



**SNOWY MONARO**  
REGIONAL COUNCIL

# **Minutes**

**Ordinary Council Meeting**

**26 October 2016**



**ORDINARY COUNCIL MEETING  
HELD IN COUNCIL CHAMBERS, 81 COMMISSIONER STREET, COOMA NSW 2630  
ON WEDNESDAY 26 OCTOBER 2016**

<b>MINUTES</b>
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**MINUTES OF THE ORDINARY COUNCIL MEETING  
HELD IN COUNCIL CHAMBERS, 81 COMMISSIONER STREET, COOMA NSW 2630**

**ON WEDNESDAY, 26 OCTOBER 2016  
COMMENCING AT 5.30PM**

**PRESENT:** Administrator Dean Lynch

**APOLOGIES:** Nil

**Staff:** Joe Vescio, General Manager  
Dennis Trezise, Assistant General Manager  
Iliada Bolton, Director Special Projects Officer  
Suneil Adhikari, Director Service Delivery  
Peter Smith, Director Service Planning  
Stephen Molloy, Director Service Support  
Erin Donnelly, Secretary Council and Committees

The Administrator opened the meeting at 5.30PM

**1. APOLOGIES**

Nil

**2. CITIZENSHIP CEREMONIES**

(Minutes of Deputations from the Public Gallery are a summary only and do not purport to be a complete transcript of the proceedings.)

Nil

**3. PRESENTATIONS**

(Minutes of Deputations from the Public Gallery are a summary only and do not purport to be a complete transcript of the proceedings.)

Nil

**4. PUBLIC FORUM**

(Minutes of Deputations from the Public Gallery are a summary only and do not purport to be a complete transcript of the proceedings.)

Nil

**5. DISCLOSURE OF INTEREST**

Nil

## 6. ADOPTION OF MINUTES OF PREVIOUS MEETING

### 6.1 ORDINARY COUNCIL MEETING 28 SEPTEMBER 2016

**COUNCIL RESOLUTION**

**175/16**

THAT the minutes of the Ordinary Council Meeting held on 28 September 2016 are confirmed as a true and accurate record of proceedings.

**Approved by Administrator Lynch**

### 6.2 CLOSED SESSION OF THE ORDINARY COUNCIL MEETING 28 SEPTEMBER 2016

**COUNCIL RESOLUTION**

**176/16**

THAT the minutes of the Closed Session of the Ordinary Council Meeting held on 28 September 2016 are confirmed as a true and accurate record of proceedings.

**Approved by Administrator Lynch**

## 7. ADMINISTRATOR'S REPORT (IF ANY)

Nil

## 8. DELEGATE'S REPORT (IF ANY)

Nil

## 9. ADOPTION OF COMMITTEE MINUTES/RECOMMENDATIONS

### *Business Arising Out Of The Minutes*

#### **Proceedings in Brief**

A number of issues were raised by the Administrator seeking advice on progress with recommendations of the Committee. These issues did not require further resolutions from Council and were addressed by the General Manager

### 9.1 MINUTES OF THE ADMINISTRATOR DELEGATIONS MEETING HELD 26 SEPTEMBER 2016

Record No:

Responsible Officer: General Manager

Author: Secretary Council & Committees

Attachments: 1. Minutes - Administrator Delegations Meeting held 26 September 2016 [↔](#)

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## EXECUTIVE SUMMARY

The Administrator considered a number of reports and exercised his Delegation on 26 September 2016 in Head Office, 81 Commissioner Street, Cooma.

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**COUNCIL RESOLUTION**

**177/16**

That Council receive and note the minutes the minutes of the Administrator Delegations meeting, held 26 September 2016 and confirm the adopted recommendations approved by the Administrator in accordance with *Section 226 dot point one (1) or two (2) of the Local Government Act*.

**Approved by Administrator Lynch**

**9.2 MINUTES OF THE ADMINISTRATOR DELEGATIONS MEETING HELD 10 OCTOBER 2016**

Record No:

Responsible Officer: General Manager

Author: Secretary Council & Committees

Attachments: 1. Minutes - Administrator Delegations Meeting held 10 October 2016  
[⇒](#)

**EXECUTIVE SUMMARY**

The Administrator considered a number of reports and exercised his Delegation on 10 October 2016 in Razorback Office, Shop 2 Gippsland Street, Jindabyne.

