



SNOWY MONARO
REGIONAL COUNCIL

BUSINESS PAPER

PUBLIC EXHIBITION COPY

**Ordinary Council Meeting
15 December 2022**

STATEMENT OF ETHICAL OBLIGATIONS

Councillors are reminded of their oath or affirmation of office made under section 233A of the Local Government Act 1993 and their obligations under the Council's code of conduct to disclose and appropriately manage conflicts of interest.

CONFLICTS OF INTEREST

A conflict of interest arises when the Mayor or Council staff are influenced, or are seen to be influenced, in carrying out their duties by personal interests. Conflicts of interest can be pecuniary or non-pecuniary in nature.

A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of a financial gain or loss.

A non-pecuniary interest can arise as a result of a private or personal interest, which does not relate to money. Examples include friendship, membership of an association or involvement or interest in an activity.

The Mayor or staff member who considers they may have a conflict of interest should read Council Policy.

The responsibility of determining whether or not the Mayor or Council employee has a pecuniary or non-pecuniary interest in a matter, is the responsibility of that individual. It is not the role of the Mayor or Chief Executive Officer, or another Council employee to determine whether or not a person may have a conflict of interest.

COUNCIL CODE OF CONDUCT

The Council Code of Conduct is a requirement of Section 440 of the Local Government Act 1993, which requires all councils to have a code of conduct to be observed by the Mayor and Council employees attending a Council meeting or a meeting of a committee of Council.

The code of conduct sets out the responsibilities of the Mayor and Council employees attending a Council meeting or a meeting of a committee of Council. The code also sets out how complaints against a Council employee, the Mayor or Chief Executive Officer are to be made.

COUNCIL CODE OF MEETING PRACTICE

The Council Code of Meeting Practice is a requirement of Part 2, Division 1 of the Local Government Act 1993, which requires all councils to have a code of meeting practice. The code of meeting practice is to be observed by the Mayor, members of staff, delegates of the Council and members of the public attending a Council or a meeting of a committee of Council.

Acknowledgement of Country

Council wishes to show our respect to the First Custodians of this land the Ngarigo, Walgalu, Ngunnawal and Bidhawal people and their Ancestors past and present.

Webcasting

Council meetings are recorded and live streamed to the internet for public viewing. By entering the Chambers during an open session of Council, you consent to your attendance and participation being recorded and streamed on Council's website www.snowymonaro.nsw.gov.au

**ORDINARY COUNCIL MEETING
TO BE HELD IN COUNCIL CHAMBERS, 81 COMMISSIONER STREET, COOMA NSW
2630**

**ON THURSDAY 15 DECEMBER 2022
COMMENCING AT 1:00PM**

BUSINESS PAPER

1.	OPENING MEETING	
2.	ACKNOWLEDGEMENT OF COUNTRY	
3.	COUNCILLOR REQUEST FOR ATTENDANCE VIA AUDIO-VISUAL	
4.	APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS	
5.	DISCLOSURE OF INTEREST	
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14.2	Legal Actions and Potential Claims Against SMRC as at 30 November 2022	
	<i>Item 14.2 is confidential in accordance with s10(A)(2)(e) of the Local Government Act because it contains information that would, if disclosed, prejudice the maintenance of law and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.</i>	

8.1 DEVELOPMENT APPLICATION 10.2022.154.1 - THIRTY FOUR (34) LOT SUBDIVISION

8.1 DEVELOPMENT APPLICATION 10.2022.154.1 - THIRTY FOUR (34) LOT SUBDIVISION

Record No: I22/449

Application Number:	10.2022.154.1
Applicant:	Jack Atkinson Surveying Pty Ltd
Owner:	Berridale 88 Pty Ltd
DA Registered:	02/05/2022
Property Description:	Lot: Y DP: 417424
Zone:	RU5 - Village
Current Use:	Vacant Land
Proposed Use:	Thirty Four (34) Lot Residential Subdivision
Permitted in Zone:	Yes
Recommendation:	Approval with Conditions

RECOMMENDATION

That pursuant to section 4.16 of the *Environmental Planning and Assessment Act 1979 (as amended)* Council grants consent to 10.2022.154.1 for an Staged Thirty Four (34) Lot Subdivision on Lot: Y DP: 417424, Hoskin Street BERRIDALE NSW 2628 with conditions of consent attached to this report.

BACKGROUND

The purpose of the report is to seek approval for a staged thirty four (34) lot residential subdivision in Berridale. The subject land is just under three and a half (3.458) hectares in size and is currently a vacant allotment. The site is located north of the Berridale Village with access opportunities from Hoskin Street and with a future access point from Kiah Lake Road through an approved subdivision to the west. The site is bounded by residential and commercial properties.

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Figure 1: Subject site.



Figure 2: Subject site imagery.

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Figure 3: Subject Site (view from Hoskin Street).



Figure 4: Subject Site (view looking North).

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Figure 5: Subject Site (view looking West).



Figure 6: Subject Site (view looking East).



Figure 7: Residential Development to the South East of the subject site.



Figure 8: Residential Development to the South West of the Subject Site.

PROPOSAL IN DETAIL

The proposed development comprises of a 34 lot Torrens title subdivision and associated site works. The development proposes the subdivision of lot Y DP 417424. The proposed lots range in area from 760m² to 1008m².

The applicant seek approval for the development to be staged. The proposed stages include the following;

Stage 1: Lots 9 – 21, 23, 24, 26 – 34

Stage 2: Lots 1 – 8, 22 and 25

Each lot will be provided with access to drainage and sewerage easements as shown on the plan.

Civil works associated with the proposal comprise of the following:

- Drainage & sewerage works including inter-allotment easements;
- Adjustments/augmentation of existing services;
- Minor earthworks;
 - Construction of three (3) new roads and links to the south-west onto Hoskin Street and to a future subdivision to the North-West and South-East.

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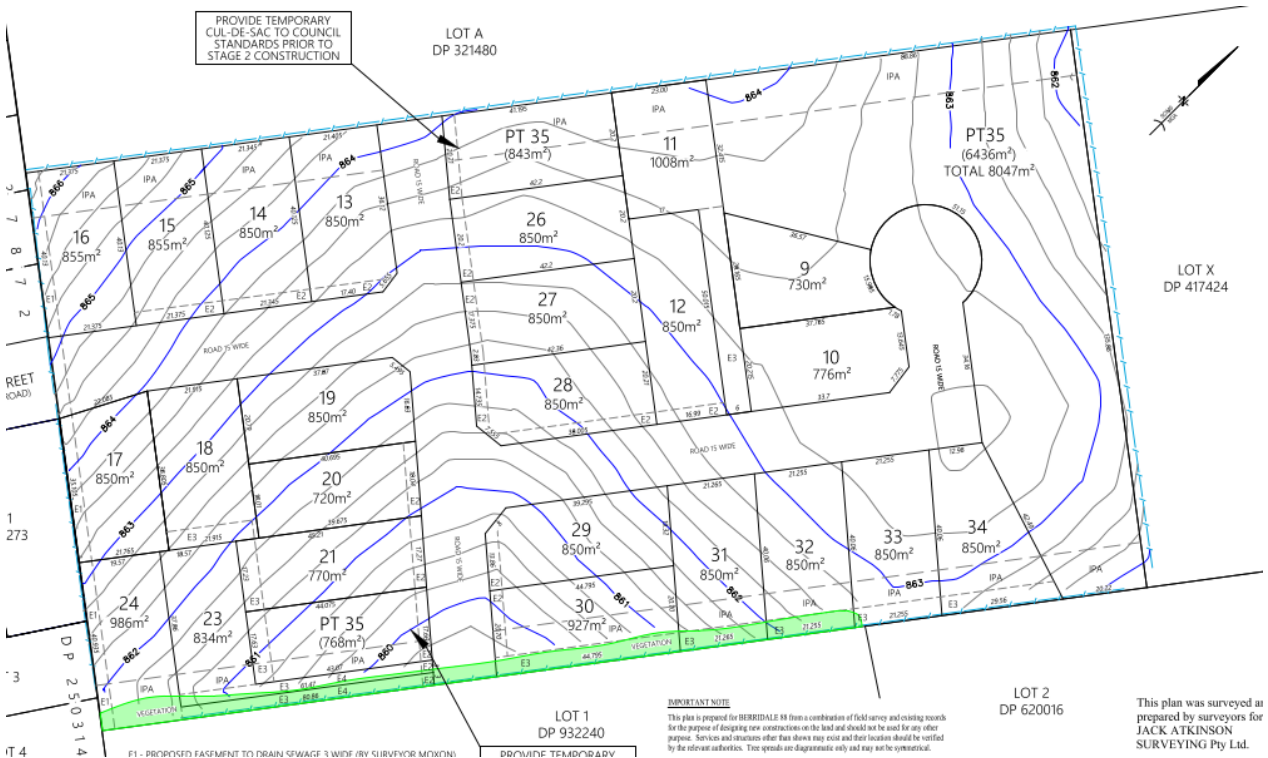


Figure 9: Proposed Subdivision Plan (Stage 1).

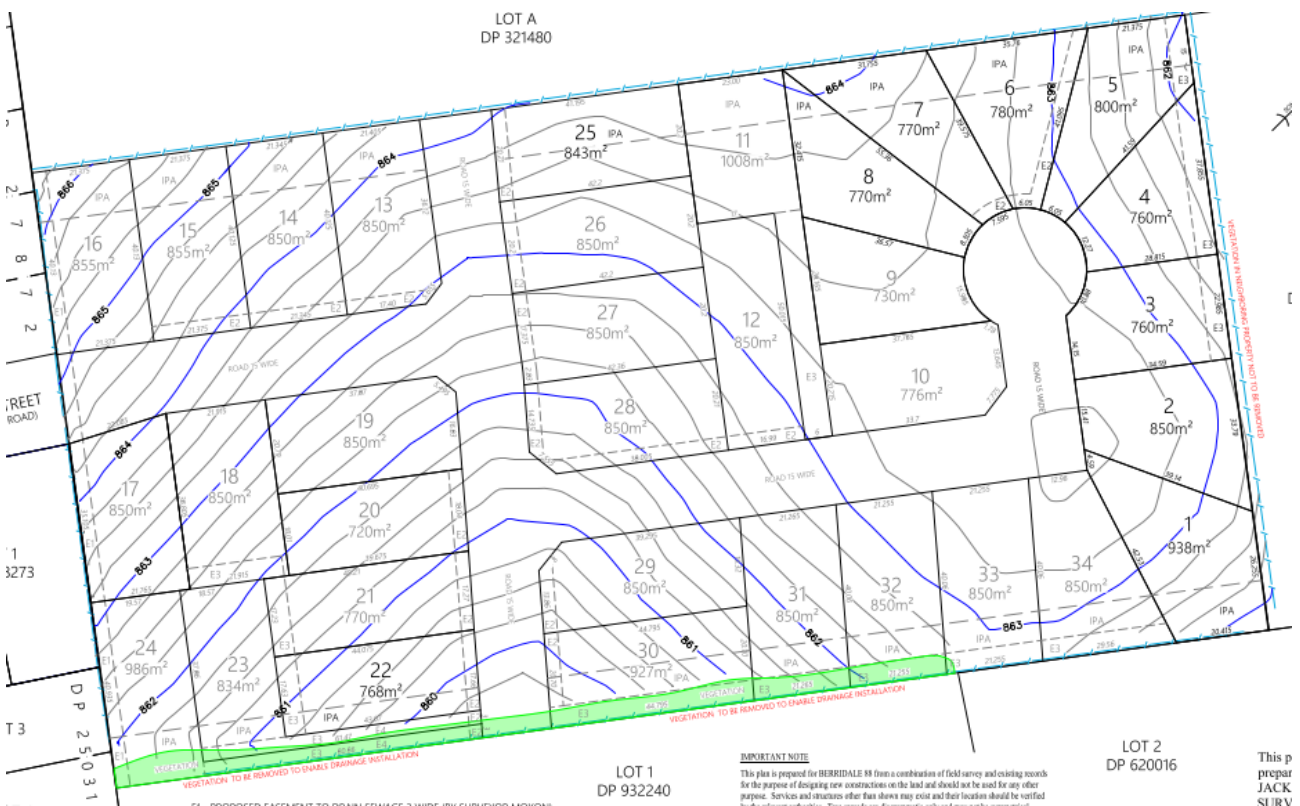


Figure 10: Proposed Subdivision Plan (Stage 2).

The application has been assessed against the provisions of the following documents:

State Environment Planning Policies (SEPPs)	State Environmental Planning Policies (Resilience and Hazards) 2021
Local Environmental Plan (LEP) (including draft LEPs)	Snowy River Local Environmental Plan 2013 (SRLEP 2013)
Development Control Plans	Snowy River Development Control Plan 2013 (SRDCP 2013)

SECTION 4.15 ASSESSMENT

REFERRALS

Integrated Development

The proposed development was reviewed against the relevant provisions of the EP&A Act 1979 to identify whether the application was integrated development. It is deemed to be Integrated Development under Section 4.46 of the Environmental Planning and Assessment Act 1979.

State or Federal Agency	Comments
Rural Fire Service	Response received. Conditions of consent and a Bush Fire Safety Authority have been provided.

Internal Referrals

Section	Comments
Development Engineering	Response received. No objection to the development and conditions of consent have been provided.

LEGISLATIVE REQUIREMENTS ASSESSMENT UNDER SECTION 4.15 OF EP&A ACT

As required by the Environmental Planning and Assessment Act, 1979, Section 4.15, the following relevant matters are addressed below:

- Suitability of the site;
- Environmental planning instruments (State Environmental Planning Policies, Local Environmental Plans);
- Proposed planning instruments;
- Development control plans;
- Likely Impacts of the Development - environmental (natural and built), social and economic;
- Any Planning Agreement or Draft Planning Agreement;

- The EP&A Regulations;
- Submissions; and
- Public interest.

The suitability of the site for the development

Slope	Gentle slope exists – no impediment to development exists.
Significant vegetation	The property is not identified with Terrestrial Biodiversity on Council’s mapping system.
Adjoining development	Similar nature, scale and design to proposal.
Suitability of proposed works / building	Generally acceptable having regard to constraints of the land.
Streetscape	The proposal generally compatible with adjoining development.
Stormwater disposal	Into council system.
Services	Electricity / telephone/water.
Views	nil impact to and from site.
Contamination	nil identified.
Bushfire	A portion of the subject site is classified as bushfire prone and bushfire safety authority issued by Rural Fire Service.
Flooding	The subject land is identified as flood prone land.
Vehicular access	The site have coinciding legal and practical access.
Easements and restriction on use	There are no formal easements on the site. NOTE: A sewer main and stormwater pipe does traverse the southern boundary.
Aboriginal sites	nil identified on-site.
Threatened species	nil identified on-site.
Grasslands	nil identified on-site.
Rivers/streams	not applicable.
Effluent disposal	All allotments are to be connected to Councils sewer system.
Prevailing winds	nil impact.
Easements	nil affected by this proposal.
Other matters	nil.

The provisions of any environmental planning instrument

State Environmental Planning Policies

The proposal has been assessed against the provisions of all known SEPP's and the development has been found **to** achieve an acceptable level of compliance. The SEPP's examined include (where applicable):

State Environmental Planning Policy (Resilience and Hazards) 2021

Contamination of the site is unlikely. The site has been used long term for grazing and there is no evidence of contaminants such as oils or chemicals. The contamination status of the site remains unchanged and the proposal therefore complies with the requirements of the SEPP.

Traffic Assessment

Hoskin Street, Berridale Proposed Residential Subdivision Traffic Impact Summary

TRAFFIX undertook a Traffic Assessment to consider the provision of the proposed road network of the subject development application being accessed solely from Hoskin Street and Mackay Street to Jindabyne Road.

The traffic report states that the completed local roads will be provided with an 8-metre width in a 15-metre road reserve and that the local road carriageway exceeds (superior to) the AMCORD design guide for Street Design and On-street car parking.

Road Capacity

Development Engineer Comments

Councils Development Engineer has reviewed the Traffic Impact Statement, and has prepared the following assessment and the impact of traffic generation from the development:

Hoskin Street Berridale (Lot Y DP 417424) Traffic Impact Statement was prepared by Traffix for the internal road network of the subdivision.

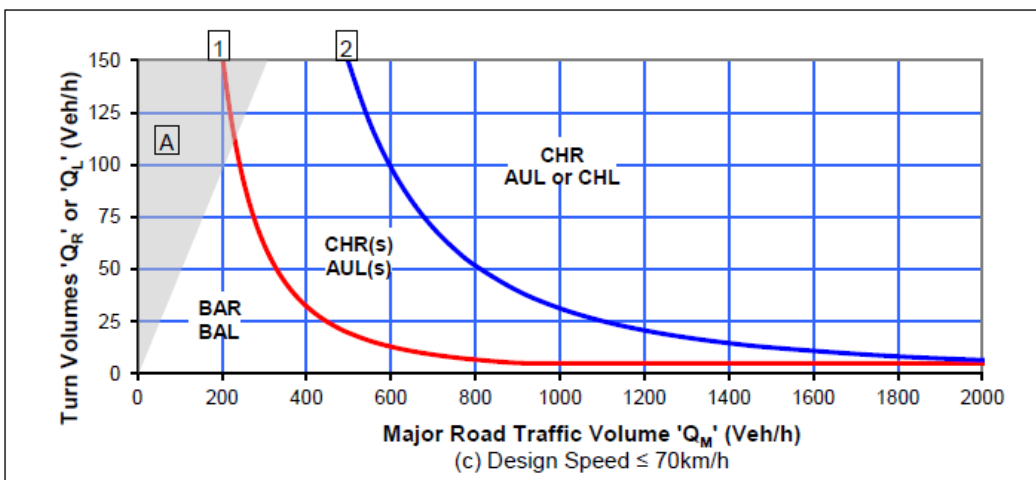
The "Berridale Residential Subdivision Traffic Impact Statement" focuses on the internal road network and the author has not carried out traffic counts or considered any existing traffic data relating to the existing local and collector roads.

The trip generation in the "Traffix" report is based on 34 residential lots developed for single dwellings only. Council considers that this is not an adequate measure of trip generation as lots have the capacity to accommodate dual occupancy development. In order to determine the impact of the development on the surrounding road network it is reasonable to assume that around 50% of the lots will be developed with dual occupancies based on existing development patterns within Berridale. As such a figure of 50 dwellings will be used when determining trip generation.

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The following assessment is based on 50% lots being dual occupancy and traffic data that council has received from previous traffic reports for similar subdivisions. Traffic data included in previous traffic reports shows close to 500 vehicles on Jindabyne Road (MR286) during the peak AM hour.

The assessment has been undertaken in accordance with AGTM Part 6 and concluded that there is an intersection upgrade required between Jindabyne Road and Mackay Street as a result of this subdivision. Stage 1 of the development is for approximately three quarters of the total lot yield and as such a condition of consent will require an upgrade to the Jindabyne Road and Mackay Street intersection in Stage 1.



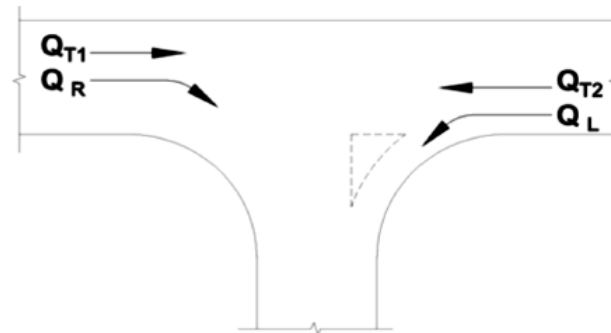
Note: the minimum right-turn treatment for multilane roads is a CHR(s).

Source: TMR (2016a).

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Figure 11: Major & Minor Road Intersection Treatments.

Figure 3.26: Calculation of the major road traffic volume Q_M



Road type	Turn type	Splitter island	Q_M (veh/h)
Two-lane two-way	Right	No	$= Q_{T1} + Q_{T2} + Q_L$
		Yes	$= Q_{T1} + Q_{T2}$
	Left	Yes or no	$= Q_{T2}$
Four-lane two-way	Right	No	$= 50\% \times Q_{T1} + Q_{T2} + Q_L$
		Yes	$= 50\% \times Q_{T1} + Q_{T2}$
	Left	Yes or no	$= 50\% \times Q_{T2}$
Six-lane two-way	Right	No	$= 33\% \times Q_{T1} + Q_{T2} + Q_L$
		Yes	$= 33\% \times Q_{T1} + Q_{T2}$
	Left	Yes or no	$= 33\% \times Q_{T2}$

Source: TMR (2016a).

Figure 12: Traffic Volume Calculations Table.

Road hierarchy contextual information

In order to determine the adequacy of the existing road network it is important to understand that functional road classification involves the relative balance of mobility and access functions.

The below table is an extract from the Snowy River Geometric Road Design - AUS-SPEC-1 document which provides the technical characteristics of roads in residential subdivision networks.

When determining the number of vehicle movements referred to in the table, for single dwelling allotments, a traffic generation rate of 10 vehicles per day (vpd)/allotment is applied. In the case of the subject development, the proposed allotments could support dual occupancy development and as such the rate should be doubled to 20 vehicles per day (vpd)/allotment for 50% of the proposed allotments which is a reasonable uptake of this type of development in Berridale.

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Road Type	Maximum Traffic Volume (vpd) See note 1.	Maximum Speed (km/h) See note 2	Carriageway Width (m)	Parking Provisions Within Road Reserve	Kerbing See note 3	Footpath Requirement (urban subdivisions only).	Verge Width (each side)	Minimum Road Reserve Width (m)
Access Street	150	25	6.0	Carriageway	Layback	1.2 m wide footpath on one side	4.5 m	15.0
			6.0	Carriageway	Concrete edge strip where grassed swale drains used	1.2 m wide footpath on one side	Minimum 3.0 m excluding swale drains	20.0 minimum
Local Street Not bus route	1,000	40	8.0	Carriageway	Layback	1.2 m wide footpath on one side	3.5 m	15.0
			8.0	Carriageway	Concrete edge strip where grassed swale drains used	As Above	Minimum 3.0 m excluding swale drains	20.0 minimum
Collector Street or bus route	3,000 (with access to residential allotments)	50	9.0	Carriageway	Layback or barrier	1.2m wide footpath both sides.	Minimum 4.0m	16.0
Local Sub-Arterial Road	6,000 (no access to single dwelling residential allotments)	60	11.0	Parking not permitted on carriageway	Barrier	1.2m wide footpath both sides. One footpath may be min. 2.5m wide shared bicycle path.	Minimum 4.5m.	20.0

Derived from AMCOBP

Figure 13: Characteristics of Roads in Residential Subdivision Road Networks.

Existing Street features

In assessing the impact and the adequacy of the existing road network the following information has been considered with the anticipated traffic route as per Figure 14 shown below.

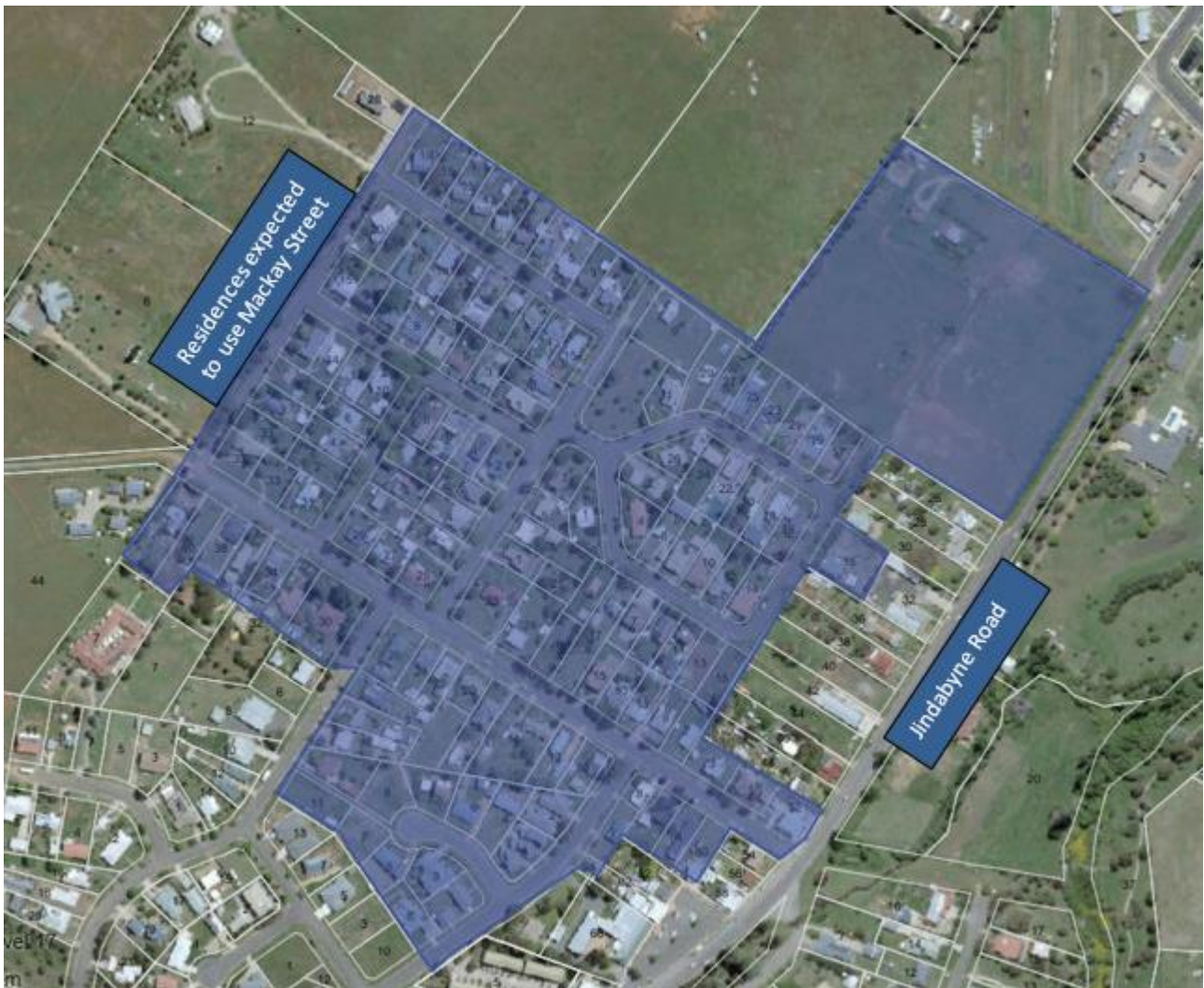


Figure 15: Mackay Street catchment area.

Hoskin Street

Hoskin Street would be considered to service the 66 existing lots shown in the Hoskin Street catchment area (see Figure 16). When calculated at a dual occupancy rate of 11.8% and the subject proposal of 34 Lots as well as the approved 38 lot subdivision on lot 1 DP 932240 at a dual occupancy rate of 50%, the estimated total number of dwellings based on this calculation would be **182 dwellings**.

Existing lots (66 lots)	10 Jindabyne Road (38 lots)	Lot Y DP 417424 (34 lots)	Total
74 dwellings	57 dwellings	51 dwellings	182

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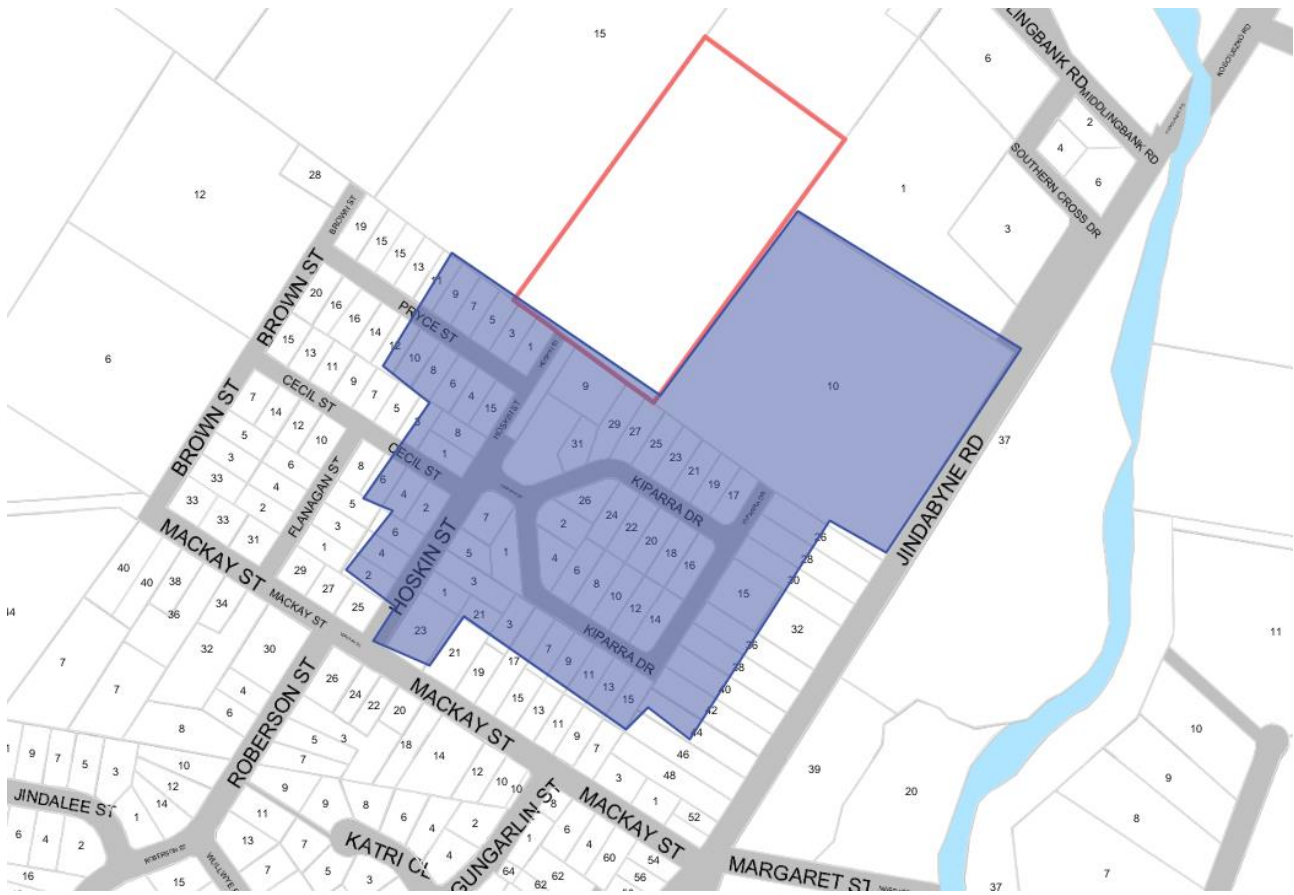


Figure 16: Hoskin Street catchment area.

Based on the calculation of traffic generated by the existing and proposed subdivisions, in accordance with the table shown in Figure 13 above the proposed subdivision will not generate traffic over that which is able to be accommodated by the existing roads.

Street	Existing Road Reserve width	Existing Carriage way Width	Existing Road Classification	Existing Traffic Volume Capacity	Estimated Traffic Volume	Required Road Classification	Capacity compliance
Mackay Street	9m	20m	Collector	3000	2,670	Collector	Yes
Hoskin Street	9m	20m	Collector	3000	1,820	Collector	Yes

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Figure 17: Mackay Street Carriageway.



Figure 18: Hoskin Street Carriageway.

In summary, the applicant submitted a traffic report prepared by a qualified engineer, which has stated that the proposed road network within the proposed subdivision is supportable. In addition to this report, Council staff have carried out the an assessment which looked at the capacity of the existing street network and used the standard Snowy River Geometric Road Design - AUS-SPEC-1 document to calculate vehicle movements. This document and the relevant table is not affected by COVID. When calculating the number of traffic movements on Hoskin Street the approved subdivision development of 10 Jindabyne Road was included in the calculation and is also noted that the subdivision of 35 Kiah Lake Road has pedestrian connectivity only and no vehicle access. Consequently, both the traffic report and calculations made by Council staff conclude that there is **adequate capacity** within the existing road network to support the proposed development.

Road Safety

There are no pedestrian refuges or crossings on Mackay Street and no footpaths along Hoskin Street, however a condition of consent for the approved 10 Jindabyne Road subdivision requires the construction of a foot path along Hoskin Street with pedestrian crossing on the Mackay Street. To increase the safety of the road and the existing street network it is considered that at a minimum a footpath would need to be constructed the length of Hoskin Street to the Kiparra Drive intersection of approximately 114m in length. Additionally it is noted that the public reserve located on Hoskin Street is not fenced and the proposed subdivision will increase the traffic travelling along Hoskin Street where the reserve is located. As such a condition of consent will require construction a fence around the public reserve to ensure the safety of the users of the reserve.



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Figure 19: Hoskin Street Reserve & Kiparra Drive and Hosking Street intersection (looking South).

Permissibility of the development under the Snowy River Local Environmental Plan 2013

- The subject land is zoned: RU5 - Village
- Definition of land usage under SRLEP 2013: Subdivision
- The proposal is permissible with development consent from Council pursuant to Zone RU5 of the SRLEP 2013.
- The proposal is considered to be consistent with the aims and objectives of the plan.

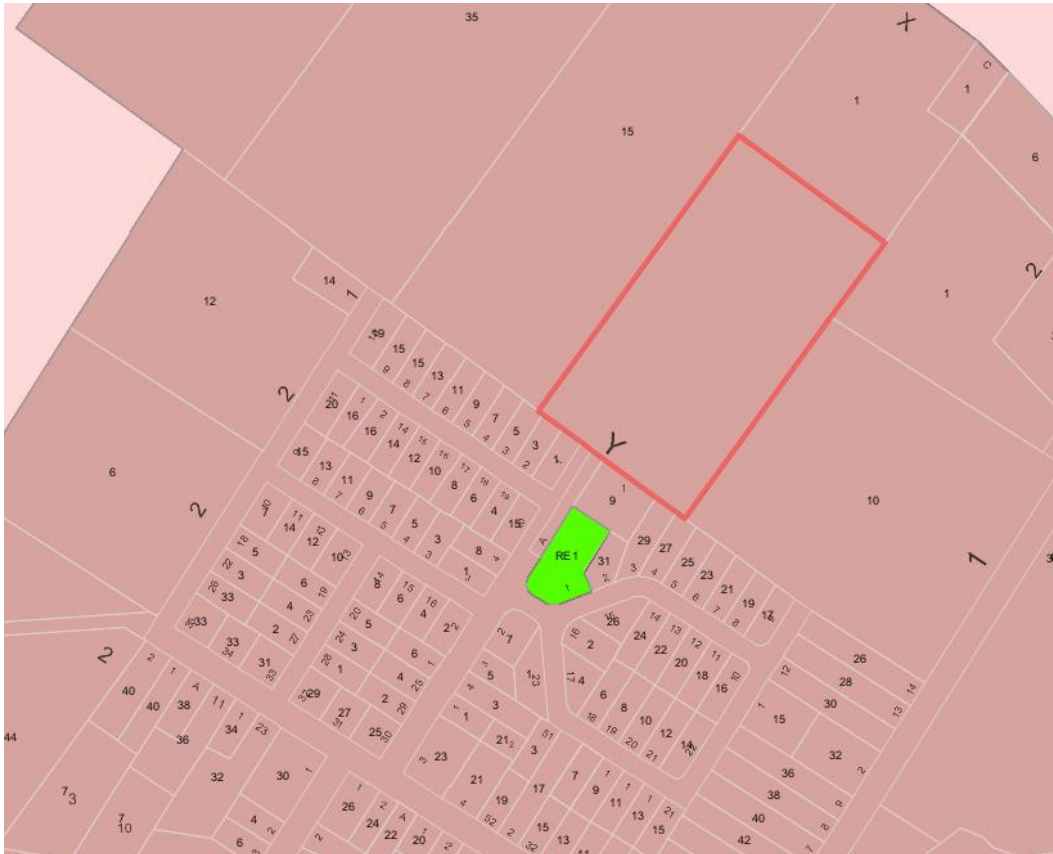


Figure 20: Land zone map.

In the assessment of this application, the following special provisions from SRLEP 2013 are of relevance and have been assessed for compliance:

Clause 4.1 Minimum subdivision lot size

The subject land is mapped with a 700m² minimum lot size and all proposed lots meet the required minimum subdivision lot size.

Clause 6.2 Development control plans for land release areas

The subject land is not identified as part of the urban release area.

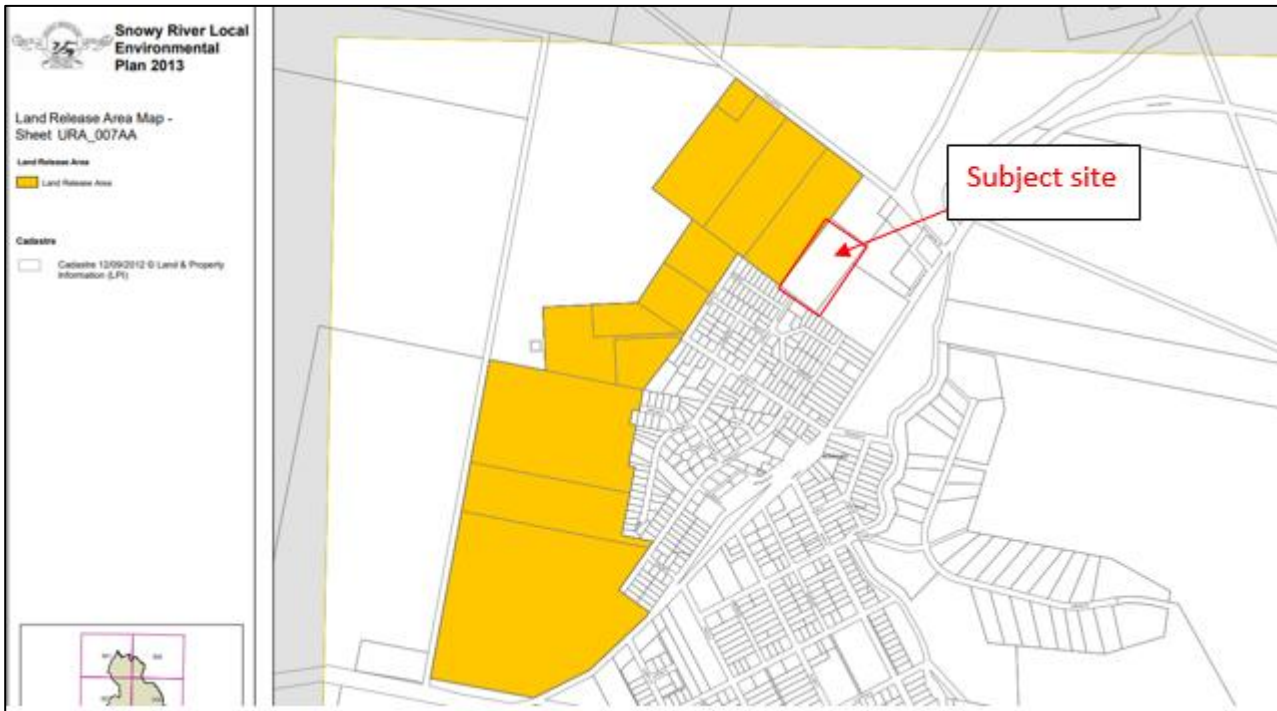


Figure 21: Land Release Area Map.

Clause 7.1 Flood planning

The subject property is identified as being flood prone land. The flood report provided states that the subject site is impacted by flooding in the 1% AEP event. The flood flows are contained to a narrow band within the existing west to east depression through the site, with flood depths in the range of 50 to 150mm (see Figure 17). As such in a probable maximum flood (PMF) event a narrow band within the depression through the site is classified as a floodway.

The report further states that the risk and flood emergency response classifications would not preclude residential development on the subject site subject to the appropriate management of overland flows from upslope catchments. The layout of the subdivision has responded to flooding on the site through the placement of roadway in the approximate location of the existing depression to act as a major overland flow path.

During detailed design stage of the development (subdivision works stage) the applicant will engage a civil engineer to extract 5% and 1% AEP flows on the subject site from the existing 2D model and these flows would be used as a basis for assessing major flow path requirements in accordance with Council's Engineering Guideline. Major overland flows would be managed through a combination of piped and overland flow path (roadway) systems.

Provision	Response/Acceptable Solution
A3 Public Notification	Neighbour Notified and Advertised – 28 days (08/12/2021 – 26/01/2022) Re-advertised and Neighbour Notified – 28 Days (16/02/2022 – 23/03/2022)
B2 Town & Village Plans	
2. Berridale Village	The proposed development is considered to support the vision for Berridale by providing additional residential allotments which will allow the village of Berridale to grow into a vibrant and attractive village.
C General planning considerations	
C1 Subdivision	
General Subdivision Requirements	
2.2 Controls	
C1.2-1 Minimum Subdivision Lot Sizes The minimum subdivision lot sizes are identified in the Snowy River LEP 2013 and the accompanying Lot Size Maps.	The proposed lots sizes meet the required 700m ² as per the SRLEP 2013 minimum lot size mapping.
<p>C1.2-2 Subdivision Design</p> <p>(a) The subdivision design must consider the physical characteristics of the land including bushfire hazard and ensure the protection of key environmental features including significant vegetation, natural landforms including rocky outcrops, topographic features and watercourses.</p> <p>(b) Subdivision design must consider the orientation of future dwellings on the site to encourage north facing dwellings.</p> <p>(c) Council may consent to the creation of a hatchet shaped allotment of land. Where this is proposed within Zone R1 General Residential, R2 Low Density Residential or RU5 Village</p>	<p>(a) The subject land is identified as bushfire prone land. The application is integrated development with a referral to the RFS. The RFS has provided conditions of consent and a Bushfire Safety Authority to ensure that the development complies with Planning for Bushfire Protection 2019.</p> <p>There are no other significant environmental features.</p> <p>(b) The proposed layout is considered satisfactory, with the lots running N/S orientated vertically and lots running E/W orientated horizontally and as such will maximize the opportunity for norther facing dwellings.</p> <p>(c) Satisfactory - The proposed subdivision includes 3x battleaxe lots, is located in a RU5 zone and the lot being developed is not</p>

<p>the subdivision must not involve a lot being developed that is already a hatchet shaped allotment.</p> <p>(d) All hatchet-shaped allotments in Residential or Village zones must have a minimum access handle width of 6 metres.</p> <p>(e) The minimum area requirements for all hatchet-shaped allotments are to be measured excluding the access handle.</p> <p>(f) All allotments are to be of a regular shape.</p> <p>(g) The allotments to be created must be designed to minimise any bushfire hazard and are to be designed in accordance with Planning for Bushfire Protection 2006 (refer Chapter C7 – Natural Hazard Management). Perimeter roads should be used to assist in minimising fire risk rather than clearing the site.</p>	<p>already a hatchet shaped allotment.</p> <p>(d) Satisfactory - All access handles proposed are 6m wide – complies.</p> <p>(e) Satisfactory - All proposed hatchet-shaped allotments meet the minimum area requirements excluding the access handle.</p> <p>(f) Satisfactory - All proposed lots are primarily regular in shape.</p> <p>(g) The subject land is identified as bushfire prone land. The application is integrated development with a referral to the RFS. The RFS has provided conditions of consent and a Bushfire Safety Authority to ensure that the development complies with Planning for Bushfire Protection 2019.</p>
<p><u>C1.2-3 Agricultural Land</u></p>	<p>The subject land does not includes any Class III agricultural land and as such this section does not apply.</p>
<p><u>C1.2-4 Flora and Fauna Protection</u></p>	<p>The subject land is not identified with Terrestrial Biodiversity or riparian mapping and as such this section does not apply.</p>
<p><u>C1.2-6 Building Exclusion Areas</u></p>	<p>No building exclusion areas are proposed or required by Council for the subdivision.</p>
<p><u>C1.2-7 Provision of Services</u></p> <p>(a) An electricity supply must be provided to each allotment in accordance with the requirements of the relevant electricity authority.</p> <p>(b) The applicant must demonstrate that telecommunications (whether fixed line or mobile) can be provided to the site.</p>	<p>(a) The proposed development will be serviced by mains electricity and a condition of consent will ensure that this is in accordance with the requirements of the relevant electricity authority.</p> <p>(b) A condition of consent will require the applicant must demonstrate that telecommunications can be provided to the site prior to the release of the Subdivision Certificate.</p> <p>Note: a search of Telstra’s mobile network</p>

	<p>shows that the subject land does have mobile coverage.</p>
<p><u>C1.2-8 Access</u></p> <p>(a) The subdivision must not create additional riparian access rights to streams, creeks, rivers or other waterways.</p> <p>(b) All allotments created by subdivision (including boundary adjustments) must have coinciding legal and practical (properly constructed) access in accordance with Councils development design and construction specifications.</p>	<p>(a) Complies.</p> <p>(b) All lots within the proposed subdivision have coinciding legal and practical access. A condition of consent will require the construction to be carried out in accordance with Councils Standards.</p>
<p>C3 Car-parking, Traffic & Access</p>	
<p><u>C3.1-1 Permanent and Practical Legal Access</u></p> <p>(a) All development, including all allotments created by subdivision (including boundary adjustments) must have coinciding legal and practical (properly constructed) access in accordance with Councils development design and construction specifications.</p> <p>(b) Access roads are to be designed to minimise road infrastructure by utilising the most direct, and where possible the existing, legal routes.</p> <p>(c) An applicant wishing to construct a Crown public road is required to obtain Council’s concurrence to the ownership of the road being transferred to Council. Where the applicant cannot obtain the concurrence of Council to the transfer of ownership, the application for road construction will not be accepted.</p> <p>(d) Access by undedicated roads (including undedicated Crown reserve roads, Forestry roads and Livestock Health and Pest Authority reserves) requires the</p>	<p>(a) All lots within the proposed subdivision have coinciding legal and practical access. A condition of consent will require the construction to be carried out in accordance with Councils Standards.</p> <p>(b) The proposed road network will connect into the existing local road network with provisions to also connect into future development to the east and west.</p> <p>(c) Not Applicable.</p> <p>(d) Not Applicable.</p>

<p>consent of the public authority (eg. Roads and Maritime Services) and will only be permitted in similar circumstances to those for rights of carriageway and subject to the same conditions applicable to rights of carriageway.</p> <p>(e) Where the development requires a second bushfire access/egress route, this is to be a permanent legal and practical access.</p> <p>(f) Where the existing road alignment does not match the dedicated or legally recognised road alignment, the road alignment should be rectified through realignment, closure, road construction or dedication.</p> <p>(g) Any additional length of public road created as part of the development and proposed to be transferred to the control of Council is to be minimised.</p> <p>(h) Direct access from either the Alpine Way or Kosciuszko Road is not to be provided to a development unless the site has no other practical alternatives that exist or can be created.</p> <p>(i) Consideration must be given to whether traffic associated with the proposed development will cause the condition of the roads to deteriorate and whether funds are or will be available for road maintenance and whether any financial contributions from the proposed development are sufficient to upgrade the roads likely to be affected.</p>	<p>(e) Not Applicable.</p> <p>(f) Not Applicable.</p> <p>(g) Satisfactory.</p> <p>(h) Not applicable.</p> <p>(i) The primary access to the proposed development is from Hoskin Street. There is potential for the traffic associated with the proposed development to utilise the existing local road network to cause the condition of the roads to deteriorate – there are no associated s 7.11 road contributions under the 2008 contribution plan to contribute to the upgrade of the potentially affected roads.</p> <p>However, a condition of consent will require the construction of a footpath along Hoskin Street to the intersection of Kiparra Drive.</p>
<p>C3.1-3 Public Roads</p> <p>(a) Where subdivision results in six (6) or more additional allotments,</p>	<p>(a) The proposal includes a new public road.</p>

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<p>the access shall be by way of a public road.</p> <p>(b) Where a new road is to be constructed or an existing road is to be utilised for addition allotment access, it shall be constructed in accordance with Councils development design and construction specifications for access and subdivision on the following basis:</p> <p>(c) six (6) or more lots in the R5 Large Lot Residential Zone</p> <p>(d) six (6) or less lots in the R5 large Lot Residential Zone</p> <p>(e) the existing public road is unconstructed or is not constructed to a satisfactory standard for the proposed development (e.g. not presently maintained by Council), the full cost of upgrading that road is to be borne by the developer. This requirement may also apply to subdivision's that require the construction or upgrading of existing public roads to give access to the subdivision.</p> <p>(f) Each lot is to be provided with an adequate all weather access to enable satisfactory vehicular passage from the public road into the individual allotment. This will generally require gravelling from the road shoulder to the boundary and in most cases will require the provision of a piped gutter crossing in accordance with Council's specification for property accesses.</p> <p>(g) Each lot to be created must include vehicular access that will be flood free in the event of a 1:50 year probability flood occurring.</p> <p>(h) The location of the individual access points are to be nominated</p>	<p>(b) A condition of consent will require the construction to be carried out in accordance with Councils Standards.</p> <p>- Two Lane Bitumen Road – any road servicing more than ten (10) allotments.</p> <p>(c) N/A</p> <p>(d) N/A</p> <p>(e) This is applicable to the road connection into Hoskin Street and as such conditions of consent will require the full cost of upgrading that road is to be borne by the developer.</p> <p>(f) Complies – subject to conditions of consent.</p> <p>(g) Each lot has a developable area which is located outside the 1:50 year flood.</p> <p>(h) Access points have been nominated by the developer and have been assessed by Council and conditions have been provided.</p>
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<p>by the developer and subject to approval of, and meeting the standards established by the Director Technical Services and Operations, having regard to road drainage requirements and sight distance.</p>	
<p><u>C3.1-4 Development Fronting Main or Arterial Roads</u></p>	<p>Not Applicable</p>
<p><u>C3.1-5 Adequacy of Access</u></p> <p>(a) The standard of all-weather access roads to the development is to adequately cater for existing and potential traffic.</p> <p>(b) The road reserve width is to be sufficient to cater for all functions that the road is expected to fulfil, including the safe and efficient movement of all users and acting as a buffer from traffic nuisance for residents.</p> <p>(c) The carriageway width is to allow vehicles to proceed safely at the operating speed intended for that road.</p> <p>(d) The design of intersections is to allow all movement to occur safely and projected traffic volumes are to be used in designing all intersections.</p> <p>(e) All intersections and vehicular entrances are to satisfy the relevant design standards published by the Roads and Maritime Authority.</p> <p>(f) Access is designed in accordance with the design criteria set out in the Aust Roads Guide to Road Design and the Council’s Development Design and Construction Specifications. Note: Access to the site and design for turning circles for garbage and recycling vehicles is to be in accordance with the provisions of Chapter C10 Waste Management</p>	<p>(a) The proposed road will be all-weather.</p> <p>(b) The road width is compliant with Councils standards and will be sufficient to cater for all functions that the road is expected to fulfil.</p> <p>(c) The road width is compliant with Councils standards and will allow vehicles to proceed safely at the operating speed intended for that road.</p> <p>(d) The application and the access from Hoskins Street and the construction of the road into the subdivision will be a requirement of consent.</p> <p>(e) Conditions of consent have been provided and will require the construction to be in accordance with relevant design standards.</p> <p>(f) The proposed access will be designed in accordance with the design criteria set out in the Aust Roads Guide to Road Design and the Council’s Development Design and Construction Specifications – conditions of consent to apply.</p>

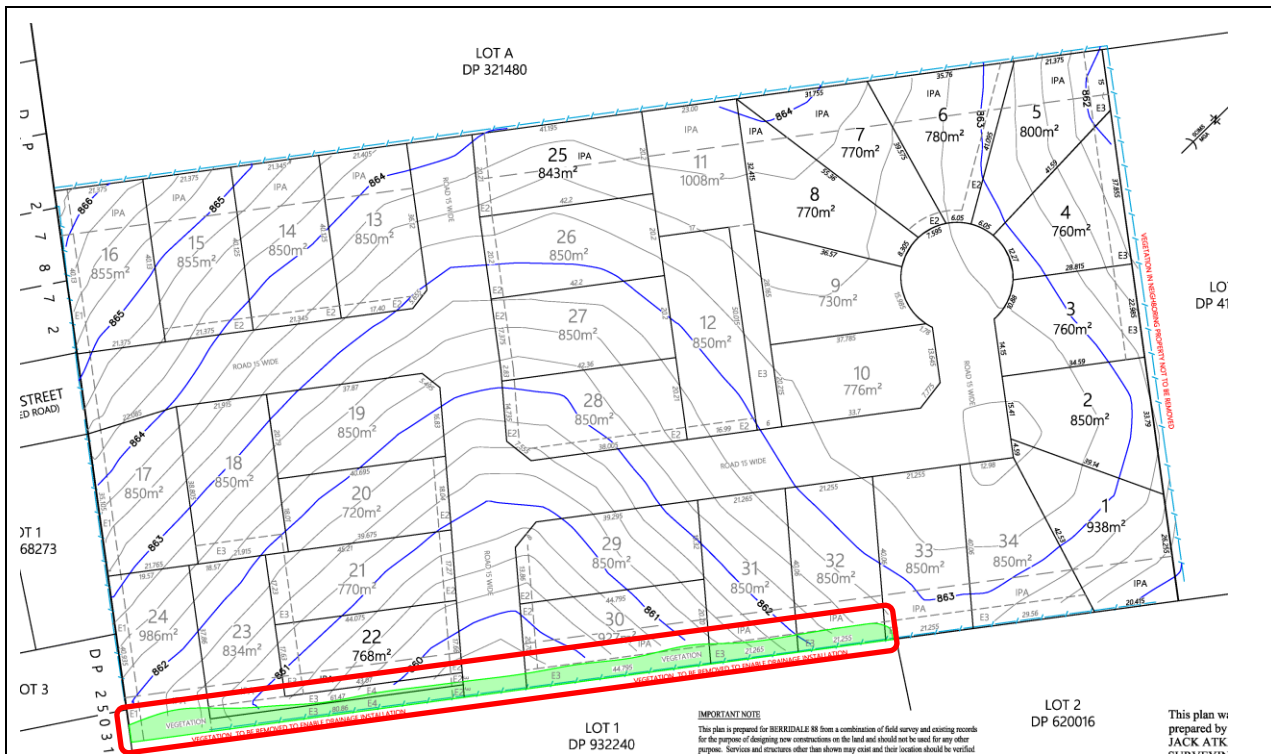
<p>and Recycling.</p>	
<p>C3.1-6 Minimising Impacts</p> <ul style="list-style-type: none"> (a) Consideration is to be given to the impact the traffic associated with the proposed development will have on existing roads, road safety and other road users. (b) Physical impact on the environment and on the visual landscape are to be minimised through site planning and design. (c) Car parking areas and access roads to be designed, surfaced and sloped to facilitate stormwater infiltration on-site. (d) Access roads are not to exceed 12% slope and are to be designed to work with the contours of the land (minimising cut and fill). (e) Access roads are not to proceed through rock outcrops, natural features or existing vegetation stands and are not to be located on prominent hill faces or ridgelines. Note: Refer to Planning for Bush Fire Protection 2006 (PBP) at www.rfs.nsw.gov.au for any special access requirements related to developments within Bush Fire Prone Land (Refer Chapter C7 – Natural Hazard Management). 	<ul style="list-style-type: none"> (a) The proposed primary access to the development is Hoskin Street and connection to developments to the east and west. As the primary access travels through existing local streets which have been considered adequate to manage the increased traffic, the impact is considered to be reasonable. (b) The visual impact of the development is considered to be minimal as the proposed use is consistent with the surrounding residential nature of Berridale township. (c) The proposed roads will be required to be constructed to ensure that all surfaced areas are sloped to facilitate stormwater infiltration on-site. (d) Condition of consent to apply. (e) Complies.
<p><u>Controls C3.2-1 Pedestrian and Cycle Access</u></p> <ul style="list-style-type: none"> (a) All development is to provide high quality accessible routes to public and semi-public areas, including major entries, communal open space, site facilities, parking areas and pedestrian pathways. (b) All pedestrian links are to have appropriate levels of illumination. (c) All entrances to buildings. (d) commercial premises (e) Potential pedestrian and vehicle conflict is to be minimised by ensuring clear sight lines at 	<ul style="list-style-type: none"> (a) A condition of consent will require footpaths to be constructed on a minimum of one side of all new public roads. Additional foot path connection along Hoskin Street along the northern arm of Kiparra Drive and to the subject site. (b) Street lighting will be a condition of consent. (c) N/A (d) N/A (e) Satisfactory – subject to the proposed condition of consent requiring footpath

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<p>pedestrian and vehicle crossings, utilising traffic calming devices and separating and clearly distinguishing pedestrian and vehicular access ways (eg using bollards or changes in pavement treatment).</p> <p>(f) All vehicle access points to a development are to provide a minimum 1.5 metres landscaped setback to neighbouring properties.</p>	<p>construction and pedestrian crossing.</p> <p>(f) N/A</p>
<p>C4 Heritage</p>	<p>Not Applicable</p>
<p>C5 Tree preservation & Landscaping</p>	<p>The subject land is currently bordered by mature pine trees on the northern and western boundaries. The application seeks to remove all pine trees on the eastern boundary to allow for infrastructure and AZP requirements.</p> <p>These trees are not natives and are as such not consider to be of any high terrestrial value and as such the removal of trees within the lot and along the eastern boundary has no foreseen unreasonable impact.</p>



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<p>C7 Natural Hazard Management</p>	<p>The subject property is identified as being flood prone land. The 1 % AEP flood profile is mapped on the subject land. The flood flows are contained to a narrow band within the existing west to east depression through the site, with flood depths in the range of 50 to 150mm (see Figure 17). As such in a probable maximum flood (PMF) event a narrow band within the depression through the site is classified as a floodway.</p> <p>The layout of the subdivision has responded to flooding on the site through the placement of roadway in the approximate location of the existing depression to act as a major overland flow path.</p>
<p>C8 Environmental Management Minimising Conflicts</p> <p>(h) In assessing development adjoining the existing residential uses, the Council must consider whether or not the development is likely to have a significant impact on the residential uses including increased vehicle movement and noise.</p>	<p>The subdivision will increase traffic movements and during the initial construction phase of the subdivision this will result in additional noise within the area; however, the noise associated with construction would be temporary and have no lasting impact.</p> <p>The noise generated by the additional dwellings are considered to be reasonable as both the subject land and the area through which the traffic will pass are both urban and will be used for residential development.</p> <p>The appropriate use of vehicle lights are subject to</p>

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	NSW road rules and regulations and whilst it is recognised that there will be an increased number of vehicles travelling along the existing road networks using their headlights, it is reasonable to expect that these drivers are aware of the road rules and will abide by them.
C9 Energy & Waste Efficiency, Water Supply & Effluent Disposal	Not Applicable
C10 Waste management & Recycling	Councils waste and recycling collection service is available to the site. Conditions to apply regarding future rubbish collection.

Impacts of the Development – Environmental, Social & Economic

Access, transport and traffic

The roads proposed will be bitumen sealed and provide all weather service access to the lots.

The road reserve widths and the carriageway widths are compliant with TfNSW and Council requirements and any areas of non-compliance will be managed via conditions of consent.

The proposed subdivision has an unformed road reserve which will provided connection to Hoskin Street and additional connection to the northwest and East will allow connectivity to the approved subdivision of lot 1 DP 932240 and Lot A DP 321480 and subsequently Kiah Lake Road.

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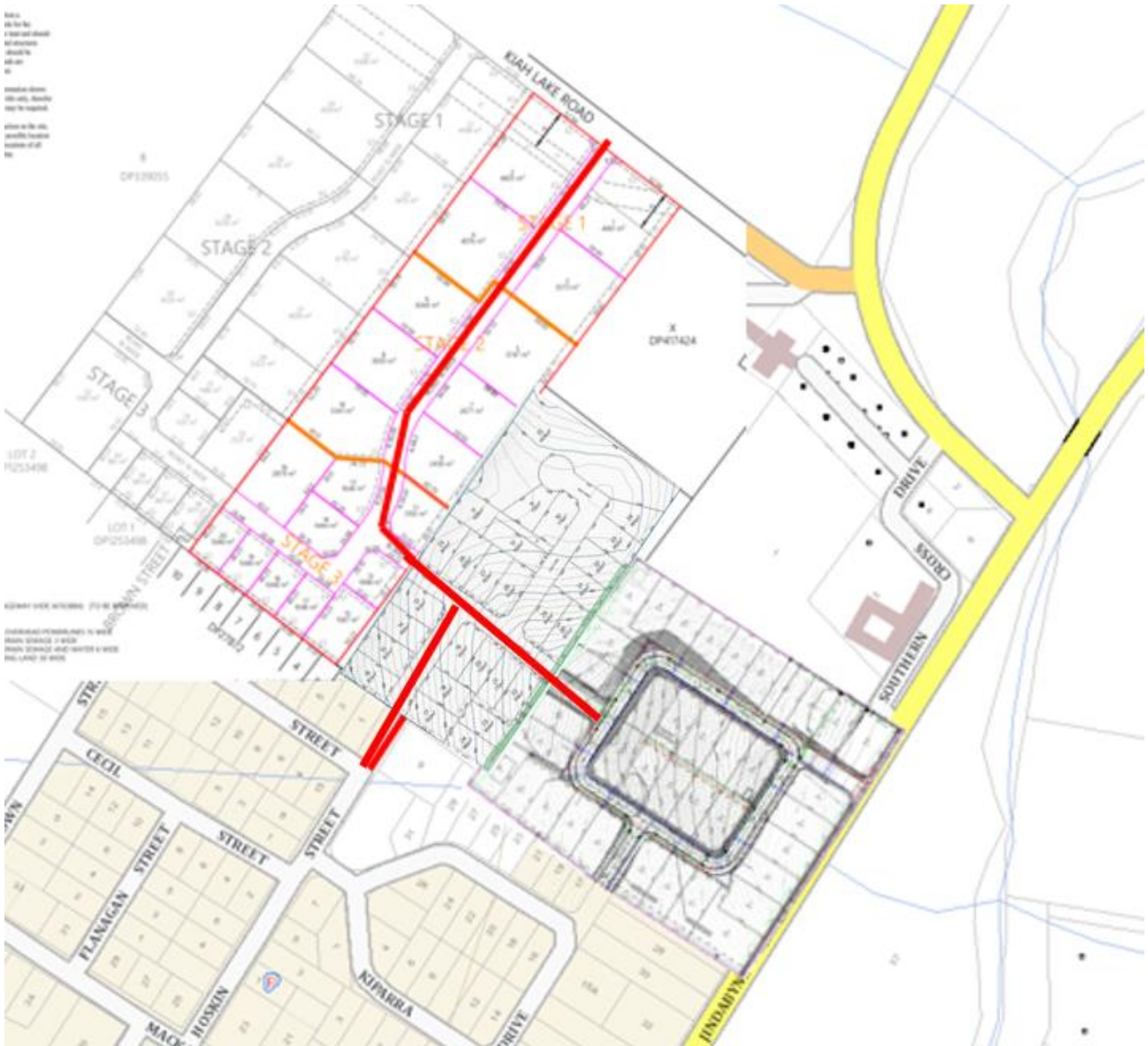


Figure 23: Future site connectivity.

Impacts on supply of utilities

The lots will be serviced by council water and sewer infrastructure and mains electricity. The applicant provided with the application an engineering and infrastructure report which was referred to Council's developer engineer for comment. Conditions of consent have been proposed and these are included in the draft conditions attached. The development will be required to upgrade as necessary infrastructure to support the subdivision.

Bushfire

The application is integrated development with a referral to the RFS. The RFS has provided conditions of consent and a Bushfire Safety Authority to ensure that the development complies with Planning for Bushfire Protection 2019.

Waste facilities and controls

The road network proposed will have adequate widths to allow for waste services for the lots in the development.

Noise and vibration

There is a level of noise that is associated with the moving of construction vehicles associated with subdivisions works and the development of future dwellings this is considered to be reasonable as both the subject land and the area through which the traffic will pass are both urban and will be used for residential development. It is acknowledged that the subdivision will increase traffic movements and during the initial construction phase of the subdivision this will result in additional noise within the area. However, the noise associated with construction would be temporary and have no lasting impact.

Safety, security and crime prevention

It is likely the safety and security of the area is to benefit with the future addition of new dwellings in the subdivision as this will increased public surveillance.

Social impact in locality

The proposed development will have a level of impact on the existing residence of Berridale especially those residing along Mackay and Hoskin Street.

A common preconception of the characteristics of the existing road network is that the volume of traffic currently seen within the area is too large for the local roads, which are considered to be narrow and go through quite residential areas. In particular, concerns that the risk of car accidents will increase, because of increased traffic but also because the road is not straight or adequately wide enough to cope with the increased traffic movements.

Other social impacts include reduced air quality, increased noise, decreased property value, pedestrian & cyclist safety and wasted time.

The development is not considered to have an unreasonable social impact on the locality. It will bring additional house sites onto the market allowing for choice in housing and land type. The site is proposed to provide pedestrian and vehicular links into Hoskin Street and provide the link between the approved subdivision to the east and west, providing connectivity to the existing local road network and public open space on Hoskin Street.

Economic impact in locality

The development is not considered to have an undesirable economic impact on the locality. The developer will be required to pay for the infrastructure required to service the sites and payment

of developer contributions will be required for all lots in the development. These contributions are payable prior to the issue of the subdivision certificate for each stage of the development.

SUBMISSIONS

The application was notified, in accordance with relevant requirements of the Snowy Monaro Planning and Development Community Participation Plan 2019 and the relevant statutory regulations. Notification letters were sent out to adjoining landowners for a period of 28 days.

The application was also publicly advertised for 28 days.

The proposed development was amended and amended plans were placed on public exhibition and adjoining landowners were in accordance with the provisions of the Snowy Monaro Planning and Development Community Participation Plan 2019 for an additional period of 28 days.

In total eight (8) objections were received and the issues raised have been summarised below.

Below is a summary of the submissions received. Copies of all submissions can be read in attachment 8.

Submission 1

Traffic problems on Mackay Street, including afternoon sun and lack of footpaths for pedestrians.

Concerns that the intersection of MacKay Street and Jindabyne road is not adequate.

Concerns that the existing road network of Hoskins street and MacKay street are not adequate to support additional residential allotments.

Submission 2

Concerns that the existing road network of local street accessing Jindabyne Road from the western side is not adequate.

Concerns about the accumulative effect of the all newly proposed residential subdivisions, and if Council has carried out a traffic impact assessment.

Concerns that the intersection of MacKay street and Jindabyne road is not adequate.

Concerns regarding footpath connectivity.

Street Lighting.

Alternative access for Heavy Vehicles.

Pre-lodgement proposed 16m carriage way but the proposal shows only 15m.

Submission 3

Concerns that the existing road network of local street accessing Jindabyne Road from the western side is not adequate.

Concerns about the accumulative effect of the all newly proposed residential subdivisions, and if Council has carried out a traffic impact assessment.

Concerns that the intersection of MacKay street and Jindabyne road is not adequate.

Concerns regarding capacity of the existing water and wastewater infrastructure.

Officer Response

Council has considered the impact of all new subdivisions on Councils Water & Wastewater infrastructure. It has been found that there is adequate capacity for the current system to meet the requirements of the proposed subdivision. Additionally it should be noted that the development will also provide contributions to the maintenance and upgrades, as required, to Council infrastructure.

Concerns regarding the economic impact in locality.

Concerns regarding footpath connectivity.

Street Lighting.

Alternative access for Heavy Vehicles.

Pre-lodgement proposed 16m carriage way but the proposal shows only 15m.

Submission 4

Concerns regarding increased traffic and the adequacy of MacKay Street and Hoskin Street.

- Wear & Tear on the Road
- Increased emissions.

Concerns that the intersection of MacKay street and Jindabyne road is not adequate and will not allow timely access to Jindabyne Road.

- Dip into MacKay Street
- Dangerous Turing into MacKay Street without turning lane.

Concerns regarding the lack of sidewalks and pedestrian crossings.

Fire evacuation Risk.

Concerns regarding delivery of Manufactured homes.

Concerns regarding noise pollution.

Submission 5

Comment regarding proposed road cross sections and footpath gradient.

Comment that the proposed foot path should be extended to meet up with the footpath proposed in Hoskins Street.

Comment on the provision of an 11m wide building exclusion zone.

Comments regarding easement for sewer being located within the site and associated issues.

Comments on the lot layout.

Submission 6

Concerns regarding increased traffic on MacKay Street and Hoskin Street and that the existing road network is not adequate.

Concerns that the intersection of MacKay Street and Jindabyne road is not adequate or safe.

Concerns regarding pedestrian safety and footpath availability and connectivity.

Concerns regarding access for emergency vehicles.

Concerns regarding increased cost for road maintenance.

Submission 7

Concerns regarding increased traffic on MacKay Street and Hoskin Street and that the existing road network is not adequate.

Concerns that the intersection of MacKay Street and Jindabyne road is not adequate or safe.

Concerns regarding access for emergencies.

A new intersection on to Jindabyne Road is needed.

Submission 8

Concerns about the accumulative effect of the traffic associated with all newly proposed residential subdivisions.

Concerns that the intersection of MacKay Street and Jindabyne road is not adequate.

Concerns regarding pedestrian safety and footpath availability and connectivity.

Concerns regarding safety of users at the Hoskin Street park.

Concerns regarding access for emergency.

Offices Response

There have been a number of objections submitted regarding the subject development application. The submissions raise a number of similar issues and as such the consideration of the submissions below is summarized by issue not individual submission.

Traffic

The applicant provided a traffic report prepared by a qualified engineer which looked at the road network of the proposed development.

Council has carried out an assessment of the existing local road network. This was carried out at the time of the approval for the subdivision at 10 Jindabyne Road. At this time Council was also working with the applicant for the subject subdivision and as such the lots associated with the subject application were also considered to ensure that the calculations were accurate.

The body of this report also looked at the capacity of the existing street network and used the standard Snowy River Geometric Road Design - AUS-SPEC-1 document to also calculate the vehicle movements. When calculating the number of traffic movements on MacKay Street and Hoskin Street the approved development of 10 Jindabyne Road was included in the calculation and is also noted that the subdivision of 35 Kiah Lake Road has pedestrian connectivity only and no vehicle access.

TfNSW the governing body of Jindabyne road assessed the MacKay Street and Jindabyne Road intersection as part of the 10 Jindabyne Road. Whilst the subject subdivision was only in the pre-lodgement stage TfNSW and Council included this proposal in its calculations. This concluded that

the intersection shall be up graded to include a BAR treatment and that no further upgrades were required.

The approved development at 10 Jindabyne Road resulted in a condition of consent for the Jindabyne Road intersection with MacKay Street to be upgraded to include a BAR treatment. As the proposed subdivision is similar in size a condition of consent will require the same intersection treatment to be completed at Stage 1. Consequently, both the traffic report and calculation made by Council staff both conclude that there is adequate capacity within the existing road network to support the proposed development.

Social impact in locality

The proposed development will have a level of impact on the existing residence of Berridale especially those residing along Hoskin Street.

A common preconception of the characteristics of the existing road network is that the volume of traffic currently seen within the area is too large for the local roads, which are considered to be narrow and go through quite residential areas. In particular, concerns that the risk of car accidents will increase, because of increased traffic but also because the road is not straight or adequately wide enough to cope with the increased traffic movements.

Other social impacts include reduced air quality, increased noise, decreased property value, pedestrian & cyclist safety and wasted time

The development is not considered to have an unreasonable social impact on the locality. It will bring additional house sites onto the market allowing for choice in housing and land type. The site is proposed to provide pedestrian and vehicular links along Hoskin Street to the Kiparra Drive intersection, providing connectivity to the existing local road network and public open space on Hoskin Street.

Provisions have also be made to allow for linkages with other residential developments to the west of the subject site.

Additionally, the public reserve located on Hoskin Street is not currently fenced and the proposed subdivision will increase the traffic travelling along Hoskin Street where the reserve is located. As such a condition of consent will require construction a fence around the public reserve to ensure the safety of the users of the reserve.

Noise and Light impacts

It is acknowledged that the subdivision will increase traffic movements and during the initial construction phase of the subdivision this will result in additional noise within the area. However, the noise associated with construction would be temporary and have no lasting impact.

The noise generated by the additional dwellings are considered to be reasonable as both the subject land and the area through which the traffic will pass are both urban and will be used for residential development.

The appropriate use of vehicle lights are subject to NSW road rules and regulations and whilst it is recognised that there will be an increased number of vehicles travelling along the existing road networks using their headlights, it is reasonable to expect that these drivers are aware of the road rules and will abide by them.

Fire Evacuation Risk

The subject site was mapped within the buffer of bushfire prone land. As such the application was referred to the Rural Fire Service and received a Bushfire Safety Authority which means that is

complies with the provisions of Planning for Bushfire Protection 2019 and clause 100B of the Rural Fires Act. Conditions of consent provided by the RFs have been included in the draft conditions which requires the creation of a caveat for a 11m Inner Protection Area (building exclusion).

A new intersection on to Jindabyne Road is needed.

The subject lot **does not** have direct access to Jindabyne Road.

The assessment of the subdivision at 10 Jindabyne road was referred to TfNSW as the managing body for Jindabyne Road. It was established that under section 2.118 of SEPP Transport and Infrastructure 2021, a consent authority **must not** grant consent to development on land that has a frontage to a classified road unless it is satisfied that a practicable and safe, vehicular access to the land is provided by a road other than the classified road. The assessment of this application deemed that the existing road network did provide practicable and safe, vehicular access to the land and as such the new access was not approved.

It is recognised that a Jindabyne Road access would reduce traffic on local streets and it is the option to which submitters favour. However, the SEPP legislation unmistakably states that the consent authority **must not** grant consent to development on land that has a frontage to a classified road unless it is satisfied that a practicable and safe, vehicular access to the land is provided by a road other than the classified road.

Alternative access for Heavy Vehicles

The subject site has legal access from Hoskin Street and there are no alternatives within Councils jurisdiction. The developer may choose to negotiate this with adjoining owners.

Concerns regarding capacity of the existing water and wastewater infrastructure.

Council has considered the impact of all new subdivision on Councils Water & Wastewater infrastructure. It has been found that there is adequate capacity for the current system to meet the requirements of the proposed subdivision. Additionally it should be noted that the development will also provide contributions to the maintenance and upgrades, as required, to Council infrastructure.

Easement for sewer being located within the site and associated issues.

Council's Development Engineer has provided conditions of consent which are in accordance with Councils requirements, including the location of the sewer.

Lot layout concern

The Snowy River DCP 2013 allows for the creation of hatchet shaped (battle-axe) allotments. The proposed Battle-axe lots meet the requirements and as such are considered to be satisfactory. Additionally, any future development of dwellings on these allotment will be required to conform with the relevant section of the DCP regarding privacy and noise. It is also considered that the proposed size of each of the battle-axe allotments, excluding the handle (being 986m², 834m² and 1008m²) that there is more than adequate space for a dwelling to be designed that will meet these requirement.

Pre-lodgement proposed 16m carriage way but the proposal shows only 15m

The Snowy River Geometric Road Design - AUS-SPEC-1 states that the required minimum width for a local road is 15m. As such the advice given at the pre-lodgement that 16m is satisfactory is

correct as it is greater than 15m. The proposed development is also considered to be satisfactory as it meets the minimum requirements for the classification of the road.

Street Lighting

A condition of consent will require adequate street lighting to be provided including the extension of Hoskin Street.

Public Interest

The proposal is not contrary to the public interest, as it complies with the Council's standards and will not contribute to creating an undesirable precedent.

CONCLUSION

It is considered that the proposed development generally complies with the relevant provisions of Section 4.15 of the Act, LEP, DCP, Codes and Policies.

In conclusion, it is considered that the proposal is generally aesthetically, economically, socially and environmentally acceptable having regard to the surrounding natural and built environment. Accordingly, approval is recommended subject to the imposition of the conditions of consent listed below.

ATTACHMENTS

1. DRAFT Conditions 10.2022.154.1 (*Under Separate Cover*)
 2. Statement Of Environmental Effects (*Under Separate Cover*)
 3. Subdivision Plans (*Under Separate Cover*)
 4. Bushfire Report (*Under Separate Cover*)
 5. RFS Determination (*Under Separate Cover*)
 6. Civil Engineering Plan (*Under Separate Cover*)
 7. Flood Risk Management Report (*Under Separate Cover*)
 8. Traffic Impact Study (*Under Separate Cover*)
 9. Submissions (*Under Separate Cover*)
 10. DA form PAN-215102 DA10.2022.154.1 (*Under Separate Cover*)
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8.2 DEVELOPMENT APPLICATION 10.2022.377.1 - ALTERATIONS & ADDITIONS TO EXISTING AGED CARE FACILITY

Record No: 122/749

Application Number:	10.2022.377.1
Applicant:	Snowy Monaro Regional Council
Owner:	Snowy Monaro Regional Council
DA Registered:	21/09/2022
Property Description:	Lot 10 DP 1266613
Zone:	B4 – Mixed Use; R2 – Low Density Residential
Current Use:	Aged Care Facility
Proposed Use:	Expanded aged care facilities, including 16 additional patient rooms, communal building, new entry to facilities and reception, access ramp, and laundry facilities.
Permitted in Zone:	Yes
Recommendation:	Approval with Conditions

RECOMMENDATION

That pursuant to section 4.16 of the *Environmental Planning and Assessment Act 1979 (as amended)* Council grants consent to 10.2022.377.1 for Alterations and Additions to Existing Aged Care Facility on Lot: 10 DP: 1266613, Yallambee Lodge, 1 Binalong Street COOMA with conditions of consent attached to this report.

BACKGROUND

The purpose of the report is to seek approval for the development of a memory support unit at the Yallambee Aged Care Facility located 1 Binalong Street, Cooma (Lot: 10 DP: 1266613).

The proposed development will consist of sixteen (16) patient rooms and communal facilities, including dining, recreation, and outdoor living areas, as well as a new entry and reception space for Yallambee lodge, and a new laundry building serving the lodge.

The application was notified and publicly advertised for a period of 14 days, and zero (0) submissions were received.

Upon assessment, the assessing officer is satisfied that the development complies with the provisions of the Cooma-Monaro Local Environment Plan (LEP) 2013, the Cooma- Monaro Development Control Plan (DCP) 2014 and SEPP Housing 2021, and it is recommended that the application be approved subject to conditions.

If Council decides to make a determination contrary to the recommendation, it must follow the procedure adopted through resolution 18/18 on February 2018.

Site Description and Site History

Site Context

The development site is located within the town of Cooma, at the northern area of the town off Mittagang Road, which serves as the primary arterial road through this area of the town.

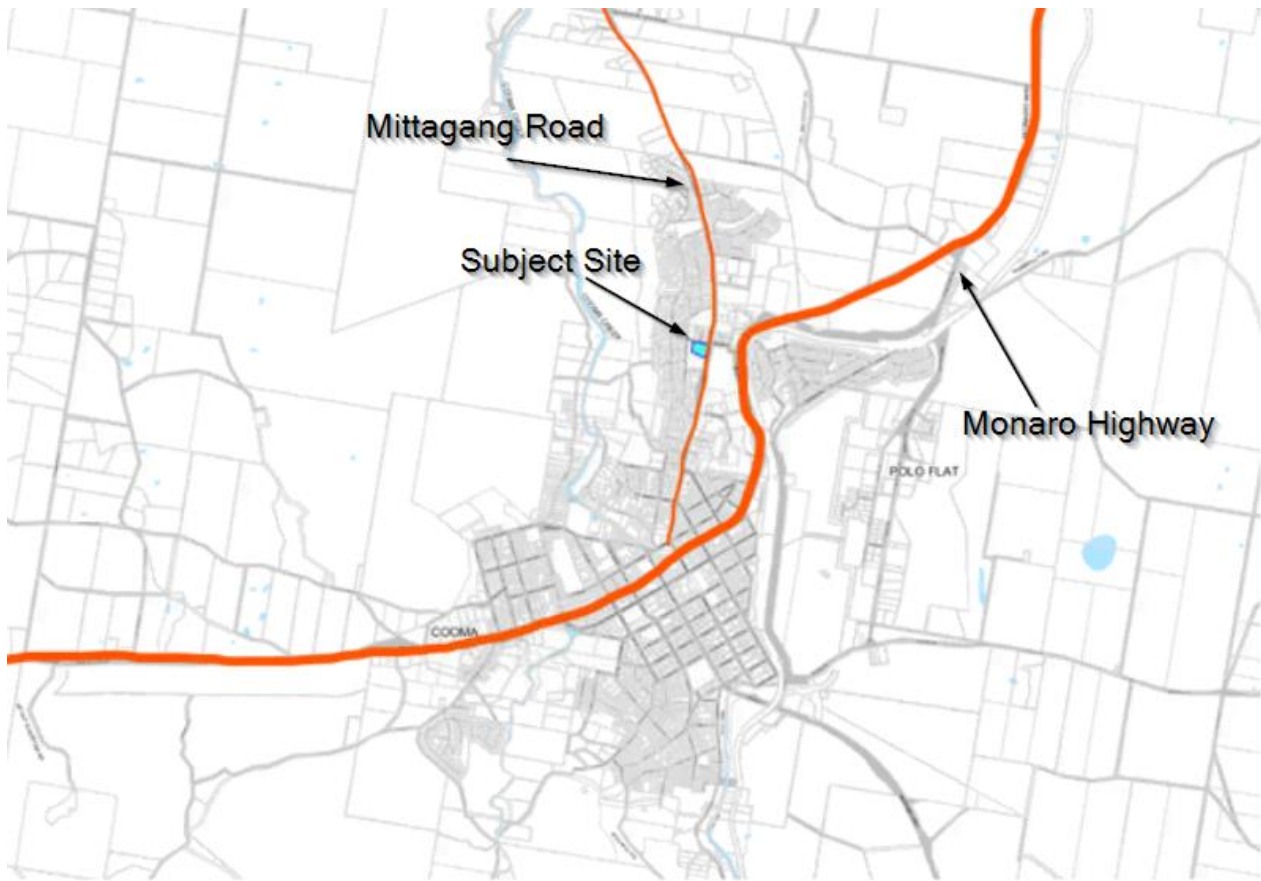


Figure 1 - Subject site within the context of Cooma.

This area of Cooma is dominated by community infrastructure development, including both public and private education facilities, sporting facilities, the Cooma Cemetery, and the Yallambee Lodge aged care facility.



Figure 2 - Subject site within the land-use context of the surrounding area (red = education; yellow = community infrastructure; orange = Snowy Hydro Offices and Education Bld; blue = subject site).

The built environment at this location is varied in character, being a mix of large scale modern architecture, and modest scale post-war suburban housing and community facilities. The lot to the immediate south of the subject site contains the Snowy Mountains Christian School, which is dominated by a single large scale modernist structure. To the north of the subject site, across Binalong Street, is car parking and small scale development. To the east, across Mittagang Rd, is parkland associated with the Snowy Hydro Administration Centre, another large scale modernist structure.



Figure 3 - View from the site to Mittagang Road towards the Christian School.



Figure 4 - Snowy Hydro Administration Building to the east of the site.



Figure 5 - Looking from the site to the community land to the east.



Figure 6 - View from the site towards parking and small scale development to the north.

Site

The subject site is a corner lot, fronting Mittagang Road and Binalong Street. Access to the lot is via a sealed crossover at the north-west corner of the property, from Binalong Street.

The north eastern portion of the lot is zoned B4 Mixed Use, whilst the remainder of the lot is zoned R2 Low Density Residential. The proposed residential facilities (memory support unit) additions to the facility are proposed within the B4 zoned portion of the lot and the proposed laundry is located within the R2 zoned land.

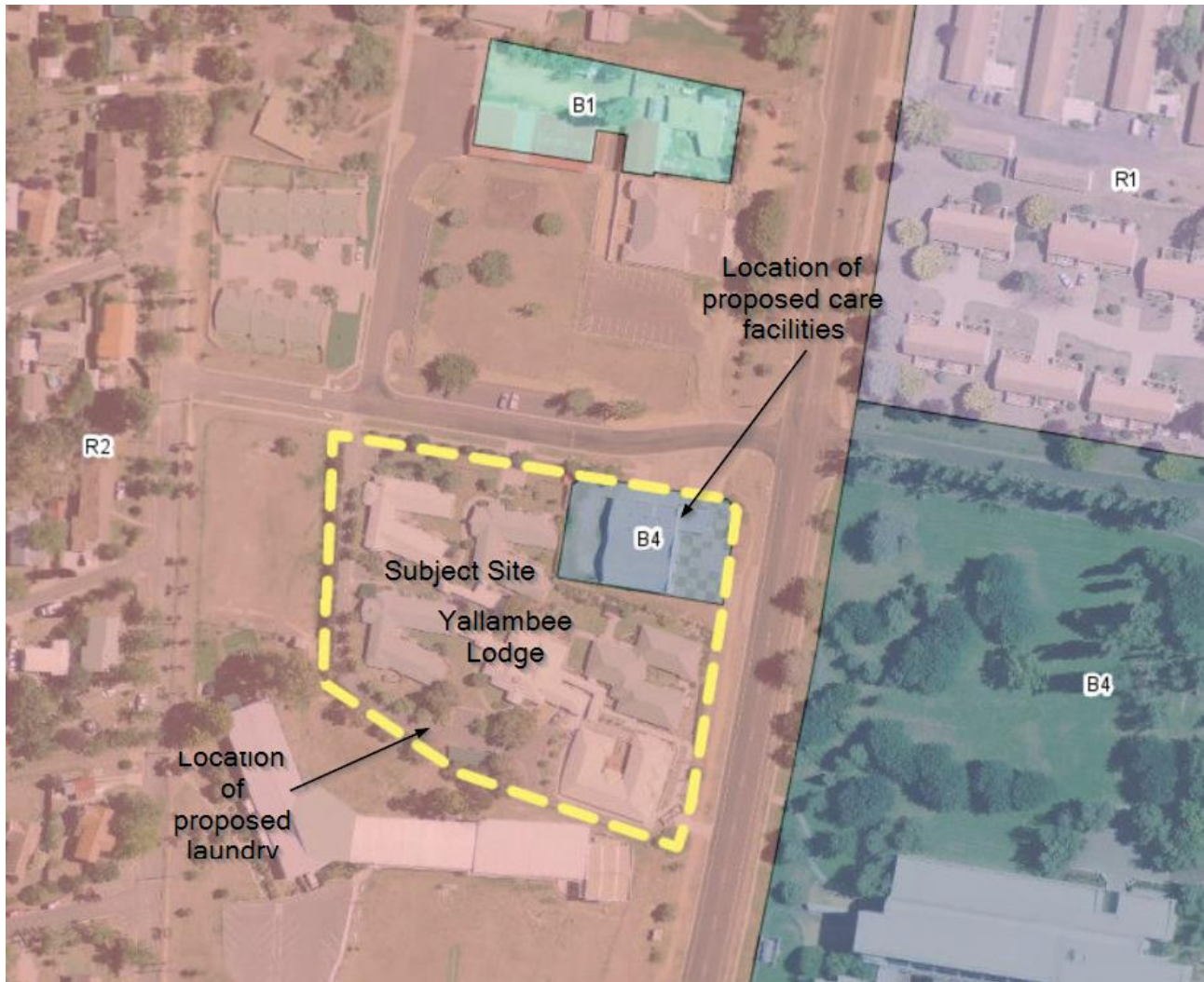


Figure 7 - Site Zoning.

On the subject lot the existing facilities comprise the Yallambee Lodge. The existing aged care facility consists of six (6) individual structures, each being single storey hipped or gable roofed developments, with brick clad walls and green or cream Colorbond roofs. Five of the structures are accommodation for residents, each being a C shaped plan containing an internal outdoor living space, whilst the sixth structure accommodates the administrative facilities of the lodge. The structures are linked to each other via covered pathways. Staff and visitor parking is sited adjacent to the southern lot boundary.

The north-eastern portion of the lot is currently undeveloped. This area formerly accommodated a mechanical workshop and attached corner store, which was approved for demolition via development determination on application 10.2022.202.1.

The site has a mixture of vegetation, none of which is considered significant.



Figure 8 – Layout of existing facility with vacant area to be developed.

Previous Development History

2002: Storage Shed approved via DA consent 10.2002.2000177.1

2002: Erect New Ward and Alterations to Admin approved via DA consent 10.2002.2000203.1

2004: Erect a Carport approved via DA consent 10.2004.2000166.1

2006: Housing for Older or Disabled People approved via DA consent 10.2006.2000143.1

2009: Additions and Alterations (New Office and Overnight Sleepover Space) approved via Modified DA consent 10.2009.2000165.2

2014: Shed approved via DA consent 10.2014.2000357.1

2018: To Erect a Sign approved via DA consent 10.2018.2001219.1

2021: Demolition of Existing Abandoned Mechanical Workshop and Attached Corner Store approved via DA consent 10.2021.202.1

Proposal in Detail

It is proposed to develop a new memory support unit at Yallambee lodge, consisting of 16 patient rooms, a communal building, entry reception, laundry building, and an accessible ramp. It is additionally proposed to formalise the street parking and drop off area on Binalong Street.

Siting

The proposed ward is sited at the north eastern portion of the subject lot, on land formerly occupied by the demolished mechanical workshop and corner shop. The proposed development has been designed and sited to primarily address Binalong Street, and the proposed new entry/reception area is oriented towards, and adjacent to Binalong Street. The proposed accessibility ramps are sited at the western and southern edges of the new ward, and provide greater access to the centre of the site.

The proposed laundry building is sited within the existing car parking area at the southern portion of the lot.



Figure 9 - Layout of existing facility with proposed development in red.

Plan

The proposed ward is organised on an H shaped plan. The central wing accommodates the public areas of the ward, with space allocated for dining, eating, a kitchen area, and two WCs to the rear of the kitchen area. Four private wings connect to the centre wing, each containing four patient rooms with ensuites, and associated circulation space. The H shaped plan produces two internal outdoor spaces, which are accessible from the associated patient rooms to the south, and to the public wing. The patient rooms within the northern wings have access to outdoor living spaces to the north.

All patient rooms, and the primary elevation of the public wing, are orientated to the north.

The entry/reception building is sited at the north-west corner of the proposed ward, and links to the pedestrian pathways, parking and drop off zone on Binalong Street, and the proposed accessibility ramps providing linages to the centre of Yallambee lodge and associated buildings.

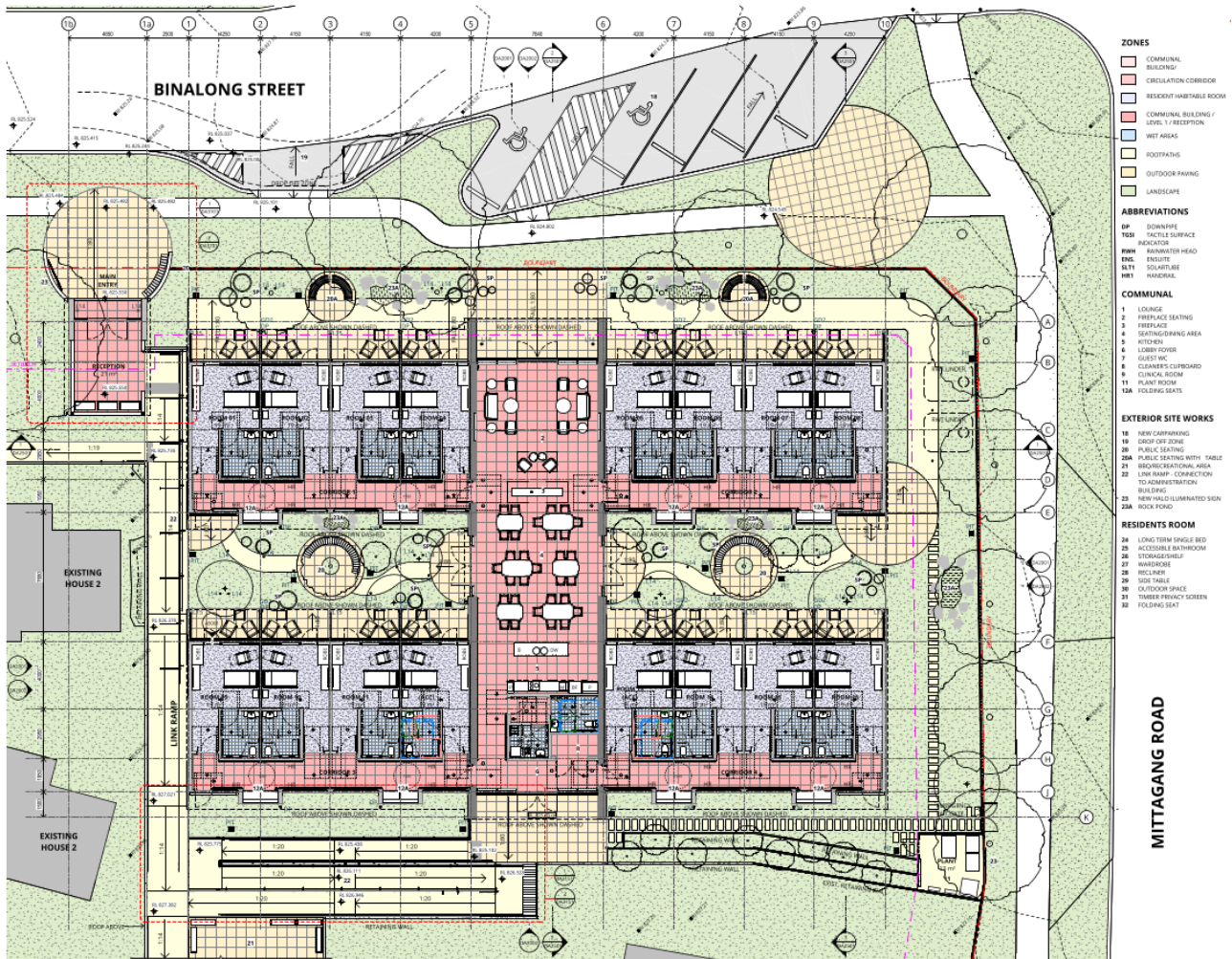


Figure 10 - Proposed floor plan layout.

Built Form

The Binalong Street elevation is dominated by the central public wing of the proposed ward, which has a gable roof form over a double height structure, and full height glazing. This form is mirrored in the reception building, which anchors the western end of the elevation. These structures are otherwise clad in Colorbond on the exterior surfaces and plywood cladding on the interior surfaces.



Figure 11 - Artist Rendering of the Binalong Street Frontage.

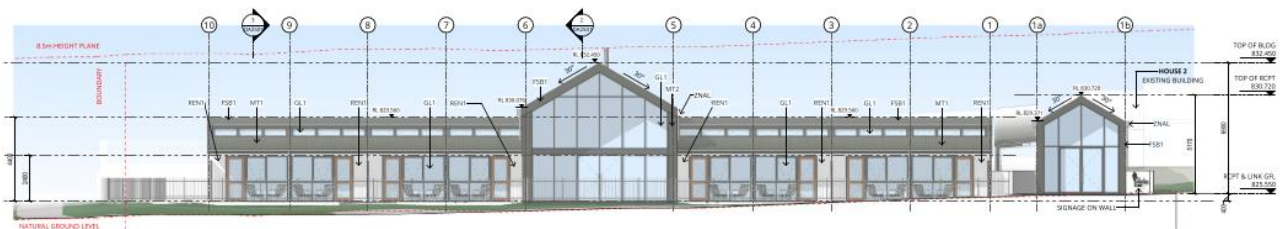


Figure 12 - Binalong Street Elevation of the proposed residential aged care wing.

The private wings have an asymmetrical skillion roof form, clad in Colorbond, over a single height structure, with a material mix of glazing, render, stone and timber detailing.

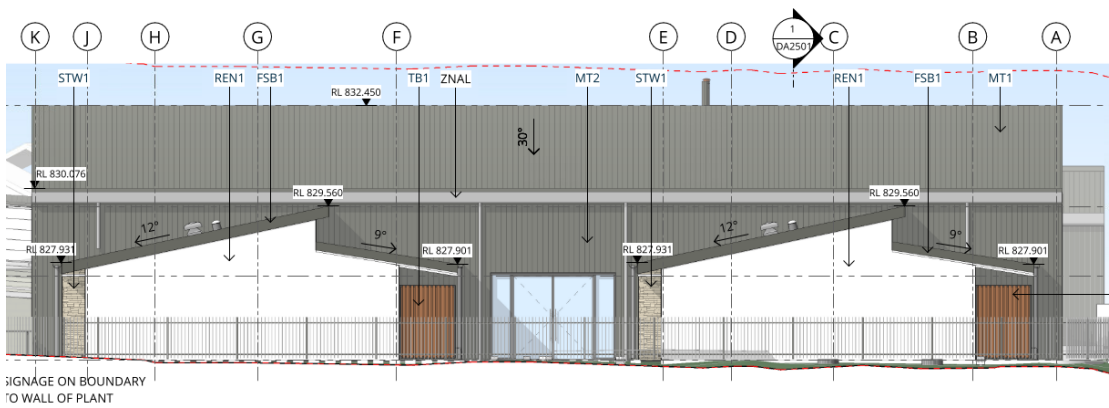


Figure 13 – Mittagang Road Elevation.

Within the composition of the built form, volume is created via glazing, recessed planes, verandahs, partitions and modulation.



Figure 14 - Artist renderings of the proposed internal courtyards and outdoor spaces.

ASSESSMENT

The application has been assessed against the provisions of the following documents:

State Environment Planning Policies (SEPPs)	SEPP (Housing) 2021 SEPP (Resilience and Hazards) 2021 SEPP (Planning Systems) 2021
Local Environmental Plan (LEP) (including draft LEPs)	Cooma-Monaro Local Environment Plan 2013 (CMLEP 2013)
Development Control Plans	Cooma-Monaro Development Control Plan 2014 (CMDCP 2014)

SECTION 4.15 ASSESSMENT and EP&A Act Checklist

Suitability of the site for the development:	The site is suitable for development.
The provisions of any environmental planning instrument and draft environmental planning instrument:	The proposal has been assessed against the provisions of the relevant SEPP's and the development has been found to achieve an acceptable level of compliance. The proposal has been examined in detail against the provisions of the Cooma-Monaro LEP 2013 and has been found to achieve an acceptable level of compliance.
The provision of any development control plan:	The application generally complies with the provisions of Council's relevant Development Control Plans.
Any matters prescribed by the regulations:	The application generally complies with the EP&A Regulation 2021.
The likely impacts of that development, including environmental impacts on both the natural and built environments, and social	The likely impacts of the development have been appropriately considered and addressed as part of this application.

and economic impacts in the locality:	
Any submissions made in accordance with the EP&A Act or the regulations:	The application was notified in accordance with the provisions of the Snowy Monaro Planning and Development Community Participation Plan 2019.
The public interest:	The proposal is not contrary to the public interest, as it complies with Council's standards and will not contribute to creating and undesirable precedent.

Integrated Development

The proposed development was reviewed against the relevant provisions of the EP&A Act 1979 to identify whether the application was integrated development. The proposal was **not** deemed to be Integrated Development under Section 4.46 of the Environmental Planning and Assessment Act 1979.

REFERRALS

External Referrals

The development was not referred to any external government agencies.

Internal Referrals

Section	Comments
Development Engineering	Response received. No objection to the development and conditions of consent have been provided.

LEGISLATIVE REQUIREMENTS ASSESSMENT UNDER SECTION 4.15 OF EP&A ACT

As required by the Environmental Planning and Assessment Act, 1979, Section 4.15, the following relevant matters are addressed below:

- Suitability of the site;
- Environmental planning instruments (State Environmental Planning Policies, Local Environmental Plans);
- Proposed planning instruments;
- Development control plans;
- Likely Impacts of the Development - environmental (natural and built), social and economic;
- Any Planning Agreement or Draft Planning Agreement;
- The EP&A Regulations;
- Submissions; and

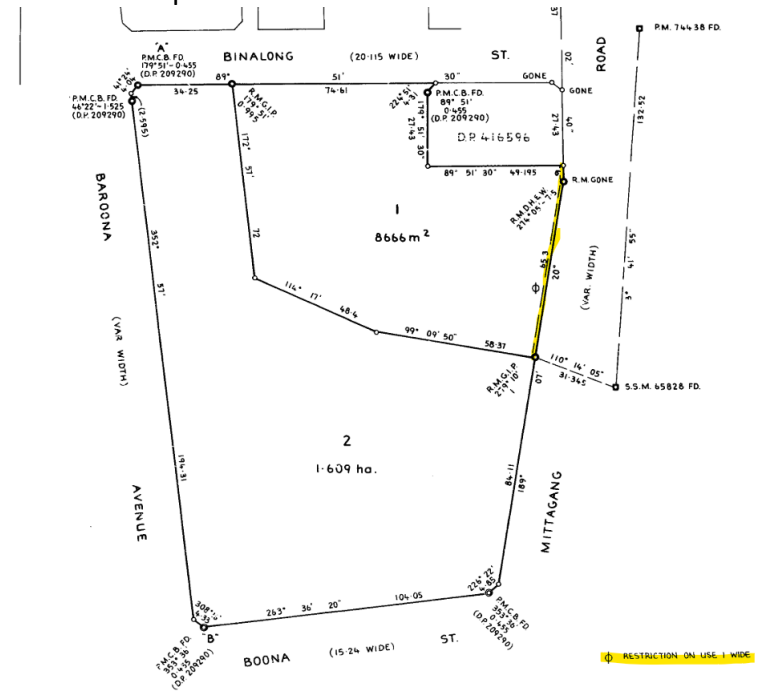
- Public interest.

The suitability of the site for the development

The site is suitable for the development proposed as it is an extension of an existing aged care facility providing for residential aged care and associated facilities.

The site was previously used as a mechanical workshop and corner store which was demolished under a previous approval and the site cleared of contaminants in order to facilitate the type of development proposed.

Slope	No impediment to development exists.
Significant vegetation	Nil identified.
Adjoining development	Similar nature, scale and design to proposal.
Suitability of proposed works / building	Generally acceptable having regard to constraints of the land.
Streetscape	The proposal is consistent with the surrounding development.
Stormwater disposal	Into council system.
Services	Electricity / telephone/water.
Views	Nil impact to and from site.
Contamination	Clearance Certificate provided.
Bushfire	A portion of the subject site is not classified as bushfire prone land.
Flooding	The subject land is not identified as flood prone land.
Vehicular access	The site have coinciding legal and practical access.
Easements and restriction on use	<p>Reservations and conditions in the Crown Grant(s)</p> <p>(X) RESTRICTION(S) ON THE USE OF LAND (DP841447) (Y) RESERVATIONS AND CONDITIONS IN THE CROWN GRANT(S)</p> <p>Restriction on use 1m wide. Plant room in proposal impedes on this land.</p>

	<p>There is no detail in Councils records as to what the easement is for as such it is considered prudent to require that the plant room which is proposed within this area is moved to outside of the restricted area. A condition of consent will be included to ensure compliance.</p> 
Aboriginal sites	Nil identified on-site.
Threatened species	Nil identified on-site.
Grasslands	Nil identified on-site.
Rivers/streams	Not applicable.
Effluent disposal	The site is connected to Council reticulated sewer.
Prevailing winds	Nil impact.
Easements	nil affected by this proposal.

The provisions of any environmental planning instrument

State Environmental Planning Policies

The proposal has been assessed against the provisions of all known SEPP's and the development has been found to achieve an acceptable level of compliance. The SEPP's examined include (where applicable):

State Environmental Planning Policy (Housing) 2021

Complies – a full assessment of the development against the provisions of the SEPP (Housing) 2021 has been undertaken and officer responses provided for each of the clauses are outlined below.

The application is assessed against the provisions of **Part 5 Housing for Seniors and People with Disability, Divisions 1-7.**

This Part applies to land in the following zones—

- (a) Zone RU5 Village,
- (b) Zone R1 General Residential,
- (c) Zone R2 Low Density Residential,**
- (d) Zone R3 Medium Density Residential,
- (e) Zone R4 High Density Residential,
- (f) Zone B1 Neighbourhood Centre,
- (g) Zone B2 Local Centre,
- (h) Zone B3 Commercial Core,
- (i) Zone B4 Mixed Use,**
- (j) Zone B5 Business Development,
- (k) Zone B6 Enterprise Corridor,
- (l) Zone B7 Business Park,
- (m) Zone B8 Metropolitan Centre,
- (n) Zone SP1 Special Purposes,
- (o) Zone SP2 Infrastructure,
- (p) Zone RE2 Private Recreation.

The subject development is proposed in zones B4 – Mixed Use and R2 – Low Density Residential

Clause 81 Seniors housing permitted with consent

Development for the purposes of seniors housing may be carried out with development consent—

- (a) on land to which this Part applies, or*
- (b) on land on which development for the purposes of seniors housing is permitted under another environmental planning instrument.*

Officer Response:

Being on land zoned B4, development for the purpose of senior housing may be carried out with consent on this land. The laundry facility is proposed within the area of the existing facility on land zoned R2 as such it also complies with the provision.

Clause 84 states that:

(2) Development consent must not be granted for development to which this section applies unless—

- (a) the site area of the development is at least 1,000m²*
-

Officer Response:

The development complies, as the subject site is 10,150m².

(b) the frontage of the site area of the development is at least 20m measured at the building line, and

Officer Response:

The development complies, as the frontage of the site area at the building line on Mittagang Road is 105m, and the frontage of the site area at the building line on Binalong Street is 120m.

(3) The servicing equipment must—

(a) be fully integrated into the design of the roof or contained and suitably screened from view from public places, and

Officer Response:

The development complies, as servicing equipment is not proposed to be visible from public places.

(b) be limited to an area of no more than 20% of the surface area of the roof,

Officer Response:

The development complies, as servicing equipment is not proposed to be incorporated into roof surface areas.

(c) not result in the building having a height of more than 11.5m.

Officer Response:

The development complies, as no portion of the proposed development has a height greater than 7.3m.

Clause 85 Development standards for hostels and independent living units

(1) Development consent must not be granted for development for the purposes of a hostel or an independent living unit unless the hostel or independent living unit complies with the relevant standards specified in Schedule 4

Schedule 4 Standards concerning accessibility and usability for hostels and independent living units

Part 1 Standards applying to hostels and independent living units

1 Application of standards in this Part

The standards set out in this Part apply to any seniors housing that consists of hostels or independent living units.

2 Siting standards

(1) Wheelchair access if the whole of the site has a gradient of less than 1:10, 100% of the dwellings must have wheelchair access by a continuous accessible path of travel (within the meaning of AS 1428.1) to an adjoining public road.

Officer Response:

100% of the dwellings have wheelchair access by a continuous accessible path of travel (within the meaning of AS 1428.1) to an adjoining public road.

(3) Common areas Access must be provided in accordance with AS 1428.1 so that a person using a wheelchair can use common areas and common facilities associated with the development.

Officer Response:

100% of the common areas and common facilities have wheelchair access.

3 Security

Pathway lighting—

(a) must be designed and located so as to avoid glare for pedestrians and adjacent dwellings, and

(b) must provide at least 20 lux at ground level.

Officer Response:

The lighting design will form part of the Construction Certificate plans and therefore these requirements will be conditioned.

4 Letterboxes

Letterboxes—

(a) must be situated on a hard standing area and have wheelchair access and circulation by a continuous accessible path of travel (within the meaning of AS 1428.1), and

(b) must be lockable, and

(c) must be located together in a central location adjacent to the street entry or, in the case of independent living units, must be located together in one or more central locations adjacent to the street entry.

Officer Response:

The design and location of letterboxes will form part of the Construction Certificate plans and therefore these requirements will be conditioned.

5 Private car accommodation

If car parking (not being car parking for employees) is provided—

(a) car parking spaces must comply with the requirements for parking for persons with a disability set out in AS 2890.6, and

(b) 10% of the total number of car parking spaces (or at least one space if there are fewer than 10 spaces) must be designed to enable the width of the spaces to be increased to 3.8 metres, and

(c) any garage must have a power-operated door, or there must be a power point and an area for motor or control rods to enable a power-operated door to be installed at a later date.

Officer Response:

The design and location of private care accommodation will be required through conditions of consent.

6 Accessible entry

Every entry (whether a front entry or not) to a dwelling, not being an entry for employees, must comply with clauses 4.3.1 and 4.3.2 of AS 4299.

Officer Response:

The development as proposed can meet this requirement and compliance with Australian Standards forms part of the construction certificate process. A condition of consent will be included to ensure compliance.

7 Interior: general

(1) Internal doorways must have a minimum clear opening that complies with AS 1428.1.

Officer Response:

The development as proposed can meet this requirement and a condition of consent will be included to ensure compliance.

(2) Internal corridors must have a minimum unobstructed width of 1,000 millimetres.

Officer Response:

Primary corridors (corridors 1 and 2 in the submitted ground floor plan) are 1695mm.

Corridors within private rooms are 1500mm.

(3) Circulation space at approaches to internal doorways must comply with AS 1428.1.

Officer Response:

The development as proposed can meet this requirement and compliance with Australian Standards forms part of the construction certificate process.

8 Bedroom

At least one bedroom within each dwelling must have—

(a) an area sufficient to accommodate a wardrobe and a bed sized as follows—

(i) in the case of a dwelling in a hostel—a single-size bed,

Officer Response:

Floor plan indicates compliance

(ii) in the case of an independent living unit—a queen-size bed, and

Officer Response:

Not applicable the development does not include independent living units.

(b) a clear area for the bed of at least—

(i) 1,200 millimetres wide at the foot of the bed, and

(ii) 1,000 millimetres wide beside the bed between it and the wall, wardrobe or any other obstruction, and

Officer Response:

Submitted floor plan indicates 1400mm wide clear areas at foot of beds and 1195mm – 1500mm clear areas between the beds and the wall, wardrobe or any other obstruction.

(c) 2 double general power outlets on the wall where the head of the bed is likely to be, and

Officer Response:

A condition of consent will be included to ensure compliance, electrical design plans form part of the construction certificate application.

(d) at least one general power outlet on the wall opposite the wall where the head of the bed is likely to be, and

Officer Response:

A condition of consent will be included to ensure compliance, electrical design plans form part of the construction certificate application.

(e) a telephone outlet next to the bed on the side closest to the door and a general power outlet beside the telephone outlet, and

Officer Response:

A condition of consent will be included to ensure compliance, electrical design plans form part of the construction certificate application.

(f) wiring to allow a potential illumination level of at least 300 lux.

Officer Response:

A condition of consent will be included to ensure compliance, electrical design plans form part of the construction certificate application.

9 Bathroom

(1) At least one bathroom within a dwelling must be on the ground (or main) floor and have the following facilities arranged within an area that provides for circulation space for sanitary facilities in accordance with AS 1428.1—

(a) a slip-resistant floor surface,

(b) a washbasin with plumbing that would allow, either immediately or in the future, clearances that comply with AS 1428.1,

(c) a shower that complies with AS 1428.1, except that the following must be accommodated either immediately or in the future—

(i) a grab rail,

(ii) portable shower head,

(iii) folding seat,

(d) a wall cabinet that is sufficiently illuminated to be able to read the labels of items stored in it,

(e) a double general power outlet beside the mirror.

Officer Response:

A condition of consent will be included to ensure compliance.

(2) Subsection (1)(c) does not prevent the installation of a shower screen that can easily be removed to facilitate future accessibility.

Officer Response:

To be conditioned.

10 Toilet

A dwelling must have at least one toilet on the ground (or main) floor and be a visitable toilet that complies with the requirements for sanitary facilities of AS 4299.

Officer Response:

The development is not for a dwelling as such all toilets in the hostel comply with the applicable Australian Standards for accessible toilet facilities. This is a more rigorous standard than that applied in AS4299.

11 Surface finishes

Balconies and external paved areas must have slip-resistant surfaces.

Note—

Advice regarding finishes may be obtained from AS 1428.1.

Officer Response:

The development as proposed can meet this requirement and compliance with Australian Standards forms part of the construction certificate process.

12 Door hardware

Door handles and hardware for all doors (including entry doors and other external doors) must be provided in accordance with AS 4299.

Officer Response:

The development as proposed can meet this requirement and compliance with Australian Standards forms part of the construction certificate process.

13 Ancillary items

Switches and power points must be provided in accordance with AS 4299.

Officer Response:

The development as proposed can meet this requirement and compliance with Australian Standards forms part of the construction certificate process.

87 Additional floor space ratios

(1) This section applies to development for the purposes of seniors housing on land to which this Part applies if—

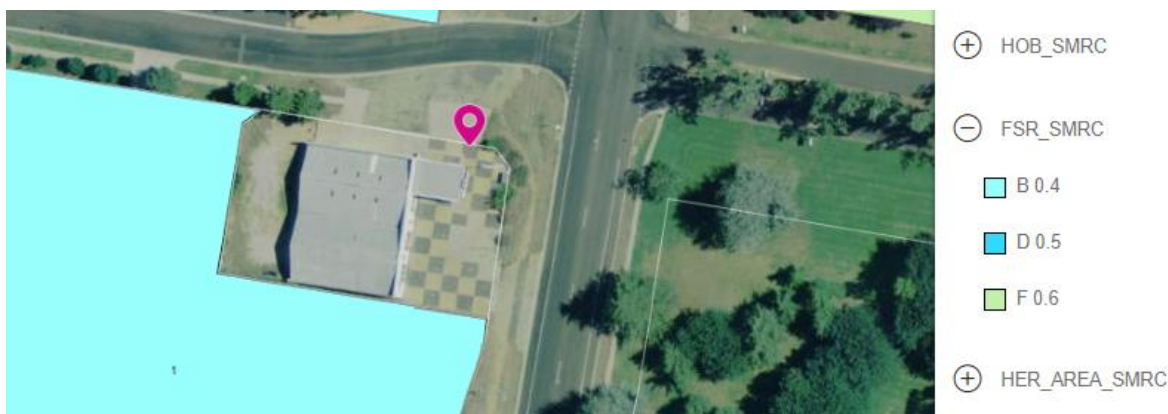
- (a) development for the purposes of a residential flat building or shop top housing is permitted on the land under another environmental planning instrument, or
- (b) the development is carried out on land in Zone B3 Commercial Core.

(2) Development consent may be granted for development to which this section applies if—

- (a) the site area of the development is at least 1,500m², and
- (b) the development will result in a building with the maximum permissible floor space ratio plus—
 - (i) for development involving independent living units—an additional 15% of the maximum permissible floor space ratio if the additional floor space is used only for the purposes of independent living units, or
 - (ii) for development involving a residential care facility—an additional 20% of the maximum permissible floor space ratio if the additional floor space is used only for the purposes of the residential care facility, or
 - (iii) for development involving independent living units and residential care facilities—an additional 25% of the maximum permissible floor space ratio if the additional floor space is used only for the purposes of independent living units or a residential care facility, or both, and

Officer Response:

Proposed memory support unit is on land not mapped as having a maximum floor space ratio.



The remaining portion of the Yallabee Lodge site has a maximum Floor Space Ratio of 0.4:1. The proposal does not result in this being exceeded.

- (c) the development will result in a building with a height of not more than 3.8m above the maximum permissible building height.

Officer Response:

The proposed development does not exceed the maximum building height set out in the Cooma-Monaro LEP 2013, and thus does not exceed the SEPP height limit.

88 Restrictions on occupation of seniors housing

(1) Development permitted under this Part may be carried out for the accommodation of only the following—

- (a) seniors or people who have a disability,*
- (b) people who live in the same household with seniors or people who have a disability,*
- (c) staff employed to assist in the administration and provision of services to housing provided under this Part.*

(2) Development consent must not be granted under this Part unless the consent authority is satisfied that only the kinds of people referred to in subsection (1) will occupy accommodation to which the development relates.

Officer Response:

Only seniors are proposed to be accommodated within the memory support unit.

89 Use of ground floor of seniors housing in business zones

(1) This section applies to a building used for the purposes of seniors housing on land in a business zone.

(2) Development consent must not be granted for development under this Part unless the part of the ground floor of the building that fronts a street will not be used for residential purposes.

Officer Response:

Whilst the development is proposed within a Business zone, the above does not apply as under the provisions of Clause 89(4) it states that:

Subsection (2) does not apply if another environmental planning instrument permits the use of the ground floor of the building for residential purposes.

Residential accommodation is a land use which is permitted with consent under the Cooma-Monaro LEP 2013 in B4 Mixed Use zoning. The LEP does not prohibit ground level accommodation under this land use and therefore Subsection (2) of clause 89 of the SEPP Housing does not apply as another environmental planning instrument permits the use of the ground floor of the building for residential purposes.

