



SNOWY MONARO
REGIONAL COUNCIL

BUSINESS PAPER

PUBLIC EXHIBITION COPY

**Ordinary Council Meeting
15 April 2021**

CONFLICTS OF INTEREST

A conflict of interest arises when the Mayor or Council staff are influenced, or are seen to be influenced, in carrying out their duties by personal interests. Conflicts of interest can be pecuniary or non-pecuniary in nature.

A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of a financial gain or loss.

A non-pecuniary interest can arise as a result of a private or personal interest, which does not relate to money. Examples include friendship, membership of an association or involvement or interest in an activity.

The Mayor or staff member who considers they may have a conflict of interest should read Council Policy.

The responsibility of determining whether or not the Mayor or Council employee has a pecuniary or non-pecuniary interest in a matter, is the responsibility of that individual. It is not the role of the Mayor or Chief Executive Officer, or another Council employee to determine whether or not a person may have a conflict of interest.

COUNCIL CODE OF CONDUCT

The Council Code of Conduct is a requirement of Section 440 of the Local Government Act 1993, which requires all councils to have a code of conduct to be observed by the Mayor and Council employees attending a Council meeting or a meeting of a committee of Council.

The code of conduct sets out the responsibilities of the Mayor and Council employees attending a Council meeting or a meeting of a committee of Council. The code also sets out how complaints against a Council employee, the Mayor or Chief Executive Officer are to be made.

COUNCIL CODE OF MEETING PRACTICE

The Council Code of Meeting Practice is a requirement of Section 360(3) of the Local Government Act 1993, which requires all councils to have a code of meeting practice. The code of meeting practice is to be observed by the Administrator, members of staff, delegates of the Council and members of the public attending a Council or a meeting of a committee of Council.

Acknowledgement of Country

Council wishes to show our respect to the First Custodians of this land the Ngarigo, Walgalu, Ngunnawal and Bidjahal people and their Ancestors past and present.

Webcasting

Council meetings are recorded and live streamed to the internet for public viewing. By entering the Chambers during an open session of Council, you consent to your attendance and participation being recorded and streamed on Council's website www.snowymonaro.nsw.gov.au

**ORDINARY COUNCIL MEETING
TO BE HELD IN RYDGES HOTEL, 10 KOSCIUSKO ROAD, JINDABYNE NSW 2627**

**ON THURSDAY 15 APRIL 2021
COMMENCING AT 5:00PM**

BUSINESS PAPER

- 1. OPENING MEETING**
- 2. ACKNOWLEDGEMENT OF COUNTRY**
- 3. APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS**
- 4. CITIZENSHIP CEREMONIES**
- 5. DISCLOSURE OF INTEREST**
(Declarations also to be made prior to discussions on each item)
- 6. MATTERS DEALT WITH BY EXCEPTION**
- 7. CONFIRMATION OF MINUTES**
 - 7.1 Ordinary Council Meeting held on 18 March 2021
 - 7.2 Closed Session of the Ordinary Council Meeting held on 18 March 2021
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	<i>Item 13.1 is confidential in accordance with s10(A)(2)(e) of the Local Government Act because it contains information that would, if disclosed, prejudice the maintenance of law and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.</i>	

8.1 DEVELOPMENT APPLICATION 10.2020.135.1 ECO-TOURIST FACILITY

Record No:

Responsible Officer:	Chief Operating Officer
Author:	Town Planner
Key Theme:	3. Environment Outcomes
CSP Community Strategy:	8.1 Plan for rural, urban and industrial development that is sensitive to the region's natural environment and heritage
Delivery Program Objectives:	8.1.3 Development assessment processes are streamlined to support regional development and growth
Attachments:	<ol style="list-style-type: none">1. Draft Conditions of Consent (<i>Under Separate Cover</i>)2. Plans (<i>Under Separate Cover</i>)3. Statement of Environmental Effects (<i>Under Separate Cover</i>)4. BASIX Certificate (<i>Under Separate Cover</i>)5. NatHERs Certificate Cabin 1 (<i>Under Separate Cover</i>)6. NatHERs Certificate Cabin 2 (<i>Under Separate Cover</i>)7. NatHERs Certificate Cabin 3 (<i>Under Separate Cover</i>)8. AHIMS Report (<i>Under Separate Cover</i>)9. Submission 1 (<i>Under Separate Cover</i>)10. Submission 2 (<i>Under Separate Cover</i>)11. Submission 3 (<i>Under Separate Cover</i>)12. Submission 4 (<i>Under Separate Cover</i>)13. Submission 5 (<i>Under Separate Cover</i>)14. Submission 6 (<i>Under Separate Cover</i>)15. Submission 7 (<i>Under Separate Cover</i>)16. Development Application Form (<i>Under Separate Cover</i>)

Further Operational Plan Actions:

Applicant Number:	10.2020.135.1
Applicant:	B M Grenfell
Owner:	J L Grenfell & B M Grenfell
DA Registered:	28/10/2020
Property Description:	Lot 9 DP 861805 Ph Abington
Zone:	Primary Production – RU1
Current Use:	Dwelling
Proposed Use:	Eco-Tourist Facility
Permitted in Zone:	Yes
Recommendation:	Approval

EXECUTIVE SUMMARY

The purpose of this report is to seek approval for an Eco-tourist Facility, comprising of three (3) cabins at Charlottes Lane, Jindabyne. Each cabin is an ex-shipping container repurposed into a one (1) bedroom studio cabin. The cabins have been selected with sustainability in mind and to be consistent with the objectives for Eco Tourist Development (Clause 5.13) of the Snowy River Local Environmental Plan 2013.

In accordance with Council policy “Referral of Development Applications to Council” the application is referred to Council for determination as it has received more than five (5) submissions.

Upon assessment, the assessing officer is satisfied that the development complies with the provisions of the Snowy River Local Environment Plan 2013 (SRLEP) and the Snowy River Development Control Plan 2013 (SRDCP).

It is recommended that the development be approved with conditions.

If Council decided to make a determination other than as included in the recommendation, it must follow the procedure adopted through resolution 18/18 on February 2018.

RECOMMENDATION

That pursuant to section 4.16 of the *Environmental Planning and Assessment Act 1979 (as amended)* Council grants approval to DA 10.2020.135.1 for an Eco-tourist Facility (3 cabins) on Lot 9 DP 861805 Ph Abington subject to the conditions attached.

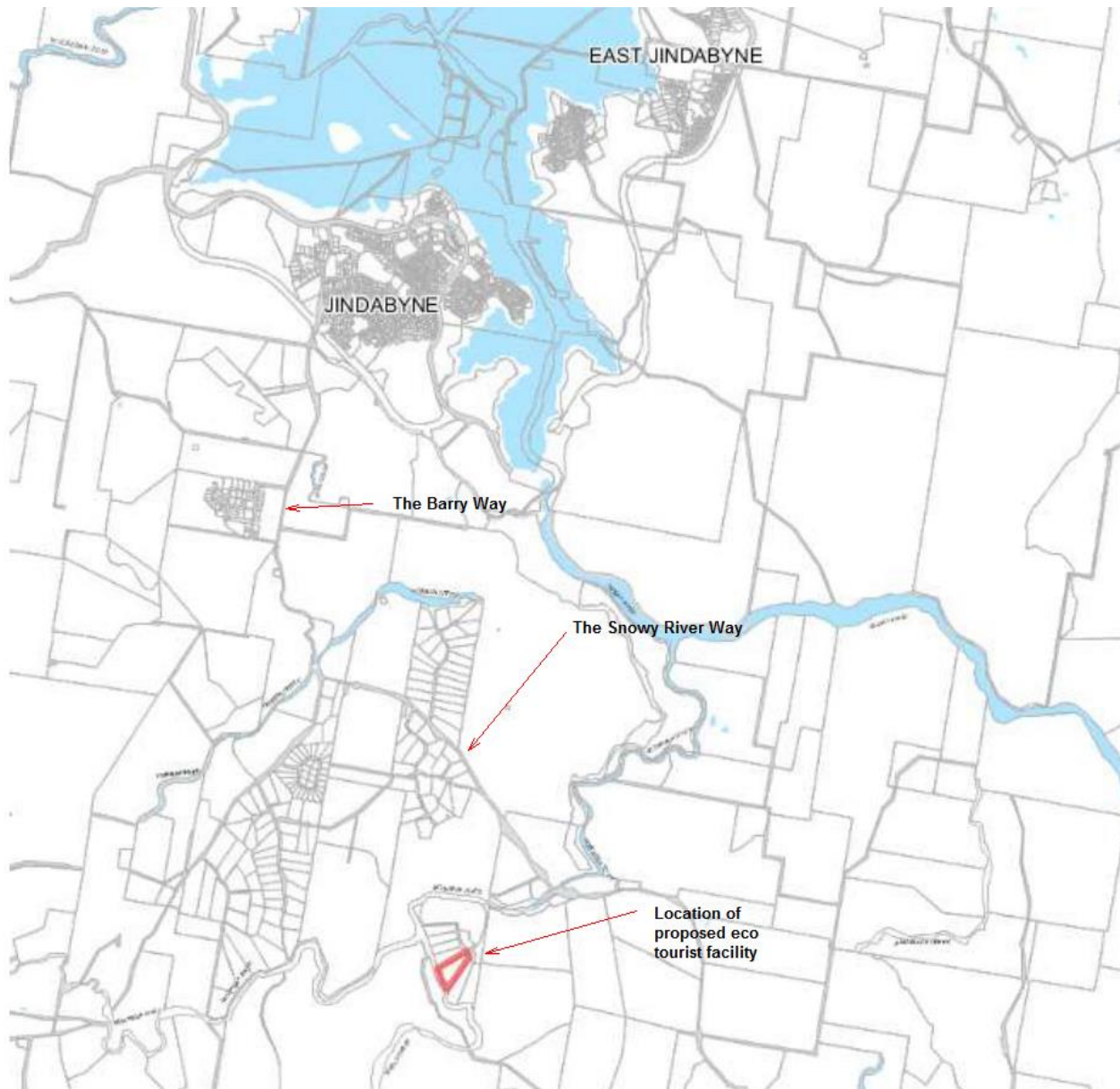
BACKGROUND

Proposal in Detail:

The proposal is for the construction of an Eco-tourist facility on a four hectare rural lot at Charlottes Lane, south of Jindabyne Township accessed via the Snowy River Way and Carinya Lane.

Figure 1 – Location Map:

8.1 DEVELOPMENT APPLICATION 10.2020.135.1 ECO-TOURIST FACILITY



The application as originally submitted was for the construction of four (4) studio eco tourist cabins on site. Through the assessment process and in part as a response to neighbour concerns with the application the development has been redesigned to remove one of the cabins and to increase the setback on the southern boundary. The proposal before Council is for an Eco-tourist Facility, three (3) cabins, the cabins proposed are refurbished shipping containers. The containers will accommodate two guests in a self-contained studio.

Figure 2 – Layout as originally submitted of four (4) cabin Eco-tourist Facility

8.1 DEVELOPMENT APPLICATION 10.2020.135.1 ECO-TOURIST FACILITY

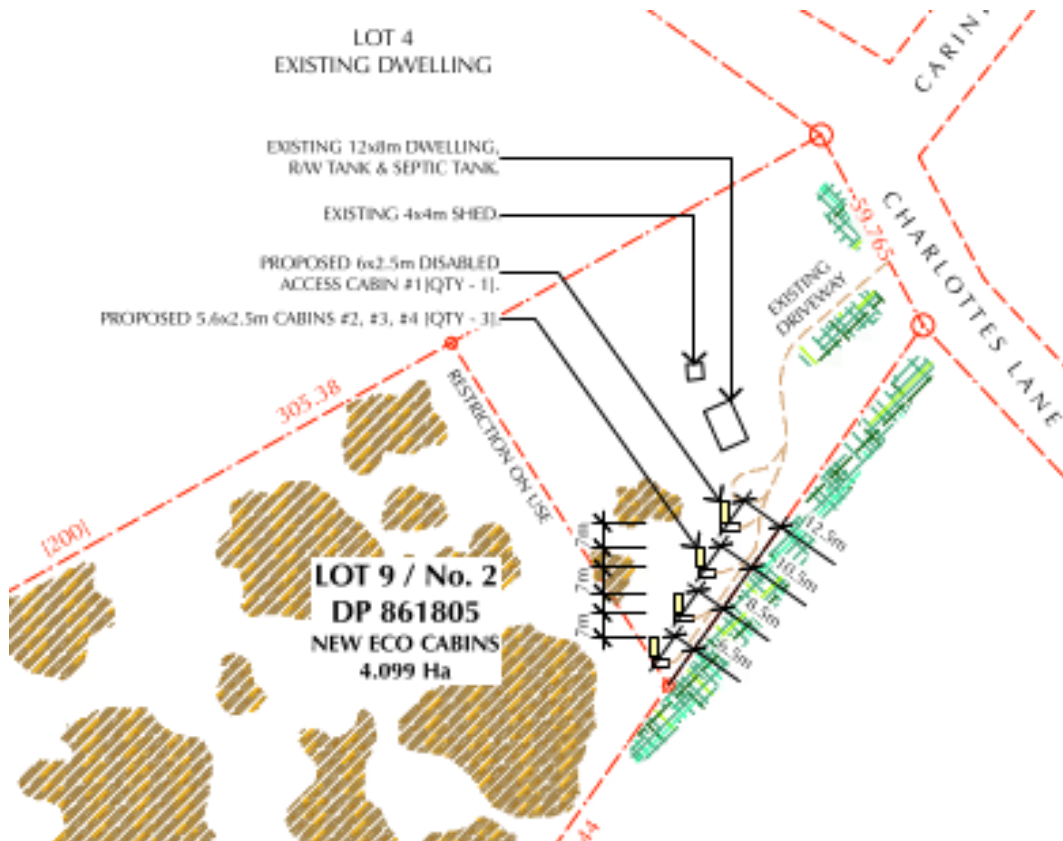
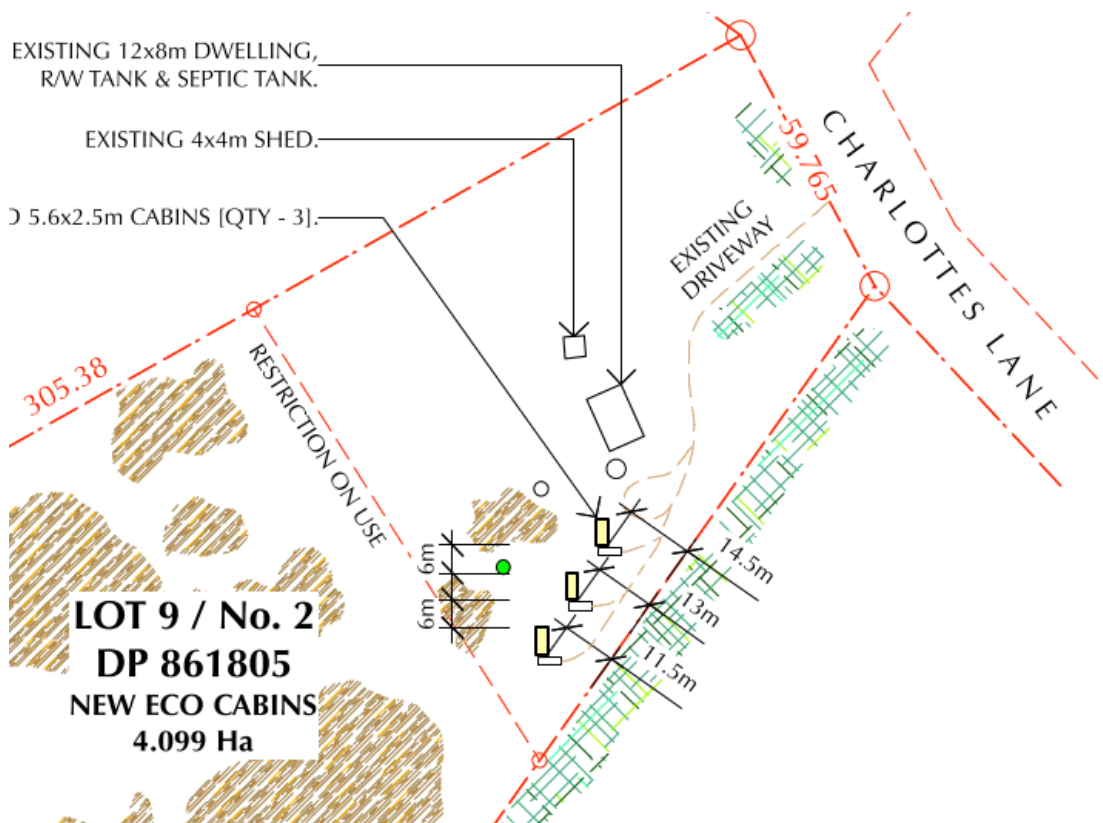


Figure 3 – Layout as amended showing three (3) eco tourist cabins with increased side setbacks



8.1 DEVELOPMENT APPLICATION 10.2020.135.1 ECO-TOURIST FACILITY

Figure 4 – Cabin Elevations



ASSESSMENT

The application has been assessed against the provisions of the following documents:

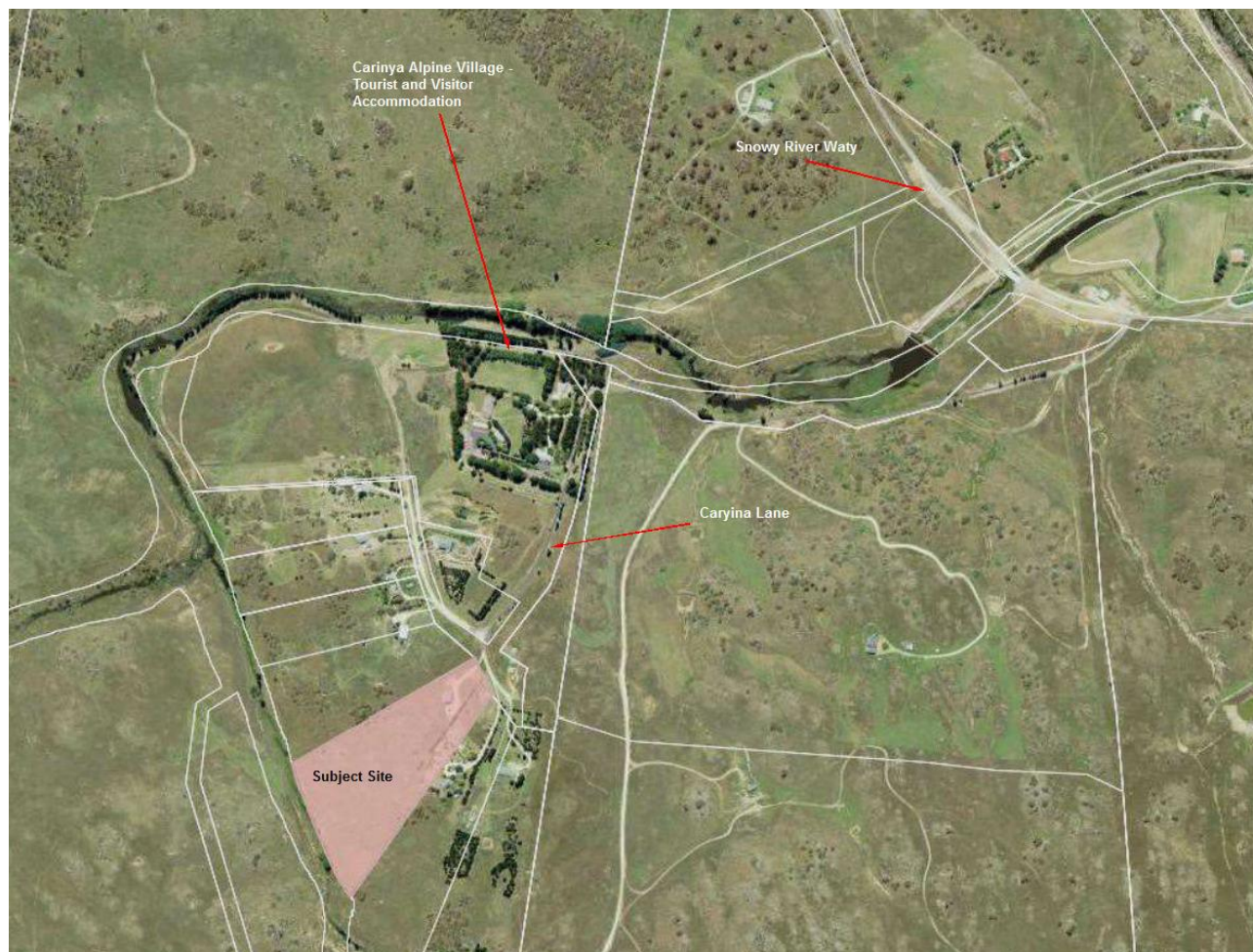
State Environment Planning Policies (SEPPs)	All relevant SEPPs have been considered
Local Environmental Plan (LEP) (including draft LEPs)	Snowy River Local Environment Plan 2013
Development Control Plans	Snowy River Development Control Plan 2013

Section 4.15 and EP&A Act Checklist:

The suitability of the site for the development:	The surrounding land uses are consistent to the proposed development being a mixture of rural residential and tourist and visitor accommodation.
The provisions of any environmental planning instrument and draft environmental planning instrument:	<p>The proposal has been assessed against the provisions of all relevant SEPP's and the development has been found to achieve an acceptable level of compliance.</p> <p>The proposal has been examined in detail against the provisions of SRRLEP 2013 and has been found to achieve an acceptable level of compliance.</p> <p>The use proposed are permitted in the zone and</p>

	consistent with the zone objectives.
The provision of any development control plan:	The application generally complies with the provisions of Council's relevant development control plans.
Any matters prescribed by the regulations:	The application generally complies with the <i>EP&A Regulation 2000</i> .
The likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality:	The likely impacts of the development have been appropriately considered as part of this application.
Any submissions made in accordance with the EP&A Act or the regulations:	The application was notified for a period of 14 days in accordance with the provisions of the Snowy Monaro Community Participation Plan. Seven (7) submissions were received, the submissions have been considered below.
The public interest:	The proposal is not contrary to the public interest, as it complies with the Council's standards and will not contribute to creating an undesirable precedent.

Figure 5 – The Subject Site



INTEGRATED DEVELOPMENT

The proposed development was reviewed against the relevant provisions of the EP&A Act 1979 to identify whether the application was integrated development. It is was not deemed to be Integrated Development under Section 4.46 of the Environmental Planning and Assessment Act 1979.

REFERRALS

External Referrals

No external referrals were required.

Internal Referrals

The development application was referred to the following sections of Council for comment:

Section	Comments
GIS Officer	Separate addressing not required

LEGISLATIVE REQUIREMENTS ASSESSMENT UNDER SECTION 4.15 OF EP&A ACT

As required by the Environmental Planning and Assessment Act, 1979, Section 4.15, the following relevant matters are addressed below:

- Suitability of the site;
- Environmental planning instruments (State Environmental Planning Policies, Local Environmental Plans);
- Draft environmental planning instruments;
- Development control plans;
- Likely Impacts of the Development - environmental (natural and built), social and economic;
- Any Planning Agreement or Draft Planning Agreement;
- The EP&A Regulations;
- Submissions; and
- Public interest.

The suitability of the site for the development:

Slope	Gentle slope exists – no impediment to development
Significant vegetation	The vegetation on site can be classed as grassland
Adjoining development	The proposed development is similar nature to the adjoining property of Carinya Alpine Village, the scale and design of the proposal are similar or smaller than neighbouring developments.
Suitability of proposed works / building	Generally acceptable having regard to constraints of the land
Streetscape	The proposal is generally compatible with adjoining development
Stormwater disposal	On-site via detention
Services	electricity / telephone/ rain water
Views	Nil impact to and from site
Contamination	Nil identified
Bushfire	Land not identified as being bushfire prone.
Flooding	Nil impact
Vehicular access	The site has coinciding legal and practical access
Easements and restriction on use	The property is burdened by a restriction on use. The restriction is the prohibition of livestock on the property

8.1 DEVELOPMENT APPLICATION 10.2020.135.1 ECO-TOURIST FACILITY

	without the lot being fenced.
Aboriginal sites	Nil identified on-site
Threatened species	Nil identified on-site
Grasslands	Nil identified on-site
Rivers/streams	The property is mapped with a watercourse on the south western boundary
Effluent disposal	Onsite
Prevailing winds	Nil impact
Easements	Nil affected by this proposal
Other matters	Nil

The provisions of any environmental planning instrument

State Environmental Planning Policies

The proposal has been assessed against the provisions of all known SEPP's and the development has been found to achieve an acceptable level of compliance. The SEPP's examined include (where applicable):

<i>State Environmental Planning Policies</i>	<i>Compliance/Relevance</i>
SEPP - Aboriginal Land 2019	Not relevant
SEPP - Activation Precincts 2020	Not relevant
SEPP - Affordable Rental Housing 2009	Not relevant
SEPP - Building Sustainability Index: BASIX 2004	Not relevant
SEPP - Concurrences and Consents 2018	Not relevant
SEPP - Educational Establishments and Child Care Facilities 2017	Not relevant
SEPP - Exempt and Complying Development Codes 2008	Not relevant
SEPP - Housing for Seniors or People with a Disability - 2004	Not relevant
SEPP – Infrastructure 2007	Not relevant
SEPP – Koala Habitat Protection 2020	Not relevant
SEPP (Mining, Petroleum Production and Extractive Industries) 2007	Not relevant
State Environmental Planning Policy (State and Regional Development) 2011	Not relevant
State Environmental Planning Policy (Vegetation in Non-Rural Areas) 2017	Not relevant

Permissibility of the development under the Snowy River Local Environmental Plan 2013

- The subject land is zoned: Primary Production – RU1
- Definition of land usage under SRLEP 2013: Eco-tourist Facility
- The proposal is permissible with development consent from Council pursuant to Zone *RU1* of the SRLEP 2013.
- The proposal is considered to be consistent with the aims and objectives of the plan.

In the assessment of this application, the following special provisions from SRLEP 2013 are of relevance and have been assessed for compliance:

Provision	Response/Acceptable Solution
PART 1 Preliminary	Snowy River Local Environmental Plan 2013
PART 2 Permitted or prohibited development	The proposal is permitted in the RU1 zone
PART 3 Exempt and Complying Development	The application is not exempt or complying development
PART 4 Principal development standards	The application does not include subdivision or an exemption to development standards
Clause 4.3 Height of building	Complies – 3.4m
PART 5 Miscellaneous provisions	
<p>Definition: <i>eco-tourist facility means a building or place that—</i></p> <p>(a) <i>provides temporary or short-term accommodation to visitors on a commercial basis, and</i></p> <p>(b) <i>is located in or adjacent to an area with special ecological or cultural features, and</i></p>	<p>(a) The proposed cabins will solely be used for the purposes of short term accommodation to visitors.</p> <p>(b) The subject land is in an area with special ecological features. The land backs directly onto Steels creek which flows into the Mowamba River. Both of these water courses are tributaries of the Snowy River.</p> <p>These watercourses attract aquatic life, bird life and a range of other native wildlife to the subject land. This allows for a variety of nature based activities such as bird watching.</p>

<p>(c) is sensitively designed and located so as to minimise bulk, scale and overall physical footprint and any ecological or visual impact.</p>	<p>Additionally, the land is adjacent to areas of natural and cultural significance such as Lake Jindabyne (part of the Snowy Mountains Scheme) and the Kosciuszko National Park.</p> <p>When defining the word adjacent, the case of Mayor of Wellington v Mayor of Lower Hutt (1904) AC 773, the judgment stated the following:</p> <p><i>"Adjacent is not a word to which a precise and uniform meaning is attached by ordinary usage. It is not confined to places adjoining and it includes places close to or near."</i></p> <p>It is reasonably clear then that adjoining requires a connecting boundary, whilst adjacent is not attached but within the vicinity. As such it can be considered that the land is in the vicinity of special ecological and cultural features. The land is also adjoining a special ecological feature being Steels Creek which is part of the catchment of the Snowy River.</p> <p>In March 2010 the catchment of the Snowy River was listed as an ENDANGERED ECOLOGICAL COMMUNITY (EEC).</p> <p>The area included in the Snowy River catchment covers all natural rivers, creeks, streams of the Snowy River including the Mowamba River of which the land is situated on a tributary Steels Creek.</p> <p>As such, it is considered that the subject lands proximity to the Mowamba River and the Snowy River satisfy the requirement of <i>adjacent to an area with special ecological features</i>.</p> <p>(c) The cabins are located over 200m away from Steels Creek, with no onsite construction proposed which will</p>
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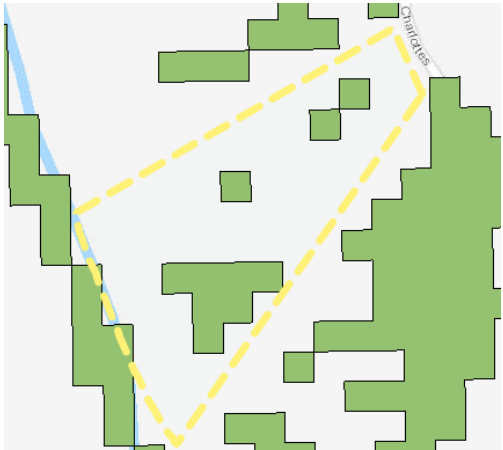

<p><i>It may include facilities that are used to provide information or education to visitors and to exhibit or display items.</i></p>	<p>result in less impact upon the environment with only footings being required to be installed and overall the development has a small physical foot print (the entire development being less than 41m²).</p> <p>The proposal has not listed specific information or education items to be provided as part of the development.</p> <p>This is not a requirement and it is considered given the small scale of the development that having the managers available to answer any questions is sufficient.</p>
<p>Clause 5.13 Eco-tourism facility</p> <p>13 Eco-tourist facilities</p> <p>(1) The objectives of this clause are as follows:</p> <p>(a) - to maintain the environmental and cultural values of land on which development for the purposes of eco-tourist facilities is carried out,</p> <p>(b) - to provide for sensitively designed and managed eco-tourist facilities that have minimal impact on the environment both on and off-site.</p> <p>(2) This clause applies if development for the purposes of an eco-tourist facility is permitted with development consent under this Plan.</p> <p>(3) The consent authority must not grant consent under this Plan to carry out development for the purposes of an eco-tourist facility unless the consent authority is satisfied that:</p> <p>(a) - there is a demonstrated connection between the development and the ecological, environmental and cultural values</p>	<p>The environmental and cultural values of the land will not be diminished by the proposed development.</p> <p>The cabins are of an environmentally sustainable design. Being repurposed shipping containers there is no onsite construction resulting in less impact upon the environment with only footings being required to be installed. The use of a repurposed material also achieves a sustainably benefit with new material limited to the fit out of the building and not the overall structure.</p> <p>(2) The property is zoned RU1 and Eco-tourist facilities are a permitted land use with consent from council.</p> <p>(3) The application aims to conserve the natural environment by developing the site with sensitively considered cabins.</p> <p>(a) Being located close to the banks of the Mowamba River will provide a unique eco-tourism opportunity, including fly fishing</p>

<p>of the site or area, and</p> <p>(b) the development will be located, constructed, managed and maintained so as to minimise any impact on, and to conserve, the natural environment, and</p> <p>(c) the development will enhance an appreciation of the environmental and cultural values of the site or area, and</p> <p>(d) the development will promote positive environmental outcomes and any impact on watercourses, soil quality, heritage and native flora and fauna will be minimal, and</p> <p>(e) the site will be maintained (or regenerated where necessary) to ensure the continued protection of natural resources and enhancement of the natural environment, and</p>	<p>and bird watching.</p> <p>Additionally, the property is located in close proximity to unique alpine areas and Kosciuszko NP and Lake Jindabyne.</p> <p>(b) The selection of the cabins has been sensitively considered. As the repurposed buildings are manufactured off-site it will minimise impacts on the natural environment. The buildings proposed are of a low scale and seek to accommodate only minimal guests (being two guests per cabin).</p> <p>(c) The development will allow for appreciation of the environmental and cultural values, as the cabins are orientated to achieve views of the Snowy Mountains and can enjoy the comforts of the emerging “Micro Living” accommodation trend. Those accommodated in the buildings can feel immersed in the natural environment as due to the scale of the development and the number of occupants accommodated by the development.</p> <p>(d) Development has been located to ensure positive environmental outcomes by providing accommodation in a form which is low scale and allows guests to explore the natural environment within the site. The buildings have been located to ensure minimal impact of Flora & Fauna as they are within an area of the site that is cleared. The cabins and the associated onsite effluent disposal systems are located a considerable distance from the adjoining water course.</p> <p>(e) Satisfactory with appropriate conditions of consent will be required for the ongoing management of the site.</p>
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<p>(f) waste generation during construction and operation will be avoided and that any waste will be appropriately removed, and</p> <p>(g) the development will be located to avoid visibility above ridgelines and against escarpments and from watercourses and that any visual intrusion will be minimised through the choice of design, colours, materials and landscaping with local native flora, and</p> <p>(h) any infrastructure services to the site will be provided without significant modification to the environment, and</p> <p>(i) any power and water to the site will, where possible, be provided through the use of passive heating and cooling, renewable energy sources and water efficient design, and</p> <p>(j) the development will not adversely affect the agricultural productivity of adjoining land, and</p>	<p>(f) Due to construction occurring on the cabins off site there will be very little onsite waste generated through construction. During the operations of the cabins with the small number of guests to be accommodated the onsite management will be able to manage the waste removal from the site.</p> <p>(g) The development is of a low scale being single storey shipping containers. These are sited in close proximity to the road and the existing residence on the site. They have the form of an outbuilding or shed in the context of the landscape and as such do not constitute a visual intrusion. The buildings are proposed to be located below any ridgelines, and are over 200m from Steels Creek.</p> <p>The choice of colour (Woodland Grey), will reduce any visual intrusion as the colour is designed to be compatible with the surrounding landscape.</p> <p>(h) Self-supporting and sustainable infrastructure is proposed. Being onsite sewerage management facilities and water tanks. These services will not require significant modification of the environment.</p> <p>(i) Satisfactory – passive heating & cooling designs proposed, the cabins will be supplied with rain water only.</p> <p>(j) The proposed lot is whilst within a rural zone it does not adjoin any land that is being used for any significant primary production. The land was previously subdivided to initially service the Carinya</p>
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<p>(k) the following matters are addressed or provided for in a management strategy for minimising any impact on the natural environment:</p> <ul style="list-style-type: none"> (i) measures to remove any threat of serious or irreversible environmental damage, (ii) The maintenance (or regeneration where necessary) of habitats, (iii) Efficient and minimal energy and water use and waste output, (iv) Mechanisms for monitoring and reviewing the effect of the development on the natural environment, (v) Maintaining improvements on an on-going basis in accordance with relevant ISO 14000 standards relating to management and quality control. 	<p>Alpine Village (tourist and visitor accommodation) and a large lot residential subdivision. There are no foreseen impacts on agricultural productivity as the subject lot is located away from agricultural areas</p> <p>(k)</p> <ul style="list-style-type: none"> (i) the development is proposed on already managed land and over 200m away from Steels Creek therefore, there are no foreseen environmental impacts. (ii) Not applicable (iii) The development has complied with the requirement of the BASIX SEPP. Renewable energy is proposed, rainwater and an onsite sewer management system. (iv) The existing dwelling will be utilised as a manager's residence to monitor and review any impacts. (v) The occupation of the dwelling as a manager's residence during the occupation of the cabins will be conditioned accordingly.
PART 6 Land release areas	Not applicable
PART 7 Additional local provisions	
Clause 7.1 Flood planning	Whilst the lot is located within close proximity to a watercourse given the size of the watercourse and the proposed siting of the development there are no foreseen flooding impacts.
Clause 7.2 Terrestrial biodiversity	The property is mapped with Terrestrial Biodiversity. The location of proposed location of the development is located outside the mapped area and it is noted that the property is an established residential lot and therefore not foreseen impacts. The cabins have been sited in an area of the property which is previously cleared.

8.1 DEVELOPMENT APPLICATION 10.2020.135.1 ECO-TOURIST FACILITY

	
<p>Clause 7.3 Riparian land and watercourses</p> 	<p>The development complies with the provisions of the clause. Whilst the property adjoins Steels Creek, the cabins are all setback over 200m from the watercourse as such there is considered to be no impact on the riparian land by the development.</p>
<p>Clause 7.4 Wetlands</p>	<p>Not applicable</p>
<p>Clause 7.5 Active street frontages</p>	<p>Not applicable</p>
<p>Clause 7.6 Development within the Lake Eucumbene and Lake Jindabyne scenic protection areas</p>	<p>Not applicable</p>
<p>Clause 7.7 Development within the eastern approaches to Kosciuszko National Park</p>	<p>Not applicable</p>
<p>Clause 7.8 Serviced apartments</p>	<p>Not applicable</p>
<p>Clause 7.9 Essential services</p>	<p>Access – Private roads Carinya Lane and Charlottes Lane service the property and afford the property coinciding legal and practical access.</p> <p>Water – The subject land has access to water rights as part of Renwick Pty Ltd. However, it is not proposed that the cabins will utilise any of the water allocation for lot 9. The proposed water provision for the cabins is solely rain water</p>

	<p>being a 30,000lt tank for the entire property and an individual water tank for each cabin.</p> <p>Sewage - The cabins will be connected to a new septic system which is located over 200m away from the Steels Creek. The location, size and type of system has been recommended by a qualified On-site Sewer Management Specialist (refer to the Site and Soil assessment -Water check Report). A further approval under S68 of the Local Government Act will be required to install the system as well as an ongoing approval to operate the system.</p> <p>Electricity – the proposed energy source for the cabins is from solar panels. The proposed solar panels will be located on the roof of the existing dwelling and then fed to the cabins via batteries.</p>
SCHEDULE 1 Additional permitted uses	Not Applicable
SCHEDULE 2 Exempt development	Not Applicable
SCHEDULE 3 Complying development	Not Applicable
SCHEDULE 4 Classification and reclassification of public land	Not Applicable
SCHEDULE 5 Environmental heritage	<p>Heritage item - I149 - Carinya Alpine Village Recreational Hall (82 Carinya Lane) is located on an adjoining property.</p> <p>The entry to the subject lot of the proposed development is located over 300m away from the heritage item.</p> <p>As such, there is no foreseen impact from the development to the heritage item.</p> <p>An AHIMS search was carried out revealing zero (0) aboriginal sites or locations within 50m of the subject site.</p> <p>AHIMS: 567120</p>




Provision of any proposed Environmental Planning Instruments

There are no proposed environmental planning instruments applying to this site.

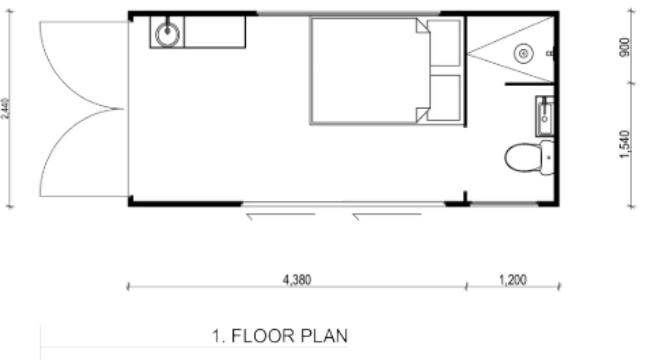
Assessment against the relevant provisions of Snowy River Development Control Plan 2013

In the assessment of this application, the following DCP provisions are of relevance and have been assessed for compliance:

Provision	Response/Acceptable Solution
A1 Introduction	
A2 Development application requirements	Satisfactory
A3 Public Notification (Snowy Monaro Community Participation Plan 2019)	Notification undertaken between 05/11/2020 – 19/11/2020 Extension of period granted until 30/11/2020.
B1 Rural localities, Towns & Villages	Not Applicable
B2 Town & Village Plans	Not Applicable
C General planning considerations	
C1 Subdivision	Not Applicable
C2 Design	The proposed colour of the cabins is Woodland grey.

	 <p>=</p>
C3 Car-parking, Traffic & Access	<p>Complies - In accordance with Table C3. 4-2 each cabin requires one (1) space and one (1) additional space per two (2) employees.</p> <p>The proposal provides one car space per unit and existing car parking arrangements for the existing dwelling provides more than adequate additional car parking for employees. The owners intend to manage the development from the subject site.</p>
C4 Heritage	<p>Heritage item - I149 - Carinya Alpine Village Recreational Hall (82 Carinya Lane) is located on an adjoining property.</p> <p>The entry to the subject lot of the proposed development is located over 300m away from the heritage item.</p> <p>As such, there is no foreseen impact from the development to the heritage item.</p>
C5 Tree preservation & Landscaping	<p>There are no trees proposed to be removed as part of the development.</p>
C6 Signage & Advertising	<p>No signage is proposed as part of the development.</p> <p>Any future signage will be the subject of a separate development application, unless it meets the development standards of the Exempt and Complying Code SEPP 2008.</p>
C7 Natural Hazard Management	<p>Not Applicable.</p>
C8 Environmental Management	<p>The proposed location of the development is located outside the mapped area and it is noted that the property is an established residential lot</p>

	and therefore no foreseen impacts.
C9 Energy & Waste Efficiency, Water Supply & Effluent Disposal	<p>The applicant has provided a BASIX and NatHERs report for the cabin which demonstrates compliance with the principle of efficient building.</p> <p>As discussed in the assessment of CI 7.9 of the SRLEP water is to be provided by rainwater tanks, effluent disposal via an on-site management system and electricity from renewable solar power.</p>
C10 Waste management & Recycling	<p>There is no council waste collection service to the subject site.</p> <p>There is a bank of bins which the existing dwelling uses to dispose of their domestic waste and recycling.</p> <p>The proposed waste management of the development is either manual delivery to the Jindabyne landfill or via a private collection service.</p>
D Residential Development	Not Applicable
E Non-residential Development	
E1 Tourist Accommodation	
1. Background	
2. Bed & Breakfast Accommodation	Not Applicable
3. Farm Stay Accommodation	Not Applicable
4. Eco-tourist Accommodation	<p>The original development consisted of four (4) cabins to be used as an Eco-Tourist Facility, however the applicant has reduced the number of proposed cabins to three (3) in response to the submissions received.</p> <p>The cabins have been moved further from the southern boundary so as to be located further from the adjoining neighbour. This in response to concerns raised about impacts on the neighbouring residence.</p> <p>The proposed cabins are in a studio design and will be condition to sleep a maximum of two (2) people each.</p>

	 <p>1. FLOOR PLAN</p> <p>There is more than adequate provision for parking on the site. one (1) car park is proposed per cabin</p> <p>Complies</p> <p>The application falls within the objectives for eco tourist facilities as defined within the DCP. The locality is renowned for its environmental features and the site is suitable for the proposed use.</p> <p>The proposed development has been designed for eco-tourist purposes and demonstrates that there will be significant practical reliance on renewable energy and water use.</p> <p>Conditions relating to the DCP apply to the consent in terms of use of the eco tourist facility.</p> <p>Contributions apply at a rate of 0.29ET per room= 0.29 ET x 3 (3 cabins - 1 bedroom) = 0.87 ET</p>
F Controls for specific sites & localities	Not Applicable

Impacts of the Development – Environmental, Social & Economic

Access, transport and traffic	Access is via a private road Carinya Lane and with and existing driveway from Charlottes land. Each cabin has dedicated car spaces.
Easements/88B Restrictions on Use	The property is burdened by a restriction on use. The restriction is the prohibition of livestock on the property without the lot being fenced. This does not impact on the subject development.
Bushfire Assessment s4.14	Land not identified as being bushfire prone land.
Impacts on supply of utilities	The cabins have been designed utilizing environmentally sustainable principles and solar panels are proposed.

Heritage	AHIMS Search ID: 547373 – nil results Heritage Item I149 is located on an adjoining property; however there is no foreseen impact as the development is located over 300m away.
Natural and other land resources	The proposed development is considered unlikely to result in any significant impacts upon natural or other land resources within the locality as the proposal will not be drawing on the riparian access rights of the subject lot but proposes rain water to be the sole water supply.
Water supply and potential impacts on surface and ground water	No impact foreseen.
Soils	Not Applicable.
Air quality, pollution and microclimate impacts (e.g. odour)	The proposed development is unlikely to have any significant impact on the air quality of the site and any surrounding properties due to the nature of the development.
Flora and fauna & Consideration of Threatened Species	Not Applicable.
Waste facilities and controls	The proposed development will be utilizing an on-site sewer management system as such no impact to council's infrastructure. Waste will be disposed of manually by the developer to the Jindabyne landfill or via a private waste collect service provider. There are no Council services in the area.
Energy efficiency and greenhouse gas emissions	BAISX and NatHERs certificate provided meeting the requirements for energy efficient building.
Noise and vibration	Some noise will result from the construction of the proposed development; however, such noise would be temporary and have no lasting impact. Due to the limited number of guests to be accommodated there will be minimal ongoing noise impacts.

Safety, security and crime prevention	It is likely the safety and security of the area are to benefit with the addition of a new accommodation through increased public surveillance. Due to the limited number of guests being accommodated and the onsite management provided there would be limited impacts from the guests on surrounding properties. Any impacts could be managed by the onsite managers should they occur. Appropriate conditions of consent include a requirement for signage to alert guests of the rural nature of the site and that there are residences in close proximity that need to be considered.
Social impact in locality	<p>Whilst the proposed development will increase the number of tourists to the area, it is of a very low scale allowing for only an additional six (6) persons to be accommodated above that which is already onsite in the existing dwelling.</p> <p>The maximum number of tourists permitted at one time will be six (6) – two (2) per cabin, this is significantly less tourists that can be accommodated currently at the Carinya Alpine Village. The existing Carinya Alpine Village tourist and visitor accommodation offers accommodation for up to 140 people.</p> <p>The location of the subject site is at the start of Charlottes Lane which is a dead end road. With appropriate signage, the potential of cars passing other residences on Charlottes Lane is considered minimal.</p>
Economic impact in locality	The proposal for additional tourism accommodation is in line with the objectives of the wider area and will be a positive influence on the economy.
Site and internal design issues	Satisfactory.
Impacts during construction	It is unlikely that the construction of the proposed shed will result in any significant impacts due to the containers being fitted out offsite and only minimal construction works for their installation on site.
Cumulative impacts	The proposed development in conjunction with surrounding residential development is considered unlikely to result in any significant cumulative impacts.
Impact on pedestrian movements and safety	Not Applicable.

Mineral resources and/or deposits in the vicinity	There are no known mineral resources or deposits in the vicinity.
Impacts on aboriginal heritage	Nil
Health Impacts of High Voltage Power Lines	Not Applicable.

Public Interest

The proposal is not contrary to the public interest, as it complies with the Council's standards and will not contribute to creating an undesirable precedent

OTHER MATTERS

Developer Contributions	<i>Contributions apply at a rate of 0.29ET per room as per Councils contribution plan. With one room in each building, total contributions will be based on 0.87 of an ET. The contributions are to form a condition of consent for payment prior to the release of the construction certificate.</i>
Internal Referrals	GIS – separate addressing not required

SUBMISSIONS

Submissions

Snowy Monaro Community Participation Plan requirements and the relevant statutory regulations required notification of the development. Notification letters were sent out to adjoining landowners and exhibited for a period of 14 days. Several interested parties contacted Council and requested additional time for the lodgement of submissions. This additional time was provided and all submissions below were received either within the original time frame or within the additional time provided upon request.

The application was not required to be publicly advertised.

Seven (7) submissions were received objecting to the development. The submissions are attached to the report and are summarised below with consideration of the issues raised following.

<p>Submission 1</p> <ul style="list-style-type: none"> - Zoning (rural Residential) - Eco-tourist Facility Requirement to be supported by education, hands on activities and have special ecological or cultural features not met.
<p>Submission 2</p> <ul style="list-style-type: none"> - Increased traffic and noise generation

- Access
- Damage to private or common land
- Zoning
- Renwick Deed – only 9 dwellings?
- Water Supply
- Effluent Disposal
- Waste Management

Submission 3

- Increased Traffic - Impact on Carinya Lane and Charlottes lane
- Waste Management
- Design – Shipping containers
- Solar Access and Over Shadowing
- Privacy – looking into neighbouring properties
- Noise
- Security & Privacy

Submission 4

- Increased Traffic
- Access – Road suitability
- Commercial enterprise in Rural Residential area

Submission 5

- Access – Private Road
- Additional accommodation to that provided in the current dwelling as Air B&B

Submission 6

- Commercial enterprise in Rural Residential area
- Renwick Deed – no B&B
- Setbacks

Submission 7

- Zoning and Development controls for Eco-tourism
- Riparian & Water course impacts
- Water Supply
- Design (visual appearance)
- Security
- Car Parking

- Signage
- Environmental Management – conflict of land uses
- Change of land use - Commercial enterprise in Rural Residential area
- Eco-tourist Facility Requirement
- Requirement to be supported by education, hands on activities and have special ecological or cultural features not met.
- Accommodation numbers
- Building controls of the RU1 zone
- Privacy
- Setbacks – Location
- Effluent disposal
- Access – Private Road
- Non Compliance with SEPPs
- Renwick Deed

Consideration of issues raised

The main issues raised in the submissions have been grouped below to allow for a response by the assessing officer.

Renwick Deed

The Renwick Deed is a private agreement with a group of privately owned properties. The Renwick Deed looks after the supply of water and the maintenance of the private roads, being Carinya Lane and Charlottes Lane.

The allocation of an individual property share of responsibility to these areas is outside council's jurisdiction and is considered a civil matter. As such this is outside the parameters of an s4.15 assessment.

Access – Private Road

Private roads Carinya Lane and Charlottes Lane service the property. Council is satisfied that the property has coinciding legal and practical access from the Snowy River Way using these private roads.

With respect to the proportion of responsibility the owners have towards the upkeep of the roads, this is outside Councils jurisdiction and is considered a civil matter between the relevant land owners.

Water

The proposal is for the cabins to be solely supplied with water from individual rainwater tanks and a communal 30,000L water tank. The existing dwelling will continue to access the water allocation under the Renwick agreement.

A condition of consent will reflect that the cabins are to only be serviced by rainwater.

Impact on Riparian land/watercourse

The property is in close proximity to the Steels Creek. The cabins are all setback over 200m from the creek. The existing dwelling and other established dwellings in the area are in a similar proximity to the creek to the proposed development and therefore, there are no negative foreseen impacts.

Design (visual appearance)

Section E1 -4 of the DCP requires that the design promotes the use of recycled materials. The purposed cabins meet this requirement as the cabins are re-proposed shipping containers.

The proposed colour is woodland grey. This colour is in keeping with the colour of the existing dwelling. As such, it is considered that the selected colour will allow for the blending of the cabins into the surrounding landscape. In addition, the siting of the cabins will ensure that the development will not dominate the landscape.

The size of the cabins is 2.44m wide x 5.5m long x 3.1m height. The size of the cabins is considered to be a small footprint.

The cabins will only be visible for a small portion of Carinya Lane (approximately in front of 133).

Figure 6: Location plan showing visibility from the Carinya Lane.



Figure 7: View from Carinya Lane



Car Parking

The proposal has provided each cabin with an individual dedicated car parking space. The existing dwelling has existing car parking arrangement to service the requirements of an on-site manager. This in accordance with the requirements for car parking in the SR DCP.

Signage

No signage is proposed as part of the development.

Any future signage will be the subject of a separate development application, unless it meets the development standards of the Exempt and Complying Code SEPP 2008.

Environmental Management – conflict of land uses

The subject land is RU1 where the land use Eco-tourist Facility is permitted with consent.

The property is burdened by a restriction on use. The restriction is the prohibition of livestock on the property without the lot being fenced. The development is located outside the restricted area and therefore there are no foreseen impacts on the adjoining agriculture land.

The neighbouring properties are used for agricultural, residential and tourist and visitor accommodation.

