



SNOWY MONARO
REGIONAL COUNCIL

BUSINESS PAPER

PUBLIC EXHIBITION COPY

**Ordinary Council Meeting
17 March 2022**

CONFLICTS OF INTEREST

A conflict of interest arises when the Mayor or Council staff are influenced, or are seen to be influenced, in carrying out their duties by personal interests. Conflicts of interest can be pecuniary or non-pecuniary in nature.

A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of a financial gain or loss.

A non-pecuniary interest can arise as a result of a private or personal interest, which does not relate to money. Examples include friendship, membership of an association or involvement or interest in an activity.

The Mayor or staff member who considers they may have a conflict of interest should read Council Policy.

The responsibility of determining whether or not the Mayor or Council employee has a pecuniary or non-pecuniary interest in a matter, is the responsibility of that individual. It is not the role of the Mayor or Chief Executive Officer, or another Council employee to determine whether or not a person may have a conflict of interest.

COUNCIL CODE OF CONDUCT

The Council Code of Conduct is a requirement of Section 440 of the Local Government Act 1993, which requires all councils to have a code of conduct to be observed by the Mayor and Council employees attending a Council meeting or a meeting of a committee of Council.

The code of conduct sets out the responsibilities of the Mayor and Council employees attending a Council meeting or a meeting of a committee of Council. The code also sets out how complaints against a Council employee, the Mayor or Chief Executive Officer are to be made.

COUNCIL CODE OF MEETING PRACTICE

The Council Code of Meeting Practice is a requirement of Section 360(3) of the Local Government Act 1993, which requires all councils to have a code of meeting practice. The code of meeting practice is to be observed by the Mayor, members of staff, delegates of the Council and members of the public attending a Council or a meeting of a committee of Council.

Acknowledgement of Country

Council wishes to show our respect to the First Custodians of this land the Ngarigo, Walgalu, Ngunnawal and Bidjawal people and their Ancestors past and present.

Webcasting

Council meetings are recorded and live streamed to the internet for public viewing. By entering the Chambers during an open session of Council, you consent to your attendance and participation being recorded and streamed on Council's website www.snowymonaro.nsw.gov.au

**ORDINARY COUNCIL MEETING
TO BE HELD IN THE JINDABYNE MEMORIAL HALL, THREDBO TERRACE, JINDABYNE
NSW 2627**

**ON THURSDAY 17 MARCH 2022
COMMENCING AT 1:00PM**

BUSINESS PAPER

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1.1 COUNCILLOR REQUEST FOR ATTENDANCE VIA AUDIO-VISUAL LINK

Record No: I22/160

OFFICER'S RECOMMENDATION

That Council

Approve the remote attendance of Cr <name> at the meeting on <date> , via audio-visual link and accept <his/her> reason of

BACKGROUND

Council adopted procedures for attendance by Councillor's at meetings by audio-visual link at its meeting on 15 April 2021 (Resolution No: 67/21).

Council, consistent with its adopted procedures must consider the following request/s:

Councillor Name	Meeting Date	Reason	Request received within timeframe and reason(s) provided (Y/N)
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When considering the reasons the Council must be satisfied the requesting Councillor/s will be prevented from attending the meeting in person because of illness, disability or a caring responsibility.

Where a Councillor's request is for reason/s other than the above, the Council must determine if they accept these reasons.

RESPONSIBLE OFFICER: Chief Executive Officer

ATTACHMENTS

Nil

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8.1 DEVELOPMENT APPLICATION - 10.2020.90.2 - 4.55(1A) MODIFICATION - RELOCATING TOILET AMENITIES & ADDITIONAL WC

Record No: I22/102

RECOMMENDATION

That pursuant to section 4.55(1A) of the *Environmental Planning and Assessment Act 1979 (as amended)* Council grants consent for DA 10.2020.90.2 for Relocating Toilet Amenities & Additional WC, on Lot 11 Section 8 DP 758346 subject to the modified conditions of consent attached to this report.

BACKGROUND

Applicant:	Snowy Monaro Regional Council
Owner:	Delegate School Of Arts
Property Description:	Lot: 11 Sec: 8 DP: 758346
Zone:	RU5 - Village
Proposed Use:	Community Facility

The purpose of this report is to seek approval for a modification to the development approval DA 10.2020.90.1 - Staged demolition and alterations and additions (Delegate School of Arts). The proposed amendments include the relocation and reconfiguration of the amenities building. The original approval allowed for two (2) accessible toilets in the building. The modification proposed involves the substitution of one of the accessible toilets with two (2) ambulant toilets allowing for three (3) toilets now in the amenities building.

The application is referred to Council for determination as the applicant for the modification is Council.

Upon assessment, the assessing officer is satisfied that the development complies with the provisions of the Bombala Local Environmental Plan 2012 and Bombala Development Control Plan 2012 and it is recommended that approval be granted with amended conditions.

If Council decides to make a determination other than as included in the recommendation, it must follow the procedure adopted through resolution 18/18 on 15 February 2018.

RESPONSIBLE OFFICER: Chief Operating Officer

ATTACHMENTS

1. DRAFT Conditions - Modification - Approval (*Under Separate Cover*)
2. Proposed Modified Stage 1 Site Plan (*Under Separate Cover*)
3. Proposed Modified Stage 1 Demolition Plan (*Under Separate Cover*)
4. Proposed Modified Stage 1 New Amenities Plan (*Under Separate Cover*)
5. Proposed Modified Stage 1 Structural Plan (*Under Separate Cover*)

- 6. Statement of Environmental Effects (*Under Separate Cover*)
- 7. Construction Details (*Under Separate Cover*)
- 8. Pre DA Form (*Under Separate Cover*)

SITE DESCRIPTION AND SITE HISTORY

The site is on the main street of Delegate on which the Delegate School of Arts is an existing and established building.



Figure 1 – Subject Site

Previous Development History

Existing School of Arts Building

10.2007.01000005.001 - Commercial Kitchen

10.2020.90.1 - Staged Demolition + Additions & Alterations

PROPOSAL IN DETAIL

The application seeks to amend the approved location and internal layout of the amenities building. The amenities building is proposed to now be sited closer to the North-east corner of the lot with a proposed setback of 1m in lieu of 3.5m. The proposed layout involves retaining one (1) accessible toilet and substituting the other with two (2) ambulant toilets. The proposed change will allow for three (3) toilets instead of two (2).

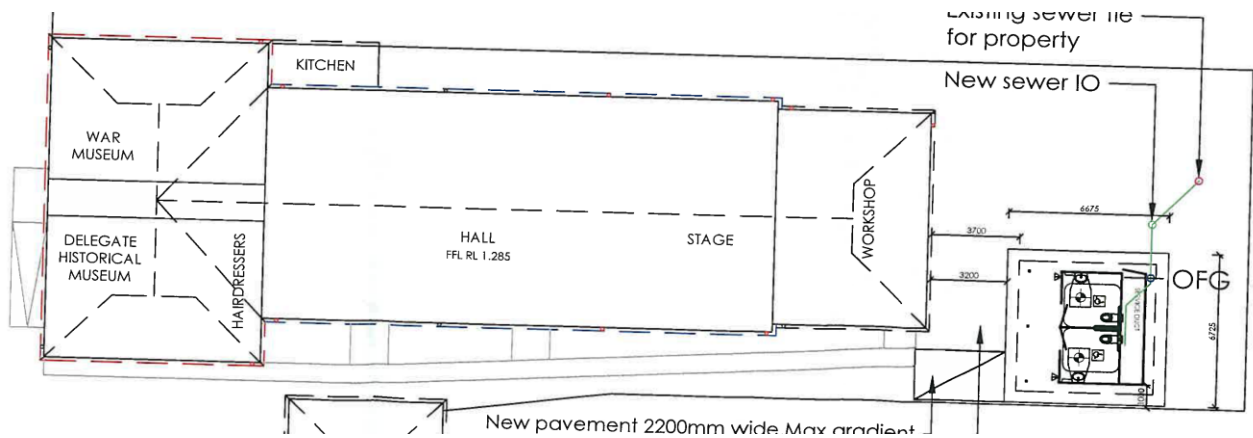


Figure 2: Approved site plan showing the approved location of the amenities building.

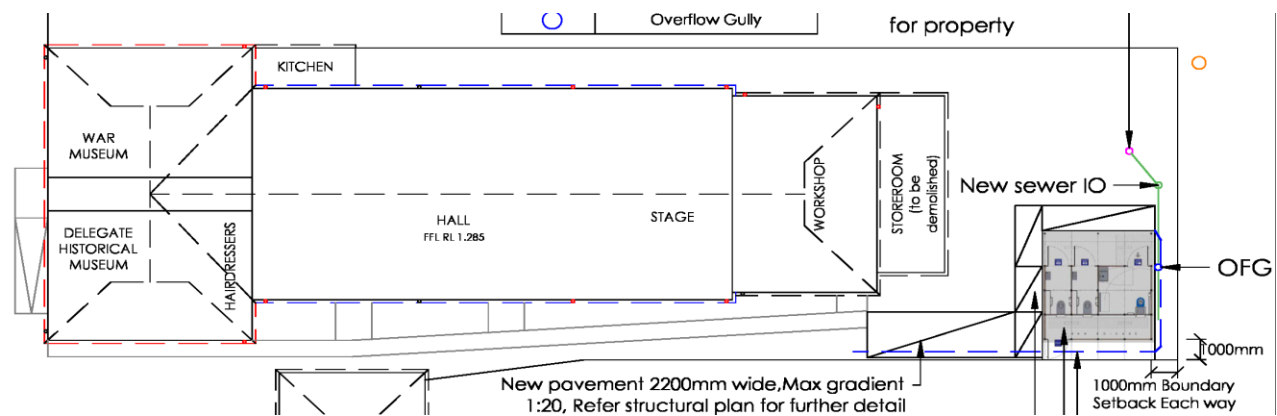


Figure 3: Proposed site plan showing the approved location of the amenities building.

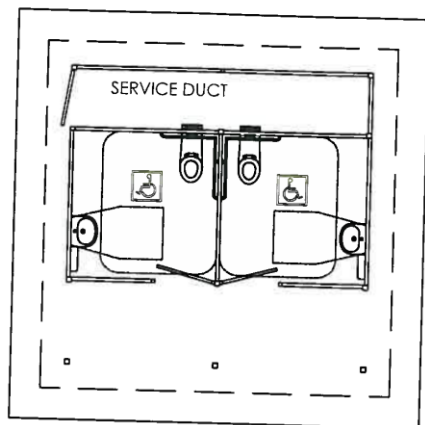


Figure 4: Approved amenities floor plan



Figure 5: Proposed amenities floor plan

ASSESSMENT

The implications of the judgement in the Court of Appeal - Ku-ring-gai Council v Buyozo [2021] NSWCA 177 on this modification application.

In a recent Court of Appeal judgment, the court held that the power to modify a development consent only arises where the proposed modification changes the development itself. In Court of

Appeal - Ku-ring-gai Council v Buyozo [2021] NSWCA 177 the appeal centred on the ability for an applicant to modify a condition that related to the payment of development contributions that had already been received by Council. Whilst the court held that this was not a function available under the provisions of S4.55 of the Act, it went further looking into what the powers were conveyed by S4.55.

The Court held that there were four powers to modify a development consent, being section 4.55(1), section 4.55(1A), section 4.55(2), and [section 4.56\(1\)](#) of the Act.

Where a modification to a development consent is applied for under section 4.55(1A), section 4.55(2), or section 4.56(1) of the Act, the Court's judgment requires that at least one of the results of the modification application must be a change to the proposed development. In that regard, the Court stated:

"[55] The constraints on three of the powers, s 4.55(1A), s 4.55(2) and s 4.56(1), indicate that the modification of the development consent sought needs to effect some change to the development the subject of the development consent, while the constraints on one of the powers, s 4.55(1), indicate to the contrary that no change to the development the subject of the development consent needs to be effected."

As such it is not possible to use the power of S4.55 (1A), S4.55(2) and S4.56(1), to simply apply to make changes to any conditions of development consent. The change must relate to a "change in development". The only caveat to this is for minor changes allowable under S4.55(1) which allows for modifications involving minor error, misdescription or miscalculation.

This judgment is pertinent to this application, as the applicant has requested that a change be made to the design and location of previously approved amenities building. As such it will need to be considered as to whether they meet the test of "effecting a change to the development" due to the application being lodged under the provisions of S4.55(1A) of the Act.

With respect to this modification application it is considered that the "development" has changed as the design and location of the amenities building differs from that originally approved and therefore meets the test for a "change to the development".

The consideration of the modification application against the subject judgement is not a merit assessment of whether the consent should be amended but an assessment of whether such a change could even be considered under the power of S4.55 of the Act.

Assessment under Section 4.55 Environmental Planning and Assessment Act

In determining this development application, Council as the consent authority has taken in to consideration the matters raised in Section 4.55(1A) of the Environmental Planning & Assessment Act (the Act), which states that:

(1A) Modifications involving minimal environmental impact A consent authority may, on application being made by the applicant or any other person entitled to act on a consent granted by the consent authority and subject to and in accordance with the regulations, modify the consent if—

b) it is satisfied that the development to which the consent as modified relates is substantially the same development as the development for which the consent was originally granted and before that consent as originally granted was modified (if at all).

Council Response: Having regard to the nature, scale, character, magnitude and type of amendments proposed in this Section 4.55 (1A) application, it is considered the development to which the consent as modified relates is substantially the same development.

(b) it has consulted with the relevant Minister, public authority or approval body in respect of a condition imposed as a requirement of a concurrence to the consent or in accordance with the general terms of an approval proposed to be granted by the approval body and that Minister, authority or body has not, within 21 days after being consulted, objected to the modification of that consent, and

Council Response: Not relevant to the consideration of this application.

(c) it has notified the application in accordance with the regulations, and

Council Response: The modified application was not required to be notified as the change proposed was minor and does not change the nature, size or impact of the development. This is consistent with the provisions of the Snowy Monaro Planning and Development Community Participation Plan 2019.

(d) it has considered any submissions made concerning the proposed modification within the period prescribed by the regulations.

Council Response: Not applicable.

(3) has taken into consideration such of the matters referred to in section 4.15(1) as are of relevance to the development the subject of the application. The consent authority must also take into consideration the reasons given by the consent authority for the grant of the consent that is sought to be modified.

Council Response: An assessment of the development against the provisions of s4.15(1) is provided below.

(4) Modification of a development consent in accordance with this section shall not be construed as the granting of development consent under this Division but a reference in this or any other Act to a development consent shall be a reference to the development consent so modified.

Council Response: The current Section 4.55 (1A) proposal is not seeking development consent to any additional uses or activities not already approved or consented to on the land.

(5) Threatened species consideration is examined where relevant elsewhere in this report.

Council Response: No threatened species have been identified on the subject site.

The application has been assessed against the provisions of the following documents:

State Environment Planning Policies (SEPPs)	There are no SEPP's relevant to this development.
Local Environmental Plan (LEP) (including draft LEPs)	Bombala Local Environment Plan 2012
Development Control Plans	Bombala Development Control Plan 2012

Section 4.15 and EP&A Act Checklist

The suitability of the site for the development:	The site is suitable for development.
The provisions of any environmental planning instrument and draft environmental planning instrument:	<p>The proposal has been assessed against the provisions of all relevant SEPP's and the development has been found to achieve an acceptable level of compliance.</p> <p>The proposal has been examined in detail against the provisions of Bombala LEP 2012 and has been found to achieve an acceptable level of compliance.</p>
The provision of any development control plan:	The application generally complies with the provisions of Council's relevant development control plans.
Any matters prescribed by the regulations:	The application generally complies with the <i>EP&A Regulation 2000</i> .
The likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality:	The likely impacts of the development have been appropriately considered as part of this application, and appropriately addressed above.
Any submissions made in accordance with the	The application was not required to be notified

EP&A Act or the regulations:	and or advertised.
The public interest:	The proposal is not contrary to the public interest, as it complies with the Council's standards and will not contribute to creating an undesirable precedent.

REFERRALS

No external referrals were required

Internal Referrals

Section	Comments
Building Surveyor	Acceptable subject to conditions.

LEGISLATIVE REQUIREMENTS ASSESSMENT UNDER SECTION 4.15(1) OF EP&A ACT

As required by the Environmental Planning and Assessment Act, 1979, Section 4.15, the following relevant matters are addressed below:

- Suitability of the site;
- Environmental planning instruments (State Environmental Planning Policies, Local Environmental Plans);
- Proposed planning instruments;
- Development control plans;
- Likely Impacts of the Development - environmental (natural and built), social and economic;
- Any Planning Agreement or Draft Planning Agreement;
- The EP&A Regulations;
- Submissions; and
- Public interest.

The suitability of the site for the development

Slope	Gentle slope exists – no impediment to development.
Significant vegetation	There is no significant vegetation.
Adjoining development	Similar in nature, scale and design to proposal.
Suitability of proposed works / building	Generally acceptable having regard to constraints of the land.
Streetscape	Proposal generally compatible with adjoining development.
Stormwater disposal	Stormwater disposal for the relocated amenities building is to be managed on site, through onsite detention.
Services	All services existing on site.

Views	nil impact to and from site.
Contamination	nil identified.
Bushfire	The subject site is not classified as bushfire prone.
Flooding	nil impact.
Vehicular access	The site has coinciding legal and practical access.
Easements and restriction on use	Not applicable.
Aboriginal sites	nil identified on-site.
Threatened species	nil identified on-site.
Grasslands	nil identified on-site.
Rivers/streams	not applicable.
Effluent disposal	Connected to Council's sewer system.
Prevailing winds	nil impact.
Easements	nil affected by this proposal.
Other matters	Nil.

The provisions of any environmental planning instrument

State Environmental Planning Policies

No SEPPs apply to the assessment of this application.

Permissibility of the development under the Bombala Local Environmental Plan (LEP) 2012

- The subject land is zoned: Village – RU5.
- Definition of land usage under Bombala LEP 2012: Community Facilities.
- The proposal is permissible with development consent from Council pursuant zone RU5 of the Bombala LEP 2012.
- The proposal is considered to be consistent with the aims and objectives of the plan.

The proposal has also been examined in detail against the provisions of the Bombala LEP 2012 and has been found to achieve an acceptable level of compliance. In the assessment of this application, the following provisions are of specific relevance:

Clause 4.3 Height of building

The height of the relocated amenities building is less than 9m and as such is compliant.

Clause 5.10 Heritage conservation

The development is in proximity to Heritage item 18 – Delegate Police Station. It is considered that there are no foreseen impacts on the nearby heritage item as a result of the proposed relocation of the amenities.

Provision of any Proposed Planning Instruments

There are no proposed planning instruments applying to this site which are relevant to the proposed development.

Assessment against the relevant provisions of Bombala Development Control Plan 2012 (as amended)

In the assessment of this application, the following DCP provisions are of relevance and have been assessed for compliance:

Provision	Response
INTRODUCTION	
1.4 Advertising and Notification Compliance is required against the provisions of the Snowy Monaro Regional Council Community Participation Plan	The modified application was not required to be notified.
2. SUSTAINABLE DESIGN	
2.1 Principles of sustainability	The development complies
2.2 Settlement character statements 2.2.2 Delegate	2.2.2 The modification proposed will have no negative impact. The provision of three (3) toilets in the structure is considered to enhance the facilities available in the township of Delegate.
2.3 Site planning	
2.3.1 Site analysis Intent - the relationship of new development with the site, adjoining properties and the local community is considered in the site planning and design phase.	
P1 The site analysis establishes the development context by identifying and illustrating the key influences on the design, and how the proposed allotments and buildings will relate to each other and to the immediate surroundings	The modified development application is for the relocation of the amenities building to service an existing community facility and therefore will have no additional impacts to that which was originally approved.
P2 The design of new development considers the uses of neighbouring sites, and potential constraints relating to	The development is located in RU5 Village and therefore not applicable

overlooking, overshadowing, view retention, building bulk, landscaping and screening between the development and adjoining sites	
P3 An analysis of the street character provides clues for successful integration, and influences site layout, landscape, alignment of buildings and the design of the proposed development in relation to the streetscape	The modified development application is for the relocation of an approved amenities building to service an existing community facility and therefore no impact.
2.4 Heritage conservation	
2.4.1 Indigenous heritage	
P1 Sites of cultural significance to the Aboriginal community are identified and protected	Not applicable – the development will have no impact on Aboriginal Cultural heritage.
2.4.2 Non-indigenous heritage	
Intent - to ensure that new development, including the adaptive re-use of heritage buildings, and alterations and additions, are compatible with and respectful of recognised heritage values and the historic context.	
P1 The fabric of heritage items and places, including landscaping and vegetation that contributes to heritage significance, is conserved	The development complies - The development is located in proximity to Heritage item 18 (Delegate Police Station). It is considered that there are no impacts to the heritage item as a result of the proposed relocation of the building.
P2 Settlement identity, scenic values, historic streetscapes and traditional patterns of settlement are retained	
P3 New development, including alterations and additions to a heritage item and development within the Bombala Special Character Area, demonstrates an understanding of the heritage significance and context of the place	Not applicable - The development is not on a heritage building
P4 New development, including alterations and additions to a heritage item and development within the Bombala Special Character Area, retains the visual	Not applicable - The development is not associated with a heritage building or located within the Bombala Special Character Area.

setting and streetscape and landscape character that contributes to heritage significance	
P5 New development in Bombala Special Character Area respects the historical context, the scale and proportion of buildings, and the overall setting	Not Applicable
4. BUILDING	
4.1 General provisions – all zones	
Section 4.1 General provisions applies to all new development that involves building or structures, including alterations and additions, in all zones in Bombala local government area.	
4.1.1 Building design	
P1 The frontage of buildings and their entries are readily apparent from the street	The development complies – this is an existing building with no changes proposed to the façade or entrances to the street.
P2 Building height at the street frontage maintains a compatible scale with adjacent development	The development complies - No proposed changes to approved building height.
P3 Buildings are designed to reflect relevant features of the prevailing character of surrounding attractive streetscapes, features and built form character that have been identified as part of the desired future character of the area	The development complies - No proposed changes to the building height.
P4 Buildings are designed to enhance existing attractive built form character by translating the following characteristics found in the surrounding built form into innovative design solutions: - mass and proportion; - building materials, patterns, textures, colours, and decorative elements; - ground-floor height above natural ground level; floor to ceiling height; - roof form and pitch; - facade articulation, detailing, and window and door	The development complies.

proportions; - verandahs, eaves and parapets; - driveway crossovers, fence style and alignment	
P5 New development complements or enhances any treed landscape character of the area by: - providing sufficient open space for the planting of trees to complement the landscape character of the neighbourhood; - retaining and protecting existing vegetation where possible; - protecting neighbouring trees from damage to their root systems; - using building footing designs, where necessary, that allow root growth of large trees	The development complies - The proposed relocation and additional WC in the amenities building are considered to be complimentary to the established character of the neighbourhood.
P6 The building design, detailing and finish provide an appropriate scale to the street, add visual interest and enable differentiation between buildings when viewed from public streets	The development complies - The relocation of the amenities building is considered appropriate and will reduce any impact and therefore have no foreseen impact on the buildings visual interest.
P9 Existing buildings in sound condition that contribute to the streetscape character and items of heritage or conservation significance are retained, incorporated and sympathetically treated, where possible	The development complies – The proposed relocation of the amenities building is considered to have a decrease impact than the location in the original consent. The revised proposed location is at the rear of the subject lot and site behind the existing building.

Planning Agreements

There are no planning agreements or draft planning agreements applicable to this property.

Any matters prescribed by the EP&A Regulation 2000

Clauses 92(1), and 93 are not applicable to this application.

Submissions

The modified application was not required to be notified or advertised as such no submissions were received.

Impacts of the Development

Access, transport and traffic	Access direct from Bombala Street – existing driveway.
Easements/88B Restrictions on Use	No impact.
Bushfire Assessment s4.14	Not bushfire prone.
Impacts on supply of utilities	No foreseen additional impacts.
Heritage	Whilst the site has no listed heritage item, it is located in close proximity to Heritage Item 18 – Delegate Police station, there will be no negative impacts to the subject item from the proposed development.
Natural and other land resources	The proposed development is considered unlikely to result in any significant impacts upon the supply of utilities within the locality.
Water supply and potential impacts on surface and ground water	No impact.
Soils	No impact.
Air quality, pollution and microclimate impacts (eg odour)	The proposed the relocation of the amenities building will have no additional impacts.
Flora and fauna & Consideration of Threatened Species	No impact.
Waste facilities and controls	No foreseen additional impacts.
Energy efficiency and greenhouse gas emissions	No impact.
Noise and vibration	Some noise will result from the construction of the proposed development; however, the relocation of the amenities building will not have any additional impacts.
Safety, security and crime prevention	The development is not required to include any specific requirements for safety, security and crime prevention.
Social impact in locality	The proposed the relocation and addition of an extra toilet in the amenities building is considered to have positive social impacts.

Economic impact in locality	The proposed development is not considered to have any negative economic impact on the locality.
Impacts during construction	While it is unlikely that the relocation of the amenities building will have any additional impacts other than those of the original approval and were subject to conditions of consent to address use of power tools during construction to limit impact on neighbouring properties.
Impact on pedestrian movements and safety	No impact
Mineral resources and/or deposits in the vicinity	No impact
Impacts on aboriginal heritage	No impact
Health Impacts of High Voltage Power Lines	No impact

Public Interest

The proposal is not contrary to the public interest, as it complies with the Council's standards and will have minimal negative impacts.

CONCLUSION

It is considered that the proposed development generally complies with the relevant provisions of Section 4.55(1A) of the Act, LEP, DCPs, Codes and Policies.

In conclusion, it is considered that the proposal is generally aesthetically, economically, socially and environmentally acceptable having regard to the surrounding natural and built environment. Accordingly, approval is recommended subject to the imposition of the amended conditions of consent as attached to this report.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

The modification to the proposed development is considered to have a positive social impact. The revised floorplan will allow for an additional toilet to be provided on site.

2. Environmental

There are no foreseen additional environmental impacts associated with the proposed amendments that were not considered in the original assessment of the development.

3. Economic

The proposed development is considered to have positive economic impacts allowing for a space that all members of the community and tourists can have equal opportunity to access.

4. Civic Leadership

The application is referred to Council for determination rather than being determined by staff under delegation, as the application was lodged by Council staff. This is in accordance with Councils Policy – *Referral of Development Applications to Council*.

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8. DEVELOPMENT APPLICATION 10.2021.232.1 - DEMOLITION OF DWELLING AND CONSTRUCTION OF BOARDING HOUSE WITH SIX
2 UNITS

**8.2 DEVELOPMENT APPLICATION 10.2021.232.1 - DEMOLITION OF DWELLING AND
CONSTRUCTION OF BOARDING HOUSE WITH SIX UNITS**

Record No: I22/168

RECOMMENDATION

That pursuant to section 4.16(1)(a) of the *Environmental Planning and Assessment Act 1979 (as amended)* Council grants consent to DA 10.2021.232.1 for demolition of existing dwelling and construction of boarding house - 6 units at 21 Harris Street Cooma being Lot: 11 Sec: 17 DP: 758280, with conditions of consent attached to this report.

BACKGROUND

Applicant:	Alex Pontello
Owner:	Southern Cross Community Housing Ltd
Property Description:	Lot: 11 Sec: 17 DP: 758280 - 21 Harris Street, Cooma
Zone:	R2 Low Density Residential
Current Use:	Single Dwelling (affordable housing)
Proposed Use:	Boarding house (affordable housing)

The purpose of this report is to seek approval for the demolition of an existing single dwelling (affordable housing) and construction of a new boarding house to be managed as affordable housing by Southern Cross Housing at 21 Harris St, Cooma (Lot: 11 Section: 17 DP: 758280).

The proposed boarding house will consist of a single building containing 6 studio units, a common area and associated car parking and landscape works.

The application was notified and publicly advertised for a period of 14 days, eight (8) submissions were received, and they are discussed in the body of the report. In accordance with Council policy "Referral of Development Applications to Council" the application is referred to Council for determination as it has received more than five (5) submissions.

Upon assessment, the assessing officer is satisfied that the development complies with the provisions of the Cooma-Monaro Local Environment Plan (LEP) 2013, Cooma-Monaro Shire Development Control Plan 2014 (DCP) and SEPP Affordable Rental Housing 2009, and it is recommended that the application be approved subject to conditions.

If Council decides to make a determination contrary to the recommendation, it must follow the procedure adopted through resolution 18/18 on February 2018.

RESPONSIBLE OFFICER: Chief Operating Officer

ATTACHMENTS

8. DEVELOPMENT APPLICATION 10.2021.232.1 - DEMOLITION OF DWELLING AND CONSTRUCTION OF BOARDING HOUSE WITH SIX
2 UNITS

1. DRAFT Conditions of Consent 10.2021.232.1 (*Under Separate Cover*)
2. Plans and BASIX (*Under Separate Cover*)
3. Statement of Environmental Effects (*Under Separate Cover*)
4. Waste Management Plan (*Under Separate Cover*)
5. Redacted submissions (*Under Separate Cover*)
6. Applicant Response to Submissions (*Under Separate Cover*)
7. Development Application Form (*Under Separate Cover*)

SITE DESCRIPTION AND SITE HISTORY

The subject site is located at 21 Harris St, Cooma (Lot: 11 Section: 17 DP: 758280) and consists of an existing single dwelling currently used for affordable housing. The site is zoned R2 Low Density Residential and has a total site area of 1,783m².

The property fronts Harris St and there is a steep slope from the street to the property boundary. The property also backs onto Smith Lane to the north but access from Smith Lane is not proposed as part of this application. The land is owned by Land and Housing Corporation and the site will be managed as an affordable housing project by Southern Cross Community Housing.

The site has a mixture of vegetation none of which is considered significant. The proposal seeks to remove three (3) trees and retain the balance of the trees on site.



Figure 1 – View of the existing dwelling from Harris Street

8. DEVELOPMENT APPLICATION 10.2021.232.1 - DEMOLITION OF DWELLING AND CONSTRUCTION OF BOARDING HOUSE WITH SIX
2 UNITS



Figure 2 – Site Map.

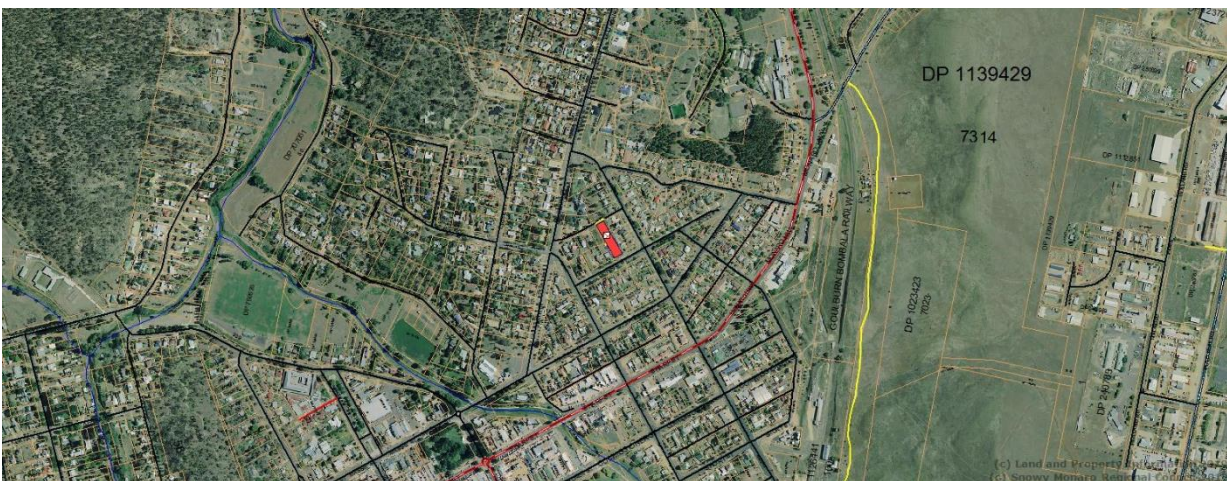


Figure 3 – Location Map

Previous Development History

The subject site has an existing dwelling however, Council holds no records relating to the property.

PROPOSAL IN DETAIL

The proposal is for a boarding house intended to accommodate affordable housing managed by Southern Cross Housing and also involves the demolition of the existing dwelling onsite. The boarding house will consist of six (6) studio units and a common area. The works include associated landscape works and three car spaces.

The development will be accessed via new vehicle cross over point which has been relocated downslope further west to ensure suitable parking levels and onsite accessibility.

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The proposed building has been designed to present to the street as though it is a single dwelling in context with the surrounding built form, using traditional residential building materials and typical single dwelling footprint and scale. Two entry points are proposed for the development, one facing the street and forming a façade that allows access to three units (1-3), and a second accessible entry ramp along the west of the building providing access to the three accessible units (4-6), a central common area and the communal open space (COS).

Each unit has access to private open space (POS) which is screened to the adjacent units and contains suitable area for outdoor living and landscaping. The central common area provides a shared bathroom and kitchen area. The proposed landscaping surrounds the building and is designed to provide a landscape buffer to the neighbouring dwellings and parking areas.

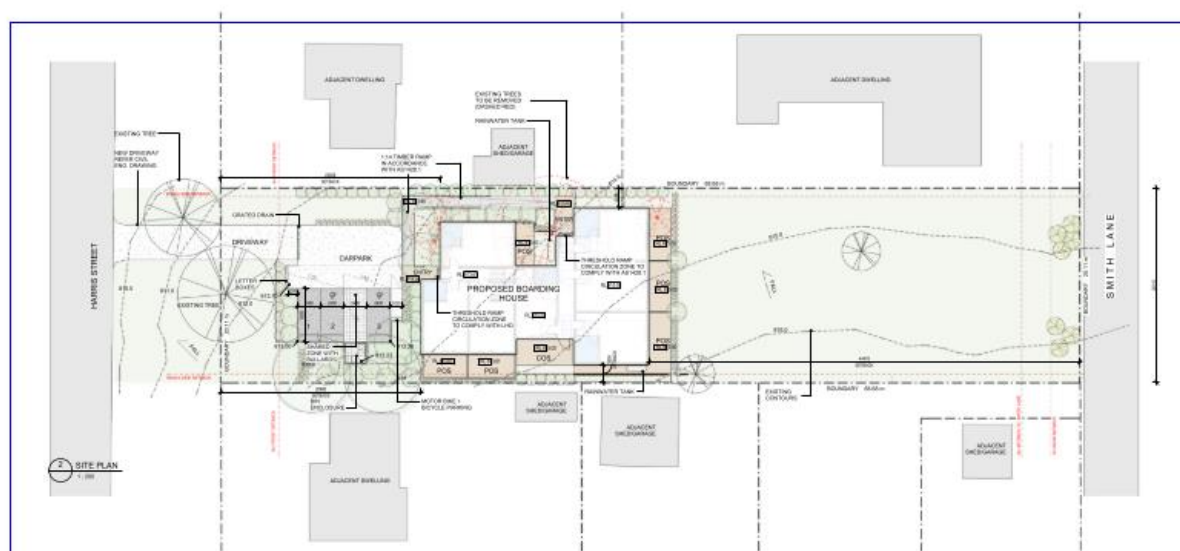


Figure 4 – Site Plan

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Figure 5 – Floor Plan

8. DEVELOPMENT APPLICATION 10.2021.232.1 - DEMOLITION OF DWELLING AND CONSTRUCTION OF BOARDING HOUSE WITH SIX
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AERIAL VIEW FROM SOUTH-EAST



VIEW FROM HARRIS STREET

Figure 6 – 3D Render

ASSESSMENT

The application has been assessed against the provisions of the following documents:

State Environment Planning Policies (SEPPs)	SEPP (Affordable Rental Housing) 2009 SEPP (Building Sustainability Index: BASIX) 2004
Local Environmental Plan (LEP) (including draft LEPs)	Cooma Monaro Local Environmental Plan 2013 (CMLEP 2013)
Development Control Plans	Cooma Monaro Development Control Plan 2014 (CMDCP 2014)

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Section 4.15 and EP&A Act Checklist

The suitability of the site for the development:	The site is suitable for development.
The provisions of any environmental planning instrument and draft environmental planning instrument:	<p>The proposal has been assessed against the provisions of all relevant SEPP's and the development has been found to achieve an acceptable level of compliance.</p> <p>The proposal has been examined in detail against the provisions of Cooma Monaro LEP 2013 and has been found to achieve an acceptable level of compliance.</p>
The provision of any development control plan:	The application generally complies with the provisions of Council's relevant development control plans.
Any matters prescribed by the regulations:	The application generally complies with the <i>EP&A Regulation 2000</i> .
The likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality:	The likely impacts of the development have been appropriately considered as part of this application, and appropriately addressed above.
Any submissions made in accordance with the EP&A Act or the regulations:	The application was notified in accordance with the provisions of the Snowy Monaro Planning and Development Community Participation Plan 2019.
The public interest:	The proposal is not contrary to the public interest, as it complies with the Council's standards and will not contribute to creating an undesirable precedent.

INTEGRATED DEVELOPMENT

The proposed development was reviewed against the relevant provisions of the EP&A Act 1979 to identify whether the application was integrated development. It is was not deemed to be Integrated Development under Section 4.46 of the Environmental Planning and Assessment Act 1979.

REFERRALS

External Referrals

The development application was not referred to any external government agencies.

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Internal Referrals

Internal referrals had no objection of the proposal subject to suitable conditions of consent being imposed.

LEGISLATIVE REQUIREMENTS ASSESSMENT UNDER SECTION 4.15 OF EP&A ACT

As required by the Environmental Planning and Assessment Act, 1979, Section 4.15, the following relevant matters are addressed below:

- Suitability of the site;
- Environmental planning instruments (State Environmental Planning Policies, Local Environmental Plans);
- Draft environmental planning instruments;
- Development control plans;
- Likely Impacts of the Development - environmental (natural and built), social and economic;
- Any Planning Agreement or Draft Planning Agreement;
- The EP&A Regulations;
- Submissions; and
- Public interest.

The suitability of the site for the development:

Slope	The land slopes upwards from Harris Street.
Significant vegetation	There is no significant vegetation on site some existing trees of which three will be removed and the balance retained.
Adjoining development	Mixed residential.
Suitability of proposed works / building	The site has an existing dwelling used as affordable housing and managed by Southern Cross Housing. The proposed development will modernize the use and bring it up to current regulations and building standards for affordable housing. It is therefore an appropriate site for the proposed development.
Streetscape	No impact. The building will present as a single residential premises to the street.
Stormwater disposal	Stormwater disposal is proposed to Council infrastructure. The rainwater runoff from the site will be managed during construction with appropriate erosion and sediment controls.
Services	All services available.
Views	The development will not hinder the views from adjoining properties.
Contamination	Nil identified.
Bushfire	The subject site is not bushfire prone land.
Flooding	Nil impact.
Vehicular access	The site is accessed via an existing driveway to Harris St, which is proposed to be relocated to the south west corner to improve level of access.

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Easements and restriction on use	There are no known easements that restrict development on the site.
Aboriginal sites	Nil
Threatened species & Grasslands	Nil
Rivers/streams	No impact.
Effluent disposal	To Council sewer system.
Prevailing winds	Nil impact.

The provisions of any environmental planning instrument

State Environmental Planning Policies

The proposal has been assessed against the provisions of all known SEPP's and the development has been found **to** achieve an acceptable level of compliance. The SEPP's examined include (where applicable):

SEPP (Building Sustainability Index: BASIX) 2004

Complies - BASIX Certificate and associated Naters Certificate has been provided.

SEPP (Affordable Rental Housing) 2009

Complies – a full assessment of the development against the provisions of the SEPP has been undertaken and officer responses provided for each of the clauses outlined below.

It is noted that due to the lodgment date of the application it is being assessed under the provisions of repealed SEPP(Affordable Rental Housing) 2009 ('ARH SEPP') as opposed to the new SEPP(Housing)2021 which came into effect 26/11/2021.

The application is assessed against the provisions of Division 3 – Boarding Houses
The division applies to land within the following landuse zones:

- (a) Zone R1 General Residential,
- (b) Zone R2 Low Density Residential,**
- (c) Zone R3 Medium Density Residential,
- (d) Zone R4 High Density Residential,
- (e) Zone B1 Neighbourhood Centre,
- (f) Zone B2 Local Centre,
- (g) Zone B4 Mixed Use.

The subject development is proposed in zone R2 – Low Density Residential

As the site is within 400m walking distance of land within Zone B4 – Mixed Use clauses 29, 30, 30AA & 30A of Division 3 of the SEPP apply to this development application.

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Figure 7 – Plan showing distance from the site to the B4 zone being 277m

Clause 29 of the ARH SEPP includes the standards that cannot be used to refuse consent to a boarding house development.

Clause 29 (1) states that:

A consent authority must not refuse consent to development to which this Division applies on the grounds of density or scale if the density and scale of the buildings when expressed as a floor space ratio are not more than—

- (a) the existing maximum floor space ratio for any form of residential accommodation permitted on the land, or*
- (b) if the development is on land within a zone in which no residential accommodation is permitted—the existing maximum floor space ratio for any form of development permitted on the land, or*
- (c) if the development is on land within a zone in which residential flat buildings are permitted and the land does not contain a heritage item that is identified in an environmental planning instrument or an interim heritage order or on the State Heritage Register—the existing maximum floor space ratio for any form of residential accommodation permitted on the land, plus—*
 - (i) 0.5:1, if the existing maximum floor space ratio is 2.5:1 or less, or*
 - (ii) 20% of the existing maximum floor space ratio, if the existing maximum floor space ratio is greater than 0.5:1.*

Officer response:

The development complies, as the floor space ratio of 0.133:1 which is well within the maximum applying to the land of 0.5:1.

Clause 29 (2) states that:

A consent authority must not refuse consent to development to which this Division applies on any of the following grounds—

if the building height of all proposed buildings is not more than the maximum building height permitted under another environmental planning instrument for any building on the land,

The development complies as the building is single storey in height and does not exceed the maximum height limit of 8.5m as required in clause 4.3 of the Cooma Monaro LEP 2013.

if the landscape treatment of the front setback area is compatible with the streetscape in which the building is located,

The applicant has provided a landscaping plan which provides for a landscaping treatment within the front setback that is compatible with the current streetscape character. Two existing trees within the front setback are proposed to be retained and augmented with lower plantings to soften the parking areas at the front of the development. The development has proposed screen planting on all boundaries between the development and the adjoining residences.



(c) solar access

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where the development provides for one or more communal living rooms, if at least one of those rooms receives a minimum of 3 hours direct sunlight between 9am and 3pm in mid-winter,

Officer response:

The development complies the applicant has demonstrated that the internal communal living area will achieve a minimum of three hours of direct sunlight in midwinter.

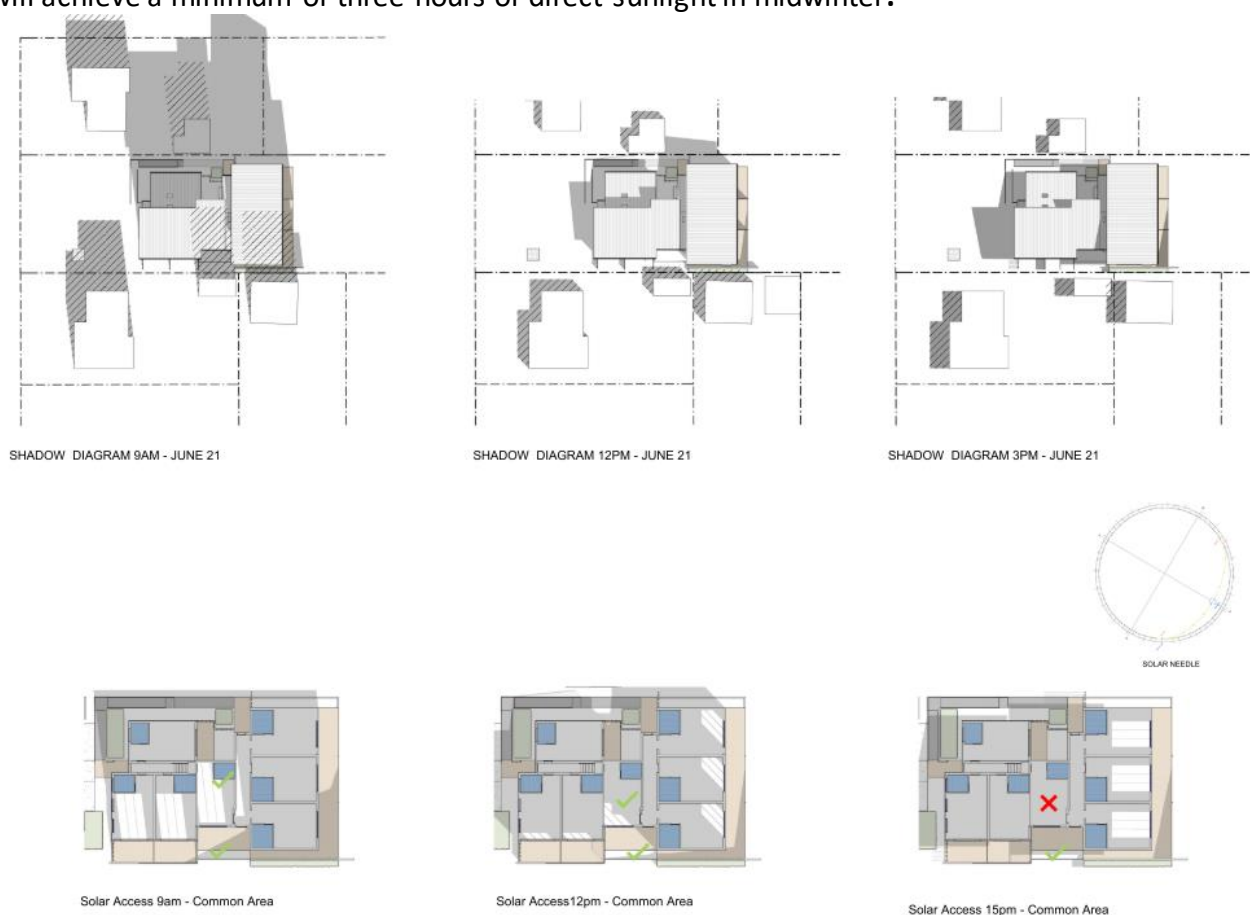


Figure 8 – Plan demonstrating compliant solar access to internal communal areas.

(d) private open space

if at least the following private open space areas are provided (other than the front setback area)—

- (i) one area of at least 20 square metres with a minimum dimension of 3 metres is provided for the use of the lodgers,*
- (ii) if accommodation is provided on site for a boarding house manager—one area of at least 8 square metres with a minimum dimension of 2.5 metres is provided adjacent to that accommodation,*

Officer response:

The development complies as each of the 6 units are provided with their own private open space for residents. These areas are screened from each other by fixed screens and vegetation and provide private open space directly from the living spaces of each unit. The space provided is in excess of the single 20 sqm space required by the ARH SEPP. The development does not include accommodation for a boarding house manager.

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(e) parking if—

- (i) in the case of development carried out by or on behalf of a social housing provider in an accessible area—at least 0.2 parking spaces are provided for each boarding room, and*
- (ii) in the case of development carried out by or on behalf of a social housing provider not in an accessible area—at least 0.4 parking spaces are provided for each boarding room, and*
- (iia) in the case of development not carried out by or on behalf of a social housing provider—at least 0.5 parking spaces are provided for each boarding room, and*

- (iii) in the case of any development—not more than 1 parking space is provided for each person employed in connection with the development and who is resident on site,*

Officer response:

The development complies – The development is being carried out by a social housing provider and has three (3) accessible rooms. 0.2 spaces are required for each of these rooms and 0.4 spaces are required for the remaining three (3) non accessible rooms. As such there is a requirement for 0.6 spaces for the three accessible rooms and 1.2 spaces required for the balance of the rooms. The total parking requirement as per the provisions in the ARH SEPP is 1.8 spaces. The development is proposing three (3) spaces of which two are accessible. This exceeds the parking requirements of the clause with respect to social housing providers and meets the requirements for non-social housing providers. The development is not proposed to have any employee residing on site. There has also been provision made for bicycle and motorcycle parking for the development.

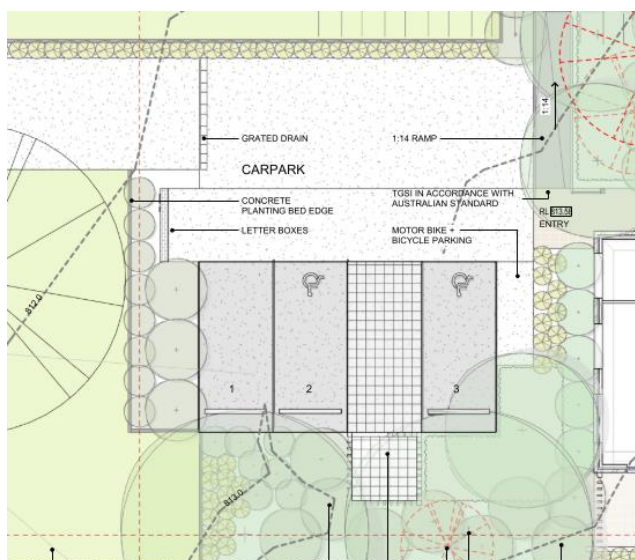


Figure 9 – Parking layout

(f) accommodation size

if each boarding room has a gross floor area (excluding any area used for the purposes of private kitchen or bathroom facilities) of at least—

- (i) 12 square metres in the case of a boarding room intended to be used by a single lodger, or*
- (ii) 16 square metres in any other case.*

Officer response:

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The development complies – the studio units range in size from 32 square metres to 37 square metres which is excess of the requirements of the clause.

(3) A boarding house may have private kitchen or bathroom facilities in each boarding room but is not required to have those facilities in any boarding room.

Officer response:

The development has both private kitchen and bathroom facilities in each unit and also communal cooking and bathroom facilities in the common area.

(4) A consent authority may consent to development to which this Division applies whether or not the development complies with the standards set out in subclause (1) or (2).

Officer response:

The development complies with the provisions of clause 29(1) & (2).

30 Standards for boarding houses

(1) A consent authority must not consent to development to which this Division applies unless it is satisfied of each of the following—

(a) if a boarding house has 5 or more boarding rooms, at least one communal living room will be provided,

(b) no boarding room will have a gross floor area (excluding any area used for the purposes of private kitchen or bathroom facilities) of more than 25 square metres,

(c) no boarding room will be occupied by more than 2 adult lodgers,

(d) adequate bathroom and kitchen facilities will be available within the boarding house for the use of each lodger,

(e) if the boarding house has capacity to accommodate 20 or more lodgers, a boarding room or on site dwelling will be provided for a boarding house manager,

(f) (Repealed)

(g) if the boarding house is on land zoned primarily for commercial purposes, no part of the ground floor of the boarding house that fronts a street will be used for residential purposes unless another environmental planning instrument permits such a use,

(h) at least one parking space will be provided for a bicycle, and one will be provided for a motorcycle, for every 5 boarding rooms.

Officer response:

The development complies:

(a) the boarding house has 6 boarding rooms and is provided with a communal living room.

(b) the rooms have no more than 25sqm when the areas used for bathrooms and kitchens are excluded.

(c) The plans show only a double bed in each of the boarding rooms. A condition of consent will be included to ensure compliance with this requirement.

(d) The boarding house has bathroom facilities in each room and in the communal area.

(e) The boarding house will not have a capacity of more than 20 persons as each room is not permitted to have more than two occupants and there are six proposed rooms (maximum 12 residents on site).

(f) Not applicable

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(g) Not applicable the land is zoned residential

(h) There is space provided for bicycles and motorcycles in compliance with this requirement.

30AA Boarding houses in Zone R2 Low Density Residential

A consent authority must not grant development consent to a boarding house on land within Zone R2 Low Density Residential or within a land use zone that is equivalent to that zone unless it is satisfied that the boarding house has no more than 12 boarding rooms.

Officer response:

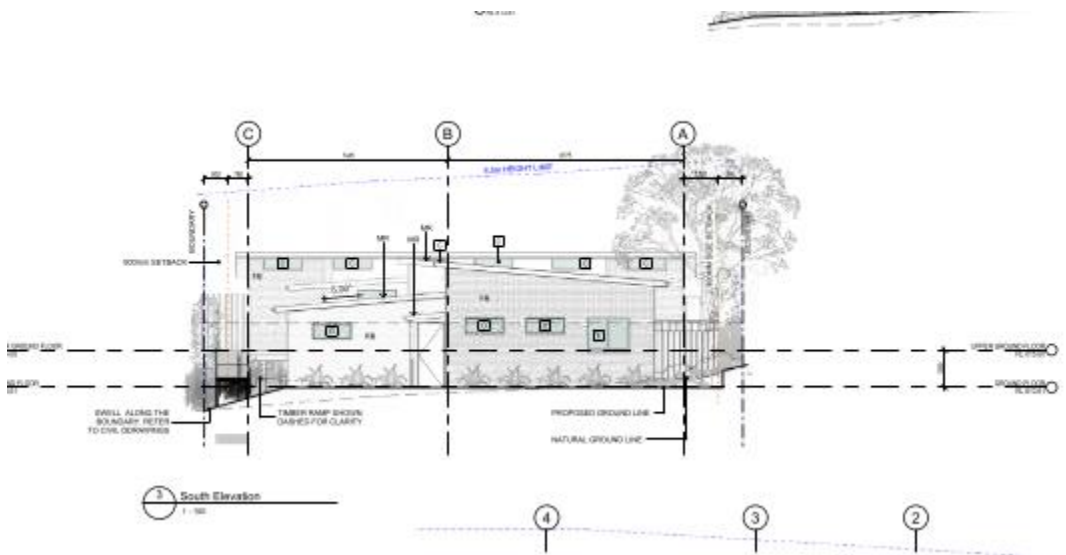
The development is proposed to have six (6) boarding rooms.

30A Character of local area

A consent authority must not consent to development to which this Division applies unless it has taken into consideration whether the design of the development is compatible with the character of the local area.

Officer response:

The development complies – it is considered that the design of the development is compatible with the character of the local area. The development has been designed to present as a single dwelling, it is single storey and set back from the street to reflect surrounding residential dwellings. It will have a single front door and is of low scale and size reflecting the adjoining and surrounding residential character. The colours and materials proposed are consistent with contemporary design seen in the local area.



Permissibility of the development under the Cooma Monaro Local Environmental Plan 2013

The subject land is zoned R2 – Low Density Residential

The following uses are permitted with consent in the R2 Zone:

Bed and breakfast accommodation; **Boarding houses**; Car parks; Caravan parks; Centre-based child care facilities; Community facilities; Dual occupancies; Dwelling houses; Environmental

8. DEVELOPMENT APPLICATION 10.2021.232.1 - DEMOLITION OF DWELLING AND CONSTRUCTION OF BOARDING HOUSE WITH SIX
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facilities; Exhibition homes; Group homes; Home occupations (sex services); Neighbourhood shops; Oyster aquaculture; Places of public worship; Plant nurseries; Pond-based aquaculture; Recreation areas; Recreation facilities (indoor); Recreation facilities (outdoor); Respite day care centres; Roads; Seniors housing; Signage; Tank-based aquaculture; Water supply systems

The definition of the use under the CMLEP 2013:

boarding house means a building that:

- (a) is wholly or partly let in lodgings, and
- (b) provides lodgers with a principal place of residence for 3 months or more, and
- (c) may have shared facilities, such as a communal living room, bathroom, kitchen or laundry, and
- (d) has rooms, some or all of which may have private kitchen and bathroom facilities, that accommodate one or more lodgers, but does not include backpackers' accommodation, a group home, hotel or motel accommodation, seniors housing or a serviced apartment.

Note. Boarding houses are a type of **residential accommodation**—see the definition of that term in this Dictionary.

As such a Boarding House is a permitted use in the Zone.



Figure 6 – Zoning Map Cooma Monaro LEP 2013

The objectives of Zone R2 - Low Density Residential are as follows:

- *To provide for the housing needs of the community within a low density residential environment.*
- *To enable other land uses that provide facilities or services to meet the day to day needs of residents.*
- *To integrate new development with the established settlement pattern and character.*

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The proposed use of the site as a boarding house is consistent with the objectives of the R2 zone as it provides for the housing needs of the community within a low density residential environment.

In the assessment of this application, the following special provisions from CMLEP 2013 are of relevance and have been assessed for compliance:

Clause 4.3 Height of building

Complies – The development has a height of 5.2m and as such is within the permissible height limit of 8.5m.

Clause 4.4 Floor space ratio

Complies – The development has a calculated FSR of 0.133:1 which is well within the maximum FSR for the site of 0.4:1

Clause 6.10 Essential Services

Complies – The site has access to reticulated water, sewer, stormwater, electricity and telecommunications. It is provided access via a Council public road which allows for suitable vehicular access.

The proposal has been examined in detail against the provisions of Council's LEP and has been found to achieve an acceptable level of compliance.

The provisions of any proposed instruments

There are no other proposed environmental planning instruments applying to this site which are relevant to the proposed development.

The provisions of any Development Control Plans

The application has been assessed against the provisions of the Cooma Monaro Development Control Plan 2014 and found to have an acceptable level of compliance, the following DCP provisions are of relevance:

Provision	Response
2 General Development Controls	
2.1 Streetscape	No impact - The building will present as a single residential premises to the street.
2.2 Building height and bulk	Complies – The development is single storey and has been designed to have typical residential premises proportions.
2.3 Building Setbacks	Complies – The development is significantly setback from the front and rear boundaries and sufficiently from the side boundaries.
2.4 Crime and Safety	The proposed development will improve the passive surveillance of the locality.

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2.5 Vehicular access and roads	Acceptable subject to conditions.
2.6 Stormwater	Complies – Site is within Councils designated Stormwater detention area. A Stormwater management plan has been lodged with the application demonstrating compliance.
2.7 Energy efficiency	Complies - BASIX and Nathers Certificates supplied demonstrating compliance.
2.8 Erosion and sediment control	Complies - To be conditioned
2.9 Landscaping	Complies - Landscaping plan provided
2.10 Off-street parking and delivery vehicle facilities	Complies – The Affordable Rental Housing SEPP provides that 1.8 carparks be provided. The development has provided three (3) off street parking bays.
2.11 Infrastructure and Easements	Nil impacted
3 Controls for Specific Development Types	
3.1 Alterations and Demolitions	
3.1.2 Demolition of buildings or structures	Complies – To be conditioned
8 Public Notification Requirements	
8.2 Prescriptive Requirements	The application was notified and advertised for 14 days, eight (8) submissions were received and have been considered below.

Any matters prescribed by the regulations

The application generally complies with the *EP&A Regulation 2000*.

Submissions

The proposed development was placed on public exhibition and adjoining landowners were notified in accordance with the provisions of the Snowy Monaro Planning and Development Community Participation Plan 2019 for a period of 14 days.

Summary of Submissions

Total Number of submissions	8
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Number objecting	8
Number supporting	0

Submission – issues raised	Assessing Officer response
Suitability of the project/context/design	<p>The proposed boarding house is a permissible use in the R2 zoning. The scale of the development is appropriate for the existing context of the site as it reflects that of a single storey dwelling both in elevation and footprint.</p> <p>The design incorporates materials of brickwork and lightweight cladding which are consistent with the existing built form of the area.</p> <p>The use of a boarding house is a residential use being it provides residential accommodation which is compatible with the surround uses.</p> <p>The site is currently used for affordable housing and managed by Southern Cross Housing who also manage several other affordable housing developments in the R2 zones of the locality.</p> <p>The assessing officer agrees with the applicant's response that:</p> <p><i>"the small sizes of the units respond to the needs of the area to provide housing for singles and couples. The existing site contains two small units of similar size which reflects the suitability of the proposal. The development also includes good sized outdoor areas and a common room and landscaped area for use by the occupants."</i></p>
Use of Affordable Housing SEPP	<p>The application is proposed in accordance with division 3: Boarding Houses of the ARH SEPP 2009. The division applies to the site as the land is zoned R2 and within 400m walking distance of a B4 Mixed Use zone. The development is to be managed by a registered social housing provider in Southern Cross Housing.</p>
Number of car parking spaces is insufficient	<p>The provided 3 car parks meets the requirements of the ARH SEPP and is considered sufficient in the context of the development.</p> <p>The applicant has also stated that the reduced parking rate is typical to other Boarding Houses managed by Southern Cross Housing, and it not seen as an issue for the ongoing use of the development.</p>
Boarding rooms are of insufficient size	<p>The proposed sizes of boarding rooms are</p>

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	consistent with the minimum requirements in the ARH SEPP.
Use of the term units and reference to SEPP 65	The individual units are considered to be rooms within the proposed boarding house and the terminology is considered interchangeable.
Overshadowing concerns	Shadow diagrams were lodged with the application. Upon review by the assessing officer it is considered that the shadow diagrams are correct and there will not be unreasonable overshadowing of neighbouring properties as a result of the proposed development.
Increase of noise and traffic	POS and living areas have been separated to different elevations to spread out the occupants and liveable areas, reducing impact on neighbours. It is considered that the potential vehicle traffic is consistent with that of a large dwelling or dual occupancy and similar to the existing site use. Forward entry and exit is proposed and it is not considered that there will be significant impacts.
Impact on neighbour privacy from ramp and parking areas	It is to be conditioned that screening is provided between the two areas.
BCA classification of building as Class 1b and not Class 3	As the building is under 300m ² , accommodates not more than 12 persons and is used as a boarding house it is considered a class 1b building under the BCA 2019.
Lack of onsite Storage	Internal storage is considered to be sufficient for each boarding room. Additional storage can be provided at the discretion of the managing entity in the POS or common areas in accordance with the exempt code.
Concerns regarding ongoing maintenance of the property	The issue raised falls outside the scope of this assessment, however: the applicant has provided the following response. <i>"The site will be managed by Southern Cross Housing (SCH) and space for a manager to visit the site is provided in the common area, which is part of their operational procedures. The sites will have an ongoing contract with a site manager and gardener to ensure the site is well kept and not left to the responsibility of the tenants. As noted above low maintenance, long lasting building materials have been chosen to ensure the materials maintain their quality for</i>

8. DEVELOPMENT APPLICATION 10.2021.232.1 - DEMOLITION OF DWELLING AND CONSTRUCTION OF BOARDING HOUSE WITH SIX
2 UNITS

	<i>many years to come."</i>
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Impacts of the Development – Environmental, Social & Economic

Access, transport and traffic	Access to the site is via public roads.
Easements/88B Restrictions on Use	None that would impact development of the type proposed.
Impacts on supply of utilities	No impact due to the scale and type of the development.
Natural and other land resources	No impact due to the scale and type of the development.
Water supply and potential impacts on surface and ground water	No impact due to the scale and type of the development.
Soils	Appropriate sediment and erosion control measures will be in place during construction of the development.
Air quality, pollution and microclimate impacts (eg odour)	No impact.
Flora and fauna & Consideration of Threatened Species	Consideration of the impact of the development on threatened species has been undertaken and no significant impact is expected.
Waste facilities and controls	To be conditioned.
Energy efficiency and greenhouse gas emissions	No impact.
Noise and vibration	Some noise and vibration will be expected during the construction phase however this can be managed through the conditions of consent for hours of construction. Ongoing noise from the development would be consistent to that of residential properties in the area.
Safety, security and crime prevention	The development will increase passive surveillance and assist in the social area of housing.
Social impact in locality	Positive social impacts are expected as the development will improve the amount and variety of social housing within the locality.
Economic impact in locality	No impact.

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Provisions for Persons with Disabilities	Three (3) accessible units are proposed as detailed as well as a common area which is also accessible. The development has been designed with a high level of accessibility in mind. All areas are accessible by persons with a disability. Accessible parking has been provided as well as an accessible path from the property boundary to the parking areas, bin enclosure and building entries.
Impacts during construction	Minimal due to the low scale nature of the development and can be managed through appropriate conditions of consent.
Cumulative impacts	No adverse cumulative impacts are expected from the development.
Impact on pedestrian movements and safety	No impact.

Any Planning Agreement or Draft Planning Agreement

No Planning Agreements or Draft Planning Agreements apply to the subject land or development.

Public Interest

The proposal is not contrary to the public interest, as it complies with the Council and State Government standards and will not contribute to creating an undesirable precedent. It will provide for additional affordable housing in the area which is currently in limited supply.

CONCLUSION

The Snowy Monaro Regional Council is the consent authority for this application. It is considered that the proposed development generally complies with the relevant provisions of Section 4.15 of the Act, LEP, DCPs and Policies and it is generally aesthetically, economically, socially, and environmentally acceptable having regard to the surrounding natural & built environment. Accordingly, approval is recommended subject to the imposition of the conditions of consent.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

The development is considered to have a positive social impact, providing for good quality affordable housing which is in limited supply in the region.

2. Environmental

The environmental impacts of the development have been considered in the assessment of the development application. There will be minimal excavation associated with the development. There is no expected impact on air quality. There is no tree or significant vegetation removal

8. DEVELOPMENT APPLICATION 10.2021.232.1 - DEMOLITION OF DWELLING AND CONSTRUCTION OF BOARDING HOUSE WITH SIX
2 UNITS

proposed as part of the development and additional proposed screening landscaping will add to the enhancement of the environment.

3. Economic

The development is considered to have a positive economic impact on the local area by helping to ease pressure on the residential rental market which has overall benefits for the community.

4. Civic Leadership

The application is referred to Council for determination rather than being determined by staff under delegation, as the development received eight (8) submissions. This is accordance with Councils Policy - "Referral of Development Applications to Council" any development application that receives more than five (5) objections requires determination by Council and not under delegation.

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9.1.1 YOUTH COUNCIL MEETING MINUTES

Record No: I22/114

OFFICER'S RECOMMENDATION

That Council receive and note the information in the report on Minutes for the first Youth Council meeting for 2022.

BACKGROUND

The Snowy Monaro Regional Youth Council has once again returned to the region for another year. The Youth Council met on Monday Feb 7 at 10:00am, but due to not having a quorum, the meeting was rescheduled for Monday 14 February at 5:00pm.

All members were present and the Youth Council conducted its election of the Executive committee. Please see attached minutes for all information on the meeting.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

The Youth council act as a voice for the Young people of the region and have a strong connection to social aspects within the community. By supporting the Youth council, we are demonstrating that we value the voice of the young people and support all social inclusion and aspects of the Youth community within the snowy Monaro region.

The Youth Council attend regular meetings and are provided opportunities to take part in training, programs and activities that support their interests and endeavours in a positive way.

2. Environmental

There are not environmental impacts caused by the Youth Council.

3. Economic

The Youth Council work within the allocated Youth project budget as set by Council. They are provided with opportunities to attend programs, events and partake in activities and conferences that are funded by grants and council funding.

4. Civic Leadership

By supporting the Youth council we are showing positive Civic leadership and improving the lives of young people across the region by opening up opportunities and new endeavours for young people to partake in and build the connections between council and the Youth of the region.

ATTACHMENTS

1.Youth Council committee Minutes



Youth Council Committee Minutes

Meeting Date: Monday 7 February 2022 10:00am

Location: Teams

- 1. Opening of the Meeting-** I would like to acknowledge the Ngarigo people as the traditional custodians of the land we are meeting on and I pay my respect to Elders past, present and emerging
- 2. Present-** John Graham, Belinda Wetton, Josh Abrokwah, Molly Brabham, Leanne Adams, Sam Pevere, Lillian Slaven, Urja Shah, Charlie Campbell, James Tellis, Jada Hornemann, Mia Poucher, Mia Crawford, Hannah Dawson, Harrison Knowles, Elita Horneman.
- 3. Apologies -NIL**
- 4. Introductions: as per above attendance list.**
- 5. Executive**
 - 5.1 Election of executive committee**

Nominations for Public Relations Officer:

Name	Votes	Public Relations Officer
Charlie Campbell	3	
Sam Pevere	4	
Josh Abrokwah	6	Nominated

Nominations for Secretary:

Name	Votes	Secretary
Leanne Adams	N/A	Nominated

Nominations for Deputy Mayor:

Name	Votes	Deputy Mayor
Sam Pevere	N/A	Nominated



Nominations for Youth Mayor:

Name	Votes	Deputy Mayor
Molly Brabham	5	Nominated
James Tellis	3	

6. Adoption of Previous Minutes

6.1 Meeting held on the 21 November 2021

7. Business Arising from Previous Minutes

Moved by all.

8. Correspondence:

8.1 In:

- **Ignited Futures Program-** John Graham explained the ignited futures program for post school support and will send out supporting material to all in the coming days, aiming to hold sessions before the end of March. Will invite Claire to the next meeting to discuss program.
- **NSW Youth Conference-** Is on this weekend, 2 participants have pulled out, Hannah Dawson has asked if she can come along. Still have one spot available. We are leaving on Friday morning, weekend of workshops, meeting new people, networking opportunity. Previous conference in 2018 was really awesome. Josh went to 2018 conference. Youth Exchange project idea came out of this.

8.2 Out:

9. Reports

9.1 Youth Activities Officer- away for a lot of March, planning for Youth Week and School Holiday program. Next meeting is 7 March. Want to create group chat or way to communicate better. Looking at Mobile phones, messenger chat. We are looking to go to all the small towns. Instagram and Messenger suggested. Let's do it big.

9.2 Youth Development Officer: last few weeks has been taken up with organising Youth Council, Youth Adventure Challenge, 30 people turned up to Bombala, Tumut 35, Queanbeyan 50, Cooma 25 participants. Bermagui coming up this weekend, Cooma Goulburn, Berridale, Batemans Bay and Jindabyne. Events have been cancelled due to weather and numbers. Thanks to Josh and Lillian for your support in volunteering.



Jindabyne is going to be huge, lots of prizes, sponsors and cash prizes. Volunteers all get free merch. Dates for events are posted below. Volunteers needed.

10. Presentations:

9.1 Cathy Guion- Cooma Y Space- N/A

11. General Business

11.1 Youth Adventure Challenge- as explained above

11.2 Ignited Futures Program- as above

12. General Business Not on Notice

12.1 Ideas/suggestions/issues/funding ideas

Sam Pevere: in the past we have been really lacking with council. We have missed meetings due to various reasons. Wants to see more communication between council and Youth Council. Will be pushing to see more councillors at our meetings, and us at their meetings. Council are big players in our area and we need to meet with them more. And have more communication.

Molly- continuations of Sam's conversation. If Josh would like some help with the PR Job, Sam and Molly were both previously Public Relations officers. Can pass on any support.

We have a regular spot on the council meetings- Executive team are responsible for the presentations. John will do his best to keep on top of things but will put it back on the Youth Council to also do their part to ensure we are at every council meeting, keep track of dates etc. Council meeting dates are below.

Sam Pevere: went to first council meeting, did elections. They decided that council meetings will be at 1:00pm. This is from an economic standpoint. Will have to work presentations around School. Will be difficult. Will aim to work with council to do the first 5 minutes, if timing falls in reasonable time, we will work it out as needed.



Josh Abrokwhah: Urja Shah wants to talk about fundraising

Urja is Swimming to raise money to raise money for children with Cancer. Hoping to raise \$1000 for the cause. Already raised \$500.

Sam; DO you want a fundraising event?

John: what can we do to support? Get the word around, we have to go through councils communications team. John will contact CCO and ask if it's ok to promote the cause.

13. Project Updates

13.1 Mosaic Project- Molly Brabham- Nothing new at present apart from what was sent out at the end of last year. Not really sure about what the next step is. Update for new members. Mosaic project is a continuation of the existing mosaics in Centennial parks, Time walk. End of 2020 we proposed to do an update to the project with new historical elements of the region. It's important to keep the project going. We have had basic discussions with old council and will need to introduce to the new council. We have a basic plan but all was put on hold due to COVID. First step would be to bring it up at a council meeting. John has sent out an invitation to councillors to attend the next meeting, use this opportunity to bring it up with council and gather support for the project. Need to clarify that this is a continuation and not a replacement of the existing murals. Were some concerns around flag poles and seating? We believe it was fairly well received. Look at public consultation for support, funding etc. Great Youth Led project.

13.2 Hubgrade Belinda Wetton: Cooma youth hub is being renamed the Cooma Y Space on 13 April at official Launch of the space. Has had complete makeover and we are on the last legs of the project. Whole front of the building to be painted with new colours, YMCA have received funding to complete the job. Will be complete by April. All-inclusive and hopefully we can meet at the Y Space. We are looking at By Monthly meetings to be held at Council and Y Space. Looking forward to having you visit the space. Can organise transport for those who need it. We want to do meetings together as much as possible.

13.3 RYDER Program: RYDER program was an idea we came up with a few years ago. It's a portable Youth Space, trailer that we can bring it around the region to all areas. One whole side folds down into Stage, has pop up cinema, Stage, live music, presentations, 75 Inch TV, computer, PS5, BBQ, activities, laser tag and much more. Lots of space from more ideas. Coffee machine, fridge snacks and drinks. Purchased vehicle last year, trailer has been delayed due to COVID, construction delays, fleet changes. Have had to make changes. Budget will be bumped up from \$50-\$60k. But will hopefully have it done by April/ May.



14. Date of next Meeting

The next meeting will be held on the Monday 7 March at 5:00pm

15. Close of Meeting

18:10pm

9.1.2 MINUTES FROM THE BOMBALA EXHIBITION GROUND, ADAMINABY HALL AND NORTH RIDGE RESERVE COMMITTEES

Record No: I22/161

OFFICER'S RECOMMENDATION

That Council receive the minutes of the Bombala Exhibition Ground, Adaminaby Hall and North Ridge Reserve Committees.

BACKGROUND

Council has received minutes of the meetings from the following management committees:

- Adaminaby Hall Management Committee Minutes of Meeting held 7 May 2021
- Bombala Exhibition Ground Management Committee held 8 December 2021
- North Ridge Reserve Committee Meeting Minutes held 27 October and 17 November 2021

These minutes are attached for Council's information.

ATTACHMENTS

1. Minutes of the Adaminaby Hall Committee Meeting held 7 May 2021
 2. Minutes of the Bombala Exhibition Ground Committee Meeting held 8 December 2021
 3. Minutes of the North Ridge Reserve Committee Meeting held 27 October 2021
 4. Minutes of the North Ridge Reserve Committee Meeting held 17 November 2021
-

Minutes of the meeting of the Adaminaby Hall s355 Committee

Held in the Meeting Room Adaminaby Hall
on
Friday 07/05/2021 commencing at 4pm

ATTENDANCE: Chair Jan Leckstrom, Secretary Mark Thomas, Joan Fogarty, Treasurer and Hall Manager Bill Fogarty, Assistant Hall Manager Ross Hassall,

1. **APOLOGIES:** Pam Brayshaw, Marwa Hudson and Ed Potter.
2. **MINUTES OF THE PREVIOUS MEETING:** 19/03/2019
 - 2.1. Acceptance as a true record:

Having been previously circulated, these were taken as read and accepted as a true record.
Moved: Mark Thomas, seconded by Joan Fogarty and Carried.
 - 2.2. Business arising:
 - 2.2.1. The Hall Manager, Bill Fogarty, reported that:
 - 2.2.1.1. He has a quote, #1652, for \$6189.31, for the PA system from Ian Ware of Australian Public Address sound.com of 92 Commissioner Street Cooma 2630;
 - 2.2.1.2. The NSW RSL Adaminaby Sub-Branch, will provide half the cost of \$3094.65, if this Committee agrees to provide the balance.
 - 2.2.1.3. If a down payment is required, the Adaminaby sub-branch will issue a cheque;
 - 2.2.1.4. **Motion:**

Bill Fogarty moved and Mark Thomas seconded that the Committee:

 - i. Approve the purchase and installation of the new PA system as quoted;
 - ii. Share the cost equally with the NSW RSL Adaminaby Sub-Branch, being \$3094.65

Carried unanimously.
 - 2.2.1.5. The Hall Manager also asked Ian Ware about the Hall "NBN" router:
 - 2.2.1.5.1. Ian had installed this on behalf of the Snow River Shire Council;
 - 2.2.1.5.2. This service is now inactive so Ian will talk to Council IT to get it reactivated.
 - 2.2.1.6. As the ongoing cost of the NBN service is not yet known, the Committee is waiting on confirmation from Bill Fogarty and/ or Ian Ware that Council will pay the bill.
 - 2.2.2. Upgrade of curtain backing: no report
 - 2.2.3. Painting of the outside of the Hall: no report
 - 2.2.4. Inside professional cleaning of the Hall: no report
 - 2.2.5. Cash receipts from:
 - 2.2.5.1. Easter Fair: \$580
 - 2.2.5.2. Curtain viewing by Trade Travel: \$36
 - 2.2.6. Bus tours - Mark reported that:
 - 2.2.6.1. 'The Life of Riley' were not interested;
 - 2.2.6.2. Other tour companies would be approached after winter.
3. **CORRESPONDENCE:** Nil
4. **TREASURER'S REPORT:**
 - 4.1. Bill Fogarty reported that:
 - 4.1.1. The balance in the CBA's current account is \$8539.62 as of 19/03/21
 - 4.1.2. Bill of \$330 for printing of post cards have been paid
 - 4.2. The Treasurer moved that his report be accepted, this was seconded by Ros Hassall and carried.
oved

Minutes of the meeting of the Adaminaby Hall s355 Committee

Held in the Meeting Room Adaminaby Hall
on

5. **REPORTS:** Hall Manager:
 - 5.1. Hall bookings were good, with the RFS and the AWU holding meetings. Snowy 2.0 enquiring about holding training session and the Red Cross holding their event.
6. **GENERAL BUSINESS:** Nil
7. **NEXT MEETING:** Date TBA.
8. **MEETING CLOSE:** 4.35pm

**Minutes Bombala Exhibition Ground Section 355 Management Committee
Meeting**

Address: CWA Room, Wellington Street, Bombala NSW 2632

Date: 8th December, 2021

Time: 7.40

Present:

Position	Member (Name)	Present/Apology
Chair	Neil Hennessy	Present
Secretary	Anne Caldwell	Present
Treasurer	Graham Hillyer	Present
Bookings Officer		
Committee Member	Clare Trevanion	Present
Committee Member	Richard Peadon	Present
Committee Member	Colin Ryan	Present
Committee Members	Bronwyn Podger	Present
Committee Members	George Power	Absent
Committee Members	Michael Sullivan	Absent
Committee Members	Calli Kidman	Absent
Committee Members	Anita Walder	Absent
Committee Members	Sophie Campbell	Absent
Committee Members	Nadean White	Absent

1 Opening of the Meeting

The Chair, Neil Hennessy opened the meeting at 7.40pm.

2 Apologies

An apology for the meeting was received by Neil Hennessy from Sophie Campbell.

3. Adoption of Previous Minutes

Minutes from the meeting held on 13th October, 2021 are confirmed as a true and accurate record of proceedings.

Moved: Richard Peadon **Seconded:** Colin Ryan **Carried**

4. Business Arising from Previous Minutes

1. No word on cricket fees.
2. Bookings to be done by 355 Committee.
3. Allan Mustard and Joe Ingram to be inducted to do mowing.
4. Letter of support for a suitable marque for use by all users.

Moved: Bronwen Podger **Seconded:** Colin Ryan **Carried**

5. Correspondence

In: email George Power – draw for cricket, cutting grass.
email Dong Huynh SMRC – Webb Australia, electrical upgrade.
email Justin Albin, JASSTECH –ground LED upgrade.
email John Dyball – Auskick.
email Cherie McNair SMRC – Scope of Works.
email Belinda Wetton SMRC – Hall cancellation.
email Jean Monique Hawkins SMRC – online booking system.

Out: email Neil Hennessy to George Power – mowing ground and repairs to grass.

Moved: Clare Trevanion **Seconded:** Bronwen Podger **Carried**

Business Arising from emails

1. Cricket training Tuesday and Thursday.
2. Request for grass to be mowed on Friday.
3. Comp. commenced 6.11.21 completed 26.03.22.
4. WEBB Australia met with Neil to count lights and powerpoints.
5. Request for quote for ground LED upgrade. Check map of ground.
6. AFL Auskick 3.30 – 4.30 will commence on 15th November finishing on 13th December.
7. SMRC has a brief for demolition of cottage and quote will determine size. Project Manager required.
8. Caretaker – Bombala Showground, Racecourse and Sportground.
9. Hall booking cancelled for Friday. Youth Activities – Pop Up Cinema Bombala Hall.
10. On line booking system live Tuesday 9th November. - Two photos only along with details. May use ground with buildings and a plan of the Exhibition Hall.

6. Treasurer's Report (Management Committee Bombala Exhibition Ground) 01/10/2021 – 31/10/2021

Income	Nil	Expenditure	
		12/10/21 Nutrien Ag	\$120.56
		Grass seed oval	
		25/10/21 Murphy's T&BS	\$119.70
		Stakes for oval	
Balance as at 30/09/21	\$54991.11	Total	\$240.26
Income	Nil		
Less Expenditure	\$240.26		
Balance as at 31/10/21	\$54750.85		
		Term Deposit	\$14396.33

7. Business Arising Treasurer's Report.

- 1.A large electricity account. Has been paid, but seems to be excessive. Misread?

Moved: by Treasurer: Graham Hillyer **Seconded:** Colin Ryan **Carried**

8. General Business

1. Sheep yards to be removed, getting ready for concreting.
2. Query would it be possible to cement a pad under tall seats?
3. Colin to look into the possibility of putting a tank on shed.
4. Gutter on back of CWA rooms to be replaced.
5. Thank you for all who have attended the working bees.
6. Hopefully hot water in the kitchen has been fixed.
7. Dongwha Christmas party 18th December, setup 17th December.
8. Goal posts to be hung on cattle yards.
9. Neil to speak with representatives from Senior and School Boy's Football on how to clean the Canteen.
10. Looking for replacement stoves for hall.
11. Looking at replacing old fridges in kiosk.
12. Steel cabinet outside kiosk for storage of cleaning products.
13. Extra pendant power point kiosk.
14. More lights and power points for change room
15. Football training has commenced (Tuesday 7/12/21).
16. Letter of support .marquee

9. Date of next Meeting

The next meeting will be held at 7.30pm on 9th February, 2022 in the CWA Rooms.

10. Close of Meeting

There being no further business the meeting concluded at 8.45pm.

CHAIRPERSON



DATE 9th February, 2022

SNOWY MONARO REGIONAL COUNCIL

North Ridge Reserve s355 Advisory Committee Agenda



SNOWY MONARO
REGIONAL COUNCIL

Address: Vin Good Room, Cooma Library

Date: Wed 27 October 2021

1. Opening of the meeting : 5.32 pm

2. Apologies: Mary Ziesak and Lori Lolback.

Present: Andrew Dawes, Louise Jenkins, Graeme Little (Chair), Denis Minehan, Simon Tozer (Guest), Tein McDonald (Secretary).

3. Adoption of Previous Minutes (not read at meeting)

Moved Denis Minehan; **Seconded** Andrew Dawes. **Carried.**

4. Business Arising (from the Minutes)

4.1 Feedback from Council officers:

Erin Donnelly replied to a number of matters:

- **Appointing a new member.** Council will advertise the committee vacancy requesting expressions of interest to council,. Council will then decide the membership. Action: . Secretary to ask Erin to please advertise asap and let us know when the advert has been placed.
- **Council staff and Councillor.** The request has been forward to the appropriate staff. With regards to a councillor rep, this may be on hold until after the council election in December. As part of the new council we put all committees to council and request representation on these committees.
- **Charter** (incl map). Erin will raise the matter of the Charter and other items with her manager so that they can get action 'on some items' for the committee, 'hopefully before December'.
- **Council's website.** There is a current project in place to update the council website platform to be launched in early 2022. The section 355 pages/committee information has been identified as requiring upgrade following the launch. Erin will follow up with the responsible officer regarding their project plan and updates to these pages.
- **Budget.**- no response. Action: Secretary to email Luke O'Sullivan to keep the matter on the agenda.
- **Signage** (bike tracks) - Jen-Monique noted receipt of request and has sent it to the Comms group. She was unsure if metal signage would be acceptable as we were previously talking about corflute. TM argued that metal would last longer and could be relocated to another site. She will take that into consideration.
- **Access** – This matter was not the subject of any formal request to Council. Action: The Committee delegated Louise Jenkins to approach Council to progress the following.
 - (a) Transferral of the paper road reserve within the Reserve to the Reserve

- (b) Securing formal access through the easement between Crisp St and the south gate of the Reserve
- (c) Securing formal access through the Mulach St Access

4.2. Other actions arising

- **Email address** – Graeme has secured a gmail address CNRreserve@gmail.com. The committee would like the secretary to use of this address for all Committee communications to and from the Secretary

- **logo lettering style**. The three options for tweaking the lettering were put to the group. It was noted that Lori and Mary had expressed support for the last option. This was also favoured by Andrew. Others were open to a range of options. One issue raised was whether Council will go ahead with the name change – an unknown at this stage.

Motion: That we accept Option 3 as the new logo on condition the name changes to Cooma North Ridge Reserve. Moved Andrew. Seconded Denis. Carried.

5. Correspondence report

Outgoing:

23/09/21 Email to E. Donnelly resending request for council staff/councillor attendance at meeting and asking for further confirmations

17/10/21 Email to E. Donnelly (copied Luke O'S) repeating request, sending confirmed minutes and reminding date of next NRRC meeting.

Incoming: Reply from E. Donnelly. Emailed to committee and tabled

6. General Business (reports)

- **Cooma North track signage grant (LJ)** Working group has had two meetings regarding track design, which is still under tender. There is now a Project Manager. RFS as a stakeholder has been involved in discussions regarding the southern access point for their main Cat 1 grade firetrail through the Reserve. The CNRR committee would like to see care taken with the construction and siting of the track and would like to be involved in detailed advice prior to and at the time of construction. Action: LJ was asked to convey to the RFS the points raised at this meeting.
- Grant is administered by a working group established through Council.
- **Erosion and signage unauthorised bike tracks (LJ and LL)**
 - **Moveable signs.** Jean-Monique Hawkins (Civic Maintenance Manager) has passed this on to the Comms section of Council. Action: Secretary to clarify to J-MH that these are not necessarily temporary signs in terms of materials but 'moveable' signs that could be made of durable material that could be reused if needed in another location once they are no longer needed in the initial trouble-spot.
- **Signage in general.** Substantial discussion was had about appropriate governance signage in the Reserve and potential for maintaining compliance with directives on signs. The committee felt that this is a topic deserving of serious attention in future and in the revised POM. Some points made by LJ: What are the Council by Laws/Legislation that dictate the compliance on CNRR . eg No tree cutting. No rock collecting. No motorbikes. Etc These are displayed. Who enforces this. SMRC? Police? **Action:** Committee.

- Weeds and regeneration.
- TM and GL reported there have been four weeding sessions in the Reserve since last meeting – one was a Landcare Cotoneaster working bee on Sat 16th (3 people) and there were three other short sessions spot spraying weed at the Doondoo St and South gate entrances and some distance along the southern track.

Re budget: Of the \$6000 total, half was to be spent on weed management (e.g. African Love Grass for which SMRC have an obligation to manage.) and half on nursery planting stock. If there is money left in either, EMR would like to spend it on herbicide and materials such as chainsaw oil, chains, a knapsack etc. Action: TM to find out expenditure to date on African Lovegrass and is committed to plants.

Discussion of the following reports were deferred due to lack of time:

- Fire - Actions remaining to be resolved:
 - Progress solution re keys,
 - replacement of fence or gate between CNRR and Scout land,
- potential environmental fire planning Marking boundaries/fencing – further open discussion
- Annexing /encroachments
- Scout land issues
- Community engagement

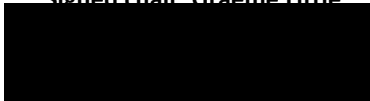
7. New Business

Scouts – Action. Secretary to send another letter to the Scouts to see whether we could develop a working relationship.

8 Date of next Meeting - Nov meeting will now be on 17th Nov.

8. Close of Meeting (7.05pm)

Signed chair: Graeme Little



November 22, 2021.

SNOWY MONARO REGIONAL COUNCIL

North Ridge Reserve s355 Advisory Committee Meeting



SNOWY MONARO
REGIONAL COUNCIL

Address: Vin Good Room, Cooma Library

Date: Wed 17th November 2021 Time: 5:30 PM

1. Opening of the meeting :

2. Apologies: Mary Zeisak

Present: **Andrew Dawes, Louise Jenkins, Graeme Little (Chair), Lori Lollback Denis Minehan, Simon Tozer (Guest), Tein McDonald (Secretary).**

3. Adoption of Previous Minutes (not read at meeting)

Moved **Denis Minehan**; Seconded **Louise Jenkins**. Carried.

4. Business Arising (from the Minutes)

4.1 Feedback from Council officers:

Crisp St access: Response from Council is that it is best left as Crown road reserve as SMRC don't want it made a SMRC responsibility. This is the best way to keep access from the South. Also there would be implications to Alkoomi St properties rear access road if this were to be transferred

Mulach St - It is not operational land yet. It hasn't been gazetted. Land Dept at SMRC know that CNRR require it as a Western access. If its status changes they will try to have an easement for access declared.

Paper Road within the Reserve. For Council to progress with the process of incorporating this into the Reserve, a motion at a SMRC Council meeting is required. The relevant staff member has suggested the following motion

Motion: That Cooma North Ridge Reserve Committee seeks a resolution from Council that allows Council to make an application to Crown Lands, in order to formally close the Crown road reserve that traverses Lot 205 DP 750535, Lot 206 DP 750535, Lot 204 DP 750535 and Lot 7339 DP 1165250, therefore the land becoming a part of the existing Crown reserve.

Moved: Louise Jenkins. **Seconded:** Tein McDonald **Carried**

5. Correspondence report

Outgoing:

- 27/10/2021– email re easement queries sent to SMRC (LJ)
- 27/10/2021– email re points raised at last CNRR meeting re Firetrail conveyed to RFS. (LJ)

SNOWY MONARO REGIONAL COUNCIL

- 13/11/21 - Email to E. Donnelly (Governance) requesting they advertise the committee vacancy asap and let us know.
- 13/11/21. Email to Luke O'Sullivan (Governance manager) requesting discussion with the committee about budget planning for 2022-23 and foreshadowing an invitation to his attending a CNRR meeting early 2022 when new Council established and Charter in place.
- 13/11/21. Email to Caroline Kelly (First Cooma Scouts) following up on previous correspondence about developing a working relationship. (Caroline had indicated keenness in an initial email reply but has not got back about dates of their meetings we could attend.)

Incoming:

- 12/11/21 – Email from Cooma Landcare asking could we guide a wildflower walk for their committee and apologizing they can't come to working bee this year due to their sites being very busy.
- 16/11/21 - Email from Caroline Kelly (First Cooma Scouts) to say she is the only committee member and asking what we might suggest.
- 11/21 - Email communication to LJ from Sammy-Jo Robinson of Lands and Properties from SMRC regarding access (to be reported at meeting.)
- Reply from Darren Marks RFS.

6. General Business (reports)

- **Cooma North track signage grant** (LJ)

No progress since last meeting.

- **Erosion unauthorised bike tracks** – request for signage

No update

- **Fire** – no progress.

- **Gates:** No action from Council over a two year period. There are around seven gates of which over half of the 12-14 gates have dysfunctional locks. Tyre tracks have been detected. Action. Letter to go to JM Council to say that gates need to be locked for walker safety, to promote compliance with no vehicle access rule and avoid further weed incursion and erosion. LJ will send map to Dennis and he will do an inventory and then send it to TM so she can send the letter to Council.

- **Annexing /encroachments**

- Committee identified that this topic should be progressed after discussion with SMRC and when the Charter has been finalised and proposed Plan of Management is being developed.
- The encroachments on Scout land are not part of the Reserve. The encroachment at Nimbi Place is within the Reserve. No further action as relevant authorities, RFS and SMRC, are aware of the issue.
- Marking boundaries/fencing – There are some surveyed boundary markers but there is room for their verification, particularly for some problem areas where there can be confusion between historic private fencing and the Reserve boundaries. There are sites where identification of the boundaries would be desirable. These could be marked with pickets or pegs of some sort.

SNOWY MONARO REGIONAL COUNCIL

- **Weeds and regeneration**

- Multiple work sessions have been undertaken since last meeting. The Doodoo St site is not doing as well as the south gate. LL donated some *Themeda* seedlings for planting. Next Cotoneaster 'hunt and treat' is on this coming Sat (20th Nov) weather permitting.
- Volunteers are happy to provide their equipment but herbicide and other consumables should come out of the grant. TM and GL to send herbicide receipts to Brett Jones for payment from the grant

- **Community engagement**

The idea of a photographic exhibition was proposed – with a children's and adults' section. Positive messages re 'How do you use the ridge . Share your experience of the Ridge. ' Action: TM to phone JM, the library and Monaro Post . Andrew will assist.

7. New Business

Follow up a Request from Cooma Landcare that NRR committee host a walk for them during this flowering season.

Budget and other matters. Include operational budgets for the committee at meeting with Luke O'Sullivan in early 2022. Topics include budget with Luke O'Sullivan and also the topic of signage and compliance. **Action:** TM to email Luke O'Sullivan to ask what is the process involved in confirming our status when the new Council starts.

8. Date of next Meeting - Next meeting 3rd Wed – 19th Jan

9. Close of Meeting (7.05 pm)

Signed: Chair,



19th Jan 2022

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9.1.3 SNOWY MONARO BUSINESS & RECOVERY HUB

Record No: I22/133

OFFICER'S RECOMMENDATION

That Council

- A. Extend operation of the Business & Recovery Hub at 57 Vale St Cooma, for three days per week until 30 June 2022.
- B. If further funds can be secured, extend operation of the Business & Recovery Hub at 57 Vale St Cooma, for three days per week until 31 December 2022.

ISSUES

The Black Summer Bushfire Disaster Recovery Funding Arrangement (DRFA) is due for acquittal at the end of June 2022.

As community connection is key to successful recovery, extending access to support via this shop-front with an open-door policy for residents to easily access support and services

Currently, there is approximately \$75,000 of the DRFA unspent or uncommitted to a project (as at 23/02/2022) and, as per the funding agreement, it is to be utilised on Coordination and Community Support so it may be used to continue the Business & Recovery Hub services.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Asset Management	Low	Low	Yes
Economic Activity	Low	Low	Yes
Reputation and Image	Low	High	No
Service Delivery	Low	High	No

Asset Management: the building needs to be maintained so it is safe for staff use and community access.

Reputation and Image: Council's reputation in the community may be damaged in closing the Business & Recovery Hub at 30 March 2022, when funds cease to exist to keep it operational.

Service Delivery: This open door facility will no longer be available to the community. The Assistant Community Recovery Officer (Hub Manager) will need to another office, and appropriate meeting spaces will no longer be available for the wider Community Recovery team and relevant services to meet with each other and impacted business and community members.

FINANCIAL IMPACTS

	Amount	Details
Current Annualised Net Cost	88,000.00	
Estimated Annualised Net Cost	-	

	Amount	Details
Current Annualised Net Cost	88,000.00	
Capital Investment	-	
Capital Funding Source	22,000.00	DRFA (WO 1768)

RESPONSIBLE OFFICER: Community Recovery Officer

OPTIONS CONSIDERED

The alternative option to the Officer's Recommendation is to close the Business & Recovery Hub on 31 March 2022 (12months since opening), as per Council Resolution (32/20).

This is considered a poor outcome for community when funds exist to extend operation of the Business & Recovery Hub for at least a further three months.

IMPLEMENTATION PLANS

Actions:

- Media Release regarding closure or extension to Business & Recovery Hub operations
- Update website information about the Business & Recovery Hub's operations

Engagement:

- Local Community Recovery Services
- Other Government funded business support services
- Bushfire impacted residents

Timeframes:

- Identify funding to extend Hub operations from 30 June 2022 to 31 December 2022, no later than 30 April 2022.
- If funds are not secured, close the Business & Recovery Hub at 30 June 2022.

EXISTING POLICY/DECISIONS

- Resolution (18/20) for the allocation of DFRA funding was made at the 20 February 2020 Council meeting and was rescinded by Council at an Extraordinary Council meeting on 5 March 2020 and replaced with Resolution (32/20).
- Resolution (1/20) to open 57 Vale Street Cooma as the Snowy Monaro Business and Recovery Hub for 12 months.

ATTACHMENTS

Nil

9.2.1 REQUESTS FOR EVENT FUNDING SUPPORT

Record No: I22/149

OFFICER'S RECOMMENDATION

That Council

- A. Support the new FOX Super Flow Gravity Event at Mt Gladstone with event support funding of \$5000
- B. Support the Tribute Festival Concert in Jindabyne with event support funding of \$5000
- C. Support the Flowing Festival in Jindabyne with retrospective event funding support of \$1871
- D. Support the Lions Club Art sale at Jindabyne with event support funding of \$4086
- E. Support the Adaminaby Easter Fair at Adaminaby with event support funding of \$500
- F. Support the Snowy Classic cycling event with event support funding of \$4160
- G. Utilising application guidelines and selection criteria, allocate full amount of remaining event support funding (total \$20,617) from the budget within tourism operations (WO 46) formerly used to support Tourism Snowy Mountains.

