



**SNOWY MONARO**  
REGIONAL COUNCIL

# **BUSINESS PAPER**

**Administrator Delegations Meeting  
13 April 2017**

## **CONFLICTS OF INTEREST**

A conflict of interest arises when the Administrator or Council staff are influenced, or are seen to be influenced, in carrying out their duties by personal interests. Conflicts of interest can be pecuniary or non-pecuniary in nature.

A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of a financial gain or loss.

A non-pecuniary interest can arise as a result of a private or personal interest, which does not relate to money. Examples include friendship, membership of an association or involvement or interest in an activity.

The Administrator or staff member who considers they may have a conflict of interest should read Council Policy.

The responsibility of determining whether or not the Administrator or Council employee has a pecuniary or non-pecuniary interest in a matter, is the responsibility of that individual. It is not the role of the Administrator or General Manager, or another Council employee to determine whether or not a person may have a conflict of interest.

Should you be unsure as to whether or not you have a conflict of interest you should err on the side of caution and either declare a conflict of interest or, you should seek the advice of the Director General of Local Government.

The contact number for the Director General of Local Government is 4428 4100.

## **COUNCIL CODE OF CONDUCT**

The Council Code of Conduct is a requirement of Section 440 of the Local Government Act 1993, which requires all councils to have a code of conduct to be observed by the Administrator, members of staff and delegates of the Council attending a Council meeting or a meeting of a committee of Council.

The code of conduct sets out the responsibilities of the Administrator and Council employees attending a Council meeting or a meeting of a committee of Council. The code also sets out how complaints against a Council employee, the Administrator or General Manager are to be made.

## **COUNCIL CODE OF MEETING PRACTICE**

The Council Code of Meeting Practice is a requirement of Section 360(3) of the Local Government Act 1993, which requires all councils to have a code of meeting practice. The code of meeting practice is to be observed by the Administrator, members of staff, delegates of the Council and members of the public attending a Council or a meeting of a committee of Council.

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### **Acknowledgement of Owners of Land**

Council wishes to show our respect to the First Custodians of this land the Ngarigo, Ngunnawal and Walgalu people and their Ancestors past and present who pass on this duty of custodianship of the land to us the current custodians.

We are proud to be Australian and celebrate the diverse backgrounds and cultures that make up our Nation  
– our Land.

**ADMINISTRATOR DELEGATIONS MEETING  
TO BE HELD IN COOMA OFFICE, 81 COMMISSIONER STREET, COOMA NSW 2630**

**ON THURSDAY 13 APRIL 2017  
COMMENCING AT 10.30AM**

**BUSINESS PAPER**

- 1. OPENING OF THE MEETING**
- 2. APOLOGIES/REQUESTS OF LEAVE OF ABSENCE**
- 3. DECLARATIONS OF PECUNIARY INTERESTS/CONFLICT OF INTEREST**  
(Declarations also to be made prior to discussions on each item)
- 4. DELEGATE'S REPORT (IF ANY)**
  - 4.1 General Manager's Application for Contract Renewal 3
- 5. ADOPTION OF COMMITTEE MINUTES/RECOMMENDATIONS**  
Nil
- 6. CORPORATE BUSINESS - KEY DIRECTION 1. SUSTAINING OUR ENVIRONMENT FOR LIFE**  
Nil
- 7. CORPORATE BUSINESS - KEY DIRECTION 2. EXPANDING CONNECTIONS WITHIN THE REGION AND BEYOND**
  - 7.1 RMS request for Council advice on the proposed speed zoning review of Kosciuszko Road, MR286, in Jindabyne and near Rainbow Drive 5
- 8. CORPORATE BUSINESS - KEY DIRECTION 3. STRENGTHENING OUR LOCAL ECONOMY**  
Nil
- 9. CORPORATE BUSINESS - KEY DIRECTION 4. CREATING SAFER, HEALTHIER AND THRIVING COMMUNITY**
  - 9.1 Yooftube - Request for Donation 14
  - 9.2 Donation of Artwork to Council 21
- 10. CORPORATE BUSINESS - KEY DIRECTION 5. ENHANCING OUR HEALTHY, ACTIVE LIFESTYLE**  
Nil

**11. CORPORATE BUSINESS - KEY DIRECTION 6. MANAGING DEVELOPMENT AND SERVICE DELIVERY TO RETAIN THE THINGS WE VALUE**

Nil

**12. CORPORATE BUSINESS - KEY DIRECTION 7. PROVIDING EFFECTIVE CIVIC LEADERSHIP AND CITIZEN PARTICIPATION**

- 12.1 Integrated Property, WHS, Public Liability Risk Assessment & BCA/DDA Compliance Report for Council Offices, Council Depots and Hostels & Community Buildings. 26

**13. ADMINISTRATOR'S REPORT (IF ANY)**

**14. CONFIDENTIAL MATTERS ..... 35**

**14.1 General Manager's Application for Contract Renewal**

*Item 14.1 is confidential in accordance with s10(A)(2)(a) of the Local Government Act because it contains personnel matters concerning particular individuals (other than councillors) and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

**14.2 TENDER EVALUATION AND AWARD OF CONTRACT NO. 005/2017 FOR THE DELEGATE WATER METER INSTALLATION PROJECT**

*Item 14.2 is confidential in accordance with s10(A)(2)(di) of the Local Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and (dii) of the Local Government Act because it contains and information that would, if disclosed, confer a commercial advantage on a competitor of the council and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

**14.3 Review of Submissions received to Undertake Development of Snowy Monaro Tourism Strategy**

*Item 14.3 is confidential in accordance with s10(A)(2)(c) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

#### 4.1 GENERAL MANAGER'S APPLICATION FOR CONTRACT RENEWAL

Record No:

Author: Acting Executive Assistant to the Administrator

Attachments: Nil

##### EXECUTIVE SUMMARY

The General Manager's application for contract renewal was considered at the March Council Meeting, and was deferred for consideration at the April Council meeting.

In accordance with Sections 10A, 10B and 10D of the Local Government Act 1993 (as amended) and the Council's Code of Meeting Practice, this Report is recommended to be considered in closed session.

##### RECOMMENDATION

That:

- 13/4/17
- [Handwritten signature]*
- A. On the grounds and for the reasons stated above, the Committee resolve into Closed Session to receive and consider this item identified as Confidential and so listed on this Agenda.
  - B. That pursuant to Section 10A Subsections 2 & 3 and 10B of the Local Government Act 1993 (as amended), the press and public be excluded from the proceedings of the Committee in Closed Session on the basis that this item is considered to be of a confidential nature.
  - C. That the closure of that part of the meeting for the receipt or discussion of the nominated items or information relating thereto:-
    - is necessary to preserve the relevant confidentiality, privilege or security of such information, and
    - that discussion of the matter in open meeting would, on balance, be contrary to the public interest.
  - D. That the Minutes and Business Papers including any reports, correspondence, documentation or information relating to such matters be treated as Confidential and be withheld from access by the press and public, until such time as the Council resolves that the reason for confidentiality has passed or become irrelevant.
  - E. That the Recommendations made by the Committee in Closed Session remain confidential until Council considers the Minutes of the Confidential Meeting of the Committee.
  - F. That following consideration of the Confidential Committee Minutes by Council, the Resolutions made by the Council be made public after the conclusion of the Closed Session of the Council Meeting and such Resolutions be recorded in the Minutes of the Council Meeting.

That upon this recommendation being moved and seconded, the Chairperson invites representations from the public as to whether this part of the meeting should be closed to consider the nominated item.

##### REPORT

In accordance with Sections 10A, 10B and 10D of the Local Government Act 1993 (as amended) and the Council's Code of Meeting Practice, this Report is recommended to be considered in CLOSED SESSION:

##### Matters to be Discussed During Closed Session Section 10D

Program 6: Human Resources

*Supervisors and managers complete performance reviews on all staff members*

**Grounds on which Matters Should be Considered in Closed Session – Provision of Section 10A(2)**

Grounds on which Matter Should be Considered in Closed Session – Provision of  
Section 10A(2)(a)

**Reason Why Matter is being Considered in Closed Session and Contrary to Public Interest 10B (4)**

To preserve the relevant confidentiality, privilege or security of such information.

**Determination by Administrator**

Approved by Administrator Dean Lynch in accordance with *Section 226 dot point one (1) or two (2) of the Local Government Act 1993.*

Signature: .....

Date: ..... 13/4/17

**7.1 RMS REQUEST FOR COUNCIL ADVICE ON THE PROPOSED SPEED ZONING REVIEW OF KOSCIUSZKO ROAD, MR286, IN JINDABYNE AND NEAR RAINBOW DRIVE**

Record No:

Responsible Officer: Director Service Delivery  
Author: Development Engineer  
Key Direction: 2. Expanding Connections Within the Shire and Beyond  
Delivery Plan Strategy: DP2.3 Continually monitor and improve traffic management throughout the Shire.  
Operational Plan Action: OP2.8 Investigate and implement Traffic Management measures as an aid to increase road safety throughout the Region.  
Attachments:  
1. Existing Speed Zones  
2. Proposed Speed Zones  
3. Overall map  
4. Section 3 Map  
5. Section 3 SCR  
6. Section 3 DCR  
Cost Centre 1505 - Engineering Operations Management  
Project N/A

**EXECUTIVE SUMMARY**

Roads and Maritime Services is reviewing the speed zoning of Kosciuszko Road covering the entire 60km/h speed zone length through the Jindabyne Township and the 80km/h speed zone to the east towards East Jindabyne. The review by RMS was initiated by a member of the public through the Ministerial process. RMS is proposing to retain the 60km/h speed zone through Jindabyne, but reduce the speed zone from 100km/h to 80 km/h from Mill Creek to near the Rainbow Drive turn off. The RMS is seeking Council's input as part of its local consultation process and would like to know if Council supports the proposal to retain the 60km/h speed limit in Jindabyne and reduce the 100km/h speed limit near Rainbow Drive.

