



SNOWY MONARO
REGIONAL COUNCIL

BUSINESS PAPER

PUBLIC EXHIBITION COPY

**Ordinary Council Meeting
7 May 2018**

CONFLICTS OF INTEREST

A conflict of interest arises when the Mayor or Council staff are influenced, or are seen to be influenced, in carrying out their duties by personal interests. Conflicts of interest can be pecuniary or non-pecuniary in nature.

A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of a financial gain or loss.

A non-pecuniary interest can arise as a result of a private or personal interest, which does not relate to money. Examples include friendship, membership of an association or involvement or interest in an activity.

The Mayor or staff member who considers they may have a conflict of interest should read Council Policy.

The responsibility of determining whether or not the Mayor or Council employee has a pecuniary or non-pecuniary interest in a matter, is the responsibility of that individual. It is not the role of the Mayor or General Manager, or another Council employee to determine whether or not a person may have a conflict of interest.

Should you be unsure as to whether or not you have a conflict of interest you should err on the side of caution and either declare a conflict of interest or, you should seek the advice of the Director General of Local Government.

The contact number for the Director General of Local Government is 4428 4100.

COUNCIL CODE OF CONDUCT

The Council Code of Conduct is a requirement of Section 440 of the Local Government Act 1993, which requires all councils to have a code of conduct to be observed by the Mayor, members of staff and delegates of the Council attending a Council meeting or a meeting of a committee of Council.

The code of conduct sets out the responsibilities of the Mayor and Council employees attending a Council meeting or a meeting of a committee of Council. The code also sets out how complaints against a Council employee, the Mayor or General Manager are to be made.

COUNCIL CODE OF MEETING PRACTICE

The Council Code of Meeting Practice is a requirement of Section 360(3) of the Local Government Act 1993, which requires all councils to have a code of meeting practice. The code of meeting practice is to be observed by the Administrator, members of staff, delegates of the Council and members of the public attending a Council or a meeting of a committee of Council.

Acknowledgement of Country

Council wishes to show our respect to the First Custodians of this land the Ngarigo, Walgalu, Ngunnawal and Bidjawal people and their Ancestors past and present.

Webcasting

Council meetings are recorded and live streamed to the internet for public viewing. By entering the Chambers during an open session of Council, you consent to your attendance and participation being recorded and streamed on Councils website www.snowymonaro.nsw.gov.au

**ORDINARY COUNCIL MEETING
TO BE HELD IN COUNCIL CHAMBERS, 81 COMMISSIONER STREET, COOMA NSW
2628**

**ON MONDAY 7 MAY 2018
COMMENCING AT 5:00PM**

BUSINESS PAPER

- 1. APOLOGIES/REQUESTS OF LEAVE OF ABSENCE**
- 2. CITIZENSHIP CEREMONY**
- 3. PRESENTATIONS**
- 4. PUBLIC FORUM**
- 5. DISCLOSURE OF INTEREST**
(Declarations also to be made prior to discussions on each item)
- 6. MATTERS DEALT WITH BY EXCEPTION**
- 7. ADOPTION OF MINUTES FROM PREVIOUS COUNCIL MEETING**
 - 7.1 Ordinary Council Meeting held on 3 May 2018
- 8. DELEGATE'S REPORT (IF ANY)**
- 9. ADOPTION OF COMMITTEE MINUTES/RECOMMENDATIONS**
 - 9.1 Meeting Minutes of Aitchison Cottage Section 355 Committee held on 18 September 2017 and 13 December 2017 4
 - 9.2 Meeting Minutes of Jindabyne Memorial Hall Section 355 Committee dated 24 January 2018 12
 - 9.3 Recommendation from Jindabyne Memorial Hall Section 355 Committee to hold a Pre-loved Art Fundraising Event 16
- 10. CORPORATE BUSINESS - KEY DIRECTION 1. SUSTAINING OUR ENVIRONMENT FOR LIFE**
 - 10.1 Request to Close Council Public Road and Crown Reserve Roads Through Lot 56 DP 750559, Lot 185 DP 257098 and Lot 187 DP 257098 at Jerangle 20
- 11. CORPORATE BUSINESS - KEY DIRECTION 2. EXPANDING CONNECTIONS WITHIN THE REGION AND BEYOND**
 - 11.1 Proposal to Realign the Barry Way Jindabyne and to Address Issues with the Intersections of Barry Way with Eagle View Lane and Bungarra Lane 26

12. CORPORATE BUSINESS - KEY DIRECTION 3. STRENGTHENING OUR LOCAL ECONOMY	
Nil	
13. CORPORATE BUSINESS - KEY DIRECTION 4. CREATING SAFER, HEALTHIER AND THRIVING COMMUNITY	
13.1 Alcohol Free Zones and Alcohol Prohibited Areas - Community Feedback and Adoption	35
14. CORPORATE BUSINESS - KEY DIRECTION 5. ENHANCING OUR HEALTHY, ACTIVE LIFESTYLE	
Nil	
15. CORPORATE BUSINESS - KEY DIRECTION 6. MANAGING DEVELOPMENT AND SERVICE DELIVERY TO RETAIN THE THINGS WE VALUE	
Nil	
16. CORPORATE BUSINESS - KEY DIRECTION 7. PROVIDING EFFECTIVE CIVIC LEADERSHIP AND CITIZEN PARTICIPATION	
16.1 Snowy Monaro 2040 Community Strategic Plan - Public Exhibition and Adoption	56
16.2 Draft Delivery Program and Resourcing Strategy Documents	61
16.3 Bombala Heavy Vehicle Alternative Route	72
16.4 Stronger Communities Fund Major Project Program - March 2018 Status Update	77
16.5 Local Government Super Defined Benefits Scheme - Additional Contributions	84
16.6 Answers to Questions Without Notice from the February 2018 to 5 April 15 2018 Council Meetings	98
16.7 Action Sheet for the Period February 2018 to 5 April 2018	109
16.8 Answer to Question Taken on Notice - Tender Policy and Process	164
17. REPORTS BY GENERAL MANAGER	
Nil	
18. NOTICE OF MOTION	
18.1 Notice of Motion to Rescind a Resolution Cr Haslingden	171
18.2 Notice of Motion Cr Maslin May 2018 Legal Proceedings	175
18.3 Wilton Matter	178
19. MOTIONS OF URGENCY	
Nil	
20. QUESTIONS WITH NOTICE	
21. QUESTIONS TAKEN ON NOTICE	
22. CONFIDENTIAL MATTERS 181	
22.1 Renewable Energy Project Contract Approval	
<i>Item 22.1 is confidential in accordance with s10(A)(2)(di) of the Local Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.</i>	

9.1 MEETING MINUTES OF AITCHISON COTTAGE SECTION 355 COMMITTEE HELD ON 18 SEPTEMBER 2017 AND 13 DECEMBER 2017

Record No:

Responsible Officer:	Director Operations & Infrastructure
Author:	Asset Manager
Key Direction:	4. Creating a Safer, Healthier and Thriving Community
Delivery Plan Strategy:	DP4.1.2.1 Support the availability of volunteering opportunities and build capacity.
Operational Plan Action:	OP4.9 Strengthen, support and promote volunteering within Council and in the Community as a valued vocation that builds social capacity
Attachments:	1. Minutes of Aitchison Cottage S355 Committee for 18 September 2017 ↓ 2. Minutes of Aitchison Cottage s355 Committee for 13 December 2017 ↓
Cost Centre	Aitchison Cottage s355 Committee
Project	
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

A copy of the Meeting Minutes for Aitchison Cottage Section 355 Committee held on 18 September 2017 and 13 December 2017 are attached for Council's consideration.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council receive and note the minutes of the Aitchison Cottage Section 355 Committee Meetings held on 18 September 2017 and 13 December 2017.

BACKGROUND

A copy of the Minutes for Aitchison Cottage Section 355 Committee held on 18 September 2017 and 13 December 2017 are attached for Council's information.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Council meets its social obligations by attaining the objectives of Key Direction Four of the Community Strategic Plan Delivery Program by supporting volunteer groups for Section 355 Committees.

2. Environmental

The Aitchison Cottage Section 355 Committee assists in enhancing the visual impact for the community and visitors to the township.

3. Economic

Continued maintenance and repair works for Aitchison Cottage are being carried out by the Committee members and the sourcing of suitable grant funding is being reviewed.

4. Civic Leadership

This Section 355 Committee is an Advisory Committee.

Advisory Committees provide recommendations to Council. The facilities are managed by Council including bookings, repairs, purchasing and financial accounts.

Management Committees manage the facility themselves for example bookings, repairs, purchasing and financial accounts.

Council is demonstrating leadership by assisting in the improvement and enhancement of our Shire's Community Facilities with the assistance of Section 355 Committees and Community Volunteers.

Minutes of the Aitchison House (Old Cottage) s355 Management Committee Meeting held on 15 May 2017



Minutes of the AGM meeting of Aitchison
Cottage S355 Management Committee
held at 5:30pm 13th December 2017 at
Berridale Fire Control Centre

1. Opening and Welcome

The Chairman Barry Aitchison opened the meeting at 5:30 pm and welcomed those members in attendance.

2. Present:

Barry Aitchison (Chair), David Jardine, Rob Staples, Cheryl Mould, Colin Mould. Dan Ambrusch

3. Apologies:

Apologies were received from Cathy Staples.

Resolved that apologies be accepted (Colin Mould/Rob Staples)

4. Minutes of Previous Meeting

Resolved that the minutes of the meeting held on 29th October 2015 be adopted as a true and correct record of the AGM. (Cheryl Mould/Colin Mould)

5. Election of Board

All current board members stood down

Nomination for Chair

Barry Aitchison nominated by Rob Staples Seconded by Colin Mould

Pass unanimously

Nominations for Secretary/treasure

Cheryl Mould Nominated by Rob Staples - Seconded by Barry Aitchison

Pass unanimously

Minutes of the Aitchison House (Old Cottage) s355 Management Committee Meeting held on 15 May 2017

Nominations for membership

David Jardine

Colin Mould

Rob Staples

Pass unanimously

6. Chairman's report

I would like to thank all the committee members and volunteers for their support and assistance over the past 12 months. Within the past year there has been many working bees, clean up days and fundraising activities, in which committee members have been heavily involved in seeking donations for raffles and selling tickets within the community. The support given by the NSW National Parks and Wildlife Service has been outstanding and greatly appreciated, not only for some major raffle prizes, but also with man power with slab cutting demonstrations. The 2017 Australia Day event was organized by our committee and was well supported by members of the community, with over 150 people attending. On the day, members of the public were able to view black smithing by Jahn Wassink and a slab cutting demonstration, both of which received positive feedback and interest shown.

Progress with the building this year has included; stone works being pointed on both the interior and exterior of the cottage and new handmade windows installed. This has all been achieved through the hard work of our committee, volunteers, community members, Council and local trades people. Special thanks to Lorraine Thomas from Council who assists our committee so much and is our communication liaison with Council.

Our local member Mr John Barilaro MP (Member for Monaro) has given great support over recent years and has spoken to committee members regarding this project. Mr Barilaro is calling for support for this project to be completed. The management plan for Aitchison Cottage has been completed by a heritage consultant engaged by Council, but to date I am unaware of what stage this plan is at. The committee needs to once again meet with Snowy Monaro's general manager and possibly the new Mayor to discuss;

1. Management plan
2. Elected Councillor to this committee
3. Future funding

Many thanks

Barry Aitchison

Minutes of the Aitchison House (Old Cottage) s355 Management Committee Meeting held on 15 May 2017

7. Statement of accounts

Statement of accounts where tabled and accepted as true and correct - moved by Barry Aitchison
Seconded by Cheryl Mould passed unanimously.

Summary

Total income received/carried forward	\$41,607.52
Less expenses paid	(\$26,524.40)
Less funds committee to Garden Project	<u>(\$ 3,277.66)</u>
Net income held by council	
Inclusive of committed funds	<u>\$15,083.12</u>

8. Business Arising

The Committee was surprised that there was no representation at the AGM by the newly formed council or Mayor as we were under the understanding that each new councilor had been appointed to a 355 Steering Committee project - to date Aitchison Cottage has seen no representation.

9. The Committee members as per the nominations would like to accept these nominations only until a meeting can be held with council to see the direction they are undertaking and their commitment to supporting this project to see it completed in 2018. A letter to be sent to council seeking a meeting time to go over Councils intent with Aitchison Cottage

10. Meeting Closed 6.15pm

Chairperson _____

Date of approval _____

Minutes of the Aitchison House (Old Cottage) s355 Management Committee Meeting held on 15 May 2017



Minutes of the meeting of Aitchison House
(Old Cottage) s355 Management
Committee held at 5:00pm on 18th
September 2017 at Berridale Fire Control
Centre

1. Opening and Welcome

The Chairman Barry Aitchison opened the meeting at 5:15 pm and welcomed those members in attendance.

2. Present:

Barry Aitchison (Chair), David Jardine, Dan Ambrusch, Cheryl Mould, Colin Mould.

3. Apologies:

Apologies were received from Rob & Cathy Staples.

Resolved that apologies be accepted (Colin Mould/Barry Aitchison)

4. Minutes of Previous Meeting

Resolved that the minutes of the meeting held on 29th June 2017 be adopted as a true and correct record of proceedings. (David Jardine/Dan Ambrusch)

5. Business Arising from Previous Meeting

Follow up on site meeting with Tom Brown re Doors and flooring - David to contact Tom and invite him to site meeting - date to be confirmed

Cheryl emailed Council 28th August 2017 requesting permission to submit Local Heritage Grant application - no reply - phoned and was advised Teena would confirm - no reply - Committee passed a motion showing dissatisfaction at lack of council support and reply as previously advised we could apply for grants up to \$5000.

Minutes of the Aitchison House (Old Cottage) s355 Management Committee Meeting held on 15 May 2017

6. Correspondence

Emails as received from Lorraine arranging a meeting with Caroline Cosgrove who is a historian/heritage consultant who has signed a contract to undertake the Plan of management for Aitchison Cottage.

Meeting set down for 4.30 pm Thursday 24th August 2017 -

Treasurers Report

Invoice paid from Snowy Stones for final payment on stone works \$4928.00.

\$230.00 received for sale of Raffle Tickets - Thank you to Susie Larrett for all her efforts

7. Other Reports

- A) Meeting held with Heritage Consultant Mrs Caroline Cosgrove to go over the Brief for a Strategic Management Plan Review for Aitchison House Cottage - Good impute and Caroline will email draft plan to committee to review before final submission to council within 8 weeks
- B) Working bee completed on Sunday 9th July 2017 at 9.00 am
 - *Cleaned out kitchen
 - *installed PVC piping to remove water
 - *Removed Masonite from wall in large room
 - *re sealed new windows
 - *General clean up and tidy

8. Work Health and Safety Issues and Hazard Reporting

Nil.

9. Committee Activity Timetable

A) Working bee set for Sunday 24th September 2017 at 9.00 am

*General clean up and tidy in preparation of Spring fair

B) Saturday 30th September 2017 Lions Spring Fair

10. Other business

New business

Minutes of the Aitchison House (Old Cottage) s355 Management Committee Meeting held on 15 May 2017

Spring Fair - received a call from Tony Hayes re Aitchison Cottage Open house - committee will undertake to have billy tea and damper/ open house and draw raffle

Write a letter to new council outlining Aitchison Cottage project and support

Email Caroline Cosgrove for progress report and presentation to committee of draft plan of management.

Email Heritage Society offering front room for spring fair

11. Items for Council Action

Name of Committee.

Recommended that Council formally change the name of the Committee to the *Aitchison Cottage Section 355 Steering Committee* from the existing name Aitchison House (Old Cottage) S355 Management Committee (David Jardine/Colin Mould)

Council awarded the Strategic Management Plan to Caroline Cosgrove to be completed in 8 weeks as per contract.

12. Next meeting

Not set

13. Meeting Close

There being no further business the meeting closed at 6.50pm.

The above minutes have been adopted as a true and correct record of proceedings

Chairperson

Date of approval

9.2 MEETING MINUTES OF JINDABYNE MEMORIAL HALL SECTION 355 COMMITTEE DATED 24 JANUARY 2018

Record No:

Responsible Officer:	Director Operations & Infrastructure
Author:	Asset Manager
Key Direction:	4. Creating a Safer, Healthier and Thriving Community
Delivery Plan Strategy:	DP4.1.2.1 Support the availability of volunteering opportunities and build capacity.
Operational Plan Action:	OP4.9 Strengthen, support and promote volunteering within Council and in the Community as a valued vocation that builds social capacity
Attachments:	1. Minutes of Jindabyne Memorial Hall Section 355 Committee dated 24 January 2018 ↓
Cost Centre	Jindabyne Memorial Hall 1570
Project	
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

A copy of the Meeting Minutes for Jindabyne Memorial Hall Section 355 Committee held on 24 January 2018 are attached for Council's information.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council receive and note the minutes of the Jindabyne Memorial Hall Section 355 Committee held on 24 January 2018.

BACKGROUND

A copy of the Meeting Minutes for Jindabyne Memorial Hall Section 355 Committee held on 24 January 2018 are attached for Council's consideration.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Council meets its social obligations by attaining the objectives of Key Direction Four of the Community Strategic Plan Delivery Program by supporting volunteer groups for Section 355 Committees.

2. Environmental

The Jindabyne Memorial Hall Committee assists in enhancing the visual impact for hall users, the community and visitors to the township.

3. Economic

Continued maintenance and repair works for the Jindabyne Memorial Hall have been provided for in Halls 1550 Cost Centre and Work Order OP1000013 in the 2018 Budget.

4. Civic Leadership

This Section 355 Committee is a Advisory Committee.

Advisory Committees provide recommendations to Council. The facilities are managed by Council including bookings, repairs, purchasing and financial accounts.

Management Committees manage the facility themselves for example bookings, repairs, purchasing and financial accounts.

Council is demonstrating leadership by assisting in the improvement and enhancement of our Shire's Community Facilities with the assistance of Section 355 Committees and Community Volunteers.

JMH 355 meeting January 24th 2018

Meeting held at the Jindabyne memorial Hall.

Meeting opened. 3.35pm

Present. Lorraine Thomas, SMRC, Lois Merriman, Greta Jones, Nancy Gant- Thompson, Jenny Colin.

Apologies. Chrissi Webb

Absent. Gunther Probst

Mail IN.

1. Email in Sept from SMRC to say committee had been re elected by new Council.
2. Email in November to say we were to carry on as normal until March 31. When further a decision will be made regarding the continuation and format of 355 committees.
3. Email from Lorraine Thomas requesting 1 research options for the raising/lowering of main hall stage lights.
4. Telephone call from L. Thomas to say that the stage wing curtains should be here very soon.
5. Letter to council re CWA purchasing and placing larger ladies bins in the cubicles in the Ladies Toilets at JMH. Council have requested our recommendation.
6. Notify CWA how to light the oven.

Mail out:- nil.

Lois asked Lorraine Thomas if she would Chair the meeting, Lorraine Accepted.

Lorraine mentioned the sad passing of one of our founding Members Neen Pendergast and how she would be missed.

Minutes of the previous minutes were read and accepted. Moved Jenny Colin, 2nd. Nancy Gant-Thompson

Business arising from previous minutes.

1. Electrical work to allow stage lights to be operated from old projection room and the installation of motors etc to allow the stage lights in the main hall to be raised and lowered according to the needs of hall users. Money has been allocated under Stronger Community Grants funding. Lois is obtaining quotes for materials only from Florida USA and JDS Australia (these are the only 2 she could find). Lois will give quotes to Linda Nicholson – Special Projects Officer, SMRC, when she receives them.
2. New stage wing curtains have been ordered and paid for. They should arrive shortly and Mark Robinson and Lois will organize the hanging of them.

- 2 -

General Business.

1. **The Committee requests that Council accepts our recommendation** that the CWA place larger sanitary bins in the cubicles in the Jindabyne Memorial Hall toilets at functions they attend or cater for as required and remove said bins and contents after each event.
Moved Jenny Colin, 2nd. Nancy Gant-Thompson
2. New installation of power point at western end of supper room. On behalf of the CWA Nancy Gant-Thompson asked what was the status of this. Lorraine said she would get onto Greg Louder and see when he could install it.

Meeting Closed 4.15pm

Signed.....Lorraine Thomas SMRC

Dated.....

9.3 RECOMMENDATION FROM JINDABYNE MEMORIAL HALL SECTION 355 COMMITTEE TO HOLD A PRE-LOVED ART FUNDRAISING EVENT

Record No:

Responsible Officer:	Director Operations & Infrastructure
Author:	Asset Manager
Key Direction:	4. Creating a Safer, Healthier and Thriving Community
Delivery Plan Strategy:	DP4.1.2.1 Support the availability of volunteering opportunities and build capacity.
Operational Plan Action:	OP4.9 Strengthen, support and promote volunteering within Council and in the Community as a valued vocation that builds social capacity
Attachments:	1. Jindabyne Memorial Hall Section 355 Committee Recommendation for approval to hold pre-loved art sale event ↓
Cost Centre	Jindabyne Memorial Hall 1570
Project	Jindabyne Memorial Hall Fundraising for Hall Foyer Floor
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

Recommendation JMH 01/18 from the Jindabyne Memorial Hall Section 355 Committee requests for approval from Council to run a pre-loved original art sale event at the Jindabyne Memorial Hall to raise funds to upgrade the Foyer floor in the Jindabyne Memorial Hall.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

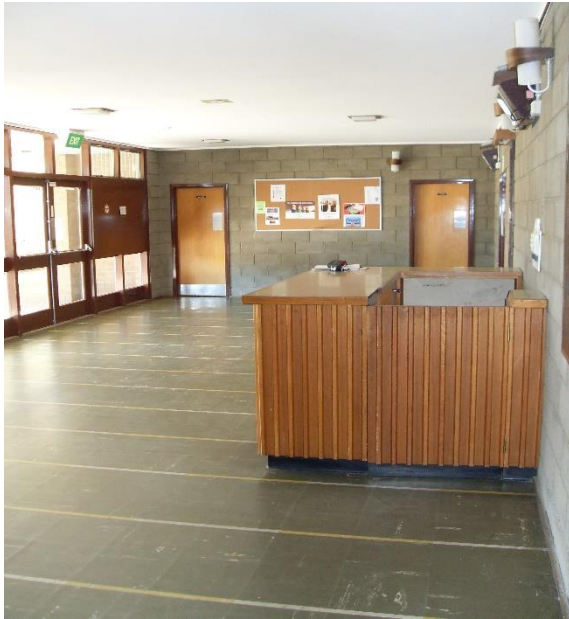
That Council

- A. Approve the Jindabyne Memorial Hall Section 355 Committee's Recommendation JMH 01/18 to hold a pre-loved original art sale event 12 to 15 July 2018 in the Jindabyne Memorial Hall.
- B. Approve for proceeds from the fundraising event to go towards the cost of materials to refurbish the floor in the Jindabyne Memorial Hall Foyer.

BACKGROUND

Recommendation JMH 01/18 from the Jindabyne Memorial Hall Section 355 Committee for approval from Council to run a pre-loved original art sale event at the Jindabyne Memorial Hall, beginning Thursday 12 July to accept paintings from interested sellers then sale to be held over Friday 13 to Sunday 15 July 2018, to raise funds to upgrade the floor in the Foyer of the hall. The main entry foyer vinyl flooring at the Jindabyne Memorial Hall is in need of replacement. The Section 355 Committee would like to lift and dispose of the well-worn vinyl flooring then polish the wooden flooring underneath the vinyl to match the timber flooring in the main hall and supper room.

9.3 RECOMMENDATION FROM JINDABYNE MEMORIAL HALL SECTION 355 COMMITTEE TO HOLD A PRE-LOVED ART
FUNDRAISING EVENT



All work will be completed by the Section 355 Committee members and the materials required for the polishing of the wooden floor will be paid for out of the fundraising proceeds.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Council meets its social obligations by attaining the objectives of Key Direction Four of the Community Strategic Plan Delivery Program by supporting volunteer groups for Section 355 Committees.

2. Environmental

The Jindabyne Memorial Hall Committee assists in enhancing the visual impact for hall users, the community and visitors to the township.

3. Economic

Jindabyne Memorial Hall Section 355 Committee Recommendation JMH 01/18

The JMH 355 Committee would like the Council to accept our recommendation to allow the JMH 355 Committee to run a 4 day fundraising pre-loved art sale event at the JMH during the July school holidays 2018. All funds raised would go into a fund towards the upgrade of the JMH foyer wooden flooring.

A charge of \$5.00 per entry piece of art and 25% commission charged on all sales. The funds raised by the event will be deposited into a Jindabyne Memorial Hall Project number attached to Council Halls Cost Centre 1550. A Council purchase order will be raised for any materials required for the refurbishment works eg polish, paint, and paid for from the fundraising profits. If any funds are left over after the floor works have been completed, the Section 355 Committee will recommend to Council other projects where the funds could be expended at the Hall.

9.3 RECOMMENDATION FROM JINDABYNE MEMORIAL HALL SECTION 355 COMMITTEE TO HOLD A PRE-LOVED ART
FUNDRAISING EVENT

Continued maintenance and repair works for the Jindabyne Memorial Hall have been provided for in Halls 1550 Cost Centre and Work Order OP1000013 in the 2018 Budget.

4. Civic Leadership

This Section 355 Committee is an Advisory Committee.

Advisory Committees provide recommendations to Council. The facilities are managed by Council including bookings, repairs, purchasing and financial accounts.

Management Committees manage the facility themselves for example bookings, repairs, purchasing and financial accounts.

Council is demonstrating leadership by assisting in the improvement and enhancement of our Shire's Community Facilities with the assistance of Section 355 Committees and Community Volunteers.

9.3 RECOMMENDATION FROM JINDABYNE MEMORIAL HALL SECTION 355 COMMITTEE TO
HOLD A PRE-LOVED ART FUNDRAISING EVENT
ATTACHMENT 1 JINDABYNE MEMORIAL HALL SECTION 355 COMMITTEE RECOMMENDATION FOR
APPROVAL TO HOLD PRE-LOVED ART SALE EVENT

Page 19

From:
Sent: Thursday, 12 April 2018 8:12 AM
To:
Subject: FW: JMH 355
Importance: High

From:
Sent: Thursday, 12 April 2018 8:02 AM
To:
Cc: 'Lorraine Thomas'
Subject: JMH 355
Importance: High

Good Morning,

I have received word from council to keep going with the Memorial Hall 355 committee until further notice.

With this in mind and due to time constraints I have permission to have a mini meeting via email.

The main entry foyer flooring at the hall needs to be renovated. The vinyl is completely worn out.

There is a lovely wooden floor under the vinyl that matches the supper room and main hall flooring.

It has been suggested the vinyl flooring is removed and the wooden floor underneath polished to match the flooring in the rest of the building.

I have the opportunity to run an event to raise money towards the cost of this renovation.

It has been suggested that a sale of preloved original artworks be held at the hall over 4 days during the July School Holidays.

I am prepared to organize this if I have the committees permission.

I will do the advertising, set up and handle the sales.

I am thinking of \$5.00 per entry piece and 25% commission on all sales.

A lot of interest has been generated already with very positive results.

The committee would need to make a recommendation to Council ASAP for this to be discussed and approved in time.

So I would like to propose the following and would like someone to second it and a quick vote.

The JMH 355 Committee would like the Council to accept our recommendation at allow the JMH 355 committee to run a 4 day fund raising pre-loved art sale event at the JMH during the July school holidays 2018. All funds raised would go into a fund towards the upgrade of the JMH foyer wooden flooring.

Moved Lois Merriman 2nded [redacted] those in favour.....

those against Nil
No Reply FROM JENNY C. L. M.

I would greatly appreciate your very quick reply.

Thanks, Lois

10.1 REQUEST TO CLOSE COUNCIL PUBLIC ROAD AND CROWN RESERVE ROADS THROUGH LOT 56 DP 750559, LOT 185 DP 257098 AND LOT 187 DP 257098 AT JERANGLE

Record No:

Responsible Officer:	Director Operations & Infrastructure
Author:	Property Officer
Key Direction:	2. Expanding Connections Within the Region and Beyond
Delivery Plan Strategy:	DP2.2.1.3 Continual maintenance and improvement of the road infrastructure network
Operational Plan Action:	OP2.8 The Asset Management Strategy informs decision making
Attachments:	1. Map Showing Proposed Road to be Closed Through Lots 185 & 187 ↓ 2. Map Showing Extent of Council Public Road ↓
Cost Centre	1830 – Unsealed Rural Roads
Project	No identified project.

EXECUTIVE SUMMARY

The landowner of lots 56 DP 750559 and lots 185 and 187 DP 257098 contacted Council by email on 14 March 2018 asking for Council's assistance to close two roads which traverse his property at Jerangle.

The section of the unnamed Council public road which traverses lots 56 and 185 has never been constructed and as the road ends just inside the boundary of lot 185, is of no value as a Council public road. The Crown reserve roads do not provide access to property owned by anyone else.

Should Council resolve to consent to the road closures, the Crown will carry out all the procedures, notifications etc. associated with road closures. As an unconstructed Council public road and Crown reserve road, the land will vest in the Crown following closure of the roads.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council

- A. Approve the proposal to close the Council public road and the Crown reserve roads which traverse lots 56 DP 750559, 185 and 187 DP 257098;
- B. Notify the Crown in writing of the resolution to approve the closure of the Council public road and the Crown reserve roads traversing lots 56 DP 750559 Lots 185 and 187 DP 257098.
- C. Notify the landowner of Council's decision.

BACKGROUND

The landowner of lots 56 DP 750559 and lots 185 and 187 DP 257098 contacted Council by email on 14 March 2018 asking for Council's assistance to close two roads which traverse his property at Jerangle.

10.1 REQUEST TO CLOSE COUNCIL PUBLIC ROAD AND CROWN RESERVE ROADS THROUGH LOT 56 DP 750559, LOT 185 DP 257098 AND LOT 187 DP 257098 AT JERANGLE

Lots 56, 185 and 187 are owned under the name of Millennium Pty Ltd who applied to the Crown to close and purchase an unconstructed section of Council public road through lots 56 and 185 and two sections of Crown reserve road which traverse lots 185 and 187 DP 257098.

The section of the unnamed Council public road which traverses lots 56 and 185 has never been constructed and as it ends just inside the boundary of lot 185, is of no value as a Council public road. The Crown reserve roads do not provide access to property owned by anyone else.

Should Council resolve to consent to the road closures, the Crown will carry out all the procedures, notifications etc. associated with road closures.

As an unconstructed Council public road and Crown reserve road, the land will vest in the Crown following closure of the roads. It is then the intention of the Crown to sell the land to the adjoining landowner.

Apparently the landowner's application for the road closures has been with the Crown since 2016 and he has requested Council's consent to the road closures so that the matter can be progressed.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

The closure of the small section of Council public road in lot 185 and the Crown reserve roads traversing lots 185 and 187 will not impact on the travelling public although Council understands that the Crown has received an objection from the Department of Fisheries. However, this is a matter for consideration by the Crown.