ISSUES

In recent weeks, with the return of regional events in the wake of two years of cancellations and postponements due to bushfires and COVID-19, the Economic Development and Tourism team has received multiple applications from new and recurring event organisers requesting Council support of upcoming events, predominantly via fee waiver of facility hire and waste services.

Previously, these were dealt with on an ad-hoc basis or referred to apply through Council's Sponsorship & Donations program. At Council's meeting on 28 June 2021, Council resolved (147/21) to reduce the two application rounds down to one. The next grant round will open in April 2022 for six weeks.

Event organisers that would normally apply for funding support to assist with events held early 2022 have not had the opportunity to submit applications. Although funding applications can be submitted post-event within the next round, in some instances events are not viable to proceed without guaranteed support. In addition, the grant funding round is highly competitive and funds are limited, with the total value of applications received by Council generally more than double the available funding budget.

At Council's September 2021 meeting, Councillors resolved to reduce the Tourism Snowy Mountains annual contribution to support regional tourism from \$60,000 to \$5,000 per year. They then established a fund with the remaining \$55,000 that currently sits within the tourism and economic budget, to support activities including events, cultural, arts and tourism projects, campaigns and marketing opportunities. As part of their resolution the former Council required all applications for support under this fund be approved via Council resolution. This change is not in the Operational Plan as it occurred by resolution. The funds still sit in tourism operations budget.

It is intended that this fund be used to provide funding support for major events separate to the Council's general donations and sponsorship process. Such events often approach Council for funding support and are usually organised externally to the region and bring substantial visitation and spending into the region from other locations. Such events are also often considering

9.2.1 REQUESTS FOR EVENT FUNDING SUPPORT

locations in other Council areas to host their event. It is important that Council has funding available to assist major events and that this funding be available in a flexible way rather than through an annual process. Often potential event planning timetables do not coincide with Council's general donations and sponsorships process. Also, because such event organisers often do not reside within the Council area they are unaware of the timing or process for general donations and sponsorships when they initially approach the Council.

The current list of event applications considered to be eligible for this funding purpose have been listed below for review and determination by Council. More applications are currently coming in. The operation of the fund this year is seen to be transitional in nature, hence some projects on the list for support now would not be supported next year. The criteria for support from the fund in next year's budget will be sharpened and more clearly specified to target the major events it is intended for. Guidelines and selection criteria are being refined, and aligned for ease of application in a customer-centric and transparent manner, with other event support funding avenues such as those through Tourism Snowy Mountains, Snowy Hydro and the major resorts.

Given the impacts on regional events of bushfire and COVID cancellations, the community would benefit from Council flexibility to support and re-establish events within the region. Events boost community spirit and connections, provide entertainment, support the local economy, assist with building destination brand awareness and help to re-establish our region as a tourist destination.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Asset Management	Low	Low	Yes
Economic Activity SJ	Low	Low	Yes
Environmental Security	Low	Low	Yes
External Political Environment	Medium	Medium	Yes
Financial Sustainability	Low	Low	Yes
Health and Safety	Low	Low	Yes
Legislative Governance and Compliance	Low	Low	Yes
Reputation and Image	Medium	Medium	Yes
Service Delivery	Low	Low	Yes

Event support is a means for Council to directly support the recovery and growth of tourism in the region. The key role of Council in the tourism space is growth and support of regional events, and regional dispersal of visitors. Not providing financial support for events brings with it the risk of reputational damage for Council and the possibility of some events not proceeding, thereby moving to other regions permanently and taking away the opportunity for them to be established, some new, in this area. Council can provide value to the tourism sector through effective support of events, through funding, waiving fees/in-kind support and event coordination services.

FINANCIAL IMPACTS

Council currently has a pool of approx. \$50,000 available within the Tourism budget (WO 46) for event support in the current financial year.

9.2.1 REQUESTS FOR EVENT FUNDING SUPPORT

It is considered event support should be capped at a maximum of \$5,000 per application to ensure equity of access to the fund. Application criteria will be standardised and mandatory to address.

The following table highlights the events currently seeking funding support and for some events includes information on likely economic impact:

Organisation	Location	Date	Overview	Economic	Requested Amount
Snowy Classic	Snowy Mountains	26 March 22	Tourism event New. Five-year funding agreement with Destination NSW to deliver Snowy Classic in the region	1500+ riders Yaffa Media reach 35k print readership, 14k online subscribers, 40k unique website visitors, 32k social media fans & 15k+ database \$1,080,000 over two days	Fee relief \$766 waste \$3393.90 facility hire Total \$4159.30
FOX Super Flow Gravity	Mt Gladstone Cooma	2-3 April 22	Tourism event New – seeking seed funding Plans for annual recurrence	150-200 participants Estimated 225 accompanying guests Est two night stay Est economic impact \$143,072 \$10 per rider donation back to SM MTB Club for trail maintenance (min \$2000)	\$7500 to cover facility hire, waste fees, promotion and event management The applicant has been advised of our recommended application amount of \$5000
Tribute Festival Concert	Jindabyne	Easter weekend 22	Tourism/Arts & Cultural event New, plans for annual recurrence		\$5049 facility \$681.20 banner space hire
Flowing Festival	Jindabyne	19-20 February	Tourism interstate /Cultural event		Facility, banner & waste fee waiver \$168.30 + \$1479.00 + \$245 TOTAL = \$1871

9.2.1 REQUESTS FOR EVENT FUNDING SUPPORT

					+ special toilet clean
Lions Club Art Sale	Jindabyne Memorial Hall	Easter weekend	Arts & Culture event		\$4086 facility hire
Adaminaby Easter Fair		Easter weekend			Waste hire \$500 + Traffic management

RESPONSIBLE OFFICER: Chief Communications Officer

OPTIONS CONSIDERED

Guide application to the single Sponsorships & Donations grant round in April 2022.

Advise applicants of external funding sources such as through Destination NSW - recommended to all event organisers when applicable.

Not provide event funding support for the events - in this instance given that the Council has a funding pool available and the last two years have seen many events cancelled across the region this is a good opportunity for Council to support the re-establishment of the regional events so this option is NOT recommended.

IMPLEMENTATION PLANS

Should Council support the proposed recommendation, a purchase order will be raised in Council's system for each approved amount and each event organiser will be asked to submit an invoice to Council for the amount approved in their relevant purchase order.

Sufficient promotion of Council as an event supporter will be required of each event organiser.

EXISTING POLICY/DECISIONS

See below – Council resolution 210/21.

BACKGROUND

At Council's meeting on 16 September 2021, it was resolved (210/21) to reduce the annual \$60,000 funding contribution support for Tourism Snowy Mountains, as follows:

- A. For the 2021-22 financial year provide Tourism Snowy Mountains (TSM) with a \$5000 annual support payment, a decision poorly received by the community and by TSM
- B. Maintain a fund of \$55,000 within the tourism and economic budget to support activities including events, other cultural, arts and tourism projects, campaigns and marketing opportunities.

- C. Make this fund available through an application process determined via a Council resolution.

Subsequently, Council approved event support at their meeting on 21 October 2021 for the inaugural Drops + Hoods event (December 2021), for in-kind support waiving facility and waste fees (Jindabyne and Berridale) valued at \$3125 to be funded through the new \$55,000 tourism and events fund.

Drops + Hoods (multiday cycling event run by Lateral Events who brought the L'eTape series to the region for four years) postponed their new event due to COVID-19 restrictions and will re-apply soon for support of their rescheduled event date in November 2022.

Several event support requests have since been received for consideration as outlined.

Under the relevant legislation it is noted how council can financially assist others, being :

356 CAN A COUNCIL FINANCIALLY ASSIST OTHERS?

(1) A council may, **in accordance with a resolution of the council**, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.

377 GENERAL POWER OF THE COUNCIL TO DELEGATE

(1) A council may, by resolution, delegate to the general manager or any other person or body (not including another employee of the council) any of the functions of the council under this or any other Act, **other than the following**--

(q) a decision under section 356 to contribute money or otherwise grant financial assistance to persons,

(1A) Despite subsection (1), a council may delegate its functions relating to the granting of financial assistance if--

- (a) the financial assistance is part of a specified program, and
- (b) the program is included in the council's draft operational plan for the year in which the financial assistance is proposed to be given, and
- (c) the program's proposed budget for that year does not exceed 5 per cent of the council's proposed income from the ordinary rates levied for that year, and
- (d) the program applies uniformly to all persons within the council's area or to a significant proportion of all the persons within the council's area.

ATTACHMENTS

Nil

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9.2.2 MONTHLY FUNDS MANAGEMENT REPORT - FEBRUARY 2022

Record No: I22/131

OFFICER'S RECOMMENDATION

That Council

- A. Receive the report indicating Council's cash and investments position as at 28 February 2022; and
- B. Receive the certificate of the Responsible Accounting Officer.

ISSUES

The effective management of Council funds to assist financial sustainability and the intangible expectations of the community.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Financial Sustainability	Low	Low	Yes

Total cash and investments available to provide services and infrastructure to the community in accordance with the 2022 budget, Council resolutions and other external restrictions.

This report is not an indication of the long-term sustainability to fund Council's operations, instead only provides information on how the overall cash and investments held is being managed.

FINANCIAL IMPACTS

Lower yields in a low interest rate environment and adjusting expectations.

RESPONSIBLE OFFICER: Chief Strategy Officer

OPTIONS CONSIDERED

Council's Monthly Funds Management Report meets the requirements of Council's Investment Policy and regulatory requirements. Investing in cash products (such as term deposits).

IMPLEMENTATION PLANS

Investment of surplus funds not required to manage short-term cash flow.

EXISTING POLICY/DECISIONS

Councils Investment Policy (SMRC258)

BACKGROUND

Council's Cash and Investments 28 February 2022:

Cash at Bank	\$6,058,511
Investments	\$93,821,906
Total	\$99,880,417

Investment Register – 28 February 2022:

DATE INVESTED	FINANCIAL INSTITUTION	Short-Term Rating	Long-Term Rating	TYPE	CURRENT INVESTMENT	INTEREST RATE	MATURITY
n/a	National Australia Bank - At Call*	A1+	AA-	At Call	44,498,038	0.61%	At Call
n/a	National Australia Bank - At Call^	A1+	AA-	At Call	18,323,868	0.20%	At Call
29-Aug-17	Westpac Bank	A1+	AA-	TD	4,000,000	1.00%	29-Aug-22
29-Jun-18	National Australia Bank	A1+	AA-	TD	4,000,000	0.96%	29-Jun-23
11-Sep-18	RaboDirect	A1	A	TD	2,000,000	3.33%	08-Sep-23
17-Dec-18	Rabobank Australia	A1	A	TD	2,000,000	3.15%	16-Dec-22
17-Sep-19	Bank of Queensland	A2	BBB+	TD	1,000,000	1.85%	19-Sep-23
23-Oct-19	Bank of Queensland	A2	BBB+	TD	1,000,000	1.80%	23-Oct-23
12-Mar-20	Rural Bank Limited	A2	BBB+	TD	4,000,000	1.20%	17-Mar-22
17-Mar-20	ING Bank	A1	A	TD	1,000,000	1.63%	17-Mar-25
20-Mar-20	Bank of Queensland	A2	BBB+	TD	1,000,000	1.85%	19-Mar-25
22-Jun-20	National Australia Bank	A1+	AA-	TD	4,000,000	0.95%	22-Jun-22
27-Jan-21	National Australia Bank	A1+	AA-	TD	5,000,000	0.80%	27-Jan-26
05-Mar-21	ING Bank	A1	A	TD	1,000,000	0.30%	04-Mar-22
02-Dec-21	Judo Bank	A3	BBB-	TD	1,000,000	1.10%	02-Dec-22
					93,821,906		

*National Australia Bank – At Call with the added loyalty bonus of 0.60% p.a. is generally higher than short to medium term deposits currently on offer.

^National Australia Bank – At Call with the added loyalty bonus of 0.19% p.a. is comparable to short term deposits currently on offer.

Council's Unrestricted and Restricted Funds 28 February 2022:

Unrestricted Funds	\$24,382,379
Restricted Funds	\$75,498,038
Total	\$99,880,417

Unrestricted Funds are current funds with no external restrictions imposed on them as to use or purpose, including grants to be applied to projects in the current financial year. Unrestricted funds are not completely free of restrictions, as they are still subject to Council regulations.

Restricted Funds refer to funds that cannot be used for general purpose as they are either subject to some form of external legislative or contractual obligation, or are kept for the purpose of covering Council commitments that are expected to arise in the future. Restricted funds provide reassurance to the community that it is used appropriately.

Investment Portfolio Return:

Benchmarking is used by Council as a gauge for the performance of its portfolio against its investing universe (*universe*: securities sharing a common feature – liquidity, return patterns, risks and ways to invest). A suitable benchmark to review the return on Council's portfolio is the Bank Bill Swap Rate (BBSW), or Bank Bill Swap Reference Rate – a short-term interest rate used as a benchmark for the pricing of Australian dollar derivatives and securities – most notably floating rate bonds.

Month	YTD Annualised Return	Monthly Average Interest Return	90 Day Bank Bill*	Margin
February	0.88%	0.78%	0.08%	0.70%
January	0.89%	0.86%	0.08%	0.78%
December	0.89%	0.84%	0.07%	0.78%
November	0.91%	0.90%	0.05%	0.85%
October	0.92%	0.88%	0.06%	0.82%
September	0.93%	0.90%	0.02%	0.88%
August	0.93%	0.94%	0.01%	0.93%
July (2021)	0.95%	0.95%	0.02%	0.93%

**The Australian Financial Market Association (AFMA)*

ATTACHMENTS

Nil

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9.3.1 BOMBALA SHOWGROUND LOT CONSOLIDATION

Record No: I22/33

OFFICER'S RECOMMENDATION

That Council consolidate eight lots (Lot 10 DP 1097766, Lot 11 DP 1097766, Lot 12 DP 1097766, Lot 13 DP 1097766, Lot 14 DP 1097766, Lot 1 DP 151403, Lot 1 DP 151404 and Lot A DP 154400) known as the Bombala Showground into one allotment.

ISSUES

Council have successfully obtained funding through the Crown Lands Showgrounds Stimulus Funding Program for infrastructure upgrades at the Bombala Showground. Currently the Bombala Showground consists of eight different Lots being:- Lot 10 DP 1097766, Lot 11 DP 1097766, Lot 12 DP 1097766, Lot 13 DP 1097766, Lot 14 DP 1097766, Lot 1 DP 151403, Lot 1 DP 151404 and Lot A DP 154400. All eight lots are Council owned and classified as Operational Land. Whilst conducting the project scope it became apparent that existing infrastructure, and the proposed infrastructure, will span across different lots. The proposed grandstand structure and electrical upgrades span across lot boundaries. As the grandstand structure requires a Development Application (DA) it will require consolidation of the impacted lots for final development approval. Essential Energy have recommended Council consolidate the lots as this allows the upgraded electrical infrastructure to run from one switchboard. If the lots remain separate, Essential Energy will require separate switch board installs on each lot; increasing cost to Council.

To ensure Council are undertaking best practice, compliance with the Building Code of Australia and avoiding extra service provider fees, it is recommended that Council consolidate the eight lots into one allotment as part of the current project delivery.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Asset Management	Medium	Low	Yes
Economic Activity	Low	Low	Yes
Environmental Security	Medium	Low	Yes
Legislative Governance and Compliance	Medium	Low	Yes
Reputation and Image	Medium	Low	Yes
Service Delivery	Low	Low	Yes

Delivery of this project will help secure and improve strategic management of the land comprising of the Bombala Showground, ensuring that the current and future infrastructure is compliant and available for community use. Council will also be responsibly expending and acquitting grant funded projects, ensuring Council's reputation and image is portrayed positively to the community and the grant provider.

FINANCIAL IMPACTS

	Amount	Details
Current Annualised Net Cost	N/A	N/A
Estimated Annualised Net Cost	N/A	N/A
Capital Investment (lot consolidation estimate only)	\$15,000	Survey Consolidation Plans, LRS Lodgement Fees, Proprietor Title Change, and Conveyancing Fees.
Capital Funding Source	\$15,000	Crown Lands Showground Stimulus Funding Program

RESPONSIBLE OFFICER Manager Infrastructure; and Manager Corporate Projects (for overarching capital project delivery).

OPTIONS CONSIDERED

An alternative option is not to proceed with the consolidation of all eight lots. A DA is required to delivery part of this project. As part of the DA's Conditions of Consent, consolidation of least two lots to gain final approval of the intended upgrades, and to enable an occupancy certificate to be issued. This is due to the proposed grandstand spanning over two lots. If Council do not wish to consolidate all eight lots, the need to consolidate two of the lots will still be required. This alternative option is not recommended as it will not be the most efficient outcome.

Given the availability of funding, the nature of consolidation works and the benefits outlined, proceeding with consolidation of eight lots is the recommended option.

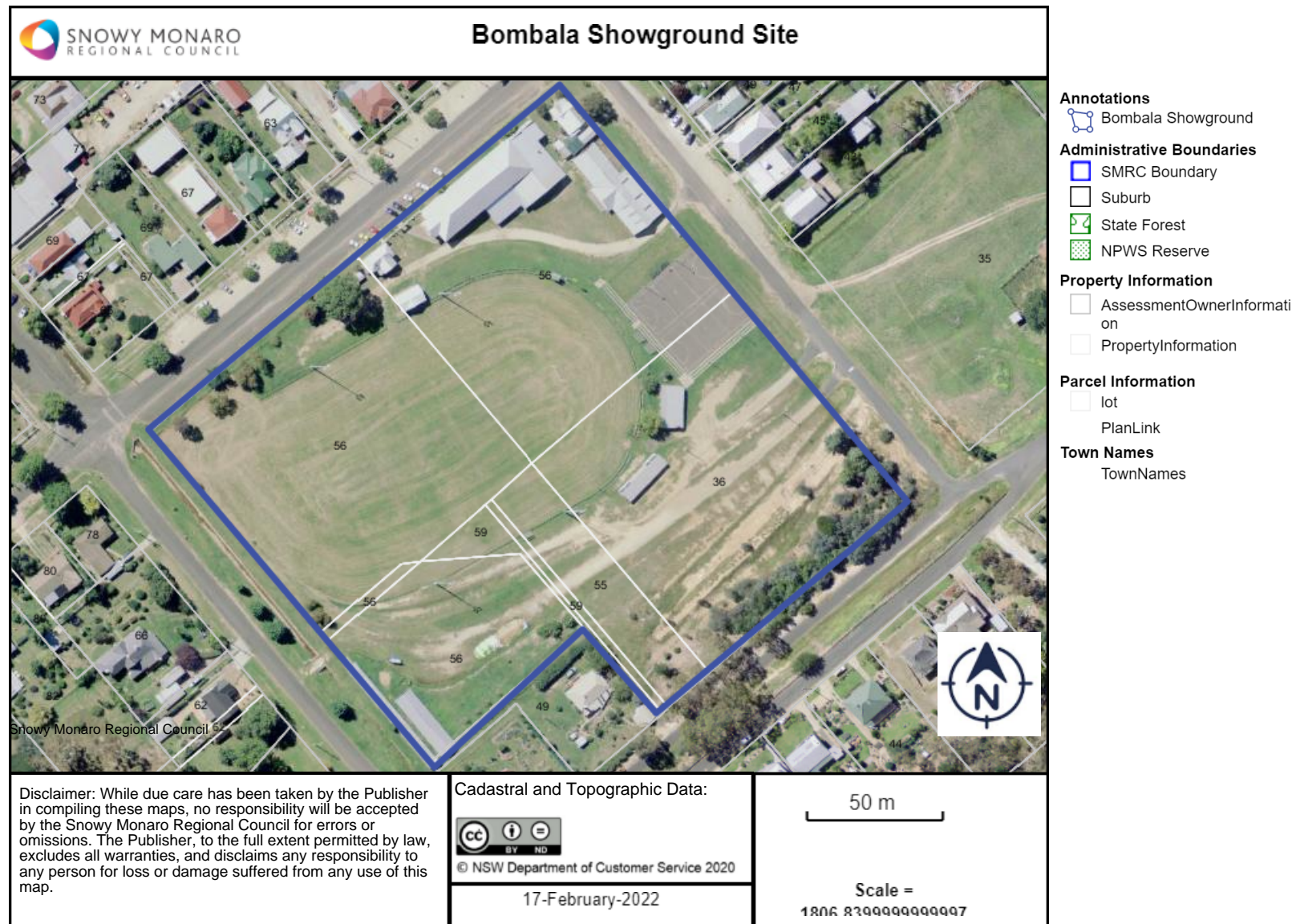
IMPLEMENTATION PLANS

The consolidation process is expected to take 6-12 months. The necessary work includes:

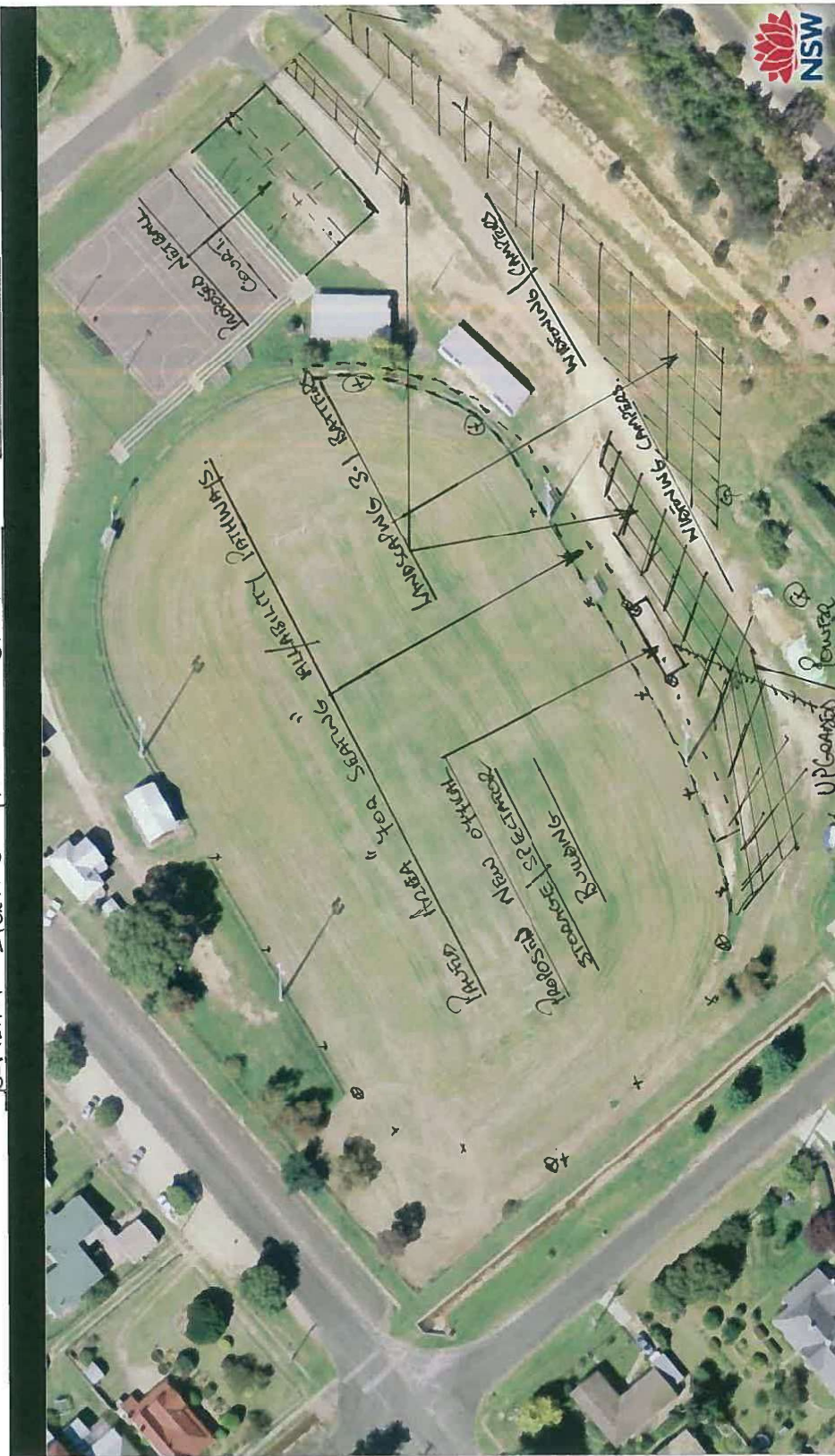
- Update of proprietor on title for the impacted lots (as required)
- Consolidation Plans
- Subdivision Application
- Obtain required signatures
- LRS lodgement

ATTACHMENTS

1. Bombala Showground Site Map
2. Bombala Showground Design Concept - Corporate Projects



BOMBALA SPORTING FACILITIES UPGRADE PLAN VIEW.

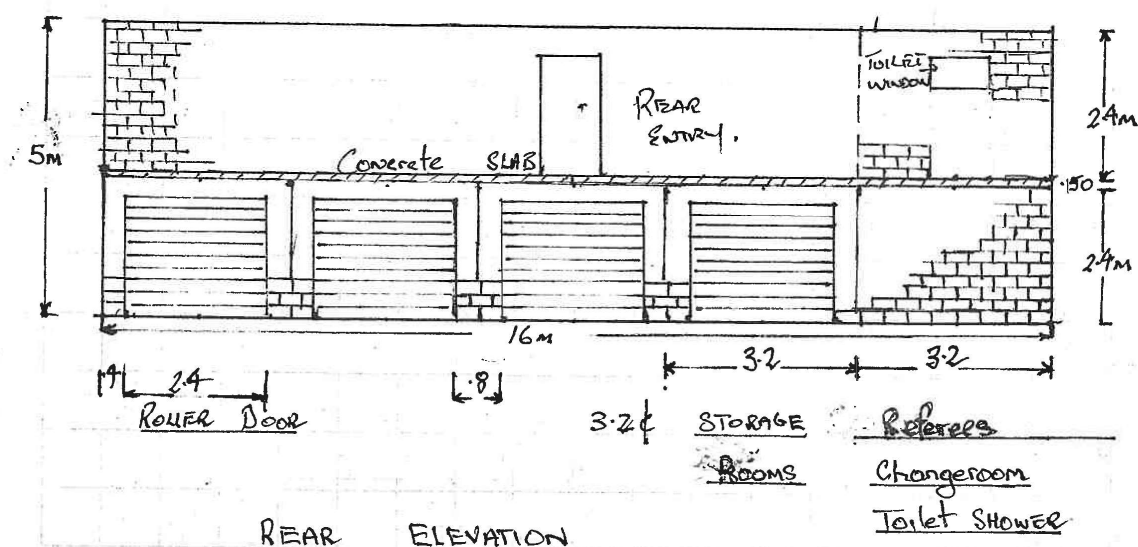
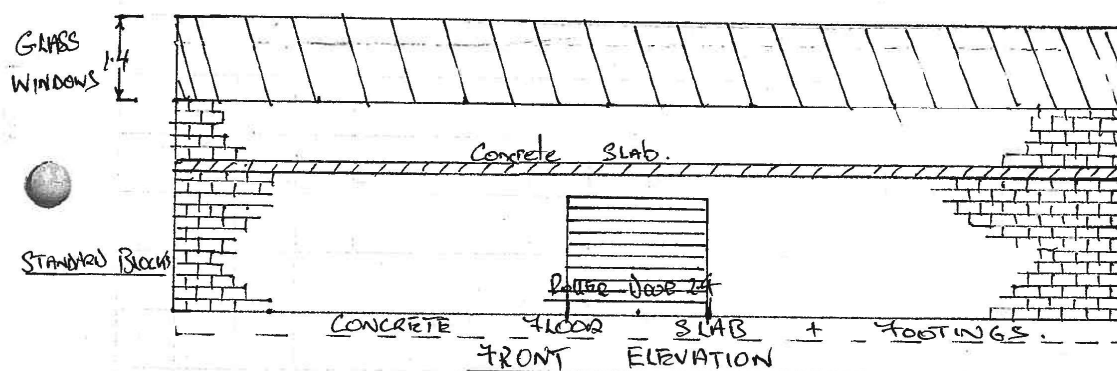


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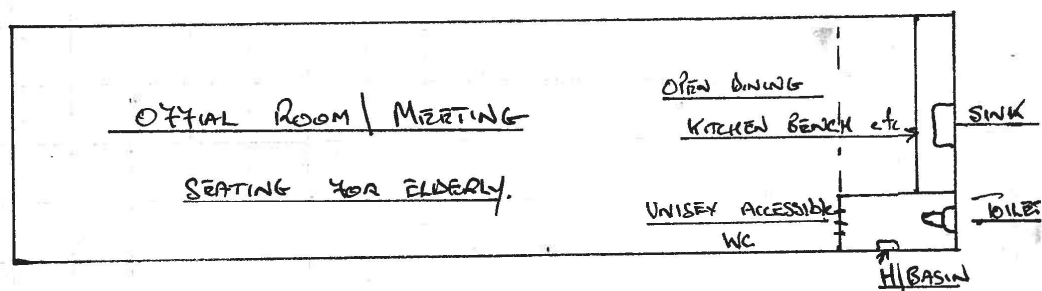
LEGEND:-

- ALL ABILITY FOOTPATH WHEELCHAIR ACCESS
- CONCRETE BASE FOR TIRED SEATING
- LANDSCAPE :- 3:1 BATTERS, CONSTRUCT SEED

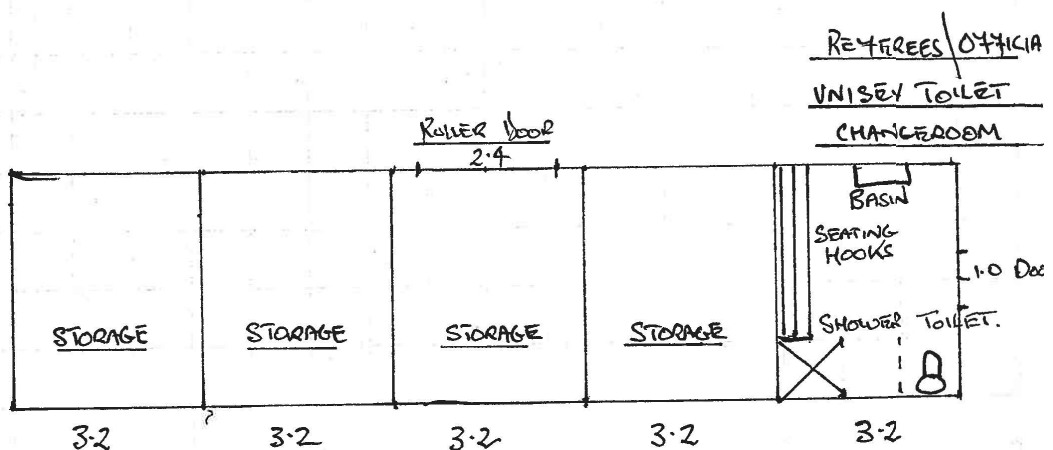
- NEW OFFICIAL STORAGE BOMBALA
- REPORTED FENCE LOWER ROUTE
- REPORTED HIGHWAY LOW LEVEL



CEILING THROUGH OUT.



OFFICIAL ROOM KITCHEN TOILET.



STORAGE / REFEREES 4 FLOOR PLAN

9.3.2 FINALISATION OF MICHELAGO DEVELOPMENT CONTROL AND LOCAL INFRASTRUCTURE CONTRIBUTIONS PLANS

Record No: I22/92

OFFICER'S RECOMMENDATION

That Council

- A. Adopt the Cooma Monaro Development Control Plan Amendment 3 (Michelago) (Attachment 1) In accordance with Clause 21 of *Environmental Planning and Assessment Regulation 2000*;
- B. Adopt the Michelago Local Infrastructure Contributions Plan (Attachment 2) In accordance with Clause 31 of *Environmental Planning and Assessment Regulation 2000*;
- C. Provide public notice of its decision on Council's website within 28 days of this resolution, in accordance with Clause 21(2) and Clause 31 (2) of the *Environmental Planning and Assessment Regulation 2000*;
- D. Notify persons who made a submission of Council's decision.

ISSUES

The draft Michelago Development Control Plan and Local Infrastructure Contributions plan were publically exhibited from 29 October to 13 December 2021. Throughout this period, 174 people visited the 'your say' page to access information, 11 people filled out the survey, and no formal submissions were received. One of the survey respondents identified being very happy, four happy, two neutral or no response, two unhappy and two very unhappy.

Concerns raised by respondents included; overdevelopment of the village, underdevelopment of the village, retention of local character, rural subdivision, location of potential future infrastructure and the inclusion of public art in the LIC. Comments received are further discussed in table 1 below:

Issues Raised	Officers Response
Concerns over further development in Michelago detracting from the small village with a small population.	The Michelago Master Plan considered several growth scenarios for Michelago. Based on community feedback, a low-moderate growth of the village was settled upon. The growth would occur in keeping with existing lot sizes and rural character considerations. The draft DCP controls are designed to ensure the 'small village feel' of Michelago is retained as growth occurs.
Support for controls to maintain the rural village/hamlet character of Michelago. - "The draft proposal adequately addresses some modest development in keeping with the rural nature and	Noted, this support is consistent to feedback received on the Michelago Master Plan.

Issues Raised	Officers Response
<p><i>extraordinary views of the dual mountain ranges and valleys."</i></p>	
<p>Concerns over cost estimates in the LIC Plan and concerns over too much unnecessary planning - <i>"Rather than the endless planning I would prefer to see council focus on obtaining grants that can help deliver on specific items such as the Creek crossing, improved recreational facilities and the rail trail and indicate to residence what the current state of play for these improved services is, what the next step is in achieving them and how we can assist in getting them over the line. Other general upgrades road maintenance, footpaths etc can then be paid for via general rates and developer contributions."</i></p>	<p>Cost estimates in the LIC plan are based on the best available data, and cost estimates will be refined as the projects progress. Planning does not preclude applications for grant funding but rather supports them. Many grant funding opportunities are dependent on appropriate planning for applications to be successful. Developer contributions levied under the Environmental Planning and Assessment Act cannot be used for general maintenance as per the legislative and guideline requirements.</p>
<p>Growth scenario does not factor in GEOCON development.</p>	<p>Growth scenarios considered in the Michelago MP did consider growth proposed by Canberra based developer GEOCON. Based on community feedback and an evidence-based methodology, a lower growth scenario was settled upon. This will still provide for the village's growth while protecting local character, rural landscape, heritage and ecological values.</p>
<p>A need to consider flexibility in subdivision for rural properties around Michelago.</p>	<p>Rural subdivisions are being considered as part of Council's Rural Land Use Strategy and any approach to rural subdivisions should be consistent across the LGA.</p>
<p>Concerns that existing structures do not meet proposed setback requirements in DCP.</p>	<p>Existing structures were assessed in accordance with the rules at the time and are not subject to these amendments. New structures and extensions will be, as these are DCP controls, they can be varied if required subject to justification.</p>
<p>Concerns over location of northern access road across lot 8 DP 11175.</p>	<p>A proposed access road was identified in the draft DCP linking the growth area north of the village across lot 8 DP 11175. The proposed road connection was included to increase connectivity between this growth area and the existing village, although opposition from neighbouring properties regarding amenity are valid concerns. The road connection is not required from an engineering perspective and an additional pedestrian link can be provided via the railway corridor. As such, this road connection has been removed from the DCP clause.</p>

Issues Raised	Officers Response
Public art should be included in LIC Plan.	Items included in the schedule of works were based on priorities identified by the communities and infrastructure required to service development. A public art project has not been raised, and there is no specific project identified that is planned and costed to meet the relevant requirements of legislation and guidelines. If an appropriate project was identified, the schedule of works for the plan could be amended.
<i>“The draft Michelago Master Plan Implementation Development Control Plan Amendments includes excellent sustainability requirements in relation to energy, but would benefit from additional sustainability requirements for toilet systems”</i>	Noted, additional septic requirements would be the best place for consideration as part of Council’s On-site Sewage Management System (OSSM) Policy.
Concerns raised regarding water and potential for more sustainable eco on site waste water management systems.	It is noted that water security is a significant concern for the community resilience in Michelago. The DCP chapter does seek to address this by requiring a minimum capacity of 90,000 litres for roof areas of less than or equal to 150sqm. 120,000 litres for roof areas of more than 150sqm. Ancillary structures over 25sqm must provide a rainwater tank capacity of at least 5000 litres.
<i>“I applaud the objective to assure sustainable and energy efficient housing as essential elements of the plan. The inclusion of passive-solar design is excellent, and the solar orientation of houses is well noted. Additional specifications should include: the use of sustainable building materials with low embodied energy, energy ratings with respect to insulation and heat loss, additional passive solar design principles, including use of double-glazed windows, thermal mass to modulate temperature, north-facing eaves to reduce solar radiation in the summer. Water conservation is key to the success of the development plan, so the specifications for water tanks are also well noted. These tanks should provide 100% of essential fresh-water requirements for most households. Significant additional water conservation could be achieved by recycling greywater for garden use and using composting toilets. The additional specifications for passive solar design and water treatment would help make Michelago’s development plan a model for others to follow.”</i>	Energy efficiency controls have been carefully considered to comply with <i>State Environmental Planning Policy (Building Sustainability Index: BASIX) 2004</i> . Existing building material and insulation requirements in the CM DCP for developments are not required to meet BASIX. As per the BASIX SEPP, DCP requirements to improve the thermal performance of a building or reduce greenhouse gases do not apply to development which the BASIX SEPP applies.
Cannot find details of changes to minimum lot sizes in	Controls relating to minimum lot sizes are contained in

Issues Raised	Officers Response
the Village and additional energy efficiency requirements such as building materials could bolster DCP requirements. - <i>"Thanks for the efforts of Council and Staff on these plans and we look forward to their effective implementation"</i>	the LEP and not the DCP.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Asset Management	Medium	Low	Yes
Economic Activity	Low	Low	Yes
Environmental Security	Medium	Low	Yes
External Political Environment	Medium	Low	Yes
Financial Sustainability	High	Medium	Yes
Health and Safety	Low	Low	Yes
Legislative Governance and Compliance	Medium	Low	Yes
Reputation and Image	Medium	Low	Yes
Service Delivery	Medium	Low	Yes

The community at Michelago have been clear that they have been dissatisfied by Council's service provision in the area. It is noted that Michelago's location and existing infrastructure quality makes it a challenge for Council to maintain assets. The draft plans for adoption seek a financially sustainable approach to achieve infrastructure upgrades which will be required with further growth while protecting the environment and maintaining character aspects of the village.

FINANCIAL IMPACTS

	Amount	Details
Current Annualised Net Cost	\$20,000	The subject plans have been prepared by Council Staff utilising existing Council resources. The LIC Plan does capture costs relating to the preparation and ongoing administration of this plan.
Estimated Annualised Net Cost	\$1,108	The LIC Plan is for 20 years. It is expected to cost on average \$1,108 per year to administer. As noted above, these costs are captured in the plan, and Council will capture revenue to cover this cost as development occurs. If less development occurs then expected

	Amount	Details
Current Annualised Net Cost	\$20,000	The subject plans have been prepared by Council Staff utilising existing Council resources. The LIC Plan does capture costs relating to the preparation and ongoing administration of this plan.
		revenue will decrease, as will administration costs. If development is greater than expected revenue will increase, as will administration costs. The plan is designed to be cost neutral for Council to administer.
Capital Investment	\$7,029,190	The LIC Plan identifies approximately \$7,000,000 of capital investment in the subject area, spread over eight projects including, transport infrastructure, flood mitigation works, open space and recreation and other services. The DCP will also generate capital investment through requirements of works in private development.
Capital Funding Source	\$4,709,557	The LIC plan has been appropriately apportioned so that the total capital investment \$4,709,557 will be levied from development contributions. The remaining amount will need to be sourced from an alternative funding source.

The Michelago LIC plan has been prepared in accordance with sections 7.11 and 7.12 of the Environmental Planning and Assessment Act 1979 along with Part 4 of the Environmental Planning and Assessment Regulation 2000 and practice notes issued by the planning secretary.

The practice notes issued by the planning secretary outline the principle of fairness when applying development contributions. The principle of fairness incorporates two core elements; apportionment and nexus.

Apportionment is the principle that new development only pays for its impact on infrastructure. If infrastructure only benefits new development, the developer(s) will bear the total costs. While the LIC plan does allow for a substantial increase in contributions from the existing plan (approximately \$4million more), this does not remove Councils need to fund the infrastructure required by the existing population.

To meet the apportionment rate of the plan, Council will have to contribute a minimum of \$2,319,633 over the life of the plan to deliver the projects outlined in the plan. Council can fund its

contribution from multiple sources, including general revenue or grants. However, Council's contribution cannot come from developer contributions.

Nexus is the principle that contributions levied from a development will be spent on infrastructure that benefits that development.

RESPONSIBLE OFFICER: Chief Strategy Officer

OPTIONS CONSIDERED

Consideration was given as to whether to undertake a site-specific DCP and LIC Plan for Michelago. However, due to the development pressure and maintaining the character aspects and the community values, implementing these plans in a timely manner was essential.

Based on feedback received, further consideration was given to the position and location of a northern access road from the existing village to the northern growth area. Two connection points were included; the main connection point was identified over 1 Ryrie Street with secondary road access across 15 Ryrie Street. A tertiary pedestrian and cycling connection only was also identified via the rail corridor.

No submissions were received regarding the primary and tertiary access options. As similar access was incorporated in a previous subdivision approval for 1 Ryrie Street, it is generally thought this connection is supported. Several comments and queries were raised in the public exhibition period regarding the secondary access point. The access across 15 Ryrie Street was included to provide improved connectivity between the existing village and the new northern growth/expansion area. It was anticipated that this road access would not be provided until 15 Ryrie Street was subdivided, and this road would also directly service this development. Concerns raised centred on amenity and pollution.

As such, three options were considered:

- **Maintain:** Due to suitable alternatives, maintaining this access point in the draft DCP is not considered necessary.
- **Remove:** removing this access is recommended as the access across 1 Ryrie Street will have more than sufficient capacity to service the northern growth area.
- **Alternative Road options:** due to the settlement pattern between the Monaro Hwy and the railway corridor, no alternative roads connections not already identified are considered viable.

IMPLEMENTATION PLANS

If the officer's recommendation is supported by Council, Council staff will implement this via, updating the CM DCP as required, updating Councils website to provide a notification of Council's Decision and updated versions of the adopted plans. Council staff will also upload the relevant updated plans to the NSW Planning Portal as required by the NSW Government.

EXISTING POLICY/DECISIONS

Councils Local Strategic Planning Statement (LSPS) provides policy direction in regard to this project. The policy direction from the LSPS includes:

- Planning Priority 8 – Use appropriate evidence-based planning controls to respond to a diverse region and provide for the recreational needs of the community and tourists
- Planning Priority 12 - Capitalise on Growth and Change by Preparing for New Business and Population
 - Action 8.6 Council will develop a Structure Plan for Michelago to provide forward planning and strategic direction for its growth.
 - Action 8.8 Council will prepare site-specific development control plan chapters to enhance and maintain the unique character of the Snowy Monaro Villages
 - Council will provide adequate infrastructure for a growing and changing region.
 - Council will provide a sustainable approach to growth through well planned and environmentally sensitive developments.

In addition, the implementation of a site-specific DCP and LIC Plan for Michelago are core deliverables of the Michelago Master Plan adopted by Council in October 2021.

Council resolved on 21 October to place the Michelago draft Local Infrastructure Contributions and Development Control Plan on public exhibition for not less than 28 days.

COUNCIL RESOLUTION

249/21

That Council

- A. Note the attached drafted provisions for the Cooma-Monaro DCP detailing site specific development requirements for new buildings in Michelago assessed through the development application process.
- B. Note the attached draft hybrid Development Contributions Plan for Michelago prepared in accordance with sections 7.11 and 7.12 of the *Environmental Planning and Assessment Act 1979*.
- C. Consent to the public exhibition of the drafted DCP provisions as described in and attached to this report for a period of 28 days in accordance with Schedule 1 Part 1 of the *Environmental Planning and Assessment Act 1979*, Clause 18 of the *Environmental Planning and Assessment Regulation 2000* and Council's Community Participation Plan.
- D. Consent to the public exhibition of the draft Development Contributions Plan as described in and attached to this report for a period of 28 days in accordance with Schedule 1 Part 1 of the *Environmental Planning and Assessment Act 1979* Clause 28 of the *Environmental Planning and Assessment Regulation 2000* and Council's Community Participation Plan.

Moved Councillor Corbett

Seconded Deputy Mayor Miners

CARRIED

Record of Voting

Councillors For: Mayor Beer, Councillor Corbett, Councillor Stewart, Deputy Mayor Miners, Councillor Castellari, Councillor Maslin, Councillor Haslingden, Councillor Old, Councillor Last, Councillor Ewart and Councillor Rooney.

Councillors Against: Nil.

BACKGROUND

The Michelago Master Plan (MP) identifies future growth areas and future character sought by the Michelago community. Character considerations in the Michelago MP go to maintaining the rural village nature of the area, maintaining landscape values and creating continuity between any new development and the existing village. To achieve the outcomes sought by the Michelago MP, it is recommended additional site-specific controls are incorporated into the current Cooma-Monaro Development Control Plan (CM DCP) to achieve positive design outcomes for the Michelago Community.

In the current CM DCP, there are existing site-specific controls for Michelago, which apply only to the development of lots fronting Ryrie Street. Given that lots fronting Ryrie Street are, for the most part, long parcels with narrow street frontages, specific controls to handle subdivision of these parcels is recommended to remain. These controls have been reviewed, updated and incorporated into the DCP chapter.

The DCP chapter has been split into three (3) parts outlining controls that deal with subdivision, energy efficiency and, as mentioned above, lots fronting Ryrie Street.

Controls regarding subdivision seek to ensure all future subdivisions create lots that allow for suitable building envelopes, maintain existing vegetation, achieve best practice crime prevention through environmental design outcomes and provide an appropriate area for effluent disposals. The road and shared path network of all future subdivisions must reflect the collector road layout identified in the Master Plan and DCP and limit Monaro Highway access. In addition, lots created will be required to be orientated to maximise solar access and cross ventilation from buildings.

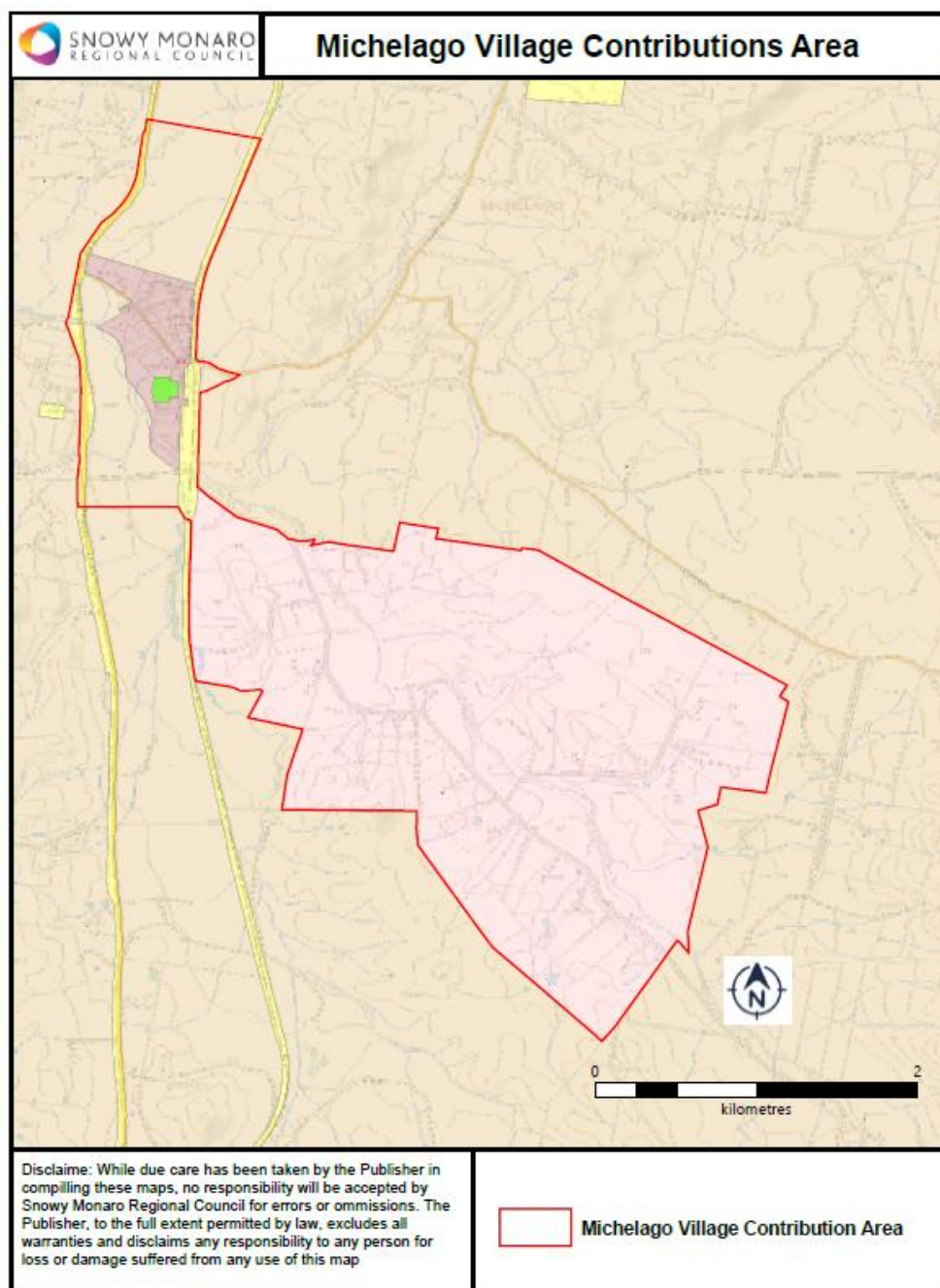
General controls in the DCP chapter refer to using energy-efficient materials, designing dwellings to maximise solar orientation and sufficiently sized rainwater tanks. These controls also provide appropriate stormwater infrastructure, building designs and materials that contribute to the local character and consistent setbacks for new dwellings.

These site-specific DCP controls will provide an effective mechanism to achieve the outcomes identified in the Michelago Master Plan. The DCP controls identified above, coupled with existing controls for Ryrie Street, will allow for an enhanced and unique local character at Michelago.

Development Contributions Plan

A Michelago Local Infrastructure Contributions Plan has also been prepared. The LIC Plan will allow for adequate infrastructure provision as Michelago grows. The plan will also create a mechanism to fund some of the infrastructure identified in the Master Plan. The LIC plan will repeal the Yarralumla and Cooma-Monaro s94 plans for the land covered by the draft plan, the area covered by the draft plan is shown in figure 1 below.

FIGURE 1 – MICHELAGO CONTRIBUTIONS PLAN CATCHMENT AREA.



The plan is designed as a hybrid s7.11 and s7.12 plan (former s94 and s94a). By utilising the two different types of contributions, this will capture a wider variety of development. Commercial or employment generating development is also incentivised by an s7.12 contribution levy that generally generates a lower contribution cost. The draft plan will also be easier to implement and administer because it utilises contributions levies under these two sections.

The draft contributions plan has been prepared in accordance with sections 7.11 and 7.12 of the Environmental Planning and Assessment Act 1979 along with Part 4 of the Environmental Planning and Assessment Regulation 2000 and practice notes issued by the planning secretary.

The draft Michelago Development Control Plan and Local Infrastructure Contributions plan were exhibited from 29 October to 13 December 2021.

ATTACHMENTS

1. Michelago Local Infrastructure Contributions Plan
2. Cooma-Monaro Development Control Plan Amendment 3 (Michelago)
3. Survey Results Report



Michelago Local Infrastructure Contributions Plan

Hybrid s7.11 and s7.12 Plan

Strategy Development

2022

Adopted:



ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the Ngarigo people as the first people of this land and traditional custodians of the region around Michelago. We pay respect to knowledge holders and community members of the land and to Elders past, present and future.

Michelago Section 7.11 and 7.12 Local Infrastructure Contributions Plan

Snowy Monaro Regional Council Strategic Planning Unit have prepared this plan in conjunction with WSP

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Record of Version

Date Published	Reason for Amendments	Resolution	Author/Document Owner
29/10/2021	Draft for Public Exhibition	249/21	Strategic Planning

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EXECUTIVE SUMMARY

BACKGROUND TO THE PLAN

The Michelago Development Contributions Plan (the Plan) was prepared under Section 7.11 and Section 7.12 of the *Environmental Planning and Assessment Act 1979* (EP&A Act) and the provisions of the *Environmental Planning and Assessment Regulation 2000* (EP&A Regulation) and has been developed concurrently with the Michelago Master Plan and amendments to the Cooma Monaro Development Control Plan (DCP). These documents were publically Exhibited from 29 October to 13 December 2021.

NATURE OF FUTURE DEVELOPMENT

It is anticipated that in the 20 years to 2041, the population in Michelago will grow by up to 690 people. It is anticipated that 160 additional dwellings will be created in the Village with the potential of 80 additional dwellings to be created in the rural residential precinct south of the Village. A modest amount of infrastructure upgrades will be required throughout the Michelago area to support this growth. This plan sets out the infrastructure and embellishments that will be funded (wholly or partly) by new development and the rate of contributions that will be levied.

LIFE OF THE PLAN

The Plan caters for a planning period from 2021 to 2041 which is the period during which development of the Michelago Village is anticipated to occur.

The Plan will be monitored during this time to ensure that community facilities are provided as development proceeds and to amend the Plan if necessary, as it is unlikely that growth will remain exactly in accordance with that forecast in the Plan.

The cost estimates and land values within the Plan will be indexed between the date of exhibition of the draft of this Plan and the date of adoption of this Plan and then between the date of adoption of this Plan and the date of payment of the contribution. Cost estimates and land values will also be monitored during the life of the Plan to ensure that they reflect current costs and if necessary, amendments will be made to the Plan.

APPORTIONMENT OF COSTS

To ensure that future development is only levied for the demand it generates, the cost of some facilities in this Plan are apportioned to account for demands of the existing population. However, where the demand for facilities is solely as a consequence of future development, the full costs of those facilities are to be borne by future development.

This Plan also accounts for the varying demands generated by different types of development. For example, where standalone dwelling houses generate greater demand for a particular facility, it will be levied a greater proportion of the costs of that facility.

Apportionment rationales are detailed within the Plan and relate to, amongst other things, the level of traffic generation of different types of development.

Table 1 Apportionment Rate

$$\text{Apportionment Rate} = \frac{\text{Existing Dwellings as of 2020 (119 Dwellings)}}{\text{Expected additional dwellings over the life of the plan (240 Dwellings)}}$$

SUMMARY OF CONTRIBUTIONS BY FACILITY TYPE

Table 2 provides specific details of the constituent components of the contribution rate for single dwelling houses /new residential lots as at the time that this Plan is publicly exhibited. The rates will be indexed after public exhibition so that they accurately reflect the costs at the date of commencement of the Plan. If rates reach contributions cap then the contributions rate will remain at the Cap until such time as the cap is increased.

Table 2 Contribution Rate per Dwelling House / Lot

Facility Type	Contribution
Roads and Footpath Infrastructure	\$10,837.25
Flood Mitigation and Stormwater Management	\$1,918.41
Open Space and Recreation Facilities	\$5,862.50
Waste Facilities	\$1,005
Plan Preparation and Administration	\$134
TOTAL	\$19,757.16

For the purposes of applying this Plan, the above rates are converted to a development type as setout in **Table 3** below.

SUMMARY OF CONTRIBUTIONS BY DEVELOPMENT TYPE

Table 3 summarises the total contribution rates per development type at the time that this Plan is publicly exhibited. The rates will be indexed after public exhibition so that they accurately reflect the costs at the date of commencement of the Plan.

The rates will be indexed between the date of commencement of the Plan and the date of payment(see Section 2.6). A development consent or complying development certificate will reflect the indexed rate that applies at that the date of consent.

Table 3 Summary of Contribution Rates by Development Type

Dwelling Type	Base (per)	Occupancy Rate	Discount Rate	Contribution
Development Type	Base(per)	Occupancy Rate	Discount Rate	Contribution
Contribution for Land and Capital				
Dwelling House / Lot, Exhibition Home	Lot or dwelling	2.88	N/A	\$19,757.16

Dual Occupancy	Dwelling	2.88	N/A	\$19,757.16
Secondary Dwelling	Dwelling	1.4	50%	\$9,878.58
Seniors housing	Unit	1.5	50%	\$9,878.58
Other Dwelling Not Listed above (including moveable dwellings)	Dwelling	N/A	N/A	\$19,757.16
Other Development		See Note C		
Notes:				
A. This is the forecast average occupancy rate of new dwellings in the Precinct between 2021 and 2041.				
B. Discount rate is applied of 50% is applied to Secondary Dwellings and seniors housing due to a lower anticipated impact on infrastructure. This is further outlined in section 2.12 of this Plan				
C. Other development not specified in this table (such as commercial premises, caravan parks, eco-tourist facilities and tourist and visitor accommodation) will be subject to a s7.12 contribution and will be charged in accordance with table 4				

Table 3 Outlines contribution rates for all other non-residential development not outlined in table 2 including but not limited to; commercial premises, caravan parks, eco-tourist facility and tourist and visitor accommodation. These contribution rates are levied under s 7.12 of the *Environmental Planning and Assessment Act 1979* in accordance with the *Environmental Planning and Assessment Regulation 2000*. Please note that land subject to a s7.11 contribution is not subject to a contribution on s7.12.

Table 4 Contribution Rate for development not specified in table 2 (non-residential development) levied under s7.12 of the EP & A Act

Cost of carrying out the development	Contribution
\$0 - \$100,000	Nil
\$100,001 - \$200,000	0.5% of the cost of carrying out the development
\$200,001 and over	1% of the cost of carrying out the development

SUMMARY OF WORKS SCHEDULE

Table 5 Summary of works schedule

Description	Cost Attributable to New Development	Cost Attributable to Council/Others	Total Cost
Road and Shared Path Infrastructure	\$2,600,940	\$1,281,060	\$3,882,000
Flood Mitigation Measures	\$460,417.48	\$226,772.79	\$687,190.27
Open Space and Recreation Facilities	\$1,407,000	\$693,000	\$2,100,000
Waste Facilities	\$241,200	\$118,800	\$360,000
Plan Preparation and Administration	\$32,160	Nil	\$32,160
TOTAL	\$4,741,717.48	\$2,319,633.79	\$7,061,350.27

1 Introduction

This section describes the Plan's purpose, where it applies and the development it applies to. It also outlines how Snowy Monaro Regional Council will use contributions, be accountable and when it will review the Plan.

1.1 DEFINITIONS USED IN THE PLAN

In the Plan, the following phrases have the following meanings:

- EP&A Act – means the *Environmental Planning and Assessment Act 1979*
- EP&A Regulation – means the *Environmental Planning and Assessment Regulation 2000*

The Plan – Michelago Local Infrastructure Plan 2021(Hybrid Section 7.11 & 7.12).

- Council – Snowy Monaro Regional Council

1.2 NAME OF THE PLAN

The Plan is called Michelago Local Infrastructure Plan 2021(Hybrid Section 7.11 & 7.12).

1.3 COMMENCEMENT OF THE PLAN

The Plan will be adopted following public exhibition of the draft versions of the Plan.

Commencement is anticipated to be in March 2022 following Council elections.

1.4 PURPOSE AND OBJECTIVES OF THE PLAN

This Plan has been prepared to satisfy the requirements of the EP & A Act, which enables Council an accredited certifier to levy contributions from development for the provision of community infrastructure that is required to meet the demands of that development.

Contributions may be in the form of a monetary contribution, dedication of land to Council or the provision of a material public benefit, which may include a work commonly referred to as a 'work-in-kind'.

In order to levy contributions under the Act, the Consent Authority must be satisfied that the proposed development will or is likely to require the provision of, or increase the demand for the community infrastructure for which the levy is being required as detailed in the provisions of this Plan. Accordingly, the objectives of this Plan are to:

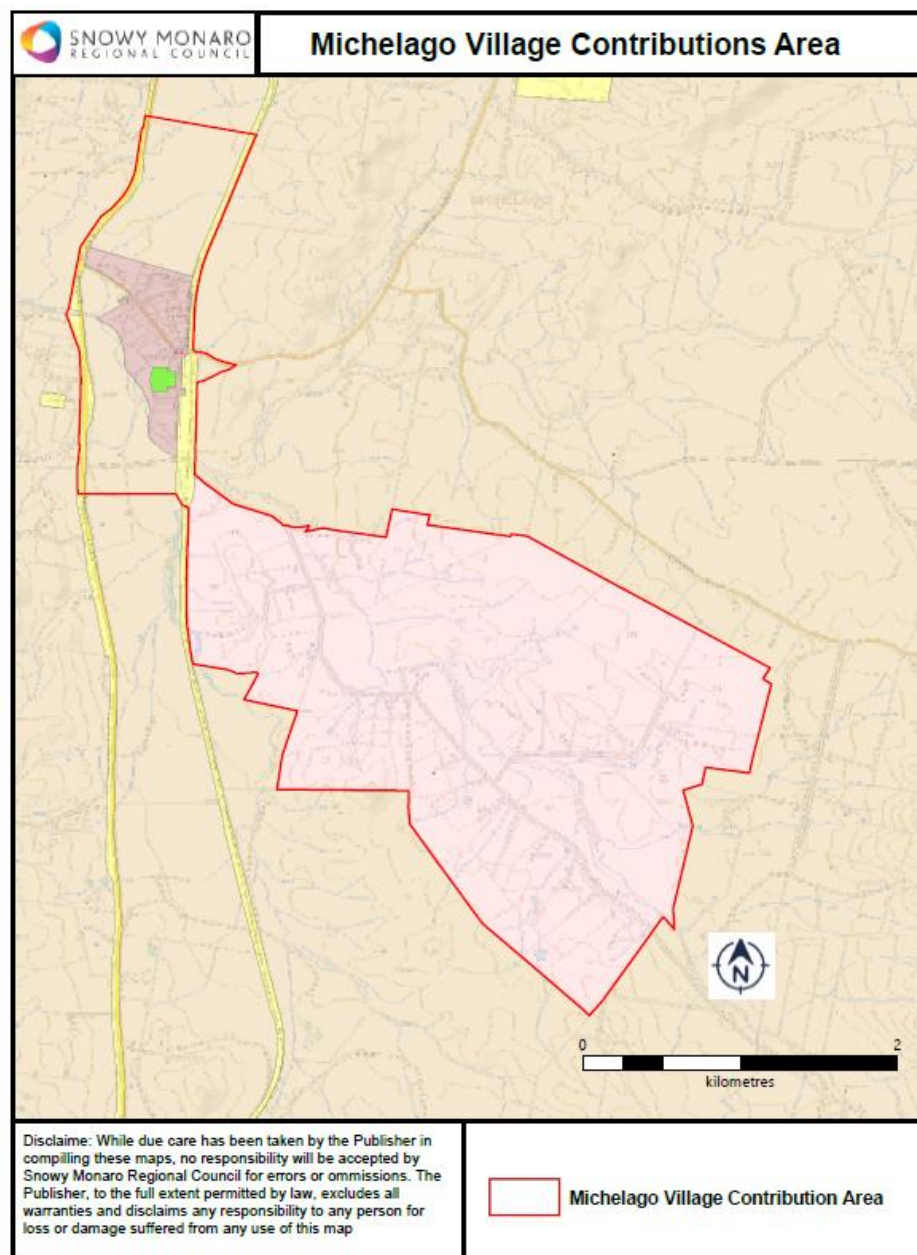
- a authorise Council or an accredited certifier to impose conditions under the Act when granting consent to development on land to which this Plan applies including Complying Development;
- b ensure that adequate community infrastructure is provided to meet the demands generated by new development;
- c provide an administrative framework under which specific community infrastructure strategies may be implemented and coordinated;
- d provide a comprehensive strategy for the assessment, collection, expenditure accounting and review of development contributions on an equitable basis;
- e ensure that the existing community is not burdened by the provision of community infrastructure required as a result of future development;

- f enable Council to be both publicly and financially accountable in its assessment and administration of the Plan.

1.5 AREA TO WHICH THE PLAN APPLIES

The Plan applies to land within the identified Michelago Area as defined in Figure 1 from the date of commencement.

Figure 1 Area to which Plan applies



Michelago Contributions Plan area within the Snowy Monaro LGA.

1.6 Development forms to which this Plan applies

This Plan applies to development as outlined in the table below.

Table 6 – Type of Contribution applied to Development

Development Type	Development Contribution Type
<i>The subdivision on land, where the subdivision would facilitate a potential increase in the number of dwellings permitted on that land</i>	Section 7.11
<i>Residential accommodation</i>	Section 7.11
<i>Moveable dwellings</i>	Section 7.11
<i>Manufactured homes and Manufactured home estates, as defined in State Environmental Planning Policy 36 – Manufactured Home Estates</i>	7.11
<i>Seniors housing as defined in the State Environmental Planning Policy (Housing for Seniors or People with a Disability) 2004, excluding residential care facilities</i>	7.11
<i>All other types of development not captured above (excluding alterations to or the construction of a single dwelling)</i>	7.12

This Plan does not apply to development identified as exempt from requirements to pay contributions under any applicable Ministerial Direction issued under section 7.17 of the EP&A Act.

The Plan does not apply to public infrastructure carried out by or on behalf of Council such as, but not limited to: libraries, community facilities, recreation areas and facilities or car parks.

1.7 Operation Period of the Plan

The Plan is intended to cater for a planning period of 2021-2041, which is the period during which the development is expected to occur.

The Plan will be monitored and if growth appears likely to occur earlier or later than forecast, the operation period of the Plan may be adjusted to suit.

1.8 Structure of this Plan

This Plan is arranged into four sections:

Section 1 – Introduction (this section), identifies the name of the Plan, its commencement date, the purpose, aims and objectives of the Plan, the land to which the Plan applies and the Plan's relationship to other plans, reports and policies.

Section 2 – Administration and operation of the Plan, outlines the scope of the Plan, the forms of development to which it applies, the types of community infrastructure addressed by the Plan, describes how and when contributions are to be made and provides details regarding the ongoing management and review of the Plan.

Section 3 – Expected development and demand for community infrastructure, outlines the forecast future development and basis for increased demand for facilities and services.

Section 4 – Community infrastructure and contributions, provides details of each category of community infrastructure in the Plan, including details of existing provision, nexus, what will be provided and when, apportionment and how contributions have been calculated.

The **Appendices** to this Plan include a detailed Works Schedule, maps showing the location of facilities by locality pro-forma conditions for development consents and Complying Development Certificates, and a list of References including the plans, policies and other information which support the contents of the Plan.

1.9 RELATIONSHIP WITH OTHER CONTRIBUTIONS PLANS

This plan repeals the following contributions plans **as far they apply to the area set out in Figure 1**:

- Former Yarrowlumla Council Section 94 Plan – Provision of Community Facilities
- Former Yarrowlumla Council Section 94 Plan – Access Roads
- Cooma Monaro Shire Council Section 94 Plan – Rural Roads

NOTE: This plan may be amalgamated with any comprehensive Local Infrastructure Contributions Plan prepared and implemented by Snowy Monaro Regional Council

1.10 Savings and transitional arrangements

There are no savings or transitional provisions under this Plan. That is, if a development application has been made before the commencement of this Plan in relation to land to which this Plan applies and the application has not been finally determined before that commencement, the application shall be determined in accordance with the provisions of this Plan.

This Plan does not affect any conditions imposed under a previous plan(s). Any application made under the Act to modify a development consent issued before the commencement date of this plan will be determined against the plan that applied at the date the consent was originally determined.

2 Administration and Operation of this Plan

2.1 Scope of this plan

It is anticipated that in the 20 years to 2041, the population in Michelago will grow by 470 people and it is anticipated that 160 additional dwellings will be created. A modest amount of infrastructure upgrades will be required throughout the Michelago area to support this growth.

This Plan sets out the range of community infrastructure considered necessary to cater for this demand and how the cost of infrastructure will be imposed on development proposals.

2.2 Types of community infrastructure addressed by this Plan

2.2.1 Community infrastructure

Under this Plan, Council will require development contributions for the following 'community infrastructure':

- Public roads, including:
 - Road, bicycle and footpath infrastructure; and
 - Traffic management facilities;
 - Local open space and recreation facilities including:
 - New and embellished public open space and associated landscaping;
 - New and embellished recreation facilities including outdoor fitness equipment;
 - Community infrastructure of a kind referred to in the above bullet points where there is a direct connection with the development to which the contribution relates;
 - Preparation of this Plan; and
 - Administration and management activities associated with this Plan.
-

2.3 How will contributions be imposed?

In accordance with the Act, development contributions under this Plan will be imposed as a condition of development consent (see guideline pro-forma condition at **Appendix D**) or as a condition on a Complying Development Certificate (see guideline pro-forma condition at **Appendix E**).

2.4 Methods of payment

In accordance with the Act, an obligation to provide contributions toward community infrastructure can be satisfied by one or more of the following methods:

- Payment of a monetary contribution;
- The dedication of land;
- Provision of a material public benefit.

Generally, the method of payment will be specified as a condition of the development consent, although Council may consider any of the abovementioned alternative methods of payment at its sole discretion and in accordance with the provisions of this Plan (see below).

2.4.1 Monetary contributions

Payment of contributions can be made by cash, money order, bank cheque, credit card or any other means determined acceptable by Council from time to time.

2.4.2 Dedication of land

In accordance with the provisions of this Plan, Council may require that land be dedicated as a form of contribution toward the provision of community infrastructure. Where such dedication is required, it must be undertaken in accordance with the following:

- The land must be identified within the Masterplan for a community infrastructure purpose;
- The land is to be dedicated for a purpose identified in the contributions plan;
- The dedication of land can be accepted in lieu of payment of a monetary contribution. The contribution to be waived is only for the facility type that the land is to be dedicated for.
- The dedication of land is to be ‘free of cost’ – meaning that all costs associated with the dedication of the land and its transfer to Council's ownership (including but not limited to survey, legal and administration costs) are to be borne by the applicant/developer;
- At the time of transfer, the land is to be in a condition which is suitable for its identified public purpose and is to be cleared of all rubbish and debris and have a separate title.
- Where it is proposed to dedicate land to Council that is not identified within the Masterplan or Local Infrastructure Contributions Plan that applies to the land, Council will consider whether it should accept the land. The waiving of contributions will not be considered.
- Factors Council will take into consideration include, but are not limited to:
 - The recurrent maintenance costs to Council;
 - Consideration of location and other factors which may affect the benefit to Council and the community;
 - The extent to which the land satisfies a community need; and
 - The extent to which the land satisfied the purpose for which the contribution was sought.

2.4.3 Material public benefits / ‘works-in-kind’

Council may accept an offer by the applicant to provide an ‘in-kind’ contribution (i.e. the applicant completes part or all of work/s identified in the Plan). Council may consider the provision of another material public benefit (other than the dedication of land) not nominated the in lieu of the applicant satisfying its obligations under this Plan where it can be demonstrated that the public benefit is of equivalent or greater value to the community.

Council is under no obligation to accept works-in-kind or material public benefit offers and in considering any such offer, will assess the benefits to the Council and the Community and give due consideration to relevant matters including the following:

- g an assessment of the value of the material public benefit proposed, which must be provided by the applicant at the time of the request and must be independently certified by a Quantity Surveyor who is registered with the Australian Institute of Quantity Surveyors or a person who can demonstrate equivalent qualifications;
- h the value of the material public benefit proposed is at least equal to the value of the contribution that would otherwise be required under this Plan;

- i an assessment that the design specification of the proposed material public benefit is equivalent to that intended by the Plan, which must be provided by the applicant at the time of the request and must be independently certified by a person who can demonstrate qualifications relevant to the design of the facility;
- j the extent to which the material public benefit satisfies the purpose for which the contribution was sought;
- k the material public benefit being facilities which are already included in the Plan;
- l the extent to which the material public benefit satisfies a community need or may reduce the demand for levied items;
- m the impending need to construct the material public benefit for which the contributions are to be offset;
- n the provision of the material public benefit will not prejudice the timing, the manner or the orderly provision of public facilities included in the works program or the financial integrity of Council's Plan;
- o the provision of the material public benefit must not result in piecemeal delivery of infrastructure or result in the need to reconstruct the works due to likely future nearby developments (i.e. normally the works will need to relate to a whole streetblock or a defined precinct); and
- p Council will require the applicant to enter into a written agreement for the provision of the works. It is Council's preference that such an agreement should take the form of a Planning Agreement (see Section 2.4.4).

In accepting other material public benefits, Council must be satisfied that the offer provides a substantial benefit to the community not envisaged by the Plan and that this benefit warrants Council accepting responsibility in fulfilling the intent of the Plan notwithstanding a reduction in expected cash contributions.

A work-in-kind relates to the undertaking of a specific or equivalent work specified in the Plan, and is therefore more readily capable, in comparison to other material public benefits of meeting the above criteria.

However, Council may not accept an offset to the cash otherwise required to be paid which exceeds the quantum of cash payable under the facility category that relates to the work-in-kind. For example, if a condition of development consent requires a certain cash payment towards roads, the provision of a work-in-kind for road works proposed by the Plan will meet only the cash payment required towards roads by that consent, even if the cost of the works exceeds that amount.

2.4.4 Planning agreements

An applicant may voluntarily offer to enter into a planning agreement with Council in connection with a development application pursuant to Section 7.4 of the EP & A Act. Under a planning agreement, the applicant may offer to pay money, dedicate land, carry out works, or provide other material public benefits for public purposes. The applicant's provision under a planning agreement may be additional to or instead of making contributions provided for by the Act.

An applicant's offer to enter into a planning agreement, together with the draft agreement, will generally need to accompany the relevant development application or an application to modify the development consent. Council may also consider an offer to enter into a planning agreement where an applicant has sought a change to an environmental planning instrument (commonly referred to as a rezoning application). Where this is the case, the draft agreement will need to accompany a planning proposal.

Council will publicly notify the draft planning agreement and explanatory note relating to the draft agreement along with the relevant application and will consider the draft planning agreement as part of its assessment of the relevant application.

If Council agrees to enter into the planning agreement, it may impose a condition of development consent requiring the agreement to be entered into and performed.

2.5 Timing of payments

A contribution must be paid to Council at the time specified in the condition of development consent that imposes the contribution. If no such time is specified, the contribution must be paid:

- In the case of subdivisions - prior to the issue of the Subdivision Certificate for each stage; or
- In the case of development involving building work – prior to the issue of the first Construction Certificate; or
- In the case of development that involves both subdivision and building work – prior to issue of the Subdivision Certificate or first Construction Certificate, whichever occurs first; or
- In the case of development that does not involve subdivision or building work – prior to occupation or issue of a final occupation certificate, whichever occurs first; or
- In the case of Complying Development:
 - where works are proposed - prior to any works commencing; or
 - where no works are proposed - prior to occupation or issue of a final occupation certificate, whichever occurs first.

It is the responsibility of the accredited certifier to ensure that a condition is imposed on a Complying Development Certificate in accordance with this Plan and that any monetary contributions have been paid to Council prior to authorising works to commence.

2.5.1 PAYMENT OF CONTRIBUTIONS

Prior to the payment of contributions, an applicant must request an updated contributions calculation from Council. This will confirm the contributions amount payable in the case that it is subject to indexation.

Council will issue email advice that will remain valid until the next quarterly CPI update released by the Australia Bureau of Statistics. If the contributions are not paid by the date specified in the advice, a new request must be made.

Once the advice has been received, the applicant can present and pay the contributions in person, email or telephone.

Council will provide a receipt confirming payment. In the case of a development applicant, an applicant can provide a copy of the receipt to the accredited certifier in the process of obtaining a Construction Certificate.

2.5.2 Refunding Contributions

The EP & Act and Regulation do not make provision for refunds for contributions and there is no express power for a council to refund contributions already paid in accordance with a condition of consent. However, Council at its complete discretion, may consider a refund where:

- A consent has been modified under the Act resulting in a reduction of the contributions payable; or

- Contributions have been paid but development has not commenced and will not proceed in accordance with the consent. In this instance, the consent will need to be surrendered in accordance with the provisions of the Act.

In each case, Council will consider refunding contributions if it has not been spent and the refund will not impact on Council's ability to deliver the works outlined in the Works Schedule. The applicant must apply for a refund in writing within 12 months of the payment of the contribution.

2.5.3 Deferred and periodic payment

Deferred or periodic payments may only be permitted in:

- Circumstances where the applicant can demonstrate to the Council that the payment of contributions in accordance with 2.14 Timing of payments is unreasonable, and Council accepts deferred or periodic payment; or
- Circumstances where the developer intends to make a contribution by way of works in-kind or land dedication in lieu of a cash contributions in a future stage of the one development and Council and the developer have a legally binding agreement for the provision of the works or dedication; or
- In other circumstances determined to be reasonable by Council.

All requests for deferred or periodic payment of contributions are required to be made in writing and may only be accepted (in writing) where:

- There are valid reasons for the deferral or periodic payment (as outlined above),
- They will not adversely impact on the administration or operation of the Plan,
- They will not jeopardise the timely provision of works or land identified within the Plan,
- They will not adversely impact on the cash flows of the Plan.

Should a deferred or periodic payment be accepted by Council, a suitable bank guarantee, to the value of the outstanding contributions is to be lodged.

The conditions under which the Council may accept payment by way of periodic payment for a staged development are that:

- The instalment be paid before the work commences on the relevant stage of the development,
- The amount to be paid at each stage is to be calculated on a pro-rata basis in proportion to the overall development.

The conditions under which the Council may accept deferred settlement by way of lodgement of a bank guarantee are that:

- The bank guarantee be by an Australian bank for the amount of the total contribution, or the amount of the outstanding contribution, plus an amount equal to twelve months interest,
- The Bank unconditionally pays the guaranteed sum to the Council if the Council so demands in writing not earlier than 12 months from the provision of the guarantee or completion of the work whichever occurs first,
- The Bank must pay the guaranteed sum without reference to the applicant or landowner or other person who provided the guarantee, and without regard to any dispute, controversy, issue or other matter relating to the development consent or the carrying out of development in accordance with the development consent,

- The Bank's obligations are discharged when payment to the Council is made in accordance with this guarantee or when Council notifies the Bank in writing that the guarantee is no longer required.

Matters that will be considered for deferral requests include:

- The financial position of the contribution scheme,
- The extent of any load borrowing,
- Future Capital commitments,
- Whether or not infrastructure works essential for the initial development can be deferred,
- Whether or not development/land release can be staged to more appropriately match infrastructure requirements and commitments.

Under certain circumstances, an applicant may also request in writing, a deferral or variation of the contribution through a Voluntary Planning Agreement (Division 7.1 – Subdivision 2 of the *Environmental Planning & Assessment Act 1979*).

2.5.4 Construction certificates and the obligation of accredited certifiers

In accordance with the Act and the Regulation, a certifying authority must not issue a Construction Certificate for building work or subdivision work under a development consent unless it has verified that each condition requiring the payment of monetary contributions has been satisfied.

In particular, the certifier must ensure that the applicant provides a receipt(s) confirming that contributions have been fully paid and copies of such receipts must be included with copies of the certified plans provided to Council in accordance with the Regulation. Failure to follow this procedure may render such a certificate invalid.

The only exceptions to this requirement are where a material public benefit, dedication of land, deferred payment or payment by instalments has been agreed by Council. In such cases, Council will issue a letter confirming that an alternative payment method has been agreed with the applicant.

2.5.5 Complying development and the obligation of accredited certifiers

In accordance with the Act, accredited certifiers must impose a condition on a Complying Development Certificate, requiring monetary contributions in accordance with this Plan for all types of development.

The conditions imposed must be consistent with Council's standard condition for Complying Development Certificates (see **Appendix E**) and be strictly in accordance with this Plan. It is the professional responsibility of an accredited certifier to inform themselves of any amendments to this Plan (including current indexed rates), to accurately calculate the contribution and to apply the development contributions condition correctly in accordance with Council current consent condition requirements.

It is also the professional responsibility of an accredited certifier to ensure that any applicable monetary contributions have been paid to Council prior to authorising works to commence.

2.6 INDEXATION OF CONTRIBUTIONS

To ensure that the value of contributions is not eroded over time, the contributions stated in this Plan will be indexed at the time of payment to reflect changes in the cost of facilities in the following manner:

$$\text{\$C}_{PY} = \frac{\text{\$C}_{PC} \times \text{CPI}_{PY}}{\text{CPI}_{PC}}$$

Where:

- $\$C_{PY}$ is the amount of the contribution at the date of Payment.
- $\$C_{PC}$ is the amount of the contribution for works schedule items at the date of the Plan Commencement.
- CPI_{PY} is the Consumer Price Index (Sydney – All Groups) (CPI) as published by the Australian Bureau of Statistics (ABS) for the financial year at the date of Payment.
- CPI_{PC} is the CPI (Sydney – All Groups) as published by the ABS for the financial year at the date of the Plan Commencement.

A Development Consent or Complying Development Certificate will show the contribution payable at the date the consent/certificate is issued. Contributions are subject to indexation from the date the consent/certificate is issued to the date of payment in accordance with the above formula.

Contribution rates under this Plan and the estimated costs upon which they are based will also be indexed by Council on a regular basis consistent with the above methodology. The adjustment of contribution rates and estimated costs will occur by way of an amendment without the need to prepare a new contributions plan, in accordance with the Regulation.

The current contributions rates are available from Council Administration Offices or Council's website.

2.7 Allowances for existing development

All forecasts of future additional development within this Plan have been calculated allowing for existing development within the Precinct at the time of preparing the Plan (i.e. as at 1 July 2021).

Contributions required under this Plan will be levied according to the estimated net increase in demand. An amount equivalent to the contribution attributable to any existing lawful development on the site of a proposed new development, at the time of undertaking the demand assessment underpinning this Plan, will be allowed for in the calculation of contributions.

Accordingly, if an applicant wishes to obtain an allowance against contributions payable based on pre-existing development, information must be provided with the development application which demonstrates the lawful existence of the development on the subject sites as at 1 July 2021.

Council will only consider an allowance for the existing development to the extent of the demand for specific community facilities and services arising from that development. For instance, where a residential development is proposed which replaces an employment generating land use, there may be a reduced peak traffic generation relative to the site's prior use. In this case, no levy would be applicable toward roads. Council will not however, accept a state of credit as such a reduction in demand for this type of facility does not offset the demand for other facilities and services.

For instance, the same development may result in an increase in demand for other services such as public open space, which are distinct from traffic demands. Accordingly, the levies under this Plan for these other facilities and services would continue to apply.

2.8 Credits

A credit may be provided by Council where the net contributions provided by a development exceeds that required by the Plan. This could arise where a developer proposes the provision of a material public benefit or dedication of land, at a value determined by Council to exceed the amount of cash otherwise payable in accordance with the Plan. However, credits will only be provided at Council's absolute discretion.

A credit will be provided only against the same facility category for which the surplus contribution relates. For example, if the developer proposes to dedicate more public open space that would otherwise be required under the Plan, then a credit could be accrued against open space contributions requirements of future development.

Consequently, if a developer dedicates more public open space than would otherwise be required under the Plan, the value of the additional open space cannot be used to offset the cash contribution otherwise payable under a different contribution category, such as roads. The objective is to ensure that Council maintains an adequate flow of contributions across the range of facilities to be funded under this Plan to provide for the orderly and staged delivery of all categories of facilities.

The amount and terms of the credit are to be negotiated prior to the dedication of land or commencement of works and will be for the additional value only as agreed by Council. If agreed, Council will advise the applicant of the credit which would be redeemable in lieu of contributions in the same facility category otherwise payable by the developer for future development in the area to which this Plan applies.

Council reserves the right to require payment of a monetary contribution or to terminate the 'credit agreement' should the applicant be unwilling or unable to meet its terms. No credit will be given for land or works which are not nominated in the works schedule in this Plan.

If a developer seeks to off-set a credit against the cash payable under a different facility category or to be reimbursed in cash, then this would need to be negotiated with Council as part of a planning agreement or a works-in-kind/material public benefit agreement in accordance with the provisions of this Plan.

2.9 Monitoring and review of the Plan

It is intended that this Plan be monitored and reviewed on a regular basis as it contains forecasts of future development including likely future population and about the likely demands and costs of providing community infrastructure for that population.

Monitoring actual developments, population changes and community demands will allow appropriate updating and amendment as necessary.

The cost of works proposed by the Plan (including land values) may also need review over time if there is a concern that the indexation of costs may not be adequately reflecting actual current costs.

Council's aim is that all forecasts, costs and assumptions are reviewed and adjustments and/or amendments as appropriate will be made at five yearly intervals after the date of adoption of this Plan.

The Plan may also be amended to address the matters listed in the Regulation. In particular, the Plan may be amended from time to time to reflect indexation of contributions and the cost of works without the need for public exhibition.

2.10 Accounting and management of funds

2.10.1 Accounting standards and contributions register

Separate accounting records are maintained for all development contributions made to Council under this Plan and a development contributions register will be maintained by Council in accordance with the Regulation.

Council is also required to publish details of development contributions accounts annually and this is undertaken as part of Council annual financial reporting cycle.

2.10.2 Treatment of funds received prior to the commencement of this Plan

Funds levied and received under previous plans prior to 1 July 2017 will be used to deliver community infrastructure of the same facility category identified under this Plan as these funds were levied to meet the demands of that prior development.

Funds levied and received under previous plans from 1 July 2017 onwards will be used toward the delivery of community infrastructure of the same facility category identified under this Plan as 'Cost Attributable to New Development'.

Table 6 – Funds to be 'rolled over' to this plan

Funds Levied Under Previous Plan	Balance remaining at commencement of this Plan
Roads (to be transferred to Roads and Shared Path)	\$85,562.06
Community Facilities (to be transferred to open space and recreation)	\$2,497.04

2.10.3 Investment of funds

To maintain the time-value of monetary contributions received under this Plan, Council will invest these funds until the time of expenditure for the purpose for which they were received.

Council will report all investment returns as part of its annual contributions accounts reporting and all investment returns will be retained within the development contributions accounts, to be used of the purpose for which the original contribution was made.

2.10.4 Pooling of contributions

This Plan expressly authorises monetary contributions paid for different purposes to be pooled and applied (progressively or otherwise) for those purposes. The priorities for the expenditure of the levies are shown in the works schedule.

2.10.5 Other funding sources

All works proposed in this Plan represent infrastructure to be funded pursuant to the local infrastructure contribution provisions of the Act.

There were no grants or other external funding sources secured for the works proposed in this Plan, at the time of its adoption. Should such funding become available in the future, the works schedule in this Plan will be reviewed and the contribution rates may be adjusted.

2.11.1 GOODS AND SERVICES TAX

At the date of preparing this Plan, monetary development contributions were exempt from the Federal Government Goods and Services Tax (GST).

In addition, at the date of preparing this Plan, Council's advice was that non-monetary contributions by way of dedication of land, works-in-kind or material public benefit in lieu of contributions that would be exempt under Section 81-5 of the GST Act, do not constitute a taxable supply. Therefore, there are no GST implications for non-monetary contributions.

However, if legislative changes (including Australian Tax Office tax rulings) determine otherwise, contributions in this Plan will be adjusted to include GST.

2.11 EXEMPTIONS FROM THE PLAN

Council will not provide exemption to development contributions made under this Plan other than exemptions or discounts outlined by a Ministerial direction under Section 7.17 – ‘Directions by Minister’ of the EP&A Act.

Council does not apply discounts to the payment of development contributions unless otherwise stated in this Plan.

2.12 Discount Contribution Rates in this Plan

Secondary Dwellings (Granny Flats) and Seniors Housing have been identified as discounted development under this plan due to their generally lower impact on infrastructure.

Secondary dwellings are subservient to a primary dwelling, being either 60m² or 50% of the floor area of the primary dwelling. Secondary dwellings are also recognised as a form of affordable housing to be incentivised, consistent with the aims and objectives outlined in *State Environmental Planning Policy (Affordable Rental Housing) 2009*. Therefore the contribution rate will be 50% of all local infrastructure categories.

Housing for Seniors or People with a Disability Seniors housing is defined under the Seniors Housing SEPP as:

Residential accommodation that is, or is intended to be, used permanently for seniors or people with a disability consisting of:

- (a) a residential care facility, or
- (b) a hostel, or
- (c) a group of self-contained dwellings, or
- (d) a combination of these, but does not include a hospital.

The Ministerial Direction, issued on 14 September 2007 under Section 7.17 of the Act, exempts payment of a contribution for development carried out under the Seniors Housing SEPP where undertaken by a social housing provider. The SEPP sets out the recognised social housing providers that will be exempt from contributions.

Seniors housing contributes to the demand for local infrastructure, however occupancy rates for seniors housing is less than that of standard dwellings, at a rate of 1.5 people per dwelling. Therefore for seniors housing that is not subject to the Ministerial Direction, the contribution rate will be 50% for all infrastructure categories.

Note: Local Infrastructure Contributions under Section 7.11 do not apply to residential care facilities and therefore this adjustment does not apply to this type of development. However, Section 7.12 may still be applicable, provided the cost of works is over \$100,000 and is not exempt under the Ministerial Direction.

3 Development and Population Demand

3.1 Overview

This part broadly discusses the relationship between the anticipated population and dwelling growth in Michelago and the demand for additional public amenities and services to meet that development as outlined in the Michelago Master Plan.

The Michelago Master Plan reviewed current demographic information and found that at the ABS 2016 Census there were approximately 562 people and 213 dwellings in the Michelago catchment, set out in the figure below. The ratio of people per dwelling at this time was 2.88 and this has been used as an assumption to estimate future population growth.

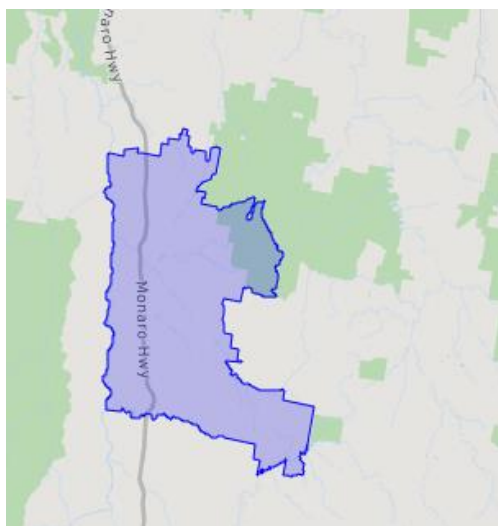


Figure 2 The Michelago ABS catchment, 2016 Census

The Michelago Master Plan was prepared to identify the potential growth of Michelago village, with a range of growth scenarios from nominal village infill to a serviced release supporting up to 2,500 people. Council and the community have agreed to limit new growth to un-serviced development and as such the potential is for 690 people which will require 240 dwellings (160 additional dwellings will be created in the Village with the potential of 80 additional dwellings to be created in the rural residential precinct south of the Village). The expected types of development that are linked to demand for additional public amenities and services proposed to be funded under this Plan include, but are not limited to:

- Single dwellings
- Alterations and additions
- Commercial development
- Change of use
- Tourist development
- Aged care development
- Rural industry and value adding development

The relationship between expected residential development and demand for public facilities can be established through:

- Population projections undertaken by informed decisions, adopted from the Australian Bureau of Statistics (ABS) information and data provided by Council and used to recommend future Master Plan land releases,
- Pressure for land release in Michelago brought about by the growth of Canberra,
- Seasonal population pressures in the region, particularly impacting transport through road congestion. The indented opportunity to develop a year-round tourism offering at Michelago would likely increase the impact on residents and the demand for amenities and services.
- The combined likely visitor and resident growth will require the provision of additional public facilities to meet additional demands.

3.2 CONTEXT

Context for this Plan is provided in the Michelago Master Plan and the Michelago Hybrid Section 7.11 & 7.12 Development Contributions Plan

3.3 GROWTH AREAS

The Michelago Master Plan outlines the areas where this growth is to occur, with areas identified to be the focus of development contributions shown in the following excerpt.

One of the fundamental principles of development contributions is the relationship, or 'nexus', between the expected types of development and the demonstrated demand for new, augmented or embellished public and community infrastructure created by that development. Key aspects of determining nexus are:

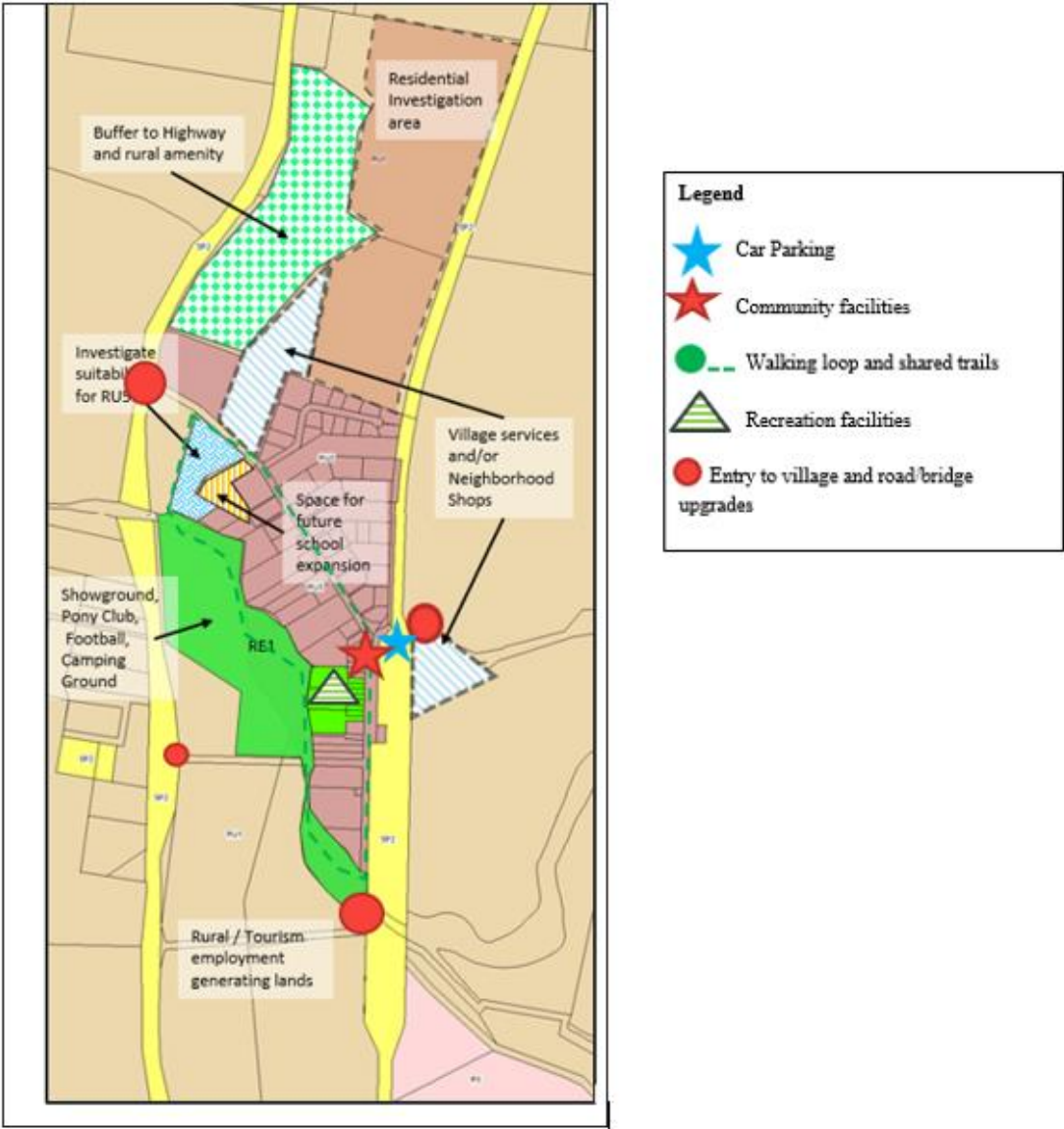
- whether the anticipated development actually creates a demand or increases the demand for a particular public facility;
- whether the estimates of demand for each item of public infrastructure to which the proposed development contribution relates are reasonable;
- what types of facilities will be required to meet that demand;
- whether the proposed development contribution is based on a reasonable apportionment between existing demand and new demand for public infrastructure to be created by the proposed development to which the contribution relates;
- whether the proposed development contribution is based on a reasonable estimate of the cost of proposed public infrastructure; and
- when facilities will be provided to meet the demand of the development – often expressed as timing or thresholds.

It is also necessary to ensure that new development only contributes to its share of the total demand for public facilities and services, rather than any demand generated by the existing population, which may result out of a deficiency in existing facilities. This is known as 'apportionment'.

The increased usage of and demand for new public facilities as a consequence of future development in the Precinct will exceed the capacity of some existing public facilities in the LGA. Accordingly, it will be necessary for new and embellished public facilities to be provided to cater for the anticipated demand of that development.

