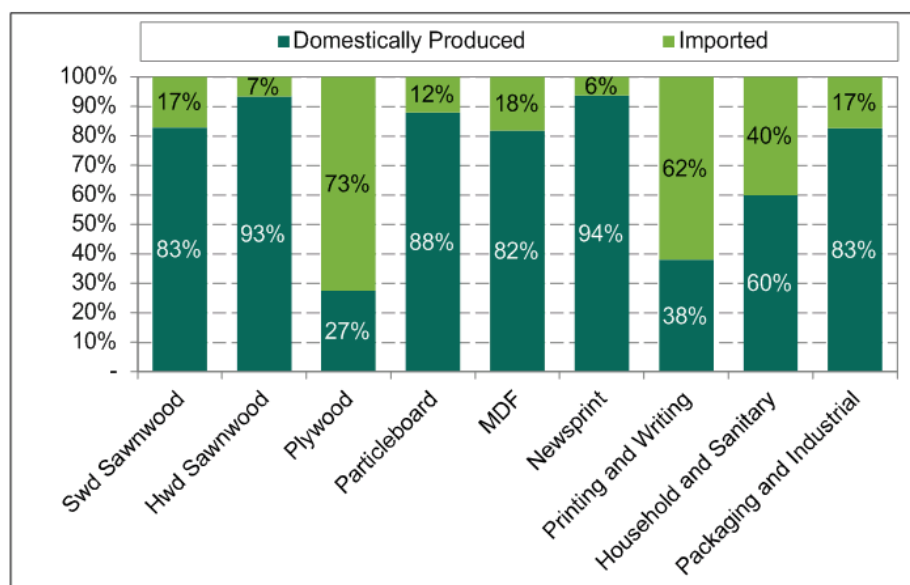
The total import bill is nearly 6 billion dollars and the most significant imports are paper and paper products which account for 2.2 billion dollars. Miscellaneous wood products are also significant accounting for about 1.5 billion dollars, and this includes products like manufactured flooring and furniture (ABARES, 2020).

The current balance in percentage terms between domestic production and imports is shown below in Figure 2-4.

Softwood sawntimber is also a major import (around 17%) and was nearly 800 thousand cubic metres in 2018-19 at a cost of over \$400 million. Imports of softwood sawntimber have increased by 68% in the last 10 years and this will continue to rise until Australia increases its area of softwood plantations.

To put this import volume in perspective it would represent about 2 million cubic metres of logs assuming the sawn recovery was 40%. Two million cubic metres of logs would represent the sustainable harvest from approximately 130 thousand hectares of plantation assuming a mean annual increment (growth) of 15 cubic metres per annum.

Figure 2-4:
Balance of Domestic and Imported Wood Products 2019



Source: ABARES

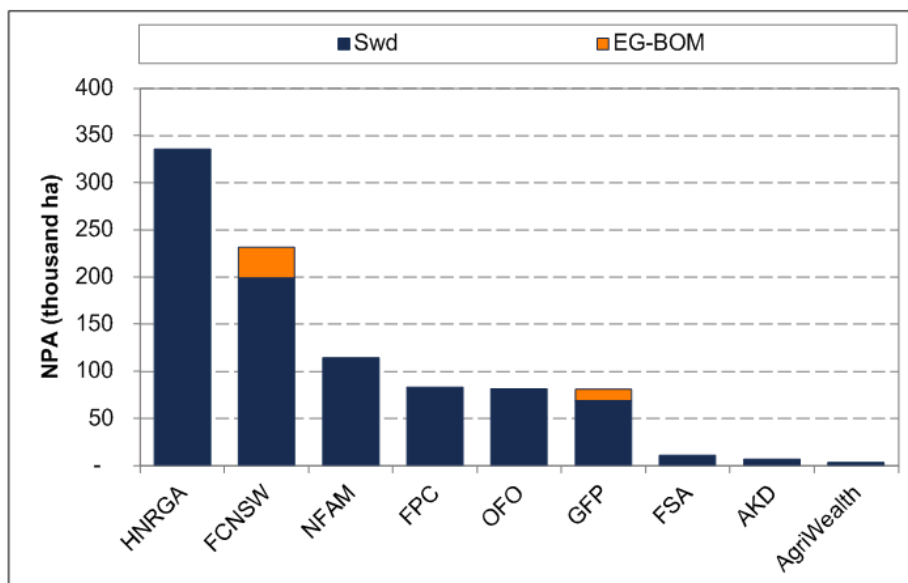
2.3 Softwood Plantations in Australia

As mentioned above Australia has approximately 1.04 million hectares of softwood plantations and 74% of these plantations are radiata pine (*Pinus radiata* D. Don) that grow in cool temperate regions of southern Australia and 15% are southern pines (*Pinus elliotti*, *Pinus caribaea*, *Pinus hondurensis* and hybrids) that are suited to growing in sub-tropical/tropical areas in Northern Australia.

The Forestry Corporation of NSW manages the largest softwood plantation estate in the state extending over 227 thousand hectares within the total softwood plantation estate of 306 thousand hectares.

The plantation areas within the Bombala region are shown below in Figure 2-5 as orange shading. There is another small plantation owner called Primary Securities which was formerly part of Willmott Forests and it is not shown in the graph due to its smaller scale (~2 thousand hectares).

Figure 2-5:
Australia's major softwood plantation owners (Net Planted Area in hectares)



Source: Margules Groome

The major Australian softwood growers listed above are as follows:

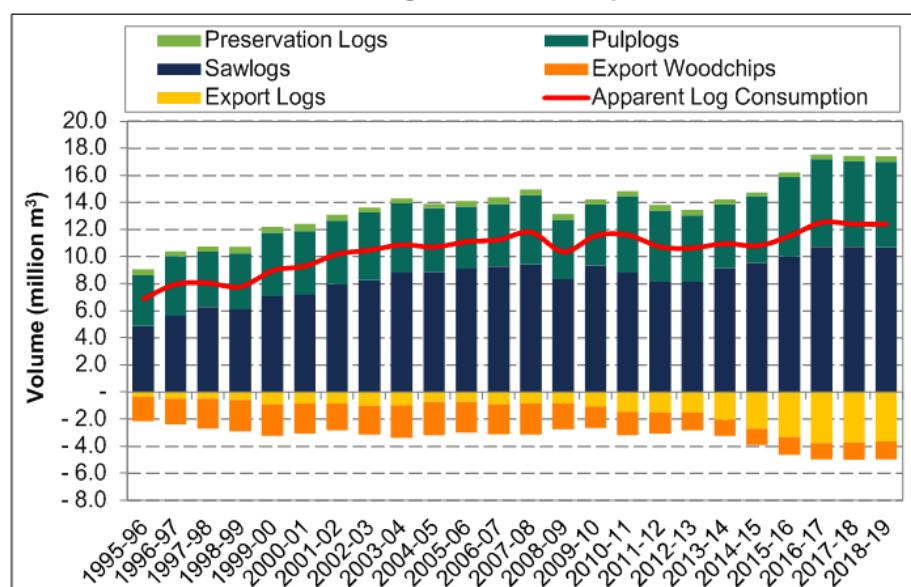
- **HNRGA** – Hancock Natural Resource Group Australia purchased the public plantation estates in Victoria and Queensland and the APM /Grand Ridge plantation estate in Victoria.
- **FCNSW** – Forestry Corporation of New South Wales (state forest agency).
- **NFAM** – New Forests Assets Management purchased the former Auspine and later Gunns plantation estate in south-east South Australia and south-west Victoria now known as Penola Plantations and the public plantation estate in Tasmania known as Taswood.
- **FPC** – Forest Products Commission of Western Australia (state forest agency).
- **OFO** – OneFortyOne Plantations – owns the former ForestrySA public plantation estate around Mount Gambier in south-east South Australia and south-west Victoria.
- **GFP** – Global Forest Partners purchased a range of private forests and own Snowy Mountains Forests, Southern Cross Forests and Hume Forests.
- **FSA** – ForestrySA estate in the Adelaide Hills (Mount Lofty Ranges) which was not privatised.
- **AKD Softwoods** – family owned sawmilling and plantation owning company.
- **Agriwealth** – a managed investment scheme forestry company.

2.4 The Domestic Softwood Market

The total Australian softwood plantation log harvest for the financial year 2018/19 was approximately 17.4 million cubic metres.

Domestic consumption of softwood logs is estimated to have increased at a compound annual growth rate of 2.5% since 2013-14, but this was a low point in the domestic demand cycle. Since 2014, domestic markets and trading conditions have improved and softwood log exports have also lifted, resulting in a strong recovery in log production which is shown below in (Figure 2-6).

Figure 2-6:
Australian Softwood Roundwood Log Harvest, Consumption and Trade



Source: ABARES, IHS GTA, Margules Groome

The breakdown of the annual harvest is around 10.7 million cubic metres of sawlogs and veneer logs (61%) and approximately 6.7 million cubic metres of pulplogs and preservation logs (39%). Plywood production capacity in Australia is limited, and total veneer log demand is estimated at approximately 0.4 million cubic metres per annum. The balance of the sawlog harvest is either utilised in domestic sawmills or exported. There are no imports of softwood logs.

The annual consumption of softwood pulplogs is estimated as follows:

- The pulp and paper industry (Visy, Australian Paper etc) 3.1 million m³.
- The wood panel industry (particleboard, MDF etc) 1.0 million m³.
- Log & Chip exports 2.2 million m³.
- Preservation posts and poles 0.4 million cubic metres.

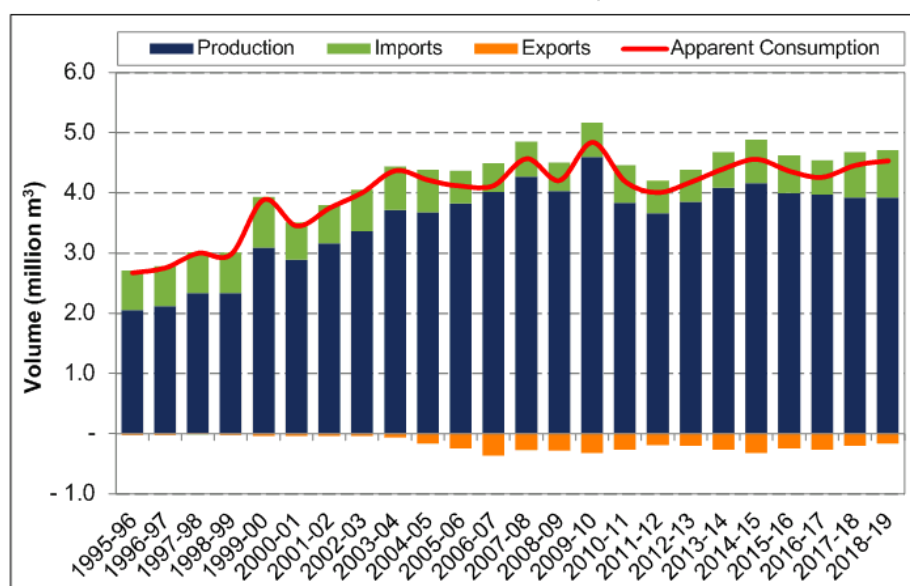
Nearly 100% of the export log trade is to China.

Increasing demand for softwood sawntimber since 2014 has been met by increasing domestic production and imports.

In the financial year 2019 local timber production again plateaued at similar levels to the previous two years as shown below (Figure 2-7). This was primarily due to the continuing strong demand in the local residential housing construction market. Although there is also evidence suggesting Australia's softwood sawntimber production is at full capacity owing to the lack of expansion of the softwood plantation estate since the early 1990's.

The strong demand for softwood sawntimber has been largely driven by historically low interest rates for housing loans, pent up demand from the previous decade of housing construction and less stringent lending criteria being applied by the banks to investors.

Figure 2-7:
Australian Softwood Sawntimber Production, Consumption, and Trade



Source: ABARES, Margules Groome

Evidence suggests that residential construction started to lose momentum in 2019 and has since developed into a cyclical decline ending the recent residential construction boom.

Softwood timber imports represented approximately 17 per cent of apparent consumption in 2019.

Most of the softwood sawntimber is imported from Central Europe, New Zealand and Canada.

2.5 Export log markets

The Asia-Pacific is a wood supply deficit region requiring imports to satisfy demand.

The main market for export logs from the Bombala region is from Twofold Bay at Eden and these markets often have a higher capacity to pay for logs than the local domestic sawmilling industry. However, export demand can be volatile due to variations in demand and foreign exchange rates.

The Asia-Pacific softwood log supply is driven by the:

- cost competitiveness of supply (production costs, exchange rates, ocean freight rates, etc.).
- availability of supply of suitable species and log qualities.
- tariff and non-tariff barriers.

The primary drivers of softwood demand in the Asia-Pacific region are:

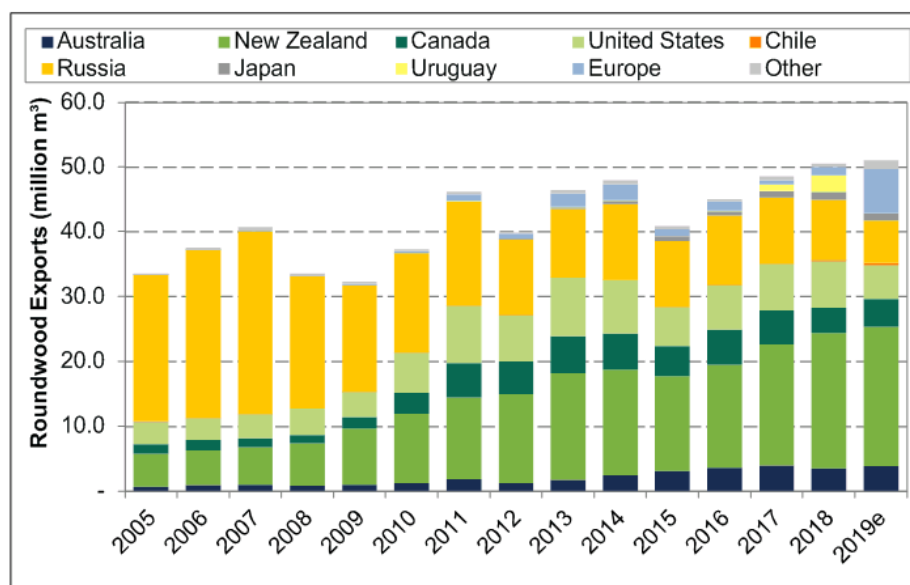
- Housing and commercial construction.
- Infrastructure development.
- Furniture, interior finishing/appearance timber demand.
- Manufacturing and consumer driven packaging demand.
- Trends in substitution

Given Asia's softwood supply deficit there is a robust export trade in roundwood logs into the region. Quantities traded are expected to peak at around 51.0 million cubic metres per annum in 2019, after rising steadily from a decline in 2015 following the previous peak in 2014.

There have been noticeable changes in the market share of exporting countries, with New Zealand overtaking Russia in 2012 as the dominant supplier to the region and now European nations (Germany, Czech Republic, Poland, France and others) sharply increasing their collective market share from 3% to approximately 13% in 2019. Much of this is due to the high level of tree decline due to insect attacks in Europe following the mild winters.

New Zealand still commands the highest market share of exports at an expected 42% in 2019. Russia and European countries have the next highest market share of exports at an expected 13% each, followed by the United States (approx. 10%), Canada (approx. 9%) and Australia (approx. 7%) which is shown below in (Figure 2-8).

Figure 2-8:
Major Softwood Log Exporting Countries Supplying the Asia-Pacific Region



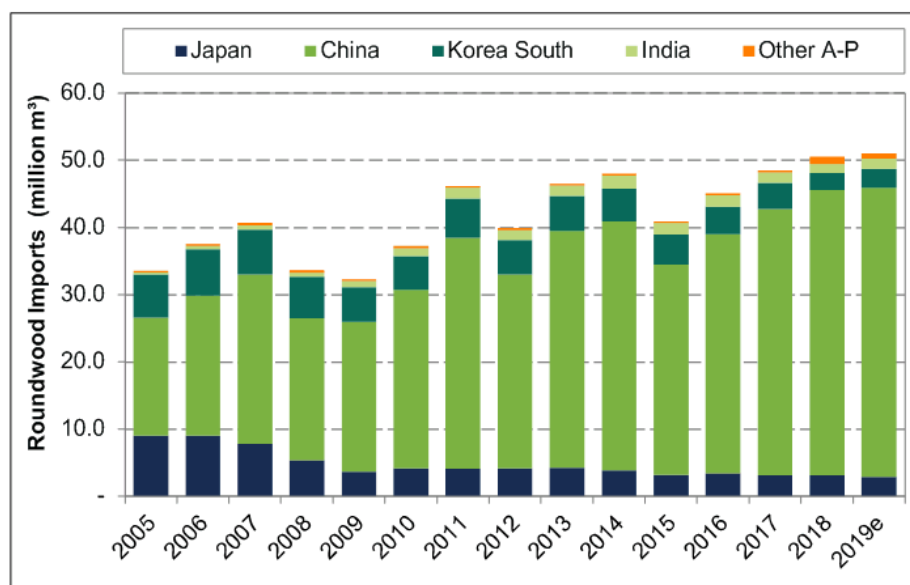
Source: IHS GTA, Margules Groome

The demand for softwood roundwood in the Asia-Pacific region in the last decade has been driven by the rapid economic growth of China.

China lacks sufficient domestic forest resources to meet its growing timber demand due to the expansion of the building and construction sector. In 2014, Chinese imports of softwood roundwood reached approximately 37.0 million cubic metres or 77% of total Asia-Pacific region imports.

While the volume decreased in 2015, a full recovery from 2016 has seen volumes reach an historical high of approximately 43 million cubic metres per annum, or around 84% of all Asia-Pacific softwood roundwood trade volume. In 2019, softwood roundwood trade with China slowed but has still increased over the last five years with a compound annual growth rate of 3.1 per cent per annum which is shown below in Figure 2-9.

Figure 2-9:
Major Softwood Log Importing Countries in the Asia-Pacific Region

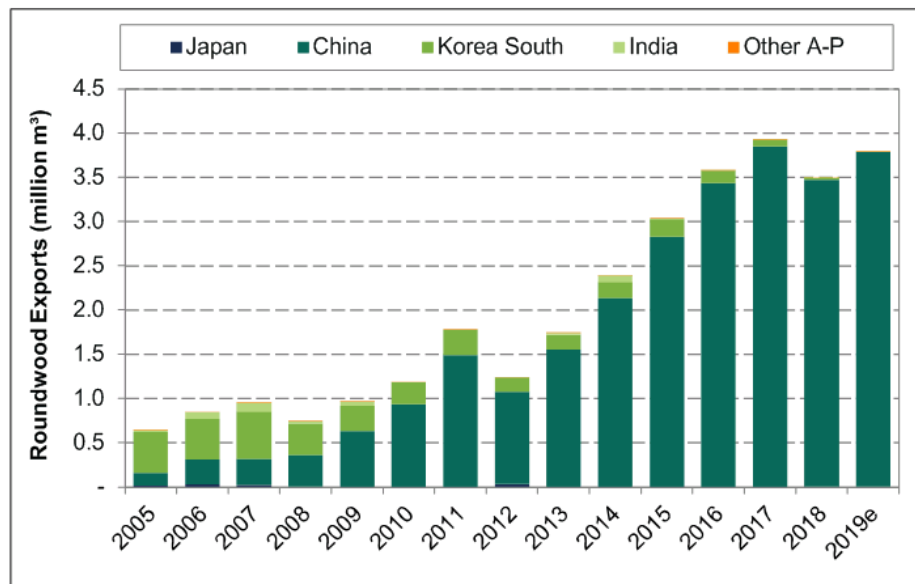


Source: IHS GTA, Margules Groome

2.5.1 Softwood Log Exports

Australian softwood roundwood log export volumes grew rapidly to 2017 but slowed in 2018. They are expected to re-bound in 2019 to 3.8 million cubic metres per annum, slightly down on the peak in 2017 of 3.9 million cubic metres per annum. They have still grown at 9.6 per cent compound annual growth rate in the last 5 years. China is the dominant market with a 100% market share as shown below in Figure 2-10.

Figure 2-10:
Australian Softwood Log Exports to the Asia-Pacific Region



Source: IHS GTA, Margules Groome

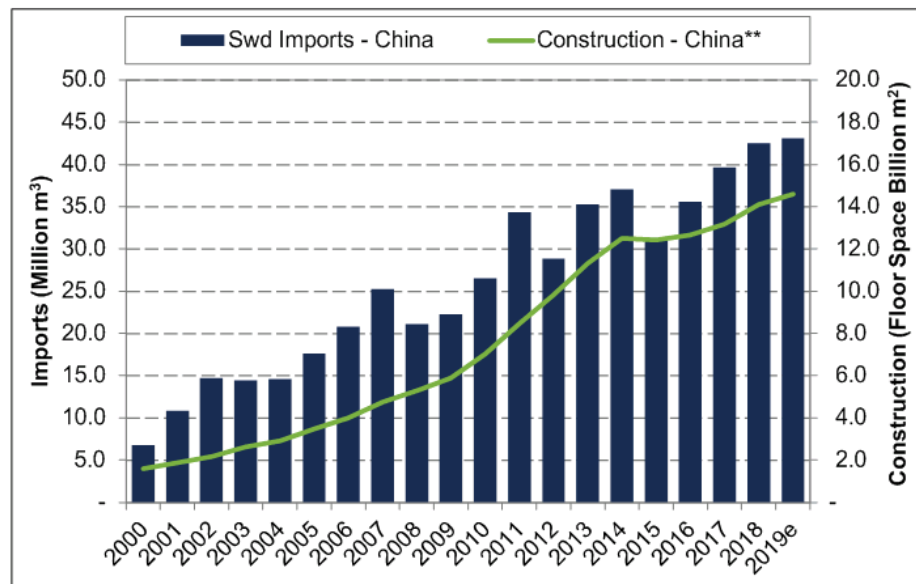
Margules Groome anticipates that Australian export growth will continue to plateau or even decline as domestic supplies become increasingly limited due to increasing demand and the substantial loss of softwood plantations during the 2019-20 bushfires. In addition, the recent proposed ban on log imports by China will reduce the volume of logs exported due to the uncertainty that this ban has created.

2.5.2 Chinese Demand and Supply

Chinese demand for softwood timber is derived from three industry segments; construction (which accounts for approximately 50% of the demand), packaging (around 15%) and the furniture manufacturing and appearance timbers (approximately 35%).

In the last decade China has experienced what some commentators have described as 'an over-construction binge' fuelled by ambitious government officials, endemic corruption and lax lending practices to fund projects. The result was a bubble period from 2011-14 where housing starts exceeded sales by up to 40%. The subsequent correction and slowing in the Chinese economy in the financial year 2014-15 resulted in lower manufacturing exports and a surplus of housing stock, particularly in tier 3 and 4 cities. Both negatively impacted the construction and packaging industry segments leading to a build-up of stocks along the supply chain, reduced demand for lower grade softwood roundwood and timber and reduced import volumes and prices (Figure 2-11). Incidentally, the furniture manufacturing and appearance timbers segment was not as affected and demand for European timber, Russian red pine and New Zealand pruned pine logs remained positive.

Figure 2-11:
Chinese Softwood Roundwood Log Imports and Construction



[**] Floor Space of Buildings Under Construction.

Source: National Bureau of Statistics China (NBSC), IHS GTA, Margules Groome

Margules Groome believe the long-term fundamentals supporting Chinese wood demand remain positive.

The strong urbanisation trend remains a key driver with approximately 13 million people expected to migrate to the cities annually requiring an additional 40-50 million new homes as the Chinese government seeks to reach a 70% urbanisation rate by 2030. GDP per capita has also increased at approximately 6 per cent per annum¹ increasing spending capacity and demand for larger, better quality housing; especially in the tier 1 cities such as Shanghai and Beijing.

The Chinese government has also continued large scale protection of their native forests from harvesting (reducing the already inadequate domestic log supplies), reduced tariffs on imported logs and changed the regulations to allow buildings to be designed and constructed using imported softwood; which will drive demand for softwood imports into the future.

On the supply side the Chinese market has proven to be dynamic and willing to diversify and expand supply sources, including from distances that were previously thought to be uneconomic, to meet demand (e.g. Uruguay and Brazil). But it is also opportunistic as evidenced by:

- The decline in exports from the US in 2019 in the wake of the US-China trade war, the impacts of which:
 - Have weakened the RMB against the USD making US logs more expensive.

¹ Consensus Economics, February 2020.

- Seen tariffs of 5% to 25% applied to log exports from the US, paid by Chinese importers.
- Ensured greater market uncertainty which has in turn led to more conservative purchasing and investment decisions regarding US imports.
- The massive lift in imports from Germany in 2019 taking advantage of:
 - The large quantities of discounted logs now available from production forests in Europe (Germany, Czech Republic, Poland, France and others European countries) impacted by windstorms, drought and beetle infestations.
 - The ability to backhaul logs from Germany and Eastern Europe to China by rail more cheaply and in considerably less time than ocean freight because of the 'Belt and Road' initiative creating and improving overland freight links with the support of Chinese government subsidies.

The combination of new supply sources from Europe and a slowing construction market have placed strong downward pressure on prices in early 2020.

On top of this challenging situation for importers, the outbreak of COVID-19 and the ensuing measures to control the spread of the virus in China and beyond have construed to make the situation much worse. Port log inventories have spiked by over 50% in January 2020 as logs remain stranded at the ports with wood processing industries stopping work. Consequently, prices dropped again. After peaking at approximately 7.1 million m³ in March, log stocks at Chinese ports dropped to approximately 5.3 million m³ by the end of April as the Chinese economy emerged and ramped up after the initial outbreak of COVID-19 and demand returned.

The current situation with regards the Chinese log market is highly uncertain.

The key risks are:

- A second wave of COVID-19 pandemic affecting demand and/or supply.
- The continued flow of discounted logs from beetle-killed forests from Europe.
- Any recovery in the volume of Southern Yellow Pine imports from the south-east US as prices return to economic levels.
- An increase in trade tensions between China and the US as the latter seeks to place blame for the pandemic on China.
- The ability of China to provide the needed stimulus for an economic recovery due to increasing levels of debt.
- Higher prices encouraging increased volumes from suppliers leading to imports exceeding demand.

None of the market intelligence suggests positive news.

The current market slowdown and subsequent accumulation of radiata pine log inventories at Chinese ports has reduced Australian log exports to China in the March quarter 2020 by around 35% which is good news for Australian sawmills.

Margules Groome has taken the view that the situation will take at least 12-18 months to resolve and that Australia's export log markets will remain at reduced levels to at least the end of financial year 2021.

Two factors will help mitigate this:

- The apparent market preference for Australian grown radiata pine logs over New Zealand grown radiata pine logs of the same grade.
- The lower AUD making radiata pine logs less expensive for Chinese sawmills than North American softwood species.

While the real estate demand is likely to soften over the next decade, China could potentially use incremental increases of softwood log and timber imports overall. Chinese softwood roundwood demand will outstrip supply in the medium term meaning the Asia-Pacific region will continue to be a wood supply deficit area with strong supply-demand fundamentals. Margules Groome expects the Asia-Pacific softwood supply/demand balance to further tighten over the next decade as the ability of the major supply regions within the Asia-Pacific to expand production to meet this increasing demand is limited. This tightening of the supply/demand balance will underpin stable volumes traded and increasing prices.

This should assist domestic sawmills as the export market is likely to remain volatile.

Of the other key softwood supply deficit countries in the Asia-Pacific region only India has the potential to significantly increase demand. Japan remains a slowly declining market while South Korea is relatively stable.

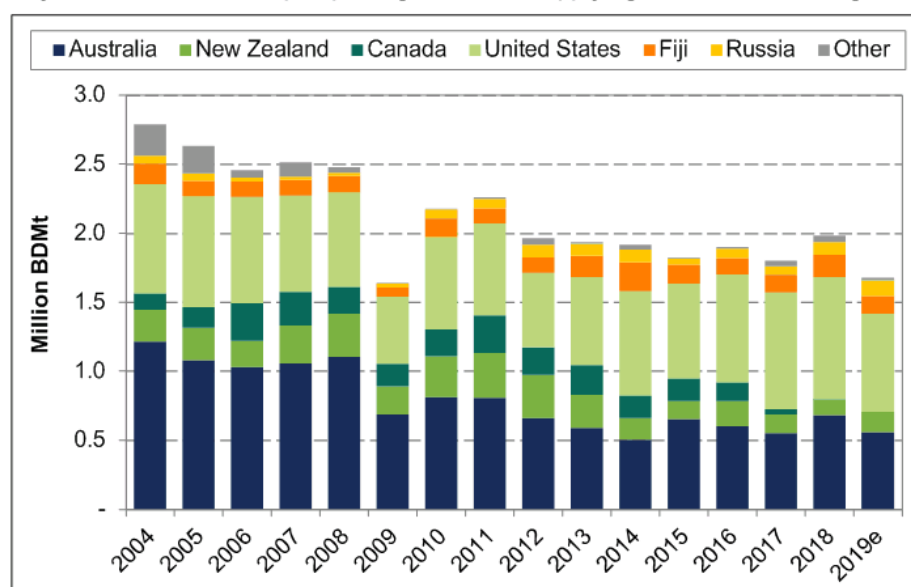
2.6 Export Woodchip Markets

Whilst the Asia-Pacific is expected to remain a major wood products deficit region with continuing growth in the woodchip trade, much of this is expected to be in hardwood woodchips rather than softwood woodchips.

Softwood woodchip trade volumes within the Asia-Pacific region are expected to be approximately 1.7 million bone dry metric tonnes (BDMt) in calendar year 2019, a decrease of approximately 15% from 2018. A bone dry metric tonne is the wood weight without the water which is around 50% of the weight resulting in roughly two green metric tonnes of wood to one bone dry metric tonne.

Demand growth has been a negative 2.6 per cent compound annual growth rate over the last 5 years. The United States Pacific North-west (US PNW) and Australia are still the dominant exporters of softwood woodchip in the Asia-Pacific being 42% and 33% of the market respectively in 2019. The next largest is New Zealand (9%), Fiji (8%) and Russia (7%) as shown below in Figure 2-12.

Figure 2-12:
Major Softwood Woodchip Exporting Countries Supplying the Asia-Pacific Region



Source: IHS GTA, Margules Groome

Most of the recent softwood woodchip traded in the Asia-Pacific region has come from sawmill residues.

Post the global financial crisis (GFC) the Asia-Pacific softwood roundwood trade in pulplogs (KIS/P18 and Pulp/P10 grades) has proven to be more lucrative than the woodchip trade. This has led to some product substitution with pulplogs being exported as roundwood from forests rather than being converted to woodchips for export.

2.6.1 Softwood Woodchip Demand

Historically, Japan has been, by far, the largest importer of softwood woodchips in the Asia-Pacific region, and its pulp and paper industry the main driver of demand. Up until 2008 virtually all softwood woodchips traded into the region were consumed by Japan's pulp and paper manufacturing industries.

Japan's pulp and paper manufacturing industry was severely affected by the GFC, with 2009 imports of softwood woodchips dropping 43% compared to the previous year. Part of Japan's pulp and paper production capacity was permanently closed as a result. This sharp decline in 2009 partially masked a long-term declining trend in Japanese softwood woodchip imports.

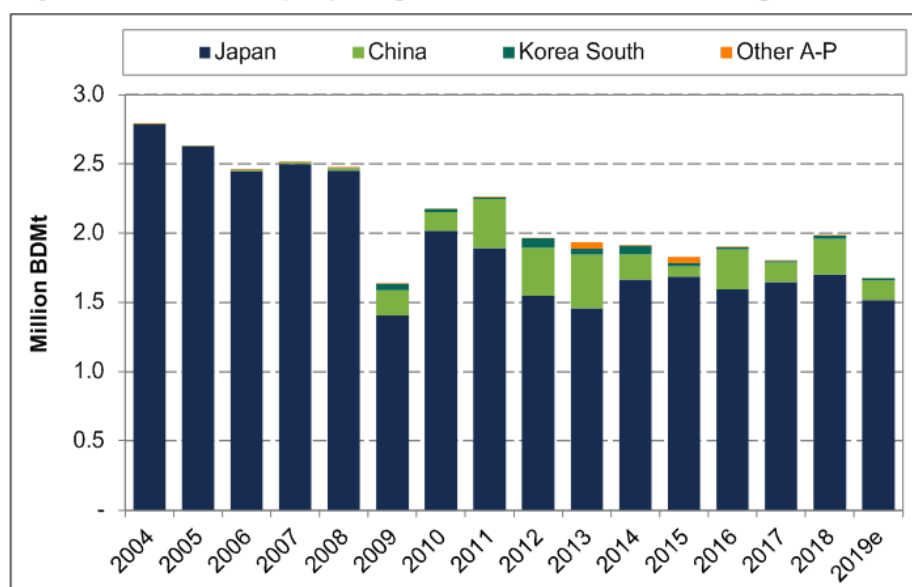
Since 2008, China has emerged as a significant importer of softwood woodchips. As Japan's softwood woodchip demand has decreased, China's demand has increased to supply a growing pulp and paper industry there. In 2013 Japan's share of the Asia-Pacific softwood woodchip market declined to an historic low of 75%, while China's share increased to 20%. Over the following 2 years (2014 and 2015) this trend was dramatically reversed, and Chinese demand dropped by 80%. This

dramatic change coincided with the onset of significant problems in the Chinese economy and relatively high softwood woodchip prices which may have been factors in one of the major users of imported softwood woodchip, Guangxi Phoenix, ceasing operations in 2015. They had imported in the order of 300 000 BDMt per annum of softwood woodchip prior to ceasing operations.

Although trade has recovered somewhat from the collapse in demand in 2009, overall demand levels have not returned to pre-2008 levels and it is unlikely that they will. Figure 2-13 shows the major softwood woodchip importing countries in Asia Pacific from 2004 until 2019.

Figure 2-13:

Major Softwood Woodchip Importing Countries in the Asia-Pacific Region

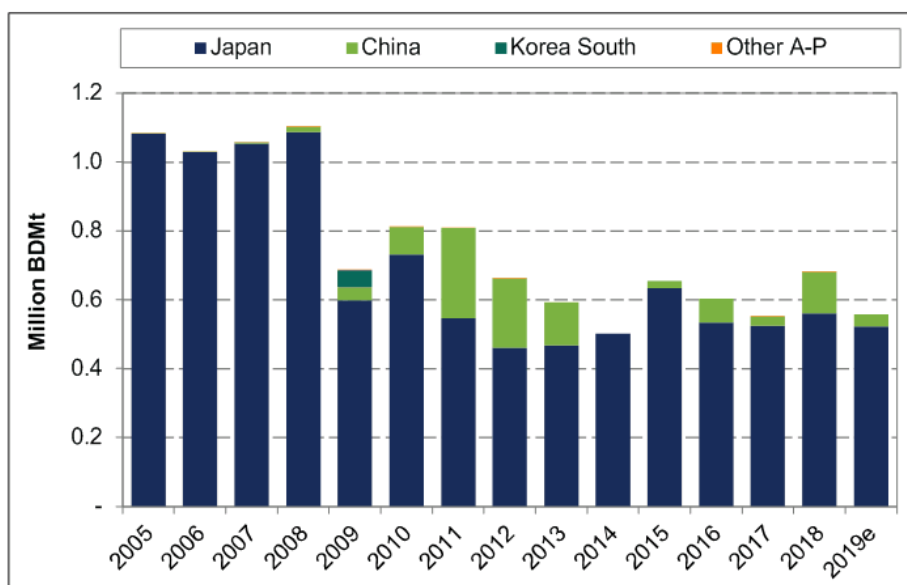


Source: IHS GTA, Margules Groome

In the future, it appears that there will be expanding markets for softwood woodchip imports as a source of biomass from energy providers in Japan for pellet production and/or feedstock for burning to produce electricity in power stations. This change will be driven by the need to reduce carbon emissions from power generation, biomass being a carbon neutral generation source and less reliance on nuclear power in the wake of the Fukushima-Daiichi nuclear disaster.

Softwood woodchip exports from Australia were approximately 690 thousand BDMt (approximately equal to 1.6 million green metric tonnes (GMT)) in 2019, a similar level to the last 5-years as shown below Figure 2-14.

Figure 2-14:
Australian Exports of Softwood Woodchips to the Asia-Pacific Region



Source: IHS GTA, Margules Groome

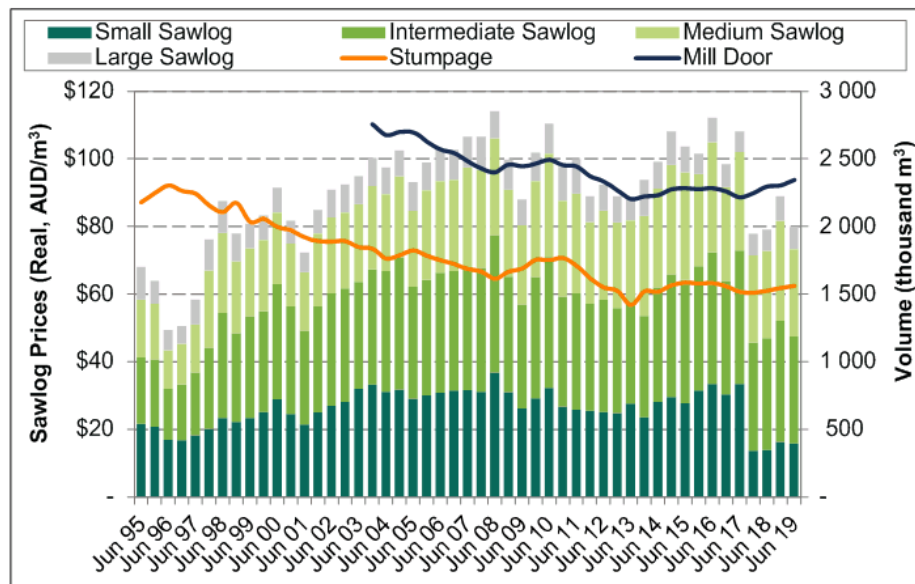
2.7

Sawlog Prices

The Australian forest products industry is characterised by long-term wood supply agreements (WSA's) of up to 20 years between the major forest growers and wood products manufacturers (processors), with stable price review mechanisms.

It is rare for roundwood to be sold on a free-market basis and unlike every other agricultural commodity there is little publicly available information on log prices however, most growers and processors contribute to an index which provides an indication of stumpage as shown below in (Figure 2-15).

Figure 2-15:
Australian Domestic Softwood Sawlog Price Trend



Source: KPMG APLPI, Margules Groome

The domestic softwood sawlog market is primarily driven by domestic sawn timber demand, which in turn is highly dependent on Australian housing construction activity. Australian housing construction activity is in turn influenced by prevailing interest rates to finance investment in housing and associated infrastructure and the health of the wider economy.

The price indexation mechanisms for wood supply agreements are often heavily weighted to changes in the MGP10 grade of structural softwood timber prices. MGP refers to machine graded pine which is a mechanical stiffness test for softwood sawntimber. The number 10 refers to minimum threshold for stiffness of 10 thousand megapascals. MGP12 means a minimum stiffness of 12 thousand megapascals which means it is stiffer to bend.

Occasionally the old F rating system is used which is normally (not always) referring to a visual strength test (assessing grain and knots). The standard structural grade is F7.

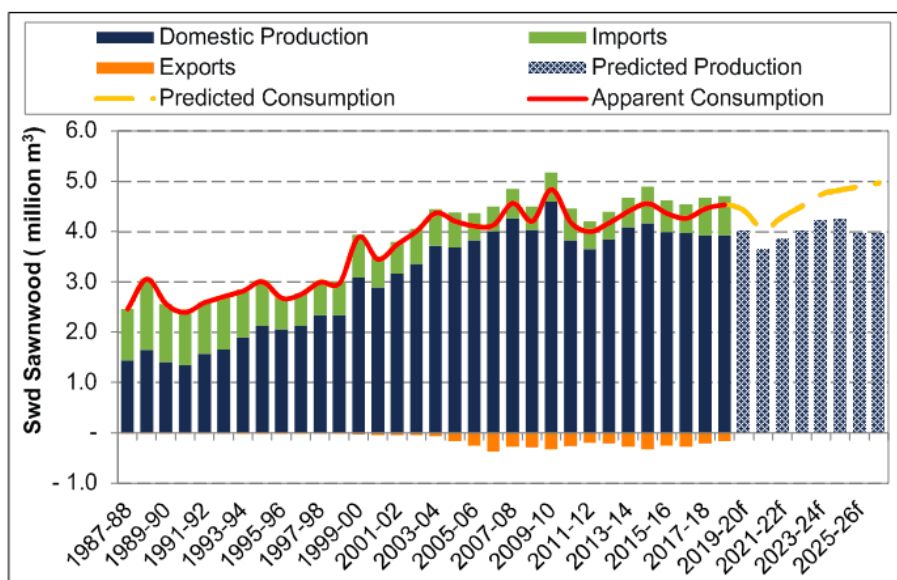
Structural softwood timber prices also trend with housing starts and they are reflective of anticipated and actual timber demand (apparent consumption).

If population growth and timber consumption per capita does not materially change (i.e. no product substitution) then it is likely that domestic production will remain at full capacity, with the consumption gap being supplied by imported timber (Figure 2-16). Where supply has been affected by the bushfires, the situation is even more constrained with additional imports the only solution.

Australia's population is forecast to grow at a healthy 1.5-1.7%/a², with GDP growth tipped to continue to remain slow, but stable, at ~2.0%³ and inflation remaining below the RBA's target range at 1.8-2.0%³ in the longer term post-COVID-19, downward pressure will continue to be placed on the AUD.

A lower AUD will increase the competitiveness of Australian roundwood log exports providing price competition to domestic buyers in those regions that are exposed to the log export market such as Bombala. The RBA's decision to lower the cash rate to a new historic low of 0.25%/a with no hint of any future rises, will allow interest rates to remain at least constant with no pressure to increase in the short-term³. This will reduce the risk of a sudden drop in demand for softwood timber and sawlogs.

Figure 2-16:
Australia's Past and Predicted Consumption of Softwood Timber



Source: HIA, ABS, ABARES, Consensus Economics, RBA, Margules Groome

² ABS.

³ Consensus Economics.

3 BOMBALA SOFTWOOD INDUSTRY

3.1 Development of the softwood plantation estate

Bombala has a long history in natural forest management and plantation forest development. As a result, the town has a similar history of wood products processing including both hardwood and softwood sawmilling.

The first softwood plantations were planted in 1927 in Bondi and Nalbaugh State Forests and like many other regions in NSW they were developed as a source of employment during the Depression of the 1930's and even utilised prison labour based from Bondi State Forest.

The plantation estate expanded significantly in the late 1960's through to the late 1980's by two means. Firstly, the Forestry Commission of NSW expanded planting in Bondi and Coolangubra State Forests utilising the funds provided by the Commonwealth and State government under the Softwood Forestry Agreement Loans. The concept of these loans was not only to expand the softwood plantation estate but was also seen as supporting decentralisation which was popular in the 1960's.

The second expansion came from a private entity called Kapunda Development Company P/L which developed around 14 thousand hectares of softwood plantations between 1966 and 1988 on essentially abandoned and/or marginal farmland around Bombala and in the Bega Valley. Kapunda was owned by the Soriano family based in the Philippines and their plantations were purchased by the Forestry Commission in the late 1980's.

The next expansion of softwood plantations came from Willmott Forests, a managed investment scheme (MIS) operator, who established approximately 10 thousand hectares of softwood plantations from the mid to late 1980's to 2008. Willmott Forests collapsed financially in 2010 and most of their plantation assets were purchased by Global Forest Partners (locally referred to as GFP). GFP is what is known as a TIMO a Timber Investment Management Organisation and the manage investments in forests on behalf of pension or superannuation funds. Different funds invest in different forest assets and hence the different names such as Snowy and Hume Forests. Primary Securities purchased, or took control of, the remaining older Willmott Forests plantations planted between 1995-1999 which totals around 2 thousand hectares.

The total softwood plantation area in the Bombala, Bega Valley and East Gippsland wood supply region is approximately 47 thousand hectares.

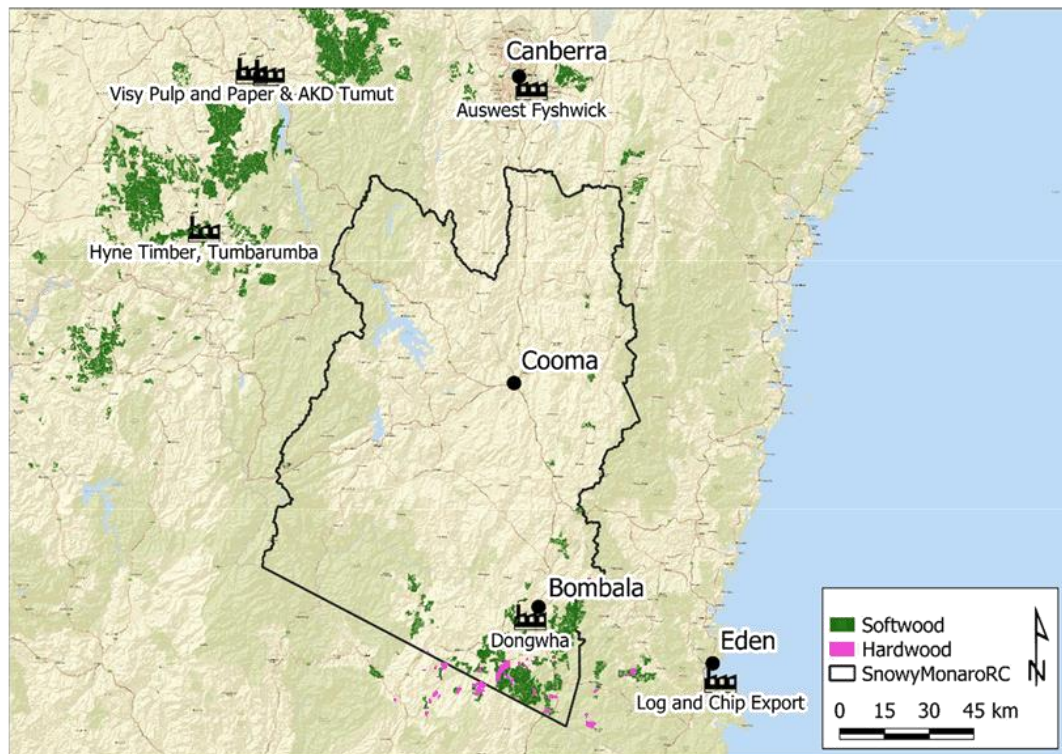
3.2 Location of Softwood Plantations in the Bombala Region

Figure 3-1 below illustrates the location of the Bombala softwood plantations both within the Council boundaries and in nearby Shires.

For commercial reasons, the forest owners are not comfortable disclosing their actual forest estate sizes.

Apart from the three main growers, being Forestry Corporation of NSW (the renamed Forestry Commission of NSW), GFP (Snowy Mountains Forests and Southern Cross Forests) and Primary Securities, there is also an area of hardwood plantations (known as Sapphire Forests) that are owned by Pentarch the company that owns and operates the Allied Natural Wood Exports (ANWE) Eden log export and woodchip mill at Twofold Bay.

Figure 3-1:
Location of the Bombala and Tumut Softwood Plantations & Processing Industry



Source: ABARES, ESRI, Margules Groome

The total area of softwood plantations within the Council area is approximately 37 thousand hectares with another 10 thousand hectares within the Bega Valley and Queanbeyan Palarang Shires that can also supply the industry in Bombala.

3.3 Forest Products Processing in the Bombala Region

The softwood processing capacity at Bombala is concentrated around the company Dongwha Australia (Dongwha) which operates its sawmill at Sandy Lane on the southern side of town and has a log input capacity of 320,000 cubic metres per annum.

Dongwha is a well-known Korean company that was founded in 1948 and now operates in many countries including Vietnam, Malaysia and New Zealand. Initially they established as a sawmilling business but have developed considerable

expertise in wood panels production including particleboard and medium density fibreboard (MDF) and value-added products like flooring and panelling.

Dongwha commenced in Bombala as a Joint Venture with Willmott Forests in June 2008. Prior to this Willmott Forests had purchased the roundwood pressure treating business known as Prime Pine in 2003 which was founded by Sam Baker in 1977 as Monaro Pressure Treated Timbers. Following the collapse of Willmott Forests in 2011 Dongwha purchased the Willmott share from the receivers. The business was then known as Dongwha Timbers but the company changed its name to Dongwha Australia in 2018.

Dongwha would be considered a medium sized sawmilling operation and they cut predominantly landscape and exterior decking products which are pressure treated. This is a point of difference for Dongwha as they do not have the economies of scale to compete directly with the larger sawmilling companies cutting structural timber for house frames. Figure 3-2 illustrates a common use of the treated large end section sawntimber produced by Dongwha in a new pedestrian walkway from Spencer Park to Bar Beach in Merimbula.

Figure 3-2
Dongwha treated sawn timber used in a pedestrian walkway in Merimbula



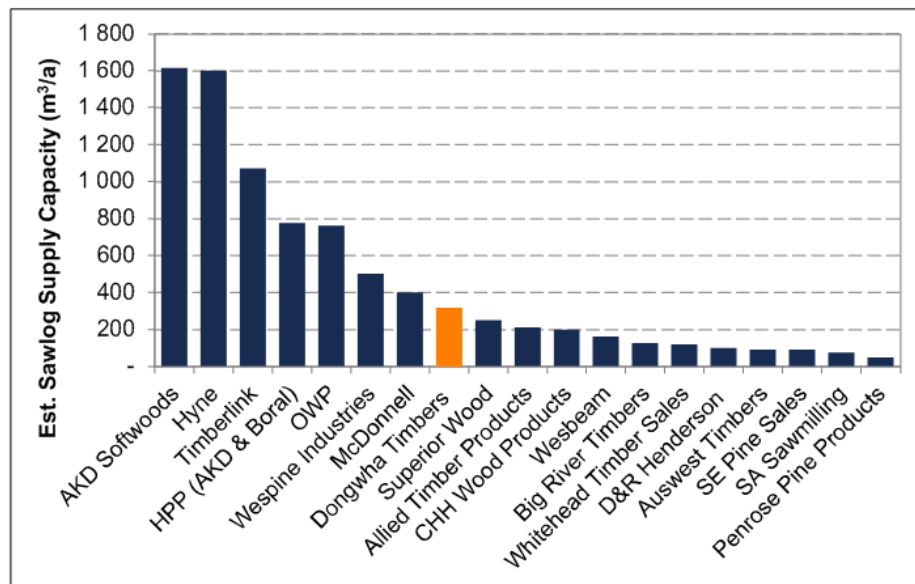
The next closest softwood sawmill to Dongwha is Auswest in Fyshwick in Canberra which cuts battens for roof tiles.

Within southern NSW there are two large sawmills, one at Tumut owned by AKD a family sawmilling and plantation business based in Colac, Victoria, and the other at Tumbarumba owned by the Hyne family from Queensland.

Despite being considered a medium sized sawmill Dongwha is one of the top ten softwood sawmilling businesses in Australia as shown below in Figure 3-3.

Note the figures below may contain more than one sawmill for example AKD has three sawmills plus one in a joint venture with Boral and Hyne has two sawmills.

Figure 3-3:
Australia's major softwood sawmilling companies by log intake in cubic metres



Source: Margules Groome

Visy Pulp and Paper operate a kraft pulp and paper mill at Tumut for making packaging grade paper products and purchases pulplogs and sawmill residues (woodchips) from the Bombala region.

Pentarch Forest Products operates a wood chip and log export facility at Twofold Bay near Eden. Allied Natural Wood Exports or ANWE, a subsidiary of Pentarch and formerly South-East Fibre Exports (commonly referred to as SEFE), now operates the woodchip mill and they chip hardwood pulplogs for export from the region as well as some softwood chips.

3.4 The Softwood Supply Chain

The Bombala softwood supply chain can be defined in several categories as follows:

1. **Forest Growers** – who own and manage the softwood plantations.
2. **Forest silvicultural contracting services** - who provide a range of management services which may include planting and pruning, fertilizing and weed control and inventory (tree measurement).
3. **Forest Infrastructure Services** - generally provide road and firebreak construction, maintenance and drainage works.
4. **Forest Harvesting and Haulage contractors** - who harvest the standing trees and deliver them by truck to the primary processing plants such as sawmills.
5. **Primary processing** - such as Dongwha Australia sawmill.
6. **Secondary processing** - typically a frame and truss plant like High Country Truss and Frame in Cooma. These companies fabricate wall frames and roof

trusses for residential homes. Residues like sawdust and shavings are also processed locally into a range of products like animal bedding and pellets.

In addition, there are a range of support services that provide parts and repairs to the main operators and despatch and courier services that are associated with deliveries to and from Bombala.

Table 3-1 below illustrates the companies that work in various stages of the Bombala softwood supply chain.

**Table 3-1:
Forest Industry Structure in the Bombala Region**

Forest Growers	Who
Forest Owners	Forestry Corporation of NSW Snowy Mountains Forests Southern Cross Forests Primary Securities Other small private owners – Roger Clark etc
Silvicultural Services	Stones Forestry Contracting Southern Highland Contracting Outland Resources
Infrastructure services	Rodwell Logging Pty Ltd Stewarts Earthworx Pty Ltd Jamies Bobcats Pty Ltd Digga's Bobcats Pty Ltd R Carey Pty Ltd Bizz's Contracting Pty Ltd
Harvesting & Haulage Contractors	Rodwell Logging Pty Ltd DT Richards Pty Ltd Monaro Logging Pty Ltd MC Logging Pty Ltd Bassover Pty Ltd Boss Logging Pty Ltd McKinnells Pty Ltd Wilton Logging Pty Ltd
Primary Processing	Dongwha Australia Pentarch/ANWE
Secondary Processing (End product & residues)	Highland Truss and Frame Straw Services Mighty Mulch Pellet Experts Pine Grow
End Product & Services Transport	Abletts Transport T&J Murphy Transport and Building Supplies
Forestry Support Services	MCH Engineering Bombala Cycles and Chainsaws D&M Automotive Bombala Tyres Cottrell Motors Village Ford Nutrien Bombala Platypus Smash Repairs.....etc

Source: Margules Groome

3.5 Australian Softwood Supply Chain

Nationally the softwood supply chain can be defined in the following sectors

- Forest Growers.
- Harvest and Haulage Contractors.
- Domestic Processors (Sawmills, Wood Based Panel mills like particleboard, MDF (medium density fibreboard) and veneer mills for plywood production.

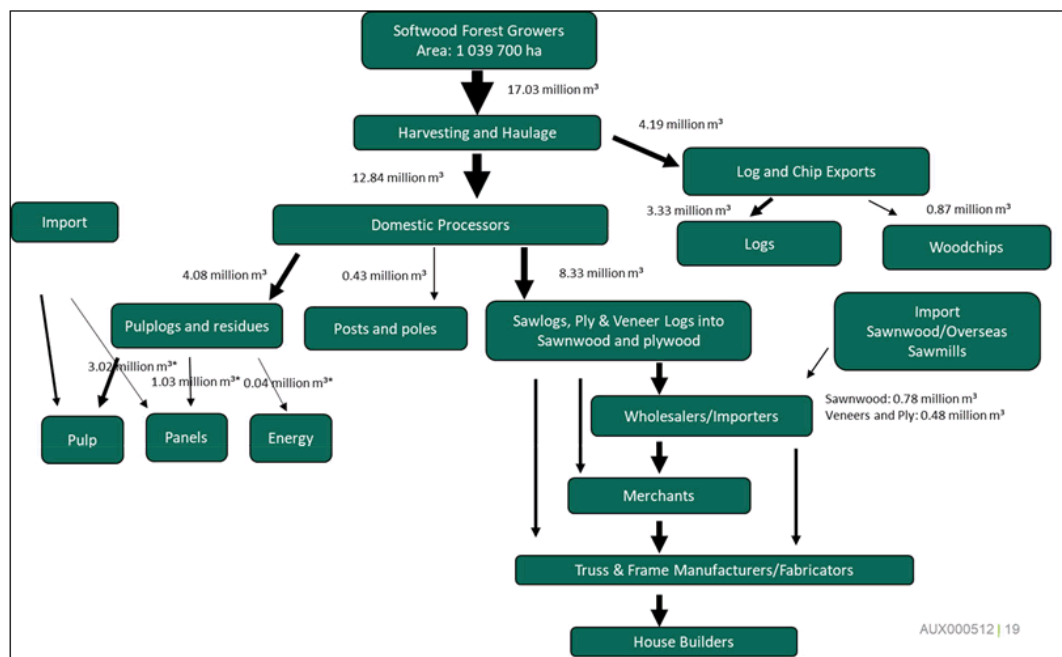
Then for sawn timber the supply chain transfers to:

- Wholesalers/Merchants and Importers.
- Frame and Truss Manufacturers.
- House Builders.