2. Environmental

There is no anticipated environmental impact.

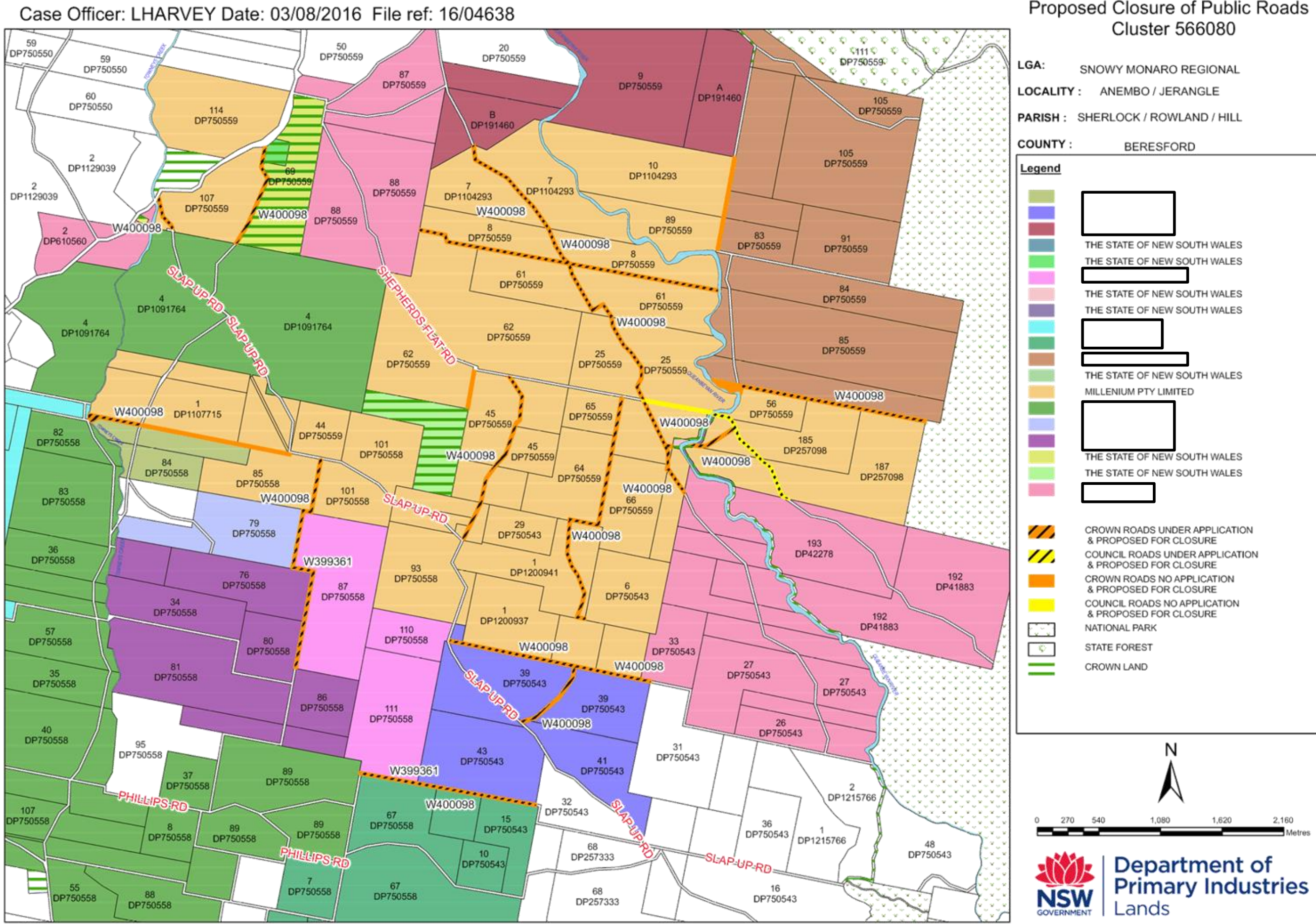
3. Economic

There is no cost to Council as the process will be carried out by the Crown.

4. Civic Leadership

Council has never constructed the section of public road in question, nor is the road used for access to private property.

Council ensures that its services, facilities and landholdings promote best practice for sustainability.

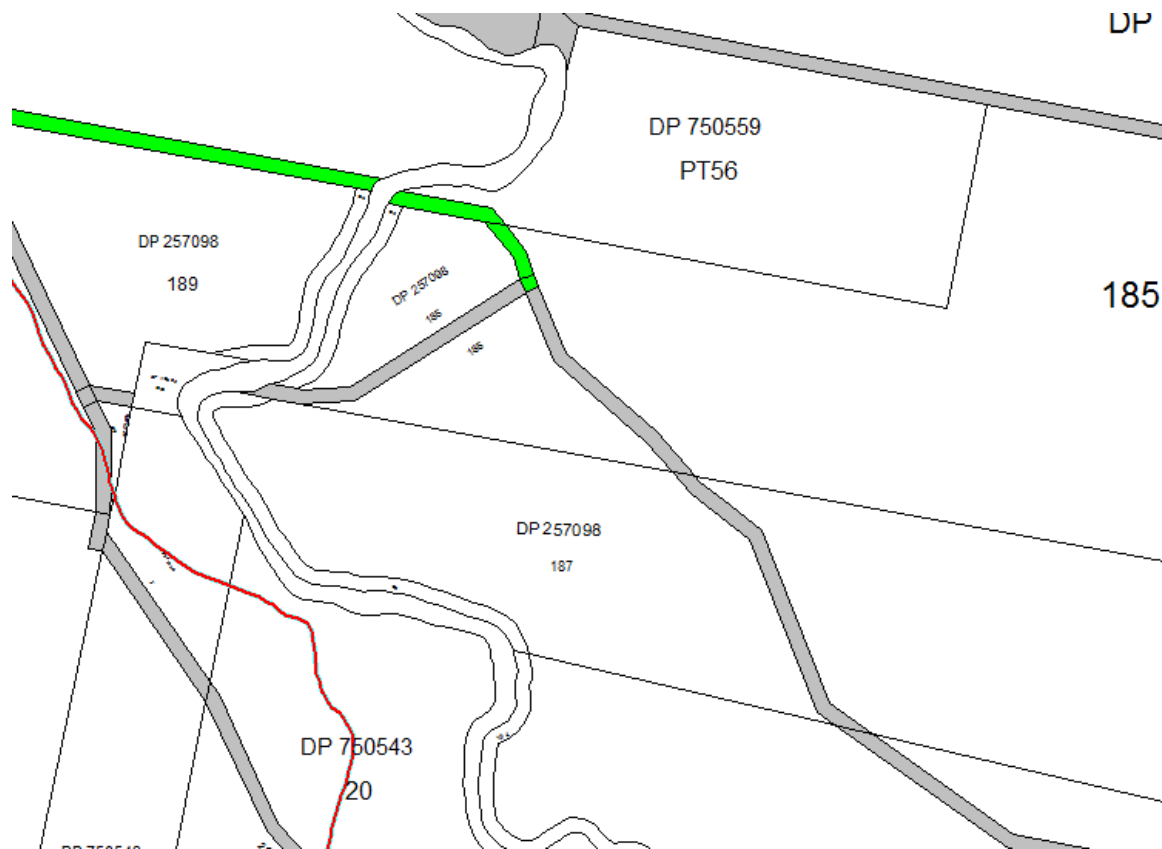


This page left intentionally blank

10.1 REQUEST TO CLOSE COUNCIL PUBLIC ROAD AND CROWN RESERVE ROADS
THROUGH LOT 56 DP 750559, LOT 185 DP 257098 AND LOT 187 DP 257098 AT
JERANGLE

ATTACHMENT 2 MAP SHOWING EXTENT OF COUNCIL PUBLIC ROAD

Page 25



Red line is Shepherd's Flat Road

Green road is Council Public Road

Grey roads are Crown Reserve Roads

11.1 PROPOSAL TO REALIGN THE BARRY WAY JINDABYNE AND TO ADDRESS ISSUES WITH THE INTERSECTIONS OF BARRY WAY WITH EAGLE VIEW LANE AND BUNGARRA LANE

Record No:

Responsible Officer:	Director Operations & Infrastructure
Author:	Property Officer
Key Direction:	2. Expanding Connections Within the Region and Beyond
Delivery Plan Strategy:	DP2.2.1.3 Continual maintenance and improvement of the road infrastructure network
Operational Plan Action:	OP2.8 The Asset Management Strategy informs decision making
Attachments:	1. Intersection of Eagle View Lane and Barry Way ↓ 2. Intersection of Bungarra Lane and Barry Way Jindabyne ↓
Cost Centre	1822 - Sealed Rural Roads : Local 1826 – Sealed Rural Roads : Regional 1830 – Unsealed Rural Roads : Local
Project	Stronger Communities Project PP-219 (Undertake project to align the road with road reserves).

EXECUTIVE SUMMARY

For some years Council has been aware that there are a number of issues with the alignment of the Barry Way from MR286 to the Victorian border. Two sections of the road which are off-line have caused considerable difficulties with landowners and access to their properties.

It is proposed to address the realignment of the Barry Way road reserve over the constructed road from the roundabout at MR286 to the border of the Kosciuszko National Park and to ensure that landowners enjoy legal access to their properties from Barry Way to Eagle View Lane and Bungarra Lane into the future.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council

- A. Approve the proposal to realign The Barry Way over the constructed road from the intersection with MR286 to the boundary of the national park.
 - B. Approve the proposal to apply to the Crown to transfer those sections of The Barry Way which are Crown reserve road to Council.
 - C. Authorise staff to negotiate with landowners for acquisition of the constructed Barry Way and, where possible, to offer to close corresponding sections of paper road and to dedicate the land to the landowner in compensation.
 - D. To engage the services of a surveyor to identify those sections of the Barry Way which are not on line with the constructed road.
 - E. To acquire any Crown land upon which the Barry Way has been constructed through the process of the Land Acquisition (Just Terms Compensation) Act 1991 through the authority of
-

11.1 PROPOSAL TO REALIGN THE BARRY WAY JINDABYNE AND TO ADDRESS ISSUES WITH THE INTERSECTIONS OF BARRY WAY WITH EAGLE VIEW LANE AND BUNGARRA LANE

the Roads Act 1993.

F. Authorise the General Manager to execute any documents necessary to complete the project.

G. Authorise the expenditure and allocate an amount of \$135,000 in the 2018/19 year Budget with funding to be provided from Stronger Communities Project PP-219 (Undertake project to align the road with road reserves).

BACKGROUND

For some years Council has been aware that The Barry Way Jindabyne is off-line by a considerable distance in some sections and is traversing private property without a road reserve in other sections. There are also some sections of the Barry Way which are still Crown roads, never having been transferred to Council.

From the boundary of the Kosciuszko National Park on the Barry Way to the Victorian border there is no road reserve and it is not proposed to address this section at this time.

The Barry Way is a Council public road which commences at the roundabout intersection of MR286 and travels south to the Victorian border. The road is bitumen sealed for approximately 26.6 km and from “The Gap” is a gravel road for approximately 46km to the Victorian border.

Recently, the Department of Industry – Crown Lands at Goulburn contacted Council with a view to Council “tidying up” the intersection of Barry Way with Eagle View Lane and The Barry Way with Bungarra Lane.

The Barry Way

There are a number of sections of The Barry Way where:

- the constructed road is a considerable distance off-line, traversing private property.
- they traverse private property without any road reserve having ever being created.
- there are a number of intersections with Barry Way and access roads off Barry Way whereby, at present, residents are accessing their properties across private land because the Barry Way is off-line and their access stops short of the constructed road.
- the various sections are still Crown reserve road and should be transferred to Council.

If Council approves the project to realign the Barry Way over the constructed road then it is proposed that the first section to be realigned will be that section around the intersection of Eagle View Lane.

The second section to be addressed will be that section involving the intersection of Bungarra Lane.

Discussion with the Crown revealed that Council could apply to transfer all the sections of Crown reserve road where the Barry Way is on line to Council as a job lot. The Crown has indicated that this process could be dealt with expediently.

There are some sections of the constructed Barry Way which pass over Crown land and in order to ensure that the road is acquired free of all encumbrances, it will be necessary to acquire the land through the process of the Land Acquisition (Just Terms Compensation) Act 1993 under the authority of the Roads Act 1991. This process ensures that any Aboriginal Land Claims are either excised or extinguished prior to acquisition and that any Native Title is appropriately addressed.

11.1 PROPOSAL TO REALIGN THE BARRY WAY JINDABYNE AND TO ADDRESS ISSUES WITH THE INTERSECTIONS OF BARRY WAY WITH EAGLE VIEW LANE AND BUNGARRA LANE

Eagle View Lane

Eagle View Lane is, for the most part, a Crown reserve road.

In 2014 Council received a request from residents of Eagle View Lane to open Eagle View Lane as a Council public road.

In accordance with resolution DOC273/14 the residents were notified that Council declined their request to open Eagle View Lane as a Council public road due to Council's limited roads budget and the precedent that would be set.

To ensure that the residents of Eagle View Lane enjoy legal access to their properties into the future it is proposed that Council enter into negotiations with the landowner to acquire the section of constructed road which traverses lot 2 DP 1234376 to the intersection of the Crown reserve road. The process will involve a plan of subdivision of the constructed road and a closure of Crown roads to be offered in compensation. The Crown reserve road section of Eagle View Lane would remain as Crown reserve road. It is proposed that the section acquired from the landowner from Barry Way to the Crown reserve road (approx. 200m) will be opened as a Council public road. This section of Eagle View Lane will then be added to Council's roads assets register and to the road grading program.

However, if Council cannot agree with the landowner on the terms of acquisition of the land then it is proposed to acquire the land through the Land Acquisition (Just Terms Compensation) Act 1991 under the authority of the Roads Act 1993.

Bungarra Lane

Bungarra Lane intersects The Barry Way at the top of Cobbon Hill (approx. 3 km from the roundabout on Kosciuszko Road). Bungarra Lane is a private gravel road which is the access to a number of properties including the Bungarra Alpine Centre (accommodation for up to 200 people), and SCEGGS Redlands Limited (a high country campus for schoolchildren from years 7-10) as well as a number of rural residential properties.

Crown Lands has requested that Council realign The Barry Way where the constructed road is off-line where it traverses two Crown land allotments (lot 209 DP 729704 and lot 36 DP 756686). It is proposed to include realignment of the section of Barry Way between Bungarra Lane and the intersection of Snowy River Way at the same time. This will involve negotiation with landowners together with a plan of subdivision involving road opening and closing of the Crown reserve road.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Council has constructed the Barry Way through private property with no road reserve being created. To ensure that Council's assets are located on Council land a realignment of the Barry Way should be carried out. Landowners should be confident that Council's infrastructure does not impact negatively on their properties.

The realignment of the Barry Way over the constructed road and the creation of road reserve over the constructed road where there is none, will ensure the free passage of vehicular traffic into the future.

11.1 PROPOSAL TO REALIGN THE BARRY WAY JINDABYNE AND TO ADDRESS ISSUES WITH THE INTERSECTIONS OF BARRY WAY WITH EAGLE VIEW LANE AND BUNGARRA LANE

When the issues involving the intersection of Eagle View Lane and Bungarra Lane are addressed the residents will enjoy coinciding legal and practical to their properties.

2. Environmental

Any anticipated environmental impact will be addressed during the project.

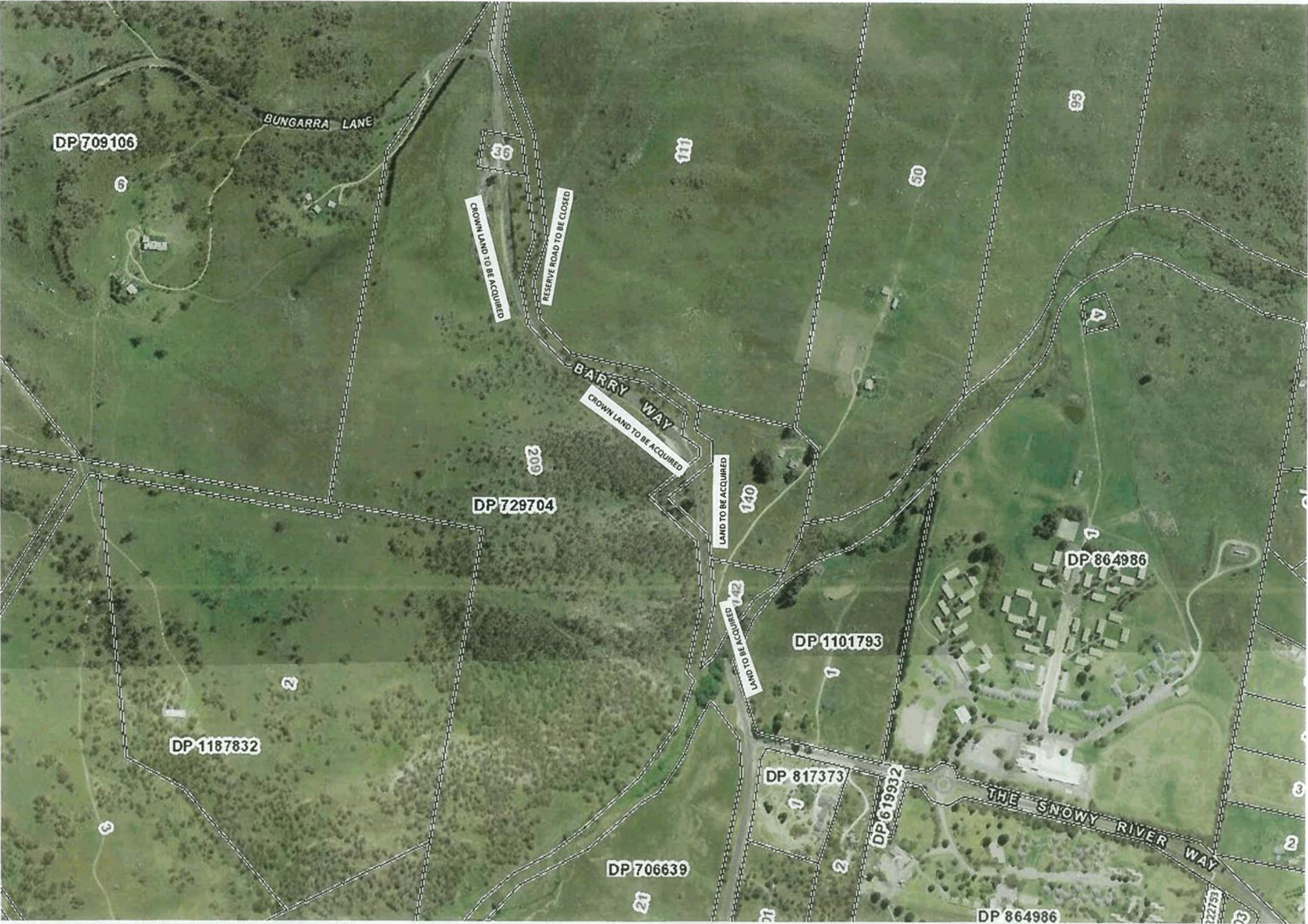
3. Economic

Estimated Expenditure	Amount	Financial year	Ledger	Account string																	
Realignment of Barry Way & creation of road reserve to Eagle View Lane	\$135,000	2018/19	Stronger Communities Project PP-219 (Undertake project to align the road with road reserves) PJ 100144 - \$135,000 (plus GST)																		
Funding (Income/reserves)	Amount		Ledger	Account string																	
Reserves	\$150,000	2018/19																			

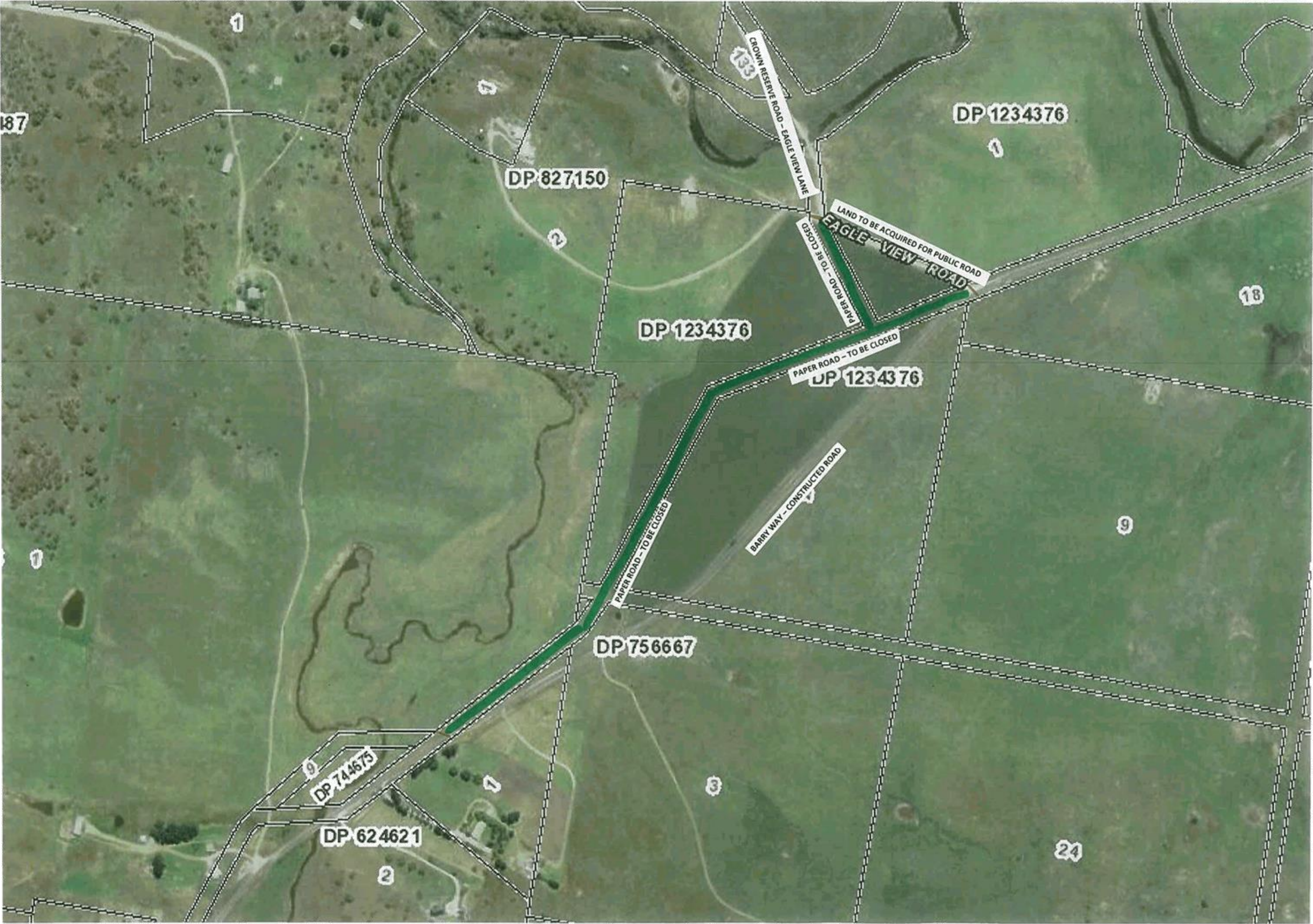
4. Civic Leadership

Council strives to ensure that its road network is located on public land and that landowners have coinciding legal and practical access to their properties from Council public roads.

This page is left intentionally blank



This page is left intentionally blank



This page is left intentionally blank

13.1 ALCOHOL FREE ZONES AND ALCOHOL PROHIBITED AREAS - COMMUNITY FEEDBACK AND ADOPTION

Record No:

Responsible Officer:	Director Environment & Sustainability
Author:	Community Development Officer
Key Direction:	4. Creating a Safer, Healthier and Thriving Community
Delivery Plan Strategy:	DP4.1.1.3 Implement a range of programs targeted to address positive community relationships between residents, seasonal workers and visitors.
Operational Plan Action:	OP4.7 Support initiatives that build positive relationships and address needs of community
Attachments:	1. Feedback from Public Exhibition of Alcohol Free Areas Proposal ↓
Cost Centre	2420
Project	Alcohol Free Zones and Alcohol Prohibited Areas
Further Operational Plan Actions:	7.11 – Ensure community members are afforded the opportunity to review, comment, and participate in Council decision making

EXECUTIVE SUMMARY

Some time ago, Council was approached by the NSW Police with regard to the implementation of alcohol-free zones and alcohol prohibited areas in our region. This request was made based both on actual incidences of crime and complaints received about public drinking, with most of these complaints emerging from Jindabyne during the winter months.

After a review of the data and a physical assessment of the region (undertaken by Police in partnership with Council), alcohol-free zones and alcohol prohibited areas were proposed for Berridale, Bombala, Cooma and Jindabyne. This proposal was placed on public exhibition during February / March 2018 in line with the *Local Government Act 1993*. This included targeted consultations with stakeholders as outlined in the Act and Ministerial Guidelines, as well as additional consultation processes designed to ensure all stakeholders had an opportunity to provide feedback.

Council received 14 submissions from individuals (two supporting, 12 in opposition) and five organisational submissions (three supportive, two “unopposed”). Many submissions were used as a platform to raise other key issues, in particular the lack of public rubbish and recycling facilities in Jindabyne, and issues around illegal camping on the Lake Jindabyne foreshore. The vast majority of responses came from Jindabyne or Jindabyne-based organisations.

NSW Police officers Detective Chief Inspector Grey and Crime Prevention Officer Naomi Nemec, attended the Council meeting on Thursday 5 April to present the Police position regarding Alcohol Free Zones and Alcohol Prohibited Areas, and addressed several questions from Councillors regarding the proposal.

Alcohol free, or dry, areas for our region, are proposed in line with the Local Government Act NSW, National Alcohol Strategy, and Intergovernmental Committee on Drugs. They are proposed as one part of a larger strategy to address drinking culture in our region.

It is proposed that Alcohol Prohibited Areas (parks, the Lake Jindabyne Foreshore) be implemented from 9:30pm – 9:00am. It should be noted that the start-time for implementation is 30 minutes later than originally proposed by Police. This change is recommended in line with community feedback that emerged during the public exhibition period. A number of those opposed to implementation of the dry areas were concerned about summer BBQs that last late into the evening. This later start (9:30pm vs. 9:00pm) will ensure that summer BBQs and sunsets are not impacted by the APA proposal, as twilight concludes prior to 9:30pm even on the longest day of the year.

Alcohol Free Zones (roads, footpaths, car parks) are to be implemented from 7:00pm – 9:00am. The start-time of 7:00pm is designed to address pre-loading behaviours. Pre-loading is the habit of drinking alcohol prior to attending a venue – both at home and on the road. The “roadie” is understood to be an Australian tradition; but it is one that promotes irresponsible drinking behaviour and has a negative impact on the look and feel of our towns and villages.

Outdoor dining licenses override the alcohol-free areas and are therefore exempt. Events can request an exemption at no charge.

Alcohol consumption has direct and indirect impacts on our community. Consumption of alcohol impacts crime because alcohol affects behaviour and impairs decision-making. Street drinking and public intoxication also increase the perceived fear of crime, which can lead to avoidance of an area. Avoidance reduces natural surveillance, which makes crime more likely in a given area.

In terms of human health, regular consumption of alcohol has profound, negative impacts. Alcohol consumption is directly linked to at least six types of cancer. According to the Australian Institute of Health and Welfare, alcohol use was responsible for 5.1% of the total burden of disease and injury in Australia in 2011. Here on the Snowy Monaro, the rates of alcohol-related hospitalisations are higher than NSW averages, and they are on the rise (please see NSW Health graphics in the body of this report).

Reducing the availability of alcohol by implementing dry areas, per the recommendations of the Intergovernmental Committee on Drugs and the National Alcohol Strategy, may have significant, short- and long-term, positive impacts on our community.

That said, little research on the actual effectiveness of alcohol-free zones/ alcohol prohibited areas has been undertaken, in Australia or globally. Evidence that dry areas impact drinking culture more broadly is anecdotal; the reporting officer could find no concrete evidence to indicate that dry areas play a role in shifting drinking culture or have a significant impact on pre-loading. There was also little evidence to contradict the effectiveness of these zones: the research simply has not been done.

Further, dry areas have little impact on underage drinking, as it is already illegal for people under 18 to consume alcohol, and police already have powers to confiscate any alcohol consumed by young people, to break up parties that include alcohol or other drugs, etc. Implementation of dry areas may impact young people if there is more monitoring of the parklands where some underage parties take place.

The cost of signage is also a deterrent to implementation of dry areas in our region. The up-front cost is around \$15,000, with renewal costs at perhaps a thousand dollars over a six-year period. However, further examination of the existing alcohol-free zone signage in Cooma, for example, indicates that these signs do have a “shelf life” and need to be replaced once every ten years or so. This places the cost of maintain signage for the region’s dry areas closer to \$16,000 per decade, rather than \$15,000 up front with a small follow-up cost in perpetuity.

With all of this in mind, and given community consultation outcomes, the officer stands by the recommendation that Council go forward with the implementation of the proposed dry areas. Implementation of these zones aligns with Council’s goals of building “safer, healthier, thriving” communities and encouraging year-round, regional tourism. Safety and amenity are the key issues in this case. There is real potential for alcohol-free areas to have a positive impacts in both areas. This can be measured and evaluated, in partnership with police, during the implementation period. This will allow Council to make an informed decision about the renewal of these areas.

The following officer’s recommendation is submitted for Council’s consideration.

OFFICER’S RECOMMENDATION

That Council:

- A. Adopt the proposed Alcohol Prohibited Areas (9:30pm – 9:00am inclusive) and Alcohol Free Zones (7:00pm – 9:00am inclusive) in Cooma
- B. Adopt all proposed Alcohol Free Zones (footpaths, roadways, public carparks; 7:00pm – 9:00am inclusive) in Jindabyne
- C. Adopt all proposed Alcohol Prohibited Areas (9:30pm – 9:00am inclusive) in Jindabyne
- D. Adopt the proposed Alcohol Prohibited Area (9:30pm – 9:00am inclusive) for Berridale
- E. Defer a decision about alcohol-free areas in Bombala pending changes to the map and an additional public exhibition period, per this report
- F. Prioritise implementation of these areas prior to the beginning of the 2018 ski season

BACKGROUND

The Case for “Dry” Areas

Reducing the supply of alcohol is a key recommendation of the Intergovernmental Committee on Drugs and the National Alcohol Strategy. Consumption of alcohol (and other drugs) impacts crime because alcohol affects behaviour and impairs decision-making. Reducing the availability of alcohol, therefore, positively impacts crime rates, as well as real and perceived community safety.

Alcohol-free areas reduce the availability of alcohol by limiting the times and places that alcohol can be consumed. Street drinking and public intoxication increase the perceived fear of crime, which can lead to avoidance of an area. Avoidance reduces natural surveillance, which makes crime more likely in a given area.