91 Fire sprinkler systems in residential care facilities

(1) A consent authority must not grant consent for development for the purposes of a residential care facility unless the facility will include a fire sprinkler system.

Officer Response:

The development as proposed can meet this requirement. The fire safety requirements for a new building forms part of the construction certificate process.

Division 4 Site-related requirements

Note—

Information and assessment guidelines may be issued by the Department of Planning, Industry and Environment from time to time to provide assistance to councils in assessing locations and the provision of services.

94 Location and access to facilities and services—residential care facilities

(1) Development consent must not be granted for development for the purposes of a residential care facility unless the consent authority is satisfied that residents of the facility will have access to facilities and services—

(a) on-site, or

(b) by a transport service other than a passenger service.

(2) In this section—

facilities and services—see section 93.

passenger service has the same meaning as in the *Point to Point Transport (Taxis and Hire Vehicles) Act 2016*.

Note—

A passenger service is defined as the transport, by a motor vehicle other than a bus, of passengers within, or partly within, this State for a fare.

Officer Response:

The development complies as it is an extension to an existing aged care facility which provides facilities for residents on site. The proposal is located 1.9km distance from the commercial centre of the town of Cooma. It has direct access to public transport (bus stop is adjacent to development) on other side of Binalong Street. Residents also have access to a shuttle service.

95 Water and sewer

(1) A consent authority must not consent to development under this Part unless the consent authority is satisfied the seniors housing will—

(a) be connected to a reticulated water system, and

(b) have adequate facilities for the removal or disposal of sewage.

Officer Response:

Proposal has available access to reticulated water and sewer infrastructure and will be required to connect.

Division 6 Design principles

99 Neighbourhood amenity and streetscape

Seniors housing should be designed to—

(a) recognise the operational, functional and economic requirements of residential care facilities, which typically require a different building shape from other residential accommodation,

Officer Response:

The proposal contains appropriate operational facilities on site within the existing Yallambee Lodge, with the addition of an accessible reception building and laundry facilities.

It is considered that the proposed memory support unit accommodates the needs of senior residents appropriately, including; ease of circulation; adequate housing facilities; the provision of communal living area; the provision of private outdoor space at a residential scale; and the provision of communal landscaped space accessible from both resident private rooms, and communal living areas.

The proposal is located 1.9km distance from the commercial centre of the town of Cooma. It has direct access to public transport (bus stop is adjacent to development on other side of Binalong Street). Residents also have access to a shuttle service.

(b) recognise the desirable elements of—

(i) the location's current character,

Officer Response:

The character of the built environment at this location on Mittagang Road and Binalong Street is varied and generally inconsistent. The proposal is generally of a scale which is appropriate to its context, whilst the architectural form is sympathetic to residential development, though the primary wing of the proposal communicates to the street a use at a greater scale to existing residential development within the vicinity.

(c) complement heritage conservation areas and heritage items in the area, and

Officer Response:

Not applicable as there are no nearby heritage items.

(d) maintain reasonable neighbourhood amenity and appropriate residential character by—

(i) providing building setbacks to reduce bulk and overshadowing, and

(ii) using building form and siting that relates to the site's land form, and

(iii) adopting building heights at the street frontage that are compatible in scale with adjacent buildings, and

(iv) considering, where buildings are located on the boundary, the impact of the boundary walls on neighbours, and

Officer Response:

Building setbacks have been utilised on both street frontages. The central wing and reception building are forward of the general setback distance established in the proposal. It is not considered that this will have an adverse impact on the streetscape, which at this location is inconsistent and not characterised by residential development. It is further considered that there are advantages to building forward of this general setback (see c199(e) below.

The development site is generally flat, and as such the building form is not significantly informed by the sites topography. The change in level at the perimeter of the site necessitates the installation of access ramps. These have been sited as to minimise the adverse visual impact they inflict on the streetscape.

There is generally no consistent building height at this area of Mittagang Road and Binalong Street. The private wings of the development are of a scale consistent with existing development within Yallabee Lodge, and at other locations on Binalong Street. The central wing is considerably greater in scale in relation to development on Binalong Street, but consistent with adjacent development on Mittagang Road (Snowy Hydro Centre and Cooma Christian School). It is not considered that the proposal will have an adverse impact on Binalong Street.

(e) set back the front building on the site generally in line with the existing building line, and

Officer Response:

Building line on Mittagang Road is approximately maintained via setback distance. Proposed building forward of the existing building line on Binalong Street is considered acceptable as it is a corner lot, and as such architecturally significant development may be sited forward of general setbacks on said lots to maximise their architectural impact on the street and serve as navigational landmarks on the street. Maintaining the existing setback precedent on Binalong Street will result in an inefficient use of the site with detrimental outcomes (reduced memory support unit service).

(f) include plants reasonably similar to other plants in the street, and

Officer Response:

A full landscaping plan will be required as condition of consent and will be required to include similar plantings to that which are found in the vicinity.

(g) retain, wherever reasonable, significant trees,

Officer Response:

Not applicable there are no significant trees on site impacted by the development.

(h) prevent the construction of a building in a riparian zone.

Officer Response:

Not applicable.

100 Visual and acoustic privacy

Seniors housing should be designed to consider the visual and acoustic privacy of adjacent neighbours and residents by—

(a) using appropriate site planning, including considering the location and design of windows and balconies, the use of screening devices and landscaping, and

Officer Response:

There are no perceived adverse impacts on existing residential accommodation.

(b) ensuring acceptable noise levels in bedrooms of new dwellings by locating them away from driveways, parking areas and paths.

Officer Response:

Proposed bedrooms in new ward are sited away from driveways and parking. Two (2) bedrooms are sited adjacent to the proposed access ramp. Glazing and external doorways are orientated away from the access ramp. Screening provides additional visual privacy in these rooms. 270mm external wall provides acoustic privacy for these rooms.

101 Solar access and design for climate

The design of seniors housing should—

- (a) for development involving the erection of a new building—provide residents of the building with adequate daylight in a way that does not adversely impact the amount of daylight in neighbouring buildings, and*
- (b) involve site planning, dwelling design and landscaping that reduces energy use and makes the best practicable use of natural ventilation, solar heating and lighting by locating the windows of living and dining areas in a northerly direction.*

Officer Response:

All bedrooms are orientated towards the north. The central wing contains 4m high glazing on the northern elevation, and glazing on the western and eastern elevations adjacent to the external living areas. It is therefore considered that appropriate solar access will be achieved in the proposal.

102 Stormwater

The design of seniors housing should aim to—

- (a) control and minimise the disturbance and impacts of stormwater runoff on adjoining properties and receiving waters by, for example, finishing driveway surfaces with semi-pervious material, minimising the width of paths and minimising paved areas,*

Officer Response:

All access ramps, circulation paths, and driveways are flanked by landscaping, which will absorb stormwater runoff.

103 Crime prevention

Seniors housing should—

- (a) be designed in accordance with environmental design principles relating to crime prevention, and*

Officer Response:

It is considered that the design has satisfactorily accommodated safety by design principles in the building and site design.

(b) provide personal property security for residents and visitors, and

Officer Response:

Satisfactory.

(c) encourage crime prevention by—

(i) site planning that allows observation of the approaches to a dwelling entry from inside each dwelling and general observation of public areas, driveways and streets from a dwelling that adjoins the area, driveway or street, and

(ii) providing shared entries, if required, that serve a small number of dwellings and that are able to be locked, and

(iii) providing dwellings designed to allow residents to see who approaches their dwellings without the need to open the front door.

Officer Response:

Satisfactory. Glazing on northern elevations of bedrooms and the central wing allows for passive surveillance of Binalong Street. A shared entry has been proposed which serves 16 bedrooms. Glazing permits residents to observe the exterior of the rooms and the internal communal area.

104 Accessibility

Seniors housing should—

(a) have obvious and safe pedestrian links from the site that provide access to transport services or local facilities, and

Officer Response:

Satisfactory the site has footpath connectivity to a public bus stop for access to services and facilities in Cooma.

(b) provide attractive, yet safe, environments for pedestrians and motorists with convenient access and parking for residents and visitors.

Officer Response:

Satisfactory

105 Waste management

Seniors housing should include waste facilities that maximise recycling by the provision of appropriate facilities.

Officer Response:

Satisfactory.

Division 7 Non-discretionary development standards

106 Interrelationship of Division with design principles in Division 6

Nothing in this Division permits the granting of consent to development under this Part if the consent authority is satisfied that the design of the seniors housing does not demonstrate that adequate consideration has been given to the principles set out in Division 6.

107 Non-discretionary development standards for hostels and residential care facilities—the Act, s 4.15

(1) The object of this section is to identify development standards for particular matters relating to development for the purposes of hostels and residential care facilities that, if complied with, prevent the consent authority from requiring more onerous standards for the matters.

(2) The following are non-discretionary development standards in relation to development for the purposes of hostels or residential care facilities—

(a) no building has a height of more than 9.5m, excluding servicing equipment on the roof of a building,

Officer Response:

Complies. Proposal does not exceed a height of 7.3m.

(b) servicing equipment on the roof of a building, which results in the building having a height of more than 9.5m—

(i) is fully integrated into the design of the roof or contained and suitably screened from view from public places, and

(ii) is limited to an area of no more than 20% of the surface area of the roof, and

(iii) does not result in the building having a height of more than 11.5m,

Officer Response:

Complies. Servicing equipment is not proposed to be integrated into the roof of the buildings.

(c) the density and scale of the buildings when expressed as a floor space ratio is 1:1 or less,

Officer Response:

Complies. Floor space ratio of site associated with the proposed memory support unit, and of entire lot, is less than 1:1.

(d) internal and external communal open spaces with a total area of at least—

(i) for a hostel—8m² for every bed

Officer Response:

Complies. There is 14.3m² of internal and external communal open space for every bed.

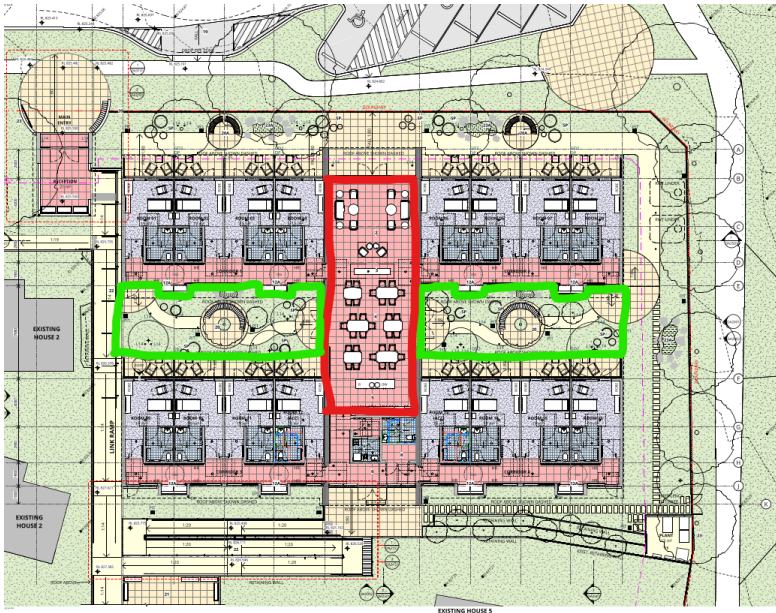
Calculations:

90.5m² external communal space (highlighted in green below)

144.345m² internal communal space (highlighted in red below)

Total 234.845m² communal space divided by 16 = 14.3m²

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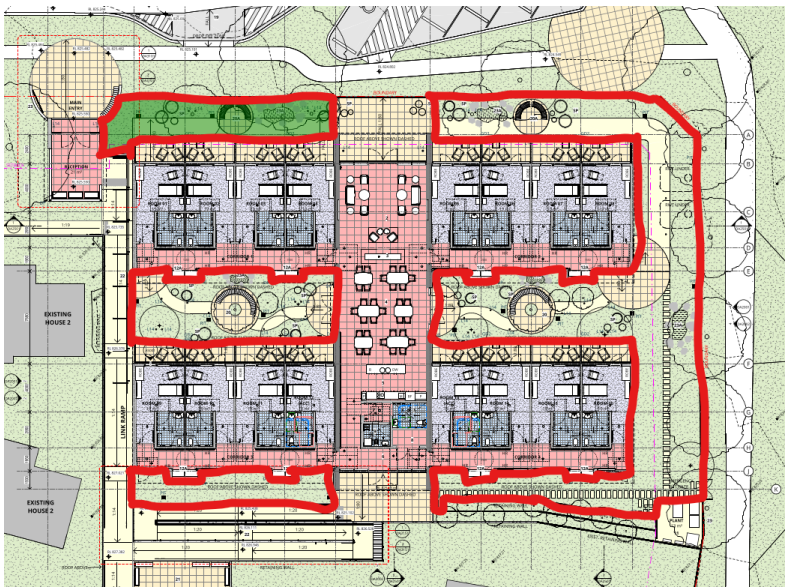


(d) at least 15m² of landscaped area for every bed,

Officer Response:

Complies. There is 36.23m² of landscaped area for every bed (as highlighted in red below)

Calculations: 579.71m² landscaped area divided by 16 = 36.23m²



(e) a deep soil zone on at least 15% of the site area, where each deep soil zone has minimum dimensions of 6m and, if practicable, at least 65% of the deep soil zone is located at the rear of the site,

Officer Response:

Complies – Deep soil zones are areas of natural ground, and with relatively natural soil profiles, retained within a development and not built upon. These areas are considered suitable for mature

medium to large trees. In regards to YL we have 42% deep soil area on site, which is 7% more than the DCP required 35% of area.

(f) for a hostel—at least 1 parking space for every 10 beds in the hostel,

Officer Response:

Complies – The development has 16 beds as such two (2) spaces are required. The plans show new off street parking at the Binalong Street frontage of five (5) spaces two (2) of which are accessible and an additional drop off zone.

(g) at least 1 parking space for every 2 employees who are on duty at the same time,

Officer Response:

The development has adequate parking on site to provide for the staff working in the wing. The parking for staff is provided within the existing area of the site and can accommodate any additional employees.

(h) at least 1 parking space for the purpose of ambulance parking.

Officer Response:

Complies – As the development proposed is an extension to an existing aged care facility the ambulance bay is situated within the established portion of the facility with access ramps from the proposed extension satisfies the requirements of this provision.

State Environmental Planning Policy (Resilience and Hazards) 2021

Complies – a full assessment of the development against the provisions of the SEPP has been undertaken and officer responses provided for each of the clauses outlined below.

The application is assessed against the provisions of Chapter 4 – Remediation of Land.

4.6 Contamination and remediation to be considered in determining development application

Clause 4.6 states that:

(1) A consent authority must not consent to the carrying out of any development on land unless—

(a) it has considered whether the land is contaminated,

Officer Response:

Complies. The applicant has provided a Soil Assessment – Classification report authored by Muhammad Abdullah, who is a Licensed Asbestos Assessor at Kean Environmental Pty Ltd. The report finds the following.

- The site has been remediated of asbestos contaminated soil and no visual debris was noted on site during the investigation.
- The chemical assessment results revealed all soil samples to be below the NSW Waste Classification Guidelines Part 1: Classifying waste (2014). The HIL criteria for lead in soil was below the lowest HIL A level.

Consent may therefore be issued for the carrying out of development on this land.

(2) Before determining an application for consent to carry out development that would involve a change of use on any of the land specified in subsection (4), the consent authority must consider a report specifying the findings of a preliminary investigation of the land concerned carried out in accordance with the contaminated land planning guidelines.

Officer Response:

The Soil Assessment – Classification report has been considered in the assessment of the development application.

(3) The applicant for development consent must carry out the investigation required by subsection (2) and must provide a report on it to the consent authority. The consent authority may require the applicant to carry out, and provide a report on, a detailed investigation (as referred to in the contaminated land planning guidelines) if it considers that the findings of the preliminary investigation warrant such an investigation.

Officer Response:

A Soil Assessment – Classification report has been carried out on behalf of the applicant, and submitted to the consent authority in support of this development application. The findings of the report demonstrate that a detailed investigation is not warranted.

SEPP (Planning Systems) 2021

Council related development over \$5 million is considered “Regionally Significant Development” . The subject development is Council related however it has a capital investment value of less than five million dollars as confirmed by the submitted cost of works estimate.

Permissibility of the development under the Cooma-Monaro Local Environment Plan 2013

- The subject land is zoned B4 – Mixed Use and R2 Low Density Residential.
- The following are permitted with consent in the B4 zone:

Boarding houses; Centre-based child care facilities; Commercial premises; Community facilities; Educational establishments; Entertainment facilities; Function centres; Hotel or motel accommodation; Information and education facilities; Light industries; Medical centres; Oyster aquaculture; Passenger transport facilities; Recreation facilities (indoor); Registered clubs; Respite day care centres; Restricted premises; Roads; Self-storage units; **Seniors housing**; Shop top housing; Tank-based aquaculture; Any other development not specified in item 2 or 4

- The following are permitted with consent in the R2 zone:

Bed and breakfast accommodation; Boarding houses; Car parks; Caravan parks; Centre-based child care facilities; Community facilities; Dual occupancies; Dwelling houses; Environmental facilities; Exhibition homes; Group homes; Home occupations (sex services); Neighbourhood shops; Oyster aquaculture; Places of public worship; Plant nurseries; Pond-based aquaculture; Recreation areas; Recreation facilities (indoor); Recreation facilities (outdoor); Respite day care centres; Roads; **Seniors housing**; Signage; Tank-based aquaculture; Water supply systems

- The definition of the use under the CMLEP 2013:

seniors housing means a building or place that is—

- (a) a residential care facility, or
- (b) a hostel within the meaning of *State Environmental Planning Policy (Housing) 2021*, Chapter 3, Part 5, or
- (c) a group of independent living units, or
- (d) a combination of any of the buildings or places referred to in paragraphs (a)–(c), and that is, or is intended to be, used permanently for—
- (e) seniors or people who have a disability, or
- (f) people who live in the same household with seniors or people who have a disability, or
- (g) staff employed to assist in the administration of the building or place or in the provision of services to persons living in the building or place, but does not include a hospital.

Note—Seniors housing is a type of **residential accommodation**—see the definition of that term in this Dictionary.

As such Senior Housing is a permitted use in these zone.



Figure 15 - Zoning of the subject site

The objectives of Zone B4 – Mixed Use are as follows:

- To provide a mixture of compatible land uses.
-

- To integrate suitable business, office, residential, retail and other development in accessible locations so as to maximise public transport patronage and encourage walking and cycling.
- To encourage development that enables a transition from residential to commercial land uses.

The objectives of Zone R2 – Low Density Residential are as follows:

- To provide for the housing needs of the community within a low density residential environment.
- To enable other land uses that provide facilities or services to meet the day to day needs of residents.
- To integrate new development with the established settlement pattern and character.

The proposed use of the site as *Seniors Housing* is consistent with the objectives of B4 and R2 zones. That portion of the proposal which is within the B4 zone fulfils the objectives of providing for a mixture of land uses on land which is accessible to public transport and is appropriate to zoning which allows for a transition from residential to commercial land uses. Those portions of the development which are within the R2 zone are compatible with the objectives of providing housing which provides for the housing needs of the community within a low density residential environment.

In the assessment of this application, the following special provisions from the CMLEP 2013 are of relevance and have been assessed for compliance:

Clause 4.3 Height of Building

Complies – The development has a maximum height of 7.3m and as such is within the permissible height limit of 8.5m.

Clause 4.4 Floor Space Ratio

Complies – The development has a maximum floor space ratio of 0.334:1 which is less than the maximum permitted floors space ratio of 0.4:1.

Clause 5.21 Flood Planning

The subject land is not considered to be with the Flood Planning Area.

Clause 6.10 Essential Services

Complies – The site has access to reticulated water, sewer, stormwater, electricity and telecommunications. It is provided access via a Council public road which allows for suitable vehicle access.

The proposal has been examined in detail against the provisions of Council's LEP and has been found to achieve an acceptable level of compliance.

The provisions of any proposed instruments

There are no other proposed environmental planning instruments applying to this site which are relevant to the proposed development.

The provisions of any Development Control Plans

The application has been assessed against the provisions of the Cooma Monaro Development Control Plan 2014 and found to have an acceptable level of compliance, the following DCP provisions are of relevance:

Provision	Response
2 General Development Controls	
2.1 Streetscape	Satisfactory – The proposed development is orientated towards both streetscapes, and provides suitable architectural interest on a prominent corner site. Blank walls are avoided through the use of a staggered plan, visible courtyard space outdoor area, material variation and glazing. Both street frontages have been considered, and provide passive surveillance of the public domain, are pedestrian friendly through the use of pedestrian paths and landscaping.
2.2 Building height and bulk	Complies – The development is single storey, with a double height central wing. The scale of the proposal is appropriate to the prominent site location and adjacent existing development.
2.3 Building Setbacks	Generally complies - There is a 5.6m setback on Mittagang Road. The bulk of the building mass is setback greater than 4m on Binalong Street, although there are architectural elements and the reception structure, which intrude on the 4m setback. Due to the development site being a corner lot on a prominent location, it is considered appropriate for limited elements of the Binalong Street elevation to be setback less than 4m, as this will better allow the site entry to be more readily identified, and the architectural form to be more advantageously projected onto the streetscape. There is not considered to be any adverse impact in this regard.
2.4 Crime and Safety	Complies - The proposed development will improve the passive surveillance of the locality.
2.5 Vehicular access and roads	Complies - Acceptable subject to conditions.
2.6 Stormwater	Complies - The lot is not within Council stormwater management area.

2.7 Energy efficiency	Complies – Cross ventilation is enabled. Northern solar access is maximised to all areas. All bedrooms have north facing windows shaded by awnings. Landscaping and tree planting is proposed. Roof cavities are generally avoided.
2.8 Erosion and sediment control	Complies - Acceptable subject to conditions.
2.9 Landscaping	Complies - Landscaping plan provided.
2.10 Off-street parking and delivery vehicle facilities	Complies with Housing SEPP.
2.11 Infrastructure and Easements	Nil impacted
3 Controls for Specific Development Types	
3.1 Alterations and Demolitions	N/A
3.1.2 Demolition of buildings or structures	N/A
5 Development Involving Works	
5.3 Signage	Complies - There are two proposed signs. The signage is therefore not exempt development under CMLEP 2013. Proposed signage is modest in scale, is inoffensive in design/colour. The proposed signage is satisfactorily incorporated into the elevations of the proposal.
6 Provisions for Specific Locations	
6.3 Contaminated Land	Complies - Soil report indicates contaminants have been adequately cleared from the site.
8 Public Notification Requirements	
8.2 Prescriptive Requirements	The application was notified and advertised for 14 days, zero (0) submissions were received.

Any matters prescribed by the regulations

The application complies with applicable matters prescribed by the *EP&A Regulation 2021*

Impacts of the development – environmental, social & economic

Access, transport and traffic	Satisfactory. Existing driveway access to Binalong Street. Acceptable mild increase in traffic on Binalong Street. Existing public transport (bus) service to Cooma town centre.
Easements/88B Restrictions on Use	Existing 1m wide restriction on use on Mittagang Road site boundary on that portion of the lot zoned as R2. Proposed plant room location to be conditioned to be relocated 1m to the west to be removed from this restriction on use.
Bushfire Assessment s4.14	Not Applicable
Impacts on supply of utilities	The proposed development is considered to have an impact on Council water and sewer infrastructure and therefore contributions are applicable.
Heritage	Not Applicable
Natural and other land resources	The proposed development is considered unlikely to result in any significant impacts upon natural or other land resources within the locality.
Water supply and potential impacts on surface and ground water	No impact foreseen.
Soils	Development of land is appropriate, as the clearance of contaminants from the land has been confirmed by lodged Clearance Certificate.
Air quality, pollution and microclimate impacts (eg odour)	The proposed development is unlikely to have any significant impact on the air quality of the site and any surrounding properties due to the nature of the development.
Flora and fauna & Consideration of Threatened Species	Not Applicable.
Waste facilities and controls	The proposed development will be utilising sewer infrastructure, and will be conditioned to pay relevant contributions.
Energy efficiency and greenhouse gas emissions	The proposal is considered to be sufficiently designed to incorporate energy efficiencies into its ongoing use.
Noise and vibration	Some noise will result from the construction of the proposed development; however, such noise would be temporary and have no lasting impact.
Safety, security and crime prevention	It is likely the safety and security of the area are to benefit with the addition of a new accommodation ward through increased public surveillance.
Social impact in locality	The proposed development will result in a positive social impact within the local region, through increased aged care accommodation.

Economic impact in locality	The proposed development will result in minimal economic impact within the locality of the development.
Site and internal design issues	Satisfactory .
Impacts during construction	It is considered that there will be moderate impacts on existing residents of Yallambee Lodge during the construction of the additional ward. These impacts are considered temporary in nature and acceptable.
Cumulative impacts	The proposed development is considered unlikely to result in any significant cumulative impacts.
Impact on pedestrian movements and safety	Not Applicable.
Mineral resources and/or deposits in the vicinity	There are no known mineral resources or deposits in the vicinity.
Impacts on aboriginal heritage	Nil
Health Impacts of High Voltage Power Lines	Not Applicable.

Submissions

The application was notified, in accordance with relevant DCP requirements and the relevant statutory regulations. Notification letters were sent out to adjoining landowners and exhibited for a period of 14 days.

The application was publicly advertised, in accordance with relevant DCP and the relevant statutory regulations.

Zero (0) submissions were received in response to this development application.

Public Interest

The proposal is not contrary to the public interest, as it complies with the Council's standards and will not contribute to creating an undesirable precedent. The provision of additional aged care in the region is considered to be a positive contribution to the public interest.

Other Matters

Snowy Monaro 7.12 Local Infrastructure Contributions Plan 2022

Contributions are levied under the plan in accordance with the below percentages:

Cost of Development	Contributions levy rate %
All development valued up to and including \$100,000	0%
All development valued between \$100,000 to \$200,000	0.5%
All development valued in excess of \$200,000	1%

Section 2.2 of the Plan outlines exemptions to the payment of the levy. An aged care facility does not meet any of the exemption categories as such payment of the levy will be required.

The proposed development has a cost of works of \$4,968,696 which is levied at 1% being a contribution of \$49,686.96. The payment of this contribution prior to the release of the construction certificate will be condition of consent.

CONCLUSION

It is considered that the proposed development generally complies with the relevant provisions of Section 4.15 of the Act, LEP, DCP, Codes and Policies.

In conclusion, it is considered that the proposal is generally aesthetically, economically, socially and environmentally acceptable having regard to the surrounding natural and built environment. Accordingly, approval is recommended subject to the imposition of the conditions of consent listed below

ATTACHMENTS

1. Draft Conditions of Consent DD010.2022.00000377.001 (*Under Separate Cover*)
 2. Architectural Plans (*Under Separate Cover*)
 3. Statement Of Environmental Effects (*Under Separate Cover*)
 4. Contamination / Remediation Action Plan (*Under Separate Cover*)
 5. Cost Estimate Report (*Under Separate Cover*)
-

8.2 DEVELOPMENT APPLICATION 10.2022.377.1 - ALTERATIONS & ADDITIONS TO EXISTING AGED CARE FACILITY

6. Generated Pre-DA Form DA 10.2022.377.1 (*Under Separate Cover*)

9.1.1 COUNCIL-MANAGED CROWN RESERVES - PLANS OF MANAGEMENT

Record No: I22/842

OFFICER'S RECOMMENDATION

That Council receive and note the information in the report on the Council-managed Crown Reserves Plans of Management development.

BACKGROUND

Following the passing of the *Crown Land Management Act 2016* (CLM Act) in November 2016 and the *Crown Land Legislation Amendment Act 2017* in May 2017, a consolidated, modern piece of legislation now governs the management of Crown land in NSW. This new framework ensures that the Crown Estate continues to support and generate sufficient social, environmental and cultural benefits for the people of NSW.

The new Act is aimed at reducing red tape, duplication and the administrative burden on councils in their public land management role and provides councils with greater certainty about the legal requirements for managing Crown land. As a result of inconsistencies between the management of Crown land and council-owned land, the new Act allows councils to manage Crown land under the provisions of the *Local Government Act 1993* (LG Act) for public land.

Under the CLM Act Snowy Monaro Regional Council was appointed as the Crown Land Manager (CLM) for a number of Crown Reserves that are classified as both operational and community land. Under the new legislation Council, as CLM, is required to prepare Plans of Management (PoMs) for Crown Reserves classified as *community land*, with the exception of Reserves with the status of being *devolved* to Council (see Devolved Crown Land).

Plans of Management are legal documents developed to guide how Crown land, which has been assigned a classification of "community land" for the purposes of the LG Act, is managed. A PoM establishes directions for strategic planning, resource management and maintenance of the land. PoMs set out objectives and performance targets for community land and provide for active land management and use, including the issuing of tenures over the land.

Council received a letter dated 11 July 2018 from the Office of Local Government in regards to funding for these specific Plans of Management. The funding allocation for Snowy Monaro Regional Council was \$81,688 and enabled Council to appoint SLR Consulting, through a tender process, to undertake the preparation of our PoMs for the 75 Crown reserves classified as community land.

Given the number of Reserves for which we are CLM of that require a PoM, SLR recommended generic plans structured by category. This approach provided Council with five (5) Plans of Management:

- *Area of Cultural Significance* Plan of Management
- *General Community Use* Plan of Management
- *Natural Areas* Plan of Management
- *Parks* Plan of Management

- *Sportsgrounds* Plan of Management

The above categorisations were approved by Council in May 2019:

COUNCIL RESOLUTION	194/19
That Council approve the proposed categorisation of Crown land as per attachment 1 to report Classification and Categorisation of Crown Land in Council's Care and Control.	
Moved Councillor Stewart	Seconded Councillor Old
	CARRIED

Confirmation of the firm categorisation for each reserve was provided by the Crown, a process that took approximately 12 months. In November 2020, Council and SLR Consulting then sought feedback from users and stakeholders of the reserves and the wider community regarding the use of the reserves, management objectives for the reserves and the means of achieving those objectives. A listing of the relevant reserves was provided along with information on the Crown endorsed categorisation, preliminary use designation and management objectives.

Feedback was sought through *Your Say*: <https://yoursaysnowymonaro.com.au/crown-land-reserves-plans-of-management> and community consultation sessions, after which the preparation of the PoMs commenced. Throughout the process, Land and Property sought internal feedback via various business units, such as Civic Maintenance, Strategy Development, Public Health and Environment and the Executive team. Feedback was provided to SLR to continue shaping the PoMs, with Council being now in receipt of the final versions from SLR.

As early adopters of the PoM process, Snowy Monaro Regional Council and SLR continue to work closely to ensure the final drafts capture contemporary information, including any changes or updates to legislation since the first iterations were completed. The Property Officer is preparing final feedback to SLR, and as designated Native Title Manager, has commenced the process of preparing Native Title Manager Advice for each of the 75 Crown Reserves; which forms part of the PoM process.

Further to the above, in August 2022 Council received correspondence from Crown Lands advising the following:

Crown reserves used for caravan parks can be effectively managed as 'community land' by council Crown land managers and best fits into the category of General Community Use (s36I of the Local Government Act 1993 (LG Act)).

Where the reserve includes other areas and uses such as beaches, rock pools, car parks and playgrounds etc, these can be appropriately categorised under any of the categories under the LG Act. If the caravan park has existing residential tenancies or privately owned caravans, council should identify in their plan of management the number of those occupations, the terms of those occupations and how council manages them.

A caravan park on a Crown reserve requires a site-specific plan of management. However, if there are multiple caravan parks on Crown land managed by council, these can be combined in one plan of management.

SLR were advised of this approach update and the aim will be to extract the caravan park related reserves in to a dedicated PoM; resulting in a total of six (6) Plans of Management.

Native Title Considerations

Native Title refers to the interests in relation to land and waters held continuously by Aboriginal people under their traditional laws and customs, recognised by Australian law. Crown Land Managers are responsible for complying with native title legislation in their management of Crown land and must ensure that their dealings are valid and comply with all procedural requirements of the *Commonwealth Native Title Act 1993* (NT Act).

As Crown Land managers, councils are already responsible for complying with the Commonwealth NT Act in all their dealings and activities. It includes provisions requiring councils to appoint trained Native Title managers to ensure compliance with their obligations under the Commonwealth NT Act. This will ensure councils have the ability to meet their Native Title obligations. Only persons who maintain qualifications or have completed training approved by the Minister can provide advice as a Native Title Manager, as required by Part 8 of the CLM Act.

Devolved Crown Land

Devolved Crown Land is a Crown Reserve managed under s48 of the LG Act, due to Council not being an appointed CLM of a particular reserve. This arrangement was once called *care, control and management*, though is now referred to as *devolved* management. Devolved means that Council is not the Crown Land Manager (CLM) for the reserve location and the site cannot be actively managed by Council, only basic maintenance aligned with the declared purpose of a site can occur. Council has no authority to issue any tenure to third parties for devolved sites. In regard to Landowner's Consent, such as for lodgement of Development Applications, due to Council not being the CLM for a devolved site any consent is required to come from the Crown/Minister.

Resources

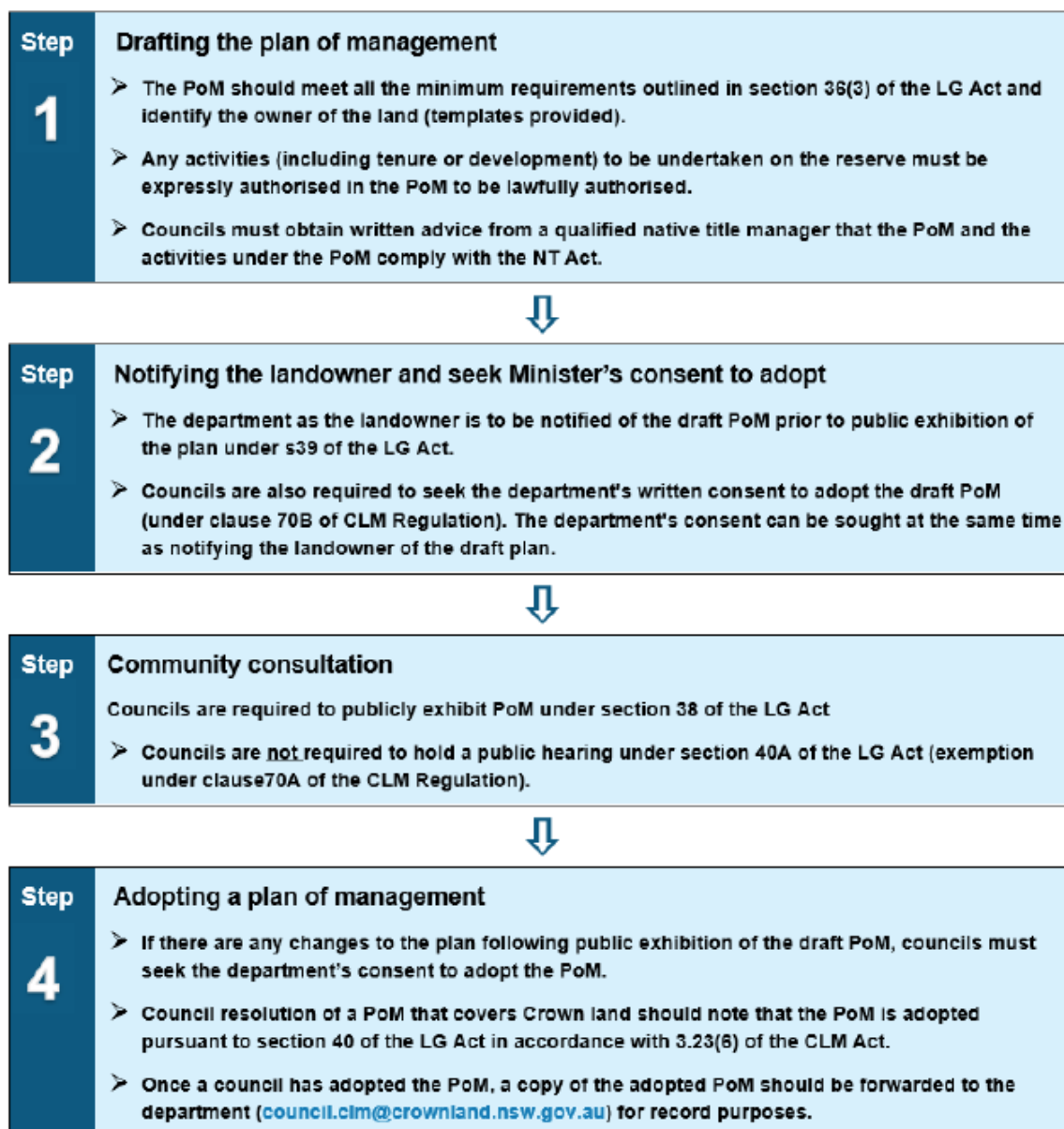
The Reserves Manager website: <https://reservemanager.crownland.nsw.gov.au/who-we-are/who-manages-crownland/council-crown-land-manager> has detailed information on the Plans of Management; along with a [Quick Reference Guide to Native Title for Councillors](#), which assists Councillors with understanding native title requirements.

Actions and Timelines

There is a prescribed sequence of steps mandated by the State (reference image below); with our Council currently at the final stage in Step 1.

Land and Property are prioritising this body of work with the aim of submitting our draft PoMs to the Crown for consent to exhibit and adopt (refer to Step 2) in early 2023. Once this consent is provided, the PoMs will be reported to Council seeking approval to place on public exhibition. Should Councillors request any changes at that stage, a further consent from the Crown to exhibit and adopt can be sought. Following exhibition, any amendments to the PoMs will be reported to Council.

What are the steps in the process for drafting and adopting Plans of Management?



QUADRUPLE BOTTOM LINE REPORTING

1. Social

Crown lands make a positive contribution to the social and cultural features of our region. Crown lands deliver a variety of services to both Council and the broader community, including:

- access to public land for recreation, tourism, hospitality and retail
- facilities for recreation, racing and sporting pursuits

Community connections are important and Crown land plays a critical role in the social fabric and life of regional communities, including in responding to natural disasters. Its ongoing use should be strengthened and supported. The social context of Crown land in our LGA is in our community halls, showgrounds, racecourses, caravan parks and childcare facilities. Places that allow people to

gather and create community. Places to for people to come together and celebrate or seek support.

The Plans of Management will provide the community with awareness of the Crown assets in our LGA and provide a framework for Council to work with the community to access these Reserves. Crown land can be used in many different ways to facilitate investment and economic growth. Crown land 2031- the State's Strategic Plan for Crown land - establishes a strategic framework to encourage investment, facilitate innovative new uses and rethink the way in which Crown land contributes to the economy.

2. Environmental

Green space, open space and building climate change resilience are important to our quality of life and Crown land makes a significant contribution to the environment of our LGA through green space, healthy waterways, biodiversity, habitat, connectivity and wildlife corridors. These environmental values should be identified, mapped, managed and protected for the benefit of future generations. Crown lands make a positive contribution to the environmental features of our region and delivers a variety of services to both Council and the broader community, including:

- access to areas of natural, cultural and heritage significance
- natural disaster mitigation such as bush fire trails, asset protection zones, flood refuge and mitigation
- environmental services such as biodiversity
- agricultural and primary production services such as grazing, travelling stock routes, quarries and mines

Plans of Management will further assist Council in working with community groups such as local Landcare groups (by way of example), who already hold a number of Crown Land Short-term Licence Agreements for the purpose of undertaking weed control and maintenance of Crown Reserves. These additional resources, along with s355 Committees such as Cooma North Ridge Reserve committee assist Council with the ongoing care and maintenance of Crown Reserves.

3. Economic

To date the external cost of preparing the Plans of Management has been covered by the funding provided by the Office of Local Government in 2018.

Costs associated with managing any public land are ongoing and include maintenance and upkeep of both the natural environment and built infrastructure. Working with volunteers helps to offset these costs and in many instances the volunteers assist with maintenance and improvements through grants funding. Securing tenure can generate a modest income and there is opportunity here for Council to assess tenure fees with a view to increasing them.

The contribution volunteers make to social, cultural, economic and environmental outcomes across our LGA cannot be overstated. Under these arrangements, Crown land can be accessed and enjoyed by an expansive network of businesses, communities and individuals for a wide variety of purposes from farms, parks, reserves, roads and cemeteries, to showgrounds, campgrounds, tourism, recreation and biodiversity.

Events held on public land may not offer a direct income to Council, however, the economic benefit to the community should not be overlooked. Events generate income from the visitor economy which branches out to hospitality providers, accommodation providers and many other service providers in our region as well as small businesses.

Crown land has a role to play in sustainable economic progress as it supports economic activity, particularly in regional and rural NSW – this should continue to grow and contribute to sustainable local activation and enterprise to provide long term community benefit.

4. Civic Leadership

Along with meeting a legislated requirement, by developing quality Plans of Management Council is demonstrating leadership by provision of the framework to maintain public land that we manage to an appropriate standard, and providing guidance to the community on these valuable assets. In addition, in some instances these Reserves provide:

- essential services communication towers, electricity networks, pipelines and minor dams.

Council's management of Crown land in accordance with the Local Government Act, as if it were community land ensures that the community benefits from a Plan of Management which protects and enhances public land for future generations.

ATTACHMENTS

Nil

9.1.2 RESIDENTIAL AGED CARE UPDATE ON DIVESTMENT PROCESS AND BUDGET REQUIREMENT FOR REMAINDER OF FINANCIAL YEAR

9.1.2 RESIDENTIAL AGED CARE UPDATE ON DIVESTMENT PROCESS AND BUDGET REQUIREMENT FOR REMAINDER OF FINANCIAL YEAR

Record No: 122/850

OFFICER'S RECOMMENDATION

That Council:

- A. Extend the residential aged care divestment due diligence period with Sapphire Coast Community Aged Care Services until 30 June 2023;
- B. Increase the Residential Aged Care operating budget by \$1,028,793 to cover the period January – June 2023, to be funded from Council's unrestricted cash and recouped over the next 2 financial years from asset renewal budgets; and
- C. Continue to lobby the federal government to provide funding support for operating deficit and capital improvements while working toward a regional solution that ensures the long term viability of residential aged care services in the Snowy Monaro.

ISSUES

Snowy Monaro Regional Council (SMRC) and Sapphire Coast Community Aged Care (SCCAC) entered a 12 month due diligence agreement on 12 November 2021 for the divestment of SMRC Residential Aged Care facilities (RACF). A significant component of the due diligence involved SMRC and SCCAC gaining an understanding of the region's existing and future aged care needs. During this process, SMRC was invited to submit an expression of interest related to Sir William Hudson Memorial Centre (SWHMC). Engaging in this process added complexity to the context and understanding of the regional landscape.

Due to current uncertainty around provision of aged care services in the region, it is proposed that the due diligence, divestment process and partnership with SCCAC be extended to 30 June 2023. With consideration to this date, the 2022-2023 budget was allocated and adopted up until November 2022 (rather than June 2023). As no determination for the divestment of residential aged care has occurred, there is a need to undertake a budget adjustment to accommodate operational expenses from January 2023 – June 2023. The need for an adjustment for this period was a risk associated with the divestment being inconclusive. To address this shortfall, a variation to the sum of \$1,028,793 is required to ensure both SMRC RACFs can remain open and operational until 30 June 2023. The annual budget will move from \$1,074,366 to \$2,103,159. This increased expenditure from unrestricted funds will need to be recouped over the next two financial years by reducing asset renewal expenditure.

The due diligence process that has occurred over the past year has been highly beneficial for Council. We have seen an improvement and efficiencies in the financial operations of Council's facilities as a result of the additional specialisation that has arisen through the partnership with SCCAC as well as access to resources such as clinical support. While the improvements are a direct reflection of the hard work of our staff in both facilities, it is also a reflection of the shared learning and professional development that we have gained from our close working relationship with SCCAC. It is likely that we will continue to improve our position and our services with this extended due diligence period.

9.1.2 RESIDENTIAL AGED CARE UPDATE ON DIVESTMENT PROCESS AND BUDGET REQUIREMENT FOR REMAINDER OF FINANCIAL YEAR

Improvements can be seen in comparing our forecast position to previous years, as well as in comparing ourselves to other aged care facilities through StewartBrown Reporting. The StewartBrown Aged Care Financial Performance Survey incorporates detailed financial and supporting data from over 1,100 aged care homes (97,080 beds/places) and 56,223 home care packages across Australia. This data provides us with comparison figures for SMRC to accurately ascertain financial effectiveness. The data can then be used to set goals for future improvements.

Revenue has increased steadily in since 2020.

2020 – 2021 Revenue \$3,350,253

2021 – 2022 Revenue \$3,757,287

2022 – 2023 forecast \$4,147,453

Improvements in revenue can be attributed to an upward trend in occupancy at Yallambee Lodge as well as improved classification processes that ensured that residents are funded more appropriately to their needs. The introduction of the Australian National Aged Care Classification (AN ACC) funding model will continue to ensure that our funding is increased. AN ACC was implemented in October 2022.

Expenditure had been increasing yearly however we have managed to reduce expenditure in the first quarter of 2022 – 2023 and our forecast budget will again reduce expenditure as evidenced below:

2020 – 2021 expenditure \$6,497,971 (including \$286,370 in depreciation)

2021 – 2022 expenditure \$7,375,565 (including \$427,562 in depreciation)

2022 – 2023 forecast expenditure \$6,250,612 (including an estimated \$321,440 in depreciation and \$117,000 amortisation of bed licences for SRH)*

(Note: amortisation being an accounting technique used to periodically lower the book value of an intangible asset over a set period of time).

In 2019, 54 beds across our facilities were valued at \$350,000. The most accurate information we have at this time suggests, at the end of financial year 2024-2025 residential beds will carry \$0 value based on a federal government decision. As a result, this value \$350,000 needed to be depreciated. Amortisation should have been begun in 2019, however 2022-2023 will be the first year and the total will be reduced over 3 years. Depreciation and amortisation are not cash transactions therefore will not affect Council's unrestricted cash totals. This will be recouped from the next two years of asset renewal budgets.

The majority of improvements to expenditure are based around better and more efficient staffing processes, reduced agency reliance and reduced costs associated with agency staff.

Despite the improvements mentioned above, the reliance on agency staff is one of significant cost for Council (and other providers) as detailed below:

Approximate agency costs per year:

2020 – 2021 \$1,650,000

2021 – 2022 \$1,700,000

2022 – 2023 \$1,033,000 forecast

9.1.2 RESIDENTIAL AGED CARE UPDATE ON DIVESTMENT PROCESS AND BUDGET REQUIREMENT FOR REMAINDER OF FINANCIAL YEAR

According to StewartBrown, our reliance on agency staff is significantly higher than what is considered 'normal' when comparing Council to other band 3 aged care facilities that on average spend \$6.20 per resident per day. Our facilities combined agency costs however, are much higher with Yallambee Lodge spending \$48.00 and Snowy River Hostel \$57.00 per resident per day. The high reliance on agency staff in our region is attributed to several factors including wage inequity (for example a less labour intensive role pays the same as an aged care worker), housing shortages and a demand for workers that exceeds the supply.

The dollar per hour rate is not only higher but other costs associated with agency staff must be factored into the per hour rate such as mileage, transport for example airfares if bringing in contracted staff for specific periods as well as accommodation. Despite the financial challenges, there has been improvement to the operating position as detailed below.

Overarching data per year:

2020-2021 Revenue	(\$3,350,253)
Expenditure	\$6,497,971
Depreciation (included)	\$286,370
Net Result =	\$3,434,088 deficit

2021-2022 Revenue	(\$3,757,287)
Expenditure	\$7,357,565
Depreciation (included)	\$427,562
Net Result =	\$3,150,278 deficit

2022-2023 Revenue	(\$4,147,453)
(forecast) Expenditure	\$6,250,612
Depreciation (included)	\$438,440 (including amortisation)
Net Result =	\$2,103,159 deficit

There is a forecast improvement of \$1,047,119 from FY 2021-22 to FY 2022-23.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Asset Management	High	Low	Yes
Economic Activity	Medium	Low	Yes
Environmental Security	Low	Low	Yes
External Political Environment	High	Medium	Yes
Financial Sustainability	High	Medium	Yes

9.1.2 RESIDENTIAL AGED CARE UPDATE ON DIVESTMENT PROCESS AND BUDGET REQUIREMENT FOR REMAINDER OF FINANCIAL YEAR

Health and Safety	Medium	Low	Yes
Legislative Governance and Compliance	High	Low	Yes
Reputation and Image	Extreme	Low	Yes
Service Delivery	High	Low	Yes

The current risk associated if the budget is not approved is high due to the potential outcome of closing these facilities if they are not funded. The risk will drop significantly across all types if budget is approved.

FINANCIAL IMPACTS

	Amount	Details
Current Annualised Net Cost (budget for July – Dec 2022)	\$1,123,116	Existing residential aged care budget was prepared based on successful divestment. This includes the non-cash components of depreciation and amortisation of \$162,771
Estimated Annualised Net Cost (budget for July 2022 – June 2023)	\$2,103,159	Additional budget amount to be funded from unrestricted cash reserves. This includes the non-cash components of depreciation and amortisation of \$438,440
Capital Investment	Not applicable	No change to capital investment
Capital Funding Source	Not applicable	No change to capital investment funding source

The requested budget increase is \$1,028,793.

RESPONSIBLE OFFICER: Manager Community Services

OPTIONS CONSIDERED

Option 1: To increase the budget and extend the due diligence.

This is preferred, as it will ensure our residential aged care facilities remain operational. The partnership with SCCAC will also continue providing in kind value to Council while continuing to explore divestment.

Option 2: To increase the budget and not extend the due diligence with SSAC.

This is not a preferred option, as our partnership has been working well and has assisted Council to improve which can still lead to divestment. There is no financial investment to maintain this relationship.

9.1.2 RESIDENTIAL AGED CARE UPDATE ON DIVESTMENT PROCESS AND BUDGET REQUIREMENT FOR REMAINDER OF
FINANCIAL YEAR

Option 3: Not to fund and not extend.

This is not preferred, as it could result in closure of both facilities. Even the orderly closure of the facilities would require additional budget.

IMPLEMENTATION PLANS

It has been business as usual in both facilities throughout the due diligence process. The implementation plan is to continue providing the best possible care for the residents of both facilities, while exploring systems to help reduce expenditure and increase revenue. This will continue to be the operational goal.

By providing a budget for the remaining financial year and extending the due diligence process we will be able to continue to improve sustainability and provide an ongoing service to the region.

ATTACHMENTS

Nil

9.1.3 EXPRESSION OF INTEREST TO OPERATE BOMBALA LAUNDROMAT

Record No: I22/864

OFFICER'S RECOMMENDATION

That Council

- A. Proceed with an expression of interest for the operation of the Bombala laundromat under a short term licence of up to 12 months under section 2.20 of the *Crown Land Management Act*; and
- B. Receive a further report upon conclusion of the Expression of Interest process and recommended licence terms and conditions.

ISSUES

Based on current information, the Bombala laundromat has been running at a small profit. The machines are reaching expiry and this has led to no functioning machines, resulting in the laundromat now being closed. SMRC are considering options for the site over the Christmas period to enable the laundromat to re-open.

The maintenance required to keep the laundromat operational has started to increase with ongoing callouts to fix the machines which requires us to redeploy staff from their usual duties.

Our structure does not provide the ability to employ a staff member to maintain the facility on a daily basis nor would it be cost effective for us to do so.

SMRC money handling policy will make it difficult for us to continue the current coin operated laundry as is, therefore we envisage a spike in cost to convert all machines to accept eftpos.

The operational difficulties faced in running the laundromat, even though it provides a small surplus to Council based on current information, has resulted in an assessment of operating models. It is concluded that there is an option to run an expression of interest process to determine if any businesses may be interested in entering a licence agreement to operate the laundromat. The laundromat is located on community land – part of Crown Reserve 26720, and does not have a plan of management in place.

9.1.3 EXPRESSION OF INTEREST TO OPERATE BOMBALA LAUNDROMAT



Under section 2.20 of the *Crown Land Management Act*, a short-term licence can be granted of up to 12 months.

An expression of interest process would need to determine that services would be maintained and Council would still generate a surplus on this service. Exact conditions of a licence would need to be determined following the EOI process.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Asset Management	Medium	Low	Yes
Economic Activity	Medium	Low	Yes
Financial Sustainability	Low	Low	Yes
Reputation and Image	Low	Medium	Yes
Service Delivery	Medium	Low	Yes

Asset management risk is currently medium due to the lack of resources to adequately maintain the laundromat. Licencing to an external provider will ensure the laundromat is adequately maintained.

Economic activity for the town of Bombala can be improved by providing a business opportunity for a local company, but must also ensure services are maintained or improved.

9.1.3 EXPRESSION OF INTEREST TO OPERATE BOMBALA LAUNDROMAT

The laundromat currently delivers a surplus, but this can be maintained provided licence terms are favourable to Council.

This could be perceived as a reduction in services therefore licence terms will need to be clear that services are to be maintained or improved.

FINANCIAL IMPACTS

	Amount	Details
Current Annualised Net Cost	(\$5,739)	2021/22 net result
Estimated Annualised Net Cost	(\$7,376)	2022/23 budget forecast, noting unplanned maintenance likely to cost \$4,000
Capital Investment	Nil	
Capital Funding Source	Nil	

Costs attributed to the laundromat are currently being reviewed to ensure all relevant costs are captured. This may impact operating surplus. The amount received through usage of the laundromat will be recovered through a licence agreement. Any agreement must deliver a surplus for council.

RESPONSIBLE OFFICER: Coordinator Community Facilities

OPTIONS CONSIDERED

Adopt a target of \$1million in efficiency savings to be found over the next four years. Licencing the operation of the laundromat may result in an efficiency saving for Council. At the very least, it will contribute to an overall efficiency improvement, provided licence terms and conditions are favourable.

IMPLEMENTATION PLANS

This will be implemented by issuing the EOI and a further report to Council.

ATTACHMENTS

Nil

9.1.4 FIXING COUNTRY BRIDGES ROUND 2B ACCEPTANCE OF FUNDING

Record No: I22/894

OFFICER'S RECOMMENDATION

That Council

- A. Accept the funding amount of \$4,920,872 under the NSW Government Fixing Country Bridges Program Round 2B;
- B. Allocate \$1 million to the 2022/23 budget and the remaining \$3,920,872 to the 2023/2024 budget; and
- C. Add the replacement of the following bridges to the capital works program within Council's 2022-2026 Delivery Program and 2022-2023 Operational Plan: Rossys Creek Bridge, Corrowong Road; Killarney Bridge, Tayfield Road; Matong Creek Bridge, Matong Road.

ISSUES

On Tuesday 6 December the NSW Government advised that Council has been successful in securing \$4,920,872 under the Fixing Country Bridges Program Round 2B for the replacement of the following timber bridges:

- Rossys Creek Bridge, Corrowong Road;
- Killarney Bridge, Tayfield Road; and
- Matong Creek Bridge, Matong Road.

Fixing Country Bridges is a \$500 million NSW Government program, enabling councils to replace timber bridges in poor condition and better connect regional and rural communities. The program aims to reduce the maintenance and renewal burden for councils on timber bridges in regional and rural NSW.

Replacement of these bridges will be added to the capital works program within Council's 2022-2026 Delivery Program and 2022-2023 Operational Plan capital works program.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Asset Management	High	Low	Yes
Economic Activity	High	Low	Yes
Environmental Security	High	Low	Yes
External Political Environment	High	Low	Yes
Financial Sustainability	High	Low	Yes
Health and Safety	High	Low	Yes
Legislative Governance and Compliance	High	Low	Yes
Reputation and Image	High	Low	Yes
Service Delivery	High	Low	Yes

Killarney Bridge is currently closed, Rossys Creek Bridge has undergone temporary repairs and the risk of failure of Matong Creek Bridge is high. Accepting the funding and replacing the bridges will ensure low risk.

FINANCIAL IMPACTS

	Amount	Details
Capital Investment	\$4,920,872	Project management, design and construction costs
Capital Funding Source	\$4,920,872	Fixing Country Bridges Program Round 2A

Replacement of these bridges is funded under the NSW Government Fixing Country Bridges Program Round 2B. Due to the late advise on the success of the application, these budget details will be included in the next monthly budget review report to Council, but work on the bridges will commence as soon as the funding deed is signed.

RESPONSIBLE OFFICER: Manager Infrastructure

OPTIONS CONSIDERED

Not accepting the funding will result in significant expenditure from Council to attempt to maintain and ultimately replace these bridges and is not a recommended option.

IMPLEMENTATION PLANS

Implementation of the recommendations will be through signing of the funding agreement and adding the bridge replacements to the capital works program within Council's 2022-2026 Delivery Program and 2022-2023 Operational Plan.

ATTACHMENTS

Nil

9.2.1 MONTHLY FUNDS MANAGEMENT REPORT - NOVEMBER 2022

Record No: 122/839

OFFICER'S RECOMMENDATION

That Council

- A. Receive the report indicating Council's cash and investments position as at 30 November 2022; and
- B. Receive the certificate of the Responsible Accounting Officer.

ISSUES

The effective management of Council funds in accordance with Council's Investment Policy and regulatory requirements. To assist financial sustainability and the intangible expectations of the community.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Financial Sustainability	Low	Low	Yes

Total cash and investments are managed to ensure the protection of the principal invested, there is appropriate levels of liquidity to fund service provision and investment returns are maximised within policy and statutory constraints.

FINANCIAL IMPACTS

As interest rates rise, the investment strategy needs to be agile to ensure Council can take advantage of higher yield investments when they are presented. Budgets may need to be adjusted to reflect increasing interest rates.

RESPONSIBLE OFFICER: Chief Financial Officer

CERTIFICATION:

I, Tracy Sligar, Responsible Accounting Officer of Snowy Monaro Regional Council hereby certify, as required by Clause 212 of the Local Government (General) Regulation 2021, that the existing investments as detailed in this report have been invested in accordance with Section 625 of the *Local Government Act 1993*, the Regulations and Council's grandfathered Investment Policy, April 2020.

OPTIONS CONSIDERED

Council's Monthly Funds Management Report meets the requirements of Council's current Investment Policy and regulatory requirements.

To take advantage of increasing interest rates, a move has been made to maximise the investment portfolio that is placed in cash products, such as term deposits. This reduces the amount held in at call accounts, which are now earning lower yields than term deposits. Diversifying the portfolio's maturity dates will enable Council to have access to cash on a regular basis, if required, and ensure agility to be able to access term deposits with higher yields as they become available.

IMPLEMENTATION PLANS

Investment of surplus funds that are not required to manage short-term cash flow.

EXISTING POLICY/DECISIONS

Council's Investment Policy (SMRC 258)

The revised policy was adopted on 17 November 2022 by Council Resolution Number 324/22 and is next due for review in November 2023. The aim of Council's Investment Policy is to provide a framework for the investing of Council funds at the most favourable rate of interest available to it at the time whilst having due consideration of risk and security for that investment type and ensuring that its liquidity requirements are being met. Any investments that were invested prior to the adoption of this version of the Investment Policy will be grandfathered until maturity unless a financial gain to be made by Council in redeeming the investment prior to maturity.

BACKGROUND

Council's Cash and Investments 30 November 2022:

DATE INVESTED	FINANCIAL INSTITUTION	Short-Term Rating	Long-Term Rating	TYPE	CURRENT INVESTMENT	INTEREST RATE	MATURITY
n/a	National Australia Bank - Cash at Bank	A1+	AA-	Cash	13,904,867	*Tiered	n/a
n/a	National Australia Bank - At Call	A1+	AA-	At Call	408,163	1.55%	At Call
29-Jun-18	National Australia Bank	A1+	AA-	TD	4,000,000	3.93%	29-Jun-23
11-Sep-18	RaboDirect	A1	A	TD	2,000,000	3.33%	08-Sep-23
17-Dec-18	Rabobank Australia	A1	A	TD	2,000,000	3.15%	16-Dec-22
17-Sep-19	Bank of Queensland	A2	BBB+	TD	1,000,000	1.85%	19-Sep-23
23-Oct-19	Bank of Queensland	A2	BBB+	TD	1,000,000	1.80%	23-Oct-23
17-Mar-20	ING Bank	A1	A	TD	1,000,000	1.63%	17-Mar-25
20-Mar-20	Bank of Queensland	A2	BBB+	TD	1,000,000	1.85%	19-Mar-25
27-Jan-21	National Australia Bank	A1+	AA-	TD	5,000,000	0.80%	27-Jan-26
02-Dec-21	Judo Bank	A3	BBB-	TD	1,000,000	1.10%	02-Dec-22
17-Mar-22	Bendigo and Adelaide Bank Limited	A2	BBB+	TD	4,000,000	1.15%	17-Mar-23
05-May-22	MyState	A2	BBB+	TD	5,000,000	3.25%	03-Nov-23
05-May-22	Judo Bank	A3	BBB-	TD	4,000,000	2.95%	05-May-23
22-Jun-22	National Australia Bank	A1+	AA-	TD	4,000,000	4.30%	26-Jun-24
23-Aug-22	Australian Military Bank	A2	BBB+	TD	2,000,000	4.41%	22-Aug-24
29-Nov-22	AMP Bank	A2	BBB	TD	1,000,000	3.85%	28-Feb-23
29-Nov-22	AMP Bank	A2	BBB	TD	1,000,000	3.95%	29-Mar-23
29-Nov-22	AMP Bank	A2	BBB	TD	1,000,000	4.30%	28-Apr-23
29-Nov-22	National Australia Bank	A1+	AA-	TD	5,000,000	4.08%	29-Jun-23
29-Nov-22	National Australia Bank	A1+	AA-	TD	5,000,000	4.12%	31-Jul-23
29-Nov-22	National Australia Bank	A1+	AA-	TD	5,000,000	4.15%	29-Aug-23
29-Nov-22	National Australia Bank	A1+	AA-	TD	5,000,000	4.19%	28-Sep-23
29-Nov-22	National Australia Bank	A1+	AA-	TD	5,000,000	4.23%	30-Oct-23
29-Nov-22	National Australia Bank	A1+	AA-	TD	5,000,000	4.30%	29-Nov-23
30-Nov-22	Beyond Bank	A2	BBB	TD	2,000,000	4.30%	31-May-23
					86,313,030		

**Tiered* rate means we will earn different rates of interest depending on the balance of our account. If our account balance is above a certain level, the bank will pay a higher rate of interest on the whole balance.

Council's Unrestricted and Restricted Funds 30 November 2022:

Council's Restricted and Unrestricted cash balances are reported in the Monthly Budget Review Statement report.

Unrestricted Funds are current funds with no internal or external restrictions imposed on them as to use or purpose, including grants to be applied to projects in the current financial year. Unrestricted funds are not completely free of restrictions, as they are still subject to Council regulations.

Restricted Funds refer to funds that cannot be used for general purposes as they are either subject to some form of external legislative, contractual obligation or are kept for the purpose of funding commitments that are expected to arise in the future. They are stated and restated each year and disclosed more fully in the audited general purpose financial report for each June year end.

Cash Flow Forecast to 30 June 2023:

Month	Opening Balance	Closing Balance	Movement (+/-)
November	1,700,057.07	13,904,866.83	12,204,809.76
12/2022 (*)	13,904,866.83	15,046,081.04	1,141,214.21
01/2023 (*)	15,046,081.04	15,930,645.99	884,564.95
02/2023 (*)	15,930,645.99	19,481,746.99	3,551,101.00
03/2023(*)	19,481,746.99	18,829,233.93	(652,513.06)
04/2023 (*)	18,829,233.93	21,128,365.36	2,299,131.43
05/2023 (*)	21,128,365.36	18,235,998.94	(2,892,366.42)
06/2023 (*)	18,235,998.94	15,832,136.79	(2,403,862.15)

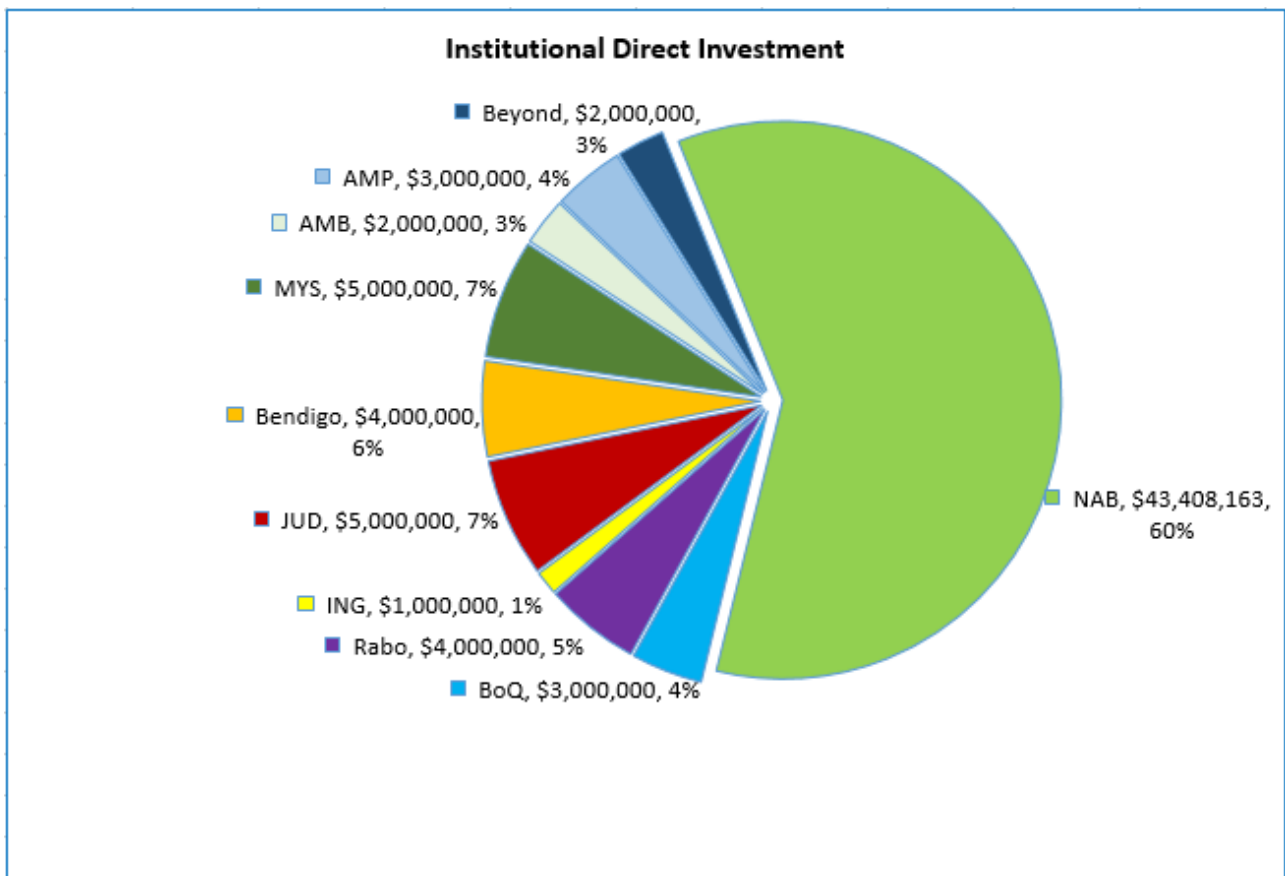
* Projected cash flow for 2022/23 based on 21/22 actual cash flow movements.

Investment Portfolio Return:

Benchmarking is used by Council as a gauge for the performance of its portfolio against its investing universe (*universe*: securities sharing a common feature – liquidity, return patterns, risks and ways to invest). A suitable benchmark to review the return on Council’s portfolio is the Bank Bill Swap Rate (BBSW), or Bank Bill Swap Reference Rate – a short-term interest rate used as a benchmark for the pricing of Australian dollar derivatives and securities – most notably floating rate bonds.

Month	YTD Annualised Return	Monthly Average Interest Return	90 Day Bank Bill*	Margin
November	2.16%	1.75%	3.09%	-1.33%
October	2.28%	2.74%	3.09%	-0.34%
September	2.11%	2.64%	3.06%	-0.43%
August	1.84%	2.10%	2.46%	-0.35%
July (2022)	1.59%	1.59%	2.15%	-0.56%

*The Australian Financial Market Association (AFMA)



ATTACHMENTS

Nil

9.2.2 ADOPTION OF THE 2021/22 FINANCIAL STATEMENTS

Record No: I22/858

OFFICER'S RECOMMENDATION

That Council

- A. In accordance with Section 419 (1) of the *Local Government Act 1993*, receive and note the Auditor's Reports on the 2021/22 Annual Financial Statements for the year ended 30 June 2022.
- B. That any public submissions about the 2021/22 Financial Statements be referred to the Auditor in accordance with Section 420 of the *Local Government Act 1993*.

ISSUES

The purpose of this report is to present the audited 2021/22 Financial Statements, together with the Auditor's Reports in accordance with Section 419 (1) of the *Local Government Act 1993*. Council's external auditors will be available for questions during the discussion of this item.

Public notice was provided to the community that the 2021/22 Financial Statements will be presented to Council on 15 December 2022. At the time of writing this report, there have been no public submissions received by Council.

In accordance with Section 420 of the *Local Government Act 1993*, submissions relating to the Financial Statements will be received up to 22 December 2022, being seven days after the 15 December 2022 Ordinary Council meeting. Any submissions received will be referred to the auditor in accordance with the Act.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Asset Management	High	High	No
Financial Sustainability	High	High	No
Legislative Governance and Compliance	Low	Low	Yes
Reputation and Image	High	High	No
Service Delivery	Low	Low	Yes

Asset management: The underfunding of maintenance and delays in asset refurbishment have placed Council in a high risk position that assets will not provide the expected level of service. This risk cannot be addressed within a single year's budget. The Council needs to achieve surplus results in the long term to adequately renew its existing infrastructure thereby reducing this risk.

Financial sustainability: Council should strive for an operating surplus before capital grants and contributions. The surplus generated is then available to restore working capital to an adequate level and minimise the risk of being exposed to unexpected financial shocks.

Legislative governance & compliance: The annual Financial Statements are to be prepared in accordance with:

9.2.2 ADOPTION OF THE 2021/22 FINANCIAL STATEMENTS

- The *Local Government Act 1993* (NSW) (as amended) and the regulations made thereunder
- The Australian Accounting Standards and other pronouncements of the Australian Accounting Standards Board
- The *Local Government Code of Accounting Practice and Financial Reporting*

Evidence of compliance is shown through an unqualified audit report.

Reputation and image: Deficit results indicate to the community that future generations will be required to restore working capital and pay for the services delivered in advance. A trend towards reducing deficit results and ultimately achieving surplus results will demonstrate continued improvement in the financial position for Council.

FINANCIAL IMPACTS

The 2021/22 Financial Statements are now formally presented as required by Section 419 of the *Local Government Act 1993*. The External Auditors have issued a 'qualified audit opinion' in the Audit Report on the basis of Non recognition of rural fire-fighting equipment.

Adoption of the recommendations will have no financial impact.

RESPONSIBLE OFFICER: Chief Financial Officer

OPTIONS CONSIDERED

Nil.

IMPLEMENTATION PLANS

Council's Financial Statements have been lodged with the Office of Local Government on 28 November 2022, meeting the extended deadline of 30 November 2022.

EXISTING POLICY/DECISIONS

Council's Financial Statements, which includes the Auditor's Reports for 2021/22 have been completed and is provided for at Attachment 1.

Council, at its meeting of 24 November 2022, resolved to endorse the draft 2021/22 Financial Statements for the year ended 30 June 2022. The Audit Office of NSW have since provided Council with their Auditor's Reports which are now included in the 2021/22 Financial Statements.

The Financial Statements have been placed on public exhibition since 28 November 2022 and are currently open for public comment (submissions). In accordance with Section 420 of the *Local Government Act 1993*, submissions relating to the Financial Statements will be received up to 22 December 2022, being seven days after the December Ordinary Council meeting.

All submissions will be considered by Council and referred to its External Auditors in accordance with the *Local Government Act 1993*. No public submissions had been received at the time of writing this report.

BACKGROUND

Nil.

ATTACHMENTS

1. Financial Statements 2021/22

Snowy Monaro Regional Council

ANNUAL FINANCIAL STATEMENTS
for the year ended 30 June 2022



Snowy Monaro Regional Council

GENERAL PURPOSE FINANCIAL STATEMENTS
for the year ended 30 June 2022



Snowy Monaro Regional Council

General Purpose Financial Statements

for the year ended 30 June 2022

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Overview

Snowy Monaro Regional Council is constituted under the Local Government Act 1993 (NSW) and has its principal place of business at:

81 Commissioner Street
COOMA NSW 2630

Council's guiding principles are detailed in Chapter 3 of the LGA and includes:

- principles applying to the exercise of functions generally by council,
- principles to be applied when making decisions,
- principles of community participation,
- principles of sound financial management, and
- principles for strategic planning relating to the development of an integrated planning and reporting framework.

A description of the nature of Council's operations and its principal activities are provided in Note B1-2.

Through the use of the internet, we have ensured that our reporting is timely, complete and available at minimum cost. All press releases, financial statements and other information are publicly available on our website: www.snowymonaro.nsw.gov.au.

Snowy Monaro Regional Council

General Purpose Financial Statements

for the year ended 30 June 2022

Understanding Council's Financial Statements

Introduction

Each year NSW local governments are required to present audited financial statements to their council and community.

What you will find in the Statements

The financial statements set out the financial performance, financial position and cash flows of Council for the financial year ended 30 June 2022.

The format of the financial statements is standard across all NSW Councils and complies with both the accounting and reporting requirements of Australian Accounting Standards and requirements as set down by the Office of Local Government.

About the Councillor/Management Statement

The financial statements must be certified by Management as 'presenting fairly' the Council's financial results for the year and are required to be adopted by Council – ensuring both responsibility for and ownership of the financial statements.

About the Primary Financial Statements

The financial statements incorporate five "primary" financial statements:

1. The Income Statement

Summarises Council's financial performance for the year, listing all income and expenses. This statement also displays Council's original adopted budget to provide a comparison between what was projected and what actually occurred.

2. The Statement of Comprehensive Income

Primarily records changes in the fair value of Council's Infrastructure, Property, Plant and Equipment.

3. The Statement of Financial Position

A 30 June snapshot of Council's financial position indicating its assets, liabilities and "net wealth".

4. The Statement of Changes in Equity

The overall change for the year (in dollars) of Council's "net wealth".

5. The Statement of Cash Flows

Indicates where Council's cash came from and where it was spent. This statement also displays Council's original adopted budget to provide a comparison between what was projected and what actually occurred.

About the Notes to the Financial Statements

The Notes to the Financial Statements provide greater detail and additional information on the five primary financial statements.

About the Auditor's Reports

Council's financial statements are required to be audited by the NSW Audit Office.

In NSW the auditor provides 2 audit reports:

1. an opinion on whether the financial statements present fairly the Council's financial performance and position, and
2. their observations on the conduct of the audit, including commentary on the Council's financial performance and financial position.

Who uses the Financial Statements?

The financial statements are publicly available documents and must be presented at a Council meeting between seven days and five weeks after the date of the Audit Report.

The public can make submissions to Council up to seven days subsequent to the public presentation of the financial statements.

Council is required to forward an audited set of financial statements to the Office of Local Government.

Snowy Monaro Regional Council

General Purpose Financial Statements

for the year ended 30 June 2022

Statement by Councillors and Management

Statement by Councillors and Management made pursuant to Section 413(2)(c) of the Local Government Act 1993 (NSW) (as amended)

The attached General Purpose Financial Statements have been prepared in accordance with:

- the *Local Government Act 1993* (NSW) (as amended) and the regulations made thereunder,
- the Australian Accounting Standards and other pronouncements of the Australian Accounting Standards Board,
- the *Local Government Code of Accounting Practice and Financial Reporting*.

To the best of our knowledge and belief, these statements:

- present fairly the Council's operating result and financial position for the year,
- accord with Council's accounting and other records.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 24 November 2022.

Narelle Davis
Mayor
24 November 2022

Tanya Higgins
Councillor
24 November 2022

Peter Pascomb
Chief Executive Officer
24 November 2022

Tracy Sligar
Responsible Accounting Officer
24 November 2022

Snowy Monaro Regional Council | Income Statement | for the year ended 30 June 2022

Snowy Monaro Regional Council

Income Statement

for the year ended 30 June 2022

Original unaudited budget 2022	\$ '000	Notes	Actual 2022	Actual 2021
Income from continuing operations				
34,485	Rates and annual charges	B2-1	32,709	31,221
14,387	User charges and fees	B2-2	18,608	15,347
447	Other revenues	B2-3	3,282	1,315
23,339	Grants and contributions provided for operating purposes	B2-4	30,353	23,236
27,223	Grants and contributions provided for capital purposes	B2-4	22,514	9,775
1,380	Interest and investment revenue	B2-5	1,036	1,183
1,063	Other income	B2-6	990	844
1,034	Net gain from the disposal of assets	B4-1	-	-
103,358	Total income from continuing operations		109,492	82,921
Expenses from continuing operations				
32,302	Employee benefits and on-costs	B3-1	33,182	33,425
26,413	Materials and services	B3-2	32,655	27,464
134	Borrowing costs	B3-3	266	487
19,507	Depreciation, amortisation and impairment of non-financial assets	B3-4	19,655	22,039
2,045	Other expenses	B3-5	1,625	13,950
-	Net loss from the disposal of assets	B4-1	818	640
80,401	Total expenses from continuing operations		88,201	98,005
22,957	Operating result from continuing operations		21,291	(15,084)
22,957	Net operating result for the year attributable to Council		21,291	(15,084)
(4,265)	Net operating result for the year before grants and contributions provided for capital purposes		(1,223)	(24,859)

The above Income Statement should be read in conjunction with the accompanying notes.

Snowy Monaro Regional Council | Statement of Comprehensive Income | for the year ended 30 June 2022

Snowy Monaro Regional Council

Statement of Comprehensive Income

for the year ended 30 June 2022

\$ '000	Notes	2022	2021
Net operating result for the year – from Income Statement		21,291	(15,084)
Other comprehensive income:			
Amounts which will not be reclassified subsequently to the operating result			
Gain (loss) on revaluation of Infrastructure, Property, Plant & Equipment	C1-7	169,926	4,632
Impairment (loss) reversal relating to infrastructure, property, plant and equipment	C1-7	(5,156)	–
Total items which will not be reclassified subsequently to the operating result		164,770	4,632
Total other comprehensive income for the year		164,770	4,632
Total comprehensive income for the year attributable to Council		186,061	(10,452)

The above Statement of Comprehensive Income should be read in conjunction with the accompanying notes.

Snowy Monaro Regional Council | Statement of Financial Position | for the year ended 30 June 2022

Snowy Monaro Regional Council

Statement of Financial Position

as at 30 June 2022

\$ '000	Notes	2022	2021
ASSETS			
Current assets			
Cash and cash equivalents	C1-1	47,494	38,008
Investments	C1-2	19,000	17,000
Receivables	C1-4	21,377	14,927
Inventories	C1-5	2,313	2,397
Contract assets and contract cost assets	C1-6	4,153	–
Other	C1-9	703	560
Total current assets		95,040	72,892
Non-current assets			
Investments	C1-2	20,000	21,000
Receivables	C1-4	–	36
Infrastructure, property, plant and equipment (IPPE)	C1-7	1,399,997	1,218,076
Intangible assets	C1-8	3,251	3,745
Right of use assets	C2-1	53	103
Total non-current assets		1,423,301	1,242,960
Total assets		1,518,341	1,315,852
LIABILITIES			
Current liabilities			
Payables	C3-1	17,127	9,567
Contract liabilities	C3-2	19,904	9,090
Lease liabilities	C2-1	23	76
Borrowings	C3-3	27	297
Employee benefit provisions	C3-4	7,000	6,855
Total current liabilities		44,081	25,885
Non-current liabilities			
Lease liabilities	C2-1	33	38
Borrowings	C3-3	12	58
Provisions	C3-5	29,390	31,107
Total non-current liabilities		29,435	31,203
Total liabilities		73,516	57,088
Net assets		1,444,825	1,258,764
EQUITY			
Accumulated surplus	C4-1	1,191,063	1,169,772
IPPE revaluation reserve	C4-1	253,762	88,992
Council equity interest		1,444,825	1,258,764
Total equity		1,444,825	1,258,764

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

Snowy Monaro Regional Council | Statement of Changes in Equity | for the year ended 30 June 2022

Snowy Monaro Regional Council

Statement of Changes in Equity for the year ended 30 June 2022

\$ '000	Notes	2022			2021		
		Accumulated surplus	IPPE revaluation reserve	Total equity	Accumulated surplus	IPPE revaluation reserve	Total equity
Opening balance at 1 July		1,169,772	88,992	1,258,764	1,184,856	84,360	1,269,216
Net operating result for the year		21,291	-	21,291	(15,084)	-	(15,084)
Other comprehensive income							
- Gain (loss) on revaluation of infrastructure, property, plant & equipment	C1-7	-	169,926	169,926	-	4,632	4,632
- Impairment (loss) reversal relating to IPP&E	C1-7	-	(5,156)	(5,156)	-	-	-
Total comprehensive income		21,291	164,770	186,061	(15,084)	4,632	(10,452)
Closing balance		1,191,063	253,762	1,444,825	1,169,772	88,992	1,258,764

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

Snowy Monaro Regional Council | Statement of Cash Flows | for the year ended 30 June 2022

Snowy Monaro Regional Council

Statement of Cash Flows

for the year ended 30 June 2022

Original unaudited budget 2022	\$ '000	Notes	Actual 2022	Actual 2021
Cash flows from operating activities				
Receipts:				
34,485	Rates and annual charges		32,805	30,649
15,233	User charges and fees		15,754	14,730
1,380	Interest received		1,185	1,330
50,562	Grants and contributions		56,672	37,948
–	Bonds, deposits and retentions received		12	–
787	Other		9,615	7,062
Payments:				
(32,021)	Payments to employees		(32,958)	(33,118)
(19,105)	Payments for materials and services		(28,157)	(32,264)
(134)	Borrowing costs		(18)	(49)
–	Bonds, deposits and retentions refunded		–	(204)
(9,756)	Other		(4,023)	(3,840)
41,431	Net cash provided from (or used in) operating activities	G1-1	50,887	22,244
Cash flows from investing activities				
Receipts:				
–	Redemption of term deposits		9,000	34,000
1,034	Proceeds from sale of IPPE		1,728	1,197
Payments:				
–	Acquisition of term deposits		(10,000)	–
(47,230)	Payments for IPPE		(41,735)	(21,603)
–	Purchase of intangible assets		–	(3,771)
(46,196)	Net cash provided from (or used in) investing activities		(41,007)	9,823
Cash flows from financing activities				
Payments:				
–	Repayment of borrowings		(316)	(521)
–	Principal component of lease payments		(78)	(84)
–	Net cash flows from financing activities		(394)	(605)
(4,765)	Net change in cash and cash equivalents		9,486	31,462
6,546	Cash and cash equivalents at beginning of reporting period		38,008	6,546
1,781	Cash and cash equivalents at end of reporting period	C1-1	47,494	38,008
38,000	Investments on hand – end of year	C1-2	39,000	38,000
39,781	Total cash, cash equivalents and investments		86,494	76,008

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

Snowy Monaro Regional Council

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Snowy Monaro Regional Council

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A About Council and these financial statements

A1-1 Basis of preparation

These financial statements were authorised for issue by Snowy Monaro Regional Council ("the Council") on 24 November 2022. Council has the power to amend and reissue these financial statements in cases where critical information is received from public submissions or where the OLG directs Council to amend the financial statements.

The principal accounting policies adopted in the preparation of these consolidated financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

These general purpose financial statements have been prepared in accordance with Australian Accounting Standards and Australian Accounting Interpretations, the *Local Government Act 1993* (Act) and *Local Government (General) Regulation 2005* (Regulation), and the Local Government Code of Accounting Practice and Financial Reporting.

Council is a not for-profit entity.

The financial statements are presented in Australian dollars and are rounded to the nearest thousand dollars.

Certain comparative figures in the prior period have been reclassified in order to conform to changes in current year presentation.

Historical cost convention

These financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain infrastructure, property, plant and equipment.

Significant accounting estimates and judgements

The preparation of financial statements requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the Council's accounting policies.

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that may have a financial impact on the Council and that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions

Council makes estimates and assumptions concerning the future.

The resulting accounting estimates will, by definition, seldom equal the related actual results.

The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year include:

- (i) fair values of infrastructure, property, plant and equipment – refer Note C1-6
- (ii) landfill remediation provisions – refer Note C3-5
- (iii) employee benefit provisions – refer Note C3-4

Significant judgements in applying the Council's accounting policies

- i. Impairment of receivables – refer Note C1-4
- ii. Determination of whether performance obligations are sufficiently specific and whether the contract is within the scope of AASB 15 *Revenue from Contracts with Customers* and / or AASB 1058 *Income of Not-for-Profit Entities* – refer to Notes B2-2 – B2-4.
- iii. Determination of the lease term, discount rate (when not implicit in the lease) and whether an arrangement contains a lease – refer to Note C2-1.

Monies and other assets received by Council

The Consolidated Fund

In accordance with the provisions of Section 409(1) of the Local Government Act 1993 (NSW), all money and property received by Council is held in the Council's Consolidated Fund unless it is required to be held in the Council's Trust Fund.

Cash and other assets of the following activities have been included as part of the Consolidated Fund:

- General purpose operations

continued on next page ...

A1-1 Basis of preparation (continued)

- Water services
- Sewerage services
- Waste services
- Residential Aged Care

The Trust Fund

In accordance with the provisions of Section 411 of the *Local Government Act 1993 (NSW)* (as amended), a separate and distinct Trust Fund is maintained, to account for all money and property received by the Council in trust, which must be applied only for the purposes of, or in accordance with, the trusts relating to those monies.

Trust monies and property subject to Council's control have been included in these reports.

A separate statement of monies held in the Trust Fund is available for inspection at the Council office by any person free of charge.

Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of associated GST, unless the GST incurred is not recoverable from the Australian Taxation Office. In this case it is recognised as part of the cost of acquisition of the asset or as part of the expense.

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to the Australian Taxation Office is included with other receivables or payables in the Statement of Financial Position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities that are recoverable from, or payable to, the Australian Taxation Office are presented as operating cash flows.

Volunteer services

Council is supported in some of its functions by volunteers. Whilst the support from volunteers is essential to providing these functions, Council has not recognised the income from the receipt of these volunteer services for the following reasons:

- Community Facility Management (Section 355) – the fair value of these services cannot be reliably measured.
- Community Transport – services would not be 'purchased' if not provided voluntarily.

New accounting standards and interpretations issued but not yet effective

New accounting standards and interpretations issued but not yet effective

Certain new accounting standards and interpretations (ie. pronouncements) have been published by the Australian Accounting Standards Board that are not mandatory for the 30 June 2022 reporting period.

Council has elected not to apply any of these pronouncements in these financial statements before their operative dates.

As at the date of authorisation of these financial statements Council does not consider that any of these new (and still to be applied) standards and interpretations are likely to have a material impact on the Council's future financial statements, financial position, financial performance or cash flows.

New accounting standards released during the year

During the year Council adopted all accounting standards and interpretations (as issued by the Australian Accounting Standards Board) which were mandatorily effective from the first time at 30 June 2022. Council has reviewed the applicability of all new standards and interpretations and determined that none of these standards had a significant impact on reported position or performance.

COVID-19 Impact

The COVID-19 pandemic has impacted global, domestic and local economies as a result of this ongoing pandemic. However Council's operations and financial situation has not been significantly impacted for the 2021/22 financial year and Council has responded to the impact on the local economy by providing;

- Advertising for a buy local campaign
- Hardship Criteria for those who were impacted by Covid restrictions extended into 2021-2022 if they also received Covid payments from the Government.
- Rates harmonisation process was delayed until 2021-2022.

Snowy Monaro Regional Council | Notes to the Financial Statements 30 June 2022

B Financial Performance

B1 Functions or activities

B1-1 Functions or activities – income, expenses and assets

Income, expenses and assets have been directly attributed to the following functions or activities. Details of those functions or activities are provided in Note B1-2.

\$ '000	Income		Expenses		Operating result		Grants and contributions		Carrying amount of assets	
	2022	2021	2022	2021	2022	2021	2022	2021	2022	2021
Functions or activities										
Community	16,915	13,238	20,357	24,847	(3,442)	(11,609)	14,827	8,570	117,009	98,181
Economy	31,789	11,036	27,190	21,747	4,599	(10,711)	472	8,401	57,600	4,253
Environment	31,066	29,274	29,591	40,338	1,475	(11,064)	28,157	8,564	1,290,845	1,167,710
Leadership	29,722	29,373	11,063	11,073	18,659	18,300	9,411	7,476	52,887	45,708
Total functions and activities	109,492	82,921	88,201	98,005	21,291	(15,084)	52,867	33,011	1,518,341	1,315,852

B1-2 Components of functions or activities

Details relating to the Council's functions or activities as reported in B1-1 are as follows:

To deliver balanced planning across a complex set of needs for the Snowy Monaro region and the community, Council has aligned its Delivery Program and Operational Plan to the business planning principles of the quadruple bottom line: Community, Economy, Environment and Leadership.

These key themes are influenced by a range of factors, including state government legislation and regional priorities, as well as community conversations, the availability of resources and project affordability. Each theme is informed by outcomes and specific strategies to deliver them.

Community - Our communities are welcoming, inclusive and safe; our lifestyle needs are actively considered and planned for; and opportunities exist to enhance our health and social wellbeing.

- Our region's health and wellbeing needs will be met by providing quality health and well-being services that continually support the changing needs of our community, including community support and aged care services. Our recreation, sporting and leisure facilities will encourage our community to engage in active and healthy lifestyles, and our youth will be supported in reaching their full potential.
- Our region's diverse cultural identity will be preserved and celebrated for the richness it brings to our regional identity, and we will foster and support the arts, creative expression and spaces.
- We are committed to being a safe and caring community. We will develop, maintain and promote safe spaces and facilities that are accessible and inclusive, as well as actively foster and encourage positive social behaviours (including law and order).

Economy - We are a vibrant and prosperous community providing opportunities for growth and learning.

- We will attract diverse businesses and industries to the region, and will foster and support their adaptive, sustainable practices. We will capitalise on our proximity to ACT, Victoria and neighbouring NSW regions.
- We are committed to advocating for and promoting education and lifelong learning opportunities, together with providing access to spaces where people can connect and learn.
- We will acknowledge and celebrate the unique heritage and character of our region's towns and villages, and further promote our visitor accommodation and recreational infrastructure.

Environment - Our iconic natural environment and heritage are preserved and enhanced for future generations whilst balancing the needs for regional development and growth.

- We are committed to protecting and enhancing our existing natural environment, and ensuring our water, waste, sewer and stormwater management practices are contemporary, sustainable and efficient.
- We will ensure that plans for rural, urban and industrial development are sensitive to our region's natural environment and heritage. We will improve and maintain our publicly owned infrastructure and facilities, and advocate for a diverse range of housing and accommodation to suit the changing needs of our community.
- Our community will be connected through efficient transportation networks by ensuring our region's transportation corridors are improved and maintained. We are committed to ensuring our region has access to effective telecommunication infrastructure and services.

Leadership - We have contemporary civic leadership and governance that fosters trust and efficiency.

- We are committed to delivering holistic and integrated planning and decision making, and ensuring we implement sound governance practices to conduct Council business. We will advocate to, and work with, other levels of government, community and industry, and manage service delivery in an efficient and sustainable way.
- We will deliver public services and processes in a reliable and efficient way in response to our community's needs, and utilise sound fiscal management practices in pursuing and attracting other sources of revenue.
- Our community will be consulted and encouraged to engage in the development of plans, services and policies. We will ensure that residents have access to timely, relevant and accurate information on issues that affect them, so they feel empowered to participate in shaping the future of our region.

Snowy Monaro Regional Council | Notes to the Financial Statements 30 June 2022

B2 Sources of income

B2-1 Rates and annual charges

\$ '000	2022	2021
Ordinary rates		
Residential	10,050	8,856
Farmland	5,727	5,362
Business	1,634	2,431
Less: pensioner rebates	(313)	(367)
Rates levied to ratepayers	17,098	16,282
Pensioner rate subsidies received	205	198
Total ordinary rates	17,303	16,480
Annual charges		
<small>(pursuant to s.496, s.496A, s.496B, s.501 & s.611)</small>		
Domestic waste management services	3,402	3,245
Stormwater management services	15	15
Water supply services	2,853	2,657
Sewerage services	6,929	6,751
Waste management services (non-domestic)	2,120	2,044
Less: pensioner rebates	(232)	(190)
Liquid trade waste	110	104
Onsite sewerage system management	98	97
Pensioner subsidies received:		
– Water	58	8
– Sewerage	53	10
Total annual charges	15,406	14,741
Total rates and annual charges	32,709	31,221

Council has used 2019 year valuations provided by the NSW Valuer General in calculating its rates.

Accounting policy

Rates and annual charges are recognised as revenue at the beginning of the rating period to which they relate. Prepaid rates are recognised as a financial liability until the beginning of the rating period.

Pensioner rebates relate to reductions in rates and certain annual charges for eligible pensioners' place of residence in the local government council area that are not subsidised by the NSW Government.

Pensioner rate subsidies are received from the NSW Government to provide a contribution towards the pensioner rebates and are recognised within the underlying revenue item based on their substance.

Snowy Monaro Regional Council | Notes to the Financial Statements 30 June 2022

B2-2 User charges and fees

\$ '000	Timing	2022	2021
User charges			
Water supply services	1	4,717	5,298
Sewerage services	1	1,536	1,577
Waste management services (non-domestic)	2	669	917
Total user charges		6,922	7,792
Fees			
Waste disposal tipping fees	2	2,173	2,148
Aged care	1	1,145	966
Community services	1	384	400
Planning and building regulation	2	2,068	1,235
Cemeteries	2	321	288
RMS – road maintenance (not Council roads)	1	4,801	1,665
Saleyards	2	135	119
Swimming centres	2	102	148
Holiday park fees	2	133	162
Section 10.7 certificates (EP&A Act)	2	91	92
Community Facilities	2	29	32
Section 603 certificates	1	78	78
Sewer fees	2	70	63
Private works- s 67	1	60	44
Animal Control	2	29	25
Inspection Services	2	27	58
Water connection fees	2	4	14
Other	2	36	18
Total fees		11,686	7,555
Total other user charges and fees		11,686	7,555
Total user charges and fees		18,608	15,347
Timing of revenue recognition for user charges and fees			
User charges and fees recognised over time (1)		9,918	10,028
User charges and fees recognised at a point in time (2)		8,690	5,319
Total user charges and fees		18,608	15,347

Accounting policy

Revenue arising from user charges and fees is recognised when, or as, the performance obligation is completed and the customer receives the benefit of the goods / services being provided.

The performance obligation relates to the specific services which are provided to the customers and generally the payment terms are within 30 days of the provision of the service or in some cases such as caravan parks, the customer is required to pay on arrival or a deposit in advance. There is no material obligation for Council in relation to refunds or returns.

Where an upfront fee is charged such as joining fees for the swimming centre the fee is recognised on a straight-line basis over the expected life of the membership.

B2-3 Other revenues

\$ '000	Timing	2022	2021
Quarry sales	2	11	69
Insurance rebates	2	177	89
Sales - Landfill	2	154	158
Diesel rebate	2	155	230
Fines – parking	2	90	81
Insurance claims recoveries	2	181	152
Commissions and agency fees	2	71	85
Legal fees recovery – rates and charges (extra charges)	2	289	212
Sales – general	2	36	56
Reimbursement of expenses	2	–	61
Landfill legacy sites	2	1,965	–
Other	2	153	122
Total other revenue		3,282	1,315
Timing of revenue recognition for other revenue			
Other revenue recognised over time (1)		–	–
Other revenue recognised at a point in time (2)		3,282	1,315
Total other revenue		3,282	1,315

Accounting policy for other revenue

Where revenue is earned from the provision of specified goods / services under an enforceable contract, revenue is recognised when or as the the obligations are satisfied.

Statutory fees and fines are recognised as revenue when the service has been provided, the payment received or when the penalty has been applied, whichever occurs first.

Other revenue is recorded when the payment is due, the value of the payment is notified, or the payment is received, whichever occurs first.

Snowy Monaro Regional Council | Notes to the Financial Statements 30 June 2022

B2-4 Grants and contributions

\$ '000	Timing	Operating 2022	Operating 2021	Capital 2022	Capital 2021
General purpose grants and non-developer contributions (untied)					
General purpose (untied)					
Relating to current year					
Financial assistance – general component	2	3,712	3,339	–	–
Financial assistance – local roads component	2	1,498	1,384	–	–
Prepayment received in advance for subsequent year					
Financial assistance – general component	2	5,699	3,572	–	–
Financial assistance – local roads component	2	2,311	1,486	–	–
Amount recognised as income during current year		13,220	9,781	–	–
Special purpose grants and non-developer contributions (tied)					
Cash contributions					
Aged care	2	2,860	4,060	453	367
Bushfire and emergency services	2	225	609	–	–
Community care	1	1,593	2,026	–	–
Community transport	1	600	568	–	–
Economic development	1	241	18	36	75
Emergency Services Levy Subsidy	2	42	426	–	–
Employment and training programs	2	195	53	–	–
Heritage and cultural	1	30	44	–	–
Library	1	96	99	3,250	17
Noxious weeds	1	445	653	–	–
NSW rural fire services	1	512	470	2	254
Parks, sportsfields and reserves	1	–	–	972	179
Planning and building regulation	1	80	50	–	–
Recreation and culture	1	392	1	2,621	20
Saleyards	1	–	–	430	–
Storm/flood damage	2	5,569	–	–	–
Sewerage services	1	–	–	800	4,529
Street lighting	2	49	49	–	–
Stronger Communities Fund	1	–	–	–	908
Stronger Country Communities Fund	1	–	–	669	669
Transport (other roads and bridges funding)	1	953	171	11,195	877
Transport (roads to recovery)	1	550	1,744	–	–
Water supplies	1	–	90	–	35
Youth services	1	9	24	32	96
Other specific grants	1	316	4	209	2
Transport for NSW contributions (regional roads, block grant)	1	2,164	2,164	–	–
Other contributions	1	1	23	–	–
Boco Rock Community Fund	1	211	109	–	–
Total special purpose grants and non-developer contributions – cash		17,133	13,455	20,669	8,028
Non-cash contributions					
Roads and bridges	2	–	–	105	–
Water supplies (excl. section 64 contributions)	2	–	–	170	–
Total other contributions – non-cash		–	–	275	–
Total special purpose grants and non-developer contributions (tied)		17,133	13,455	20,944	8,028
Total grants and non-developer contributions		30,353	23,236	20,944	8,028

continued on next page ...

Snowy Monaro Regional Council | Notes to the Financial Statements 30 June 2022

B2-4 Grants and contributions (continued)

\$ '000	Timing	Operating 2022	Operating 2021	Capital 2022	Capital 2021
Comprising					
– Commonwealth funding		19,133	17,484	3,036	2,525
– State funding		10,935	5,609	17,633	5,498
– Other funding		285	143	275	5
		<u>30,353</u>	<u>23,236</u>	<u>20,944</u>	<u>8,028</u>

Developer contributions

\$ '000	Notes	Timing	Operating 2022	Operating 2021	Capital 2022	Capital 2021
Developer contributions:						
(s7.4 & s7.11 - EP&A Act, s64 of the LGA):						
Cash contributions						
S 7.11 – contributions towards amenities/services		2	–	–	454	362
S 64 – water supply contributions		2	–	–	554	739
S 64 – sewerage service contributions		2	–	–	562	646
Total developer contributions – cash			<u>–</u>	<u>–</u>	<u>1,570</u>	<u>1,747</u>
Total developer contributions			<u>–</u>	<u>–</u>	<u>1,570</u>	<u>1,747</u>
Total contributions			<u>–</u>	<u>–</u>	<u>1,570</u>	<u>1,747</u>
Total grants and contributions			<u>30,353</u>	<u>23,236</u>	<u>22,514</u>	<u>9,775</u>
Timing of revenue recognition for grants and contributions						
Grants and contributions recognised over time (1)			8,595	9,369	20,303	8,205
Grants and contributions recognised at a point in time (2)			21,758	13,867	2,211	1,570
Total grants and contributions			<u>30,353</u>	<u>23,236</u>	<u>22,514</u>	<u>9,775</u>

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B2-4 Grants and contributions (continued)

Unspent grants and contributions

Certain grants and contributions are obtained by Council on the condition they be spent in a specified manner or in a future period but which are not yet spent in accordance with those conditions are as follows:

\$ '000	Operating 2022	Operating 2021	Capital 2022	Capital 2021
Unspent funds at 1 July	3,691	4,484	20,932	14,867
Add: Funds recognised as revenue in the reporting year but not yet spent in accordance with the conditions	5,528	107	4,835	1,782
Add: Funds received and not recognised as revenue in the current year	–	1,512	14,644	7,078
Less: Funds recognised as revenue in previous years that have been spent during the reporting year	(1,997)	–	(403)	–
Less: Funds received in prior year but revenue recognised and funds spent in current year	–	(2,412)	(3,830)	(2,795)
Add: Funds not yet received for expenses incurred in the current year	–	–	(4,153)	–
Unspent funds at 30 June	7,222	3,691	32,025	20,932

Accounting policy

Grants and contributions – enforceable agreement with sufficiently specific performance obligations

Grant and contribution revenue from an agreement which is enforceable and contains sufficiently specific performance obligations is recognised as or when control of each performance obligations is transferred.

The performance obligations vary according to the agreement but include when services are rendered, or on completion of services. Payment terms vary depending on the terms of the grant, cash is received upfront for some grants and on the achievement of certain payment milestones for others.

Performance obligations may be satisfied either at a point in time or over time and this is reflected in the revenue recognition pattern. Point in time recognition occurs when the beneficiary obtains control of the goods / services at a single time (e.g. completion of the project when a report / outcome is provided), whereas over time recognition is where the control of the services is ongoing throughout the project (e.g. provision of community health services through the year).

Where control is transferred over time, generally the input methods being either costs or time incurred are deemed to be the most appropriate methods to reflect the transfer of benefit.

Capital grants

Capital grants received by Council under an enforceable contract for the acquisition or construction of infrastructure, property, plant and equipment to identified specifications which will be under Council's control on completion are recognised as revenue as and when the obligation to construct or purchase is completed.

For construction projects, this is generally as the construction progresses in accordance with costs incurred since this is deemed to be the most appropriate measure of the completeness of the construction project.

For acquisitions of assets, the revenue is recognised when the asset is acquired and controlled by the Council.

Developer contributions

Council has obligations to provide facilities from contribution revenues levied on developers under the provisions of sections 7.4, 7.11 and 7.12 of the *Environmental Planning and Assessment Act 1979* (EP&A Act).

While Council generally incorporates these amounts as part of a Development Consents Order, such developer contributions are only recognised as income upon receipt by Council, due to the possibility that individual development consents may not be acted upon by the applicant and, accordingly, would not be payable to Council.

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B2-4 Grants and contributions (continued)

Developer contributions may only be expended for the purposes for which the contributions were required, but Council may apply contributions according to the priorities established in work schedules for the contribution plan.

Other grants and contributions

Assets, including cash, received from other grants and contributions are recognised at fair value when the asset is received. Council considers whether there are any related liability or equity items associated with the asset which are recognised in accordance with the relevant accounting standard.

Once the assets and liabilities have been recognised then income is recognised for any remaining asset value at the time that the asset is received.

B2-5 Interest and investment revenue

\$ '000	2022	2021
Interest on financial assets measured at amortised cost		
– Overdue rates and annual charges (incl. special purpose rates)	270	167
– Cash and investments	766	1,016
Total interest and investment income (losses)	1,036	1,183

Accounting policy

Interest income is recognised using the effective interest rate at the date that interest is earned.

Dividends are recognised as income in the income statement when the shareholder's right to receive payment is established unless the dividend clearly represents a recovery of part of the cost of the investment.

B2-6 Other income

\$ '000	Notes	2022	2021
Rental income			
Other lease income			
Council Owned Properties		796	652
Leaseback fees - council vehicles		194	192
Total other lease income		990	844
Total rental income	C2-2	990	844
Total other income		990	844

Snowy Monaro Regional Council | Notes to the Financial Statements 30 June 2022

B3 Costs of providing services

B3-1 Employee benefits and on-costs

\$ '000	2022	2021
Salaries and wages	26,470	27,344
Employee termination costs (where material – other than vested leave paid)	–	111
Travel expenses	9	33
Employee leave entitlements (ELE)	2,920	2,079
ELE on-costs	216	116
Superannuation	2,681	2,557
Superannuation – defined benefit plans	126	171
Workers' compensation insurance	1,692	1,530
Payroll & fringe benefit tax	132	95
Training costs (other than salaries and wages)	221	137
Protective clothing	21	30
Vehicle allowance	172	238
Recruitment expenses	122	125
Other	31	18
Total employee costs	34,813	34,584
Less: capitalised costs	(1,631)	(1,159)
Total employee costs expended	33,182	33,425
Number of 'full-time equivalent' employees (FTE) at year end	325	339

Accounting policy

Employee benefit expense is recognised when the employee has provided services in accordance with their individual employment contract.

Retirement benefit obligations

All Council employees are entitled to benefits on retirement, disability or death in accordance with their employment contract. Council contributes to eligible employees defined benefit plan and defined contribution plan on behalf of its employees.

Superannuation plans

Contributions to defined contribution plans are recognised as an expense as they become payable. Prepaid contributions are recognised as an asset to the extent that a cash refund or a reduction in the future payments is available.

Council participates in a defined benefit plan under the Local Government Superannuation Scheme. However, sufficient information to account for the plan as a defined benefit is not available, and therefore Council accounts for its obligations to defined benefit plans on the same basis as its obligations to defined contribution plans, i.e. as an expense when it becomes payable – refer to E3-1 for more information.

Capitalised Costs

Council employees provide services to enable Council to deliver various activities to the community. Where an employee is participating in a construction project their employment cost and associated on-costs are capitalised into the total cost of delivering that project.

Snowy Monaro Regional Council | Notes to the Financial Statements 30 June 2022

B3-2 Materials and services

\$ '000	Notes	2022	2021
Raw materials and consumables		5,136	4,806
Contractors		19,424	14,183
Consultants		891	1,073
Audit Fees	F2-1	141	129
Councillor and Mayoral fees and associated expenses	F1-2	311	309
Advertising		131	153
Bank charges		98	103
Electricity and heating		1,700	1,695
Insurance		1,217	866
Postage & Freight		103	182
Printing and stationery		203	288
Street lighting		251	255
Telephone and communications		621	700
Valuation fees		111	109
Motor vehicle registration		162	164
Memberships and subscriptions – other		624	515
Software licences		866	1,273
Legal fees:			
– planning and development		79	222
– debt recovery		352	211
– other		81	49
Expenses from leases of low value assets		153	179
Total materials and services		32,655	27,464
Total materials and services		32,655	27,464

Accounting policy

Expenses are recorded on an accruals basis as Council receives the benefit from the goods or services.

B3-3 Borrowing costs

\$ '000	Notes	2022	2021
Interest on leases		3	5
Interest on loans		14	42
Discount adjustment relating to movement in provision for Remediation (Landfills)	C3-5	249	440
Total borrowing costs expensed		266	487

Accounting policy

Borrowing costs are recognised as an expense in accordance with the terms and conditions under the loan agreement.

Borrowing costs incurred for the construction of any qualifying asset are capitalised during the period of time that is required to complete and prepare the asset for its intended use or sale.

Interest on leases are recognised as the Council satisfies the payment of the lease instalment in accordance with the lease terms and agreement.

Remediation provisions are measured at the present value of management's best estimate of the expenditure required to settle the present obligation at the reporting date. The discount rate used to determine the present value reflects current market assessments of the time value of money and the risks specific to the liability. The increase in the provision due to the passage of time is recognised as a borrowing cost.

Snowy Monaro Regional Council | Notes to the Financial Statements 30 June 2022

B3-4 Depreciation, amortisation and impairment of non-financial assets

\$ '000	Notes	2022	2021
Depreciation and amortisation			
Plant and equipment		1,741	1,626
Office equipment		424	418
Furniture and fittings		117	117
Land improvements (depreciable)		29	28
Infrastructure:	C1-7		
– Buildings – non-specialised		1,461	1,625
– Buildings – specialised		1,160	1,812
– Other structures		255	403
– Roads		7,030	6,901
– Bridges		1,182	1,074
– Footpaths		337	335
– Stormwater drainage		288	288
– Water supply network		2,138	2,132
– Sewerage network		1,467	1,444
– Swimming pools		86	86
– Other open space/recreational assets		247	472
Right of use assets	C2-1	70	92
Other assets:			
– Library books		89	89
– Other		38	46
Reinstatement, rehabilitation and restoration assets:			
– Landfill assets	C3-5,C1-7	1,001	1,001
– Quarry assets	C3-5,C1-7	1	1
Intangible assets	C1-8	494	376
Total gross depreciation and amortisation costs		19,655	20,366
Total depreciation and amortisation costs		19,655	20,366
Impairment / revaluation decrement of IPPE			
Infrastructure:	C1-7		
– Roads		5,156	–
– Swimming pools		–	1,377
– Other open space/recreational assets		–	296
Total gross IPPE impairment / revaluation decrement costs		5,156	1,673
Amounts taken through revaluation reserve	C1-7	(5,156)	–
Total IPPE impairment / revaluation decrement costs charged to Income Statement		–	1,673
Total depreciation, amortisation and impairment for non-financial assets		19,655	22,039

Accounting policy

Depreciation and amortisation

Depreciation and amortisation are calculated using the straight line method to allocate their cost, net of their residual values, over estimated useful life. Useful life is included in Note C1-6 for IPPE assets.

Depreciation is capitalised where in-house assets have contributed to construction of new assets.

Impairment of non-financial assets

Council assets held at fair value that are not held primarily for their ability to generate net cash flow, and that are deemed to be specialised, are not tested for impairment since these assets are assessed on an annual basis to ensure that the carrying amount is not materially different from fair value and therefore an impairment loss would be captured during this assessment.

Intangible assets not yet available for use, are tested annually for impairment, or more frequently if events or changes in circumstances indicate that they might be impaired.

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Snowy Monaro Regional Council | Notes to the Financial Statements 30 June 2022

B3-4 Depreciation, amortisation and impairment of non-financial assets (continued)

Other non-financial assets that do not meet the criteria above are tested for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and value in use.

For the purposes of assessing impairment, assets are grouped at the lowest levels for which there are separately identifiable cash inflows that are largely independent of the cash inflows from other assets or groups of assets (cash-generating units).

Impairment losses for revalued assets are firstly offset against the amount in the revaluation surplus for the class of asset, with only the excess to be recognised in the Income Statement.

B3-5 Other expenses

\$ '000	Notes	2022	2021
Impairment of receivables			
Rates and annual charges		93	93
User charges and fees		16	303
Interest and investment income		2	7
Total impairment of receivables	C1-4	111	403
Other			
– NSW fire brigade levy		98	95
– NSW rural fire service levy		995	1,363
– NSW state emergency services		30	40
– Other contributions/levies		81	66
– SEWOL		38	36
– South east arts		20	10
– Tourism Snowy Mountains		15	95
– Boco rock community grants		–	352
– Community Bushfire Recovery		2	101
– Other		235	267
Landfill legacy sites		–	11,122
Total other		1,514	13,547
Total other expenses		1,625	13,950

Accounting policy

Other expenses are recorded on an accruals basis when Council has an obligation for the expenses.

Impairment expenses are recognised when identified - refer to Note C1-4

Snowy Monaro Regional Council | Notes to the Financial Statements 30 June 2022

B4 Gains or losses

B4-1 Gain or loss from disposal, replacement and de-recognition of assets

\$ '000	Notes	2022	2021
Gain (or loss) on disposal of property (excl. investment property)			
Proceeds from disposal – property		1,269	746
Less: carrying amount of property assets sold/written off		(786)	(397)
Gain (or loss) on disposal		483	349
Gain (or loss) on disposal of plant and equipment			
	C1-7		
Proceeds from disposal – plant and equipment		442	451
Less: carrying amount of plant and equipment assets sold/written off		(409)	(374)
Gain (or loss) on disposal		33	77
Gain (or loss) on disposal of infrastructure			
	C1-7		
Less: carrying amount of infrastructure assets sold/written off		(1,334)	(1,066)
Gain (or loss) on disposal		(1,334)	(1,066)
Gain (or loss) on disposal of investments			
	C1-2		
Proceeds from disposal/redemptions/maturities – investments		9,000	34,000
Less: carrying amount of investments sold/redeemed/matured		(9,000)	(34,000)
Gain (or loss) on disposal		–	–
Net gain (or loss) from disposal of assets		(818)	(640)

Accounting policy

Gains and losses on disposals are determined by comparing proceeds with carrying amount. The gain or loss on sale of an asset is determined when control of the asset has irrevocably passed to the buyer and the asset is de-recognised.

Snowy Monaro Regional Council | Notes to the Financial Statements 30 June 2022

B5 Performance against budget

B5-1 Material budget variations

Council's original budget was adopted by the Council on 28/06/2021 and is not required to be audited. The original projections on which the budget was based have been affected by a number of factors. These include state and federal government decisions, including new grant programs, changing economic activity, environmental factors, and by decisions made by Council.

While these General Purpose Financial Statements include the original budget adopted by Council, the Act requires Council to review its financial budget on a quarterly basis, so it is able to manage the variation between actuals and budget that invariably occur during the year.

Material variations of more than 10% between original budget and actual results or where the variance is considered material by nature are explained below.

Variation Key: **F** = Favourable budget variation, **U** = Unfavourable budget variation.

\$ '000	2022 Budget	2022 Actual	2022 ----- Variance -----	
Revenues				
Rates and annual charges	34,485	32,709	(1,776)	(5)% U
User charges and fees	14,387	18,608	4,221	29% F
Other revenues	447	3,282	2,835	634% F
This favourable variance is due to an adjustment to the Landfill remediation provision as part of the annual assessment of the provision. Subsequent information received during the 2021/22 financial year indicates the level of work required to remediate the landfills will not be as extensive as first thought.				
Operating grants and contributions	23,339	30,353	7,014	30% F
This favourable variance is partly due to the timing of recognition of grants received in prior years and recognised in this financial year. Natural Disaster funding and additional Financial Assistance Grant paid in advance, which were not originally budgetted for, has contributed to this favourable variance.				
Capital grants and contributions	27,223	22,514	(4,709)	(17)% U
The unfavourable variance is due to significant estimations of grants receivable for works including the Cooma Regional Sports Hub and scheduled work to be completed that was delayed due to natural disasters. The timing of recognising this income was impacted due to emergency works to be completed.				
Interest and investment revenue	1,380	1,036	(344)	(25)% U
This unfavourable variance is due to the low interest rate environment that resulted in returns on investment lower than originally predicted.				
Net gains from disposal of assets	1,034	-	(1,034)	(100)% U
This unfavourable variance is due to additional assets being disposed of for no value as part of the 2021/22 renewal program. This resulted in a net loss on disposal of assets.				
Other income	1,063	990	(73)	(7)% U
Expenses				
Employee benefits and on-costs	32,302	33,182	(880)	(3)% U
Materials and services	26,413	32,655	(6,242)	(24)% U
The unfavourable variance in Materials and Services is directly proportionate to the operating grants receivable. Additional funding allowed for additional works to be completed.				
Borrowing costs	134	266	(132)	(99)% U
The unfavourable variance is due to the finance costs associated with calculating the value of the landfill provision that was not captured in the original budget.				

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Snowy Monaro Regional Council | Notes to the Financial Statements 30 June 2022

B5-1 Material budget variations (continued)

\$ '000	2022 Budget	2022 Actual	2022 ----- Variance -----	
Depreciation, amortisation and impairment of non-financial assets	19,507	19,655	(148)	(1)% U
Other expenses	2,045	1,625	420	21% F
This favourable variance is due to more expenditure being incurred on 'Materials and Services' rather than expenditure classed as 'Other expenses'.				
Net losses from disposal of assets	-	818	(818)	∞ U
This variance is due to assets being disposed of for no value as part of the 2021/22 renewal program. This resulted in a net loss on disposal of assets.				

