



SNOWY MONARO
REGIONAL COUNCIL

Minutes

Ordinary Council Meeting

22 February 2017

**ORDINARY COUNCIL MEETING
HELD IN COUNCIL CHAMBERS, 81 COMMISSIONER STREET, COOMA NSW 2630
ON WEDNESDAY 22 FEBRUARY 2017**

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**MINUTES OF THE ORDINARY COUNCIL MEETING
HELD IN COUNCIL CHAMBERS, 81 COMMISSIONER STREET, COOMA NSW 2630**

**ON WEDNESDAY, 22 FEBRUARY 2017
COMMENCING AT 5.30PM**

PRESENT: Administrator Dean Lynch

APOLOGIES:

Staff: Joe Vescio, General Manager
Dennis Trezise, Assistant General Manager
Iliada Bolton, Director Special Projects Officer
Suneil Adhikari, Director Service Delivery
Peter Smith, Director Service Planning
Stephen Molloy, Director Service Support
Erin Donnelly, Secretary Council and Committees

The Administrator opened the meeting at 5.37

1. APOLOGIES

Nil

2. CITIZENSHIP CEREMONIES

Nil

3. PRESENTATIONS

(MINUTES OF DEPUTATIONS FROM THE PUBLIC GALLERY ARE A SUMMARY ONLY AND DO NOT PURPORT TO BE A COMPLETE TRANSCRIPT OF THE PROCEEDINGS.)

COUNCIL RESOLUTION

1/17

THAT MEMBERS OF THE PUBLIC BE GRANTED PERMISSION TO ADDRESS COUNCIL.

APPROVED BY ADMINISTRATOR LYNCH

3.1 PROJECT O

FOUR (4) MEMBERS OF PROJECT O GAVE A SHORT PRESENTATION TO COUNCIL, OUTLINING THE AIMS OF THE PROJECT. PROJECT O, RUN BY BIG HART, CONSISTS OF 20 YOUNG WOMEN FROM MONARO HIGH SCHOOL (MHS) WHO ARE LEARNING TO BE A VOICE IN THE COMMUNITY AND TO DRIVE CHANGE IN RURAL COMMUNITIES. PROJECT O WILL BE VOLUNTEERING AT MY COMMUNITY EVENTS THROUGHOUT THE REGION, AND WILL BE HOLDING ITS COMMUNITY LAUNCH ON FRIDAY.

4. PUBLIC FORUM

(Minutes of Deputations from the Public Gallery are a summary only and do not purport to be a complete transcript of the proceedings.)

RECOMMENDATION

That members of the public be granted permission to address Council.

5. DISCLOSURE OF INTEREST

Nil

6. ADOPTION OF MINUTES OF PREVIOUS MEETING

6.1 ORDINARY COUNCIL MEETING 21 DECEMBER 2016

COUNCIL RESOLUTION

2/17

THAT the minutes of the Ordinary Council Meeting held on 21 December 2016 are confirmed as a true and accurate record of proceedings.

Approved by Administrator Lynch

6.2 CLOSED SESSION OF THE ORDINARY COUNCIL MEETING HELD 21 DECEMBER 2016

COUNCIL RESOLUTION

3/17

THAT the minutes of the Ordinary Council Meeting held on 21 December 2016 are confirmed as a true and accurate record of proceedings.

Approved by Administrator Lynch

A number of issues were raised by the Administrator seeking advice on progress with recommendations. These issues did not require further resolutions from Council and were addressed by the General Manager.

7. ADMINISTRATOR'S REPORT (IF ANY)

Nil

8. DELEGATE'S REPORT (IF ANY)

8.1 MINUTES OF THE ADMINISTRATOR DELEGATIONS MEETING HELD 21 DECEMBER 2016

Record No:

Responsible Officer: General Manager

Author: Secretary Council & Committees

Attachments: 1. Minutes - Administrator Delegations Meeting held 21 December 2016 ➡

EXECUTIVE SUMMARY

The Administrator considered a number of reports and exercised his Delegations on 21 December 2016 in the Jindabyne office, 2/1 Gippsland Street, Jindabyne.

COUNCIL RESOLUTION

4/17

That Council receive and note the minutes the minutes of the Administrator Delegations meeting, held 21 December 2016 and confirm the adopted recommendations approved by the Administrator in accordance with *Section 226 dot point one (1) or two (2) of the Local Government Act*.

Approved by Administrator Lynch

8.2 MINUTES OF THE ADMINISTRATOR DELEGATIONS MEETING HELD 13 JANUARY 2017

Record No:

Responsible Officer: General Manager

Author: Secretary Council & Committees

Attachments: 1. Minutes - Administrator Delegations Meeting held 13 January 2017
[⇒](#)

EXECUTIVE SUMMARY

The Administrator considered a number of reports and exercised his Delegations on 13 January 2017 in the Cooma office, 81 Commissioner Street, Cooma.

COUNCIL RESOLUTION

5/17

That Council receive and note the minutes the minutes of the Administrator Delegations meeting, held 13 January 2017 and confirm the adopted recommendations approved by the Administrator in accordance with *Section 226 dot point one (1) or two (2) of the Local Government Act*.

Approved by Administrator Lynch

8.3 MINUTES OF THE ADMINISTRATORS DELEGATIONS MEETING HELD 27 JANUARY 2017

Record No:

Responsible Officer: General Manager

Author: Secretary Council & Committees

Attachments: 1. Minutes - Administrator Delegations Meeting held 27 January 2017 [⇒](#)

EXECUTIVE SUMMARY

The Administrator considered a number of reports and exercised his Delegation on 27 January 2017 in Head Office, 81 Commissioner Street, Cooma.