The following officer's recommendation is submitted for Council's consideration.

**OFFICER'S RECOMMENDATION**

That Council supports:

- A. The retention of the 60km/h speed zoning of Kosciuszko Road within the Jindabyne Township and
- B. The reduction of the speed zone from 100km/h to 80 km/h in Kosciuszko Road between the current 80km/h sign at Mill Creek to just past the Rainbow Drive turn off.

*C. TO SPARE VALLEY ROAD.*

*APPROVE WITH AMENDMENT  
13/4/17*

7.1 RMS REQUEST FOR COUNCIL ADVICE ON THE PROPOSED SPEED ZONING REVIEW OF KOSCIUSZKO ROAD, MR286, IN  
JINDABYNE AND NEAR RAINBOW DRIVE

## BACKGROUND

Roads and Maritime Services has contacted Council as part of its local consultation process to review of the speed zoning of Kosciuszko Road through the Jindabyne township and near Rainbow Drive. RMS is proposing to retain the 60km/h speed zone throughout the Jindabyne Township. However, the RMS is proposing to reduce the speed zone from 100km/h to 80 km/h in Kosciuszko Road from the current 80km/h sign at Mill Creek to just past the Rainbow Drive turn off. The extension of the 80km/h zone would be for approximately 1.3km. The RMS has indicated that this section consists of a series of curves substandard to the 100km/h speed limit.

It is recommended that the 60km/h speed zone through Jindabyne is appropriate as pedestrians cross at various locations to the park and to the various businesses on the lake side, as there are no formal crossing locations. Council has regularly provided a radar speed sign advising motorists of their speed generally between the Banjo Paterson Hotel and the Town Centre Car Park to slow speeding vehicles down and promote a safer environment for pedestrians.

The crash history from 2011 until 2015 shows 6 recorded crashes within the 100km/h speed zone near Rainbow Drive with injuries varying in severity as follows: 1 Fatal, 0 serious, 1 moderate, 2 minor/other and 2 non casualty (tow away). 4 crashes were "off road, on curve, hit object, 1 crash was "off road, on curve" and 1 crash was "out of control, on curve". It is recommended that Council supports the speed zone reduction to help reduce the number of crashes and the severity of injuries. The crash statistics and maps of the existing and proposed speed zoning is provided.

## QUADRUPLE BOTTOM LINE REPORTING

### 1. Social

The adoption of the recommendation may reduce the impact of trauma on the community by helping to reduce the number of vehicular crashes and the severity of injuries.

### 2. Environmental

Adoption of the recommendation should have no lasting impact upon the environment.

### 3. Economic

The adoption of the recommendation will have no impact on Council's budget as the RMS will fund the change to the signage.

### 4. Civic Leadership

The adoption of the recommendation shows that Council is participating in the promotion and support of road safety to the benefit of the local and visiting community.

## Determination by Administrator

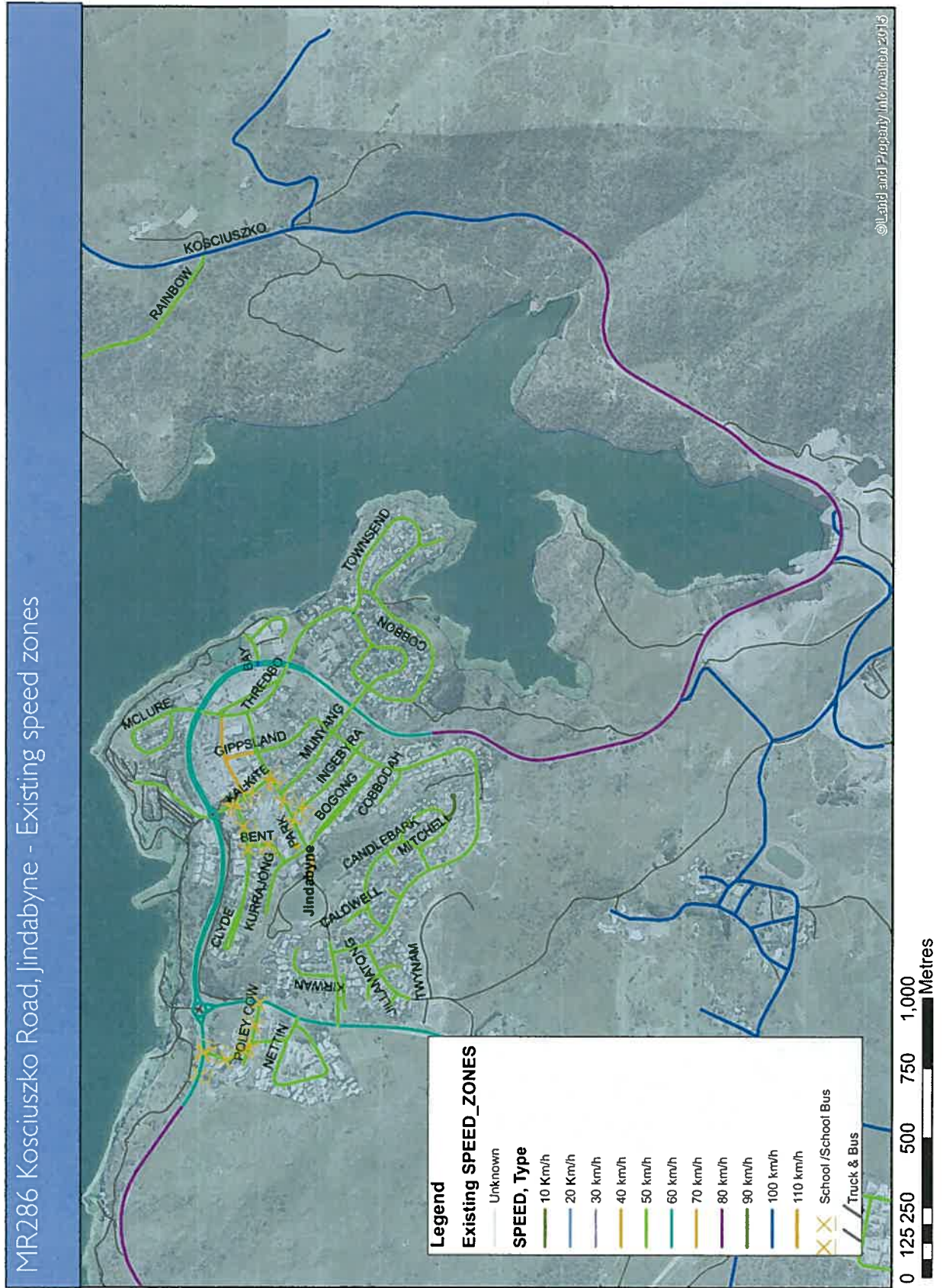
Approved by Administrator Dean Lynch in accordance with *Section 226 dot point one (1) or two (2) of the Local Government Act 1993*.