Statement of cash flows

Cash flows from operating activities	41,431	50,887	9,456	23% F
This favourable variance is primarily due to increased revenue in the form of grants received in the financial year.				
Cash flows from investing activities	(46,196)	(41,007)	5,189	(11)% F
This favourable variance is primarily due to lower than originally budgetted capital works program expenses.				
Cash flows from financing activities	-	(394)	(394)	∞ U

Snowy Monaro Regional Council | Notes to the Financial Statements 30 June 2022

C Financial position

C1 Assets we manage

C1-1 Cash and cash equivalents

\$ '000	2022	2021
Cash assets		
Cash on hand and at bank	2,410	208
Cash equivalent assets		
– Deposits at call	45,084	37,800
Total cash and cash equivalents	47,494	38,008

Reconciliation of cash and cash equivalents

Total cash and cash equivalents per Statement of Financial Position	47,494	38,008
Balance as per the Statement of Cash Flows	47,494	38,008

Accounting policy

For Statement of Cash Flow presentation purposes, cash and cash equivalents include: cash on hand; deposits held at call with financial institutions; other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value; and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities on the Statement of Financial Position.

C1-2 Financial investments

\$ '000	2022		2021	
	Current	Non-current	Current	Non-current
Debt securities at amortised cost				
Long term deposits	19,000	20,000	17,000	21,000
Total	19,000	20,000	17,000	21,000
Total financial investments	19,000	20,000	17,000	21,000
Total cash assets, cash equivalents and investments	66,494	20,000	55,008	21,000

Accounting policy

Financial instruments are recognised initially at the date that Council becomes party to the contractual provisions of the instrument.

On initial recognition, all financial instruments are measured at fair value plus transaction costs (except for instruments measured at fair value through profit or loss where transaction costs are expensed as incurred).

Financial assets

All recognised financial assets are subsequently measured in their entirety at either amortised cost or fair value, depending on the classification of the financial assets.

Classification

On initial recognition, Council classifies its financial assets into the following categories – those measured at:

- amortised cost
- fair value through profit and loss (FVTPL)
- fair value through other comprehensive income – equity instrument (FVOCI-equity)

Financial assets are not reclassified subsequent to their initial recognition.

continued on next page ...

C1-2 Financial investments (continued)

Amortised cost

Council's financial assets measured at amortised cost comprise trade and other receivables, term deposits and cash and cash equivalents in the Statement of Financial Position. Term deposits with an initial term of more than 3 months are classified as investments rather than cash and cash equivalents.

Subsequent to initial recognition, these assets are carried at amortised cost using the effective interest rate method less provision for impairment.

Interest income, impairment and gains or loss on de-recognition are recognised in profit or loss.

Financial assets through profit or loss

All financial assets not classified as measured at amortised cost or fair value through other comprehensive income as described above are measured at fair value through profit or loss.

Net gains or losses, including any interest or dividend income, are recognised in profit or loss.

Snowy Monaro Regional Council | Notes to the Financial Statements 30 June 2022

C1-3 Restricted and allocated cash, cash equivalents and investments

\$ '000	2022	2021
(a) Externally restricted cash, cash equivalents and investments		
Total cash, cash equivalents and investments	86,494	76,008
Less: Externally restricted cash, cash equivalents and investments	<u>(71,105)</u>	<u>(66,749)</u>
Cash, cash equivalents and investments not subject to external restrictions	15,389	9,259
External restrictions – included in liabilities		
External restrictions included in cash, cash equivalents and investments above comprise:		
Specific purpose unexpended grants – general fund	19,704	8,890
Specific purpose unexpended grants - stronger communities fund	<u>200</u>	<u>200</u>
External restrictions – included in liabilities	19,904	9,090
External restrictions – other		
External restrictions included in cash, cash equivalents and investments above comprise:		
Developer contributions – general	3,265	2,783
Developer contributions – water fund	4,179	3,591
Developer contributions – sewer fund	3,563	2,973
Specific purpose unexpended grants (recognised as revenue) – general fund	7,306	5,728
Specific purpose unexpended grants (recognised as revenue) – water fund	573	–
Water fund	21,948	22,041
Sewer fund	4,193	14,392
Domestic waste management	1,149	281
Snowy River Hostel accommodation bonds	1,519	1,169
Yallambee Lodge accomodation bonds	1,740	3,062
Crown land reserves	1,614	1,475
Boco rock community reserve	31	–
Kamoto-cooma friendship scholarship fund	45	44
Other	<u>76</u>	<u>120</u>
External restrictions – other	51,201	57,659
Total external restrictions	71,105	66,749

Cash, cash equivalents and investments subject to external restrictions are those which are only available for specific use by Council due to a restriction placed by legislation or third-party contractual agreement.

\$ '000	2022	2021
(b) Internal allocations		
Cash, cash equivalents and investments not subject to external restrictions	15,389	9,259
Less: Internally restricted cash, cash equivalents and investments	<u>(10,956)</u>	<u>(9,259)</u>
Unrestricted and unallocated cash, cash equivalents and investments	4,433	–
Internal allocations		
At 30 June, Council has internally allocated funds to the following:		
Plant and vehicle replacement	626	626
Employees leave entitlement	1,383	1,383
Deposits, retentions and bonds	1,366	677
Uncompleted works	810	303

continued on next page ...

Snowy Monaro Regional Council | Notes to the Financial Statements 30 June 2022

C1-3 Restricted and allocated cash, cash equivalents and investments (continued)

\$ '000	2022	2021
Waste management	2,719	2,483
Yallambee Lodge building/equipment replacement	271	–
Former Snowy River LGA	699	699
Former Cooma-Monaro LGA	–	–
Former Bombala LGA	1,692	1,718
Stronger communities fund Interest	1,390	1,370
Total internal allocations	10,956	9,259

Cash, cash equivalents and investments not subject to external restrictions may be internally allocated by resolution or policy of the elected Council.

\$ '000	2022	2021
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(c) Unrestricted and unallocated

Unrestricted and unallocated cash, cash equivalents and investments	4,433	–
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Snowy Monaro Regional Council | Notes to the Financial Statements 30 June 2022

C1-4 Receivables

\$ '000	2022		2021	
	Current	Non-current	Current	Non-current
Rates and annual charges	7,492	–	7,474	–
Interest and extra charges	650	–	743	–
User charges and fees	7,509	–	4,686	–
Accrued revenues				
– Interest on investments	325	–	383	–
– Other income accruals	765	–	102	–
Government grants and subsidies	4,213	–	1,632	–
Net GST receivable	814	–	261	–
Loans receivable	–	–	24	36
Total	21,768	–	15,305	36
Less: provision for impairment				
User charges and fees	(391)	–	(378)	–
Total provision for impairment – receivables	(391)	–	(378)	–
Total net receivables	21,377	–	14,927	36

\$ '000	2022	2021
Movement in provision for impairment of receivables		
Balance at the beginning of the year (calculated in accordance with AASB 9)	378	82
Amounts written off as uncollectible	(89)	(92)
Movement through provision	102	388
Balance at the end of the year	391	378

Accounting policy

Receivables are included in current assets, except for those with maturities greater than 12 months after the reporting date, which are classified as non-current assets.

Receivables are recognised initially at fair value, and subsequently measured at amortised cost, using the effective interest method, less provision for impairment. Receivables are generally due for settlement within 30 days.

Cash flows relating to short-term receivables are not discounted if the effect of discounting is immaterial.

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C1-4 Receivables (continued)

Impairment

Impairment of financial assets measured at amortised cost is recognised on an expected credit loss (ECL) basis.

When determining whether the credit risk of a financial asset has increased significantly since initial recognition, and when estimating ECL, the Council considers reasonable and supportable information that is relevant and available without undue cost or effort. This includes both quantitative and qualitative information and analysis based on Council's historical experience and informed credit assessment, and including forward-looking information.

When considering the ECL for rates debtors, Council takes into account that unpaid rates represent a charge against the rateable property that will be recovered when the property is next sold. For non-rates debtors, Council uses the presumption that an asset which is more than 30 days past due has seen a significant increase in credit risk.

The Council uses the presentation that a financial asset is in default when:

- the other party is unlikely to pay its credit obligations to the Council in full, without recourse by the Council to actions such as realising security (if any is held) or
- the financial assets (for non-rates debtors) are more than 90 days past due.

Credit losses are measured as the present value of the difference between the cash flows due to the entity in accordance with the contract, and the cash flows expected to be received. This is applied using a probability weighted approach.

On initial recognition of the asset, an estimate of the expected credit losses for the next 12 months is recognised. Where the asset has experienced significant increase in credit risk then the lifetime losses are estimated and recognised.

Council uses the simplified approach for trade receivables where the expected lifetime credit losses are recognised on day 1.

There has been no change in the estimation techniques or significant assumptions made during the current reporting period.

The Council writes off a trade receivable when there is information indicating that the debtor is in severe financial difficulty and there is no realistic prospect of recovery, e.g. when the debtor has been placed under liquidation or has entered into bankruptcy proceedings.

None of the receivables that have been written off are subject to enforcement activity.

Where the Council renegotiates the terms of receivables due from certain customers, the new expected cash flows are discounted at the original effective interest rate and any resulting difference to the carrying value is recognised in profit or loss.

Snowy Monaro Regional Council | Notes to the Financial Statements 30 June 2022

C1-5 Inventories

\$ '000	2022 Current	2022 Non-current	2021 Current	2021 Non-current
(i) Inventories at cost				
Real estate for resale	424	-	441	-
Stores and materials	1,862	-	1,927	-
Trading stock	27	-	29	-
Total inventories at cost	2,313	-	2,397	-
Total inventories	2,313	-	2,397	-

\$ '000	2022 Current	2022 Non-current	2021 Current	2021 Non-current
(a) Details for real estate development				
Residential	424	-	441	-
Total real estate for resale	424	-	441	-

(Valued at the lower of cost and net realisable value)

Represented by:

Acquisition costs	424	-	441	-
Total costs	424	-	441	-
Total real estate for resale	424	-	441	-

Movements:

Real estate assets at beginning of the year	441	-	441	-
- Purchases and other costs	(17)	-	-	-
Total real estate for resale	424	-	441	-

The following inventories and other assets, even though classified as current are not expected to be recovered in the next 12 months;

Accounting policy

Raw materials and stores, work in progress and finished goods

Raw materials and stores, work in progress and finished goods are stated at the lower of cost and net realisable value. Costs are assigned to individual items of inventory on the basis of weighted average costs. Costs of purchased inventory are determined after deducting rebates and discounts. Net realisable value is the estimated selling price in the ordinary course of business, less the estimated costs of completion, and the estimated costs necessary to make the sale.

Land held for resale

Land held for resale is stated at the lower of cost and net realisable value. Cost is assigned by specific identification and includes the cost of acquisition, and development and borrowing costs during development. When development is completed, borrowing costs and other holding charges are expensed as incurred.

Borrowing costs included in the cost of land held for resale are those costs that would have been avoided if the expenditure on the acquisition and development of the land had not been made. Borrowing costs incurred while active development is interrupted for extended periods are recognised as expenses.

Snowy Monaro Regional Council | Notes to the Financial Statements 30 June 2022

C1-6 Contract assets and Contract cost assets

\$ '000	2022 Current	2022 Non-current	2021 Current	2021 Non-current
Contract assets	4,153	-	-	-
Total contract assets and contract cost assets	4,153	-	-	-

(a) Contract assets

Work relating to infrastructure grants	4,153	-	-	-
Total contract assets	4,153	-	-	-

(b) Contract cost assets

Contract assets represents expenditure on capital projects relating to uncompleted milestones that was not yet claimable from the funding body. For example, the Jindabyne library final milestone was nearly complete as at 30 June 2022 and there was \$2.5m of expenditure relating to that final claim made in 2022/23.

Accounting policy

Contract assets

Contract assets represent Councils right to payment in exchange for goods or services the Council has transferred to a customer when that right is conditional on something other than the passage of time.

Contract assets arise when the amounts billed to customers are based on the achievement of various milestones established in the contract and therefore the amounts recognised as revenue in a given period do not necessarily coincide with the amounts billed to or certified by the customer. Once an invoice or payment claim is raised or the relevant milestone is reached, Council recognises a receivable.

Impairment of contract assets is assessed using the simplified expected credit loss model where lifetime credit losses are recognised on initial recognition.

Contract cost asset – costs to fulfil a contract

Where costs are incurred to fulfil a contract and these costs are outside the scope of another accounting standard, they are capitalised as contract cost assets if the following criteria are met:

- the costs relate directly to a contract
- the costs generate or enhance resources of Council that will be used to satisfy performance obligations in the future and
- the costs are expected to be recovered.

The capitalised costs are recognised in the Income statement on a systematic basis consistent with the timing of revenue recognition.

Refer to B3-4 for the accounting policy for impairment of contract cost assets.

Snowy Monaro Regional Council | Notes to the Financial Statements 30 June 2022

C1-7 Infrastructure, property, plant and equipment

By aggregated asset class	At 1 July 2021			Asset movements during the reporting period							At 30 June 2022		
	Gross carrying amount	Accumulated depreciation and impairment	Net carrying amount	Additions renewals ¹	Additions new assets	Carrying value of disposals	Depreciation expense	Impairment loss / revaluation decrements (recognised in equity)	WIP transfers	Revaluation increments/(decrements) to equity (ARR)	Gross carrying amount	Accumulated depreciation and impairment	Net carrying amount
\$ '000													
Capital work in progress	33,239	–	33,239	5,402	8,794	–	–	–	(1,433)	–	46,002	–	46,002
Plant and equipment	21,354	(8,439)	12,915	2,644	–	(409)	(1,741)	–	317	–	23,396	(9,670)	13,726
Office equipment	3,302	(2,646)	656	–	–	–	(424)	–	131	–	3,433	(3,070)	363
Furniture and fittings	1,206	(854)	352	–	–	–	(117)	–	–	–	1,207	(972)	235
Land:													
– Operational land	21,690	–	21,690	46	–	(803)	–	–	–	2,416	23,349	–	23,349
– Community land	25,734	–	25,734	–	–	–	–	–	–	4,842	30,576	–	30,576
Land improvements – depreciable	1,974	(186)	1,788	–	–	–	(29)	–	–	–	1,973	(214)	1,759
Infrastructure:													
– Buildings – non-specialised	61,376	(37,845)	23,531	43	–	–	(1,461)	–	56	2,558	68,569	(43,842)	24,727
– Buildings – specialised	51,848	(38,118)	13,730	1,375	462	(40)	(1,160)	–	2	1,605	59,769	(43,795)	15,974
– Other structures	9,681	(3,257)	6,424	13	1,111	–	(255)	–	7	1,175	12,423	(3,948)	8,475
– Roads	519,882	(168,372)	351,510	290	226	(565)	(7,030)	(5,156)	426	26,512	559,766	(193,553)	366,213
– Bridges	124,504	(51,092)	73,412	95	–	(493)	(1,182)	–	151	5,535	133,075	(55,557)	77,518
– Footpaths	14,488	(6,427)	8,061	18	3	–	(337)	–	–	595	15,623	(7,283)	8,340
– Bulk earthworks (non-depreciable)	441,391	–	441,391	–	43	(238)	–	–	–	33,925	475,121	–	475,121
– Stormwater drainage	28,325	(8,712)	19,613	–	–	–	(288)	–	–	1,486	30,503	(9,692)	20,811
– Water supply network	211,553	(120,454)	91,099	1,749	170	–	(2,138)	–	–	74,753	332,769	(167,136)	165,633
– Sewerage network	145,791	(76,151)	69,640	15,704	–	–	(1,467)	–	228	13,502	179,042	(81,435)	97,607
– Swimming pools	4,169	(1,714)	2,455	49	–	–	(86)	–	–	279	4,705	(2,008)	2,697
– Other open space/recreational assets	6,152	(2,237)	3,915	117	382	–	(247)	–	–	743	7,686	(2,776)	4,910
Other assets:													
– Library books	924	(591)	333	–	54	–	(89)	–	115	–	1,094	(681)	413
– Other	4,439	(2,035)	2,404	–	–	–	(38)	–	–	–	4,439	(2,073)	2,366
Reinstatement, rehabilitation and restoration assets (refer Note C3-5):													
– Landfill assets	18,943	(4,790)	14,153	–	–	–	(1,001)	–	–	–	18,942	(5,790)	13,152
– Quarry assets	38	(7)	31	–	–	–	(1)	–	–	–	38	(8)	30
Total infrastructure, property, plant and equipment	1,752,003	(533,927)	1,218,076	27,545	11,245	(2,548)	(19,091)	(5,156)	–	169,926	2,033,500	(633,503)	1,399,997

(1) Renewals are defined as the replacement of existing assets (as opposed to the acquisition of new assets).

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Snowy Monaro Regional Council | Notes to the Financial Statements 30 June 2022

C1-7 Infrastructure, property, plant and equipment (continued)

By aggregated asset class	At 1 July 2020			Asset movements during the reporting period								At 30 June 2021		
	Gross carrying amount	Accumulated depreciation and impairment	Net carrying amount	Additions renewals ⁽¹⁾	Additions new assets	Carrying value of disposals	Depreciation expense	Impairment loss / revaluation decrements (recognised in P/L)	WIP transfers	Adjustments and transfers	Revaluation increments/(decrements) to equity (ARR)	Gross carrying amount	Accumulated depreciation and impairment	Net carrying amount
\$ '000														
Capital work in progress	21,575	–	21,575	19,010	–	–	–	–	(7,346)	–	–	33,239	–	33,239
Plant and equipment	24,482	(11,604)	12,878	–	1,923	(374)	(1,626)	–	114	–	–	21,354	(8,439)	12,915
Office equipment	4,251	(3,177)	1,074	–	–	–	(418)	–	–	–	–	3,302	(2,646)	656
Furniture and fittings	1,206	(737)	469	–	–	–	(117)	–	–	–	–	1,206	(854)	352
Land:														
– Operational land	20,730	–	20,730	–	175	(397)	–	–	–	1,181	–	21,690	–	21,690
– Community land	24,231	–	24,231	–	–	–	–	–	–	(1,181)	2,685	25,734	–	25,734
Land improvements – depreciable	1,895	(158)	1,737	13	–	–	(28)	–	66	–	–	1,974	(186)	1,788
Infrastructure:														
– Buildings – non-specialised	60,655	(36,371)	24,284	555	–	(55)	(1,625)	–	373	–	–	61,376	(37,845)	23,531
– Buildings – specialised	59,967	(42,685)	17,282	331	–	(194)	(1,812)	–	571	(2,448)	–	51,848	(38,118)	13,730
– Other structures	10,327	(4,933)	5,394	22	–	–	(403)	–	303	626	482	9,681	(3,257)	6,424
– Roads	517,761	(161,683)	356,078	2,755	–	(502)	(6,901)	–	79	–	–	519,882	(168,372)	351,510
– Bridges	123,662	(50,018)	73,644	784	–	–	(1,074)	–	57	–	–	124,504	(51,092)	73,412
– Footpaths	14,407	(6,091)	8,316	41	–	–	(335)	–	39	–	–	14,488	(6,427)	8,061
– Bulk earthworks (non-depreciable)	441,706	–	441,706	–	–	(316)	–	–	–	–	–	441,391	–	441,391
– Stormwater drainage	28,325	(8,423)	19,902	–	–	–	(288)	–	–	–	–	28,325	(8,712)	19,613
– Water supply network	208,131	(117,224)	90,907	74	–	–	(2,132)	–	1,420	–	830	211,553	(120,454)	91,099
– Sewerage network	144,460	(74,012)	70,448	3	–	–	(1,444)	–	–	–	635	145,791	(76,151)	69,640
– Swimming pools	3,557	(1,318)	2,239	–	–	–	(86)	(1,377)	–	1,679	–	4,169	(1,714)	2,455
– Other open space/recreational assets	7,974	(3,674)	4,300	97	–	–	(472)	(296)	143	143	–	6,152	(2,237)	3,915
Other assets:														
– Library books	1,644	(1,223)	421	–	–	–	(89)	–	–	–	–	924	(591)	333
– Other	4,570	(2,120)	2,450	–	–	–	(46)	–	–	–	–	4,439	(2,035)	2,404
Reinstatement, rehabilitation and restoration assets (refer Note C3-5):														
– Tip assets	18,941	(3,788)	15,153	–	–	–	(1,001)	–	–	–	–	18,943	(4,790)	14,153
– Quarry assets	38	(7)	31	–	–	–	(1)	–	–	–	–	38	(7)	31
Total infrastructure, property, plant and equipment	1,744,495	(529,246)	1,215,249	23,685	2,098	(1,838)	(19,898)	(1,673)	(4,181)	–	4,632	1,752,003	(533,927)	1,218,076

(1) Renewals are defined as the replacement of existing assets (as opposed to the acquisition of new assets).

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C1-7 Infrastructure, property, plant and equipment (continued)

Accounting policy

Infrastructure, property, plant and equipment are held at fair value. Independent comprehensive valuations are performed at least every five years, however the carrying amount of assets is assessed by Council at each reporting date to confirm that it is not materially different from current fair value.

All classes of infrastructure assets that are not undergoing a comprehensive revaluation will be indexed. The indexation rates are sourced from the Australian Bureau of Statistics, Road & Bridge Construction NSW current year index.

The purpose of this change in accounting policy is to better comply with AASB 116 by ensuring the fair value of infrastructure assets are kept up to date.

Water and sewerage network assets are indexed at each reporting period in accordance with the Rates Reference Manual issued by Department of Industry (DoI) – Water.

Increases in the carrying amounts arising on revaluation are added to the revaluation reserve. To the extent that the increase reverses a decrease previously recognising profit or loss relating to that asset class, the increase is first recognised as profit or loss. Decreases that reverse previous increases of assets in the same class are first charged against revaluation reserves directly in equity to the extent of the remaining reserve attributable to the class; all other decreases are charged to the Income Statement.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to Council, and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the Income Statement during the reporting period in which they are incurred.

When infrastructure, property, plant and equipment are acquired by Council at significantly below fair value, the assets are initially recognised at their fair value at acquisition date.

Land is not depreciated. Depreciation on other assets is calculated using the straight-line method to allocate their cost, net of their residual values, over their estimated useful lives as follows:

Plant and equipment	Years	Other equipment	Years
Office equipment	3 to 10	Playground equipment	3 to 15
Office furniture	5 to 30	Benches, seats etc.	5 to 15
Computer equipment	2 to 10		
Vehicles	2 to 8	Buildings	
Heavy plant/road making equipment	5 to 20	Buildings: masonry	50 to 100
Other plant and equipment	5 to 33	Buildings: other	10 to 100
Water and sewer assets		Stormwater assets	
Water Supply Structures	25 to 100	Pipes	70 to 100
Wastewater Structures	40 to 70	Pits	50 to 80
Reticulation pipes: PVC	80	Culverts	60 to 80
Reticulation pipes: other	80	Other	30 to 100
Pumps and telemetry	15 to 20		
Transportation assets		Other infrastructure assets	
Sealed roads: surface	10 to 20	Bulk earthworks	Infinite
Sealed roads: structure	40 to 100	Swimming pools	5 to 100
Unsealed roads	10 to 50	Other open space/recreational assets	5 to 100
Bridge: concrete	80 to 120		
Bridge: other	50 to 120		
Road pavements	40 to 80		
Kerb, gutter and footpaths	50 to 75		

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at each reporting date.

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C1-7 Infrastructure, property, plant and equipment (continued)

Land under roads

Land under roads is land under roadways and road reserves including land under footpaths, nature strips and median strips.

Council has elected not to recognise land under roads acquired before 1 July 2008. Land under roads acquired after 1 July 2008 is recognised in accordance with the IPPE accounting policy.

Crown reserves

Crown reserves under Council's care and control are recognised as assets of the Council. While ownership of the reserves remains with the Crown, Council retains operational control of the reserves and is responsible for their maintenance and use in accordance with the specific purposes to which the reserves are dedicated.

Improvements on Crown reserves are also recorded as assets, while maintenance costs incurred by Council and revenues relating to the reserves are recognised within Council's Income Statement.

Rural Fire Service assets

Under Section 119 of the *Rural Fire Services Act 1997 (NSW)*, "all firefighting equipment purchased, or constructed wholly or from money to the credit of the Fund, is to be vested in the council of the area for, or on behalf of, which the firefighting equipment has been purchased or constructed".

Notwithstanding the above, Council has determined that it does not control Rural Fire Service plant and vehicles, in accordance with SAC 4, AASB 10, and the Framework for the Preparation of Financial Statements. Council therefore does not recognise these assets.

Infrastructure, property, plant and equipment – current year impairments

\$ '000	2022	2021
Impairment losses recognised direct to equity (ARR):		
– Storm damage to road network	5,156	–
Total impairment losses	5,156	–

Council has recognised an impairment to its road network relating to storm damage suffered during the February 2022 flood event. The impairment being recognised is \$5.156m. This is the estimated cost of fixing the damage, which at reporting date, was being assessed by Transport NSW under the Natural Disaster Recovery program.

C1-8 Intangible assets

Intangible assets are as follows:

\$ '000	2022	2021
Intangible Assets		
Opening values at 1 July		
Gross book value	4,121	350
Accumulated amortisation	(376)	–
Net book value – opening balance	3,745	350
Movements for the year		
Purchases	–	590
Development costs	–	3,181
Amortisation charges	(494)	(376)
Closing values at 30 June		
Gross book value	4,121	4,121
Accumulated amortisation	(870)	(376)
Total – net book value	3,251	3,745

Accounting policy

Software development costs

Software development costs include only those costs directly attributable to the development phase (including external direct costs of materials and services, direct payroll, and payroll-related costs of employees' time spent on the project) and are only recognised following completion of technical feasibility, and where Council has an intention and ability to use the asset. Amortisation is calculated on a straight-line basis over periods generally ranging from three to ten years.

Residential Aged Care - bed licences

Council owns and operates two Residential Aged Care facilities. Bed licences are granted by the Commonwealth Department of Health & Ageing. From 1 July 2024, the Australian Government will abolish bed licences in response to the recommendations of the Final Report of the Royal Commission into Aged Care Quality and Safety (Royal Commission). As a result, the licenses are being amortised over their remaining useful life.

The licences issued by the Department of Health & Ageing are issued for no consideration and are recognised by Council at fair value, if and only if, it is probable that the future economic benefits attributable to the bed licences will flow to Council and the fair value of bed licences can be measured reliably.

C1-9 Other

Other assets

\$ '000	2022		2021	
	Current	Non-current	Current	Non-current
Prepayments	703	–	560	–
Total other assets	703	–	560	–

C2 Leasing activities

C2-1 Council as a lessee

Council has leases over Office and IT equipment. Information relating to the leases in place and associated balances and transactions is provided below.

Terms and conditions of leases

Office and IT equipment

Leases for office and IT equipment are generally for low value assets, except for significant items such as servers. The leases are for between 1 and 5 years and the payments are fixed.

Extension Options

Included in the leases for office and IT equipment are extension options to provide flexibility and certainty to Council operations and reduce costs. The extension options are at Council's discretion and have not been included in the lease liabilities.

(a) Right of use assets

\$ '000	IT Equipment
2022	
Opening balance at 1 July	103
Additions to right-of-use assets	20
Depreciation charge	(70)
Balance at 30 June	53
2021	
Opening balance at 1 July	62
Depreciation charge	(92)
Other movement	133
Balance at 30 June	103

continued on next page ...

Snowy Monaro Regional Council | Notes to the Financial Statements 30 June 2022

C2-1 Council as a lessee (continued)

(b) Lease liabilities

\$ '000	2022 Current	2022 Non-current	2021 Current	2021 Non-current
Lease liabilities	23	33	76	38

(c) (i) The maturity analysis

The maturity analysis of lease liabilities based on contractual undiscounted cash flows is shown in the table below:

\$ '000	< 1 year	1 – 5 years	> 5 years	Total	Total per Statement of Financial Position
2022					
Cash flows	81	28	–	109	56
2021					
Cash flows	76	38	–	114	114

(d) Income Statement

The amounts recognised in the Income Statement relating to leases where Council is a lessee are shown below:

\$ '000	2022	2021
Interest on lease liabilities	3	5
Depreciation of right of use assets	70	92
Expenses relating to low-value leases	153	179
	226	276

continued on next page ...

C2-1 Council as a lessee (continued)

(e) Statement of Cash Flows

\$ '000	2022	2021
Total cash outflow for leases	80	94
	80	94

Accounting policy

At inception of a contract, Council assesses whether a lease exists – i.e. does the contract convey the right to control the use of an identified asset for a period of time in exchange for consideration

Council has elected not to separate non-lease components from lease components for any class of asset and has accounted for payments as a single component.

At the lease commencement, Council recognises a right-of-use asset and associated lease liability for the lease term. The lease term includes extension periods where Council believes it is reasonably certain that the option will be exercised.

The right-of-use asset is measured using the cost model where cost on initial recognition comprises: the lease liability, initial direct costs, prepaid lease payments, estimated cost of removal and restoration, less any lease incentives received. The right-of-use asset is depreciated over the lease term on a straight-line basis and assessed for impairment in accordance with the impairment of asset accounting policy.

The lease liability is initially recognised at the present value of the remaining lease payments at the commencement of the lease. The discount rate is the rate implicit in the lease, however where this cannot be readily determined then the Council's incremental borrowing rate for a similar term with similar security is used.

Subsequent to initial recognition, the lease liability is measured at amortised cost using the effective interest rate method. The lease liability is re-measured when there is a lease modification, or change in estimate of the lease term or index upon which the lease payments are based (e.g. CPI).

Where the lease liability is re-measured, the right-of-use asset is adjusted to reflect the re-measurement.

Exceptions to lease accounting

Council has applied the exceptions to lease accounting for both short-term leases (i.e. leases with a term of less than or equal to 12 months) and leases of low-value assets. Council recognises the payments associated with these leases as an expense on a straight-line basis over the lease term.

Leases at significantly below market value / Concessionary leases

Council has elected to measure the right of use asset arising from the concessionary leases at cost which is based on the associated lease liability at initial recognition.

C2-2 Council as a lessor

Operating leases

Council leases out a number of Council owned properties. These leases have been classified as operating leases for financial reporting purposes and the assets are included as IPP&E (refer in this note part (v) below) in the Statement of Financial Position.

The amounts recognised in the Income Statement relating to operating leases where Council is a lessor are shown below:

\$ '000	2022	2021
---------	------	------

The amounts recognised in the Income Statement relating to operating leases where Council is a lessor are shown below

Lease income (excluding variable lease payments not dependent on an index or rate)	990	844
Total income relating to operating leases for Council assets	990	844

(iii) Maturity analysis of undiscounted lease payments to be received after reporting date for all operating leases:

Maturity analysis of future lease income receivable showing the undiscounted lease payments to be received after reporting date for operating leases:

< 1 year	628	505
1–2 years	555	469
2–3 years	221	427
3–4 years	99	156
4–5 years	95	46
> 5 years	326	311
Total undiscounted lease payments to be received	1,924	1,914

Accounting policy

When Council is a lessor, the lease is classified as either an operating or finance lease at inception date, based on whether substantially all of the risks and rewards incidental to ownership of the asset have been transferred to the lessee. If the risks and rewards have been transferred then the lease is classified as a finance lease, otherwise it is an operating lease.

When Council has a sub-lease over an asset and is the intermediate lessor then the head lease and sub-lease are accounted for separately. The classification of the sub-lease is based on the right-of-use asset which arises from the head lease rather than the useful life of the underlying asset.

If the lease contains lease and non-lease components, the non-lease components are accounted for in accordance with AASB 15 *Revenue from Contracts with Customers*.

The lease income is recognised on a straight-line basis over the lease term for an operating lease and as finance income using amortised cost basis for finance leases.

Snowy Monaro Regional Council | Notes to the Financial Statements 30 June 2022

C3 Liabilities of Council

C3-1 Payables

\$ '000	2022		2021	2021
	Current	Non-current	Current	Non-current
Goods and services – operating expenditure	2,951	–	1,202	–
Prepaid rates and user charges	1,530	–	1,323	–
Other	609	–	254	–
Accrued expenses:				
– Borrowings	–	–	1	–
– Salaries and wages	484	–	370	–
– Other expenditure accruals	6,914	–	790	–
Performance Bonds, Deposits and Retentions:				
- Security bonds, deposits and retentions	1,366	–	1,354	–
- Residential Aged Care accommodation bonds	3,259	–	4,231	–
Advances	14	–	42	–
Total payables	17,127	–	9,567	–

Accounting policy

Council measures all financial liabilities initially at fair value less transaction costs, subsequently financial liabilities are measured at amortised cost using the effective interest rate method.

Payables

Payables represent liabilities for goods and services provided to Council prior to the end of reporting period that are unpaid. The amounts are unsecured and are usually paid within 30 days of recognition.

Performance Bonds, Deposits & Retentions

Residential aged care accommodation bonds become payable by Council on departure by the resident. As Council does not have an unconditional right to defer the refund for 12 months the accommodation bond is disclosed as a current liability.

C3-2 Contract Liabilities

\$ '000	Notes	2022		2021	2021
		Current	Non-current	Current	Non-current
Grants and contributions received in advance:					
Unexpended capital grants (to construct Council controlled assets)	(i)	19,904	–	9,090	–
Total grants received in advance		19,904	–	9,090	–
Total contract liabilities		19,904	–	9,090	–

Notes

(i) Council has received funding to construct infrastructure assets. The funds received are under an enforceable contract which require Council to construct an identified asset which will be under Council's control on completion. The revenue is recognised as Council constructs the asset and the contract liability reflects the funding received which cannot yet be recognised as revenue. The revenue is expected to be recognised in the next 12 months.

(ii) The contract liability relates to grants received prior to the revenue recognition criteria in AASB 15 being satisfied since the performance obligations are ongoing.

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Snowy Monaro Regional Council | Notes to the Financial Statements 30 June 2022

C3-2 Contract Liabilities (continued)

Revenue recognised that was included in the contract liability balance at the beginning of the period

\$ '000	2022	2021
Grants and contributions received in advance:		
Capital grants (to construct Council controlled assets)	3,460	2,251
Total revenue recognised that was included in the contract liability balance at the beginning of the period	3,460	2,251

Accounting policy

Contract liabilities are recorded when consideration is received from a customer / fund provider prior to Council transferring a good or service to the customer, Council records the funds which exceed revenue recognised as a contract liability.

C3-3 Borrowings

\$ '000	2022		2021	
	Current	Non-current	Current	Non-current
Loans – secured	27	12	297	58
Total borrowings	27	12	297	58

Current borrowings not anticipated to be settled within the next twelve months

No borrowings, even though classified as current, are not expected to be settled in the next 12 months.

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Snowy Monaro Regional Council | Notes to the Financial Statements 30 June 2022

C3-3 Borrowings (continued)

(a) Changes in liabilities arising from financing activities

\$ '000	2021		2022
	Opening Balance	Cash flows	Closing balance
Loans – secured	355	(316)	39
Lease liability (Note C2-1b)	114	(58)	56
Total liabilities from financing activities	469	(374)	95

\$ '000	2020		2021
	Opening Balance	Cash flows	Closing balance
Loans – secured	876	(521)	355
Lease liability (Note C2-1b)	65	49	114
Total liabilities from financing activities	941	(472)	469

continued on next page ...

Snowy Monaro Regional Council | Notes to the Financial Statements 30 June 2022

C3-3 Borrowings (continued)

(b) Financing arrangements

\$ '000	2022	2021
Total facilities		
Credit cards/purchase cards	115	107
Total financing arrangements	115	107
Drawn facilities		
– Credit cards/purchase cards	29	29
Total drawn financing arrangements	29	29
Undrawn facilities		
– Credit cards/purchase cards	86	78
Total undrawn financing arrangements	86	78

Additional financing arrangements information

Breaches and defaults

During the current and prior year, there were no defaults or breaches on any of the loans.

Security over loans and bank overdrafts

Loans and overdrafts are secured over future cash flows of Council

Accounting policy

Council measures all financial liabilities initially at fair value less transaction costs, subsequently financial liabilities are measured at amortised cost using the effective interest rate method.

Fees paid on the establishment of loan facilities are recognised as transaction costs of the loan to the extent that it is probable that some or all of the facility will be drawn down.

Borrowings are removed from the Statement of Financial Position when the obligation specified in the contract is discharged, cancelled or expired. The difference between the carrying amount of a financial liability that has been extinguished or transferred to another party and the consideration paid, including any non-cash assets transferred or liabilities assumed, is recognised in other income or borrowing costs.

Snowy Monaro Regional Council | Notes to the Financial Statements 30 June 2022

C3-4 Employee benefit provisions

\$ '000	2022		2021	2021
	Current	Non-current	Current	Non-current
Annual leave	2,563	-	2,480	-
Long service leave	3,091	-	3,258	-
Other leave – TIL and flex	406	-	393	-
ELE on-costs	940	-	724	-
Total employee benefit provisions	7,000	-	6,855	-

Current employee benefit provisions not anticipated to be settled within the next twelve months

\$ '000	2022	2021
The following provisions, even though classified as current, are not expected to be settled in the next 12 months.		
Provisions – employees benefits	3,053	3,788
	3,053	3,788

Accounting policy

Employee benefit provisions are presented as current liabilities in the Statement of Financial Position if Council does not have an unconditional right to defer settlement for at least 12 months after the reporting date, regardless of when the actual settlement is expected to occur and therefore all annual leave and vested long service leave (or that which vests within 12 months) is presented as current.

Short-term obligations

Liabilities for wages and salaries (including non-monetary benefits, annual leave and accumulating sick leave expected to be wholly settled within 12 months after the end of the period in which the employees render the related service) are recognised in respect of employees' services up to the end of the reporting period and are measured at the amounts expected to be paid when the liabilities are settled. The liability for annual leave and accumulating sick leave is recognised in the provision for employee benefits. All other short-term employee benefit obligations are presented as payables.

Other long-term employee benefit obligations

The liability for long-service leave and annual leave that is not expected to be wholly settled within 12 months after the end of the period in which the employees render the related service is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the end of the reporting period using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures, and periods of service. Expected future payments are discounted using market yields at the end of the reporting period on national government bonds with terms to maturity and currency that match, as closely as possible, the estimated future cash outflows.

On-costs

The employee benefit provisions include the aggregate on-cost liabilities that will arise when payment of current employee benefits is made in future periods.

These amounts include superannuation, payroll tax and workers compensation expenses which will be payable upon the future payment of certain leave liabilities which employees are entitled to at the reporting period.

Snowy Monaro Regional Council | Notes to the Financial Statements 30 June 2022

C3-5 Provisions

\$ '000	2022		2021	2021
	Current	Non-Current	Current	Non-Current
Other provisions				
Asset remediation/restoration (future works)	–	29,390	–	31,107
Total provisions	–	29,390	–	31,107

Current provisions not anticipated to be settled within the next twelve months

The following provisions, even though classified as current, are not expected to be settled in the next 12 months.

Description of and movements in provisions

\$ '000	Other provisions	
	Asset remediation	Total
2022		
At beginning of year	31,107	31,107
Unwinding of discount	249	249
Remeasurement effects	(1,966)	(1,966)
Total other provisions at end of year	29,390	29,390
2021		
At beginning of year	19,545	19,545
Changes to provision:		
– Additional provisions	11,122	11,122
Unwinding of discount	440	440
Total other provisions at end of year	31,107	31,107

Accounting policy

Provisions are recognised when Council has a present legal or constructive obligation as a result of past events, it is probable that an outflow of resources will be required to settle the obligation, and the amount has been reliably estimated.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

Provisions are measured at the present value of management's best estimate of the expenditure required to settle the present obligation at the reporting date. The discount rate used to determine the present value reflects current market assessments of the time value of money and the risks specific to the liability. The increase in the provision due to the passage of time is recognised as a borrowing cost.

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C3-5 Provisions (continued)

Asset remediation – tips and quarries

Restoration

Close-down and restoration costs include the dismantling and demolition of infrastructure, and the removal of residual materials and remediation of disturbed areas. Estimated close-down and restoration costs are provided for in the accounting period when the obligation arising from the related disturbance occurs, whether this occurs during the development or during the operation phase, based on the net present value of estimated future costs.

Provisions for close-down and restoration costs do not include any additional obligations which are expected to arise from future disturbance. The costs are estimated on the basis of a closure plan. The cost estimates are calculated annually during the life of the operation to reflect known developments, e.g. updated cost estimates and revisions to the estimated lives of operations, and are subject to formal review at regular intervals.

Rehabilitation

Where rehabilitation is conducted systematically over the life of the operation, rather than at the time of closure, provision is made for the estimated outstanding continuous rehabilitation work at each reporting date, and the cost is charged to the Income Statement. Provision is made for the estimated present value of the costs of environmental clean-up obligations outstanding at the reporting date.

Remediation procedures generally commence soon after the time the damage, remediation process, and estimated remediation costs become known, but may continue for many years depending on the nature of the disturbance and the remediation techniques.

As noted above, the ultimate cost of environmental remediation is uncertain and cost estimates can vary in response to many factors, including changes to the relevant legal requirements, the emergence of new restoration techniques, or experience at other locations. The expected timing of expenditure can also change, for example in response to changes in quarry reserves or production rates. As a result, there could be significant adjustments to the provision for close down and restoration and environmental clean-up, which would affect future financial results.

Other movements in the provisions for close-down and restoration costs, including those resulting from new disturbance, updated cost estimates, changes to the estimated lives of operations, and revisions to discount rates, are capitalised within property, plant and equipment. These costs are then depreciated over the lives of the assets to which they relate.

Close-down and restoration costs are a normal consequence of tip and quarry operations, and the majority of close-down and restoration expenditure is incurred at the end of the life of the operations. Although the ultimate cost to be incurred is uncertain, Council estimates the respective costs based on feasibility and engineering studies, using current restoration standards and techniques.

C4 Reserves

C4-1 Nature and purpose of reserves

IPPE Revaluation reserve

The infrastructure, property, plant and equipment (IPPE) revaluation reserve is used to record increments and decrements in the revaluation of infrastructure, property, plant and equipment.

Snowy Monaro Regional Council | Notes to the Financial Statements 30 June 2022

D Council structure

D1 Results by fund

General fund refers to all Council activities other than water and sewer. All amounts disclosed in this note are gross i.e. inclusive of internal charges and recoveries made between the funds. Assets and liabilities shown in the water and sewer columns are restricted for use for these activities.

D1-1 Income Statement by fund

\$ '000	General 2022	Water 2022	Sewer 2022
Income from continuing operations			
Rates and annual charges	22,892	2,814	7,003
User charges and fees	12,320	4,717	1,571
Interest and investment revenue	639	265	132
Other revenues	3,133	90	59
Grants and contributions provided for operating purposes	30,353	-	-
Grants and contributions provided for capital purposes	20,428	1,524	562
Net gains from disposal of assets	-	12	-
Other income	990	-	-
Total income from continuing operations	90,755	9,422	9,327
Expenses from continuing operations			
Employee benefits and on-costs	28,720	2,388	2,074
Borrowing costs	265	1	-
Materials and services	24,098	3,141	5,416
Depreciation, amortisation and impairment of non-financial assets	15,865	2,244	1,546
Other expenses	1,604	21	-
Net losses from the disposal of assets	824	-	6
Total expenses from continuing operations	71,376	7,795	9,042
Operating result from continuing operations	19,379	1,627	285
Net operating result for the year	19,379	1,627	285
Net operating result attributable to each council fund	19,379	1,627	285
Net operating result for the year before grants and contributions provided for capital purposes	(1,049)	103	(277)

Snowy Monaro Regional Council | Notes to the Financial Statements 30 June 2022

D1-2 Statement of Financial Position by fund

\$ '000	General 2022	Water 2022	Sewer 2022
ASSETS			
Current assets			
Cash and cash equivalents	16,683	23,054	7,757
Investments	15,353	3,647	-
Receivables	13,540	3,745	4,092
Inventories	2,313	-	-
Contract assets and contract cost assets	4,153	-	-
Other	703	-	-
Total current assets	52,745	30,446	11,849
Non-current assets			
Investments	20,000	-	-
Infrastructure, property, plant and equipment	1,119,203	170,203	110,591
Intangible assets	3,251	-	-
Right of use assets	53	-	-
Total non-current assets	1,142,507	170,203	110,591
Total assets	1,195,252	200,649	122,440
LIABILITIES			
Current liabilities			
Payables	16,787	340	-
Contract liabilities	19,904	-	-
Lease liabilities	23	-	-
Borrowings	27	-	-
Employee benefit provision	7,000	-	-
Total current liabilities	43,741	340	-
Non-current liabilities			
Lease liabilities	33	-	-
Borrowings	12	-	-
Provisions	29,390	-	-
Total non-current liabilities	29,435	-	-
Total liabilities	73,176	340	-
Net assets	1,122,076	200,309	122,440
EQUITY			
Accumulated surplus	982,045	103,801	105,217
Revaluation reserves	140,031	96,508	17,223
Council equity interest	1,122,076	200,309	122,440
Total equity	1,122,076	200,309	122,440

E Risks and accounting uncertainties

E1-1 Risks relating to financial instruments held

Council's overall risk management program focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the financial performance of the Council.

Council's objective is to maximise its return on cash and investments whilst maintaining an adequate level of liquidity and preserving capital. The finance team manages the cash and Investments portfolio with the assistance of independent advisors. Council has an investment policy which complies with the s 625 of the Act and the Ministerial Investment Order. The policy is regularly reviewed by Council and a monthly investment report is provided to Council setting out the make-up performance of the portfolio as required by local government regulations.

Council does not engage in transactions expressed in foreign currencies and is therefore not subject to foreign currency risk.

Financial risk management is carried out by the finance team under policies approved by the Councillors.

The fair value of investments, receivables, loans, payable and lease liabilities approximates their carrying amount.

The risks associated with the financial instruments held are:

- **Interest rate risk** – the risk that movements in interest rates could affect returns and income.
- **Liquidity risk** – the risk that Council will not be able to pay its debts as and when they fall due.
- **Credit risk** – the risk that a contracting entity will not complete its obligations under a financial instrument, resulting in a financial loss to the Council.

Council manages these risks by diversifying its portfolio and only purchasing investments with high credit ratings or capital guarantees.

Council also seeks advice from independent advisers before placing any funds in cash equivalents and investments.

(a) Market risk – interest rate and price risk

\$ '000	2022	2021
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The impact on result for the year and equity of a reasonably possible movement in the price of investments held and interest rates is shown below. The reasonably possible movements were determined based on historical movements and economic conditions in place at the reporting date.

Council does not invest in investment products where capital invested is at risk other than by liquidation.

Impact of a 1% movement in interest rates		
– Equity / Income Statement	840	785
Impact of a 10% movement in price of investments		
– Equity / Income Statement	80	167

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E1-1 Risks relating to financial instruments held (continued)

(b) Credit risk

Council's major receivables comprise (i) rates and annual charges and (ii) user charges and fees.

Council manages the credit risk associated with these receivables by monitoring outstanding debt and outstanding balances in accordance with its debt management policy. Council also encourages ratepayers to pay their rates by the due date through incentives.

Council makes suitable provision for doubtful receivables as required and carries out credit checks on most non-rate debtors.

There are no material receivables that have been subjected to a re-negotiation of repayment terms.

The credit risk for liquid funds and other short-term financial assets is considered low, since the counterparties are reputable banks with high quality external credit ratings.

There has been an increase in the concentration of investment with Council bank provider NAB due to the low interest rate environment. It is not considered a significant increase in credit risk due to the move into a high credit rated financial institution.

Credit risk profile

Receivables – rates and annual charges

Credit risk on rates and annual charges is minimised by the ability of Council to recover these debts as a secured charge over the land; that is, the land can be sold to recover the debt. Council is also able to charge interest on overdue rates and annual charges at higher than market rates which further encourages payment.

\$ '000	Not yet overdue	overdue rates and annual charges		Total
		< 5 years	≥ 5 years	
2022				
Gross carrying amount	3,788	3,503	201	7,492
2021				
Gross carrying amount	3,217	3,783	474	7,474

Receivables - non-rates and annual charges and contract assets

Council applies the simplified approach for non-rates and annual charges debtors and contract assets to provide for expected credit losses, which permits the use of the lifetime expected loss provision at inception. To measure the expected credit losses, non-rates and annual charges debtors and contract assets have been grouped based on shared credit risk characteristics and the days past due.

The loss allowance provision is determined as follows. The expected credit losses incorporate forward-looking information.

\$ '000	Notes	Not yet overdue	Overdue debts				Total
			0 - 30 days	31 - 60 days	61 - 90 days	> 91 days	
2022							
Gross carrying amount		12,628	66	15	27	532	13,268
Expected loss rate (%)		1.84%	5.62%	12.32%	21.54%	27.61%	2.94%
ECL provision		232	4	2	6	147	391
2021							
Gross carrying amount		7,468	141	35	34	189	7,867
Expected loss rate (%)		3.49%	10.63%	21.68%	35.49%	43.36%	4.80%
ECL provision		261	15	8	12	82	378

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E1-1 Risks relating to financial instruments held (continued)

(c) Liquidity risk

Payables and borrowings are both subject to liquidity risk – the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due.

Council manages this risk by monitoring its cash flow requirements and liquidity levels and maintaining an adequate cash buffer.

Payment terms can (in extenuating circumstances) also be extended, and overdraft facilities utilised as required.

Borrowings are also subject to interest rate risk – the risk that movements in interest rates could adversely affect funding costs and debt servicing requirements. Council manages this risk through diversification of borrowing types, maturities and interest rate structures. The finance team regularly reviews interest rate movements to determine if it would be advantageous to refinance or renegotiate part or all of the loan portfolio.

The timing of cash flows presented in the table below to settle financial liabilities reflects the earliest contractual settlement dates. The timing of expected outflows is not expected to be materially different from contracted cashflows.

The amounts disclosed in the table are the undiscounted contracted cash flows and therefore the balances in the table may not equal the balances in the statement of financial position due to the effect of discounting.

\$ '000	Weighted average interest rate	Subject to no maturity	≤ 1 Year	payable in:		Total cash outflows	Actual carrying values
				1 - 5 Years	> 5 Years		
2022							
Payables	0.00%	1,366	15,761	–	–	17,127	17,127
Borrowings	8.07%	–	27	12	–	39	39
Total financial liabilities		1,366	15,788	12	–	17,166	17,166
2021							
Payables	0.00%	1,354	8,213	–	–	9,567	9,567
Borrowings	7.02%	–	297	58	–	355	355
Total financial liabilities		1,354	8,510	58	–	9,922	9,922

E2-1 Fair value measurement

The Council measures the following asset and liability classes at fair value on a recurring basis:

- Infrastructure, property, plant and equipment
- Financial assets and liabilities

The fair value of assets and liabilities must be estimated in accordance with various accounting standards for either recognition and measurement requirements or for disclosure purposes.

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a 'level' in the fair value hierarchy as follows:

Level 1: Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2: Inputs other than quoted prices included within level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3: Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

\$ '000	Notes	Fair value measurement hierarchy				Total	
		Level 2 Significant observable inputs		Level 3 Significant unobservable inputs		2022	2021
		2022	2021	2022	2021	2022	2021
Recurring fair value measurements							
Infrastructure, property, plant and equipment	C1-7						
Plant & Equipment		–	–	13,726	12,915	13,726	12,915
Office Equipment		–	–	363	656	363	656
Furniture & Fittings		–	–	235	352	235	352
Operational Land		23,349	21,690	–	–	23,349	21,690
Community Land		–	–	30,576	25,734	30,576	25,734
Land Improvements		–	–	1,759	1,788	1,759	1,788
Buildings – Specialised		–	–	15,974	13,730	15,974	13,730
Buildings – Non Specialised		24,727	23,531	–	–	24,727	23,531
Other Structures		–	–	8,475	6,424	8,475	6,424
Road infrastructure		–	–	366,213	351,510	366,213	351,510
Bridges		–	–	77,518	73,412	77,518	73,412
Footpaths		–	–	8,340	8,061	8,340	8,061
Bulk Earthworks		–	–	475,121	441,391	475,121	441,391
Stormwater Drainage		–	–	20,811	19,613	20,811	19,613
Water Supply Network		–	–	165,633	91,099	165,633	91,099
Sewerage Network		–	–	97,607	69,640	97,607	69,640
Swimming Pools		–	–	2,697	2,455	2,697	2,455
Other Open Space/Recreational Assets		–	–	4,910	3,915	4,910	3,915
Library Books		–	–	413	333	413	333
Tip Restoration Asset		–	–	13,152	14,153	13,152	14,153
Quarry Restoration Asset		–	–	30	31	30	31
Other Assets		–	–	2,366	2,404	2,366	2,404
Total infrastructure, property, plant and equipment		48,076	45,221	1,305,919	1,139,616	1,353,995	1,184,837
Non-recurring fair value measurements							

continued on next page ...

E2-1 Fair value measurement (continued)

During the year, there were no transfers between level 1 and level 2 fair value hierarchies for recurring fair value measurements.

Fair value measurements using significant unobservable inputs (level 3)

The valuation process for level 3 fair value measurements

Council uses the following processes for the fair valuation of Level 3 Infrastructure, Property, Plant and Equipment:

Plant & Equipment, Furniture & Fittings, Office Equipment, Other Assets - Historical cost less accumulated depreciation.

Community Land - Land values obtained by the NSW Valuer-General.

Specialised Buildings - Valued at Depreciated Replacement Cost by an independent qualified valuer.

Other Structures - Valued at Depreciated Replacement Cost by qualified Council staff.

Roads infrastructure and stormwater assets - Valued at Depreciated Replacement Cost by qualified Council staff.

Water Supply Network - Valued at Depreciated Replacement Cost by qualified Council staff.

Sewerage Network - Valued at Depreciated Replacement Cost by qualified Council staff.

Recreational Assets (other than buildings) - Valued at Depreciated Replacement Cost by qualified Council staff.

Depreciated Replacement Cost is calculated from the current replacement value less the accumulated depreciation to account for the consumption of the service potential of the asset. The asset age is determined from the date of acquisition. If the date is not known, the asset age is determined by estimating the remaining life from an assessment of the asset condition, and subtracting the remaining life from the useful life of the asset.

The Current Replacement Value is the cost of a standard modern asset that would be installed if Council were deprived of the existing asset. Where specific estimates are available, these are used to determine the replacement values. In the absence of detailed estimates, unit rates are obtained from a recognised source and are appropriately factored to reflect the regional location of the asset.

Historical Cost is the cost of assets based on current invoices and contract, which are based on observable inputs, however the remaining useful life and residual value is based on internal factors which are unobservable in the market.

Where appropriate, disposal costs are taken into account when calculating the Depreciated Replacement Cost.

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E2-1 Fair value measurement (continued)

Significant unobservable valuation inputs used (for level 3 asset classes) and their relationship to fair value.

The following table summarises the quantitative information relating to the significant unobservable inputs used in deriving the various level 3 asset class fair values.

	Valuation technique/s	Unobservable inputs
Infrastructure, property, plant and equipment		
Plant & Equipment	Historical cost	Cost per unit, useful life, residual value, condition of asset
Office Equipment	Historical cost	Cost per unit, useful life, residual value, condition of asset
Furniture & Fittings	Historical cost	Cost per unit, useful life, residual value, condition of asset
Community Land	Current replacement value	Cost per sq metre, Valuer General's Valuation
Land Improvements	Depreciated replacement cost	Useful life, residual value, condition of asset
Buildings - Specialised	Depreciated replacement cost	Cost per sq metre, dimensions & specification, pattern of consumption, components, useful life, condition of asset
Other Structures	Depreciated replacement cost	Cost per unit rates, pattern of consumption, components, useful life, asset condition
Road infrastructure	Depreciated replacement cost	Cost per sq metre, dimensions & specification, pattern of consumption, components, useful life, condition of asset
Bridges	Depreciated replacement cost	Cost per sq metre, dimensions & specification, pattern of consumption, components, useful life, condition of asset
Footpaths	Depreciated replacement cost	Cost per sq metre, pattern of consumption, components, useful life, condition of asset
Bulk Earthworks	Current replacement cost	Cost per sq metre
Stormwater Drainage	Depreciated replacement cost	Unit rates, cost per metre, useful life, condition of asset
Water Supply Network	Depreciated replacement cost	Unit rates, pattern of consumption, components, useful life, asset condition
Sewerage Network	Depreciated replacement cost	Unit rates, pattern of consumption, components, useful life, asset condition
Swimming Pools	Depreciated replacement cost	Cost per unit, useful life, condition of asset
Other Open Space/Recreational Assets	Depreciated replacement cost	Cost per unit, useful life, condition of asset
Library Books	Historical cost	Cost per unit, useful life, condition of asset
Landfill Restoration Asset	Depreciated replacement cost	Cost per cubic / square metre, useful life
Quarry Restoration Asset	Depreciated replacement cost	Cost per cubic / square metre, useful life
Other Assets	Depreciated replacement cost	Unit rates, asset condition, useful life

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E2-1 Fair value measurement (continued)

A reconciliation of the movements in recurring fair value measurements allocated to Level 3 of the hierarchy is provided below:

\$ '000	Level 3 I, PP and E	
	2022	2021
Opening balance	1,139,616	1,148,660
Total gains or losses for the period		
Recognised in other comprehensive income – revaluation surplus	164,952	4,632
Other movements		
Purchases (GBV)	24,505	8,835
Disposals (WDV)	(1,745)	(1,386)
Depreciation and impairment	(22,786)	(18,273)
Other adjustments and transfers	1,377	(2,852)
Closing balance	1,305,919	1,139,616

Highest and best use

All of Council's non-financial assets are considered as being utilised for their highest and best use.

E3-1 Contingencies

The following assets and liabilities do not qualify for recognition in the Statement of Financial Position, but their knowledge and disclosure is considered relevant to the users of Council's financial report.

LIABILITIES NOT RECOGNISED

1. Guarantees

(i) Defined benefit superannuation contribution plans

Council is party to an Industry Defined Benefit Plan under the Local Government Superannuation Scheme, named The Local Government Superannuation Scheme – Pool B (the Scheme) which is a defined benefit plan that has been deemed to be a 'multi-employer fund' for purposes of AASB119 Employee Benefits for the following reasons:

- Assets are not segregated within the sub-group according to the employees of each sponsoring employer.
- The contribution rates have been the same for all sponsoring employers. That is, contribution rates have not varied for each sponsoring employer according to the experience relating to the employees of that sponsoring employer.
- Benefits for employees of all sponsoring employers are determined according to the same formulae and without regard to the sponsoring employer.
- The same actuarial assumptions are currently used in respect of the employees of each sponsoring employer.

Given the factors above, each sponsoring employer is exposed to the actuarial risks associated with current and former employees of other sponsoring employers, and hence shares in the associated gains and losses (to the extent that they are not borne by members).

Description of the funding arrangements.

Pooled Employers are required to pay future service employer contributions and past service employer contributions to the Fund.

The future service employer contributions were determined using the new entrant rate method under which a contribution rate sufficient to fund the total benefits over the working life-time of a typical new entrant is calculated. The current future service employer contribution rates are:

Division B	1.9 times member contributions for non-180 Point Members; Nil for 180 Point Members*
Division C	2.5% salaries
Division D	1.64 times member contributions

* For 180 Point Members, Employers are required to contribute 7.5% of salaries for the year ending 30 June 2022 (increasing to 8.0% in line with the increase in the Superannuation Guarantee) to these members' accumulation accounts, which are paid in addition to members' defined benefits.

The past service contribution for each Pooled Employer is a share of the total past service contributions of \$40.0 million per annum for 1 July 2019 to 31 December 2021 and \$20.0 million per annum for 1 January 2021 to 31 December 2024, apportioned according to each employer's share of the accrued liabilities as at 30 June 2021. These past service contributions are used to maintain the adequacy of the funding position for the accrued liabilities. It is estimated that there are \$75,549 past service contributions remaining.

The adequacy of contributions is assessed at each triennial actuarial investigation and monitored annually between triennials.

Description of the extent to which Council can be liable to the plan for other Council's obligations under the terms and conditions of the multi-employer plan

As stated above, each sponsoring employer (Council) is exposed to the actuarial risks associated with current and former employees of other sponsoring employers and hence shares in the associated gains and losses.

However, there is no relief under the Fund's trust deed for employers to walk away from their defined benefit obligations. Under limited circumstances, an employer may withdraw from the plan when there are no active members, on full payment of outstanding past service contributions. There is no provision for allocation of any surplus which may be present at the date of withdrawal of the Council.

There are no specific provisions under the Fund's trust deed dealing with deficits or surplus on wind-up.

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E3-1 Contingencies (continued)

There is no provision for allocation of any surplus which may be present at the date of withdrawal of an employer.

The amount of Council employer contributions to the defined benefit section of the Local Government Superannuation Scheme and recognised as an expense for the year ending 30 June 2022 was \$196,110. The last valuation of the Scheme was performed by the Fund Actuary, Richard Boyfield FIAA as at 30 June 2021

Council's expected contribution to the plan for the next annual reporting period is \$142,751

The estimated employer reserves financial position for the Pooled Employers at 30 June 2022 is:

Employer reserves only *	\$millions	Asset Coverage
Assets	2,376.6	
Past Service Liabilities	2,380.7	99.8%
Vested Benefits	2,391.7	99.4%

* excluding other accumulation accounts and reserves in both assets and liabilities.

The share of any funding surplus or deficit that can be attributed to Council is 0.38%

Council's share of that deficiency cannot be accurately calculated as the Scheme is a mutual arrangement where assets and liabilities are pooled together for the all member councils. For this reason, no liability for the deficiency has been recognised in Council's accounts. Council has a possible obligation that may arise should the Scheme require immediate payment to correct the deficiency.

The key economic long term assumptions used to calculate the present value of accrued benefits are:

Investment return	5.5% per annum
Salary inflation	3.5% per annum
Increase in CPI	2.5% per annum

The contribution requirements may vary from the current rates if the overall sub-group experience is not in line with the actuarial assumptions in determining the funding program; however, any adjustment to the funding program would be the same for all sponsoring employers in the Pooled Employers group.

Please note that the estimated employer reserves financial position above is a preliminary calculation, and once all the relevant information has been received by the Funds Actuary, the final end of year review, which will be a triennial actuarial investigation will be completed by December 2022.

(ii) CivicRisk Mutual

Council is a member of Civic Risk Mutual, a mutual pool scheme providing liability insurance to local government.

Membership includes the potential to share in either the net assets or liabilities of the fund depending on its past performance. Council's share of the net assets or liabilities reflects Council's contributions to the pool and the result of insurance claims within each of the fund years.

The future realisation and finalisation of claims incurred but not reported to 30 June this year may result in future liabilities or benefits as a result of past events that Council will be required to fund or share in respectively.

(iii) StateCover Limited

Council is a member of StateCover Mutual Limited and holds a partly paid share in the entity.

StateCover is a company providing workers compensation insurance cover to the NSW local government industry and specifically Council.

Council has a contingent liability to contribute further equity in the event of the erosion of the company's capital base as a result of the company's past performance and/or claims experience or as a result of any increased prudential requirements from APRA.

These future equity contributions would be required to maintain the company's minimum level of net assets in accordance with its licence requirements.

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E3-1 Contingencies (continued)

(iv) Other guarantees

Council has provided no other guarantees other than those listed above.

2. Other liabilities

(i) Third party claims

The Council is involved from time to time in various claims incidental to the ordinary course of business including claims for damages relating to its services.

Council believes that it is appropriately covered for all claims through its insurance coverage and does not expect any material liabilities to eventuate.

(ii) Potential land acquisitions due to planning restrictions imposed by Council

Council has classified a number of privately owned land parcels as local open space or bushland.

As a result, where notified in writing by the various owners, Council will be required to purchase these land parcels.

At reporting date, reliable estimates as to the value of any potential liability (and subsequent land asset) from such potential acquisitions has not been possible.

ASSETS NOT RECOGNISED

(i) Land under roads

As permitted under AASB 1051, Council has elected not to bring to account land under roads that it owned or controlled up to and including 30/6/08.

(ii) Infringement notices/fines

Fines and penalty income, the result of Council issuing infringement notices is followed up and collected by the Infringement Processing Bureau.

Council's revenue recognition policy for such income is to account for it as revenue on receipt.

Accordingly, at year end, there is a potential asset due to Council representing issued but unpaid infringement notices.

Due to the limited information available on the status, value and duration of outstanding notices, Council is unable to determine the value of outstanding income.

F People and relationships

F1 Related party disclosures

F1-1 Key management personnel (KMP)

Key management personnel (KMP) of the council are those persons having the authority and responsibility for planning, directing and controlling the activities of the council, directly or indirectly.

The aggregate amount of KMP compensation included in the Income Statement is:

\$ '000	2022	2021
Compensation:		
Short-term benefits	1,541	1,293
Post-employment benefits	120	81
Total	1,661	1,374

Other transactions with KMP and their related parties

Council has determined that transactions at arm's length between KMP and Council as part of Council delivering a public service objective (e.g. access to library or Council swimming pool by KMP) will not be disclosed. It has been assessed that there have been no material related party transactions during the 2021/22 financial year.

F1-2 Councillor and Mayoral fees and associated expenses

\$ '000	2022	2021
The aggregate amount of Councillor and Mayoral fees and associated expenses included in materials and services expenses in the Income Statement are:		
Mayoral fee	41	44
Councillors' fees	209	225
Other Councillors' expenses (including Mayor)	61	40
Total	311	309

F2 Other relationships

F2-1 Audit fees

\$ '000	2022	2021
Auditors of the Council - NSW Auditor-General:		
(i) Audit and other assurance services		
Audit and review of financial statements	141	129
Total fees paid or payable to the Auditor-General	141	129
Total audit fees	141	129

Snowy Monaro Regional Council | Notes to the Financial Statements 30 June 2022

G Other matters

G1-1 Statement of Cash Flows information

Reconciliation of net operating result to cash provided from operating activities

\$ '000	2022	2021
Net operating result from Income Statement	21,291	(15,084)
Add / (less) non-cash items:		
Depreciation and amortisation	19,655	20,366
(Gain) / loss on disposal of assets	818	640
Non-cash capital grants and contributions	(275)	–
Losses/(gains) recognised on fair value re-measurements through the P&L:		
– Revaluation decrements / impairments of IPP&E direct to P&L	–	1,673
Unwinding of discount rates on reinstatement provisions	249	440
Movements in operating assets and liabilities and other cash items:		
(Increase) / decrease of receivables	(3,188)	(1,664)
Increase / (decrease) in provision for impairment of receivables	13	296
(Increase) / decrease of inventories	67	(741)
(Increase) / decrease of other current assets	(143)	(137)
(Increase) / decrease of contract asset	(4,153)	–
Increase / (decrease) in payables	1,749	1,161
Increase / (decrease) in accrued interest payable	(1)	(2)
Increase / (decrease) in other accrued expenses payable	6,238	(1,827)
Increase / (decrease) in other liabilities	(426)	1,245
Increase / (decrease) in contract liabilities	10,814	4,819
Increase / (decrease) in employee benefit provision	145	(63)
Increase / (decrease) in other provisions	(1,966)	11,122
Net cash flows from operating activities	50,887	22,244

G2-1 Commitments

Capital commitments (exclusive of GST)

\$ '000	2022	2021
Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:		
Property, plant and equipment		
Transport Infrastructure	10,606	2,886
Plant and equipment	88	1,897
Water Infrastructure	2,259	1,065
Sewer Infrastructure	6,614	3,802
Other Infrastructure	5,555	2,168
Corporate	-	76
Total commitments	25,122	11,894
These expenditures are payable as follows:		
Within the next year	25,122	11,894
Total payable	25,122	11,894

G3-1 Events occurring after the reporting date

Council has commenced, in December 2020, a divestment process of its residential aged care service provision. Due to changes in Commonwealth Government regulation the operating environment requires significantly more Council resources to remain a compliant provider. Council has engaged an external advisor to assist in the divestment process which are being assessed. An estimate of the financial effect of this event cannot be made at this time.

G4 Statement of developer contributions as at 30 June 2022

G4-1 Summary of developer contributions

\$ '000	Opening balance at 1 July 2021	Contributions received during the year		Interest and investment income earned	Amounts expended	Internal borrowings	Held as restricted asset at 30 June 2022	Cumulative balance of internal borrowings (to)/from
		Cash	Non-cash					
Roads	535	-	-	5	-	-	540	-
Parking	39	-	-	-	-	-	39	-
Open space	564	12	-	6	-	-	582	-
Community facilities	191	6	-	2	-	-	199	-
Public parking	9	-	-	-	-	-	9	-
Roadworks	309	156	-	3	-	-	468	-
Open space and public art	52	18	-	1	-	-	71	-
Sport and recreation facilities	59	11	-	1	-	-	71	-
Community services and facilities	403	78	-	4	-	-	485	-
Shared pathways - Jindabyne area	26	9	-	-	-	-	35	-
Shared trails - Jindabyne area	101	39	-	1	-	-	141	-
Regional waste management	234	95	-	2	-	-	331	-
Bushfire services	57	23	-	1	-	-	81	-
S7.11 contributions – under a plan	2,579	447	-	26	-	-	3,052	-
S7.12 levies – under a plan	20	7	-	-	-	-	27	-
Total S7.11 and S7.12 revenue under plans	2,599	454	-	26	-	-	3,079	-
S7.11 not under plans	184	-	-	1	-	-	185	-
S64 contributions	6,564	1,116	-	63	-	-	7,743	-
Total contributions	9,347	1,570	-	90	-	-	11,007	-

Under the Environmental Planning and Assessment Act 1979, Council has significant obligations to provide Section 7.11 (contributions towards provision or improvement of amenities or services) infrastructure in new release areas. It is possible that the funds contributed may be less than the cost of this infrastructure, requiring Council to borrow or use general revenue to fund the difference.

G4-2 Developer contributions by plan

\$ '000	Opening balance at 1 July 2021	Contributions received during the year		Interest and investment income earned	Amounts expended	Internal borrowings	Held as restricted asset at 30 June 2022	Cumulative balance of internal borrowings (to)/from
		Cash	Non-cash					
CONTRIBUTION PLAN (former Cooma-Monaro)								
Roads	535	-	-	5	-	-	540	-
Parking	39	-	-	-	-	-	39	-
Open space	564	12	-	6	-	-	582	-

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Snowy Monaro Regional Council | Notes to the Financial Statements 30 June 2022

G4-2 Developer contributions by plan (continued)

\$ '000	Opening balance at 1 July 2021	Contributions received during the year		Interest and investment income earned	Amounts expended	Internal borrowings	Held as restricted asset at 30 June 2022	Cumulative balance of internal borrowings (to)/from
		Cash	Non-cash					
Community facilities	191	6	-	2	-	-	199	-
Total	1,329	18	-	13	-	-	1,360	-
CONTRIBUTION PLAN (former Snowy River)								
Public parking	9	-	-	-	-	-	9	-
Roadworks	309	156	-	3	-	-	468	-
Open space and public art	52	18	-	1	-	-	71	-
Sport and recreation facilities	59	11	-	1	-	-	71	-
Community services and facilities	403	78	-	4	-	-	485	-
Shared pathways – Jindabyne area	26	9	-	-	-	-	35	-
Shared trails – Jindabyne area	101	39	-	1	-	-	141	-
Regional waste management	234	95	-	2	-	-	331	-
Bushfire services	57	23	-	1	-	-	81	-
Total	1,250	429	-	13	-	-	1,692	-

S7.12 Levies – under a plan

CONTRIBUTION PLAN NUMBER 1 (former Bombala)

Other	20	7	-	-	-	-	27	-
Total	20	7	-	-	-	-	27	-

G4-3 Contributions not under plans

(former Snowy River)

Community facilities	27	-	-	-	-	-	27	-
Kerb and gutter	31	-	-	-	-	-	31	-
Voluntary payment agreement	126	-	-	1	-	-	127	-
Total	184	-	-	1	-	-	185	-

Snowy Monaro Regional Council | Notes to the Financial Statements 30 June 2022

G5 Statement of performance measures

G5-1 Statement of performance measures – consolidated results

\$ '000	Amounts 2022	Indicator 2022	2021	Indicators 2020	2019	Benchmark
1. Operating performance ratio						
Total continuing operating revenue excluding capital grants and contributions less operating expenses ^{1,2}	(294)	(0.34)%	(30.27)%	(1.55)%	(6.50)%	> 0.00%
Total continuing operating revenue excluding capital grants and contributions ¹	86,978					
2. Own source operating revenue ratio						
Total continuing operating revenue excluding all grants and contributions ¹	56,625	51.72%	60.19%	53.91%	61.60%	> 60.00%
Total continuing operating revenue	109,492					
3. Unrestricted current ratio						
Current assets less all external restrictions	35,813	1.72x	2.27x	5.40x	4.05x	> 1.50x
Current liabilities less specific purpose liabilities	20,784					
4. Debt service cover ratio						
Operating result before capital excluding interest and depreciation/impairment/amortisation ¹	19,627	29.74x	(1.18)x	29.80x	7.47x	> 2.00x
Principal repayments (Statement of Cash Flows) plus borrowing costs (Income Statement)	660					
5. Rates and annual charges outstanding percentage						
Rates and annual charges outstanding	4,368	10.53%	12.94%	12.09%	9.69%	< 10.00%
Rates and annual charges collectable	41,485					
6. Cash expense cover ratio						
Current year's cash and cash equivalents plus all term deposits	86,494	15.83	13.02	13.88	16.14	> 3.00
Monthly payments from cash flow of operating and financing activities	5,462	months	months	months	months	months

(1) Excludes fair value increments on investment properties, reversal of revaluation decrements, reversal of impairment losses on receivables, net gain on sale of assets and net share of interests in joint ventures and associates using the equity method and includes pensioner rate subsidies

(2) Excludes impairment/revaluation decrements of IPPE, fair value decrements on investment properties, net loss on disposal of assets and net loss on share of interests in joint ventures and associates using the equity method

Snowy Monaro Regional Council | Notes to the Financial Statements 30 June 2022

G5-2 Statement of performance measures by fund

\$ '000	General Indicators ³		Water Indicators		Sewer Indicators		Benchmark
	2022	2021	2022	2021	2022	2021	
1. Operating performance ratio							
Total continuing operating revenue excluding capital grants and contributions less operating expenses ^{1,2}	(0.17)%	(43.27)%	1.30%	8.89%	(3.16)%	9.81%	> 0.00%
Total continuing operating revenue excluding capital grants and contributions ¹							
2. Own source operating revenue ratio							
Total continuing operating revenue excluding capital grants and contributions ¹	44.04%	54.22%	83.83%	91.16%	93.97%	63.59%	> 60.00%
Total continuing operating revenue ¹							
3. Unrestricted current ratio							
Current assets less all external restrictions	1.72x	2.27x	∞	53.09x	∞	5,563.67x	> 1.50x
Current liabilities less specific purpose liabilities							
4. Debt service cover ratio							
Operating result before capital excluding interest and depreciation/impairment/amortisation ¹	24.29x	(6.87)x	2,348.00	29.17x	∞	∞	> 2.00x
Principal repayments (Statement of Cash Flows) plus borrowing costs (Income Statement)			x				
5. Rates and annual charges outstanding percentage							
Rates and annual charges outstanding	8.55%	11.05%	22.81%	20.88%	14.54%	17.82%	< 10.00%
Rates and annual charges collectable							
6. Cash expense cover ratio							
Current year's cash and cash equivalents plus all term deposits	4.86	6.89	79.52	51.51	33.09	31.52	> 3.00
Monthly payments from cash flow of operating and financing activities	months	months	months	months	months	months	months

(1) - (2) Refer to Notes at Note 23a above.

(3) General fund refers to all of Council's activities except for its water and sewer activities which are listed separately.

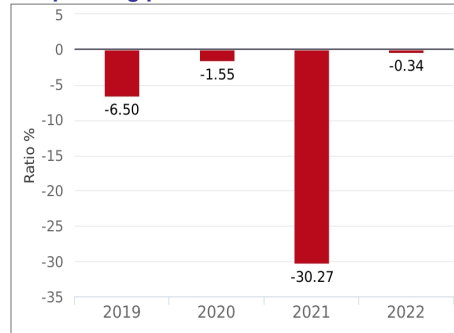
END OF AUDITED FINANCIAL STATEMENTS

End of the audited financial statements

H Additional Council disclosures (unaudited)

H1-1 Statement of performance measures – consolidated results (graphs)

1. Operating performance ratio



Purpose of operating performance ratio

This ratio measures Council's achievement of containing operating expenditure within operating revenue.

Commentary on 2021/22 result

2021/22 ratio (0.34)%

The result for 2021/22 is a significant improvement on the result for 2020/21. This is due to an improvement in processes throughout the financial year to better manage the income and costs incurred by Council.
A significant non cash transaction related to the recognition of landfill remediation costs, impacted the 2020/21 result that was not replicated in the 21/22.

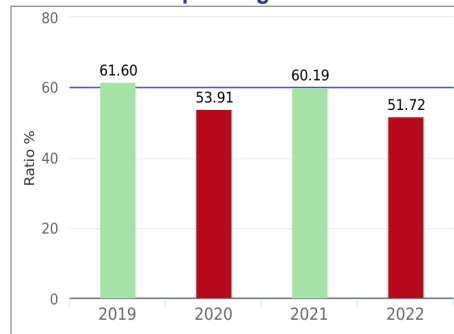
Benchmark: — > 0.00%

Source of benchmark: Code of Accounting Practice and Financial Reporting

Ratio achieves benchmark

Ratio is outside benchmark

2. Own source operating revenue ratio



Purpose of own source operating revenue ratio

This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions.

Commentary on 2021/22 result

2021/22 ratio 51.72%

This ratio is below the benchmark due to significant receipts of Operating and Capital grants that are non recurrent. Natural disasters within the LGA resulted in grant funding to assist with the recovery efforts that were not originally budgeted for. This result will fluctuate depending on the type and timing of the grants received.

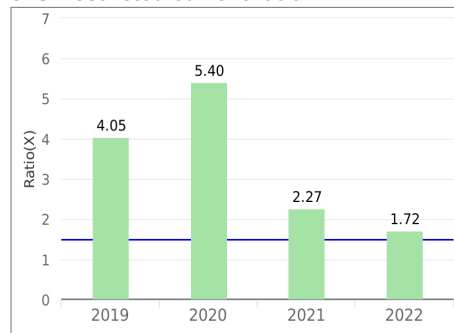
Benchmark: — > 60.00%

Source of benchmark: Code of Accounting Practice and Financial Reporting

Ratio achieves benchmark

Ratio is outside benchmark

3. Unrestricted current ratio



Purpose of unrestricted current ratio

To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.

Commentary on 2021/22 result

2021/22 ratio 1.72x

This result has been trending downwards over the last few years. This years result is due to the receipt of significant grants which represent an externally restricted liability until the revenue can be recognised.

Benchmark: — > 1.50x

Source of benchmark: Code of Accounting Practice and Financial Reporting

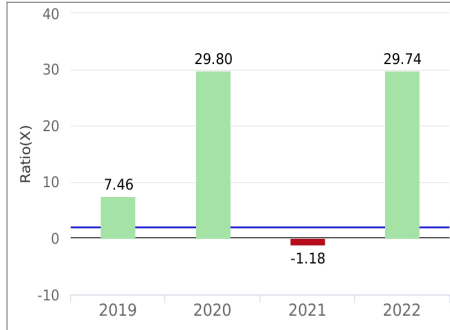
Ratio achieves benchmark

Ratio is outside benchmark

continued on next page ...

H1-1 Statement of performance measures – consolidated results (graphs) (continued)

4. Debt service cover ratio



Purpose of debt service cover ratio

This ratio measures the availability of operating cash to service debt including interest, principal and lease payments

Commentary on 2021/22 result

2021/22 ratio 29.74x

This result indicates that Council can adequately service its outstanding debt, which as at 30 June 2022 is approximately \$29,000.

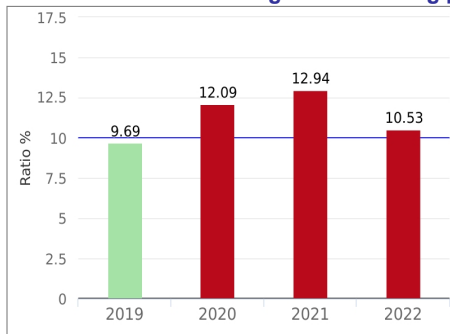
Benchmark: — > 2.00x

Source of benchmark: Code of Accounting Practice and Financial Reporting

Ratio achieves benchmark

Ratio is outside benchmark

5. Rates and annual charges outstanding percentage



Purpose of rates and annual charges outstanding percentage

To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.

Commentary on 2021/22 result

2021/22 ratio 10.53%

The target for this performance measure is not meeting benchmark. Renewed debt management activities is required to improve this result.

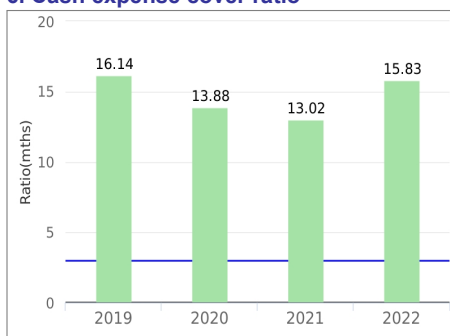
Benchmark: — < 10.00%

Source of benchmark: Code of Accounting Practice and Financial Reporting

Ratio achieves benchmark

Ratio is outside benchmark

6. Cash expense cover ratio



Purpose of cash expense cover ratio

This liquidity ratio indicates the number of months a Council can continue paying for its immediate expenses without additional cash inflow.

Commentary on 2021/22 result

2021/22 ratio 15.83 months

This ratio reflects a high level of liquidity in Council's investment portfolio at the end of 2021/22 due to the very low interest rate environment. Keeping investments in at call accounts reflected a better return on investment than placing funds in short to medium term investments.

Benchmark: — > 3.00months

Source of benchmark: Code of Accounting Practice and Financial Reporting

Ratio achieves benchmark

Ratio is outside benchmark

H1-2 Council information and contact details

Principal place of business:

Cooma

81 Commissioner Street
COOMA NSW 2630

Berridale

2 Myack Street
BERRIDALE NSW 2628

Bombala

71 Caveat Street
BOMBALA NSW 2632

Jindabyne

2/1 Gippsland Street
JINDABYNE NSW 2627

Opening hours:

8:30am - 4:30pm
Monday to Friday

Telephone: 1300 345 345

Email: council@snowymonaro.nsw.gov.au

Internet: www.snowymonaro.nsw.gov.au

Officers

Chief Executive Officer

Peter Bascomb

Chief Financial Officer / Responsible Accounting Officer

Tracy Sligar

Public Officer

Luke O'Sullivan
Coordinator Governance

Auditors

Audit Office of NSW
Lawrissa Chan
Director, Financial Audit
Level 19, Darling Park Tower 2
201 Sussex Street
SYDNEY NSW 2000

Elected members

Mayor

Narelle Davis

Councillors

Tanya Higgins (Deputy Mayor)
Peter Beer
Louise Frolich
Chris Hanna
Tricia Hopkins
Karlee Johnson
Bob Stewart
Lynda Summers
John Castellari
John Last

Other information

ABN: 72 906 802 034



INDEPENDENT AUDITOR'S REPORT

Report on the general purpose financial statements

Snowy Monaro Regional Council

To the Councillors of Snowy Monaro Regional Council

Qualified Opinion

I have audited the accompanying financial statements of Snowy Monaro Regional Council (the Council), which comprise the Statement by Councillors and Management, the Income Statement and Statement of Comprehensive Income for the year ended 30 June 2022, the Statement of Financial Position as at 30 June 2022, the Statement of Changes in Equity and Statement of Cash Flows for the year then ended and notes comprising a summary of significant accounting policies and other explanatory information.

In my opinion, except for the effects of the matter described in the 'Basis for Qualified Opinion' section of my report:

- the Council's accounting records have been kept in accordance with the requirements of the *Local Government Act 1993*, Chapter 13, Part 3, Division 2 (the Division)
- the financial statements:
 - have been prepared, in all material respects, in accordance with the requirements of this Division
 - are consistent with the Council's accounting records
 - present fairly, in all material respects, the financial position of the Council as at 30 June 2022, and of its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards
- all information relevant to the conduct of the audit has been obtained
- no material deficiencies in the accounting records or financial statements have come to light during the audit.

My qualified opinion should be read in conjunction with the rest of this report.

Basis for Qualified Opinion

Non recognition of rural fire-fighting equipment

As disclosed in Note C1-7 to the financial statements, the Council has not recognised rural fire-fighting equipment as assets within 'Infrastructure, property, plant and equipment' in the Statement of Financial Position at 30 June 2022. In my opinion, these assets are controlled by the Council and should be recognised as assets in accordance with AASB 116 'Property, Plant and Equipment'.

Australian Accounting Standards refers to control of an asset as being the ability to direct the use of, and obtain substantially all of the remaining benefits from, the asset. Control includes the ability to prevent other entities from directing the use of, and obtaining the benefits from, an asset.

Rural fire-fighting equipment is controlled by the Council as:

- these assets are vested in the Council under section 119(2) of the *Rural Fires Act 1997* (Rural Fires Act), giving the Council legal ownership
- the Council has the ability, outside of emergency events as defined in section 44 of the Rural Fires Act, to prevent the NSW Rural Fire Service from directing the use of the rural fire-fighting equipment by not entering into a service agreement
- the Council has specific responsibilities for fire mitigation and safety works and bush fire hazard reduction under Part 4 of the Rural Fires Act. The Council obtains economic benefits from the rural fire-fighting equipment as these assets are used to fulfil Council's responsibilities
- in the event of the loss of an asset, the insurance proceeds must be paid into the New South Wales Rural Fire Fighting Fund (section 119(4) of the Rural Fires Act) and be used to reacquire or build a similar asset, which is again vested in the Council as an asset provided free of charge.

The Council has not undertaken procedures to confirm the completeness, accuracy, existence or condition of these assets. Nor has the Council performed procedures to identify the value of assets vested in it during the year. When these assets are vested, no financial consideration is required from the Council and as such these are assets provided to Council free-of-charge.

This is a limitation on the scope of my audit as I was unable to obtain sufficient appropriate audit evidence to:

- support the carrying values of rural fire-fighting equipment assets that should be recorded in the Statement of Financial Position and related notes as at 30 June 2022
- determine the impact on the 'Accumulated surplus' in the Statement of Changes in Equity and Statement of Financial Position
- determine the amount of 'Grants and contributions provided for capital purposes' income from any rural fire-fighting equipment assets vested as an asset received free of charge during the year and/or 'Depreciation, amortisation and impairment of non-financial assets' expense that should be recognised in the Income Statement for the year ended 30 June 2022
- determine the impact on the 'Operating performance' and 'Own source operating revenue' ratios in Note G5-1 'Statement of performance measures – consolidated results' and Note G5-2 'Statement of performance measures by fund'.

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Financial Statements' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants (including Independence Standards)' (APES 110).

I have fulfilled my other ethical responsibilities in accordance with APES 110.

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as auditor of councils
- precluding the Auditor-General from providing non-audit services.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified audit opinion.

Other Information

The Council's annual report for the year ended 30 June 2022 includes other information in addition to the financial statements and my Independent Auditor's Report thereon. The Councillors are responsible for the other information. At the date of this Independent Auditor's Report, the other information I have received comprise the special purpose financial statements and Special Schedules (the Schedules).

My opinion on the financial statements does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information. However, as required by the *Local Government Act 1993*, I have separately expressed an opinion on the special purpose financial statements and Special Schedule - Permissible income for general rates.

In connection with my audit of the financial statements, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement of the other information, I must report that fact.

I have nothing to report in this regard.

The Councillors' Responsibilities for the Financial Statements

The Councillors are responsible for the preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards and the *Local Government Act 1993*, and for such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to:

- obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the financial statements.

A description of my responsibilities for the audit of the financial statements is located at the Auditing and Assurance Standards Board website at: www.auasb.gov.au/auditors_responsibilities/ar4.pdf. The description forms part of my auditor's report.

The scope of my audit does not include, nor provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- on the Original Budget information included in the Income Statement, Statement of Cash Flows, and Note B5-1 'Material budget variations'
- on the Special Schedules. A separate opinion has been provided on Special Schedule - Permissible income for general rates
- about the security and controls over the electronic publication of the audited financial statements on any website where they may be presented
- about any other information which may have been hyperlinked to/from the financial statements.

Lawrissa Chan
Delegate of the Auditor-General for New South Wales

25 November 2022
SYDNEY



Narelle Davis
Mayor
Snowy Monaro Regional Council
PO Box 714
COOMA NSW 2630

Contact: Lawrissa Chan
Phone no: (02) 9275 7255
Our ref: D2224697/1787

25 November 2022

Dear Mayor

**Report on the Conduct of the Audit
for the year ended 30 June 2022
Snowy Monaro Regional Council**

I have audited the general purpose financial statements (GPFS) of the Snowy Monaro Regional Council (the Council) for the year ended 30 June 2022 as required by section 415 of the *Local Government Act 1993* (the Act).

I expressed a modified opinion on the Council's GPFS.

This Report on the Conduct of the Audit (the Report) for the Council for the year ended 30 June 2022 is issued in accordance with section 417 of the Act. This Report should be read in conjunction with my audit opinion on the GPFS issued under section 417(2) of the Act.

SIGNIFICANT AUDIT ISSUES AND OBSERVATIONS

I identified the following significant audit issues and observations during my audit of the Council's financial statements. These issues and observations were addressed as part of my audit.

Modification to the opinion in the Independent Auditor's Report

Non-recognition of rural fire-fighting equipment

The Council has not recognised rural fire-fighting equipment as assets within 'Infrastructure, property, plant and equipment' in the Statement of Financial Position at 30 June 2022. In my opinion, these assets are controlled by the Council and should be recognised as assets in accordance with AASB 116 'Property, Plant and Equipment'.

Australian Accounting Standards refers to control of an asset as being the ability to direct the use of, and obtain substantially all of the remaining benefits from, the asset. Control includes the ability to prevent other entities from directing the use of, and obtaining the benefits from, an asset.

Rural fire-fighting equipment is controlled by the Council as:

- these assets are vested in the Council under section 119(2) of the *Rural Fires Act 1997* (Rural Fires Act), giving the Council legal ownership
- the Council has the ability, outside of emergency events as defined in section 44 of the Rural Fires Act, to prevent the NSW Rural Fire Service from directing the use of the rural fire-fighting equipment by not entering into a service agreement
- the Council has specific responsibilities for fire mitigation and safety works and bush fire hazard reduction under Part 4 of the Rural Fires Act. The Council obtains economic benefits from the rural fire-fighting equipment as these assets are used to fulfil Council's responsibilities
- in the event of the loss of an asset, the insurance proceeds must be paid into the New South Wales Rural Fire Fighting Fund (section 119(4) of the Rural Fires Act) and be used to reacquire or build a similar asset, which is again vested in the Council as an asset provided free of charge.

The Council has not undertaken procedures to confirm the completeness, accuracy, existence or condition of these assets. Nor has the Council performed procedures to identify the value of assets vested in it during the year. When these assets are vested, no financial consideration is required from the Council and as such these are assets provided to Council free-of-charge.

Consequently, we were unable to determine the carrying values of rural firefighting equipment assets and related amounts that should be recorded and recognised in the council's 30 June 2022 financial statements.

This has resulted in the audit opinion on the Council's 30 June 2022 general purpose financial statements (GPFS) to be modified.

Refer to the Independent Auditor's report on the GPFS.

Council's financial sustainability





Council continues to face financial sustainability pressure in 2021-22. The Council reported unrestricted cash balance of \$4.4 million at 30 June 2022 (2021: nil). The increase was mainly due to the increase in cash in bank and deposit at call balances as a result of the improved net operating result. In prior years, due to nil balance of unrestricted funds, the Council may have been utilising internally restricted funds to meet its day-to-day operational requirements.

The GPFS has been prepared on the assumption that the Council will generate sufficient unrestricted funds to meet the operational requirements of the Council. To support this assumption, management prepared a high-level cash flow forecast for the 12 months period up to 30 November 2023. Management expects the overall cash movements (inflows and outflows) to remain similar to the previous 12 months without significant variations.

Management will implement appropriate processes to improve regular budgeting, cash flow forecasting and monitoring of restricted and unrestricted fund balances.

INCOME STATEMENT

Operating result

	2022	2021	Variance
	\$m	\$m	%
Rates and annual charges revenue	32.7	31.2	 4.8
Grants and contributions revenue	52.9	33.0	 60.1
Operating result from continuing operations	21.3	(15.1)	 241.1
Net operating result before capital grants and contributions	(1.2)	(24.9)	 95.1

Rates and annual charges revenue increased by \$1.5 million (4.8 per cent) in 2021–22 due to the annual rate peg increase applied to ordinary rates (2.0 per cent) and the increase in number of rateable properties.

Grants and contributions revenue increased by \$19.9 million (60.1 per cent) in 2021–22 due to:

- increase of \$3.0 million in financial assistance grants received in advance
- increase of \$10.3 million in grants from Transport for other roads and buildings funding
- increase of \$5.6 million in grants recognised for storm and flood damage during the year

The Council's operating result from continuing operations was a surplus of \$21.3 million, which was \$36.4 million higher than the 2020–21 result. This was mainly due to the increase in grants and contributions provided for capital and operating purposes (\$20.2 million).

The net operating result before capital grants and contributions was a deficit of \$1.2 million, which was \$23.6 million higher than the 2020–21 result. This was mainly due to:

- an increase in grants and contributions provided for operating purposes (\$7.1 million)
- an increase in user charges and fees revenue (\$3.3 million)
- a decrease in other expenses (\$12.3 million)

STATEMENT OF CASH FLOWS

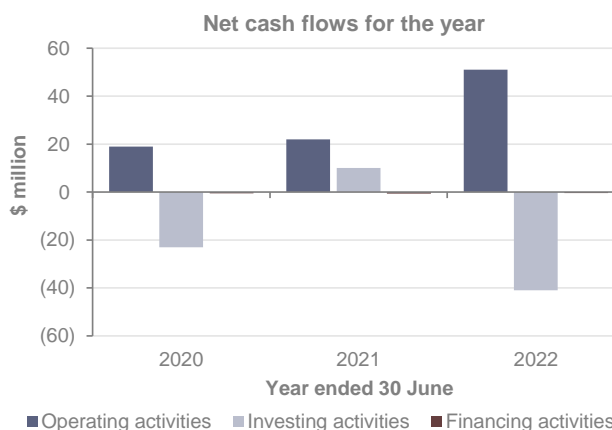
The Statement of Cash Flows illustrates the flow of cash and cash equivalents moving in and out of Council during the year.

Net cash inflows from operating activities increased by \$28.6 million mainly due to the increase in grants and contributions received during the year.

Net cash outflows from investing activities increased by \$50.8 million mainly due to acquisition of term deposits, purchases of infrastructure, property, plant and equipment and reduction in redemption of term deposits.

Net cash flow from financing activities has remained steady compared to the prior year.

The Council's cash and cash equivalent balances at 30 June 2022 was \$47.5 million (2021: \$38.0 million). The net cash flow for the year was an increase of \$9.5 million.



FINANCIAL POSITION

Cash and investments

Cash and investments	2022	2021	Commentary
	\$m	\$m	
Total cash, cash equivalents and investments	86.5	76.0	Total cash, cash equivalents and investments increased by \$10.5 million.
Restricted and allocated cash, cash equivalents and investments:			
• External restrictions	71.1	66.7	• Externally restricted cash and investments are restricted in their use by externally imposed requirements. The increase in Council's externally restricted cash and investments is mainly due to increase in specific purpose unexpended grants for general fund.
• Internal allocations	11.0	9.3	• Internal allocations are those cash and investments that Council have allocated by resolution or policy of Council to identified programs of works and any forward plans identified by Council. The increase in internal allocations is mainly due to the increase in restricted council project funding

Debt

The Council has \$0.04 million of borrowings at 30 June 2022 (2021: \$0.4 million).

The Council has a credit card facility limit of \$0.1 million as at 30 June 2022 (2021: \$0.1 million). As at 30 June 2022, \$0.086 million of the total facility remains unutilised.

PERFORMANCE

Performance measures

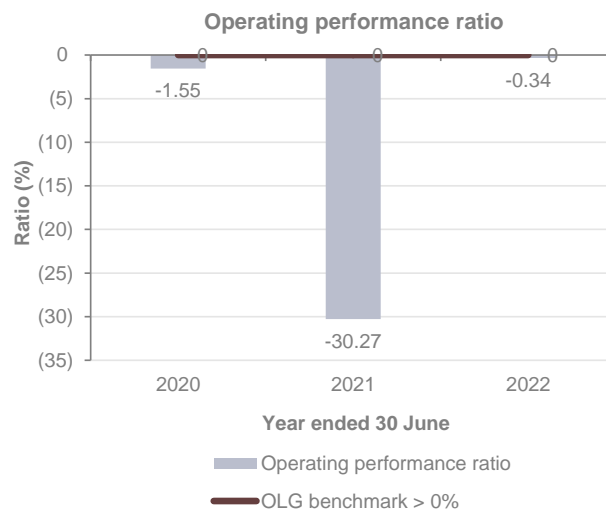
The following section provides an overview of the Council's performance against the performance measures and performance benchmarks set by the Office of Local Government (OLG) within the Department of Planning and Environment.

Operating performance ratio

The 'operating performance ratio' measures how well council contained operating expenditure within operating revenue (excluding capital grants and contributions, fair value adjustments, and reversal of revaluation decrements). The benchmark set by OLG is greater than zero per cent.

The Council did not meet the OLG benchmark for the current reporting period.

The operating performance ratio has improved mainly due to the increase in operating grants and contributions and reduction in other expenses.



Own source operating revenue ratio

The 'own source operating revenue ratio' measures council's fiscal flexibility and the degree to which it relies on external funding sources such as operating grants and contributions. The benchmark set by OLG is greater than 60 per cent.

The Council did not meet the OLG benchmark for the current reporting period.

The own source operating revenue ratio has decreased mainly due to the increase in capital grants and contributions during the year.

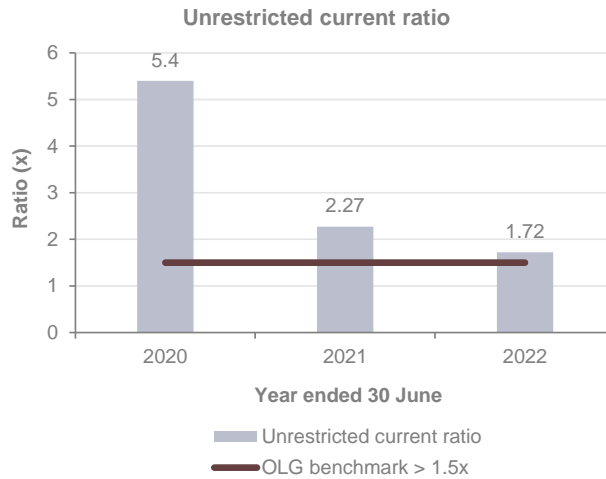


Unrestricted current ratio

The 'unrestricted current ratio' is specific to local government and represents council's ability to meet its short-term obligations as they fall due. The benchmark set by OLG is greater than 1.5 times.

The Council met the OLG benchmark for the current reporting period.

The Council's unrestricted current ratio has decreased mainly due to the increase in current liabilities.

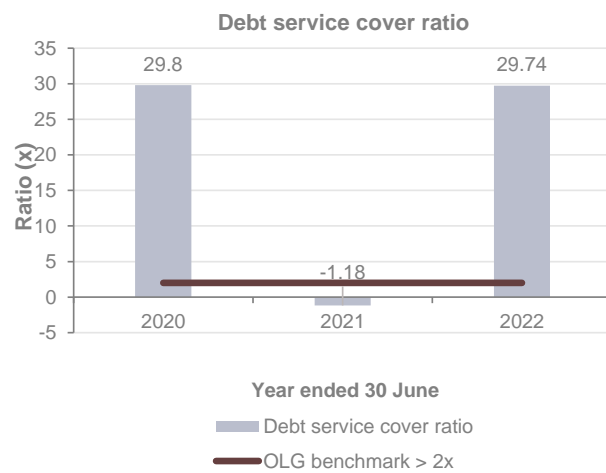


Debt service cover ratio

The 'debt service cover ratio' measures the operating cash to service debt including interest, principal and lease payments. The benchmark set by OLG is greater than two times.

The Council met the OLG benchmark for the current reporting period.

The increase in the debt service cover ratio is mainly due to the increase in grants and contributions during the year.

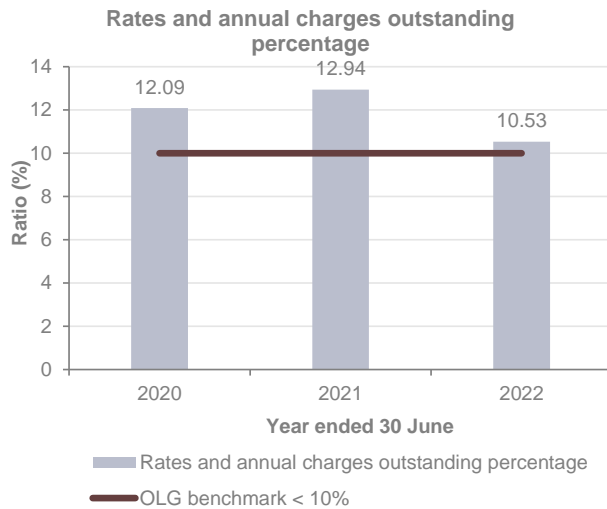


Rates and annual charges outstanding percentage

The 'rates and annual charges outstanding percentage' assesses the impact of uncollected rates and annual charges on council's liquidity and the adequacy of debt recovery efforts. The benchmark set by OLG is less than 10 per cent for regional and rural councils.

The Council did not meet the OLG benchmark for the current reporting period.

The decrease in rates and annual charges outstanding percentage is mainly due to the increase in rates and annual charges recognised during the year.

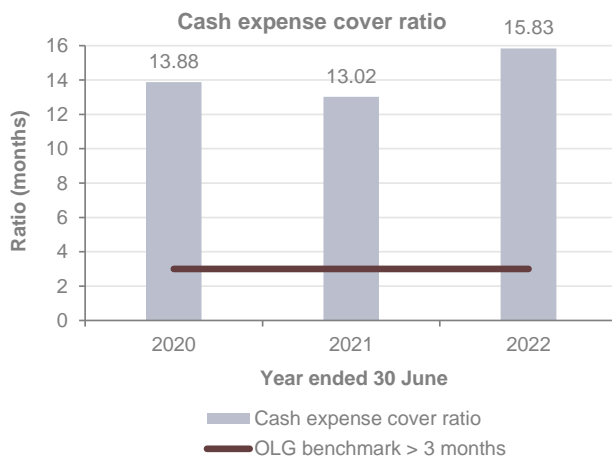


Cash expense cover ratio

This liquidity ratio indicates the number of months the council can continue paying for its immediate expenses without additional cash inflow. The benchmark set by OLG is greater than three months.

The Council met the OLG benchmark for the current reporting period.

The increase in cash expense cover ratio is mainly due to the increase in current year's cash and cash equivalents.



Infrastructure, property, plant and equipment renewals

The Council reported asset renewals of \$27.5 million in the 2021-22 financial year, compared to \$23.7 million in the prior year.

OTHER MATTERS

Legislative compliance

My audit procedures identified a material deficiency in the Council's financial statements that will be reported in the Management Letter. Rural fire-fighting equipment was not recognised in the financial statements.

Except for the matter outlined above, the Council's:

- accounting records were maintained in a manner and form that facilitated the preparation and the effective audit of the GPFS
- staff provided all accounting records and information relevant to the audit.

Lawrissa Chan
Director, Financial Audit Services

Delegate of the Auditor-General for New South Wales

Snowy Monaro Regional Council

SPECIAL PURPOSE FINANCIAL STATEMENTS
for the year ended 30 June 2022



Snowy Monaro Regional Council

Special Purpose Financial Statements

for the year ended 30 June 2022

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Background

i. These Special Purpose Financial Statements have been prepared for use by both the Council and the Office of Local Government in fulfilling their requirements under National Competition Policy.

ii. The principle of competitive neutrality is based on the concept of a 'level playing field' between persons/entities competing in a market place, particularly between private and public sector competitors.

Essentially, the principle is that government businesses, whether Commonwealth, state or local, should operate without net competitive advantages over other businesses as a result of their public ownership.

iii. For Council, the principle of competitive neutrality and public reporting applies only to declared business activities.

These include **(a)** those activities classified by the Australian Bureau of Statistics as business activities being water supply, sewerage services, abattoirs, gas production and reticulation, and **(b)** those activities with a turnover of more than \$2 million that Council has formally declared as a business activity (defined as Category 1 activities).

iv. In preparing these financial statements for Council's self-classified Category 1 businesses and ABS-defined activities, councils must **(a)** adopt a corporatisation model and **(b)** apply full cost attribution including tax-equivalent regime payments and debt guarantee fees (where the business benefits from Council's borrowing position by comparison with commercial rates).

Snowy Monaro Regional Council

Snowy Monaro Regional Council | Special Purpose Financial Statements 2022

Special Purpose Financial Statements

for the year ended 30 June 2022

Statement by Councillors and Management

Statement by Councillors and Management made pursuant to the Local Government Code of Accounting Practice and Financial Reporting

The attached Special Purpose Financial Statements have been prepared in accordance with:

- the NSW Government Policy Statement 'Application of National Competition Policy to Local Government',
- the Division of Local Government Guidelines 'Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality',
- the Local Government Code of Accounting Practice and Financial Reporting,
- the NSW Office of Water Best-Practice Management of Water and Sewerage Guidelines.

To the best of our knowledge and belief, these statements:

- present fairly the operating result and financial position for each of Council's declared business activities for the year, and
- accord with Council's accounting and other records,
- present overhead reallocation charges to the water and sewerage businesses as fair and reasonable.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 24 November 2022.

Narelle Davis
Mayor
24 November 2022

Tanya Higgins
Councillor
24 November 2022

Peter Bascomb
Chief Executive Officer
24 November 2022

Tracy Sligar
Responsible Accounting Officer
24 November 2022

Snowy Monaro Regional Council | Income Statement of water supply business activity | for the year ended 30 June 2022

Snowy Monaro Regional Council

Income Statement of water supply business activity

for the year ended 30 June 2022

\$ '000	2022	2021
Income from continuing operations		
Access charges	2,814	2,725
User charges	4,717	5,881
Interest and investment income	265	315
Grants and contributions provided for operating purposes	–	92
Net gain from the disposal of assets	12	–
Other income	90	11
Total income from continuing operations	7,898	9,024
Expenses from continuing operations		
Employee benefits and on-costs	2,388	2,581
Borrowing costs	1	9
Materials and services	3,141	3,202
Depreciation, amortisation and impairment	2,244	2,252
Net loss from the disposal of assets	–	10
Other expenses	21	168
Total expenses from continuing operations	7,795	8,222
Surplus (deficit) from continuing operations before capital amounts	103	802
Grants and contributions provided for capital purposes	1,524	774
Surplus (deficit) from continuing operations after capital amounts	1,627	1,576
Surplus (deficit) from all operations before tax	1,627	1,576
Less: corporate taxation equivalent (25%) [based on result before capital]	(26)	(209)
Surplus (deficit) after tax	1,601	1,367
Plus accumulated surplus	102,177	100,601
Plus adjustments for amounts unpaid:		
– Corporate taxation equivalent	23	209
Closing accumulated surplus	103,801	102,177
Return on capital %	0.1%	0.9%
Subsidy from Council	6,125	603
Calculation of dividend payable:		
Surplus (deficit) after tax	1,601	1,367
Less: capital grants and contributions (excluding developer contributions)	(1,524)	(774)
Surplus for dividend calculation purposes	77	593
Potential dividend calculated from surplus	39	297

Snowy Monaro Regional Council | Income Statement of sewerage business activity | for the year ended 30 June 2022

Snowy Monaro Regional Council

Income Statement of sewerage business activity for the year ended 30 June 2022

\$ '000	2022	2021
Income from continuing operations		
Access charges	7,003	6,829
User charges	1,571	1,541
Interest and investment income	132	309
Grants and contributions provided for operating purposes	–	2
Other income	59	359
Total income from continuing operations	8,765	9,040
Expenses from continuing operations		
Employee benefits and on-costs	2,074	2,285
Materials and services	5,416	4,289
Depreciation, amortisation and impairment	1,546	1,542
Net loss from the disposal of assets	6	4
Other expenses	–	33
Total expenses from continuing operations	9,042	8,153
Surplus (deficit) from continuing operations before capital amounts	(277)	887
Grants and contributions provided for capital purposes	562	5,174
Surplus (deficit) from continuing operations after capital amounts	285	6,061
Surplus (deficit) from all operations before tax	285	6,061
Less: corporate taxation equivalent (25%) [based on result before capital]	–	(231)
Surplus (deficit) after tax	285	5,830
Plus accumulated surplus	104,934	98,873
Plus adjustments for amounts unpaid:		
– Corporate taxation equivalent	(2)	231
Closing accumulated surplus	105,217	104,934
Return on capital %	(0.3)%	1.0%
Subsidy from Council	4,325	410
Calculation of dividend payable:		
Surplus (deficit) after tax	285	5,830
Less: capital grants and contributions (excluding developer contributions)	(562)	(5,174)
Surplus for dividend calculation purposes	–	656
Potential dividend calculated from surplus	–	328

Snowy Monaro Regional Council | Income Statement of Waste Management business activity | for the year ended 30 June 2022

Snowy Monaro Regional Council

Income Statement of Waste Management business activity for the year ended 30 June 2022

\$ '000	2022 Category 1	2021 Category 1
Income from continuing operations		
Annual charges	5,522	5,337
User charges	2,845	3,071
Interest and investment income	110	116
Grants and contributions provided for operating purposes	43	10
Other income	2,154	158
Total income from continuing operations	10,674	8,692
Expenses from continuing operations		
Employee benefits and on-costs	2,755	2,762
Borrowing costs	260	471
Materials and services	3,310	3,715
Depreciation, amortisation and impairment	1,485	1,467
Net loss from the disposal of assets	-	54
Other expenses	192	11,134
Total expenses from continuing operations	8,002	19,603
Surplus (deficit) from continuing operations before capital amounts	2,672	(10,911)
Grants and contributions provided for capital purposes	7	-
Surplus (deficit) from continuing operations after capital amounts	2,679	(10,911)
Surplus (deficit) from all operations before tax	2,679	(10,911)
Less: corporate taxation equivalent (25%) [based on result before capital]	(668)	-
Surplus (deficit) after tax	2,011	(10,911)
Plus accumulated surplus	833	11,744
Plus adjustments for amounts unpaid:		
- Corporate taxation equivalent	675	-
Closing accumulated surplus	3,519	833
Return on capital %	13.6%	(47.8)%
Subsidy from Council	-	10,765

Snowy Monaro Regional Council | Income Statement of Residential Aged Care business activity | for the year ended 30 June 2022

Snowy Monaro Regional Council

Income Statement of Residential Aged Care business activity for the year ended 30 June 2022

\$ '000	2022 Category 1	2021 Category 1
Income from continuing operations		
User charges	308	329
Fees	805	637
Interest and investment income	36	30
Grants and contributions provided for operating purposes	2,607	2,843
Other income	3	-
Total income from continuing operations	3,759	3,839
Expenses from continuing operations		
Employee benefits and on-costs	3,688	3,225
Materials and services	3,288	2,986
Depreciation, amortisation and impairment	428	286
Other expenses	-	1
Total expenses from continuing operations	7,404	6,498
Surplus (deficit) from continuing operations before capital amounts	(3,645)	(2,659)
Grants and contributions provided for capital purposes	453	367
Surplus (deficit) from continuing operations after capital amounts	(3,192)	(2,292)
Surplus (deficit) from all operations before tax	(3,192)	(2,292)
Less: corporate taxation equivalent (25%) [based on result before capital]	-	-
Surplus (deficit) after tax	(3,192)	(2,292)
Plus accumulated surplus	1,565	3,859
Plus adjustments for amounts unpaid:		
Closing accumulated surplus	(1,627)	1,567
Return on capital %	(48.5)%	(39.9)%
Subsidy from Council	3,920	2,758

Snowy Monaro Regional Council | Statement of Financial Position of water supply business activity | for the year ended 30 June 2022

Snowy Monaro Regional Council

Statement of Financial Position of water supply business activity as at 30 June 2022

\$ '000	2022	2021
ASSETS		
Current assets		
Cash and cash equivalents	23,054	12,782
Investments	3,647	5,749
Receivables	3,745	3,608
Total current assets	30,446	22,139
Non-current assets		
Investments	–	7,101
Infrastructure, property, plant and equipment	170,203	94,871
Total non-current assets	170,203	101,972
Total assets	200,649	124,111
LIABILITIES		
Current liabilities		
Payables	340	340
Borrowings	–	77
Total current liabilities	340	417
Total liabilities	340	417
Net assets	200,309	123,694
EQUITY		
Accumulated surplus	103,801	102,175
Revaluation reserves	96,508	21,519
Total equity	200,309	123,694

Snowy Monaro Regional Council | Statement of Financial Position of sewerage business activity | for the year ended 30 June 2022

Snowy Monaro Regional Council

Statement of Financial Position of sewerage business activity as at 30 June 2022

\$ '000	2022	2021
ASSETS		
Current assets		
Cash and cash equivalents	7,757	8,660
Investments	-	3,894
Receivables	4,092	4,137
Total current assets	11,849	16,691
Non-current assets		
Investments	-	4,811
Receivables	-	36
Infrastructure, property, plant and equipment	110,591	87,019
Total non-current assets	110,591	91,866
Total assets	122,440	108,557
LIABILITIES		
Current liabilities		
Payables	-	3
Total current liabilities	-	3
Total liabilities	-	3
Net assets	122,440	108,554
EQUITY		
Accumulated surplus	105,217	104,935
Revaluation reserves	17,223	3,619
Total equity	122,440	108,554

Snowy Monaro Regional Council | Statement of Financial Position of Waste Management business activity | for the year ended 30 June 2022

Snowy Monaro Regional Council

Statement of Financial Position of Waste Management business activity as at 30 June 2022

\$ '000	2022 Category 1	2021 Category 1
ASSETS		
Current assets		
Cash and cash equivalents	3	4,598
Investments	10,533	2,066
Receivables	703	985
Total current assets	11,239	7,649
Non-current assets		
Investments	–	2,552
Receivables	168	–
Infrastructure, property, plant and equipment	21,525	21,819
Total non-current assets	21,693	24,371
Total assets	32,932	32,020
LIABILITIES		
Current liabilities		
Borrowings	27	220
Total current liabilities	27	220
Non-current liabilities		
Borrowings	12	58
Provisions	29,349	31,067
Total non-current liabilities	29,361	31,125
Total liabilities	29,388	31,345
Net assets	3,544	675
EQUITY		
Accumulated surplus	3,519	840
Revaluation reserves	25	(165)
Total equity	3,544	675

Snowy Monaro Regional Council | Statement of Financial Position of Residential Aged Care business activity | for the year ended 30 June 2022

Snowy Monaro Regional Council

Statement of Financial Position of Residential Aged Care business activity as at 30 June 2022

\$ '000	2022 Category 1	2021 Category 1
ASSETS		
Current assets		
Contract assets and contract cost assets	285	–
Receivables	18	32
Total current assets	303	32
Non-current assets		
Infrastructure, property, plant and equipment	7,519	6,664
Intangible assets	233	350
Total non-current assets	7,752	7,014
Total assets	8,055	7,046
LIABILITIES		
Current liabilities		
Contract liabilities	–	123
Overdraft ^{1.}	5,316	689
Payables	3,259	4,230
Total current liabilities	8,575	5,042
Total liabilities	8,575	5,042
Net assets	(520)	2,004
EQUITY		
Accumulated surplus	(1,627)	1,566
Revaluation reserves	1,107	438
Total equity	(520)	2,004

^(1.) The business does not have its own separate bank account and the reported overdraft amount reflects the notional bank account balance as if the business had its own account. This cash facility is provided through Councils operating bank account within the General Fund.

Note – Significant Accounting Policies

A statement summarising the supplemental accounting policies adopted in the preparation of the special purpose financial statements (SPFS) for National Competition Policy (NCP) reporting purposes follows.