In addition, there are direct and indirect costs associated with public drinking. Direct costs include cleaning up broken bottles and rubbish and repairing damaged property; indirect costs include damage to a town or region's reputation, which has a profound, negative impact on tourism.

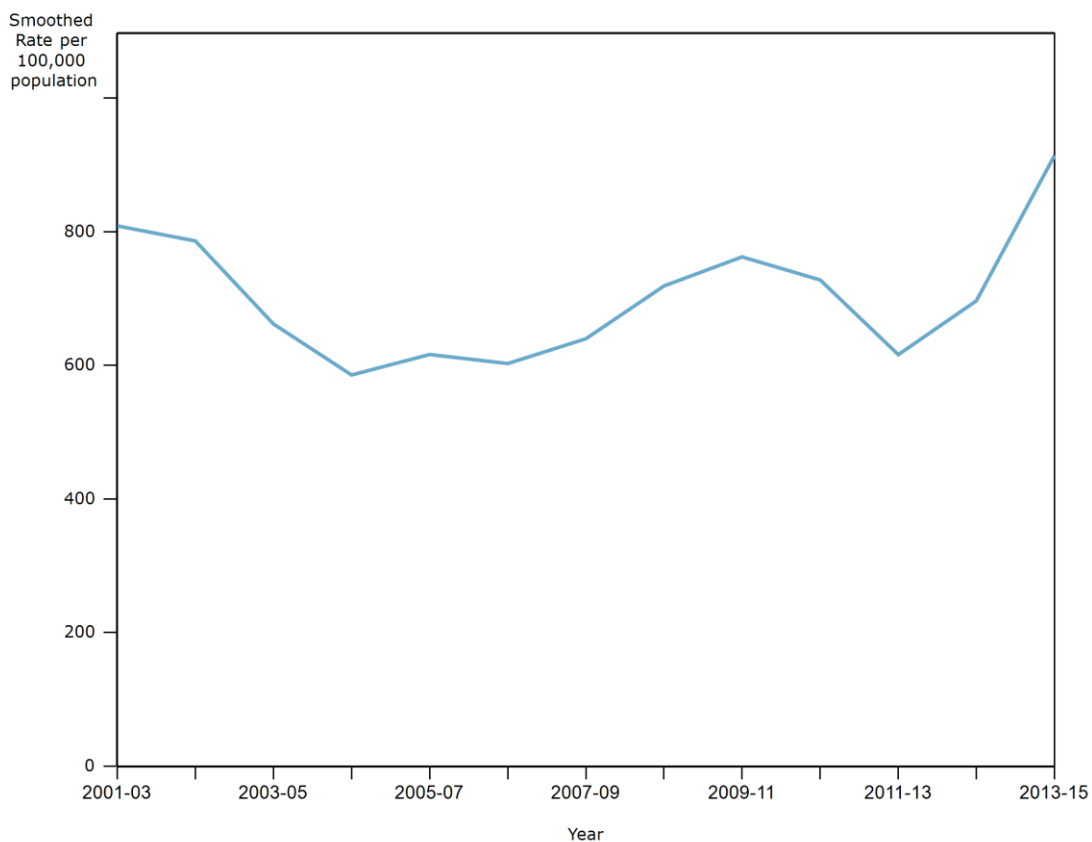
Implementation of alcohol-free, or "dry" areas is included as a recommendation within the National Alcohol Strategy. These dry areas work best when the local community engages in other, simultaneous strategies. Here on the Snowy Monaro, complimentary strategies include the work of the Cooma and Snowy Community Drug Action Teams (CDATs), who undertake health promotion campaigns and education initiatives; and the Snowy Mountains Liquor Accord.

Area high schools have also identified drug and alcohol use – both among high school students and in the wider community – as major issues of concern and are working independently and with Council and others to address these matters. NSW Health statistics back-up this concern: alcohol attributable hospitalisations are on the rise in the former Bombala, Cooma-Monaro, and Snowy River LGAs. The statistics for Bombala are particularly concerning. All three of the former shires have alcohol-related hospitalisations at higher than state averages.

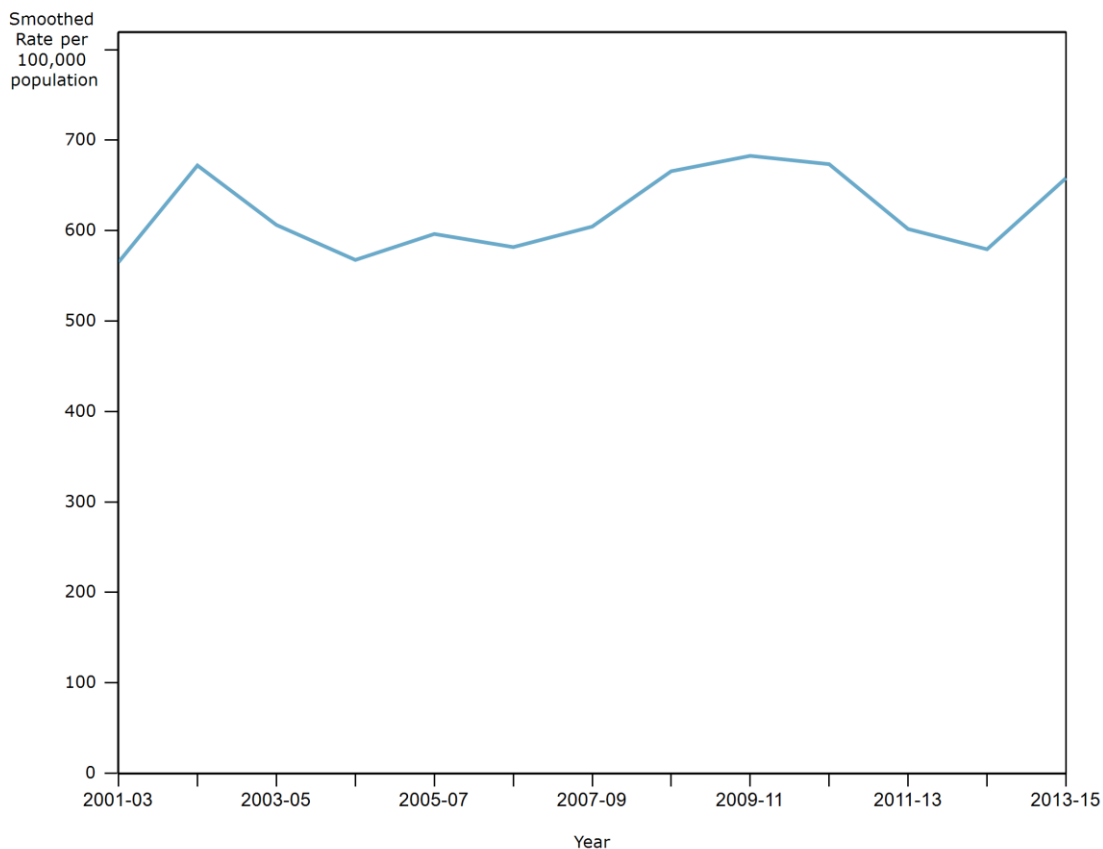
While some evidence (Drinkwise and government surveys) indicate that Australians, on the whole, are drinking less, there is compelling statistical and anecdotal evidence that this is not the case on the Snowy Monaro. While only 6% of surveyed Australians admit to having alcohol every day (down from 9% in 2007), it is believed that the actual percentage is higher. The Drinkwise survey reflects this inconsistency: while only 6% of Australians admit to drinking daily, 24% are "bothered" or concerned that they drink too much; and 73% agree that "our society has a drinking problem."

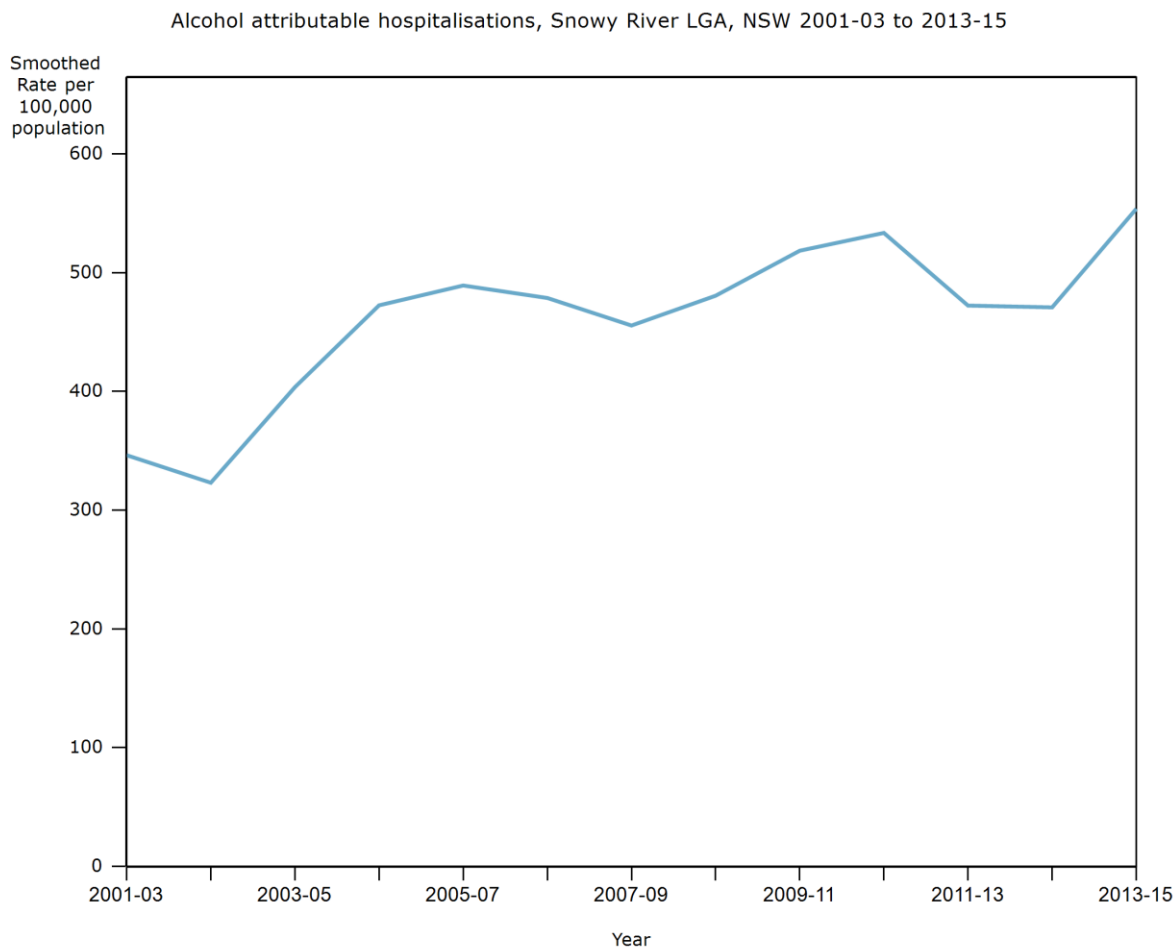
13.1 ALCOHOL FREE ZONES AND ALCOHOL PROHIBITED AREAS - COMMUNITY FEEDBACK AND ADOPTION

Alcohol attributable hospitalisations, Bombala LGA, NSW 2001-03 to 2013-15



Alcohol attributable hospitalisations, Cooma-Monaro LGA, NSW 2001-03 to 2013-15





There are real reasons for concern. Regular consumption of alcohol has profound, negative impacts on human health. Alcohol consumption is directly linked to at least six types of cancer. According to a 2016 information bulletin from the Australian Institute of Health and Welfare,

“Alcohol use was responsible for 5.1% of the total burden of disease and injury in Australia in 2011. It was responsible for 28% of the burden due to road traffic injuries (motor vehicle occupants), 24% of the burden due to chronic liver disease, 23% of the burden due to suicide and self-inflicted injuries, and 19% of the burden due to stroke.”

Federal guidelines on alcohol consumption state that “drinking no more than two standard drinks on any day reduces the lifetime risk of harm from alcohol-related disease or injury” (Guideline 1); and further, that “drinking no more than four standard drinks on a single occasion reduces the risk of alcohol-related injury arising from that occasion” (Guideline 2). Bearing in mind that a “standard drink” is 100mL of wine or one mid-strength beer.

Any practical action that Council can undertake to reduce the availability of alcohol and discourage public drinking will have positive impacts on our community. Given that implementation of dry areas is an internationally and nationally recommended strategy, it is one that this Council would be wise to take up. Dry areas also align with Council’s goals of building “safer, healthier, thriving” communities and encouraging year-round, regional tourism; they can assist in shifting the

perception of our region from a winter-focused “party” destination to a year-round, family-friendly outdoor recreation and cultural hub. With all of this in mind, implementation of the proposed dry areas is recommended.

The Case against “Dry” Areas

Little research on the actual effectiveness of alcohol-free zones/ alcohol prohibited areas has been undertaken, both in Australia and globally. Evidence that dry areas impact drinking culture more broadly is anecdotal; the reporting officer could find no concrete evidence to indicate that dry areas play or have played a significant role in changing Australian drinking culture, or have a significant impact on pre-loading. These areas have almost no impact on underage drinking, as it is already illegal for people under 18 to consume alcohol, and police already have powers to confiscate any alcohol consumed by young people, to break up parties that include alcohol or other drugs, etc.

Dry areas also *only* work in conjunction with other initiatives aimed at reducing alcohol-related harm in our communities. At present, the Liquor Accord and Community Drug Action Teams (Cooma, Jindabyne) are doing good work in this area, but the projects are small. Dry areas would complement this work and support police; however, there is a great deal more that Council can do to increase community safety. This includes provision of adequate rubbish and recycling bins in public areas; provision of adequate street/ path lighting in our towns and villages; ensuring that footpaths are safe and connect our communities, etc. In addition, provision of additional cultural and recreational infrastructure that is accessible in the evening, and improved Internet access / telecommunications, would create viable, year-round alternatives to a night at the pub.

The cost of signage is also a deterrent to implementation of dry areas in our region. The up-front cost is around \$15,000, with renewal costs at perhaps a thousand dollars over a six-year period. However, further examination of the existing alcohol-free zone signage in Cooma, for example, indicates that these signs do have a “shelf life” and need to be replaced once every ten years or so. This places the cost of maintain signage for the region’s dry areas closer to \$16,500 per decade, rather than \$15,000 up front with a small follow-up cost in perpetuity. Council may feel these funds are better directed towards other initiatives; where we focus our resources, and when, is at the discretion of Council and the community.

Finally, there was significant community outcry in relation to the proposal, particularly on Facebook’s Jindabyne Notice Board. Much of this can be perceived as a reaction to the “headline”; residents appeared to be more receptive to the idea once they had an understanding of the details of the proposal. And while few submissions were actually received in relation to the topic, this is clearly a political issue. Agreeing to implement dry areas may garner more negative press for Council, especially if the decision is made in the absence of action on other key issues such as the provision of bins and a formal means of addressing illegal camping in Jindabyne.

Berridale



The proposed area for Berridale consists of the Lions Park, skate park, and public toilet block. One (1) organisational submission was received from Berridale; no submissions were received from the general public. The organisational submission, from the Berridale Lions (attached), expressed “no opposition” to the implementation of the proposed alcohol prohibited area. Phone conversations with the Lions and the Coolamatong Country Club indicated general support for the initiative as a means of improving safety.

Berridale is not a high-crime area; however, local police have “observed people consuming alcohol in this nominated area” requiring police intervention. Between July 2016 and June 2017, police also responded to incidents related to:

- Drug detection
- Person search
- Vehicle search
- Assault

Anecdotal evidence (review of the real estate market, discussions with residents etc) suggests that the Berridale community is growing. It is timely to implement an alcohol prohibited area (9:30pm – 9:00am) in this location, helping to develop a culture of responsible drinking as the community grows.

Bombala



The proposed alcohol-free areas for Bombala include Bombala Skate Park, Ginger Lee Memorial Park, and Bicentennial Park (APAs), as well as the carpark at the Bombala Swimming Pool / Riverside Park (AFZ). One (1) individual submission (attached) was received in relation to this proposal. This individual did not want to see restrictions (APAs) placed on the “only enclosed public location in Bombala” where functions like family picnics/ BBQs can take place. This is a totally understandable objection; however, given the implementation time of 9:30pm for APAs, a conflict is unlikely.

Like Berridale, Bombala is not a high-crime area; however, between July 2016 and October 2017, police responded to a number of drug and alcohol related incidents in the proposed areas. These included:

- Drug detection
- Person search
- Vehicle search
- Malicious damage
- Move on direction
- Resist / hinder/ assault officer

Implementation of the proposed zones will assist police in more effectively responding to these types of incidents and improve community safety. It will also, once again, assist in developing a culture of responsible drinking within the community.

Please note, that while the carpark at Riverside Park was included in the report related to the public consultation period, it was inadvertently left off of the map (reporting officer's error). It is the officer's recommendation that the consultation period for Bombala be extended, with corrections to the mapping, to ensure absolute transparency in this matter.

Cooma



Alcohol-free areas have been in place in Cooma for several years. The report seeks to renew the existing areas, and expand the areas to include the Cooma Creek Walk and skate park. One (1) submission was received in direct relation to the Cooma area. This submission (attached) expressed support for the implementation of alcohol-free areas in Cooma and across the region.

According to police, past implementation of alcohol-free areas “has been very successful in reducing alcohol consumption on the nominated streets and footpaths” as well as in the parks. Police are concerned that, should the alcohol-free areas not be re-established, patrons from surrounding local establishments may congregate and consume alcohol in those areas. They are also concerned that failure to reinstate the areas will lead to increases in alcohol-related crime and antisocial behaviour.

This concern is justified by crime statistics. Between July 2016 and June 2017, police responded to the following types of complaints/ incidents in the proposed area:

- Assault
 - Malicious damage
 - Offence against the person
 - Intoxicated person
 - Drug detection
 - Move on direction
-

13.1 ALCOHOL FREE ZONES AND ALCOHOL PROHIBITED AREAS - COMMUNITY FEEDBACK AND ADOPTION

- Person search
- Vehicle search
- Street offense
- Located vehicle / vessel

It is therefore recommended that alcohol-free zones and alcohol prohibited areas for Cooma be adopted/ renewed in full.

Jindabyne



The NSW Police proposal for alcohol-free areas in Jindabyne is extensive. It includes much of the Lake Jindabyne Foreshore (APA), the Lions Park, Banjo Paterson Park, parklands around Gippsland Street and Kosciusko Road, as well as most streets and all public carparks in the centre of town – bearing in mind that it is not possible to implement alcohol-free zones in private carparks, e.g. Nuggets Crossing and National Parks and Wildlife.

Public Response

Eleven (11) individual submissions and two (2) organisational submissions were received directly in relation to implementation of alcohol-free areas in Jindabyne. All of the individual submissions raised objections to the proposal on various grounds. Many were concerned about potential impacts on tourism or enjoyment of the foreshore by locals. None of the submissions took issue directly with alcohol-free zones / street drinking; instead, residents were deeply concerned about the alcohol prohibited areas on the foreshore.

Much of this concern appears to have stemmed from a misunderstanding around the timing of the alcohol-free areas on the foreshore, which are proposed to be from 9:30pm to 9:00am inclusive. Individuals either believed the foreshore was proposed to be dry 24 hours a day, or from 7:00pm (which was seen as interfering with summer BBQs).

Other individuals objected on civil liberties grounds. These people argued that limiting the time and place that an individual can consume alcohol infringes on that individual's fundamental freedom. It could equally be argued, however, that the right to enjoy public spaces safely without risk of harm from intoxicated individuals outweighs the right to drink alcohol at any time and any place.

Given the profound, negative reaction of the Jindabyne Notice Board to the initial media release, there were few formal submissions. A review of Your Say Snowy Monaro data related to the proposal reveals that 612 people visited the page during the public exhibition period. Of those, only 267 downloaded documents related to the regional proposal. In spite of these numbers, only 14 individual submissions were received (for the region). This seems to indicate that, after the initial negative reaction, most individuals did not believe the issue was worth contacting council about.

A handful of submissions supported the initiative, including one from Snowy Mountains Grammar School. Previous discussions with the Lake Jindabyne Sailing Club and Lake Light Sculpture Committee indicated support for the initiative. Other foreshore stakeholders, such as the caravan parks, expressed no opposition to the proposal in earlier discussions.

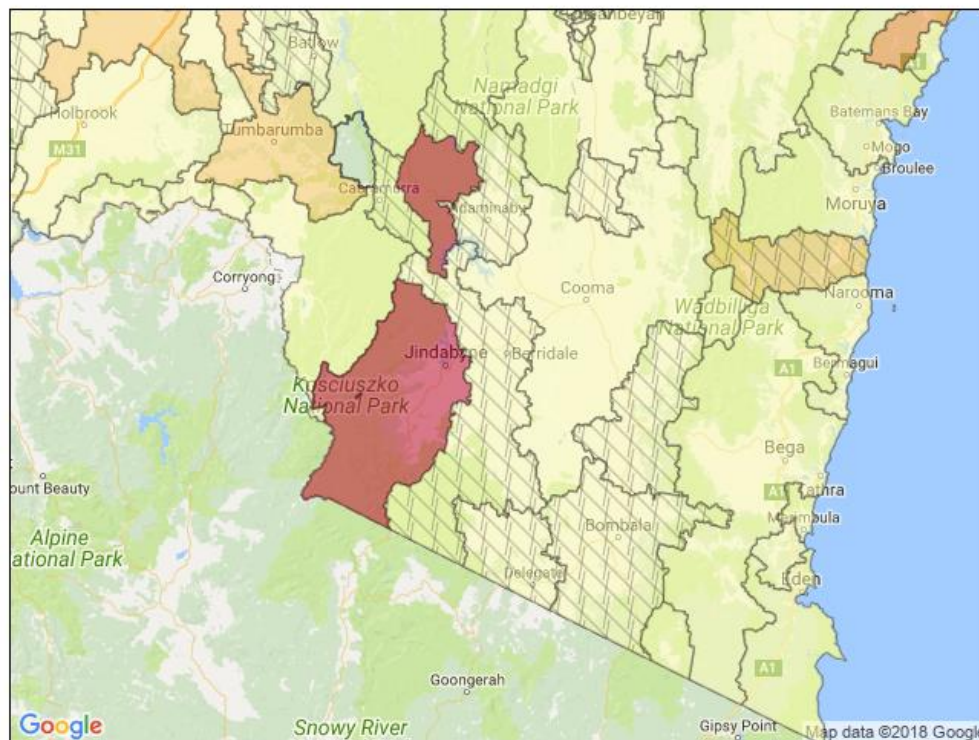
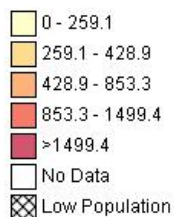
It must be noted that most individual and organisational submissions from Jindabyne were used to raise other issues. The lack of public rubbish bins and concerns about illegal camping on the lake foreshore topped the list. These are areas of real community concern that bear further consideration by Council.

Justification for Implementation

Jindabyne is statistically overrepresented in terms of the number of alcohol and drug related offenses occurring in a given year (see map, below). Safety is the primary concern of police in relation to the proposed alcohol-free areas; amenity, that is to say the look and feel of the town and the user experience, is an important secondary concern for council and our tourism industry.

13.1 ALCOHOL FREE ZONES AND ALCOHOL PROHIBITED AREAS - COMMUNITY FEEDBACK AND ADOPTION

Incidents of Liquor offences from Jan 2017 to Dec 2017



Between July 2016 and June 2017, police responded to the following incidents/ complaints in the proposed alcohol-free areas in Jindabyne:

- Intoxicated person
- Malicious damage
- Street offenses
- Concern for welfare
- Resist / hinder / assault police
- Drug detection
- Vehicle search
- Assault
- Offense against the person
- Noise complaint
- Move on directions
- Person search
- Check benefices
- Located vehicle/ vessel

Additionally, surveillance of these areas reveals:

- Frequent disposal or hiding of alcohol bottles / cans and other rubbish
- Incidences of public urination
- Smashing of alcohol bottles
- People gathering to consume alcohol
- People walking to /from licensed premises with alcohol

Police also point out that, over the years, alcohol consumption has been a contributing factor to deaths by drowning on Lake Jindabyne. The ability of police to intervene in consumption of alcohol on the foreshore of an alpine lake during the night and early morning has the potential to save lives.

Implementation of alcohol-free areas around the foreshore and Jindabyne town centre / central business district will decrease public drinking and intoxication, and should contribute to decreased

instances of violent crime (such as assaults) and antisocial behaviour (such as malicious damage). Flow-on effects should include decreased littering and reduced instances of graffiti, improving the look and feel of the areas.

Given the direct and indirect positive impacts of implementation, it is strongly recommended that Council adopt the proposed alcohol-free areas for Jindabyne in full.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Alcohol Free Zones and Alcohol Prohibited Areas are a useful crime prevention tool. Establishment of these zones, to be enforced by police, work in conjunction with other harm minimisation/ community safety initiatives to address:

- Crime,
- Anti-social behaviour,
- Littering,

and generally improve the users' experience of place. Implementation of dry areas will also increase public safety. Addressing drinking culture, more broadly, has long-term public safety and public health impacts.

More detail about the social impacts of this proposal is provided in the body of the report.

2. Environmental

Establishment and enforcement of Alcohol Free Zones and Alcohol Prohibited Areas can assist in minimising litter and its impact on our land, waterways, and wildlife.

3. Economic

Decreased instances of crime and anti-social behaviour (destruction of property, graffiti, etc) increase the appeal of an area, the user experience, and therefore the user's *perception* of an area. These improvements have well-researched economic benefits. Further, any actions that Council can undertake to minimise the risk of injury or death associated with our public areas will have a positive economic impact.

In addition, initiatives that encourage residents and visitors to drink less has long-term impacts on the local and Australian economy by reducing the burden of disease related to alcohol consumption.

Estimated Expenditure	Amount	Financial year	Ledger		Account string														
AFZ/ APA signage (estimated)	\$14,500	2018	G	L	1	0	2	4	2	0	1	0	0	1	6	1	0	0	1
Staff time	\$5,120	2018	G	L	P	J	1	8	0	1	8	1							
Vehicle use	\$512	2018	G	L	P	J	1	8	0	1	8	1							

4. Civic Leadership

Establishment of Alcohol Free Zones and Alcohol Prohibited Areas reinforces Council's commitment to:

- progressive, proactive actions that improve quality of life in our region;
- the safety and well-being of residents;
- the safety and well-being of visitors;
- the ongoing success of our local businesses, who are impacted by the physical appearance and social perceptions of our towns and villages; and
- preservation of our natural environment, which is itself a key economic driver.

Dry areas are designed to help residents and visitors make better choices that, over time, create a more positive and inviting environment for all users of our parks, footpaths, carparks, and foreshore areas. Designation of alcohol free areas provides the police with additional mechanisms to be pro-active about preventing crime and anti-social behaviour, rather than having to act after an offence has occurred.

This process also reinforces that Council is a good community partner, working together with regional police and local businesses to address social challenges such as street drinking and anti-social behaviour, and to ensure all of our towns and villages look and feel welcoming. It shows the community that we are proactive and solutions-focused, with an understanding of the complex relationship between the social, environmental, and economic well-being of our region.

Support from the General Public

The following submissions were received from members of the public:

1. "I am completely in agreement with all aspects of your proposal to introduce Alcohol Free Zones and Alcohol Prohibited Areas in the Snowy Monaro Region; including to reinstate the recently expired Alcohol Free Zone in the Cooma CBD. I consider that these measures are of considerable importance for public safety and amenity. I am concerned that too little is being done at the moment in our region to combat the problems associated with public drinking in our region; and too many people have been committing street crime such as littering of drink containers and vandalism of property because of the lack of action regarding alcohol use in public. I commend Council for this proposal to introduce/reinstate Alcohol Free Zones and Alcohol Prohibited Areas in our region."
2. "I support council in this matter but I'd extend the bans to all public areas 24 hours a day.

I like a drink now and then but I believe that the consumption of alcohol should only take place in licensed premises or at private homes. I don't believe that it should take place in public areas such as parks or lake foreshores at any time.

Thanks for the opportunity to comment."

Support from Local and Regional Organisations

In addition, the following comments were received from local and regional organisations:

Snowy Mountains Grammar School

We have received the Snowy Monaro Regional Council, in partnership with the NSW Police Monaro Local Area Command, proposed Alcohol Free Zones.

On behalf of our [REDACTED], Snowy Mountains Grammar School would like to lend our support to this proposal.

If you require anything further please do not hesitate to contact me.

Berridale Lions

Berridale Lions Club have no objection to the proposed Alcohol Prohibited Area known as Lions Park Berridale.

Yours Faithfully

[REDACTED]

Secretary/ Berridale Lions Club

13.1 ALCOHOL FREE ZONES AND ALCOHOL PROHIBITED AREAS - COMMUNITY FEEDBACK AND ADOPTION

ATTACHMENT 1 FEEDBACK FROM PUBLIC EXHIBITION OF ALCOHOL FREE AREAS PROPOSAL

Page 52

Snowy Monaro Regional Youth Council – Extract from the February Minutes

Alcohol Free Zones	<ul style="list-style-type: none">• Discussion about enforcement. Lack of enforcement options in smaller townships of Bombala and Delegate.• Discussion about if it's worth funding the signs if we can't enforce it. Could the money be spent on a different deterrent?• Discussion about needing to challenge the drinking culture across the Region.• Motion: The Youth Council move to support the proposed Alcohol Free Zones that are before Council for consideration. Carried Unanimously		
---------------------------	--	--	--

Cooma Community Drug Action Team



CDAT

We're stronger together

05/03/2018

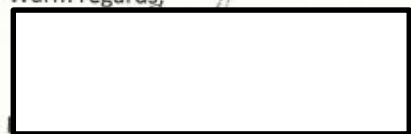
Letter of Support

Alcohol Free Zones – Snowy Monaro Region

The Cooma Community Drug Action Team (CDAT) is a group of local volunteers who work towards minimising and preventing the harmful use of alcohol and other drugs in our community. In line with our mission, the CDAT supports the re-implementation of Alcohol Free Zones across the Snowy Monaro Region. The restriction on alcohol consumption in the areas identified in the proposal is an important initiative and ongoing strategy to curb anti-social behaviour and alcohol related incidents in the areas. The CDAT is of the position that restricting alcohol use in public places increases the public amenity and assists in community cohesion while also fostering safer and healthier communities.

Should you wish to discuss this further, please get in touch

Warm regards,



Secretary, Cooma Community Drug Action Team



Snowy Mountains Liquor Accord

SUBMISSION REGARDING ALCOHOL FREE ZONES From Snowy Mountains Liquor Accord.

The Accord has no major objections however wishes to raise these concerns.