COUNCIL RESOLUTION

6/17

That Council receive and note the minutes of the Administrator Delegations meeting, held 27 January 2017 and confirm the adopted recommendations approved by the Administrator in accordance with *Section 226 dot point one (1) or two (2) of the Local Government Act.*

Approved by Administrator Lynch

8.4 MINUTES OF THE ADMINISTRATORS DELEGATIONS MEETING HELD 2 FEBRUARY 2017

Record No:

Responsible Officer: General Manager

Author: Secretary Council & Committees

Attachments: 1. Minutes - Administrator Delegations Meeting held 2 February 2017



EXECUTIVE SUMMARY

The Administrator considered a number of reports and exercised his Delegation on 2 February 2017 in Head Office, 81 Commissioner Street, Cooma.

COUNCIL RESOLUTION

7/17

That Council receive and note the minutes of the Administrator Delegations meeting, held 2 February 2017 and confirm the adopted recommendations approved by the Administrator in accordance with *Section 226 dot point one (1) or two (2) of the Local Government Act.*

Approved by Administrator Lynch

8.5 MINUTES OF THE ADMINISTRATORS DELEGATIONS MEETING HELD 8 FEBRUARY 2017

Record No:

Responsible Officer: General Manager

Author: Secretary Council & Committees

Attachments: 1. Minutes - Administrator Delegations Meeting held 8 February 2017



EXECUTIVE SUMMARY

The Administrator considered a number of reports and exercised his Delegation on 8 February 2017 in Head Office, 81 Commissioner Street, Cooma.

COUNCIL RESOLUTION

8/17

That Council receive and note the minutes of the Administrator Delegations meeting, held 8 February 2017 and confirm the adopted recommendations approved by the Administrator in accordance with *Section 226 dot point one (1) or two (2) of the Local Government Act.*

Approved by Administrator Lynch

9. ADOPTION OF COMMITTEE MINUTES/RECOMMENDATIONS

9.1 MINUTES - LOCAL REPRESENTATIVE COMMITTEE COOMA 12 JANUARY 2017

Record No:

Responsible Officer: Director Service Support
Author: Personal Assistant To Director of Service Support
Attachments: 1. Minutes - Local Representative Committee Cooma 12 January 2017 [⇒](#)

EXECUTIVE SUMMARY

The Local Representative Committee - Cooma met on 12 January 2017 in Head Office, 81 Commissioner Street, Cooma. The Committee's recommendations are presented for Council's consideration and adoption.

COUNCIL RESOLUTION

9/17

That the minutes of the Local Representative Committee - Cooma held on 12 January 2017 be received and noted and the recommendations contained therein be adopted.

Approved by Administrator Lynch

9.2 MINUTES - LOCAL REPRESENTATIVE COMMITTEE COOMA 30 JANUARY 2017

Record No:

Responsible Officer: Director Service Support
Author: Personal Assistant To Director of Service Support
Attachments: 1. Minutes - Local Representative Committee Cooma 30 January 2017 [⇒](#)

EXECUTIVE SUMMARY

The Local Representative Committee - Cooma met on 30 January 2017 in Head Office, 81 Commissioner Street, Cooma. The Committee's recommendations are presented for Council's consideration and adoption.

COUNCIL RESOLUTION

10/17

That the minutes of the Local Representative Committee - Cooma held on 30 January 2017 be received and noted and the recommendations contained therein be adopted.

Note: LRCCO11/17 - Vegetation project in the Cooma CBD be carried out and funded in the next budget review.

Approved by Administrator Lynch

9.3 MINUTES - LOCAL REPRESENTATIVE COMMITTEE COOMA 7 FEBRUARY 2017

Record No:

Responsible Officer: Director Service Support
Author: Personal Assistant To Director of Service Support
Attachments: 1. Minutes - Local Representative Committee Cooma 7 February 2017 [⇒](#)

EXECUTIVE SUMMARY

The Local Representative Committee - Cooma met on 7 February 2017 in Head Office, 81 Commissioner Street, Cooma. The Committee's recommendations are presented for Council's consideration and adoption.

COUNCIL RESOLUTION

11/17

That the minutes of the Local Representative Committee - Cooma held on 7 February 2017 be received and noted and the recommendations contained therein be adopted.

Note: From 22 February 2017, Joint LRC meetings will replace the individual LRC meetings.

Approved by Administrator Lynch

9.4 LOCAL REPRESENTATIVE COMMITTEE - BOMBALA - MINUTES OF 19 JANUARY 2017

Record No:

Responsible Officer: Manager Corporate/Governance
Attachments: 1. LRC Bombala Minutes of 19 January 2017 [⇒](#)

EXECUTIVE SUMMARY

The Local Representative Committee - Bombala met on 19 January 2017 in Bombala Office Council Chambers. The Committee's recommendations are presented for Council's consideration and adoption.

COUNCIL RESOLUTION

12/17

That the minutes of the Local Representative Committee - Bombala held on 19 January 2017 be received and noted and the recommendations contained therein be adopted.

Approved by Administrator Lynch

9.5 MINUTES OF THE LOCAL REPRESENTATIVE COMMITTEE - SNOWY RIVER HELD 25 JANUARY 2017

Record No:

Responsible Officer: General Manager
Author: Secretary Council & Committees
Attachments: 1. Minutes - Local Representative Committee - Snowy River held 25

January 2017 [⇒](#)

EXECUTIVE SUMMARY

The Local Representative Committee - Snowy River met on 25 January 2017 in Jindabyne. The minutes are presented for Council's information.