Carinya Alpine village, located directly adjacent to the subject land, offering accommodation for up to 140 people. The village attracts family and friend groups, sports clubs, church clubs, school excursions, and corporate groups.

Given the proximity to established tourist and visitor business providing accommodation of up to 140 people, it is considered that a potential six (6) additional persons is of minimal impact and therefore satisfactory.

Additionally, it should be noted that the incoming Short-term Rental Accommodation (STRA) SEPP and associated regulations will allow all residential properties in the area to be used for short term holiday accommodation without a DA. Therefore, there is the potential that the use of dwellings in the area for short term holiday accommodation will increase in the coming years.

Zoning and Change of land use - Commercial enterprise in Rural Residential area

Eco Tourist facilities are a permitted use in the RU1 zone.

Carinya Alpine Village (adjoining the site) is a well-established commercial business which provides accommodation to tourists and visitors.

Development controls for Eco-tourism and Requirement to be supported by education, hands on activities and have special ecological or cultural features not met.

The previous assessment against the requirements of the relevant sections of the SR LEP and the SR DCP demonstrate the compliance with the development standards.

The cabins are located close to Sleeks Creek a possible location for Fly fishing, is in proximity to the KN park where people can experience the unique alpine environment, views from the cabins will be across the Moonbah plains and on to the Snowy Mountains.

Accommodation numbers

The number of occupants per cabin will be limited to two (2) people.

The current use for Air B&B, is not currently a lawful use but will soon be allowable under the incoming Short Term Rental Accommodation (STRA) SEPP. The number of people allowable under this draft legislation at this time is eight (8) people per dwelling.

The STRA SEPP proposes to permit two (2) people per bedroom. In this case the existing dwelling house has three (3) bedrooms and therefore six (6) people could be accommodated. It is not proposed that the existing dwelling will be used for tourist accommodation but as a manager's residence for the Eco-tourist development. As such, the number of permitted visitor beds would not exceed the numbers permitted under the incoming STRA SEPP.

Building controls of the RU1 zone

The relevant building controls for the property are the SR LEP 2013 and the SR DCP 2013.

The zone of the property under the SR LEP is Primary Production and Eco-tourist Facilities are a land use permitted with consent of Council in this zone.

Furthermore, one of the objectives of the RU1 zone is to promote tourism, educational and recreational development and living opportunities that are compatible with agricultural activities and the environmental, historical and cultural values of the zone. It is considered that the proposed development meets this objective and as such can be approved.

Setbacks – Location

The original proposal consisted of four (4) cabins with setbacks ranging from 6.5m to 12.5m.

The applicant has provided a revised site plan with increased setbacks, ranging from 11.5m – 14.5m, and a reduced number of cabins from four (4) to three (3).

The Snowy River DCP does not have any required setbacks for eco-tourism, as such it is considered that the applicant's revised setbacks have acknowledged the submitters concerns regarding setbacks in a satisfactory manner.

Privacy

The applicant has provided a revised site plan with increased setbacks, ranging from 11.5m – 14.5m, and a reduced number of cabins from four (4) to three (3). These changes were made in response to the submissions received.

The cabins will be located along the boundary fence shared by 6 Charlottes Lane. The developers have proposed the planting of screening plants along this boundary to reduce any privacy issues. Additionally, along this boundary line there is a well-established line of pine trees inside the property boundary of 6 Charlottes lane.

It is considered that with the existing pine trees and the additional planting of screening plants the impact on privacy is satisfactory.

A condition of consent will be in place to ensure that the screening plants/landscaping are maintained and managed to ensure successful growth meeting the intent of the landscape design.

Figure 8: View showing location of the cabins in relation to the boundary line of 6 Charlottes Lane.



Effluent disposal

The cabins will be connected to a new septic system which is located over 200m away from the Steels Creek. The location of the system has been recommended by a qualified On-site sewer management specialist (refer to the Site and Soil assessment -Watercheck Repot)

Non Compliance with SEPPs

The relevant planning instruments to this development application is the Snowy River LEP and DCP.

Submission 7 mentioned noncompliance with the Rural Land Code and the Inland Code. These planning instruments are not applicable to this development as they are codes used for the assessment of complying development applications. This application is a Development Application and is assessed under the provisions of the LEP and the DCP.

CONCLUSION

It is considered that the proposed development generally complies with the relevant provisions of Section 4.15 of the Act, LEP, DCPs, Codes and Policies. The key issues arising out of the assessment of this application comprise:

1. The proposed development is a permitted use in the zone of Primary Production – RU1
2. The use of the subject lot as a form of tourist and visitor accommodation is one, which has been previously established in Carinya Lane.
3. The development complies with the standards of the SR LEP and the SR DCP.
4. The amended site plan increases setback and reduces the number of cabins.

In conclusion, it is considered that the proposal is generally aesthetically, economically, socially and environmentally acceptable having regard to the surrounding natural and built environment. Accordingly, approval is recommended subject to the imposition of the conditions of consent listed below.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

It is not considered that the development will have an overall negative social impact when compared to the surrounding land uses. Whilst holiday accommodation can have antisocial behaviour attached this can be managed through appropriate rental management. The development is in keeping with the nature of the surrounding developments and within the Jindabyne context as a holiday destination.

2. Environmental

The environmental impacts of the development have been considered in the assessment of the development application. The onsite waste management systems are proposed that comply with state government requirements and are situated so as not to impact on water courses. There will be minimal excavation associated with the development. There is no expected impact on air quality. There is no tree or significant vegetation removal proposed as part of the development and additional proposed screening landscaping will add to the enhancement of the environment.

3. Economic

The proposed development is considered to have positive economic impacts by providing additional tourist and visitor accommodation which along with increased visitation of tourists to the area contributes positively to the economy of the region. In addition, the installation of the containers on site has a positive economic impact on employment.

4. Civic Leadership

The application is referred to Council for determination rather than being determined by staff under delegation, as the development received seven (7) submissions. This is accordance with Councils Policy - "Referral of Development Applications to Council" any development application that receives more than five (5) objections requires determination by Council and not under delegation.

9.1.1 YOUTH COUNCIL - MEMBERSHIP 2021

Record No:

Responsible Officer:	Chief Operating Officer
Author:	Coordinator Community Support Programs
Key Theme:	1. Community Outcomes
CSP Community Strategy:	1.4 Youth in the region are supported to reach their maximum potential
Delivery Program Objectives:	1.4.1 Youth of the region are engaged, supported, mentored and trained to be the leaders of tomorrow
Attachments:	Nil
Project	Youth Council Membership 2021

EXECUTIVE SUMMARY

The purpose of this report is to seek Council's endorsement to appoint two new members to the Youth Council for 2021 and to acknowledge the returning members.

The following officer recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council

- A. Receive and note the information in the attached selection report for the vacant positions for membership of the Youth Council 2021.
- B. Appoint Hugh Haywood-Mercer and Lillian Slaven as members of the Youth Council 2021.

BACKGROUND

Each year the youth council disbands and is re-appointed by Council. When there is a shortfall of returning youth council members, applications are sought for vacant positions. For 2021, there were two vacancies. Applications for the 2021 Youth Council opened on the 7 December 2020 and closed on the 18 December 2020. A total of four nominations were received.

Selection panel consisted of:

Councillor James Ewart

Youth Councillor Will Wright

Youth Development Officer John Graham

Coordinator Community Support Programs Tabitha Williams

Youth Project Coordinator YMCA Cathy Guion

The selection panel met on the 17 February 2021 and reviewed the four nominations. The selection panel recommended two nominations for new membership of the Youth Council

2021 New Youth Council Members:

Hugh Haywood-Mercer

Lillian Slaven

2021 Returning Youth Council Members:

Will Wright

Lani Holfter

Josh McMahon

Samuel Pervere

Elsie Kember

Josh Abrokwah

Andrea Bosco

Molly Brabham

Leanne Adams

Charlie Paul

QUADRUPLE BOTTOM LINE REPORTING

1. Social

The Youth Council is comprised of a diverse mix of young people who possess unique insight into community issues and have capacity to make significant contributions towards meeting Councils community objectives across our region.

2. Environmental

No Environmental impacts are associated with this project.

3. Economic

No Economic impacts are associated with this project.

4. Civic Leadership

The Youth Council creates a platform for young people to participate in decision making on issues relevant to young people. The Committee provides Council the opportunity to seek feedback and advice from young people in order to make informed decisions on youth related matters and to find creative solutions to community problems.

9.1.2 RAINBOW PINES CARAVAN PARK LEASE

Record No:

Responsible Officer:	Chief Operating Officer
Author:	Coordinator Community Facilities
Key Theme:	2. Economy Outcomes
CSP Community Strategy:	6.1 The Snowy Monaro region is a destination that offers a variety of quintessential year – round experiences, attractions and events
Delivery Program Objectives:	6.1.2 Safe and well maintained facilities i.e. parks and reserves; multi-function buildings and community halls and the showground contribute to the region
Attachments:	Nil
Cost Centre	Work Order 125

EXECUTIVE SUMMARY

Rainbow Pines Caravan Park is a Crown Reserve vested in Council control that sits on Lake Eucumbene's shores in Old Adaminaby. This park is currently leased until December 2024 and has been operated very successfully by the current lessees since 2005.

The current lessees are seeking to invest additional capital into the park but cannot obtain finance due to the short tenure remaining on the current lease. They have made a formal application to Council seeking a 20-year extension to the contract.

Under the *Crown Land Management Act 2016*, the Council, as Crown land managers, can govern Crown land under the public land provisions of the *Local Government Act 1993*, including the issuing of leases and licences.

The *Crown Land Management Act 2016* requires the Council to have an adopted Plan of Management for all community land classified under Section 3.23 by 30 June 2021. The *Crown Land Regulation 2018* has been developed to facilitate continued access to, and use of Crown land whilst Plans of Management are created with an "initial period" of three years. The initial period began on 1 July 2018 and runs through until 30 June 2021.

Under the *Crown Land Regulation 2018* section 70 (2)(c) Council can issue a new lease or licence for an existing purpose for up to 21 years, without the Ministers' consent, as long as the lease or licence has been in effect before 1 July 2018 and the proposed tenure does not add additional purposes that were not in the original lease.

The initial period also provides the Council with an exemption from Section 46A of the *Local Government Act 1993* – Means of granting leases, licences and other estates.

Given the current legislative arrangements and the high-quality service and commitment of the current lessee, an open tender would be unlikely to deliver a better outcome for Council. It is recommended that the Chief Executive Officer (CEO), on behalf of Council negotiate and enter into a new lease with the current lessee.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council approve the CEO to negotiate and enter into a new 20 year lease with the current lessees of Rainbow Pines Caravan Park.

BACKGROUND

Rainbow Pines is a leased Caravan Park on a Crown Reserve vested in Council control that sits on Lake Eucumbene's shores in Old Adaminaby. Located onsite is a State Heritage Inventory listed building, constructed in the 1890s that is the former Old Adaminaby Public School currently used as the managers' residence. This building is one of the few original buildings from the old town that wasn't demolished or moved in 1957 to make way for the Snowy Hydro-Electric Scheme.

The park is an official weigh-in centre for the Annual Yamaha/Freshwater Fishing Snowy Mountains Trout Festival, with 2021 seeing this event enter its 47th year.

During winter Rainbow Pines has always been a popular accommodation destination for tourists accessing Selwyn Snow Resort with less than an hour travelling time from the park. The resort is currently under redevelopment due to extensive damage from the black summer fires in late 2019 and early 2020.

Rainbow Pines offers guests various accommodation options, including ensuite sites, powered sites, annual vans, unpowered sites, bungalows and ensuite cabins.

In 2016 a new amenities building was built due to a grant from Crown Lands for \$650,000. This a fantastic facility with heated male and female amenities along with an all-inclusive-family room and a drying room for ski gear in winter.

A shop on site sells food and personal care items to fishing tackle, bait, and life jackets.

The park is leased until December 2024 and operated by the current lessees since 2005. During this time, considerable redevelopment has been undertaken by the lessee's including but not limited to:

- Major tree removal and pruning
- Internal roads resurfaced with two sealed
- Replacement of hot water boilers
- Electrical compliance in the old schoolhouse, and
- Garbage and recycling stations, to name a few.

Through the Caravan and Camping Industry Association of NSW, the current lessee's have won the following awards:

- Best Holiday Park Inland (100 sites or less) 2015
 - Best Holiday Park Inland (100 sites or less) 2016
 - Best Holiday Park Inland (100 sites or less) 2017
 - Best Holiday Park Inland (100 sites or less) Hall of Fame 2017
-

Council has received a formal application from the current lessee's seeking a 20-year extension to the current contract. They are seeking to invest additional capital in the park but are experiencing difficulties obtaining finance due to the short tenure remaining on the current lease.

Under the *Crown Land Management Act 2016*, the Council, as Crown land managers, can govern Crown land under the public land provisions of the *Local Government Act 1993*, including the issuing of leases of licences.

The *Crown Land Management Act 2016* requires the Council to have an adopted Plan of Management for all community land classified under Section 3.23 by 30 June 2021.

The *Crown Land Management Regulation 2018* was developed to facilitate continued access to, and use of Crown land whilst the Plans of Management are being developed with an "initial period" of three years. The initial period began on 1 July 2018 and runs through until 30 June 2021, with this likely to be extended, although not yet confirmed from Crown Lands.

Under the *Crown Land Management Regulation 2018* Section 70(2)(c) Council can issue a new lease or licence for an existing purpose, for up to 21 years, without the Minister's consent, as long as this lease or licence has been in effect before 1 July 2018, and the proposed tenure does not add additional purposes that were not in the previous lease.

Council has received legal advice to confirm that during the "initial period", Council may grant a new lease with the same provisions. In particular, there are no provisions for additional permitted use of the land during this time. The initial period provides Council with an exemption from Section 46A of the *Local Government Act 1993* – Means of granting leases, licences and other estates.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

By approving a 20-year lease to the Rainbow Pines Caravan Park Council would be supporting the region of Adaminaby. The current lessees have become valued members of the community, including active members of the Rural Fire Brigade and the Jockey Club.

There is no financial outlay associated with the lease of this park. Leasing the park generates a small amount of revenue for Council.

2. Environmental

There are no environmental impacts by leasing the Rainbow Pines Caravan Park.

3. Economic

Below is the expenditure and income related to the current financial year. The lessee pays Council 8% of their annual income with any differences made up in quarter 4 when their accountant provides a financial statement.

Estimated Expenditure	Amount	Financial year	Ledger		Account string														
Insurance & maintenance	\$3200	20/21	W	O	1	2	5												
Funding (Income/reserves)	Amount		Ledger		Account string														
8% of income	\$40,000	20/21	W	O	1	2	5												

4. Civic Leadership

By approving a new lease for the Rainbow Pines Caravan Park, Council would be demonstrating leadership to our Community by having a lessee in the park to operate and maintain our asset to a high standard.

9.1.3 MONTHLY FUNDS MANAGEMENT REPORT - MARCH 2021

Record No:

Responsible Officer:	Chief Financial Officer
Author:	Finance Officer
Key Direction:	7. Providing Effective Civic Leadership and Citizen Participation
Delivery Plan Strategy:	DP7.6 Increase and improve Council's financial sustainability.
Operational Plan Action:	OP7.18 Effective management of Council funds to ensure financial sustainability.
Attachments:	Nil
Cost Centre	Financial Services
Project	Funds Management
Further Operational Plan Actions:	OP7.2 Completion of reporting requirements in accordance with legislation.

EXECUTIVE SUMMARY

The following report details the funds management position for the reporting period ending 31 March 2021.

Cash and Investments are \$72,720,217.

Certification

I, Nicholas Byrne, Responsible Accounting Officer of Snowy Monaro Regional Council hereby certify, as required by Clause 212 of the Local Government (General) Regulation 2005, that investments as detailed in this report have been invested in accordance with Section 625 of the *Local Government Act 1993*, the Regulations and Council's Investment Policy.

OFFICER'S RECOMMENDATION

That Council:

- A. Receive the report indicating Council's cash and investments position as at 31 March 2021; and
- B. Receive the Certificate of the Responsible Accounting Officer.

BACKGROUND

Council's Cash and Investments 31 March 2021:

Cash at Bank	\$644,973
Investments	\$72,075,244
Total	\$72,720,217

The cash at bank figure is not an indication of the long term available cash to fund the Council's operations, instead only what was held at that point in time to manage the short term cash flows. This report provides information on how the overall cash held is being managed.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Total Cash and Investments are available to provide services and infrastructure to the community in accordance with the 2021 budget, Council resolutions and other external restrictions.

2. Environmental

It is considered the recommendations contained herein will not have any environmental impacts.

3. Economic

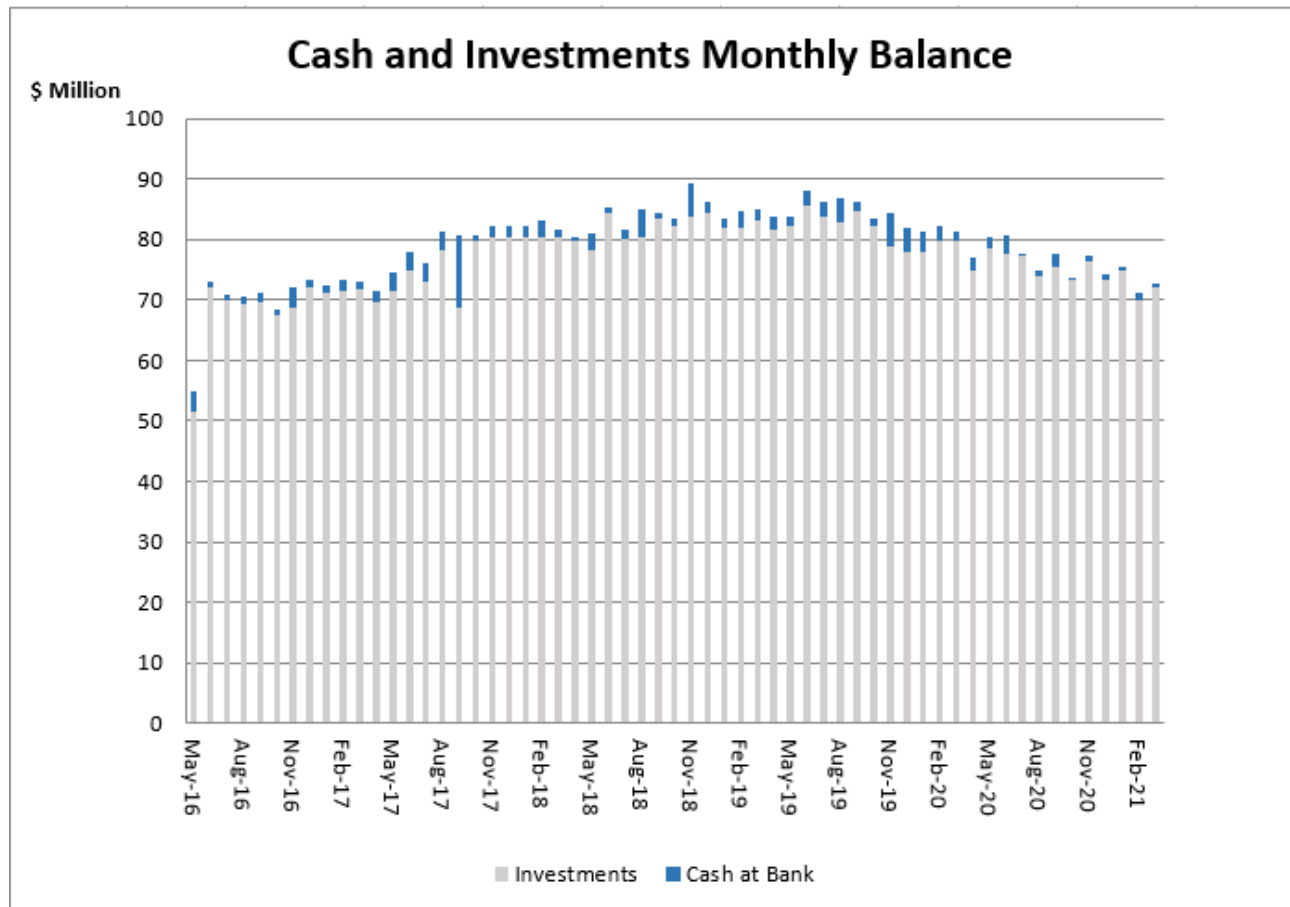
Total investments for Snowy Monaro Regional Council were \$72,075,244 on 31 March 2021.

Investment Register – 31 March 2021:

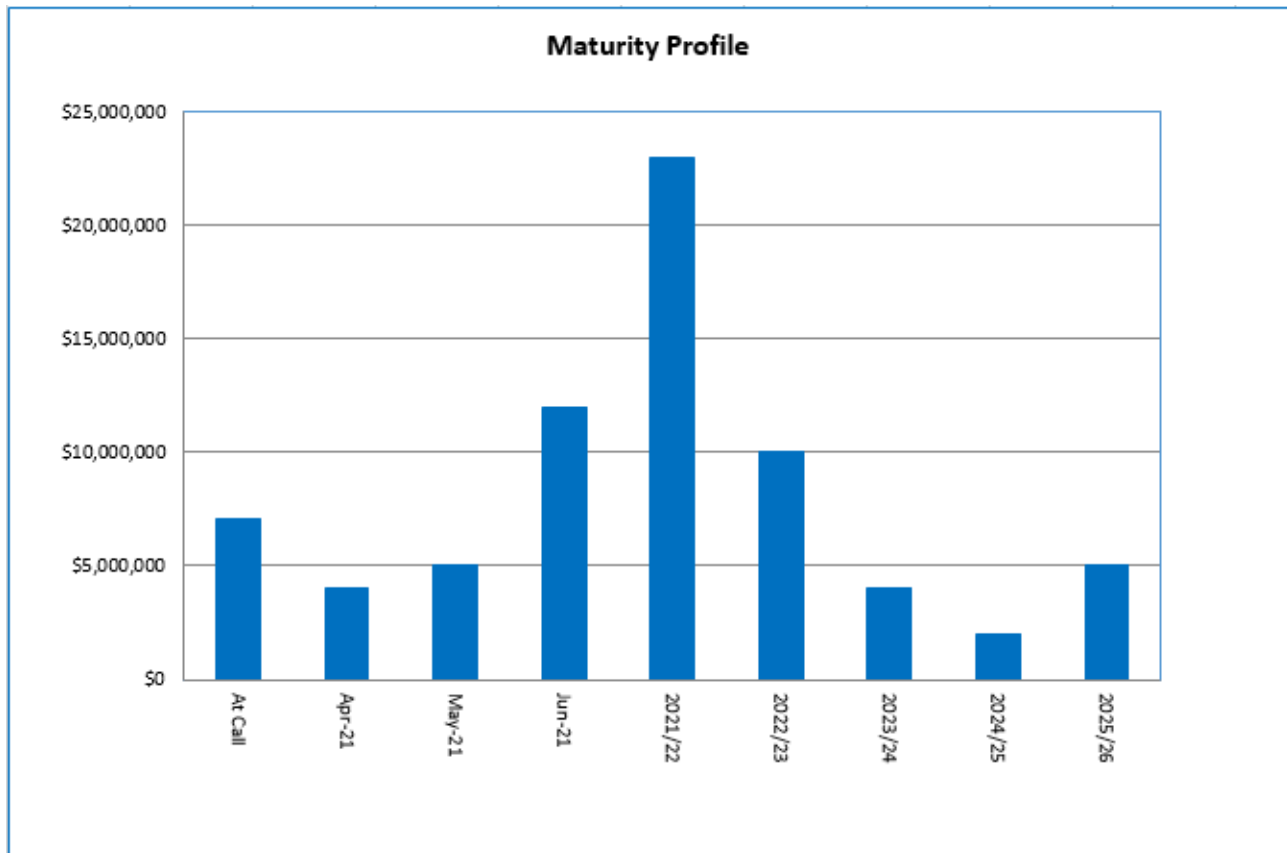
DATE INVESTED	FINANCIAL INSTITUTION	Short-Term Rating	Long-Term Rating	TYPE	CURRENT INVESTMENT	INTEREST RATE	MATURITY
n/a	National Australia Bank - At Call*	A1+	AA-	At Call	7,075,244	0.65%	At Call
23-Jun-16	Commonwealth Bank	A1+	AA-	TD	4,000,000	1.13%	23-Jun-21
26-Jun-17	Bank of Queensland	A2	BBB+	TD	4,000,000	3.30%	25-Jun-21
29-Aug-17	Westpac Bank	A1+	AA-	TD	4,000,000	0.98%	29-Aug-22
15-Sep-17	Westpac Bank	A1+	AA-	TD	1,000,000	0.94%	15-Sep-21
29-Jun-18	National Australia Bank	A1+	AA-	TD	4,000,000	0.93%	29-Jun-23
11-Sep-18	Rabodirect	A1	A	TD	2,000,000	3.33%	08-Sep-23
17-Dec-18	Rabobank Australia	A1	A	TD	2,000,000	3.15%	16-Dec-22
27-Aug-19	ING Bank	A1	A	TD	3,000,000	1.44%	31-Aug-21
17-Sep-19	Bank of Queensland	A2	BBB+	TD	1,000,000	1.85%	19-Sep-23
23-Oct-19	Bank of Queensland	A2	BBB+	TD	1,000,000	1.80%	23-Oct-23
03-Dec-19	Australian Military Bank	A2	BBB+	TD	1,000,000	1.72%	02-Dec-21
12-Mar-20	Rural Bank Limited	A2	BBB+	TD	4,000,000	1.20%	17-Mar-22
17-Mar-20	ING Bank	A1	A	TD	1,000,000	1.63%	17-Mar-25
20-Mar-20	Bank of Queensland	A2	BBB+	TD	1,000,000	1.85%	19-Mar-25
22-Jun-20	National Australia Bank	A1+	AA-	TD	4,000,000	0.95%	22-Jun-22
25-Jun-20	Bendigo and Adelaide Bank	A2	BBB+	TD	4,000,000	0.75%	29-Jun-21
03-Sep-20	Macquarie Bank Limited	A1	A+	TD	3,000,000	0.35%	08-Apr-21
07-Sep-20	Rural Bank Limited	A2	BBB+	TD	4,000,000	0.60%	19-May-21
09-Sep-20	National Australia Bank	A1+	AA-	TD	3,000,000	0.75%	09-Sep-21
24-Nov-20	Suncorp Bank	A1	A+	TD	1,000,000	0.38%	23-Apr-21
30-Nov-20	Macquarie Bank Limited	A1	A+	TD	1,000,000	0.25%	31-May-21
17-Dec-20	Bendigo and Adelaide Bank	A2	BBB+	TD	2,000,000	0.45%	12-Jan-22
27-Jan-21	National Australia Bank	A1+	AA-	TD	5,000,000	0.80%	27-Jan-26
01-Mar-21	Suncorp Bank	A1	A+	TD	2,000,000	0.30%	30-Aug-21
05-Mar-21	ING Bank	A1	A	TD	1,000,000	0.30%	04-Mar-22
19-Mar-21	ME Bank	A2	BBB	TD	2,000,000	0.45%	21-Mar-22
					72,075,244		

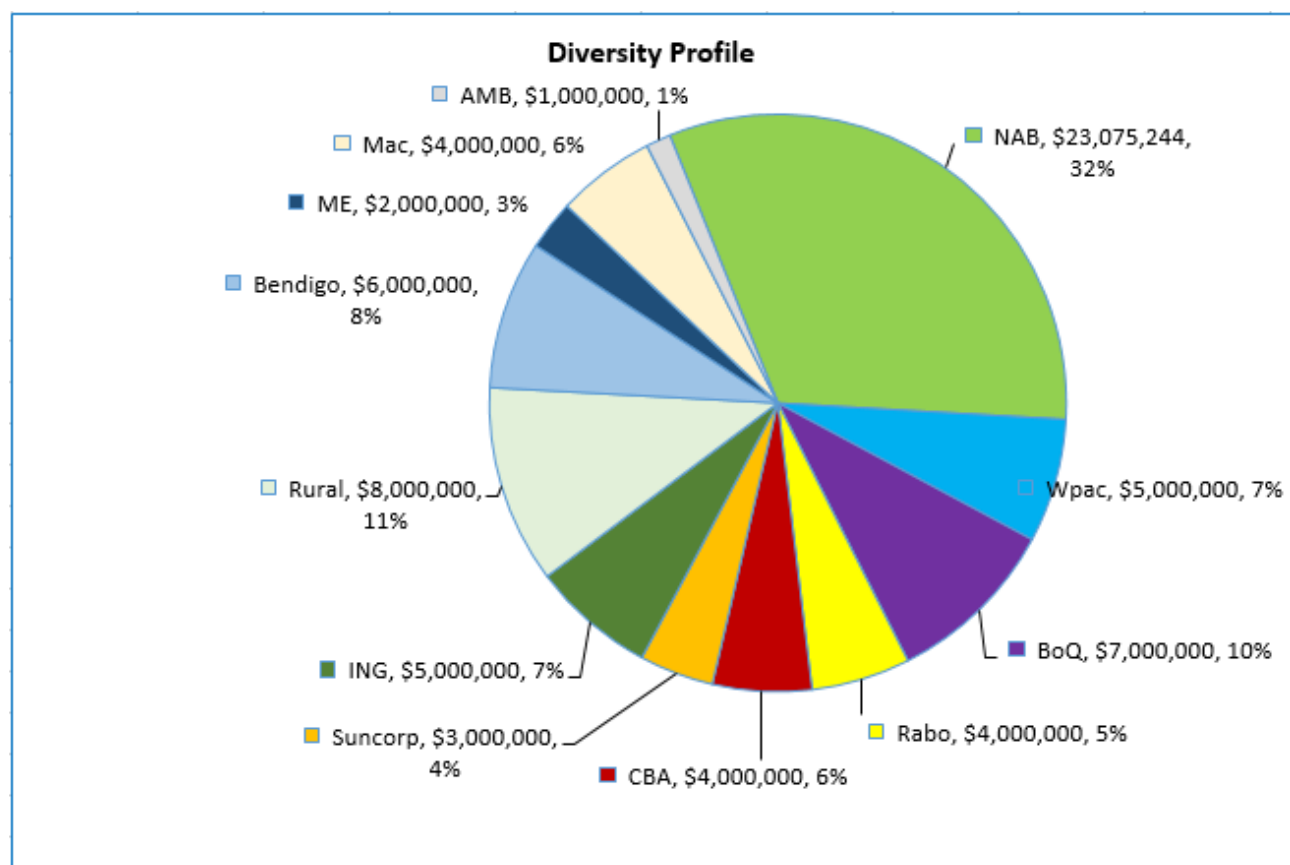
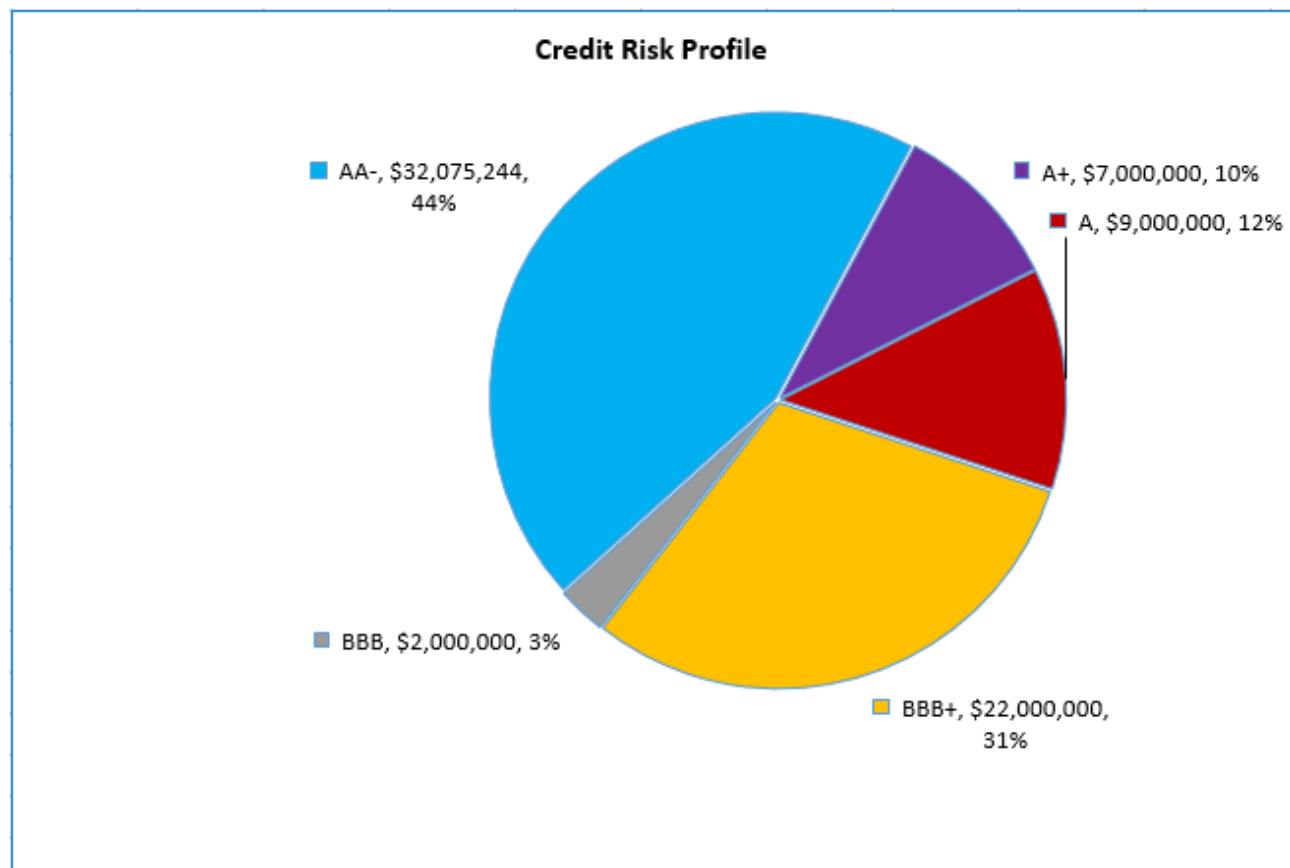
*National Australia Bank - At Call with the added loyalty bonus of 0.60% p.a. is generally higher than short to medium term deposits currently on offer. We're currently making inquiries into 'early breaks' for deposits with an interest rate less than 0.65% p.a.

Cash and Investments Charts:



9.1.3 MONTHLY FUNDS MANAGEMENT REPORT - MARCH 2021





Investment Portfolio Return:

Benchmarking is used by Council as a gauge for the performance of its portfolio against its investing universe (*universe*: securities sharing a common feature – liquidity, return patterns, risks and ways to invest). A suitable benchmark to review the return on Council's portfolio is the Bank Bill Swap Rate (BBSW), or Bank Bill Swap Reference Rate – a short-term interest rate used as a benchmark for the pricing of Australian dollar derivatives and securities – most notably floating rate bonds.

Month	YTD Annualised Return	Monthly Average Interest Return	90 Day Bank Bill*	Margin
March	1.33%	1.19%	0.04%	1.16%
February	1.35%	1.24%	0.02%	1.23%
January	1.35%	1.19%	0.01%	1.18%
December	1.38%	1.23%	0.01%	1.22%
November	1.41%	1.31%	0.02%	1.29%
October	1.44%	1.37%	0.06%	1.31%
September	1.46%	1.29%	0.09%	1.20%
August	1.55%	1.47%	0.09%	1.38%
July (2020)	1.62%	1.62%	0.10%	1.52%

***The Australian Financial Market Association (AFMA)**

Understanding Ratings:

Credit ratings are one tool used by Council when making decisions about purchasing fixed income investments. Credit ratings are opinions about credit risk.

Standard & Poor's ('S&P') is considered one of the Big Three credit-rating agencies, which also include Moody's Investors Service and Fitch Ratings. S&P publishes financial research and analysis on stocks, bonds and commodities. S&P is known for its stock market indices such as the U.S. based S&P 500, the Canadian S&P/TSX, and the Australian S&P/ASX 200. S&P ratings express their opinion about the ability and willingness of an issuer, such as a corporation, to meet its financial obligations in full and on time. Credit ratings are not absolute measure of default probability. Since there are future events and developments that cannot be foreseen, the assignment of credit ratings is not an exact science.

Credit ratings are not intended as guarantees of credit quality or as exact measures of the probability that a particular issuer will default. S&P issues both short-term and long-term credit ratings. Below is a partial list based, on Council's Investment Register.

Short-term credit ratings (term less than 1 year)

S&P rates the issuer on a scale from A1 to D. Within the A1 category it can be designated with a plus sign (+). This indicates that the issuer's commitment to meet its obligation is very strong.

A1: obligor's (*a person or corporation who owes or undertakes an obligation to another by contract or other legal procedure*) capacity to meet its financial commitment on the obligation is strong.

A2: is susceptible to adverse economic conditions however the obligor's capacity to meet its financial commitment on the obligation is satisfactory.

Long-term credit ratings (term greater than 1 year)

S&P rates the issuer on a scale from AAA to D. Intermediate ratings are offered at each level between AA and CCC (for example; BBB+, BBB).

AA: has very strong capacity to meet its financial commitments. It differs from the highest-rated obligors (rated AAA) only to small degree. Includes AA-.

A: has strong capacity to meet its financial commitments but is somewhat more susceptible to the adverse effects of changes in circumstances and economic conditions than obligors in higher-rated categories.

BBB: has adequate capacity to meet its financial commitments. However, adverse economic conditions or changing circumstances are more likely to lead to a weakened capacity of the obligor to meet its financial commitments.

Ratings from 'AA' to 'CCC' may be modified by the addition of a plus (+) or minus (-) sign to show relative standing within the major rating categories.

Source: S&P Global Ratings

4. Civic Leadership

In accordance with Regulation 212 of the Local Government (General) Regulation 2005, a report setting out details of money invested must be presented to Council in the following month.

Council's Fund Management Reporting exceeds minimum regulatory requirements and demonstrates a commitment to accountability and transparent leadership. It provides the Council, Executive and Community with timely, accurate and relevant reports on which to base decisions.

9.1.4 SNOWY MONARO REGIONAL COUNCIL CEMETERY ADVISORY COMMITTEE MINUTES

Record No:

Responsible Officer:	Chief Operating Officer
Author:	Environmental Management Administration
Attachments:	1. Minutes Snowy Monaro Regional Council Cemetery Advisory Committee 9 March 2021

EXECUTIVE SUMMARY

The Cemetery Advisory Committee met on 9 March 2021 in Bombala Council Chambers, Bombala. The Committee's recommendations are presented for Council's consideration and adoption.

COMMITTEE RECOMMENDATION

That the recommendations of the meeting of the Cemetery Advisory Committee held on 9 March 2021 be adopted.

Application to Erect a Memorial

1. The Snowy Monaro Regional Council Cemetery Advisory Committee does not support the variation to the current policy for the placement of a Glass Plaque at the Bombala Lawn Cemetery.
 2. That the Policy be reviewed in order to ensure the wording of the requirements of plaques and monuments in the different sections of the Council cemeteries is clear.
-



Minutes

Cemetery Advisory Committee Meeting

9 March 2021

**CEMETERY ADVISORY COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, 71 CAVEAT STREET, BOMBALA NSW 2632
ON TUESDAY 9 MARCH 2021**

MINUTES

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MINUTES OF THE CEMETERY ADVISORY COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON TUESDAY 9 MARCH 2021 Page 2

**MINUTES OF THE CEMETERY ADVISORY COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, 71 CAVEAT STREET, BOMBALA NSW 2632**

**ON TUESDAY, 9 MARCH 2021
COMMENCING AT 10:00AM**

PRESENT: Councillor, Sue Haslingden
Michele Rogers, Co-Ordinator Public Health & Environment
John Gargett, Manager Built & Environment
Jeff Morgan, Chief Operations Officer (Observer)
Vickie Pollard
Christine Parkes
Debbie Schubert
Stuart Hood
Noelene Whiting, Committee Secretary
Ria Hrasky, Committee Secretary
Belinda Cuzner

1. OPENING OF THE MEETING

The Chair opened the meeting at 10:10AM

As Cllr Haslingden was in transit she requested that she make a presentation in relation to the plaque (Item 9.2) and then be excused. Cllr Haslingden requested that Mrs Whiting take the chair following her departure.

2. APOLOGIES

An apology for the meeting was received from Maureen Wallace (Polly), Greta Jones.

3. DECLARATIONS OF PECUNIARY INTERESTS/CONFLICT OF INTEREST

Nil

4. ADOPTION OF MINUTES OF PREVIOUS MEETING

4.1 CEMETERY ADVISORY COMMITTEE MEETING 10 NOVEMBER 2020

RECOMMENDATION

THAT the minutes of the Cemetery Advisory Committee Meeting held on 10 November 2020 which were circulated to the committee are accepted as a true and accurate record.

MINUTES OF THE CEMETERY ADVISORY COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
 HELD ON TUESDAY 9 MARCH 2021 Page 3

5. BUSINESS ARISING

5.1 PERPETUAL FUNDS

Discussions are to be held with the Council's finance department on the creation of an "Internal Restricted Fund".

Further planning is needed before this is brought back to the committee for approval.

5.2 DRONE MAPPING OF CEMETERIES

Currently council have aerial views of 4 cemeteries – Bombala, Gegendzerick, Nimmitabel and Michelago.

Discussions are being undertaken with GIS (Brendan Harper) to progress the process.

6. QUESTIONS WITH NOTICE

6.1 Polly Wallace questioned why there are no meetings held in Jindabyne.

When the committee was formed it was an amalgamation of the 3 previous Councils. Head offices of these councils were Cooma, Berridale and Bombala.

Committee commented that there is no suitable meeting room at the Jindabyne offices for our use.

7. QUESTIONS TAKEN ON NOTICE

Nil.

8. ACTION SHEET

Action	Status	Opened	Follow-up	Closed
Jindabyne Gates	Contractor engaged/works carried out	Feb 2020	March 2021	Awaiting completion of works
Christ Church	Rabbit warren work	March 2020		Still outstanding
Moonbah and Gegendzerick	Rabbits issues also, will be a combined project with Christchurch	March 2021	Contractor to be engaged	
Round Plain MOU	With Management	Nov 2020	Michele Rogers	
Policy – Cemetery Management	Report to Council	April 2021	Council has requested further information	
Procedure – Works within Cemetery by individuals	On intranet	March 2020	Reviewed	Closed
Review Plaque Policy	To be reviewed	March 2021		

MINUTES OF THE CEMETERY ADVISORY COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
 HELD ON TUESDAY 9 MARCH 2021 Page 4

Create information pack for Funeral Directors	To be developed	March 2021		
Amendments to Application For Order for Interment	To be reviewed	March 2021		
Report into feasibility of Crematorium at New Cooma Cemetery	To be Developed	March 2021		

9. CORRESPONDENCE

9.1 LETTER RECEIVED FROM ALAN DODD – ALLENS FUNERALS

Background to the establishment of the New Cooma Cemetery was given and previous interest shown in the creation of a Crematorium from Allens Funerals and Norwood Park.

Further information would be required and a full Business Case viewed.

A letter is to be forwarded to Alan Dodd in response to his enquiry advising that Council team members will be preparing a detailed report for the consideration of Council's advisory committee.

9.2 BOMBALA CEMETERY PLAQUE – WERTENBACH

Councillor Haslingden discussed the need for the council Policy for Plaques to have better wording so that there would be no misunderstanding with families.

Policy and documents associated with plaques, monuments and headstones is to be reviewed and distributed.

Suggestion was made that Council provide funeral directors with information to give families at the time of organising funerals.

Clarification was given that the website does not recommend or endorse any monumental mason or provider

The above businesses provide services within the Snowy Monaro Regional Council area. Council does not endorse or support the views, opinions, standards or information expressed by these service providers. They have been provided as information sources only.

Plaque application

All members had been provided with copies of correspondence in relation to the Application to Erect a Memorial and also a view of the glass plaque and alternative Bronze Plaque option from Arrow Bronze.

Concerns were discussed over the potential for breakage from Council maintenance, fading etc. Manufacturer has indicated that this will not occur however could not confirm where these plaques were located.

Investigations have been undertaken from 12 council's and private cemetery operators in NSW and all maintain a policy where Bronze Plaques are the only type that is accepted in their Lawn Cemetery. (links to other council policies were provided to members)

MINUTES OF THE CEMETERY ADVISORY COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON TUESDAY 9 MARCH 2021 Page 5

The Committee agreed that the Lawn Section of a Cemetery is a more structured and consistent style of cemetery and that is what is expected by families.

Considerations for improvement:

- Information pack to be given to Funeral directors for families outlining requirements for all parts of the cemeteries in the region.
- Update all documents to include the restrictions which are applicable in the cemeteries.

Concerns about a glass plaque being installed in the Bombala Cemetery:

- Concerns for the maintenance crew on an untested material in the Lawn Cemetery
- Application is outside council approved policy
- Long term maintenance
- Lawn cemeteries are designed to be consistent
- Future families and those who have current reservations have complied with the current policy.
- Policies are in place for a purpose.

9.2 APPLICATION TO ERECT A MEMORIAL

RECOMMENDATION

1. The Snowy Monaro Regional Council Cemetery Advisory Committee does not support the variation to current policy for the placement of a Glass Plaque at the Bombala Lawn Cemetery.
2. That the policy be reviewed in order to ensure the wording of the requirements of plaques and monuments in the different sections of the Council cemeteries is clear.

Moved C Parkes

2nd V Pollard

Councillor Haslingden requested that it be noted that she did not agree with the recommendation made by the committee.

Councillor Haslingden left the meeting.

9.3 WORKING DRAFT DOCUMENTS

A copy of Draft Working Documents – Code of Practice

- Basic Terms and Conditions for Interment Right Contracts
- Customer Service
- Cemetery Maintenance – Minimum Standards

Documents were received late and will need to be reviewed for discussion at next meeting.

Comments on these can be forwarded directly to Cllr Haslingden or through Noelene

10. GENERAL BUSINESS

10.1 Boloco Fence is now complete.

10.2 Council fees and charges

- a CPI increase has been implemented on the current fees
- this will increase a full burial by approximately \$90
- fees are placed on exhibition for 28 days where community comment is sought prior to adoption.

10.3 Council Recommendation on Trees

MINUTES OF THE CEMETERY ADVISORY COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON TUESDAY 9 MARCH 2021 Page 6

In accordance with Council's resolution on tree removal, community consultation will be undertaken prior to the removal of trees.

The cemeteries do have a number of trees which were identified in the recent arborist report as being dead or likely to die – proper notification will be undertaken prior to removal.

10.4 Reports from Members

Resignation of membership has been tendered by Stuart Hood. Noelene thanked Mr Hood for his involvement in the committee.

Vicky: In accordance with Warning Signs– glass objects and items will be removed from the cemetery

Volunteer Forms for undertaking works – updated forms to be forwarded.

Planting of roses, trees and shrubs may be removed as per Warning Signs.

Debbie: Burials in pods, natural burials

Council does not currently have areas designated for natural burials.

Christine: Old Adaminaby fence – cows in cemetery.

- Repair of fence is priority and will be undertaken as soon as budget allows.

Michele Proposed amendments to the Public Health Regulations

- Preparation of deceased at home
- Reduction in burial depth
- Use of shrouds and non-water tight coffins
- Cooling plates
 - Comments to be forwarded to Department of Public Health by Michele.

11. NEXT MEETING

Tuesday, 8 June 2021 commencing at 10 am at Berridale Chambers

There being no further business the Chair declared the meeting closed at 11.50 am

CHAIRPERSON

The above minutes of the Cemetery Advisory Committee Meeting of Snowy Monaro Regional Council held on 9 March 2021 will be confirmed by the Committee at their next meeting on 8 June 2021.

9.1.5 RESIDENTIAL AGED CARE RESIDENT HANDBOOK

Record No:

Responsible Officer:	Chief Operating Officer
Author:	Manager Community Services
Key Theme:	1. Community Outcomes
CSP Community Strategy:	1.2 High quality community support and residential aged care services are available and accessible to residents across the region
Delivery Program Objectives:	1.2.1 Competitive cost effective aged care and community support services are available within the region
Attachments:	1. Residential Aged Care Resident Handbook

EXECUTIVE SUMMARY

A comprehensive Resident Handbook has been produced to provide to prospective residents when considering admission to one of Council's residential aged care facilities. This handbook clarifies several matters of importance regarding the manner in which care and services are delivered. The Resident Handbook provides context around fees that are applicable to the resident on their entry to aged care outside of those determined through Services Australia. Additionally, the handbook provides context around operational information for prospective residents.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council approve the Residential Aged Care Resident Handbook.

BACKGROUND

The existing Residential Aged Care Resident Handbook was outdated and did not provide information relevant to the aged care environment that we have come to know in recent years. Under the new Standards there is the requirement to provide residents with information to assist them in making an informed decision regarding their care. Information as to processes and systems in place has been captured in this Resident Handbook.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Providing information that is relevant to the provision of care is essential to ensure that all residents are fully aware of their rights as well as responsibilities. Additionally, have an understanding of Council's requirements and commitment to providing quality care and services.

2. Environmental

Nil environmental impacts.

3. Economic

Nil economic impacts.

4. Civic Leadership

Through being aware of the Resident Handbook and Councils commitment to quality care and services demonstrates civic leadership. Council also has an obligation to have awareness of this Resident Handbook in accordance with Standard 8, the Governance requirement.



RESIDENTIAL AGED CARE RESIDENT HANDBOOK

Snowy Monaro Regional Council Residential Aged Care

Yallambee Lodge: 1 Binalong street Cooma, NSW

P: 02 6452 1669

E: council@snowymonaro.nsw.gov.au

Office Hours: 9.00am to 4.45pm, Monday to Friday

Snowy River Hostel: 7 Jindalee Street Berridale, NSW

P: 02 6456 3039

E: council@snowymonaro.nsw.gov.au

Office Hours: 9.00am to 4.30pm, Monday to Friday

Record of Versions

Date Published	Reason for Amendments	Resolution	Author/Document Owner
30/03/2021	New Edition		

Uncontrolled document when printed. Please refer to intranet for controlled document.

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1 WELCOME TO RESIDENTIAL AGED CARE

The staff and management of Snowy Monaro Regional Council's Residential Aged Care facilities welcome you as a resident of our services. We look forward to working with and supporting you to continue to live the best life you can.

Moving into a new home means new beginnings and it can be hard at the best of times. We will partner with you and support you through this journey. Everything in your new home will be unfamiliar for a short amount of time and there will be a lot of information to take in. We want to reassure you that we are all here to help. We are a team of well trained professionals in all aspects of residential aged care, who are committed to supporting you and your loved ones in this process of transition.

We can comfortably say that it can take up to 12 weeks to feel at home and settled. We believe it may take about the same amount of time for you to feel comfortable enough to establish new relationships with our care staff and other residents. Please let us know how we can help make this process a better experience for you.

We encourage you to get to know your new home. Start exploring the grounds and let our care staff show you where the amenities, outdoor spaces, BBQ area and the gardens are all located. We have a nurse call system in place by which you will be able to get the help you need when you need it. This system is easy to operate – it comprises of a necklace with a press button and a wall call point button in addition to sensors in your room and some common areas. We endeavour to monitor the responses for this system and the waiting time can range from immediate and up to 10 minutes, depending on the time of the day and the activity of the centre.