Clarity of signage. Must be simple to understand. There is a lot of confusion in regards to the 2 different zones(Alcohol free and alcohol prohibited). If possible remove the word "prohibited"

Needs to be improved communication from council, social media, print and radio in regards to how it will work.

If one of the goals is reduction of rubbish, then a better solution would be more bins in high traffic areas and increased frequency of rubbish removal or collection.

Regards,



Chairman Snowy Mountains Liquor Accord

Opposition from the Public

The following submissions were received from members of the public:

1. "Just commenting on the proposed alcohol free zones. I think it's a terrible idea to include the whole of Jindabyne lake front. Keep the children's area/skate park a free zone but leave everywhere else the way it is. There's nothing better than going to the lake to watch the sunset with a few friends and drinks on a summers afternoon. And stop putting signs up where dogs can be on/off lead. This is a rural town, dogs are always off lead if they are in control. The owner will decide if the dog goes on a lead not you."
2. "I object go to the implementation of the proposed Alcohol prohibited and alcohol free zones for Jindabyne. Resident and ratepayer"
3. "I would like to submit my comment to say no to any alcohol free zone in jindabyne, especially the lake Jindabyne foreshore. As a local resident of jindabyne I enjoy being able to go to the lake and have a bbq with my family and friends and have some drinks.
I see the problem is all the overnight free camping that is causing the problems. If a no overnight parking/camping policy was enforced, I feel alot of the problems would be sorted."
4. "I am deeply opposed to this ban. I would like to know how many instances of anti-social behaviour have prompted this rather harsh response?

And if this is actually in response to the real issue of illegal camping on the foreshore than any issues directly related to the consumption of alcohol.

You're punishing the local community who use the lake recreationally and with little to no dramas all year round, for the disrespect shown by these illegal campers during the winter season.

Deal with the real issue at hand and leave our foreshore for us to enjoy as a community as we've always done."

5. "What a load of crap
I could safely say that 95% of Jindabyne population would disagree with no alcohol on the lake foreshore You guys are a big joke"

6. "Having my say here: absolutely not. This wonderful small community allows us to be free and flourish. I have never seen, nor heard of any issue. If you want to say that "such and such party was an issue," then shame on you. We deal with it as a community.

We don't need more rules. If you see an issue, then get on the notice board and ask for volunteers to help.

There is no need, reason, nor ability to police an alcohol free lake shore."

7. I'm writing to say I oppose the proposal for alcohol free zones in Jindabyne. I do not feel this will improve our little town but will prove to be a deterrent to those who wish to enjoy our lake.

8. "Our police already have too many important issues to take care of and policing this issue is a waste of valuable resources. More bins along the foreshore will help in preventing rubbish being dumped in public places.

Feel free to contact me in regards to this opposal if you have any more information you wish to add."

9. "I don't want any alcohol free zones"

10. "As a Jindabyne resident, I thoroughly oppose the alcohol ban around lake Jindabyne from 7:00pm to 9:00am. I feel this would be a negative impact on tourism and a great inconvenience to many 'non tourblemaking' people.

Imagine having a family BBQ at Banjo Patterson park at 7:30pm during daylight savings hours and the mums and dads being charged for having a relaxed beer or a glass of wine while chatting and watching their kids play?

I feel that the no-alcohol ban is a step towards 'Nanny state' and I do NOT support this move at all."

11. "Hello,

I wish to draw your attention to the ministerial guideline on the establishment of alcohol-free and alcohol-prohibited zones: <https://www.olg.nsw.gov.au/sites/default/files/Ministerial-Guidelines-on-Alcohol-Free-Zones-February-2009.pdf>

The proposed sites do not fall under any of the guidelines set forth in the ministerial guidelines, and it appears that rather than be consulted, the Monaro LAC have actually proposed these sites based on unquantified anecdotal evidence alone in an effort to increase their powers to move citizens along. My concern here is that ordinary law abiding citizens will be brought into conflict with police without displaying anti-social or irresponsible behaviour.

Whilst I recognise and acknowledge the intent behind the proposal, the timelines set forth are quite aggressive and would be more effective when harmonised with existing noise abatement regulations combined with a more holistic approach to irresponsible alcohol consumption."

Note: *This proposal does not violate the Ministerial Guidelines. The Community Development Planner entered into a productive dialogue with this individual. He was assured that implementation of these zones only provide police with tip-out powers. He expressed concerns about civil liberties and feels council should address noise and other issues rather than grant this power to the police.*

12.

Dear Sir

With reference to the Snowy Monaro Regional Council's investigation of the establishment of alcohol-free zones within the council area, the Ginger Lee Memorial Park in Bombala was listed as a proposed area.

This location is regularly used by community groups and families for picnics and parties. I am not aware that there has ever been any antisocial behaviour due to the excessive consumption of alcohol on this site.

I do not think it is necessary to turn this into an Alcohol Prohibited Area as this is the only enclosed public location in Bombala where this type of function can be held.

Yours sincerely,

Please note, also, that these are direct quotes. The reporting officer has not made any corrections to spelling, grammar, punctuation, or usage.

16.1 SNOWY MONARO 2040 COMMUNITY STRATEGIC PLAN - PUBLIC EXHIBITION AND ADOPTION

Record No:

Responsible Officer:	Director Corporate and Community Services
Authors:	Governance IP&R Contractor Group Manager Governance
Key Direction:	7. Providing Effective Civic Leadership and Citizen Participation
Delivery Plan Strategy:	DP7.4.1.3 Coordinate and initiate community engagement processes that facilitate participation in Council activities and decision making, and keep residents informed on local events, issues and planning.
Operational Plan Action:	OP7.33 The Executive Leadership Team will be responsible for implementing the organisation's strategies and objectives, and for carrying out the day-to-day management and control of Council's affairs.
Attachments:	1. Snowy Monaro 2040 Community Strategic Plan (<i>Under Separate Cover</i>) ➡ 2. Copy of Submissions and Feedback received (<i>Under Separate Cover</i>) ➡
Cost Centre	3120

EXECUTIVE SUMMARY

At the meeting of 15 February 2018 Council resolved to place the Draft Snowy Monaro 2040 Community Strategic Plan (CSP) on public exhibition and invite feedback from the community through the provision of electronic feedback or by way of formal written submission. The public exhibition period ran from 19 February to 25 March 2018. All feedback received has been considered.

Council received 18 responses. This included five formal submissions, twelve electronic responses and additional feedback provided by Councillor Haslingden. The details have been captured and considered by the relevant Council departments. This report provides a summary of the feedback received and any action taken as a result.

An additional strategy has been created under the Leadership Theme as a result of developing Council's Delivery Program and Operational Plan. This was to enable Council to document its focus on becoming an Employer of Choice in the region. Details of this are provided further in this report.

Document structure, grammatical corrections were also identified via Council staff feedback and subsequently minor readability improvements were made to the final version of the CSP.

The adoption of the Draft Snowy Monaro 2040 Community Strategic Plan presents Council with a strong roadmap to guide the development of Council's 2018-21 Delivery Program, 2018-19 Operational Plan and Resourcing Strategy.

The officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council

- A. Adopt the Snowy Monaro 2040 Community Strategic Plan, and
- B. Arrange for the Snowy Monaro 2040 Community Strategic Plan to be sent to the Office of Local Government as required under the Local Government Act 1993.

BACKGROUND

CSP PUBLIC EXHIBITION COMMUNITY ENGAGEMENT

During the public exhibition Council ran a number of activities to encourage the community to read and respond to the CSP, using the following engagement tools and approaches:

- Council's engagement site, Your Say Snowy Monaro.
- Council's website
- Hard copies of the CSP displayed at all Council offices, library's, village Post Offices and community centres.
- Promoted via a media release circulated to all media outlets and promoted via Council's website and social media pages.
- Advertisements where placed on both radio and in print media (Monaro Post) throughout the exhibition period.
- Staff attendance at each of the regions local Show's in Bombala, Cooma, Dalgety and Delegate. Here staff spoke to the community about the elements of the draft CSP and providing information on how people could make a submission.

SUBMISSION AND FEEDBACK

Council received 18 responses. This included five formal submissions, twelve electronic responses and additional feedback provided by Councillor Haslingden. The details were captured in spreadsheet format and forwarded to the relevant Council departments for consideration. This report provides a summary of the feedback received and any action taken as a result.

REVIEW OF SUBMISSIONS

Page No	Draft CSP Document Aspect Heading	Final recommended version CSP
2	Acknowledgement of Country - changed	Amended to align to Council's Business Paper.
3	Contents	Amended to reflect correct headings on individual pages.
4	Mayor and Councillors Foreword	Grammatical errors corrected and readability enhanced.
5	Message from the General Manager	Grammatical errors corrected and readability enhanced. Layout changed to align to rest of document.
6	Our Region's Profile	Alternate regional map included.
13	State and Regional Context	Focus increased on mention of NSW Premiers Priorities and South Eastern Tablelands Regional Plan 2036. References to other plans removed and imported in Delivery Program and Operational Plans.
15	Key Themes, Outcomes and strategies	Graphical layout of page enhanced.
16	Key Themes, Outcomes and strategies	Community Strategy Youth in the region are supported to reach their maximum potential. - Now reads: Youth in the region are <u>engaged</u> and supported to reach their maximum potential.
17	Blank	Leadership theme additional strategy added under community outcome - <i>Our Council is strategic in their planning, decision making and resource allocation.</i> <u>Additional strategy reads –</u> Council will manage service delivery in an efficient and sustainable way as an employer of choice.
19	Blank	Same change as page 16 above.
25	Blank	Additional strategy as per page 17 above.

Each submission and electronic response to the CSP was recorded, and the author was sent an email acknowledgment.

A range of different topics and suggestions regarding the CSP content and the document format itself was received. A very large majority of the feedback except for that of Councillor Haslingden related to a more detailed 'specific location' or one single interest community group.

Primarily the submissions were more suited to that of the Delivery Program and Operational Plan detail and after consideration did not have sufficient weight to alter the Draft Snowy Monaro 2040.

However, the CSP submission detail was forwarded to the Executive Leadership Team for their consideration into the future planning of infrastructure maintenance and service delivery functions.

One exception to the feedback received was that provided by Councillor Haslingden who made a suggestion to change a community outcome strategy under the Theme – Community.

The existing strategy reads:

Youth in the region are supported to reach their maximum potential.

Councillor Haslingden suggested including the word 'Engaged' to be added to this. The Community Outcome Strategy now reads:

Youth in the region are engaged and supported to reach their maximum potential.

OTHER CHANGES

During the process to develop Council's 2018-21 Delivery Program and Operational Plan 18-19, it became evident that under the Theme-Leadership no strategy existed that would enable Council to place human resourcing initiatives under. As such, a new Leadership Theme Strategy has been added under the following outcome:

Outcome: Our Council is strategic in their planning, decision making and resource allocation

Additional Strategy: *Council will manage service delivery in an efficient and sustainable way as an employer of choice*

QUADRUPLE BOTTOM LINE REPORTING

1. Social

The Snowy Monaro 2040 Community Strategic Plan captures the desired vision for a community that is welcoming, inclusive and safe and where there is a high level of social and personal wellbeing. This is reflected in the desire of our community to be able to meet its health and wellbeing needs; that recognises cultural identity and diversity and to live in a safe environment which is enabling and accessible for all.

2. Environmental

During the extensive community engagement period to develop Snowy Monaro 2040 Community Strategic Plan the community expressed their passion for the region's natural pristine environment. To protect this for future generations a number of desired outcomes and strategies related to balancing the protection of this landscape for future generations whilst delivering and encouraging infrastructure development to enhance lifestyle and economic growth

3. Economic

Desired community outcomes for the region are to have a prosperous economy with a range of diverse industries that support employment and attract and keep families in the region. This was

one concern expressed throughout the community engagement process. As such Community Outcomes and Strategies have been articulated in the Snowy Monaro 2040 Community Strategic Plan. This Plan also recognises the need to provide opportunities for lifelong learning within the Region and to embrace the economic growth opportunities from the hospitality and tourism sector

4. Civic Leadership

The community have expressed the need for strong leadership from Council, State and Federal government agencies. Through the process of developing the Snowy Monaro 2040 Community Strategic Plan a number of key aspirations for community leadership have been set. These subsequently have set a pathway for Council to align to through an increased focus on organisational governance and leadership

16.2 DRAFT DELIVERY PROGRAM AND RESOURCING STRATEGY DOCUMENTS

Record No:

Responsible Officer:	Director Corporate and Community Services
Authors:	Governance IP&R Contractor Group Manager Governance
Key Direction:	7. Providing Effective Civic Leadership and Citizen Participation
Delivery Plan Strategy:	DP7.1.1.1 Ensure that legislative obligations are met throughout all Council departments.
Operational Plan Action:	OP7.5 Complete reporting requirements in accordance with legislation.
Attachments:	1. Draft Delivery Program and Operational Plan (<i>Under Separate Cover</i>) ➡ 2. 2019 Schedule of Fees and Charges (<i>Under Separate Cover</i>) ➡ 3. Draft Resourcing Strategy (<i>Under Separate Cover</i>) ➡
Cost Centre	3120
Project	Integrated Planning and Reporting

EXECUTIVE SUMMARY

The Delivery Program and Operational Plan and Resourcing Strategy have been developed in collaboration with Council staff and Councillors. A joint Councillor and Executive Management Team workshop held on 16 April 2018 progressed the program further. Importantly, feedback provided by the community leading up to the development of the Snowy Monaro 2040 Community Strategic Plan and other engagement processes throughout the year has also been actively considered.

Snowy Monaro Regional Council, like many other NSW Local Government areas face a continuing challenge to financially sustain the delivery and improvement of services and public infrastructure to our region over time. Council has worked to balance the priorities and needs of the community and region with the availability of resources.

It is proposed public exhibition is from 9 May to 6 June 2018 with a number of community consultation and engagement activities to be held. Following receipt of submissions final documents will be presented to Council at the extraordinary Council meeting 28 June 2018 for adoption.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council

- A. Resolve to place the Draft 2018-21 Delivery Plan and 18-19 Operational Plan, Draft 2019 Schedule of Fees and Charges and the 2018 – 28 Resourcing Strategy on public exhibition from 9 May to 6 June 2018 and invite written submissions
 - B. Undertake a range of community engagement activities in conjunction with the public
-

exhibition period.

- C. Receive a further report at the extraordinary meeting of 28 June 2018 to consider submissions and adoption of the final documents.

BACKGROUND

Delivery Program and Operational Plan

The 2018-21 Delivery Program is a statement of commitment to the community's long term goals and of the principal objectives that will be completed towards achieving those goals over the term of Council. The Delivery Program also incorporates the Operational Plan 18-19 detailing 1 year actions for Council; the 2018-19 budget, fees and charges, rating structure and revenue policy.

Generally a four year Delivery Program is prepared by all Councils to articulate its direction and respond to community priorities established in the Community Strategic Plan. However for newly merged Councils a three year delivery Program is required for the period 2018-21.

DELIVERY PROGRAM HIGHLIGHTS

The 2018-21 Delivery Program is presented in the four guiding themes of the overarching Snowy Monaro 2040 community Strategic Plan i.e. Community; Economy; Environment and Leadership.

Community

Council's response to this theme focuses on an individual's needs across the lifespan; improving accessibility to public recreation facilities; increased focus on the celebrating the arts region heritage and cultural activities contribute to wellbeing; delivering public health and safety and projecting the Snowy Monaro region as a good and safe place to live and to visit.

Council has identified 17 Community objectives to achieve over the next three years that include:

- Ensuring water and sewer services meet legislative and quality requirements
- Reviewing fees and charges of home care packages and implementing a community transport strategy to provide competitive cost effective aged care and community support services are available within the region.
- Developing regional recreational strategies to encourage active lifestyles and to ensure councils recreational facilities, parks and public open spaces are safe, well managed and accessible.
- Implement a number of programs to ensure the youth of tomorrow are engaged, supported, mentored and trained to be the leaders of tomorrow
- Build stronger relationships with the Region's First Peoples
- Regional level arts, heritage and cultural activities will be promoted and implemented
- Implementation of actions identified in the Disability Inclusion Action Plan.

Economy

Council's response to this theme focuses on providing initiatives that will facilitate a vibrant, prosperous diverse and sustained economy where businesses are encouraged to move to, remain and grow in the region. Tourism plays a vital role in our local economy, with our growing reputation and recognition of the events which are attracting visitors from all parts of the globe.

Our Community has expressed the need for progressive transport infrastructure and technology that meets modern businesses and our community, opportunities for work in the local area and is a desirable place to live.

Council has identified 22 Economy objectives over the next three years. Highlights include:

- Finalisation of the Regional Economic Development Strategy and commence undertaking the actions prioritised for the 2019 year
- Work with local businesses to become competitive market suppliers
- Lobby the State Government to include Jindabyne in the Smart Cities Pilot Program
- Develop a Council Saleyard Management Strategy
- Undertake feasibility study for the villages of Michelago, Numeralla and the Four Mile with regard to water supply.
- Implement the library strategy and secure funding to improve security at public libraries
- Implement the adopted recommendations from the Bombala and Delegate Main street Heritage Study
- Support business in their promotion to encourage and develop our visitor economy.

Environment

Council's response to this theme includes implementing a range of programs, activities and regulatory compliance to ensure our natural environment is protected. Ensuring our water and sewer management services and operations meet legislative and quality compliance is a priority and a number of initiatives have been identified for rollout.

This category also involves the need to balance the provision of essential infrastructure and encourage development that is sensitive to the region's natural environment and heritage and improved and maintained to a high standard.

Council has identified 22 Environment objectives to achieve over the next three years. Highlights include review and development of a range of 'region wide' strategies, policies and initiatives which will assist council to achieve a balanced approach to our natural and built environment. These include:

- Development of a Bio Security Weeds compliance procedure to support the enforcement policy
-

- Implementation of a procedure to record all illegal dumping through the EPA RID online proposal
- Implementation of a Plant Hygiene Policy
- Development, adoption and implementation of a Waste Management Strategy
- Expansion of liquid trade waste program to regions not currently included
- Continued implementation of the Water and Sewage capital works program
- Improvement of water quality at Bombala and Delegate subject to funding
- Implementation of kerbside collection services at Bredbo, Michelago and Nimmitabel – subject to Council approval

In addition to protecting our natural environment a number of initiatives have been flagged to encourage sensitive development across the region. These include:

- Preparation of a Settlement and Rural Land Use Strategies
- Review and update of policies and procedures for development and building certification
- Development of a ten year Cemetery Management Plan
- Completion of a number of Stronger Communities Fund projects
- Ensure management of road corridors is effective and efficient through a number of programs
- Plan build and repair our local road corridors to improve movement across the region
- Review and undertake initiatives from the Transport and Infrastructure Management Plan
- Develop an SMRC prospectus for upcoming State and Federal Government elections to advocate for funding to improve remote area communications connectivity.

Leadership

Our community has said they are seeking stronger leadership and improved management from Council, improved transparency, community involvement in decision making and to be seen as providing value for money.

Council's response to this feedback and to this leadership theme has identified 26 objectives to be delivered over the three year period. Whilst not specific to just the Leadership theme is the inclusion of more detailed key performance measures and targets against each of the annual Operational Plan actions. Highlights include:

- Harmonisation of policies, procedures and processes that deliver customer focused business practices
 - Increased corporate audit and risk accountability
 - Development of an SMRC Records Management Framework – policy and procedures
 - Development of Complaints Management Framework – policy and procedures
-

The *Local Government Act 1993* requires that maximum general income from ordinary rates must not exceed the amount determined for the year by the Minister for Local Government under section 506 of the Act.

2018-19 CAPITAL WORKS PROGRAM

The Capital Works Program details the additional major works projects that are on top of those numerous projects and activities that fall under normal business as usual. They are identified under the CSP four themes.

CSP Theme	Number of projects	Total Expenditure (\$M)
Community	21	\$10.40 m
Economy	5	\$0.50 m
Environment	57	\$25.10 m
Leadership	1	\$4.00 m
TOTAL	84	\$40.00 m
General Fund	53	\$23.72 m
Water & Wastewater	31	\$16.28 m

A detailed breakdown of the 2019 capital works projects and expenditure can be found from page 61 of the Draft 2018-21 Delivery Program.

2018-19 FEES AND CHARGES

Group Managers reviewed and updated fees and charges relevant to their business units;

- Referencing prior year fees
- Applying indexation and/or
- Applying cost recovery approach

Council levies fees in accordance with Section 608 of the *Local Government Act 1993*. Council may charge a fee for any service it provides. The purpose of raising these fees is to recover, or assist the Council in recovering the cost of providing these services.

Fees are substantially based on the user pay principle however, there is recognition of people's ability to pay, where Community Service Obligations (CSO) are identified. These services with CSOs are cross subsidised for the common good of the community.

When setting the Fees and Charges the following was taken into consideration, as per Section 610D of the *Local Government Act 1993*.

- The cost to the council of providing the service,
- The importance of the service to the community,
- Any factors specified in the regulations

When reviewing and setting fees for the year Council considers the requirements established in the Revenue Policy. Council's Revenue Policy is incorporated in the 2018-21 Delivery Program.

Resourcing Strategy

Section 403 of the *Local Government Act 1993* states all Councils must have a long term strategy referred to as the Resourcing Strategy for the provision of resources required to implement the Community Strategic Plan strategies (or part thereof) for which Council is responsible.

Council's Resourcing Strategy includes the mandatory Long Term Financial Plan (LTFP), Asset Management Strategy (AMS) and Workforce Management Strategy (WFM). Given the increased reliance and focus on upgrading and using technology to improve Council's service delivery and productivity Council has voluntarily added an Information and Communications Technology Strategy (ICT) as a fourth element.

Resourcing Strategy 2018 -28 Development

Developing this component of Council's integrated planning and reporting function is one of the more challenging aspects of the planning framework to prepare as each component cannot be completed in isolation and takes considerable time to develop.

Development of the Draft 2018-28 Resourcing Strategy has been progressing since late 2017 and has involved multiple meetings of staff working across organisational boundaries, use of advisory consultants, and workshops with Councillors and the Executive Leadership Team. A brief summary of what each component includes is below.

Asset Management Strategy and Plans

The 10 year Asset Management Strategy outlines how Council develops and administers community focused and sustainable asset management across the area. The strategy provides guidance for the planning, construction, maintenance and operation of the assets essential to provide services to the community.

Council is the custodian of more than \$1,500 million of infrastructure, community, operational and commercial assets which enables services to be delivered to the community. These assets include roads, waste management centres and landfills, community and recreations facilities, water, waste water and sewerage, footpaths, buildings, oval maintenance, works depots and aged care facilities.

Considerable effort has been taken to deliver a holistic view of all assets and their condition now under the responsibility of the newly formed region.

For the new SMRC, the amalgamation has added significant complexity as staff across the Council have worked to extrapolate, analyse and synthesise data and information across three disparate corporate systems, processes and asset management approaches. As such, a small integrity gap percentage remains at the point of releasing this Resourcing Strategy.

Over the next twelve months Council staff will continue to work together to reduce any gaps in our asset data knowledge. This asset review which is currently in progress is identified as a key priority in 2018-21 Delivery Program and is added as a 2018/19 operational action to complete.

The strategy includes Council's adopted Asset Management Policy and Asset Management Plans for six different asset groups. The Plans listed below have been developed and follow the principles of ISO 55000 and guidance contained in the International Infrastructure Management Manual.

- Roads and Transport Infrastructure
- Wastewater Services
- Plant and Fleet
- Parks and Recreation
- Buildings
- Water

Long Term Financial Plan

The Long Term Financial Plan (LTFP) is a decision making tool that allows various assumptions and sensitivity analysis to be carried out that will indicate the ability of Council to deliver cost effective services to our community into the future, within a framework of financial sustainability.

The LTFP provides long term projections and highlights issues which may impact on Council's future financial sustainability. Under the provision of the *Local Government Act 1993* the LTFP is to be for a minimum of 10 years and should present financial modelling for at least three different financial scenarios which should be viewed through risk management principles of a Council's long term financial sustainability.

This includes the ability to maintain present and future levels of service; allow various scenarios to be tested with regard to different levels of service delivery; identifies future funding gaps in advance so action can be taken now to address shortfalls in the future; and allows sensitivity testing with regard to various assumptions contained within the plan.

Through undertaking considerable in-depth analysis utilising a risk management approach, the conclusion drawn is the long term financial sustainability of Council is tenuous and as such Council needs to consider important steps to take in the future to secure the liveability of the region.

The LTFP presents a 3 scenario modelling framework which includes two different Special Rate Variations to present to the community within the next two years.

- **Base Case** – 2.3% Rate Peg funding **50%** of the General Fund capital works program 2020-2028. Reliance on capital grants to fund additional works.
- **Special Rate Variation 1** – 10% ongoing increases above rate peg 2021-2024 funding **80%** of the General Fund capital works program 2020-2028. Reliance on capital grants to fund additional works.
- **Special Rate Variation 2** – 5% ongoing increases above rate peg 2021-2024 funding **60%** of the General Fund capital works program 2020-2028. Reliance on capital grants to fund additional works.

Council recognises the existing financial constraints on ratepayers and their families. However, without commencing this vital conversation with our community within the next twelve months Council will be unable to continue to provide the levels of service; maintain and upgrade infrastructure and maintain the pristine natural environment that the Community values as articulated in the development of the Snowy Monaro 2040 Community Strategic Plan.

The consideration of a special rate variation is not the only option that Council can pursue to secure long term financial sustainability into the future. However, it is certainly necessary to include it in the mix of options that we take to the community in the next 12 months.

Financial Management reporting

Council continually monitors its financial performance using a number of methods including:

- **Management Reporting**

Council has in place a monthly Budget Monitoring Report system whereby year to date income and expenditure is compared to the annual budget. This system allows a proactive approach where variances can be identified at the earliest possible time and any necessary action taken.

- **Funds Management Report**

Council is presented with a monthly Funds Management Report which details how we are tracking with cash and investments.

- **Quarterly Budget Review Statement**

At the end of each quarter a formal review is undertaken of Council's progress against the annual budget. Variations (both positive and negative) are identified and proposals put to Council for changes to the original adopted budget. This process is carried out in accordance with the Local Government (General) Regulations.

Council will update the plan on an annual basis and make changes to assumptions and forecasts to ensure it is based on the latest available information.

Workforce Management Strategy (WFM)

The four year WFM Strategy contributes to the important task of the talent management of Council's employees.

It ensures that Council has the right jobs, with the right people who have the right skills at the right time to implement Council's Delivery Program and Operational Plan and to ensure their health and wellbeing while at work.

The Workforce Management Strategy identifies six Key Priority Areas to focus on during the life of the plan. They are:

1. Promoting Council as an Employer of Choice
2. Corporate Training
3. Work Health and Safety
4. Employee Engagement
5. Organisational Structure
6. Succession Planning

Information and Communications Technology Strategy (ICT)

The utilisation and development of reliable and innovative ICT solutions is vital for contemporary organisations. Council considers ICT an essential resource for delivering services and have

voluntarily included an Information and Communications Technology Strategy as a component of the Resourcing Strategy.

This four year ICT Strategy supports Council's delivery of the information and communications technology which assists the delivery of the key objectives listed in the Delivery Program. The ICT Strategy is designed to place customers, external and internal, front of mind by leveraging effective technology solutions to:

- Improve customer interaction
- Build a connected community
- Provide self-service options

A key focus of the ICT strategy is to simplify business operations and standardise technology operating platforms to drive business efficiency.

This will be achieved by:

- Simplifying IT architecture and topology
- Improving productivity
- Embedding an effective risk profile and internal controls
- Enhancing management reporting capabilities
- Rationalising vendor and third party relationships
- Anytime, anywhere, any device – access and availability

PUBLIC EXHIBITION AND COMMUNITY ENGAGEMENT

In accordance with the provisions of Section 404 of the *Local Government Act 1993* Council will place the Draft 2018 – 21 Delivery Program and the Draft 2018-19 Operational Plan incorporating Annual Report, Revenue Policy, Capital Works Program and 2018-19 Schedule of Fees and Charges, on public exhibition from 9 May to 6 June 2018.

In addition the 2018-28 Resourcing Strategy will also be placed on public exhibition. Although the Resourcing Strategy development process includes no requirement under the *Local Government Act 1993* to be placed on public exhibition for 28 days nor the requirement to invite public submissions on its development, it is common practice for many NSW Councils and a recommendation in this report to make the Draft Resourcing Strategy available to the community at the same time the Draft Delivery Program/Operational Plan are on public exhibition.

During this period a range of community engagement activities will be conducted including Council holding three public information meetings in Bombala, Cooma and Jindabyne.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

The 2018-21 Delivery Program and Operational Plan 2018-19 encapsulates the community's priorities which include maintaining active health and wellbeing and to support opportunities that promote community and cultural identity through recognising our cultural heritage. These priorities were identified following community consultation across the region.

2. Environmental

This theme strives to establish a balance between preserving and sustaining our natural environment with the encouragement of enhancing our built environment.

3. Economic

The 2018-21 Delivery Program and Operational Plan 2018-19 incorporates the 2019 Annual Budget, details of capital works projects and their costings and a range of initiatives to be undertaken during 2019 that encourage regional economic growth.

4. Civic Leadership

Through listening to the community feedback from the CSP development visioning workshops Council has detailed a range of delivery program objectives and one year actions to drive collaborative partnerships, leadership and governance across the organisation; with our neighbouring Councils, and with State and Federal Government agencies.

16.3 BOMBALA HEAVY VEHICLE ALTERNATIVE ROUTE

Record No:

Responsible Officer:	Executive Manager Innovation & Business Development
Author:	Project Manager
Key Direction:	7. Providing Effective Civic Leadership and Citizen Participation
Delivery Plan Strategy:	DP7.1.1.1 Ensure that legislative obligations are met throughout all Council departments.
Operational Plan Action:	OP7.1 Achieve a stronger, more efficient Council through a successful merger.
Attachments:	Nil
Cost Centre	3130 - Merger
Project	Stronger Councils Fund – Major Projects Program
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

At the Council meeting held on 15 March 2018, Council considered and approved the tender for a feasibility study for the Heavy Vehicle Bypass in Bombala.

We have since received a petition from the Bombala Chamber of Commerce that requests support for an alternative route. In order to progress this project there are three recommended options to be considered before we can proceed.

Option 1: Undertake feasibility study of Heavy Vehicle traffic movement to determine best alternative route that results in highest reduction in traffic volumes in Bombala CBD, with due consideration to the economic impact of the route. Once this is finalised, move to detailed design of recommended route.

Option 2: Proceed to the detailed design phase of the low level bridge and Bright St alternative Heavy Vehicle route. Concept design have been completed, with preliminary hydraulic.

Option 3: Undertake concept and detailed design of alternative route from the Wastewater Treatment Plant to Mahratta St. Part of this option completed via Option 2, though alternative high level bridge would be considered.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council determine that the following option be used for this project to proceed:

- A Option 1, or
 - B Option 2, or
 - C Option 3.
-

BACKGROUND

The Bombala Heavy Vehicle Bypass Route Project (PP152) has been approved as a balancing project under the Stronger Communities Fund Major Projects Program.