The national supply chain is not necessarily linear as some sawmills will supply direct to Frame and Truss Manufacturers and/or House builders.

A schematic indication of the supply chain by log and product volume is shown below in Figure 3-4:

Figure 3-4:
Australian Softwood Supply Chain by volume to Processors



Source: Margules Groome

Most of the sawn timber in Australia is used in residential house construction. Commercial buildings like offices and shops have been traditionally constructed from concrete and steel. Sawn timber has only been used in non-structural

applications like fitouts. However, mass timber construction methods using engineered wood products that can carry heavy loads like cross laminated timber (CLT) and laminated veneer lumber (LVL) are being increasingly used and can be used in buildings up to 8 storeys high in Australia.

There are some challenges in the Australian softwood sawntimber supply chain which include:

- The lack of plantation expansion is limiting the supply of Australian grown softwood sawntimber.
- Australia produces high quality softwood sawntimber and the domestic sawmills are large and efficient, but the supply chain begins to fragment beyond the sawmill. For example:
 - There are approximately 12 major softwood growers supplying 14 major softwood sawmills which then supply at least 300 frame and truss plants and countless merchants and wholesalers which supply upwards of 500 home builders. Fragmentation increases towards the end market although retailers like Bunnings and Mitre 10 provide scale at the retail end of the chain.
 - This fragmentation results in a lack of knowledge by end users on the main sawntimber growers and sawmills and vice versa.
- An article in the Australian Financial Review last year (June 20, 2019) stated that home builders operate in a highly fragmented market where the 100 biggest home builders provide only a third of the market⁴. But according to Kelvin Ryan the Chief Executive of Simonds Group, consolidation is coming for the home builders.

As a result of this fragmented supply chain, softwood sawn timber is a commodity with no brand dominance or loyalty. As a result, softwood plantation growers are price takers and the lack of transparency in the softwood sawntimber supply chain may be a significant disincentive for private landowners to invest in plantation development.

3.6 Bombala Region Key Transport Routes

The key transport routes for the Bombala softwood industry are as follows:

Logs to Dongwha come via:

- the Monaro Highway from the south.
- The Delegate and Corrowong roads to the west.

⁴ <https://www.afr.com/property/residential/consolidation-is-coming-in-home-building-simonds-boss-says-20190618-p51z0v>

- The Tayfield road from Coolangubra to the east.

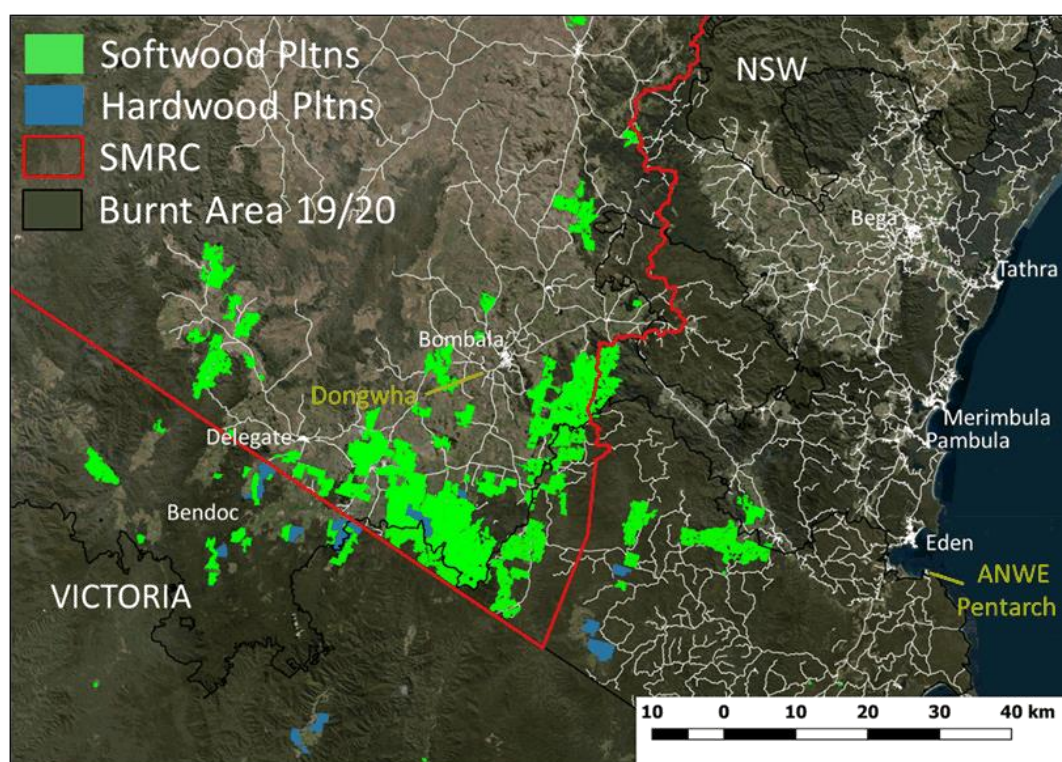
Pulplogs bound for Visy are hauled north of Bombala to Canberra on the Monaro Highway and then to Tumut via the Barton and Hume Highways.

Logs for export head south on the Monaro Highway and then east on the Imlay Road to the Princes Highway and the Edrom Road to the export port.

End products are nearly all taken north along the Monaro Highway to Canberra and Sydney.

The main road networks within the plantations are shown below in Figure 3-5

Figure 3-5:
Location of Plantations and Major Roads within Snowy Monaro Regional Council



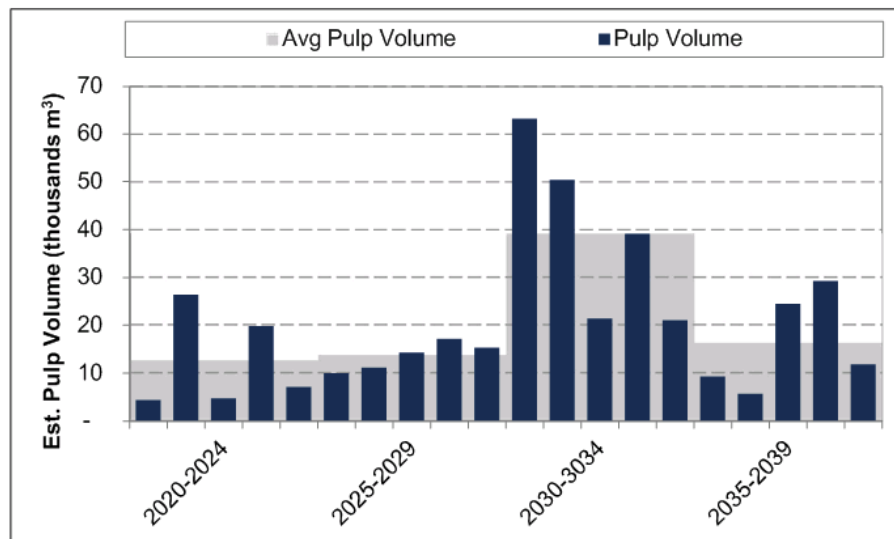
Source: NSW RFS, FCNSW, ABARES, Margules Groome

Margules Groome does not have all the base data or the permission to develop a future transport plan for the Bombala softwood resource.

However, to provide an example Margules Groome has made some assumptions which may not be correct as the forest managers may harvest their plantations differently but the following Figure 3-6 illustrates the potential pulpwood volume that could be hauled north via Cathcart and Black Lake Road to the Monaro highway and ultimately to Visy Industries in Tumut.

The blue bars show total annual volume and the grey shading is average volume over five year periods.

Figure 3-6
Potential Traffic Flow from Coolangubra via Cathcart & Black Lake Road to Visy



Snowy Monaro Regional Council may wish to establish a south-east forestry working group (possibly including Bega Valley Shire) to develop a consensus view with forest growers and log processors on which roads are a priority for investment upgrades.

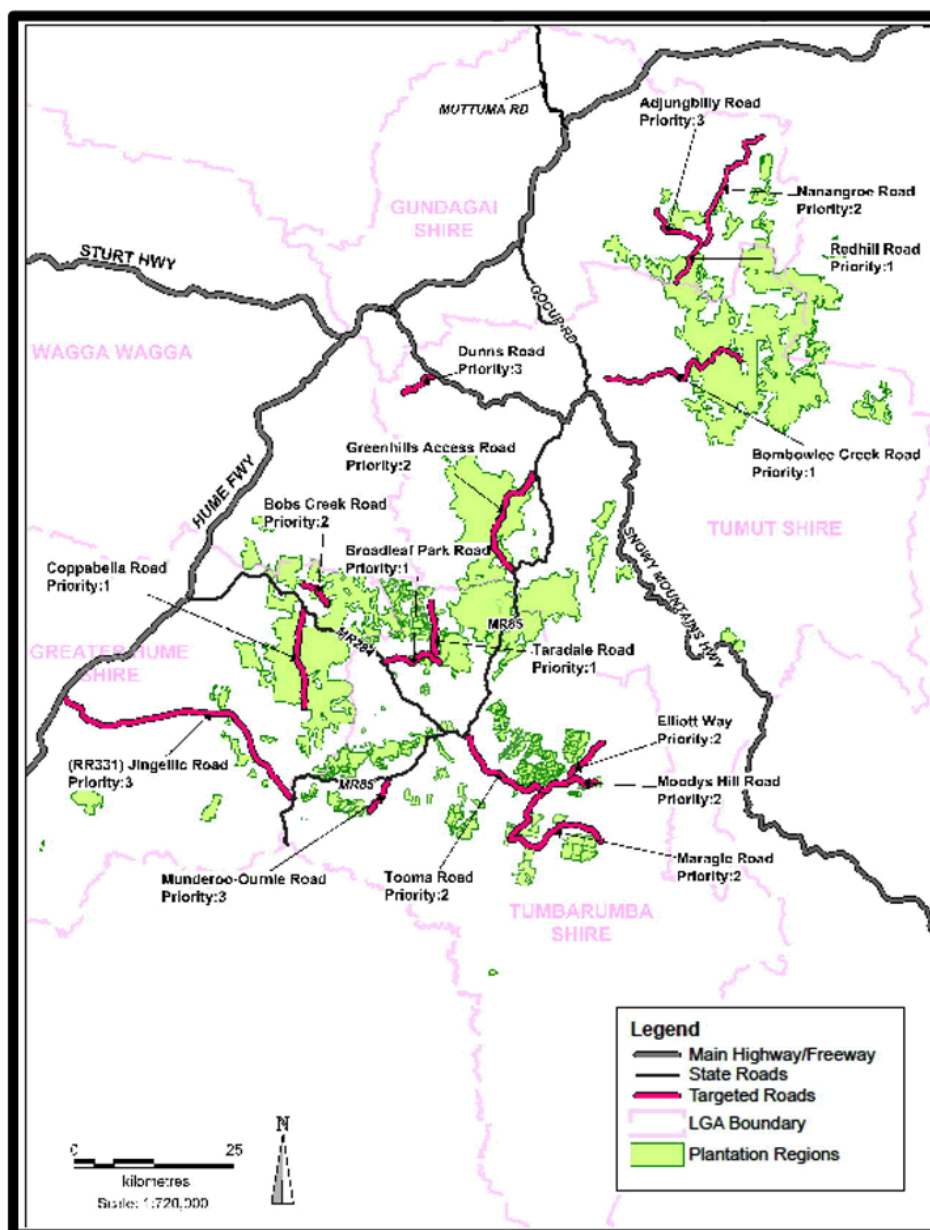
Other regions of Australia periodically review log haulage in conjunction with local government to assess road use and/or road upgrade requirements.

For example, on the south-west slopes of New South Wales the Softwoods Working Group covers several local government areas around Tumut, Gundagai, Tumbarumba and the Greater Hume region to develop future transport plans for the forest industry needs. The Softwoods Working Group's most recent report in 2015 stated:

'Five reports (1990, 1995, 1997, 2001, and 2009) have been produced over the past twenty four years, as "Road Haulage Studies", to provide a regular update on the road transportation requirements for growing and processing products from softwood plantations in the south-west slopes of New South Wales.'

This 2015 study developed a view from industry and stakeholders to determine the priority roads for upgrading which is shown below in Figure 3-7

Figure 3-7:
Location of 12 Priority Projects identified for South-west Slopes



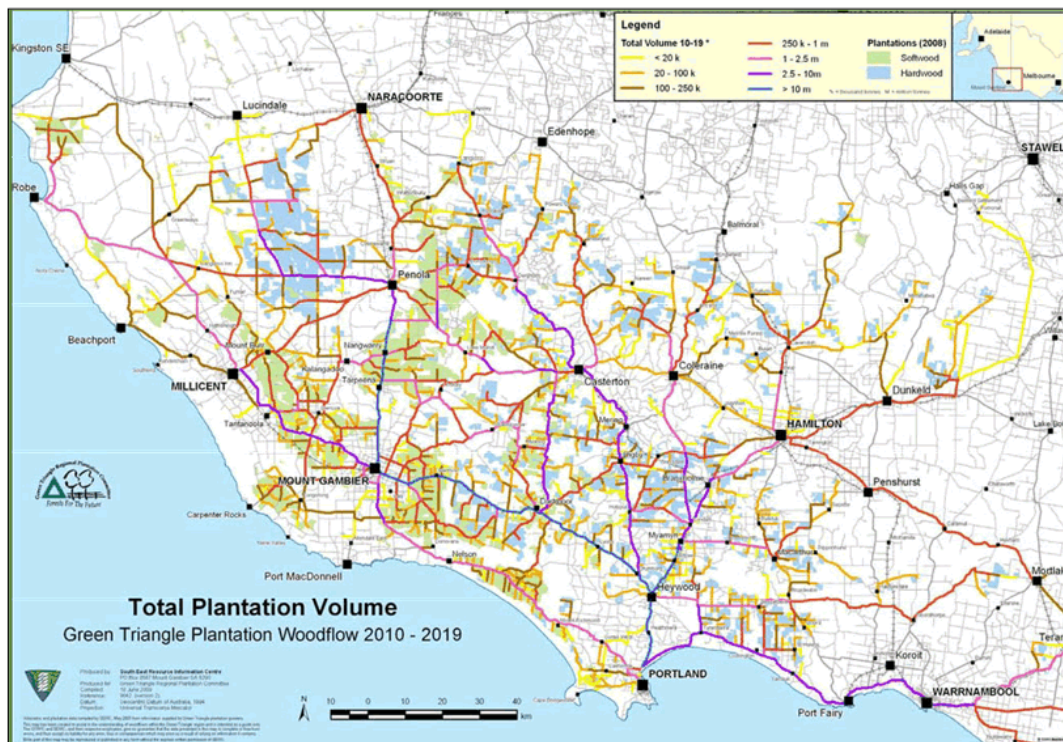
Source: Softwoods Working Group – 2015 Road Haulage Study

This 2015 report resulted in \$20 million of funding for roads from the NSW Government.

Another example of a similar study in the Green Triangle region of south-west Victoria and south-east South Australia by the Green Triangle Regional Plantation Committee (GTRPC) illustrates graphically which roads will be used. Note each road is colour coded for the anticipated volume between 2010 and 2019. Yellow coding

suggests less than 20,000 tonnes graduating up to blue coding showing greater than 10 million tonnes. Note this volume is for the period between 2010 and 2019 it is not an annual volume.

Figure 3-8:
Total Log Haulage by Tonnes by Road in the Green Triangle Region 2009-2010



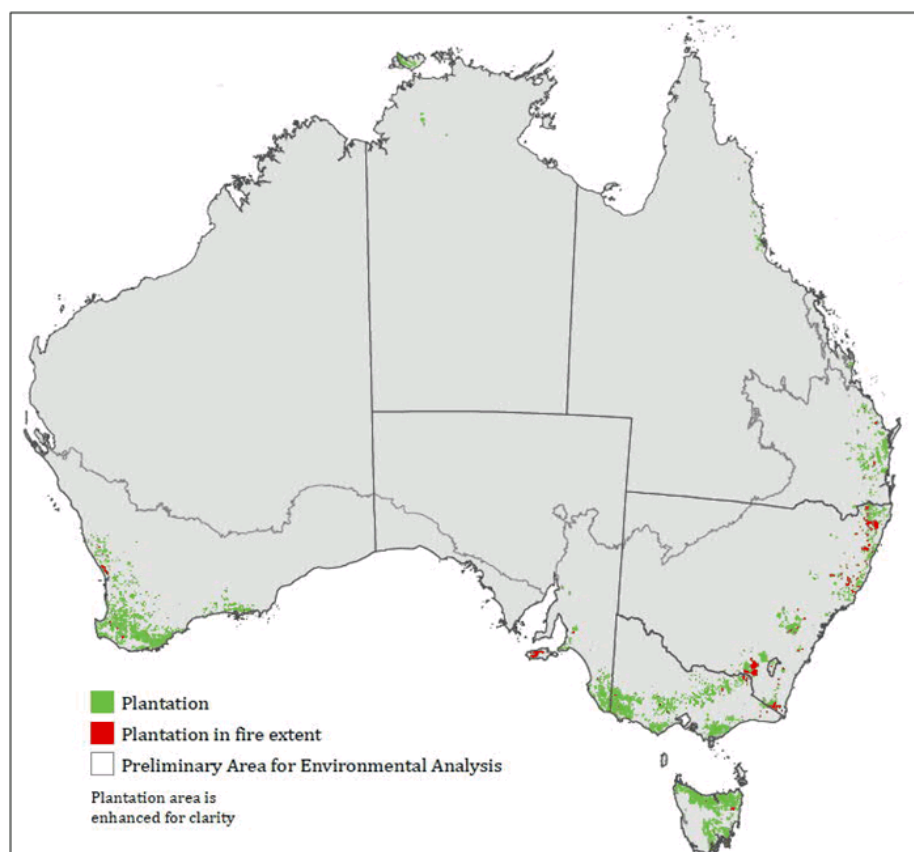
Source: GTRPC

4 BLACK SUMMER BUSHFIRES OF 2019-20

The Black Summer bushfires of 2019-20 burnt over 5.681 million hectares in New South Wales and were the worst fires since 1951/52 which burnt 5.47 million hectares. New South Wales was the most affected state and represented 56 per cent of the total area burnt in Australia which was approximately 10.2 million hectares (Davey & Sarre 2020).

Plantation losses around Australia were significant and estimated at 129 thousand hectares of which New South Wales suffered the most severe losses of approximately 92 thousand hectares or 71 percent of the total plantation area burnt. The following Figure 4-1 illustrates the location of plantations (both hardwood and softwood) across Australia (in green shading) and those areas lost to bushfires last summer are shown in red shading. Note the plantation areas are enhanced to improve their clarity.

Figure 4-1:
Australia's Plantation Estate showing Bushfire Losses



Source: Downham, R & Gavran, M. ABARES. 2020

In New South Wales, the total plantation area is approximately 393 thousand hectares and as mentioned above approximately 92 thousand hectares was

impacted by the bushfires which represents 23.4% of the total plantation area in the state.

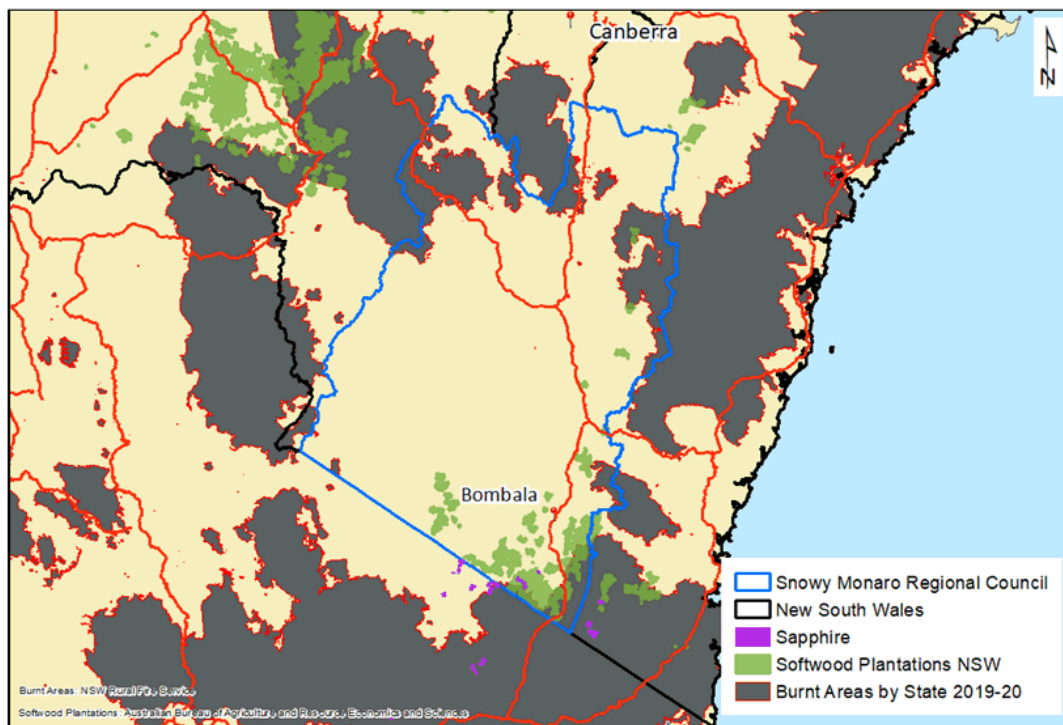
The breakdown of the fire impact on plantations in NSW has been estimated at 71 000 hectares of softwood and 21 000 hectares of hardwood.

Overall, the impact on the markets will depend on the fire severity and each plantation owner's decision on salvage operations and replanting. This impact may not be known for several years.

4.1 Bombala Bushfire Impact

The following Figure 4-2 illustrates the softwood plantation area shown in green shading and the extent of the bushfires shown in grey shading in the Bombala region. The area in purple shading is the Sapphire Forests hardwood plantations owned by Pentarch.

**Figure 4-2:
Bushfire Impact on Bombala Plantations**



Source ABARES, NSW RFS,

The total softwood plantation loss in the Bombala region during the Black Summer fires was approximately 10 thousand hectares.

This corresponds to the bad bushfire that occurred in Bombala in 1983 and burnt approximately 6,820 hectares of softwood plantations being 6,460 hectares managed by the Forestry Commission of NSW and 360 hectares of private softwood

plantation owned by Kapunda Development Company P/L. The following is an excerpt from the Forestry Commission 1982/83 Annual Report:

"6 457 ha, 46 percent of plantations in the Bombala Management Area were destroyed by fire. Fortunately, the average age of the burnt stands was between six and seven years, reducing re-establishment problems, minimising short-term wood yield implications, and having no effect on established industries."

4.2 Softwood Woodflow and Supply Sustainability Impact

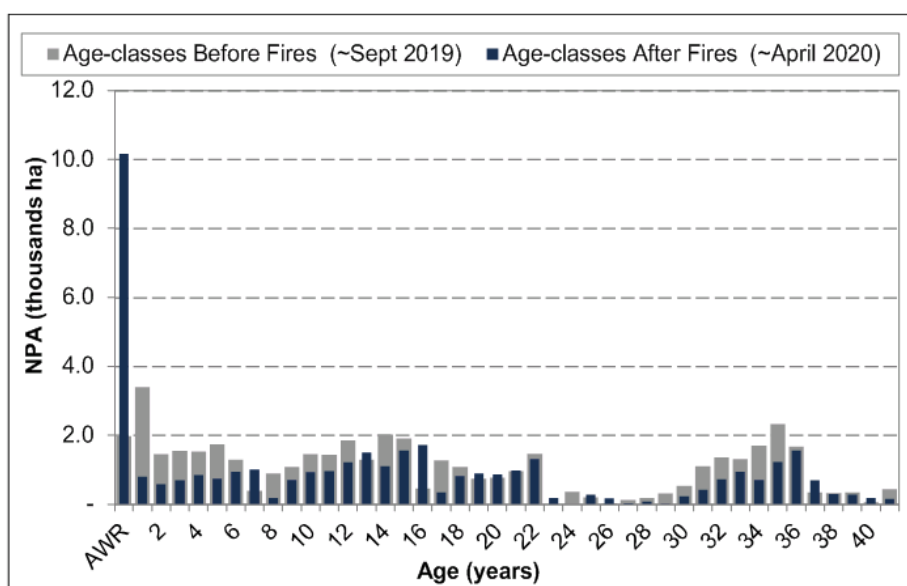
The impact of the fires to the age-class structure in the region can be seen from the following Figure 4-3 in net productive area (NPA) terms.

The most visible change is the massive increase in the area awaiting replanting (AWR), which has increased from about 2 thousand hectares to almost 12 thousand hectares.

Other major changes in the age-classes can be seen in the ages 1-5, however most of the fire appears to have damaged relative similar levels from the other age-class groups.

Some of the area changes in the older ages-classes can be attributed to scheduled harvesting and is not all fire related.

Figure 4-3:
Bombala Region Softwood Plantation Age Class – Before and After the 2019/20 Bushfires

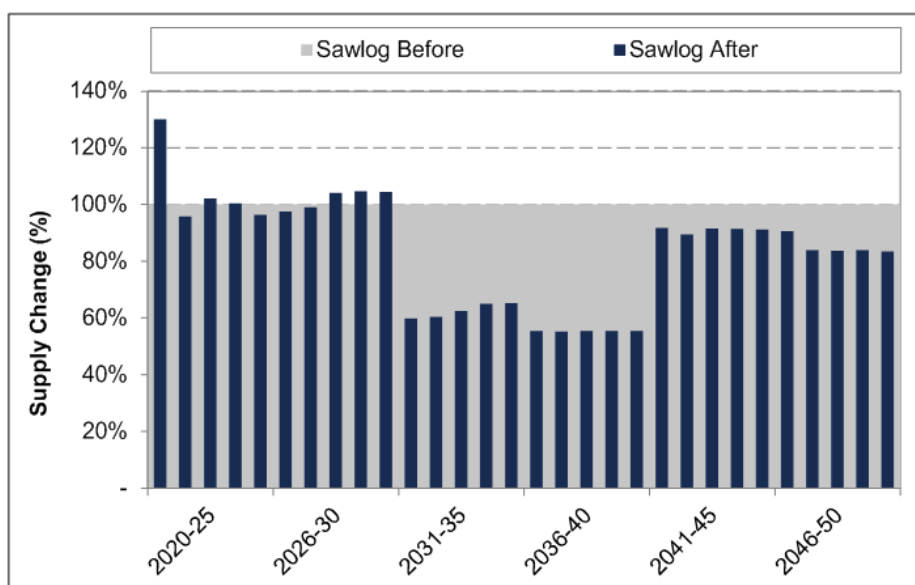


The following figure shows the relative supply change in the Bombala region. Total sawlog supply will increase over the first 5-year period (2020-2025) due to salvage harvesting.

However, the supply over the following 5-year periods is only about 60% of the original woodflows up until 2046 when the woodflows start to pick up again. In

2046-2050 the sawlog supply is forecast to be almost on the same level with the volumes forecast before the fire, but pulp volume is still behind the before fire levels. This means that it will take 26 years to recover in terms of annual harvest volume from these fires.

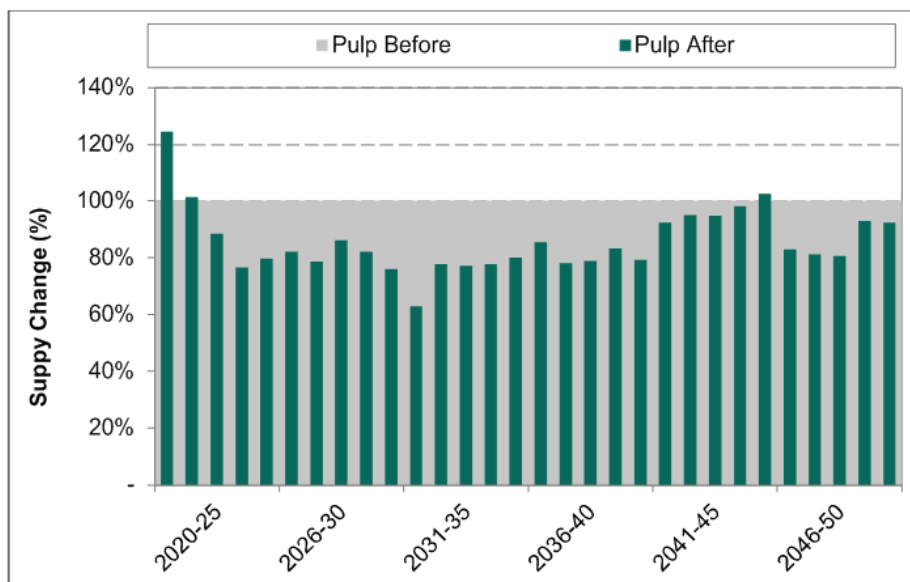
Figure 4-4:
Change in Sustainable Sawlog Supply Before and After the 2019-20 Bushfires



Note: Presented as relative % supply change due to data confidentiality

Source: FCNSW, GFP, Primary Securities, Dongwha, Margules Groome

Figure 4-5:
Change in Sustainable Pulplog Supply Before and After the 2019-20 Bushfires



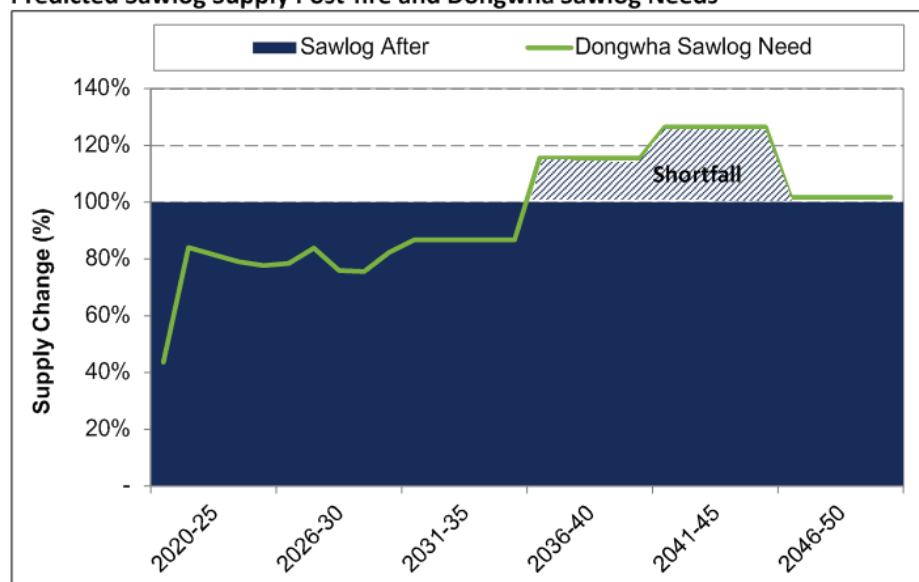
Source: FCNSW, GFP, Primary Securities, Margules Groome

From these figures it can be seen the change in the woodflows for different log types:

- **Pulplog supply** immediately increases due to the fire salvage harvest operations then declines to about 80% of the predicted supply before the fire by 2024 and remains at that level for 16 years before recovering from 2041.
- **Sawlog supply** immediately increases due to the fire salvage harvest operations. Supplies can be maintained till 2030 at pre-fire levels before plummeting to about 60% of pre-fire levels for 10 years before starting to recover from 2041. Critically, the post fire available supplies fall short of Dongwha's needs (320 thousand m³/a) from 2035 and don't get back to meeting those needs till 2046 (**Figure 4-6**).

Figure 4-6:

Predicted Sawlog Supply Post-fire and Dongwha Sawlog Needs



4.3 Options for Dongwha Australia

Dongwha is currently reviewing its supply options to determine what is the most cost-effective option to adjust their processing to address the pending shortfall.

The options are:

- **Source an alternative supply of sawlogs** – due to the extensive bushfires last summer there are limited alternative softwood sawlog supplies as other processors were similarly impacted. Dongwha have reviewed the option of importing logs from New Zealand via Eden but the landed cost is too high but there may be an option involving some resource swap of pulp log and/or sawmill chip to Gippsland in return for sawlogs.

- **Reconfigure the sawmill** – Dongwha are reviewing their processing options to consider some different options such as:
 - **Increase value adding** - for example shift some production to engineered wood products like glulam or cross laminated timber which allows low quality sawnwood to be glued into very high strength construction products such as beams and panels.
 - **Process smaller diameter and or shorter logs** – modern softwood sawmilling relies on consistent log diameter and log length to minimize the changes in saw patterns and the longer lengths allow a faster average cutting speed. Dongwha may be able to reconfigure their sawmill to allow a wider range of log diameter and length to be cut efficiently.
 - **Process a lower log volume** – through a combination of the above options Dongwha may be able to adjust their production by 40% by changing the way the processing line operates to enable them to remain profitable with a lower log input.

Analysing the above options is not a simple process as it requires detailed information firstly on the resource projections for sawlog production in volume and quality for the remaining plantation resource and secondly what capital investment may be required to achieve the new production efficiencies and/or products.

Dongwha is currently reviewing these options and may request assistance from the Snowy Monaro Regional Council to assist with access to government support when and where appropriate.

5 BOMBALA REGION SOFTWOOD ECONOMIC IMPACT

The Bombala softwood resource of 47 thousand hectares would be considered a medium sized plantation resource in New South Wales when compared to the South West Slopes around Tumut and Tumbarumba which has 165 thousand hectares and the Central Tablelands around Bathurst and Oberon which has nearly 86 thousand hectares of softwood (Schirmer et al 2018).

5.1 Plantation Value

Margules Groome specialises in the valuation of plantations and in their considered opinion the softwood plantation estate around Bombala would be worth between 250 and 300 million dollars or between 5 and 6 thousand dollars per net stocked hectare. This includes an allowance for land value but recognising that there is both crown land and freehold within the estate.

5.2 Economic Value and Capital Investment

The direct value of output based on of the sawn timber, residues and delivered logs to the Visy pulpmill in Tumut and to the export operations of Pentarch at Twofold Bay in Eden is estimated at 92 million dollars per annum before the bushfires.

The annual harvest and woodflow varies over time as not all the plantations in the region are managed on sustainable yield systems. Prior to the bushfires the annual harvest was approximately 600 thousand cubic metres per annum of which 350 to 400 thousand cubic metres were sawlogs of various grades.

Dongwha at Bombala is the main market for sawlogs and Pentarch at Eden export sawlogs that do not suit the Dongwha specifications. Pulplogs are sold to Visy at Tumut and Pentarch at Eden for whole log exports. There is also some softwood chip that is exported from Eden.

The capital investment in equipment to grow, protect, harvest, haul and locally process the annual log harvest is estimated to be close to \$160 million dollars.

In total the combined direct capital investment in the Bombala softwood plantation resource and industry is estimated at between \$410 to \$460 million and if the support industries within the town of Bombala and Eden port are considered then the total capital invested would be significantly more than this and getting close to 0.5 billion dollars.

5.3 Employment

Employment is also significant and Margules Groome has estimated that there are 370 people directly employed in growing, managing, harvesting, haulage and sawn timber processing in the Bombala softwood plantation region. In addition, there is a considerable number of casual employees that are engaged at peak times of the year such as during planting, firefighting and log boat loading at Eden.

The flow on effect from direct jobs to indirect employment defines jobs in industries that support the forestry operations around Bombala such as MCH Engineering,

Bombala Cycles and Chainsaws, Bombala Tyres, the various garages and cafes etc. The level of indirect employment is generally quoted as a ratio of direct employment. A recent report by Forest and Wood Products Australia defined the ratio for the southwest slopes around Tumut and Tumbarumba is 1.8 and for the Central Tablelands around Bathurst Oberon of 1.4. As Bombala does not have the same level of log value adding as these two regions Margules Groome believe the ratio would be slightly lower and so they have used a conservative ratio of 1.2. This means that from the 370 direct jobs there would nearly another 450 indirect jobs in businesses that service and/or rely on the Bombala industry in some way in New South Wales.

5.4 Bushfire Impact

The Black Summer bushfires in January this year impacted around 10 thousand hectares of softwood plantation in the Bombala and Bega Valley region. This is the second time a major fire has impacted the softwood plantations at Bombala as 6 thousand hectares was lost in 1983.

Simple replacement cost of these losses in current terms would be at least 40 million dollars.

The opportunity cost (future log value) of the bushfires is much higher and estimated to be at least \$100 million dollars for the 2019-20 bushfires.

In terms of time, it will take around 26 years to 2046 before the Bombala region returns to the pre bushfire harvest potential.

Creating a valuable softwood plantation asset that is sustainable and renewable takes many years. The first plantations were established nearly 100 years ago but construction of the new modern Dongwha sawmill did not happen until 2011 some 80 years after the first pines were planted. Admittedly a pine sawmill had operated in Bombala for several years in the 1970's and 80's but it could only process the older pre-war pines.

Creating a renewable and sustainable forest asset requires vision and protection if it is to deliver lasting economic benefits to not only the local region of Bombala but also nationally.

5.5 Workforce Requirements

Nearly all businesses interviewed, mentioned they had problems attracting and retaining skilled staff.

Based on discussions with various businesses directly engaged in the industry there are between 15 and 20 current vacancies for skilled staff.

5.6 Economic Disappointments

While the above economic assessment is positive and the industry regionally significant it is suboptimal to what it could be.

Bombala has received more than its share of economic development disappointments.

- In 1980 the Forestry Commission of NSW and Kapunda Development Company Pty Ltd were approached by Harris Diashowa who then owned the Eden woodchip mill to supply first thinnings for an export contract to Japan. This contract would have provided a market for first thinnings which are critical to perform to optimise the productivity of plantations, especially sawlogs. However, markets for first thinnings were scarce at the time and this was an excellent opportunity. The NSW Premier and local member overruled the export in favour of a desire for domestic processing, which did not eventuate. The export opportunity was lost to New Zealand and that sale arrangement lasted for well over 20 years.
- In 1983 prior to Ash Wednesday a bushfire from Victoria destroyed nearly 6,500 hectares of softwood plantation which changed the maturity profile of the Bombala resource
- In the early 1990's CSR won a tender to build a Medium Density Fibreboard plant at Bombala which never eventuated due to market downturns and CSR exiting the industry.
- In 2011 Willmott Forests went into liquidation following a controversial period of plantation development funded by managed investment schemes. This forced Dongwha to purchase 100% of the Bombala sawmill and complete its construction and commissioning.
- In 2019/20 – the Black Summer Bushfires destroyed 10 thousand hectares of plantations which will again impact potential harvest levels over the next 20 to 30 years.

The above disappointments are provided to stress how much time and effort is required to develop sustainable and renewable businesses. Plantation assets must be protected and promoted to achieve their economic potential, and this is usually signified by most of the harvest is processed locally.

6 DISASTER PLANNING

Disasters can take many forms such as earthquakes, floods, bushfires, wild storms etc. The following section relates to bushfire planning but many of the concepts apply equally to other disasters.

Australia is a fire prone landscape, and we need to accept this risk and learn to implement a series of measures that will mitigate the impacts of big bushfires.

We cannot and should never try to eliminate fire from our landscape as much of our flora and fauna relies on periodic cool fires.

One of the factors attributed to Monaro tree dieback of *Euc vimiminalis* (Ribbon Gum) is the loss of fire from this ecosystem.

Fire is a great servant but a dangerous master and therefore having trained fire management experts in our communities is critical.

Indigenous Australians lived with and mastered the use of fire to not only remain safe but they also used it as a tool to hunt game and maintain a healthy landscape (Gammage, 2011).

Margules Groome is providing the following comments for the Councils consideration and they are based on the experience within the Margules Groome team and other forestry professionals, in particular members of the Bushfire Committee of the Institute of Foresters of Australia and skilled members of the Bushfire Front based in Western Australia.

Bushfires are a fact of life in Australia they have occurred periodically in the past 230 plus years of European settlement and despite many commentators suggesting that the Black Summer bushfires were unprecedented they were only marginally larger than the 1951/52 fires in NSW.

All Australians must learn to live with fire by either protecting themselves and their property from direct impact or protect themselves from the indirect impacts of fire such as excessive smoke and/or a disruption to daily services such as power and telecommunications.

The following comments are neither exhaustive nor are they meant to override the recommendations of other organisations and agencies including the findings of the NSW Bushfire Inquiry but they are for Councils consideration.

6.1 What can Council Control?

There are some aspects of bushfires that the Council can control and some that are uncontrollable, for example:

- **Uncontrollable factors are:** - climate change, drought, lightning strikes and dry summer storms, wind, temperature, humidity etc
- **Controllable factors are:** - the level of flammable fuels in the landscape and around property, equipment and technology for fast and efficient firefighting, strategically designed firebreaks and fire fighting support like

water points and response to the outbreak of a bushfire and the follow up recovery.

Fire is a simple element and a chemical reaction between three components oxygen, heat and fuel. There also needs to be ignition normally a spark to initiate the chemical reaction. Some ignitions can be controlled but dry lightning storms are uncontrollable and these storms can light multiple fires, often in very inaccessible places.

Therefore, as summer heat and oxygen occur naturally the only component that can be controlled or moderated is fuel.

6.2 Fuel Management and Prescribed Burning

Fuel can be controlled by either burning it under safe weather conditions or controlled mechanically by slashing, mulching or ploughing etc.

Prescribed burning which is sometime called hazard reduction burning or fuel reduction burning is an extremely effective method for reducing flammable fuels in the landscape, particularly forests.

However, it is critically important to note (and often poorly understood) that there is good prescribed burning and bad prescribed burning!

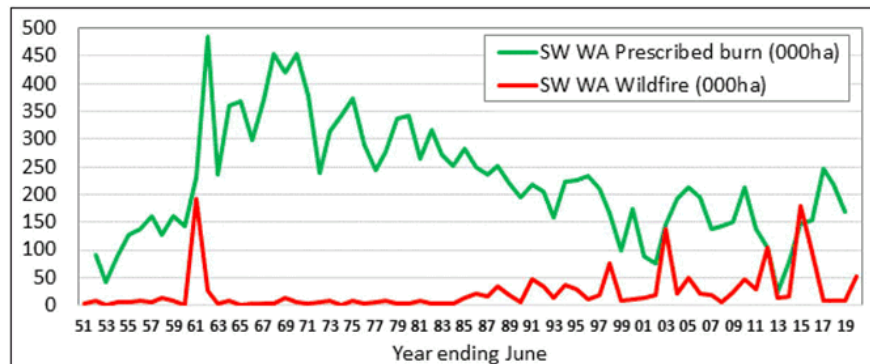
Good prescribed burning is a slow moving fire with very low flame heights generally around knee high or less and burns as a series of fires creeping across the landscape. A good test of a well implemented prescribed burn is no fire scorch in the crowns of the trees.

Bad prescribed burning will be a hot and relatively fast moving line of fire with varying flame heights and may end up with significant crown scorch. A poorly implemented prescribed burn is little more than a contained bushfire and is likely to initiate the germination of more scrub species which quickly re-build a flammable fuel load. Poorly performed prescribed burning is not effective and has created the misguided view that prescribed burning is not effective.

Very hot bushfires and well implemented prescribed burns are totally different in their impact on the landscape.

The following two charts are instructive on the benefits of prescribed burning in forests in Western Australia and Victoria. Western Australia has a very hot and dry climate and yet it has the lowest rate of bushfire and an enviable record in bushfire management and control. Much of this can be attributed to the research and effort they have invested in prescribed burning as shown below in Figure 6-1.

Figure 6-1
Correlation between area of prescribe burning & bushfires in SW Western Aust

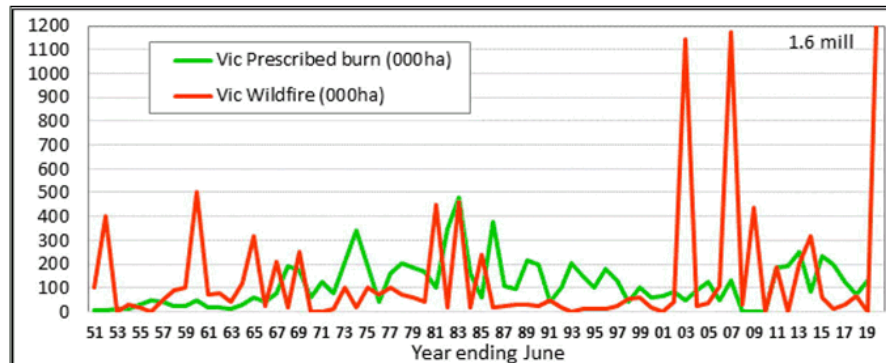


Source JN Cameron – submission to Bushfire Royal Commission 2020 – ex The Bushfire Front

Western Australia suffered a massive bushfire in the south west in 1961 and as a result implement an annual prescribed burning program of around 12% of their forest area. Interestingly the annual prescribed burning started to decrease in the late 1990's to around 8% of their forest area and correspondingly the area of bushfire (shown as Wildfire in the chart) increased!

Since 1962 and the implementation of extensive prescribed burning in south west Western Australia only 2 people have died in bushfires.

Figure 6-2
Correlation between area of prescribed burning and bushfires in Victoria



Source JN Cameron – submission to Bushfire Royal Commission 2020 – ex The Bushfire Front

The area of prescribed burning in Victoria has never been undertaken to the same level as south west Western Australia and as a result they have experienced many more serious fires.

Since 1962 and the implementation of extensive prescribed burning in south west Western Australia only 2 people have died in bushfires while 312 have died in Victoria.

Renowned Western Australian bushfire researchers, Dr Neil Burrows and Mr Rick Sneeuwjagt have provided an excellent summation on how prescribed burning can reduce the incidence and impact of mega bushfires: They comment as follows:

- *To be effective, the prescribed burning must be strategic – done in the right places to intercept fire runs under the worst fire weather conditions.*
- *Prescribed burning is very effective* if done at appropriate temporal and spatial scales in large cells with at least 8% treated each year delivering at least 45% of fuel \leq 6 years old, to appropriate standards of fuel reduction and in the right places (*where effective is: <1% per annum burnt by bushfire, acceptable residual risk, acceptable losses).*
- *The fuel reduction cells need to be large enough (c.a. 3km x 3km or ca. 1000ha) to ensure a sufficient area for the spread of a bushfire to be slowed and controlled and bounded by well-maintained roads or tracks to enable rapid access by fire fighters to mop up the edges.*
- *Prescribed burns should burn 70-90% of the area within cells to achieve balanced fire suppression and ecological outcomes. If too patchy, too small or narrow they will be less effective at slowing a bushfire, and burns that are too hot should be avoided as they can stimulate the regeneration of dense scrub.*
- *The purpose of fuel reduction burning is not to stop bushfires, but to assist with their safe suppression. Hot wildfires run into areas of low fuel, and the resulting reduced fire behaviour enabled fire fighters to gain the upper hand.*
- *With either direct, indirect or parallel attacks the likelihood of success are greater if the fire is burning slower and at a lower intensity because it is burning in young, light fuels.*
- *Fire intensity varies around the fire's perimeter and offering windows of opportunity for suppression, even under severe fire weather conditions. If fuel loads are low, this window of opportunity widens significantly. When fire weather conditions ease (and they always do at some point), if the fire is burning in young, light fuels, there is a larger window of opportunity for safe suppression, than if the fire is burning in old, heavy fuels.*
- *Containment work on the 'pressure' or 'danger flank' is more likely to succeed in young, low fuel situations when flank fire intensity is relatively low, even under severe weather conditions.*
- *Low-fuel areas are very important for indirect suppression strategies including back burning.*
- *Attempting to back burn in old heavy fuels is a slow, demanding, dangerous and risky.*
- *Water bombers have little effect on an intense forest fire, but can assist control of slower moving, lower intensity fires. (excerpt from Cameron 2020)*

The best fire fighting is undertaken well before the fire even starts which means planning and preparation are essential.

It is important to remember that there is no single factor that will control mega bushfires only a combination of well executed measures will limited the physical, environmental and social damage these fires will do in the future.

The sections on the five phases of bushfires also includes where appropriate the recommendations from the NSW Bushfire Inquiry that may be of interest to the Council.

6.3 Preparation for Bushfires

Fire prevention and/or firefighting can be divided into several stages and probably the best definition is by the bushfire expert and former Bombala forester Dr Peter Moore⁵ who suggests that there are five stages:

1. **REVIEW** – This includes analysis of the fire potential in the Council area, the identification of options for minimisation of the threat and the development of control measures. This includes an understanding of fire history (where fires have come from and why), cross border arrangements, development of strategic firebreaks, communications that will survive bushfires and consistency of communication and alert systems between emergency services and support agencies across the Council region. Consistency of equipment between fire agencies and farmers and landowners is also important, for example having common hose connections for quick coupling of fire-fighting systems.
2. **RISK REDUCTION** – involves focusing resources on the underlying causes of fires, ignition reduction (checking faulty power poles, community fire awareness etc), prescribed fuel reduction burning and planning for effective firefighting.
3. **READINESS** – Preparing to fight fires, which includes- knowledge of the conditions, accumulation of firefighting equipment and training of personnel (formal and informal), early warning systems and communications systems.
4. **RESPONSE** – Ensuring appropriate responses to fires; including fast containment and mopping up.
5. **RECOVERY** – Community welfare, disposal and clean-up of fire damaged building materials, rapid repair of infrastructure and restoration of fire-damaged forests which may include salvage harvesting and road and bridge repairs.

6.4 Review of Fire Preparedness

6.4.1 Fire History and Assets

While there have been numerous fires within the Council area this is the second time that a major bushfire has come from Victoria and burnt a significant area of pine plantations at Bombala. The Council is rightly concerned about fires coming from other areas and impacting on major assets within their local government area. Margules Groome remembers the comments of a Victorian Minister stating to the press and the Victorian community that –“*these fires will not go away until we receive either 200mm of rainfall or the fires burn into NSW!*”. Understanding fire history should assist in developing plans to protect major industry assets like

⁵ Dr Peter F Moore, Forestry Officer, Forest Fire Management & Disaster Risk Reduction, FAO-Forestry Department, Rome

plantations and processing facilities and the tourist areas like Kosciusko National Park and tourist facilities like Mt Selwyn Ski Resort. Understanding fire history should provide Council and other agencies to prepare for and prevent or minimise the prospect of catastrophic fires coming from these sources in the future.

Pine plantation managers have commented that they felt their plantations were not valued by the various fire and emergency services and were too ready to light back burns in their plantation assets.

The location and value of plantations to the local and regional economy must be understood and Recommendation 18 and 29 whereby the NSW Government will build a common database called the Digital Twin where all assets are identified and geo referenced so that they can be taken into account during fire control activities.

6.4.2 Communications

Communications are vital, not only during emergencies, but they are also critical to the viability of many rural and regional businesses who make a significant contribution to the local economy. Therefore, protecting communication assets must be a priority. Removing flammable fuels from around communication towers and considering additional measures for protecting them should be a priority.

There has been considerable comment around the efficacy of the NSW Rural Fires Service's "*Fires Near Me App*" in particular, its inability to show fires in Victoria. It was not providing real time information and it was slow to update on the status of fires. State based fire emergency systems tend to fail around the state borders and with the absence of national standards the Council may need to manage these inefficiencies through elevated communications with surrounding local government areas. In the context of the softwood plantation industry this would include Bega Valley Shire, East Gippsland Shire, Snowy Valleys Shire (Tumut Tumbarumba) and Queanbeyan Palarang Shire in the North.

Recommendations 58, 67 & 68 in the NSW Bushfire Inquiry suggest improvements to both cross border bushfire information and faster updates as technology improves including fire spread prediction maps. Recommendation 30 aims to minimise disruptions to Communication outages and remedies for backup solutions such as generators.

6.5 Risk reduction

6.5.1 Strategic Firebreaks and Vegetation Clearing

Developing strategic firebreaks in advance of the bushfire season will create potentially effective control lines for fire fighters to immediately utilise to halt the spread of a bushfire. The concept is to have a series of permanent fire breaks.

However, firebreak on their own is not enough and in a forested environment they can provide a false sense of safety they must be combined with fuel reduction strategies like prescribed burning.

Logically strategic firebreaks should be created in conjunction with access roads and using data from fire history will assist with the location of these firebreaks.

Firebreaks may be ineffective in the event of fast running fires, but they can be extremely effective in either flanking fires or halting a fire when weather conditions ease.

The firebreak below in Figure 6-3 between the natural forest and pine plantation along Coolangubra Forest Way is a typical traditional mineral earth firebreak. However, it could be improved by the removal of the heavy woody debris at the edge of forest, much of which appears to have come from the clearing of the firebreak. This debris is just increasing the heavy flammable fuel load near the edge of the firebreak which will threaten or compromise the value of the firebreak. Substantially thinning the standing forest would also improve the firebreak by reducing the risk of the forest carrying a crown fire to the edge of the road.

Visually, firebreaks like these are unattractive and the exposed soil is potentially erodible.

Removing heavy woody debris like tree root balls and piles of logs and branches has a double value. Firstly, it reduces the flammable fuel close to the edge of the firebreak and secondly it increases the landscape and amenity value of the firebreak which is important in a tourist region like the Monaro.

Figure 6-3
Traditional Mineral Earth Firebreak Coolangubra Forest Way



The following Figure 6-4 provides an alternative firebreak design where several trees are left on the break but only a grassy ground cover which makes for easy maintenance.

However, the break is only around 15 metres wide and in Margules Groome's opinion this is too narrow for an effective firebreak, particularly as there is heavy fuels in the Ti-tree to the left of the photograph which would contribute to a crown fire coming to the edge of the road and creating a dangerous fire edge for firefighters and traffic.

In Margules Groome's opinion a more effective strategic fire break would be to extend this grassy verge by thinning of the forest and clearing or mulching the shrub layer for approximately 100 metres either side of the road. Interestingly creating a 100m grassy verge with sparse trees would represent something close to the Indigenous landscape as reported by *Professor Bill Gammage in his book 'The Biggest Estate on Earth – how Aborigines made Australia'* where early settlers commented on the landscape looking like an English noblemans park with sparse trees and grassy understoreys. Sparse trees meant only 20 to 30 trees per hectare or trees at least 10 metres or more apart.

Ultimately the verge would be native grasses and specimen and habitat trees could be retained.

Figure 6-4
Grassy verge Ben Boyd National Park – Pambula NSW



As mentioned, the reason for creating this grassy verge is so that when a fire does pass, it limits the potential for the bushfire to crown close to the road making it unsafe for fire fighters and traffic.

Visually this type of break is more attractive than the mineral soil firebreak and the minimum grass cover protects the soil from erosion and would be easy to control if it catches fire.

Without the shrub layer it is almost impossible for a crown fire to occur or be sustained.

The second reason for creating this grassy verge is for safety post the fire. The following Figure 6-5 illustrates the ongoing traffic hazard of fire killed and/or damaged trees close to the road. Dead and damaged trees will continue to fall over this road and unless they are cleared now, they will be an ongoing traffic hazard for many years with an ongoing cost to Council to remove them. Even if the trees remain standing the small branches and twigs that fall onto the roadway which is evident in the photo below are a traffic hazard.

The third reason for creating a grassy verge with wide spaced trees is that it limits the potential for the road to be closed for any length of time following a bushfire. The Princes Highway south of Eden was closed for 7 weeks which severely depressed the economy of the Far South Coast during their busiest period and caused significant economic hardship for many businesses.

Figure 6-5
Fire Killed and Damaged Tree Hazards – Mt Darragh Road



Recommendation 28 in the NSW Bushfire Inquiry requests the consideration of subsidies for private property owners to undertake site mitigation works to reduce bushfire hazards and ensure that vegetation clearing laws are clear and easy to navigate.

Reducing the intensity of bushfire close to roads will also limit the damage to road infrastructure like road signs, guide posts etc as shown in Figure 6-6 below.

Figure 6-6
Loss of roadside infrastructure and post fire regen rebuilding fire threat!



In the above photos the dead and terminally damaged trees on either side of the road could be harvested for firewood by one of the local hardwood harvesting contactors such as Wilton Logging, Nungatta Station or Beveridges which will reduce the cost of clearing these trees and contribute to the local fuelwood market.

Note the heavy fuels just to the left of the photo in Figure 6-6, removal of this debris will reduce the intensity of any future fire. Within this photo there is evidence of significant regeneration of firstly pioneer plants like everlasting daisy's (*helichrysum sp*) but woody weeds will follow and without any control will create a significant fire threat in the near future.

Importantly the creation of a grassy verge as a strategic firebreak is a 'once only' operation and after the verge is created it only requires periodic slashing or preferably mulching to keep it maintained.