1.1 Contacting Us

Key contacts in our residential aged care facilities are:

Contact Person	Name	Email
Yallambee Lodge Administration	Sarah Halliday	Sarah.Halliday@snowymonaro.nsw.gov.au
Snowy River Hostel Administration	Teena Patterson	Teena.Robinson@snowymonaro.nsw.gov.au
Manager Community Services	Bianca Padbury	Bianca.Padbury@snowymonaro.nsw.gov.au
Yallambee Lodge Manager Support and Operations (Facility Manager)		

Contact Person	Name	Email
Coordinator Quality Assurance and Education	Marcela Nassar	Marcela.Nassar@snowymonaro.nsw.gov.au
Clinical Support Lead	Susannah Chapman	Susannah.Chapman@snowymonaro.nsw.gov.au
Snowy River Hostel Manager Support and Operations (Facility Manager)	Caroline Lucas	Caroline.Lucas@snowymonaro.nsw.gov.au
Chief Operating Officer	Jeff Morgan	Jeff.Morgan@snowymonaro.nsw.gov.au

If you have concerns about our service please feel free to talk to any of our care staff, or to ring any of the people listed above. We value your input and encourage your feedback.

1.2 Our Vision

Our vision is to be a quality provider of residential aged care services, and to support and encourage our residents to live the life they choose.

1.3 Our Objectives

Our objectives are:

- to support the aged to transition into residential aged care and live the life they choose
- to support family and/or other primary care givers during this transition, and
- to operate in an effective, efficient and accountable manner in partnership with our residents and care staff.

1.4 Our Philosophy

We believe in:

- the right of people to make informed choices and maintain their independence in their own lives
- the right of people to dignity, respect, privacy and confidentiality
- the right of people to be valued as individuals
- the right of people to access services on a non-discriminatory basis, and,
- the right of the community to receive accountable and responsive services.

2 OUR SERVICES

We provide residential aged care and respite care in our residential aged care facilities. You will need to have been assessed for one of these services through the Aged Care Assessment Team (ACAT) to be considered for admission into our facilities. If you are not sure of our services, please don't hesitate to ask a member of our care staff team.

3 CARE AND SUPPORT WE OFFER

The services we offer in our residential aged care and respite care programs can include:

Personal services

We provide assistance with personal activities such as bathing, showering, toileting, dressing and undressing, mobility and communication. We provide toothbrushes and oral care tools as required and part of our oral care program. We also provide toothpaste, deodorant, body wash, shampoo, conditioner and moisturiser for your comfort. You have the choice to purchase your own personal care products that you can use in place of what is provided.

Social support

We assist our residents in participating in community life and developing social connections through group-based activities. If outings occur, you may be asked to pay for your own lunch or costs associated with the activity. Where possible, we used donations to heavily subsidise the costs associated with social offerings.

Nutrition, hydration, meal preparation and diet

We provide meal services including special diets for health, religious, cultural or other reasons. We also provide assistance with using eating utensils and with feeding as required. If you are requesting supplements that have not been clinically approved, you will be responsible for the cost of these.

Continence management

We provide an extensive continence management program based on individual's assessed need. Our carers also provide assistance in using continence aids and appliances such as disposable pads and absorbent aids, commode chairs, bedpans and urinals, catheter and urinary drainage appliances, and enemas. You will be required to cover the cost of continence aids outside of your assessed level of need should you choose to use more than what is clinically recommended. Additionally, in accordance with the *Quality of Care Principles 2014* you may be liable for the full cost of all aids. This is dependent on assessed need which can change through the aged care journey.

Mobility and dexterity

When equipment is in stock and in accordance with assessed need, we can provide walkers, walking frames, mechanical devices for lifting, bed rails, slide sheets, tri-pillows, princess chairs, and pressure-relieving mattresses. We provide assistance with the use of all of these aids. If you require anything different than what is provided we can assist you to source it through the right providers. You will be responsible for the cost associated with specific aids and equipment outside of what we can provide in accordance with the *Quality of Care Principles 2014*.

Nursing, allied health and other clinical services

In accordance with your assessed needs, we can provide services relating to speech therapy, dietitian, podiatry, occupational therapy, physiotherapy, and support for hearing and vision, as well as access to other specialist health and wellbeing services as required. Fees may apply for the provision of these services in accordance with the *Quality of Care Principles 2014*. Some costs associated with medicines will be your responsibility, with some costs the responsibility of the facility. The local pharmacy will invoice you direct for your expenses.

Transport and personal assistance

Transportation is not included as part of our service offering. Council's Community Transport can assist you with shopping, visiting health practitioners and attending social activities as a fee for service. We can assist in liaising with community transport if required. We also have a strong volunteer network who can also assist where possible. If you request a staff escort this will be an additional cost that is listed in Councils Schedule of Fees and Charges available on the website.

Management of skin integrity

We provide assistance in the management of your skin where we can assist with bandages, dressings and skin emollients. If you are requesting products or supplies that are not clinically indicated, you will be liable for the cost associated with these items.

4 ASSESSMENT AND REVIEWS

To receive services from either of our residential aged care facilities, you will have been assessed by someone organised through My Aged Care. Our care staff reviewed the information from My Aged Care at your Pre-Admission Meeting, and obtained more information from you in order to develop a care and services plan to meet your needs and expectations. The care and services plan is an active document that is reviewed when your needs or preferences change, or at least once every 12 months. We will partner with you and your nominated representative/s to develop this plan.

Reviews and re-assessments allow us to understand your needs, work with you to identify your goals of care, and to ensure you are receiving the support you need and want in the way you have chosen to. We appreciate and acknowledge that every person is different, and we encourage you and/or your representative/s to tell us about your particular needs, goals and preferences for care and services. Our care staff will discuss these with you at re-assessments and whenever there is a significant change in condition.

We encourage you to communicate with our Registered Nurses (RNs) if you feel any changes to your needs or expectations.

After six to eight weeks of becoming a permanent resident, we will invite you and your nominated family member or “responsible person” (the person whom you have nominated to be involved in your care and decision making processes) to attend a case conference. During this conference we will discuss your satisfaction with the care received to date, the initial care plan and check on how you are settling into our facility. At this time, we would like you to talk to us about any issues or concerns you might have about the facility and/or the care staff.

We will ensure that your accommodation, clinical and personal care needs are met. This is a great opportunity to ensure that we are meeting all of your current needs and expectations, and to discuss any concerns and future needs. We will ensure that your care and services plan encompasses your personal preferences and choices.

The case conferences usually involve the care team: this includes you and/or your nominated responsible person, your GP, the RN, the Clinical Support Lead and any other person directly involved in your care. These conferences are an opportunity to discuss any issues related to you and your care. They are held routinely, and also when your health or wellbeing deteriorates or changes. We can call a conference at any time if we think it is required to better meet your changing needs. You can also request a case conference at any time.

We welcome and encourage you to tell us, at any time, about anything you are not happy with or changes you would like to see. We have an effective Comments and Complaints process.

5 MAINTAINING YOUR INDEPENDENCE

5.1 We Work With You

As part of our approach to the provision of support we work in partnership with you to meet your changing needs, and to maintain your independence. Sometimes this may mean providing more support at times that you need it, and at other times reducing support to ensure that you do not lose your independence. Any changes are fully discussed with you before they occur.

Sometimes a person’s support needs are greater than we can provide. If this occurs, we will discuss it with you and will arrange a referral to My Aged Care who will organise another service

provider who can meet your needs.

5.2 How You Can Help – Keeping Well

The most important thing you can do to partner with us in maintaining your independence is to keep well. This can include:

- making sure you get adequate fluids
- eating adequate amounts of healthy and nourishing food
- taking your medications per your doctor's instructions
- speaking to our RNs, your doctor or health professional/s about continence if needed
- getting your vision, hearing and teeth checked regularly
- avoiding infection with good hand hygiene practices, speaking to your doctor about relevant vaccinations, and staying away from others with infections
- learning fall prevention strategies such as adequate lighting and footwear, non-slip footwear, using your walking aid, seeking support from others for maintenance tasks, and complying with physiotherapy recommendations to reduce your risk of falls
- wearing your call bell pendant at all times
- protecting your skin by washing and drying skin thoroughly, moisturising your skin twice a day, and seeking advice when you have a skin tear
- keeping as mobile as you can through regular activity
- doing the things you like to do
- keeping alert through learning and doing new things
- maintaining your social connections and making new ones
- pampering yourself
- getting good sleep and,
- finding ways to relax.

We can give you information and ideas on how to do these things and more. Just ask any of our friendly care staff. We provide a wellness plan with an array of activities, and we will seek your input about what is important to you.

5.3 Choice and Risk

We will support you to live the life you choose. We recognise that an important part of this transition is for you to continue to **do the things you want to do**. If you want to make choices that may involve a risk to your health and/or safety, we will discuss with you the risks and potential consequences to yourself and others, and the ways in which the risks can be managed to support your choice.

If your choice presents an unacceptable risk to others, including our care staff, and you do not want to modify your choice to manage the risk, we may modify or decline to provide any related services until the risk is managed.

Where you choose to take the risk, we will ask you to sign a risk acknowledgment form confirming that we discussed the risk and potential consequences, and that you are choosing to accept the risk and potential consequences.

To reduce the risk associated with contagious diseases for example gastroenteritis, COVID-19, influenza etc. you may be required to isolate in your room to prevent the spread of infection. You may also be directed to wear a mask and complete a Care Directive that is additional to your Advanced Care Directive. If you choose to leave the facility against advice or a Public Health Order, you may be required to self-isolate on your return. The period of time may be up to 14 days. Leaving the facility at your own risk will be captured via a risk acknowledgment. Visitors may be restricted dependent on the nature of the infection.

If required staff and visitors will be directed to wear masks and personal protective equipment (PPE) to assist in the management of infectious disease/s.

5.4 Abuse and Neglect

You have a right to feel safe and to live in an environment where you are protected from abuse or neglect. Abuse can be in the form of:

- financial or material abuse
- verbal abuse
- neglect
- emotional or psychological abuse
- social abuse
- physical abuse, or,
- sexual abuse.

People can be at risk of abuse from family, friends, our care staff, residents and/or other people. While we aware that we cannot control all risks to you, we are committed to making sure you are safe while in our service and with our care staff. We may also be able to assist if you experience abuse or neglect outside of our service.

In order to provide a safe environment for our staff, you are also required to show all staff the same respect. Their environment and interaction with you must also be free from abuse as listed above.

If you have any concerns about your safety while residing in our residential aged care facility, or outside, please talk to us as soon as possible. We guarantee your confidentiality as far as possible, and we will only provide assistance or take action that you are happy with.

The national 1800ELDER Help Line (1800 353 374) is available to anyone who wants to talk to someone about potential or actual elder abuse. This service provides information on how to get help, support and referrals. In an emergency however, please ring "000".

5.5 Advance Health Directive/Planning

We encourage you to speak with your medical practitioner or health professional to develop an Advance Health Directive/Plan to ensure your wishes regarding health care and treatment are followed. If you do not wish to speak to them, our RNs can help you. For more information please visit <https://www.health.nsw.gov.au/patients/acp/Pages/default.aspx> or

www.advancecareplanning.org.au.

6 CARE AND SERVICES PLAN

When you commence your stay with us, we will partner with you to develop a Care and Services Plan based on your assessment and assessed needs and your preferences. Your needs will be initially identified by the Assessment conducted by My Aged Care. The Care and Services Plan clearly shows:

- the services you will receive
- the days and times services will be delivered
- your preferences for how services will be delivered
- your goals for each service provision and,
- any special requirements.

The Care and Services Plan is important to ensure you know what is going on and for care staff to know what support to provide you and how to deliver the best possible care. Your care and services plan is updated whenever your needs or preferences change. You will always be offered a copy and/or access to your current care and services plan.

If at any time you feel your needs or preferences have changed, please advise our care staff.

7 RESIDENTIAL AGED CARE

We provide 24 hour residential aged care at a level suitable to your assessed needs. You have security of tenure in our facilities, meaning it is **your home**. Unless we are unable to provide the level of care and support you need, you can stay whilst all contractual obligations are met. All of your rights are outlined in your resident agreement that is provided to you prior to admission.

8 RESIDENT CONTRIBUTIONS AND CHARGES

8.1 Residential Aged Care

You will have been assessed by Services Australia (formerly the Department of Human Services) to ascertain the fees you will be required to pay. There are a range of ways to pay your residential fees that will be explained to you before you agree to move into one of our residential aged care facilities. Further information can be found on the My Aged Care website, and our Fees and Charges Schedule, which is Appendix One in this handbook.

8.2 Paying Your Fees

Council's Accounts Receivable team will provide you with an invoice on a fortnightly basis regarding your fees and charges. You can make payment via direct debit (our preferred method), or electronic funds transfer. None of our staff collect money or cheques.

9 EQUIPMENT

All equipment purchased by us and provided to support you remains our property, and is recorded on an equipment register and maintained per the maintenance schedule.

Equipment hired or purchased by you will remain your property. You will be responsible for the maintenance and repair of the equipment, including annual electrical test and tagging as a compulsory requirement for having any personal electronics in your home. Any electrical equipment over one year old that you bring into our facilities needs to be checked for electrical safety before use. We can offer this service as a fee for service and you will be invoiced separately at the cost provided by the Electrician engaged.

If you wish to buy equipment, we use the services of a physiotherapist to assess your needs and recommend safe equipment and aids.

10 AGREEMENTS

All residential aged care residents have a Resident Agreement that outlines the conditions of care within the residential aged care facility. You will receive two copies of the agreement, and you or your legal representative are encouraged to sign them and return one copy to the facility for filing. You are not required to sign the agreement, but care and services will be delivered in line with the information contained in the agreement.

11 DELIVERING SUPPORT

When living in our residential aged care facility, we support and encourage you to live the life you want with consideration to living communally with others. We encourage you to bring your own belongings and furniture into the facility and welcome your family and visitors. The exception to this is your bed. The facility will provide you with a high-low bed and a bedside table as a condition of your stay. You have the right to make decisions about your care and support and we will always consult with you regarding your choices. You and/or your responsible person are responsible to take all furniture and belongings on your departure from our facilities. All room charges will remain in place until the room is fully vacated of personal belongings and furniture.

11.1 Smoking

You have the right to smoke outside at least five metres from the building so as to not impact others. If you need support to smoke safely, we will provide this. There is one designated smoking area inside the facility and this can be shown to you upon request. It is important to note that care staff, volunteers, contractors and visitors are **not permitted** to smoke in the facility at any given time.

11.2 Access to your Room

Management of the residential aged care facility have a master key to all rooms, but rooms will not be accessed without permission or good reason (i.e. to provide care/service or emergency

support). Residents may lock their room if they wish and are provided with a key upon request. Others, such as family and friends, will only be granted access to the resident's room with the resident's permission – for example, if the resident is in hospital. Upon the resident's death, only those nominated responsible people can access the room. We will require a copy of the will in order to allow others to access the room.

11.3 Alcohol

You can consume alcohol to a level that does not impact on others. If you have a medical condition or medication that may be impacted by alcohol consumption, we will consult with you and your medical practitioner as necessary. We can provide alcohol upon request with a limit of 2 servings per resident per day. All residents are encouraged to attend events where alcohol may be served including happy hour. Please advise if you preference is not to be offered an alcoholic beverage. We have a range of non-alcoholic beverages on offer providing choice.

11.4 Housekeeping services

We provide housekeeping services including cleaning and laundry. We ask that you label all clothing – we can also provide this service at a small cost if required. We do not provide dry cleaning services, however ironing of selected items can be arranged. Our laundry processes are subject to strict infection control. This can mean that items of clothing can be subjected to high temperature washing which may affect their integrity. We recommend that you bring into the facility clothing that is hard wearing and durable. Any clothing that requires specialist care can be taken away by your family or friends for washing.

11.5 Keeping Medications Safe

As a general rule, we will discourage self-administration of medication however, if this is your choice, we require that medications are locked in the drawer in your room at all times to prevent potential access and harm to others. If you choose to self-medicate, we will need to conduct a risk assessment, complete a risk acknowledgement form, and obtain your GP's authorisation first. Please note our staff will only dispense medication in accordance with their awards.

11.6 Leisure Interests and Activities

We offer a range of leisure interests and activities through our wellness program and this will be advertised around the facility. The program is devised through resident input, interest and feedback. We will commit to promoting health and wellbeing and assist you in maintaining your independence. There are opportunities to engage with the broader community, and we encourage inter-generational connections as part of our wellness program. Therapeutic activities are also offered. The physiotherapist will consult with you about your needs to develop a suitable support plan, the physiotherapist assistant will help deliver this program.

11.7 Meals

Meal times are encouraged as a time to socialise with others if you wish. Meals are served at the following times, but let us know if you require meals at alternate times and we will do our best to accommodate your needs:

- Breakfast from 7.30am to 9.00am
- Lunch from noon (12.00pm)
- Dinner from 6.00pm.

Morning, afternoon tea and supper are also provided. Your dietary preferences and clinical needs will be accommodated.

11.8 Safety

You have access to a call bell in your room, bathroom and in communal areas, in addition to your personal portable call bell pendant which for your safety must be worn at all times. Care staff receive training in the importance of responding promptly to call bells and we monitor our performance in this area through ongoing audits of the system. We are able to gather data and monitor waiting times, prepare reports and highlight areas for improvements.

Evacuation drills are held yearly and there are emergency maps around the facility. We engage with you to participate in the drills to support your safety.

11.9 Telephones and Internet

You can install a telephone in your room, or use your mobile phone however reception in some areas is poor. Our telephony company is RJS Communications. Please discuss this with our care staff who will provide you information on how to proceed with an active connection. Internet is also available through RJS as a fee for service, dongles or modems will not be allowed in the facility as this interferes with our medical equipment and IT hardware. RJS invoice you direct and can engage in a direct debit arrangement should you choose.

As Wi-Fi is accessible for a fee, you can subscribe to streaming services such as Kayo Sports, Netflix, Stan etc. You will be responsible for the subscription fee and management. Please discuss your needs with care staff.

Kayo Sports, Netflix and Spotify are accessible on the televisions in the houses for you to access free of charge.

11.10 Transport

We do not provide transport other than some outings for the activities program. We support you to access transport from family and friends if possible, the taxi service, or Community Transport as a fee for service. We will where possible link you in with a volunteer to assist if the above options are not available to you. We suggest you maintain ambulance cover as this is not a cost that we cover and any charge is at the discretion of Ambulance NSW.

11.11 Visiting Pets

We welcome visiting pets under the control of their owner, who is responsible for cleaning up after them and not bringing them into the dining room or kitchen areas. Unfortunately, pets cannot live in the facility. Owners also need to be mindful of how other residents in their vicinity respond to pets. We might request that the pet is removed from the facility.

11.12 Hairdressing

Mobile Hairdressers visit the facility on a regular basis. You are welcome to contact your own hairdresser to have them come to the facility or use the service that is on offer. The cost of your service is an arrangement between yourself and the hairdresser. You are responsible for all costs associated with your hair grooming.

You are welcome to access the community to visit your own hairdresser.

11.13 Voting

We support you to vote during elections once you have changed your address with the electoral commission, if you wish to continue. We also provide you with support if you wish to lodge an objection to vote.

12 RIGHTS AND RESPONSIBILITIES¹

As a resident you have both rights and responsibilities.

12.1 My Rights Under the Aged Care Act²

Resident Rights³

Residents have the right to:

1. Safe and high quality care and services
2. Be treated with dignity and respect
3. Have their identity, culture and diversity valued and supported
4. Live without abuse and neglect
5. Be informed about their care and services in a way they understand
6. Access all information about themselves, including information about their rights, care and services
7. Have control over and make choices about their care, and personal and social life, including where the choices involve personal risk

¹ Australian Government Department of Health Charter of Aged Care Rights (Effective 1 July 2019)

² Australian Government Department of Health Charter of Aged Care Rights (Effective 1 July 2019)

³ Australian Government Department of Health Charter of Aged Care Rights (Effective 1 July 2019)

8. Have control over, and make decisions about, the personal aspects of their daily life, financial affairs and possessions
9. Their independence
10. Be listened to and understood
11. Have a person of their choice, including an aged care advocate, support them or speak on their behalf
12. Complain free from reprisal, and to have their complaints dealt with fairly and promptly
13. Personal privacy and to have their personal information protected
14. Exercise their rights without it adversely affecting the way they are treated

Resident Responsibilities⁴

We value our residents' input and participation in determining the services provided and how residents receive them, and we have included the following responsibilities for residents in partnering with us in care and services. The resident:

1. Respects the rights of staff to work without exploitation, abuse, discrimination or harassment
2. Respects the rights of other residents to receive care and support without exploitation, abuse, discrimination or harassment
3. Accepts responsibility for their actions and choices
4. Participate in and express their needs, preferences and any concerns regarding the care and services they receive.

12.2 Your Rights Under Consumer Law

In addition to your rights under the *Aged Care Act 1997* and other relevant legislation, we ensure the following under Australian Consumer Law⁵:

You have a right to:

- clear, honest and complete information about the services provided to you, including information displayed on the My Aged Care website
- appropriate time to make your decisions and ask for help if you need to
- no pressure selling of services
- all the terms in your agreements being fair for all parties
- a clear and easy dispute resolution process, and
- access to interpreter services.

⁴ Adapted from the Australian Government *Charter of Rights and Responsibilities Home Care 2017*

⁵ Australian Government Competition and Consumer Act 2010

13 PRIVACY AND CONFIDENTIALITY

We are committed to protecting your privacy and confidentiality. We comply with the *Privacy Act 1988*, *Privacy Amendment (Enhancing Privacy Protection) Act 2012* and the *Australian Privacy Principles*.

To ensure your privacy:

- Your files and other information are securely stored.
- We only collect information about you that is relevant to the provision of care and support and we explain to you why we collect the information and what we use it for.
- We seek consent from you to, in an emergency, disclose personal information to other health service providers to provide emergency care or services.
- We seek consent from you to provide access to your records to government officials (or their delegates) for quality reviews or the investigation of complaints. We advise you that these individuals are required to keep all information accessed through this process confidential.
- Information provided to government bodies regarding service provision does not identify you. If any information is provided to outside government agencies for data purposes, we ensure that the information is de-identified and we make a note in your record of what information was shared and to whom.
- You can withdraw consent to share personal information at any time.
- You can ask to see the information that we keep about you and are supported to access this information if requested, within 30 days of the request. Information is provided in a format accessible by you. You can nominate a representative to access your records held by our facilities.
- All information relating to you is confidential and is not disclosed to any other person or organisation without your permission.
- We only share information when it is necessary to ensure appropriate care and support is delivered and only with your permission/consent beforehand.
- The provision of information to people outside the service is authorised by the Management Team.
- We do not discuss you or your support with people not directly involved in supporting you.
- We take steps to correct information where appropriate and regularly review your information to ensure it is accurate and up to date.
- Reviews are always conducted in private with you and our care staff unless you consent to your carer, nominated responsible person or other person being present.
- During your reviews our care staff asks you about any particular privacy requirements you have, such as a preference for a male or female support worker. These are noted on your assessment form and support plan.
- Any discussions between care staff about you, are held in a closed office.
- You are supported by us should you have a complaint or dispute regarding our privacy policy or the management of your personal information.
- Any references to you in meeting minutes refer to you by initials only or another unique

identifier, such as your consumer number.

- Your records will be archived in Council's electronic management system and all records are kept confidential at all times.
- We securely destroy any personal information held about after seven (7) years.

14 COMPLAINTS AND FEEDBACK

We encourage you to provide feedback on the support we provide, as this assists us to better meet your needs and to plan for the future.

If you are unhappy with any of the services you receive, please let us know. If you do not feel comfortable talking to the care staff who visits you, please let the Management Team know and a change of care staff can be arranged if necessary. We have continuous improvement processes in place that use your feedback to improve our care and services.

Similarly, we enjoy hearing when we do things well – feel free to provide compliments about our service.

All complaints and feedback are treated in confidence and will not affect the quality of support you receive, or any other dealings you have with our residential aged care facilities.

14.1 Complaints Procedure

You are encouraged to raise your complaint with the care staff member concerned if you feel comfortable to do so.

If you are not happy to discuss the issue with the care staff member or are not satisfied with the outcome, you can contact the appropriate management representative. If your complaint concerns the Team Leader you can contact the Manager Support and Operations (Facility Manager) directly. Remember that you can use an advocate to assist you. Key staff phone numbers are listed in Section 1.1 Contacting Us in this handbook. We will always practice open disclosure, and be open and transparent in sharing with you any elements of your complaint or care.

The Team Leader will liaise with the Facility Manager to resolve the complaint.

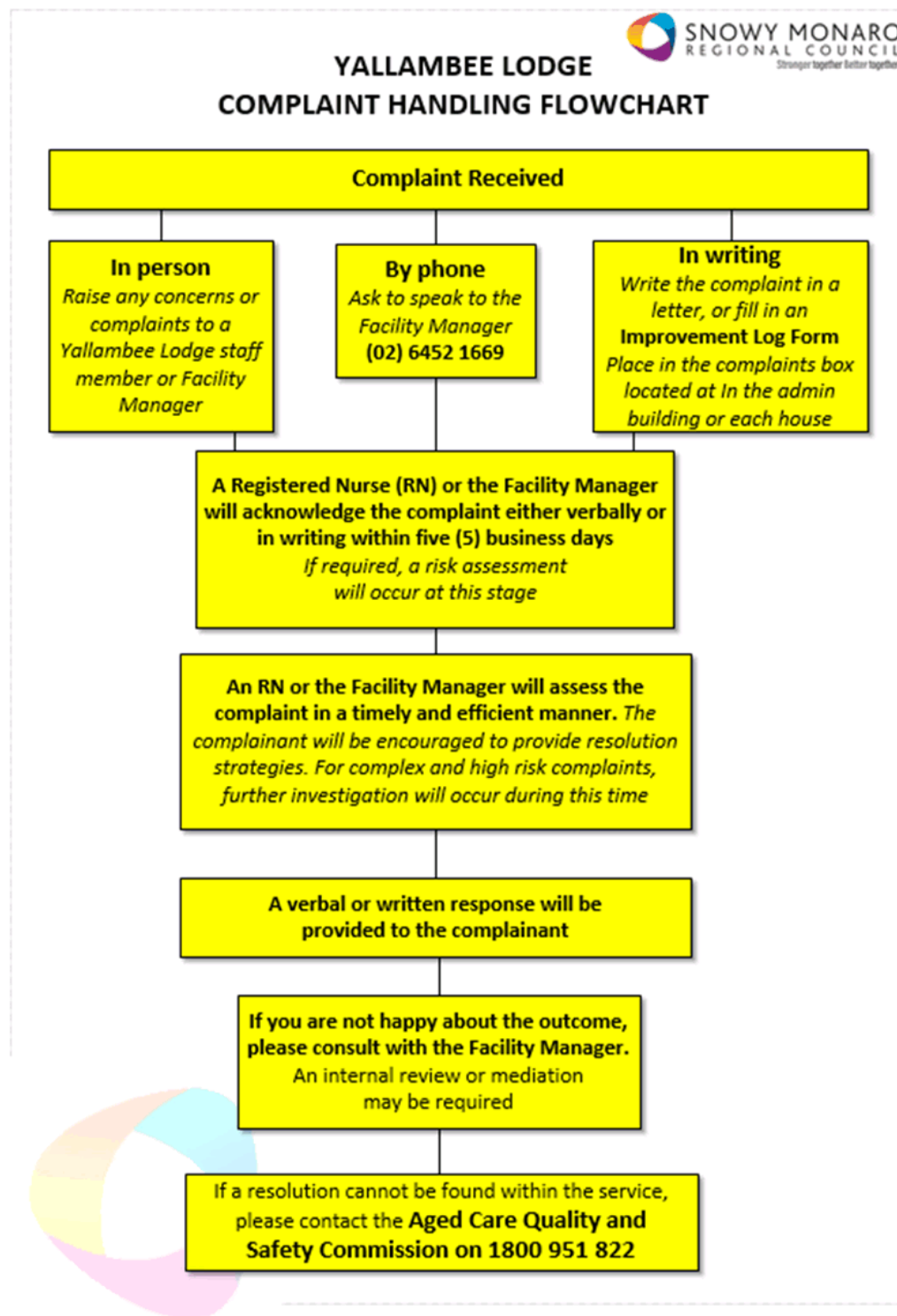
If the issue is not satisfactorily resolved, you can submit your complaint in writing to the Manager Community Services on the email provided at Section 1.1 Contacting Us.

We are happy to assist you with this if you phone the office.

If you are unhappy with the Manager's decision you may wish to escalate the complaint to the Chief Operating Officer on the email provided at Section 1.1 Contacting Us or Council's CEO. If you are still not satisfied with the resolution, you can contact one of the advocacy and external complaints contacts listed at Section 16.5 Advocacy and External Complaints Contacts in this handbook. We can help you with this. The Aged Care Quality and Safety Commission also handles aged care complaints. You can visit www.agedcarequality.gov.au.

Once your complaint has been finalised, someone from the residential aged care team will be in touch to make sure you still feel comfortable to access support and to ask for your feedback on the complaint process.

Figure 1.1 – Complaint Handling Flowchart



Remember that you can use an advocate to assist you with your complaint.

14.2 Open Disclosure

Open disclosure is a process that occurs if, when we deliver a service, harm could have, or did occur. It involves open and honest discussion/s and the sharing of information between the resident and staff, including senior management.

We participate in open disclosure to ensure we improve and prevent any recurrence of future incidents.

15 CONTINUOUS IMPROVEMENT

We pride ourselves on working with residents to improve our services. We have a range of mechanisms to foster improvement including:

- welcoming feedback from all stakeholders
- reviewing our performance through monitoring and measuring outcomes
- conducting audits and surveys
- participating in external reviews of our performance against the Aged Care Quality Standards
- holding focus groups and fostering input from residents and care staff on our operations and strategic direction, and
- meeting regularly with residents.

Let us know if you would like to be further involved in our continuous improvement.

16 ADVOCACY

16.1 Your Right to an Advocate

You have a right to use an advocate of your choice to negotiate on your behalf with us. This may be a family member, friend or advocacy service. A list of advocacy services is provided at Section 16.5 below. We can help you contact a service if you like.

16.2 What is an Advocate?

An advocate is a person who, with your authority, represents your interests. Advocates may be used during assessments, reviews, and complaints or for any other communication between you and our facilities. The National Aged Care Advocacy Program (NACAP – NACAP@health.gov.au) supports older Australians in providing advocacy services, helping you understand the process of residential aged care, and informing you of your rights. The Older Person Advocacy Network (OPAN) provides NACAP services all over Australia. Please contact OPAN on 1800 700 600 or enquiries@opan.com.au.

16.3 Appointing an Advocate

If you wish to appoint an advocate let us know in writing the name of the person you wish to be your advocate. You can use the form [Authority to Act as an Advocate](#). You can change your advocate at any time using the Authority to Act as an Advocate form.

16.4 Guidelines for Advocates

Guidelines for advocates are included with the [Authority to Act as an Advocate](#) form for you to pass on to your nominated advocate.

16.5 Advocacy and External Complaints Contacts

Advocacy and external complaints contacts available to residents include:

Agency	Contact details
Advocare Unit 1, Byblos House 190 Abernethy Road Belmont WA 6104	Freecall: 1800 655 566 (Country Callers) Web: www.advocare.org.au Ph: (08) 9479 7566 (Metro) Fax: (08) 9479 7599 Email: rights@advocare.org.au
Aged Care Quality and Safety Commission GPO Box 9819 in your Capital City 9.00am – 5.00pm weekdays	Ph: 1800 951 822 Email: info@agedcarequality.gov.au Online complaint form: www.agedcarequality.gov.au
OPAN	Ph: 1800 700 600 Email: enquiries@opan.com.au
National Aged Care Advocacy Line Older Persons Advocacy Network (OPAN)	Ph: 1800 700 600 Website: https://opan.com.au/about/

We can point you in the right direction to many other advocacy and interpreter services, including Vision Australia, Sign Language Interpreting Services, etc.

APPENDIX 1 FEES AND CHARGES SCHEDULE

1. Payment of fees

Fees are due every fortnight in respect of services provided for the previous fortnight. Payment by direct debit is our preferred method. A "Residential Aged Care Direct Debit Request" form will be provided to you at the time of signing your Resident Agreement.

2. Minimum expected fees

Pending the outcome of your income and assets assessment by Services Australia, you can expect to pay the following minimum fees:

- Daily care fee (as set bi-annually by the Department of Health)
- Accommodation (room) cost (either as a refundable deposit or daily payment)
- Means tested care fee (as determined by Services Australia based on your income and assets assessment)

If you do not pay the accommodation cost in full, you will be liable to pay a daily accommodation payment (DAP) or daily accommodation contribution (DAC). Please see Sections 3 and 4 below, and Part C, sections C1 to C4 of your Resident Agreement for further information.

3. Refundable Accommodation Deposit (RAD) and Daily Accommodation Payment (DAP)

Accommodation costs can be paid either as a refundable accommodation deposit (RAD), daily accommodation payments (DAP) or a combination of both (RAD/DAP).

You will have up to 28 days after entering the facility to decide how you would like to pay for your accommodation costs. If within those 28 days you decide to pay a RAD, you will have up to six months to pay. If you decide to pay a RAD *after* 28 days, payment will be due as agreed between you and the facility.

PLEASE NOTE: you will be liable to pay an equivalent DAP up until a RAD, either in full or as a part lump sum amount, is paid. Any DAP paid is not refundable.

4. Refundable Accommodation Contribution (RAC) and Daily Accommodation Contribution (DAC)

You may be eligible for a government accommodation supplement. Services Australia will notify both you and the facility of the daily accommodation contribution (DAC) you are liable to pay.

If you are eligible for this government accommodation supplement, a RAD and DAP will not be applicable. Any RAD or DAP you may have paid up until advice was received regarding your eligibility for a government accommodation supplement, will be refunded/adjusted. Any applicable DAC payments owed by you will then be backdated to the date of your admission.

You may choose to pay your DAC as a refundable accommodation contribution (RAC) either in full or as a part lump sum payment. The RAC will be calculated according to the DAC amount advised by Services Australia. If you pay the RAC in full, the DAC will no longer be payable. If you pay part of the RAC, you will be liable to pay an equivalent DAC.

5. Maximum published room prices

You will not be expected to pay above the maximum published price for your room at the facility. The room price we agree on will determine the amount of RAD (and DAP, if applicable) payable at the time of your admission.

If you are eligible for a government accommodation supplement, our room prices will not apply to your admission.

6. Means tested care fees

Depending on your combined income and assets, you may be liable to pay a daily means tested care fee in addition to your daily care fee and, if applicable, your DAP. Services Australia will assess your income and assets quarterly from the date of admission, and notify you and the facility of any daily means tested care fees that may be payable.

PLEASE NOTE: if you **do not lodge** an income and assets assessment, you may be liable to pay the maximum daily means tested care fee until an assessment can be made. Services Australia will advise if you are liable to pay the daily maximum.

There are annual and lifetime caps that apply to means tested care fees, which are indexed twice a year:

Annual cap

Once you have reached the maximum annual cap, you will not be liable to pay any more daily means tested care fees until the next anniversary of when you first started receiving aged care.

Lifetime cap

There is a maximum lifetime cap applicable to means tested care fees. Once you reach this maximum, you will not be liable to pay any more daily means tested care fees for the remainder of your time receiving aged care.

PLEASE NOTE: if you are eligible for a government accommodation supplement, means tested care fees will not apply to you.

7. Maximum Permissible Interest Rate (MPIR)

The MPIR stated under the “General” clause of the “Agreement Details” section in your Resident Agreement is fixed as at the date of your admission into the facility.

This is the interest rate used to calculate your DAP/DAC (if applicable), and the interest rate we will charge for the late payment of your fees overdue by at least 30 days.

8. Other charges

Cleaning/exit fee	\$250.00.
Respite fee	Minimum daily care fee at the time of admission.
Community transport fees	Set at time of booking, conditions apply*.

Wi-Fi	<p>\$30.00 per month.</p> <p>NB: No dongles or own services can be attached to the existing infrastructure due to interference with the nurse call system.</p>
Telephone	<p>\$55.00 per month line plus calls included (no international or charge back services) includes GST.</p> <p>\$40.00 per month, line rental only, pay for calls as you go.</p> <p>NB: no other phone providers can service the existing lines. This is a service offered across both facilities and managed through an external contractor.</p>
Test and Tag	Price on request.
Continence Aids	Price on request.
Allied Health	Price on request.
Aids and Equipment	Price on request.
Hairdressing	Price on request.

* Transport is *not* a funded service provided by the aged care facility. You, or your nominated person, are responsible for arranging suitable transport.

If transport is required after all other avenues have been explored, you must provide a **minimum one week's notice**. Only then will we (the aged care facility) seek to engage the services of Community Transport as a fee for service. The cost will be provided in a written quote. Only after you, or your nominated person, has signed the confirmation of the quoted fee, will transport be arranged. We will invoice you for this cost. Please note staff that are rostered on the floor will not be able to accompany residents to appointments. If a care is required, this must be arranged privately and as a fee for service. The aged care facility will take no responsibility for the work provided by the private care during the t

PLEASE NOTE: Community Transport offers **no guarantee** that transport will be provided, as this service is dependent on resources such as vehicle, driver and/or required support staff availability. In addition, **all bookings are subject to cancellation** if resources are required for Community Transport's core funded services.

9.2.1 SECTION 355 SMRC TOURISM ADVISORY COMMITTEE - FEBRUARY 2021 - DRAFT MINUTES

Record No:

Responsible Officer:	Chief Communications Officer
Author:	Executive Assistant (Communications)
Key Theme:	2. Economy Outcomes
CSP Community Strategy:	6.1 The Snowy Monaro region is a destination that offers a variety of quintessential year – round experiences, attractions and events
Delivery Program Objectives:	6.1.1 Promote tourism and enhance the Snowy Monaro Region as a year round destination of choice through a collaborative approach between all stakeholders and interest groups
Attachments:	1. Draft Minutes - Section 355 Tourism Advisory Committee - 17 February 2021

EXECUTIVE SUMMARY

The Tourism Advisory Committee held its first meeting of 2021 in the Cooma Council Chambers and via Zoom. The Draft Minutes from the 17 February 2021 meeting are presented, as attached, for Council's information.

Please note: These Draft Minutes will be presented for adoption in the next Section 355 Tourism Advisory Committee meeting, scheduled for 21 April 2021.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council

A: Receive the Draft Minutes of the Section 355 SMRC Tourism Advisory Committee meeting, held on 17 February 2021; and

B: Council receive and note the resignation of Committee member Mr Barry Wrenford.

BACKGROUND

The committee operates under the Council adopted Tourism Advisory Committee Charter.

The Council's Tourism and Events team wishes to acknowledge the contribution of Mr Barry Wrenford to the Tourism Advisory Committee. The team will miss his advice drawn from extensive experience in tourism over many years, along with the perspective he brought to the Committee coming from Bombala and as someone passionate about walking trails in the more isolated and wild parts of our region.

As the Council elections and the end of the current Committee term is due in September, it is not intended to advertise for a new community member to replace Mr Wrenford on the Committee. If the new Council is supportive of continuing the Tourism Committee, new community members will be sought once this has been affirmed post the elections. This approach is supported by the Committee as can be noted from the attached minutes.

SMRC Tourism Advisory Committee Minutes



SNOWY MONARO
REGIONAL COUNCIL

Address: Cooma Chambers room or via Zoom

Date: Wednesday 17 February 2021 **Time:** 3pm – 5pm

Agenda Items

1 Opening of the Meeting

Meeting opened at: 15:15 by the Chair

2 Attendance and Apologies

Name	Description	Attendance
Mayor Peter Beer	Chair	In person
Cr Rogan Corbett	Deputy Chair	In person
Mark Adams	Snowy Monaro Regional Council - Non-voting member	Apology
Donna Smith	Snowy Monaro Regional Council - Non-voting member	In person
Tim Corkhill	Adaminaby Snowy Scheme Museum and Chamber	Zoom
Peter Cottrell	Eucumbene Trout Farm	In person
Barry Wrenford	Bombala Community Member	Apology
Gail Eastaway	Monaro Post	Late apology via email
Olivier Kapetanacos	TSM representative	Zoom
Susie Diver	Community Member	Late apology via email
Duncan Isaksen-Loxton	SIXFive Jindabyne	Tentative Non attendance
Nicole Plummer	Snowy Monaro Regional Council - Observer	In person
Gina Woodward	Snowy Monaro Regional Council - Observer	Zoom
Jemima Trigg	Secretariat - Minute Taker	Zoom

3 Adoption of previous minutes

Comments regarding the minutes from 16 December 2020 meeting

- Item 3: Destination Management Plan
Discussion re amendments from Destination Southern
Available for input and will then go to March Council meeting
Gina advises the DMP will be sent to secretariat for distribution

Motion	To adopt the previous minutes as true and factual documents of the recording of the minutes.				
Moved:	Peter Beer	Second:	Rogan Corbett	All in favour	Yes

4 Conflicts of Interest

Committee members to raise during the meeting as items are presented

Nil advised

5 Committee Business

5.1 Updates from previous minutes

- Nil

5.2 SMRC Tourism/Events Update - Donna Smith

- VC and Tourism & Events update for SMRC
- Summer peak time/long weekends, in general we have had a good summer in region
- Visitor numbers increased which was great for the region
- Australia Day long weekend was the biggest
- Local businesses are coping well
- Event updates; large groups are coming back
- Jindabyne Rodeo - rescheduled from December to Easter - But now cancelled
- Adaminaby - Easter Fair
- Berridale Easter Fair - going ahead
- Lake Light Sculpture - going ahead
- Billy car derby - 28 Feb
- Harmony Day / Multicultural Festival - South East Arts providing extra support via paid performance and organising - Harmony Day is 21 Mar
- Delegate Show - cancelled
- Dalgetty show - going ahead
- Cooma Show replacing with Tommy Turnbull - horse event in place of show
- Cathcart Variety Show was held last weekend
- Regular markets - commencing around the areas
- Cooma railway fresh produce markets - going ahead, room to grow (400 people on Sunday)
- SMRC has been contacted by the Treasurer of Cooma Railway re opening the museum, they are considering an official opening and aiming for the Easter period
- Roll on In - Ran the motorcycle rally in Jindabyne and this year they have sold 300 tickets (sold 100 last year) - on 12-14 March at the Station Resort
- Lake Crackenback have: Snowy MTB, Trek Triathlon, outdoor events, photography events
- There is growth in the market:
 - Snowy Mountains Collective have started E Bike tours; video promotions are great
 - New restaurant 1861 at Travellers Rest
 - Freaks of Nature - exclusive glamping facility
 - Flight boards on Lake Jindabyne (hire and lessons), battery power foiled boards
 - Snowy Mountains Helicopter - great quality videos and clips too promote

- New Government initiative: Dine and Discover - rolls out in March. Apply to service NSW to receive 4 x \$25 vouchers per person . Operators need to be registered with Service NSW
- NSW Government through Destination NSW - 3 new funding streams for tourism
 - Stream 1 – Refresh & Renew: \$10K
 - Stream 2 – Experience Enhancement: \$50K - \$150K matched funding
 - Stream 3 – Regional Business Event Development Fund: \$30K
- Filming in the region: Better Homes and Gardens happened in February
- Channel 10: Studio 10 - Cooma Car Club and Lake Jindy - live crosses - 12 Mar
- Bombala - there will be 100 people for a luncheon when 3 car clubs meet
- Surf to Summit rally - 2 May
- Mini Club of NSW are planning a visit to Comma
- Historic Bike rally - May
- London to Sydney rally (approx. 185 cars) and an E-battery expo - November
- For the next 18 months tourism is going to remain high in the area
- Tim: Adaminaby working with issues re pie eating and watermelon competitions have been cancelled, but are trying to find replacement
- Tim: Thanks to the support received in keeping the museum open on Australia Day
- Tim: Snowy Trout Challenge - need more value out of the event for the area
- Tim: In October the museum will have a 10 year anniversary on the Long Weekend

5.3 TSM Update - Olivier Kapetanakis

- TSM completed funding proposal for bushfire release program
- Executive Officer position - over 15 CV's put in, short listed to three and two interviewed
- Gina: The board will decide on Friday afternoon

5.4 SAP update - Mark Adams

- Nil

6 General Business

6.1 Resignation from Committee - Barry Wrenford

- Committee thanks Barry for his contributions
- Resolution to Council regarding new appointment/replacement

Motion	Nil appointment of a new committee member until the new Council is appointed in September and all positions are available. Due to small portion of time and meeting schedule.				
Moved	Rogan Corbett	Second:	Tim Corkill	All in favour	Yes

7 Action Sheet

Briefing by Donna Smith

Reference	Date	Action	Assignee	Completed	Notes
1/2020	1/7/20	The Charter will be adopted with following amendments: Mark and Donna are to be recognised as non-voting members.		Complete Complete	
2/2020	1/7/20	All committee members to be responsible for passing on accurate information relating to COVID restrictions		Ongoing	
3/2020	1/7/20	Add clearer time frame to the cover of DMP – indicating 5 years			
4/2020	01/07/20	VC name change		Complete	Voted down at Council mgt – no further action at this stage
5/2020	01/07/20	Sowy Region info centre name consideration	Gina Woodward	Complete	No further action at this stage as per VC Name Change
6/2020	21/10/20	Donna to distribute DMP updates to advisory committee members Members to respond to Gina	Donna Smith	Complete	
7/2020	21/10/20	Circulate Comma Chamber strategy to members from TRC	Donna Smith	Complete	The questioner
8/2020	16/12/20	Tourism hot spots – Availability for attractions, experiences or accommodation – to be provided for Communication promotional opportunities	Donna Smith	Complete	Christmas Holidays
9/2020	16/12/20	Seek further briefing and provide support on the rail trail project plans	Committee	Open and Ongoing	Open to receive updates
10/2020	16/12/20	DMP amendments to be submitted to Council for endorsement	Gina Woodward	Complete next meeting	Final details received and Comments back to Council in March meeting. DMP spreadsheet emailed to all Committee members to make comment. Feedback due to Gina 24/2/21.
11/2021	17/02/21	Request TSM for a plan of action (transparency and accountability)	Luke Kneller		

General discussion

Peter Cottrell: Re Point 1 - action 1

- Based around what Council is doing - what are TSM plans to match in Council plans
- Query re the relationship with TSM - request a plan for accountability and plan
- Questioning are we over-looking the whole of tourism or just what Council is doing
- Request to TSM for a plan of action in point form as SMRC are presenting with outcomes, so transparency and accountability are in place
- Any further detail if desired would be appreciated

Olivier:

- TSM markets the area and brings in tourism
- TSM has approached stake holders (looking at 2020 as a ride off), asking for continuing support for 2021

Donna:

- There is a meeting in March - we operate under an agreed MOU for a 3 year period
- This is up for renewal with the new council - TSM will go to Council again

Rogan:

- Wants to see emphasis on different community group trying to give them encouragement to do their own fundraising
- Suggest a campaign guidance for them to raise funds and what to do to become self-sufficient

8 Date of next meeting

Wednesday 21 April 2021: 3pm-5pm

Zoom or attend in person at Cooma Council Office

TSM invited to have both their representative and their new EO attend the April meeting

9 Close of Meeting

Meeting closed at 15:55 by the Chair

9.3.1 LITTLE PAUPONG ROAD

Record No:

Responsible Officer:	Chief Operating Officer
Author:	Coordinator Land & Property
Key Theme:	3. Environment Outcomes
CSP Community Strategy:	9.1 Transportation corridors throughout the region are improved and maintained
Delivery Program Objectives:	9.1.1 Management of road corridors is effective and efficient
Attachments:	1. Email from Crown Lands - Little Paupong Road (<i>Under Separate Cover</i>) 2. Attachments to Crown Lands email (<i>Under Separate Cover</i>) 3. Map showing Sections of Paupong Road - Intent to survey, close and open (<i>Under Separate Cover</i>) 4. Locality Map - Little Paupong Road (<i>Under Separate Cover</i>)
Cost Centre	Roads
Project	Creation of road reserve corridor over Little Paupong Road through Lot 69 DP 756708 and Lot 70 DP 756708

EXECUTIVE SUMMARY

On 20 September 2020, Crown Lands contacted Council requesting that Council create a road reserve corridor over Little Paupong Road through Lot 69 and the south east corner of Lot 70 DP 756708. At present Crown Lands is looking at closing a number of Crown reserve roads surrounding the two lots and has requested that Council give consideration to formalising Little Paupong Road through Lots 69 and 70, including opening two sections of Crown road.

Whilst Little Paupong Road is a dedicated Council public road through Lots 69 and 70 the lack of a road corridor leaves the status, and the exact location of the road, through those lots in question. Council maintains Little Paupong Road for the full length of 7.7 kms.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council

- A. Approve the proposal to create a road corridor over the constructed section of Little Paupong Road through Lots 69 and 70 DP 756708; with acknowledgement that all costs relating to the project will rest with Council.
 - B. Request that Crown Lands transfer the nominated two sections of Crown road, which adjoin Lots 69 DP 756708 and 70 DP 756708, to Council as public road. With Council to then subsequently approve the road closing of these segments in accordance with the Roads Act 1993.
 - C. Authorise the CEO to approve any terms for acquisition of the relevant land parcels from both the Crown and the identified landowners; and to negotiate with the impacted landowners in order for compensation to be achieved by Council then transferring the
-

closed road parcels (former Crown) to the identified landowners.
D. Authorise the CEO to execute all documents necessary to complete this project.

BACKGROUND

Little Paupong Road is a Council public road for a distance of 7.09 kms. Lots 69 and 70 DP 756708 fall within the length of Council public road. Little Paupong Road mostly falls within the road corridor for a distance of approx. 3.725 kms to the boundary of Lot 69. The Council public road then traverses Lot 69 (private property) without a road corridor and then passes through the south eastern corner of Lot 70 (also without any road corridor). Between Lots 69 and 70 Little Paupong Road crosses a Crown road both before entering Lot 69 and before entering Lot 70.

On 20 September 2020, Crown Lands contacted Council requesting that Council create a road reserve corridor over Little Paupong Road through Lot 69 and Lot 70. At present Crown Lands is looking at closing a number of Crown reserve roads surrounding the two lots and has requested that Council give consideration to formalising Little Paupong Road through Lots 69 and 70 including opening two sections of Crown road.

The landowners of Lots 69 and 70 have been contacted to seek their agreement to the proposal and both landowners proved consent verbally. Letters have been sent to the landowners (2), outlining the circumstances and seeking their in principle agreeance to the intentions as outlined in the mapped proposal, along with gaining their consent to access the identified properties for the purposes of survey. As at 22nd March 2021, Council has received written consent from the landowners of both Lot 69 and Lot 70 DP 756708.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Little Paupong Road is a Council public road which has been constructed across private land without a road corridor. Whilst the road has been dedicated as a Council public road there is presently no survey plan to legalise the location of the road.

Creation of a road corridor over the constructed road will ensure that visitors can locate the road and that Council road grading remains inside the road corridor.

Affected landowners have been contacted and are aware of the request from Crown Lands.

2. Environmental

Little Paupong Road is already a constructed Council road and therefore it is anticipated that any environmental impact will be insignificant. At the end of Little Paupong Road there are tracks leading to fire trails through the National Park.

3. Economic

Council would bear all costs for the project.

Estimated Expenditure	Amount incl GST	Financial year	Ledger	Account string
Survey	\$9,369.14	2021/22		
Registration of the Plan	\$1,000.00	2021/22		
Incidentals	\$1,500.00	2021/22		
	\$11,869.14			
Funding (Income/reserves)	Amount		Ledger	Account string
Roads related	\$11,869.14			

4. Civic Leadership

Council demonstrates positive influence and practical support within the community.

9.3.2 SECONDARY DWELLINGS IN RURAL ZONES

Record No:

Responsible Officer:	Chief Strategy Officer
Author:	Team Leader Strategic Planning
Key Theme:	3. Environment Outcomes
CSP Community Strategy:	8.1 Plan for rural, urban and industrial development that is sensitive to the region's natural environment and heritage
Delivery Program Objectives:	8.1.1 New development and land use is facilitated in appropriate locations with areas of environmental value protected
Attachments:	Nil

EXECUTIVE SUMMARY

The purpose of this report is to update the Councillors on legislative changes relating to secondary dwellings (granny flats) within the Standard Instrument – Principal Local Environmental Plan (SI LEP). Secondary Dwellings are a dwelling built in association with the primary dwelling historically limited in size and commonly referred to as a 'Granny Flat'. These are distinct from a dual occupancy which is not limited in size.