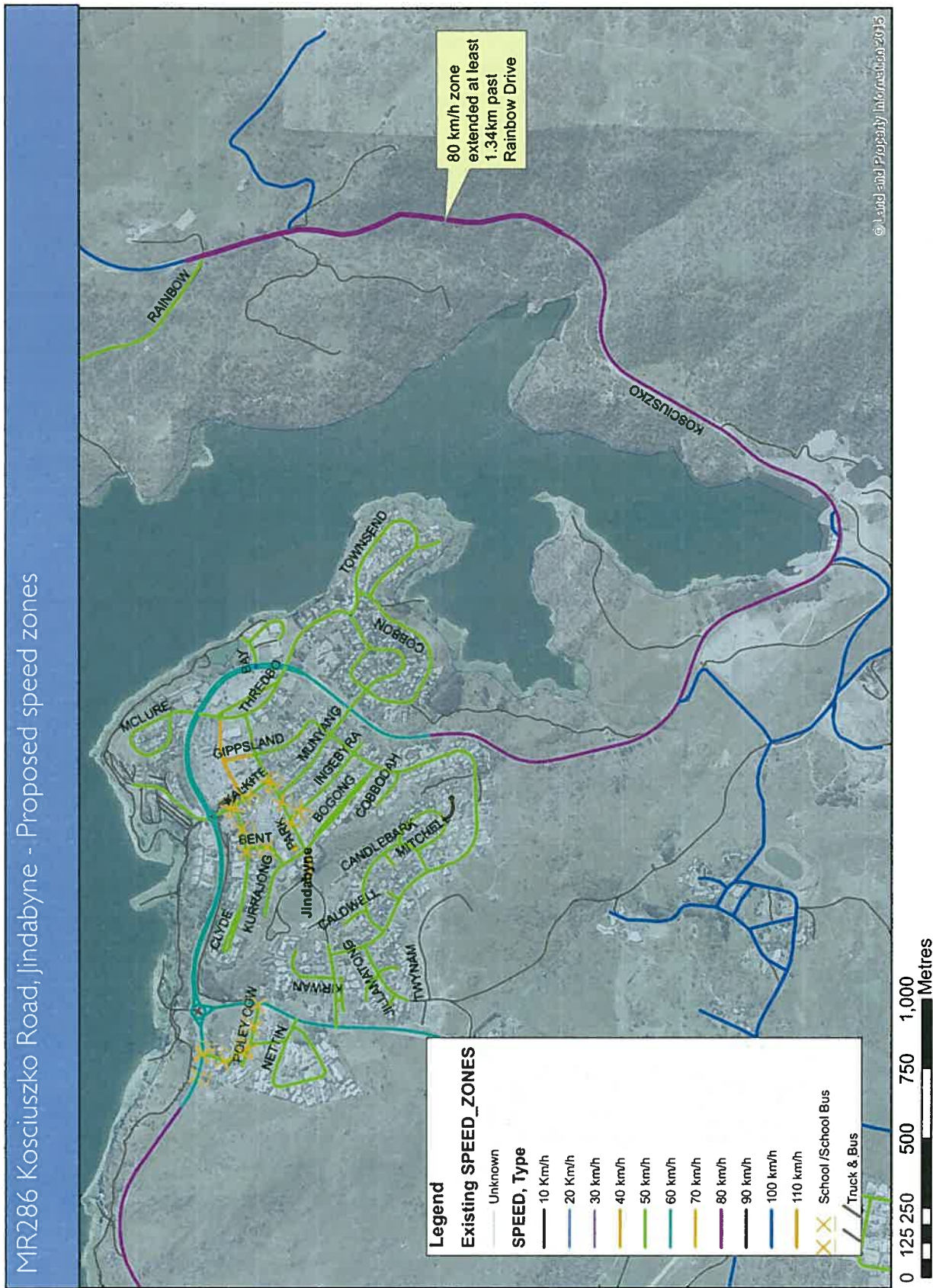
Signature: .....

Date: 17/4/17 .....

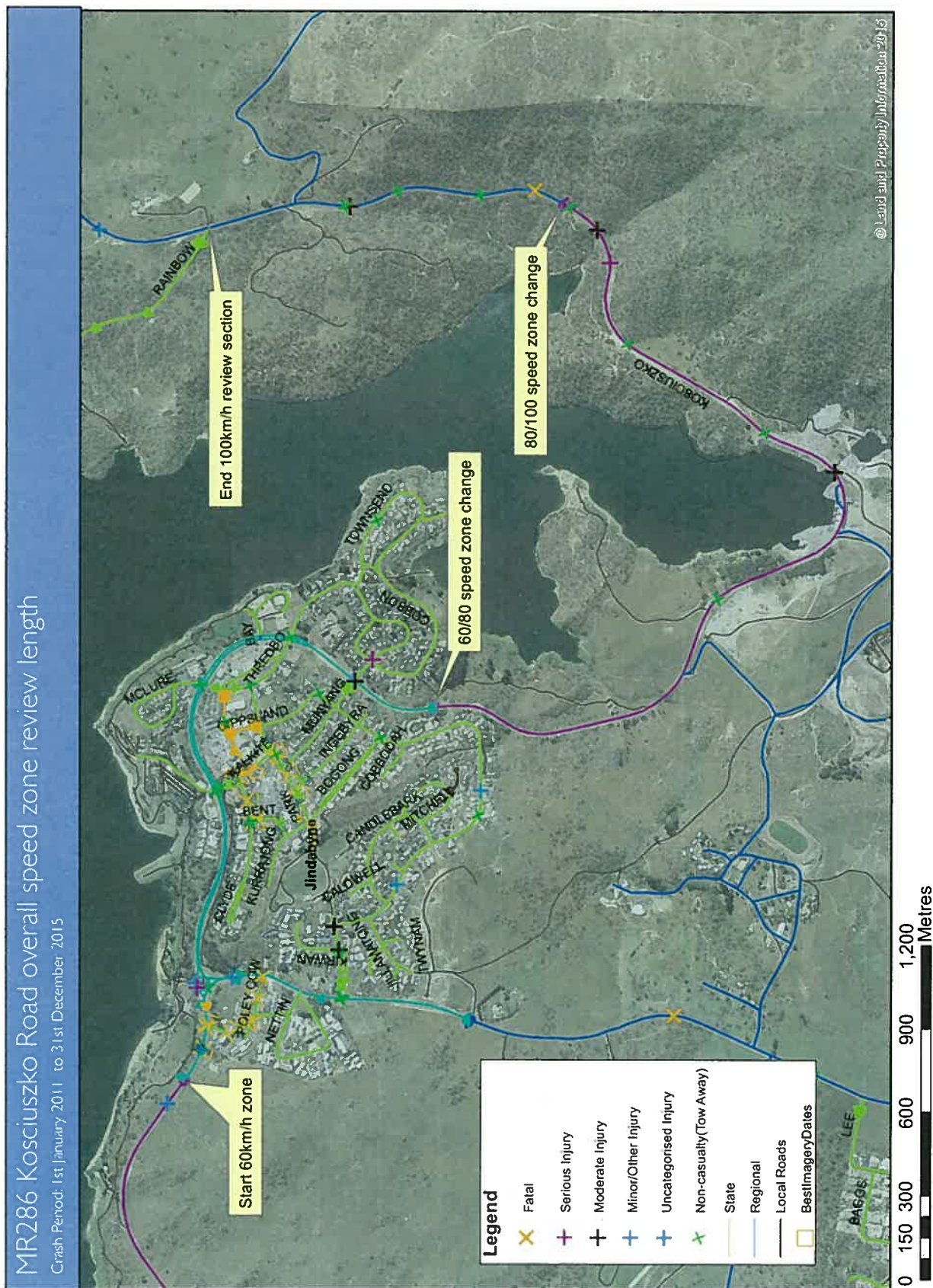


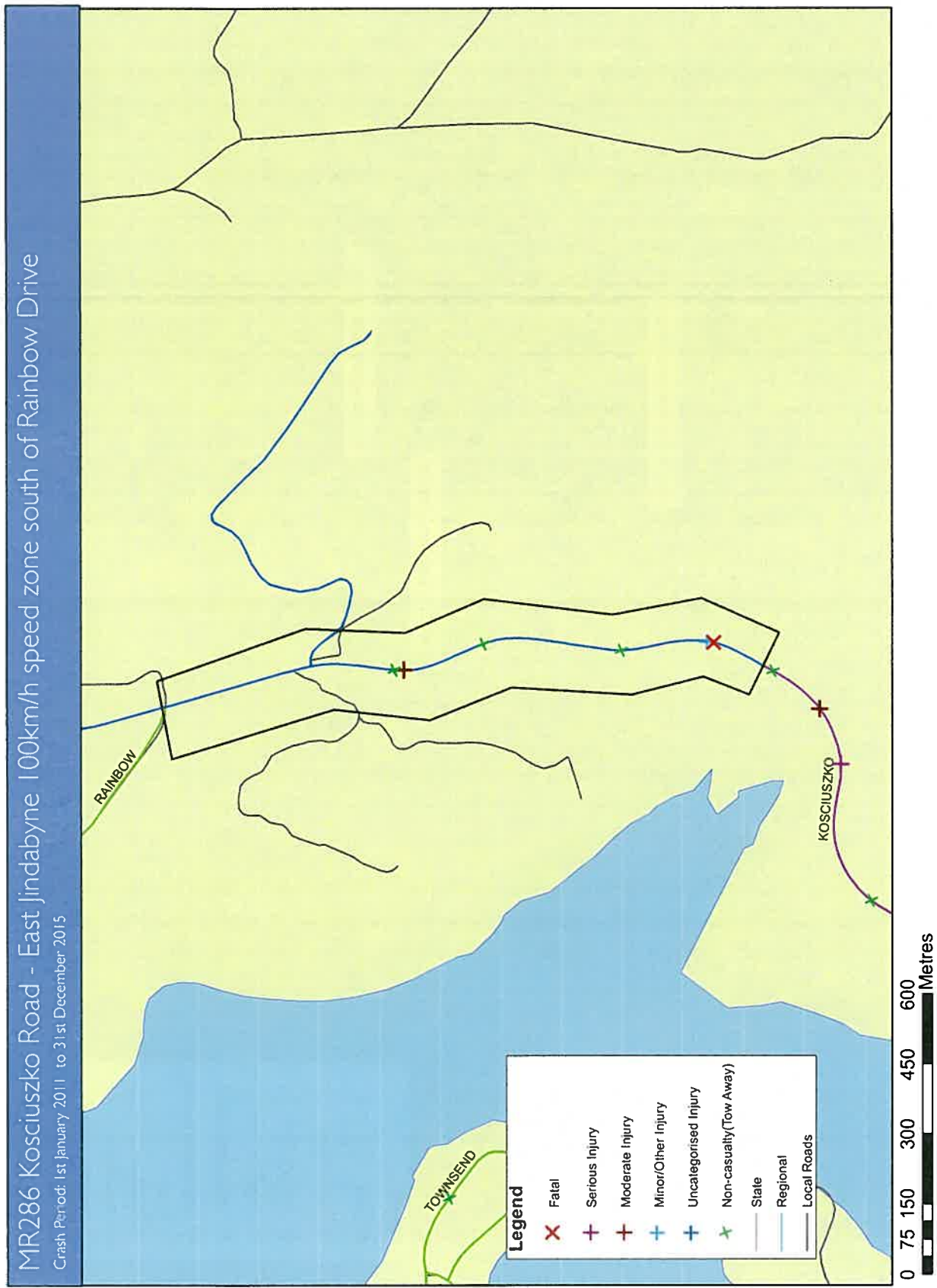
ATTACHMENT 1 EXISTING SPEED ZONES













1 RMS REQUEST FOR COUNCIL ADVICE ON THE PROPOSED SPEED ZONING REVIEW OF KOSCIUSZKO ROAD, MR286, IN JINDABYNE AND NEAR RAINBOW DRIVE  
ATTACHMENT 5 SECTION 3 SCR