**COUNCIL RESOLUTION**

**178/16**

That Council receive and note the minutes the minutes of the Administrator Delegations meeting, held 10 October 2016 and confirm the adopted recommendations approved by the Administrator in accordance with *Section 226 dot point one (1) or two (2) of the Local Government Act*.

**Approved by Administrator Lynch**

**9.3 MINUTES OF THE ADMINISTRATOR DELEGATIONS MEETING HELD 17 OCTOBER 2016**

Record No:

Responsible Officer: General Manager

Author: Secretary Council & Committees

Attachments: 1. Minutes - Administrator Delegations Meeting held 17 October 2017  
[⇒](#)

**EXECUTIVE SUMMARY**

The Administrator considered a number of reports and exercised his Delegation on 17 October 2016 in Head Office, 81 Commissioner Street, Cooma.



**COUNCIL RESOLUTION**

**179/16**

That Council receive and note the minutes the minutes of the Administrator Delegations meeting, held 17 October 2016 and confirm the adopted recommendations approved by the Administrator in accordance with *Section 226 dot point one (1) or two (2) of the Local Government Act*.

**Approved by Administrator Lynch**

**9.4 JOINT SNOWY MONARO LOCAL REPRESENTATIVE COMMITTEE MEETING MINUTES HELD  
WEDNESDAY 28 SEPTEMBER 2016**

Record No:

Responsible Officer: General Manager

Author: Secretary Council & Committees

Attachments: 1. Joint Snowy Monaro Local Representative Committee Meeting held  
Wednesday 28 September 2016 [⇒](#)

**EXECUTIVE SUMMARY**

The Joint Snowy Monaro Local Representative Committee met on Wednesday 28 September 2016, in Council Chambers, 2 Myack Street, Berridale. The minutes are presented for Council's information.

**COUNCIL RESOLUTION**

**180/16**

That Council receive and note the minutes of the Joint Snowy Monaro Local Representative Committee meeting held Wednesday 28 September 2016.

**Approved by Administrator Lynch**

**9.5 LOCAL REPRESENTATIVE COMMITTEE - COOMA 4 OCTOBER 2016**

Responsible Officer: Director Service Support

Author: Personal Assistant To Director of Service Support

Attachments: 1. Local Representative Committee - Cooma 4 October 2016 [⇒](#)

**EXECUTIVE SUMMARY**

The Local Representative Committee - Cooma met on 4 October 2016 in the Committee Room, Head Office, 81 Commissioner Street, Cooma. The minutes are presented for Council's information.

**COUNCIL RESOLUTION**

**181/16**

That Council

- A. Receive and not the minutes of the Local Representative Committee – Cooma held 4 October 2016;
- B. Amend recommendation LRCCO20/16 item 6.4 Minutes – Snowy Monaro Regional Tourism Committee, 30 August 2016 to include the words “if the Tourism Manager is to remain in the current building post council structure review”; and
- C. Adopt the recommendations contained in the minutes with the exception of LRCCO22/16 item 7.1 Rates, LRCCO23/16 item 7.2 SMEC Site, LRCCO29/16 item 12.2 Yamaga Delegation Civic Reception – 7 November 2016.

**Approved by Administrator Lynch**

**9.6 MINUTES OF LOCAL REPRESENTATIVE COMMITTEE - BOMBALA - 5 OCTOBER 2016**

Responsible Officer: Manager Corporate/Governance

Author: Corporate Services Administration Officer

Attachments: 1. Minutes of LRC Bombala - 5 October 2016 [⇒](#)

**EXECUTIVE SUMMARY**

The Local Representative Committee - Bombala met on 5 October 2016 in Bombala. The Committee’s recommendations are presented for Council’s consideration and adoption.

**COUNCIL RESOLUTION**

**182/16**

That Council

- A. Receive and not the minutes of the Local Representative Committee - Bombala held on 5 October 2016;
- B. Defer recommendation LRCBO28/16 item 8.2 Establishment of Tourism Committee – Bombala and Surrounds; and
- C. Adopt the recommendations contained in the minutes with the exception of LRCBO32/16 item 10.7 Southern Phone Call Centre.