The amendments made have decoupled the relationship between secondary dwellings in rural zones (RU1 – RU4 and RU6) and those in all other zones. These changes allow Councils the flexibility to set any size limitations it deems appropriate for secondary dwellings in rural zones while maintaining existing restrictions for secondary dwellings in all other zones. Council has been given to 30 May 2021 to nominate specific controls for secondary dwellings in rural zones. After this date, any amendment will need to be made via a planning proposal.

RECOMMENDATION

That Council:

- A. Write to the NSW Government to include Clause 5.5 of the Standard Instrument Local Environmental Plan in the Bombala, Cooma-Monaro and Snowy River LEPs respectively with the following provisions:

If development for the purposes of a secondary dwelling is permitted under this Plan on land in a rural zone—

the distance between the secondary dwelling and the principal dwelling must not exceed 200 metres

BACKGROUND

In June 2020, the NSW Government released an Explanation of intended effects (EIE) for a proposed Housing State Environmental Planning Policy (Housing SEPP). The Housing SEPP EIE outlined changes to secondary dwellings in rural zones, including regulating the size of dwellings separate from those in other zones and restricting the distance to the primary dwelling that the secondary dwelling must be built.

On 22 January 2021, the SI LEP was amended to bring these changes into effect. The changes included changing clause 5.4 controls related to miscellaneous uses to reference 'Secondary dwellings on land other than land in a rural zone'.

On 19 March 2021, an email was received from the NSW Government inviting Councils to opt into clause 5.5, Controls relating to secondary dwellings on land in rural zones by 20 May 2021.

REPORT

The maximum size of a secondary dwelling is currently set by clause 5.4(9) under the Standard Instrument (Local Environmental Plans) Order 2006. Clause 5.4(9) is a compulsory provision under the Standard Instrument (Local Environmental Plans) Order 2006. The maximum size of a secondary dwelling is limited to the greater of 60 square metres or a percentage of the total floor area of the principal dwelling. Councils currently have the discretion to set this maximum percentage.

Recent changes to clause 5.4(9) of the Standard Instrument (Local Environmental Plans) Order 2006 now mean that the compulsory provision only applies to secondary dwellings on land other than in a rural zone. A councils maximum percentage provisions from clause 5.4(9) in force before the commencement of the new clause 5.4(9) will be carried over (See table 1 below).

TABLE 1 COMPARISON TABLE FOR SECONDARY DWELLINGS FLOOR SPACE RESTRICTIONS IN CURRENT LEPs

Bombala LEP	Cooma-Monaro LEP	Snowy River LEP
The greater of 43% the principal dwelling or 60sqm	The greater of 50% the principal dwelling or 60sqm	The greater of 30% the principal dwelling or 60sqm

For secondary dwellings on land in a rural zone, a new clause 5.5 of the Standard Instrument (Local Environmental Plans) Order 2006 has been introduced. The new clause responds to request from councils for greater discretion to set the maximum size for secondary dwellings in a rural zone. With the introduction of clause 5.5 table 1 will not apply in rural zones.

The new clause provides councils with the ability to set the maximum size of secondary dwellings in a rural zone as the greater of a specified size in square metres or as a percentage of the total floor area of the principal dwelling. The new clause will also allow councils to set a maximum distance a secondary dwelling is located from the principal dwelling.

The potential for conflict arising from larger secondary dwellings is lower in rural areas than in urban areas. Larger floor space for secondary dwellings is recommended. Restrictions in floor space were considered however these are not recommended as the Bombala LEP does not allow for detached dual occupancies in rural areas and as such, secondary dwellings are often preferred in the former Bombala shire and a restriction of floor space was disproportionately impacting the former Bombala Shire area. Detached dual occupancies are normally undertaken in rural areas and

floor area is un-restricted for this type of development. It should be noted, secondary dwellings cannot be undertaken where a dual occupancy has been undertaken and vice versa.

Development of a second dwelling in rural areas should be located in the vicinity of the principal dwelling to minimise impact on viability of agricultural land, impacts on biodiversity and impact on landscape. It is recommended that the secondary dwelling is located within a 200m radius of the principal dwelling to ensure a relationship between the two dwellings, and to limit sterilisation of rural land. Proximity to the principal dwelling is preferred so a single point of access can service both dwellings.

In the development of a new Local Environmental Plan Council should consider differentiation between a secondary dwelling and a dual occupancy. In this instance, it is recommended these two land uses are used for the same purpose to address a legacy issue in the Bombala LEP. If both land uses are to be maintained in rural areas, it is recommended they serve different purposes, or one land use is prohibited to avoid confusion.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Secondary dwellings provide a low impact and affordable type of accommodation. Secondary dwellings are often small in size and scale and can facilitate intergenerational housing by being adaptable in nature. Secondary dwellings offer social benefits in urban and non-urban areas. Secondary dwellings should not be restricted in size in rural areas at this stage to provide further rural housing options in Bombala.

2. Environmental

Locating secondary dwellings in the same vicinity as the principal dwelling's helps limit potential environmental impact. These recommended controls will limit the visual impact of development on the rural landscape, limit the loss of agricultural land on rural properties and limit potential biodiversity loss.

Unrestricted secondary dwellings would potentially see poor environmental outcomes such as visually prominent development that sterilises agricultural land and has unnecessary environmental impacts.

3. Economic

The recommended changes to Councils LEPs are at no financial cost to Council outside of existing staff resources already budgeted.

4. Civic Leadership

Councils adopted delivery program action 8.1.1 identifies that 'New development and land use is facilitated in appropriate locations with areas of environmental value protected'. The recommendations of this report seek to achieve this action by providing a flexible pathway for secondary dwellings in rural zones while providing clear provisions to limit adverse environmental impact.

9.3.3 SNOWY 2.0 - MOVEMENT OF SEGMENTS FROM POLO FLAT SEGMENT FACTORY AND INSTALLATION OF TEMPORARY TRAFFIC LIGHTS AT SHARP/BOMBALA STREET ROUNDAABOUT

Record No:

Responsible Officer:	Chief Operating Officer
Author:	Manager Infrastructure
Key Theme:	3. Environment Outcomes
CSP Community Strategy:	9.1 Transportation corridors throughout the region are improved and maintained
Delivery Program Objectives:	9.1.1 Management of road corridors is effective and efficient
Attachments:	1. TfNSW Letter - Traffic Signals - Sharp/Bombala Roundabout 2. Snowy Hydro - TMP - Traffic Signals - Sharp/Bombala Street Roundabout
Cost Centre	Road Operations
Project	Snowy 2.0

EXECUTIVE SUMMARY

On 5 March 2021, Snowy Monaro Regional Council (SMRC) were approached by Snowy Hydro in relation to the temporary installation of traffic lights at Sharp/Bombala Street Roundabout, Cooma. In addition, an email from Snowy Hydro on 12 March 2021 requested Council endorsement of a letter from Transport for NSW (TfNSW) (attached for information) in relation to the timing of operation of temporary traffic lights at the Sharp / Bombala Street roundabout. Note the letter from TfNSW was dated 24 December 2020. It was sent to Council on 12 March 2021. Installation of traffic lights is a condition of Snowy Hydro consent (from the NSW Department of Planning, Industry and Environment) (DPIE) for the transport of segments from the Polo Flat Road segment factory.

On 17 March 2021 SMRC were approached by the DPIE requesting Council advise on a request from Snowy Hydro to vary the Snowy 2.0 Segment Factory - Schedule 3 Condition 4 relating to heavy vehicle restrictions.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council

Endorse the comments from TfNSW in relation to the installation of temporary traffic lights at Sharp/Bombala Street roundabout, Cooma.

- A. Responds to NSW Department of Planning, Industry and Environment in relation to Snowy Hydro's request for approval to use other suitable vehicles for transportation of concrete segments until the arrival or Performance Based Standard vehicles advising that in the absence of any detailed information and consultation on the impacts of this request, Council is unable to provide a further response.
-

BACKGROUND

Background – Installation of Temporary Traffic Signals

An email from Snowy Hydro received on 12 March 2021 stated:

"We have recently contacted TfNSW (copy of TfNSW letter dated 24/12/2020 attached) and they agree that if we were to install the traffic signals they should not be required until the winter peak associated with ski traffic, as per the original modelling and purpose of this mitigation measure. Prior to Winter we intend to do some additional traffic modelling and show that the new Baron Street roundabout will assist in relieving congestion at Bombala Street and may mitigate the need for temporary traffic signals at Bombala Street.

Can you please review the attached correspondence from TfNSW and if you agree could the SMRC endorse this approach? In addition, any other comments on the proposed temporary signal would be appreciated.

Based on this feedback from our two key stakeholders for this matter, we will again try and persuade DPIE that the installation of traffic signals at this stage is not required.

In the meantime, however, and to ensure the Project can transport segments to the site, we are planning on installing a set of traffic signals at the intersection in the interim. As the movement of segments is planned to be in the next week or two, can we organise another meeting with Graham to confirm the installation location and method early"

SMRC are being requested to endorse the following from TfNSW:

1. *Following discussion internally within TfNSW, and consultation that has been on-going between TfNSW and SHL, I note the following:*

i) The intent of the condition requiring a temporary traffic signal on Bombala Street was to assist in managing traffic during winter peak traffic periods, generally Friday afternoon evenings and Sunday evenings.

ii) As such, TfNSW agree that there is not a need to install the temporary traffic signal prior to "operational" works commencing, but prior to winter 2021.

iii) SHL will conduct further traffic modelling of the effect of the proposed Monaro Hwy (Sharp St) / Baron St intersection that is due to be completed by Winter 2021 to ensure the temporary traffic signals are still the most appropriate amelioration method."

The installation of temporary traffic lights is a condition of Snowy 2.0 consent (from DPIE) for the transport of segments from the Polo Flat Road segment factory. The request from Snowy Hydro to endorse the comments within the TfNSW letter is not in relation to whether the lights should be installed or not, but rather the timing of the lights. On consideration of the content of the TfNSW letter, officer recommendation is that the letter be endorsed.

Background – Use of PBS/Non-PBS Vehicles

On 17 March 2021 SMRC were approached by DPIE with the following request:

Snowy Hydro is requesting Secretary's approval of other suitable vehicles for transportation of concrete segments until the arrival of Performance Based Standards (PBS) vehicles in June 2021, in accordance with Schedule 3 Condition 4 of CSSI 10034, please see attached.

Schedule 3 Condition 4 states that unless the Planning Secretary agrees otherwise, the Proponent must only use PBS vehicles to transport concrete segments from the site.

9.3 SNOWY 2.0 - MOVEMENT OF SEGMENTS FROM POLO FLAT SEGMENT FACTORY AND INSTALLATION OF TEMPORARY TRAFFIC
.3 LIGHTS AT SHARP/BOMBALA STREET ROUNDABOUT

We would appreciate if you could please, at your earliest convenience, advise if you have any concerns with Snowy Hydro's request, and provide for the Secretary's consideration.

A response was provided by the COO and a brief to Councillors on 18 March 2021:

Snowy Hydro's statement that Council was consulted regarding the interim use of alternative vehicles until the PBS vehicle arrive is incorrect. We were consulted on the revised Traffic Management Plan that did not inform that non-PBS vehicles would be used. Our response could have differed significantly if Snowy Hydro did consult us on this matter. At the very least, Council has not been afforded the opportunity to provide feedback to Snowy Hydro on this change.

Notwithstanding, to obtain Council's view on this matter, a report can be prepared for the consideration of the next meeting of Snowy Monaro Regional Council which is scheduled for 15 April. Following this meeting I will be able to advise of Council's concerns.

If this timing is unsuitable, I can advise that likely concerns could be:

- *Snowy Hydro have stated that Council has been consulted on this matter when they have not.*
- *Council have not been provided a revised TMP that identifies strategies to minimise impact if non-PBS vehicles are approved.*
- *Has traffic modelling been updated to understand the impact of this change?*
- *Has updated traffic modelling also considered the impact of / need for the conditioned temporary traffic lights?*
- *Consideration should be given to applying a hot mix seal along Sharp Street to minimise vehicle noise given the increase in vehicle movement.*

Further detailed information on the use of non-PBS vehicles has not been provided to Council by DPIE. On further consideration, officer recommendation I that in the absence of detailed information, no further response is possible from Council. It is officer understanding that DPIE have approved the request for non-PBS vehicles. While detailed information has not been provided, it is officer understanding that as segments are being manually produced, it is unlikely that this variation to use non-PBS vehicles will result in a greater number of truck movements than was forecast in the initial approval for PBS vehicles only.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

SMRC acknowledge the high level of community concern in relation to increased traffic levels through Cooma CBD, especially traffic resulting from Snowy 2.0 movements when integrated with 2021 Winter season traffic. SMRC staff had previously commented on information within the existing Snowy 2.0 Traffic Management Plan in relation to traffic estimates using PBS or Non-PBS vehicles. However, SMRC were never consulted prior to the arrival of the request from DPI&E on 17 March 2021 in relation to a request from Snowy Hydro for use of other suitable vehicles for transportation of concrete segments until the arrival of Performance Based Standards (PBS).

The lack of information or certainty relating to Snowy 2.0 traffic levels will only heighten both community, local business and Council concerns over potential traffic impacts through the 2021 Winter season.

2. Environmental

Council's endorsement and/or comment on both requests from DPI&E and Snowy Hydro will not alter traffic movement through Cooma CBD. Therefore, no environmental impacts perceived.

3. Economic

There is no financial cost to Council resulting from decisions relating to the use of PBS or Non-PBS vehicles nor is there a financial implication resulting from the installation of temporary traffic signals at Sharp/Bombala Street roundabout, Cooma.

4. Civic Leadership

Approval to use non-PBS vehicles for transportation of concrete segments through Cooma CBD has the potential to impact local business, school and tourist traffic at a crucial time across the Snowy Monaro Region. Economic recovery from restricted traffic movements due to COVID-19 and Natural Disaster Events throughout 2020 and into 2021 is paramount to our communities and Winter is recognised for its contribution to our economy.

Consideration of the request from DPI&E for approval of *"other suitable vehicles for transportation of concrete segments until the arrival of Performance Based Standards (PBS) vehicles in June 2021"*, without opportunity to understand the implications or certainty of the availability of PBS vehicles would not demonstrate leadership to our community.



24/12/2020

Mr Dave Evans
Snowy Hydro Limited
PO Box 332
Cooma NSW 2630

Dear Mr Evans

Following discussion internally within TfNSW, and consultation that has been on-going between TfNSW and SHL, I note the following:

- i) The intent of the condition requiring a temporary traffic signal on Bombala St was to assist in managing traffic during winter peak traffic periods, generally Friday afternoon evenings and Sunday evenings.
- ii) As such, TfNSW agree that there is not a need to install the temporary traffic signal prior to "operational" works commencing, but prior to winter 2021
- iii) SHL will conduct further traffic modelling of the effect of the proposed Monaro Hwy (Sharp St) / Baron St intersection that is due to be completed by winter 2021 to ensure the temporary traffic signals are still the most appropriate amelioration method."

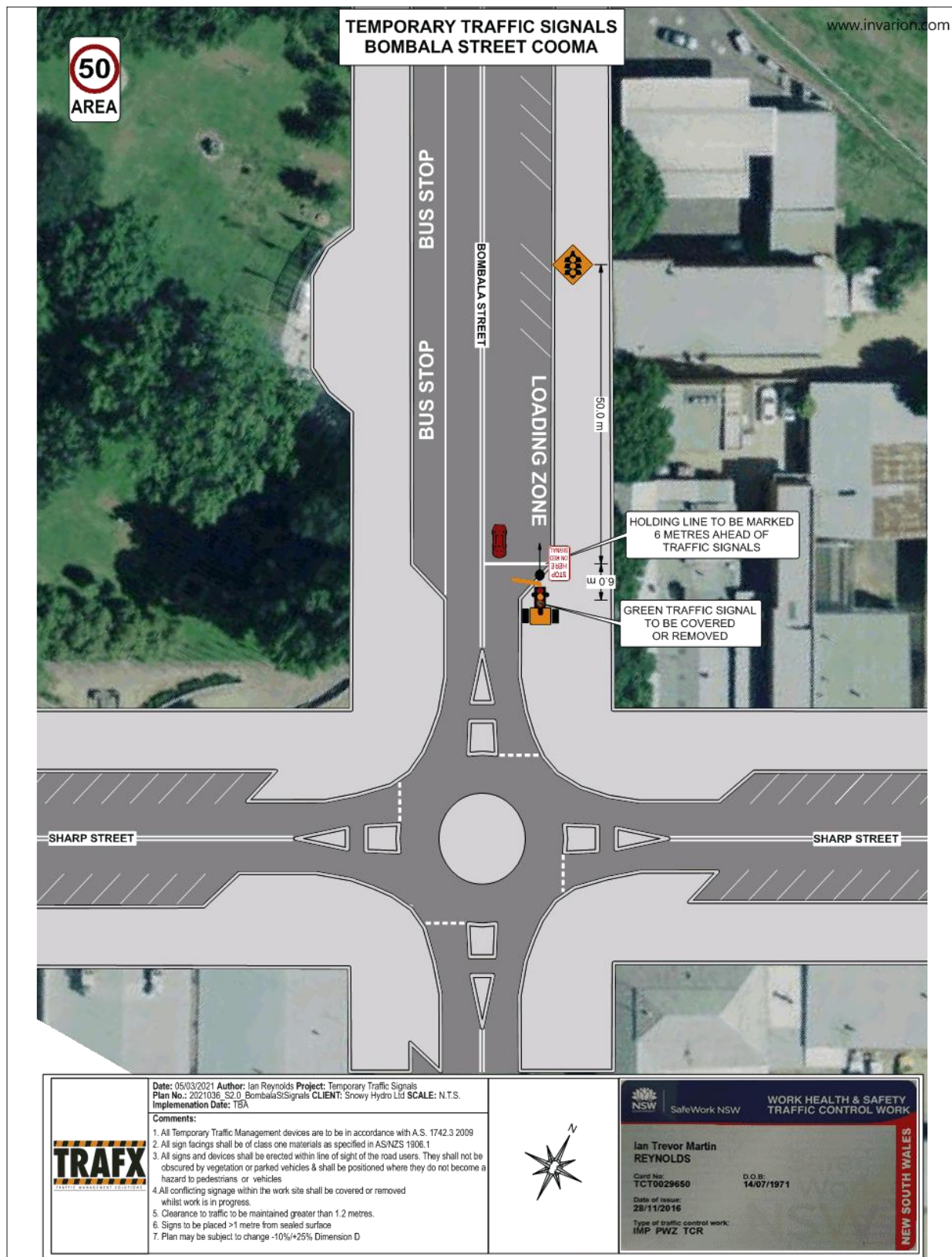
If you have any further questions, I would be pleased to take your call on 0242 212 404. I hope this has been of assistance.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Shaun Foster'.

Shaun Foster
A/Senior Project Manager (On behalf of Richard Heffernan)
Network and Assets

Regional and Outer Metropolitan
Transport for NSW



9.3.4 COUNCIL'S TRANSITION TO ELECTRIC VEHICLES AND LOW GREENHOUSE GAS EMISSIONS FLEET

Record No:

Responsible Officer:	Chief Strategy Officer
Author:	Coordinator Fleet & Plant
Key Theme:	3. Environment Outcomes
CSP Community Strategy:	8.2 Improve and maintain our public owned infrastructure and assets and facilities to a high standard
Delivery Program Objectives:	8.2.1 Council maximises its Asset utilisation to deliver services today and into the future
Attachments:	1. Fleet Management - Transition to Electric Vehicles and Low GHG Emission Fleet
Cost Centre	WO 28 Fleet Services
Project	Plant Replacements

EXECUTIVE SUMMARY

Council has been increasing its fleet of hybrid vehicles. This is leading to a reduced environmental impact that vehicles that rely solely on petrol or diesel. Moving to a fleet of electric vehicles (EVs) and alternative technologies such as hydrogen are being considered. Pending changes will require Council to substantially reduce the carbon footprint of its plant and fleet.

The main barriers to full EVs are the range of the vehicles that Council would be purchasing and the upfront capital costs. It is anticipated that range will improve and upfront capital costs will decline as the market grows and develops. Council is not in a position to impact the range and upfront capital costs. The financial position indicates that we are not in a position to start investing more funds into fleet assets at this time.

The supporting infrastructure is an area where the Council can prepare itself to move into this area once the other barriers come down. Even with increased range the move to EVs will require a different approach to fuelling and Council can be prepared for this so that it can move into this space when possible.

Council can also continue to actively monitor the options, which it is currently doing. The economic assessment of vehicles including hybrid and EV are annually updated to ensure that the Council is aware of the opportunities. Minimising the cost of adopting EV will be critical and moves by various state governments to place taxes on EVs and hybrids are likely to delay adoption. Council can seek to influence the NSW Government in this area.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council

- A. Develop a project plan for the transition to EV or alternative fuel uses that reduce the emissions of Council.
- B. Write to the Premier seeking the NSW Government not to implement taxes on environmentally friendly vehicles as this will create a disincentive to uptake.

BACKGROUND

Council has requested a comprehensive report to determine how Council can transition to an electric vehicle and other low greenhouse gas emission fleet. The attached report provides insight to the relationship between fleet services with other Council services, the delivery and operational plan, current purchasing trends, proposed opportunities and implications.

Council has been introducing hybrid vehicles into their fleet since 2019 and is increasing this technology where suitable with identified replacements. Hybrid passenger vehicles currently represent 10% of Councils passenger vehicle fleet and will increase to 13% shortly with current purchases awaiting delivery. To provide an indication of the progress of Council, the city of Canterbury-Bankstown is regarded as a leader with implementation of EVs and low emission vehicles. Their uptake of EVs is 4.6% and hybrid vehicles are 8.6% from 345 vehicles.

Hybrid vehicles are paving the way for Council to gradually transition to electric vehicles and are the logical transition to a low emission fleet with no EV charging infrastructure in place at Council sites. Hybrid vehicles currently in Councils fleet have averaged carbon dioxide (CO₂) emissions of 95g/km compared to 167g/km for the non-hybrid equivalent. CO₂ emissions are a direct reflection of fuel usage.

Hybrid technology is now available in the light truck market and will be considered for inclusion as scheduled replacements are undertaken. Hybrid light trucks have claimed fuel efficiency of 21% compared to diesel counterparts.

Hybrid technology is clearly going to remain as a transition option for some years. Research by JP Morgan suggests that by 2025 hybrid cars will represent 23 per cent of all vehicles sold worldwide.

Hybrids are currently popular due to the combination of their conventional engines with an electric motor, which provides that perfect safety net for those buyers still anxious about the range offered by purely electric alternatives. This is seen as more relevant in the regional areas.

Advocates for the transfer to EV generally point to the lower running costs of these vehicles as a reason for implementing the change. The indicative ownership costs for a broad range of vehicles that are, or have potential to be included into the fleet mix have been determined. This is measured as total \$/km for the life of the asset and assists in guiding purchase recommendations.

Indicative EV ownership costs have been reviewed and the capital pricing gap offsets operational savings, resulting in no cost benefit to Council based on current retention time frames. Costs also exclude infrastructure establishment, which would be required to allow effective utilisation of EVs.

Background policy will also change. Fuel excises will reduce with an increased EV fleet, and announcements have already been made about the introduction of road-user charges. The South Australian and Victorian Government have announced the imposition of an electric vehicle road

tax. Victoria will impose a tax of \$0.025/km for full electric and \$0.020/km for plug in hybrid vehicles (PHEV). These changes may impact on the viability of EV options.

There is the expectation that EV capital costs will reduce, which will make them a viable economic option for inclusion into the fleet moving forward. Council's pool vehicle fleet would be the logical first implementation.

AFMA (Australasian Fleet Managers Association) has released interesting information regarding a study released by Transport Energy/Emission Research. The study, published in December, makes a detailed comparison of emissions from internal combustion engine (ICE) vehicles, and battery electric vehicles (BEVs). The details below show just how much can be saved by going electric right now and provides optimism for the future.

Reductions for a fully electrified passenger fleet (Coal-Powered Grid/Renewables Ratio):

100/0: Emissions would reduce by 5-29 per cent.

80/20: Emissions would reduce by 16-40 per cent.

10/90: Emissions would reduce by 70-80 per cent.

There is also information showing that there is a growing uptake of electric vehicles, which will over time increase the viability of EVs as fleet vehicles.

From their member's survey

- 46% already have EVs in their fleet
- 8% will be purchasing in 2021
- 31% are keen, but still researching (Councils current position)
- 15% are not interested in purchasing EVs.

Regulatory Pressure

The Australian Government Climate Change Authority is proposing to introduce standards that would progressively reduce carbon dioxide emissions from new light vehicles to 105g/km in 2025. It is proposed that the targets would be set as an average across the fleet as a whole, rather than be applied to individual vehicles. The application of this standard will have direct implication for Councils fleet purchase strategy. Zero emission vehicles will have to be part of the fleet landscape to achieve the light vehicle CO₂ average of 105g/km.

To show the reason for this Green Vehicle Guide information from some of the common vehicles currently in our fleet provides some insight into the difficulties Council will face meeting proposed stringent emission standards.

Make/Model	CO ₂ Range (g/km)
Toyota Corolla	81 – 159
Toyota Camry	96 – 202
Toyota RAV4	107 – 172
Nissan X-Trail	139 – 192
Subaru Forester	152 – 215

9.3.4 COUNCIL'S TRANSITION TO ELECTRIC VEHICLES AND LOW GREENHOUSE GAS EMISSIONS FLEET

Make/Model	CO2 Range (g/km)
Toyota Hilux 4x4	188 – 277
Ford Ranger 4x4	195 – 234
Isuzu D-Max 4x4	200 – 207
Mitsubishi Triton 4x4	208 – 265

Note: The CO2 range is based on the best and worst performing variant of the listed model. Variants with different engines, transmissions and fuel types may have different CO2 emissions within this range.

The main barriers to entering into the EV market at this stage for Council are:

- Lack of charging infrastructure and
- Range

Charging Infrastructure

Council needs to be looking to take advantage of when funding opportunities arise to support implementation of EV infrastructure, both public and for Council's uses. At this point the Council depots are the sites most suitable for consideration to establish charging stations, which would then support a transition to EVs.

The Electric Vehicle Council (EVC) has launched a new initiative to connect public EV charging networks with councils interested in being site hosts for EV chargers. If Council would like to explore hosting an EV charger on one of their sites there is an application process register interest. The EVC will pass on this information to public EV charging networks operating in Australia who may consider your site as a potential new location to install a public EV charger.

This will enable charging operators to consider registered sites for the current round of the Australian Renewable Energy Agency (ARENA) Future Fuels Fund, which will provide \$16.5m in funding for public fast charging infrastructure.

Council is a subscriber to "Charge Together Fleets" which is managed by the Electric Vehicle Council and is a web based platform providing information and tools to assist the transition to low emission vehicles. This will be used to monitor opportunities that may be coming into the market. The Federal Governments future fuels strategy discussion paper suggests there may be grant opportunities to offset charging infrastructure set up costs through the Future Fuels Fund.

Range

From the range of EVs available there are two that would be considered suitable for addition to Councils fleet at this point, being; Nissan Leaf and Hyundai Ionic. These vehicles can be sourced locally and have a lower capital cost impact. They have a maximum driving range of 270km and 311km respectively. While there are vehicles with a greater range these come with a high capital cost, which impacts on the financial viability at this time.

Driver awareness training will be necessary to ensure the EV landscape is embraced and driving range is not a deterrent but part of staff prior planning before usage. The range will also require regular charging for a number of the vehicles, which will impact on availability and staff time.

Hydrogen

A total of 20 zero-emission Hyundai NEXO hydrogen fuel-cell electric vehicles have been registered as part of the ACT government fleet. The NEXO fleet are set to hit the road in March 2021 and represent the first deployment of fully certified Fuel Cell Electric Vehicles (FCEVs) in Australia, as well as the first use of hydrogen vehicles by a Government in Australia. NEXO has a range of 666km (WLTP), with a refuelling time of three to five minutes, in an SUV that emits only water vapour from its exhaust and purifies the air as it drives. The NEXO features the latest autonomous driving capabilities and is the first FCEV to score the ANCAP maximum five-star safety rating.

It is expected that the inclusion of this technology into the ACT Government fleet will provide the pathway to further rollout for the Australian market. Refuelling capacity is restrictive at this point.

This technology is also underway in the heavy vehicle sector, with some manufactures advertising an Australian rollout from 2025.

Understand the basics for charging an EV:

The electricity grid delivers AC (alternating current) but EVs charge their batteries with DC (direct current). An electric vehicle has an on board charger to convert AC power to DC.

Buying a charger:

The supply and commissioning of Electric Vehicle Supply Equipment (EVSE) involves:

The distribution of EVSE and electrical hardware

The installation of the hardware including civil and electrical design and labour

Management software provision and installation

Connection to a network

Installing a charger:

There are three contributing costs associated with the installation of Electric Vehicle Supply Equipment (EVSE) on a site:

Electrical infrastructure

Civil infrastructure

Site safety

The cost of a site is driven by the complexity of the installation tasks along with the cost of the actual EVSE unit itself.

There are a number of strategies that can be employed to minimise costs.

Charger installation projects:

The key roles required in a charger installation project include:

Electrical upgrades

Civil works

Charging station implementation and testing

Communications systems implementation and testing

Billing system implementation and testing (if required)

Warranties, service and support for charging issues

Warranties, service and support for the billing system

Warranties for electrical installation

8. Conclusion

Fleet Services will continue to implement vehicles, including light, medium and heavy trucks that meet service expectation for implementation of the Delivery Program and Operational Plan (DP&OP), provide efficiency, reduce greenhouse gas emission and minimise capital expense in line with Councils Fleet Management Procedure.

To ensure purchasing strategies assist with Council meeting the proposed Australian Government Climate Change Authority carbon dioxide emissions for new light vehicles to 105g/km in 2025.

Council to consider grant funding opportunities that can offset EV charging infrastructure establishment costs for their sites. This may require a commitment to be 'shovel ready' when an opportunity presents. Lack of EV charging infrastructure will ultimately be the barrier to implementing this technology into Council fleet.

The following tables compares the ownership costs of EVs against hybrid vehicles and standard petrol vehicles.

Table 1.

Make/ Model	Purchase Price	80,000k m / 2 yr	80,000k m / 3 yr	100,000k m / 3 yr	100,000k m / 4 yr	120,000k m / 4 yr	150,000k m / 5 yr
Nissan Leaf EV							
Purchase/ Resale	\$46,617	\$27,000	\$26,000	\$25,000	\$22,500	\$22,000	\$19,000
Changeover costs/km		\$0.02	\$0.02	\$0.02	\$0.02	\$0.02	\$0.01
Cost to own/ km		\$0.25	\$0.26	\$0.22	\$0.24	\$0.21	\$0.18
Running costs		\$0.11	\$0.12	\$0.10	\$0.12	\$0.11	\$0.10
Total Costs		\$0.38	\$0.40	\$0.34	\$0.38	\$0.33	\$0.30
Toyota Corolla Hybrid							
Purchase/ Resale	\$27,692	\$13,200	\$13,200	\$12,150	\$11,650	\$11,400	\$9,850
Changeover costs/km		\$0.02	\$0.02	\$0.02	\$0.02	\$0.02	\$0.01
Cost to own/ km		\$0.21	\$0.21	\$0.18	\$0.18	\$0.15	\$0.13
Running costs		\$0.15	\$0.16	\$0.14	\$0.16	\$0.15	\$0.14
Total Costs		\$0.38	\$0.39	\$0.34	\$0.36	\$0.32	\$0.29
Toyota Corolla Petrol							
Purchase/ Resale	\$27,000	\$12,650	\$12,450	\$11,700	\$11,200	\$10,950	\$9,250

9.3.4 COUNCIL'S TRANSITION TO ELECTRIC VEHICLES AND LOW GREENHOUSE GAS EMISSIONS FLEET

Changeover costs/km		\$0.02	\$0.02	\$0.02	\$0.02	\$0.02	\$0.01
Cost to own/ km		\$0.18	\$0.18	\$0.15	\$0.16	\$0.13	\$0.12
Running costs		\$0.17	\$0.18	\$0.17	\$0.18	\$0.18	\$0.17
Total Costs		\$0.37	\$0.39	\$0.34	\$0.36	\$0.33	\$0.30

QUADRUPLE BOTTOM LINE REPORTING

1. Social

To ensure Councils vehicle fleet maximise service deliverables to the community

2. Environmental

Minimisation of environmental impacts is a consideration that is taken into account in determining the vehicles to be used.

3. Economic

Continue to review vehicle ownership costs to ensure fiscal value is maintained while minimising Councils environmental footprint.

4. Civic Leadership

Nil

1. An Overview of Fleet Service and Councils Transition to an Electric (EV) and other low Greenhouse Gas Emissions Vehicle Fleet

1.1 Council's Responsibility for Fleet Services

Fleet Services is an essential component of all Council operations ensuring they have a suitable, reliable and safe motor vehicle and construction plant asset base to meet their service function requirements as set out in Council's Delivery Program and Operational Plan (DP&OP) and the Local Government Act 1993.

Council are responsible for the whole of life management of their Light Vehicles, Heavy Vehicles, Earthmoving Plant, Grounds Care Plant and Equipment and Minor Plant.

1.2 Best Practice Management

The provision of Fleet and Plant Services within Council requires Fleet Services to operate a substantial and varied range of both Fleet and Plant. This requires substantial forward planning hence Council have developed a balanced approach that is environmentally sound, operationally viable and designed to meet the needs of the organisation when reviewing and implementing the Delivery Program and Operational Plan (DP&OP).

A range of industry recognised best practices have been implemented by Council for managing Fleet and Plant. These are based on the IPWEA Plant and Vehicle Management Manual as the reference and cover the following areas:-

- Measuring utilisation
- Addressing low utilisation
- Establishing internal hire rates
- Establish 10 year replacement program
- Establish whole of life costs
- Establish optimum replacement schedule
- Monitor downtime and maintenance costs
- Manage downtime and maintenance
- Effective communication with end users when preparing specifications

Other best practice criteria relates to.

WH&S Management.

- Identify and reduce risk
- Achieve regulatory compliance
- Develop fleet management policies

Environmental Management.

Fleet management practices

- Analyse fleet requirements
- Vehicle selection
- Maintenance

1.3 Relationship of the Fleet Services to the Delivery Program and Operational Plan (DP&OP)

The DP&OP sets out Council's proposed service strategy for at least the following 3 years, together with its proposed revenue policy for the next year. The DP&OP includes strategic objectives, performance strategies and performance indicators for each of the services undertaken by Council. Fleet Management is one of these services.

Council's strategic service objective for Fleet Service is:

"Council maximises its Asset utilisation to deliver services today and into the future".

Business as Usual

- Management of council fleet and plant to ensure operational needs are met.
- Replacement of fleet and plant as required.

2.0 Operating Review

2.1 Description of Existing Fleet Systems

The following provides a brief overview of the governance, size and operation of Fleet services operated by Snowy Monaro Regional Council.

2.1 Governance

Fleet Management is directed by Policy 172 – Fleet Management of Plant/Equipment Including Motor Vehicles and Procedure 250.2016.175.2 - Fleet Management.

Procedural guidance is provided for replacement of Council's Passenger Vehicle fleet and Heavy Plant/Heavy Vehicle/Truck.

Passenger Vehicles

Typically Council's passenger vehicle fleet will changeover at 3 years/120,000km and commercial fleet at 5 years/150,000km. Where possible its beneficial to have changeovers occur while new vehicle warranty still applies. This program is reviewed as a minimum annually to establish optimum changeover for minimising costs.

Typically Council vehicles are:

- Four cylinders (**where possible preference is given to technology that reduces emissions and improves efficiencies**)
- Able to seat 4 persons
- Two or four wheel drive
- Suitable for intended work needs
- ANCAP rating 4/5 star

Vehicle selection should minimise Council costs.

Heavy Vehicles

- Heavy Plant/Equipment is on a cyclic replacement program typically not greater than 10 years.
- Heavy Vehicle/Trucks are on a cyclic replacement program typically between 5 and 10 years.
- Fleet monitor utilisation, reliability, suitability and change over costs to determine the most appropriate replacement program for Council Heavy Plan/Heavy Vehicle/Trucks.

2.2 Plant

Council's Fleet service manages a total of 741 plant units with a current estimated value of \$15,953,167 (2020/21) excluding vested items (RFS). These comprise,

- Vehicles include;
 - Passenger vehicles – 50
 - Hybrid passenger vehicles – 6
 - Commercial vehicles - 76
- Heavy vehicles include;
 - Light Rigid - 12
 - Medium Rigid - 17
 - Heavy Rigid - 17
 - Prime Mover - 2
- Earthmoving Plant

- Ground care plant and equipment
- Minor Plant

2.3 Purchase

Council has a responsibility to the environment with its purchase selections therefore plant operating costs are a major contributing factor when selecting plant. Council is committed to incorporating more fuel efficient vehicles into their fleet and does so at every opportunity. Fleet recommend and implement vehicle purchasing strategies to minimise Council's operating and changeover costs, therefore enhancing replacement estimates and reducing Council's environmental footprint.

2.4 Areas Serviced

Snowy Monaro Regional Council covers an area of 15,158km² which is interspersed with numerous roads and infrastructure that Council is responsible for. This area alone presents many challenges to provide effective service delivery.

3. Current Purchasing Trends

Council has been introducing hybrid vehicles into their fleet since 2019 and is increasing this technology where suitable with identified replacements. Hybrid passenger vehicles currently represent 10% of Councils passenger vehicle fleet and will increase to 13% shortly with current purchases awaiting delivery.

To provide scope on Councils current position, the city of Canterbury-Bankstown is regarded as a leader with implementation of EVs and low emission vehicles. Their uptake of EVs is 4.6% and hybrid vehicles are 8.6% from 345 vehicles. Their service area is 110.8km².

Hybrid vehicles are paving the way for Council to gradually transition to Electric Vehicles, and are the logical transition to a low emission fleet with no EV charging infrastructure in place at Council sites. Hybrid vehicles currently in Councils fleet have averaged carbon dioxide (CO₂) emissions of 95g/km compared to 167g/km for the non hybrid equivalent. CO₂ emissions are a direct reflection of fuel usage.

Indicative EV ownership costs have been reviewed and the capital pricing gap offsets operational savings resulting in no cost benefit to Council based on current retention time frames. Costs also exclude infrastructure establishment. See table 1. Table 2 is for comparison with a hybrid vehicle.

Fleet undertake an indicative ownership costs annually for a broad range of vehicles that are, or have potential to be included into their fleet mix. This is measured as total \$/km for the life of the asset. This assists guiding purchase recommendations.

Table 1.

Electric Vehicles	Purchase Price Contract ex GST	Resale 80K/2Yr	Resale 80K/3Yr	Resale 100K/3Yr	Resale 100K/4Yr	Resale 120K/4Yr	Resale 150K/5Yr
Nissan Leaf EV Reduction Gear 1sp AC110kW @ 1.5/100km	44,609						
Plus Accessories :							
Mudflaps	185						
Metallic Paint	400						
Seat Covers	273						
Tow Pack	650						
Roof Racks	500						
Accessories Sub Total	2008						
Total Purchase Price	46,617						
Less Resale Value		27,000	26,000	25,000	22,500	22,000	19,000
Total Ownership Cost After Resale		19,617	20,617	21,617	24,117	24,617	27,617
Cost to own \$/km		0.25	0.26	0.22	0.24	0.21	0.18
Running Costs							
Yearly Rego & CTP @ \$1150pa		2300	3450	3450	4600	4600	5750
Electricity Costs @ \$0.026/km		2080	2080	2600	2600	3120	3900
Service @ \$160/service @ 20,000km		640	640	800	800	960	960
Tyres \$315 per tyre change @ 40,000km		2520	2520	2520	2520	3120	3120
Windscreen \$340 ea @ 40,000km		680	680	680	680	1020	1020
Brake Pads @ \$160 ea @ 40,000km		320	320	320	320	480	480
Rego/CTP Lost due to sale (Max. 6 months)		0	0	0	0	0	0
Total Running Costs		8540	9690	10370	11520	13300	15230
Total \$/km Running Costs		0.11	0.12	0.10	0.12	0.11	0.10
Fixed Changeover Costs							
Administrative Purchases		260	260	260	260	260	260
Administrative Sale Costs		520	520	520	520	520	520
Disposal Costs		340	340	340	340	340	340
Preparation of Vehicle for Disposal		500	500	500	500	500	500
Remove GPS, Phone, Radio		180	180	180	180	180	180
Refit GPS, Phone, Radio		180	180	180	180	180	180
Total Fixed Changeover Costs		1980	1980	1980	1980	1980	1980
Overall Total Ownership\$/km		\$0.38	\$0.40	\$0.34	\$0.38	\$0.33	\$0.30

Table 2.

Passenger Vehicles Micro & Small < 2ltr Engine	Purchase Price Contract ex GST	Resale 80K/2Yr	Resale 80K/3Yr	Resale 100K/3Yr	Resale 100K/4Yr	Resale 120K/4Yr	Resale 150K/5Yr
Toyota Corolla Ascent Hybrid 1.8i/53kW Hybrid @ 4.2L/100km	27,692						
Plus Accessories :							
Mudflaps	185						
Metallic Paint	400						
Seat Covers	273						
Tow Pack	650						
Roof Racks	500						
Accessories Sub Total	2008						
Total Purchase Price	29,700						
Less Resale Value		13,200	13,200	12150	11650	11400	9850
Total Ownership Cost After Resale		16,500	16,500	17,550	18,050	18,300	19,850
Cost to own \$/km		0.21	0.21	0.18	0.18	0.15	0.13
Running Costs							
Yearly Rego & CTP @ \$1150pa		2300	3450	3450	4600	4600	5750
Fuel Costs @ \$1.35/L		4536	4536	5670	5670	6804	8505
Service @ \$260/service @ 15,000km		1300	1300	1820	1820	2080	2600
Tyres \$315 per tyre change @ 40,000km		2520	2520	2520	2520	3120	3120
Windscreen \$340 ea @ 40,000km		680	680	680	680	1020	1020
Brake Pads @ \$160 ea @ 40,000km		320	320	320	320	480	480
Rego/CTP Lost due to sale (Max. 6 months)		0	0	0	0	0	0
Total Running Costs		11656	12806	14460	15610	18104	21475
Total \$/km Running Costs		0.15	0.16	0.14	0.16	0.15	0.14
Fixed Changeover Costs							
Administrative Purchases		260	260	260	260	260	260
Administrative Sale Costs		520	520	520	520	520	520
Disposal Costs		340	340	340	340	340	340
Preparation of Vehicle for Disposal		500	500	500	500	500	500
Remove GPS, Phone, Radio		180	180	180	180	180	180
Refit GPS, Phone, Radio		180	180	180	180	180	180
Total Fixed Changeover Costs		1980	1980	1980	1980	1980	1980
Overall Total Ownership\$/km		\$0.38	\$0.39	\$0.34	\$0.36	\$0.32	\$0.29

4. Opportunities

There is expectation that EV capital costs will reduce which will make them a viable economic option for inclusion into the fleet moving forward. Council needs to be cognisant when funding opportunities arise to support implementation of EV infrastructure. At this point the Council depots are the sites most suitable for consideration to establish charging stations, which would then support a transition to EVs. Council's pool vehicle fleet would be the logical first implementation.

Hybrid technology is now available in the light truck market and will be considered for inclusion as scheduled replacements are undertaken. Hybrid light trucks have claimed fuel efficiency of 21% compared to diesel counterparts.

Council is a subscriber to "Charge Together Fleets" which is managed by the Electric Vehicle Council and is a web based platform providing information and tools to assist the transition to low emission vehicles.

Other opportunities in the public sector;

The Electric Vehicle Council (EVC) has launched a new initiative to connect public EV charging networks with councils interested in being site hosts for EV chargers. If Council would like to explore hosting an EV charger on one of their sites there is an application process register interest. The EVC will pass on this information to public EV charging networks operating in Australia who may consider your site as a potential new location to install a public EV charger. This will enable charging operators to consider registered sites for the current round of the Australian Renewable Energy Agency (ARENA) Future Fuels Fund, which will provide \$16.5m in funding for public fast charging infrastructure.

Also the Federal Governments future fuels strategy discussion paper suggests there may be grant opportunities to offset charging infrastructure set up costs through the Future Fuels Fund.

5. Data

AFMA (Australasian Fleet Managers Association) has released interesting information regarding a study released by Transport Energy/Emission Research. They also undertook a member's survey which provided the results below regarding their electric vehicle journey.

A study, published in December by Transport Energy/Emission Research, makes a detailed comparison of emissions from internal combustion engine (ICE) vehicles, and battery electric vehicles (BEVs). The details below show just how much can be saved by going electric right now and provides optimism for the future.

Reductions for a fully electrified passenger fleet (Coal-Powered Grid/Renewables Ratio):

100/0: Emissions would reduce by 5-29 per cent.

80/20: Emissions would reduce by 16-40 per cent.

10/90: Emissions would reduce by 70-80 per cent.

Members Survey

- 46% Already have EVs in my fleet
- 8% Will be purchasing in 2021
- 31% Keen, but still researching (Councils current position)
- 15% Not interested in purchasing

Research by JP Morgan suggests that by 2025 hybrid cars will represent 23 per cent of all vehicles sold worldwide.

The power of hybrids lies not just in the combination of their conventional engines with an electric motor, but their ability to provide that perfect safety net for those buyers still anxious about the range offered by purely electric alternatives.

All tiers of government in Australia have emission-reduction plans in place.

The Electric Vehicle Council continues to push for greater government support to grow the broader industry in Australia with EVs accounting for just 0.6 per cent of all new sales last year.

There are infrastructure considerations being contemplated by the fleet industry. These are charging facilities in restricted business sites, commercial car parks, residential developments and en route.

Background policy will also change. Fuel excises will be less relevant, with an increased EV fleet, and announcements have already been made about the introduction of road-user charges. The South Australian and Victorian Government have announced the imposition of an electric vehicle road tax. Victoria will impose a tax of \$0.025/km for full electric and \$0.020/km for plug in hybrid vehicles (PHEV).

6. Implications

The Australian Government Climate Change Authority is proposing to introduce standards that would progressively reduce carbon dioxide emissions from new light vehicles to 105g/km in 2025. It is proposed that the targets would be set as an average across the fleet as a whole, rather than be applied to individual vehicles. The application of this standard will have direct implication for Councils fleet purchase strategy. Zero emission vehicles will have to be part of the fleet landscape to achieve the light vehicle CO₂ average of 105g/km. The Green Vehicle Guide information below provides insight to the difficulties that the Australian automotive industry and Council will face meeting proposed stringent emission standards.

The Green Vehicle Guide, listing Australia's top selling vehicles to the end of December 2020 with their corresponding CO₂ range. Rankings are based on VFACTS year to date sales data and their CO₂ range is based on the combined cycle tailpipe CO₂ emissions data for all current models.

Rank – Make/Model - CO₂ Range (g/km)

- 1 - Toyota RAV4, 107 – 172
 - 2 - Ford Ranger 4x4, 195 – 234
 - 3 - Toyota Hilux 4x4, 188 – 277
 - 4 - Toyota Corolla, 81 – 159
 - 5 - Mazda CX-5, 158 – 191
 - 6 - Hyundai i30, 119 – 186
 - 7 - Toyota Prado, 208 – 266
 - 8 - Kia Cerato, 158 – 174
 - 9 - Hyundai Tucson, 168 – 185
 - 10 - Mitsubishi Triton, 4x4 208 – 265
 - 11 - Toyota Landcruiser, 250 – 309
 - 12 - Mazda 3, 127 – 154
 - 13 - Nissan X-Trail, 139 – 192
 - 15 - Mazda CX-3, 125 – 160
 - 15 - Mitsubishi ASX, 176 – 186
 - 16 - Toyota Camry, 96 – 202
 - 17 - Hyundai Kona, 0 – 169
 - 18 - Subaru Forester, 152 – 215
 - 19 - Mitsubishi Outlander, 43 – 166
-

20 - Isuzu D-Max 4x4, 200 – 207

Note: The CO₂ range for the top selling 20 models listed above is based on the best and worst performing variant of the listed model. Variants with different engines, transmissions and fuel types may have different CO₂ emissions within this range.

Range Anxiety. From the range of EVs available there are two that would be considered suitable for addition to Councils fleet at this point, being; Nissan Leaf and Hyundai Ionic. These vehicles can be sourced locally and have a lower capital cost impact. They have a maximum driving range of 270km and 311km respectively. Driver awareness training will be necessary to ensure the EV landscape is embraced and driving range is not a deterrent but part of staff prior planning before usage.

7. Technology

Hydrogen

A total of 20 zero-emission Hyundai NEXO hydrogen fuel-cell electric vehicles have been registered as part of the ACT government fleet. The NEXO fleet are set to hit the road in March 2021 and represent the first deployment of fully certified Fuel Cell Electric Vehicles (FCEVs) in Australia, as well as the first use of hydrogen vehicles by a Government in Australia. NEXO has a range of 666km (WLTP), with a refuelling time of three to five minutes, in an SUV that emits only water vapour from its exhaust and purifies the air as it drives. The NEXO features the latest autonomous driving capabilities and is the first FCEV to score the ANCAP maximum five-star safety rating.

It is expected that the inclusion of this technology into the ACT Government fleet will provide the pathway to further rollout for the Australian market. Refuelling capacity is restrictive at this point.

This technology is also underway in the heavy vehicle sector, with some manufactures advertising an Australian rollout from 2025.

Understand the basics for charging an EV:

The electricity grid delivers AC (alternating current) but EVs charge their batteries with DC (direct current). An electric vehicle has an on board charger to convert AC power to DC.

Buying a charger:

The supply and commissioning of Electric Vehicle Supply Equipment (EVSE) involves:

- The distribution of EVSE and electrical hardware

- The installation of the hardware including civil and electrical design and labour

- Management software provision and installation

- Connection to a network

Installing a charger:

There are three contributing costs associated with the installation of Electric Vehicle Supply Equipment (EVSE) on a site:

- Electrical infrastructure

- Civil infrastructure

- Site safety

The cost of a site is driven by the complexity of the installation tasks along with the cost of the actual EVSE unit itself.

There are a number of strategies that can be employed to minimise costs.

Charger installation projects:

The key roles required in a charger installation project include:

- Electrical upgrades

- Civil works

- Charging station implementation and testing

- Communications systems implementation and testing

Billing system implementation and testing (if required)
Warranties, service and support for charging issues
Warranties, service and support for the billing system
Warranties for electrical installation

8. Conclusion

Fleet Services will continue to implement vehicles, including light, medium and heavy trucks that meet service expectation for implementation of the Delivery Program and Operational Plan (DP&OP), provide efficiency, reduce greenhouse gas emission and minimise capital expense in line with Councils Fleet Management Procedure.

To ensure purchasing strategies assist with Council meeting the proposed Australian Government Climate Change Authority carbon dioxide emissions for new light vehicles to 105g/km in 2025.

Council to consider grant funding opportunities that can offset EV charging infrastructure establishment costs for their sites. This may require a commitment to be 'shovel ready' when an opportunity presents. Lack of EV charging infrastructure will ultimately be the barrier to implementing this technology into Council fleet.