Summary Crash Report

# Crash Type		Contributing Factors			Crash Movement		CRASHES			CASUALTIES		
Car Crash	5	71.4%	6	85.7%	Intersection, adjacent approaches	0	0.0%	Fatal	1	14.3%	Killed	1
Light Truck Crash	2	28.6%	0	0.0%	Head-on (not overtaking)	0	0.0%	Serious inj.	0	0.0%	Seriously inj.	0
Rigid Truck Crash	0	0.0%	0	0.0%	Opposing vehicles; turning	0	0.0%	Moderate inj.	1	14.3%	Moderately inj.	1
Articulated Truck Crash	0	0.0%	0	0.0%	U-turn	0	0.0%	Minor/Other inj.	1	14.3%	Minor/Other inj.	2
Heavy Truck Crash	(0)	(0.0%)			Rear-end	0	0.0%	Uncategorised inj.	0	0.0%	Uncategorised inj.	0
Bus Crash	0	0.0%			Lane change	0	0.0%	Non-casualty	4	57.1%	Unrestrained	0
Heavy Vehicle Crash	(0)	(0.0%)			Parallel lanes; turning	0	0.0%	Self Reported Crash	1	14.29%		0
Emergency Vehicle Crash	0	0.0%	4	57.1%	Vehicle leaving driveway	0	0.0%					
Motorcycle Crash	0	0.0%	0	0.0%	Overtaking; same direction	0	0.0%					
Pedal Cycle Crash	0	0.0%	0	0.0%	Hit parked vehicle	0	0.0%					
Pedestrian Crash	0	0.0%			Hit railway train	0	0.0%					
Road Surface Condition												
Wet	6	85.7%			Hit pedestrian	0	0.0%					
Dry	1	14.3%			Permanent obstruction on road	0	0.0%					
Snow or ice	0	0.0%			Hit animal	0	0.0%					
Natural Lighting												
Dawn	0	0.0%			Off road, on straight	0	0.0%					
Daylight	4	57.1%			Off road on straight, hit object	0	0.0%					
Dusk	0	0.0%			Out of control on straight	0	0.0%					
Darkness	3	42.9%			Off road, on curve	1	14.3%					
Other crash type												
Speed Limit												
40 km/h or less	0	0.0%			80 km/h zone	1	14.3%					
50 km/h zone	0	0.0%			90 km/h zone	0	0.0%					
60 km/h zone	0	0.0%			100 km/h zone	6	85.7%					
70 km/h zone	0	0.0%			110 km/h zone	0	0.0%					
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7.1 RMS REQUEST FOR COUNCIL ADVICE ON THE PROPOSED SPEED ZONING REVIEW OF KOSCIUSZKO ROAD, MR286, IN JINDABYNE AND NEAR RAINBOW DRIVE

ATTACHMENT 6 SECTION 3 DCR

Detailed Crash Report														
Transport for NSW Centre for Road Safety														
Crash No.	Date	Day of Week	Time	Distance	ID Feature	Loc Type	Alignment	Weather	Surface Condition	Speed Limit	No. of Tus	Tu Type/Obj	Age/Sex	Street Travelling
Southern Region														
Snowy River LGA														
East Jindabyne														
Kosciuszko Rd														
78269 P	26/01/2012	Thu	00:45	5 km	E KALKITE RD	2WY	CRV	Fine	Dry	100	1	CAR	M30	S in KOSCIUSZKO RD
E161907496						RUM	86	Off left/bnd						100 Proceeding in lane
838912 P	28/02/2013	Thu	12:05	500 m	S RAINBOW DR	2WY	CRV	Raining	Wet	100	1	4WD	F31	S in KOSCIUSZKO RD
E51621308						RUM	85	Off left/bnd->obj						70 Proceeding in lane
1068233 S	22/05/2015	Fri	10:30	500 m	S RAINBOW DR	2WY	CRV	Overcast	Wet	100	1	CAR	M25	S in KOSCIUSZKO RD
E112749102						RUM	88	Out of cont on bnd						Unk Proceeding in lane
836327 P	15/04/2013	Mon	07:50	520 m	S RAINBOW DR	2WY	CRV	Overcast	Wet	100	1	TRK	M51	S in KOSCIUSZKO RD
E51091975						RUM	87	Off left/bnd->obj						80 Proceeding in lane
1043291 P	17/09/2014	Wed	02:00	1 km	S RAINBOW DR	2WY	CRV	Raining	Wet	100	1	TRK	M38	N in KOSCIUSZKO RD
E58451781						RUM	81	Off left/bnd->obj						80 Proceeding in lane
734939 P	11/02/2011	Fri	17:40	1.2 km	S RAINBOW DR	2WY	CRV	Overcast	Wet	100	1	4WD	F48	S in KOSCIUSZKO RD
E43648245						RUM	83	Off left/bnd->obj						80 Proceeding in lane
Jindabyne														
Kosciuszko Rd														
813073 P	28/09/2012	Fri	22:34	700 m	S RAINBOW DR	2WY	CRV	Overcast	Wet	80	1	WAG	F33	S in KOSCIUSZKO RD
E49108827						RUM	83	Off left/bnd->obj						95 Proceeding in lane
Tree/bush														
Report Totals: Crashes: 7 Fatal Crashes(FC): 1 Serious Injury Crashes(SCI): 0 Moderate Injury Crashes(MC): 1 Minor/Other Injury Crashes(OC): 1 Uncategorised Injury Crashes(UC): 0 Non-Casualty Crashes(NC): 4														
Killed(K): 1 Seriously Injured(S): 0 Seriously Injured(M): 1 Moderately Injured(M): 1 Minor/Other Injured(O): 2 Uncategorised Injured(U): 0														

Crashid dataset MR286 SZR Section 3 (100 zone)  
Crash self reporting, including self reported injuries began Oct 2014. Trends from 2014 are expected to vary from previous yrs. More unknowns are expected in self reported data.  
Reporting yrs 1996-2004 and 2016 onwards contain uncategorised in crashes.



## 9.1 YOOFTUBE - REQUEST FOR DONATION

Record No:

Responsible Officer:	General Manager
Author:	Acting Executive Assistant to the Administrator
Key Direction:	4. Creating a Safer, Healthier and Thriving Community
Delivery Plan Strategy:	DP4.4 Continued participation in, and access to the arts, local galleries, museums and historic sites.
Operational Plan Action:	OP4.15 Promote awareness and support delivery of arts and cultural initiatives, including public arts assets, throughout the Region.
Attachments:	1. E-mail from South East Arts - Requesting Support of YOOFTube 2017
Cost Centre	7010 Tourism – Natural Account 63151
Project	
Further Operational Plan Actions:	

### EXECUTIVE SUMMARY

YOOFTube is a short fill competition for those aged 12-20 in the Bega Valley, Eurobodalla, and Snowy Monaro areas for budding filmmakers, and creates a medium for young people to express their creativity and actively participate in the arts.

South East Arts has requested that Council support this program by donating \$1,000 for the *Best Snowy Monaro Film* award.

The following officer's recommendation is submitted for Council's consideration.

### OFFICER'S RECOMMENDATION

That Council approve a donation request to South East Arts for their YOOFTube project for the sum of \$1,000.

### BACKGROUND

South East Arts have developed a program called YOOFTube. YOOFTube is a short film competition for those aged 12-20 in the Bega Valley, Eurobodalla, and Snowy Monaro areas for budding filmmakers, and provides a medium for young people to express their creativity and to actively participate in the arts. Each year the program receives a higher number of entries and they regularly have youth attending various workshops.

South East Arts have developed a Screen Industry Strategy that supports the development of future film makers and YOOFTube plays an important role in maintaining the profile of this industry in the region.



9.1 YOOFTUBE - REQUEST FOR DONATION

The 2017 Yooftube competition was launched during Youth Week. Entries close in August 2017 and screening of the top 12 entries and the awards presentation will take place in Narooma, Merimbula and Cooma/Jindabyne. The Winners Package will be made available for schools and youth groups to watch at their leisure.

South East Arts has requested that Council support this program by donating \$1,000 for the *Best Snowy Monaro Film* award.