These financial statements are SPFS prepared for use by Council and the Office of Local Government. For the purposes of these statements, the Council is a non-reporting not-for-profit entity.

The figures presented in these special purpose financial statements have been prepared in accordance with the recognition and measurement criteria of relevant Australian Accounting Standards, other authoritative pronouncements of the Australian Accounting Standards Board (AASB) and Australian Accounting Interpretations.

The disclosures in these special purpose financial statements have been prepared in accordance with the *Local Government Act 1993* (Act), the *Local Government (General) Regulation 2005* (Regulation) and the Local Government Code of Accounting Practice and Financial Reporting.

The statements are prepared on an accruals basis. They are based on historic costs and do not take into account changing money values or, except where specifically stated, fair value of non-current assets. Certain taxes and other costs, appropriately described, have been imputed for the purposes of the National Competition Policy.

The Statement of Financial Position includes notional assets/liabilities receivable from/payable to Council's general fund. These balances reflect a notional intra-entity funding arrangement with the declared business activities.

National Competition Policy

Council has adopted the principle of 'competitive neutrality' in its business activities as part of the National Competition Policy which is being applied throughout Australia at all levels of government. The framework for its application is set out in the June 1996 NSW Government Policy statement titled 'Application of National Competition Policy to Local Government'. *The Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality* issued by the Office of Local Government in July 1997 has also been adopted.

The pricing and costing guidelines outline the process for identifying and allocating costs to activities and provide a standard for disclosure requirements. These disclosures are reflected in Council's pricing and/or financial reporting systems and include taxation equivalents, Council subsidies, and returns on investments (rate of return and dividends paid).

Declared business activities

In accordance with Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality, Council has declared that the following are to be considered as business activities:

Category 1

(where gross operating turnover is over \$2 million)

a. Water Supply

Water supply services for residential and commercial activities

b. Sewerage Service

Sewerage reticulation, treatment and associated activities

c. Waste Management

Collection and disposal of garbage for residential and commercial activities

d. Residential Aged Care

Combined services offered at Yallambee Lodge and Snowy River Hostel

continued on next page ...

Note – Significant Accounting Policies (continued)

Category 2

(where gross operating turnover is less than \$2 million)

Nil

Taxation equivalent charges

Council is liable to pay various taxes and financial duties. Where this is the case, they are disclosed as a cost of operations just like all other costs. However, where Council does not pay some taxes, which are generally paid by private sector businesses, such as income tax, these equivalent tax payments have been applied to all Council-nominated business activities and are reflected in special purpose financial statements. For the purposes of disclosing comparative information relevant to the private sector equivalent, the following taxation equivalents have been applied to all Council-nominated business activities (this does not include Council's non-business activities):

Notional rate applied (%)

Corporate income tax rate – 25% (20/21 26%)

Land tax – the first \$822,000 of combined land values attracts 0%. For the combined land values in excess of \$822,000 up to \$5,026,000 the rate is \$100 + 1.6%. For the remaining combined land value that exceeds \$5,026,000 a premium marginal rate of 2.0% applies.

Payroll tax – 4.85% on the value of taxable salaries and wages in excess of \$1,200,000.

In accordance with the Department of Planning, Industry & Environment – Water guidelines, a payment for the amount calculated as the annual tax equivalent charges (excluding income tax) must be paid from water supply and sewerage business activities.

The payment of taxation equivalent charges, referred to in the Best Practice Management of Water Supply and Sewer Guidelines as a 'dividend for taxation equivalent', may be applied for any purpose allowed under the Act.

Achievement of substantial compliance to the DPIE – Water guidelines is not a prerequisite for the payment of the tax equivalent charges; however the payment must not exceed \$3 per assessment.

Income tax

An income tax equivalent has been applied on the profits of the business activities. Whilst income tax is not a specific cost for the purpose of pricing a good or service, it needs to be taken into account in terms of assessing the rate of return required on capital invested. Accordingly, the return on capital invested is set at a pre-tax level – gain/(loss) from ordinary activities before capital amounts, as would be applied by a private sector competitor. That is, it should include a provision equivalent to the relevant corporate income tax rate, currently 25% (20/21 26%).

Income tax is only applied where a gain from ordinary activities before capital amounts has been achieved. Since the taxation equivalent is notional – that is, it is payable to the 'Council' as the owner of business operations – it represents an internal payment and has no effect on the operations of the Council.

Accordingly, there is no need for disclosure of internal charges in the SPFS. The rate applied of 25% is the equivalent company tax rate prevalent at reporting date.

Local government rates and charges

A calculation of the equivalent rates and charges for all Category 1 businesses has been applied to all assets owned, or exclusively used by the business activity.

Loan and debt guarantee fees

The debt guarantee fee is designed to ensure that Council business activities face 'true' commercial borrowing costs in line with private sector competitors. In order to calculate a debt guarantee fee, Council has determined what the differential borrowing rate would have been between the commercial rate and Council's borrowing rate for its business activities.

(i) Subsidies

Government policy requires that subsidies provided to customers, and the funding of those subsidies, must be explicitly disclosed. Subsidies occur where Council provides services on a less than cost recovery basis. This option is exercised on a

continued on next page ...

Note – Significant Accounting Policies (continued)

range of services in order for Council to meet its community service obligations. The overall effect of subsidies is contained within the Income Statements of business activities.

(ii) Return on investments (rate of return)

The NCP policy statement requires that councils with Category 1 businesses 'would be expected to generate a return on capital funds employed that is comparable to rates of return for private businesses operating in a similar field'.

Funds are subsequently available for meeting commitments or financing future investment strategies. The rate of return is disclosed for each of Council's business activities on the Income Statement.

The rate of return is calculated as follows:

Operating result before capital income + interest expense

Written down value of I,PP&E as at 30 June

As a minimum, business activities should generate a return equal to the Commonwealth 10 year bond rate which is 3.66% at 30/6/22.

(iii) Dividends

Council is not required to pay dividends to either itself (as owner of a range of businesses) or to any external entities.

Local government water supply and sewerage businesses are permitted to pay an annual dividend from its water supply or sewerage business surplus.

Each dividend must be calculated and approved in accordance with the Department of Industry – Water guidelines and must not exceed:

- 50% of this surplus in any one year, or
- the number of water supply or sewerage assessments at 30 June 2022 multiplied by \$30 (less the payment for tax equivalent charges, not exceeding \$3 per assessment).

In accordance with the Department of Industry – Water guidelines a Dividend Payment form, Statement of Compliance, Unqualified Independent Financial Audit Report and Compliance Audit Report are required to be submitted to the Department of Industry – Water.



INDEPENDENT AUDITOR'S REPORT
Report on the special purpose financial statements
Snowy Monaro Regional Council

To the Councillors of Snowy Monaro Regional Council

Opinion

I have audited the accompanying special purpose financial statements (the financial statements) of Snowy Monaro Regional Council's (the Council) Declared Business Activities, which comprise the Statement by Councillors and Management, the Income Statement of each Declared Business Activity for the year ended 30 June 2022, the Statement of Financial Position of each Declared Business Activity as at 30 June 2022 and the Significant accounting policies note.

The Declared Business Activities of the Council are:

- Water supply
- Sewerage
- Waste Management
- Aged Care

In my opinion, the financial statements present fairly, in all material respects, the financial position of the Council's Declared Business Activities as at 30 June 2022, and their financial performance for the year then ended, in accordance with the Australian Accounting Standards described in the Significant accounting policies note and the Local Government Code of Accounting Practice and Financial Reporting 2021–22 (LG Code).

My opinion should be read in conjunction with the rest of this report.

Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Financial Statements' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants (including Independence Standards)' (APES 110).

I have fulfilled my other ethical responsibilities in accordance with APES 110.

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as the auditor of councils
- precluding the Auditor-General from providing non-audit services.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Emphasis of Matter - Basis of Accounting

Without modifying my opinion, I draw attention to the Significant accounting policies note to the financial statements which describes the basis of accounting. The financial statements have been prepared for the purpose of fulfilling the Council's financial reporting responsibilities under the LG Code. As a result, the financial statements may not be suitable for another purpose.

Other Information

The Council's annual report for the year ended 30 June 2022 includes other information in addition to the financial statements and my Independent Auditor's Report thereon. The Councillors are responsible for the other information. At the date of this Independent Auditor's Report, the other information I have received comprise the general purpose financial statements and Special Schedules (the Schedules).

My opinion on the financial statements does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information. However, as required by the *Local Government Act 1993*, I have separately expressed an opinion on the general purpose financial statements and Special Schedule 'Permissible income for general rates'.

In connection with my audit of the financial statements, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement of the other information, I must report that fact.

I have nothing to report in this regard.

The Councillors' Responsibilities for the Financial Statements

The Councillors are responsible for the preparation and fair presentation of the financial statements and for determining that the accounting policies, described in the Significant accounting policies note to the financial statements, are appropriate to meet the requirements in the LG Code. The Councillors' responsibility also includes such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to:

- obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the financial statements.

A description of my responsibilities for the audit of the financial statements is located at the Auditing and Assurance Standards Board website at: www.auasb.gov.au/auditors_responsibilities/ar4.pdf. The description forms part of my auditor's report.

The scope of my audit does not include, nor provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- about the security and controls over the electronic publication of the audited financial statements on any website where they may be presented
- about any other information which may have been hyperlinked to/from the financial statements.

Lawrissa Chan
Delegate of the Auditor-General for New South Wales

25 November 2022
SYDNEY

Snowy Monaro Regional Council

SPECIAL SCHEDULES
for the year ended 30 June 2022



Snowy Monaro Regional Council

Special Schedules

for the year ended 30 June 2022

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Snowy Monaro Regional Council | Permissible income for general rates | for the year ended 30 June 2022

Snowy Monaro Regional Council

Permissible income for general rates

\$ '000	Notes	Calculation 2021/22	Calculation 2022/23
Notional general income calculation ¹			
Last year notional general income yield	a	16,933	17,399
Plus or minus adjustments ²	b	121	102
Notional general income	c = a + b	17,054	17,501
Permissible income calculation			
Or rate peg percentage	e	2.00%	2.30%
Or plus rate peg amount	i = e x (c + g)	341	403
Sub-total	k = (c + g + h + i + j)	17,395	17,904
Total permissible income	o = k + n	17,395	17,904
Less notional general income yield	p	17,399	17,900
Catch-up or (excess) result	q = o - p	(4)	4
Carry forward to next year ⁶	t = q + r + s	-	4

Notes

- (1) The notional general income will not reconcile with rate income in the financial statements in the corresponding year. The statements are reported on an accrual accounting basis which include amounts that relate to prior years' rates income.
- (2) Adjustments account for changes in the number of assessments and any increase or decrease in land value occurring during the year. The adjustments are called 'supplementary valuations' as defined in the *Valuation of Land Act 1916 (NSW)*.
- (6) Carry-forward amounts which are in excess (an amount that exceeds the permissible income) require Ministerial approval by order published in the *NSW Government Gazette* in accordance with section 512 of the Act. The OLG will extract these amounts from Council's Permissible income for general rates Statement in the financial data return (FDR) to administer this process.



INDEPENDENT AUDITOR'S REPORT
Special Schedule – Permissible income for general rates
Snowy Monaro Regional Council

To the Councillors of Snowy Monaro Regional Council

Opinion

I have audited the accompanying Special Schedule – Permissible income for general rates (the Schedule) of Snowy Monaro Regional Council (the Council) for the year ending 30 June 2023.

In my opinion, the Schedule is prepared, in all material respects in accordance with the requirements of the Local Government Code of Accounting Practice and Financial Reporting 2021–22 (LG Code) and is in accordance with the books and records of the Council.

My opinion should be read in conjunction with the rest of this report.

Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Schedule' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants (including Independence Standards)' (APES 110).

I have fulfilled my other ethical responsibilities in accordance with APES 110.

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as auditor of councils
- precluding the Auditor-General from providing non-audit services.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Emphasis of Matter - Basis of Accounting

Without modifying my opinion, I draw attention to the special purpose framework used to prepare the Schedule. The Schedule has been prepared for the purpose of fulfilling the Council's reporting obligations under the LG Code. As a result, the Schedule may not be suitable for another purpose.

Other Information

The Council's annual report for the year ended 30 June 2022 includes other information in addition to the Schedule and my Independent Auditor's Report thereon. The Councillors are responsible for the other information. At the date of this Independent Auditor's Report, the other information I have received comprise the general purpose financial statements, special purpose financial statements and Special Schedule 'Report on infrastructure assets as at 30 June 2022'.

My opinion on the Schedule does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information. However, as required by the *Local Government Act 1993*, I have separately expressed an opinion on the general purpose financial statements and the special purpose financial statements.

In connection with my audit of the Schedule, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the Schedule or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement of the other information, I must report that fact.

I have nothing to report in this regard.

The Councillors' Responsibilities for the Schedule

The Councillors are responsible for the preparation of the Schedule in accordance with the LG Code. The Councillors' responsibility also includes such internal control as the Councillors determine is necessary to enable the preparation of the Schedule that is free from material misstatement, whether due to fraud or error.

In preparing the Schedule, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

Auditor's Responsibilities for the Audit of the Schedule

My objectives are to:

- obtain reasonable assurance whether the Schedule as a whole is free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the Schedule.

A description of my responsibilities for the audit of the Schedule is located at the Auditing and Assurance Standards Board website at: www.auasb.gov.au/auditors_responsibilities/ar8.pdf. The description forms part of my auditor's report.

The scope of my audit does not include, nor provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- about the security and controls over the electronic publication of the audited Schedule on any website where it may be presented
- about any other information which may have been hyperlinked to/from the Schedule.

Lawrissa Chan
Delegate of the Auditor-General for New South Wales

25 November 2022
SYDNEY

Snowy Monaro Regional Council | Report on infrastructure assets as at 30 June 2022 | for the year ended 30 June 2022

Snowy Monaro Regional Council

Report on infrastructure assets as at 30 June 2022

Asset Class	Asset Category	Estimated cost		2021/22 Required maintenance ^a	2021/22 Actual maintenance	Net carrying amount	Gross replacement cost (GRC)	Assets in condition as a percentage of gross replacement cost				
		Estimated cost to bring assets to satisfactory standard	to bring to the agreed level of service set by Council					\$ '000	\$ '000	1	2	3
Buildings	Buildings	–	–	–	–	–	–	0.0%	0.0%	0.0%	0.0%	0.0%
	Sub-total	8,126	8,126	4,224	526	40,701	128,339	12.3%	22.5%	52.6%	11.7%	0.9%
Other structures	Other structures	1,285	1,285	373	200	8,475	12,422	45.5%	15.1%	18.8%	16.1%	4.5%
	Sub-total	1,285	1,285	373	200	8,475	12,422	45.5%	15.1%	18.8%	16.1%	4.5%
Roads	Roads	–	–	–	–	–	–	0.0%	0.0%	0.0%	0.0%	0.0%
	Sealed roads	9,406	9,406	3,858	3,946	196,990	296,767	10.3%	43.0%	40.4%	5.8%	0.5%
	Unsealed roads	10,280	10,280	3,419	3,497	169,224	262,999	26.9%	16.1%	49.2%	6.4%	1.4%
	Bridges	10,667	10,667	1,730	414	77,516	133,073	16.3%	40.1%	27.5%	2.4%	13.7%
	Footpaths	246	246	203	62	8,341	15,624	13.8%	19.0%	64.0%	2.8%	0.4%
	Other road assets	–	–	–	–	–	–	0.0%	0.0%	0.0%	0.0%	0.0%
	Bulk earthworks	–	–	–	–	441,196	441,196	100.0%	0.0%	0.0%	0.0%	0.0%
	Other road assets (incl. bulk earth works)	–	–	–	–	–	–	0.0%	0.0%	0.0%	0.0%	0.0%
	Sub-total	30,599	30,599	9,210	7,919	927,192	1,149,659	49.3%	19.7%	25.7%	3.3%	2.0%
Water supply network	Water supply network	72,869	72,869	7,986	2,744	151,177	332,769	15.4%	17.1%	23.7%	37.9%	5.9%
	Sub-total	72,869	72,869	7,986	2,744	165,633	332,769	15.4%	17.1%	23.7%	37.9%	5.9%
Sewerage network	Sewerage network	28,207	28,207	4,297	3,054	97,069	179,044	20.8%	28.8%	18.9%	10.5%	21.0%
	Sub-total	28,207	28,207	4,297	3,054	97,607	179,044	20.8%	28.8%	18.9%	10.5%	21.0%
Stormwater drainage	Stormwater drainage	722	722	275	28	20,812	30,504	7.4%	73.1%	14.7%	4.7%	0.1%
	Sub-total	722	722	275	28	20,811	30,504	7.4%	73.1%	14.7%	4.7%	0.1%
Open space / recreational assets	Swimming pools	1,248	1,248	47	82	2,697	4,705	0.0%	26.8%	20.2%	53.0%	0.0%
	Other	486	486	231	762	4,910	7,686	23.1%	42.7%	21.6%	12.2%	0.4%
	Sub-total	1,734	1,734	278	844	7,607	12,391	14.3%	36.7%	21.1%	27.7%	0.2%
Total – all assets		143,542	143,542	26,643	15,315	1,268,026	1,845,128	36.9%	21.3%	26.3%	11.1%	4.5%

(a) Required maintenance is the amount identified in Council's asset management plans.

continued on next page ...

Snowy Monaro Regional Council

Report on infrastructure assets as at 30 June 2022 (continued)

Infrastructure asset condition assessment 'key'

#	Condition	Integrated planning and reporting (IP&R) description
1	Excellent/very good	No work required (normal maintenance)
2	Good	Only minor maintenance work required
3	Satisfactory	Maintenance work required
4	Poor	Renewal required
5	Very poor	Urgent renewal/upgrading required

Snowy Monaro Regional Council | Report on infrastructure assets as at 30 June 2022 | for the year ended 30 June 2022

Snowy Monaro Regional Council

Report on infrastructure assets as at 30 June 2022

Infrastructure asset performance indicators (consolidated) *

\$ '000	Amounts 2022	Indicator 2022	2021	Indicators 2020	2019	Benchmark
Buildings and infrastructure renewals ratio						
Asset renewals ¹	23,080					
Depreciation, amortisation and impairment	20,807	110.92%	129.82%	142.65%	78.93%	>= 100.00%
Infrastructure backlog ratio						
Estimated cost to bring assets to a satisfactory standard	143,542					
Net carrying amount of infrastructure assets	1,314,028	10.92%	2.38%	5.91%	6.16%	< 2.00%
Asset maintenance ratio						
Actual asset maintenance	15,315					
Required asset maintenance	26,643	57.48%	102.44%	50.53%	76.37%	> 100.00%
Cost to bring assets to agreed service level						
Estimated cost to bring assets to an agreed service level set by Council	143,542	7.78%	1.68%	3.12%	3.09%	
Gross replacement cost	1,845,128					

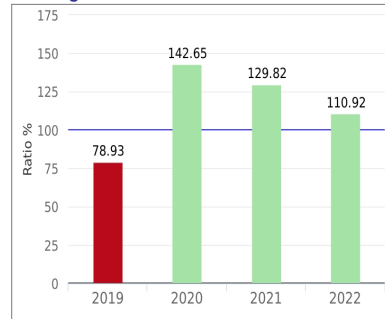
(* All asset performance indicators are calculated using classes identified in the previous table.

(1) Asset renewals represent the replacement and/or refurbishment of existing assets to an equivalent capacity/performance as opposed to the acquisition of new assets (or the refurbishment of old assets) that increases capacity/performance.

Snowy Monaro Regional Council | Report on infrastructure assets as at 30 June 2022 | for the year ended 30 June 2022

Snowy Monaro Regional Council
 Report on infrastructure assets as at 30 June 2022

Buildings and infrastructure renewals ratio



Buildings and infrastructure renewals ratio

To assess the rate at which these assets are being renewed relative to the rate at which they are depreciating.

Commentary on result

21/22 ratio 110.92%

This ratio is sitting above the benchmark, however is trending downwards. While Council is maintaining asset renewal, it is not at a level sufficient enough to improve the backlog.

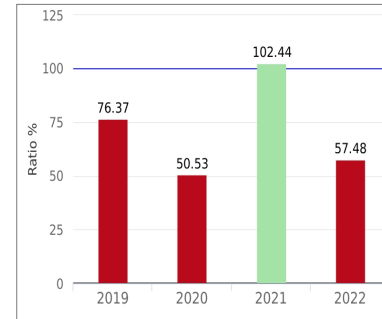
Benchmark: — $\geq 100.00\%$

Source of benchmark: Code of Accounting Practice and Financial Reporting

■ Ratio achieves benchmark

■ Ratio is outside benchmark

Asset maintenance ratio



Asset maintenance ratio

Compares actual vs. required annual asset maintenance. A ratio above 1.0 indicates Council is investing enough funds to stop the infrastructure backlog growing.

Commentary on result

21/22 ratio 57.48%

Council's Asset Maintenance Ratio is lower than the benchmark. This indicates that the level of expenditure on the maintenance of infrastructure is not sufficient to prevent the backlog from growing. Ongoing challenges of increasing costs outstripping increases in income impacts the level of maintenance that can be achieved.

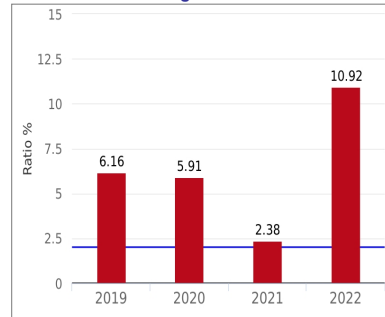
Benchmark: — $> 100.00\%$

Source of benchmark: Code of Accounting Practice and Financial Reporting

■ Ratio achieves benchmark

■ Ratio is outside benchmark

Infrastructure backlog ratio



Infrastructure backlog ratio

This ratio shows what proportion the backlog is against the total value of a Council's infrastructure.

Commentary on result

21/22 ratio 10.92%

Council's infrastructure backlog is increasing as council is not spending sufficient levels on asset maintenance. Council needs to continue to pursue grant opportunities to supplement the renewal spend to see improvement in this ratio.

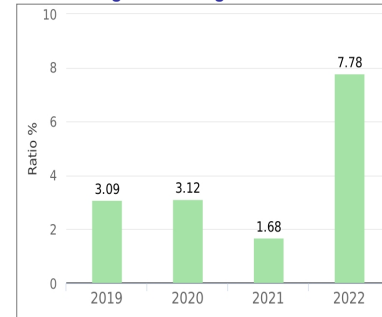
Benchmark: — $< 2.00\%$

Source of benchmark: Code of Accounting Practice and Financial Reporting

■ Ratio achieves benchmark

■ Ratio is outside benchmark

Cost to bring assets to agreed service level



Cost to bring assets to agreed service level

This ratio provides a snapshot of the proportion of outstanding renewal works compared to the total value of assets under Council's care and stewardship.

Commentary on result

21/22 ratio 7.78%

The estimated cost to bring assets to an agreed level of service as set by Council has increased due to increasing inflationary pressure on costs. Significant work is required to bring councils transport assets back to an agreed service level after devastating natural disasters.

Snowy Monaro Regional Council | Report on infrastructure assets as at 30 June 2022 | for the year ended 30 June 2022

Snowy Monaro Regional Council

Report on infrastructure assets as at 30 June 2022

Infrastructure asset performance indicators (by fund)

\$ '000	General fund		Water fund		Sewer fund		Benchmark
	2022	2021	2022	2021	2022	2021	
Buildings and infrastructure renewals ratio							
Asset renewals ¹	30.93%	161.46%	85.03%	0.00%	1,086.64%	0.00%	>= 100.00%
Depreciation, amortisation and impairment							
Infrastructure backlog ratio							
Estimated cost to bring assets to a satisfactory standard	4.04%	2.78%	43.99%	0.00%	28.90%	0.00%	< 2.00%
Net carrying amount of infrastructure assets							
Asset maintenance ratio							
Actual asset maintenance	66.27%	65.66%	34.36%	140.13%	71.07%	226.71%	> 100.00%
Required asset maintenance							
Cost to bring assets to agreed service level							
Estimated cost to bring assets to an agreed service level set by Council	3.18%	2.15%	21.90%	0.00%	15.75%	0.00%	
Gross replacement cost							

(1) Asset renewals represent the replacement and/or refurbishment of existing assets to an equivalent capacity/performance as opposed to the acquisition of new assets (or the refurbishment of old assets) that increases capacity/performance.

9.3.1 APPROVAL OF ROAD NAME ROSAMOND PLACE TO GO TO GNB FOR GAZETTAL

Record No: I22/729

OFFICER'S RECOMMENDATION

That Council approve the name Rosamond Place to go to the Geographical Names Board for gazettal.

ISSUES

A new road in a sub-division requires road name approval.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Asset Management	Low	Low	Yes
Economic Activity	Low	Low	Yes
Environmental Security	Low	Low	Yes
External Political Environment	Low	Low	Yes
Financial Sustainability	Low	Low	Yes
Health and Safety	Low	Low	Yes
Legislative Governance and Compliance	Low	Low	Yes
Reputation and Image	Low	Low	Yes
Service Delivery	Low	Low	Yes

The risk associated with gazetting this road as Rosamond Place are considered low.

FINANCIAL IMPACTS

Costs are part of the ongoing service provided by Council and this work can be undertaken within the existing budgets.

RESPONSIBLE OFFICER: Chief Strategy Officer

OPTIONS CONSIDERED

No other option has been considered for this road name.

IMPLEMENTATION PLANS

The action will be implemented by:

- Using the Geographical Names Board Road Naming Proposal system to move this naming proposal to the stage of gazettal

EXISTING POLICY/DECISIONS

Road naming is to adhere to the 2021 NSW Address Guidelines and User Manual. Link:

https://www.gnb.nsw.gov.au/_data/assets/pdf_file/0004/229216/NSW_Address_Policy_and_User_Manual_2021.pdf

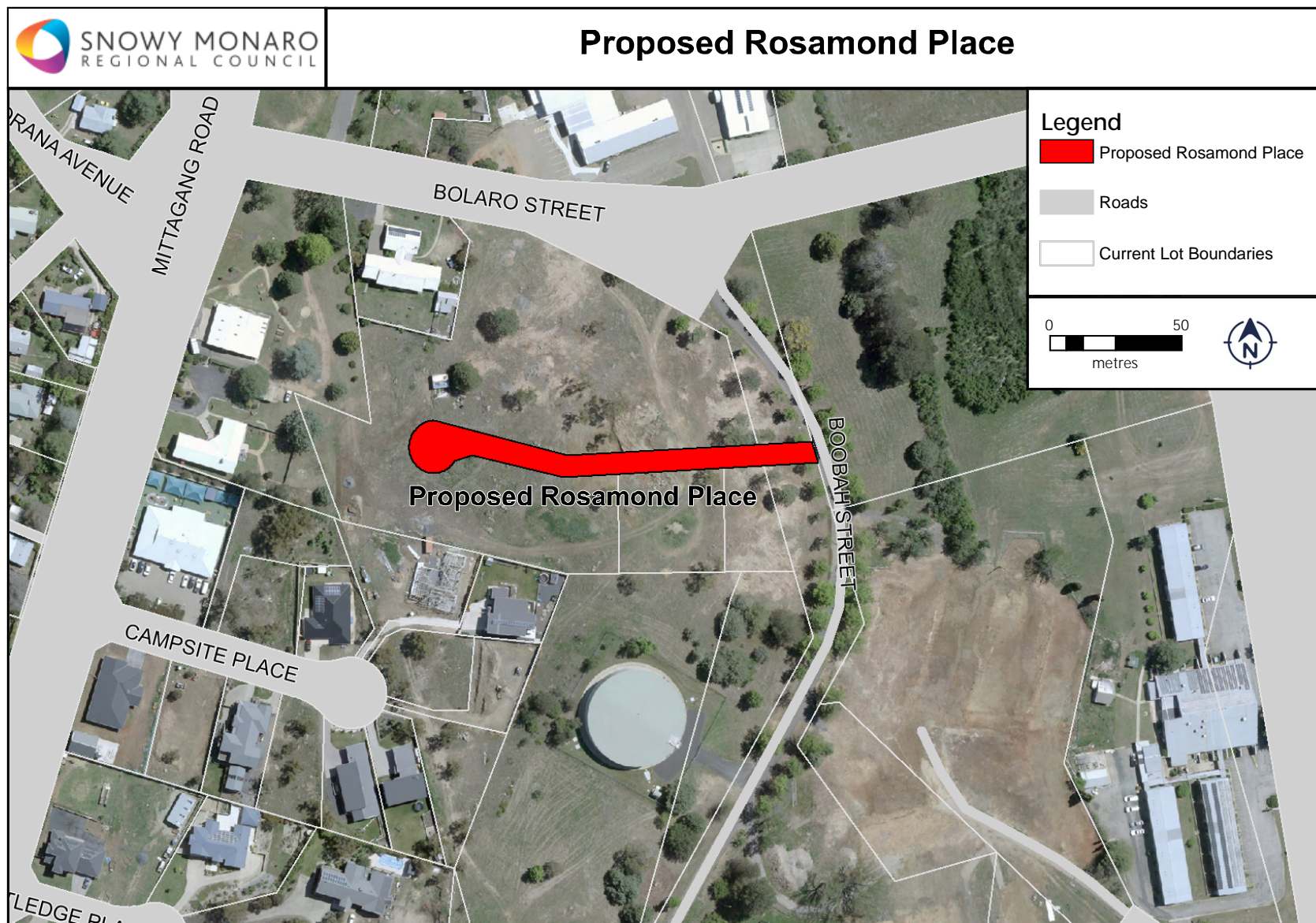
BACKGROUND

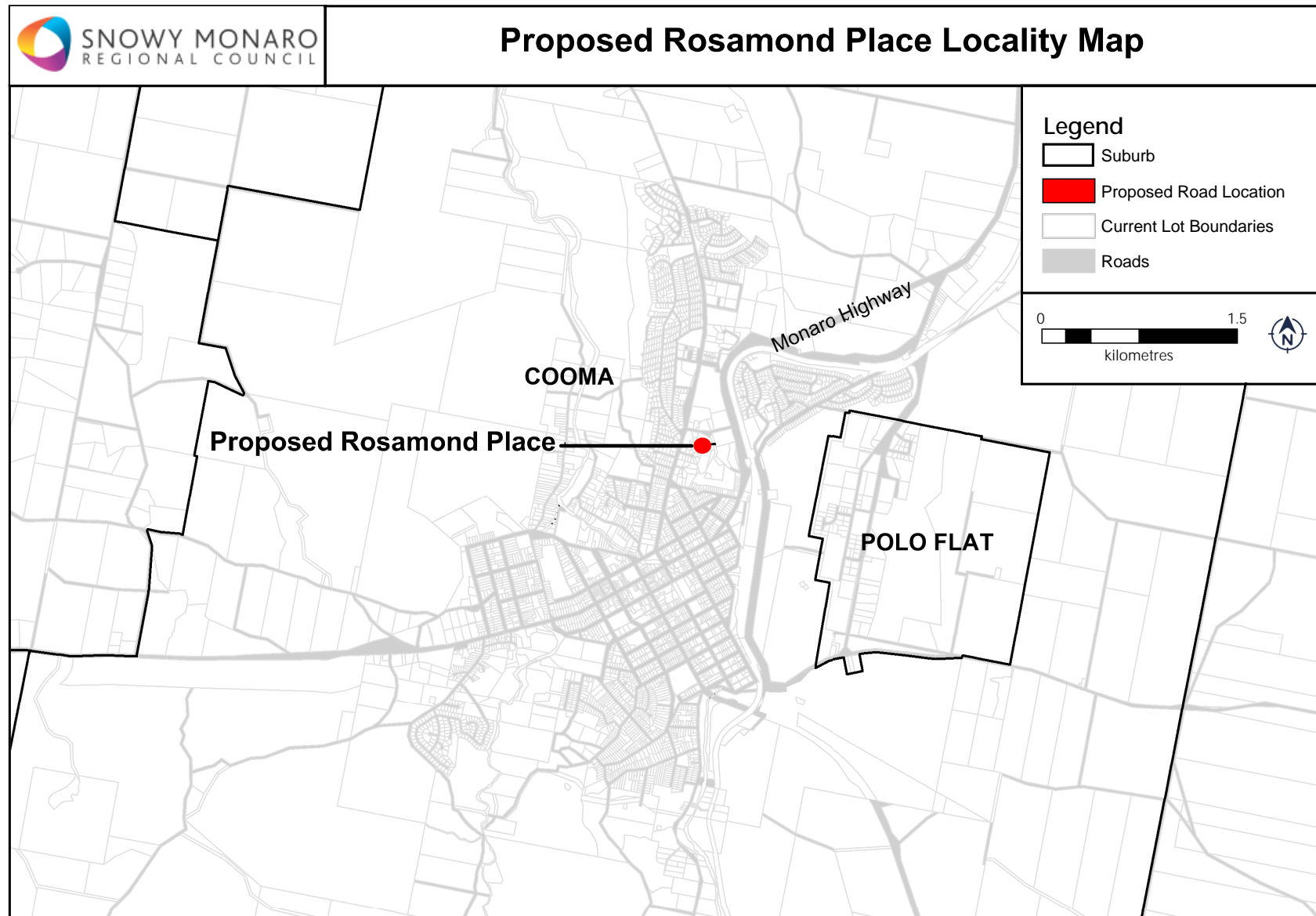
This name proposal has received pre-approval from the NSW Geographical Names Board and received no submissions or objections from the public after 28 days of advertising in the Monaro Post.

The proposed name of Rosamond Place is from the owner's deceased mother who was a significant person in the local community. She lived and worked in Cooma all her life from 1944 until she passed in 2004, working at an accounting firm in Cooma for more than 44 years. Rosamond Kraft was heavily involved in the community as a member of various clubs and church groups and volunteered her time for many years with the CWA and Red Cross. Rosamond was well known and respected in the local community.

ATTACHMENTS

1. Rosamond Place Aerial View
 2. Rosamond Place Locality View
-





9.3.2 PROPOSED NAMING OF PRIVATE RIGHT OF CARRIAGEWAY - SUGARLOAF ROAD

Record No: I22/753

OFFICER'S RECOMMENDATION

That

- A. The road name Sugarloaf Road be endorsed for public advertisement for a period of 28 days via the Monaro Post; and
- B. The proposed road name Sugarloaf Road be created as road name proposal and be submitted for pre-approval with the NSW Geographical Names Board.

ISSUES

A new right of carriage way in a subdivision requires road name approval.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Asset Management	Low	Low	Yes
Economic Activity	Low	Low	Yes
Environmental Security	Low	Low	Yes
External Political Environment	Low	Low	Yes
Financial Sustainability	Low	Low	Yes
Health and Safety	Low	Low	Yes
Legislative Governance and Compliance	Low	Low	Yes
Reputation and Image	Low	Low	Yes
Service Delivery	Low	Low	Yes

It is considered the risks associated with the name proposal are low.

FINANCIAL IMPACTS

Costs are part of the ongoing service provided by Council and this work can be undertaken within the existing budgets.

RESPONSIBLE OFFICER: Chief Strategy Officer

OPTIONS CONSIDERED

Sugarloaf Road was the only option considered as it fits within the NSW Geographical Names Board road naming guidelines, is an appropriate name for the local surrounds and is supported by local landholders affected by the road-naming proposal.

IMPLEMENTATION PLANS

This will be implemented by:

- 1) Creating a road-naming proposal for Sugarloaf Road within the Geographical Names Board Online Road Naming Portal and advancing this proposal to the stage of consideration for pre-approval by the Geographical Names Board.
- 2) In Liaison with Communications, notify the public of the proposed road names in the Monaro Post for period of 28 days and respond to any submission as required.

EXISTING POLICY/DECISIONS

Road naming is to adhere to the 2021 NSW Address Guidelines and User Manual. Link:

https://www.gnb.nsw.gov.au/_data/assets/pdf_file/0004/229216/NSW_Address_Policy_and_User_Manual_2021.pdf

BACKGROUND

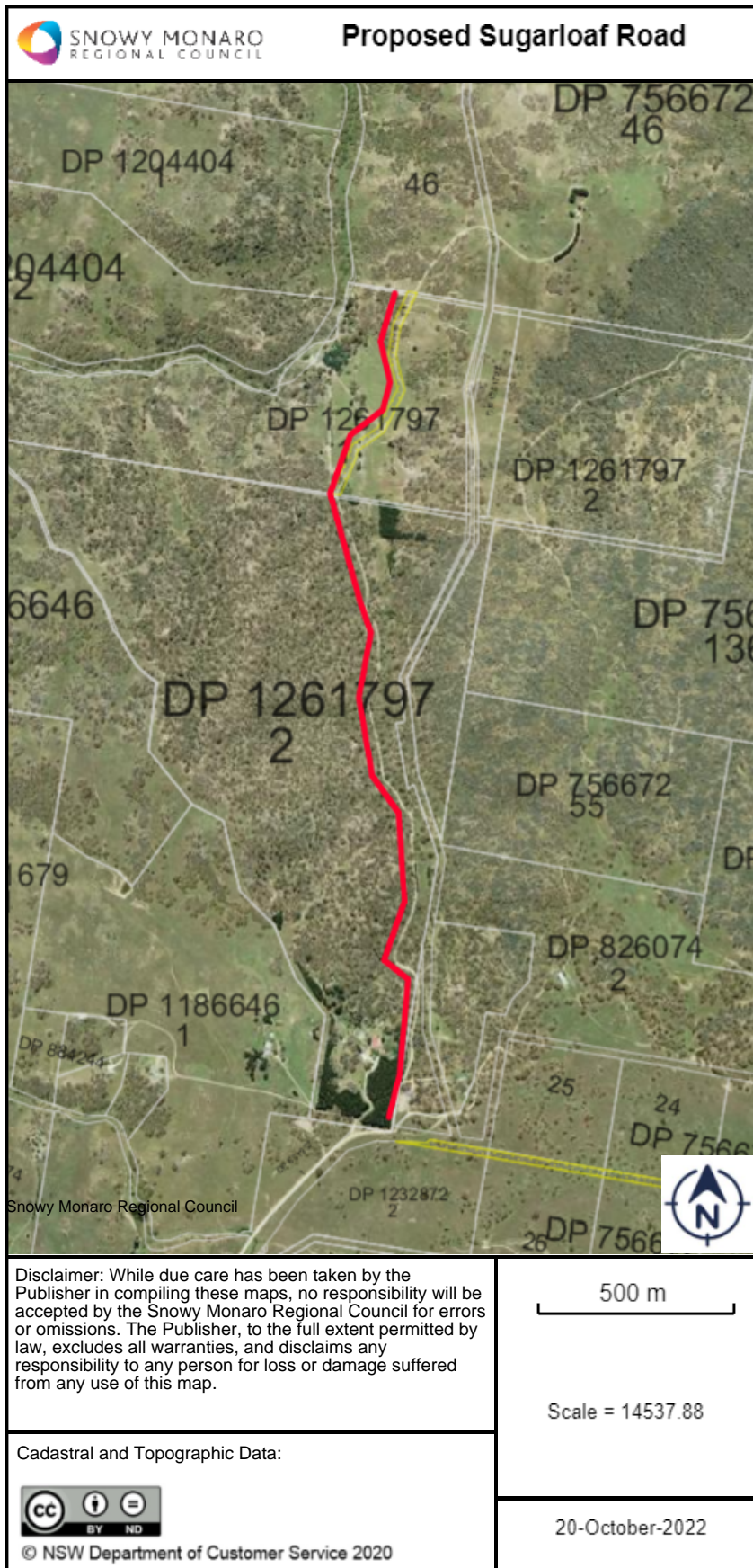
A private right of carriageway was recently created with a subdivision (DP1261797) applying to properties off Chongs Road Jindabyne. This right of carriageway travels through or directly accesses five properties with potential for future properties to be created due to current lot sizes being substantially larger than the Snowy River LEP minimum lot size of 40 ha for this area.

It is proposed that this right of carriageway is named as part of formalising access across private property for current and potential future lots and to provide clearer less ambiguous addressing to allow emergency and essential services to better locate the properties using this access road. The right of carriageway is ~2.3km long, so if not named and addressed according to distance along it (ie in line with the NSW Address Guidelines), addresses for these properties will remain allocated by their access point off Chongs Road up to 3 km (including driveways) from the actual dwellings services are provided too.

The name Sugarloaf is based on local geography with the road travelling through the catchment of nearby Sugarloaf Creek. The NSW Geographical Names Board finds no potential issues with the name using the road name eligibility check.

ATTACHMENTS

1. Proposed Sugarloaf Road alignment along right of carriageway
 2. Proposed Sugarloaf Road locality map
-



- Annotations**
- Proposed Sugarloaf Road
- Administrative Boundaries**
- Road Information**
- Property Information**
- lotanno
- Aa Text
- Aa Text
- planextentanno
- Aa Text
- Aa Text
- Easements
- Property Information

Disclaimer: While due care has been taken by the Publisher in compiling these maps, no responsibility will be accepted by the Snowy Monaro Regional Council for errors or omissions. The Publisher, to the full extent permitted by law, excludes all warranties, and disclaims any responsibility to any person for loss or damage suffered from any use of this map.

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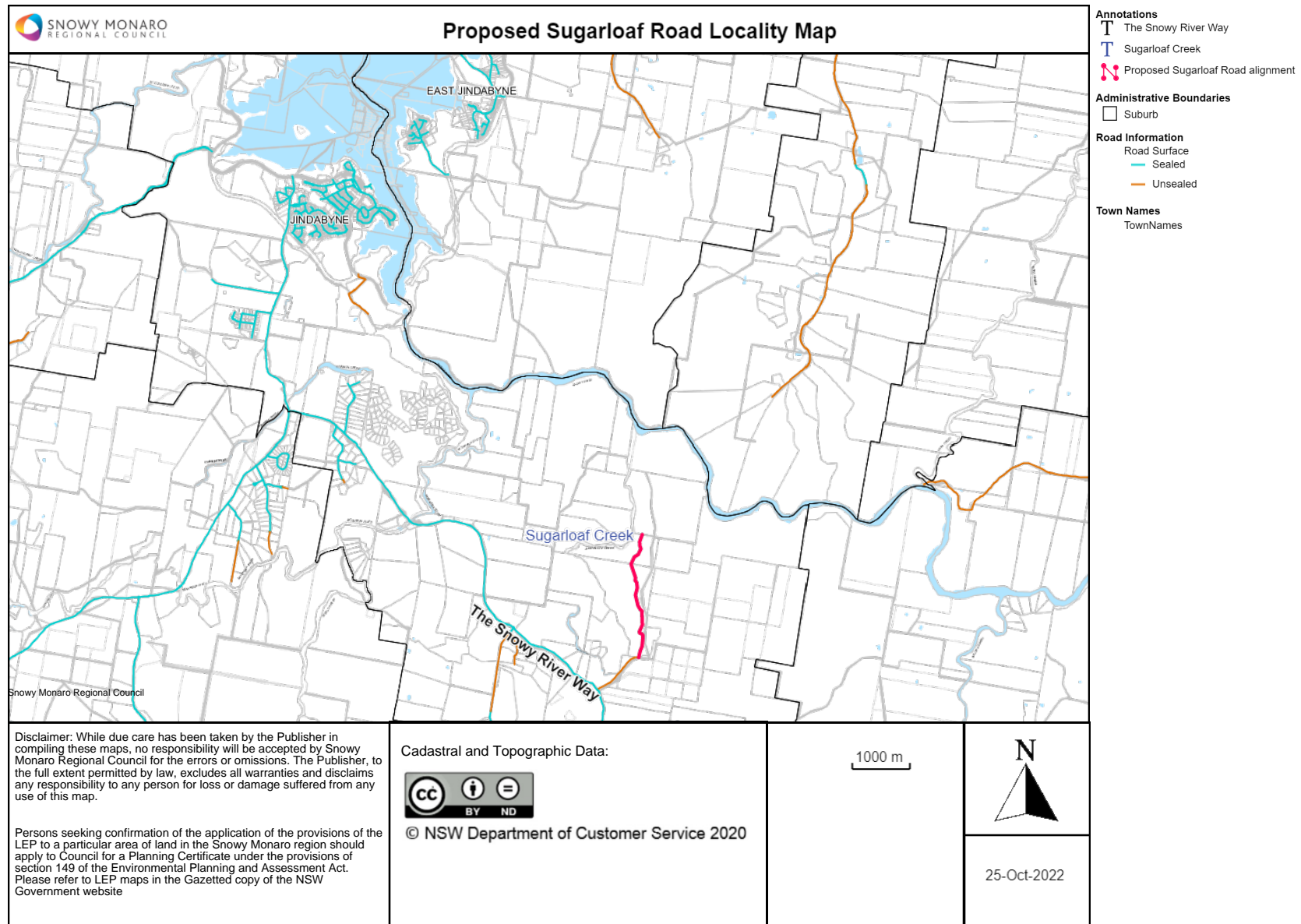
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Cadastral and Topographic Data:



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20-October-2022



9.3.3 PUBLIC EXHIBITION OF DRAFT SMRC RECONCILIATION ACTION PLAN - REFLECT - 2023-2024

Record No: 122/774

OFFICER'S RECOMMENDATION

That Council place the draft *SMRC Reflect Reconciliation Action Plan 2023 -2024* on public exhibition for a period of six weeks.

ISSUES

Snowy Monaro Regional Council has taken advantage of an opportunity to more formally explore and expand our relationships and opportunities with and for First Nations people and communities, through the development of a draft Reconciliation Action Plan.

Reconciliation Action Plans (RAPs) are a nationally recognised mechanism which enable organisations to sustainably and strategically take meaningful action to advance reconciliation.

Based around the core pillars of relationships, respect and opportunities, RAPs provide tangible and substantive benefits for Aboriginal and Torres Strait Islander peoples, increasing economic equity and supporting First Nations self-determination.

As outlined in the *SMRC Delivery Program 2022 – 2026*:

A Reconciliation Action Plan (RAP) is a formal statement of commitment to reconciliation and is an opportunity for us to sustainably and strategically take meaningful action to advance reconciliation. For Snowy Monaro Regional Council, the commitment to creating a Reflect RAP means understanding our current relationships with Aboriginal and Torres Strait Islander stakeholders, scoping and improving our relationships with Aboriginal and Torres Strait Islander stakeholders, deciding on our vision for reconciliation, and exploring our sphere of influence. Based on the core pillars of relationships, respect and opportunities, the development and implementation of a Reflect RAP will facilitate and provide tangible and substantive benefits for Aboriginal and Torres Strait Islander peoples, increasing economic equity and supporting First Nations' self-determination. This project has strong internal support and is seen as a step in the right direction towards local and national reconciliation.

The development of a Reflect RAP aligns with SMRC Community Strategic Plan 2042 objectives of Community and Civic Leadership. The development of a Reflect RAP is a project in the SMRC Operational Plan 2022 – 2023 for delivery by June 2023.

Reconciliation Action Plans are a format created and monitored by Reconciliation Australia. This organisation has heavy input into the structure, development, and content of a RAP. This ensures consistency across the format and a shared national journey towards reconciliation.

For Councils, the development of a RAP generally follows the same process; SMRC has followed this process:

- Registration of interest in developing a RAP
- Selection of most appropriate RAP type
- Form internal working party

- Develop / author draft RAP
- First round of feedback from Reconciliation Australia
- Changes to draft
- Reconciliation Australia provides formal conditional endorsement
- Report to Council to recommend draft be placed on public exhibition
- Public exhibition process
- Collate and incorporate feedback
- Final draft presented to Reconciliation Australia for approval
- Final approved draft presented to Council for adoption
- Adoption and implementation

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Economic Activity	Low	Low	Yes
External Political Environment	Low	Low	Yes
Health and Safety	Low	Low	Yes
Legislative Governance and Compliance	Low	Low	Yes
Reputation and Image	Low	Low	Yes
Service Delivery	Low	Low	Yes

SMRC currently does not have a formal framework to support our work with First Nations people and communities. A range of principles and perspectives guides us, and there needs to be more consistency across the organisation. Implementing a RAP will give us a clearer and more consistent methodology to work towards reconciliation initiatives. This has the impact of managing current reputational and image risks, as well as creating opportunities for increased engagement and more formal input from First Nations people and communities across various domains.

FINANCIAL IMPACTS

	Amount	Details
Cultural Awareness Training	\$3,000 approx.	Budget allocation from WO 47.20.410 – Funds sourced from revenue received from NSW Planning.
Reconciliation and NAIDOC Week Events	\$2,000 approx. (\$1,000 per event)	Budget allocation from WO 47.20.410 - Funds sourced from revenue received from NSW Planning.

There is minimal cost expected as a direct result of a public exhibition process, mostly related to inclusion in print media. This cost forms part of our usual public exhibition process.

The draft RAP, if adopted, does include some recommendations which will have financial impacts over the life cycle of the plan's implementation.

Specifically, Deliverable 8.4.6 identifies: Establish a Work Order of \$5,000 within the community development budget to support reconciliation actions and initiatives.

The proposed mechanism for achieving this deliverable is an allocation from the existing strategic planning budget for the 2022-23 financial year budgets.

The likely usage of this budget would be to directly facilitate specific deliverables in the draft Reflect RAP e.g. cultural awareness training for identified internal cohorts (estimated cost \$3,000 - \$4,000), and delivering Reconciliation Week and NAIDOC events. In the future, it is hoped that this budget would be utilised to support increased engagement with First Nations individuals and communities; for example, SMRC currently has no process or specific budget for procuring a Welcome to Country or other cultural ceremony.

All other actions within the draft Reflect RAP are expected to be delivered within existing resources, primarily through the time commitment of internal workforce. Many of these actions are already being attempted or undertaken by staff, in an uncoordinated and ineffective way. A strategic framework for these activities will allow SMRC to work towards Reconciliation in a more accountable and cost effective way, in addition to the positive social outcomes.

The majority of deliverables identified in the draft Reflect RAP are base level expectations of service delivery from a local government organisation, and reflect the growing expectations of First Nations people and the broader community for Council to be an organisation which demonstrates institutional integrity.

RESPONSIBLE OFFICER: Community Development Planner

OPTIONS CONSIDERED

- Continue our current method of working with First Nations people and communities with no formal supporting framework (not preferred). A lack of strategic vision and organisational consistency means that we are not demonstrating sound community leadership or engaging with First Nations people in the most effective way.
 - Place the draft Reflect RAP on public exhibition (preferred). A large amount of work has contributed to creating a plan which meets the requirements of Reconciliation Australia and is achievable by our organisation. The draft has received conditional endorsement from Reconciliation Australia, a considerable milestone achievement, and is ready to be considered for feedback by the community. A public exhibition process allows us to consider feedback from the community, for implementation in a final draft before submission to Reconciliation Australia for final endorsement.
 - Do not place the draft Reflect RAP on public exhibition (not preferred). This would effectively place us in the situation identified in the first bullet point.
-

IMPLEMENTATION PLANS

Expected timelines:

- Public exhibition process: 23 January 2023 – 6 March 2023
- Adoption: feedback incorporated and final draft submitted to Council for consideration at April 2023 meeting
- Implementation: May 2023 – June 2024
- Review: the draft Reflect RAP identifies the development of the next RAP to commence in February 2024.

BACKGROUND

Our current position of having no formal mechanism to drive Council's work with First Nations people and communities, or any formal commitment to reconciliation initiatives, means that there is a lack of awareness and understanding across the organisation as well as inconsistency in how we engage with First Nations people and communities.

The decision to develop a RAP was made in 2021, and with the support of Reconciliation Australia, an internal working party was formed. This process aligned with the requirements of Reconciliation Australia, including:

- A Councillor delegate
- identification of a RAP Champion for the organisation (the CEO)
- identification of key roles to participate in the working party
- invitation to all interested staff to participate
- inclusion of at least one staff member who identifies as Aboriginal or Torres Strait Islander

The working party was presented with the four RAP types; Reflect, Innovate, Stretch, and Innovate, and formed the decision to develop a Reflect RAP.

A Reflect RAP is a purposeful way to reflect on our current internal practices, barriers, and opportunities, in order to truly understand our current situation and to make commitments to better practice.

From Reconciliation Australia:

Reflect: Scoping capacity for reconciliation

Reflect RAPs are for 12 months and are right if your organisation is new to reconciliation and is seeking to commence the process.

They set out steps to prepare your organisation for reconciliation initiatives in future RAPs.

Committing to a Reflect RAP means **scoping and developing relationships with Aboriginal and Torres Strait Islander stakeholders**, deciding on your **vision for reconciliation** and **exploring your sphere of influence**

The draft Reflect RAP was developed by the working party over a period of months, with consideration given to all areas of our business.

The draft Reflect RAP was developed in line with Reconciliation Australia's framework. There are areas where we could have made additional recommendations or actions which would not have aligned with Reconciliation Australia's framework. The conscious decision was made to stick to the Reconciliation Australia framework and to take achievable steps towards reconciliation initiatives.

Final inclusions still to be made

It is important to note that the attached draft RAP is based on written content only and is not to be considered the final format. Considerable changes will need to be made to the final layout, including the incorporation of graphics and pictures, artwork by First Nations artist/s, messages from the Mayor and Reconciliation Australia CEO, and application of the SMRC Style Guide including accessibility features. Some of these features are a requirement of Reconciliation Australia to be approved at the point of final endorsement.

The proposed public exhibition process is aimed at considering the written content of the draft, sections 5 through 8. Once community feedback has been received on the written content of the draft, the final changes to artwork, photos, graphics etc. can be made. It is not appropriate to include these features in this draft. Example picture placeholders have been included.

The inclusion of the Reconciliation Australia logo on the front page is a requirement of Reconciliation Australia. Further Reconciliation Australia graphics and resources may be included at the point of final draft.

Councillors and Council staff are able to make submissions as part of the public exhibition process.

ATTACHMENTS

1. Draft SMRC Reflect Reconciliation Action Plan 2023-2024
-



Reconciliation Action Plan

Reflect Reconciliation Action Plan (RAP) | 2023 – 2024



Record of versions

Version	Date Published	Reason for Amendments	Resolution	Author or Document Owner
Draft	Oct 2022			Strategic Planning

SNOWY MONARO REGIONAL COUNCIL

Reflect RAP | 2023-2024

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SNOWY MONARO REGIONAL COUNCIL

Reflect RAP | 2023-2024

1 Acknowledgement of Country and First Nations people

Snowy Monaro Regional Council acknowledges that Aboriginal people were the first people of this land. Council recognises the Ngarigo people as the traditional custodians of the majority of the region we now know as the Snowy Monaro region.

Council also acknowledges the connection of other groups to this Country, such as Walgalu in north-western parts of the region, Ngunnawal in north-eastern parts, and Bidjawal in the south around Delegate.

We pay respect to knowledge holders and community members of the land and waters and to Elders past, present and emerging. We extend that respect to all First Nations people living in, working in, and visiting the Snowy Monaro region.

2 Mayor's Message

To be added after endorsement of draft

3 Message from CEO of Reconciliation Australia

To be added after endorsement of draft

4 About the RAP Artwork

To be added after endorsement of draft



Sample image, TBC 1

5 Our Business

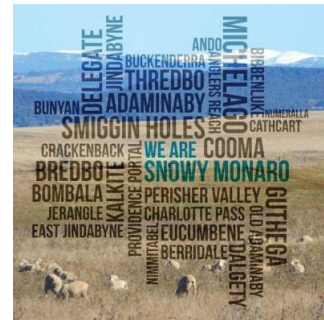
Snowy Monaro Regional Council (SMRC) is a Local Government Authority based in South East NSW, reaching from the ACT border in the north to the Victorian border in the south.

The Snowy Monaro region covers 15,158 square kilometres with ten major urban areas and numerous villages and localities surrounded by rolling plains and mountain ranges. The region is home to 21, 659 people (2021 estimate) and reflects a degree of cultural diversity that has its roots in agriculture, early gold mining, the Snowy Mountains Scheme, timber logging, and skiing industries.

Snowy Monaro Regional Council was formed in May 2016 as a result of amalgamation between the former Bombala, Cooma-Monaro, and Snowy River shires.

Elected Councillors are responsible for governance, civic leadership and establishing strategic objectives and monitoring their achievement. Councillors form a representative government by considering the diverse needs of the community and making informed decisions. Councillors advocate for the needs of the local community to other agencies and government and engage with the community to shape the region's future.

Council's Vision is to be a 'trusted community partner'. The [Snowy Monaro 2042 Community Strategic Plan](#) identifies five key priority areas: Community, Environment, Economy, Infrastructure, and Civic Leadership. These themes were identified by the community as their core driving principles behind a strong and resilient region, and they inform and underpin Council's planning and decision making.



Sample image, TBC 2

SNOWY MONARO REGIONAL COUNCIL

Reflect RAP | 2023-2024

Operationally, Snowy Monaro Regional Council employs around 434 staff, including full time, part time and casual positions to deliver a range of services to our community. Council's head office is located in Cooma, with additional offices in Berridale, Bombala and Jindabyne. Depots, worksites, and public access points such as libraries, landfills and swimming pools are located right throughout the region. Council has responsibility for a range of service areas including but not limited to roads and transport infrastructure, parks, resource and waste management, land use, urban planning, development and building certification, environmental management, water and wastewater, community support services, recreation, community development, libraries, facilities, economic development, and tourism.

Snowy Monaro Regional Council does not currently have any formal Aboriginal identified or targeted positions. There is limited statistical data to gain an understanding of the number of Aboriginal and Torres Strait Islander peoples employed by Council; this data was previously captured until a change in corporate system. Re-introducing the collection of this information is an action outlined in this plan, as documentation of this data will help to create a baseline for future benchmarking.

6 Our RAP

SMRC is developing a RAP so that we can better understand and strengthen our relationships with Aboriginal and Torres Strait Islander communities, and to provide a sound foundation for future reconciliation actions. Our intention is to create an understanding of our current organisational strengths and weaknesses, and to embark on a reconciliation journey which creates meaningful opportunities for Aboriginal and Torres Strait Islander people and the broader Snowy Monaro community to walk together.

We have started our reconciliation journey with a Reflect RAP as we acknowledge the importance of first understanding our own internal systems and processes before embarking on a process which impacts on the broader community. We see this as an opportunity to create a workplace which is robust in its understanding and implementation of reconciliation.



Sample image, TBC 3

SNOWY MONARO REGIONAL COUNCIL

Reflect RAP | 2023-2024

We also acknowledge that Council has a responsibility to provide services to the community which embrace and embed the values of reconciliation. We are developing this Plan to identify and prioritise activities and projects which support our involvement and investment in these services.

We recognise that a number of internal and external complexities exist which present a barrier to meaningful and consistent engagement with Traditional Custodian representatives and Aboriginal and/or Torres Strait Islander residents and stakeholders. This RAP process aims to provide Snowy Monaro Regional Council with a sound understanding of the current environment, and to give us a baseline from which to measure future reconciliation successes.

Our approach to implementation for this RAP is to utilise existing internal resources to embed the outcomes and actions into our workplace culture. With strong internal leadership, the RAP is an opportunity to critically assess our current position, and to take clear steps towards increasing understanding, opening new lines of communication, and resolving or removing barriers to meaningful engagement with Aboriginal and Torres Strait Islander communities.



Sample image, TBC 4

SNOWY MONARO REGIONAL COUNCIL

Reflect RAP | 2023-2024

Our reconciliation journey to date:

- Council staff participate in key events and initiatives such as NAIDOC Week celebrations and National Reconciliation Week activities.
- Council officially acknowledges four groups as the Traditional Custodians of the region. An Acknowledgement of Country is read at the start of each Council meeting.
- The Aboriginal flag is flown outside the Cooma, Berridale and Bombala offices
- Council's website contains information for and about Aboriginal communities.
- An internal RAP Working Party has been established to guide the development and implementation of a Reflect RAP.
- The CEO has been identified as the RAP Champion

The RAP Working Party Terms of Reference identifies the following positions as being eligible for membership:

- CEO (ex-officio), RAP Champion
- 1 Councillor
- Coordinator Tourism and Economic Development
- Grants Officer
- SMRC staff who identify as Aboriginal and/or Torres Strait Islander people
- Chief Workforce Officer or their delegate
- Community Development Planner
- Other members of SMRC staff as appropriate



Sample image, TBC 5

Snowy Monaro Regional Council recognises the ongoing spiritual and cultural connection of Aboriginal people to the lands and waters of the region, and the desire of Traditional Custodians to have a more visible role in the leadership and decision making processes of our community. We endeavour to understand the impact of intergenerational loss and trauma. We recognise that our role as a local government authority is not always in alignment with the vision and expectations of Aboriginal and Torres Strait Islander people.

We also recognise the unique challenges experienced by local Traditional Custodians in asserting their rights to cultural authority and healing, including the ongoing impacts of removal and displacement from the region. We recognise that there are several Traditional Custodian groups who each have a connection as Traditional Custodians of the land within the region, including the Ngarigo, Walgalu, Bidjawal and Ngunnawal. Snowy Monaro Regional Council currently has inconsistent engagement with each of these groups. We also recognise that there is not always consensus within each individual group.

Snowy Monaro Regional Council respectfully acknowledges and recognises all Traditional Custodian claimant groups and does not seek to pass judgement on the validity of any claim. It is acknowledged that the areas claimed by the different groups may significantly overlap and that each group holds strong convictions about their unique spiritual,

cultural, and ancestral connection to lands within the region.

Traditional Custodian responsibilities and matters include: Welcome to Country services, Cultural Heritage and matters relating to land and place, and culture and language revival. We also acknowledge growing appetite from within the broader to community to understand the region's Aboriginal history and to celebrate Aboriginal cultures in a

SNOWY MONARO REGIONAL COUNCIL

Reflect RAP | 2023-2024

meaningful and contemporary way. There is an opportunity for SMRC to ensure our own actions are aligned with the principles of reconciliation and to make changes internally and within our sphere of influence to encourage and support reconciliation initiatives.

7 Our partnerships and current activities

2021 Census data shows that Snowy Monaro Regional Council has an Estimated Resident Population of 21,659 residents. 667 people (3.1%) identify as Aboriginal and/or Torres Strait Islander people. While slightly below the national figure of 3.2%, and well below the Regional NSW figure of 6.6%, this number has grown steadily over several Census periods. In particular, the number of people identifying as Aboriginal and/or Torres Strait Islander people increased from 445 in Census 2016 to 667 in Census 2021. Whether this is due to an increase in the number of Aboriginal and/or Torres Strait Islander people living in the region, or an increase in people choosing to identify on Census is unclear. Council has worked with the ABS community engagement teams to engage with Aboriginal and Torres Strait Islander communities to increase understanding of and participation in ABS collections.

Snowy Monaro Regional Council, and its predecessor Councils prior to amalgamation in 2016, have worked with various Aboriginal and Torres Strait Islander stakeholders over several years. The format and success of these relationships varied, and the formation of Snowy Monaro Regional Council provides an opportunity for the new organisation to give broader strategic consideration to how these relationships are formed and maintained.



Sample image, TBC 6

SNOWY MONARO REGIONAL COUNCIL

Reflect RAP | 2023-2024

7.1 Our partnerships

Council has ongoing relationships with Aboriginal and/or Torres Strait Islander individuals, groups and organisations, and we seek to expand upon and develop these relationships.

There are seven Local Aboriginal Land Councils who have a footprint in the Snowy Monaro region, all physically based on the Far South Coast. Each LALC runs horizontally (east west) from the coast, into or across the region and in some cases westward to the mountains. The relevant LALCs are listed below in order of their coverage of the Snowy Monaro region, north to south:

- Mogo
- Cobowra
- Bodalla
- Wagonga
- Merrimans
- Bega
- Eden

Council, through Councillor and staff representation, is a member of the Monaro Koori Interagency. The MKI is an initiative of the NSW Department of Communities and Justice with the aim of improving the co-ordination of local service delivery for the local Aboriginal Community. The forum has a service focus with attention given to attracting and retaining services which benefit Aboriginal people as well as engaging / connecting services with the community and service providers.

Council, through Councillor and staff representation, is a member of the Bundian Way Committee. This Committee aims to see the realisation of the Bundian Way Cultural Trail project, parts of which pass through our region. It is recognised that there is some uncertainty about the long term feasibility of this project in our region, with some Traditional Custodians being opposed to the Snowy Monaro sections of the project. A decision about the long term viability of the project in the Snowy Monaro region is currently being considered by the State Heritage Register. SMRC may continue participation in the committee if and when it is considered appropriate by relevant parties.

SNOWY MONARO REGIONAL COUNCIL

Reflect RAP | 2023-2024

8 Our Reconciliation Actions

8.1 Relationships

Action	Deliverable	Timeline	Responsibility
Establish and strengthen mutually beneficial relationships with Aboriginal and Torres Strait Islander stakeholders and organisations.	8.1.1 Identify Aboriginal and Torres Strait Islander stakeholders and organisations within our local area or sphere of influence (current relationships).	May 2023	RAP Working Party Chair
	8.1.2 Identify Aboriginal and Torres Strait Islander stakeholders and organisations within our local area or sphere of influence (potential relationships).	May 2023	RAP Working Party Chair
	8.1.3 Research best practice and principles that support partnerships with Aboriginal and Torres Strait Islander stakeholders and organisations.	August 2023	Community Development Planner
	8.1.4 Establish a preferred communication strategy of engagement with Aboriginal and Torres Strait Islander Stakeholders and Organisation networks	August 2023	Engagement Officer
	8.1.5 Create an internal information resource relating to Deliverables 8.1.1 – 8.1.4 and upload to intranet for staff reference	September 2023	Community Development Planner Engagement Officer
	8.1.6 Review and consider the development of Protocols / MOU arrangements between SMRC and Aboriginal and Torres Strait Islander communities, such as those in place at Bega Valley Shire Council , Wagga City Council .	October 2023	Community Development Planner Coordinator Governance

SNOWY MONARO REGIONAL COUNCIL

Reflect RAP | 2023-2024

Action	Deliverable	Timeline	Responsibility
Build relationships through celebrating National Reconciliation Week (NRW).	8.1.7 Circulate Reconciliation Australia's NRW resources and reconciliation materials to our staff.	May 2023	Community Development Planner
	8.1.8 RAP Working Party members to participate in an external NRW event.	27 May- 3 June 2023	RAP Working Party Chair
	8.1.9 Encourage and support staff and senior leaders to participate in at least one external event to recognise and celebrate NRW. Add events to corporate training calendar	27 May- 3 June 2023	Chief Workforce Officer CEO
Promote reconciliation through our sphere of influence.	8.1.10 Communicate our commitment to reconciliation to all staff.	May 2023	Chief Communications Officer
	8.1.11 Identify external stakeholders that our organisation can engage with on our reconciliation journey.	June 2023	Community Development Planner
	8.1.12 Identify RAP and other like-minded organisations that we could approach to collaborate with on our reconciliation journey.	June 2023	Community Development Planner
	8.1.13 Prepare a report/presentation to Council regarding the Uluru Statement from the Heart.	May 2023	Community Development Planner

SNOWY MONARO REGIONAL COUNCIL

Reflect RAP | 2023-2024

Action	Deliverable	Timeline	Responsibility
Promote positive race relations through anti-discrimination strategies.	8.1.14 Research best practice and policies in areas of race relations and anti-discrimination.	May 2023	Chief Workforce Officer
	8.1.15 Conduct a review of HR policies and procedures to identify existing anti-discrimination provisions, and future needs.	July 2023	Chief Workforce Officer
Ensure that SMRC is more visible and accessible to Aboriginal and Torres Strait Islander communities	8.1.16 The Mayor, CEO and relevant staff to meet with relevant Aboriginal organisations to ensure strategic, advocacy and media opportunities are mutually agreeable.	Review in October 2023	Executive Officer
	8.1.17 Establish Aboriginal and Torres Strait Islander feedback mechanism through the “Your Say” page to improve feedback opportunities for Aboriginal and Torres Strait Islander people, and to help guide implementation of this Reflect RAP and form foundations for next RAP.	May 2023 February 2024	Engagement Officer
	8.1.18 Continue SMRC representation at Monaro Koori Interagency meetings (4 per year)	Review in July 2023	Community Development Planner Delegated Councillor

SNOWY MONARO REGIONAL COUNCIL

Reflect RAP | 2023-2024

8.2 Respect

Action	Deliverable	Timeline	Responsibility
Increase understanding, value and recognition of Aboriginal and Torres Strait Islander cultures, histories, knowledge, and rights through cultural learning.	8.2.1 Using the Project Management Framework, develop a business case for increasing understanding, value and recognition of Aboriginal and Torres Strait Islander cultures, histories, knowledge, and rights within our organisation.	May 2023	Project Officer
	8.2.2 Conduct a review of cultural learning needs within our organisation.	May 2023	Chief Workforce Officer
	8.2.3 Provide members of the RAP Working Party with training opportunities to enhance understanding and strengthening the organisations cultural capacity.	October 2023	Chief Workforce Officer
	8.2.4 Collate and publish (on website and intranet) a list of dates of significance for Aboriginal and Torres Strait Islander peoples.	May 2023	Community Development Planner
	8.2.5 Research place naming / dual naming processes for assets where SMRC is the responsible authority (e.g. roads, parks)	August 2023	Community Development Planner GIS Officer

SNOWY MONARO REGIONAL COUNCIL

Reflect RAP | 2023-2024

Action	Deliverable	Timeline	Responsibility
Demonstrate respect to Aboriginal and Torres Strait Islander peoples by observing cultural protocols.	8.2.6 Develop an understanding of the local Traditional Owners or Custodians of the lands and waters within our organisation's operational area and neighbouring LGAs	May 2023	Community Development Planner
	8.2.7 Increase staff understanding of the purpose and significance behind cultural protocols, including Acknowledgement of Country and Welcome to Country protocols. Create Intranet resource.	May 2023	Community Development Planner Engagement Officer
	8.2.8 Develop and implement a permanent Acknowledgement of Country on all @snowymonaro.nsw.gov.au emails	May 2023	Chief Communications Officer
	8.2.9 Develop a proposal to create Welcome to Country/ Acknowledgement of Country collateral for shire/township signage, buildings, parks etc. including costs and funding sources.	October 2023	Coordinator Strategy Development
	8.2.10 Create an information sheet / protocol for Acknowledgement of Country for internal use (including clarification of existing Acknowledgement of Country wording)	September 2023	Community Development Planner
	8.2.11 Create a list of agreed contacts for community requests for cultural matters e.g. Welcome to Country, proof of Aboriginality.	September 2023	Community Development Planner
Build respect for Aboriginal and Torres Strait Islander cultures and histories by celebrating NAIDOC Week.	8.2.12 Raise awareness and share information amongst our staff about the meaning of NAIDOC Week	July 2023	Engagement Coordinator
	8.2.13 Introduce our staff to NAIDOC Week by promoting external events in our local area.	July 2023	Engagement Coordinator
	8.2.14 RAP Working Party to participate in an external NAIDOC Week event.	July 2023	RAP Working Party Chair

SNOWY MONARO REGIONAL COUNCIL

Reflect RAP | 2023-2024

8.3 Opportunities

Action	Deliverable	Timeline	Responsibility
Improve employment outcomes by increasing Aboriginal and Torres Strait Islander recruitment, retention, and professional development.	8.3.1 Develop a business case for Aboriginal and Torres Strait Islander employment within our organisation.	January 2024	Chief Workforce Officer
	8.3.2 Build understanding of current Aboriginal and Torres Strait Islander staffing to inform future employment and professional development opportunities.	November 2023	Chief Workforce Officer
Increase Aboriginal and Torres Strait Islander supplier diversity to support improved economic and social outcomes.	8.3.3 Develop a business case for procurement from Aboriginal and Torres Strait Islander owned businesses	August 2023	Team Leader Organisational Procurement
	8.3.4 Investigate Supply Nation membership	June 2023	Team Leader Organisational Procurement
Engage with Aboriginal and Torres Strait Islander stakeholder groups to support the development of cultural arts and tourism opportunities.	8.3.5 Continue participation in Bundian Way Committee as appropriate	Review May 2023	Coordinator Economic Development
	8.3.6 Engage with South East Arts and National Parks and Wildlife Service to discuss cultural arts and tourism initiatives and opportunities.	June 2023	Community Development Planner Economic Development Officer
	8.3.7 If and where appropriate, apply for relevant grant funding to support cultural arts and tourism initiatives and opportunities.	Review February 2024	Grants Officer
	8.3.8 Continue to promote and advocate for cultural arts and tourism initiatives and opportunities in Snowy Mountains Special Activation Precinct process	Review April 2023, November 2023	Coordinator Economic Development

SNOWY MONARO REGIONAL COUNCIL

Reflect RAP | 2023-2024

8.4 Governance

Action	Deliverable	Timeline	Responsibility
Establish and maintain an effective RAP Working Party (RWP) to drive governance of the RAP.	8.4.1 Maintain RAP Working Party to guide implementation	Review October 2023	RAP Working Party Chair
	8.4.2 Establish external Aboriginal and Torres Strait Islander representation on the RAP Working Party	December 2023	Community Development Planner Governance Officer
Provide appropriate support for effective implementation of RAP commitments.	8.4.3 Define resource needs for RAP implementation	April 2023	RAP Working Party Chair, by recommendation
	8.4.4 Engage senior leaders in the delivery of RAP commitments.	April 2023	CEO
	8.4.5 Define appropriate systems and capability to track, measure and report on RAP commitments.	May 2023	Coordinator Strategy Development
	8.4.6 Establish a Work Order of \$5000 within Community Development budget to support reconciliation actions and initiatives.	May 2023 Review May 2024	Chief Finance Officer/ Chief Strategy Officer
Build accountability and transparency through reporting RAP achievements, challenges, and learnings both internally and externally.	8.4.7 Complete and submit the annual RAP Impact Measurement Questionnaire to Reconciliation Australia.	30 September 2023	Community Development Planner
	8.4.8 Include RAP reporting in Annual Report	August 2023	Coordinator Strategy Development
Continue our reconciliation journey by developing our next RAP.	8.4.9 Register via Reconciliation Australia's website to begin developing our next RAP.	February 2024	Community Development Planner

9.3.4 NOMINATION FOR MEMBERSHIP ON THE NORTH RIDGE RESERVE ADVISORY COMMITTEE

Record No: 122/805

OFFICER'S RECOMMENDATION

That Council consider the applications and appoint members to the two vacant positions.

ISSUES

The recently adopted Cooma North Ridge Reserve Advisory committee charter contains a change that provides for an increased membership to nine community positions. The change resulted in a vacancy of two new positions.

Council advertised the vacant positions by requesting expressions of interest. Advertising from 4 November to 30 November 2022

Two applications were received and are attached for council's consideration.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Asset Management	Low	Low	Yes
Economic Activity	Low	Low	Yes
External Political Environment	Low	Low	Yes
Financial Sustainability	Low	Low	Yes
Health and Safety	Low	Low	Yes
Legislative Governance and Compliance	Low	Low	Yes
Reputation and Image	Low	Low	Yes
Service Delivery	Low	Low	Yes

There is no risk in appointing vacant positions to the committee within the conditions of the charter.

Leaving positions vacant will compromise the ability of the committee to achieve quorum at its meetings.

FINANCIAL IMPACTS

There is no financial impact in appointing new members to vacant positions.

Maintaining the committee is contained within the adopted council budget. The committee plays a valuable role in applying and securing grants to assist council in maintaining the reserve for both recreation and conservation purposes.

RESPONSIBLE OFFICER: Coordinator Governance

OPTIONS CONSIDERED

Nil. Council is committed to supporting a membership of nine community positions.

IMPLEMENTATION PLANS

Successful applicants and the committee will be advised of council's decision and new members provided with the committee charter for their information.

Council provides support for these committees through the receipt of committee minutes and correspondence. Council officers provide technical advice and support as required.

EXISTING POLICY/DECISIONS

Council adopted the North Ridge Reserve Committee charter at the ordinary council meeting on 15 September 2022 by resolution 247/22

Committee members are required to adhere to Council's Code of Conduct, relevant policies and the North Ridge Reserve Committee charter.

BACKGROUND

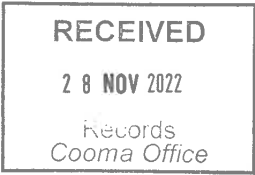
The Cooma North Ridge Reserve advisory committee was established to provide council with current information and advice to inform planned works and improvements at the reserve.

ATTACHMENTS

1. Application - Paul Jennings
 2. Application - Bella Grant
-



Form | 250.2022.105.1



Expression of Interest: Appointment to a Committee

To be completed by a person wishing to apply for a vacant position on a committee managed by Council, delegated under s355 of the Local Government Act 1993.

Applications are considered at Council meetings.

Please return form to Council:

Mail: PO Box 714 COOMA NSW 2630 or

Email: council@snowymonaro.nsw.gov.au

For further information or assistance please contact the Governance team:

Phone: 1300 345 345

Name of Committee: <i>Cooma North Ridge Reserve s355 Advisory Cttee</i>				
Nominee's Name: <i>Paul Jennings</i>				
Residential Address: [REDACTED]			Phone (BH)	
Town <i>Cootralantra</i>	State <i>NSW</i>	Postcode <i>2628</i>	Mobile	[REDACTED]
Email: [REDACTED]				

To inform Council's review of your application please provide a short summary of your experience and reasons for applying for a position on the committee.

- Volunteer involvement in Cotooncaster removal @ CNRR since Jan 22.*
- Participation in Monaro Flora Gardens (West & Montague Sts.)*
- 30 years working & coordinating bushcare in reserves in Parramatta & Sutherland LGAs, on voluntary basis.*
- Employed part time at Scottsdale (Bush Heritage) & Top Hut TSR (Friends of Grasslands) doing bush regeneration work.*
- Conservation & Land Mgt. Cert III & most units in CLM Diploma.*

Privacy Notice

The information collected by Council from you is personal information (according to the *Privacy and Personal Information Protection Act 1998*). The information is being collected for the purposes of administering the committee and will be used by council officers and other members of the committee in carrying out the committee's functions.

The provision of information by you is voluntary. If you choose not to provide the required information (above) your application will not be considered.

You may make application for access or amendment to your information held by Council at any time.

Declaration and Signature of Applicant

I, the undersigned, hereby apply for membership to the above mentioned committee. I acknowledge the privacy notice above and confirm my personal information may be used for the purposes identified on this form.

Applicant Signature: [REDACTED]	Date: <i>28/11/22</i>
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Form | 250.2022.105.1

Expression of Interest: Appointment to a Committee

To be completed by a person wishing to apply for a vacant position on a committee managed by Council, delegated under s355 of the Local Government Act 1993.

Applications are considered at Council meetings.

Please return form to Council:

Mail: PO Box 714 COOMA NSW 2630 or

Email: council@snowymonaro.nsw.gov.au

For further information or assistance please contact the Governance team:

Phone: 1300 345 345

Name of Committee: North Ridge Reserve s355 Management Committee			
Nominee's Name: Bella Grant			
Residential Address:			Phone (
Town Cooma	State NSW	Postcode 2630	Mobile
Email:			

To inform Council's review of your application please provide a short summary of your experience and reasons for applying for a position on the committee.

My property adjoins North Ridge Reserve and myself, my husband both use the reserve daily for exercise and my kids enjoy exploring the reserve on weekends. I think the reserve is a fantastic asset to the residents of Cooma however I feel it is under valued/under utilised, I think this is mostly due to a lack of awareness around what is there. I would love to see the reserve utilised more, especially by families. Sadly I rarely see other children in the reserve and this is something I would love to see change. I have been a part of Lambie St Preschool Management Committee for the last 3 years, I am currently treasurer.

Privacy Notice The information collected by Council from you is personal information (according to the Privacy and Personal Information Protection Act 1998). The information is being collected for the purposes of administering the committee and will be used by council officers and other members of the committee in carrying out the committee's functions.

The provision of information by you is voluntary. If you choose not to provide the required information (above) your application will not be considered.

You may make application for access or amendment to your information held by Council at any time.

Declaration and Signature of Applicant

I, the undersigned, hereby apply for membership to the above mentioned committee. I acknowledge the privacy notice above and confirm my personal information may be used for the purposes identified on this form.

Applicant Signature	Date
	30.11.22

9.3.5 ORGANISATIONAL PERFORMANCE REPORT - NOVEMBER 2022

Record No: I22/843

OFFICER’S RECOMMENDATION

That Council

- A. Note the progress outlined in the report.
- B. Remove the cemetery plot mapping project from the 2022-2023 Operational Plan, with further investigation to be undertaken to prepare a full business case to understand financial impacts and cost benefits, before being identified as an action in future Operational Plans.
- C. Remove the Cowbed Creek Bridge replacement from the 2022-2023 Operational Plan and defer the project to the 2023-2024 Operational Plan.

ISSUES

- The summary below indicates performance up until the end of November 2022 against the actions included in the 2022 – 2023 Operational Plan, delivering progress towards the 2022-2026 Delivery Program principal activities and projects. The progress against targets compares against the year to date completion targets. A result of more than 100% indicates that overall, more items are assessed as ahead of target than behind.

Where projects have not yet started due to being prior to the planned commencement date, the project will appear as “no target set” until the project has formally commenced.

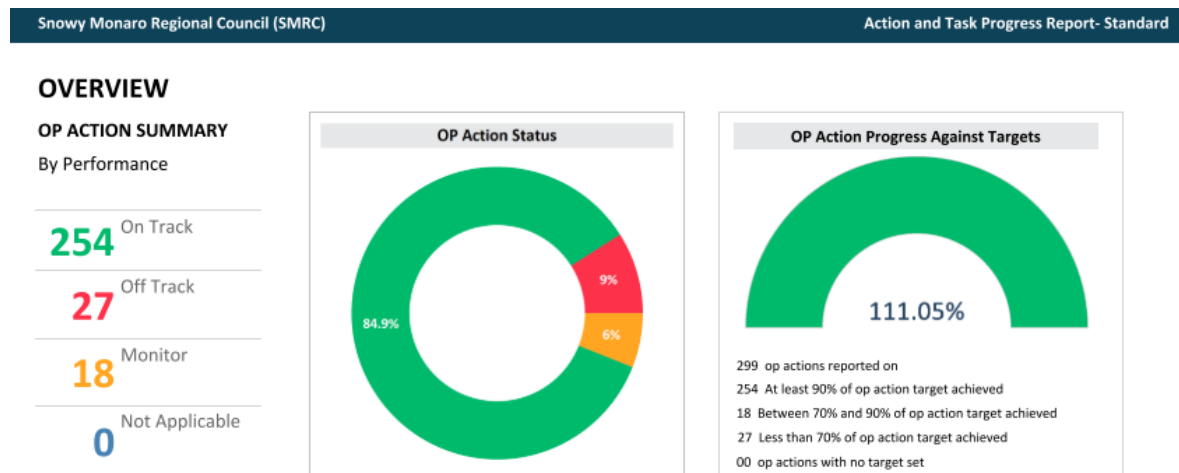


Table 1: Notable achievements (Selected activities from the full report)

Delivery Program: 5.1.4 Tourism product and promotion
OP Action Title: 5.1.4.1 Publicise local events in region
<p>Council has been successful in receiving funds for events under Reconnecting Regional NSW Community Events Program and will be supporting a number of pre-nominated events through to March with this funding as well as promotional support. Cooma Motorfest was the first event supported through this funding in the first weekend in November. The event was well attended and successful. Cooma Visitor Centre staff manned a stall at the event to help promote the region to visitors attending the event.</p>

<p>Delivery Program: 9.3.2 Operation of Waste Facilities, Transfer Stations and Buyback Stores (ScrapMart)</p> <p>OP Action Title: : 9.3.2.2 Continue to improve, stock and promote Council’s buyback facilities</p>
<p>Works for the Bombala ScrapMart are completed, and the formal opening took place on 19 November. Communication and word of mouth have made the facility very popular and valued by the community since its introduction. This facility has been long awaited and planned for the last five years since the merge.</p>

Table 2: Identified variances for off track projects/services

<p>Delivery Program: 3.2.1 Organise interments and maintain accurate records.</p> <p>Project: OP Action Title: 3.2.1.4 PROJECT: Cemetery Plot Mapping Project</p>
<p>Variation Reason: The Cemetery team is currently reviewing external vendors for solutions that provide a fully searchable cemetery information system that would allow self-service public enquiries. The internal mapping (GIS) development works are on hold for this project until the capabilities of the solutions have been identified and a business case prepared to determine the cost benefits to the organisation and whole of life financial impacts to Council of implementing such project.</p> <p>Variation: That the cemetery plot mapping project be removed from the 2022-2023 Operational Plan, with further investigation to be undertaken to prepare a full business case to understand financial impacts and cost benefits, before being identified as an action in future Operational Plans.</p> <p>Impact: The impacts of not undertaking the project would be re-allocation of internal GIS resources to other projects and GIS BAU assuming GIS is not required to contribute to the external vendor engagement.</p>
<p>Delivery Program: 10.3.9 Undertake bridge maintenance</p> <p>Project: OP Action Title: 10.3.9.2 PROJECT: Cowbed Creek Bridge Replacement</p>
<p>Variation Reason: The funding for the bridge replacement was not realised through the Fixing Country Bridges Program grant application process. The reallocation of general funds for this project was not available in the 2022-2023 budget, hence the project is deferred until the 2023-2024 budget process.</p> <p>Variation: Remove the Cowbed Creek Bridge replacement from the 2022-2023 Operational Plan and defer the project to the 2023-2024 Operational Plan.</p> <p>Impact: The bridge will be delivered twelve months later than planned. Council plans to communicate the deferment to the local residents and in the interim the existing load limit will remain in place,</p>

Table 3: Projects and activities requiring monitoring

<p>Delivery Program: 14.1.1 Provide communication and engagement support to the</p>
--

<p>organisation.</p> <p>OP Action Title: PROJECT 14.1.1.3 Establish a Customer Request Management system to improve customer service and streamline allocation of requests through the organisation.</p>
<p>Status: This project is on hold until tenders are received for an external provider to undertake this work and may not be completed prior to financial year end. Once tenders are received Council will be in a better position to understand delivery timeframes.</p> <p>Impact: This project may not be delivered this financial year resulting in customer request management remaining as status quo with a manual process in place not capturing valuable tracking and volumetric data.</p>
<p>Delivery Program: 15.1.1 Increase awareness and improve engagement by using a full spectrum of channels</p> <p>OP Action Title: : 15.1.1.3 Connect with local residents at local Country Shows, school visits, pop-up stalls, community group presentations throughout the region and other identified, relevant opportunities</p>
<p>Status: There has been a number of events throughout the region relating to waste, weed and community consultation. Events included town visits, Landcare site visits and a community day in Dalgety. Waste Education officer is vacant which will impact waste education activity.</p> <p>Impact: While existing employees can fill some of the gap, school visits and pop-ups will not take place until the waste education officer position is filled.</p>
<p>Delivery Program: 4.3.1 Reporting accountability through monthly performance reporting</p> <p>OP Action Title 4.3.1.1 Maintain Community Transport service provision through the ongoing recruitment and retainment of volunteer drivers</p>
<p>Status: Outputs have not been met due to a lack of drivers, this remains consistent. We have notified Transport for NSW of the challenges with meeting outputs. We did receive approval to utilise unspent funds on a marketing campaign to launch in 2023 which is being scoped out.</p> <p>Impact: The lack of drivers will impact service delivery with needs of the community not being met when required.</p>
<p>Delivery Program: 10.3.1 Undertake Council's Resealing Program</p> <p>OP Action Title : 10.3.1.1 Undertake Council's 2022/23 Resealing Program</p>
<p>Status: Council's resealing program has been delayed. A meeting is scheduled to set project priorities to confirm timing of resealing program. Inspections are currently underway to confirm compatibility of existing road list for reseal.</p> <p>Impact: The length of sealed road determined for reseal may be reduced due to budget and time constraint.</p>
<p>Delivery Program: 12.4.2 Maintain high priority, high use parks, sporting facilities, trails and other grounds</p> <p>OP Action Title : 12.4.2.8 PROJECT: Lake Jindabyne Shared Trail</p>

Status: Funding envelope is not sufficient for full scope of works as currently planned. Discussions underway with contractors, Dept RNSW. Restart to see where scope change is possible to ensure full vision of trail is achieved keeping within budget. PWA undertaking Land & Property negotiations on easements. These are an unknown in terms of cost and if all landholders will agree. In some instances the trail corridor can be changed, in other areas we do not have the flexibility.

Impact: The impact of not meeting the full scope of works is that the length of trail committed to in the project may not be realised.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Asset Management	Low	Low	Yes
Economic Activity	Low	Low	Yes
Environmental Security	Low	Low	Yes
External Political Environment	Medium	Low	Yes
Financial Sustainability	Medium	Low	Yes
Health and Safety	Low	Low	Yes
Legislative Governance and Compliance	Low	Low	Yes
Reputation and Image	Medium	Low	Yes
Service Delivery	Low	Low	Yes

Council’s adopted Delivery Program and Operational Plan are the mutually agreed plans with our community. Any variance through not being able to meet measures, actions, and delivering projects increases the risks of financial sustainability and significant reputational risk. Providing updated information on the current status reduces the risk of reputational damage.

FINANCIAL IMPACTS

Budget variances are currently reported separately through the budget reporting. Due to the financial position of the Council there is a strong focus on amending the scope of projects to stay within the available funding.

RESPONSIBLE OFFICER: Coordinator Strategy Development

OPTIONS CONSIDERED

It is a statutory requirement to report a minimum every six months to Council; however, a move towards monthly reporting has been implemented to focus on improved accountability and increased agile decision making across the organisation.

IMPLEMENTATION PLANS

Adopted variances to the 2022-2026 Delivery Program will be undertaken in accordance with the IPR guidelines and amendments to the original adopted 2022-2023 Operational Plan.

EXISTING POLICY/DECISIONS

Adopted variances to the 2022-2026 Delivery Program will be undertaken in accordance with the IPR guidelines and amendments to the original adopted 2022-2023 Operational Plan.

ATTACHMENTS

1. Organisational Performance Report - November 2022
-



Action and Task Progress Report- Standard - November 2022

Snowy Monaro Regional Council (SMRC)

cammsstrategy

Print Date: 01-Dec-2022

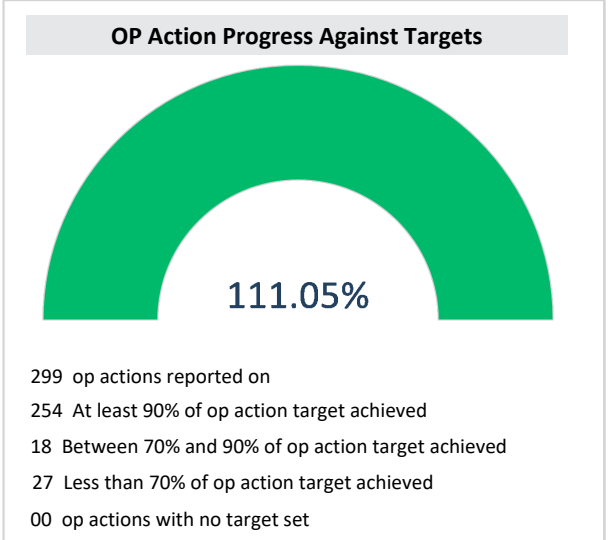
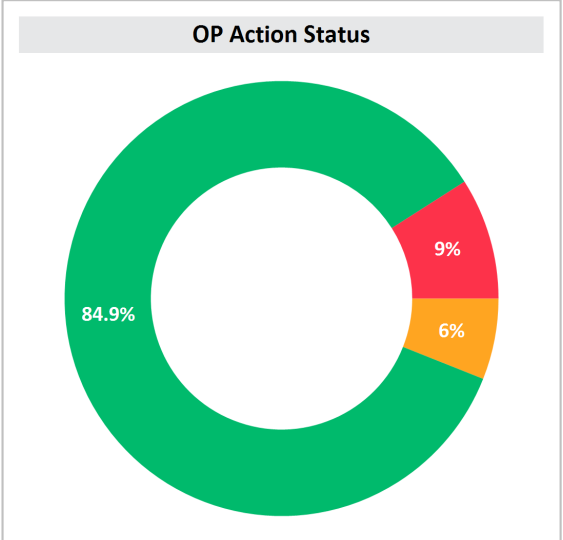
Snowy Monaro Regional Council (SMRC) Action and Task Progress Report- Standard

OVERVIEW

OP ACTION SUMMARY

By Performance

254	On Track
27	Off Track
18	Monitor
0	Not Applicable



OP ACTION PLANS

 GREEN At least 90% of op action target achieved	 AMBER Between 70% and 90% of op action target achieved	 RED Less than 70% of op action target achieved	— No target set
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* Dates have been revised from the Original dates

Communications Portfolio

Communications

Communication and Engagement


OP Action Title: 14.1.1.1 Monitor afterhours logs daily, update manuals and address key issues and themes to support delivery of effective customer service to the community

Snowy Monaro Regional Council (SMRC)			Action and Task Progress Report- Standard			
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Engagement	In Progress	01-Jul-2022	30-Jun-2023	45%	41.65%	 GREEN
<p>OP Action Progress Comments: Daily reports from AH call centre monitored and shared with relevant teams. Monthly meeting with AH call centre manager to address any changes or issues. After hours team updated with current issues. After hours log disseminated in a timely manner.</p> <p>Articles include Weed of the week CSO manual continues to updated and monitored for policy and procedure updates. This includes - staff updates, procedural and legislation changes. Additional team member training delayed due to regional flooding. Reports sent, all procedures adhered as per contract. Reviewing of Enghouse data continues for team customer service monitoring. Service level for November 95.54% Awaiting further advise on FF4</p> <p><i>Last Updated: 28-Nov-2022</i></p>						
<p>OP Action Title: 14.1.1.2 Ensure consistent branding outlined in the Corporate Style Guide is used across the organisation through continued education and support</p>						
Coordinator Engagement	In Progress	01-Jul-2022	30-Jun-2023	75%	41.65%	 GREEN
<p>OP Action Progress Comments: Project is ongoing. Continuing support of team members on style guide usage and ongoing review of documents. Education continues on logo usage particularly for non-council businesses and organisations. This month support given to local event collateral creation in regards to local usage and style guide. Great ongoing work by all departments with the template usage.</p> <p><i>Last Updated: 24-Nov-2022</i></p>						
<p>OP Action Title: 14.1.1.3 PROJECT: Establish a Customer Request Management system to improve customer service and streamline allocation of requests through the organisation</p>						
Coordinator Engagement	In Progress	01-Jul-2022	30-Jun-2023	10%	41.65%	 RED
<p>OP Action Progress Comments: Project on hold awaiting recommendations on FF4 Reviewing of Enghouse data continues for team customer service monitoring. Service level for November 95.54%</p> <p><i>Last Updated: 28-Nov-2022</i></p>						
<p>OP Action Title: 14.1.1.4 PROJECT: Prepare and implement Community Engagement Strategy</p>						
Coordinator Engagement	In Progress	01-Jul-2022	30-Jun-2023	80%	80.00%	 GREEN
<p>OP Action Progress Comments: Exhibition phase closed 24th November, preparing report for December Council meeting. Once document is endorsed, this will become the basis for all community engagement activities</p> <p><i>Last Updated: 24-Nov-2022</i></p>						

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report- Standard


OP Action Title: 15.1.1.1 Distribute eNewsletter and promote subscriber signups to increase database

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Engagement	In Progress	01-Jul-2022	30-Jun-2023	34%	41.65%	 AMBER

OP Action Progress Comments: Distributed fortnightly. Promotion for subscriber signup ongoing. increase traffic to website via channel links up 176% year on year.

Last Updated: 28-Nov-2022


OP Action Title: 15.1.1.2 Council news and information is regularly circulated through all relevant channels to community, media and other relevant stakeholders

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Engagement	In Progress	01-Jul-2022	30-Jun-2023	34%	41.65%	 AMBER

OP Action Progress Comments: Ongoing - daily and weekly to more than 40 media outlets, within region, ACT and beyond. Media releases were disseminated in a timely manner to topic relevant stakeholders and groups. This resulted in extensive coverage in local print media and radio including topic specific interviews. The media coverage is collated weekly and distributed internally to ELT and Councillors. Copies available on request.

Last Updated: 24-Nov-2022


OP Action Title: 15.1.1.3 Connect with local residents at local Country Shows, school visits, pop-up stalls, community group presentations throughout the region and other identified, relevant opportunities

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Engagement	In Progress	01-Jul-2022	30-Jun-2023	42%	41.65%	 GREEN

OP Action Progress Comments: There has been a number of events throughout the region relating to waste, weed and community consultation. Events included town visits, Landcare site visits and a community day in Dalgety. Waste Education officer is vacant which will impact waste education activity.

Last Updated: 24-Nov-2022

OP Action Title: 7.2.3.1 Educational impact programs are undertaken to address environmental impacts of weeds and waste management

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Engagement	In Progress	01-Jul-2022	30-Jun-2023	75%	41.65%	 GREEN





OP Action Progress Comments: Strategy developed for waste to ensure coordinated and effective implementation of the 2022 - 2024 strategy. This Biosecurity role has been absorbed into Biosecurity team. Priority events will be attended by the Biosecurity team. There will be weed information available at community events where applicable. The education officer position has been advertised.

Last Updated: 28-Nov-2022

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report- Standard

Economic Development and Tourism

OP Action Title: 1.2.1.1 Support eligible events under Council's Major Events Funding Policy						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Economic Development	In Progress	01-Jul-2022	30-Jun-2023	35%	41.65%	 AMBER
<p>OP Action Progress Comments: Council has now received several applications for event sponsorship which are in the process of being reviewed against Council's Funding Support for Events Policy before being reported to a Council meeting for a decision.</p> <p><i>Last Updated: 25-Nov-2022</i></p>						
OP Action Title: 5.1.1.1 Maintain involvement in the Regional Economic Development Strategy (REDS) review						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Economic Development	In Progress	01-Jul-2022	30-Jun-2023	80%	41.65%	 GREEN
<p>OP Action Progress Comments: The ED team provided feedback on the draft REDS document back to DRNSW in October. There may be opportunity for further review of a revised draft REDS document but this is a decision for DRNSW. Still awaiting further updates on progress from DRNSW in this regard.</p> <p><i>Last Updated: 25-Nov-2022</i></p>						
OP Action Title: 5.1.2.1 Continue to support the Snowy Mountains Special Activation Precinct (SAP)						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Economic Development	In Progress	01-Jul-2022	30-Jun-2023	40%	41.65%	 GREEN
<p>OP Action Progress Comments: The SAP Executive Group, Planners Group and Projects Group are all now set up for liaison with RGDC on a consistent basis. All meetings are occurring monthly. The Department of Planning is progressing work on the new Development Control Plan for Jindabyne and Delivery Plan for the catalyst sites in Jindabyne identified in the Master Plan. RGDC are beginning the process of detailed construction design for the early stage state projects for the SAP.</p> <p><i>Last Updated: 25-Nov-2022</i></p>						
OP Action Title: 5.1.3.1 PROJECT: Develop a SMRC Tourism Strategy to support and grow the region's tourism industry to replace Destination Management Plan						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Economic Development	In Progress	01-Jul-2022	30-Jun-2023	5%	5.00%	 GREEN
<p>OP Action Progress Comments: A team review of the existing DMP actions has been completed. Project not started in earnest as yet. Will begin in 2023 with the aim of 50% completion this financial year and 100% completion in the 2023-24 financial year.</p> <p><i>Last Updated: 25-Nov-2022</i></p>						

Snowy Monaro Regional Council (SMRC) Action and Task Progress Report- Standard


OP Action Title: 5.1.4.1 Publicise local events in region

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Economic Development	In Progress	01-Jul-2022	30-Jun-2023	40%	41.65%	 GREEN

OP Action Progress Comments: Weekly events e-newsletter distributed through digital channels most Fridays. Event promotion (and sign-up promotion) through the Visitor Centre staff, Council websites, Social Media Channels and adverts. Individual event promotion via Social Media and Visit Cooma Calendar. Council has been successful in receiving funds for events under the Reconnecting Regional NSW Community Events Program and will be supporting a number of pre-nominated events through to March with this funding as well as promotional support. Cooma Motorfest was the first event supported through this funding in the first weekend in November. Event was well attended and successful. Cooma VC staff manned a stall at the event to help promote the region to visitors attending the event.

Last Updated: 25-Nov-2022

OP Action Title: 5.1.4.2 PROJECT: Monaro Rail Trail - Undertake investigation and scope the Monaro Rail Trail

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Economic Development	In Progress	01-Jul-2022	30-Jun-2023	40%	41.65%	 GREEN

OP Action Progress Comments: Continuing to await the outcome of the grant application to the Business Case and Strategy Development Fund seeking funding for a TDP for stage 2 and reports on biodiversity and biosecurity for stage 1A. Advised to expect advice on grant application outcome by end of November. Also in the process of commencing discussions with TfNSW on possible lease of rail corridor.

Last Updated: 25-Nov-2022

OP Action Title: 5.1.6.1 Review Council tourism websites quarterly for content updates

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Economic Development	In Progress	01-Jul-2022	30-Jun-2023	40%	41.65%	 GREEN

OP Action Progress Comments: Tourism Promotions and Events Officer has reviewed website arrangements. Daily checks and page reviews undertaken with amendments implemented immediately. General aim is to address any gaps in current content about the region, particularly in relation to the events calendar. In process of updating the tourism information within Council's main website in liaison with Comms team.

Last Updated: 25-Nov-2022

OP Action Title: 5.1.6.2 Post new social media content fortnightly

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Economic Development	In Progress	01-Jul-2022	30-Jun-2023	40%	41.65%	 GREEN

OP Action Progress Comments: Social Media content includes event notices, weather and road updates, tourism stories interests and other items of interest is posted regularly.

Snowy Monaro Regional Council (SMRC) **Action and Task Progress Report- Standard**


Social Media: 48 Facebook posts made during November on Cooma VC Facebook.
 Reach: 6200. Engagement 4600, 19 new followers
 Instagram - 39 Posts, Reach 2484, Engagement 315 for Cooma VC.
 For Bombala - 12 posts on Facebook, Reach 1357 and Engagement 364.
Last Updated: 25-Nov-2022

OP Action Title: 5.2.1.1 Participate in the South East Forestry Hub

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Economic Development	In Progress	01-Jul-2022	30-Jun-2023	40%	41.65%	 GREEN

OP Action Progress Comments: During October Economic Development met with Rob de Fegely for the latest update on the South East NSW Forestry Hub. He shared a draft of a work plan the Hub is looking to undertake and invited some feedback. The ED team has now reviewed this work plan and provided feedback to Rob. Next meeting with Rob to be early in the new year.
Last Updated: 25-Nov-2022

OP Action Title: 5.2.1.2 PROJECT: Investment Attraction Strategy

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Economic Development	In Progress	01-Jul-2022	30-Jun-2023	5%	5.00%	 GREEN


OP Action Progress Comments: Early stage work has commenced on the investment attraction strategy. The ED coordinator recently attended an online seminar organised by Economic Development Australia which unpacked the Investment Attraction Strategy for the City of Whittlesea in Melbourne. There were some valuable learnings form this experience with potential applications for the Snowy Monaro IAS.
Last Updated: 25-Nov-2022

OP Action Title: 5.2.1.3 PROJECT: CBD Activation Plans

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Economic Development	In Progress	01-Jul-2022	30-Jun-2023	10%	10.00%	 GREEN

OP Action Progress Comments: Work on the research phase of the Bombala CBD Activation Plan has begun. The first of the engagement phases with local business is planned to commence in February.
Last Updated: 25-Nov-2022

OP Action Title: 6.2.1.1 Meet with three main chambers of commerce


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Economic Development	In Progress	01-Jul-2022	30-Jun-2023	40%	41.65%	 GREEN

Snowy Monaro Regional Council (SMRC) Action and Task Progress Report- Standard

OP Action Progress Comments: Economic Development Officer meets and liaises with the three Chambers regularly and during the last month has spoken to representatives from all three chambers. It still appears that the Bombala Chamber will not be continuing beyond the term of the present executive team, due to end shortly. In Jindabyne the ED team attended a Business Expo organised by the Chamber at the Jindabyne Bowling Club.

*Note - While outside the scope of the November report, at the 1 December Bombala Chamber of Commerce meeting, it was fantastic news reported to Council that all executive positions are now filled.

OP Action Title: 6.2.1.2 Provide Economic Development newsletter

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Economic Development	In Progress	01-Jul-2022	30-Jun-2023	50%	41.65%	 GREEN

OP Action Progress Comments: The November quarterly newsletter has been sent out with a focus on November small business month activities. Next newsletter due out in February.

Last Updated: 25-Nov-2022

OP Action Title: 6.2.1.3 Hold Business Awards

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Economic Development	In Progress	01-Jul-2022	30-Jun-2023	20%	5.00%	 GREEN

OP Action Progress Comments: Next Business Awards - 2023 (held every two years). Planning for the business awards will commence in earnest in February. The ED Officer has formed the organising committee for next years Awards and they have had their first meeting. Friday 5 May 2023 is the tentative date for the Awards but this will be confirmed closer to the date.


Last Updated: 25-Nov-2022

Executive Office

Executive Office

Executive Office


OP Action Title: 13.2.1.1 Business papers completed and published to Council webpage

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Executive Assistant to CEO, Mayor and Councillors	In Progress	01-Jul-2022	30-Jun-2023	42%	41.65%	 GREEN

OP Action Progress Comments: Business papers completed and published to Council webpage on 10 November 2022.

Last Updated: 28-Nov-2022

OP Action Title: 13.2.1.2 Minutes of Council meeting uploaded to Council webpage

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Executive Assistant to CEO, Mayor and Councillors	In Progress	01-Jul-2022	30-Jun-2023	42%	41.65%	 GREEN

Snowy Monaro Regional Council (SMRC) Action and Task Progress Report- Standard

OP Action Progress Comments: Unconfirmed Minutes of Council meeting uploaded to Council webpage on 22 November 2022.
Last Updated: 24-Nov-2022

OP Action Title: 13.2.2.1 The CEO, Mayor, Councillors and Executive are supported in their roles

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Executive Assistant to CEO, Mayor and Councillors	In Progress	01-Jul-2022	30-Jun-2023	42%	41.65%	 GREEN

OP Action Progress Comments: The CEO, Mayor, Councillors and Executive are supported in their day to day roles through assistance provided by the following positions and cohorts;
 EA to CEO, Mayor and Councillors
 Executive Support Officer
 Secretary Council and Committees
 Executive Assistant Cohort
 Knowledge Exchange, Engagement and Networking Cohort (KEEN meetings)

November 2022 included;
 * Formal ELT Meetings
 * Councillor Briefings x 2
 * LG NSW Training
 * Mayoral Civic Function
 * Ordinary Council Meeting
 * Extraordinary Council Meeting
 * Meetings with community on various issues

Last Updated: 24-Nov-2022

OP Action Title: 13.2.3.1 Registers with Council decisions are kept updated after each meeting

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Executive Assistant to CEO, Mayor and Councillors	In Progress	01-Jul-2022	30-Jun-2023	42%	41.65%	 GREEN

OP Action Progress Comments: Registers with Council decisions are kept updated after each meeting - action completed on 18 November 2022.
Last Updated: 24-Nov-2022

Finance Portfolio


Financial Services

Finance

OP Action Title: 13.2.10.1 Co-ordinate the annual Budget, Fees and Charges and Revenue Policy for the Operational Plan

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
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Snowy Monaro Regional Council (SMRC) Action and Task Progress Report- Standard

Manager Finance	In Progress	01-Jul-2022	30-Jun-2023	5%	5.00%	 GREEN
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OP Action Progress Comments: Delivered financial training to Senior Managers which was a key outcome from brainstorming session in November. At advanced stage of planning after taking into account considerations, needs and issues to drive improvements from management meetings and financial sustainability review. In December will be working closely with managers in reviewing their budgets and finding solutions to issues.

Last Updated: 29-Nov-2022


OP Action Title: 13.2.10.2 Completion and lodgement of the Annual Financial Statements including coordination of Interim and Annual Audits

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Finance	In Progress	01-Jul-2022	30-Jun-2023	99%	100.00%	 GREEN

OP Action Progress Comments: Audit completed and statements lodged with Office of Local Government. The Financial Data Return is very close to completion.

Last Updated: 29-Nov-2022


OP Action Title: 13.2.10.3 Completion of quarterly Budget Review Statements to Council

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Finance	In Progress	01-Jul-2022	30-Jun-2023	40%	40.00%	 GREEN

OP Action Progress Comments: Monthly reporting process is still the subject of ongoing improvements and identification of issues, particularly relating to integrity of actuals and budgets. As an example improvements to the underlying financial accounting processes such as reconciliations is a major priority. With the completion of the audit more attention can be directed to this.

Last Updated: 29-Nov-2022


OP Action Title: 13.2.10.4 Ensure Council meets its taxation compliance obligations

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Finance	In Progress	01-Jul-2022	30-Jun-2023	42%	41.65%	 GREEN

OP Action Progress Comments: On target. Monthly BAS completed and lodged on time.

Last Updated: 28-Sep-2022

OP Action Title: 13.2.10.5 Cash flow management


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Finance	In Progress	01-Jul-2022	30-Jun-2023	41%	41.65%	 GREEN

Snowy Monaro Regional Council (SMRC) Action and Task Progress Report- Standard

OP Action Progress Comments: Introduced cash flow process to improve planning for weekly cash needs. Higher level monitoring of unrestricted cash balances is reliant on improving budgeting information and in particular restricted cash funds and phasing of budgets. These improvements will require significant work.

Last Updated: 29-Nov-2022


OP Action Title: 13.2.10.6 Accounts Receivable Management

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Finance	In Progress	01-Jul-2022	30-Jun-2023	41%	41.65%	 GREEN

OP Action Progress Comments: Rates notices sent within legislated timeframes. Issue with water billing reminder notices due to system error which is being addressed. Work continues on reducing the current outstanding Rates balances.

Last Updated: 29-Nov-2022


OP Action Title: 13.2.10.7 Review the oncosting methodology to ensure that current costs are accurately reflected in the services and projects reliant on specific purpose revenue

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Finance	In Progress	01-Jul-2022	30-Jun-2023	16%	20.00%	 AMBER

OP Action Progress Comments: No progress since last month. Will be addressed with review of DP/OP budgets.

Last Updated: 29-Nov-2022


OP Action Title: 13.2.10.8 Development and implementation of Grant Funding Policy and Procedures to ensure sound governance and consistency across the organisation in the application for and management of grants

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Finance	In Progress	01-Jul-2022	30-Jun-2023	41%	41.65%	 GREEN

OP Action Progress Comments: Currently reviewing the processes to ensure integrity of the grants register.

Last Updated: 29-Nov-2022

OP Action Title: 13.2.10.9 PROJECT: Investigate and model Special Rate Variation (SRV) scenarios


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Strategy Development	Completed	01-Jul-2022	30-Jun-2023	100%	80.00%	 GREEN

OP Action Progress Comments: AEC has been contracted to develop a revised Long Term Financial Plan with three scenarios for a Special Rate Variation. This was tabled at the extraordinary Council meeting held on 29 November 2022. Council resolved to proceed with an expression of interest to IPART and undertake community consultation on the scenarios modelled within the LTFP. Council will decide in January 2023 whether it will proceed with a full application to IPART. SRV modelling is now complete.

Snowy Monaro Regional Council (SMRC) Action and Task Progress Report- Standard

Last Updated: 29-Nov-2022

OP Action Title: 13.2.10.10 PROJECT: Independent Financial Audit

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Finance	Completed	01-Jul-2022	30-Jun-2023	100%	75.00%	 GREEN

OP Action Progress Comments: Financial Sustainability Review is now complete with the final report presented to FSR committee, Executive team and Councillors.


Last Updated: 29-Nov-2022

Operations Portfolio

Built & Natural Environment

Biosecurity


OP Action Title: 5.3.1.1 State alert weeds reported to NSW Department of Primary Industries

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Biosecurity	In Progress	01-Jul-2022	30-Jun-2023	42%	42.00%	 GREEN

OP Action Progress Comments: No State alert weeds have been identified during the reporting period. The following suspect weeds have been investigated, Inkweed (*Phytolacca octandra*), Creeping buttercup (*Ranunculus repens*), Watercress (*Nasturtium officinale*), Stinking Roger (*Tagetes minuta*), Apple of Sodom (*Solanum Linnaeanum*), Hairy bittercress (*Cardamine hirsuta*), Mexican poppy (*Argemone mexicana*), Celery-leaved buttercup (*Ranunculus sceleratus*) and Blue water speedwell (*Potamogeton tricarlinatus*). While each of these weeds has proven to be invasive and/or poisonous, they are not identified as State or regional priority weeds, nor do they pose a significant risk to the Snowy Monaro region's economy, environment or community. A report of Horsetail, which is required to be eradicated in accordance with the South East Regional Strategic Weed Management Plan, was recently confirmed at Khancoban, in the adjoining Snowy Valleys Regional Council area. Alligator weed, which is a State priority weed and subject to a Biosecurity zone, is prevalent in the ACT. Boneseed occurs in the adjacent Council areas of Bega Valley and Eurobodalla and is a State priority weed. It also has the potential to grow in our region and is subject to a control order. Each of these weeds is notifiable and must be destroyed if detected. Council's Biosecurity officers are actively inspecting for these, and other high priority weeds.

Last Updated: 24-Nov-2022

OP Action Title: 5.3.1.2 State alert weeds treated and neighbouring landowners notified


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Biosecurity	In Progress	01-Jul-2022	30-Jun-2023	42%	42.00%	 GREEN

OP Action Progress Comments: No State alert weeds were identified during the reporting period, however staff are actively monitoring for their presence during inspections. NSW Department of Primary Industries conducted Prohibited matter training at Cooma during July. Biosecurity staff from SMRC, QPRC and Eurobodalla Council were in attendance. Prohibited matter weeds are those with the highest level of control in NSW and are either not yet present in NSW or not yet established. Legislation is used to prevent the entry or establishment of these weeds into NSW. Orange Hawkweed is the only Prohibited matter weed known to occur within the Snowy Monaro region. Targeted surveillance for this weed will commence in December and continue through summer and into autumn. All plants will be treated immediately upon detection.

Snowy Monaro Regional Council (SMRC) **Action and Task Progress Report- Standard**

Last Updated: 24-Nov-2022


OP Action Title: 5.3.1.3 Support actions of the NSW Orange Hawkweed Eradication program

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Biosecurity	In Progress	01-Jul-2022	30-Jun-2023	42%	42.00%	 GREEN

OP Action Progress Comments: Orange hawkweed is currently dormant. No onground actions occur during the winter months. A planning session was held with National Parks and Wildlife Service staff during August to coordinate cross-border surveillance efforts this coming season. The Orange Hawkweed Eradication program is a coordinated effort between NPWS, SMRC, NSW DPI and affected landholders. The program relies on a range of surveillance techniques, including ground inspections, drone surveillance, weed detector dogs and volunteer surveillance groups. A Hawkweed Taskforce meeting was attended during September to update all parties on plans, actions and research around this highly invasive weed threat. During November an information sheet was mailed to over 200 landowners on the western fringe of the Snowy Monaro extending from Rocky Plain north to Yaouk to remind landowners to be vigilant and to encourage participation in the Orange Hawkweed Eradication Program. Modelling (wind patterns, habitat suitability etc) has identified areas where Hawkweed is more likely to occur along this western fringe. Landowners in these areas are currently being contacted to advise that their properties are being targeted for surveillance this season using drones, weed detector dogs and volunteer surveillance groups. A media article was drafted during November alerting the public to the threat that Orange Hawkweed poses to our agricultural and environmental assets.

Last Updated: 24-Nov-2022

OP Action Title: 7.2.1.1 High risk pathways inspected

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Biosecurity	In Progress	01-Jul-2022	30-Jun-2023	50%	42.00%	 GREEN

OP Action Progress Comments: High risk pathways are those areas that act specifically as conduits for the spread of weeds, ie roadsides and waterways. The Biosecurity team monitor these areas continually; however specific inspections are undertaken during September/October and again during December/January. The initial inspection program has been completed. Surveillance of waterways has recently highlighted the presence of Watercress, Creeping buttercup, Blue water speedwell and Celery leaved buttercup, each of which has proven to be invasive. Weeds like Coolatai grass occur in isolated patches along the Monaro highway and are spread by vehicle and plant movements. Surveillance at known Coolatai grass sites has commenced. No plants appear to have germinated yet this season. Chilean needle grass occurs along some roadsides and Travelling Stock Routes. Detection at the present time is extremely difficult, however surveillance at known sites has occurred and plants are controlled when identified. Hairy bittercress was recently identified on the highway between Cooma and Bombala during a high risk pathway inspection.