**Approved by Administrator Lynch**

**9.7 MINUTES OF THE LOCAL REPRESENTATIVE COMMITTEE- SNOWY RIVER HELD ON 12 OCTOBER 2016**

Record No:

Responsible Officer: General Manager

Author: Secretary Council & Committees

Attachments: 1. Minutes - Snowy River Local Representative Committee Held 12 October [↗](#)

### EXECUTIVE SUMMARY

The Local Representative Committee - Snowy River met on 10 August 2016 in the Razorback Office, Jindabyne. The minutes are presented for Council's information.

### COUNCIL RESOLUTION

183/16

That Council receive and note the minutes of the Local Representative Committee – Snowy River held on 12 October 2016 and the recommendations contained therein be adopted.

Approved by Administrator Lynch

## 10. CORPORATE BUSINESS - KEY DIRECTION 1. SUSTAINING OUR ENVIRONMENT FOR LIFE

### 10.1 RURAL WASTE PUBLIC CONSULTATION FORMER COOMA AREA

Record No:

Responsible Officer: Director Service Delivery  
Authors: Manager Waste Services  
Resource & Waste CoOrdinator / Noxious Weeds  
Key Direction: 1. Sustaining Our Environment for Life  
Delivery Plan Strategy: DP1.8 Deliver cost effective and environmentally responsible Waste Management facilities.  
Operational Plan Action: OP1.33 Efficient and compliant operation of Councils Waste facilities.  
Attachments: Nil  
Cost Centre  
Project  
Further Operational Plan Actions:

### EXECUTIVE SUMMARY

Following the deferment of the implementation of the Waste Charges for the Cooma region in the 2016/2017 Fees and Charges. Council undertook a series of Community consultation meetings to seek feedback on some of the major changes regarding the Waste Fees and Charges structure.

As a result some minor changes to some items in the 2016/2017 Fees and Charges are recommended.

The following officer's recommendation is submitted for Council's consideration.

**COUNCIL RESOLUTION**

**184/16**

That Council adopt the following minor changes to the 2016/2017 fees and charges (Changes shown in italics):

- A. (Page 73) Cooma and Snowy Waste Management Charge - \$101 per annum per rateable property *unless application is approved under the Waste Management Charge Discount Eligibility Criteria Policy.*
- B. (Page 77) Green Waste Quantities more than caged trailer *or greater than 300mm diameter* \$70 per tonne.
- C. (Page 77) Green Waste Domestic ~~/Council~~ Quantities up to *equivalent one* caged trailer <300mm *per week* - \$0
- D. (Page 76) Waste Disposal at Licensed Landfills Minimum charge (~~120L~~ 60L or less) ~~\$5.00~~ *\$2.00* each

The Council undertakes the following activities:

- E. Development of Waste Strategy and Financial Modelling for the Snowy Monaro Region.
- F. Investigate the extension of Kerbside collection to nominated village or road side areas in accordance with recommendation from the Waste Strategy.
- G. Investigate the extension of Bunch of Bins collection points in accordance with recommendation from the Waste Strategy.
- H. Develop a Recycling Information brochure to provide guidance to the community.

**Approved by Administrator Lynch**

**10.2 WASTE MANAGEMENT CHARGE DISCOUNT ELIGIBILITY POLICY**

Responsible Officer:	Director Service Delivery
Author:	Deputy Director Service Delivery
Key Direction:	1. Sustaining Our Environment for Life
Delivery Plan Strategy:	DP1.8 Deliver cost effective and environmentally responsible Waste Management facilities.
Operational Plan Action:	OP1.33 Efficient and compliant operation of Councils Waste facilities.
Attachments:	1. Waste Management Charge Discount Eligibility Policy <a href="#">⇒</a>
Cost Centre	
Project	
Further Operational Plan Actions:	

**EXECUTIVE SUMMARY**

Following the deferment of the implementation of the Waste Charges for the Cooma region in the 2016/2017 Fees and Charges. Council undertook a series of Community consultation meetings to seek

feedback on some of the major changes regarding the Waste Fees and Charges structure.