In return for sponsorship, Council will receive:

- Logo on all posters
- Regular recognition on social media platforms
- Logo on the YOOFTube screening package that goes to major cinemas across the region and is shown at regional festivals, at schools and online
- The opportunity for a representative of Snowy Monaro Regional Council to present at the YOOFTube Premier and Awards Ceremony in September

## QUADRUPLE BOTTOM LINE REPORTING

### 1. Social

Council's policy in this area (GOV 011) seeks to recognise Council's role in supporting community and cultural development. The policy's stated objectives are to have:

- a. a strong sense of community throughout the Shire
- b. a community that has the capacity to meet its own needs
- c. a community environment that encourages cultural and artistic expression

Council does not consider any applications or requests submitted that have been specifically intended for corporate organisations.

### 2. Environmental

As the event will be covered by a development consent mitigation of any environmental impacts will be dealt with through that process.

### 3. Economic

#### Tourism Budget:

Natural Account	Budget	Budget Variance	Available
63151 – Donations Community Assistance Scheme	\$6,000	\$1,800	\$4,200

#### 4. Civic Leadership

Decisions to provide sponsorship to community groups, individuals and towards events must be considered in a transparent process. The granting of financial assistance must be by specific formal resolution of Council.

Council makes decisions regarding donations and sponsorships to community groups, individuals and events in accordance with Council's Policy GOV011. The current relevant section of the policy is as follows: -

##### **3.2. Donations/Sponsorship towards Economic Development and Tourism**

*Annual donations will be called for in January for the following financial year however Council may consider applications for financial assistance as they are received. Those seeking financial assistance should address the items included in Council's application and intended recipients of financial assistance shall be informed in writing of Council's decision.*

*All applications for financial assistance must state the purpose for which the funds will be used.*

*Donations by Council will be made from the General Fund and must be either:*

- *fixed dollar amounts*
- *rebates on Council provided services such as water, rates or facility hire*

*Council may make donations towards specific aspects of an event however Council must not commit to cover the full cost of any aspect of an event. For example Council will not commit to meet the total costs of:*

- *advertising*
- *public liability insurance*
- *equipment hire*

*Financial assistance may include:*

- *fixed dollar amount donations*
- *up to 50% rebate of water supply minimum availability charge*
- *up to 50% rebate of sewerage minimum availability charge*
- *up to 50% rebate of waste management charge (tip or domestic)*
- *other financial assistance as resolved by Council*

*Council provides support to activities that can demonstrate that they will have a positive impact on the economic and social development of the Shire. To encourage sustainability, Council will consider financial assistance on a sliding scale from inauguration of the community event. Once the event is established Council will withdraw financial assistance. This does not limit events and festivals from applying for annual in-kind assistance*

##### **Determination by Administrator**

Approved by Administrator Dean Lynch in accordance with Section 226 dot point one (1) or two (2) of the Local Government Act 1993.

Signature: .....

Date: 13/4/17 .....

---

**From:** [South East Arts](#)  
**To:** [Dean Lynch](#)  
**Subject:** RE: Requesting Support of YOOFTube 2017  
**Date:** Tuesday, 4 April 2017 11:01:36 AM  
**Attachments:** [SnowyMonaroLogo\\_withtagline\\_250x54\\_000f550e-091b-42c5-b1e8-c825388785cc.png](#)

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Thank you Dean. We really appreciate you considering this.

For your information Eurobodalla will not be coming on board this year as they are running their own short film competition. We will, however, still be providing entry opportunity for young people from Eurobodalla and presenting workshops in their area.

Bega Cheese has just come on board as an administrative sponsor and Excell Printing is covering all our printing costs which is great. Bega Valley Shire Council are confirmed for \$1000.

Kate

On 3 Apr. 2017 4:02 pm, "Dean Lynch" <[Dean.Lynch@snowymonaro.nsw.gov.au](mailto:Dean.Lynch@snowymonaro.nsw.gov.au)> wrote:

Thanks Kate – I'll be in touch.

Dean Lynch  
Administrator



**SNOWY MONARO**  
REGIONAL COUNCIL

*Stronger together Better together*

PO Box 714  
COOMA NSW 2630

Direct 02 6455 1777  
Phone 1300 345 345  
Fax 02 6455 1799

[www.snowymonaro.nsw.gov.au](http://www.snowymonaro.nsw.gov.au)

Think of the environment, please don't print this email unless you really need to

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**From:** South East Arts [mailto:[seainfo@southeastarts.org.au](mailto:seainfo@southeastarts.org.au)]  
**Sent:** Tuesday, 28 March 2017 10:35 AM  
**To:** Dean Lynch  
**Cc:** Melissa Sass  
**Subject:** Requesting Support of YOOFTube 2017

Hi Dean

I am writing on behalf of South East Arts to respectfully request financial support from Snowy Monaro Regional Shire for YOOFTube2017 for the sum of \$1000 for the **Best Snowy Monaro Film**.

We believe the Snowy Monaro prize value should match the Bega Valley & Eurobodalla Shire Best Film Prizes of \$1000 each - we think that the talent of the young Snowy Monaro filmmakers is certainly worthy.

As you may be aware, YOOFTube is a short film competition for ages 12-20. South East Arts has been running YOOFTube for a number of years now and each year gets bigger and bigger. We have now reached across the region and the talent of our young filmmakers is extraordinary.

YOOFTube provides a fantastic storytelling opportunity and creative medium for young people aged between 12-20. Last year, entrants from the Snowy Monaro Regional Shire took out the Best Film, Best Music Video and Best Community Film.

The future of the screen industry in the Snowy Monaro is exciting and with more young people attending our workshops and taking an interest in filmmaking and telling their own stories, 2017 is shaping up to be our best year yet. Our [South East Arts Screen Industry Strategy](#) supports the development of future filmmakers and YOOFTube plays an important role in maintaining the profile of this industry in the region.

Some of our YOOFTube alumni are now working in the screen industry professionally, others are taking on screen related tertiary education and some are taking advantage of opportunities to increase their skills through on-set placements and internships both locally and Australia-wide. We couldn't wish for a better result!

The 2017 YOOFTube competition will be launched during Youth Week in April. The entries close August and screenings of the top 12 and the awards' presentation will take place in Narooma, Merimbula and Cooma/Jindabyne.

The YOOFTube Winners Package again being made available for schools and youth groups to screen at their leisure as well as on our [YouTube channel](#).

In return for your financial support, Snowy Monaro Regional Shire would receive:

- logo on all posters - distributed across the Bega Valley, Eurobodalla and Snowy Monaro
- regular recognition in social media (Facebook, Instagram, Twitter and Google+)
- logo on the YOOFTube screening package that goes to major cinemas across the region and is shown at regional festivals, at schools and is available online from Sept 2017
- the opportunity for a representative of Snowy Monaro Regional Shire Council to present an award at the YOOFTube Premiere & Awards Ceremony in Cooma/Jindabyne in September

I'd be happy to discuss YOOFTube 2017 at any time with you or any member of Council who may require information. We would love you to come on board and look forward to hearing from you soon.

Kate

Kate Howarth  
Communications & Screen Industry

Development Officer

Mon-Thurs

SOUTH EAST ARTS (NSW) INC

p. 6492 0711  
m. 0447 006913

e. [seainfo@southeastarts.org.au](mailto:seainfo@southeastarts.org.au)

a. PO Box 577 Bega NSW 2550

w. [www.southeastarts.org.au](http://www.southeastarts.org.au)  
Find us on Facebook [here](#)

*I acknowledge Aboriginal people as the traditional custodians of the land on which I work and live and pay my respect to Elders both past and present*

-----Safe Stamp-----

Your Anti-virus Service scanned this email. It is safe from known viruses.  
For more information regarding this service, please contact your service provider.

-----Safe Stamp-----

Your Anti-virus Service scanned this email. It is safe from known viruses.  
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## 9.2 DONATION OF ARTWORK TO COUNCIL

Record No:

Responsible Officer: General Manager

Author: Acting Executive Assistant to the Administrator

Key Direction: 4. Creating a Safer, Healthier and Thriving Community

Delivery Plan Strategy: DP4.4 Continued participation in, and access to the arts, local galleries, museums and historic sites.

Operational Plan Action: OP4.15 Promote awareness and support delivery of arts and cultural initiatives, including public arts assets, throughout the Region.

Attachments: 1. E-mail - Donation Request - Andy Lomnici Painting  
2. Andy Lomnici Painting - Image 1  
3. Andy Lomnici Painting - Image 2

Cost Centre

Project

Further Operational Plan Actions:

### EXECUTIVE SUMMARY


Council was approached by owners of a piece of artwork that they would like to donate to Council.

The following officer's recommendation is submitted for Council's consideration.

#### OFFICER'S RECOMMENDATION

That Council

- A. Accept the donation of the Andy Lomnici artwork; and
- B. Display the Artwork in the Adaminaby Hall.

13/4/17  
APPROVED  


### BACKGROUND

Council was approached by owners of a piece of artwork that they would like to donate to Council. The artwork was painted by Andy Lomnici, the artist who designed and constructed the Big Trout.

The owners have offered to donate the painting to be hung in a public place in Adaminaby such as a hall or a council building.

The framed painting measures 88cm x 73 cm.