Section 4 of this Plan establishes the nexus between the anticipated development and the demand for additional or embellished public facilities and if relevant, details how that nexus has been apportioned, to ensure that contributions reflect the demand of new development, rather than existing demand or past deficiencies.

Figure 3 Growth Areas and location of required contributions



4 Community infrastructure and Contributions

4.1 Public roads

4.1.1 Introduction

The projected development will generate additional demand for use of public roads by vehicular, bicycle and pedestrian traffic and this demand will require augmentation of existing facilities due to the additional pressures on those facilities. This section outlines the nature of the existing road environment and the rationale for the augmentation of those facilities.

4.1.2 Existing provision

The road transport network surrounding the Michelago village is characterised by existing perimeter roads comprising Ryrie Street and Micalago Road. Future development in the Precinct will utilise these roads and also primarily access the wider road network via:

- Ryrie Street;
- Micalago Road;
- Burra Road;
- Monaro Highway.

There are no existing internal roads within the identified development opportunity areas and all future local internal streets will be provided by developers as part of future subdivision of the land.

As development within the Precinct occurs, new intersections with existing roads will be required and several existing intersections and stretches of road will require upgrades and localised widening to cater for the increased demand from development within the Precinct.

4.1.3 Nexus to development

Future development will be responsible for 240 private dwellings. Based on the peakhour vehicle trip (PVTs) rates specified in the *Guide to Traffic Generating Development* (RTA, 2002), this additional development is likely to generate 238 PVTs in the road network (i.e. Net additional traffic).

This additional traffic demand will require new intersections and reduce the flow capacity of existing roads and intersections which will result in the Level of Service (LoS) of individual roads and intersections falling below acceptable standards.

4.1.4 Strategy – proposed infrastructure

Council's strategies for addressing the additional demands placed on the road environment by future development as follows:

- New intersections and upgrades to existing intersections to ensure that increased traffic does not adversely impact on the efficiency and safety of these intersections;
- Localised road realignments, widening and kerb and gutter to cater for the additional traffic generated by future development and maintain acceptable levels of efficiency in the network; and

- Pedestrian and bicycle improvements to ensure that increased vehicular traffic does not adversely impact on the walking and cycling environment and to provide additional capacity for the increase in pedestrian and bicycle traffic.

The location of the proposed facilities is identified on the maps at **Appendix C** to this Plan.

4.1.5 Apportionment

Two types of apportionment are relevant to road facilities – apportionment between different types of development (e.g. dwelling houses compared to multi-unit dwellings) and apportionment between existing and future development.

With regard to different types of development, a vehicle trip from one form of residential development results in the same decrease in road or intersection capacity as a vehicle trip from any other form of residential development and accordingly, there is no apportionment between different forms of residential development other than to take into consideration the differing rate of traffic generation from the development type.

Apportionment relating to existing, compared to future development for each works item will be set out in the Works Schedule at **Appendix B**.

4.1.6 Calculation of contribution rate

The formula for the calculation of the contribution rate for road works is as follows:

$$\text{Contribution rate per ET} = \frac{\text{Total Cost of Facilities}}{\text{Total ETs}}$$

4.2 Open space and recreation facilities

The projected development will generate additional demand for local open space and recreation facilities and this demand will require additional land for open space and embellishment thereof.

4.2.1 Existing Open Space and Recreation Facilities

There is approximately 685 hectares of public open space used for local parks, district parks, recreation parks and sports parks (not including regional parks) within the Snowy Monaro LGA. This equates to about 339m² per person for the 2016 population of 20,218 persons (i.e. 34 hectares per 1,000 persons) (ABS, 2016).

4.2.2 Nexus to development

Council owned open space, parks and reserves are an important public amenity providing spaces for sport and play, healthy activity, social gathering and community building. New development will increase the population and therefore increase demand for open space and recreation facilities. This demand creates the required nexus with the local infrastructure included in the Works Schedule. Based on the increase in population and the current standard of public open space provision in the LGA of 339m² per person, the forecast additional population in private dwellings in Michelago Village to 2041 of 471 persons would generate a demand for an additional 23 hectares of additional open space land if the current quantitative level of service were to be maintained.

4.2.3 Apportionment

All open space and recreation facilities proposed under this Plan are required to cater for the future new development and accordingly, the full cost of the acquisition and embellishment of these items will be borne by future development.

4.2.4 Works and contributions summary

The formula for the calculation of the contribution rate for local open space and recreation facilities is as follows:

$$\text{Contribution rate per ET} = \frac{\text{Total Cost of Facilities}}{\text{Total Additional ETs}}$$

4.3 Plan Preparation and Studies

4.3.1 Introduction

In accordance with the Act, Council is authorised to recoup the reasonable costs of preparing this Plan and the cost, or apportioned cost, of any studies specifically prepared to inform the Plan. In addition, any costs associated with the ongoing management and administration of the Plan can be levied for.

4.3.2 Nexus to Development

This Plan has been specifically prepared to enable Council to ensure that adequate community infrastructure is provided to meet the demands generated by new development and that the existing community is not burdened by the provision of community infrastructure required as a result of future development.

4.3.3 Strategy

The proposed costs associated with this category of contributions comprises:

- The consultant costs associated with preparing the Plan; and
- An allowance for the ongoing management of the Plan.

4.3.4 Apportionment

As this Plan has been prepared solely to cater for the demands of future development, the costs associated with the Plan's preparation and ongoing administration will be borne fully by future development.

4.3.5 Works and contributions summary

Table 7 summarises the costs of preparing this Plan and the studies which were required for this purpose and for which a contribution is required under this Plan:

Table 7: Plan Preparation and Administration			
Reference/Code	Description	Cost to New Development	Timing
PA-001	Preparation of Contributions Plan	\$20,000	2021
PA-002	Plan Administration	\$12,160	2021-2041
Total		\$32,160	N/A

4.3.6 Calculation of Contribution Rate

The formula for the calculation of the contribution rate for plan preparation and administration is as follows:

$$\text{Contribution rate per Person} = \frac{\text{Total Plan Preparation and Administration Cost}}{\text{Total Additional ETs}}$$

APPENDIX A

INFRASTRUCTURE WORKS SCHEDULE

Service/facility	Estimated Cost	Development Contribution	Other Contribution
Transport Infrastructure			
Upgrades to Micalago Road	\$1,032,000	\$691,440	\$340,560
Pedestrian Crossings and traffic calming measures	\$100,000	\$67,000	\$33,000
Michelago Creek Loop and Shared Path Infrastructure	\$2,750,000	\$1,842,5000	907,500
Flood Mitigation			
Flood Mitigation Road Upgrades	\$639,570	\$428,512	\$211,058
Warning Signage	\$47,620	\$31,905.40	\$15,715
Open Space and Recreation			
Rail Trail (Michelago Section)	\$1,100,000	\$737,000	\$363,000
Sports facilities and infrastructure (including upgrades to existing facilities)	\$1,000,000	\$670,000	\$330,000
Other Services			
Plan Preparation and Administration	\$32,160	\$32,160	N/A
Relocation of Waste Facilities	\$360,000	\$241,200	\$118,800
Total Contributions	\$7,061,350	\$4,741,717	\$2,319,633

APPENDIX B

MAPS - TBC

Maps TBC following detailed development of the infrastructure schedule in Appendix A.

APPENDIX C

PRO FORMA CONDITION OF DEVELOPMENT CONSENT

- a In accordance with Section 4.17(1) of the *Environmental Planning and Assessment Act 1979* and the Snowy Monaro Regional Council Michelago Section 7.11 Development Contributions Plan 2021, the following monetary contributions shall be paid to Council to cater for the increased demand for community infrastructure resulting from the development:

Description	Contribution (\$)
Roads and Footpath Infrastructure	\$10,837.25
Flood Mitigation and Stormwater Management	\$1,918.41
Open Space and Recreation Facilities	\$5,862.50
Waste Facilities	\$1,005
Plan Preparation and Administration	\$134
TOTAL	\$19,757.16

For development not specified in table 2 of this plan the contributions rate in the table below applies. These contribution rates are levied under s 7.12 of the *Environmental Planning and Assessment Act 1979* in accordance with the *Environmental Planning and Assessment Regulation 2000*. Please note that land subject to an s7.11 contribution is not subject to a contribution on s7.12.

Contribution Rate for development not specified in table 2 (non-residential development) levied under s7.12 of the EP & A Act

cost of carrying out the development	Contribution
\$0 - \$100,000	Nil
\$100,001 - \$200,000	0.5% of the cost of carrying out the development
\$200,001 and over	1% of the cost of carrying out the development

- b If the contributions are not paid within the financial year that this consent is granted, the contributions payable will be adjusted in accordance with the provisions of the Development Contributions Plan and the amount payable will be calculated on the basis of the contribution rates applicable at the time of payment in the following manner:

$$\begin{aligned} \$C_{PY} &= \frac{\$C_{DC} \times CPI_{PY}}{CPI_{DC}} \end{aligned}$$

Where:

- i **$\$C_{PY}$** is the amount of the contribution at the date of Payment
 - ii **$\$C_{DC}$** is the amount of the contribution as set out in this development consent
 - iii **CPI_{PY}** is the latest release of the Consumer Price Index (Sydney – All Groups) at the date of Payment as published by the ABS.
 - iv **CPI_{DC}** is the Consumer Price Index (Sydney – All Groups) for the financial year at the date of this development consent.
- c The monetary contributions shall be paid to Council:
- (i) prior to the issue of the Subdivision Certificate where the development is for subdivision; or
 - (ii) prior to the issue of the first Construction Certificate where the development is for building work; or
 - (iii) prior to issue of the Subdivision Certificate or first Construction Certificate, whichever occurs first, where the development involves both subdivision and building work; or
 - (iv) prior to the works commencing where the development does not require a Construction Certificate or Subdivision Certificate.

It is the professional responsibility of the Principal Certifying Authority to ensure that the monetary contributions have been paid to Council in accordance with the above timeframes.

Council's Development Contributions Plan may be viewed at www.snowymonaro.nsw.gov.au or a copy may be inspected at Council's Administration Centre during normal business hours.

APPENDIX D

PRO FORMA COMPLYING DEVELOPMENT CERTIFICATE CONDITION

- a In accordance with Section 4.28(6) of the *Environmental Planning and Assessment Act 1979* and the Snowy Monaro Regional Council Michelago Section 7.11 Development Contributions Plan 2021, the following monetary contributions shall be paid to Council to cater for the increased demand for community infrastructure resulting from the development:

Description	Contribution (\$)
Roads and Footpath Infrastructure	\$10,837.25
Flood Mitigation and Stormwater Management	\$1,918.41
Open Space and Recreation Facilities	\$5,862.50
Waste Facilities	\$1,005
Plan Preparation and Administration	\$134
TOTAL	\$19,757.16

For development not specified in table 2 of this plan the contributions rate in the table below applies. These contribution rates are levied under s 7.12 of the *Environmental Planning and Assessment Act 1979* in accordance with the *Environmental Planning and Assessment Regulation 2000*. Please note that land subject to an s7.11 contribution is not subject to a contribution on s7.12.

Contribution Rate for development not specified in table 2 (non-residential development) levied under s7.12 of the EP & A Act

cost of carrying out the development	Contribution
\$0 - \$100,000	Nil
\$100,001 - \$200,000	0.5% of the cost of carrying out the development
\$200,001 and over	1% of the cost of carrying out the development

- b If the contributions are not paid within the financial year that this complying development certificate is granted, the contributions payable will be adjusted in accordance with the provisions of the Development Contributions Plan and the amount payable will be calculated on the basis of the contribution rates applicable at the time of payment in the following manner:

$$\begin{array}{c} \$C_{PY} \\ \\ \\ \end{array} = \frac{\begin{array}{c} \$C_{CDC} \times CPI_{PY} \\ \\ \\ \end{array}}{CPI_{CDC}}$$

Where:

\$C_{PY} is the amount of the contribution at the date of Payment.

\$C_{CDC} is the amount of the contribution as set out in this Complying Development Certificate.

CPI_{PY} is the latest release of the Consumer Price Index (Sydney – All Groups) at the date of Payment as published by the ABS.

CPI_{CDC} is the Consumer Price Index (Sydney – All Groups) for the financial year at the date of this Complying Development Certificate.

c The monetary contributions shall be paid to Council:

- i prior to the works commencing where the development requires building works;
- ii prior to occupation or the issue of an interim occupation certificate or issue of a final occupation certificate, whichever occurs first, where no works are required.

It is the professional responsibility of an accredited certifier to ensure that the monetary contributions have been paid to Council prior to authorising works to commence.

Council's Development Contributions Plan may be viewed at www.snowymonaro.nsw.gov.au or a copy may be inspected at Council's Administration Centre during normal business hours.

Draft Development Control Plan section below will repeal and replace section 6.8 of the Cooma-Monaro DCP

6.8 Site Specific Development Control Plan Michelago

6.8.1 Objectives

- Provide for the sustainable staged development of Michelago
- Provide for the logical provision of road, footpath and equestrian infrastructure as part of new development
- Encourage sustainable design and orientation of dwellings to ensure energy efficiency
- Encourage cohesive design in keeping with the heritage character of the Village.
- To facilitate further development in Michelago by specifying access arrangements that allow long narrow lots fronting Ryrie Street to be subdivided.

Where a conflict exists between this Clause and another part of this Plan, this Clause shall prevail to the extent of the inconsistency.

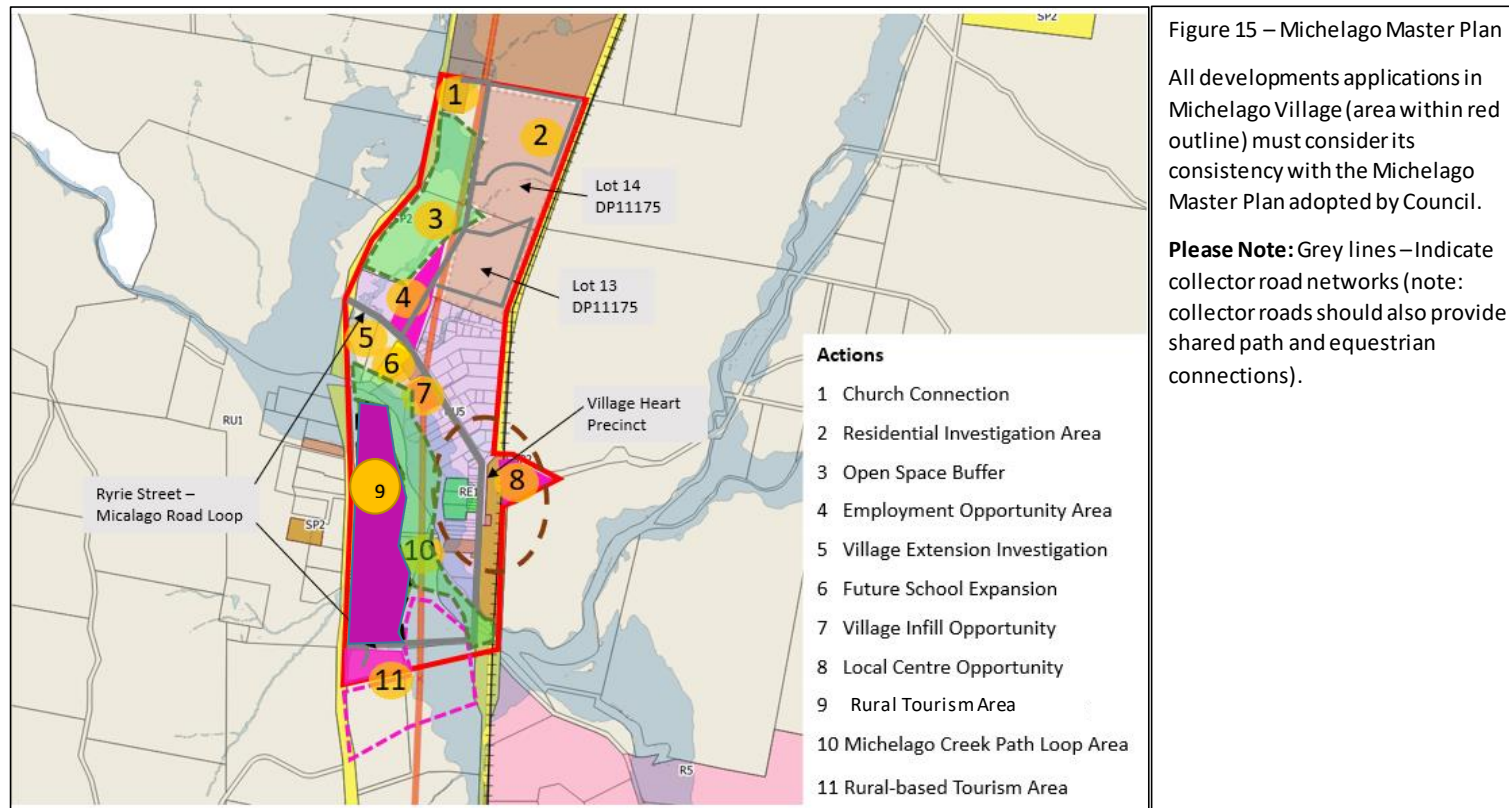
6.8.2 Subdivision - Performance based Criteria

- Any subdivision must comply with section 4 'Requirements for Subdivision' of this plan.

ELEMENT	ACTION	DESIRED OUTCOME	OBJECTIVE
Subdivisions Layout	Residential subdivision layout should reflect Michelago's character.	Lot dimensions should retain and protect existing vegetation. Each lot should contain a building envelope of at least 10 x 15 metres, clear of any drainage, easements and trees. Lots are oriented to maximise views and surveillance to open space and natural features. Layout should optimise crime prevention through environmental design.	Protection and enhancement of natural features. Residential development that complements Michelago scale and character. Adequate area for onsite effluent disposal, rainwater tanks and stormwater detention.

ELEMENT	ACTION	DESIRED OUTCOME	OBJECTIVE
Road layout	Road layout in subdivision should be consistent with indicative collector road network. Subject to site specific and engineering requirements minor alterations to the alignment of the indicative collector road network may be required.	Encourage connectivity and connections through subdivision layout. Avoid cul-de-sac type roads. Provide pedestrian connections to rail trail. Include perimeter roads to new growth areas. Maintain opportunities for future growth on adjoining lots.	Connected community with a clear road hierarchy and sufficient transport infrastructure
Access to Monaro Highway	Additional access to the Monaro Highway must be avoided, all subdivisions should seek to connect to existing roads which provide existing connections to highway.	Limit access to the Monaro Highway. Encourage upgrades to existing intersections with the Monaro Highway. Consolidate safe access to the highway.	Create a safe, integrated and connected community
Solar Access and Energy Efficiency	Where possible, streets should be aligned east-west and north-south allowing for topography Building envelopes are to be nominated on subdivision plans in a manner that maximises the potential solar access to each allotment having regard to adjoining lots and allowing for two storey buildings Streets and lots are orientated to maximise solar access for buildings, and to facilitate cross-ventilation using prevailing winds and the use of passive solar design	The solar access of each building created in and adjoining new subdivisions is protected through lot design, layout, and streetscaping that matches the topography of the land. Lot sizes and shape reflect site topography and aspect to maximise solar access, and to permit the location of a building with adequate solar access and private open space	Create a sustainable community with low energy consumption based on best practice design.
Street Trees	Street tree species and other landscape features contribute as windbreaks, provide summer shading and maximum solar access during winter	Considered placement of street trees and species which are preferably native species. Minimum of one street tree provided per lot and two for corner lots.	Delivery of street trees which achieve positive environmental, aesthetic and efficient outcomes

ELEMENT	ACTION	DESIRED OUTCOME	OBJECTIVE
Footpaths and Equestrian Paths	Subdivision layouts must include provision of shared paths along collector roads a minimum of 1.2m wide. Shared paths built in accordance with AS 1428	Suggested village street widths of 7m with sealed shared paths for pedestrians and cyclists and adjacent informal paths for horse riding. Pedestrian connection from new northern community to rail trail.	Active transport connections and pedestrian connectivity. Encourage exercise and healthy active ageing.

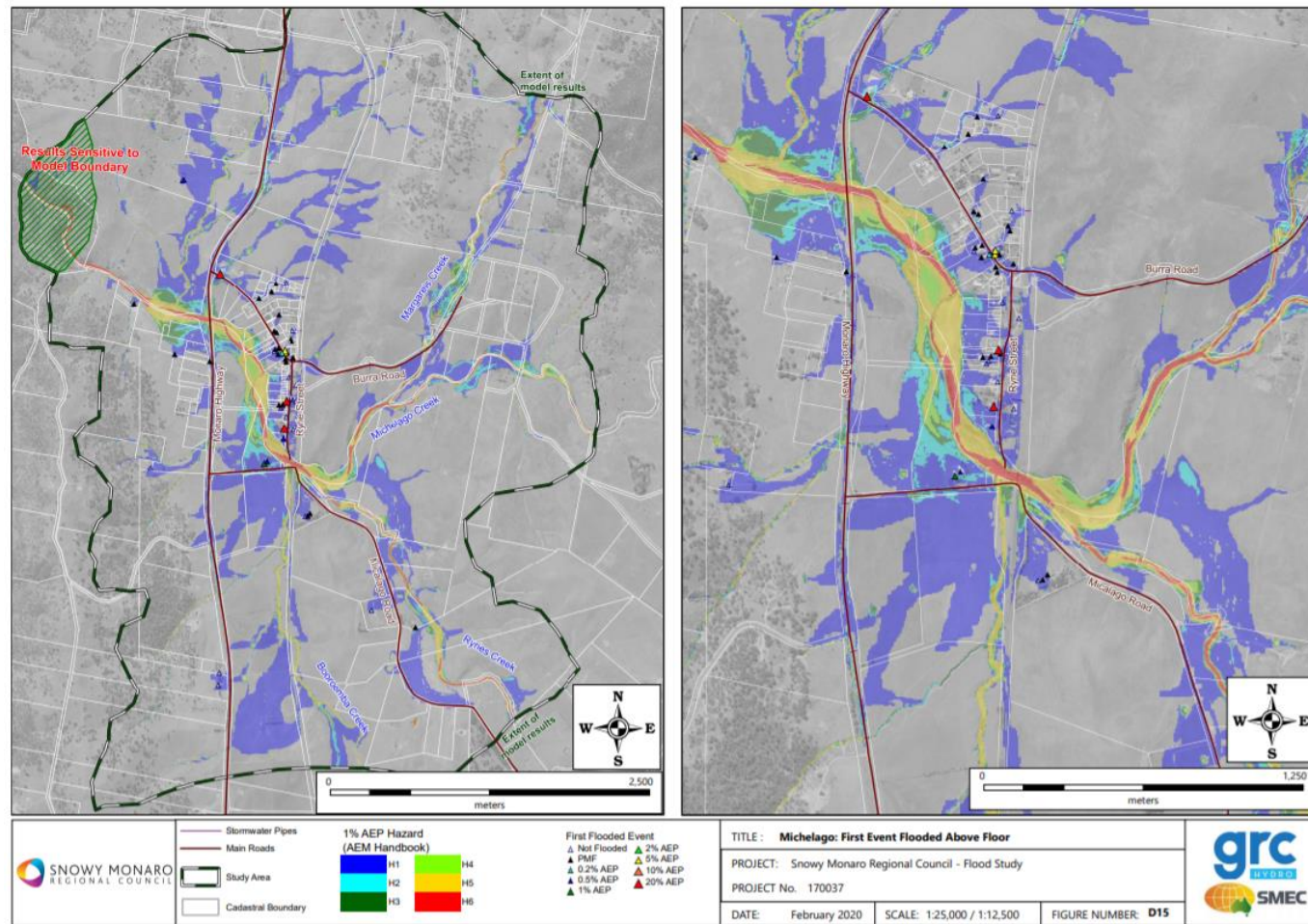


ELEMENT	ACTION	DESIRED OUTCOME	MEASURE/OBJECTIVE
Stormwater Quality (in addition to existing clauses 2.6 and 2.8)	Ensure stormwater quality (chemicals, rubbish, sediment). Require stormwater path of travel through lots to assist in 'cleaning' the water e.g. dry creek beds, reed beds etc to trap rubbish and slow the movement of water to allow sediment load to reduce.	Encourage on-site stormwater treatment through landscaping within new development. Public stormwater drainage system to assist in 'cleaning' the water prior to discharge into creeks or the Murrumbidgee.	Regular water quality monitoring of Michelago Creek catchment water quality upstream of confluence with Murrumbidgee River
Temperature management	Roof colours are light shades to reflect heat	Reduce energy bills for new and existing buildings Avoidance of heat island effect	Average household electricity usage less than the average expected usage for each dwelling occupancy rate. Pre-development temperature ranges maintained.
Energy Efficiency	Buildings are constructed in a way which maximises energy efficiency through the orientation of the dwellings. Renewable energy measures are included to reduce dependence on reticulated power and to contribute to minimising greenhouse gas emissions	Direct solar access to private open space and internal living areas to achieve at least 3 hours of direct sunlight on 21 June. Provide north facing windows and private open space with a northern aspect.	Provide for sustainable energy efficient design.

ELEMENT	ACTION	DESIRED OUTCOME	OBJECTIVE
Dwelling houses and dual occupancies in the RU5 and R2 zones	Street setbacks ensure buildings respect the existing street or establish a consistent character in keeping with Michelago.	Minimum setbacks for front boundaries are 8 metres, where the site is on a corner, a minimum of 4 metre setback on secondary frontage. A minimum 3 metre setback on side boundaries.	Create consistent streetscape which maintains village character. Ensure privacy and limit potential conflict between neighbours.

ELEMENT	ACTION	DESIRED OUTCOME	OBJECTIVE
Landscaping	New residential developments provide for timely landscaping that positively contributes to the environment and aesthetics of the area.	Landscaping of site including at least 50% permeable surface. Planting of at least two native trees must be provided.	Reduce stormwater impact through landscaping. Deliver aesthetic improvements through the village through high quality landscaping.
Building design	Building materials and design are encouraged to complement the small village feel of Michelago. Dwellings are designed to fit within the landscape and are sensitive to heritage areas.	Use of multiple materials and colours which reflect the heritage nature of the village and contribute to the landscape. Every 10 meters of wall should have a window of building articulation.	Provide residential building which contribute to the character of the area.
Rainwater tanks	Each dwelling house without a reticulated water supply shall have a rainwater tank installed. Additional water supply may be required for firefighting purposes.	Minimum capacity of 90,000 litres for roof areas of less than or equal to 150sqm. 120,000 litres for roof areas of more than 150sqm. Ancillary structures over 25sqm must provide rainwater tank capacity of at least 5000 litres.	Water is captured and stored for domestic purposes.

Figure XX – Flood Considerations for Stormwater flows and easements



6.8.3 Lots fronting Ryrie Street in Michelago Village

A number of lots which front Ryrie Street in Michelago village are characterised by having a long length back from the street and a relatively narrow street frontage. These lots would be difficult to subdivide in compliance with other provisions in this Plan. If Michelago village is to achieve the development potential possible under Cooma-Monaro Local Environmental Plan 2013, specific provisions must apply.

The following special provisions shall apply within the RU5 Zone at Michelago fronting Ryrie Street:

- Future access points onto Ryrie Street shall be located adjacent to existing access points where possible.
- No more than four (4) access points onto Ryrie Street will be permitted immediately adjacent to each other.
- The minimum width of a Right-of-Way is 6 metres.
- Rights-of-Ways will be allowed provided the number of lots serviced by it does not exceed two (2).
- In subdivisions involving the creation of only one (1) additional lot, a Right-of-Way will not be permitted.
- Rights-of-Ways must be fully constructed with a sealed surface and appropriate stormwater drainage arrangements prior to release of a Subdivision Certificate.

Survey Responses

09 May 2017 - 20 February 2022

Michelago Development Control and Local Infrastructure Plans

Your Say Snowy Monaro

Project: Draft Michelago Development Control and Local Infrastructure Plans



VISITORS						
24						
CONTRIBUTORS			RESPONSES			
11			11			
0	0	11	0	0	11	
Registered	Unverified	Anonymous	Registered	Unverified	Anonymous	



Respondent No: 1

Login: Anonymous

Email: n/a

Responded At: Nov 10, 2021 21:43:03 pm

Last Seen: Nov 10, 2021 21:43:03 pm

IP Address: n/a

Q1. **Name** not answered

Q2. **Email** not answered

Q3. **What is your overall satisfaction of the proposed Michelago Development Control and Local Infrastructure Plans?** Unhappy

Q4. **Please provide any comments you have on the proposed Michelago Development Control and Local Infrastructure Plans in the box provided below.**

I would hate to see developers come and change Michelago. We live here because we love the small village with a small population.



Respondent No: 2

Login: Anonymous

Email: n/a

Responded At: Nov 11, 2021 13:38:08 pm

Last Seen: Nov 11, 2021 13:38:08 pm

IP Address: n/a

Q1. Name

Q2. Email

Q3. What is your overall satisfaction of the proposed Michelago Development Control and Local Infrastructure Plans?

Very Happy

Q4. Please provide any comments you have on the proposed Michelago Development Control and Local Infrastructure Plans in the box provided below.

The proposed pa Lan is appropriate. It's extremely important to preserve the rural character of Michelago. Once places like this are over developed, the history, character and peaceful amenity is irreversibly changed. There are fewer and fewer rural hamlets like Michelago. Each remaining hamlet thus acquires greater significance. There are other opportunities for developers elsewhere for higher density villages, more profit and the like. Michelago has a long rural history with the Micalago Station lands. The draft proposal adequately addresses some modest development in keeping with the rural nature and extraordinary views of the dual mountain ranges and valleys.

**Respondent No:** 3**Login:** Anonymous**Email:** n/a**Responded At:** Nov 11, 2021 14:50:38 pm**Last Seen:** Nov 11, 2021 14:50:38 pm**IP Address:** n/a

Q1. Name

Q2. Email

Q3. What is your overall satisfaction of the proposed Michelago Development Control and Local Infrastructure Plans?

Unhappy

Q4. Please provide any comments you have on the proposed Michelago Development Control and Local Infrastructure Plans in the box provided below.

I appreciate the list of infrastructure being proposed in the Infrastructure works schedule particularly the "Michelago Creek Loop and Shared Path Infrastructure" which I presume is the new bridge / causeway across Michelago Creek, the "Rail Trail" and "Relocation of Waste Facilities" which never should have been put in the middle of the village in the first place. The issue I have is that the document once again has no time lines lacks detail (maps) appendix references don't match up and says things such as "There were no grants or other external funding sources secured for the works proposed in this Plan" which is not my understanding in regards to the bridge / causeway across Michelago Creek. In regards to the bridge/causeway I have been told by a councillor that over half the funding is secured and the other half is close to being finalised so money is allocated for this and it should commence early in the new year. This is not what this document is suggesting. One again I am seeing a lot of planning which must cost a significant amount of money,, and nothing actually being committed to, time lines written down and things being delivered. When things have been delivered in Michelago over the past 6 years they are a disgrace, Welcome to Michelago signs that you can not read, the relatively recent footpath along Ryrie street which is the worst example of a footpath I have ever seen and placing a rubbish tip in an iron shed in the middle of town has to be a joke. One again the council area responsible for managing it have indicated to me that it is not temporary as suggested by the planning area of council. How can it cost 360,000 dollars to relocate a bank of bins to somewhere slightly out of town. I don't understand how we get such mixed messages from different areas of council and counsellors. Its like the left foot does not know what the right foot is doing. Rather than the endless planning I would prefer to see council focus on obtaining grants that can help deliver on specific items such as the Creek crossing, improved recreational facilities and the rail trail and indicate to residence what the current state of play for these improved serves is, what the next step is in achieving them and how we can assist in getting them over the line. Other general upgrades road maintenance, footpaths etc can then be paid for via general rates and developer contributions.



Respondent No: 4

Login: Anonymous

Email: n/a

Responded At: Nov 11, 2021 19:42:04 pm

Last Seen: Nov 11, 2021 19:42:04 pm

IP Address: n/a

Q1. **Name** not answered

Q2. **Email** not answered

Q3. **What is your overall satisfaction of the proposed Michelago Development Control and Local Infrastructure Plans?** Very Unhappy

Q4. **Please provide any comments you have on the proposed Michelago Development Control and Local Infrastructure Plans in the box provided below.**

This consultation was not advertised at all which is extremely disappointing. Your growth scenario does not factor in geocon development which is deceptive and only serves to create mistrust. It is now clear the community will be levied for this development. I'm so disappointed in all of this.



Respondent No: 5

Login: Anonymous

Email: n/a

Responded At: Nov 13, 2021 09:48:09 am

Last Seen: Nov 13, 2021 09:48:09 am

IP Address: n/a

Q1. Name

Q2. Email

Q3. What is your overall satisfaction of the
proposed Michelago Development Control and
Local Infrastructure Plans?

Very Unhappy

Q4. Please provide any comments you have on the proposed Michelago Development Control and Local Infrastructure Plans in the box provided below.

Whilst I understand the need to maintain agricultural integrity of the Michelago district, the current plan does not have the required flexibility to allow for the subdivision of non-viable agricultural land, particularly along the Monaro Highway. For example,

[REDACTED]

[REDACTED] A development such as this would be within the desired 'look and feel' of the development of the Michelago region and allow for increased, manageable, lifestyle blocks without crowding the landscape with development. [REDACTED] but the remaining land is vacant and grazed during the spring and summer months by a small mob of sheep. Due to the African lovegrass infestation, livestock need to be provided with supplementary feed during the colder months, making grazing completely non-viable on a commercial or semi-commercial basis. The block is too small to be commercially viable as agricultural land and too large to be managed properly and financially worthwhile as one block. I am sure there are a few people in similar positions as I, but I would not expect this issue to be wide-spread. Therefore, I think it is necessary that Council have the flexibility within the plan to look at the potential for subdivision of certain properties that meet with the overall concept of Council's development plans for Michelago, but which might also fall between the cracks or miss out on becoming a worthwhile and beneficial development due to overly strict wording of the plans. Again, for example, my property could be subdivided into three separate properties using existing [REDACTED] access points, adding very little extra traffic movements to the [REDACTED] (these would be accommodated in the access points for [REDACTED] and its future approved development anyway). Additional houses are allowed to be built on this property anyway under existing Council development plans (which won't change, and are subject to Council approval), so it doesn't really make sense that a virtual subdivision can occur by adding houses to this block, but an actual subdivision cannot occur due to outdated zoning rules that my property doesn't meet anyway. Meanwhile, directly across the road from my property, which faces directly towards the [REDACTED] [REDACTED] there are numerous subdivided properties allowed under different zoning, likely because they are accessed through Micalago Road and not the Highway. However, in the view of the landscape to the passing motorist, they would find no difference in the density of housing under my example for my property, above, as is already the case on the opposite side of the Monaro Highway. Both developments would still meet with the 'look and feel' of the village and surrounding rural areas, but one is allowed and the other currently not. In my case, [REDACTED] [REDACTED] which allows for magnificent views of the [REDACTED] and hills and valleys leading to them. This area could be developed as a lookout under any approved development, allowing for tourists and passing motorists to avoid stopping along the [REDACTED] and potentially causing traffic problems and accidents in a 100kmh zone. Considering such a development as outlined in vague terms here is what Council needs to be able to do without restrictions imposed by rigid planning laws, particularly with regards to zoning rules where properties already don't meet the minimum size requirements - and particularly where the subdivision or development will create a more viable use of the land, provide additional ratepayers utilising limited Council services, meet with aesthetic and cultural requirements of the Michelago village and rural lifestyle and, potentially, provide a lookout for tourists/photographers/motorists that would decrease problematic traffic on the Monaro Highway. It could be a win-win around, but Council needs to incorporate the flexibility to approve such a process without the need to re-zone the individual blocks of land that might qualify for such approved development.



Respondent No: 6

Login: Anonymous

Email: n/a

Responded At: Nov 19, 2021 16:07:06 pm

Last Seen: Nov 19, 2021 16:07:06 pm

IP Address: n/a

Q1. Name

Q2. Email

Q3. What is your overall satisfaction of the proposed Michelago Development Control and Local Infrastructure Plans?

Neutral

Q4. Please provide any comments you have on the proposed Michelago Development Control and Local Infrastructure Plans in the box provided below.

Point 10 - I have a block on [REDACTED] which has no building envelope. The house has been situated to allow an extension on the side which will take it closer than the proposed 3 metre side boundary. An extension cannot go on the other side as there is a garage. How do you propose to deal with existing structures. The red dotted lines on your map indicate collector roads for future development. How can you put a collector road through someones property [REDACTED] street? Do you propose to buy this access?



Respondent No: 7

Login: Anonymous

Email: n/a

Responded At: Dec 06, 2021 10:47:20 am

Last Seen: Dec 06, 2021 10:47:20 am

IP Address: n/a

Q1. Name

Q2. Email

Q3. What is your overall satisfaction of the proposed Michelago Development Control and Local Infrastructure Plans?

Happy

Q4. Please provide any comments you have on the proposed Michelago Development Control and Local Infrastructure Plans in the box provided below.

Developer contributions need to be developed for Open Space, Public Art and Recreation in this plan - as recommended by the SMRC Arts and Cultural Committee and adopted by Council, harmonising the plans across the region. Developer contributions also need to be developed for a round about or entrance upgrades from the highway turnoff into Michelago. At some point in the future, this entrance will need significant work to make sure entry into Michelago is safe for all. Royala turnoff has already had fatalities and Council should learn from this. All developments throughout Michelago should include space for pedestrians and soft curb and gutters so vehicles can pull off onto the verges. Tree plantings need to be established, preferably deciduous trees that provide shade in summer and are bush-fire resistant.



Respondent No: 8

Login: Anonymous

Email: n/a

Responded At: Dec 10, 2021 13:03:57 pm

Last Seen: Dec 10, 2021 13:03:57 pm

IP Address: n/a

Q1. **Name** not answered

Q2. **Email** not answered

Q3. **What is your overall satisfaction of the proposed Michelago Development Control and Local Infrastructure Plans?** not answered

Q4. **Please provide any comments you have on the proposed Michelago Development Control and Local Infrastructure Plans in the box provided below.**

The draft Michelago Master Plan Implementation Development Control Plan Amendments includes excellent sustainability requirements in relation to energy, but would benefit from additional sustainability requirements for toilet systems. Rather than allowing traditional septic systems, which require substantial water and ultimately flow into the water table, composting or other eco-sanitation systems that use either no or minimal water and produce valuable material for improving our soil, could be required. This would be consistent with the eco-village vision of Michelago that has emerged loud and clear from community consultation, and with various submissions from the Michelago Region Community Association. Such eco-sanitation systems also provide better protection for the water table, for example in the event of system failure or flood. An example of how such systems have been included in a DCP can be found here: <https://cdn.centralcoast.nsw.gov.au/sites/default/files/3-8-On-Site-Effluent-Disposal-in-Non-Sewered-Areas.pdf>



Respondent No: 9

Login: Anonymous

Email: n/a

Responded At: Dec 11, 2021 16:50:05 pm

Last Seen: Dec 11, 2021 16:50:05 pm

IP Address: n/a

Q1. Name

Q2. Email

Q3. What is your overall satisfaction of the proposed Michelago Development Control and Local Infrastructure Plans?

Happy

Q4. Please provide any comments you have on the proposed Michelago Development Control and Local Infrastructure Plans in the box provided below.

Environment, recreational and road access concerns are quite well addressed, but water is an issue for many people, even with limited development. Eco/composting toilets would significantly reduce water use from domestic tanks or anywhere else (and it seems most people don't want the river tapped). Properly used, they function excellently, don't smell, provide compost and, importantly, don't pollute the water table, which enviocycles can do, both by leaking and by releasing grey, chlorinated water. Environmentally concerned residents could favour eco-toilets and would be people who would value and promote sustainable development and harmonious, rural village ambience. It is such ambience that was clearly preferred by most respondents in consultations prior to the formulation of the Michelago Masterplan. Thank you for your extensive consultation and the work to produce the Masterplan.



Respondent No: 10

Login: Anonymous

Email: n/a

Responded At: Dec 11, 2021 17:37:15 pm

Last Seen: Dec 11, 2021 17:37:15 pm

IP Address: n/a

Q1. Name

Q2. Email

Q3. What is your overall satisfaction of the proposed Michelago Development Control and Local Infrastructure Plans?

Happy

Q4. Please provide any comments you have on the proposed Michelago Development Control and Local Infrastructure Plans in the box provided below.

I applaud the objective to assure sustainable and energy efficient housing as essential elements of the plan. The inclusion of passive-solar design is excellent, and the solar orientation of houses is well noted. Additional specifications should include: • the use of sustainable building materials with low embodied energy, • energy ratings with respect to insulation and heat loss, • additional passive solar design principles, including use of double-glazed windows, thermal mass to modulate temperature, north-facing eaves to reduce solar radiation in the summer, Water conservation is key to the success of the development plan, so the specifications for water tanks are also well noted. These tanks should provide 100% of essential fresh-water requirements for most households. Significant additional water conservation could be achieved by recycling greywater for garden use and using composting toilets. The additional specifications for passive solar design and water treatment would help make Michelago's development plan a model for others to follow.



Respondent No: 11

Login: Anonymous

Email: n/a

Responded At: Dec 12, 2021 21:01:52 pm

Last Seen: Dec 12, 2021 21:01:52 pm

IP Address: n/a

Q1. Name

Q2. Email

Q3. What is your overall satisfaction of the proposed Michelago Development Control and Local Infrastructure Plans?

Happy

Q4. Please provide any comments you have on the proposed Michelago Development Control and Local Infrastructure Plans in the box provided below.

On reviewing the proposed plans, I am unable to find mention of the minimum lot size requirement of 1,800 m sq which was in the Michelago Master Plan adopted by Council. This minimum lot size is vital to ensure that the intent of the Michelago Masterplan as adopted by Council is implemented. In addition, the sustainable village vision for Michelago would be greatly enhanced by requiring buildings to use double glazing, sustainable materials, solar passive principles, minimal or water-free toilet systems (eg worms, composting) and grey water for gardening. In regard to minimal water toilet systems, there are many of these on the market, they have been improving greatly over recent years, and at least one has been approved by the NSW Government (Health?). The Michelago community is very keen to be eco-friendly and reduce any detrimental environmental impacts. Thanks for the efforts of Council and Staff on these plans and we look forward to their effective implementation.

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9.3.3 AGRITOURISM OPTIONAL CLAUSES AND LAND USES

Record No: I22/95

OFFICER'S RECOMMENDATION

That Council write to the Department of Planning, Industry and Environment to adopt

- A. Optional clause 5.24 in relation to 'farm gate premises' within each of the Bombala, Cooma-Monaro and Snowy River LEPs with the following provisions:
 - (a) the gross floor area of a building used for farm gate premises will not be more than 200 square metres, and
 - (b) the maximum number of persons that will be permitted on the landholding at any 1 time for the purposes of the farm gate premises will not be more 50 persons.
- B. 'Agritourism' as permissible with consent in the RU1 Primary Production Zone within the Bombala, Cooma-Monaro and Snowy River LEPs; and
- C. 'Agritourism' as permissible with consent in the C3 Environmental Management Zone within the Cooma-Monaro and Snowy River LEPs.

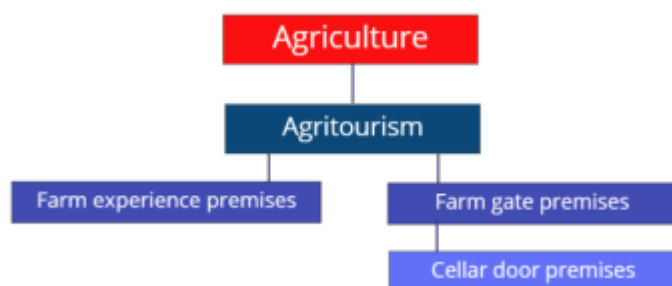
ISSUES

In March 2021, the Department of Planning, Industry and Environment (DPIE) exhibited the 'Agritourism and small-scale agriculture development' Explanation of Intended Effects'(EIE). DPIE have since reviewed submissions and drafted the *Standard Instrument (Local Environmental Plans) Amendment (Agritourism) Order 2021* which would enact some of the changes foreshadowed in the EIE.

The primary changes proposed by DPIE within this instrument are:

- Amendment of the definition of 'farm stay accommodation'.
- Introduction of a new group term 'Agritourism' and sub-terms 'farm experience premises' and 'farm gate premises'.

Figure 1 Hierarchy of land uses



- Introduction of optional clauses that Council can choose to adopt in their Local Environmental Plans (LEPs) to manage any impacts in relation to 'farm stay accommodation' and 'farm gate premises'.

The purpose of this report is for Council to consider whether it wishes to:

1. Adopt the optional clause in relation to 'farm stay accommodation'
2. Adopt the optional clause in relation to 'farm gate premises'
3. Insert the new land use of 'agritourism' in to any particular land use zones.

The optional clauses and proposed land use definitions are replicated in Attachment 1.

The implications and need for each of the proposed amendments have been considered below.

1. Adoption of the optional clause in relation to 'farm stay accommodation'

The optional clause in relation to farm stay accommodation proposes to permit three times the number of people than bedrooms permitted under 5.4(5) (see table below). The optional clause would also regulate matters such as the size of the structures, the number of people permitted in moveable dwellings (tents, caravans) and the number of moveable dwellings. It is not recommended to adopt the optional clause in relation to farm stay accommodation for the following reasons:

- Protection is built in to Clause 5.4(5) which limits bedroom numbers as follows in each of the LEPs.

Bombala LEP	Cooma-Monaro LEP	Snowy River LEP
4 bedrooms	3 bedrooms	8 bedrooms

- Council has approved three farm stay accommodation development applications in the past 4 years, all in the former Snowy River LGA. The Snowy River DCP contains existing provisions which appropriately manage the impacts of farm stay accommodation.
- Adoption of this clause would cause inconsistency, conflict and confusion between Council's established DCP and the proposed clause.
- Council intends to prepare a revised DCP chapter with design and density provisions relating to rural tourism uses which would apply across the whole LGA. Work will commence on this once the LEP project is coming to an end.
- In the interim, the risk of these developments proliferating and causing conflict is limited given Council has, as stated above, only approved three DAs in four years.

2. Adoption of the optional clause in relation to 'farm gate premises'

The optional clause in relation to farm gate premises would limit the area of buildings used for farm gate premises and the number of patrons. It is recommended that this optional clause be adopted because Council's existing DCPs do not contain any controls in relation to this land use as it is new, with unknown appetite amongst landowners.

Given the variety of elements permissible under this definition, including processing, packing, sale of products, restaurant or café, tastings, workshops and or education it is recommended that gross floor areas be set at a maximum of 200 square metres. This size structure is of an

appropriate size and scale in a rural setting. It is recommended that a maximum of 50 patrons be permitted at any one time to keep impacts to a minimum to limit traffic, noise and amenity impacts. It is to be noted that Councils can limit the gross floor area and number of patrons to below the recommended thresholds via a condition of consent if deemed necessary throughout the development assessment process. Additional provisions in relation to this land use will be drafted in a revised DCP chapter.

Consideration of DPIEs proposal is consistent with Actions identified in Council's Local Strategic Planning Statement (LSPS). The comments below identify how the reform package can assist in achieving the relevant actions of the LSPS:

LSPS Actions	Comments
LSPS Action 9.6 – Council will implement planning controls which limit potential land use conflict between rural residential areas and primary production lands.	Consideration of optional clauses can assist in reducing the likelihood of land use conflict, although further consideration of measures to limit land use conflict must also be investigated in the DCP.

3. Identification of zones in which 'agritourism' is recommended

The inclusion of the group term 'agritourism' within the land use table would make both sub-terms 'farm experience premises' and 'farm gate premises' permissible with consent. The pre-conditions to achieve compliance with each of these definitions is that the development must be:

- Located on a farm that is a primary production business as defined under the *Income Tax Assessment Act 1997*; or
- On land categorised as farmland under the *Local Government Act 1995*, section 515, and
- Ancillary to the farm.

It is therefore recommended that 'agritourism' is made permissible with consent in zones where agricultural land uses are undertaken, being the RU1 Primary Production Zone, C3 Environmental Management Zone within the Bombala LEP 2012, Cooma-Monaro LEP 2013 and the Snowy River LEP 2013, where the zone is in use. This gives future proponents the best opportunity to comply with the definition.

Consideration of DPIEs proposal is consistent with Actions identified in Council's Local Strategic Planning Statement (LSPS). The comments below identify how the reform package can assist in achieving the relevant actions of the LSPS.

LSPS Actions	Comments
LSPS Action No. 7.1 – Council will review the current and potential use of the Alpine Way KNP access corridor to ensure that land use planning controls are appropriate to allow tourism activity.	The Alpine Way, currently zoned C3 Environmental Management, is an area which is recognised for its existing tourism offerings. Permitting agritourism opportunities (with consent) within this corridor provides additional opportunities for tourism

9.3.3 AGRITOURISM OPTIONAL CLAUSES AND LAND USES

	opportunities where they have a relationship with an agricultural operation. Permitting the 'Agritourism' land use definition within the C3 Environmental Management Zone is consistent with this action.
LSPS Action No. 7.3 – Council will identify issues and changes that are required in planning controls to enable growth and diversification in tourism development and to provide a lead for planning reform across the state.	Permitting the 'Agritourism' land use (with consent) in zones where agricultural activities are currently permitted, provides an opportunity for landholders to diversify their operation if they wish to.
LSPS Action 7.4 – Council will increase year round tourism to Jindabyne and the Snowy Mountains by providing a diverse range of tourism activities.	Permitting 'Agritourism' within the RU1 Primary Production Zone and C3 Environmental Management Zone provides the opportunity for interested landholders to develop tourism offerings where related to their agricultural operations. These offerings are more likely to add to the year round tourism

While there has been some minor resource burden in relation to the Agritourism reform package, the ability for Council to provide feedback to the Department on how it wishes to implement this reform via the online nomination process removes the need for Council to prepare a planning proposal at some stage in the future, saving time and resources. It also means that landholders can benefit from the reform at the earliest opportunity.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Asset Management	Low	Low	Yes
Economic Activity	Low	Low	Yes
Environmental Security	Low	Low	Yes
External Political Environment	Low	Low	Yes
Reputation and Image	Low	Low	Yes

Asset Management - Risks to Council's assets can be managed and contained via the development assessment process.

Economic Activity – this reform has the ability to provide diversity and therefore strength and resilience within our economy. As we know within agriculture there may be peaks and troughs and these opportunities may help smooth the troughs. It may also provide opportunities for young people who did not see a future on the farm to engage in a value add or ancillary activity. .

Environmental Security – It is considered that these land uses are largely appropriate for the land use zones within which they are proposed to be permitted. Further security is provided by the Development Assessment process which deals with these matters on a case by case basis.

Reputation and image – There is some low level risk that reputational damage could be caused if these provisions, particularly the insertion of the proposed land use definitions, aren't taken up. The community could be dissatisfied with Council not using this opportunity to include these land use definitions for them to benefit from.

FINANCIAL IMPACTS

There may be additional road usage as a result of introducing new land use definitions which generate traffic movements, increasing the maintenance burden for Council. However, this is unlikely to be significant or discernible in a particular location, given that the RU1 Primary Production Zone and C3 Environmental Management Zone applies to the large majority of our LGA. In any case, the impacts to roads will be considered at development application stage.

RESPONSIBLE OFFICER: Chief Strategy Officer

OPTIONS CONSIDERED

Consideration has been given to not responding to the request for nomination at all. The outcome of this is that Strategic Planning staff would need to consider these reforms as part of the preparation of a planning proposal for a comprehensive LEP. It would also delay access to these provisions for rural landholders. While there would be no significant consequences to not responding to this request for nomination, there may be some reputational damage as the community may feel Council is not acting in their interests.

Consideration was given to adopting the optional clause for farm stay accommodation. However, as discussed above, it is recommended it is not adopted as it will likely cause confusion and farm stay accommodation land use is not widely used nor is it known to cause significant conflict. As such, existing controls regulating farm stay accommodation are considered sufficient.

IMPLEMENTATION PLANS

In accordance with the timeframes set out by DPIE, preliminary responses and justification by staff are to be provided by Friday 25 February 2022. Final responses, including council's minutes or a letter are due Thursday 31 March 2022.

DPIE anticipates that the proposed amendments will be legislated "in early 2022". To advise the public of these changes Council can provide information on its Facebook page and within its fortnightly Newsletter.

EXISTING POLICY/DECISIONS

The Snowy Monaro Local Strategic Planning Statement, adopted by Council in May 2020 is the primary policy document for consideration in land use planning matters. The relevant LSPS Actions outlined below have been considered in the 'Issues' section of this report.

- LSPS Action No. 7.1 – Council will review the current and potential use of the Alpine Way KNP access corridor to ensure that land use planning controls are appropriate to allow tourism activity.
-

- LSPS Action No. 7.3 – Council will identify issues and changes that are required in planning controls to enable growth and diversification in tourism development and to provide a lead for planning reform across the state.
- LSPS Action 7.4 – Council will increase year round tourism to Jindabyne and the Snowy Mountains by providing a diverse range of tourism activities.
- LSPS Action 9.6 – Council will implement planning controls which limit potential land use conflict between rural residential areas and primary production lands.

BACKGROUND

In March 2021, DPIE exhibited the 'Agritourism and small-scale agriculture development' Explanation of Intended Effects'(EIE). Council provided a submission in response to the exhibited EIE (Attachment 2).

DPIE have since reviewed submissions and drafted the *Standard Instrument (Local Environmental Plans) Amendment (Agritourism) Order 2021* which would enact some of the changes foreshadowed in the EIE. This work aligns with the South East and Tablelands Regional Plan Actions:

- Action No. 5.1 – Promote commercial, tourism and recreational activities that support the agricultural sector.
- Action No. 5.2 – Encourage value-add agricultural opportunities through flexible planning provisions in local strategies and local environmental plans.

The intent of the reform is to support the recovery and improve the resilience of farm businesses and regional economies, particularly in light of the 19/20 bushfires and COVID-19. DPIE proposes to simplify the planning process for small business activities and low-impact agricultural developments on NSW farms.

This particular instrument does not introduce all of the changes proposed in the EIE, other changes relate to:

- introducing fast-track approval pathways, known as exempt and complying development, for these types of agritourism, provided certain development standards are met
- allowing other low impact agricultural activities as exempt or complying development such as small processing plants where certain development standards are met
- making minor changes to existing planning controls to make them more effective, such as increasing the separation required for rural dwellings from intensive livestock agriculture, if carried out as complying development.

It is unclear whether DPIE will proceed with these changes, with or without amendments and what the timelines are.

ATTACHMENTS

1. Attachment 1 - Draft Optional Clauses and Land Use Definitions
 2. Attachment 2 - Council Comments on Agritourism and Small scale agriculture EIE, April 2021
-

Draft Optional Clauses

5.23 Farm stay accommodation [optional]

(1) The objectives of this clause are—

- (a) to diversify the uses of agricultural land without adversely impacting the principal use of the land for a primary production business, and
- (b) to balance the impact of tourism and related commercial uses with the use of land for primary production, the environment, scenic values, infrastructure and adjoining land uses.
- (c) *[set out other objectives of the clause]*

(2) Development consent must not be granted to development for the purposes of farm stay accommodation on a landholding unless the consent authority is satisfied that—

(a) the maximum number of guests accommodated in bedrooms at any 1 time will not be more than the greater of—

- (i) 3 times the number of bedrooms permitted under clause 5.4(5), or
- (ii) 20 guests, and

(b) the gross floor area of a building used to accommodate guests will not be more than *[insert number no less than 60]* square metres, and

(c) the maximum number of guests accommodated in moveable dwellings on the landholding will not be more than *[insert number no more than 20]* at any 1 time, and

(d) the maximum number of moveable dwellings used for the accommodation of guests will not be more than *[insert number no more than 6]*, and

(e) all buildings or moveable dwellings used to accommodate guests will be—

- (i) on the same lot as an existing lawful dwelling house, or
- (ii) on a lot—
 - (A) for which a minimum size is shown for a dwelling house on the Lot Size Map, and
 - (B) the size of which is not less than the minimum size shown.

(3) Subclause (2)(b) does not apply if the development is the change of use of an existing dwelling to farm stay accommodation.

(4) Development consent must not be granted to development for the purposes of farm stay accommodation on land unless the consent authority has considered—

(a) whether the development will result in noise or pollution that will have significant adverse impact on the following on or near the land—

- (i) residential accommodation,
- (ii) primary production operations,
- (iii) other land uses, and

(b) whether the development will have significant adverse impact on the following on or near the land—

- (i) the visual amenity, heritage or scenic values,
- (ii) native or significant flora or fauna,

- (iii) water quality,
- (iv) traffic,
- (v) the safety of persons, and
- (c) whether the development is on bush fire prone land or flood prone land, and
- (d) the suitability of the land for the proposed development, and
- (e) the compatibility of the development with nearby land uses

5.24 Farm gate premises [optional]

(1) The objectives of this clause are—

- (a) to allow for small scale tourism and related commercial uses on land used for primary production without adversely impacting the principal use of the land for primary production, and
- (b) to balance the impact of tourism and related commercial uses with the use of land for primary production, the environment, scenic values, infrastructure and adjoining land uses.
- (c) *[set out other objectives of the clause]*.

(2) Development consent must not be granted to development for the purposes of farm gate premises on a landholding unless the consent authority is satisfied that—

- (a) the gross floor area of a building used for farm gate premises will not be more than *[insert number no more than 200]* square metres, and
- (b) the maximum number of persons that will be permitted on the landholding at any 1 time for the purposes of the farm gate premises will not be more *[insert number not more than 50]* persons.

(3) Development consent must not be granted to development for the purposes of farm gate premises on land unless the consent authority has considered—

- (a) whether the development will result in noise or pollution that will have significant adverse impact on the following on or near the land—
 - (i) residential accommodation,
 - (ii) primary production operations,
 - (iii) other land uses, and
- (b) whether the development will have significant adverse impact on the following on or near the land—
 - (i) the visual amenity, heritage or scenic values,
 - (ii) native or significant flora or fauna,
 - (iii) water quality,
 - (iv) traffic,
 - (v) the safety of persons, and
- (c) whether the development is on bush fire prone land or flood prone land, and
- (d) the suitability of the land for the proposed development, and
- (e) the compatibility of the development with nearby land uses.

Proposed/amended land use definitions

agritourism means the following—

- (a) farm gate premises,
- (b) farm experience premises.

Note— Agritourism is a type of ***agriculture***—see the definition of the term in this Dictionary.

farm stay accommodation means a building or place—

- (a) on a farm —
 - (i) that is a primary production business, or
 - (ii) on land categorised as farmland under the *Local Government Act 1995*, section 515, and
- (b) used to provide temporary accommodation to paying guests of the farm including in buildings or moveable dwellings.

Note— Farm stay accommodation is a type of ***tourist and visitor accommodation*** — see the definition of the term in this Dictionary.

farm experience premises means a building or place—

- (a) on a farm that is—
 - (i) a primary production business, or
 - (ii) on land categorised as farmland under the *Local Government Act 1995*, section 515, and
- (b) that is ancillary to the farm, and
- (c) that is used to provide visitors to the farm with small scale and low impact tourist or recreational services on a commercial basis including the following—
 - (i) horse riding
 - (ii) farm tours,
 - (iii) functions or conferences,
 - (iv) farm field days.

Note— Farm experience premises is a type of ***agritourism***—see the definition of the term in this Dictionary.

farm gate premises —

- (a) means a building or place—
 - (i) on a farm that is—
 - (A) a primary production business, or
 - (B) on land categorised as farmland under the *Local Government Act 1995*, section 515, and

(ii) that is ancillary to the farm, and

(iii) that is used to provide visitors to the farm with agricultural products predominantly from the farm or other farms in the region or with services or activities related to the products, including the following—

(A) processing, packaging and sale of the products, but not the processing of animals,

(B) a restaurant or cafe,

(C) a facility for holding tastings or workshops, or providing information or education, related to the products, and

(b) includes cellar door premises.

Note— Farm gate premises is a type of *agritourism*—see the definition of the term in this Dictionary.



Enquiries Brooke Davey
Our Ref Cooma Office
Your Ref Agritourism and small-scale agriculture Development - EIE

19 April 2021

Department of Planning, Industry and Environment
Lodged via website

Dear Sir/Madam

Snowy Monaro response to Agritourism and small-scale agriculture development

Thank you for the opportunity to provide comment on the Department of Planning, Industry and Environment proposed changes relating to agritourism and small-scale agriculture. Council welcomes many of the proposed changes outlined in the Explanation of Intended Effects (EIE).

Council's Strategic Planning Team have reviewed the EIE and have provided responses specifically in relation to Part 4 of the EIE. Some additional comments and questions have also been included for consideration.

Council would appreciate the opportunity to discuss with the Department how our current LEPs (Bombala LEP 2012, Cooma-Monaro LEP 2013 and Snowy River LEP 2013) can be amended with the assistance of the Department.

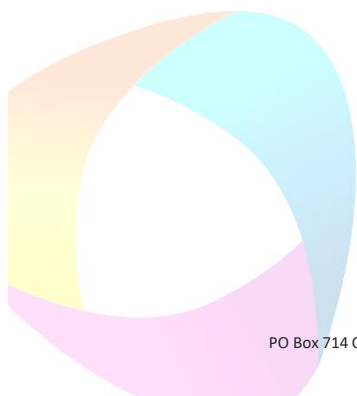
Should you have any queries regarding this application please contact Council's Strategic Planning Department on 1300 345 345.

Yours faithfully



Brooke Davey

Senior Strategic Land Use Planner



Response to Consultation Questions**4.1.1 Farm stay accommodation**

Council is supportive of the proposed changes to the farm stay definition. It is imperative that the definition ensures that the principal use of the land remains primary production. We would contend that it is a planning matter to ensure that any accommodation use is subordinate to the primary production use of the land and to meet the objectives of the zone. We specifically support the ability to utilise existing structures which is positive for resource use but also maintaining a rural character.

Consultation questions

1. Are the proposed setbacks to pig farms, other intensive livestock, forestry and mines for exempt and complying development appropriate?

It is suggested that setbacks to all intensive livestock agriculture land uses should be 1000m. There would not appear to be a significant difference between a feedlot and a dairy (restricted) and therefore these uses should have the same requirements. It is noted that any intensive use is likely to have similar odour and operational impacts. For consistency and ease of use all intensive livestock agriculture uses should be maintained at 1000m.

It is suggested that intensive plant agriculture, forestry, mines and extractive industries railway lines and rural industries should be increased to 500m to build in some additional protection for existing lawful uses considering these standards are to be utilised for exempt provisions.

2. Where a development application is required, should farm stay accommodation be permitted only on land that benefits from a dwelling entitlement?

It is considered that there should be a consistent approach, irrespective of the development pathway (exempt, complying or development application) as to whether the land enjoys a dwelling entitlement. It is preferable that a landholding enjoys a dwelling entitlement and also that a dwelling is constructed to ensure the appropriate management of the use, particularly in the RU1 Primary Production Zone.

It is possible that permitting farm stay as exempt development where the land does not enjoy a dwelling entitlement may cause development applications for ancillary 'managers residence' which sets an undesirable precedent.

3. For complying development, should there be a requirement that a new building or manufactured home for farm stay accommodation be within 300 metres (or some other distance) from the existing dwelling house to enable clustering together of sensitive land uses?

Consistent with Council's proposed approach to secondary dwellings in rural areas (subject to proposed clause 5.5), and intention for dual occupancy in rural areas, new buildings or manufactured homes for farm stay accommodation 200m is proposed to cluster sensitive development and to prevent the sterilisation of rural land (on-site and surrounding).

4. Should there be different development standards for farm stay accommodation based on land size or location (such as whether the land is inland or east of Great Dividing Range)? If yes, please provide your suggestions and reasons.

N/A

Areas for further clarification in relation to farm stay accommodation

- How are amenities facilities proposed to be managed in the case of exempt camping/caravan/campervan proposals?
 - Do the exempt provisions permit the construction of an amenities block for the use of tents/caravans/campervans?
 - Is this considered a primitive camping ground for the purposes of the *Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005*?
 - A note below the development standards should be added alerting proponents that they need to obtain a Section 68 approval under the *Local Government Act 1993* for on-site sewage management and or an approval under the LG Regulation for primitive camping ground. Very few rural areas are likely to be connected to reticulated sewerage systems.
- Clarification on any clashes with the miscellaneous provisions provided for in Clause 5.4 of the LEP relating to farm stay accommodation.
- Where seeking development consent for farm stay accommodation comprising tents/caravans/campervans will the number of people be regulated through a clause 5.4 provision?
- Where exempt change of use of an existing dwelling occurs where the dwelling exceeds 300m² and can accommodate 12 people or more, a change in classification is triggered from Class 1a to Class 3, requiring fire safety works. Whilst 1.16(b) of the Exempt and Complying codes may cover this, it may be simpler to apply limitations on the dwelling size and capacity.
- The document is silent on front boundary setbacks for erection of farm stay accommodation as complying development. It is recommended that the requirement be any new structures are constructed behind the existing dwelling line or 100m from front boundary (or consideration given to lot area or zone to determine appropriate setbacks).
- The document is also silent on landscaping requirements and character/materials which we consider may lead to poor outcomes, e.g. ATCO style structures.

4.1.2 Farm gate activities

Council is supportive of the introduction of this proposed land use which will fill an existing gap in definitions in the Standard Instrument. As suggested in the EIE, it is imperative that the definition ensures that the principal use of the land is for commercial agricultural production.

Consultation questions

5. *How far do you think a roadside stall should be setback from the road?*

Given the definition “place or temporary structure” and nature of a roadside stall (i.e. easy access from passers by), they could be permitted quite close to the front boundary.

6. *What additional standards should be included for the exempt and complying development pathways for farm gate activities, if any?*

The EIE proposes existing and proposed buildings farm gate activities structures are permitted to occupy 200m² and 500m² total footprint. This is considered too large and would occupy a significant proportion of a 4000m² site. Consideration should be given to limiting to 200m² total footprint for 4000m² to 10ha allotments. Acknowledging that there are some productive commercial agricultural pursuits suited to smaller lots, it is considered that balance may be tipped in terms of which becomes the dominant use of the site.

SNOWY MONARO REGIONAL COUNCIL

Setbacks from all boundaries are to be considered. Consideration could be given to setbacks based on lot area or zone.

Operational requirements must be considered for complying farm gate activities. Suggested farm gate activities hours of operation could be 8.00am to 9.00pm Sunday to Thursday and 8.00am to 10pm Friday and Saturday.

Formalised car parking requirements. It is suggested that 15 car parks should be required (including disabled car parking) to accommodate 50 people noting that public transport is generally not an option in rural areas. Car parks should be suitably finished and delineated.

Landscaping, character and materials should be areas for applicants to satisfy.

Areas for further clarification in relation to farm gate activities

- It is noted that the proposed definition refers to “predominantly grown in the surrounding area” which is open to interpretation. From Council’s perspective, it is preferable to have a very clear and unambiguous definition, especially when considering an exempt development pathway from a compliance/enforcement perspective.
- Exempt roadside stalls parking proposed to be accommodated on verge. This proposed requirement does not stipulate that cars leave in a forward direction, however cars parking on site are required to leave in a forward direction. This approach seems inconsistent. It is preferred that all car parking should be located entirely on the site and leaving in a forward direction.
- Consideration could be given to allow for a complying development pathway for cellar doors given that the use is quite similar to ‘farm gate activities’.

4.1.3 Farm events

Council is supportive of the proposed introduction of the farm events definition. The addition of this development will assist Council’s and proponents in identifying a suitable definition without relying on function centre or Clause 2.8, noting case law on this clause. Council is supportive of the complying development pathway allowing the re-use of unused buildings.

Consultation questions

7. The proposed maximum number of people and events per day for exempt and complying development are:

a) 52 event days per year and up to 30 guests per event, or

b) 10 event days per year and up to 50 guests per event

Are these appropriate?

The proposed event days and guests numbers are considered suitable for low impact exempt and complying development pathways. Any larger or more frequent events should be subject to a development application which considers the specific noise, traffic, waste, servicing and other impacts of the proposal.

8. What events, if any, do you think should be excluded from the definition of farm events?

N/A

9. Should changes be made to the planning system to facilitate destination weddings under a development application? If so, in which zones should destination weddings be permitted? Please provide reasons for your selection.

SNOWY MONARO REGIONAL COUNCIL

a) RU1

b) RU2

c) RU4 zones

d) Other zones (please specify)

It is unclear why destination wedding have been singled out, how they are different to any other type of function (i.e. baptism, funeral, wake) and why they would require separate provisions, especially under a DA. If farm events are permissible (and this includes weddings) then an application for a wedding venue would be able to be assessed on its merits.

10. Should the department prepare a model clause for destination weddings which councils can choose to adopt?

N/A, we see no apparent need for a destination wedding definition or clause.

11. Is there any rural land or areas in which agritourism activities should not be permitted?

It is suggested the RU3 Forestry Zone, RU5 Village Zone would be inappropriate. Consideration should be given to prohibiting farm events on severe, extreme and catastrophic bushfire days.

Areas for further clarification in relation to farm events

- The EIE proposes existing and proposed buildings farm gate activities structures are permitted to occupy 200m² and 500m² total footprint. This is considered too large and would occupy a significant proportion of a 4000m² site. Consideration should be given to limiting to 200m² total footprint for 4000m² to 10ha allotments. Acknowledging that there are some productive commercial agricultural pursuits suited to smaller lots, it is considered that balance may be tipped in terms of which becomes the dominant use of the site.
- Setback of 1000m is supported for amplified voice/music. The other setback provisions as written aren't overly clear. However, a 50m setback from property boundaries for exempt or complying development otherwise is not considered adequate, 100m may be more appropriate. Less may be suitable only when a development application has been submitted, supported by acoustic reports.
- For notification for neighbours of an event, it should be clarified what 1 week means, consider writing 7 days.

4.1.4 Small scale processing plants

Consultation questions

12. Should any other agricultural produce industries be complying development? What standards should apply?

While animal processing is not considered an agricultural produce industry, it is considered that almost any other agricultural produce industry of a small scale, with appropriate development standards could be considered complying development. Standards for consideration should be around waste and traffic impacts. Processing meat and dairy are considered to be more high impact as opposed to processing seeds, fruits, vegetables, for example.

13. Is a maximum throughput of 1,000 carcasses per annum for other animals such as deer or kangaroo appropriate?

This would permit roughly 19 animals to be processed per week. This seems reasonable where waste is able to be managed appropriately.

SNOWY MONARO REGIONAL COUNCIL

14. Should any additional standards be included?

Standards for consideration should centre on waste, odour and traffic impacts.

15. Should the locational criteria that classify livestock processing industries as designated development be reviewed for small-scale processing plants to determine whether these plants could be approved:

a) as complying development?

b) through the standard DA process?

No, the locational criteria identified for livestock processing facilities are considered appropriate to manage the risk of these uses in constrained locations.

Areas for further clarification in relation to small scale processing plants

- It is unclear why 4,000 carcasses for pork is appropriate as opposed to 1,000 lamb carcasses.
- Are proponents able to process more than one type of animal (i.e. is it an 'and' or 'or').
- Are these provisions able to apply to a mobile processing facility?
- Increased setback to watercourses i.e. 500m.

4.1.5 Rebuilding of farm infrastructure**Consultation questions***16. Will these provisions sufficiently enable the rebuilding of buildings lost to natural disasters in the same location of the same size and form?*

These provisions are supported.

17. Should any additional standards be included?

N/A

4.1.6 Stock containment areas**Consultation questions***18. What type of permanent infrastructure should be permitted for stock containment areas?*

Infrastructure such as fences, troughs for feeding and watering and associated infrastructure should be permitted. Provision for shelter and shade should also be permitted.

*19. What type of permanent infrastructure should not be permitted for stock containment areas?***Areas for further clarification in relation to stock containment areas**

- Minimum area requirements for stock should be stipulated (i.e. density).
- Increased setback to watercourses i.e. 500m
- Free draining substrate and gentle slope.

4.1.7 Farm dams**Consultation questions***20. How could we simplify planning provisions for farm dams?*

It is suggested that farm dams up to a certain threshold, and where relevant setbacks can be achieved are able to be constructed without consent or be exempt development. It is suggested that 1ML capacity and 100m setbacks to all boundaries may be suitable. These provisions could be inserted under Part 5 of the Standard Instrument.

4.1.8 Biosecurity for poultry and pig farms**Consultation questions**

21. Do the proposed provisions adequately provide for biosecurity between poultry farms and pig farms?

Council is not the expert in animal biosecurity matters and would defer to the experts in this instance. However, Council does have concerns in relation to increasing the number of birds to 10,000 as exempt development.

22. Should any additional standards be included?

The locational conditions for 10,000 birds to be located 100m from a natural watercourse are inadequate given the high nutrient load associated with any intensive livestock use, particularly chickens (sheds, composting stockpiles, dead animal composting). The exempt provisions do not require any capture of stormwater runoff/sedimentation ponds/erosion management. Groundwater contamination may also occur where shallow aquifers exist. The exempt provisions also do not exclude these types of uses within a drinking water catchment or a floodplain which is considered necessary for proposals that have very little oversight.

Landscaping/vegetative buffers to manage visual impact and nutrient load in the form of vegetative buffers are also not addressed.

Best practice guidance material produced by DPI should be referenced in clause 5.18 for all intensive livestock uses, including poultry.

General comments in relation to increasing poultry numbers to 10,000

Despite the biosecurity justification, Council has concerns in relation to the potential amenity impacts 10,000 birds could have on surrounding dwellings or residential land and on the environment.

Depending on the specific landscape features and location of a locality, the required 500m setback to a dwelling or residential land may not be suitable in all situations to satisfactorily ameliorate adverse impacts. This should be considered on a site by site merit assessment through the development assessment process.

Clarification should be provided whether the exemption covers the construction of the any associated infrastructure (sheds, packing sheds).

4.1.9 Rural dwelling setbacks from intensive agriculture**Consultation questions**

23. Should the setbacks for rural dwellings be increased from its current requirement to be 250 metres from the boundary (when done as complying development)?

It is recommended that this distance be increased to a minimum of 500m so as to protect the existing intensive/mining/rural industries.

24. From which point should the setbacks be measured?

- a) From the proposed or existing intensive agricultural use*
- b) From the property boundary shared with land used for intensive agriculture*
- c) A combination of the above*

SNOWY MONARO REGIONAL COUNCIL

The setbacks should be measured from the property boundary to ensure the greatest protection is provided to the existing land use. It is preferable to apply more caution to these situations due to the known reverse amenity impacts and land use conflicts dwellings can have on existing lawful intensive livestock uses.

4.1.10 Recreational Beekeeping**Consultation questions**

25. Are the proposed development standards appropriate and are any additional standards needed?

The inclusion of recreational beekeeping as 'development' appears to be overreach. This could result in a situation where a proponent could be undertaking recreational beekeeping and require development consent (for non-compliance with a development standard); however a commercial bee-keeper could be doing the exact same and not require consent because 'extensive agriculture' is permitted without consent and there are no planning restrictions on undertaking the use. This is a situation which could arise in the RU1, E4, E3, R5 zones within the Snowy Monaro region.

General commentsAccess

Legal, unencumbered access must be able to be provided for all proposed exempt developments.

Insertion into land use tables where 'agriculture' is permissible with consent

We are keen to understand how the automatic insertion of the proposed land uses would work in a rural zone where aquaculture, intensive livestock agriculture and intensive plant agriculture are all permitted with consent and extensive agriculture is permitted without consent, meaning that the parent term 'agriculture' does not appear in the land use table.

Insertion into E3 Environmental Management Zone

Council is interested in how farm gate activities and farm events can be implemented in areas where the E3 Environmental Management Zone applies. Within the Snowy Monaro region, Council considers these areas suitable locations to permit farm gate activities and farm events to compliment the exiting land uses, particularly at Crackenback given its location on the Alpine Way. This area already has a concentration of artisan, hand made products and tourist and visitor accommodation and the addition of these land uses would consolidate this area.

9.3.4 FLOOD PLANNING DEVELOPMENT CONTROLS

Record No: I22/124

OFFICER'S RECOMMENDATION

That Council

- A. Adopt the Bombala Development Control Plan Amendment 2, Cooma Monaro Development Control Plan Amendment 4 and Snowy River Development Control Plan Amendment 2 (flood planning) in accordance with Clause 21 of *Environmental Planning and Assessment Regulation 2000*;
- B. Provide public notice of its decision on Council's website within 28 days of this resolution, in accordance with Clause 21(2) of the *Environmental Planning and Assessment Regulation 2000*.

ISSUES

In 2021 Council adopted floodplain risk management studies (FRMS) and plans, which recommended that Council review and update its flood planning controls and implement consistent flood planning controls across the LGA. Based on the recommendations of the FRMS and Plans, Council staff prepared draft flood planning controls to amend the Bombala, Cooma-Monaro and Snowy Monaro Development Control Plans (DCP).

The draft flood planning DCP amendments were publically exhibited from 29 October to 13 December 2021. No formal submissions were received, two surveys responses were received, and concerns were raised regarding physical stormwater infrastructure. No specific concerns with DCP controls were raised.

The development control plan amendments seek to guide future development and reduce risks relating to flooding. In part, this is achieved by setting Flood Planning Levels (FPLs) for different types of development. The FPL indicates the lowest floor level suitable for development. For example, the standard flood planning level for residential development is 1% AEP + 500mm Freeboard.

The development controls proposed to provide guidance on building materials and engineering standards for structures on flood-prone land and evacuation plans when required for sensitive land uses. A flood matrix is included to provide a concise representation of minimum requirements for different types of development.

Risk Assessment

Risk Type	Current Risk	Expected Risk	Within Accepted
Asset Management	Medium	Low	Yes
Economic Activity SJ	Medium	Low	Yes
Environmental Security	High	Low	Yes
External Political Environment	Low	Low	Yes
Financial Sustainability	Low	Low	Yes

9.3.4 FLOOD PLANNING DEVELOPMENT CONTROLS

Health and Safety	High	Low	Yes
Legislative Governance and Compliance	Medium	Low	Yes
Reputation and Image	Medium	Low	Yes
Service Delivery	Medium	Low	Yes

The flood planning development controls are focused on effectively managing flood risk through the planning framework. The focus is on protecting human life and property and will assist in managing associated with asset management, environmental security, health and safety, and Councils Legislative and policy requirements.

FINANCIAL IMPACTS

	Amount	Details
Current Annualised Net Cost	N/A	
Estimated Annualised Net Cost	N/A	
Capital Investment	N/A	
Capital Funding Source	N/A	

No capital infrastructure is recommended as part of this report. It is expected that the implementation of this report will be conducted by staff and anticipated to result in approximately 7 hrs of staff time to implement. Staff resources have also been utilised in preparing and public exhibition of this plan.

RESPONSIBLE OFFICER: Chief Strategy Officer

OPTIONS CONSIDERED

No viable alternatives were considered. Not proceeding with these amendments or delaying their introduction may lead to perverse outcomes. Council has been made aware of risks in the FRMP and studies adopted in September 2021 and needs to act on those risks.

IMPLEMENTATION PLANS

If Council supports the officer's recommendation, Council staff will implement the recommendations by amending the relevant DCPs and placing updated versions on Council's website and the planning portal. Council staff will also prepare a public notice for the website as per the legislative requirements.

EXISTING POLICY/DECISIONS

Council's Local Strategic Planning Statement (LSPS) provides policy guidance for this project through:

- Planning Priority 11 - Foster resilient, enduring and safe local communities using land use planning controls which address local and regional natural hazards
 - Action 11.2 Implement flood planning controls based on flood risk management plans for Berridale, Bombala, Bredbo, Cooma and Michelago.
 - Action 11.3 Planning decisions are to consider the compatibility of land uses with natural hazards, with careful consideration given to sensitive land uses such as hospitals, schools and aged care facilities.
 - 'Council will' consider floodplain risk management in land use planning decisions.
 - 'Council will' locate development away from areas known to be impacted by natural hazards to prevent impact to life and property.

The flood planning development controls also seek to implement Council's FPRM Studies and Plans, specifically:

Recommendation PM04 - Improvements to flood planning controls via the DCP, using the NSW standardised DCP and the Cooma Monaro DCP in the interim.

BACKGROUND

On 16 September 2021 Council resolved (214/21) to adopt the SMRC Flood and Floodplain Risk Management Studies and Plans which recommended flood planning amendments to the Bombala, Cooma-Monaro and Snowy River DCPs.

COUNCIL RESOLUTION		214/21
That Council adopt the SMRC Flood and Floodplain Risk Management Studies and Plans.		
Moved Councillor Corbett	Seconded Councillor Rooney	CARRIED
Record of Voting		
<i>Councillors For:</i>	<i>Mayor Beer, Councillor Corbett, Councillor Stewart, Deputy Mayor Miners, Councillor Castellari, Councillor Maslin, Councillor Haslingden, Councillor Old, Councillor Last, Councillor Ewart and Councillor Rooney.</i>	
<i>Councillors Against:</i>	<i>Nil.</i>	

On 21 October 2021 Council resolved (252/21) to exhibit the draft amendments to the Bombala, Cooma-Monaro and Snowy River DCPs relating to flood planning.

COUNCIL RESOLUTION

252/21

That Council

- A. Support the inclusion of the new clause 5.22 'special flood considerations' in the Bombala Local Environmental Plan 2012, Cooma-Monaro Local Environmental Plan 2013 and Snowy River Local Environmental Plan 2013.
- B. Consent to the public exhibition of all the drafted development control plan flood planning provisions as described in and attached to this report for a period of 28 days in accordance with Schedule 1 Part 1 of the *Environmental Planning and Assessment Act 1979*, Clause 18 of the *Environmental Planning and Assessment Regulation 2000* and the Snowy Monaro Community Participation Plan.

Moved Councillor Corbett

Seconded Deputy Mayor Miners

CARRIED

Record of Voting

Councillors For: Mayor Beer, Councillor Corbett, Councillor Stewart, Deputy Mayor Miners, Councillor Castellari, Councillor Maslin, Councillor Haslingden, Councillor Old, Councillor Last, Councillor Ewart and Councillor Rooney.

Councillors Against: Nil.

The draft flood planning DCP amendments were exhibited from 29 October to 13 December 2021.

ATTACHMENTS

1. Flood Planning Development Control Plan Amendments
2. Cooma-Monaro Development Control Plan 2014 Amendment - Appendix 10 FPL Mapping
3. Snowy River Development Control Plan 2013 Amendment - Appendix A Flood Mapping
4. Bombala Development Control Plan 2012 Amendment - Appendix A Flood Maps

Flood Prone Land Development Control Plan Amendments

Bombala Development Control Plan (Amendment 2)

Cooma-Monaro Development Control Plan (Amendment 4)

Snowy River Development Control Plan (Amendment 2)

Background

Snowy Monaro Regional Council has recently undertaken floodplain risk management (FPRM) plans and studies for Berridale, Bredbo, Cooma and Michelago. These FPRM plans and studies recommended the review and update of flood controls in all of Council's Development Control Plans (DCP). Section 8.2.4 of the FPRM Plan outlined the following:

8.2.4. Updated Flood Planning Controls in the Development Control Plan(s)

The Development Control Plans (3) are the second main policy document that sets requirements for development in flood prone areas of the LGA. While the LEP sets the overarching objectives, the DCP contains controls such as minimum floor levels, flood compatible construction, and which types of development can occur in different degrees of flood risk. Section 2.2.2.2 describes what each of the DCPs contain in regard to flooding.

It is understood that the NSW government will be releasing a standardised DCP for councils to use and that this will include a section on flooding. When this occurs, the new document will be a chance to combine the towns into one document, and to update the flood planning controls so as to be consistent across the LGA. As an interim measure, the current Cooma Monaro DCP 2014 (specifically Section 6.4 Flood Prone Land) should be used for setting flood controls across the LGA.

In general, the DCP should achieve the following:

- Provide clear and prescriptive controls for development on flood-prone land that are consistent with the LEP flood clause. The controls for a particular development on a particular site should be straightforward to understand by Council staff and the public.
- Incorporate the significant differences in flood risk that exist between mainstream flooding (generally creeks and rivers) and overland flow.
- Allow for a range of land use types in flood prone areas, with greater controls for more sensitive or critical uses.

Bombala Development Control Plan – Amendment 2 Flood Planning

- Amend the Bombala Development Control Plan by repealing and replacing clause 2.5.2 'Flooding' with the flood planning clause identified in this document
- Insert Bombala flood maps as appendix A in the Bombala DCP

Cooma-Monaro Development Control Plan – Amendment 4 Flood Planning

- Amend the Cooma-Monaro Development Control Plan by repealing and replacing clause 6.4 with the flood planning clause identified in this document.
- Repeal and replace appendix 10 with flood mapping for Cooma

Snowy River Development Control Plan – Amendment 2 Flood Planning

- Amend the Snowy River Development Control Plan by repealing and replacing part C7, clause 2 'Flood Prone Land' with the flood planning controls outlined in this document.
- Insert flood mapping for Berridale and Jindabyne as appendix A of the Snowy River Development Control Plan.

1.1 Flood Prone Land

The Snowy Monaro local government area has many significant rivers, creeks and waterways, resulting in significant parts of the LGA being flood prone. The provisions in the (*Bombala Local Environmental Plan 2012*) (*Cooma-Monaro Local Environmental Plan 2013*) (*Snowy River Development Control Plan 2013*) and this Plan aim to protect human life and property. Council has undertaken flood Studies and flood risk management plans for (Bombala) (Cooma, Bredbo and Michelago) (Berridale and Jindabyne).

In this Clause definitions from the *NSW Government Floodplain Development Manual 2005* have been used. Other definitions are outlined below:

Flood Planning Area (FPA): is the area of land at or below the flood planning level (FPL).

Flood Planning Level (FPL): 1:100 AEP Plus 0.5m freeboard

Special Flood Consideration: Additional Controls apply between the FPL and Probable Maximum Flood (PMF) for land uses identified in Clause 5.22 of the LEP.

1.1.1 Objectives

- To prevent the loss of human life and property.
- To raise the flood awareness of property owners and residents.
- To ensure the proponents of development and the community are aware of the potential flood hazard/s and consequent risk liability associated with the use and development of flood liable land.
- To manage flood liable land in an economically, socially and environmentally suitable manner.
- To ensure building design and siting addresses flood hazard/s and does not result in adverse flood impact/s.
- To prevent the intensification of development and use of floodways, and wherever appropriate and feasible, allow for their conversion to natural waterway corridors.

1.1.2 Performance based requirements

- Development shall not adversely increase the potential flood affliction on other development or properties, either individually or in combination with the cumulative impact of similar development/s likely to occur within the same catchment.
- The impact of flooding and flood liability is to be managed, ensuring the development does not divert the flood waters, nor interfere with floodwater storage or the natural functions of waterways.
- The filling of land up to 1:100 Average Recurrence Interval is not permitted. The filling of land above 1:100 Average Recurrence Interval up to the Probable Maximum Flood must not adversely impact upon flood behaviour.
- Water sensitive urban design principles are to be incorporated into the design of stormwater drainage and in the orientation of development.
- Proposals for fencing, landfilling and structures on flood prone land must demonstrate by assessment, the likely impact on floodwaters by the proposed development.
- Residential subdivision/s shall not be permitted where any lot to be created does not provide opportunity for a dwelling to be constructed which complies with the provisions of this Plan.
- Trees shall not be planted in floodways, grasses and other stabilisation measures are encouraged.

1.1.2.1 Flood Assessment

- Development applications which are within the flood planning area and are subject to mainstream flooding areas, or lots affected by significant overland flow are to be accompanied by a flood study and a statement outlining how the development proposal addresses flood design and construction matters. The study is to be undertaken by a suitably experienced and qualified professional in flood risk assessment and design. The study is to include the following:
 - ❖ the submission of a survey plan prepared by a registered surveyor showing ground levels (Australian Height Datum) and a layout of the location of any existing or proposed buildings on the site. Flood levels at the site including flood events are to be shown.
 - ❖ detailed drawings, reports and certification to show that:
 - all piers and all other parts of a structure which are subject to the force of flowing flood waters or debris, have been designed to resist the stresses induced up to and including a flood event
 - all forces transmitted by supports to the ground must be shown to be adequately catered for in the design of the structure
 - the structure will be able to withstand stream flow pressure, force exerted by debris, and buoyancy and sliding forces caused by the 1:100 Annual Exceedance Probability flood.
 - the structure as designed will ensure that the cumulative impact of this and other similar potential developments will have negligible effect on the flood levels at or upstream from the site which may impact other development and will have no increase in stream velocity downstream of any part of the structure which will cause erosion to the ground surface or instability to any other structure.
 - For subdivisions, the area of the proposed lots which will be subject to flood and the means of mitigating flood impacts.

1.1.2.2 Design – residential (new dwellings and extensions)

- Minimum floor levels for all habitable rooms to be 500 mm above the 1:100 Annual Exceedance Probability flood level.
- All materials used in construction shall be flood compatible to a minimum level of the 1:100 Annual Exceedance Probability flood plus 500mm freeboard and shall comply with the flood-proofing guidelines (Appendix 9).
- All electrical connections/power points etc are to be located above the 1:100 Annual Exceedance Probability plus 500mm.
- All electrical circuit connections are to be automatically isolated in the event of floodwaters having the potential to gain access to exposed electrical circuits, either internal or external of the building.
- Prior to the occupation of a new residential building or alterations and additions to an existing residential building, a certificate by a registered surveyor showing the floor levels of the completed building or work and the finished ground levels on the site shall be submitted to Council.
- The development must satisfy the requirements contained in the Flood Planning Control Matrix Below.
- Freeboard requirement can be decreased to 0.3 m for overland flooding if significant scaling of flood levels is not noted for larger events.

1.1.2.3 Design – commercial (new buildings and extensions)

- Floor levels are to be a minimum 1:20 Annual Exceedance Probability (plus 300 mm).
- All electrical connections/power points etc. to be located above the 1:100 Annual Exceedance Probability plus 500 mm.
- Emergency flood storage area for stock shall be provided (approximately 25% of display area)

at a level above the 1:100 Annual Exceedance Probability flood plus 500 mm.

- All materials used in the construction to be flood compatible to a minimum level equivalent to the 1:100 Annual Exceedance Probability flood level plus 500mm freeboard and shall comply with the flood-proofing guidelines (Appendix 9).
- Any approvals granted for extensions to an existing commercial building shall require all electrical circuit connections to be automatically isolated in the event of flood waters having the potential to gain access to such circuits, internally and externally.
- Alternative design proposals where such proposals can be supported by expert opinion will be considered.
- The development must satisfy the requirements contained in the Flood Planning Control Matrix (Appendix 10).

1.1.2.4 Design – other development

- Controls applicable to other forms of development other than contained in 6.4.2.2 and 6.4.2.3 above are set out in Appendix 10 – Flood Planning Control Matrix.

1.1.3 Areas without flood risk management plans and studies

- Areas which are considered to be flood prone will require a flood assessment and will be assessed on a case-by-case basis. Where the likely extent of the 1:100 Average Recurrent Interval flood event is known or ascertained, the provisions of this Clause will apply to a proposed development.

1.1.4 Further information

- *NSW Government, Floodplain Development Manual*
- *Flood Study and Flood Risk Management Plan and Studies*

1.1.5 Flood planning control matrix

1.1.5.1 How to use this matrix

- 1. Determine what **flood event** your property is affected by reviewing the mapping in (Appendix A), (Appendix 10), (Appendix A)
- 2. Determine your **land use** (e.g. residential, commercial or industrial, essential community facility)
- 3. Use the **colour key** to determine whether the land use is suitable based on the flood event, or the provision is not relevant.
- 4. Use the numbers in the relevant column to correspond with table on the following page to determine design and management criteria

1.1.5.2 FLOOD PLANNING CONTROL MATRIX

FLOOD PLANNING CONTROL MATRIX																								
FLOOD EVENT	PROBABLE MAXIMUM FLOOD TO 1:100 AEP								1:100 AEP FLOOD TO 1:20 AEP FLOOD								1:20 AEP TO RIVER/CREEK							
	LAND USES SPECIFIED IN CLAUSE 5.22 OF LEP	ESSENTIAL COMMUNITY FACILITY	CRITICAL UTILITIES	SUBDIVISION AND FILLING	RESIDENTIAL	COMMERCIAL AND INDUSTRIAL	RECREATION AND AGRICULTURE	MINOR DEVELOPMENT	LAND USES SPECIFIED IN CLAUSE 5.22 OF LEP	ESSENTIAL COMMUNITY FACILITY	CRITICAL UTILITIES	SUBDIVISION AND FILLING	RESIDENTIAL	COMMERCIAL AND INDUSTRIAL	RECREATION AND AGRICULTURE	MINOR DEVELOPMENT	LAND USES SPECIFIED IN CLAUSE 5.22 OF LEP	ESSENTIAL COMMUNITY FACILITY	CRITICAL UTILITIES	SUBDIVISION AND FILLING	RESIDENTIAL	COMMERCIAL AND INDUSTRIAL	RECREATION AND AGRICULTURE	MINOR DEVELOPMENT
LAND USE																								
FLOOR LEVEL	3		3		2								2	1	1							1	1	
BUILDING COMPONENTS	2		2										1	1	1	1						1	1	1
STRUCTURAL SOUNDNESS	3		3									4	1	1	2	2				1		1	1	1
FLOOD EFFECTS	1											1	1	1	1	1				1		1	1	1
EVACUATION/ACCESS	3		2	3	3	3						3	1, 3	1, 3	1					3		3	1	
FLOOD AWARENESS	1, 2		1	1	1	1	1	1				1, 2	1, 2	1, 2	1, 2	1, 2				1, 2		1, 2	1, 2	1, 2
MANAGEMENT AND DESIGN	3											2		1						2		1		

Where the table indicates 1,2 this implies both requirements are applicable

Colour Key

UNSUITABLE LANDUSE

NOT RELEVANT

NOTE:

A Numbers in the categories are outlined in the table below

B Essential Community Facility includes development such as hospital, aged care facility

C Critical Utilities include water and sewer control buildings, electrical substation, telephone exchange, emergency centre

1.1.5.3 Flood planning control matrix - Key

No.	FLOOR LEVEL	BUILDING COMPONENTS	STRUCTURAL SOUNDNESS	FLOOD EFFECTS	EVACUATION/ACCESS	FLOOD AWARENESS	MANAGEMENT AND DESIGN
1	All floor levels to be equal to or greater than the 1:20 Annual Exceedance Probability flood plus 0.3 metres (freeboard).	All structures to have flood compatible building components below or at the 1:100 Annual Exceedance Probability flood level that can withstand the force of floodwater, debris and buoyancy up to a 1:100 Annual Exceedance Probability flood.	Engineer's report by a suitably experienced and qualified professional to prove any structure subject to a flood up to and including the 1:100 Annual Exceedance Probability flood level can withstand the force of floodwater, debris and buoyancy.	Engineer's report by a suitably experienced and qualified professional required to prove that the development will not increase flood affection elsewhere.	Suitable access for pedestrians required during a 1:100 Annual Exceedance Probability flood.	Condition to be placed on consent advising of minimum floor levels required in relation to the flood level.	Applicant to demonstrate that there is an area where goods may be stored above the 1:100 Annual Exceedance Probability flood level equivalent to 25% of the display area or storage during floods.
2	Habitable floor levels to be equal to or greater than the 1:100 Annual Exceedance Probability flood plus 500mm metres (freeboard).	All structures to be constructed of flood compatible building materials below or at the possible maximum flood.	Any structure subject to a flood up to and including the 1:100 Annual Exceedance Probability flood shall withstand the force of floodwater, debris and buoyancy.		Suitable access for pedestrians and vehicles required at or above the possible maximum flood level.	S10.7(2) Certificates to notify affectionation by the 1:100 Annual Exceedance Probability flood.	Applicant to demonstrate that the potential development as a consequence of subdivision proposal can be undertaken in accordance with this Plan
3	All floor levels to be equal to or greater than the possible maximum flood.		Any structure subject to a flood up to and including the possible maximum flood level shall withstand the force of floodwater, debris and buoyancy.		Consideration required regarding an appropriate flood evacuation strategy and pedestrian/vehicular access route for both before and during a flood.		Applicant to demonstrate ongoing functionality during and after a flood event.
4			Geotechnical Engineer's report by a suitably experienced and qualified professional required to specify appropriate filling earthworks and the means of retention of batters against scoring/erosion.				