COUNCIL RESOLUTION

13/17

That the minutes of the Local Representative Committee – Snowy River held 25 January 2017 be received and noted and the recommendations contained therein be adopted.

Approved by Administrator Lynch

9.6 MINUTES OF THE LOCAL REPRESENTATIVE COMMITTEE - SNOWY RIVER HELD 8 FEBRUARY 2017

Record No:

Responsible Officer: General Manager

Author: Secretary Council & Committees

Attachments: 1. Minutes - Local Representative Committee - Snowy River [⇒](#)

EXECUTIVE SUMMARY

The Local Representative Committee - Snowy River met on 8 February 2017 in Jindabyne. The minutes are presented for Council's information.

COUNCIL RESOLUTION

14/17

That the minutes of the Local Representative Committee – Snowy River held 8 February 2017 be received and noted and the recommendations contained therein be adopted.

Approved by Administrator Lynch

9.7 SNOWY RIVER HEALTH CENTRE REPRESENTATIVE COMMITTEE MEETING MINUTES JANUARY 2017

Record No:

Responsible Officer: Assistant General Manager

Author: Facility Manager Snowy River Health Centre

Attachments: 1. Representative Committee Meeting Minutes January 2017 [⇒](#)

EXECUTIVE SUMMARY

The Representative Committee met on 18 January 2017 in Sister Passmore Room, Snowy River Health Centre. The minutes are presented for Council's information.

COUNCIL RESOLUTION

15/17

That the Minutes of the meeting of the Snowy River Health Centre Representative Committee held on 18 January 2017 be received and noted.

Approved by Administrator Lynch

10. CORPORATE BUSINESS - KEY DIRECTION 1. SUSTAINING OUR ENVIRONMENT FOR LIFE

Nil

11. CORPORATE BUSINESS - KEY DIRECTION 2. EXPANDING CONNECTIONS WITHIN THE REGION AND BEYOND

**11.1 PROPOSAL FOR ROAD NAMES FOR BURRA SUBDIVISION DEVELOPMENT APPLICATION
10.2014.353.2**

Record No:

Responsible Officer: Director Service Delivery
Author: Deputy Director Service Delivery
Key Direction: 2. Expanding Connections Within the Shire and Beyond
Delivery Plan Strategy: DP2.3 Continually monitor and improve traffic management throughout the Shire.
Operational Plan Action: OP2.8 Investigate and implement Traffic Management measures as an aid to increase road safety throughout the Region.
Attachments: 1. Documentation for proposed Road Names [⇒](#)
Cost Centre Allocation of a crew to place road signs once gazetted.
Project Proposed Road Names for Burra Subdivision
Further Operational Plan Actions:

EXECUTIVE SUMMARY

Development consent for DA 10.2014.353.2 requires the applicant to nominate preferred road names for the new roads being constructed for Council approval.

The following officer's recommendation is submitted for Council's consideration.

COUNCIL RESOLUTION

16/17

That Council

- A. Endorse the road names "Captain Robertson Drive", "Scott Road", "Escape Lane" and "Rock Forest Lane"; and
- B. Commences the public exhibition of the aforementioned road names to formalise and gazette the road name.

Approved by Administrator Lynch

12. CORPORATE BUSINESS - KEY DIRECTION 3. STRENGTHENING OUR LOCAL ECONOMY

Nil

13. CORPORATE BUSINESS - KEY DIRECTION 4. CREATING SAFER, HEALTHIER AND THRIVING COMMUNITY

Nil

14. CORPORATE BUSINESS - KEY DIRECTION 5. ENHANCING OUR HEALTHY, ACTIVE LIFESTYLE

14.1 POLICY SMRC - TREE MANAGEMENT

Record No:

Responsible Officer:	Director Service Delivery
Author:	Recreation & Property Technical Officer
Key Direction:	5. Enhancing Our Healthy, Active Lifestyle
Delivery Plan Strategy:	DP5.4 Ensure open space areas are well connected and functional for wide range of users with varying levels of fitness, mobility and resources.
Operational Plan Action:	OP5.17 Ensure strategies for open space and recreational assets are appropriate and deliver functional affordable spaces and facilities for the community.
Attachments:	1. SMRC 180 - Tree Management ⇒
Cost Centre	NA
Project	SMRC
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

This policy was developed in order to provide clear direction for the management and maintenance of trees that are located on Council managed land and to ensure consistency in decision making across the newly formed Snowy Monaro Regional Council area. It is important that there is a consistent approach to ensure that trees on Council managed land are planned, planted and maintained in an appropriate manner for the community.

The following officer's recommendation is submitted for Council's consideration.

COUNCIL RESOLUTION

17/17

That Council review and adopt SMRC 180 – Tree Management.