As a result the implementation of a Waste Management Charge Discount Eligibility Policy was recommended to be adopted.

The following officer's recommendation is submitted for Council's consideration.

**COUNCIL RESOLUTION**

**185/16**

That Council

- A. Adopted the Waste Management Charge Discount Eligibility Policy; and
- B. Set the discount rate for 2016/2017 financial year at 100%.

**Approved by Administrator Lynch**

**11. CORPORATE BUSINESS - KEY DIRECTION 2. EXPANDING CONNECTIONS WITHIN THE REGION AND BEYOND**

**11.1 WESTONS ROAD JINDABYNE - ACCESS & MAINTENANCE ISSUES**

Record No:

Responsible Officer:	Director Service Delivery
Author:	Property Officer
Key Direction:	2. Expanding Connections Within the Shire and Beyond
Delivery Plan Strategy:	DP2.5 Continual maintenance and improvement of the road infrastructure network.
Operational Plan Action:	OP2.10 Undertake an annual maintenance program of Councils Transportation Network in accordance with the Roads Hierarchy database and Transportation Asset Management Plan.  Ordinary Council at its meeting on 28 September 2016 resolved that the matter be deferred to the meeting to be held on 26 October 2016.
Attachments:	1. Letter from Blaxland Mawson & Rose ⇨ 2. Photo Showing Sections of Upper Westons Road & Crown Road ⇨
Cost Centre	1510 – Property Management  1830 – Unsealed Rural Roads : Local
Project	There is no identified project at this time.
Further Operational Plan Actions:	

**EXECUTIVE SUMMARY**

On 16<sup>th</sup> August, 2016 Council received a letter from Blaxland Mawson & Rose, Solicitors, on behalf of Mr and Mrs Walter Alexandrow of 404 Westons Road Jindabyne requesting that:

- 1. Council acquire either by purchase or by the grant of land by the current owners those parts of*

*Upper Westons Road which are currently located on private land.*

2. *That Council formalise Upper Westons Road in its current location and apply to have that road gazetted as a public road.*
3. *That upon gazettal Council adds Upper Westons Road to its public road network and assume responsibility for its maintenance.*

There are many Crown roads and rights of carriageway over rural properties in the Shire many of which may be the subject of applications to Council to take them over as Council public roads if Council sets a precedent.

The following officer's recommendation is submitted for Council's consideration.

**COUNCIL RESOLUTION**

**186/16**

That Council

- A. Defer the report Westons Road Jindabyne – Access and Maintenance Issues pending development of policy on potential Crown Road transfer strategy; and
- B. Notify landowners of upper Westons Road that Council has deferred the request to acquire the right of carriageway through lot 7 DP 703737 and lot 401 DP 841251 and has deferred the request to acquire the Crown reserve road.

**Approved by Administrator Lynch**

**Note 1: Amendment to Original Motion**

The above recommendation was an amendment to the original motion.

The original motion was:

*"That Council notify the landowners of upper Westons Road that Council has rejected the request to acquire the right of carriageway through lot 7 DP 703737 and lot 401 DP 841251 and has rejected the request to acquire the Crown reserve road."*

**12. CORPORATE BUSINESS - KEY DIRECTION 3. STRENGTHENING OUR LOCAL ECONOMY**

Nil

**13. CORPORATE BUSINESS - KEY DIRECTION 4. CREATING SAFER, HEALTHIER AND THRIVING COMMUNITY**

**13.1 REQUEST FOR SUPPORT: ADAMINABY MEN'S SHED**

Record No:

Responsible Officer: Manager Community & Strategic Planning

Author: Community Development Officer

Key Direction: 4. Creating a Safer, Healthier and Thriving Community

Delivery Plan Strategy:	DP4.5 Support the availability of volunteering opportunities and build capacity.
Operational Plan Action:	OP4.10 Promote volunteering as a valued vocation that builds social capital.
Attachments:	Nil
Cost Centre	2420 – Community Development
Project	Adaminaby Men’s Shed
Further Operational Plan Actions:	

### EXECUTIVE SUMMARY

Representatives from the village of Adaminaby are in the process of establishing a Men’s Shed. They have sought Council’s assistance to this end, with a particular emphasis on sourcing an appropriate venue. An evaluation of possible sites has led the Adaminaby Men’s Shed Establishment Committee to pursue an agreement with the Cooma Catholic Church to utilise the “old school” at 44 York Street, Adaminaby.