As mentioned above thinning and clearing the roadside is more likely to improve the tourist amenity of the forest close to the road and will not detract from the scenic or natural features of the forest drive by motorists.

The Victorian government is now clearing the roadside verges along the Princes highway south of the New South Wales border as shown below Figure 6-7

Recommendation 32 from the NSW Bushfire Inquiry states that local government, Roads for NSW and the NSWRFs develop strategies around roadside vegetation management to include bushfire control, safety and maintenance of visual and biodiversity values.

Figure 6-7
Clearing Roadside Verges on the Princes Highway nr Bemm River East Gippsland



6.5.2 Prescribed Fuel Reduction Burning

There were many comments to the NSW Bushfire enquiry that not enough prescribed burning within the forests is being undertaken.

The use of mechanical hazard reduction (such as mulching in conjunction with thinning and pruning) as discussed above is also effective in reducing fire potential and may be more appropriate in areas where smoke could be a problem and/or the sensitive sites need total protection from fire.

Undertaking prescribed fuel reduction burning in forests around valuable assets like plantations, farms and farm buildings, homes and community buildings will increase their ease of protection reduce the potential for crown fires to impact these assets.

Experienced Western Australia fire researchers, Dr Neil Burrows and Mr Rick Sneeuwjagt made a series of comments in a Sydney Morning Herald article on the 28th of January on why fuel reduction burning is important.

The purpose of a fuel-reduction burning program is not to stop bushfires, but to assist with their safe suppression.

In mature forests, crown fires cannot be sustained if the surface and near surface fuels are at low levels as a result of regular fuel-reduction burning

Experienced land managers, firefighters, and bushfire scientists are in no doubt about this. The scientific, experiential and historical evidence all demonstrate that prescribed burning, done properly, is highly effective at mitigating the bushfire threat, and assists with the control of fires even under severe weather conditions.

The value of prescribed burning is evident in the picture below taken by well-known Victorian Forester Garry Squires near Orbost during the bushfires this summer.

The bushfire was burning as a crown fire on the right of the photo before gradually extinguishing itself in the forest on the left hand side that was prescribed burnt 9 months earlier to reduce fuel loads.

The crown fire basically extinguished itself within 20 to 30 metres of entering the forest that had been subjected to a prescribed fuel reduction burn. As a result, there was no need for any massive suppression effort from ground crews or expensive aerial water bombers. It is a clear indication of the value of forest fuel management.

Figure 6-8
Value of Prescribed Burning to halt major Bushfires



Photo Garry Squires Orbost – January 2020

Recommendations 19, 20 & 21 in the NSW Bushfire Inquiry are dedicated to optimising hazard reduction burning (prescribed burning) and Recommendations 25 and 26 relate to accepting and increasing the level of cultural indigenous approach to hazard reduction burning.

6.6 Readiness

6.6.1 Early detection

The value of early detection and fast attack to control major bushfires before they become too big has been well known for many years

The following Figure 6-9 illustrates how the detection time is critically important to reduce the loss of plantations. The difference between a 5 minute detection time and 20 minute detection time in plantations is \$1.7 million.

Figure 6-9
Relationship of Detection time to Value Loss in Plantations



Source: Owen Salkin – Natural Systems Analytics Pty Ltd – IFA Fire Forum 24th June 2020.

There has been a strategy within some land management agencies of “let nature take its course” by not attempting to extinguish fires in certain parts of Australia. In Margules Groome’s opinion this is an extremely dangerous and inhumane approach to fire management as these unattended bushfires almost inevitably burn towards communities as massive uncontrollable fires with catastrophic results for humans, biodiversity and public and private property. The bushfires that entered the suburbs of Canberra in 2003 was a result of slow detection and inaction to extinguish when the fires first started.

There are new technologies such as a group called National Fire Surveillance (NFS) that utilise specially equipped Cessna Caravan aeroplanes equipped with heat sensing technology, fire spotting and communications technology and 1000 litres of fire retardant that can detect fires very soon after they start and by using fire retardant aim to halt the spread of a new fire until more firefighting resources can be deployed.

All bushfires must be extinguished as fast as possible after they are detected.

6.6.2 Farm Fire Units

Many landowners wish to protect their property in the event of bushfire and this is understandable. It was mentioned that farm fire units played an invaluable role in the Kangaroo Island bushfire when resources for the normal fire fighting and emergency services were not available.

Recommendation 38 discusses the issue of protective clothing for private property owners but not how farm fire units could be effectively utilised to support property protection during a mega bushfire.

In Margules Groomes opinion and personal experience there needs to be number initiatives that could easily develop farm fire units into an extremely effective support service to the NSW RFS and other emergency services and this could include:

- Basic fire fighter training
- Provision of Personal Protective Clothing
- Standardised (& ideally subsidised) hose fittings, pump and tanks
- A simple communications system for Farm Fire Units to communicate with the RFS and others

6.6.3 Multiple strategies

Margules Groome has concerns that there is an increasing focus on suppression rather than prevention. Particularly given some comments from retired fire service commissioners and retired military personnel that more aerial fire attack vehicles are required. This is a concern as it will raise unrealistic expectations that every house can be saved, or any fire stopped in a major bushfire. In addition, they are extremely expensive to operate.

Burrows and Sneeuwjagt make the comment in the article referred to earlier that:

Appliances such as water bombers have little effect on an intense forest fire, but can assist to control slower moving, lower intensity fires.

The Council is also aware from tragic circumstances that aerial bombers fly with considerable risk and apart from the tragic accident of the water bomber at Peak View there were two other helicopter crashes last summer, one in Ben Boyd dam near Eden and another in Queensland.

In addition, Margules Groome witnessed the fire-fighting helicopters were grounded at Merimbula Airport for many days due to smoke haze and as a result they could not assist ground crews and were largely ineffective during the peak of the fire.

Council should consider requesting the State and Federal Government to assist with the construction of strategic firebreaks and fuel reduction in lieu of some of the budget for aerial firefighting capacity.

A quote from a paper presented by Murray Dudfield to a joint conference of the Australia and New Zealand Institute of Foresters in Christchurch in August 2019 titled - *Fire Management in the Forest and Rural Landscape – at what cost?* Questioned the value of helicopters in mega fires with the following quote.

From a scientific perspective, it is nearly impossible to determine what kind of effect a helicopter has on a large fire, if it has one at all- Matt Plucinski ⁶

In summary, there is no single solution to control serious fires in the landscape it requires a combination of fuel management, fast initial attack, fire crew training strategically planned fire breaks and great communications and co-ordination from all land managers and emergency services.

⁶ Matt Plucinski is a research scientist on Bushfire Suppression at CSIRO

6.6.4 Essential services plan

In a major Bushfire there should be a range of things the Council can quickly implement as part of an emergency plan.

There are more qualified emergency services organisations than Margules Groome, but the following are some of the obvious issues that need some attention:

- **Communications** – how can communications be protected and maintained and if lost, how can they be quickly re-instated. Black spots like the Rockton area need immediate attention and support for improving these is one of the recommendations of the NSW Bushfire Inquiry.
- **Road access** – maintaining road access is critical for both evacuees and emergency vehicles plus the delivery of essential supplies like fuel for emergency vehicles. Margules Groome witnessed panic buying of fuel on the far south coast in early January which could have become a major problem for the operation of emergency vehicles. A limit on the amount of fuel (i.e. enough to drive to the nearest safe place e.g Canberra) that evacuees could buy would potentially preserve fuel supplies for fire-fighting and local support services.
- **Directory of services** – develop and maintain a directory of critical services like generators, food and water supplies and heavy equipment and licenced operators – who has these services and where are they located.
Recommendation

6.7 Recovery

The planning for Bushfire recovery should be standard for local government areas. It can be done well in advance of any bushfire for example:

- **Property clean up**, how will it be done, and by whom and where will the waste be disposed of. There has been considerable and probably justifiable criticism of the time it took to clean up burnt houses in the Bega Valley which was nearly 4 months after the fire before any serious action was taken. This is too long and Council can plan now for issues like:
 - The process for approving clean ups of burnt buildings
 - Who has capacity within the Shire to do the clean up
 - Where will waste be disposed of – especially hazardous waste, like asbestos.
- **Charitable funds** – donations following the bushfires was amazing and seemed to be extremely generous, but the delivery of donated funds did not appear to be well targeted. The Council may like to consider establishing its own charitable Disaster Relief Fund that is designed to support the council region in the event of a disaster.
- **Initial Action plan** – by developing an emergency action plan well in advance of a major bushfire means support for people affected can start the day after the fire passes.

7 BOMBALA FOREST BUSINESS OPPORTUNITIES AND CHALLENGES

Bombala is one of the smaller softwood plantation regions of Australia representing less than 5% of the national estate which means it has not been able to attract the level of value adding that occurs in regions like Tumut Tumbarumba and Bathurst and Oberon. However, Bombala has several positive attributes in terms of its location between major tourist locations in the Snowy Mountains and on the Sapphire Coast being only an hour's drive from each.

The future challenges and opportunities are outlined in the following sections.

7.1 Future Challenges

There are several current challenges:

- **Sourcing sufficient sawlog supply** – For Dongwha to continue to operate it needs a certain volume of sawlog intake to cover its costs of production and remain viable. The minimum sawlog volume is 320 thousand cubic metres and Dongwha are currently expecting shortfalls in supply especially during the 10 years from 2036. Their options are to source a supply of logs from another region or reconfigure their sawmill to allow them to operate on a lower log volume.
- **Attracting skilled staff** – is a problem not only for Dongwha but contractors and businesses as well. TAFE NSW is proposing to develop a forestry VET course in 2021 which may assist this problem.
- **Accommodation in Bombala** – good houses for rent are scarce and this is having an impact on attracting good staff. Theoretically private investors in affordable housing could be attracted to develop more accommodation in the town.
- **Town amenities** – the amenities within the town are minimal which means some workers prefer to live on the coast at Merimbula or Tura Beach and even Canberra where school options and other facilities are better. The amenities will only come with a diversified economy.
- **Plantation estate size & commitments** – the plantation estate in Bombala is small by comparison to Tumut and Bathurst the two largest softwood plantation estates in NSW. This smaller size and the contractual commitments of pulplogs to Visy in Tumut is limiting its potential to expand. Developing a future plantation development plan should assist in the orderly expansion of the estate and ensure it is attractive to new processing investment.
- **Truck traffic** – all trucks driving north from the Dongwha mill and the plantations carrying pulplogs to Visy must travel through the main street of Bombala, which detracts from the streetscape amenity of the town. For example, there are minimal al fresco café/dining opportunities for travellers and locals. Periodic (5 yearly) log transport plans should be developed to

assist with planning road upgrades and transport infrastructure. These log transport plans are common in other plantation regions in Australia.

- **Awareness of the industry** – while the softwood plantations have been around Bombala for many years the value of the industry is taken for granted by many (except those businesses directly involved in it). The Council could assist in promoting the industry as part of the diversity of the Council area.
- **Protecting the plantation estate** – as mentioned previously the Bombala plantations have been impacted badly by fire on two occasions. Greater focus needs to be given to protecting the plantations in the future as it not only impacts on business viability but also heightens the risk for plantation investors. The development of strategic firebreaks and crown fire free zones should assist this along with co-ordinated prescribed burning in the forests around plantations. Ensuring that emergency services are also aware of the economic value of the plantations so they can focus efforts on protecting them along with other businesses.

7.2 Future Opportunities

- **Strong demand for softwood logs** – there is a strong demand for softwood sawntimber within Australia and in export markets in Asia. Bombala has access to both domestic processing at Dongwha and export markets via Pentarch/ANWE at Eden. The outlook is positive as assessments by the Australian Forest Products Association suggest that another 400 thousand hectares of new softwood plantations are required to meet future domestic demand for softwood sawntimber and panelboards mostly for new residential housing. This outlook provides some market confidence to any prospective plantation growers.
- **Expand the plantation estate** – there is marginal agricultural land around Bombala that could be developed for softwood plantations to expand the total plantation estate which will assist in attracting more processing investment. In addition, some of the existing plantations may not remain after final harvest. Ideally retaining or swapping land to ensure the plantation estate does not diminish over time will be important.
- **Create a Regional Forestry Hub** – the Commonwealth Government's *National Forest Industries Plan - Growing a Better Australia – A Billion Trees for Jobs and Growth* - has created a series of forestry hubs around the country to focus on the establishment of 400 thousand hectares of new plantations. According to the CEO of the Australian Forest Products Association (AFPA) Mr Ross Hampton the hubs will help ensure the 'right trees are planted in the right places' and that the Government's plan specifies that farm forestry will play a significant role in achieving the goals of growing one billion new trees. Hubs have already been established in Tasmania, South West Western Australia, Western Victoria and South East South Australia (aka. The Green Triangle), North East NSW, the South West

Slopes of NSW (Tumut & Tumbarumba) South East and Far North Qld. AFPA have been actively campaigning for a regional forestry hub in south east NSW which is essentially the Cooma Monaro Regional Council and Bega Valley Shire Council area.

- **Farm Forestry** – following from the Hub concept above the Council could consider a council wide farm forestry plan, particularly to investigate barriers and opportunities around local state government planning policies. Farm Forestry has not been a success in Australia and the reason is historic. In Margules Groome's opinion the NSW Government has neither the social licence nor the capital to invest in new plantations but they could assist via policy incentives (possibly aligned with the Commonwealth government) to allow farmers to develop plantations either independently or in joint ventures with softwood processors to diversify the production on their farms.
- **New processing** – there are limited opportunities for new processing, as most of the current harvest is committed to either Dongwha or Visy in Tumut. Surplus logs that do not meet the specifications of Dongwha are currently exported from Eden. The volumes that are exported are insufficient to construct another processing plant but Dongwha is considering some value adding options of their current production that may provide some opportunities. The opportunity to expand the current processing from sawmilling is limited. There may be opportunities for Biomass as there is some surplus sawdust which is currently sent to garden products and there is probably additional stem volume that is currently left behind in the forest that could be processed, however this has not been quantified.
- **TAFE NSW Training** – as mentioned TAFE NSW is initiating a vocational education and training course for forestry and forest operators in southern NSW. There may be an opportunity to establish a TAFE training campus at Bombala to facilitate and encourage more young people to take up careers within the forest industry.
- **Developing a Circular Economy** – wood is a renewable and relatively easy product to recycle. Paper recycling is well understood but waste wood like old single use pallets and wood waste from retail yards (like Mitre 10, H Hardware etc) frame and truss and home builders can be recycled into panel board products like particle board.

7.2.1 Increase awareness

- **Initiate a Council wide 'Wood Encouragement Policy'** – the well-known environmental non-government organisation Planet Ark runs a Wood Encouragement Program called Make it Wood for local government which has been adopted by many councils around Australia and two State Governments, Tasmania and Western Australia. A Wood Encouragement Policy means the Council agrees that where feasible, responsibly sourced

wood should be considered, as the primary construction material in all public new-build and refurbishment projects. According to Planet Ark their 'Make It Wood' program aims to encourage the increased use of responsibly sourced wood as a building material and a main choice for furniture, toys, and other household items. Responsibly sourced, certified wood is the only building material that helps tackle climate change; it's renewable, it stores carbon and it consumes minimal energy in its production. Planet Ark suggest that there is a growing awareness of the importance of connecting buildings with the natural world, and how the use of biophilic design and using natural elements like wood and indoor plants can bring the benefits of nature indoors. Planet Ark's report *Wood – Nature Inspired Design* outlines the importance of connecting buildings with the natural world and how biophilic design can benefit human health and wellbeing⁷

- **Establish a Forestry Working Group** – establishing a Forestry Working Group like the Softwoods Working Group that operates on the South West Slopes of NSW to promote the local industry and ensure it receives the support it needs to function effectively. This group would cover the industry within the council area and ideally cover Bega Valley Shire as well (Queanbeyan Palarang) could also join but its plantation estate is relatively small) there would also be some logic in including East Gippsland due to the border protection issues. This group would allow the Council to interact with the main industry stakeholders and monitor issues like new plantation development, infrastructure and transport requirements and fire protection. The group should also be able to provide basic data requirements for Council to advocating to the State or Commonwealth Government for project funds.

7.2.2 Increase the Amenity of Bombala

As mentioned, one of the challenges facing Bombala is the decline in businesses within the town. For example, in 1980's there were three Banks and two Butchers shops, three Supermarkets and three hotels and two clubs. Now there is only one Bank with limited opening times, one Butcher, one Supermarket, one hotel and two clubs. The town is gradually hollowing out and is reaching a tipping point where it is extremely difficult to attract people to live there. To make a point one car dealer mentioned to Margules Groome that in the 1980's he would budget to sell 60 cars per year and now he would be lucky to sell 6!

The forest industry is limited in its ability to attract new businesses and given the impact of the bushfires earlier this year it is likely that the industry will go through a small downturn after the damaged plantations have been salvaged and replanted.

Forestry is a business of time.

⁷ <https://makeitwood.org/wep/>

It takes time to develop the resource base and attract the processing industry but once established it should remain and grow in perpetuity as long as it can be protected from fire and pests.

Forestry also provides a significant diversification from the local farming operations.

The Chamber of Commerce is a strong supporter of developing the rail trail for cyclists from Bombala to Canberra. This comment may seem out of place in a report on the softwood industry in Bombala but Margules Groome has experience in two projects that the Council may like to reflect on.

1. **Bombala Bicentennial Gardens** – Rob de Fégely was the project manager to build these gardens starting in 1985 when he began consulting with the local community groups to engage their support to construct the gardens. Initial reactions were negative, comments that *'it would never last'* as the trees in the main street which had been planted a couple of years earlier had all been vandalised. The main street trees were ultimately removed. Other comments suggested that *'the whole garden would be lost in the next flood'* reflecting on the experience of the 1971 flood. However, after making a start to illustrate what was happening and some persistent consultation to gather support from community groups within the town the project started. The key to success was these community groups were given a recognisable role in planting the gardens. Now 32 years later the garden is a feature of the town and caters for both locals and tourists as a place of easy relaxation and visual amenity. The key to this development was to believe in the vision of the initial promoters of the idea and not let the negative views defeat the project.
2. **Blue Derby Mountain Trail in North West Tasmania** – this is story of a towns revival that could be replicated in Bombala. In 2012, this small former tin mining town in north west Tasmania was dying, houses were being almost given away and businesses closing or closed. Some chance meetings of Mountain Bikers found the slopes and soils around Derby would be ideal for mountain biking and importantly the land was managed by Forestry Tasmania (now Sustainable Timber Tasmania) which allows multiple uses. If it had been National Park the project would have been much harder to develop if ever, but given it was on permanent timber production zone land (the name given to state owned production forest land in Tasmania) it was possible to construct. Four years later it was opened in 2016 with about 30 kilometres of a planned 80 km of trails opened. In 2019 over 30 thousand riders visited Derby and they generally stay 3 to 4 nights according to Greg Howard the local Mayor of Dorset Council. If you assume, they spend \$200 per day on food and accommodation that is \$6 million delivered to their economy. Howard suggest that the trails have brought about \$15 to 18 million into the North East of the State every year as riders stay on and visit other attractions. Derby is now undergoing a major renovation and/or transition with old buildings restored and new cafes and accommodation under construction and it created 100 new jobs that have been taken up by local people in Derby, all in less than a decade. The benefit of building a rail

trail from Bombala to Canberra is that it traverses the whole Council region and rail trail riders tend to attract retirees as well as enthusiastic riders which would generally mean a higher capacity to pay and the trail would be unique in Australia and tap the very large Canberra tourism market. All Villages along the rail trail would benefit. The benefit for Bombala is that it would add diversity to their economy and the older and/or closed hotels could be refurbished for accommodation and restaurants. The softwood plantation will grow over time but it may be too slow to maintain the critical services within the town so some diversity in the local economy is urgently needed. The re-opening and constructing the rail line from Canberra to Eden is not feasible according to recent ABC reports and so the rail trail does not have any serious alternatives.

7.3 Hardwood

While this report is focussed on the softwood industry hardwood should not be forgotten. Hardwood sawmills were the main forest processing industry in the Council region in the 1980's and slowly over time this industry has been replaced by softwood. The greatest change has been shift by hardwood from commodity house framing products to more specialty products like flooring and panelling. Another sector that is often forgotten is firewood. The increase in al fresco dining, fire pits and backyard pizza ovens along with slow combustion heating and open fires in high end tourist accommodation has maintained a demand for quality hardwood firewood. There are several companies operating within the Bombala region and from the south coast including the Wilton Woodyard, Nungatta Station, Beveridges and Sapphire Coast Tree Services all providing firewood into the Council area. Demand is relatively strong particularly locally but also from Canberra.

While access to the public forests managed by Forestry Corporation of NSW is getting harder, the privately owned natural forests could provide more opportunities, particularly as part of a thinning program or forest protection to remove excess debris. However, it is important that it is controlled and all harvesting on private land should be managed under a Private Native Forestry Plan that has been authorised by Local Land Services.

For background Forestry Corporation of New South Wales manages a forest estate of around 1.8 million hectares which is small compared to the privately owned natural forest estate which is over four times larger at 7.4 million hectares. Much of this privately owned natural forest is relatively unmanaged and so provides an opportunity for increased conservation, protection and production depending on the owners intentions. But it is important that all operations within Private Native Forests are professionally controlled and managed for both safety and conservation reasons.

8 STRATEGIC RECOMMENDATIONS

Margules Groome has consulted with all the major forest industries and businesses that operate within and around the softwood plantations of Bombala to provide some strategic recommendations around the following issues:

8.1 Short Term Recommendations 1 to 5 years

1. **Lobby for Dongwha wood supply** – Dongwha is the major employer in Bombala with around 130 jobs and its business is under threat due to the inability of Forestry Corporation to supply the volume of sawlogs it needs to remain viable. There are some other options, but they are not secured by Dongwha at the moment, and may need some Council assistance.
2. **Establish a South East Forestry Working Group** - to improve communications between the Bombala (& Eden) forest industry and the Council and this can include topics such as transport infrastructure, planning guidelines for new plantations and fire protection and communications around the state border. This working group can develop with Council and the local community a long-term forestry plan. There is logic in this group including Bega Valley and East Gippsland Shires and potentially Queanbeyan Palarang.
3. **Lobby the Commonwealth Government for the South East region to become a Regional Forestry Hub** – to attract Federal funding for the region. There are some policy benefits which come with the creation of an industry hub such as carbon credits for commercial plantations. One project that a Hub could fund would be a region wide five year **Transport and Road Infrastructure Plan**.
4. **South East Forestry and Agriculture Land Use Plan** – the development of softwood plantations by Willmott Forests in the late 1990's and early 2000's on cleared farmland was contentious and divided the community. Developing additional plantations will reignite these tensions unless there is a level of planning about where plantations should and should not be established. Defining what is important to the local community and the industry will be important and where possible ensuring planning regulations do not create perverse outcomes. While it is impossible to dictate to the land market, defining some form of intent in relation to the integration of forestry and farming would be beneficial. This plan could be developed in conjunction with Bega Valley Shire. This plan should investigate some potential plantation estate size options to supply processing options such as a panelboard plant based on forecasts for supply and demand.
5. **Commit to a Planet Ark's Wood Encouragement Policy** –this program is more about awareness for Council rather than driving demand for wood. Comments from other Councils that have committed to this program have found the program to be inspiring to learn how wood is being used around the world and the contribution it can make to their Council area. Considering the Council is responsible for a major plantation program within

their region and the many wood inspired buildings in the mountains and Shire in general, this program would make sense.

6. **Border Fire Management Committee** – following the 1983 bushfires that destroyed over 6 thousand hectares a Border Fire Management Committee was established to improve communications and planning across the Victorian and NSW state Border. It appears that this committee has lapsed or diminished but given the losses experienced this summer, this committee is needed more than ever.
7. **TAFE NSW Forestry Training** – finding skilled employees is a challenge that TAFE NSW has recognised and they are in the process of hiring part time teachers to develop a VET Forestry Course and Council should work with them to ensure they have appropriate facilities (such as the Bombala Primary School) to operate from.
8. **Construct the Rail Trail from Bombala to Canberra** – this recommendation is provided to create diversity in the economy and increase the amenity of Bombala to make it more attractive for forestry workers to come and live in the town. Getting skilled forestry workers to come to Bombala to live is a challenge and an attraction like this may create the diversity in the economy to revive the town. Building the trail to the coast would make a significant tourist connection from the sea to the nations capital.
9. **Consider the development of a Council wide Circular Economy** – the circular economy is based on zero waste and would require all industries to work together to determine how was can be utilised or re-purposed rather than going to landfill.

8.2 Medium Term Recommendations 5 to 10 years

10. **Plantation estate expansion** – a slow and steady expansion of a plantation resource is generally more acceptable in terms of community acceptance, roading infrastructure and industry development than a massive increase in the plantation estate over a short period.
11. **Biomass** – is increasing in its importance as one of the renewable energy options and Dongwha has surplus sawdust that could be utilised. In addition, there is an unquantified amount of stemwood in the softwood and hardwood plantations that remain after harvesting that could also be utilised for steam production for heating, especially public buildings like the hospital, Currawarna the schools etc. Biomass heating plants are generally cheaper than bottled gas and around the same as natural gas but this depends on gas and electricity prices.
12. **Upgrade the South East Forestry Plan** – this upgrade will build on the plan developed above.

8.3 Long term recommendations 10 plus years

13. **New Industry options** – within 10 years the replanted plantations following the bushfire will be nearing first thinning which will present new processing opportunities. Ideally these should be considered within the context of the outlook for demand and the opportunity for a new processing plant in Bombala.

9

REFERENCES

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Australia

Scottish House
Level 4, 90 William Street
Melbourne, VIC 3000
Tel: +61 3 8199 7937

New Zealand

Level 9, Southern Cross
Building
59- 67 High Street
PO Box 105891
Auckland CBD 1010
Tel: +64 9 918 1100

Netherlands

Westerhoutpark 11
2012JL Haarlem
Netherlands
Tel: +31 20 491 9194

China

Plaza 66, 15F, Tower 2,
1266 West Nanjing Road,
Shanghai, 200040
Tel: +86 21 6039 8390

South Africa

128 Welgevonden
Boulevard,
Stellenbosch, 7600
Tel: +27 82 771 9540

9.3.1 SOUTH EAST AUSTRALIA TRANSPORT STRATEGY MEMBERSHIP

Record No:

Responsible Officer:	Chief Operating Officer
Author:	Manager Infrastructure
Key Theme:	3. Environment Outcomes
CSP Community Strategy:	9.2 Transportation initiatives are aligned to State and neighbouring local government areas plans
Delivery Program Objectives:	9.2.1 Council leverages partnerships for inclusion of our transportation initiatives within state and regional planning
Attachments:	1. SEATS Membership
Cost Centre	Infrastructure
Project	South East Australia Transport Strategy

EXECUTIVE SUMMARY

The South East Australia Transport Strategy (SEATS) partnership is a coalition of Local Governments that includes all Councils south of Wollongong and east of the Hume Highway, except for Bega Valley Shire. The SEATS 2020/2021 Membership fee is due and Snowy Monaro Regional Council have been requested to pay \$3,154.55 for annual subscription.

Councillors considered a similar request in 2017 and resolved the following:

COUNCIL RESOLUTION	233/17
That Council renew its membership with SEATS for the 2017/2018 financial year.	
Moved:	Seconded: Carried

Over the last two years, Snowy Monaro Regional Council has aligned itself more with the Canberra Region Joint Organisation (CRJO) for advocacy of major projects and project funding across the Monaro Region. There has been less engagement with SEATS. Therefore, the following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council resolve not to renew its membership of SEATS.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

The SEATS partnership has developed the Transport Network Strategy that collectively identifies a number of priority projects that go beyond the boundaries of individual local councils and benefit the entire region and beyond.

Recent projects that SEATS has advocated for include:

1. Eurobodalla. Kings Highway Improvements.
 2. Goulburn-Mulwaree:
-

9.3.1 SOUTH EAST AUSTRALIA TRANSPORT STRATEGY MEMBERSHIP

- Goulburn Rail Hub Canberra to Sydney Rail \$100M
- Bypass Road of Tarago Township
- Interchanges to Hume Highway at North Goulburn and where the East West
- Freight Link meets the Hume Highway \$50M
- Tarago to Goulburn Road Upgrade
- Truck Wash \$50M.

3. Shoalhaven.

- Upgrade 14km of rail track between Berry and Bomaderry \$40M
- New 4km passing loop between Berry to Gerringong via Toolijooa \$125M
- Summit Tank loop could be extended to 1.2km and would increase the number of spare paths to 8.1. \$20M
- Rail Siding at Unanderra \$1.5M
- Nowra Bomaderry Transport Strategy \$273M
- Crossing the Escarpment: MR92 – Beyond Nerriga \$90M
- Milton Ulladulla Bypass \$400M
- Princes Highway Intersections to Coastal Communities \$30M
- Nowra Bridge Project \$310M
- Milton Abattoir Access \$2M

4. Wollongong:

- Hume Highway to Mount Ousley Interchange Upgrade
- South West Illawarra Rail Line

However, Snowy Monaro Regional Council have not benefited from any project advocated through SEATS.

2. Environmental

Any environmental assessment will give Council an opportunity to have influence over remediation and mitigation practices.

3. Economic

Estimated Expenditure	Amount	Financial year	Ledger	Account string
SEATS membership renewal	\$ 3,154.55	2020/21		

4. Civic Leadership

Snowy Monaro Regional Council considered a similar request for SEATS membership in October 2017. At that point, Councillors resolved to maintain membership. However, the lack of any presence at SEATS meetings and continued focus of Major Project Funding applications through the Canberra Region Joint Organisation questions any value from maintaining this membership.

South East Australian Transport Strategy Inc

www.seats.org.au
ABN 91 495 277 812



Tax Invoice

BILL TO

Mr Gary Shakespeare
Snowy Monaro Regional
Council
PO Box 714
COOMA NSW 2630

INVOICE NO. 300

DATE 13/10/2020

DUE DATE 12/11/2020

TERMS Net 30

DATE	DESCRIPTION	QTY	RATE	GST	AMOUNT
13/10/2020	Membership 2020/21 - Other SEATS Membership 2020/21	1	3,154.55	GST	3,154.55

For all enquiries regarding your SEATS
Membership, please contact Andrew Martin
(SEATS Executive Officer) on 0487 408 869 or
andrew.martin@seats.org.au

SUBTOTAL	3,154.55
GST TOTAL	315.45
TOTAL	3,470.00
BALANCE DUE	A\$3,470.00

BAS SUMMARY

RATE	GST	NET
GST @ 10%	315.45	3,154.55

Please send your remittance advice to admin@seats.org.au

Direct Deposit: National Australia Bank
Account Name: South East Australian Transport Strategy Inc
BSB: 083 519
Account Number: 9479 00140

9.3.2 ADOPTION OF COMMITTEE RECOMMENDATIONS FROM THE LOCAL TRAFFIC COMMITTEE MEETING HELD ON THURSDAY 21 JANUARY 2021

Record No:

Responsible Officer:	Chief Operating Officer
Author:	Project Specialist
Key Theme:	3. Environment Outcomes
CSP Community Strategy:	9.1 Transportation corridors throughout the region are improved and maintained
Delivery Program Objectives:	9.1.1 Management of road corridors is effective and efficient
Attachments:	1. Draft Minutes of the Local Traffic Committee Meeting held on Thursday 21 January 2021

EXECUTIVE SUMMARY

Due to the COVID-19 Pandemic, the Local Traffic Committee held their meeting on Thursday 21 January 2021 via ZOOM.

Resolutions and comments from the Committee members are included in the minutes attached to this report.

The Committee's recommendations and comments are presented for Council's consideration and adoption.

COMMITTEE RECOMMENDATION

That the recommendations of the meeting of the Local Traffic Committee held on 21 January 2021 be adopted:

A. LTC 1/21 - BOMBALA AGRICULTURAL SHOW – 2021

That Council:

- A. Approve the request from Bombala Agricultural Show Inc for the temporary closure of streets in Bombala associated with the conduct of the Bombala Show on Saturday 20 and Sunday 21 March 2021, from 7:00 am to 7:00 pm each day. The roads involved will be:
 - i. Forbes Street – Between Wellington Street and Mercy Street, and
 - ii. Caveat Street – between Wellington Street and Mercy Street.
- B. With the condition of supplying evidence of Public Liability Insurance with a minimum value of \$20 million and naming Snowy Monaro Regional Council as an interested party;

B. LTC2/21 - ANZAC DAY - JINDABYNE & BERRIDALE 2021

That Council:

- A. Approve the request from Snowy River Sub-Branch RSL for the temporary closure of Kosciuszko Road from 9:30 am till 9:45 am on 25 April 2021 for the annual Jindabyne ANZAC Day March and Commemoration, and
 - B. Approve the request from Snowy River Sub-Branch RSL for the temporary closure of Jindabyne Road from 11:00 am till 1:00 pm on 25 April 2021 for the annual
-

Berridale ANZAC Day March and Commemoration;

C. LTC3/21 - ANZAC DAY - COOMA & NIMMITABEL – 2021

That Council:

- A. Approve the request from Cooma Monaro Sub-Branch RSL for the temporary road closures associated with 2021 ANZAC Day Commemorations in Cooma and Nimmitabel. The roads affected in Cooma would be:
- i. Sharp Street from Baron Street to Vale Street
 - ii. Bombala Street – Sharp Street intersection
 - iii. Vale Street from Sharp Street to Massie Street
 - iv. Vale Street from Massie Street to Amos Street in both directions would be closed for the entire time of the Service from approximately 8:30 am to 12:30 pm;
- B. The roads affected in Nimmitabel between 9:30 am and 11:00 am would be:
- i. Snowy Mountains Highway, between Clarke Street and Miller Street, and
 - ii. Boyd Street from Miller Street to Bentley Street;

D. LTC4/21 - ANZAC DAY - BOMBALA – 2021

That Council:

- A. Approve the request from Bombala Sub-Branch RSL for the temporary road closures associated with the ANZAC Day Commemorations for 25 April 2021. The roads affected are:
- i. Forbes Street from Therry Street to Wellington Street
 - ii. Maybe Street from Caveat Street to Burton Street.
 - iii. Suitable traffic diversions will be in place from 5:45 am to 1:00 pm
 - iv. With the condition of supplying evidence of Public Liability Insurance with a minimum value of \$ 20 million and Snowy Monaro Regional Council as an interested party;

E. LTC5/21 - SIGNAGE & LINEMARKING - SEGMENT FACTORY (VERSION 2)

That Council reject the request from Pitt & Sherry for a change to the signage and line marking for the segment factory access road.

F. LTC6/21 – Letter From Berridale Residents about Myack Road

That Council support the request for lowering the speed limit to 60km/h on section of Dalgety road, and forward data to Transport for NSW.

RECOMMENDATIONS OF THE LOCAL TRAFFIC COMMITTEE MEETING – THURSDAY 21 JANUARY 2021

7.1 BOMBALA AGRICULTURAL SHOW - 2021

That Council:

- A. Approve the request from Bombala Agricultural Show Inc for the temporary closure of streets in Bombala associated with the conduct of the Bombala Show on Saturday 20 and Sunday 21 March 2021, from 7:00 am to 7:00 pm each day. The roads involved will be:
- iii. Forbes Street – Between Wellington Street and Mercy Street, and
 - iv. Caveat Street – between Wellington Street and Mercy Street.
- B. With the condition of supplying evidence of Public Liability Insurance with a minimum value of \$20 million and naming Snowy Monaro Regional Council as an interested party.

7.2 ANZAC DAY - JINDABYNE & BERRIDALE 2021

That Council:

- A. Approve the request from Snowy River Sub-Branch RSL for the temporary closure of Kosciuszko Road from 9:30 am till 9:45 am on 25 April 2021 for the annual Jindabyne ANZAC Day March and Commemoration, and
- B. Approve the request from Snowy River Sub-Branch RSL for the temporary closure of Jindabyne Road from 11:00 am till 1:00 pm on 25 April 2021 for the annual Berridale ANZAC Day March and Commemoration.

7.3 ANZAC DAY - COOMA & NIMMITABEL - 2021

That Council:

- A. Approve the request from Cooma Monaro Sub-Branch RSL for the temporary road closures associated with 2021 ANZAC Day Commemorations in Cooma and Nimmitabel. The roads affected in Cooma would be:
 - v. Sharp Street from Baron Street to Vale Street
 - vi. Bombala Street – Sharp Street intersection
 - vii. Vale Street from Sharp Street to Massie Street
 - viii. Vale Street from Massie Street to Amos Street in both directions would be closed for the entire time of the Service from approximately 8:30 am to 12:30 pm;
- B. The roads affected in Nimmitabel between 9:30 am and 11:00 am would be:
 - i. Snowy Mountains Highway, between Clarke Street and Miller Street, and
 - ii. Boyd Street from Miller Street to Bentley Street.

7.4 ANZAC DAY - BOMBALA - 2021

That Council:

- A. Approve the request from Bombala Sub-Branch RSL for the temporary road closures associated with the ANZAC Day Commemorations for 25 April 2021. The roads affected are:
 - i. Forbes Street from Therry Street to Wellington Street
 - ii. Maybe Street from Caveat Street to Burton Street.
 - iii. Suitable traffic diversions will be in place from 5:45 am to 1:00 pm
 - iv. With the condition of supplying evidence of Public Liability Insurance with a minimum value of \$ 20 million and Snowy Monaro Regional Council as an interested party.

7.5 Signage & Linemarking - Segment Factory (Version 2)

That Council reject the request from Pitt & Sherry for a change to the signage and line marking for the segment factory access road.

8.1 Letter from Berridale Residents about Myack Road

That Council support the request for lowering the speed limit to 60km/h on section of Dalgety road, and forward data to transport for NSW to transport NSW.



SNOWY MONARO
REGIONAL COUNCIL

Minutes (DRAFT)

Local Traffic Committee Meeting

21 January 2021

**LOCAL TRAFFIC COMMITTEE MEETING
HELD VIA ZOOM**

ON THURSDAY 21 JANUARY 2021

MINUTES

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**MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING
HELD VIA ZOOM**

**ON THURSDAY, 21 JANUARY 2021
COMMENCING AT**

PRESENT:	Mr Graham Hope Snr Const. Duncan Mellis Scott Armstrong Amanda McKinnon	Chair, SMRC Road Officer NSW Police Force Representative (TfNSW) Transport for NSW Representative Secretary Council & Committees
APOLOGIES:	Mrs Judie Winter Councillor Sue Haslingden	Local MP Representative Councillor Representative

1. OPENING OF THE MEETING

The Chair opened the meeting at 9:35AM.

2. APOLOGIES

An apology for the meeting was received from Judie Wynter, Local MP Representative and Councillor Sue Haslingden.

3. DECLARATIONS OF PECUNIARY INTERESTS/CONFLICT OF INTEREST

Nil.

4. ADOPTION OF MINUTES OF PREVIOUS MEETING

4.1 LOCAL TRAFFIC COMMITTEE MEETING 26 NOVEMBER 2020

RECOMMENDATION

THAT the minutes of the Local Traffic Committee Meeting held on 26 November 2020 are confirmed as a true and accurate record of proceedings.

Item Deferred

Note 1 Confirmation of Minutes from the LTC Meeting held on 26 November 2020

LTC Meeting minutes from the 26 November 2020 Meeting will be confirmed at the LTC Meeting to be held on Thursday 25 March 2021 as nobody from this meeting was present at January's meeting.

5. BUSINESS ARISING

Nil.

6. ACTION SHEET

Nil.

7. CORRESPONDENCE

7.1 BOMBALA AGRICULTURAL SHOW - 2021

Record No:

Responsible Officer:	Project Specialist
Key Theme:	1. Community Outcomes
CSP Community Strategy:	3.1 Develop, maintain and promote safe spaces and facilities that are enabling, accessible and inclusive for all
Delivery Program Objectives:	3.1.1 Public and community spaces are regulated and managed to be safe and equitable for all abilities
Attachments:	1. Bombala Exhibition Society Inc
Project	Snowy Monaro Local traffic Committee

EXECUTIVE SUMMARY

The Bombala Exhibition Society Inc has requested the temporary closure of streets in Bombala associated with the conduct of the Bombala Show on Saturday 20th and Sunday 21st March 2021, from 7:00 am to 7:00 pm each day.

The roads involved will be:

Forbes Street – Between Wellington Street and Mercy Street, and
Caveat Street – between Wellington Street and Mercy Street.

This year will be the 141st year that the show has been conducted..

COMMITTEE RECOMMENDATION

LTC1/21

That Council:

- A. Approve the request from Bombala Agricultural Show Inc for the temporary closure of streets in Bombala associated with the conduct of the Bombala Show on Saturday 20th and Sunday 21st March 2021, from 7:00 am to 7:00 pm each day. The roads involved will be:
- i. Forbes Street – Between Wellington Street and Mercy Street, and
 - ii. Caveat Street – between Wellington Street and Mercy Street.
- B. With the condition of supplying evidence of Public Liability Insurance with a minimum value of \$20 million and naming Snowy Monaro Regional Council as an interested party.

Moved Snr Const. Mellis

Seconded Mr Armstrong

CARRIED

Representative of the NSW Police

Representative of the TfNSW

Representative of the State MP

Representative of the Council

Note 1 Bombala Agricultural Show 2021

Members of the Local Traffic Committee submitted their comments electronically for item 7.1 – Bombala Agricultural Show 2021.

NSW Police Representative: No objections received.

(TfNSW) Transport NSW Representative: No objections received – only comment is that the TCP dates will need to be updated.

Local MP Representative: No objections received.

Councillor Sue Haslingden: No objections received.

7.2 ANZAC DAY - JINDABYNE & BERRIDALE 2021

Record No:

Responsible Officer:	Project Specialist
Key Theme:	1. Community Outcomes
CSP Community Strategy:	2.1 Our culturally diverse heritage is preserved and celebrated for the richness it brings to our regional identity
Delivery Program Objectives:	2.1.2 Council celebrates and enriches the heritage fabric throughout the region
Attachments:	<ol style="list-style-type: none">1. Jindabyne Document Checklist2. NOICE ANZAC Day Jindabyne 20213. Schedule 1 - Berridale4. Schedule 1 - Jindabyne5. Police Traffic Management Plan6. Risk Assessment7. Traffic Control Plan8. Aerial View9. Sketch Plan - Jindabyne10. Site Pictures11. Notification - Jindabyne Fire brigade12. Public Liability Insurance13. Notification - NSW Ambulance - Jindabyne & Berridale14. Notification - SES Jindabyne15. Notification - Snowy Mountains Horse Riders Association16. Jindabyne - Public Notice
Project	Snowy Monaro Local Traffic Committee

EXECUTIVE SUMMARY

Snowy River Sub-Branch RSL has requested road temporary road closures associated with ANZAC Day Commemorations for Jindabyne and Berridale on 25th April 2021.

The temporary road closure in Jindabyne will affect traffic on Kosciuszko Road between Banjo Patterson Crescent and McLure Circuit for approximately 15 minutes, commencing at 9:30 am while the

procession moves from the Town Centre Car Park to Banjo Patterson Park. A diversion will be available via Thredbo Terrace.

The temporary road closure in Berridale will affect traffic on Jindabyne Road between Highdale Street and Mackay Street for approximately 2 hours, commencing at 11:00 am while the procession moves from the Town Centre Car Park the Berridale War memorial. A diversion will be Highdale Street, Gungarlin Street and Mackay Street.

COMMITTEE RECOMMENDATION

LTC2/21

That Council:

- A. Approve the request from Snowy River Sub-Branch RSL for the temporary closure of Kosciuszko Road from 9:30 am till 9:45 am on 25th April 2021 for the annual Jindabyne ANZAC Day March and Commemoration, and
- B. Approve the request from Snowy River Sub-Branch RSL for the temporary closure of Jindabyne Road from 11:00 am till 1:00 pm on 25th April 2021 for the annual Berridale ANZAC Day March and Commemoration.

Moved Snr Const. Mellis

Seconded Mr Armstrong

CARRIED

Representative of the NSW Police

Representative of the TfNSW

Representative of the State MP

Representative of the Council

Note 2 ANZAC Day - Jindabyne & Berridale 2021

Members of the Local Traffic Committee submitted their comments electronically for item 7.2 – ANZAC Day - Jindabyne & Berridale 2021

NSW Police Representative: Police will be working with Council for the road closure. In Jindabyne, the road will only be closed for fifteen minutes. TCP for Berridale event needs to be updated with correct dates and sent through.

(TfNSW) Transport NSW Representative: No objections received – only comment is that the TCP dates will need to be updated.

Local MP Representative: No objections received.

Councillor Sue Haslingden: No objections received.

7.3 ANZAC DAY - COOMA & NIMMITABEL - 2021

Record No:

Responsible Officer: Project Specialist

Key Theme: 1. Community Outcomes

CSP Community Strategy: 2.1 Our culturally diverse heritage is preserved and celebrated for the

	richness it brings to our regional identity
Delivery Program Objectives:	2.1.2 Council celebrates and enriches the heritage fabric throughout the region
Attachments:	1. NOICE ANZAC Day - Cooma - 2021 2. NOICE ANZAC Day - Nimmitabel - 2021
Project	Snowy Monaro Local Traffic Committee

EXECUTIVE SUMMARY

A request has been received from the Cooma Monaro Sub-Branch RSL for temporary road closures associated with ANZAC Day Commemorations on 25th April 2021 in Cooma and Nimmitabel.

The temporary road closures in Cooma would be rolling opening & closures commencing at 8:30 am with the roads re-opening as soon as the March has progress past each intersections.

The roads affected in Cooma from 10:30 am to 12:30 pm would be:

Sharp Street from Baron Street to Vale Street

Bombala Street – Sharp Street intersection

Vale Street from Sharp Street to Massie Street

Vale Street from Massie Street to Amos Street in both directions would be closed for the entire time of the Service from approximately 8:30 am to 12:30 pm.

The temporary road closures in Nimmitabel would affect Snowy Mountains Highway, between Clarke Street and Miller Street, and Boyd Street from Miller Street to Bentley Street, between 9:30 am and 11:00 am.

COMMITTEE RECOMMENDATION

LTC3/21

That Council:

- A. Approve the request from Cooma Monaro Sub-Branch RSL for the temporary road closures associated with 2021 ANZAC Day Commemorations in Cooma and Nimmitabel. The roads affected in Cooma would be:
- Sharp Street from Baron Street to Vale Street
 - Bombala Street – Sharp Street intersection
 - Vale Street from Sharp Street to Massie Street
 - Vale Street from Massie Street to Amos Street in both directions would be closed for the entire time of the Service from approximately 8:30 am to 12:30 pm;
- B. The roads affected in Nimmitabel between 9:30 am and 11:00 am would be:
- Snowy Mountains Highway, between Clarke Street and Miller Street, and
 - Boyd Street from Miller Street to Bentley Street.

Moved Snr Const. Mellis

Seconded Mr Armstrong

CARRIED

Representative of the State MP

Representative of the Council

Note 3 ANZAC Day - Cooma & Nimmitabel - 2021

Members of the Local Traffic Committee submitted their comments electronically for item 7.3 – ANZAC Day – Cooma & Nimmitabel 2021

NSW Police Representative: No objections received.

(TfNSW) Transport NSW Representative: No objections received.

Local MP Representative: No objections received.

Councillor Sue Haslingden: No objections received.

7.4 ANZAC DAY - BOMBALA - 2021

Record No:

Responsible Officer:	Project Specialist
Key Theme:	1. Community Outcomes
CSP Community Strategy:	2.1 Our culturally diverse heritage is preserved and celebrated for the richness it brings to our regional identity
Delivery Program Objectives:	2.1.2 Council celebrates and enriches the heritage fabric throughout the region
Attachments:	1. NOIE 2. Traffic Management Plan 3. Risk Assessment 4. Schedule 1 5. ANZAC Day Bombala TCP
Project	Snowy Monaro Local Traffic Committee

EXECUTIVE SUMMARY

Bombala Sub-Branch RSL has requested temporary road closures associated with the ANZAC Day Commemorations for 25th April 2021.

The roads affected are:

- Forbes Street from Therry Street to Wellington Street
- Maybe Street from Caveat Street to Burton Street.
- Suitable traffic diversions will be in place from 5:45 am to 1:00 pm

COMMITTEE RECOMMENDATION

LTC4/21

That Council:

A. Approve the request from Bombala Sub-Branch RSL for the temporary road closures associated with

the ANZAC Day Commemorations for 25th April 2021. The roads affected are:

- i. Forbes Street from Therry Street to Wellington Street
- ii. Maybe Street from Caveat Street to Burton Street.
- iii. Suitable traffic diversions will be in place from 5:45 am to 1:00 pm
- iv. With the condition of supplying evidence of Public Liability Insurance with a minimum value of \$ 20 million and Snowy Monaro Regional Council as an interested party.

Moved Snr Const. Mellis

Seconded Mr Armstrong

CARRIED

Representative of the NSW Police

Representative of the TfNSW

Representative of the State MP

Representative of the Council

Note 4 ANZAC Day - Bombala - 2021

Members of the Local Traffic Committee submitted their comments electronically for item 7.4 – ANZAC Day – Bombala 2021

NSW Police Representative: No objections received.

(TfNSW) Transport NSW Representative: No objections received.

Local MP Representative: No objections received.

Councillor Sue Haslingden: No objections received.

7.5 SIGNAGE & LINEMARKING - SEGMENT FACTORY (VERSION 2)

Record No:

Responsible Officer:	Project Specialist
Key Theme:	3. Environment Outcomes
CSP Community Strategy:	9.1 Transportation corridors throughout the region are improved and maintained
Delivery Program Objectives:	9.1.1 Management of road corridors is effective and efficient
Attachments:	1. Segment Factory Signage & Line Marking (Previous Version) 2. Segment Factory Signage & Line Marking (Version 2)
Project	Snowy Monaro Local Traffic Committee

EXECUTIVE SUMMARY

Pitt & Sherry are contractors for Future Generation who are constructing the Segment Factory and Access Road off Polo Flat Road.

The PREVIOUS VERSION of the Signage & Line Marking diagrams were approved by the Local Traffic

9.3.2 ADOPTION OF COMMITTEE RECOMMENDATIONS FROM THE LOCAL TRAFFIC COMMITTEE
MEETING HELD ON THURSDAY 21 JANUARY 2021

ATTACHMENT 1 DRAFT MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING HELD ON THURSDAY 21
JANUARY 2021 **Page 271**

Committee at its meeting on 26th November 2021. A request has since been received to vary the original plan as shown in VERSION 2.

VERSION 2 now includes new signage on the Access Road at the intersection with Polo Flat Road:



This signage would prohibit any traffic from turning left into Polo Flat Road.

The LOCAL TRAFFIC ONLY sign is not a regulatory sign. It is intended to be used as a temporary measure in case of roadworks etc, and is usually used in residential areas. Given the intended location of the signs and the fact that there are two other businesses with driveways on the Access Road, the use of the Local Traffic Only is debateable.

COMMITTEE RECOMMENDATION

LTC5/21

That Council reject the request from Pitt & Sherry for a change to the Signage & Line Marking for the Segment factory Access Road.

Moved Snr Const. Mellis

Seconded Mr Armstrong

CARRIED

Representative of the NSW Police

Representative of the TfNSW

Representative of the State MP

Representative of the Council

Note 5 Signage & Linemarking - Segment Factory (Version 2)

Members of the Local Traffic Committee submitted their comments electronically for item 7.5 – Signage & Linemarking - Segment Factory (Version 2).

NSW Police Representative: Unable to define local traffic. Signage does not specify that this is for trucks. This will impact road users. There is also a landscaping place on the opposite side of the road, and they will have trucks coming in and out with materials.

(TfNSW) Transport NSW Representative: This signage is only used in construction areas and is not a regulatory sign. It has not been specified that this signage is for trucks – only suggesting local traffic. How is this meant to be enforced? TfNSW is happy to reject the request.

Local MP Representative: No objections received.

Councillor Sue Haslingden: No objections received.

8. GENERAL BUSINESS

8.1 LETTER FROM BERRIDALE RESIDENTS ABOUT MYACK ROAD

SMRC CEO has received a letter from residents about Myack Road in Berridale. A section of the road through the residential areas is 60km/ph. What the residents are requesting, is that the 60km/ph section be extended for another 600 metres. Council cannot make a determination on this, but did want to flag this matter with TfNSW.

On Dalgety Road, there are 7 driveways from residences entering the road within the area. There is a sharp bend which has a 75km/ph speed advisory sign, with limited sight and safe-stopping distance.

Data on number of road users will be passed on to TfNSW to make a decision on the matter.

COMMITTEE RECOMMENDATION

LTC6/21

That Council support the request for lowering the speed limit to 60km/ph on section of Dalgety road, and forward data to transport for NSW to transport NSW.

Moved Snr Const. Mellis

Seconded Mr Fogg

CARRIED

Representative of the NSW Police

Representative of the TfNSW

Representative of the State MP

Representative of the Council

Note 6 Letter from Berridale Residents about Myack Road

Members of the Local Traffic Committee discussed item 8.1 – Letter from Berridale Residents about Myack Road.

NSW Police Representative: Not too far of a stretch to reduce the speed limit. Agrees to the reduction of the speed limit to 60km/ph.

(TfNSW) Transport NSW Representative: Will wait for the data to be sent through. TfNSW has been looking at roads that currently do not have line markings and reducing these down to 60km/ph. Once the data is received, TfNSW will look into the speed reduction and come back to the LTC with a response.

Local MP Representative: No objections received.

Councillor Sue Haslingden: No objections received

8.2 SPEED LIMIT FROM ADAMINABY TO ACT BORDER

The Local Traffic Committee discussed the speed limit for Bobeyan Road (Adaminaby to ACT border). There have been some discussions on what the most appropriate speed is. Driving to conditions, the

9.3.2 ADOPTION OF COMMITTEE RECOMMENDATIONS FROM THE LOCAL TRAFFIC COMMITTEE
MEETING HELD ON THURSDAY 21 JANUARY 2021

ATTACHMENT 1 DRAFT MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING HELD ON THURSDAY 21
JANUARY 2021 **Page 273**

speed limit probably should be 80km/ph.

TfNSW will have a discussion and come back to the LTC with a recommendation.

9. MATTERS OF URGENCY

Nil.

10. NEXT MEETING

Thursday, 25 March 2021. Location TBC.

There being no further business the Chair declared the meeting closed at 9:58AM.

CHAIRPERSON

The above minutes of the Local Traffic Committee Meeting of Snowy Monaro Regional Council held on 21 January 2021 were confirmed by Committee at a duly convened meeting on at which meeting the signature hereon was subscribed.

9.4.1 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION - NOTICES OF MOTIONS FOR NATIONAL GENERAL ASSEMBLY 2021.

Record No:

Responsible Officer:	Chief Executive Officer
Author:	Executive Assistant to CEO, Mayor, and Councillors
Key Theme:	4. Leadership Outcomes
CSP Community Strategy:	10.1 Planning and decision making is holistic and integrated and has due regard to the long term and cumulative effects
Delivery Program Objectives:	10.1.3 Council demonstrates improvement in it's knowledge capture, performance and service delivery by fully embracing a learning organisation and innovation mindset
Attachments:	Nil

EXECUTIVE SUMMARY

The Australian Local Government Association (ALGA) is now calling for Notices of Motions for National General Assembly (NGA) 2021.

The NGA provides a platform for Local Government to address national issues and advocate to the federal government on critical issues facing our sector.

The theme for the 2021 NGA is '*Working together for our communities*'. This theme acknowledges the need to come together and with other partners, including Federal Government, to deliver for our communities.

The NGA will be held over 20 – 23 June 2021 in Canberra.
owing officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council:

- A. Determine whether it wishes to submit Notices of Motion for National General Assembly 2021;
- B. Authorise the Mayor and CEO to attend the NGA – 20 to 23 June 2021 in Canberra.

BACKGROUND

To be eligible for inclusion in the NGA Business Papers and subsequent debate on the floor of the NGA, motions must meet with following criteria:

1. Be relevant to the work of local government nationally
 2. Be consistent with the themes of the NGA
 3. Complement or build on the policy objectives of your state and territory local government association
-

4. Be from a council which is a financial member of their state or territory local government association
5. Propose a clear action and outcome, and
6. Not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interest of, local government.

All motions require a contact officer, a clear national objective, a summary of key arguments in support of the motion and endorsement of your council.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

It is the pre-eminent event of the local government year where local councillors come together to share ideas and debate issues that shape the way we are governed.

2. Environmental

Nil.

3. Economic

The following costs are estimates only. Costs can be attributed from the previously approved \$7,000.00 set aside for attendance at the LGNSW annual conference 2020 that was run virtually due to COVID-19.