9.3.5 LAND SURPLUS TO COUNCIL'S NEEDS

Record No:

Responsible Officer:	Chief Operating Officer
Author:	Coordinator Strategy Development
Key Theme:	3. Environment Outcomes
CSP Community Strategy:	8.1 Plan for rural, urban and industrial development that is sensitive to the region's natural environment and heritage
Delivery Program Objectives:	8.1.2 Land use is optimised to meet the social, environment and economic needs of the region
Attachments:	Nil

EXECUTIVE SUMMARY

A recent desktop review of Council owned operational land in the Cooma and Bombala areas has identified ten (10) parcels of land surplus to Council's needs. Housing shortages and availability of land for purchase is at an all-time low for the region, causing housing stress and inhibited development.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council authorise the Chief Executive Officer to place the following parcels of land on the market for sale;

- Lots 2,3 4 DP852884 Rosemeath Road, Bombala
- Lot 77 DP 512739 Adams Avenue, Cooma
- Lot 78 DP512739 Adams Avenue , Cooma
- Lot 81 DP747169 Baroona Avenue, Cooma
- Lots 1, 2 and 3 DP 537242, Mulach Street, Cooma
- Lot 2 DP 817452 Mulach Street, Cooma

BACKGROUND

The current housing shortages in Cooma, and available industrial land in Bombala has led to staff undertaking a desktop review of Council owned land that Council maintains at a cost to the ratepayer, with no current benefit to the community.

Lots 2, 3 and 4 DP 852884 Rosemeath Road, Bombala

Lots 2, 3, and 4 Rosemeath Road, Bombala are three lots of land located within the industrial zoned area of Bombala, zoned IN1 - General Industrial. Anecdotally, these three parcels have been offered for sale previously by Council, but did not sell. Recent enquiries to Council's Land and Property section of Council as to land availability within the industrial area, has identified renewed

interest in the land. As such, the placement of these three blocks of land available to the market fulfils a current need, enhancing the local economic stimulation.

Lot 77 and 78 DP 512739 Adams Avenue, Cooma

Lots 77 and 78 Adams Avenue, Cooma are two residential lots located side by side zoned R2 – Low Density Residential. Council currently maintains these two allotments at a cost to the community. Placing these two lots of land on the market provides two additional residential lots available for housing development to alleviate a current shortage of available land.

Lot 81 DP 747169 Baroona Avenue, Cooma

Lot 81 Baroona Avenue Cooma is located in close proximity to schools, parks and zoned R2 – Low Density Residential. This is a large lot of land just under 1000m² with two street frontages, once again, costing the community to maintain. This lot has been identified as being surplus to Council's needs and should be placed on the open market for sale.

Lots 1, 2, and 3 DP 537242, and Lot 2 DP 817452 Mulach Street, Cooma

Lots 1, 2, and 3 DP 537242, and Lot 2 DP 817452 Mulach Street, Cooma are large lots fronting Cooma Back Creek. The lots are zoned R2 – Low Density Residential and due to the lot size, has subdivision potential for any future purchaser. While there are constraints to the allotments due to the land being identified as flood prone land, there is still suitable land for development within each allotment outside the 1:100 year flood level for housing development. Placing these four allotments on the market for sale will open additional land stock for housing developments.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

There is significant housing stress within the region due to varying factors such as the impact of workers of Snowy 2.0 seeking accommodation for the duration of the project. Low housing stock and land availability has increased the stress within the market. Council identifying Council owned land surplus to needs to place on the market for sale will make available land for purchase to assist in the alleviation of low vacant land stock.

2. Environmental

Nil environmental impact

3. Economic

Increasing land stock for development in both the residential areas of Cooma and the industrial area of Bombala will contribute towards increased economic stimulation.

4. Civic Leadership

Council will demonstrate civic leadership by taking the initiative to identify vacant parcels of land to place on the market for sale to contribute towards filling some of the land shortage gap in Cooma for residential development, and to take the opportunity to place the three Bombala industrial land parcels on the market.

9.3.6 ADOPTION OF RECOMMENDATIONS FROM THE LOCAL TRAFFIC COMMITTEE MEETING HELD ON 18 MARCH 2021

Record No:

Responsible Officer:	Chief Operating Officer
Author:	Road Safety Officer
Key Theme:	3. Environment Outcomes
CSP Community Strategy:	9.1 Transportation corridors throughout the region are improved and maintained
Delivery Program Objectives:	9.1.1 Management of road corridors is effective and efficient
Attachments:	1. Local Traffic Committee Business Paper - 18 March 2021 (<i>Under Separate Cover</i>)
Cost Centre	Road Operations
Project	Local Traffic Committee

EXECUTIVE SUMMARY

The Snowy Monaro Regional Council Local Traffic Committee held their meeting on the 18 March 2021. The Committee's recommendations are presented for Council's consideration.

The following officer's recommendation is submitted for Council's consideration.

COMMITTEE RECOMMENDATION

That the recommendations of the meeting of the Local Traffic Committee held on 18 March 2021 be adopted:

A. LTC7/21 MOUNT GLADSTONE HILL CLIMB

That Council approve the application from Cooma Car Club to conduct the Mount Gladstone Hill Climb over the weekend of the 10th and 11th April and 20th and 21st November 2021 temporary close Mount Gladstone Road from 8:00am-5:00pm.

B. LTC8/21 DELEGATE ANZAC DAY MARCH

That Council approve the request from Delegate Sub-Branch of RSL NSW to conduct an Anzac March on the 25th April 2021, requiring temporary road closures of Bombala St between Church St and Victoria Parade and Campbell Street between Bombala Street and William Street from 10:30am-11:45am.

C. LTC9/21 BAKER STREET, DENISON STREET ADAMINABY INTERSECTION

That Council approve the change from a Give Way sign to a Stop sign – as an interim solution, until parking requirements in this area can be assessed.

D. LTC10/21 COBBON CRESCENT – JINDABYNE

That Council:

- A. Approve the installation of NO STOPPING signs in Cobbon Crescent between the two arms of Townsend Street, outside of Lot 1 Strata Plan 16516 and Lot 3 Strata Plan 15738.

- B. Approve the installation of a frangible barrier be placed on the nature strip to stop vehicles and boats being parked there.
- E. **LTC11/21 TRAFFIC LIGHT – BOMBALA STREET 7 SHARP STREET ROUNDABOUT**
That Council approve the removal of an existing LOADING ZONE and the installation of NO STOPPING signs to allow for the installation of a traffic signal adjacent to the roundabout at the intersection of Sharp Street and Bombala Street. This is in accordance with the State Significant Infrastructure approval for the Snowy 2.0 project.

BACKGROUND

RECOMMENDATION OF THE SNOWY MONARO REGIONAL COUNCIL LOCAL TRAFFIC COMMITTEE MEETING – 18 MARCH 2021

7.1 MOUNT GLADSTONE HILL CLIMB

BACKGROUND

Council has received a request from the Cooma Car Club to once again conduct Mount Gladstone Hill Climb over the weekend of the 10th and 11th April and 20th and 21st November 2021. This will require the temporary road closure of Mount Gladstone Road from 8:00am-5:00pm.

COMMITTEE RECOMENDATION

That Council, endorse the recommendation from the Local Traffic Committee to:

- I. Approve the application from Cooma Car Club to conduct the Mount Gladstone Hill Climb over the weekend of the 10th and 11th April and 20th and 21st November 2021 temporary close Mount Gladstone Road from 8:00am-5:00pm.

7.2 DELEGATE ANZAC DAY MARCH

BACKGROUND

Council had received a request from Delegate Sub-Branch of RSL NSW to conduct an Anzac March on the 25th April 2021. This will require a temporary road closures of Bombala St between Church St and Victoria Parade and Campbell Street between Bombala Street and William Street from 10:30am-11:45am.

COMMITTEE RECOMMENDATION

That Council, endorse the recommendation from the Local Traffic Committee to:

- I. Approve the request from Delegate Sub-Branch of RSL NSW to conduct an Anzac March on the 25th April 2021, requiring temporary road closures of Bombala St between Church St and Victoria Parade and Campbell Street between Bombala Street and William Street from 10:30am-11:45am.

7.3 BAKER STREET, DENISON STREET ADAMINABY INTERSECTION

BACKGROUND

Council has received a concern from a bus driver regarding the intersection at Denison Street and Baker Street, Adaminaby with concern of vehicles failing to give way.

COMMITTEE RECOMMENDATION

That Council, endorse the recommendation from the Local Traffic Committee to:

- I. Approve the change from a Give Way sign to a Stop sign – as an interim solution, until parking requirements in this area can be assessed.

7.4 COBBON CRESCENT - JINDABYNE

BACKGROUND

Council has received a request to install NO STOPPING signs in Cobbon Crescent, Jindabyne, between the two arms of Townsend Street. Residents have complained of vehicles being parked close to the intersections and making it difficult for vehicles to leave the driveway of THE CRACK. However, there is also concern that if NO STOPPING signs were installed, vehicles would simply park on the grass nature strip. While it is illegal to park on a nature strip, without adequate enforcement it is not going stop. The installation of a frangible barrier (e.g. plastic bollards and pipes) would alleviate this issue.

COMMITTEE RECOMMENDATION

That Council, endorse the recommendation from the Local Traffic Committee to:

- I. Approve the installation of NO STOPPING signs in Cobbon Crescent between the two arms of Townsend Street, outside of Lot 1 Strata Plan 16516 and Lot 3 Strata Plan 15738.
- II. Approve the installation of a frangible barrier be placed on the nature strip to stop vehicles and boats being parked there.

7.5 TRAFFIC LIGHT – BOMBALA STREET 7 SHARP STREET ROUNDABOUT

BACKGROUND

As part of the conditions of approval for the Snowy 2.0 project, a traffic light and sensor is to be installed adjacent to the roundabout at the intersection of Sharp Street and Bombala Street.

As shown in the plan, it is a single traffic light to control traffic in Bombala Street between Sharp Street and Massie Street. The purpose of this, is to allow for the free flowing of traffic along Sharp Street heading west towards Jindabyne.

If traffic is caused to bank up from the roundabout as far as the bridge over Cooma Creek (where the traffic sensor is planned to be located), the traffic light will show a red light facing the traffic in Bombala Street between Sharp Street and Massie Street only. The Mitigation Report states that the traffic signal will only operate on Friday afternoons and Sundays during the ski season.

To enable this to happen, Council will need to approval the removal of an existing LOADING ZONE and the installation of NO STOPPING signs.

COMMITTEE RECOMMENDATION

That Council, endorse the recommendation from the Local Traffic Committee to:

- I. Approve the removal of an existing LOADING ZONE and the installation of NO STOPPING signs to allow for the installation of a traffic signal adjacent to the roundabout at the intersection of Sharp Street and Bombala Street. This is in accordance with the State Significant Infrastructure approval for the Snowy 2.0 project.
-

OFFICER COMMENT

That Council, should be aware the subject of traffic lights at the Bombala and Sharp St Roundabout is being briefed as a separate report during the 15 April 2021 Council meeting.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Snowy Monaro Regional Councils endorsement of the Local Traffic Committee's recommendations will allow for a variety of events to take place that foster meaningful community outcomes and connections. Providing safer intersections in Adaminaby will result in a safer community and hosting Anzac Day celebrations allows the community to participate in events that are meaningful and provide historic community connections. Holding events in the Snowy Monaro Region like the Mount Gladstone Hill Climb allows for the community to participate in events in their local community and meet new people.

2. Environmental

None.

3. Economic

Snowy Monaro Regional Council's endorsement of the recommendations of the Local Traffic Committee, will allow for increased economic growth through the Mount Gladstone Hill Climb which will bring in increased tourism to local businesses and the community.

4. Civic Leadership

Snowy Monaro Regional Council continues to exercise their delegated functions related to the Guide to the Delegation to Councils for the Regulation of Traffic in which Council has responsibility for the Local Traffic Committee.

9.4.1 DRAFT OPERATIONAL PLAN INCLUDING BUDGET AND FEES AND CHARGES

Record No:

Responsible Officer:	Chief Executive Officer
Author:	Coordinator Strategy Development
Key Theme:	4. Leadership Outcomes
CSP Community Strategy:	12.1 Our community has multiple opportunities to be consulted and engaged in the development of plans, services and policies that affect the region
Delivery Program Objectives:	12.1.1 Council is a trusted community partner providing value for money through delivering according to Council's adopted Delivery Program
Attachments:	1. Draft Operational Plan 2021-2022 <i>(Under Separate Cover)</i> 2. Draft Revenue Policy 2021-2022 <i>(Under Separate Cover)</i> 3. Draft Fees and Charges 2021-2022 <i>(Under Separate Cover)</i>
Cost Centre	WO1764

EXECUTIVE SUMMARY

The operational plan attached is developed around seeking to maintain the normal services provided by Council within a difficult financial time for Council and the community. It outlines a range of activities that are provided on an ongoing basis as well as specific activities to be undertaken, designed to meet community needs or regulatory requirements.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council place the operational plan and associated revenue policy and fees and charges on public exhibition for the statutory period of 28 days.

BACKGROUND

Each year Council is required to prepare an operational plan showing the detailed activities that the Council will undertake over the next twelve months to achieve the goals and outcomes established by Council within the delivery program.

A large proportion of the support Council provides the community each year is the ongoing provision of services or the maintenance of infrastructure that is used by the community. While most of this remains unchanged, the operational plan includes a summary of the major activities that Council provides on an ongoing basis. This enables the community to identify what we are doing.

In addition, there are a number of large projects being delivered for the benefit of the community. While there are many projects, this year's document highlights some of major projects with a brief

description of the project, and a target date for either the completion of the whole project, or the stage of the project that will be delivered. In a number of cases, the start and finish dates for the activity or the measurement and target will be determined once the exhibition period has reached its end, and there is more certainty that all the activities will be accepted by the Councillors, after consideration of community input.

The revenue policy will be incomplete at this stage due to a new rating structure currently under community consultation. At the completion of consultation, a separate post consultation report will be prepared for consideration by Council.

For ease of reading the operational plan it is split into three separate documents:

1. Operational Plan 2021-2022: Details of the activities of Council proposed to be carried out.
2. Revenue Policy: Details about how Council will raise its funds. This looks at the philosophy for charging as well as the rates to be charged.
3. Fees and Charges: This lists the various fees that Council will charge for different services.

Financial Situation

Council has been delivering services with an operating deficit. The level of income being generated is not sufficient to provide services, maintain and replace assets used by the community each year. Operating deficits is not a sustainable position for the Council to adopt on a regular basis. Council has reached a point where its cash reserves are being depleted, impacting the delivery of future services if changes are not made. Council's cash position, while significant, is restricted to the performance of undertaking specific capital works or tied to projects within water, sewer and waste activities from where the income has been raised.

Work has continued from previous years, critically reviewing budgets to identify areas where savings can be made. The current year actual expenditure and income have been reviewed against proposed budgets to identify those areas where adjustments can be made to improve the budget position. Discretionary spending has been scaled back and non-funded capital programs deferred. Currently, the draft 2021/22 budget has improvement to the operating deficit compared to the 2020/21 budget by \$2.1 million. Little contingency exists in service areas to add additional services, and Council should maintain a strong approach to financial control. There is more work to be done on performance monitoring actual expenditure compared to budget that will be key to ensuring the efficient use of financial resources. Ongoing service reviews will be required to ensure Council delivers effective and efficient services to the community.

To reduce the outflow of cash the following changes have been made in the budget:

- *Reduced staffing numbers (12 positions budgeted at \$1,293,000):* Council has been operating with a number of vacancies. In addition to the vacancy assumption a number of these positions will not be filled. Areas impacted include:
 - Asset Management
 - Governance
 - Strategic Planning
 - ICT
 - Infrastructure
-

- Corporate Projects
- Water/wastewater (4)
- Workforce Management (Secondment for 12 months to another funded role)
- Organisational Development (Secondment for 12 months to another funded role)

The budget has also improved as several temporary positions (5 roles budgeted at \$557,000) put in place for the implementation of the new software system have also now been removed from the budget.

- *Delaying building/structures maintenance (\$705,000)*: Council will defer maintenance on its buildings and structures where possible. This will impact on the administration buildings, saleyards, community buildings, public amenities and other buildings in the property portfolio.
- *Risk Management (\$140,000)*: Council will hold a smaller contingency for legal costs and insurance excesses. Currently there are a number of separate budgets within different areas, with a risk adverse approach to determining the budget. Going forward a single amount will be used wherever the costs are incurred. This does increase the risk of needing to adjust the budget if higher costs are incurred, but historical figures indicate the adjustment is a reasonable budget.
- *Administrative Costs (\$207,000)*: Reduce the level of costs for leasing of equipment and photocopying. This includes upgrading machines from old costly leases as well as seeking to reduce the overall level of photocopying, particularly colour copying.
- *Donations (\$78,000)*: Reduce from two funding rounds for donations to one funding round of \$50,000 and payment of the previously agreed regular donations.
- *Building Inspections (\$280,000)*: Employ resources to undertake more work to compete for building inspection works. Based on estimates of fees chargeable and the costs this should return a profit on the activity.
- *Development and Building Compliance (\$100,000)*: Employ resources to undertake more work to compete for building inspection works. Based on estimates of fees chargeable and the costs this should return a surplus on the activity.
- *Infrastructure Private Works (\$100,000)*: Once staffing positions are filled this will allow the Council to move back into undertaking these works.

To balance the cash outflows the budget position needs to be improved by a further \$1.5million. While the operational plan is on public exhibition the process of reviewing the options will continue with the target being to have these changes identified prior to 1 July 2021.

Council is undertaking rates harmonisation process and consultation has commenced across the community, which is a significant task. Once this process has been completed, and the revenue policy approved, an assessment of the long term financial plan future financial position can be assessed, which will form the basis of a special rates variation recommendation to Council. Council will need to consider this issue on the overall community as it is still unclear the extent of past weather events and COVID-19 has had on the community. Additionally, the pressure on housing

availability and affordability is widespread across Council area due to the major construction works on Snowy Hydro 2.0.

Council's need to maintain strict financial control is finely balanced with supporting the growth of the local economy. Council should consider pursuing infrastructure programs that, to a large extent, are grant funded and avoid, where possible, loans that burden future years operating income.

Service Activity Impacts

There are services where there has been a notable increase in the cost of providing the service.

- *Aged Care (\$300,000)*: increased employment costs associated with maintaining a lower patient to carer ratio imposed by the Commonwealth Government.
- *Economic Development (\$180,000)*: Additional consulting services proposed to provide further resources to deliver economic growth into the region.
- *Bridge Maintenance (\$100,000)*: Continue with the project to identify the status of the bridge network to assist in prioritising works. Further future capital funding will be required to address a substantial backlog.
- *Governance (\$270,000)*: Election. As the coming year is an election year there is the need to fund the cost of the election.
- *Emergency Service Levy (\$500,000)*: For the last couple of years the NSW government has been funding the increased cost of insurance for FRS volunteers. This coming year that funding will stop and the costs will need to be covered by Council.
- *Insurance Premiums (\$600,000)*: A combination of the claims history and the tight insurance market have led to increases in the cost of premiums.

Significant Activities

Council undertakes a range of activities other than business as usual service delivery. Some of the more significant in this period are:

- *Bobeyan Road Upgrade: (\$20 million)*: Snowy Monaro Regional Council (SMRC) has been successful in gaining funding as part of a NSW Government election commitment within the Transport Cluster's Major Roads Upgrades to seal the NSW section of Bobeyan Road to improve the safety and drivability on this road. Council have engaged Public Works Advisory to supply and project manage specialist services for the \$20 million project.
 - *Lake Jindabyne Shared Trail: (\$11.7 million)*: The project will involve the construction of approximately 60km of trail. This combines 30km of new trail and reconstruction of the existing trail network. The project scope will also include planning and construction of supporting infrastructure such as trail heads, car parking and signage. The project milestones will therefore reflect the realistic timeframes involved in completing the various planning, and construction timeframes, and will take approximately four years to complete.
 - *Monaro Sports Hub (\$15 million)*: In March 2019, Member for Monaro John Barilaro announced a \$15million funding commitment to construct a new sports hub in Cooma. The proposal includes a new indoor sports facility, new synthetic athletics track, and new Australian rules football oval, and cricket oval; as well as the existing netball and tennis
-

facilities. Concept designs were placed on public exhibition throughout October 2019 to seek feedback from the community. For the SMRC Operational Plan 2021-2022, detailed designs are to be prepared, ready for approvals and construction. Construction is expected to be completed January 2023.

- *Bombala and Delegate Water Treatment Plant Augmentation: (\$15 million):* The existing Bombala and Delegate water supply systems face a number of challenges related to the reliable position of safe, high quality drinking water to their communities. Residents of Bombala and Delegate have expressed severe dissatisfaction about water quality and in response, the NSW Government has allocated substantial funding for upgrades to the water systems servicing these towns.
- *Adaminaby Sewage Treatment Plant (STP) Augmentation (\$11 million):* The Adaminaby STP is currently in very poor condition. Implementing the Adaminaby STP augmentation is required to meet NSW Environment Protection Authority's (EPA) Pollution Reduction Program conditions within the current licence for Adaminaby STP. The new STP will allow for increased capacity for future town growth, and also to meet EPA licence requirements.

Note: The budget amounts above are for the entire project. Only part of the project will be carried out in the 2021/22 operational plan year.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

The advantages to the community of undertaking the activities proposed are seen to outweigh the disadvantages of not undertaking the service provision and specific activities planned.

2. Environmental

A range of activities are included to properly manage the impact of Council's operations on the environment. There are also services included that manage the impact on people of the built and social environments that provides benefits to the community.

3. Economic

The Operational Plan continues with a deficit that is long term unsustainable. Considering the current economic environment and the impacts of reducing services or increasing income, the approach of exercising financial restraint while the underlying problems are addressed and the economy recovers are considered a reasonable approach.

4. Civic Leadership

The Operational Plan sets out what the Council will do in the coming twelve months, allowing the community to assess if they feel the organisation is efficiently and effectively using the available resources.

9.4.2 FLEET SERVICE INFORMATION

Record No:

Responsible Officer:	Chief Strategy Officer
Author:	Chief Strategy Officer
Key Theme:	4. Leadership Outcomes
CSP Community Strategy:	11.1 Public services and processes are delivered reliably and efficiently in response to community needs
Delivery Program Objectives:	11.1.2 Centres of Business/Operational Excellence drive improved organisational efficiency and effectiveness and reduce duplication
Attachments:	Nil

EXECUTIVE SUMMARY

Council runs a variety of plant and equipment to support the delivery of service to the community. Where ownership of the plant and equipment is seen as the most effective solution those items are managed by an internal service provider, supported by external resources as required.

Benchmarking is used to determine whether the Council is using the correct mix of fleet and plant and comparative costs utilised to look at which service delivery option to use.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council note the information in the report.

BACKGROUND

Plant and equipment is an essential component of all Council operations to ensure the organisation has a suitable, reliable and safe motor vehicles and construction plant to meet their service function requirements as set out in Council's Delivery Program and Operational Plan (DP&OP).

Council are responsible for the whole of life management of the vehicles and plant that it owns. Council also manages all maintenance requirements for district Rural Fire Service (RFS) plant and equipment, including the disposal process for RFS plant and equipment.

Council's Fleet service manage a total of 1,285 plant units with a current estimated value of \$15,953,167 (2020/21) comprising,

- Light vehicles
 - Heavy vehicles
 - Earthmoving Plant
 - Ground care plant and equipment
 - Minor Plant
-

Of these, 544 are Rural Fire Service items.

Council has 318 units that have full or conditional RMS registration and 115 RFS units undergo a full road worthy inspection annually.

The service is operated out of three mechanical and one metal fabrication workshops to ensure their assets are maintained to the highest standard, minimise downtime and all WH&S requirements are met, 24 hour assistance for Council and RFS assets is also provided. A mobile service is also utilised.

A range of industry recognised best practices have been implemented to manage fleet and plant. These are based on the Institute of Public Works Engineering Australasia Plant and Vehicle Management Manual and cover the following areas:-

- Measuring utilisation
- Addressing low utilisation
- Establishing internal hire rates
- Establish 10 year replacement program
- Establish whole of life costs
- Establish optimum replacement schedule
- Monitor downtime and maintenance costs
- Manage downtime and maintenance
- Effective communication with end users when preparing specifications

To achieve efficient and effective service provision the strategy is to:

- Monitor use and condition of plant to maximise usage
- Review replacement plans
- Maintain asset registers

In addition, the fleet service monitor internal hire rates against commercial hire rates to ensure a cost effective service.

The day to day management of these assets is supported by an Asset Management program (Fleetmex) which enables.

- Maintenance of a complete asset register
 - Recording a complete asset history
 - Development of maintenance policies
 - Program maintenance schedules
 - Monitor utilisation
 - Monitor downtime and causes
 - Maintain asset valuations
-

9.4.2 FLEET SERVICE INFORMATION

Utilisation of the fleet is also compared against benchmarks to consider whether there is a need for a changed mix of fleet, plant and equipment. The Institute of Public Works Engineering Australasia benchmarks are used for this purpose. The benchmarks are based on either the hourly usage or the distance travelled, depending on which method is the best indicator of usage for that category of equipment.

Equipment	Qty	B/mark	Actual
		Hrs	Average
		Kms	Hrs/Kms
Backhoes	6	600	480
Compactors	2	1,000	993
Garbage Truck Bodies	6	1,000	963
Graders	7	1,000	723
Heavy Trucks	18	35,000	24,291
Medium Trucks	18	20,000	22,078
Light Trucks	13	10,000	23,454
Loaders	6	800	687
Mowers Ride On	18	500	180
Rural Fire Service Tankers	107	0	2,476
Road Patcher Trucks	4	0	1,022
Rollers	9	500	732
Street Sweeper	1	1,700	1,840
Tractors	7	900	337
Utilities/4wd/Vehicles	128	20,000	23,577

Currently there is a review underway into the variations from the benchmark. It should be noted that there can be many reasons for why plant items are not operated at the benchmark level. The important thing in using benchmarks is the process of assessing against them to identify if the current usage is an effective use of the plant based on Council's circumstances and situation, not necessarily meeting a level that is based on an optimal environment. For example increased distances can lead to the need for a higher number of light vehicles to transport team members to worksites and lower utilisation levels compared to the benchmark or may lead to higher utilisation due to the distances being travelled.

Fleet Services look to increase efficiency by applying industry best practices to the daily management of Council fleet to ensure Fleet Services can provide total fleet management more effectively and cost efficient than the private sector.

Key measures used to assess performance include:

Issue	Performance Measure	Performance Target	Current Performance
Suitable Fleet/Plant/ Asset Mix			
	Annual utilisation	Within industry established levels	81% average utilisation achieved for major plant
	Plant replacement program undertaken	Nil unexplained variations	100%
Assets properly managed			
	Accurate description and ownership of plant assets is maintained	Register updated with each acquisition/ disposal	Register up to date.
	Compliance with RMS annual roadworthy inspection, Work Cover, Council requirements.	100%	100%
	Plant maintained to manufacturers specification to maintain warranty	100%	100%

QUADRUPLE BOTTOM LINE REPORTING

1. Social

N/a

2. Environmental

Council has a responsibility to the environment with its purchase selections therefore plant operating costs are a major contributing factor when selecting plant. Council is committed to incorporating more fuel efficient vehicles into their fleet, and where possible preference is given to technology that reduces emissions and improves efficiencies, and does so at every opportunity.

Fleet recommend and implement vehicle purchasing strategies to minimise Council's operating and changeover costs, therefore enhancing replacement estimates and reducing Council's environmental footprint.

3. Economic

Council uses benchmarking and market comparisons to determine if the methods of providing fleet and plant is cost effective.

4. Civic Leadership

Council utilises a mix of owned, dry and wet hired equipment. The owned fleet is primarily managed as an internal service provider with the cost of providing the plant reflected in the hire rates. External providers are used for specialist works and to deal with changes in the volume of work required. Each year the plant is reviewed to consider the appropriateness of the hire rates and the utilisation that is occurring.

Recently the service undertook a review of the costs of regular servicing of its light fleet. Heavy plant was excluded as local assistance to conduct maintenance is limited. Internal costs were compared to invoiced costs for services provided by external parties. The indicative cost of outsourcing this work was \$391,000, with the cost of undertaking the works in house being \$252,000.

9.4.3 ANSWERS TO QUESTIONS WITH NOTICE

Record No:

Responsible Officer:	Chief Strategy Officer
Author:	CIS Project Administration Support Officer
Key Theme:	4. Leadership Outcomes
CSP Community Strategy:	10.2 Sound governance practices direct Council business and decision making
Delivery Program Objectives:	10.2.2 Councillors are supported to make informed decisions in the best interest of the community and to advocate on behalf of the community
Attachments:	1. Answer to Questions with Notice

EXECUTIVE SUMMARY

As per clause 3.13 of Code of Meeting Practice a councillor may, by way of a notice submitted under clause 3.9, ask a question for response by the Chief Executive Officer about the performance or operations of the Council.

In order to provide Councillors with updates on questions asked by Councillors, a report has been generated with a summary of questions that are current and have recently been completed, for the period ending March 2021.

OFFICER'S RECOMMENDATION

That Council receive the answers to questions with notice for the period ending March 2021.

SMRC Councillor Questions – In Progress

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Compl Y/N
186	15 October 2020	12.6	Footpaths in the Region Councillor Rogan Corbett Question: Can Council put together a plan for the Federal Government program for Community Infrastructure that will employ people and be a benefit for the whole community, in particular footpaths throughout the region are in need of attention?	Manager Corporate Projects	<p>03/03/2021 – GM: This would require the development of a footpath strategy. A footpath strategy is required to ensure a regional and well planned approach to priorities for funding upgrades and new footpaths throughout the Region. Council adopted the Snowy Monaro Local Strategic Planning Statement on 21 May 2020. Action item 10.2 identified that Council will develop and implement a Footpath and Shared Paths Strategy with a timing of short/medium term; this equates to within the next 5-10 years. Continued investigations for external funding opportunities to develop a Footpath Strategy to inform future Asset Management, Developer Contribution Plans, and Council's next Delivery Program will be undertaken in the meantime.</p> <p>25/01/2021 – GH: This would require the development of a footpath strategy. A footpath strategy is required to ensure a regional and well planned approach to priorities for funding upgrades and new footpaths throughout the Region. There is currently no resources allocated to undertake this work, which would require other strategies or projects to be deferred if this was to become a higher priority. Council is currently delivering the Cooma Streetscape Beautification grant funded project that is focused on footpaths. In addition an application under BLERF has been prepared to address footpath issues around Denison Street, Adaminaby</p> <p>27/11/2020 – GH:</p>	N

SMRC Councillor Questions – In Progress

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Compl Y/N
					No further progress. 02/11/2020 – GH: Initial discussions have held to develop a planned approach to this request.	
190	19 Nov 2020	12.2	Southern Tablelands 4 Wheel Drive Club Councillor John Castellari Question: The Southern Tablelands 4 Wheel Drive Club Inc. have asked me to inquire concerning what action Council has taken to progress Parts A B C D F & J of Resolution 258/19 (18 July 2019)? They have had a legal opinion to the effect that Council resolved not to support parts E, F, I of that resolution but still need to follow through on the outstanding parts of the resolution.	Chief Operations Officer	06/04/21 – JM: Matter completed following Council report 18 March 2021 03/03/2021 – JM: Report prepared for 18 March 2021 Council meeting. 29/01/2021 – JM: A relevant party approached Council in January with a potential solution to the matter. In discussing with neighbour, it was concluded by the parties that the suggested approach was not acceptable. Therefore to enact part A of resolution 258/19 (<i>Negotiate with the owner of lot 15 to realign the road over the track through his property.</i>) Contact will be made with the owner of lot 15 and a letter sent. 30/11/2020 – JM: Resolution 368/19 in part C resolved to “Refer the matter back to the relevant parties indicating that it is a civil matter that should be resolved by the parties without Council’s engagement.” The resolution may have impacted on the location of the track leading to the segment of the road involved in the dispute. Council	Y

In Progress Councillor Questions for Period Ending March 2021 2

SMRC Councillor Questions – In Progress

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Compl Y/N
					<p>did not want to commence discussions that may subsequently need to be changed.</p> <p>As it is apparent that no agreement has been reached, part A of resolution 258/19 (<i>Negotiate with the owner of lot 15 to realign the road over the track through his property.</i>) will now commence.</p>	
193	19 Nov 2020	12.5	<p>Signage for Dog Waste Councillor Brian Old Question: Can Council put some signs up down at the lake walk, for owners to pick up their dog waste.</p>	Manager Infrastructure	<p>06/04/2021 – JM: No further update</p> <p>29/01/2021 – JM: Request still being reviewed.</p> <p>30/11/2020 – GS: This request is being reviewed by staff. It is noted that some signage already exists and will be reviewed. Pet clean up bag dispensers are also installed in two locations. Once an acceptable design/message has been agreed and optimal number of signs determined, signs will be ordered and installed.</p>	N
200	17 Dec 2020	12.7	<p>Fleet Management Report Councillor Sue Haslingden Question: Can Council please receive a comprehensive fleet management report – early 2021 – in respect of the Fleet Management Policy – to understand what the fleet is worth, costs, fuel etc.</p>	Manager Fleet and Plant	<p>01/03/2021 – SS: Fleet Management report included in business paper.</p> <p>30/03/2021 – SS: No further updates at this time.</p> <p>12/01/2021 – SS: A report will be presented to Council in March 2021.</p>	Y
202	18	12.1	Bombala Bicentennial Gardens	Manager	06/04/21 – JM:	N

SMRC Councillor Questions – In Progress

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Compl Y/N
	February 2021		Councillor Anne Maslin Question: Can Council fast-track inclusion of the Bombala Bicentennial Garden as a heritage precinct?	Infrastructure	No further update. 03/03/2021 – JM: As advised against part C of resolution 240/20, heritage assessment has been completed and currently being reviewed by Council's Strategic Planning team.	
203	18 February 2021	12.2	Cooma Main Street Councillor Lynley Miners Question: Has Council had a conversation with TfNSW and or Snowy / Future Gen on the road pavement through Short Street (it is very rough) – it needs the hot mix cover. When the segment trucks start, the noise complaints will be horrific due to the roughness of the surface.	Manager Infrastructure	06/04/21 – JM: In the context of comment on non-PBS vehicle use, use of hot mix cover has been suggested to DPIE as the consent authority. No response received. 1/3/2021 – TP: Response to this question to be tabled next month. 02/03/2021 – TP: Response to this question to be tabled next month.	N
209	18 February 2021	12.8	Michelago Causeway Councillor John Rooney Question: When will construction of the Michelago Causeway commence and when will it be completed?	Manager Corporate Projects	07/04/2021 DR - The design to cater for the deeper water depth within the river compared to the original survey has not been completed. Until this is finalised and the funding determined it will not be possible to determine the timing of the works. 02/03/2021 – GH: - Design priorities are C/L of Ryrie Street and Michelago Road/Booroomba Creek Detail; - Bridge/Causeway draft designs to be revised based on detailed Survey & Geotech data. Issues: - Funding allocated from LRCIP Program does not cover design only. Need to commence planned work on Telstra and Booroomba Creek ASAP. - LRCIP funding of \$872,161.00 to be spent by June	N

SMRC Councillor Questions – In Progress

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Compl Y/N
					2021. - Available timeframe in LRCIP funding is inadequate to permit completed construction; - Initial concept based on LIDAR survey levels; - Detailed Survey of the creek bed indicates an additional 2m depth in creek C/L; - Additional crossing length and low flow capacity required to meet Fisheries minimum requirements; - Est for crossing will need to cover BC (\$400K Dual Lane) + bridge (\$960K Dual Lane) + Telstra relocation (TBA) + Road approaches (TBA) + Micalago Road inc Booroomba BC's (TBA).	
210	18 March 2021	12.1	Historic Society Councillor John Last Question: Did the Historical Society approach the GM to occupy the old building alongside the Heritage Barber Shop. Did the GM say no on the basis that the building is contaminated even though he allowed the tourist bureau to occupy the building. Is he looking for space for the Historical Society?	Chief Executive Officer	06/04/2021 – JB: Yes, the Historical Society approached the CEO to occupy the old building alongside the Heritage Barber shop. The back section of the building in question is contaminated and not connected to services, as the old pipes have collapsed. The estimated repair cost (as at 2018) was \$250,000 to fix the back end of the building. Council has received a number of requests for accommodation from a number of community organisations, however has been unable to identify affordable accommodation solutions.	Y
211	18 March 2021	12.2	Re Zoning Councillor Lynley Miners Question: How is Council going to get the much needed housing shortage in our towns and villages fixed in the short term? We keep coming up against zoning problems which will take a long term solution to fix.	Manager Corporate Projects	06/04/2021 – GMc: Council's Strategic Planning Team has identified land for future growth and development through the Draft Settlements Strategy that will inform part of our new LEP, however, this is not a quick fix. Land that is not currently zoned suitable for development can be subject to a Planning Proposal made by the owner of the subject land, and determined by NSW Planning and Council.	N

SMRC Councillor Questions – In Progress

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Compl Y/N
212	18 March 2021	12.3	<p>Accommodation Crisis Councillor Anne Maslin</p> <p>Question: Can Council use its communications platforms and communications team to ensure all owners of unused accommodation such as houses and cottages in local towns and on farms, are aware of the housing crisis and the urgent need of rental accommodation across the region?</p> <p>The aim being that some rental accommodation might become available in the short term, to alleviate the crisis affecting schools, emergency services and the tourism industry, which cannot find accommodation for staff. Local owners of unused housing may not be aware of the current opportunity to rent out their cottages.</p>	Coordinator Engagement	06/04/2021 – CP: Development of a communications campaign is currently in progress. Consideration being given to the message, resources and appropriate channels. Target date for rollout is by 19 April 2021.	N
213	18 March 2021	12.4	<p>Michelago Causeway Councillor John Rooney</p> <p>Question: Can the Executive guarantee that the grant money for the Michelago Causeway will not be lost, and that the causeway will eventually be built?</p>	Manager Corporate Projects	<p>07/04/2021 – DR: Investigations have led to the need for an increased design and this will have to be fully costed and funding for any the shortfall identified. It is not intended to return the grant funds however it is not currently possible to guarantee that the project can proceed. Once more details are known options will be considered.</p> <p>Council will seek to identify ways to complete the project within the funding envelope allocated. The grant money cannot be used for delivery of anything other than this project, as per signed funding</p>	

SMRC Councillor Questions – In Progress

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Compl Y/N
					<p>agreements.</p> <p>Over the next month draft designs for the Michelago Rd intersection (including bridges and/or box culverts), updates to Telstra infrastructure relocation and fence line readjustment details will be better known. This then will provide a clear indication of what can be achieved within the funding envelope and if additional funding is required.</p>	
214	18 March 2021	12.5	<p>Industrial Land</p> <p>Councillor Brian Old</p> <p>Question: Can Council receive a report on releasing more industrial land in Jindabyne – how are we progressing with that and what will happen to the future of the Leeseville land.</p>	Coordinator Land and Property	<p>06/04/21 – JM:</p> <p>A report will be prepared for a future Council meeting to proceed with releasing more industrial land at Leeseville Estate.</p>	N

9.4.4 RESOLUTION ACTION SHEET UPDATE

Record No:

Responsible Officer:	Chief Strategy Officer
Author:	CIS Project Administration Support Officer
Key Direction:	7. Providing Effective Civic Leadership and Citizen Participation
Delivery Plan Strategy:	DP7.1.1.2 Council's leadership is based on ethics and integrity to enable informed and appropriate decisions in the community's best interest.
Operational Plan Action:	OP7.7 Provide timely, accurate and relevant information to Council to enable informed decision making.
Attachments:	1. In Progress Actions up to the end of March 2021
Cost Centre	3120

EXECUTIVE SUMMARY

In order to provide Councillors with updates on resolutions of Council, a report has been generated with a summary of actions that are current and have recently been completed, for the period ending March 2021.

The In Progress Resolution Action Sheet for period ending December 2020 is attached to this report.

OFFICER'S RECOMMENDATION

That Council receive the In Progress Resolution Action Sheet Update for the period ending March 2021.

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
16	05 April 2018	118/18	<p>Proposed Road Closure & Sale of old Lions Park at Bombala That Council;</p> <p>A. Approve the partial road closure on the corner of High Street and Stephen Street Bombala so that the fence line becomes the boundary of lot 9 DP 995614;</p> <p>B. Engage the services of a land surveyor to provide a plan for the boundary adjustment;</p> <p>C. Authorise the General Manager to execute any documents necessary to complete the boundary adjustment and sale of the property;</p> <p>D. Readvertise the property on the open market for auction with an appropriate reserve; and</p> <p>E. Make the Report public once the matter is settled.</p>	Property Officer	<p>23/03/2021 – JH: No further update on this item due to waiting for reply from NSW Land Registry Service.</p> <p>24/02/2021 - JH: Target date now 30 June 2021, Waiting for return of lodged documents from LRS.</p> <p>12/01/2021 - JH: No further update.</p> <p>27/11/2020 – JH: C. Solicitor is preparing documents to have a certificate of title (CT) created over the portion of the road to be closed so consolidation can take place. Recent verbal feedback from NSW Land Registry Services to the surveyor indicates that a further survey of the original lot may need to occur to complete the registration due to the age of the original plan's survey. This will be reviewed once the CT has been assigned.</p> <p>20/10/2020 - JH: A. Finalised. B. Finalised. C. Solicitor is preparing documents to have a CT created so consolidation can take place. D. Once notified of completed registration the property can be placed on the open market. E. To take place at completion of D.</p> <p>23/09/2020 - JH: C Consolidation Plans lodged, surveyor has advised that a CT was not created and the</p>	20/04/2021	N

					<p>solicitor is now preparing this so that registration can take place.</p> <p>26/08/2020 JH: C. Finalised. D. Finalised. C. Consolidation Plans lodged, Surveyor is following up on progress of same. D. Once notified of completed registration the property can be placed on the open market. E. To take place at completion of D</p> <p>22/07/2020 – JH: C. Consolidation Plans received from Surveyor and signed by CEO, returned to Surveyor for lodging for registration of same. D. Once notified of completed registration the property can be placed on the open market. E. To take place at completion of D.</p> <p>24/06/2020 – JH: E. Finalised. F. Finalised. C D and E: Still waiting finalised consolidation plans from surveyor for this item to be completed. Have sent numerous email requests to Surveyor.</p> <p>28/05/2020 – JH: Surveyor again requested to provide the final plan, no response and will continue to follow up. This plan is in draft form with the Surveyor and would not be cost effective to engage another surveyor to finalise the plan.</p> <p>27/04/2020 - JH: Email sent to Surveyor requesting a definite date for plan to be registered. Surveyor advised he will</p>		
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					<p>review the current draft of this consolidation plan this week and submit for Registration.</p> <p>26/03/2020 - JH: Followed up with Surveyor and was advised this item is going to be delayed due to the large scale workload he has in place.</p> <p>27/02/2020 - JH: Followed up with Surveyor and was advised this item is going to be delayed due to the large scale workload he has in place.</p> <p>15/01/2020 - JH: The Surveyor has advised that he is hoping to have the consolidation plan ready for the end of January 2020.</p>		
20	07 May 2018	162/18	<p>Proposal to Realign the Barry Way Jindabyne and to Address Issues with the Intersections of Barry Way with Eagle View Lane and Bungarra Lane</p> <p>That Council</p> <p>A. Approve the proposal to realign The Barry Way over the constructed road from the intersection with MR286 to the boundary of the national park.</p> <p>B. Approve the proposal to apply to the Crown to transfer those sections of The Barry Way which are Crown reserve road to Council.</p> <p>C. Authorise staff to negotiate with landowners for acquisition of the constructed Barry Way and, where possible, to offer to close corresponding sections of paper road and to dedicate the land to the landowner in compensation.</p>	Land & Property Officer	<p>31/03/2021 – TP: No further update at this point.</p> <p>01/03/2021 – TP: A&C Further follow up email (3/2/021 LB) has been sent to landowner on Eagle View Lane requesting contact be made with Council to discuss the way forward., B. Application is being prepared to apply for sections of Crown Road to be transferred to Council. 4/2/21 Query tabled to Coordinator Development relaying landowner query.</p> <p>22/01/2021 – LB: A&C Follow up email has been sent to landowner on Eagle View Lane requesting that he contact the Land and Property Officer to discuss the way forward.</p>	31/08/2022	N

			<p>D. To engage the services of a surveyor to identify those sections of the Barry Way which are not on line with the constructed road.</p> <p>E. To acquire any Crown land upon which the Barry Way has been constructed through the process of the Land Acquisition (Just Terms Compensation) Act 1991 through the authority of the Roads Act 1993.</p> <p>F. Authorise the General Manager to execute any documents necessary to complete the project.</p> <p>G. Authorise the expenditure and allocate an amount of \$135,000 in the 2018/19 year Budget with funding to be provided from Stronger Communities Project PP-219 (Undertake project to align the road with road reserves).</p>		<p>B. Application is being prepared to apply for sections of Crown Road to be transferred to Council.</p> <p>4/12/2020 – LB: A&B. Waiting on response from landowner who does not live locally.</p> <p>C. Letters are currently being prepared to commence negotiation with landowners adjoining Barry Way on Cobbon Hill. A quote has been sought from Public Works Advisory to carry out the compulsory acquisition of Crown land on Cobbon Hill.</p> <p>03/11/2020 – LB: A&B Surveyor has provided necessary information which has now been provided to the land owner. Provision of this information will now allow action C to be completed.</p> <p>24/09/2020 – LB: A&B. Surveyor has addressed questions relating to the plan at the intersection of Eagle View Lane. The landowner was notified and again posed a number of questions. Most of these have been answered and the answer to the last question will be provided this week.</p> <p>C. Negotiation will commence next week with landowners adjacent to Cobbon Hill. This section of realignment of the Barry Way will involve compulsory acquisition from the Crown.</p> <p>D. This project has been divided into sections so that the surveyor completes the survey work as Council is ready to address each section.</p> <p>E. The section of the Barry Way which passes through Crown land without a road reserve is</p>		
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					<p>at the southern end and will be addressed as that stage is reached.</p> <p>26/08/2020 – LB: A&B Surveyor has notified Council that due to workload this plan may take a little longer. C Landowner has been notified that there is a delay involved in obtaining the information that they have requested. E-G Ongoing.</p> <p>29/07/2020 – LB: A & B Surveyor has been requested to provide the plan for the second section which will involve Eagle View Lane. C. Landowners have been notified that Council is waiting on plan. E-G. Ongoing.</p> <p>26/06/2020 – LB: The draft plan may be expected. The landowner is waiting on this information before proceeding. A. Survey is being done in sections B. Request for sections of Crown road to be transferred to Council will be carried out at the end of the project. C. Negotiations with landowners are ongoing. D. See A. above. E. Acquisition will be carried out as necessary when the plan for individual sections is finalised. F-G Ongoing.</p> <p>28/05/2020 – LB: The surveyor has promised to have the draft plan with the area of road to be closed and the area of the area to be acquired marked on the plan sent to</p>		
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					<p>Council within the next week. This plan will then be sent to the landowner.</p> <p>24/04/2020 – LB: Contacted the landowner on Eagle View Lane who has requested information. He wants to know how much land Council will require for the road and how much land he will receive in compensation. Will there be sufficient space for him to construct an eco-hut. The surveyor has been requested to calculate the area of both areas so that an accurate answer can be provided.</p> <p>26/03/2020 – LB: In view of the fact that the landowner has not contacted the Land and Property Officer to date a letter has been sent asking him to contact the Land and Property Officer to discuss his consent to the creation of the road reserve over the road in its current location through his property.</p> <p>02/03/2020 – LB: The Land and Property Officer met with the landowner and he said he will respond after consultation with his wife.</p> <p>20/01/2020 – LB: Waiting on response from landowner on Eagle View Road. He resides in Tasmania.</p>		
29	21 June 2018	253/18	<p>Council Property - Town View, Waterworks Hill, Bombala</p> <p>That Council</p> <p>A. Approve the proposal to demolish the residence located on lot 1 DP 1216130</p>	Manager Water and Wastewater Operations	<p>31/03/2021 – TP: No further update.</p> <p>28/2/21 - TP: No further update.</p>	30/03/2021	N

			<p>B. Serve notice on the tenant to vacate the premises in accordance with the Residential Tenancy Act.</p> <p>C. Engage the services of a suitably qualified contractor to demolish the residence, clear the site and dispose of any asbestos in accordance with the EPA Act; and</p> <p>D. Authorise the expenditure and allocate an amount in the 2018 Financial Year Budget with funding to be provided from the Former Bombala LGA Reserve.</p>		<p>29/01/2021 - JM: No further update.</p> <p>25/11/2020 – JM: A-D. The demolition of the building will take place with the facility upgrade.</p> <p>03/11/2020 – JM: DPIE Water comments received on 3/11/2020 for Bombala. Currently being reviewed prior to community consultation commencing.</p> <p>24/09/2020 – JD: Both Bombala and Delegate option reports complete and with DPIE for comment. Both now endorsed by Council. Community consultation with both communities will be held once comment from DPIE received.</p> <p>27/08/2020 – BC: A-D. Option Study Report for Bombala sent to DPI Water for comment. Email sent to DPI on 11 August 2020 attaching Delegate Option Study Report and also sought comments from DPI on Bombala Options Study Report.</p> <p>28/07/2020 – MR: A. Under the provision of the State Environmental Planning Policy (Infrastructure) 2007, development for the purpose of water treatment facilities may be carried out by or on behalf of a public authority without consent on land in a prescribed zone. No DA would be required to rebuild the water treatment works in Bombala, however it will need an REF. The demolition of the existing building will be included as part of the REF for the rebuild.</p>		
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				<p>B. The tenant has vacated the dwelling and all utility services have been disconnected.</p> <p>C. Demolition will be a component of the WTP rebuild in accordance with the Options Study and REF.</p> <p>D. Expenditure is expected to be incorporated in the \$10M options funding grant.</p> <p>25/06/2020 – GS: Options study is complete covering Security of supply, alternate water sources and quality issues driving a new water treatment plant with presentation by designer to Councillors scheduled for 2 July 2020.</p> <p>01/06/2020 – MR: No further update until adoption of final options study.</p> <p>22/04/2020 – GS: Demolition of BWTP Cottage on hold pending Bombala/Delegate Water Supply Options Study recommendations.</p> <p>23/03/2020 – MR: Demolition of BWTP Cottage to coincide with Bombala WTP refurb or rebuild in accordance with Bombala/Delegate Water Supply Options Study recommendations.</p> <p>02/03/2020 – MR: Demolishment of the residence will depend on the outcome of the Options Study and recommendations. Options Study will be provided to Council when received.</p> <p>14/01/2020 – AS:</p>		
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					Still waiting on the Bombala/Delegate Water Options Study Report – expected finalisation April 2020.		
57	6 September 2018	314/18	<p>Proposed Acquisition of Land in Cooma That Council</p> <p>A. Acquire Lots 400 and 434 DP 750535 and lot 461 DP 41999 by compulsory process under the Land Acquisition (Just Terms Compensation) Act 1991 by authority contained in the Local Government Act 1993 for the purpose of saleyards.</p> <p>B. That the land be dedicated as Operational land in accordance with the Local Government Act 1993</p> <p>C. That minerals be included in this acquisition</p> <p>D. That this acquisition is not for the purpose of resale</p> <p>E. That the necessary applications be made to the Minister for Local Government and the Governor.</p> <p>F. That the Common Seal be affixed to all documentation required to be sealed to give effect to this resolution.</p> <p>G. That following the acquisition of the three Crown allotments, the eleven lots comprising the Cooma saleyards be consolidated into a single allotment.</p> <p>H. That this project be funded from the former Cooma Monaro Shire Council reserve fund.</p>	Property Officer	<p>23/03/2021 JH: Acquisition process has been completed and consolidation of lots has begun by the Surveyor.</p> <p>28/2/21 TP: A-F Completed; G Consolidation process in progress; H All costs will be funded from the former Cooma Monaro Shire Council reserve fund.</p> <p>12/01/2021 – JH: The acquisition process is finalised, Gazette notice featured in Government Gazette of 11 December 2020. The solicitor is preparing First Title on each lot.</p> <p>27/11/2020 – JH: A to F: Awaiting the acquisition notice number to be issued from the Office of Local Government, which is required prior to publishing the gazette notice.</p> <p>20/10/2020 - JH: A to F: After PAN notification date of 13 November OLG will send the relevant paperwork to both the Minister and Governor for approval. Once documents are approved OLG will send notice and then gazettal will occur 120 days after this notice.</p> <p>G: This will take place once the acquisition has been approved and finalised by OLG and Crown.</p>	28/02/2021	N