The Establishment Committee, in partnership with the Cooma Catholic Church, is seeking in-kind and financial assistance from Council to make establishment of a Men’s Shed at Adaminaby financially viable for all parties.

The following officer’s recommendation is submitted for Council’s consideration.

### COUNCIL RESOLUTION

187/16

That Council provide financial and in-kind support to the Adaminaby Men’s Shed by:

- A. Waiving the annual waste collection, water connection, and sewer collection charges levied on 44 York Street, Adaminaby for the 2016-17 and 2017-18 financial years; and
- B. Providing \$1000 to the Adaminaby Men’s Shed Establishment Committee to assist with start-up costs, payable upon the incorporation of that body into the Adaminaby Men’s Shed

**Approved by Administrator Lynch**

### Note 2: Amendment to Report

The Director Service Planning drew the Administrators attention to a minor amendment on page 94 of the business paper, under Economic, the last line should read \$900.

## 14. CORPORATE BUSINESS - KEY DIRECTION 5. ENHANCING OUR HEALTHY, ACTIVE LIFESTYLE

#### 14.1 INTERAGENCY SHARED TRAIL PROPOSAL- GADEN TO HATCHERY BAY

Record No:

Responsible Officer:	Director Service Planning
Author:	Environment and Recreation Coordinator
Key Direction:	5. Enhancing Our Healthy, Active Lifestyle
Delivery Plan Strategy:	DP5.3 Provide a well-connected and sustainable network of shared paths and trails throughout the Shire.
Operational Plan Action:	OP5.5 Advocate for increased funding to continue the expansion and enhancement of trail networks across the Shire.
Attachments:	1. Attachment 1 Proposed Trail location ⇨ 2. Attachment 2 gaden Trout Hatchery map bridge location ⇨
Cost Centre	8010
Project	Interagency Shared Trail Proposal-Gaden Trout Hatchery to Hatchery Bay
Further Operational Plan Actions:	

#### EXECUTIVE SUMMARY

This report provides an update on the opportunity to connect the Thredbo Valley Track to the Lake Jindabyne Shared Trail via Gaden Trout Hatchery.

As the region gains a strong reputation as a mountain bike destination, there is strong support from the community and key players to develop a product to increase visitation outside the winter months. The interlinking trail from Thredbo to Jindabyne is gaining momentum as key players are planning an integrated approach to bring the amazing world class product to reality.

NPWS have agreed to take on the task of building a bridge over the Thredbo River to the Gaden Trout Hatchery picnic area. Whilst NSW Fisheries have formally provided their in-principle support for the project there are still some hurdles to over-come. To enable the project to continue, council's involvement has been requested by NPWS and NSW Fishers to assist with the construction and ownership of the shared trail through the picnic area. Further involvement may also be required to resolve issues associated with increased pressure to infrastructure at Gaden and also linking the trail over Kosciusko road to the Lake Jindabyne Shared Trail at Hatchery Bay.

The following officer's recommendation is submitted for Council's consideration.

#### COUNCIL RESOLUTION

188/16

That Council

- A. Receive and note the update on the interlinking trail project;
- B. Agree to ownership of the shared trail link through Gaden picnic area;
- C. Agree to continue communication with NSW Fisheries and NPWS on arrangements for grant funding and MOU; and
- D. Agree to explore options associated with connecting the Lake Jindabyne Shared Trail from Hatchery Bay to Gaden via Kosciusko road.