Last Updated: 24-Nov-2022

OP Action Title: 7.2.1.2 High risk sites eg nurseries, rest areas, camping sites inspected


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Biosecurity	In Progress	01-Jul-2022	30-Jun-2023	70%	42.00%	 GREEN

OP Action Progress Comments: High risk sites are routinely monitored throughout the year and form an important part of Council's property inspection program. These are typically high visitation sites or sites that pose a higher risk from the introduction of new weed species. 174 high priority sites have been inspected to date this financial year, equating to 70% of the inspection target. The inspections have not yet identified anything particularly unexpected. Blue heliotrope was identified at the Numeralla River Rest Area some years ago and was again noted this year during the high risk site inspection. Blue heliotrope contains toxins and can cause mortalities in livestock. The Biosecurity Act 2015 does not make any reference to this weed. Like all weeds, it is cover by General Biosecurity Duty.

Snowy Monaro Regional Council (SMRC) Action and Task Progress Report- Standard

Last Updated: 24-Nov-2022


OP Action Title: 7.4.1.1 Public and private lands inspected

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Biosecurity	In Progress	01-Jul-2022	30-Jun-2023	50%	42.00%	 GREEN

OP Action Progress Comments: 151property inspections were recorded for the month to 21 November 2022, taking the total number of inspections for the financial year to 811, therefore exceeding inspection targets and ensuring that Council meets its Weeds Action Program commitments. Wet conditions continue to hamper access to properties and the significant vegetative growth experienced due to excessive rainfall amounts is making weed identification extremely difficult. Staff will continue to perform inspections, focusing efforts on public lands and on private lands around haysheds, feedout areas, stockyards and other easily accessible areas of a property where State priority weeds are more likely to have been introduced.

Last Updated: 24-Nov-2022


OP Action Title: 7.4.1.2 Review Local Weed Management Plans

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Biosecurity	In Progress	01-Jul-2022	30-Jun-2023	10%	10.00%	 GREEN

OP Action Progress Comments: The South East Regional Strategic Weed Management Plan is currently under review, which has significant bearing on Council's Local Weed Management Plan. The Regional plan is currently out for public consultation and is expected to be published in January 2023. Review of the Local Management Plan is scheduled for the final quarter of 2022-23 once the regional plan is finalised.

Last Updated: 24-Nov-2022


OP Action Title: 7.4.1.3 Regional and local priority weeds are treated on roadsides in accordance with Local Weed Management Plans

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Biosecurity	In Progress	01-Jul-2022	30-Jun-2023	10%	15.00%	 RED

OP Action Progress Comments: Council completed a thorough weed control program on its network of roads, reserves and operational lands during the 2021-2022 financial year. All works were completed in accordance with community expectations and the principles of the Snowy Monaro Region Local Weed Management Plan. Staff continue to manage smaller infestations on a daily basis. Contractors are engaged and poised to start this seasons weed control program, however only limited work has commenced due to the lack of weed control required at the present time.

Last Updated: 24-Nov-2022

OP Action Title: 7.4.1.4 Contractors engaged in three year contracts

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Biosecurity	Completed	01-Jul-2022	30-Jun-2023	100%	41.65%	 GREEN

OP Action Progress Comments: Contracts were awarded in 2021-2022 to five local weed control providers throughout the Snowy Monaro Region. Contracts were awarded on a three year

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basis to ensure efficiency and security for both parties involved. These contractors are detailed below, along with their 2022-2023 contract value. Contracts are awarded in accordance with Australian Standard (AS) 4905 - 2002 Minor Works contract conditions.

- Northern Region - Buckleys Weedspraying and Contract Fencing - \$127,205
- Eastern Region - Rippers Rural services - \$76,735
- South East Region - Rippers Rural Services - \$96,820
- Southern Region - Stones Forestry Contracting - \$109,180
- South West Region - Buckleys Rural services - \$190,035
- North West Region - Byrne Rural contracting - \$117,420

Last Updated: 01-Dec-2022


OP Action Title: 7.4.1.5 New Biosecurity Officers are trained in implementation of the Biosecurity Act

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Biosecurity	In Progress	01-Jul-2022	30-Jun-2023	50%	42.00%	 GREEN

OP Action Progress Comments: No new Officers were appointed to Council's Biosecurity team during the reporting period. All existing Officers are trained in a number of compulsory Biosecurity courses, including introductory Biosecurity training, chemical accreditation, Self Enforcement Infringement System training and senior first aid training. During July, Cooma hosted NSW Department of Primary Industries during a two day Prohibited matter identification course. Staff from Snowy Monaro Regional Council, Queanbeyan Palerang Regional Council and Eurobodalla Council were in attendance. During August two Biosecurity Officers completed Compliance and Regulatory training. Two more officers will receive training in the next round. Two staff members were assigned to the Varroa mite emergency response effort during the period August-November. This emergency response is fully funded by NSW Dept of Primary Industries and provides staff with a significant training opportunity.

Last Updated: 24-Nov-2022

OP Action Title: 7.4.1.6 Review pesticide notification plans

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Biosecurity	Completed	01-Jul-2022	30-Jun-2023	100%	72.00%	 GREEN

OP Action Progress Comments: Council's Pesticide Use Notification Plan identifies how and when Council will notify the community of pesticide usage on land under its management. The Plan was developed in 2018 and has a statutory review period of 5yrs. During the reporting period the plan was reviewed and published on Council's website with a further review scheduled for 2027.

Last Updated: 26-Oct-2022

Building Certification

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OP Action Title: 1.1.1.1 Undertake assessment applications, and certification of Construction Certificates and Complying Development Certificates

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Building Certification	In Progress	01-Jul-2022	30-Jun-2023	42%	42.00%	 GREEN

OP Action Progress Comments: All applications undertaken in line with legislative requirements. A total of 8 applications were determined during the November reporting period.
Last Updated: 27-Nov-2022

OP Action Title: 1.1.1.2 Assess Building Information Certificates

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Building Certification	In Progress	01-Jul-2022	30-Jun-2023	42%	42.00%	 GREEN

OP Action Progress Comments: All building information certificates assessed in line with legislated requirements. 2 applications were lodged for assessment during the November reporting period.
Last Updated: 27-Nov-2022

OP Action Title: 1.1.2.1 Undertake and respond to customer enquiries. Provide technical advice for a variety of construction matters

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Building Certification	In Progress	01-Jul-2022	30-Jun-2023	42%	42.00%	 GREEN

OP Action Progress Comments: Customer service enquiries undertaken in line with legislative requirements and within Council's Customer Service Charter. Correspondence done via email, letter or phone
Last Updated: 27-Nov-2022

OP Action Title: 1.1.2.2 Undertake mandatory inspections for Construction Certificates






Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Building Certification	In Progress	01-Jul-2022	30-Jun-2023	42%	42.00%	 GREEN

OP Action Progress Comments: All mandatory inspections undertaken within 48 hours of request. Inspections undertaken at applicants convenience where booked with acceptable timeframe
Last Updated: 27-Nov-2022

Cemeteries


OP Action Title: 3.2.1.1 Prepare and lodge annual Interment Activity Return to Cemeteries and Crematoria NSW to ensure regulatory requirements are met

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
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Manager Public Health and Environment	Completed	01-Jul-2022	30-Jun-2023	100%	100.00%	 GREEN
<p>OP Action Progress Comments: All data collected and submitted to Cemeteries and Crematoria NSW on time.</p> <p><i>Last Updated: 30-Sep-2022</i></p>						
OP Action Title: 3.2.1.2 PROJECT: Catalogue all known interments at Council's Cemeteries						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Public Health and Environment	In Progress	01-Jul-2022	30-Jun-2023	42%	42.00%	 GREEN
<p>OP Action Progress Comments: All internments are recorded and stored in Council's database. Updating on a regular basis. Four burials were recorded.</p> <p><i>Last Updated: 28-Nov-2022</i></p>						
OP Action Title: 3.2.1.3 PROJECT: Catalogue all known reservations and available burial plots at Council's Cemeteries						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Public Health and Environment	In Progress	01-Jul-2022	30-Jun-2023	42%	42.00%	 GREEN
<p>OP Action Progress Comments: All reservations are recorded and stored in Council's database. Four reservations were recorded.</p> <p><i>Last Updated: 28-Nov-2022</i></p>						
OP Action Title: 3.2.2.1 Cemeteries are maintained as per Cooma Cemetery Contract and remaining cemeteries maintenance schedules						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Public Health and Environment	In Progress	01-Jul-2022	30-Jun-2023	42%	42.00%	 GREEN
<p>OP Action Progress Comments: Council's contractors were appointed and continue to do excellent work in keeping the Cooma Cemetery to a high standard. Inspections undertaken of the cemetery show that all maintenance activities are being undertaken in accordance with the contract and community expectations.</p> <p><i>Last Updated: 28-Nov-2022</i></p>						
OP Action Title: 3.2.2.2 Cemetery Advisory Committee meets are held as per committee charter						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Public Health and Environment	In Progress	01-Jul-2022	30-Jun-2023	75%	42.00%	 GREEN
<p>OP Action Progress Comments: Meetings for the Cemetery Advisory Committee have been established in InfoCouncil. The first meeting for the 2022-2023 financial year was held on 14 November 2022.</p> <p><i>Last Updated: 25-Nov-2022</i></p>						

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OP Action Title: 3.2.2.3 PROJECT: Develop a project management plan for the establishment of the new Cooma Cemetery

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Public Health and Environment	In Progress	01-Jul-2022	30-Jun-2023	42%	42.00%	 GREEN

OP Action Progress Comments: Council's cemetery team has met with the project management team to discuss the scope of works required to develop a project management plan. Planning work has also been undertaken to extend the life of the existing cemetery. This will open up an additional 15 years of burials.
Last Updated: 28-Nov-2022


Development Assessment

OP Action Title: 1.1.1.3 Assess and determine many different types of Development Applications other than residential development, such as subdivision applications and commercial developments in compliance with legislative requirements including Council's Local Environment Plans, Development Control Plans and State Planning Policies

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Development	In Progress	01-Jul-2022	30-Jun-2023	42%	42.00%	 GREEN


OP Action Progress Comments: In the period 20/10/2022 to 19/11/2022 44 Development Applications were determined. Of the 44, 9 were for non-residential uses. Of these DAs, 77% were completed within 40 days which exceeds the 50% target for these application types. The assessment of these applications was undertaken in accordance with required legislation.
Last Updated: 22-Nov-2022

OP Action Title: 1.1.3.1 Assess and determine residential development applications in compliance with legislative requirements including Council's Local Environment Plans, Development Control Plans and State Planning Policies

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Development	In Progress	01-Jul-2022	30-Jun-2023	42%	42.00%	 GREEN

OP Action Progress Comments: In the period 20/10/2022 to 19/11/2022 44 Development Applications were determined. Of the 44, 35 were for residential uses. Of these DAs, 74% were completed within 40 days which exceeds the 70% target for these application types. The assessment of these applications was undertaken in accordance with required legislation.
Last Updated: 22-Nov-2022

OP Action Title: 1.1.4.1 Provide informative and timely advice to customer enquiries in relation to development within the Council region

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Development	In Progress	01-Jul-2022	30-Jun-2023	42%	42.00%	 GREEN

OP Action Progress Comments: In the period 20/10/2022 to 19/11/2022, 7 formal Property Information Requests were issued. Of these 71% were completed within 10 business days which meets the target of 70% for these application types. The planning staff continue to provide feedback and advice to customer enquiries over the phone, via email and face to face within the time frames stipulated by the customer service charter. The decrease in the number of PIRs is due to Council now providing written advice on the 10.7(2)&(5) certificates, this is balance by an increase in the number of these types of certificates issued. The change in how Council is providing property advice is consistent with best practice. Property Information Requests are still available to customers to request copies of development

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documents or view information on property files (under the provisions of the Environmental Planning and Assessment Act 1979).
Last Updated: 01-Dec-2022

OP Action Title: 1.1.5.1 Council is required to upload data to the NSW Planning Portal for State Government Reporting to contribute towards state statistics and to report on Council’s individual performance in relation to the assessment of development applications

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Development	In Progress	01-Jul-2022	30-Jun-2023	50%	100.00%	 RED

OP Action Progress Comments: All required returns are up to date. The Department of Planning and Environment have requested Local Development Performance Monitor (LDPM) Data to be submitted for the 2020/2021 financial year. This information has not been required to be submitted since 2020 due to the implementation of the NSW Planning Portal. In their email to NSW Councils DPE have stated that "The decision to collect the LDPM data for the previous financial year 2020-21 has been given careful consideration and will be done to ensure that there are no gaps within the dataset as we transition the reporting mechanism to the NSW Planning Portal." Staff are currently working on the return which will be submitted by the due date 1/12/22.
Last Updated: 22-Nov-2022

OP Action Title: 1.1.6.1 Assess Planning Certificates

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Development	In Progress	01-Jul-2022	30-Jun-2023	42%	42.00%	 GREEN

OP Action Progress Comments: In the period 20/10/2022 and 19/11/2022 - 303 Property Certificates were issued. The breakdown of these certificates was as follows: 54 Drainage Diagrams, 202 Planning Certificates 10.7(2), 33 Planning Certificates 10.7(2) & (5), 14 - Outstanding orders and notices certificates. Work is currently underway to create a report to determine the actual business days for processing of these applications in order to accurately report on the percentage of applications that are being processed within 10 days of receipt of payment.
Last Updated: 22-Nov-2022

OP Action Title: 1.1.7.1 Assess S138 Applications and provide Development Engineering Services


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Development	In Progress	01-Jul-2022	30-Jun-2023	42%	42.00%	 GREEN

OP Action Progress Comments: In the period 20/09/2022 to 19/10/2022 8 s138 approvals under the Roads Act were issued. 3 were issued within 40 days the balance were awaiting further information and therefore did not meet this timeframe. The development engineering staff have provided advice within the requirements of the customer service charter.
Last Updated: 22-Nov-2022

Public Health & Environment

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OP Action Title: 2.2.1.1 Undertake food premises surveillance in accordance with the NSW Food Authority’s Partnership Agreement to ensure public health safety in relation to retail food businesses within our region

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Public Health and Environment	In Progress	01-Jul-2022	30-Jun-2023	55%	42.00%	 GREEN

OP Action Progress Comments: Council's consultant Environmental Health Officer has moved through 55% of our food premises. These represent the bulk of our winter only business. The inspection program will recommence in January 2023 when a number of our food businesses will reopen.

Last Updated: 28-Nov-2022


OP Action Title: 7.1.1.1 Undertake routine inspections of On-Site Sewage Management System inspections a per adopted program

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Public Health and Environment	In Progress	01-Jul-2022	30-Jun-2023	42%	42.00%	 GREEN

OP Action Progress Comments: The program rotates through the former local government areas using a risk based approach, with high - medium risk properties being assessed once in every three years and low risk once in every five years. In addition to the completion of the planned of inspections in and around Jindabyne, 8 inspections were undertaken for the purpose of property transfers and sales.

Last Updated: 28-Nov-2022


OP Action Title: 7.1.2.1 Undertake routine inspections of Liquid Trade Waste systems

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Public Health and Environment	In Progress	01-Jul-2022	30-Jun-2023	25%	42.00%	 RED

OP Action Progress Comments: Council has two vacant Liquid Trade Waste Officer positions. The program of routine inspections has been suspended while Council goes through the recruitment process.

Last Updated: 25-Nov-2022

OP Action Title: 7.1.3.1 Responding to environmental complaints

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Public Health and Environment	In Progress	01-Jul-2022	30-Jun-2023	42%	42.00%	 GREEN

OP Action Progress Comments: Council followed up three environmental incidents during November. Two of them are under investigation. The pollution incidents were investigated and reported to the EPA.

Last Updated: 25-Nov-2022

OP Action Title: 7.2.2.1 Respond to illegal dumping activities. Council investigates all reports and arranges for clean-up and removal of waste

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Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Public Health and Environment	In Progress	01-Jul-2022	30-Jun-2023	42%	42.00%	 GREEN

OP Action Progress Comments: Council followed up eight illegal dumping incidents during November. Upon investigation no evidence apparent for issue of infringement notices. Material was cleaned up and disposed of at Councils landfill facility. All matters were reported on RIDOnline.

Last Updated: 25-Nov-2022

OP Action Title: 9.2.1.1 Carry out NSW Health Drinking Water Monitoring program to ensure reticulated water supplies meet Australian Drinking Water Guidelines

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Public Health and Environment	In Progress	01-Jul-2022	30-Jun-2023	42%	41.65%	 GREEN

OP Action Progress Comments: Routine water samples are being undertaken on a weekly basis. Boiled water alert was issued during the month of November.

Last Updated: 25-Nov-2022

OP Action Title: 9.2.3.1 PROJECT: Develop a backflow prevention policy, procedure and implementation strategy for the region

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Public Health and Environment	In Progress	01-Jul-2022	30-Jun-2023	42%	41.65%	 GREEN

OP Action Progress Comments: Planning works have commenced for the development of a backflow prevention policy and procedure. A draft policy and procedure is currently being edited. The document will be finalised in early 2023.

Last Updated: 28-Nov-2022

Rangers

OP Action Title: 13.2.5.1 Respond to straying stock matters and impound when required to ensure that our public roads are kept safe

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Public Health and Environment	In Progress	01-Jul-2022	30-Jun-2023	42%	41.65%	 GREEN

OP Action Progress Comments: Rangers respond to all issues relating to stock being out. These stock issues included sheep out at Bredbo, Bombala and Adaminaby. Council also impounded two horse in Cooma.

Last Updated: 28-Nov-2022

OP Action Title: 13.2.5.2 Respond to matters raised through the out of hours call centre as required on a 24-hour basis

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Public Health and Environment	In Progress	01-Jul-2022	30-Jun-2023	42%	41.65%	 GREEN

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OP Action Progress Comments: During the October reporting period 5 calls were received and all were responded to and recorded in Councils' after hour log.
Last Updated: 25-Nov-2022

OP Action Title: 13.2.6.1 Undertake companion animal management with the management of microchipping, registration and impoundment of dogs and cats to ensure compliance with the Companion Animals Act

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Public Health and Environment	In Progress	01-Jul-2022	30-Jun-2023	42%	41.65%	 GREEN


OP Action Progress Comments: Council's Rangers investigated 4 dog attacks during the month of November.
Last Updated: 25-Nov-2022

OP Action Title: 13.2.7.1 Undertake routine parking patrols

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Public Health and Environment	In Progress	01-Jul-2022	30-Jun-2023	42%	41.65%	 GREEN

OP Action Progress Comments: Patrols undertaken in November with infringement being issued for offences detected.
Last Updated: 25-Nov-2022

OP Action Title: 13.2.7.2 Undertake patrols of unlawful camping within leased foreshore area around Lake Jindabyne throughout winter period

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Public Health and Environment	Completed	01-Jul-2022	30-Jun-2023	100%	100.00%	 GREEN

OP Action Progress Comments: Council completed the ski season parking and camping patrols for Jindabyne in first week of October. During the season 1319 interactions were recorded. With 779 cautions and 540 infringement notices were issued during these patrols.
Last Updated: 24-Oct-2022

OP Action Title: 13.2.7.3 PROJECT: Develop and implement a community education program to improve parking habits of motorists in the region

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Public Health and Environment	In Progress	01-Jul-2022	30-Jun-2023	50%	41.65%	 GREEN

OP Action Progress Comments: Work has commenced on the development of education material with 10 fact sheets on parking related offences being created. The Rangers are looking at creating a pictorial representation of parking offences. Work on these will continue in February 2023 to allow for them to be launched before the winter 2023 parking and camping campaign.
Last Updated: 28-Nov-2022

Community Services

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Community Facilities


OP Action Title: 12.2.1.1 Cooma saleyards are available for local and regional use

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Community Services	In Progress	01-Jul-2022	30-Jun-2023	42%	41.65%	 GREEN

OP Action Progress Comments: Cooma had 1 sale this month which went very well with an external agent.

Last Updated: 28-Nov-2022


OP Action Title: 12.2.1.2 PROJECT: Review the provision of Saleyard services

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Community Services	In Progress	01-Jul-2022	30-Jun-2023	42%	41.65%	 GREEN

OP Action Progress Comments: Bombala stock depot is currently in the process of writing a tender for lease. A great deal of work has been carried out to investigate the suitability of leasing and what the requirements are to get it up to standard.

Last Updated: 28-Nov-2022


OP Action Title: 12.2.2.1 Council owned truck washes are available for use

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Community Services	In Progress	01-Jul-2022	30-Jun-2023	42%	41.65%	 GREEN

OP Action Progress Comments: All truck wash services are currently operational at all times. Scoping to empty the ponds at Bombala has commenced with these due for draining.

Last Updated: 28-Nov-2022

OP Action Title: 12.2.2.2 PROJECT: Review the future direction of the Bombala Truck Wash





Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Community Services	In Progress	01-Jul-2022	30-Jun-2023	42%	20.00%	 GREEN

OP Action Progress Comments: Bombala truck wash is currently under review and assessment


Last Updated: 28-Nov-2022


OP Action Title: 12.4.1.1 Swimming pools are available and open to the community

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
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Manager Community Services	In Progress	01-Jul-2022	30-Jun-2023	42%	41.65%	 GREEN
<p>OP Action Progress Comments: Jindabyne pool is about to close for significant refurbishment. Berridale Pool has just opened. Adaminaby is due to open. NB: Berridale and Adaminaby required valve repairs prior to the opening which has caused a delay as with staffing shortages. Bombala Pool has had a big tidy-up and opened on time.</p> <p><i>Last Updated: 28-Nov-2022</i></p>						
OP Action Title: 12.4.1.2 PROJECT: Tender for the operation and management of Council's swimming pools						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Community Services	Not Started	01-Jul-2022	30-Jun-2023	0%	0.00%	 GREEN
<p>OP Action Progress Comments: This will be addressed in the second half of this financial year.</p> <p><i>Last Updated: 29-Sep-2022</i></p>						
OP Action Title: 12.4.1.3 PROJECT: Jindabyne Pool Roof and HVAC Upgrade						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Support Officer	In Progress	01-Jul-2022	30-Jun-2023	35%	41.65%	 AMBER
<p>OP Action Progress Comments: Status - Construction certificate achieved, dilapidation report completed and contractor schedule to setup on site the 30th November</p> <p>Critical issues - nothing at this stage</p> <p>Risks - nothing at this stage</p> <p>Next step - Clarify dilapidation report and prestart meeting</p> <p>Budget - There are sufficient funds for the scope of works</p> <p>Communication - Community is being updated by Jeff's team</p> <p><i>Last Updated: 24-Nov-2022</i></p>						
OP Action Title: 12.4.1.4 PROJECT: Develop a Pool Strategy for the region						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Community Services	Not Started	01-Jul-2022	30-Jun-2023	0%	0.00%	 GREEN
<p>OP Action Progress Comments: A Pool Strategy is not yet funded yet funding for this is being explored through grants.</p> <p><i>Last Updated: 28-Nov-2022</i></p>						
OP Action Title: 2.2.2.1 Council Caravan Parks are open and available						


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Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Community Services	In Progress	01-Jul-2022	30-Jun-2023	42%	41.65%	 GREEN
<p>OP Action Progress Comments: Council caravan parks were operational at almost 100%. Bombala was closed for 2 days due to flooding and Delegate remains closed at the moment. All other parks are at 100% operation. 25/11/22: Delegate Caravan park has re-opened. Most parks are soft under foot due to recent rains. Last Updated: 28-Nov-2022</p>						





OP Action Title: 2.2.2.2 PROJECT: Review operation and leasing arrangements of caravan parks and camping grounds						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Community Services	Deferred	01-Jul-2022	30-Jun-2023	42%	41.65%	 GREEN
<p>OP Action Progress Comments: Operation and leasing arrangements have been reviewed with no change predicted at this time. 27/10/22 No further changes at this time. Last Updated: 28-Nov-2022</p>						

Community Support Program


OP Action Title: 2.1.1.1 All service streams under the Commonwealth Home Support Programme are provided to the community						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Community Services	In Progress	01-Jul-2022	30-Jun-2023	42%	41.65%	 GREEN
<p>OP Action Progress Comments: All service streams have been delivered with an increase in Yard Maintenance which is common for this time of the year. Last Updated: 28-Nov-2022</p>						

OP Action Title: 2.1.2.1 Maintain governance in the delivery of community services						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Community Services	In Progress	01-Jul-2022	30-Jun-2023	42%	41.65%	 GREEN
<p>OP Action Progress Comments: No meeting has been held since May. Still on track with meeting outputs with the next meeting in December 2022. Last Updated: 28-Nov-2022</p>						


OP Action Title: 2.1.2.2 Deliver high quality services through community support programs						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %


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Manager Community Services	In Progress	01-Jul-2022	30-Jun-2023	42%	41.65%	 GREEN
<p>OP Action Progress Comments: There have been a lot of updates in the area of Community Support Programs with aged care reform impacting the way in which services are delivered. On 1 December 2022 there is a new Aged Care Code of Conduct being implemented. There has been a lot of preparation going into this involving Council Staff and Workforce as well as education and awareness. Additionally, on 1 December 2022 there is the introduction of the Serious Incident Response Scheme - this provides a process and structure to report incidents such as abuse and/or neglect to the Aged Care Quality and Safety Commission.</p> <p>Staff have also attended several webinars on changes to the Home Care Package program regarding what funds can and cannot be spent on.</p> <p><i>Last Updated: 28-Nov-2022</i></p>						
OP Action Title: 4.3.1.1 Maintain Community Transport service provision through the ongoing recruitment and retainment of volunteer drivers						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Community Services	In Progress	01-Jul-2022	30-Jun-2023	42%	41.65%	 GREEN
<p>OP Action Progress Comments: Outputs have not been met due to a lack of drivers, this remains consistent. We have notified Transport for NSW of the challenges with meeting outputs. We did receive approval to utilise unspent funds on a marketing campaign to launch in 2023 which is being scoped out.</p> <p><i>Last Updated: 28-Nov-2022</i></p>						
OP Action Title: 4.4.1.1 Coordinate and mentor the Snowy Monaro Youth Council to provide young people with the opportunity to develop leadership skills						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Community Services	In Progress	01-Jul-2022	30-Jun-2023	42%	41.65%	 GREEN
<p>OP Action Progress Comments: The November meeting went ahead as planned with nothing major to feedback on. Minutes will go to the next Council meeting first of the new year.</p> <p><i>Last Updated: 28-Nov-2022</i></p>						
OP Action Title: 4.4.1.2 Provide Youth Services in collaboration with other providers						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Community Services	In Progress	01-Jul-2022	30-Jun-2023	42%	41.65%	 GREEN
<p>OP Action Progress Comments: The Ryder Trailer infrastructure has been purchased and the build commenced this month for which we are very excited! We are also working with local providers to explore some holiday program activities for January 2023.</p> <p><i>Last Updated: 28-Nov-2022</i></p>						
OP Action Title: 4.4.1.3 PROJECT: Review Youth Strategy 2023-27						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %

Snowy Monaro Regional Council (SMRC) Action and Task Progress Report- Standard


Manager Community Services	Not Started	01-Jul-2022	30-Jun-2023	0%	30.00%	 RED
OP Action Progress Comments: This project will commence when we recruit to the position.						
<i>Last Updated: 29-Sep-2022</i>						

Library Services

OP Action Title: 12.1.1.1 Continue to provide and maintain the highly successful Tech Savvy sessions for our seniors to fill an education gap						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Community Services	In Progress	01-Jul-2022	30-Jun-2023	42%	41.65%	 GREEN
OP Action Progress Comments: 27/10/22 - Our statistics have grown significantly with 7 classes with 84 attendees in 2019 to 39 classes and 275 attendees in 2022. 25/11/22 - Final class for Tech Savvy for 2022 is late November and stats will be collated at that time. This is a very successful program across the region.						
<i>Last Updated: 28-Nov-2022</i>						


OP Action Title: 12.1.1.2 Face to Face Library Services are provided						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Community Services	In Progress	01-Jul-2022	30-Jun-2023	42%	41.65%	 GREEN
OP Action Progress Comments: Jindabyne Library continues with 4779 individual visits to date. Bombala Library had some closures due to flooding and access. all other services are running as usual						
<i>Last Updated: 28-Nov-2022</i>						

Residential Aged Care

OP Action Title: 2.1.3.1 Maintain service levels and customer satisfaction in accordance with Aged Care Quality Standards						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Community Services	In Progress	01-Jul-2022	30-Jun-2023	42%	41.65%	 GREEN
OP Action Progress Comments: Feedback and satisfaction surveys continue to be completed monthly. Feedback from Snowy River Hostel is exemplary, and feedback from Yallambee Lodge is very good. 27/10/22 - Feedback and satisfaction surveys are still completed monthly and feedback from both sites is excellent 25/11/22 - Feedback and satisfaction surveys are completed monthly with excellent feedback at all times						
<i>Last Updated: 28-Nov-2022</i>						

Snowy Monaro Regional Council (SMRC) Action and Task Progress Report- Standard

OP Action Title: 2.1.3.2 PROJECT: Transition to a new provider of Aged Care Services within the region


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Community Services	In Progress	01-Jul-2022	30-Jun-2023	86%	100.00%	 AMBER

OP Action Progress Comments: SMRC and Sapphire Coast Community Aged Care continue to work closely together with the goal of divesting. We are now 2 months away from the end of the due diligence program with no decision made. Still no decision made. Working with SCCAC to approach the government for significant financial support for aged care in the region. 25/11/22 - we are looking to extend the Due Diligence program until June 2023 to enable SMRC and SCCAC to successfully lobby government for ongoing support of residential aged care in our region
Last Updated: 25-Nov-2022

Infrastructure

Civic Maintenance

OP Action Title: 12.4.2.1 Maintain high priority, high use parks, sporting facilities, trails and other grounds

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Supervisor Civic Maintenance	In Progress	01-Jul-2022	30-Jun-2023	42%	41.65%	 GREEN

OP Action Progress Comments: 25/11/2022 - All sporting fields and showground's have been maintained to a high level and utilised at high rates by the community. Banjo Patterson park remains partially flooded, with areas in Berridale and Bombala also inundated with water which has restricted mowing capabilities. Banjo Patterson Livvi place had water impleading on the landing area of the flying fox. With the assistance of the WHS team a site risk assessment determined the playground be closed while the risk was present, the water dropped swiftly over a week and the park was re opened. the chain of the disabled flying fox was broken, staff have repaired and reinstalled. Hatchery bike trail remains closed to general use, landholder consultation is underway to determine if the Ultra marathon event could proceed using the trail if canoes are used for the section flooded.
Last Updated: 28-Nov-2022





OP Action Title: 12.4.2.2 To develop a MOU between Council and Volunteer Trail Stewardship

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Supervisor Civic Maintenance	Not Started	01-Jul-2022	30-Jun-2023	0%	0.00%	 GREEN

OP Action Progress Comments: This arrangement will now be tabled in the new year, after further discussions with trail management bodies and be guided by the trail master plan recommendations
Last Updated: 25-Nov-2022

OP Action Title: 12.4.2.3 Seek additional funding/sponsorship for ongoing maintenance

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
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Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
Supervisor Civic Maintenance	In Progress	01-Jul-2022	30-Jun-2023	1%	12.50%	
<p>OP Action Progress Comments: Grants are being investigated for upgrades - nothing further to report</p> <p><i>Last Updated: 28-Nov-2022</i></p>						
OP Action Title: 12.4.2.4 PROJECT: Investigate Highview Park Jindabyne						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Supervisor Civic Maintenance	In Progress	01-Jul-2022	30-Jun-2023	2%	5.00%	
<p>OP Action Progress Comments: a meeting has been organized between, strategic planning, projects and civic maintenance to understand what commitment Council has made, dollar value of contributions to be assigned to the project and any funding available for such projects.</p> <p><i>Last Updated: 25-Nov-2022</i></p>						
OP Action Title: 12.4.2.5 PROJECT: Formalise a Playground Inspections Program						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Supervisor Civic Maintenance	In Progress	01-Jul-2022	30-Jun-2023	42%	41.65%	
<p>OP Action Progress Comments: Templates previously created are being used, however a more efficient and consistent repetitive work order system is being investigated - also integrations into an annual works program/asset management system will be investigated as part of field force four outcomes.</p> <p>Workshop planned to help possibly integrate into Vault</p> <p>2022/10/26- Current inspection templates have a version in vault, a team meeting has been held with some initial training.</p> <p>2022/11/25- monthly inspections are being entered into vault</p> <p><i>Last Updated: 25-Nov-2022</i></p>						
OP Action Title: 2.2.3.1 Maintain amenities throughout the region						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Supervisor Civic Maintenance	In Progress	01-Jul-2022	30-Jun-2023	42%	41.65%	
<p>OP Action Progress Comments: A number of facilities are still being repaired after vandalism, Adaminaby, Jindabyne town centre, Nijong and Norris park toilets. The team have responded to breakages and reports of malfunctioning equipment as soon as humanly possible. Cleaning has been to schedule. Council and Nimmitabel action group have received praise from travelers due to the installation of new toilets at the Nimmitabel Lake Williams rest area.</p> <p>2022/10/26- Staff and contractors have been diligent and cleaning all public toilets to schedule. Reporting damages when discovered, repairs are made as soon as possible. Snowy oval graffiti has been painted over along with graffiti in Jindabyne at the Lions park toilets and Clay pits toilets.</p>						

Snowy Monaro Regional Council (SMRC) Action and Task Progress Report- Standard

2022/ 11/25 - cleaning has kept to schedule with mostly positive feedback. Minor breakages are being repaired as quick as possible. Investigations into Bredbo septic tanks are underway. unsociable behavior by youths in Centennial park has resulted in damaged and dirty bathrooms left after cleaning staff have attended, grant being researched to help discourage such behaviour.

Last Updated: 25-Nov-2022

Land & Property


OP Action Title: 12.1.2.1 Maintain Commonwealth DoHA parameters

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Land & Property	In Progress	01-Jul-2022	30-Jun-2023	45%	41.65%	 GREEN

OP Action Progress Comments: November 2022: Progressive communications with the Commonwealth to ensure SRHC alignment with DoHA parameters is ongoing

Last Updated: 30-Nov-2022


OP Action Title: 12.1.2.2 PROJECT: Operate and maintain Council owned, public civic building Snowy River Health Centre in accordance with DoHA requirements.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Land & Property	In Progress	01-Jul-2022	30-Jun-2023	75%	41.65%	 GREEN

OP Action Progress Comments: Formation of Building Management Committee pending finalisation of subdivision arrangements and issue of updated 88B instrument.
 - November 2022: Liaison with with Essential Energy continues.

Last Updated: 27-Nov-2022


OP Action Title: 12.1.2.3 PROJECT: Prepare a project plan for the stream lining of access to public and operational sites

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Land & Property	In Progress	01-Jul-2022	30-Jun-2023	45%	41.65%	 GREEN

OP Action Progress Comments: Structure of project plan to be developed across relevant internal business units; priority site cascade to be defined (informed by risk & financial considerations).

Last Updated: 27-Nov-2022


OP Action Title: 12.2.3.1 Commence development of policies and procedures

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Land & Property	Completed	01-Jul-2022	30-Jun-2023	100%	100.00%	 GREEN

Snowy Monaro Regional Council (SMRC) **Action and Task Progress Report- Standard**


OP Action Progress Comments: Commencement of development of policies and procedures has been achieved - Draft Policy Property Interests, Acquisition & Disposal; Draft Procedure Council Land/Building Disposal; and Draft Disposal Form (Internal use only).
Last Updated: 01-Aug-2022

OP Action Title: 12.2.3.2 PROJECT: Conduct gap analysis identifying required Land and Property related policies and procedures, gaining an understanding of the policies and procedures to be developed

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Land & Property	In Progress	01-Jul-2022	30-Jun-2023	45%	41.65%	 GREEN


OP Action Progress Comments: Gap related to acquisition and disposal policy & process certainty identified; action taken - Drafts in development.
 - November 2022: Assessment of key policy gaps ongoing.
Last Updated: 27-Nov-2022

OP Action Title: 12.2.4.1 Updating of legacy land ownership titles

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Land & Property	In Progress	01-Jul-2022	30-Jun-2023	60%	41.65%	 GREEN


OP Action Progress Comments: Land ownership titles being updated to SMRC progressively along with constant engagement in tidying up legacy land matters as issues become known.
 November 2022: Review of ownership title proprietor holding name details is progressive as part of BAU.
Last Updated: 27-Nov-2022

OP Action Title: 13.2.8.1 Manage Crown Land under Council's care and control, ensuring intended use is in accordance with the Plans of Management (PoMs)

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Land & Property	In Progress	01-Jul-2022	30-Jun-2023	45%	41.65%	 GREEN

OP Action Progress Comments: Crown Land management is a collaborative process, and the implementation of the mandated Plans of Management will assist Council to better guide the community expectations around these holdings. Note: Plans of Management are in development.
 November 2022: Information report formatted for December's Council Meeting to provide an overarching update on the CLM POMs development process.
Last Updated: 27-Nov-2022

OP Action Title: 13.2.8.2 PROJECT: Manage Crown Lands under Council care and control in alignment with relevant legislation

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Land & Property	In Progress	01-Jul-2022	30-Jun-2023	50%	41.65%	 GREEN

Snowy Monaro Regional Council (SMRC) **Action and Task Progress Report- Standard**

OP Action Progress Comments: Particular focus on developing, internal and external awareness of legislative obligations related to Aboriginal Land Claims and Native Title, and the practical implications of these considerations when planning projects or activities on Crown Land, for which SMRC is the defined Crown Land Manager.
 November 2022: Land & Property continue to work with community groups - such as local Landcare groups, Nimmitabel Lions Club, Snowy Mountains Amateur Radio Club etc - to support and guide awareness of the legislation aspects related to Crown Land.
Last Updated: 27-Nov-2022

OP Action Title: 13.2.9.1 Address high corporate risk road reserve alignments, prioritising issues identified by Notifiable Authorities

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Land & Property	In Progress	01-Jul-2022	30-Jun-2023	45%	41.65%	 GREEN

OP Action Progress Comments: Progressive response and investigation of road reserve alignment matters to triage actions and help shape solutions/treatment options.
Last Updated: 28-Oct-2022

OP Action Title: 14.2.1.1 Develop a Plan of Management for the East Jindabyne foreshore area in conjunction with Snowy Hydro Limited (SHL) and Jindabyne East Residents Committee (JERC)

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Land & Property	In Progress	01-Jul-2022	30-Jun-2023	25%	41.65%	 RED

OP Action Progress Comments: Draft MOU of East Jindabyne Foreshore Plan of Management document is with SHL for input. Once SHL details have been received the Draft will be finessed internally to then be circulated to JERC for further review/comment.
 November 2022: Awaiting SHL comments and further input - SHL have a number of high priorities & competing tasking demands at present.
Last Updated: 27-Nov-2022

OP Action Title: 14.2.2.1 Land management issues are addressed






Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Land & Property	In Progress	01-Jul-2022	30-Jun-2023	45%	41.65%	 GREEN

OP Action Progress Comments: Progressive and ongoing communication and consult between SMRC & SHL in play to cohesively enable best management practices for the multiple land holdings of joint interest to both organisations.
 - November 2022: Settlement pending for land purchases from SHL for both Waste Transfer Station & Water Treatment Plant purposes in Jindabyne.
Last Updated: 27-Nov-2022

Roads Infrastructure

OP Action Title: 10.3.1.1 Undertake Council's 2022/23 Resealing Program

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
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Snowy Monaro Regional Council (SMRC)			Action and Task Progress Report- Standard			
Acting Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	25%	25.00%	 GREEN
<p>OP Action Progress Comments: Council's resealing program has been put on halt due to unforeseen circumstances. A meeting is scheduled to set project priorities to confirm timing of resealing program. Inspections are currently underway to confirm compatibility of existing road list for reseal. Last Updated: 30-Nov-2022</p>						
OP Action Title: 10.3.10.1 Undertake scheduled 2022/23 Transport Infrastructure Maintenance						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	42%	42.00%	 GREEN
<p>OP Action Progress Comments: Transport Infrastructure Maintenance is currently ongoing. Emergency maintenance and fixing impairment is currently prioritised. Last Updated: 30-Nov-2022</p>						
OP Action Title: 10.3.12.1 PROJECT: Deliver externally funded projects through Transport for NSW and RMCC Agreement						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	42%	42.00%	 GREEN
<p>OP Action Progress Comments: Project Briefs for TfNSW Ordered works have been received by Council. Currently 6 projects are programmed for the 22/23 FY. Development is currently underway for initial investigations. RMCC Maintenance works for Quarter 2 works is currently underway. Last Updated: 30-Nov-2022</p>						
OP Action Title: 10.3.12.2 PROJECT: Fixing Local Roads Round 3 - Upgrade of Mila Road						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	40%	40.00%	 GREEN
<p>OP Action Progress Comments: Mila Road variation to TfNSW has been reviewed and council are currently pending an outcome. Variation is to transfer funds from upgrading the unsealed section of Mila Road to repairing the sealed section. Last Updated: 30-Nov-2022</p>						
OP Action Title: 10.3.12.3 PROJECT: Fixing Local Roads Round 3 - Upgrade of Dry Plains Road						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	35%	35.00%	 GREEN

Snowy Monaro Regional Council (SMRC) Action and Task Progress Report- Standard


OP Action Progress Comments: The design for the Dry Plains Road Upgrade continues to be underway. Dry Plains Road designs have been reviewed by Council, with updates to be made in the coming weeks by Consultants.
Last Updated: 30-Nov-2022

OP Action Title: 10.3.12.4 PROJECT: Fixing Local Roads Round 2 - Upgrade of Avonside Road

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	35%	35.00%	 GREEN


OP Action Progress Comments: The design for the Avonside Road Upgrade continues to be underway. Avonside Road designs have been reviewed by Council, with updates to be made in the coming weeks by Consultants.
Last Updated: 30-Nov-2022

OP Action Title: 10.3.12.5 PROJECT: Fixing Local Roads Round 3 – Upgrade of Shannons Flat Road

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	35%	35.00%	 GREEN


OP Action Progress Comments: The design for the Shannons Flat Road Upgrade continues to be underway. Shannons Flat Road designs have been reviewed by Council, with updates to be made in the coming weeks by Consultants.
Last Updated: 30-Nov-2022

OP Action Title: 10.3.12.6 PROJECT: Fixing Local Roads Round 2 – Upgrade of Maffra Road

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	25%	25.00%	 GREEN

OP Action Progress Comments: Tenders have been developed for the Maffra Road Project, expected to be sent out in December and works begin in the new year.
Last Updated: 30-Nov-2022

OP Action Title: 10.3.12.7 PROJECT: Fixing Local Roads Round 1 – Upgrade of Springfield Road


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	85%	85.00%	 GREEN

OP Action Progress Comments: Springfield Road Upgrade works have almost been completed. Wet ground conditions are causing soft spots in the gravel, which are being dealt with prior to the seal being laid.

Snowy Monaro Regional Council (SMRC) Action and Task Progress Report- Standard

Last Updated: 30-Nov-2022

OP Action Title: 10.3.12.8 PROJECT: Safer Roads Program/R2R/Regional Road Block Grant – Numeralla Road

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN

OP Action Progress Comments: Numeralla Road construction works have been tendered and scheduled. Works will begin upon completion of works along Countegany Road.

Last Updated: 30-Nov-2022


OP Action Title: 10.3.12.9 PROJECT: Safer Roads Program/R2R/Regional Road Block Grant – Countegany Road

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	80%	80.00%	 GREEN

OP Action Progress Comments: Construction works have begun, and expected to be completed in early December.

Last Updated: 30-Nov-2022


OP Action Title: 10.3.12.10 PROJECT: Safer Roads Program/R2R/Regional Road Block Grant – Snowy River Way

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN

OP Action Progress Comments: Construction is expected to begin upon the completion of the Barry Way works. Designs are being finalised for this work.

Last Updated: 30-Nov-2022


OP Action Title: 10.3.12.11 PROJECT: Safer Roads Program/R2R/Regional Road Block Grant – Barry Way

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	45%	45.00%	 GREEN

OP Action Progress Comments: The designs for this work are being finalised, and construction expected to begin upon the completion of the Numeralla Road works.

Last Updated: 30-Nov-2022

OP Action Title: 10.3.12.12 PROJECT: Safer Roads Program/R2R/Regional Road Block Grant – Bobundara Road


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	30%	30.00%	 GREEN

Snowy Monaro Regional Council (SMRC) Action and Task Progress Report- Standard

OP Action Progress Comments: Minor earthworks to make the site suitable for guardrail is expected to begin in December. Guardrail will be installed upon completion of the earthworks.

Last Updated: 30-Nov-2022


OP Action Title: 10.3.12.13 PROJECT: Black Spot Program – Barry Way

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	45%	45.00%	 GREEN

OP Action Progress Comments: The construction of this project will be done alongside the Safer Roads portion of the project. Designs are being finalised and construction expected to begin at the completion of the Numeralla Road works.

Last Updated: 30-Nov-2022


OP Action Title: 10.3.12.14 PROJECT: Roads to Recovery – Quidong Road Re-sheeting

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Manager Infrastructure	Not Started	01-Jul-2022	30-Jun-2023	0%	0.00%	 GREEN

OP Action Progress Comments: Quidong Road Re-Sheeting has not yet been undertaken. Council staff and contractors are currently at capacity undertaking road repairs. Resheeting of Quidong Road will be done once the risk of the road network lowers.

Last Updated: 30-Nov-2022


OP Action Title: 10.3.12.15 PROJECT: Roads to Recovery – Rainbow Drive Stormwater Upgrade

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Manager Infrastructure	Not Started	01-Jul-2022	30-Jun-2023	0%	0.00%	 GREEN

OP Action Progress Comments: Rainbow Drive Stormwater Upgrade works have not yet started. Investigations into this work will occur in the new year.

Last Updated: 30-Nov-2022

OP Action Title: 10.3.12.23 PROJECT: Country Passenger Transport Infrastructure Grants Scheme - Bus shelter at Jerrara Drive, East Jindabyne

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	5%	5.00%	 GREEN

OP Action Progress Comments: Communication has been made to determine bus shelter suppliers, and RFQ documents are being developed.

Last Updated: 30-Nov-2022

Snowy Monaro Regional Council (SMRC) Action and Task Progress Report- Standard

OP Action Title: 10.3.12.24 PROJECT: Country Passenger Transport Infrastructure Grants Scheme - Bus shelter at Bombala Street, Nimmitabel

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	5%	5.00%	 GREEN

OP Action Progress Comments: Communication has been made to determine bus shelter suppliers, and RFQ documents are being developed.
Last Updated: 30-Nov-2022

OP Action Title: 10.3.12.25 PROJECT: Country Passenger Transport Infrastructure Grants Scheme - Bus shelter at Cooma North Public School, Mittagang Road, Cooma

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	5%	5.00%	 GREEN


OP Action Progress Comments: Communication has been made to determine bus shelter suppliers, and RFQ documents are being developed.
Last Updated: 30-Nov-2022

OP Action Title: 10.3.12.26 Country Passenger Transport Infrastructure Grants Scheme - Bus shelter at Bombala Primary & High School, Bright Street

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	5%	5.00%	 GREEN

OP Action Progress Comments: Communication has been made to determine bus shelter suppliers, and RFQ documents are being developed.
Last Updated: 30-Nov-2022






OP Action Title: 10.3.12.27 PROJECT: Country Passenger Transport Infrastructure Grants Scheme - Bus shelter at Monaro High School, Mittagang Road, Cooma

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	5%	5.00%	 GREEN

OP Action Progress Comments: Communication has been made to determine bus shelter suppliers, and RFQ documents are being developed.
Last Updated: 30-Nov-2022

OP Action Title: 10.3.12.28 PROJECT: Country Passenger Transport Infrastructure Grants Scheme - Bus shelter at Eucumbene Road/Kosciuszko Road, Kalkite


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
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Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
Acting Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	5%	5.00%	 GREEN
<p>OP Action Progress Comments: Communication has been made to determine bus shelter suppliers, and RFQ documents are being developed.</p> <p><i>Last Updated: 30-Nov-2022</i></p>						
<p>OP Action Title: 10.3.12.29 PROJECT: Construction new access road segment EOC Polo Flat, Cooma</p>						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Manager Infrastructure	Not Started	01-Jul-2022	30-Jun-2023	0%	0.00%	 GREEN
<p>OP Action Progress Comments: Works and investigations not yet started.</p> <p><i>Last Updated: 30-Nov-2022</i></p>						
<p>OP Action Title: 10.3.2.1 Undertake Council's 2022/23 Heavy Patching Program</p>						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	25%	25.00%	 GREEN
<p>OP Action Progress Comments: Heavy Patching Program tender has been developed ready for release. Due to unforeseen circumstances, the Heavy patching Program has been halted. A meeting is scheduled to confirm Heavy Patching priorities.</p> <p><i>Last Updated: 30-Nov-2022</i></p>						
<p>OP Action Title: 10.3.3.1 Undertake 2022/23 Gravel Resheeting</p>						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	41%	41.00%	 GREEN
<p>OP Action Progress Comments: Gravel resheeting is currently being scheduled in amongst storm damage emergency issues.</p> <p><i>Last Updated: 30-Nov-2022</i></p>						
<p>OP Action Title: 10.3.5.1 Undertake Reactive Maintenance</p>						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	42%	42.00%	 GREEN
<p>OP Action Progress Comments: Repairs continue to be prioritised based on risk. However notification is being provided to the community where repairs will not take place within 3 weeks.</p>						

Snowy Monaro Regional Council (SMRC) Action and Task Progress Report- Standard

Last Updated: 30-Nov-2022


OP Action Title: 10.3.6.1 Undertake 2022/23 Footpath Renewals

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Manager Infrastructure	Not Started	01-Jul-2022	30-Jun-2023	0%	0.00%	 GREEN

OP Action Progress Comments: With current rain damages across the road network, priority has been shifted for Council Crews to undertake road surface repair. Storm related footpath damage is currently being captured for DRFA submission through Public Works Authority, however no footpath works have yet taken place.

Last Updated: 30-Nov-2022


OP Action Title: 10.3.7.1 Undertake 2022/23 Kerb and Gutter Renewals

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Manager Infrastructure	Not Started	01-Jul-2022	30-Jun-2023	0%	0.00%	 GREEN

OP Action Progress Comments: With current rain damages across the road network, priority has been shifted for Council Crews to undertake road surface repair. No kerb and gutter renewal has yet taken place.

Last Updated: 30-Nov-2022


OP Action Title: 10.3.7.2 PROJECT: Eucumbene Cove - Stormwater Upgrade

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Manager Infrastructure	Not Started	01-Jul-2022	30-Jun-2023	0%	0.00%	 GREEN

OP Action Progress Comments: Investigations into the stormwater upgrade will take place in the new year.

Last Updated: 30-Nov-2022

OP Action Title: 10.3.8.1 Undertake 2022/23 Rural Culverts Renewals


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Manager Infrastructure	Not Started	01-Jul-2022	30-Jun-2023	0%	0.00%	 GREEN


OP Action Progress Comments: Culvert maintenance is currently underway during routine and storm damage maintenance repairs. Culvert renewal has not yet taken place. Renewal expected to take place in the new year.

Last Updated: 30-Nov-2022

OP Action Title: 10.3.9.1 Undertake 2022/23 Bridge Maintenance


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Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	42%	42.00%	 GREEN
<p>OP Action Progress Comments: This financial year, 11 bridges have undergone maintenance work, inclusive of deck replacement work and repair to approach roads. Bridge signage also continues to be erected across the bridges in the region.</p> <p><i>Last Updated: 30-Nov-2022</i></p>						

OP Action Title: 13.2.30.1 Development of Service Level Agreements for the Transport Network						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	10%	10.00%	 GREEN
<p>OP Action Progress Comments: Workshops have taken place regarding the development of an Annual Works Program and Planning & Scheduling of works for each financial year. These programs will guide how best Council is able to undertake its work, and a level of service will be developed for discussion from this information. Council is currently in discussions on how best to develop this project.</p> <p><i>Last Updated: 01-Nov-2022</i></p>						

Resource & Waste Services

Resource & Waste


OP Action Title: 14.2.3.1 Participate and partner with external stakeholders such as CRJO to partner in Regional Waste Management						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Resource and Waste Services	In Progress	01-Jul-2022	30-Jun-2023	54%	41.65%	 GREEN
<p>OP Action Progress Comments: Resource and Waste have an ongoing working relationship with various external stakeholders such as CRJO. Resource and Waste also engage with various other Council regions to enhance, educate and inform each other. Meetings with CRJO were attended in both August 2022 and September 2022. Continuing to participate in external stakeholder meeting 17.10.2022. Continuing to participate in external stakeholder meeting 23.11.2022.</p> <p><i>Last Updated: 23-Nov-2022</i></p>						

OP Action Title: 7.1.3.2 Maintain leachate, groundwater and stormwater management control systems						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Resource and Waste Services	In Progress	01-Jul-2022	30-Jun-2023	55%	41.65%	 GREEN
<p>OP Action Progress Comments: Ongoing throughout the year. Water testing will occur shortly at Adaminaby Transfer Station. During August, Jindabyne Landfill will also have water samples tested, along with Cooma Landfill testing water samples in December. Quarterly water samples are also taken from required licensed facilities throughout the year. 16.08.2022</p>						

Snowy Monaro Regional Council (SMRC) Action and Task Progress Report- Standard

Annual Water Report Due for Cooma Landfill in October 2022 (information is been gathered for this report ready for its submission, which is due early December 2022)
 Annual Water Report for Cooma Landfill was lodged early November.
 Continuation of water testing occurring as required.
Last Updated: 23-Nov-2022

OP Action Title: 7.1.3.3 Completion of annual Waste and Resource Reporting Portal (WARRP) and Environmental Protection Authority (EPA) reports

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Resource and Waste Services	Completed	01-Jul-2022	30-Jun-2023	100%	41.65%	 GREEN

OP Action Progress Comments: Annual WARRP Report underway with expected completion in August. Annual EPA reports for the previous FY have been submitted. Water testing reports are due April and October
 As per EPA licensing requirements the Annual WARRP report and EPA reports are now complete and have been lodged 16.08.2022
Last Updated: 23-Nov-2022

OP Action Title: 7.1.3.4 Variation of EPA Licence to Cooma Landfill - submit request for variation to licence for Cooma Landfill for the transport and acceptance of waste material from Jindabyne Landfill to Cooma Landfill for disposal

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Resource and Waste Services	In Progress	01-Jul-2022	30-Jun-2023	40%	41.65%	 GREEN

OP Action Progress Comments: 28.11.2022 no updates to report
Last Updated: 28-Nov-2022

OP Action Title: 9.3.1.1 PROJECT: Liaise with NSW EPA to develop a Remediation Plan for legacy landfill sites, in order of priority to prepare a rehabilitation plan

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Resource and Waste Services	In Progress	01-Jul-2022	31-Dec-2022	56%	83.00%	 RED

OP Action Progress Comments: 28.11.2022 no updates to report
Last Updated: 28-Nov-2022

OP Action Title: 9.3.2.1 Continue to support the provision of recyclable materials for regional arts projects

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Resource and Waste Services	In Progress	01-Jul-2022	30-Jun-2023	60%	41.65%	 GREEN

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OP Action Progress Comments: Council continues to provide support for the provision of recyclable materials for regional art projects, council has not been approached by any art groups to date.

Last Updated: 23-Nov-2022

OP Action Title: 9.3.2.2 Continue to improve, stock and promote Council’s buyback facilities (ScrapMart)

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Resource and Waste Services	In Progress	01-Jul-2022	30-Jun-2023	70%	41.65%	 GREEN

OP Action Progress Comments: Works for the Bombala ScrapMart are completed with communications yet to occur. However, word of mouth and community excitement is allowing the facility to grow in popularity quickly.
 Official opening to be held in November 2022, no confirmed date at this stage as we are waiting on a confirmation date for Mayor and Councillors to undertake official opening 17.10.2022
 Official opening of Bombala Scrapmart occurred on 19 November 2022. Operational hours of Bombala Scrapmart are Saturday 1.30pm-3.30pm and Sunday 11.00am - 3.30pm

Last Updated: 23-Nov-2022

OP Action Title: 9.3.3.1 Provide domestic and commercial waste, recycling and FOGO kerbside collection services

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Resource and Waste Services	In Progress	01-Jul-2022	30-Jun-2023	55%	41.65%	 GREEN

OP Action Progress Comments: Both domestic and commercial kerbside collection continue to be expanded and improved.
 More kerbside collections are occurring in the Jindabyne area with 1,200 plus bins collected each week.
 domestic kerbside bins continue to be rolled out to new properties upon request. 17.10.2022
 Collection services both domestic and commercial are continuing to be rolled out to new properties upon request 23.11.2022

Last Updated: 23-Nov-2022

OP Action Title: 9.3.3.2 Investigate and review kerbside services and expand as needed


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Resource and Waste Services	In Progress	01-Jul-2022	30-Jun-2023	45%	41.65%	 GREEN

OP Action Progress Comments: Investigations are currently underway to improve and expand collection runs in various areas across the council region.
 Residential surveys have been distributed to residents surrounding Delegate and Cathcart to gauge interest in kerbside and BOB services. 17.10.2022
 Recent discussions have occurred in relation to various areas to expand kerbside collection services and expansion of bank of bins services 23.11.2022

Last Updated: 23-Nov-2022

OP Action Title: 9.3.3.3 Kerbside Waste Audit - Audit Council’s kerbside bins and public street bins. Waste Audits are an essential waste management tool which enable Council to understand how management of waste is performing across the region and to gauge disposal behaviour within the community

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Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Resource and Waste Services	In Progress	01-Jul-2022	30-Jun-2023	90%	100.00%	 GREEN

OP Action Progress Comments: A kerbside waste audit was recently conducted across the region. The final report is still in process and will be received shortly.
 Draft report has been received, Council are now waiting on final report.
 Final report received, to be submitted to Council shortly.
Last Updated: 23-Nov-2022

Water & Wastewater

Water and Wastewater

OP Action Title: 11.1.1.1 PROJECT: Telemetry upgrades inc, new system implementation

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	15%	15.00%	 GREEN

OP Action Progress Comments: Tender Documentation and project scoping completed
 RFQ will be issued early December
Last Updated: 21-Nov-2022

OP Action Title: 9.2.2.1 Jindabyne Pump Station Overflow Pump Replacement





Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	30%	30.00%	 GREEN






OP Action Progress Comments: Pump station maintenance program is on schedule
Last Updated: 21-Nov-2022

OP Action Title: 9.2.3.2 Undertake annual compliance reporting to NSW EPA

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	42%	41.65%	 GREEN

OP Action Progress Comments: On track for all annual reports. Nimmitabel due next in February.
Last Updated: 21-Nov-2022


Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
OP Action Title: 9.2.4.1 Council supplies reticulated potable water to many towns and villages across the region. Potable drinking must meet a high level of compliance to ensure public health and safety						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	42%	41.65%	 GREEN
OP Action Progress Comments: Potable water for the month of November 2022 met with compliance requirements.						
<i>Last Updated: 21-Nov-2022</i>						
OP Action Title: 9.2.4.2 Council repairs water main breaks as a matter of urgency to ensure that the supply is returned to normal as soon as possible						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	42%	41.65%	 GREEN
OP Action Progress Comments: 3 water main breaks were recorded for the Month of November 2022. Service was returned to normal as soon as possible.						
<i>Last Updated: 21-Nov-2022</i>						
OP Action Title: 9.2.4.3 Unplanned water interruptions impact on Council’s service delivery of safe water. Council endeavours to reduce the number of interruptions to maintain service						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	42%	41.65%	 GREEN
OP Action Progress Comments: 16 Unplanned water interruptions have been recorded in October 2022. We are on track with the required less than 50 interruptions per 1000 connections for the year.						
<i>Last Updated: 21-Nov-2022</i>						
OP Action Title: 9.2.4.4 Council responds to water incidents (burst and leak) in a timely manner to ensure that supply interruption is as minimal as possible						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	40%	40.00%	 GREEN
OP Action Progress Comments: 20 water incidents (leaking service, faulty meters, aged assets) were reported in Cooma, Bombala and Snowy areas in November 2022. This was attended to in less than 4 hours average response time and resolved.						
<i>Last Updated: 21-Nov-2022</i>						
OP Action Title: 9.2.4.5 Council responds to reticulated water quality complaints to ensure that the public are drinking safe water						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %

Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	42%	41.65%	 GREEN
<p>OP Action Progress Comments: There was 6 dirty water complaints received in November 2022. We are on track with the required less than 20 complaints per 1000 connections for the year.</p> <p><i>Last Updated: 21-Nov-2022</i></p>						
OP Action Title: 9.2.4.6 PROJECT: Cooma Water Treatment Plant weir and fishway upgrades						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	95%	41.65%	 GREEN
<p>OP Action Progress Comments: The SECI process as approved by council is ongoing and proving to be a successful endeavor to:</p> <ul style="list-style-type: none"> Final construction risk assessment to be concluded and report issued to council <p><i>Last Updated: 21-Nov-2022</i></p>						
OP Action Title: 9.2.4.7 PROJECT: Development of water mains replacement program						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	97%	41.65%	 GREEN
<p>OP Action Progress Comments: Project run in conjunction with Cooma hydraulic modelling.</p> <ul style="list-style-type: none"> Producing a 20 year replacement program Will allow for funding applications to be accessed <p>Final draft for the report has had operational input and is now available</p> <p><i>Last Updated: 28-Oct-2022</i></p>						
OP Action Title: 9.2.4.10 PROJECT: Cooma Water Treatment Plant raw water pump and variable speed drive upgrade						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	15%	15.00%	 GREEN
<p>OP Action Progress Comments: The Cooma WTP upgrades for the raw water intake is still going through the full scoping phase and will be ready for operational review prior to the consultancy brief being released.</p> <p><i>Last Updated: 28-Nov-2022</i></p>						
OP Action Title: 9.2.4.12 PROJECT: Construction of Bombala and Delegate Water Treatment Plants						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	25%	25.00%	 GREEN

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OP Action Progress Comments: Detailed design in progress
Last Updated: 21-Nov-2022

OP Action Title: 9.2.5.1 Council responds to sewerage incidents (including main breaks and chokes) in a timely manner to ensure maintained service delivery

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	42%	41.65%	 GREEN

OP Action Progress Comments: All sewerage incidents at the treatment plants as well as within the networks are responded to within 4 hours.
Last Updated: 28-Nov-2022

OP Action Title: 9.2.5.2 Council’s Sewage Treatment Plants must comply with NSW Environment Protection Authority (EPA) licence conditions to protect the environment

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	42%	41.65%	 GREEN

OP Action Progress Comments: All sewage treatment plants are complying with the individual EPA licence requirements.

The following exceedances were noted in November:

Nimmitabel STP
 Wet weather volume exceedances 22/10/22 to 31/10/22, 1/11/22 – 3/11/22 & 14/11/2022 – 15/11/2022

Berridale STP
 Wet weather volume exceedances 22/10/2022 – 9/11/2022 & 13/11/22 – 17/11/2022
 Faecal Coliform concentration exceedance 100th percentile limit 2/11/22





Adaminaby STP
 Faecal Coliform concentration exceedance 100th percentile limit 2/11/2022

Cooma STP
 Wet Weather Sewer Bypass 25/10/22

Last Updated: 21-Nov-2022


OP Action Title: 9.2.5.3 Council repairs sewerage main breaks and chokes to maintain service delivery

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
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Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	42%	41.65%	 GREEN
<p>OP Action Progress Comments: 19 incidents have been reported in October 2022 in the Cooma, Snowy and Bombala areas. We are on track with the required less than 20 repairs/chokes per 100km per year.</p> <p><i>Last Updated: 21-Nov-2022</i></p>						
<p>OP Action Title: 9.2.5.4 Council monitors the total sewerage complaints in a year to obtain data for service improvement</p>						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	42%	41.65%	 GREEN
<p>OP Action Progress Comments: There were 26 sewerage complaints received in November 2022. We are on track with the required less than 50 complaints per 1000 connections for the year.</p> <p><i>Last Updated: 21-Nov-2022</i></p>						
<p>OP Action Title: 9.2.5.5 PROJECT: Adaminaby Sewage Treatment Plant - construction</p>						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	80%	41.65%	 GREEN
<p>OP Action Progress Comments: The Adaminaby STP is moving slowly ahead and is being hampered by bad weather at the moment. The contractor is struggling to get resources on site and SMRC is working closely with the contractor to assist in moving the project forward.</p> <ul style="list-style-type: none"> • Mech & Elec installation has been moving forward <p><i>Last Updated: 21-Nov-2022</i></p>						
<p>OP Action Title: 9.2.5.6 PROJECT: Jindabyne Town Centre - Sewer upgrade</p>						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	85%	41.65%	 GREEN
<p>OP Action Progress Comments: Detailed design for the full project is at 85% complete.</p> <ul style="list-style-type: none"> • Funding for W&WW component is allocated • Funding for the civil component is still to be sourced. <p><i>Last Updated: 28-Nov-2022</i></p>						

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OP Action Title: 9.2.5.7 PROJECT: Kalkite Sewage Treatment Plant upgrade

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	20%	20.00%	 GREEN

OP Action Progress Comments: • Consultancy agreement for the engineering and process design has been evaluated with report going to CCO
 • Funding for some of the works has been granted by State now.
 • The design for the electrical upgrades has been completed and is going through the approvals process for the electricity supplier.
 o There has been some additional requirements from the electricity supplier
 These works were hoping to be undertaken starting August 2022 but are delayed from the supplier and will start ASAP after approval.
 • Flow meters to record accurate inflow data are being completed.

Last Updated: 21-Nov-2022

OP Action Title: 9.2.5.8 PROJECT: Kalkite Sewage Treatment Plant electrical upgrades

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	95%	41.65%	 GREEN

OP Action Progress Comments: - Design 95% complete
 - Additional requirements from electricity supplier that are being met
 - There has been a reduction in available power from 315kVA to 200kVA


Last Updated: 28-Nov-2022

Strategy Portfolio

Corporate Projects

Corporate Projects

OP Action Title: 10.3.12.16 PROJECT: Adaminaby Long Vehicle and Truck Parking

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Specialist	In Progress	01-Jul-2022	30-Jun-2023	15%	15.00%	 GREEN

OP Action Progress Comments: Accomplishments & Completions:
 Recent meeting to advise community of Transport for NSW approved "Option 7" for the proposed Truck Parking area was well received. Other issues raised, included tuse and access to Adaminaby Showground, naming of un-named laneway east of Denison Street. Following this meeting a request was made for a quote and timeline to survey the proposed area adjacent to the Adaminaby Showground.

Critical Issues:

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Timing could be an issue for the community. They would rather see work commenced sooner rather than later. However, procurement will determine the commencement of works..

Risks:

Possible future risks could include:

- * Unknown issues from geo-technical survey
- * Inability to secure contractor
- * Issues with final approval from Transport for NSW

Next Steps:

- * Topographical survey
- * Geotechnical survey
- * Final design
- * Contractor procurement

Budget Status:


Within budget

Key Items for Communications:

Successful community meeting
 Need to follow up on additional issues raised at the meeting.

Last Updated: 28-Nov-2022

OP Action Title: 10.3.12.17 PROJECT: Bobeyan Road Upgrade Sealing Adaminaby to ACT Border

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Infrastructure Engineer	In Progress	01-Jul-2022	30-Jun-2023	35%	41.65%	 AMBER

OP Action Progress Comments: SVC Road Crew re-established on site and monthly meetings reestablished with SVC mgt.

SMRC Undertaking Archaeology works, surveys, community/landholder consultation and acquisitions.

Request for Tender out for Jones Plains Bridge D&C on new alignment.

Road Base production from the Shannon Flat Quarry under-way.

Contractor for bridge construction selected and contract waiting on signatures.

Contract awarded and bridge Design underway. SVC back on site.

Vegetation clearing SP-1C (Ashvale Rd to Jones Creek) underway.

First round of subgrade blasting complete. (successfully).

Construction of bridge approaches to Jones Creek Bridge commenced.

Placing of pavement material from Shannons Flat stockpile commenced.

Last Updated: 25-Nov-2022

Snowy Monaro Regional Council (SMRC) Action and Task Progress Report- Standard

OP Action Title: 10.3.12.18 PROJECT: Fixing Country Bridges Program - Cambalong Bridge, Cambalong Road Palarang - Environmental assessments determined, detailed designs approved and construction commenced.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Infrastructure Engineer	In Progress	01-Jul-2022	30-Jun-2023	30%	30.00%	 GREEN

OP Action Progress Comments: Geotechnical Investigations, survey and stakeholder consultation are underway. Geotechnical Investigations complete. Survey RFQ awarded. Hydrology RFQ prepared. Residents Register and notification under development. Waiting on site survey report. Hydrology RFQ advertised closing 10/12/22. Costing upgrades to Palarang Bridge deck in lieu of bypass construction.

Proposed completion date December 2024

Last Updated: 25-Nov-2022

OP Action Title: 10.3.12.19 PROJECT: Fixing Country Bridges Program - Redcliffe Bridge, Cambalong Road, Palarang - Environmental assessments determined, detailed designs approved and construction commenced.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Infrastructure Engineer	In Progress	01-Jul-2022	30-Jun-2023	30%	30.00%	 GREEN

OP Action Progress Comments: Geotechnical Investigations, survey and stakeholder consultation are underway. Geotechnical Investigations complete. Survey RFQ awarded. Hydrology RFQ prepared. Temporary Bypass instillation underway. Telstra Service relocation requested. (Telstra undertaking relocation of their assets.) Residents Register and notification under development. Bypass complete. TMP in place. Public notice via VMS boards & website under preparation.

Proposed completion Date Feb 2024

Last Updated: 25-Nov-2022

Snowy Monaro Regional Council (SMRC) Action and Task Progress Report- Standard

OP Action Title: 10.3.12.20 PROJECT: Fixing Country Bridges Program - Cambalong 2 Bridge, Cambalong Road Cambalong - Environmental assessments determined, detailed designs approved and construction commenced.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Infrastructure Engineer	In Progress	01-Jul-2022	30-Jun-2023	20%	10.00%	 GREEN

OP Action Progress Comments: Geotechnical Investigations, survey and stakeholder consultation are underway. Geotechnical Investigations complete. Survey RFQ awarded. Hydrology RFQ prepared. Residents Register and notification under development. Costing upgrades to Palarang Bridge deck in lieu of bypass construction.

Planned completion July 2024

Last Updated: 25-Nov-2022

OP Action Title: 10.3.12.21 PROJECT: Fixing Country Bridges Program - Darbys Gully Bridge, Old Bombala Road, Nimmitabel

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Infrastructure Engineer	In Progress	01-Jul-2022	30-Jun-2023	30%	30.00%	 GREEN

OP Action Progress Comments: Geotechnical Investigations, survey and stakeholder consultation are underway. Geotechnical Investigations complete. Survey RFQ awarded. Hydrology RFQ prepared. Willow removal RFQ awarded and planned. Residents Register and notification under development. InQuik modular components ordered. Council Bridge crew to undertake construction. (planned commencement May 2023) Part 5 assessment underway. Project Engineer/Surveillance officer awarded.

Planned completion Oct 2023

Last Updated: 25-Nov-2022

OP Action Title: 10.3.12.22 PROJECT: Fixing Country Bridges Program - Black Flat Bridge, Black Flat Road, Williamsdale

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Infrastructure Engineer	In Progress	01-Jul-2022	30-Jun-2023	30%	30.00%	 GREEN

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OP Action Progress Comments: Geotechnical Investigations, survey and stakeholder consultation are underway. Geotechnical Investigations complete.
 Site Survey Complete
 Hydrology RFQ prepared. (Advertised & closes 10/12/22)
 Telstra Service relocation requested. (Telstra undertaking relocation of their assets.)
 Residents Register and notification under development.
 InQuik Modules Ordered.
 Council Bridge crew to undertake construction. (Planned commencement Feb 2023)
 Part 5 assessment underway.
 Project Engineer/Surveillance officer awarded.
 Design underway.

Proposed Completion date: August 2023
 Last Updated: 25-Nov-2022

OP Action Title: 10.3.9.2 PROJECT: Cowbed Creek Bridge Replacement

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Infrastructure Engineer	In Progress	01-Jul-2022	30-Jun-2023	40%	41.65%	 GREEN

OP Action Progress Comments: Project was on hold awaiting funding.

Preparation of D&C Tender underway.
 Listed as:- Contract N#_028/2022 VP N#_VP329464.
 Delays in contract preparation by BSE.

Risk: Need to ensure funding availability as this is supported by SMRC funding keeps being utilised elsewhere,.

Last Updated: 28-Nov-2022

OP Action Title: 10.3.9.3 PROJECT: Ryrie Street Michelago Extension


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Infrastructure Engineer	In Progress	01-Jul-2022	30-Jun-2023	35%	41.65%	 AMBER

OP Action Progress Comments: Design revised to follow existing track through the edge of the rail corridor.
 Road design on new alignment complete.
 Booroomba Culvert Michaligo Road completed.
 Project awaiting UGL approval for work in rail corridor.
 D&C contract listed on VendorPanel
 Contract_029-2022 VendorPanel N#_VP329660.
 RFT closed and assessment complete. Bridge D&C Contract preparation underway.
 Still waiting on UGL construction approval. Some activity towards purchase of the road corridor noted.

Snowy Monaro Regional Council (SMRC) **Action and Task Progress Report- Standard**

Last Updated: 25-Nov-2022


OP Action Title: 10.3.9.4 PROJECT: Craigie Little Plains River Bridge Replacement

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Infrastructure Engineer	Completed	01-Jul-2022	31-Jul-2022	100%	41.65%	 GREEN

OP Action Progress Comments: Project open to traffic.
 Awaiting funding body acceptance of the Completion Report

Last Updated: 27-Oct-2022


OP Action Title: 10.3.9.5 PROJECT: Deep Creek Bridge Replacement

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Infrastructure Engineer	In Progress	01-Jul-2022	30-Jun-2023	98%	95.00%	 GREEN

OP Action Progress Comments: Bridge Construction Completed and open to traffic.
 Additional works on approach roads under-way to improve safety and driving comfort..
 Contractors engaged for approach road for Pavement upgrade, Guardrail realignment, Sealing.
 Approach Earthworks Complete,
 Guardrail Extension Complete.
 Bypass track maintenance by council underway.
 Touch up and sealing of approaches booked for first gap in the rain.

Last Updated: 25-Nov-2022


OP Action Title: 10.3.9.6 PROJECT: Peak Creek Bridge Replacement

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Infrastructure Engineer	Completed	01-Jul-2022	30-Jun-2023	100%	100.00%	 GREEN

OP Action Progress Comments: Project completed

Last Updated: 30-Sep-2022

OP Action Title: 12.1.1.3 PROJECT: Jindabyne Community Library

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Senior Project Manager	In Progress	01-Jul-2022	30-Jun-2023	99%	41.65%	 GREEN

OP Action Progress Comments: Defects liability period has commenced (12 months from 19 August 2022)

Snowy Monaro Regional Council (SMRC) Action and Task Progress Report- Standard

Financial acquittal and reporting underway with government funding bodies and final reports to be undertaken before end of October 2022
 Site signage and solar installation awaiting finer weather and contractor availability
Last Updated: 28-Nov-2022

OP Action Title: 12.1.2.4 PROJECT: New Civic Complex (Stage 1-Detailed Design)

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Senior Project Manager	In Progress	01-Jul-2022	30-Jun-2023	75%	41.65%	 GREEN

OP Action Progress Comments: Project Hold point until 2023
 Workshop held with ELT with Colliers and Cox Architects (Masterplanning)
 3 Draft reports provided
 2 extensions on scope requested
 Final designs (masterplans) and feasibility due September 2022 - delivered
 Additional investigations into retail options undertaken - Report to be tabled Feb Council Meeting
Last Updated: 28-Nov-2022

OP Action Title: 12.1.2.5 PROJECT: Delegate School of Arts


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Officer	In Progress	01-Jul-2022	30-Jun-2023	25%	25.00%	 GREEN

OP Action Progress Comments: Accomplishments & Completions:
 Stage 1 - construction of new toilet amenities - only waiting on OC from Council.
 Critical Issues:
 - waiting on signed Funding Deed from Regional NSW
 - cost escalation (request cost update from contractors)
 - variations to original DA plans and scope of works since establishing regular meeting with PEG members (Delegate Progress Assoc. reps, SoA Committee reps, SMRC Councilor and SMRC Coordinator Community Facilities).
 Risks:
 - cost escalation (request cost update from contractors)
 Next Steps:
 - finalize technical plans as per PEG comments - additional windows (2 x large 1800 x 2100 window)
 - lodge modified DA plans Stage 2 & 3
 - tender stage
 Budget Status:
 SMRC Funded = \$154,000
 BLER = \$720,362 - \$24,000 (approx. PWA PM fee) = \$696,362
 Total budget = \$850,362
 approx. expenditure so far = \$227,000
 Key Items for Comms:
 Bimonthly meeting with PEG members and PCG (PWA and SMRC Project team)

Snowy Monaro Regional Council (SMRC) Action and Task Progress Report- Standard

Last Updated: 28-Nov-2022


OP Action Title: 12.1.2.6 PROJECT: Yallabee Lodge New Section of Facility

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Senior Project Manager	In Progress	01-Jul-2022	30-Jun-2023	30%	45.00%	 RED

OP Action Progress Comments: Hold point until DA is approved.

Last Updated: 28-Nov-2022

OP Action Title: 12.1.2.7 PROJECT: Bombala Arts and Innovation Centre Building Upgrade

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Senior Project Manager	In Progress	01-Jul-2022	30-Jun-2023	20%	20.00%	 GREEN

OP Action Progress Comments: Economic Development continuing discussions to find potential lead tenant to cover ongoing running costs.
 Risk: No operating model exists and building is excess to Council needs.
 Reporting with PWA / DRNSW up to date.
 Revised RFQ to market in December separating work to be undertaken in the amenities building (now covered entirely by SCCF2 funding) from main build.

Last Updated: 28-Nov-2022

OP Action Title: 12.1.2.8 PROJECT: Delegate Preschool Renewal of Drainage Systems

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Officer	In Progress	01-Jul-2022	30-Jun-2023	20%	25.00%	 AMBER

OP Action Progress Comments: Accomplishments & Completions:
 - AC installation in the preschool learning room
 - removal of trees and stumps in the rear yard
 - finalized drainage assessment and received design plans from drainage consultant
 - finalized access assessment and received access performance solution report from access consultant
 - engaged fire consultant and pending on FEBQ review from FRNSW
 - engaged local drafting contractor to amend existing plans
 Critical Issues:

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- pending on fire consultant report and recommendation
 Risks:
 - construction timeline (need to negotiate with successful contractor)
 - cost escalation
 Next Steps:
 - finalize plans as per fire consultant report
 - lodge DA and CC
 - tender stage
 Budget Status:
 CRIF = \$256,723
 approx. expenditure so far = \$28,500
 Key Items for Comms:
 - regular consultation with internal and external stakeholders (Katrina Jamieson from Preschool, SMRC Planning and Building team) as required.
Last Updated: 28-Nov-2022

OP Action Title: 12.1.1.2.9 PROJECT: Community Halls Compliance and Upgrades (Strengthening Communities Safer Places Project)

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Emma Smith - Project Support Officer	In Progress	01-Jul-2022	30-Jun-2023	35%	35.00%	 GREEN

OP Action Progress Comments: Accomplishments & Completions:
 Have met with all 13 Halls 355 Committees. At these meetings we discussed the Building Compliance Audit Reports and the priority 1 issues raised. Some Halls have more issues then the project budget will allow for so we talked to each of the halls about what they would prioritise, we included them in the decision making process as they are the ones who use the hall on a regular bases and know the Halls the best.
 All these meetings were very positive and all works welcomed by the local community members.
 Met with Pip Giovanelli – Heritage Advisor on site at Bungarby Hall to discuss any heritage implications that may arise when deciding which works will take place.

Critical Issues:
 Budget Constraints – The contractor that undertook the Building Audit Reports also added an estimate cost for each of the works that are required. The total estimate was over \$2.5M with \$900k grant funds available.

Risks:
 Community Expectations – as this project requires works to be undertaken at community maintained facilities it is crucial that there is a constant stream of communication between council and stakeholders. This will ensure that each party is kept up to date on the progress and development of the project.
 Going over Budget – with over 60% of the grant funds being spent on construction works it is important to obtain realistic quotes and to allow for inflation and delays during this current building environment.

Next steps:
 Prepare RFQ documentation for each hall. Due to some halls being remote will look at grouping some of the hall works together.
 Coordinate First Aid Course.
 Continued communication updates with 355 committees.

Budget status:

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Have received the first 2 progress payments should receive the 3rd in December once the November report has been submitted.
 Project is currently within budget.
 Have paid for AED's & Building Compliance Audit Reports.
 Currently obtaining quotes for the satellite phones, generator interfaces and First Aid courses.

Key items for Communication:
 We will continue to be on communication with the 355 Committees as works are finalised, RFQ have gone out and contractors engaged. There will be no works taking place until the appropriate members have agreed to the works and/or they have been notified to eliminate scheduling conflicts.

Last Updated: 22-Nov-2022

OP Action Title: 12.1.2.10 PROJECT: Jindabyne Town Centre Improvements

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Senior Project Manager	In Progress	01-Jul-2022	30-Jun-2023	10%	41.65%	 RED

OP Action Progress Comments: To be consolidated with all Jindabyne Town Centre Projects via report to Council to integrate with SAP Plans. Report to follow meeting with State Government. Awaiting clarity on Town Centre projects from RGDC. 2 meetings held in October 2022.
 Reconciliation of funding under the Stronger Communities Fund (SCF - Merger Fund) will determine funding allocation available for completion of this project if not included in SAP.

Last Updated: 28-Nov-2022

OP Action Title: 12.1.2.11 PROJECT: Aitchison Cottage Berridale

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Senior Project Manager	In Progress	01-Jul-2022	30-Jun-2023	90%	41.65%	 GREEN

OP Action Progress Comments: Accomplishments & Completions: Trinder
 Constructiohttps://collaboration.cammanagementsolutions.com.au/Interplan/App_Themes/COLLABORATION/ToolBar/ToolBarSave.svgns have capped chimneys
 Critical Issues: NIL
 Risks: Continued delay of maintenance and restoration will put the building at risk
 Next steps: Presentation 30 November to Committee and other interested parties. report to Council via Arts & Culture Committee
 Budget status: Completed within budget
 Grant acquittal underway

Last Updated: 28-Nov-2022

OP Action Title: 12.1.2.12 PROJECT: Bombala Caretaker Cottage


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Support Officer	In Progress	01-Jul-2022	30-Jun-2023	40%	41.65%	 GREEN

Snowy Monaro Regional Council (SMRC) Action and Task Progress Report- Standard

OP Action Progress Comments: Status - Asbestos removal has been awarded and is schedule for week starting 28th November
 Critical issues - none at this stage
 Risk - there is risk of a funding shortfall that will not allow full completion of the cottage refurbishment.
 Next step - Once Asbestos is removed and the structure exposed comprehensive quotes for refurbishment will be requested from the market.
 Budget - refer Risk above
 Communications - Updates on progress have been circulated to the PEG, with the next meeting scheduled for the 16th December

Last Updated: 24-Nov-2022


OP Action Title: 12.1.2.13 PROJECT: Bombala Depot - Female Amenities

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Senior Project Manager	Completed	01-Jul-2022	30-Jun-2023	100%	41.65%	 GREEN

OP Action Progress Comments: Completed and handed over to Land & Property team.

Last Updated: 01-Aug-2022


OP Action Title: 12.1.2.14 PROJECT: Bombala Exhibition Hall, CWA Room Upgrades

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Support Officer	In Progress	01-Jul-2022	30-Jun-2023	80%	41.65%	 GREEN

OP Action Progress Comments: Status - Roof re-screwing and painting has been awarded and schedule for late January 2023
 Critical Issues - none at this stage
 Risks - To mitigate issues with weather (principle supplied scaffolding & fencing) and clashes with other activities at the exhibition ground the PM will determine the actual start date in the new year - contractors have agreed to this process
 Next Step - request local activities list from Project PEG
 Budget - scheduled work is within budget, no issues
 Communication - the PEG have been update via email with the next PEG meeting scheduled for the 14th of December

Last Updated: 24-Nov-2022

OP Action Title: 12.1.2.15 PROJECT: Jindabyne Holiday Park Drainage Upgrades

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Officer	In Progress	01-Jul-2022	30-Jun-2023	20%	41.65%	 RED

OP Action Progress Comments: Accomplishments & Completions: Design finalised, S68 lodged and pending Council approval, tender out in market
 Critical Issues: the unpredictable lake level may cause issues with installation
 Risks: Ongoing weather events and unpredictable lake level (Snowy Hydro unable to provide long term forecast - dependent on weather and snow melt) and potential stoppages to due to lake

Snowy Monaro Regional Council (SMRC) **Action and Task Progress Report- Standard**

level rises
 Next Steps: Engage contractor and confirm construction program with NRMA, commence construction
 Budget Status: Both hydrant and drainage are funded by SMRC. Initial estimated budget for both projects is approx. \$800k combined approx. expenditure for both projects so far (pre-construction) = \$46,500
 Communications: Regular meetings with external stakeholders (NRMA reps and Snowy reps) and internal stakeholders (SMRC Community Facilities, Health, Water & Waste Water, Planning and Building teams).

Last Updated: 28-Nov-2022


OP Action Title: 12.2.5.1 Project management framework is in place to ensure consistency and strategic decision making

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Senior Project Manager	In Progress	01-Jul-2022	30-Jun-2023	40%	41.65%	 GREEN

OP Action Progress Comments: Updated documents for new Intranet (November) (internal) (new branding)
 Simplified framework for public /355 use on external website (December)

Last Updated: 28-Nov-2022

OP Action Title: 12.4.1.5 PROJECT: Swimming Pool Upgrades, Stage 1 Bombala and Cooma

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Senior Project Manager	In Progress	01-Jul-2022	30-Jun-2023	20%	25.00%	 AMBER


OP Action Progress Comments: Accomplishments & Completions: Tender closed and under review with PWA (project Managers) and COO.
 Critical Issues: Inclusions and exclusions within scope of work due to pricing and market fluctuations.
 Risks: Community perception around deliverables and political promises likely to be negative
 Next steps: Engage Design consultant
 Budget status: Within funding envelope
 Communication: Ongoing liaison and consultation with Pool operators, working with SMRC Communications on extended briefing and media release on state of the pools, scope of works and delivery timeframe.

Last Updated: 28-Nov-2022


OP Action Title: 12.4.2.6 PROJECT: Ginger Lee Playground

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
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Snowy Monaro Regional Council (SMRC) Action and Task Progress Report- Standard

Project Support Officer	In Progress	01-Jul-2022	30-Jun-2023	90%	41.65%	 GREEN
<p>OP Action Progress Comments: Status - The main contractor has reached practical completion, the play equipment contractor is schedule to commence on site Tuesday the 29th November, total work scheduled for completion by 2nd December Critical issues - None at this stage Risks - Weather delaying delivery of the works, the community are being updated by COMMs to ensure they are aware of project timing. The project will easily be completed by the funding due date of 30 March 2023 Next Step - Release 50% of retentions to the main contractor Budget - project is on budget Communication - project PEG have been updated via email and the community updated via the COMMs team Last Updated: 24-Nov-2022</p>						


OP Action Title: 12.4.2.7 PROJECT: Nimmitabel Showground Luncheon and Bar Upgrades

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Emma Smith - Project Support Officer	Completed	01-Jul-2022	31-Dec-2022	100%	100.00%	 GREEN

<p>OP Action Progress Comments: All works are completed - Final inspection / handover booked in for Friday 21 October 2021.</p> <p>Replaced all 5 entry doors with size to suit NCC. Alter swing outwards with latch that complies with NCC Removal and Disposal of old doors Upgraded landing and access ramp to meet AS1428.1 & D2.14 slope and slip resistance Installed new landing and access ramp to the front veranda Installed new landing and access ramp to rear entrance Replaced and rectify landing and steps to meet part 'D' NCC to side entrance. Installed new Fire Exits and Tactile indicators. Increased egress to 1000mm (around bench). Repointed chimney structure to make it safe. Sealed closed old oven doors to make safe. Replaced and installed new roof guttering. Rectified roof sheeting and fixings Rectified any existing piers where required</p> <p>Variation: Extended hand rails around accessible entrances Connection of new guttering to storm water system - water tanks on site. Last Updated: 20-Oct-2022</p>						
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OP Action Title: 12.4.2.8 PROJECT: Lake Jindabyne Shared Trail

Snowy Monaro Regional Council (SMRC) Action and Task Progress Report- Standard

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Senior Project Manager	In Progress	01-Jul-2022	30-Jun-2023	40%	41.65%	 GREEN

OP Action Progress Comments: Accomplishments & Completions: Regional Trails Masterplan. Trail design complete.

Critical Issues: Funding envelope is not sufficient for full scope of works as currently planned. Discussions underway with contractors, Dept RNSW. Restart to see where scope change is possible to ensure full vision of trail is achieved keeping within budget.

Risks: PWA undertaking Land & Property negotiations on easements. These are an unknown in terms of cost and if all landholders will agree. In some instances the trail corridor can be changed, in other areas we do not have the flexibility.

Next steps: Environmental assessment still underway (targeted surveys) Archaeology reports underway and then consultation period with Traditional Custodians commences.

Budget status: Project within budget

Last Updated: 28-Nov-2022

OP Action Title: 12.4.2.9 PROJECT: Jindabyne Sportsground Upgrade Amenities

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Emma Smith - Project Support Officer	In Progress	01-Jul-2022	31-Dec-2022	65%	83.00%	 AMBER

OP Action Progress Comments: Accomplishments & Completions:
 Works have now started the site fence went up on Monday, 14 November. There was a 1 week delay as the contracts graciously rescheduled to allow the funeral service, of a much loved bears and bush pigs member, to be held at the showground.
 Demolition of the change rooms started on the Monday and should be completed by the end of November.
 Colour selections have been chosen for the new flooring and partitions and seating.

Critical Issues:
 Works were delayed initially due to the supply of Steel for the roof.
 The contactors were then delayed a further week due to a funeral service being held at the oval – they have made adjustments for this and were happy to accommodate.

Risks:
 Breach of Deadlines. This project has a stick deadline extension of 30 December 2022.
 The contractors are aware of this and are providing us with updates of any issues as they arise.
 Community Backlash – this project is taking place at a high traffic site. There are multiple user groups all of who have different expectations. I have ensured that each group has been advised of the works since early this year and continue to be in contact with them.

Next steps:
 We will continue to be in contact with user groups keeping them up-to-date on expected timeframes and advising of any delays/future disruptions if they arise.

Snowy Monaro Regional Council (SMRC)


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Budget status:
 We have had two variations:
 1. Changed to galvanised steel this will cut down on future maintenance.
 2. Added some clear sheeting to the roof to allow in some natural light.
 Both of these have been approved and are within budget.

Key items for Communication:
 Community user groups have been advised of these works. There was only one conflict which we were able to discuss and rectify with a few simple changes.
 We will continue to be in contact with the user groups as the project continues.

Last Updated: 22-Nov-2022

OP Action Title: 12.4.2.10 PROJECT: Jindabyne Skate Park Upgrade

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Emma Smith - Project Support Officer	In Progress	01-Jul-2022	30-Jun-2023	40%	41.65%	 GREEN

OP Action Progress Comments: Accomplishments & Completions:
 Tender closed on the 8th November. We had two conforming submissions to review. We have arranged a meeting with the Project Engagement Group on Thursday, 24 November to discuss the applications.

Critical Issues:
 Current issues are that both tender submissions are at the top end of our budget so will have to go back to both for a cheaper redesign option to allow for contingency and Project Management costs.

Risks:
 Community Expectations – We have established a project engagement group who we will work closely with in relation to the design and included extras of the skate park.

Next steps:
 Once we have met with the Project Engagement Group we will be able to provide feedback to the two submissions for any alterations/design changes.
 Notify the successful tender applicant.

Budget status:
 Project is currently within budget.
 Reporting on time for PWA/DRNSW
 Delivered under the BLER Fund.

Key items for Communication:
 Will continue to meet with the Project Engagement Group and keep them up to date with the Projects Development.

Last Updated: 22-Nov-2022

Snowy Monaro Regional Council (SMRC) **Action and Task Progress Report- Standard**

OP Action Title: 12.4.2.11 PROJECT: Cooma Footpath Pavers CBD Streetscape Beautification (Sharp St - Cooma Creek Bridge to Soho St)

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Specialist	In Progress	01-Jul-2022	30-Jun-2023	75%	85.00%	 AMBER

OP Action Progress Comments: Accomplishments and Completions
 Four out of five segments have been completed, The fifth segment has been commenced, however this project remains on hold due to supply chain issues with the supply of pavers. A delivery is anticipated by the end of November. If this delivery does arrive as indicated, then it is expected that the paving in front of High Country Automotive will be completed before the Christmas shut-down. It is anticipated that the remainder of segment five will be completed to meet the requirements of Milestone 4 with completion by 31st March 2023.

Critical Issues:
 The supply chain remains the most critical high risk issue in completing this project on time and within budget. Other medium risk issues could include staffing issues and contractor availability.

Next Step:
 * Ensure that Permits to enter are up to date.
 * Ensure that Dial before You Dig plans are up to date.
 * Ensure Traffic Guidance Scheme and Pedestrian Management Plan are reviewed and updated if needed.
 * Recommence project

Budget Status:
 Still within budget, however will need to be watched closely.

Key Items for Communication:
 Recommencement of project
 Anticipated shut down over Christmas period
 Anticipated completion date.

Last Updated: 28-Nov-2022

OP Action Title: 12.4.2.12 PROJECT: Cooma Regional Sports Hub

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Alannah Dickeson - Recreation Planner	In Progress	01-Jul-2022	02-Oct-2023	40%	40.00%	 GREEN

OP Action Progress Comments: Accomplishments & Completions
 -Construction is underway. Earth work and concrete slab is partially complete

Critical Issues
 - Project delayed due to construction contract negotiations. Estimated construction completion is now 2 October 2023.

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- Investigation of possible contaminated topsoil by subcontractor is underway. Topsoil from Construction site may have been placed at a property on Mulach st by subcontracted. Supporting information for certified Virgin Excavated Natural Material is being sought along with evidence of tipping docket

Risks

- Project delay is still within delivery time frame of the approved funding agreement with NSW Office of Sport
- Investigation report and evidence will be complete asap

Budget /status

- Project is within budget

Key Items for communications

- Sod Turn and media complete 1/11/2022
- Media releases scheduled for construction milestones include complete slab (end of December), exterior/roof complete (May 2023)

Last Updated: 28-Nov-2022

OP Action Title: 12.4.2.16 PROJECT: Adaminaby Street Improvements

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Specialist	In Progress	01-Jul-2022	30-Jun-2023	25%	50.00%	 RED

OP Action Progress Comments:

Accomplishments and Completions:

- * Footpath construction completed in Denison outside swimming pool and Police Station.
- * Local residents were very impressed with the way the Council crew conducted themselves and completed the job in a very professional manner.
- * Temporary repairs will be undertaken on Lucas Street to improve safety following storm damage to road surface.

Critical Issues:

- * Delay in obtaining final design
- * Further weather delays resulting in crews being re-deployed to conduct emergency repairs.

Risks:

- * Weather - see critical issue
- * Staffing - see critical issue

Next Step:

Finalise design.
 Commence work on Lucas Street December 2022

Busget Status

- * Within budget

Key Items for Communications:

To keep community updated on progress.

Snowy Monaro Regional Council (SMRC) **Action and Task Progress Report- Standard**

Last Updated: 28-Nov-2022

OP Action Title: 12.4.2.17 PROJECT: Bombala Showground Upgrades

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Support Officer	In Progress	01-Jul-2022	30-Jun-2023	40%	41.65%	 GREEN

OP Action Progress Comments: Status - final WEBB report on electrical upgrade of the entire exhibition ground has been received
 Critical issues - there is insufficient funds to complete the entire upgrade
 Risks - to mitigate the risk of an incorrect scope of works to expend remaining funds a tier one electrician will be engaged to create a scope in line with the WEBB report.
 Next Steps - Use the remaining funds to install as much hardware as possible, in line with WEBB report
 Budget - refer above critical risk
 Communication - the PEG have been updated via previous meetings with the next meeting scheduled for the 14th December

Last Updated: 28-Nov-2022

OP Action Title: 12.4.2.18 PROJECT: Jindabyne Town Centre Pavers

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Senior Project Manager	In Progress	01-Jul-2022	30-Jun-2023	5%	41.65%	 RED

OP Action Progress Comments: To be consolidated with all Jindabyne Town Centre Projects via report to Council to integrate with SAP Plans. Report to follow meeting with State Government.
 Awaiting clarity on Town Centre projects from RGDC. 2 meetings held in October 2022.
 Reconciliation of funding under the Stronger Communities Fund (SCF - Merger Fund) will determine funding allocation available for completion of this project if not included in SAP.
 Noting Pavers project will be difficult to realise until the issues with the awnings have been addressed (guttering, awnings and water run off must be addressed before pavers are replaced or they will need to be replaced in 50% of usual life span)
 Awnings are responsibility of shop owners. Shop owners in Town Centre difficult to gain consensus no strata/body corporate in place to facilitate decision making.

Last Updated: 28-Nov-2022

OP Action Title: 12.4.2.19 PROJECT: Jindabyne Town Centre Upgrades


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Senior Project Manager	In Progress	01-Jul-2022	30-Jun-2023	5%	41.65%	 RED

OP Action Progress Comments: To be consolidated with all Jindabyne Town Centre Projects via report to Council to integrate with SAP Plans. Report to follow meeting with State Government.
 Awaiting clarity on Town Centre projects from RGDC. 2 meetings held in October 2022.
 Reconciliation of funding under the Stronger Communities Fund (SCF - Merger Fund) will determine funding allocation available for completion of this project if not included in SAP.

Snowy Monaro Regional Council (SMRC) Action and Task Progress Report- Standard


Last Updated: 28-Nov-2022

OP Action Title: 2.2.2.3 PROJECT: Bombala Caravan Park Upgrades

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Support Officer	In Progress	01-Jul-2022	30-Jun-2023	25%	41.65%	 RED

OP Action Progress Comments: Project at a hold point: Waiting for clarification on scope and budget from Community Business Unit
 Scope Change proposed: It has been suggested the original office space be utilized, this will negate underground electrical installation and reduce costs.
 Current year Budget \$53,477 in system (BIS)
 Required Budget at the reduced scope of works \$121,372
Last Updated: 28-Nov-2022






OP Action Title: 2.2.3.2 PROJECT: Cooma North Ridge (Funding: Community Place for Space Grant)

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Officer	In Progress	01-Jul-2022	30-Jun-2023	55%	41.65%	 GREEN

OP Action Progress Comments: Accomplishments & Completions: Completed Upgrade Borrow Pits walking trail and Wayfinding signage design complete
 Critical Issues: Possible cost escalation (cost update requested from contractors)
 Risks: Continued poor/we weather may see delays to project completion, as works are entirely outdoor/
 Next Stage to project:
 Wayfinding sign manufacturing and installation, RFQ for manufacturing and installation has gone out to market
 Crisp St & Balli Pl Car Parking Area, working collaboratively with Council Planning and Infrastructure teams on planning and construction. Planning to confirm DA requirements for Balli Pl and Roads to confirm fee proposal and timeframe for construction.
 Upgrade trail from Crisp St to Southern Gate (past Scout Hall) , working with RFS on the walking/fire trail however RFS will do most of the ground work. RFS have advised they are not expecting to commence in the short term.
 Budge Status:
 BCRRF funding: \$235,188 Approx. expenditure so far = \$75,000
 Communications going very well with community group with regular meetings held (Cooma North Ridge Reserve committee reps and SMRC Civic maintenance coordinator)
Last Updated: 28-Nov-2022

OP Action Title: 2.2.3.3 PROJECT: Mt Gladstone Amenities Upgrades

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
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Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
Senior Project Manager	Completed	01-Jul-2022	30-Jun-2023	100%	41.65%	 GREEN
<i>Last Updated: 28-Nov-2022</i>						
OP Action Title: 2.2.3.4 PROJECT: Jindabyne Town Centre Toilet Block Demolition						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Senior Project Manager	In Progress	01-Jul-2022	30-Jun-2023	11%	41.65%	 RED
<p>OP Action Progress Comments: To be consolidated with all Jindabyne Town Centre Projects via report to Council to integrate with SAP Plans. Report to follow meeting with State Government. Awaiting clarity on Town Centre projects from RGDC. 2 meetings held in October 2022. Reconciliation of funding under the Stronger Communities Fund (SCF - Merger Fund) will determine funding allocation available for completion of this project if not included in SAP.</p> <p><i>Last Updated: 28-Nov-2022</i></p>						
OP Action Title: 2.2.3.5 PROJECT: Jindabyne Town Centre Toilet Block						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Senior Project Manager	In Progress	01-Jul-2022	30-Jun-2023	10%	41.65%	 RED
<p>OP Action Progress Comments: To be consolidated with all Jindabyne Town Centre Projects via report to Council to integrate with SAP Plans. Report to follow meeting with State Government. Awaiting clarity on Town Centre projects from RGDC. 2 meetings held in October 2022. Reconciliation of funding under the Stronger Communities Fund (SCF - Merger Fund) will determine funding allocation available for completion of this project if not included in SAP.</p> <p><i>Last Updated: 28-Nov-2022</i></p>						
OP Action Title: 9.2.4.8 PROJECT: Bombala and Delegate Water Supplies						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
W&WW Project Management Consultant	In Progress	01-Jul-2022	30-Jun-2023	55%	41.65%	 GREEN
<p>OP Action Progress Comments: Project Update from Water & Waste Water: The detailed design process is ongoing and proceeding well. SMRC W&WW operational staff are continuing help greatly with their input to the design phase.</p> <p><i>Last Updated: 28-Nov-2022</i></p>						
OP Action Title: 9.2.4.11 PROJECT: Jindabyne Holiday Park Fire Service Upgrades						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Officer	In Progress	01-Jul-2022	30-Jun-2023	25%	30.00%	 AMBER
<p>OP Action Progress Comments: Accomplishments & Completions: Design finalised and S68 lodged and pending Council approval. Works out for tender.</p>						

Snowy Monaro Regional Council (SMRC) **Action and Task Progress Report- Standard**

Critical Issues: The unpredictable lake level are making planning for works difficult and could cause delays.

Risks: Weather and unpredictable lake level (Snowy Hydro unable to provide long term forecast - dependent on weather and snow melt) and constant stoppage to due to lake level rises are the biggest challenge for the roll out of this project.


Next Steps: Contract and engagement of preferred supplier, confirmation of the construction program with NRMA and to commence construction

Budget Status: Both hydrant and drainage are funded by SMRC. Initial estimated budget for both projects is approx \$800k
 Current expenditure for both projects so far (pre-construction) = \$46,500

Communication: Regular meetings as requested from external stakeholders (NRMA reps and Snowy Hydro Representatives) and internal stakeholders (SMRC Community Facilities, Health, Water & Waste Water, Planning and Building teams).

Last Updated: 28-Nov-2022

OP Action Title: 9.3.1.2 PROJECT: Jindabyne Landfill capping, scoping and design upgrade to transfer station

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Management Consultant	In Progress	01-Jul-2022	30-Jun-2023	42%	41.65%	 GREEN


OP Action Progress Comments: ACCOMPLISHMENTS & COMPLETIONS: Met with EPA on site and discussed closure and capping plan.
 CRITICAL ISSUES: The current PM has been attempting to determine how the April 2023 closure date was determined/calculated. The PM has spoken to the EPA, read through the Landfill License (issued by EPA), and read through the Development Consent and all subsequent variations; there is no reference to a landfill limit of any kind. In consultation with the Manager of Resource & Waste Services it was agreed that SMRC will notify EPA that the landfill will close once the new WTS is complete.
 RISKS: Nil.
 NEXT STEPS: Awaiting EPA review of the Closure Plan.
 BUDGET STATUS: There have been no new variations discussed or submitted since the last update.
 KEY ITEMS FOR COMMUNICATION: Nil


Last Updated: 18-Nov-2022

OP Action Title: 9.3.1.3 PROJECT: Build a Waste Transfer Station at Jindabyne, scope, design and land acquisition

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
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Snowy Monaro Regional Council (SMRC) **Action and Task Progress Report- Standard**


Project Management Consultant	In Progress	01-Jul-2022	30-Jun-2023	42%	41.65%	 GREEN
<p>OP Action Progress Comments: (See 9.3.1.2 joint project for Jindabyne Landfill Closure Plan - this project is for the design and land acquisition phases only of the new Waste Transfer Station [WTS])</p> <p>ACCOMPLISHMENTS & COMPLETIONS: Draft Masterplan for the new WTS was presented by GHD and comments were returned by SMRC. Currently awaiting revised Masterplan and Concept Design.</p> <p>CRITICAL ISSUES: The current PM has been attempting to determine how the April 2023 closure date was determined/calculated. The PM has spoken to the EPA, read through the Landfill License (issued by EPA), and read through the Development Consent and all subsequent variations; there is no reference to a landfill limit of any kind. In consultation with the Manager of Resource & Waste Services it was agreed that SMRC will notify EPA that the landfill will close once the new WTS is complete.</p> <p>RISKS: Schedule is currently the biggest risk; there are a lot of other council's carrying out similar projects and an interest in adopting one thing from this Council's WTS design and something else from another's threatens to cause repeated delays in the design phase. The project PM will be required to ensure that scope creep doesn't out-pace the base requirements of the WTS in the context of the community's expectations of SMRC's waste services.</p> <p>NEXT STEPS: Awaiting Concept Design from GHD prior to conducting pre-DA meeting. WTS Concept Design will include SMRC's preferred road alignment and roundabout integration for the new WTS and the new Connector Road.</p> <p>BUDGET STATUS: There have been no new variations discussed or submitted since Variation 03. Variations 01-03 are all approved.</p> <p>KEY ITEMS FOR COMMUNICATION: Nil</p> <p><i>Last Updated: 18-Nov-2022</i></p>						


OP Action Title: 9.3.1.4 PROJECT: Delegate Landfill Rehabilitation and Capping						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Specialist	In Progress	01-Jul-2022	30-Jun-2023	20%	25.00%	 AMBER
<p>OP Action Progress Comments: Accomplishments & Completions: Tender awarded to company that will undertake the work at the Delegate Landfill. Negotiations are under way to have the successful contractor to win the required material from Council's Little Plains Quarry. As this will be the last project for this particular quarry, it is anticipated that the contractor will also rehabilitate the quarry.</p> <p>Critical Issues: NIL</p> <p>Risks: Detailed risk management plan and SWMS to be in pace for this work. EPA have visited the site and have advised on methodology.</p> <p>Next steps: Corporate Projects working with Quarry Manager and Infrastructure to engage with contractor with one contract to ensure seamless delivery and handover</p> <p>Budget status: Works can be delivered within budget and will represent the first rehabilitation project as required.</p> <p>Communications: NIL</p> <p><i>Last Updated: 28-Nov-2022</i></p>						

OP Action Title: 9.3.1.5 PROJECT: Bombala Landfill Upgrades						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %


Snowy Monaro Regional Council (SMRC) Action and Task Progress Report- Standard

Senior Project Manager	Not Started	01-Jul-2022	30-Jun-2023	0%	30.00%	 RED
OP Action Progress Comments: Awaiting progress on Jindabyne Landfill Project before commencement.						
<i>Last Updated: 30-Sep-2022</i>						

OP Action Title: 9.3.2.3 PROJECT: Cooma Compost Facility						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Management Consultant	In Progress	01-Jul-2022	30-Jun-2023	35%	45.00%	 AMBER
OP Action Progress Comments: ACCOMPLISHMENTS & COMPLETIONS: Site inspections were carried out at Soilco and Bega Valley Shire to learn about the FAF and MAF composting systems at these sites. This will assist SMRC in determining which system is most suitable and practical. CRITICAL ISSUES: Schedule remains the biggest risk currently; the Ecology Report had gone beyond its' 6-month validity period and had to be redone. This triggers a re-baselining of all associated sub-consultant reports. This required a site visit from the ecologist, which was carried out on 21/10 and 22/10. The delivery date for the updated consultant report package is TBC. RISK: (see above) It is anticipated that having carried out the FAF and MAF site inspections we may be able to compress the design timeline in the future. NEXT STEPS: Awaiting Environmental Impact Statement (EIS) from the sub-consultant team. BUDGET STATUS: Having to redo the Ecology Report (and therefore the EIS and all associated sub-consultant reports) resulted in a \$25,249.40 variation, which was approved by the Corporate Projects Senior PM. KEY ITEMS FOR COMMUNICATION: FOGO grant application was submitted to EPA on Monday 14/11. SMRC will use this grant to roll FOGO out to all kerb side collection properties within the LGA.						
<i>Last Updated: 18-Nov-2022</i>						


OP Action Title: 9.3.2.4 PROJECT: Complete weighbridge IT replacement						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Senior Project Manager	In Progress	01-Jul-2022	30-Jun-2023	95%	41.65%	 GREEN
OP Action Progress Comments: Manager Waste on extended leave. No further update						
<i>Last Updated: 28-Nov-2022</i>						

RFS/SES Support Service

OP Action Title: 13.2.13.1 Customer requests responded to in accordance with Council's Customer Service Charter and Rural Fire Service Level Agreement						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Senior Project Manager	In Progress	01-Jul-2022	30-Jun-2023	45%	41.65%	 GREEN
OP Action Progress Comments: Administration and Financial support provided to RFS in accordance with agreed activities. 2022						
<i>Last Updated: 28-Nov-2022</i>						


Snowy Monaro Regional Council (SMRC) Action and Task Progress Report- Standard

OP Action Title: 13.2.14.1 Administration and support provided to LEMO

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Senior Project Manager	In Progress	01-Jul-2022	30-Jun-2023	45%	41.65%	 GREEN

OP Action Progress Comments: Administration support from Corporate Projects provided.
 Vacancy in Risk Officer Role - LEMO role currently vacant. Action to update/recruit LEMO being led by RFS, supported by Acting Mgr Corporate Projects
 Internal advertising has secured a second deputy LEMO. SMRC now has 2 deputy LEMO's.
Last Updated: 28-Nov-2022


OP Action Title: 13.2.15.1 Payments made to the agencies in line with contribution assessments

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Senior Project Manager	In Progress	01-Jul-2022	30-Jun-2023	45%	41.65%	 GREEN

OP Action Progress Comments: Undertaken with finance - monthly reporting.
 Administration resource within Corporate Projects utilised
Last Updated: 28-Nov-2022


Risk Management

OP Action Title: 13.2.11.1 Insurance claim reports are generated and reported to Council through performance reporting

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Senior Project Manager	In Progress	01-Jul-2022	30-Jun-2023	35%	41.65%	 AMBER

OP Action Progress Comments: Risk Officer role has been vacant since July 2021.
 Insurance being coordinated through Corporate Projects.
 Reports to ELT to commence December 2022, planned escalation and report to ARIC via Chief Strategy officer in 2023.
Last Updated: 28-Nov-2022

OP Action Title: 13.2.12.1 Council's insurance policies are reviewed and updated

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Senior Project Manager	Completed	01-Jul-2022	30-Jun-2023	100%	100.00%	 GREEN

OP Action Progress Comments: All policies have been renewed for 2022

A significant number of Audits were undertaken in August / September 2022 in order to renew Civic Risk Mutual Policies.
 Building valuations undertaken.
 Senior staff and Councilors were requested to complete paperwork and notify disclosures for Professional Indemnity. 70% return rate of Councilors, 100% return rate of ELT, Compliance and

Snowy Monaro Regional Council (SMRC) Action and Task Progress Report- Standard


regulatory staff 80%

Last Updated: 28-Nov-2022

Fleet and Plant

Fleet and Plant


OP Action Title: 13.2.16.1 Replace identified plant items for financial year in alignment with the ten year Plant Replacement Program and Fleet Management Procedure

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Fleet & Plant	In Progress	01-Jul-2022	30-Jun-2023	38%	41.65%	 GREEN

OP Action Progress Comments: Identified capital replacements underway. 23 items committed, 6 item received. . One tender for a motor grader awaiting field review and 3 RFQ to finalise

Last Updated: 23-Nov-2022


OP Action Title: 13.2.16.2 Maintain annual and ten year Plant Replacement Program

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Fleet & Plant	In Progress	01-Jul-2022	30-Jun-2023	20%	60.00%	 RED

OP Action Progress Comments: Maintenance of program underway. To be distributed to management group in November for review and feedback.

Last Updated: 23-Nov-2022


OP Action Title: 13.2.16.3 PROJECT: Plant and vehicle capital replacement program. General, Water and Wastewater

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Fleet & Plant	In Progress	01-Jul-2022	30-Jun-2023	29%	41.65%	 RED

OP Action Progress Comments: 12 items have committed funding and 1 item received. 40 major plant and 47 minor plant items identified for replacement, plus 8 carry forward replacements still underway from last FY.

Last Updated: 23-Nov-2022

OP Action Title: 13.2.17.1 Internal service provision of heavy plant, light plant, leaseback and minor plant

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Fleet & Plant	In Progress	01-Jul-2022	30-Jun-2023	25%	41.65%	 RED

OP Action Progress Comments: Budget constraints maintained and plant availability is >98%. Plant 10853 - 3.5T Crew Cab Tipper was deemed a total loss by our insurer (incident 17/6/22) and

Snowy Monaro Regional Council (SMRC) **Action and Task Progress Report- Standard**

10747 Garbage Truck which is still at the dealership for ECU issues.
Last Updated: 23-Nov-2022

OP Action Title: 13.2.17.2 Servicing and repair of Council’s plant and fleet assets

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Fleet & Plant	In Progress	01-Jul-2022	30-Jun-2023	25%	41.65%	 RED

OP Action Progress Comments: Fleet have 251 finalised maintenance work orders for FY with an average repair time of 8.9hrs. Plant availability based on available working hours is >98%. September has experienced an increase in equipment downtime above repair time of 73.3%. This is due to several units awaiting warranty repairs.
Last Updated: 23-Nov-2022

Governance

Governance

OP Action Title: 13.2.11.2 PROJECT: Develop a framework for policies and procedures to support the organisation

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Coordinator Governance	In Progress	01-Jul-2022	30-Jun-2023	25%	41.65%	 RED

OP Action Progress Comments: 22.11.2022
 Work has commenced drafting a project framework to assess resourcing and project milestones. The draft framework will be ready for internal consultation by January 2023 mapping out the first six months and foreshadow longer term strategic goals. the project is due for completion 30 June 2024.

Last Updated: 30-Nov-2022

OP Action Title: 13.2.18.1 Delegations register is reviewed and updated

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Coordinator Governance	In Progress	01-Jul-2022	30-Jun-2023	50%	41.65%	 GREEN

OP Action Progress Comments: 22.11.2022

Snowy Monaro Regional Council (SMRC) **Action and Task Progress Report- Standard**

No staff delegations were amended this month.

Last Updated: 23-Nov-2022


OP Action Title: 13.2.19.1 GIPA requests are resolved within adopted timeframes

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Coordinator Governance	In Progress	01-Jul-2022	30-Jun-2023	50%	41.65%	 GREEN

OP Action Progress Comments: 22.11.2022
 Work continues processing formal and informal GIPA requests. One request has fallen outside of the adopted timeframe due to resourcing issues. The applicant has been informed and appropriate follow up is in place to process the request. Completed this month were 1 formal and 7 informal applications with 19 currently being processed.

Last Updated: 23-Nov-2022


OP Action Title: 13.2.20.1 Approved funding for donations and sponsorships

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Coordinator Governance	Completed	01-Jul-2022	30-Jun-2023	100%	41.65%	 GREEN

OP Action Progress Comments: 22.11.2022
 The donations and sponsorship and Boco Rock funding programs have been completed for the year. An additional meeting of the Boco Rock committee is scheduled for December to assess the progress of an ongoing project. A review of the administrative procedures of the program is underway with proposed amendments scheduled for presentation to the committee in February 2023.