Approved by Administrator Lynch

15. CORPORATE BUSINESS - KEY DIRECTION 6. MANAGING DEVELOPMENT AND SERVICE DELIVERY TO RETAIN THE THINGS WE VALUE

Nil

16. CORPORATE BUSINESS - KEY DIRECTION 7. PROVIDING EFFECTIVE CIVIC LEADERSHIP AND CITIZEN PARTICIPATION

16.1 MONTHLY FUNDS MANAGEMENT REPORT - DECEMBER 2016

Record No:

Responsible Officer:	Director Service Support
Author:	Finance Manager
Key Direction:	7. Providing Effective Civic Leadership and Citizen Participation
Delivery Plan Strategy:	DP7.6 Increase and improve Council's financial sustainability.
Operational Plan Action:	OP7.18 Effective management of Council funds to ensure financial sustainability.
Attachments:	Nil
Cost Centre	4010 Financial Services
Project	Funds Management
Further Operational Plan Actions:	OP7.2 Completion of reporting requirements in accordance with legislation.

EXECUTIVE SUMMARY

The following details funds management position for the reporting period ending 31 December 2016. Cash and Investments as at 31 December 2016 are \$73,330,404.

Certification

I, Jo-Anne Mackay, Responsible Accounting Office of Snowy Monaro Regional Council hereby certify, as required by Regulation 212 of the Local Government (General) Regulation 2005, that investments as detailed in the attached listings were invested in accordance with Section 625 of the Local Government Act 1993, the Regulations and Council's Investment Policies.

The following officer's recommendation is submitted for Council's consideration.

COUNCIL RESOLUTION

18/17

That Council

- A. Receive and note the report indicating Council's Funds Management position as at 31 December 2016; and
- B. Receive and note the Certificate of the Responsible Accounting Officer.

Approved by Administrator Lynch

16.2 SECTION 404 REPORT FOR THE PERIOD JULY TO DECEMBER 2016

Record No:

Responsible Officer: Director Special Projects Office
Author: Special Projects Office
Key Direction: 7. Providing Effective Civic Leadership and Citizen Participation
Delivery Plan Strategy: DP7.1 Ensure that legislative obligations are met throughout all Council departments.
Operational Plan Action: OP7.2 Completion of reporting requirements in accordance with legislation.
Attachments: 1. Delivery Program – Action and Task Progress Report - December 2016 end (*Under Separate Cover*) ⇨
Cost Centre Corporate Governance
Project IPR Legislative Reporting Requirements
Further Operational Plan Actions: Nil

EXECUTIVE SUMMARY

Under Section s404(5) of the Local Government Act 1993 (the Act), the General Manager must ensure that regular progress reports are provided to the council reporting as to its progress with respect to the principal activities detailed in the delivery program. Progress reports must be provided at least every six (6) months.

This report covers the period between 01 July 2016 and 31 December 2016 and is the first progress report for the new Snowy Monaro Regional Council.

The following officer's recommendation is submitted for Council's consideration.

COUNCIL RESOLUTION

19/17

That Council review and note the Delivery Program – Action and Task Progress Report
Approved by Administrator Lynch

16.3 MONTHLY FUNDS MANAGEMENT REPORT - JANUARY 2017

Record No:

Responsible Officer: Director Service Support
Author: Finance Manager
Key Direction: 7. Providing Effective Civic Leadership and Citizen Participation
Delivery Plan Strategy: DP7.6 Increase and improve Council's financial sustainability.
Operational Plan Action: OP7.18 Effective management of Council funds to ensure financial sustainability.
Attachments: Nil

Cost Centre 4010 – Financial Services
Project Funds Management
Further Operational Plan Actions: OP7.2 Completion of reporting requirements in accordance with legislation.

EXECUTIVE SUMMARY

The following details funds management position for the reporting period ending 31 January 2017. Cash and Investments as at 31 January 2017 are \$72,254,218.

Certification

I, Jo-Anne Mackay, Responsible Accounting Office of Snowy Monaro Regional Council hereby certify, as required by Regulation 212 of the Local Government (General) Regulation 2005, that investments as detailed in the attached listings were invested in accordance with Section 625 of the Local Government Act 1993, the Regulations and Council's Investment Policies.

The following officer's recommendation is submitted for Council's consideration.

COUNCIL RESOLUTION

20/17

That Council

- A. Receive and note the report indicating Council's Funds Management position as at 31 January 2017;and
- B. Receive and note the Certificate of the Responsible Accounting Officer.

Approved by Administrator Lynch

16.4 IMPLEMENTATION OF THE TRANSITIONAL PLAN - VISION, VALUES & CULTURE

Record No:

Responsible Officer: Director Special Projects Office
Author: Administration Special Projects Office
Key Direction: 7. Providing Effective Civic Leadership and Citizen Participation
Delivery Plan Strategy: DP7.1 Ensure that legislative obligations are met throughout all Council departments.
Operational Plan Action: OP7.5 Achieve a stronger, more efficient Council through a successful merger.
Attachments: 1. Transition Plan - Vision, Values and Culture Project (*Under Separate Cover*) ⇨
Cost Centre 3130 - Merger
Project Vision, Values and Culture Project
Further Operational Plan Actions: OP7.5 Achieve a stronger, more efficient Council through a successful merger.
OP7.9 Community members are afforded the opportunity to review, comment and participate in decision making through policy applications.
OP7.17 Improve organisation wide Risk Management through use of ISO 31000 principles.

OP7.24 Undertaken an efficient and effective merger process as a result of any State Government decision to create the new local government area of Snowy Monaro Regional Council.

OP7.25 Ensure Council attracts, retains and develops a capable workforce that delivers positive outcomes.

OP7.26 Council will maintain effective personal management systems that ensure the organisation is sustainable

OP7.34 Support and encourage public engagement methods which invite comment from community and informs the decision making.

OP7.35 Ensure that all project planning processes are underpinned by collaborative engagement principles.