APPENDICES – MAPS
Bombala Development Control Plan – Appendix A

Cooma-Monaro Development Control Plan – Appendix 10 Flood Maps

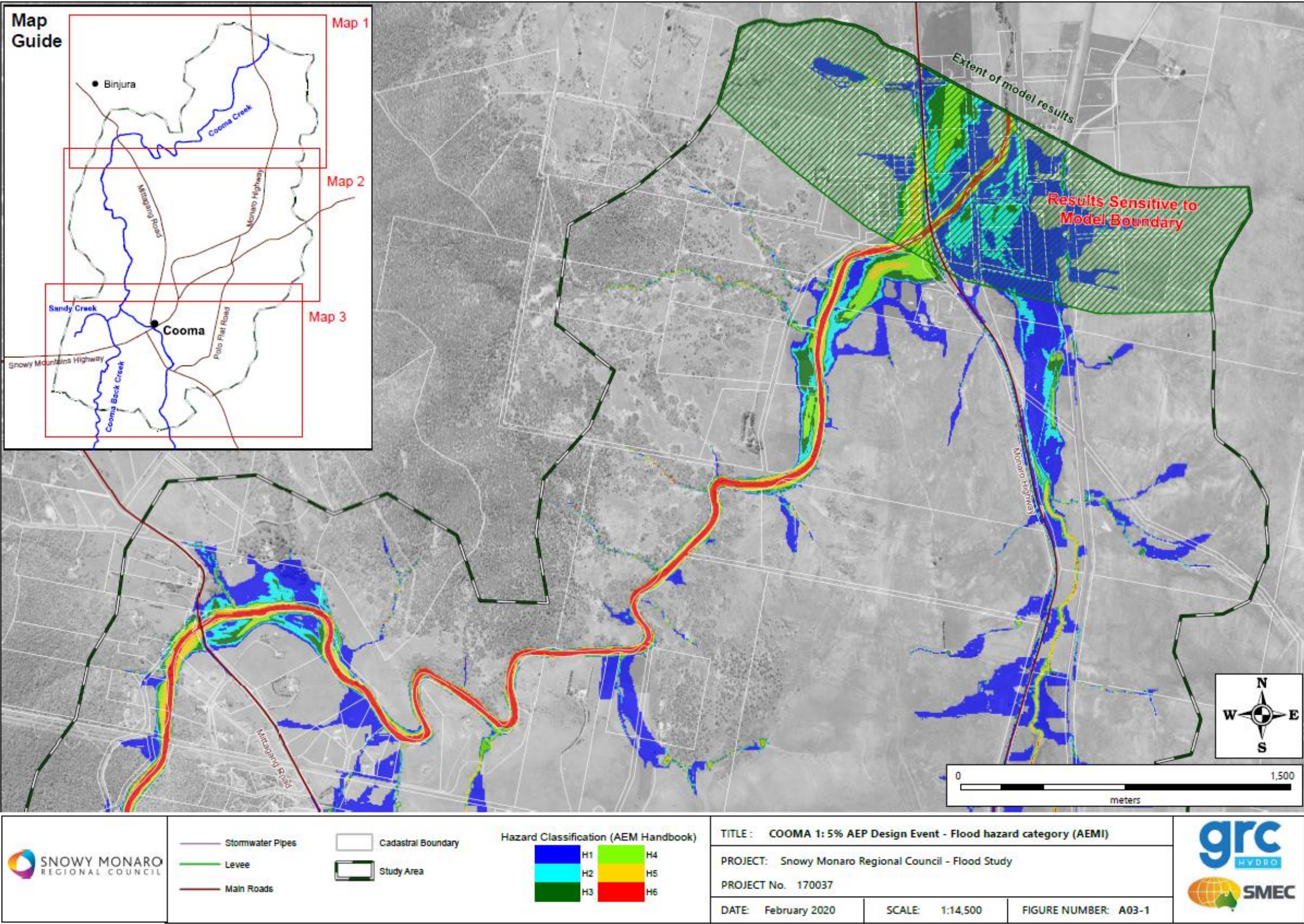


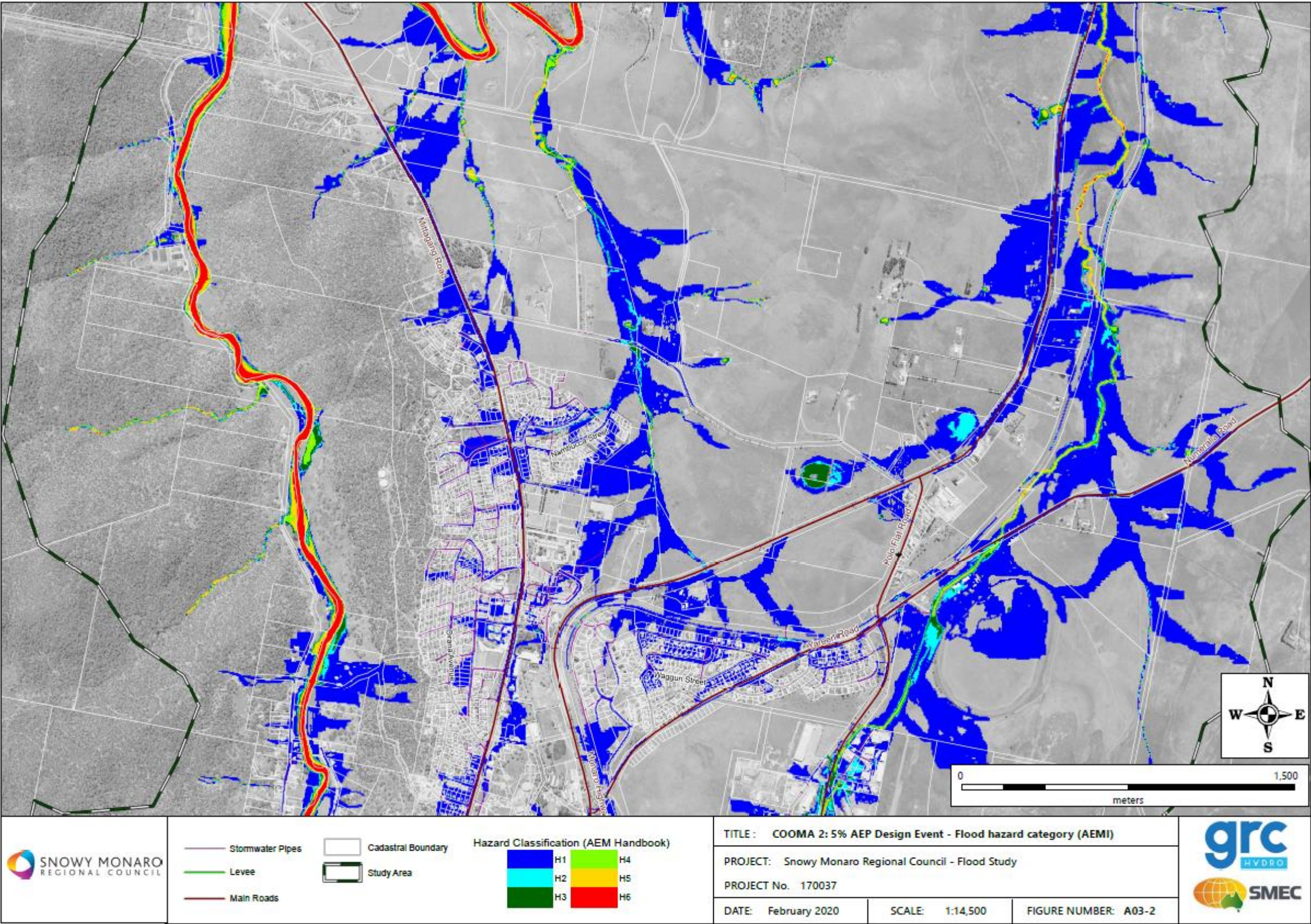
Snowy River Development Control Plan – Appendix A Flood Mapping

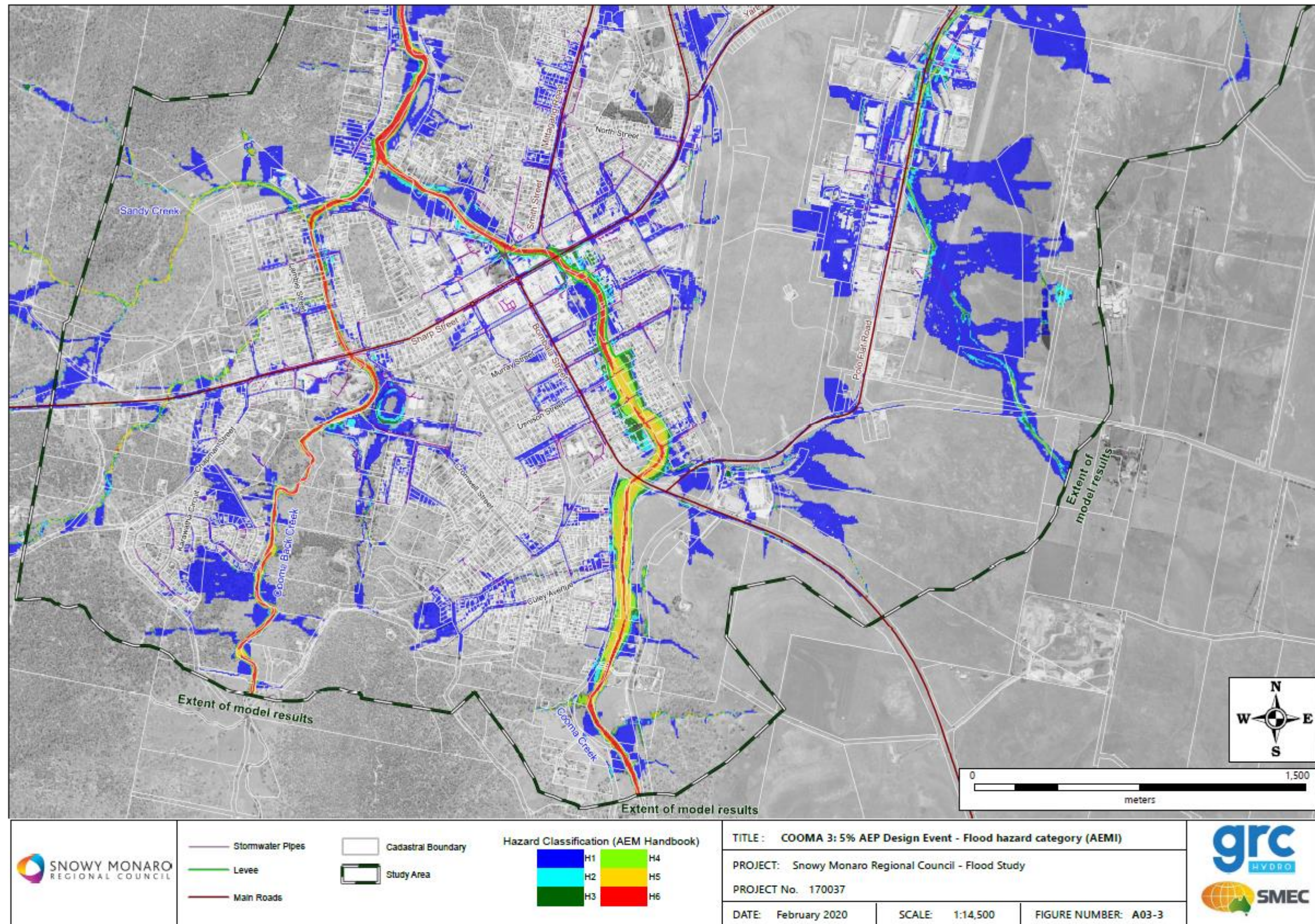
Cooma-Monaro Development Control Plan 2014

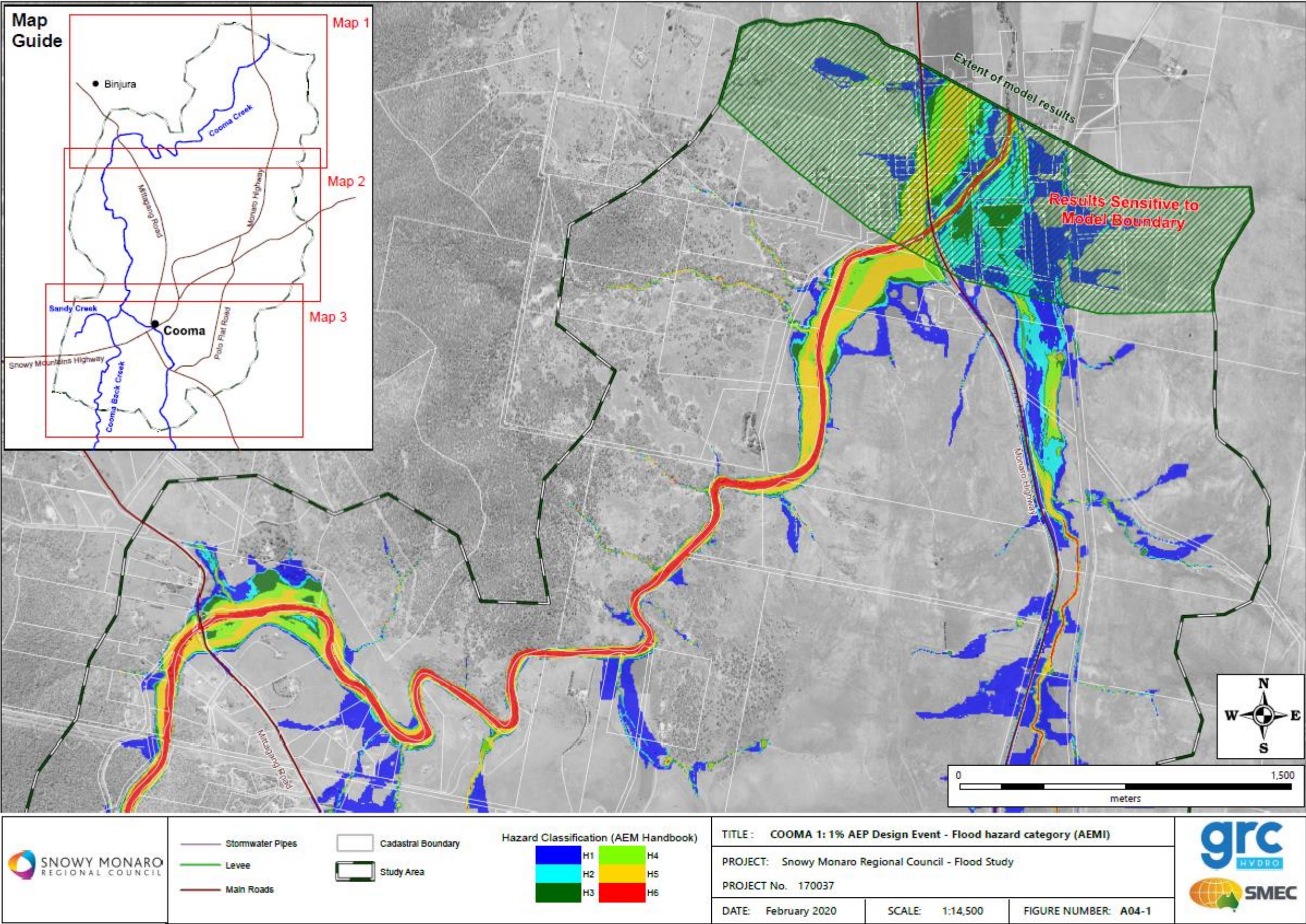
(Amendment 4)

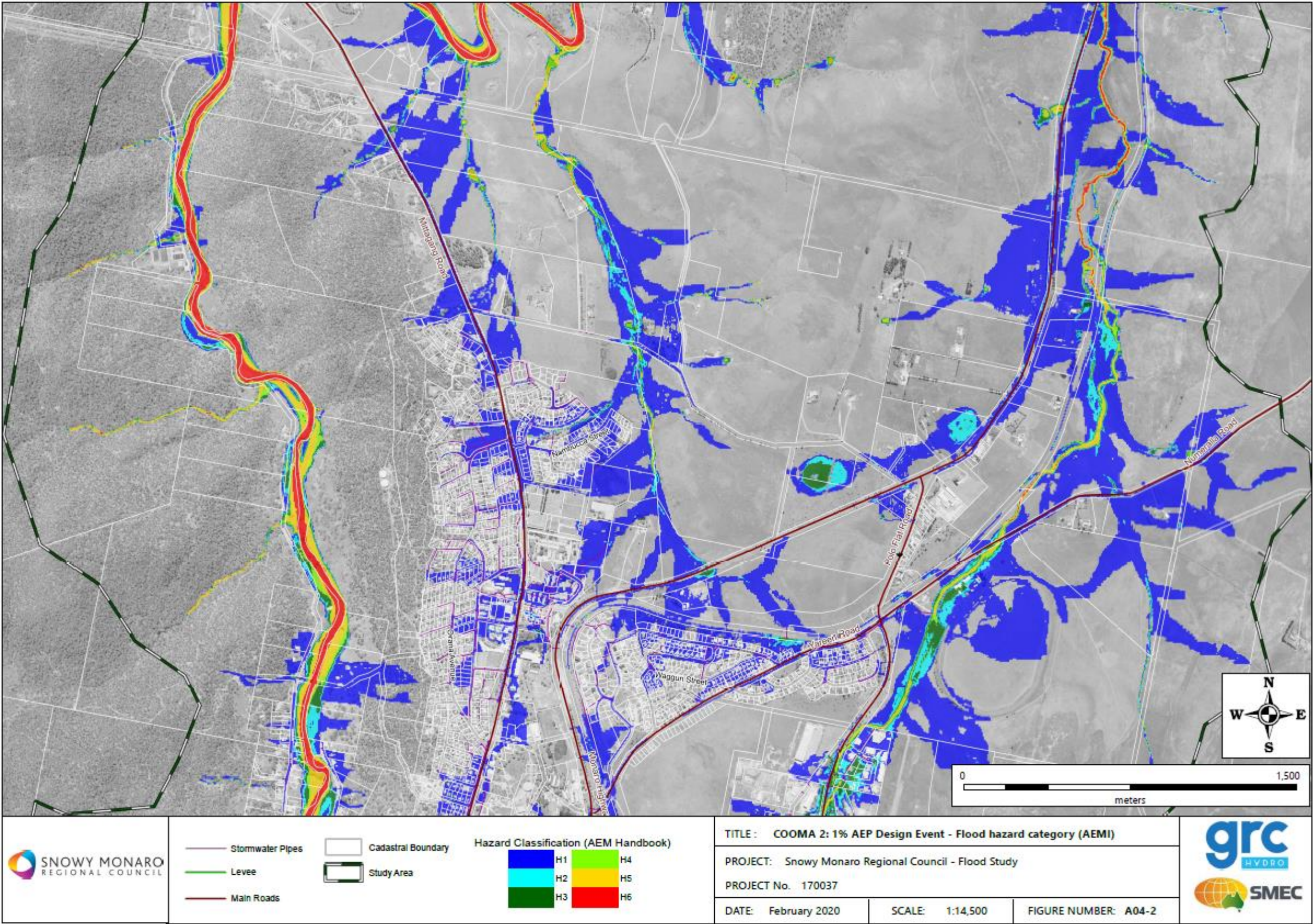
Appendix 10 – Flood Prone Lands Mapping

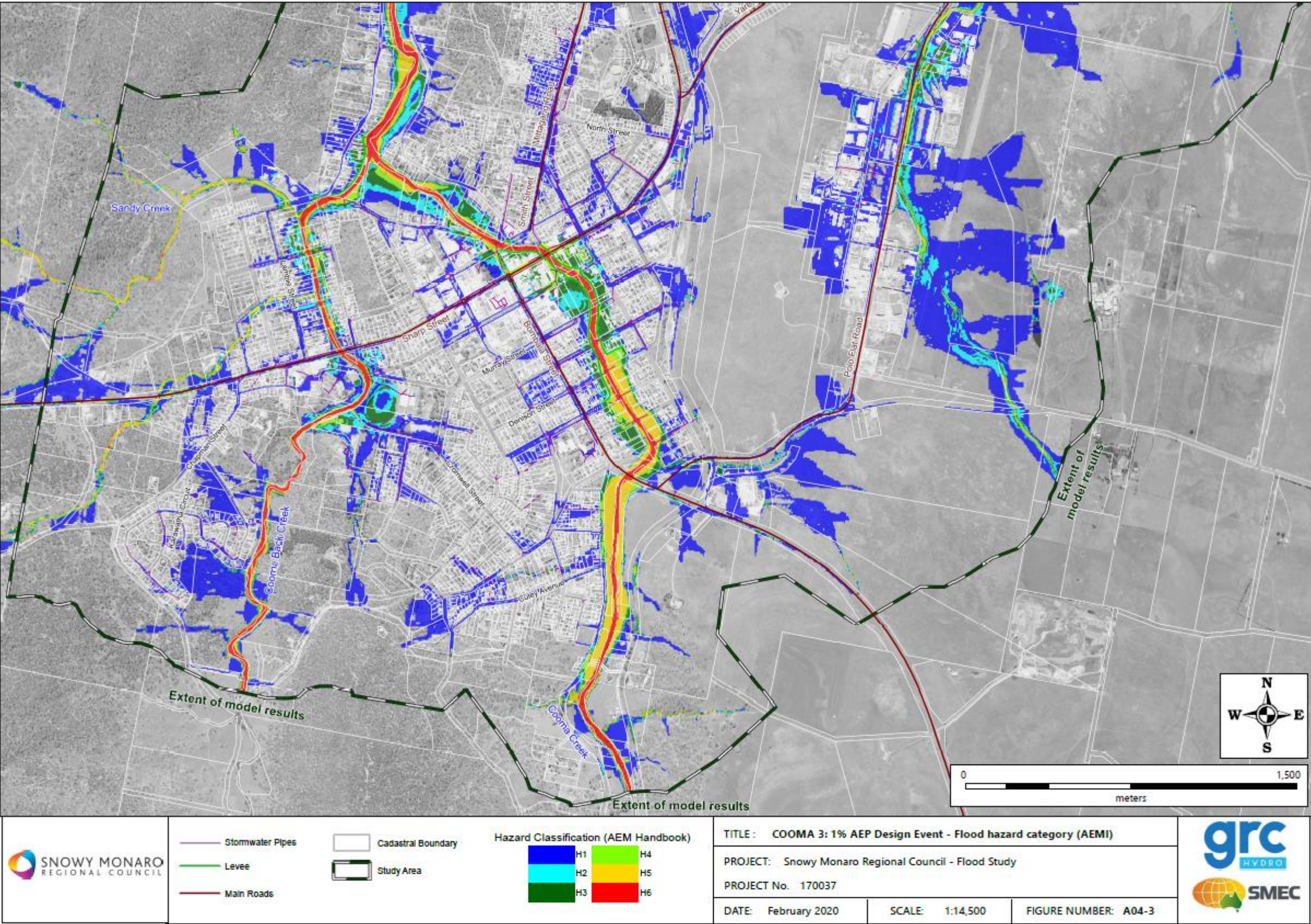


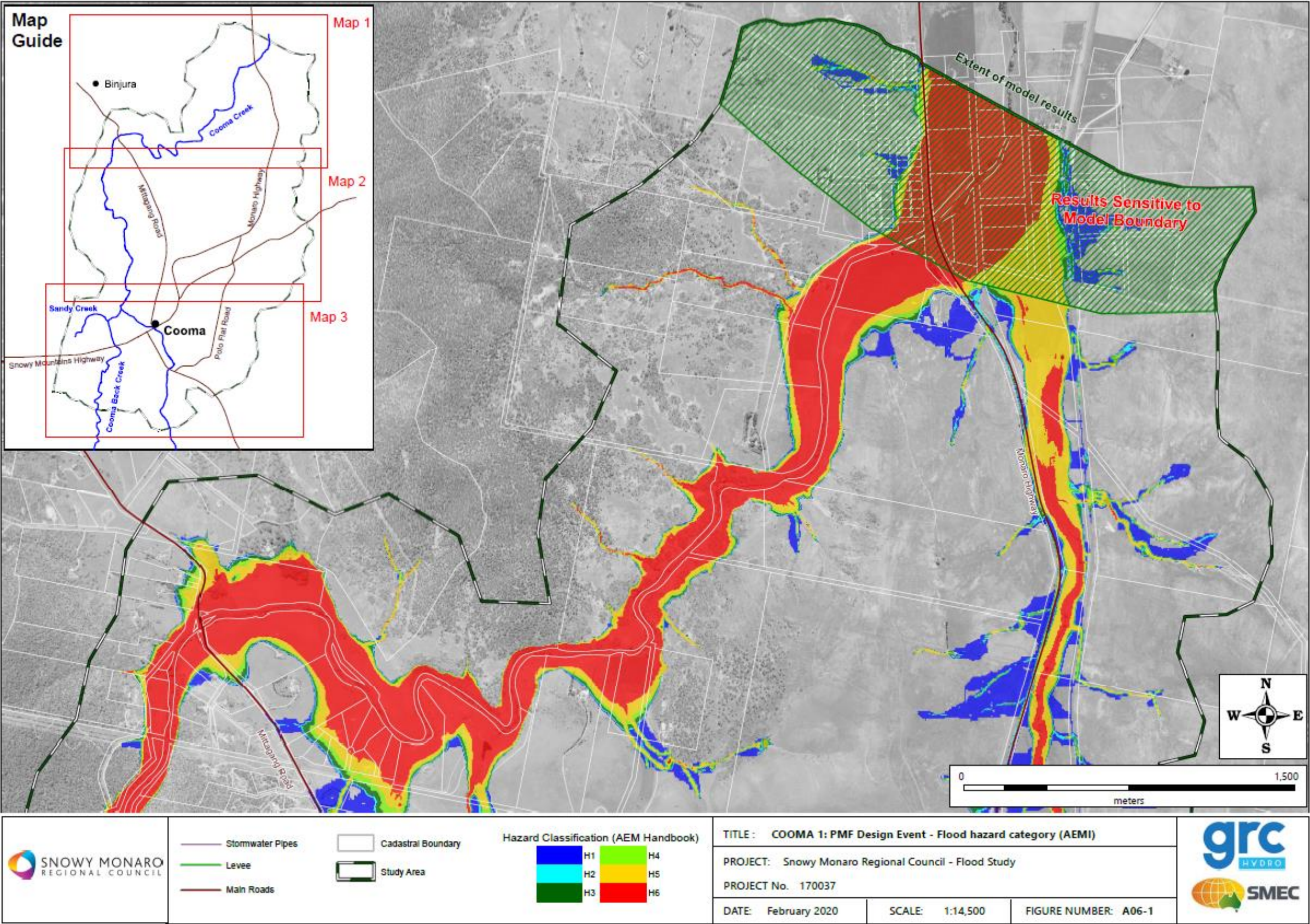


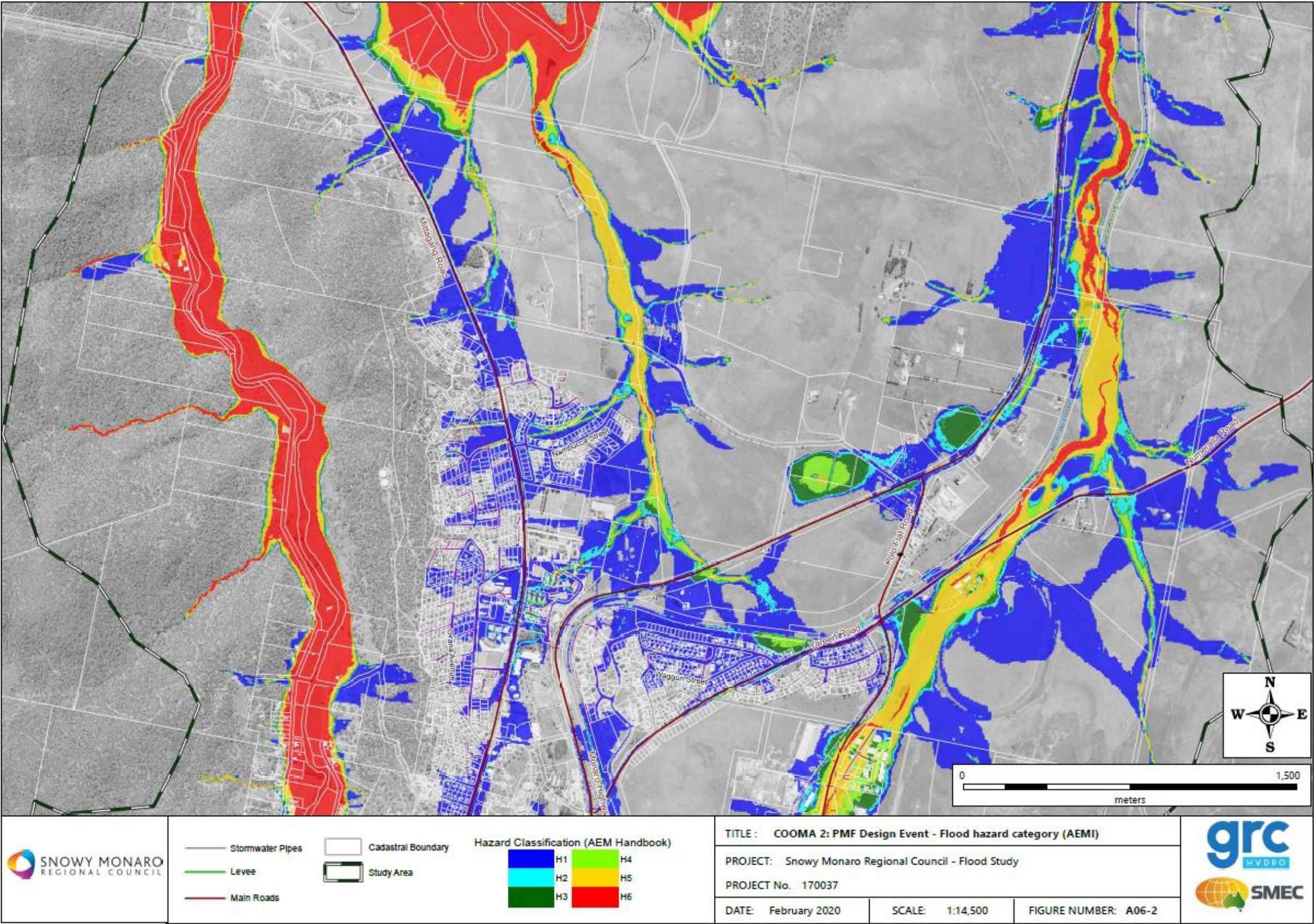


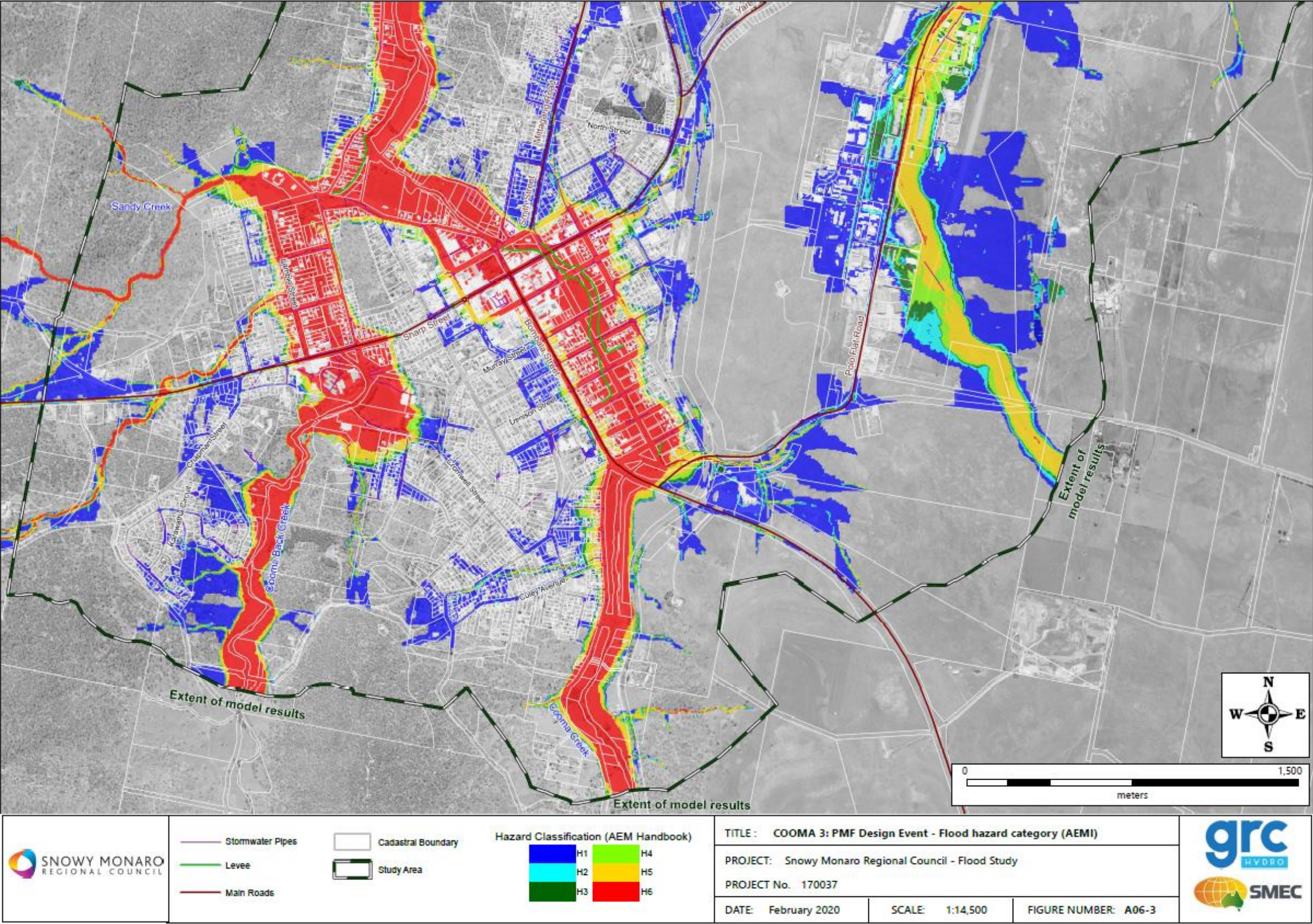


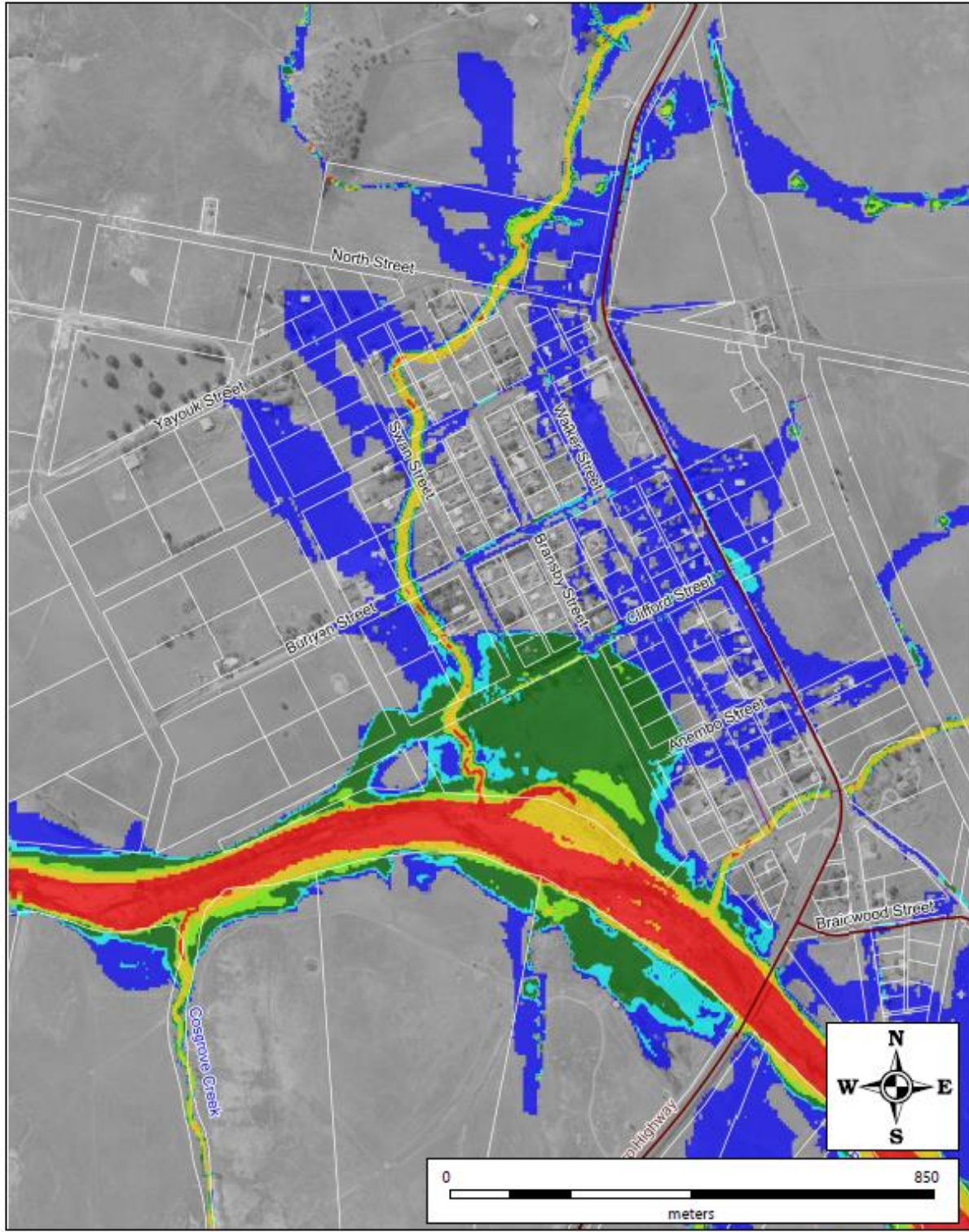
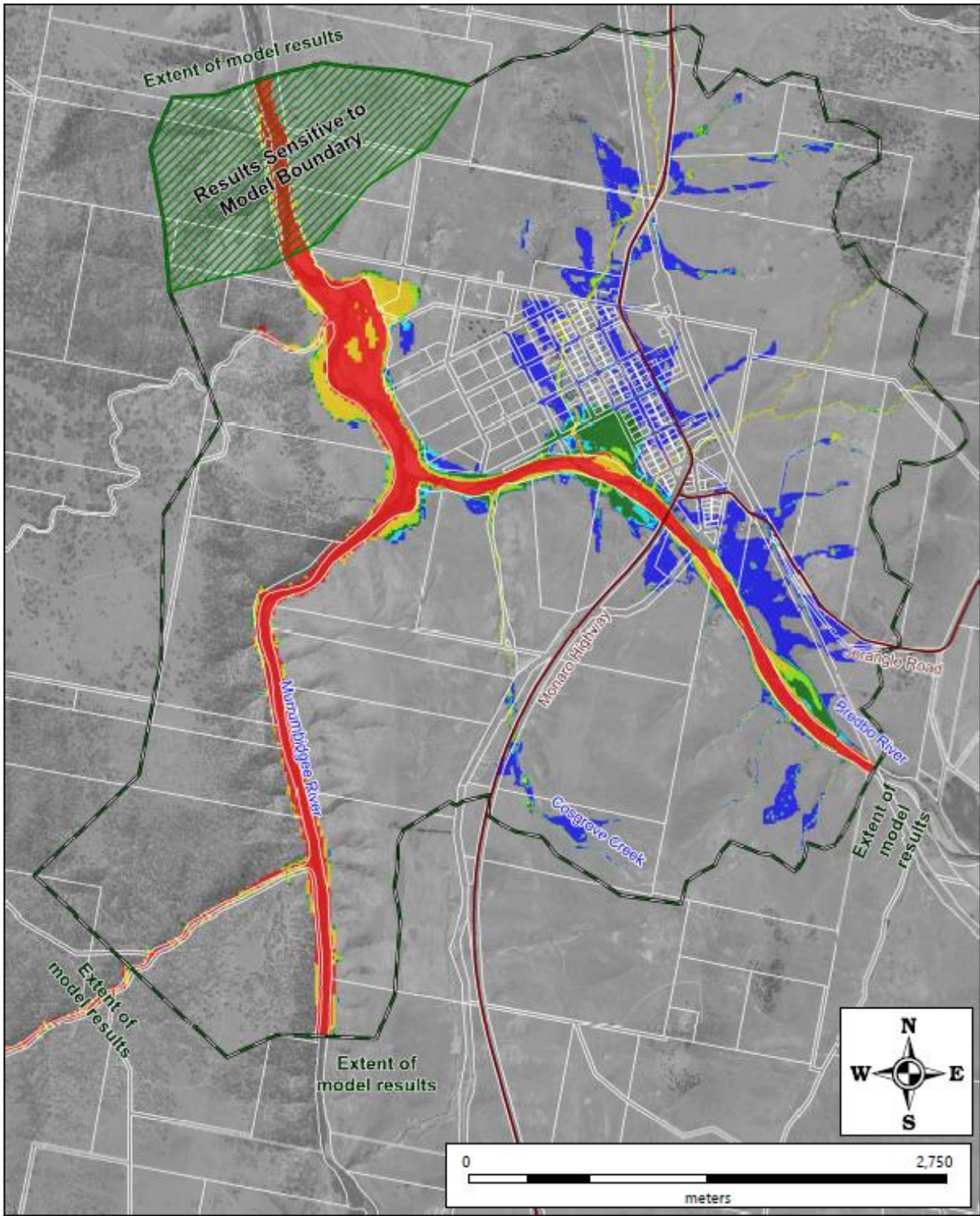




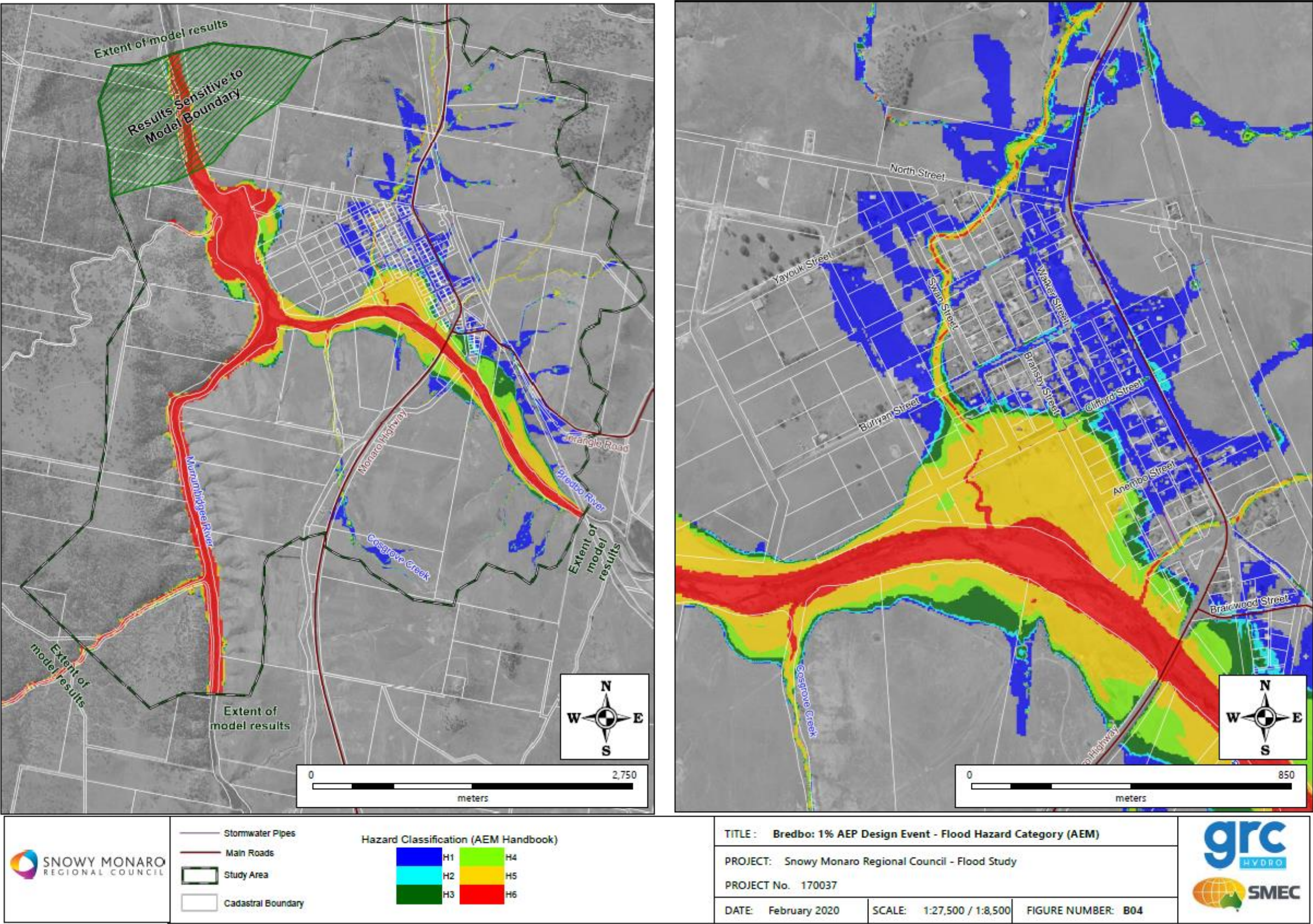


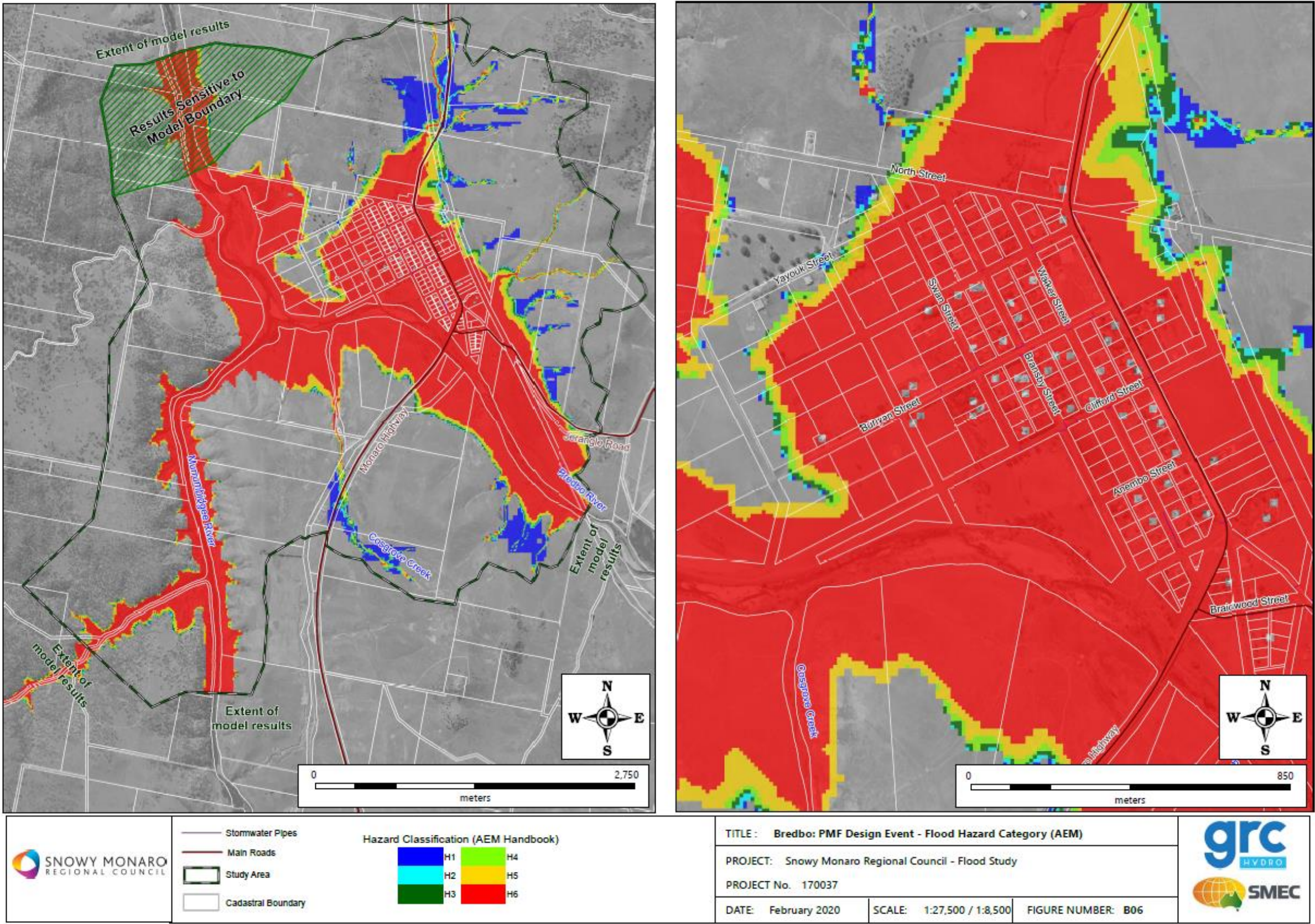


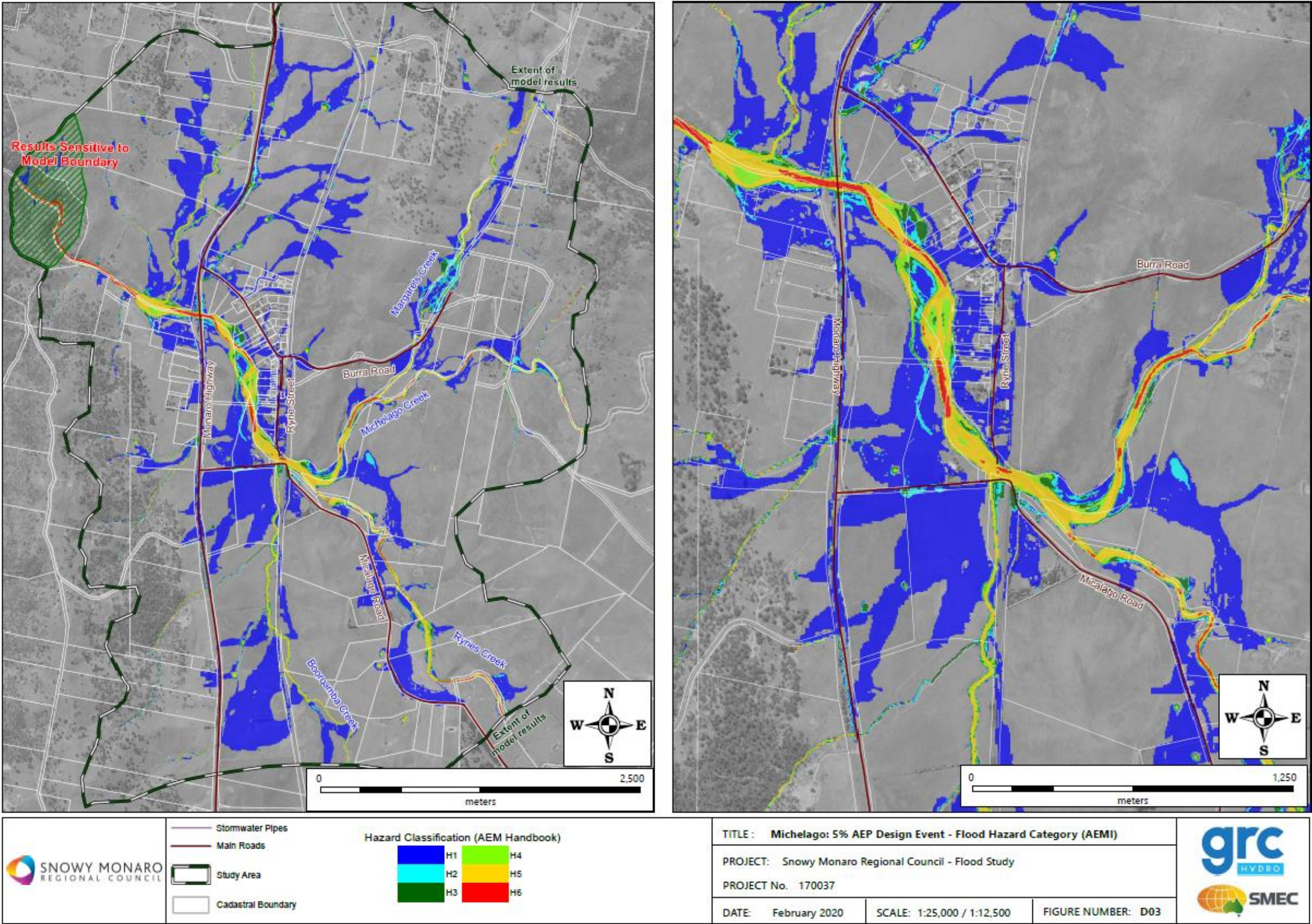


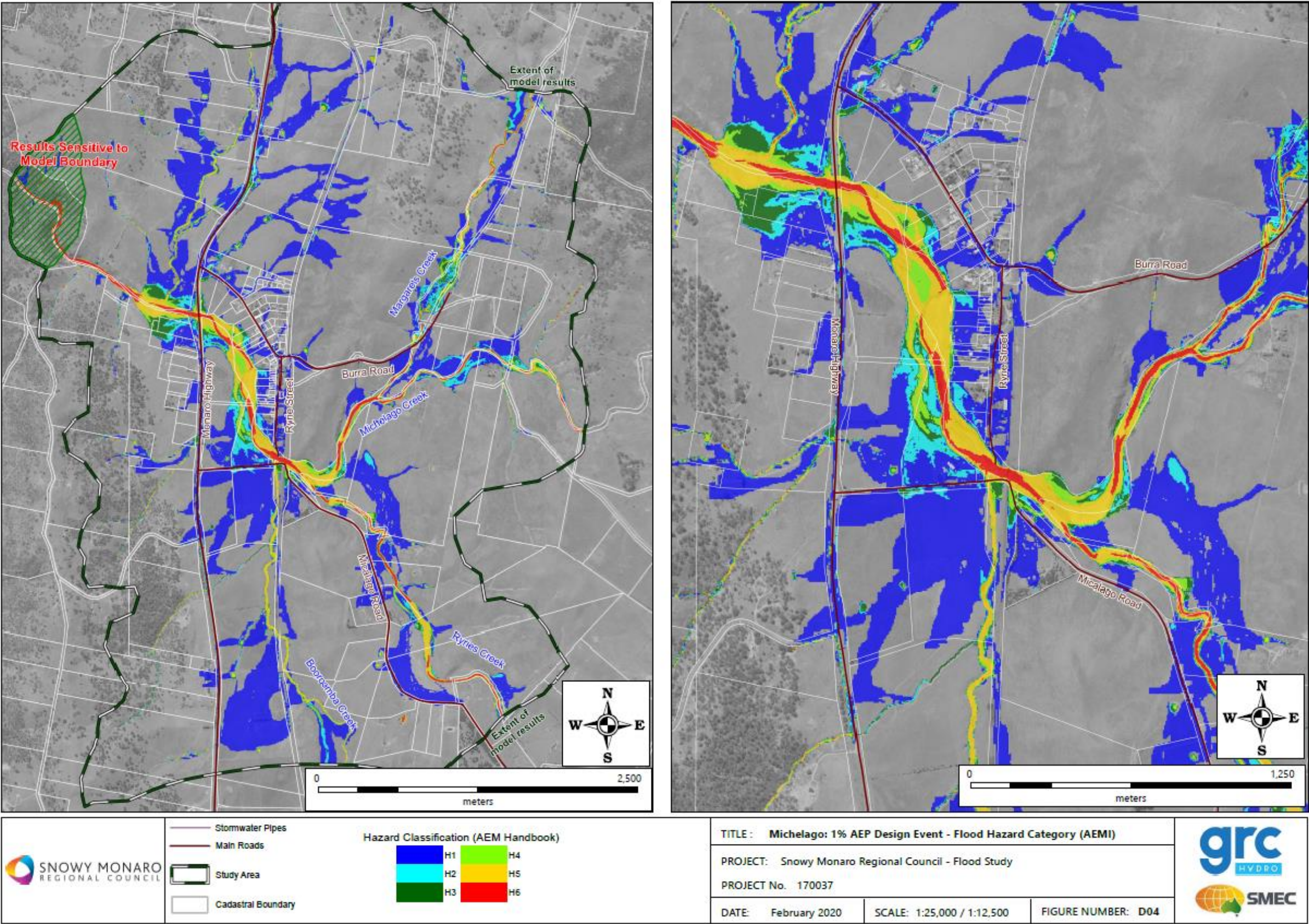


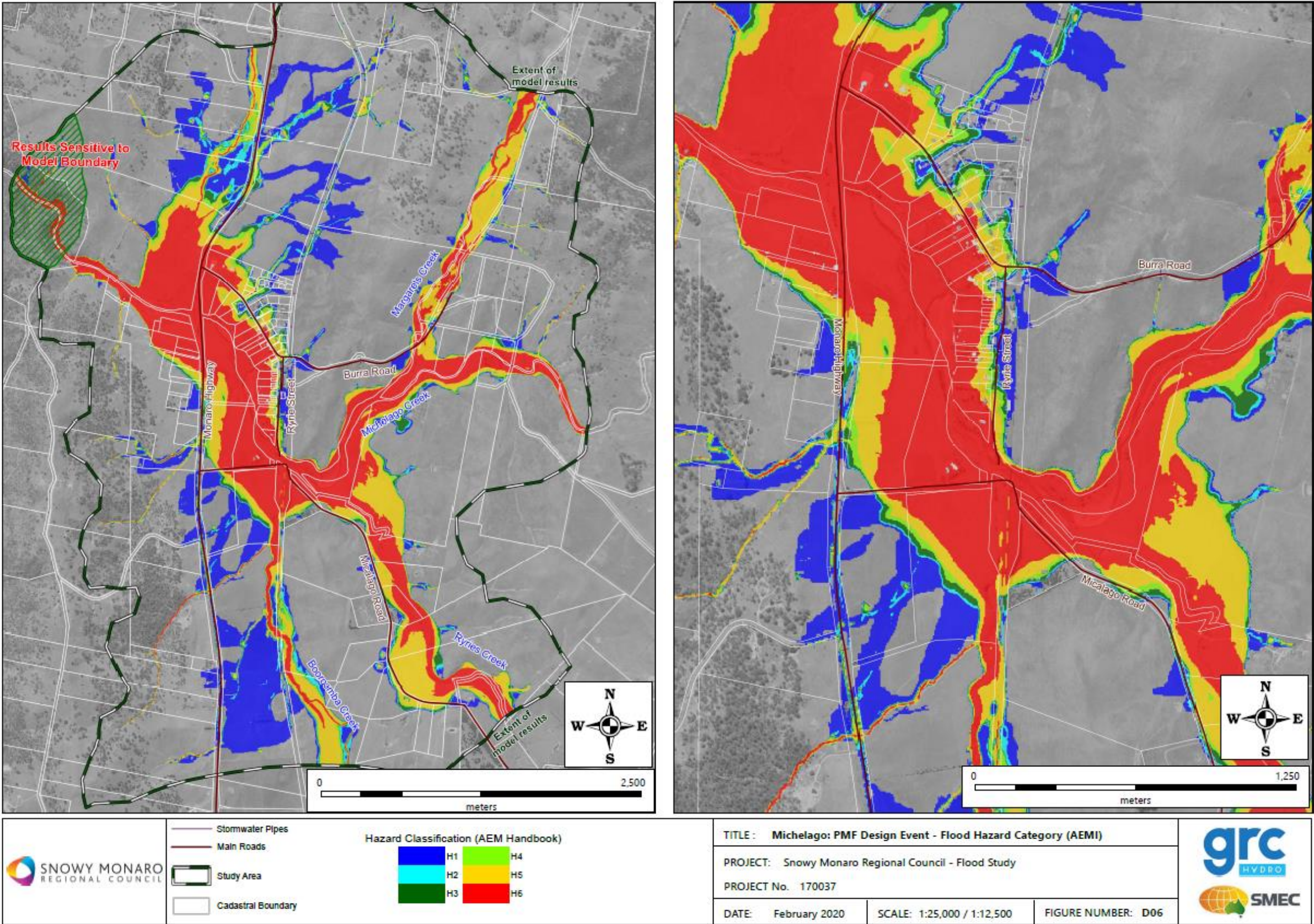
 SNOWY MONARO REGIONAL COUNCIL		<p>Hazard Classification (AEM Handbook)</p> <table><tr><td></td><td>H1</td><td></td><td>H4</td></tr><tr><td></td><td>H2</td><td></td><td>H5</td></tr><tr><td></td><td>H3</td><td></td><td>H6</td></tr></table>		H1		H4		H2		H5		H3		H6	TITLE : Bredbo: 5% AEP Design Event - Flood Hazard Category (AEM)			
				H1		H4												
				H2		H5												
				H3		H6												
PROJECT: Snowy Monaro Regional Council - Flood Study																		
PROJECT No. 170037																		
DATE: February 2020	SCALE: 1:27,500 / 1:8,500	FIGURE NUMBER: B03																







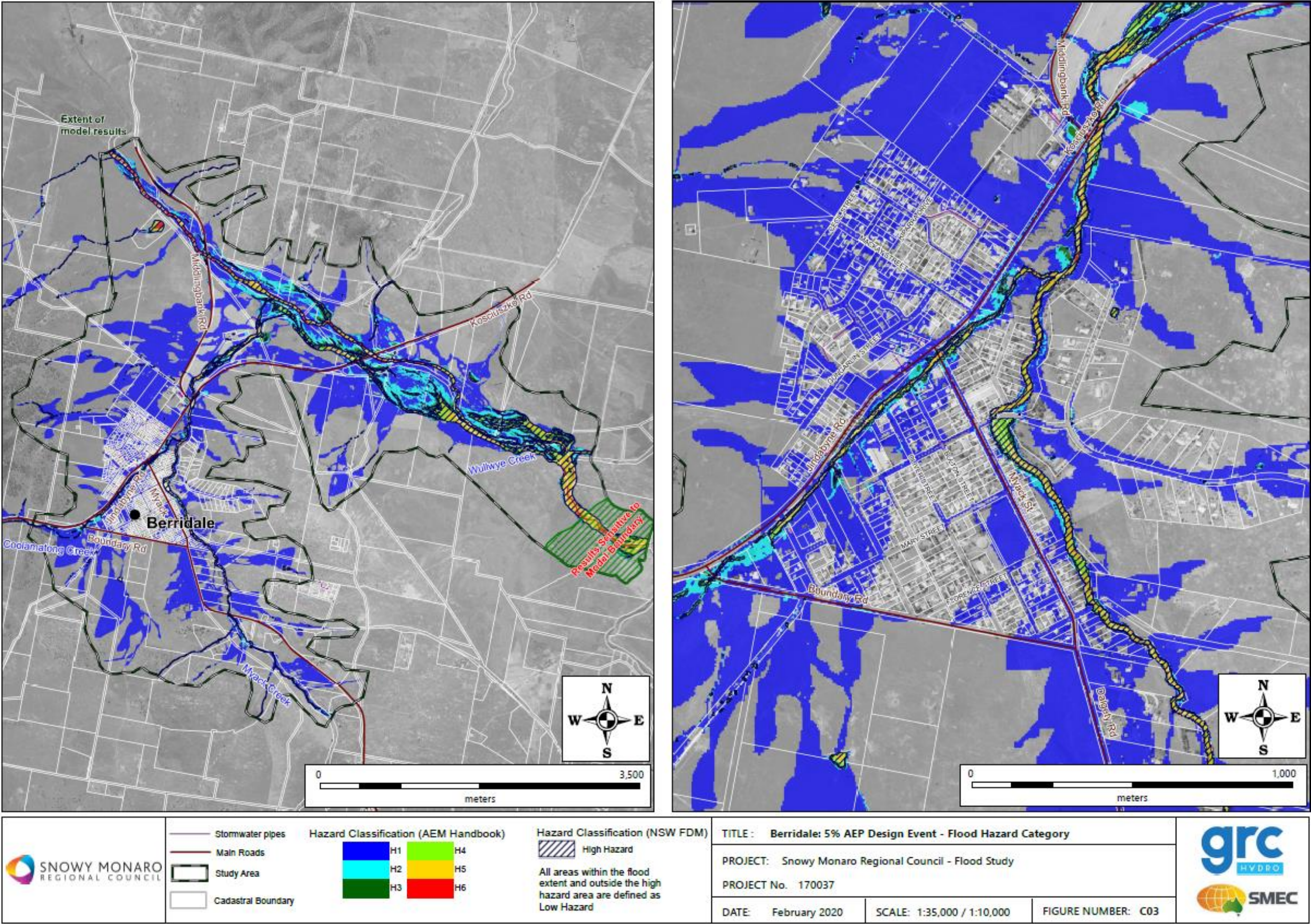


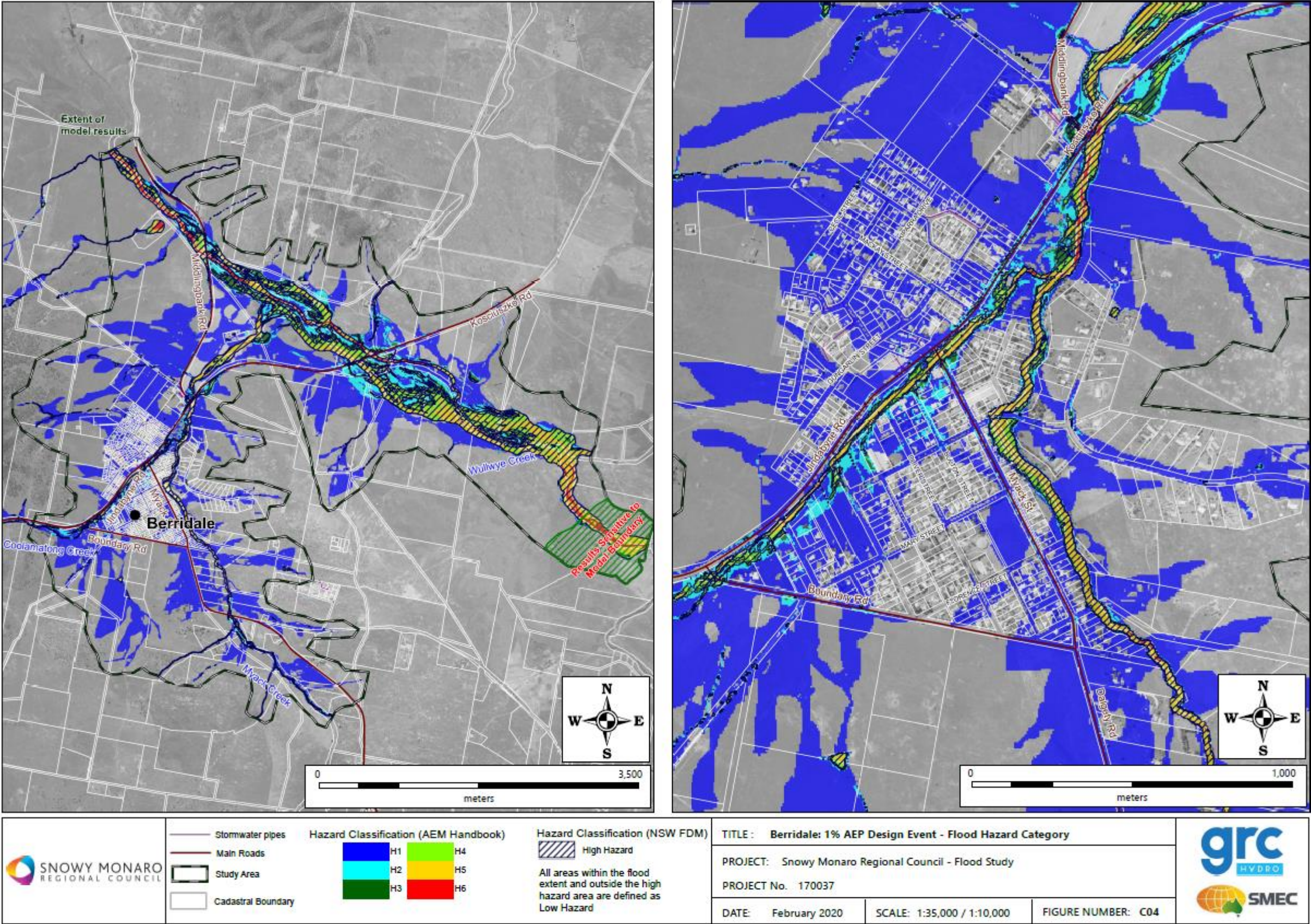


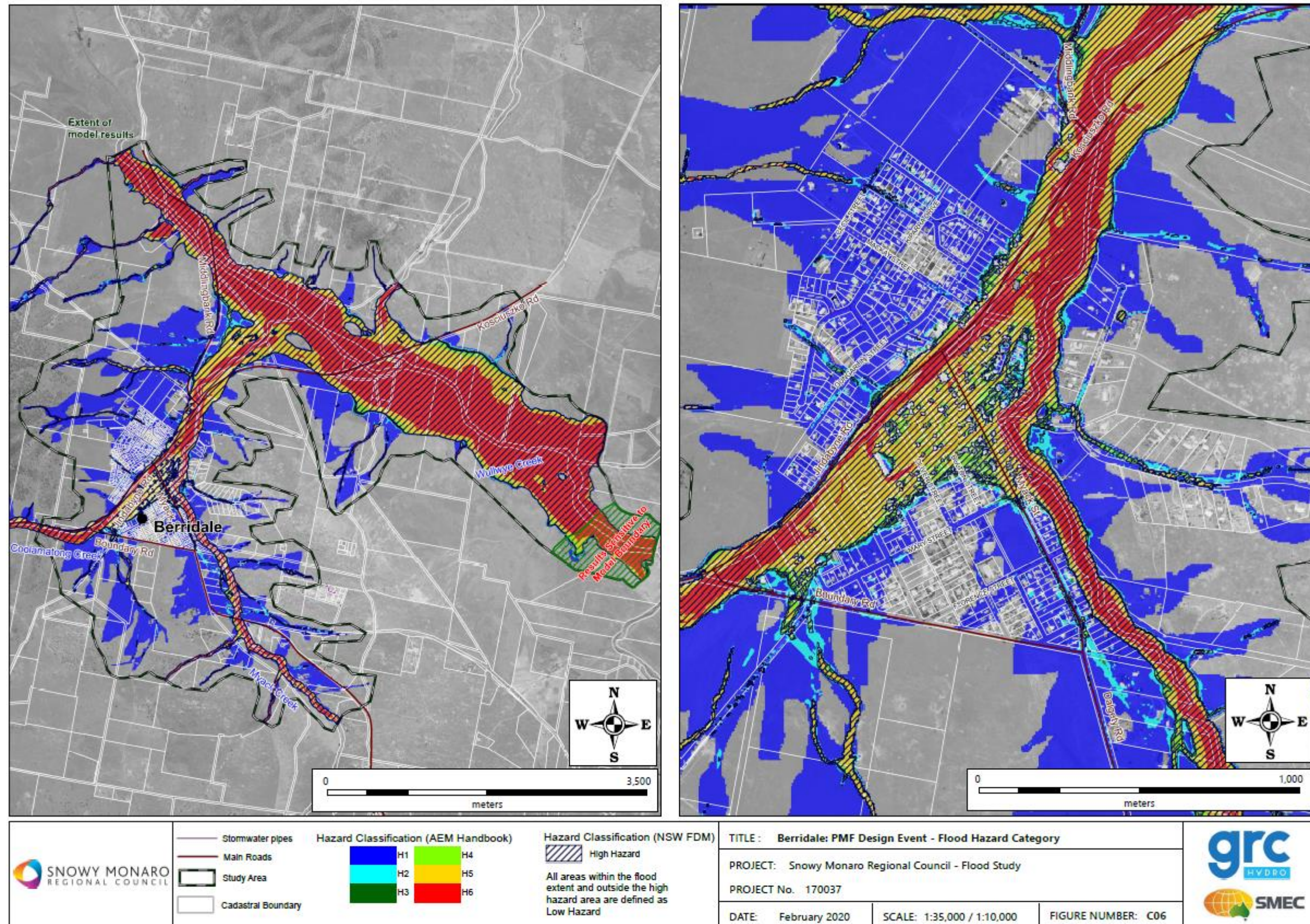
Snowy River Development Control Plan 2013

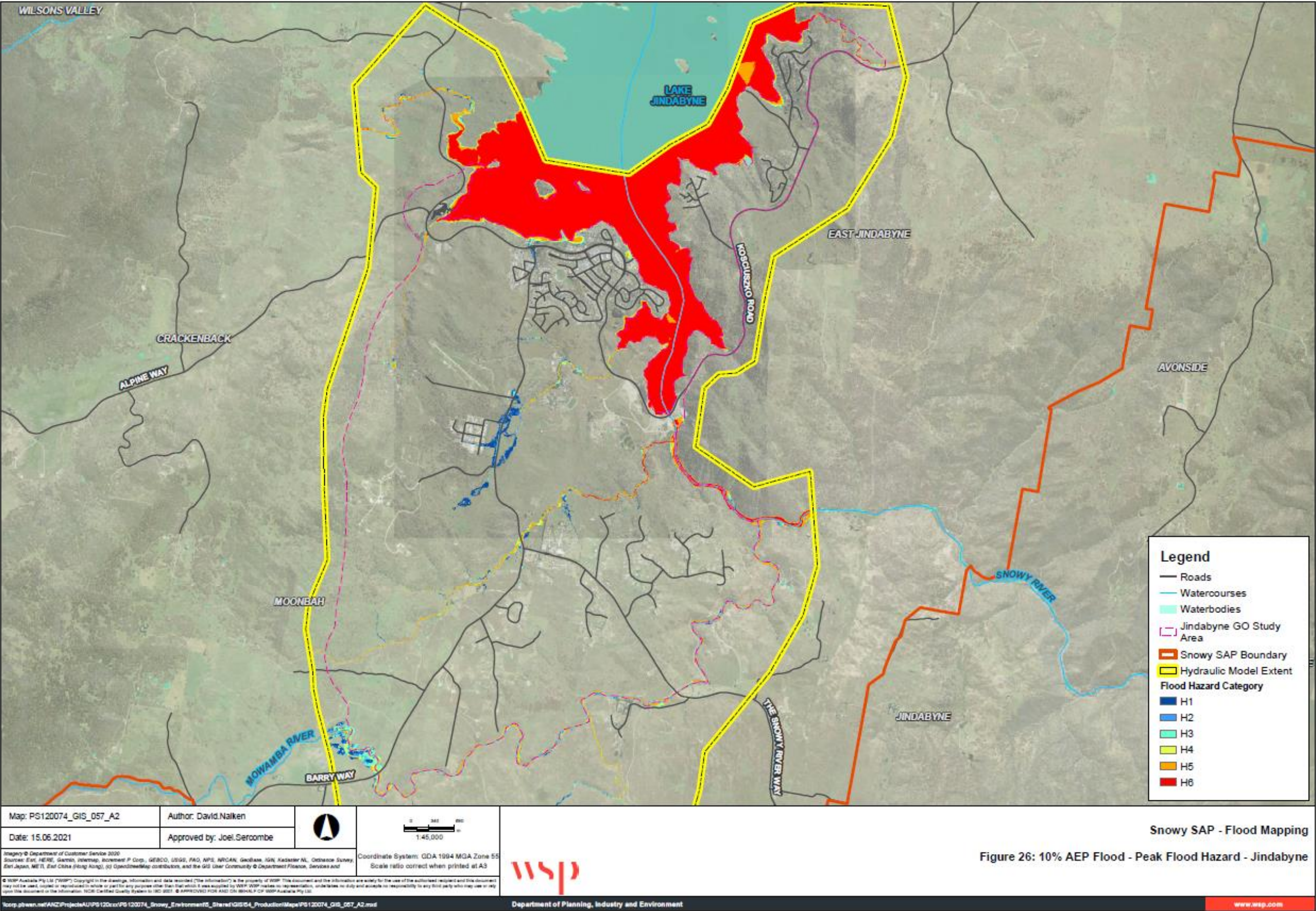
(Amendment 2)

Appendix A – Flood Prone Lands Mapping

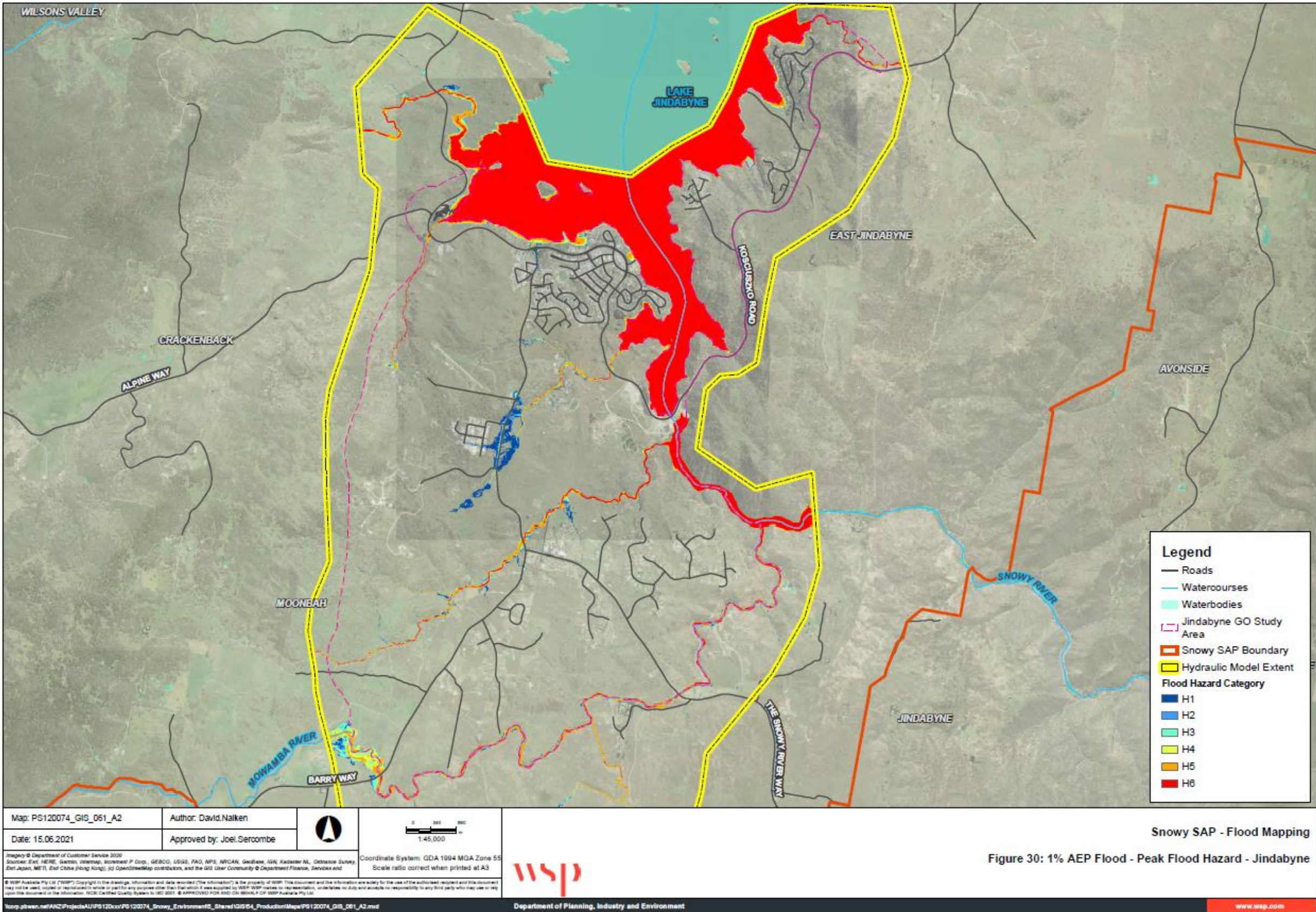




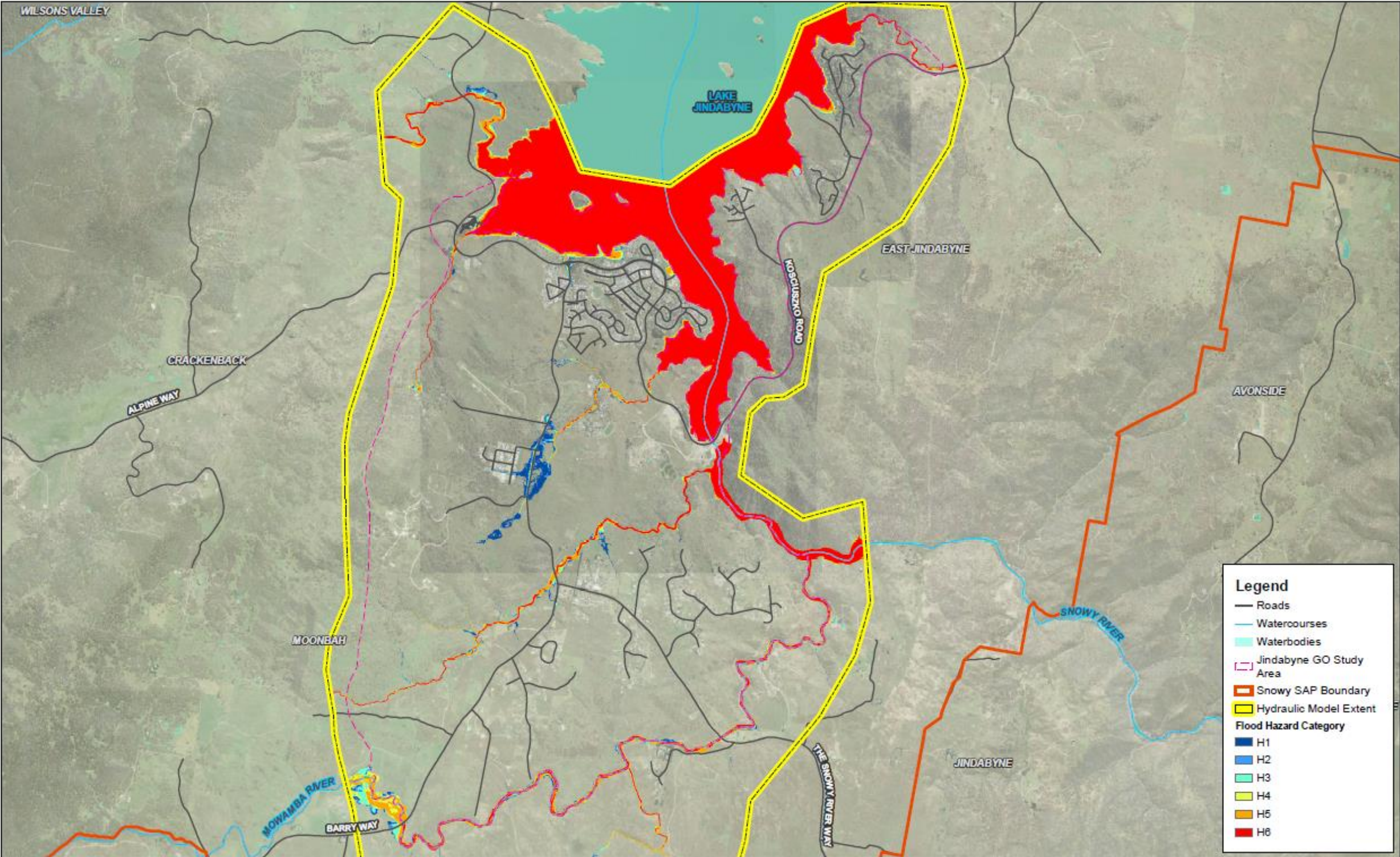


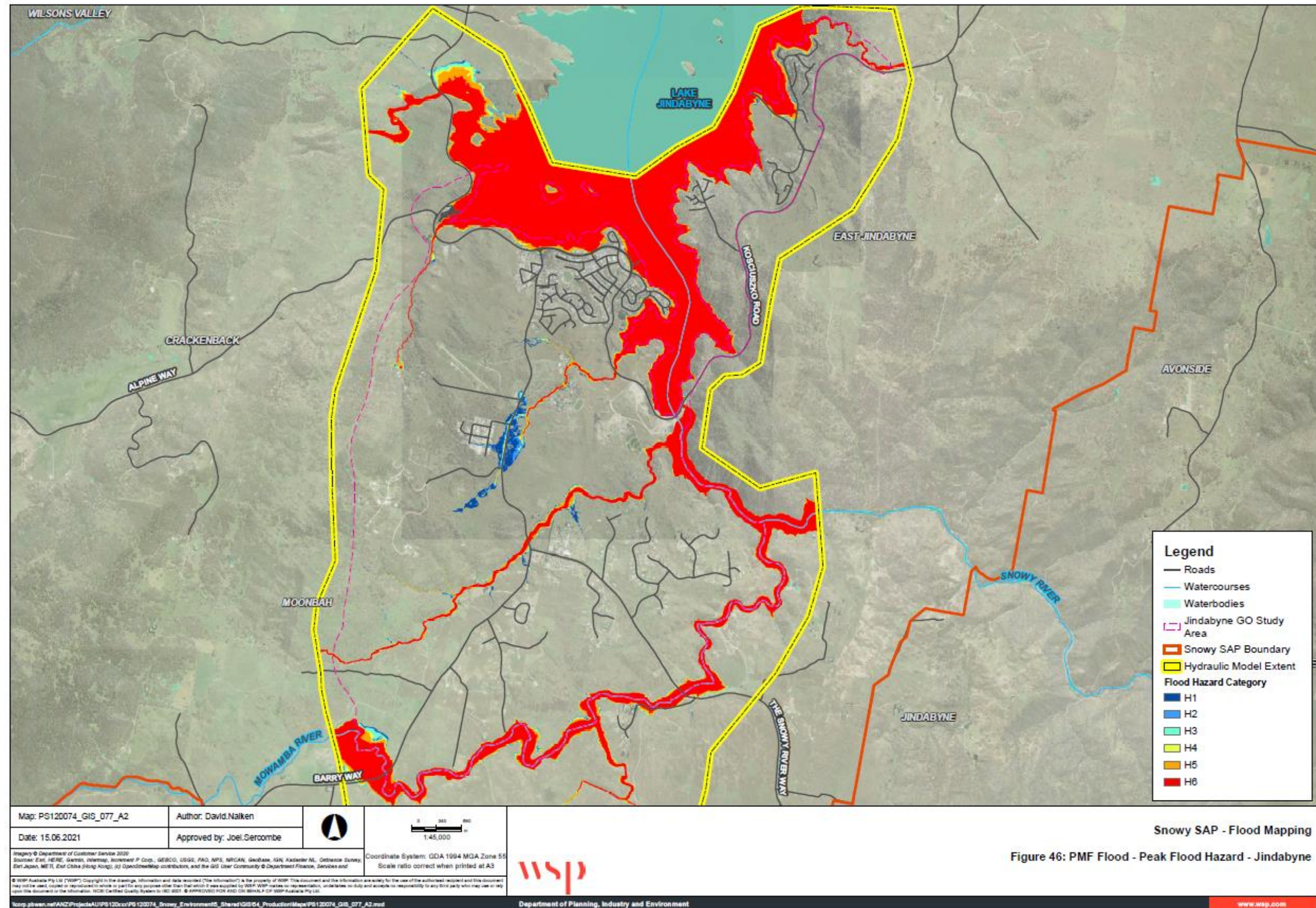


Snowy SAP - Flood Mapping
Figure 26: 10% AEP Flood - Peak Flood Hazard - Jindabyne



Snowy SAP - Flood Mapping
Figure 30: 1% AEP Flood - Peak Flood Hazard - Jindabyne

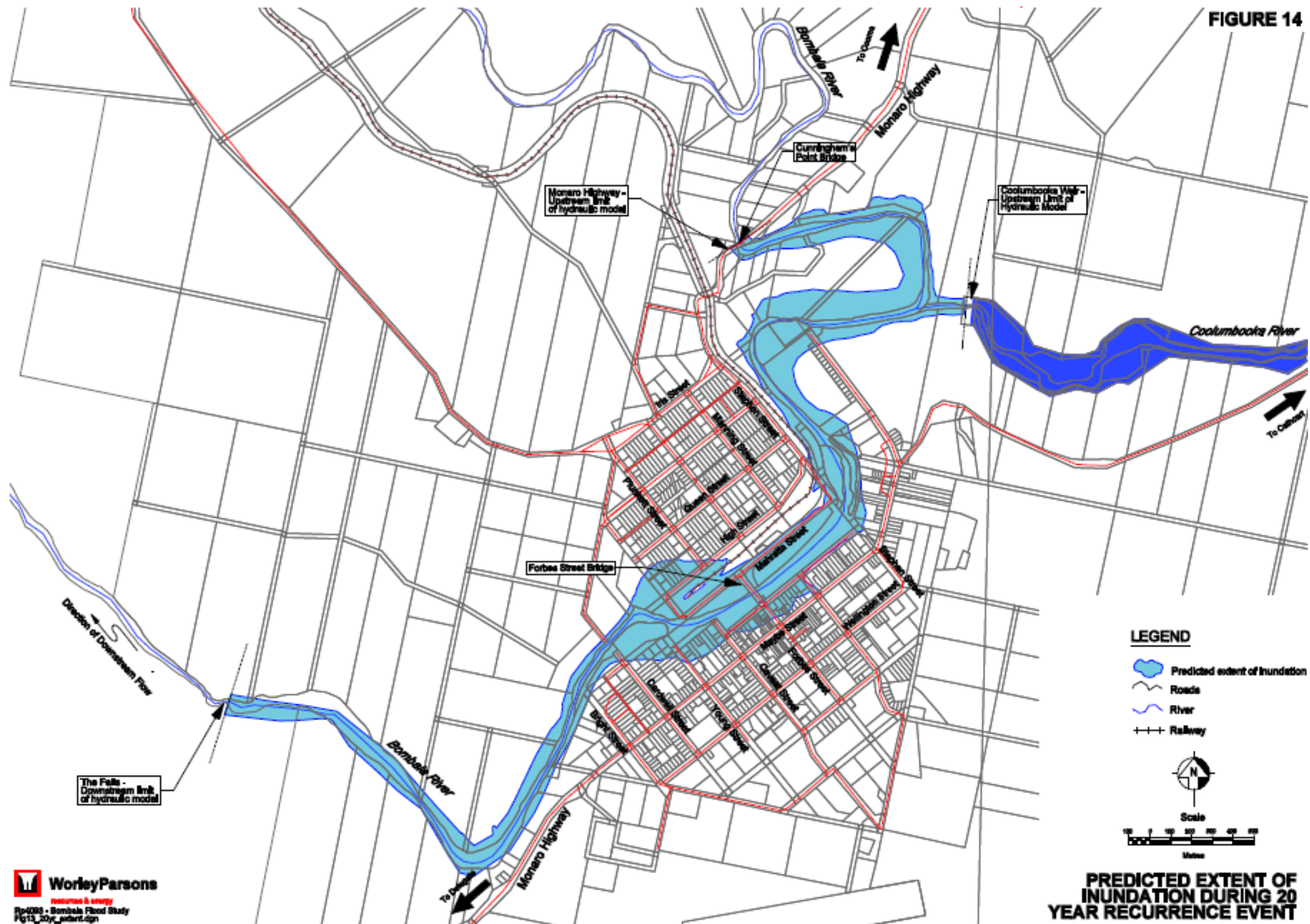


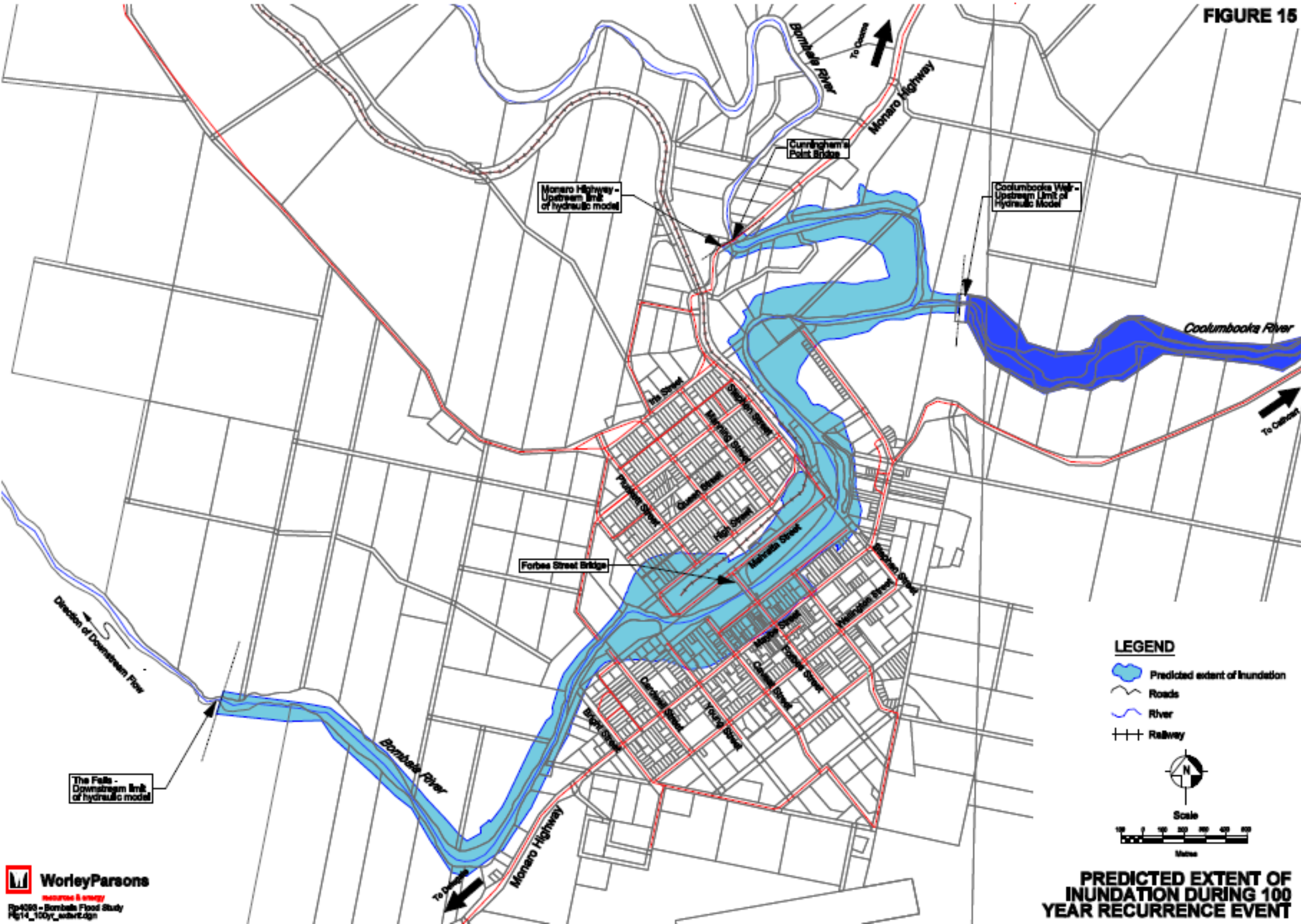


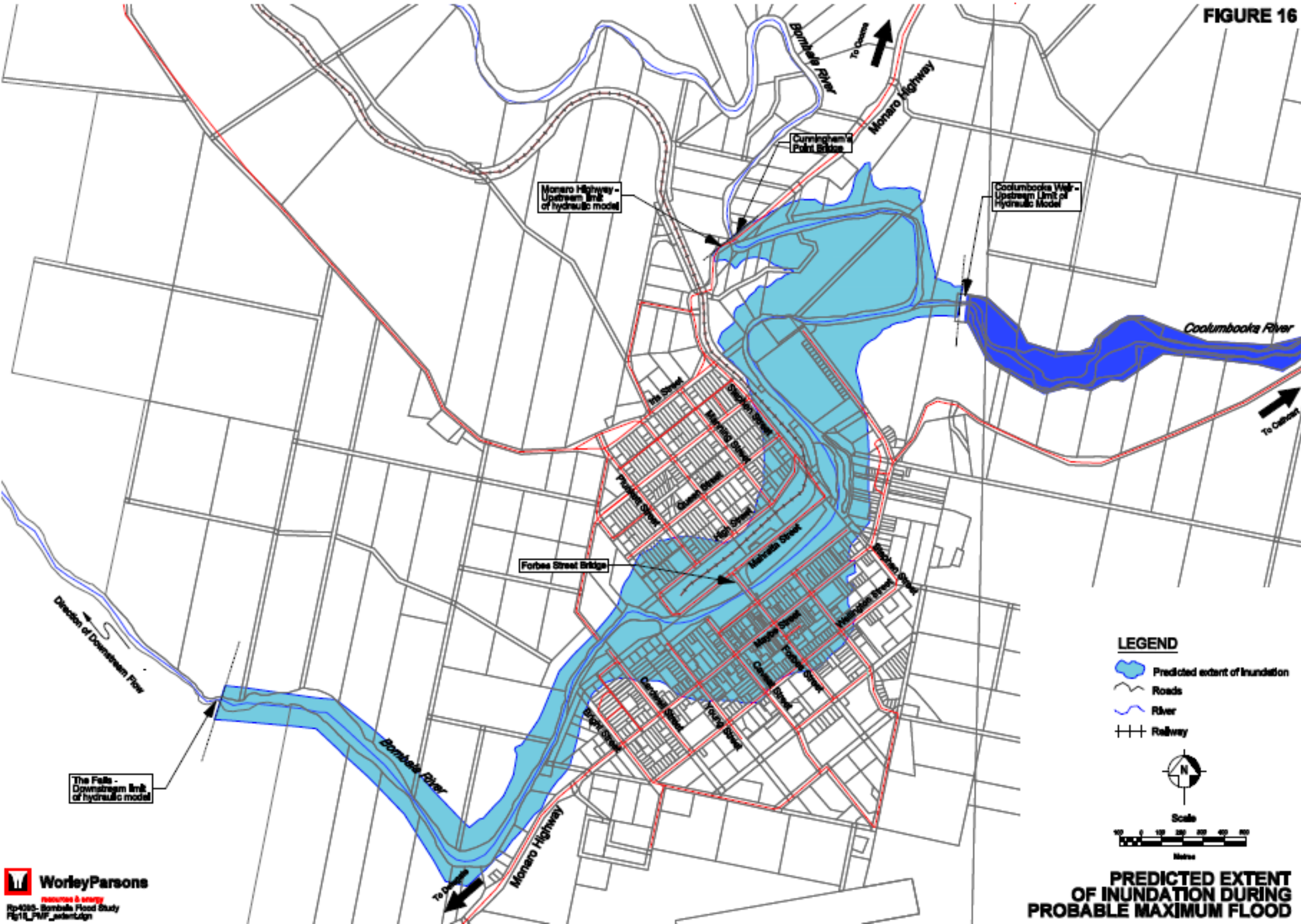
Bombala Development Control Plan 2012

(Amendment 2)

Appendix A Flood Prone Land Maps







9.3.5 ROAD NAMING - 15 KIAH LAKE ROAD SUBDIVISION

Record No: I22/138

OFFICER'S RECOMMENDATION

That Council endorse the proposed road name 'Highlands Way' to go to the Geographical Names Board for pre-approval and to be publicly advertised for a period of 28 days.