Last Updated: 23-Nov-2022

OP Action Title: 13.2.21.1 Management of Designated Persons Returns


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Coordinator Governance	Completed	01-Jul-2022	30-Jun-2023	100%	100.00%	 GREEN

Snowy Monaro Regional Council (SMRC) **Action and Task Progress Report- Standard**

OP Action Progress Comments: 22.11.2022
 Action complete no further activity scheduled before July 2023.

Last Updated: 23-Nov-2022

OP Action Title: 13.2.22.1 Councillor induction and training opportunities

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Coordinator Governance	In Progress	01-Jul-2022	30-Jun-2023	90%	41.65%	 GREEN

OP Action Progress Comments: 22.11.2022
 Induction training for the two new councillors has been coordinated by the Executive Office. The first module attended was "Financials for Councillors" on 27.10.2022 followed by "Code of Meeting Practice" and "Elected Life" training on 24 & 25.11.2022.

Last Updated: 23-Nov-2022


OP Action Title: 13.2.23.1 Code of Conduct complaints

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Coordinator Governance	In Progress	01-Jul-2022	30-Jun-2023	50%	41.65%	 GREEN

OP Action Progress Comments: 22.11.2022
 No code of conduct complaints received during the reporting period.

Last Updated: 23-Nov-2022

OP Action Title: 13.2.24.1 Section 355 Advisory and Management Committee minutes and recommendations are reported to Council.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Coordinator Governance	In Progress	01-Jul-2022	30-Jun-2023	35%	41.65%	 AMBER

OP Action Progress Comments: 22.11.2022

Snowy Monaro Regional Council (SMRC) **Action and Task Progress Report- Standard**

No committee minutes were presented to Council this month. Expressions of interest were sought for membership on the North Ridge Reserve Committee closing 30 November 2022 Any applications received will be included in a report to Council at the ordinary meeting on 15 December 2022 to enable a review of applications and appoint members to vacant positions.

Last Updated: 23-Nov-2022

OP Action Title: 13.2.25.1 Council records are maintained in Council’s electronic document records management system (EDRMS)

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Team Leader Records Management	In Progress	01-Jul-2022	30-Jun-2023	42%	41.65%	 GREEN

OP Action Progress Comments: 22.11.2022
 Ongoing training and support is provided to existing and new staff as required.

Last Updated: 23-Nov-2022

OP Action Title: 13.2.25.2 New staff receive training in records management

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Team Leader Records Management	In Progress	01-Jul-2022	30-Jun-2023	42%	41.65%	 GREEN

OP Action Progress Comments: New staff are identified through the onboarding process and training tailored to suit the requirements of the role within council. Quarterly updates on new staff training will be provided.

Last Updated: 23-Nov-2022

OP Action Title: 13.2.25.3 Allocation of incoming documents to appropriate staff within Customer Service Charter


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Team Leader Records Management	In Progress	01-Jul-2022	30-Jun-2023	42%	41.65%	 GREEN

OP Action Progress Comments: Incoming documents are generally distributed within 48 hours of receipt. Allocation error managed by exception reports and resolved within 48 hours. Currently exploring improved systems management to enable accurate reporting of statistics.

Snowy Monaro Regional Council (SMRC) Action and Task Progress Report- Standard

Last Updated: 23-Nov-2022

OP Action Title: 13.2.25.4 Seek costings for digitisation of Councils Records

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Team Leader Records Management	Not Started	01-Jul-2022	30-Jun-2023	0%	0.00%	 GREEN


OP Action Progress Comments: This action has not commenced. Current resourcing has not enabled a scope of work to be developed. Work to scan hard copy files continues with records and planning staff working to scan and register hard copy property files. Further development of a scope of works to commence in Q3

Last Updated: 23-Nov-2022

Information and Communication Technology

Information and Communication Technology


OP Action Title: 11.1.1.2 Annual disaster recovery test to confirm the redundant data protection systems are able to support Council during disaster events

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator ICT	Not Started	01-Jul-2022	30-Jun-2023	0%	0.00%	 GREEN

OP Action Progress Comments: To commence in February

Last Updated: 02-Sep-2022

OP Action Title: 11.1.1.3 Review fit for purpose applications:
 InfoCouncil, CAMMS Enterprise Resource Planning
 Mapinfo, SaaS subscription services (InOutBoard, Zoom, MessageMedia, Storyline360)

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator ICT	In Progress	01-Jul-2022	30-Jun-2023	20%	20.00%	 GREEN


OP Action Progress Comments: 2022 11 24
 Review of SaaS services (StoryLine360) in progress.


2022 10 25
 Infocouncil cloud solution in phase 2 of development. This product will be added to the list of solutions for consideration in the review.
 Options in Microsoft Teams being considered to replace InOutBoard. Also checking capabilities against Zoom.


2022 09 20
 Infocouncil review requirements gathering process commenced triggered by issues with business paper creation for September meeting which identified possible limitations in existing 32 bit applications.

Last Updated: 24-Nov-2022

Snowy Monaro Regional Council (SMRC) **Action and Task Progress Report- Standard**

OP Action Title: 11.1.1.4 Cyber Security - Annual testing and review						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator ICT	Not Started	01-Jul-2022	30-Jun-2023	0%	0.00%	 GREEN
OP Action Progress Comments: To commence in February Last Updated: 02-Sep-2022						

OP Action Title: 11.1.2.1 End-user Support Helpdesk requests						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator ICT	In Progress	01-Jul-2022	30-Jun-2023	42%	41.65%	 GREEN
OP Action Progress Comments: 2022 11 November Performance (25/10/2022 to 24/11/2022) Requests Acknowledged within 30 mins = 96.2% (350 out of 364) (Target 90%) Requests resolved within SLA (Target 80%+): Overall 98.9% (365 out of 369) Total Resolved Requests = 369 Critical (2h) = NA (0 out of 0) Urgent (6h) = 100% (1 out of 1) High (2d) = 100% (4 out of 4) Medium(7d) = 98.8% (334 out of 338) Minor (14d) = 100% (14 out of 14) Low (30d) = 100% (11 out of 11) Very Low (90d) = 100% (1 out of 1) Open requests over SLA (Target <20%): 6.5% (4 out of 62) Total Open Requests = 62 Customer Satisfaction = 96.3% from 123 responses (Target 90%+) Last Updated: 24-Nov-2022						

OP Action Title: 11.1.3.1 Network, system, software, telecommunications, GIS and security administration						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator ICT	In Progress	01-Jul-2022	30-Jun-2023	42%	41.65%	 GREEN
OP Action Progress Comments: Network Administration						

Snowy Monaro Regional Council (SMRC) **Action and Task Progress Report- Standard**


2022 11 24 - Network device replacement following lightning strike around Werri Nina
 2022 10 25 - Minor power supply issues have impacted network performance, but no major interruptions.
 2022 10 25 - Decommissioning of legacy public network at library sites is progressing.

Software administration
 2022 11 24 - Corporate Information System latest patching test completed.
 2022 10 20 - Installation of patch management solution completed to address Auditor recommendations

GIS
 2022 10 25 - SAP planning controls completed except for Lake Jindabyne flood mapping.
 LGA road ownership mapping continues - aiming for completion by late November 2022.

System Administration
 2022 11 24 - Production server host reported device failure. Maintenance and restart has returned it to service.
 Phones and computer replacement following lightning strike around Werri Nina
 2022 10 25 - Decommission of legacy systems is progressing
Last Updated: 24-Nov-2022

OP Action Title: 11.1.6.1 PROJECT: Undertake the Capital Leasing Production Server and Storage Hardware Replacement Program for the financial year

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator ICT	In Progress	01-Jul-2022	30-Jun-2023	50%	41.65%	 GREEN

OP Action Progress Comments: 2022 11 24 - Cloud Migration framework modelling conducted by Telstra Purple confirmed that the proposed on-prem refresh is the most appropriate step at this point in Councils cloud strategy as the organisation is not in a position to migrate to a public or private hosted cloud solution. Recommendation would be to undertake an application and systems review to determine what council's technology requirements are and how best to deliver those solutions cost effectively.

Specifications will now be finalised and a selective tender process initiated through local government procurement for replacement of the five year production server farm.

2022 10 25 - Engaged Telstra Purple for free Cloud Readiness assessment to identify alternatives to an on-premises infrastructure upgrade.
 2022 09 16 - Vendor meeting to discuss and amend specification proposal.
 2022 09 05 - Server and storage specification proposal received from vendor.
 2022 08 24 - Specification development ongoing.

Last Updated: 24-Nov-2022

OP Action Title: 13.2.11.3 Review, update and develop ICT policies and procedures

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator ICT	In Progress	01-Jul-2022	30-Jun-2023	75%	30.00%	 GREEN

Snowy Monaro Regional Council (SMRC) **Action and Task Progress Report- Standard**

OP Action Progress Comments: 2022 11 24 - 100% of standards reviewed and updated. ICT security policy draft in progress.
 2022 10 25 - Further review and update of standards completed. Overarching network security policy to be updated and submitted to ELT for Council adoption.
 2022 09 19 - Reviewed and updated 25 ICT Standards to reflect current departmental and organisation structure naming conventions..
Last Updated: 24-Nov-2022

OP Action Title: 3.2.1.4 PROJECT: Cemetery Plot Mapping Project


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator ICT	In Progress	01-Jul-2022	30-Jun-2023	5%	20.00%	 RED

OP Action Progress Comments: 2022 11 24
 Cemetery team is currently reviewing external vendors for solutions that provide a fully searchable cemetery information system that would allow self service public enquiries. Internal GIS development works are on hold for this project until the capabilities of the solutions have been determined.
 If an external vendor is engaged, it would be funded through a grant application submitted by cemeteries team.
 Impacts of not undertaking OP 3.2.1.4 would be re-allocation of internal GIS resources to other projects and GIS BAU assuming GIS is not required to contribute to the external vendor engagement.
 2022 10 25
 Editbale mapping table being configured to enable self service mapping functionality for the Cemetery teams.
Last Updated: 24-Nov-2022

Internal Audit


Internal Audit

OP Action Title: 13.2.26.1 ARIC meetings are held to ensure good performance and governance

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Strategy Officer	In Progress	01-Jul-2022	30-Jun-2023	40%	40.00%	 GREEN

OP Action Progress Comments: ARIC has held one standard meeting and a meeting to review the draft financial statements prior to those being considered by councillors for referral to Audit
Last Updated: 30-Nov-2022

OP Action Title: 13.2.27.1 Actions from ARIC meetings are completed on time

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Strategy Officer	In Progress	01-Jul-2022	30-Jun-2023	70%	70.00%	 GREEN

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report- Standard


OP Action Progress Comments: Resolutions are being completed.

Last Updated: 25-Nov-2022

Strategy Development

Asset Management


OP Action Title: 10.2.1.1 Undertake Traffic Counts

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Team Leader Asset Management	In Progress	01-Jul-2022	30-Jun-2023	50%	41.65%	 GREEN

OP Action Progress Comments: 5 counters deployed this month

Last Updated: 25-Nov-2022


OP Action Title: 10.3.11.1 Annual works program for Infrastructure Transport

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Team Leader Asset Management	In Progress	01-Jul-2022	30-Jun-2023	55%	41.65%	 GREEN

OP Action Progress Comments: Review/revision of works program by Infrastructure group completed

Last Updated: 25-Nov-2022


OP Action Title: 12.2.6.1 PROJECT: Revaluation of assets - Buildings and Operational Land

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Team Leader Asset Management	In Progress	01-Jul-2022	30-Jun-2023	45%	41.65%	 GREEN

OP Action Progress Comments: Four responses to RFQ received, currently being evaluated

Last Updated: 25-Nov-2022

OP Action Title: 13.2.28.1 Asset Management Plans are reviewed

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Team Leader Asset Management	Not Started	01-Jul-2022	30-Jun-2023	0%	0.00%	 GREEN


OP Action Progress Comments: This action will commence in March 2023

Last Updated: 28-Nov-2022

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report- Standard

OP Action Title: 13.2.29.1 Asset depreciation rates and useful lives are reviewed

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Team Leader Asset Management	Completed	01-Jul-2022	30-Jun-2023	100%	41.65%	 GREEN

OP Action Progress Comments: Review complete.

Last Updated: 28-Nov-2022

Corporate Reporting


OP Action Title: 13.2.30.2 Deliver service level statements to provide transparency and accountability

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Strategy Development	In Progress	01-Jul-2022	30-Jun-2023	50%	41.65%	 GREEN

OP Action Progress Comments: Service descriptions have been developed for the primary services delivered by Council, and they are located as service descriptions within the Delivery Program and Operational Plan. Several Service Reviews are currently underway, development of CRM and completed Asset Management Plans all assist in informing service levels to the organisation.

Last Updated: 28-Nov-2022

OP Action Title: 14.2.5.1 Undertake the Annual Community Satisfaction Survey

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Strategy Development	Completed	01-Jul-2022	30-Jun-2023	100%	100.00%	 GREEN

OP Action Progress Comments: Taverner Research group has been awarded the 2022 Customer Satisfaction Survey work. The survey has been completed with the Taverner Research group presenting the final report to Council's Executive and Councillors before the week ending 4 November 2022 before being published on Council's webpage.

Last Updated: 24-Oct-2022

OP Action Title: 14.3.1.1 Report on Council's progress and performance against the actions within the Operational Plan


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Strategy Development	In Progress	01-Jul-2022	30-Jun-2023	42%	41.65%	 GREEN

OP Action Progress Comments: The monthly performance report has been prepared for the Council meeting to be held at the December 2022 Council meeting to report on the progress up to and including November.

Last Updated: 21-Nov-2022


Snowy Monaro Regional Council (SMRC) Action and Task Progress Report- Standard

OP Action Title: 14.3.2.1 Prepare an Annual Report for the community highlighting Council’s achievements against the Delivery Program

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Strategy Development	Completed	01-Jul-2022	30-Jun-2023	100%	100.00%	 GREEN

OP Action Progress Comments: The Annual Report has been completed and published on Council's website. The URL has been forwarded to the Office of Local Government.
Last Updated: 28-Nov-2022


OP Action Title: 15.1.2.2 Annual review of the Delivery Program undertaken, to ensure it aligns with the CSP

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Strategy Development	In Progress	01-Jul-2022	30-Jun-2023	40%	40.00%	 GREEN

OP Action Progress Comments: Initial project planning is underway, with internal stakeholder meetings to commence in late October to agree on milestone delivery and project task allocation and management. The overview was provided to SMT at the 24 November meeting.
Last Updated: 21-Nov-2022


Strategic Planning

OP Action Title: 1.1.8.1 Planning Proposals are assessed within the Local Environmental Plan Making Guidelines

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Strategic Planner	In Progress	01-Jul-2022	30-Jun-2023	50%	41.65%	 GREEN

OP Action Progress Comments: Relevant Planning Proposal Received by Council are being appropriately assessed in accordance with Council policy and NSW Government Guidelines. As of November 2022 Council has one active planning proposal. The planning proposal received has been sent to DPE for Gateway Assessment.
Last Updated: 25-Nov-2022

OP Action Title: 1.2.2.1 Assist in the delivery of related events and activities


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Strategic Planner	Completed	01-Jul-2022	30-Jun-2023	100%	41.65%	 GREEN

OP Action Progress Comments: Delivered NAIDOC week events in relation to all schools event and family fun day event. This action is complete as per the measure in the Operational Plan. We are assisting in the delivery of a international day of people with disability event. Undertook Rural Financial Counselling events in Bombala, Adaminaby, Bredbo and Cooma. No further update.
Last Updated: 24-Nov-2022

OP Action Title: 1.2.3.1 Support community groups to plan and deliver their own events, access grant funding, enable volunteerism

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
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Snowy Monaro Regional Council (SMRC) Action and Task Progress Report- Standard

Strategic Planner	In Progress	01-Jul-2022	30-Jun-2023	50%	41.65%	 GREEN
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OP Action Progress Comments: A significant amount of staff resources have gone towards supporting community groups to plan and deliver their own events, access grant funding and enable volunteerism. An example of this is Council collaboration with Schools to run the all schools NAIDOC week event. Another example is coordinating the Jindabyne Community Safety meeting working with many community groups to empower them to achieve positive outcomes. To progress outcomes from the Jindabyne community safety meeting, a meeting has been held to discuss youth related services in Jindabyne. Support letter provided to a range of community groups to assist with grant funding applications including the Bombala Show.

Last Updated: 24-Nov-2022

OP Action Title: 1.2.3.2 PROJECT: Arts and Culture Strategy

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Strategic Planner	Not Started	01-Jul-2022	30-Jun-2023	0%	0.00%	 GREEN

OP Action Progress Comments: This has not yet commenced and will commence once the Arts and Culture committee have had an opportunity to meet. A Councillor has been appointed to Arts and Culture Committee and will seek to progress this strategy with the new committee.

Last Updated: 24-Nov-2022


OP Action Title: 12.2.6.2 PROJECT: Parking Gap Analysis for Cooma

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Strategic Planner	In Progress	01-Jul-2022	30-Jun-2023	30%	10.00%	 GREEN

OP Action Progress Comments: Undertaking surveys and data collection for parking in the Cooma CBD to inform gap analysis. Data collection is still progressing with first round of surveys now complete a further round of surveys will be undertaken later this calendar year. No further update.

Last Updated: 25-Nov-2022


OP Action Title: 12.4.2.13 PROJECT: Local Infrastructure Contributions Plan (LICP) - staged development

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Strategic Planner	Completed	01-Jul-2022	30-Jun-2023	100%	41.65%	 GREEN

OP Action Progress Comments: This project has been completed ahead of schedule and new plan has been adopted by Council and taken effect. No further update

Last Updated: 27-Sep-2022

OP Action Title: 12.4.2.14 PROJECT: Recreation Strategy

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Strategic Planner	In Progress	01-Jul-2022	30-Jun-2023	50%	41.65%	 GREEN

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report- Standard

OP Action Progress Comments: A community survey and targeted stakeholder engagement has been undertaken. Council staff are currently drafting the strategy. Internal stakeholder workshops are currently being undertaken to inform the draft strategy. The draft strategy is progressing with a briefing for Councillors on 27 October. The draft Recreation and Open Space Strategy is expected to be reported to Council in December to be publicly exhibited in early 2023. Draft Strategy is still on track for the December Council meeting.

Last Updated: 25-Nov-2022


OP Action Title: 12.4.2.15 PROJECT: Cooma and Cooma Back Creek Beautification

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Strategy Development	In Progress	01-Jul-2022	30-Jun-2023	60%	41.65%	 GREEN

OP Action Progress Comments: A project has been scoped for the area of the Cooma Back Creek from the Southern Cloud Memorial to the Lambie Gorge, but not including the Lambie Gorge. The project collaborates with Cooma Land Care, Cooma Lions and Cooma Rotary. It includes Box Elder tree removal, planting native plants and shrubs involving local schools, replacing an existing footbridge and extension footpath leading to Lambie Gorge, and mounting a monument at the Southern Cloud memorial site. Council has assisted in the grant application process under the Stronger Countries Community Funding Round 5, with Rotary being the lead organisation. Further grant opportunities in early 2023 will open under the NSW Floodplain management scheme, with Council seeking funds to address actions identified within the Floodplain Risk Management Studies and Plans, which include Vegetation Management Plans. This will consist of the rest of Cooma Back Creek North of the bridge from Sharp Street and Cooma Creek through the township. As of 21 November 2022, successful funding recipients have not been announced.

Last Updated: 21-Nov-2022

OP Action Title: 14.2.6.1 Provide feedback on State Significant Development (SSD) applications

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Strategic Planner	In Progress	01-Jul-2022	30-Jun-2023	42%	41.65%	 GREEN

OP Action Progress Comments: Draft SEARs from Billingra Solar Farm SSD application were received and Council Staff have provided relevant comments. No further update and no additional SSD applications have been received. No further update.

Last Updated: 27-Sep-2022

OP Action Title: 14.2.7.1 Provide a response to relevant policy changes

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Strategic Planner	In Progress	01-Jul-2022	30-Jun-2023	45%	41.65%	 GREEN


OP Action Progress Comments: As per the outcomes of the Jindabyne Community Safety meeting, a meeting has been held to discuss greater youth services in Jindabyne. Support has been provided to community groups to offer inclusive and child safe events.


Last Updated: 24-Nov-2022

OP Action Title: 15.1.3.1 PROJECT: Climate Change Resilience Strategy


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
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Snowy Monaro Regional Council (SMRC) Action and Task Progress Report- Standard

Coordinator Strategy Development	In Progress	01-Jul-2022	30-Jun-2023	25%	0.00%	 GREEN
<p>OP Action Progress Comments: Investigation of funding opportunities underway. High-level enquiries with CivicRisk Mutual have already taken place to determine whether any opportunities exist through our insurer for an internal climate risk assessment for the organisation; unfortunately, no funding is available to support such an initiative. External funding opportunities have been pursued. Likely, some grant to Council from NSW Dept Planning for reimbursement for Council staff time towards the SAP over the next 12 months will take place. An internal decision has been made to use these funds to deliver a Climate Change Resilience Strategy in FY 2022/2023. This Strategy will be outsourced due to internal capacity and subject matter expertise not currently within Council. We are waiting for revenue to be received at Council. The scope is being drafted and is nearing completion.</p> <p><i>Last Updated: 25-Nov-2022</i></p>						


OP Action Title: 4.1.1.1 Community development supports and facilitates internal and external committees, including S355 and interagency						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Strategic Planner	In Progress	01-Jul-2022	30-Jun-2023	45%	41.65%	 GREEN
<p>OP Action Progress Comments: Continuing to run various committees including interagency. Regional health and wellbeing committee met in November and Arts and Culture Committee meeting are expected to occur in December. Regional interagency committee meeting was held in October.</p> <p><i>Last Updated: 24-Nov-2022</i></p>						

OP Action Title: 4.1.1.2 PROJECT: Reconciliation Action Plan						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Strategic Planner	In Progress	01-Jul-2022	30-Jun-2023	50%	41.65%	 GREEN
<p>OP Action Progress Comments: Draft plan has been conditionally approved by Reconciliation Australia. Draft plan will now be reported to Council to be placed on Public Exhibition. The draft plan is expected to be reported to December Council meeting. A briefing with Councillors will be held on 1 December.</p> <p><i>Last Updated: 24-Nov-2022</i></p>						

OP Action Title: 4.1.1.3 PROJECT: Develop and implement Child Safe Organisation Program						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Strategic Planner	In Progress	01-Jul-2022	30-Jun-2023	45%	41.65%	 GREEN
<p>OP Action Progress Comments: Draft policy, draft framework and draft reporting guide have been prepared. Project group meets once a month and project is anticipated to be ongoing. A Council staff representative attended an online forum held by Office of the Children's Guardian and Local Government NSW. An update was provided at the October Senior Management Team (SMT) Meeting. No further update.</p> <p><i>Last Updated: 24-Nov-2022</i></p>						

OP Action Title: 8.1.1.1 PROJECT: Development of the new Local Environmental Plan (LEP) - Staged development plan						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %


Snowy Monaro Regional Council (SMRC) **Action and Task Progress Report- Standard**

Strategic Planner	In Progress	01-Jul-2022	30-Jun-2023	60%	41.65%	 GREEN
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OP Action Progress Comments: A comprehensive LEP is being draft and expected to be reported to Council this calendar year. A briefing with Councillors on the draft LEP was held on 1 September. Internal workshops have been held with Council's Development Team. A further briefing was held with Councillors on 27 October with the draft LEP and Planning Proposal reported to Council in November to seek a gateway determination and place on public exhibition. The Draft LEP is currently on public exhibition, with in person community information sessions to commence on 3 December 2022.

Last Updated: 25-Nov-2022


OP Action Title: 9.2.3.3 PROJECT: Development Servicing Plans (DSPs)

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Strategic Planner	In Progress	01-Jul-2022	30-Jun-2023	60%	41.65%	 GREEN

OP Action Progress Comments: Draft DSPs have been prepared and were reported to Council in November to be placed on public exhibition for 6 weeks. Council resolved to proceed to exhibition, exhibition is expected to commence on 25 November 2022 and run until 30 January 2023.

Last Updated: 25-Nov-2022

OP Action Title: 9.2.3.4 PROJECT: Disability Inclusion Action Plan (DIAP)

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Strategic Planner	In Progress	01-Jul-2022	30-Jun-2023	20%	10.00%	 GREEN

OP Action Progress Comments: Project plan has been prepared and undertaking literature review. Draft outcomes review from previous plan has commenced. Legislation has been changed and a new framework for DIAPs has been implemented. New DIAP is required to be developed by November 2023. A report to the Disability Council will be completed upon the finalisation of the Annual Report. No further update.

Last Updated: 24-Nov-2022

OP Action Title: 9.2.4.9 PROJECT: Development of the Integrated Water Cycle Management (IWCM) Plan and Grey Water Management Plan

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Strategic Planner	In Progress	01-Jul-2022	30-Jun-2023	20%	25.00%	 AMBER

OP Action Progress Comments: Meetings with DPE Water have been had to discuss scope and project plan. A project plan has been drafted and formal project scope and relevant tender documentation will now be drafted to progress procurement in early 2023. Council staff are awaiting further information from DPE water regarding scoping document, no further update.

Last Updated: 25-Nov-2022

Workforce Management Portfolio


Workforce Management

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report- Standard


Workforce Management

OP Action Title: 13.2.31.1 Payroll is undertaken

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Workforce Officer	In Progress	01-Jul-2022	30-Jun-2023	42%	41.65%	 GREEN


OP Action Progress Comments: Payroll is progressing smoothly. Good back ups in place and new officer recruited.
Last Updated: 28-Nov-2022

OP Action Title: 13.2.31.2 Evaluation of salary system is undertaken

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Workforce Officer	Completed	01-Jul-2022	30-Jun-2023	100%	41.65%	 GREEN


OP Action Progress Comments: Step review and implementation completed July 2022. Next major review in July 2023
Last Updated: 01-Aug-2022

OP Action Title: 13.2.31.3 Performance reviews are undertaken

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Workforce Officer	In Progress	01-Jul-2022	30-Jun-2023	45%	50.00%	 GREEN


OP Action Progress Comments: New process is being rolled out. Sessions for managers have commenced. All staff should have a plan in place by 16/12
Last Updated: 28-Nov-2022

OP Action Title: 13.2.31.4 Vacant positions are recruited within two months

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Workforce Officer	In Progress	01-Jul-2022	30-Jun-2023	53%	41.65%	 GREEN

OP Action Progress Comments: Process to fill are functioning a lot quicker, however there are still some jobs that we can not attract suitable employees for. We will continue attempting different advertising strategies. No New Comments.
Last Updated: 26-Sep-2022


OP Action Title: 13.2.32.1 New employees inducted into WHS

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Workforce Officer	In Progress	01-Jul-2022	30-Jun-2023	45%	41.65%	 GREEN

Snowy Monaro Regional Council (SMRC) Action and Task Progress Report- Standard

OP Action Progress Comments: New online tool is monitoring induction training and all new employees are now asked to complete this.
Last Updated: 30-Sep-2022

OP Action Title: 13.2.32.2 WHS incidents are reported

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Workforce Officer	In Progress	01-Jul-2022	30-Jun-2023	40%	41.65%	 GREEN


OP Action Progress Comments: Reports of incidents are increasing in frequency due to an increased focus on WH&S by new staff
Last Updated: 01-Sep-2022

OP Action Title: 13.2.32.3 Undertake workplace safety inspections

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Workforce Officer	In Progress	01-Jul-2022	30-Jun-2023	25%	41.65%	 RED

OP Action Progress Comments: Targets are now being developed for each individual Manager to try and increase performance. To be presented to December ELT
Last Updated: 28-Nov-2022

OP Action Title: 13.2.33.1 Undertake an Australian Business Excellence Framework (ABEF) self-assessment of the organisation

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Workforce Officer	In Progress	01-Jul-2022	30-Jun-2023	40%	41.65%	 GREEN

OP Action Progress Comments: External reviews on key work areas have commenced. Implementation of Towards Excellence commencing. Out to tender. late 2023 before new self assessment to be completed.
Last Updated: 28-Nov-2022



OP Action Title: 13.2.33.2 Process Management Framework: Develop and implement a framework for effectively capturing, mapping, analysing and improving business processes

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Workforce Officer	In Progress	01-Jul-2022	30-Jun-2023	10%	41.65%	 RED

OP Action Progress Comments: This framework is delayed and will be implemented as part of the towards excellence program.
Last Updated: 28-Nov-2022

OP Action Title: 13.2.34.1 Assets service review is undertaken and outcomes are reported to Council

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
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Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
Chief Workforce Officer	Completed	01-Jul-2022	30-Jun-2023	100%	100.00%	 GREEN
<p>OP Action Progress Comments: Review commenced 22/8. Should be completed September 22.</p> <p>Has now been completed and report presented to ELT</p> <p><i>Last Updated: 26-Sep-2022</i></p>						
<p>OP Action Title: 13.2.34.2 Service review program is to be completed outlining which service reviews are to be undertaken within the next four years</p>						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Workforce Officer	In Progress	01-Jul-2022	30-Jun-2023	40%	41.65%	 GREEN
<p>OP Action Progress Comments: Staffing changes being made to give us a small team to focus on this. Focus for 2023 will be on implementation of the completed service review recommendations. The IT area may be one exception.</p> <p><i>Last Updated: 03-Nov-2022</i></p>						



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9.3.6 DRAFT SNOWY RIVER DEVELOPMENT CONTROL PLAN AMENDMENT 3 - THREE RIVERS ESTATE KALKITE

Record No: 122/852

OFFICER'S RECOMMENDATION

That Council consent to the public exhibition of all the drafted Snowy River development control plan amendment 3 provisions as described in and attached to this report for a period of 28 days in accordance with Schedule 1 Part 1 of the *Environmental Planning and Assessment Act 1979*, Clause 18 of the *Environmental Planning and Assessment Regulation 2000* and the Snowy Monaro Community Participation Plan.

ISSUES

In 2009 Snowy River Shire Council granted conditional consent for a 36 lot community title subdivision at 374 Kalkite Road, known as 3 rivers estate. Condition 18 of the consent states:

The developer shall provide to Council a Development Control Plan covering the whole of the proposed development site prior to the issue of the subdivision certificate. This Development Control Plan is for the assessment of structures within the community title subdivision and sets out a master plan for the future development of the site. This development control plan shall set out, design guidelines, siting requirements and height limits. These requirements cannot be contrary to the Snowy River Local Environmental Plan. The Development Control Plan Shall be submitted to Council for approval prior to the issue of the construction certificate.

In November 2022 a draft development control plan (DCP) was lodged with Council for the subject site. The draft DCP is required to amend the Snowy River DCP and provide additional site specific controls to land which forms part of the 3 rivers estate development.

The draft DCP provides controls in relation to the staging of development, stormwater management, water sensitive urban design, landscaping, open space, biodiversity, access and traffic management, utilities, public safety, archaeology, built form, solar access and site facilities and services. The draft DCP sets the following vision for the subject development:

Three Rivers will provide a distinctive natural, built and safe living environment that reflects the alpine region and its rural, mountain and lake setting. The gated community should adopt a modern Australian architectural style and utilise a variety of well-articulated building forms, energy efficient materials and a natural palette of colours that are set in a natural, rural style landscape.

The landscape design for the gated community should reflect the (sub alpine) rural character of the region, maintaining all existing vegetation (where possible) and providing predominantly natives species where (minimal) planting is required. The existing vegetation and natural features on the land such as rock outcrops and areas of natural vegetation will be preserved where possible to preserve the visual amenity and character of the area.

Natural open space areas are to be provided to further contribute to the amenity of the site and provide passive recreational opportunities for the visitors to the estate.

All significant views are to be maintained and enhanced as the views from the site significantly contribute to the character of the site.

While the site is not identified as a land release area in the *Snowy River Local Environmental Plan 2013* (SR LEP), clause 6.2 of the SR LEP provides some guidance on items which should be addressed in a site specific DCP.

DCP requirements in Clause 6.2 of the Snowy River LEP	Officer's response in reference to draft DCP
A staging plan for the timely and efficient release of land, making provision for necessary infrastructure and sequencing.	This is addressed in the draft DCP controls.
An overall transport movement hierarchy showing the major circulation routes and connections to achieve a simple and safe movement system for private vehicles, public transport, pedestrians and cyclists.	This is addressed in the draft DCP controls.
An overall landscaping strategy for the protection and enhancement of riparian areas and remnant vegetation, including visually prominent locations, and detailed landscaping requirements for both the public and private domain,	This is addressed in the draft DCP controls.
A network of passive and active recreational areas.	This is addressed in the draft DCP controls.
Stormwater and water quality management controls.	This is comprehensively addressed in the draft DCP controls.
Amelioration of natural and environmental hazards, including bush fire, flooding and site contamination and, in relation to natural hazards, the safe occupation of, and the evacuation from, any land so affected.	This is not sufficiently addressed and should be amended to provide consideration of natural hazards particularly bushfire in reference to development in the site. A request has been made to the proponent to amend the DCP accordingly and this will occur prior to exhibition.
Detailed urban design controls for significant development sites.	This is addressed in the draft DCP controls.
Measures to encourage higher density living around transport, open space and service nodes.	Higher density developments are not permissible in the subject site and as such this item is not relevant.
Measures to accommodate and control appropriate neighbourhood commercial and retail uses.	Not applicable. No commercial or retail uses are proposed.
Suitably located public facilities and services, including provision for appropriate traffic management facilities and parking.	This is addressed in the draft DCP controls.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Asset Management	Low	Low	Yes
Economic Activity	Low	Low	Yes
Environmental Security	Low	Low	Yes
External Political Environment	Low	Low	Yes
Financial Sustainability	Low	Low	Yes
Health and Safety	Low	Low	Yes
Legislative Governance and Compliance	Low	Low	Yes
Reputation and Image	Low	Low	Yes
Service Delivery	Low	Low	Yes

FINANCIAL IMPACTS

	Amount	Details
Assessment time and resources	\$5,446.31	Costs related to assessment and administration of DCP processing including lodgement/registration on the planning portal.
Public notification	\$385.57	Costs related to public exhibition of draft DCP including Newspaper advertisement and letters to surrounding landowners.
Development Control Plan Processing Fee	\$5,831.88	Fee to be paid by applicant/proponent to cover the above costs.

DCP processing is designed to be cost neutral to Council, with time and resources of staff and all costs associated recouped through the relevant processing fee in Council's fees and charges.

RESPONSIBLE OFFICER: Team Leader Strategic Planning

OPTIONS CONSIDERED

The draft DCP is required by a condition of consent and as such other options have not been considered.

IMPLEMENTATION PLANS

If Council support the recommendation, Council staff will implement Council's resolution by preparing a YourSay page, newspaper advertising and distributions of letters as required.

Following public exhibition of the Draft DCP will be amended as required and reported back to Council for consideration and adoption. If adopted the subject DCP will be inserted in Chapter F of the Snowy River Development Control Plan 2013 (SR DCP) as section F9 of the SR DCP.

ATTACHMENTS

1. Draft Snowy River DCP 2013 Amendment 3 - Three Rivers Estate



DEVELOPMENT CONTROL PLAN 2022

374 Kalkite Road
JINDABYNE NSW 2627
(KALKITE LOCALITY)

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1 INTRODUCTION

The intent of this Development Control **Plan** (DCP) is:

1. To provide controls for the Three Rivers Estate Lake Jindabyne site, including the development of land to be dedicated as public open space; and
2. To facilitate development that will contribute to the overall character of Three Rivers Gated Community; and
3. To provide controls for built form and housing within Three Rivers.

This DCP is intended to be used by landowners, the community in general, architects, town planners, engineers, building designers, council officers and councillors. It applies the principles of the Australian Model Code for Residential Development (AMCORD) and the principles of Ecological Sustainable Development (ESD) to the specific needs of Three Rivers to ensure that the characteristics and environmental qualities of Jindabyne and its surrounds are protected or enhanced by future subdivision and housing developments.

1.1 Vision

Three Rivers will provide a distinctive natural, built and safe living environment that reflects the alpine region and its rural, mountain and lake setting. The gated community should adopt a modern Australian architectural style and utilise a variety of well-articulated building forms, energy efficient materials and a natural palette of colours that are set in a natural, rural style landscape.

The landscape design for the gated community should reflect the (sub alpine) rural character of the region, maintaining all existing vegetation (where possible) and providing predominantly natives species where (minimal) planting is required. The existing vegetation and natural features on the land such as rock outcrops and areas of natural vegetation will be preserved where possible to preserve the visual amenity and character of the area.

Natural open space areas are to be provided to further contribute to the amenity of the site and provide passive recreational opportunities for the visitors to the Estate.

All significant views are to be maintained and enhanced as the views from the site significantly contribute to the character of the site.

1.2 Objectives

The objectives for development are:

Sustainable Development

- To create a gated community consistent with the principles for Ecological Sustainable Development.
- To offer sustainable energy solutions to the Community.
- To maximize solar orientation of the dwellings.

Public Space

- To provide a safe and efficient system of roads for vehicular and cycle movements.
- To provide informal pedestrian connections and view corridors to public open space within the development area.
- To provide informal, natural public open space areas that reflect the rural character of the locality.

Environmental Values

- To provide for the protection and enhancement of the natural environment and respect for the traditional Aboriginal heritage of the area.
- To preserve the natural features and vegetation of the site.

Housing and Architecture

- To create an exclusive Gated Community with a distinctive alpine architectural style and rural character.

2 CONTEXT AND CHARACTER

The land is currently known as Lots 1000 and 1002 DP 1253446 and comprises approximately 9.44 hectares. The land is located approximately 6 kilometres north of Jindabyne, and 1 kilometre east of Kalkite Village on Kalkite Road and in the Parish of Townsend.

The land contains mostly large areas of native vegetation with granite rock outcrops located across the site. It is nestled at the foot of the southern-most end of the Grenadier Range.

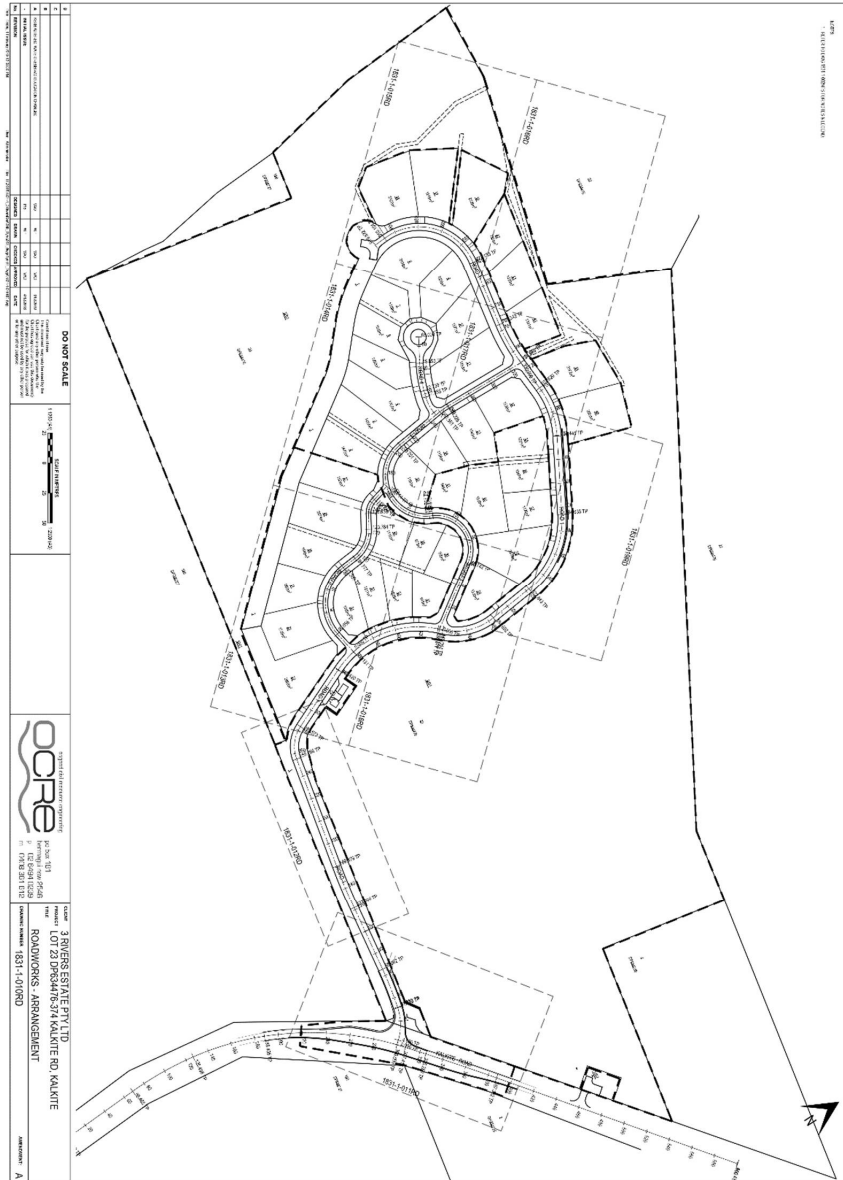
The lay of the land rises sharply from the western run of Kalkite Road, to the gently undulating plateau where the blocks are located.

A substantial gully runs in an east to west direction across the northeastern portion of the site and drains towards Lake Jindabyne. In wet weather a waterfall has been seen to form through this gully which enters a stream that empties into the Lake.

Due to the position of the subject land, views are gained of Lake Jindabyne to the south through northwest and Crackenback Range of Kosciuszko National Park.

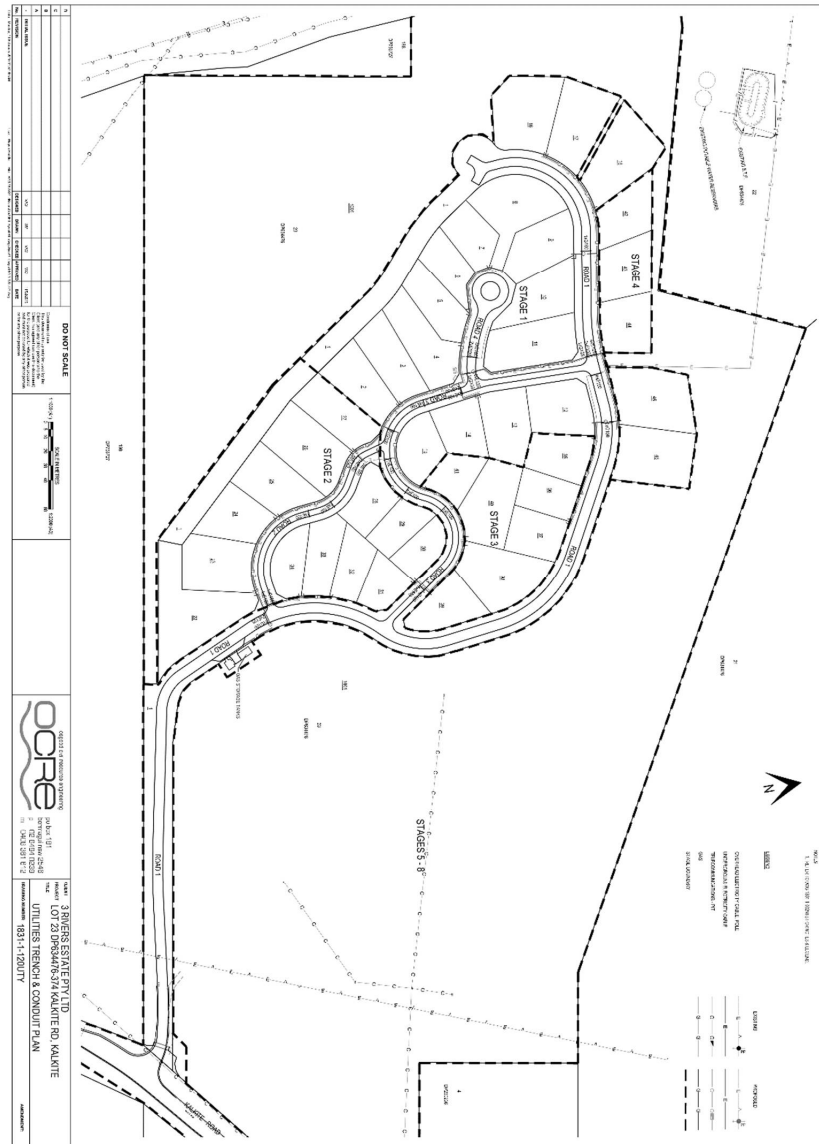
3 THE MASTER PLAN of SUBDIVISION

3.1 MASTER PLAN of Subdivision



4 KEY ELEMENTS AND STRUCTURE

4.1 Staging Plan



4.2 Stormwater Management

If required under the express conditions of any development consent, a 'Stormwater Management Plan' shall be submitted to Council for all major developments. A 'Stormwater Management Plan' may not be required for development within individual allotments or where drainage characteristics for allotments are largely known or prescribed.

4.3 Water Sensitive Urban Design

The intent of Council's requirements is to ensure that:

- stormwater systems are carefully planned, designed and located to prevent the disturbance, redirection, reshaping or modification of watercourses and associated vegetation
- stormwater harvesting,
- and other source controls are implemented to maximise stormwater reuse and to protect the quality of receiving waters and waterways.
- 'Water Smart' practices are promoted within Three Rivers for the purpose of environmental sustainability and ease of management.

Performance Criteria	Acceptable Solutions
Engineering Planning	
<p>P1.1 The stormwater drainage system is planned and designed to ensure that natural watercourses, associated vegetation and site topography are adequately considered and suitably maintained.</p> <p>P1.2 Stormwater planning, including site layout and building design is undertaken to ensure:</p> <ul style="list-style-type: none"> ■ The design of the drainage system takes full account of the existing downstream systems. ■ A variety of controls ('treatment trains') are incorporated into the design of the system that minimise the impacts on water quality and quantity (where required) of stormwater runoff from the site. ■ The system is accessible and easily maintained, including ready access to system components located on private lots. ■ The selection of materials, methodologies and mechanisms are based on their suitability, durability and cost-effectiveness, including ongoing maintenance costs. 	<p>A1.1 The design protects natural watercourses and riparian corridors by avoiding disturbance, redirection, reshaping or modification of natural systems.</p> <p>A1.2 The stormwater drainage system will be designed and implemented to demonstrate the development's ability to meet the principles of Water Cycle Management and incorporates a variety of suitable:</p> <ul style="list-style-type: none"> ■ Source Controls, ■ Conveyance Controls, ■ Discharge Controls, ■ Water Quality Improvement Controls, ■ Water Quantity Controls <p>Note that not all proposed development will need to satisfy these requirements.</p> <p>A1.3 Proposed cut and fill for roads and allotments shall generally be minimised but will be dictated by road grading and site access requirements. Driveway access shall be generally in accordance with AS2890.1.</p> <p>A1.4 The design and construction of all drainage systems components shall comply with the requirements of Council's Engineering Guidelines.</p>

2022 Development Control Plan – Three Rivers – Kalkite NSW

Performance Criteria	Acceptable Solutions										
Water Quality											
<p>P2.1 Stormwater discharge to surface and underground receiving waters during construction activities and post construction do not degrade the quality of receiving waters.</p> <p>P2.2 The stormwater management system optimises the interception, retention and removal of water borne pollutants before their discharge to receiving waters.</p> <p>P2.3 Point sources of pollution in the catchment are identified and their impacts minimised until they can be eliminated.</p> <p>P2.4 Water quality improvement devices are provided for the treatment of stormwater run-off before discharge from the site and are located to minimise negative impacts on both the natural and built (including traffic management) environments.</p>	<p>A2.1 The development shall incorporate water quality treatment mechanisms to ensure the following targets are met. 'Average Annual Load' is the yearly weight of pollutants (kg / yr) from the developed site with no pollution controls installed.</p> <p>A2.2 A range of treatment technologies can be used to meet the removal targets. A quantitative analysis demonstrating compliance with these targets is required to be submitted. A number of software packages are available for this task, such as: MUSIC, SWMM, XP Storm, AQUALM XP, EMSS, AQUACYCLE and Switch. Note that some packages are more appropriate for different conditions.</p> <p>A2.3 Development complies with the provisions outlined in Managing Urban Stormwater – Soils and Construction (Published by Landcom - latest revision).</p> <p>A2.4 The design and construction of water pollution minimisation systems complies with Council's Engineering Guidelines – 'Development Specification Series', both 'Design' and 'Construction' Sections.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Pollutant</th> <th style="width: 50%;">Removal Target</th> </tr> </thead> <tbody> <tr> <td>Total Suspended Solids (TSS)</td> <td>80% Retention of the average annual load</td> </tr> <tr> <td>Total Nitrogen (TN)</td> <td>45% Retention of the average annual load</td> </tr> <tr> <td>Total Phosphorous (TP)</td> <td>45% Retention of the average annual load</td> </tr> <tr> <td>Litter (> 50mm)</td> <td>Provide mechanisms to retain litter from frequent flows.</td> </tr> </tbody> </table>	Pollutant	Removal Target	Total Suspended Solids (TSS)	80% Retention of the average annual load	Total Nitrogen (TN)	45% Retention of the average annual load	Total Phosphorous (TP)	45% Retention of the average annual load	Litter (> 50mm)	Provide mechanisms to retain litter from frequent flows.
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Water Quality											
<p>P3.1 Natural water bodies, waterways and vegetation are retained and protected from degradation caused by increased stormwater flows where required.</p>	<p>A3.1 A variety of suitable source, conveyance and discharge controls are provided and utilised to minimise the increase and impact of stormwater flows, both for smaller (5yr ARI) through to larger (100yr ARI) rainfall events. The design shall demonstrate that post development peak flow does not exceed Pre-development peak flow.</p>										

2022 Development Control Plan – Three Rivers – Kalkite NSW

Performance Criteria	Acceptable Solutions
Major Drainage System	
<p>P4.1 There is the capacity to safely convey:</p> <ul style="list-style-type: none"> ■ Stormwater flows resulting from the relevant design storm under normal operating conditions, including partial minor drainage system blockage. ■ Stormwater flows, resulting from more extreme events than the design storm, without any property damage. The design ensures that flow paths would not significantly increase risk to public safety and property. <p>P4.2 Public open space incorporated into the stormwater management system does not hinder the hydraulic effectiveness of the system or public open space uses.</p> <p>P4.3 Ground floor levels of habitable rooms are designed to provide protection to property in accordance with an accepted level of risk.</p>	<p>A4.1 The design demonstrates that the peak 100yr ARI flow is contained within roads, drainage swales, easements, public space or suitable areas. No concentrated flow derived from public areas shall be directed through private property without the provision of suitable controls and easements.</p> <p>A4.2 The Design demonstrates compliance with the following: $v \cdot d$ (velocity-depth product of peak overland flow) < 0.4 for areas trafficked by pedestrians and < 0.6 for all other areas.</p>
Minor Drainage System	
<p>P5.1 There is capacity to control Stormwater flows under normal operating conditions for the relevant Average Recurrence Interval (ARI) design storm, including provision for blockages.</p> <p>P5.2 Drainage works are well defined, ensuring no hidden flow paths and minimising undesirable ponding resulting from the design storm for a prolonged period.</p> <p>P5.2 WSUD</p>	<p>A5.1 The minor drainage system shall be designed to safely control and convey the critical 5yr ARI event, including the design provision of a 50% blockage to all inlet structures.</p> <p>A5.2 The design shall demonstrate compliance with the following:</p> <ul style="list-style-type: none"> ■ Ponding is limited to a maximum 200mm depth for above ground non-road surfaces, ■ The maximum kerb flow width within roads shall be 2.4m, ■ $V \cdot d$ (velocity-depth product of peak overland flow) < 0.4, ■ Velocity $< 2 \text{ ms}^{-1}$ in untreated landscaped surfaces (note that appropriate surface treatments may be required on steep surface $> 5\%$) or where large flows are concentrated). <p>A5.3 WSUD techniques shall be adequately considered and shall be designed to complement site soils, aspects, grades and traffic management.</p>

2022 Development Control Plan – Three Rivers – Kalkite NSW

Performance Criteria	Acceptable Solutions
Allotment Drainage	
<p>P6.1 The system has the capacity to control allotment surface stormwater flow and excess flow from upstream properties to prevent stormwater from entering the building in the flood event.</p> <p>P6.2 The system minimises undesirable ponding for a prolonged period.</p> <p>P6.3 A variety of source control measures are incorporated into the design of the system to control runoff quantity (where required) and quality from the site.</p> <p>P6.4 Development is located and designed to prevent water inundation as a result of incidental flooding.</p>	<p>A6.1 Where the topography of the site makes it necessary to discharge stormwater run-off to the rear of the site, the run-off from all directly connected impervious areas is to an inter-allotment drainage system.</p> <p>A6.2 The design shall demonstrate that Post-development peak flow does not exceed Pre-development peak flow. The use of infiltration and dispersion techniques should be adequately considered.</p> <p>A6.3 If soil conditions are suitable, infiltration and dispersion techniques should be considered as a component of the minor drainage system. Setbacks from buildings and boundaries require consideration. In clayey soils, these devices should generally not be less than 4m from structural footings.</p> <p>A6.4 The design shall demonstrate compliance with the following:</p> <ul style="list-style-type: none"> ■ Cut and fill considers the implications of incidental flooding and does not impound or redirect runoff to affect other properties. ■ Cut and fill shall generally be minimised but will be dictated by site access requirements. ■ For residential development, finished floor level is at least 150mm above finished ground level (note that more may be required to ensure adequate drainage during all rainfall events). ■ For non-habitable development, finished floor level is at least 100mm above finished ground level (note that more may be required to ensure adequate drainage during all rainfall events).

Performance Criteria	Acceptable Solutions
<p>Water Storage Tanks</p>	
<p>P7.1 Stormwater harvesting measures are implemented to maximise stormwater reuse and prevent an increase in the quantity of stormwater discharge from the development site which can impact on downstream environments.</p>	<p>A7.1 Where water tanks for the collection of roof water are provided, the following shall be adhered to:</p> <ul style="list-style-type: none"> - Rainwater sourced only from roof surfaces, - The collection system incorporates an effective ‘first flush’ device for the removal roof surface contamination. All first flush devices shall be designed and constructed in accordance with AS/NZS 2179 (latest version), - Insect screens on overflow pipes and insect proof lids on inspection openings, - The tank system is connected for use in toilet flushing, irrigation, laundry and/or other appropriate purposes as required by BASIX, - Tank overflow is connected to an Infiltration or Dispersion device (where soil types, surface slopes and building layouts are suitable) or formalised stormwater drainage system (minor system – note the maximum discharge per outlet to street back-of-kerb shall be 25 l/s with minimum 10m between outlets), - No direct connection with a reticulated system operated by the Monaro Regional Council (top-up systems or approved switching devices with backflow prevention devices can be used), - Australian Standards approval marks on materials that will come into contact with rainwater such as: <ul style="list-style-type: none"> - AS 2070, Plastic materials for food contact use; - AS/NZS 2179-1994 Specifications for rainwater goods, accessories and fasteners - AS 2180 – 1986 Metal rainwater goods – selection and installation; - AS 3500.1 – 1992 National plumbing and drainage code. Part 1: Water supply; - AS 3855 – 1994 Suitability of plumbing and water distribution systems products for contact with potable water; - AS 4020 Products for use in contact with water intended for human consumption with regard to their effect on the quality of water.

Performance Criteria	Acceptable Solutions
	<p>A7.2 Where water tanks for the collection of rain water (other than roof water) are provided:</p> <ul style="list-style-type: none"> ■ Rainwater is sourced from driveways, paved surfaces or grassed areas, ■ The system is connected for use in toilet flushing, irrigation and/or other appropriate purposes, ■ Overflow is connected to an Infiltration or Dispersion device (where soil types, surface slopes and building layouts are suitable) or formalised stormwater drainage system (minor system), ■ There is no direct connection with a reticulated system operated by the Snowy Monaro Regional Council (top-up systems or approved switching devices with backflow prevention devices can be used), ■ The collection system incorporates suitable treatment measures, such as a first flush pit or an oil/grit separator, ■ All fixtures connected to the supply system are marked 'NOT SUITABLE FOR DRINKING'. <p>A7.3 The minimum capacity of such tanks shall be determined as required under BASIX assessments for individual dwellings.</p>
Permeable Pavements	
<p>P8.1 Permeable paving is to be designed and installed where practical to minimise runoff from roads.</p> <p>P8.2 Paving units and placement geometries are suitable for the expected traffic loading.</p> <p>P8.3 Permeable Pavement is to be selected to satisfy appropriate standards for site suitability, installation, in-situ soil characteristics, freeze-thaw processes, likely traffic loading, maintenance and protection from material likely to cause clogging or otherwise hinder performance.</p>	<p>A8.1 Pavements are not to receive runoff from areas likely to contribute significant sediment, debris or windblown material.</p> <p>A8.2 Paving units are manufactured and placed to comply with freeze-thaw durability processes and comply with ASTM C1262 – 95.</p> <p>A8.3 Where runoff is derived from non-impervious surfaces, flow shall be pre-treated through the careful placement and design of sediment traps, vegetated filter strips or specially designed gutter systems.</p> <p>Commercially available segmental pavers are installed and maintained in accordance with the manufacturer's and Council's recommendations. Temporary protection methods and processes are to be implemented during construction operations to control sedimentation and clogging of permeable pavement and granular underlay materials.</p>

Performance Criteria	Acceptable Solutions
Infiltration Systems	
<p>P9.1 On-site infiltration systems are to be used where the suitability of insitu soils in relation to hydraulic conductivity can be demonstrated (typically by site testing using 'falling' and 'constant head' tests).</p> <p>P9.2 The design of infiltration systems must consider soil erodability, soil dispersivity, soil heave, potential impact on adjacent buildings and boundary offsets.</p>	<p>A9.1 The design of infiltration systems shall:</p> <ul style="list-style-type: none"> ■ Consider acceptable minimum buffers from existing buildings and boundaries. The distance between an infiltration or dispersion device and nearby buildings and boundaries requires site specific consideration; however, it shall not be less than 4m unless supported by geotechnical advice, ■ Be designed to accept the critical 5yr ARI event without surcharge, ■ A high-level overflow provision to the formalised drainage system is required unless the system can be demonstrated to accept the critical 100yr ARI event, ■ Aggregate filled trench systems are acceptable provided that clean washed aggregate, or granular materials, free of fines is used in conjunction with a permeable geotextile surround. Inspection / flushing points are required to allow easy access to below ground pipe work for maintenance, ■ The inlet to the device is fitted with a readily accessible silt trap (with inspection and access cover).

4.4 Landscape

The intent of Council's requirements is to ensure that appropriate landscaping is provided within Three Rivers which is consistent with the character and vegetation that is typical in the area.

Performance Criteria	Acceptable solutions
<p>P1.1 The landscaping is to reflect the sub-alpine and rural character of the region.</p> <p>P1.2 Maintain all existing vegetation on the site (where possible).</p> <p>P1.3 Where planting is to be provided, ensure it contributes to the rural, sub-alpine character of the locality by providing predominantly native species to enhance the biodiversity values and visual amenity of the area.</p>	<p>A1 1 Landscaping is to be provided generally in accordance with the requirements of Circular L2 of Snowy River Shire Development Control Plan 2013, Chapter C5.</p> <p>A1 2 Existing trees and native vegetation to be retained wherever possible, especially habitat trees and shelters. Council and/or management approval is needed for removal of any established native trees.</p> <p>A1 3 Landscape plans to be submitted with building applications should include all native species.</p>

4.5 Lot Layout

The intent of Council's requirements is to ensure that lot layout:

- Provides for the efficient use of the land.
- Provides a defined and positive rural character.
- Enhances accessibility and safety and promotes the principles of ecological sustainability.
- Enhances lot privacy.
- Enhances significant views from the site.

Performance Criteria	Acceptable Solution
<p>P1.1 The lot layout responds to site characteristics, setting, landmarks, views, and land capability and traffic planning principles.</p> <p>P1.2 The proposed lots are orientated to maximise solar access.</p> <p>P1.3 Lot design is to facilitate and enhance significant views from dwellings.</p> <p>P1.4 Lot design is to facilitate safe and efficient vehicle access without street frontages being dominated by garages and parked cars.</p> <p>P1.5 Proposed lots enable the comfortable siting of housing and ancillary buildings, provision of outdoor space.</p> <p>P1.6 The perimeter roads bordering open space areas allow for a parkland outlook for lots adjacent to open space.</p> <p>P1.7 The layout of the streets is to follow the existing topography and prevent the formation of gun barrel roads. The layout is to allow, where appropriate, one-way cross falls of the local streets which fall directly into the stormwater management swales.</p>	<p>A1.1 The Masterplan has addressed this by design including interior road design and speed controls.</p> <p>A1.2 The layout of the lots are such that allow northerly aspects of home sites. Owners may choose to orient their homes to ensure maximum solar passive design.</p> <p>A1.3 All lots are oriented to maximise the views of the lake and mountains.</p> <p>A1.4 The large lots include generous building setbacks in the Community Management Plan.</p> <p>A1.5 The lots are large enough to ensure plenty of private space for residents. Ancillary building construction is restricted.</p> <p>A1.6 Masterplan shows lots bordering open space and parkland may site their houses to overlook these areas.</p> <p>A1.7 Roads shown on the Masterplan are designed to follow the contours of the land, direct and capture waterflow and interior circuit roads are all one-way traffic.</p>

4.6 Public Open Space

The intent of Council's requirements is to ensure the provision of well-located and accessible public open spaces that meets user needs.

Performance Criteria	Acceptable Solution
<p>P1.1 Public open space is designed to provide:</p> <ul style="list-style-type: none"> ■ A range of recreational and environmental settings, corridors and focal points, ■ Protection of existing endemic vegetation and encouragement of natural regeneration, ■ For the integration of existing landscape assets e.g. rock outcrops, watercourses, native vegetation communities and sites of natural or cultural value, ■ Links between public open spaces to form a legible network, ■ Public safety and reasonable amenity of adjoining land users in the design of facilities and associated engineering works. 	<p>A1.1 The site will be revegetated where necessary. All public open space will be maintained and any wildlife corridors respected.</p> <p>Public spaces located within the boundaries of Three Rivers are for the use of landowners and their guests only and are not accessible to the public or by thoroughfare.</p> <p>Residents are encouraged to explore the natural areas by making use of any walkways and paths constructed by the Community.</p> <p>There are no significant areas of historical or cultural value on the site.</p>

4.7 Biodiversity and Natural Resource Management

The intent of Council's requirements is to conserve the biodiversity of the local area and the surrounding region and ensure that the natural features of the site are preserved and enhanced.

Performance Criteria	Acceptable Solutions
<p>P1.1 Endemic trees, shrubs and groundcovers are to be provided within the central open space area and conservation areas.</p> <p>P1.2 For rehabilitation works within the open space and conservation areas locally sourced seed is to be used where possible to assist in maintaining genetic integrity of local plant communities.</p> <p>P1.3 Where possible, existing native trees are to be retained within both open space and larger lot developments in order to provide habitat for bird and other native fauna and to provide a valuable source of seed for revegetation work.</p> <p>P1.3 Groupings of native trees are to be utilised in the open space areas to reduce the visual effects of urban development and retain the natural character of the region.</p>	<p>A1.1 All species designated for revegetation are to be selected from the list of proposed planting contained in Snowy River Development Control Plan 2013, Chapter C5.</p>

P2 Existing flora and fauna habitat is preserved to minimise any impact on threatened species, protected and threatened populations and their habitat.

A2 To reduce the potential impacts of the proposed development on protected and threatened populations of flora and fauna the following matters are to be considered:

- Large mature hollow-bearing eucalypts should be retained where possible.
- Removal of boulders and disturbance of rocky outcrops should be avoided. Where boulders are to be disturbed they should be redistributed for landscaping purposes on site and not be removed from the site.
- Development is to be concentrated in the disturbed areas of the site.
- Implementation of a soil and water management plan, including storm water management plan in accordance with Section 4.1 of this Circular, to minimise the impact of Three Rivers on habitat and downstream of the site.
- Site development should be managed to avoid indirect impacts by:
 - Sediment control measures, to avoid siltation of drainage lines and potentially Lake Jindabyne,
 - Pollution control measures, to reduce the risk of hydrocarbon spills during works and the discharge of increased nutrient loads into waterways during and following development,
 - Rapid stabilisation and revegetation of disturbed sites is to be undertaken to reduce the ability of weed species to dominate disturbed sites.
 -

4.8 Access/ Traffic and Road Design

The intent of Council's requirements is to ensure that a safe and efficient road network is provided.

The development of Three Rivers will generate additional traffic movements internal and external to Three Rivers site itself.

Performance Criteria	Acceptable Solutions
<p>P1.1 Adequate road widths for ease of navigation through Three Rivers and ensure appropriate connections and relationships with the existing road system.</p>	<p>A1.1 Road and intersection designs shall be in accordance with Council's design guidelines.</p>
<p>P1.2 The road system provides a simple and efficient flow of traffic through the residential area and allows traffic to quickly and evenly disperse to the local road network.</p>	<p>A1.2 All roads shall have a maximum design speed of 20 kph.</p>
<p>P1.3 Roads adjoining open space facilitated public access and surveillance of the open space areas.</p>	<p>A1.3 All road widths are to be in accordance with Engineering requirements.</p>
<p>P1.4 Road reserves provide for the cost-effective provision of public utilities.</p>	<p>A1.4 Traffic calming devices, landscaped islands and intersection design shall be considered on individual merits, but in all cases shall conform with Council's Engineering Guidelines.</p>
<p>P1.5 Motorbike tracks are prohibited on the site.</p>	<p>A1.5 Minimum and maximum road grades shall be used to define site levels, however cut / fill should generally be minimised.</p>

4.9 Utilities

The intent of Council's requirements is to ensure adequate and non-intrusive infrastructure is provided within Three Rivers to cater to the future users of Three Rivers.

Performance Criteria	Acceptable Solutions
<p>P1 Infrastructure is to be provided throughout Three Rivers in accordance with the requirements of the relevant infrastructure provider.</p>	<p>A1.1 Development within each stage of Three Rivers shall not proceed until such time as the necessary services are available to the satisfaction of Council.</p> <ul style="list-style-type: none"> ■ It is the developer's responsibility to negotiate with the various utility authorities in order to reticulate their services in common trenching, where relevant. ■ Electricity reticulation shall be underground. ■ Electricity supply and service to the Estate common areas and individual Lots will be by appointment by the Estate developer. ■ Wireless NBN will be available (subject to NBN technology). ■ Gas connection will be available to all lots. ■ Water and Sewer connection to Council Treatment Plant

4.10 Public Safety

The intent of Council's requirements is to ensure that the subdivision pattern and future development of Three Rivers will provide a built environment that will make the visitors to Three Rivers feel safe.

Performance Criteria	Acceptable Solutions
<p>P1.1 A high degree of surveillance of the street and open space areas and provide permeability to allow pedestrians, cyclists, and vehicles to move easily through Three Rivers.</p> <p>P1.2 Surveillance of the street and public open space areas should be encouraged by providing opportunities for dwellings to overlook the street and open space.</p>	<p>A1.1 Masterplan shows streetscapes are adequate to provide sufficient space and lighting to create a safe environment for residents.</p> <p>A1.2 Dwellings are to be sited so they are viewable from the street while maintaining the occupants' privacy.</p>

4.11 Archaeology

The intent of Council's requirements is to ensure that the archaeological relics are protected.

Performance Criteria	Acceptable Solutions
<p>P1 Archaeological relics that are contained on site are preserved where possible and where they cannot be preserved, appropriate approvals are obtained for them to be destroyed.</p>	<p>A1 Any works on the subject land should be in accordance with the National Parks and Wildlife Service Act. In particular the following requirements–</p> <ul style="list-style-type: none"> ■ Anyone who discovers an aboriginal relic must report it to the Director General of NSW DEC, ■ A person must not knowingly destroy, damage or deface or knowingly cause or permit the destruction, damage or defacement of any aboriginal object or aboriginal place without first obtaining the consent of the Director General of NSW DEC. ■ A person must not excavate or disturb land for the purpose of discovering an aboriginal object without first obtaining the consent of the Director General of NSW DEC.

5

KEY DESIGN FEATURES – BUILT FORM

5.1 Site Analysis

A Site Analysis shall be prepared and lodged with the Development Application. Completing the Site Analysis is not only necessary to support a Development Application but will also assist in design decisions based on site conditions and surrounding context. It can assist in ensuring:

- Privacy for occupants and the maintenance of neighbours' privacy and amenity,
- Sufficient solar access and natural ventilation to provide a comfortable and energy efficient living environment,
- Suitably located and useable private outdoor areas,
- The existing character of the street is maintained through setbacks, separation and height, driveway and car parking location,
- Views from the site are optimised for both the development and neighbours,
- Circulation and access is suitably located for the development and the locality,
- The construction of the development is suitable to the slope of the land and minimises the need for cut and fill,
- Cost effective development in relation to connection to services and existing land uses,
- The need for the removal of trees and site features such as rock outcrops is minimised by locating the development to retain existing vegetation and natural features,
- Safety and surveillance of the development and the locality is maximised,
- The Site Analysis should work to collate and present a range of information.

This information includes, but is not limited to, that detailed in the following checklist for Site Analysis Plans.

Checklist for Site Analysis

A site analysis identifies the following:-

- scale and north point;
- site dimensions and site area;
- spot levels and contours;
- views to and from the site;
- prevailing winds;
- pedestrian and vehicular access to/from the site;
- location, height and use of neighbouring building or structures;
- abutting private open spaces and any windows or doors facing the subject site;
- views and solar access enjoyed by adjacent residents;
- easements for drainage, services and rights of carriageway burdening or benefiting the subject property;
- location of existing vegetation, including species, height, spread of established trees and spot levels at their base;
- calculation of maximum built-upon areas, landscaped area and floor space ratio;
- natural features such as rock outcrops, ledges or watercourse;
- fences and boundaries;
- street frontage features such as street trees;
- existing means of stormwater drainage and any existing stormwater detention systems;
- surrounding bushland;
- any difference in levels between adjacent property boundaries.

5.2 Site Planning and Layout

The intent of Council's requirements is to ensure that the site layout provides a pleasant, attractive, manageable and resource efficient living environment.

Performance Criteria	Acceptable Solutions
<p>P1 The site layout and planning is to integrate with the surrounding environment through:</p> <ul style="list-style-type: none"> ■ Buildings facing streets and open space areas. ■ Buildings, streetscape and landscape design taking into account on-site features identified in the site analysis. ■ Maintaining a rural character and amenity. ■ Ensuring solar access to living areas and private open space area. ■ Designing open space areas that optimise solar access, which are cost-effective to maintain and where possible contribute to stormwater management. <p>P2 Development on visually prominent sites should recognise the unique responsibility to ensure that the visual, scenic, and environmental qualities of the locality are maintained.</p> <p>P3 The development allows for the provision of landscaping that provides suitable areas for tree plantings to grow to maturity.</p>	<p>A1 A Statement of Environmental Effects and a detailed site analysis plan are submitted with the Development Application demonstrating how the development addresses the issues outlined within the Performance Criteria.</p>

5.3 Streetscape and Building Siting

The intent of Council's requirements is to ensure that the siting and form of housing provides attractive streetscapes, amenity and does not adversely impact on the existing rural character of the site.

Performance Criteria	Acceptable Solutions
Front Setbacks	
<p>P1.1 The front setback responds to the context of the locality and to maintain the rural character of the site.</p> <p>P1.2 The development scale and appearance is compatible and sympathetic to the context of the locality and to maintain the rural character of the site.</p> <p>P1.3 Setbacks provide space for adequate sense of visual and acoustic privacy between developments.</p> <p>P1.4 Development should minimize disturbance to existing natural features and should not significantly impact on the rural character of the site.</p>	<p>A1.1 The Community Management Plan as stated requires a minimum 6m setback from the road for all dwellings. Some exceptions apply to dwellings to be built along "The Ridge" – refer to CMS.</p> <p>A1.2 The large lots and use of open space ensure the development is aesthetically pleasing and compatible with the local environment.</p> <p>A1.3 The large setback creates a sense of space and privacy for each dwelling.</p> <p>A1.4 The main development site focuses only on previously disturbed areas of the site and excludes some areas previously approved for development.</p>
Side and rear setbacks	
<p>P2.1 Side and rear setbacks respond to the context of the locality and to maintain the rural character of the site.</p> <p>P2.2 Setbacks progressively increase as wall heights increase to reduce visual bulk and overbearing.</p> <p>P2.3 Adequate separation is provided between buildings for privacy and sunlight.</p>	<p>A2.1 The Community Management Plan as stated requires a minimum 3m setback from side and rear boundaries.</p> <p>A2.2 The lots are large enough so as to allow for increased setbacks.</p> <p>A2.3 The Community Management Plan as stated requires a minimum 3m setback from side and rear boundaries.</p>

5.4 Building Heights

The intent of Council's requirements is to ensure that building height is compatible with surrounding development and the locality and does not impact significantly on the scenic quality or rural character of the locality.

Performance Criteria	Acceptable Solutions
<p>P1.1 Development responds to its context and rural character of the locality.</p> <p>P1.2 New buildings do not dominate the landscape setting or surrounding streetscape and are in proportion to the slope and frontage of each allotment and shaped to disguise their size, scale and bulk within the natural environment.</p>	<p>A1.1 No point in any structure shall be higher than 9m above natural ground level immediately below that point.</p> <p>A1.2 For development that is proposed to be higher than existing development, a transition of building heights should be shown between the existing and proposed development.</p> <p>A1.3 Developments shall not exceed two habitable storeys at any point.</p> <p>A1.4 Only on sloping sites sub floor areas may be used for basement car parking or for an entrance hallway not wider than 2.5m (measured parallel to the street frontage).</p> <p>A1.5 Consideration will be given to the provision of habitable rooms within the roof space of single dwellings containing two habitable storeys if the provision of the rooms within the roof space does not add to the overall bulk and scale of the building and the height of the building are generally consistent with the existing buildings in the locality.</p>
<p>P2.1 Development provides reasonable levels of amenity for neighbouring dwellings.</p>	<p>A2 A shadow diagram is required to identify the shadow impact on adjoining properties at 9am 12 noon and 3pm on 22 June and 21 May/September where the proposed building is two or more storeys and is likely to overshadow the adjoining dwelling or private open space area.</p>

5.5 Site Coverage and Unbuilt Areas

The intent of Council's requirements is to achieve a quality living environment by providing suitable areas for outdoor recreation and landscaping and promote onsite stormwater infiltration by restricting site coverage of buildings and hard surfaces.

Performance Criteria	Acceptable Solutions
<p>P1.1 Development maximizes permeable surfaces and maintains a balance between the built and unbuilt upon areas.</p> <p>P1.2 Development provides for unbuilt areas that are of a suitable size, dimension and slope that will:</p> <ul style="list-style-type: none"> ■ provide suitable solar access ■ assist in retaining existing vegetation ■ enhance the rural character of the locality ■ maintain privacy and provide for reasonable sharing of views ■ actively facilitate onsite stormwater infiltration ■ provide space for service functions 	<p>A1.1 Maximum site coverage ground floor is 900m²–1,500m², 40% of lot area% >1,500m², 45% of lot area</p> <p>A1.2 The development allows for full access to native bushland on the western and northern borders. A single Lot* within the developed area has been reserved by the development as an outdoor recreation area with bbq and play facilities as well as the Community Hall.</p>

5.6 Private Outdoor Areas

The intent of Council's requirements is to ensure occupants are provided with practical, usable and well-located outdoor living environments to meet their needs for safety, privacy, access, outdoor activities and landscaping.

Performance Criteria	Acceptable Solutions
<p>P1.1 Private outdoor areas are:</p> <ul style="list-style-type: none"> ■ A usable size and dimension ■ A suitable slope ■ Directly accessible from a living area ■ Capable of receiving sufficient sunlight 	<p>A1.1 The finish level of the identified area is not steeper than 1 in 14.</p> <p>A1.2 The minimum identified area receives at least 3 hours of sunlight between 9.00 am and 3.00 p.m. on 21 June over 50% of the area.</p>
<p>P2 The location of private outdoor areas does not impact on the streetscape or rural character of the area.</p>	

5.7 Building Form and Character

The intent of Council's requirements is to achieve best practice urban design in the form of buildings and their facades.

Performance Criteria	Acceptable Solutions
<p>P1.1 Buildings are designed to:</p> <ul style="list-style-type: none"> ■ Distribute building bulk to reduce impacts on neighbours and the rural character of the locality ■ Be integrated with the existing setting. ■ Contribute to the architectural identity and vision for Three Rivers. ■ Minimize bulk and scale. <p>P1.2 Monotonous and unbroken lengths of wall are to be avoided.</p> <p>P1.3 Simple cubic forms accentuated by repetitive architectural features such as continuous horizontal balconies should be avoided.</p> <p>P1.4 Floor space should be distributed within well-articulated forms that are stepped down hillsides.</p> <p>P1.5 Facades facing streets or reserves should incorporate a variety of one and two storey walls or should be screened by framed balconies and verandah and should incorporate a varied composition.</p> <p>P1.6 Roofs should be broken into a variety of planes.</p>	<p>A1.1 Where the external walls exceed 10m in length on a side or rear boundary, suitable design elements shall be incorporated to provide architectural interest and relief to the elevation. This may include such devices as massing of different materials and colours, stepping of walls, pergolas, awnings, verandah roofs and breaking of the roof line etc.</p> <p>A1.2 Solid walls should be broken by corner windows and should incorporate contrasting materials and finishes for example, upper storeys that are clad in sheeting or boards and that are painted in lighter tones than the lower storey.</p> <p>A1.3 The use of stone cladding to foundation walls and feature walls is encouraged provided that it does not occupy more than 25% of any elevation of the building.</p> <p>A1.4 Where masonry walls are used, they are to be painted and are to be balanced by contrasting frame structures such as a verandah and panels of cladding.</p>

P1.7 Wall and roof surfaces should be broken into a series of smaller panels that are separated by stepped forms casting strong shadows, or by panels that are finished with contrasting materials or tones.

P2.1 Garages should not dominate any facade that faces the street.

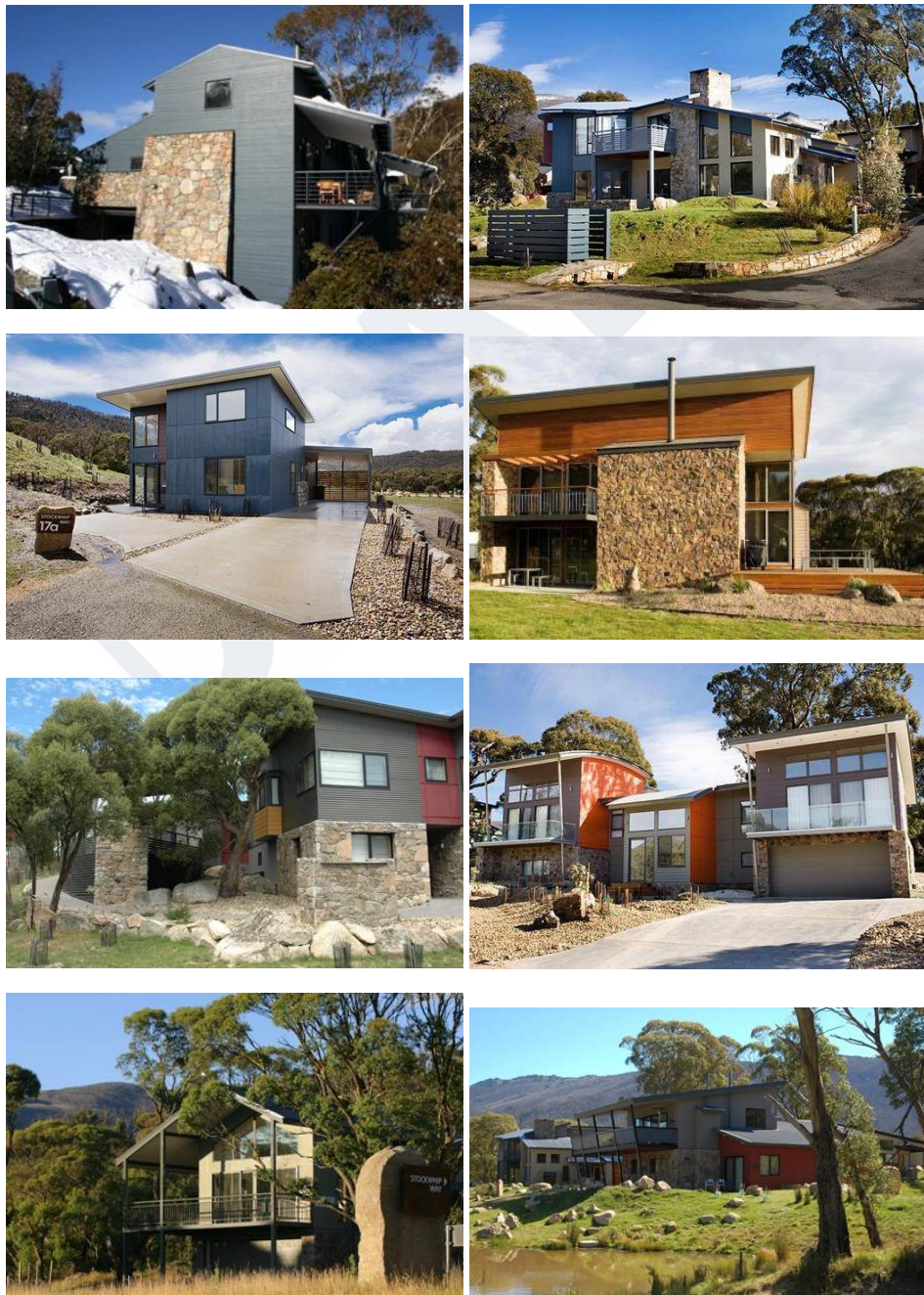
The following are encouraged:

- A mix of building materials, including lightweight cladding and fibre cement panels, Colorbond™ sheet roofing.
- Sections of bagged, face or rendered masonry are acceptable where used as subfloor perimeter walls, as a feature or if it is not the dominant material.
- Simple roof form
- Use of lightweight decks
The use of framed wire balustrades or solid balustrade to match the external material to provide privacy.
- Awnings and shade structures to protect windows, doors from climatic conditions such as sun, wind, snow and rain.

The following are discouraged:

- Traditional suburban face brick and tile concrete block construction
- Solid expanses of heavy materials e.g. brick and masonry block, large areas of corrugated metal
- Fussy roof lines and applied decoration
- Solid bulky structures with blank walls and no eaves
- Blank unarticulated facades, fussy decoration, and ornate balustrade infills
- Dual occupancy developments are prohibited.
- Manufactured homes are prohibited..

2022 Development Control Plan – Three Rivers – Kalkite NSW



5.8 Views, Visual and Acoustic Privacy

The intent of Council requirements is:

- To ensure that development does not unreasonably impact or intentionally obstruct views of local features such as Lake Jindabyne and Crackenback Range whilst not restricting the reasonable development potential of a site.
- To site and design buildings to meet projected user requirements for visual and acoustic privacy.
- To protect the visual and acoustic privacy of nearby residents in their dwellings and private open space.

Performance Criteria	Acceptable Solutions
5.8.1 Views	
P 1.1 Development permits and maintains views from public areas, streets and open spaces – especially of Lake Jindabyne.	A1.1 All lots are aspected to take advantage of their best views
P 1.2 Development allows for the reasonable sharing of views through the siting, height and design of buildings.	A1.2 Building envelopes and minimum landscaped areas allow for shared views without unreasonable obstruction
P 1.3 Development of buildings and structures are of an appropriate height, setback, design, and setting to preserve significant view corridors.	A1.3 Generous setbacks, lowline design principles and prohibited border fencing have been adopted to ensure residents retain views and corridors.
5.8.2 Acoustic Privacy	
P1 Site layout and building design protect internal living and sleeping areas from uncontrollable high levels of external noise and minimise transmission of sound through the building structure.	A1.1 Doors and windows of adjacent dwellings should be separated by a distance of at least 4m. A1.2 Site layout should separate active recreational areas, parking areas, vehicle accesses and service equipment areas from bedroom areas of dwellings and minimise the entry of high levels of external noise to dwellings.
P2 Mechanical plant or equipment air conditioning units, pool pumps and water feature pumps should be designed and located to minimise noise nuisance.	A2.1 The noise levels of mechanical plant and equipment is not to exceed the background noise level when measured at the boundary of the closest adjoining property by more than 5dBA. A2.2 Air conditioning units are not to be located between the dwelling and the side boundary.
P3 The location of driveways and carparking spaces preserves the visual amenity of each dwelling.	
5.8.3 Visual Privacy	
P1 Direct overlooking of main internal living areas and private open spaces of other dwellings is minimised by building layout, location and design of windows and	A1.1. Direct views between living area windows of adjoining dwellings should be screened or obscured where: <input type="checkbox"/> Ground and first floor windows are within

Performance Criteria	Acceptable Solutions
<p>balconies, screening devices and landscape or by remoteness</p>	<p>an area described by taking a 12m radius from any part of the window of the adjoining dwelling. An area so defined is described as a 'privacy sensitive zone'.</p> <p>A1.2 Direct views from living rooms of dwellings into the principal area of the private outdoor area of other adjoining dwellings should be screened or obscured within a 'privacy sensitive zone' described by a 12m radius.</p>

5.9 Solar Access

The intent of Council's requirements is to provide reasonable solar access to living areas within dwellings and to open spaces around dwellings.

Performance Criteria	Acceptable Solutions
<p>P1.1 Rooms generally used during the daytime should be capable of receiving adequate sunlight.</p> <p>P1.2 Dwellings should be sited so that the long axis or length of the building faces to the north to maximise the amount of sunshine the dwelling house receives in winter.</p>	<p>A1.1 Unless site conditions dictate, dwelling houses should be designed to allow at least 3 hours of sunshine upon the living areas of adjacent dwellings and private outdoor areas between 9am and 3pm on 22 June.</p> <p>A1.2 Dwellings should be designed to enable living areas and private outdoor areas to receive 3 hours of direct sunlight between 9am and 3pm on 22 June.</p>
<p>P2.1 Buildings should not unreasonably obscure sunlight to habitable rooms, solar collectors or private outdoor areas of adjoining development during the winter months.</p> <p>P2.2 The orientation, layout, and shape of dwellings should take into account any overshadowing by adjacent buildings, structures or trees during the winter months.</p>	<p>A1.3 A shadow diagram is required to identify the shadow impact on adjoining properties at 9am 12 noon and 3pm on 22 June and 21 May/September where the proposed building is two or more storeys and is likely to overshadow the adjoining dwelling or private open space area.</p>

5.10 Landscape Design

The intent of Council's requirements is the provision of site landscaping, using suitable species that are consistent with the rural landscape theme and that are appropriate to the nature and scale of the development proposal.

General Requirements

Landscape Design is to be by a suitably qualified landscape design or horticulturalist and contain the minimum requirements outlined below.

The landscape designer is to provide certification that the landscape works have been completed in accordance with the landscape design upon completion of the landscape work.

Minimum requirements

- Existing site information (boundaries, contours, underground/overhead services, easements, drainage lines, etc.)
- The movement pattern of the sun in summer and winter and the prevailing seasonal wind conditions,
- The location of adjoining development and any windows or private outdoor areas that are visible to or from the site
- The height of adjoining development and any shadows cast by the development over the site,
- Any views enjoyed to, and from, the land, including consideration of views into the site and the scenic values associated with the site
- All trees and vegetation on the site, on adjoining lots and within the street including trees to be removed due to the proposed development. This information should identify the actual canopy width of any trees and their heights
- Any natural drainage lines located within the site
- The slope of the site, identified by 1 metre contours
- Any existing built improvements on the site
- Landscape Consultant details
- Proposed location of buildings/structures including finished floor levels
- Roadways, car parks, footpaths, driveways with description of materials and finishes
- Proposed tree planting
- All landscaped areas and their proposed treatment (mass planting beds, paving, lawn, gravel etc.), planting arrangement, planting schedule (including botanical names and mature heights), quantities, pot size, staking and planting details
- Sub-surface and surface drainage
- Fences and screens (materials and heights)
- Location of site furniture, fixtures and lighting
- Indicative cross-sections of important features or areas of the site (entrances, watercourses, retaining walls)
- Site protection works
- Proposed water quality control devices

Performance Criteria	Acceptable Solutions
<p>P1.1 Site disturbance to be minimized and existing landscape elements such as exposed rock formations and existing trees are to be preserved where possible.</p> <p>P1.2 Landscaping is to be tolerant of site conditions and adequately mulched in order to reduce demand for water, herbicides and fertilizer.</p>	<p>A1.1 All development shall be accompanied by a landscape plan.</p> <p>A1.2 Tree planting is to be consistent with the tree species selection and planting guidelines provided in Snowy River Development Control Plan, Chapter C5.</p> <p>A1.3 Landscaping shall be completed and certified on the ground by the landscape</p>

Performance Criteria	Acceptable Solutions
<p>P1.3 Development is to be designed to maximize the number of trees on site. Landscaping is to enhance the appearance of the development and assist with integration with the rural character of the site.</p>	<p>designer or landscape architect prior to the issue of an occupation certificate.</p>
<p>P2 Landscape is to contribute to the energy efficiency and amenity by providing substantial shade in summer especially to west facing windows and admitting winter sunlight to outdoor and indoor living areas.</p>	
<p>P3 Landscaping is to improve privacy and minimizes overlooking between dwellings.</p>	
<p>P4 The plant species selected are in scale with the proposed and existing development to reduce the impact of the bulk of built elements on the street, adjoining properties and within the development.</p>	

5.11 Fencing and Retaining Walls

The intent of Council's requirements is to ensure that fences and walls protect privacy, security and noise attenuation without having a detrimental impact upon the streetscape and adjacent buildings.

Performance Criteria	Acceptable Solutions
5.11.1 Fences	
P1.1 Fences and walls are not permitted.	A 1.1 Property boundaries can be delineated by natural elements such as rocks, change in materials or species, grade or level changes or, in some cases small retaining structures. The construction of courtyards is encouraged, whilst adhering to the minimum side and rear setbacks as required.
5.11.2 Retaining Structures	
P1.1 Retaining structures maintain the rural character of the locality.	A1.1 Retaining structures should be flush with the high ground level and are not to exceed a height of 1m. A1.2 Retaining structures shall be constructed of stone obtained from the local area or masonry.

5.12 Car Parking and Vehicle Access

The intent of Council's requirements is to ensure the adequate provision of car parking that is well located and designed and minimizes the visual impact of garages and driveways on the streetscape.

Performance Criteria	Acceptable Solutions
5.12.1 Vehicle Access	
P1 Vehicle Access and Driveways <ul style="list-style-type: none"> ■ Do not impede the traffic flow on local road system. ■ Are provided with an entry/exit point for individual developments. ■ Are safe from hazards and do not affect scenic or ecological values. ■ Location and length are low impact and continue the existing pattern in the street. ■ Are designed, surfaced and sloped to facilitate ease of access and stormwater infiltration. 	A1.1 Driveways are partially surfaced with materials that provide for stormwater infiltration or designed to drain to adjacent landscaped areas.

5.12.2 Vehicle Parking Provision	
<p>P1 The number, location and access to vehicle parking spaces available on site are sufficient to cater for visitor parking needs.</p> <p>P2 Vehicle parking structures are:</p> <ul style="list-style-type: none"> ■ screened to minimize reflection of car headlights into dwelling windows, ■ ventilated if enclosed, ■ separated from windows of habitable areas and private outdoor areas to minimize noise and fume nuisance. 	<p>A1.1 Provisions of the number of car parking spaces are required by Snowy River Development Control Plan 2013, Chapter C3. On-street/road parking is prohibited. If a resident requires more cars to be parked than their lot can accommodate, these cars must be parked in the designated guest parking areas</p> <p>A1.2 Driveway access is to be constructed in accordance with Council's minimum standard for driveway gradients.</p> <p>A1.3 Maneuvering areas are to be constructed in accordance with the requirements of Australian Standard 2890.1.</p> <p>A2.1 Designated parking areas are located in well-lit areas where minimum impact to residences is possible</p> <p>A2.2 Lot layouts are designed to minimise impact on neighbours. Parking with headlights towards neighbouring homes is prohibited.</p>
5.12.3 Garages and Carports	
<p>P1.1 Facilities (including garages and carports) are sited and designed so as not to dominate the streetscape/street frontage or other public spaces.</p> <p>P1.2 Facilities are designed and located to minimize impacts on neighbouring housing.</p> <p>P1.3 Detached carports and garages are not permitted.</p>	<p>A1.1 Garages and carports are not located between the building line and the front boundary of the lot.</p>
<p>P2 Car accommodation is compatible with its associated dwelling design in terms of height, roof form, detail, materials and colour.</p>	<p>A2.1 Where garages face the street the garage opening does not exceed 6m or 50% of the width of the building whichever is the lesser.</p>

5.13 Erosion and Sediment Control

Erosion and sediment control is to be provided on all development sites in accordance with the requirements of Snowy River Development Control Plan 2013, chapter C8.

5.14 Cut and Fill

The intent of this requirement is to preserve as much as practicable the existing topography and amenity of the area in the vicinity of the proposed development by minimizing changes to the existing ground levels.

Performance Criteria	Acceptable Solutions
<p>P1.1 The building design should be appropriate for site conditions with consideration given to the stability of the site and adjoining site and the privacy of the adjoining dwellings.</p> <p>P1.2 Development is to be designed to minimise the effect of disturbance on any land and ensure that dangerous excavations are avoided, or where necessary, are properly retained and secured.</p>	<p>A1.1 The proposed development shall not exceed 1m of cut or fill.</p> <p>A1.2 Development within two (2) metres of the allotment boundaries is to employ construction methods that will retain the fill within the confines of the building, e.g. "drop-edge" raft slabs etc.</p> <p>A1.3 Development exceeding two (2) metres from the boundary will be permitted to batter any fill external to the building in accordance with the provisions relating to cut and fill batters.</p> <p>A1.4 Excavations in excess of one (1) metre within the confines of the building may be permitted, to allow for basements, garages, etc. providing the excavations do not exceed 3m and are adequately retained and drained.</p> <p>A1.5 Cut and fill batters should not exceed a slope of 1:2 to the natural ground level unless the foundation strata of the area permits otherwise and Council is satisfied with the site stability. All batters are to be provided with both short term and long term stabilisation to prevent soil erosion.</p> <p>A1.6 Stormwater or surface water runoff shall not be redirected or concentrated onto adjoining properties so as to cause a nuisance and adequate drainage is to be provided to divert water away from batters.</p>

5.15 Security, Site Facilities and Services

The intent of this requirement is to ensure that the development provides a safe living environment and facilities are provided to meet the needs of the occupants of the development and service areas are suitably screened from view.

Performance Criteria	Acceptable Solutions
<p>P1.1 Buildings adjacent to public streets or public space are to be designed to allow casual surveillance.</p> <p>P1.2 Adequate lighting is to be made available to all common areas.</p>	<p>A1 To permit casual surveillance at least 1 habitable window should face public or communal streets or public space.</p>
<p>P2 Garbage bin areas and external storage facilities are to be sited and designed for visual appearance.</p>	<p>A2 Designated garbage bin collection area is sited near the entrance and landscaped. Gas plant cylinders are to be hidden using landscaping.</p>
<p>P3 Dwellings are to be provided with adequate storage areas and clothes drying facilities. These drying areas are to be screened from the street.</p>	<p>A3 By using courtyards and privacy screens, clothes drying areas can be hidden from the view of neighbours and from the street.</p>
<p>P4 The design and provision of sewerage, water, electricity, street lighting, telephone and gas services are to conform with the cost-effective performance measures of the relevant servicing authority.</p> <p>P5 Developments serviced by reticulated water supply are to comply with the relevant domestic and firefighting standards.</p>	<p>A4.1 Individual water meters are required to assist with the billing of individual dwellings. Underground water tanks are required to be installed for every dwelling for personal and firefighting use. A minimum of 30% of each dwelling's roof area is to be used for solar panel installation for connection to a personal battery bank and to the Three Rivers battery bank located within the site when available.</p> <p>A4.2 Air conditioning unit is to be located within the roof space or other non-visible location and not on the roof itself.</p>

9.3.7 APPOINTMENT OF ARIC INDEPENDENT MEMBERS

Record No: I22/857

OFFICER'S RECOMMENDATION

That Council appoint Ms Kylie McRae and Mr Shannon Buckley as independent members of the Audit, Risk and Improvement Committee (ARIC).

ISSUES

Council needs to fill two positions on ARIC. Following a recruitment process, ten applications were received and four applicants were shortlisted based on an assessment against the following essential criteria:

- Internal auditing or related auditing experience.
- Accounting or related financial management experience and an understanding of accounting and auditing in a public sector environment.
- Internal auditing or related auditing experience.
- Risk management experience.
- Operations of local government including information technology systems and controls.
- Relevant appropriate analytic and strategic management skills, in particular with infrastructure and asset management.

The four applicants were interviewed by the Mayor, Councillor Narelle Davis and Councillor Lynda Summers councillor representatives on the ARIC, the CEO, Peter Bascomb and ARIC Chair Michael Quirk. Based on the interviews the assessment of the panel was that Kylie McRae and Shannon Buckley were the recommended candidates for the position.

Under the ARIC constitution the panel makes a recommendation to the Council, which then makes the appointment to the ARIC.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Asset Management	Low	Low	Yes
Economic Activity SJ	Low	Low	Yes
Environmental Security	Low	Low	Yes
External Political Environment	Low	Low	Yes
Financial Sustainability	Low	Low	Yes
Health and Safety	Low	Low	Yes
Legislative Governance and Compliance	Medium	Low	Yes
Reputation and Image	Low	Low	Yes
Service Delivery	Low	Low	Yes

9.3.7 APPOINTMENT OF ARIC INDEPENDENT MEMBERS

Not having a fully appointed ARIC committee will increase the risk profile due to there being a lesser capacity for independent review.

FINANCIAL IMPACTS

	Amount	Details
Current Annualised Net Cost	\$40,000	Existing budget for entire committee.
Estimated Annualised Net Cost	\$40,000	
Capital Investment	\$0	
Capital Funding Source	\$0	

There is no increased cost impacts as ARIC costs are already in the budget.

RESPONSIBLE OFFICER: Coordinator Governance

OPTIONS CONSIDERED

Nil. Position appointments are required to meet adopted charter.

IMPLEMENTATION PLANS

Once confirmed offers will be forwarded to Ms McRae and Mr Buckley.

BACKGROUND

Selection report provided by Michael Quirk, Chair, Audit, Risk & Improvement Committee.
Thursday 24 November 2022:

Two independent members of the Snowy Monaro Audit, Risk and Improvement Committee are reaching the end of their term in accordance with the Audit Risk & Improvement Committee Charter, following extended service to Council on the committee. Both members are not seeking reappointment.

Recruitment of replacement independent members commenced in September, facilitated by Council's Coordinator Governance. A selection panel comprising Mayor, Councillor Narelle Davis, Councillor Lynda Summers, Chief Executive Officer Peter Bascomb, and ARIC Chair Michael Quirk was established to review and recommend interested parties.

Following a public advertisement, ten (10) expressions of interest (EOIs) were received from a wide range of professionals.

A review of the submitted EOIs against six (6) advertised selection criteria resulted in four candidates being shortlisted for interview by the selection panel. Online interviews with the selection panel were conducted on 9 and 16 November, with candidates individually scored on their responses to defined interview questions.

9.3.7 APPOINTMENT OF ARIC INDEPENDENT MEMBERS

From the four interviewed candidates, two were unanimously found to be highly suited for the role of independent member of the Snowy Monaro Audit, Risk and Improvement Committee (ARIC).

Kylie McRae has over 30 years' experience across private and public sector providing assurance services, governance, risk management and compliance advice and support. Ms McRae holds post-graduate qualifications in business and accounting, and is currently Manager Consulting Service for the Institute of Internal Auditors Australia. Ms McRae has held a number of board and committee positions, including local government, and continues to serve on a number of audit and governance committees.

Ms McRae's depth of experience and communication capabilities were considered to be of a high calibre. Ms McRae would make a valuable addition to the Snowy Monaro ARIC

Shannon Buckley is an experienced internal audit and risk management professional covering the commercial, government and not for profit sectors. Mr Buckley holds post-graduate qualifications in business and computing, and is currently the Manager of Risk and Compliance in a national not-for-profit service provider. Mr Buckley is currently an independent audit committee member of two Victorian councils, as well as independent member for a water provider and a health service provider in Victoria.

Mr Buckley's broad experience in differing sectors, as well as a grasp of cyber-security risk was seen as a valuable addition to the Snowy Monaro ARIC.

It is recommended that Kylie McRae and Shannon Buckley be approved as Independent Members of the Snowy Monaro Audit, Risk and Improvement Committee.

ATTACHMENTS

1. CV - Kylie McRae (*Under Separate Cover*) - **Confidential**
 2. CV - Shannon Buckley (*Under Separate Cover*) - **Confidential**
-

9.4.1 APPLICATION FOR EVENT SPONSORSHIP

Record No: I22/792

OFFICER'S RECOMMENDATION

That Council determine the event sponsorship submissions to be approved under its event sponsorship policy:

1. That Council approve event funding applications outlined below and within the report:
 - Lake Jindabyne Sailing Regatta (local) \$195 in retrospect of the event date 2 December 2022
 - Fox Superflow Gravity MTB (regional) \$5,000
 - FX/FJ Holden Nationals (local) \$1,500
 - Landrover 75th Anniversary (regional) \$5,000

ISSUES

Council, at its May 2022 meeting, adopted the Snowy Monaro Funding Support for Events Policy, to provide funding support for local and regional economically significant events.

Submissions have been received for Council's consideration from Lake Jindabyne Sailing Regatta (local), Fox Superflow Gravity MTB (regional), FX/FJ Holden Nationals (local) and Landrover 75th Anniversary (regional).

The policy requires Council's determination of applications.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Asset Management	Low	Low	Yes
Economic Activity	Low	Low	Yes
Financial Sustainability	Low	Low	Yes
Legislative Governance and Compliance	Low	Low	Yes
Reputation and Image	Low	Low	Yes

These events are generally considered low risk. They are organised independently of Council.

FINANCIAL IMPACTS

This program relies on a funding pool in Council's Economic Development budget which is set at the beginning of each financial year and once (if) fully expended it is anticipated it would not be renewed with further funds until the following financial year.

At the beginning of the 2022-23 financial year this fund has \$50,000 available for event support allocation. Should Council approve the attached four applications, there will be \$38,305 remaining for future event support.

There are several events preparing funding submissions for inclusion in the February Council meeting ie. to be considered by Council in 2023 within existing funding pool.

RESPONSIBLE OFFICER: Events and Tourism Officer

OPTIONS CONSIDERED

Council has received an application for event funding support from four upcoming events.

If Council resolves to provide funding support for the events, the funding is provided from an existing source within the Tourism budget allocated for this purpose.

To be eligible for funding support the event must meet certain criteria which are outlined in the tables below for each event:

Event Submission 1 Lake Jindabyne Sailing Regatta			
Amount requested	Date	Economic calculation	Eligible event
\$195	2-4 December 2022	\$36,000 +	Yes
(a) Funding amount required to cover Council's normal fees & charges		Waste services	\$195
(b) Alignment with relevant Council strategies or plans		Aligns with Theme 1 of the Snowy Monaro Destination Management Plan 'Challenge Yourself in Nature'	
(c) Commercial or Not for profit		Not for Profit. Any profits derived from this event is invested in development of sailing and sail-training related programs in Jindabyne. Eg. boat maintenance, instructor payments, subsidise junior activities	
(d) Capacity to attract visitors from outside the LGA		The NACRA State Titles will be part of the 2022 Jindabyne regatta increasing visitation to the region through participants and supporting members/family. Promotion of NACRA sailing in Jindabyne which is already the premier cat division.	
(e) Marketing Strategies		The event is promoted through NACRA association, Jindabyne Sailing Club regatta, SMRC tourism calendar and social media.	
(f) The significance of the event for the local community		Showcases the lake and club, seasonal tourism activities and offers economic benefit such as accommodation and food spend with multi day event attendance.	
(g) The proportion of the total funding required for the event		N/A Considered a small portion of total event cost	
(h) The amount of funding remaining in the funding pool for that year at the		Sufficient to cover	

9.4.1 APPLICATION FOR EVENT SPONSORSHIP

time of determination of the application	
(i) How many events have applied for funding	Four to date
(j) The reason the funding is being sought by Council for the event	Assistance with covering basic waste services.
(k) The particular circumstances of the event	N/A – for regional applications only
Other funding applications: NIL	
Staff review: This event fits the criteria of a local application. Funding for this event will occur in retrospect due to timeframe for Council meeting.	

Event name (optional)

Jindabyne Regatta

Event Type:

Sports and Recreation Activities

Event Range:

Local

Event start date:

12/04/2022

Event duration (days)

2

Attendance per day

100

Average daily spend (\$)

150

Event total spend (\$)

\$30,000

submit

The proposed Jindabyne Regatta event is planned to start on December 4th, 2022 and to run for 2 days. It is an event of Local significance and is estimated to attract 100 visitors per day over the 2 days, with an average spend per person per day of \$150. This equals a total visitor spend of \$30,000 attributed to this event. Assuming the event will be held in Snowy Monaro Regional Council area, it is calculated to have the following potential impact:

Event Impact Summary

export

Snowy Monaro Regional Council area - Modelling the effect of \$30,000 from a Sports and Recreation Activities event with Local significance

	Output (\$)	Value-added (\$)	Local Jobs (annual jobs)
Direct impact	27,294	10,306	0.2
Industrial impact	7,160	2,960	0.0
Consumption impact	2,558	833	0.0
Total impact on Snowy Monaro Regional Council area economy	37,012	14,099	0

Source: National Institute of Economic and Industry Research (NIEIR) ©2021. Compiled and presented in economy.id by .id (informed decisions).

Event Submission 2			
Fox Superflow Gravity Enduro Mountain Bike Race			
Amount requested	Date	Economic calculation	Eligible event

9.4.1 APPLICATION FOR EVENT SPONSORSHIP

\$5000 + GST	29-30 April 2023	\$217,000	Yes
(a) Funding amount required to cover Council's normal fees & charges		Waste services	\$354
		Venue Hire	\$ tbc
(b) Alignment with relevant Council strategies or plans	Aligns with the Snowy Monaro Destination Management Plan 'offer incentives to encourage a broader range of commercial operators delivering nature-based and adventure experiences in the region' and to 'pursue additional nature based events'		
(c) Commercial or Not for profit	Commercial \$10 per rider application is donated back to the local Snowy Mountains MTB club for volunteers maintenance and upgrades of the site trails.		
(d) Capacity to attract visitors from outside the LGA	Based on KPIs from 2022 event held: <ul style="list-style-type: none"> • 476 event participation (online registration survey) <ul style="list-style-type: none"> - incl. 325 competitors - 151 non-racing visitors & crew • 405 nights generated <ul style="list-style-type: none"> - 250 overnight visitors • \$217,000 est. impact on local economy (250 overnight visitors + 202 day visitors) • \$89,600 value of 405 nights generated 		
(e) Marketing Strategies	2022 Rocky Trail Website, Facebook, Instagram, Twitter, YouTube, Blog, Blog entries for Cooma, Inclusion of Council logo on rider photos.		
(f) The significance of the event for the local community	Foster awareness of cycling and MTB in local community, instilling a sense of pride and ownership in the greater community through events. Nationwide cycling target market, attracting range of experience levels. Accommodation partners and sponsorship platforms, active community and business engagement. Economic benefits through overnight stay.		
(g) The proportion of the total funding required for the event	Approx 18% of total budget \$27,185		
(h) The amount of funding remaining in the funding pool for that year at the time of determination of the application	Sufficient to cover		
(i) How many events have applied for funding	Four to date		

9.4.1 APPLICATION FOR EVENT SPONSORSHIP

(j) The reason the funding is being sought by Council for the event	To invest in an intense, event specific digital and social media content creation and marketing campaign with strategic promotional elements, showcasing the Snowy Monaro region to increase visitation.
(k) The particular circumstances of the event	The event will be promoted as part of the annual marketing campaign – part of a series that guarantees exposure across all Rocky Trail marketing channels for the entire calendar year.
Other funding applications: Applied for Tourism Snowy Mountains Destination Marketing Fund \$5,000 – to be determined	
Staff review: This event fits the criteria of a regional application. The event was held for the first time in April 2022.	

Event name (optional): Event Type: Event Range:

Event start date:

Event duration (days): Attendance per day: Average daily spend (\$): Event total spend (\$):

The proposed Fox Superflow event is planned to start on April 29th, 2023 and to run for 2 days. It is an event of Region significance and is estimated to attract 452 visitors per day over the 2 days, with an average spend per person per day of \$250. This equals a total visitor spend of \$226,000 attributed to this event. Assuming the event will be held in Snowy Monaro Regional Council area, it is calculated to have the following potential impact:

Event Impact Summary

export

Snowy Monaro Regional Council area - Modelling the effect of \$226,000 from a Sports and Recreation Activities event with Region significance

	Output (\$)	Value-added (\$)	Local Jobs (annual jobs)
Direct impact	194,270	75,980	1.4
Industrial impact	51,148	20,784	0.2
Consumption impact	18,750	6,104	0.1
Total impact on Snowy Monaro Regional Council area economy	264,167	102,867	2

Source: National Institute of Economic and Industry Research (NIEIR) ©2021. Compiled and presented in economy.id by .id (informed decisions).

Event Submission 3			
Australian Early Holden Federation Inc 25th FX-FJ Nationals 2022			
Amount requested	Date	Economic calculation	Eligible event
\$1500	28-31 December	\$251,000	Yes

9.4.1 APPLICATION FOR EVENT SPONSORSHIP

		2022	
(a)	Funding amount required to cover Council's normal fees & charges	Waste services	\$675
		Venue Hire	\$ 625
		Planning	
(b)	Alignment with relevant Council strategies or plans	Aligns with the Snowy Monaro Destination Management Plan reference to drive tours being a focus that many regional towns rely on. Revitalising Drive Tourism around the region and market growth via investment in drive tourism marketing for NSW Road trippers, with planned itineraries and experiences.	
(c)	Commercial or Not for profit	Not for Profit In the event of excess funds, they will be donated to local Snowy Monaro Region Charities.	
(d)	Capacity to attract visitors from outside the LGA	All entrants and their families will be staying for a minimum of four nights at local Cooma accommodation, eating privately in Cooma utilising local restaurants and food outlets. The regional sightseeing tour will provide entrants to see parts of the Snowy Mountains area and its appeal. This event aims to highlight Cooma and the Snowy region to encourage future repeat visits	
(e)	Marketing Strategies	A series of 30 second ads on XLFM, articles in the local press, posters around Cooma and surrounds. Website: www.fxfjnats.com.au Facebook page: Australian Early Holden 25th FX-FJ Nationals Advertisements in various nationals motoring magazines.	
(f)	The significance of the event for the local community	The organisers have worked to utilise local services and businesses as much as possible and promote the region to our interstate entrants and visitors. This includes print advertising, a series of radio advertisements on local radio	

9.4.1 APPLICATION FOR EVENT SPONSORSHIP

	stations and internet based promotions. All entrants and their families will be staying for a minimum of four nights at local Cooma accommodation, eating privately in Cooma utilising local restaurants and food outlets. The regional sightseeing tour will provide entrants to see parts of the Snowy Mountains area and its appeal. This event aims to highlight Cooma and the Snowy region to encourage future repeat visits.
(g) The proportion of the total funding required for the event	Not known
(h) The amount of funding remaining in the funding pool for that year at the time of determination of the application	Sufficient to cover
(i) How many events have applied for funding	Four to date
(j) The reason the funding is being sought by Council for the event	Planning has been impacted by a large number of recent significant price increases. The organisers are seeking to offset these increases and still provide entrants with a well-remembered experience both at the event and while visiting the region. The organisers are seeking a smaller amount of support-in-kind from the Council which will assist in offsetting some costs.
(k) The particular circumstances of the event	Not required for regional funding
<p>Other funding applications: The organisers have approached a range of local, regional and national businesses for sponsorship and support. A key objective is the involvement and promotion of local and regional businesses and organisations. To date we have commitments from Snowy Hydro Ltd, Tourism Snowy Mountains, Shannons Insurance, Cooma Ex-Services Club, Rare Spares and a number of smaller local businesses. In addition, a number of AEHF affiliated clubs have provided financial support.</p>	
<p>Staff review: This event fits the criteria of a regional application.</p>	

9.4.1 APPLICATION FOR EVENT SPONSORSHIP

Event name (optional) Event Type: Event Range: Event start date:

Event duration (days) Attendance per day Average daily spend (\$) Event total spend (\$)

The proposed FX/FJ Holden event is planned to start on December 28th, 2022 and to run for 4 days. It is an event of Region significance and is estimated to attract 251 visitors per day over the 4 days, with an average spend per person per day of \$250. This equals a total visitor spend of \$251,000 attributed to this event. Assuming the event will be held in Snowy Monaro Regional Council area, it is calculated to have the following potential impact:

Event Impact Summary

export

Snowy Monaro Regional Council area - Modelling the effect of \$251,000 from an Arts and Heritage event with Region significance

	Output (\$)	Value-added (\$)	Local Jobs (annual jobs)
Direct impact	215,860	93,881	2.8
Industrial impact	47,596	19,212	0.2
Consumption impact	19,156	6,236	0.1
Total impact on Snowy Monaro Regional Council area economy	282,612	119,328	3

Source: National Institute of Economic and Industry Research (NIEIR) ©2021. Compiled and presented in economy.id by .id (informed decisions).

Event Submission 3			
Landrover 75 th Anniversary celebrations			
Amount requested	Date	Economic calculation	Eligible event
\$5000 + GST	28-31 December 2022	\$546,724	Yes
(a) Funding amount required to cover Council's normal fees & charges		Waste services	\$20,000 est
		Venue Hire	\$15,000 estimated 6 days Cooma showground & MFC + camping
		Planning	\$160
(b) Alignment with relevant Council strategies or plans		Aligns with the Snowy Monaro themes 2 & 3 of the Destination Management Plan. Revitalising drive tourism around the region with remarkable journeys and our heritage link – a story of place and people.	
(c) Commercial or Not for profit		Not for Profit	

9.4.1 APPLICATION FOR EVENT SPONSORSHIP

<p>(d) Capacity to attract visitors from outside the LGA</p>	<p>The event will bring in visitors from Australian states as well as International guests, the vent will have camping for up to 300 at the show grounds, as well as the utilization of local hotels/Motels/Caravan parks both in Cooma and the surrounding areas.</p>
<p>(e) Marketing Strategies</p>	<p>https://www.facebook.com/75thCooma2023 Instagram https://www.instagram.com/landrover75th/ Website landrover75thanniversary.com.au Land Rover dealer client email https://visitcooma.com.au https://www.visitnsw.com Youtube Land Rover International Magazine Classic Land Rover Magazine Expedition Portal Website https://www.lro.com</p>
<p>(f) The significance of the event for the local community</p>	<p>Cooma plays a significant part in Land Rover history and it is well known around the world that some of those very first Land Rovers arriving in Australia were to be used on Snowy Hydro Scheme.</p> <p>2023 Pre Forecast:</p> <ul style="list-style-type: none"> • 1000/1200 Land Rovers • 1000+ in the street parade • 6000+ people in the street parade • 50/100 overseas guests • 2000 Registrations • \$2 Million over 4 days injected in to the local area • Potential Worldwide live stream audience 20,000 • Worldwide YouTube /Socials Views 1 Million+ • Media, Skynews, ABC, Ch7/9 <p>Segments for evening news and print press</p>

9.4.1 APPLICATION FOR EVENT SPONSORSHIP

(g) The proportion of the total funding required for the event	1.6%
(h) The amount of funding remaining in the funding pool for that year at the time of determination of the application	Sufficient to cover
(i) How many events have applied for funding	Four to date
(j) The reason the funding is being sought by Council for the event	The event team and Cooma car club want to ensure the 2023 event is as good if not better than the 2018, as a none profit organization funding is essential to this event. The return from council funding ensures this event can injected up to 2 million into the local community, for very little outlay for a substantial return.
(k) The particular circumstances of the event	
Other funding applications:	
Staff review: This event fits the criteria of a regional application.	