In order to ensure the location of the proposed bypass would achieve the greatest reducing in Heavy Vehicles in the Bombala CBD, the project included to undertake a feasibility study to ensure the current proposed route (Option 2) achieve these results. In addition the feasibility study would look at the impact of the route on the effected landowners, economic development and tourism, and best benefit/cost ratio. The feasibility study would look at the proposed option (2) and determine if a high bridge would be better suited, and achieve a better long term result for freight movement in the region.

However the Bombala Chamber of Commerce identified another alternative route (Option 3) and presented this at the Bombala Show.

Staff are now seeking guidance from Council to determine the option to move forward for this project.

The various options are detailed below.

Option 1: Feasibility Study the Detailed design.

The purpose of the feasibility study was to understand the full impact of the Heavy Vehicle Alternative Route on the Bombala Township. To identify the best alternative route that would result in the greatest reduction in Heavy Vehicle traffic in the Bombala CBD based on the surrounding industries.

The study would also look at the economic impact of the proposed route on the business and tourism industry of Bombala.

To date the full impact of a Heavy Vehicle route is unknown, as a traffic analysis and industry study has not be completed. The estimated impact of an alternative route is not known in terms of reduction in HV movements, impact on freight times (reduction or increase), impact of pedestrian safety.

Once feasibility study is completed, and recommendation option provided, proceed to detailed design and obtain all environmental approvals necessary to bring the project to 'shovel ready' awaiting additional funding to proceed to construction.

Current Status

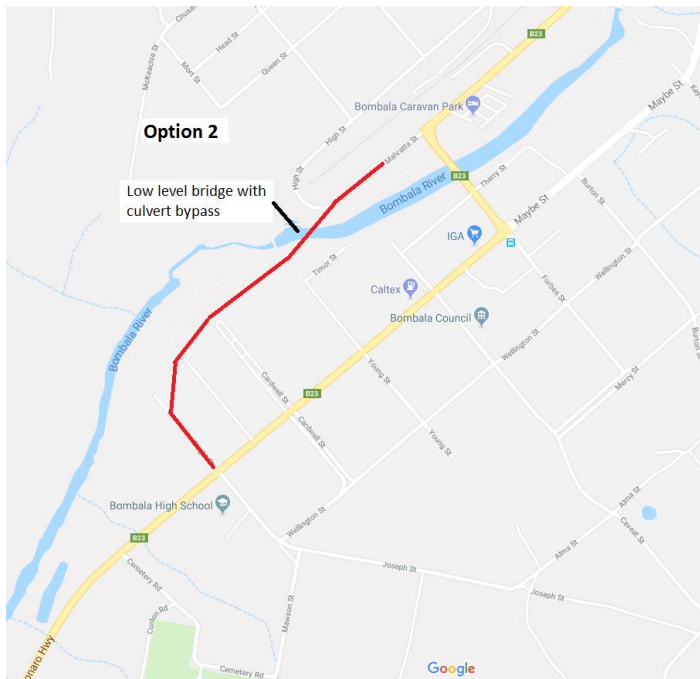
Tender for feasibility study has been received, and tender evaluation completed. Award on hold pending outcome of this report.

Recommendation

Undertake feasibility study to ensure due diligence has been completed, and all aspect of the project have had due consideration before proceeding to design and project approvals.

Option 2: Low Level Bridge and Bright St Route

The concept design for this alternative has been completed.



Current Status

Option on hold pending outcome of feasibility study.

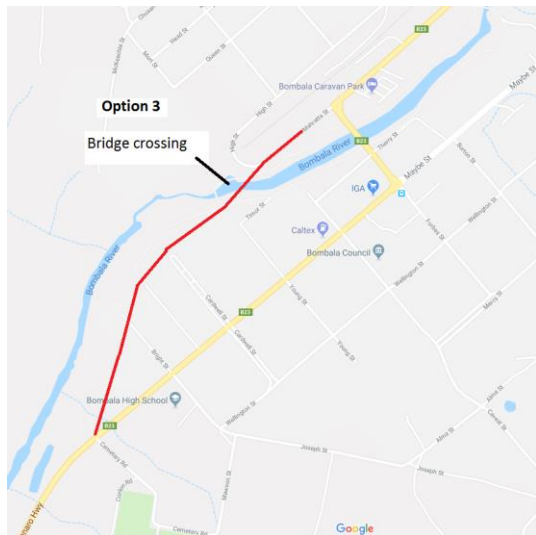
No impact study has been completed to determine the effect of the project on the Bright St residents or the intersection with Maybe St.

Recommendation

- Undertake impact study and community consultation with effected landowners.
 - Undertake concept design of intersection with Maybe St (and Bright St).
 - Undertake preliminary project approvals.
 - Develop detailed design and construction specification.
-

Option 3: Bombala Wastewater Treatment plant to Mahratta St

Option proposed by the Bombala Chamber of Commerce, with support from 165 signatures (at the Bombala Show).



Current Status

No work on this option has been undertaken.

Recommendation

- Undertake concept design and preliminary project approvals, including evaluation of bridge height alternatives.
- Consultation with effected landowners to determine feasibility of alternative.
- Develop detailed design and construction specification.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

The Stronger Communities Fund was established by the NSW Government to provide recently merged councils with funding to kick start the delivery of projects that improve community infrastructure and services.

Councils are to fund projects that deliver new or improved infrastructure or services to the community.

Projects that are prioritised for funding must meet the following criteria:

- have been through a community consultation process
 - demonstrate social and/or economic benefits to the community
 - consider issues of sustainability and equity across the broader community
 - demonstrate project feasibility and value for money, including full lifecycle costs;
 - did not have funds allocated by the former councils
 - give consideration to the processes and procedures outlined in the capital expenditure review guidelines issued by the Office of Local Government.
-

2. Environmental

The environmental impacts of all proposals will needed to be considered during the design development to ensure all impacts are minimised and control measures in place.

3. Economic

Estimated Expenditure	Amount	Financial year	Ledger		Account string
Heavy Vehicle Bypass Route (balancing project)	\$1.1M	2018/2019	P	J	100143

4. Civic Leadership

PP152 – Finalisation of project design and approvals for the Bombala Heavy Vehicle Bypass Route approved under the Stronger Communities Fund Major Projects Program.

16.4 STRONGER COMMUNITIES FUND MAJOR PROJECT PROGRAM - MARCH 2018 STATUS UPDATE

Record No:

Responsible Officer:	Executive Manager Innovation & Business Development
Author:	Project Manager
Key Direction:	7. Providing Effective Civic Leadership and Citizen Participation
Delivery Plan Strategy:	DP7.1.1.1 Ensure that legislative obligations are met throughout all Council departments.
Operational Plan Action:	OP7.1 Achieve a stronger, more efficient Council through a successful merger.
Attachments:	Nil
Cost Centre	3130
Project	Stronger Communities Fund Major Projects Program (SCFMPP)
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

The purpose of this report is to provide Council and the community with a status update on the delivery of all the projects under the Stronger Communities Fund Major Project Program (SCFMPP) as at 31 March 2018.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council receive and note the SCFMPP progress report to 31 March 2018.

BACKGROUND




The Stronger Communities Fund Major Projects Program (MPP) was endorsed by Council in May 2017. The delivery schedule for the 100 projects that will ensure Council meets grant funding obligations has been prepared and informs work schedules. The attached report provides a status of each projects as of 31 March 2018.




Please note:

- For additional details regarding the scope of each project, Councillors may wish to refer to the hardcopy book provided in November, or a summary version is available on Council's website <https://www.snowymonaro.nsw.gov.au/1005/What-projects-are-included-in-this-progr>
 - All works are awarded in accordance with Council's Tendering and Purchasing Policy and staff delegations:
 - *Works between \$5,000 and \$14,999 – 2 written quotations, against a documented scope of works.*
-

- *Works between \$15,000 and \$149,999 – 3 written quotations, against a documented scope of works, specification, and commercial contract document.*
- *Works over \$150,000 – Formal Public Tender, against a documented scope of works, specification, and commercial contract document.*
- The next report will be presented in July 2018.
- The Council's website is updated mid each month.
- That whilst the completion date of some projects is June 2019, some components of this project will be progressively delivered over this time. **Comments have been included on the right hand side of the report and detail estimated delivery times for each component.**

Project Status

	<p>Building upgrades or modifications</p> <p>14 major building renovations:</p> <ul style="list-style-type: none"> • PWA engaged consultant to undertake BCA / DDA inspections. • Contract for construction to open in July. • Works planned for Sept – June. <p>Other building works:</p> <ul style="list-style-type: none"> • Construction underway.
	<p>Public Health (including cemeteries)</p> <p>Cemetery Projects:</p> <ul style="list-style-type: none"> • Majority of works underway. • Finalised scope of works for design of new Cooma cemetery. <p>Pound Facilities:</p> <ul style="list-style-type: none"> • Scope for upgrades underway, construction expected to be completed by June 2018.
	<p>Streetscape Projects</p> <p>Therry St Bombala:</p> <ul style="list-style-type: none"> • Concept Design received, community consultation in follow month. <p>Bombala and Delegate Streetscape:</p> <ul style="list-style-type: none"> • Contractor for design finalised, delivery of final plans in 12weeks. • Construction September to June. <p>Smaller Streetscape:</p> <ul style="list-style-type: none"> • Contractor for design finalised, delivery of final plans in 6weeks. • Construction September to December.

	<p>Roads and Bridges</p> <p>Bombala Bridges:</p> <ul style="list-style-type: none"> • Merrima Bridge construction April / May. • Remaining 2 design and consultation. <p>Bombala Heavy Vehicle Bypass:</p> <ul style="list-style-type: none"> • Consultant to be engaged to design route, environmental and cultural assessment, property impact. <p>Footpath accessibility upgrades:</p> <ul style="list-style-type: none"> • To be included in Streetscape modifications
	<p>Renewable Energy</p> <ul style="list-style-type: none"> • Contract to be awarded in May. • Works to be undertaken by December
	<p>Recreational Facilities</p> <p>10 Playgrounds:</p> <ul style="list-style-type: none"> • Contractor engaged, Bombala Playground Concept design finalised next week for community consultation. • Constructions work completed by December. <p>16 Water Drinking Stations:</p> <ul style="list-style-type: none"> • Construction works to start next week, finished early May.

The following projects have been completed:

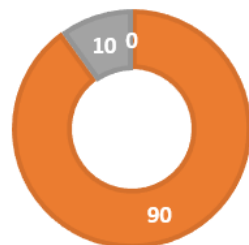
Recently Completed
PP-089 Installation of solar energy at Berridale Aged Care Facility
PP-090 Installation of Solar heating at Berridale Swimming Pool
PP-215 Installation of wing wall curtains and track at the Jindabyne Memorial Hall
Previously Completed
PP-076 Upgrade of pump at Adaminaby Swimming Pool
PP-083 Supply of pool vacuum at Berridale Swimming Pool
PP-180 Installation of additional signage at Old Adaminaby
PP-124 Internal painting at Delegate School of Arts building
PP-208 Installation of new seating around Delegate Sportsground
PP-122 Installation of additional Safety fencing at Mt.Gladstone for the Hill Climb races
PP-200 Improvement for maintaining Nimmitabel Cemetery

Projects to be completed by June 2018

PP-146 Installation of Water Drinking Stations in eCooma area (6 of)
PP-146 Installation of Water Drinking Stations in eBombala area (4 of)
PP-146 Installation of Water Drinking Stations in eSnowy River area (5 of)
PP-066 Completion of the upgrade to the change rooms at Berridale Community Hall
PP-073 Finalise planning for Aitchison House Cottage Restoration Project
PP-145 Installation of access path at John Connors Oval Jindabyne
PP-213 Extension of stage lighting control at the Jindabyne Memorial Hall
PP-125 Seating, Concrete and drainage works at the Cathcart School Of Arts Park
PP-239 Insulation of main classroom at the Delegate Preschool
PP-059 Upgrade of the amenities at Lake Williams Nimmitabel
PP-123 Purchase of multimedia equipment for the Michelago Memorial Hall
PP-133 Purchase & install chairs, tables, IT / Wi-Fi equipment and furniture at The HUB Cooma
PP-135 Construction of BBQ and shelter at the Nimmitabel Caravan park
PP-138 Develop strategic plan for the Snowy Monaro Regional Pound facilities
PP-174 Upgrade of facilities at the Nimmitabel Caravan Park
PP-176 Construction of Storage space at The Hub Youth Centre Cooma
PP-190 Installation of Playground at Michelago
PP-199 Replacement of fence at the Numeralla Cemetery



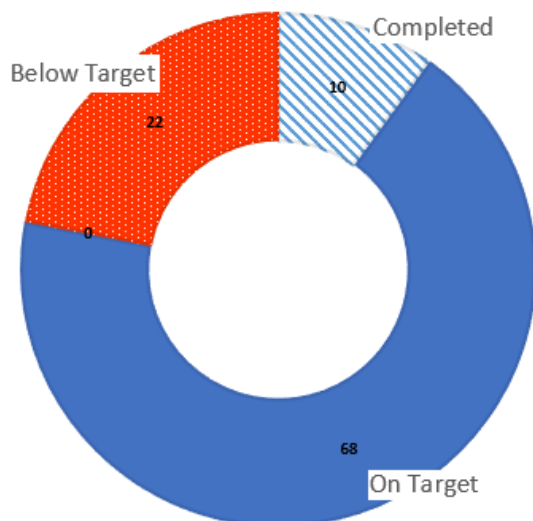
**STRONGER COMMUNITIES FUND
MAJOR PROJECTS PROGRAM
PROJECT STATUS**



■ Not Started ■ In Progress
■ Completed

Progress Tracking

**TARGET PROGRESS OF ALL MAJOR
PROJECTS**



Below Target Projects

Project	Proposed control measure to bring back on target
PP-219 Undertake project to alignment the road and road reserves in eCooma area	Project under consideration by PWA to manage, however input from Operations and Infrastructure required to determine accurate location of project.
PP-219 Undertake project to alignment the road and road reserves in eBombala area	Project under consideration by PWA to manage, however input from Operations and Infrastructure required to determine accurate location of project.
PP-161 Accessibility and footpath upgrades in eCooma area	Project scope finalised, Tender for design process underway.
PP-161 Accessibility and footpath upgrades in eBombala area	Merged to be included in streetscape upgrade project.

Project	Proposed control measure to bring back on target
PP-219 Undertake project to alignment the road and road reserves in eSnowy River area	Project under consideration by PWA to manage, however input from Operations and Infrastructure required to determine accurate location of project.
PP-161 Accessibility and footpath upgrades in eSnowy River area	Merged to be included in streetscape upgrade project.
PP-066 Completion of the upgrade to the change rooms at Berridale Community Hall	Delay in contract award. Works underway now.
PP-081 Options investigation for amenities building upgrades at the Jindabyne Sportsground	Project under consideration by PWA to manage
PP-101 Replacement of Pavers along the Promenade at Jindabyne Town Centre	Project under consideration by PWA to manage
PP-213 Extension of stage lighting control at the Jindabyne Memorial Hall	Scope of work been finalised now with Facilities and key stakeholder.
PP-220 Review of facilities at Jindabyne Pool and undertake key works	Facilities have engaged consultant to undertake review.
PP-223 Undertake design and approvals for the Lake Jindabyne Shared Trail	Delay in onsite work. Draft concept design will be provided in coming months.
PP-113 Delegate Streetscape Project	Contract awarded 10 April for design works.
PP-226 Bombala Streetscape Project	Contract awarded 10 April for design works.
PP-230 Delegate Streetscape Project	Contract awarded 10 April for design works.
PP-137 Installation of Banners in Bombala	Project included in Streetscape design, contract awarded 10 April.
PP-167 Badja Picnic Area upgrades at Numeralla	Scope underway with community group; Facilities to prioritise delivery of project.
PP-174 Upgrade of facilities at the Nimmitabel Caravan Park	Contract awarded, works to begin following Berridale Hall.
PP-176 Construction of Storage space at The Hub Youth Centre Cooma	Delay in contractor starting on site, revised delivery date end of April.
PP-190 Installation of Playground at Michelago	Awaiting contractor to provide quotation for works. Facilities to prioritise delivery of project.
PP-137 Installation of Banners in Cooma, Michelago, Bredbo & Nimmitabel	Project included in Streetscape design, contract awarded 10 April.
PP-137 Installation of Banners in Jindabyne, Berridale and Adaminaby	Project included in Streetscape design, contract awarded 10 April.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

This program will ensure the agreed projects are delivered to the required standard and will minimise the ongoing operation and maintenance costs for Council and community. The SCFMPP will be delivered to improve social amenity for our regional communities.

2. Environmental

Projects will be delivered using sound environmental practices to ensure no negative environmental impact during the delivery phase.

3. Economic

The infrastructure projects will be responsibly managed and ensure cost effective delivery of projects to achieve best value for money during and after delivery. All projects are funded through Stronger Communities Fund.

4. Civic Leadership

The Major Projects Program (MPP) is wholly grant funded and the planning, delivery and implementation of individual projects will be undertaken in accordance with:

- Funding guidelines and conditions
- Applicable legislation and regulations
- Building codes
- Australian standards
- Council policies and procedures

Following extensive consultation and assessment by a diverse panel, Council resolved on the 100 projects to be delivered during the period May 2017 to June 2019.

The attachment to this report provides assurance that the major projects program is being managed in accordance with recognised project management principles.

16.5 LOCAL GOVERNMENT SUPER DEFINED BENEFITS SCHEME - ADDITIONAL CONTRIBUTIONS

Record No:

Responsible Officer: Director Corporate and Community Services

Author: Acting Payroll Officer

Key Direction: 7. Providing Effective Civic Leadership and Citizen Participation

Delivery Plan Strategy: DP7.2.1.1 Increase and improve Council's financial sustainability.

Operational Plan Action: OP7.16 Effective management of Council funds to ensure financial sustainability.

Attachments: 1. Information for LGSS Pooled Employers AASB119 reporting as at 30 June 2017 [↓](#)
2. LGS-Employer-Guide DIV B [↓](#)

Cost Centre 10-6010 People and Culture

Project

Further Operational Plan Actions:

EXECUTIVE SUMMARY

Snowy Monaro Regional Council employs 17 staff who are members of a superannuation scheme provided by Local Government Super (LGS) called a Retirement Scheme (i.e. Defined Benefits).

Council has been advised that the total Additional Contributions payable by Snowy Monaro Regional Council to the Defined Benefits scheme will be increasing as follows:

FY 2017/18	FY 2018/19	Difference	
\$166,000	\$172,000	\$6,000	Increase

The Additional Contributions as shown above for FY 2018/19 are estimated to remain in place until 30 June 2020, however the Trustee reviews the financial position of the fund on an annual basis and will provide updates accordingly, so the actual value may vary in the ensuing financial years.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council receive and note the information in the report Local Government Super Defined Benefits Scheme – Additional Contributions

BACKGROUND

Snowy Monaro Regional Council employs 17 staff who are members of a superannuation scheme provided by Local Government Super (LGS) called a Retirement Scheme (or Defined Benefits).

Under the LGS Trust Deed, the employer is required to make certain contributions to the Scheme:

- Defined contributions to fund the Employer Financed Benefit (EFB)
- Contributions to fund the defined Basic Benefit
- 180 Benefit Points contributions to a member's Other Contributions (OC) account
- Additional Employer contributions (where required) to supplement the defined contributions made in respect of the EFB.

Currently the Defined Benefits Scheme Trustee has two key objectives in relation to the Defined Benefit Funds:

1. To restore the Fund to a satisfactory Financial Position to comply with the regulatory standards set by APRA;
2. Then to implement a de-risking plan to reduce the investment risk and therefore the volatility of contribution requirements.

In relation to the Financial Position, given the current Additional Contribution program and the value that has been added from the higher than expected investment returns in the years subsequent to the Global Financial Crisis, the Fund advises that it is on track to meet the regulatory funding requirements.

What is the Additional Contribution?

The Additional Contribution payment is designed to increase the reserve available for benefit payments to members as they retire, as these payments are required to be paid regardless of market conditions. Every Council participating in the scheme is contributing to cover the deficit experienced in the 2008/2009 market downturn; their levels of contributions are based on the number of members within their workforce and their individual superable salaries.

Council has been advised that the total Additional Contributions will be increasing as follows:

FY 2017/18	FY 2018/19	Difference	
\$166,000	\$172,000	\$6,000	Increase

The Additional Contributions as shown above for FY 2018/19 are estimated to remain in place until 30 June 2020, however the Trustee reviews the financial position of the fund on an annual basis and will provide updates accordingly, so the actual value may vary in the ensuing financial years.

Exposure and risk to Council

Whilst the Fund aims to meet the regulatory funding requirements there does remain inherent risk that this funding position may reverse should financial markets experience a downturn.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Addressing Council's financial commitment to employees who are involved in the Defined Benefits Scheme demonstrates commitment to employees and financial responsibility.

2. Environmental

There are no known environmental impacts as a result of this report.

3. Economic

Snowy Monaro Regional Council's Additional Contribution amount for the period 1 July 2018 to 30 June 2019 will be \$172,000. This is an increase of \$6,000 over the 2017/18 financial year.

4. Civic Leadership

Addressing Council's financial commitment to employees who are involved in the Defined Benefits Scheme demonstrates commitment to employees and financial responsibility.



INFORMATION FOR POOLED EMPLOYERS OF THE LOCAL GOVERNMENT SUPERANNUATION SCHEME FOR AASB119 REPORTING AS AT 30 JUNE 2017

Purpose

This information has been prepared to assist Pooled Employers of Pool B of the Local Government Superannuation Scheme (the Fund) and their auditors in preparing financial reports under Australian Accounting Standard AASB119 "Employee Benefits" (the "Standard", "AASB119") for the year ending 30 June 2017.

Background

The Pooled Employers form a sub-group of the Fund (the "sub group") with over 170 employers supporting over 9,300 employees and ex-employees.

AASB119 accounting observations

We believe that the Pooled Employers sub-group can be considered a defined benefit *multi-employer plan*, as defined by the Standard (see Appendix), for the following reasons:

- 1) Assets are not segregated within the sub-group according to the employees of each sponsoring employer;
- 2) The contribution rates have been the same for all sponsoring employers. That is, contribution rates have not varied for each sponsoring employer according to the experience relating to the employees of that sponsoring employer;
- 3) Benefits for employees of all sponsoring employers are determined according to the same formulae and without regard to the sponsoring employer; and
- 4) The same actuarial assumptions are currently used in respect of the employees of each sponsoring employer.

Given the factors set out above, each sponsoring employer is exposed to the actuarial risks associated with current and former employees of other sponsoring employers and hence shares in the associated gains and losses (to the extent that they are not borne by members). As such we do not believe that there is sufficient reliable information to allow each sponsoring employer to account for its proportionate share of the defined benefit obligation, sub-group assets and costs associated with the sub-group in the same way as it would for a single employer sponsored defined benefit plan.

As a result we believe that each sponsoring employer should account for the subgroup under paragraph 34 of the Standard and in particular the additional disclosure requirements set out in paragraph 148 apply (see Appendix).

Disclosure items under paragraph 148

We have set out below the disclosure requirements under paragraph 148 of the Standard for each sponsoring employer. These disclosure requirements should be verified with the sponsoring employers' relevant auditors.

INFORMATION FOR POOLED EMPLOYERS OF THE LOCAL GOVERNMENT SUPERANNUATION
SCHEME FOR AASB119 REPORTING AS AT 30 JUNE 2017

Page 2

- (a) *a description of the funding arrangements, including the method used to determine the entity's rate of contributions and any minimum funding requirements.*

Pooled Employers are required to pay standard employer contributions and additional lump sum contributions to the Fund.

The standard employer contributions were determined using the new entrant rate method under which a contribution rate sufficient to fund the total benefits over the working life-time of a typical new entrant is calculated. The current standard employer contribution rates are:

Division B	1.9 times employee contributions
Division C	2.5% salaries
Division D	1.64 times employee contributions

The additional lump sum contribution for each Pooled Employer is a share of the total additional contributions of \$40.0 million per annum from 1 July 2016 for 4 years to 30 June 2020, apportioned according to each employer's share of the accrued liabilities as at 30 June 2016. These additional lump sum contributions are used to fund the deficit of assets to accrued liabilities as at 30 June 2016.

The adequacy of contributions is assessed at each triennial actuarial investigation and monitored annually between triennials.

- (b) *a description of the extent to which the entity can be liable to the plan for other entities' obligations under the terms and conditions of the multi-employer plan.*

As stated above, each sponsoring employer is exposed to the actuarial risks associated with current and former employees of other sponsoring employers and hence shares in the associated gains and losses.

However, there is no relief under the Fund's trust deed for employers to walk away from their defined benefit obligations. Under limited circumstances, an employer may withdraw from the plan when there are no active members, on full payment of outstanding additional contributions. There is no provision for allocation of any surplus which may be present at the date of withdrawal of the entity.

- (c) *a description of any agreed allocation of a deficit or surplus on:*

- (i) *wind-up of the plan*

There are no specific provisions under the Fund's trust deed dealing with deficits or surplus on wind-up.

- (ii) *the entity's withdrawal from the plan*

There is no provision for allocation of any surplus which may be present at the date of withdrawal of an employer.

- (d) *Given the entity accounts for that plan as if it were a defined contribution plan in accordance with paragraph 34, the following information:*

- (i) *the fact that the plan is a defined benefit plan.*

We confirm the plan is a defined benefit plan.

- (ii) *the reason why sufficient information is not available to enable the entity to account for the plan as a defined benefit plan.*

MERCER

INFORMATION FOR POOLED EMPLOYERS OF THE LOCAL GOVERNMENT SUPERANNUATION
SCHEME FOR AASB119 REPORTING AS AT 30 JUNE 2017

Page 3

See earlier section on "AASB119 accounting observations".

(iii) the expected contributions to the plan for the next annual reporting period.

See cover letter

(iv) information about any deficit or surplus in the plan that may affect the amount of future contributions, including the basis used to determine that deficit or surplus and the implications, if any, for the entity.

The estimated employer reserves financial position for the Pooled Employers at 30 June 2017 is:

Employer reserves only*	\$millions	Asset Coverage
Assets	1,754.4	
Vested Benefits	1,775.9	98.8%

* excluding member accounts and reserves in both assets and liabilities.

The key economic long term assumptions used to calculate the present value of accrued benefits are:

Investment return	6.5% per annum
Salary inflation*	3.5% per annum
Increase in CPI	2.5% per annum

* Plus promotional increases

The contribution requirements may vary from the current rates if the overall sub-group experience is not in line with the actuarial assumptions in determining the funding program; however, any adjustment to the funding program would be the same for all sponsoring employers in the Pooled Employers. Please note that the estimated employer reserves financial position above is a preliminary calculation, and once all the relevant information has been received by the Funds Actuary, the final end of year review will be completed around November/December 2017.

(v) an indication of the level of participation of the entity in the plan compared with other participating entities.

An employer's additional lump sum contributions per annum (see cover letter) as a percentage of the total additional lump sum contributions for all Pooled Employers (of \$40m each year from 1 July 2016 to 30 June 2020) provides an indication of the level of participation of that employer compared with other employers in the Pooled Employer sub-group.

Richard Boyfield

Representative of Mercer Consulting (Australia) Pty Ltd

INFORMATION FOR POOLED EMPLOYERS OF THE LOCAL GOVERNMENT SUPERANNUATION
SCHEME FOR AASB119 REPORTING AS AT 30 JUNE 2017

Page 4

APPENDIX

AASB119 definitions and requirements for multi-employer defined benefit plans

Multi-employer plans, as defined under AASB119, are defined contribution plans (other than state plans) or defined benefit plans (other than state plans) that:

- a) pool the assets contributed by various entities that are not under common control; and
- b) use those assets to provide benefits to employees of more than one entity, on the basis that contribution and benefit levels are determined without regard to the identity of the entity that employs the employees concerned.

Paragraph 34 of AASB119 states that when sufficient information is not available to use defined benefit accounting for a multi-employer plan that is a defined benefit plan, an entity shall:

- (a) account for the plan as if it were a defined contribution plan; and
- (b) disclose the information required by paragraph 148.

Paragraph 148 requirements are:

- (a) a description of the funding arrangements, including the method used to determine the entity's rate of contributions and any minimum funding requirements.
- (b) a description of the extent to which the entity can be liable to the plan for other entities' obligations under the terms and conditions of the multi-employer plan.
- (c) a description of any agreed allocation of a deficit or surplus on:
 - (i) wind-up of the plan; or
 - (ii) the entity's withdrawal from the plan.
- (d) if the entity accounts for that plan as if it were a defined contribution plan in accordance with paragraph 34, it shall disclose the following, in addition to the information required by (a)–(c) and instead of the information required by paragraphs 139–147:
 - (i) the fact that the plan is a defined benefit plan.
 - (ii) the reason why sufficient information is not available to enable the entity to account for the plan as a defined benefit plan.
 - (iii) the expected contributions to the plan for the next annual reporting period.
 - (iv) information about any deficit or surplus in the plan that may affect the amount of future contributions, including the basis used to determine that deficit or surplus and the implications, if any, for the entity.
 - (v) an indication of the level of participation of the entity in the plan compared with other participating entities. Examples of measures that might provide such an indication include the entity's proportion of the total contributions to the plan or the entity's proportion of the total number of active members, retired members, and former members entitled to benefits, if that information is available.

\\mccr.com.au\data\retirement\sydney\client\public sector\local government super (lgss1)\actuarial\asb119\2017 06 30 pooled employers statement\information for lgss pooled employers asb119 reporting as at 30 june 2017 final_v2.docx

MERCER

Additional member contributions

Since 2005, Retirement Scheme members have been able to make top up contributions (pre-tax or post-tax) over and above the maximum 9% defined contributions.

However, these additional contributions do not count towards the defined benefits of the Retirement Scheme. Instead, they are invested in the accumulation-style Other Contributions account.

The Other Contributions account is also able to accept additional employer contributions, Government co-contributions and rollovers from other super funds.

Employer contributions

Under the LGS Trust Deed, the employer is required to make certain contributions to the Retirement Scheme on a monthly basis:

- Defined contributions to fund the Employer Financed Benefit (EFB)
- Contributions to fund the defined Basic Benefit
- 180 Benefit Points contributions to a member's Other Contributions (OC) account
- Additional Employer contributions (where required) to supplement the defined contributions made in respect of the EFB.

Contributions to fund the Employer Financed Benefit (EFB)

The monthly contribution required to fund each member's EFB is based on a direct multiple (known as the billing multiple) of the member's own monthly contribution.

Although the multiple used has changed several times in recent years, based on actuarial recommendations the current long-term funding multiple is 1.9. The employer is required to contribute at a rate of 1.9 times the member's contribution. This amount is calculated by the administrator and included in the monthly Contributions Due Report issued to employers.

