

Policy

Motor Vehicle Leaseback and Private Use

Responsible portfolio	Staff with Private Use or a Lease Back Vehicle	Document Register ID	250.2016.174.3
Policy owner	Coordinator Fleet and Plant	Review date	23/07/2027
Date of Council Meeting		Resolution Number	221/16
Legislation, Australian Standards, Code of Practice	Local Government (State) Award 2020; ATO Fringe Benefits Tax Rules and Legislation		
Aim	To list Policy requirements for provision and use of Council Leaseback and Private Use Vehicles		

1. INTRODUCTION

Snowy Monaro Regional Council requires a fleet of vehicles to facilitate the provision of services to the community. Council is committed to maintaining its vehicle fleet in an economically and environmentally responsible manner.

Council also recognises that in order to attract and retain skilled staff in key positions, it may be required to provide a range of appropriate employment conditions and incentives, and that the allocation of a vehicle for private use may be one such incentive.

The Motor Vehicle Leaseback and Private Use Policy is intended to address these issues by establishing standards and guidelines for the provision of private use of Council motor vehicles to defined staff.

2. APPLICATION

This policy applies to all employees who have the option of private use of a Council motor vehicle.

The application of this Policy is governed by the Motor Vehicle Leaseback and Private Use Procedure.

3. OBJECTIVES

The objectives of the Policy are to:

- Enable Council to remain competitive with other employers in attracting and retaining skilled staff, by offering private use of Council motor vehicles as an employee benefit to defined positions.
- Enable Council to receive income via leaseback and contractual contributions to offset the cost of maintaining Council's vehicle fleet.
- Provide clear and consistent guidelines for the efficient and effective operation of Council's Motor Vehicle Leaseback and Private Use scheme.

4. Related Documents

This procedure should be read in conjunction with the following documents:

Documentation

250.2016.178.3 Motor Vehicle Leaseback and Private Use Procedure

250.2017.322.3 Lease Agreement for the Private Use of Council Vehicle Form

Variation

Council reserves the right to review, vary or revoke this policy and should be reviewed periodically to ensure it is relevant and appropriate.