Event name (optional): Event Type: Event Range: Event start date:

Event duration (days): Attendance per day: Average daily spend (\$): Event total spend (\$):

The proposed Landrover 75th event is planned to start on April 6th, 2023 and to run for 5 days. It is an event of Region significance and is estimated to attract 1000 visitors per day over the 5 days, with an average spend per person per day of \$250. This equals a total visitor spend of \$1,250,000 attributed to this event. Assuming the event will be held in Snowy Monaro Regional Council area, it is calculated to have the following potential impact:

Event Impact Summary

export

Snowy Monaro Regional Council area - Modelling the effect of \$1,250,000 from an Arts and Heritage event with Region significance

	Output (\$)	Value-added (\$)	Local Jobs (annual jobs)
Direct impact	989,000	430,133	13.0
Industrial impact	218,068	88,022	0.8
Consumption impact	87,769	28,569	0.2
Total impact on Snowy Monaro Regional Council area economy	1,294,836	546,724	14

Source: National Institute of Economic and Industry Research (NIEIR) @2021. Compiled and presented in economy.id by .id (informed decisions).

IMPLEMENTATION PLANS

9.4.1 APPLICATION FOR EVENT SPONSORSHIP

Following adoption of the event policy, public notification was included in the rates newsletter, in addition to:

Public notice 20 May 2022

<https://www.snowymonaro.nsw.gov.au/News-and-Media/News-articles/Council-adopts-Funding-Support-for-Events-Policy> (shared in eNewsletter and emailed to community groups)

Council Social Media 26 May 2022

<https://www.facebook.com/snowymonaroregionalcouncil/posts/pfbid0dsbPyB146ioLSAjEWSaxGjdKACVLHjF38H9vkcnyVQ2aFcqRtbCUGrZ2BBcthGWbl>

Council website <https://www.snowymonaro.nsw.gov.au/News-and-Media/News-articles/Council-adopts-Funding-Support-for-Events-Policy>

An application form has been drafted incorporating the relevant eligibility and funding requirements of the approved event support policy. This is available via the events officer.

Applicants of approved event funding submissions will enter a grant agreement outlining conditions of spend, acquittal and Council sponsorship requirements aligning with the policy.

EXISTING POLICY/DECISIONS

The events were reviewed in accordance with the Council's Funding Support for Events Policy.

ATTACHMENTS

1. 250.2022.95.1 - Policy - Funding Support for Events
-



Policy

Funding Support for Events

Responsible department	Economic Development	Document Register ID	250.2022.95.1
Policy owner	Coordinator Economic Development	Review date	21 April 2024
Date of Council Meeting	21 April 2022	Resolution Number	123/22
Legislation, Australian Standards, Code of Practice	Section 356 of the Local Government Act 1993 SMRC Code of Conduct SMRC Suite of Integrated and Reporting Documents		
Aim	To provide a decision making framework and process for Council's financial support of major events in the region		

1 General purpose and background

Every year there are many events that are held within the Snowy Monaro LGA. They range in size from small local or neighbourhood level events to others of regional, state or even national significance. Generally the cost of holding an event increases with its size and significance.

Many events of all sizes request funding support from Council. The larger an event and the more visitors from outside the Snowy Monaro it attracts, the greater positive impact it will have on economic and business activity in the region.

Smaller local events can apply to the Council's annual Donations and Sponsorship Program for funding support. Larger events can apply to this program as well, however their larger size means the amount they request is typically larger also. Particularly in the case of larger events, if supported under the Donations and Sponsorships Program, they would draw down heavily upon the total funding pool available, reducing the amount available for more locally oriented events and projects which usually have smaller costs. In addition, a decision once a year on funding support is not practical for support of many events, which occur throughout the year and require certainty of funding well before the event actually takes place. For some large events, the Snowy Monaro LGA is also competing with other LGAs to attract the event and the economic benefits they provide. Event organisers will not wait for annual decision making moments to come around before making a decision on whether or not to commit to a particular region. They typically require decisions regarding potential support in a much shorter time period.

It is intended that this policy will outline Council's approach and decision making framework towards financial support of any potential event, particularly larger events. The financial support is sourced from the tourism budget, using funding previously allocated to directly support Tourism Snowy Mountains.

2 Determining eligibility for funding support

Whilst this policy applies equally to all parts of the LGA, it is not the intention of this fund to be used to support every event. Its focus is on support for larger and more significant events, as well as certain smaller local events that are important for the local community, regardless of where they may be held in the region. This means that not every event will be eligible for funding support under this policy. To determine which events are eligible for funding, an event will first need to meet the following requirements:

- (a) It must be a publicly accessible event: This means that the event must be open for any member of the public to attend the event, albeit that an attendee may need to satisfy a pre-requisite to attend, such as having a ticket or certain level of fitness, or the event may be primarily aimed at a certain sector of the community, such as a weeds conference. However, events which are by private invitation only, other than competitive events such as a triathlon or bike race where the public can spectate, are not eligible for funding support under this policy.
- (b) The event must not actively promote or support excessive consumption of alcohol, or promote gambling or tobacco products, or products it would be inappropriate for the Council as a public agency to associate itself with.
- (c) The event must not be for the primary purpose of making a political or religious statement or proclamation, or for vilifying certain sections of the community.
- (d) The event must be undertaken in a child safe manner and in accordance with any requirements of NSW Health as appropriate for that particular event.

If an event meets these four basic standards, it is eligible for potential funding support under this policy. The maximum level of potential funding available depends on whether the event is classified as a major event or a local event. To be considered a major event, it must meet an economic impact standard to be eligible for major event funding amounts.

Council will estimate the economic impact of the event using the 'Event Impact Calculator' tool in Council's online .id economic profile which it subscribes to annually. This is essentially an economic modelling tool based on the attributes of Snowy Monaro's economic profile, and specifically designed to model the potential economic impact of events using an input/output table. This is a commonly used tool for modelling economic impact. The tool is only available for use internally by staff, but a copy of the modelling for each event will be provided in the relevant Council report. A sample of the tool and how it will appear in reports is shown below.

Event name (optional)

Event Type: Arts and Heritage

Event Range: Local

Event start date:

Event duration (days)

Attendance per day

Average daily spend (\$)

Event total spend (\$)

submit

The proposed event is planned to run for 1 day. It is an event of Local significance and is estimated to attract 1000 visitors during the day, with an average spend per person per day of \$200. This equals a total visitor spend of \$200,000 attributed to this event. Assuming the event will be held in Snowy Monaro Regional Council area, it is calculated to have the following potential impact:

Event Impact Summary export

Snowy Monaro Regional Council area - Modelling the effect of \$200,000 from an Arts and Heritage event with Local significance

	Output (\$)	Value-added (\$)	Local Jobs (annual jobs)
Direct impact	182,000	82,587	2.9
Industrial impact	33,615	13,885	0.1
Consumption impact	14,568	4,751	0.0
Total impact on Snowy Monaro Regional Council area economy	230,183	101,223	3

Source: National Institute of Economic and Industry Research (NIEIR) ©2021. Compiled and presented in economy.id by .id (informed decisions).

Once information about a potential event is received, Council's Economic Development unit will model the impacts of the event using the 'Event Impact Calculator'. If the event has a total value added impact on the Snowy Monaro economy of at least \$100,000 (as modelled in the tool), it will be considered eligible for potential major event funding under this policy, provided it has also met the basic criteria outlined in (a) to (d) above.

3 How much financial support will Council provide?

The Council will provide up to \$5,000 in financial support for eligible major events. In determining the amount of funding to be provided for major events, the Council will consider the following factors:

- (a) The amount of funding required to cover Council's normal Fees and Charges for the event.
- (b) Alignment with Council's relevant tourism and events and/or economic development strategies, and Community Strategic Plan.
- (c) Whether the event is commercial in nature or organised by a volunteer or not-for-profit group or agency.
- (d) The capacity of the event to attract visitors from outside the LGA and generate potential for overnight stays.
- (e) Any marketing strategies for the event, particularly outside the LGA.
- (f) The significance of the event for the local community.
- (g) The proportion of the total funding required for the event that is being sought from Council.
- (h) The amount of funding remaining in the funding pool for that year at the time of determination of the application.
- (i) How many events have applied for funding consideration so far that year.
- (j) The reason funding is being sought from Council for the event.
- (k) The particular circumstances of the event.

The event organiser will be required to submit an application form for funding support which will provide an opportunity to address these factors.

It is a requirement for applicants to disclose other grant funding provided for the event.

Council also has discretion to provide funding of more than \$5,000 to major events in special or unique circumstances, such as where the value added impact of the event is modelled at over \$500,000, or where the event is of such unique significance (as determined by Council) that it warrants further funding. To be clear, just because an event might meet this additional criteria, it is not automatically entitled to funding amounts above \$5,000. The amount of funding support provided remains at the discretion of Council following consideration of the above factors.

Council will provide up to \$2,000 of funding support for eligible local events, up to a maximum of \$20,000 a year for all local events (provided there is sufficient funding in the pool). Local events can also apply to the annual Donations and Sponsorships Program as an alternative funding or additional funding source.

- (a) The amount of funding required to cover Council's normal Fees and Charges for the event.
- (b) Alignment with Council's relevant tourism and events and/or economic development strategies, and Community Strategic Plan.
- (c) The significance of the event for the local community.
- (d) The proportion of the total funding required for the event that is being sought from Council.
- (e) The amount of funding remaining in the funding pool for that year at the time of determination of the application.

- (f) How many events have applied for funding consideration so far that year.
- (g) The reason funding is being sought from Council for the event.
- (h) The particular circumstances of the event.

From time to time Council may receive grant funding which it can distribute among the community for the purpose of event support funding. Where grants are received from time to time, Council may have the opportunity to increase the total funding pool and/or maximum funding available per event depending on the specific requirements of each grant. In these circumstances, Council may distribute the grant funds at whatever levels and purpose are consistent with and/or permitted by the conditions of the grant, despite the maximum amounts of funding support otherwise specified in this policy, provided that the relevant factors listed for consideration in determining funding amounts are still considered.

Retrospective funding may be provided for events occurring in the first quarter of each financial year (generally a low time for events) on the basis that there may not have been sufficient time for Council to consider their funding request during that financial year before the event is scheduled to occur.

The decision to provide funding, and the amount, will be determined at a Council meeting upon a report being provided by Council's Economic Development unit addressing the eligibility factors in Part 2 and factors (a) to (k) for major events or (a) to (h) for local events in Part 3 above and recommending a funding amount.

3.1 Special considerations during the 2021-22 financial year

This fund has first been made available during the 2021-22 financial year. During the two years prior, events have been significantly disrupted first by the Black Summer Bushfires and then the subsequent two years of Covid-19 restrictions and lockdowns. In the 2021-22 financial year, health restrictions have gradually been eased and events are returning. Due to these unique circumstances surrounding this particular financial year, Council may consider supporting events from this fund which don't strictly meet the eligibility criteria, on a case by case basis. The opportunity for this special consideration will cease at the end of the 2021-22 financial year. During the final quarter of the 2021-22 financial year, the Council may also provide funding for particular events retrospectively, at its complete discretion, provided it has considered the factors listed in (a) to (k) or (a) to (h) as relevant above.

3.2 Recurring funding

Funding will not be made available under this Policy for recurring funding beyond the financial year the funding is awarded in. This means that where an event applying for funding may intend to return the following or other subsequent years, they would need to apply during that subsequent financial year for further funding under this Policy. The reason for this is because Council is required to review and adopt its budget annually and this may include changes to the amount of money available in the fund from year to year.

4 Public notification

Council will promote awareness of the fund throughout the community and in particular through the Tourism and Events unit, its website and social media platforms. Most if not all major event organisers and many local event organisers make contact with the Tourism and Events team during the course of organising their event.

Potential eligible event organisers will be informed of the possibility of applying to Council for funding support under this policy. In making an application (using the Council's application form), event organisers will be asked to supply particular details of the event to assist in the economic impact modelling and consideration of factors (a) to (k) or (a) to (h) in Part 3 of this Policy. These details will be reviewed by the Economic Development unit and compared with other available data to ensure they are realistic.

To ensure maximum flexibility in use of the fund, it is not intended to advertise applications to 'rounds' of funding at certain pre-set intervals throughout the year. This would defeat the purpose of the fund to provide quicker answers at any time of the year to potential event organisers. Some state and federal grants also operate in this manner, with funding available until such time as the funding pool is depleted, rather than through 'rounds' which have opening and closing windows in which to apply.

The Council must also provide public notification of its intention to fund an event as per Section 356 of the *Local Government Act 1993*, which reads as follows:

356 Can a council financially assist others?

- (1) *A council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.*
- (2) *A proposed recipient who acts for private gain is not ineligible to be granted financial assistance but must not receive any benefit under this section until at least 28 days' public notice of the council's proposal to pass the necessary resolution has been given.*
- (3) *However, public notice is not required if -*
 - (a) *the financial assistance is part of a specific program, and*
 - (b) *the program's details have been included in the council's draft operational plan for the year in which the financial assistance is proposed to be given, and*
 - (c) *the program's proposed budget for that year does not exceed 5 per cent of the council's proposed income from the ordinary rates levied for that year, and*
 - (d) *the program applies uniformly to all persons within the council's area or to a significant group of persons within the area.*
- (4) *Public notice is also not required if the financial assistance is part of a program of graffiti removal work.*

During the 2021-22 financial year, the Council will be required to give 28 days notice of those events eligible under the fund that it intends to support. The earlier provisions of this Policy permitting retrospective funding for the current financial year will assist in facilitating this process. In future years, the program will be included in the draft operational plan. It will also be well below 5% of the income from rates each year and will apply uniformly throughout the region, though only to those events which meet the criteria of this policy.

The other requirements of this policy regarding funding only being allocated to events within the current financial year do not apply to cases where the 28 days notice period under Section 356 commenced in one financial year, but was completed the following financial year. However due to the crossover of financial years, it may not be possible for Council to declare an intention to support an event at its June meeting if it would mean the 28 day notice period will then extend significantly into July, and beyond the time when Council's expenditure allocations in the budget rollover to the new financial year.

5 Payment of funds

Once Council decides to financially support an event, the Economic Development unit will contact the event organiser and organise a purchase order and subsequent invoice, to be paid via Council's normal accounting processes and procedures. Council will also confirm its funding support for the event and the amount it will pay, including any conditions of payment, in writing prior to the event following its decision on funding support.

5.1 Timing of payment

Council will provide payment in one of two ways:

- 50% prior to the event and 50% following the completion of the event; or
- 100% following the completion of the event

The funding recipient will be required to inform Council of its preference for payment in its application for funding support.

5.2 Conditions of funding support

The successful funding recipient will be required to comply with any conditions of funding support that Council supplies in writing as part of its agreement to provide funding. Such conditions will include:

- A requirement that the event organiser acknowledge Council's support in promotional material for the event and visibly on the day at the location of the event for the duration of the event;
- A provision that no payments will be made until all applicable regulatory or other required approvals for the event (as and if required) have been granted and provided to Council's Tourism and Events unit. Other approvals may include a facility booking, public liability insurance, event waste management arrangements, marketing plan, other agency approvals and a risk assessment.
Note: The list of required approvals can be obtained by submitting a 'Notice of Intention to Hold an Event' (NOIE) form to the Tourism and Events unit at the beginning of organising the event.
- A requirement to submit a post event evaluation providing details of how the event went compared to its pre-event predictions.

Other conditions of funding support will be specified in the agreement letter as required.

6 Register of events approved for funding

The Economic Development unit will maintain a register of events approved for funding under this policy and the funding amount, and other relevant details of the funding process and event. The register will be made publicly available upon request.

Documentation

List the name and document reference number of any other document referred to in this document, including any related policies and procedures

250.2016.37.2 Notice of Intention to Hold an Event

Variation

Council reserves the right to review, vary or revoke this policy and should be reviewed periodically to ensure it is relevant and appropriate.

9.4.2 POST-EXHIBITION REPORT - COMMUNITY ENGAGEMENT STRATEGY

Record No: I22/851

OFFICER'S RECOMMENDATION

That the Community Engagement Strategy be adopted.

ISSUES

At the Council meeting held 20 October 2022, Council resolved to place the draft Community Engagement Strategy on public exhibition for a period of 28 days from 27 October 2022 to 11:59pm 24 November 2022, where Snowy Monaro community members were invited to provide feedback and have their say on Council's Draft Community Engagement Strategy.

During the exhibition period, Council advertised, promoted and supported participation through Council's YourSay on-line engagement tool, traditional and social media methodologies to connect and engage with our community.

Council promoted the draft Community Engagement Strategy through various channels including:

Source	Details	Contacts
Media Release	Distributed through the media release distribution email group and the community engagement email group	45 contacts in media release group, 45 contacts in community engagement list – generated two digital articles, one print news story and one mention on radio
Monaro Post newspaper	10x7 advertisement Council news Council Colum	Listed in the Council News page four times and Council advertisement three times between 27 October 2022 and 23 November 2022
Radio	Mention in morning show	2XL 2MNO
Website	YourSay	130 visits to Council's official webpage
Employees	All staff ie community members (more than 400)	CEO update on 10 November and 17 November 2022

9.4.2 POST-EXHIBITION REPORT - COMMUNITY ENGAGEMENT STRATEGY

		Councillor presentation noted on 7 October 2022
eNewsletter	Councils fortnightly eNewsletter	53 clicks from two mentions in the newsletter, seen by an average of 659 people
Social	Facebook	2 posts

The draft Community Engagement Strategy received 110 visits on council’s webpage and was downloaded 53 times. There were 13 contacts to the feedback form, with only seven contributors. While we only received seven feedback submissions, the actual draft Community Engagement Strategy document received 40 visitors with 47 downloads, and the draft Snowy Monaro Community Participation Plan received 14 visitors with 15 downloads.

Traffic generation (ie. source) statistics:

Source	Type	Contacts
Direct	direct typing of the address into a web browser from sources such as Monaro Post	79
Referrals	android-app	1
Referrals	www.nationaltribune.com.au	1
Social	facebook	15
Search Engine	google	12
.GOV sites	government	22

Council received various levels of feedback as shown in the table overpage with responses and commentary on this feedback noted below:

It is noted that members of the community have noticed and appreciated the vast improvement in communications (news feeds, media posts etc.) from Council’s communication department over the past two years. This is seen as going a long way towards a higher level of community engagement.

In addition to positive responses received, Council has noted and will incorporate the comment regarding "Encouraging Conversations", that all demographics will receive the clause; use clear and informal language free from jargon and acronyms.

Further to community engagement, councillors are noted as a key stakeholder. Reports to council meetings will be prepared and delivered where relevant. Some reports may include items from a divided community decision or items of significance, in this circumstance, councillors will be required to assist in a decision making verdict.

Council will incorporate the feedback received regarding customer service, and will further provide the information when it reviews its customer service charter.

To ensure a broader cross section of the community is addressed, Council will concentrate on pop up stalls at areas of interest, such as shopping centres and community markets, as well as town hall meetings, rather than focus groups, to ensure the wider community region is accessed. We invite all community members, to participate in having their say during community consultations.

The timing of news, media and other outputs of information cannot be helped due to the ever-changing time and unknown activation of news, and also the specific dates and deadline requirements for Council Meetings. Information will always be circulated when news is received.

Where appropriate, Council will engage with the Crackenback community through the Rural Fire Service contact details further received through the communications department. This group was additionally invited to be included in the community engagement group email list.

Some used this platform to feed other information through to Council. These contributions have been passed onto the relevant business service unit.

No other submissions were received. Paper copies were available at all four Council offices on request.

Submissions received

Name Date received	Comment	Activation reply
Nimmy News 27 October 2022	I don't know if there are many monthly newsletters in your area but your timing - yet again - means that there is no way to tell any readers about your media release. You seem to announce things at the end of a month and need replies by the end of the next month. Maybe this is due to the timing of council meetings - I don't know. But it means so often that - like today - a media release asking for community feedback comes out the day that the Nimmy News has been printed. No dramas, we aren't a major publication.	Reply via email: Dissemination of news, media and other outputs of information cannot be helped due to the ever-changing time and unknown activation of news, and also the specific dates, deadline and legislation requirements for Council Meetings. Information will always be circulated when news is received.
Gdennis 27 October 2022	I ask that you consider Wollondibby RFS as a stakeholder community group for the Crackenback district. The Wollondibby RFS is the only community group in Crackenback, and many owners and residents participate in its meetings, and not just as firefighters. It would be a good way to consult with residents and owners in this	Where appropriate, Council will engage with the Crackenback community through the Rural Fire Service contact

9.4.2 POST-EXHIBITION REPORT - COMMUNITY ENGAGEMENT STRATEGY

	district.	details further received through the communications department. Communications has reached out the group and invited the RFS to be included in the community engagement group email list, however are still waiting for a confirmation of acceptance reply.
SBH 28 October 2022	<p>I have been a resident in Cooma for over 25years and intend to remain here. I am mostly retired and spend a lot of time doing volunteer work in the community. My main interest is in the Cooma area as Cooma is the town where I live and spend most of my business and leisure time.</p> <p>Since Amalgamation the main emphasis in Council has been to embrace the whole Shire, I totally understand this, however I feel Cooma township is being somewhat overlooked when it comes to future development. Jindabyne has the multimillion dollar Activation Hub happening and Bombala appears to be having an extraordinary amount spent on it due mainly to ageing and not updated infrastructure</p> <p>The Council should realize that where a person lives geographically in this Shire will interest them most in the future development of the Shire.</p> <p>The Cooma Monaro Shire Council had a very successful Recreation Committee (volunteer community members) under the Council 344 committee umbrella. This was disbanded as it did not "embrace the whole Council" - this committee was interested in the Cooma and surrounds area - if you are a resident of this area.as I am - this is my main concern. I would like to see that the residents of areas within our, now much larger Council can still show an interest, give feedback and gain some successes in the area that interests them.</p>	These contributions have been passed onto relevant the relevant business service unit.
Anonymous 1 November 2022	I think this is an excellent plan. Its delivery is very welcome since Council's engagement with the	To ensure a broader cross section of the

9.4.2 POST-EXHIBITION REPORT - COMMUNITY ENGAGEMENT STRATEGY

	<p>community has, historically, been poor.</p> <p>I would prefer to see more emphasis on focus groups as a means to engage with the community.</p> <p>Currently, these rarely happen because there is a limited pool of people with whom Council currently interacts. I don't think Council is getting feedback that reflects the wider community's views. Focus groups, if run properly, would allow people to express their views in a safe and constructive way. At present, the opportunities for engagement with Council tend to centre around crises or highly polarised issues. This sets a negative tone at the outset and the conversation then gets hijacked by the angriest!</p> <p>I have appreciated the vast improvement in communications (news feeds, media posts) from Council over the past 2 years. This is going a long way towards a higher level of community engagement, albeit one-way in nature.</p> <p>While the corporate-level communications and community engagement are good and improving, the communications with individual Council officers leaves a lot to be desired. The main issue is with follow-ups. Initial interactions are almost always good but subsequent communication is almost invariably absent! This is incredibly frustrating and builds up a lot of tension that undoes all the good work at the corporate level. I would like to see Council officers undergo training in customer service. I would also like to see their line managers their performance in terms of tasks completed (and absence of excuses when reporting the unfinished ones!). These one-on-one interactions between Council staff and community members are perhaps the most important forms of community engagement to get right. If these were improved, the overall task of CE could become a lot easier.</p>	<p>community, Council will concentrate on pop up stalls at areas of interest, such as shopping centres and community markets, as well as town hall meetings, rather than focus groups, to ensure the wider community region is accessed.</p> <p>Council will incorporate the feedback received regarding customer service, and will further provide the information when it reviews its customer service charter.</p>
<p>Anonymous 16 November 2022</p>	<ol style="list-style-type: none"> 1. In the section "Encouraging Conversations" all demographics should have the clause - use clear and informal language free from jargon and acronyms. 2. In the section "Community Engagement" 	<p>Reports to Council Meetings will be prepared and delivered wherever relevant. Some</p>

9.4.2 POST-EXHIBITION REPORT - COMMUNITY ENGAGEMENT STRATEGY

	<p>should include - Report the results to Council. 3. There should be a section stating how the public will be engaged from the very first time a public member approaches Council either in person, by phone or by email. This is the singly the most important public engagement area and will have a lasting impression of Council in the eyes of the customer. There is a thing known as the "Moment of Truth" (MOT) which is when a customer makes first contact with an organisation, the way that engagement is treated will form how the customer perceives the organisation regardless of what happens subsequently. This is the most important section relating to community engagement.</p>	<p>reports may include items from a divided community decision or items of significance, in this circumstance, councillors will be required to assist in a decision making verdict.</p> <p>Council will incorporate the feedback received regarding customer service, and will further provide the information when it reviews its customer service charter.</p>
<p>Anonymous 24 November 2022</p>	<p>Thanks for the opportunity to comment. A good initiative that hopefully will be adequately resourced to enable Community input to be properly considered in future. Overall I commend Council on this initiative - It can only result in positive outcomes for our community if appropriately implemented. I do have some criticisms of the document in its current form. My brief comments: 1. Advertising or seeking community/public comment on significant proposals - submission period should be extended when the period overlaps public holiday season eg Christmas/New Year, Easter. 2. Greater emphasis should be placed upon meaningful consultation with the Community and affected communities PRIOR to any determination by Council eg the recent example of the adverse community reaction and failure by Council to address issues of concern to the community with respect to development proposals within Berridale 3. On p11 of the Strategy there is the 'Goal' stated "To place final decision making in the hands of the public". I disagree with this - Councillors are elected to make the hard decisions and this should be the case. This statement will be extremely difficult to comply with - it flags potentially to those with extreme</p>	<p>Feedback addressed: 1. There is legislative periods of exhibition and where possible these timeframes will be extended to take into account public holidays. Looking at best practice yes exhibition periods should take public holidays into account. 2. Noted and your feedback has been passed onto to relevant departments. This strategy aims to guide engagement planning and internal processes to enhance and strengthen councils community engagement</p>

	<p>views that their views will be implemented. The goal should be to seriously consider community views and aspirations in any decision of the elected Council. 4. On p16 - as a professional person who has worked throughout the region for 40 years I am constantly amazed at the total lack of reference to and consultation with professionals within the region by Council. There is an absolute wealth of expertise and experience from within the regions professionals - a resource that is simply not recognised by Council. I am of the view this page should be amended to include reference to meaningful consultation with the region's professional/service/trades people on all policy changes and proposals. Council should be conducting workshops with those people as required to discuss projects/policies/administrative changes that affect how we all do business.</p>	<p>practices across all departments.</p> <p>3. The empower method has been included as best practice in line with International Association for Public Participation IAP2 (A peak body for the community and stakeholder engagement sector) framework, we acknowledge that not all engagements activities will use this method. As you are aware, local government charter is based on community consultation, and in the majority decisions are made by elected Councillors. An example of this method may be – Youth Council receive a grant and they are asked where they would like to use those funds to best benefit the youth of the region. Only in particular circumstances with particular stakeholders, that this method will be used.</p> <p>4 Agreed, there is a wealth of knowledge in our community. The aim of this</p>
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9.4.2 POST-EXHIBITION REPORT - COMMUNITY ENGAGEMENT STRATEGY

		<p>strategy is to enhance our engagement with all groups including professional and business community. Where appropriate the business and professional community will form part of consultation processes.</p>
<p>Anonymous 24 November 2022</p>	<p>I have been unable to access the document so cannot comment. Why cannot we have paper copies of such documents as used to be the case?</p>	<p>We contacted this person to give further instructions. Noted that copies of strategy were available at council offices if requested.</p>
<p>Eileen Shaw 24 November 2022</p>	<p>On the whole a well-written and detailed plan from what I can tell. I have no experience in council document writing. I do however have a concern. I feel the next-door neighbours should be notified of any DA application. For example, a new house may overlook a neighbour's house or private open space and they should be given the opportunity to express their concerns. If they are not notified there may be issues that the council do not identify. Additionally, if development creates extra traffic such as eco-tourism then all affected residents should be notified.</p> <p>I was unsure if there was an inclusion in the case of a property rezoning, etc. Property owners should be notified in writing, with possible changes listed, and given the opportunity to respond.</p>	<p>To be sent via email. Response supplied from Strategy team:</p> <p>The community participation plan states the minimum notification requirements and Council may wish to go over and above these requirements in unique or unusual circumstances. The items that do not identify neighbour notification requirements are items which can be undertaken through a complying development certificate (CDC) process and as per the State Environmental Planning Policy require no notification.</p>

This Strategy sets out how Council will engage with all stakeholders: community members and groups, local and regional businesses, as well as state agencies and non-government organisations.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Asset Management	Low	Low	Yes
Economic Activity	Low	Low	Yes
Environmental Security	Low	Low	Yes
External Political Environment	Low	Low	Yes
Financial Sustainability	Low	Low	Yes
Health and Safety	Low	Low	Yes
Legislative Governance and Compliance	Medium	Low	Yes
Reputation and Image	Medium	Low	Yes
Service Delivery	Medium	Low	Yes

The *Local Government Act 1993* states council must prepare and implement a Community Engagement Strategy based on social justice principles for engagement with the local community in developing and reviewing the Community Strategic Plan.

FINANCIAL IMPACTS

Nil financial impacts – within usual scope of business.

RESPONSIBLE OFFICER: Chief Communications Officer

OPTIONS CONSIDERED

It is a statutory requirement in accordance with the *Local Government Act 1993* that all Councils in NSW comply with the IP&R guidelines.

Councils are required to adopt a Community Engagement Strategy for the development and review of the Community Strategic Plan.

IMPLEMENTATION PLANS

If the Community Engagement Strategy is adopted, all submitters will be notified of the outcomes and Council resolution. The adopted strategy will be published to the Council website and intranet within 28 days of Council resolution.

EXISTING POLICY/DECISIONS

The *Local Government Act 1993* states that Council must establish and implement a Community Engagement Strategy.

This strategy will work in partnership with the Community Participation Plan, as per the *Environmental Planning and Assessment Act 1979*.

BACKGROUND

The Local Government Act 1993 states council must prepare and implement a Community Engagement Strategy based on social justice principles for engagement with the local community in developing and reviewing the Community Strategic Plan.

The Communications team reviewed current practices and in line with IAP2 framework, training and experience this strategy was developed to ensure best practice across whole of council.

This document was prepared internally by the Communications Team (Engagement) with no external contractor assistance nor additional costs involved to produce this document.

As a minimum, the Community Engagement Strategy must identify relevant stakeholder groups within the community and outline methods of engaging each group, and give due consideration must also be given to the expected levels of service expressed by the community when preparing the Community Strategic Plan.

The Integrated Planning and Reporting Framework (IP&R) is underpinned by strong effective and meaningful engagement. The Community Engagement Strategy sets out Council's position relating to engagement with all stakeholders, including those in our community, businesses, state agencies and non-government organisations. Engaging with stakeholders is essential to creating plans that will truly represent the aspirations and needs of the local community.

This Strategy will also be used during the development of the Community Strategic Plan and councils' other engagement activities.

ATTACHMENTS

1. Draft SMRC Community Engagement Strategy 2022 - 2026 (*Under Separate Cover*)
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9.5.1 RESOLUTION ACTION SHEET UPDATE

Record No: 122/845

OFFICER'S RECOMMENDATION

That Council receive the resolution update for the period ending November 2022.

BACKGROUND

In order to provide Councillors with updates on resolutions of Council, a report has been generated with a summary of actions that are current and have recently been completed, for the period ending November 2022.

The In Progress Resolution Action Sheet for period ending November 2022 is attached to this report.

RESPONSIBLE OFFICER: Chief Strategy Officer

ATTACHMENTS

1. Updates to December Meeting - In Progress Actions up to end of November 2022
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SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
2009	17 November 2022	318/22	<p>2021-2022 Annual Report</p> <p>That Council endorse the 2021/2022 Annual Report excluding the financial statements and;</p> <p>A. Change the mayoral message to note financial sustainability review had only commenced</p> <p>B. Correct the location shown as south of Canberra CBD</p> <p>C. That Snowy 2.0 be identified as a major project</p> <p>D. That councillors appointment date be confirmed</p> <p>E. Publish the report on Council's webpage</p> <p>F. Forward the URL link to the office of Local Government</p>	Coordinator Strategy Development	30/11/2022 – GMc: The Annual Report has been amended to include the minor changes as per 17 November Council meeting. The audited and signed Financial Statements have been included within the Annual Report and it has been published to Council's website and URL forwarded to the Office of Local Government.	19/12/2022	N
2008	17 November 2022	317/22	<p>Organisational Performance Report - October 2022</p> <p>That Council:</p> <p>A. Note the progress outlined in the report.</p> <p>B. Amend the 2022-2023 Operational Plan to stage the replacement of the Cambalong Bridge, to include: Environmental assessments determined, detailed designs approved and construction commenced. Move full stages of construction into the 2023-2024 Operational Plan and final stages of construction with the bridge open to traffic into the 2024-2025 Operational Plan.</p> <p>C. Amend the 2022-2023 Operational Plan to stage the replacement of the Redcliffe Bridge, to include: Environmental</p>	Coordinator Strategy Development	30/11/2022 – GMc: The phasing of construction has been updated within the CAMMS system, but the Operational Plan document is still to be updated. This will be completed within the next week.	19/12/2022	N

SMRC Resolution Action Sheet – In Progress

			<p>assessments determined, detailed designs approved and construction commenced. Move last stage of completion of construction with the bridge open to traffic to the 2023-2024 Operational Plan Year.</p> <p>D. Amend the 2022-2023 Operational Plan to stage the replacement of the Cambalong 2 Bridge, to include: Environmental assessments determined, detailed designs approved and construction commenced. Move last stage of completion of construction with the bridge open to traffic to the 2023-2024 Operational Plan Year.</p>				
2007	17 November 2022	315/22	<p>Planning Proposal - Draft Comprehensive Snowy Monaro Regional Local Environmental Plan That Council</p> <p>A. Undertake a minimum of 56 days of consultation concurrently with the draft Land Use Strategies; B. Submit the planning proposal to the Minister of Planning for a gateway determination; and C. Proceed with further consultation on the planning proposal in the event the NSW Department of Planning and Environment issues a gateway determination.</p>	Strategic Land Use Planner	<p>28/11/2022 – AA:</p> <p>A. Community consultation commenced on 21 November, due to a delay in mailing letters the consultation period will extend to 20 February 2022 B. Liaising with DPE and will submit planning proposal via the NSW Planning Portal C. Noted, will await Gateway determination from DPE once B is completed.</p>	19/12/2022	N
2006	17 November 2022	321/22	<p>Appointment of Delegates to Committees for the Period to September 2023 following a Councillor Resignation That Council appoint</p> <ul style="list-style-type: none"> Councillor Mitchell to the Snowy Monaro Arts & Cultural Committee; 	Coordinator Governance	<p>28/11/2022 – LO: Complete. Report presented to 17 November 2022 ordinary council meeting. Council made the following appointments by resolution 321/22,</p>	19/12/2022	Y

SMRC Resolution Action Sheet – In Progress

			<ul style="list-style-type: none"> • Councillor Mitchell to the Bundian Way Advisory Committee; • Councillor Mitchell to the South East Arts Board; and • Councillor Williamson to the Reconciliation Action Plan Working Group. 		<ul style="list-style-type: none"> • Councillor Mitchell to the Snowy Monaro Arts & Cultural Committee; • Councillor Mitchell to the Bundian Way Advisory Committee; • Councillor Mitchell to the South East Arts Board; and • Councillor Williamson to the Reconciliation Action Plan Working Group. 		
2005	17 November 2022	338/22	<p>Council Declaration of Road Emergency That Council</p> <p>A. Join with Local Government NSW and Country Mayors Association of NSW in declaring a State-wide Road Emergency.</p> <p>B. Along with these organisations support:</p> <ol style="list-style-type: none"> 1) an acceleration and significant increase in funding for the \$1.1 billion Fixing Local Roads and Fixing Country Bridges programs from the New South Wales Government; 2) a boost to Road Block Grant funding to compensate for the damage to the regional road network from the Federal Government; 3) new funding to provide councils with plant machinery and skilled workers to expedite road repairs from the Federal Government; and 4) the writing of letters to the Hon Anthony Albanese MP, Prime Minister of Australia, the Hon Dominic Perrottet MP, Premier of New South Wales, Member for Monaro, and Member for Eden-Monaro. 	Executive Assistant to CEO, Mayor, and Councillors	2022/11/29 – JB: Letter sent 25 November 2022. Action is complete.	19/12/2022	Y

SMRC Resolution Action Sheet – In Progress

2004	17 November 2022	337/22	<p>Expediting the Bumbalong Bridge Project</p> <p>That the Mayor write to the NSW Premier, the Minister for Environment and Heritage, the Minister for Transport, and the Member for Monaro seeking:</p> <p>a) Their urgent intervention to expedite work related to investigation, assessment and management of potential Indigenous heritage items located near the planned site of the bridge over the Murrumbidgee River in the Bumbalong Valley; and</p> <p>b) In the event that significant Indigenous heritage items are determined to exist at the preferred site of the project, that work to provide a bridge at an alternate nearby location proceed with the utmost speed.</p>	Executive Assistant to CEO, Mayor, and Councillors	2022/11/29 – JB: Letter sent 25 November 2022. Action is complete.	19/12/2022	Y
2003	17 November 2022	322/22	<p>Water and Wastewater Land Acquisitions - Bombala STP Upgrade - Change of Physical Position Needs</p> <p>That Council</p> <p>A. Proceed with acquisition of the following land, and interests in land, by compulsory process under the Land Acquisition (Just Terms Compensation) Act 1991 (NSW) by authority contained in the Local Government Act 1993 (NSW) for the purposes of the Bombala Sewerage Treatment Plant upgrade project:</p> <p>i) Lot 2 in Deposited Plan 1278691, being part of Lot 5 Section 42 in Deposited Plan 758129 and having an area of 256.9m²;</p> <p>ii) An easement for drainage of sewerage over the site shown as 'E1 – PROPOSED EASEMENT FOR DRAINAGE OF</p>	Coordinator Land & Property	29/11/2022 - TP: Supersedes item D of Resolution 254/20 to enable Compulsory Acquisition prescribed process to move forward.	19/12/2022	N

SMRC Resolution Action Sheet – In Progress

			<p>SEWERAGE 3 WIDE' in Deposited Plan 1278691 affecting Lot 5 Section 42 in Deposited Plan 758129;</p> <p>iii) A right of access over the site shown as 'E2 – PROPOSED RIGHT OF ACCESS 10 WIDE' in Deposited Plan 1278691 affecting Lot 5 Section 42 in Deposited Plan 758129.</p> <p>B. Agree that the terms of the easement shall be as shown on SCHEDULE A (referenced in report body);</p> <p>C. Agree that the terms of the right of access shall be as shown on SCHEDULE B (referenced in report body);</p> <p>D. Acknowledge that minerals are to be excluded from the acquisition;</p> <p>E. Acknowledge that the acquisition is not for the purpose of resale;</p> <p>F. Classify the acquired land (Lot 2 DP 1278691) as operational land in accordance with the Local Government Act 1993 (NSW);</p> <p>G. Make the necessary applications to the NSW Minister for Local Government and the NSW Governor to obtain consent for the stated land acquisition and interests.</p>				
2001	20 October 2022	294/22	<p>Future use of the Cooma to Bombala Rail Corridor That Council</p> <p>A. Support the continued planning for the Monaro Rail Trail from Queanbeyan to Cooma, and Bombala to Jincumbilly, including finalising the business case and potential lease discussions with TfNSW for those sections (noting this is not a resolution to apply for</p>	Coordinator Economic Development	<p>29/11/2022 - MA: A - Continuing to work on the business case with MRT Inc and beginning discussions with TfNSW regarding the lease. B - Complete. C - Complete. D - Ongoing. E - Complete.</p> <p>31/10/2022 - MA:</p>	21/11/2022	N

SMRC Resolution Action Sheet – In Progress

			<p>funding to construct the rail trail or enter a lease, but to commence discussion);</p> <p>B. Provide a written undertaking to Cooma Monaro Railway (CMR) that Council will agree to vary any future rail trail lease between Bombala and Jincumbilly (at no cost to CMR) to enable reinstatement of the rail line (at no cost to Council) should Stage 4 funding of the CMR Operational Business Plan (Version 2.3.2 August 2022) be received, and subject to Stages 2 and 3 of that Plan (ie Cooma to Nimmitabel) having been constructed prior to this;</p> <p>C. Not undertake to fund the cost of relocating the MRT if point B (above) eventuates;</p> <p>D. Resolve to continue to work with all parties on continuing investigations of potential shared use arrangements, costings, feasibility evaluations, etc along the rail corridor between Cooma and Bombala;</p> <p>E. Inform state agencies (TfNSW, DRNSW) and federal and state members of Council's adopted position on this matter.</p>		<p>A - Continuing to work on the business case with MRT Inc and beginning discussions with TfNSW regarding the lease.</p> <p>B - At time of writing a letter is being drafted.</p> <p>C – Complete.</p> <p>D – Ongoing.</p> <p>E - At time of writing draft letters are under review.</p>		
1095	15 September 2022	241/22	<p>Planning Proposal - 56 Hilldowns Road, Kalkite</p> <p>That Council:</p> <p>A. Submit the planning proposal to the Minister of Planning for a gateway determination.</p> <p>B. Advise the Department of Planning and Environment that Council wishes to be issued with an authorisation to use its delegation for the planning proposal.</p> <p>C. Proceed with consultation on the planning proposal in the event the NSW Department of Planning & Environment issues a gateway determination.</p>	Team Leader Strategic Planning	<p>28/11/2022 – AA: No further update.</p> <p>31/10/2022 – AA: A. Completed B. Completed C. Awaiting outcome of Gateway determination from DPE and will action conditions as required. A meeting was held with DPE on 25 October and the proposal was discussed.</p> <p>27/09/2022 – AA:</p>	17/10/2022	N

SMRC Resolution Action Sheet – In Progress

					A. Completed B. Completed C. Awaiting outcome of Gateway determination from DPE and will action conditions as required.		
1093	15 September 2022	259/22	MRT - Potential Construction Funding Grant Applications – Foreshadowed Motion That Council A. Continue to provide in principle support to Monaro Rail Trail Inc; B. Request a comprehensive briefing from Cooma Monaro Rail Group to Council; C. Continue to work on the development of Queanbeyan to Cooma segment of the proposed rail trail and; D. That a report come back to Council to the next meeting.	Coordinator Economic Development	29/11/2022 - MA: A - Ongoing. B - Complete. C - Still awaiting outcome of BCSD grant fund application. D - Complete. 31/10/2022 - MA: A - Ongoing. B - Complete. Briefing from CMR provided to Councillor briefing session on 6 October 2022. C - Awaiting outcome of BCSD grant fund application. Will be progressing discussions with QPRC and TfNSW on corridor leasing arrangements. D - Complete. Report provided to October meeting. 05/10/2022 – MA: A. Noted B. Briefing to Councillors organised for 6 October C. Noted	17/10/2022	N
1092	18 August 2022	217/22	Construction of NSW Rural Fire Service emergency operations centre in Cooma - land acquisition and access construction That Council A. Enter into an agreement with Snowy Hydro Limited (SHL) to enable progression of	Coordinator Land & Property	29/11/2022 - TP: No further update at this point. 31/10/2022 - TP: Initial site meeting held on 17/10/22 with SHL and PWA.	30/06/2023	N

SMRC Resolution Action Sheet – In Progress

		<p>the future construction of an Emergency Operations Centre (EOC) on the land adjacent to Council’s current holding of Lot 1 DP 832813; the key agreement elements being:</p> <p>i) Council to secure the land required to achieve legal & practical access to the intended EOC location via Geebung Street COOMA, through subdivision (boundary adjustment) by negotiation with the neighbouring landholder (Lot 2 DP 832813);</p> <p>ii) Council to construct suitable access road segment through to the intended SHL boundary, enabling access to both the future EOC site and reaching the boundary of SHL’s residual landholding (indicative access path as per the report image);</p> <p>iii) Council to action the development approval process in relation to the specified access road segment;</p> <p>iv) SHL to transfer to Council approximately 2 hectares of land (part of SHL owned Lot 14 DP 250029) upon completion of the access road segment referred to in A ii).</p> <p>B. Proceed with the subdivision (boundary adjustment) actions as necessary in order to deliver the new access road segment as identified in A ii);</p> <p>C. Classify any land acquired, for both the new public access road segment and the intended gifted transfer from SHL of 2 Ha of land (part of Lot 14 DP 250029) related to the EOC construction in the Polo Flat area of Cooma, as operational land in accordance with the Local Government Act 1993;</p> <p>D. Add the construction of the new access road segment for the EOC in Polo Flat area of</p>		<p>30/09/2022 – TP: Project Control Group for EOC/Cooma Fire Control Centre (FCC) project initiated with RFS.</p> <p>05/09/2022 – TS: 22/23 Budget updated.</p> <p>30/08/2022 - TP: Elements A - D & F will be initiated. Element E - Completed.</p>		
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SMRC Resolution Action Sheet – In Progress

			<p>Cooma to the capital works program within Council's 2022-2026 Delivery Program and 2022-2023 Operational Plan;</p> <p>E. Assign a budget of \$500,000 (capital project), with understanding that revenue from the intended land sale of Stage 3D Leesville Industrial Estate will provide the corresponding cost offset (linkage to Resolution 154/21 activities);</p> <p>F. Note that the other costs associated with the development and construction of the EOC will be borne by the NSW Rural Fire Service.</p>				
1085	18 August 2022	209/22	<p>Lease of Bombala Saleyard That Council</p> <p>A. Approves proceeding to lease the Bombala saleyards; and</p> <p>B. A report come back to the Council prior to the lease being entered into.</p>	Manager Community Services	<p>30/11/2022 - KS: Currently still in the process of preparing a lease.</p> <p>02/11/2022 - KS: Simone Ward is working with Bianca Padbury in going to tender for the lease of Bombala Cattle Depot.</p> <p>07/10/2022 – KS: Further investigation being conducted by Coordinator Facilities and Community Services Manager. Investigations are centred around meeting minimum code expectations. This included a trip to Bega Council to look at their facilities.</p> <p>05/09/2022 – JM: Expression of interest documents being processed.</p>	30/11/2022	N
1084	21 July 2022	190/22	Sewer Easement Request - Council Owned Lot 2 DP 748500 in Leesville area Jindabyne -	Coordinator Land & Property	29/11/2022 - TP: No further update at this point.	22/08/2022	N

SMRC Resolution Action Sheet – In Progress

			<p>Related to Subdivision Works Certificate 11.2000.3000067.1</p> <p>That Council</p> <p>A. Approve and proceed with allowing an easement for sewer purposes to be created in the relevant area of Lot 2 DP 748500, pursuant to Section 88B of the Conveyancing Act 1919;</p> <p>B. Agree that all costs incurred in actioning the easement creation are the responsibility of the developer (the applicant; linked to SWC 11.2000.3000067.1) inclusive of survey, general legal, and any registration fees costs.</p>		<p>31/10/2022 - TP: No further update at this point.</p> <p>30/09/2022 – TP: No further update at this point.</p> <p>30/08/2022 - TP: A - Completed - applicant advised; B - In progress by applicant; CEO will execute required documentation at appropriate time.</p> <p>02/08/2022 - TP: The resolution actions will be initiated.</p>		
1082	21 July 2022	180/22	<p>Transfer of Grant Funding from Eucumbene Boat Ramp Project.</p> <p>That Council approve the redirection of the outstanding amount from Round 2 Stronger Country Community Fund (SCCF2 – 0349 – A) in the amount of \$ 121,411 to complete the restoration of the Adaminaby Big Trout.</p>	Project Specialist	<p>23/11/2022 – GH: Request for Financial Information has been sent to Council staff. Awaiting response.</p> <p>28/10/2022 – GH: Still awaiting formal response from Grants Management Office.</p> <p>21/09/2022 – GH: Variation requested submitted to Grants Management Office.</p> <p>04/08/2022 – GH: Quotes underway, variation request to Stronger Country Communities Fund to be submitted before progressing.</p>	22/08/2022	N
1081	21 July 2022	189/22	<p>Sewer Easement Request - Council Owned Lot 18 DP 255651 in Nettin Circuit area Jindabyne - Related to Subdivision Works Certificate 25.2021.220.1</p> <p>That Council</p>	Coordinator Land & Property	<p>29/11/2022 - TP: No further update at this point.</p> <p>31/10/2022 - TP: No further update at this point.</p>	22/08/2022	N

SMRC Resolution Action Sheet – In Progress

			A. Approve and proceed with allowing an easement for sewer purposes to be created in the relevant area of Lot 18 DP 255651, pursuant to Section 88B of the Conveyancing Act 1919; B. Agree that all costs incurred in actioning the easement creation are the responsibility of the developer (the applicant; linked to SWC 25.2021.220.1) inclusive of survey, general legal, and any registration fee costs.		30/09/2022 – TP: No further update at this point. 30/08/2022 - TP: A - Completed - applicant advised; B - In progress by applicant; CEO will execute required documentation at appropriate time. 02/08/2022 - TP: The resolution actions will be initiated.		
1073	21 July 2022	179/22	Minutes from Councils Management and Advisory Committees That Council A. Receive the minutes of the Adaminaby Hall, Bombala Exhibition Ground, Michelago Hall management committees. B. Make contact with committees who utilise the online booking system to ensure teething problems are resolved and a report provided at the next meeting	Manager Community Services	30/11/2022 – KS: There has not been a meeting since previous update. 02/11/2022 - KS: A. None of the 3 committees mentioned have had a meeting since March and April. The minutes from that meeting need to be reviewed at the next meeting which has not happened yet. The committees are aware of the need to provide minutes to council. B. 90% of users have been contacted by our Coordinator Facilities. Users generally did not have a need to make bookings or if they did, they did not have trouble. Those that did come across problems were assisted by Dianne Coleman and the issues were rectified. Out of the vast majority spoken to, there appears to be no more issues with Booka. 07/10/2022 – KS: No further update. 05/08/2022 – KS:	22/08/2022	N

SMRC Resolution Action Sheet – In Progress

					A contact list has been received and contact will be made to complete this action.		
1069	16 June 2022	166/22	<p>Tender Recommendation Report Bombala & Delegate Water Treatment Plants Design & Construction</p> <p>The Council, pursuant to s 178 (3) (e) of the Local Government Act:</p> <p>A. Appoint Water Treatment Australia as preferred tenderer and authorise the CEO to negotiate the final compliance aspects for the WTP Design and Construct tender.</p> <p>B. Authorise the CEO to negotiate with the second place tenderer if negotiations with the preferred tenderer fail.</p> <p>C. Authorise the CEO to sign the necessary contract documentation.</p>	Manager Water Wastewater	<p>30/11/2022 – CW: No further updates.</p> <p>02/11/2022 – CW: Detailed design review in progress. SMRC currently reviewing design for review workshop on 03/11/22.</p> <p>06/10/2022 – CW: DPIE has approved all aspects of the procurement process and the tender has been formally let to water treatment Australia with the design process starting.</p> <p>05/09/2022 – JM: Negotiations have concluded. Approval sought from DPIE Water to appoint contractor.</p> <p>03/08/2022 – CW: Negotiations are ongoing and have progressed well.</p> <p>07/07/2022 – JD: Letters to all tenderers have been compiled and negotiations will begin in the next couple of weeks.</p>	30/09/2022	N
1068	16 June 2022	161/22	<p>Support for Jindabyne That Council</p> <p>A. Actively seek out and apply for available grant opportunities, such as the NSW Community Building Partnership Grant, or other suitable community infrastructure</p>	Chief Operating Officer	<p>01/12/2022 – JM: No further update.</p> <p>03/11/2022 – JM: Awaiting cost estimates from Essential Energy for additional street lighting.</p>	30/12/2022	N

SMRC Resolution Action Sheet – In Progress

			<p>grants for the purpose of installing additional street lighting in Jindabyne township and streets</p> <p>B. Work with government at both State and Federal level to find available options for better transport solutions for Jindabyne. Examples include, but are not limited to; additional taxi licences, community/government funded buses, lobbying to ride-share companies like Uber to include Jindabyne as a service area</p> <p>C. Work with Snowy Mountains Liquor Accord to gain further advice on what else council can do to assist the community from a local government level</p>		<p>07/10/2022 – JM: Inspection for street lighting undertaken. Confirming budget implications with Essential Energy.</p> <p>05/09/2022 – JM: Arranging inspection of streets to identify preferred locations for additional street lighting.</p> <p>03/08/2022 – JM: Contact made with Essential Energy to confirm process for additional street lighting once identified. Letter of support for CCTV received from NSW Police.</p> <p>06/07/2022 – JM: Community safety meeting held with key stakeholders on 5 July 2022. Key actions identified to be worked on before reporting back to stakeholders.</p>		
1064	16 June 2022	153/22	<p>Road Naming - Biilmann Close for new road proposed in 13 lot subdivision under DA 10.2019.3004109.1</p> <p>That Council endorse the name Biilmann Close to go to the Geographical Names Board for pre-approval and to be publicly advertised for a period of 28 days.</p>	GIS Administrator	<p>30/11/2022 – BH: Finalised with Geographical Names Board and will be available for Gazettal from 7 December. Action Complete.</p> <p>01/11/2022 – BH: Still to be finalised with Geographical Names Board. Waiting for response from Geographical Names Board to remove name from being under review to active proposal so can process to gazettal.</p> <p>06/10/2022 – BH:</p>	18/07/2022	Y

SMRC Resolution Action Sheet – In Progress

					<p>Request has been sent to Geographical Names Board (GNB) to move this road naming proposal from 'Under Review' in the road naming portal so that it can be progressed to approval and gazettal by the GNB.</p> <p>05/09/2022 – BH: Report submitted for September Ordinary Council meeting. Next step will depend on outcome of Council's consideration for that report.</p> <p>04/08/2022 – BH: Name found to be same as a local business name for owner/developer. A second report for September Ordinary Council Meeting consideration to be submitted detailing circumstances and officer recommendation.</p> <p>24/06/2022 – BH: No action at this stage.</p>		
1063	16 June 2022	152/22	<p>Road Naming Proposal - Rosamond Place for new road in 17 lot subdivision (DA 10.2020.220.1 17) That Council endorse the name Rosamond Place to go to the Geographical Names Board for pre-approval and to be publicly advertised for a period of 28 days.</p>	GIS Administrator	<p>30/11/2022 – BH: No further update.</p> <p>01/11/2022 – BH: Report submitted and approved for December meeting to approve and finalise road naming.</p> <p>06/10/2022 – BH: Report being drafted for November 2022 Council Meeting to approve Rosamond Place for approval after Geographical Names Board endorsed and no community submissions were received.</p>	18/07/2022	N

SMRC Resolution Action Sheet – In Progress

					<p>05/09/2022 – BH: Community Consultation complete with no submissions or objections. No further action at this point - report for Council approval will be submitted for October ordinary council meeting.</p> <p>04/08/2022 – BH: Current in public advertisement period. Submitted to Geographical Names Board and pre-approved.</p> <p>24/06/2022 – BH: No action at this stage.</p>		
1059	19 May 2022	129/22	<p>Cooma Weir Construction - Tender Evaluation Panel Recommendation</p> <p>That Council</p> <p>A. Cancel tender 066-2021 Construction of Cooma Weir and Fishway Replacement due to the high risk of the current environmental and economic conditions.</p> <p>B. Accept the Select Contractor Early Involvement proposal from Leeds Engineering and conduct a detailed pre-construction planning phase to reduce apparent risk to all prospective tenderers.</p> <p>C. Re-issue the tender in the second half of 2022 calendar year as a select tender to the four tendering companies that have submitted tender returns this round with a proposed construction start date of January 2023.</p>	Manager Water Wastewater	<p>30/11/2022 – CW: No further update.</p> <p>02/11/2022 – CW: No further updates.</p> <p>06/10/2022 – CW: No further updates.</p> <p>05/09/2022 – JM: No further updates.</p> <p>03/08/2022 – CW: No further updates.</p> <p>07/07/2022 – JD: This is progressing well and is on track to be completed in the next few months so that the tender can be readvertised at the end of 2022.</p> <p>27/05/2022 – JD:</p>	30/12/2022	N

SMRC Resolution Action Sheet – In Progress

			D. Actively seek additional funding streams for the project to be constructed.		Meeting held with Leed to establish SECI working arrangement. Contractual arrangements being finalised currently.		
1051	21 April 2022	95/22	<p>Land Acquisition for Road Reserve Alignment - Micalago Road & Ryrie Street Extension, Michelago</p> <p>That Council</p> <p>A. Approve and proceed with the acquisition of land described as part of Lot 1 DP 1158327 & Lot 5405 DP 1244970 for the purpose of creating road reserve over existing (Micalago Road) and new infrastructure (Ryrie Street), in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>;</p> <p>B. Where necessary, make an application to the Minister and the Governor for approval to acquire part of Lot 1 DP 1158327 & Lot 5405 DP 1244970 by compulsory process under Section 186(1) of the <i>Local Government Act 1993</i> and in accordance with the provisions of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>; and</p> <p>C. Classify the land acquired as operational land in accordance with the <i>Local Government Act 1993</i>.</p>	Coordinator Land & Property	<p>29/11/2022 - TP: Contractor engagement finalised in order for the survey plan of acquisition to be completed.</p> <p>31/10/2022 - TP: No further update at this point.</p> <p>30/09/2022 – TP: A - In progress, land acquisition process sequenced by PWA. B - To be actioned at the appropriate time; C - Completed.</p> <p>30/08/2022 - TP: PWA engagement active to deliver matter.</p> <p>26/07/2022 - SR: Matter sitting with PWA for delivery - No further updates.</p> <p>30/06/2022 – SR: Matter sitting with PWA for delivery - No further updates</p> <p>30/05/2022 – SR: Engagement email sent to PWA - estimated delivery time from PWA 18-24 months.</p> <p>04/05/2022 – SR: A.B. & C – Matter to be referred to PWA for execution.</p>	30/06/2024	N
1046	21 April 2022	97/22	Purchase of Lot 9 DP239506 and Part Lot 5 DP239506 Jindabyne from Snowy Hydro	Chief Operating Officer	01/12/2022 – JM:	30/12/2022	N

SMRC Resolution Action Sheet – In Progress

			<p>Limited for Future Provision of Water Treatment Plant and Waste Transfer Station Respectively</p> <p>That Council</p> <p>A. Proceed with purchase of lot 9 DP239506 Jindabyne from Snowy Hydro Limited for the future provision of a water treatment plant and passive recreation and upon purchase classify the land as operational land in accordance with the <i>Local Government Act 1993</i>;</p> <p>B. As part of the purchase of lot 9 DP239506, enter into a lease with Snowy Hydro Limited for the management of part lot 11 DP239506 being for Lake Jindabyne foreshore land for a period of 45 years at a cost of \$100 per annum (indexed by CPI);</p> <p>C. Proceed with purchase of part lot 5 DP239506 Jindabyne from Snowy Hydro Limited for the future provision of a waste transfer station and upon purchase classify the land as operational land in accordance with the <i>Local Government Act 1993</i>;</p> <p>D. Proceed with a subdivision (boundary adjustment) as part of the sale process to adjust the property boundary to align with the survey boundary of land to be acquired.</p>		<p>Snowy Hydro power of attorney finalised, settlement imminent.</p> <p>03/11/2022 – JM: Settlement of both properties expected in November.</p> <p>07/10/2022 – JM: Part lot 5 registration has occurred. Settlement to occur shortly.</p> <p>05/09/2022 – JM: All contracts signed, awaiting confirmation of exchange.</p> <p>03/08/2022 – JM: Awaiting contract of sale signature by Snowy Hydro for water treatment plant site. Contract of sale for waste transfer station now with Council, under review before signature.</p> <p>06/07/2022 – JM: Awaiting contract of sale signature by Snowy Hydro for water treatment plant site. Surveys being undertaken for waste transfer station site.</p> <p>07/06/2022 – JM: No further update.</p> <p>10/05/2022 – JM: Implementation of resolution has commenced.</p>		
1044	21 April 2022	109/22	<p>SMRC Support for Currawarna Aged Care Bombala</p> <p>That Council continue to work with the Currawarna Community Group, Federal and</p>	Chief Operating Officer	<p>01/12/2022 – JM: Further meeting held in November with Minister Taylor, MP Nichole Overall, Mayor Davis and representatives of Save Currawarna</p>	30/12/2022	N

SMRC Resolution Action Sheet – In Progress

			<p>State governments, relevant ministers, NSW Southern Health District, and Catholic Archdiocese's to develop a sustainable solution for aged care services for Bombala and surrounds.</p>		<p>to focus on fund raising and to discuss progress on re-opening Currawarna under the new model.</p> <p>03/11/2022 – JM: Community meeting held on 21 Oct 2022 Outlining progress of the Save Currawarna community group.</p> <p>07/10/2022 – JM: Meeting held with Save Currawarna community group, Mayor Davis, COO, Federal MP and Sapphire Coast Community Aged Care (SCCAC). High level of support continuing to be provided by Snowy Monaro Regional Council to assist Currawarna to recommence operations under their alternative operating plan of a supported living facility utilising funding under home care packages. SMRC and SCCAC continuing to provide significant resources in support of this Bombala community group.</p> <p>05/09/2022 – JM: Survey of community support providers expanded to include the community in general. Pop up stalls held in late August. Survey closes in September. Federal government confirmed interest in results. Meeting scheduled with Currawarna community group and Federal MP for September.</p> <p>03/08/2022 – JM: Met with representatives of Save Currawarna Community Group on 03/08/2022 to discuss Currawarna options and identify specific support that can be provided by SMRC. Survey</p>	
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SMRC Resolution Action Sheet – In Progress

					<p>of community support service providers released on 02/08/2022 to identify service gaps.</p> <p>06/07/2022 – JM: No further update.</p> <p>07/06/2022 – JM: Further meeting of SMRC aged care community services providers held on 1 June 2022 to commence gap analysis of services and identify opportunities to strengthen service provision. Focus on entire SMRC area.</p> <p>10/05/2022 – JM: Discussions with key stakeholders in relation to aged care services for Bombala and surrounds have commenced.</p>		
1041	21 April 2022	96/22	<p>Feral Predator Free Area at Nungatta - Temporary Closure of Laings Road</p> <p>That Council proceeds with temporary closure of Laings Road using section 116 of the Roads Act 1993 to support the establishment of the Nungatta feral predator free area.</p>	Coordinator Land & Property	<p>29/11/22 - TP: No further update at this point.</p> <p>31/10/2022 -TP: No return correspondence from TfNSW received however NSW Government media release promoting establishment of this specific feral free protection area received 9/10/22.</p> <p>07/10/2022 – JM: No further update.</p> <p>05/09/2022 – JM: No further update.</p> <p>03/08/2022 – JM:</p>	30/12/2022	N

SMRC Resolution Action Sheet – In Progress

					<p>Awaiting response from Transport for NSW.</p> <p>06/07/2022 – TP: Council is awaiting the preferred wording from Transport for NSW for the 'consent request' to be then tabled back to the State by Council. The State will then approve the request, thus formalising the temporary closure period (traffic regulation) under s116 of the Roads Act 1993.</p> <p>07/06/2022 – JM: Public advertising closed with no submissions. Now proceeding with closure process.</p> <p>10/05/2022 – JM: Advertising of temporary closure has occurred, currently in public notification phase.</p>		
1032	17 March 2022	55/22	<p>Bombala Showground Lot Consolidation That Council consolidate eight lots (Lot 10 DP 1097766, Lot 11 DP 1097766, Lot 12 DP 1097766, Lot 13 DP 1097766, Lot 14 DP 1097766, Lot 1 DP 151403, Lot 1 DP 151404 and Lot A DP 154400) known as the Bombala Showground into one allotment.</p>	Coordinator Land & Property	<p>29/11/2022 - TP: Surveyor responding to LRS requisition requests.</p> <p>31/10/2022 - TP: Awaiting LRS registration of the plan of consolidation.</p> <p>30/09/2022 – TP: No further update at this point.</p> <p>30/08/2022 - TP: No further update at this point.</p> <p>26/07/2022 - SR: Plans & administration sheet lodged with LRS awaiting registration.</p>	31/10/2022	N

SMRC Resolution Action Sheet – In Progress

					<p>30/06/2022 – SR: Survey work completed. Administration sheet signed and returned to surveyor for lodgement.</p> <p>30/05/2022 – SR: Survey works delayed due to internal competing priorities. Estimated delivery time June 2022.</p> <p>29/04/2022 – SR: Title name change complete, awaiting consolidation plan from surveyor to progress the matter further.</p> <p>01/04/2022 – SR: Title name change initiated with BMR & surveyor engaged to undertake works. ETA of consolidation plan is early May 2022.</p>		
1023	18 November 2021	284/21	<p>Road Reserve Closure & Disposal - Dry Plains Road - Lot 6 & 7 DP 1018626 That Council</p> <p>A. Approve proposal to finalise closure of Lot 6 & 7 DP 1018626 as road reserve in accordance with the Roads Act 1993; and acknowledge that the land vests as operational land with Council, to then be used in compensation;</p> <p>B. Approve transfer of ownership of the closed road reserve known as Lot 6 & 7 DP 1018626 to adjoining landholder, being the applicant of Development Application 38/96, in Accordance with the Roads Act 1993, with associated fees and charges to</p>	Coordinator Land & Property	<p>29/11/2022 - TP: No further update at this point.</p> <p>31/10/2022 - TP: Advice received from Essential Energy that the easement matter has been allocated a project number to progress. Pending processing by EE.</p> <p>30/09/2022 – TP: Advice received from Essential Energy that 88B Instrument will need adjusting to meet EE terminology requirements. Updated 88B Instrument formatted by BMR, and advice has been sought from surveyor to ensure EE</p>	30/11/2022	N

SMRC Resolution Action Sheet – In Progress

			<p>be covered by the relevant adjoining landholder;</p> <p>C. Authorise the CEO to approve any terms for disposal of the relevant land parcel from Council to the adjoining landholders, and negotiate a purchase price equal to the resultant associated transfer costs only; recognising that the land for Dry Plains Road Reserve was given in kind to Council as public road.</p>		<p>references are correct on survey plan documentation.</p> <p>30/08/2022 - TP: Confirmation received that public road reserve element has been removed from title of both Lot 6 & 7 DP 1018626. Elements B & C now able to progress.</p> <p>26/07/2022 - SR: A. Gazette Notice for closure published 24/06/2022, Awaiting advice from Essential Energy for administration sheet mailing address. B. Dependant on resolution A being completed, C. All documents to date executed.</p> <p>30/06/2022 – SR: A. Gazette Notice for closure published 24/06/2022. 88B instrument sent to Essential Energy for execution, 11R form lodged with LRS to remove Public Road Notification from title. B. Dependant on Res A being completed C. All documents to date executed</p> <p>30/05/2022 – SR: Response from DPIE received able to progress with road reserve closure. Awaiting S88B Instrument for power line easement.</p> <p>29/04/2022 – SR: No further update, still awaiting response from latest correspondence to DPIE.</p> <p>01/04/2022 – SR: Res A: Response being drafted to DPIE addressing their concerns regarding</p>		
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SMRC Resolution Action Sheet – In Progress

				<p>connectivity of road reserve issue. Once this matter is cleared closure can proceed Res B: Dependant on A being finalised Res C: No further negotiations required at this stage, finalisation is dependent on Res A being completed.</p> <p>02/03/2022 – SR: Res A: Addressing received feedback from notifiable authorities. Easement creation is now required and there is a requirement to address road connectivity issues further west prior to closing lot 6 & 7 DP 1018626. Res B: Dependant on A being finalised. Res C: Ongoing negotiations conducted due to easement creation, agreeance from land holder received.</p> <p>24/01/2022 – SR: Res A: Awaiting response to Statement of Title Particulars lodged with LRS. Feedback from notifiable Authorities received and review being conducted. Res B: Dependant on part A being finished. Res C: Written agreement received from landholder.</p> <p>16/12/2021 – SR: Res A: SOTP Lodged with LRS, notification sent to notifiable authorities & notice to be advertised in Monaro post 05/01/2021. Res B: Dependant on Res A being finished, Res C: Written agreement received from landholder.</p>		
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SMRC Resolution Action Sheet – In Progress

983	26 August 2021	187/21	<p>Cooma Compost Facility and Crown Road That Council</p> <p>A. Acquire Lot 1 DP 1075191 by compulsory acquisition process from Crown Lands under the Land Acquisition (Just Terms Compensation) Act 1991 by authority contained in the Local Government Act 1993 for the purpose of waste facility</p> <p>B. That the land be dedicated as operational land in accordance with the Local Government Act 1993</p> <p>C. That this acquisition is not for the purpose of resale or compensation</p> <p>D. That the necessary application be made to the Minister for Local Government and the Governor</p> <p>E. Authorise the Chief Executive Officer to execute all required documentation</p>	Coordinator Land & Property	<p>29/11/2022 - TP: Land search report received from Crown Lands' Aboriginal Land Claim Assessment Team (ALCAT), which indicates that no ALC impacts the land. National Native Title Tribunal (NNTT) register search confirms that no Native Title claim exists. Office of the Registrar for the Aboriginal Land Rights Act (ORALRA) search result is pending.</p> <p>31/10/2022 - TP: Engagement of PWA confirmed (28/10/22) in order to progress this matter.</p> <p>30/09/2022 – TP: Waste Manager has confirmed that internal budget transfer/allocation is imminent. Courtesy advice to PWA actioned, notifying that land acquisition engagement will be finalised in the coming weeks.</p> <p>30/08/2022 - TP: Awaiting Waste budget confirmation for this project piece, thus PWA engagement & commencement of acquisition process delayed</p> <p>26/07/2022 - SR: No further update.</p> <p>30/06/2022 – SR: No further update.</p> <p>30/05/2022 – SR: No further update.</p> <p>29/04/2022 – SR:</p>	30/06/2024	N
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SMRC Resolution Action Sheet – In Progress

					<p>No further updates.</p> <p>01/04/2022 – SR: No further update.</p> <p>02/03/2022 – SR: No further update - Awaiting budget advice for further progression.</p> <p>24/01/2022 – SR: No further update.</p> <p>16/12/2021 – SR: A. PWA Proposal received & being reviewed for approval. B. No action required. C. No action required, D. Dependant on 'A'. E. Dependant on 'A'.</p> <p>25/11/2021 – SR: Awaiting for estimation from PWA for acquisition works, should be received week ending 05/12/2021. B. no action required. C. no action required. D. dependent on 'A'. E. dependent on 'A'.</p> <p>14/10/2021 – SR: Contact made with PWA to initiate process.</p>		
978	15 July 2021	164A/21	<p>Expression of Interest Submissions Community Use Tenancy 17 Bent Street JINDABYNE - Lot 2 DP 860886</p> <p>That Council authorise further discussions with the EOI stakeholder groups with the aim of</p>	Coordinator Land & Property	<p>29/11/22 - TP: No further update at this point.</p> <p>31/10/2022 - TP: No further update at this point.</p>	30/09/2022	N

SMRC Resolution Action Sheet – In Progress

			<p>developing a feasible mixed occupancy model to benefit the community and meet the caveat terms.</p>		<p>30/09/2022 – TP: No further update at this point.</p> <p>30/08/2022 - TP: Awaiting confirmation of the caveat change amendment sought from NSW Property. Further prompt to the DPIE sent on 12/8/22.</p> <p>02/08/2022 - TP: No further update at this point.</p> <p>06/07/2022 – TP: Awaiting confirmation of the caveat change amendment sought from NSW Property.</p> <p>31/05/2022 –TP: No further update at this point.</p> <p>03/05/2022 – TP: No further update at this point.</p> <p>01/03/2022 – TP: No further update at this point.</p> <p>31/01/2022 – TP: NSW Navy Cadets have advised that they will not pursue their use of the site. Awaiting confirmation of the caveat change amendment sought from NSW Property. Review of use model and consideration of other suitable groups (in consult with the Monaro Family Support Services & Monaro Care & Early Learning Centre) to occur.</p> <p>01/11/2021 – TP:</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>To inform user MOU drafting – Awaiting further advice from NSW Navy Cadets for their use aspect. Awaiting confirmation of the caveat change amendment sought from NSW property.</p> <p>01/10/2021 – TP: Incoming tenant groups have access to venue, with general fit out & maintenance tasking being actioned at the site. A basic deed of Deed of Agreement will guide occupancy for the initial 4 6 month period; this will allow time for practical functional elements to be fine-tuned for all stakeholders, and thus better inform the long term lease design.</p> <p>05/09/2021 - TP: Agreement reached with the EOI user groups on shared use of space basic arrangements at the 17 Bent Street site. Finalising the agreement to ensure community groups can engage with the venue in September 2021.</p> <p>04/08/2021 - TP: Further contact from Property NSW anticipated in the coming week in relation to the permitted use nuances.</p>		
974	15 July 2021	160A/21	How can Council best leverage the State Government's recently announced policy on temporary supportive accommodation That Council	Coordinator Economic Development	29/11/2022 - MA: A - Council will soon be receiving from DRNSW a draft Regional Housing Delivery Plan for review and feedback.	16/08/2021	N

SMRC Resolution Action Sheet – In Progress

			<p>A. Continue to work with the NSW Government to identify any current opportunities.</p> <p>B. Review the temporary supportive accommodation discussion paper when it is released and develop an action plan to ensure the regions issues are identified and addressed in any action plans that are developed.</p>		<p>B - Discussion paper not yet released.</p> <p>31/10/2022 - MA: No further update. Still awaiting release of a discussion paper on temporary supportive accommodation from the NSW state government.</p> <p>05/10/2022 - MA: Nothing further to report.</p> <p>30/08/2022 – MA: Same as previous update – in progress.</p> <p>25/07/2022 - MA: No further update.</p> <p>05/07/2021 – MA: A. Land and Housing Corp are in contact with the Council planners in relation to their Cooma subdivision. B. Discussion paper not yet released and no indication of timeline for release.</p> <p>30/05/2022 – MA: Same as previous update.</p> <p>04/05/2022 – MA: Same as previous update. Nil further update.</p> <p>05/04/2022 – MA: A: Coordinator Economic Development met with Land and Housing Corporation representatives to discuss economic development and market issues around Cooma. Continuing to work together regarding</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>the state government pilot project subdivision at Cooma East. B: Discussion paper still not released</p> <p>28/02/2022 – MA: A concept is currently being developed and will be presented to Councillors for review when ready.</p> <p>21/01/2022 – GW: No further update pending release of discussion paper.</p> <p>21/12/2021 – MA: Nil further update.</p> <p>02/11/2021 – MA: Same as previous update and likely to remain so for some time and timeline for release of the temporary supportive accommodation discussion paper is unknown.</p> <p>30/09/2021 – MA: Same as previous update. Nil further update.</p> <p>01/09/2021 – MA: Same as previous update. Nil further update.</p> <p>05/08/2021 - MA: Discussion paper not yet released by the State Government. Continuing to support the State Government’s research for development opportunities in Cooma.</p>		
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SMRC Resolution Action Sheet – In Progress

962	17 June 2021	154/21	<p>Leesville Civil Works Progression to Enable Sale of Subdivision Section 3D (4 Lots) - Sale of Industrial Land</p> <p>That Council</p> <p>A. Approve the completion of the essential civil works required for Stage 3D of the Leesville Industrial Estate subdivision in Jindabyne, expending up to \$600,000;</p> <p>B. Approve Lots 17, 18, 19 & 20 in Stage 3D at Leesville Industrial Estate to be sold by public auction, once civil works are completed;</p> <p>C. Authorise the Chief Executive Officer to establish the reserve price for Lots 17, 18, 19 & 20 at Leesville Industrial Estate ahead of the auction, and to negotiate with the highest bidder should any property fail to meet the reserve;</p> <p>D. Authorise the Chief Executive Officer to undertake all negotiations for the sale of Lots 17, 18, 19 & 20 at Leesville Industrial Estate, including real estate agent engagement; and</p> <p>E. Authorise the Chief Executive Officer to execute all legal documents and contracts for the sale of Lots 17, 18, 19 & 20 Leesville Industrial Estate.</p>	Coordinator Land & Property	<p>29/11/2022 - TP: Notice of Arrangement finalised with Essential Energy - a requirement of the DA/conditions of consent to allow the subdivision registration to proceed.</p> <p>31/10/2022 - TP: No further update at this point.</p> <p>30/09/2022 – TP: No further update at this point in time.</p> <p>30/08/2022 - TP: No further update at this point.</p> <p>02/08/2022 - TP: No further update at this point.</p> <p>06/07/2022 – TP: No further update at this point.</p> <p>31/05/2022 – TP: No further update at this point.</p> <p>03/05/2022 – TP: No further update at present.</p> <p>01/03/2022 – TP: No further update at this point.</p> <p>31/01/2022 – TP: No further update at this point in time.</p> <p>01/11/2021 – TP: No further update at this point.</p>	30/06/2023	N
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SMRC Resolution Action Sheet – In Progress

					<p>01/10/2021 - TP: No further update at this point.</p> <p>05/09/2021 - TP: A. In progress. B, C, D & E: To be actioned upon completion of civil works.</p> <p>04/08/2021 - TP: Delivery arrangements for the expanded civil works progressing.</p> <p>02/07/2021 - TP: The resolution actions will be initiated.</p>		
961	17 June 2021	153/21	<p>Request to close part of Mittagang Road Reserve - Boundary Adjustment followed by Land Sale to Owner of Lot 2 DP 815248</p> <p>That Council</p> <p>A. Approve to proceed partial road closure of Mittagang Road, being approximately 773m², at the specified location, in accordance with the Roads Act 1993;</p> <p>B. Authorise the Chief Executive Officer to execute all necessary documents for the partial road closure and boundary adjustment;</p> <p>C. Agrees that all costs incurred in actioning the boundary adjustment and partial road closure are to be borne by the adjacent landowner (Lot 2 DP 815248), inclusive of general legal, registration fees and title creation costs incurred by Council;</p> <p>D. Obtain an independent valuation of the 773m² land area that is the subject of the</p>	Coordinator Land & Property	<p>29/11/2022 - TP: Purchasing solicitor drawing up 88B instrument for easement creation (which will benefit Council's public infrastructure needs).</p> <p>31/10/2022 - TP: Deposited Plan to create new lot (subject area of road reserve to be closed and sold) updated to reflect easement for the sewer infrastructure in place, with SMRC referenced as the benefitting authority.</p> <p>30/09/2022 – TP: A. Survey plan and Admin Sheet received from applicant's surveyor on 29/9/22; CEO sign off of Admin Sheet actioned. Lodgement via Planning Portal to be completed by applicant's representative. Once the LRS has issued a lot identification, then Land & Property will be able to action the road closure gazette step;</p>	30/11/2022	N

SMRC Resolution Action Sheet – In Progress

			<p>boundary adjustment to guide sale price setting;</p> <p>E. Approve the sale of the subdivided land parcel, approximate 773m2 in area, by private treaty to the adjacent landowner (Lot 2 DP 815248) subject to the completion of the road closure process; and</p> <p>F. Authorise the Chief Executive Officer to negotiate the sale price and execute any documentation required to complete the sale, at the appropriate time.</p>		<p>B. Pending - To be completed at the appropriate time;</p> <p>C. Noted - Conveyed to and understood by the relevant external party;</p> <p>D. Completed - valuation report received 1/8/22;</p> <p>E. Pending - To be completed at the appropriate time;</p> <p>F. Pending - To be completed at the appropriate time.</p> <p>30/08/2022 - TP: No further update at this point.</p> <p>02/08/2022 - TP: A In progress - All relevant information has been provided to the applicant's representative. The progression of the final survey and subdivision lodgement (boundary adjustment) now rests with the applicant. Once the LRS has issued a lot identification, then Land & Property will be able to action the road closure gazette step. B Pending - To be completed at the appropriated time. C. Noted - Conveyed to and understood by the relevant external party. D. Completed - valuation report received 1/8/22. E. Pending - To be completed at the appropriate time. F. Pending - To be completed at the appropriate time.</p> <p>06/07/2022 – TP:</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>A. In progress - All relevant information has been provided to the applicant's representative. The progression of the final survey and subdivision lodgement (boundary adjustment) now rests with the applicant. Once the LRS has issued a lot identification, then Land & Property will be able to action the road closure gazette step.</p> <p>B. Pending - To be completed at the appropriate time.</p> <p>C. Noted - Conveyed to and understood by the relevant external party.</p> <p>D. In progress.</p> <p>E. Pending - To be completed at the appropriate time.</p> <p>F. Pending - To be completed at the appropriate time.</p> <p>31/05/2022 – TP: No further update at this point.</p> <p>03/05/2022 – TP: No further update at this point.</p> <p>01/03/2022 – TP: Item A: The partial road closure of the relevant section of the Mittagang Road reserve is queued for processing. Items B - F: Cost and administrative arrangements to be finalised to deliver clarity for both parties involved.</p> <p>31/01/2022 – TP: No further update at this point in time.</p> <p>01/11/2021 – TP:</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>No further update at this point.</p> <p>01/10/2021 - TP: No further update at this point.</p> <p>05/09/2021 – TP: No further update at this point.</p> <p>04/08/2021 - TP: In contact with the landowner's representative to progress mechanics and administration arrangements.</p> <p>02/07/2021 - TP: The resolution actions will be initiated.</p>		
952	17 June 2021	140/21	<p>Delegate Water Treatment Plant Reservoir & Pump Station - Acquisition of Part Lot 1 DP 348134 Delegate - Acquisition of Easements - Application for Crown Licence</p> <p>That Council</p> <p>A. Authorise the CEO to:</p> <ol style="list-style-type: none"> i. Negotiate the purchase under private treaty of part of Lot 1 DP 348134 Delegate or, if required; ii. Proceed with the Compulsory Acquisition of the land described as part of Lot 1 DP 348134 Delegate and having an area of approximately 507m² for the purpose of water treatment plant, two reservoirs (one existing) in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991. <p>a. Make an application to the Minister and the Governor for approval to acquire part of Lot 1 DP 348134 Delegate, having an area of</p>	Manager Water Wastewater Operations	<p>30/11/2022 - CW: No further update.</p> <p>02/11/2022 - CW: No further update.</p> <p>06/10/2022 – CW: Licence document has been finalised and is in the process of being signed, Land acquisition has been formally notified to snowy forests and the process has begun.</p> <p>05/09/2022 – JM: No further update.</p> <p>03/08/2022 – CW: No further updates.</p> <p>07/07/2022 – JD: No further updates.</p>	30/12/2022	N

SMRC Resolution Action Sheet – In Progress

			<p>approximately 507m², by compulsory process under section 186(1) of the Local Government Act 1993 and in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act;</p> <p>B. That the land being acquired within Lot 1 DP 348134, having an area of approximately 507m², is to be classified as operational land;</p> <p>C. Application be made to the Minister for Local Government and the Governor to acquire easements for raw water pipeline purposes being 3 metres wide within (or over) Lot 2 DP 1015012 and Lot 8 DP 1167423 at Delegate by compulsory acquisition process in accordance with Council's power under Section 186(1) of the Local Government Act 1993 in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act 1991;</p> <p>D. Application be made for a Licence from Department of Planning, Industry & Environment, Crown Lands for purpose of town water supply infrastructure on the Delegate River adjacent to Lot 8 DP 1167423;</p> <p>E. Authorise the CEO to sign any documentation required for the acquisition processes defined.</p>		<p>27/05/2022 – JD: No further updates.</p> <p>23/03/2022 – JD: No further updates.</p> <p>20/01/2022 – JD: No further updates.</p> <p>03/11/2021 – JD: No further updates.</p> <p>28/09/2021 – JD: No further updates.</p> <p>30/08/2021 – JD: Valuation of land has been received. Lawyers amending license following comments from Snowy Forests and SMRC.</p> <p>02/08/2021 – JD: Valuation done on land required and agreement and license being drawn up by BMR Lawyers.</p>		
951	20 May 2021	121/21 122/21	<p>Bombala streetscape remediation work</p> <p>That Council instruct the CEO to take all steps available to Council to ensure the Bombala Streetscape Upgrade project is completed to the agreed professional standard as soon as possible. Given the contract was expected to be</p>	Chief Operating Officer	<p>01/12/2022 – JM: Work underway by RD Miller at no cost to Council.</p> <p>03/11/2022 – JM:</p>	30/12/2022	N

SMRC Resolution Action Sheet – In Progress

			<p>complete at the start of 2020, the contractor has had many months to remediate the aspects of the contract which were not fulfilled. Ratepayers have waited almost five years for this project to be complete.</p>		<p>Inception meeting held with RD Miller and scope and timeline of agreed work confirmed. Work planned to commence in November.</p> <p>07/10/2022 – JM: RD Miller have responded confirming they will undertake the remediation work. Inception meeting planned.</p> <p>06/09/2022 – JM: No further update.</p> <p>03/08/2022 – JM: Awaiting response from RD Miller.</p> <p>06/07/2022 - JM: Expert determination has concluded in favour of Council. Now proceeding to ensure RD Miller rectifies defects.</p> <p>07/06/2022 – JM: Submissions made by Council and contractor for expert determination. Expert will review in June.</p> <p>10/05/2022 – GH: Expert determination has yet to occur on this dispute.</p> <p>08/10/2021 – JM: A dispute process has commenced with the contractor in accordance with the provisions of the contract. Currently in the negotiation to rectify stage. Next meeting scheduled for 12 Oct 2021 will see the contractor to present their recommended options for remediation.</p>	
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SMRC Resolution Action Sheet – In Progress

					09/06/2021 – GH: Staff have provided detail on the identified issues to Council’s legal representatives who are evaluating in accordance with the contract requirements and determining course of action to remedy.		
950	20 May 2021	120/21	<p>Motion To Get A Report On A Bed Tax</p> <p>That Council provide a report on the benefits, possible charges, and methods of implementing a bed tax, or other user pays options modelled on successful tourist towns which utilise a user pays system in Australia and overseas.</p>	Coordinator Economic Development	<p>29/11/2022 - MA: Discussion paper still under preparation.</p> <p>31/10/2022 - MA: No further update.</p> <p>05/10/2022 - MA: Nothing further to report.</p> <p>30/08/2022 – MA: Same as previous update. Nil further update.</p> <p>09/08/2022 – MA: Report underway.</p> <p>25/07/2022 - MA: Coordinator Economic Development is working in a discussion paper regarding this issue, and aims to complete the paper later in the year.</p> <p>05/07/2022 – MA: Same as previous update.</p> <p>30/05/2022 – MA: Same as previous update.</p> <p>04/05/2022 – MA:</p>	21/06/2021	N

SMRC Resolution Action Sheet – In Progress

					<p>A discussion paper is being prepared on this subject to be presented to the Council in due course.</p> <p>05/04/2022 – MA: A subscription user pays model is being explored with MRT Inc in the development of the Monaro Rail Trail business case and TDP. Continuing research into other possible options for tourism funding as well.</p> <p>28/02/2022 – MA: As above.</p> <p>21/01/2022 – GW: No further update – can discuss with new Council but reviews of other region’s not showing benefit or buy-in to date.</p> <p>21/12/2021 – MA: Nil further update.</p> <p>02/11/2021 – MA: No further update.</p> <p>30/09/2021 – MA: No further update.</p> <p>01/09/2021 – MA: A report will be provided in due course once ideas presented in the Council briefing have been developed further.</p> <p>09/06/2021 - MA: In progress.</p>		
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SMRC Resolution Action Sheet – In Progress

929	15 April 2021	79/21	<p>Little Paupong Road That Council</p> <p>A. Approve the proposal to create a road corridor over the constructed section of Little Paupong Road through Lots 69 and 70 DP 756708; with acknowledgement that all costs relating to the project will rest with Council.</p> <p>B. Request that Crown Lands transfer the nominated two sections of Crown road, which adjoin Lots 69 DP 756708 and 70 DP 756708, to Council as public road. With Council to then subsequently approve the road closing of these segments in accordance with the Roads Act 1993.</p> <p>C. Matter be brought back to Council for approval.</p>	Coordinator Land & Property	<p>29/11/2022 - TP: No further update at this point.</p> <p>31/10/2022 - TP: No further update at this point.</p> <p>30/09/2022 – TP: No further update at this point.</p> <p>30/08/2022 - TP: No further update at this point.</p> <p>26/07/2022 - SR: A&B: Surveyor has been engaged to undertake works. Other Council works have been prioritised. B&C: No further update at this point.</p> <p>30/06/2022 – SR: No further update.</p> <p>30/05/2022 – SR: Res A&B: Surveyor has been engaged to undertake works - estimated delivery time is June (Other Council works have been prioritised). Res B & C: Draft for July meeting started (delayed due to Infocouncil glitch).</p> <p>29/04/2022 – SR: Res A&B: Surveyor has been engaged to undertake works - Estimated delivery time is June (Other Council works have been prioritised). Res B & C: Draft for June Meeting started.</p>	30/09/2022	N
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SMRC Resolution Action Sheet – In Progress

				<p>01/04/2022 – SR: Res A&B: Crown application approved and Gazette Notice published, surveyor can now be engaged for the creation of road reserve aligned with constructed section of Little Paupong Road., Res B & C: Report to be drafted for June Council meeting, requesting approval to close Crown road reserves.</p> <p>02/03/2022 – SR: Res A & B: Application sent to Crown Lands for transfer of road reserve to Council, Crown advised intention to publish Gazette Notice in March. Res C: Once application is approved matter can be returned to Council.</p> <p>31/01/2022 – TP: No further update at this point in time.</p> <p>15/12/2021 – SR: No further update.</p> <p>01/11/2021 – TP: No further update at this point.</p> <p>01/10/2021 - TP: Awaiting response from Crown Lands in relation to the application lodged by Council on 10/8/21</p> <p>17/08/2021 - SR: Application lodged 10/08 with Crown for transfer of Crown Road.</p> <p>04/08/2021 - TP:</p>	
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SMRC Resolution Action Sheet – In Progress

					No further update at this point. 06/06/2021 – TP: No further update. 05/05/2021 – TP: The resolution actions will be initiated.		
925	15 April 2021	85/21	<p>Council's Transition to Electric Vehicles and Low Greenhouse Gas Emissions Fleet</p> <p>That Council</p> <p>A. Develop a project plan for the transition to EV or alternative fuel uses that reduce the emissions of Council.</p> <p>B. Write to the Premier seeking the NSW Government not implement taxes on environmentally friendly vehicles as this will create a disincentive to uptake.</p> <p>C. Write to LGNSW asking them to lobby the State government not to implement taxes on environmentally friendly vehicles as per B above.</p> <p>D. Contact DPIE for information about their co-funding scheme for Council fleet operators to procure BEV passenger vehicles as per their net zero emissions policy Stage 1.</p> <p>E. Contact the Electric Vehicle Council to discuss becoming a site host for ESV chargers.</p>	Coordinator Fleet	<p>23/11/2022 – SS: Action A and D - no further updates.</p> <p>01/11/2022 – SS: Action A and D - no further updates.</p> <p>06/10/2022 – SS: A. The Fleet Management Procedure is driving fleet selections to minimise our environmental footprint by introducing new technologies where possible. Electric vehicles aren't an option due to a lack of infrastructure. B. The Government is committed to introducing a road user charge. Completed. C. As per B. Completed. D. Council has identified eight sites which are under investigation by Essential Energy to determine suitability.</p> <p>05/09/2022 – DR: No further update.</p> <p>03/08/2022 – SS: No further update.</p> <p>06/07/2022 – SS: No further update.</p>	31/01/2022	N

SMRC Resolution Action Sheet – In Progress

					<p>24/05/2022 – SS: No further update.</p> <p>10/05/2022 – DR: No further update.</p> <p>29/04/2022 – SS: A. Council's transition to EV or alternative fuels is driven by the Fleet Management Procedure but also integrally linked to infrastructure upgrades and alternate fuel supplies which are currently lacking maturity for this region. B. NSW Government is committed to introducing a road user charge (RUC) at 2.5c/km from 1 July 2027 or when EVs reach 30% of new vehicle sales. Rate aligns with Victoria and South Australia. C. No further update. D. Co funding scheme is run as a reverse auction to subsidise identified Council funding. Currently not identified. E. Site hosting is currently being investigated.</p> <p>01/12/2021 – SS: No further update.</p> <p>10/10/2021 – DR: Reviews into the various supporting funds has so far indicated that funds are available to support private business and individuals to transition to electric vehicles, but support for government agencies is not included in the programs. Continuing the gather information to allow for the various letters to be sent to cover the</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>issues before Council in transitioning to electric vehicles.</p> <p>In the interim there are more hybrid vehicles entering the fleet, with these vehicles generally using about half the fuel of traditional combustion vehicles.</p> <p>30/09/2021 – SS: No further update.</p> <p>05/08/2021 – SS: No further update.</p> <p>07/06/2021 – SS: No further update.</p> <p>06/05/2021 – SS: No further update.</p>		
869	17 December 2020	259/20	<p>Bombala Sewerage Infrastructure Project - Relocation of Mahratta Street Pump Station and Bombala STP and Sewerage Infrastructure Budget Summary</p> <p>That Council:</p> <ul style="list-style-type: none"> A. Approve installation of the Mahratta Street Pump Station at the option 2 site being north east of the skate park; B. Approve an additional budget of \$230,000 from the water and sewer reserve; and C. Receive and note the information on previous budget variations for the Bombala STP Augmentation and Sewerage Infrastructure Upgrade projects as listed in this report. 	Manager Water Wastewater Operations	<p>30/11/2022 - CW: No further update.</p> <p>02/11/2022 - CW: No further update</p> <p>06/10/2022 – CW: No further update.</p> <p>05/09/2022 – JM: No further update.</p> <p>03/08/2022 – CW: No further updates.</p> <p>07/07/2022 – JD:</p>	30/12/2022	N

SMRC Resolution Action Sheet – In Progress

					<p>Heritage approval is causing a delay however GHD are continuing to push this and get the approval completed.</p> <p>27/05/2022 – JD: GHD appointed to assist with approval processes required for the pump station construction.</p> <p>25/03/2022 – JD: No further update.</p> <p>20/01/2022 – JD: Updated review of environmental factors for the project is nearing completion.</p> <p>03/11/2021 – JD: Approval in Principal received on 28/10/2021.</p> <p>28/09/2021 – JD: No further updates.</p> <p>30/08/2021 – JD: No further updates from JHG.</p> <p>02/08/2021 – JD: John Holland Group advised they will respond to us in the near future.</p> <p>09/06/2021 – JD: No further updates.</p> <p>04/05/2021 – JD: Application submitted to John Holland Group for construction approval and owners consent on heritage application.</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>30/03/2021 – JD: Heritage advisor currently progressing with the Heritage exemption application.</p> <p>02/03/2021 – JD: Design of the pump station in the new location is underway by GHD. The heritage consultant has carried out an assessment and this assessment and application for exemption in terms of the Heritage Act to commence shortly.</p> <p>15/01/2021 – JD: A. Council approved new location. Design work for new location has commenced. B. Complete. C. Complete.</p>		
864	17 December 2020	254/20	<p>Water and Wastewater Easement Acquisitions - Adaminaby and Bombala That Council</p> <p>A. Application be made to the Minister for Local Government and the Governor to acquire easements for water supply purposes being 3 metres wide within (or over) Lot 287 DP 729870 and Lot 292 DP 729876 at Adaminaby by compulsory process in accordance with Council's power under Section 187(1) of the Local Government Act 1993 and in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act;</p> <p>B. Application be made to the Minister for Local Government and the Governor to acquire easements for purpose of sewer</p>	Coordinator Land & Property	<p>29/11/2022 - TP: Item D of Resolution 254/20 suspended by Resolution 322/22. PWA advice as to any material changes which impact the acquisition scope related to Adaminaby aspects is pending.</p> <p>31/10/2022 - TP: No further update at this point.</p> <p>30/09/2022 – TP: Due to positional changes as to the exact land sections being acquired (both easement & freehold), to meet Bombala Wastewater (sewerage) needs, a refined resolution mandate will be required. Conferring with PWA prior to a further report to Council being initiated.</p>	30/06/2022	N

SMRC Resolution Action Sheet – In Progress

			<p>services being 3 metres wide within (or over) Lot 287 DP 729870 and Lot 292 DP 729876 at Adaminaby by compulsory process in accordance with Council's power under Section 187(1) of the Local Government Act 1993 and in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act;</p> <p>C. Application be made for a Licence from Department of Planning, Industry & Environment, Crown lands for purpose of town water supply infrastructure on Lot 291 DP 729876 at Adaminaby;</p> <p>D. Application be made to the Minister for Local Government and the Governor to acquire easements for purpose of sewer pump station on Lot 5 DP 758129 and sewer line being 3 metres wide within (or over) Lot 5 DP 758129 at Bombala by compulsory process in accordance with Council's power under Section 187(1) of the Local Government Act 1993 and in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act; and</p> <p>E. Authorise the CEO to sign any documentation required for the acquisition processes</p>		<p>05/09/2022 – JM: No further update.</p> <p>03/08/2022 – CW: No further updates.</p> <p>07/07/2022 – JD: No further updates.</p> <p>27/05/2022 – JD: No further updates.</p> <p>25/03/2022 – JD: No further update.</p> <p>20/01/2022 – JD: No further updates.</p> <p>03/11/2021 – JD: No further updates.</p> <p>28/09/2021 – JD: No further updates</p> <p>30/08/2021 – JD: No further updates</p> <p>02/08/2021 – JD: No further updates.</p> <p>09/06/2021 – JD: No further updates.</p> <p>04/05/21 – JD: No further updates.</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>30/03/2021 – JD: No further update.</p> <p>02/03/2021 – JD: Acquisition of easements has commenced. PWA procured to undertake this acquisition.</p> <p>15/01/2021 – JD: Process has commenced. PWA engaged to assist SMRC with the applications.</p>		
855	19 November 2020	240/20	<p>Bicentennial Garden/ Parks – Bombala That Council:</p> <p>A. Ensures that gardens, trees and significant plantings in all parks throughout Snowy Monaro Regional Council area are to be protected by a Plans of Management that will manage parks and gardens, with a Tree Management Plan developed to ensure that trees are conserved into the future;</p> <p>B. Acknowledge that the Bombala Bicentennial Garden is significant to the community; and</p> <p>C. Assess the Bombala Bicentennial Garden by a heritage expert for inclusion on Council’s Heritage Listing.</p>	Coordinator Strategy Development	<p>22/11/2022 – GMc: Has been added to the draft LEP heritage listings within SMRC LGA. Planning Proposal for new draft LEP is on public exhibition until 6 February 2023.</p> <p>28/10/2022 – GMc: Has been added to the draft LEP heritage listings within SMRC LGA. Planning Proposal for new draft LEP is to be reported to Council in November 2023.</p> <p>27/09/2022 – GMc: To be added to the draft LEP heritage listings within SMRC LGA. LEP expected to be lodged in draft to NSW Planning mid 2023.</p> <p>26/08/2022 – GMc: To be added to the draft LEP.</p> <p>03/08/2022 - AA: No further update.</p> <p>24/06/2022 – GMc:</p>	15/12/2022	N

SMRC Resolution Action Sheet – In Progress

					<p>To be included within the draft LEP by December 2022.</p> <p>24/05/2022 – GMc: To be included in draft LEP by December 2022.</p> <p>29/04/2022 – GMc: Process for heritage listing to be finalised through LEP process.</p> <p>25/03/2022 – GMc: Process for heritage Listing to be finalised through the LEP process and Heritage NSW.</p> <p>24/02/2022 – GMc: Process for heritage listing to be finalised through the LEP process and Heritage NSW.</p> <p>29/10/2021 – GMc: No further update – process for heritage listing to be finalised.</p> <p>30/09/2021 – GMc: No further update - Process for heritage listing to be finalised.</p> <p>30/08/2021 – GMc: No further update - Process for heritage listing to be finalised; however, discussion at 28 August Council meeting held concerns that future development in the area may be hampered by such listing. Enquiries to take place with Council's Heritage Officer to seek clarification around this.</p> <p>02/07/2021 – GM:</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>No further update - Process for heritage listing to be finalised</p> <p>01/06/2021 – GMc: No further update - Process for heritage listing to be finalised</p> <p>04/05/2021 – GMc C. Council's Heritage Advisor has prepared a report recommending the trees within the Park are heritage listed.</p> <p>06/04/2021 – JM: No further update.</p> <p>03/03/2021 – JM: C. Assessment completed, currently being reviewed by Council's Strategic Planning team.</p> <p>29/01/2021 – JM: C. Assessment completed, currently being reviewed by Council's Strategic Planning team</p> <p>25/01/2021 – AA: C. Heritage consultant has undertaken an independent review of the Bicentennial Garden/Park against the NSW Heritage Councils criteria for local heritage listing. The heritage consultant concluded that Bicentennial Park meets the threshold for local heritage listing. The proposed listing will be incorporated into Councils new Snowy Monaro LEP and relevant planning proposal.</p> <p>30/11/2020 –JM:</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>A. To be incorporated into draft the Plans of Management which will go out for community consultation planned for early March 2021.</p> <p>B. Completed.</p> <p>C. A request has been sent to Council's Heritage consultant to consider this item for heritage listing.</p>		
843	19 November 2020	228/20	<p>Strategy Review - Vale Street Land That Council defer the report to a later date following a Councillor workshop.</p>	Senior Project Manager	<p>30/11/2022/ CM: Report to Council early 2013 as per previous update. Corporate Projects undertaking full quotation on existing building compliance upgrades as alternate option.</p> <p>02/11/2022 – CM: Additional meeting held with Colliers International with CEO, CSO and Mgr Corporate Projects 26th October 2022. Scope of works now complete. Due to FSR, SRV and financial reporting this report and briefing will be presented to Council in early 2013. 22/09/2022 – CM: Draft provided to CSO and CEO for review, Council briefing expected November 2022.</p> <p>24/08/2022 – CM: Consultants have provided 2 interim/draft reports to staff. Both reports have resulted in additional options requested to be included. The final development of those options is currently underway with a report due in early September. The reports include master planning (architectural studies) and real estate feasibility options.</p>	31/03/2022	N

SMRC Resolution Action Sheet – In Progress

					<p>04/08/2022 – CM: Report due mid-August 2022.</p> <p>06/07/2022 – CM: Colliers International and Cox Architects (ACT) reports due mid-July for review.</p> <p>01/06/2022 – CM: Colliers International have been engaged to assist with civic centre plans, which includes the review of the Vale Street land. Colliers undertaking a workshop with ELT mid-June with reports expected from their engagement, including master plan (Cox Architecture) last quarter 2022.</p> <p>24/01/2022 – DR: Work on determining options for the site has recommenced following recruitment of positions that had been vacant for some time. Colliers International will be engaged to undertake a review of the site and options for the future direction in relation to Council's offices.</p> <p>16/12/2021 – DR: No further update.</p> <p>30/11/2021 – DR: Two new staff commenced this week. This will allow tasks to be reassigned and allow this project to proceed.</p> <p>29/11/2021 – DR:</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>Waiting on staff vacancies to be filled before strategy review to be undertaken.</p> <p>01/07/2021 - DR: Expressions of interest have been sought to undertake a review to identify if there is a viable option to develop new offices and the process will commence soon.</p> <p>06/05/2021 – DR: The closing date for expressions of interest to review options for the future use of the site have not yet closed.</p> <p>02/03/2021 – DR: Briefing completed in the Councillor Briefing Session on 04/02/21 with a Vale Street Property Workshop.</p> <p>29/01/2021 – DR: Time has been scheduled in an upcoming councillor briefing session for councillors to discuss this issue.</p> <p>27/11/2020 – DR: Time will be arranged for a fuller discussion on the options for the Council offices.</p>		
840	19 November 2020	225/20	<p>Peak View Hall That Council, in order to facilitate the Peak View community's access to Lions International funding to upgrade the Peak View Community hall:</p> <p>A. Support the proposal to relinquish care and control of Crown Reserve 56109 with care and control being transferred to an appropriate community based</p>	Coordinator Land and Property	<p>29/11/22 - TP: No further update at this point.</p> <p>31/10/2022 -TP: Further prompt for "urgent" update on processing tabled to Crown Lands on 18/10/22.</p> <p>30/09/2022 – TP: No further update at this point.</p>	31/08/2022	N

SMRC Resolution Action Sheet – In Progress

			<p>incorporated association such as the proposed Peak View Progress Association Inc.;</p> <p>B. Authorise the CEO to negotiate with relevant parties an outcome to satisfy the requirements of all parties including the Peak View Community, the Crown, the NSW Aboriginal Land Council, Lions International and the Rural Fire Service.</p>		<p>30/08/2022 - No further update at this point - awaiting advice from Crown Lands.</p> <p>02/08/2022 – TP: No further update at this point.</p> <p>06/07/2022 – TP: Crown Lands update on 24/06/2022: "It is still within the system for the change over to take place." Process completion timeline is uncertain.</p> <p>31/05/2022 – TP: Peak View Volunteer Bushfire Brigade Association provided their formal letter of request to the State to become the Crown lands manager for reserve 56109 on 8/5/22. Crown Lands to advise when process has been formalised from their side.</p> <p>03/05/2022 – TP: Crown Land reviewing Council's wish to relinquish the role of Crown land manager for Reserve 56109 – Peak View Memorial Hal. The Peak View Volunteer Bushfire Brigade Association Incorporated (INC2101407) wish to assume the role of CLM.</p> <p>01/03/2022 – TP: Item A & B: Work is continuing to negotiate an outcome to satisfy the requirements of all parties including the Peak View community, the Crown, the NSW Aboriginal Land Council, Lions International and the Rural Fire Service. Council has received some conflicting advice</p>	
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SMRC Resolution Action Sheet – In Progress

					<p>from Crown Lands in terms of the smoothest way to progress - Further consultation is underway.</p> <p>31/01/2022 – TP: The Peak View Volunteer Bushfire Brigade Association have achieved incorporation status in the state of NSW, with indication that it will be this entity which will officially nominate as the alternate Crown land manager of the site. Land & Property will table this revised scenario to Crown Lands as a concept just to make sure there are no conflicts from that side of things. , Note: From the Lions Club (funding) perspective, they have indicated that as long as the group is an incorporated not-for-profit entity then the Lions aspect can proceed.</p> <p>12/11/2021 – TP: This Peak View Hall scenario remains a work in progress, as the community group has still not formed themselves to a legal entity standard that meets the Lions Club funding needs. I've had recent chats with both Chris Reeks (Lions Club) & James Barron (community stakeholder) and they are trying to sort out the logistics so that they can then offer us (as the current CLM of the site) a proposed pathway of arrangements.</p> <p>03/11/2021 – PB: Action now sits with land and property. Item to be transferred to Teena Patterson.</p> <p>28/09/2021 JB: The funding has been approved after delay and</p>	
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SMRC Resolution Action Sheet – In Progress

					<p>money is being allocated. The transfer of Crown Reserve 56109 with care and control to Peak View Progress Association is now going ahead. Teena Paterson is aware and can progress the transfer as needed.</p> <p>09/08/2021 - GH: No further update.</p> <p>02/07/2021 – JB: No further update.</p> <p>09/06/2021 – JB: No further update.</p> <p>03/05/2021 - JB: Chris Reeks of Lions Club Cooma advised that there has been No further update regarding this funding.</p> <p>06/04/2021 – JB: Chris Reeks has advised that Lions Club is to meet 7/4/21 and this item will be discussed then. The estimated timing for funding is April 2021.</p> <p>26/02/2021 – JB: SMRC is waiting on advice from the Lions Club regarding their success in the grant before proceeding.</p> <p>27/01/2021 – JB: A. Completed B. Discussions in progress</p> <p>26/11/2020 – JT:</p>		
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SMRC Resolution Action Sheet – In Progress

					Discussions are in progress.		
798	17 September 2020	176/20	<p>Request for Easement Over Council Land in Cooma That Council</p> <p>A. Approve the request to create an easement for water supply over Lot 2 DP 224408 subject to:</p> <p>i. All costs being borne by the owner of Lot 1 DP 224408.</p> <p>ii. Any disturbance to Lot 2 DP 224408 to be remediated by the applicant, as soon as possible, to the same condition as prior to disturbance.</p> <p>iii. The owner of Lot 1 DP 224408 obtaining a licence to pump water from Cooma Creek prior to installing the pipeline for water supply; and</p> <p>B. Authorise Council's CEO to execute any documents necessary to register the easement.</p>	Coordinator Land & Property	<p>29/11/2022 - TP: No further update at this point.</p> <p>31/10/2022 -TP: No further update.</p> <p>30/09/2022 – TP: No further update at this point.</p> <p>30/08/2022 - TP: No further update at this point.</p> <p>02/08/2022 – TP: No further update at this point.</p> <p>06/07/2022 – TP: No further update at this point.</p> <p>31/05/2022 – TP: No further update at this point.</p> <p>03/05/2022 – TP: No further update at this point.</p> <p>01/03/2022 – TP: No further update at this point.</p> <p>31/01/2022 – TP: Applicant initiated lodgement of easement creation documentation with SMRC's Planning Team. The owner's consent & administration sheet were signed by CEO. Update has been sought from Planning as to the application's progression.</p>	30/09/2022	N

SMRC Resolution Action Sheet – In Progress

					<p>01/11/2021 – TP: No further update at this point in time.</p> <p>01/10/2021 - TP: No further update at this point.</p> <p>05/09/2021 - TP: Email sent to the relevant landowner seeking an update on the survey aspects in order to progress easement registration.</p> <p>04/08/2021 - TP: Water licence reference number 40AL418298 is confirmed as held by the Landowner. Land & Property await further advice from the Landowner as to easement survey aspects.</p> <p>02/07/2021 - TP: No further update at this point</p> <p>06/06/2021 – TP: Follow up with the landowner benefiting from the easement as to the licence status required.</p> <p>05/05/2021 - TP: No further update at this point.</p> <p>31/03/2021 - TP: No further update.</p> <p>01/03/2021 – TP: No further update.</p> <p>14/01/2021 – LB:</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>The landowner has been requested to notify Council when the pipeline has been installed so that Council has an opportunity to inspect the area to ensure that Council property has been remediated. He has agreed to be responsible for all costs and will send a copy of the water licence to Council when he is in possession of the Licence.</p> <p>04/12/2020 – LB: Council will await notification from landowner that he has achieved a licence to pump water and that he has a plan ready to create the easement.</p> <p>23/10/2020 – LB Landowner has been notified and is proceeding with the plan. Landowner is aware that he needs a licence to pump water from Cooma Creek prior to Council signing off on the plan for easement.</p> <p>24/09/2020 – LB: The landowner will be notified of the Council resolution including the conditions of approval so that he can arrange for a surveyor to do a plan for the easement and an 88B for the terms of the easement. The owner of lot 1 will be notified that Council will not permit registration of the plan until he has obtained a licence to pump water from NSW Water. Documents will be sent to the CEO for execution when they are ready.</p>		
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SMRC Resolution Action Sheet – In Progress

789	17 September 2020	167/20	<p>Acquisition - Easement for Access Adaminaby Sewage Treatment Plant and Town Water Supply</p> <p>That Council:</p> <p>A. Proceed with the compulsory acquisition of the interest in the land described as part Lot 287 DP 729870 Land fronting Snowy Mountains Highway, Adaminaby and having an area of approximately 22m for the purpose of easement for access to essential services being the Sewage Treatment Plant in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>;</p> <p>B. Proceed with the compulsory acquisition of the interest in the land described as part Lot 292 DP 729876 having an area of approximately 200m and part Lot 292 DP 729876 Land fronting Chalker Street, Adaminaby and having an area of approximately 344m for the purpose of easement for access to essential services being Town Water Supply in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>;</p> <p>C. Make an application to the Minister and the Governor for approval to acquire part Lot 287 DP 729870 Land fronting Snowy Mountains Highway, Adaminaby and having an area of approximately 22m and Part Lot 292 DP 729876 having an area of approximately 200m and part Lot 292 DP 729876 Land fronting Chalker Street, Adaminaby and having an area of approximately 344m for the purpose of easement for access to essential services by</p>	Coordinator Land & Property	<p>29/11/2022 - TP: PWA advice as to any material changes which impact the acquisition scope is pending.</p> <p>31/10/2022 - TP: No further update.</p> <p>30/09/2022 – TP: No further update at this point.</p> <p>05/09/2022 - JM: No further update</p> <p>03/08/2022 – CW: No further updates.</p> <p>07/07/2022 – JD: No further updates.</p> <p>27/05/2022 – JD: No further updates.</p> <p>25/03/2022 – JD: No further update.</p> <p>20/01/2022 – JD: No further updates.</p> <p>03/11/2021 – JD: No further updates.</p> <p>28/09/2021 – JD: No further updates.</p> <p>30/08/2021 – JD: No further updates.</p>	30/12/2022	N
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SMRC Resolution Action Sheet – In Progress

		<p>compulsory process under section 187(1) of the <i>Local Government Act 1993</i>;</p> <p>D. Classify the land as easement for access in accordance with the <i>Local Government Act 1993</i>;</p> <p>E. Authorise the CEO to sign any documentation required for this Acquisition process.</p>		<p>02/08/2021 – JD: No further updates.</p> <p>09/06/2021 – JD: No further updates.</p> <p>04/05/2021 – JD: No further updates.</p> <p>30/03/2021 – JD: No further updates.</p> <p>02/03/2021 – JD: Acquisition currently underway.</p> <p>15/01/2021 – JH: No further update.</p> <p>25/11/2020 – JH: No further update.</p> <p>25/11/2020 – JH: A-D. Acquisition process underway and being managed by the Water/Wastewater Team. A. This will take place when required.</p> <p>23/09/2020 - JH: A-D. Acquisition process underway. E. This will take place when required.</p> <p>23/09/2020 - JH: A-D. Public Works Advisory (PWA) is being engaged to action this process so that Council secures permanent legal access swiftly.</p>		
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SMRC Resolution Action Sheet – In Progress

					E. This will take place when required.		
775	20 August 2020	146/20	Endorsement of SMRC Section 355 Manual That Council send out a draft s355 manual to Committees for review and defer item until a Council workshop can be held.	Governance Officer	<p>24/11/2022 – ED: The manual is scheduled to be sent to council, with a date to be determined, in the new year.</p> <p>01/11/2022 - ED Further discussion with internal stakeholders to clarify support contact officers for open spaces and community facilities services. The workshop for councillors scheduled for November 2022 was convened in October. A date for the manual to be sent to council for adoption will be determined in the new year.</p> <p>06/10/2022 – LO: Discussion with staff developing the recreation and open space strategy has taken place to commence a review of relevant sections of the draft manual to ensure consistent advice and communications with the committees. The review will conclude after the presentation of the strategy to councillors at a workshop scheduled for November 2022.</p> <p>06/09/2022 – LO: No further progress since 04/08/2022.</p> <p>04/08/2022 – LO: Work has resumed updating the manual applying new style guide and updating GST management following discussion with finance staff.</p> <p>12/07/2022 – DR: No further update.</p>	01/09/2022	N

SMRC Resolution Action Sheet – In Progress

					<p>02/06/2022 – LO: Process delayed due to ongoing vacancy in Governance team. Target date expected 1 September 2022.</p> <p>09/05/2022 – LO: Revision and consultation delayed due to vacancy in Governance team. Revised schedule to be provided following recruitment.</p> <p>09/03/2022 – ED Draft manual under revision to reflect current structure. Draft to come to undergo consultation with internal stakeholder prior to ELT approval and Councillor workshop in June.</p> <p>12/10/2021 – DR: Target date changed – defer to allow new Councillors to be informed and agree to the approach.</p> <p>01/04/2021 – ED: No further update.</p> <p>30/03/2021 – ED: No further update.</p> <p>24/02/2021 – ED No further progress.</p> <p>19/01/2021 – JM: No further progress.</p> <p>26/11/2020 – JM:</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>The consultation period for the committees closed on 12 November 2020 and Council has received 16 comments. Comments are currently being reviewed a report will be presented to the Councillors at the 4 February 2020 briefing session.</p> <p>02/11/2020 – JM: A webinar was held on 29 October 2020 with all section 355 committees. A workshop will be conducted with councillors on 3 December 2020.</p> <p>25/09/2020 – JM: Documentation has been subjected to a final review and proof read prior to being sent out.</p> <p>31/08/2020 – JM: The Chief Communications Officer is currently reviewing the manual, after which it will be circulated to all committees to review for one month. A webinar will be conducted with all committees to explain the changes and answer questions. A Council workshop will be conducted on 5 November 2020.</p>		
746	16 July 2020	107/20	<p>Health One Facility, Jindabyne That Council</p> <p>A. Authorise the Chief Executive Officer to execute the Building Management Statement and take steps to finalise and sign the land sale agreement; and</p> <p>B. Approve the establishment of a Building Management Committee to oversee obligations of the Building Management Statement.</p>	Facilities Officer Snowy River Health Centre	<p>23/11/2022 - NW: Discussions continuing with Essential Energy as to requirements for easement. Surveyor considering disclaimer with 4m easement to cover the exact cable location. Work progressing with new Practice Manager of JMP as to formation of Building Management Committee once subdivision finalised.</p> <p>31/10/2022 - NW: Further request from Essential Energy for</p>	30/11/2022	N