The history of the painting is as follows:

*"In 1971 our family was invited by Ted Theodore to spend 2 or 3 days at Yaouk where his father "Red Ned" Theodore and Sir Frank Packer had built a holiday shack they called Platypus Lodge. It was in a quite inaccessible spot on the banks of the Murrumbidgee River some distance above the Tantagara Dam and reachable only by dirt track through the bush. Ted told us that his father (who was Premier of Queensland and later Federal Treasurer) and Sir Frank Packer had carted the*

9.2 DONATION OF ARTWORK TO COUNCIL

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*building materials for the shack in through the bush on top of a Buick car along cattle tracks. Ted commissioned Andy Lomnici to paint a landscape of the area with the old cattlemen's hut in the foreground and generously gave the painting to us as a gift."*

**Determination by Administrator**

Approved by Administrator Dean Lynch in accordance with *Section 226 dot point one (1) or two (2) of the Local Government Act 1993.*

Signature: .....

Date: ..... 13/4/17 .....



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**From:** [Katherine Miners](#)  
**To:** [Joseph Vescio \(Joseph.Vescio@snowymonaro.nsw.gov.au\)](#); [Dean Lynch](#)  
**Cc:** [Janine Hudson](#)  
**Subject:** FW: Andy Lomnici Painting  
**Date:** Tuesday, 11 April 2017 9:33:34 AM

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**From:** Jane Chidgey [<mailto:transect@ozemail.com.au>]  
**Sent:** Monday, 10 April 2017 3:49 PM  
**To:** [Council@Cooma](#); [warrigal@skymesh.com.au](#)  
**Subject:** Andy Lomnici Painting

We are writing to offer you a painting by local Adaminaby artist, Andy Lomnici who designed and constructed the Big Trout. The painting was commissioned by Ted Theodore as a gift for my parents in 1971 after our family visited the Theodore fishing lodge on the Murrumbidgee River at Yaouk. We would like to donate the painting to hang in a public place in Adaminaby such as the Community Hall or the Council offices.

My father wrote the following notes about the painting:

"In 1971 our family was invited by Ted Theodore to spend 2 or 3 days at Yaouk where his father "Red Ned" Theodore and Sir Frank Packer had built a holiday shack they called Platypus Lodge. It was in a quite inaccessible spot on the banks of the Murrumbidgee River some distance above the Tantagara Dam and reachable only by dirt track through the bush. Ted told us that his father (who was Premier of Queensland and later Federal Treasurer) and Sir Frank Packer had carted the building materials for the shack in through the bush on top of a Buick car along cattle tracks. Ted commissioned Andy Lomnici to paint a landscape of the area with the old cattlemen's hut in the foreground and generously gave the painting to us as a gift."

The framed painting measures approx. 88 cm x 73 cm.

If you are interested in the painting, please let us know by email ([transect@ozemail.com.au](mailto:transect@ozemail.com.au)) or mobile 0412 673 437.

Regards  
Jane and Scott Chidgey

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This email has been scanned by the Symantec Email Security.cloud service.  
For more information please visit <http://www.symanteccloud.com>

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## **12.1 INTEGRATED PROPERTY, WHS, PUBLIC LIABILITY RISK ASSESSMENT & BCA/DDA COMPLIANCE REPORT FOR COUNCIL OFFICES, COUNCIL DEPOTS AND HOSTELS & COMMUNITY BUILDINGS.**

Record No:

Responsible Officer:	Acting Director Corporate & Community Services
Author:	Risk Management Officer
Key Direction:	7. Providing Effective Civic Leadership and Citizen Participation
Delivery Plan Strategy:	DP7.9 Provide a work place that ensures the health, safety and wellbeing of employees is maintained through the management of potential risks
Operational Plan Action:	OP7.27 Develop and implement WHS policies, procedures and resources for managers and workers.
Attachments:	<ol style="list-style-type: none"><li>1. Proposal for BCA Compliance and Property Risk Assessment <i>(Under Separate Cover)</i></li><li>2. Integrated Property, WHS, Public Liability Risk Assessment BCADDA Compliance Report Council Offices <i>(Under Separate Cover)</i></li><li>3. Integrated Property, WHS, Public Liability Risk Assessment BCADDA Compliance Report Council Depots <i>(Under Separate Cover)</i></li><li>4. Integrated Property, WHS, Public Liability Risk Assessment BCADDA Compliance Report Hostels Community Buildings <i>(Under Separate Cover)</i></li></ol>
Cost Centre	
Project	<p>Further Operational Plan Actions: OP7.17 Improve organisation wide Risk Management through use of ISO31000 principles</p> <p>OP7.24 Undertake an efficient and effective merger of the three Council's as outlined in the guidelines and other processes, as a result of the Fit For the Future Program</p>

### **EXECUTIVE SUMMARY**

RiskTech were engaged by Council through our insurer StateWide to undertake a series of Council building reviews. Reviews were conducted against a prearranged scope considering WHS, accessibility and building compliance and evaluation of CAPEX and maintenance expenditure to bring inspected buildings up to current BCA/DDA requirements. This report presents the final building reports which incorporate the findings of the inspections and proposes an Action Plan to address identified deficiencies.

The following officer's recommendation is submitted for Council's consideration.

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### OFFICER'S RECOMMENDATION

APPROVED  
13/4/17

That Council

- A. Receive and note the RiskTech "Proposal for BCA Compliance and Property Risk Assessment" and the "Integrated Property, WHS, Public Liability Risk Assessment & BCA/DDA Compliance Report" for Council Offices, Council Depots and Hostels & Community Buildings;
- B. Consider and implement a structured and costed project plan to implement the mitigations identified in action plans contained within the "Integrated Property, WHS, Public Liability Risk Assessment & BCA/DDA Compliance Report" for Council Offices, Council Depots and Hostels & Community Buildings;

OR

If implementing the actions plans contained within the "Integrated Property, WHS, Public Liability Risk Assessment & BCA/DDA Compliance Report" for Council Offices, Council Depots and Hostels & Community Buildings is determined to not be feasible to subsequently develop a structured and costed project plan identifying commensurate actions to mitigate the identified risks within these reports;

OR

Maintain the status quo; and

- C. Table the "Integrated Property, WHS, Public Liability Risk Assessment & BCA/DDA Compliance Report" for Council Offices, Council Depots and Hostels & Community Buildings reports at a convenient Health and Safety Committee Meeting to be received and noted by its members.

### BACKGROUND

Council engaged RiskTech through Council's Insurer StateWide to undertake a series of building inspections. The General Manager authorised the following scope

*Council requires a report that identifies risk issues, non-compliance aspects and what is required to bring buildings up to and acceptable risk standard from a WHS occupational perspective and also to current BCA/DDA.*

*The inspections of the buildings and sites will consider, but not be limited to:*

- *WHS compliance issues, eg fire stairs, sprinklers, Suitability of front counters for cash handling, slip trip fall, access and egress, chemical storage where applicable etc;*
- *Accessibility compliance issues, eg wheel chair access, disabled toilets, disabled parking requirements, disability standards requirements etc;*
- *Building compliance issues; eg ablutions, facilities, individual staff workspace allocation, office space allocation, access and egress, walkways, car parking spaces, IAQ, etc;*
- *Evaluation of CAPEX and/or maintenance to bring inspected building to Occupational WHS standard or current BCA/DDA requirements;*

The RiskTech "Proposal for BCA Compliance and Property Risk Assessment" is an attachment to this report.



Elements considered during the project included a BCA and DDA Compliance Assessment considering:

<ul style="list-style-type: none"> <li>• Fire and Life Safety Assessment</li> <li>• Occupancy hazards and safeguards;</li> <li>• Utilities and common hazards</li> <li>• Power supply installation and back-up;</li> <li>• Gas supply;</li> <li>• Special hazard and safeguards:-</li> <li>• Fire safety management controls</li> <li>• Control of ignition sources;</li> </ul>	<ul style="list-style-type: none"> <li>• Composite panel management;</li> <li>• Staff fire training and emergency preparedness;</li> <li>• Fire protection systems, initial response firefighting equipment;</li> <li>• Egress and accessibility of exit routes.</li> <li>• Serviceability of emergency lighting.</li> <li>• Part D Access &amp; Egress Disability Discrimination Act (DDA- BCA Part D)</li> </ul>
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and, Integrated Property Risk Assessment considering:

<ul style="list-style-type: none"> <li>• Public Liability</li> <li>• WHS Management</li> <li>• Asbestos</li> <li>• Fire Safety Measures</li> <li>• Indoor Air Quality</li> <li>• Confined Spaces</li> <li>• Radio Frequency Radiation*</li> <li>• Confined Spaces</li> </ul>	<ul style="list-style-type: none"> <li>• Traffic Management</li> <li>• Cooling Towers</li> <li>• Plant &amp; Equipment</li> <li>• Hazardous Chemicals</li> <li>• Housekeeping</li> <li>• Environmental Management</li> <li>• Contractor Management</li> <li>• Bulk Fuel Management</li> </ul>
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Stage One of the project saw the following properties assessed.

➤ Council Buildings

- 81 Commissioner Street, Cooma
- 2 Myack Street, Berridale
- 71 Caveat Street, Bombala

➤ Council Depots

- 65-69 Polo Flat Road, Cooma
- 12 Basalt Street, Berridale
- 71 Caveat Street, Bombala and Sub Depot
- Sub-Depot 3 Baggs Street, Jindabyne

➤ Hostel and Community Buildings

- Yallambee Lodge, 1 Binalong Street, Cooma

12.1 INTEGRATED PROPERTY, WHS, PUBLIC LIABILITY RISK ASSESSMENT & BCA/DDA COMPLIANCE REPORT FOR COUNCIL  
OFFICES, COUNCIL DEPOTS AND HOSTELS & COMMUNITY BUILDINGS.

