

# Event Waste Management Policy

<b>Title of Policy</b>	<b>SMRC EVENT WASTE MANAGEMENT</b>		
<b>Responsible Department</b>	Resource and Waste Services	<b>Document Register ID</b>	250.2020.585.1
<b>Policy Owner</b>	Resource and Waste Services	<b>Review Date</b>	19 December 2022
<b>Date of Council Meeting</b>	19 December 2019	<b>Resolution Number</b>	465/19
<b>Legislation, Australian Standards, Code of Practice</b>	Protection of the Environment Operations Act 1997 Protection of the Environment Operations (Waste) Regulation 2014 Waste Avoidance and Resource Recovery Act 2001		
<b>Aim</b>	To define the level of service provision Council may provide to the community and/or sporting groups running events with the potential to generate waste.  Council requires all event organisers to promote and practice waste avoidance principals and increase resource recovery at all public events held in the Snowy Monaro Local Government area.  This policy also offers advice and guidance with regards to waste minimisation, recycling and sustainability practices.		

## 1 Introduction

Sporting and/or community events where crowds of people gather are part of the normal fabric of our Region and are encouraged by Council as part of a healthy society. Such events do generate waste which needs to be collected and disposed of appropriately.

## 2 Scope

This Policy applies to (and is not limited to) not-for-profit organisations, for-profit organisations, sporting and community groups which conduct events (e.g. sporting finals, concerts) where groups of people gather and participate or spectate and in the process generate quantities of waste materials. The examples of types of waste could be food scraps, food packaging, drink containers and paper-based marketing and promotional materials.

## 3 Objectives

Council's objectives for this Policy are:

- a) To provide an efficient and effective waste collection service to maintain a clean and healthy local environment and amenity;
- b) To offer a waste collection 'fee-for-service' to event organisers;
- c) To encourage the use of recycling and sustainability principles.

## 4 Definitions

For this Policy:

- a) 'Council' is the Snowy Monaro Regional Council (SMRC);
- b) 'Contamination' means the incorrect placement of types of waste into designated bins (e.g. non-recyclables placed into recyclable bins);
- c) 'Event' an event is a planned and organised occasion such as a social gathering or sporting event.
- d) 'Mobile Garbage Bin' (MGB) means the wheeled receptacle used to collect and store all forms of domestic and commercial waste;
- e) 'Prohibited Waste' means material not to be accepted into the specific Bin. This includes (but is not limited to) placement of hot coals, dangerous chemicals, asbestos, syringes or any other items which may cause injury to persons within the Waste Service or items not permitted to go into landfill;
- f) 'Single use plastics' include any disposable plastic and polystyrene items such as straws, balloons, bags, cutlery and food and drink packaging designed to be used once and then discarded.
- g) 'Single use sachets' include tomato sauce, sugar, salt & pepper sachets, sunscreen sachets, or giveaways such as shampoo sachets.
- h) 'Recyclables' means the following containers, packages and products: newspapers, magazines, junk mail, stationery, office paper, envelopes, telephone books, egg cartons, cardboard, liquid paperboard cartons, glass bottles and jars (excluding crockery), aluminium rigid and semi-rigid packaging, steel rigid packaging including empty aerosol cans, and any other items or variations to this list as nominated by Council, which may be published on the Council's website;
- i) 'Waste' includes any substance that is discharged or deposited in the environment in such volume, constituency, or manner as to cause an alteration in the environment;

## 5 Events

Existing Council bins in the public space cannot be relied upon to cater for waste or recycling material created by special events. Event organisers must arrange for additional waste and recycling bins to cope with the increased demands of any event.

Event organisers may request waste and recycling collection services for events held in designated collection areas. Requests for waste and recycling collection services at events must be made in writing to Council at least four (4) weeks before the event (refer to Form 250.2016.22 'Application for Event Waste and Recycling Services'). Event organisers are to nominate the number of bins and collection frequency required for the event. This would ordinarily be calculated based on the anticipated attendance and will be based upon a needs analysis.

The types of MGBs that will be utilised will depend upon the normal waste and recycling services offered in the location of the event. At a minimum, red-lidded waste non-recycling and yellow-lidded recycling MGBs will be provided. Where it is expected that large quantities of organic waste will be generated then Council's Resource and Waste Services will consider the provision of green organics MGBs and/or larger skips.

Service fees will be charged for each collection service provided. The service fee will include delivery and collection of bins, disposal charges and costs associated with Council Resources (staff/equipment) required to service the bins. Event organisers will be responsible for any additional costs associated with the disposal of contaminated recyclables or the detection of prohibited waste being placed into MGBs. The service fees are adopted by Council each year and form part of the annual fees and charges process. If Snowy Monaro Regional Council is engaged to provide Waste / Recycling MGB's and collection services to an event no other entity (person or organisation) will be able to empty the MGB's provided without written consent from the Resource and Waste Management Group Manager.

Council will not service unauthorised mobile garbage bins (MGBs) at events.

## 6 Waste Minimisation for Approved Functions and Events

The emphasis should be upon waste avoidance and reduction. Where this is not practical the emphasis should be on reuse followed by recycling. Examples could include:

- a) Event giveaways able to be used, reused then recycled;
- b) Event promotional material printed on recycled paper;
- c) Use of electronic communication over paper-based where feasible;
- d) Use of reusable (or compostable) utensils by caterers.

Event organisers are required to promote and practice waste avoidance principles by:

- a) minimising the amount of waste generated;
- b) prohibiting the sale and/or distribution of single-use plastic products and single use sachets, polystyrene, plastic bags, plastic straws and/or balloons where possible;
- c) prohibiting the sale/and or distribution of bottled water. Alternative sources of water should be considered;
- d) responsibly managing any waste to ensure the cleanliness of the area is maintained during and after the event;
- e) maximising recycling;
- f) promoting and engaging in sustainable procurement practices; and
- g) minimising the environmental impact of any products, supplies and promotional materials used at the event.

After the event, event organisers/event staff must conduct a litter patrol of the site area and remove and correctly dispose of any discarded litter items within the event area.

### Documentation

250.2016.22.2      Application for Event Waste and Recycling Services

### Variation

Council reserves the right to review, vary or revoke this policy and should be reviewed periodically to ensure it is relevant and appropriate.