Estimated Expenditure	Amount	Financial year	Ledger		Account string													
Registration x 2	\$2000.00	20/21	G	L	3	1	1	0	6	0	0	5	2					
Networking dinner	\$300.00	20/21	G	L	3	1	1	0	6	0	0	0	4					
Accommodation x 1 for 3 nights	\$1000.00	20/21	G	L	3	1	1	0	6	0	0	5	2					

4. Civic Leadership

Council's attendance at NGA will assist in future policy development and provide influence in the shape and direction of Council.

9.4.2 DELIVERY PROGRAM OPERATIONAL REPORT S404 FOR THE PERIOD JULY 2020 - DECEMBER 2020

Record No:

Responsible Officer:	Chief Strategy Officer
Author:	Acting Corporate Reporting Officer
Key Theme:	4. Leadership Outcomes
CSP Community Strategy:	10.1 Planning and decision making is holistic and integrated and has due regard to the long term and cumulative effects
Delivery Program Objectives:	10.1.2 Integrated Planning and Reporting guides long term planning and organisational sustainability
Attachments:	1. Action Task Progress Report
Cost Centre	Work Order 1764

EXECUTIVE SUMMARY

In accordance with Section 404(5) of the *Local Government Act 1993* (the Act), the Chief Executive Officer must ensure that regular progress reports are provided to the Council with respect to the principal activities detailed in the Delivery Program. Progress reports must be provided every six months.

This report covers the period July 2020 to December 2020. The full report is included in the Annual Report each year.

OFFICER'S RECOMMENDATION

That Council receive the Progress Report on the 2020-2021 Operational Plan for the period July 2020 to December 2020.

BACKGROUND

Section 428 of the Act states that Council's Annual Report must include the achievements in implementing the Delivery Program and the effectiveness of the principal activities undertaken to work towards the objectives in the Community Strategic Plan (CSP).

The first six months of the 2020-2021 financial year had great potential to disrupt the service provision of Council with the effects of COVID-19. Council was faced with managing the impacts of COVID-19 on the organisation, and a proactive and well-planned response minimised the disruption of services.

Council adjusted well to the changes needed to ensure minimal unavoidable disruption to operations, such as managing the move to working from home and the need for increased separation in work vehicles and sites.

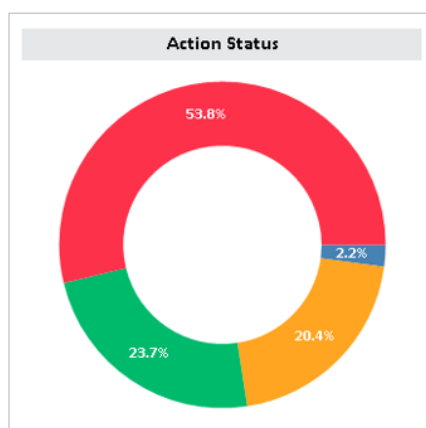
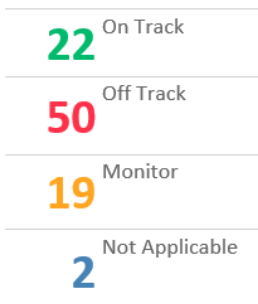
The summary below indicates the first six months performance against the actions included in the 2020 – 2021 Operational Plan.

- **Summary of the Delivery Report – Full Report attached**

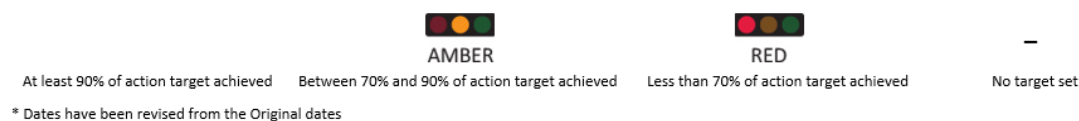
OVERVIEW

ACTION SUMMARY

By Performance



ACTION PLANS



A larger number of Operational Plan actions are shown to be off track, and there are several factors influencing this.

Implementation of changes to the management structure has seen a number of positions removed, and changes in positions held. While going through this process, it is a 'work in progress' and improved processes for tracking and managing the Operational Plan's agreed projects is still being developed. These are the processes to ensure that projects are well planned and scoped before being included in future operational plans.

One of the goals of the organisational redesign has been improved reporting. This has included a critical review of how progress against the actions is recorded, impacting the number of actions shown as completed. This has identified issues with the development of the original plan, where the descriptions of what was to be done sometimes included, for example, projects that were to be undertaken over multiple years. This will be changed for future years, but this year, it means

that when assessed against what was written in the Operational Plan, more items are shown as not completed.

Part of the organisational redesign process is implementing business excellence principles and practices, which include an increased focus on performance against the agreed targets, such as those included in the Operational Plan. This will improve the performance over time as improvements are put into place.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

The Delivery Program Progress Report provides information on progress that Council has made towards the stated directions in the Community Strategic Plan (CSP).

2. Environmental

Environmental matters are captured under “Our natural environment is protected and sustainable” of the Community Strategic Plan (CSP).

3. Economic

Preparation of the Delivery Program Progress Report for the period of July 2020 to December 2020 has been undertaken as an operational function using allocated budget.

4. Civic Leadership

This report promotes accountability and is a mechanism used to ensure that Council and the community are aware of progress towards achieving outcomes.



Action and Task Progress Report- Standard

Snowy Monaro Regional Council (SMRC)

camms**strategy**

Print Date: 01-Feb-2021

OVERVIEW

ACTION SUMMARY

By Performance

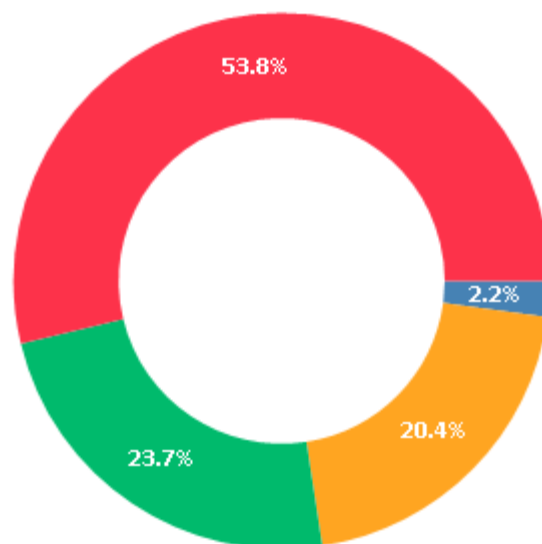
22 On Track

50 Off Track

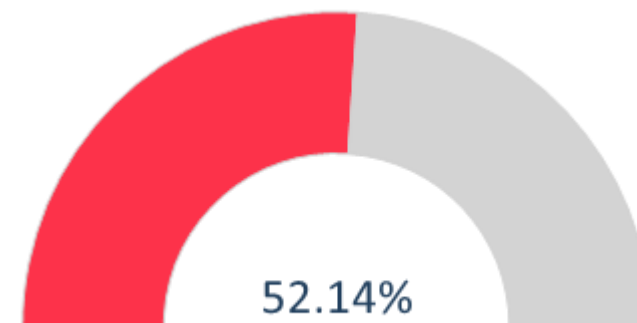
19 Monitor

2 Not Applicable

Action Status



Action Progress Against Targets



93 actions reported on

22 At least 90% of action target achieved

19 Between 70% and 90% of action target achieved

50 Less than 70% of action target achieved

02 actions with no target set

ACTION PLANS



GREEN

At least 90% of action target achieved



AMBER

Between 70% and 90% of action target achieved



RED

Less than 70% of action target achieved



No target set

* Dates have been revised from the Original dates

2021 Operational Plan

1.1 Quality health and well-being services that support the changing needs of the community through all stages of the lifecycle are provided through government and non-government organisations

Action Title: 1.2.2.1 Yallambee Lodge expansion


Action Title: 1.2.2.2 Aged care agency staff and consultancies						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Bianca Padbury - Manager Community Services	In Progress	01-Jul-2020	30-Jun-2021	65.00%	100.00%	<div><div></div><div></div><div></div></div> RED
Action Progress Comments: Agency staff are being utilised due to a shortage of qualified personnel in the region. A Nurse Adviser has been appointed whose primary role is to provide guidance and high-level clinical support to the team regarding the management of complex resident matters. Staffing continues to be an issue with the reliance on agency staff as pressing as it was at the beginning of the year. Last Updated: 27-Jan-2021						

Action Title: 8.1.1.5 Adaminaby pool painting and electrical compliance.						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Bianca Padbury - Manager Community Services	Not Started	01-Jul-2020	30-Jun-2021	0.00%	100.00%	<div><div></div><div></div><div></div></div> RED
Action Progress Comments: Pool painting and electrical compliance on hold until the end of season until broader compliance issues can be addressed. Last Updated: 29-Jan-2021						

1.2 High quality community support and residential aged care services are available and accessible to residents across the region

1.2.1 Competitive cost effective aged care and community support services are available within the region

Action Title: 1.2.1.1 Commence fundraising for aged care to support aged care facilities refurbishment and upgrades.

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Glen Hines - Manager Corporate Projects	Completed	01-Jul-2020	30-Jun-2021	100.00%	100.00%	 GREEN

Action Progress Comments:


Council has secured funding under the Federal Government "Business Improvement Fund". Part of this grant is for upgrades to address building and fire compliance. Funding is ongoing.

Last Updated: 28-Jan-2021

1.3 Recreation, sporting and leisure facilities encourage all ages to live in an active and healthy lifestyle

1.3.1 Regional level recreation facilities that encourage an active lifestyle are planned for and provided in partnership with other government agencies

Action Title: 1.3.1.1 Prepare a Regional Trails Master Plan in line with the Destination Southern NSW, Regional Destination Management Plan.


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Gina McConkey - Coordinator Strategy Development	In Progress	01-Jul-2020	31-Mar-2021	10.00%	100.00%	 RED

Action Progress Comments:

A project brief has been drafted and a selective RFQ process conducted in accordance with the Council's procurement policy. A suitably qualified consultant has subsequently been engaged to undertake this project, and an inception meeting has been held. The consultant is currently undertaking a trails audit and will shortly commence stakeholder consultation. A discussion paper is anticipated to be completed in May 2021.

Last Updated: 29-Jan-2021

Action Title: 1.3.1.2 Complete the detailed design of the Cooma Sports Hub.

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Mark Adams - Coordinator Economic Development	In Progress	01-Jul-2020	31-Mar-2021	20.00%	100.00%	 RED

Action Progress Comments:

January 2021 - Concept designs for the Cooma Sports Hub are complete. Tender being prepared for the detailed design component based on the concept plans. Quantitative surveyor assessment on concept plans indicates the need to refine designs to reduce cost and fit within the budget. This will be undertaken through the detailed design. Confident changes can be made to make sure the project fits within the budget. Negotiations are also underway with Schools Infrastructure and Monaro High School on a joint-use agreement. The funding body NSW Office of Sport is being kept up to date with the project.

Staff have also formed and met several times with a community stakeholder group consisting of the key local sporting groups who will use the facilities. Valuable feedback has been received


through this process.

Last Updated: 05-Jan-2021

1.4 Youth in the region are supported to reach their maximum potential

1.4.1 Youth of the region are engaged, supported, mentored and trained to be the leaders of tomorrow

Action Title: 1.4.1.1 National Burnbright Leadership Camp

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Bianca Padbury - Manager Community Services	In Progress	01-Jul-2020	30-Jun-2021	75.00%	100.00%	 AMBER

Action Progress Comments:

Planning underway for Youth Council participation at camp.

Last Updated: 28-Jan-2021

1.4.2 Activities and recreational infrastructure for children and young people is planned for and promoted to contribute to their active living, health and wellbeing

Action Title: 1.4.2.1 Prepare a Recreation Strategy for the region.

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Gina McConkey - Coordinator Strategy Development	In Progress	01-Jul-2020	30-Apr-2021	20.00%	100.00%	 RED

Action Progress Comments:

Preliminary community consultation has been undertaken with approximately 500 survey responses. Background research, demographic review and initial analysis have also been undertaken. Next step is to produce a draft recreation strategy for Council's consideration and public exhibition. Due to a lack of resources, this is expected to be completed in the 21/22 financial year at the earliest.

Last Updated: 01-Feb-2021

2 Community: Our regions' diverse cultural identify is preserved, and we foster creative expression and spaces

2.1 Our culturally diverse heritage is preserved and celebrated for the richness it brings to our regional identity

2.1.1 Council has built stronger relationships with the region's First Peoples

Action Title: 2.1.1.1 Prepare a Reconciliation Action Plan to enable closing the gap between Indigenous and non-Indigenous Australians.

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
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2.1.2 Council celebrates and enriches the heritage fabric throughout the region

3 Community: We are a safe and caring community

3.1 Develop, maintain and promote safe spaces and facilities that are enabling, accessible and inclusive for all

3.1.1 Public and community spaces are regulated and managed to be safe and equitable for all abilities

Action Title: 3.1.1.1 Prepare a new disability inclusion action plan						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Gina McConkey - Coordinator Strategy Development	In Progress	01-Jul-2020	30-Jun-2021	10.00%	100.00%	<div> <div></div> <div></div> <div></div> </div> RED
Action Progress Comments: A project brief is being drafted in accordance with Council's procurement policy to partner with a suitably qualified consultant to undertake a Disability Inclusion Action Plan. Once engaged, the consultant will draft the plan. Last Updated: 27-Jan-2021						

Action Title: 3.1.2.1 Seek funding for upgrading the Bombala Truck Wash facilities.						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Glen Hines - Manager Corporate Projects	Not Started	01-Jul-2020	30-Jun-2021	0.00%	100.00%	<div> <div></div> <div></div> <div></div> </div> RED

Action Progress Comments:
Truck wash does not meet required BCI for available funding. Truck wash needs to be examined for operational feasibility and potential for private enterprise involvement.
Last Updated: 29-Jan-2021

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
John Gargett - Manager Built & Natural Environment	Not Started	01-Jul-2020	30-Jun-2021	0.00%	100.00%	<div><div></div><div></div><div></div><div></div><div></div></div> RED
Action Progress Comments: Works on new project plan not commenced. Planned to commence in March 2021 upon completion of other prioritised Operational Plan items. Last Updated: 25-Jan-2021						

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Gary Shakespeare - Manager Infrastructure	In Progress	01-Jul-2020	30-Jun-2021	20.00%	100.00%	<div><div></div><div></div><div></div><div></div><div></div></div> RED
Action Progress Comments: Planning for installation underway. Last Updated: 29-Jan-2021						


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
John Gargett - Manager Built & Natural Environment	In Progress	01-Jul-2020	30-Jun-2021	50.00%	100.00%	<div><div></div><div></div><div></div></div> RED
Action Progress Comments: Works commenced, data being captured, maps in process of collation.						

Last Updated: 29-Jan-2021

3.2 Positive social behaviours (including law and order) are fostered and encouraged to maintain our safe, healthy and connected communities

3.2.1 Council's public health and regulatory responsibilities are planned for and delivered to facilitate a safe community and raise awareness

Action Title: 3.2.1.1 Feasibility study - Paid parking permit for the Claypits carpark.


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
John Gargett - Manager Built & Natural Environment	In Progress	01-Jul-2020	30-Jun-2021	50.00%	100.00%	 RED

Action Progress Comments:

Inspections and routine patrols were undertaken during the 2020 winter ski season to obtain data on users of the Claypits car park and surrounds. Next stage is establishing a focus group with targeted representatives to develop a feasibility study and recommended management plan for the area.

Last Updated: 25-Jan-2021

Action Title: 3.2.1.2 Review Signage in East Jindabyne


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
John Gargett - Manager Built & Natural Environment	Completed	01-Jul-2020	30-Jun-2021	100.00%	100.00%	 GREEN

Action Progress Comments:

Inspection and review of signage completed. Information obtained will allow for future planning of off-leash dog areas for the East Jindabyne community.

Last Updated: 19-Jan-2021

Action Title: 3.2.1.3 Cooma compost facility

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Mandy Thurling - Manager Resource and Waste Services	In Progress	01-Jul-2020	30-Jun-2021	25.00%	100.00%	 RED


Action Progress Comments:

An alternative site utilising the second Cooma landfill paddock to be investigated and evaluated as a more suitable option. The consultants are currently investigating this option with their draft report due by the end of 2020.

On hold pending Waste Strategy outcome and adoption.

Last Updated: 29-Jan-2021


Action Title: 3.2.1.4 Review public health resourcing levels against service delivery needs

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
John Gargett - Manager Built & Natural Environment	Completed	01-Jul-2020	30-Jun-2021	100.00%	100.00%	 GREEN

Action Progress Comments:
A review has been completed of public health resourcing levels against service delivery needs. With COVID related activities drawing considerable time at the start of the pandemic, resources were required to be allocated to meet the challenges this presented. With COVID related activities being scaled back over the last few months, resourcing has been able to be returned to undertake BAU activities. Even though schedules such as inspections are behind, re-scheduling of the public health programs has been undertaken, and service levels will be returned to normal. This position is subject to any COVID changes that may present and plans are in place to address this potential event.

Last Updated: 29-Jan-2021

Action Title: 3.2.1.5 Complete relocation of the Bombala companion animal impounding facility


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
John Gargett - Manager Built & Natural Environment	Completed	01-Jul-2020	30-Jun-2021	100.00%	100.00%	 GREEN

Action Progress Comments:
Bombala replacement companion animal pound impounding facility established in line with budget allocation and service levels returned to pre-replacement levels.

Last Updated: 19-Jan-2021

3.2.2 Council supports and encourages safety initiatives to promote our connected communities

Action Title: 3.2.2.1 Delivery of Stronger Country Communities Fund (Round 2) projects

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Glen Hines - Manager Corporate Projects	In Progress	01-Jul-2020	30-Jun-2021	60.00%	100.00%	 RED

Action Progress Comments:
The following projects are complete, however, some require final reporting and acquittal documentation

- SCCF2-0349 A – SMRC Boating Facility Upgrade Program
- SCCF2-0664 F – SMRC Shared Trails Upgrade Program (Tyrolean to East Jindabyne shared trail link)
- SCCF2-0665 G – SMRC Town Centre Upgrade Program (Lions Park)

Update on incomplete SCCF2 Projects -

- SCCF2-0977 E – SMRC Sporting Facilities Upgrade Program. Completed elements -Cricket pitches Dalgety, Bombala, Jindabyne, Nijong Learner bike track, Dalgety tennis courts, Delegate Showground irrigation. Outstanding works - Jindabyne Sports Ground amenities (SAP integration) and Lighting at Dalgety Showground.


-SCCF2-0666 H – SMRC Pool Upgrade - Bombala and Cooma. Completed elements - Full BCA and compliance inspections, development of as-built drawings, consultant report detailing recommendations of compliance issues received.

- SCCF2-0996 G – SMRC [Cooma] Town Centre Upgrade Program - Completed elements (solar lighting). Bike path upgrades and seating installation currently being delivered.


- SCCF2-0357 B – SMRC Public Facility Upgrade - Bombala Arts and Innovation Centre - BCA has undertaken. User group meetings undertaken to inform of use, Current SCCF2 plus Council funding will enable compliance upgrades only. Seeking additional funding through BLERF to enable completion of the project for the intended purpose.

Last Updated: 29-Jan-2021


Action Title: 3.2.2.2 Lake Jindabyne Boating Facility Upgrade

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Glen Hines - Manager Corporate Projects	In Progress	01-Jul-2020	30-Jun-2021	95.00%	100.00%	 GREEN
Action Progress Comments: Complete pending final report to Government funding body. Last Updated: 29-Jan-2021						

Action Title: 3.2.2.3 Lake Eucumbene Boating Facility Upgrade

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Glen Hines - Manager Corporate Projects	In Progress	01-Jul-2020	30-Jun-2021	95.00%	100.00%	 GREEN
Action Progress Comments: Complete pending final report to Government funding body. Last Updated: 29-Jan-2021						

Action Title: 3.2.2.4 Shared trails upgrades – Tyrolean Village East Jindabyne


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Glen Hines - Manager Corporate Projects	In Progress	01-Jul-2020	30-Jun-2021	95.00%	100.00%	 GREEN

Action Progress Comments:

Complete pending final report to Government funding body.

Last Updated: 29-Jan-2021

Action Title: 3.2.2.5 Shared trails upgrades – Mt Gladstone


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Glen Hines - Manager Corporate Projects	In Progress	01-Jul-2020	30-Jun-2021	95.00%	100.00%	 GREEN

Action Progress Comments:

Complete pending final report to Government funding body.

Last Updated: 29-Jan-2021

Action Title: 3.2.2.6 Lions Park upgrades


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Glen Hines - Manager Corporate Projects	Completed	01-Jul-2020	30-Jun-2021	100.00%	100.00%	 GREEN

Action Progress Comments:

Project is complete to satisfaction of the Lions Club and has now been reopened to the public.

Last Updated: 29-Jan-2021

Action Title: 3.2.2.7 Bombala Swimming Pool Upgrade

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Glen Hines - Manager Corporate Projects	In Progress	01-Jul-2020	30-Jun-2021	5.00%	100.00%	 RED

Action Progress Comments:

SCCF2-0666 H – SMRC Pool Upgrade - Bombala and Cooma. Completed elements - Full BCA and compliance inspections, development of as-built drawings, consultants report detailing recommendations of compliance issues received.

Last Updated: 29-Jan-2021

Action Title: 3.2.2.8 Cooma Swimming Pool Upgrade

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
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Action Title: 3.2.2.9 Jindabyne Sportsground Upgrade						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Glen Hines - Manager Corporate Projects	In Progress	01-Jul-2020	30-Jun-2021	2.00%	100.00%	<div><div></div><div></div><div></div></div> RED
Action Progress Comments: Awaiting confirmation of SAP planning January/February 2021 Last Updated: 27-Jan-2021						


Action Title: 3.2.2.11 Bombala Sporting Facilities Upgrades						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Glen Hines - Manager Corporate Projects	In Progress	01-Jul-2020	30-Jun-2021	95.00%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Complete pending final report to Government funding body. Last Updated: 29-Jan-2021						

Action Title: 3.2.2.12 Dalgety Sporting Facilities Upgrades


Action Title: 3.2.2.13 Delegate Sporting Facilities Upgrades						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Glen Hines - Manager Corporate Projects	In Progress	01-Jul-2020	30-Jun-2021	95.00%	100.00%	<div><div></div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Complete pending final report to Government funding body. Last Updated: 29-Jan-2021						

Action Title: 3.2.2.15 Upgrade of former TAFE building - Bombala						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Glen Hines - Manager Corporate Projects	In Progress	01-Jul-2020	30-Jun-2021	5.00%	100.00%	<div> <div></div> <div></div> <div></div> </div> RED
Action Progress Comments: SCCF2-0357 B – SMRC Public Facility Upgrade - Bombala Arts and Innovation Centre - BCA assessment has been undertaken. User group meetings were undertaken to inform use, Current SCCF2, plus Council funding, will enable compliance upgrades only. Seeking additional funding through BLERF to allow completion of the project for the intended purpose. Last Updated: 29-Jan-2021						

Action Title: 3.2.2.16 Refurbishment of Cooma office building

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Glen Hines - Manager Corporate Projects	In Progress	01-Jul-2020	30-Jun-2021	5.00%	100.00%	 RED
Action Progress Comments: BCA assessment complete, and compliance recommendations report received. Executive investigating alternatives for office accommodation solutions. Last Updated: 29-Jan-2021						

Action Title: 3.2.2.17 Work with community on bushfire recovery

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Gina Woodward - Chief Communications Officer	In Progress	01-Jul-2020	30-Jun-2021	75.00%	100.00%	 AMBER

Action Progress Comments:

The physical impact of the Black Summer 2020 bushfires covered 2,053 km², approximately 14% of the entire functioning economic region (FER) per the REDS (Regional Economic Development Strategy). 287km² of forestry land is in burn scar –45% of the total (634km²). Property damage was assessed at 85 buildings damaged or destroyed (this includes homes, sheds, out buildings). In the Snowy Monaro Region, three lives were lost in the Peak View air tanker crash, and they were honoured at a memorial one year to the day. Council's Recovery team were heavily involved with the RFS and the community in coordinating this event.

In July 2020, Resilience NSW confirmed the appointment of fully funded 12-month positions for 22 Community Recovery Officers in bushfire impacted LGAs. This support has allowed Council to provide a strong support service to the community with a full-time dedicated resource.

Bushfire recovery continues across the LGA with residents at varying stages of rebuilding and recovery. In July, the recovery team returned to face to face engagement in line with COVID-19 restrictions and this included outreach, activities, events and programs. The return to the road to recovery has proven essential across the entire LGA, but especially so in smaller fire impacted villages. To date, 26 engagement programs have rolled out across most corners of the LGA in the seven months since July 2020.

The Resilience NSW Recovery Support Service (Monaro Family Support Services) work closely with Council through their two Assistant Recovery Officers and Community Recovery Officer in the outreach program, with 52 residents requiring ongoing support. The teamwork closely with various agencies including RFS, police, mental health support services and community groups.

Following a resolution of support from Council, the Recovery Team and Council's Economic Development Team are opening the Snowy Monaro Recovery and Business Hub in Cooma at the end of February to continue the support. This is a 12-month temporary support hub being run as a pilot program to support the region. It has attracted the support of Business Australia (through the NSW Chambers), and they will be appointing a Business Recovery Officer to support Council's hub activities and provide services to impacted residents.

Funding and grant support attracted to date totals more than \$14 million including:

- 622 \$10,000 small business grant - \$6,220,000
- 27 small business grants of up to \$50,000 - \$860,291
- 65 primary producer grants of \$75,000 - \$3,380,557
- 42 council rate rebates - \$28,230
- Household content assistance totalling \$31,686

- Structural assessment assistance totalling \$19,590
- BCRRF Stream 1 grant to Council - \$250,000
- 1,341 disaster resilience payments - \$1,629,800
- 121 disaster resilience allowances - \$526,089
- Commonwealth council grant - \$1,225,000
- 5 temporary accommodation pods through Minderoo Foundation
- \$80,000 to support community programs and residents through the Daily Telegraph Foundation (announced at National Bush Summit in Cooma, 2020).

Last Updated: 29-Jan-2021

4 Economy: Our region is prosperous with diverse industry and opportunities

4.1 Attract diverse businesses and industries to the region, supporting their establishment and retention

4.1.1 Council's Regional Economic Development Strategy provides a framework that fosters and grows the Region's diverse businesses

Action Title: 4.1.1.1 Liaise with agencies and community groups with an interest in mountain bike/shared trail development

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Mark Adams - Coordinator Economic Development	Ongoing	01-Jul-2020	30-Jun-2021	-	100.00%	—

Action Progress Comments:

January 2021 - Preparation of a Regional Trails Masterplan (action 31 in the DMP) has commenced. A process of community consultation for this will likely occur around March. There has also been regular liaison with the Monaro Rail Trail community group MRT Inc. in regards to an application for grant funding under the BLER Fund. Liaison with community reps in regard to mountain biking opportunities around Jindabyne has also been undertaken as part of the SAP work.


Last Updated: 05-Jan-2021

7 Environment: Our natural environment is protected and sustainable

7.1 Protect, value and enhance the existing natural environment

7.1.1 The Region's natural environment remains protected through delivery of a range of Council programs and regulatory compliance

Action Title: 7.1.1.1 Review variations to Engineering Design Standards

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
John Gargett - Manager Built & Natural Environment	Not Started	01-Jul-2020	30-Jun-2021	0.00%	100.00%	 RED

Action Progress Comments:

No work has commenced reviewing and developing an implementation plan for a uniform Engineering Design Standards due to limited staffing resources. Efforts to recruit resources in this

Last Updated: 19-Jan-2021

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
John Gargett - Manager Built & Natural Environment	Not Started	01-Jul-2020	30-Jun-2021	0.00%	100.00%	<div><div></div><div></div><div></div></div> RED

Last Updated: 29-Jan-2021

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
John Gargett - Manager Built & Natural Environment	Not Started	01-Jul-2020	30-Jun-2021	0.00%	100.00%	<div><div></div><div></div><div></div></div> RED

Last Updated: 29-Jan-2021

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Mandy Thurling - Manager Resource and Waste Services	In Progress	01-Jul-2020	30-Jun-2021	25.00%	100.00%	<div> <div></div> <div></div> <div></div> </div> RED

Last Updated: 29-Jan-2021

Action Title: 7.1.1.5 Tub grinder/shredder purchase						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Mandy Thurling - Manager Resource & Waste Services	Completed	01-Jul-2020	30-Jun-2021	100.00%	100.00%	<div> <div></div> <div></div> <div></div> </div> GREEN
<p>Action Progress Comments:</p> <p>Purchase of tub grinder/shredder has been deferred - this is to allow for the upgrading of the composting facility and the investigations into the appropriate plant and equipment required for maximum operational requirements.</p> <p>It has been decided not to the purchase tub grinder/shredder at this point. A review of plant and equipment requirements will be undertaken at the time of the new compost facility establishment.</p> <p>Last Updated: 29-Jan-2021</p>						

Action Title: 7.1.1.6 Tender and commence construction of stormwater and leachate control systems for Cooma landfill						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Mandy Thurling - Manager Resource & Waste Services	In Progress	01-Jul-2020	30-Jun-2021	20.00%	100.00%	<div><div></div><div></div><div></div></div> RED
Action Progress Comments: Currently in planning design stage with consultants On hold pending Waste Strategy outcomes and adoption Last Updated: 12-Jan-2021						

7.1.3 Council delivers a range of initiatives to the Snowy Monaro community to enhance their awareness and engagement of sustaining our pristine natural environment

Action Title: 7.1.3.4 Review potential public available weed maps						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
John Gargett - Manager Built & Natural Environment	In Progress	01-Jul-2020	30-Jun-2021	50.00%	100.00%	<div><div></div><div></div><div></div></div> RED
Action Progress Comments: Review commenced. Maps for some priority weeds undertaken and awaiting uploading to Council website. Additional maps to be created. Last Updated: 21-Jan-2021						


7.2 Water, waste, sewer and stormwater management practices are contemporary and efficient

7.2.1 Water and sewer management services and operations meet legislative and quality requirements


Action Title: 7.2.1.1 Prepare a resource and delivery plan for Council to implement a backflow prevention program.

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
John Gargett - Manager Built & Natural Environment	Not Started	01-Jul-2020	31-Dec-2020	0.00%	100.00%	 RED
Action Progress Comments: Plans have not commenced due to limited staffing resources. Recruitment of vacant positions has started. Last Updated: 19-Jan-2021						

Action Title: 7.2.1.2 Finalise Jindabyne fluoridisation

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Jessica Dunstan - Manager Water Wastewater Operations	In Progress	01-Jul-2020	30-Jun-2021	90.00%	100.00%	 GREEN
Action Progress Comments: Fluoridisation equipment has been installed and commissioned. We are awaiting site visit and final commissioning from DPIE Water. Due to COVID-19, we have been unable to secure a site visit from DPIE Water. We are awaiting confirmation from them on a date they will attend. Last Updated: 21-Jan-2021						

Action Title: 7.2.1.3 Jindabyne and East Jindabyne water treatment plant options study

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Jessica Dunstan - Manager Water Wastewater Operations	Completed	01-Jul-2020	30-Jun-2021	100.00%	100.00%	 GREEN
Action Progress Comments: The scoping study has been completed by City Water Technology on 30 November 2020. A workshop was held with CWT, SMRC, DPIE Water and NSW Health when the draft report was issued and changes requested by all parties have been incorporated into the final scoping study. Last Updated: 21-Dec-2020						

7.2.2 Water and sewer infrastructure is maintained and improved to provide a quality service

Action Title: 7.2.2.1 Finalise options and concept design, selection of preferred option for treatment of Bombala and Delegate water supplies. Complete business case for funding application

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
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Action Title: 7.2.2.2 Detailed design of the new Adaminaby Sewage Treatment Plant and preparation for tendering.						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Jessica Dunstan - Manager Water Wastewater Operations	In Progress	01-Jul-2020	30-Jun-2021	90.00%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: The design has been completed, and tenders are being called currently for the construction. The design has been submitted to the EPA for comment as per the requirements previously stipulated by the EPA. Community consultation was undertaken. Last Updated: 28-Jan-2021						

Action Title: 7.2.2.4 Water meter replacement						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Jessica Dunstan - Manager Water Wastewater Operations	In Progress	01-Jul-2020	30-Jun-2021	50.00%	100.00%	<div><div></div><div></div><div></div></div> RED
Action Progress Comments: Ongoing project. Meter replacements taking place regularly.						

Action Title: 7.2.2.5 East Jindabyne lime dosing system

Action Title: 7.2.2.6 Polo Flat to Cooma East ring main extension


Action Title: 7.2.2.7 Bombala sewer treatment plant – Finalise augmentation works

Action Title: 7.2.2.8 Commence pump station upgrade – Timor Street, Bombala

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Jessica Dunstan - Manager Water Wastewater Operations	In Progress	01-Jul-2020	30-Jun-2021	70.00%	100.00%	<div><div></div><div></div><div></div></div> AMBER
Action Progress Comments: Construction is ongoing. Delay in completing the project due to the relocation of Mahratta Street Pump Station.						

Last Updated: 22-Jan-2021

Action Title: 7.2.2.9 Commence Delegate sewer pump station work health & safety upgrades

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Jessica Dunstan - Manager Water Wastewater Operations	In Progress	01-Jul-2020	30-Jun-2021	15.00%	100.00%	

Action Progress Comments:

Contractor engaged to construct the equipment needed. Work to commence in February

Last Updated: 22-Jan-2021

8 Environment: Our built infrastructure is attractive and fit for purpose

8.1 Plan for rural, urban and industrial development that is sensitive to the region's natural environment and heritage

8.1.1 New development and land use is facilitated in appropriate locations with areas of environmental value protected

Action Title: 8.1.1.1 Work with NSW Department of Planning, Industry and Environment to develop the Snowy Mountains Special Activation Precinct Master Plan.

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Mark Adams - Coordinator Economic Development	Ongoing	01-Jul-2020	30-Jun-2021	-	100.00%	—


Action Progress Comments:

January 2021 - Council continues to work closely with the DPIE team on the development of the Snowy Mountains SAP masterplan. Feedback has been provided to DPIE on various consultant reports, and several Enquiry by Design workshops have been attended, along with multiple meetings with different stakeholders and community members.

Several Councillor briefings have also been arranged and attended. The process continues to work towards a public exhibition of a draft masterplan around the middle of the year.

Last Updated: 05-Jan-2021

Action Title: 8.1.1.2 Commence stage 1 of the Snowy Monaro Regional Council Environment Plan (LEP)


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Gina McConkey - Coordinator Strategy Development	Completed	01-Jul-2020	30-Jun-2021	100.00%	100.00%	

Action Progress Comments:

LEP Stage 1 included background work and policy direction setting for a comprehensive draft Local Environmental Plan (LEP) for the Snowy Monaro Region. All stage 1 work has now been completed including research and policy setting as part of Council's LSPS. Stage 1 of Council's LEP is outlined in the draft land-use strategies out on public exhibition. Stage 2 will commence next financial year, and this will entail creating a draft LEP for Council consideration.

Last Updated: 27-Jan-2021

Action Title: 8.1.1.3 Preparation of a consolidated Developer Contributions Plan


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Gina McConkey - Coordinator Strategy Development	In Progress	01-Jul-2020	30-Jun-2021	80.00%	100.00%	 AMBER

Action Progress Comments:

Background information has been compiled as part of a project brief. Indicative timelines have been completed, and these identify that the Development Contributions Plan will take approximately 18months to complete. Project brief has been drafted and sent to suitably qualified consultants as part of a selective request for a quote following Councils procurement policy. Once responses from consultants have been received that will conclude this stage of the process.

Last Updated: 01-Feb-2021

Action Title: 8.1.1.4 Finalise Development Service Plan (DSP) for Water, Sewer and Storm Water

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Gina McConkey - Coordinator Strategy Development	In Progress	01-Jul-2020	30-Jun-2021	20.00%	100.00%	 RED


Action Progress Comments:

Background research and preliminary analysis have been undertaken. Unfortunately, this has not been progressed due to a lack of resources. Recruitment of an Environmental Engineer is currently underway and once complete will see further progress of this action.

Last Updated: 27-Jan-2021

8.1.2 Land use is optimised to meet the social, environment and economic needs of the region

Action Title: 8.1.2.1 Upgrade Mt Gladstone Amenities

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Glen Hines - Manager Corporate Projects	In Progress	01-Jul-2020	30-Jun-2021	25.00%	100.00%	 RED

Action Progress Comments:


Tender documents prepared. DA submitted

Last Updated: 27-Jan-2021


8.1.3 Development assessment processes are streamlined to support regional development and growth

Action Title: 8.1.3.1 Review Development Assessment and Building Certification customer service provision

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
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John Gargett - Manager Built & Natural Environment	Completed	01-Jul-2020	30-Jun-2021	100.00%	100.00%	 GREEN
Action Progress Comments: Review of customer service levels undertaken, and minor adjustment made to organisational structure to re-alignment service delivery of development and building certification groups meet customer needs.						
Last Updated: 29-Jan-2021						

Action Title: 8.1.3.2 Finalise the Snowy Monaro Regional Council Settlement Strategy

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Gina McConkey - Coordinator Strategy Development	In Progress	01-Jul-2020	30-Jun-2021	75.00%	100.00%	 AMBER
Action Progress Comments: The draft Settlements Strategy is currently on public exhibition due to end on 1 Feb 2021. The timeframe for public exhibition was extended by Council to allow the community ample opportunity to provide comment. Following 1 Feb a final Settlements Strategy will be prepared, taking into account submissions received. The final Settlements Strategy will be reported to Council for adoption in due course.						
Last Updated: 27-Jan-2021						

8.2 Improve and maintain our public owned infrastructure and assets and facilities to a high standard

8.2.1 Council maximises its Asset utilisation to deliver services today and into the future

Action Title: 8.2.1.1 Condition assessments of roads and buildings to be completed and consolidated into the new Corporate Information System.

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Gina McConkey - Coordinator Strategy Development	In Progress	01-Jul-2020	30-Jun-2021	50.00%	100.00%	 RED
Action Progress Comments: The condition assessment of Council Roads was undertaken by ARRB and presented to Council in June 2020. Data is incorporated into the Council's Asset Management System. Institute of Public Works Australasia (IPWEA) Practice Note No.3 Condition Assessments of Buildings is currently being used to develop a program to apply a condition to each Council-owned building.						
Last Updated: 29-Jan-2021						

Action Title: 8.2.1.2 Detailed design Snowy Monaro Regional Council civic centre, stage 1

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
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Action Title: 8.2.1.3 Upgrade Bombala depot females and disabled amenities						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Glen Hines - Manager Corporate Projects	In Progress	01-Jul-2020	30-Jun-2021	20.00%	100.00%	<div><div></div><div></div><div></div></div> RED
Action Progress Comments: Review complete and planning underway. Last Updated: 29-Jan-2021						

8.2.2 Public Infrastructure and Assets are maintained and replaced according to Council's Asset Management Strategy						
Action Title: 8.2.2.1 Develop plans and identify funding source for Berridale Surgery expansion						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Glen Hines - Manager Corporate Projects	Not Started	01-Jul-2020	30-Jun-2021	0.00%	100.00%	<div> <div></div> <div></div> <div></div> <div></div> </div> RED
Action Progress Comments: Currently identifying potential funding sources for this project.						

Last Updated: 29-Jan-2021

Action Title: 8.2.2.2 Renovate Bombala Exhibition Ground caretaker cottage

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Glen Hines - Manager Corporate Projects	In Progress	01-Jul-2020	30-Jun-2021	50.00%	100.00%	<div><div></div><div></div><div></div></div> RED

Action Progress Comments:

Community consultation meetings have been held. Building Code Compliance Assessment complete. Two reviews and quotes for the following:

1. Demolition
2. Demolition and rebuild.
3. Demolition and replace with portable building

We are continuing to work with the 355 Committee of Management to determine the best outcome for the community.

Last Updated: 29-Jan-2021

8.2.3 Major capital projects deliver improved community infrastructure and assets

Action Title: 8.2.3.1 Plan, deliver and evaluate Major Capital Works Program (MCWP).

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Glen Hines - Manager Corporate Projects	In Progress	01-Jul-2020	30-Jun-2021	40.00%	100.00%	<div><div></div><div></div><div></div></div> RED

Action Progress Comments:

Council continues to plan and deliver on its Capital Major Projects Program. Since last report, major projects completed include Cooma Visitor Centre, Snowy Oval Amenities, Delegate streetscape and Therry St carpark Bombala.

Last Updated: 22-Jan-2020

8.2.4 Provide quality community and aged care services through assets we deliver

Action Title: 8.2.4.1 Finalise review of optimal system for providing regional aged care across the LGA

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Bianca Padbury - Manager Community Services	In Progress	01-Jul-2020	30-Jun-2021	60.00%	100.00%	<div><div></div><div></div><div></div></div> RED

Action Progress Comments:

To look at the best system to deliver aged care in the region, Council applied for funds under the Business Improvement Fund (BIF) that is being administered by the Department of Health.

The Fund is primarily designed to support small to medium-sized providers (providers with generally less than seven facilities), with limited access to financial support, facing significant financial pressure that may impact care to residents or face risks of service closure.

The intended outcomes of the funding obtained by Council is to support stronger viability in the residential aged care sector through:


- Supporting the transition to a new provider that will increase the likelihood of providing viable and sustainable aged care services in the area.

Council were successful in its application and signed the contract to receive the funds in November 2020. In the new year, consultants as per the business case will be engaged to look at transitioning to new providers, with the objectives of improved services, staff retention and expansion to Jindabyne.

Last Updated: 28-Jan-2021

8.2.6 Council's infrastructure is maintained to meet compliance standards and to deliver high level services

Action Title: 8.2.6.1 Weighbridge IT system replacement

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Mandy Thurling - Manager Resource & Waste Services	In Progress	01-Jul-2020	30-Jun-2021	20.00%	100.00%	 RED


Action Progress Comments:

We are currently investigating other systems outside of the two systems currently used at Jindabyne and Cooma Landfills.

Tender documents currently being drafted and planning for installation requirements being discussed and landfill weighbridges will need to be closed to the public when installation occurs.

Last Updated: 29-Jan-2021

Action Title: 8.2.6.2 Replacement of Cooma street furniture & recycling bins

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Mandy Thurling - Manager Resource & Waste Services	In Progress	01-Jul-2020	30-Jun-2021	85.00%	100.00%	 AMBER

Action Progress Comments:


Six waste and recycling bin units have been purchased for Bombala main street precinct, the units have been delivered to the Bombala depot and are awaiting installation. The units have been manufactured in line with the colour scheme for the Bombala streetscape.

Awaiting installation of purchased street furniture

Last Updated: 29-Jan-2021

Action Title: 8.2.6.3 Bombala landfill upgrades


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
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Mandy Thurling - Manager Resource & Waste Services	In Progress	01-Jul-2020	30-Jun-2021	20.00%	100.00%	 RED
Action Progress Comments: Consultants are currently in planning and design stage. On hold pending Waste Strategy outcomes and adoption. Last Updated: 12-Jan-2021						


9 Environment: Our community is connected through efficient transportation networks, technology and telecommunications

9.1 Transportation corridors throughout the region are improved and maintained

9.1.1 Management of road corridors is effective and efficient

Action Title: 9.1.1.2 Bobeyan Road sealing						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Gary Shakespeare - Manager Infrastructure	In Progress	01-Jul-2020	30-Jun-2021	71.00%	100.00%	 AMBER
Action Progress Comments: To date, the completed aspects of the project include: Physical Survey Geotechnical Surveys Review of Environmental Factors including Aboriginal Heritage Traffic Surveys Biodiversity Surveys Key upcoming steps include: March 2021 – Public Meeting presenting surveyor report as realignment and reconstruction is dependent on this report on agreed realignment and possible land acquisition. Land acquisition remains the only future point of potential contention with affected landowners. April 2021 - Construction expected to commence. Last Updated: 27-Jan-2021						

9.1.2 Our local road network is planned, built and repaired to improve movement across the region

Action Title: 9.1.2.1 Cowbed Creek Bridge replacement						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Gary Shakespeare - Manager Infrastructure	In Progress	01-Jul-2020	30-Jun-2021	65.00%	100.00%	 RED

Action Progress Comments:


Consultant Engineer requested to investigate bridge options and, if feasible, provide designs for replacing the Sub-Structure and Super-Structure of the existing bridge in its current location, under traffic. This would eliminate community concerns in relation to any closure of the bridge during construction.

Draft Plans supplied, and a site visit to identify issues completed. Detailed plans underway.

PWA has been engaged to undertake Land Purchase and Crown Land permit applications.

Last Updated: 27-Jan-2021

Action Title: 9.1.2.2 Scotts Creek (Old Bombala Road) Bridge replacement.


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Gary Shakespeare - Manager Infrastructure	In Progress	01-Jul-2020	30-Jun-2021	63.00%	100.00%	 RED

Action Progress Comments:

Bridge designs have been contracted. Scotts Creek Bridge replacement scheduled for completion by the end of this financial year.

Last Updated: 27-Jan-2021

Action Title: 9.1.2.3 Delegate River Bridge repairs/upgrade.


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Gary Shakespeare - Manager Infrastructure	Completed	01-Jul-2020	30-Jun-2021	100.00%	100.00%	 GREEN

Action Progress Comments:

The Delegate Rive Bridge repairs and upgrades were completed pre December 2020.

Last Updated: 27-Jan-2021

Action Title: 9.1.2.4 Snowy River Way enhancements


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Gary Shakespeare - Manager Infrastructure	Completed	01-Jul-2020	30-Jun-2021	100.00%	100.00%	 GREEN


Action Progress Comments:

The Snowy River Way enhancements were completed pre December 2020.

Last Updated: 27-Jan-2021


Action Title: 9.1.2.5 Jimenbuen Road pavement rehabilitation.

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Gary Shakespeare - Manager Infrastructure	In Progress	01-Jul-2020	30-Jun-2021	70.00%	100.00%	 AMBER
Action Progress Comments: Jimenbuen Road pavement rehabilitation work is currently scheduled to commence in February 2021. Last Updated: 27-Jan-2021						

Action Title: 9.1.2.6 Bungarby Road rehabilitation						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Gary Shakespeare - Manager Infrastructure	In Progress	01-Jul-2020	30-Jun-2021	74.00%	100.00%	 AMBER
Action Progress Comments: Bungarby Road rehabilitation work is currently scheduled to commence in February 2021. Last Updated: 27-Jan-2021						

9.2 Transportation initiatives are aligned to State and neighbouring local government areas plans

9.2.1 Council leverages partnerships for inclusion of our transportation initiatives within state and regional planning

Action Title: 9.2.1.1 Delegate Road upgrade.						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Gary Shakespeare - Manager Infrastructure	Completed	01-Jul-2020	30-Jun-2021	100.00%	100.00%	 GREEN
Action Progress Comments: Delegate Road Upgrades were completed pre December 2020. Last Updated: 27-Jan-2021						

10 Leadership: Our Council is strategic in their planning, decision making and resource allocation


10.1 Planning and decision making is holistic and integrated and has due regard to the long term and cumulative effects

10.1.1 Council has a transparent and bold growth objective which provides a framework for decision making

Action Title: 10.1.2.1 Develop integrated water cycle management strategies						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %

10.1.2 Integrated Planning and Reporting guides long term planning and organisational sustainability

10.1.3 Council demonstrates improvement in it's knowledge capture, performance and service delivery by fully embracing a learning organisation and innovation mindset


Action Title: 10.1.3.1 Continue work on organisational redesign project						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Gina McConkey - Coordinator Strategy Development	In Progress	01-Jul-2020	30-Jun-2021	75.00%	100.00%	 AMBER
Action Progress Comments: SMRC Chief Executive Officer decided to implement the Australian Business Excellence Framework (ABEF) to ensure continuous improvement initiatives are developed for the organisation. The Organisation Development Team was formed with training undertaken in ABEF for staff. A Strategy, Project Plan, and Engagement Plan were developed to inform the preparation of a Current State of Business Report for Council. Significant staff engagement took place with an on-line survey, work-site visits, and workshops. A Draft Current State of Business Report has been prepared to present to Management and Staff. An action plan will be developed in consultation with staff to roll-out improvement opportunities across the organisation.						

Last Updated: 21-Jan-2021

10.2 Sound governance practices direct Council business and decision making

10.2.1 Independent audit and risk framework drives accountability

Action Title: 10.2.1.1 Implement and rollout the new Project Management Framework

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Glen Hines - Manager Corporate Projects	In Progress	01-Jul-2020	30-Jun-2021	75.00%	100.00%	 AMBER

Action Progress Comments:


Extensive internal stakeholder consultation has been undertaken, and a presentation to ELT on 5 February 2021 is scheduled. A report will be prepared for the March 2021 Council meeting. A training program has been determined with HR.

Last Updated: 29-Jan-2021

10.4 Council will manage service delivery in an efficient and sustainable way as an employer of choice

10.4.1 Council employs an engaged multi-skilled, workforce and encourages staff to take ownership of service delivery in a responsible and efficient manner

Action Title: 10.4.1.1 Review the salary structure

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Beth Barratt-Browne - Chief Workforce Officer	Deferred	01-Jul-2020	30-Sep-2021	10.00%	100.00%	 RED


Action Progress Comments:

A preliminary assessment has commenced.

Last Updated: 29-Jan-2021

10.4.2 Council provides a workplace that ensures the health, safety and wellbeing is maintained through the management of potential risk

Action Title: 10.4.2.1 Increased employee skill development

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Beth Barratt-Browne - Chief Workforce Officer	Deferred	01-Jul-2020	30-Jun-2021	10.00%	100.00%	 RED

Action Progress Comments:

Budgets and programs are in development.


Last Updated: 29-Jan-2021

11 Leadership: Our Council delivers the best value to the community

11.1 Public services and processes are delivered reliably and efficiently in response to community needs

11.1.1 Information and communication systems support the business to deliver agile and quality service to the community

Action Title: 11.1.1.1 Finalise implementation of new corporate information system

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Scott Goudie - Coordinator ICT	In Progress	01-Jul-2020	30-Jun-2021	85.00%	100.00%	 AMBER

Action Progress Comments:

The new system is in place, and a range of issues have been identified, with most rectified and plans in place for the remaining issues. There are a few development areas that agreement has been reached on to work towards improvements to the system, notably around the payroll and timesheet components. Some second stage modules remain to be implemented, for which the implementation date has not yet passed. These are in train and meeting the agreed time frames with the supplier.

Last Updated: 28-Jan-2021

Action Title: 11.1.1.2 Legacy software licensing extension

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Scott Goudie - Coordinator ICT	In Progress	01-Jul-2020	30-Jun-2021	75.00%	100.00%	 AMBER

Action Progress Comments:

No action required at this time. Access is available if needed.

Last Updated: 28-Jan-2021

Action Title: 11.1.1.3 Legacy archiving project

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Scott Goudie - Coordinator ICT	In Progress	01-Jul-2020	30-Jun-2021	75.00%	100.00%	 AMBER

Action Progress Comments:

Options for achieving this that may reduce the costs have been reviewed. The process of establishing the archive system will occur in the second half of the financial year.


Last Updated: 28-Jan-2021

12 Leadership: Our Community is informed and engaged in decision making

12.3 Our community is empowered and supported in facilitating community outcomes

12.3.3 Volunteer and Community group participation is valued and leveraged to improve community outcomes

Action Title: 12.3.3.1 Develop volunteer committee framework

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Joyleen Mathias - Coordinator Governance	In Progress	01-Jul-2020	30-Jun-2021	75.00%	100.00%	 AMBER

Action Progress Comments:

A draft was developed and this was placed on public consultation for feedback from the community. The comments that were received are being considered towards the development of the final draft.

Last Updated: 28-Jan-2021



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9.4.3 ANSWERS TO QUESTIONS WITH NOTICE

Record No:

Responsible Officer:	Chief Strategy Officer
Author:	Secretary Council and Committees
Key Theme:	4. Leadership Outcomes
CSP Community Strategy:	10.2 Sound governance practices direct Council business and decision making
Delivery Program Objectives:	10.2.2 Councillors are supported to make informed decisions in the best interest of the community and to advocate on behalf of the community
Attachments:	1. In Progress Questions up to end of December 2020

EXECUTIVE SUMMARY

As per clause 3.13 of Code of Meeting Practice a councillor may, by way of a notice submitted under clause 3.9, ask a question for response by the Chief Executive Officer about the performance or operations of the Council.

In order to provide Councillors with updates on questions asked by Councillors, a report has been generated with a summary of questions that are current and have recently been completed, for the period ending December 2020.

OFFICER'S RECOMMENDATION

That Council receive the answers to questions with notice for the period ending December 2020.