ISSUES

A new subdivision is in the process of being created in Berridale at 15-35 Kiah Lake Road (DA 10.2021.287.1). For the subdivision to progress to receiving a construction certificate the road will need to have a name gazetted by the Geographical Names Board.

The developers of the subdivision have proposed the name 'Highlands Way' for this new public road. Highlands relates back to the geography of the area with extensive views of surrounding highlands from the subdivision towards the elevated countryside of Middlingbank. It also provides a link back to the Scottish heritage of early settlers in Berridale, particularly William Oliver who named Berridale after his home town, Berriedale, in Scotland located near to the Scottish Highlands.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Asset Management	Low	Low	Yes
Economic Activity SJ	Low	Low	Yes
Environmental Security	Low	Low	Yes
External Political Environment	Low	Low	Yes
Financial Sustainability	Low	Low	Yes
Health and Safety	Low	Low	Yes
Legislative Governance and Compliance	Low	Low	Yes
Reputation and Image	Low	Low	Yes
Service Delivery	Low	Low	Yes

There is considered low risk of the name option.

FINANCIAL IMPACTS

	Amount	Details
Current Annualised Net Cost	0	
Estimated Annualised Net Cost	0	
Capital Investment	0	
Capital Funding Source	0	

Costs are part of the ongoing service provided by Council and this work can be undertaken within the existing budgets.

RESPONSIBLE OFFICER: Chief Strategy Officer

OPTIONS CONSIDERED

Other road naming options considered in consultation with the subdivision developers were:

- The names of war serviceman from Berridale. This is a theme that has been used elsewhere in Berridale, however using this theme was not agreed to for this location.
- Aitchison Way, relating back to 19th century Berridale when the Aitchison family occupied the heritage listed Aitchison cottage for many decades.

Agreement was not made on the above options. With Highlands Way presenting a name of local significance and with a reasonable chance of pre-approval of by the Geographical Names Board it was considered appropriate to continue with Highlands Way. There are similar (but different) names in nearby suburbs presenting a medium risk of rejection by the Geographical Names Board.

IMPLEMENTATION PLANS

The action will be implemented by:

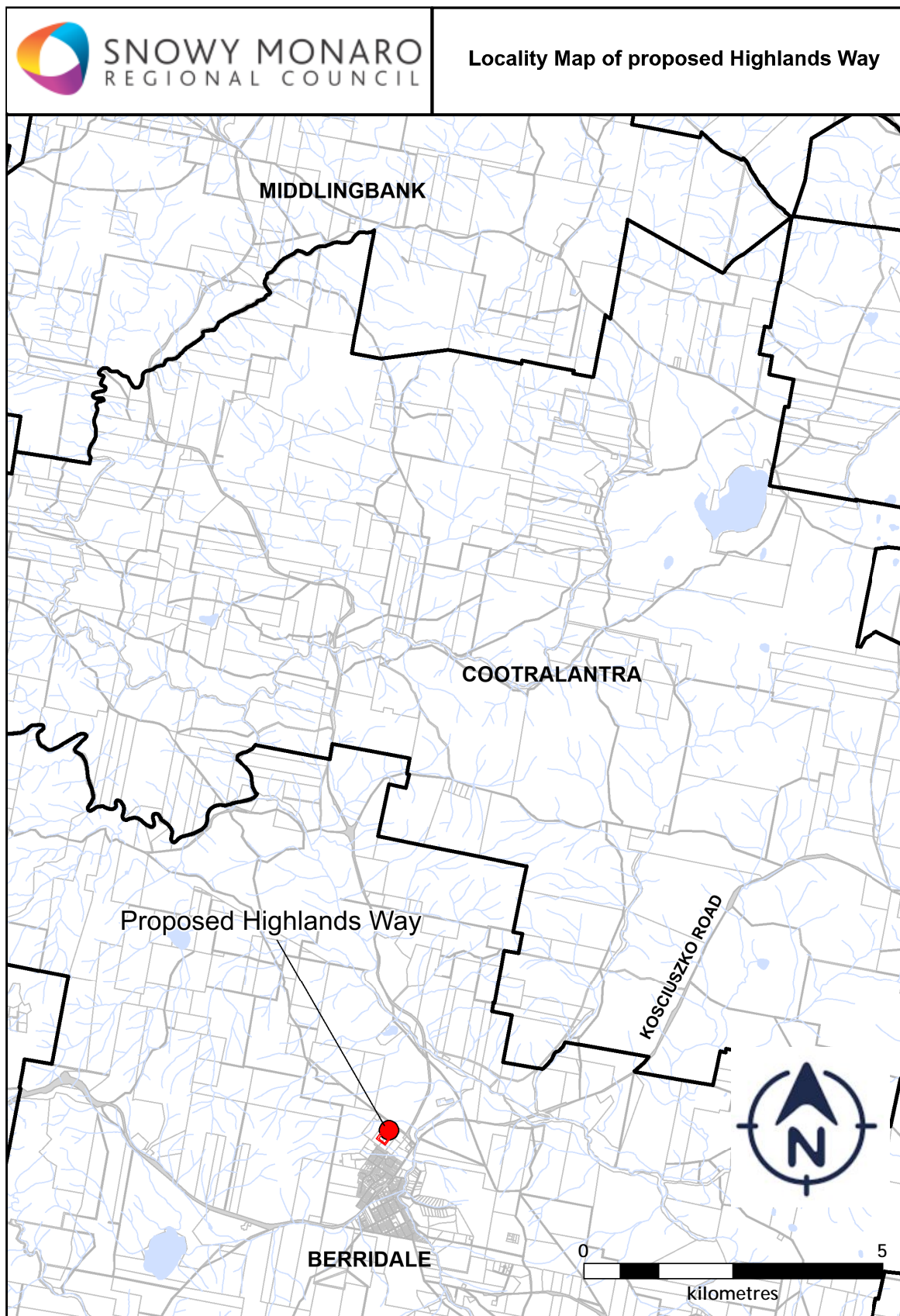
EXISTING POLICY/DECISIONS

Road naming is to adhere to the 2021 NSW Address Guidelines and User Manual.

ATTACHMENTS

1. Aerial view of Proposed Highlands Way with road extent
 2. Locality Map for Proposed Highlands Way
-





9.4.1 DONATIONS AND SPONSORSHIPS SUBMISSIONS FOR FY23

Record No: I22/94

OFFICER'S RECOMMENDATION

That Council adopt the revised policy on donations and sponsorship as attached to this report.

ISSUES

Council can undertake its functions in a number of ways. One way to do this is to provide funding to external parties to undertake works seen as providing a valuable service to the community.

Under Council's policy those organisations receiving ongoing support are to be reviewed following an election. This is needed to be determined now so that organisations can be advised if they need to request funding in the specific donations round or can expect their ongoing funding to continue, as requests are open in April to May.

Where possible the reasons for provision of ongoing support should be consistent across the region. Organisations of the same nature and situation should be treated equitably. The policy has been revised to show the support in this way, rather than listing individual recipients. That information is included in the annual report. The policy continues the existing support provided.

There are three payments that are not consistent across the region, but have historically been provided. Consideration needs to be given to whether there are reasons for continuing with those payments while not supporting other groups with similar situations. Funding is provided to the Delegate RSL based on the claim that this was agreed to when the building was transferred from the council to the RSL. There is no documentation supporting this statement. Funding to the Ando and Peak View halls is based on the hall not being owned by Council and therefore having to raise funds for the cost of their rates, while facilities under the care and control of Council have these costs covered by the ratepayers.

The types of funding that fell under the category of recurring donations is funding for school presentation days, major show events and race days. It is not proposed to change this.

It is proposed to change recurring payments with respect to Australia Day events. The mechanism for funding Australia Day events is complex and can be simplified. Rather than there being an overall pool to be split depending on the number of communities holding events it is proposed that the funding per event be determined. If need be increases in the number of events held can be offset by the funds available in the one-off funding round.

Equal funding of \$1,500 is proposed for all major Australia Day events, as large population bases give a greater capacity to offset the cost of larger events by the organisers. Locations funded are based around population centres. Funding a larger event is provided based on the largest population centre necessary to ensure less than 1 hours travel to the event from all towns and villages. Smaller population centres will be provided funding for a smaller event based on the eight recognised town/village locations across the LGA.

Council previously allocated \$200 to each of the smaller Australia Day event in eight towns, upon their request. In 2020, Jerangle, Nimmitabel and Michelago requested \$200 for a small Australia

Day event. Adaminaby, Berridale, Bredbo, Dalgety and Numerella did not hold an event and therefore did not request \$200.

Contribution to Yamaga Sister City Exchange program

Council currently contributes \$500 per year to Yamaga Sister City. The amount of available funds has been accumulating and it is difficult to justify this when there are many other uses of the limited resources available to Council. It is proposed that the Council only provide further funding when the reserves have dropped below \$5,500, as the nominal amount determined to be provided to undertake an exchange or host and exchange.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Asset Management	Low	Low	Yes
Economic Activity	Low	Low	Yes
External Political Environment	Low	Low	Yes
Financial Sustainability	Low	Low	Yes
Reputation and Image	Medium	Low	Yes
Service Delivery	Low	Low	Yes

Having a set amount of funding for Australia Day events reduces the reputation risk or organisations not receiving the level of funding they are expecting.

FINANCIAL IMPACTS

	Amount	Details
Current Annualised Net Cost	\$76,800	
Estimated Annualised Net Cost	\$76,800	
Capital Investment	N/A	
Capital Funding Source		

RESPONSIBLE OFFICER: Chief Strategy Officer

OPTIONS CONSIDERED

Recurring donations

Not to have recurring donations was considered. This would require each school, show and organisation applying for funding yearly, requesting identical or very similar request for support (money or in kind) each time. This is not recommended as such a proposed course increases administration time to process and collate these applications and expends more of council's time

to consider similar requests each year at council meetings. This option would also place more onerous requirements on stakeholders and decrease customer satisfaction.

Donations and sponsorship sub-committee

Council may opt to form a donations and sponsorship sub-committee. The role of the sub-committee would be to first vote on applications, to be collated by Governance, and then brought to council for determination and resolution. The sub-committee would be required to read the applications, score the applications against the marking criteria, and return the score cards to Governance in advance of the council meeting. This is not recommended as it adds more steps to an already complex process and reduces the transparency of the matter being determined in an open council meeting.

IMPLEMENTATION PLANS

1. The existing policy and procedure is to be updated following the Council decision.
2. The schedule determined and processes administered accordingly.

If adopted the policy will be implemented the same as has occurred in previous year. The opening of the application period will be advertised and community groups contacted. After applications have closed the information will be collated and provide to councillors to provide ranking of the applications. Donations will be listed in ranked order and in a council meeting the councillors will review the proposed donations and determine the recipients and the amounts to be provided.

Applicants will then be advised of the outcomes and successful recipients will be taken through the process of receiving and acquitting the funding.

EXISTING POLICY/DECISIONS

Policy:

[Donations and Sponsorships \(250.2019.501.2\)](#)

Australia Day Policy

In 2018 council resolved to allocate a \$10,000 budget to Australia Day Events (res 430/18), which would include \$200 for community groups in the eight towns to hold their breakfasts/small events. The remainder was to be split between Bombala, Cooma and Jindabyne for their events.

COUNCIL RESOLUTION	430/18
That Council:	
1) Not organise a regional Australia Day Event;	
2) Provide \$200 to a community group in the eight towns and villages that Council has previously funded to assist with organising an Australia Day Event, with such funding to be drawn from the \$10,000 budget allocated in the FY19 Operational Plan;	
3) Support community organisations in Bombala, Cooma and Jindabyne in developing local Australia Day events, including local citizen of the year awards;	
4) Provide an equal distribution to the Bombala, Cooma and Jindabyne groups of the remaining budget following distribution of funding to the smaller communities;	

BACKGROUND

The proposed schedule for the annual competitive funding round is outlined below:

Date	Action
Mid March 2022	Pre-advertise (2 weeks)
Start of April 2022	Applications open. Advertising commences and continues for the whole period that applications are open (internet, radio, flyers, newspaper) (6 weeks)
Mid May 2022	Submission Close
End of May – start of June 2022	Governance collate applications and provide score cards to councillors
June 2022	Councillors score applications
June 2022	Councillors return score cards to Governance
Mid June 2022	Governance collate score cards
Mid June 2022	Council to receive a report containing the application scores and allocate to successful applicants by resolution at council meeting
Mid June 2022	Successful applicants advised, funds disbursed by Finance, communications team publish successful applicants on SMRC website
Ongoing 2022-23	Acquittals provided by applicants within 30 days of project completion

ATTACHMENTS

1. Draft Policy Donations and Sponsorship

Policy



Title of Policy	Donations and Sponsorships		
Responsible Department	Governance	Document Register ID	
Policy Owner	Coordinator Governance	Review Date	
Date of Council Meeting	Date Approved –	Resolution Number	
Legislation, Australian Standards, Code of Practice	<p>The Local Government Act 1993, provides at Section 356 as follows:</p> <p>“(1) A council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.</p> <p>(2) A proposed recipient who acts for private gain is not ineligible to be granted financial assistance but must not receive any benefit under this section until at least 28 days’ public notice of the council’s proposal to pass the necessary resolution has been given.</p> <p>(3) However, public notice is not required if:</p> <p>(a) the financial assistance is part of a specific program, and</p> <p>(b) the program’s details have been included in the council’s draft operational plan for the year in which the financial assistance is proposed to be given, and</p> <p>(c) the program’s proposed budget for that year does not exceed 5 per cent of the council’s proposed income from the ordinary rates levied for that year, and</p> <p>(d) the program applies uniformly to all persons within the council’s area or to a significant group of persons within the area.</p> <p>(4) Public notice is also not required if the financial assistance is part of a program of graffiti removal work.”</p>		
Aim	<p>Snowy Monaro Regional Council (SMRC) acknowledges the contributions made by not-for-profit community based organisations in the Local Government Area (LGA) and, where possible, commits limited funds to help these organisations achieve their objectives.</p> <p>The purpose of this policy is to:</p> <ul style="list-style-type: none"> establish a consistent, equitable and transparent response to requests for financial assistance; ensure that all conforming applications received, are given equitable consideration for funding; ensure that the funding of donations and sponsorship represents value for money to Council and the community; and ensure that money provided by Council to community organisations are allocated in the most fair and reasonable manner. 		

Scope

This policy applies to requests for financial assistance from not-for-profit community based organisations, groups and individuals that meet community needs and benefit residents in our community.

The purpose of the Donations & Sponsorship policy is to enable Council to support local projects and activities put forward by those organisations who offer a significant contribution to community outcomes and goals as outlined in the Community Strategic Plan. In doing so, financial assistance is to be provided in a consistent, equitable and transparent manner.

Policy

1 Eligibility Criteria

1.1 General

To be eligible for consideration to receive financial assistance, applicants must:

- Be an incorporated not-for-profit and/or charitable organisation, group or individual based or residing in the Snowy Monaro LGA ;
- Provide a budget (income and expenditure);
- Target the local community;
- Fit within Councils Delivery & Operations Program
- Have met any previous Council financial assistance acquittal requirements;
- Have no outstanding debts of any kind to Council; and
- Submit the application form by the applicable cut-off time and date.

In-kind support for the waiver of rates, fees, charges and goods is considered financial assistance within this policy and therefore may be eligible for consideration.

Donations & Sponsorship Management Process

1 Applications

The donations and sponsorships program is conducted annually. The application process sets out an equitable process for council to consider each application on its merits.

Applicants will need to re-apply each year, notwithstanding that they may have received assistance in previous years, except for the approved recurring donations (see 3).

All applications are to be completed on the provided forms. These can be accessed from the SMRC website or collected from one of the four office locations. Forms may be submitted electronically, posted or hand-delivered to any office location of SMRC.

2 Budget

\$50,000 per annum is allocated for a competitive round of donations. This sum excludes the payment of approved recurring donations (see 3).

This policy does not apply for donations and sponsorship requests for events funded from other sources.

3 Approved recurring donations

There are four categories of approved recurring donations. These are donations towards Australia Day events, schools presentation days, show events and race days.

Council may determine any additional categories or recipients that are deemed to be recurring.

3.1 Australia Day

There are two categories of Australia Day events: major and minor.

Major events

Equal funding of \$1,500 is allocated to Australia Day events in the three larger population centres. Funding a larger event is provided based on the largest population centre necessary to ensure less than 1 hours travel to the event from all towns and villages. Smaller population centres will be provided funding for a smaller event based on the eight recognised town/village locations across the LGA, upon request.

Minor events

The smaller population centres can request \$200 by email to Governance if they wish to hold an event.

3.2 Schools

Schools, recognised by the Department of Education and within the LGA, each receive \$100 to contribute to their end of year presentation day.

3.3 Major show events and race days

Major show events receive \$2,000 to cover DA fees, waste management and facility hire.

Race days receive \$2,000 to cover waste management and compost.

3.4 Hall reimbursement of rates

Council reimburses some halls for their rates. The reimbursements have been determined because the facilities are either located on parcels of land not owned by council or because of standing agreement. Each hall must email Governance the rate receipt before payment will be made.

3.5 Contribution to Yamaga Sister City Exchange program

Council provide further funding when the reserves have dropped below \$5,500, as the nominal amount determined to be provided to undertake an exchange or host and exchange.

4 Assessment

All applications received are assessed and scored by Councillors for consideration unless they declare a conflict of interest.

The applications will be considered on their respective merits and will be assessed in conjunction with all other requests received, against the following criteria relative to the amount of funding requested:

- Degree of benefit to the community aligned with the Community Strategic Plan;
- Amount of resident participation;
- Evidence of community support;
- Level of consultation and collaboration with other local groups;
- Whether the funding is for new and innovative community projects or programs;
- Consideration of future budget implications resulting from maintenance or asset management on new additions to council's facilities;
- Organisational capacity to deliver the program or project;
- Does the project address local issues by attempting to meet a community need or shortcoming;
- Previous financial assistance to the applicant and the reasons for that assistance; and
- Applicant's access to alternative sources of funding.

5 Approval

All requests for financial assistance will be considered by the elected Council who will be provided with a report on a yearly basis to consider which applications will be funded and to what amount.

6 Acknowledgement of Council's Contribution

Where feasible, recipients are requested to give public recognition and acknowledgement of Council's financial assistance on any related printed and/or promotional material in either hard copy or digital formats (e.g. social media, newspaper, event signage). Applicants can seek assistance from the SMRC Communications team to achieve this requirement.

7 Acquittal Requirements

To ensure financial assistance is used for the specified purpose, all recipients must submit acquittal reports to Council in accordance with the funding agreement. Acquittal of funds must be provided within 30 days of the completion of the event/project.

Governance team will provide acquittal forms for all successful funding applicants to complete.

8 Unspent Grants

Unspent funds exceeding \$200 are required to be returned to council in accordance with the funding agreement.

9 Timetable

Date	Action
Mid March	Pre-advertise (2 weeks)
Start of April	Applications open. Advertising commences and continues for the whole period that applications are open (internet, radio, flyers, newspaper) (6 weeks)
Mid May	Submissions Close
End of May – start of June	Governance collate applications and provide score cards to councillors
June	Councillors score applications
June	Councillors return score cards to Governance
Mid June	Governance collate score cards
Mid June	Council to receive a report containing the application scores and allocate to successful applicants by resolution at council meeting
Mid June	Successful applicants advised, funds disbursed by Finance, communications team publish successful applicants on SMRC website
Ongoing	Acquittals provided by applicants within 30 days of event/project completion

**These dates are based on anticipated Council meeting dates, if a Council meeting is moved or cancelled - applications will be submitted at the next available meeting date.

10 Privacy

Applicants should be aware that copies of applications for financial assistance may be included in a report to Council which will be published in the Council Business Paper and will be publicly available

SNOWY MONARO REGIONAL COUNCIL

SMRC – 250.2019.501.1

as well as being published on Council's website.

Variation

Council reserves the right to review, vary or revoke this policy and should be reviewed periodically to ensure it is relevant and appropriate.

9.4.2 DRAFT SNOWY MONARO COMMUNITY STRATEGIC PLAN

Record No: I22/126

OFFICER'S RECOMMENDATION

That Council consent to the public exhibition of the Draft Snowy Monaro Community Strategic Plan for 28 days in accordance with Section 406 (1) of the *Local Government Act 1993*.

ISSUES

In September 2020, Council resolved to participate in a Regional Community Strategic Plan (RCSP) facilitated through our Canberra Region Joint Organisation (CRJO) membership.

Council's decision meant that a new Community Strategic Plan (CSP) would be developed for Snowy Monaro Regional Council, replacing the Snowy Monaro 2040 Community Strategic Plan, forming the highest level plan within Council as part of the NSW Integrated Planning and Reporting (IPR) Framework.

Through a financial contribution from each of the participating seven Councils, the CRJO tendered for a suitable company to coordinate and facilitate community consultation activities, preparation of regional context and individual Council CSP's.

Following significant community consultation throughout 2021, a draft Snowy Monaro Community Strategic Plan has been prepared. Council is now ready to seek feedback from our community through a 28 day public exhibition period. Following consideration of community feedback, the CSP will be presented to Council for formal adoption before 30 June 2022.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Asset Management	Low	Low	Yes
Economic Activity SJ	Low	Low	Yes
Environmental Security	Low	Low	Yes
External Political Environment	Medium	Medium	Yes
Financial Sustainability	Medium	Medium	Yes
Health and Safety	Low	Low	Yes
Legislative Governance and Compliance	Medium	Medium	Yes
Reputation and Image	Medium	Medium	Yes
Service Delivery	Low	Low	Yes

A Community Strategic Plan is a statutory requirement under the Local Government Act 1993; by not adopting either a new or revised CSP by 30 June 2022, Council will not be compliant. This could result in reputational damage through not just the office of Local Government, but within our community.

The CSP is the key primary strategic plan developed within Council that is the community's plan. The CSP is a driver of influence within the external political environment to ensure that aspirations

within our community are met by providing, collaborating, and advocating for the needs of our community.

FINANCIAL IMPACTS

	Amount	Details
Current Annualised Net Cost	\$300	Cost of photocopying 6 hardcopies for each office and library. Source of funding WO 1764.20.400
Estimated Annualised Net Cost	NIL	
Capital Investment	NIL	
Capital Funding Source	NIL	

As part of the public exhibition period hardcopies of the CSP will be available as per Council's fees and charges, and copies for viewing will be available at Council offices and libraries.

RESPONSIBLE OFFICER: Chief Strategy Officer

OPTIONS CONSIDERED

The Community Strategic Plan is a statutory requirement under the *Local Government Act 1993*; therefore, no additional options are required to be considered. The Office of Local Government has provided NSW Councils with a guidance document [Integrated Planning and Reporting Guidelines 2021](#) to ensure consistency across the state and guidance for Councils.

IMPLEMENTATION PLANS

The public exhibition period for the draft Snowy Monaro Community Strategic Plan is planned to commence on 21 March 2022 -18 April 2022.

The Community Engagement Plan utilised for the initial consultation and engagement phase for the CSP identified several key stakeholders, including the broader community, individual community groups and other key external parties, and internal stakeholders such as Councillors, management and employees. It is anticipated that the draft CSP will be circulated to all identified groups and other external and internal stakeholders. Feedback will be sought to ensure we have correctly captured and interpreted the data from the Towards 2042 Consultation, CRJO Community Survey and Community Satisfaction Survey. The three engagement reports will be included in the public exhibition package.

Council will also utilise existing resources of Council's YourSay webpage, social media posts, and printed media to seek feedback from the broader community.

Where community or other individual groups would like representation and further information, it would be open for Councillors and key staff to be made available. This will be communicated as part of the public exhibition package.

EXISTING POLICY/DECISIONS

At the Council meeting held on 17 September 2020, Council resolved to participate in a Regional Community Strategic Plan facilitated through the Canberra Region Joint Organisation (CRJO) and in partnership with 7 other member Councils.

COUNCIL RESOLUTION

1/20

That Council;

- A. Participate in a CRJO coordinated project to develop a Regional Community Strategic Plan in collaboration with the member Councils of the CRJO; and
- B. Support the development of a joint Regional Wellbeing Survey that includes data collection on community satisfaction with the member Councils of the CRJO.

Moved Councillor Rooney

Seconded Deputy Mayor Miners

CARRIED

BACKGROUND

Following local government elections, there is the requirement to review the Community Strategic Plan (CSP). The CSP is the peak corporate plan within the integrated planning & reporting suite and sets the strategic direction for the communities within the local government area. The Canberra Region Joint Organisation (CRJO) have recognised that synergies and efficiencies can be gained through developing a region-wide Community Strategic Plan.

Having a regional plan will improve political lobbying about issues affecting the region. Having a regional approach will improve the credibility of the Councils in the region, strengthening our lobbying effort.

Seven member Councils, including Snowy Monaro agreed to work together and formed the CRJO Regional Wellbeing and IPR Working group. The working group has worked together with the last eighteen months planning and developing the project and working with the CRJO consultant, "Proectura" to engage with our communities and prepare a draft CSP.

The CRJO member council members are Snowy Monaro, Snowy Valleys, Bega Valley, Goulburn-Mulwaree, Queanbeyan-Palerang, Upper Lachlan, and Yass Valley Councils.

ATTACHMENTS

1. Draft Snowy Monaro Community Strategic Plan

Snowy Monaro

Community Strategic Plan 2042



Photo: Rachel Davies

Snowy Monaro Regional Council

Acknowledgement
of country

Snowy Monaro Regional Council acknowledges the Traditional Custodians of the region's land and water, the Ngarigo, Walgalu, Ngunnawal, and Bidjawal Peoples. We pay our respects to Elders past, present, and emerging.

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Contact Us

Please contact Council with any enquiries regarding the Snowy Monaro Community Strategic Plan 2042:

p 1300 345 345
e council@snowymonaro.nsw.gov.au

Community Strategic Plan 2042

Message from the Mayor

Welcome to the Snowy Monaro Community Strategic Plan (CSP), our shared vision for our region's future.

This CSP reflects the goals and aspirations of over 1,000 Snowy Monaro residents that provided us with feedback through the Towards 2042 engagement. Community feedback has shaped a CSP that will focus on moving us towards an economically, socially and environmentally sustainable future.

This plan honours the work of the community in developing the previous CSP, Snowy Monaro 2040, whilst ensuring it considers the current challenges and opportunities faced by our community. Our plan identifies and updates the community's priorities and aspirations for the next twenty years, along with strategies to achieve them and measures to let us know how we are progressing.

This plan acknowledges that our community is characterised by our beautiful natural environment,

relaxed lifestyle, welcoming people, sense of community and collaborative spirit – along with plenty of outdoor activities.

The plan also reflects our community's ideas about making the Snowy Monaro region an even better place to live. Some of the priorities identified through engagement were increasing our cycle, shared pathways and footpaths, improving access to aged and disability services, addressing housing affordability and availability, leading mitigation and adaptation activities to address climate change, maintaining our roads and increasing road safety.

As a lead contributor to working on the CSP Council looks forward to increasing our relationships with government, service organisations, businesses and the community to work together to deliver on these goals.

Cr. Narelle Davis, Mayor
Snowy Monaro Regional Council

Snowy Monaro Regional Council

Vision

The Snowy Monaro Region is a welcoming diverse and inclusive community where everyone can belong, participate, and work together. Our natural environment and heritage is preserved and enhanced for future generations.

The region offers a fulfilling quality lifestyle and is a place of opportunity, with education, training and economic opportunities for people of all ages and backgrounds.

Vision definitions

During engagement, the community sought clarification on some terms used in developing our Community Vision. To provide context, we have provided definitions below.

Welcoming

We are committed to a region where everyone can belong and participate in social, cultural, economic and civic life.

Natural environment

Considers both the local natural and atmospheric environment and the broader global environment, considering issues such as resource use and climate change.

Place of opportunity

Envisions a community with education, training, professional and economic opportunities for people of all ages and backgrounds.



Snowy Monaro Regional Council

Our plan

About our plan

The Snowy Monaro Community Strategic Plan (CSP) is based on the aspirations and priorities of our community. Informed by community input, it sets out a long-term vision for the region to 2042 and identifies the key priorities and strategies for achieving this. The CSP also must consider the NSW Government's state plans, regional plans and other strategies and plans that are in place.

The Snowy Monaro CSP consists of five themes and strategic objectives:

1. Our community

Our health and wellbeing needs are met through living in an inclusive and safe community, provided with quality services.

2. Our economy

We are a vibrant and prosperous community providing opportunities for growth, learning and innovation.

3. Our environment

Our natural environment and heritage is preserved and enhanced whilst balancing the needs for regional development and growth.

4. Our infrastructure

Our infrastructure is resilient and supports our economy and way of life. We optimise our asset management by being innovative and maximising value for money.

5. Our civic leadership

We have contemporary leadership and governance that is open, transparent, and accountable, enabled by effective communication and engagement.

Each plan theme outlines a strategic objective based on community feedback, envisages where we want to be, how we will get there, Council's role, essential partners and collaborator and measures to track progress.

It is the community's plan for the future, not just a Council plan. Snowy Monaro Regional Council has a lead role in preparing and implementing the CSP; however, state agencies, businesses, industry groups, community groups and individuals also lead and support the achievement of the vision and strategic priorities.

Integrated Planning and Reporting Framework

An integrated approach to planning and reporting is a requirement for every NSW Council under the Integrated Planning and Reporting Framework set out in the Local Government Act, 1993 and the Local Government General Regulation, 2021.

This framework requires that the Council develop a series of plans, strategies, and reports linked to the community vision and priorities set out in the CSP. Each of these must be based on the social justice principles of equity, access, participation and rights.

Community Strategic Plan 2042



Reading this plan

The plan consists of the following main parts:

Introductory material

This is information that tell people about the CSP, why it has been developed and how it guides organisations and people.

Strategic objective

The strategic objectives set out the aspirations that have been identified from the community consultations. They clarify what it is that the plan is seeking to achieve.

Measures

It is not possible to know whether the strategic objectives are being met, or what gap may exist, unless there is a measure of the outcomes the

strategy will achieve. Measures are a key driver of the strategies as they identify where the community currently is compared to where it wants to be. If there is a gap, then strategies need to focus on bridging that gap. If the measures are currently being met, then the focus will be on ensuring that the current outcomes are maintained and do not deteriorate.

How will we get there (Strategies)

These are the high level actions that will be taken to achieve the strategic objectives. Within the various aspects of the integrated plan framework these strategies will be turning into more detailed actions to achieve the strategic objectives in the Community Strategic Plan.

Snowy Monaro Regional Council

Our community

The Snowy Monaro Regional Council is in south-eastern NSW, about 100 kilometres south of the Canberra CBD and roughly 400 kilometres southwest of the Sydney CBD.

The Snowy Monaro Regional Council area is a resilient community with solid agriculture, industry investment and employment opportunities. It has a strong volunteer base and is committed to rebuilding its natural assets and attractions.

Total population
20,997

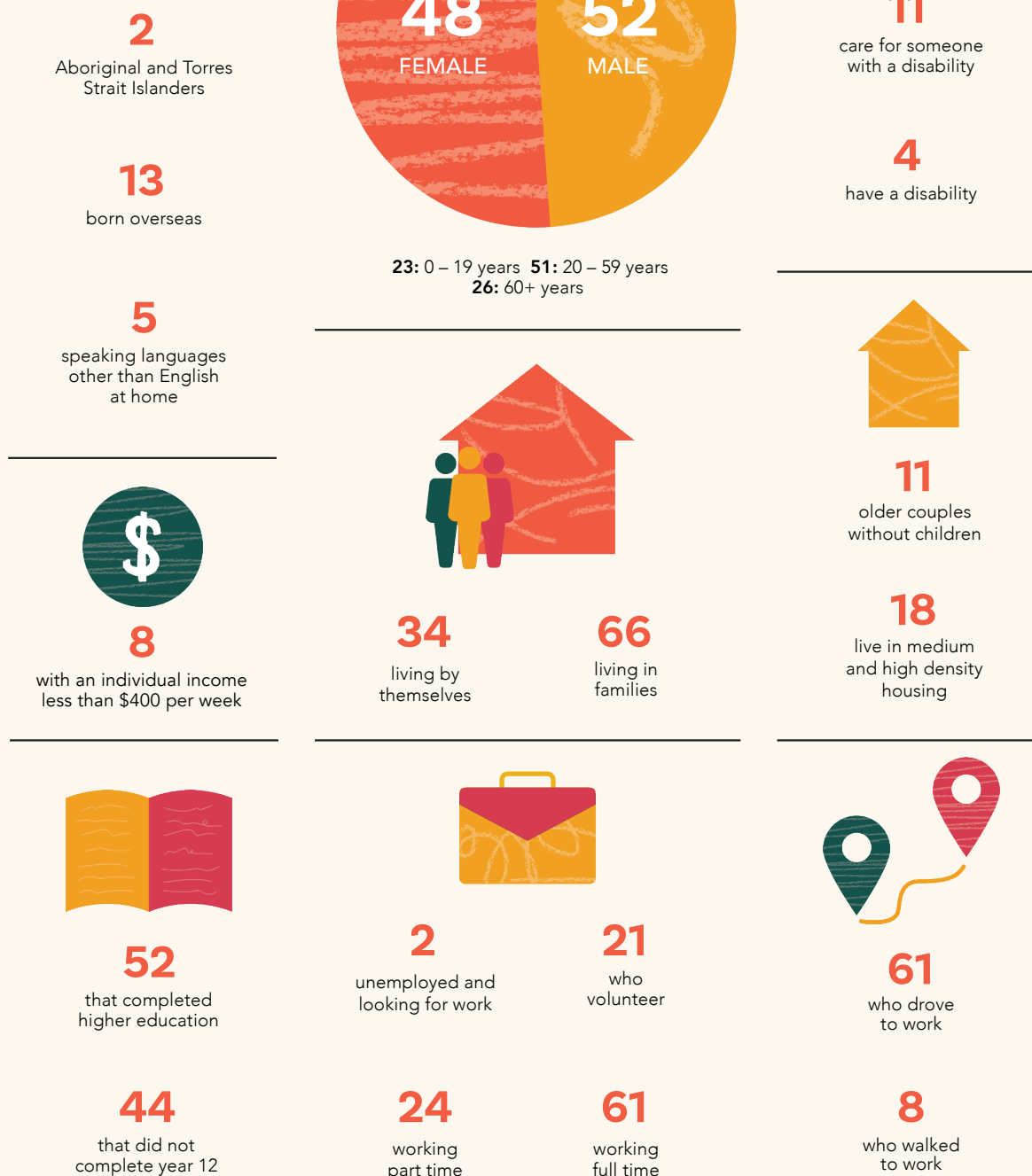
SEIFA index*
1008

Top industries of employment

- 1 Accommodation
- 2 Cafes and Restaurants
- 3 Local Government Administration
- 4 Sports and Physical Recreation Venues, Grounds & Facilities Operation
- 5 Sheep Farming (specialised)

* Socio-Economic Indexes for Areas (SEIFA) is score that ranks areas in Australia according to relative socio-economic advantage and disadvantage in terms of people's access to material and social resources, and their ability to participate in society.

If the Snowy Monaro region consisted of 100 people, there would be:



Source: Profile.id. Economy.id. ABS Census 2016. BOSCAR, NSW Health stats. NSW Population Health Survey.

Snowy Monaro Regional Council

Community engagement

A key role of the elected Councillors, as set out in the Local Government Act, is to facilitate communication between the community and the governing body. In this role their information on what the community values is reflected in the Community Strategic Plan. They gather this information through being a part of their community, listening to people and through information from a range of other sources. To assist the councillors in determining what to include in the Community Strategic Plan several consultations have occurred. The following information outlines the formal consultation undertaken to assist in developing the Community Strategic Plan.

Method	Total participation	Population (2020 ERP)	% of population engaged	Margin for error
Towards 2042 Consultation	942	20,997	4.5%	+/- 3.0%
CRJO Community Survey	100		0.5%	+/- 9.8%
Community Satisfaction Survey	400		1.9%	+/- 4.8%

*The Margin for error tells you how much you can expect the results to reflect the views of the overall population. The smaller the margin of error, the more confidence you may have in the results. The bigger the margin of error, the farther they can stray from the views of the total population.



Community Strategic Plan 2042

As the Towards 2042 community engagement is a self-selected sample it can suffer from bias, in that those people with a strong interest or knowledge are more likely to participate. Those who are indifferent or apathetic tend to be underrepresented. This can lead to polarisation of views and certain perspectives being given a disproportionate weighting. By considering all the layers of information provided by the engagements, including two random surveys, the community's views can be derived with a high level of confidence.

What we asked (Community engagement and CRJO survey)

1. How do you feel about the vision in the adopted CSP?
2. How are we tracking with the existing CSP?
3. What makes your community a great place to live?
4. What do you think are the main challenges facing your community?
5. What have you seen in another area/shire that you think would work well in your community?
6. What is one thing you would like to see achieved in your community in the next ten years?
7. What services or projects do you think Council should be prioritising or lobbying other levels of government for?

What we asked (Community satisfaction survey)

1. Can you tell me what is it you value most about living in the Snowy Monaro Regional Council area?
2. And conversely, what is one thing you would like to see improved or changed in your region?

How did you get involved

- Virtually – surveys, online workshop
- In conversation – discussion guides, telephone interviews, pop-up sessions
- On paper – formal submissions
- On the phone – randomly selected interviews



Snowy Monaro Regional Council

Community engagement

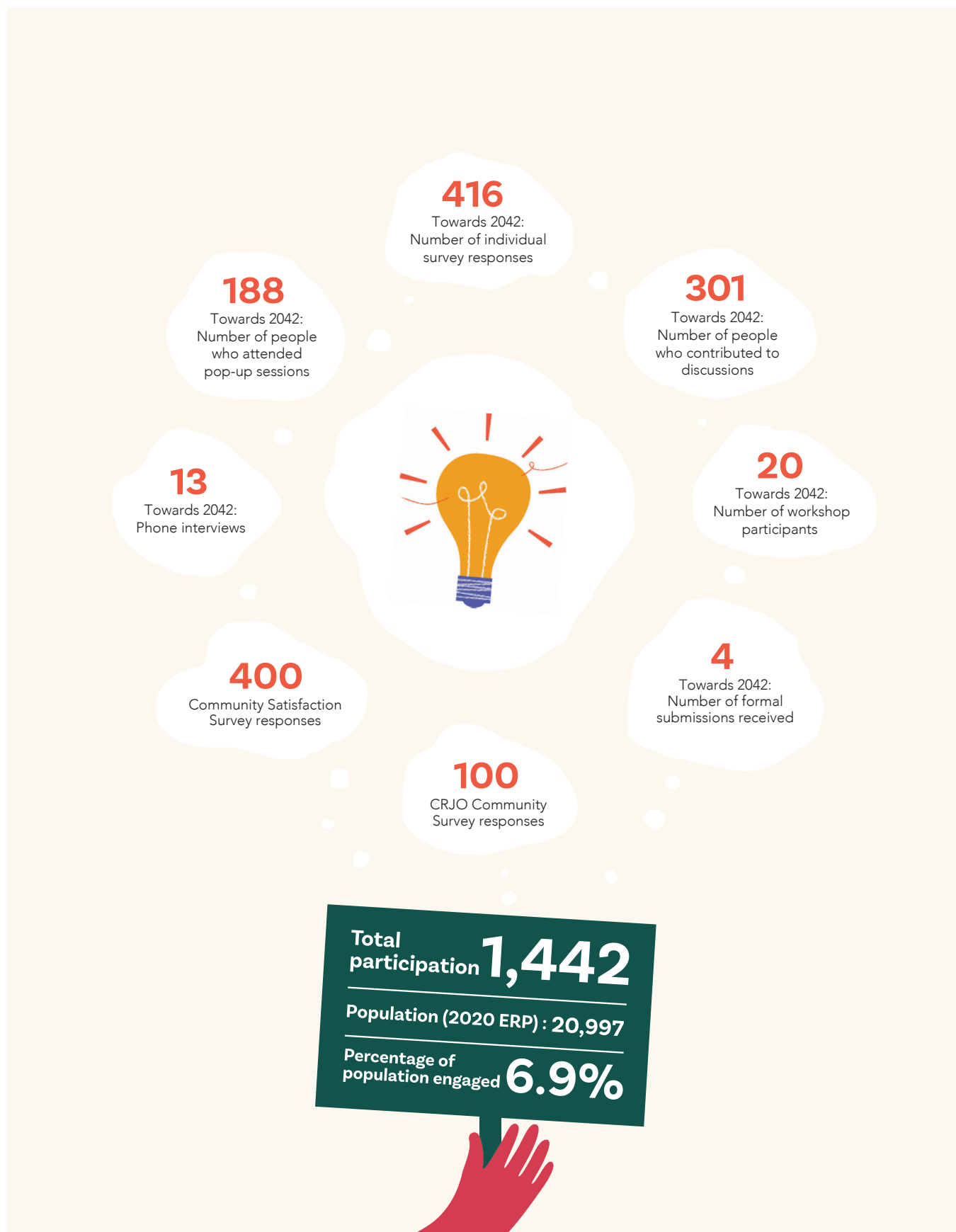
Participation

Across the region, 942 people participated in the Towards 2042 Stage 1 engagement from 21 June to 13 August 2021. The people of the community contributed their thoughts and opinions through an online survey, discussion guides, submissions, telephone interviews and an online workshop – Council Staff only. 100 people participated in the CRJO random telephone survey and 400 participated in the Council's community satisfaction survey.

The following tables are compilations of the top responses from the various engagement processes that have recently been undertaken. Where an issue scored highly among respondents in all three engagements there is a higher degree of confidence that this strongly reflects the broader community.

What is important to you?

Response	Towards 2042 Consultation	CRJO Community Survey	Community Satisfaction Survey
The beautiful natural environment	16.1%	26%	35%
The relaxed, small town lifestyle	12.4%	18%	14%
The local people and spirit	8.7%	41%	11%
The sense of community	8.6%	19%	29%
The proximity to outdoor activities and adventure	8.3%		3%
Quiet and peacefulness of area	7.2%	13%	25%
Location and convenience	7.1%	27%	22%
Climate	2.4%		23%



Snowy Monaro Regional Council

Community engagement

What things could enhance our community?

Response	Towards 2042 Consultation	CRJO Community Survey	Community Satisfaction Survey
Parks and green spaces	35.7%	3%	12%
Economic growth	11%	16%	9%
More activities and events	10.3%	18%	0%
Improved infrastructure	9.9%	11%	33%
Environmental sustainability	7.7%		
Public transport	6.3%	6%	4%
Beautification	2.9%	10%	

What things should be prioritised over the next 10 years?

Response	Towards 2042 Consultation	CRJO Community Survey	Community Satisfaction Survey
Sport and recreation facilities	22.4%	6%	12%
Economic growth	11.1%	19%	9%
A better Council	9.6%	4%	11%
Infrastructure	8.4%	16%	33%
Environment for all	8.2%		
Housing for all	6.3%		
Health services	1.0%	13%	3%
Affordability	0.7%		4%

Community Strategic Plan 2042

Challenges

Response	Towards 2042 Consultation	CRJO Community Survey	Community Satisfaction Survey
Governance and leadership	10.7%	14%	9%
Creating jobs	9.7%	17%	
Retaining and supporting young people	9.0%		
Environmental sustainability	8.8%		
Financial sustainability	8.1%	16%	
The economy	7.7%	10%	13%
Changing demographics and size	7.5%	9%	2%
Infrastructure	1.5%	21%	33%
Cost of living/Money	0.1%		7%

The most pressing areas for Council to prioritise

Response	Towards 2042 Consultation	CRJO Community Survey	Community Satisfaction Survey
Green spaces and recreational facilities	9.0%	3%	12%
Cycle, shared pathways, footpaths	8.8%		10%
Aged and disability services	6.8%	17%	2%
Housing affordability and availability	5.3%	9%	4%
Climate change and adaptation	5.0%		
Roads and parking	4.0%	29%	21%
Land use and planning	3.8%		
Improved infrastructure	3.1%	20%	33%
Health services	2.9%	16%	3%
Public transport	2.8%		4%
Better Council management	1.0%		9%
Better Council communication	0.1%		8%

Snowy Monaro Regional Council

Sustainable Development Goals

In 2015, United Nations Member States adopted the 2030 Sustainable Development Goals. These Goals provide a shared blueprint for peace and prosperity for all people now and into the future. They also offer a critical framework for COVID-19 recovery. As global citizens, the 17 goals have been considered in the development of this strategy.

The goals include:

1. No Poverty
2. No Hunger
3. Good Health
4. Quality Education
5. Gender Equality
6. Clean Water & Sanitation
7. Clean Energy
8. Good Jobs & Economic Growth
9. Innovation & Infrastructure
10. Reduced Inequalities
11. Sustainable Cities & Communities
12. Responsible Consumption
13. Protect the Planet
14. Life Below Water
15. Life on Land
16. Peace & Justice
17. Partnerships for the Goals



Community Strategic Plan 2042

Council's role

Whilst Snowy Monaro Regional Council takes the lead in the preparation and implementation of the Community Strategic Plan, all levels of government, businesses, industry groups, community groups and individuals will share the responsibility for achieving our long-term community goals.

The Plan outlines the Council's role in the delivery of each priority, described using the following terms:

Provide

Services, facilities, infrastructure, programs, planning, and engagement.

Collaborate

Partner with the community, business and industry, and other tiers of government.

Advocate

Amplify the voice of our community to get the best possible outcomes.

Snowy Monaro Regional Council

1. Our community

Strategic outcome

Our health and wellbeing needs are met through living in an inclusive and safe community, provided with quality services.

Related Sustainable Development Goals



Where do we want to be and are we there?

The community values the relaxed small-town lifestyle, that is represented by how the community is currently established. This is where they want the community to remain. The sense of community that exists is seen by many as an important part of what makes this region where our community wants to be. There is a desire to not see negative impacts on what is currently in place coming from the changes that the community is currently seeing in the demographics of the area.

The location and convenient access to services, facilities and the environment are recognised as advantages this community has. This needs to be supported by more activities and events and the means to get around the region and beyond as needed.

There are some fundamental needs that must be fulfilled. Good quality health, education and safety are core supports that enable the community to enjoy life and are considered drivers of community wellbeing. Health, the aged, disability inclusion and access, youth, and public transport services were identified as priority focus areas, indicating these are areas where the community sees a need for improvement. Crime was not mentioned. This is most likely due to the fact that the major offenses crime rates is low compared to the NSW average and has reduced over time. This issue is worth monitoring, even though it was not raised as an issue as crime is major driver of community wellbeing and an indicator or deterioration in wellbeing.

Strategic objectives

- The relaxed lifestyle and close community feel of the region is retained and enhanced.
- Our health allows us to live an enjoyable lifestyle.
- Our region's cultural identity is respected and embraced.
- We are a safe and caring community.

Community Strategic Plan 2042

Crime levels (major offences per 100,000)



Measures

Measure	Source	At Start of Plan	Target
Reported levels of wellbeing	University of Canberra Regional Wellbeing Survey	5.5	5.5
There is good community spirit around here	University of Canberra Regional Wellbeing Survey	5.5	5.5
Access to health, education and childcare	University of Canberra Regional Wellbeing Survey	3.7	5.0
I attend community events such as farmers markets, community festivals	University of Canberra Regional Wellbeing Survey	1.4	3.0
Access to public transport	University of Canberra Regional Wellbeing Survey	3.0	3.6
% Reticulated water supplies that meet the National Health and Research Council – Australian Drinking Water Guidelines	Australian Drinking Water Guidelines NSW Drinking Water Database	90%	95%
Major offences rate per 100,000	NSW recorded crime statistics (BOSCAR)	2,236	2,236

Supporting documents, plans or strategies

Snowy Monaro Youth Strategy 2019-2022

Snowy Monary Regional Council Disability Inclusion Action Plan 2017-2021

Snowy Monaro Regional Council

Objective 1.1: The relaxed lifestyle and close community feel of the region is retained and enhanced

How will we get there	Council's role	Our partners	Their role
Land use planning strategies are developed to support and enhance the town, village and rural lifestyle of the region through balanced development	Provide Collaborate Advocate	DPIE Regional NSW	Collaborate Collaborate
A wide range of community and cultural events are held	Collaborate	Local Community Groups South East Arts Show Societies	Provide Provide Provide
Policing activities are undertaken that keep the community safe		NSW Police NSW Justice	Provide Collaborate

Objective 1.2: Our health allows us to live an enjoyable lifestyle

How will we get there	Council's role	Our partners	Their role
Have in place (and accessible to everyone) quality aged, disability and health services that support our population through all life stages	Provide Collaborate Advocate	NSW Health ACT Health Medical practices Health & allied practitioners	Provide Provide Provide Provide
Facilities are in place to encourage healthy lifestyles	Provide Collaborate Advocate	National Parks and Wildlife Service (NPWS) NSW Department of Recreation Transport for NSW Jindabyne Trail Stewards Monaro Rail Trail Inc	Provide Collaborate/ Provide Provide Provide / Advocate Advocate

Community Strategic Plan 2042

Objective 1.3: Our region's cultural identity is respected and embraced

How will we get there	Council's role	Our partners	Their role
Retain the region's cultural history	Collaborate Advocate	NSW Heritage Local Aboriginal Land Councils Local Aboriginal Community	Collaborate Provide / Advocate Provide / Advocate
Preserve and protect historically significant sites	Provide Collaborate Advocate	NSW Heritage NPWS	Collaborate Provide / Advocate
Diverse cultures are embraced and shared across the community	Collaborate Advocate		
The arts community is supported across our region	Provide Collaborate Advocate	South East Arts Community Create NSW	Provide Collaborate Advocate

Objective 1.4: We are a safe and caring community

How will we get there	Council's role	Our partners	Their role
Organisations are supported and encouraged to foster respect, inclusivity and safety	Collaborate Advocate	Community groups	Provide/ Advocate
Proactive crime prevention actions protect the community	Advocate	NSW Police	Provide
Volunteering programs are in place to help those in need in the community	Collaborate	NSW Community Services St Vincent De Paul/ Lions/ Salvation Army	Collaborate Provide / Advocate Provide
Providing employment, education, and social opportunities to encourage young people to stay or move to the region and make it their home	Provide Collaborate Advocate	NSW State Government Local businesses and industry	Provide Collaborate

Supporting documents, plans or strategies

Snowy Monaro Youth Strategy 2019-2022

Snowy Monaro Regional Council Disability Inclusion Action Plan 2017-2021

Snowy Monaro Local Strategic Planning Statement

Snowy Monaro Regional Council

2. Our economy

Strategic outcome

We are a vibrant and prosperous community providing opportunities for growth, learning and innovation.

Related Sustainable Development Goals



Where do we want to be and are we there?

While not directly identified as important, growing the economy and the creation of jobs and affordability were identified as key challenges and priorities. This is seen to reflect the need to balance the development of the economy so as not to detract from the values identified under the pillar of community and environment, the matters identified as important to the community. Growth should not be at the expense of the affordability, particularly housing affordability.

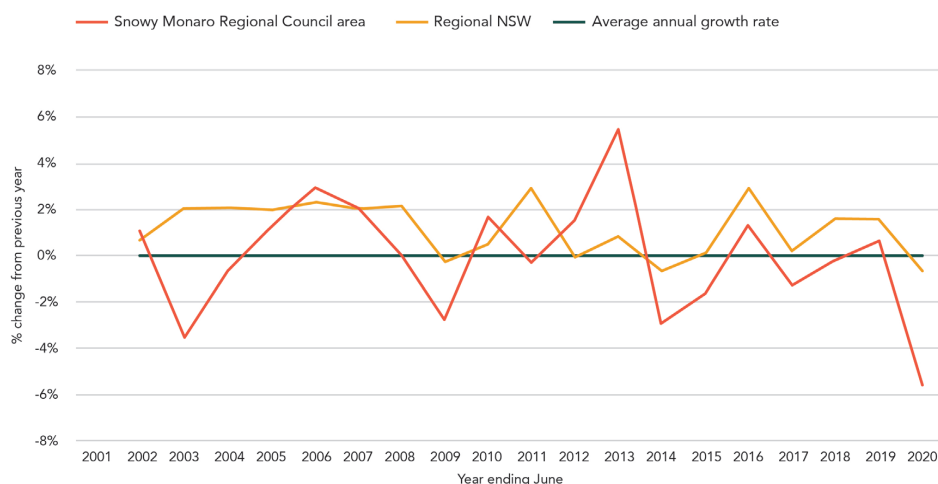
It is expected that the focus in different parts of the region will vary. This is shown by the index of socio-economic advantage and disadvantage. Differing geographic areas have either very low or very high outcomes. Some areas are seeking increased economic sustainability, while others are seeing growth driving negative impacts on affordability. This second aspect is generally driven by external investment into the region, which when linked with lower incomes within the region reduces affordability for residents.

The economy is primarily driven by two separate industries, agriculture and tourism. The geographic spread of those two industries shows the need to ensure both industries are strong to achieve the goal of increasing economic wealth. Comparing the mix of employment to regional NSW indicates that there is a relatively lower level of manufacturing industry within our region. Development of more manufacturing is likely to result in higher value jobs in the region, potentially improving economic outcomes for those areas with relatively poor outcome currently.

The last 20 years has seen a contraction in employment and value creation in the region, with increased imports from outside the region, particularly in technical services. Agriculture, which has increased its relative value creation, is doing so with less employment than before. Tourism has not been growing at the same rate at regional NSW, both in value generation and employment.

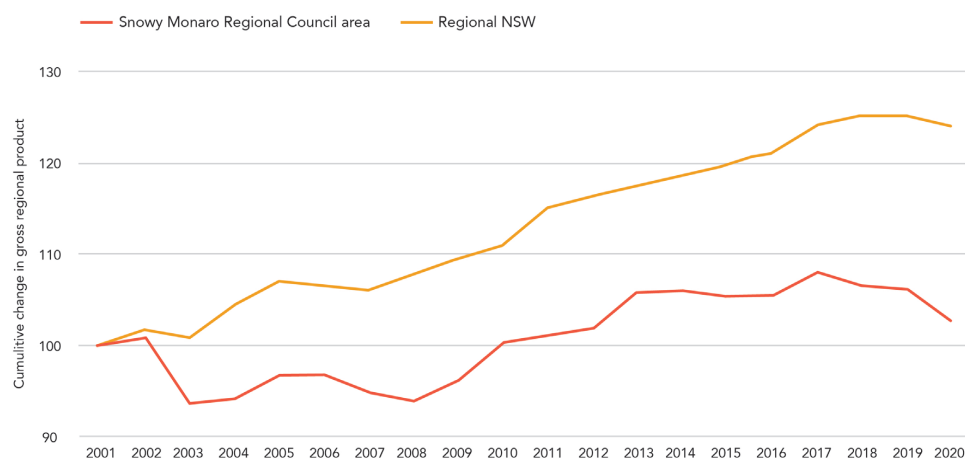
Community Strategic Plan 2042

Change in employment over time



Source: National Institute of Economic and Industry Research (NIEIR) ©2021. Compiled and presented in economy.id by .id (informed decisions). Data based on a 2016-17 price base for all years. NIEIR-ID data is inflation adjusted each year to allow direct comparison and annual data releases adjust previous years' figures to a new base year.

Cumulative change in gross regional product



This information supports the community view that opportunities are lower and economic growth is not occurring at the rate necessary to increase wealth and create employment opportunities.

The jobs to resident's ratio for Snowy Monaro Regional Council area in 2019/20 was 0.94 (economy.id), meaning that there were less jobs than resident workers. Jobs exceed residents in the areas of:

- manufacturing
- accommodation and food services
- rental hiring and real estate services
- arts and recreational services

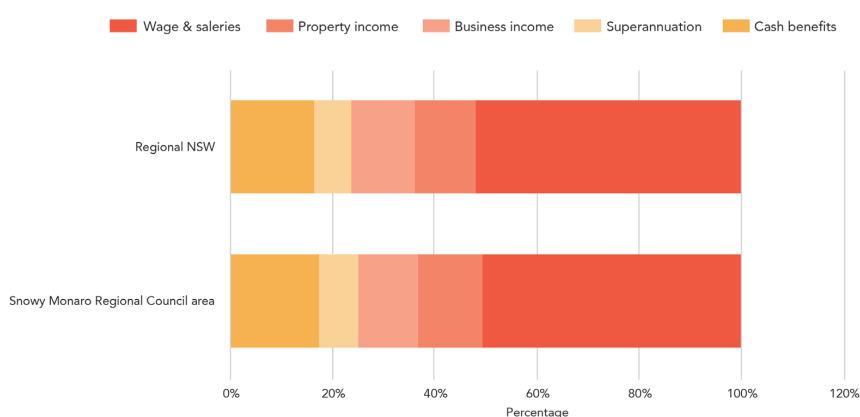
Snowy Monaro Regional Council

The area has a relatively low unemployment rate. These factors indicate that issues such as affordability are likely a barrier to people moving to the region for work.

The mix of sources of income for the region is similar to regional NSW.

Sources of income per household

Snowy Monaro Regional Council area

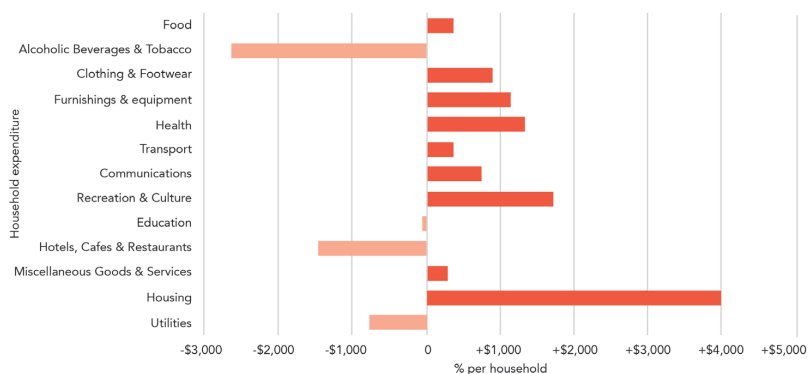


Source: National Institute of Economic and Industry Research (NIEIR) ©2021

Overall, the average disposable income is 18.5% lower than the regional NSW average and expenditure 18.6% lower. When looking at the mix of expenditure, households started paying a larger proportion towards housing costs in 2009/10 and this has increased recently. This has been offset by discretionary spending. Overall, the level of savings across the region is lower than the average for regional NSW. This indicates an affordability issue exists for the community.

Change in household spending - 2000/01 to 2019/20

Snowy Monaro Regional Council area



Source: National Institute of Economic and Industry Research (NIEIR) ©2021.
Compiled and presented in economy.id by .id (informed decisions)

Community Strategic Plan 2042



Strategic objectives

- Have increased work opportunities available.
- Improve the affordability of living within the region.

Measures

Measure	Source	At Start of Plan	Target
Index of employment compared to regional NSW	National Institute of Economic and Industry Research	100.1	116.3
Net household savings compared to regional NSW	National Institute of Economic and Industry Research	82%	100%
Value of agricultural production	Informed Decisions	\$73.16M	\$80M
\$ Value of visitor expenditure	SpendMapp by Geografia	\$206.1M	

Snowy Monaro Regional Council

Objective 2.1: Have increased work opportunities available

How will we get there	Council's role	Our partners	Their role
Improve the value generated from tourism	Collaborate Advocate	NSW Regional Tourism South East Tourism Snowy Mountains	Collaborate /Advocate Provide / Collaborate / Advocate Provide / Collaborate / Advocate
Identify actions to encourage increased manufacturing	Collaborate Advocate	NSW Regional Chambers of Commerce	Provide / Collaborate / Advocate
Ensure important agricultural land is identified and continues to be used for agricultural production	Provide Collaborate	NSW DPI Agriculture	Provide

Objective 2.2: Improve the affordability of living within the region

How will we get there	Council's role	Our partners	Their role
Have in place land use planning that encourages a mix of housing types to meet demand	Provide Collaborate Advocate	NSW DPIE	Provide/ Collaborate
Develop high value employment opportunities	Collaborate Advocate	NSW Regional Chambers of Commerce	Collaborate / Advocate Collaborate

Supporting documents, plans or strategies

Snowy Monaro Regional Economic Development Strategy 2018-2022
Snowy Monaro Regional Economic Development Strategy Bushfire Impact Review
Snowy Monaro Destination Management Plan 2019
Snowy Monaro Local Strategic Planning Statement
South East and Tablelands Regional Plan



Photo: Craig Willemet

Snowy Monaro Regional Council

3. Our environment

Strategic outcome

Our natural environment and heritage is preserved and enhanced whilst balancing the needs for regional development and growth.

Related Sustainable Development Goals



Where do we want to be and are we there?

The engagements identified that the natural environment in its current state is highly important to the community. Access to the environment and the benefits that are derived from this were highlighted as important as is the current feeling that the environment is a clean and quiet place for the community to enjoy. The community did not highlight changes or enhancements to the environment, indicating that the community perception is that there are no current gaps, rather the need to focus on ensuring that the important qualities are not lost.

This requires a focus on identifying and managing emerging issues that may impact on the environment. Current emerging issues includes:

- Pressure for urban and rural residential development
- Impact of growth in summer tourism
- Climate change

Community Strategic Plan 2042



Strategic objectives

- Ensure the natural environment and the ability of the community to enjoy and use this environment is protected.
- Have in place land use controls that protect the natural landscape including visual and scenic values.

Measures

Measure	Source	At Start of Plan	Target
Community satisfaction that development is balanced with community values	Survey	New	3
Percentage of waste diverted from landfill	Council data	35%	70%
Age of key land use strategies	NSW and Council data	New	<5years
Change in hectares of available refuge area for identified NSW threatened species	ClimaterefugiaNSW	New	<5%
Number of significant cultural items lost	NSW Heritage	N/a	Nil
Percentage of biodiversity corridors in place compared to desired areas	South East and Tablelands Regional Plan 2036	New	100%



Community Strategic Plan 2042

Objective 3.1: Ensure the natural environment and the ability of the community to enjoy and use this environment is protected

How will we get there	Council's role	Our partners	Their role
Monitoring the environmental assets including our air, land, and waterways to ensure they are protected	Provide Collaborate Advocate	NSW DPIE NSW DPI Community groups Federal Government	Provide Collaborate Advocate
Undertake programs that prevent degradation of the environment.	Provide Collaborate Advocate	NSW DPIE NSW DPI Community groups Federal Government	Provide Collaborate Advocate
Undertake programs to remediate degraded environmental areas	Provide Collaborate Advocate	NSW DPIE NSW DPI Community groups Federal Government	Provide Collaborate Advocate
Implement programs that manage the impacts on vulnerable environments	Provide Collaborate Advocate	NSW DPIE NSW DPI Community groups Federal Government	Provide Collaborate Advocate

Objective 3.2: Have in place land use controls that protect the natural landscape including visual and scenic values

How will we get there	Council's role	Our partners	Their role
Develop land use plans so that development is sensitive to the region's natural environment and heritage	Provide Collaborate Advocate	NSW DPIE - Planning	Provide Collaborate
Have plans in place so that open spaces and recreation areas minimise environmental impacts and maximises environmental sustainability	Provide Collaborate Advocate	NSW DPIE - Planning	Provide Collaborate

Supporting documents, plans or strategies

Snowy Monaro Local Strategic Planning Statement

Snowy Monaro Waste Management Strategy

Snowy Monaro Regional Council On-Site Sewage Management Strategy

South East and Tablelands Regional Plan 2036

Snowy Monaro Regional Council

4. Our infrastructure

Strategic outcome

Our infrastructure is resilient and supports our economy and way of life. We optimise our asset management by being innovative and maximising value for money.

Related Sustainable Development Goals



Where do we want to be and are we there?

Infrastructure is vital in how we live our lives and improving and maintaining our infrastructure. Through the engagement process it was identified that improved infrastructure is seen as something that can improve the region. Infrastructure was highlighted as one of the most pressing challenges going forward and an area requiring advocacy around. This shows the importance the community places on the infrastructure supporting them and indicates that in the view of the community there are gaps between where we are and where we need to be, particularly with roads, both unsealed and sealed, and pedestrian accessibility improved through more footpaths and shared pathways.

Our community highly values open space and recreation areas. There is a high satisfaction and importance level amongst our community for existing facilities. However, our community would like to see continuous improvement and enhancement of those facilities and additional facilities.

As our region grows, accessible and fit for purpose-built infrastructure to support our health and well being will remain a priority. It will be important to balance this growth with well planned new assets in addition to managing the ongoing asset renewal and replacement.

Community Strategic Plan 2042



Strategic objectives

- Our health is supported by fit for purpose infrastructure
- Transport infrastructure allows us to effectively move around the region and beyond as needed
- Telecommunication networks allow us to be connected when and where needed
- We have in place infrastructure that supports our lifestyles

Measures

Measure	Source	At Start of Plan	Target
Cost to bring Council infrastructure to a satisfactory standard	Council data	\$47.4m	\$50m
Number of mobile blackspot areas across the region	NSW Government Mobile Black Spot Program	4 (2018)	0

Snowy Monaro Regional Council

Objective 4.1: Our health is supported by fit for purpose infrastructure

How will we get there	Council's role	Our partners	Their role
Ensure that our hospitals and medical centres are modern and equipped to meet the community's needs	Advocate	NSW Health ACT Health Allied Health Services Medical Practitioners	Provide Collaborate Advocate
Our water and wastewater infrastructure is well maintained and has capacity to meet the growth across the region	Provide Collaborate Advocate	NSW DPIE NSW Health	Collaborate Advocate
Facilities exist to safely deal with waste from the community	Provide Collaborate Advocate	NSW DPIE	Collaborate Advocate

Objective 4.2: Transport infrastructure allows us to effectively move around the region and beyond as needed

How will we get there	Council's role	Our partners	Their role
Ensure land use planning provides for appropriate and sustainable transport infrastructure	Provide Collaborate Advocate	NSW DPIE TfNSW	Provide Collaborate
Have in place current strategic plans for meeting the future transportation needs across the region	Provide Collaborate Advocate	TfNSW	Provide Collaborate
Develop and sustainably fund the existing transport infrastructure	Provide Collaborate Advocate	NSW DPIE TfNSW Federal Government	Provide Collaborate

Community Strategic Plan 2042

Objective 4.3: Telecommunication networks allow us to be connected when and where needed

How will we get there	Council's role	Our partners	Their role
Ensure our telecommunication network develops to meet our regions changing needs, growth and provides security through resilient infrastructure	Advocate	Federal Government Network Providers	Provide Collaborate

Objective 4.4: We have in place infrastructure that supports our lifestyles

How will we get there	Council's role	Our partners	Their role
Public buildings and facilities are set up to be accessible to all people	Provide Collaborate Advocate	NSW Government Federal Government Community groups	Provide Collaborate
Have in place planning that identifies the infrastructure needed to support the community	Provide Collaborate Advocate	NSW Government	Provide Collaborate
Build a network of regional trails and accessible shared pathways	Provide Collaborate Advocate	NSW Government Trails Stewardship	Collaborate / Advocate Provide / Advocate
Provide well maintained sporting and leisure facilities	Provide Collaborate Advocate	NSW Government Community Groups Sporting Groups Volunteers	Provide / Collaborate / Advocate

Supporting documents, plans or strategies

South-East Tablelands Regional Plan 2036
Snowy Monaro Asset Management Strategy
Snowy Monaro Asset Management Plans
Snowy Monaro Local Strategic Planning Statement

Snowy Monaro Regional Council

5. Our civic leadership

Strategic outcome

We have contemporary leadership and governance that is open, transparent, and accountable, enabled by effective communication and engagement.

Related Sustainable Development Goals



Where do we want to be and are we there?

Our community is clearly seeking strong and effective governance and leadership across the region and have concerns that without this in place there will be negative outcomes for the community. This is supported by evidence gained through the consultation and engagement activities, with comments describing governance and leadership as one of the main challenges for the Snowy Monaro region. This is expressed by the need for improved communication and engagement, organisational competence, financial management and strategic planning.

There need to be in place good leadership and governance, in partnership with our community, focused on planning to achieve the outcomes the community desire, through good strategic planning, effective advocacy and monitoring to ensure the planned results are achieved. This will require effective plans to be developed and implemented that are developed through engagement with the community and which are well understood by the community. It will also require clear ways of measuring whether goals are being achieved and communication and transparency around progress.

Community Strategic Plan 2042



Photo: Megan King

Strategic objectives

- That the community has confidence in leadership
- Our community is informed and engaged to provide transparency in decision making
- That effective strategies are in place to achieve the Community Strategic Plan outcomes

Measures

Measure	Source	At Start of Plan	Target
Community satisfaction rating of leadership	Community Survey	New	3.5
Percentage of strategies that are current	Online data	New	100%

Snowy Monaro Regional Council

Objective 5.1: That the community has confidence in leadership

How will we get there	Council's role	Our partners	Their role
Leadership is visible and accessible to our community	Provide Collaborate Advocate	Local members of parliament Community CRJO	Provide/ Collaborate/ Advocate
Clear agreed standards are in place and applied about how public services are provided	Provide Collaborate Advocate	Office of Local Government Local Government NSW Business Excellence Australia	Provide/ Collaborate/ Advocate

Objective 5.2: Our community is informed and engaged to provide transparency in decision making

How will we get there	Council's role	Our partners	Their role
Community engagement strategies are put in place to effectively consult and engage with stakeholders	Provide Collaborate Advocate	Community Government agencies Businesses	Collaborate Provide/ Collaborate Collaborate
A range of consultation mechanisms that facilitate input from the stakeholders are used	Provide Collaborate Advocate	NSW Government Local Members Federal Government	Provide/ Collaborate Provide/ Advocate Provide/ Collaborate
Timely and relevant information is communicated to stakeholders on matters impacting on them	Provide Collaborate Advocate	NSW Government Local Members Federal Government	Provide/ Collaborate Provide/ Advocate Provide/ Collaborate

Community Strategic Plan 2042

Objective 5.3: That effective strategies are in place to achieve the Community Strategic Plan outcomes

How will we get there	Council's role	Our partners	Their role
Current strategies are in place to manage all major issues facing the community	Provide Collaborate Advocate	Local members of parliament Community CRJO	Provide/ Collaborate/ Advocate

Supporting documents, plans or strategies

- Customer Service Charter
- Snowy Monaro Community Participation Plan

Snowy Monaro Regional Council

Your Councillors



Mayor Narelle Davis



Deputy Mayor Tanya Higgins



Cllr Chris Hanna



Cllr Tricia Hopkins



Cllr Bob Stewart



Cllr Louise Frolich



Cllr John Last



Cllr Karlee Johnson



Cllr Peter Beer



Cllr Lynda Summers



Cllr John Castellari

Community Strategic Plan 2042

Acknowledgements

The Snowy Monaro Community Strategic Plan 2042 has been developed in partnership with Snowy Monaro Regional Council and the Canberra Regional Joint Organisation, engagement and design completed by Projectura Ltd.

CRJO and Snowy Monaro Regional Council wish to thank the community members who gave their time and thoughts during the engagement process to inform the strategy.

9.4.3 ORGANISATION PERFORMANCE REPORT

Record No: I22/134

OFFICER'S RECOMMENDATION

That Council vary the 2021-2022 Operational Plan as follows

- A. Remove the Berridale O'Brien Avenue – Stormwater Upgrade Design project from the 2021-2022 Capital Works Program
- B. Remove the Rainbow Drive – Stormwater Upgrade Design project from the 2021-2022 Capital Works program
- C. Remove the Snowy River Way Segment 230 Pavement Widening, overlay and Rehabilitation works from the 2021-2022 Capital Works program
- D. Remove the Leesville 5ML water reservoir design and construction commencement from the 2021-2022 Capital Works program
- E. Remove Jindabyne Landfill Rehabilitation and capping final concept designs for capping project from the 2021-2022 Capital Works program
- F. Amend the target completion date of the project to jointly organise a Snowy Monaro tourism forum to understand the trends, issues, and opportunities in the local tourism sector (action 4 Destination Management Plan) from March 2022 to June 2022
- G. Amend the target completion date of the project to develop a video promoting visitation to the region's towns from March 2022 to June 2022
- H. Amend the scope of the Bombala and Cooma pool projects to upgrade the water filtration systems to meet current public health guidelines and have commenced works by 30 June 2022.
- I. Amend the target commencement date of the Lake Jindabyne Shared Trail program of works – Tyrolean Village section from December 2021 to June 2022
- J. Amend the Jindabyne sports ground amenities/change room upgrades project scope to deliver in stages with stage 1 of the project being community consultation and commencement of the project to be completed by June 2022
- K. Amend the Project Plan for the delivery of the of the Ginger Leigh Park to be delivered in stages through a revision of project scope with stage 1 of the project to undertake community consultation and commencement of the project to be completed by June 2022
- L. Amend the project scope to commence stage 2 instead of complete stage 2 of the LEP project by June 2022
- M. Amend the project scope to commence, instead of complete a service review framework by June 2022

ISSUES

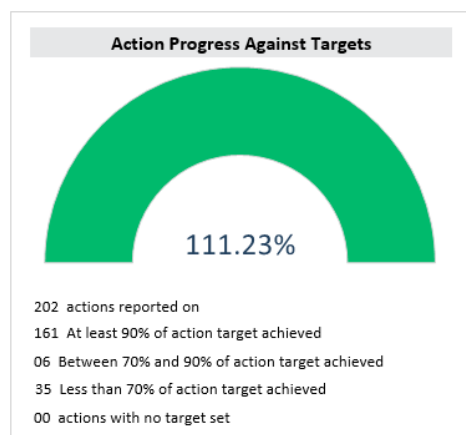
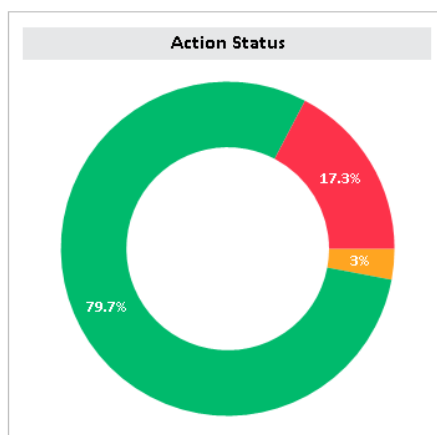
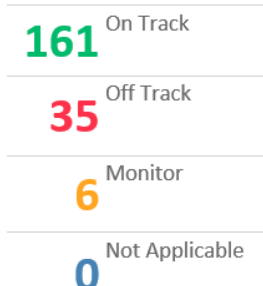
This report covers the period August 2021 to January 2022 (see full report attached).

The summary below indicates the last six months performance against the actions included in the 2020 – 2021 Operational Plan.

OVERVIEW

ACTION SUMMARY

By Performance



Overall, Councils performance has improved over the last six months, with 79.7% of actions and projects showing on track compared to 68.76% six months ago. It is also noted that while several actions and projects are showing as off track, some are marginal and likely to be achieved by the end of the financial year so the number significant variances is considered less than in the last six months.

In developing this year's operational plan there was an emphasis on staging of projects to better reflect what will actually be delivered within the financial year. This is seen as having contributed to the improvement in the number of actions and projects on track against scope compared to previous years.

Several operational plan actions are shown to be off track. There are two higher level issues impacting the ability of the Council to deliver services and projects, including:

- There has been a continuation of the difficulty in filling a number of vacancies that remain across the organisation. This has impacted on our ability to complete actions originally listed and impacts on service delivery. The cost of bringing in external contractors to offset these vacancies has become extremely high. This has particularly been the case in the areas of project management and engineering. Bringing in these resources was the fall-back position for corporate projects to allow us to undertake the projects that would have been otherwise unachievable with internal resources alone. The combination of not being able to recruit and not being able to afford the cost of contractors has led to projects being delayed.
- Council is still affected by the fact that a range of projects had no proper scope or project planning in the initial stages. This has led to some projects being delayed as our employees focus on determining how best to deliver those projects with the available funds or to determine exactly what is required to be done. Frameworks are being put into place to ensure that projects are well planned before they are approved in the future.

Table 1: Notable achievements (Selected activities from the full report)

Activity: Manage the distribution of communications through a range of traditional and digital channels to disseminate communications broadly and cost-effectively.

<p>New e-Newsletter launched Q4 2022 with high performance. The key measurable metrics, exceeded when compared to the average for government organisations (28.77% for open and 3.99% for click through rate (CTR)/link clicks).</p> <p>SMRC newsletter at 70.7% open rate and 19.1% CTR/link clicks.</p>
<p>Project: Complete the detailed design of the Cooma Sports Hub</p>
<p>The detailed design for the indoor sports centre component of the Cooma Sports Hub is complete with a complying development certificate application lodged and under consideration by a private certifier. The construction tender release date has been pushed back to 12 January 2022.</p>
<p>Activity: Produce regular newsletter for local businesses across the LGA to advise of relevant business trends, grant funding, support and relevant business news.</p>
<p>A quarterly email update was sent in October. Read rate was 26% from over 3,000 email recipients, which shows that the email has been read by over 750 local businesses.</p>
<p>Activity: Investigation of housing issues across the region</p>
<p>The Monaro Housing Forum has been established and Council has made a submission to the Federal Government Standing Committee on Tax and Revenue enquiry into housing affordability in Australia. As result of this submission Council gained the opportunity to appear at a hearing and raise this region's issues with the committee.</p>
<p>Activity: Continue to support and progress the Monaro Rail Trail</p>
<p>Consultants have been appointed to prepare a trail development plan for Stage 1a of the MRT, with a final trail development plan expected by April. The consultants will be in the region conducting fieldwork during late January/early February.</p> <p>A number of meetings have been held with other Council's, mainly in Victoria, which also have rail trails to listen to learnings from their experiences. Contact has commenced with landholders and a MoU between MRT Inc, SMRC and QPRC has been signed.</p>
<p>Activity: Complete a tourism data portal to bring together local and close to real-time data on visitation throughout the region</p>
<p>This project has been completed and the tourism dashboard is live and running. As part of the ongoing subscription the dashboard will be updated with new data sources as they become available. Data is being utilised to assist with funding applications and tourism campaign development.</p>
<p>Activity: Prevent the introduction of new weeds by ensuring the rapid detection of new weeds at high-risk pathways and sites</p>
<p>The team have completed 90% of this surveillance program and will continue monitoring for the remainder of the growing season. Of particular concern has been the recent identification of Chilean Needle Grass at sites along Bobundara Lane, Snowy River Way and on Nimmo Travelling Stock Reserve. Infestations have been destroyed and neighbouring landowners notified.</p>
<p>Activity: Eliminate new weed incursion through the maintenance of a coordinated inspection and control regime</p>

Two new Orange Hawkweed infestations were reported by landowners in the Snowy Plains area. Both infestations were immediately treated and reported to NSW DPI. Colour recognition and machine learning technologies are being utilised to bolster Council's high level drone surveillance program, which is backed by ground inspections and ground-truthing throughout the growing period of December through February.
Activity: Effectively manage widespread weeds to minimise the impact of weeds on the region's economy, environment and community
<p>Council's Biosecurity team have conducted 792 property inspections during the period July 2021 - December 2021, equating to an inspected area of 319,000ha hectares of land. Serious breaches of the Biosecurity Act 2015 have resulted in the issue of five individual biosecurity directions, one penalty infringement notice and one Section 133 entry.</p> <p>Three workshops have been hosted to promote sustainable land management activities, reaching a total of 82 attendees. Two online surveys were published with valuable feedback received from 63 respondents.</p>
Activity: Maintain service levels and customer satisfaction in accordance with Aged Care Quality Standards
In the last 2 customer satisfaction surveys over 95% of the responses were in the top 2 categories (ie. strongly agree / agree). These surveys indicate that residents are very satisfied with the care and treatment that they receive at our residential aged care facilities.
Activity: Councils reactive maintenance strategy for sealed and unsealed roads aligns with the road service levels
<p>Roads have been severely impacted by rain events throughout the year, including declared natural disaster events. Due to these rain events there has been a considerable increase of maintenance work in the roads which has stretched Council resources.</p> <p>Additional funding has been secured from the NSW Government following declaration of disaster events and road maintenance work recovering from the November declared disaster event is expected to be ongoing well into quarter 3 of the current financial year.</p>
Activity: Repair and/or maintain existing bridges across the Snowy Monaro region
Scotts Creek Bridge (Old Bombala Rd) replacement has been completed and temporary repairs to the failure of the abutment on Rossy's Creek Bridge, Corrowong Road were also completed in December.
Activity: Investigate further expansion of kerbside collections and Bank of Bins (BOB) services
<p>August 2021 has seen the final improvements being made to the former Michelago Fire Shed in to what is now a very well utilised bank of bins service. Since opening 78 applications have been received. In response to community requests for additional recycling options Council has installed a mini Community Recycling Centre Unit for the acceptance of household batteries, fluorescent tubes and globes, smoke detectors and ink cartridges.</p> <p>New installations and expansions to Moonbah, Snowy River Way, Alpine Way, Caddigat</p>

<p>Road, Rockwell Road and Avonside Road have been undertaken due to residential interest in the service.</p> <p>Further expansions to the Bank of Bins Service at Smiths Road is under investigation with an expression of interest being sent to residents in The Angle Crossing area.</p>
<p>Activity: Provide domestic and commercial waste, recycling and FOGO kerbside collection services</p>
<p>New kerbside services have been established along Hilltop Road, Geickle Creek Road and Old Settlers Road, Dry Plains Road area and along the Monaro Highway.</p>
<p>Project: Bobeyan Road Upgrade Sealing Adaminaby to ACT Border</p>
<p>Back Creek section commenced in September and is nearing completion. Separable Portion 3c – a 7.5km section from Jones Plains Road to the Shannon's Flat Road is due to commence in March.</p>
<p>Project: Regional Community Strategic Plan</p>
<p>Council has, through the CRJO (Canberra Region Joint Organisation), prepared a draft regional community strategic plan (RCSP). Community consultation and engagement has been completed, and an engagement report prepared.</p>
<p>Project: Snowy Monaro Rural Land Use Strategy</p>
<p>The draft rural land use strategy was publicly exhibited. Following the exhibition, a community reference group was established to advise on changes to rural zoning and minimum lot size. The community reference group met four times to provide advice to Council. Staff are now working on revising the draft rural land use strategy to then report back to Council prior to 30 June 2022.</p>
<p>Project: Regional Trails Masterplan</p>
<p>Preliminary community consultation and stakeholder engagement has been undertaken. From this an internal discussion paper identified key areas for staff to review and provide feedback. A draft Regional Trails Masterplan and Lake Jindabyne Trail Feasibility Study were placed on public exhibition, which has now concluded. Submissions are under consideration.</p>
<p>Project: Developing an Arts and Culture Strategy</p>
<p>An inception meeting has been held between South East Arts (who are providing the strategy) and staff. Significant steps in drafting the strategy have been made. It is expected the strategy is placed on public exhibition in the 2nd half of 2022 with finalisation in late 2022 or early 2023.</p>
<p>Project: Implementation of values based assessment, recruitment and performance management</p>
<p>A customised values based report has been completed for use in recruitment, as output from an SHL Occupational Personality Questionnaire/assessment. The assessment has been used in a number of senior level and workforce recruitment exercises.</p> <p>Values were also part of this year's performance review process and will continue to be a measure of performance for all employees ongoing.</p>

Table 2: Identified variances for off track projects/services

Activity: Continue to operate a Tourism Advisory Committee
<p>Variation Reason: The Tourism Advisory Committee was discontinued prior to the September election date. The committee was not reformed when the election date was moved as the lockdowns in place then were preventing regional tourism from occurring. A new committee will be appointed now the new Council has been elected.</p> <p>Impact: Nil. Alternative mechanisms were used to gain input from stakeholders.</p>
Activity: Facilitate Biosecurity Advisory Committee meetings
<p>Variation Reason: The Chair requested that the November meeting be cancelled due to Council entering caretaker mode.</p> <p>Impact: Three meetings will be held instead of the four planned. No value I seen in holding additional meetings to meet the performance level.</p>
Project: Capital Works Program – Berridale O’Brien Avenue – Stormwater Upgrade Design
<p>Variation Reason: This project has not been scoped, planned or budgeted for.</p> <p>Impact: The project will not commence this financial year and is not likely to be a planned project for the 2022-2026 Delivery Program.</p>
Project: Capital Works Program – Rainbow Drive – Stormwater Upgrade – Design and Deliver
<p>Variation Reason: This project has not been scoped, planned or budgeted for.</p> <p>Impact: The project will not commence this financial year and is not likely to be a planned project for the 2022-2026 Delivery Program.</p>
Project: Capital Works Program – Snowy River Way Segment 230 Pavement Widening, Overlay and Rehab works
<p>Variation Reason: Success in gaining a number of capital grants has led to resourcing constraints that has meant that this project has been put on hold while the focus is on expending the grant funds.</p> <p>Impact: Project postponed until 2022/2023 Operational Plan year subject to appropriate funding allocation.</p>
Project: Install Bombala reservoir 2 Avdata Standpipe
<p>Variation Reason: During the investigations for the ideal location for the standpipe wider network issues were identified. The network will require upgrading prior to installation of the standpipe.</p> <p>Impact: This project will not be progressing at this time.</p>
Project: Jointly organise a Snowy Monaro tourism forum to understand the trends, issues and opportunities in the local tourism sector
<p>Variation Reason: Tourism Snowy Mountains (TSM) is now delivering an industry training</p>

forum in March 2022 under bushfire grant funding.
Impact: A change of scope has now been undertaken by Council to refocus on a half day event designed to provide only locally relevant content and industry updates, which will complement the TSM event. The date has been deferred so as not to clash with the new event.
Project: Develop a video promoting visitation to the region's towns
Variation Reason: The project has commenced but has been delayed by COVID-19 restrictions. Filming is planned for Cooma in February, however, there is uncertainty about timing for filming around Bombala.
Impact: The project is unlikely to be completed by the target date of March 2022.
Project: Lake Jindabyne Shared Trail program of works commencement to start December 2021. Tyrolean Village section.
Variation Reason: The Tyrolean Village section of trail was not part of the original major project, having been planned and partially constructed previously. To ensure connectivity, it was included as part of the major Lake Jindabyne Shared Trail project. This project has suffered numerous delays including tendering and appointing a project manager, delays with approvals sought through the NSW Department of Heritage and complex stakeholder management issues with private landholders and state agencies. Due diligence investigations have identified Aboriginal Cultural Heritage matters on the proposed alignment section. These issues need to be resolved with stakeholders before the project can continue.
Impact: The commencement date will be pushed well beyond December 2021, which in turn will impact the completion date. There is high risk that the dates may change again as it is difficult to estimate the response that will be required to properly manage the cultural heritage on the site.
Project: Cooma and Bombala swimming pool upgrades
Variation Reason: Council determined to apply for funding for the enclosure project. The scope of works required to allow for the enclosure of the facilities substantially exceed the amount of grant funding able to be received, but Council still sought the grants available. Council has been working towards finding a solution to the funding shortfall that would allow the grant funds to be retained and used towards enclosing the pool. In depth investigations and applications for additional grants to allow the main public health compliance issues to be resolved will allow this project to move forward.
Impact: Council is finalising the grant deeds and reviewing the impact of the works on the season.
Project: Capital Works Project – Jindabyne Landfill Rehabilitation and Capping Project – Obtain final concept designs for capping.
Variation Reason: This project is behind schedule due to constrained resources within the Corporate Projects Team and extended period of consultation on the waste strategy and lack of a full project plan prior to inclusion with the 2021/2022 Operational Plan.
Impact: Completion date to be reviewed based on more detailed planning and acquisition of project management resources, which will move completion of the project into next

delivery program.
Project: Undertake concept design for Jindabyne transfer station and identify funding opportunities
<p>Variation Reason: This project has been delayed while working with the SAP team to determine if the proposed location would be viable based on the proposed plans. The project management resource allocated to this resource is currently unavailable.</p> <p>Impact: The project will not be completed by the due date. Alternative resources are being sourced to minimise the delays, but increase costs.</p>
Project: Capital Works Project – Leesville 5ML Water Reservoir Design and Commence Construction
<p>Variation Reason: This project was put on hold while waiting for the Special Activation Precinct (SAP) Delivery Plans to be released to determine if the SAP water infrastructure upgrades would include this asset upgrade. Final SAP detailed designs are still to come.</p> <p>Impact: The project will not be delivered by the due date, but this will not impact water supplies.</p>
Project: Bombala Ginger Leigh Park
<p>Variation Reason: For an extended period Council was not able to engage several project management roles, which impacted on a number of projects, including this one. A new project manager has now been appointed to the project.</p> <p>Impact: This has pushed the project too close to the date by which the Council needs to undertake the project. Lobbying will be undertaken to seek an extension to the grant project.</p>
Action: Ensure policies are current and relevant
<p>Variation Reason: Council's Governance team was subject to a service review in the first six months of the year, as it was operating with less than half its allocated resources. This identified a large number of improvements and the focus is not on identifying the highest priorities for improvement and commencing work on those. One task identified was to establish a framework for policy review and register. These need to be completed and implemented prior to resources being available to undertake the originally determined project.</p> <p>Impact: This has changed the scope of the original action all policies are up to date by June 2022. The focus has shifted to establishing the framework first and then focusing on the highest priorities of either gaps where Council does not have policies or updating policies past their review date.</p>
Project: Snowy Monaro LEP – Stage 2 of project to deliver draft LEP by 30 June 2022
<p>Variation Reason: Significant progress has been made. Council determined that there was the need for increased community engagement. This extended the time for when stage 2 could commence as further work has to be undertaken to revise the land use strategies as a result of the consultation process. The revising of these strategies is almost complete.</p> <p>Impact: Stage 2 will not be completed by 30 June.</p>

Table 3: Projects and activities requiring monitoring

Project: Establish a South East Forestry Working Group
<p>Status: The South East Forestry Hub has now been launched. The appointed manager will be leading efforts to consult the local sector into challenges and opportunities and Council's Economic Development team are liaising regarding the best ways to approach this with local stakeholders. Bombala industry consultation to commence in February 2022.</p> <p>Risk: As this project is run by an external third party the timing is beyond Council's control.</p>
Project: Commence planning for lookouts at appropriate locations along popular drive and walking routes
<p>Status: The project's commencement has been impacted increased resourcing being allocated to other unplanned activities and by COVID-19 restrictions, which at times prevented travel.</p> <p>Risk: It is anticipated the project will commence during the second quarter of 2022, which will meet the target in the operational plan, but the project will be behind where it was originally planned to be.</p>
Project: Upload data to the NSW Planning Portal for local development performance monitoring reporting
<p>Status: The NSW Local Performance Monitoring report for the 2020/2021 Financial year has yet to be requested by the department of planning as such no upload has occurred in the period.</p> <p>Risk: The 2020/2021 Financial year data is the first to be required after all Councils in NSW have transitioned to the NSW Planning Portal via government mandate. The Department of Planning Industry and Environment are yet to decide how this information is to be presented. We have been advised to wait on submitting this data for the past year (which is usually due in September) until the format has been decided upon. When the update can occur is beyond the control of the Council.</p>
Project: Undertake food premises surveillance
<p>Status: The food surveillance program was placed on hold in the first half of the financial year due to COVID restrictions. Staff were focused on assisting with COVID compliance matters. 320 assessments were undertaken in support of the State Health Department. It is planned to complete all inspections between January 2022 and the end of June 2022. This may require some weekend and night time inspections.</p> <p>Risk: Undertaking the inspections over a tight timeframe may lead to Council not being able to undertake the entire program.</p>
Project: Tender for the operation and management of Council's swimming pools
<p>Status: The tender process is still being developed. Significant structural and maintenance issues as several pools has made it difficult to proceed to tender as yet as clarity around</p>

<p>the capital works will be required for the tenders.</p> <p>Risk: Clarity will be achieved early in 2022 which will enable us to proceed with this target. This will be a tighter timeframe and this increases the risk of the project not being completed on time.</p>
<p>Project: Delegate School of Arts Upgrade</p> <p>Status: School of Arts Committee (SoA) were keen for increased toilets to be included if possible. Informed SoA committee group we have just enough funds for 1 unisex with 2 ambulant cubicles (Modus Burton-3) and they seem to be satisfied. Received fixtures and furniture requirement from committee group and they agreed to pay for some variations. Changes require modified Development application, which has been lodged.</p> <p>Risk: Revised scope has extended the approval timeframes. This may impact on completion date, but allows for achievement of more of the SoA's desired scope.</p>
<p>Project: Investigate and develop park and open space furniture standard design styles</p> <p>Status: Have utilised SAP experts to develop a broad spectrum street furniture guide. Agreed materials have been selected. Actual final design is still to be selected and a supplier sourced.</p> <p>Risk: While the project is behind the planned status it is still possible to achieve the agreed target.</p>
<p>Project: Investigate and develop a street tree strategy for the region.</p> <p>Status: Investigations into how other Councils deliver street tree strategies have begun through online research. Options to support street tree establishment via development contributions have begun.</p> <p>Risk: The project is behind the planned position, but staff still believe the project can be completed.</p>
<p>Project: Countegany Road (900m east Peak View Road - 1375 east Peak View Road)</p> <p>Status: Design works have been completed. Tender documents are being prepared to commence procurement ahead of contractor selection and construction commencing.</p> <p>Risk: Availability of contractors and weather may impact on the completion of this project by the due date as it has been rescheduled.</p>
<p>Project: The Snowy River Way (Maffra Road - Springfield Road Intersection): Increase road shoulder widths</p> <p>Status: Design works are currently being finalised. Estimated completion of design is by 25 Jan 2022.</p> <p>Risk: Availability of contractors and weather may impact on the completion of this project by the due date as it has been rescheduled.</p>
<p>Project: Barry Way (Jillamatong Road - Bungarra Lane): Increase road shoulder widths</p> <p>Status: Design works are currently being finalised. Estimated completion of design is by 25 Jan 2022.</p> <p>Risk: Availability of contractors and weather may impact on the completion of this project</p>

by the due date as it has been rescheduled.
Project: Weighbridge IT system replacement
<p>Status: One quote has been received. A further two quotes are yet to be received. Online meetings will be held with all three suppliers as mentioned above to ensure that council purchases the most suitable package.</p> <p>Risk: Installation will depend on the availability of the suppliers and the timing they set as necessary for the installation and training.</p>
Project: Install Berridale STP Alphos dosing system
<p>Status: The Alphos dosing system set up is currently being installed.</p> <p>Risk: The system will primarily be used during winter when issues occur at the plant due to colder temperatures. The project should still be completed by the due date, but is current behind the original schedule.</p>
Project: Install Jindabyne SPS4 new pump
<p>Status: Investigations on solutions for works at this pump station are continuing. Once a full understanding on what needs to be undertaken, a time and budget variance will be sought.</p> <p>Risk: The project is likely to go over time due to the need to develop a solution for the pump replacement.</p>
Project: Undertake Bombala Timor Street Pump Station upgrade
<p>Status: UGL has taken over management of the Bombala Railway site and agreement needs to be reached with the new managers of the site. Council has commenced discussions with UGL.</p> <p>Risk: The time taken to negotiate the placement of the pump station may lead to the project not being delivered on time. The existing systems will be used until this project is completed.</p>
Project: Development and implementation of grant funding policy and procedure
<p>Status: The draft policy has been developed. Resources have been focused on developing solutions to move the projects forward and take advantage of grant funding opportunities, which has not allowed this project to proceed to the next stage.</p> <p>Risk: The project may not be completed by the due date.</p>
Project: Resource and Waste Strategy - Commence works on priority projects once the Resource and Waste Strategy has been adopted
<p>Status: Scoping of work for Jindabyne Transfer Station and location underway. Cooma Compost investigations underway and grant application submitted to support implementation.</p> <p>Risk: Works will have commenced, but vacancies are likely to mean delays in the projects needing to be undertaken first under the strategy.</p>
Service: Manage records in accordance with the NSW State Records Act
Status: Following a service review a team leader has been placed into the records team to

<p>enable an uplift in process improvement and continuous improvement programs to embed a culture of evolving knowledge management.</p> <p>Risk: Until the organisation improves its records management processes there is a moderate risk to the organisation.</p>
<p>Project: Undertake road traffic counts</p>
<p>Status: The number of traffic counts undertaken year to date is below the target for the year to date.</p> <p>Risk: Minimal risk as traffic counts have been scheduled to ensure the target is achieved. Weather may impact on the ability to undertake all the counts planned.</p>
<p>Project: Asset Management Strategy Review complete for the resourcing strategy 2022</p>
<p>Status: The project is underway. Initially it was intended to undertake the project externally. As no funding was available the approach was changed to undertake the works internally.</p> <p>Risk: While it is currently planned to achieve the project by the due date there is a high risk that unexpected problems with data or analysis could mean that the project cannot be fully completed within the required timeframe.</p>
<p>Project: Support implementation of enhanced employee management through clear performance management and expectation setting</p>
<p>Status: The 2021 performance review process is now completed and saw a high level of participation.</p> <p>Risk: Nil. While behind the initial planned progress the project has been completed before the target date.</p>
<p>Service: Facilitate Council's service review program</p>
<p>Status: The first two service reviews, facilitated by external consultants, have been successfully carried out for Infrastructure and Governance. A contract variation has been entered into to look at condensing the balance of reviews into one broader approach with the potential to complete these in Q1 next year.</p> <p>Risk: The scope of the review program has been expanded and this, as well as staff vacancies, will lead to the service reviews planned taking longer to complete, but for a better outcome.</p>
<p>Service: Coordinate the delivery of improvement opportunities identified through business excellence self-assessments</p>
<p>Status: With service reviews completed for Governance and Infrastructure, action planning sits within the business units. Follow ups will continue ongoing by way of oversight, with responsibility for taking action sitting within the business unit.</p> <p>Risk: Nil. Service level of monitoring the completed reviews is being undertaken.</p>
<p>Service: Support the organisation in the application of the Australian Business Excellence Framework (ABEF)</p>
<p>Status: Actions are underway to support ABEF introduction and awareness raising.</p>

Risk: This is an ongoing process and work is proceeding within the resources available.
Service: Support people and leadership corrective actions resulting from ABEF self-survey
Status: This is an ongoing action which is tracked separately as part of the organisations transformation process which will be updated with ARIC reporting and to ELT.
Risk: Work is proceeding within the resources available.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Economic Activity SJ	Low	Low	Yes
Environmental Security	Low	Low	Yes
External Political Environment	Low	Low	Yes
Financial Sustainability	Medium	Medium	Yes
Legislative Governance and Compliance	Low	Low	Yes
Reputation and Image	Medium	Low	Yes
Service Delivery	Medium	Low	Yes

Council's adopted Delivery Program and Operational Plan are the mutually agreed plans with our community. Any variance through not being able to meet measures, actions, and delivering projects increases the risks of financial sustainability if projects do not stay on budget and significant reputational risk through not delivering projects and not meeting agreed service levels. Providing updated information on the current status reduces the risk of reputational damage.