Although the employer's EFB contributions are based on a multiple of each member's own contribution, they are not paid directly to each member's account. Instead, they are paid into a pool of funds (known as the Employer Reserve) and are used to fund each EFB as members exit the Scheme.

Since 1 July 2011 the total monthly contribution of 1.9 times each member contribution has been supplemented by a single, actuarially-determined lump sum amount. This additional employer contribution is confirmed on the Monthly Contributions Due Report.

When a member has accrued 180 benefit points (i.e. the maximum permitted) over a period of 30 years or more, the employer is no longer required to contribute towards their EFB. Instead, the employer is required to contribute to the Other Contributions account (please refer to the next page).

As the EFB is a defined benefit and is based on certain variables (including the member's own long-term contributions), the contributions made by an employer for each member do not directly represent the EFB payment each member receives when they exit the Retirement Scheme.

Contributions to fund the defined Basic Benefit (BB)

The monthly contribution required to fund each member's defined BB is based on a percentage of the member's current Superable Salary (as at the last 31 December).

Although the percentage has changed in recent years, based on actuarial recommendations the long-term funding rate is currently 2.5% per annum.

The monthly amount representing the defined BB contribution for each member is reflected in the monthly Contributions Due Report.

Like the EFB contributions, BB contributions are not paid directly to each member's account. Instead, they are paid into the Employer Reserve and fund each BB as members exit the Retirement Scheme.

Contributions for members with 180 Benefit Points

Since 1 July 2008, employers are no longer required to contribute towards the EFB for an employee who has reached the maximum 180 Accrued Benefit Points in the Retirement Scheme.

Instead, a monthly contribution based on a percentage of each applicable member's Superable Salary is required. This amount appears on the monthly Contributions Due Report as '180 Benefit Points' contribution.

Although a defined contribution, the I80 Benefit Points contributions are not paid into a pool of funds like other defined employer EFB and BB contributions. Instead, they are paid directly to each member's Other Contributions account and are invested for the member.

For this reason, it is important that the I80 Benefit Points contributions are clearly identified when remitted to LGS.

Employers are still required to pay the defined Basic Benefit (BB) contribution for members with I80 Accrued Benefit Points.

The formula used to calculate the I80 Benefit Points contribution is as follows:

SG Rate (%) – 2.5% (BB Contribution)

The contribution rate is currently 7.00% of Superable Salary. Increases to the I80 Benefit Points contribution occur in line with any future increases to the rate of SG.



The Contributions Due Report

To assist with meeting your Retirement Scheme contribution obligations, LGS provides each employer with a monthly Contributions Due Report (commonly referred to as the employer bill).

The Report currently consists of the following five parts:

1. Contributions received

This section summarises, on a month-by-month basis, the total defined contributions received for the financial year to date, namely the defined member (CFB, pre-tax and post-tax) and employer (EFB), defined Basic Benefit (BB) and I80 Benefit Points contributions.

This section includes any Additional Employer, pre-tax top up, post-tax top up contributions, plus any genuine Award contributions.

2. Contributions due

This is the main body of the report and lists, on a member-by-member basis, all defined contributions due in respect of each member.

The defined member CFB and employer EFB, BB and I80 Benefit Points contributions due for the current month are included, as well as any adjustments made in respect of arrears (normally relating to previous short-payments) and credits (usually for previous over-payments).

Positive and negative adjustments made to the monthly Report are often due to mid-year changes to a member's employment circumstances, such as a change in hours worked or a period of non-prescribed leave without pay.

The Contributions Due Report combines any adjustments and arrears into a single amount labelled 'Arrears/Adjustments'. Any credit remaining for a member is offset against the following month's due amount for that member.

Exited members are not included in the Report, irrespective of whether or not any outstanding credits or arrears exist. Any arrears or credits in respect of the EFB, BB and I80 Benefit Points contributions are offset against the additional employer contributions due for that month.

3. Additional employer contributions/contributions due summary

This provides an overview of all amounts due, paid and outstanding.

The 'additional employer contributions' section displays the monthly due amount, any arrears from previous months and arrears for terminated employees. This item represents any defined employer contributions (EFB, BB and I80 Benefit Points contributions) outstanding upon the termination of a member's employment.

The Contributions Due Summary section provides a summary of all the individual contributions listed by member in the preceding Contributions Due section. The adjustments and arrears are combined in a single amount.

4. New and terminated employees list

This section provides a list of new employees or exited employees since the previous Contributions Due Report.

Each new or exited employee appear on the list for one report only, as the list is refreshed each month.

5. Contribution Remittance Advice

The Contribution Remittance Advice is used by the employer to accompany the payment of the contributions for the applicable month. It is a summary of the total amounts due, pre-populated from the contributions due summary.

The Contribution Remittance Advice also allows the employer to add the totals of any contributions not requested via the Contributions Due Report (i.e. member top up contributions or award contributions) or make adjustments to the pre-populated amounts.

Under Superstream, employers are required to pay their employees super contributions and send the associated data electronically. This can be done via SuperChoice ePay.

The Billing Multiple

As described on page 26 the monthly defined employer contributions to fund the Employer Financed Benefit (EFB) of each member are based on a billing multiple, applied to each member's superable salary. Additionally, the employer contributions to fund the defined Basic Benefit (BB) for each member are based on a percentage of each member's superable salary.

Historically, the billing multiple and BB contribution rate (%) were reviewed regularly by the LGS actuary and adjusted, when deemed appropriate. In reviewing whether or not the billing multiple and BB contribution rate were set at appropriate levels, the LGS actuary assessed the adequacy of the pool of funds from which members' EFB and BB are paid.

The historical movements in the Billing Multiple, BB rates and 180 Benefit Points rates are shown below:

Date	Billing multiple	Basic Benefit rate	180 Benefit Points rate
1 Jul 97 to 30 Jun 98	1.9x	2.5%	N/A
1 Jul 98 to 30 Jun 99	1.3x	2.7%	N/A
1 Jul 99 to 30 Jun 00	1.0x	Nil	N/A
1 Jul 00 to 31 Oct 00	0.9x	Nil	N/A
1 Nov 00 to 30 Jun 05	Nil	Nil	N/A
1 Jul 05 to 30 Jun 08	0.95x	1.25%	N/A
1 Jul 08 to 30 Jun 09			
<180 Benefit Points	1.9x	2.5%	N/A
=180 Benefit Points	Nil	2.5%	6.5%
1 Jul 09 to 30 Jun 11			
<180 Benefit Points	3.8x	5.0x	N/A
=180 Benefit Points	Nil	6.9%	6.5%
1 Jul 11 to 30 Jun 13			
<180 Benefit Points	1.9x	2.5%	N/A
=180 Benefit Points	Nil	2.5%	6.5%
From 1 Jul 13 to 30 Jun 14			
<180 Benefit Points	1.9x	2.5%	N/A
=180 Benefit Points	Nil	2.5%	6.75%
From 1 Jul 14...			
<180 Benefit Points	1.9x	2.5%	N/A
=180 Benefit Points	Nil	2.5%	7.00% ¹

1. The 180 Benefit Points contribution rate will continue to rise in line with future increases to the rate of SG.

As at 1 July 2011, the LGS Trustee decided to return the billing multiple and BB contribution rates back to their original levels with the intention of retaining them at these levels indefinitely.

Each financial year the LGS actuary assesses the adequacy of the pool of funds, together with each employer's Retirement Scheme liability, and calculates a supplementary contribution amount for the year for each individual employer.

This supplementary amount, known as the Additional Employer Contribution, appears on each employer's Contributions Due Report, in 12 monthly instalments.

**16.6 ANSWERS TO QUESTIONS WITHOUT NOTICE FROM THE FEBRUARY 2018 TO 5 APRIL 15
2018 COUNCIL MEETINGS**

Record No:

Responsible Officer:	Director Corporate and Community Services
Author:	Secretary Council & Committees
Key Direction:	7. Providing Effective Civic Leadership and Citizen Participation
Delivery Plan Strategy:	DP7.1.1.2 Council's leadership is based on ethics and integrity to enable informed and appropriate decisions in the community's best interest.
Operational Plan Action:	OP7.7 Provide timely, accurate and relevant information to Council to enable informed decision making.
Attachments:	1. Answers to Questions asked at the March and 5 April 2018 Meetings ↓
Cost Centre	3120 Governance
Project	Questions with or without notice
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

In order to provide Councillors with answers to questions asked at Council Meetings, a report has been generated in InfoCouncil with all outstanding questions as documented and recorded in the minutes of the December and February meetings.

This report (attached) includes responses or updates on questions not previously answered for the February to 5 April meetings.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council receive and note the responses to outstanding questions raised by Councillors for the February to 5 April meetings.

All Actions For Action		Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 1/02/2018 Date To: 13/04/2018 Printed: Tuesday, 24 April 2018 4:29:44 PM
Action Sheets Report			
Council Meeting 15 March 2018			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 March 2018		Questions Without Notice	2018 Winter Season
21.1 2018 WINTER SEASON			
Councillor Peter Beer			
Question: How are the preparations going for the winter season of 2018 in regard to:			
1) Food premises inspection and education of new owner/staff;			
2) Enforcement of Fire Safety items in buildings and enforcement of Fire Safety programs in buildings of the former SRSC area; and			
3) Septic tank/facilities servicing premises, not on council sewer system, that are large to median tourist accommodation based structures?			
Answer: Council's Fire Safety Program has had minimal inspection activity up until this time with only follow up inspections undertaken upon a compliant basis. Reminder letters sent to property owners on program register requiring lodgement of Annual Fire Safety Statements. Council staff to review existing Fire Safety Program with aim of encompassing three former local government areas. Draft Program to be presented to Council which would include a community education program and communication strategy. A workshop is also propsoed to discuss resources for the program moving forward.			
The Food Inspection Program is well under way with 126 inspections completed and 62 remaining for high and medium risk businesses. Staff are on target to meet the NSW Food Authority contract requirements for this financial year with all medium and high risk businesses inspected by 30 June 2018. Other value added programs such as education is also carried out by way of a regular food business newsletter and Council hosted on-line training "I'm Alert". Council is currently changing the corporate logo for the certificate produced by this tool. It should also be noted that all businesses must have an appointed certified Food Safety Supervisor attached to their business. This can only be issued by a Food Authority approved Registered Training Organisation. A full activities report will be reported to Council in August 2018 demonstrating Councils compliance in accordance with the NSW Food Authority Partnership Agreement.			
Council's On-Site Sewage Management Program has had minimal inspection activity up until this time with only conveyancing inspections being undertaken. Data collection of number and type of systems in the former Bombala Council area is almost completed. A draft On-Site Sewage Management Strategy will be presented to Council in May for Council adoption. Staffing resources has been an issue up until the employment two weeks ago of an Environmental Officer specifically for on-site sewage management. Council currently has approximately 4500 systems. Larger commercial businesses not connected to sewer but subject to other compliance inspections such as caravan parks and food premises have their on-site sewage management system checked at the same time. These are generally annual inspections..			

All Actions For Action		Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 1/02/2018 Date To: 13/04/2018 Printed: Tuesday, 24 April 2018 4:29:44 PM
Action Sheets Report			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 March 2018		Questions Without Notice	DA's Before Council
21.2 DA'S BEFORE COUNCIL			
Councillor Peter Beer			
Question: Can staff place the following Development proposals before Council for determination:			
A. DA4127/2018. Reason; the size of the development and future impact on the future planning of Jindabyne area;			
B. DA4100/2018. Reason; the possible use of ECO Tourism Accommodation when it is not Eco Tourism but a back door method to have tourism accommodation. .			
Answer: Staff notified and these DA's to be referred to Council.			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 March 2018		Urgent Business	Monaro Family Support Service
21.3 MONARO FAMILY SUPPORT SERVICE			
Councillor John Castellari			
Question: In view of the difficulties currently being experience by the Monaro Family Support Service (MFSS) can Council advise whether we can provide motor vehicle and/or petrol assistance to enable MFSS to continue its outreach services, and other assistance such as provision of rent free council office, as required to conduct counselling and other services?			
Answer: Manager Community Support Services and Aged Care met with Monaro Family Support Service (MFSS) to discuss their request for assistance. MFSS will approach Council with a formal request seeking a donation of Fuel Cards. The eventual value will be made by Council. The donation request form has been forwarded to the MFSS to complete and submit.			
Council will continue to look at other ways in which assistance can be provided to MFSS in the future for example access to halls or facilities to run community based activities.			

All Actions For Action		Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 1/02/2018 Date To: 13/04/2018 Printed: Tuesday, 24 April 2018 4:29:44 PM
Action Sheets Report			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 March 2018		Questions Without Notice	Vale Street Roundabout
21.4 VALE STREET ROUNDABOUT			
Councillor Rogan Corbett			
Question: Can the Sharp and Vale Street roundabout be completed A.S.A.P? As this has been neglected, it should have a higher priority.			
Answer: The roundabouts at Vale and Sharp street, Cooma have been given a high priority for works but there are delays in sourcing the appropriate rock from the suppliers in Canberra and there are continued staff shortages in the Transport and Infrastructure (Operations) group. Should this work be contracted out it would have to be through a Tender process, which would add more time to project completions times. Staff have been tasked to undertake all work necessary to prepare Cooma and the roundabouts for Easter and the Land Rover event.			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 March 2018		Questions Without Notice	Report on Grant Applications
21.6 REPORT ON GRANT APPLICATIONS			
Councillor John Last			
Question: Can Council receive a full report on all applications lodged for grants and the results?			
Answer: Report to Council (19/4/18 meeting) responds to this action request.			

All Actions For Action		Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 1/02/2018 Date To: 13/04/2018 Printed: Tuesday, 24 April 2018 4:29:44 PM
Action Sheets Report			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 March 2018		Questions Without Notice	Employment of a Town Planner
21.8 EMPLOYMENT OF A TOWN PLANNER			
Councillor Brian Old Question: Have the council employed a Town Planner or are they close to it? Answer: The revised Council structure has several vacant positions which are to be recruited following Council acceptance of final structure. Planning positions are included in the roles to be recruited.			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 March 2018		Questions Without Notice	Acquisition of Land on Kosi Road
21.9 ACQUISITION OF LAND ON KOSI ROAD			
Councillor Brian Old Question: Can council look at acquiring the land for the community to build a library, neighbourhood centre, visitors centre etc? Answer: A joint project with department of Education is being investigated for a Library in Jindabyne. There is an existing Neighbourhood centre and Information Centre within the National Parks premises. Staff can investigate alternate sites from existing Council operational land.			

All Actions For Action		Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 1/02/2018 Date To: 13/04/2018 Printed: Tuesday, 24 April 2018 4:29:44 PM
Action Sheets Report			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 March 2018		Questions Without Notice	Weed Control
21.7 WEED CONTROL			
Councillor John Last			
Question: Can Council be supplied with a full report concerning the weed control within the Shire. Supply the names of the contractor/s, the contract prices, details of the contract including commencement and finish?			
Answer: Snowy Monaro Regional Council's Weedspraying Contract arrangements as at 19 March 2018			
A contract was formalised by Snowy Monaro Regional Council on 30 August 2016 for weed control services in the former Snowy River Shire Council area only. The contract, to the value of \$174,800, was awarded to Buckley's Rural Services. The contract commenced on 1 September 2016 and expires on 30 June 2019. The value of the contract is indexed annually in accordance with the Canberra All Indices Consumer Price Index. This contract relates only to roads and reserves which are nominated within the contract. Grant funded weed control projects and work completed outside of the former Snowy River Shire Council is managed outside of this contract.			
Within the former Cooma-Monaro Shire Council and Bombala Council areas, a contract arrangement has not been formalised with any one contractor in recent years. Quotes are sought from contractors at the commencement of each financial year and are maintained for the duration of the financial year. Contractors are chosen for each specific project based on price, availability, proximity to the project and track record. This flexibility has enabled Council to engage a number of contractors at any one time to meet its weed control commitments efficiently. Contract prices vary between \$110.00 per hour and \$155 for a quick spray unit and two operators. Total contract spend to date for the 2017/2018 financial year is \$378 102.59. A report will be prepared for an upcoming Council meeting and this matter will be considered as part of Councils Weeds Advisory Committee Meeting to be held in April.			

All Actions For Action		Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 1/02/2018 Date To: 13/04/2018 Printed: Tuesday, 24 April 2018 4:29:44 PM
Action Sheets Report			
Council Meeting 5 April 2018			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 05 April 2018		Questions Without Notice	Claimed requests to Council without reply(Over 3 week timeframe)
21.1 CLAIMED REQUESTS TO COUNCIL WITHOUT REPLY(OVER 3 WEEK TIMEFRAME)			
Councillor Peter Beer			
Question:			
a) Is the dangerous pot hole over the creek in Williams St, Berridale (leading to Obrien St) being attended to?			
b) What is the progress on the repairs of the culvert over Grass Plain Creek on West Lynne Road. Owners state no replies from Council on this danger area for some time.			
Answer: A report was commissioned to determine the work and costs for causeway replacements at Dry Plains Road, West Lynne Road and Rockwell Road. Unfortunately Councils funding application was rejected. This work is scheduled against the 2018/2019 financial year pending further applications for funding.			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 05 April 2018		Questions Without Notice	Tenders for Solar Installation on Council Buildings
21.2 TENDERS FOR SOLAR INSTALLATION ON COUNCIL BUILDINGS			
Councillor Peter Beer			
Question: Complaints have been made concerning the time frame for tenders of the above installations. Concerns expressed are the time is too short to do proper quotes for the number required. Is this correct?			
Answer: VP104410 Council's Renewable Energy Project Tender was advertised for a period of 23 days. The tender opened on Wednesday 14 March and closed 4pm on Thursday 5 April. 2018.			
In accordance with Part 7, Division 1, Clause 167(3) of the Local Government Regulation for all open tenders a minimum advertising period of 21days is required.			

All Actions For Action		Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 1/02/2018 Date To: 13/04/2018 Printed: Tuesday, 24 April 2018 4:29:44 PM
Action Sheets Report			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 05 April 2018		Questions Without Notice	Disability Friendly Premises for Council Meetings
21.4 DISABILITY FRIENDLY PREMISES FOR COUNCIL MEETINGS			
Councillor John Castellari Question Could Council identify disability friendly premises for our meetings so that we are inclusive of all our population? Answer A report will be presented to Council on changes required to make the existing building compliant and other possible premises under Council's ownership			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 05 April 2018		Questions Without Notice	Road Classification to be changed to Collector Road
21.6 ROAD CLASSIFICATION TO BE CHANGED TO COLLECTOR ROAD			
Councillor James Ewart Question The residents on Peak View Rd would like to see the Peak View Rd re classified as a collector Rd for the reasons such as being a bypass for the Monaro Highway when an incident occurs, it need to be in better condition Answer Peak View Road does not meet the criteria for Local Collector Road status. Which include: Unsealed Road. Provide access to the Primary Collector Network from Local Access Roads. May provide access to individual larger facilities such as feed outs and local grain silos. May also provide some school bus links. Daily Traffic Count = >1000 Heavy Vehilces = >25 Local Bus Route and School Bus Route Linked Community Population = >2,000.			

All Actions For Action		Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 1/02/2018 Date To: 13/04/2018 Printed: Tuesday, 24 April 2018 4:29:44 PM
Action Sheets Report			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 05 April 2018		Questions Without Notice	Reporting on the SMRC WEBSITE
21.7 REPORTING ON THE SMRC WEBSITE			
<p>Councillor Anne Maslin</p> <p>Question Could communication professionals employed by Council, adopt a policy of consistently reporting Council action each week and each month?</p> <p>For example, divers recently cleaned out a significant amount of sludge from the Bombala Water Facility Storage Tank. So far this has not been reported on the Website.</p> <p>What is the policy on their issue of reporting?</p> <p>Answer Council utilises its website to inform and educate the community on relevant Council information and news. The website is one of a number of Council platforms that is used to promote the many events, activities and happenings within Council and the Snowy Monaro region. The platforms utilised include: weekly Council page, media releases issued to our media distribution network, Facebook, Instagram, weekly Mayoral Column, Council's Your Say site, and the website. Council's Communications Team is responsible for ensuring important and time critical information is up-to-date and accurate, such as: media releases, job adverts, items on public exhibition, and DA notices, as well as other items. The website is also a resource hub where the public can locate information about Council's services. The website is a key platform in connecting Council with the community, as the public can provide feedback, access information and contact Council. Our practice is to upload news items to the website upon their distribution and inclusion to the aforementioned platforms/networks. Council's Communications Team will ensure the website is consistently updated, now and into the future. A story regarding divers removing sludge from the Bombala Water Storage Tank has been uploaded to the website. Action 12.2.1.2 in the current Operational Plan 'we provide current and relevant information through our website, social media, newspapers and printed mail' - includes a review of Council's website by Dec 2018.</p>			

All Actions For Action		Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 1/02/2018 Date To: 13/04/2018 Printed: Tuesday, 24 April 2018 4:29:44 PM
Action Sheets Report			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 05 April 2018		Questions Without Notice	Tender Process
21.8 TENDER PROCESS			
Councillor Lynley Miners			
Question	Can council explain the policy of the Tender Process, and validation of its values / how it is checked? Validation of values – how this is checked?		
Answer	Response to Question Taken on Notice will be presented to the Ordinary Council meeting to be held on 7 May 2018 as a report in the Business Paper.		
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 05 April 2018		Questions Without Notice	Funding for the Strategic Planning in Jindabyne
21.9 FUNDING FOR THE STRATEGIC PLANNING IN JINDABYNE			
Councillor Brian Old			
Question	Can funding be allocated in the next Financial Budget for Strategic Planning in Jindabyne?		
Answer	Funding request included in draft budget for 2018/19, for all areas not just Jindabyne.		

16.7 ACTION SHEET FOR THE PERIOD FEBRUARY 2018 TO 5 APRIL 2018

Record No:

Responsible Officer:	Director Corporate and Community Services
Author:	Secretary Council & Committees
Key Direction:	7. Providing Effective Civic Leadership and Citizen Participation
Delivery Plan Strategy:	DP7.1.1.2 Council's leadership is based on ethics and integrity to enable informed and appropriate decisions in the community's best interest.
Operational Plan Action:	OP7.7 Provide timely, accurate and relevant information to Council to enable informed decision making.
Attachments:	<ol style="list-style-type: none">1. Completed Action for February 2018 to 5 April 2018 ↓2. Outstanding Actions for February 2018 to 5 April 2018 ↓3. Outstanding Actions for 2017 ↓
Cost Centre	3120 Governance
Project	Questions with or without notice
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

In order to provide Councillors with updates on resolutions of Council, a report (attached) has been generated in InfoCouncil with all resolutions requesting actions as documented and recorded in the minutes for the period February 2018 to 5 April 2018.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council

- A. Receive and note the action sheets for the period February 2018 to 5 April 2018; and
 - B. Receive and note the updates on outstanding actions for 2017.
-

Finalised (Completed) Actions For Action	Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 1/02/2018 Date To: 13/04/2018 Printed: Tuesday, 24 April 2018 2:11:53 PM
Action Sheets Report		
Council Meeting 15 February 2018		
Meeting	Officer/Director	Section
Ordinary Council Meeting 15 February 2018		1. Sustaining Our Environment For Life
		Request from Lifegate Christian Church to use part lot 8 DP 263606
COUNCIL RESOLUTION		11/18
That Council :		
A. Approve the proposal to enter into a Legal Agreement with the Lifegate Christian Church for a period of 5 years with an optional further period of 5 years;		
B. Adopt the terms outlined in the draft Legal Agreement attached to this report;		
C. Agree that Lifegate Christian Church be responsible for the costs of preparation of the Agreement; and		
D. Authorise the General Manager to execute the Agreement on behalf of Council.		
Moved Councillor Ewart	Seconded Councillor Maslin	CARRIED
23 Apr 2018 - 12:12 PM		
Licence has been sent to Lifegate Christian Church for execution.		

Finalised (Completed) Actions For Action	Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 1/02/2018 Date To: 13/04/2018 Printed: Tuesday, 24 April 2018 2:11:53 PM
Action Sheets Report		

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 February 2018		1. Sustaining Our Environment For Life	Aitchison Cottage Berridale Strategic Management Plan
COUNCIL RESOLUTION		12/18	
That Council			
A. Endorse the Draft Aitchison Cottage Berridale Strategic Management Plan for community consultation;			
B. Place the Draft Aitchison Cottage Berridale Strategic Management Plan on public exhibition for a period of 28 days; and			
C. Should any submissions to the Draft Aitchison Cottage Berridale Strategic Management Plan be received, a further report be presented to Council at the end of the exhibition period to enable Council to consider any submissions received; or			
D. Should no submissions to the Draft Aitchison Cottage Berridale Strategic Management Plan be received, Council adopt the Aitchison Cottage Berridale Strategic Management Plan.			
Moved Councillor Ewart	Seconded Councillor Maslin	CARRIED	
20 Apr 2018 - 2:44 PM -			
Aitchison Cottage Berridale Strategic Management Plan advertised for 28 days for public consultation. No submissions received so under Council Resolution 12/18 Council adopts the Aitchison Cottage Strategic Management Plan.			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 February 2018		4. Creating Safer, Healthier And Thriving Community	Request to Erect a Memorial to Ulick O'Boyle in Banjo Patterson Park, Jindabyne
COUNCIL RESOLUTION		15/18	
That Council approve the erection of the Ulick O'Boyle memorial to be located in the proposed Site 1 near the Irish Memorial in Banjo Patterson Park, Jindabyne to be funded fully by the family.			
Moved Councillor Ewart	Seconded Councillor Maslin	CARRIED	
06 Apr 2018 - 4:09 PM			
Contacted the family to go ahead with the installation - liaising with Council Recreation staff. Contactor to supply insurance details			

Finalised (Completed) Actions
For Action

Action Sheets Report

Division:

Committee:

Officer:

Further Report Required:

Ordinary Council Meeting

Including Further Reports

Date From:

Date To:

1/02/2018

13/04/2018

Printed:

Tuesday, 24 April 2018 2:11:53 PM

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 February 2018		6. Managing Development And Service Delivery	Policy - referral of Development Applications to Council for Determination
COUNCIL RESOLUTION		18/18	
That Council			
A. Adopt the revised ‘Referral of Development Applications to Council for Determination’ Policy subject to amending dot point one under Development Applications will be Referred to Council for Determination in the Following Situations to the following “where there are more than five (5) objectors by way of individual submissions from different households”; and			
B. Adopt the revised ‘Council Decision Contrary to Staff Recommendation’ Procedure..			
Moved Councillor Beer		Seconded Councillor Maslin	CARRIED
26 Mar 2018 - 4:54 PM			
Policy adopted with changes, Procedure adopted with no changes			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 February 2018		6. Managing Development And Service Delivery	Establishment and Terms of Reference of the Waste Management Committee
COUNCIL RESOLUTION		20/18	
That Council			
A. Receive and note the information in the report for the Establishment and Terms of Reference of the Waste Management Committee; and			
B. Nominate Councillor Corbett, Councillor Ewart and Deputy Mayor Miners to the Waste Management Committee			
Moved Councillor Haslingden		Seconded Councillor Ewart	CARRIED
29 Mar 2018 - 9:32 AM			
Terms of reference complete and Councillor nominations noted as Councillors Ewart, Corbett and Miners			

Finalised (Completed) Actions
For Action

Action Sheets Report

Division:

Committee:

Officer:

Further Report Required:

Ordinary Council Meeting

Including Further Reports

Date From:

Date To:

1/02/2018

13/04/2018

Printed:

Tuesday, 24 April 2018 2:11:53 PM

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 February 2018		7. Providing Effective Civic Leadership And CITIZE	Review of Councils Delegation Register
COUNCIL RESOLUTION		23/18	
That Council			
<div> <div>1. In order to provide for the expedient exercise and performance of its powers and duties and the efficient management of its business and responsibilities, in accordance with Council’s resolution hereby delegates, pursuant to Section 377 of the Local Government Act, 1993, to the person holding the position of General Manager, and from time to time, holding the aforementioned position in an acting capacity, the exercise of Council’s powers, functions, duties and authorities arising from the Act and all other acts, regulations and Council policies, subject to the limitation specified in Section 377 (1) of the Local Government Act.</div> <div>2. Note the General Manager may sub delegate any of the functions of the General Manager, as detailed in Section 378 of the Local Government Act, subject to the limitation prescribed in Section 377 of The Local Government Act; as listed in the Delegations Register: Part A Delegations granted to the General Manager and sub delegated to staff.</div> <div>3. Note the General Manager is restrained from carrying out any of those functions of Council excluded from delegation by operation of section 377(1) of the Act;</div> <div>4. Note the General Manager is entitled to carry out any functions delegated to the Council by the Departmental Chief Executive or the Minister, subject to any express limitations imposed by the Departmental Chief Executive or Minister;</div> <div>5. Note the delegation to the General Manager is limited in accordance with Council’s adopted policies in force from time to time.</div> <div>6. Note if a function is conferred or imposed on an employee of the Council under any other legislation, the function is deemed to be conferred or imposed on the Council and is delegated to the General Manager.</div> <div>7. Confirm other delegations as listed in the Delegations Register: Part B Delegations granted to non-staff.</div> <div>8. Endorse the acquisition of the LGL delegations software.</div> </div>			
Moved Councillor Ewart		Seconded Councillor Maslin	CARRIED
20 Apr 2018 - 1:27 PM			
Delegations Register has been updated and published.			