					<p>H: All costs will be funded from the former Cooma Monaro Shire Council reserve fund.</p> <p>23/09/2020 JH: A to F: Proposed acquisition notice (PAN) lodged now waiting for Acquisition Number to prepare Gazette Notice. Compensation monies deposited to Crown as per PAN.</p> <p>26/08/2020 - JH: A to F: Notice from OLG to lodge PAN (proposed acquisition notice) and PAN lodgement was completed and lodged with Crown, NTSCORP and NSWALC. There is a 90 day period that OLG has now to complete the notice and gazette the acquisition, subject to no submissions are received from NTSCORP and NSWALC. Submissions from NTSCORP and NSWALC are not expected as this was reviewed prior to the PAN being sent during the original application, but is a requirement of the PAN.</p> <p>G: This will take place once the acquisition has been approved and finalised by OLG and Crown.</p> <p>H: All costs will be funded from the former Cooma Monaro Shire Council reserve fund.</p> <p>22/07/2020 – JH: A to f: Updated Valuation report submitted to Crown to enable a faster completion of this acquisition once approval received from OLG. Latest email received from OLG is that they are following up on our application and have not forgotten about it. No further response from Crown as to permission to begin project whilst waiting for OLG to send</p>		
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					<p>documentation of approval. None of these items can be finalised until a response from OLG is received.</p> <p>G: This will take place once the acquisition has been approved and finalised by OLG and Crown.</p> <p>H: All costs will be funded from the former Cooma Monaro Shire Council reserve fund.</p> <p>24/06/2020 – JH: A to H: Latest email received from OLG is that they are following up on our application and have not forgotten about it. No response from Crown as to permission to begin project whilst waiting for OLG to send documentation of approval. None of these items can be finalised until a response from OLG is received.</p> <p>28/05/2020 – JH: Email received from OLG on 20/5/2020 advising they can confirm that it has been processed, unfortunately they are unable to advise as to when/if it will be approved. Following up with Crown as to the option to gain approval for works to begin prior to acquisition taking place. Unfortunately with most staff working remotely responses are slower than usual.</p> <p>27/04/2020 - JH: Numerous requests have been sent to Office of Local Government asking for this matter to be finalised. Council does not have the option to gain approval for acquisitions from anyone other than OLG.</p> <p>26/03/2020 - JH:</p>		
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					<p>Waiting on response from OLG.</p> <p>27/02/2020 - JH: All information is with OLG and waiting for approval to come through.</p> <p>15/01/2020 - JH: Waiting on response from Crown to advise that the Special Lease will be extinguished after acquisition has been completed to finalise documents required by OLG.</p>		
74	4 October 2018	353/18	<p>Clr Castellari Notice of Motion - Rooftop Solar That Council</p> <p>A. Support the Albury City Council motion regarding legislative changes to enable the implementation of a program similar to that implemented by Darebin City Council in Victoria;</p> <p>B. Advocate for the legislative changes to local members and relevant Ministers;</p> <p>C. Carry out due diligence with a business case which includes funding options, power under current legislation that would provide solar subsidy schemes for residence and businesses within the SMRC council area; and</p> <p>D. Provide for public consultation process once the above has been carried out.</p>	Executive Assistant to Chief Executive Officer, Mayor and Councillors	<p>6/4/21 – JB: Nil update received.</p> <p>03/03/2021 – PB: Nil update received.</p> <p>03/03/202 - PB: Nil update received.</p> <p>28/01/2021 – JB: The CEO requested an update from LGNSW regarding to their advocacy on behalf of the local government sector (as per resolution 100 Solar Buy Back - from the 2018 LGNSW Conference).</p> <p>Following is their update:</p> <p>LGNSW advocated for changes to legislation, including the Local Government Act, to provide incentives and mechanisms for households to adopt renewable energy systems through:</p> <ul style="list-style-type: none"> • Writing to the (then) Minister for the Environment and Minister for Local Government, Gabrielle Upton 	Ongoing	N

				<ul style="list-style-type: none"> • Follow up letter with Minister for the Environment, Matt Kean and Minister for Local Government, Shelley Hancock (see attached) • Submission to <u>Treasury Laws Amendment (Improving the Energy Efficiency of Rental Properties) Bill 2018</u> (Federal) • Input to the Department of Planning, Industry & Environment project to identify how NSW councils could be further supported to reduce emissions (report not public). <p>While a response was not received from the Minister for the Environment and Minister for Local Government, Gabrielle Upton from the 2018 conference letter, a response was received from Minister Upton the previous year on the same policy matter. The response noted the State Government's actions to improve energy efficiency, however did not address the request to amend the Local Government Act.</p> <p>LGNSW continued to advocate to the NSW Government but has not yet received a response from Minister Kean or Hancock.</p> <p>Unfortunately the Federal Treasury Laws Amendment (Improving the Energy Efficiency of Rental Properties) Bill 2018 has since lapsed. However the second reading speech notes elements of LGNSW's submission regarding split incentives, indicating that there is support for this kind of measure at the federal sphere of government.</p> <p>The <u>LGNSW Policy Platform</u> has also been updated to support new and fairer financing opportunities</p>		
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					<p>for local government including for fees and charges, a range of funding mechanisms to allow councils to build climate resilience in their communities, and enabling the update of zero and low carbon technologies through appropriate investment, concessions and legislation (see Finance Position Statement and Climate Change Position Statement).</p> <p>LGNSW will continue to advocate on this matter and others matters of importance to our members and especially those arising from annual conference resolutions.</p> <p>26/11/2020 – JT: Investigation underway for further information.</p> <p>23/10/2020 – JT: No further update.</p> <p>28/09/2020 – JT: No further update.</p> <p>03/08/2020 – JT: No further update</p> <p>29/06/2020 – SC: A. Motion supported at LGNSW Annual Conference. B. Raised in conversation with Local Member and LGNSW. C & D. No action.</p> <p>29/05/2020 – SC: No further update.</p> <p>29/04/2020 – SC: No further update.</p>		
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					<p>04/03/2020 – SC: No further update.</p> <p>06/02/2020 – SC: No further update.</p> <p>03/12/2019 – SC: B. The CEO requested an update from LGNSW in regarding to their advocacy of behalf of the local government sector (as per resolution 100 Solar Buy Back - from the 2018 LGNSW Conference).</p> <p>LGNSW has made representations to the previous Minister for the Environment and Minister for Local Government prior to the latest cabinet reshuffle.</p> <p>The matter was also raised in LGNSW's submission to the Senate Standing Committee on Environment and Communications Inquiry into Treasury Laws Amendment (Improving the Energy Efficiency of Rental Properties) Bill 2108.</p> <p>Further to this, LGNSW also raised this matter at their liaison meeting with the Office of Environment and Heritage and will continue to advocate on the issue as opportunities arise.</p>		
88	1 November 2018	394/18	<p>Planning Proposal 461 Barry Way, Moonbah to Amend Snowy River Local Environmental Plan 2013</p> <p>That:</p> <p>A. The report from the Senior Strategic Land Use Planner on the Planning Proposal 461 Barry Way (Lot 101 DP 817374) be received.</p> <p>B. The Planning Proposal be submitted to the Minister of NSW Planning & Environment for a Gateway Determination in accordance with</p>	Senior Strategic Land Use Planner	<p>22/03/2021 – AA: No further update.</p> <p>26/02/2021 – AA: No further update, further update will be provided at conclusion of SAP Masterplan</p> <p>14/01/2021 – AA: No further update.</p> <p>26/11/2020 – AA:</p>	Ongoing	N

			<p>Section 3.34 of the <i>Environmental Planning and Assessment Act 1979</i>.</p> <p>C. The Department of Planning and Environment be advised that Council wishes to be issued with an authorisation to use delegation for the Planning Proposal.</p> <p>D. In the event NSW Department of Planning & Environment issues a Gateway Determination to proceed with the Planning Proposal, consultation be undertaken with the community and government agencies in accordance with Schedule 1, Division 1, Clause 4 of the <i>Environmental Planning and Assessment Act 1979</i> and any directions of the Gateway Determination.</p>	<p>No further update.</p> <p>30/10/2020 – AA: No further update.</p> <p>25/09/2020 – AA: No further update.</p> <p>28/08/2020 – AA: No further update. Proposal is waiting for proponent to respond to agency concerns and is on hold to the conclusion of the SAP Masterplan. The following sections of the Council resolution have been completed. A. No action required. B. Completed. C. Completed. D. Referred to relevant Government Agencies. An objection was received from OEH. Further information was requested from proponent. Awaiting response.</p> <p>30/07/2020 – AA: No further update.</p> <p>22/06/2020 – AA: No further update.</p> <p>03/06/2020 – MA: No further update and not expected to be any significant progress until the SAP masterplan is more fully developed.</p> <p>05/05/2020 – AA: An altered Gateway determination was issued by the Department of Planning Industry and Environment extending the timeframe for</p>		
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					<p>completion by 24 months to 7 June 2022. This allows the proposal adequate time to be considered and finalised after the Snowy Mountains Special Activation Precinct Masterplan is completed.</p> <p>19/03/2020 – MA: No response received from DPIE regarding request for extension of time due to SAP Masterplan. In process of following up with DPIE.</p> <p>31/03/2020 – AS: No further update.</p> <p>02/03/2020 – BD: No further update.</p> <p>20/01/2020 – AA: A letter has been forwarded to State Government requesting the Gateway Determination date be extended to coincide with the conclusion of the Go Jindabyne masterplan.</p> <p>06/12/2018 – MA: B. Planning proposal has been submitted to the Minister of NSW Planning and Environment for a Gateway Determination. C. Council has advised Department of Planning and Environment that Council wishes to be issued with an authorisation to use Delegation for the Planning Proposal Cannot be actioned until a determination is given.</p>		
165	21 February 2019	68/19	Parking in the laneway at the rear of the Jindabyne Town Centre That Council	Manager Corporate Projects	<p>31/3/21 - TP: No further update at this point.</p> <p>28/2/21 - TP:</p>	31/08/2021	N

			<p>A. Approve the proposal to enter into public consultation with the shopkeepers and owners in Jindabyne Town Centre regarding changes to the laneway at the rear of the shops.</p> <p>B. Receive a further report regarding the results of the public consultation and the proposed way forward together with detailed costings.</p>		<p>Further advice as to SAP intentions pending. Once more integrated planning has occurred the project will be in a position to progress, in consult with Corporate Projects team.</p> <p>25/01/2021 – GH: Awaiting indication of SAP intentions for the Jindabyne Town Centre precinct.</p> <p>4/12/2020 – LB: A. This project needs to be incorporated within a range of projects currently underway in the Jindabyne town centre to ensure that a good outcome is achieved. Once more integrated planning has occurred the project will be scheduled.</p> <p>23/10/2020 – LB: A. This project has temporarily been place on hold. B. Further report will be presented to Council at the appropriate time.</p> <p>24/09/2020 – LB: A. Amended plan still to be received by Council.</p> <p>26/08/2020 – LB: A. Council has requested a minor adjustment to the concept plan. When the concept plan is amended it is proposed to form a Steering Committee to guide the project to completion. B. Further report will be submitted for Council's consideration when the public consultation has taken place.</p> <p>29/07/2020 – LB:</p>		
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					<p>A. Council is in receipt of the draft survey plan and is currently waiting on the design plan. When both plans are to hand Council will undertake public consultation.</p> <p>B. Following public consultation a further report will be prepared for Council with detailed costings.</p> <p>26/06/2020 – LB: The Road Safety Officer advised that the surveyor has been selected and the project is progressing.</p> <p>A. Public consultation will take place when the survey and design is completed.</p> <p>28/05/2020 – LB: RFQ sent out to four surveyors for quotation for survey and design. This is to be funded by RMS.</p> <p>28/05/2020 – LB: RFQ sent out to four surveyors for quotation for survey and design. This is to be funded by RMS.</p> <p>24/04/2020 – LB: Specification for the tender is currently underway. Collaboration between the Special Projects Officer and the Road Safety Officer is being undertaken in view of the issues encountered with the proposed construction of the public toilets in Jindabyne.</p> <p>26/03/2020 – LB: Tenders will need to be called for the survey and design work. When survey & design is completed, staff will arrange for public consultation.</p> <p>02/03/2020 – LB:</p>		
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					<p>Waiting on survey and design so that public consultation can be arranged.</p> <p>03/02/2020 – LB: Shopkeepers and shop owners in the Jindabyne Town Centre have been notified by letter that Council has been successful in securing grant funding for survey and design of the back lane.</p>		
211	21 March 2019	127/19	<p>Delegate Disadvantaged Housing That Council continue with the current arrangement of Facilities staff managing the tenants and maintenance on the properties pending community consultation, and bring a report back to Council.</p>	Coordinator Land & Property	<p>31/3/21 - TP: Consult with Community Engagement to enable concise information release after Easter period. Intended timing adjusted due to staff resource changes and competing active consultations. Council continuing to manage properties.</p> <p>28/2/21 TP: Forward advice and notice the community to occur in March 2021. Profile flagging the general topic & basic elements of consideration.</p> <p>27/01/2021 – TP: No further update.</p> <p>27/11/2020 – TP: No further update.</p> <p>26/10/2020 – TP: Design of consultation mechanics pending, with input from former Facilities staff to be included.</p> <p>25/09/2020 – TP: It is anticipated that community consultation will be initiated in first quarter of 2021 calendar year.</p> <p>27/08/2020 – TP:</p>	30/06/2021	N

					<p>Council continuing to manage properties. Review of the background and full context relating to this item required by Land & Property unit.</p> <p>24/07/2020 – KH: This area is now under the Land & Property Portfolio. An initial handover has been conducted with a more detailed one to follow explaining what steps have been taken so far and why, and to work together moving forward on this.</p> <p>26/06/2020 – KH: There is no further update as there has been too much occurring with bushfires and COVID.</p> <p>01/06/2020 – KH: No further update.</p> <p>28/04/2020 – KH: No further update.</p> <p>27/03/2020 – KH: No further update.</p> <p>02/03/2020 – KH: Mail out to the community at Delegate seeking their feedback to be arranged asap to gauge thoughts.</p>		
227	17 April 2019	151/19	Consolidation of Reserve no. 530002 Centennial Park and Lot 6 DP 758280 Cooma Visitors Centre as one Crown Reserve for General Community Use That Council	Land & Property Officer	<p>31/3/21 - TP: Further prompts to Crown Land actioned. No further update.</p> <p>28/2/21 – TP: No further update at this point in time.</p>	28/02/2021	N

			<p>A. Request that the Crown add lot 6 DP 758280 to Reserve 530002 comprising Centennial Park and add an additional purpose of "General Community Use" to the Reserve.</p> <p>B. Relinquish Licence LI 453017 for the use of the Cooma Visitors Centre when Lot 6 DP 758280 is added to Reserve 530002.</p>		<p>28/2/21 – TP: Application for possessory title lodged with NSW LRS. Further legal paperwork being formatted including the Statutory Declarations of two "disinterested witness" to support Council's possessory claim.</p> <p>22/01/2021 – LB: A. Follow up phone calls to Crown Lands has confirmed that Crown Lands is still awaiting the native title assessment to be completed.</p> <p>4/12/2020 – LB: A. Crown Lands are waiting on a native title assessment to be completed internally prior to approval and gazettal.</p> <p>26/10/2020 – LB: A. A further email has been sent to Crown Lands requesting an update. B. The licence will be relinquished when Crown Lands has completed their processes.</p> <p>24/09/2020 – LB: A. An email has been sent to Crown Lands asking for an update on the progress of this matter.</p> <p>26/08/2020 – LB: A. Crown Lands has assured the Land and Property Officer that the documentation recommending the amendment to both reserves has gone before the Minister. B. The licence will be relinquished when Crown Lands has completed their processes.</p> <p>29/07/2020 – LB:</p>		
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					<p>This matter needs to be signed off by the Minister and then must be advertised in the Government Gazette as a part of the process. It is anticipated that it may take some months to finalise.</p> <p>26/06/2020 – LB: Communication with NSW ALC confirmed that the claim over the Visitors Centre has been rescinded. This information will be relayed to Crown Lands with a request to expedite the matter.</p> <p>A. Crown Lands is presently preparing the documentation for transfer to Council as Crown Land Manager</p> <p>B. The licence will be relinquished in conjunction with transfer to Council Management.</p> <p>28/05/2020 – LB: Reminder was sent to Crown Lands last week. This matter will take some time to resolve at the Crown Lands level.</p> <p>24/04/2020 – LB: Crown Lands has advised that due to the COVID-19 Pandemic this process may suffer some delays.</p> <p>26/03/2020 – LB: Crown was sent a second reminder today. It is an involved process, and will take a while to review, given the current COVID-19 pandemic and the recent bushfires.</p> <p>02/03/2020 – LB: Negotiations with the Crown are ongoing. It is likely that the Crown would prefer lot 6 to be placed under Council management & that the lease be rescinded. We are currently waiting on a reply.</p>		
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					20/01/2020 – LB: This matter has been escalated at Crown Lands to achieve a decision on the way forward.		
260	16 May 2019	194/19	Classification and Categorisation of Crown Land in Council's Care and Control That Council approve the proposed categorisation of Crown land as per attachment 1 to report Classification and Categorisation of Crown Land in Council's Care and Control	Property Officer	<p>07/04/2021 – JH: Completed.</p> <p>28/2/2021 - TP: Initial Draft Plans of Management received. Internal proofing review on Draft documentation for accuracy to be conducted prior to next consultation phase.</p> <p>12/01/2020 – JH: The consultant has advised the draft plans of management are expected for early March for Council's staff to review before being submitted to Council.</p> <p>25/11/2020 – JH: Community consultation completed for the initial stage of the Plans of Management (PoM). The 'have your say' submissions will be collated, reviewed and passed onto the consultants. This feedback will be used to help draft the PoM, which will go out for community consultation, planned for early March 2021.</p> <p>03/11/2020 - JM: Community consultation has commenced via the Yoursay website from mid-October and face-to-face drop in sessions in Bombala, Cooma and Jindabyne for mid-November. Community engagement framework continually being reviewed throughout the consultation to ensure</p>	30/06/2021	Y

					<p>we are reaching all those in the community who may have an interest.</p> <p>23/09/2020 - JH: Council has received the notice from Crown on the categories applied to the Reserves. These have been passed on to the Contractor and the plan is for the Draft PoM to go to public consultation mid-October via council's website and then face to face consultation to take place.</p> <p>26/08/2020 - JH: Crown have not returned the approval of the application after updates were provided to Crown as per their request. This has been brought up by many other councils as most have not received any notifications. This has been raised with Crown and the Consultants preparing the Plan of Management are also following up with Crown on Council's behalf.</p> <p>22/07/2020 – JH: Still waiting for approval of Council application from Crown. Draft Plans of Management in preparation stage.</p> <p>24/06/2020 - JH: Updated changes completed and lodged with Crown, awaiting their approval of the application.</p> <p>28/05/2020 – JH: Crown advised they would like some changes made to the application for some of the categories. Changes made as per request and submitted Friday 29 May following review by consultant. Community consultation process is being put in</p>		
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					<p>place by Consultant and hope to have a final plan for process.</p> <p>27/04/2020 - JH: This application is with DPIE Crown Lands. There is a large backlog of applications and the implications of COVID-19 have added more time constraints on these applications. The contractors are also in contact with Crown to try and get this process expedited.</p> <p>26/03/2020 – LB: The consultants engaged by Council to do the Plan of Management for Crown Land have checked with Crown Lands about approval of the categorisation for Crown Land in SMRC and have advised that the Crown is still working through the many submissions it has received.</p> <p>02/03/2020 – LB: Council is waiting on confirmation of approval of categorisations. The Plans of Management are currently underway.</p> <p>20/1/2020 – LB: Requests for classification and categorisation have been submitted for approval by CL. A copy of the submission has been sent to Council's Contractors to enable them to commence work on the Plan of Management for Crown Land to be managed as community land under the Local Government Act.</p>		
290	20 June 2019	227/19	<p>Application to Crown Land to be appointed as Land Manager to Various Waste Management Sites</p> <p>That Council requests to be appointed as Land Manager of the following Reserves:</p>	Manager Resource and Waste	<p>30/03/2021 – MD: No further update from Crown.</p> <p>02/03/2021 – MD: E. No further update from Crown.</p>	Ongoing	N

			<p>A. Dalgety Landfill Lot 2 DP 837128, Reserve 88070 for Rubbish Depot under Crown control;</p> <p>B. Bombala Landfill Lot 123 DP 756819, Reserve 15472 for Night Soil Depot under Crown control;</p> <p>C. Bombala Landfill Lot 300 DP 756819, Reserve 49491 for Night Soil Depot under Crown control;</p> <p>D. Berridale Transfer Station Lot 178 DP 756837, Reserve 73609 for Sanitary Purpose under Crown control;</p> <p>E. Berridale Landfill Lot 153 DP 756694, Reserve 47391 for Rubbish Depot under Crown control; and Request the purpose of land be changed to Urban Services for Reserves 15472 & 49491</p>	<p>12/01/2021 – MT: E. No further update from Crown.</p> <p>25/11/2020 – JH: E. No further update from Crown.</p> <p>20/10/2020 – JH: A, B, C & D. Complete. E. No further update.</p> <p>23/09/2020 – JH: A, B, C & D. Complete. E. NSW ALC are following up on this item they referred to the Local Aboriginal Land Council (LALC) with the recommendation that the CEO of the LALC refer it to the LALC Board for consideration of claim withdrawal. NSWALC will advise of the outcome when received, they have advised that the LALC are not meeting regularly during this COVID pandemic.</p> <p>26/08/2020 – JH: A, B, C & D. Complete. F. NSW ALC are following up on this item they referred to the Local Aboriginal Land Council (LALC) with the recommendation that the CEO of the LALC refer it to the LALC Board for consideration of claim withdrawal. NSWALC will advise of the outcome when received, they have advised that the LALC are not meeting regularly during this COVID pandemic.</p> <p>24/06/2020 – JH: A, B, C & D. Complete. E. This item has been referred by NSWALC to the Local Aboriginal Land Council (LALC) with the</p>		
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					<p>recommendation that the CEO of the LALC refer it to the LALC Board for consideration of claim withdrawal. NSWALC will advise of the outcome when received.</p> <p>28/05/2020 – JH: E: Email received from NSWALC requesting further information on this Reserve. Gazette notices were researched and supplied to NSWALC. They still require any information that Council may have on the lawful use and occupation of this land and/or need for this land for an essential public purpose, as at 8 June 2010. Following up on this request with Waste Team. Spoke again to NSWALC 27/5/2020 advice they are also now discussing with LALC with regard to their interest in the land due to it not being used for many years, as such they may wish to keep the land claim active.</p> <p>30/03/2020 – JH: No further update.</p> <p>22/01/2020 – JH: E. Property officer has written to the NSW Aboriginal Land Council to see if they wish to revoke their interest as ALC 25795 is current on this reserve.</p> <p>09/01/2020 – MD: A. Confirmation has been received Council is the Land Manager of Dalgety Landfill Lot 2 DP 837128, Reserve 88070 for Rubbish Depot; B. Confirmation has been received Council is the Land Manager of Bombala Landfill Lot 123 DP 756819, Reserve 15472 for Night Soil Depot;</p>		
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					<p>C. Confirmation has been received Council is the Land Manager of Bombala Landfill Lot 300 DP 756819, Reserve 49491 for Night Soil Depot;</p> <p>D. Confirmation has been received Council is the Land Manager of Lot 178 DP 756837, Reserve 73609 for Sanitary Purpose under Crown control;</p> <p>E. Awaiting confirmation.</p>		
333	18 July 2019	277/19	<p>Australian Tourist Park Management - NRMA - Caravan Park Jindabyne</p> <p>That Council consider the approval for the Lessee to execute the 2 x 5 terms on the Lease Agreement when the first option to renew is due in October 2019 which will take the Lease Agreement through until October 2029.</p>	Commercial Land Officer	<p>22/03/2021 – KH: Solicitors have sent lease to be registered with Crown Land.</p> <p>02/03/2021 – KH: Correspondence dated 10 February 2021 received from Blaxland, Mawson and Rose confirming the lease has been forwarded to Crown Lands with a request for provision of the necessary forms to record Council as the Crown Land Manager on the register and to update the Crown restriction currently noted on the register.</p> <p>12/01/2021 – KH: Correspondence received from BMR that lease has been lodged for registering. Council was requested to execute the lease as a crown land manager and pay a further \$345.40 payable to Land Registry Services to formalise this.</p> <p>27/11/2020 – KH: Awaiting confirmation from BMR on registration of the lease.</p> <p>26/10/2020 – KH: BMR is finalising the registration.</p> <p>24/09/2020 – KH:</p>	28/02/2021	N

					<p>BMR is actioning the registration of the lease</p> <p>25/08/2020- KH: Documents with BMR for action.</p> <p>24/07/2020 – KH: CEO has signed, awaiting a cheque to be drawn to go with signed lease back to BMR for action</p> <p>26/06/2020 – KH: Signed lease has been received and forwarded onto the CEO Office for signing.</p> <p>28/05/2020 – JH: Solicitors have advised the signed lease agreement should be returned to Council next week.</p> <p>27/04/2020 - JH: Correspondence has been received by Council's Solicitor advising the Lease Agreement has had a few minor amendments and is with NRMA for exaction of same.</p> <p>26/03/2020 - JH: Council is liaising with NRMA in regard to this item.</p> <p>27/02/2020 -JH: Council Solicitor and NRMA Solicitor are reviewing Agreement and making some minor amendments.</p> <p>15/01/2020 - JH: Solicitor has sent through an updated Agreement with some changes that were required to be made for further review. This is now back with the Solicitor.</p>		
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315	18 July 2019	258/19	<p>Establishment of Access to Lot 10 DP 7505534 and lot 73 DP 750565 - Southern Tablelands 4 Wheel Drive Club</p> <p>That Council</p> <p>A. Negotiate with the owner of lot 15 to realign the road over the track through his property.</p> <p>B. Engage the services of a surveyor to survey the off-line section of Bundarra Road through lot 15.</p> <p>C. Close the section of Bundarra Road which is off line.</p> <p>D. Dedicate the section of Bundarra Road to be closed to the landowner in compensation.</p> <p>E. Take ownership of the bridge which has been constructed over the creek.</p> <p>F. Acquire the land within the proposed road reserve 20 wide in accordance with a survey plan.</p> <p>G. Apply to the Crown to have the Crown reserve road which passes through lot 20 transferred to Council as a Council public road.</p> <p>H. Acquire approximately 3ha of lot 20 around the Crown reserve road in order to create a more viable access to the bridge.</p> <p>I. Gazette the length of Bundarra Road as a Council public road from the intersection of Jerangle Road to the creek.</p> <p>J. Authorise the expenditure amount of \$60,000 in the 2020 Financial Year Budget with funding to be provided from Other Internal Reserves account 35116.</p>	Chief Operating Officer	<p>07/04/2021 – DR: Matter finalised as a result of the decision of Council at the last meeting.</p> <p>31/3/2021 - TP: Further action by Council is dependent on the nature of the adopted Minutes of the 18 March 2021 meeting, due to a report having been tabled at this meeting which related to Resolutions 258/19 and 368/19.</p> <p>28/2/2021 TP: No further update at this point in time.</p> <p>08/02/2021 – JM: A. Letter sent to owner of lot 15 enquiring if owner is willing to negotiate to realign road over track through his property. B – D; F – Subject to outcome of part A. G – Completed. E, H, I – not to be completed due to resolution 368/19.</p>	30/06/2021	N
347	15 August 2019	296/19	<p>Road Closure and Creation of Road Reserve - Badja Road</p> <p>That Council</p>	Land and Property Officer	<p>31/3/21 - TP: Signing of administration sheet by required parties in progress.</p>	30/03/2021	N

			<p>A. Approve to formally close the Council public road that traverses lot 1 DP 124507, Lot 2 DP 1195991 and Lots 15,16 & 81 of DP 752146;</p> <p>B. Engage the services of a Surveyor to prepare a plan of subdivision for the creation of a road reserve over Badja Road;</p> <p>C. Agree to exchange the former closed road through the affected properties in compensation of the area required of the privately owned properties for the road reserve to be created over Badja Road; and</p> <p>D. Authorise the General Manager to execute the documents to give effect to the above</p>		<p>28/2/2021 TP: Review of intended timeline to be conducted due to staff resource changes.</p> <p>01/03/2021 – TP: Review of intended timeline to be conducted due to staff resource changes.</p> <p>22/01/2021 – LB: A&B Landowner has been contacted by phone to advise that Council is going to commence the road closing process in early 2021. Letters and advertising will commence in late January.</p> <p>4/12/2020 – LB: A&B. Letters to affected landowners and notifiable authorities being prepared. The road closing will effectively commence when the 28 day advertising period has ended. C. Letters to appropriate landowners include proposal to dedicate closed road in compensation for the area to be acquired.</p> <p>23/10/2020 – LB: A. Subject of resolution 296/19 B. Survey plan has been received C. Exchange will occur at the appropriate time D. Documents will be executed at the appropriate time.</p> <p>24/09/2020 – LB: B. The plan has been received and letters regarding road closure in accordance with legislative requirements are being prepared.</p> <p>27/07/2020 – LB:</p>		
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					<p>A & B. Council is in receipt of a draft plan which has been checked and the surveyor has been requested to provide the final plan with Administration Sheet. When the final plan is received an application will be submitted for Subdivision Certificate.</p> <p>26/06/2020 – LB: A. Surveyor has given assurance that the plan will be sent to Council in the next two weeks. B. This will be done in consultation with landowners after plan of subdivision is received.</p> <p>28/05/2020 – LB: Contractor has been asked to forward plan and it is anticipated that it will be available very shortly.</p> <p>24/04/2020 – LB: Discussion with the contractor revealed that due to COVID-19 there would be some delay but the plan is now expected any day.</p> <p>26/03/2020 – LB: Council is waiting on survey plan before proceeding.</p> <p>02/03/2020 – LB: Survey work is currently being carried out.</p> <p>20/01/2020 – LB: Landmark Surveys have been engaged to carry out the survey and produce a plan.</p>		
352	15 August 2019	301/19	Proposed Closure and Sale of Public Pathway in Kalkite That Council	Land & Property Officer	<p>31/3/21 - TP: No further update.</p>	30/06/2021	N

			<p>A. Agree to close the pathway and sell the land 50% to each adjoining landowner for \$10,000 including GST each with each party to pay their own legal fees;</p> <p>B. Notify the owners of lots 38 and 39 that Council approves the payment for 50% of the pathway as a "repayment schedule" to be paid in conjunction with the land rates to be fully paid prior to 30 June 2020;</p> <p>C. Apply to the Crown to close the public pathway;</p> <p>D. Engage the services of a surveyor to create a plan of subdivision with the pathway to be divided along its length (front to back);</p> <p>E. Engage the services of a solicitor to draw up contracts for the sale of the land; and</p> <p>F. Authorise the General Manager to execute the documents for the sale of the property</p>	<p>28/02/2021 – TP: Awaiting plan of subdivision from surveyor. , Note: Linkage exists with Resolution 57/20.</p> <p>22/01/2021 – LB: A. Surveyor has been asked to lodge the plan of the pathway to close the road and to provide the plan of subdivision for the pathway. C. Response has been received from Crown Lands. D. Plan of subdivision will be available shortly. E. When the plan of subdivision is being processed Council's solicitor will be asked to arrange for the contracts for the sale of the land. F. Council's CEO will execute the contracts at the appropriate time.</p> <p>4/12/2020 – LB: A. Closure process progressing. B. Owners notified. Payment plan now subject to Council resolution 57/20. C. Currently waiting on response from Crown Lands D. Surveyor notified that plan of subdivision will be needed shortly. E. Solicitor asked to commence drawing up contracts for the sale of the land.</p> <p>23/10/2020 – LB: A & B. Advertising period has ended and one objection was received. The objection was a general one, which objected to any pathway in Kalkite being closed. C. Process has changed and new application to Crown Lands has been submitted D. Surveyor has been asked for an anticipated date for the plan of subdivision</p>		
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				<p>E. Contracts will be drawn up based on the plan of subdivision when the plan is available.</p> <p>F. Documents will be executed at the appropriate time.</p> <p>24/09/2020 – LB:</p> <p>A&B. Advertising period has ended and one objection was received. The objection was a general one, which objected to any pathway in Kalkite being closed.</p> <p>C. Waiting on response from Department of Industry - Crown Lands then the plan for road closing will be lodged and gazetted.</p> <p>D. The plan of subdivision will be available in approximately two weeks.</p> <p>E. The solicitor has been requested to get the contracts for the sale of the land ready for when the plan of subdivision is received.</p> <p>26/08/2020 – LB:</p> <p>A&B. Letters to landholders and notifiable authorities have been sent. At this time all responses have been positive. Waiting on response from Crown Lands for consent to proceed and for public pathway to vest in Council following closure.</p> <p>G. This is no longer a requirement under the Act.</p> <p>H. The plan of subdivision will be available in approx.. 6 weeks. In the meantime, the road closure is progressing.</p> <p>E&F. This will take place at the appropriate time.</p> <p>27/07/2020 – LB:</p> <p>Follow-up with Council's surveyor determined that the plan to close the pathway will be received at</p>		
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					<p>Council by the end of July. Letters have been prepared to notify the local community of the proposal to close the pathway. The letters will be posted.</p> <p>26/06/2020 – LB:</p> <p>A. Landowners have been notified of Council resolution. Resolution /19 reviews the payment period until 30/6/2023.</p> <p>B. Application cannot be made until plan of subdivision is to hand.</p> <p>C. Plan of subdivision to divide the pathway lengthwise cannot be done until the pathway is closed.</p> <p>D. Contracts will be drawn up as soon as closure of the pathway is registered and the plan of subdivision is ready.</p> <p>28/05/2020 – LB:</p> <p>Council's Finance Dept. are unable to set up a Special Rate in the rating system and they have suggested that Sundry Debtor accounts be set up with regular quarterly payments to be fully paid prior to March 2023. This will enable the sale of the land to proceed prior to 30/06/2020.</p> <p>24/04/2020 – LB:</p> <p>Arrangements are currently underway to set up a payment plan and a surveyor has been engaged.</p> <p>26/03/2020 – LB:</p> <p>All parties have been notified of the Council resolution and quotes for the survey of the pathway have been sought. This resolution is now superseded by resolution 57/20.</p> <p>02/03/2020 – LB:</p>		
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					<p>Purchasers were not happy with the timeline for completion set by the Council resolution and a further report has been submitted to the March Council meeting.</p> <p>20/01/2020 – LB: Landowners were notified of Council resolution via mail but are intending to write to Council requesting more time to pay.</p>		
379	19 September 2019	333/19	<p>Finalisation of Draft Bush Fire Prone Lands Map 2019 That Council</p> <p>A. Receive and note the report of the Senior Strategic Land Use Planner on the finalisation of the draft Bushfire Prone Land Map;</p> <p>B. Submit the draft Bush Fire Prone Land Map and associated supporting documentation to the NSW Rural Fire Service for certification and provide a letter (attachment 3) to the NSW RFS Commissioner;</p> <p>C. Consent to a public notice (attachment 4) being attached to Section 10.7 (formerly Section 149) Planning Certificates advising of the bushfire prone lands changes until such time as the draft map is certified; and</p> <p>D. Advise the community and stakeholders via its website and the local newspaper once the Bush Fire Prone Land Map has come into effect.</p>	Senior Strategic Land Use Planner	<p>22/03/2021 – AA: Working with RFS to address some minor inconsistencies with mapping prior to certification.</p> <p>26/02/2021 - AA: RFS have sent final draft map for review. Final draft map has been reviewed by strategy and GIS and comments have been provided to RFS finalisation is anticipated in coming months.</p> <p>14/01/2021 – AA: RFS have advised Snowy Monaro BFPL map is a priority and will be certified early 2021.</p> <p>26/11/2020 – AA: Council staff met with RFS and this matter was discussed. RFS is undergoing a restructure in which mapping certification will be prioritised.</p> <p>04/11/2020 – AA: No further update.</p> <p>25/09/2020 – AA: RFS have advised that draft map is with a commissioner to be signed.</p> <p>30/07/20250 – AA:</p>	31/03/2021	N

					<p>Council staff have sought update from NSW RFS on this topic, awaiting response.</p> <p>22/06/2020 – AA: Letter sent to RFS in October 2019 requesting the Commissioner of the RFS to certify the draft map. Council Staff awaiting update from RFS on this certification process.</p> <p>03/06/2020 – MA: No further update. Waiting for RFS to finalise.</p> <p>30/09/2019 – AA: A. Noted. B. Letter will be forwarded the Rural Fire Service on 1 October 2019. C. Information has been circulated to all relevant planning administration officers to be distributed with all 10.7 certificates Will be actioned once the Rural Fire Service have advised that the map will be certified by the commissioner.</p>		
388	19 September 2019	343/19	<p>Proposed Compulsory Acquisition of Part Lot 7002 DP 1028529 Crown Land Travelling Stock Reserve That Council</p> <p>A. Approves the acquisition of the constructed section of Dalgety Road 20m wide which traverses lot 7002 DP 1028529 for the purpose of public road through the process of <i>Land Acquisition (Just Terms Compensation) Act 1991</i> for the purposes of s.178 of the Roads Act 1993;</p> <p>B. Seek approval from the Minister for Local Government and/or the Governor in accordance with section 187 of the Local</p>	Land & Property Officer	<p>25/03/2021 - JH: Survey Plan being prepared with the aim for Deposited Plan Administration Sheet ready for signing early April.</p> <p>04/03/2021 - TP: No further update at this point in time.</p> <p>22/01/2021 – LB: A. Quotation for Public Works Advisory has been approved and PWA has been asked to proceed.</p> <p>4/12/2020 – LB:</p>	28/02/2021	N

			<p>Government Act 1993 to give all necessary Proposed Acquisition Notices in accordance with the Land Acquisition (Just Terms Compensation) Act 1991;</p> <p>C. Upon receipt of the Minister's/Governor's approval, Council serve each PAN and take each other action necessary to carry out the acquisition;</p> <p>D. Upon receipt of the Minister's/Governor's approval Council give effect to the acquisition by publication of an Acquisition Notice in the NSW Government Gazette and such other publication as may be required by law;</p> <p>E. Pay compensation to all interest holders entitled to compensation by virtue of the compulsory acquisition on the terms set out in the Land Acquisition (Just Terms Compensation) Act 1991;</p> <p>F. That Council authorise the General Manager and the Administrator to complete and execute all documentation necessary to finalise and bring into force Council's acquisition of the land and if necessary to affix the Council seal to any documents related to the acquisition; and</p> <p>G. That upon acquisition the acquired Property is dedicated as road following gazettal of the acquisition;</p>		<p>A-G. Quote from Public Works Advisory to complete the acquisition of the travelling stock reserve is awaiting approval. NSW Aboriginal Land Council is considering the request to excise the road from their claim.</p> <p>03/11/2020 – LB: A-G. Quotation has been received from Public Works Advisory to carry out the compulsory acquisition process. Currently finalising approval. Also waiting on reply from the NSW Aboriginal Land Council.</p> <p>24/09/2020 – LB: A-G. Currently waiting on a reply from the NSW Aboriginal Land Council.</p> <p>26/08/2020 – LB: A-G. This acquisition has been placed on hold while further investigations through Local Land Services and Aboriginal Land Council are carried out.</p> <p>29/07/2020 – LB: A. Council is waiting on the survey to be completed. B. When the survey plan is received the application to the Minister and the Governor will be made. C. PANs will be served after the Minister and Governor's consent is received D. Gazettal will take place after consent of the Minister and the Governor is received E. Valuation has been requested from the Dept. of the Valuer General for land to be acquired without consent. F. Documents will be sent to the CEO for execution when appropriate.</p>		
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					<p>G. Upon acquisition the acquired property will be dedicated as road.</p> <p>26/06/2020 – LB: Surveyor is presently carrying out the work.</p> <p>28/05/2020 – LB: Surveyor advised that he will commence the survey in the next week.</p> <p>24/04/2020 – LB: Surveyor has been engaged and expects to commence the survey in the immediate future.</p> <p>26/03/2020 - LB: The NSW ALC has requested a survey plan be provided prior to proceeding. Quotations are currently being sought for the survey.</p> <p>02/03/2020 – LB: The NSW Aboriginal Land Council has given consent in principal and is waiting on a survey plan.</p> <p>20/01/2020 – LB: Currently waiting on survey plan.</p>		
408	17 October 2019	369/19	<p>Arts and Culture Advisory Committee Meeting held 11 September 2019</p> <p>That Council</p> <p>A. Receive and note the minutes of the Arts and Culture Advisory Committee meeting held 11 September 2019;</p> <p>B. Support the Committee recommendations relating to Item 5.3 – Community Arts and Culture facility in Cooma;</p>	Coordinator Economic Development	<p>30/03/2021 – AA: No further update at this time.</p> <p>04/03/2021 – GT: No action required at this time. Awaiting grant funding decisions.</p> <p>29/01/2021 – AM: B. No further update D. An application for additional works has been lodged within the BLER Fund.</p>	Ongoing	N

			<p>C. Support the Committee recommendation relating to Item 5.5 – Communication / Promotion of Committee; and</p> <p>D. Supports the Committee recommendation relating to Item 5.6 – Bombala Arts and Innovation Hub.</p>		<p>30/11/2020 – AM: B. No further update D. After a meeting of the committee the need for further community consultation to refine options for future use was identified as being required. A further \$700K minimum is required for building upgrade works. Opportunities for further grant funding are being investigated.</p> <p>30/10/2020 – KH: A. facilitated workshop has been held by the Community Arts and Culture group during October 2020 to develop a plan forward for the facility.</p> <p>28/09/2020 – AM: No further update.</p> <p>02/09/2020 – AM: A. No action required. B. No further update. C. No further update. D. The Bombala Arts and Innovation Hub working group has been formed and had its first meeting, attended by Clr Haslingden.</p> <p>02/07/2020 – MA: Nothing further to update over June.</p> <p>03/06/2020 – MA: Bombala Arts and Innovation Hub committee has been advertising for members and is in progress of beginning. Continuing to investigate opportunities and options for the Arts and Culture Facility in</p>		
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					<p>Cooma that are compatible with the funding available in grant.</p> <p>29/04/2020 – MA: The Arts and Culture Committee minutes 25/03/2020 will recommend a request for extension of time for the funding programme.</p> <p>03/03/2020 – KH: B. Relevant stakeholder meetings will soon recommence. C. No update. D. Committee positions have been advertised and recruitment will commence shortly.</p> <p>04/02/2020 – KH: No further updates.</p> <p>02/12/2019 – KH: B. A small working group continues to meet to work towards the goal of establishing a community arts and culture facility in Cooma. C. A media release will be released early January 2020. Updates to the website have been drafted and are expected to go live in the next 2 weeks. D. To be actioned after December Arts and Culture 355 meeting.</p> <p>4/11/2019 – KH: A. Noted. B. The GM is to negotiate with Land and Property NSW to transmit the property at 5 Dawson St Cooma to SMRC for the nominal fee of \$1, inclusive of related fees and charges such as stamp duty.</p>		
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					<p>C. The communications team are to prepare a media release and additional website to be included on the website.</p> <p>D. Community Development Planner & Support to form working group.</p>		
429	17 October 2019	389/19	<p>Proposed Acquisition of Part Lot 6 DP 218752 for the Purpose of Road</p> <p>That Council, consistent with the guidelines contained within with the body of report:</p> <p>A. Authorise the General Manager to negotiate the purchase of 0.2542ha of lot 6 DP 218752;</p> <p>B. That Council be responsible for any additional costs including survey, legal fees, fencing;</p> <p>C. Authorise the General Manager to execute all necessary documents and affix Council's Seal if required; and</p> <p>D. Approach the plantation owners for a contribution towards the works prior to commencing the project.</p>	Land & Property Officer	<p>31/3/2021 - TP: No further update.</p> <p>28/2/2021 - TP: Discharge authority received from Landowner (due to Landowner having made error in initial document) and forwarded to bank to progress necessary mortgage discharge.</p> <p>22/01/2021 – LB: A-C A phone conversation with the landowner on 13/1/21 revealed that he has been communicating with the Rural Bank who are slow to respond. The landowner has been asked to send the phone contact number to Council so that we can contact the Rural Bank and try to fast-track the process.</p> <p>D. A letter was sent to the plantation owners who responded to say that they declined to contribute to the project.</p> <p>4/12/2020 – LB: A-C. Email from the Bega Branch Manager of the Bendigo and Adelaide Bank this morning to confirm that they are waiting on a response from Rural Bank. Bega Branch Manager will notify Council when the discharge of mortgage has been registered.</p> <p>D. Letter has been sent to Plantation Owners.</p> <p>23/10/2020 – LB:</p>	28/02/2021	N

					<p>A-C. Application for discharge of mortgage completed by landowner and sent to the bank for processing. Signed application for subdivision certificate and the Administration Sheet received from landowner. As soon as the landowner receives his Certificate of Title from the bank the plan of subdivision will be registered and contracts will be exchanged.</p> <p>D. Letter is being prepared for the plantation owners requesting that they contribute to the works.</p> <p>24/09/2020 – LB:</p> <p>A-C. The Title to lot 6 has a mortgage noted in the second schedule. The landowner has verified that the loan has been paid out. A discharge of mortgage application was forwarded to the landowner to complete and return to Council so that the mortgage can be removed from the title. Council is also waiting on the application for a subdivision certificate to be signed by the owner of the property.</p> <p>D. Nearby plantation owners to be approached in writing seeking contribution to the purchase.</p> <p>26/08/2020 –LB:</p> <p>A-C. When Land and Property receives the subdivision certificate the landowner can sign off on the plan and arrange for his bank to sign off after which the plan can be submitted to the LRS for registration. Waiting on landowner to sign the application for the subdivision certificate or send an email giving</p>		
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					<p>consent for the application to be lodged. The subdivision certificate has been done but can't be released until consent is received from the landowner.</p> <p>C. Council has paid for survey and legal fees will be paid upon receipt of invoice</p> <p>D. Documents will be signed by the CEO when appropriate.</p> <p>E. Plantation owners are not affected and therefore will not be asked for a contribution.</p> <p>27/07/2020 – LB: Council is currently waiting on the subdivision certificate so that the plan can be registered prior to settlement.</p> <p>26/06/2020 – LB: Council's solicitor has been asked to produce the contracts. Application for subdivision certificate has been submitted.</p> <p>A. Purchase price has been negotiated and agreed by both parties.</p> <p>C. This acquisition does not affect the plantation owners.</p> <p>28/05/2020 – LB: An email has been sent to the surveyor each week asking for the plan of subdivision so that contracts for the purchase of the land can be exchanged. The plan has not been registered so the plan will need to be attached to the contract.</p> <p>24/04/2020 – LB: Council's solicitor is organising the contract and it is anticipated that exchange will take effect within the next month.</p>		
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					<p>27/03/2020 – LB: MOU has been returned to Council and Council's solicitor has been asked to arrange a contract.</p> <p>27/02/2020- JH: MOU with property owner, waiting return of same.</p> <p>15/01/2020 - JH: Staff have spoken to land owner and are waiting for a written response.</p>		
439	21 November 2019	408/19	<p>Closure of Part of the Road Reserve in Barrack Street Cooma That Council</p> <p>A. Approve the proposal to close part of the Barrack Street Cooma road reserve in accordance with the plan in this report;</p> <p>B. Classify this new lot as operational land;</p> <p>C. Approve the consolidation of lot 4 DP 32321 with the new lot to be created by the road closure; and</p> <p>D. Classify the new consolidated lot as operational land.</p>	Land & Property Officer	<p>31/3/2021 - TP: No further update.</p> <p>28/2/2021 - TP: No further update.</p> <p>22/01/2021 – LB: A&B Plan has been lodged with LRS for registration when it will be classified as operational land.</p> <p>4/12/2020 – LB: A. An email was received from Crown Lands seeking clarification of the section of Barrack Street for investigation; clarified via email.</p> <p>23/10/2020 – LB: A. Awaiting information from Crown Lands. Email sent to Crown Lands requesting that this matter be expedited. B-D. These actions will be carried out at the appropriate time.</p> <p>24/09/2020 – LB: A-B. Crown Lands responded to Council's email to say that the Old Title search is currently</p>	30/03/2021	N

					<p>underway and we should receive the results shortly.</p> <p>C. A plan of consolidation will be prepared as soon as the road closing is registered.</p> <p>D. The consolidated lot will be classified as operational land upon registration of the plan.</p> <p>26/08/2020 – LB: Crown Lands have been reminded via email that we are still waiting on the results of the search to fulfil the requirements of the requisition. This action cannot proceed until plan is Registered.</p> <p>29/07/2020 – LB: Application has been sent to Crown Lands for an Old Title Search in accordance with the requisition from the LRS.</p> <p>26/06/2020 – LB: When the plan of subdivision was lodged, Council received requisitions on Title. A request has been sent to Crown Lands for evidence of gazettal of Barrack Street as a Council public road. Despite extensive research by Council staff and Council's solicitor definitive evidence was not found.</p> <p>B. Plan of consolidation will be sought after the road closing is complete through lodgement of the plan.</p> <p>28/05/2020 – LB: Council's solicitor is currently carrying out investigations to provide information to the LRS.</p> <p>24/04/2020 – LB: The plan was lodged at the LRS and the surveyor is presently addressing a requisition from the LRS</p>		
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					<p>regarding the date of gazettal of Barrack Street Cooma as a Council public road.</p> <p>26/03/2020 – LB: The subdivision certificate has been released and the documents executed by Council. The documents have been delivered to the surveyor for lodgement at the LRS.</p> <p>02/03/2020 – LB: The plan will be lodged as soon as the subdivision certificate is to hand.</p> <p>20/01/2020 – LB: Registration of the plan should be gazetted soon.</p>		
449	21 November 2019	418/19	<p>Minutes of the Water and Sewer Committee held on 29 October 2019 and adoption of recommendations</p> <p>That the recommendations of the meeting of the Water and Sewer Committee held on 29 October 2019 be adopted.</p>	Engineer Capital Projects	<p>30/03/2021 – JD: No further update.</p> <p>02/03/2021 – JD: No further update.</p> <p>15/01/2021 – JD: No further update.</p> <p>25/11/2020 – JD: No further update.</p> <p>23/10/2020 – JD: No further update.</p> <p>24/09/2020 – JD: Proposed charges presented to Councillors. There were concerns that Bombala and Delegate would get an increase in charges while all other areas were decreasing. Considering options to include a</p>	30/06/2021	N