OP7.36 The Executive Leadership Team will be responsible for implementing the organisation's strategies and objectives, and for carrying out the day-today management and control of Council's affairs.

EXECUTIVE SUMMARY

On 12 May 2016 the Governor General issued the Local Government (Council Amalgamations) Proclamation 2016. This resulted in three former local government areas being merged into one new council.

The Special Projects Office identified a critical operational risk in the merger Transition Plan that "Council does not achieve shared values, norms and expectations across the organisation". To address this risk an external facilitator was engaged to assist with developing shared vision and values for the organisation.

A project to develop the vision, values and culture for Snowy Monaro Regional Council has been underway since October 2016, with the final report received from the Consultant in January 2017. People Mastery, will now assist Council with implementing the transition plan; working towards building a positive workplace culture that will achieve our vision of "A trusted community partner".

The following officer's recommendation is submitted for Council's consideration.

COUNCIL RESOLUTION

21/17

That Council:

- A. Receive and note the transition plan to support the vision, values and culture project; and
- B. Support the recommendation for People Mastery to work with Special Projects Office to implement the transition plan.

Approved by Administrator Lynch

16.5 QUATERLY BUDGET REVIEW STATEMENT (QBR) - 31 DECEMBER 2016

Record No:

Responsible Officer: Director Service Support

Authors: Financial Accountant
Deputy Director Service Support

Key Direction:	7. Providing Effective Civic Leadership and Citizen Participation
Delivery Plan Strategy:	DP7.1 Ensure that legislative obligations are met throughout all Council departments.
Operational Plan Action:	OP7.3 Completion of Financial statutory and regulatory reports in accordance with specified requirements.
Attachments:	1. December 2016 Quarterly Budget Review Statement ⇨ Cost Centre 4010 Financial Services
Project	QBRs
Further Operational Plan Actions:	OP7.20 The Finance framework ensures that Budgets can be developed, monitored and reviewed regularly to ensure sustainability

EXECUTIVE SUMMARY

At its extraordinary meeting on 29 July 2016, Council adopted the Budgeted estimates of Council's Income and Expenditure for the financial year ending 30 June 2017 including Water Supply, Waste Water and Waste Management resulting in a balanced Budget.

At Council meeting of 30 November 2016, the Adopted budget was amended to reflect the September Quarterly Budget Review Statement (QBRs) variations which likewise resulted in a balanced budget through utilisation of Reserves.

The December Quarterly Budget Review Statement (QBRs) is presented with variations balanced through utilisation of Reserves.

STATEMENT BY RESPONSIBLE ACCOUNTING OFFICER

In accordance with Clause 203(2) of the Local Government (General) Regulations 2005

I, Jo-Anne Mackay, Responsible Accounting Officer of Council hereby certify that:

It is my opinion that the Quarterly Budget Review Statement for Snowy Monaro Regional Council for the quarter ended 31 December 2016 indicates that Council's projected financial position at 30 June 2017 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

The following officer's recommendation is submitted for Council's consideration.

COUNCIL RESOLUTION

22/17

That Council

- A. Adopt the Quarterly Budget Review Statement for the period ended 31 December 2016;
- B. Council's Adopted Budget be adjusted to reflect the recommended variations to revenue, expenditure and reserves, as shown in the Quarterly Budget Review Statement; and
- C. Receive and note the Statement by the Responsible Accounting Officer.

Approved by Administrator Lynch

Note 1: Urgent Business Not On Agenda

The attention of the Council was drawn to eight (8) late reports not listed on the Council agenda and business paper concerning and requested that Council consider the late reports as matters of urgency.

COUNCIL RESOLUTION

23/17

That in accordance with Council's Code of Meeting Practice Council consider the following reports as matters of urgency:

- 8.1 Stronger Communities Fund – Snowy Monaro Community Grants Round 2 – Assessment Panel Meeting – 13 February 2017;
- 9.1 Adoption of LRC Bombala Meeting Recommendations – 1 February 2017;
- 9.2 Minutes – LRC Bombala – Extra Ordinary Meeting – 9 February 2017;
- 12.1 Regional and Town Signage;
- 15.1 Planning Proposal – Rezone Land for Bombala Water Supply Purposes;
- 15.2 Lift the Restriction on use to Prohibit a Dwelling on Lot 510 DP 1152280;
- 15.3 Grant Funding Applications for Sewerage Infrastructure Project;
- 16.1 Stronger Communities Fun – Major Projects Proposed Program of Works;

Approved by Administrator Lynch

**16.6 STRONGER COMMUNITIES FUND - SNOWY MONARO COMMUNITY GRANTS ROUND 2 -
ASSESSMENT PANEL MEETING - 13 FEBRUARY 2017**

Author: Acting Executive Assistant to the Administrator

Attachments: 1. Minutes - Snowy Monaro Community Grants Round 2 - 13 February 2017 - Confidential

EXECUTIVE SUMMARY

The Snowy Monaro Community Grants funding stream is designed to benefit the region through funding projects identified by not-for-profit organisations, by allocating \$1 million directly to the community.

The Assessment Panel met on Monday 13 February 2017 and selected 20 successful applications that met the criteria as set by the NSW State Government.

COUNCIL RESOLUTION

24/17

That the Minutes of the meeting of the Snowy Monaro Community Grants Round 2 Assessment Panel held on Monday 13 February 2017 are confirmed as a true and accurate record of proceedings and the recommendations and actions contained therein be adopted.