FINANCIAL IMPACTS

	Amount	Details
Current Annualised Net Cost	0	
Estimated Annualised Net Cost	0	
Capital Investment	0	
Capital Funding Source	0	

Budget variances are currently reported separately through the budget reporting. With the financial position of the Council there is a strong focus on amending the scope of projects to stay within the available funding.

RESPONSIBLE OFFICER: Chief Strategy Officer

OPTIONS CONSIDERED

It is a statutory requirement to report a minimum every six months to Council; however, a move towards monthly reporting is currently underway with a review of our processes and systems with a focus to plan and deliver on improved accountability and increased agile decision making across the organisation.

IMPLEMENTATION PLANS

Adopted variances to the 2021-2022 Operational plan will be undertaken as amendments to the original adopted 2021-2022 Operational Plan and version control undertaken. The amended document will be published on Council's webpage.

EXISTING POLICY/DECISIONS

In accordance with Section 404 of the *Local Government Act 1993* (the Act) and the Integrated Planning and Reporting Guidelines for Local Councils in NSW 2021, the Chief Executive Officer must ensure that regular progress reports are provided to Council with respect to the principle activities detailed in the Delivery Program. Progress reports must be provided at a minimum every six months.

ATTACHMENTS

1. Section 404 Performance Report- against Delivery Program and 2021-2022 Operational Plan



Action and Task Progress Report – Delivery Plan 2017-2022 Operational Plan 2021-2022

Snowy Monaro Regional Council (SMRC)

camms**strategy**

Print Date: 25-Feb-2022

OVERVIEW

ACTION SUMMARY

By Performance

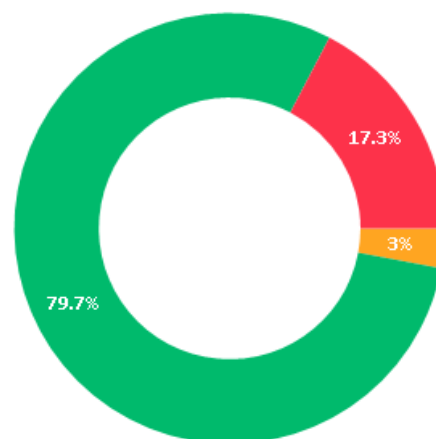
161 On Track

35 Off Track

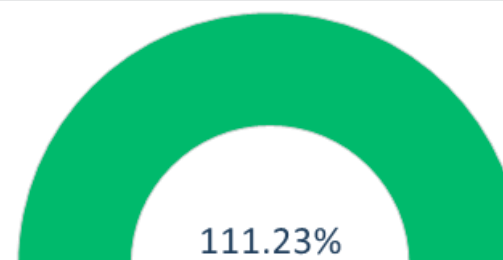
6 Monitor

0 Not Applicable

Action Status



Action Progress Against Targets



202 actions reported on

161 At least 90% of action target achieved

06 Between 70% and 90% of action target achieved

35 Less than 70% of action target achieved

00 actions with no target set

ACTION PLANS



GREEN

At least 90% of action target achieved



AMBER

Between 70% and 90% of action target achieved



RED

Less than 70% of action target achieved



No target set

* Dates have been revised from the Original dates

Communications Portfolio

Communications


Communication and Engagement

Action Title: 1.4.1.1 Delivery of waste avoidance and resource recovery education programs to schools and community in conjunction with Council Communications Department.

Action Title: 12.2.1.1 Plan, deliver and monitor communication and education activities that inform the community and stakeholders of Council’s projects, initiatives and events.						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Carolyn Prendergast - Coordinator Engagement	In Progress	01-Jul-2021	30-Jun-2022	75%	50.00%	<div><div></div><div></div><div></div><div></div><div></div></div> GREEN
<p>Action Progress Comments: Utilising framework for stakeholder engagement is key to improvements in this space. Ensuring maximum coverage of messaging to all residents, across all demographics through a mix of digital and traditional media usage. Communication channel spreadsheet per town/village created to ensure broad communications. Working on new website for delivery in Q1 2022 - on track. New e-Newsletter launched in Q4 2021. Promotion to increase subscriber numbers underway.</p> <p>New intranet will be delivered to assist in enhancing internal communications.</p> <p>Post council meeting email summaries shared with employees plus monthly Chambers Chatter with the CEO to discuss outcomes.</p> <p><i>Last Updated: 27-Jan-2022</i></p>						

Action Title: 12.2.1.2 Manage the distribution of communications through a range of traditional and digital channels to disseminate communications broadly and cost-effectively.						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Carolyn Prendergast - Coordinator Engagement	In Progress	01-Jul-2021	30-Jun-2022	75%	50.00%	<div><div></div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Per 12.2.1.1 Utilising framework for stakeholder engagement is key to improvements in this space. Ensuring maximum coverage of messaging to all residents, across all demographics through a mix of digital and traditional media usage. Communication channel spreadsheet per town/village created to ensure broad communications. Working on new website for delivery in Q1 2022 - on track. New e-Newsletter launched Q4 2022 with high performance exceeding the key measurable metrics compared to the average for government organisations (28.77% for open and 3.99% for CTR/link clicks). SMRC newsletter at 70.7% open rate and 19.1% click through rate (CTR/link clicks).						
Last Updated: 27-Jan-2022						


Action Title: 12.2.1.3 PROJECT - Investigate and implement an e-Communications (i.e direct newsletter) platform that can provide a unified and cost-effective solution across all Council departments for internal and external use.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Carolyn Prendergast - Coordinator Engagement	Completed	01-Jul-2021	30-Jun-2022	100%	0.00%	 GREEN

Action Progress Comments: Campaign Monitor implemented and launched with new council e-Newsletter. Launched in Q4 2021. Templates and cleaned databases are being installed for use across council with Economic Development Industry newsletter next. Will allow for broader reach, reporting on click through and readership rates, plus less printing (costs/environment savings). To be rolled out in 2022 across other areas including community services, aged care, tourism. Review of all council newsletters to be undertaken to ensure best practice, high engagement and centralised development/distribution cost savings.

Last Updated: 27-Jan-2022


Action Title: 12.2.1.4 PROJECT - Community input on preferred method of communications with spreadsheet per location developed to list appropriate channels and mediums. Central source of information provided for whole of organisation use.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Carolyn Prendergast - Coordinator Engagement	Completed	01-Jul-2021	30-Jun-2022	100%	50.00%	 GREEN

Action Progress Comments: Ongoing while working with communities on various projects, and gained from variety of source inputs including bushfire recovery, community services and communications. Spreadsheet developed as updated as contacts change etc.

Last Updated: 29-Nov-2021

Action Title: 12.2.2.1 Provide 24/7 access to customer service and information to customers.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Carolyn Prendergast - Coordinator Engagement	In Progress	01-Jul-2021	30-Jun-2022	75%	50.00%	 GREEN

Action Progress Comments: Reviewed AH call centre procedures and ensure regular updating of manual and contacts is provided. Ongoing. Regular monthly meetings with AH contact in place for 2022.


Last Updated: 27-Jan-2022

Action Title: 12.2.2.2 Monitor after-hours logs daily and address key issues and themes.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
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Carolyn Prendergast - Coordinator Engagement	In Progress	01-Jul-2021	30-Jun-2022	75%	50.00%	 GREEN
Action Progress Comments: Collated by customer service team and shared with relevant departments to advise of overnight issues and actions. Reviewed by Coordinator Engagement or Chief Communications Officer on a daily basis. Any ongoing issues raised with relevant Chiefs. Most afterhours calls are for water or rangers. ONGOING DAILY. <i>Last Updated: 29-Nov-2021</i>						

Action Title: 12.2.2.3 Monitor and respond to Facebook inbox enquiries, emails and phone calls in a timely manner.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Carolyn Prendergast - Coordinator Engagement	In Progress	01-Jul-2021	30-Jun-2022	75%	50.00%	 GREEN
Action Progress Comments: Given nature of enquiries, access has been expanded to CSO team to assist with responses. AH messaging is clear on how to get help. Inbox monitored throughout the day by CSOs and AH/weekends by Communications team. <i>Last Updated: 29-Nov-2021</i>						

Action Title: 12.2.2.8 PROJECT - Review existing digital platforms and deliver cost effective solutions within existing budget to provide improved functionality and usability for our community including, but not limited to, website, intranet and YourSay community communications.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Carolyn Prendergast - Coordinator Engagement	In Progress	01-Jul-2021	30-Jun-2022	75%	50.00%	 GREEN
Action Progress Comments: New website project underway with new site to launch in Q1 2022. Open Cities is the provider and they are familiar with local government requirements. New intranet will launch at same time as access will be lost when old site closes off. Assessment of Your Say/Bang the Table will occur after that (there have been platform ownership changes) to ensure efficient engagement methods and cost savings achieved. New e-Newsletter launched and Campaign Monitor platform rolling out across council as a centralised service, aligned with privacy legislation re database usage. <i>Last Updated: 27-Jan-2022</i>						

Action Title: 12.3.2.1 Provide support across the organisation to ensure effective communications at all levels of project and campaign delivery. Conduct regular meetings from initiation, through delivery, and post-implementation.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
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Carolyn Prendergast - Coordinator Engagement	In Progress	01-Jul-2021	30-Jun-2022	85%	50.00%	 GREEN
Action Progress Comments: Stakeholder framework being utilised across projects. Regular meeting with Communications and key department to ensure stakeholder Communications are well considered and managed as part of the project or issue. Meetings are held with built & natural environment, corporate projects, water wastewater, education, community services, strategic planning. <i>Last Updated: 29-Nov-2021</i>						

Action Title: 7.1.1.5 Build community capacity to manage weeds with a committed educational and advisory program.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Carolyn Prendergast - Coordinator Engagement	In Progress	01-Jul-2021	30-Jun-2022	50%	50.00%	 GREEN
Action Progress Comments: Face to face affected by COVID-19 restrictions. Now returning to planned series of events - still some limitations with face to face contact under PHO. <i>Last Updated: 27-Jan-2022</i>						

Economic Development


Action Title: 1.3.1.2 PROJECT (CW): Complete the detailed design of the Cooma Sports Hub (grant funded).

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Mark Adams - Coordinator Economic Development	Completed	01-Jul-2021	30-Jun-2022	100%	50.00%	 GREEN
Action Progress Comments: The detailed design for the Indoor Sports Centre component of the Cooma Sports Hub is complete with a complying development certificate (CDC) application lodged and under consideration by a private certifier. Approval has taken longer than anticipated due to unexpected issues raised by the Certifier during the process. At this stage a CDC is expected to be issued early in the new year. Due to the time it has taken to address issues raised during the CDC process the construction tender release date has been pushed back to 12 January 2022. Amendments to the project timeline have been accepted by the Office of Sport (funding agency) with the building forecast to be complete by February 2023. However there is little room for further time slippage with the project. It is anticipated construction will begin in April. The firm Area3 have been appointed to project manage the construction. The detailed design of the new athletics track and Snowy Oval upgrade component has been substantially completed. The planning approval pathway for this component is through Part 5 of the EPA Act not a DA process. A Review of Environmental Factors is being prepared and once complete this component will be shovel ready but the existing project budget will be insufficient to allow its construction. Avenues to receive further funding to construct the athletics track and upgrade Snowy Oval are being investigated. The Project Working Group (SMRC, Department of Education, Office of Sport) has met weekly through much of this year to coordinate issues arising from the project. SMRC staff have also met with the sporting club stakeholders to keep them up to date and seek feedback as the design has developed. A Heads of Agreement document detailing the substance of the joint use arrangements for the indoor sports centre between Council and the Department of Education has been signed by the CEO. New Council briefed on project, post meeting with Office of Sport, in January 2022. <i>Last Updated: 03-Feb-2022</i>						

Action Title: 4.1.3.1 Engage with all Chambers of Commerce throughout region to ensure businesses are updated on opportunities and Council activities.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Mark Adams - Coordinator Economic Development	In Progress	01-Jul-2021	30-Jun-2022	68%	50.00%	 GREEN
<p>Action Progress Comments: The Economic Development Officer continued to maintain contact with chambers throughout the region despite the 2021 lockdown periods, which is obviously impacting normal engagement activities. The Tourism Coordinator regularly attends the AGM of the Cooma Chamber to provide a Council presence as an honorary (non-voting) member. The Economic Development officer regularly attends the Jindabyne and Bombala meetings. Liaison with Chambers has also been continuing in relation to the expenditure of government grants, and shortly in relation to the upcoming small business month in March. Council sends all media release to a community engagement list, which includes the Chambers. The chambers are members of Council's business group on facebook and the Chambers have signed up to the news fortnightly council news newsletter.</p> <p><i>Last Updated: 27-Jan-2022</i></p>						

Action Title: 4.1.3.2 Produce regular newsletter for local businesses across the LGA to advise of relevant business trends, grant funding, support and relevant business news.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Mark Adams - Coordinator Economic Development	In Progress	01-Jul-2021	30-Jun-2022	75%	50.00%	 GREEN
<p>Action Progress Comments: A quarterly email update was sent in October following the July update to over 2500 local business contacts in the Economic Development team business contact list. Read rate in October was 26% from over 3000 email recipients which shows that the email has been read by over 750 local businesses. Moving to campaign monitor platform in December 2021 with updated template and automatically cleaned up database function.</p> <p><i>Last Updated: 20-Dec-2021</i></p>						

Action Title: 4.1.3.3 PROJECT: Support the Business Recovery Hub – a 12 month commitment to partner with Business Australia to grow local business.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Mark Adams - Coordinator Economic Development	In Progress	01-Jul-2021	30-Jun-2022	90%	75.00%	 GREEN
<p>Action Progress Comments: Due to staffing issues from Business Australia, the partnership was ceased after six months and the funding returned to council for employment of assistant recovery officers to manage the hub and continue the delivery of service to the community. Awaiting announcement of next round of bushfire funding in order to present case to Council to continuation of this service.</p> <p><i>Last Updated: 03-Feb-2022</i></p>						

Action Title: 4.1.3.4 PROJECT: Establish a South East Forestry Working Group – short-term recommendation from the Bombala Region Softwoods Industry Bushfire Recovery Study.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Mark Adams - Coordinator Economic Development	In Progress	01-Jul-2021	30-Jun-2022	75%	100.00%	<div><div></div><div></div><div></div></div> AMBER
Action Progress Comments: The South East Forestry Hub has now been launched and managed by Rob de Fegely who prepared Council's recent Softwoods Industry study. Rob will be leading efforts to consult the local sector into challenges and opportunities and Councils Economic Development team are in liaison with Rob regarding the best ways to approach this with local stakeholders. This will include discussions on how a potential working group could work. Bombala industry consultation to commence in February 2022.						
<i>Last Updated: 27-Jan-2022</i>						

Action Title: 4.1.4.2 Conduct regular audits of retail uses in town CBDs to monitor change and assess issues and opportunities.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Mark Adams - Coordinator Economic Development	In Progress	01-Jul-2021	30-Jun-2022	75%	50.00%	<div><div></div><div></div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: These audits are conducted quarterly. The December audit is complete (please note September audit was not completed due to the COVID-19 lockdown). Next audit in March 2022.						
<i>Last Updated: 27-Jan-2022</i>						

Action Title: 4.1.4.3 PROJECT: Regional Economic Opportunities Analysis - detailed investigation of the region's economy and opportunities/barriers to growth.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Mark Adams - Coordinator Economic Development	In Progress	01-Jul-2021	30-Jun-2022	95%	100.00%	<div><div></div><div></div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: The economic development team are currently reviewing a draft analysis report and economic model for SMRC prepared by the consultant. A review meeting was held with the consultants AMSTEC to discuss these draft deliverables. A few minor required changes and adjustments were identified. A final report has not yet been received but the project is basically complete. Report to go to Council in Q1 2022 for endorsement. <i>Last Updated: 27-Jan-2022</i>						

Action Title: 4.1.4.4 PROJECT: Investigation of housing issues across the region - examination of the many facets of housing problems in our region and possible solutions.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Mark Adams - Coordinator Economic Development	In Progress	01-Jul-2021	30-Jun-2022	75%	100.00%	<div><div></div><div></div><div></div></div> AMBER
Action Progress Comments: The Economic Development team continue to have ongoing discussions with multiple stakeholders in conjunction with the Corporate Strategy unit on this complex issue. Formation of the Monaro Housing Forum was organised by Corporate Strategy and brought a number of key stakeholders together to discuss issues. A submission was jointly prepared between ED and Corporate Strategy to the Federal Government Standing Committee on Tax and Revenue enquiry into housing affordability in Australia, and the CEO was invited to appear at a						

Committee hearing. Comprehensive solutions to the issues at ground level in Snowy Monaro remain elusive, but it is evident that it is more than simply a supply problem. This is an ongoing issue with state and federal commentary.

Last Updated: 27-Jan-2022

Action Title: 4.1.4.5 PROJECT: Work with state agencies to implement the Snowy Mountains Special Activation Precinct as a key opportunity and project for economic development and support of regional growth.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Mark Adams - Coordinator Economic Development	In Progress	01-Jul-2021	30-Jun-2022	68%	50.00%	 GREEN

Action Progress Comments: The Coordinator Economic Development continues to work with state agencies on the Snowy Mountains Special Activation Precinct. The draft master plan has been exhibited and discussions continue with DPIE in relation to possible changes to the master plan following feedback from the community during the exhibition process. At the same time liaison with the Department of Regional NSW continues around the preparation of the business case to Treasury and the likely projects and their nature which the state will invest in. Regular meetings are held with DRNSW, SAP and Council - with representation from SMRC CEO and CCO at those. Submission of the business case for the Snowy Mountains SAP is due on 21 February.

Last Updated: 27-Jan-2022

Action Title: 6.1.1.4 PROJECT: Continue to support and progress the Monaro Rail Trail towards becoming a shovel ready project (Action 36 in DMP).

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Mark Adams - Coordinator Economic Development	In Progress	01-Jul-2021	30-Jun-2022	70%	50.00%	 GREEN

Action Progress Comments: Consultants have been appointed to prepare a Trail Development Plan for Stage 1a of the MRT, with a final TDP expected by April. Coordinator Economic Development meets fortnightly with MRT Inc and counterparts at Queanbeyan Palerang Regional Council. The consultants will be in region conducting fieldwork during late January/early February. The Coordinator Economic Development has also had a number of meetings with other Council's, mainly in Victoria, which also have rail trails to listen to learnings from their experiences. Contact has commenced with landholders and an MoU between MRT Inc, SMRC and QPRC will be signed on Friday 28 January 2022.

Last Updated: 03-Feb-2022


Action Title: 6.1.1.5 PROJECT: Jointly organise a Snowy Monaro tourism forum to understand the trends, issues and opportunities in the local tourism sector (Action 4 in the DMP).

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Mark Adams - Coordinator Economic Development	In Progress	01-Jul-2021	30-Jun-2022	25%	75.00%	 RED

Action Progress Comments: Initially planned for March 2022, a date in early May is now being considered with a refocus on content due to TSM now delivering an industry training forum in March under bushfire funding grant. The intended format will be a half day event looking to be run biennially designed to provide locally relevant content and industry updates with the aim of building cooperation and strength in our regional destination.

Last Updated: 27-Jan-2022


Action Title: 6.3.1.1 PROJECT: Complete a tourism data portal to bring together local and close to real-time data on visitation throughout the region.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Mark Adams - Coordinator Economic Development	Completed	01-Jul-2021	30-Jun-2022	100%	100.00%	 GREEN

Action Progress Comments: This project has been completed and the tourism dashboard is live and running. Five licences have been purchased for the EDT team to use the product. Some additional data add-ons are awaiting upload into the system and will be added in once arrangements with suppliers are finalised by the provider. As part of the ongoing subscription the dashboard will be updated with new data sources as they become available. Data is being utilised to assist with funding applications and tourism campaign development at this point.

Last Updated: 27-Jan-2022


Action Title: 6.3.1.2 PROJECT: Develop a video promoting visitation to the region's towns.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Mark Adams - Coordinator Economic Development	In Progress	01-Jul-2021	30-Jun-2022	30%	75.00%	 RED

Action Progress Comments: This project has started working with the Bombala and Cooma Chambers but has been impacted by COVID-19 restrictions and has been delayed. Filming is now planned for Cooma in February but there is still uncertainty about Bombala's timing for filming. Further update to be advised.

Last Updated: 27-Jan-2022

Action Title: 6.3.1.3 PROJECT: Commence planning for lookouts at appropriate locations along popular drive and walking routes (Action 23 in the DMP) to enhance visitor experience and drive journey offerings.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Mark Adams - Coordinator Economic Development	Not Started	01-Jul-2021	30-Jun-2022	0%	50.00%	 RED


Action Progress Comments: This project is behind schedule due to time demands from other projects already in progress. Its commencement was also impacted by COVID-19 restrictions which at times prevented travel. It is anticipated the project will commence during the second quarter of 2022 with a whole of region, on site. A review is to be conducted and mapped.

Last Updated: 27-Jan-2022


Economic Development

Tourism & Events


Action Title: 6.1.1.1 Continue to operate a Tourism Advisory Committee in order to provide Councillors with information to make sound decisions on behalf of the community.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Mark Adams - Coordinator Economic Development	Not Started	01-Jul-2021	30-Jun-2022	0%	50.00%	 RED
Action Progress Comments: The Tourism Advisory Committee was discontinued prior to the September election date. The committee was not reformed when the election date was moved as the lockdowns in place then were preventing regional tourism from occurring. A new committee will be appointed once the new Council is established should the Council elect to continue the committee.						
<i>Last Updated: 17-Dec-2021</i>						

Action Title: 6.1.1.2 Process Council's Notice of Intention to Organise an Event (NOIE) forms so applicants can progress with event organisation in a timely manner.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Mark Adams - Coordinator Economic Development	In Progress	01-Jul-2021	30-Jun-2022	68%	50.00%	 GREEN
Action Progress Comments: Events were impacted directly by the lockdown restrictions but are now returning to normal. The Events team continue to assist potential organisers with NOIE forms and have established quarterly meetings with events staff from the wider Council who provide input into the processing of NOIE forms. Desired KPIs for this process are still not being met however progress is being made.						
<i>Last Updated: 17-Dec-2021</i>						

Action Title: 6.1.1.3 Continue to welcome and inform visitors to the region in order to enhance the visitor experience through the provision of information, increase the length of stay and yield per guest through awareness of activities on offer, increase return visitation and positive word of mouth referrals.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Mark Adams - Coordinator Economic Development	In Progress	01-Jul-2021	30-Jun-2022	68%	50.00%	 GREEN
Action Progress Comments: Visitation to the region ceased during the recent lockdown restrictions but is slowly returning now that restrictions have eased. The Cooma and Bombala VCs continue to provide information in a range of formats and mediums. Increasing length of stay and visitor yield are being worked on through regional events and the date they are held. These statistics will also receive a substantial boost once the SAP projects are completed.						
<i>Last Updated: 20-Dec-2021</i>						

Finance Portfolio

Financial Services

Finance

Action Title: 11.2.2.1 Coordinate the annual budget, fees & charges and revenue policy for the Operational Plan.


Performance Summary						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
John Bingham - Chief Financial Officer	In Progress	01-Jul-2021	30-Jun-2022	50%	50.00%	<div><div></div><div></div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Preparations for the FY2022/23 budget have commenced.						
<i>Last Updated: 29-Nov-2021</i>						

Action Title: 11.2.2.2 Completion and lodgement of the annual financial statements including coordination of interim and annual audits.						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
John Bingham - Chief Financial Officer	In Progress	01-Jul-2021	30-Jun-2022	95%	50.00%	<div><div></div><div></div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Final draft submitted to auditors 24/11/2021. Engagement Closing Report issued 25/11/2021.						
Last Updated: 29-Nov-2021						

Action Title: 11.2.2.3 Completion of quarterly budget review statements to Council.						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
John Bingham - Chief Financial Officer	In Progress	01-Jul-2021	30-Jun-2022	50%	50.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: September 2021 QBR completed. Preparation of December 2021 QBR in progress.						
Last Updated: 29-Nov-2021						

Action Title: 11.2.2.4 Ensure Council meets its taxation compliance obligations.						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
John Bingham - Chief Financial Officer	In Progress	01-Jul-2021	30-Jun-2022	95%	50.00%	<div><div></div><div></div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: All taxation compliance obligations are completed on a timely basis according to ATO requirements.						
<i>Last Updated: 29-Nov-2021</i>						


Action Title: 11.2.2.5 Cash flow management.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
John Bingham - Chief Financial Officer	In Progress	01-Jul-2021	30-Jun-2022	50%	50.00%	 GREEN

Action Progress Comments: Funds management report is presented at monthly Council meetings. An updated detailed cashflow forecast is being prepared to meet auditor FY20/21 engagement closing report requirements.

Last Updated: 29-Nov-2021

Action Title: 11.2.2.6 Accounts Receivable Management.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
John Bingham - Chief Financial Officer	In Progress	01-Jul-2021	30-Jun-2022	95%	50.00%	 GREEN

Action Progress Comments: Financial statements FY20/21 performance measure percentage for rates and annual charges outstanding is 9.52%. For FY21/22 this ratio continues to be monitored and managed to ensure it remains under 10%.


Last Updated: 29-Nov-2021

Operations Portfolio

Built & Natural Environment

Biosecurity


Action Title: 7.1.1.1 Prevent the introduction of new weeds by ensuring the rapid detection of new weeds at high-risk pathways and sites.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Brett Jones - Coordinator Biosecurity	In Progress	01-Jul-2021	30-Jun-2022	90%	50.00%	 GREEN

Action Progress Comments: Council has a responsibility to monitor all high-risk pathways and high-risk sites under the NSW Weeds Action Program and is paid by the NSW government for this service. In fulfilling this obligation the Biosecurity team monitor all roadsides, rest areas, camping areas, nurseries etc. for the presence of new incursion weeds. The team have completed 90% of this surveillance program and will continue monitoring for the remainder of the growing season. High risk sites are inspected on an adhoc basis. No unexpected issues have been identified. Of particular concern has been the recent identification of Chilean Needle Grass at sites along Bobundara Lane, Snowy River Way and on Nimmo TSR. Infestations have been destroyed and neighbouring landowners notified. Coolatai Grass infestations on the Monaro highway have been treated. Surveillance for new weed incursions also continues at fire sheds and staging areas used during the 2019-20 bushfires. These are additional high risk sites due to the potential for new weed species having been introduced on fire trucks and equipment brought in from elsewhere throughout the State. No unexpected weeds have been identified at these sites.

Last Updated: 24-Jan-2022


Action Title: 7.1.1.2 Eliminate new weed incursion through the maintenance of a coordinated inspection and control regime.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Brett Jones - Coordinator Biosecurity	In Progress	01-Jul-2021	30-Jun-2022	75%	50.00%	 GREEN

Action Progress Comments: Snowy Monaro Regional Council is a major partner to the NSW Orange Hawkweed Eradication program, being the only Council within NSW to have known infestations on private land. For a number of years Council has managed two known infestations of this weed. Of these, the Braemar Bay site has been dormant for the past two years and no new plants have been identified at the Greenhills site this year. Two new infestations were reported by landowners in the Snowy Plains area and confirmed on 4 January 2022. Both infestations were immediately treated and reported to NSW DPI. Colour recognition and machine learning technologies are being utilised to bolster Council's high level drone surveillance program, which is backed by ground inspections and ground-truthing throughout the growing period of December through February. Orange Hawkweed is the only prohibited matter weed known to exist in the Snowy Monaro region and being subject to an eradication program.

Last Updated: 24-Jan-2022


Action Title: 7.1.1.3 Effectively manage widespread weeds to minimise the impact of weeds on the region's economy, environment and community.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Brett Jones - Coordinator Biosecurity	In Progress	01-Jul-2021	30-Jun-2022	65%	50.00%	 GREEN

Action Progress Comments: Council's Biosecurity team have conducted 792 property inspections during the period July 2021 - December 2021, equating to an inspected area of 319,000ha hectares of land. Serious breaches of the Biosecurity Act 2015 have resulted in the issue of five individual biosecurity directions, one penalty infringement notice and one Section 133 entry totalling approximately \$40,000. A further Section 133 entry estimated at \$25,000 is scheduled in late January/early February. Council is on target to meeting its annual quota of 1,600 property inspections. During the reporting period Council awarded 2021-24 weed control services contracts, enabling it to manage priority weeds on its network of roads, reserves and operational lands. Six individual contracts were awarded throughout the Snowy Monaro region. Works have commenced, albeit slowly as a result of seasonal conditions. A series of 'Weed of the Week' media releases have been published leading throughout the peak season, providing the community with current information on the identification and effective control of existing and new potential weed threats. Three workshops have been hosted to promote sustainable land management activities, reaching a total of 82 attendees. Two online surveys were published with valuable feedback received from 63 respondents.

Last Updated: 24-Jan-2022

Action Title: 7.1.1.4 Facilitate Biosecurity Advisory Committee meetings.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Brett Jones - Coordinator Biosecurity	In Progress	01-Jul-2021	30-Jun-2022	25%	50.00%	 RED

Action Progress Comments: Council facilitates quarterly Biosecurity Advisory Committee meetings. The July meeting was hosted in Cooma Council offices and via Microsoft Teams as scheduled. The Chair requested that the November meeting be cancelled due to Council entering caretaker mode. The Biosecurity team are currently awaiting advice on the establishment of the new Committee following Council elections. Council's Biosecurity Coordinator attended the regional and sub-regional weeds committee meetings in Batemans Bay during November to

coordinate cross-border activities and programs. He gave a presentation to the sub-regional Committee on Snowy Monaro Regional Council's policies and procedures relating to the successful enforcement of the Biosecurity Act 2015.

Last Updated: 24-Jan-2022

Building Certification

Action Title: 8.1.3.1 Undertake and respond to customer enquiries. Provide technical advice for a variety of construction matters.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Neil Messinbird - Manager Building Certification	In Progress	01-Jul-2021	30-Jun-2022	75%	50.00%	 GREEN

Action Progress Comments: The Building Certification team members receive direct inquiries in regards to Construction certificates, Complying Development Certificates, Building Information Certificates, Pool fencing, complaints etc. mainly by phone or e-mail, counter inquiries and on site during inspections, recording of the discussions outcome are recorded in each officers diary. Majority of inquiries are resolved at the time of discussion and within the 10 day customer service charter.

Last Updated: 14-Dec-2021

Action Title: 8.1.3.2 Undertake assessment, inspection, and certification of construction certificates and complying development certificates.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Neil Messinbird - Manager Building Certification	In Progress	01-Jul-2021	30-Jun-2022	75%	50.00%	 GREEN

Action Progress Comments: The Building Certification team undertake assessment of construction certificates, complying development certificates, Building Information Certificates, Swimming Pool fencing, On-site Sewerage Management Facilities, Plumbing and Drainage application in a timely manner, however there are no statutory time frames for CC, CDC, OSSM and P&D applications.

Delays are usually due to lack of information to complete the assessments, the introduction of the mandatory lodgement through the NSW Planning Portal is assisting in ensuring the required documentation is received with the applications.

Last Updated: 15-Dec-2021

Action Title: 8.1.3.3 Undertake mandatory inspections.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Neil Messinbird - Manager Building Certification	In Progress	01-Jul-2021	30-Jun-2022	75%	50.00%	 GREEN

Action Progress Comments: The Building Certification team undertake inspections of mandatory construction certificates, complying development certificates inspections and required inspections for Building Information Certificates, On-site Sewerage Management Facilities, Plumbing and Drainage application within the required 48 hour notice of request. Inspections are booked, recorded and results forwarded to the client and or builder within 24 hours of the inspection being undertaken.

Last Updated: 28-Jan-2022

Cemeteries

Action Title: 3.1.2.1 Maintain the cemeteries as a respectful and pleasant environment for visitors.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Michele Rogers - Manager Public Health and Environment	In Progress	01-Jul-2021	30-Jun-2022	75%	50.00%	 GREEN

Action Progress Comments: January 2022


The average to above average rainfall continue to make mowing the main the focus for cemetery maintenance. Some complaints were received during the Christmas / New Year period about mowing at our cemeteries. All issues were investigated and the areas under complaint were either water logged and could not be mowed. The recent break in the rainfall has allowed for most of these areas to cut.

Issues were raised about parking at the Moonbah Cemetery. Moonbah Cemetery is a managed by Council but is on land under the care of the Catholic Church. Negotiations with the Church has allowed for a long term solution to assist with parking. The Catholic Church has entered into an agreement with neighbouring land owner, who will maintain the paddock adjacent to the cemetery cut and tidy, allowing mourners to park in this area. Signage will be erected to ensure vehicles do not enter the reserved and active parts of the cemetery.

Council's contracted sexton for the Cooma Cemetery is retiring. Informal expressions of interest are being sourced from grave diggers and mowing contractors to undertake this work. Formal expressions of interest are being sourced for grave digging contractors for the cemeteries which are located in the former Snowy River Council locality.

Last Updated: 27-Jan-2022

Action Title: 3.2.1.1 Prepare and lodge annual Internment Activity return to Cemeteries and Crematoria NSW to ensure regulatory requirements are met.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Michele Rogers - Manager Public Health and Environment	In Progress	01-Jul-2021	30-Jun-2022	75%	50.00%	 GREEN

Action Progress Comments: January 2022

This is an annual report for our cemeteries. In the month of January 2022 there were 9 interments, which will form part of the report presented in July 2022.

Last Updated: 28-Jan-2022

Action Title: 3.2.1.2 Issue Interment Orders and Interment Rights in accordance with NSW Cemeteries and Crematoria legislation upon application.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Michele Rogers - Manager Public Health and Environment	In Progress	01-Jul-2021	30-Jun-2022	75%	50.00%	 GREEN


Action Progress Comments: January 2022

Council received nine orders for internment in the month of January 2022. The data was recorded in Council's Civica Authority database. All documents were issued in accordance with the criteria as specified in the Cemeteries and Crematoria Act 2013. The services provided to the local community and funeral directors continues to be recognised with positive feedback from both client groups.

Last Updated: 27-Jan-2022

Development Assessment

Action Title: 8.1.3.4 Assess and determine residential development applications in compliance with planning instruments including Council's Local Environment Plan.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Sophie Ballinger - Manager Development	In Progress	01-Jul-2021	30-Jun-2022	60%	50.00%	 GREEN

Action Progress Comments:

January Update - 26 Development applications/modifications were determined within the period 20/12/2021 and 20/01/2022. Of these 18 were related to residential development. These applications have been assessed in accordance with legislative requirements including the three applicable Local Environmental Plans. The development assessment report template is updated on a regular basis to ensure compliance with legislation. Of these 18 applications 83% were determined in 40 days which exceeds the 70% target. It must be noted that the time period included the days in which Council was closed for the Christmas shutdown period and no processing of applications can occur during that period. This action is an ongoing action which will continue through the year.

Last Updated: 27-Jan-2022

Action Title: 8.1.3.5 Assess and determine many different types of Development Applications other than residential development, such as subdivision applications and commercial developments in compliance with Planning Instruments including Council's Local Environment Plan.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Sophie Ballinger - Manager Development	In Progress	01-Jul-2021	30-Jun-2022	60%	50.00%	 GREEN


Action Progress Comments: Applications received since 1/7/2021 have been varied in nature, they have included, subdivision, commercial, community developments and tourist and visitor accommodation. These applications have been assessed in accordance with the requirements of legislation. Three applications this year have been referred to the Southern Regional Planning Panel for determination based on their size and value and a number of application shave been reported to Council. The majority of all DAs however are determined under delegated authority by development staff. Of the 103 applications for non-residential development 51% were determined within 40 days meeting the action outcome.

The completion percentage is based on this reporting being for the first half of the financial year. This action is an ongoing action which will continue through the year.

January Update - 8 Development applications/modifications for development other than residential development were determined within the period 20/12/2021 and 20/01/2022. Of the 8 applications for non-residential development 50% were determined within 40 days which meets the 50% target. This action is an ongoing action which will continue through the year.

Last Updated: 27-Jan-2022

Action Title: 8.1.3.6 Provide informative and timely advice to customer enquiries in relation to development within the council region.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Sophie Ballinger - Manager Development	In Progress	01-Jul-2021	30-Jun-2022	60%	50.00%	 GREEN

Action Progress Comments: The Development Section has completed 135 property information requests in the period. This includes both written requests for advice and copies of development documents. They have also provided development documents through the GIPA process. The Duty Planners and Town Planners provide a phone, email and face to face customer service function providing development advice to customers. All PIRs are acknowledged within the Customer Service Charter time frames, phone calls and emails are returned within the required time frames to meet the action requirements. The section is working on a method of capturing more accurately the number of phone calls, emails and counter inquiries being dealt with by the staff. This project will be worked on in the second half of the 2021/22 financial year to create a number of reports from the Authority System that will better inform this metric. The completion percentage is based on this reporting being for the first half of the financial year. This action is an ongoing action which will continue through the year.

January Update - 19 PIRs were issued in the period 20/12/2021-20/01/2022. We are commencing work on the revised process for recording phone and email inquiries to allow for more accurate reporting on these for future updates.

Last Updated: 28-Jan-2022

Action Title: 8.1.3.7 Council is required to upload data to the NSW Planning Portal for local development performance monitoring reporting. This is to contribute towards state statistics via a performance dashboard and to report on Council's individual performance in relation to development assessment of local development.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Sophie Ballinger - Manager Development	Not Started	01-Nov-2021	30-Jun-2022	0%	50.00%	 RED


Action Progress Comments: The NSW Local Performance Monitoring report for the 2020/2021 Financial year has yet to be requested by the department of planning as such no upload has occurred in the period. The 2020/2021 Financial year data is the first to be required after all Councils in NSW have transitioned to the NSW Planning Portal via government mandate. The Department of Planning Industry and Environment are yet to decide how this information is to be presented. We have been advised to wait on submitting this data for the past year (which is usually due in September) until the format has been decided upon. The Development Section however keeps the information required by DPIE updated so that if a request is forthcoming the information can be provided.

January Update - no change to reporting requirements since the last update in December.


Last Updated: 28-Jan-2022

Public Health & Environment


Action Title: 3.2.1.3 Undertake food premises surveillance in accordance with the NSW Food Authority's Partnership Agreement to ensure public health safety in relation to retail food businesses within our region.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Michele Rogers - Manager Public Health and Environment	In Progress	01-Nov-2021	30-Jun-2022	10%	50.00%	 RED
<p>Action Progress Comments: January 2022</p> <p>The food surveillance program recommenced in the last week of January 2022. The goal is to cover 120 inspections in the coming two months, which will leave 56 for the winter campaign.</p> <p>December 2021</p> <p>The food surveillance program was placed on hold in the first half of the financial year due to covid restrictions. The Environmental Health staff were focused on assisted by the State Health Department and the community with covid compliance matters. The work undertaken included the checking of all businesses in the region to ensure they had QR codes. This was a total 320 assessments undertaken in support of the State Health Department. The goal for the food the surveillance work is to complete all inspections between January 2022 and the end of June 2022. This may require some weekend and night time inspections.</p> <p><i>Last Updated: 28-Jan-2022</i></p>						

Action Title: 3.2.1.4 Carry out NSW Health Drinking Water Monitoring program to ensure reticulated water supplies meet Australian Drinking Water Guidelines.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Michele Rogers - Manager Public Health and Environment	In Progress	01-Jul-2021	30-Jun-2022	75%	50.00%	 GREEN
<p>Action Progress Comments: January 2022</p> <p>Water sampling recommenced in early January for 2022. The recent rains have not had any adverse effects on the water quality, with all parameters tested in our treated water supplies complying with the Australian Drinking Water Guidelines.</p> <p>December 2021</p> <p>Water samples are undertaken weekly for all of the reticulated water supplies. The recent rainfall has seen rises in the amount of turbidity in some of our catchment supplies. Earlier this year such rises did lead to boiled water alerts being issued for residents in Jindabyne. The rainfall received in December 2021 did see a rise in turbidity again within the catchment for Jindabyne's supply. The State Health Department were notified however, the turbidity levels did stabilise below the 5 ppm levels required, negating the need for further boiled water alerts. This is an ongoing piece of work and will continue through the Christmas New Year period. With La Nina increasing rainfall until at least early Autumn it is likely further boiled water alerts may occur. Please note that this work is undertaken collaboratively between Council's Water and Waste Department, Communications Team, Public Health and Environment Team and the State Health Department to ensure the safe supply of water for our residents and visitors to the region.</p> <p><i>Last Updated: 27-Jan-2022</i></p>						

Action Title: 3.2.1.5 Responding to environmental complaints - Council responds to environmental pollution matters through public complaint or direct report to ensure that our environment is kept in a healthy and safe condition.


Action Title: 3.2.1.6 Council receives reports on illegal dumping activities. Council investigates all reports and arranges for clean-up and removal of waste						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Michele Rogers - Manager Public Health and Environment	In Progress	01-Jul-2021	30-Jun-2022	75%	50.00%	 GREEN
<p>Action Progress Comments: January 2022</p> <p>Council has two major investigations underway regarding waste being dumped illegally. One involves waste being taken from over the ACT border, while the other relates to someone who is collecting waste material and storing it on their land. The former matter is new one reported to Council in late December 2021. Investigations at this junction in time would indicate that while new to Council the practice has gone undetected for some time. The latter is an old matter. It involves joint action from Council and the Crown Lands. Crown Lands received EPA funding to remediate the land. Unfortunately, recent rain has made access to the property a real concern because it requires the use of heavy equipment to remove the dumped waste.</p> <p>The only other illegal dumping matter came to Council’s attention through snap send and solve. It was immediately investigated. The source of the waste in this instance appeared to be from multiple unknown sources. Action was taken by Council’s Waste Management staff to clean the area.</p> <p>December 2022</p> <p>Illegal dumping of material either on public or private land continues to be an issue of concern. Council attended to six incidents requiring investigation in the period between Oct - Dec 2021.</p>						

Illegal dumping incidents come to Council from a variety of sources. They can be internal from other areas of Council, the Environmental Protection Agency from their pollution hotline, through snap send and solve or directly from the community. Clean up and prevention orders were issued on three of these incidents. One of these was attended to by the persons responsible. The other two incidents requiring notices are involve more in-depth investigation due to the nature, bulk and scale of the material being dumped. Comments on these may appear in future updates. The three other incidents were cleaned up with no further action required.

Last Updated: 28-Jan-2022

Rangers

Action Title: 3.2.1.7 Undertake companion animal management with the management of micro-chipping, registration and impoundment of dogs and cats to ensure compliance with the Companion Animals Act.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Michele Rogers - Manager Public Health and Environment	In Progress	01-Jul-2021	30-Jun-2022	75%	50.00%	 GREEN

Action Progress Comments: January 2022

Council presently has three active dog attack investigations. Additionally, there are two reports under investigation of a restricted breeds returning to Council's jurisdiction and another relating to the breeding of restricted breeds. The matters mentioned all occurred in the latter part of January 2022, with the potential for the investigations to run into early February. Other matters under investigation include the movement of a declared dog.

One barking dog matter was also raised in January 2022. The complainant in this instance does not want to maintain records needed to prove the offence. Without the assistance of the community in keeping barking dog diaries it is difficult to prove such matters.

December 2021

The Rangers investigate dog attacks, barking dog complaints, wandering dogs and nuisance cats. Since the lifting of Covid-19 restrictions the number of serious dog attacks causing actual harm to either a person or animal has increased. In the month of December there has been four incidents. All reports of companion animal matters come to Council either directly from a phone call, referred by the Police, emails to Council's general email address or from snap send and solve. All incidents report in December came in from phone calls. When a complaint is received for dog attack Council's Rangers make contact with the victim and the owner of the alleged attacking dog. Statements are taken from all parties. Evidence is also gathered in the form of vet medical reports. The evidence is presented to the team in the form of a peer review report with recommendations. The team evaluate the evidence and make a decision on the action to be taken. The current investigations were undertaken with a 2 week turn around, from the attack to the decision being made by the team.

Last Updated: 28-Jan-2022

Action Title: 3.2.1.8 Respond to straying stock matters and impound when required to ensure that our public roads are kept safe.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Michele Rogers - Manager Public Health and Environment	In Progress	01-Jul-2021	30-Jun-2022	75%	50.00%	 GREEN

Action Progress Comments: January 2022


Recent rain continues to cause problems for our farmers with stock pushing over fencing. Council's Rangers have responded to two incidents of note in January 2022. One being a large cow on the road creating a traffic hazard, the other being sheep out. Our Rangers responded to the matters and the livestock went back into their properties.

December 2021

Stock being out is a serious hazard to motorists. Council has attended to multiple call outs both during work hours and out of hours for stock being out. Unfortunately, the stock issues investigated recently involved repeat offenders. Action has been taken in the form of infringement notices and fencing orders on the owners of the stock to try effect some long term changes in the management practices for the owners of the stock. Call outs for livestock normal come from two sources, being the Police and directly from the community.

Last Updated: 28-Jan-2022

Action Title: 3.2.1.9 Respond to matters raised through the out of hours call centre as required on a 24-hour basis.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Michele Rogers - Manager Public Health and Environment	In Progress	01-Jul-2021	30-Jun-2022	75%	50.00%	 GREEN

Action Progress Comments: January 2022

The number of out of hour calls actioned by the Rangers have halved since December to 12. All jobs were responded too. The after-hours service providers continue to compliment Council Rangers on their courteous and professional approach.


December 2021

Since the relaxation of covid-19 restrictions, there has been an increase in the number of calls being received by the Rangers. The number of out of hour calls actioned by the Rangers in the period tallied at 24. The majority of the calls were received in end of November early December 2021. Please note that the after-hours service provider has complimented Council Rangers on their courteous and professional approach to this program of work.

Last Updated: 28-Jan-2022

Community Services**Community Facilities**

Action Title: 1.3.3.2 Swimming pools are provided as a service and benefit to the community.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Keiran Spillane - Manager Community Services	In Progress	01-Jul-2021	30-Jun-2022	50%	50.00%	 GREEN

Action Progress Comments: Jindabyne, Berridale, Cooma and Bombala Pools have all been available to the public for more than 80% of the season. Jindabyne has had the worst result but was still able to be open 84% of the season. Jindabyne will likely drop below this target in the second half of 2022 when it will close for significant structural repairs to both its roof and the HVAC system.

Adaminaby is currently only operational for 60% due to difficulties in staffing this pool. This will go back to 100% operations in January 2022. 2022 will be a challenging year for our operations as there are also planned significant capital works taking place at Cooma and Bombala.

Last Updated: 21-Dec-2021


Action Title: 1.3.3.3 Caravan parks are provided to utilise by visitors.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Keiran Spillane - Manager Community Services	In Progress	01-Jul-2021	30-Jun-2022	50%	50.00%	 GREEN

Action Progress Comments: All Caravan parks have remained open 100% of the time. There were however some restrictions on who could stay during COVID-19 restrictions. During these periods the caravan parks and camp grounds were open only to essential workers and people with no other accommodation. All caravan parks and camp grounds will continue to be available 100% of time throughout the remainder of this reporting period.

Last Updated: 21-Dec-2021


Action Title: 3.1.2.3 PROJECT: Review the Bombala Truck Wash usage to determine the volume of activity to inform the future direction of the truck wash.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Keiran Spillane - Manager Community Services	In Progress	01-Jul-2021	30-Jun-2022	10%	0.00%	 GREEN

Action Progress Comments: The review of Bombala Truck wash is yet to begin. This is likely to be done in the second half of the reporting cycle

Last Updated: 21-Dec-2021

Action Title: 8.1.2.1 Cooma sale yards are provided for local and regional use.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Keiran Spillane - Manager Community Services	In Progress	01-Jul-2021	30-Jun-2022	50%	50.00%	 GREEN

Action Progress Comments: Cooma Sale Yards have been available for sales for 100% of the year. Sales continue to be down for this financial year due to environmental factors and COVID restrictions. COVID restrictions did not prevent the sales going ahead as cattle and sheep sales were exempt. Farmers have cancelled some sales this year due to low numbers however this was not a result of closures of the sale yards.

Last Updated: 21-Dec-2021

Community Support Program

Action Title: 1.2.1.1 Deliver high-quality community support programs in accordance with legislation by maintaining funding.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Keiran Spillane - Manager Community Services	In Progress	01-Jul-2021	30-Jun-2022	50%	50.00%	 GREEN


Action Progress Comments: The Community Support Program delivery services such as

- * Centre Based respite care - increase of \$2674 to \$159,921
- * Person Care Community and Home Support - increase of \$434 to \$25,969
- * Transport - Community and Home Supports - \$524 to \$31,402
- * Domestic Assistance - Community and Home Support - increase of \$1688 to \$100,935
- * Goods Equipment and Assistive Technology - increase of \$32 to \$1901
- * Flexible respite - Care Relationships and carer support - increase of \$5476 to 327,621
- * Home Maintenance - Community an Home Support - increase of \$1389 to \$83,076
- * Home Modifications - Community and Home Support - increase of \$1053 to \$63,012
- * Meals - Community and Home Support - increase of \$1979 to \$118,375
- * Social Support - Group - Community and Home Support - Increase of \$2569 to \$153,680
- * Social Support - Individual - Community and Home Support - increase of \$2009 to \$120,191
- * Specialised Support Services - Community and Home Support - increase \$70 to \$4186

The Community and home supports program is currently increasing funding by %1.7 to \$1,190,269

Last Updated: 21-Dec-2021

Action Title: 1.2.1.2 Maintain governance in the delivery of community services.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Keiran Spillane - Manager Community Services	In Progress	01-Jul-2021	30-Jun-2022	50%	50.00%	 GREEN

Action Progress Comments: Community Services is continuing to maintain governance in its delivery through the convening of 3 monthly Community Services Advisory Committee Meetings Since 1/7/21 a meeting was held on 27th September 2021. The next meeting is scheduled from January 2022
There will be some changes in committee members after the new Council is elected. This election was delayed due to COVID so the election of the new members has also been delayed.
We have had some issues with people not attending making it difficult at times to have a quorum.

Last Updated: 21-Dec-2021

Action Title: 1.4.1.2 Coordinate and mentor the Snowy Monaro Youth Council to provide young people with the opportunity to develop leadership skills. Action 3.3.1 Youth Strategy 2019/2022.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Keiran Spillane - Manager Community Services	In Progress	01-Jul-2021	30-Jun-2022	50%	50.00%	 GREEN


Action Progress Comments: The Snowy Monaro Youth Council has completed another successful year providing young people with the opportunity to develop leadership skills. The council is on target to meet 10 times throughout the reporting period and will continue this into 2022. As per the constitution, nominations have been sought and have been received in line with election procedures.

Covid-19 restrictions have made it difficult for the Youth Council members to meet face to face, however they have been holding Zoom meetings when this was not possible. Unfortunately some activities have been cancelled due to Covid-19 restrictions including the Burn Bright National Leadership Camp. This will attempt to run again in 2022.

Last Updated: 21-Dec-2021

Library Services

Action Title: 10.1.4.5 PROJECT: Survey community to inform the new Library Strategy 2023-2026

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Keiran Spillane - Manager Community Services	Completed	01-Nov-2021	30-Jun-2022	100%	50.00%	 GREEN

Action Progress Comments: A Library Survey was conducted in November 2021. There were over 200 responses which was very positive. The survey covered areas such as

* customer satisfaction

* types of reading materials preferred

* how regularly the libraries are being used


* what services the libraries are used for

There were also several question on the new Jindabyne Library to capture community wants and needs.

The results have given us a good basis to develop the Library strategy for 2023 - 2030

Last Updated: 21-Dec-2021

Action Title: 5.1.1.1 Continue to provide and maintain the highly successful Tech-Savvy sessions for our seniors to fill an education gap for our seniors.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Keiran Spillane - Manager Community Services	In Progress	01-Jul-2021	30-Jun-2022	50%	50.00%	 GREEN

Action Progress Comments: Tech Savvy Seniors was again delivered at Cooma Library in 2021 and continued to be highly successful and well received by the community. Snowy Monaro Regional Council has received a grant to run the course again in 2021-2022 (program deadline June 30, 2022). There will be 39 sessions delivered across Bombala and Cooma Libraries. We were fortunate to receive such an amount due to the fact that we could prove such a popular & successful program here at Cooma Library in the 2020-2021 year. The program for 21 - 22 year has not been able to start yet due to COVID restrictions. Sonia Brown and Jamie Redmond were the presenters in the previous year. Sonia is moving on to another organisation, so Jamie will present, along with Zena Jaber who is currently being trained.

Last Updated: 21-Dec-2021

Residential Aged Care


Action Title: 1.2.1.3 Maintain service levels and customer satisfaction in accordance with Aged Care Quality Standards. Submit all quality indicators quarterly.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Keiran Spillane - Manager Community Services	In Progress	01-Jul-2021	30-Jun-2022	50%	50.00%	 GREEN

Action Progress Comments: Customer satisfaction surveys are conducted quarterly. 2 Satisfaction surveys are attached. The results of the surveys are significantly positive, with well over 95% of the responses registering in the top 2 categories (ie. strongly agree / agree). These surveys indicate that residents are very satisfied with the care and treatment that they receive at our Residential Aged Care Facilities.

Last Updated: 21-Dec-2021


Action Title: 1.2.1.4 Maintain governance in the delivery of community services.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Keiran Spillane - Manager Community Services	Completed	01-Jul-2021	30-Jun-2022	100%	50.00%	 GREEN

Action Progress Comments: Community Services is continuing to maintain governance in its delivery through the convening of 3 monthly Community Services Advisory Committee Meetings. Since 1/7/21 a meeting was held on 27th September 2021. The next meeting is scheduled for January 2022. There will be some changes in committee members after the new Council is elected. This election was delayed due to COVID so the election of the new members has also been delayed. We have had some issues with people not attending making it difficult at times to have a quorum.

Last Updated: 21-Dec-2021

Action Title: 1.2.1.6 PROJECT: Transition to a new provider of aged care services within the region.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Keiran Spillane - Manager Community Services	In Progress	01-Jul-2021	30-Jun-2022	50%	50.00%	 GREEN

Action Progress Comments: The Expressions of Interest (EOI) process closed on 25 June 2021. The EOI document was circulated to 53 organisations. There were two submissions and one request to be considered if the EOI process was unsuccessful. Sapphire Coast Community Aged Care (SCCAC) provided the successful applicant and invited to tender a Request for Proposal (RFP) phase.

The RFP phase closed on Friday 17 September 2021, subsequent clarification was provided on Thursday 23 September 2021 and a non-conforming RFP submission was received from SCCAC. The RFP submission provided a non-binding commitment for SCCAC to meet the evaluation criteria and transaction objectives and requested a 12 month extension to the RFP process to enable SCCAC to finalise due diligence, ensure long term viability of the facilities and focus on community expectations and allow for extensive community consultation.

SCCAC are now currently working closely with Snowy Monaro Regional Council and the staff and residents of Yallambee Lodge and Snowy River Hostel to achieve a successful divestment by the end of November 2022.

Significant improvements have been made in staffing and Aged Care Funding Instrument (ACFI) revenue.

Last Updated: 21-Dec-2021

Infrastructure

Civic Maintenance

Action Title: 1.3.1.1 Maintain a range of sporting facilities that meet the standards required for regional and local sporting events.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jean-Monique Hawkins - Supervisor Civic Maintenance	In Progress	01-Jul-2021	30-Jun-2022	58%	50.00%	 GREEN

Action Progress Comments: Sporting fields across the region were subject to spring renovations, consisting of aeration and fertilisation. Some top dressing took place on a number of ovals where uneven ground was found during regular maintenance. Drop in cricket pitches were installed in both the Bombala and Jindabyne ovals, ready for the summer sports. Lines marked for summer sports on Snowy Oval, Nijong and the Cooma Showground ovals. A strong growing season has meant that sporting fields have needed to be mown twice weekly to ensure standards for play are upheld.

Last Updated: 22-Dec-2021


Action Title: 1.3.3.1 Maintain open spaces and parks to be safe, accessible and visually appealing.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jean-Monique Hawkins - Supervisor Civic Maintenance	In Progress	01-Jul-2021	30-Jun-2022	57%	50.00%	 GREEN


Action Progress Comments: Parks and Open spaces have been assessed regularly whilst routine maintenance s undertaken. Due to a vigorous growing season, the work load to keep these public places presented at a high level has been challenging. Mowing is being undertaken on a regular schedule, plants replaced and cared for according to horticultural best practice. Broken fencing and bollards have been replaced in Bredbo Centennial Park, Lights fixed in Delegate. Cleaning up large amounts of vandalism has been a constant.

Last Updated: 22-Dec-2021


Action Title: 1.3.3.4 PROJECT: Tender for the operation and management of Council's swimming pools to ensure ongoing contracts are in place.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Keiran Spillane - Manager Community Services	In Progress	01-Nov-2021	30-Jun-2022	20%	50.00%	 RED
<p>Action Progress Comments: The Tender Process is still being developed. Significant structural and maintenance issues as several pools has made it difficult to proceed to tender as yet. The issues surrounding the pools is likely to lessen the desirability of the tender applications. Clarity will be achieved early in 2022 which will enable us to proceed with this target.</p> <p><i>Last Updated: 21-Dec-2021</i></p>						

Action Title: 3.1.2.2 Undertake regular maintenance and playground inspections ensuring playgrounds are safe and compliant.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jean-Monique Hawkins - Supervisor Civic Maintenance	In Progress	01-Jul-2021	30-Jun-2022	56%	50.00%	 GREEN
<p>Action Progress Comments: Visual inspections of the regions playgrounds have been carried out during daily maintenance visits. Comprehensive inspections are schedule monthly and recorded, although work to embed this process and record reports into the corporate system still has room for improvement. equipment have been replaced, swing seats in Cooma, safety gates in Berridale and Jindabyne, a bouncing horse in Nimmitabel removed due to breakage. Some parts have been slow to replace due to supply times related to COVID-19. Investigations into an external auditor have begun.</p> <p><i>Last Updated: 22-Dec-2021</i></p>						

Action Title: 7.1.2.1 Maintain declared asset protection zones (APZ) as per Snowy Monaro Bush Fire Management Plan to protect the community.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jean-Monique Hawkins - Supervisor Civic Maintenance	In Progress	01-Jul-2021	30-Jun-2022	48%	50.00%	 GREEN
<p>Action Progress Comments: Working with RFS, the APZ zones within SMRC have been identified and staff and contractors are mowing and slashing these accessible areas regularly. Some more difficult sites such as the area behind Echidna place East Jindabyne will be approached as a collaborative effort between Civic maintenance staff, RFS state mitigation crew and the help of the correction services team. These sites will continue to be monitored throughout the growing season and maintained accordingly.</p> <p><i>Last Updated: 22-Dec-2021</i></p>						

Action Title: 7.1.3.2 PROJECT - Investigate and develop park and open space furniture standard design styles.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
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Jean-Monique Hawkins - Supervisor Civic Maintenance	In Progress	01-Jul-2021	30-Jun-2022	36%	50.00%	 AMBER
<p>Action Progress Comments: Supervisor Civic Maintenance has been heavily involved in discussions with the SAP team who have utilised their experts to develop a broad spectrum street furniture guide. Agreed materials have been selected, and actual final design is still to be selected and a supplier sourced. The aim of this process is to ensure our townships are furnished with cohesive elements that reflect a high standard of amenity, which in turn will also reduce the randomness of maintenance and replacement costs.</p> <p><i>Last Updated: 22-Dec-2021</i></p>						

Action Title: 7.1.3.7 PROJECT - Investigate and develop a street tree strategy for the region.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jean-Monique Hawkins - Supervisor Civic Maintenance	In Progress	01-Jan-2022	30-Jun-2022	7%	50.00%	<div><div></div><div></div><div></div></div> RED

Action Progress Comments: Investigations in to how other Council's deliver street tree strategies have begun through online research. Communication with the planning team has been brief, but options to support street tree establishment via development contributions have begun.

Last Updated: 22-Dec-2021

Action Title: 9.1.2.4 Deliver Council's capital works program for roads infrastructure department.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gary Shakespeare - Manager Infrastructure	In Progress	01-Jul-2021	30-Jun-2022	50%	50.00%	<div><div></div><div></div><div></div><div></div><div></div></div> GREEN

Action Progress Comments: The program is progressing as scheduled. The ongoing weather events have had a significant impact on the progress along with the existing staff resources who have been allocated to other ongoing projects. Council is mitigating the impact of staff resource allocation by engaging subcontractors to keep up with the progress.

Last Updated: 18-Jan-2022

Infrastructure -Roads


Action Title: 9.1.1.1 Repair and renewal to the bituminous seal of roads within the sealed road network via the annual resealing program.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gary Shakespeare - Manager Infrastructure	In Progress	01-Jul-2021	30-Jun-2022	50%	50.00%	<div><div></div><div></div><div></div><div></div><div></div></div> GREEN

Action Progress Comments: Construction crew has been engaged to commence work from Monday 17 January 2022 with an expected completion in quarter 3, 2022 (weather dependent)

Last Updated: 13-Jan-2022

Action Title: 9.1.1.2 PROJECT (CW): Adaminaby Baker Street Stormwater Upgrade Design: Council is upgrading the stormwater infrastructure in this area to increase drainage, minimise the risk of flooding and to maintain local Council and residential assets.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Glen Hines – Manager Corporate Projects	Not Started	01-Jul-2021	30-Jun-2022	10%	0.00%	 GREEN


Action Progress Comment: This project has been transferred from the Operations Portfolio for delivery. This project has now been included in CBD upgrades.
Last Updated: 13-Jan-2022

Action Title: 9.1.1.3 PROJECT(CW): Maybe Street / Forbes Street Stormwater Upgrade Design: Council is upgrading the stormwater infrastructure in this area to increase drainage, minimise the risk of flooding and to maintain local Council and residential assets.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gary Shakespeare - Manager Infrastructure	In Progress	01-Jul-2021	30-Jun-2022	50%	50.00%	 GREEN


Action Progress Comments: Stormwater infrastructure assessed and resolved in one location, second location currently being assessed prior to a solution being confirmed.
Last Updated: 13-Jan-2022

Action Title: 9.1.1.4 PROJECT: Berridale O'Brien Ave Stormwater Upgrade Design: Council is upgrading the stormwater infrastructure in this area to increase drainage, minimise the risk of flooding and to maintain local Council and residential assets.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gary Shakespeare - Manager Infrastructure	Not Started	01-Jul-2021	30-Jun-2022	0%	50.00%	 RED

Action Progress Comments: This project has not been planned nor budgeted for delivery in the 2021-2022 financial year.
Last Updated: 13-Jan-2022


Action Title: 9.1.1.5 PROJECT(CW): Rainbow Drive Stormwater Upgrade: Council will design and deliver an upgrade to the stormwater issues in Eucumbene Cove to minimise drainage issues and reduce the risk of flooding.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gary Shakespeare - Manager Infrastructure	Not Started	01-Jul-2021	30-Jun-2022	0%	0.00%	 GREEN

Action Progress Comments: This project has not been planned nor budgeted for delivery in the 2021-2022 financial year

Last Updated: 13-Jan-2022


Action Title: 9.1.1.6 PROJECT(CW): Countegany Road (900m east Peak View Road - 1375 east Peak View Road): Council is undertaking an upgrade to Countegany Road to increase road shoulder widths to increase motorist safety.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gary Shakespeare - Manager Infrastructure	In Progress	01-Jul-2021	30-Jun-2022	67%	100.00%	

Action Progress Comments: Design works have been completed. Tender documents are being prepared to commence procurement ahead of contractor selection and construction commencing.

Last Updated: 13-Jan-2022


Action Title: 9.1.1.7 PROJECT(CW): The Snowy River Way (Maffra Road - Springfield Road Intersection): Council is undertaking an upgrade to The Snowy River Way to increase road shoulder widths to increase motorists safety

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gary Shakespeare - Manager Infrastructure	In Progress	01-Jul-2021	30-Jun-2022	30%	75.00%	

Action Progress Comments: Design works are currently being finalised. Estimated completion of design is by 25 Jan 2022.

Last Updated: 13-Jan-2022

Action Title: 9.1.1.8 PROJECT(CW): Barry Way (Jillamatong Road - Bungarra Lane): Council is undertaking an upgrade to Barry Way to increase road shoulder widths to increase motorist safety.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gary Shakespeare - Manager Infrastructure	In Progress	01-Jul-2021	30-Jun-2022	30%	75.00%	

Action Progress Comments: Design works are currently being finalised. Estimated completion of design is by 31 Jan 2022.

Last Updated: 13-Jan-2022

Action Title: 9.1.2.1 Road maintenance schedules are published to inform the community of planned maintenance activities.

Action Title: 9.1.2.10 PROJECT(CW): MR7626 Snowy River Way - SEG 230 [Pav widening & Overlay/Rehab]: Council is continuing with the next stage of the shoulder widening project along The Snowy River Way						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gary Shakespeare - Manager Infrastructure	Not Started	01-Jul-2021	30-Jun-2022	0%	75.00%	<div><div></div><div></div><div></div></div> RED
Action Progress Comments: Due to resourcing constraints and prioritisation of capital works, this project is currently put on temporary hold and tentatively postponed to 2022-2023 subject to appropriate funding allocation.						
Last Updated: 13-Jan-2022						

Action Title: 9.1.2.3 Councils reactive maintenance strategy for sealed and unsealed roads aligns with the road service levels.						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gary Shakespeare - Manager Infrastructure	In Progress	01-Jul-2021	30-Jun-2022	50%	50.00%	 GREEN
Action Progress Comments: Roads have been severely impacted by rain events throughout the year, including declared natural disaster events. Due to these rain events there has been a considerable increase of maintenance work in the roads which has stretched Council resources. Additional funding has been secured from the NSW Government following declaration of disaster events and road maintenance work recovering from the November declared disaster event is expected to be ongoing well into quarter 3 of the current financial year.						

Last Updated: 13-Jan-2022

Action Title: 9.1.2.5 Repair and/or maintain existing bridges across the Snowy Monaro region.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gary Shakespeare - Manager Infrastructure	In Progress	01-Jul-2021	30-Jun-2022	50%	50.00%	 GREEN

Action Progress Comments: Extensive bridge inspection and reporting has been carried out for the bridge network, these reports have been assisting council in understanding the condition of the bridges as well as guide the maintenance program for the bridge network. A number of bridges have been identified for replacement due to the inspection carried out. Scotts Creek Bridge (Old Bombala Rd) replacement has been completed and temporary repairs to the failure of the abutment on Rossy's Creek Bridge, Corrowong Road west of Delegate were also completed in December.

Last Updated: 13-Jan-2022

Action Title: 9.1.2.7 PROJECT(CW): NSW Funded Road Upgrade Springfield Road: Council is upgrading Springfield Road to overlay the road with a bitumen seal in order to increase connectivity between townships.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gary Shakespeare - Manager Infrastructure	In Progress	01-Jul-2021	30-Jun-2022	50%	50.00%	 GREEN

Action Progress Comments: Currently out for tender for construction of Springfield Rd. Tender will close 25 Jan 2022 after which contractor will be selected and construction will commence.

Last Updated: 13-Jan-2022


Action Title: 9.1.2.8 PROJECT(CW): NSW Funded Road Upgrade Tinderry Road: Council is upgrading part of Tinderry Road with a bitumen seal to increase connectivity and reduce maintenance.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gary Shakespeare - Manager Infrastructure	In Progress	01-Jul-2021	30-Jun-2022	50%	50.00%	 GREEN

Action Progress Comments: Construction works are being carried out by Council. Currently working on installing Storm water. Project has been heavily impacted by rain events since construction started. Significant impact on budget and time has been experienced. Currently working on providing information to TFNSW to determine if reimbursement of the cost of damage can be obtained.

Last Updated: 13-Jan-2022


Action Title: 9.1.2.9 PROJECT(CW): Numeralla Road (Polo Flat Road - 1500m East Polo Flat Road): Council is undertaking an upgrade to Numeralla Road to increase road shoulder widths to increase motorist safety

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gary Shakespeare - Manager Infrastructure	In Progress	01-Jul-2021	30-Jun-2022	50%	50.00%	 GREEN

Action Progress Comments: Design works have been completed. Tender documents are being prepared to commence procurement ahead of contractor selection and construction commencing.

Last Updated: 13-Jan-2022

Action Title: 9.1.4.1 Inform the public about road safety.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gary Shakespeare - Manager Infrastructure	In Progress	01-Jul-2021	30-Jun-2022	50%	50.00%	 GREEN

Action Progress Comments:

- Road safety specific social media messaging over the holiday season
- Ongoing project planning for upcoming road safety events: coffee with a cop, helping learner drivers to become safer drivers, on the road 65+, national road safety week, slowdown in my street, Plan B, snow season safety
- Submitted two applications to the Federal Road Safety Grant Program – awaiting approval
 - o Jerrara Drive intersection upgrade (\$1,666,385.05)
 - o Upgrades to the old safety barriers in Delegate and Bombala (\$1,732,922.40)
- Local Traffic Committee – ongoing assessment of events to ensure they are safe for our community, new representatives for council to be elected
- MRT ongoing consultation about proposed bike trail in Bombala

Last Updated: 13-Jan-2022

Action Title: 9.1.4.2 PROJECT(CW): Leesville Estate Intersection Upgrade Design: Council is upgrading the intersection with Leesville Estate Jindabyne and the Barry Way to increase motorist safety.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gary Shakespeare - Manager Infrastructure	In Progress	01-Jul-2021	30-Jun-2022	50%	50.00%	 GREEN

Action Progress Comments: Design works are in progress and currently being designed in conjunction with Barry Way Safer Road Program

Last Updated: 13-Jan-2022

Land & Property


Action Title: 1.1.1.1 Continued maintenance and repairs of WerriNina, Snowy River Health Centre, Berridale Surgery sites.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Teena Paterson - Coordinator Land & Property	In Progress	01-Jul-2021	30-Jun-2022	50%	50.00%	 GREEN

Action Progress Comments: Maintenance and repair works progressively actioned at the sites (3). Recent focus points: Plumbing & stormwater rectification at WerriNina to prevent foundation issues. Heating, ventilation, and air conditioning, along with lift access preventative maintenance at SRHC.

Last Updated: 21-Dec-2021


Action Title: 1.1.1.2 PROJECT: Formation of a Building Management Committee to oversee delivery obligations related to the Building Management Statement, specific for the SRHC.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Teena Paterson - Coordinator Land & Property	In Progress	01-Jul-2021	30-Jun-2022	60%	50.00%	 GREEN

Action Progress Comments: The formation of the Building Maintenance Committee is linked to, and dependent on, the formal registration of the Stratum subdivision of land. Easement references, to access protect and recognise embedded infrastructure, are being factored in for final subdivision approval by Council's Planning team.

Last Updated: 07-Jan-2022


Action Title: 1.3.1.6 Operate and maintain the Snowy River Health Centre (SRHC) in accordance with DoHA requirements.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Teena Paterson - Coordinator Land & Property	In Progress	01-Jul-2021	30-Jun-2022	50%	50.00%	 GREEN

Action Progress Comments: The broad spectrum of activities necessary for the ongoing, quality operations at the SRHC continues to be ably delivered. Ongoing dialogue and consult with the Commonwealth continues to ensure that alignment with DoHA parameters (linked to the capital funding requirements that established the facility) is maintained.

Last Updated: 21-Dec-2021


Action Title: 12.3.2.2 PROJECT: Demonstrate elevated engagement with Snowy Hydro Limited with the aim of securing further positive outcomes for foreshore public space engagement.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Teena Paterson - Coordinator Land & Property	In Progress	01-Jul-2021	30-Jun-2022	50%	50.00%	 GREEN

Action Progress Comments: Positive and high engagement levels with SHL illustrated through collaboration on Management Plan development for the East Jindabyne foreshore area having been initiated. Broader general consult and knowledge share between SMRC Infrastructure/Land & Property and SHL nurtured and in play.

Last Updated: 21-Dec-2021


Action Title: 2.2.2.1 PROJECT: Maintenance schedule developed for key sites such as the Raglan Gallery and the upgraded Bombala Arts & Innovation Hub (former TAFE building).

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Teena Paterson - Coordinator Land & Property	In Progress	01-Jul-2021	30-Jun-2022	75%	50.00%	

Action Progress Comments: Raglan Gallery (Cooma) has benefited recently from structural buttress bracing due to the northern gable wall (5.4 meters high x 7 meters wide) evidencing a 50mm top movement, outwards. Underpinning of this same wall was conducted in 2019, which slowed the wall sinking. The Bombala Arts & Innovation Hub upgrade has yet to be finalised - Progressive maintenance needs to be confirmed upon hand over from Corporate Projects to Operations (L&P) once complete.

Last Updated: 21-Dec-2021


Action Title: 2.2.2.2 PROJECT: Investigate the broader structural needs of the Raglan Gallery site in order to discern capital treatment options to support ongoing site sustainability.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Teena Paterson - Coordinator Land & Property	Completed	01-Jul-2021	30-Jun-2022	100%	50.00%	

Action Progress Comments: Wind and drainage issues (water pooling behind the walls and underneath the stone footings and potential earthquakes loadings), combined with the wall material reaching its life span out limits are the root of issues at the site. A broader assessment of permanent fix options, including assessment of the overarching site drainage, will be required in the longer term as the ongoing sink issue does not exist in isolation. Development of a holistic, formal engineering assessment requires future grant funding pursuit/budget allocation in order to validate the capital requirements for the site.

Last Updated: 21-Dec-2021

Action Title: 2.2.2.3 PROJECT: Maintenance schedule developed for key sites, including any new sites that activate.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Teena Paterson - Coordinator Land & Property	In Progress	01-Jul-2021	30-Jun-2022	50%	50.00%	

Action Progress Comments: The 1st half of the 21/22 financial year have required an adaptive response to the altered maintenance needs of sites, as mandated by COVID-19 issues and the impacts of extreme weather events.

Last Updated: 21-Dec-2021


[illegible]

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Teena Paterson - Coordinator Land & Property	In Progress	01-Jul-2021	30-Jun-2022	50%	50.00%	<div><div></div><div></div><div></div><div></div><div></div></div> GREEN
<p>Action Progress Comments: Plans of Management (PoM) encompassing approximately 70* Crown Reserves (community land specific) are in draft development. *Council is awaiting further advice from Crown Lands in relation to some specific site operational category determinations, which may impact total number of reserves captured.</p> <p>Context for variation: An amendment to the Crown Land Management Regulation 2018 was made to provide councils with more time to complete Plans of Management (PoMs) for council-managed Crown reserves. This allowance has been made through the Crown Land Management Amendment (Plan of Management) Regulation 2021 (CLM Regulation 2021) and will enable greater flexibility for developing PoMs. The Office of Local Government (OLG) has extended funding agreements to allow allocated grants to be used for this purpose for a further two years, up until 1 July 2023.</p> <p><i>Last Updated: 21-Dec-2021</i></p>						

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Teena Paterson - Coordinator Land & Property	In Progress	01-Jul-2021	30-Jun-2022	50%	50.00%	<div><div></div><div></div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: The 1st half of the 21/22 financial year have required an adaptive response to the altered maintenance needs of sites, as mandated by COVID-19 issues and the impacts of extreme weather events. <i>Last Updated: 21-Dec-2021</i>						

Resource & Waste Services**Resource & Waste**


Action Title: 7.2.3.3 PROJECT(CW): Weighbridge IT system replacement to renew dated hardware and software to provide consistency across facilities

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Mandy Thurling - Manager Resource and Waste Services	In Progress	01-Jul-2021	30-Jun-2022	70%	100.00%	 AMBER

Action Progress Comments: Mandalay, Aussie Weighbridge Systems and Tip sites have been approached to supply project scopes and quotes 7.12.2021
Proposals have been sort for the supply of new weighbridge software and hardware at Bombala, Cooma and Jindabyne Landfills. This is to replace the existing technology that is outdated. The purpose for this is to align all landfills to the one system to allow for up to date technologies and reporting. This will also assist with monthly billing and alleviate the need for administration staff to carry out monthly data entry prior to invoicing. 14.12.2021
A further two quotes are yet to be received, online meetings will be held with all three suppliers as mentioned above to ensure that council purchases the most suitable package. 31.1.2022
Last Updated: 31-Jan-2022


Waste Facilities

Action Title: 10.3.1.1 Participate and partner with external stakeholders such as CRJO to partner in regional waste management.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Mandy Thurling - Manager Resource and Waste Services	In Progress	01-Jul-2021	30-Jun-2022	74%	50.00%	 GREEN

Action Progress Comments: attending scheduled external stakeholder meetings 10.08.2021
attended scheduled external stakeholder meeting 25/11/2021
throughout the past 6 months, I have attended CRJO Waste team meetings via Teams. With many waste and recycling subjects being discussed along with what impacts the newly released NSW Waste and Sustainable Materials Strategy 2041 will have on each of the council regions.
Scheduled meeting for February 2022 has been set as a reserved date yet to be confirmed. 31.1.2022
Last Updated: 31-Jan-2022


Action Title: 11.2.2.7 Environmental Protection Licence (EPL) annual reporting to ensure licence conditions are met.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Mandy Thurling - Manager Resource and Waste Services	Completed	01-Jul-2021	30-Jun-2022	100%	50.00%	 GREEN

Action Progress Comments: all required EPA and WARR annual report completed 7.12.2021

Last Updated: 07-Dec-2021

Action Title: 7.1.3.1 Investigate further expansion of kerbside collections and Bank of Bins (BOB) services.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Mandy Thurling - Manager Resource and Waste Services	In Progress	01-Jul-2021	30-Jun-2022	83%	50.00%	 GREEN

Action Progress Comments: August 2021 has seen the final improvements being made to the former Michelago Fire Shed in to what is now a very well utilised Bank of Bins service for the rural residents surrounding Michelago. Since opening the facility to the rural residents Council has received 78 applications and numerous emails from residents both thanking Council for the service and passing on additional recycling options for the facility. Council has also installed a mini Community Recycling Centre Unit for the acceptance of household batteries, fluoro tubes and globes, smoke detectors and ink cartridges.


In other areas across the LGA further Bank of Bins Services have seen new installations and expansions to Moonbah, Snowy River Way, Alpine Way, Caddigat Road, Rockwell Road and Avonside Road. The installation and expansion to these areas has been due to residential interest in the service with more residents taking up the opportunity to access these services.

Further expansions to the Bank of Bins Service at Smiths Road is under investigation with an Expression of Interest being sent to residents in The Angle Crossing area with a closure day of February 11 2022.

Due to the wet weather improvements for access to the Moonbah Bank of Bins is now being investigated and scheduled works should be undertaken during February 2022 weather permitting. 31.1.2022

Last Updated: 31-Jan-2022

Action Title: 7.2.3.1 Provide domestic and commercial waste, recycling and FOGO kerbside collection services.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Mandy Thurling - Manager Resource and Waste Services	In Progress	01-Jul-2021	30-Jun-2022	71%	50.00%	 GREEN

Action Progress Comments: New kerbside services continue to be investigated and have seen the established of kerbside collection services along Hilltop Road, Geickle Creek Road and Old Settlers Road in the Jindabyne region and Dry Plains Road area and Monaro Highway within the Cooma region. Further expansion to kerbside collection services are being investigated and will hopefully be established in 2022.

Last Updated: 31-Jan-2022

Action Title: 7.2.3.2 Audit Council's kerbside bins and public street bins to understand how the management of kerbside waste is performing across the region and to gauge disposal behaviour within the community.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
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Mandy Thurling - Manager Resource and Waste Services	In Progress	01-Feb-2022	30-Jun-2022	59%	50.00%	 GREEN
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Action Progress Comments: Tender being drafted to source consultants to undertake Bin Audit 10.08.2021

Once the tender process has been undertaken and a successful consultant appointed, a kerbside bin audit will be undertaken to allow Councils Resource and Waste Services to better understand to contents of each bin and what materials are being placed in what bin for disposal. The final report will then allow for better targeted education to ensure that council are meeting NSW EPA targets.


Tender due to go out this week ending 4.2.2022 - 31.1.2022

Last Updated: 31-Jan-2022

Water & Wastewater

Wastewater Operations


Action Title: 1.1.2.4 Council repairs sewerage main breaks and chokes to maintain service delivery.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jessica Dunstan - Manager Water Wastewater Operations	In Progress	01-Jul-2021	30-Jun-2022	65%	50.00%	 GREEN

Action Progress Comments: Two sewer incidents have been reported in January 2022 in the Bombala area. We are on track with the required less than 20 repairs/chokes per 100km per year.

Last Updated: 25-Feb-2022


Action Title: 1.1.2.5 Council responds to sewerage incidents (including main breaks and chokes) in a timely manner to ensure maintained service delivery.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jessica Dunstan - Manager Water Wastewater Operations	In Progress	01-Jul-2021	30-Jun-2022	65%	50.00%	 GREEN

Action Progress Comments: All sewerage incidents at the treatment plants as well as within the networks are responded to within 4 hours. One incident has been recorded in Snowy area in January 2022 following a sewer choke and was reported to the EPA immediately.

Last Updated: 25-Feb-2022

Action Title: 1.1.2.6 Council monitors the total water and sewerage complaints in a year to obtain data for service improvement.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jessica Dunstan - Manager Water Wastewater Operations	In Progress	01-Jul-2021	30-Jun-2022	65%	50.00%	 GREEN

Action Progress Comments: The Customer Request Management system is being utilised by water and wastewater. All incidents and complaints are recorded in this system and the relevant teams are assigned the task to action. This system allows the department to capture and action issues promptly as well as keep a history of all matters that are being dealt with. We are on track with the required less than 50 complaints per 1000 connections for the year.

Last Updated: 21-Dec-2021


Action Title: 7.2.1.2 Council's Sewage Treatment Plants must comply with NSW Environment Protection Authority (EPA) licence conditions to protect the environment.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jessica Dunstan - Manager Water Wastewater Operations	In Progress	01-Jul-2021	30-Jun-2022	65%	50.00%	 GREEN

Action Progress Comments: All sewage treatment plants are complying with their individual EPA license requirements. Due to the recent rainfall events in January 2022, discharge volumes has been exceeded at Cooma. This exceedance has been reported to the EPA and will also be captured during the annual reporting that is undertaken at all plants.

Last Updated: 25-Feb-2022

Action Title: 8.2.2.11 PROJECT(CW): Install Jindabyne SPS 1 new pump set.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jessica Dunstan - Manager Water Wastewater Operations	Completed	01-Sep-2021	30-Jun-2022	100%	50.00%	 GREEN

Action Progress Comments: The second set of pumps are still awaiting delivery. The pump station is fully functional without these pumps and once they arrive they will be installed.

Last Updated: 24-Jan-2022

Action Title: 8.2.2.13 PROJECT(CW): Install Berridale STP Alphos dosing system.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jessica Dunstan - Manager Water Wastewater Operations	In Progress	01-Dec-2021	30-Jun-2022	50%	100.00%	 RED

Action Progress Comments: Results from the jar tests have been received and the Alphos dosing system set up is currently being installed. The system will primarily be used during winter when issues occur at the plant due to colder temperatures.

Last Updated: 25-Feb-2022


Action Title: 8.2.2.9 PROJECT(CW): Install Jindabyne SPS4 new pump.

Action Title: 8.2.6.6 PROJECT(CW): Undertake Bombala Timor Street Pump Station upgrade.						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jessica Dunstan - Manager Water Wastewater Operations	In Progress	01-Jul-2021	30-Jun-2022	75%	100.00%	<div><div></div><div></div><div></div></div> AMBER
Action Progress Comments: UGL has taken over management of the Bombala Railway site. Council has commenced discussions with UGL. This project will be undertaken by Corporate Projects moving forward.						
<i>Last Updated: 25-Feb-2022</i>						

Action Title: 1.1.2.1 Unplanned water interruptions impact on Council's service delivery of safe water. Council endeavours to reduce the number of interruptions to maintain service.

Action Title: 1.1.2.2 Council responds to water incidents (burst and leak) in a timely manner to ensure that supply interruption is as minimal as possible.						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jessica Dunstan - Manager Water Wastewater Operations	In Progress	01-Jul-2021	30-Jun-2022	65%	50.00%	<div><div></div><div></div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: One water incident (faulty/leaking meter cock) was reported in Bombala in January 2022. This was attended to in less than 4 hours and resolved.						
Last Updated: 25-Feb-2022						

Action Title: 1.1.2.3 Council responds to reticulated water quality complaints to ensure that the public are drinking safe water.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jessica Dunstan - Manager Water Wastewater Operations	In Progress	01-Jul-2021	30-Jun-2022	65%	50.00%	 GREEN

Action Progress Comments: Four dirty water complaints have been received in January 2022. We are on track with the required less than 20 complaints per 1000 connections for the year.

Last Updated: 25-Feb-2022

Action Title: 7.2.1.1 Council supplies reticulated potable water to many towns and villages across the region. Potable drinking must meet a high level of compliance to ensure public health safety

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jessica Dunstan - Manager Water Wastewater Operations	In Progress	01-Jul-2021	30-Jun-2022	65%	50.00%	 GREEN

Action Progress Comments: All council supplied water has met Australian Drinking Water Guidelines at all times. No issues have been recorded in January 2022 requiring supply to be addressed.

Last Updated: 25-Feb-2022


Action Title: 7.2.2.1 Council repairs water main breaks as a matter of urgency to ensure that the supply is returned to normal as soon as possible.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jessica Dunstan - Manager Water Wastewater Operations	In Progress	01-Jul-2021	30-Jun-2022	65%	50.00%	 GREEN

Action Progress Comments: No water main breaks have been recorded in January 2022.

Last Updated: 25-Feb-2022


Action Title: 8.2.2.12 PROJECT(CW): Install Bombala reservoir 2 Avdata Standpipe.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jessica Dunstan - Manager Water Wastewater Operations	Deferred	01-Feb-2022	30-Jun-2022	5%	100.00%	 RED

Action Progress Comments: During the investigations for the ideal location for the standpipe wider network issues were identified. The network will require upgrading prior to installation of the standpipe and therefore this project will not be progressing at this stage.

Last Updated: 25-Feb-2022

Action Title: 8.2.6.5 PROJECT(CW): Water reservoir fencing and WHS upgrades at various reservoirs across the region.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jessica Dunstan - Manager Water Wastewater Operations	In Progress	01-Jul-2021	30-Jun-2022	65%	50.00%	 GREEN

Action Progress Comments: Investigations on the ladders at the Bombala reservoirs have taken place. Plans for safer ladders are being compiled currently.


Last Updated: 25-Feb-2022

Strategy Portfolio

Strategy

Corporate Projects

Action Title: 1.2.2.1 PROJECT: Yallambee Lodge upgrade: Demolition of the old service station and commence construction of extension. Budget Note: Funds to be carried forward from 2019/20 budget.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Cherie McNair - Senior Project Manager	Completed	01-Jul-2021	30-Jun-2022	100%	50.00%	 GREEN

Action Progress Comments: This forms part of the bigger Yallambee Lodge extension project.

SMRC purchased the former garage on Mittagang Rd. The petrol/diesel tanks had been removed prior to purchase, however the garage/cafe remained.

The former Garage on Mittagang Rd has now been completely demolished and waste removed from site. As detailed investigations were not undertaken at the time of purchase, a significant amount of asbestos contaminated fill (300 tonnes) was removed from site during the demolition.

McMahons Earthmoving was appointed for the demolition via a RFQ. Their methodology ensured that all non-contaminated materials (trees, concrete, steel) was recycled.

Keane Environmental undertook air monitoring and soil testing.

Clean fill from the Sale Yards (from the Truck Wash Project) will be transported to the site in February while the design and DA process for the aged care facility continues.

Last Updated: 30-Jan-2022

Action Title: 1.3.1.3 PROJECT: Lake Jindabyne Shared Trail Program of works commencement. Tyrolean Village section commencement to start December 2021.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Cherie McNair - Senior Project Manager	In Progress	01-Jul-2021	30-Jun-2022	27%	50.00%	 RED

Action Progress Comments: The Lake Jindabyne Shared Trail was initially developed and managed by the Recreational Planner, in the Economic Development Unit. The project was transferred to Corporate Projects in 2021 to continue delivery.

Carndo have been brought on (via tender) to act as client side Project Managers.

There have been a number of delays with the project, including staff changes, lack of resources, hold ups in approvals at Department of Heritage. The project is being delivered in 5 stages with differing stakeholders for each stage. These include private residents, Snowy Hydro Limited and NPWNSW.

Activity completed in December – Works progressing/complete in the Period


- Common Ground/Environmental factors are undertaking the ground-truthing based on the Aboriginal Heritage Assessment/SEE for the proposed alignment for the Tyrolean MTB
- Aboriginal Heritage Quotations submitted to SMRC pending purchase order confirmations to be sent to consultants
- SEE Quotations submitted to SMRC pending purchase order confirmations to be sent to consultants
- PWA have been engaged for property matters and currently undertaking investigation into potential resolutions for impacted property owners.
- Revised RFT for bridge tender submitted to SMRC for review. Review complete by SMRC Engineers - final RFT being prepared for tender.
- Drone flights and survey has been completed for the all remaining trail alignments to commence design drawings
- Commenced concept design drawings for stage 1 and 2

January – Planned works to commence/continue in the Period

- Bridge D&C RFT (Package 1) submitted for pricing
- Purchase orders and contracts issued and commencement of ACHA and SEE consultants.
- Kosciusko underpass design RFT submitted for pricing
- Consultation with TfNSW on bridge underpass proposal and construction impacts (underway)
- Concept design drawings for stage 1 and 2 submitted to SMRC for review
- PWA consultation with property owners to commence
- Preparation of trail construction documents and BOQ for stage 1.

Last Updated: 30-Jan-2022

Action Title: 1.3.1.4 PROJECT: Cooma and Bombala swimming pool upgrades

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Glen Hines - Manager Corporate Projects	In Progress	01-Dec-2021	30-Jun-2022	10%	50.00%	 RED

Action Progress Comments: Background -


Council began investigations into enclosing Cooma and Bombala pools as well as upgrades to Jindabyne Swimming Pool early 2018 with intentions of applying for funding under Stronger Country Communities (SCCF) Round 2 in May 2018. In preparation for the application a consultant was engaged to provide concept plans and high level costings for the pools. The outcome of these early investigations yielded a cost profile that was in excess of Council ability to apply under SCCF2 in line with the funds guidelines. -

- Cooma Pool (

Additional funding sought to progress.


Priority Project for 2021/2022
 Successful finding through SCCF for additional \$981,680 (Cooma) and \$1,010,881 (Bombala)
 Scope of works complete
Last Updated: 29-Jan-2022

Action Title: 1.3.1.5 PROJECT: Jindabyne Sports Ground Amenities/Change rooms upgrades. (WO0403)

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Emma Smith - Project Support Officer	In Progress	01-Dec-2021	30-Jun-2022	5%	50.00%	 RED

Action Progress Comments: Met with Community Stakeholders on 10 February to discuss needs and exceptions of the works. Noted that the current change rooms need to be updated/fixed and that undercover seating is also a must.
 Have arranged for a contractor to do a site inspection on/around 8 March 2022. We will then create a scope of the works that need to be completed.
 Ongoing: Once a scope of works is complete, we will obtain an estimate and put out for tender.
 Risk: Works will need to be completed without disruption to sporting season. Project could be delayed and require an extension of time to limit the disruption to the footy season.
Last Updated: 18-Feb-2022

Action Title: 11.2.1.1 PROJECT: Development and implementation of Grant Funding Policy and Procedures to ensure sound governance and consistency across the organisation in the application for and management of grants.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Phoebe Rainer - Grants Officer	In Progress	01-Jul-2021	30-Jun-2022	25%	50.00%	 RED

Action Progress Comments: The Draft Grants policy was submitted to the Manager Corporate Projects on 25 August 2021. The policy has to date not been evaluated or commented on. The consequences of this delay may impact the completion date of June 2022 causing reputational risk to the Organisation and the Grants Officer, whose task this is to complete. Recommended action is to have the policy evaluated and commented on for the Grants Officer to be able to have time to complete the document in a timely manner and have the document submitted and adopted by the target date of June 2022.
Last Updated: 07-Feb-2022

Action Title: 4.1.4.1 PROJECT: Project management framework is in place to ensure consistency and strategic decision making.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Cherie McNair - Senior Project Manager	In Progress	01-Jul-2021	30-Jun-2022	98%	50.00%	 GREEN

Action Progress Comments: 4 x training sessions underway with AIM. 60 staff have participated in the training. Documentation has been rolled out.
 New Councillor induction planned for February.
 Documentation review planned for June 2022
Last Updated: 21-Dec-2021

Action Title: 7.1.3.3 PROJECT(CW): Jindabyne landfill rehabilitation and capping project - obtain final concept designs for final capping.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Glen Hines - Manager Corporate Projects	In Progress	01-Dec-2021	30-Jun-2022	5%	50.00%	 RED

Action Progress Comments: Update December 2021:
 Project Management Framework documentation drafted. ELT to review/approve January 2022. Completion dates to be reviewed and changed

Update January 2022:
 Currently recruiting replacement Project Specialist for Waste Projects. Interviews scheduled for 31st January 2022.
Last Updated: 31-Jan-2022


Action Title: 7.1.3.4 PROJECT(CW): Undertake concept design for Jindabyne transfer station and identify funding opportunities.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Glen Hines - Manager Corporate Projects	In Progress	01-Dec-2021	30-Jun-2022	5%	50.00%	 RED

Action Progress Comments: Update December 2021:
 Project planning underway. Recruitment for contractor or new Project Specialist underway. Potential sites identified. GHD contract to cover scope of works for design.