SMRC Resolution Action Sheet – In Progress

					<p>easement location. Discussions ongoing with surveyor to finalise.</p> <p>27/09/2022 – NW: Essential Energy have requested further detail for electricity easement on survey plan. Sent to surveyor for further discussion and update.</p> <p>05/09/2022 - JM: No further update</p> <p>26/07/2022 - NW: Awaiting updated 88B Instrument from lawyers.</p> <p>05/07/2022 – NW: Awaiting updated Section 88B instrument from lawyers prior to Planning staff issuing stratum subdivision.</p> <p>31/05/2022 – TP: A – Complete B - Pending: Awaiting internal response from Planning Department as to issue of subdivision certificate.</p> <p>04/05/2022 – NW: A. Building Management Statement signed by CEO B. Plan of Subdivision awaiting review by Senior Council planners prior to establishment of Building Management Committee.</p> <p>01/03/2022 – NW: A. Building management statement signed by CEO.</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>B. Finalising plan of subdivision prior to establishment of building management committee.</p> <p>06/09/2021 – TP: Follow up query to Planning as to status of subdivision approval.</p> <p>27/04/2021 – NW: Waiting on Subdivision Certificate approval.</p> <p>26/03/2021 – NW: Subdivision Certificate and Modifications now lodged by Dabyne Planning.</p> <p>02/03/2021 – NW: Discussions ongoing between Dabyne Planning and Kleven Spain Surveyors. Subdivision application forms submitted to CEO for signature.</p> <p>12/01/2021 – NW: A. Surveyor provided plans although further information still required. Waiting on information to be forwarded.</p> <p>27/11/2020 – TP: No further update.</p> <p>27/10/2020 – NW: A. Awaiting surveyor to provide further information to enable registration of subdivision. Other party (HealthOne) still to sign the Land Sale Agreement.</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>B. Building Management Committee to be formed with HealthOne once above items have been finalised.</p> <p>24/09/2020 – NW:</p> <p>A. Status remains unchanged. Building Management Statement signed by Chief Executive officer. Information has been returned to surveyor for creation of subdivision. Waiting on lawyers for other party regarding the Land Sale Agreement.</p> <p>B. Building Management Committee to be formed with HealthOne.</p> <p>26/08/2020 – NW:</p> <p>A. Building Management Statement signed by Chief Executive officer. Information has been returned to surveyor for creation of subdivision. Waiting on lawyers for other party regarding the Land Sale Agreement.</p> <p>B. Building Management Committee to be formed with HealthOne.</p> <p>22/7/2020 – NW</p> <p>A. Building Management Statement sent to Chief Executive Office for signing.</p> <p>B. Will work on creation of Building Management Committee once BMS signed.</p>		
718	18 June 2020	80/20	<p>Acquisition of Land - RFS Shed Michelago That Council</p> <p>A. Proceed with the compulsory acquisition of the Land described as part Lot 5405 DP 1244970 Land fronting Ryrie Street, Michelago between 369.945 Km and 370.000 Km and having an area of approximately 1,162.6m² for the purpose</p>	Coordinator Land & Property	<p>29/11/22 - TP: Meeting held with TfNSW/TAHE 25/11/22 to address the TfNSW concern that the independent valuation (\$11,500) figure is too low. Council's position is that the valuation methodology has been applied correctly in line with the statutory public purpose aspects as</p>	31/03/2022	N

SMRC Resolution Action Sheet – In Progress

			<p>of Rural Fire Shed in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>;</p> <p>B. Make an application to the Minister and the Governor for approval to acquire part Lot 5405 DP 1244970 Land fronting Ryrie Street, Michelago between 369.945 Km and 370.000 Km and having an area of approximately 1,162.6m² by compulsory process under section 186(1) of the Local Government Act 1993;</p> <p>C. Classify the land as operational land in accordance with the Local Government Act 1993;</p> <p>D. Note that this acquisition is not for the purpose of resale; and</p> <p>E. Authorise CEO to sign any documentation required for this Acquisition process.</p>		<p>required by the Just Terms Act. TfNSW to review further, with their response pending.</p> <p>31/10/2022 -TP: Council advocating (via PWA) for TfNSW to take a balanced approach to compensation given that the acquisition is for a RFS shed combined with the TfNSW's requirement for easement and covenants containing the subject land; the planned use is aligned with the highest and best use of the subject land for public utility/service purposes.</p> <p>30/09/22 – TP: Valuation feedback received and in review.</p> <p>30/08/22 – TP: Valuation actioned and payment for this service aspect approved. PWA progressing the matter.</p> <p>26/07/2022 – SR: A. Plans of Acquisition have been registered with LRS, valuation still to be completed B. Dependant on A C. No Action Needed</p> <p>30/06/2022 – SR: Res A: No further update - PWA still awaiting valuation Res B: Awaiting completion of A Res C: No Action Required Res D: No Action Required Res E: As Required</p> <p>30/05/2022 – SR:</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>Res A: No further updates Res B: Awaiting completion of A Res C: No Action Required Res D: No Action Required Res E: As Required</p> <p>04/05/2022 – SR: Res A: Awaiting valuation results, email sent to PWA requesting update for this matter. Res B: Awaiting completion of A Res C: No Action Required Res D: No Action Required Res E: As Required</p> <p>01/04/2022 – SR: Res A: Awaiting valuation to be complete. Res B: Awaiting completion of A. Res C: No Action Required. Res D: No Action Required. Res E: As Required.</p> <p>02/03/2022 – SR: Res A: Valuer engaged via PWA. Res B: Awaiting completion of A. Res C: No Action Required. Res D: No Action Required. Res E: As Required.</p> <p>24/01/2022 – SR: Res A: SMRC reviewing PWA recommendation for valuation. Res B: Awaiting completion of A. Res C: No Action Required. Res D: No Action Required. Res E: As Required.</p>		
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SMRC Resolution Action Sheet – In Progress

				<p>16/12/2021 – SR: Res A: PWA reviewing valuation service quotes, Res B: Awaiting completion of A. Res C: No Action Required. Res D: No Action Required. Res E: As Required</p> <p>15/09/2021 – SR: PWA received consent letter and plans with approval stamp from Transport For NSW (Railway), PWA will progress the matter with John Holland Rail, still on track for delivery by end of 2021 (PWA advised).</p> <p>17/08/2021 – SR: PWA advise project is still on track for delivery before end of year. PWA waiting for response from UGL Regional Linx.</p> <p>02/08/2021 - SR: Advice received from UGL Regional Linx takeover of John Holland - PWA advised acquisition should be complete before Jan 2022 take over.</p> <p>02/07/2021 – TP: No further update at this point.</p> <p>06/06/2021 – TP: No further update at this point.</p> <p>27/04/2021 - JH: No further updated at this stage.</p> <p>23/03/2021 - JH:</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>The survey plan has been prepared by PWA to enable the acquisition process to continue.</p> <p>28/02/2021 – JH: No further update.</p> <p>12/01/2021 – JH: No further update.</p> <p>25/11/2020 – JH: A to C: This process will take approximately 18 months.</p> <p>20/10/2020 - JH: A to C: Acquisition process underway. D & E: Will be adhered to throughout this process.</p> <p>23/09/2020 - JH: A to C: Survey Plan Quote to be received shortly.</p> <p>26/08/2020 - JH: A to C: Acquisition process underway. Research has to take place to find gazette notices, survey plans to be prepared etc. D & E: Will be adhered to throughout this process.</p> <p>22/07/2020 – JH: A to C: Acquisition process underway. D & E: Will be adhered to throughout this process.</p> <p>24/06/2020 – JH:</p>		
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SMRC Resolution Action Sheet – In Progress

					A to C: The Acquisition process will begin, this is a lengthy process as all items take place under strict timelines. D&E. Complete.		
669	16 April 2020	69/20	<p>Bombala Commercial Precinct Painting That Council</p> <p>A. Note the previous resolution ADA96/16 adopted by the Administrator;</p> <p>B. Note the previous resolution 297/17 adopted by Council;</p> <p>C. Rescind Part C of resolution 297/17 and replace it with: Authorise expenditure of \$10,000 directly to the Bombala and District Chamber of Commerce to assist with the current street upgrade project. The Chamber must agree to use the money on paint and provide supporting documentation to Council once the project is completed.</p>	Economic Development Officer	<p>29/11/2022 – JM: Painting in progress with completion date for December 2022.</p> <p>31/10/2022 - JM: No further update.</p> <p>26/09/2022 – JM: Funds have been spent at both Murphy’s and Bombala Electrical and Hardware for businesses to use on paints agreed upon with Pip Giovanielli. Currently Koathes has been completed, the Newsagency and Butcher are underway. Next up will be Lou Lou’s, Kitchen 1888 then Murphy’s Outdoor Living.</p> <p>25/08/2022 - JM: No further update.</p> <p>29/07/2022 - JM: Bombala Chamber of Commerce met with Pip Giovanelli, the heritage adviser to SMRC, to assist in business selection of heritage colours. With the view to be painting in the spring.</p> <p>25/07/2022 - GH: This resolution references the incorrect resolution number. Correct resolution number is 295/17.</p> <p>05/07/2022: - JM:</p>	31/05/2021	N

SMRC Resolution Action Sheet – In Progress

					<p>Bombala Chambers are co-ordinating businesses to discuss the colour options available to them under the heritage colours with Council’s heritage advisor to ensure adherence to council resolution 295/17 Part D. Bombala Chambers also applying the funds to both Buy-Rite Bombala and Murphy’s Building Supplies for individual businesses to purchase agreed paint. Business are now hoping to get painting in the early spring once weather allows for outside painting.</p> <p>30/05/2022 – MA: The Economic Development Officer has met with the Bombala Chamber president who advises that the target for completion remains the end of June but they are having difficulties finding tradespeople so the completion date may be extended.</p> <p>04/05/2022 – MA: Bombala Chamber have advised they are still working towards the end of June for completion of this project.</p> <p>05/04/2021 – MA: No further update. Will receive update from Bombala Chamber on progress during April.</p> <p>28/02/2022 – SB: No further update.</p> <p>24/01/2022 – SB: Bombala Chamber of Commerce advised they are aiming to complete this project by the end of financial year.</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>21/12/2021 – SB: No further update.</p> <p>01/11/2021 – SB: Approximately \$2000 spent, COVID has impacted delivery.</p> <p>28/09/2021: SB No further update.</p> <p>31/08/2021: SB No further update.</p> <p>03/08/2021: SB No further update.</p> <p>30/06/2021: SB No further update</p> <p>01/06/2021 – SB: No further update.</p> <p>27/04/2021: SB No further update.</p> <p>25/03/2021 - SBly: No further update.</p> <p>25/02/2021 – SBly: No further update.</p> <p>29/01/2021 – MA: No further update.</p> <p>30/11/2020 – MA:</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>Update received from Bombala Chamber of Commerce. They are still negotiating with main street businesses to cover the cost of labour for the painting, given the cost of the actual paint is covered by the project. Aiming for completion of project by May 2021.</p> <p>04/11/2020 – MA: Still in progress by Bombala Chamber.</p> <p>28/09/2020 – MA: No further update.</p> <p>02/09/2020 – MA: Still in process of being implemented by Bombala Chamber.</p> <p>02/07/2020 – MA: Project in progress and resting with Bombala Chamber – No further update from below.</p> <p>03/06/2020 – MA: Arrangements for payment finalised. Awaiting reports from the chamber on execution of the project in due course.</p> <p>05/05/2020 – SB: A purchase order will be issued to the Chamber of Commerce this week so that they can send us an invoice and be paid.</p>		
660	19 March 2020	55/20	<p>Proposed Acquisition of Easement for Access to Middlingbank Quarry That Council</p> <p>A. Enter into negotiations with the owner of lot 1 DP 1022898 for a right of way for access across his land.</p>	Manager Infrastructure	<p>01/11/2022 - ZC: No further updates.</p> <p>01/11/2022 - ZC: No further updates.</p>	30/12/2022	N

SMRC Resolution Action Sheet – In Progress

			<p>B. Engage the services of a surveyor to create a plan for registration of a right of way across lot 1 DP 1022898.</p> <p>C. Council to be responsible for all costs for creation and registration of the plan for the right of way.</p> <p>D. Authorise the Chief Executive Officer to negotiate the compensation for the easement.</p> <p>E. Authorise the Chief Executive Officer to sign all necessary documents to give effect to the above.</p>		<p>07/10/2022 - ZC: No further update.</p> <p>05/09/2022 - JM: No further update</p> <p>03/08/2022 – JM: No further update</p> <p>07/07/2022 - ZC: No further action.</p> <p>07/06/2022 – JM: No further update.</p> <p>10/05/2022 – ZC: No further update.</p> <p>08/02/2022 – GS: All actions have been undertaken. The owners of Lot 1 refused to negotiate a right of carriageway through their property, so the resolution can be taken no further. There is a Crown road reserve through Lot 2 but negotiations with Crown Lands have not yet taken place over the use of that access point. A report will be prepared for Council consideration once Crown Lands have been consulted over the acquisition of the Crown road reserve.</p> <p>29/09/2021 – GS: This action will be subject to a Council report for consideration in November 2021.</p> <p>05/07/2021 – GS:</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>The owner of Lot 1 DP 1022898 has stated they are not prepared to enter into negotiations for a right of carriageway between Middlingbank Road and Middlingbank Quarry. Discussions are underway with the owner of Lot 2 DP 1271068 to understand if options are available to create an access through that property with further options to acquire the Crown road (unformed) that's established along the boundary of Lot 1 and Lot 2.</p> <p>02/07/2021 - TP: No further update at this point.</p> <p>05/05/2021 - TP: No further update.</p> <p>31/03/2021 - TP: No further update.</p> <p>28/02/2021 - TP: AA - Negotiations continue with Manager Infrastructure spearheading discussions. B Draft plan for right of access pending results of A. C-E These actions will take place at the appropriate time.</p> <p>22/01/2021 – LB: A. Letter has been sent to Council's solicitor requesting that he commence negotiations with the landowner for a right of way for access to the Quarry. B. Surveyor has submitted a draft plan for right of access and this will be finalized as soon as negotiations are completed.</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>04/12/2020 – LB: A. Completed. B. Discussions are ongoing to decide the best approach for a permanent access.</p> <p>23/20/2020 – LB: A. The temporary agreement between SMRC and Mr Thomas for access to Middlingbank Quarry has been signed and is active from 2 November 2020 through to 30 April 2021. Notice has been provided to Mr Thomas, in accordance with the agreement that Council intend to access Middlingbank Quarry to extract material in November 2020. Work to ensure the access road is suitable for heavy traffic will commence on Monday 2 November. B. The process to secure permanent access will commence shortly C. These actions will take place at the appropriate time.</p> <p>24/09/2020 – LB: A. The agreement has been executed by both parties and Council is planning dates for access to the quarry to extract material.</p> <p>26/08/2020 – LB: A. Council is currently negotiating an agreement with the landowner that will create a temporary access agreement for a 6 month period between November 2020 and April 2021. B. The surveyor has completed the survey for the easement for access subject to negotiation with the landowner.</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>C. Council has engaged the surveyor and will be responsible for all costs.</p> <p>D. Further negotiations are required to understand if a permanent agreement for access to Middlingbank Quarry, through Mr Thomas’s property is possible.</p> <p>28/07/2020 – LB: A. No update. B. Quotations for the survey were received. Despite numerous emails being sent to the surveyors only one surveyor responded and he has been requested to proceed as soon as possible.</p> <p>26/06/2020 – LB: A. Negotiations with landowners are ongoing. B. Requests for quotations for survey have been advertised.</p> <p>28/05/2020 – LB: A meeting took place with the landowner, his father, Manager of Infrastructure, Land and Property Officer and Council’s solicitor, Mark Herbert. Negotiations are ongoing.</p> <p>24/4/2020 – LB: An email was sent to the landowner but there has been no response. A second email will be sent this week to be followed up with a phone call.</p> <p>26/03/2020 – LB Negotiations have commenced with the landowner.</p>		
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SMRC Resolution Action Sheet – In Progress

643	19 March 2020	44/20	<p>Acquisition by Possessory Title - Lot 16 Section 1 DP 1242 - Berridale Memorial Park That Council</p> <p>A. Apply for possessory title over lot 16 Section 1 DP 1242 (Berridale Memorial Park)</p> <p>B. Classify lot 16 Section 1 DP 1242 as community land upon acquisition.</p>	Coordinator Land & Property	<p>29/11/2022 - TP: LRS requires further investigation as to historic use of the park (substantiation of memorial construction background; additional disinterested witness declarations etc) to support any online lodgement of possessory transfer claim.</p> <p>31/10/2022 -TP: No further update at this point.</p> <p>30/09/2022 – TP: No further update at this point.</p> <p>30/08/2022 - TP: No further update at this point.</p> <p>02/08/2022 - TP: No further update at this point.</p> <p>06/07/2022 – TP: No further update at this point.</p> <p>31/05/2022 – TP: No further update at this point.</p> <p>03/05/2022 – TP: Requisition deferred by LRS due to change in protocol by the State means review, and possible refreshment of documents, prior to re-lodgement of matter via online application.</p> <p>01/03/2022 – TP: No further update at this point.</p> <p>31/01/2022 – TP:</p>	31/12/2022	N
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SMRC Resolution Action Sheet – In Progress

					<p>Solicitors have flagged that re-lodgement of the entire document file was required due to change in LRS processing mechanics to online. There appears to be a telegraphed hesitancy within the LRS to view Council's ongoing maintenance of the property, to enable its continued use as a monument site, as sufficient to establish possession - Further investigation to be actioned by Land & Property as to existence of any further historic evidence of dealings in relation to monument construction and primary use of site.</p> <p>1/11/2021 – TP: No further update at this point in time.</p> <p>01/10/2021 – TP: No further update at this point.</p> <p>05/09/2021 – TP: No further update at this point.</p> <p>04/08/2021 – TP: No further update at this point.</p> <p>02/07/2021 – TP: Responding to a further request from Revenue NSW, a letter has been sent confirming that upon acquisition - Lot 16 Section 1 DP 1242 – Berridale Memorial Park – will not be used for any trading undertaking</p> <p>06/06/2021 – TP:</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>Amended application for possessory title lodged to include additional details of the grants of probate (as received from the Supreme Court of NSW).</p> <p>05/05/2021 – TP: Solicitors have confirmed that the required supporting Statutory Declarations from independent persons (2) have been obtained. NSW Revenue documentation finalised to enable transfer of land to be completed exempt payment of duty.</p> <p>31/03/2021 – TP: LRS requested details of two disinterested persons requested willing to provide Statutory Declarations related to prior treatment & use of land in question; details of such provided (with permission) to Solicitors.</p> <p>28/02/2021 – TP: Application for possessory title lodged with NSW LRS. Further legal paperwork being formatted including the Statutory Declarations of two "disinterested witness" to support Council's possessory claim.</p> <p>14/01/2021 – LB: A&B Application for possessory title has been lodged with the LRS after discussions with the RSL. RSL has been assured that the land will be classified as community land upon acquisition.</p> <p>04/12/2020 – LB:</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>A. A letter was received from Head Office of NSW RSL to say that Council should deal with the Snowy River Branch of the RSL with respect to future management of the park. An email was sent to the local RSL branch requesting consent for Council to proceed with the application for possessory title, with the assurance that the park would be classified as community land upon acquisition. The relevant sections of the Local Government Act pertaining to management of community land were also sent in the email as a link to assist the RSL in determining their response.</p> <p>23/10/2020 – LB: A. An email was sent to the local branch of the RSL asking for an update. B. To be completed upon acquisition of the land.</p> <p>24/09/2020 – LB: A. The Snowy River branch of the RSL was notified of Council’s intention to apply for possessory title and the branch has sent the notification to The RSL’s head office for a response.</p> <p>26/08/2020 – LB: Requisition on Title has requested an Old Title search which is currently being carried out by Crown Lands.</p> <p>26/08/2020 – LB A. Requisition on Title has requested an Old Title search which is currently being carried out by Crown Lands.</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>B. Lot 16 will be classified upon acquisition through the resolution of Council.</p> <p>29/07/2020 – LB: The CEO has executed the documents.</p> <p>26/06/2020 – LB: Application is proceeding.</p> <p>28/05/2020 – LB: Documentation is being prepared to lodge an application for Possessory Title.</p> <p>24/04/2020 – LB: Council's solicitor is presently gathering all the evidence to lodge with the application for possessory title. A surveyor has been engaged to do a survey plan for identification purposes.</p> <p>26/03/2020 – LB: Council's solicitor has been requested to prepare the documentation.</p>		
553	21 November 2019	422/19	<p>Managing Heavy Vehicles in Bombala Town Centre - Community Consultation That the matter be deferred for further consultation with the public including correspondence from the Bombala Chamber of Commerce.</p>	Coordinator Strategy Development	<p>22/11/2022 – GMc: On-site discussions with Mayor and staff have taken place. No further action at this point. Project is not identified within the 2022-2023 Operational Plan.</p> <p>28/10/2022 – GMc: On-site discussions with Mayor and staff have taken place. No further action at this point.</p> <p>27/09/2022 – GMc: On-site discussions with Mayor and staff have taken place. No further action at this point.</p>	30/06/2022	N

SMRC Resolution Action Sheet – In Progress

					<p>26/08/2022 – GMc: Some on-site discussions with staff and Mayor undertaken.</p> <p>03/08/2022 - AA: No further update.</p> <p>24/06/2022 – GMc: This consultation work has not been planned for the 2022-2023 FY.</p> <p>24/05/2022 – GMc: This consultation work has not been planned for 22/22 financial year.</p> <p>29/04/2022 – GMc: This consultation work has not been planned for 22/23 financial year.</p> <p>25/03/2022 – GMc: This consultation work has not been planned for the 2021/2022 Financial Year within the Strategy Team. Consideration for this action to occur for the 2022-2026 Delivery Program.</p> <p>24/02/2022 – GMc: This consultation work has not been planned for the 2021/2022 Financial Year.</p> <p>29/10/2021 – GMc: No further update - requested consultation has not been prioritised as part of the 2020-2021 Operational Plan. As per LSPS action 10.7 bypass investigations is a medium to long term action of 10-20 years.</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>30/09/2021 – GMc: No further update - Strategic Planning Team to seek additional information from Councillors.</p> <p>30/08/2021 – GMc: No further update - Strategic Planning to seek additional information</p> <p>02/07/2021 – GMc: No further update.</p> <p>01/06/2021 – GMc: No further update.</p> <p>04/05/2021 – GMc: No further update - Strategic Planning to seek further information.</p> <p>01/04/2021 – GMc: No further update - Strategic Planning to seek additional information.</p> <p>03/03/2021 – GMc: No further action at this stage.</p> <p>25/01/2021 – GH: An informal meeting was held between Bombala based councillors and relevant staff. The outcome of the meeting is to proceed with further community consultation.</p> <p>27/11/2020 – GH: A meeting has been arranged with Bombala based councillors to discuss options for further community consultation. Meeting proposed to</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>be held on 4 December 2020 and is open to any other interested councillor to attend.</p> <p>05/11/2020 – JM: No further update.</p> <p>25/09/2020 – GH: No further update.</p> <p>03/09/2020 – GH: No further update.</p> <p>01/07/2020 – AS: No further update. Consultation occurred from September 2019 to October 2019.</p> <p>01/06/2020 – GH: Communication distribution proposed re Bombala Town Centre Community Consultation:</p> <ul style="list-style-type: none"> • Noticeboards – IGA and Newsagency • Bombala Times and Monaro Post • Facebook – Bombala Noticeboard • Facebook – SMRC page • Facebook – SMRC Business Forum Group • Radio – capital network and 2MNO • Notice at SMRC office • Info sent to SMRC customer service for any enquiries • SMRC website <p>27/04/2020 – LN: Working with Chief Communications Officer to establish a strategy for community consultation during the COVID-19 restrictions.</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>24/03/2020 – LN: No further update.</p> <p>28/02/2020 – LN: Ongoing.</p> <p>03/02/2020 – LN: Ongoing.</p>		
439	21 November 2019	408/19	<p>Closure of Part of the Road Reserve in Barrack Street Cooma That Council</p> <p>A. Approve the proposal to close part of the Barrack Street Cooma road reserve in accordance with the plan in this report;</p> <p>B. Classify this new lot as operational land;</p> <p>C. Approve the consolidation of lot 4 DP 32321 with the new lot to be created by the road closure; and</p> <p>D. Classify the new consolidated lot as operational land.</p>	Property Officer	<p>23/11/2022 - GT: A: Complete. B: Part 1 Complete - learner bike track has been constructed Part 2 In progress, currently back with LRS to finalise requisitions. LRS have come back requesting the Surveyor submit the Old System Search Report (and other if applicable) of Barrack Street in order to verify the status of the land for Lot 42 is entirely comprised in GZ 6/7/1888 Folio 4645. This request is being processed, C: Complete.</p> <p>01/11/2022 - GT: A: Complete. B: Part 1 Complete - learner bike track has been constructed Part 2 In progress, currently back with LRS to finalise requisitions. C: Complete.</p> <p>06/10/2022 – GT: A: Complete. B: Part 1 Complete - learner bike track has been constructed Part 2 In progress, no update from the surveyor. C: Complete.</p>	30/06/2022	N

SMRC Resolution Action Sheet – In Progress

					<p>23/08/22 - GT: A: Complete. B: Part 1 Complete - learner bike track has been constructed Part 2 In progress, no update from the surveyor. C: Complete.</p> <p>01/08 22 - GT: A: Complete. B: Part 1 Complete - learner bike track has been constructed Part 2 In progress, no update from the surveyor. C: Complete.</p> <p>28/06/2022 – GT: A: Complete. B: Part 1 Complete - learner bike track has been constructed Part 2 In progress advised by the surveyor on 30/05/22 that he has a couple of requisitions that need attending to on this and was hoping to work on them in late May/early June. C: Complete.</p> <p>31/05/2022 – GT: A: Complete B: Part 1 Complete - learner bike track has been constructed Part 2 In progress advised by the surveyor on 30/05/22 that he has a couple of requisitions that need attending to on this which he will hopefully work on it late in the week C: Complete.</p> <p>02/05/2022 – GT: A: Complete.</p>	
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SMRC Resolution Action Sheet – In Progress

					<p>B: Part 1 Complete - learner bike track has been constructed Part 2 In progress and No further update. C: Complete.</p> <p>04/04/2022 - GT: A: Complete. B: Part 1 Complete - learner bike track has been constructed Part 2 In progress and No further update</p> <p>23/02/2022 – GT: A: Complete. B: Part 1 Complete - learner bike track has been constructed Part 2 in progress and No further update. C: Complete.</p> <p>13/12/2021 – GT: No further update.</p> <p>25/11/2021 – GT: No further update.</p> <p>21/10/2021 – GT: Correspondence received from BMR confirming of registration of the land in the name of Snowy Monaro Regional Council. They have advised the surveyor as well.</p> <p>19/10/2021 – GT: Part 2: BMR confirmed the Application to Record a New Registered Proprietor electronically with LRS was lodged on 18 October 2021 - as it needed to be updated from The Council of the Shire of Cooma-</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>Monaro. BMR will advise once the Application has been registered.</p> <p>27/09/2021 - GT: A: Complete. Approval granted - Council Meeting 21 November 2019. B: Part 1 Complete - learner bike track has been constructed Part 2 In progress - plan is with LRS. Once registration is complete Jack Atkinson Surveying will notify Council and BMR can complete Application to Record a New Registered Proprietor for the land.</p> <p>C: Complete - only 2 objections were received and were responded to at the time.</p> <p>06/09/2021 - TP: Confirmation of status sought from surveyor.</p> <p>04/08/2021 - TP: No further update at this point.</p> <p>02/07/2021 - TP: No further update at this point.</p> <p>06/06/2021 – TP: No further update at this point.</p> <p>05/05/2021 - TP: Follow up with Solicitor and Surveyor actioned to progress.</p> <p>31/03/2021 - TP: No further update.</p> <p>28/02/2021 - TP:</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>No further update.</p> <p>22/01/2021 – LB: A&B Plan has been lodged with LRS for registration when it will be classified as operational land.</p> <p>04/12/2020 – LB: A. An email was received from Crown Lands seeking clarification of the section of Barrack Street for investigation; clarified via email.</p> <p>23/10/2020 – LB: A. Awaiting information from Crown Lands. Email sent to Crown Lands requesting that this matter be expedited. B-D. These actions will be carried out at the appropriate time.</p> <p>24/09/2020 – LB: A-B. Crown Lands responded to Council’s email to say that the Old Title search is currently underway and we should receive the results shortly. C. A plan of consolidation will be prepared as soon as the road closing is registered. D. The consolidated lot will be classified as operational land upon registration of the plan.</p> <p>26/08/2020 – LB: Crown Lands have been reminded via email that we are still waiting on the results of the search to fulfil the requirements of the requisition. This action cannot proceed until plan is Registered.</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>29/07/2020 – LB: Application has been sent to Crown Lands for an Old Title Search in accordance with the requisition from the LRS.</p> <p>26/06/2020 – LB: When the plan of subdivision was lodged, Council received requisitions on Title. A request has been sent to Crown Lands for evidence of gazettal of Barrack Street as a Council public road. Despite extensive research by Council staff and Council’s solicitor definitive evidence was not found.</p> <p>B. Plan of consolidation will be sought after the road closing is complete through lodgement of the plan.</p> <p>28/05/2020 – LB: Council’s solicitor is currently carrying out investigations to provide information to the LRS.</p> <p>24/04/2020 – LB: The plan was lodged at the LRS and the surveyor is presently addressing a requisition from the LRS regarding the date of gazettal of Barrack Street Cooma as a Council public road.</p> <p>26/03/2020 – LB: The subdivision certificate has been released and the documents executed by Council. The documents have been delivered to the surveyor for lodgement at the LRS.</p> <p>02/03/2020 – LB:</p>		
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SMRC Resolution Action Sheet – In Progress

					The plan will be lodged as soon as the subdivision certificate is to hand. 20/01/2020 – LB: Registration of the plan should be gazetted soon.		
429	17 October 2019	389/19	<p>Proposed Acquisition of Part Lot 6 DP 218752 for the Purpose of Road</p> <p>That Council, consistent with the guidelines contained within with the body of report:</p> <p>A. Authorise the General Manager to negotiate the purchase of 0.2542ha of lot 6 DP 218752;</p> <p>B. That Council be responsible for any additional costs including survey, legal fees, fencing;</p> <p>C. Authorise the General Manager to execute all necessary documents and affix Council’s Seal if required; and</p> <p>D. Approach the plantation owners for a contribution towards the works prior to commencing the project.</p>	Coordinator Land & Property	<p>29/11/2022 - TP: Follow-up prompt to surveyor as to status of plan registration actioned on 11/11/22.</p> <p>31/10/2022 -TP: No further update at this point.</p> <p>30/09/2022 – TP: No further update at this point.</p> <p>30/08/2022 – TP: No further update at this point.</p> <p>26/07/2022 – TP: Awaiting communication from surveyor regarding certificate of currency for requisition.</p> <p>30/06/2022 – SR: No further update - Surveyor to asses site on Friday 08/07/2022.</p> <p>30/05/2022 – SR: No further updates - Followed up with surveyor awaiting response.</p> <p>04/05/2022 – SR: Res A: ALRS requisition received, awaiting surveyor to address requisition. Res B: Council will pay engaged surveyor and solicitor</p>	31/08/2022	N

SMRC Resolution Action Sheet – In Progress

					<p>Res C: To date all required documents have been executed</p> <p>Res D: As per previous updates in 2020, the plantation is not impacted by the project therefore no contribution will be paid - Resolution D complete.</p> <p>01/04/2022 – SR: No further update.</p> <p>03/02/2022 – SR: Res A: Awaiting LRS registration of plans to allow for land ownership to be transferred. Res B: Council will pay engaged surveyor and solicitor. Res C: To date all required documents have been executed. Res D: As per previous updates in 2020, the plantation is not impacted by the project therefore no contribution will be paid - Resolution D complete.</p> <p>24/01/2022 – SR: Subdivision Application (DA) approved. Plans to be registered with LRS.</p> <p>15/12/2021 – SR: Awaiting subdivision application approval.</p> <p>12/10/2021 – SR: Subdivision application lodged with Planning.</p> <p>28/09/2021 – SR: Signed Admin Sheet & Subdivision Application received in Berridale Office, Admin Sheet to be</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>returned to surveyor & sub div application to be lodged.</p> <p>17/08/2021 – SR: Subdivision application & administration sheet awaiting signature from landholder, once received subdivision application to be lodged with SMRC.</p> <p>02/08/2021 – SR: Mortgage has been released from lot as per title search, admin sheet and subdivision certificate application awaiting signature from landholder to proceed.</p> <p>02/07/2021 – TP: Resolution elements A-C - Pending bank interest in the lot to be acquired being discharged (Lot 6 DP 218752) confirmation from landholder pending. D – Completed</p> <p>06/06/2021 – TP: No further update at this point.</p> <p>05/05/2021 – TP: No further update at this point.</p> <p>31/03/2021 – TP: No further update.</p> <p>28/02/2021 – TP: Discharge authority received from Landowner (due to Landowner having made error in initial document) and forwarded to bank to progress necessary mortgage discharge.</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>22/01/2021 – LB:</p> <p>A-C. A phone conversation with the landowner on 13/1/21 revealed that he has been communicating with the Rural Bank who are slow to respond. The landowner has been asked to send the phone contact number to Council so that we can contact the Rural Bank and try to fast-track the process.</p> <p>D. A letter was sent to the plantation owners who responded to say that they declined to contribute to the project.</p> <p>04/12/2020 – LB:</p> <p>A-C. Email from the Bega Branch Manager of the Bendigo and Adelaide Bank this morning to confirm that they are waiting on a response from Rural Bank. Bega Branch Manager will notify Council when the discharge of mortgage has been registered.</p> <p>D. Letter has been sent to Plantation Owners.</p> <p>23/10/2020 – LB:</p> <p>A-C. Application for discharge of mortgage completed by landowner and sent to the bank for processing. Signed application for subdivision certificate and the Administration Sheet received from landowner. As soon as the landowner receives his Certificate of Title from the bank the plan of subdivision will be registered and contracts will be exchanged.</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>D. Letter is being prepared for the plantation owners requesting that they contribute to the works.</p> <p>24/09/2020 – LB: A-C. The Title to lot 6 has a mortgage noted in the second schedule. The landowner has verified that the loan has been paid out. A discharge of mortgage application was forwarded to the landowner to complete and return to Council so that the mortgage can be removed from the title. Council is also waiting on the application for a subdivision certificate to be signed by the owner of the property.</p> <p>D. Nearby plantation owners to be approached in writing seeking contribution to the purchase.</p> <p>26/08/2020 –LB: A-C. When Land and Property receives the subdivision certificate the landowner can sign off on the plan and arrange for his bank to sign off after which the plan can be submitted to the LRS for registration. Waiting on landowner to sign the application for the subdivision certificate or send an email giving consent for the application to be lodged. The subdivision certificate has been done but can't be released until consent is received from the landowner.</p> <p>A. Council has paid for survey and legal fees will be paid upon receipt of invoice B. Documents will be signed by the CEO when appropriate.</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>C. Plantation owners are not affected and therefore will not be asked for a contribution.</p> <p>27/07/2020 – LB: Council is currently waiting on the subdivision certificate so that the plan can be registered prior to settlement.</p> <p>26/06/2020 – LB: Council’s solicitor has been asked to produce the contracts. Application for subdivision certificate has been submitted.</p> <p>A. Purchase price has been negotiated and agreed by both parties.</p> <p>A. This acquisition does not affect the plantation owners.</p> <p>28/05/2020 – LB: An email has been sent to the surveyor each week asking for the plan of subdivision so that contracts for the purchase of the land can be exchanged. The plan has not been registered so the plan will need to be attached to the contract.</p> <p>24/04/2020 – LB: Council’s solicitor is organising the contract and it is anticipated that exchange will take effect within the next month.</p> <p>27/03/2020 – LB: MOU has been returned to Council and Council’s solicitor has been asked to arrange a contract.</p> <p>27/02/2020- JH:</p>		
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SMRC Resolution Action Sheet – In Progress

					MOU with property owner, waiting return of same. 15/01/2020 - JH: Staff have spoken to land owner and are waiting for a written response.		
388	19 September 2019	343/19	<p>Proposed Compulsory Acquisition of Part Lot 7002 DP 1028529 Crown Land Travelling Stock Reserve That Council</p> <p>A. Approves the acquisition of the constructed section of Dalgety Road 20m wide which traverses lot 7002 DP 1028529 for the purpose of public road through the process of <i>Land Acquisition (Just Terms Compensation) Act 1991</i> for the purposes of s.178 of the Roads Act 1993;</p> <p>B. Seek approval from the Minister for Local Government and/or the Governor in accordance with section 187 of the Local Government Act 1993 to give all necessary Proposed Acquisition Notices in accordance with the Land Acquisition (Just Terms Compensation) Act 1991;</p> <p>C. Upon receipt of the Minister's/Governor's approval, Council serve each PAN and take each other action necessary to carry out the acquisition;</p> <p>D. Upon receipt of the Minister's/Governor's approval Council give effect to the acquisition by publication of an Acquisition Notice in the NSW Government Gazette and such other publication as may be required by law;</p> <p>E. Pay compensation to all interest holders entitled to compensation by virtue of the</p>	Coordinator Land & Property	<p>29/11/2022 - TP: Survey Plan has been completed. Plan has been registered with LRS (DP 1285419). Application to Crown Lands for 'No Objection to PAN' to be submitted, as part of the prescribed Compulsory Acquisition process.</p> <p>31/10/2022 -TP: Surveyor has an impasse with LRS registering the plan. Surveyor following up as priority. PWA aware of the circumstances.</p> <p>30/09/2022 – TP: No further update.</p> <p>30/08/2022 – TP: No further update at this point.</p> <p>26/07/2022 – SR: No further update.</p> <p>05/07/2022 – SR: Res A: Survey plans have been revised by stakeholders, minor corrections required to title and minor correction required on administration sheet. Once corrections are made plans and admin sheet will be lodged with LRS (plans previously referred to in action comments contained omissions and required</p>	30/11/2023	N

SMRC Resolution Action Sheet – In Progress

			<p>compulsory acquisition on the terms set out in the Land Acquisition (Just Terms Compensation) Act 1991;</p> <p>F. That Council authorise the General Manager and the Administrator to complete and execute all documentation necessary to finalise and bring into force Council’s acquisition of the land and if necessary to affix the Council seal to any documents related to the acquisition; and</p> <p>G. That upon acquisition the acquired Property is dedicated as road following gazettal of the acquisition;</p>		<p>alterations). Balance of resolution is process of delivering resolution A.</p> <p>30/05/2022 – SR: No further update.</p> <p>04/05/2022 – SR: A. Surveyor advised works will be conducted before end of June 2022. B. Awaiting delivery of A C. Awaiting delivery of A D. Awaiting delivery of A E. Awaiting delivery of A</p> <p>01/04/2022 – SR: No further update.</p> <p>02/03/2022 – SR: No further updates.</p> <p>24/01/2022 – SR: No further update.</p> <p>16/12/2021 – SR: No further update.</p> <p>15/11/2021 – GT: A: COMPLETE. B: Part 1) Advice received from ORALRA - ALCs 11150, 40959 and 42460, have been amended to the extent that the portion of Lot 7002 DP 1028529 identified as proposed ‘Lot 21’ (being approximately 1.17 hectares) in the Draft Plan of Redefinition (at Attachment A: CM9: 21/114612), dated 30 April 2021, has been excluded from the claims (CM9: 21/114613).</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>[The balance of these three claims is to remain 'on foot' for determination in due course]. B: Part 2) Awaiting Survey Plan.</p> <p>21/10/2021 – GT: A. COMPLETE B. Awaiting advice from ORALRA and registered plan from the surveyor. Once Public Works Advisory (PWA) have the survey plan and the ORALRA advice, they can advance the matter towards Office of Local Government application. C. Waiting on B. D. Waiting on C. E. Waiting on D.</p> <p>17/08/2021 - SR: Native title search received and email stating no objection to acquisition process from Bega LALC. Request for adjustment to land claim sent to ORALRA by ALC.</p> <p>04/08/2021 - TP: The surveyor has been instructed to lodge the plan for registration. When registration is confirmed, PWA will further proceed with the acquisition process. Preliminary confirmation from NSW Aboriginal Land Council that there should be no issues obtaining part-withdrawal of ALC 11150, ALC 40959 and ALC 42460 as it applies to the formed road area. Once PWA has received the registered DP advice from the surveyor, engagement with Bega LALC will be made to request that part-withdrawal.</p> <p>02/07/2021 - TP: No further update at this point.</p>	
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SMRC Resolution Action Sheet – In Progress

					<p>06/06/2021 – TP: No further update at this point.</p> <p>27/04/2021 - JH: Draft plans have been produced and are being reviewed by relevant staff and key delivery consultants.</p> <p>27/04/2021 - JH: Draft plans have been produced and are being reviewed by relevant staff and key delivery consultants.</p> <p>25/03/2021 - JH: Survey Plan being prepared with the aim for Deposited Plan Administration Sheet for signing early April.</p> <p>04/03/2021 - TP: No further update.</p> <p>22/01/2021 – LB: A. Quotation for Public Works Advisory has been approved and PWA has been asked to proceed.</p> <p>04/12/2020 – LB: A-G. Quote from Public Works Advisory to complete the acquisition of the travelling stock reserve is awaiting approval. NSW Aboriginal Land Council is considering the request to excise the road from their claim.</p> <p>03/11/2020 – LB: A-G. Quotation has been received from Public Works Advisory to carry out the</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>compulsory acquisition process. Currently finalising approval. Also waiting on reply from the NSW Aboriginal Land Council.</p> <p>24/09/2020 – LB: A-G. Currently waiting on a reply from the NSW Aboriginal Land Council.</p> <p>26/08/2020 – LB: A-G. This acquisition has been placed on hold while further investigations through Local Land Services and Aboriginal Land Council are carried out.</p> <p>29/07/2020 – LB: A. Council is waiting on the survey to be completed. B. When the survey plan is received the application to the Minister and the Governor will be made. C. PANS will be served after the Minister and Governor’s consent is received D. Gazettal will take place after consent of the Minister and the Governor is received E. Valuation has been requested from the Dept. of the Valuer General for land to be acquired without consent. F. Documents will be sent to the CEO for execution when appropriate. G. Upon acquisition the acquired property will be dedicated as road.</p> <p>26/06/2020 – LB: Surveyor is presently carrying out the work.</p> <p>28/05/2020 – LB:</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>Surveyor advised that he will commence the survey in the next week.</p> <p>24/04/2020 – LB: Surveyor has been engaged and expects to commence the survey in the immediate future.</p> <p>26/03/2020 - LB: The NSW ALC has requested a survey plan be provided prior to proceeding. Quotations are currently being sought for the survey.</p> <p>02/03/2020 – LB: The NSW Aboriginal Land Council has given consent in principal and is waiting on a survey plan.</p> <p>20/01/2020 – LB: Currently waiting on survey plan.</p>		
347	15 August 2019	296/19	<p>Road Closure and Creation of Road Reserve - Badja Road That Council</p> <p>A. Approve to formally close the Council public road that traverses lot 1 DP 124507, Lot 2 DP 1195991 and Lots 15,16 & 81 of DP 752146;</p> <p>B. Engage the services of a Surveyor to prepare a plan of subdivision for the creation of a road reserve over Badja Road;</p> <p>C. Agree to exchange the former closed road through the affected properties in compensation of the area required of the privately owned properties for the road reserve to be created over Badja Road; and</p> <p>D. Authorise the General Manager to execute the documents to give effect to the above</p>	Coordinator Land & Property	<p>29/11/2022 - TP: No further update at this point.</p> <p>31/10/2022 - TP: A - Complete. Road closure relating to land identified via registered subdivision as Lots 4 & 5 DP 1278251 was notified by NSW Gazette on 29 July 2022., B - Complete. The road reserve alignment of the actual constructed Badja Road has been declared public road by virtue of the registration of DP 1278251. Which identifies Lots 6,7 & 8 DP 1278251 as public road on title., C - In progress, D - All documents required to be executed by CEO has been actioned at this point.</p> <p>30/09/2022 - TP:</p>	31/03/2022	N

SMRC Resolution Action Sheet – In Progress

					<p>Awaiting advice from LRS as to status in order to progress.</p> <p>30/08/2022 - TP: No further update at this point.</p> <p>26/07/2022 - SR: A. Partially completed, as per 'B'. B. Objections cleared First title requested. C. Land exchange to occur when 'B' is finalised. D. To date all documents requiring execution have been completed by CEO.</p> <p>30/06/2022 – SR: A. Partially completed, as per 'B' B. Crown Lands have requested further 14 Days, new end date of 14/07/2022, also clarification of closure with adjoining land holder will be undertaken in this time. , From this the Gazette can be completed leading to C. Land exchange to occur when 'B' is finalised. D. To date all documents requiring execution have been completed by CEO</p> <p>30/05/2022 – SR: A. Partially completed, as per 'B' B. Plans have been registered with Land Registry Services. Notifications issued to neighbours adjoining road reserve, notifiable authorities and in newspaper. Feedback period closes 29/06/2022. From this the gazette notice can be completed leading to</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>C. Land exchange to occur when 'B' is finalised.</p> <p>D. To date all documents requiring execution have been completed by CEO</p> <p>04/05/2022 – SR: A. As Per "B" B. Plans prepared and lodged with LRS - Requisitions have been lodge, awaiting assessment and registration C. Exchange to occur once "B." has been completed. D. All required documentation to date has been executed by CEO.</p> <p>01/04/2022 – SR: No further update.</p> <p>02/03/2022 – SR: Res A &B: All LRS requisition items to be addressed by Council have been completed. Surveyor conducted site visit to assist with completing LRS requisition items required to be addressed by surveyor. Res C: Exchange will occur when LRS registration is complete. Res D: All required documents to date have been executed.</p> <p>24/01/2022 – SR: No further update, response from LRS yet to be received.</p> <p>15/12/2021 – SR: No further update, response from LRS yet to be received.</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>16/11/2021 – SR: Res A & B: Survey Plans are awaiting LRS registration. Two out of three requisitions from LRS have been addressed with the surveyor. Crown Lands conducting further investigations on status of road reserve ownership, third requisition is dependent on Crown's findings. , Res C: Not actioned as A & B need to be finalised first. Res D: All required paperwork has be executed to date.</p> <p>21/10/2021 – SR: Surveyor advised plans were lodged with LRS 30/09/2021.</p> <p>28/09/2021- SR: Followed up progress of this matter with surveyor, awaiting response.</p> <p>17/08/2021 - SR: Administration sheet signed by landholders, posted to surveyor 06/08/2021. Awaiting LRS fee for lodgement.</p> <p>02/08/2021 – SR: Subdivision Approved - Awaiting signature from one landholder. Admin sheet & plans will then be returned to Surveyor for lodgement with LRS.</p> <p>02/07/2021 - TP: No further update at this point.</p> <p>05/06/2021 – TP:</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>Subdivision application lodged.</p> <p>05/05/2021 - TP: No further update at this point.</p> <p>31/03/2021 - TP: Administration sheet signing in progress by required parties.</p> <p>28/02/2021 TP: Review of intended timeline to be conducted due to staff resource changes.</p> <p>01/03/2021 – TP: Review of intended timeline to be conducted due to staff resource changes.</p> <p>22/01/2021 – LB: A&B Landowner has been contacted by phone to advise that Council is going to commence the road closing process in early 2021. Letters and advertising will commence in late January.</p> <p>04/12/2020 – LB: A&B. Letters to affected landowners and notifiable authorities being prepared. The road closing will effectively commence when the 28 day advertising period has ended. C. Letters to appropriate landowners include proposal to dedicate closed road in compensation for the area to be acquired.</p> <p>23/10/2020 – LB: A. Subject of resolution 296/19 B. Survey plan has been received</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>C. Exchange will occur at the appropriate time D. Documents will be executed at the appropriate time.</p> <p>24/09/2020 – LB: B. The plan has been received and letters regarding road closure in accordance with legislative requirements are being prepared.</p> <p>27/07/2020 – LB: A & B. Council is in receipt of a draft plan which has been checked and the surveyor has been requested to provide the final plan with Administration Sheet. When the final plan is received an application will be submitted for Subdivision Certificate.</p> <p>26/06/2020 – LB: A. Surveyor has given assurance that the plan will be sent to Council in the next two weeks. B. This will be done in consultation with landowners after plan of subdivision is received.</p> <p>28/05/2020 – LB: Contractor has been asked to forward plan and it is anticipated that it will be available very shortly.</p> <p>24/04/2020 – LB: Discussion with the contractor revealed that due to COVID-19, there would be some delay but the plan is now expected any day.</p> <p>26/03/2020 – LB:</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>Council is waiting on survey plan before proceeding.</p> <p>02/03/2020 – LB: Survey work is currently being carried out.</p> <p>20/01/2020 – LB: Landmark Surveys have been engaged to carry out the survey and produce a plan.</p>		
227	17 April 2019	151/19	<p>Consolidation of Reserve no. 530002 Centennial Park and Lot 6 DP 758280 Cooma Visitors Centre as one Crown Reserve for General Community Use</p> <p>That Council</p> <p>A. Request that the Crown add lot 6 DP 758280 to Reserve 530002 comprising Centennial Park and add an additional purpose of “General Community Use” to the Reserve.</p> <p>B. Relinquish Licence LI 453017 for the use of the Cooma Visitors Centre when Lot 6 DP 758280 is added to Reserve 530002.</p>	Property Officer	<p>23/11/2022 - GT: No further update.</p> <p>01/11/2022 - GT: No further update.</p> <p>26/09/2022 – GT: No further update.</p> <p>23/08/22 - GT: No further update.</p> <p>01/08/22 - GT: No further update.</p> <p>28/06/2022 – GT: No further update.</p> <p>31/05/2022 – GT: No further update.</p> <p>02/05/2022 – GT: No further update.</p> <p>04/04/2022 – GT: No further update.</p>	28/02/2023	N

SMRC Resolution Action Sheet – In Progress

					<p>23/02/2022 – GT: No further update.</p> <p>13/12/2021 – GT: No further update.</p> <p>15/11/2021 – GT: No further update.</p> <p>19/10/2021 – GT: No further update.</p> <p>28/09/2021 - GT: No further update.</p> <p>01/09/2021 – GT: No further update.</p> <p>05/08/2021 - GT: Update from Crown Lands - Due to the differing reserve types Crown Lands have decided the best solution is to create a new Reserve for the Cooma Visitor Centre site, with the intention of appointing Council as Crown Land Manager (as is the case with the Centennial Park R530002). This will cancel the licence and associated fee. It will not consolidate both reserves. Currently the application is with the Minister to be assessed approved. Crown Lands are unable to provide a time-frame but will notify us once this process is complete.</p> <p>04/08/2021 – GT:</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>Followed up with Crown Lands. Awaiting a response.</p> <p>02/07/2021 – TP: No further update at this point.</p> <p>06/06/2021 – TP: No further update at this point.</p> <p>05/05/21 - TP: No further update at this point.</p> <p>31/03/2021 - TP: Further prompts to Crown Land actioned. No further update.</p> <p>28/02/2021 – TP: No further update at this point in time.</p> <p>28/02/2021 – TP: Application for possessory title lodged with NSW LRS. Further legal paperwork being formatted including the Statutory Declarations of two "disinterested witness" to support Council's possessory claim.</p> <p>22/01/2021 – LB: A. Follow up phone calls to Crown Lands has confirmed that Crown Lands is still awaiting the native title assessment to be completed.</p> <p>04/12/2020 – LB: A. Crown Lands are waiting on a native title assessment to be completed internally prior to approval and gazettal.</p> <p>26/10/2020 – LB:</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>A. A further email has been sent to Crown Lands requesting an update.</p> <p>B. The licence will be relinquished when Crown Lands has completed their processes.</p> <p>24/09/2020 – LB:</p> <p>A. An email has been sent to Crown Lands asking for an update on the progress of this matter.</p> <p>26/08/2020 – LB:</p> <p>A. Crown Lands has assured the Land and Property Officer that the documentation recommending the amendment to both reserves has gone before the Minister.</p> <p>B. The licence will be relinquished when Crown Lands has completed their processes.</p> <p>29/07/2020 – LB:</p> <p>This matter needs to be signed off by the Minister and then must be advertised in the Government Gazette as a part of the process. It is anticipated that it may take some months to finalise.</p> <p>26/06/2020 – LB:</p> <p>Communication with NSW ALC confirmed that the claim over the Visitors Centre has been rescinded. This information will be relayed to Crown Lands with a request to expedite the matter.</p> <p>B. Crown Lands is presently preparing the documentation for transfer to Council as Crown Land Manager</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>C. The licence will be relinquished in conjunction with transfer to Council Management.</p> <p>28/05/2020 – LB: Reminder was sent to Crown Lands last week. This matter will take some time to resolve at the Crown Lands level.</p> <p>24/04/2020 – LB: Crown Lands has advised that due to the COVID-19 Pandemic this process may suffer some delays.</p> <p>26/03/2020 – LB: Crown was sent a second reminder today. It is an involved process, and will take a while to review, given the current COVID-19 pandemic and the recent bushfires.</p> <p>02/03/2020 – LB: Negotiations with the Crown are ongoing. It is likely that the Crown would prefer lot 6 to be placed under Council management & that the lease be rescinded. We are currently waiting on a reply.</p> <p>20/01/2020 – LB: This matter has been escalated at Crown Lands to achieve a decision on the way forward.</p>		
211	21 March 2019	127/19	Delegate Disadvantaged Housing That Council continue with the current arrangement of Facilities staff managing the tenants and maintenance on the properties pending community consultation, and bring a report back to Council.	Coordinator Land & Property	<p>29/11/2022 - TP: No further update at this point.</p> <p>31/10/2022 -TP: No further update at this point.</p>	31/03/2023	N

SMRC Resolution Action Sheet – In Progress

					<p>30/09/2022 – TP: No further update at this point.</p> <p>30/08/2022 – TP: No further update at this point.</p> <p>02/08/2022 – TP: No further update at this point.</p> <p>06/07/2022 – TP: No further update at this point. NOTE: Any further report should involve integrated planning with the Housing and Social Services Committee.</p> <p>31/05/2022 – TP: No further update at this point.</p> <p>03/05/2022 – TP: No further update at this point.</p> <p>01/03/2022 – TP: No further update at this point.</p> <p>31/01/2022 – TP: SMRC continue to manage & own the properties in question. Future treatment of these land holdings as disadvantaged housing to be reviewed in the context of the broader housing & accommodation challenges being experienced across the LGA. Holistic approach required to also integrate forward planning with the recently initiated Housing and Social Services Committee.</p> <p>01/11/2021 – TP:</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>No further update at this point in time.</p> <p>01/10/2021 - TP: Not further update at this point</p> <p>05/09/2021 - TP: No further update. SMRC continues to manage & own the properties in question.</p> <p>04/08/2021 – TP: No further update at this point.</p> <p>02/07/2021 - TP: No further update at this point.</p> <p>06/06/2021 – TP: No further update at this point.</p> <p>05/05/2021 - TP: Updated option details being sought from Southern Cross Housing to enable accurate analysis in the present housing needs environment. Council continuing to manage properties.</p> <p>31/03/2021 - TP: Consult with Community Engagement to enable concise information release after Easter period. Intended timing adjusted due to staff resource changes and competing active consultations. Council continuing to manage properties.</p> <p>28/02/2021 – TP: Forward advice and notice the community to occur in March 2021. Profile flagging the</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>general topic & basic elements of consideration.</p> <p>27/01/2021 – TP: No further update.</p> <p>27/11/2020 – TP: No further update.</p> <p>26/10/2020 – TP: Design of consultation mechanics pending, with input from former Facilities staff to be included.</p> <p>25/09/2020 – TP: It is anticipated that community consultation will be initiated in first quarter of 2021 calendar year.</p> <p>27/08/2020 – TP: Council continuing to manage properties. Review of the background and full context relating to this item required.</p> <p>24/07/2020 – KH: An initial handover has been conducted with a more detailed one to follow explaining what steps have been taken so far and why, and to work together moving forward on this.</p> <p>26/06/2020 – KH: There is No further update as there has been too much occurring with bushfires and COVID.</p> <p>01/06/2020 – KH: No further update.</p>		
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SMRC Resolution Action Sheet – In Progress

					28/04/2020 – KH: No further update.		
					27/03/2020 – KH: No further update.		
					02/03/2020 – KH: Mail out to the community at Delegate seeking their feedback to be arranged asap to gauge thoughts.		
165	21 February 2019	68/19	Parking in the laneway at the rear of the Jindabyne Town Centre That Council A. Approve the proposal to enter into public consultation with the shopkeepers and owners in Jindabyne Town Centre regarding changes to the laneway at the rear of the shops. B. Receive a further report regarding the results of the public consultation and the proposed way forward together with detailed costings.	Coordinator Land & Property	29/11/2022 - TP: No further update at this point. 31/10/2022 -TP: No further update at this point. 30/09/2022 – TP: No further update at this point. 30/08/2022 – TP: No further update at this point. 02/08/2022 – TP: No further update at this point. 06/07/2022 – TP: No further update at this point. 31/05/2022 – TP: No further update at this point. 03/05/2022 – TP: No further update at this point. 01/03/2022 – TP:	31/12/2021	N

SMRC Resolution Action Sheet – In Progress

				<p>Completion of actions under this resolution will be generated by the tabling of an overarching report considering multiple issues requiring addressing in the area.</p> <p>31/01/2022 – TP: Completion of actions under this resolution will be generated by the tabling of an overarching report.</p> <p>01/11/2021 – TP: No further update at this point.</p> <p>01/10/2021 - TP: Completion of actions under this resolution will be generated by the tabling of an overarching report for the precinct.</p> <p>05/09/2021 – TP: Internally developing guidance & information towards an additional report to be tabled to Council, under the overarching cover of Corporate Projects, in the near future.</p> <p>04/08/2021 – TP: Internal discussions held on the development a proposed plan & schedule of works for the broader project (which this resolution item integrates with) of Jindabyne Town Centre upgrades.</p> <p>02/07/2021 – TP: No further update at this point.</p> <p>06/06/2021 – TP: No further update at this point.</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>05/05/2021 - TP: No further update at this point.</p> <p>31/03/2021 - TP: No further update at this point.</p> <p>28/02/2021 - TP: Further advice as to SAP intentions pending. Once more integrated planning has occurred the project will be in a position to progress, in consult with Corporate Projects team.</p> <p>25/01/2021 – GH: Awaiting indication of SAP intentions for the Jindabyne Town Centre precinct.</p> <p>04/12/2020 – LB: A. This project needs to be incorporated within a range of projects currently underway in the Jindabyne town centre to ensure that a good outcome is achieved. Once more integrated planning has occurred the project will be scheduled.</p> <p>23/10/2020 – LB: A. This project has temporarily been place on hold. B. Further report will be presented to Council at the appropriate time.</p> <p>24/09/2020 – LB: A. Amended plan still to be received by Council.</p> <p>26/08/2020 – LB:</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>A. Council has requested a minor adjustment to the concept plan. Once the concept plan is amended, it is proposed to form a Steering Committee to guide the project to completion.</p> <p>B. A report will be submitted for Council’s consideration when the public consultation has taken place.</p> <p>29/07/2020 – LB: A. Council is in receipt of the draft survey plan and is currently waiting on the design plan. When both plans are to hand Council will undertake public consultation. B. Following public consultation a further report will be prepared for Council with detailed costings.</p> <p>26/06/2020 – LB: The Road Safety Officer advised that the surveyor has been selected and the project is progressing. A. Public consultation will take place when the survey and design is completed.</p> <p>28/05/2020 – LB: RFQ sent out to four surveyors for quotation for survey and design. This is to be funded by RMS.</p> <p>28/05/2020 – LB: RFQ sent out to four surveyors for quotation for survey and design. This is to be funded by RMS.</p> <p>24/04/2020 – LB:</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>Specification for the tender is currently underway. Collaboration between the Special Projects Officer and the Road Safety Officer is being undertaken in view of the issues encountered with the proposed construction of the public toilets in Jindabyne.</p> <p>26/03/2020 – LB: Tenders will be called for the survey and design work. When survey & design is completed, staff will arrange for public consultation.</p> <p>02/03/2020 – LB: Waiting on survey and design so that public consultation can be arranged.</p> <p>03/02/2020 – LB: Shopkeepers and shop owners in the Jindabyne Town Centre have been notified by letter that Council has been successful in securing grant funding for survey and design of the back lane.</p>		
20	07 May 2018	162/18	<p>Proposal to Realign the Barry Way Jindabyne and to Address Issues with the Intersections of Barry Way with Eagle View Lane and Bungarra Lane</p> <p>That Council</p> <p>A. Approve the proposal to realign The Barry Way over the constructed road from the intersection with MR286 to the boundary of the national park.</p> <p>B. Approve the proposal to apply to the Crown to transfer those sections of The Barry Way which are Crown reserve road to Council.</p> <p>C. Authorise staff to negotiate with landowners for acquisition of the constructed Barry Way and, where possible,</p>	Coordinator Land & Property	<p>29/11/2022 - TP: No further update at this point.</p> <p>31/10/2022 - TP: Progress requires budget certainty, which remains pending. , Note: The active resolution does not mandate any aspects specific to Eagle View Lane or Bungarra Lane.</p> <p>30/09/2022 – TP: No further update at this point in time.</p> <p>30/08/2022 – TP: Confirmation of budget availability sought internally.</p>	30/11/2023	N

SMRC Resolution Action Sheet – In Progress

			<p>to offer to close corresponding sections of paper road and to dedicate the land to the landowner in compensation.</p> <p>D. To engage the services of a surveyor to identify those sections of the Barry Way which are not on line with the constructed road.</p> <p>E. To acquire any Crown land upon which the Barry Way has been constructed through the process of the Land Acquisition (Just Terms Compensation) Act 1991 through the authority of the Roads Act 1993.</p> <p>F. Authorise the General Manager to execute any documents necessary to complete the project.</p> <p>G. Authorise the expenditure and allocate an amount of \$135,000 in the 2018/19 year Budget with funding to be provided from Stronger Communities Project PP-219 (Undertake project to align the road with road reserves).</p>		<p>26/07/2022 – SR: No further update.</p> <p>30/06/2022 – SR: No further update.</p> <p>30/05/2022 – SR: No further update.</p> <p>04/05/2022 – SR: No further update.</p> <p>01/04/2022 – SR: No further update.</p> <p>02/03/2022 – SR: Resolution C: Site inspection undertaken. Agreeance reached with both parties. Resolution G: Funding source to be further investigated. Resolution A, B, D, E, F: No further updates.</p> <p>24/01/2022 – SR: Resolution C: Site inspection successful, reached agreeance with Barry party, awaiting response from Stevens Party. Resolution G: Funding source to be investigated further. Resolution A, B, D, E, F: No further updates.</p> <p>15/12/2021 – SR: Site Meeting Scheduled For 16/12/2021.</p> <p>25/11/2021 – SR:</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>C: Site meeting to be held as part of negotiations for Eagleview lane realignment from Barry Way to Mowamba River, No further update for at this point for balance of resolution.</p> <p>28/09/2021 - SR: Awaiting response from Eagleview Lane landholder addressing negotiated terms of land transfer (fencing request).</p> <p>07/09/2021 - SR: Negotiations being conducted with landholder - Eagleview lane. Confirmation from planning sent to landholder, trying to reach outcome for second request. Contact has been made with surveyor, plans and progress information received 06/09/2021. Review to be conducted to find out where we are at and what the next step forward is for the overall matter</p> <p>06/06/2021 –TP: No further update at this point.</p> <p>05/05/2021 - TP: No further update at this point.</p> <p>31/03/2021 – TP: No further update at this point.</p> <p>01/03/2021 – TP: A&C Further follow up email (3/2/021 LB) has been sent to landowner on Eagle View Lane requesting contact be made with Council to discuss the way forward., B. Application is being prepared to apply for sections of Crown</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>Road to be transferred to Council. 4/2/21 Query tabled to Coordinator Development relaying landowner query.</p> <p>22/01/2021 – LB: A&C Follow up email has been sent to landowner on Eagle View Lane requesting that he contact the Land and Property Officer to discuss the way forward. B. Application is being prepared to apply for sections of Crown Road to be transferred to Council.</p> <p>04/12/2020 – LB: A&B. Waiting on response from landowner who does not live locally. C. Letters are currently being prepared to commence negotiation with landowners adjoining Barry Way on Cobbon Hill. A quote has been sought from Public Works Advisory to carry out the compulsory acquisition of Crown land on Cobbon Hill.</p> <p>03/11/2020 – LB: A&B Surveyor has provided necessary information which has now been provided to the land owner. Provision of this information will now allow action C to be completed.</p> <p>24/09/2020 – LB: A&B. Surveyor has addressed questions relating to the plan at the intersection of Eagle View Lane. The landowner was notified and again posed a number of questions. Most of these have been</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>answered and the answer to the last question will be provided this week.</p> <p>C. Negotiation will commence next week with landowners adjacent to Cobbon Hill. This section of realignment of the Barry Way will involve compulsory acquisition from the Crown.</p> <p>D. This project has been divided into sections so that the surveyor completes the survey work as Council is ready to address each section.</p> <p>E. The section of the Barry Way which passes through Crown land without a road reserve is at the southern end and will be addressed as that stage is reached.</p> <p>26/08/2020 – LB: A&B Surveyor has notified Council that due to workload this plan may take a little longer.</p> <p>C Landowner has been notified that there is a delay involved in obtaining the information that they have requested.</p> <p>E-G Ongoing.</p> <p>29/07/2020 – LB: A & B Surveyor has been requested to provide the plan for the second section which will involve Eagle View Lane.</p> <p>C. Landowners have been notified that Council is waiting on plan.</p> <p>E-G. Ongoing.</p> <p>26/06/2020 – LB: The draft plan may be expected. The landowner is waiting on this information before proceeding.</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>A. Survey is being done in sections</p> <p>B. Request for sections of Crown road to be transferred to Council will be carried out at the end of the project.</p> <p>C. Negotiations with landowners are ongoing.</p> <p>D. See A. above.</p> <p>E. Acquisition will be carried out as necessary when the plan for individual sections is finalised.</p> <p>F-G Ongoing.</p> <p>28/05/2020 – LB: The surveyor has promised to have the draft plan with the area of road to be closed and the area of the area to be acquired marked on the plan sent to Council within the next week. This plan will then be sent to the landowner.</p> <p>24/04/2020 – LB: Contacted the landowner on Eagle View Lane who has requested information. He wants to know how much land Council will require for the road and how much land he will receive in compensation. Will there be sufficient space for him to construct an eco-hut. The surveyor has been requested to calculate the area of both areas so that an accurate answer can be provided.</p> <p>26/03/2020 – LB: In view of the fact that the landowner has not contacted the Land and Property Officer to date a letter has been sent asking him to contact the Land and Property Officer to discuss his consent to the creation of the road</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>reserve over the road in its current location through his property.</p> <p>02/03/2020 – LB: The Land and Property Officer met with the landowner and he said he will respond after consultation with his wife.</p> <p>20/01/2020 – LB: Waiting on response from landowner on Eagle View Road. He resides in Tasmania.</p>		
16	05 April 2018	118/18	<p>Proposed Road Closure & Sale of old Lions Park at Bombala That Council;</p> <p>A. Approve the partial road closure on the corner of High Street and Stephen Street Bombala so that the fence line becomes the boundary of lot 9 DP 995614;</p> <p>B. Engage the services of a land surveyor to provide a plan for the boundary adjustment;</p> <p>C. Authorise the General Manager to execute any documents necessary to complete the boundary adjustment and sale of the property;</p> <p>D. Readvertise the property on the open market for auction with an appropriate reserve; and</p> <p>E. Make the Report public once the matter is settled.</p>	Coordinator Land & Property	<p>29/11/22 - TP: No further update at this point.</p> <p>31/10/2022 - TP: No further update at this point.</p> <p>30/09/2022 – TP: No further update at this point.</p> <p>30/08/2022 – TP: Elements A, B & C Complete; Road closure complete. D & E - Review of suitability of the final element to be undertaken.</p> <p>26/07/2022 – SR: No further update.</p> <p>30/06/2022 – SR: Road closure complete, review of suitability of original resolution to be undertaken.</p> <p>30/05/2022 – SR: No further update.</p>	30/11/2022	N

SMRC Resolution Action Sheet – In Progress

				<p>04/05/2022 – SR: A. Complete B. Complete C. Boundary Adjustment Complete D. Pre sale assessment to be completed May 2022 E. Awaiting full completion of A-E</p> <p>01/04/2022 – SR: No further update.</p> <p>02/03/2022 – SR: No further update.</p> <p>24/01/2022 – SR: Resolution A & B; Completed. Resolution C: Completed. Resolution D & E: Resolution A & B now complete. Process of sale will be initiated in a timely manner.</p> <p>15/12/2021 – SR: Resolution A & B; Surveyor advised plans have been registered with LRS, awaiting title advice from solicitor. Resolution C: Completed. Resolution D & E: Dependant on Resolution A being completed.</p> <p>12/11/2021 – SR: Resolution A; All requisitions from LRS have been resolved, final plans for road closure are awaiting LRS registration. Resolution B; Surveyor will advise when plans have been registered.</p>	
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SMRC Resolution Action Sheet – In Progress

					<p>Resolution C; Boundary adjustment paperwork complete, sale of property is dependent on Res A being completed. Resolution D & E; dependent on Res A being completed.</p> <p>28/09/2021 - SR: Partial closure of High Street Bombala gazetted, 11R form for removing notation from title signed and lodged with LRS, requisitions received from LRS via surveyor these are currently being addressed.</p> <p>01/09/2021 - GT: No further update.</p> <p>04/08/2021 – TP: Action reassigned - Property Officer now has general carriage of item.</p> <p>05/05/2021 – TP: Target date changed from 30 September 2018 to 30 June 2021 - To reflect current timeline.</p> <p>23/03/2021 – JH: No further update on this item due to waiting for reply from LRS.</p> <p>24/02/2021 - JH: Target date now 30 June 2021, Waiting for return of lodged documents from LRS.</p> <p>12/01/2021 - JH: No further update.</p> <p>27/11/2020 – JH:</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>C. Solicitor is preparing documents to have a certificate of title (CT) created over the portion of the road to be closed so consolidation can take place. Recent verbal feedback from NSW Land Registry Services to the surveyor indicates that a further survey of the original lot may need to occur to complete the registration due to the age of the original plan's survey. This will be reviewed once the CT has been assigned.</p> <p>20/10/2020 - JH: A. Finalised. B. Finalised. C. Solicitor is preparing documents to have a CT created so consolidation can take place. D. Once notified of completed registration the property can be placed on the open market. E. To take place at completion of D.</p> <p>23/09/2020 - JH: C . Consolidation Plans lodged, surveyor has advised that a CT was not created and the solicitor is now preparing this so that registration can take place.</p> <p>26/08/2020 - JH: C. Finalised. D. Finalised. C. Consolidation Plans lodged, Surveyor is following up on progress of same. D. Once notified of completed registration the property can be placed on the open market. E. To take place at completion of D</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>22/07/2020 – JH: C. Consolidation Plans received from Surveyor and signed by CEO, returned to Surveyor for lodging for registration of same. D. Once notified of completed registration the property can be placed on the open market. E. To take place at completion of D.</p> <p>24/06/2020 – JH: E. Finalised. F. Finalised. C D and E: Still waiting finalised consolidation plans from surveyor for this item to be completed. Have sent numerous email requests to Surveyor.</p> <p>28/05/2020 – JH: Surveyor again requested to provide the final plan, no response and will continue to follow up. This plan is in draft form with the Surveyor and would not be cost effective to engage another surveyor to finalise the plan.</p> <p>27/04/2020 - JH: Email sent to Surveyor requesting a definite date for plan to be registered. Surveyor advised he would review the current draft of this consolidation plan this week and submit for Registration.</p> <p>26/03/2020 - JH: Followed up with Surveyor and was advised this item is going to be delayed due to the large scale workload he has in place.</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>27/02/2020 - JH: Followed up with Surveyor and was advised this item is going to be delayed due to the large scale workload he has in place.</p> <p>15/01/2020 - JH: The Surveyor has advised that he is hoping to have the consolidation plan ready for the end of January 2020.</p> <p>05/10/2018 – JH: Letters have been sent to adjoining landowners with notification of the proposed closure and notification letters to the authorities are being prepared. The advertisement has been placed in the Monaro Post for 11 October and 25 October. The 28 day period for submissions ends on 8 November. Submissions will be reviewed and the correct process followed.</p> <p>03/10/2018 – LB: Notifications sent out to commence road closing.</p> <p>27/08/2018 – LB: Plan has been received. There are issues with a previous resumption which has not been registered on title. When these issues are sorted out and the notification period for road closing has expired, and the resumption issues have been resolved then the plan will be registered and the land will be listed for sale.</p> <p>02/08/2018 – LB: Spoke to surveyor this week and he has</p>		
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SMRC Resolution Action Sheet – In Progress

					<p>promised to get the plan to me within the week.</p> <p>23/05/2018 – LB: Waiting on plan.</p> <p>23/04/2018 – LB: Surveyor has been engaged to provide a plan for boundary adjustment and road closure will commence as soon as a plan is available., 14/5 - Waiting on plan.</p>		
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9.5.2 ANSWERS TO QUESTIONS WITH NOTICE

Record No: 122/846

OFFICER'S RECOMMENDATION

That Council receive the answers to questions with notice for the period ending November 2022.

ISSUES

This is an information only report.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Reputation and Image	Low	Low	Yes

There is limited risk in the provision of the information.

FINANCIAL IMPACTS

This is an information only report.

RESPONSIBLE OFFICER: Chief Strategy Officer

OPTIONS CONSIDERED

This is an information only report.

IMPLEMENTATION PLANS

This is an information only report.

EXISTING POLICY/DECISIONS

Under clause 3.13 of Code of Meeting Practice a councillor may, by way of a notice ask a question for response by the Chief Executive Officer about the performance or operations of the Council.

BACKGROUND

In order to provide Councillors with updates on questions asked by Councillors, a report has been generated with a summary of questions that are current and have recently been completed, for the period ending November 2022.

ATTACHMENTS

1. Updates to December Meeting - In Progress Questions up to end of November 2022

SMRC Councillor Questions – In Progress

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Compl Y/N
247	3 June 2022	N/A	<p>Roads No Longer Maintained by SMRC Councillor Chris Hanna Please provide information on the number of roads and/or streets that are no longer being maintained by this Council since the amalgamation in 2016. In particular please advise:</p> <ul style="list-style-type: none"> the street / road names and location in the LGA whether sealed or unsealed approx. number of kms (with breakdown of sealed / unsealed) 	Manager Infrastructure	<p>02/12/2022 – ZC: Currently the investigation has only discovered roads within the former Cooma Monaro Shire Council. The list below identifies the Crown Roads that were previously maintained by Cooma Monaro Shire Council, that are no longer maintained by Snowy Monaro Regional Council.</p> <ul style="list-style-type: none"> Binalong Access Lane, Cooma – Sealed – 0.03km Dawson Street, Cooma – Sealed – 0.13km Geldmacher Lane, Nimmitabel – Unsealed – 0.07km (Old Cooma Monaro Shire Council asset list identifies opposite segment as Crown Road than Snowy Monaro Asset List) Kybeyan Road, Kybeyan – Unsealed – 1.83km Micalago Road, Michelago – Unsealed – 1.68km Muddah Lake Road, Murrumbucca – Unsealed – 0.27km Mulach Street, Cooma – Sealed – 0.19km Queen Street, Numeralla – Sealed – 0.12km Richardson Road, Numeralla – Sealed – 0.15km Rose Valley Road, Bunyan – Sealed – 1.06km Rose Valley Road, Bunyan – Unsealed – 1.14km Sandy Flat Road, Jerangle – Unsealed – 2.48km Short Street, Cooma – Unsealed – 0.06km Slap Up Road, Jerangle – Unsealed – 0.31km The Peak Road – Unsealed – 1.02km Tinderry Road, Michelago – Unsealed – 1.73km Umeralla Street, Numeralla – Sealed – 0.20km 	N

SMRC Councillor Questions – In Progress

					<ul style="list-style-type: none"> Winifred Hill Road, Nimmitabel – Unsealed – 2.49km <p>Note that this list is only for sections that were maintained but are no longer maintained. Some Crown Roads are longer, but other segments were not maintained in the past. Example, Muddah Lake Road was maintained for 0.27km, but the additional 2.28km of Crown Road was not maintained by CMSR in the past.</p> <p>03/11/2022 – JM: No further update but to ensure this question is closed out, a response will be provided to the December Council meeting.</p> <p>07/10/2022 – JM: No further update.</p> <p>31/08/2022 – JM: No further update.</p> <p>03/08/2022 – JM: No further update.</p> <p>11/07/2022 – JM: Further investigation is required before a final answer is provided to the Councillors. This investigation will include querying long-term maintenance staff and other necessary methods to provide an accurate response. What is clear however is that the current situation in terms of the lack of ongoing maintenance of crown roads (outside of the current maintenance being</p>	
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SMRC Councillor Questions – In Progress

					undertaken under the disaster recovery funding arrangement) is unacceptable. At a minimum, it is likely that a future report will come to Council recommending that Council resolve to approach the NSW government to explore a workable solution for Crown road maintenance.	
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10.1 MINUTES FROM MANAGEMENT AND ADVISORY COMMITTEES

Record No: I22/730

OFFICER'S RECOMMENDATION

That Council

- A. Receive the minutes of the Michelago Memorial Hall & Tennis Courts Committee
- B. Receive the minutes of the Bombala Exhibition Ground Management Committee

BACKGROUND

Council has received minutes of the meetings from the following management and advisory committees:

- Michelago Memorial Hall & Tennis Courts Committee meeting minutes held 26 July, 17 August and 27 September 2022
- Bombala Exhibition Ground Management Committee meeting minutes held 14 September and 12 October 2022

These minutes are attached for Council's information.

ATTACHMENTS

1. Michelago Hall and Tennis Courts Management Committee - Minutes of Meeting held 26 July 2022
 2. Michelago Hall and Tennis Courts Management Committee - Minutes of Meeting held 17 August 2022
 3. Michelago Hall and Tennis Courts Management Committee - Minutes of Meeting held 27 September 2022
 4. Bombala Exhibition Ground Management Committee - Minutes of Meeting held 14 September 2022
 5. Bombala Exhibition Ground Management Committee - Minutes of Meeting held 12 October 2022
-

Michelago Memorial Hall Section 355
Management Committee



Minutes of General Meeting

Held at Michelago Memorial Hall, Ryrie Street, Michelago

from 5.30pm on Tuesday 26 July 2022

Members

Position	Name	Attendance
President	Naomi Walton	Present
Secretary	Jenny Wholohan	Present
Treasurer	Belinda Sierzchula	Present
Bookings Officer	Rachel Harling	Absent
MRCA Representative	Leanne Pattison	Present
Facilities Officer	Anna Lucas	Present
Committee Member	Mitch Harling	Present
Committee Member	Isabelle Thorpe	Absent

Opening of the meeting

The President/Chair opened the meeting at 5.41pm

Apologies

Rachel Harling

Adoption of previous minutes

Minutes of the Annual General Meeting held on 15 June 2022 are confirmed as a true and accurate record of proceedings:

Moved by Belinda Sierzchula

Seconded by Leanne Pattison

Unanimously adopted.

President Report:

Nil

Secretary Report:

The issue of the fitness equipment has been worked out after speaking with the hirer. Most of the equipment is now stored elsewhere in the Hall, leaving more space in the main storage alcove.

Treasurer Report:

- The Michelago General Store has paid \$1,000 to the Hall bank account for Calendar Sales which brings this venture to a break-even point. We will see if there is any more money to be collected, how many were printed and at what price they have been sold. More follow-up to be done.
- The bank account has approx. \$11k in equity as well as the \$4.7k grant for acoustics.
- The most recent quote for installation of a sensor light outside the front of the Hall has come in at \$297.00.
- Quotes for the required work/maintenance of the timber floor have been sent to Tina at SMRC.
- We have not yet received the SMRC's contribution for Hall maintenance for this year.

Bookings Officer Report:

With Rachel being unable to attend this meeting, a bookings report was not given.

Business arising from previous minutes: Nil

General business

- SMRC has supplied a Press Release about the Community Halls Upgrade Funding of \$1.4M for various works for 14 local Community Halls, including Michelago Memorial Hall. Anna said she had spoken with Emma Smith from SMRC earlier today who said that 9 of the 14 halls have been assessed so far. She will attend our next meeting to give the Committee an update and will go over our list of relevant items we would like included. Such items in this new funding will include those required in natural disaster events. Mitch suggested getting a quote for a generator. Belinda also suggested quotes for solar panels and battery storage instead of a generator. Jenny thought we should probably look at quotes for both options. There will be many items to be considered in this funding opportunity and further discussion with SMRC to take place yet.
- Rachel is following up on the installation of the door to the storage area.
- Leanne also mentioned the new quote for the sensor light which came in at \$297. Belinda suggested the Committee accept that quote and stipulate that if extra work is required, the installer must let us know before proceeding. The motion to accept this quote was moved by Naomi Walton, seconded by Anna Lucas, then unanimously adopted.
- Belinda advised that Rachel had been to the bank and has been added as a signatory, but needs to confer with Belinda so she can be set up for online banking access.
- With her bookkeeping background, Jenny has offered to act as back-up for Belinda, if required, to keep the Committee's Treasurer work continuing in the event of any absence.

- Regarding the need to replace the Hall's refrigerator, Naomi said some suppliers may offer us a discount. It was moved that we proceed with a "Grand in the Hand" fundraiser to obtain enough money to purchase a replacement fridge. This motion was moved by Naomi Walton and seconded by Leanne Pattison, then unanimously adopted.
- Acoustics - we need to spend the grant money already received of \$4,723.00, so further discussion was had regarding the quotes received for acoustic panels for the Hall ceiling and/or walls. These quotes are for self-installation. The cost for supply of both ceiling and wall (24 panels) would be around \$12k, whereas the cost for 18 ceiling panels only would be around \$9k. The cost for hire of a scissor lift would be about \$300. Jenny raised a query about the installation of ceiling panels around the fixtures that are already on parts of the ceiling. A lot of discussion then ensued on the acoustics issue. There was also a suggestion of new larger & thicker curtains to assist with noise reduction. Jenny will proceed to supply a quote for this option. A motion was put to look at proceeding with 18 panels for the ceiling. Moved by Naomi Walton, seconded by Anna Lucas, and unanimously adopted.
- Belinda mentioned there is a new Community Grant opening in August and we should look at whether this is something the Committee could apply for.
- Anna said a representative from Better Music is able to come to the Hall to instruct Committee members on the use of the sound system. She will set this up for 5pm on Thursday 4 August.
- Tennis Courts - Leanne confirmed the electric barbeques have been installed and are working.
- The Boco Rock grant application for <\$5k has been lodged and we may know more in September.
- Naomi said the Repairs & Maintenance List is now available online for the Committee to view the works needed to be done. It was suggested that all Committee members have a look at the list and enter their name against any items they are able to either work on or obtain quotes for so the carriage of these items can be shared.
- There was a suggestion made that perhaps the local pre-school children could put artwork on corkboard to cover some of the Hall's inside west wall.

Items for Council action - Continued liaison on the new Community Halls Upgrade Funding.

Date of next meeting

The next meeting will be held at 5.30pm on Wednesday 17 August 2022 at Michelago Memorial Hall, Ryrie Street, Michelago.

Close of meeting - There being no further business the meeting concluded at 7.31pm.

17/8/22 Signed as Adopted:

Moved: Naomi Walton 17.8.22

Seconded: BELINDA SIERZCHULA

17/8/22.

Michelago Memorial Hall Section 355
Management Committee



Minutes of General Meeting

Held at Michelago Memorial Hall, Ryrie Street, Michelago
on Wednesday 17 August 2022

Members

Position	Name	Attendance
President/Chair	Naomi Walton	Present
Secretary	Jenny Wholohan	Present
Treasurer	Belinda Sierzchula	Present
Bookings Officer	Rachel Harling	Absent
MRCA Representative	Leanne Pattison	Absent
Facilities Officer	Anna Lucas	Present
Committee Member	Mitch Lee	Present
Committee Member	Isabelle Thorpe	Absent

Opening of the meeting

The President/Chair opened the meeting at 5.45pm.

Apologies

Leanne Pattison, Isabelle Thorpe.

Adoption of previous minutes

Minutes of the meeting held on 27 July 2022 were confirmed as a true and accurate record of proceedings:

Moved by Naomi Walton / Seconded by Belinda Sierzchula
Unanimously accepted.

Business arising from previous minutes

Emma Smith from SMRC (Council) was not able to attend this meeting as planned. We understand the Council is still awaiting 3 more Hall Assessments which will hopefully come in before the next meeting.

Anna Lucas mentioned the need to ensure the Hall is structurally sound and that the Committee should proceed to obtain quotes for solar options as well as other items. The Committee will continue to look at whatever applicable grants are available to apply for.

Reports

President

Nil

Secretary

Nil

Treasurer

Current bank balance is approximately \$20,000.00.

Bookings Officer

Nil

General Business

The Committee may need to organise its own Asbestos Report for the Hall as it appears the Council cannot find the one previously done. A motion to proceed, if it can be done for less than \$1,000, was put by Naomi Walton, seconded by Jenny Wholohan, then unanimously agreed.

It was noticed that a fire blanket in the Hall has had its pull-tabs cut off. Anna Lucas has talked with Council about it and they will arrange for a full assessment of fire items in the Hall.

Zanetta (who was helping the Committee with some working lists of Hall items) has provided a number of lists including instructions, assets and checklists. These will be refined by the Committee.

Another of the lists is for regular Cleaning work. It was suggested Hall cleaning take place every two months for two hours at a time. The issue of Cleaning will be added to Hall Hire Terms & Conditions, with a nomination by the hirer for self-cleaning or paying for it to be done.

The Cleaning issue then led to discussion of a Hall Hire Agreement which could include the option of deduction/s, where necessary (perhaps as a Google document). Relevant forms could be kept in a plastic folder on the front door. The need for a standard hire form will be further worked on.

Grants

Regarding the new Hall Funding secured by Council, we are unsure at this time of the division of those funds for each Hall, but SMRC would like to see a list of priorities from the Committee. It will be informative to see the Council's Assessment Report when available.

Mitch said the Hall roof needs to be fixed and the water supply situation sorted as well. He noted that both of these issues may come under "Resilience" for applicable grants where these types of problems will need to be stipulated – particularly the water for the men's room.

The NSW Government Disaster Readiness Grant should be looked at soon as it opens on 10 October and closes on 31 October 2022. However, this seems to be a "Cash Match" scheme, so it will need a close look at the requirements. Maybe this could be flagged with SMRC if there is a possibility of the new Hall funding being used for this cash match.

Mitch will look further in the NAB Grant also.

Other Business

Continuing with the Acoustics issue, Jenny will organise a quote for new curtains in the main Hall area as well as quotes for a blind over the kitchen servery and a stage curtain – all of which should assist with remediation of the acoustics problem in the Hall.

The "Grand-In-The-Hand" fundraiser has just started and will be monitored as it proceeds.

Items for Council action

See items above.

Date of next meeting

The next meeting will be held from **5.40pm** on Wednesday 21 September at Michelago Memorial Hall, Ryrie Street, Michelago.

Close of meeting

There being no further business the meeting concluded at 6.50pm

SIGNED AS A TRUE RECORD :-

— 27.9.22

27/9/22

Minutes of General Meeting

Held at Michelago Memorial Hall, Ryrie Street, Michelago

On Tuesday 27 September 2022

Commencing at 5.40pm

Members

Position	Name	Attendance
President / Chair	Naomi Walton	Present
Secretary	Jenny Wholohan	Present
Treasurer	Belinda Sierzchula	Present
Bookings Officer	Rachel Harling	Absent
MRCA Representative	Leanne Pattison	Present
Facilities Officer	Anna Lucas	Present
Committee Member	Mitch Harling	Present
Committee Member	Isabelle Thorpe	Absent

- **Opening of the meeting**

The President/Chair opened the meeting at 5.49pm.

- **Apologies**

Isabelle Thorpe. It was agreed that Jenny would reach out to Isabelle and Rachel to see if anything can be considered to make it easier for them to attend meetings.

- **Adoption of previous minutes**

A slight correction was mentioned by Mitch regarding the grants. The Minutes should have stated that Mitch was to go ahead with the NAB grant, but the NSW Resilience grant will wait till next year.

Taking this in to account, the Minutes of the meeting held on 17 August 2022 were confirmed as a true and accurate record of proceedings.

Moved by Naomi Walton, Seconded by Belinda Sierzchula, then unanimously adopted.

- **Business arising from previous minutes**

It was suggested, for any corrections to Minutes in future, it would be a good idea to let Jenny know as soon as possible so any changes can be made before Minutes are distributed.

- **Reports**

President

Nil

Secretary

Jenny said she has had a phone conversation with Erin Donnelly at SMRC to ask about online/Zoom meetings for Committee meetings if this would aid in attendance of members. Erin is fine with that option being used.

Treasurer

Belinda confirmed she has received the Asbestos Report on the Hall and has forwarded it to SMRC. She also mentioned we may need to consider a price rise for the weekly hire of the Hall by the Pre-School. It is currently \$22 per day and has been that rate for a number of years. Considering the Hall's electricity costs have recently risen sharply (and it needs to be covered by hire fees) an increase seems in order. It was suggested we have a review in the new year (we would need to notify them of this). Perhaps an increase to \$50 per day would be reasonable. Mitch opposed a doubling of the Pre-School hire, but did approve of a slight increase. Anna will canvas with them first to start the conversation.

Bookings Officer

Nil

Facilities Officer

Anna said she has received the folder of Hall information from Zaneta. These will be refined with photos, labels, etc, particularly for use of the oven, hotplates and hot water service. We are still to get instructions for the use of the sound system. Overall, a Master file will be produced and kept in a central place such as on top of the oven with the first aid kit.

MRCA Representative

Leanne mentioned the upcoming community meeting arranged by SMRC at the Hall from 6pm on Wednesday 5 October. She also reported there will be a Bush Dance at the Hall on Saturday 19 November. The new barbeques at the oval are working well, they are being used and appear to be left clean after use.

• Other business

The question was posed of whether the Committee may need a Co-Bookings Officer (or two) to assist Rachel for a short time as she appears to be very busy with work/study and has not been able to make it to Hall Committee meetings for a while. It was acknowledged Rachel has been really helpful at meeting hirers and workers at the Hall as required.

It was agreed to extend a Vote of Thanks to Mitch for arranging to hoist his Australian National flag at half mast on the Hall's flagpole following the passing of Her Majesty Queen Elizabeth II.

There has been a suggestion that the Hall Committee may be able to get some assistance from the Cooma Correction Centre for repairs & maintenance work needed (maybe painting, gardening, yard work, etc). The retaining wall needs urgent work so Anna will make contact with them to see what is possible.

Thanks to Belinda (& her husband Wayne) for installing the new Hall fridge which was very kindly donated by Sophie. Also thanks for Belinda's work on the successful Grand-in-the-Hand fundraiser. All tickets have now been sold. The draw will be made at the General Store at 3pm on Saturday 1st Oct.

The Calendar sales issue can now be finalised. The cash which was held at the shop has been banked. There was an approximate profit of \$200 overall. If this was to be attempted again, probably a lesser print run would be ordered.

Regarding Cleaning of the Hall, seeing the previous cleaner has left, Naomi has made a few phone calls to cleaning firms. She will make a few more approaches, however, Anna has said she would be interested in doing it as required.

• Grants

Leanne's work paid off with the successful application for the Boco Rock grant to pay for work to be done at the tennis courts. Many thanks Leanne.

Mitch has submitted the paperwork for the NAB grant and we are now awaiting the result. He will also try to get NAB to send through a copy of the full application so the Committee will have it on record.

Anna has been working on getting information from solar panel suppliers. One is a local fellow from Gundaroo with a good background in this area. The cost will be significant so it would be worth applying for an applicable grant.

Jenny has been working on suitable new curtain options to help with the acoustic problem. She has found a company in Sydney that specialises in acoustic fabric curtains. Three separate quotes will be obtained – one each for new curtains, roller blinds over kitchen servery and a stage curtain.

A discussion took place about the need for a set of procedures for the handling of grant applications. Every step needs to be available for transparency and accountability by the Committee for SMRC records. Any member prepared to make a grant application should:

- get the go-ahead from the Committee,
- complete the necessary application and any additional paperwork and keep copies for Committee records,
- submit the paperwork via the Hall group email (memorial.hall@michelagoregion.org.au),
- do follow-up as necessary while keeping the Committee up-to-date.

• **Items for Council action**

Anna has received a copy of the BCA Compliance Audit report in relation to the Community Halls Funding recently announced. She hopes to meet with a SMRC representative to start discussions and will contact Emma again.

• **Date of next meeting**

The next meeting will be held from 5.40pm on Wednesday 19 October 2022 at Michelago Memorial Hall, Ryrie Street, Michelago.

• **Close of meeting**

There being no further business, the meeting concluded at 7.05pm.

Signed:

Naomi Walton (Chair):

19. oct. 22

Belinda Sierzchula (Treasurer):

Minutes Bombala Exhibition Ground Section 355 Management Committee Meeting

Address: CWA Room, Wellington Street, Bombala NSW 2632

Date 14th September, 2022

Time: 7.30pm

Present:

Position	Member (Name)	Present/Apology
Chair	Neil Hennessy	Present
Secretary	Anne Caldwell	Present
Treasurer	Graham Hillyer	Present
Committee Member	Clare Trevanion	Present
Committee Member	Richard Peadon	Absent
Committee Member	Colin Ryan	Absent
Committee Members	Bronwyn Podger	Present
Committee Members	George Power	Absent
Committee Members	Michael Sullivan	Absent
Committee Members	Calli Kidman	Absent
Committee Members	Anita Walder	Present
Committee Members	Sophie Campbell	Present
Committee Members	Nadean White	Absent

1 Opening of the Meeting

The Chair, Neil Hennessy opened the meeting at 7.08pm.

2 Apologies

An apology for the meeting was received by Anne Caldwell from Richard Peadon and Neil Hennessy received apologies from Michael Sullivan and Colin Ryan.

3. Adoption of Previous Minutes

Minutes from the meeting held on 10th August, 2022 are confirmed as a true and accurate record of proceedings.

Moved: Bronwyn Podger **Seconded:** Clare Trevanion **Carried**

4. Business Arising from Previous Minutes

1. Terry Perkins has commenced work at the horse stables. One pipe in, loading ramp and trees have been removed and some of the dirt has been distributed.
2. No reply re grant variation for new grandstand.
3. One stove has been delivered and the other still to arrive.
4. Broken glass has been replaced with Perspex.
5. Ringlock is still available for the fence, may have to buy some additional wire.

5. Peg Meeting not held.

6. Correspondence

In:

1. email Neil Hennessey-request for volunteers for mowing.
2. email from Gary Finn –proposed new grandstand plans and proposed changes
3. email from Richard Peadon an apology for the meeting.
4. email from Sophie Campbell – electric charging info and grant cricket clubs DE FIBS.

Out:

1. email letter of support to Sophie Campbell for grant application for twenty safe horse gates.
2. email to Sophie Campbell from Neil Hennessy in answer to previous email – grants and DE FIB.

7. Business Arising from Correspondence

Nil

8. Treasurer's Report (Management Committee Bombala Exhibition Ground) 1/8/22 – 31/7/22

Income		Expenditure	
4/8/22	Bombala District Sporting Club	\$1,253.80	22/8/22 Neil Hennessy Reimbursement \$321.68
Total		\$1,253.80.	Total \$321.68
Balance as at 31/07/22		\$59,063.14	
Income		\$1,253.80	
Expenditure		\$321.68	
Balance as at 31/08/22		\$59,995.26	
Moved: by Treasurer: Graham Hillyer		Seconded: Anita Platts	
		Term Deposit \$14432.33	
		Carried	

9. Business Arising Treasurer's Report

Nil

10. General Business

1. Wooden Timber Trestles Graham Hillyer to speak with an interested party.
2. **Moved:** Anita Walder that Bronwen Podger purchase enough crockery and cutlery to serve 250.
Seconded: Clare Trevanion **Carried**
3. Sophie Campbell advised that Currawarna are seeking donations to assist once again with its reopening.
4. Supper Room recently used for a function and received a positive comment on the facility.
5. Working Bee required for maintenance – 10 irrigation water filters need cleaning.
6. The senior cricket competition is set to commence on 15/10 with Bombala to host a game on 22/10.
7. Junior cricket will commence on 11/11.
8. Faulty heater in the hall.
9. Neil still looking for additional chairs.
10. Sophie Campbell is seeding a grant for tables.
11. Bike Club I may hold a strip show in the hall. They will be responsible for security.
12. Caretaker's Cottage. **Moved** Anne Caldwell that the Committee show their support to retain and refurbish the Cottage **Seconded** Bronwyn Podger **Carried**
13. **Moved:** Anita Walder that a letter be written to the Mayor to advise that comments made at a Council Meeting suggesting that the Committees had changed their mind about the refurbishment of the Cottage was not true. **Seconded:** Bronwyn Podger **Carried** Sophie Campbell **abstained**.
14. Report from Council recommending the demolition of the cottage.
15. Original proposal was for a Council Worker to rent the Cottage and do some work on the grounds.
16. Sophie Campbell seeking clarification on how the cottage would be used.
17. Unclear what arrangement will occur.
18. A Councillor made comment on the support of letters received from the Community for the Cottage.

11. Date of next Meeting

The next monthly meeting will be held at 7.30pm on 12th October, 2022 in the CWA Rooms. Note change of time due to daylight saving time.

12. Close of Meeting

There being no further business the meeting concluded at 8.30pm.

CHAIRPERSON

DATE 12th October, 2022

Minutes Bombala Exhibition Ground Section 355 Management Committee Meeting

Address: CWA Room, Wellington Street, Bombala NSW 2632

Date 12th October, 2022

Time: 7.30pm

Present:

Position	Member (Name)	Present/Apology
Chair	Neil Hennessy	Present
Secretary	Anne Caldwell	Present
Treasurer	Graham Hillyer	Present
Committee Member	Clare Trevanion	Absent
Committee Member	Richard Peadon	Absent
Committee Member	Colin Ryan	Present
Committee Members	Bronwyn Podger	Absent
Committee Members	George Power	Absent
Committee Members	Michael Sullivan	Absent
Committee Members	Calli Kidman	Absent
Committee Members	Anita Walder	Absent
Committee Members	Sophie Campbell	Present
Committee Members	Nadean White	Present

1 Opening of the Meeting

The Chair, Neil Hennessy opened the meeting at 7.30pm.

2 Apologies

Apologies for the meeting were received by Anne Caldwell from George Power and Marni Moreing and Neil Hennessy received apologies from Clare Trevanion and Richard Peadon and Sophie Campbell received apologies from Anita Walder and Bronwyn Podger.

3 Adoption of Previous Minutes

Minutes from the meeting held on 14th September, 2022 are confirmed as a true and accurate record of proceedings.

Moved: Sophie Campbell **Seconded:** Graham Hillyer **Carried**

4 Business Arising from Previous Minutes

1. A man interested in examining the trestles will be here on 21st October.
2. Clearing out the President's Office prior to the next show meeting to store show society papers.
3. PEG Meeting/Council Meeting \$150,000 for refurbishment of Cottage.
4. Internal asbestos to be removed first before any decision can be made on further repairs.

5 Correspondence

In:

1. email from Sophie Campbell – requesting letter of support for grant for an event for youth mental health/resilience.
2. email from Mayor Davis – answering concerns about information conveyed at Council meeting.
3. email from George Power – apology,

Out:

1. email to Mayor Davies concerning comments at Council Meeting.

Moved: Colin Ryan that the correspondence be accepted as read. **Seconded:** Sophie Campbell **Carried.**

6 Business Arising from Correspondence

1. Confusion over the Mayor's reply.
2. Sophie advised us about what will be available at the show for the young, if the grant is successful.

8. Treasurer's Report (Management Committee Bombala Exhibition Ground) 01/09/22 – 30/09/22

Income			Expenditure		
27/09/22	Bombala Youth Booth	\$230.21	12/09/22	Origin Energy (Gas)	\$190.73
30/09/22	Bristle Brush Arts	\$432.00	12/09/22	Milestone Chemicals (Cleaning Products)	\$221.54
			30/09/22	Bank Deposit Book	\$5.00
	Total	\$662.21		Total	\$417.27

Balance as at 31/08/22	\$59,995.26
Income	\$662.21
Expenditure	\$417.27
Balance as at 30/09/22	\$60,240.20

Term Deposit \$14432.33
Carried

Moved: by Treasurer: Graham Hillyer

Seconded: Nadean White

9. Business Arising Treasurer's Report

Some accounts have been sent out.

10. General Business

1. Insufficient power points in the hall.
2. Large stage is falling apart. Suggestion that it be replaced with a portable fold up stage. Nadean White will follow up with Shane Jones for suitable suggestions.
3. Whole hall needs to be done up including the electricals.

Moved: Nadean White that a variation for the electrical upgrade be taken to the PEG Meeting for consideration.

Seconded: Sophie Campbell **Carried**

4. Quote for electrical upgrade.
5. A priority list to be drawn up after all users have been contacted requesting any needs for their association.
6. A large space heater was hired to heat the hall prior to the deb ball starting.
7. The show committee will be having a working bee prior to next week's meeting to clear out the President's Room and once the horse panels have been removed. Sophie Campbell and Anita Walder will erect the fence.
8. Neil will discuss the key situation with Peter Gough.
9. Electricity in front of the shed to be moved to the fence.
10. If the Show Committee is successful in obtaining the youth mental health resilience grant they will be accessing the area around the cattle shed on show day.
11. Neil Hennessey will give Marnie Moreing a key for the toilets for the netball season.
12. Cricket pitch is in.
13. The second stove has arrived, Neil will speak to Warren Hampshire concerning the installation of the stoves.

11. Date of next Meeting :

The next monthly committee meeting will be held at 7.30pm on 9th November, 2022 at the CWA Rooms.

12. Close of Meeting

There being no further business the meeting concluded at 9.00pm.

CHAIRPERSON

DATE 9th November, 2022

G. Hillyer

12.1 FINANCIAL SUPPORT FOR CURRAWARNA ASSISTED LIVING

Record No: 122/879

Author: Mayor Narelle Davis - Narelle Davis, Mayor

Attachments: 1. Donations and Sponsorships Policy

RECOMMENDATION

That Council financially support the repurposing of the Currawarna Aged Care Facility to Currawarna Assisted Living Facility in Bombala by waving the following charges for 5 years, as of when the facility commences operation.

- General Rates
- Water charges
- Waste Water charges

This financial support will be come from the donations budget each year for 5 years.

REPORT

Currawarna Facility requires a \$1,000,000 start-up funds to begin operations. The community have set a target to raise \$100,000 before March 2023.

The local Member for Monaro, the Minister for Regional and Rural Health and the Member for Eden Monaro have been approached to provide the start-up funds.

Currawarna Assisted Living Inc (CALI) has approached Council for the following support:

Wave the following SMRC council charges for 5 years, as of when the facility commences operation.

- General Rates
- Water charges
- Waste Water charges

The funds required would be drawn from the Donations and Sponsorships budget, for which the remaining budget this financial year is \$1,700.

The annual charges levied against Currawarna for this financial year are:

Commercial Waste	X 2	\$1,421.40
Commercial Recycling	X 2	\$535.60
Water Access	40 mm	\$1,104.00
Sewer Access Component	40 mm	\$2,352.60

12.1 FINANCIAL SUPPORT FOR CURRAWARNA ASSISTED LIVING

The Currawarna property is considered non-rateable but that may change depending on any change on ownership or leasing arrangements.

CALI have not requested that the commercial waste and recycling fees be waived.

In addition to the above annual charges, Currawarna is also liable for water usage charges.

Policy



Title of Policy	Donations and Sponsorships		
Responsible Department	Governance	Document Register ID	250.2019.501.3
Policy Owner	Coordinator Governance	Review Date	17 March 2025
Date of Council Meeting	Date Approved – 17 March 2022	Resolution Number	63/22
Legislation, Australian Standards, Code of Practice	<p>The Local Government Act 1993, provides at Section 356 as follows:</p> <p>“(1) <i>A council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.</i></p> <p>(2) <i>A proposed recipient who acts for private gain is not ineligible to be granted financial assistance but must not receive any benefit under this section until at least 28 days’ public notice of the council’s proposal to pass the necessary resolution has been given.</i></p> <p>(3) <i>However, public notice is not required if:</i></p> <p>(a) <i>the financial assistance is part of a specific program, and</i></p> <p>(b) <i>the program’s details have been included in the council’s draft operational plan for the year in which the financial assistance is proposed to be given, and</i></p> <p>(c) <i>the program’s proposed budget for that year does not exceed 5 per cent of the council’s proposed income from the ordinary rates levied for that year, and</i></p> <p>(d) <i>the program applies uniformly to all persons within the council’s area or to a significant group of persons within the area.</i></p> <p>(4) <i>Public notice is also not required if the financial assistance is part of a program of graffiti removal work.”</i></p>		
Aim	<p>Snowy Monaro Regional Council (SMRC) acknowledges the contributions made by not-for-profit community based organisations in the Local Government Area (LGA) and, where possible, commits limited funds to help these organisations achieve their objectives.</p> <p>The purpose of this policy is to:</p> <ul style="list-style-type: none"> • establish a consistent, equitable and transparent response to requests for financial assistance; • ensure that all conforming applications received, are given equitable consideration for funding; • ensure that the funding of donations and sponsorship represents value for money to Council and the community; and • ensure that money provided by Council to community organisations are allocated in the most fair and reasonable manner. 		

Scope

This policy applies to requests for financial assistance from not-for-profit community based organisations, groups and individuals that meet community needs and benefit residents in our community.

The purpose of the Donations & Sponsorship policy is to enable Council to support local projects and activities put forward by those organisations who offer a significant contribution to community outcomes and goals as outlined in the Community Strategic Plan. In doing so, financial assistance is to be provided in a consistent, equitable and transparent manner.

Policy

1 Eligibility Criteria

1.1 General

To be eligible for consideration to receive financial assistance, applicants must:

- Be an incorporated not-for-profit and/or charitable organisation, group or individual based or residing in the Snowy Monaro LGA ;
- Provide a budget (income and expenditure);
- Target the local community;
- Fit within Councils Delivery & Operations Program
- Have met any previous Council financial assistance acquittal requirements;
- Have no outstanding debts of any kind to Council; and
- Submit the application form by the applicable cut-off time and date.

In-kind support for the waiver of rates, fees, charges and goods is considered financial assistance within this policy and therefore may be eligible for consideration.

Donations & Sponsorship Management Process

1 Applications

The donations and sponsorships program is conducted annually. The application process sets out an equitable process for council to consider each application on its merits.

Applicants will need to re-apply each year, notwithstanding that they may have received assistance in previous years, except for the approved recurring donations (see 3).

All applications are to be completed on the provided forms. These can be accessed from the SMRC website or collected from one of the four office locations. Forms may be submitted electronically, posted or hand-delivered to any office location of SMRC.

2 Budget

\$50,000 per annum is allocated for a competitive round of donations. This sum excludes the payment of approved recurring donations (see 3).

This policy does not apply for donations and sponsorship requests for events funded from other sources.

3 Approved recurring donations

There are four categories of approved recurring donations. These are donations towards Australia Day events, schools presentation days, show events and race days.

Council may determine any additional categories or recipients that are deemed to be recurring.

3.1 Australia Day

There are two categories of Australia Day events: major and minor.

Major events

Equal funding of \$1,500 is allocated to Australia Day events in the three larger population centres. Funding a larger event is provided based on the largest population centre necessary to ensure less than 1 hours travel to the event from all towns and villages. Smaller population centres will be provided funding for a smaller event based on the eight recognised town/village locations across the LGA, upon request.

Minor events

The smaller population centres can request \$200 by email to Governance if they wish to hold an event.

3.2 Schools

Schools, recognised by the Department of Education and within the LGA, each receive \$100 to contribute to their end of year presentation day.

3.3 Major show events and race days

Major show events receive \$2,000 to cover DA fees, waste management and facility hire.

Race days receive \$2,000 to cover waste management and compost.

3.4 Hall reimbursement of rates

Council reimburses some halls for their rates. The reimbursements have been determined because the facilities are either located on parcels of land not owned by council or because of standing agreement. Each hall must email Governance the rate receipt before payment will be made.

3.5 Contribution to Yamaga Sister City Exchange program

Council provide further funding when the reserves have dropped below \$5,500, as the nominal amount determined to be provided to undertake an exchange or host and exchange.

4 Assessment

All applications received are assessed and scored by Councillors for consideration unless they declare a conflict of interest.

The applications will be considered on their respective merits and will be assessed in conjunction with all other requests received, against the following criteria relative to the amount of funding requested:

- Degree of benefit to the community aligned with the Community Strategic Plan;
- Amount of resident participation;
- Evidence of community support;
- Level of consultation and collaboration with other local groups;
- Whether the funding is for new and innovative community projects or programs;
- Consideration of future budget implications resulting from maintenance or asset management on new additions to council's facilities;
- Organisational capacity to deliver the program or project;
- Does the project address local issues by attempting to meet a community need or shortcoming;
- Previous financial assistance to the applicant and the reasons for that assistance; and
- Applicant's access to alternative sources of funding.

5 Approval

All requests for financial assistance will be considered by the elected Council who will be provided with a report on a yearly basis to consider which applications will be funded and to what amount.

6 Acknowledgement of Council's Contribution

Where feasible, recipients are requested to give public recognition and acknowledgement of Council's financial assistance on any related printed and/or promotional material in either hard copy or digital formats (e.g. social media, newspaper, event signage). Applicants can seek assistance from the SMRC Communications team to achieve this requirement.

7 Acquittal Requirements

To ensure financial assistance is used for the specified purpose, all recipients must submit acquittal reports to Council in accordance with the funding agreement. Acquittal of funds must be provided within 30 days of the completion of the event/project.

Governance team will provide acquittal forms for all successful funding applicants to complete.

8 Unspent Grants

Unspent funds exceeding \$200 are required to be returned to council in accordance with the funding agreement.

9 Timetable

Date	Action
Mid March	Pre-advertise (2 weeks)
Start of April	Applications open. Advertising commences and continues for the whole period that applications are open (internet, radio, flyers, newspaper) (6 weeks)
Mid May	Submissions Close
End of May – start of June	Governance collate applications and provide score cards to councillors
June	Councillors score applications
June	Councillors return score cards to Governance
Mid June	Governance collate score cards
Mid June	Council to receive a report containing the application scores and allocate to successful applicants by resolution at council meeting
Mid June	Successful applicants advised, funds disbursed by Finance, communications team publish successful applicants on SMRC website
Ongoing	Acquittals provided by applicants within 30 days of event/project completion

**These dates are based on anticipated Council meeting dates, if a Council meeting is moved or cancelled - applications will be submitted at the next available meeting date.

10 Privacy

Applicants should be aware that copies of applications for financial assistance may be included in a report to Council which will be published in the Council Business Paper and will be publicly available

as well as being published on Council's website.

Variation

Council reserves the right to review, vary or revoke this policy and should be reviewed periodically to ensure it is relevant and appropriate.

13.1 QUESTION WITH NOTICE - MICHELAGO TRAFFIC CALMING IN LOCAL TRAFFIC COMMITTEE

Record No: 122/832

OFFICER'S RECOMMENDATION

That the response to the questions:

- Why were the suggested measures not considered appropriate;
 - What alternatives are available;
 - Who will manage this process; and
 - Can the Road Safety Officer investigate how we keep the children of Michelago safe
- be noted.

QUESTION BY: Deputy Mayor Tanya Higgins

ISSUES

The minutes of the October 2022 Local Traffic Committee meeting says that the committee considered wombat crossings, speed humps, and signage however they concluded these options are not considered "wholly appropriate", and that the community should be asked what kind of traffic measures they would prefer.

The community would be interested to know why the suggested measures were not considered appropriate and what alternatives are available.

Who will manage this process? Can the Road Safety Officer investigate how we keep the children of Michelago safe?

RESPONSIBLE OFFICER: Chief Operating Officer

ANSWER

There were **3 measures considered**

- Wombat Crossing – These are a preferred option to speed humps built along a road, as they provide a platform for pedestrians to cross. Noting that school children do cross the road, this treatment was not considered appropriate as there would be a pedestrian crossing technically leading to nowhere (as there is no footpath on the eastern side of Ryrie Street).
- Signage – Signage was not considered appropriate as it is often ignored by those speeding by choice, and generally forgotten by local traffic after time.
- Speed humps – Normal asphalt speed humps are not considered appropriate as they are difficult for vehicles (including emergency vehicles and trucks) to navigate having to slow to almost a stop, and current design standards recommend against them.

The decision was made to go back to the community by the Local Traffic Committee to ensure that whatever treatment adopted (any of the above or others) would be seen as suitable by the community, and not a decision made by those that have not experienced the issues first-hand.

Alternative Option

Bolt-on speed cushions could be used, slowing most average sized vehicles but allowing emergency vehicles unimpeded access. The risk being that larger private vehicles may also be large enough to navigate these devices unimpeded.

However, as mentioned, any of the pre-discussed options may be adopted based on requirement of the Community.

Who will manage this process?

Council's Road Safety Officer will manage the consultation with the Michelago Community.

ATTACHMENTS

Nil

14. CONFIDENTIAL MATTERS

In accordance with Section 10A(2) of the Local Government Act 1993, Council can exclude members of the public from the meeting and go into Closed Session to consider confidential matters, if those matters involve:

- (a) personnel matters concerning particular individuals; or
- (b) the personal hardship of any resident or ratepayer; or
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business; or
- (d) commercial information of a confidential nature that would, if disclosed;
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
- (e) information that would, if disclosed, prejudice the maintenance of law; or
- (f) matters affecting the security of the council, councillors, council staff or council property; or
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege or information concerning the nature and location of a place; or
- (h) an item of Aboriginal significance on community land.

and Council considers that the closure of that part of the meeting for the receipt or discussion of the nominated items or information relating thereto is necessary to preserve the relevant confidentiality, privilege or security of such information, and discussion of the material in open session would be contrary to the public interest.

In accordance with Section 10A(4) of the Local Government Act 1993 the Chairperson will invite members of the public to make verbal representations to the Council on whether the meeting should be closed to consider confidential matters.

RECOMMENDATION

1. THAT pursuant to Section 10A subsections 2 & 3 and Section 10B of the Local Government Act, 1993 (as amended) the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

14.1 Residential Aged Care - Sir William Hudson Memorial Centre

Item 14.1 is confidential in accordance with s10(A)(2)(di) of the Local Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

14.2 Legal Actions and Potential Claims Against SMRC as at 30 November 2022

Item 14.2 is confidential in accordance with s10(A)(2)(e) of the Local Government Act because it contains information that would, if disclosed, prejudice the maintenance of law and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

2. The press and public be excluded from the proceedings of the Council in Closed Session on the basis that these items are considered to be of a confidential nature.
3. That the Minutes and Business Papers including any reports, correspondence, documentation or information relating to such matter be treated as confidential and be withheld from access by the press and public, until such time as the Council resolves that the reason for confidentiality has passed or become irrelevant.
4. That the resolutions made by the Council in Closed Session be recorded in the Minutes of the Council Meeting.
5. That upon this recommendation being moved and seconded, the Chairperson invite

representations from the public as to whether this part of the meeting should be closed to consider the nominated item.