Approved by Administrator Lynch

16.7 ADOPTION OF LRC BOMBALA MEETING RECOMMENDATIONS - 1 FEBRUARY 2017

Responsible Officer: Manager Corporate/Governance

Attachments: 1. Minutes of LRC - Bombala - 1 February 2017

EXECUTIVE SUMMARY

The Local Representative Committee - Bombala met on 1 February 2017 in Bombala Council Chambers. The minutes are presented for Council's information.

COUNCIL RESOLUTION

25/17

That the minutes of the Local Representative Committee – Bombala held on 1 February be received and noted and the recommendations contained therein be adopted.

Approved by Administrator Lynch

16.8 MINUTES - LRC BOMBALA - EXTRA ORDINARY MEETING - 9 FEBRUARY 2017

Responsible Officer: Manager Corporate/Governance

Attachments: 1. Minutes of LRC Bombala Extra Ordinary Meeting of 9 February 2017

EXECUTIVE SUMMARY

The Local Representative Committee - Bombala met on 9 February 2017 in Bombala Council Chambers. The minutes are presented for Council's information.

COUNCIL RESOLUTION

26/17

That the minutes of the Local Representative Committee – Bombala Extra Ordinary meeting held 9 February 2017 be received and noted and the recommendations contained therein be adopted.

Approved by Administrator Lynch

16.9 REGIONAL AND TOWN SIGNAGE

Responsible Officer: General Manager

Author: Acting Executive Assistant to the Administrator

Key Direction: 3. Strengthening Our Local Economy

Delivery Plan Strategy: DP3.2 Take full advantage of the unique assets and character of our towns and villages.

Operational Plan Action: OP3.5 Enhance entrances to all Regional towns and villages.

Attachments: 1. Town and Regional Signage Concept

2. Town and Regional Signage - Community Consultation Results

Cost Centre

Project

Further Operational Plan Actions:

EXECUTIVE SUMMARY

Council has identified new signage as a priority in their operational plan (OP3.5 Enhance entrances to all regional towns and villages). Creative Alliance was engaged to design a selection of signs that would be appropriate for the area. After staff selected their preferred option, this concept was presented to the local aboriginal groups, Chambers of Commerce and Progress Associations for their consideration and feedback.

The following officer's recommendation is submitted for Council's consideration.

COUNCIL RESOLUTION

27/17

That Council

- A. Replace town and shire signage with Snowy Monaro Regional Council including approved tag lines;
- B. Release Expressions of Interest for qualified tradespeople to carry out creation and installation of the signs;
- C. Note that Nimmitabel be excluded as the community wish to retain current heritage signs;
- D. Commence development of a regional marketing strategy; and
- E. E. Allocate a budget from the Merger Implementation Fund;

Approved by Administrator Lynch

16.10 PLANNING PROPOSAL - REZONE LAND FOR BOMBALA WATER SUPPLY PURPOSES

Responsible Officer:	Director Service Planning
Author:	Deputy Director Service Planning
Key Direction:	6. Managing Development and Service Delivery to Retain the Things We Value
Delivery Plan Strategy:	DP6.1 Ensure security of supply and extraction of water to meet the growing needs of residents and visitors.
Operational Plan Action:	OP6.3 Construct on stream water storage on Bombala River.
Attachments:	1. Draft Planning Proposal - Bombala Water Supply
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

At its meeting of 18 March 2015 the Bombala Council resolved to seek planning approvals for the construction of a weir on the Bombala River to increase the volume of water available as a means of augmenting the reticulated town water storage availability from the existing Coolumbooka River weir.

This resolution, number 50/15, followed from concerns expressed by the community regarding security of water supply.

The project Masterplan had also more recently been the topic of discussion at a community meeting held on 13 October 2017 which was well attended by community members, with several staff and the Administrator also attending. T

he Masterplan was adopted at the SMRC meeting of 30 November 2016.

While it is noted that funding for the Bombala River Weir is yet to be finalised, part of the approval processes commenced by the former Bombala Council was to commence rezoning of the land to ensure there was no conflict with the requirements of the Bombala LEP.

The attached draft Planning Proposal details the requirements.

The draft Planning Proposal also includes the rezoning of land adjacent to the existing water supply infrastructure and storage on the Coolumbooka River to ensure the zoning is reflective of the actual historical land use.

While these rezonings could be undertaken as part of the LEP combination project to establish one (1) LEP for the SMRC area, it is considered timely to proceed with the Planning Proposal now, as having the correct zoning in place may be beneficial if a suitable grant opportunity presents.

COUNCIL RESOLUTION

28/17

That the planning proposal to amend Bombala Local Environmental Plan (LEP) 2012 to permit the expansion of a water storage facility on the Bombala River and rezone land associated with the existing Coolumbooka River storage be forwarded to the Minister for Planning requesting that a gateway determination be issued pursuant to section 56 of the Environmental Planning and Assessment Act 1979.

Approved by Administrator Lynch

16.11 LIFT THE RESTRICTION ON USE TO PROHIBIT A DWELLING ON LOT 510 DP 1152280

Responsible Officer: Director Service Planning
Author: Deputy Director Service Planning
Key Direction: 6. Managing Development and Service Delivery to Retain the Things We Value
Delivery Plan Strategy: DP6.7 Ensure that Council's policy, land use planning, development assessment enhance liveability.
Operational Plan Action: OP6.13 Ensure development assessment is undertaken in accordance with adopted Local Environmental Plans, Development Control Plans, Council Policy and State and Federal legislation.
Attachments: Nil
Further Operational Plan Actions:

EXECUTIVE SUMMARY

The previous Bombala Council automatically placed a restriction on use to prohibit dwellings in rural zones where a subdivision application did not specifically request a dwelling as part of the subdivision application. Council are in receipt of a development application to erect a dwelling on an allotment where a restriction on use is in place on the title due to the council's standard practice as detailed above. A specific resolution is required to effect the change to title.