9.4.3 ANSWERS TO QUESTIONS WITH NOTICE

ATTACHMENT 1 IN PROGRESS QUESTIONS UP TO END OF DECEMBER 2020

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No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Compl Y/N
186	15 October 2020	12.6	Footpaths in the Region Councillor Rogan Corbett Question: Can Council put together a plan for the Federal Government program for Community Infrastructure that will employ people and be a benefit for the whole community, in particular footpaths throughout the region are in need of attention?	Manager Corporate Projects	25/01/2021 – GH: This would require the development of a footpath strategy. A footpath strategy is required to ensure a regional and well planned approach to priorities for funding upgrades and new footpaths throughout the Region. There is currently no resources allocated to undertake this work, which would require other strategies or projects to be deferred if this was to become a higher priority. Council is currently delivering the Cooma Streetscape Beautification grant funded project that is focused on footpaths. In addition an application under BLERF has been prepared to address footpath issues around Denison Street, Adaminaby 27/11/2020 – GH: No further progress. 02/11/2020 – GH: Initial discussions have held to develop a planned approach to this request.	N
190	19 Nov 2020	12.2	Southern Tablelands 4 Wheel Drive Club Councillor John Castellari Question: The Southern Tablelands 4 Wheel Drive Club Inc. have asked me to inquire concerning what action Council has taken to progress Parts A B C D F & J of Resolution 258/19 (18 July 2019)? They have had a legal opinion to the effect that Council resolved not to support parts E, F, I of that resolution but still need to follow through on the outstanding parts of the resolution.	Chief Operations Officer	29/01/2021 – JM: A relevant party approached Council in January with a potential solution to the matter. In discussing with neighbour, it was concluded by the parties that the suggested approach was not acceptable. Therefore to enact part A of resolution 258/19 (<i>Negotiate with the owner of lot 15 to realign the road over the track through his property.</i>) Contact will be made with the owner of lot 15 and a letter sent. 30/11/2020 – JM:	N

9.4.3 ANSWERS TO QUESTIONS WITH NOTICE

ATTACHMENT 1 IN PROGRESS QUESTIONS UP TO END OF DECEMBER 2020

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Compl Y/N										
					<p>Resolution 368/19 in part C resolved to “Refer the matter back to the relevant parties indicating that it is a civil matter that should be resolved by the parties without Council’s engagement.” The resolution may have impacted on the location of the track leading to the segment of the road involved in the dispute. Council did not want to commence discussions that may subsequently need to be changed.</p> <p>As it is apparent that no agreement has been reached, part A of resolution 258/19 (<i>Negotiate with the owner of lot 15 to realign the road over the track through his property.</i>) will now commence.</p>											
191	19 Nov 2020	12.3	<p>Report on Mowing Councillor John Rooney Question: Could Council provide a report on its total mowing budget and a break down by town and major village.</p>	Supervisor Civic Maintenance, Transport Infrastructure (Operations)	<p>29/01/2021 – JM: Historically there has not been a mowing task or activity budgeted for separately. Data is now being monitored with a separate work order for each location and a separate task for mowing. Currently all villages within the Council area have staff or contractors dedicated to them to ensure public spaces are maintained. Current year to date expenditure for mowing is shown below. These figures do not reflect all the mowing that has occurred over the spring summer period, as some invoices from contractors in Bibbenluke, Cathcart and Michelago are yet to be processed.</p> <table><tr><td>Adaminaby</td><td>\$13,680</td></tr><tr><td>Berridale</td><td>\$31,230</td></tr><tr><td>Bibbenluke</td><td>\$2,918</td></tr><tr><td>Bombala</td><td>\$38,530</td></tr><tr><td>Bredbo</td><td>\$18,582</td></tr></table>	Adaminaby	\$13,680	Berridale	\$31,230	Bibbenluke	\$2,918	Bombala	\$38,530	Bredbo	\$18,582	Y
Adaminaby	\$13,680															
Berridale	\$31,230															
Bibbenluke	\$2,918															
Bombala	\$38,530															
Bredbo	\$18,582															

9.4.3 ANSWERS TO QUESTIONS WITH NOTICE

ATTACHMENT 1 IN PROGRESS QUESTIONS UP TO END OF DECEMBER 2020

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No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Compl Y/N																				
					<table><tr><td>Cathcart</td><td>\$3,459</td></tr><tr><td>Cooma</td><td>\$110,906</td></tr><tr><td>Dalgety</td><td>\$5,940</td></tr><tr><td>Delegate</td><td>\$13,594</td></tr><tr><td>Jindabyne</td><td>\$25,400</td></tr><tr><td>Michelago</td><td>\$7,437</td></tr><tr><td>Nimmitabel</td><td>\$20,398</td></tr><tr><td>Numeralla</td><td>\$5,661</td></tr><tr><td>Parks Gardens & Open Space Maintenance</td><td>\$1,800</td></tr><tr><td>Total Expenditure YTD</td><td>\$299,535</td></tr></table> <p>30/11/2020 – GS: A report will be provided to the February 2021 Council Meeting.</p>	Cathcart	\$3,459	Cooma	\$110,906	Dalgety	\$5,940	Delegate	\$13,594	Jindabyne	\$25,400	Michelago	\$7,437	Nimmitabel	\$20,398	Numeralla	\$5,661	Parks Gardens & Open Space Maintenance	\$1,800	Total Expenditure YTD	\$299,535	
Cathcart	\$3,459																									
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Nimmitabel	\$20,398																									
Numeralla	\$5,661																									
Parks Gardens & Open Space Maintenance	\$1,800																									
Total Expenditure YTD	\$299,535																									
192	19 Nov 2020	12.4	Expedition of Power Connection Councillor Anne Maslin Question: Could Council please work with Essential Energy to expedite power connection to newly constructed homes in Cooma, so that families can move in as soon as possible?	Chief Operations Officer	<p>29/01/2021 – JM: Power was connected prior to Christmas.</p> <p>30/11/2020 – JM: Council is working with Essential Energy to expedite power connection to new homes in Wangie St, Cooma. The proposed plan from Essential Energy was to see more than 50 large conifers and Eucalypts removed. Council worked with Essential Energy to gain revisions under which they will only be removing 3 trees with some pruning as well. Essential Energy contacted SMRC solicitors for a discussion on the drafting of the easement on 18 November. Essential Energy then provided the draft of</p>	Y																				

9.4.3 ANSWERS TO QUESTIONS WITH NOTICE

ATTACHMENT 1 IN PROGRESS QUESTIONS UP TO END OF DECEMBER 2020

Page 317

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Compl Y/N
					the agreement to our solicitors at 4.52pm on Friday 27 November. The draft has been reviewed by SMRC solicitors with one question and one minor change referred back to Essential Energy on 4 December. We anticipate the agreement to be signed off by 9 December. The easement will be created without seeking compensation to Council, which would be negligible. All costs will be borne by Essential Energy. The exact timing of electricity connection will be a matter for Essential Energy once the easement is finalised.	
193	19 Nov 2020	12.5	Signage for Dog Waste Councillor Brian Old Question: Can Council put some signs up down at the lake walk, for owners to pick up their dog waste.	Manager Infrastructure	29/01/2021 – JM: Request still being reviewed. 30/11/2020 – GS: This request is being reviewed by staff. It is noted that some signage already exists and will be reviewed. Pet clean up bag dispensers are also installed in two locations. Once an acceptable design/message has been agreed and optimal number of signs determined, signs will be ordered and installed.	N
194	17 Dec 2020	12.1	Modern Grader Councillor John Rooney Question: Will Council send plant operators and a modern grader to participate in the RFS training day in Bredbo on 10 Feb 2021?	Manager Infrastructure	10/01/2021 – GS: Staff and a modern grader has been nominated to attend the RFS training in Bredbo on 10 February 2021.	Y
195	17 Dec	12.2	SMRC Expenditure Councillor Anne Maslin Question: Given the email from the CEO on December 7 alerting Councillors that SMRC has	Chief Strategy Officer	14/01/2021 – DR: As has been advised previously the deteriorating cash position of the Council is not a new or unexpected occurrence. Running out of unrestricted cash around	Y

9.4.3 ANSWERS TO QUESTIONS WITH NOTICE

ATTACHMENT 1 IN PROGRESS QUESTIONS UP TO END OF DECEMBER 2020

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No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Compl Y/N
	2020		effectively no working capital, that internally restricted reserves have been accessed by management to fund council business, and that money from sale of council assets has been used to replenish these internally restricted reserves, what is management's Emergency Financial Plan for SMRC. In the short term, that is, for the next six months, will the CEO assure Councillors of minimal expenditure of council funds given SMRC's cash position, and concerns expressed by the Audit Risk and Improvement committee over deficiencies of internal audit and risk management in Snowy Monaro Regional Council.		<p>this time is a position that has been identified since at least 2018 and has been reported in the quarterly budget reviews each report for several years. It was also raised within the report on the development of the 2020/21 budget in April 2020 and again at the councillors briefing held 26 November 2020. The situation has been worsened by the increased cost of meeting the aged care standards, low investment returns and other increases in spending.</p> <p>As set out in the report to the Council on the adoption on the current budget, changes are needed, but are being phased in over time. The existing budget included a number of cuts, to slow the loss of cash, and further changes will be needed in future years.</p> <p>In terms of needing to take action over the coming six months, the program set out in the councillors briefing in November will continue.</p> <ul style="list-style-type: none"> • Where opportunities arise to improve the cash position these should be taken, rather than spending those funds. • There will be a focus on capital projects that are grant funded over Council funded capital projects. The grant funded projects come from restricted cash, which is held in reserve. • Council should not take on additional expenditure over the adopted budget. • Next year's budget will be structured to seek to achieve a cash neutral position. <p>What 'minimal expenditure' includes is not clearly defined in the question. The Chief Executive Officer works within the budget adopted by the Council. Moving the Council to a 'minimal expenditure' model is anticipated to require the suspension of a wide range</p>	

9.4.3 ANSWERS TO QUESTIONS WITH NOTICE

ATTACHMENT 1 IN PROGRESS QUESTIONS UP TO END OF DECEMBER 2020

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No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Compl Y/N
					of services and activities. Such an approach has not been recommended at this time. Council has not suffered an unexpected downturn, but is instead needing to deal with its long term structural financial issues.	
196	17 Dec 2020	12.3	Flying Boats Councillor John Last Question: Flying Boats are presently arranging to fly to Lake Burley Griffin. Has the General Manager been in touch with the Flying Boat company to see if they would be prepared to fly to Lake Jindabyne?	CEO / Executive Assistant to Chief Executive Officer, Mayor and Councillors	GW: 29/1/2020: Air transport utilising sea planes is under consideration through the SAP project. Snowy Hydro are aware of this. This service was in place many years ago with sea plane services from Rose Bay to Jindabyne. The CCO will ensure that Hydro is also aware of Flying Boats so they can consider this option. Email sent to Snowy Hydro 29/1/21 by CCO on behalf of CEO.	N
197	17 Dec 2020	12.4	Stakeholders of Multifunction Centre Councillor John Last Question: Why doesn't the Council keep in touch with the stakeholders of the Multifunction Centre? The P&A Society especially wish to know whether they can hold the show or not. An example is there is no kitchen at the centre and will there be one in time for the show. This lack of communication is not only discourteous but shows that the Council lacks communication.	Coordinator Land & Property	27/01/2021 – TP: Staff have endeavoured to maintain steady contact with all MFC stakeholders. Council has continued to advise the show committee of the status of works at the site and had done so this month; with assurance given that the Cooma MFC would be available for the Cooma Show should it proceed. With the subsequent cancellation of the 2021 Cooma Show, the aim is to go directly into Stage 2 upgrade works for the MFC. Project staff have scheduled a stakeholder meeting for 2 nd February 2021, where further updates will be given to stakeholders.	Y
198	17 Dec 2020	12.5	Sufficient Staff Councillor John Last Question: When will sufficient staff be	Manager Built & Natural Environment	18/01/2021 – JG: Council has advertised for two vacant positions within the Development Group. One for a vacant Town	Y

9.4.3 ANSWERS TO QUESTIONS WITH NOTICE

ATTACHMENT 1 IN PROGRESS QUESTIONS UP TO END OF DECEMBER 2020

Page 320

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Compl Y/N
			appointed in order that the backlog of DA's can be processed?		<p>Planner position and one for a vacant Duty Town Planner position. Interviews are to be held for the Duty Planner position on 22/1/2021. A successful applicant will most likely commence in March 2021.</p> <p>In addition, a minor re-alignment of the organisational structure has resulted in an additional Duty Planner position being able to be appointed for the Group. A successful applicant will be able to be selected from the recently advertised vacant position and will most likely commence in March 2021.</p> <p>These appointments will allow Town Planning assessment staff to allocate dedicated time to address DA assessments outstanding.</p> <p>No suitable applicants were received for the vacant Town Planner position. Re-advertising of the position will commence the week of 25 January 2021. Pending applications received this position will most likely be filled April 2021.</p>	
199	17 Dec 2020	12.6	Finances Councillor John Last Question: When will we advise the public of the financial situation, including the financial situation concerning legal fees.	Chief Strategy Officer	14/01/2021 – DR: The financial situation of Council is reported in the annual financial statements each year. Within the annual report the Council is required to report on the level of expenditure on legal costs. The figures can be found on page 64 of the last annual report.	Y
200	17 Dec 2020	12.7	Fleet Management Report Councillor Sue Haslingden Question: Can Council please receive a comprehensive fleet management report – early 2021 – in respect of the Fleet Management Policy – to understand what the	Manager Fleet and Plant	12/01/2021 – SS: A report will be presented to Council in March 2021.	N

9.4.3 ANSWERS TO QUESTIONS WITH NOTICE

ATTACHMENT 1 IN PROGRESS QUESTIONS UP TO END OF DECEMBER 2020

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No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Compl Y/N
			fleet is worth, costs, fuel etc.			
201	17 Dec 2020	12.8	Finance Workshop Councillor Peter Beer Question: In the new year, can the Councillors have a workshop in regard to our Financial position, so people can understand exactly where we stand.	Chief Strategy Officer	14/01/2021 – DR: A workshop will be held to align with the development of the next year's budget and revision of the long term financial plan. This is likely to be in March 2021 and will allow for the presentation of information on the recommended direction for addressing the finances of the Council.	Y

9.4.4 RESOLUTION ACTION SHEET UPDATE

Record No:

Responsible Officer:	Chief Strategy Officer
Author:	Secretary Council and Committees
Key Direction:	7. Providing Effective Civic Leadership and Citizen Participation
Delivery Plan Strategy:	DP7.1.1.2 Council's leadership is based on ethics and integrity to enable informed and appropriate decisions in the community's best interest.
Operational Plan Action:	OP7.7 Provide timely, accurate and relevant information to Council to enable informed decision making.
Attachments:	1. In Progress Resolution Action Sheet for the period ending December 2020
Cost Centre	3120

EXECUTIVE SUMMARY

In order to provide Councillors with updates on resolutions of Council, a report has been generated with a summary of actions that are current and have recently been completed, for the period ending December 2020.

The In Progress Resolution Action Sheet for period ending December 2020 is attached to this report.

OFFICER'S RECOMMENDATION

That Council receive the In Progress Resolution Action Sheet Update for the period ending December 2020.

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
16	05 April 2018	118/18	<p>Proposed Road Closure & Sale of old Lions Park at Bombala</p> <p>That Council;</p> <p>A. Approve the partial road closure on the corner of High Street and Stephen Street Bombala so that the fence line becomes the boundary of lot 9 DP 995614;</p> <p>B. Engage the services of a land surveyor to provide a plan for the boundary adjustment;</p> <p>C. Authorise the General Manager to execute any documents necessary to complete the boundary adjustment and sale of the property;</p> <p>D. Readvertise the property on the open market for auction with an appropriate reserve; and</p> <p>E. Make the Report public once the matter is settled.</p>	Property Officer	<p>12/01/2021 - JH: No further update.</p> <p>27/11/2020 – JH: C. Solicitor is preparing documents to have a certificate of title (CT) created over the portion of the road to be closed so consolidation can take place. Recent verbal feedback from NSW Land Registry Services to the surveyor indicates that a further survey of the original lot may need to occur to complete the registration due to the age of the original plan's survey. This will be reviewed once the CT has been assigned.</p> <p>20/10/2020 - JH: A. Finalised. B. Finalised. C. Solicitor is preparing documents to have a CT created so consolidation can take place. D. Once notified of completed registration the property can be placed on the open market. E. To take place at completion of D.</p> <p>23/09/2020 - JH: C Consolidation Plans lodged, surveyor has advised that a CT was not created and the solicitor is now preparing this so that registration can take place.</p> <p>26/08/2020 JH: C. Finalised. D. Finalised.</p>	20/04/2021	N

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					<p>C. Consolidation Plans lodged, Surveyor is following up on progress of same.</p> <p>D. Once notified of completed registration the property can be placed on the open market.</p> <p>E. To take place at completion of D</p> <p>22/07/2020 – JH:</p> <p>C. Consolidation Plans received from Surveyor and signed by CEO, returned to Surveyor for lodging for registration of same.</p> <p>D. Once notified of completed registration the property can be placed on the open market.</p> <p>E. To take place at completion of D.</p> <p>24/06/2020 – JH:</p> <p>E. Finalised.</p> <p>F. Finalised.</p> <p>C D and E: Still waiting finalised consolidation plans from surveyor for this item to be completed. Have sent numerous email requests to Surveyor.</p> <p>28/05/2020 – JH:</p> <p>Surveyor again requested to provide the final plan, no response and will continue to follow up. This plan is in draft form with the Surveyor and would not be cost effective to engage another surveyor to finalise the plan.</p> <p>27/04/2020 - JH:</p> <p>Email sent to Surveyor requesting a definite date for plan to be registered. Surveyor advised he will review the current draft of this consolidation plan this week and submit for Registration.</p> <p>26/03/2020 - JH:</p>		
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					<p>Followed up with Surveyor and was advised this item is going to be delayed due to the large scale workload he has in place.</p> <p>27/02/2020 - JH: Followed up with Surveyor and was advised this item is going to be delayed due to the large scale workload he has in place.</p> <p>15/01/2020 - JH: The Surveyor has advised that he is hoping to have the consolidation plan ready for the end of January 2020.</p>		
20	07 May 2018	162/18	<p>Proposal to Realign the Barry Way Jindabyne and to Address Issues with the Intersections of Barry Way with Eagle View Lane and Bungarra Lane</p> <p>That Council</p> <p>A. Approve the proposal to realign The Barry Way over the constructed road from the intersection with MR286 to the boundary of the national park.</p> <p>B. Approve the proposal to apply to the Crown to transfer those sections of The Barry Way which are Crown reserve road to Council.</p> <p>C. Authorise staff to negotiate with landowners for acquisition of the constructed Barry Way and, where possible, to offer to close corresponding sections of paper road and to dedicate the land to the landowner in compensation.</p> <p>D. To engage the services of a surveyor to identify those sections of the Barry Way which are not on line with the constructed</p>	Land & Property Officer	<p>22/01/2021 – LB: A&C Follow up email has been sent to landowner on Eagle View Lane requesting that he contact the Land and Property Officer to discuss the way forward.</p> <p>B. Application is being prepared to apply for sections of Crown Road to be transferred to Council.</p> <p>4/12/2020 – LB: A&B. Waiting on response from landowner who does not live locally.</p> <p>C. Letters are currently being prepared to commence negotiation with landowners adjoining Barry Way on Cobbon Hill. A quote has been sought from Public Works Advisory to carry out the compulsory acquisition of Crown land on Cobbon Hill.</p> <p>03/11/2020 – LB: A&B Surveyor has provided necessary information</p>	31/08/2022	N

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			<p>road.</p> <p>E. To acquire any Crown land upon which the Barry Way has been constructed through the process of the Land Acquisition (Just Terms Compensation) Act 1991 through the authority of the Roads Act 1993.</p> <p>F. Authorise the General Manager to execute any documents necessary to complete the project.</p> <p>G. Authorise the expenditure and allocate an amount of \$135,000 in the 2018/19 year Budget with funding to be provided from Stronger Communities Project PP-219 (Undertake project to align the road with road reserves).</p>		<p>which has now been provided to the land owner. Provision of this information will now allow action C to be completed.</p> <p>24/09/2020 – LB: A&B. Surveyor has addressed questions relating to the plan at the intersection of Eagle View Lane. The landowner was notified and again posed a number of questions. Most of these have been answered and the answer to the last question will be provided this week.</p> <p>C. Negotiation will commence next week with landowners adjacent to Cobbon Hill. This section of realignment of the Barry Way will involve compulsory acquisition from the Crown.</p> <p>D. This project has been divided into sections so that the surveyor completes the survey work as Council is ready to address each section.</p> <p>E. The section of the Barry Way which passes through Crown land without a road reserve is at the southern end and will be addressed as that stage is reached.</p> <p>26/08/2020 – LB: A&B Surveyor has notified Council that due to workload this plan may take a little longer.</p> <p>C Landowner has been notified that there is a delay involved in obtaining the information that they have requested.</p> <p>E-G Ongoing.</p> <p>29/07/2020 – LB: A & B Surveyor has been requested to provide the plan for the second section which will involve</p>		
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					<p>Eagle View Lane.</p> <p>C. Landowners have been notified that Council is waiting on plan.</p> <p>E-G. Ongoing.</p> <p>26/06/2020 – LB:</p> <p>The draft plan may be expected. The landowner is waiting on this information before proceeding.</p> <p>A. Survey is being done in sections</p> <p>B. Request for sections of Crown road to be transferred to Council will be carried out at the end of the project.</p> <p>C. Negotiations with landowners are ongoing.</p> <p>D. See A. above.</p> <p>E. Acquisition will be carried out as necessary when the plan for individual sections is finalised.</p> <p>F-G Ongoing.</p> <p>28/05/2020 – LB:</p> <p>The surveyor has promised to have the draft plan with the area of road to be closed and the area of the area to be acquired marked on the plan sent to Council within the next week. This plan will then be sent to the landowner.</p> <p>24/04/2020 – LB:</p> <p>Contacted the landowner on Eagle View Lane who has requested information. He wants to know how much land Council will require for the road and how much land he will receive in compensation. Will there be sufficient space for him to construct an eco-hut. The surveyor has been requested to calculate the area of both areas</p>		
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					<p>so that an accurate answer can be provided.</p> <p>26/03/2020 – LB: In view of the fact that the landowner has not contacted the Land and Property Officer to date a letter has been sent asking him to contact the Land and Property Officer to discuss his consent to the creation of the road reserve over the road in its current location through his property.</p> <p>02/03/2020 – LB: The Land and Property Officer met with the landowner and he said he will respond after consultation with his wife.</p> <p>20/01/2020 – LB: Waiting on response from landowner on Eagle View Road. He resides in Tasmania.</p>		
29	21 June 2018	253/18	<p>Council Property - Town View, Waterworks Hill, Bombala</p> <p>That Council</p> <p>A. Approve the proposal to demolish the residence located on lot 1 DP 1216130</p> <p>B. Serve notice on the tenant to vacate the premises in accordance with the Residential Tenancy Act.</p> <p>C. Engage the services of a suitably qualified contractor to demolish the residence, clear the site and dispose of any asbestos in accordance with the EPA Act; and</p> <p>D. Authorise the expenditure and allocate an amount in the 2018 Financial Year Budget with funding to be provided from the Former</p>	Manager Water and Wastewater Operations	<p>29/01/2021 - JM: No further update.</p> <p>25/11/2020 – JM: A-D. The demolition of the building will take place with the facility upgrade.</p> <p>03/11/2020 – JM: DPIE Water comments received on 3/11/2020 for Bombala. Currently being reviewed prior to community consultation commencing.</p> <p>24/09/2020 – JD: Both Bombala and Delegate option reports complete and with DPIE for comment. Both now endorsed by Council. Community consultation with both communities will be held once comment</p>	30/03/2021	N

			Bombala LGA Reserve.		<p>from DPIE received.</p> <p>27/08/2020 – BC: A-D. Option Study Report for Bombala sent to DPI Water for comment. Email sent to DPI on 11 August 2020 attaching Delegate Option Study Report and also sought comments from DPI on Bombala Options Study Report.</p> <p>28/07/2020 – MR: A. Under the provision of the State Environmental Planning Policy (Infrastructure) 2007, development for the purpose of water treatment facilities may be carried out by or on behalf of a public authority without consent on land in a prescribed zone. No DA would be required to rebuild the water treatment works in Bombala, however it will need an REF. The demolition of the existing building will be included as part of the REF for the rebuild. B. The tenant has vacated the dwelling and all utility services have been disconnected. C. Demolition will be a component of the WTP rebuild in accordance with the Options Study and REF. D. Expenditure is expected to be incorporated in the \$10M options funding grant.</p> <p>25/06/2020 – GS: Options study is complete covering Security of supply, alternate water sources and quality issues driving a new water treatment plant with presentation by designer to Councillors scheduled</p>		
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					<p>for 2 July 2020.</p> <p>01/06/2020 – MR: No further update until adoption of final options study.</p> <p>22/04/2020 – GS: Demolition of BWTP Cottage on hold pending Bombala/Delegate Water Supply Options Study recommendations.</p> <p>23/03/2020 – MR: Demolition of BWTP Cottage to coincide with Bombala WTP refurb or rebuild in accordance with Bombala/Delegate Water Supply Options Study recommendations.</p> <p>02/03/2020 – MR: Demolishment of the residence will depend on the outcome of the Options Study and recommendations. Options Study will be provided to Council when received.</p> <p>14/01/2020 – AS: Still waiting on the Bombala/Delegate Water Options Study Report – expected finalisation April 2020.</p>		
57	6 September 2018	314/18	<p>Proposed Acquisition of Land in Cooma That Council A. Acquire Lots 400 and 434 DP 750535 and lot 461 DP 41999 by compulsory process under the Land Acquisition (Just Terms Compensation) Act 1991 by authority contained in the Local Government Act 1993</p>	Property Officer	<p>12/01/2021 – JH: The acquisition process is finalised, Gazette notice featured in Government Gazette of 11 December 2020. The solicitor is preparing First Title on each lot.</p> <p>27/11/2020 – JH:</p>	28/02/2021	N

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			<p>for the purpose of saleyards.</p> <p>B. That the land be dedicated as Operational land in accordance with the Local Government Act 1993</p> <p>C. That minerals be included in this acquisition</p> <p>D. That this acquisition is not for the purpose of resale</p> <p>E. That the necessary applications be made to the Minister for Local Government and the Governor.</p> <p>F. That the Common Seal be affixed to all documentation required to be sealed to give effect to this resolution.</p> <p>G. That following the acquisition of the three Crown allotments, the eleven lots comprising the Cooma saleyards be consolidated into a single allotment.</p> <p>H. That this project be funded from the former Cooma Monaro Shire Council reserve fund.</p>		<p>A to F: Awaiting the acquisition notice number to be issued from the Office of Local Government, which is required prior to publishing the gazette notice.</p> <p>20/10/2020 - JH:</p> <p>A to F: After PAN notification date of 13 November OLG will send the relevant paperwork to both the Minister and Governor for approval. Once documents are approved OLG will send notice and then gazettal will occur 120 days after this notice.</p> <p>G: This will take place once the acquisition has been approved and finalised by OLG and Crown.</p> <p>H: All costs will be funded from the former Cooma Monaro Shire Council reserve fund.</p> <p>23/09/2020 JH:</p> <p>A to F: Proposed acquisition notice (PAN) lodged now waiting for Acquisition Number to prepare Gazette Notice. Compensation monies deposited to Crown as per PAN.</p> <p>26/08/2020 - JH:</p> <p>A to F: Notice from OLG to lodge PAN (proposed acquisition notice) and PAN lodgement was completed and lodged with Crown, NTSCORP and NSWALC. There is a 90 day period that OLG has now to complete the notice and gazette the acquisition, subject to no submissions are received from NTSCORP and NSWALC. Submissions from NTSCORP and NSWALC are not expected as this was reviewed prior to the PAN being</p>		
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					<p>sent during the original application, but is a requirement of the PAN.</p> <p>G: This will take place once the acquisition has been approved and finalised by OLG and Crown.</p> <p>H: All costs will be funded from the former Cooma Monaro Shire Council reserve fund.</p> <p>22/07/2020 – JH:</p> <p>A to f: Updated Valuation report submitted to Crown to enable a faster completion of this acquisition once approval received from OLG. Latest email received from OLG is that they are following up on our application and have not forgotten about it. No further response from Crown as to permission to begin project whilst waiting for OLG to send documentation of approval. None of these items can be finalised until a response from OLG is received.</p> <p>G: This will take place once the acquisition has been approved and finalised by OLG and Crown.</p> <p>H: All costs will be funded from the former Cooma Monaro Shire Council reserve fund.</p> <p>24/06/2020 – JH:</p> <p>A to H: Latest email received from OLG is that they are following up on our application and have not forgotten about it. No response from Crown as to permission to begin project whilst waiting for OLG to send documentation of approval. None of these items can be finalised until a response from</p>		
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					<p>OLG is received.</p> <p>28/05/2020 – JH: Email received from OLG on 20/5/2020 advising they can confirm that it has been processed, unfortunately they are unable to advise as to when/if it will be approved. Following up with Crown as to the option to gain approval for works to begin prior to acquisition taking place. Unfortunately with most staff working remotely responses are slower than usual.</p> <p>27/04/2020 - JH: Numerous requests have been sent to Office of Local Government asking for this matter to be finalised. Council does not have the option to gain approval for acquisitions from anyone other than OLG.</p> <p>26/03/2020 - JH: Waiting on response from OLG.</p> <p>27/02/2020 - JH: All information is with OLG and waiting for approval to come through.</p> <p>15/01/2020 - JH: Waiting on response from Crown to advise that the Special Lease will be extinguished after acquisition has been completed to finalise documents required by OLG.</p>		
74	4 October 2018	353/18	<p>Clr Castellari Notice of Motion - Rooftop Solar That Council A. Support the Albury City Council motion</p>	Executive Assistant to Chief Executive	<p>28/01/2021 – JB: The CEO requested an update from LGNSW regarding to their advocacy of behalf of the local</p>	Ongoing	N

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			<p>regarding legislative changes to enable the implementation of a program similar to that implemented by Darebin City Council in Victoria;</p> <p>B. Advocate for the legislative changes to local members and relevant Ministers;</p> <p>C. Carry out due diligence with a business case which includes funding options, power under current legislation that would provide solar subsidy schemes for residence and businesses within the SMRC council area; and</p> <p>D. Provide for public consultation process once the above has been carried out.</p>	<p>Officer, Mayor and Councillors</p>	<p>government sector (as per resolution 100 Solar Buy Back - from the 2018 LGNSW Conference).</p> <p>Following is their update:</p> <p>LGNSW advocated for changes to legislation, including the Local Government Act, to provide incentives and mechanisms for households to adopt renewable energy systems through:</p> <ul style="list-style-type: none"> • Writing to the (then) Minister for the Environment and Minister for Local Government, Gabrielle Upton • Follow up letter with Minister for the Environment, Matt Kean and Minister for Local Government, Shelley Hancock (see attached) • Submission to <u>Treasury Laws Amendment (Improving the Energy Efficiency of Rental Properties) Bill 2018</u> (Federal) • Input to the Department of Planning, Industry & Environment project to identify how NSW councils could be further supported to reduce emissions (report not public). <p>While a response was not received from the Minister for the Environment and Minister for Local Government, Gabrielle Upton from the 2018 conference letter, a response was received from Minister Upton the previous year on the same policy matter. The response noted the State Government's actions to improve energy efficiency, however did not address the request to amend the Local Government Act.</p> <p>LGNSW continued to advocate to the NSW</p>		
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					<p>Government but has not yet received a response from Minister Kean or Hancock.</p> <p>Unfortunately the Federal Treasury Laws Amendment (Improving the Energy Efficiency of Rental Properties) Bill 2018 has since lapsed. However the second reading speech notes elements of LGNSW's submission regarding split incentives, indicating that there is support for this kind of measure at the federal sphere of government.</p> <p>The <u>LGNSW Policy Platform</u> has also been updated to support new and fairer financing opportunities for local government including for fees and charges, a range of funding mechanisms to allow councils to build climate resilience in their communities, and enabling the update of zero and low carbon technologies through appropriate investment, concessions and legislation (see Finance Position Statement and Climate Change Position Statement).</p> <p>LGNSW will continue to advocate on this matter and others matters of importance to our members and especially those arising from annual conference resolutions.</p> <p>26/11/2020 – JT: Investigation underway for further information.</p> <p>23/10/2020 – JT: No further update.</p> <p>28/09/2020 – JT:</p>		
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					<p>No further update.</p> <p>03/08/2020 – JT: No further update</p> <p>29/06/2020 – SC: A. Motion supported at LGNSW Annual Conference. B. Raised in conversation with Local Member and LGNSW. C & D. No action.</p> <p>29/05/2020 – SC: No further update.</p> <p>29/04/2020 – SC: No further update.</p> <p>04/03/2020 – SC: No further update. 06/02/2020 – SC: No further update.</p> <p>03/12/2019 – SC: B. The CEO requested an update from LGNSW in regarding to their advocacy of behalf of the local government sector (as per resolution 100 Solar Buy Back - from the 2018 LGNSW Conference). LGNSW has made representations to the previous Minister for the Environment and Minister for Local Government prior to the latest cabinet reshuffle. The matter was also raised in LGNSW's submission to the Senate Standing Committee on</p>		
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					<p>Environment and Communications Inquiry into Treasury Laws Amendment (Improving the Energy Efficiency of Rental Properties) Bill 2108.</p> <p>Further to this, LGNSW also raised this matter at their liaison meeting with the Office of Environment and Heritage and will continue to advocate on the issue as opportunities arise.</p>		
88	1 November 2018	394/18	<p>Planning Proposal 461 Barry Way, Moonbah to Amend Snowy River Local Environmental Plan 2013</p> <p>That:</p> <p>A. The report from the Senior Strategic Land Use Planner on the Planning Proposal 461 Barry Way (Lot 101 DP 817374) be received.</p> <p>B. The Planning Proposal be submitted to the Minister of NSW Planning & Environment for a Gateway Determination in accordance with Section 3.34 of the <i>Environmental Planning and Assessment Act 1979</i>.</p> <p>C. The Department of Planning and Environment be advised that Council wishes to be issued with an authorisation to use delegation for the Planning Proposal.</p> <p>D. In the event NSW Department of Planning & Environment issues a Gateway Determination to proceed with the Planning Proposal, consultation be undertaken with the community and government agencies in accordance with Schedule 1, Division 1, Clause 4 of the <i>Environmental Planning and Assessment Act 1979</i> and any directions of</p>	Senior Strategic Land Use Planner	<p>14/01/2021 – AA: No further update.</p> <p>26/11/2020 – AA: No further update.</p> <p>30/10/2020 – AA: No further update.</p> <p>25/09/2020 – AA: No further update.</p> <p>28/08/2020 – AA: No further update. Proposal is waiting for proponent to respond to agency concerns and is on hold to the conclusion of the SAP Masterplan. The following sections of the Council resolution have been completed.</p> <p>A. No action required. B. Completed. C. Completed. D. Referred to relevant Government Agencies. A objection was received from OEH. Further information was requested from proponent. Awaiting response.</p>	Ongoing	N

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			the Gateway Determination.		<p>30/07/2020 – AA: No further update.</p> <p>22/06/2020 – AA: No further update.</p> <p>03/06/2020 – MA: No further update and not expected to be any significant progress until the SAP masterplan is more fully developed.</p> <p>05/05/2020 – AA: An altered Gateway determination was issued by the Department of Planning Industry and Environment extending the timeframe for completion by 24 months to 7 June 2022. This allows the proposal adequate time to be considered and finalised after the Snowy Mountains Special Activation Precinct Masterplan is completed.</p> <p>19/03/2020 – MA: No response received from DPIE regarding request for extension of time due to SAP Masterplan. In process of following up with DPIE.</p> <p>31/03/2020 – AS: No further update.</p> <p>02/03/2020 – BD: No further update.</p> <p>20/01/2020 – AA: A letter has been forwarded to State Government requesting the Gateway Determination date be</p>		
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					<p>extended to coincide with the conclusion of the Go Jindabyne masterplan.</p> <p>06/12/2018 – MA:</p> <p>B. Planning proposal has been submitted to the Minister of NSW Planning and Environment for a Gateway Determination.</p> <p>C. Council has advised Department of Planning and Environment that Council wishes to be issued with an authorisation to use Delegation for the Planning Proposal Cannot be actioned until a determination is given.</p>		
165	21 February 2019	68/19	<p>Parking in the laneway at the rear of the Jindabyne Town Centre</p> <p>That Council</p> <p>A. Approve the proposal to enter into public consultation with the shopkeepers and owners in Jindabyne Town Centre regarding changes to the laneway at the rear of the shops.</p> <p>B. Receive a further report regarding the results of the public consultation and the proposed way forward together with detailed costings.</p>	Manager Corporate Projects	<p>5/01/2021 – GH:</p> <p>waiting indication of SAP intentions for the Jindabyne Town Centre precinct.</p> <p>4/12/2020 – LB:</p> <p>A. This project needs to be incorporated within a range of projects currently underway in the Jindabyne town centre to ensure that a good outcome is achieved. Once more integrated planning has occurred the project will be scheduled.</p> <p>8/10/2020 – LB:</p> <p>A. This project has temporarily been place on hold.</p> <p>B. Further report will be presented to Council at the appropriate time.</p> <p>24/09/2020 – LB:</p> <p>A. Amended plan still to be received by Council.</p> <p>26/08/2020 – LB:</p>	31/08/2021	N

					<p>A. Council has requested a minor adjustment to the concept plan. When the concept plan is amended it is proposed to form a Steering Committee to guide the project to completion.</p> <p>B. Further report will be submitted for Council's consideration when the public consultation has taken place.</p> <p>29/07/2020 – LB:</p> <p>A. Council is in receipt of the draft survey plan and is currently waiting on the design plan. When both plans are to hand Council will undertake public consultation.</p> <p>B. Following public consultation a further report will be prepared for Council with detailed costings.</p> <p>26/06/2020 – LB:</p> <p>The Road Safety Officer advised that the surveyor has been selected and the project is progressing.</p> <p>A. Public consultation will take place when the survey and design is completed.</p> <p>28/05/2020 – LB:</p> <p>RFQ sent out to four surveyors for quotation for survey and design. This is to be funded by RMS.</p> <p>28/05/2020 – LB:</p> <p>RFQ sent out to four surveyors for quotation for survey and design. This is to be funded by RMS.</p> <p>24/04/2020 – LB:</p> <p>Specification for the tender is currently underway.</p>		
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					<p>Collaboration between the Special Projects Officer and the Road Safety Officer is being undertaken in view of the issues encountered with the proposed construction of the public toilets in Jindabyne.</p> <p>26/03/2020 – LB: Tenders will need to be called for the survey and design work. When survey & design is completed, staff will arrange for public consultation.</p> <p>02/03/2020 – LB: Waiting on survey and design so that public consultation can be arranged.</p> <p>03/02/2020 – LB: Shopkeepers and shop owners in the Jindabyne Town Centre have been notified by letter that Council has been successful in securing grant funding for survey and design of the back lane.</p>		
211	21 March 2019	127/19	<p>Delegate Disadvantaged Housing That Council continue with the current arrangement of Facilities staff managing the tenants and maintenance on the properties pending community consultation, and bring a report back to Council.</p>	Coordinator Land & Property	<p>27/01/2021 – TP: No further update.</p> <p>27/11/2020 – TP: No further update.</p> <p>26/10/2020 – TP: Design of consultation mechanics pending, with input from former Facilities staff to be included.</p> <p>25/09/2020 – TP: It is anticipated that community consultation will be initiated in first quarter of 2021 calendar year.</p>	30/06/2021	N

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					<p>27/08/2020 – TP: Council continuing to manage properties. Review of the background and full context relating to this item required by Land & Property unit.</p> <p>24/07/2020 – KH: This area is now under the Land & Property Portfolio. An initial handover has been conducted with a more detailed one to follow explaining what steps have been taken so far and why, and to work together moving forward on this.</p> <p>26/06/2020 – KH: There is no further update as there has been too much occurring with bushfires and COVID.</p> <p>01/06/2020 – KH: No further update.</p> <p>28/04/2020 – KH: No further update.</p> <p>27/03/2020 – KH: No further update.</p> <p>02/03/2020 – KH: Mail out to the community at Delegate seeking their feedback to be arranged asap to gauge thoughts.</p>		
227	17 April 2019	151/19	Consolidation of Reserve no. 530002 Centennial Park and Lot 6 DP 758280 Cooma Visitors Centre as one Crown Reserve for General Community Use That Council	Land & Property Officer	<p>22/01/2021 – LB: A. Follow up phone calls to Crown Lands has confirmed that Crown Lands is still awaiting the native title assessment to be completed.</p>	28/02/2021	N

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			<p>A. Request that the Crown add lot 6 DP 758280 to Reserve 530002 comprising Centennial Park and add an additional purpose of "General Community Use" to the Reserve.</p> <p>B. Relinquish Licence LI 453017 for the use of the Cooma Visitors Centre when Lot 6 DP 758280 is added to Reserve 530002.</p>		<p>4/12/2020 – LB: A. Crown Lands are waiting on a native title assessment to be completed internally prior to approval and gazettal.</p> <p>26/10/2020 – LB: A. A further email has been sent to Crown Lands requesting an update. B. The licence will be relinquished when Crown Lands has completed their processes.</p> <p>24/09/2020 – LB: A. An email has been sent to Crown Lands asking for an update on the progress of this matter.</p> <p>26/08/2020 – LB: A. Crown Lands has assured the Land and Property Officer that the documentation recommending the amendment to both reserves has gone before the Minister. B. The licence will be relinquished when Crown Lands has completed their processes.</p> <p>29/07/2020 – LB: This matter needs to be signed off by the Minister and then must be advertised in the Government Gazette as a part of the process. It is anticipated that it may take some months to finalise.</p> <p>26/06/2020 – LB: Communication with NSW ALC confirmed that the claim over the Visitors Centre has been rescinded. This information will be relayed to Crown Lands with a request to expedite the matter. A. Crown Lands is presently preparing the</p>		
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					<p>documentation for transfer to Council as Crown Land Manager</p> <p>B. The licence will be relinquished in conjunction with transfer to Council Management.</p> <p>28/05/2020 – LB: Reminder was sent to Crown Lands last week. This matter will take some time to resolve at the Crown Lands level.</p> <p>24/04/2020 – LB: Crown Lands has advised that due to the COVID-19 Pandemic this process may suffer some delays.</p> <p>26/03/2020 – LB: Crown was sent a second reminder today. It is an involved process, and will take a while to review, given the current COVID-19 pandemic and the recent bushfires.</p> <p>02/03/2020 – LB: Negotiations with the Crown are ongoing. It is likely that the Crown would prefer lot 6 to be placed under Council management & that the lease be rescinded. We are currently waiting on a reply.</p> <p>20/01/2020 – LB: This matter has been escalated at Crown Lands to achieve a decision on the way forward.</p>		
260	16 May 2019	194/19	Classification and Categorisation of Crown Land in Council's Care and Control That Council approve the proposed categorisation of Crown land as per attachment 1	Property Officer	<p>12/01/2020 – JH: The consultant has advised the draft plans of management are expected for early March for Council's staff to review before being</p>	30/06/2021	N

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			to report Classification and Categorisation of Crown Land in Council's Care and Control		<p>submitted to Council.</p> <p>25/11/2020 – JH: Community consultation completed for the initial stage of the Plans of Management (PoM). The 'have your say' submissions will be collated, reviewed and passed onto the consultants. This feedback will used to help draft the PoM, which will go out for community consultation, planned for early March 2021.</p> <p>03/11/2020 - JM: Community consultation has commenced via the Yoursay website from mid-October and face-to-face drop in sessions in Bombala, Cooma and Jindabyne for mid-November. Community engagement framework continually being reviewed throughout the consultation to ensure we are reaching all those in the community who may have an interest.</p> <p>23/09/2020 - JH: Council has received the notice from Crown on the categories applied to the Reserves. These have been passed on to the Contractor and the plan is for the Draft PoM to go to public consultation mid-October via council's website and then face to face consultation to take place.</p> <p>26/08/2020 - JH: Crown have not returned the approval of the application after updates were provided to Crown as per their request. This has been brought up by many other councils as most have not received any notifications. This has been raised with Crown and</p>		
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					<p>the Consultants preparing the Plan of Management are also following up with Crown on Council's behalf.</p> <p>22/07/2020 – JH: Still waiting for approval of Council application from Crown. Draft Plans of Management in preparation stage.</p> <p>24/06/2020 - JH: Updated changes completed and lodged with Crown, awaiting their approval of the application.</p> <p>28/05/2020 – JH: Crown advised they would like some changes made to the application for some of the categories. Changes made as per request and submitted Friday 29 May following review by consultant. Community consultation process is being put in place by Consultant and hope to have a final plan for process.</p> <p>27/04/2020 - JH: This application is with DPIE Crown Lands. There is a large backlog of applications and the implications of COVID-19 have added more time constraints on these applications. The contractors are also in contact with Crown to try and get this process expedited.</p> <p>26/03/2020 – LB: The consultants engaged by Council to do the Plan of Management for Crown Land have checked with Crown Lands about approval of the categorisation for Crown Land in SMRC and have advised that the</p>		
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					<p>Crown is still working through the many submissions it has received.</p> <p>02/03/2020 – LB: Council is waiting on confirmation of approval of categorisations. The Plans of Management are currently underway.</p> <p>20/1/2020 – LB: Requests for classification and categorisation have been submitted for approval by CL. A copy of the submission has been sent to Council's Contractors to enable them to commence work on the Plan of Management for Crown Land to be managed as community land under the Local Government Act.</p>		
290	20 June 2019	227/19	<p>Application to Crown Land to be appointed as Land Manager to Various Waste Management Sites</p> <p>That Council requests to be appointed as Land Manager of the following Reserves:</p> <p>A. Dalgety Landfill Lot 2 DP 837128, Reserve 88070 for Rubbish Depot under Crown control;</p> <p>B. Bombala Landfill Lot 123 DP 756819, Reserve 15472 for Night Soil Depot under Crown control;</p> <p>C. Bombala Landfill Lot 300 DP 756819, Reserve 49491 for Night Soil Depot under Crown control;</p> <p>D. Berridale Transfer Station Lot 178 DP 756837, Reserve 73609 for Sanitary Purpose under Crown control;</p> <p>E. Berridale Landfill Lot 153 DP 756694, Reserve 47391 for Rubbish Depot under</p>	Manager Resource and Waste	<p>12/01/2021 – MT: E. No further update from Crown.</p> <p>25/11/2020 – JH: E. No further update from Crown.</p> <p>20/10/2020 - JH: A, B, C & D. Complete. E. No further update.</p> <p>23/09/2020 - JH: A, B, C & D. Complete. E. NSW ALC are following up on this item they referred to the Local Aboriginal Land Council (LALC) with the recommendation that the CEO of the LALC refer it to the LALC Board for consideration of claim withdrawal. NSWALC will advise of the outcome when received, they have advised that the LALC are not meeting regularly</p>	Ongoing	N

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			Crown control; and Request the purpose of land be changed to Urban Services for Reserves 15472 & 49491		<p>during this COVID pandemic.</p> <p>26/08/2020 -JH: A, B, C & D. Complete.</p> <p>F. NSW ALC are following up on this item they referred to the Local Aboriginal Land Council (LALC) with the recommendation that the CEO of the LALC refer it to the LALC Board for consideration of claim withdrawal. NSWALC will advise of the outcome when received, they have advised that the LALC are not meeting regularly during this COVID pandemic.</p> <p>24/06/2020 – JH: A, B, C & D. Complete.</p> <p>E. This item has been referred by NSWLALC to the Local Aboriginal Land Council (LALC) with the recommendation that the CEO of the LALC refer it to the LALC Board for consideration of claim withdrawal. NSWALC will advise of the outcome when received.</p> <p>28/05/2020 – JH: E: Email received from NSWALC requesting further information on this Reserve. Gazette notices were researched and supplied to NSWALC. They still require any information that Council may have on the lawful use and occupation of this land and/or need for this land for an essential public purpose, as at 8 June 2010. Following up on this request with Waste Team. Spoke again to</p>		
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					<p>NSWALC 27/5/2020 advice they are also now discussing with LALC with regard to their interest in the land due to it not being used for many years, as such they may wish to keep the land claim active.</p> <p>30/03/2020 – JH: No further update.</p> <p>22/01/2020 – JH: E. Property officer has written to the NSW Aboriginal Land Council to see if they wish to revoke their interest as ALC 25795 is current on this reserve.</p> <p>09/01/2020 – MD: A. Confirmation has been received Council is the Land Manager of Dalgety Landfill Lot 2 DP 837128, Reserve 88070 for Rubbish Depot; B. Confirmation has been received Council is the Land Manager of Bombala Landfill Lot 123 DP 756819, Reserve 15472 for Night Soil Depot; C. Confirmation has been received Council is the Land Manager of Bombala Landfill Lot 300 DP 756819, Reserve 49491 for Night Soil Depot; D. Confirmation has been received Council is the Land Manager of Lot 178 DP 756837, Reserve 73609 for Sanitary Purpose under Crown control; E. Awaiting confirmation.</p>		
333	18 July 2019	277/19	Australian Tourist Park Management - NRMA - Caravan Park Jindabyne That Council consider the approval for the Lessee to execute the 2 x 5 terms on the Lease	Commercial Land Officer	<p>12/01/2021 – KH: Correspondence received from BMR that lease has been lodged for registering. Council was requested to execute the lease as a crown land</p>	28/02/2021	N

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			<p>Agreement when the first option to renew is due in October 2019 which will take the Lease Agreement through until October 2029.</p>		<p>manager and pay a further \$345.40 payable to Land Registry Services to formalise this.</p> <p>27/11/2020 – KH: Awaiting confirmation from BMR on registration of the lease.</p> <p>26/10/2020 – KH: BMR is finalising the registration.</p> <p>24/09/2020 – KH: BMR is actioning the registration of the lease</p> <p>25/08/2020- KH: Documents with BMR for action.</p> <p>24/07/2020 – KH: CEO has signed, awaiting a cheque to be drawn to go with signed lease back to BMR for action</p> <p>26/06/2020 – KH: Signed lease has been received and forwarded onto the CEO Office for signing.</p> <p>28/05/2020 – JH: Solicitors have advised the signed lease agreement should be returned to Council next week.</p> <p>27/04/2020 - JH: Correspondence has been received by Council's Solicitor advising the Lease Agreement has had a few minor amendments and is with NRMA for exaction of same.</p> <p>26/03/2020 - JH:</p>		
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					<p>Council is liaising with NRMA in regard to this item.</p> <p>27/02/2020 -JH: Council Solicitor and NRMA Solicitor are reviewing Agreement and making some minor amendments.</p> <p>15/01/2020 - JH: Solicitor has sent through an updated Agreement with some changes that were required to be made for further review. This is now back with the Solicitor.</p>		
315	18 July 2019	258/19	<p>Establishment of Access to Lot 10 DP 7505534 and lot 73 DP 750565 - Southern Tablelands 4 Wheel Drive Club</p> <p>That Council</p> <ul style="list-style-type: none"> A. Negotiate with the owner of lot 15 to realign the road over the track through his property. B. Engage the services of a surveyor to survey the off-line section of Bundarra Road through lot 15. C. Close the section of Bundarra Road which is off line. D. Dedicate the section of Bundarra Road to be closed to the landowner in compensation. E. Take ownership of the bridge which has been constructed over the creek. F. Acquire the land within the proposed road reserve 20 wide in accordance with a survey plan. G. Apply to the Crown to have the Crown reserve road which passes through lot 20 transferred to Council as a Council public road. H. Acquire approximately 3ha of lot 20 around 	Chief Operating Officer	<p>08/02/2021 – JM:</p> <ul style="list-style-type: none"> A. Letter sent to owner of lot 15 enquiring if owner is willing to negotiate to realign road over track through his property. B – D; F – Subject to outcome of part A. G – Completed. E, H, I – not to be completed due to resolution 368/19. 	30/06/2021	N

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			<p>the Crown reserve road in order to create a more viable access to the bridge.</p> <p>I. Gazette the length of Bundarra Road as a Council public road from the intersection of Jerangle Road to the creek .</p> <p>J. Authorise the expenditure amount of \$60,000 in the 2020 Financial Year Budget with funding to be provided from Other Internal Reserves account 35116.</p>				
347	15 August 2019	296/19	<p>Road Closure and Creation of Road Reserve - Badja Road</p> <p>That Council</p> <p>A. Approve to formally close the Council public road that traverses lot 1 DP 124507, Lot 2 DP 1195991 and Lots 15,16 & 81 of DP 752146;</p> <p>B. Engage the services of a Surveyor to prepare a plan of subdivision for the creation of a road reserve over Badja Road;</p> <p>C. Agree to exchange the former closed road through the affected properties in compensation of the area required of the privately owned properties for the road reserve to be created over Badja Road; and</p> <p>D. Authorise the General Manager to execute the documents to give effect to the above</p>	Land and Property Officer	<p>22/01/2021 – LB: A&B Landowner has been contacted by phone to advise that Council is going to commence the road closing process in early 2021. Letters and advertising will commence in late January.</p> <p>4/12/2020 – LB: A&B. Letters to affected landowners and notifiable authorities being prepared. The road closing will effectively commence when the 28 day advertising period has ended. C. Letters to appropriate landowners include proposal to dedicate closed road in compensation for the area to be acquired.</p> <p>23/10/2020 – LB: A. Subject of resolution 296/19 B. Survey plan has been received C. Exchange will occur at the appropriate time D. Documents will be executed at the appropriate time.</p> <p>24/09/2020 – LB: B. The plan has been received and letters regarding road closure in accordance with</p>	30/03/2021	N

					<p>legislative requirements are being prepared.</p> <p>27/07/2020 – LB: A & B. Council is in receipt of a draft plan which has been checked and the surveyor has been requested to provide the final plan with Administration Sheet. When the final plan is received an application will be submitted for Subdivision Certificate.</p> <p>26/06/2020 – LB: A. Surveyor has given assurance that the plan will be sent to Council in the next two weeks. B. This will be done in consultation with landowners after plan of subdivision is received.</p> <p>28/05/2020 – LB: Contractor has been asked to forward plan and it is anticipated that it will be available very shortly.</p> <p>24/04/2020 – LB: Discussion with the contractor revealed that due to COVID-19 there would be some delay but the plan is now expected any day.</p> <p>26/03/2020 – LB: Council is waiting on survey plan before proceeding.</p> <p>02/03/2020 – LB: Survey work is currently being carried out.</p> <p>20/01/2020 – LB: Landmark Surveys have been engaged to carry out</p>		
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					the survey and produce a plan.		
352	15 August 2019	301/19	Proposed Closure and Sale of Public Pathway in Kalkite That Council A. Agree to close the pathway and sell the land 50% to each adjoining landowner for \$10,000 including GST each with each party to pay their own legal fees; B. Notify the owners of lots 38 and 39 that Council approves the payment for 50% of the pathway as a "repayment schedule" to be paid in conjunction with the land rates to be fully paid prior to 30 June 2020; C. Apply to the Crown to close the public pathway; D. Engage the services of a surveyor to create a plan of subdivision with the pathway to be divided along its length (front to back); E. Engage the services of a solicitor to draw up contracts for the sale of the land; and F. Authorise the General Manager to execute the documents for the sale of the property	Land & Property Officer	22/01/2021 – LB: A. Surveyor has been asked to lodge the plan of the pathway to close the road and to provide the plan of subdivision for the pathway. C. Response has been received from Crown Lands. D. Plan of subdivision will be available shortly. E. When the plan of subdivision is being processed Council's solicitor will be asked to arrange for the contracts for the sale of the land. F. Council's CEO will execute the contracts at the appropriate time. 4/12/2020 – LB: A. Closure process progressing. B. Owners notified. Payment plan now subject to Council resolution 57/20. C. Currently waiting on response from Crown Lands D. Surveyor notified that plan of subdivision will be needed shortly. E. Solicitor asked to commence drawing up contracts for the sale of the land. 23/10/2020 – LB: A & B. Advertising period has ended and one objection was received. The objection was a general one, which objected to any pathway in Kalkite being closed. C. Process has changed and new application to Crown Lands has been submitted	30/06/2021	N

					<p>D. Surveyor has been asked for an anticipated date for the plan of subdivision</p> <p>E. Contracts will be drawn up based on the plan of subdivision when the plan is available.</p> <p>F. Documents will be executed at the appropriate time.</p> <p>24/09/2020 – LB:</p> <p>A&B. Advertising period has ended and one objection was received. The objection was a general one, which objected to any pathway in Kalkite being closed.</p> <p>C. Waiting on response from Department of Industry - Crown Lands then the plan for road closing will be lodged and gazetted.</p> <p>D. The plan of subdivision will be available in approximately two weeks.</p> <p>E. The solicitor has been requested to get the contracts for the sale of the land ready for when the plan of subdivision is received.</p> <p>26/08/2020 – LB:</p> <p>A&B. Letters to landholders and notifiable authorities have been sent. At this time all responses have been positive. Waiting on response from Crown Lands for consent to proceed and for public pathway to vest in Council following closure.</p> <p>G. This is no longer a requirement under the Act.</p> <p>H. The plan of subdivision will be available in approx.. 6 weeks. In the meantime, the road closure is progressing.</p>		
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					<p>E&F. This will take place at the appropriate time.</p> <p>27/07/2020 – LB: Follow-up with Council’s surveyor determined that the plan to close the pathway will be received at Council by the end of July. Letters have been prepared to notify the local community of the proposal to close the pathway. The letters will be posted.</p> <p>26/06/2020 – LB: A. Landowners have been notified of Council resolution. Resolution /19 reviews the payment period until 30/6/2023. B. Application cannot be made until plan of subdivision is to hand. C. Plan of subdivision to divide the pathway lengthwise cannot be done until the pathway is closed. D. Contracts will be drawn up as soon as closure of the pathway is registered and the plan of subdivision is ready.</p> <p>28/05/2020 – LB: Council’s Finance Dept. are unable to set up a Special Rate in the rating system and they have suggested that Sundry Debtor accounts be set up with regular quarterly payments to be fully paid prior to March 2023. This will enable the sale of the land to proceed prior to 30/06/2020.</p> <p>24/04/2020 – LB: Arrangements are currently underway to set up a payment plan and a surveyor has been engaged.</p>		
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					<p>26/03/2020 – LB: All parties have been notified of the Council resolution and quotes for the survey of the pathway have been sought. This resolution is now superseded by resolution 57/20.</p> <p>02/03/2020 – LB: Purchasers were not happy with the timeline for completion set by the Council resolution and a further report has been submitted to the March Council meeting.</p> <p>20/01/2020 – LB: Landowners were notified of Council resolution via mail but are intending to write to Council requesting more time to pay.</p>		
379	19 September 2019	333/19	<p>Finalisation of Draft Bush Fire Prone Lands Map 2019</p> <p>That Council</p> <p>A. Receive and note the report of the Senior Strategic Land Use Planner on the finalisation of the draft Bushfire Prone Land Map;</p> <p>B. Submit the draft Bush Fire Prone Land Map and associated supporting documentation to the NSW Rural Fire Service for certification and provide a letter (attachment 3) to the NSW RFS Commissioner;</p> <p>C. Consent to a public notice (attachment 4) being attached to Section 10.7 (formerly Section 149) Planning Certificates advising of the bushfire prone lands changes until such time as the draft map is certified; and</p> <p>D. Advise the community and stakeholders via its website and the local newspaper once the</p>	Senior Strategic Land Use Planner	<p>14/01/2021 – AA: RFS have advised Snowy Monaro BFPL map is a priority and will be certified early 2021.</p> <p>26/11/2020 – AA: Council staff met with RFS and this matter was discussed. RFS is undergoing a restructure in which mapping certification will be prioritised.</p> <p>04/11/2020 – AA: No further update.</p> <p>25/09/2020 – AA: RFS have advised that draft map is with a commissioner to be signed.</p> <p>30/07/20250 – AA: Council staff have sought update from NSW RFS on</p>	31/03/2021	N