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- Snowy River Hostel, 7 Jindalee street, Berridale
- Werri-Nina, 227 Sharp Street Cooma
- Snowy River Community Services, Shop 1 Hidale Shopping Centre, Jindabyne road, Berridale.

Inspections were carried out during January, February and March 2017, with report writing completed by early April. Reports were provided, and are attachments to this report, for the three major groupings described above.

For each building, recommendations are presented in a visual format displaying relevant risk assessment rankings for each item. Reproduced below are the summary of findings graph for each site. The report contains the corresponding findings to the summary graph and the action plan suggested to remediate each of the identified observations.

12.1 INTEGRATED PROPERTY, WHS, PUBLIC LIABILITY RISK ASSESSMENT & BCA/DDA COMPLIANCE REPORT FOR COUNCIL OFFICES, COUNCIL DEPOTS AND HOSTELS & COMMUNITY BUILDINGS.

**Council buildings risk summaries**

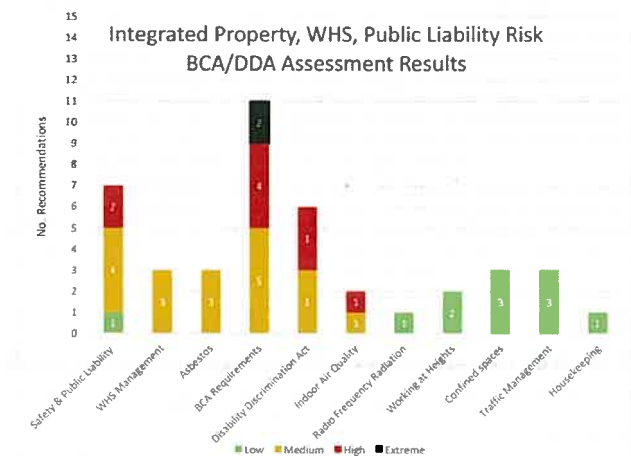


Figure 1 81 Commissioner Street, Cooma

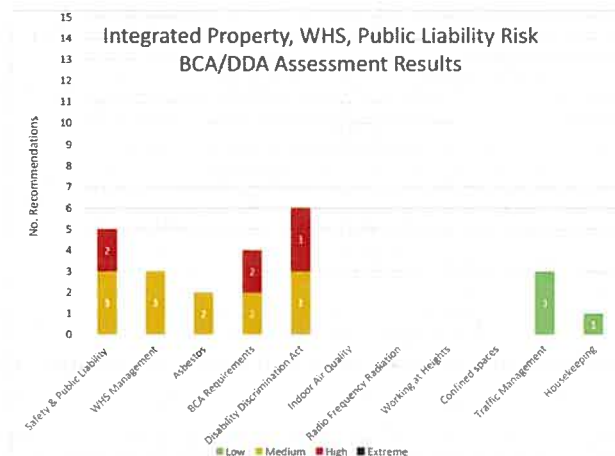


Figure 2 2 Myack Street, Berridale

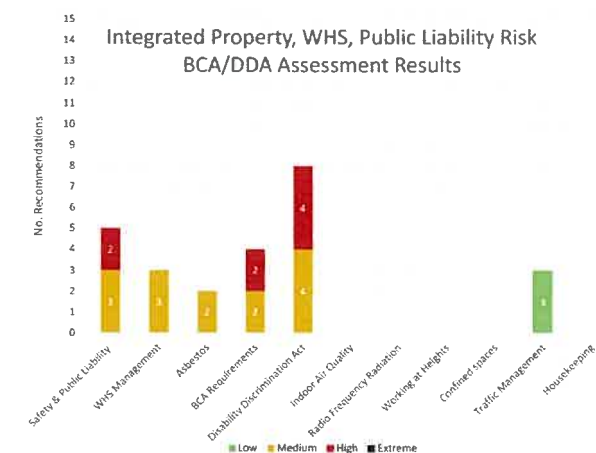


Figure 3 71 Caveat Street, Bombala

**Council Depots risk summaries**

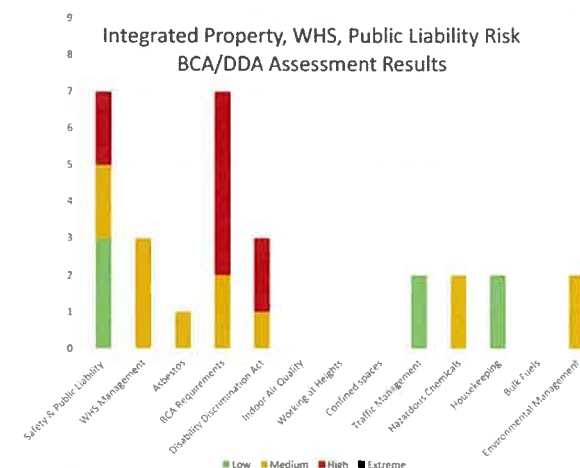


Figure 4 65-69 Polo Flat Road, Cooma

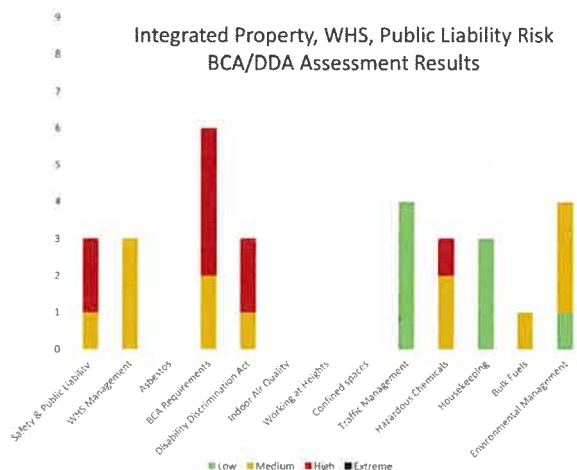


Figure 5 12 Basalt Street, Berridale



12.1 INTEGRATED PROPERTY, WHS, PUBLIC LIABILITY RISK ASSESSMENT & BCA/DDA COMPLIANCE REPORT FOR COUNCIL OFFICES, COUNCIL DEPOTS AND HOSTELS & COMMUNITY BUILDINGS.