Finalised (Completed) Actions For Action		Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 1/02/2018 Date To: 13/04/2018 Printed: Tuesday, 24 April 2018 2:11:53 PM
Action Sheets Report			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 February 2018		7. Providing Effective Civic Leadership And Citize	Civic Receptions
COUNCIL RESOLUTION		29/18	
That Council allocates \$2,000 per annum to hold Civic Receptions.			
Moved Councillor Beer	Seconded Councillor Corbett	CARRIED	
20 Apr 2018 - 3:57 PM			
Recommendation adopted at the Council Meeting on 15 February 2018.			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 February 2018		7. Providing Effective Civic Leadership And Citize	Section 404 Report for the period July to December 2017
COUNCIL RESOLUTION		30/18	
That Council			
A. Receive and note the Operational Plan Progress – Action and Task Progress Report; and			
B. Arrange a workshop with interested Councillors to review the Operational Plan Progress – Action and Task Progress Report.			
Moved Councillor Beer	Seconded Councillor Stewart	CARRIED	
13 Mar 2018 - 3:49 PM			
Completed			

Finalised (Completed) Actions For Action		Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 1/02/2018 Date To: 13/04/2018 Printed: Tuesday, 24 April 2018 2:11:53 PM
Action Sheets Report			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 February 2018		Notice of Motion	Notice of Motion Cr Haslingden Feb 2018 - Restricted Funds
COUNCIL RESOLUTION		36/18	
That Council review whether the funding allocations in restricted funds, as identified at 12 May 2016 at the time of the merger, and detailed in report from CFO in this paper –			
a) Remain as allocated			
b) Be combined with the Stronger Community Funds for greater project delivery outcomes; or			
c) To be reallocated to urgent ageing infrastructure, in related areas, as determined by the Asset Management Strategy			
Moved Councillor Haslingden		Seconded Councillor Beer	CARRIED
09 Apr 2018 - 12:52 PM			
There is no action that can be taken for this resolution. The resolution actually includes options.			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 February 2018		Notice of Motion	Notice of Motion Cr Haslingden Feb 2018 Bombala Sewerage
COUNCIL RESOLUTION		37/18	
That Council consider the rationality and economics of upgrading the existing Bombala Sewerage Plant in its present site, next to the Bombala River, or rebuilding and moving the plant to a new site away from the river.			
Moved Councillor Haslingden		Seconded Councillor Maslin	CARRIED
02 Mar 2018 - 10:30 AM			
Full report to 15 March 2018 Council Meeting			

Finalised (Completed) Actions For Action		Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 1/02/2018 Date To: 13/04/2018 Printed: Tuesday, 24 April 2018 2:11:53 PM
Action Sheets Report			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 February 2018		Notice of Motion	Notice of Motion Cr Maslin Feb 2018 Platypus Viewing Platform
COUNCIL RESOLUTION		39/18	
That Councillors receive a full report regarding the design and construction of the Riverside Platform in Bombala; and			
A. The Report is to include the design process, compliance obligations considered, cost so far, and the process undertaken to select building materials for the structure; and			
B. Further, that a professionally trained landscape architect and engineer be commissioned to complete the platform so that it can be used by the community.			
Moved Councillor Maslin	Seconded Councillor Haslingden	CARRIED	
13 Apr 2018 - 2:11 PM – Full Report to 15 March Council meeting			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 February 2018		Notice of Motion	Notice of Motion Deputy Mayor Miners Feb 2018 Road Report
COUNCIL RESOLUTION		42/18	
That Councillors receive a concise report on expenditure for roads in this Financial Year.			
Report to include: Overall budget for roads, including new roads, and maintenance and repair, and a prioritised list of roadwork's to be carried out by end of June 2018.			
Moved Councillor Miners	Seconded Councillor Castellari	CARRIED	
02 Mar 2018 - 10:31 AM Full report to 15 March 2018 Council Meeting			

Finalised (Completed) Actions For Action		Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 1/02/2018 Date To: 13/04/2018 Printed: Tuesday, 24 April 2018 2:11:53 PM
Action Sheets Report			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 February 2018		Confidential Matters	Replacement of Council's Street Sweeper Plant Number 9056
COUNCIL RESOLUTION		48/18	
That Council:			
1. Purchase the Bucher-Hino Street Sweeper from Bucher Municipal Pty Ltd for \$347,925 excluding GST; and			
2. Accept the trade in offer from Bucher Municipal Pty Ltd of \$75,000 excluding GST for Council's Macdonald Johnston/Hino Street Sweeper Truck (Plant No: 9056) which equates to a net purchasing price of \$272,925 (exc. GST)			
Moved Councillor Stewart		Seconded Councillor Beer	CARRIED
02 Mar 2018 - 11:41 AM - PU010991 - Ordered 19.2.18, expected delivery July 2018			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 February 2018		Confidential Matters	Proposed Purchase of Lot 1 DP 1141425 in Hawkins Street Cooma
COUNCIL RESOLUTION		52/18	
That Council			
A. Further investigate the opportunity to construct a caravan parking area close to the Cooma CBD on Council or public land; and			
B. Reject the offer from the owner of lot 1 DP 1141425 to dedicate land in lieu of paying his open space contributions of \$8,340 in accordance with DA 10.2010.63.6.			
Moved Councillor Ewart		Seconded Councillor Castellari	CARRIED
23 Apr 2018 - 12:08 PM Council resolved not to proceed with this proposal.			

Finalised (Completed) Actions
For Action

Action Sheets Report

Division:

Committee:

Officer:

Further Report Required:

Ordinary Council Meeting

Including Further Reports

Date From:

Date To:

1/02/2018

13/04/2018

Printed: Tuesday, 24 April 2018 2:11:53 PM

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 February 2018		7. Providing Effective Civic Leadership And CITIZE	Donations and Sponsorships Review and February Donation Requests

COUNCIL RESOLUTION

28/18

That Council

A. Approve each of the submissions numbered 1A to 8A, Table A - Requests for Donations and Sponsorship for submission to Council February 2018;

TABLE A

#	Organisation	Request Summary	Requested Value	Recommendation
1A	Bombala Historic Engine & Machinery Society Inc	Assistance with costs for development of shed.	\$7500	\$5000
2A	Rotary Club of Bombala	DA fee waiver for bi-annual Bombala market.	\$285 max, will confirm fee on application	\$285
3A	Snowy Mountains Bowmen	Funds to erect a building in which to store tools and equipment required on the grounds.	\$1000	\$1000
4A	Colin Shingles - Louis Mould Fundraiser	Requesting \$500 towards the cost of holding a fundraiser plus Colin would also like the cost of the hall hire covered for the event.	<div>\$500 (towards event costs) + \$570 (hall hire)</div> <div>\$1070 total</div>	<div>\$1000 (towards event costs) + \$570 (hall hire)</div> <div>\$1570 total</div>
5A	Snowy Mountains Photographic Club	Support for their inaugural Easter Art Show "The Character of the Snowy Monaro".	\$800	\$800
6A	AAA – Elite Energy Pty Ltd	Support for their 3 rd Jindabyne / Charlotte Village Triathlon / Trail Run .	\$4000	Not supported

Finalised (Completed) Actions For Action	Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 1/02/2018 Date To: 13/04/2018 Printed: Tuesday, 24 April 2018 2:11:53 PM
Action Sheets Report		

7A	Snowy Mountains Readers Writers Festival Inc	Support in running their annual Literary Festival in Cooma, in particular session with award winning author Jack Heath.	\$350	\$350
8A	Bombala Exhibition Society	Support in running the annual Bombala show.	\$1000	\$1000
Total Donation Value for February 2018:			\$16,005.00	Council Endorsement: \$10,005.00

B. Receive and note Donations approved under Mayors Delegation 2.001 02.001.050 numbered 1B to 7B, Table B and 1C, Table C - Requests for Donations and Sponsorship for submission to Council February 2018;

TABLE B

#	Organisation	Request Summary	Requested Value	Recommendation
1B	Bombala Exhibition Society / Australia Day Committee	Sponsorship to support Australia Day activities in Bombala	\$300	\$300
2B	Jerangle Progress Association	Australia Day Community Breakfast, purchase of goods	\$300 (up to this figure, depending on final receipts)	\$300
3B	Bredbo Progress Association	Sponsorship to support the Bredbo Community Australia Day Event	\$200	\$200
4B	Jindabyne Lions Club	Sponsorship to support Jindabyne's Australia Day Event	\$200	\$200
5B	Numeralla Countegany Volunteer Bushfire Brigade	Sponsorship to support Numeralla and District's Australia Day Event	\$200	\$200

Finalised (Completed) Actions For Action	Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 1/02/2018 Date To: 13/04/2018 Printed: Tuesday, 24 April 2018 2:11:53 PM
Action Sheets Report		

6B	Nimmitabel Lions Club	Sponsorship to support Nimmitabel's Australia Day Breakfast	\$200	\$200
7B	Michelago Region Community Assoc (MRCA)	Sponsorship to support Australia Day activities in Michelago	\$200	\$200
Total Donation Value for February 2018: \$1,600.00			Council Endorsement: \$1,600.00	

TABLE C

#	Organisation	Request Summary	Requested Value	Recommendation
1C	Numeralla Folk Festival	Support in kind for running the Numeralla Folk Festival.	\$5062.00	\$5062.00
Total Donation Value for February 2018: \$5,062.00			Council Endorsement:\$5062.00	

- C. Agree to recurring sponsorship of Primary and Secondary Schools, Major Show events, Major Race Days and Australia Day as listed for 2019, 2020 and 2021 Financial years;

Primary and Secondary Schools

School	2017 Value
Adaminaby Public	\$100
Berridale Public	\$100
Bombala Public	\$100
Bredbo Public	\$100
Cooma Public	\$100
Cooma North Public	\$100
Dalgety Public	\$100

Finalised (Completed) Actions For Action		Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 1/02/2018 Date To: 13/04/2018 Printed: Tuesday, 24 April 2018 2:11:53 PM
Action Sheets Report			
Delegate Public	\$100		
Jerangle Public	\$100		
Jindabyne Central School - Junior	\$100		
Michelago Public	\$100		
Nimmitabel Public	\$100		
Snowy Mountains Christian School - Junior	\$100		
Snowy Mountains Grammar School - Junior	\$100		
St Joseph's Bombala	\$100		
St Patrick's Cooma - Junior	\$100		
Bombala High	\$100		
Jindabyne Central School - Senior	\$100		
Monaro High	\$100		
Snowy Mountains Christian School - Senior	\$100		
Snowy Mountains Grammar School - Senior	\$100		
St Patrick's Cooma - Senior	\$100		
Total value	\$2200		
Major Show Events			
Name	Monetary Value	In-Kind Support in addition to cash funding	
Bombala Show	\$800	Waste Management	
Cooma Show	\$1000	Waste Management	
Dalgety Show	\$1500	Waste Management	

Finalised (Completed) Actions
For Action

Division:
Committee: Ordinary Council Meeting
Officer:
Further Report Required: Including Further Reports

Date From: 1/02/2018
Date To: 13/04/2018
Printed: Tuesday, 24 April 2018 2:11:53 PM

Action Sheets Report

Delegate Show	\$1000	Waste Management
Nimmitabel Show	-	Waste Management
Estimate of total value per year to support these shows including in kind support costs on average:	\$5,000 - \$10,000	

Major Race Days

Name	Monetary Value	In-Kind Support in addition to cash funding
Adaminaby Race Day	\$1000 - \$2000	Waste Management and compost
Bombala Race Day	\$1000	Waste Management
Cooma Race Day	\$1000	Waste Management
Estimate of total value per year to support these shows including in kind support costs on average:	\$3,000 - \$6,000	

Australia Day Celebrations

- Cash reimbursement of between \$200 and \$300 per request to local community Australia breakfasts and BBQ's.
- A total of 8 requests were received for the 2018 Australia Day events to a value of \$1600
- This does not include the costs for the centralised Australia Day awards event;

D. Agree to the proposed Sponsorship and Donation process outlined in section 2 of attachment 3;

E. Agree to hold a Councillor workshop before the March 2018 Council meeting to determine budget allocations for the 2019FY for all categories of Sponsorships and Donations, and a Councillor subcommittee to review submissions.

Moved Councillor Stewart

Seconded Councillor Castellari

CARRIED

20 Apr 2018 - 3:59 PM

Recommendation adopted at the Council Meeting held on 15 February 2018.

Finalised (Completed) Actions
For Action

Action Sheets Report

Division:

Committee:

Officer:

Further Report Required:

Ordinary Council Meeting

Including Further Reports

Date From:

Date To:

1/02/2018

13/04/2018

Printed: Tuesday, 24 April 2018 2:11:53 PM

Council Meeting - 15 March 2018

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 March 2018		1. Sustaining Our Environment For Life	National Roads and Motorists Association (NRMA) - State Wide Electric Vehicle Charging Network

COUNCIL RESOLUTION

61/18

That Council

A. Receive and note the report on National Roads and Motorists Association (NRMA) – State Wide Electric Vehicle Charging Network;

B. Authorise the General Manager, under delegation, to sign the non-binding Letter of Intent (LoI) between Council and NRMA and proceed with planning to deliver Two (2) fast charging systems in Kalkite Street car park, Jindabyne and One (1) fast charging system in Massie Street car park, Cooma;

C. Once the designs, approvals and enabling works have been completed, authorise the General Manager, under delegation, to sign the legally binding Licence to Occupy (LtO) for the installation of Two (2) fast charging systems in Kalkite Street car park, Jindabyne and One (1) fast charging system in Massie Street car park, Cooma with a term for the licence of 5 years and an option for a further 5 years; and

D. Authorise the Group Manager Transport & Infrastructure (Operations) to enter into further discussions with NRMA with the aim of introducing Electronic Vehicle Charging Systems into Adaminaby and Bombala as a second tranche of charging systems across the region.

Moved Councillor Ewart

Seconded Councillor Haslingden

CARRIED

26 Mar 2018 - 1:39 PM -

Report submitted to the March 2018 meeting of Council

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 March 2018		2. Expanding Connections Within The Region And Bey	Inclusion of Wingecarribee in the Joint Organisation

COUNCIL RESOLUTION

62/18

That for the purposes of the resolution passed by this council on 14 December 2017, resolution number 288/17, concerning the approval of council’s area being included in the joint organisation’s area, that - in addition to those council areas prescribed in the previous resolution – Council endorses the area of the Wingecarribee Shire Council being included in the area of the joint organisation.

Moved Councillor Ewart

Seconded Councillor Haslingden

CARRIED

20 Apr 2018 - 4:00 PM

Recommendation adopted at the Council Meeting held on 15 March 2018.

Finalised (Completed) Actions For Action		Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 1/02/2018 Date To: 13/04/2018 Printed: Tuesday, 24 April 2018 2:11:53 PM
Action Sheets Report			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 March 2018		2. Expanding Connections Within The Region And Bey	Platypus Viewing Platform - Report into the Design Process, Compliance Obligations and Construction
COUNCIL RESOLUTION		66/18	
That Council			
A. Receive and Note the Report into the Design Process, Compliance Obligations and Construction of the Platypus Viewing Platform – Bombala.			
B. Incorporate, as per previous recommendation 39/18 of 15 February 2018, the viewing platform into a broader overview of the landscape including Therry Street Carpark and the Town Square.			
Moved Councillor Beer	Seconded Councillor Maslin	CARRIED	
18 Apr 2018 - 3:11 PM			
Viewing platform project incorporated into the wider project for Therry Street and the Car Park			
26 Mar 2018 - 2:40 PM			
Report submitted to the March 2018 meeting of Council. Work now commencing to incorporate the viewing platform into the Therry Street and Carpark project to deliver a more integrated solution to Bombala Landscape.			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 March 2018		7. Providing Effective Civic Leadership And Citize	Easy to do business initiative by Service NSW
COUNCIL RESOLUTION		76/18	
That Council			
A. Agree to participate in the Easy to do Business initiative;			
B. Delegate authority to the General Manager to enter into an agreement with Service NSW for Easy to do Business; and			
C. Authorise the use of the Common Seal of Council to execute any necessary documents required to effect the agreement with Service NSW.			
Moved Councillor Ewart	Seconded Councillor Corbett	CARRIED	
26 Mar 2018 - 4:48 PM			
Finalised - meetings arranged with Service NSW to progress			

Finalised (Completed) Actions
For Action

Division:

Committee:

Officer:

Further Report Required:

Ordinary Council Meeting

Including Further Reports

Date From:

Date To:

Printed:

1/02/2018

13/04/2018

Tuesday, 24 April 2018 2:11:53 PM

Action Sheets Report

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 March 2018		7. Providing Effective Civic Leadership And CITIZE	Donation and Sponsorship Requests March 2018

COUNCIL RESOLUTION

77/18

That Council approve the value for each of the submissions numbered 1 - 16 in the attachment - Requests for Donations and Sponsorship for submission to Council March 2018;

#	Organisation	Request Summary	Requested Value	Recommendation
1	Lateral Events ABN: 86 077 821 339 (L'Etape)	Waste Management - \$3500 Jindabyne Memorial Hall Hire (8 days @ \$310 per day - \$2480 Use of Banjo Paterson Park (9 days @ \$510 - \$4590 Use of Clay pits area (8 days @ \$510 - \$4080 DA Fee Waiver - \$140 Advertising - \$1105 Total Cost - \$15895 As per previous Council discussions with a 50% fee waiver total for request \$7947.50	\$7947.50	Waive fees to the amount of \$7947.50
2	Mountain Life Church	Establish a permanent waiver of fees for use of Claypits Stage	\$510	Waive fees to the amount of \$510
3	Snowy Mountains Quilt & Craft Group	Waiver of Hire fees/or a discount on hire fees - for annual Quilt Show – Jindabyne Memorial Hall Supper Room over 4 days (\$130 per day)	\$520	Waive fees to the amount of \$520
4	Jindabyne Lions Club	Waiver of Hire fee – Jindabyne Memorial Hall for Easter Art Show – for two weeks (\$155 per day)	\$2170	Waive fees to the amount of \$2170
5	Seaside Scavenge	Requesting \$6600.00 to cover facilitation of project incl: Event Costs	\$7036	\$7036

Finalised (Completed) Actions
For Action

Division:

Committee:

Officer:

Further Report Required:

Date From:

Date To:

Printed:

Ordinary Council Meeting

1/02/2018
13/04/2018

Tuesday, 24 April 2018 2:11:53 PM

Action Sheets Report

Including Further Reports

		Waiver of DA Fee (\$140) for annual lakeside scavenge.		
		Waste management: \$436.00		
6	Sue Walker (Shave for a Cure)	Shave for a Cure Donation Request - \$500.00	\$500.00	\$500.00
		Would like the Mayor to be available on the day to shave her head. Event 24 March 2018		
7	Nimmitabel Men's Shed	Request to Waive Water Charges – Rates	\$709.33	Waive fees to the amount of \$709.33
		Water Access Charge for railway land they lease		
		\$393.00 + arrears \$316.33 (currently accruing interest on arrears) = \$709.33 to 28/2/2018		
8	Cooma Little Theatre	Request for a donation of \$500 to support Hub Youth Week activity Musical Theatre Intensive Workshop.	\$500	\$500
9	Ngarigo Nation Indigenous Corporation	Waive hire cost of Cooma Multi-Function Centre	\$570	Waive fees to the amount of \$570
10	Delegate Show	Provision of 10 waste and 10 recycling bins and collection of same. (see costing below)	\$350	Supply of waste facilities to the value of \$350
11	Delegate Campdraft	Provision of 10 waste and 10 recycling bins and collection of same.	\$350	Supply of waste facilities to the value of \$350
12	SMRC community events	Provision of 40 waste and 40 recycling bins for use by community events, to be kept at depots.	\$6000	Supply of waste facilities to the value of \$6000
13	Anglicare Op Shop	Access to waste disposal free of charge for all non-recyclable items.	\$800	\$800pa
14	St Vincent de Paul Society	Free waste disposal for excess rubbish.	\$800	\$800pa
15	Snowy Monaro	Fee waiver for disposal of dumped / unwanted / unusable donations.	\$800	\$800pa

Finalised (Completed) Actions
For Action

Action Sheets Report

Division:

Committee:

Officer:

Further Report Required:

Ordinary Council Meeting

Including Further Reports

Date From:

Date To:

1/02/2018

13/04/2018

Printed: Tuesday, 24 April 2018 2:11:53 PM

Assemblies of God (Abundant Life Centre)

16 Anglican "Seek and Find" Op Shop

Fee waiver for disposal of all non-recyclable items.

\$800

\$800pa

Total Donation Value for March 2018: \$30,362.83

Council Endorsement: \$30,362.83

Moved Councillor Stewart

Seconded Councillor Corbett

CARRIED

03 Apr 2018 - 5:08 PM

Donations processed as per resolution

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 March 2018		7. Providing Effective Civic Leadership And Citize	Training - Financial Issues in Local Government

COUNCIL RESOLUTION

80/18

That Council:

A. Approve the proposed training session on the Financial Issues in Local Government for Councillors and Executive Management staff to be presented by Local Government NSW.

B. Authorise the expenditure of \$6,572 (inclusive of GST) with funding to be provided from GL-10-3110-1001-63205 Councillor Training Account. The cost quoted includes the training presentation; travel and accommodation expenses for the course facilitator; and comprehensive training materials.

C. Nominate a suitable date to hold the training session. The session is a full day module (9.00am to 4.30pm).

Moved Councillor Beer

Seconded Councillor Castellari

CARRIED

20 Apr 2018 - 4:05 PM

Financial Issues in Local Government Workshop scheduled for 9 May 2018.

Finalised (Completed) Actions For Action		Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 1/02/2018 Date To: 13/04/2018 Printed: Tuesday, 24 April 2018 2:11:53 PM
Action Sheets Report			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 March 2018		7. Providing Effective Civic Leadership And Citize	Assessment of provision of Business Reports to Councillors through electronic devices and hard copy.
COUNCIL RESOLUTION		81/18	
That Council resolve			
A. To provide an iPad or Laptop to the Mayor, Deputy Mayor and Councillors as per the current policy;			
B. In the event councillors choose an iPad as their preferred device they return the supplied laptop for redeployment; and that			
C. Provide a hard copy to any Councillor that request one			
Moved Councillor Stewart		Seconded Councillor Last	CARRIED
20 Apr 2018 - 4:06 PM			
Recommendation adopted at the Council Meeting held on 15 March 2018.			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 March 2018		7. Providing Effective Civic Leadership And Citize	Monthly Council Meeting Schedule
COUNCIL RESOLUTION		83/18	
That Council			
A. Hold two Ordinary Council meetings each month on the first and third Thursday of each month commencing at 5pm; and			
B. Hold a pre meeting briefing from 4-5pm before each ordinary council meeting			
Moved Councillor Stewart		Seconded Councillor Miners	CARRIED
03 Apr 2018 - 5:09 PM			
Revised schedule booked for meeting on 1st Thursday of the month to be booked at Cooma			

Finalised (Completed) Actions
For Action

Action Sheets Report

Division:

Committee:

Officer:

Further Report Required:

Ordinary Council Meeting

Including Further Reports

Date From:

Date To:

1/02/2018

13/04/2018

Printed: Tuesday, 24 April 2018 2:11:53 PM

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 March 2018		Notice of Motion	Notice of Motion Cr Maslin - Bombala and Delegate Water Supply

COUNCIL RESOLUTION

90/18

That

A. In light of the offer from Deputy Premier John Barilaro of \$15 Million for delivering clean water to Bombala and Delegate, that staff prepare a business case proposal for the works associated with achieving this project;

B. A strategy be devised as a matter of urgency to ensure clean drinking water be delivered to Bombala and Delegate until such time as a long term solution can be identified; and

C. Council recognise the long suffering communities of this issue.

Moved Councillor Maslin

Seconded Councillor Haslingden

CARRIED

26 Mar 2018 - 12:26 PM -

Awaiting details and formal offer from the Deputy Premier's office to approach Office of water for their input regarding the best options.

(a)Council officers held a meeting on 23 April 2018 with officers from DOI Water to determine technical solutions for the water treatment plan in Bombala. A site visit was also undertaken. The outcome of this visit will be reported to Council.

Council has not budgeted any funds for this project but was included in the capital works as a commitment from the deputy Premier. Funding applications under the S

SW program is a long drawn process which commences with Stage 1 being the EOI and when this is approved council can then submit the final application for design and construction. Also note that SSW funding is only 50% and council needs to fund the balance for which no funding has been allocated in the budget. An alternate to this is to write to the Deputy Premier directly requesting for the \$15m funding.

(b1) BOMBALA - immediate action was undertaken to clean the reservoirs and the reticulation mains in Bombala. The Technical Officer was moved temporarily from the Cooma office to Bombala to set up protocols for the operations of the treatment plant. Since the cleaning of the reservoirs and the mains was undertaken and the treatment has been resolved, no further complaints have been received.

(B2) DELEGATE - Due to several issues with the water intake structure requiring total upgrade, other water supply sources such as bores are being investigated. Currently council is applying for a bore license for Delegate. Depending on the water quality from the bores Section 60 approval will be sought from the DOI water.

(c) This has been a long term issue and the current council is taking measures to resolve it.

Finalised (Completed) Actions For Action		Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 1/02/2018 Date To: 13/04/2018 Printed: Tuesday, 24 April 2018 2:11:53 PM
Action Sheets Report			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 March 2018		Confidential Matters	Tender - Numeralla RFB Shed and Site Works
COUNCIL RESOLUTION		93/18	
That Council accept the tender and award the contract to Cooma Steel Co Pty Ltd for the tendered amount \$202,668.40(GST inclusive)			
Moved Councillor Stewart	Seconded Councillor Last	CARRIED	
26 Mar 2018 - 12:14 PM RFS advised of Council Resolution 21/03/18			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 March 2018		Confidential Matters	Award of Contract for Stage 2 - Detail Design of the Bombala STP and the Adaminaby STP
COUNCIL RESOLUTION		94/18	
That Council approve the award of the contract for Stage 2 for the final design for the augmentation of the Adaminaby and Bombala STP to Hunter H20 as follows:			
<ul style="list-style-type: none"> Adaminaby STP Final Design: Lump sum of \$460,901 Bombala STP Final Design: Lump sum of \$460,901. 			
Moved Councillor Stewart	Seconded Councillor Last	CARRIED	
23 Apr 2018 - 5:14 PM Letter of award is being sent (23 April 2018) for work to commence			

Finalised (Completed) Actions For Action

Action Sheets Report

Division: Committee: Ordinary Council Meeting

Officer:

Further Report Required: Including Further Reports

Date From: 1/02/2018

Date To: 13/04/2018

Printed: Tuesday, 24 April 2018 2:11:53 PM

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 March 2018		Confidential Matters	Award of Tender for contract 04 - Dewatering and disposal of biosolids from the sewage treatment plants in Berridale, Cooma and Jindabyne and Contract 07 - Water Mains Upgrade in Bombala, Cooma and Jindabyne
COUNCIL RESOLUTION		95/18	
That Council approve the award of the tender based on the tender evaluation reports as follows:			
<ul style="list-style-type: none"> The Water mains rehabilitation tender (Contract 7/2018) be awarded to RD Miller for a lump sum and schedule of rates contract of \$864,659 (Excl GST) The dewatering and disposal of bio-solids from the treatment plants (Contract 7/2018) be awarded to Arkwood under the following condition: <ul style="list-style-type: none"> If EPA approval has not been obtained, accept the contract price of \$144, 236 (excl GST). ** Tip fees for the sludge from all STPs will apply. 			
* \$60, 000 tip fees will apply for Jindabyne Sludge only. (Total Cost for Option 1 = \$194, 996 + \$60,000 = \$254,996)			
**\$280,000 tip fees will apply for the sludge disposal at landfill from all sites. (Total Cost for Option 2 = \$144,236 + \$280,000 = \$424,236)			
Moved Councillor Beer	Seconded Councillor Old	CARRIED	
23 Apr 2018 - 5:13 PM			
Letter of award has been sent and work to commence shortly			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 March 2018		Confidential Matters	Corporate Information Systems Project Report
COUNCIL RESOLUTION		98/18	
That Council cease contract negotiations currently underway with Technology One and authorise the General Manager to issue an Expression of Interest for a corporate information system which will be followed by a selective tender and for both processes to be managed on behalf of Council by an independent external organisation.			
Moved Councillor Beer	Seconded Councillor Corbett	CARRIED	
20 Apr 2018 - 4:07 PM			
Recommendation adopted at the Council Meeting held on 15 March 2018.			

Finalised (Completed) Actions

For Action

Division:

Committee:

Officer:

Further Report Required:

Date From:

Date To:

Printed:

Ordinary Council Meeting

Including Further Reports

1/02/2018

13/04/2018

Tuesday, 24 April 2018 2:11:53 PM

Action Sheets Report

Council Meeting 5 April 2018

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 05 April 2018		6. Managing Development And Service Delivery	Water and Sewer Financial Plans and Draft Pricing for 2019 including draft billing policies and communication strategy

COUNCIL RESOLUTION

112/18

That Council

1. Approve the following for exhibition:

SMRC draft water and sewer pricing tariff for 2019 as given in tables 1 and 2 and exhibited in Councils draft 2019 Revenue Policy and in the public notice;

SMRC draft water and sewer pricing and billing policies;

2. Approve the removal of the subsidy for non-residential properties using greater than 7.5ML per annum which was introduced in 2017/2018 and not included in the draft revenue policy for 2019;

3. Note the communication strategy (Public notice with draft water and sewer pricing tariff and sample letters to non-residential properties in Bombala and Cooma with larger than 20mm connections); and

4. Hold a work shop to review submissions received during the public exhibition period.

Moved Councillor Corbett

Seconded Councillor Haslingden

CARRIED

23 Apr 2018 - 5:10 PM -

1. Policies have been advertised on the web page and the public notice has been advertised in the local papers.

a. Letters are being sent to customers in Cooma and Bombala

b. Letters will be sent to those customers who applied for the discount for greater than 7.5ml usage that it will be discontinued in 2019.

Finalised (Completed) Actions For Action

Action Sheets Report

Division:

Committee:

Officer:

Further Report Required:

Ordinary Council Meeting

Including Further Reports

Date From:

Date To:

1/02/2018

13/04/2018

Printed: Tuesday, 24 April 2018 2:11:53 PM

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 05 April 2018		Notice of Motion	Notice Of Motion Cr Haslingden - Bombala Swimming Pool
COUNCIL RESOLUTION		113/18	
That SMRC submit to the Stronger Country Communities Grant an application for \$1,500,000 to upgrade and cover the Bombala Swimming Pool:			
<div>a) For pool infrastructure and all ability access/ramp</div> <div>b) For sliding pool cover</div>			
The Stronger Country Communities Grant delivers crucial local infrastructure to improve the quality of life of people living in regional NSW. Funding is provided to local projects such as parks, community halls, playgrounds and amenity blocks. Round two is now open and will close at 5pm AEST, Friday 4 May 2018			
Moved Councillor Haslingden	Seconded Councillor Maslin	CARRIED	
12 Apr 2018 - 10:10 AM			
Actioning of application is dependent upon further Resolution by Council Refer: Report specific to SCCF Round 2; Item 16.8 Council Meeting 19/4/18.			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 05 April 2018		Notice of Motion	Notice of Motion Cr Haslingden - Bombala Hub
COUNCIL RESOLUTION		114/18	
That this motion be deferred to the next Council Meeting.			
Moved Councillor Haslingden	Seconded Councillor Maslin	CARRIED	
11 Apr 2018 - 12:08 PM			
Moved to Meeting on the 19th of April			

Finalised (Completed) Actions For Action		Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 1/02/2018 Date To: 13/04/2018 Printed: Tuesday, 24 April 2018 2:11:53 PM
Action Sheets Report			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 05 April 2018		Confidential Matters	Proposed Lease to Dementia Australia - Office 1, 227 Sharp Street Cooma - Werri Nina
COUNCIL RESOLUTION		117/18	
That Council;			
A. Approve the Lease to Dementia Australia for 12 months with two optional further periods of lease of 12 months each;			
B. Approve the first rental fee of \$6,033.44 plus GST per annum with annual CPI adjustments; and			
C. Authorise the General Manager to execute the Lease			
Moved Councillor Haslingden	Seconded Councillor Corbett	CARRIED	
23 Apr 2018 - 11:43 AM			
Lease has been sent to Dementia Australia for execution. When it is returned Council to execute. Invoice will be raised when the lease has been executed by both parties.			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 05 April 2018		Confidential Matters	Offer to Transfer Title of Lot 6 Section 42 DP 758776 to Council
COUNCIL RESOLUTION		119/18	
That Council;			
A. Thank Mr Alcock and Mr Jardine for their dedication to preserving this heritage building and its contents; and			
B. Regretfully reject the offer to transfer Lot 6 Section 42 DP 758776 to Council.			
Moved Councillor Beer	Seconded Councillor Ewart	CARRIED	
23 Apr 2018 - 12:13 PM			
Letter written thanking landowners for their kind offer but declining the offer.			