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			Bush Fire Prone Land Map has come into effect.		<p>this topic, awaiting response.</p> <p>22/06/2020 – AA: Letter sent to RFS in October 2019 requesting the Commissioner of the RFS to certify the draft map. Council Staff awaiting update from RFS on this certification process.</p> <p>03/06/2020 – MA: No further update. Waiting for RFS to finalise.</p> <p>30/09/2019 – AA: A. Noted. B. Letter will be forwarded the Rural Fire Service on 1 October 2019. C. Information has been circulated to all relevant planning administration officers to be distributed with all 10.7 certificates Will be actioned once the Rural Fire Service have advised that the map will be certified by the commissioner.</p>		
388	19 September 2019	343/19	<p>Proposed Compulsory Acquisition of Part Lot 7002 DP 1028529 Crown Land Travelling Stock Reserve</p> <p>That Council</p> <p>A. Approves the acquisition of the constructed section of Dalgety Road 20m wide which traverses lot 7002 DP 1028529 for the purpose of public road through the process of <i>Land Acquisition (Just Terms Compensation) Act 1991</i> for the purposes of s.178 of the Roads Act 1993;</p> <p>B. Seek approval from the Minister for Local Government and/or the Governor in</p>	Land & Property Officer	<p>22/01/2021 – LB: A. Quotation for Public Works Advisory has been approved and PWA has been asked to proceed.</p> <p>4/12/2020 – LB: A-G. Quote from Public Works Advisory to complete the acquisition of the travelling stock reserve is awaiting approval. NSW Aboriginal Land Council is considering the request to excise the road from their claim.</p> <p>03/11/2020 – LB: A-G. Quotation has been received from Public</p>	28/02/2021	N

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			<p>accordance with section 187 of the Local Government Act 1993 to give all necessary Proposed Acquisition Notices in accordance with the Land Acquisition (Just Terms Compensation) Act 1991;</p> <p>C. Upon receipt of the Minister's/Governor's approval, Council serve each PAN and take each other action necessary to carry out the acquisition;</p> <p>D. Upon receipt of the Minister's/Governor's approval Council give effect to the acquisition by publication of an Acquisition Notice in the NSW Government Gazette and such other publication as may be required by law;</p> <p>E. Pay compensation to all interest holders entitled to compensation by virtue of the compulsory acquisition on the terms set out in the Land Acquisition (Just Terms Compensation) Act 1991;</p> <p>F. That Council authorise the General Manager and the Administrator to complete and execute all documentation necessary to finalise and bring into force Council's acquisition of the land and if necessary to affix the Council seal to any documents related to the acquisition; and</p> <p>G. That upon acquisition the acquired Property is dedicated as road following gazettal of the acquisition;</p>		<p>Works Advisory to carry out the compulsory acquisition process. Currently finalising approval. Also waiting on reply from the NSW Aboriginal Land Council.</p> <p>24/09/2020 – LB: A-G. Currently waiting on a reply from the NSW Aboriginal Land Council.</p> <p>26/08/2020 – LB: A-G. This acquisition has been placed on hold while further investigations through Local Land Services and Aboriginal Land Council are carried out.</p> <p>29/07/2020 – LB: A. Council is waiting on the survey to be completed. B. When the survey plan is received the application to the Minister and the Governor will be made. C. PANs will be served after the Minister and Governor's consent is received D. Gazettal will take place after consent of the Minister and the Governor is received E. Valuation has been requested from the Dept of the Valuer General for land to be acquired without consent. F. Documents will be sent to the CEO for execution when appropriate. G. Upon acquisition the acquired property will be dedicated as road.</p> <p>26/06/2020 – LB: Surveyor is presently carrying out the work.</p>		
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					<p>28/05/2020 – LB: Surveyor advised that he will commence the survey in the next week.</p> <p>24/04/2020 – LB: Surveyor has been engaged and expects to commence the survey in the immediate future.</p> <p>26/03/2020 - LB: The NSW ALC has requested a survey plan be provided prior to proceeding. Quotations are currently being sought for the survey.</p> <p>02/03/2020 – LB: The NSW Aboriginal Land Council has given consent in principal and is waiting on a survey plan.</p> <p>20/01/2020 – LB: Currently waiting on survey plan.</p>		
407	17 October 2019	368/19	<p>Reconsideration of Resolution Number 1/19 - Bundarra Rd</p> <p>That Council:</p> <ul style="list-style-type: none"> A. Note that Part G of Resolution 258/19 has been implemented and the Crown Road that passed through Lot 20 DP 655382 has been transferred to Council; B. Not proceed with the implementation of parts E, H and I from Resolution 258/19; C. Refer the matter back to the relevant parties indicating that it is a civil matter that should be resolved by the parties without Council's engagement; D. Formally apologise to the owners of Lot 20 DP 655382 for Council's action in seeking the 	Chief Operating Officer	<p>08/02/2021 – JM: A, B, D, E – Completed. C.Completed – potential solution identified by owner of Lot 20. Discussed with owner of lot 15 who did not support solution. Resolution between parties as a civil matter without Council's engagement Is not possible. This action and resolution considered completed. Part A of resolution 258/19 will now be enacted.</p>		Y

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			transfer of the Crown Road that previously formed part of their Enclosure Permit; and E. Ask the General Manager to assist the parties in finding independent mediation services to assist with the issue.				
408	17 October 2019	369/19	Arts and Culture Advisory Committee Meeting held 11 September 2019 That Council A. Receive and note the minutes of the Arts and Culture Advisory Committee meeting held 11 September 2019; B. Support the Committee recommendations relating to Item 5.3 – Community Arts and Culture facility in Cooma; C. Support the Committee recommendation relating to Item 5.5 – Communication / Promotion of Committee; and D. Supports the Committee recommendation relating to Item 5.6 – Bombala Arts and Innovation Hub.	Coordinator Economic Development	29/01/2021 – MA: B. No further update D. An application for additional works has been lodged within the BLER Fund. 30/11/2020 – MA: B. No further update D. After a meeting of the committee the need for further community consultation to refine options for future use was identified as being required. A further \$700K minimum is required for building upgrade works. Opportunities for further grant funding are being investigated. 30/10/2020 – KH: A. facilitated workshop has been held by the Community Arts and Culture group during October 2020 to develop a plan forward for the facility. 28/09/2020 – MA: No further update. 02/09/2020 – MA: A. No action required. B. No further update. C. No further update. D. The Bombala Arts and Innovation Hub working group has been formed and had its	Ongoing	N

					<p>first meeting, attended by Clr Haslingden.</p> <p>02/07/2020 – MA: Nothing further to update over June.</p> <p>03/06/2020 – MA: Bombala Arts and Innovation Hub committee has been advertising for members and is in progress of beginning. Continuing to investigate opportunities and options for the Arts and Culture Facility in Cooma that are compatible with the funding available in grant.</p> <p>29/04/2020 – MA: The Arts and Culture Committee minutes 25/03/2020 will recommend a request for extension of time for the funding programme.</p> <p>03/03/2020 – KH: B. Relevant stakeholder meetings will soon recommence. C. No update. D. Committee positions have been advertised and recruitment will commence shortly.</p> <p>04/02/2020 – KH: No further updates.</p> <p>02/12/2019 – KH: B. A small working group continues to meet to work towards the goal of establishing a community arts and culture facility in Cooma. C. A media release will be released early January 2020. Updates to the website have been drafted and are expected to go live in the next 2</p>		
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					<p>weeks.</p> <p>D. To be actioned after December Arts and Culture 355 meeting.</p> <p>4/11/2019 – KH:</p> <p>A. Noted.</p> <p>B. The GM is to negotiate with Land and Property NSW to transmit the property at 5 Dawson St Cooma to SMRC for the nominal fee of \$1, inclusive of related fees and charges such as stamp duty.</p> <p>C. The communications team are to prepare a media release and additional website to be included on the website.</p> <p>D. Community Development Planner & Support to form working group.</p>		
429	17 October 2019	389/19	<p>Proposed Acquisition of Part Lot 6 DP 218752 for the Purpose of Road</p> <p>That Council, consistent with the guidelines contained within with the body of report:</p> <p>A. Authorise the General Manager to negotiate the purchase of 0.2542ha of lot 6 DP 218752;</p> <p>B. That Council be responsible for any additional costs including survey, legal fees, fencing;</p> <p>C. Authorise the General Manager to execute all necessary documents and affix Council's Seal if required; and</p> <p>D. Approach the plantation owners for a contribution towards the works prior to commencing the project.</p>	Land & Property Officer	<p>22/01/2021 – LB:</p> <p>A-C A phone conversation with the landowner on 13/1/21 revealed that he has been communicating with the Rural Bank who are slow to respond. The landowner has been asked to send the phone contact number to Council so that we can contact the Rural Bank and try to fast-track the process.</p> <p>D. A letter was sent to the plantation owners who responded to say that they declined to contribute to the project.</p> <p>4/12/2020 – LB:</p> <p>A-C. Email from the Bega Branch Manager of the Bendigo and Adelaide Bank this morning to confirm that they are waiting on a response from Rural Bank. Bega Branch Manager will notify Council when the discharge of</p>	28/02/2021	N

					<p>mortgage has been registered.</p> <p>D. Letter has been sent to Plantation Owners.</p> <p>23/10/2020 – LB:</p> <p>A-C. Application for discharge of mortgage completed by landowner and sent to the bank for processing.</p> <p>Signed application for subdivision certificate and the Administration Sheet received from landowner.</p> <p>As soon as the landowner receives his Certificate of Title from the bank the plan of subdivision will be registered and contracts will be exchanged.</p> <p>D. Letter is being prepared for the plantation owners requesting that they contribute to the works.</p> <p>24/09/2020 – LB:</p> <p>A-C. The Title to lot 6 has a mortgage noted in the second schedule. The landowner has verified that the loan has been paid out. A discharge of mortgage application was forwarded to the landowner to complete and return to Council so that the mortgage can be removed from the title. Council is also waiting on the application for a subdivision certificate to be signed by the owner of the property.</p> <p>D. Nearby plantation owners to be approached in writing seeking contribution to the purchase.</p> <p>26/08/2020 –LB:</p> <p>A-C. When Land and Property receives the</p>		
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					<p>subdivision certificate the landowner can sign off on the plan and arrange for his bank to sign off after which the plan can be submitted to the LRS for registration. Waiting on landowner to sign the application for the subdivision certificate or send an email giving consent for the application to be lodged. The subdivision certificate has been done but can't be released until consent is received from the landowner.</p> <p>C. Council has paid for survey and legal fees will be paid upon receipt of invoice</p> <p>D. Documents will be signed by the CEO when appropriate.</p> <p>E. Plantation owners are not affected and therefore will not be asked for a contribution.</p> <p>27/07/2020 – LB: Council is currently waiting on the subdivision certificate so that the plan can be registered prior to settlement.</p> <p>26/06/2020 – LB: Council's solicitor has been asked to produce the contracts. Application for subdivision certificate has been submitted.</p> <p>A. Purchase price has been negotiated and agreed by both parties.</p> <p>C. This acquisition does not affect the plantation owners.</p> <p>28/05/2020 – LB: An email has been sent to the surveyor each week asking for the plan of subdivision so that contracts for the purchase of the land can be</p>		
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					<p>exchanged. The plan has not been registered so the plan will need to be attached to the contract.</p> <p>24/04/2020 – LB: Council's solicitor is organising the contract and it is anticipated that exchange will take effect within the next month.</p> <p>27/03/2020 – LB: MOU has been returned to Council and Council's solicitor has been asked to arrange a contract.</p> <p>27/02/2020- JH: MOU with property owner, waiting return of same.</p> <p>15/01/2020 - JH: Staff have spoken to land owner and are waiting for a written response.</p>		
439	21 November 2019	408/19	<p>Closure of Part of the Road Reserve in Barrack Street Cooma That Council</p> <p>A. Approve the proposal to close part of the Barrack Street Cooma road reserve in accordance with the plan in this report;</p> <p>B. Classify this new lot as operational land;</p> <p>C. Approve the consolidation of lot 4 DP 32321 with the new lot to be created by the road closure; and</p> <p>D. Classify the new consolidated lot as operational land.</p>	Land & Property Officer	<p>22/01/2021 – LB: A&B Plan has been lodged with LRS for registration when it will be classified as operational land.</p> <p>4/12/2020 – LB: A. An email was received from Crown Lands seeking clarification of the section of Barrack Street for investigation; clarified via email.</p> <p>23/10/2020 – LB: A. Awaiting information from Crown Lands. Email sent to Crown Lands requesting that this matter be expedited.</p> <p>B-D. These actions will be carried out at the</p>	30/03/2021	N

					<p>appropriate time.</p> <p>24/09/2020 – LB: A-B. Crown Lands responded to Council’s email to say that the Old Title search is currently underway and we should receive the results shortly.</p> <p>C. A plan of consolidation will be prepared as soon as the road closing is registered.</p> <p>D. The consolidated lot will be classified as operational land upon registration of the plan.</p> <p>26/08/2020 – LB: Crown Lands have been reminded via email that we are still waiting on the results of the search to fulfil the requirements of the requisition. This action cannot proceed until plan is Registered.</p> <p>29/07/2020 – LB: Application has been sent to Crown Lands for an Old Title Search in accordance with the requisition from the LRS.</p> <p>26/06/2020 – LB: When the plan of subdivision was lodged, Council received requisitions on Title. A request has been sent to Crown Lands for evidence of gazettal of Barrack Street as a Council public road. Despite extensive research by Council staff and Council’s solicitor definitive evidence was not found.</p> <p>B. Plan of consolidation will be sought after the road closing is complete through lodgement of the plan.</p>		
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					<p>28/05/2020 – LB: Council's solicitor is currently carrying out investigations to provide information to the LRS.</p> <p>24/04/2020 – LB: The plan was lodged at the LRS and the surveyor is presently addressing a requisition from the LRS regarding the date of gazettal of Barrack Street Cooma as a Council public road.</p> <p>26/03/2020 – LB: The subdivision certificate has been released and the documents executed by Council. The documents have been delivered to the surveyor for lodgement at the LRS.</p> <p>02/03/2020 – LB: The plan will be lodged as soon as the subdivision certificate is to hand.</p> <p>20/01/2020 – LB: Registration of the plan should be gazetted soon.</p>		
449	21 November 2019	418/19	<p>Minutes of the Water and Sewer Committee held on 29 October 2019 and adoption of recommendations</p> <p>That the recommendations of the meeting of the Water and Sewer Committee held on 29 October 2019 be adopted.</p>	Engineer Capital Projects	<p>15/01/2021 – JD: No further update.</p> <p>25/11/2020 – JD: No further update.</p> <p>23/10/2020 – JD: No further update.</p> <p>24/09/2020 – JD: Proposed charges presented to Councillors. There were concerns that Bombala and Delegate would</p>	30/06/2021	N

					<p>get an increase in charges while all other areas were decreasing. Considering options to include a discount for the first year of 30% for Bombala and Delegate so all areas would see a decrease.</p> <p>03/09/2020 – JD: Proposed charges presented to Councillors. There were concerns that Bombala and Delegate would get an increase in charges while all other areas were decreasing. I have proposed to DR that we offer Bombala and Delegate a discount for the first year of 30% so then all areas would see a decrease. Awaiting feedback from DR on this proposal.</p> <p>24/06/2020 – JD: Proposed charges presented at ELT meeting on 3 June 2020. DSP values accepted by ELT and will be presented at the next council meeting on 2 July 2020 for acceptance by the Councillors.</p> <p>28/05/2020 – JD: Proposed charges agreed on with Chief Strategy Officer. A report is being prepared to ELT recommending these charges and the way forward.</p> <p>30/04/2020 – DR: Matter deferred due to impacts of COVID-19.</p> <p>24/03/2020 – JD: Awaiting further Advice on charges from Acting Director Corporate and Community Services following meetings and discussions. A meeting will</p>		
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					<p>then be scheduled with Councillors.</p> <p>02/03/2020 – JD:</p> <ul style="list-style-type: none"> A. Discussions were held with DPIE Water and they indicated that all towns/villages must have charges. B. DPIE Water indicated we can look at only future assets when determining the charges which could bring the charge amount down. They also indicated we can set the charges ourselves for the smaller villages and present these to Council for approval. C. Charges have been proposed and a meeting will be set up with the councillors to discuss these proposed charges. <p>24/01/2020 – GA:</p> <ul style="list-style-type: none"> A. S64 Workshop was held with ELT and the Consultant on 16 January 2020. As the charges were very high for the villages, advice is being sought from DPIE Water if the villages can be exempt from charges and any other changes that will meet the guidelines. B. Awaiting advice from DPIE Water prior to Councillor workshop and date for workshop to be determined after receipt of advice. <p>27/11/2019 – GA:</p> <p>Noted and the following actions will be taken:</p> <ul style="list-style-type: none"> A. The draft minutes will be adopted at the next water and sewer committee meeting. B. Adopted Terms of Reference will be sent to document control for finalising. C. Amendments to sewer pricing and billing was reported to Council on 21 Nov 2019. S64 DSP 		
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					Councillor workshop has been proposed to be held on 19 Dec 2019.		
553	21 November 2019	422/19	Managing Heavy Vehicles in Bombala Town Centre - Community Consultation That the matter be deferred for further consultation with the public including correspondence from the Bombala Chamber of Commerce.	Manager Corporate Projects	<p>25/01/2021 – GH: An informal meeting was held between Bombala based councillors and relevant staff. The outcome of the meeting is to proceed with further community consultation.</p> <p>27/11/2020 – GH: A meeting has been arranged with Bombala based councillors to discuss options for further community consultation. Meeting proposed to be held on 4 December 2020 and is open to any other interested councillor to attend.</p> <p>05/11/2020 – JM: No further update.</p> <p>25/09/2020 – GH: No further update.</p> <p>03/09/2020 – GH: No further update.</p> <p>01/07/2020 – AS: No further update. Consultation occurred from September 2019 to October 2019.</p> <p>01/06/2020 – GH: Communication distribution proposed re Bombala Town Centre Community Consultation:</p> <ul style="list-style-type: none"> • Noticeboards – IGA and Newsagency • Bombala Times and Monaro Post • Facebook – Bombala Noticeboard 	Ongoing	N

					<ul style="list-style-type: none"> Facebook – SMRC page Facebook – SMRC Business Forum Group Radio – capital network and 2MNO Notice at SMRC office Info sent to SMRC customer service for any enquiries SMRC website <p>27/04/2020 – LN: Working with Chief Communications Officer to establish a strategy for community consultation during the COVID-19 restrictions.</p> <p>24/03/2020 – LN: No further update.</p> <p>28/02/2020 – LN: Ongoing.</p> <p>03/02/2020 – LN: Ongoing.</p>		
573	21 November 2019	443/19	Werralong Road - Proposed Acquisition With and Without Consent That Council A. Approves the acquisition without consent of proposed lots 4, 5, 7, 8 and 10 in the plan of acquisition for the purpose of public road under the provisions of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i> in accordance with Division 1 Section 177 of the Roads Act 1993 and the making of the necessary application to the Minister and/or Governor.	Land & Property Officer	22/01/2021 – LB: A. The OLG has confirmed that the application has been approved and is awaiting execution by the Minister. B. The land which was to be gifted to Council which is subject of the acquisition with consent cannot be gazetted as road until Council receives consent from the OLG to the acquisition without consent. The land to be gifted to Council was gifted on the condition that Council is successful in acquiring the land without consent.	28/05/2021	N

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			<p>B. Approves the acquisition of proposed lots 1, 2, 3, 6 and 9 with consent for the purpose of public road under the provisions of the <i>Land Acquisition (just Terms Compensation) Act 1991</i> in accordance with Division 1 Section 177 of the Roads Act 1993 and the making of the necessary application to the Minister and/or Governor.</p> <p>C. To authorise the General Manager to execute all documents relevant to the acquisitions both without consent and with consent on behalf of Council.</p> <p>D. Agrees to bear all costs for the acquisition of the proposed lots.</p>		<p>4/12/2020 – LB: A&B. The paperwork returned from Office of Local Government appears to have overlooked sections of closed Crown reserve road, which have been sold prior to the adjoining landowner. Council is clarifying whether this was an oversight to ensure there are no future delays in the process of acquisition.</p> <p>23/10/2020 – LB: A. An email was received from one of the landowners on Werralong Road attaching an email from John Barilaro's office dated 23 October. The email from John Barilaro referred to a reply from the Minister for Local Government responding to correspondence from the landowner. The email inferred that the OLG has made a recommendation to the Minister to be considered in the near future.</p> <p>24/09/2020 – LB: No further update.</p> <p>26/08/2020 – LB: A&B. OLG has not released consent for acquisition. Currently Council is unable to proceed until consent for acquisition without consent is received from OLG C&D. Documents will be executed at the appropriate time. Costs are paid on invoice.</p> <p>27/07/2020 – LB: A. Application was sent to OLG for consent to the acquisition. Email reply from OLG received 27/7/2020 consenting to the acquisition with</p>		
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					<p>consent.</p> <p>B. Application for acquisition of lots 4, 8 and 10 without consent is currently being assessed separately.</p> <p>C. The necessary documents will be sent to the CEO when necessary for execution.</p> <p>D. All costs are being paid by Council.</p> <p>26/06/2020 – LB: Council received a letter from the OLG to say that the process for requesting a shorter timeframe would result in the process taking longer due to their process. Therefore Council has withdrawn its application to reduce the notification time. The legislated timeframe for notification is 90 days and Council should not anticipate a decision from the OLG for at least 3 months. Recent experience has demonstrated that the OLG is not providing decisions on applications for 6 months or more.</p> <p>28/05/2020 – LB: There has been no response from the OLG with respect to the application to reduce the notification time. The application is with the OLG.</p> <p>24/04/2020 – LB: The application for acquisition of Werralong Road has been lodged with the OLG. At the same time an application to reduce the notification time to 30 days has been lodged with the OLG.</p> <p>26/03/2020 – LB: The OLG returned the application. A new application is currently being prepared by</p>		
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					<p>Council's solicitors for submission to the OLG.</p> <p>02/03/2020 – LB: When consent is received from the OLG Werralong Road will be gazetted to Council.</p> <p>28/01/2020 – LB: Council's solicitor is presently preparing Section 30 Agreements for execution by landowners who are gifting their land to Council. The solicitors are also preparing the application to the OLG for consent to acquire a portion of the land for road through the process of acquisition without consent.</p> <p>02/12/2019 – LB: Resolution of Council has been sent to Council's solicitor to lodge with OLG for consent of the Minister and the Governor.</p>		
607	19 December 2019	490/19	<p>Chief Executive Officer's Annual Review</p> <p>That Council:</p> <p>A. Approve the variation of the Chief Executive Officer's contract by:</p> <ul style="list-style-type: none"> a) Extending the term from three years to five years; b) Increasing the total remuneration package from \$300,000 pa to \$320,000; c) Permitting the CEO to participate in Council's leaseback vehicle arrangements in a manner consistent with other senior staff. <p>B. Authorise the Mayor to develop an</p>	Executive Assistant to Chief Executive Officer, Mayor and Councillors	<p>27/01/2021 – JB: Performance review was completed on 18/12/2020.</p> <p>26/11/2020 – JT: Preparations are underway for a review in December 2020.</p> <p>23/10/2020 – JT: No further update.</p> <p>24/09/2020 – JT: No further update.</p> <p>28/08/2020 – JT: A. Complete.</p>	Ongoing	N

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			<p>appropriate Deed of Variation to give effect to the above;</p> <p>C. Authorise the Performance Review Panel to determine a new performance agreement with the Chief Executive Officer's.</p>		<p>B. Complete.</p> <p>C. Drafted performance agreement still in progress.</p> <p>03/08/2020 – JT:</p> <p>C. Updated performance agreement is being drafted by the panel.</p> <p>24/06/2020 – SC:</p> <p>A. Complete.</p> <p>B. Complete.</p> <p>C. Panel scheduled to meet 7 July 2020</p> <p>29/05/2020 – SC:</p> <p>A. Complete.</p> <p>B. Complete.</p> <p>C. Not yet finalised.</p> <p>29/4/2020 – SC:</p> <p>A. Complete.</p> <p>B. Deed under review.</p> <p>C. Not yet finalised.</p> <p>30/03/2020 – SC:</p> <p>No further update.</p> <p>04/03/2020 – SC:</p> <p>A. In progress</p> <p>B. Deed under review.</p> <p>C. Completed.</p> <p>D. Not yet Finalised</p> <p>04/02/2020 – SC:</p> <p>A. In progress.</p>		
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					B. Not yet finalised.		
615	20 February 2020	9.3.1	<p>Request to Acquire and Repair/Replace Bairds Crossing Bridge over Snowy River</p> <p>That Council:</p> <p>A. Receive and note the report on the request to acquire, repair/replace Bairds Crossing Bridge over the Snowy River;</p> <p>B. Reject the proposal for Bairds Crossing Bridge to become a Council Asset and be subject to Council's asset maintenance/replacement program; and</p> <p>C. After the Proponent receives the advice from the minister with that advice, he consults with the council staff with a view of preparing a report to the council.</p>	Manager Infrastructure	<p>18/01/2021 – GS: As advised to residents and Council in December 2020; without any information to progress part C of Council Resolution 12/20; Part B remains extant i.e. Council reject the proposal for Bairds Crossing Bridge to become a Council Asset.</p> <p>27/11/2020 – GS: Residents have been advised that this matter cannot progress until the proponent has met with the relevant minister and have provided the advice received to Council.</p> <p>The Manager, Monaro District NSW Rural Fire Service, has advised that the RFS will not be writing to Council to recommend the crossing be reinstated.</p> <p>23/10/2020 – GS: The Minutes of the LEMC meeting held on 23 September 2020 contained actions relating to Bairds Crossing Bridge. These were:</p> <ul style="list-style-type: none"> • LEMC to approach Council to explore options for Bairds Crossing and repairs. • Assess choke points and fire load – Bairds Crossing road. • Contact Manager Infrastructure re: over hanging trees and road edges – Bairds Crossing road. <p>A copy of the meeting minutes were provided to the Manager Infrastructure on 13 October. At</p>	28/02/2020	N

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					<p>the time of this update, no further information has been received from the LEMC.</p> <p>24/09/2020 – GS: LEMC meeting was held after this update was provided. Therefore any recommendations from the LEMC that might influence Council deliberation on this issue are not yet known.</p> <p>26/08/2020 – GS: No change from previous update other than conversations with Mr Makhoul and other residents of Bairds Crossing Road and Punt Hill Road have been informed of the intention to have this matter discussed at the LEMC in September 2020.</p> <p>24/07/2020 – GS: C. As per previous update, the issue of Bairds Crossing Bridge is to be discussed at the next LEMC meeting in September 2020.</p> <p>26/06/2020 – GS There is no action for A and B. A. The latest update from Mr Makhoul dated 15 June was as follows: <i>“we have received a recommendation letter from our local fire brigade for the need of a access bridge at Bairds Crossing, this has been sent to the RFS and meet with open arms. Please see attached for your perusal, the bridge will be a topic at the next Local Emergency Management Committee meeting for recommendation to be replaced with an adequate structure”</i></p>		
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					<p>Councils response to that update was as follows: Thank you for your email and update on discussions relating to Bairds Crossing Bridge. I think a discussion at the Local Emergency Management Committee is excellent progress. Without being a pain, could I please ask for an update on the part of Council's resolution that stated:</p> <p>C. After the Proponent receives the advice from the minister with that advice, he consults with the council staff with a view of preparing a report to the council Has anything from the Ministers Office been received? This would allow a further report to be prepared for Council consideration.</p> <p>29/05/2020 – GS: The latest update was an email from Mr Makhoul to John Barilaro MP on 30 April 2020 that stated:</p> <p>In reply to your below email, we would like to advise that</p> <ul style="list-style-type: none"> • We are expecting documentation in support of our request for retention and upgrade of the Bairds Crossing Bridge from local Fire Brigade at Numbla Vale and in turn the RFS NSW. • We are expecting that funding can come from the recently advised increase in Safety/Fire expenditure budget • Our understanding is that ownership of the land upon which the bridge stands is passed onto Council • After ownership of the land is finalised, the 		
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					<p>State funding is allocated to Council, for the bridge works.</p> <p>As soon as these documents are to hand we will forward them to you.</p> <p>Note:- No documentation has yet been received from any agency supporting the proposal for a retention and upgrade of Bairds Crossing Bridge.</p> <p>29/04/2020 – GS: On 6 April 2020 A letter was drafted for CEO approval in response to questions raised by John Barilaro MP on behalf of Mr Joseph Makhoul and in relation to Council’s decision on Bairds Crossing Bridge.</p> <p>On 23 April 2020, Council staff wrote to Mr Makhoul and other residents seeking any information “the proponent” may have received from the relevant minister in relation to safety concerns should Bairds Crossing Bridge not be repaired or replaced. This correspondence reiterated the decision of Council from the February 2020 meeting, suggesting this information would assist in preparing a further report on Bairds Crossing Bridge for Council consideration. Unfortunately no reply has been forthcoming.</p> <p>27/03/2020 – GS: There has been no confirmation of any advice from the Minister to the proponent and therefore this action has not been progressed.</p> <p>28/02/2020 – GS Residents near Bairds Crossing Bridge were</p>		
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					<p>informed of Councils decision and amendment to the report recommendations; especially the inclusion of recommendation.</p> <p>A. Staff now await the advice from the minister, through the proponent in order to provide a further report for Council consideration.</p>		
628	20 February 2020	25/20	<p>Bombala Library Sign</p> <p>That Council put up a sign at the street frontage entrance to the Bombala Library, indicating the opening hours for the Library and CTC before the end of May 2020.</p>	Commercial Land Officer	<p>12/01/2021 – KH: Stockl have advised the sign is to be installed in February 2021.</p> <p>27/11/2020 – KH: Sign has been ordered.</p> <p>26/10/2020 – KH: Supplier has been contacted to get a second proof with the correct font. Proof will be circulated to appropriate stakeholders once received.</p> <p>25/09/2020 – KH: Proof being reviewed to confirm correct font.</p> <p>25/08/2020 – KH: Proof has been received from a supplier. Reviewing before finalising.</p> <p>24/07/2020 – KH: Quotes have been received this week. They will be assessed and forwarded onto the appropriate stakeholders for comment.</p> <p>26/06/2020 – KH: Providers have been contacted still trying to put together quotes.</p>	28/02/2020	N

					<p>01/06/2020 – KH: We are still waiting on quotes from sign providers.</p> <p>28/04/2020 – KH: Suggestions from Bombala based Councillors – Manager Community Services to provide feedback.</p> <p>27/03/2020 – KH: Still waiting on Bombala based Councillors for design and placement.</p> <p>02/03/2020 – GH: Acting Land and Property Manager consulting with Bombala based Councillors and library staff for sign design and placement location.</p>		
636	19 March 2020	COV4/20	<p>No Stopping Zones along the Lake Jindabyne foreshore - review of the 2019 winter traffic / camping management campaign.</p> <p>That Council:</p> <p>A. Note the successful outcomes of the 2019 “No Stopping Zone” campaign;</p> <p>B. Note that the demand for budget camping / parking, both in summer and winter, is increasing as tourist and visitor numbers coming to Jindabyne and the Snowy Monaro Region continue to grow;</p> <p>C. Allocates an annual budget to maintain this campaign during the 2020 winter ski season and subsequent seasons;</p> <p>D. Notes a feasibility study will be undertaken during the 2020 winter ski season to investigate the strengths, weakness, opportunities and threats associated with the</p>	Chief Operating Officer	<p>29/01/2021 – JM: No further update.</p> <p>30/11/2020 – JM: D&F Briefing for Council held in November 2020. Preparations underway for community engagement.</p> <p>23/10/2020 – MR: F. Collating evidence and preparing a preliminary briefing for Council’s November 2020 briefing.</p> <p>28/09/2020 – JG: F. Evidence is being gathered looking at long term solutions.</p> <p>28/08/2020 – MR: A. No further action required on this one. It is for</p>	30/03/2021	N

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			<p>introduction of a paid parking permit for the Claypits carpark;</p> <p>E. Approves the installation of “No Stopping Zone” signs in the following designated areas restricting parking from 6pm until midnight and from midnight until 7am between 01 June and 31 October annually:</p> <ul style="list-style-type: none"> i. Wollondibby Inlet (6 sites) ii. Claypits (8 sites) iii. Town Centre (2 sites) iv. Townsend Street / Cobbon Crescent (5 sites) v. Other areas identified throughout the course of the campaign; and <p>F. Embark on a campaign for a permanent solution to control and regulate camping around Lake Jindabyne.</p>		<p>Council to note.</p> <p>B. No further action required on this one. It is for Council to note the additional operational costs of enforcement.</p> <p>C. Budget was allocated for the program. No further action required.</p> <p>D. Evidence is presently being gather to prepare a feasibility study.</p> <p>E. No Stopping Signage zone signage installed. No further action required. Evidence is being gathered looking at long term solutions.</p> <p>22/07/2020 – MR:</p> <p>F. No further action required on this one. It is for Council to note.</p> <p>G. No further action required on this one. It is for Council to note the additional operational costs of enforcement.</p> <p>H. Budget was allocated for the program. No further action required.</p> <p>I. Evidence is presently being gather to prepare a feasibility study.</p> <p>J. No Stopping Signage zone signage installed. No further action required Evidence is being gathered looking at long term solutions.</p> <p>24/06/2020 – MR:</p> <p>The winter Lake Jindabyne Foreshore Parking program has commenced. Council Rangers are undertaking morning and evening patrols of the area. The number of campers are presently low. This is due to the Covid-19 restrictions and associated ski field access limitations. The patrols will continue throughout the ski season, with the initial focus on education moving to enforcement</p>		
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					<p>in early July 2020.</p> <p>28/05/2020 – MR: Everything is ready for the 2020 ski season winter parking and camping campaign. This includes the collection of intelligence to undertake a feasibility study for the introduction of paid parking.</p> <p>05/05/2020 – MR: The no stopping signage has been installed at the areas noted. I have confirmed that Council's Ranger working in collaboration with the Ranger for the area are ready for the winter ski season. Meeting held last week at the Clay Pits to discuss future works on the foreshore. These works will include the potential of charging a parking fee for long term parkers at the Clay Pits. This concepts discussed are going to be included in the community consultation for the proposed works and will form part of the feasibility study and long term strategies mentioned in the resolution.</p> <p>23/03/2020 – BJ: "No stopping zone" signs have been ordered. Feasibility study to be undertaken throughout Winter 2020 season. Snowy Hydro, NSW Police and other key stakeholders to be consulted in identifying a permanent solution to camping arrangements around Lake Jindabyne.</p> <p>03/08/2020 – MR: A. No action required. B. No action required. C. Budget was allocated for the program. No</p>		
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					<p>further action required.</p> <p>D. Evidence is presently being gather to prepare a feasibility study.</p> <p>E. No Stopping Signage zone signage installed. No further action required</p> <p>F. Evidence is being gathered looking at long term solutions.</p>		
643	19 March 2020	44/20	<p>Acquisition by Possessory Title - Lot 16 Section 1 DP 1242 - Berridale Memorial Park</p> <p>That Council</p> <p>A. Apply for possessory title over lot 16 Section 1 DP 1242 (Berridale Memorial Park)</p> <p>B. Classify lot 16 Section 1 DP 1242 as community land upon acquisition.</p>	Land & Property Officer	<p>14/01/2021 – LB: A&B Application for possessory title has been lodged with the LRS after discussions with the RSL. RSL has been assured that the land will be classified as community land upon acquisition.</p> <p>4/12/2020 – LB: A. A letter was received from Head Office of NSW RSL to say that Council should deal with the Snowy River Branch of the RSL with respect to future management of the park. An email was sent to the local RSL branch requesting consent for Council to proceed with the application for possessory title, with the assurance that the park would be classified as community land upon acquisition. The relevant sections of the Local Government Act pertaining to management of community land were also sent in the email as a link to assist the RSL in determining their response.</p> <p>23/10/2020 – LB: A. An email was sent to the local branch of the RSL asking for an update. B. To be completed upon acquisition of the land.</p> <p>24/09/2020 – LB: A. The Snowy River branch of the RSL was notified</p>	28/02/2021	N

					<p>of Council's intention to apply for possessory title and the branch has sent the notification to The RSL's head office for a response.</p> <p>26/08/2020 – LB: Requisition on Title has requested an Old Title search which is currently being carried out by Crown Lands.</p> <p>26/8/2020 – LB A. Requisition on Title has requested an Old Title search which is currently being carried out by Crown Lands. B. Lot 16 will be classified upon acquisition through the resolution of Council.</p> <p>29/07/2020 – LB: The CEO has executed the documents.</p> <p>26/06/2020 – LB: Application is proceeding.</p> <p>28/05/2020 – LB: Documentation is being prepared to lodge an application for Possessory Title.</p> <p>24/04/2020 – LB: Council's solicitor is presently gathering all the evidence to lodge with the application for possessory title. A surveyor has been engaged to do a survey plan for identification purposes.</p> <p>26/03/2020 – LB: Council's solicitor has been requested to prepare</p>		
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					the documentation.		
660	19 March 2020	55/20	Proposed Acquisition of Easement for Access to Middlingbank Quarry That Council A. Enter into negotiations with the owner of lot 1 DP 1022898 for a right of way for access across his land. B. Engage the services of a surveyor to create a plan for registration of a right of way across lot 1 DP 1022898. C. Council to be responsible for all costs for creation and registration of the plan for the right of way. D. Authorise the Chief Executive Officer to negotiate the compensation for the easement. E. Authorise the Chief Executive Officer to sign all necessary documents to give effect to the above.	Land & Property Officer	22/01/2021 – LB: A. Letter has been sent to Council's solicitor requesting that he commence negotiations with the landowner for a right of way for access to the Quarry. B. Surveyor has submitted a draft plan for right of access and this will be finalized as soon as negotiations are completed. 4/12/2020 – LB: A. Completed. B. Discussions are ongoing to decide the best approach for a permanent access. 23/20/2020 – LB: A. The temporary agreement between SMRC and Mr Thomas for access to Middlingbank Quarry has been signed and is active from 2 November 2020 through to 30 April 2021. Notice has been provided to Mr Thomas, in accordance with the agreement that Council intend to access Middlingbank Quarry to extract material in November 2020. Work to ensure the access road is suitable for heavy traffic will commence on Monday 2 November. B. The process to secure permanent access will commence shortly C. These actions will take place at the appropriate time. 24/09/2020 – LB:	30/03/2021	N

					<p>A. The agreement has been executed by both parties and Council is planning dates for access to the quarry to extract material.</p> <p>26/08/2020 – LB:</p> <p>A. Council is currently negotiating an agreement with the landowner that will create a temporary access agreement for a 6 month period between November 2020 and April 2021.</p> <p>B. The surveyor has completed the survey for the easement for access subject to negotiation with the landowner.</p> <p>C. Council has engaged the surveyor and will be responsible for all costs.</p> <p>D. Further negotiations are required to understand if a permanent agreement for access to Middlingbank Quarry, through Mr Thomas's property is possible.</p> <p>28/07/2020 – LB:</p> <p>A. No update.</p> <p>B. Quotations for the survey were received. Despite numerous emails being sent to the surveyors only one surveyor responded and he has been requested to proceed as soon as possible.</p> <p>26/06/2020 – LB:</p> <p>A. Negotiations with landowners are ongoing.</p> <p>B. Requests for quotations for survey have been advertised.</p> <p>28/05/2020 – LB:</p>		
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					<p>A meeting took place with the landowner, his father, Manager of Infrastructure, Land and Property Officer and Council's solicitor, Mark Herbert. Negotiations are ongoing.</p> <p>24/4/2020 – LB: An email was sent to the landowner but there has been no response. A second email will be sent this week to be followed up with a phone call.</p> <p>26/03/2020 – LB Negotiations have commenced with the landowner.</p>		
662	19 March 2020	57/20	<p>Proposed closure and sale of public pathway in Kalkite That Council</p> <p>A. Extend the maximum term for repayment of the purchase of the land, being the closed public pathway, to 30 June 2023 for both purchasers.</p> <p>B. Place a caveat on the subject land requiring payment for the outstanding amount before sale.</p>	Land & Property Officer	<p>22/01/2021 – LB: No further update.</p> <p>4/12/2020 – LB: A. Completed.</p> <p>23/10/2020 – LB: A. Landowners have been notified of the extension of the maximum time to repay the purchase price B. Caveat will be placed on the land after the road closure is completed and before any subdivision takes place.</p> <p>24/09/2020 – LB: A Landowners have been notified of the extension of the maximum time to repay the purchase price.</p> <p>26/08/2020 – LB: A. Letters to landholders and notifiable</p>	31/05/2020	N

					<p>authorities have been sent. At this time all responses have been positive. Waiting on response from Crown Lands for consent to proceed and for public pathway to vest in Council following closure.</p> <p>B. Caveat will be placed on the land after the road closure is completed and before any subdivision takes place.</p> <p>28/07/2020 – LB: Request for quotations were sent to three surveyors but only one responded. Surveyors were sent a follow up email inviting quotations but only the one response remained. The surveyor has been asked to proceed with the survey.</p> <p>26/06/2020 – LB: Application forms for Sundry Debtor accounts have been sent to both landowners. Solicitor has been requested to arrange for caveat on title of both properties.</p> <p>28/5/2020 – LB: Sundry Debtor accounts are being arranged with a repayment schedule to be agreed with the landowners. As the public pathway does not have a registered title it is not possible to place a caveat on the land until the pathway is closed. It is intended to address the issue that payment for the land must be finalised by both parties prior to June 2023.</p> <p>24/04/2020 – LB: Arrangements are currently underway to set up a payment plan and a surveyor has been</p>		
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					engaged.		
					26/03/2020 – LB: The landowners have been notified of Council's resolution and quotations are currently being sought for the survey work.		
669	16 April 2020	69/20	Bombala Commercial Precinct Painting That Council A. Note the previous resolution ADA96/16 adopted by the Administrator; B. Note the previous resolution 297/17 adopted by Council; C. Rescind Part C of resolution 297/17 and replace it with: Authorise expenditure of \$10,000 directly to the Bombala and District Chamber of Commerce to assist with the current street upgrade project. The Chamber must agree to use the money on paint and provide supporting documentation to Council once the project is completed.	Coordinator Economic Development	29/01/2021 – MA: No further update. 30/11/2020 – MA: Update received from Bombala Chamber of Commerce. They are still negotiating with mainstreet businesses to cover the cost of labour for the painting, given the cost of the actual paint is covered by the project. Aiming for completion of project by May 2021. 04/11/2020 – MA: Still in progress by Bombala Chamber. 28/09/2020 – MA: No further update. 02/09/2020 – MA: Still in process of being implemented by Bombala Chamber. 02/07/2020 – MA: Project in progress and resting with Bombala Chamber – no further update from below. 03/06/2020 – MA: Arrangements for payment finalised. Awaiting reports from the chamber on execution of the	31/05/2021	N

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					project in due course. 05/05/2020 – SB: A purchase order will be issued to the Chamber of Commerce this week so that they can send us an invoice and be paid.		
696	21 May 2020	102/20	Design for truck Parking Area at Adaminaby That Council A. Agrees to proceed with further investigative works and to seek endorsement from Transport for New South Wales for the proposed design; B. Allocates \$50,000 for investigation and assessment from internal reserves for the 2020/2021 financial year; C. That the project be included in the listing of projects for consideration for grant applications; and D. Approach Snowy hydro or Future Gen for funding towards the project	Manager Corporate Projects	25/01/2021 – GH: TfNSW have provided comment on concept revision, two of which incorporates both long vehicle/RV and truck parking concepts. Minor issues identified and expected to be addressed by design consultant and submitted back to TfNSW. Project being considered for BLERF application should it proceed to a suitable level of shovel readiness prior to applications closing. 27/11/2020 – GH: Revised concepts with 4 options have been received in draft form and are being reviewed by relevant staff before submitting to TfNSW. 02/11/2020 – GH: A review of the requirements for intersections and heavy vehicle movements indicates that it will not be possible to locate a heavy vehicle stop close to the Adaminaby town centre without extensive roadworks. 25/09/2020 – GH: TfNSW requirements will require a significant change to the proposal and it may not be possible to establish the location as a truck stop an meet the required specifications for the	Ongoing	N

					<p>intersections.</p> <p>28/08/2020 – GH: TfNSW have provided feedback on the concept design. Staff are reviewing this feedback to factor into the detailed design and funding solutions.</p> <p>31/07/2020 – GH: Infrastructure Engineer seeking feedback from RMS on proposal assessment prior to proceeding to scoping and subsequent full design.</p> <p>30/06/2020 – GH: Project preliminary investigations underway.</p> <p>04/06/2020 – DR: The project has been included within the work schedule to be actioned.</p>		
715	21 May 2020	119/20	<p>Judgment of Court of Criminal Appeal on Tropic Asphalts case That Council</p> <p>A. Get report on the costing;</p> <p>B. Report from staff on the progress of the case;</p> <p>C. Proceed with the case; and</p> <p>D. Receive and note the information in the report on the Court of Criminal Appeal's judgment in the Tropic case.</p>	Coordinator Economic Development	<p>29/01/2021 – MA: Preparations continue for CCA Appeal hearing in CCA on 8 February.</p> <p>30/11/2020 – MA: Preparations underway for appeal hearing in CCA in early February 2021.</p> <p>04/11/2020 – MA: C. Tropic have appealed against the subpoena judgment which will result in a delay to the trial. Appeal listed for hearing in CCA in early February.</p> <p>28/09/2020 – MA:</p>	Ongoing	N

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					<p>C. Trial preparation continues. Council successful in subpoena matter judgment.</p> <p>02/09/2020 - MA:</p> <p>A. Complete – report provided to August Council meeting</p> <p>B. Complete – report provided to August Council meeting</p> <p>C. In progress – preparing for trial in November.</p> <p>D. Complete.</p> <p>02/07/2020 – MA:</p> <p>Expecting the outcome of a hearing into a subpoena issued by Council in the early days of the original investigation within the next fortnight or so. A further report will be provided to Council once the outcomes of the hearing are known.</p> <p>03/06/2020 – MA:</p> <p>Proceeding with the case and further report(s) with requested details will be provided to future Council meeting(s).</p>		
718	18 June 2020	80/20	<p>Acquisition of Land - RFS Shed Michelago</p> <p>That Council</p> <p>A. Proceed with the compulsory acquisition of the Land described as part Lot 5405 DP 1244970 Land fronting Rylie Street, Michelago between 369.945 Km and 370.000 Km and having an area of approximately 1,162.6m² for the purpose of Rural Fire Shed in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>;</p> <p>B. Make an application to the Minister and the</p>	Property Officer	<p>12/01/2021 – JH:</p> <p>No further update.</p> <p>25/11/2020 – JH:</p> <p>A to C: This process will take approximately 18 months.</p> <p>20/10/2020 - JH:</p> <p>A to C: Acquisition process underway.</p> <p>D & E: Will be adhered to throughout this process.</p> <p>23/09/2020 - JH:</p>	28/02/2022	N

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			<p>Governor for approval to acquire part Lot 5405 DP 1244970 Land fronting Ryrie Street, Michelago between 369.945 Km and 370.000 Km and having an area of approximately 1,162.6m² by compulsory process under section 186(1) of the Local Government Act 1993;</p> <p>C. Classify the land as operational land in accordance with the Local Government Act 1993;</p> <p>D. Note that this acquisition is not for the purpose of resale; and</p> <p>E. Authorise CEO to sign any documentation required for this Acquisition process.</p>		<p>A to C: Survey Plan Quote to be received shortly.</p> <p>26/08/2020 - JH: A to C: Acquisition process underway. Research has to take place to find gazette notices, survey plans to be prepared etc. D & E: Will be adhered to throughout this process.</p> <p>22/07/2020 – JH: A to C: Acquisition process underway. D & E: Will be adhered to throughout this process.</p> <p>24/06/2020 – JH: AtoC: The Acquisition process will begin, this is a lengthy process as all items take place under strict timelines. D&E. Complete.</p>		
723	18 June 2020	85/20	<p>Cooma Regional Sports Hub Funding Agreement</p> <p>That Council receive and note this update on the Cooma Sports Hub project and agree to:</p> <p>A. Proceed with signing the funding agreement of \$15M to design and construct a 3 court indoor sports facility and synthetic athletics track at the Snowy Oval and Monaro High School Precinct;</p> <p>B. Continue negotiations with Department of Education and Monaro High School for a Joint Use arrangement of the indoor sports facility while maintaining Council's right to withdraw if the long term business case places too much stress on Council's financial viability; and</p> <p>C. Undertake consultation with the community sporting clubs on the concept design phase.</p>	Recreation Planner, Environmental Services	<p>14/01/2021 - AD: A. The concept plan has been completed. Tender documents for detail design will be released before the end of January. Detail design is scheduled for completion by June 2021.</p> <p>B. Negotiation with the Project Working Group will be ongoing throughout the design and construction phase. Negotiation with NSW School's Infrastructure regarding the joint use planning arrangements are ongoing.</p> <p>26/11/2020 – AD: B. Further progress on the joint use planning agreement (JUPA) with Schools Infrastructure has occurred. Council will be updated when a draft JUPA has been completed.</p>	January 2023	N

					<p>C. Consultation with the Community Sporting Ground has been ongoing. The group has provided important input into the design and location of the facilities throughout the concept planning stages. This will be ongoing through the detail design phase.</p> <p>30/10/2020 –AD: No further update.</p> <p>23/09/2020 - AD: The draft concept design has progressed and consultation with the project and community working groups has been ongoing throughout the design process. Council will be updated following the completion of the draft concept plan.</p> <p>23/06/2020 - AD: A. Completed. The Funding Agreement was signed by the CEO 22/06/2020. No Further action is required. B. Negotiation with the Project Working Group will be ongoing throughout the design and construction phase. Council will be updated on the Joint Use Planning arrangements at the September Council meeting. Consultation with the Community Sporting Groups has commenced and will be ongoing throughout the design process. Council will be updated on the Sports Hub design at the September Council meeting.</p>		
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746	16 July 2020	107/20	Health One Facility, Jindabyne That Council A. Authorise the Chief Executive Officer to execute the Building Management Statement and take steps to finalise and sign the land sale agreement; and B. Approve the establishment of a Building Management Committee to oversee obligations of the Building Management Statement.	Facilities Officer Snowy River Health Centre	12/01/2021 – NW: A. Surveyor provided plans although further information still required. Waiting on information to be forwarded. 27/11/2020 – TP: No further update 27/10/2020 – NW: A. Awaiting surveyor to provide further information to enable registration of subdivision. Other party (HealthOne) still to sign the Land Sale Agreement. B. Building Management Committee to be formed with HealthOne once above items have been finalised. 24/09/2020 – NW: A. Status remains unchanged. Building Management Statement signed by Chief Executive officer. Information has been returned to surveyor for creation of subdivision. Waiting on lawyers for other party regarding the Land Sale Agreement. B. Building Management Committee to be formed with HealthOne. 26/08/2020 – NW: A. Building Management Statement signed by Chief Executive officer. Information has been returned to surveyor for creation of subdivision. Waiting on lawyers for other party regarding the Land Sale Agreement. B. Building Management Committee to be	28/02/2021	N
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					<p>formed with HealthOne.</p> <p>22/7/2020 – NW</p> <p>A. Building Management Statement sent to Chief Executive Office for signing.</p> <p>B. Will work on creation of Building Management Committee once BMS signed.</p>		
748	16 July 2020	109/20	<p>Lake Jindabyne Shared Trail Project Funding</p> <p>That Council agree to proceed with the Lake Jindabyne Shared Trail project.</p>	Recreation Planner	<p>14/01/2021 - AD: No further update.</p> <p>26/11/2020 – AD: The funding deed was signed by NSW Treasury on the 7/10/2020. The project has now commenced. A media release and web page for the project has been drafted and is being reviewed by the communications team. Further consultation with stakeholders and neighbouring landholders is being undertaken.</p> <p>30/10/2020 – AD: External communication and engagement is due to commence in updating our community in providing an overall scope of the project. Treasury has now signed the agreement.</p> <p>03/09/2020 - AD: The funding deed has been finalised and signed by the CEO and sent to NSW Treasury. NSW Infrastructure are uncertain on the timeframe for approval by Treasury.</p> <p>31/07/2020 - AD The funding deed is currently being finalised. The document is scheduled to be submitted to NSW</p>	July 2024	N

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					Treasury for approval by 16 August.		
749	16 July 2020	110/20	Minutes of the Youth Council Meeting held on 22 June 2020 That Council A. Receive and note the minutes from the Youth Council meeting held 22 June 2020; and B. Endorse the motion as listed in the Youth Council Minutes under 9.2 to 'develop a shovel ready project plan for minor upgrades at the Bombala, Cooma, Jindabyne and Berridale Skate Parks'.	Manager Corporate Projects	25/01/2021 – GH: Minor upgrades scheduled for Cooma skate park under SCCF 3. Jindabyne skate park BLERF application being prepared. Scoping for local skate competitions developed and submitted under BCRRF Round 2 in December 2020. 27/11/2020 – GH: Project planning is continuing. 02/11/2020 – GH: Work has commenced to develop the projects to a 'shovel ready' state using the draft project management framework that is being developed. 25/09/2020 – GH: Project will be added to prioritisation list of existing & backlogged projects need completion. 03/09/2020 – GH: No further update. 04/08/2020 – BP: Assigned to corporate projects to prepare shovel ready project plan & pursue funding opportunities.	Ongoing	N

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750	16 July 2020	111/20	Arts and Culture Design Discussion Paper That Council approve the Arts and Culture Discussion Paper being put out for consultation.	Community Development Planner	28/01/2021 – KH: Completed. No further action required. 30/11/2020 – KH: No further update. 30/10/2020 –KH: Consultation has now closed. Feedback is currently being collated for the further development of an Arts and Culture Strategy. 03/09/2020 – KH: The Arts and Culture Discussion Paper is currently out for consultation on Your Say Snowy Monaro. Media coverage has been completed. 04/08/2020 – KH: The Discussion Paper survey is now live on Your Say Snowy Monaro. Feedback closes 30 September 2020. Print and social media coverage is expected this week.		Y
756	16 July 2020	115/20	Floodplain Risk Management Study and Plan That Council A. Adopt the SMRC Flood and Floodplain Risk Management Studies – Flood Studies (April 2019); B. Notify the property owners identified at significant flood risk, prior to the March 2020 Floodplain Risk Management Studies and Plans being placed on Public Exhibition; C. Agrees to the public exhibition of SMRC Flood and Floodplain Risk Management Studies – Floodplain Risk Management Studies and Plans (DRAFT) report (March 2020);	Coordinator Strategy Development	31/12/2020 – GM: Awaiting Cooma Back Creek Study variation report, due 31 January 2021. 26/11/2020 – GM: No further update. 23/10/2020 - PV: A. Completed. B. Letters were sent out to identified landholders at risk advising of Public Exhibition of FRMP & S. Two residents called me as a result of letters. Concerns over the level of non-native	28/02/2021	N

			<p>D. Liaise with the NSW SES and landowners at risk to develop an Evacuation Plan for a significant rain event; and</p> <p>E. Submit a Variation Request to the Department of Planning, Industry and Environment (DPIE) Floodplain grant program seeking funding and an amended scope of works to investigate mitigation options for Cooma Back Creek.</p>		<p>vegetation in that stretch of Cooma Back Creek. Nil comments on the actual study.</p> <p>C. Public exhibition period closed. Total of 4 submissions received. Submissions forwarded to GRChydro to incorporate into final study document.</p> <p>D. No further discussion until Cooma Back Creek study variation report completed (delays due to modelling, now expected to be finalised early 2021).</p> <p>E. Variation approved, works have commenced on the study, as per previous comment report expected early 2021.</p> <p>24/09/2020 - PV:</p> <p>A. Completed.</p> <p>B. Discussions with GRChydro (contractor) SES, DPIE and SMRC staff now decided to hold off contacting landholders until the Cooma Back Creek study finalised. SES aware of properties at risk.</p> <p>Letters have been sent out to residents in high risk areas (entire streets not just the identified 11 properties at significant risk) to advise of the FRMS & P being on public exhibition and how to access copies.</p> <p>C. Floodplain Risk Management Studies and Plans (DRAFT) report on public display – Now extended to 7 October.</p> <p>D. Discussions have taken place with SES and SES keen to support SMRC. Decided to hold off actioning EP until end of consultation process – see what comes back from the community. SES</p>		
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					<p>happy to support liaison with relevant landholders.</p> <p>E. Variation request approved by relevant DPIE staff.</p> <p>25/08/2020-PV:</p> <p>A. Request sent to Communications to upload document.</p> <p>B. Discussions with GRChydro (contractor) SES, DPIE and SMRC staff now decided to hold off contacting landholders until the Cooma Back Creek study finalised. SES aware of properties at risk.</p> <p>C. Floodplain Risk Management Studies and Plans (DRAFT) report on public display – closes 23rd September.</p> <p>D. PV to liaise with SES – discussions have taken place. SES keen to support SMRC. Decided to hold off actioning EP until end of consultation process – see what comes back from the community. SES happy to support liaison with relevant landholders.</p> <p>E. Variation request approved by relevant DPIE staff. Expect ‘official’ approval to come through in the next few days.</p> <p>31/07/2020-PV:</p> <p>A. Adopted. Environmental Technical Officer organising to have documents uploaded onto the Council website.</p> <p>B. Discussions have taken place. Agreed managers will send a letter to high risk landowners and invite them in to inform them of their level or risk, plans to develop an Evacuation Plan and undertake further studies to try to mediate</p>		
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					<p>risks.</p> <p>C. Hard copies printed, need to be bound and Appendices with maps printed and bound ready for display once Action B addressed.</p> <p>D. Relevant managers aware and need to decide who will liaise with SES to commence this process.</p> <p>Variation documentation 75% complete, should be submitted to DPIE by the end of this week (31 July)</p>		
771	20 August 2020	142/20	<p>Harmonisation of Commercial Waste - Method of Charging</p> <p>That Council;</p> <p>A. Harmonise commercial waste charging methods from 1 January 2021, and</p> <p>B. Inform the commercial/business community regarding the proposed harmonisation of commercial waste charging methods.</p>	Manager Resource and Waste Services,	<p>12/01/2021 – MT: First consultation letter has been delivered to commercial customers with only 2 inquiries, the second consultation letter will be send early February 2021.</p> <p>25/11/2020 – MT: Due to the delay in distributing the first of the consultation letters, harmonisation of charging methods will commence from 1 July 2021. As a result the first consultation letter has now been mailed with the second consultation letter to be sent late February 2021.</p> <p>23/10/2020 – MT: Final letter ready to be distributed to commercial customers as first form of consultation towards harmonising commercial charging methods.</p> <p>24/09/2020 – MT: Final draft letter out for comment.</p> <p>25/8/2020 – MT: Commercial/business consultation will take place</p>	01/07/2021	N