Update January 2022:
 Currently recruiting replacement Project Specialist for Waste Projects. Interviews scheduled for 31st January 2022.
Last Updated: 31-Jan-2022

Action Title: 7.1.3.5 PROJECT(CW): Resource and Waste Strategy: Commence works on priority projects once the Resource and Waste Strategy has been adopted.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Glen Hines - Manager Corporate Projects	In Progress	01-Nov-2021	30-Jun-2022	10%	50.00%	 RED

Action Progress Comments: December 2021 Update:
 Scoping of work for Jindabyne Transfer Station and location underway


Cooma Compost investigations underway and grant application submitted to support implementation

January 2022 Update:

Currently recruiting replacement Project Specialist for Waste Projects. Interviews scheduled for Early February 2022.

Last Updated: 31-Jan-2022

Action Title: 8.1.2.3 PROJECT(CW): Leesville 5ML Water Reservoir Design and commence construction (WO2254)

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Glen Hines - Manager Corporate Projects	Not Started	01-Jul-2021	30-Jun-2022	0%	50.00%	

Action Progress Comments: Currently out for the recruitment of Engineer Capital Projects to oversee Water and Waste Water projects. The project is expected to be taken on by Corporate Projects in February 2022. Completion dates to be revised.

Update December 2021:


This project has also been placed on hold pending the Special Activation Precinct (SAP) investigations.

Update January 2022:

This project has also been placed on hold pending the Special Activation Precinct (SAP) investigations.

Last Updated: 31-Jan-2022

Action Title: 8.2.1.7 PROJECT(CW): Bombala and Delegate Water Treatment Plant Augmentation. Design and commence construction.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Glen Hines - Manager Corporate Projects	In Progress	01-Jul-2021	30-Jun-2022	75%	50.00%	

Action Progress Comments: Currently out for the recruitment of Engineer Capital Projects to oversee Water and Waste Water projects. The project is expected to be taken on by Corporate Projects in February 2022. Completion dates to be revised.

Update December 2021:

The concept design is complete, and the final approval from NSW Department Planning Industry Environment (DPIE) Water is expected by the end of January 2022. Once the approval is received from DPIE, the construction tender will be advertised.

Update January 2022:

Corporate Projects recruiting Engineer Capital Projects.

Last Updated: 31-Jan-2022

Action Title: 8.2.1.8 PROJECT(CW): Adaminaby Sewage Treatment Plant - commencement and construction

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Glen Hines - Manager Corporate Projects	In Progress	01-Jul-2021	30-Jun-2022	50%	50.00%	 GREEN

Action Progress Comments: Currently out for the recruitment of Engineer Capital Projects to oversee Water and Waste Water projects. The project is expected to be taken on by Corporate Projects in February 2022. Completion dates to be revised.

Update December 2021:


Construction has commenced; however, slightly behind schedule due to resourcing issues with the contractor.

Update January 2022:

Corporate Projects shortlisting Engineer Capital Projects candidates to oversee W&WW Projects with interviews expected by mid-February for suitable candidates.

Last Updated: 31-Jan-2022

Action Title: 8.2.2.4 PROJECT(CW): Bombala Wastewater Treatment Plant Augmentation Construction. Completion of final stage.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Glen Hines - Manager Corporate Projects	In Progress	01-Jul-2021	30-Jun-2022	90%	50.00%	 GREEN

Action Progress Comments: Update December 2021:


Currently out for the recruitment of Engineer Capital Projects to oversee Water and Waste Water projects. The project is expected to be taken on by Corporate Projects in February 2022. Construction is nearing completion, with the final project projected to be completed in February 2022.

Update January 2022:

Shortlisting candidates with interviews expected by mid-February for suitable candidates.

Last Updated: 31-Jan-2022

Action Title: 8.2.6.2 PROJECT(CW): Cooma Streetscape and Beautification (completion 2023).

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Graham Hope - Project Specialist	In Progress	01-Jul-2021	30-Jun-2022	59%	50.00%	 GREEN

Action Progress Comments: This project was due to re-start at the beginning of February 2022. However, due to the impact of COVID-19 on available work crews and their families, work is now scheduled to re-commence early March 2022.

This delay should enable Council to obtain signed Permits To Enter paperwork from the property owners prior to work commencing.

It is envisaged that Segment 4 will be completed by the time of the Easter break and work on Segment 5 will commence after that holiday period.

Last Updated: 10-Feb-2022


Action Title: 8.2.6.3 PROJECT: Cooma Truck Wash Upgrade Budget Note: Funds to be carried forward from 2019/20 budget.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Cherie McNair - Senior Project Manager	In Progress	01-Jul-2021	30-Jun-2022	98%	0.00%	 GREEN

Action Progress Comments: Final completion report to be undertaken to achieve final milestone and sign-off from Restart (State Government Funding)

Last Updated: 21-Dec-2021

Action Title: 8.2.6.4 PROJECT: Bombala Ginger Leigh Playground & Parking Upgrade - Stage 2 Budget Note: Funds to be carried forward from 2019/20 budget
https://collaboration.cammanagementsolutions.com.au/interplan/App_Themes/COLLABORATION/ToolBar/ToolbarSave.svg

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gary Finn - Project Support Officer	In Progress	01-Jul-2021	30-Jun-2022	1%	50.00%	 RED

Action Progress Comments: Community consultation has yielded a proposed scope of works. An extension of time and scope variation is required due to the delay in starting the project.

Last Updated: 18-Feb-2022

Action Title: 9.1.2.6 PROJECT(CW): Continue Bobeyan Road Upgrade Sealing Adaminaby to ACT Border (4 year project).


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Arthur Wilkinson - Infrastructure Engineer	In Progress	01-Oct-2021	30-Jun-2022	15%	100.00%	 RED

Action Progress Comments: Back Creek section commenced in September and nearing completion. Separable Portion 3c - 7.5km section due to commence in February. Contract and program currently being reviewed between SMRC and SVC


Last Updated: 31-Jan-2022

Fleet and Plant

Action Title: 8.2.2.1 Replace identified plant items for financial year in alignment with the fleet management procedure.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Stuart Sturgeon - Coordinator Fleet & Plant	In Progress	01-Jul-2021	30-Jun-2022	48%	50.00%	 GREEN
<p>Action Progress Comments: The fleet management procedure guides replacement cycles for Council plant, these being: Heavy Plant/Equipment is on a cyclic replacement program typically not greater than 10 years. Heavy Vehicle/Trucks are on a cyclic replacement program typically between 5 and 10 years. Typically Council's passenger vehicle fleet will changeover at 3 years/120,000km and commercial fleet at 5 years/150,000km. Supply issues have some vehicles exceeding km limits. Truck and plant replacements are tracking as intended. There is risk to Council that vehicle reliability could be compromised and residual values decrease as additional km are added. Capital budget for general fund purchases exceeded. Replacements on hold until funding resolved.</p> <p><i>Last Updated: 21-Feb-2022</i></p>						


Action Title: 8.2.2.2 Servicing and repair of Council's plant and fleet assets.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Stuart Sturgeon - Coordinator Fleet & Plant	In Progress	01-Jul-2021	30-Jun-2022	70%	50.00%	 GREEN
<p>Action Progress Comments: Council operate three mechanical repair workshops to meet the service and repair requirements for their fleet assets. Financial year to date fleet have completed 600 maintenance work orders with an average downtime of 3.2 hrs. This indicates that plant availability for 166 workdays is >99%. There were several exceptions that experienced high downtime up to 305 hrs. Downtime is the total time that plant and equipment is unavailable due to maintenance and repair. Downtime greater than actual repair time for unscheduled maintenance (20%) has seen a significant increase. There are no industry benchmarks for downtime but Fleet do monitor as a performance indicator. Downtime above repair time for the last two calendar years was, 2019 – 8.9%, 2020 – 29.3% and 2021 year to date is 47%. This data indicates the increase for last year has continued into this year. This increase is primarily due to parts supply chain issues which is a global problem due to COVID. This has significantly impacted some plant availability. Maintenance performance analysis is regularly undertaken against benchmarks to ensure effectiveness. Benchmark ratio for scheduled vs unscheduled maintenance is 50:50 with a target ratio of 70:30 (IPWEA). Council fleet is currently 80:20 which indicates sound management strategies.</p> <p>There is risk to Council that plant unavailability can lead to higher contractor utilisation which can impact budget constraints. The review of plant utilisation does indicate that in some plant categories utilisation can increase to fill these gaps.</p> <p><i>Last Updated: 21-Feb-2022</i></p>						

Action Title: 8.2.2.3 Maintain annual and ten year plant replacement program.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
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Stuart Sturgeon - Coordinator Fleet & Plant	In Progress	01-Jul-2021	30-Jun-2022	70%	50.00%	 GREEN
<p>Action Progress Comments: Fleet liaise with Service Managers annually to ensure current and predicted asset types/ levels are suitable, sustainable and safe to meet their service function requirements. The current program has been distributed for review on 4 November and feedback is expected by 7 January.</p> <p>Annually the vehicle fleet undergoes a cost of ownership analysis which guides retention times and forecast residual values for the replacement program.</p> <p>Plant and truck utilisation is reviewed annually against recognised benchmarks (IPWEA) which guides replacement cycles for these assets.</p> <p>Service Manager buy in has been inconsistent in some areas in the past which could impact their service delivery capacity by not identifying plant requirements. Fleet are providing a more targeted approach this year.</p> <p>Service Manager review of replacement program has taken place. Information being compiled to prepare budget submission.</p> <p>Report to ELT (18/2/22) to retain passenger vehicles for five years aligning with commercial vehicle changeover.</p> <p><i>Last Updated: 21-Feb-2022</i></p>						

Action Title: 8.2.2.5 PROJECT: Plant & Vehicle capital replacement program.						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Stuart Sturgeon - Coordinator Fleet & Plant	In Progress	01-Jul-2021	30-Jun-2022	48%	50.00%	 GREEN
<p>Action Progress Comments: Fleet have 62 major plant purchases identified for this financial year, of these 30 are underway or complete. COVID has impacted supply of all plant and equipment. Automotive suppliers have had issues providing 2021 built vehicles and pricing for 2022 vehicles only available since early December. Advice from suppliers that supply of vehicles is still problematic for 2022. There's risk to Council that vehicle reliability and residual values could be impacted. Increased maintenance needs would place greater stress on understaffed fleet services which intern can lead to greater outsourcing thus impacting maintenance budgets.</p> <p><i>Last Updated: 21-Feb-2022</i></p>						

Governance

Action Title: 10.1.4.1 Maintain a delegations register that is available for public viewing.						
Delegations enable staff to undertake their duties in accordance with the legislative framework they work under						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Luke O'Sullivan - Acting Coordinator Governance	Completed	01-Jul-2021	30-Jun-2022	100%	50.00%	<div><div></div><div></div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: The current delegations are available for public view on the internet. The register is updated as required and a full review scheduled for August 2022. Ongoing work to implement the Local Government Legal (LGL) database for improved services forms a component of the Governance Services Review 2021. The project to implement the LGL database is scheduled to commence 17 January 2022.						
<i>Last Updated: 20-Dec-2021</i>						


Action Title: 10.1.4.2 Ensure policies are current and relevant.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Luke O'Sullivan - Acting Coordinator Governance	In Progress	01-Jul-2021	30-Jun-2022	50%	50.00%	 GREEN

Action Progress Comments: Implementing a framework and schedule for policy register maintenance and review forms a component of the Governance Services Review 2021. By the end of the reporting period we expect to have a framework and schedule set out to manage a cyclic review of policies. All of Council's policies will not be reviewed and updated by 30 June 2022 given the available resources. However a progress update will be provided by the end of reporting period to confirm the status of the framework and estimate of policy renewal timeframe.

Last Updated: 31-Jan-2022


Action Title: 10.2.2.1 Collation and production of council meeting business papers.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Luke O'Sullivan - Acting Coordinator Governance	Completed	01-Jul-2021	30-Jun-2022	100%	50.00%	 GREEN

Action Progress Comments: The Secretary Council and committees (SCC) resides within the Executive Office and successfully collates and produces council meeting business papers. The papers are produced for ELT review before dissemination through a number of media including a purpose configured website for Councillor's convenience and printed hard copy for councillors requiring them. The business papers are available for public view through Council's website.

Last Updated: 22-Dec-2021


Action Title: 10.2.2.2 Provide accurate record of resolutions made at Council meetings.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Luke O'Sullivan - Acting Coordinator Governance	Completed	01-Jul-2021	30-Jun-2022	100%	50.00%	 GREEN


Action Progress Comments: Minutes of council meetings are approved by the CEO and adopted by Council and retained in council's corporate systems. Meeting minutes and webcast recordings are available to view on Council's website. The transfer of Secretary Council and Committees role (responsible for the drafting of minutes at council meetings) to the Executive Office was a recommendation of the Governance service review (2021) and completed in August 2021 with procedures, training and ongoing support provided by the governance team.

Last Updated: 11-Jan-2022

Action Title: 10.2.3.1 Manage records in accordance with the NSW State Records Act.

Action Title: 12.2.2.4 Manage complaints received at Council to ensure processes are in accordance with Council’s Complaint Management Policy and procedure.						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Luke O'Sullivan - Acting Coordinator Governance	In Progress	01-Jul-2021	30-Jun-2022	50%	50.00%	 GREEN
<p>Action Progress Comments: At the time of reporting Council is developing a corporate complaints management system. The system aims to automate processes to add workflows and escalating notifications to ensure response targets and reporting is met.</p> <p>Currently service complaints are managed through notification by email to relevant service officers. Formal code of conduct complaints are managed by Governance.</p> <p><i>Last Updated: 31-Jan-2022</i></p>						

Action Title: 12.2.2.5 Process Government Information Public Access (GIPA) applications. This is to facilitate the public's access to government information held by Council.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Luke O'Sullivan - Acting Coordinator Governance	In Progress	01-Jul-2021	30-Jun-2022	50%	50.00%	 GREEN

Action Progress Comments: Current response times frequently fall outside of the 20 day framework. The causes of delays have been identified and the required measures to address the issues within scope to implement.
While progress to address current deficit in GIPA responses are delayed due to vacancies within the governance team during the reporting period, recently completed recruitment will see resources coming on line in January 2022.

A GIPA service improvement project is in development and at the draft stage. Early indications are that the project will commence in February 2022 with roll out of improved processes estimated in May 2022.

Last Updated: 31-Jan-2022

Action Title: 12.2.2.6 Maintain regulatory registers of Council decisions in accordance with relevant legislation.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Luke O'Sullivan - Acting Coordinator Governance	In Progress	01-Jul-2021	30-Jun-2022	50%	50.00%	 GREEN

Action Progress Comments: The decisions of Council are captured within various corporate systems, published in council minutes disseminated to responsible officers. The current system is not integrated and an inconsistent process ensues.


A system to ensure each aspect of a decision of council is captured will

- Notify all relevant officers of the decision and highlight their part to play and accountability in effecting the decision
- Record the decision in a database to ensure simple reference and access
- Provide useful reporting on progress and outcomes

A project plan to achieve the objectives will commence development in February 2022. Once complete notification of project milestones and expected completion date will be provided.

Last Updated: 31-Jan-2022

Action Title: 12.2.2.7 Ensure correspondence is allocated to the appropriate team member for actions.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Luke O'Sullivan - Acting Coordinator Governance	In Progress	01-Jul-2021	30-Jun-2022	50%	50.00%	 GREEN

Action Progress Comments: Accurate tracking is not in place currently or capacity within the current systems to quantify error rates, however incoming electronic and hard copy mail is generally assigned within 48 hours.

The arrival of resources in the records team in January 2022 will enable the initiation of improvement projects to enable continuous improvement programs aligned with the recent service review.

Last Updated: 31-Jan-2022

Action Title: 12.3.1.1 Facilitate and administer the Boco Rock Community Enhancement Fund.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Luke O'Sullivan - Acting Coordinator Governance	In Progress	01-Jul-2021	30-Jun-2022	50%	50.00%	 GREEN


Action Progress Comments: The first of two rounds of funding application and payment completed in September / October 2021. Continued support of the committee provided as required. Basic levels of service are provided within appropriate time frames.

The new Council will nominate Councillor representation on the committee during Q3.

Governance services to the various external and internal committee will be reviewed during Q3.

Last Updated: 31-Jan-2022

Action Title: 12.3.1.2 Provide donations and sponsorship applications to support community groups through an equitable and fair process.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Luke O'Sullivan - Acting Coordinator Governance	In Progress	01-Jul-2021	30-Jun-2022	50%	50.00%	 GREEN


Action Progress Comments: Donations and Sponsorship processes supported and conducted with applications reviewed by Council and distributed to successful applicants.

The new council will determine options provided for ongoing donations and sponsorship during the review period including options to review recurring donations that have been a legacy of the former councils and the quantum of funds available in the current environment.

A report will be submitted to council in Q3.


Last Updated: 31-Jan-2022

Action Title: 12.3.3.1 Support management and advisory committees to ensure that the community has an opportunity to either advise Council on the needs of the community or manage Council's facilities such as community halls.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Luke O'Sullivan - Acting Coordinator Governance	In Progress	01-Jul-2021	30-Jun-2022	50%	50.00%	 GREEN
<p>Action Progress Comments: Support for the committees is provided on a needs basis and minutes of committee submitted at Council meetings.</p> <p>A report will be considered by the new Council in February 2022 to confirm Councillor representation and confirm status of inactive committees.</p> <p>A draft section 355 manual was developed and disseminated for comment in 2020. Progress to implement recommended improvements to support stalled between January and August 2021 due vacancies in the section.</p> <p>There are at least 30 committees that function at different levels and frequency. Each have specific requirements. Adopting a consistent and fit for purpose approach to assessing and supporting each committee is a significant and complex undertaking as evidenced by 23 separate recommendations provided in the 2021 service review.</p> <p>A priority will be the development of improved charters for committees.</p> <p>A broad service review project is in development with a phase program of improvements expected to carry over in to the FY21/22 operational plan.</p> <p><i>Last Updated: 31-Jan-2022</i></p>						

Information and Communication Technology

Action Title: 11.1.1.1 Redesign demilitarised zone public network including Council visitor WiFi access.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Scott Goudie - Coordinator ICT	In Progress	17-Jan-2022	30-Jun-2022	5%	0.00%	 GREEN
<p>Action Progress Comments: 2022 01 24</p> <p>ICT team conducted a kick-off meeting to determine high level scope of the project.</p> <p><i>Last Updated: 01-Feb-2022</i></p>						


Action Title: 11.1.1.2 Annual cybersecurity, penetration and security access testing to ensure data access standards are maintained at high level to protect data privacy.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Scott Goudie - Coordinator ICT	Not Started	10-Jan-2022	30-Jun-2022	0%	0.00%	 GREEN

Action Progress Comments: Kick-off meeting scheduled for 3/02/2022 for the ICT Team

Last Updated: 01-Feb-2022


Action Title: 11.1.1.3 Annual disaster recovery test to confirm the redundant data protection systems are able to support Council during disaster events

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Scott Goudie - Coordinator ICT	Not Started	07-Feb-2022	30-Jun-2022	0%	0.00%	

Action Progress Comments: ICT Team kick off meeting scheduled for 3/02/2022

Last Updated: 01-Feb-2022

Action Title: 11.1.1.4 ICT Disaster Recovery (DRP) plan development.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Scott Goudie - Coordinator ICT	In Progress	01-Jul-2021	30-Jun-2022	50%	50.00%	

Action Progress Comments: ICT Disaster Recovery Plan draft version 7 - core detail and structure complete. Specific detail and input from the Business Continuity plan will be required to align and finalise the DR plan.

The following appendices are in progress to be finalised:

1. List of Business unit Manager/Coordinators and DR Coordinators Contact Details
2. ITC DR Flowchart (Draft Version 4)
3. SMRC Business Unit DR Restoration Prioritisation, RPO/RTOs
4. Application/Database Detail
 - 4.1.1 Table 1: Business Unit Applications/Databases
 - 4.1.2 Table 2: Application/Application Dependencies
 - 4.1.3 Table 3: Application/Database Server Locations
5. Vendor Contact List
 - 5.1.1 Telecommunication_WAN Services and Vendor Details
 - 5.1.2 Third Party Organisation (Vendors) Contacts and Contact Details

Last Updated: 20-Dec-2021

Action Title: 11.1.1.5 End-user support helpdesk requests.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
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Scott Goudie - Coordinator ICT

In Progress

01-Jul-2021

30-Jun-2022

58%

50.00%



GREEN

Action Progress Comments: 2022 01

January Performance

Request Acknowledged within 30mins = 72.0% 253 out of 351 (Target 90%+) - Target missed due to members of ICT team being on leave.

Requests resolved within SLA (Target 80%+):

Critical (2h) = NA

Urgent (6h) = 80.0%

High (2d) = 96.7%

Medium (7d) = 93.3%

Low (14d) = 82.6%

Trivial (90d) = 100%

Customer satisfaction = 100% from 16 responses (Target 90%+)

2021 12

December Performance

Request Acknowledged within 30mins = 63.0% (Target 90%+)

Requests resolved within SLA (Target 80%+):

Critical (2h) = NA

Urgent (6h) = 66.7%

High (2d) = 84.2%

Medium (7d) = 90.3%

Low (14d) = 100.0%

Trivial (90d) = NA

Customer satisfaction =

2021 11

November Performance

Request Acknowledged within 30mins = 68.9% (Target 90%)

Requests resolved within SLA (Target 80%+):

Critical (2h) = NA

Urgent (6h) = 62.5%

High (2d) = 64.8%

Medium (7d) = 71.2%

Low (14d) = 60.0%

Trivial (90d) = 100.0%


Customer satisfaction = 100% from 16 responses (Target 90%+)

2021 10

October Performance

Request Acknowledged within 30mins = 56.0% (Target 90%)

Requests resolved within SLA (Target 80%+):



Critical (2h) = 0.0%
Urgent (6h) = 50.0%
High (2d) = 50.0%
Medium (7d) = 52.7%
Low (14d) = 75.0%
Trivial (90d) = 100.0%
Customer satisfaction = 95.6% from 23 responses (Target 90%+)

2021 09

September Performance

Request Acknowledged within 30mins = 55.3% (Target 90%)

Requests resolved within SLA (Target 80%+):

Critical (2h) = NA
Urgent (6h) = 75.0%
High (2d) = 54.2%
Medium (7d) = 57.5%
Low (14d) = 70.3%
Trivial (90d) = 100.0%

Customer satisfaction = 96.4% from 28 responses (Target 90%+)

2021 08

August Performance

Request Acknowledged within 30mins = 64.6% (Target 90%)

Requests resolved within SLA (Target 80%+):

Critical (2h) = NA
Urgent (6h) = 43.9%
High (2d) = 50.1%
Medium (7d) = 72.8%
Low (14d) = 58.6%
Trivial (90d) = 93.3%

Customer satisfaction = 100% from 7 responses (Target 90%+)

2021 07

July Performance -

Request Acknowledged within 30mins = 45% (Target 90%)


Requests resolved within SLA (Target 80%+):

Critical (2h) = NA
Urgent (6h) = 85.3%
High (2d) = 56.8%
Medium (7d) = 69.8%
Low (14d) = 59.6%
Trivial (90d) = 80.0%

Customer satisfaction = 96.2% from 16 responses (Target 90%+)

Last Updated: 01-Feb-2022

Action Title: 11.1.1.6 Snowy Mountains SAP working group and data sharing.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Scott Goudie - Coordinator ICT	In Progress	01-Jul-2021	30-Jun-2022	95%	50.00%	 GREEN

Action Progress Comments: GIS has made continued contributions to the Snowy Mountains SAP Technical Working Group in 2021 through participation in Working Group Meetings, contributing to advice provided to the SAP Planning Team by SMRC and provision of SMRC spatial and property data as needed to facilitate the SAP Master Planning process.

It is anticipated the main role for GIS going forward will be by providing periodic updates of property, spatial and owner information for notifications of local residents affected by particular aspects of SAP initiatives and for more general SAP community consultation.

Last Updated: 20-Dec-2021


Action Title: 11.1.1.7 Cemetery plot mapping

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Scott Goudie - Coordinator ICT	Not Started	01-Feb-2022	30-Jun-2022	0%	0.00%	 GREEN

Last Updated: 14-Jul-2021

Internal Audit

Action Title: 10.2.1.1 Council's Audit and Risk and Improvement Committee (ARIC) meet on a quarterly basis to provide recommendations to service delivery areas of council to address risks identified, and improvement actions to address these risks. All NSW Local Government Areas must have an Audit and Risk and Improvement Committee to ensure good performance and governance.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
David Rawlings - Chief Strategy Officer	In Progress	01-Jul-2021	30-Jun-2022	50%	50.00%	 GREEN

Action Progress Comments: Council's Audit and Risk Committee (ARIC) is actively meeting on a quarterly basis. Meetings have been held on 27 September, 11 November and 10 December 2021. An additional meeting was held on 11 November 2021 with a recommendation that the Mayor and a Councillor sign the statement by councillors and management for the Snowy Monaro Regional Council 2021 General Purpose Financial Statements.

Last Updated: 22-Dec-2021

Action Title: 10.2.1.2 Improvement actions are captured at each ARIC meeting with timeframes to ensure completion. This is to ensure actions are completed on time and progress is being made to ensure accountability.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
David Rawlings - Chief Strategy Officer	In Progress	01-Jul-2021	30-Jun-2022	50%	50.00%	 GREEN

Action Progress Comments: Council's Audit Risk and Improvement Committee (ARIC) meet every quarter. Several actions have been captured through ARIC meetings that have passed their due date, and the due dates have been revised multiple times. Monthly reporting on the status of the actions has commenced with the Executive Leadership Team to increase the focus on these actions.

Last Updated: 28-Jan-2022

Strategy Development

Asset Management

Action Title: 8.2.1.1 Maintaining the accuracy of the asset register - Council manages thousands of individual assets, with new assets being acquired and end-of-life assets disposed of on a regular basis. To manage these assets effectively, it is important that we know exactly what assets we own. This is achieved by updating the system to reflect each acquisition or disposal and conducting regular reviews of the asset register at the time of the revaluation.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Ashraf Ahamat - Team Leader Asset Management	In Progress	01-Jul-2021	30-Jun-2022	75%	50.00%	 GREEN

Action Progress Comments: All acquisition and disposal data received by the assets team has been entered into the system. There is currently no outstanding data to be entered. As data continues to be received, this will be entered into the system in a timely manner.

Last Updated: 20-Dec-2021

Action Title: 8.2.1.10 Maintaining the accuracy of the asset register - Council manages thousands of individual assets, with new assets being acquired and end-of-life assets disposed of on a regular basis. To manage these assets effectively, it is important that we know exactly what assets we own. This is achieved by updating the system to reflect each acquisition or disposal and conducting regular reviews of the asset register at the time of re-valuation.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Ashraf Ahamat - Team Leader Asset Management	In Progress	01-Feb-2022	30-Jun-2022	65%	50.00%	 GREEN

Action Progress Comments: The asset data in the revaluation template is currently being checked.

28.01.2022 - The bulk of the revaluation template has been completed. Some changes are currently being made to reflect changes in the asset register structure

Last Updated: 28-Jan-2022

Action Title: 8.2.1.2 Provision of survey services: The assets team has the in-house expertise to carry out surveys as required for other parts of Council.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Ashraf Ahamat - Team Leader Asset Management	In Progress	01-Jul-2021	30-Jun-2022	65%	50.00%	 GREEN

Action Progress Comments: 15 survey jobs were performed in the period. The clients were queried on their level of satisfaction, and all respondents expressed complete satisfaction with the job, resulting in a satisfaction level of 100%, well in excess of the 90% target.

28.01.2022 - No surveys were conducted in the month due to staff leave. This has had no impact on provision of services as the demand has been low due to the Christmas break

Last Updated: 28-Jan-2022

Action Title: 8.2.1.3 Road traffic counts: Deploying road traffic counters on Council's road network to measure traffic volumes and assist with traffic flow analysis. The analysers remain in place for round weeks to capture sufficient data and are moved around the network as required. The data enables strategic decision making for Infrastructure upgrades.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Ashraf Ahamat - Team Leader Asset Management	In Progress	01-Jul-2021	30-Jun-2022	44%	50.00%	 AMBER

Action Progress Comments: 6 traffic counts done in current month

Last Updated: 24-Feb-2022

Action Title: 8.2.1.4 Provision of asset data: The asset team provides ad-hoc asset data and reports to assist other departments with their activities.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Ashraf Ahamat - Team Leader Asset Management	In Progress	01-Dec-2021	30-Jun-2022	58%	50.00%	 GREEN

Action Progress Comments: Asset data is provided to all work areas across Council as requested. An annual survey is being drafted to gauge internal customer satisfaction and feedback on services provided. The survey will be undertaken at the end of the Financial year.

Last Updated: 11-Jan-2022

Action Title: 8.2.1.5 PROJECT - Asset Management Strategy Review complete for the resourcing strategy 2022.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
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Action Title: 8.2.1.6 PROJECT - 70% of Valuation of Water and Wastewater assets completed. Council is required to determine the value of its infrastructure assets at least every 5 years. This is done to ensure that the asset value in the books accurately reflects the actual values of the assets.							
Responsible Person		Status	Start Date	End Date	% Complete	Target	On Target %
Ashraf Ahamat - Team Leader Asset Management		In Progress	01-Feb-2022	30-Jun-2022	60%	50.00%	<div><div></div><div></div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Unit rates currently being reviewed							
Last Updated: 24-Feb-2022							


Action Title: 10.1.2.1 Coordinate the preparation of an Operational Plan that identifies the projects and activities that will be undertaken in the following 12 months to achieve the commitments made in the Delivery Program.

Action Title: 10.1.2.2 Prepare an Annual Report for the community highlighting Council’s achievements against the Delivery Program.						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gina McConkey - Coordinator Strategy Development	Completed	01-Jul-2021	30-Nov-2021	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: The development of the Annual Report for the financial year 2020/2021 commenced on 1 July 2021. All service delivery areas of Council contributed towards the yearly highlights section and the statutory reporting section. Councillors were briefed at the November 2021 briefing and were presented with an overview of the report, and Council endorsed the report at the 18 November 2021 Council meeting. The financial statements were signed off, posted to Council’s web page, and sent to the Office of Local Government on 30 November						

2021.

Last Updated: 21-Dec-2021


Action Title: 10.1.2.3 Prepare a State of Environment Report. This is a requirement in the year in which an ordinary election is held.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gina McConkey - Coordinator Strategy Development	Completed	01-Jul-2021	30-Nov-2021	100%	100.00%	 GREEN

Action Progress Comments: The State of the Environment (SoE) Report is included within the Annual Report in the year of an outgoing Council. The SoE was contained within the 2020/2021 Annual Report and reported to and endorsed by Council at the 18 November 2021 Council meeting.

Last Updated: 21-Dec-2021


Action Title: 10.1.2.4 Prepare an End of Term Report. This is required in the year in which an ordinary election is held.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gina McConkey - Coordinator Strategy Development	Completed	01-Jul-2021	30-Nov-2021	100%	100.00%	 GREEN

Action Progress Comments: The End of Term Report is prepared and delivered within the year of an outgoing Council. At the briefing session held on 4 November 2021, the End of Term report was presented to Council, highlighting Council's achievements over the last four years against the Community Strategic Plan. At the Council meeting held 18 November, 2021 Council noted the End of Term report.

Last Updated: 21-Dec-2021


Action Title: 10.1.2.5 Report on Council's progress and performance against the actions within the Operational Plan.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gina McConkey - Coordinator Strategy Development	In Progress	01-Nov-2021	30-Jun-2022	75%	30.00%	 GREEN

Action Progress Comments: The postponement of Council elections meant that monthly reporting to the new Council had not commenced. Monthly variance reporting to ELT will begin from December 2021 based on Prince2 Project Management exception reporting principles. A variance reporting guide and a monthly reporting template have been developed to assist responsible officers in completing their monthly updates. It is planned that variance reporting to the new Council will commence in March 2022. A full standard report will be published monthly to Council's webpage to inform our community of our progress against our Delivery and Operational Plan.

Last Updated: 21-Dec-2021


Action Title: 10.1.2.6 PROJECT: Regional Community Strategic Plan - Council has resolved to take part in the development of a Regional Community Strategic Plan (RCSP) in conjunction with the Canberra Region Joint Organisation.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gina McConkey - Coordinator Strategy Development	In Progress	01-Jul-2021	30-Jun-2022	75%	50.00%	 GREEN

Action Progress Comments: Council has partnered with Projectura consulting through the CRJO (Canberra Region Joint Organisation) to prepare a Regional Community Strategic plan (RCSP). Community consultation and engagement has been completed, and an engagement report prepared. The Draft RSCP was sent to Council on 6 December 2021. The draft plan is currently being reviewed and will be presented to the new incoming Council in February 2022 before being tabled at the March Council meeting to resolve to place the draft plan on public exhibition for 28 days.

Last Updated: 21-Dec-2021

Action Title: 10.1.2.7 PROJECT: Delivery Program - Council must prepare a Delivery Program to cover the four year period commencing 1 July 2022 following the September 2021 ordinary election. The Delivery Program must detail the activities Council will undertake to meet the objectives of the RCSP.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gina McConkey - Coordinator Strategy Development	In Progress	18-Nov-2021	30-Jun-2022	50%	15.00%	 GREEN

Action Progress Comments: The Project Plan for the delivery of the Delivery Program for the next four years is completed. The first two rounds of one-on-one meetings with senior staff are finished, with one more session planned. On 27 January a workshop with the new Council was delivered to provide full context and overview of the Delivery Plan process. An additional workshop has been planned for 8 January to review how the plan with activities and projects is starting to take shape and to receive input from the Councillors. It is planned that the first draft of the Delivery Program will be ready for review on 24 February 2022.

Last Updated: 31-Jan-2022

Strategic Planning


Action Title: 8.1.1.1 PROJECT: Snowy Monaro LEP - Council has commenced the process of preparing a draft Comprehensive Local Environmental Plan (LEP). Stage 2 of this project seeks to develop a draft LEP for Councils consideration (actions 5.2 and 8.1 of the LSPS).

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Alexanda Adkins - Strategic Planner	In Progress	01-Jan-2022	30-Jun-2022	10%	50.00%	 RED

Action Progress Comments: Project expected to commence in early 2022. While significant process has been made via the completion of stage 1, stage 2 cannot commence until further work has been done on revising land use strategies. Delay in the commencement of this project does increase the risk that this project may not be finalised by 30 June. To complete in the timeframe it is likely that more staff time will need to be spent on this project. Project has fallen behind due to reallocation of resources (staff time) to development contributions planning and delays in finalising land use strategies.

Last Updated: 21-Feb-2022


Action Title: 8.1.2.2 Council has a responsibility to undertake detailed assessments of all planning proposals and report them to the Council in a timely manner.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Alexanda Adkins - Strategic Planner	In Progress	01-Jul-2021	30-Jun-2022	75%	50.00%	 GREEN

Action Progress Comments: Council has not received any planning proposals so far this financial year. Council staff have finalised one proposal this financial year, which was submitted last financial year.

Last Updated: 23-Nov-2021

Action Title: 8.1.2.4 PROJECT: Developer Contributions Plan -Stage 2 – Engage a consultant to draft a comprehensive development contributions plan in accordance with the Environmental Planning and Assessment Act 1979 (Actions 10.10 and 10.11 of the LSPS).

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Alexanda Adkins - Strategic Planner	In Progress	01-Jul-2021	30-Jun-2022	75%	50.00%	 GREEN

Action Progress Comments: Due to resourcing reallocation by Council, the funding to engage a consultant has been removed from this project. Council staff are working on preparing a draft to report to Council by 30 June 2022. The project is currently at the stage of undertaking internal consultation on the contents of a schedule of works for the new plan.

Last Updated: 23-Nov-2021


Action Title: 8.1.2.5 PROJECT: Snowy Monaro Rural Land Use Strategy - The Snowy Monaro Rural Land Use Strategy is an important deliverable of the Local Strategic Planning Statement (LSPS) and will provide vital direction for land use planning on rural land in the LGA (actions 2.2, 3.1, 5.1 and 8.7 of the LSPS).

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Alexanda Adkins - Strategic Planner	In Progress	01-Jul-2021	30-Jun-2022	90%	75.00%	 GREEN

Action Progress Comments: Council staff have prepared a draft Rural Land Use Strategy, which was publicly exhibited. Following the exhibition, a community reference group was established to advise changes to rural zoning and minimum lot size. The community reference group met four times to provide advice to Council. Council staff are now working on revising the draft Rural Land Use Strategy to report back to Council prior to 30 June 2022.

Last Updated: 08-Dec-2021


Action Title: 8.1.2.6 PROJECT: Michelago Masterplan - Council has engaged a suitably qualified consultant to undertake a Master Plan for Michelago to provide forward planning and strategic direction for Michelago's growth (action 8.6 of the LSPS).

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Alexanda Adkins - Strategic Planner	Completed	01-Jul-2021	30-Jun-2022	100%	100.00%	 GREEN

Action Progress Comments: the Michelago Master Plan was adopted by Council on 21 October 2021. Council staff are currently working on the implementation of this adopted plan through preparation of draft DCP and and LIC plans for Michelago in accordance with the adopted plan.

Last Updated: 23-Nov-2021


Action Title: 8.1.2.7 PROJECT: Regional Trails Masterplan - Council has engaged a suitably qualified consultant to undertake a trails masterplan for the Snowy Monaro Region (action 7.5 of the LSPS).

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Alexanda Adkins - Strategic Planner	In Progress	01-Jul-2021	30-Jun-2022	75%	50.00%	 GREEN

Action Progress Comments: Council has engaged Tredwell to undertake the Regional Trails Masterplan. Tredwell have extensive experience in trails planning across Australia and are working with Council staff to deliver this project. Council staff in partnership with Tredwell have undertaken preliminary community consultation and stakeholder engagement. Following this early community input Tredwell prepared an internal discussion paper identify key areas for Council staff review and feedback. Tredwell then worked with staff to develop a draft Regional Trails Masterplan and Lake Jindabyne Trail Feasibility Study for public exhibition. Exhibition has now concluded and Council staff are working with Tredwell to consider and address submissions

Last Updated: 21-Feb-2022

Action Title: 8.1.2.8 PROJECT: Stage two of developing an Arts and Culture Strategy to be included in the Operational Plan 2021-2022.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Alexanda Adkins - Strategic Planner	In Progress	01-Jan-2022	30-Jun-2022	60%	50.00%	 GREEN

Action Progress Comments: Project is to be delivered by South East Arts in the first half of 2022. An inception meeting has been held between South East Arts and Council Staff. Significant steps in drafting the strategy have been made. It is expected the strategy is placed on public exhibition in the 2nd half of 2022 with finalisation in late 2022 or early 2023.


Last Updated: 21-Feb-2022

Workforce Management Portfolio

Workforce Management


Human Resource Management

Action Title: 10.1.3.4 PROJECT: Service Review Framework: Develop and implement a framework for effectively reviewing Council's services.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Beth Barratt-Browne - Chief Workforce Officer	Not Started	01-Jul-2021	30-Jun-2022	0%	0.00%	 GREEN

Last Updated: 03-Aug-2021

Action Title: 10.4.1.2 Support implementation of enhanced employee management through clear performance management and expectation setting.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Beth Barratt-Browne - Chief Workforce Officer	In Progress	01-Jul-2021	30-Jun-2022	25%	50.00%	 RED


Action Progress Comments: The 2021 performance review process is now completed and saw a high level of participation. This year realised feedback from the previous year in terms of:

- Simplified process (more to come in the next year review)
- Clarity on process/roles
- Clear communication on requirements for a step increase
- Collection of feedback for the next year

Purchase of a new Performance review system (Implementation commenced) will see significant further improvements in the performance management and expectation setting.


Last Updated: 22-Dec-2021

Action Title: 10.4.1.6 PROJECT: Review staff performance review process to improve the current employee experience and outcomes.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Beth Barratt-Browne - Chief Workforce Officer	Completed	01-Jul-2021	30-Jun-2022	100%	0.00%	 GREEN

Last Updated: 22-Dec-2021

Action Title: 10.4.1.7 PROJECT: Review implementation and awareness of WHS policy and procedure


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Beth Barratt-Browne - Chief Workforce Officer	Not Started	01-Jul-2021	30-Jun-2022	0%	0.00%	 GREEN

Action Progress Comments: This project has not yet commenced

Last Updated: 31-Jan-2022

Organisational Development


Action Title: 10.1.3.1 Facilitate Council's service review program to ensure the services Council delivers are appropriate, effective and efficient.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Beth Barratt-Browne - Chief Workforce Officer	In Progress	01-Jul-2021	30-Jun-2022	25%	50.00%	

Action Progress Comments: The first two service reviews, facilitated by external consultants, have been successfully carried out for Infrastructure and Governance. A contract variation has been received by Field Force 4 (the consultancy that carried out the Infrastructure review) to look at condensing the balance of reviews into one broader approach with the potential to complete in Q1 next year.

Last Updated: 21-Dec-2021


Action Title: 10.1.3.2 Coordinate the delivery of improvement opportunities identified through business excellence self-assessments to improve Council's delivery of services.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Beth Barratt-Browne - Chief Workforce Officer	In Progress	01-Jul-2021	30-Jun-2022	5%	50.00%	

Action Progress Comments: With service reviews completed for Governance and Infrastructure, action planning sits within the business units. Follow ups will continue ongoing by way of oversight, with responsibility for taking action sitting within the business unit.

Last Updated: 22-Dec-2021

Action Title: 10.1.3.3 Support the organisation in the application of the Australian Business Excellence Framework (ABEF) to guide a culture of continuous improvement in organisational capability, capacity and sustainable performance.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Beth Barratt-Browne - Chief Workforce Officer	In Progress	01-Jul-2021	30-Jun-2022	30%	50.00%	

Action Progress Comments: While this is an ongoing process - actions are underway to support ABEF introduction and awareness raising.

Last Updated: 22-Dec-2021

Action Title: 10.1.3.5 PROJECT: ABEF Educational Material: Develop and distribute educational resources to assist staff in understanding ABEF and the role of continuous improvement.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
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Beth Barratt-Browne - Chief Workforce Officer	In Progress	01-Jul-2021	30-Jun-2022	25%	0.00%	 GREEN
<p>Action Progress Comments: Information is available on the Intranet and via ongoing induction programs. Further work around embedding the role of continuous improvement will be included in the 2022 planning.</p> <p><i>Last Updated: 22-Dec-2021</i></p>						

Action Title: 10.1.4.3 Facilitate business process management across all service delivery areas to strengthen our capacity for effectively reviewing our service delivery program.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Beth Barratt-Browne - Chief Workforce Officer	In Progress	01-Jul-2021	30-Jun-2022	60%	50.00%	<div><div></div><div></div><div></div><div></div><div></div></div> GREEN
<p>Action Progress Comments: • First Promapp training session delivered on 22 April to nominated Promapp Process Owners and Process Experts (approx. 40 staff)</p> <ul style="list-style-type: none">• Refresher Promapp training session conducted in person on 1 June (6 staff)• Phase 2 training launched in early July with an adapted program that now incorporates System Views/Systems Thinking and Process Management workshops – these workshops contain practical elements of developing system views and process mapping to really strengthen corporate understanding of the significant linkage between these elements. These workshops have been completed for Governance, Workforce Management, ICT & GIS, Fleet, Development & Building Certification, and Corporate Reporting• The OD team’s intention was to follow up the workshops with Promapp training, however it has been challenging to manage due to limited resources and conflicting priorities. To date, Governance is the only service area to have successfully completed Promapp training following the workshop. Two additional staff from WFM have also completed Promapp sessions (Rebecca Adams and Rebecca Rae)• Process Management and Promapp are supported by a suite of documents available on the Intranet:<ul style="list-style-type: none">o Business Process Management Manualo Promapp User Guideo Process Scoping Templateo Tips for mapping processeso Promapp Process Mapping Templateo Promapp Practice Exerciseo Process Mapping Review Checklist <p>List of our Process Group Owners, Process Owners and Process Experts</p> <p><i>Last Updated: 22-Dec-2021</i></p>						

Action Title: 10.1.4.4 PROJECT: Process Management Framework: Develop and implement a framework for effectively capturing, mapping, analysing and improving business processes.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Beth Barratt-Browne - Chief Workforce Officer	In Progress	01-Jul-2021	30-Jun-2022	5%	0.00%	<div><div></div><div></div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Drafting deferred to Febuary 2022						

Last Updated: 22-Dec-2021

Action Title: 10.4.1.4 PROJECT: Support people and leadership corrective actions resulting from ABEF self-survey.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Beth Barratt-Browne - Chief Workforce Officer	In Progress	01-Jul-2021	30-Jun-2022	50%	100.00%	

Action Progress Comments: This is an ongoing action which is tracked separately as part of the organisations transformation process which will be updated with ARIC reporting and to ELT.

Last Updated: 22-Dec-2021


Recruitment

Action Title: 10.4.1.1 Ongoing recruitment of available roles in Council to replace employees is a priority to ensure minimal service disruption.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Beth Barratt-Browne - Chief Workforce Officer	In Progress	01-Jul-2021	30-Jun-2022	60%	50.00%	

Last Updated: 31-Jan-2022

Action Title: 10.4.1.5 PROJECT: Revise and implement a comprehensive on-boarding process for new employees.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Beth Barratt-Browne - Chief Workforce Officer	In Progress	01-Jul-2021	30-Jun-2022	40%	0.00%	

Action Progress Comments: On-boarding continues to evolve. As part of the review of our on-boarding processes in Q3 2021, the WMT has identified a system based solution as part of our ELMO suite which is in early implementation stages now and planned for rollout in the first half of 2022.

Last Updated: 22-Dec-2021

Workforce Management

Action Title: 10.4.1.3 PROJECT: Implementation of values based assessment, recruitment and performance management.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Beth Barratt-Browne - Chief Workforce Officer	Completed	01-Jul-2021	30-Jun-2022	100%	0.00%	

Action Progress Comments: A customised Values based report has been completed for use in recruitment, as output from an SHL Occupational Personality Questionnaire/assessment. The assessment has been used in a number of senior level and workforce recruitment exercises.

Values were also part of this year's performance review process and will continue to be a measure of performance for all employees ongoing.

Last Updated: 22-Dec-2021

Action Title: 10.4.2.1 PROJECT: Workplace behaviour training to set clear expectations of appropriate behaviour in the workplace for all staff.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Beth Barratt-Browne - Chief Workforce Officer	Completed	01-Jul-2021	30-Jun-2022	100%	0.00%	 GREEN

Action Progress Comments: The workplace behaviour program for all SMRC Employees was completed in the first half of 2021 with ongoing support and training via a recorded session and quiz.

Last Updated: 22-Dec-2021



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9.4.4 RESOLUTION ACTION SHEET UPDATE

Record No: I22/164

OFFICER'S RECOMMENDATION

That Council receive the resolution update for the period ending February 2022.

BACKGROUND

In order to provide Councillors with updates on resolutions of Council, a report has been generated with a summary of actions that are current and have recently been completed, for the period ending February 2022.

The In Progress Resolution Action Sheet for period ending February 2022 is attached to this report.

RESPONSIBLE OFFICER: Chief Strategy Officer

ATTACHMENTS

1. Updates to March Meeting - In Progress Actions up to end of February 2022
-

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
1032	17 February 2022	28/22	Positional Approach of Council to Crown Road Proposed Closure - Cluster 623454 - Locality of East Jindabyne That Council support the closure of the Crown Public Roads (Cluster 623454) on condition that A. Appropriate public access through to the East Jindabyne foreshore is provided in any future subdivision Development Application related to Lot 29 DP 236875 and immediate surrounds. B. That appropriate foreshore access be taken to mean access that would enable a person to travel by foot along a formed pathway through the residential component of the future subdivision to the boundary of the reserve and then through the reserve to the foreshore.	Coordinator Land & Property	01/03/2022 – TP: Complete - This item is complete. 01/03/2022 – TP: Item A & B - Provisions flagged to Economic Development team for SAP communication Item A & B - Provisions flagged to Planning team for file noting against future DA considerations that may materialise.	21/03/2022	Y
1031	17 February 2022	26/22	Approve Road Names for Two New Roads in a Subdivision to the South of Dalgety That Council approve the road names Riverbend Drive and Quarry Lane to go to the Geographical Names Board to be gazetted.	GIS Administrator		21/03/2022	N
1030	17 February 2022	19/22	Appointment of Delegates to Committees for the Period to September 2023 That Council A. Nominate councillor or CEO representative/s to those committees that it wishes to continue representation on. B. Dissolve inactive committees; Flood Risk Management, Koala Management Plan, Recreational Facilities, Snowy Monaro Tourism, Water and Sewer.	Governance Officer	08/03/2022 – DR: Complete. Committees have been advised of the appointments.	21/03/2022	Y

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
1029	17 February 2022	20/22	Approval for Capital Upgrade of Peak Creek Bridge and Deep Creek Bridge under the NSW Fixing Country Bridges Round 1 funding Program That Council A. Agree to accepting the replacement bridges at Peak Creek and Deep Creek as new infrastructure. B. Approves inclusion of the capital upgrade of Peak Creek Bridge on The Snowy River Way and Deep Creek Bridge on Mila Road in the 2021-22 Operational Plan C. Allocate a capital expenditure budget of \$1,667,954 and a capital revenue budget of \$1,667,954 towards the projects.	Manager Corporate Projects	08/03/2022 – DR: Complete – Applications lodged.	21/03/2022	Y
1028	17 February 2022	39/22	Notice of Motion to Local Government NSW (LGNSW) Special Conference - FY2023 Rate Peg That Council A. Support Bega Valley Shire Council's proposed Notice of Motion to the LGNSW Special Conference, namely: <ol style="list-style-type: none"> 1. <i>Submit a motion to the upcoming Local Government NSW Special Conference urging the NSW Government to overturn and undertake a review of the IPART determination that properly considers Award and Consumer Price Index increases, Covid and supply chain impacts. Noting that</i> 	Chief Executive Officer	08/03/2022 – DR: Complete – Motion was put to the recent conference.	21/03/2022	Y

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			<p><i>any reduction in services and construction of community infrastructure, as a result of continued rate pegging, will be devastating.</i></p> <p>2. <i>That Local Government NSW:</i></p> <p>a) <i>Reiterates the long-held position that Rate Pegging is crippling Councils in NSW, and that this problem has been further exacerbated by the recent IPART baseline rate cap of just 0.7%, the lowest rate cap in more than 20 years, further restricting Councils who are already working hard to help their communities recover from the economic and social impacts of natural disasters and the ongoing COVID-19 pandemic;</i></p> <p>b) <i>Notes that the rate cap will have significant repercussions on local services to the community with a reduction in compounded income of more than \$3.1 million over the next ten years.</i></p> <p>c) <i>Notes that IPART's decision is based on the cost of goods in 2020 and does not recognise the increase in the cost of essential commodities such as</i></p>				

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			<p><i>fuel. Further noting that IPART has decided to apply the public service wage increase of 1.2%, instead of the 2% guaranteed to Council workers for 2022, leaving local Councils even further out of pocket as more costs are shifted to local government;</i></p> <p><i>d) Notes that according to the NSW Productivity Commission, cumulative negative impacts of over 40 years of rate pegging, and that the democratic process of local government elections is the most powerful protection against exorbitant rate rises;</i></p> <p>B. Writes to the Local Member for Monaro, the Minister for Local Government, and the Chief Executive of the Office of Local Government advocating for the removal of universal rate pegging in NSW, allowing duly elected Councils to set rates, in consultation with their communities, noting that the baseline rate cap of just 0.7% in 2022 is set to have a devastating economic and social impact for many local Councils and the communities they serve.</p>				
1027	17 February 2022	27/22	Council Submission on Draft State Significant Agricultural Land Map Prepared by Department of Primary Industries	Strategic Land Use Planner	24/02/2022 – BD: Completed. Submission forwarded via email to DPI on 23/02/2022 - comments in relation to	21/03/2022	Y

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			That Council endorse the submission (attached) in relation to the Draft State Significant Agricultural Land Mapping prepared by the Department of Primary Industries with the omission of reference to recommendation 10 by the Commissioner.		recommendation 10 in the Commissioners report were removed prior to sending.		
1026	17 February 2022	29/22	Quarterly Budget Review Statement (QBRs) to 31 December 2021 That Council A. Receive the Quarterly Budget Review Statement (QBRs) for the period ended 31 December 2021, and B. Authorise the adjustments to the Council's budgeted Income & Expenditure, Capital Expenditure and Cash & Investments as reported in the QBRs and the report, Budget Adjustments to Allow for New Budget Controls.	Chief Financial Officer	24/02/2022 – JB: QBRs variations added to CIVICA Authority. Completed.	21/03/2022	Y
1025	18 November 2021	283/21	Bligh Street – Cooma That Council A. Proceed to consult with Local Land Services and NSW Aboriginal Land Council. B. Subject to responses from Local Land Services and NSW Aboriginal Land Council, continue discussions with Crown Lands.	Manager Infrastructure	25/02/2022 – GS: Comments have now been received from both LLS and NSWALC suggesting no real concerns exist should Crown approve Council maintenance of Bligh Street. Meeting with Crown Lands is now being scheduled to determine if any further actions are required or whether Crown Lands will now approve Council maintenance of a Crown road asset. 04/02/2022 – GS: Letters are being prepared for LLS and Aboriginal Land Council to request approval to undertake maintenance work.	01/06/2022	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
1023	18 November 2021	284/21	Road Reserve Closure & Disposal - Dry Plains Road - Lot 6 & 7 DP 1018626 That Council A. Approve proposal to finalise closure of Lot 6 & 7 DP 1018626 as road reserve in accordance with the Roads Act 1993; and acknowledge that the land vests as operational land with Council, to then be used in compensation; B. Approve transfer of ownership of the closed road reserve known as Lot 6 & 7 DP 1018626 to adjoining landholder, being the applicant of Development Application 38/96, in Accordance with the Roads Act 1993, with associated fees and charges to be covered by the relevant adjoining landholder; C. Authorise the CEO to approve any terms for disposal of the relevant land parcel from Council to the adjoining landholders, and negotiate a purchase price equal to the resultant associated transfer costs only; recognising that the land for Dry Plains Road Reserve was given in kind to Council as public road.	Land and Property Officer	02/03/2022 – SR: Res A: Addressing received feedback from notifiable authorities. Easement creation is now required and there is a requirement to address road connectivity issues further west prior to closing lot 6 & 7 DP 1018626. Res B: Dependant on A being finalised. Res C: Ongoing negotiations conducted due to easement creation, agreeance from land holder received. 24/01/2022 – SR: Res A: Awaiting response to Statement of Title Particulars lodged with LRS. Feedback from notifiable Authorities received and review being conducted. Res B: Dependant on part A being finished. Res C: Written agreement received from landholder. 16/12/2021 – SR: Res A: SOTP Lodged with LRS, notification sent to notifiable authorities & notice to be advertised in Monaro post 05/01/2021. Res B: Dependant on Res A being finished, Res C: Written agreement received from landholder.	20/12/2021	N
1022	18 November 2021	280/21	Minutes of the Arts and Culture 355 Advisory Committee meeting held 20 October 2021 That Council place the draft SMRC Public Art Policy on public exhibition for a period of 28 days.	Community Development Planner and Projects Officer	28/02/2022 – AA: The draft Public Arts Policy is expected to be placed on public exhibition the week commencing 7 March 2022. 08/02/2022 – DR:	31/03/2022	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					Policy to be advertised in March due to other works needing to be undertaken first. 13/12/2021 – AA: Policy will be placed on exhibition in January.		
1010	21 October 2021	250/21	Cooma Back Creek - Flood Risk Management Options Assessment Report That Council A. Liaise directly, along with NSW Department Planning Industry and Environment (DPIE) with all identified 'at significant risk' landholders and advise them of their level of risk as confirmed within the Cooma Back Creek – Flood Risk Management Options Assessment Report – April 2021.	Environmental Technical Officer	9/11/2021 - DR: Discussions will need to be arranged in association with the relevant NSW Government department staff.	28/02/2022	N
997	21 October 2021	259/21	Smith's Road Rezoning That Council A. Supports in principle, rezoning the northern end of Smiths Road from Environmental Management Zone (E3) to Environmental Living (E4) to reflect the current pattern of development and existing land use. B. Revises the Rural Land Use Strategy consistent with the original staff proposal to rezone the northern end of Smiths Road from E3 to E4, as contained in the first draft, while noting the costs associated with the rezoning process. C. Collaborates with the Smiths Road community to develop a financially	Team Leader Strategic Planning	23/02/2022 – AA: A. Noted. B. No revision required as this is consistent with the draft Rural Land Use Strategy. C. A LEP budget proposal is being prepared for Council's consideration that seeks a sustainable funding approach to achieve outcomes sought by this resolution. 13/12/2021 – AA: A. Noted. B. No revision required as this is consistent with the draft Rural Land Use Strategy. C. Costs associated will be better understood once strategic bush fire study for the area is received. Consultation will be undertaken	22/11/2021	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			responsible process, that will enable Council to commence, during the 2022/23 FY, the necessary studies and strategic planning required, to eventually incorporate the proposed rezoning into the new Snowy Monaro Land and Environment Plan.		with RFS to ascertain what further work is required (if any).		
983	26 August 2021	187/21	Cooma Compost Facility and Crown Road That Council A. Acquire Lot 1 DP 1075191 by compulsory acquisition process from Crown Lands under the Land Acquisition (Just Terms Compensation) Act 1991 by authority contained in the Local Government Act 1993 for the purpose of waste facility B. That the land be dedicated as operational land in accordance with the Local Government Act 1993 C. That this acquisition is not for the purpose of resale or compensation D. That the necessary application be made to the Minister for Local Government and the Governor E. Authorise the Chief Executive Officer to execute all required documentation	Project Specialist	02/03/2022 – SR: No Further Update - Awaiting budget advice for further progression. 24/01/2022 – SR: No further update. 16/12/2021 – SR: A. PWA Proposal received & being reviewed for approval. B. No action required. C. No action required, D. Dependant on 'A'. E. Dependant on 'A'. 25/11/2021 – SR: Awaiting for estimation from PWA for acquisition works, should be received week ending 05/12/2021. B. no action required. C. no action required. D. dependent on 'A'. E. dependent on 'A'. 14/10/2021 – SR: Contact made with PWA to initiate process.	30/06/2022	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
982	15 July 2021	175/21	Divestment of Residential Aged Care - Shortlisting of EOI's That Council A. Acknowledges receipt of one conforming and one non-conforming expression of interest. B. Invite the conforming expression of interest to the request for proposal stage. C. Proceed with identification of suitable land for a residential aged care facility in Jindabyne and undertake community consultation as part of this process.	Manager Community Services	08/03/2021 – DR: As the remaining issue is an ongoing action this resolution will be marked as complete. 12/10/21 – JM: A: Completed. B: Completed. Proposal received and being reported to October meeting of Council. C: Ongoing 06/09/2021 – KS: The RFP closing date has been extended to the 17th September. Sapphire Coast Community Aged Care are currently putting together a proposal. We have received a further ACAR funding of over \$2M in the second round of ACAR.	30/06/2022	Y
978	15 July 2021	164/21	Expression of Interest Submissions Community Use Tenancy 17 Bent Street JINDABYNE - Lot 2 DP 860886 That Council authorise further discussions with the EOI stakeholder groups with the aim of developing a feasible mixed occupancy model to benefit the community and meet the caveat terms.	Coordinator Land & Property	01/03/2022 – TP: No further update at this point. 31/01/2022 – TP: NSW Navy Cadets have advised that they will not pursue their use of the site. Awaiting confirmation of the caveat change amendment sought from NSW Property. Review of use model and consideration of other suitable groups (in consult with the Monaro Family Support Services & Monaro Care & Early Learning Centre) to occur. 01/11/2021 – TP: To inform user MOU drafting – Awaiting further advice from NSW Navy Cadets for their use aspect. Awaiting confirmation of the caveat	30/11/2021	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>change amendment sought from NSW property.</p> <p>01/10/21 – TP: Incoming tenant groups have access to venue, with general fit out & maintenance tasking being actioned at the site. A basic deed of Deed of Agreement will guide occupancy for the initial 46 month period; this will allow time for practical functional elements to be fine-tuned for all stakeholders, and thus better inform the long term lease design.</p> <p>05/09/21 - TP: Agreement reached with the EOI user groups on shared use of space basic arrangements at the 17 Bent Street site. Finalising the agreement to ensure community groups can engage with the venue in September 2021.</p> <p>04/08/21 - TP: Further contact from Property NSW anticipated in the coming week in relation to the permitted use nuances.</p>		
974	15 July 2021	160/21	<p>How can Council best leverage the State Government's recently announced policy on temporary supportive accommodation</p> <p>That Council A. Continue to work with the NSW Government to identify any current opportunities.</p>	Coordinator Economic Development	<p>21/01/2022 – GW: No further update pending release of discussion paper.</p> <p>21/12/2021 – MA: Nil further update.</p> <p>02/11/2021 – MA:</p>	16/08/2021	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			B. Review the temporary supportive accommodation discussion paper when it is released and develop an action plan to ensure the regions issues are identified and addressed in any action plans that are developed.		<p>Same as previous update and likely to remain so for some time and timeline for release of the temporary supportive accommodation discussion paper is unknown.</p> <p>30/09/2021 – MA: Same as previous update. Nil further update.</p> <p>01/09/2021 – MA: Same as previous update. Nil further update.</p> <p>05/08/2021 - MA: Discussion paper not yet released by the State Government. Continuing to support the State Government's research for development opportunities in Cooma.</p>		
962	17 June 2021	154/21	<p>Leesville Civil Works Progression to Enable Sale of Subdivision Section 3D (4 Lots) - Sale of Industrial Land</p> <p>That Council</p> <p>A. Approve the completion of the essential civil works required for Stage 3D of the Leesville Industrial Estate subdivision in Jindabyne, expending up to \$600,000;</p> <p>B. Approve Lots 17, 18, 19 & 20 in Stage 3D at Leesville Industrial Estate to be sold by public auction, once civil works are completed;</p> <p>C. Authorise the Chief Executive Officer to establish the reserve price for Lots 17, 18, 19 & 20 at Leesville Industrial Estate ahead of the auction, and to negotiate with the</p>	Coordinator Land & Property	<p>01/03/2022 – TP: No further update at this point.</p> <p>31/01/2022 – TP: No further update at this point in time.</p> <p>01/11/2021 – TP: No further update at this point.</p> <p>01/10/21 - TP: No further update at this point.</p> <p>05/09/21 - TP: A. In progress. B, C, D & E: To be actioned upon completion of civil works.</p>	30/04/2022	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			<p>highest bidder should any property fail to meet the reserve;</p> <p>D. Authorise the Chief Executive Officer to undertake all negotiations for the sale of Lots 17, 18, 19 & 20 at Leesville Industrial Estate, including real estate agent engagement; and</p> <p>E. Authorise the Chief Executive Officer to execute all legal documents and contracts for the sale of Lots 17, 18, 19 & 20 Leesville Industrial Estate.</p>		<p>04/08/21 - TP: Delivery arrangements for the expanded civil works progressing.</p> <p>02/07/21 - TP: The resolution actions will be initiated.</p>		
961	17 June 2021	153/21	<p>Request to close part of Mittagang Road Reserve - Boundary Adjustment followed by Land Sale to Owner of Lot 2 DP 815248</p> <p>That Council</p> <p>A. Approve to proceed partial road closure of Mittagang Road, being approximately 773m2, at the specified location, in accordance with the Roads Act 1993;</p> <p>B. Authorise the Chief Executive Officer to execute all necessary documents for the partial road closure and boundary adjustment;</p> <p>C. Agrees that all costs incurred in actioning the boundary adjustment and partial road closure are to be borne by the adjacent landowner (Lot 2 DP 815248), inclusive of general legal, registration fees and title creation costs incurred by Council;</p> <p>D. Obtain an independent valuation of the 773m2 land area that is the subject of the</p>	Coordinator Land & Property	<p>01/03/2022 – TP: Item A: The partial road closure of the relevant section of the Mittagang Road reserve is queued for processing. Items B - F: Cost and administrative arrangements to be finalised to deliver clarity for both parties involved.</p> <p>31/01/2022 – TP: No further update at this point in time.</p> <p>01/11/2021 – TP: No further update at this point.</p> <p>01/10/2021 - TP: No further update at this point.</p> <p>05/09/2021 – TP: No further update at this point.</p> <p>04/08/2021 - TP:</p>	30/04/2022	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			boundary adjustment to guide sale price setting; E. Approve the sale of the subdivided land parcel, approximate 773m2 in area, by private treaty to the adjacent landowner (Lot 2 DP 815248) subject to the completion of the road closure process; and F. Authorise the Chief Executive Officer to negotiate the sale price and execute any documentation required to complete the sale, at the appropriate time.		In contact with the landowner's representative to progress mechanics and administration arrangements. 02/07/2021 - TP: The resolution actions will be initiated.		
955	17 June 2021	144/21	Draft Memorandum Of Understanding (MOU) Between the Snowy Monaro Regional Library (SMRL) and the Cooma Monaro Historical Society (CMHS). That Council endorse the memorandum of understanding between the Snowy Monaro Regional library, Cooma and the Cooma Monaro Historical Society.	Manager Community Services	12/10/2021 – JM: Awaiting response from Historical Society. 06/09/2021 – KS: The MOU was delivered to the historical society for signing. They have been in recess. The president has been informed again and they will return it soon for CEO signature.	30/10/2021	N
952	17 June 2021	140/21	Delegate Water Treatment Plant Reservoir & Pump Station - Acquisition of Part Lot 1 DP 348134 Delegate - Acquisition of Easements - Application for Crown Licence That Council A. Authorise the CEO to: i. Negotiate the purchase under private treaty of part of Lot 1 DP 348134 Delegate or, if required; ii. Proceed with the Compulsory Acquisition of the land described as part	Manager Water Wastewater Operations	20/01/2022 – JD: No further updates. 03/11/2021 – JD: No further updates. 28/09/2021 – JD: No further updates. 30/08/2021 – JD:	30/6/2022	N

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No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			<p>of Lot 1 DP 348134 Delegate and having an area of approximately 507m² for the purpose of water treatment plant, two reservoirs (one existing) in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>a. Make an application to the Minister and the Governor for approval to acquire part of Lot 1 DP 348134 Delegate, having an area of approximately 507m², by compulsory process under section 186(1) of the Local Government Act 1993 and in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act;</p> <p>B. That the land being acquired within Lot 1 DP 348134, having an area of approximately 507m², is to be classified as operational land;</p> <p>C. Application be made to the Minister for Local Government and the Governor to acquire easements for raw water pipeline purposes being 3 metres wide within (or over) Lot 2 DP 1015012 and Lot 8 DP 1167423 at Delegate by compulsory acquisition process in accordance with Council's power under Section 186(1) of the Local Government Act 1993 in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act 1991;</p> <p>D. Application be made for a Licence from Department of Planning, Industry & Environment, Crown Lands for purpose of town water supply infrastructure on the</p>		<p>Valuation of land has been received. Lawyers amending license following comments from Snowy Forests and SMRC.</p> <p>02/08/2021 – JD: Valuation done on land required and agreement and license being drawn up by BMR Lawyers.</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			Delegate River adjacent to Lot 8 DP 1167423; E. Authorise the CEO to sign any documentation required for the acquisition processes defined.				
951	20 May 2021	121/21 122/21	Bombala streetscape remediation work That Council instruct the CEO to take all steps available to Council to ensure the Bombala Streetscape Upgrade project is completed to the agreed professional standard as soon as possible. Given the contract was expected to be complete at the start of 2020, the contractor has had many months to remediate the aspects of the contract which were not fulfilled. Ratepayers have waited almost five years for this project to be complete.	Coordinator Corporate Projects	08/10/2021 – JM: A dispute process has commenced with the contractor in accordance with the provisions of the contract. Currently in the negotiation to rectify stage. Next meeting scheduled for 12 Oct 2021 will see the contractor to present their recommended options for remediation. 09/06/2021 – GH: Staff have provided detail on the identified issues to Council's legal representatives who are evaluating in accordance with the contract requirements and determining course of action to remedy.		N
950	20 May 2021	120/21	Motion To Get A Report On A Bed Tax That Council provide a report on the benefits, possible charges, and methods of implementing a bed tax, or other user pays options modelled on successful tourist towns which utilise a user pays system in Australia and overseas.	Coordinator Economic Development	21/01/2022 – GW: No further update – can discuss with new Council but reviews of other region's not showing benefit or buy-in to date. 21/12/2021 – MA: Nil further update. 02/11/2021 – MA: No further update. 30/09/2021 – MA:		N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>No further update.</p> <p>01/09/2021 – MA: A report will be provided in due course once ideas presented in the Council briefing have been developed further.</p> <p>09/06/2021 - MA: In progress.</p>		
929	15 April 2021	79/21	<p>Little Paupong Road</p> <p>That Council</p> <p>A. Approve the proposal to create a road corridor over the constructed section of Little Paupong Road through Lots 69 and 70 DP 756708; with acknowledgement that all costs relating to the project will rest with Council.</p> <p>B. Request that Crown Lands transfer the nominated two sections of Crown road, which adjoin Lots 69 DP 756708 and 70 DP 756708, to Council as public road. With Council to then subsequently approve the road closing of these segments in accordance with the Roads Act 1993.</p> <p>C. Matter be brought back to Council for approval.</p>	Coordinator Land & Property	<p>02/03/2022 – SR: Res A & B: Application sent to Crown Lands for transfer of road reserve to Council, Crown advised intention to publish Gazette Notice in March. Res C: Once application is approved matter can be returned to Council.</p> <p>31/01/2022 – TP: No further update at this point in time.</p> <p>15/12/2021 – SR: No further update.</p> <p>01/11/2021 – TP: No further update at this point.</p> <p>01/10/2021 - TP: Awaiting response from Crown Lands in relation to the application lodged by Council on 10/8/21</p> <p>17/08/2021 - SR: Application lodged 10/08 with Crown for transfer of Crown Road.</p>	30/12/2021	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>04/08/2021 - TP: No further update at this point.</p> <p>06/06/2021 – TP: No further update.</p> <p>05/05/21 – TP: The resolution actions will be initiated.</p>		
925	15 April 2021	85/21	<p>Council's Transition to Electric Vehicles and Low Greenhouse Gas Emissions Fleet</p> <p>That Council</p> <p>A. Develop a project plan for the transition to EV or alternative fuel uses that reduce the emissions of Council.</p> <p>B. Write to the Premier seeking the NSW Government not implement taxes on environmentally friendly vehicles as this will create a disincentive to uptake.</p> <p>C. Write to LGNSW asking them to lobby the State government not to implement taxes on environmentally friendly vehicles as per B above.</p> <p>D. Contact DPIE for information about their co-funding scheme for Council fleet operators to procure BEV passenger vehicles as per their net zero emissions policy Stage 1.</p>	Coordinator Fleet	<p>01/12/2021 – SS: No further update.</p> <p>10/10/2021 – DR: Reviews into the various supporting funds has so far indicated that funds are available to support private business and individuals to transition to electric vehicles, but support for government agencies is not included in the programs. Continuing the gather information to allow for the various letters to be sent to cover the issues before Council in transitioning to electric vehicles.</p> <p>In the interim there are more hybrid vehicles entering the fleet, with these vehicles generally</p>	31/01/2022	N

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No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			E. Contact the Electric Vehicle Council to discuss becoming a site host for ESV chargers.		<p>using about half the fuel of traditional combustion vehicles.</p> <p>30/09/2021 – SS: No further update.</p> <p>05/08/2021 – SS: No further update.</p> <p>07/06/2021 – SS: No further update.</p> <p>06/05/21 – SS: No further update.</p>		
869	17 December 2020	259/20	<p>Bombala Sewerage Infrastructure Project - Relocation of Mahratta Street Pump Station and Bombala STP and Sewerage Infrastructure Budget Summary</p> <p>That Council:</p> <p>A. Approve installation of the Mahratta Street Pump Station at the option 2 site being north east of the skate park;</p> <p>B. Approve an additional budget of \$230,000 from the water and sewer reserve; and</p> <p>C. Receive and note the information on previous budget variations for the Bombala STP Augmentation and Sewerage Infrastructure Upgrade projects as listed in this report.</p>	Manager Water Wastewater Operations	<p>20/01/2022 – JD: Updated review of environmental factors for the project is nearing completion.</p> <p>03/11/2021 – JD: Approval in Principal received on 28/10/2021.</p> <p>28/09/2021 – JD: No further updates.</p> <p>30/08/2021 – JD: No further updates from JHG.</p> <p>02/08/2021 – JD: John Holland Group advised they will respond to us in the near future.</p> <p>09/06/2021 – JD:</p>	30/04/2022	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>No further updates.</p> <p>04/05/21 – JD: Application submitted to John Holland Group for construction approval and owners consent on heritage application.</p> <p>30/03/2021 – JD: Heritage advisor currently progressing with the Heritage exemption application.</p> <p>02/03/2021 – JD: Design of the pump station in the new location is underway by GHD. The heritage consultant has carried out an assessment and this assessment and application for exemption in terms of the Heritage Act to commence shortly.</p> <p>15/01/2021 – JD: A. Council approved new location. Design work for new location has commenced. B. Complete. C. Complete.</p>		
864	17 December 2020	254/20	<p>Water and Wastewater Easement Acquisitions - Adaminaby and Bombala</p> <p>That Council:</p> <p>A. Application be made to the Minister for Local Government and the Governor to acquire easements for water supply purposes being 3 metres wide within (or over) Lot 287 DP 729870 and Lot 292 DP 729876 at Adaminaby by compulsory process in accordance with Council's power</p>	Manager Water & Wastewater	<p>20/01/2022 – JD: No further updates.</p> <p>03/11/2021 – JD: No further updates.</p> <p>28/09/2021 – JD: No further updates</p> <p>30/08/2021 – JD:</p>	30/06/2022	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			<p>under Section 187(1) of the Local Government Act 1993 and in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act;</p> <p>B. Application be made to the Minister for Local Government and the Governor to acquire easements for purpose of sewer services being 3 metres wide within (or over) Lot 287 DP 729870 and Lot 292 DP 729876 at Adaminaby by compulsory process in accordance with Council's power under Section 187(1) of the Local Government Act 1993 and in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act;</p> <p>C. Application be made for a Licence from Department of Planning, Industry & Environment, Crown lands for purpose of town water supply infrastructure on Lot 291 DP 729876 at Adaminaby;</p> <p>D. Application be made to the Minister for Local Government and the Governor to acquire easements for purpose of sewer pump station on Lot 5 DP 758129 and sewer line being 3 metres wide within (or over) Lot 5 DP 758129 at Bombala by compulsory process in accordance with Council's power under Section 187(1) of the Local Government Act 1993 and in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act; and</p>		<p>No further updates</p> <p>02/08/2021 – JD: No further updates.</p> <p>09/06/2021 – JD: No further updates.</p> <p>04/05/21 – JD: No further updates.</p> <p>30/03/2021 – JD: No further update.</p> <p>02/03/2021 – JD: Acquisition of easements has commenced. PWA procured to undertake this acquisition.</p> <p>15/01/2021 – JD: Process has commenced. PWA engaged to assist SMRC with the applications.</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			E. Authorise the CEO to sign any documentation required for the acquisition processes				
855	19 November 2020	240/20	Bicentennial Garden/ Parks – Bombala That Council: A. Ensures that gardens, trees and significant plantings in all parks throughout Snowy Monaro Regional Council area are to be protected by a Plans of Management that will manage parks and gardens, with a Tree Management Plan developed to ensure that trees are conserved into the future; B. Acknowledge that the Bombala Bicentennial Garden is significant to the community; and C. Assess the Bombala Bicentennial Garden by a heritage expert for inclusion on Council's Heritage Listing.	Chief Operations Officer	24/02/2022 – GMc: Process for heritage listing to be finalised through the LEP process and Heritage NSW. 29/10/2021 – GMc: No further update – process for heritage listing to be finalised. 30/09/2021 – GMc: No Further Update - Process for heritage listing to be finalised. 30/08/2021 – GMc: No Further Update - Process for heritage listing to be finalised; however, discussion at 28 August Council meeting held concerns that future development in the area may be hampered by such listing. Enquiries to take place with Council's Heritage Officer to seek clarification around this. 02/07/2021 – GM: No further update - Process for heritage listing to be finalised 01/06/2021 – GMc: No further update - Process for heritage listing to be finalised 04/05/2021 – GMc	30/06/2021	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>C. Council's Heritage Advisor has prepared a report recommending the trees within the Park are heritage listed.</p> <p>06/04/2021 – JM: No further update.</p> <p>03/03/2021 – JM: C. Assessment completed, currently being reviewed by Council's Strategic Planning team.</p> <p>29/01/2021 – JM: C. Assessment completed, currently being reviewed by Council's Strategic Planning team</p> <p>25/01/2021 – AA: C. Heritage consultant has undertaken an independent review of the Bicentennial Garden/Park against the NSW Heritage Councils criteria for local heritage listing. The heritage consultant concluded that Bicentennial Park meets the threshold for local heritage listing. The proposed listing will be incorporated into Councils new Snowy Monaro LEP and relevant planning proposal.</p> <p>30/11/2020 –JM: A. To be incorporated into draft the Plans of Management which will go out for community consultation planned for early March 2021. B. Completed.</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					C. A request has been sent to Council's Heritage consultant to consider this item for heritage listing.		
843	19 November 2020	228/20	Strategy Review - Vale Street Land That Council defer the report to a later date following a Councillor workshop.	Chief Strategy Officer	<p>24/01/2022 – DR: Work on determining options for the site has recommenced following recruitment of positions that had been vacant for some time. Colliers International will be engaged to undertake a review of the site and options for the future direction in relation to Council's offices.</p> <p>16/12/2021 – DR: No further update.</p> <p>30/11/2021 – DR: Two new staff commenced this week. This will allow tasks to be reassigned and allow this project to proceed.</p> <p>29/11/2021 – DR: Waiting on staff vacancies to be filled before strategy review to be undertaken.</p> <p>01/07/2021 - DR: Expressions of interest have been sought to undertake a review to identify if there is a viable option to develop new offices and the process will commence soon.</p> <p>06/05/2021 – DR: The closing date for expressions of interest to review options for the future use of the site have not yet closed.</p>	31/03/2022	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>02/03/2021 – DR: Briefing completed in the Councillor Briefing Session on 04/02/21 with a Vale Street Property Workshop.</p> <p>29/01/2021 – DR: Time has been scheduled in an upcoming councillor briefing session for councillors to discuss this issue.</p> <p>27/11/2020 – DR: Time will be arranged for a fuller discussion on the options for the Council offices.</p>		
840	19 November 2020	225/20	<p>Peak View Hall That Council, in order to facilitate the Peak View community's access to Lions International funding to upgrade the Peak View Community hall:</p> <p>A. Support the proposal to relinquish care and control of Crown Reserve 56109 with care and control being transferred to an appropriate community based incorporated association such as the proposed Peak View Progress Association Inc.;</p> <p>B. Authorise the CEO to negotiate with relevant parties an outcome to satisfy the requirements of all parties including the Peak View Community, the Crown, the NSW Aboriginal Land Council, Lions International and the Rural Fire Service.</p>	Coordinator Land and Property	<p>01/03/2022 – TP: Item A & B: Work is continuing to negotiate an outcome to satisfy the requirements of all parties including the Peak View Community, the Crown, the NSW Aboriginal Land Council, Lions International and the Rural Fire Service. Council has received some conflicting advice from Crown Lands in terms of the smoothest way to progress - Further consultation is underway.</p> <p>31/01/2022 – TP: The Peak View Volunteer Bushfire Brigade Association have achieved incorporation status in the state of NSW, with indication that it will be this entity which will officially nominate as the alternate Crown Land Manager of the site. Land & Property will table this revised scenario to Crown Lands as a concept just to make sure there are no conflicts from that side of things. , Note: From the Lions Club (funding) perspective,</p>	Ongoing	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>they have indicated that as long as the group is an incorporated not-for-profit entity then the Lions aspect can proceed.</p> <p>12/11/2021 – TP: This Peak View Hall scenario remains a work in progress, as the community group has still not formed themselves to a legal entity standard that meets the Lions Club funding needs. I've had recent chats with both Chris Reeks (Lions Club) & James Barron (community stakeholder) and they are trying to sort out the logistics so that they can then offer us (as the current CLM of the site) a proposed pathway of arrangements.</p> <p>03/11/2021 – PB: Action now sits with land and property. Item to be transferred to Teena Patterson.</p> <p>28/09/2021 JB: The funding has been approved after delay and money is being allocated. The transfer of Crown Reserve 56109 with care and control to Peak View Progress Association is now going ahead. Teena Paterson is aware and can progress the transfer as needed</p> <p>09/08/2021 - GH: No further update.</p> <p>02/07/2021 – JB: No further update.</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>09/06/2021 – JB: No further update.</p> <p>03/05/21 - JB: Chris Reeks of Lions Club Cooma advised that there has been no further update regarding this funding.</p> <p>06/04/2021 – JB: Chris Reeks has advised that Lions Club is to meet 7/4/21 and this item will be discussed then. The estimated timing for funding is April 2021.</p> <p>26/02/2021 – JB: SMRC is waiting on advice from the Lions Club regarding their success in the grant before proceeding.</p> <p>27/01/2021 – JB: A. Completed B. Discussions in progress</p> <p>26/11/2020 – JT: Discussions are in progress.</p>		
798	17 September 2020	176/20	<p>Request for Easement Over Council Land in Cooma That Council</p> <p>A. Approve the request to create an easement for water supply over Lot 2 DP 224408 subject to:</p> <p>i. All costs being borne by the owner of Lot 1 DP 224408.</p>	Coordinator Land & Property	<p>01/03/2022 – TP: No further update at this point.</p> <p>31/01/2022 – TP: Applicant initiated lodgement of easement creation documentation with SMRC's Planning Team. The owner's consent & administration sheet were signed by CEO. Update has been</p>	31/12/2021	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			ii. Any disturbance to Lot 2 DP 224408 to be remediated by the applicant, as soon as possible, to the same condition as prior to disturbance. iii. The owner of Lot 1 DP 224408 obtaining a licence to pump water from Cooma Creek prior to installing the pipeline for water supply; and B. Authorise Council's CEO to execute any documents necessary to register the easement.		sought from Planning as to the application's progression. 01/11/2021 – TP: No further update at this point in time. 01/10/2021 - TP: No further update at this point. 05/09/2021 - TP: Email sent to the relevant landowner seeking an update on the survey aspects in order to progress easement registration. 04/08/2021 - TP: Water licence reference number 40AL418298 is confirmed as held by the Landowner. Land & Property await further advice from the Landowner as to easement survey aspects. 02/07/2021 - TP: No further update at this point 06/06/2021 – TP: Follow up with the landowner benefiting from the easement as to the licence status required. 05/05/2021 - TP: No further update at this point. 31/03/2021 - TP: No further update. 01/03/2021 – TP:		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>No further update.</p> <p>14/01/2021 – LB: A. The landowner has been requested to notify Council when the pipeline has been installed so that Council has an opportunity to inspect the area to ensure that Council property has been remediated. He has agreed to be responsible for all costs and will send a copy of the water licence to Council when he is in possession of the Licence.</p> <p>04/12/2020 – LB: A&B. Council will await notification from landowner that he has achieved a licence to pump water and that he has a plan ready to create the easement.</p> <p>23/10/2020 – LB A. Landowner has been notified and is proceeding with the plan. B. Landowner is aware that he needs a licence to pump water from Cooma Creek prior to Council signing off on the plan for easement.</p> <p>24/09/2020 – LB: A. The landowner will be notified of the Council resolution including the conditions of approval so that he can arrange for a surveyor to do a plan for the easement and an 88B for the terms of the easement. B. The owner of lot 1 will be notified that Council will not permit registration of the plan until he has obtained a licence to pump water from NSW Water. Documents</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					will be sent to the CEO for execution when they are ready.		
794	17 September 2020	172/20	Proposal to Close Part Mittagang Road - Yallambee Lodge That Council; A. Approve the road closing of part of Mittagang Road in accordance with the <i>Roads Act 1993</i> ; B. Consolidate the new lot with lot 1 DP 841447 (Yallambee Lodge); and C. Authorise Council's CEO to execute all necessary documents to complete the road closing and lodgement of the plan of consolidation.	Coordinator Land & Property	03/02/2022 – SR: No further updates. 24/01/2022 – SR: A, B & C: Quote received from surveyor. Surveyor engaged to complete works. 01/11/2021 – TP: No further update at this point in time. 01/10/2021 – TP: No further update at this point. 05/09/21 – TP: No further update. 04/08/21 - TP: No further update at this point. 06/06/2021 – TP: No further updates at this point. 05/05/21 - TP: No further update at this point. 31/03/21 - TP: No further update. 28/02/2021 - TP: A-C- Consolidated of land adjacent to the service station at Yallambee process inadvertently used the incorrect resolution; thus	31/12/2021	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>road closure plan is required to be redone by surveyor to accurately reflect 'new' lot footprint & labels.</p> <p>22/01/2021 – LB: No further update.</p> <p>04/12/2020 – LB: A. Letters have been posted. There is a 28 day period for reply.</p> <p>23/10/2020 – LB: A. Letters have been prepared and are ready to be posted. B. After the road is closed a plan of consolidation will be prepared by a surveyor and the plan will subsequently be lodged.</p> <p>24/09/2020 – LB: A. Letters will be sent in the next two weeks to the notifiable authorities and to properties surrounding Yallambee notifying them of the proposal to close the road. B. After the road is closed a plan of consolidation will be prepared by a surveyor and the plan will subsequently be lodged.</p>		
789	17 September 2020	167/20	<p>Acquisition - Easement for Access Adaminaby Sewage Treatment Plant and Town Water Supply</p> <p>That Council:</p> <p>A. Proceed with the compulsory acquisition of the interest in the land described as part Lot</p>	Manager Water & Wastewater	<p>20/01/2022 – JD: No further updates.</p> <p>03/11/2021 – JD: No further updates.</p>	30/04/2022	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			<p>287 DP 729870 Land fronting Snowy Mountains Highway, Adaminaby and having an area of approximately 22m for the purpose of easement for access to essential services being the Sewage Treatment Plant in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>;</p> <p>B. Proceed with the compulsory acquisition of the interest in the land described as part Lot 292 DP 729876 having an area of approximately 200m and part Lot 292 DP 729876 Land fronting Chalker Street, Adaminaby and having an area of approximately 344m for the purpose of easement for access to essential services being Town Water Supply in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>;</p> <p>C. Make an application to the Minister and the Governor for approval to acquire part Lot 287 DP 729870 Land fronting Snowy Mountains Highway, Adaminaby and having an area of approximately 22m and Part Lot 292 DP 729876 having an area of approximately 200m and part Lot 292 DP 729876 Land fronting Chalker Street, Adaminaby and having an area of approximately 344m for the purpose of easement for access to essential services by compulsory process under section 187(1) of the <i>Local Government Act 1993</i>;</p>		<p>28/09/2021 – JD: No further updates.</p> <p>30/08/2021 – JD: No further updates.</p> <p>02/08/2021 – JD: No further updates.</p> <p>09/06/2021 – JD: No further updates.</p> <p>04/05/2021 – JD: No further updates.</p> <p>30/03/2021 – JD: No further updates.</p> <p>02/03/2021 – JD: Acquisition currently underway.</p> <p>15/01/2021 – JH: No further update.</p> <p>25/11/2020 – JH: No further update.</p> <p>25/11/2020 – JH: A-D. Acquisition process underway and being managed by the Water/Wastewater Team. A. This will take place when required.</p> <p>23/09/2020 - JH: A-D. Acquisition process underway.</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			D. Classify the land as easement for access in accordance with the <i>Local Government Act 1993</i> ; E. Authorise the CEO to sign any documentation required for this Acquisition process.		E. This will take place when required. 23/09/2020 - JH: A-D. Public Works Advisory (PWA) is being engaged to action this process so that Council secures permanent legal access swiftly. E. This will take place when required.		
775	20 August 2020	146/20	Endorsement of SMRC Section 355 Manual That Council send out a draft s355 manual to Committees for review and defer item until a Council workshop can be held.	Governance Officer	09/03/2022 – ED Draft manual under revision to reflect current structure. Draft to come to undergo consultation with internal stakeholder prior to ELT approval and Councillor workshop in June. 12/10/2021 – DR: Target date changed – defer to allow new Councillors to be informed and agree to the approach. 01/04/2021 – ED: No further update. 30/03/2021 – ED: No further update. 24/02/2021 – ED No further progress. 19/01/2021 – JM: No further progress. 26/11/2020 – JM: The consultation period for the committees closed on 12 November 2020 and Council has	28/02/2022	N

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No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>received 16 comments. Comments are currently being reviewed a report will be presented to the Councillors at the 4 February 2020 briefing session.</p> <p>02/11/2020 – JM: A webinar was held on 29 October 2020 with all section 355 committees. A workshop will be conducted with councillors on 3 December 2020.</p> <p>25/09/2020 – JM: Documentation has been subjected to a final review and proof read prior to being sent out.</p> <p>31/08/2020 – JM: The Chief Communications Officer is currently reviewing the manual, after which it will be circulated to all committees to review for one month. A webinar will be conducted with all committees to explain the changes and answer questions. A Council workshop will be conducted on 5 November 2020.</p>		
746	16 July 2020	107/20	<p>Health One Facility, Jindabyne That Council</p> <p>A. Authorise the Chief Executive Officer to execute the Building Management Statement and take steps to finalise and sign the land sale agreement; and</p> <p>B. Approve the establishment of a Building Management Committee to oversee obligations of the Building Management Statement.</p>	Facilities Officer Snowy River Health Centre	<p>01/03/2022 – NW: A. Building management statement signed by CEO. B. Finalising plan of subdivision prior to establishment of building management committee.</p> <p>06/09/2021 – TP: Follow up query to Planning as to status of subdivision approval.</p> <p>27/04/2021 – NW:</p>	30/11/2021	N

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					<p>Waiting on Subdivision Certificate approval.</p> <p>26/03/2021 – NW: Subdivision Certificate and Modifications now lodged by Dabyne Planning.</p> <p>02/03/2021 – NW: Discussions ongoing between Dabyne Planning and Kleven Spain Surveyors. Subdivision application forms submitted to CEO for signature.</p> <p>12/01/2021 – NW: A. Surveyor provided plans although further information still required. Waiting on information to be forwarded.</p> <p>27/11/2020 – TP: No further update.</p> <p>27/10/2020 – NW: A. Awaiting surveyor to provide further information to enable registration of subdivision. Other party (HealthOne) still to sign the Land Sale Agreement. B. Building Management Committee to be formed with HealthOne once above items have been finalised.</p> <p>24/09/2020 – NW: A. Status remains unchanged. Building Management Statement signed by Chief Executive officer. Information has been returned to surveyor for creation of</p>		

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					<p>subdivision. Waiting on lawyers for other party regarding the Land Sale Agreement.</p> <p>B. Building Management Committee to be formed with HealthOne.</p> <p>26/08/2020 – NW:</p> <p>A. Building Management Statement signed by Chief Executive officer. Information has been returned to surveyor for creation of subdivision. Waiting on lawyers for other party regarding the Land Sale Agreement.</p> <p>B. Building Management Committee to be formed with HealthOne.</p> <p>22/7/2020 – NW</p> <p>A. Building Management Statement sent to Chief Executive Office for signing.</p> <p>B. Will work on creation of Building Management Committee once BMS signed.</p>		
718	18 June 2020	80/20	<p>Acquisition of Land - RFS Shed Michelago That Council</p> <p>A. Proceed with the compulsory acquisition of the Land described as part Lot 5405 DP 1244970 Land fronting Ryrie Street, Michelago between 369.945 Km and 370.000 Km and having an area of approximately 1,162.6m² for the purpose of Rural Fire Shed in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>;</p> <p>B. Make an application to the Minister and the Governor for approval to acquire part Lot 5405 DP 1244970 Land fronting Ryrie Street, Michelago between 369.945 Km</p>	Coordinator Land & Property	<p>03/02/2022 – SR:</p> <p>Res A: Valuer engaged via PWA.</p> <p>Res B: Awaiting completion of A.</p> <p>Res C: No Action Required.</p> <p>Res D: No Action Required.</p> <p>Res E: As Required.</p> <p>24/01/2022 – SR:</p> <p>Res A: SMRC reviewing PWA recommendation for valuation.</p> <p>Res B: Awaiting completion of A.</p> <p>Res C: No Action Required.</p> <p>Res D: No Action Required.</p> <p>Res E: As Required.</p>	28/02/2022	N

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No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			<p>and 370.000 Km and having an area of approximately 1,162.6m² by compulsory process under section 186(1) of the Local Government Act 1993;</p> <p>C. Classify the land as operational land in accordance with the Local Government Act 1993;</p> <p>D. Note that this acquisition is not for the purpose of resale; and</p> <p>E. Authorise CEO to sign any documentation required for this Acquisition process.</p>		<p>16/12/2021 – SR: Res A: PWA reviewing valuation service quotes, Res B: Awaiting completion of A. Res C: No Action Required. Res D: No Action Required. Res E: As Required</p> <p>15/09/2021 – SR: PWA received consent letter and plans with approval stamp from Transport For NSW (Railway), PWA will progress the matter with John Holland Rail, still on track for delivery by end of 2021 (PWA advised).</p> <p>17/08/2021 – SR: PWA advise project is still on track for delivery before end of year. PWA waiting for response from UGL Regional Linx.</p> <p>02/08/2021 - SR: Advice received from UGL Regional Linx takeover of John Holland - PWA advised acquisition should be complete before Jan 2022 take over.</p> <p>02/07/2021 – TP: No further update at this point.</p> <p>06/06/2021 – TP: No further update at this point.</p> <p>27/04/2021 - JH: No further updated at this stage.</p> <p>23/03/2021 - JH:</p>		

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					<p>The survey plan has been prepared by PWA to enable the acquisition process to continue.</p> <p>28/02/2021 – JH: No further update.</p> <p>12/01/2021 – JH: No further update.</p> <p>25/11/2020 – JH: A to C: This process will take approximately 18 months.</p> <p>20/10/2020 - JH: A to C: Acquisition process underway. D & E: Will be adhered to throughout this process.</p> <p>23/09/2020 - JH: A to C: Survey Plan Quote to be received shortly.</p> <p>26/08/2020 - JH: A to C: Acquisition process underway. Research has to take place to find gazette notices, survey plans to be prepared etc. D & E: Will be adhered to throughout this process.</p> <p>22/07/2020 – JH: A to C: Acquisition process underway. D & E: Will be adhered to throughout this process.</p> <p>24/06/2020 – JH:</p>		

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					A to C: The Acquisition process will begin, this is a lengthy process as all items take place under strict timelines. D&E. Complete.		
669	16 April 2020	69/20	Bombala Commercial Precinct Painting That Council A. Note the previous resolution ADA96/16 adopted by the Administrator; B. Note the previous resolution 297/17 adopted by Council; C. Rescind Part C of resolution 297/17 and replace it with: Authorise expenditure of \$10,000 directly to the Bombala and District Chamber of Commerce to assist with the current street upgrade project. The Chamber must agree to use the money on paint and provide supporting documentation to Council once the project is completed.	Coordinator Economic Development	28/02/2022 – SB: No further update. 24/01/2022 – SB: Bombala Chamber of Commerce advised they are aiming to complete this project by the end of financial year. 21/12/2021 – SB: No further update. 01/11/2021 – SB: Approximately \$2000 spent, COVID has impacted delivery. 28/09/2021: SB No further update. 31/08/2021: SB No further update. 03/08/2021: SB No further update. 30/06/2021: SB No further update 01/06/2021 – SB: No further update.	31/05/2021	N

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No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>27/04/2021: SB No further update.</p> <p>25/03/2021 - SBly: No further update.</p> <p>25/02/2021 – SBly: No further update.</p> <p>29/01/2021 – MA: No further update.</p> <p>30/11/2020 – MA: Update received from Bombala Chamber of Commerce. They are still negotiating with main street businesses to cover the cost of labour for the painting, given the cost of the actual paint is covered by the project. Aiming for completion of project by May 2021.</p> <p>04/11/2020 – MA: Still in progress by Bombala Chamber.</p> <p>28/09/2020 – MA: No further update.</p> <p>02/09/2020 – MA: Still in process of being implemented by Bombala Chamber.</p> <p>02/07/2020 – MA: Project in progress and resting with Bombala Chamber – no further update from below.</p>		

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					<p>03/06/2020 – MA: Arrangements for payment finalised. Awaiting reports from the chamber on execution of the project in due course.</p> <p>05/05/2020 – SB: A purchase order will be issued to the Chamber of Commerce this week so that they can send us an invoice and be paid.</p>		
662	19 March 2020	57/20	<p>Proposed closure and sale of public pathway in Kalkite That Council</p> <p>A. Extend the maximum term for repayment of the purchase of the land, being the closed public pathway, to 30 June 2023 for both purchasers.</p> <p>B. Place a caveat on the subject land requiring payment for the outstanding amount before sale.</p>	Coordinator Land & Property	<p>24/01/2022 – SR: Updated resolution to be considered at March meeting.</p> <p>16/12/2021 – SR: Res A: Payment plan agreed to by party H, party C still negotiating as per notes against resolution 301/19. Res B: Legal advice sort regarding caveat.</p> <p>20/10/2021 – SR: Consolidation Administration Sheet signed by all parties and delivered to Surveyor for lodgement with LRS.</p> <p>13/10/2021 – SR: Consolidation Administration Sheet returned by land holder, sent to CEO for signature.</p> <p>28/09/2021 - SR: Consolidation Administration Sheet with landowner for signing.</p> <p>17/08/2021 - SR:</p>	30/12/2020	N