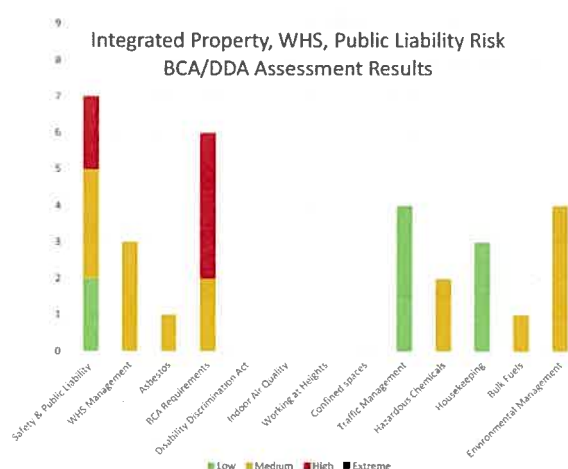


Figure 6 71 Caveat Street, Bombala and Sub Depot

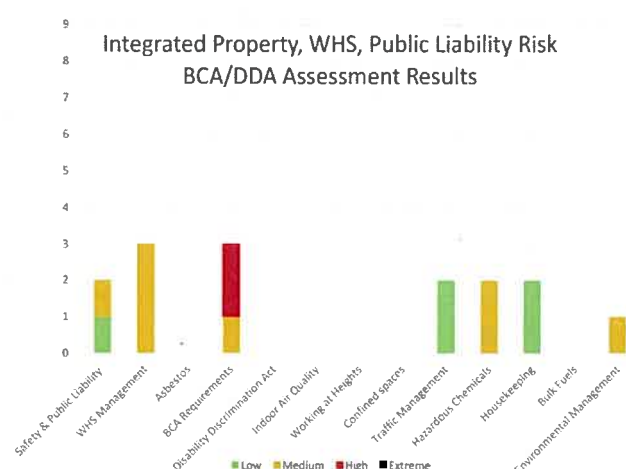


Figure 7 Sub Depot 3 Baggs Street, Jindabyne

Hostel and Community Buildings risk summaries

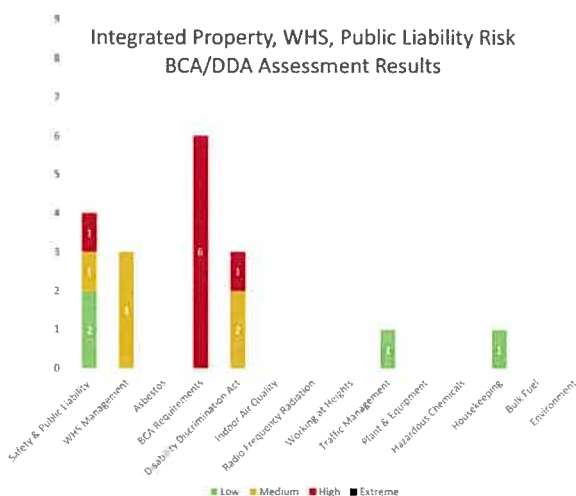


Figure 8 Yalambee Lodge 1 Binalong Street, Cooma



Figure 9 Snowy River Hostel 7 Jindalee Street, Berridale

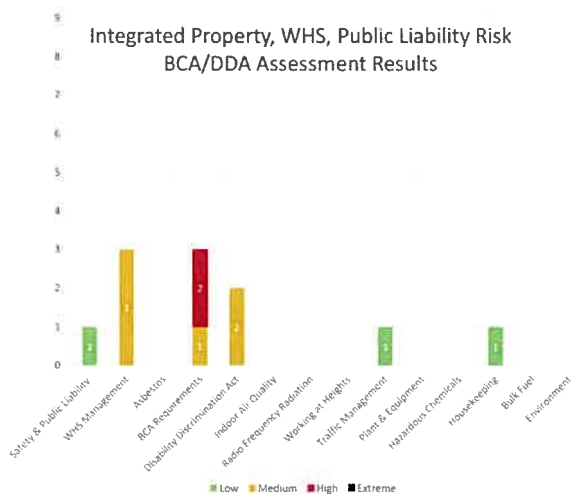


Figure 10 Werri-Nina 227 Sharp Street, Cooma



Figure 11 Snowy River Community Services Jindabyne Road, Berridale

12.1 INTEGRATED PROPERTY, WHS, PUBLIC LIABILITY RISK ASSESSMENT & BCA/DDA COMPLIANCE REPORT FOR COUNCIL OFFICES, COUNCIL DEPOTS AND HOSTELS & COMMUNITY BUILDINGS.

The Integrated Property, WHS, Public Liability Risk Assessment & BCA/DDA Compliance reports for Council Offices, Council Depots and Hostels & Community Buildings reports identify action plans and provided associated risks and estimated cost.

Site	Estimated Cost (\$,000) by Risk Category				
	Extreme	High	Medium	Low	Total
<b>Council Offices</b>					
Commissioner Street Cooma	240.0	445.0	496.0	13.3	1,194.0
Myack Street Berridale		115.0	49.0	7.0	171.0
Caveat Street Bombala		120.0	49.0	7.0	176.0
<b>Council Depots</b>					
Polo Flat Road Cooma		405.0	48.0	18.0	471.0
Basalt Street Berridale		265.0	22.0	361.0	648.0
Caveat Street Bombala (and sub depot)		190.0	87.0	88.0	365.0
Baggs Street Jindabyne		52.0	20.0	156	228.0
<b>Hostels &amp; Community Buildings</b>					
Yallambee Lodge Cooma		35.5	11.0	13.3	60.0
Snowy River Hostel Berridale		70.0	89.0	115.0	274.0
Werri-Nina Community Services Cooma		57.0	10.0	1.1	68.0
Community Services Berridale		14.0	1.0		15.0
<b>Total</b>	240.0	\$1,768.5	882.0	779.7	3670.2

It should be noted that to address all of the identified risks the total cost would be the sum total of the risk categories. By way of example, to mitigate the identified Commissioner Street risk would be an estimated cost of \$1,194,300

It is recommended the Integrated Property, WHS, Public Liability Risk Assessment & BCA/DDA Compliance reports for Council Offices, Council Depots and Hostels & Community Buildings be used for one of three actions:

- The actions plans contained with the Integrated Property, WHS, Public Liability Risk Assessment & BCA/DDA Compliance reports for Council Offices, Council Depots and Hostels & Community Buildings are considered feasible. In this instance the identified actions should be implemented by Council through a structured and costed project plan.

or

- The actions plans contained within the Integrated Property, WHS, Public Liability Risk Assessment & BCA/DDA Compliance reports for Council Offices, Council Depots and Hostels & Community Buildings are considered by Council to not be feasible. In this

instance Council should implement, through an alternate commensurate structured and costed project plan containing actions that are determined by Council to mitigate the risks identified with these reports. By way of example, this may include determining a particular building is not fit for purpose. Council should then consider an alternate strategy of redistribution of those services to another current fit for purpose buildings, purchasing or building a fit for purpose building or similar.

or

- The status quo. Council may chose to maintain its existing position.

It is further recommended that the Integrated Property, WHS, Public Liability Risk Assessment & BCA/DDA Compliance reports for Council Offices, Council Depots and Hostels & Community Buildings be tabled at a Health and Safety Committee and received and noted by its members. This would be consistent with Councils duty under s47 of the *Work Health and Safety Act 2011*. Council has a duty to consult, so far as reasonably practicable, with workers who carry out work for Council, or who are likely to be, directly affected by a matter relating to work health and safety.

## **QUADRUPLE BOTTOM LINE REPORTING**

### **1. Social**

Reporting council's progress towards achieving legislative health and safety requirements can provide the community with confidence that the systems and procedures being implemented ensure social responsibility, transparency and ethical decision making and that we are meeting our statutory obligations.

### **2. Environmental**

Reporting council's progress towards achieving legislative health and safety requirements can provide the community with confidence that the systems and procedures being implemented ensure social responsibility, transparency and ethical decision making and that we are meeting our statutory obligations

### **3. Economic**

Non compliance with *Work Health and Safety Act 2011* duties could see Council subject to maximum penalties of \$3,000,000, Officers \$600,000 or 5 Years imprisonment and Workers \$300,000 or 5 years imprisonment for a Category 1 Offence. Further, enhancing health and safety frameworks can also lead to reduced costs in workers compensation premiums via elevated safety compliance. Advice and support is provided with economic risk sustainability principles considered.

### **4. Civic Leadership**

Regular and meaningful reporting to council promotes communication with our community. This report is provided in an effort to improve understanding as to our legal obligations under the

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12.1 INTEGRATED PROPERTY, WHS, PUBLIC LIABILITY RISK ASSESSMENT & BCA/DDA COMPLIANCE REPORT FOR COUNCIL  
OFFICES, COUNCIL DEPOTS AND HOSTELS & COMMUNITY BUILDINGS.

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*Work Health and Safety Act 2011.* Compliance ensures Council is accountable for decisions and supports transparent systems. Officer's meet their due diligence requirements of the *Work Health and Safety Act 2011, Division 4, Section 27 Duty of officers, subsection (5) due diligence* by acquiring and keeping up to date knowledge of work health and safety matters.

**Determination by Administrator**

Approved by Administrator Dean Lynch in accordance with *Section 226 dot point one (1) or two (2) of the Local Government Act 1993.*

Signature: .....

Date: ..... 13/4/17 .....

#### 14. CONFIDENTIAL MATTERS

In accordance with Section 10A(2) of the Local Government Act 1993, Council can exclude members of the public from the meeting and go into Closed Session to consider confidential matters, if those matters involve:

- (a) personnel matters concerning particular individuals; or
- (b) the personal hardship of any resident or ratepayer; or
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business; or
- (d) commercial information of a confidential nature that would, if disclosed;
  - (i) prejudice the commercial position of the person who supplied it, or
  - (ii) confer a commercial advantage on a competitor of the council, or
  - (iii) reveal a trade secret,
- (e) information that would, if disclosed, prejudice the maintenance of law; or
- (f) matters affecting the security of the council, councillors, council staff or council property; or
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege or information concerning the nature and location of a place; or
- (h) an item of Aboriginal significance on community land.

and Council considers that the closure of that part of the meeting for the receipt or discussion of the nominated items or information relating thereto is necessary to preserve the relevant confidentiality, privilege or security of such information, and discussion of the material in open session would be contrary to the public interest.

In accordance with Section 10A(4) of the Local Government Act 1993 the Chairperson will invite members of the public to make verbal representations to the Council on whether the meeting should be closed to consider confidential matters.

#### RECOMMENDATION

1. THAT pursuant to Section 10A subsections 2 & 3 and Section 10B of the Local Government Act, 1993 (as amended) the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

##### 14.1 General Manager's Application for Contract Renewal

Item 14.1 is confidential in accordance with s10(A)(2)(a) of the Local Government Act because it contains personnel matters concerning particular individuals (other than councillors) and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

##### 14.2 TENDER EVALUATION AND AWARD OF CONTRACT NO. 005/2017 FOR THE DELEGATE WATER METER INSTALLATION PROJECT

Item 14.2 is confidential in accordance with s10(A)(2)(di) of the Local Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and (dii) of the Local Government Act because it contains and information that would, if disclosed, confer a commercial advantage on a competitor of the council and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

##### 14.3 Review of Submissions received to Undertake Development of Snowy Monaro Tourism Strategy

Item 14.3 is confidential in accordance with s10(A)(2)(c) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

2. The press and public be excluded from the proceedings of the Council in Closed Session on the basis that these items are considered to be of a confidential nature.
3. That the Minutes and Business Papers including any reports, correspondence, documentation or information relating to such matter be treated as confidential and be withheld from access by the press and public, until such time as the Council resolves that the reason for confidentiality has passed or become irrelevant.
4. That the resolutions made by the Council in Closed Session be recorded in the Minutes of the Council Meeting.
5. That upon this recommendation being moved and seconded, the Chairperson invite representations from the public as to whether this part of the meeting should be closed to consider the nominated item.