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					<p>prior to the introduction to the changes in charging methods from 1 January 2021</p> <p>First commercial/business consultation letter has been drafted and sent to finance for final input and comment. Once comments have been received the letter will be amended and then posted to the commercial property owners.</p>		
775	20 August 2020	146/20	<p>Endorsement of SMRC Section 355 Manual</p> <p>That Council send out a draft s355 manual to Committees for review and defer item until a Council workshop can be held.</p>	Governance Officer	<p>19/01/2021 – JM: No further progress.</p> <p>26/11/2020 – JM: The consultation period for the committees closed on 12 November 2020 and Council has received 16 comments. Comments are currently being reviewed a report will be presented to the Councillors at the 4 February 2020 briefing session.</p> <p>02/11/2020 – JM: A webinar was held on 29 October 2020 with all section 355 committees. A workshop will be conducted with councillors on 3 December 2020.</p> <p>25/09/2020 – JM: Documentation has been subjected to a final review and proof read prior to being sent out.</p> <p>31/08/2020 – JM: The Chief Communications Officer is currently reviewing the manual, after which it will be circulated to all committees to review for one month. A webinar will be conducted with all committees to explain the changes and answer questions. A Council workshop will be conducted</p>	Ongoing	N

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					on 5 November 2020.		
787	20 August 2020	158/20	Acquisition of Property That Council: A. Purchase Lot 2 DP 860886 Parish of Clyde as outlined in the report as a long-term investment for the Water and Wastewater Fund; B. Authorise the Chief Executive Officer to finalise the purchase according to the terms and conditions outlined in the report, including signing all relevant documentation. C. Authorise the use of the Council Seal if required to execute any relevant documentation.	Coordinator Land & Property	29/01/2021 – JM: No further update. 27/11/2020 – TP: NSW Housing & Property confirmed the restriction on title has been registered and that their lawyers have been instructed to forward the contract to Council's solicitor. Solicitor's cost agreement contract signed by SMRC CEO. 26/9/2020 – TP: Issue of contract pending receipt by Council's solicitor. Coordination ongoing. 25/09/2020 – TP: NSW Housing & Property have confirmed the following on 15/9/20: Property sale is conditional to a Restriction on Title for community use purposes (for 15 years). The restriction will be sent to LRS with the Certificate of Title for registration after Property New South Wales as the Proscribed Authority has its authorised Delegate sign. Once the restriction is registered upon the title a contract will be issued to Council's solicitor for acquisition of the property. 03/09/2020 – TP: NSW Housing and Property advised of decision, with Council's solicitor details also provided. Land & Property team coordinating	28/02/2021	N

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					arrangements to progress acquisition.		
789	17 September 2020	167/20	<p>Acquisition - Easement for Access Adaminaby Sewage Treatment Plant and Town Water Supply</p> <p>That Council:</p> <p>A. Proceed with the compulsory acquisition of the interest in the land described as part Lot 287 DP 729870 Land fronting Snowy Mountains Highway, Adaminaby and having an area of approximately 22m for the purpose of easement for access to essential services being the Sewage Treatment Plant in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>;</p> <p>B. Proceed with the compulsory acquisition of the interest in the land described as part Lot 292 DP 729876 having an area of approximately 200m and part Lot 292 DP 729876 Land fronting Chalker Street, Adaminaby and having an area of approximately 344m for the purpose of easement for access to essential services being Town Water Supply in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>;</p> <p>C. Make an application to the Minister and the Governor for approval to acquire part Lot 287 DP 729870 Land fronting Snowy Mountains Highway, Adaminaby and having an area of approximately 22m and Part Lot 292 DP 729876 having an area of approximately 200m and part Lot 292 DP 729876 Land fronting Chalker Street, Adaminaby and</p>	Manager Water & Wastewater	<p>15/01/2021 – JH: No further update.</p> <p>25/11/2020 – JH: No further update</p> <p>25/11/2020 – JH: A-D. Acquisition process underway and being managed by the Water/Wastewater Team. E.This will take place when required.</p> <p>23/09/2020 - JH: A-D. Acquisition process underway. E. This will take place when required.</p> <p>23/09/2020 - JH: A-D. Public Works Advisory (PWA) is being engaged to action this process so that Council secures permanent legal access swiftly. E. This will take place when required.</p>	30/04/2022	N

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			<p>having an area of approximately 344m for the purpose of easement for access to essential services by compulsory process under section 187(1) of the <i>Local Government Act 1993</i>;</p> <p>D. Classify the land as easement for access in accordance with the <i>Local Government Act 1993</i>;</p> <p>E. Authorise the CEO to sign any documentation required for this Acquisition process.</p>				
791	17 September 2020	169/20	<p>Shannons Flat Hall</p> <p>That Council:</p> <p>A. Rescind resolution 575/18;</p> <p>B. Approve the request for Council to lease the hall for \$200 per annum; and</p> <p>C. If B is agreed to that the following actions occur:</p> <ol style="list-style-type: none"> The Shannons Flat Hall be added to Council's insurance schedule. The lease conditions be approved by Council's CEO. Authorise the CEO to execute the Lease on behalf of Council. <p>D. Notify the landowner of Shannons Flat Hall of Council's decision.</p>	Land & Property Officer	<p>22/01/2021 – LB:</p> <p>B. Council has sent an electronic copy of the lease to the landowner as well as two paper copies. A number of emails have been sent in an attempt to arrange a time to visit the hall to complete the insurance schedule and get two original copies of the lease executed, to no avail.</p> <p>4/12/2020 – LB:</p> <p>B. Lease has been prepared, with both digital and hardcopy versions provided to the landowner.</p> <p>C. Arrangements made to meet with landowner to complete insurance schedule and take photos of the hall to send to Council's insurers. CEO has approved lease conditions. Lease will be executed by Council after landowner signature, and upon confirmation that site electricity has been assigned back to landowner</p> <p>D. Completed.</p> <p>23/10/2020 – LB:</p> <p>A. Completed</p> <p>B. Lease has been prepared</p>	31/03/2021	N

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					<p>C. When the lease is ready an inspection of the hall will be carried out in order to complete the insurance schedule.</p> <p>D. The landowner has been notified.</p> <p>24/09/2020 – LB:</p> <p>B. Lease currently being prepared for execution by the lessee.</p> <p>C. The insurance schedule will be completed and an inspection of the building, incl. photos to be sent to Council's insurers. Documents will be sent to the CEO for execution when they are ready.</p> <p>D. The landowner of Shannons Flat Hall has been notified of Council's decision.</p>		
794	17 September 2020	172/20	<p>Proposal to Close Part Mittagang Road - Yallambee Lodge</p> <p>That Council;</p> <p>A. Approve the road closing of part of Mittagang Road in accordance with the <i>Roads Act 1993</i>;</p> <p>B. Consolidate the new lot with lot 1 DP 841447 (Yallambee Lodge); and</p> <p>C. Authorise Council's CEO to execute all necessary documents to complete the road closing and lodgement of the plan of consolidation.</p>	Land & Property Officer	<p>22/01/2021 – LB:</p> <p>No further update.</p> <p>4/12/2020 – LB:</p> <p>A. Letters have been posted. There is a 28 day period for reply.</p> <p>23/10/2020 – LB:</p> <p>A. Letters have been prepared and are ready to be posted.</p> <p>B. After the road is closed a plan of consolidation will be prepared by a surveyor and the plan will subsequently be lodged.</p> <p>24/09/2020 – LB:</p> <p>A. Letters will be sent in the next two weeks to the notifiable authorities and to properties surrounding Yallambee notifying them of the proposal to close the road.</p>	28/02/2021	N

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					B. After the road is closed a plan of consolidation will be prepared by a surveyor and the plan will subsequently be lodged.		
795	17 September 2020	173/20	Delegate Water Supply Options Report – Update That Council endorse the Options Assessment Report–Delegate Water Supply for public exhibition.	Manager Water & Wastewater	15/01/2021 – JD: Still awaiting endorsement from DPIE Water. 25/11/2020 – JD: No further update. 05/11/2020 – JD: Awaiting comments on the Options Report from DPIE. Community consultation to take place once comments received.	30/06/2021	N
798	17 September 2020	176/20	Request for Easement Over Council Land in Cooma That Council A. Approve the request to create an easement for water supply over Lot 2 DP 224408 subject to: i. All costs being borne by the owner of Lot 1 DP 224408. ii. Any disturbance to Lot 2 DP 224408 to be remediated by the applicant, as soon as possible, to the same condition as prior to disturbance. iii. The owner of Lot 1 DP 224408 obtaining a licence to pump water from Cooma Creek prior to installing the pipeline for water supply; and B. Authorise Council’s CEO to execute any documents necessary to register the easement.	Land & Property Officer	14/01/2021 – LB: A. The landowner has been requested to notify Council when the pipeline has been installed so that Council has an opportunity to inspect the area to ensure that Council property has been remediated. He has agreed to be responsible for all costs and will send a copy of the water licence to Council when he is in possession of the Licence. 4/12/2020 – LB: A&B. Council will await notification from landowner that he has achieved a licence to pump water and that he has a plan ready to create the easement. 23/10/2020 – LB A. Landowner has been notified and is proceeding with the plan. B. Landowner is aware that he needs a licence to	30/03/2021	N

					<p>pump water from Cooma Creek prior to Council signing off on the plan for easement.</p> <p>24/09/2020 – LB:</p> <p>A. The landowner will be notified of the Council resolution including the conditions of approval so that he can arrange for a surveyor to do a plan for the easement and an 88B for the terms of the easement.</p> <p>B. The owner of lot 1 will be notified that Council will not permit registration of the plan until he has obtained a licence to pump water from NSW Water. Documents will be sent to the CEO for execution when they are ready.</p>		
825	15 October 2020	207/20	<p>Draft Rural Land Use Strategy</p> <p>That Council:</p> <p>A. Endorse the following for public exhibition;</p> <ul style="list-style-type: none"> i. Appendix A – Draft Snowy Monaro Rural Land Use Strategy (provided separately) ii. Appendix B – Snowy Monaro Employment Lands and Rural Lands Analysis iii. Appendix C – Snowy Monaro Biodiversity Study iv. Appendix D – Bombala Shire Area Heritage Study Inventory v. Appendix E – Bombala Shire Area Heritage Study Report; and <p>B. Endorse a 40 day public exhibition period.</p>	Strategic Land Use Planner	<p>25/01/2021 – AA:</p> <p>Further face to face consultation has taken place including Adaminaby and Numeralla in January 2021.</p> <p>26/11/2020 - AA:</p> <p>The draft Rural Land Use Strategy exhibition period has been extended to 1 February 2021. A report is being prepared to the December Council meeting in response to submissions and comments received on the proposed use of zone E3, Environmental Management.</p> <p>30/10/2020 – BD:</p> <p>Draft Rural Land use Strategy is currently on public exhibition.</p>	Ongoing	N

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827	15 October 2020	209/20	Draft Settlements Strategy for Public Exhibition That Council: A. Endorse the public exhibition of the draft Settlements Strategy (provided separately) and all relevant supporting information; B. Endorse a 40 day public exhibition period of the Draft Settlements Strategy; and C. Include discussion on a Cooma Bypass for public consultation.	Senior Strategic Land Use Planner	25/01/2021 – AA: The draft Settlements Strategy exhibition period has been extended to 1 February 2021. Consultation was most recently undertaken in Numeralla and Adaminaby. 26/11/2020 – AA: The draft Settlements Strategy exhibition period has been extended to 1 February 2021. 30/10/2020 – AA: Draft Settlements Strategy is currently on public exhibition. A quick poll has been set up on Council's 'your say' page to open discussion on a heavy vehicle by-pass for Cooma.	Ongoing	N
835	15 October 2020	216/20	Prosecution be discontinued That the prosecution against Carl Lloyd in relation to his dog Misty to be discontinued.	Manger Built and Natural Environment	18/01/2021 – JG: Matter resolved in line with resolution. 25/11/2020 – JG: The Court was advised of the Council's decision for matter to be withdrawn. Hearing held and matter now resolved. 25/10/2020 – JG: Courts to be advised of Council position at mention of matter on 18 November 2020.		Y
836	15 October 2020	217/20	Zoom attendance at meetings That Council: A. Support the continuation of the option for Councillors to attend Council meetings via remote teleconference technology, e.g. Zoom or Team Viewer, to ensure equal opportunity for all;	Coordinator Governance	19/01/2021 – JM: No further progress. 26/11/2020 – JM: Risk assessment has been completed and mitigating controls will be in place for the level of risks identified. The committee room will be	Ongoing	N

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			<p>B. Support the Motion to the LGNSW Conference 2020 put by Orange Council, to continue teleconference attendance at Council meetings; and</p> <p>C. Makes webinar facilities available for a 6 month trial at the Cooma Council Offices so that all members of the public, including those in wheelchairs and anyone unable to negotiate the stairs, can attend Council Meetings.</p>		<p>available for the next Cooma meeting, which will be on 18 March 2020.</p> <p>02/11/2020 – JM:</p> <p>A. No action required.</p> <p>B. Email send to LGNSW advising of intention of council to support motion.</p> <p>C. No action required.</p> <p>Note: A risk assessment will be shortly undertaken and the IT requirements will be determined after that for the trial to commence from the December Council meeting.</p>		
840	19 November 2020	225/20	<p>Peak View Hall</p> <p>That Council, in order to facilitate the Peak View community's access to Lions International funding to upgrade the Peak View Community hall:</p> <p>A. Support the proposal to relinquish care and control of Crown Reserve 56109 with care and control being transferred to an appropriate community based incorporated association such as the proposed Peak View Progress Association Inc.;</p> <p>B. Authorise the CEO to negotiate with relevant parties an outcome to satisfy the requirements of all parties including the Peak View Community, the Crown, the NSW Aboriginal Land Council, Lions International and the Rural Fire Service.</p>	Executive Assistant to Chief Executive Officer, Mayor and Councillors	<p>27/01/2021 – JB:</p> <p>A. Completed</p> <p>B. Discussions in progress</p> <p>26/11/2020 – JT:</p> <p>Discussions are in progress.</p>	Ongoing	N
842	19 November 2020	227/20	<p>Adaminaby Sewage Treatment Plant Upgrade and Augmentation Design - Community Engagement</p> <p>That Council:</p>	Manager Water Wastewater Operations	<p>15/01/2021 – JD:</p> <p>A. Complete.</p> <p>B. Complete – meeting held on 1 December 2020.</p>		Y

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			<p>A. Endorse the Adaminaby Sewage Treatment Plant Upgrade for community engagement</p> <p>B. A public meeting be held for Adaminaby residents to be informed on the status of the project and the design of the new Sewage Treatment Plant.</p>		<p>25/11/2020 – JD:</p> <p>A. Complete.</p> <p>B. Community meeting scheduled for 1 December 2020 in Adaminaby.</p>		
843	19 November 2020	228/20	<p>Strategy Review - Vale Street Land</p> <p>That Council defer the report to a later date.</p>	Chief Strategy Officer	<p>29/01/2021 – DR:</p> <p>Time has been scheduled in an upcoming councillor briefing session for councillors to discuss this issue.</p> <p>27/11/2020 – DR:</p> <p>Time will be arranged for a fuller discussion on the options for the Council offices.</p>	28/02/2021	N
844	19 November 2020	229/20	<p>Proposed use of 57 Vale Street Cooma - Snowy Monaro Business and Recovery Hub</p> <p>That Council open 57 Vale Street Cooma as the Snowy Monaro Business and Recovery Hub for 12 months.</p>	Economic Development Officer	<p>29/01/2021 – MA:</p> <p>Work continuing on building compliance matters and draft agreement with Business Australia prepared.</p> <p>30/11/2020 – MA:</p> <p>Staff are currently working to address building compliance matters.</p>	Ongoing	N
846	19 November 2020	231/20	<p>Road Naming Proposals</p> <p>That Council approve the road names Mulleun Place and Murrumbidgee Drive for advertising and if no objections are received proceed to gazettal.</p>	GIS Officer	<p>27/01/2021 – JC:</p> <p>No further update.</p> <p>27/11/2020 – JC:</p> <p>Advertising has commenced for Mulleun Place and Murrumbidgee Drive proposals.</p>	Ongoing	N

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850	19 November 2020	235/20	Mature Tree Re-Location Policy That Council: A. Where the removal of mature trees is deemed necessary for Council works of any kind within any urban, village, park or reserve area, the targeted trees are first assessed by a qualified arborist or like expert, for suitability for relocation; B. Where trees are found suitable for relocation Council takes every necessary step to safely relocate the trees; C. As part of its BAU practices, Council identify and maintain a register of relocation sites for mature trees, such as public parks, playgrounds, sporting venues or other appropriate locations; D. Contractors are advised of the relocation policy and where practicable, the costs of relocation are negotiated when contracts are let; and E. Council affirms the value of mature trees for their social and economic benefits to the community.	Chief Operating Officer	29/01/2021 – JM: No further update. 02/12/2020 – JM: A&B: Complete. All relevant Council managers and coordinators have been informed of these parts of the resolution. C: Register of relocation sites to be prepared. D. Complete. All relevant Council managers and coordinators have been informed of this part of the resolution. E. Completed.	30/03/2021	N
851	19 November 2020	236/20	Community Communication That Council resolve that: A. It be recognised that Council has not met the expectations of the community in informing and engaging community around council projects and activities. B. Immediate change is needed to ensure that community expectations are met on how Council communicates with community and recognises their contribution when working in collaboration with Council.	Chief Communications Officer	29/01/20 – GW: C. Updated communications policy has been developed and will be in February meeting business papers for consideration. 26/11/2020 – GW: A. Noted. This is being addressed through active use of the new Community Engagement Framework across all areas of Council, including but not limited to, projects, events and donations/sponsorships. The Community	Ongoing	N

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			<p>C. That Council's Communications Policy (SMRC 4) be updated to include the following:</p> <p>I. Where council plans to change community infrastructure that will result in the removal or reduction of facilities or community assets, including trees of significance:</p> <p>i. a risk assessment of the project be undertaken (with a focus on reputational risk) and actions be identified to minimise any unacceptable risks,</p> <p>ii. the communications plan identifies the stakeholders likely to be impacted, the level of impacts expected, and transparent communication to be undertaken, and</p> <p>iii. that the issue be communicated to councillors prior to proceeding.</p> <p>II. Where community members have contributed to the development of council and community collaborative projects that:</p> <p>i. the community members be invited to any opening events, with at least one week notice. (Where possible by email, letter or suitably respectful means.)</p> <p>ii. Those Community members be recognised as part of the event.</p> <p>III. For all projects or initiatives a clear statement as to which staff member is responsible for community liaison be</p>		<p>Engagement Framework was briefed to Council and presented to the Senior Management Team.</p> <p>B. The CCO (together with COO) have attended various community meetings across the region to confirm community preferences for communication with Council, including recognition of community member's contribution. A spreadsheet had been developed noting communication channels for each community and key contacts within those communities.</p> <p>C. Review of Council's Communications Policy is underway and will address the inclusions noted from I through III.</p> <p>D. Council will be briefed on the new policy and the final policy presented at the February 2021 meeting for adoption by Council.</p>		
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			made available to the public. D. That the updated communications policy be brought back no later than the February 2021 Council meeting for adoption.				
852	19 Nov 2020	237/20	Councillor Discussions That Council allocate 30 minutes of scheduled informal discussion time at the Council workshop briefing sessions which happen two weeks before the monthly meetings of Council.	Executive Assistant to CEO, Mayor & Councillors	26/11/2020 – JT: Actioned and completed.		Y
853	19 Nov 2020	238/20	Transition to an electric and other low greenhouse gas (ghg) emissions vehicle fleet A. Engaging with other councils such as Newcastle, operating EVs/low emissions vehicles, and the NSW and ACT Governments, as a first step towards determining how Snowy Monaro can transition to an EV and other low GHG emissions fleet, and the practicable extent and timing of the transition. B. Provide a comprehensive report to Council no later than the March 2021 Councillor briefing, outlining an initial transition plan which provides the stages and extent of the transition, based on current and reasonably expected future developments in the EV industry.	Manager - Fleet & Plant	12/01/2021 – SS: C. Feedback received from various government bodies, with information to be reviewed. Compiling EV infrastructure establishment costs. 25/11/2020 – SS: A. Contact has been made with various council s and government departments to establish mapping of the process required to transition to a low emission fleet.	31/03/2021	N
854	19 November 2020	239/20	Monaro Rail Trail Draft Feasibility Report That the Council action Resolution Number 68/20 Monaro Rail Trail Draft Feasibility Report 16 April 2020 to: A. Receive and note that the reinstatement of	Coordinator Economic Development	29/01/2021 – MA: Staff worked constructively with MRT Inc throughout December-January to assist with development of a grant proposal which was lodged by MRT Inc to the BLER Fund.	Ongoing	N

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			<p>the Queanbeyan to Bombala rail line and extension to Eden has been intensely investigated through the Canberra to Port of Eden Feasibility Study. The publically available Executive Summary states on page 10 that "None of the options are shown to be economically viable. All have BCRs that are much less than 1. The present value of benefits is far outweighed by the present value of costs in all options considered.";</p> <p>B. Receive and note all the reports presented as attachments, Senator Jim Molan's letter and support in principle the Monaro Rail Trail recommendations as presented to Council on 5 November 2020 as per the ten recommendations provided in their submission.</p>		<p>30/11/2020 – MA:</p> <p>A. No action required.</p> <p>B. Meeting held with MRT Inc. group to discuss resolution. Priority is sending letters to TfNSW, ACT Government and QPRC as well as organising a BLER funding application. Meeting with QPRC staff and MRT Inc. has also been arranged by MRT Inc.</p>		
855	19 Nov 2020	240/20	<p>Bicentennial Garden/ Parks – Bombala</p> <p>That Council:</p> <p>A. Ensures that gardens, trees and significant plantings in all parks throughout Snowy Monaro Regional Council area are to be protected by a Plans of Management that will manage parks and gardens, with a Tree Management Plan developed to ensure that trees are conserved into the future;</p> <p>B. Acknowledge that the Bombala Bicentennial Garden is significant to the community; and</p> <p>C. Assess the Bombala Bicentennial Garden by a heritage expert for inclusion on Council's Heritage Listing.</p>	Chief Operations Officer	<p>29/01/2021 – JM:</p> <p>C. Assessment completed, currently being reviewed by Council's Strategic Planning team</p> <p>25/01/2021 – AA:</p> <p>C. Heritage consultant has undertaken an independent review of the Bicentennial Garden/Park against the NSW Heritage Councils criteria for local heritage listing. The heritage consultant concluded that Bicentennial Park meets the threshold for local heritage listing. The proposed listing will be incorporated into Councils new Snowy Monaro LEP and relevant planning proposal.</p> <p>30/11/2020 –JM:</p> <p>A. To be incorporated into draft the Plans of</p>	30/06/2021	N

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					Management which will go out for community consultation planned for early March 2021. B. Completed. C. A request has been sent to Council's Heritage consultant to consider this item for heritage listing.		
856	17 December 2020	247/20	Development Application - 10.2020.90.1 - Staged Demolition + additions & alterations (Delegate School of Arts) That pursuant to section 4.16(1)(a) of the <i>Environmental Planning and Assessment Act 1979 (as amended)</i> Council grants consent for DA 10.2020.90.1 for Staged Demolition and additions and alterations (Delegate School of Arts), on lot 11 Section 8 DP 758346 subject to the conditions attached.	Town Planner - Duty	2021/01/12 – SB: Notice of determination completed and sent out on the 12/1/2021.		Y
857	17 December 2020	248/20	10.2020.120.1 - Attached Dual Occupancy & Use as Serviced Apartment That pursuant to section 4.16 of the <i>Environmental Planning and Assessment Act 1979 (as amended)</i> Council grants approval to DA 10.2020.120.1 for an attached dual occupancy and use as a serviced apartments, on Lot 18 DP 1089304 Ph Jinderboine subject to the conditions attached.	Town Planner - Duty	2021/01/12 – SB: Notice of determination completed and sent out on the 12/1/2021.		Y
858	17 Dec2020	Nil.	Draft Rural Land Use Strategy - Proposed use of zone E3 Environmental Management That Council: A. Amend the draft Rural Land Use Strategy and associated mapping currently on public exhibition to reduce the proposed application of zone E3 Environmental	Senior Strategic Land Use Planner	25/01/2021 – AA: No action required as motion was not supported.		Y

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			<p>Management and amend the application of other land use zones as per maps shown in appendix A;</p> <p>B. Amend the draft Rural Land Use Strategy to clarify the role of this project in relationship to the snowy mountains SAP;</p> <p>C. Continue with public exhibition of the draft Rural Land Use Strategy until 5pm 30 March 2021;</p> <p>D. Advises any person who made a submission of the proposed changes;</p> <p>E. Endorse the formation of a Community Reference Group by invitation from selected community groups; and</p> <p>F. Authorise the Mayor, Deputy Mayor and Chief Executive Officer acting jointly to appoint additional members if it is considered that the membership does not adequately reflect the community.</p> <p>LOST MOTION</p>				
859	17 Dec2020	249/20	<p>Monthly Funds Management Report - November 2020</p> <p>That Council:</p> <p>A. Receive the report indicating Council's cash and investments position as at 30 November 2020; and</p> <p>B. Receive the Certificate of the Responsible Accounting Officer.</p>	Finance Officer	11/01/2021 – AM: No further action required.		Y
860	17 Dec2020	250/20	<p>Business Improvement Fund Outcome</p> <p>That Council receive the successful application and receipt of funding under stream 2 of the Business Improvement Fund.</p>	Manager Community Services	29/01/2021 – JM: Funding received.		Y

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861	17 Dec 2020	251/20	Minutes - Community Services Advisory Committee 2 November 2020 That Council receive the Minutes of the Community Services Advisory Committee meeting held on 2 November 2020.	Executive Assistant (Strategy)	11/01/2021 – AM: No further action required.		Y
862	17 Dec 2020	252/20	Recreation Facilities Committee Minutes- 28 September 2020 That Council receive the minutes of the Recreation Facilities Committee meeting held on the 28 September 2020.	Supervisor Civic Maintenance	11/01/2021 – AM: No further action required.		Y
863	17 Dec 2020	253/20	Regional Cultural Fund - Proposed grant variation request for Jindabyne Library and Innovation Hub That Council: A. Endorse the submission of a grant variation request to Create NSW seeking to install a modular library of approximately 500m ² gross floor area on Lot 31 DP 227005 (adjacent the Jindabyne Memorial Hall) to remain on site as a library for at least five years; B. Authorise the CEO to sign the grant variation request; and C. Acknowledge that additional operational costs (estimated to be around \$100,000 annually in 2020 dollars) will result from the new library, with these costs needing to be included in the 2022-23 operational budget.	Coordinator Economic Development	29/01/2021 – MA: A. A request to vary the funding agreement was lodged with Create NSW prior to Christmas and is currently under assessment by them. B. Completed. C. No further action required.	Ongoing	N

9.4.4 RESOLUTION ACTION SHEET UPDATE

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864	17 Dec 2020	254/20	Water and Wastewater Easement Acquisitions - Adaminaby and Bombala That Council: A. Application be made to the Minister for Local Government and the Governor to acquire easements for water supply purposes being 3 metres wide within (or over) Lot 287 DP 729870 and Lot 292 DP 729876 at Adaminaby by compulsory process in accordance with Council's power under Section 187(1) of the Local Government Act 1993 and in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act; B. Application be made to the Minister for Local Government and the Governor to acquire easements for purpose of sewer services being 3 metres wide within (or over) Lot 287 DP 729870 and Lot 292 DP 729876 at Adaminaby by compulsory process in accordance with Council's power under Section 187(1) of the Local Government Act 1993 and in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act; C. Application be made for a Licence from Department of Planning, Industry & Environment, Crown lands for purpose of town water supply infrastructure on Lot 291 DP 729876 at Adaminaby; D. Application be made to the Minister for Local Government and the Governor to acquire easements for purpose of sewer pump station on Lot 5 DP 758129 and sewer line being 3 metres wide within (or over) Lot	Manager Water & Wastewater	15/01/2021 – JD: Process has commenced. PWA engaged to assist SMRC with the applications.	30/06/2021	N
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			<p>5 DP 758129 at Bombala by compulsory process in accordance with Council's power under Section 187(1) of the Local Government Act 1993 and in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act; and</p> <p>E. Authorise the CEO to sign any documentation required for the acquisition processes</p>				
865	17 Dec 2020	255/20	<p>Review of fleet management policy</p> <p>That Council adopt the revised SMRC 172 Fleet Management of Plant/Equipment Including Motor Vehicles policy.</p>	Coordinator Fleet & Plant	12/01/2021 – SS: No further action required.		Y
866	17 Dec 2020	256/20	<p>NSW Government Road ReClassification and Transfer Initiative</p> <p>That Council endorse the submission of roads for reclassification and transfer under a priority submission process announced by TfNSW by 23 December 2020.</p>	Manager Infrastructure	18/01/2021 – GS: Staff submitted all roads and bridges nominated for priority submission to the NSW Government Road Reclassification and Transfer process.		Y
867	17 Dec 2020	257/20	<p>Proposed Highdale Carpark Improvements - Berridale - Community Consultation Update</p> <p>That Council:</p> <p>A. Acknowledge the report on community consultation in relation to proposed Highdale Carpark Improvements;</p> <p>B. Receive and note the revised preliminary design; and</p> <p>C. Endorse proceeding with further, targeted consultation with specific members of the business and school communities to further</p>	Manager Infrastructure	18/01/2021 – GS: Targeted consultation with the community in relation to proposed Highdale Carpark Improvements commences on 21 January 2021.	28/02/2021	N

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			improve the design to address outstanding concerns in relation to bus parking and vehicle access to businesses.				
868	17 Dec 2020	258/20	Minutes Cemetery Advisory Committee meeting held 10 November 2020 That Council adopt the Minutes of the section 355 Cemetery Advisory Committee meeting held on 10 November 2020.	Coordinator Public Health & Environment	18/01/2021 – JG: Completed.		Y
869	17 Dec 2020	259/20	Bombala Sewerage Infrastructure Project - Relocation of Mahratta Street Pump Station and Bombala STP and Sewerage Infrastructure Budget Summary That Council: A. Approve installation of the Mahratta Street Pump Station at the option 2 site being north east of the skate park; B. Approve an additional budget of \$230,000 from the water and sewer reserve; and C. Receive and note the information on previous budget variations for the Bombala STP Augmentation and Sewerage Infrastructure Upgrade projects as listed in this report.	Manager Water Wastewater Operations	15/01/2021 – JD: A. Council approved new location. Design work for new location has commenced. B. Complete. C. Complete.	30/06/2021	N
870	17 Dec 2020	260/20	Response to Council Question on Notice - Yaouk Road That Council acknowledge the report on costs incurred relating to maintenance of Yaouk Road.	Manager Infrastructure	18/01/2021 – GS: No further action required.		Y

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871	17 Dec 2020	261/20	<p>Minutes of the Snowy Monaro Regional Council Local Traffic Committee Meeting - held electronically on 26 November 2020</p> <p>A. LTC170/20 - ADAMINABY EASTER FAIR 2021 That Council approves the request by the Adaminaby Public School parents' and Citizens' Association for the temporary closure of roads for the duration of the Adaminaby Easter Fair. To be conducted on Saturday 3 April 2021 from 8:00 am to 4:00 pm. These roads are:</p> <ul style="list-style-type: none"> • Denison Street from York Street to Snowy Mountains Highway • Druiitt Street at the intersection of Denison Street • Baker Street at the intersection of Dennison Street <p>This approval is subject to the provision of Public Liability Insurance showing Snowy Monaro Regional Council as and interested party with a minimum value of \$20 million, and an updated Traffic Control Plan;</p> <p>B. LTC171/20 - PERTH TO SYDNEY 1968 MARATHON RE-RUN 2021 That Council approve the request by Historic Rally of NSW & ACT/Historic Rally Association/Classic Rally Club for the temporary closure of Barry Way at Wallace Craigie Lookout on 6 November 2021 between the hours of 8:30 am and 2:30 pm, subject to the provision of Public Liability Insurance with a minimum value of \$20 million and Snowy Monaro Regional Council named as an interested party;</p>	Project Specialist	27/01/2021 – GH: Completed. No further action required.		Y
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			<p>C. LTC172/20 - FUTURE GENERATION - SEGMENT FACTORY - ACCESS ROAD & POLO FLAT ROAD SIGNAGE & LINE-MARKING</p> <p>That Council approve the Signage and Line-marking layouts for the Snowy 2.0 Project Segment Factory Access Road and the Polo Flat Road intersection as submitted by Future Generation;</p> <p>D. LTC173/20 - REMOVAL OF ROAD SECTIONS FROM RESTRICTED ACCESS VEHICLE MAP - TRANSPORT FOR NSW</p> <p>Enter into discussion on the removal of the sections of Council roads from the Restricted Access Vehicle Map for Cooma. The two road sections are:</p> <p>A. Commissioner Street – between Bradley Street and Baron Street, and</p> <p>B. Baron Street – between Commissioner Street and Sharp Street (Monaro Highway);</p> <p>E. LTC174/20 - CONCERNS RAISED BY SOME SHARP STREET RESIDENTS</p> <p>That Council supports the recommendation to TfNSW to:</p> <p>A. Change the current parking restrictions on Sharp Street (between Bradley Street and Hilton Street) Cooma,</p> <p>B. the Line marking in the same area of Sharp Street, including the basic left turn lane into McDonalds.</p>				
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9.4.4 RESOLUTION ACTION SHEET UPDATE

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872	17 Dec 2020	262/20	Donations and Sponsorship Submissions for FY21 January to June That Council; A. Not include the two late applications “Nimmitabel Men's Shed” and “Lake Jindabyne Sailing Club” in consideration for funding as there are no exceptional circumstances under which and exception can be justified; B. Funding provided as per the following list (list within Minutes) C. Approve funding of \$100 towards the Alpine School within the recurring donations; D. Approve the reallocated of the donation provided to Lambie Street Preschool to assist in covering catering costs for their graduation ceremony in December 2020.	Secretary Council and Committees	29/01/2021 – AM: A. Completed. The two late applications were not considered for this round of funding. B. All successful and non-successful applicants for funding have been notified. Purchase orders for approved applicants have been processed and sent to Accounts Payable for payment. C. Completed. D. Completed.		Y
873	17 Dec 2020	263/20	2019/2020 Annual Report That Council adopt the 2020 Annual Report.	Acting Corporate Reporting Officer	29/01/2021 – MC: Annual Report lodged with Office of Local Government. Report published on Council website as per Local Government Act 1993.		Y
874	17 Dec 2020	264/20	Presentation of 2020 Financial Statements That Council receive the: A. General Purpose Financial Statements including independent external auditors report and report on the conduct of the audit; B. Special Purpose Financial Statements including independent external auditor's report; and C. Special Schedules and independent external	Management Accountant	18/01/2021 – JS: Received and noted. No further action required.		Y

9.4.4 RESOLUTION ACTION SHEET UPDATE

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			auditor's report on the permissible income for general rates.				
875	17 Dec 2020	265/20	Answers to Questions With Notice That Council receive the answers to questions with notice for the period ending November 2020.	Secretary Council and Committees	11/01/2021 – AM: No further action required.		Y
876	17 Dec 2020	266/20	Resolution Action Sheet Update That Council receive the progress on Resolution Action Sheet for the period ending November 2020.	Secretary Council and Committees	11/01/2021 – AM: No further action required.		Y
877	17 Dec 2020	267/20	Cancellation of January 2021 Council Meeting That Council not hold a Council Meeting on 21 January 2021.	Coordinator Governance	19/01/2021 – JM: No further action required.		Y
878	17 Dec 2020	268/20	Naming of Former Undoo Firetrail Phoenix Lane That Council approve the name Phoenix Lane for the section of the Undoo Firetrail that is now public road for community advertising and gazettal.	Land, Property & GIS Admin Officer	27/01/2021 – TP: The naming process will be actioned for the purpose of addressing in accordance with the NSW Addressing Policy and Road Naming Guidelines.	28/02/2021	N
879	17 Dec 2020	269/20	Grants Applications - Activity Synopsis as at 30 November 2020 That Council receive the information related to grants activity up to 30 November 2020.	Grants Officer	11/01/2021 – AM: No further action required.		Y
880	17 Dec 2020	270/20	Councillor and Staff Interaction Policy That Council adopt the amended SMRC - Councillor and Staff Interaction policy.	Governance Officer	19/01/2021 – JM: No further action required.		Y

9.4.4 RESOLUTION ACTION SHEET UPDATE

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881	17 Dec 2020	271/20	Rates Harmonisation Project Timeline and Community Consultation That Council: A. Endorse the formation of a Community Reference Group (CRG) by invitation from selected community groups (Attachment 2) B. Authorise the Mayor and Chief Executive Officer, acting jointly, to appoint additional members if it is considered that the membership does not adequately reflect the community.	Manager Finance	29/01/2021 – DR: The groups included for the committee have been requested to provide nominees. A number of nominations have been received and the process of providing background information to allow them to be informed before the discussion on the issues around rates harmonisation commences.	Ongoing	N
882	17 Dec 2020	272/20	Legal Actions and Potential Claims Against SMRC as at 30 November 2020 That Council receive the information in the Legal Actions and Potential Claims Against SMRC as at 30 November 2020 report.	Executive Assistant (Strategy)	11/01/2021 – AM: No further action required.		Y

9.4.5 QUARTERLY BUDGET REVIEW STATEMENT (QBR) TO DECEMBER 2020

Record No:

Responsible Officer:	Chief Strategy Officer
Author:	Management Accountant
Key Direction:	4. Leadership Outcomes
Delivery Plan Strategy:	11.2 Council utilises sound fiscal management practices, pursues and attracts other sources of income
Operational Plan Action:	11.2.2 Provision of statutory reporting enables our leaders to make decisions on Council's financial sustainability
Attachments:	1. December 2020 Quarterly Budget Review Statement
Cost Centre	4010 Financial Services

EXECUTIVE SUMMARY

Following the adoption of the Operational Plan in June 2020, the second Quarterly Budget Review Statement (QBR) is presented to Council. Changes resulting from carry forward projects and adjustments are included in the attached report, along with the December YTD actuals.

The report shows that the cash position of the general funded activities of the Council continue to decline, to the point where most internal reserves will be used in the net cash spend this financial year. The focus has been retaining reserves within the employee leave entitlements and bonds held. As previously discussed, the finances of the Council are being reviewed to push back the need for rate increases as far as possible due to impacts of bushfires and COVID-19 on the economy. Council is not in a position to commit any additional net cash expenditure.

OFFICER'S RECOMMENDATION

That Council:

- A. Receive the quarterly budget review statement (QBR) for the period ended 31 December 2020, and
- B. Authorise the adjustments to the Council's budgeted Income & Expenditure, Capital Expenditure and Cash & Investments as shown in the QBR.

BACKGROUND

The attached report covers proposed variations to the original budget and includes a review of Council's;

- Operating income and expenses,
- Capital budget, and,
- Cash and investments

The report also includes a statement by the responsible accounting officer regarding the unsatisfactory projected net operating result and recommended remedial action.

Overall, there is a positive impact of \$795k to the Net Operating Result before capital items from \$6.721 mil revised budget to \$5.925 mil (Project Year end Result)). Notable changes in the budget are included in the attachment.

The timing of the completion of capital projects is still an area that requires further review. Implementation of the new organisational structure, which will combine a number of the major capital projects into one area, is underway. A full review of the capital works program is planned and this may affect the budget for the remaining part of the year. This will be a timing impact, as the projects still need to be undertaken.

The general activities of the Council continue to utilise more cash than is being brought into the Council. This has driven down the level of cash held within this area and the remaining cash is at a critical level. This is in alignment with projections from two years ago, but the situation has been worsened by a number of factors, two large ones are the loss of revenue on investments and the increased costs in providing aged care, each both contributing around \$1million extra to the overall cash drain.

With the bushfires and COVID-19 impacts on the economy Council is looking to stretch its financial position as long as possible to avoid the impact of additional rates on the community. This will require severe restraint on spending and looking at options to maintain cash. This will not be done by slowing payments to suppliers, but may require a review of the phasing of projects to delay the use of Council's cash and prioritise the spending of grants.

As tight constraints on cash exist it imperative that the Council live within its current means. There is no capacity to absorb extra costs or further financial shocks.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

This report provides a summary of Council's financial performance to aid decision making for Council's financial sustainability and ability to deliver services to the community.

2. Environmental

It is not considered that the recommendations will have any environmental impacts.

3. Economic

Refer to the attached report for the details of the revised budget estimates for operating income and expenditure, capital expenditure and cash and investments / reserve balances.

4. Civic Leadership

Council's operational plan sets out its achievements, goals and revenue policy, including estimated income and expenditure. The QBR plays an important role in monitoring council's progress against the plan and the ongoing management of Council's annual budget.

Clause 203 (1) of the *Local Government (General) Regulation 2005* (the Regulations) requires a council's responsible accounting officer to prepare and submit a QBR to the governing body of council.

The 2021 budget was adopted under Council Resolution 96/20 (on 18 June 2020).

The September Quarterly Budget Review (and adjustments) were adopted under Council Resolution 234/20 (on 19 November 2020).

Snowy Monaro Regional Council

Quarterly Budget Review Statement
for the period 01/10/20 to 31/12/20

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5. Contracts & Other Expenses Budget Review Statement	10

Snowy Monaro Regional Council

Quarterly Budget Review Statement
for the period 01/10/20 to 31/12/20

Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

31 December 2020

It is my opinion that the Quarterly Budget Review Statement for Snowy Monaro Regional Council for the quarter ended 31 December 2020 indicates that Council's projected financial position at 30 June 2021 remains unsatisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

This opinion is based on the following factors;

1. The estimated net operating deficit before capital grants and contributions is decreased by \$795k to a total of \$5.9 million.
2. Net operating deficits continue to impact council's ability to fund asset renewals to the same level that they are depreciating. As with the former shire council's prior to merger, this impacts the ability of council to meet the 100% asset renewals benchmark with the negative impact of operating losses to cash reserves.

Proposed remedial action to deal with this position include;

Continue to focus on improving the profitability of business units that are currently being subsidised.

Cost and efficiency saving opportunities are currently being implemented including;
Corporate Information System implementation
Organisational redesign
Infrastructure revaluations resulting in depreciation savings

Review of internal resource allocation to grant funded and capital works projects.

A focus on staff leave management plans to reduce employee leave liability provisions and prevent a net operating cost of climbing leave balances.

Continue to review and set realistic goals with priority projects. The impact of carrying forward large amounts from previous years affects both short and long term forecasting.

Signed: _____
David Rawlings
Responsible Accounting Officer

Date: 2/02/2021

Snowy Monaro Regional Council

Quarterly Budget Review Statement
for the period 01/10/20 to 31/12/20

Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 December 2020

Income & Expenses - Council Consolidated

(\$000's)	Original Budget 2020/21	Approved Changes				Revised Budget 2020/21	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Sept QBR	Dec QBR	March QBR					
Income										
Rates and Annual Charges	33,318					33,318			33,318	24,611
User Charges and Fees	15,418					15,418			15,418	7,657
Interest and Investment Revenues	1,385					1,385			1,385	1,026
Other Revenues	967					967			967	578
Grants & Contributions - Operating	21,010	1,193	384			22,587	175	1	22,762	10,318
Grants & Contributions - Capital	17,949	11,769	1,449			31,167	3,165	2	34,332	6,855
Net gain from disposal of assets	1,002		370			1,372	750	3	2,122	286
Total Income from Continuing Operations	91,049	12,962	2,203	-	-	106,214	4,090		110,304	51,331
Expenses										
Employee Costs	32,616					32,616	30	4	32,646	15,783
Borrowing Costs	167					167			167	23
Materials & Contracts	18,130	1,632	(40)			19,722	42	5	19,764	8,934
Depreciation	19,123					19,123			19,123	
Other Expenses	9,449	229	461			10,139	58	6	10,197	5,067
Total Expenses from Continuing Operations	79,485	1,861	421	-	-	81,767	130		81,897	29,807
Net Operating Result from Continuing Operation	11,564	11,101	1,782	-	-	24,447	3,960		28,407	21,524
Discontinued Operations - Surplus/(Deficit)						-			-	
Net Operating Result from All Operations	11,564	11,101	1,782	-	-	24,447	3,960		28,407	21,524
Net Operating Result before Capital Items	(6,385)	(668)	333	-	-	(6,720)	795		(5,925)	14,669

Snowy Monaro Regional Council

Quarterly Budget Review Statement
for the period 01/10/20 to 31/12/20

Income & Expenses Budget Review Statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes Details

1	Grants & Contributions - Operating	
	BCRRF- Stream 1- Phase 2: Various Programs	75,000
	RYDER - Youth Programs - SCCF 3	30,000
	RYDER Program - Vehicle & Trailer Purchase - SCCF3	70,000
		175,000
2	Grants & Contributions - Capital	
	Bombala Showground Electrical Upgrade (Exhibition Hall, CWA Restroom, Stables)	88,150
	Cooma Showground Electrical Upgrades to External Electrical Infrastructure	318,181
	Cooma Youth Centre The Hub 39 Vale St Electrical/Building/Furnishings SCCF3-0155	168,940
	Delegate Showground Supper Room Upgrade	33,057
	Jindabyne Shared Trail Project 1 Gaden to Boat Ramp	770,000
	Nimmitabel Showground Luncheon and Bar Upgrades	177,152
	Tinderry Road (Sealing) Upgrade	771,757
	Smiths Road (Sealing) Upgrade	838,326
		3,165,563
3	Net gain from disposal of assets	
	Sale of Land at Polo Flat Road	750,000
4	Employee Costs	
	BCRRF- Stream 1- Phase 2: Business Recovery Officer	30,000
5	Materials & Contracts	
	BCRRF- Stream 1- Phase 2: Various Programs	45,000
	RYDER - Youth Programs - SCCF 3	30,000
	Street Bins - moved from Capital to Operating	25,000
	Re-allocation to Other Expenses (Organisational Services)	(58,000)
		42,000
6	Other Expenses	
	Reallocation from Materials & Contracts (Organisational Services)	58,000

Snowy Monaro Regional Council

Quarterly Budget Review Statement
for the period 01/10/20 to 31/12/20

Capital Budget Review Statement

Budget review for the quarter ended 31 December 2020

Capital Budget - Council Consolidated

(\$000's)	Original Budget 2020/21	Approved Changes				Revised Budget 2020/21	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Sept QBR	Dec QBR	March QBR					
Capital Expenditure										
New Assets										
- Plant & Equipment	500					500	70	1	570	95
- Land & Buildings	4,895	2,340				7,235	770	2	8,005	539
- Water & Sewer	1,250	66				1,316			1,316	60
- Transport	6,000	802	50			6,852	300	3	7,152	49
- Other	720	52	40			812			812	47
Renewal Assets (Replacement)										
- Plant & Equipment	3,871	2,432				6,303			6,303	1,740
- Land & Buildings	4,129	4,268	162			8,559	807	4	9,366	1,876
- Water & Sewer	15,079	2,809	1,628			19,516			19,516	7,139
- Transport	5,793	2,376				8,169	1,610	5	9,779	2,264
- Other	6,688		(1,674)			5,014	(25)	6	4,989	444
Total Capital Expenditure	48,925	15,145	206	-	-	64,276	3,532		67,808	14,253
Capital Funding										
Grants & Contributions	20,397	1,551	(1,449)			20,499	3,124		23,623	6,398
Restricted Cash Reserves	27,526	13,594	2,025			43,145	342		43,487	7,569
Receipts from Sale of Assets	1,002		(370)			632	750		1,382	286
Total Capital Funding	48,925	15,145	206	-	-	64,276	4,216		68,492	14,253
Net Capital Funding - Surplus/(Deficit)	-	-	-	-	-	-	684		684	-

Snowy Monaro Regional Council

Quarterly Budget Review Statement
for the period 01/10/20 to 31/12/20

Capital Budget Review Statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes	Details	
1	Capital Expenditure - Plant & Equipment (New)	
	RYDER Program - Vehicle & Trailer Purchase - SCCF3	70,000
2	Capital Expenditure - Land & Buildings (New)	
	Jindabyne Shared Trail Project 1 Gaden to Boat Ramp	770,000
3	Capital Expenditure - Transport (New)	
	Leesville Subdivision Stage 3 Civil Works	300,000
4	Capital Expenditure - Land & Buildings (Replacement)	
	Cooma Youth Centre The Hub 39 Vale St Electrical/Building/Furnishings SCCF3-0155	168,940
	Delegate Showground Supper Room Upgrade	33,057
	RFS East Jindabyne Station/Shed - WIP From T1 PJ390270	21,039
	Bombala Showground Electrical Upgrade (Exhibition Hall, CWA Restroom, Stables)	88,150
	Cooma Showground Electrical Upgrades to External Electrical Infrastructure	318,181
	Nimmitabel Showground Luncheon and Bar Upgrades	177,152
		806,519
5	Capital Expenditure - Transport (Replacement)	
	Tinderry Road (Sealing) Upgrade	771,757
	Smiths Road (Sealing) Upgrade	838,326
		1,610,083
4	Capital Expenditure - Other (Replacement)	
	Street Bins - moved from Capital to Operating	-25,000

Snowy Monaro Regional Council

Quarterly Budget Review Statement
for the period 01/10/20 to 31/12/20

Cash & Investments Budget Review Statement

Cash & Investments - Council Consolidated

(\$000's)

Externally Restricted ⁽¹⁾

	2020 Actual figures	Original Budget 2020/21	Approved Changes				Revised Budget 2020/21	Variations for this Dec Qtr	Notes	Projected Year End Result
			Carry Forwards	Sept QBRs	Dec QBRs	March QBRs				
Section 7.11 Developer Contributions Combined	2,421	2,421	-	(21)			2,400	(21)	1	2,379
Section 64 Developers Contributions Water Combined	2,816	2,816	-				2,816			2,816
Section 64 Developers Contributions Sewer Combined	2,298	2,298	-				2,298			2,298
Hostel Entry Contributions- Snowy	1,169	1,169	-				1,169			1,169
Hostel bonds - Yallambee	2,392	2,392	-				2,392			2,392
Crown Land	1,399	1,399	(296)				1,103			1,103
Unexpended Grants Reserve	11,435	11,435	(9,820)				1,615			1,615
Other Contributions	153	153	(130)				23			23
HACC Vehicle Replacement - combined	301	191	-				191			191
Kamato-Cooma Friendship Scholarship Fund	45	45	-				45			45
Boco Rock Contributions	229	229	(229)				-			-
Combined Water Supply Works Reserve	19,733	16,068	(704)				15,364			15,364
Combined Sewerage Works Reserve	18,635	15,889	(693)	(1,600)			13,596			13,596
Domestic Waste Management Reserve	-	2,273	-				2,273			2,273
Total Externally Restricted	63,026	58,778	(11,872)	(1,621)		-	45,285	(21)		45,264

(1) Funds that must be spent for a specific purpose

Internally Restricted ⁽²⁾

Employee Leave Entitlement	1,383	1,383	-				1,383			1,383
Plant Replacement	1,294	716	(593)	(123)			-			-
Quarry Operations	-	300	-	(300)			-			-
Uncompleted Works & Projects	66	66	-	(66)			-			-
Waste Services (Non Domestic)	7,274	3,911	(310)	(2,930)			671			671
Deposits, Retentions & Bonds	682	682	-				682			682
Yallambee Lodge Building & Equipment	700	(1,471)	(139)	1,610			-			-
New Council Implementation Interest	378	378	(378)				-			-
Stronger Communities Fund Interest	1,326	1,326	(1,326)				-			-
Former Bombala LGA	1,718	173	(221)	48			-			-
Former Snowy LGA	699	699	(14)	(685)			-			-
Total Internally Restricted	15,520	8,163	(2,981)	(2,446)		-	2,736	-		2,736

(2) Funds that Council has earmarked for a specific purpose

Unrestricted (ie. available after the above Restrictions)

	-	(6,633)	990	5,643			-	450	2	450
Total Cash & Investments	78,546	60,308	(13,863)	1,576		-	48,021	429		48,450

Snowy Monaro Regional Council

Quarterly Budget Review Statement
for the period 01/10/20 to 31/12/20

Cash & Investments Budget Review Statement

Investments

Investments have been invested in accordance with Council's Investment Policy.

Cash

The Cash at Bank figure included in the Cash & Investment Statement totals \$978,460

This Cash at Bank amount has been reconciled to Council's physical Bank Statements.
The date of completion of this bank reconciliation is 30/12/20

Reconciliation Status

The YTD Cash & Investment figure reconciles to the actual balances held as follows:

\$ 000's

Cash at Bank (as per bank statements)	978
Investments on Hand	73,217
Reconciled Cash at Bank & Investments	74,195

Budget Variations being recommended include the following material items:

Notes	Details	
1	Developer Contributions Combined	
	RFS East Jindabyne Station/Shed - WIP From T1 PJ390270	(21,039)
2	Unrestricted	
	Sale of Land at Polo Flat Road	750,000
	Leesville Subdivision Stage 3 Civil Works	(300,000)
		450,000

Snowy Monaro Regional Council

Quarterly Budget Review Statement

for the period 01/10/20 to 31/12/20

Contracts Budget Review Statement

Budget review for the quarter ended 31 December 2020

Part A - Contracts Listing - contracts entered into during the quarter;

Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)
Cardno Pty Ltd	Adaminaby STP Contract & Project Management	720,720	26/10/2020	20 months	Y
Hartwigs Trucks Pty Ltd	Flocon Road Maintenance Truck Replacement	269,134	3/12/2020	38 weeks	Y
Interflow Pty Ltd	Goonda Street Cooma Water main connection/replacement	97,380	3/11/2020	2 months	Y

Snowy Monaro Regional Council

Quarterly Budget Review Statement
for the period 01/10/20 to 31/12/20

Consultancy & Legal Expenses Budget Review Statement

Consultancy & Legal Expenses Overview

Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)
Consultancies	341,881	Y
Legal Fees	98,519	Y

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

9.4.6 HARMONISATION OF CUSTOMER SERVICE HOURS

Record No:

Responsible Officer:	Chief Communications Officer
Author:	Coordinator Engagement
Key Theme:	4. Leadership Outcomes
CSP Community Strategy:	12.2 Residents have access to timely, relevant and accurate information on issues that affect them
Delivery Program Objectives:	12.2.2 Council provide convenient ways for customers to engage with us and we respond appropriately
Attachments:	Nil

EXECUTIVE SUMMARY

As a legacy from the merger there is currently a difference in the operating hours between our four customer service offices. This report proposes an amendment to the closing time at Cooma Office only so there is a uniform offering from SMRC across all four office locations. This will allow Council to provide clear and standardised communication of service hours to the whole region.

OFFICER'S RECOMMENDATION

That Council endorse the recommendation to amend the Cooma Office customer service opening hours to 8.30am to 4.30pm to provide a uniform offering to the community across all Council offices.