COUNCIL RESOLUTION

29/17

That Council lift the restriction on use to prohibit a dwelling on lot 510 DP 1152280 previously required under Bombala Council Notice of Determination of a Development application, DA 07.0049 as modified 21 January 2009.

Approved by Administrator Lynch

16.12 GRANT FUNDING APPLICATIONS FOR SEWERAGE INFRASTRUCTURE PROJECT

Responsible Officer: Director Service Delivery
Author: Manager Water & Waste Services
Key Direction: 6. Managing Development and Service Delivery to Retain the Things We Value
Delivery Plan Strategy: DP6.6 Ensure that the Region's Local Water Utility is financially sustainable in the long term including investment in new and replacement infrastructure.

Operational Plan Action:	OP6.12 Implement the current Strategic Business Plan for water and sewer to comply with the NSW Office of Water Guidelines.
Attachments:	1. Program Guidelines - Building Better Regions Fund Infrastructure Projects 2. Letter authorising co-contribution
Cost Centre	2110 Sewer Services Management
Project	Bombala STP Upgrade

Further Operational Plan Actions:

EXECUTIVE SUMMARY

Water and sewer upgrade projects are capital intensive and works cannot proceed without the injection of external funds. Council must therefore endeavour to seek external funding.

The Federal Government recently announced the second round of funding for regional areas under a new banner "Building Better Regions Fund". Bombala Council applied for the first round of funding under the "National Stronger Regions Fund" and was not successful. Council has obtained feedback on the deficiencies in the application and will address these in this round's application.

\$297.7 million Funding is available under the current program and will run over 4 years from 2016- 2017 to 2019-2020. The minimum amount is \$20k and the maximum amount is \$10 million

The following entities are eligible to apply:

- A local governing body
- Be located in a region as indicated in the map on the website (Snowy Monaro Regional Council is located within the eligible area with Bombala being classified as "Outer Regional")
- Be able to demonstrate that the co-funding requirements can be met. A letter signed by the authorised person needs to be submitted with the application ("Outer Regional" entities are required to make a 50% co-contribution)
- Be able to commence within 12 weeks of signing the agreement and complete the project by 31 Dec 2019

The following criteria needs to be addressed in the application:

- Economic benefit
- Social benefit
- Value for money
- Project delivery (Refer attached program guidelines)

The following officer's recommendation is submitted for Council's consideration

COUNCIL RESOLUTION

30/17

That Council approve and support the following:

- A. The submission of the application for grant funding for the Bombala Sewage treatment plant upgrade.
- B. The nomination of a consultant to carry out economic analyses to meet treasury guidelines due to lack of in-house expertise
- C. Council co-funding contribution be allocated from reserves
- D. Letter outlining the co-contribution amount be signed by the authorised person of Council (Administrator) to be submitted with the application.

Approved by Administrator Lynch

16.13 STRONGER COMMUNITIES FUND - MAJOR PROJECTS PROPOSED PROGRAM OF WORKS

Responsible Officer:	Director Special Projects Office
Author:	Deputy Director Service Delivery
Key Direction:	7. Providing Effective Civic Leadership and Citizen Participation
Delivery Plan Strategy:	DP7.1 Ensure that legislative obligations are met throughout all Council departments.
Operational Plan Action:	OP7.5 Achieve a stronger, more efficient Council through a successful merger.
Attachments:	1. Stronger Communities Fund - Major Project Proposed Projects 2. Minutes of the Stronger Communities Fund Assessment - Panel - Major Projects - Meeting held Monday 13 February 2017 - Confidential
Cost Centre	3130 Project Stronger Communities Fund Major
Projects	
Further Operational Plan Actions:	Nil

EXECUTIVE SUMMARY

\$14M has been allocated under the Stronger Communities Fund- Major Projects, the selection panel finalised the list of proposed projects to be considered under this program on Monday 13 February 2017. The Assessment Panel has supported the 94 projects identified for funding and the opportunity to deliver new and/or improved infrastructure or services benefitting our community.

The following officer's recommendation is submitted for Council's consideration.

COUNCIL RESOLUTION

31/17

That Council place the list of proposed projects to be funded under the Stronger Communities Fund – Major Project Program on public exhibition for 28 days for consultation.

Approved by Administrator Lynch

17. REPORTS BY GENERAL MANAGER

17.1 AMENDED MEETING DATE FOR MAY

The General Manager informed Council the Canberra Region Joint Organisation (CBRJO) will be holding the next meeting at Parliament House on Wednesday, 31 May. The May Council meeting will be moved to 5.30pm Wednesday, 24 May in Cooma.

COUNCIL RESOLUTION

32/17

That Council receive and note reports by the General Manager and amend the meeting for May to now be held Wednesday 24 May 2017 commencing at 5.30pm.

Approved by Administrator Lynch

18. NOTICE OF MOTION

Nil

19. MOTIONS OF URGENCY

Nil

20. QUESTIONS WITH NOTICE

Nil

21. QUESTIONS TAKEN ON NOTICE

Nil

22. CONFIDENTIAL MATTERS

Note 2: Urgent Business Not On Agenda

The attention of the Council was drawn to two (2) confidential late reports not listed on the Council agenda and business paper concerning and requested that Council consider the late reports as matters of urgency.