**Approved by Administrator Lynch**



## 15. CORPORATE BUSINESS - KEY DIRECTION 6. MANAGING DEVELOPMENT AND SERVICE DELIVERY TO RETAIN THE THINGS WE VALUE

### 15.1 DA 10.2016.552.1 DUAL OCCUPANCY - DRY PLAINS RD COOMA - DEFERRED AT COUNCIL MEETING 28 SEPTEMBER 2016 (ITEM 15.5)

Record No:

Responsible Officer:	Director Service Planning
Author:	Urban and Rural Planner
Key Direction:	6. Managing Development and Service Delivery to Retain the Things We Value
Delivery Plan Strategy:	DP6.10 Ensure that Council's policy, land use planning, development assessment enhance liveability.
Operational Plan Action:	OP 6.29 Ensure development assessment is undertaken in accordance with adopted Local Environmental Plans, Development Control Plans, Council Policy and State and Federal legislation.
Attachments:	1. Amended Site and Soil Assessment Report <a href="#">⇒</a> 2. Deferred Council Report 28/09/2016 Item 15.5 DA10.2016.552.1 Dual Occupancy Dry Plains Road <a href="#">⇒</a>
Cost Centre	Service Planning
Project	Nil
Further Operational Plan Actions:	Nil

#### EXECUTIVE SUMMARY

The purpose of this Report is to provide Council with the further information requested to make its determination of the proposed development under the *Environmental Planning and Assessment Act 1979 (the Act)*.

The original report was deferred at Council Meeting 28 September 2016 (Item 15.5), pending further information. The Application was reported to Council for a decision because it involved non-compliances with *Cooma-Monaro Development Control Plan 2014 (Amendment 1)* (DCP 2014), which fall outside the authority of staff delegations.

The major issues associated with the subject application concern non-compliances with:

- requirements of 2.3.3 in DCP 2014, which prescribes a 50m minimum setback from all boundaries is required for buildings in R5 zones and;
- requirements of 3.3.2.3.1 in DCP 2014, which prescribes the two dwellings forming the detached dual occupancy are to be located within a 200 metre curtilage of each other.

The public submission received in relation to the proposal raised concerns about effluent pollution to watercourses and impacts to visual amenities of the neighbouring property owners. The points raised were addressed in the 79C assessment and involved a design change to the effluent disposal system. Concerns regarding visual amenity were addressed in the report but were not considered to be significant.

This Report considers the reiteration of these concerns as raised during the open forum at the Council

Meeting held on 28/09/2016.

Advice was also provided separately to the Administrator regarding the concerns raised at the open forum, with references to the assessment of those items in the original report.

The following officer's recommendation is submitted for Council's consideration.

**COUNCIL RESOLUTION**

**189/16**

That Council:

- A. Vary Clause 2.3.3 of the *Cooma-Monaro Development Control Plan 2014 (Amendment 1)* to allow the siting of a dwelling 45 metres from the proposed front (western) boundary.
- B. Vary Clause 3.3.2.3.1 of the *Cooma-Monaro Development Control Plan 2014 (Amendment 1)* to allow the siting of the proposed development to be outside the maximum allowed curtilage of 200m.

**Approved by Administrator Lynch**

**Note 3: Clarification Sought**

The Administrator spoke to the neighbour this afternoon, following a submission and sought clarification from the Director Service Planning on the matters raised.

**Note 4: Conflict of Interest – Non-Significant**

**Administrator Lynch**

Administrator Lynch declared a non-significant interest in Item 15.1 DA 10.2016.552.1 Dual Occupancy – Dry plains Rd Cooma – Deferred at Council meeting 28 September 2016 as "Personally know the applicant, however, have not spoken to the applicant prior to this matter coming to Council

**16. CORPORATE BUSINESS - KEY DIRECTION 7. PROVIDING EFFECTIVE CIVIC LEADERSHIP AND CITIZEN PARTICIPATION**

**16.1 ADOPTION OF HUMAN RESOURCES POLICIES - FLEXIBLE WORK HOURS, GRIEVANCE AND SICK & CARERS LEAVE**

Record No:

Responsible Officer:	Manager Human Resources
Author:	Human Resource Officer
Key Direction:	7. Providing Effective Civic Leadership and Citizen Participation
Delivery Plan Strategy:	DP7.8 Council employs a multi-skilled workforce and encourages staff to take ownership of service delivery in a responsible and efficient manner
Operational Plan Action:	OP7.24 Ensure Council attracts, retains and develops a capable workforce that delivers positive outcomes.
Attachments:	1. SMRC 67 - Grievance Policy ➡ 2. SMRC 66 - Flexible Work Hours Policy ➡ 3. SMRC 68 - Sick and Carers Leave Policy ➡

Cost Centre 6010 Human Resources

Project

Further Operational Plan Actions:

### EXECUTIVE SUMMARY

The Human Resources department have developed the below policies to assist Council in managing its staff in accordance with the Local Government State Award.