BACKGROUND

When the merger of the three originating Councils was completed in 2016, the customer service operations from each office were formed into a singular team and serviced by a single 1300 contact number. Since then much work has been completed to ensure that our customers receive the same experience regardless of which office they visit or call. This includes rotation of customer service officers (CSOs) across the locations where appropriate.

An area that is yet to be addressed is the remaining inconsistency in the hours of operation which leads to confusion amongst community members (residents and ratepayers).

Currently the Berridale, Bombala and Jindabyne offices open at 8.30am and close at 4.30pm, at which time the calls for these offices are switched to the afterhours (AH) service provided by Southern Phone (external contracted provider).

The Cooma office similarly opens at 8.30am, however doors close to the community at 4.45pm and customer service officers cease taking calls at 5pm. Calls are then transferred to AH service.

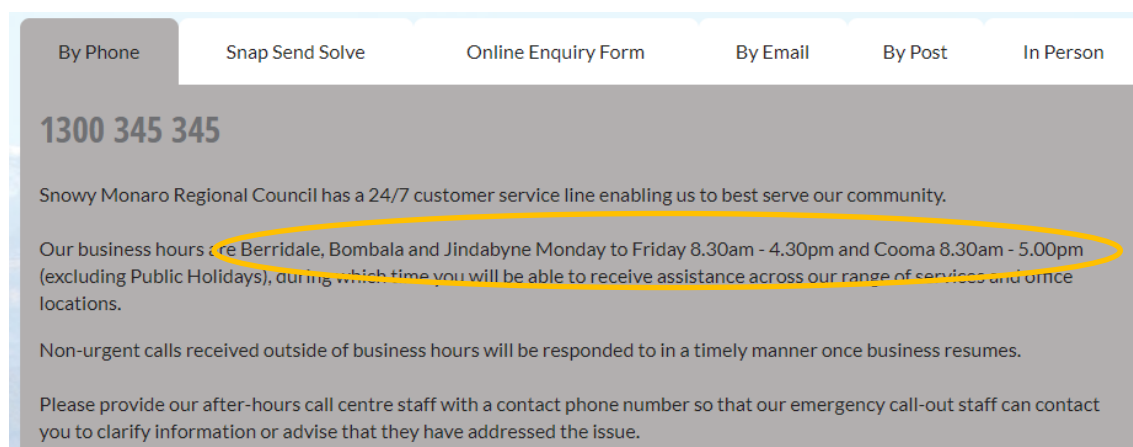
In assessing options for office hours harmonisation across Council, traffic (foot and phone) at each office location was monitored for a four week period to determine optimum operating hours across all locations. From this, it was determined that 8.30am- 4.30pm was the best window to serve the community with this function. Traffic between 4.30 – 5pm is minimal across all days so the impact of the recommended change is small. The only office this change will affect is Cooma.

Bringing the Cooma Office in line with the other offices will, importantly, enable Council to message hours of operation simply and consistently across all channels.

To enable us to deliver a singularly, unified experience for the community across our customer service offices it is our recommendation to amend the closing business hours at Cooma to 4.30pm bringing it in line with the three other offices. This is a reduction at end of business day of 15 minutes opening time and 30 minutes for calls only (to be answered by AH call centre).

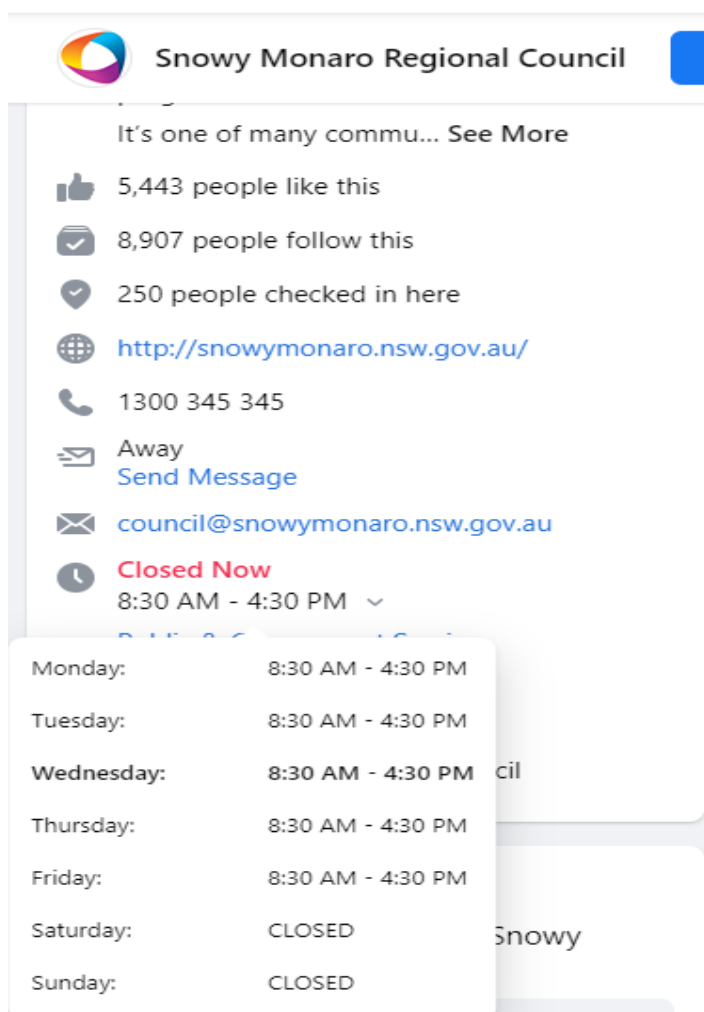
It is imperative that Council presents a clear service message to the community. Hours of operation are documented on our website, however the variations cause confusion for our community members and leads to an inconsistent experience across the region.

SMRC website contact page



Residents and ratepayers, in and out of region, utilise a range of digital platforms to access this information. Some platforms do not enable Council to provide hours by location, only one listing of the core hours of 8.30am to 4.30pm. The variation in hours presents an issue on Google search (see image at right), Google business listings and social media platforms. This leads to more confusion and a poor service experience from Council for customers visiting the Cooma Office given the information is therefore currently incorrect.

If this recommendation is approved, the Communications Team will run a comprehensive communications campaign to ensure that the community is aware of the change in customer service hours at Cooma Office only. The team will also ensure that all collateral and websites are updated with the new hours. An extensive online search will be done to update all platforms and listings with this change.



QUADRUPLE BOTTOM LINE REPORTING

1. Social

It is considered that the proposed recommendation will not have any social impacts.

2. Environmental

It is considered that the proposed recommendation will not have any environmental impacts.

3. Economic

Nil. The team at Cooma operates on two shifts: 8.30am to 4.30pm and 9am to 5pm. In amending the hours both team members would commence at 8.30am and finish at 4.30pm. There are therefore no economic impacts from the proposed recommendation.

4. Civic Leadership

To deliver on our vision of becoming a trusted community partner, Council needs to deliver quality and consistent services to our residents and visitors. The proposed recommendation enables Council to provide regular consistent hours of operation for customer services and to communicate this with full clarity and transparency to the community.

9.4.7 UPDATE AND REVISION OF SMRC COMMUNICATIONS POLICY

Record No:

Responsible Officer:	Chief Strategy Officer
Author:	Chief Communications Officer
Key Theme:	4. Leadership Outcomes
CSP Community Strategy:	12.2 Residents have access to timely, relevant and accurate information on issues that affect them
Delivery Program Objectives:	12.2.2 Council provide convenient ways for customers to engage with us and we respond appropriately
Attachments:	1. SMRC Communications Policy
Project	SMRC Communications Policy

EXECUTIVE SUMMARY

The previous communications policy was out of date and has now been amended to reflect the new structure of the organisation and delegations attributed to new roles since the formation of the Communications portfolio. This includes approvals. The policy has also been updated to include references to modern communication practices and issues including social media, bullying, style guide extension to include signage, and internal use of the Stakeholder Engagement Framework to ensure transparent, staged communications for end to end projects and campaigns. It is presented as a clear and succinct reference document for use across the organisation.

OFFICER'S RECOMMENDATION

That Council adopt the revised communications policy.

BACKGROUND

The previous communications policy was out of date and has now been amended to reflect the new structure of the organisation and delegations attributed to new roles since the formation of the Communications portfolio. This portfolio provides the organisation with a dedicated resource, access to significant professional expertise and cost savings in centralisation.

The policy has also been updated to include references to:

- Online bullying of councillors and employees
- Social media platforms
- Internal use of the Stakeholder Engagement Framework for projects and campaigns to ensure community consultation processes meet the needs of each audience
- New style guides for branding and signage currently under development

The aim of the policy is that:

- As an organisation responsible and accountable to the local community, Snowy Monaro Regional Council (SMRC) will ensure information about its programs and services is conveyed
-

to the public in an effective and professional manner. Effective communication between the Council and the community is vital to successful and sustainable engagement.

- Key elements of effective communication are consistent, accurate, timely, transparent and informative communications, irrespective of the mediums used.
- Council will inform the community about relevant decisions, activities and achievements and ensure that community members are engaged in relevant projects through a clear stakeholder engagement framework.

The detailed objectives underlying this policy are:

- Develop positive working relationships with the local media, community and stakeholders
- Ensure provision of consistent, accurate and timely information about SMRC services, facilities and policies to the community
- Manage difficult/controversial issues
- Outline the approved media/social media platforms utilised by SMRC
- Link to Community Engagement Framework
- Provide guidelines to underpin SMRC Communications Strategy
- Link to corporate style and signage guidelines to protect corporate brand and ensure consistency of branding across all mediums – print and digital
- Define guidelines to assist in the protection of Council's reputation
- Assist in the development of a positive public image about Council, its services and staff
- Progressively work to promote Council's image as a professional and efficient organisation committed to working in partnership with its community

QUADRUPLE BOTTOM LINE REPORTING

1. Social

The advantage of a clear communications policy, incorporating new functions offered by council in a centralised resource along with updates to reflect modern communication practices, is that Council can ensure the community receives accurate and timely communications, and can assure the community of transparency in the process.

2. Environmental

Nil.

3. Economic

Nil. Update of policy only.

4. Civic Leadership

Leadership in the communications space is a new and evolving area of Council operations. The policy and related activities are done with the community as the key audience and systems are focussed on efficiency of spend, effectiveness of communication and good time management using available resources. The policy addresses the elements of consistent communication and of clear consultative processes with the community where applicable beyond informing alone.

Policy Number 5 – Communications Policy



Title of Policy	SMRC 5 – Communications Policy		
Responsible Department	Engagement	Document Register ID	Replacing 250.2016.4.1 250.2021.5.1 (TBC)
Policy Owner	Communications	Review Date	January 2021
Date of Council Meeting	February 2021	Resolution Number	
Legislation, Australian Standards, Code of Practice	Reference to the following Acts: Local Government, Environmental Planning and Assessment, Copyright, Spam, Privacy and Personal Information Protection, State Records, Defamation, Anti-Discrimination, Government Information (Public Access) NSW Government Advertising Guidelines - Social Media (<i>under review</i>) https://www.nsw.gov.au/nsw-government-communications/social-media		
Aim	As an organisation responsible and accountable to the local community, Snowy Monaro Regional Council (SMRC) will ensure information about its programs and services is conveyed to the public in an effective and professional manner. Effective communication between the Council and the community is vital to successful and sustainable engagement. Key elements of effective communication are consistent, accurate, timely, transparent and informative communications, irrespective of the mediums used. Council will inform the community about relevant decisions, activities and achievements and ensure that community members are engaged in relevant projects through a clear stakeholder engagement framework.		

POLICY DETAILS

1.1 Introduction

The objectives of this policy are to:

- Develop positive working relationships with the local media, community and stakeholders
- Ensure provision of consistent, accurate and timely information about SMRC services, facilities and policies to the community
- Manage difficult/controversial issues
- Outline the approved media/social media platforms utilised by SMRC
- Link to Community Engagement Framework
- Provide guidelines to underpin SMRC Communications Strategy
- Link to corporate style and signage guidelines to protect corporate brand and ensure consistency of branding across all mediums – print and digital
- Define guidelines to assist in the protection of Council's reputation
- Assist in the development of a positive public image about Council, its services and staff
- Progressively work to promote Council's image as a professional and efficient organisation committed to working in partnership with its community

Policy Number 5 – Communications Policy

1.2 Public Comment – Definition for the purpose of policy

Public comment may include public speaking engagements (including events and media), expressing views in letters to the media or on social media, or in notices where that publication or circulation will be in the public domain.

This policy aims to ensure that comment made to the public across all SMRC's platforms and channels is accurate and in the best interests of the Council.

1.2.1 Role: Mayor/Administrator

The Mayor/Administrator (or their nominated representative) shall at all times be the official spokesperson for the Council.

1.2.2 Role and responsibility: Councillors

Councillors may express their view to print or electronic media on any matter relating to routine Council business, unless information contravenes Council's duty of care, confidentiality agreements, or could infringe laws or regulations governing Council's operation.

Councillors do have an individual right to express their own views to the media. However, Councillors must clarify if they are speaking as individuals, as business owners, or on behalf of their Council. Councillors' use of media and social media must be appropriate and done with the understanding that this may lead to positive, negative or neutral community feedback. It is important that Councillors are also able to protect themselves against unacceptable online behaviour.

1.2.3 Role and responsibility: Chief Executive Officer and Chief Executive Team

On matters of Council policy or operations, the CEO is the official spokesperson. The Chief Communications Officer (CCO) is also an official spokesperson and can approve others within the organisation to speak on a case by case request basis. All Chief Executive Team members should advise the CEO and/or CCO if they are approached by media for any commentary.

With prior approval only from the CEO, CCO or their direct Chief, Council employees may comment or provide information (not involving opinion, interpretation of Council policy, or making predictions as to future Council actions).

1.2.4 Council Employees

While Council employees are also members of the community, each employee must be aware that any public comment, even as a private citizen, may be viewed an official comment of the Council. Employees should be mindful of this before entering into any public debate or social commentary.

1.3 Approval and Authorisation

All information provided to the media/community by SMRC is to be approved by one central point within Council. This is assigned to the Communications Team with the approval of the CEO.

Only council employees specifically delegated by the CEO, CCO or relevant Chief can make public comment. All media releases, statements or announcements are to be cleared for release by the CCO.

Policy Number 5 – Communications Policy

1.4 Social Media

Social media collectively represents a compilation of online platforms for the distribution and discussion of information. SMRC currently utilises Facebook, LinkedIn, Instagram and Twitter to disseminate information relevant to the community and to the specific users (audience) of those platforms.

SMRC acknowledges that social media platforms are:

- a) a two-way mechanism to encourage feedback and comment from employees and community
- b) used to listen to community and better understand public attitude towards particular topics
- c) used to assist Council to monitor and gauge the sentiment in the community in realtime
- d) a useful tool to share information and consult with specific communities on current or planned policies, programs and services
- e) another medium in which to place Council's statements of facts directly onto the public record
- f) useful to support information conveyed on Council's website and in traditional media (e.g., radio/print)
- g) important in the engagement of a broader demographic across the region

The use of social media must follow the same principles and standards of professional practice and conduct, specifically:

- a) be honest, polite and considerate
- b) be apolitical and impartial when using social media for official purposes
- c) demonstrate Council's values

Only approved employees, as determined by the CCO and Coordinator Engagement, are authorised to post and respond on behalf of SMRC across all Council's social media platforms.

1.4.1 Organisational Responses to Public Comments

User safety is a key priority. Council will not tolerate content that is offensive, obscene, defamatory, threatening, harassing, bullying, discriminatory, hateful, racist, sexist, infringes copyright, constitutes a contempt of court, breaches a Court suppression order, or is otherwise unlawful. Such content will be removed.

Posts will also be assessed for removal or reporting that are:

- libellous, disruptive or unreasonably negative in tone and content
- encouraging or glamorising the use of alcohol, tobacco, or illegal drugs
- an advertisement for a business or commercial operation or is a solicitation of donations
- not generally suited for an audience of all ages
- off-topic or not related to published content

Council will also protect the privacy and rights of individuals and will not allow for information that identifies people or confidential information about Council and its employees to be posted on social media channels.

Council reserves the right to moderate content from individuals who seek to repeatedly post, monopolise and dominate Council's social media sites for their own purposes.

Policy Number 5 – Communications Policy

If a comment, post or message includes specific information relating to a negative comment, Council may respond by requesting the user formally submit their concerns in writing, or direct them to the snap send solve app or customer service number (1300 345 345) to lodge their request officially. This allows the user an opportunity to provide any comments directly, in accordance with Council's Customer Service Charter, and for Council to respond appropriately.

1.4.2 Elected Officials and Staff Comments via Social Media

Whether using social media for official use, or in a private capacity, elected officials and staff must behave in a manner that does not adversely affect their standing as a public official, or undertake actions which could bring themselves, the Council, or the public sector into disrepute. Any actions or comments that could bring the Council into disrepute, even if using social media in a private capacity, may be subject to disciplinary action.

1.5 Organisational Responses to Enquiries

All Council staff will adhere to SMRC's Customer Service Charter across verbal and written (print, email and online) correspondence.

1.6 Corporate Brand

Council's public image is reflected in its letterhead, publications, organised events, media coverage, signage and customer perceptions and experiences of its programs and services. Any usage of the Council logo must be approved by the Communications team and align with the organisation's style guides. Core to the function of Communications is protection of organisational reputation at all levels.

Items produced and activities undertaken including, but not limited to: media releases, advertorial features, flyers, posters, brochures, photographs, annual reports, newsletters, coordination of major events, displays and specific purpose campaigns.

Council's Communications Team is responsible for providing guidance and advice where necessary. Employees may also refer to the Style Guides for Brand and Signage.

1.7 Community and Stakeholder Engagement

SMRC's communications will inform the community about services, projects, decisions, achievements and activities to support and strengthen relationships with all stakeholders. Information and content will be in line with Council's principles and values, and will endeavour to build trust with the community to deliver the organisation's vision and mission.

The Community Engagement template being utilised in project and campaign activities includes a stakeholder mapping tool where audiences (groups/stakeholders are defined along with their potential concerns, impact of the project/activity on that audience, what value they can add and what influence they have, key contacts and preferred communication methods.

This process provides a reference document for phased communications and details the engagement levels of each stakeholder, be it to inform, consult, involve, collaborate or empower. In mapping these details, the project or communications campaign team members are then informed in the development of their engagement plan, from end to end. The engagement plans helps communicate the steps and process internally with the opportunity to identify gaps in information. This includes timing, key messages, target audience, method of communication, activities, tasks and milestones.

Policy Number 5 – Communications Policy

Community engagement goals are:

- To ensure key stakeholders are provided opportunity to review, comment influence preliminary design before broader community consultation
- To place the design on public exhibition (where applicable) to understand the broader community reaction to the proposed project before finalising for approval by council.
- To provide transparency at all stages of end to end communications from determination of audience through to finalisation of project. This includes informing stakeholders of outcomes and project milestones such as official launch events and associated communications including media releases and resulting coverage.

Documentation

- SMRC 0001 – Policy – SMRC Code of Conduct
<https://intranet.snowymonaro.nsw.gov.au/DocumentCenter/View/5761>
- The Model Code of Conduct of Local Councils in NSW
<https://intranet.snowymonaro.nsw.gov.au/documentcenter/view/7177>
- SMRC Customer Service Charter
<https://intranet.snowymonaro.nsw.gov.au/documentcenter/view/6472>
- SMRC Community Engagement/Stakeholder Mapping Tool
- SMRC Communications Activity Plans (ongoing)
- SMRC Style Guides – Standard and Signage
<https://intranet.snowymonaro.nsw.gov.au/DocumentCenter/View/5794>

Variation

Council reserves the right to review, vary or revoke this policy and should be reviewed periodically to ensure it is relevant and appropriate.

9.4.8 NOMINATIONS FOR MICHELAGO HALL S355 MANAGEMENT COMMITTEE AND MANAGEMENT OF ASSETS IN MICHELAGO

Record No:

Responsible Officer:	Chief Strategy Officer
Author:	Governance Officer
Key Theme:	4. Leadership Outcomes
CSP Community Strategy:	12.3 Our community is empowered and supported in facilitating community outcomes
Delivery Program Objectives:	12.3.3 Volunteer and Community group participation is valued and leveraged to improve community outcomes
Attachments:	<ol style="list-style-type: none">1. Nomination Form - Isabelle Vallin-Thorpe2. Nomination Form - Anna Lucas3. Nomination Form - Mitchell Lee4. Nomination Form - MRCA5. Nomination Form - Belinda Sierzechula6. Nomination Form - Kaitlin Maldonado

EXECUTIVE SUMMARY

Council advertised for four vacant position on the Michelago Hall Committee, closing 17 December. Six nomination were received and have been attached to this report for Council's consideration.

Following consultation with the Michelago community it has also been recommended that the Michelago Hall S355 Management Committee Charter be reviewed to incorporate the tennis courts and club house.

OFFICER'S RECOMMENDATION

That Council:

- Consider the six nominations received and appoint members to the four vacancies;
- Develop a new constitution incorporating the tennis courts and club house within the areas managed by the committee; and
- Only agree to taking over the lease agreement for the Michelago Railway Station Building and surrounding lands when an agreed plan has been developed that shows how this can be achieved without increased cost to Council and that the facility can be managed by the Michelago Hall S355 Management Committee.

BACKGROUND

Council received a request from members of the Michelago Community and the Michelago Region Community Association (MRCA) to consider extending the responsibilities of the s355 committee to include the tennis courts and clubhouse to allow a broader and more integrated approach to be taken with facilities within the village. A number of meetings have been held with the MRCA and Michelago community members regarding the request.

Council has suggested that, with the Hall Committee's agreement, a new constitution be developed to include the tennis courts and clubhouse as part of the responsibilities of this committee.

The tennis courts and clubhouse sits within the larger Michelago Sportsground, of which Council is the Reserve Manager on behalf of Crown Lands. These facilities have been informally managed by the MRCA for a number of years.

As part of the investigations in to the options for management of Council controlled facilities at Michelago it was identified that the Michelago Hall S355 Management Committee has been operating with four members, leaving four vacant positions on the committee. Expressions of interest (Eoi) were advertised for four weeks closing 17 December 2020. Six nominations have been received and attached to this report for Council's consideration. When considering applications councillors should consider any potential for a conflict of interest which may affect the operation of this committee that may result from the appointment of an individual to the committee.

If the nomination from MRCA is accepted it needs to be defined how many representatives are to be on the committee and that the member(s) is to be nominated in writing by MRCA.

Michelago Railway Station Building and surrounding land

During the discussion with the MRCA it had been requested that Council investigate the possibility of taking on the lease for the Michelago Railway Station Building and surrounding land.

Currently MRCA have a licence agreement for the Michelago Railway Station Building and surrounding land. This agreement is for a 5 year period, expiring on 31 January 2023, with an annual fee of **\$550.00** (*Incl. GST increased by 3%pa*) which covers the administration costs of the agreement only.

If Council were to enter into an agreement for the Michelago Railway Station Building and surrounding land, this would exposed Council to the risk of further negative impact on its financial positon.

While the community, and the MRCA, would benefit from Councils coverage of the insurance, the current agreement between John Holland and the MRCA, and annual fee paid, is commensurate with all not for profit community organisations performing/keeping community based facilities, which is a nominal fee of \$550.00. It is not guaranteed that Council would receive a similar fee if it were to enter into a lease agreement for the premises.

Along with the annual fee the leasee is responsible for further cost associated with the use and management of the site, these include;

- electricity, water, gas and other required services to perform the permitted use;
- under the Act once the land is occupied (Leased/Licenced) it is no longer exempt from land rates and is the responsibility of the lease;
- minor repairs and maintenance such as mowing.

Discussions with MRCA have indicated a willingness for Council to consider inclusion of this land within the committee of Council's responsibilities if this can be achieved at no additional cost to the Council. If this cannot be achieved the Council would need to either increase rates or cut services in other locations. There is more work needed to be done to determine whether this is

possible, with this matter being deferred until it is determined if a mutually beneficial arrangement can be put into place.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Well managed and appropriately established section 355 committees have a favourable impact as they give the community members a sense of belonging and identity.

2. Environmental

It is not considered that the extension of responsibilities for the Michelago Hall S355 Management Committee will have any environmental impact.

3. Economic

Well managed section s355 committees have a positive impact on Council's budget.

Measured scrutiny of Council's current financial position should be considering when deciding the acquisition of further assets, and the usage of such assets to raise revenue to provide a sustainable asset for the community.

4. Civic Leadership

Well managed and appropriately established section 355 committees encourage active community participation in Council programs.

Erin Donnelly

From: council@snowymonaro.nsw.gov.au
Sent: Monday, 30 November 2020 4:29 PM
To: Records Snowy Monaro Regional Council
Subject: Online Form Submittal: Nomination For Appointment To Committee

Nomination For Appointment To Committee

Section 355 Committee Nomination Form

Name of Committee	Michelago Hall section 355 Management Committee
Applicant's Full Name	Isabelle Vallin-Thorpe
Residential Address	
City	
State	
Post Code	
Postal Address	as above
Daytime Phone	
After Hours Phone	
Email	
Reasons for Wishing to Join the Committee	<p>A resident since last year, I have been serving this year as a Committee Member of the Michelago Region Community (MRCA) Association and I am Currently the MRCA Membership Officer, working in close collaboration with Di Fett, MRCA President and Kerry Rooney, MRCA Treasurer, to make the Association welcoming and attractive to new comers. I bring to the role my extensive involvement in community associations in Queensland and in the ACT. I am a former Executive Director of the Conservation Council of Canberra and the South East Region of NSW and have acquired wide-ranging experience working with volunteers and administering community associations' assets through that position as well as through my roles as Secretary of Brisbane Consumers Association and Vice President of Queensland Consumers Association. I also have extensive experience of committee work and board memberships and am a former Executive Board Member of a number of Health Registration Boards in Queensland, including the Medical Board and its Complaints Sub-committee. All these positions called on my financial, marketing and general management experience. As a former</p>

P&C President of Narrabundah College, I also bring to this role on the committee my extensive fundraising experience. I am interested in making the Hall a more accessible, vibrant and attractive venue to all Michelago residents and make it a venue of choice for local activities and classes, on a par with Bredbo Community Hall. The likely growth of the Michelago community in the coming years makes this objective absolutely essential. Having a reinvigorated Hall will enormously add to Michelago's wonderful amenities and enhance the unique sense of connected community we already enjoy, bearing in mind that a connected community is a safer community.

Parental Consent

Field not completed.

Consent and Privacy /
Personal Information

I acknowledge receipt of the Privacy and Personal Information Protection Act 1998 Pre-Collection (Section 10) document. , I have read the contents of the notice and agree that the personal information may be used for the purposes identified and provided to the recipients identified in the notice., I consent to the nomination to this Committee

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Records Snowy Monaro



SNOWY MONARO
REGIONAL COUNCIL

PO Box 714
COOMA NSW 2630

Direct 1300 345 345
Phone
Fax (02) 6456 3337

snowymonaro.nsw.gov.au

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Erin Donnelly

From: Anna Lucas >
Sent: Monday, 23 November 2020 2:54 PM
To: Records Snowy Monaro Regional Council
Subject: submission for Membership of Michelago Hall Section 355 Management Committee

To Whom it Concerns

I would like to be nominated as a Member for the Michelago Hall Section 355 Management Committee.

I have a passion for the community both in Michelago and the nearby Tinderry Mountains and would see that I could easily contribute to the Committee in different ways.

To give some context, we moved to Michelago in 2006 and rented there for around 3 years. While there I was involved with Michelago Primary School as a parent and as P&C President. I also helped with a landscape design for the school. Over the years we had 6 children who attended at different times. We are still in close contact with some of the other parents and the teachers.

In 2009 we moved to the property that we had bought and built a home on in the Tinderry Mountains . This is about 17 km drive, easterly away from the village of Michelago. The hall is one of the hubs of the town. It is often used for gathering for the community. We have attended the Monaro Mobile Pre School there, funerals, council meetings, numerous birthday parties, etc. So I feel strongly that it needs to be managed well as it is a great asset to the community of Michelago and beyond. The town is growing rapidly also, so I believe there needs to be good communication with the public and other leaders and organisations that would benefit in the use of this great space.

Recently I have helped organize and participated with some landscaping of the grounds around the railway station at Michelago. I love connecting with others that also have a heart for our community and village. So I hope you will consider my request to be a Member of the Michelago Hall Section 355 Management Committee.

Yours Sincerely
Anna Lucas

Sent from [Mail](#) for Windows 10

Erin Donnelly

From: council@snowymonaro.nsw.gov.au
Sent: Saturday, 21 November 2020 12:12 PM
To: Records Snowy Monaro Regional Council
Subject: Online Form Submittal: Nomination For Appointment To Committee

Nomination For Appointment To Committee

Section 355 Committee Nomination Form

Name of Committee	Michelago Hall Committee
Applicant's Full Name	Mitchell Lee
Residential Address	
City	
State	
Post Code	
Postal Address	Field not completed.
Daytime Phone	
After Hours Phone	Field not completed.
Email	
Reasons for Wishing to Join the Committee	I have an interest to be part of this committee as I would like to bring something to the community that I live in. Having experienced current issues with booking the hall I know I can bring attributes that would allow it to run smoothly and being an asset to the local community rather than another building in the street that no one knows is available for community use. As I have heard from other residents that they were unaware that it was possible to book. I have experience in scheduling, building management and financial handling within a business. I have been in discussion with my wife and other members of community about working as a collective to ensure accountability and consistent service delivery for the community and ensure hall maintenance if any of the committee were to become unavailable for a period of time for any reason.
Parental Consent	Field not completed.
Consent and Privacy / Personal Information	I acknowledge receipt of the Privacy and Personal Information Protection Act 1998 Pre-Collection (Section 10) document. , I have read the contents of the notice and agree that the

personal information may be used for the purposes identified
and provided to the recipients identified in the notice., I consent
to the nomination to this Committee

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PO Box 714
COOMA NSW 2630

Direct 1300 345 345
Phone
Fax (02) 6456 3337

snowymonaro.nsw.gov.au

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NOMINATION FORM FOR APPOINTMENT TO COMMITTEE

Name of Committee: Michelago Community Hall S355 Management Committee

Group Represented: Michelago Region Community Association

Nominee's Name: Michelago Region Community Association

Residential Address: C/- Michelago General Store

Postal Address: C/- Michelago General Store,
Ryrie St,
Michelago

Telephone: Home: [REDACTED] Work: [REDACTED]
Fax: [REDACTED] Email: Michelagospringfair@outlook.com

Reasons for wishing to join the committee:

The Michelago Region Community Association (MRCA) has been contacted by numerous members of the community regarding difficulties with the Hall management. We seek a place on the committee in order to assist it to perform its functions.

The MRCA is aware that other members are keen to join the committee as new members, and have nominated, and we are keen to work with these NEW members.

We seek a position on the committee for the MRCA so that a member of the MRCA committee can attend Hall committee meetings.

I acknowledge receipt of the *Privacy and Personal Information Protection Act 1998* Pre-Collection (Section 10). I confirm that I have read of the notice and agree that the personal information may be used for the purposes identified in the recipients identified in the notice.

Nominee's Signature: [REDACTED] On behalf of the MRCA Date: 20 November 2010

Nominees under 18 years of age - Parent/Guardian Consent

I, [REDACTED] hereby consent to the nomination of [REDACTED] to the [REDACTED] Committee

Nominee's Signature: [REDACTED] Date: [REDACTED]

Please return this form to
Snowy Monaro Regional Council
PO Box 714
COOMA NSW 2630



PRIVACY AND PERSONAL INFORMATION PROTECTION ACT 1998

PRE-COLLECTION (SECTION 10)

Snowy Monaro Regional Council Management and Advisory

The personal information that Council is collecting from you is personal information for the purposes of the *Privacy and Personal Information Protection Act 1998* ("the Act").

The intended recipients of the personal information are:

- Members of the public and Council staff requiring contact information in relation to your Management/Advisory Committee.
- The personal information will appear in the Council Agenda at the time that your nomination will be considered by the Councillors and the personal information will as a result be available to the Councillors, members of staff and members of the public who obtain copies of the Council Agenda.

The provision of the information by you is voluntary.

The personal information will be used by the Council to choose members of the Committee.

Council is collecting this personal information from you in order to maintain an accurate contact list for members of the public, Council officers and other Council Committee members who may need to contact the appropriate members of your Committee.

If you do not provide this information, we will not be able to include details in the database.

You may make application for access or amendment to information held by Council. You may also make a request that Council suppress your personal information from a public register. Council will consider any such application in accordance with the Act.

Council is to be regarded as the agency holding the information.

Inquiries concerning this matter may be addressed to Council's Public Officer, 1300 345 345.

It would be appreciated if you would complete the Nomination Form and return to:

Insert name/position

Snowy Monaro Regional Council
PO Box 714
COOMA NSW 2630

Erin Donnelly

From: council@snowymonaro.nsw.gov.au
Sent: Thursday, 19 November 2020 2:31 PM
To: Records Snowy Monaro Regional Council
Subject: Online Form Submittal: Nomination For Appointment To Committee

Nomination For Appointment To Committee

Section 355 Committee Nomination Form

Name of Committee	Michelago Hall Committee
Applicant's Full Name	Belinda Sierzchula
Residential Address	
City	
State	
Post Code	
Postal Address	Field not completed.
Daytime Phone	
After Hours Phone	Field not completed.
Email	
Reasons for Wishing to Join the Committee	I have had a few issues booking the hall for my weekly yoga classes and feel there are a lot of things that could be done to streamline the booking process and make this a more accessible and better utilised asset in our community. I am a bookkeeper with my own bookkeeping business and feel that my skills and experience in finance can help and compliment the skills of the other members of the committee
Parental Consent	Field not completed.
Consent and Privacy / Personal Information	I acknowledge receipt of the Privacy and Personal Information Protection Act 1998 Pre-Collection (Section 10) document. , I have read the contents of the notice and agree that the personal information may be used for the purposes identified and provided to the recipients identified in the notice., I consent to the nomination to this Committee

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Erin Donnelly

From: council@snowymonaro.nsw.gov.au
Sent: Wednesday, 18 November 2020 8:32 PM
To: Records Snowy Monaro Regional Council
Subject: Online Form Submittal: Nomination For Appointment To Committee

Nomination For Appointment To Committee

Section 355 Committee Nomination Form

Name of Committee	Michelago community Hall
Applicant's Full Name	Kaitlin Maldonado
Residential Address	
City	
State	
Post Code	
Postal Address	Field not completed.
Daytime Phone	
After Hours Phone	As above
Email	
Reasons for Wishing to Join the Committee	I've had personal problems recently in booking the hall and would love to make sure that it never happens again. I bring organisation skills, booking availability, free time, residence close to the hall and the confidence working closely with the MRCA and the broader community. We have been in communications with some locals about working as a collective which would give a fantastic opportunity for some of the locals to be able to give their time to a great space. My husband Mitchell Lee, Belinda Sierzchula and Anna Lucas have been in communication of how we could work together to run a smooth board.
Parental Consent	Field not completed.
Consent and Privacy / Personal Information	I acknowledge receipt of the Privacy and Personal Information Protection Act 1998 Pre-Collection (Section 10) document. , I have read the contents of the notice and agree that the personal information may be used for the purposes identified and provided to the recipients identified in the notice., I consent to the nomination to this Committee

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9.4.9 APPLICATION TO SET MAXIMUM LEVEL OF MINIMUM RATES

Record No:

Responsible Officer:	Chief Strategy Officer
Key Theme:	4. Leadership Outcomes
CSP Community Strategy:	11.1 Public services and processes are delivered reliably and efficiently in response to community needs
Delivery Program Objectives:	11.1.3 Rates, Fees and Charges are rationalised to support community needs and services
Attachments:	Nil

EXECUTIVE SUMMARY

It is proposed to seek approval for minimum rates to be allowed to be as high as in the former council areas to provide flexibility in the rate structure. Council does not have to apply the maximum level of minimum rates applied for.

This does not affect the overall level of rates raised, just how the burden of taxes are distributed.

OFFICER'S RECOMMENDATION

That Council seek approval to set the maximum amount of the minimum rate in all categories at \$625.95.

BACKGROUND

Council is in the process of considering different options for its rates structure. If the Council wants to minimise the difference between what the landowner with the lowest land value and the landowner with the highest value, the mechanism to use is minimum rates.

Minimum rates have a maximum amount that can be applied without approval, normally through IPART. This year a special provision has been made under which the Office of Local Government will approve the maximum level for minimum rates for merged councils. The minimum rate allowable is up to the highest of the minimum rates within the previous councils.

Bombala and Snowy River both used minimum rates. Bombala had the highest minimum of \$613.68, which would increase by the 2% rate peg to be \$625.95.

The minimum rate becomes effective when used in small grouping sub categories of rates. For example, 99% of one subcategory is on the minimum. But the range varies widely across subcategories, going as low as 7% of ratepayers being on the minimum in another sub category.

Applying for the higher amount does not mean that the Council needed to apply that figure, just that it has the option to set the minimum up to that level if it chooses to do so. The level of the minimum rates also does not affect the overall level of rates incurred, this only impacts on how the funds are distributed between ratepayers.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

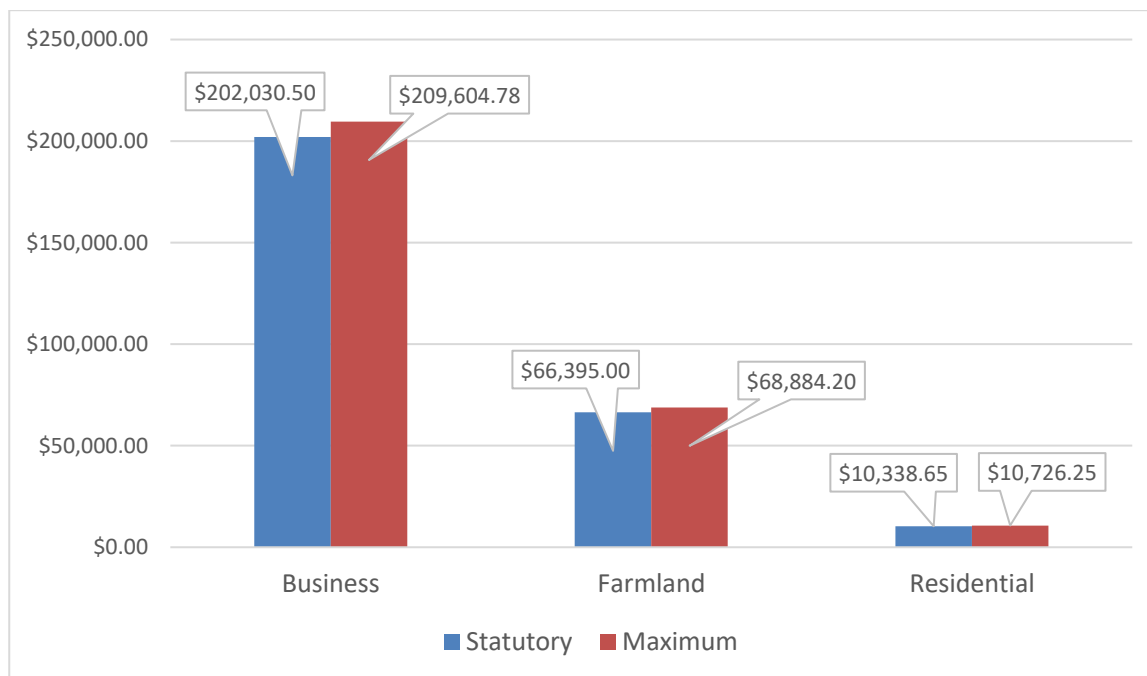
Provides the maximum ability to minimise the variation in rates across the local government area.

2. Environmental

Nil.

3. Economic

Does not change the overall level of rates raised, only from where it comes. If a model was used with the same rate across all categories and centres the following shows the impact of using the statutory maximum level against the highest level permitted by the current rules. It shows that the impact is relatively small. When using sub categories a higher minimum can be used to decrease the level of variation in rates paid significantly.



4. Civic Leadership

Nil.

10.1 PLANNING SUBMISSIONS TO COUNCIL

Record No:

Responsible Officer: Chief Strategy Officer

Author: Councillor John Last

Attachments: Nil

Councillor John Last has given notice that at the Ordinary Meeting of Council on 18 February 2021, he will move the following motion.

MOTION

That Council:

- A. In regard to the new Planning submissions, that the Council recruit people from organisations such as the farmers, commercial representatives, and the general public to form an advisory panel to advise the Council on the LEP, and
- B. That the date for the LEP be extended to 1 June 2021 and further if necessary.

BACKGROUND

Nil.

CHIEF EXECUTIVE OFFICER'S RESPONSE

Clause 9. 1 of Council's Code of Meeting Practice provides as follows:

9.1 Notices of Motion

- (1) *The deadline for lodging notices of motion in writing for inclusion on the business paper for consideration at any meeting of the Council, shall be eleven (11) days prior to the meeting.*
- (2) *A councillor must give notice of business in writing no later than 4.00pm on the Tuesday that follows the ordinary meeting of council.*
- (3) *At an Ordinary meeting Councillors may give notice of motions in writing to be listed as matters on the business paper for the next Ordinary meeting of Council.*
- (4) *The rules applying to the content of Questions also apply to the content of Notices of Motion.*
- (5) *Councillors are to ensure, where it is intended that staff be asked to carry out some specific defined action, that a Notice of Motion is written in such a way that, if carried, the motion carries such clear and unambiguous direction.*

The public exhibition period for the draft Rural Land Use and Settlements Strategies closed on 1 February 2021. To date, we have over 300 written submissions, with the following steps to take place:-

- Staff will acknowledge receipt to the author of each submission
- Staff will consider all submissions received, and prepare a response to each matter raised
- Appropriate amendments to the draft strategies and associated maps will be undertaken
- A Council report will be prepared tabling the issues raised within the submissions and Council's responses, the amended strategies presented, along with a summary of changes. Council may wish to resolve to place the amended strategies on Public Exhibition for a further time period, allowing the community additional time to comment on the changes.

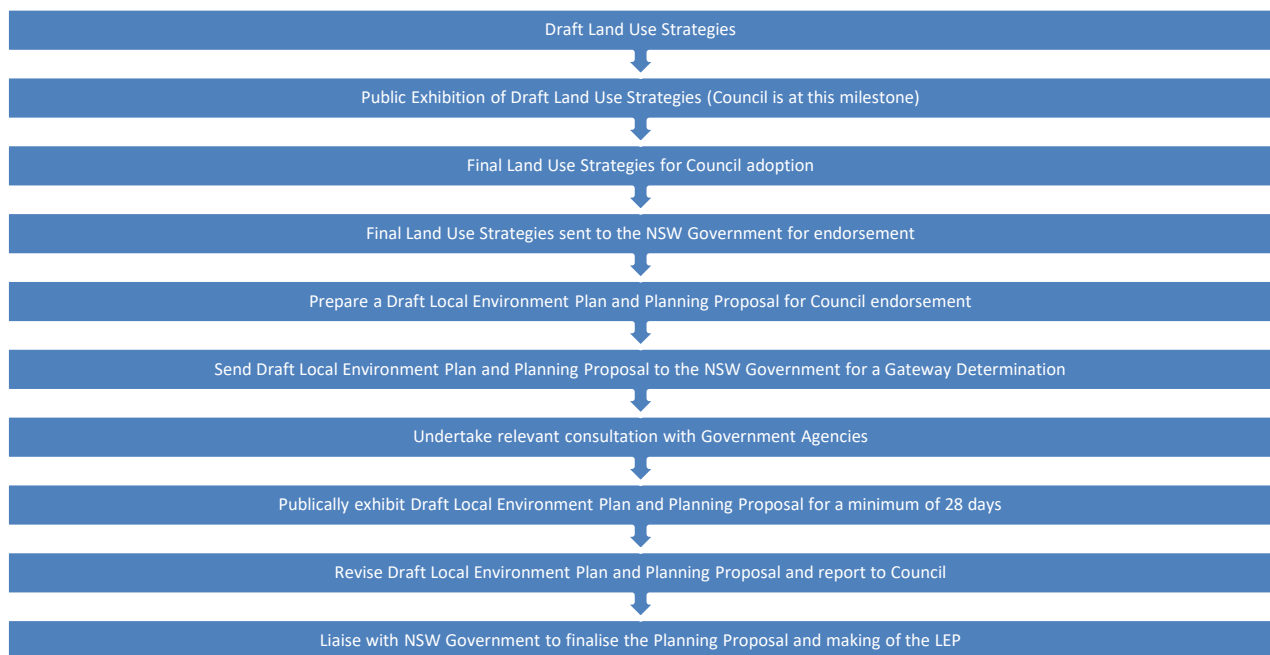
A draft LEP has not been prepared; as such, there is no draft LEP for any proposed advisory panel to be established. Previous Councils who have established advisory panels in relation to their

10.1 PLANNING SUBMISSIONS TO COUNCIL

development of their LEPs, such as Eurobodalla, and more recently Yass, have not produced the desired outcomes, and the process has taken many years to resolve.

The draft LEP will not be prepared until the final Rural Land Use and Settlements Strategies have been adopted by Council and endorsed by the NSW State Government. A timeframe for this process simply cannot be set.

The following are the steps within the roadmap to a new consolidated LEP for Snowy Monaro Regional Council:-



Council has a number of steps to complete before we have a draft LEP for a Gateway Approval process, and it is important to know that this stage has not commenced, and should not be confused with the two strategies that are on public exhibition. The strategies, however, will inform the development of our LEP.

10.2 CEO REVIEW PANEL

Record No:

Responsible Officer: Chief Executive Officer
Author: Councillor Sue Haslingden
Attachments: Nil

Councillor Suzanne Haslingden has given notice that at the Ordinary Meeting of Council on 18 February 2021, she will move the following motion.

MOTION

That Council develops policies to guide the Mayor in the day to day oversight and liaison with the Chief Executive Officer, and that all Councillors be included in the CEO's performance review.

BACKGROUND

The council's governing body should ensure there are adequate and appropriate policies in place to guide the mayor in the day-to-day oversight of and liaison with the general manager and keep those policies under regular review.

Some of the key policies the governing body of council should have in place relate to:

- leave
- travel
- credit cards
- purchasing and procurement
- expenses and facilities
- petty cash
- financial and non-financial delegations of authority.

The governing body of council should also ensure there are adequate policies in place with respect to expenditure of council funds, as well as adequate reporting requirements in relation to that expenditure.

The council's governing body should satisfy itself that any policy governing the conferral of a benefit on the general manager, such as use of a motor vehicle, allows the actual dollar value of that benefit to be quantified so it can be accurately reflected in the general manager's salary package in Schedule C to the Standard Contract.

Within 6 months of the date of these Guidelines, council's governing body should check to ensure these key policies are in place. They should then be kept under regular review.

Currently, SMRC does not have any relevant policies as identified above.

(<https://www.olg.nsw.gov.au/wp-content/uploads/Guidelines-for-the-Appointment-and-Oversight-of-General-Managers.pdf>)

Performance Review:

The general manager is made accountable to their council principally through their contract of employment. The role of the governing body is to oversee the general manager's performance in accordance with the Standard Contract.

As we know, the performance of the general manager must be reviewed at least annually against the agreed performance criteria for the position. Council may also choose to undertake more frequent interim reviews of the general manager's performance

Currently, councillors not on the CEO Review panel do not get a chance to contribute to the process, even though there should be a process so they could provide feedback to the mayor on the general manager's performance. Councillors are not necessarily notified of relevant dates in the performance review cycle nor is it felt that they are kept advised of the panel's findings and recommendations.

Under guidelines of section 23A of the Local Government Act 1993 July 2011 14 the panel should report back to the governing body of council in a closed session the findings and recommendations of its performance review as soon as practicable following any performance review. This process needs to be improved.

As is identified, the council's governing body must advise the general manager, in writing, in clear terms, the outcome of any performance review. The new performance agreement for the next period should be prepared as soon as possible after the completion of the previous period. The agreement should be presented to the governing body of council for discussion in a closed meeting together with the outcomes of the previous review period.

CHIEF EXECUTIVE OFFICER'S RESPONSE

The Council already has in place policies on:

- Purchasing and procurement, which covers credit cards and petty cash. These are just some of the means of procurement.
- Financial and non-financial delegations of authority.

Leave: The types and amounts of leave available to the CEO are set out in the contract. As such the Council policy would only relate to the procedure for agreeing to leave. At this point in time the procedures used for other staff are applied to the CEO. Leave policies generally reiterate the award and procedure for requesting leave. They relate to all staff, not a specific leave policy for the Mayor to apply in managing the leave of the CEO. Council, as part of resolution 199/17, delegated to the Mayor the authority to approve the CEO's (then called GM) leave.

Travel: A general search and specific search of a range of larger councils has failed to find a policy on general manager's travel. Limitations of travel related expenses will be incorporated into the procurement procedures, which will bring these expenses into the policy in place above.

As with leave, expenses are covered by clause 12 of the contract. These limit the expenses of the CEO to only costs relating to the business of the Council. How these are incurred are covered by the purchasing and procurement policy.

Clause 9. 1 of Council's Code of Meeting Practice provides as follows:

9.1 Notices of Motion

- (1) *The deadline for lodging notices of motion in writing for inclusion on the business paper for consideration at any meeting of the Council, shall be eleven (11) days prior to the meeting.*
-

10.2 CEO REVIEW PANEL

- (2) *A councillor must give notice of business in writing no later than 4.00pm on the Tuesday that follows the ordinary meeting of council.*
 - (3) *At an Ordinary meeting Councillors may give notice of motions in writing to be listed as matters on the business paper for the next Ordinary meeting of Council.*
 - (4) *The rules applying to the content of Questions also apply to the content of Notices of Motion.*
 - (5) *Councillors are to ensure, where it is intended that staff be asked to carry out some specific defined action, that a Notice of Motion is written in such a way that, if carried, the motion carries such clear and unambiguous direction.*
-

10.3 FUNDING FOR LAKE LIGHT FESTIVAL

Record No:

Responsible Officer: Chief Executive Officer
Author: Councillor Sue Haslingden
Attachments: Nil

Councillor Suzanne Haslingden has given notice that at the Ordinary Meeting of Council on 18 February 2021, she will move the following motion.

MOTION

That Council develop a long term funding stream for the Lake Light Festival, initiated from the economic, tourism, waste and community development budgets.

BACKGROUND

The Council recognize the enormous contribution the Lake Light Sculpture event brings to the region annually.

It is a flagship arts and cultural event that needs a more considered funding arrangement rather than being funded through sponsorship and donations.

This event builds the economy and tourism. It also is innovative.

Council requested around 5 years ago (Administration period?) when the committee were requested to put in an annual request for donation & sponsorship.

The situation until around 5 years ago was;

1. \$1500 was allocated from the Waste Dept. budget for the annual Waste to Art award. This award has become a strong category each event opening up the audience's minds to the immense possibility to create beautiful artworks from scrap metals, plastics and other media. At this point in time, we have announced the award again in our artist "Call for Entries" but may have to publicly announce the cancellation of that award if sponsorship is not forthcoming. This award is usually presented at each event by a Councillor. Cr Castellari has presented it at recent events.
2. Waste services in the form of bins and delivery/collection were in-kind but now we will need to fund that service to approximately \$600
3. Banner hanging fee at the entry to town was waived but again, we will now have to fund that fee
4. Approx. \$3,000 was designated from the Council Corporate budget for Council to be noted as a major event partner on all our posters, social media banners, event media releases, etc. The Mayor traditionally provides a welcome address at both the official opening ceremony and in the catalogue.

Council advised around 5 years ago that this was no longer the method they wished to operate under so Lake Light submitted a gross donation request and fund these expenses out of that donation. So, the Committee annually requested \$5,000 for which LL have been successful each year until this year.

Lake Light increased their request this year to \$8,000 namely due to;

1. the increased operating costs of hosting the annual event such as overnight security services, engagement of an event electrician to enable the unique illumination aspect of the event, and
2. the costs associated with delivering a Covid safe event namely extra corflute signage, sanitising stations, etc
3. the need to progressively increasing LLS prize pool to remain competitive against other outdoor sculpture events in attracting high calibre artists. Other outdoor sculpture events are now offering almost double our prize pool. For example, Sculpture in the Vineyard at Wollombi attracts many of the same artists LL host and their major prize is now \$20,000 (cf Lake Light's \$10,000) and Small Sculpture Award is \$6,000 (cf Lake Light's \$2,000)

At the very minimum, support of Lake Light for 2021 be the \$1500 Waste to Art Award and waive the waste and banner fees.

With no funding the Committee will remove Council as a Major Event Partner until it is in a financial position to support the event again.

CHIEF EXECUTIVE OFFICER'S RESPONSE

Council provides in-kind support through the Council's Event Organiser and his year has supported the organisers to gain funding of \$22K (\$20K + GST) through the Austrade Grant Funding – Regional Tourism Bushfire Recovery (RTBR) for bushfire impacted LGAs fund (Application made by Council on behalf of Lakelight). These funds will support the event to expand.

It is assumed that the intention of the motion is not to develop a funding stream, as the Council is not the event organiser, but rather to provide ongoing financial support. Such support falls under the definition of donations and Council currently has a policy that covering donations and sponsorship (<https://www.snowymonaro.nsw.gov.au/DocumentCenter/View/8469>). The policy provides for two types of donations. The first is for classes of donations that are determined by the Council during its term to be recurring donations. All other donations are required to apply for funding annually within the two rounds that are specified in the policy.

The motion proposed will be contrary to the existing policy and will require the existing policy to be changed as even the recurring donations are only set for the term of each elected council.

The text of the report alludes to provision of financial support for this year. It should be noted that as Council has considered the matter at its December Council meeting and decision to change that resolution within 3 months will require a rescission motion to be lodged.

Clause 9. 1 of Council's Code of Meeting Practice provides as follows:

9.1 Notices of Motion

- (1) *The deadline for lodging notices of motion in writing for inclusion on the business paper for consideration at any meeting of the Council, shall be eleven (11) days prior to the meeting.*
 - (2) *A councillor must give notice of business in writing no later than 4.00pm on the Tuesday that follows the ordinary meeting of council.*
 - (3) *At an Ordinary meeting Councillors may give notice of motions in writing to be listed as matters on the business paper for the next Ordinary meeting of Council.*
 - (4) *The rules applying to the content of Questions also apply to the content of Notices of Motion.*
 - (5) *Councillors are to ensure, where it is intended that staff be asked to carry out some specific defined action, that a Notice of Motion is written in such a way that, if carried, the motion carries such clear and unambiguous direction.*
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13. CONFIDENTIAL MATTERS

In accordance with Section 10A(2) of the Local Government Act 1993, Council can exclude members of the public from the meeting and go into Closed Session to consider confidential matters, if those matters involve:

- (a) personnel matters concerning particular individuals; or
- (b) the personal hardship of any resident or ratepayer; or
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business; or
- (d) commercial information of a confidential nature that would, if disclosed;
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
- (e) information that would, if disclosed, prejudice the maintenance of law; or
- (f) matters affecting the security of the council, councillors, council staff or council property; or
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege or information concerning the nature and location of a place; or
- (h) an item of Aboriginal significance on community land.

and Council considers that the closure of that part of the meeting for the receipt or discussion of the nominated items or information relating thereto is necessary to preserve the relevant confidentiality, privilege or security of such information, and discussion of the material in open session would be contrary to the public interest.

In accordance with Section 10A(4) of the Local Government Act 1993 the Chairperson will invite members of the public to make verbal representations to the Council on whether the meeting should be closed to consider confidential matters.

RECOMMENDATION

1. THAT pursuant to Section 10A subsections 2 & 3 and Section 10B of the Local Government Act, 1993 (as amended) the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

13.1 Legal actions and potential claims against SMRC as at 22 January 2021

Item 13.1 is confidential in accordance with s10(A)(2)(e) of the Local Government Act because it contains information that would, if disclosed, prejudice the maintenance of law and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

13.2 CEO's annual performance review

Item 13.2 is confidential in accordance with s10(A)(2)(a) of the Local Government Act because it contains personnel matters concerning particular individuals (other than councillors) and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

2. The press and public be excluded from the proceedings of the Council in Closed Session on the basis that these items are considered to be of a confidential nature.
3. That the Minutes and Business Papers including any reports, correspondence, documentation or information relating to such matter be treated as confidential and be withheld from access by the press and public, until such time as the Council resolves that the reason for confidentiality has passed or become irrelevant.
4. That the resolutions made by the Council in Closed Session be recorded in the Minutes of the Council Meeting.
5. That upon this recommendation being moved and seconded, the Chairperson invite

representations from the public as to whether this part of the meeting should be closed to consider the nominated item.