					<p>discount for the first year of 30% for Bombala and Delegate so all areas would see a decrease.</p> <p>03/09/2020 – JD: Proposed charges presented to Councillors. There were concerns that Bombala and Delegate would get an increase in charges while all other areas were decreasing. I have proposed to DR that we offer Bombala and Delegate a discount for the first year of 30% so then all areas would see a decrease. Awaiting feedback from DR on this proposal.</p> <p>24/06/2020 – JD: Proposed charges presented at ELT meeting on 3 June 2020. DSP values accepted by ELT and will be presented at the next council meeting on 2 July 2020 for acceptance by the Councillors.</p> <p>28/05/2020 – JD: Proposed charges agreed on with Chief Strategy Officer. A report is being prepared to ELT recommending these charges and the way forward.</p> <p>30/04/2020 – DR: Matter deferred due to impacts of COVID-19.</p> <p>24/03/2020 – JD: Awaiting further Advice on charges from Acting Director Corporate and Community Services following meetings and discussions. A meeting will then be scheduled with Councillors.</p> <p>02/03/2020 – JD:</p>		
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					<p>A. Discussions were held with DPIE Water and they indicated that all towns/villages must have charges.</p> <p>B. DPIE Water indicated we can look at only future assets when determining the charges which could bring the charge amount down. They also indicated we can set the charges ourselves for the smaller villages and present these to Council for approval.</p> <p>C. Charges have been proposed and a meeting will be set up with the councillors to discuss these proposed charges.</p> <p>24/01/2020 – GA:</p> <p>A. S64 Workshop was held with ELT and the Consultant on 16 January 2020. As the charges were very high for the villages, advice is being sought from DPIE Water if the villages can be exempt from charges and any other changes that will meet the guidelines.</p> <p>B. Awaiting advice from DPIE Water prior to Councillor workshop and date for workshop to be determined after receipt of advice.</p> <p>27/11/2019 – GA:</p> <p>Noted and the following actions will be taken:</p> <p>A. The draft minutes will be adopted at the next water and sewer committee meeting.</p> <p>B. Adopted Terms of Reference will be sent to document control for finalising.</p> <p>C. Amendments to sewer pricing and billing was reported to Council on 21 Nov 2019. S64 DSP Councillor workshop has been proposed to be held on 19 Dec 2019.</p>		
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553	21 November 2019	422/19	Managing Heavy Vehicles in Bombala Town Centre - Community Consultation That the matter be deferred for further consultation with the public including correspondence from the Bombala Chamber of Commerce.	Manager Corporate Projects	01/04/2021: GMC: No further update – Reviewing the information to determine approach. 03/03/2021 – GMC: No further action at this stage. 25/01/2021 – GH: An informal meeting was held between Bombala based councillors and relevant staff. The outcome of the meeting is to proceed with further community consultation. 27/11/2020 – GH: A meeting has been arranged with Bombala based councillors to discuss options for further community consultation. Meeting proposed to be held on 4 December 2020 and is open to any other interested councillor to attend. 05/11/2020 – JM: No further update. 25/09/2020 – GH: No further update. 03/09/2020 – GH: No further update. 01/07/2020 – AS: No further update. Consultation occurred from September 2019 to October 2019. 01/06/2020 – GH: Communication distribution proposed re Bombala Town Centre Community Consultation: <ul style="list-style-type: none"> • Noticeboards – IGA and Newsagency 	Ongoing	N
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					<ul style="list-style-type: none"> Bombala Times and Monaro Post Facebook – Bombala Noticeboard Facebook – SMRC page Facebook – SMRC Business Forum Group Radio – capital network and 2MNO Notice at SMRC office Info sent to SMRC customer service for any enquiries SMRC website <p>27/04/2020 – LN: Working with Chief Communications Officer to establish a strategy for community consultation during the COVID-19 restrictions.</p> <p>24/03/2020 – LN: No further update.</p> <p>28/02/2020 – LN: Ongoing.</p> <p>03/02/2020 – LN: Ongoing.</p>		
573	21 November 2019	443/19	Werralong Road - Proposed Acquisition With and Without Consent That Council A. Approves the acquisition without consent of proposed lots 4, 5, 7, 8 and 10 in the plan of acquisition for the purpose of public road under the provisions of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i> in accordance with Division 1 Section 177 of the Roads Act 1993 and the making of the necessary application to the Minister and/or Governor.	Land & Property Officer	<p>31/3/2021 - TP: Updated application lodged with OLG to match the revised PAN (already executed) and reflects the inclusion references related to Lots 5 & 7, as these lots are now actually now part of Lot 1 DP 1172849 (Downs ownership). Letters sent to all involved landowners with status update.</p> <p>28/2/2021 - TP: Amended proposed acquisition notice tabled to the registered proprietor (external party) to ensure Lot 5 & Lot 7 DP 1245630 (formerly Crown Reserve</p>	28/05/2021	N

			<p>B. Approves the acquisition of proposed lots 1, 2, 3, 6 and 9 with consent for the purpose of public road under the provisions of the <i>Land Acquisition (just Terms Compensation) Act 1991</i> in accordance with Division 1 Section 177 of the Roads Act 1993 and the making of the necessary application to the Minister and/or Governor.</p> <p>C. To authorise the General Manager to execute all documents relevant to the acquisitions both without consent and with consent on behalf of Council.</p> <p>D. Agrees to bear all costs for the acquisition of the proposed lots.</p>	<p>Roads) are encompassed, being as they are actually now part of Lot 1 DP 1172849 (Downs).</p> <p>22/01/2021 – LB:</p> <p>A. The OLG has confirmed that the application has been approved and is awaiting execution by the Minister.</p> <p>B. The land which was to be gifted to Council which is subject of the acquisition with consent cannot be gazetted as road until Council receives consent from the OLG to the acquisition without consent. The land to be gifted to Council was gifted on the condition that Council is successful in acquiring the land without consent.</p> <p>4/12/2020 – LB:</p> <p>A&B. The paperwork returned from Office of Local Government appears to have overlooked sections of closed Crown reserve road, which have been sold prior to the adjoining landowner. Council is clarifying whether this was an oversight to ensure there are no future delays in the process of acquisition.</p> <p>23/10/2020 – LB:</p> <p>A. An email was received from one of the landowners on Werralong Road attaching an email from John Barilaro's office dated 23 October. The email from John Barilaro referred to a reply from the Minister for Local Government responding to correspondence from the landowner. The email inferred that the OLG has made a recommendation to the Minister to be considered in the near future.</p> <p>24/09/2020 – LB:</p>		
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					<p>No further update.</p> <p>26/08/2020 – LB: A&B. OLG has not released consent for acquisition. Currently Council is unable to proceed until consent for acquisition without consent is received from OLG C&D. Documents will be executed at the appropriate time. Costs are paid on invoice.</p> <p>27/07/2020 – LB: A. Application was sent to OLG for consent to the acquisition. Email reply from OLG received 27/7/2020 consenting to the acquisition with consent. B. Application for acquisition of lots 4, 8 and 10 without consent is currently being assessed separately. C. The necessary documents will be sent to the CEO when necessary for execution. D. All costs are being paid by Council.</p> <p>26/06/2020 – LB: Council received a letter from the OLG to say that the process for requesting a shorter timeframe would result in the process taking longer due to their process. Therefore Council has withdrawn its application to reduce the notification time. The legislated timeframe for notification is 90 days and Council should not anticipate a decision from the OLG for at least 3 months. Recent experience has demonstrated that the OLG is not providing decisions on applications for 6 months or more.</p> <p>28/05/2020 – LB:</p>		
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					<p>There has been no response from the OLG with respect to the application to reduce the notification time. The application is with the OLG.</p> <p>24/04/2020 – LB: The application for acquisition of Werralong Road has been lodged with the OLG. At the same time an application to reduce the notification time to 30 days has been lodged with the OLG.</p> <p>26/03/2020 – LB: The OLG returned the application. A new application is currently being prepared by Council's solicitors for submission to the OLG.</p> <p>02/03/2020 – LB: When consent is received from the OLG Werralong Road will be gazetted to Council.</p> <p>28/01/2020 – LB: Council's solicitor is presently preparing Section 30 Agreements for execution by landowners who are gifting their land to Council. The solicitors are also preparing the application to the OLG for consent to acquire a portion of the land for road through the process of acquisition without consent.</p> <p>02/12/2019 – LB: Resolution of Council has been sent to Council's solicitor to lodge with OLG for consent of the Minister and the Governor.</p>		
607	19 December 2019	490/19	<p>Chief Executive Officer's Annual Review That Council:</p> <p>A. Approve the variation of the Chief Executive Officer's contract by:</p>	Executive Assistant to Chief Executive Officer, Mayor	<p>30/03/2021 – JB: Item complete. CEO Performance Review completed as per Council Resolution 66/21.</p> <p>03/03/2021 – JT:</p>	Ongoing	N

			<p>a) Extending the term from three years to five years;</p> <p>b) Increasing the total remuneration package from \$300,000 pa to \$320,000;</p> <p>c) Permitting the CEO to participate in Council's leaseback vehicle arrangements in a manner consistent with other senior staff.</p> <p>B. Authorise the Mayor to develop an appropriate Deed of Variation to give effect to the above;</p> <p>C. Authorise the Performance Review Panel to determine a new performance agreement with the Chief Executive Officer's.</p>	and Councillors	<p>Following a Council Resolution in the December Council Meeting, a further update will be provided at the March Council Meeting.</p> <p>27/01/2021 – JB: Performance review was completed on 18/12/2020.</p> <p>26/11/2020 – JT: Preparations are underway for a review in December 2020.</p> <p>23/10/2020 – JT: No further update.</p> <p>24/09/2020 – JT: No further update.</p> <p>28/08/2020 – JT: A. Complete. B. Complete. C. Drafted performance agreement still in progress.</p> <p>03/08/2020 – JT: C. Updated performance agreement is being drafted by the panel.</p> <p>24/06/2020 – SC: A. Complete. B. Complete. C. Panel scheduled to meet 7 July 2020</p> <p>29/05/2020 – SC: A. Complete. B. Complete.</p>		
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					<p>C. Not yet finalised.</p> <p>29/4/2020 – SC: A. Complete. B. Deed under review. C. Not yet finalised.</p> <p>30/03/2020 – SC: No further update.</p> <p>04/03/2020 – SC: A. In progress B. Deed under review. C. Completed. D. Not yet Finalised</p> <p>04/02/2020 – SC: A. In progress. B. Not yet finalised.</p>		
615	20 February 2020	12/20	<p>Request to Acquire and Repair/Replace Bairds Crossing Bridge over Snowy River That Council:</p> <p>A. Receive and note the report on the request to acquire, repair/replace Bairds Crossing Bridge over the Snowy River;</p> <p>B. Reject the proposal for Bairds Crossing Bridge to become a Council Asset and be subject to Council's asset maintenance/replacement program; and</p> <p>C. After the Proponent receives the advice from the minister with that advice, he consults with the council staff with a view of preparing a report to the council.</p>	Manager Infrastructure	<p>6/04/21 - JM: No further update.</p> <p>01/03/21 - TP: No further update.</p> <p>01/03/2021 – GS: No further Update.</p> <p>18/01/2021 – GS: As advised to residents and Council in December 2020; without any information to progress part C of Council Resolution 12/20; Part B remains extant i.e. Council reject the proposal for Bairds Crossing Bridge to become a Council Asset.</p> <p>27/11/2020 – GS:</p>	28/02/2020	N

				<p>Residents have been advised that this matter cannot progress until the proponent has met with the relevant minister and have provided the advice received to Council.</p> <p>The Manager, Monaro District NSW Rural Fire Service, has advised that the RFS will not be writing to Council to recommend the crossing be reinstated.</p> <p>23/10/2020 – GS: The Minutes of the LEMC meeting held on 23 September 2020 contained actions relating to Bairds Crossing Bridge. These were:</p> <ul style="list-style-type: none"> • LEMC to approach Council to explore options for Bairds Crossing and repairs. • Assess choke points and fire load – Bairds Crossing road. • Contact Manager Infrastructure re: over hanging trees and road edges – Bairds Crossing road. <p>A copy of the meeting minutes were provided to the Manager Infrastructure on 13 October. At the time of this update, no further information has been received from the LEMC.</p> <p>24/09/2020 – GS: LEMC meeting was held after this update was provided. Therefore any recommendations from the LEMC that might influence Council deliberation on this issue are not yet known.</p> <p>26/08/2020 – GS: No change from previous update other than conversations with Mr Makhoul and other residents of Bairds Crossing Road and Punt Hill Road have been informed of the intention to have</p>		
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					<p>this matter discussed at the LEMC in September 2020.</p> <p>24/07/2020 – GS: C. As per previous update, the issue of Bairds Crossing Bridge is to be discussed at the next LEMC meeting in September 2020.</p> <p>26/06/2020 – GS There is no action for A and B. A. The latest update from Mr Makhoul dated 15 June was as follows: <i>“We have received a recommendation letter from our local fire brigade for the need of an access bridge at Bairds Crossing, this has been sent to the RFS and meet with open arms. Please see attached for your perusal, the bridge will be a topic at the next Local Emergency Management Committee meeting for recommendation to be replaced with an adequate structure”</i> Councils response to that update was as follows: Thank you for your email and update on discussions relating to Bairds Crossing Bridge. I think a discussion at the Local Emergency Management Committee is excellent progress. Without being a pain, could I please ask for an update on the part of Council’s resolution that stated: C. After the Proponent receives the advice from the minister with that advice, he consults with the council staff with a view of preparing a report to the council</p>		
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					<p>Has anything from the Ministers Office been received? This would allow a further report to be prepared for Council consideration.</p> <p>29/05/2020 – GS: The latest update was an email from Mr Makhoul to John Barilaro MP on 30 April 2020 that stated:</p> <p>In reply to your below email, we would like to advise that</p> <ul style="list-style-type: none"> • We are expecting documentation in support of our request for retention and upgrade of the Bairds Crossing Bridge from local Fire Brigade at Numbla Vale and in turn the RFS NSW. • We are expecting that funding can come from the recently advised increase in Safety/Fire expenditure budget • Our understanding is that ownership of the land upon which the bridge stands is passed onto Council • After ownership of the land is finalised, the State funding is allocated to Council, for the bridge works. <p>As soon as these documents are to hand we will forward them to you.</p> <p>Note: - No documentation has yet been received from any agency supporting the proposal for a retention and upgrade of Bairds Crossing Bridge.</p> <p>29/04/2020 – GS: On 6 April 2020 A letter was drafted for CEO approval in response to questions raised by John Barilaro MP on behalf of Mr Joseph Makhoul and in relation to Council's decision on Bairds Crossing Bridge.</p>		
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					<p>On 23 April 2020, Council staff wrote to Mr Makhoul and other residents seeking any information “the proponent” may have received from the relevant minister in relation to safety concerns should Bairds Crossing Bridge not be repaired or replaced. This correspondence reiterated the decision of Council from the February 2020 meeting, suggesting this information would assist in preparing a further report on Bairds Crossing Bridge for Council consideration. Unfortunately no reply has been forthcoming.</p> <p>27/03/2020 – GS: There has been no confirmation of any advice from the Minister to the proponent and therefore this action has not been progressed.</p> <p>28/02/2020 – GS Residents near Bairds Crossing Bridge were informed of Councils decision and amendment to the report recommendations; especially the inclusion of recommendation. A. Staff now await the advice from the minister, through the proponent in order to provide a further report for Council consideration.</p>		
636	19 March 2020	COV4/20	<p>No Stopping Zones along the Lake Jindabyne foreshore - review of the 2019 winter traffic / camping management campaign.</p> <p>That Council:</p> <p>A. Note the successful outcomes of the 2019 “No Stopping Zone” campaign;</p> <p>B. Note that the demand for budget camping / parking, both in summer and winter, is increasing as tourist and visitor numbers</p>	Chief Operating Officer	<p>06/04/2021 – JM: Community forum held on 23 March. Discussions ongoing with key stakeholders to confirm approach prior to reporting back to Council.</p> <p>29/01/2021 – JM: No further update.</p> <p>30/11/2020 – JM:</p>	30/06/2021	N

			<p>coming to Jindabyne and the Snowy Monaro Region continue to grow;</p> <p>C. Allocates an annual budget to maintain this campaign during the 2020 winter ski season and subsequent seasons;</p> <p>D. Notes a feasibility study will be undertaken during the 2020 winter ski season to investigate the strengths, weakness, opportunities and threats associated with the introduction of a paid parking permit for the Claypits carpark;</p> <p>E. Approves the installation of “No Stopping Zone” signs in the following designated areas restricting parking from 6pm until midnight and from midnight until 7am between 01 June and 31 October annually:</p> <ol style="list-style-type: none"> Wollondibby Inlet (6 sites) Claypits (8 sites) Town Centre (2 sites) Townsend Street / Cobbon Crescent (5 sites) Other areas identified throughout the course of the campaign; and <p>F. Embark on a campaign for a permanent solution to control and regulate camping around Lake Jindabyne.</p>	<p>D&F. Briefing for Council held in November 2020. Preparations underway for community engagement.</p> <p>23/10/2020 – MR: F. Collating evidence and preparing a preliminary briefing for Council’s November 2020 briefing.</p> <p>28/09/2020 – JG: F. Evidence is being gathered looking at long term solutions.</p> <p>28/08/2020 – MR: A. No further action required on this one. It is for Council to note. B. No further action required on this one. It is for Council to note the additional operational costs of enforcement. C. Budget was allocated for the program. No further action required. D. Evidence is presently being gathered to prepare a feasibility study. E. No Stopping Signage zone signage installed. No further action required. Evidence is being gathered looking at long term solutions.</p> <p>22/07/2020 – MR: F. No further action required on this one. It is for Council to note. G. No further action required on this one. It is for Council to note the additional operational costs of enforcement. H. Budget was allocated for the program. No further action required. I. Evidence is presently being gathered to prepare a feasibility study.</p>		
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					<p>J. No Stopping Signage zone signage installed. No further action required Evidence is being gathered looking at long term solutions.</p> <p>24/06/2020 – MR: The winter Lake Jindabyne Foreshore Parking program has commenced. Council Rangers are undertaking morning and evening patrols of the area. The number of campers are presently low. This is due to the Covid-19 restrictions and associated ski field access limitations. The patrols will continue throughout the ski season, with the initial focus on education moving to enforcement in early July 2020.</p> <p>28/05/2020 – MR: Everything is ready for the 2020 ski season winter parking and camping campaign. This includes the collection of intelligence to undertake a feasibility study for the introduction of paid parking.</p> <p>05/05/2020 – MR: The no stopping signage has been installed at the areas noted. I have confirmed that Council's Ranger working in collaboration with the Ranger for the area are ready for the winter ski season. Meeting held last week at the Clay Pits to discuss future works on the foreshore. These works will include the potential of charging a parking fee for long term parkers at the Clay Pits. This concepts discussed are going to be included in the community consultation for the proposed works and will form part of the feasibility study and long term strategies mentioned in the resolution.</p> <p>23/03/2020 – BJ:</p>		
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					<p>"No stopping zone" signs have been ordered. Feasibility study to be undertaken throughout Winter 2020 season. Snowy Hydro, NSW Police and other key stakeholders to be consulted in identifying a permanent solution to camping arrangements around Lake Jindabyne.</p> <p>03/08/2020 – MR:</p> <p>A. No action required.</p> <p>B. No action required.</p> <p>C. Budget was allocated for the program. No further action required.</p> <p>D. Evidence is presently being gather to prepare a feasibility study.</p> <p>E. No Stopping Signage zone signage installed. No further action required</p> <p>F. Evidence is being gathered looking at long term solutions.</p>		
643	19 March 2020	44/20	<p>Acquisition by Possessory Title - Lot 16 Section 1 DP 1242 - Berridale Memorial Park</p> <p>That Council</p> <p>A. Apply for possessory title over lot 16 Section 1 DP 1242 (Berridale Memorial Park)</p> <p>B. Classify lot 16 Section 1 DP 1242 as community land upon acquisition.</p>	Land & Property Officer	<p>31/3/21 - TP:</p> <p>Details of two disinterested persons willing to provide statutory declarations relating to prior treatment & use of land in question provided (with permission) to solicitors.</p> <p>28/2/2021 - TP:</p> <p>Application for possessory title lodged with NSW LRS. Further legal paperwork being formatted including the Statutory Declarations of two "disinterested witness" to support Council's possessory claim.</p> <p>14/01/2021 – LB:</p> <p>A&B Application for possessory title has been lodged with the LRS after discussions with the RSL. RSL has been assured that the land will be classified as community land upon acquisition.</p>	28/02/2021	N

					<p>4/12/2020 – LB:</p> <p>A. A letter was received from Head Office of NSW RSL to say that Council should deal with the Snowy River Branch of the RSL with respect to future management of the park. An email was sent to the local RSL branch requesting consent for Council to proceed with the application for possessory title, with the assurance that the park would be classified as community land upon acquisition. The relevant sections of the Local Government Act pertaining to management of community land were also sent in the email as a link to assist the RSL in determining their response.</p> <p>23/10/2020 – LB:</p> <p>A. An email was sent to the local branch of the RSL asking for an update.</p> <p>B. To be completed upon acquisition of the land.</p> <p>24/09/2020 – LB:</p> <p>A. The Snowy River branch of the RSL was notified of Council's intention to apply for possessory title and the branch has sent the notification to The RSL's head office for a response.</p> <p>26/08/2020 – LB:</p> <p>Requisition on Title has requested an Old Title search which is currently being carried out by Crown Lands.</p> <p>26/8/2020 – LB</p> <p>A. Requisition on Title has requested an Old Title search which is currently being carried out by Crown Lands.</p>		
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					<p>B. Lot 16 will be classified upon acquisition through the resolution of Council.</p> <p>29/07/2020 – LB: The CEO has executed the documents.</p> <p>26/06/2020 – LB: Application is proceeding.</p> <p>28/05/2020 – LB: Documentation is being prepared to lodge an application for Possessory Title.</p> <p>24/04/2020 – LB: Council's solicitor is presently gathering all the evidence to lodge with the application for possessory title. A surveyor has been engaged to do a survey plan for identification purposes.</p> <p>26/03/2020 – LB: Council's solicitor has been requested to prepare the documentation.</p>		
660	19 March 2020	55/20	<p>Proposed Acquisition of Easement for Access to Middlingbank Quarry That Council</p> <p>A. Enter into negotiations with the owner of lot 1 DP 1022898 for a right of way for access across his land.</p> <p>B. Engage the services of a surveyor to create a plan for registration of a right of way across lot 1 DP 1022898.</p> <p>C. Council to be responsible for all costs for creation and registration of the plan for the right of way.</p> <p>D. Authorise the Chief Executive Officer to negotiate the compensation for the easement.</p>	Land & Property Officer	<p>31/3/2021 - TP: No further update.</p> <p>28/2/2021 - TP: A Negotiations continue with Manager Infrastructure spearheading discussions. B Draft plan for right of access pending results of A. C-E These actions will take place at the appropriate time.</p> <p>22/01/2021 – LB: A. Letter has been sent to Council's solicitor requesting that he commence negotiations</p>	30/03/2021	N

			<p>E. Authorise the Chief Executive Officer to sign all necessary documents to give effect to the above.</p>		<p>with the landowner for a right of way for access to the Quarry.</p> <p>B. Surveyor has submitted a draft plan for right of access and this will be finalized as soon as negotiations are completed.</p> <p>4/12/2020 – LB:</p> <p>A. Completed.</p> <p>B. Discussions are ongoing to decide the best approach for a permanent access.</p> <p>23/20/2020 – LB:</p> <p>A. The temporary agreement between SMRC and Mr Thomas for access to Middlingbank Quarry has been signed and is active from 2 November 2020 through to 30 April 2021. Notice has been provided to Mr Thomas, in accordance with the agreement that Council intend to access Middlingbank Quarry to extract material in November 2020. Work to ensure the access road is suitable for heavy traffic will commence on Monday 2 November.</p> <p>B. The process to secure permanent access will commence shortly</p> <p>C. These actions will take place at the appropriate time.</p> <p>24/09/2020 – LB:</p> <p>A. The agreement has been executed by both parties and Council is planning dates for access to the quarry to extract material.</p> <p>26/08/2020 – LB:</p> <p>A. Council is currently negotiating an agreement with the landowner that will create a temporary access agreement for a 6 month</p>		
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					<p>period between November 2020 and April 2021.</p> <p>B. The surveyor has completed the survey for the easement for access subject to negotiation with the landowner.</p> <p>C. Council has engaged the surveyor and will be responsible for all costs.</p> <p>D. Further negotiations are required to understand if a permanent agreement for access to Middlingbank Quarry, through Mr Thomas's property is possible.</p> <p>28/07/2020 – LB:</p> <p>A. No update.</p> <p>B. Quotations for the survey were received. Despite numerous emails being sent to the surveyors only one surveyor responded and he has been requested to proceed as soon as possible.</p> <p>26/06/2020 – LB:</p> <p>A. Negotiations with landowners are ongoing.</p> <p>B. Requests for quotations for survey have been advertised.</p> <p>28/05/2020 – LB:</p> <p>A meeting took place with the landowner, his father, Manager of Infrastructure, Land and Property Officer and Council's solicitor, Mark Herbert. Negotiations are ongoing.</p> <p>24/4/2020 – LB:</p> <p>An email was sent to the landowner but there has been no response. A second email will be sent this week to be followed up with a phone call.</p>		
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					26/03/2020 – LB Negotiations have commenced with the landowner.		
662	19 March 2020	57/20	Proposed closure and sale of public pathway in Kalkite That Council A. Extend the maximum term for repayment of the purchase of the land, being the closed public pathway, to 30 June 2023 for both purchasers. B. Place a caveat on the subject land requiring payment for the outstanding amount before sale.	Land & Property Officer	31/3/21 TP: No further update. 28/2/2021 - TP: A Completed; B Caveat will be placed in the land when the road closing is registered. Note: Linkage exists with Resolution 301/19. 22/01/2021 – LB: No further update. 4/12/2020 – LB: A. Completed. 23/10/2020 – LB: A. Landowners have been notified of the extension of the maximum time to repay the purchase price B. Caveat will be placed on the land after the road closure is completed and before any subdivision takes place. 24/09/2020 – LB: A Landowners have been notified of the extension of the maximum time to repay the purchase price. 26/08/2020 – LB: A. Letters to landholders and notifiable authorities have been sent. At this time all responses have been positive. Waiting on response from Crown Lands for consent to proceed and for public pathway to vest in Council following closure.	31/05/2020	N

					<p>B. Caveat will be placed on the land after the road closure is completed and before any subdivision takes place.</p> <p>28/07/2020 – LB: Request for quotations were sent to three surveyors but only one responded. Surveyors were sent a follow up email inviting quotations but only the one response remained. The surveyor has been asked to proceed with the survey.</p> <p>26/06/2020 – LB: Application forms for Sundry Debtor accounts have been sent to both landowners. Solicitor has been requested to arrange for caveat on title of both properties.</p> <p>28/5/2020 – LB: Sundry Debtor accounts are being arranged with a repayment schedule to be agreed with the landowners. As the public pathway does not have a registered title it is not possible to place a caveat on the land until the pathway is closed. It is intended to address the issue that payment for the land must be finalised by both parties prior to June 2023.</p> <p>24/04/2020 – LB: Arrangements are currently underway to set up a payment plan and a surveyor has been engaged.</p> <p>26/03/2020 – LB: The landowners have been notified of Council's resolution and quotations are currently being sought for the survey work.</p>		
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669	16 April 2020	69/20	Bombala Commercial Precinct Painting That Council A. Note the previous resolution ADA96/16 adopted by the Administrator; B. Note the previous resolution 297/17 adopted by Council; C. Rescind Part C of resolution 297/17 and replace it with: Authorise expenditure of \$10,000 directly to the Bombala and District Chamber of Commerce to assist with the current street upgrade project. The Chamber must agree to use the money on paint and provide supporting documentation to Council once the project is completed.	Coordinator Economic Development	25/03/2021 - SBly: No further update. 25/02/2021 – SBly: No further update. 29/01/2021 – MA: No further update. 30/11/2020 – MA: Update received from Bombala Chamber of Commerce. They are still negotiating with main street businesses to cover the cost of labour for the painting, given the cost of the actual paint is covered by the project. Aiming for completion of project by May 2021. 04/11/2020 – MA: Still in progress by Bombala Chamber. 28/09/2020 – MA: No further update. 02/09/2020 – MA: Still in process of being implemented by Bombala Chamber. 02/07/2020 – MA: Project in progress and resting with Bombala Chamber – no further update from below. 03/06/2020 – MA: Arrangements for payment finalised. Awaiting reports from the chamber on execution of the project in due course. 05/05/2020 – SB:	31/05/2021	N
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					A purchase order will be issued to the Chamber of Commerce this week so that they can send us an invoice and be paid.		
696	21 May 2020	102/20	Design for truck Parking Area at Adaminaby That Council A. Agrees to proceed with further investigative works and to seek endorsement from Transport for New South Wales for the proposed design; B. Allocates \$50,000 for investigation and assessment from internal reserves for the 2020/2021 financial year; C. That the project be included in the listing of projects for consideration for grant applications; and D. Approach Snowy hydro or Future Gen for funding towards the project	Manager Corporate Projects	07/04/2021 – GH: Awaiting response from Transport for NSW. 02/03/2021 – GH: Planned Teams Meeting with TfNSW following submission of V3 and Traffic Study., - Traffic Count to be completed by 10/03/2021., - V3 Plans and Traffic Count data to be submitted to TfNSW for comment., - Construction costing for approved concept to follow TfNSW agreement with the concept., - Report to Council on Proposed Design and Costing once TfNSW have responded., Issues; - TfNSW concerned over the number of access points to the Hwy at the Denison St intersection., - HV parking separated from the Light Vehicle Parking at the Trout., - Both parking areas will have a significant impact on the current grassed/treed medians adjoining the Hwy. 25/01/2021 – GH: TfNSW have provided comment on concept revision, two of which incorporates both long vehicle/RV and truck parking concepts. Minor issues identified and expected to be addressed by design consultant and submitted back to TfNSW. Project being considered for BLERF application should it proceed to a suitable level of shovel readiness prior to applications closing. 27/11/2020 – GH:	Ongoing	N

					<p>Revised concepts with 4 options have been received in draft form and are being reviewed by relevant staff before submitting to TfNSW.</p> <p>02/11/2020 – GH: A review of the requirements for intersections and heavy vehicle movements indicates that it will not be possible to locate a heavy vehicle stop close to the Adaminaby town centre without extensive roadworks.</p> <p>25/09/2020 – GH: TfNSW requirements will require a significant change to the proposal and it may not be possible to establish the location as a truck stop and meet the required specifications for the intersections.</p> <p>28/08/2020 – GH: TfNSW have provided feedback on the concept design. Staff are reviewing this feedback to factor into the detailed design and funding solutions.</p> <p>31/07/2020 – GH: Infrastructure Engineer seeking feedback from RMS on proposal assessment prior to proceeding to scoping and subsequent full design.</p> <p>30/06/2020 – GH: Project preliminary investigations underway.</p> <p>04/06/2020 – DR: The project has been included within the work schedule to be actioned.</p>		
715	21 May 2020	119/20	Judgment of Court of Criminal Appeal on Tropic Asphalts case That Council	Coordinator Economic Development	<p>04/06/2021 – DR: The case is proceeding with tropic Asphalt's appeal being denied.</p>	Ongoing	N

			<p>A. Get report on the costing;</p> <p>B. Report from staff on the progress of the case;</p> <p>C. Proceed with the case; and</p> <p>D. Receive and note the information in the report on the Court of Criminal Appeal's judgment in the Tropic case.</p>		<p>26/2/2021 – MA: The CCA heard the appeal by Tropic in relation to the subpoena matter on 8 February. Council's legal team thought the proceedings went well and the judges were receptive to their arguments. The judgment is expected to be handed down on 3 March 2021.</p> <p>06/02/2021 – MA: The CCA heard the appeal by Tropic in relation to the subpoena matter on 8 February. Council's legal team thought the proceedings went well and the judges were receptive to their arguments. The judgment is expected to be handed down on 3 March 2021.</p> <p>29/01/2021 – MA: Preparations continue for CCA Appeal hearing in CCA on 8 February.</p> <p>30/11/2020 – MA: Preparations underway for appeal hearing in CCA in early February 2021.</p> <p>04/11/2020 – MA: C. Tropic have appealed against the subpoena judgment which will result in a delay to the trial. Appeal listed for hearing in CCA in early February.</p> <p>28/09/2020 – MA: C. Trial preparation continues. Council successful in subpoena matter judgment.</p> <p>02/09/2020 - MA:</p>		
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					<p>A. Complete – report provided to August Council meeting</p> <p>B. Complete – report provided to August Council meeting</p> <p>C. In progress – preparing for trial in November.</p> <p>D. Complete.</p> <p>02/07/2020 – MA: Expecting the outcome of a hearing into a subpoena issued by Council in the early days of the original investigation within the next fortnight or so. A further report will be provided to Council once the outcomes of the hearing are known.</p> <p>03/06/2020 – MA: Proceeding with the case and further report(s) with requested details will be provided to future Council meeting(s).</p>		
718	18 June 2020	80/20	<p>Acquisition of Land - RFS Shed Michelago That Council</p> <p>A. Proceed with the compulsory acquisition of the Land described as part Lot 5405 DP 1244970 Land fronting Ryrie Street, Michelago between 369.945 Km and 370.000 Km and having an area of approximately 1,162.6m² for the purpose of Rural Fire Shed in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>;</p> <p>B. Make an application to the Minister and the Governor for approval to acquire part Lot 5405 DP 1244970 Land fronting Ryrie Street, Michelago between 369.945 Km and 370.000 Km and having an area of approximately 1,162.6m² by compulsory process under section 186(1) of the Local Government Act 1993;</p>	Property Officer	<p>23/3/2021 - JH: The survey plan has been prepared by PWA to enable the acquisition process to continue.</p> <p>28/02/2021 – JH: No further update.</p> <p>12/01/2021 – JH: No further update.</p> <p>25/11/2020 – JH: A to C: This process will take approximately 18 months.</p> <p>20/10/2020 - JH: A to C: Acquisition process underway. D & E: Will be adhered to throughout this process.</p> <p>23/09/2020 - JH:</p>	28/02/2022	N

			<p>C. Classify the land as operational land in accordance with the Local Government Act 1993;</p> <p>D. Note that this acquisition is not for the purpose of resale; and</p> <p>E. Authorise CEO to sign any documentation required for this Acquisition process.</p>		<p>A to C: Survey Plan Quote to be received shortly.</p> <p>26/08/2020 - JH:</p> <p>A to C: Acquisition process underway. Research has to take place to find gazette notices, survey plans to be prepared etc.</p> <p>D & E: Will be adhered to throughout this process.</p> <p>22/07/2020 – JH:</p> <p>A to C: Acquisition process underway.</p> <p>D & E: Will be adhered to throughout this process.</p> <p>24/06/2020 – JH:</p> <p>A to C: The Acquisition process will begin, this is a lengthy process as all items take place under strict timelines.</p> <p>D&E. Complete.</p>		
723	18 June 2020	85/20	<p>Cooma Regional Sports Hub Funding Agreement</p> <p>That Council receive and note this update on the Cooma Sports Hub project and agree to:</p> <p>A. Proceed with signing the funding agreement of \$15M to design and construct a 3 court indoor sports facility and synthetic athletics track at the Snowy Oval and Monaro High School Precinct;</p> <p>B. Continue negotiations with Department of Education and Monaro High School for a Joint Use arrangement of the indoor sports facility while maintaining Council's right to withdraw if the long term business case places too much stress on Council's financial viability; and</p> <p>C. Undertake consultation with the community sporting clubs on the concept design phase.</p>	Recreation Planner, Environmental Services	<p>22/03/2021 - AA:</p> <p>Council endorsed preferred tenderer. Relevant consultant has been informed and will commence detailed design work.</p> <p>26/02/2021 – AA:</p> <p>22 response to tender were received these have been assessed against set criteria and short listed. Evaluation report has been drafted for Councils consideration at March meeting.</p> <p>14/01/2021 - AD:</p> <p>A. The concept plan has been completed. Tender documents for detail design will be released before the end of January. Detail design is scheduled for completion by June 2021.</p> <p>B. Negotiation with the Project Working Group will be ongoing throughout the design and construction phase. Negotiation with NSW</p>	January 2023	N

					<p>School's Infrastructure regarding the joint use planning arrangements are ongoing.</p> <p>26/11/2020 – AD:</p> <p>B. Further progress on the joint use planning agreement (JUPA) with Schools Infrastructure has occurred. Council will be updated when a draft JUPA has been completed.</p> <p>C. Consultation with the Community Sporting Ground has been ongoing. The group has provided important input into the design and location of the facilities throughout the concept planning stages. This will be ongoing through the detail design phase.</p> <p>30/10/2020 –AD: No further update.</p> <p>23/09/2020 - AD: The draft concept design has progressed and consultation with the project and community working groups has been ongoing throughout the design process. Council will be updated following the completion of the draft concept plan.</p> <p>23/06/2020 - AD: A. Completed. The Funding Agreement was signed by the CEO 22/06/2020. No Further action is required. B. Negotiation with the Project Working Group will be ongoing throughout the design and construction phase. Council will be updated on the Joint Use Planning arrangements at the September Council meeting. Consultation with the Community Sporting Groups has commenced and will be ongoing throughout the design process. Council will be updated on</p>		
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					the Sports Hub design at the September Council meeting.		
746	16 July 2020	107/20	Health One Facility, Jindabyne That Council A. Authorise the Chief Executive Officer to execute the Building Management Statement and take steps to finalise and sign the land sale agreement; and B. Approve the establishment of a Building Management Committee to oversee obligations of the Building Management Statement.	Facilities Officer Snowy River Health Centre	26/03/2021 – NW: Subdivision certificate and modifications now lodged by Dabyne Planning. 02/03/2021 – NW: Discussions ongoing between Dabyne Planning and Kleven Spain Surveyors. Subdivision application forms submitted to CEO for signature. 12/01/2021 – NW: A. Surveyor provided plans although further information still required. Waiting on information to be forwarded. 27/11/2020 – TP: No further update 27/10/2020 – NW: A. Awaiting surveyor to provide further information to enable registration of subdivision. Other party (HealthOne) still to sign the Land Sale Agreement. B. Building Management Committee to be formed with HealthOne once above items have been finalised. 24/09/2020 – NW: A. Status remains unchanged. Building Management Statement signed by Chief Executive officer. Information has been returned to surveyor for creation of subdivision. Waiting on lawyers for other party regarding the Land Sale Agreement.	28/02/2021	N

					<p>B. Building Management Committee to be formed with HealthOne.</p> <p>26/08/2020 – NW:</p> <p>A. Building Management Statement signed by Chief Executive officer. Information has been returned to surveyor for creation of subdivision. Waiting on lawyers for other party regarding the Land Sale Agreement.</p> <p>B. Building Management Committee to be formed with HealthOne.</p> <p>22/7/2020 – NW</p> <p>A. Building Management Statement sent to Chief Executive Office for signing.</p> <p>B. Will work on creation of Building Management Committee once BMS signed.</p>		
748	16 July 2020	109/20	Lake Jindabyne Shared Trail Project Funding That Council agree to proceed with the Lake Jindabyne Shared Trail project.	Recreation Planner	<p>24/03/2021 - AA: Item complete. The Lake Jindabyne Shared Trail project funding agreement has been approved by Council and signed by NSW Treasury. The project has commenced and will be delivered over a 4 year program. The project will be complete by July 2024.</p> <p>26/02/2021 – AA: No further update.</p> <p>14/01/2021 - AD: No further update.</p> <p>26/11/2020 – AD: The funding deed was signed by NSW Treasury on the 7/10/2020. The project has now commenced. A media release and web page for the project has been drafted and is being reviewed by the</p>	23/03/2021	Y

					<p>communications team. Further consultation with stakeholders and neighbouring landholders is being undertaken.</p> <p>30/10/2020 – AD: External communication and engagement is due to commence in updating our community in providing an overall scope of the project. Treasury has now signed the agreement.</p> <p>03/09/2020 - AD: The funding deed has been finalised and signed by the CEO and sent to NSW Treasury. NSW Infrastructure are uncertain on the timeframe for approval by Treasury.</p> <p>31/07/2020 - AD The funding deed is currently being finalised. The document is scheduled to be submitted to NSW Treasury for approval by 16 August.</p>		
749	16 July 2020	110/20	<p>Minutes of the Youth Council Meeting held on 22 June 2020</p> <p>That Council</p> <p>A. Receive and note the minutes from the Youth Council meeting held 22 June 2020; and</p> <p>B. Endorse the motion as listed in the Youth Council Minutes under 9.2 to 'develop a shovel ready project plan for minor upgrades at the Bombala, Cooma, Jindabyne and Berridale Skate Parks'.</p>	Manage Community Services	<p>07/04/2021 – BP: A. Completed 16 July 2020 B. Completed 16 July 2020</p> <p>04/03/2021 – BP: No further update.</p> <p>25/01/2021 – GH: Minor upgrades scheduled for Cooma skate park under SCCF 3. Jindabyne skate park BLERF application being prepared. Scoping for local skate competitions developed and submitted under BCRRF Round 2 in December 2020.</p> <p>27/11/2020 – GH:</p>	16/07/2020	Y

					<p>Project planning is continuing.</p> <p>02/11/2020 – GH: Work has commenced to develop the projects to a 'shovel ready' state using the draft project management framework that is being developed.</p> <p>25/09/2020 – GH: Project will be added to prioritisation list of existing & backlogged projects need completion.</p> <p>03/09/2020 – GH: No further update.</p> <p>04/08/2020 – BP: Assigned to corporate projects to prepare shovel ready project plan & pursue funding opportunities.</p>		
756	16 July 2020	115/20	Floodplain Risk Management Study and Plan That Council A. Adopt the SMRC Flood and Floodplain Risk Management Studies – Flood Studies (April 2019); B. Notify the property owners identified at significant flood risk, prior to the March 2020 Floodplain Risk Management Studies and Plans being placed on Public Exhibition; C. Agrees to the public exhibition of SMRC Flood and Floodplain Risk Management Studies – Floodplain Risk Management Studies and Plans (DRAFT) report (March 2020); D. Liaise with the NSW SES and landowners at risk to develop an Evacuation Plan for a significant rain event; and E. Submit a Variation Request to the Department of Planning, Industry and Environment (DPIE) Floodplain grant program seeking funding and	Coordinator Strategy Development	<p>07/04/2021 - PV: - The final Floodplain Risk Management Plan and studies (FRMP&S) has been submitted and been out on public submission (very few submissions from the public); - Council has applied for 2 variations which have been approved by Dept Planning, Industry and Environment. One variation is to determine the existing flood warning system in Cooma and if it is in fact fit for purpose (report pending but on its way) and the other report is for further detailed analysis of Cooma Back Creek (DRAFT report received (feedback given to consultant and awaiting final report).</p> <p>04/03/2021 - PV: Still awaiting Cooma Back Creek Study Report - expected by mid-March.</p>	28/02/2021	N

			an amended scope of works to investigate mitigation options for Cooma Back Creek.		<p>04/03/2021 – PV: Still awaiting Cooma Back Creek Study Report - expected by mid-March.</p> <p>31/12/2020 – GM: Awaiting Cooma Back Creek Study variation report, due 31 January 2021.</p> <p>26/11/2020 – GM: No further update.</p> <p>23/10/2020 - PV: A. Completed. B. Letters were sent out to identified landholders at risk advising of Public Exhibition of FRMP & S. Two residents called me as a result of letters. Concerns over the level of non-native vegetation in that stretch of Cooma Back Creek. Nil comments on the actual study. C. Public exhibition period closed. Total of 4 submissions received. Submissions forwarded to GRChydro to incorporate into final study document. D. No further discussion until Cooma Back Creek study variation report completed (delays due to modelling, now expected to be finalised early 2021). E. Variation approved, works have commenced on the study, as per previous comment report expected early 2021.</p> <p>24/09/2020 - PV: A. Completed. B. Discussions with GRChydro (contractor) SES, DPIE and SMRC staff now decided to hold off contacting landholders until the Cooma Back</p>		
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					<p>Creek study finalised. SES aware of properties at risk.</p> <p>Letters have been sent out to residents in high risk areas (entire streets not just the identified 11 properties at significant risk) to advise of the FRMS & P being on public exhibition and how to access copies.</p> <p>C. Floodplain Risk Management Studies and Plans (DRAFT) report on public display – Now extended to 7 October.</p> <p>D. Discussions have taken place with SES and SES keen to support SMRC. Decided to hold off actioning EP until end of consultation process – see what comes back from the community. SES happy to support liaison with relevant landholders.</p> <p>E. Variation request approved by relevant DPIE staff.</p> <p>25/08/2020-PV:</p> <p>A. Request sent to Communications to upload document.</p> <p>B. Discussions with GRChydro (contractor) SES, DPIE and SMRC staff now decided to hold off contacting landholders until the Cooma Back Creek study finalised. SES aware of properties at risk.</p> <p>C. Floodplain Risk Management Studies and Plans (DRAFT) report on public display – closes 23rd September.</p> <p>D. PV to liaise with SES – discussions have taken place. SES keen to support SMRC. Decided to hold off actioning EP until end of consultation process – see what comes back from the community. SES happy to support liaison with relevant landholders.</p>		
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					<p>E. Variation request approved by relevant DPIE staff. Expect 'official' approval to come through in the next few days.</p> <p>31/07/2020-PV:</p> <p>A. Adopted. Environmental Technical Officer organising to have documents uploaded onto the Council website.</p> <p>B. Discussions have taken place. Agreed managers will send a letter to high risk landowners and invite them in to inform them of their level or risk, plans to develop an Evacuation Plan and undertake further studies to try to mediate risks.</p> <p>C. Hard copies printed, need to be bound and Appendices with maps printed and bound ready for display once Action B addressed.</p> <p>D. Relevant managers aware and need to decide who will liaise with SES to commence this process.</p> <p>Variation documentation 75% complete, should be submitted to DPIE by the end of this week (31 July)</p>		
771	20 August 2020	142/20	Harmonisation of Commercial Waste - Method of Charging That Council; A. Harmonise commercial waste charging methods from 1 January 2021, and B. Inform the commercial/business community regarding the proposed harmonisation of commercial waste charging methods.	Manager Resource and Waste Services,	<p>30/03/2021 – MT:</p> <p>The second reminder letter has been posted out during March and a the third and final will be mailed once the 21/22 fees and charges have been adopted by council, advising the commercial business and building owners of the charges that will be applied for commercial waste/recycling/fogo collection for the 21/22 financial year.</p> <p>02/03/2021 – MT:</p> <p>Harmonisation of Commercial Waste method of charging will be implemented on or after 1 July 2021, in the meantime notification of change</p>	01/07/2021	N

					<p>letters have been sent to commercial businesses and commercial building owners explaining the pending changes to the charging methods. A second notification letter reminding commercial businesses and building owners will be sent out during March as a reminder.</p> <p>12/01/2021 – MT: First consultation letter has been delivered to commercial customers with only 2 inquiries, the second consultation letter will be send early February 2021.</p> <p>25/11/2020 – MT: Due to the delay in distributing the first of the consultation letters, harmonisation of charging methods will commence from 1 July 2021. As a result the first consultation letter has now been mailed with the second consultation letter to be sent late February 2021.</p> <p>23/10/2020 – MT: Final letter ready to be distributed to commercial customers as first form of consultation towards harmonising commercial charging methods.</p> <p>24/09/2020 – MT: Final draft letter out for comment.</p> <p>25/8/2020 – MT: Commercial/business consultation will take place prior to the introduction to the changes in charging methods from 1 January 2021 First commercial/business consultation letter has been drafted and sent to finance for final input and comment. Once comments have been received</p>		
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					the letter will be amended and then posted to the commercial property owners.		
775	20 August 2020	146/20	Endorsement of SMRC Section 355 Manual That Council send out a draft s355 manual to Committees for review and defer item until a Council workshop can be held.	Governance Officer	<p>30/03/2021 – ED: No further update.</p> <p>24/02/2021 – ED No further progress.</p> <p>19/01/2021 – JM: No further progress.</p> <p>26/11/2020 – JM: The consultation period for the committees closed on 12 November 2020 and Council has received 16 comments. Comments are currently being reviewed a report will be presented to the Councillors at the 4 February 2020 briefing session.</p> <p>02/11/2020 – JM: A webinar was held on 29 October 2020 with all section 355 committees. A workshop will be conducted with councillors on 3 December 2020.</p> <p>25/09/2020 – JM: Documentation has been subjected to a final review and proof read prior to being sent out.</p> <p>31/08/2020 – JM: The Chief Communications Officer is currently reviewing the manual, after which it will be circulated to all committees to review for one month. A webinar will be conducted with all committees to explain the changes and answer</p>	Ongoing	N

					questions. A Council workshop will be conducted on 5 November 2020.		
789	17 September 2020	167/20	<p>Acquisition - Easement for Access Adaminaby Sewage Treatment Plant and Town Water Supply That Council:</p> <p>A. Proceed with the compulsory acquisition of the interest in the land described as part Lot 287 DP 729870 Land fronting Snowy Mountains Highway, Adaminaby and having an area of approximately 22m for the purpose of easement for access to essential services being the Sewage Treatment Plant in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>;</p> <p>B. Proceed with the compulsory acquisition of the interest in the land described as part Lot 292 DP 729876 having an area of approximately 200m and part Lot 292 DP 729876 Land fronting Chalker Street, Adaminaby and having an area of approximately 344m for the purpose of easement for access to essential services being Town Water Supply in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>;</p> <p>C. Make an application to the Minister and the Governor for approval to acquire part Lot 287 DP 729870 Land fronting Snowy Mountains Highway, Adaminaby and having an area of approximately 22m and Part Lot 292 DP 729876 having an area of approximately 200m and part Lot 292 DP 729876 Land fronting Chalker Street, Adaminaby and having an area of approximately 344m for the purpose of easement for access to essential services by</p>	Manager Water & Wastewater	<p>30/03/2021 – JD: No further updates.</p> <p>02/03/2021 – JD: Acquisition currently underway.</p> <p>15/01/2021 – JH: No further update.</p> <p>25/11/2020 – JH: No further update</p> <p>25/11/2020 – JH: A-D. Acquisition process underway and being managed by the Water/Wastewater Team. E. This will take place when required.</p> <p>23/09/2020 - JH: A-D. Acquisition process underway. E. This will take place when required.</p> <p>23/09/2020 - JH: A-D. Public Works Advisory (PWA) is being engaged to action this process so that Council secures permanent legal access swiftly. E. This will take place when required.</p>	30/04/2022	N

			<p>compulsory process under section 187(1) of the <i>Local Government Act 1993</i>;</p> <p>D. Classify the land as easement for access in accordance with the <i>Local Government Act 1993</i>;</p> <p>E. Authorise the CEO to sign any documentation required for this Acquisition process.</p>				
794	17 September 2020	172/20	<p>Proposal to Close Part Mittagang Road - Yallambee Lodge</p> <p>That Council;</p> <p>A. Approve the road closing of part of Mittagang Road in accordance with the <i>Roads Act 1993</i>;</p> <p>B. Consolidate the new lot with lot 1 DP 841447 (Yallambee Lodge); and</p> <p>C. Authorise Council's CEO to execute all necessary documents to complete the road closing and lodgement of the plan of consolidation.</p>	Land & Property Officer	<p>31/3/21 - TP: No further update.</p> <p>28/2/2021 - TP: A-C - Corporate Projects consolidated land adjacent to the service station at Yallambee, and inadvertently used the incorrect resolution; thus road closure plan is required to be redone by surveyor to accurately reflect 'new' lot footprint & labels.</p> <p>22/01/2021 – LB: No further update.</p> <p>4/12/2020 – LB: A. Letters have been posted. There is a 28 day period for reply.</p> <p>23/10/2020 – LB: A. Letters have been prepared and are ready to be posted. B. After the road is closed a plan of consolidation will be prepared by a surveyor and the plan will subsequently be lodged.</p> <p>24/09/2020 – LB: A. Letters will be sent in the next two weeks to the notifiable authorities and to properties</p>	28/02/2021	N