These policies are:

SMRC 66 – Flexible Work Hours Policy

SMRC 67 – Grievance Policy

SMRC 68 – Sick and Carers Leave Policy

In accordance with Council's Document Control Procedures the draft documents were sent out for consultation to All Staff for a period of 2 weeks and presented at the August 2016 Consultative Committee Meeting. At the 7 September 2016 Executive Team Meeting the draft policies were approved for recommendation to Council for adoption.

The following officer's recommendation is submitted for Council's consideration.

### COUNCIL RESOLUTION

190/16

That Council

- A. Adopt SMRC 66 – Flexible Work Hours Policy
- B. Adopt SMRC 67 – Grievance Policy
- C. Adopt SMRC 68 – Sick and Carers Leave Policy

**Approved by Administrator Lynch**

### 16.2 REFER FINANCIAL STATEMENTS TO AUDIT - 2015/16 - FORMER BOMBALA COUNCIL

Record No:

Responsible Officer: Director Service Support

Author: Finance Manager

Key Direction: 7. Providing Effective Civic Leadership and Citizen Participation

Delivery Plan Strategy: DP7.1 Ensure that legislative obligations are met throughout all Council departments.

Operational Plan Action: OP7.3 Completion of Financial statutory and regulatory reports in accordance with specified requirements.

Attachments: Nil

Cost Centre

Project Financial Statements 2015/16

Further Operational Plan Actions: OP7.2 Completion of reporting requirements in accordance with legislation

## EXECUTIVE SUMMARY

Council's 2015/16 Financial Statements are now complete. In accordance with Section 413(2) of the Local Government Act 1993, Council is required to refer them to audit

The following officer's recommendation is submitted for Council's consideration.

### COUNCIL RESOLUTION

191/16

That Council

- A. Authorise the Administrator, the General Manager and the Responsible Accounting Officer to sign the Statement by Councillors and Management for the General Purpose Financial Statements and the Special Purpose Financial Statements.
- B. Refer the 2015/16 Financial Statements for audit.

Authorise the General Manager to issue the 2015/16 Financial Statements upon receiving the auditor's reports.

**Approved by Administrator Lynch**

## 16.3 MONTHLY FUNDS MANAGEMENT REPORT - SEPTEMBER 2016

Record No:

Responsible Officer:	Deputy Director Service Support
Author:	Finance Manager
Key Direction:	7. Providing Effective Civic Leadership and Citizen Participation
Delivery Plan Strategy:	DP7.6 Increase and improve Council's financial sustainability.
Operational Plan Action:	OP7.17 Effective management of Council funds to ensure financial sustainability.
Attachments:	Nil
Cost Centre	4010 – Financial Services
Project	Funds Management
Further Operational Plan Actions:	OP7.2 Completion of reporting requirements in accordance with legislation.

## EXECUTIVE SUMMARY

The following details funds management position for the reporting period ending 30 September 2016. Cash and Investments as at 30 September 2016 are \$71,106,065.

### Certification

I, Jo-Anne Mackay, Responsible Accounting Office of Snowy Monaro Regional Council hereby certify, as required by Regulation 212 of the Local Government (General) Regulation 2005, that investments as

detailed in the attached listings were invested in accordance with Section 625 of the Local Government Act 1993, the Regulations and Council's Investment Policies.

The following officer's recommendation is submitted for Council's consideration.

**COUNCIL RESOLUTION**

**192/16**

That Council

- A. Receive and note the report indicating Council's Funds Management position as at 30 September 2016; and
- B. Receive and note the Certificate of the Responsible Accounting Officer.