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No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>Subdivision has been approved. All signed paperwork returned to surveyor, awaiting 88B from solicitor to register easement on title. Note: Linkage exists with Resolution 301/19.</p> <p>02/08/2021 – SR: Subdivision certificate for boundary adjustment submitted to planning - fee paid - awaiting approval.</p> <p>02/07/2021 - TP: Adjusted advice from LRS and surveyor received. Further communication with neighbouring landowners actioned</p> <p>06/06/2021 – TP: Prompts to LRS actioned in order to progress creation & issue of Certificate of Title.</p> <p>05/05/2021 - TP: 28/2/21 No further update at this point. Note: Linkage exists with Resolution 301/19.</p> <p>31/03/2021 TP: No further update.</p> <p>28/02/2021 - TP: A Completed; B Caveat will be placed in the land when the road closing is registered. Note: Linkage exists with Resolution 301/19.</p> <p>22/01/2021 – LB: No further update.</p>		

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No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>4/12/2020 – LB: A. Completed.</p> <p>23/10/2020 – LB: A. Landowners have been notified of the extension of the maximum time to repay the purchase price B. Caveat will be placed on the land after the road closure is completed and before any subdivision takes place.</p> <p>24/09/2020 – LB: A. Landowners have been notified of the extension of the maximum time to repay the purchase price.</p> <p>26/08/2020 – LB: A. Letters to landholders and notifiable authorities have been sent. At this time all responses have been positive. Waiting on response from Crown Lands for consent to proceed and for public pathway to vest in Council following closure. B. Caveat will be placed on the land after the road closure is completed and before any subdivision takes place.</p> <p>28/07/2020 – LB: Request for quotations were sent to three surveyors but only one responded. Surveyors were sent a follow up email inviting quotations but only the one response remained. The surveyor has been asked to proceed with the survey.</p>		

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No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>26/06/2020 – LB: Application forms for Sundry Debtor accounts have been sent to both landowners. Solicitor has been requested to arrange for caveat on title of both properties.</p> <p>28/05/2020 – LB: Sundry Debtor accounts are being arranged with a repayment schedule to be agreed with the landowners. As the public pathway does not have a registered title it is not possible to place a caveat on the land until the pathway is closed. It is intended to address the issue that payment for the land must be finalised by both parties prior to June 2023.</p> <p>24/04/2020 – LB: Arrangements are currently underway to set up a payment plan and a surveyor has been engaged.</p> <p>26/03/2020 – LB: The landowners have been notified of Council's resolution and quotations are currently being sought for the survey work.</p>		
660	19 March 2020	55/20	<p>Proposed Acquisition of Easement for Access to Middlingbank Quarry That Council</p> <p>A. Enter into negotiations with the owner of lot 1 DP 1022898 for a right of way for access across his land.</p> <p>B. Engage the services of a surveyor to create a plan for registration of a right of way across lot 1 DP 1022898.</p>	Coordinator Land & Property	<p>08/02/2022 – GS: All actions have been undertaken. The owners of Lot 1 refused to negotiate a right of carriageway through their property, so the resolution can be taken no further. There is a Crown road reserve through Lot 2 but negotiations with Crown Lands have not yet taken place over the use of that access point. A report will be prepared for Council consideration once Crown Lands have</p>	30/12/2021	N

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No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			<p>C. Council to be responsible for all costs for creation and registration of the plan for the right of way.</p> <p>D. Authorise the Chief Executive Officer to negotiate the compensation for the easement.</p> <p>E. Authorise the Chief Executive Officer to sign all necessary documents to give effect to the above.</p>		<p>been consulted over the acquisition of the Crown road reserve.</p> <p>29/09/2021 – GS: This action will be subject to a Council report for consideration in November 2021.</p> <p>05/07/2021 – GS: The owner of Lot 1 DP 1022898 has stated they are not prepared to enter into negotiations for a right of carriageway between Middlingbank Road and Middlingbank Quarry. Discussions are underway with the owner of Lot 2 DP 1271068 to understand if options are available to create an access through that property with further options to acquire the Crown road (unformed) that's established along the boundary of Lot 1 and Lot 2.</p> <p>02/07/2021 - TP: No further update at this point.</p> <p>05/05/2021 - TP: No further update.</p> <p>31/03/2021 - TP: No further update.</p> <p>28/02/2021 - TP: AA - Negotiations continue with Manager Infrastructure spearheading discussions. B Draft plan for right of access pending results of A. C-E These actions will take place at the appropriate time.</p>		

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					<p>22/01/2021 – LB:</p> <p>A. Letter has been sent to Council's solicitor requesting that he commence negotiations with the landowner for a right of way for access to the Quarry.</p> <p>B. Surveyor has submitted a draft plan for right of access and this will be finalized as soon as negotiations are completed.</p> <p>04/12/2020 – LB:</p> <p>A. Completed.</p> <p>B. Discussions are ongoing to decide the best approach for a permanent access.</p> <p>23/20/2020 – LB:</p> <p>A. The temporary agreement between SMRC and Mr Thomas for access to Middlingbank Quarry has been signed and is active from 2 November 2020 through to 30 April 2021. Notice has been provided to Mr Thomas, in accordance with the agreement that Council intend to access Middlingbank Quarry to extract material in November 2020. Work to ensure the access road is suitable for heavy traffic will commence on Monday 2 November.</p> <p>B. The process to secure permanent access will commence shortly</p> <p>C. These actions will take place at the appropriate time.</p> <p>24/09/2020 – LB:</p>		

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No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>A. The agreement has been executed by both parties and Council is planning dates for access to the quarry to extract material.</p> <p>26/08/2020 – LB:</p> <p>A. Council is currently negotiating an agreement with the landowner that will create a temporary access agreement for a 6 month period between November 2020 and April 2021.</p> <p>B. The surveyor has completed the survey for the easement for access subject to negotiation with the landowner.</p> <p>C. Council has engaged the surveyor and will be responsible for all costs.</p> <p>D. Further negotiations are required to understand if a permanent agreement for access to Middlingbank Quarry, through Mr Thomas's property is possible.</p> <p>28/07/2020 – LB:</p> <p>A. No update.</p> <p>B. Quotations for the survey were received. Despite numerous emails being sent to the surveyors only one surveyor responded and he has been requested to proceed as soon as possible.</p> <p>26/06/2020 – LB:</p> <p>A. Negotiations with landowners are ongoing.</p> <p>B. Requests for quotations for survey have been advertised.</p> <p>28/05/2020 – LB:</p>		

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					<p>A meeting took place with the landowner, his father, Manager of Infrastructure, Land and Property Officer and Council's solicitor, Mark Herbert. Negotiations are ongoing.</p> <p>24/4/2020 – LB: An email was sent to the landowner but there has been no response. A second email will be sent this week to be followed up with a phone call.</p> <p>26/03/2020 – LB Negotiations have commenced with the landowner.</p>		
643	19 March 2020	44/20	<p>Acquisition by Possessory Title - Lot 16 Section 1 DP 1242 - Berridale Memorial Park That Council</p> <p>A. Apply for possessory title over lot 16 Section 1 DP 1242 (Berridale Memorial Park)</p> <p>B. Classify lot 16 Section 1 DP 1242 as community land upon acquisition.</p>	Coordinator Land & Property	<p>01/03/2022 – TP: No further update at this point.</p> <p>31/01/2022 – TP: Solicitors have flagged that re-lodgement of the entire document file was required due to change in LRS processing mechanics to online. There appears to be a telegraphed hesitancy within the LRS to view Council's ongoing maintenance of the property, to enable its continued use as a monument site, as sufficient to establish possession - Further investigation to be actioned by Land & Property as to existence of any further historic evidence of dealings in relation to monument construction and primary use of site.</p> <p>1/11/2021 – TP: No further update at this point in time.</p> <p>01/10/2021 – TP:</p>	28/02/2022	N

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					<p>No further update at this point.</p> <p>05/09/2021 – TP: No further update at this point.</p> <p>04/08/2021 – TP: No further update at this point.</p> <p>02/07/2021 – TP: Responding to a further request from Revenue NSW, a letter has been sent confirming that upon acquisition - Lot 16 Section 1 DP 1242 – Berridale Memorial Park – will not be used for any trading undertaking</p> <p>06/06/2021 – TP: Amended application for possessory title lodged to include additional details of the grants of probate (as received from the Supreme Court of NSW).</p> <p>05/05/2021 – TP: Solicitors have confirmed that the required supporting Statutory Declarations from independent persons (2) have been obtained. NSW Revenue documentation finalised to enable transfer of land to be completed exempt payment of duty.</p> <p>31/03/2021 – TP: LRS requested details of two disinterested persons requested willing to provide Statutory Declarations related to prior treatment & use of</p>		

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					<p>land in question; details of such provided (with permission) to Solicitors.</p> <p>28/02/2021 – TP: Application for possessory title lodged with NSW LRS. Further legal paperwork being formatted including the Statutory Declarations of two "disinterested witness" to support Council's possessory claim.</p> <p>14/01/2021 – LB: A&B Application for possessory title has been lodged with the LRS after discussions with the RSL. RSL has been assured that the land will be classified as community land upon acquisition.</p> <p>04/12/2020 – LB: A. A letter was received from Head Office of NSW RSL to say that Council should deal with the Snowy River Branch of the RSL with respect to future management of the park. An email was sent to the local RSL branch requesting consent for Council to proceed with the application for possessory title, with the assurance that the park would be classified as community land upon acquisition. The relevant sections of the Local Government Act pertaining to management of community land were also sent in the email as a link to assist the RSL in determining their response.</p> <p>23/10/2020 – LB:</p>		

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					<p>A. An email was sent to the local branch of the RSL asking for an update.</p> <p>B. To be completed upon acquisition of the land.</p> <p>24/09/2020 – LB:</p> <p>A. The Snowy River branch of the RSL was notified of Council's intention to apply for possessory title and the branch has sent the notification to The RSL's head office for a response.</p> <p>26/08/2020 – LB:</p> <p>Requisition on Title has requested an Old Title search which is currently being carried out by Crown Lands.</p> <p>26/08/2020 – LB</p> <p>A. Requisition on Title has requested an Old Title search which is currently being carried out by Crown Lands.</p> <p>B. Lot 16 will be classified upon acquisition through the resolution of Council.</p> <p>29/07/2020 – LB:</p> <p>The CEO has executed the documents.</p> <p>26/06/2020 – LB:</p> <p>Application is proceeding.</p> <p>28/05/2020 – LB:</p> <p>Documentation is being prepared to lodge an application for Possessory Title.</p> <p>24/04/2020 – LB:</p>		

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					<p>Council's solicitor is presently gathering all the evidence to lodge with the application for possessory title. A surveyor has been engaged to do a survey plan for identification purposes.</p> <p>26/03/2020 – LB: Council's solicitor has been requested to prepare the documentation.</p>		
573	21 November 2019	443/19	<p>Werralong Road - Proposed Acquisition With and Without Consent That Council</p> <p>A. Approves the acquisition without consent of proposed lots 4, 5, 7, 8 and 10 in the plan of acquisition for the purpose of public road under the provisions of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i> in accordance with Division 1 Section 177 of the Roads Act 1993 and the making of the necessary application to the Minister and/or Governor.</p> <p>B. Approves the acquisition of proposed lots 1, 2, 3, 6 and 9 with consent for the purpose of public road under the provisions of the <i>Land Acquisition (just Terms Compensation) Act 1991</i> in accordance with Division 1 Section 177 of the Roads Act 1993 and the making of the necessary application to the Minister and/or Governor.</p> <p>C. To authorise the General Manager to execute all documents relevant to the acquisitions both without consent and with consent on behalf of Council.</p>	Coordinator Land & Property	<p>01/02/2022 – TP: Items A, B & C - Complete. Item D - NSW Valuer General compensation determination has been received: Council are to pay the other party \$82,983 (inc GST). The compensation is restricted to 'disturbance' only; covers legal costs, land value costs & fencing. The mandated compensation notice has been prepared and once executed by SMRC it will be distributed to the other party via solicitor channels.</p> <p>31/01/2022 – TP: Items A, B & C - Complete. Item D - No further update at this point in time.</p> <p>01/11/2021 – TP: Elements A, B & C – Complete. D - Council awaits Valuer General compensation advice related to the lots that were acquired by compulsory process (without consent).</p> <p>01/10/2021 – TP: Governor's approval to publish the supplied acquisition notices for the Werralong Road compulsory acquisition process has been</p>	30/12/2021	N

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			D. Agrees to bear all costs for the acquisition of the proposed lots.		<p>received; Lots 4, 5, 7, 8 & 10 DP 1245630 - Approved under Executive Council Minute # 34 (22 September 2021), Lots 1, 2, 3, 6 & 9 DP 1245630 - Approved under Executive Council Minute # 28 (22 July 2020), Werralong Road (Lots 1-10 DP 1245630) - The publication of the acquisition notices (2) in the New South Wales Government Gazette occurred on 1st October 2021; this action brings the land described in the notices into Council's ownership. The final process element relates to compensation applicable to Lots 4, 5, 7, 8 & 10 DP 1245630, with Council to be guided by the NSW Valuer General in relation to this aspect.</p> <p>05/09/2021 – TP: Lots 4, 5, 7, 8 & 10 DP1245630: The 90 day PAN period expires on Sunday 5th September 2021, at which time the OLG will submit the acquisition notice for the Governor's approval. Upon receipt of the Governor's approval, the OLG will provide Council with a copy of the approved acquisition notice and Minute Number to be used for the publication of the acquisition notice. It remains Council's responsibility to organise for the publication of the acquisition notice in the NSW Gazette.</p> <p>04/08/2021 - TP: No further update at this point.</p> <p>02/07/2021 - TP: No further update at this point.</p>		

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					<p>07/06/2021 – TP: The PANs related to Werralong Road acquisition were formally issued on Monday 7th June 2021 to the relevant parties. Once the PANs are issued a 90 day sequence triggers, at the end of which the OLG submits the Acquisition Notice for the Governor's approval. Upon receipt of Governor's Approval, Council can then lodge the Government Gazette publication of the acquisition notice.</p> <p>05/05/2021 – TP: No further update at this point.</p> <p>31/03/2021 – TP: Updated application lodged with OLG to match the revised PAN (already executed) and reflects the inclusion references related to Lots 5 & 7, as these lots are now actually now part of Lot 1 DP 1172849 (Downs's ownership). Letters sent to all involved landowners with status update.</p> <p>28/02/2021 – TP: Amended proposed acquisition notice tabled to the registered proprietor (external party) to ensure Lot 5 & Lot 7 DP 1245630 (formerly Crown Reserve Roads) are encompassed, being as they are actually now part of Lot 1 DP 1172849 (Downs).</p> <p>22/01/2021 – LB: A. The OLG has confirmed that the application has been approved and is awaiting execution by the Minister.</p>		

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					<p>B. The land which was to be gifted to Council which is subject of the acquisition with consent cannot be gazetted as road until Council receives consent from the OLG to the acquisition without consent. The land to be gifted to Council was gifted on the condition that Council is successful in acquiring the land without consent.</p> <p>04/12/2020 – LB: A&B. The paperwork returned from Office of Local Government appears to have overlooked sections of closed Crown reserve road, which have been sold prior to the adjoining landowner. Council is clarifying whether this was an oversight to ensure there are no future delays in the process of acquisition.</p> <p>23/10/2020 – LB: A. An email was received from one of the landowners on Werralong Road attaching an email from John Barilaro's office dated 23 October. The email from John Barilaro referred to a reply from the Minister for Local Government responding to correspondence from the landowner. The email inferred that the OLG has made a recommendation to the Minister to be considered in the near future.</p> <p>24/09/2020 – LB: No further update.</p> <p>26/08/2020 – LB: A&B. OLG has not released consent for acquisition. Currently Council is unable to</p>		

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No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>proceed until consent for acquisition without consent is received from OLG C&D. Documents will be executed at the appropriate time. Costs are paid on invoice.</p> <p>27/07/2020 – LB:</p> <p>A. Application was sent to OLG for consent to the acquisition. Email reply from OLG received 27/7/2020 consenting to the acquisition with consent.</p> <p>B. Application for acquisition of lots 4, 8 and 10 without consent is currently being assessed separately.</p> <p>C. The necessary documents will be sent to the CEO when necessary for execution.</p> <p>D. All costs are being paid by Council.</p> <p>26/06/2020 – LB:</p> <p>Council received a letter from the OLG to say that the process for requesting a shorter timeframe would result in the process taking longer due to their process. Therefore, Council has withdrawn its application to reduce the notification time.</p> <p>The legislated timeframe for notification is 90 days and Council should not anticipate a decision from the OLG for at least 3 months. Recent experience has demonstrated that the OLG is not providing decisions on applications for 6 months or more.</p> <p>28/05/2020 – LB:</p> <p>There has been no response from the OLG with respect to the application to reduce the</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>notification time. The application is with the OLG.</p> <p>24/04/2020 – LB: The application for acquisition of Werralong Road has been lodged with the OLG. At the same time, an application to reduce the notification time to 30 days has been lodged with the OLG.</p> <p>26/03/2020 – LB: The OLG returned the application. A new application is currently being prepared by Council's solicitors for submission to the OLG.</p> <p>02/03/2020 – LB: When consent is received from the OLG Werralong Road will be gazetted to Council.</p> <p>28/01/2020 – LB: Council's solicitor is presently preparing Section 30 Agreements for execution by landowners who are gifting their land to Council. The solicitors are also preparing the application to the OLG for consent to acquire a portion of the land for road through the process of acquisition without consent.</p> <p>02/12/2019 – LB: Resolution of Council has been sent to Council's solicitor to lodge with OLG for consent of the Minister and the Governor.</p>		

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No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
553	21 November 2019	422/19	Managing Heavy Vehicles in Bombala Town Centre - Community Consultation That the matter be deferred for further consultation with the public including correspondence from the Bombala Chamber of Commerce.	Manager Corporate Projects	<p>24/02/2022 – GMc: This consultation work has not been planned for the 2021/2022 Financial Year. Consideration will be given for this action to occur for the 2022-2026 delivery program.</p> <p>29/10/2021 – GMc: No further update - requested consultation has not been prioritised as part of the 2020-2021 Operational Plan. As per LSPS action 10.7 bypass investigations is a medium to long term action of 10-20 years.</p> <p>30/09/2021 – GMc: No further update - Strategic Planning Team to seek additional information from Councillors.</p> <p>30/08/2021 – GMc: No further update - Strategic Planning to seek additional information</p> <p>02/07/2021 – GMc: No further update.</p> <p>01/06/2021 – GMc: No further update.</p> <p>04/05/2021 – GMc: No further update - Strategic Planning to seek further information.</p> <p>01/04/2021 – GMc: No further update - Strategic Planning to seek additional information.</p>	Ongoing	N

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No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>03/03/2021 – GMc: No further action at this stage.</p> <p>25/01/2021 – GH: An informal meeting was held between Bombala based councillors and relevant staff. The outcome of the meeting is to proceed with further community consultation.</p> <p>27/11/2020 – GH: A meeting has been arranged with Bombala based councillors to discuss options for further community consultation. Meeting proposed to be held on 4 December 2020 and is open to any other interested councillor to attend.</p> <p>05/11/2020 – JM: No further update.</p> <p>25/09/2020 – GH: No further update.</p> <p>03/09/2020 – GH: No further update.</p> <p>01/07/2020 – AS: No further update. Consultation occurred from September 2019 to October 2019.</p> <p>01/06/2020 – GH: Communication distribution proposed re Bombala Town Centre Community Consultation:</p> <ul style="list-style-type: none"> • Noticeboards – IGA and Newsagency • Bombala Times and Monaro Post 		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<ul style="list-style-type: none"> Facebook – Bombala Noticeboard Facebook – SMRC page Facebook – SMRC Business Forum Group Radio – capital network and 2MNO Notice at SMRC office Info sent to SMRC customer service for any enquiries SMRC website <p>27/04/2020 – LN: Working with Chief Communications Officer to establish a strategy for community consultation during the COVID-19 restrictions.</p> <p>24/03/2020 – LN: No further update.</p> <p>28/02/2020 – LN: Ongoing.</p> <p>03/02/2020 – LN: Ongoing.</p>		
439	21 November 2019	408/19	Closure of Part of the Road Reserve in Barrack Street Cooma That Council A. Approve the proposal to close part of the Barrack Street Cooma road reserve in accordance with the plan in this report; B. Classify this new lot as operational land; C. Approve the consolidation of lot 4 DP 32321 with the new lot to be created by the road closure; and D. Classify the new consolidated lot as operational land.	Coordinator Land & Property	<p>23/02/22 – GT: A: Complete. B: Part 1 Complete - learner bike track has been constructed Part 2 in progress and no further update. C: Complete.</p> <p>13/12/2021 – GT: No further update.</p> <p>25/11/2021 – GT: No further update.</p>	30/12/2021	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>21/10/2021 – GT: Correspondence received from BMR confirming of registration of the land in the name of Snowy Monaro Regional Council. They have advised the surveyor as well.</p> <p>19/10/2021 – GT: Part 2: BMR confirmed the Application to Record a New Registered Proprietor electronically with LRS was lodged on 18 October 2021 - as it needed to be updated from The Council of the Shire of Cooma-Monaro. BMR will advise once the Application has been registered.</p> <p>27/09/2021 - GT: A: Complete. Approval granted - Council Meeting 21 November 2019. B: Part 1 Complete - learner bike track has been constructed Part 2 In progress - plan is with LRS. Once registration is complete Jack Atkinson Surveying will notify Council and BMR can complete Application to Record a New Registered Proprietor for the land.</p> <p>C: Complete - only 2 objections were received and were responded to at the time.</p> <p>06/09/2021 - TP: Confirmation of status sought from surveyor.</p> <p>04/08/2021 - TP: No further update at this point.</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>02/07/2021 - TP: No further update at this point.</p> <p>06/06/2021 – TP: No further update at this point.</p> <p>05/05/2021 - TP: Follow up with Solicitor and Surveyor actioned to progress.</p> <p>31/03/2021 - TP: No further update.</p> <p>28/02/2021 - TP: No further update.</p> <p>22/01/2021 – LB: A&B Plan has been lodged with LRS for registration when it will be classified as operational land.</p> <p>04/12/2020 – LB: A. An email was received from Crown Lands seeking clarification of the section of Barrack Street for investigation; clarified via email.</p> <p>23/10/2020 – LB: A. Awaiting information from Crown Lands. Email sent to Crown Lands requesting that this matter be expedited. B-D. These actions will be carried out at the appropriate time.</p> <p>24/09/2020 – LB:</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>A-B. Crown Lands responded to Council's email to say that the Old Title search is currently underway and we should receive the results shortly.</p> <p>C. A plan of consolidation will be prepared as soon as the road closing is registered.</p> <p>D. The consolidated lot will be classified as operational land upon registration of the plan.</p> <p>26/08/2020 – LB: Crown Lands have been reminded via email that we are still waiting on the results of the search to fulfil the requirements of the requisition. This action cannot proceed until plan is Registered.</p> <p>29/07/2020 – LB: Application has been sent to Crown Lands for an Old Title Search in accordance with the requisition from the LRS.</p> <p>26/06/2020 – LB: When the plan of subdivision was lodged, Council received requisitions on Title. A request has been sent to Crown Lands for evidence of gazettal of Barrack Street as a Council public road. Despite extensive research by Council staff and Council's solicitor definitive evidence was not found.</p> <p>B. Plan of consolidation will be sought after the road closing is complete through lodgement of the plan.</p> <p>28/05/2020 – LB:</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>Council's solicitor is currently carrying out investigations to provide information to the LRS.</p> <p>24/04/2020 – LB: The plan was lodged at the LRS and the surveyor is presently addressing a requisition from the LRS regarding the date of gazettal of Barrack Street Cooma as a Council public road.</p> <p>26/03/2020 – LB: The subdivision certificate has been released and the documents executed by Council. The documents have been delivered to the surveyor for lodgement at the LRS.</p> <p>02/03/2020 – LB: The plan will be lodged as soon as the subdivision certificate is to hand.</p> <p>20/01/2020 – LB: Registration of the plan should be gazetted soon.</p>		
429	17 October 2019	389/19	<p>Proposed Acquisition of Part Lot 6 DP 218752 for the Purpose of Road</p> <p>That Council, consistent with the guidelines contained within with the body of report:</p> <p>A. Authorise the General Manager to negotiate the purchase of 0.2542ha of lot 6 DP 218752;</p> <p>B. That Council be responsible for any additional costs including survey, legal fees, fencing;</p> <p>C. Authorise the General Manager to execute all necessary documents and affix Council's Seal if required; and</p>	Coordinator Land & Property	<p>03/02/2022 – SR: Res A: Awaiting LRS registration of plans to allow for land ownership to be transferred. Res B: Council will pay engaged surveyor and solicitor. Res C: To date all required documents have been executed. Res D: As per previous updates in 2020, the plantation is not impacted by the project therefore no contribution will be paid - Resolution D complete.</p> <p>24/01/2022 – SR:</p>	30/12/2021	N

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			D. Approach the plantation owners for a contribution towards the works prior to commencing the project.		<p>Subdivision Application (DA) approved. Plans to be registered with LRS.</p> <p>15/12/2021 – SR: Awaiting subdivision application approval.</p> <p>12/10/2021 – SR: Subdivision application lodged with Planning.</p> <p>28/09/2021 – SR: Signed Admin Sheet & Subdivision Application received in Berridale Office, Admin Sheet to be returned to surveyor & sub div application to be lodged.</p> <p>17/08/2021 – SR: Subdivision application & administration sheet awaiting signature from landholder, once received subdivision application to be lodged with SMRC.</p> <p>02/08/2021 – SR: Mortgage has been released from lot as per title search, admin sheet and subdivision certificate application awaiting signature from landholder to proceed.</p> <p>02/07/2021 – TP: Resolution elements A-C - Pending bank interest in the lot to be acquired being discharged (Lot 6 DP 218752) confirmation from landholder pending. D – Completed</p> <p>06/06/2021 – TP:</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>No further update at this point.</p> <p>05/05/2021 – TP: No further update at this point.</p> <p>31/03/2021 – TP: No further update.</p> <p>28/02/2021 – TP: Discharge authority received from Landowner (due to Landowner having made error in initial document) and forwarded to bank to progress necessary mortgage discharge.</p> <p>22/01/2021 – LB: A-C. A phone conversation with the landowner on 13/1/21 revealed that he has been communicating with the Rural Bank who are slow to respond. The landowner has been asked to send the phone contact number to Council so that we can contact the Rural Bank and try to fast-track the process.</p> <p>D. A letter was sent to the plantation owners who responded to say that they declined to contribute to the project.</p> <p>04/12/2020 – LB: A-C. Email from the Bega Branch Manager of the Bendigo and Adelaide Bank this morning to confirm that they are waiting on a response from Rural Bank. Bega Branch Manager will notify Council when the discharge of mortgage has been registered.</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>D. Letter has been sent to Plantation Owners.</p> <p>23/10/2020 – LB:</p> <p>A-C. Application for discharge of mortgage completed by landowner and sent to the bank for processing. Signed application for subdivision certificate and the Administration Sheet received from landowner. As soon as the landowner receives his Certificate of Title from the bank the plan of subdivision will be registered and contracts will be exchanged.</p> <p>D. Letter is being prepared for the plantation owners requesting that they contribute to the works.</p> <p>24/09/2020 – LB:</p> <p>A-C. The Title to lot 6 has a mortgage noted in the second schedule. The landowner has verified that the loan has been paid out. A discharge of mortgage application was forwarded to the landowner to complete and return to Council so that the mortgage can be removed from the title. Council is also waiting on the application for a subdivision certificate to be signed by the owner of the property.</p> <p>D. Nearby plantation owners to be approached in writing seeking contribution to the purchase.</p> <p>26/08/2020 –LB:</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>A-C. When Land and Property receives the subdivision certificate the landowner can sign off on the plan and arrange for his bank to sign off after which the plan can be submitted to the LRS for registration. Waiting on landowner to sign the application for the subdivision certificate or send an email giving consent for the application to be lodged. The subdivision certificate has been done but can't be released until consent is received from the landowner.</p> <p>A. Council has paid for survey and legal fees will be paid upon receipt of invoice</p> <p>B. Documents will be signed by the CEO when appropriate.</p> <p>C. Plantation owners are not affected and therefore will not be asked for a contribution.</p> <p>27/07/2020 – LB: Council is currently waiting on the subdivision certificate so that the plan can be registered prior to settlement.</p> <p>26/06/2020 – LB: Council's solicitor has been asked to produce the contracts. Application for subdivision certificate has been submitted.</p> <p>A. Purchase price has been negotiated and agreed by both parties.</p> <p>A. This acquisition does not affect the plantation owners.</p> <p>28/05/2020 – LB:</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>An email has been sent to the surveyor each week asking for the plan of subdivision so that contracts for the purchase of the land can be exchanged. The plan has not been registered so the plan will need to be attached to the contract.</p> <p>24/04/2020 – LB: Council's solicitor is organising the contract and it is anticipated that exchange will take effect within the next month.</p> <p>27/03/2020 – LB: MOU has been returned to Council and Council's solicitor has been asked to arrange a contract.</p> <p>27/02/2020- JH: MOU with property owner, waiting return of same.</p> <p>15/01/2020 - JH: Staff have spoken to land owner and are waiting for a written response.</p>		
388	19 September 2019	343/19	<p>Proposed Compulsory Acquisition of Part Lot 7002 DP 1028529 Crown Land Travelling Stock Reserve</p> <p>That Council</p> <p>A. Approves the acquisition of the constructed section of Dalgety Road 20m wide which traverses lot 7002 DP 1028529 for the purpose of public road through the process of <i>Land Acquisition (Just Terms Compensation) Act 1991</i> for the purposes of s.178 of the Roads Act 1993;</p>	Coordinator Land & Property	<p>02/03/2022 – SR: No further updates.</p> <p>24/01/2022 – SR: No further update.</p> <p>16/12/2021 – SR: No further update.</p> <p>15/11/2021 – GT: A: COMPLETE.</p>	28/02/2021	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			<p>B. Seek approval from the Minister for Local Government and/or the Governor in accordance with section 187 of the Local Government Act 1993 to give all necessary Proposed Acquisition Notices in accordance with the Land Acquisition (Just Terms Compensation) Act 1991;</p> <p>C. Upon receipt of the Minister's/Governor's approval, Council serve each PAN and take each other action necessary to carry out the acquisition;</p> <p>D. Upon receipt of the Minister's/Governor's approval Council give effect to the acquisition by publication of an Acquisition Notice in the NSW Government Gazette and such other publication as may be required by law;</p> <p>E. Pay compensation to all interest holders entitled to compensation by virtue of the compulsory acquisition on the terms set out in the Land Acquisition (Just Terms Compensation) Act 1991;</p> <p>F. That Council authorise the General Manager and the Administrator to complete and execute all documentation necessary to finalise and bring into force Council's acquisition of the land and if necessary to affix the Council seal to any documents related to the acquisition; and</p> <p>G. That upon acquisition the acquired Property is dedicated as road following gazettal of the acquisition;</p>		<p>B: Part 1) Advice received from ORALRA - ALCs 11150, 40959 and 42460, have been amended to the extent that the portion of Lot 7002 DP 1028529 identified as proposed 'Lot 21' (being approximately 1.17 hectares) in the Draft Plan of Redefinition (at Attachment A: CM9: 21/114612), dated 30 April 2021, has been excluded from the claims (CM9: 21/114613). [The balance of these three claims is to remain 'on foot' for determination in due course].</p> <p>B: Part 2) Awaiting Survey Plan.</p> <p>21/10/2021 – GT:</p> <p>A. COMPLETE</p> <p>B. Awaiting advice from ORALRA and registered plan from the surveyor. Once Public Works Advisory (PWA) have the survey plan and the ORALRA advice, they can advance the matter towards Office of Local Government application.</p> <p>C. Waiting on B.</p> <p>D. Waiting on C.</p> <p>E. Waiting on D.</p> <p>17/08/2021 - SR:</p> <p>Native title search received and email stating no objection to acquisition process from Bega LALC. Request for adjustment to land claim sent to ORALRA by ALC.</p> <p>04/08/21 - TP:</p> <p>The surveyor has been instructed to lodge the plan for registration. When registration is confirmed, PWA will further proceed with the acquisition process. Preliminary confirmation from NSW Aboriginal Land Council that there</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>should be no issues obtaining part-withdrawal of ALC 11150, ALC 40959 and ALC 42460 as it applies to the formed road area. Once PWA has received the registered DP advice from the surveyor, engagement with Bega LALC will be made to request that part-withdrawal.</p> <p>02/07/21 - TP: No further update at this point.</p> <p>06/06/2021 – TP: No further update at this point.</p> <p>27/04/2021 - JH: Draft plans have been produced and are being reviewed by relevant staff and key delivery consultants.</p> <p>27/04/2021 - JH: Draft plans have been produced and are being reviewed by relevant staff and key delivery consultants.</p> <p>25/03/2021 - JH: Survey Plan being prepared with the aim for Deposited Plan Administration Sheet for signing early April.</p> <p>04/03/2021 - TP: No further update.</p> <p>22/01/2021 – LB:</p>		

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No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>A. Quotation for Public Works Advisory has been approved and PWA has been asked to proceed.</p> <p>04/12/2020 – LB: A-G. Quote from Public Works Advisory to complete the acquisition of the travelling stock reserve is awaiting approval. NSW Aboriginal Land Council is considering the request to excise the road from their claim.</p> <p>03/11/2020 – LB: A-G. Quotation has been received from Public Works Advisory to carry out the compulsory acquisition process. Currently finalising approval. Also waiting on reply from the NSW Aboriginal Land Council.</p> <p>24/09/2020 – LB: A-G. Currently waiting on a reply from the NSW Aboriginal Land Council.</p> <p>26/08/2020 – LB: A-G. This acquisition has been placed on hold while further investigations through Local Land Services and Aboriginal Land Council are carried out.</p> <p>29/07/2020 – LB: A. Council is waiting on the survey to be completed. B. When the survey plan is received the application to the Minister and the Governor will be made.</p>		

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No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>C. PANs will be served after the Minister and Governor's consent is received</p> <p>D. Gazettal will take place after consent of the Minister and the Governor is received</p> <p>E. Valuation has been requested from the Dept. of the Valuer General for land to be acquired without consent.</p> <p>F. Documents will be sent to the CEO for execution when appropriate.</p> <p>G. Upon acquisition the acquired property will be dedicated as road.</p> <p>26/06/2020 – LB: Surveyor is presently carrying out the work.</p> <p>28/05/2020 – LB: Surveyor advised that he will commence the survey in the next week.</p> <p>24/04/2020 – LB: Surveyor has been engaged and expects to commence the survey in the immediate future.</p> <p>26/03/2020 - LB: The NSW ALC has requested a survey plan be provided prior to proceeding. Quotations are currently being sought for the survey.</p> <p>02/03/2020 – LB: The NSW Aboriginal Land Council has given consent in principal and is waiting on a survey plan.</p> <p>20/01/2020 – LB:</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					Currently waiting on survey plan.		
352	15 August 2019	301/19	<p>Proposed Closure and Sale of Public Pathway in Kalkite</p> <p>That Council</p> <p>A. Agree to close the pathway and sell the land 50% to each adjoining landowner for \$10,000 including GST each with each party to pay their own legal fees;</p> <p>B. Notify the owners of lots 38 and 39 that Council approves the payment for 50% of the pathway as a “repayment schedule” to be paid in conjunction with the land rates to be fully paid prior to 30 June 2020;</p> <p>C. Apply to the Crown to close the public pathway;</p> <p>D. Engage the services of a surveyor to create a plan of subdivision with the pathway to be divided along its length (front to back);</p> <p>E. Engage the services of a solicitor to draw up contracts for the sale of the land; and</p> <p>F. Authorise the General Manager to execute the documents for the sale of the property</p>	Coordinator Land & Property	<p>02/03/2022 – SR:</p> <p>Res A: Advised by surveyor requisition has been received from LRS in relation to 88B instrument, signature is now required from both parties on the instrument as the easement burdens the lot they intend to purchase.</p> <p>Res B: Both parties agree to payment plans, new Council resolution to be sort for party C payment plan.</p> <p>Res C: Complete</p> <p>Res D: Awaiting LRS Registering</p> <p>Res E: One contract drafted signed by Council awaiting purchasers signature, second awaiting new Council resolution (report estimated for March meeting) .</p> <p>Res F: Required paperwork to date has been executed by CEO</p> <p>24/01/2022 – SR:</p> <p>Res A: Plans & 88B to awaiting LRS registration.</p> <p>Res B: Both parties agree to payment plans, new Council resolution to be sort for party C payment Plan.</p> <p>Res C: Complete.</p> <p>Res D: Awaiting LRS Registering.</p> <p>Res E: One contract drafted second contracting, second awaiting new Council resolution (report estimated for March meeting).</p> <p>Res F: Required paperwork to date has been executed by CEO.</p> <p>15/12/2021 – SR:</p>	30/06/2021	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>Res A: Plans & 88B to awaiting LRS registration. Res B: Payment Plan agreed by party H, party C still in negotiation. New resolution 57/20 changing final payment due date. Res C: Complete. Res D: Awaiting LRS Registering. Res E: One contract drafted second contracting waiting for Party C response to payment plan. Res F: Required paperwork to date has been executed by CEO.</p> <p>16/11/2021 – SR: Res A: All required documents have been lodged with LRS - Consolidation plans are awaiting registration. Res B: Email has been sent to bath parties addressing payment plan terms, new resolution 57/20 changing final payment date to 30/06/2023. Waiting for response from both parties. Res C: Complete. Res D: Engaged - plans done and lodged with LRS awaiting registration. Res E: BMR have been made aware of required contracts, payment terms are to be agreed upon prior to contract drafting. Res F: Required paperwork to date has been executed by CEO</p> <p>28/09/2021 - SR: Consolidation Administration Sheet with landowner for signing.</p> <p>17/08/2021 - SR:</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>Subdivision has been approved. All signed paperwork returned to surveyor. Awaiting 88B from solicitor to register easement on title.</p> <p>02/08/2021 – SR: Subdivision Certificate for Boundary Adjustment submitted to planning - fee paid - awaiting approval</p> <p>02/07/2021 - TP: Adjusted advice from LRS and surveyor received. Further communication with neighbouring landowners actioned</p> <p>06/06/2021 – TP: Prompts to LRS actioned in order to progress creation & issue of Certificate of Title.</p> <p>05/05/2021 - TP: Surveyor has submitted compilation plan to the LRS for road (path) closure and subsequent first Certificate of Title (CT) creation & issue. The CT will reflect that that the lot is vested with Council, in readiness for subdivision and sale.</p> <p>31/03/2021 - TP: No further update.</p> <p>28/02/2021 – TP: Awaiting plan of subdivision from surveyor. , Note: Linkage exists with Resolution 57/20.</p> <p>22/01/2021 – LB:</p>		

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>A. Surveyor has been asked to lodge the plan of the pathway to close the road and to provide the plan of subdivision for the pathway.</p> <p>C. Response has been received from Crown Lands.</p> <p>D. Plan of subdivision will be available shortly.</p> <p>E. When the plan of subdivision is being processed Council's solicitor will be asked to arrange for the contracts for the sale of the land.</p> <p>F. Council's CEO will execute the contracts at the appropriate time.</p> <p>04/12/2020 – LB:</p> <p>A. Closure process progressing.</p> <p>B. Owners notified. Payment plan now subject to Council resolution 57/20.</p> <p>C. Currently waiting on response from Crown Lands</p> <p>D. Surveyor notified that plan of subdivision will be needed shortly.</p> <p>E. Solicitor asked to commence drawing up contracts for the sale of the land.</p> <p>23/10/2020 – LB:</p> <p>A & B. Advertising period has ended and one objection was received. The objection was a general one, which objected to any pathway in Kalkite being closed.</p> <p>A. Process has changed and new application to Crown Lands has been submitted</p> <p>B. Surveyor has been asked for an anticipated date for the plan of subdivision</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>C. Contracts will be drawn up based on the plan of subdivision when the plan is available.</p> <p>D. Documents will be executed at the appropriate time.</p> <p>24/09/2020 – LB:</p> <p>A&B. Advertising period has ended and one objection was received. The objection was a general one, which objected to any pathway in Kalkite being closed.</p> <p>C. Waiting on response from Department of Industry - Crown Lands then the plan for road closing will be lodged and gazetted.</p> <p>D. The plan of subdivision will be available in approximately two weeks.</p> <p>E. The solicitor has been requested to get the contracts for the sale of the land ready for when the plan of subdivision is received.</p> <p>26/08/2020 – LB:</p> <p>A&B. Letters to landholders and notifiable authorities have been sent. At this time all responses have been positive. Waiting on response from Crown Lands for consent to proceed and for public pathway to vest in Council following closure.</p> <p>E. This is no longer a requirement under the Act.</p> <p>F. The plan of subdivision will be available in approx. 6 weeks. In the meantime, the road closure is progressing.</p>		

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No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>E&F. This will take place at the appropriate time.</p> <p>27/07/2020 – LB: Follow-up with Council's surveyor determined that the plan to close the pathway will be received at Council by the end of July. Letters have been prepared to notify the local community of the proposal to close the pathway. The letters will be posted.</p> <p>26/06/2020 – LB: A. Landowners have been notified of Council resolution. Resolution /19 reviews the payment period until 30/6/2023. B. Application cannot be made until plan of subdivision is to hand. C. Plan of subdivision to divide the pathway lengthwise cannot be done until the pathway is closed. D. Contracts will be drawn up as soon as closure of the pathway is registered and the plan of subdivision is ready.</p> <p>28/05/2020 – LB: Council's Finance Dept. are unable to set up a Special Rate in the rating system and they have suggested that Sundry Debtor accounts be set up with regular quarterly payments to be fully paid prior to March 2023. This will enable the sale of the land to proceed prior to 30/06/2020.</p> <p>24/04/2020 – LB:</p>		

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No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>Arrangements are currently underway to set up a payment plan and a surveyor has been engaged.</p> <p>26/03/2020 – LB: All parties have been notified of the Council resolution and quotes for the survey of the pathway have been sought. This resolution is now superseded by resolution 57/20.</p> <p>02/03/2020 – LB: Purchasers were not happy with the timeline for completion set by the Council resolution and a further report has been submitted to the March Council meeting.</p> <p>20/01/2020 – LB: Landowners were notified of Council resolution via mail but are intending to write to Council requesting more time to pay.</p>		
347	15 August 2019	296/19	<p>Road Closure and Creation of Road Reserve - Badja Road That Council</p> <p>A. Approve to formally close the Council public road that traverses lot 1 DP 124507, Lot 2 DP 1195991 and Lots 15,16 & 81 of DP 752146;</p> <p>B. Engage the services of a Surveyor to prepare a plan of subdivision for the creation of a road reserve over Badja Road;</p> <p>C. Agree to exchange the former closed road through the affected properties in compensation of the area required of the privately owned properties for the road reserve to be created over Badja Road; and</p>	Coordinator Land & Property	<p>02/03/2022 – SR: Res A & B: All LRS requisition items to be addressed by Council have been completed. Surveyor conducted site visit to assist with completing LRS requisition items required to be addressed by surveyor. Res C: Exchange will occur when LRS registration is complete. Res D: All required documents to date have been executed.</p> <p>24/01/2022 – SR: No Further update, response from LRS yet to be received.</p>	30/03/2021	N

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No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			D. Authorise the General Manager to execute the documents to give effect to the above		<p>15/12/2021 – SR: No further update, response from LRS yet to be received.</p> <p>16/11/2021 – SR: Res A & B: Survey Plans are awaiting LRS registration. Two out of three requisitions from LRS have been addressed with the surveyor. Crown Lands conducting further investigations on status of road reserve ownership, third requisition is dependent on Crown's findings, , Res C: Not actioned as A & B need to be finalised first. Res D: All required paperwork has be executed to date.</p> <p>21/10/2021 – SR: Surveyor advised plans were lodged with LRS 30/09/2021.</p> <p>28/09/2021- SR: Followed up progress of this matter with surveyor, awaiting response.</p> <p>17/08/2021 - SR: Administration sheet signed by landholders, posted to surveyor 06/08/2021. Awaiting LRS fee for lodgement.</p> <p>02/08/2021 – SR: Subdivision Approved - Awaiting signature from one landholder. Admin sheet & plans will then be returned to Surveyor for lodgement with LRS.</p>		

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>02/07/2021 - TP: No further update at this point.</p> <p>05/06/2021 – TP: Subdivision application lodged.</p> <p>05/05/2021 - TP: No further update at this point.</p> <p>31/03/2021 - TP: Administration sheet signing in progress by required parties.</p> <p>28/02/2021 TP: Review of intended timeline to be conducted due to staff resource changes.</p> <p>01/03/2021 – TP: Review of intended timeline to be conducted due to staff resource changes.</p> <p>22/01/2021 – LB: A&B Landowner has been contacted by phone to advise that Council is going to commence the road closing process in early 2021. Letters and advertising will commence in late January.</p> <p>04/12/2020 – LB: A&B. Letters to affected landowners and notifiable authorities being prepared. The road closing will effectively commence when the 28 day advertising period has ended.</p>		

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No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>C. Letters to appropriate landowners include proposal to dedicate closed road in compensation for the area to be acquired.</p> <p>23/10/2020 – LB:</p> <p>A. Subject of resolution 296/19</p> <p>B. Survey plan has been received</p> <p>C. Exchange will occur at the appropriate time</p> <p>D. Documents will be executed at the appropriate time.</p> <p>24/09/2020 – LB:</p> <p>B. The plan has been received and letters regarding road closure in accordance with legislative requirements are being prepared.</p> <p>27/07/2020 – LB:</p> <p>A & B. Council is in receipt of a draft plan which has been checked and the surveyor has been requested to provide the final plan with Administration Sheet. When the final plan is received an application will be submitted for Subdivision Certificate.</p> <p>26/06/2020 – LB:</p> <p>G. Surveyor has given assurance that the plan will be sent to Council in the next two weeks.</p> <p>H. This will be done in consultation with landowners after plan of subdivision is received.</p> <p>28/05/2020 – LB:</p>		

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No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>Contractor has been asked to forward plan and it is anticipated that it will be available very shortly.</p> <p>24/04/2020 – LB: Discussion with the contractor revealed that due to COVID-19, there would be some delay but the plan is now expected any day.</p> <p>26/03/2020 – LB: Council is waiting on survey plan before proceeding.</p> <p>02/03/2020 – LB: Survey work is currently being carried out.</p> <p>20/01/2020 – LB: Landmark Surveys have been engaged to carry out the survey and produce a plan.</p>		
290	20 June 2019	227/19	<p>Application to Crown Land to be appointed as Land Manager to Various Waste Management Sites</p> <p>That Council requests to be appointed as Land Manager of the following Reserves:</p> <p>A. Dalgety Landfill Lot 2 DP 837128, Reserve 88070 for Rubbish Depot under Crown control;</p> <p>B. Bombala Landfill Lot 123 DP 756819, Reserve 15472 for Night Soil Depot under Crown control;</p> <p>C. Bombala Landfill Lot 300 DP 756819, Reserve 49491 for Night Soil Depot under Crown control;</p>	Project Specialist	<p>06/05/2021 – MD: No further update from Crown.</p> <p>30/03/2021 – MD: No further update from Crown.</p> <p>02/03/2021 – MD: E. No further update from Crown.</p> <p>12/01/2021 – MT: E. No further update from Crown.</p> <p>25/11/2020 – JH: E. No further update from Crown.</p>	Ongoing	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			<p>D. Berridale Transfer Station Lot 178 DP 756837, Reserve 73609 for Sanitary Purpose under Crown control;</p> <p>E. Berridale Landfill Lot 153 DP 756694, Reserve 47391 for Rubbish Depot under Crown control; and Request the purpose of land be changed to Urban Services for Reserves 15472 & 49491</p>		<p>20/10/2020 - JH: A, B, C & D. Complete. E. No further update.</p> <p>23/09/2020 - JH: A, B, C & D. Complete. E. NSWALC are following up on this item they referred to the Local Aboriginal Land Council (LALC) with the recommendation that the CEO of the LALC refer it to the LALC Board for consideration of claim withdrawal. NSWALC will advise of the outcome when received, they have advised that the LALC are not meeting regularly during this COVID pandemic.</p> <p>26/08/2020 - JH: A, B, C & D. Complete. F. NSWALC are following up on this item they referred to the Local Aboriginal Land Council (LALC) with the recommendation that the CEO of the LALC refer it to the LALC Board for consideration of claim withdrawal. NSWALC will advise of the outcome when received, they have advised that the LALC are not meeting regularly during this COVID pandemic.</p> <p>24/06/2020 – JH: A, B, C & D. Complete. E. This item has been referred by NSWALC to the Local Aboriginal Land Council (LALC) with the recommendation that the CEO of the LALC refer it to the LALC Board for consideration of claim withdrawal. NSWALC will advise of the outcome when received.</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>28/05/2020 – JH: E: Email received from NSWALC requesting further information on this Reserve. Gazette notices were researched and supplied to NSWALC. They still require any information that Council may have on the lawful use and occupation of this land and/or need for this land for an essential public purpose, as at 8 June 2010. Following up on this request with Waste Team. Spoke again to NSWALC 27/5/2020 advice they are also now discussing with LALC with regard to their interest in the land due to it not being used for many years, as such they may wish to keep the land claim active.</p> <p>30/03/2020 – JH: No further update.</p> <p>22/01/2020 – JH: E. Property officer has written to the NSW Aboriginal Land Council to see if they wish to revoke their interest as ALC 25795 is current on this reserve.</p> <p>09/01/2020 – MD: A. Confirmation has been received Council is the Land Manager of Dalgety Landfill Lot 2 DP 837128, Reserve 88070 for Rubbish Depot; B. Confirmation has been received Council is the Land Manager of Bombala Landfill Lot 123 DP 756819, Reserve 15472 for Night Soil Depot; C. Confirmation has been received Council is the Land Manager of Bombala Landfill Lot 300 DP 756819, Reserve 49491 for Night Soil Depot;</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					D. Confirmation has been received Council is the Land Manager of Lot 178 DP 756837, Reserve 73609 for Sanitary Purpose under Crown control; E. Awaiting confirmation.		
227	17 April 2019	151/19	Consolidation of Reserve no. 530002 Centennial Park and Lot 6 DP 758280 Cooma Visitors Centre as one Crown Reserve for General Community Use That Council A. Request that the Crown add lot 6 DP 758280 to Reserve 530002 comprising Centennial Park and add an additional purpose of "General Community Use" to the Reserve. B. Relinquish Licence LI 453017 for the use of the Cooma Visitors Centre when Lot 6 DP 758280 is added to Reserve 530002.	Coordinator Land & Property	23/02/22 – GT: No further update. 13/12/2021 – GT: No further update. 15/11/2021 – GT: No further update. 19/10/2021 – GT: No further update. 28/09/2021 - GT: No further update. 01/09/2021 – GT: No further update. 05/08/2021 - GT: Update from Crown Lands - Due to the differing reserve types Crown Lands have decided the best solution is to create a new Reserve for the Cooma Visitor Centre site, with the intention of appointing Council as Crown Land Manager (as is the case with the Centennial Park R530002). This will cancel the licence and associated fee. It will not consolidate both reserves. Currently the application is with the Minister to be assessed approved. Crown Lands are unable to provide a	28/02/2021	N

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No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>time-frame but will notify us once this process is complete.</p> <p>04/08/2021 – GT: Followed up with Crown Lands. Awaiting a response.</p> <p>02/07/2021 – TP: No further update at this point.</p> <p>06/06/2021 – TP: No further update at this point.</p> <p>05/05/21 - TP: No further update at this point.</p> <p>31/03/2021 - TP: Further prompts to Crown Land actioned. No further update.</p> <p>28/02/2021 – TP: No further update at this point in time.</p> <p>28/02/2021 – TP: Application for possessory title lodged with NSW LRS. Further legal paperwork being formatted including the Statutory Declarations of two "disinterested witness" to support Council's possessory claim.</p> <p>22/01/2021 – LB: A. Follow up phone calls to Crown Lands has confirmed that Crown Lands is still awaiting the native title assessment to be completed.</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>04/12/2020 – LB: A. Crown Lands are waiting on a native title assessment to be completed internally prior to approval and gazettal.</p> <p>26/10/2020 – LB: A. A further email has been sent to Crown Lands requesting an update. B. The licence will be relinquished when Crown Lands has completed their processes.</p> <p>24/09/2020 – LB: A. An email has been sent to Crown Lands asking for an update on the progress of this matter.</p> <p>26/08/2020 – LB: A. Crown Lands has assured the Land and Property Officer that the documentation recommending the amendment to both reserves has gone before the Minister. B. The licence will be relinquished when Crown Lands has completed their processes.</p> <p>29/07/2020 – LB: This matter needs to be signed off by the Minister and then must be advertised in the Government Gazette as a part of the process. It is anticipated that it may take some months to finalise.</p> <p>26/06/2020 – LB:</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>Communication with NSWALC confirmed that the claim over the Visitors Centre has been rescinded. This information will be relayed to Crown Lands with a request to expedite the matter.</p> <p>B. Crown Lands is presently preparing the documentation for transfer to Council as Crown Land Manager</p> <p>C. The licence will be relinquished in conjunction with transfer to Council Management.</p> <p>28/05/2020 – LB: Reminder was sent to Crown Lands last week. This matter will take some time to resolve at the Crown Lands level.</p> <p>24/04/2020 – LB: Crown Lands has advised that due to the COVID-19 Pandemic this process may suffer some delays.</p> <p>26/03/2020 – LB: Crown was sent a second reminder today. It is an involved process, and will take a while to review, given the current COVID-19 pandemic and the recent bushfires.</p> <p>02/03/2020 – LB: Negotiations with the Crown are ongoing. It is likely that the Crown would prefer lot 6 to be placed under Council management & that the lease be rescinded. We are currently waiting on a reply.</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					20/01/2020 – LB: This matter has been escalated at Crown Lands to achieve a decision on the way forward.		
211	21 March 2019	127/19	Delegate Disadvantaged Housing That Council continue with the current arrangement of Facilities staff managing the tenants and maintenance on the properties pending community consultation, and bring a report back to Council.	Coordinator Land & Property	<p>01/03/2022 – TP: No further update at this point.</p> <p>31/01/2022 – TP: SMRC continue to manage & own the properties in question. Future treatment of these land holdings as disadvantaged housing to be reviewed in the context of the broader housing & accommodation challenges being experienced across the LGA. Holistic approach required to also integrate forward planning with the recently initiated Housing and Social Services Committee.</p> <p>01/11/2021 – TP: No further update at this point in time.</p> <p>01/10/2021 - TP: Not further update at this point</p> <p>05/09/2021 - TP: No further update. SMRC continues to manage & own the properties in question.</p> <p>04/08/2021 – TP: No further update at this point.</p> <p>02/07/2021 - TP: No further update at this point.</p> <p>06/06/2021 – TP: No further update at this point.</p>	28/02/2022	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>05/05/2021 - TP: Updated option details being sought from Southern Cross Housing to enable accurate analysis in the present housing needs environment. Council continuing to manage properties.</p> <p>31/03/2021 - TP: Consult with Community Engagement to enable concise information release after Easter period. Intended timing adjusted due to staff resource changes and competing active consultations. Council continuing to manage properties.</p> <p>28/02/2021 – TP: Forward advice and notice the community to occur in March 2021. Profile flagging the general topic & basic elements of consideration.</p> <p>27/01/2021 – TP: No further update.</p> <p>27/11/2020 – TP: No further update.</p> <p>26/10/2020 – TP: Design of consultation mechanics pending, with input from former Facilities staff to be included.</p> <p>25/09/2020 – TP: It is anticipated that community consultation will be initiated in first quarter of 2021 calendar year.</p> <p>27/08/2020 – TP:</p>		

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No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>Council continuing to manage properties. Review of the background and full context relating to this item required.</p> <p>24/07/2020 – KH: An initial handover has been conducted with a more detailed one to follow explaining what steps have been taken so far and why, and to work together moving forward on this.</p> <p>26/06/2020 – KH: There is no further update as there has been too much occurring with bushfires and COVID.</p> <p>01/06/2020 – KH: No further update.</p> <p>28/04/2020 – KH: No further update.</p> <p>27/03/2020 – KH: No further update.</p> <p>02/03/2020 – KH: Mail out to the community at Delegate seeking their feedback to be arranged asap to gauge thoughts.</p>		
165	21 February 2019	68/19	<p>Parking in the laneway at the rear of the Jindabyne Town Centre</p> <p>That Council</p> <p>A. Approve the proposal to enter into public consultation with the shopkeepers and</p>	Coordinator Land & Property	<p>01/03/2022 – TP: Completion of actions under this resolution will be generated by the tabling of an overarching report considering multiple issues requiring addressing in the area.</p>	31/12/2021	N

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No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			<p>owners in Jindabyne Town Centre regarding changes to the laneway at the rear of the shops.</p> <p>B. Receive a further report regarding the results of the public consultation and the proposed way forward together with detailed costings.</p>		<p>31/01/2022 – TP: Completion of actions under this resolution will be generated by the tabling of an overarching report.</p> <p>01/11/2021 – TP: No further update at this point.</p> <p>01/10/2021 – TP: Completion of actions under this resolution will be generated by the tabling of an overarching report for the precinct.</p> <p>05/09/2021 – TP: Internally developing guidance & information towards an additional report to be tabled to Council, under the overarching cover of Corporate Projects, in the near future.</p> <p>04/08/2021 – TP: Internal discussions held on the development a proposed plan & schedule of works for the broader project (which this resolution item integrates with) of Jindabyne Town Centre upgrades.</p> <p>02/07/2021 – TP: No further update at this point.</p> <p>06/06/2021 – TP: No further update at this point.</p> <p>05/05/21 – TP:</p>		

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No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>No further update at this point.</p> <p>31/03/2021 - TP: No further update at this point.</p> <p>28/02/2021 - TP: Further advice as to SAP intentions pending. Once more integrated planning has occurred the project will be in a position to progress, in consult with Corporate Projects team.</p> <p>25/01/2021 – GH: Awaiting indication of SAP intentions for the Jindabyne Town Centre precinct.</p> <p>04/12/2020 – LB: A. This project needs to be incorporated within a range of projects currently underway in the Jindabyne town centre to ensure that a good outcome is achieved. Once more integrated planning has occurred the project will be scheduled.</p> <p>23/10/2020 – LB: A. This project has temporarily been place on hold. B. Further report will be presented to Council at the appropriate time.</p> <p>24/09/2020 – LB: A. Amended plan still to be received by Council.</p> <p>26/08/2020 – LB: A. Council has requested a minor adjustment to the concept plan. Once the concept plan is</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>amended, it is proposed to form a Steering Committee to guide the project to completion.</p> <p>B. A report will be submitted for Council's consideration when the public consultation has taken place.</p> <p>29/07/2020 – LB:</p> <p>A. Council is in receipt of the draft survey plan and is currently waiting on the design plan. When both plans are to hand Council will undertake public consultation.</p> <p>B. Following public consultation a further report will be prepared for Council with detailed costings.</p> <p>26/06/2020 – LB:</p> <p>The Road Safety Officer advised that the surveyor has been selected and the project is progressing.</p> <p>A. Public consultation will take place when the survey and design is completed.</p> <p>28/05/2020 – LB:</p> <p>RFQ sent out to four surveyors for quotation for survey and design. This is to be funded by RMS.</p> <p>28/05/2020 – LB:</p> <p>RFQ sent out to four surveyors for quotation for survey and design. This is to be funded by RMS.</p> <p>24/04/2020 – LB:</p> <p>Specification for the tender is currently underway. Collaboration between the Special Projects Officer and the Road Safety Officer is</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>being undertaken in view of the issues encountered with the proposed construction of the public toilets in Jindabyne.</p> <p>26/03/2020 – LB: Tenders will be called for the survey and design work. When survey & design is completed, staff will arrange for public consultation.</p> <p>02/03/2020 – LB: Waiting on survey and design so that public consultation can be arranged.</p> <p>03/02/2020 – LB: Shopkeepers and shop owners in the Jindabyne Town Centre have been notified by letter that Council has been successful in securing grant funding for survey and design of the back lane.</p>		
88	1 November 2018	394/18	<p>Planning Proposal 461 Barry Way, Moonbah to Amend Snowy River Local Environmental Plan 2013</p> <p>That:</p> <p>A. The report from the Senior Strategic Land Use Planner on the Planning Proposal 461 Barry Way (Lot 101 DP 817374) be received.</p> <p>B. The Planning Proposal be submitted to the Minister of NSW Planning & Environment for a Gateway Determination in accordance with Section 3.34 of the <i>Environmental Planning and Assessment Act 1979</i>.</p> <p>C. The Department of Planning and Environment be advised that Council wishes</p>	Senior Strategic Land Use Planner	<p>28/02/2022 – AA: Action complete.</p> <p>28/02/2022 – AA: Department of Planning have advised that this proposal will no longer proceed. Once the outstanding issues are addressed the proponent may re lodge a planning proposal to Council. Council staff have informed the proponent of this outcome. Action complete.</p> <p>13/12/2021 – AA: Additional information was provided by a proponent. A meeting has been held between Council the proponent and DPIE to clarify</p>	Ongoing	Y

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No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			<p>to be issued with an authorisation to use delegation for the Planning Proposal.</p> <p>D. In the event NSW Department of Planning & Environment issues a Gateway Determination to proceed with the Planning Proposal, consultation be undertaken with the community and government agencies in accordance with Schedule 1, Division 1, Clause 4 of the <i>Environmental Planning and Assessment Act 1979</i> and any directions of the Gateway Determination.</p>		<p>documentation requirements to address concerns raised by OEH.</p> <p>28/09/2021 – AA: No further update.</p> <p>30/08/2021 – AA: A letter has been sent to the proponent advising that the proposal can proceed subject to existing gateway conditions. Outstanding information is required regarding flood, biodiversity and Aboriginal heritage before this proposal progresses to public exhibition.</p> <p>02/08/2021 – AA: SAP team have advised planning proposal is not inconsistent with draft SAP and can proceed subject to conditions of Gateway determination.</p> <p>29/06/2021 – AA: Draft SAP Master Plan appears not to support this Planning Proposal. Staff will liaise with the NSW Government in this regard and advise applicant of next steps.</p> <p>03/05/2021 – AA: No further update.</p> <p>22/03/2021 – AA: No further update.</p> <p>26/02/2021 – AA: No further update, further update will be provided at conclusion of SAP Masterplan.</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>14/01/2021 – AA: No further update.</p> <p>26/11/2020 – AA: No further update.</p> <p>30/10/2020 – AA: No further update.</p> <p>25/09/2020 – AA: No further update.</p> <p>28/08/2020 – AA: No further update. Proposal is waiting for proponent to respond to agency concerns and is on hold to the conclusion of the SAP Masterplan. The following sections of the Council resolution have been completed. A. No action required. B. Completed. C. Completed. D. Referred to relevant Government Agencies. An objection was received from OEH. Further information was requested from proponent. Awaiting response.</p> <p>30/07/2020 – AA: No further update.</p> <p>22/06/2020 – AA: No further update.</p> <p>03/06/2020 – MA:</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>No further update and not expected to be any significant progress until the SAP masterplan is more fully developed.</p> <p>05/05/2020 – AA: An altered Gateway determination was issued by the Department of Planning Industry and Environment extending the timeframe for completion by 24 months to 7 June 2022. This allows the proposal adequate time to be considered and finalised after the Snowy Mountains Special Activation Precinct Masterplan is completed.</p> <p>19/03/2020 – MA: No response received from DPIE regarding request for extension of time due to SAP Masterplan. In process of following up with DPIE.</p> <p>31/03/2020 – AS: No further update.</p> <p>02/03/2020 – BD: No further update.</p> <p>20/01/2020 – AA: A letter has been forwarded to State Government requesting the Gateway Determination date be extended to coincide with the conclusion of the Go Jindabyne masterplan.</p> <p>06/12/2018 – MA:</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>B. Planning proposal has been submitted to the Minister of NSW Planning and Environment for a Gateway Determination.</p> <p>C. Council has advised Department of Planning and Environment that Council wishes to be issued with an authorisation to use Delegation for the Planning Proposal Cannot be actioned until a determination is given.</p>		
74	4 October 2018	353/18	<p>Clr Castellari Notice of Motion - Rooftop Solar</p> <p>That Council</p> <p>A. Support the Albury City Council motion regarding legislative changes to enable the implementation of a program similar to that implemented by Darebin City Council in Victoria;</p> <p>B. Advocate for the legislative changes to local members and relevant Ministers;</p> <p>C. Carry out due diligence with a business case which includes funding options, power under current legislation that would provide solar subsidy schemes for residence and businesses within the SMRC council area; and</p> <p>D. Provide for public consultation process once the above has been carried out.</p>	Executive Assistant to Chief Executive Officer, Mayor and Councillors	<p>10/01/2022 – JB: Report scheduled for March 2022 Council meeting.</p> <p>03/11/2021 – PB: Further information being sought - to be presented to the new Council in early 2022.</p> <p>30/09/2021 PB: Council was provided with a briefing on the opportunity of Environmental Upgrade Finance, and considered a report at its September meeting.</p> <p>09/08/2021 – GH: Nil update received.</p> <p>28/04/2021 - JB: Nil update received.</p> <p>06/04/2021 - JB: Nil update received.</p> <p>06/04/2021 – JB: Nil update received.</p>	Ongoing	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>03/03/2021 – PB: Nil update received.</p> <p>03/03/202 - PB: Nil update received.</p> <p>28/01/2021 – JB: The CEO requested an update from LGNSW regarding to their advocacy of behalf of the local government sector (as per resolution 100Solar Buy Back - from the 2018 LGNSW Conference).</p> <p>Following is their update:</p> <p>LGNSW advocated for changes to legislation, including the Local Government Act, to provide incentives and mechanisms for households to adopt renewable energy systems through:</p> <ul style="list-style-type: none"> • Writing to the (then) Minister for the Environment and Minister for Local Government, Gabrielle Upton • Follow up letter with Minister for the Environment, Matt Kean and Minister for Local Government, Shelley Hancock (see attached) • Submission to Treasury Laws Amendment (Improving the Energy Efficiency of Rental Properties) Bill 2018 (Federal) • Input to the Department of Planning, Industry & Environment project to identify how NSW councils could be further supported to reduce emissions (report not public). 		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>While a response was not received from the Minister for the Environment and Minister for Local Government, Gabrielle Upton from the 2018 conference letter, a response was received from Minister Upton the previous year on the same policy matter. The response noted the State Government's actions to improve energy efficiency, however did not address the request to amend the Local Government Act.</p> <p>LGNSW continued to advocate to the NSW Government but has not yet received a response from Minister Kean or Hancock.</p> <p>Unfortunately the Federal Treasury Laws Amendment (Improving the Energy Efficiency of Rental Properties) Bill 2018 has since lapsed. However the second reading speech notes elements of LGNSW's submission regarding split incentives, indicating that there is support for this kind of measure at the federal sphere of government.</p> <p>The LGNSW Policy Platform has also been updated to support new and fairer financing opportunities for local government including for fees and charges, a range of funding mechanisms to allow councils to build climate resilience in their communities, and enabling the update of zero and low carbon technologies through appropriate investment, concessions and legislation (see Finance Position Statement and Climate Change Position Statement).</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>LGNSW will continue to advocate on this matter and others matters of importance to our members and especially those arising from annual conference resolutions.</p> <p>26/11/2020 – JT: Investigation underway for further information.</p> <p>23/10/2020 – JT: No further update.</p> <p>28/09/2020 – JT: No further update.</p> <p>03/08/2020 – JT: No further update</p> <p>29/06/2020 – SC: A. Motion supported at LGNSW Annual Conference. B. Raised in conversation with Local Member and LGNSW. C & D. No action.</p> <p>29/05/2020 – SC: No further update.</p> <p>29/04/2020 – SC: No further update.</p> <p>04/03/2020 – SC: No further update.</p> <p>06/02/2020 – SC:</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>No further update.</p> <p>03/12/2019 – SC:</p> <p>B. The CEO requested an update from LGNSW in regarding to their advocacy of behalf of the local government sector (as per resolution 100 Solar Buy Back - from the 2018 LGNSW Conference).</p> <p>LGNSW has made representations to the previous Minister for the Environment and Minister for Local Government prior to the latest cabinet reshuffle.</p> <p>The matter was also raised in LGNSW's submission to the Senate Standing Committee on Environment and Communications Inquiry into Treasury Laws Amendment (Improving the Energy Efficiency of Rental Properties) Bill 2108.</p> <p>Further to this, LGNSW also raised this matter at their liaison meeting with the Office of Environment and Heritage and will continue to advocate on the issue as opportunities arise.</p>		
20	07 May 2018	162/18	<p>Proposal to Realign the Barry Way Jindabyne and to Address Issues with the Intersections of Barry Way with Eagle View Lane and Bungarra Lane</p> <p>That Council</p> <p>A. Approve the proposal to realign The Barry Way over the constructed road from the intersection with MR286 to the boundary of the national park.</p> <p>B. Approve the proposal to apply to the Crown to transfer those sections of The</p>	Coordinator Land & Property	<p>02/03/2022 – SR:</p> <p>Resolution C: Site inspection undertaken. Agreeance reached with both parties.</p> <p>Resolution G: Funding source to be further investigated.</p> <p>Resolution A, B, D, E, F: No further updates.</p> <p>24/01/2022 – SR:</p> <p>Resolution C: Site inspection successful, reached agreeance with Barry party, awaiting response from Stevens Party.</p>	31/08/2022	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			<p>Barry Way which are Crown reserve road to Council.</p> <p>C. Authorise staff to negotiate with landowners for acquisition of the constructed Barry Way and, where possible, to offer to close corresponding sections of paper road and to dedicate the land to the landowner in compensation.</p> <p>D. To engage the services of a surveyor to identify those sections of the Barry Way which are not on line with the constructed road.</p> <p>E. To acquire any Crown land upon which the Barry Way has been constructed through the process of the Land Acquisition (Just Terms Compensation) Act 1991 through the authority of the Roads Act 1993.</p> <p>F. Authorise the General Manager to execute any documents necessary to complete the project.</p> <p>G. Authorise the expenditure and allocate an amount of \$135,000 in the 2018/19 year Budget with funding to be provided from Stronger Communities Project PP-219 (Undertake project to align the road with road reserves).</p>		<p>Resolution G: Funding source to be investigated further.</p> <p>Resolution A, B, D, E, F: No further updates.</p> <p>15/12/2021 – SR: Site Meeting Scheduled For 16/12/2021.</p> <p>25/11/2021 – SR: C: Site meeting to be held as part of negotiations for Eagleview lane realignment from Barry Way to Mowamba River, No further update for at this point for balance of resolution.</p> <p>28/09/2021 - SR: Awaiting response from Eagleview Lane landholder addressing negotiated terms of land transfer (fencing request).</p> <p>07/09/2021 - SR: Negotiations being conducted with landholder - Eagleview lane. Confirmation from planning sent to landholder, trying to reach outcome for second request. Contact has been made with surveyor, plans and progress information received 06/09/2021. Review to be conducted to find out where we are at and what the next step forward is for the overall matter</p> <p>04/08/2021 – TP: Action reassigned.</p> <p>06/06/2021 –TP: No Further update at this point.</p>		

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>05/05/21 - TP: No further update at this point.</p> <p>31/03/2021 – TP: No further update at this point.</p> <p>01/03/2021 – TP: A&C Further follow up email (3/2/021 LB) has been sent to landowner on Eagle View Lane requesting contact be made with Council to discuss the way forward., B. Application is being prepared to apply for sections of Crown Road to be transferred to Council. 4/2/21 Query tabled to Coordinator Development relaying landowner query.</p> <p>22/01/2021 – LB: A&C Follow up email has been sent to landowner on Eagle View Lane requesting that he contact the Land and Property Officer to discuss the way forward. B. Application is being prepared to apply for sections of Crown Road to be transferred to Council.</p> <p>04/12/2020 – LB: A&B. Waiting on response from landowner who does not live locally. C. Letters are currently being prepared to commence negotiation with landowners adjoining Barry Way on Cobbon Hill. A quote has been sought from Public Works Advisory to carry out the compulsory acquisition of Crown land on Cobbon Hill.</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>03/11/2020 – LB: A&B Surveyor has provided necessary information which has now been provided to the land owner. Provision of this information will now allow action C to be completed.</p> <p>24/09/2020 – LB: A&B. Surveyor has addressed questions relating to the plan at the intersection of Eagle View Lane. The landowner was notified and again posed a number of questions. Most of these have been answered and the answer to the last question will be provided this week.</p> <p>C. Negotiation will commence next week with landowners adjacent to Cobbon Hill. This section of realignment of the Barry Way will involve compulsory acquisition from the Crown.</p> <p>D. This project has been divided into sections so that the surveyor completes the survey work as Council is ready to address each section.</p> <p>E. The section of the Barry Way which passes through Crown land without a road reserve is at the southern end and will be addressed as that stage is reached.</p> <p>26/08/2020 – LB: A&B Surveyor has notified Council that due to workload this plan may take a little longer.</p> <p>C Landowner has been notified that there is a delay involved in obtaining the information that they have requested.</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>E-G Ongoing.</p> <p>29/07/2020 – LB: A & B Surveyor has been requested to provide the plan for the second section which will involve Eagle View Lane.</p> <p>C. Landowners have been notified that Council is waiting on plan.</p> <p>E-G. Ongoing.</p> <p>26/06/2020 – LB: The draft plan may be expected. The landowner is waiting on this information before proceeding.</p> <p>A. Survey is being done in sections</p> <p>B. Request for sections of Crown road to be transferred to Council will be carried out at the end of the project.</p> <p>C. Negotiations with landowners are ongoing.</p> <p>D. See A. above.</p> <p>E. Acquisition will be carried out as necessary when the plan for individual sections is finalised.</p> <p>F-G Ongoing.</p> <p>28/05/2020 – LB: The surveyor has promised to have the draft plan with the area of road to be closed and the area of the area to be acquired marked on the plan sent to Council within the next week. This plan will then be sent to the landowner.</p> <p>24/04/2020 – LB: Contacted the landowner on Eagle View Lane who has requested information. He wants to know how much land Council will require for the</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>road and how much land he will receive in compensation. Will there be sufficient space for him to construct an eco-hut. The surveyor has been requested to calculate the area of both areas so that an accurate answer can be provided.</p> <p>26/03/2020 – LB: In view of the fact that the landowner has not contacted the Land and Property Officer to date a letter has been sent asking him to contact the Land and Property Officer to discuss his consent to the creation of the road reserve over the road in its current location through his property.</p> <p>02/03/2020 – LB: The Land and Property Officer met with the landowner and he said he will respond after consultation with his wife.</p> <p>20/01/2020 – LB: Waiting on response from landowner on Eagle View Road. He resides in Tasmania.</p>		
16	05 April 2018	118/18	<p>Proposed Road Closure & Sale of old Lions Park at Bombala That Council;</p> <p>A. Approve the partial road closure on the corner of High Street and Stephen Street Bombala so that the fence line becomes the boundary of lot 9 DP 995614;</p> <p>B. Engage the services of a land surveyor to provide a plan for the boundary adjustment;</p>	Land & Property Officer	<p>02/03/2022 – SR: No further update.</p> <p>24/01/2022 – SR: Resolution A & B; Completed. Resolution C: Completed. Resolution D & E: Resolution A & B now complete. Process of sale will be initiated in a timely manner.</p>	30/06/2021	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			<p>C. Authorise the General Manager to execute any documents necessary to complete the boundary adjustment and sale of the property;</p> <p>D. Readvertise the property on the open market for auction with an appropriate reserve; and</p> <p>E. Make the Report public once the matter is settled.</p>		<p>15/12/2021 – SR: Resolution A & B; Surveyor advised plans have been registered with LRS, awaiting title advice from solicitor. Resolution C: Completed. Resolution D & E: Dependant on Resolution A being completed.</p> <p>12/11/2021 – SR: Resolution A; All requisitions from LRS have been resolved, final plans for road closure are awaiting LRS registration. Resolution B; Surveyor will advise when plans have been registered. Resolution C; Boundary adjustment paperwork complete, sale of property is dependent on Res A being completed. Resolution D & E; dependent on Res A being completed.</p> <p>28/09/2021 - SR: Partial closure of High Street Bombala gazetted, 11R form for removing notation from title signed and lodged with LRS, requisitions received from LRS via surveyor these are currently being addressed.</p> <p>01/09/2021 - GT: No further update.</p> <p>04/08/2021 – TP: Action reassigned - Property Officer now has general carriage of item.</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>05/05/2021 – TP: Target date changed from 30 September 2018 to 30 June 2021 - To reflect current timeline.</p> <p>23/03/2021 – JH: No further update on this item due to waiting for reply from LRS.</p> <p>24/02/2021 - JH: Target date now 30 June 2021, Waiting for return of lodged documents from LRS.</p> <p>12/01/2021 - JH: No further update.</p> <p>27/11/2020 – JH: C. Solicitor is preparing documents to have a certificate of title (CT) created over the portion of the road to be closed so consolidation can take place. Recent verbal feedback from NSW Land Registry Services to the surveyor indicates that a further survey of the original lot may need to occur to complete the registration due to the age of the original plan's survey. This will be reviewed once the CT has been assigned.</p> <p>20/10/2020 - JH: A. Finalised. B. Finalised. C. Solicitor is preparing documents to have a CT created so consolidation can take place. D. Once notified of completed registration the property can be placed on the open market.</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>E. To take place at completion of D.</p> <p>23/09/2020 - JH: C. Consolidation Plans lodged, surveyor has advised that a CT was not created and the solicitor is now preparing this so that registration can take place.</p> <p>26/08/2020 JH: C. Finalised. D. Finalised. C. Consolidation Plans lodged, Surveyor is following up on progress of same. D. Once notified of completed registration the property can be placed on the open market. E. To take place at completion of D</p> <p>22/07/2020 – JH: C. Consolidation Plans received from Surveyor and signed by CEO, returned to Surveyor for lodging for registration of same. D. Once notified of completed registration the property can be placed on the open market. E. To take place at completion of D.</p> <p>24/06/2020 – JH: E. Finalised. F. Finalised. C D and E: Still waiting finalised consolidation plans from surveyor for this item to be completed. Have sent numerous email requests to Surveyor.</p> <p>28/05/2020 – JH:</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>Surveyor again requested to provide the final plan, no response and will continue to follow up. This plan is in draft form with the Surveyor and would not be cost effective to engage another surveyor to finalise the plan.</p> <p>27/04/2020 - JH: Email sent to Surveyor requesting a definite date for plan to be registered. Surveyor advised he would review the current draft of this consolidation plan this week and submit for Registration.</p> <p>26/03/2020 - JH: Followed up with Surveyor and was advised this item is going to be delayed due to the large scale workload he has in place.</p> <p>27/02/2020 - JH: Followed up with Surveyor and was advised this item is going to be delayed due to the large scale workload he has in place.</p> <p>15/01/2020 - JH: The Surveyor has advised that he is hoping to have the consolidation plan ready for the end of January 2020.</p>		

11.1 2022 FEDERAL ELECTION CAMPAIGN

Record No: 122/154

RECOMMENDATION

That Council

- A. Supports the national funding priorities of the Australian Local Government Association (ALGA), which would contribute an estimated \$6.46 billion per year to Australia's GDP and create 43,444 jobs; and
- B. Agrees to support and participate in the Australian Local Government Association's advocacy for their endorsed national funding priorities by writing to the local Federal Member(s) of Parliament, all known election candidates in local Federal electorates and the President of the Australian Local Government Association to:
 - (a) express support for ALGA's funding priorities;
 - (b) identify priority local projects and programs that could be progressed with the additional financial assistance from the Federal Government being sought by ALGA; and
 - (c) seek funding commitments from the members, candidates and their parties for these identified local projects and programs.

RESPONSIBLE OFFICER: Mayor

BACKGROUND

The next Federal Election is expected to be held in May 2022.

Working in conjunction with its member state and territory associations, the Australian Local Government Association (ALGA) has developed a framework and resources for a national advocacy campaign that will run in the lead up to this election.

Based around the tagline of "Don't Leave Local Communities Behind", the goal is to secure funding and policy commitments that will support every Australian council and community, and ensure all Australians have an equal opportunity to share in the benefits of Australia's post-pandemic recovery.

All Australian councils have been asked to participate in this campaign to ensure a coordinated approach that will deliver the best possible outcomes.

REPORT

The Don't Leave Local Communities Behind campaign will promote 17 priority asks in the portfolios of economic recovery, transport and community infrastructure, building resilience, circular economy and intergovernmental relations.

These priorities are based on motions passed by councils at ALGA's annual National General Assembly, and have been endorsed by ALGA's Board which is comprised of representatives from all state and territory Local Government Associations.

They have been assessed by independent economists and would add around \$6.46 billion per year to Australia's Gross Domestic Product while creating 43,444 jobs.

The Don't Leave Local Communities Behind campaign will run for five weeks, with each week focussing on one of the five portfolio areas.

The full list of national Federal Election priorities that will be promoted through this campaign is outlined below:

Economic recovery

1. An initial injection of Financial Assistance Grants to local government of \$1.3 billion to support communities and jobs and also resolve the current practice of bringing forward two quarterly Financial Assistance Grant payments each year.
2. A commitment to return Financial Assistance Grants to at least one percent of Commonwealth taxation revenue via a phased approach.

Transport and community infrastructure

3. \$500 million per annum for a four-year continuation of the Local Roads and Community Infrastructure Program.
4. A strategic local roads investment program of \$300 million per annum over four years to address road transport first and last mile issues and congestion on local roads.
5. An increase in Roads to Recovery to \$800 million per annum (an additional \$300 million per annum) and the Black Spot Program to \$200 million per annum over four years, while addressing the South Australian road funding anomaly by making the additional \$20 million per annum to SA in 2021-22 and 2022-23 permanent.
6. Continuing the Stronger Regional Digital Connectivity Package at \$55 million over four years.
7. \$200 million over four years to assist councils to develop and implement innovative housing partnerships.

Building resilience

8. A targeted disaster mitigation program of \$200 million per annum for four years which will reduce the costs of response and recovery and strengthen community resilience.
 9. A commitment to ensuring betterment funding as a core element of disaster recovery funding arrangements.
 10. A commitment to include community infrastructure that is publicly accessible and owned, and local government waste, water and wastewater assets under Disaster Recovery Funding Arrangements.
 11. A Local Government Climate Response Partnership Fund of \$200 million over four years to enable planning and preparation to minimise the impacts of climate change in local communities and enable councils to achieve climate neutrality as soon as practicable.
-

12. \$100 million per annum over four years provided directly to local governments to support the capabilities of Indigenous councils and the implementation of the Closing the Gap local/regional voice.

Circular economy

13. Support to provide guidance and advice to councils on how to unlock the circular economy locally, particularly in rural, regional, and remote areas.

14. Support to investigate and, if feasible, implement a national bin harmonisation program that will improve kerbside recycling, reduce contamination, and maximise opportunities for reuse.

15. \$100 million per annum over four years to fund local government circular waste innovation projects.

Intergovernmental relations

16. Reinstating local government representation to the primary intergovernmental forum in Australia, the National Cabinet.

17. Ensuring local government's ongoing voting membership of other relevant Ministerial forums.

ALGA has developed free campaign resources that can be adapted and used by all councils to ensure a consistent and effective approach.

Participating in a national advocacy campaign does not preclude this council from advocating on additional local needs and issues, but it will strengthen the national campaign and support all 537 Australian local governments.

ATTACHMENTS

Nil

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12.1 ANSWERS TO QUESTIONS WITH NOTICE

Record No: I22/165

OFFICER'S RECOMMENDATION

That Council receive the answers to questions with notice for the period ending February 2022.

ISSUES

This is an information only report.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Reputation and Image	Low	Low	Yes

There is limited risk in the provision of the information.

FINANCIAL IMPACTS

This is an information only report.

RESPONSIBLE OFFICER: Chief Strategy Officer

OPTIONS CONSIDERED

This is an information only report.

IMPLEMENTATION PLANS

This is an information only report.

EXISTING POLICY/DECISIONS

Under clause 3.13 of Code of Meeting Practice a councillor may, by way of a notice ask a question for response by the Chief Executive Officer about the performance or operations of the Council.

BACKGROUND

In order to provide Councillors with updates on questions asked by Councillors, a report has been generated with a summary of questions that are current and have recently been completed, for the period ending February 2022.

ATTACHMENTS

1. Updates to March Meeting - In Progress Questions up to end of February 2022

SMRC Councillor Questions – In Progress

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Compl Y/N
251	17 February 2022	12.3	<p>Progress on Claims with RD Miller</p> <p>Councillor John Last</p> <p>Question: I refer to your letter to RD Miller Pty Ltd, being a <i>Defect Notice</i> (7.6.21). This notice is attached to the question. Progress has been in our claims. Have RD Miller Pty Ltd complied with our claims, and if not, why not?</p>	Chief Operating Officer	<p>01/03/2022 – JM: Completed.</p> <p>01/03/2022 – JM: RD Miller continue to be in dispute with Council and have not complied with our claims as, to summarise, they believe they complied with the project scope. Council has moved through the dispute provisions of the contract to the point where RD Miller and Council have agreed to move to the expert determination process, with an individual to conduct this process agreed upon. Council is now proceeding to commence the expert determination process.</p>	Y
250	17 February 2022	12.5	<p>Environmental Development Applications</p> <p>Councillor Peter Beer</p> <p>Question: Can the staff provide the Councillors past Eco-tourism DA's approved by the former SRSC and now SMRC with the following information to be provided:</p> <ul style="list-style-type: none"> a) Number of approvals granted b) Number of developments being built and completed c) Number of developments that comply with their DA consent and conditions 	Manager Natural & Built Environment		N

SMRC Councillor Questions – In Progress

			d) Number that have changed their use to another form of accommodation or use e) Any further information that may be of assistance for Councillors in the future DA considerations of Eco-tourism developments			
249	17 February 2022	12.1	Cooma North Water Tank Councillor John Last Question: What progress has the Council made in obtaining money for the erection of a new water tower? Bearing in mind that prior to the demolition of the old water tower at Cooma North, arrangements were well-in-hand for the erection of a new one.	Chief Strategy Officer	08/03/2022 – DR: Prior to the collapse of the reservoir funding had only been allocated to repairs to the facility. There were no arrangements for a new reservoir to be built. The size of a new reservoir has not yet been determined. Once the project is determined it will be included in the long term financial plan for funding.	Y
248	17 February 2022	12.4	Truck Wash at Cooma Saleyards Councillor John Last Question: What is the position concerning the truck wash at the Saleyards?	Chief Strategy Officer	28/02/2022 – DR: Currently the truck wash is being monitored as previously advised. At the end of the monitoring period data will be reviewed to determine if any changes need to be included in grants for the second stage of works.	Y
247	17 February 2022	12.2	Dilapidation Survey on Roads used by Snowy 2.0 Councillor John Last	Chief Operating Officer	24/02/2022 - JM: Completed. 24/02/2022 - JM:	Y

SMRC Councillor Questions – In Progress

			Question: With the matter of Council roads, has a <i>Dilapidation Survey</i> been made on roads being used by Snowy 2.0? Can you table a copy of that <i>Dilapidation Survey</i> ?		The only Council Road used by Snowy 2.0 is Polo Flat Road. The dilapidation report has been prepared, dated 10 September 2020 and completed by Council staff and has been accepted by Future Generation and Snowy Hydro as confirmed by email.	
246	18 November 2021	12.4	<p>Bunyan Gravel Pit</p> <p>Councillor John Castellari</p> <p>Question: I received an email from some rate payers which raises the question of the cost of the SMRC's proposed expansion of the Bunyan Gravel Pit. The Regional Planning Panel has finalised the DA's consent conditions and there are a large number of requirements that must be met.</p> <p>The lifetime costs of operating and rehabilitating this gravel pit could be quite large and as councillors we have a duty to make sure that any projects we undertake are financially sound. In the DA the costs were nominated as \$10,000 when over the lifetime of the project they could be significantly higher. In addition the potential of the DA to undermine a grove of ribbon gums, a threatened species, is a very bad look for our Council when unnecessary land clearing is linked to climate change.</p>	Manager Infrastructure	<p>25/02/2022 – GS: No further update for February.</p> <p>04/02/2022 – GS Response still being prepared to enable future report to Council.</p>	N

SMRC Councillor Questions – In Progress

			<p>Has the Council undertaken a full cost benefit analysis of this project and compared this with the best alternatives? If so can this be tabled in the next Council meeting? If not when can this be done and tabled?</p> <p>What are the total costs of running the gravel pit over its 20 year life including:</p> <ul style="list-style-type: none"> ☐ the purchase or lease of the land from the Crown, ☐ modifications of the Monaro Highway entrance, ☐ costs of staff and contractors, ☐ plant and machinery costs, ☐ fuel, consumables and other operating costs, ☐ any water costs for dust mitigation, environmental offset, buffer, bund and rehabilitation plantings, ☐ planting visual buffers, ☐ construction and planting of earth bunds, ☐ planting, maintenance and monitoring of offset areas, and ☐ progressive rehabilitation of the quarried areas including 			
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SMRC Councillor Questions – In Progress

			<p>the purchase of any required topsoil.</p> <p>☐ a comparison of the costs of the best alternatives such as (a) a quarry on degraded land which would not require expensive woodland revegetation, nor offsets, or (b) the purchase of gravel from a commercial operator who could store bulk amounts on the site of the existing gravel pit</p>			
244	21 October 2021	12.1	<p>Lights at The Station Turn Off</p> <p>Councillor Brian Old</p> <p>Question: What will happen with the lights at The Station turn off? How much will it end up costing again to fix?</p>	Manager Infrastructure	<p>25/02/2022 – GS: No further update.</p> <p>04/02/2022 – GS The plan is to replace lights at The Station turn off. Costs have not yet been developed but the aim is to revert back to traditional street light supplied through Essential Energy to provide a more reliable energy source at an important intersection.</p> <p>28/10/2021 – GS: Following an inspection by staff it has been determined that a complete failure of the hold-down bolts has occurred resulting in the collapse of the light pole, The light has been scheduled for removal, Based on the issues experienced with streetlights of this type, a more conventional lighting arrangement is now being considered.</p>	N
226	20 May 2021	12.6	<p>Cost of Michelago Creek Crossing</p> <p>Councillor John Rooney</p>	Manager Corporate Projects	<p>08/03/2022 – DR: It has not yet been determined if the timeframes for gaining access to the railway land will allow for</p>	Y

SMRC Councillor Questions – In Progress

			<p>Can council staff provide a report on the full cost of the Michelago creek crossing?</p> <p>Once we know about the additional funding required to complete this project, and the associated works, can the Mayor and CEO make an application to the Deputy Premier to ask for supplementary funding?</p>		<p>that option to be undertaken. Once the location of the crossing is known the project costs will be estimated. Funding of \$1,788,961 is available, should be sufficient if the new route can be used.</p> <p>24/01/2022 – GH: Michelago bridge is still within design phase with costs expected to be known during February 2022.</p> <p>11/10/2021 – DR: Options for the crossing are still being reviewed.</p> <p>09/06/2021 - ED: No update provided.</p>	
217	18 February 2021	12.8	<p>Michelago Causeway</p> <p>Councillor John Rooney</p> <p>Question: When will construction of the Michelago Causeway commence and when will it be completed?</p>	Manager Corporate Projects	<p>08/03/2022 – DR: As noted above, the project is waiting on a response on the ability to access railway land to route the bridge.</p> <p>24/01/2022 – GH: Michelago bridge is still within design phase with costs expected to be known during February 2022.</p> <p>05/07/2021 – GH: Design process continues with staff reviewing options and estimates early July. Preparation works have commenced. No date as yet for bridge construction commencement or completion. LRIPC grant variation on time has</p>	N

SMRC Councillor Questions – In Progress

					<p>been lodged and accepted.</p> <p>09/06/2021 – GH: The Ryrie St / Michelago Causeway (bridge) has had ½ of Councils LRCIP funding allocated - \$872k. We are currently awaiting designs and estimates. Given that the initial LIDAR survey advised a creek bed depth 2 meters+ above the actual depth we are potentially facing a shortfall on funding. We will know more on completion of design and estimates over the next few weeks. At this stage we will need to submit a variation on the LRCIP funds for EOT noting we cannot achieve 30th June 2021 completion requirements - Note this has been submitted. Additionally the LRCIP guidelines prohibit design and planning only so we are proceeding with preliminary works as well as the planning and design. These preliminary works include Telstra asset relocation and Booroomba Creek box culverts. It is envisaged that we can achieve construction of the Little Plains bridge, which has both a BRP R5 allocation as well as the other half of the LRCIP allocation (total \$1.7M) under budget. Any underspend may be allocated to Ryrie St subject to a variation request.</p> <p>27/04/2021 – GH: Review of Hydrology report by Fisheries undertaken. - Revised designed are being developed based on Fisheries NSW requirements and the deeper creek bed identified in the detailed survey.</p>	
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SMRC Councillor Questions – In Progress

					<p>Works on approaches and relocation of utilities in the planning stage.</p> <ul style="list-style-type: none"> - Report required providing cost Est for single and dual lane Xing options for approval on construction approach. - Budget (\$872,161) established under LRCI Program. - Design Contractor engaged and revised concepts under development. - Detailed survey of the creek bed undertaken. - Geo-tech survey underway. - LRCIP 1st and 2nd Quarterly Reports submitted. - Work Schedule appears approved as Funding received. - Geotechnical investigation and site specific survey undertaken. - Engaged approved Telstra contractor to undertake the relocation of Telstra Assets South end of Ryrie Street. - Review of Micalago/Ryrie Intersection and approach roads underway - Design of Bridge crossing underway. - Note initial concept designs were based on LIDAR survey. Subsequent survey has creek bed 2m+ deeper <p>Planned Works-</p> <ul style="list-style-type: none"> - Commence construction of the Booroomba Creek Culvert. - Begin construction of the Nth end of the Ryrie St approaches. - Design priorities are C/L of Ryrie Street and Micalago Road/Booroomba Creek Detail. 	
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SMRC Councillor Questions – In Progress

					<ul style="list-style-type: none"> - Complete detailed designs for Micalago/Ryrie intersection Inc. Booroomba Creek culverts. - Complete detailed designs for Ryrie Street from the edge of existing seal to Michelago Creek. - Finalise concept for waterway Bridge/Causeway draft designs based on detailed Survey & Geotech data. - Funding allocated from LRCIP Program does not cover design only. Need to commence planned work on Telstra and Booroomba Creek ASAP. - LRCIP funding of \$872,161.00 to be spent by June 2021. Available timeframe in LRCIP funding is inadequate to permit completed construction - variation to be submitted 	
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13. CONFIDENTIAL MATTERS

In accordance with Section 10A(2) of the Local Government Act 1993, Council can exclude members of the public from the meeting and go into Closed Session to consider confidential matters, if those matters involve:

- (a) personnel matters concerning particular individuals; or
- (b) the personal hardship of any resident or ratepayer; or
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business; or
- (d) commercial information of a confidential nature that would, if disclosed;
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
- (e) information that would, if disclosed, prejudice the maintenance of law; or
- (f) matters affecting the security of the council, councillors, council staff or council property; or
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege or information concerning the nature and location of a place; or
- (h) an item of Aboriginal significance on community land.

and Council considers that the closure of that part of the meeting for the receipt or discussion of the nominated items or information relating thereto is necessary to preserve the relevant confidentiality, privilege or security of such information, and discussion of the material in open session would be contrary to the public interest.

In accordance with Section 10A(4) of the Local Government Act 1993 the Chairperson will invite members of the public to make verbal representations to the Council on whether the meeting should be closed to consider confidential matters.

RECOMMENDATION

1. THAT pursuant to Section 10A subsections 2 & 3 and Section 10B of the Local Government Act, 1993 (as amended) the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:
13.1 Legal Actions and Potential Claims Against SMRC as at 28 February 2022
Item 13.1 is confidential in accordance with s10(A)(2)(e) of the Local Government Act because it contains information that would, if disclosed, prejudice the maintenance of law and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.
2. The press and public be excluded from the proceedings of the Council in Closed Session on the basis that these items are considered to be of a confidential nature.
3. That the Minutes and Business Papers including any reports, correspondence, documentation or information relating to such matter be treated as confidential and be withheld from access by the press and public, until such time as the Council resolves that the reason for confidentiality has passed or become irrelevant.
4. That the resolutions made by the Council in Closed Session be recorded in the Minutes of the Council Meeting.
5. That upon this recommendation being moved and seconded, the Chairperson invite representations from the public as to whether this part of the meeting should be closed to consider the nominated item.