					<p>surrounding Yallambee notifying them of the proposal to close the road.</p> <p>B. After the road is closed a plan of consolidation will be prepared by a surveyor and the plan will subsequently be lodged.</p>		
795	17 September 2020	173/20	<p>Delegate Water Supply Options Report – Update</p> <p>That Council endorse the Options Assessment Report–Delegate Water Supply for public exhibition.</p>	Manager Water & Wastewater	<p>30/03/2021 – JD: Project and Contract Manager appointed (Cardno) and compilation of tender documents underway to appoint Design and Construction contractor.</p> <p>02/03/2021 – JD: Comments received from DPIE Water on 8/2/2021. Public meeting with Delegate Community scheduled for 9/3/2021.</p> <p>15/01/2021 – JD: Still awaiting endorsement from DPIE Water.</p> <p>25/11/2020 – JD: No further update.</p> <p>05/11/2020 – JD: Awaiting comments on the Options Report from DPIE. Community consultation to take place once comments received.</p>	30/06/2021	N
798	17 September 2020	176/20	<p>Request for Easement Over Council Land in Cooma</p> <p>That Council</p> <p>A. Approve the request to create an easement for water supply over Lot 2 DP 224408 subject to:</p> <p>i. All costs being borne by the owner of Lot 1 DP 224408.</p> <p>ii. Any disturbance to Lot 2 DP 224408 to be remediated by the applicant, as soon as</p>	Land & Property Officer	<p>31/3/2021 - TP: No further update.</p> <p>01/03/2021 – TP: No further update.</p> <p>14/01/2021 – LB: A. The landowner has been requested to notify Council when the pipeline has been installed so that Council has an opportunity to inspect the</p>	30/03/2021	N

			<p>possible, to the same condition as prior to disturbance.</p> <p>iii. The owner of Lot 1 DP 224408 obtaining a licence to pump water from Cooma Creek prior to installing the pipeline for water supply; and</p> <p>B. Authorise Council's CEO to execute any documents necessary to register the easement.</p>		<p>area to ensure that Council property has been remediated. He has agreed to be responsible for all costs and will send a copy of the water licence to Council when he is in possession of the Licence.</p> <p>4/12/2020 – LB: A&B. Council will await notification from landowner that he has achieved a licence to pump water and that he has a plan ready to create the easement.</p> <p>23/10/2020 – LB A. Landowner has been notified and is proceeding with the plan. B. Landowner is aware that he needs a licence to pump water from Cooma Creek prior to Council signing off on the plan for easement.</p> <p>24/09/2020 – LB: A. The landowner will be notified of the Council resolution including the conditions of approval so that he can arrange for a surveyor to do a plan for the easement and an 88B for the terms of the easement. B. The owner of lot 1 will be notified that Council will not permit registration of the plan until he has obtained a licence to pump water from NSW Water. Documents will be sent to the CEO for execution when they are ready.</p>		
836	15 October 2020	217/20	<p>Zoom attendance at meetings That Council:</p> <p>A. Support the continuation of the option for Councillors to attend Council meetings via remote teleconference technology, e.g. Zoom</p>	Coordinator Governance	<p>04/03/2021 – GT: No further progress</p> <p>19/01/2021 – JM: No further progress.</p>	Ongoing	N

			<p>or Team Viewer, to ensure equal opportunity for all;</p> <p>B. Support the Motion to the LGNSW Conference 2020 put by Orange Council, to continue teleconference attendance at Council meetings; and</p> <p>C. Makes webinar facilities available for a 6 month trial at the Cooma Council Offices so that all members of the public, including those in wheelchairs and anyone unable to negotiate the stairs, can attend Council Meetings.</p>		<p>26/11/2020 – JM: Risk assessment has been completed and mitigating controls will be in place for the level of risks identified. The committee room will be available for the next Cooma meeting, which will be on 18 March 2020.</p> <p>02/11/2020 – JM: A. No action required. B. Email send to LGNSW advising of intention of council to support motion. C. No action required. Note: A risk assessment will be shortly undertaken and the IT requirements will be determined after that for the trial to commence from the December Council meeting.</p>		
840	19 November 2020	225/20	<p>Peak View Hall That Council, in order to facilitate the Peak View community's access to Lions International funding to upgrade the Peak View Community hall:</p> <p>A. Support the proposal to relinquish care and control of Crown Reserve 56109 with care and control being transferred to an appropriate community based incorporated association such as the proposed Peak View Progress Association Inc.;</p> <p>B. Authorise the CEO to negotiate with relevant parties an outcome to satisfy the requirements of all parties including the Peak View Community, the Crown, the NSW Aboriginal Land Council, Lions International and the Rural Fire Service.</p>	Executive Assistant to Chief Executive Officer, Mayor and Councillors	<p>6/4/21 – JB: that Lions Club is to meet and this item will be discussed then. The estimated timing for funding is April 2021.</p> <p>26/02/2021 – JB: SMRC is waiting on advice from the Lions Club regarding their success in the grant before proceeding.</p> <p>27/01/2021 – JB: A. Completed B. Discussions in progress</p> <p>26/11/2020 – JT: Discussions are in progress.</p>	Ongoing	N

843	19 November 2020	228/20	Strategy Review - Vale Street Land That Council defer the report to a later date following a Councillor workshop.	Chief Strategy Officer	02/03/2021 – DR: Briefing completed in the Councillor Briefing Session on 04/02/21 with a Vale Street Property Workshop. 29/01/2021 – DR: Time has been scheduled in an upcoming councillor briefing session for councillors to discuss this issue. 27/11/2020 – DR: Time will be arranged for a fuller discussion on the options for the Council offices.	28/02/2021	N
844	19 November 2020	229/20	Proposed use of 57 Vale Street Cooma - Snowy Monaro Business and Recovery Hub That Council open 57 Vale Street Cooma as the Snowy Monaro Business and Recovery Hub for 12 months.	Economic Development Officer	25/03/2021: SB: Opening April 2021. Invitation to an official opening will be sent to all Councillors. 01/02/2021 – SB: Anticipated for opening in March 2021. 29/01/2021 – MA: Work continuing on building compliance matters and draft agreement with Business Australia prepared. 30/11/2020 – MA: Staff are currently working to address building compliance matters.	Ongoing	N
850	19 November 2020	235/20	Mature Tree Re-Location Policy That Council: A. Where the removal of mature trees is deemed necessary for Council works of any kind within any urban, village, park or reserve area, the targeted trees are first assessed by a	Chief Operating Officer	06/04/2021 – JM: No further update. 03/03/2021 – JM: No further update.	30/03/2021	N

			<p>qualified arborist or like expert, for suitability for relocation;</p> <p>B. Where trees are found suitable for relocation Council takes every necessary step to safely relocate the trees;</p> <p>C. As part of its BAU practices, Council identify and maintain a register of relocation sites for mature trees, such as public parks, playgrounds, sporting venues or other appropriate locations;</p> <p>D. Contractors are advised of the relocation policy and where practicable, the costs of relocation are negotiated when contracts are let; and</p> <p>E. Council affirms the value of mature trees for their social and economic benefits to the community.</p>		<p>29/01/2021 – JM: No further update.</p> <p>02/12/2020 – JM: A&B: Complete. All relevant Council managers and coordinators have been informed of these parts of the resolution. C: Register of relocation sites to be prepared. D. Complete. All relevant Council managers and coordinators have been informed of this part of the resolution. E. Completed.</p>		
853	19 November 2020	238/20	<p>Transition to an electric and other low greenhouse gas (ghg) emissions vehicle fleet</p> <p>A. Engaging with other councils such as Newcastle, operating EVs/low emissions vehicles, and the NSW and ACT Governments, as a first step towards determining how Snowy Monaro can transition to an EV and other low GHG emissions fleet, and the practicable extent and timing of the transition.</p> <p>B. Provide a comprehensive report to Council no later than the March 2021 Councillor briefing, outlining an initial transition plan which provides the stages and extent of the transition, based on current and reasonably expected future developments in the EV industry.</p>	Manager - Fleet & Plant	<p>30/03/2021 – SS: No further updates at this time.</p> <p>01/03/2021 – SS: Collating information to develop report via IPWEA, AFMA and Better Fleet program supported by Electric Vehicle Council. April delivery.</p> <p>12/01/2021 – SS: C. Feedback received from various government bodies, with information to be reviewed. Compiling EV infrastructure establishment costs.</p> <p>25/11/2020 – SS: A. Contact has been made with various council s and government departments to establish</p>	31/03/2021	N

					mapping of the process required to transition to a low emission fleet.		
854	19 November 2020	239/20	<p>Monaro Rail Trail Draft Feasibility Report</p> <p>That the Council action Resolution Number 68/20 Monaro Rail Trail Draft Feasibility Report 16 April 2020 to:</p> <p>A. Receive and note that the reinstatement of the Queanbeyan to Bombala rail line and extension to Eden has been intensely investigated through the Canberra to Port of Eden Feasibility Study. The publically available Executive Summary states on page 10 that “None of the options are shown to be economically viable. All have BCRs that are much less than 1. The present value of benefits is far outweighed by the present value of costs in all options considered.”;</p> <p>B. Receive and note all the reports presented as attachments, Senator Jim Molan’s letter and support in principle the Monaro Rail Trail recommendations as presented to Council on 5 November 2020 as per the ten recommendations provided in their submission.</p>	Coordinator Economic Development	<p>01/04/2021 – MA: Council resolved at its extraordinary meeting on 4 March not to become the applicant for the BBRF application. A meeting has subsequently been held with MRT Inc to move forward and a working group will be established until such time as an appropriate 355 Committee can be formed as per the Council resolution. A meeting between Council and TfNSW has also been held to clarify preferred arrangements over the rail corridor should the rail trail proceed. TfNSW appear generally supportive and flexible to a point but will fundamentally require Council to assume responsibility for the asset regardless of the exact legal mechanism used. They encouraged Council to view this as a long term project as the processes to set up a rail trail can take time.</p> <p>26/02/2021 – MA: Liaison with MRT Inc. has continued in February as they aim to submit an application to the Commonwealth Building Better Regions Fund. A difficulty has arisen in relation to TfNSW requiring as a condition of owners consent for the application that Council agree to accept a lease or transfer of the rail corridor including responsibility for all existing leases and agreements over the rail corridor, and responsibility for its other assets such as heritage buildings. MRT Inc. have been advised previously the Council was not prepared to accept the risks and liabilities this entails at this early stage of the project, however MRT Inc. have</p>	Ongoing	N

					<p>written to the Mayor requesting Council change this position to facilitate the BBRF application.</p> <p>29/01/2021 – MA: Staff worked constructively with MRT Inc. throughout December-January to assist with development of a grant proposal which was lodged by MRT Inc. to the BLER Fund.</p> <p>30/11/2020 – MA: A. No action required. B. Meeting held with MRT Inc. group to discuss resolution. Priority is sending letters to TfNSW, ACT Government and QPRC as well as organising a BLER funding application. Meeting with QPRC staff and MRT Inc. has also been arranged by MRT Inc.</p>		
855	19 November 2020	240/20	<p>Bicentennial Garden/ Parks – Bombala That Council:</p> <p>A. Ensures that gardens, trees and significant plantings in all parks throughout Snowy Monaro Regional Council area are to be protected by a Plans of Management that will manage parks and gardens, with a Tree Management Plan developed to ensure that trees are conserved into the future;</p> <p>B. Acknowledge that the Bombala Bicentennial Garden is significant to the community; and</p> <p>C. Assess the Bombala Bicentennial Garden by a heritage expert for inclusion on Council's Heritage Listing.</p>	Chief Operations Officer	<p>06/04/2021 – JM: No further update</p> <p>03/03/2021 – JM: C. Assessment completed, currently being reviewed by Council's Strategic Planning team.</p> <p>29/01/2021 – JM: C. Assessment completed, currently being reviewed by Council's Strategic Planning team</p> <p>25/01/2021 – AA: C. Heritage consultant has undertaken an independent review of the Bicentennial Garden/Park against the NSW Heritage Councils criteria for local heritage listing. The heritage consultant concluded that Bicentennial Park meets the threshold for local heritage listing. The proposed listing will be incorporated into</p>	30/06/2021	N

					<p>Councils new Snowy Monaro LEP and relevant planning proposal.</p> <p>30/11/2020 –JM:</p> <p>A. To be incorporated into draft the Plans of Management which will go out for community consultation planned for early March 2021.</p> <p>B. Completed.</p> <p>C. A request has been sent to Council's Heritage consultant to consider this item for heritage listing.</p>		
863	17 December 2020	253/20	<p>Regional Cultural Fund - Proposed grant variation request for Jindabyne Library and Innovation Hub</p> <p>That Council:</p> <p>A. Endorse the submission of a grant variation request to Create NSW seeking to install a modular library of approximately 500m² gross floor area on Lot 31 DP 227005 (adjacent the Jindabyne Memorial Hall) to remain on site as a library for at least five years;</p> <p>B. Authorise the CEO to sign the grant variation request; and</p> <p>C. Acknowledge that additional operational costs (estimated to be around \$100,000 annually in 2020 dollars) will result from the new library, with these costs needing to be included in the 2022-23 operational budget.</p>	Coordinator Economic Development	<p>01/04/2021 – MA:</p> <p>MA - A draft varied funding agreement has now been received from Create NSW and is under review. A response will be provided to Create and following this it is anticipated an approved amended agreement will be received from Create without further undue delay.</p> <p>26/2/2021 – MA:</p> <p>Awaiting determination of the grant variation request (submitted in December) by Create NSW</p> <p>29/01/2021 – MA:</p> <p>A. A request to vary the funding agreement was lodged with Create NSW prior to Christmas and is currently under assessment by them.</p> <p>B. Completed.</p> <p>C. No further action required.</p>	Ongoing	N
864	17 December 2020	254/20	<p>Water and Wastewater Easement Acquisitions - Adaminaby and Bombala</p> <p>That Council:</p> <p>A. Application be made to the Minister for Local Government and the Governor to acquire easements for water supply purposes being 3</p>	Manager Water & Wastewater	<p>30/03/2021 – JD:</p> <p>No further update.</p> <p>02/03/2021 – JD:</p> <p>Acquisition of easements has commenced. PWA procured to undertake this acquisition.</p>	30/06/2021	N

			<p>metres wide within (or over) Lot 287 DP 729870 and Lot 292 DP 729876 at Adaminaby by compulsory process in accordance with Council's power under Section 187(1) of the Local Government Act 1993 and in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act;</p> <p>B. Application be made to the Minister for Local Government and the Governor to acquire easements for purpose of sewer services being 3 metres wide within (or over) Lot 287 DP 729870 and Lot 292 DP 729876 at Adaminaby by compulsory process in accordance with Council's power under Section 187(1) of the Local Government Act 1993 and in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act;</p> <p>C. Application be made for a Licence from Department of Planning, Industry & Environment, Crown lands for purpose of town water supply infrastructure on Lot 291 DP 729876 at Adaminaby;</p> <p>D. Application be made to the Minister for Local Government and the Governor to acquire easements for purpose of sewer pump station on Lot 5 DP 758129 and sewer line being 3 metres wide within (or over) Lot 5 DP 758129 at Bombala by compulsory process in accordance with Council's power under Section 187(1) of the Local Government Act 1993 and in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act; and</p> <p>E. Authorise the CEO to sign any documentation required for the acquisition processes</p>		<p>15/01/2021 – JD: Process has commenced. PWA engaged to assist SMRC with the applications.</p>		
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867	17 December 2020	257/20	Proposed Highdale Carpark Improvements - Berridale - Community Consultation Update That Council: A. Acknowledge the report on community consultation in relation to proposed Highdale Carpark Improvements; B. Receive and note the revised preliminary design; and C. Endorse proceeding with further, targeted consultation with specific members of the business and school communities to further improve the design to address outstanding concerns in relation to bus parking and vehicle access to businesses.	Manager Infrastructure	06/04/2021 – JM: Completed. Design endorsed by Council at March Council meeting. Now proceeding to 100% design and construction. 03/03/2021 – JM: Report being prepared for 18 March 2021 Council meeting. 18/01/2021 – GS: Targeted consultation with the community in relation to proposed Highdale Carpark Improvements commences on 21 January 2021.	06/04/2021	Y
869	17 December 2020	259/20	Bombala Sewerage Infrastructure Project - Relocation of Mahratta Street Pump Station and Bombala STP and Sewerage Infrastructure Budget Summary That Council: A. Approve installation of the Mahratta Street Pump Station at the option 2 site being north east of the skate park; B. Approve an additional budget of \$230,000 from the water and sewer reserve; and C. Receive and note the information on previous budget variations for the Bombala STP Augmentation and Sewerage Infrastructure Upgrade projects as listed in this report.	Manager Water Wastewater Operations	30/03/2021 – JD: Heritage advisor currently progressing with the Heritage exemption application. 02/03/2021 – JD: Design of the pump station in the new location is underway by GHD. The heritage consultant has carried out an assessment and this assessment and application for exemption in terms of the Heritage Act to commence shortly. 15/01/2021 – JD: A. Council approved new location. Design work for new location has commenced. B. Complete. C. Complete.	30/06/2021	N
881	17 December 2020	271/20	Rates Harmonisation Project Timeline and Community Consultation That Council:	Manager Finance	09/03/2021 – DR: The group met again on 08/03/2021 to further consider the models that had been developed and provide staff feedback on the principles and information provided.	Ongoing	N

			<p>A. Endorse the formation of a Community Reference Group (CRG) by invitation from selected community groups (Attachment 2)</p> <p>B. Authorise the Mayor and Chief Executive Officer, acting jointly, to appoint additional members if it is considered that the membership does not adequately reflect the community.</p>		<p>02/03/2021 – DR: The rates harmonisation Group has met to discuss the principles that they felt should apply to the development of a new rate structure. Two main models have been developed (Principles of equity on services available, equal sharing based on land values) and 8 variations on those to see the impact of different approaches to applying the principles. A third model is being developed around minimum changes to the existing structure so it can be identified what the minimum change would look like. This may drive the development of other alternatives.</p> <p>29/01/2021 – DR: The groups included for the committee have been requested to provide nominees. A number of nominations have been received and the process of providing background information to allow them to be informed before the discussion on the issues around rates harmonisation commences.</p>		
884	18 February 2021	5/21	<p>Planning proposal - reclassification of land community to operational</p> <p>That Council:</p> <p>A. Submit a Planning Proposal for proposed amendment to Snowy River 2013 and Cooma-Monaro LEP 2013 to reclassify Lot 10 DP 1130244 in Berridale and Part Lot 10 DP 1266613 in Cooma from community to operational land to the Minister of NSW Planning & Environment for a Gateway Determination in accordance with Section 3.34</p>	Strategic Land Use Planner	<p>22/03/2021 – AA: Planning proposal submitted to the Department of Planning on 10 March. Awaiting a gateway determination.</p> <p>09/03/2021 – DB: Planning Proposal submitted to Planning Portal on March 4th 2021. Awaiting a Gateway determination.</p>	22/03/2021	N

			<p>of the <i>Environmental Planning and Assessment Act 1979</i>; and</p> <p>B. Subject to receipt of a gateway determination from the NSW Department of Planning and Environment, proceeds with the planning proposal and consultation is undertaken with the community and government agencies in accordance with Schedule 1, Division 1, Clause 4 of the Environmental Planning and Assessment Act 1979 and any directions of the Gateway Determination.</p>				
889	18 February 2021	10/21	<p>Classification and future use of land at 17 Bent Street Jindabyne</p> <p>That Council:</p> <p>A. Classify Lot 2 DP 860886, 17 Bent Street Jindabyne as Operational Land; and</p> <p>B. Commence an Expression of Interest process for community groups/community service providers to propose community uses for the land.</p>	Property Officer	<p>23/03/2021 – JH: Action completed.</p> <p>28/02/2021 - JH: A: Completed. Appropriate internal stakeholders advised of Operational category. B: EOI process to be undertaken.</p>	23/03/2021	Y
890	18 February 2021	11/21	<p>Nominations for membership on the North Ridge Reserve s355 committee</p> <p>That Council:</p> <p>A. Accept the resignation of Bruce Canavan, Hugh Darby, Darien Perry, Max Perry, Ann Duncan, Mike Mannile and Tim Scrace from the North Ridge Reserve S355 Committee;</p> <p>B. Note the continuing membership of Lori Lollback and Mary Zieskak; and</p> <p>C. Approve the five membership applications received from Graeme Little, Tein McDonald, Denis Minehan, Louise Jenkins and Andrew Dawes</p>	Governance Officer	<p>30/03/2021 – ED: Action complete. The North Ridge reserve Committee held their first meeting on 24 March 2021. The next meeting is scheduled for 28 April.</p> <p>03/03/2021 – ED: Successful members have been notified, via letter, of appointment to North Ridge Reserve Committee. Members have been contact regarding suitable dates and times for their first meeting.</p>	22/03/2021	Y

			as members of the North Ridge Reserve S355 Committee.				
892	18 February 2021	13/21	2020 aged care approval round funding That Council proceed with an ACAR application for capital improvements to Yallambee Lodge and Snowy River Hostel.	Chief Operating Officer	30/03/2021 – JM: Item complete. 03/03/2021 – JM: ACAR application submitted. 03/03/2021 – JM: ACAR application submitted.	30/03/2021	Y
893	18 February 2021	14/21	Bombala region softwoods industry bushfire recovery study That Council receive the information and recommendations made to Council in the Bombala Region Softwoods Industry Bushfire Recovery Study and further consider implementation of relevant recommendations in the process of developing Council's next operational plan.	Economic Development Officer	25/03/2021 - SBly: Economic Development Team reviewed the recommendations have included one which can be implemented in Council's next operational plan. 25/02/2021 – SBly: Economic Development Team will review the recommendations and consider those which could be implemented in Council's next operational plan.	22/03/2021	N
894	18 February 2021	15/21	South east Australia transport strategy membership That Council resolve not to renew its membership of SEATS.	Manager Infrastructure	06/04/2021 – JM: SEATS informed that SMRC is not renewing membership 1/3/2021 – TP: Process of notifying SEATS of withdrawal underway. 01/03/2021 – TP: Process of notifying SEATS of withdrawal underway.	22/03/2021	N
895	18 February 2021	16/21	Adoption of committee recommendations from the local traffic committee meeting held on Thursday 21 January 2021	Road Safety Officer	01/03/2021 – GH Responses sent.	22/03/2021	N

			<p>That the recommendations of the meeting of the Local Traffic Committee held on 21 January 2021 be adopted:</p> <p>A. LTC 1/21 - Bombala Agricultural Show – 2021</p> <p>That Council:</p> <p>A. Approve the request from Bombala Agricultural Show Inc. for the temporary closure of streets in Bombala associated with the conduct of the Bombala Show on Saturday 20 and Sunday 21 March 2021, from 7:00 am to 7:00 pm each day. The roads involved will be:</p> <p>i. Forbes Street – Between Wellington Street and Mercy Street, and</p> <p>ii. Caveat Street – between Wellington Street and Mercy Street.</p> <p>B. With the condition of supplying evidence of Public Liability Insurance with a minimum value of \$20 million and naming Snowy Monaro Regional Council as an interested party;</p> <p>B. LTC2/21 - ANZAC Day - Jindabyne & Berridale 2021</p> <p>That Council:</p> <p>A. Approve the request from Snowy River Sub-Branch RSL for the temporary closure of Kosciuszko Road from 9:30 am till 9:45 am on 25 April 2021 for the annual Jindabyne ANZAC Day March and Commemoration, and</p> <p>B. Approve the request from Snowy River Sub-Branch RSL for the temporary closure of Jindabyne Road from 11:00 am till 1:00 pm on 25 April 2021 for the annual Berridale ANZAC Day March and Commemoration;</p>				
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			<p>C. LTC3/21 - ANZAC Day - Cooma & Nimmitabel – 2021</p> <p>That Council:</p> <p>A. Approve the request from Cooma Monaro Sub-Branch RSL for the temporary road closures associated with 2021 ANZAC Day Commemorations in Cooma and Nimmitabel. The roads affected in Cooma would be:</p> <ul style="list-style-type: none"> i. Sharp Street from Baron Street to Vale Street ii. Bombala Street – Sharp Street intersection iii. Vale Street from Sharp Street to Massie Street iv. Vale Street from Massie Street to Amos Street in both directions would be closed for the entire time of the Service from approximately 8:30 am to 12:30 pm; <p>B. The roads affected in Nimmitabel between 9:30 am and 11:00 am would be:</p> <ul style="list-style-type: none"> i. Snowy Mountains Highway, between Clarke Street and Miller Street, and ii. Boyd Street from Miller Street to Bentley Street; <p>D. LTC4/21 - ANZAC Day - Bombala – 2021</p> <p>That Council:</p> <p>A. Approve the request from Bombala Sub-Branch RSL for the temporary road closures associated with the ANZAC Day Commemorations for 25 April 2021. The roads affected are:</p> <ul style="list-style-type: none"> i. Forbes Street from Therry Street to Wellington Street ii. Maybe Street from Caveat Street to Burton Street. 				
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			<p>iii. Suitable traffic diversions will be in place from 5:45 am to 1:00 pm</p> <p>iv. With the condition of supplying evidence of Public Liability Insurance with a minimum value of \$20 million and Snowy Monaro Regional Council as an interested party;</p> <p>E. LTC5/21 - Signage & Linemarking - Segment Factory (Version 2)</p> <p>That Council reject the request from Pitt & Sherry for a change to the signage and line marking for the segment factory access road.</p> <p>F. LTC6/21 – Letter From Berridale Residents about Myack Road</p> <p>That Council support the request for lowering the speed limit to 60km/h on section of Dalgety road, and forward data to Transport for NSW.</p>				
896	18 February 2021	17/21	<p>Australian Local Government Association - notices of motions for National General Assembly 2021.</p> <p>That Council:</p> <p>A. Determine whether it wishes to submit Notices of Motion for National General Assembly 2021;</p> <p>B. Authorise the Mayor and CEO to attend the NGA – 20 to 23 June 2021 in Canberra.</p>	Executive Assistant to Chief Executive Officer, Mayor and Council	<p>30/03/2021 – JB: Action Complete - Two notices of motions were submitted on 24/3/21 - Remote conference technology, as per Council Resolution 62/21 and Extreme Weather Events, as per Council Resolution 63/21.</p> <p>02/03/2021 – JB: Email distributed to Councillors 1 March 2021 seeking suggested motions.</p>	22/03/2021	Y
898	18 February 2021	21/21	<p>Quarterly budget review statement (QBRs) to December 2020</p> <p>That Council:</p> <p>A. Receive the quarterly budget review statement (QBRs) for the period ended 31 December 2020, and</p>	Acting Manager Finance	<p>07/04/2021 – JS: Completed</p> <p>25/02/2021 - JS: Budget Uploaded on Monday 22/02/2021</p>	22/03/2021	N

			B. Authorise the adjustments to the Council's budgeted Income & Expenditure, Capital Expenditure and Cash & Investments as shown in the QBRs.				
901	18 February 2021	24/21	<p>Nominations for Michelago Hall s355 management committee and management of assets in Michelago</p> <p>That Council:</p> <p>A. Disband the current Michelago Hall Committee members and appoint all six applicants to form a new committee;</p> <p>B. Develop a new constitution incorporating the tennis courts and club house within the areas managed by the committee; and</p> <p>C. Only agree to taking over the lease agreement for the Michelago Railway Station Building and surrounding lands when an agreed plan has been developed that shows how this can be achieved without increased cost to Council and that the facility can be managed by the Michelago Hall S355 Management Committee.</p>	Governance Officer	<p>30/03/2021 – ED:</p> <p>A. Action complete. The newly elected Michelago Hall Committee held its first meeting on 30 April, this meeting was attended and chaired by Councillor Rooney. The next meeting is scheduled for 20 April.</p> <p>B. Constitution drafted for committee review.</p> <p>C. No further update.</p> <p>04/03/2021 – ED:</p> <p>Successful members have been notified. Staff are communicating with the new members to arrange a suitable date and time for the first meeting.</p>	22/03/2021	N
902	18 February 2021	25/21	<p>Application to set maximum level of minimum rates</p> <p>That Council seek approval to set the maximum amount of the minimum rate in all categories at \$625.95.</p>	Chief Strategy Officer	<p>02/03/2021 – DR:</p> <p>A request for an extension was granted after a discussion with the Office of Local Government.</p>	22/03/2021	N
903	18 February 2021	26/21	<p>CEO review panel</p> <p>That all Councillors have an option to be a part of the CEO review process.</p>	Executive Assistant to Chief Executive Officer, Mayor and Council	<p>30/03/2021 – JB:</p> <p>Item complete.</p> <p>25/02/2021 – JB:</p> <p>All Councillors will be invited to participate in future CEO Performance Reviews.</p>	22/03/2021	Y

904	18 February 2021	27/21	Funding for lake light festival That Council receive a post event launch from the Lake Light Sculpture Committee on the 6 May 2021 to discuss future collaboration and funding strategies.	Executive Assistant to Chief Executive Officer, Mayor and Council	<p>30/03/2021 – JB: Item complete. Lake Light Sculpture Committee has accepted invitation to attend the 6 May 2021 councillor briefing session.</p> <p>10/3/2021 – GW: Funding overview for 2021 event - support from council is still quite extensive, just worded differently to previous years as not a single \$5K payment through Donations & Sponsorship round.</p> <ul style="list-style-type: none"> - For the 2021 event, \$22K (\$20K + GST) funding obtained through Austrade Grant Funding – Regional Tourism Bushfire Recovery (RTBR) for bushfire impacted LGAs (application made by Council on behalf of Lakelight). In 2016 Lakelight received \$20K from the Stronger Country Communities merger funding. - \$1500 sponsorship for Waste to Art project - Fees waived for artists utilising materials from SMRC landfills for past events (no uptake in 2021) - Waiving of waste removal and waste charges (inc. 24 bins for 2019 – delivery and collection) - \$1800 from Visitor Centre for advertising (noted as corporate sponsorship with SMRC as major sponsor) in the event booklet – done annually - Extensive In-kind support through provision of resource being SMRC Events Officer on organising committee for festival <p>25/02/2021 – JB: Future collaboration and funding strategies has been placed on the 6 May Councillor Briefing Session agenda. An invitation will be forwarded to the Lake Light Sculpture Committee.</p>	22/03/2021	Y
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905	18 February 2021	28/21	MRT application for building better regions fund That Council provide support for the Monaro Rail Trail application for the Building Better Regions (BBT) fund.	Executive Assistant to Chief Executive Officer, Mayor and Council	30/03/2021 – JB: Item complete. 10/3/2021 – GW: Extraordinary Council meeting held on 4/03/2021. Media release distributed on 5/3/2021. Council resolved the following to: A. Not lodge an application under the current Building Better Regions Fund due to: (a) The project not being sufficiently developed to meet the grant criteria. (b) The Council not having in place the required consultations with the community on the willingness to fund the service. B. Establish a Section 355 Management Committee to oversight the development the Monaro Rail Trail and invite representatives from MRT Inc. and Queanbeyan-Palerang Regional Council to participate. C. Enter into negotiations with the NSW Government on the proposed lease of the rail corridor. D. Ensure the Monaro Rail Trail is included as part of the Regional Trails Masterplan and the recommendations of the Regional Trails Masterplan are communicated to MRT Inc. in a timely fashion. E. Establish a management framework for all trails in the SMRC area, as recommended by the Regional Trails Masterplan, which will incorporate the Monaro Rail Trail. F. Continue to review grant funding opportunities to support the progression of the Monaro Rail Trail through the detailed design stage. 25/02/2021 – JB:	22/03/2021	Y
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					Letter of support sent to Ken Lister President of MRT Inc., on 25/2/21.		
907	18 February 2021	31/21	CEO's annual performance review That Council: A. That the CEO's Performance Review for 2020 be completed as matter of urgency, if possible prior to the March 2021 Council Meeting, in order to comply with OLG Guidelines, and B. That a new facilitator be considered for future CEO performance reviews.	Executive Assistant to Chief Executive Officer, Mayor and Council	30/03/2021 – JB: Item complete. CEO Performance Review completed as per Council Resolution 66/21. 25/02/2021 – JB: A follow up meeting with Christian Morris is scheduled for Monday 8 March 2021.	22/03/2021	Y
908	18 March 2021	46/21	Nimmitabel Public School - Snowy Mountains PSSA Cross Country That Council approve the request from Nimmitabel Public School for temporary road closures from 6:00 am to 3:00 pm on 24 March 2021 associated with conducting the Snowy Mountains Primary School Sports Association Cross Country for the following roads: <ul style="list-style-type: none"> • Miller Street – from approximately 280 metres from the Monaro Highway to the corner of Wolfe Street, and • Wolfe Street – from approximately 75 metres from the corner with Miller Street. 	Project Specialist	06/04/2021 – GH: Item complete.	06/04/2021	Y
909	18 March 2021	47/21	Work Health and Safety Policy and Statement That Council: A. Receive and note the report and its attachments B. Authorise the commencement of adopting the WHS Policy through the appropriate processes.	Workforce Administration Support Officer	07/04/2021 – AM: Item complete. Policy and statement adopted and implemented.	07/04/2021	Y

910	18 March 2021	49/21	Draft Snowy Monaro Regional Council Waste Management Strategy for Public Exhibition That Council endorse the Draft Snowy Monaro Regional Council Waste Management Strategy and Draft Snowy Monaro Regional Council Waste Management Strategy Summary to be placed on public exhibition for a period of 28 calendar days.	Project Specialist	06/04/2021 – The community consultation process has commenced.		
911	18 March 2021	50/21	Michelago Master Plan Growth Scenarios That Council: A. Receive and note the report by the Team Leader of Strategic Planning on Michelago Master Plan Growth Scenarios B. Place Michelago Master Plan Growth Scenario's on public exhibition for a minimum of 28 days.	Team Leader Strategic Planning	06/04/2021 – AA: No action required.	Ongoing	N
912	18 March 2021	51/21	Highdale Carpark Improvements - Design Endorsement and Approval to Implement That Council: A. Acknowledge completion of the targeted consultation process in relation to proposed improvements to Highdale Carpark, Berridale; B. Endorse the current 80% design to progress to 100% design ready for construction; and C. Approve construction to commence with the aim of delivering proposed improvements by 30 December 2021.	Manager Infrastructure	06/04/2021 – JM A – Completed. B – Completed – design will now proceed to 100% design for construction. C – To commence on completion of 100% design and after 2021 ski season	30/12/2021	N
913	18 March 2021	52/21	Post Exhibition Report Land Use Strategies That Council:	Team Leader Strategic Planning	06/04/2021 – AA: A. No Action required. B. Completed, consultation report was sent to all submitters on 24 March 2021.	Ongoing	N

			<p>A. Receive and note the post exhibition report <i>Consultation Report – Draft Rural Landuse Strategy March 2021</i>;</p> <p>B. Send the <i>Consultation Report – Draft Rural Landuse Strategy March 2021</i> to all who provided written feedback and place the report on SMRC YourSay page for community view;</p> <p>C. Publish all submission with personal details of all individuals redacted;</p> <p>D. Amend proposed Environmental zones to be maintained as existed in the Bombala, Cooma-Monaro and Snowy River LEP's prior to merger. (i.e. remove all proposed new environmental zones as identified in the Draft Rural Landuse Strategy and Draft Settlement Strategy.);</p> <p>E. Consult and work with individual landowners on the revised approach;</p> <p>F. Establish a steering/advisory working group/committee as soon as practical, consisting of all Councillors and relevant staff. Permit this working group/committee to invite representatives, as necessary. The working group/committee's principle aim is to:</p> <p>a. Review and progress land use planning, zoning and methodologies used in the Draft Rural Landuse Strategy consistent with Ministerial direction(s), legislation(s) and regulation(s).</p>		<p>C. All submitters were advised that submissions will be posted online on 13 April 2021. Any submitter who does not want their submission published must advise Council by CoB 12 April.</p> <p>D. Noted this would be amended as part of a revised draft.</p> <p>E. Further consultation will be undertaken when Council exhibit revised draft documents.</p> <p>F. A charter for the working group is being drafted for consideration by Council at its May meeting.</p> <p>G. Revised drafts are to be developed in conjunction with Council working group.</p> <p>H. Revised drafts are to be developed in conjunction with Council working group.</p> <p>I. Noted, an amendment will be made to Councils LSPS following completion of SAP and Michelago Masterplans. These amendments will be incorporated at this time.</p>		
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			<ul style="list-style-type: none"> b. Completely review the methodology behind Minimum Lot Sizes c. Review and progress the relationship between the Draft Rural Landuse Strategy and Settlement Strategy d. Report to the Council briefing sessions, as necessary e. Consider all feedback and amend the Draft Rural Landuse Strategy; G. When developed, re exhibit the revised Draft Rural Landuse Strategy for 56 days for feedback; H. When developed, re exhibit the Draft Settlement Strategy for 56 days further feedback I. Cooma and Berridale heavy vehicle alternate routes be moved to the long term strategic plan 				
914	18 March 2021	53/21	<p>BUNDARRA ROAD - COMPLETION OF COUNCIL ACTIONS 258/19 AND 386/19</p> <p>That Council:</p> <ul style="list-style-type: none"> A. Acknowledge actions relating to resolutions 258/19 and 368/19 are complete with no further action by Council required. B. Acknowledge that the provisions of Section 4(2) of the <i>Inclosed Lands Protection Act (1901)</i> apply to the road located within Lot 20 in Deposited Plan 655382 regardless of which agency is responsible for the road. C. Advise the parties to this matter that while Council has provided an interpretation of 	Chief Operating Officer	6/4/21 – JM A – Completed. B – Completed. C – Completed.	30/3/2021	Y

			Section 4(2) of the Inclosed Lands Protection Act (1901) and its application to this matter, it is not to be considered legal advice and that the parties should seek their own independent legal advice.				
915	18 March 2021	54/21	Adaminaby Sewage Treatment Plant Augmentation - Funding Request That Council approve use of additional sewer reserve funds of \$3,881,144 over 3 years.	Manager Water Wastewater Operations	06/04/2021 – JD: Tender for construction closed and tender report for approval has been written. 6/4/21 – JM Completed,	30/3/21	Y
916	18 March 2021	55/21	Nomination of Councillor to NSW Asbestos Coordination Committee That Council nominate Clr Ewart to the NSW Government's Asbestos Coordination Committee.	Chief Operating Officer	6/4/21 – JM Nomination submitted. Anticipated close date 30 April.	20/3/21	Y
917	18 March 2021	57/21	Nomination of Councillors for Cooma Saleyards Committee That Council A. Appoint Clr Stewart and Clr Corbett to the Sale Yard Committee; B. Appoint the Chief Operations Officer, Manager Community Services as staff members and Coordinator Community Facilities as alternate.	Governance Officer			
918	18 March 2021	58/21	Development of Rates Structure (Harmonisation) That Council undertake consultation on the following rate structure models: A. The full cost recovery model with localities (Model 1A). B. The full cost recovery model without localities (Model 1C).	Chief Strategy Officer	06/04/2021 – Consultation underway. Public drop in locations to align with waste strategy consultations.		

			<p>C. The community sharing model using minimum rates (Model 2A)</p> <p>D. The community sharing model using minimum rates (Model 2D)</p> <p>E. The minimum change model (Model 3E)</p> <p>F. The maximum minimum model (Model 3E)</p>				
919	18 March 2021	61/21	<p>Affordable Housing</p> <p>That Council</p> <p>(a) As a matter of urgency, request that the NSW Minister for Housing Melinda Pavey, release the housing blocks in Cooma at Zelka Heights, for sale or auction on the open market, in order to help address the current chronic housing shortage within Cooma, the surrounding towns, including Jindabyne and Berridale.</p> <p>Given that local schools are unable to employ teachers, and emergency services are unable to procure accommodation, this initiative is urgently required. In addition many locals on lower incomes are struggling to meet current rental payments, and find their housing needs.</p> <p>(b) Encourage construction of new housing in all villages and towns to assist in the alleviation of housing stress.</p> <p>(c) Encourage the local non-for-profit company Southern Cross Housing to join Council in providing more affordable housing within the LGA.</p> <p>(d) That the Mayor and Council invite Peter Stutchbury Architect to present to Council new and emerging thoughts/philosophies around creating and developing Snowy Monaro</p>	CEO	<p>06/04/2021 – GMc:</p> <p>a) Correspondence will be drafted seeking the NSW Minister for Housing Melinda Pavey, to consider the release of the blocks of land at Zalka Heights, Cooma for either development or to place on the market for sale.</p> <p>b) The number of vacant lots in the towns and villages will be investigated with a view to communicate and encourage development of additional housing.</p> <p>c) Council staff will communicate with the CEO of Southern Cross Housing to discuss the provision of affordable housing in the region.</p> <p>d) Council staff will make contact with Architect, Peter Stutchbury to discuss feasibility of a presentation to Council.</p>	Ongoing	N

			residential areas that are environmentally respectful and sustainable.				
920	18 March 2021	62/21	ALGA Conference Motions for Submission – Remote Conference Technology That the National General Meeting support the continuation of the option for Councillors to attend Council meetings via remote teleconference technology, e.g. Zoom or Team Viewer, to ensure equal opportunity for all, across all states and territories in Australia.	CEO	30/03/2021 – JB: Action Complete - Two notices of motions were submitted on 24/3/21 - Remote conference technology, as per Council Resolution 62/21 and Extreme Weather Events, as per Council Resolution 63/21.	30/03/2021	Y
921	18 March 2021	63/21	ALGA Conference Motions for Submission – Climate Change A. All references within the ALGA motion to 'Climate Change' be amended to 'Extreme Weather Event' B. The National General Assembly calls on the Federal Government to work with ALGA and State and Territory governments, to urgently develop, in addition to any other funding currently provided to local government, a discrete, equitable, apolitical funding formula, which provides local governments with the resources needed to mitigate the current and longer-term impacts of extreme weather events on local physical and social infrastructure.	CEO	30/03/2021 – JB: Action Complete - Two notices of motions were submitted on 24/3/21 - Remote conference technology, as per Council Resolution 62/21 and Extreme Weather Events, as per Council Resolution 63/21.	30/03/2021	Y
922	18 March 2021	65/21	Cooma Sports Hub Detailed Design Tender Approval That Council		06/04/2021 – AA: A: is complete, Council have endorsed CK Architecture as preferred tenderer. B: is being actioned.	Ongoing	N

			<p>A. Endorse CK Architecture as the winning tenderer for the Cooma Sports Hub Detailed Design contract</p> <p>B. Authorise the CEO to sign the relevant contractual documents.</p>				
923	18 March 2021	66/21	<p>CEO's annual performance review</p> <p>That Council</p> <p>A. Endorse the report of the CEO Performance Review Panel</p> <p>Adopt the proposed action plan items 1, 2, 6 and 7, in the Performance Review Panel report</p>		<p>6/4/21 - JB: Performance agreement updated and signed by Mayor and CEO. Item to be closed.</p>	06/04/2021	Y

9.4.5 RATE HARMONISATION LEGISLATION CHANGES

Record No:

Responsible Officer:	Chief Strategy Officer
Author:	Chief Strategy Officer
Key Theme:	4. Leadership Outcomes
CSP Community Strategy:	11.1 Public services and processes are delivered reliably and efficiently in response to community needs
Delivery Program Objectives:	11.1.3 Rates, Fees and Charges are rationalised to support community needs and services
Attachments:	Nil

EXECUTIVE SUMMARY

Proposed legislation currently before Parliament will allow for gradual harmonisation, but as it only relates to categories or sub categories it will not assist any more than simply setting the rates as Council sees fit.

The introduction of subcategories to farmland could be used to mitigate the impact as a transitional process, but will need to be funded from other landowners. Such a transition process will lead to some ratepayers getting a larger reduction which will be offset by increases in the subsequent years.

Modelling all the options and explaining them to the community would be difficult. It is proposed to not add models to the current exhibition, but consider the option for farmland subcategories to ease the transition impacts.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council consider the use of locality based farmland sub categories modelled on the former local government areas once a preferred rate structure has been determined.

BACKGROUND

The NSW Government has introduced legislation to change how rates are levied and allow for a transition period for the implementation of the rates harmonisation process. This bill has not yet passed into legislation and is currently stalled due to the need to appoint a President to the Upper House before debate can conclude. In a recent meeting with the Office of Local Government (OLG) on rates harmonisation the proposed legislation was discussed. It was identified that the amendments which have been put forward do not impact very much on the harmonisation aspects. The view put was that if councils waited until the legislation passed it would be too late to take advantage of the changes. As it appears there is confidence in the NSW Government that the

legislation will pass in time for adopting the rates the impact of these changes should be considered.

The parts of the bill that relate to harmonisation are not seen to provide a significant advantage on their own over what is possible under the existing legislation. It sets out that there are two ways that the rates can be harmonised.

- An equalisation process, which involves revising the council's existing ordinary rating structure so that it applies consistently within each rating category used by the council.
- A sub-categorisation process involves revising the council's existing ordinary rating structure by adopting rating sub-categories for rating categories used by the council.

These are the options already available.

The harmonisation process only relates to categories and sub categories of land. It does not provide for caps on individual land holdings. In this case it would already be open to the Council to simply set the rates in each category or sub category over a number of years to achieve the same effect.

Provisions being proposed could be used to mitigate some of the impacts that will come from the need to harmonised rates that are currently in different categories into the one category. The changes to how rates are categorised that can be considered are:

- Provisions to allow farmland to be sub categorised based on location of land.
- Provisions to allow residential land based on significant differences between areas in relation to access to or demand for, or the cost of providing services and infrastructure.

Farmland would be allowed to be sub categorised based on localities identified by the Geographical names board. There is only limited overlap of locality names and parish areas across the former areas, meaning that it would be possible to retain different farmland rates closely matching the former areas.

While it is not considered that having differential farmland rates over the longer term is equitable or fair, it could be a transition mechanism the Council could use. This would require the Council to also to identify other rate categories that would need to not have as large a reduction to fund the harmonisation actions.

It is not considered that there are grounds that the Council would be able to use the residential sub category change to overcome the need to move the various general residential properties into different sub categories to minimise the impacts of the changes.

To give an indication of the changes required if Council wanted to explore this option a model has been used for comparisons that provides for the same base and ad valorem from all properties. For farmland the value of the property is more likely to relate the earning potential from the land a 20% variance has been used to identify significant changes. Based on these reference points the significant impacts are as follows:

9.4.5 RATE HARMONISATION LEGISLATION CHANGES

<i>Rate Sub Category</i>	<i>Current Median Rates</i>	<i>Model Median Rates</i>	<i>Number</i>	<i>% of Category</i>
<i>Farmland Bombala</i>	\$1,638.82	\$1,768.31	146	23%
<i>Farmland Cooma</i>	\$1,302.58	\$1,503.43	1,335	41%
<i>Farmland Snowy</i>	\$1,288.12	\$1,713.66	913	83%

The table shows that there will be an uneven impact due to the current variance in what rates are paid under the existing rate structure.

To bring the percentage of increases across these three areas to a similar level of impact would require a redistribution of \$585,000 of rates to other categories. Looking at the areas which benefit from this model this would likely be from business, predominantly in Cooma or residential landowners in Cooma and Bombala. It should be noted that within the category that is being reduced all rates will come down, which means that for some landowners they will be receiving a larger reduction in the first year and then having to pay a higher than rate peg increase in the years that the catch up occurs. This will primarily affect ratepayers in the former Bombala area.

While the amounts will change under different models, overall the categories that will be impacted will remain the same. If the Council wanted to eliminate all increases over 20% per annum under this model this would require a redistribution of \$1.58million to other landowners.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Changing the land use categories to minimise the impacts of changes will redistribute the impacts across the community.

2. Environmental

N/A.

3. Economic

All options under the harmonisation process raise the same amount of rates.

4. Civic Leadership

The bill is titled Local Government Amendment Bill 2021

10.1 DEBT RECOVERY

Record No:

Responsible Officer: Chief Executive Officer
Author: Councillor Rogan Corbett
Attachments: Nil

Councillor Rogan Corbett has given notice that at the Ordinary Meeting of Council on 15 April 2021, he will move the following motion.

MOTION

That Council take immediate action on debt recovery and proceed with collection of unpaid rates/charges/fees that are overdue by 2 years and more with every legal means available to Council.

10.2 SALE OF RESIDENTIAL AND INDUSTRIAL BUILDING BLOCKS

Record No:

Responsible Officer: Chief Executive Officer
Author: Councillor Rogan Corbett
Attachments: Nil

Councillor Rogan Corbett has given notice that at the Ordinary Meeting of Council on 15 April 2021, he will move the following motion.

MOTION

That Council get ready for sale any residential and industrial building blocks that Council owns in Snowy Monaro Council area.

BACKGROUND

The reason for the motion is to relieve the shortage of suitable building blocks that are available.

CHIEF EXECUTIVE OFFICER'S RESPONSE

A report has been provided in the business paper identifying blocks that would be available for sale in the short term, which can be considered in conjunction with this report.

A review will be carried out and a report would have to come back to Council on the financial implications of developing more of the held industrial land.

10.3 PLANNING BUDGET FOR MONARO RAIL TRAIL 21-22

Record No:

Responsible Officer: Chief Executive Officer
Author: Councillor Anne Maslin
Attachments: Nil

Councillor Anne Maslin has given notice that at the Ordinary Meeting of Council on 15 April 2021, she will move the following motion.

MOTION

That Council:

- A. Provide sufficient funding in 2021-2022 budget to undertake the necessary detailed plans for the Monaro Rail Trail, Bombala-Jincumbilly section. The amount required is approximately \$90,000, based on costings of comparable completed rail trail projects.
- B. Have the Bombala-Jincumbilly section shovel ready in time for the corresponding round of Building Better Regions grants (2022).

CHIEF EXECUTIVE OFFICER'S RESPONSE

This project should be considered in conjunction with the Operational Plan for inclusion in the plan to be placed on public exhibition.

10.4 STATE OF LEGAL CASES

Record No:

Responsible Officer: Chief Executive Officer

Author: Councillor John Last

Attachments: Nil

Councillor John Last has given notice that at the Ordinary Meeting of Council on 15 April 2021, he will move the following motion.

MOTION

That Council divulge to the general public via media the state of legal cases the Council is involved in. This of course includes results, progress and up to date costs.

CHIEF EXECUTIVE OFFICER'S RESPONSE

Council would still need to ensure that it complies with privacy legislation and does not compromise the legal position of the Council by the public release of information.

13. CONFIDENTIAL MATTERS

In accordance with Section 10A(2) of the Local Government Act 1993, Council can exclude members of the public from the meeting and go into Closed Session to consider confidential matters, if those matters involve:

- (a) personnel matters concerning particular individuals; or
- (b) the personal hardship of any resident or ratepayer; or
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business; or
- (d) commercial information of a confidential nature that would, if disclosed;
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
- (e) information that would, if disclosed, prejudice the maintenance of law; or
- (f) matters affecting the security of the council, councillors, council staff or council property; or
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege or information concerning the nature and location of a place; or
- (h) an item of Aboriginal significance on community land.

and Council considers that the closure of that part of the meeting for the receipt or discussion of the nominated items or information relating thereto is necessary to preserve the relevant confidentiality, privilege or security of such information, and discussion of the material in open session would be contrary to the public interest.

In accordance with Section 10A(4) of the Local Government Act 1993 the Chairperson will invite members of the public to make verbal representations to the Council on whether the meeting should be closed to consider confidential matters.

RECOMMENDATION

1. THAT pursuant to Section 10A subsections 2 & 3 and Section 10B of the Local Government Act, 1993 (as amended) the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:
13.1 Legal actions and potential claims against SMRC as at 31 March 2021
Item 13.1 is confidential in accordance with s10(A)(2)(e) of the Local Government Act because it contains information that would, if disclosed, prejudice the maintenance of law and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.
2. The press and public be excluded from the proceedings of the Council in Closed Session on the basis that these items are considered to be of a confidential nature.
3. That the Minutes and Business Papers including any reports, correspondence, documentation or information relating to such matter be treated as confidential and be withheld from access by the press and public, until such time as the Council resolves that the reason for confidentiality has passed or become irrelevant.
4. That the resolutions made by the Council in Closed Session be recorded in the Minutes of the Council Meeting.
5. That upon this recommendation being moved and seconded, the Chairperson invite representations from the public as to whether this part of the meeting should be closed to consider the nominated item.