**Approved by Administrator Lynch**

**16.4 DISCLOSURE OF PECUNIARY INTEREST RETURNS - 1 JULY 2015 TO 30 JUNE 2016**

Responsible Officer:	Director Service Support
Key Direction:	7. Providing Effective Civic Leadership and Citizen Participation
Delivery Plan Strategy:	DP7.1 Ensure that legislative obligations are met throughout all Council departments.
Operational Plan Action:	OP7.1 Ensure statutory registers are maintained and publicly available.
Attachments:	Nil
Cost Centre	
Project	
Further Operational Plan Actions:	

**EXECUTIVE SUMMARY**

Following the amalgamation of Bombala, Cooma-Monaro Shire and Snowy River Shire Councils on 12 May 2016, all staff were requested to complete a disclosure of pecuniary interest for the period 1 July 2015 to 12 May 2016. This has subsequently been extended to 30 June 2016. The provision of these returns is required under Section 449 of the Local Government Act.

The following officer's recommendation is submitted for Council's consideration.

**COUNCIL RESOLUTION**

**193/16**

That Council note the tabling of the Disclosure of Pecuniary Interest Returns for designated staff from 1 July 2015 to 30 June 2016.

**Approved by Administrator Lynch**

## 17. REPORTS BY GENERAL MANAGER

Nil

## 18. NOTICE OF MOTION

Nil

## 19. MOTIONS OF URGENCY

Nil

## 20. QUESTIONS WITH NOTICE

Nil

## 21. QUESTIONS TAKEN ON NOTICE

Nil

## 22. CONFIDENTIAL MATTERS

### COUNCIL RESOLUTION

194/16

1. THAT pursuant to Section 10A subsections 2 & 3 and Section 10B of the Local Government Act, 1993 (as amended) the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

#### **22.1 Minutes of the Stronger Communities Fund Assessment Panel Meeting Held 29 September 2016**

Item 22.1 is confidential in accordance with s10(A)(2)(di) of the Local Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

#### **22.2 Sale of Road Reserve Land along Mittagang Road**

Item 22.2 is confidential in accordance with s10(A)(2)(dii) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a competitor of the council and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

2. The press and public be excluded from the proceedings of the Council in Closed Session on the basis that these items are considered to be of a confidential nature.
3. That the Minutes and Business Papers including any reports, correspondence, documentation or information relating to such matter be treated as confidential and be withheld from access by the press and public, until such time as the Council resolves that the reason for confidentiality has passed or become irrelevant.
4. That the resolutions made by the Council in Closed Session be recorded in the Minutes of the Council Meeting.
5. That upon this recommendation being moved and seconded, the Chairperson invite representations from the public as to whether this part of the meeting should be closed to consider the nominated item.

**Approved by Administrator Lynch**

**Note 5: Invitation to Public**

Upon the above motion being moved and seconded, the Administrator invited representations from the public as to whether this part of the meeting should be closed to consider the nominated items. There were no requests by members of the public to make any representations.

**Note 6: Confidential Session of Committee**

At 5.48 pm the meeting was closed to the press and public.

**Note 7: Resumption of Open Committee Meeting**

At 5.49 pm the Closed Session ended and the Council meeting continued in Open Session.

**23. REPORT FROM CONFIDENTIAL SESSION**

**22.1 MINUTES OF THE STRONGER COMMUNITITES FUND ASSESSMENT PANEL MEETING HELD 29  
SEPTEMBER 2016**

**COUNCIL RESOLUTION**

**195/16**

That Council receive and note the minutes and confirm the adopted recommendations approved by the Administrator in accordance with Section 226 dot point one (1) or two (2) of the Local Government Act.

**Approved by Administrator Lynch**

**22.2 SALE OF ROAD RESERVE LAND ALONG MITTAGANG ROAD**

**COUNCIL RESOLUTION**

**196/16**

That Council

- A. Approve the General Manager to negotiate sale of land, and authority to execute documents for sale and transfer of the parcel for Road reserve on Mittagang Road, adjacent to the Snowy Mountains Christian School.
- B. Allocate the funds from this sale to the construction work for the footpath / bicycle extensions along Mittagang Road.

**Approved by Administrator Lynch**

There being no further business the Administrator declared the meeting closed at 5.50pm



CHAIRPERSON

The above minutes of the Ordinary Council Meeting of Snowy Monaro Regional Council held on 26 October 2016 were confirmed by Council at a duly convened meeting on 30 November 2016 at which meeting the signature hereon was subscribed.