COUNCIL RESOLUTION

33/17

That in accordance with Council's Code of Meeting Practice Council consider the following confidential reports as matters of urgency:

- Report on Negotiations with McMahon's Earthmoving for Contract Number 10007631 – Snowy River Avenue Upgrade; and
- Commercial Waste Contract with Perisher

Approved by Administrator Lynch

COUNCIL RESOLUTION

34/17

1. THAT pursuant to Section 10A subsections 2 & 3 and Section 10B of the Local Government Act, 1993 (as amended) the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

22.1 Report on Negotiations with McMahon's Earthmoving for Contract Number 10007631 - Snowy River Avenue Upgrade

Item 22.1 is confidential in accordance with s10(A)(2)(c) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

22.2 Commercial Waste Contract with Perisher

Item 22.2 is confidential in accordance with s10(A)(2)(c) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with

whom the Council is conducting (or proposes to conduct) business and (diii) of the Local Government Act because it contains and information that would, if disclosed, reveal a trade secret and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

2. The press and public be excluded from the proceedings of the Council in Closed Session on the basis that these items are considered to be of a confidential nature.
3. That the Minutes and Business Papers including any reports, correspondence, documentation or information relating to such matter be treated as confidential and be withheld from access by the press and public, until such time as the Council resolves that the reason for confidentiality has passed or become irrelevant.
4. That the resolutions made by the Council in Closed Session be recorded in the Minutes of the Council Meeting.
5. That upon this recommendation being moved and seconded, the Chairperson invite representations from the public as to whether this part of the meeting should be closed to consider the nominated item.

Approved by Administrator Lynch

Note 3: Invitation to Public

Upon the above motion being moved and seconded, the Administrator invited representations from the public as to whether this part of the meeting should be closed to consider the nominated items. There were no requests by members of the public to make any representations.

Note 4: Confidential Session of Committee

At 5.54 pm the meeting was closed to the press and public.

Note 5: Resumption of Open Committee Meeting

At 6.06 pm the Closed Session ended and the Council meeting continued in Open Session.

23. REPORT FROM CONFIDENTIAL

22.1 REPORT ON NEGOTIATIONS WITH MCMAHON'S EARTHMOVING FOR CONTRACT NUMBER 10007631 - SNOWY RIVER AVENUE UPGRADE

COUNCIL RESOLUTION

35/17

That Council

- A. Decides not to accept any of the tenders for contract 10007631 for the following reasons:
 - a. The financial cost to Council and impact on the community of Jindabyne through further delays to construction start times were unacceptable.
 - b. The delay of this project until after October 2017 due the onset of Winter, lower temperatures and the impact on tourism if construction were to start prior to the Winter season.
 - c. The potential impact on the availability of grant funding should predicted allocations not be committed prior to June 2017.

- B. Resolves to enter into negotiations with McMahon's Earthmoving with a view to entering into a contract in relation to Snowy River Avenue Upgrade Stage 1 – Contract Number 10007631 for the following reasons:
- a. McMahon's had submitted a tender application under the initial tender application but failed to score sufficiently high enough under the non-price scoring criteria.
 - b. The tender review panel believed that negotiations with McMahon's Earthmoving were most likely to achieve a positive outcome.
- C. Reconfirm the availability of funding from a combination of \$472,000 from Council's Infrastructure and Facilities Fund plus \$830,000 from Roads to Recovery providing a total project budget for Phase 1 of \$1,302,000.
- D. Approve McMahon's Earthmoving as the successful contractor for the Snowy River Avenue Upgrade Stage 1 project (Contract Number 10007631) under a Schedule of Rates and Lump Sum price of \$1,171,427 (incl. GST)

Approved by Administrator Lynch

22.2 COMMERCIAL WASTE CONTRACT WITH PERISHER

COUNCIL RESOLUTION

36/17

That Council

- A. Enters into a 3 year contract agreement with Perisher for reduced commercial waste fee (as per Council's fees and charges page 73).
- B. Authorises the General Manager to negotiate the contract.

Approved by Administrator Lynch

Note 6: Suspension of Business Agenda Items

COUNCIL RESOLUTION

37/17

That item 4. Public Forum on the agenda be considered as the next item of business.

Moved Administrator Lynch

CARRIED

23.1 SHANNON LISTER - WHEEL IN WHEEL OUT BIN SERVICE

Ms Shannon Lister asked Council to explain the Wheel In Wheel Out service and the extra \$900 printed on the rates notices. Ms Lister believes there has been a lack of communication around this service.

23.2 JAMES EWART - RECYCLING BINS AT JERANGLE

RECOMMENDATION

Mr James Ewart, resident of Jerangle, addressed Council regarding the recycling bins supplied for residential use. Mr Ewart informed council the bins have started to deteriorate, with some elderly residents struggling to open the bins.

Mr Ewart also addressed Council on security concerns at the Cooma taxi rank. On a Friday and Saturday night patrons feel unsafe when waiting for a taxi, and suggested Council investigation the possibility of installing security cameras.

There being no further business the Administrator declared the meeting closed at 6.24



CHAIRPERSON

The above minutes of the Ordinary Council Meeting of Snowy Monaro Regional Council held on 22 February 2017 were confirmed by Council at a duly convened meeting on 29 March 2017 at which meeting the signature hereon was subscribed.