Finalised (Completed) Actions For Action	Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 1/02/2018 Date To: 13/04/2018	Printed: Tuesday, 24 April 2018 2:11:53 PM
Action Sheets Report			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 05 April 2018		Confidential Matters	Request to Write Off Interest on Overdue Rates
COUNCIL RESOLUTION		120/18	
That Council authorise to write off interest on overdue rates for the property identified in this report calculated as at the date of Council resolution.			
Moved Councillor Stewart	Seconded Councillor Old	CARRIED	
11 Apr 2018 - 1:04 PM			
Interest written off on 10/04/2018			

Outstanding Actions

For Action

Division:

Committee:

Officer:

Further Report Required:

Date From:

Date To:

Printed:

Ordinary Council Meeting

Including Further Reports

1/02/2018

13/04/2018

Tuesday, 24 April 2018 3:02:49 PM

Action Sheets Report

Council Meeting 15 February 2018

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 February 2018		6. Managing Development And Service Delivery	DA0014/2016 21 Lot Residential Subdivision Rushes Bay Avenue East Jindabyne

COUNCIL RESOLUTION

9/18

That Council defer consideration of DA0014/16 to the earliest meeting following receipt of the information from the proponents within 14 days of this meeting.

Moved Councillor Rooney

Seconded Councillor Ewart

CARRIED

20 Apr 2018 - 12:42 PM

Information received and referred to OEH. Awaiting response. Further report to Council

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 February 2018		3. Strengthening Our Local Economy	Request from SMEC to contribute to cost of study for Fluids Lab

COUNCIL RESOLUTION

13/18

That Council

A. Receive and note the report;

B. Authorise the expenditure and allocate an amount of \$20,000 in the 2017/18 Financial Year Budget with funding to be provided from Other Internal Reserves for a feasibility study of the Fluid Lab with SMEC; and

C. Endorse the Draft MOU for negotiation with SMEC and bring a further report to Council once the negotiations have been completed.

Moved Councillor Ewart

Seconded Councillor Maslin

CARRIED

24 Apr 2018 - 12:33 PM

Purchase order will be raised once a project number is received from Finance area.

MOU is in progress

Outstanding Actions For Action

Action Sheets Report

Division:

Committee:

Officer:

Further Report Required:

Ordinary Council Meeting

Including Further Reports

Date From:

Date To:

1/02/2018

13/04/2018

Printed: Tuesday, 24 April 2018 3:02:49 PM

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 February 2018		Notice of Motion	Notice of Motion Cr Castellari Feb 2018 Reverse Vending Machine Jindabyne
COUNCIL RESOLUTION		38/18	
That Council staff meet with interested community groups to identify a site for a reverse vending machine in Jindabyne and other interested towns in our region.			
Moved Councillor Castellari	Seconded Councillor Stewart	CARRIED	
26 Mar 2018 - 4:54 PM			
Item included for consideration by Waste Committee meeting			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 February 2018		Notice of Motion	Notice of Motion Cr Maslin Feb 2018 Bombala Toilet Block
COUNCIL RESOLUTION		41/18	
That Council commission an architect to draft a design for the toilet block project in Maybe Street Bombala, with a brief that			
<div>a. The building be compatible with the existing heritage facades of the street frontage; and</div> <div>b. Given time constraints, that the design be submitted to council no later than end of April 2018.</div>			
Moved Councillor Maslin	Seconded Councillor Haslingden	CARRIED	

Outstanding Actions For Action		Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 1/02/2018 Date To: 13/04/2018 Printed: Tuesday, 24 April 2018 3:02:49 PM
Action Sheets Report			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 February 2018		Confidential Matters	Rental Proposal for Tender of General Practitioner Services at Snowy River Health Centre Jindabyne
COUNCIL RESOLUTION		47/18	
That Council having considered the Expression of Interest in accordance with 177 of the Local Government General Regulation determines:			
<p>A. In accordance with Clause 178 (1) (b), to decline to accept the Expression of Interest received for Level 2 Snowy River Health Centre Medical Practice and General Practitioner Services.</p> <p>B. In accordance with Clause 178 (3) (b), to call for a fresh Expression of Interest for the Lease of Level 2 Snowy River Health Centre Medical Practice and General Practitioner Services.</p> <p>C. Operations of the Medical Practice and General Practitioner Services at the Snowy River Health Centre will need to continue operating whilst Council calls for fresh tenders. Therefore, in accordance with Clause 178 (3) (e), authorise the Mayor and General Manager to enter into negotiations with the current Lessee(Jindabyne Medical Practice) to further extend the lease for a period of six (6) months over the winter season from 1 May 2018 to 30th October 2018.</p> <p>D. Authorise the Mayor and General Manager to execute the extension of the Lease of Level 2 Snowy River Health Centre Medical Practice and General Practitioner Services with Jindabyne Medical Practice under Council seal; and</p> <p>E. That a report come back to Council on the tender for the Snowy River Health Centre.</p>			
Moved Councillor Beer		Seconded Councillor Corbett	CARRIED
20 Apr 2018 - 2:45 PM -			
Council's Mayor and General Manager in the process of entering into negotiations with the current lessee Jindabyne Medical Practice with a view to entering into a lease for the operation of the Snowy River Health Centre for a period of 5 years with 2 further options for 5 years each as proposed in the EOI.			

Outstanding Actions For Action		Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 1/02/2018 Date To: 13/04/2018 Printed: Tuesday, 24 April 2018 3:02:49 PM
Action Sheets Report			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 February 2018		Confidential Matters	Extension of Contract 2014/002 for the Provision of Street, Shopping Centre & Toilet Cleaning Services in Jindabyne
COUNCIL RESOLUTION		49/18	
That Council			
A. Approve the extension of the current contract with Crystal Lake Cleaning for street, shopping centre and public toilets in Jindabyne for a further 12 months until 28 February 2019 for the amount of \$117,581.88 incl. GST;			
B. Authorise the General Manager to execute an Addendum to the Contract to extend the period under the same terms and conditions; and			
C. Receive a report on the review of contracts for cleaning across the Snowy Monaro Regional Council LGA once completed.			
Moved Councillor Stewart		Seconded Councillor Corbett	CARRIED
23 Apr 2018 - 12:15 PM -			
Revised Target Date changed From: 19 Mar 2018 To: 28 Sep 2018			
Group Manager Facilities to continue with having the cleaning contracts for each of the former Councils standardised.			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 February 2018		Confidential Matters	Potential Joint Project with the Department of Education - Cooma
COUNCIL RESOLUTION		50/18	
That Council endorse the continued pursuit of this project with a view to potentially entering into a binding joint use project agreement with the Department of Education in due course, but on the proviso that Council is successful in its grant application to the Regional Sports Infrastructure Fund to cover the cost of its portion of capital expenditure on the project.			
Moved Councillor Stewart		Seconded Councillor Ewart	CARRIED

Outstanding Actions For Action		Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 1/02/2018 Date To: 13/04/2018 Printed: Tuesday, 24 April 2018 3:02:49 PM
Action Sheets Report			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 February 2018		Confidential Matters	Potential Joint Project with the Department of Education - Jindabyne
COUNCIL RESOLUTION		51/18	
That Council			
A. Receive and note this report; and			
B. Confirm it wishes to continue to pursue this potential joint project, subject to grant funding being obtained for Councils contribution.			
Moved Councillor Beer	Seconded Councillor Miners	CARRIED	
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 February 2018		Confidential Matters	Highview Estate, Jindabyne Gravity Trunk Sewer Main
COUNCIL RESOLUTION		53/18	
That Council:			
A. Receives and note the report.			
B. Authorises the expenditure and allocates an amount of \$89,945.88 in the 2018/2019 Budget with funding to be provided from the Waste Water Reserve.			
Moved Councillor Beer	Seconded Councillor Haslingden	CARRIED	
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 February 2018		7. Providing Effective Civic Leadership And Citize	Bombala Playground Location - Community Survey
COUNCIL RESOLUTION		26/18	
That Council:			
A. Receives and notes the community survey results, showing the majority of community support for Ginger Leigh Park Area; and			
B. Confirms the location of the new Bombala Playground to be delivered as part of the Stronger Communities Fund Major Project Program to be located within the Ginger Leigh Park Area.			
Moved Councillor Ewart	Seconded Councillor Maslin	CARRIED	

Outstanding Actions For Action

Action Sheets Report

Division:

Committee:

Officer:

Further Report Required:

Ordinary Council Meeting

Including Further Reports

Date From:

Date To:

1/02/2018

13/04/2018

Printed: Tuesday, 24 April 2018 3:02:49 PM

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 February 2018		Urgent Business	Notice of Motion Cr Castellari Feb 2018 - Roads Funding

18.8 NOTICE OF MOTION CR CASTELLARI FEB 2018 - ROADS FUNDING

Responsible Officer:

General Manager

Author:

Councillor John Castellari

Attachments:

1. Notice of Motion Cr Castellari Feb 2018 - Roads Funding

Councillor John Castellari has given notice that at the Ordinary Meeting of Council on 15 February 2018, he will move the following motion

COUNCIL RESOLUTION

44/18

That due to chronic underfunding of regional roads by the Federal and State Government and the inadequacy of current funding, exacerbated by the forced amalgamation of three former shires into a sprawling underpopulated region, the Mayor, Deputy Mayor, and General Manager approach Federal and State Government as a matter of urgency to seek additional immediate funding to repair and longer term funding to maintain, the Snowy Monaro Regional Council road network.

Moved Councillor Castellari

Seconded Councillor Stewart

CARRIED

26 Mar 2018 - 12:21 PM

A meeting has been scheduled with Minister for Roads(The Hon. Melinda Jane PAVEY, MP) on 2 May 2018 in Sydney. Mayor and the General Manager will be attending

Outstanding Actions For Action		Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 1/02/2018 Date To: 13/04/2018 Printed: Tuesday, 24 April 2018 3:02:49 PM
Action Sheets Report			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 February 2018		Confidential Matters	Design and Construction of Playgrounds - Stronger Communities Fund Major Project Program
COUNCIL RESOLUTION		46/18	
That Council:			
A. Receive and note the Tender Evaluation Report for Contract 014/2018 Design and Construction of Playgrounds; and			
B. Authorise the General Manager to execute the contract with Moduplay for \$781,520.70, as per the Tender Evaluation Report.			
Moved Councillor Stewart		Seconded Councillor Haslingden	CARRIED
Council Meeting 15 March 2018			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 March 2018		1. Sustaining Our Environment For Life	Bombala Airport Terminal Building
COUNCIL RESOLUTION		60/18	
That Council			
A. Approve demolition and associated cost of the existing Terminal building and rehabilitate the site at the Bombala Airport at a cost of \$2000; and			
B. Approve the cost of \$1000 to relocate the neighbouring resident's telephone line at the Bombala Terminal building.			
C. Authorise the expenditure to be allocated in the 2018 Financial Year Budget with funding to be provided from Other Internal Reserves.			
Moved Councillor Stewart		Seconded Councillor Maslin	CARRIED
20 Apr 2018 - 2:35 PM			
Council's Facilities Team in the process of demolishing and removing the Bombala Airport Terminal Building.			

Outstanding Actions For Action		Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 1/02/2018 Date To: 13/04/2018 Printed: Tuesday, 24 April 2018 3:02:49 PM
Action Sheets Report			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 March 2018		2. Expanding Connections Within The Region And Bey	Creation of road reserve over Jerangle Road through lot 6 DP 754888 at Jingera
COUNCIL RESOLUTION		64/18	
That Council			
A. Accept the quotation from Bradley Surveying and Design Pty Ltd in the amount of \$9,500			
B. Agree to the expenditure of an additional estimated \$2,000 to include the closure of the corresponding section of Crown reserve road passing through lots 5 and 6 in the survey plan.			
C. Authorise the General Manager to execute the necessary documents, including the Transfer of the closed section of Crown reserve road to the landowner in compensation.			
D. Apply to the Department of Primary Industries to take the sections of Crown reserve road within Jerangle Road into Council's public road assets register.			
E. Gazette the entire length of Jerangle Road as a Council public road.			
Moved Councillor Ewart		Seconded Councillor Haslingden	CARRIED
23 Apr 2018 - 12:16 PM -			
Revised Target Date changed From: 16 Apr 2018 To: 30 Jun 2018			
Surveyor has been contacted and is proceeding with survey of road.			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 March 2018		2. Expanding Connections Within The Region And Bey	RNSW503 - Parsonage Creek Bridge - Strengthening & Widening - Additional Funding Request
COUNCIL RESOLUTION		65/18	
That Council			
A. Receive and note the report on RNSW503 – Parsonage Creek Bridge – Strengthening and Widening – Additional Funding Request.			
B. Authorise the expenditure and allocate an additional amount of \$930,000 in the 2018/2019 Financial Year Budget with funding to be provided from a combination of			
• Other Internal Reserves (\$500,000); and			

Outstanding Actions For Action		Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 1/02/2018 Date To: 13/04/2018 Printed: Tuesday, 24 April 2018 3:02:49 PM
Action Sheets Report			
<ul style="list-style-type: none"> Internal Loan (\$400,000); or Regional Road Repair Program (\$200,000); and Roads to Recovery (\$200,000). <p>Moved Councillor Stewart Seconded Councillor Haslingden CARRIED</p> <p>26 Mar 2018 - 2:42 PM Report submitted to the March 2018 meeting of Council. Additional funding (\$930,000) being sourced from internal operational reserves and approaches being made to both State and Federal Governments to extend the grant funding for Parsonage Creek Bridge.</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 March 2018		6. Managing Development And Service Delivery	DA Best Practice Guideline and Processing Times
COUNCIL RESOLUTION		68/18	
That Council defer the report DA Best Practice Guideline and Processing Times pending a workshop to discuss the Development Assessment Best Practice Guide			
Moved Councillor Beer		Seconded Councillor Castellari	CARRIED
<p>20 Apr 2018 - 12:34 PM - Workshop planned for May, invitations to be sent to Councillors by Mayor/Councillor EA.</p> <p>26 Mar 2018 - 4:47 PM – Workshop to be arranged with Councillors</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 March 2018		6. Managing Development And Service Delivery	Lake Wallace Dam - Access to reservoir for fishing
COUNCIL RESOLUTION		71/18	
That Council:			
A. Do not allow public access to the Lake Wallace site as the risk to the water quality provided to the Nimmitabel community for human consumption is unmanageable;			
B. Confirms that the Lake Wallace site is to continue to be managed as a Conservation Area under the approved Offset Management Plan and Conservation Property Vegetation Plan;			

InfoCouncil

Outstanding Actions

For Action

Division:

Committee:

Officer:

Further Report Required:

Date From:

Date To:

Printed:

Ordinary Council Meeting

Including Further Reports

1/02/2018

13/04/2018

Tuesday, 24 April 2018 3:02:49 PM

Action Sheets Report

Meeting

Ordinary Council Meeting 15 March 2018

Officer/Director

Section

Notice of Motion

Subject

Notice of Motion to Rescind a Resolution - Cr Castellari

COUNCIL RESOLUTION

87/18

1. That the council resolution 47/18 relating to Item 22.3 Report from Confidential Session passed at the Council Meeting held on: 15 February 2018; be and is hereby rescinded; and

2. That Council having considered the Expression of Interest in accordance with Section 177 of the Local Government General Regulation determines:

A. In accordance with Clause 178 (1) (b), to decline to accept the Expression of Interest received for Level 2 Snowy River Health Centre Medical Practice and General Practitioner Services.

B. In accordance with Clause 178 (3) (b), authorise the Mayor and General manager to enter into negotiations with the current lessee Jindabyne Medical Practice with a view to entering into a lease for the operation of the Snowy River Health Centre for a period of 5 years with 2 further options for 5 years each as proposed in the EOI.

C. In accordance with Clause 178 (D) (a) advise that it is not calling fresh tenders due to the need to ensure appropriate medical services in Jindabyne and the fact that only one expression of interest was received.

D. In accordance with Clause 178 (D) (b) advise it is entering into negotiations with Jindabyne Medical Centre due to the fact they are the current operators and were the only respondent to the EOI

E. A report on the outcome of the negotiations be presented to Council

Moved Councillor Castellari

Seconded Councillor Beer

CARRIED

20 Apr 2018 - 2:38 PM

Council's Mayor and General Manager in the process of entering into negotiations with the current lessee Jindabyne Medical Practice with a view to entering into a lease for the operation of the Snowy River Health Centre for a period of 5 years with 2 further options for 5 years each as proposed in the EOI.

Outstanding Actions For Action

Action Sheets Report

Division: Committee: Ordinary Council Meeting

Officer:

Further Report Required: Including Further Reports

Date From: 1/02/2018

Date To: 13/04/2018

Printed: Tuesday, 24 April 2018 3:02:49 PM

Meeting

Ordinary Council Meeting 15 March 2018

Officer/Director

Section

Notice of Motion

Subject

Notice of Motion to Rescind a Resolution - Cr Haslingden March 2018

COUNCIL RESOLUTION

88/18

That

A. The council resolution relating to Minutes No. OC_15022018_MIN_979, Item No 11.1: Request from Forestry Corporation NSW for contribution towards survey and cost estimate for various road improvements projects; not passed at the Council Meeting held on: 15 February 2018; be and is hereby rescinded; and that

B. Council initiate development of a log truck bypass of Bombala township through consultation with relevant stake holders, and a report to be brought back to the May meeting.

Moved Councillor Haslingden

Seconded Councillor Stewart

CARRIED

Meeting

Ordinary Council Meeting 15 March 2018

Officer/Director

Section

Notice of Motion

Subject

Notice of Motion Cr Castellari - Update on Money for Roads

COUNCIL RESOLUTION

89/18

That Council resolve that the Mayor provide regular updates on progress implementing the motion passed at the February 2018 council meeting, to approach State and Federal government for improved ongoing road funding in Snowy Monaro region.

Moved Councillor Castellari

Seconded Councillor Old

CARRIED

12 Apr 2018 - 9:30 AM -

Mayor scheduled to meet with Minister Pavey, Minister for Roads on 2 May to discuss funding

Outstanding Actions For Action		Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 1/02/2018 Date To: 13/04/2018 Printed: Tuesday, 24 April 2018 3:02:49 PM
Action Sheets Report			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 March 2018		Questions Without Notice	DA's Before Council
21.2 DA'S BEFORE COUNCIL			
Councillor Peter Beer			
Question: Can staff place the following Development proposals before Council for determination:			
A. DA4127/2018. Reason; the size of the development and future impact on the future planning of Jindabyne area;			
B. DA4100/2018. Reason; the possible use of ECO Tourism Accommodation when it is not Eco Tourism but a back door method to have tourism accommodation. .			
Answer: Taken on notice.			
20 Apr 2018 - 12:33 PM			
Staff notified and these DA's to be referred to Council			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 March 2018		Questions Without Notice	Vale Street Roundabout
21.4 VALE STREET ROUNDABOUT			
Councillor Rogan Corbett			
Question: Can the Sharp and Vale Street roundabout be completed A.S.A.P? As this has been neglected, it should have a higher priority.			
Answer: Taken on notice.			
26 Mar 2018 - 2:33 PM			

Outstanding Actions For Action

Action Sheets Report

Division: Committee: Officer: Further Report Required:

Ordinary Council Meeting

Including Further Reports

Date From: Date To:

1/02/2018 13/04/2018

Printed:

Tuesday, 24 April 2018 3:02:49 PM

The roundabouts at Vale and Sharp street, Cooma have been given a high priority for works but there are delays in sourcing the appropriate rock from the suppliers in Canberra and there are continued staff shortages in the Transport and Infrastructure (Operations) group. Should this work be contracted out it would have to be through a Tender process, which would add more time to project completions times. Staff have been tasked to undertake all work necessary to prepare Cooma and the roundabouts for Easter and the Land Rover event.

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 March 2018		Confidential Matters	Tender Evaluation - Feasibility Study for Heavy Vehicle Traffic Movement in Bombala

COUNCIL RESOLUTION

96/18

That Council:

A. Receive and note the Tender Evaluation Report for Contract 019/2018 Feasibility Study for Heavy Vehicle Traffic Movement in Bombala;

B. Award the contract Feasibility Study for Heavy Vehicle Traffic Movement in Bombala to Opus International Consultants (Australia) Pty Ltd; and

C. Authorise the General Manager to execute the contract with Opus International Consultants (Australia) Pty Ltd as per the Tender Evaluation Report

Moved Councillor Maslin

Seconded Councillor Beer

CARRIED

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 March 2018		Confidential Matters	Tender Evaluation - Transport Design Projects

COUNCIL RESOLUTION

97/18

That Council:

A. Receive and note the Tender Evaluation Report for Contract 018/2018 Transport Design Projects;

B. Award the contract Transport Design Projects to Cardno (NSW/ACT) Pty Ltd; and

C. Authorise the General Manager to execute the contract with Cardno (NSW/ACT) Pty Ltd as per the Tender Evaluation Report

Moved Councillor Stewart

Seconded Councillor Last

CARRIED

Outstanding Actions For Action

Action Sheets Report

Division:

Committee:

Officer:

Further Report Required:

Ordinary Council Meeting

Including Further Reports

Date From:

Date To:

1/02/2018

13/04/2018

Printed:

Tuesday, 24 April 2018 3:02:49 PM

Council Meeting 5 April 2018

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 05 April 2018		1. Sustaining Our Environment For Life	Council Owned Residence at 204 Maybe Street Bombala
COUNCIL RESOLUTION		106/18	
That Council			
A. Approve the sale of Council’s residential house at 204 Maybe Street Bombala without the refurbishment works being carried out. Proceeds of sale to be deposited into Council’s Property Reserve.			
B. Authorise the expenditure to be allocated from the 2018 Financial Budget with funding to be provided from the Former Bombala LGA Reserve.			
Moved Councillor Ewart	Seconded Councillor Corbett	CARRIED	
20 Apr 2018 - 2:33 PM			
Waiting to be advised on Council's decision for Council Owned residence at 204 Maybe Street Bombala.			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 05 April 2018		1. Sustaining Our Environment For Life	Bombala Caravan Park Disposal of Caravans
COUNCIL RESOLUTION		107/18	
That Council			
A. Approve to advertise for the sale and removal of the two Council owned onsite caravans at the Bombala Caravan Park.			
B. Authorise the income from the sale and removal of the two caravans to be costed to the 2018 Financial Year Budget Caravan Parks Cost Centre 1595.			
Moved Councillor Ewart	Seconded Councillor Corbett	CARRIED	
20 Apr 2018 - 2:35 PM			
Facilities in the process of advertising the sale and removal of two caravans at Bombala Caravan Park.			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 05 April 2018		5. Enhancing Our Healthy, Active Lifestyle	Centennial Park - Elm Tree
COUNCIL RESOLUTION		110/18	
That Council approve the following:			

Outstanding Actions
For Action

Action Sheets Report

Division:
Committee:
Officer:
Further Report Required:

Ordinary Council Meeting

Including Further Reports

Date From:
Date To:

1/02/2018
13/04/2018

Printed:

Tuesday, 24 April 2018 3:02:49 PM

Councillors Maslin and Miners are arranging a meeting with Mr Wilton to discuss options on what work he would accept to remediate the site. Letter sent to Sautelle White Lawyers requesting permission for Council to liaise directly with Mr Wilton sent.

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 05 April 2018		Confidential Matters	Proposed Road Closure & Sale of old Lions Park at Bombala

COUNCIL RESOLUTION

118/18

That Council;

A. Approve the partial road closure on the corner of High Street and Stephen Street Bombala so that the fence line becomes the boundary of lot 9 DP 995614;

B. Engage the services of a land surveyor to provide a plan for the boundary adjustment;

C. Authorise the General Manager to execute any documents necessary to complete the boundary adjustment and sale of the property;

D. Readvertise the property on the open market for auction with an appropriate reserve; and

E. Make the Report public once the matter is settled.

Moved Councillor Stewart

Seconded Councillor Ewart

CARRIED

23 Apr 2018 - 12:16 PM

Revised Target Date changed

ll From: 16 Apr 2018 To: 30 Jun 2018

Surveyor has been engaged to provide a plan for boundary adjustment and road closure will commence as soon as a plan is available.

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 05 April 2018		Confidential Matters	Adoption of Localities Within Kosciuszko National Park

COUNCIL RESOLUTION

121/18

That Council approve the proposed amendment from Perisher Blue Pty Limited to identify the localities of Blue Cow and Guthega as two distinct geographic areas as shown in the map.

Moved Councillor Castellari

Seconded Councillor Corbett

CARRIED

Outstanding Actions

For Action

Division:

Committee:

Officer:

Further Report Required:

Date From:

Date To:

Printed:

Ordinary Council Meeting

Including Further Reports

Tuesday, 24 April 2018 5:05:54 PM

Action Sheets Report

Council Meeting 27 September 2017

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 27 September 2017		6. Managing Development And Service Delivery	Federal Government funding under "Building Better Regions Fund" for the augmentation and upgrade of the Bombala Sewage Treatment Plant

COUNCIL RESOLUTION

197/17

That Council

A. Receive and note the information in the report regarding the award of Federal Government Funding of \$3.5 million dollars for the augmentation and upgrade of the Bombala Sewage Treatment Plant.

B. Council seek State Government funding for up to 100% of Councils contribution for this project and seek written advice within 6 week;

C. Allocate Co-funding contribution from Councils reserves and include a report in regard to the former councils' sewerage funds.

Moved Councillor Stewart

Seconded Councillor Haslingden

CARRIED

24 Apr 2018 - 2:22 PM -

A & B Completed

C partly completed. W/S reserve of three former Councils will be presented as part of Operational report to Council

Council Meeting 19 October 2017

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 19 October 2017		Notice of Motion	Notice of Motion for Rail Trail Feasibility Study

COUNCIL RESOLUTION

227/17

That Council fund a feasibility study for the opening of a Monaro Rail Trail from Queanbeyan to Bombala during the 2019 Financial year;

A. Either by obtaining Grant Funding from the NSW Government; or

B. Allocate \$75 000 in the 2019 Financial Year Council Budget in the event grant funding is unavailable.

Moved Councillor Stewart

Seconded Councillor Maslin

CARRIED

Outstanding Actions For Action	Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 27/09/2017 Date To: 30/12/2017 Printed: Tuesday, 24 April 2018 5:05:54 PM
Action Sheets Report		

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 19 October 2017		Confidential Matters	Purchase of Property in Maybe Street Bombala for Public Toilets
COUNCIL RESOLUTION			251/17
That Council			
A. Accept the vendor's asking price of \$40,000 for 60m ² of land to be subdivided from Lot 1 DP 164034			
B. Engage the services of a surveyor to create a plan of subdivision including an easement for the vendor to service his air conditioner and to arrange for an 88B Instrument			
C. Authorise the General Manager and/or the Mayor to sign any documents associated with the purchase of part Lot 1 DP 164034 and to affix the Council seal where necessary.			
D. Authorise the expenditure and allocate an amount of \$48,000 in the 2018 Financial Year Budget with funding provided from the Stronger Communities Fund Major Project Program.			
Moved Councillor Maslin		Seconded Councillor Corbett	CARRIED
23 Apr 2018 - 12:17 PM			
Revised Target Date changed From: 20 Nov 2017 To: 30 Jun 2018			
Council resolved to purchase the property in Maybe Street. Contracts are expected to exchange in the next couple of days.			
Council Meeting 16 November 2017			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 16 November 2017		2. Expanding Connections Within The Region And Bey	Request for Council approval to temporarily close the Jindabyne Town Centre Lower Car Park to hold the Show and Shine on 25 November 2017.
COUNCIL RESOLUTION			266/17
That Council approves the temporary closure of the Jindabyne Town Centre lower car park on 25 November 2017 between the hours of 9am and 12pm (noon) to enable the Lotus 7 Replicas (Clubmans) "Show and Shine" to be held, subject to:			
A. A copy of a traffic control plan signed by a person authorised by the RMS;			
B. A copy of a minimum \$20 Million public liability insurance stating Snowy Monaro Regional Council as an interested party;			

Outstanding Actions For Action	Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 27/09/2017 Date To: 30/12/2017
Action Sheets Report		Printed: Tuesday, 24 April 2018 5:05:54 PM

C. The Event organiser notifying the local Jindabyne Police regarding the closure.
Moved Councillor Stewart Seconded Councillor Miners CARRIED

Meeting	Officer/Director	Section	Subject	
Ordinary Council Meeting 16 November 2017		7. Providing Effective Civic Leadership And Citize	Section 355 Committee review proposal	
COUNCIL RESOLUTION			270/17	
That Council				
A. Reappoint the existing Section 355 Committees until 31 March 2018 through the transition process;				
B. Endorse the definition as detailed in the report for Advisory and Management Committees;				
C. Endorse the proposed consolidation of Committees and provide Councillor nominations;				
Committee	Type	Number of Councillor requested	Councillor Nominated	Additional Councillors Nominated
Residential Aged Care Advisory	Advisory	2	John Castellari	No additional councillor nominated
Community Care Advisory	Advisory	2	Peter Beer	No additional councillor nominated
Inclusion Action Committee (IAC)	Advisory	2	John Castellari	No additional councillor nominated
Arts and Culture	Advisory	2	Sue Haslingden	Anne Maslin
Snowy Monaro Tourism Committee ** Currently under review through Tourism	Advisory	2	Peter Beer	Rogan Corbett & Anne Maslin
Yamaga Sister City	Advisory	1	Rogan Corbett	No additional councillor nominated
Snowy Monaro Weeds Committee	Advisory	2	Bob Stewart	Sue Haslingden
Snowy Monaro Cemeteries Committee	Advisory	2	James Ewart	No additional councillor nominated
Recreational Facilities Committee and sub-committees from Bombala, Cooma and Snowy River	Advisory	4	John Castellari, Rogan Corbett	Sue Haslingden, James Ewart

Outstanding Actions
For Action

Division:

Committee:

Officer:

Further Report Required:

Ordinary Council Meeting

Including Further Reports

Date From:

Date To:

27/09/2017

30/12/2017

Action Sheets Report

Printed: Tuesday, 24 April 2018 5:05:54 PM

Cooma Saleyards	Advisory	1	Lynley Miners	No additional councillor nominated
Koala Management Plan	Advisory	1	John Rooney	No additional councillor nominated

D. That Council staff representation on each of the Advisory Committees be determined by the Group Managers; and

E. Note that Councillors and staff appointed to each of these proposed Advisory Committees will be required to assist with the community consultation process.

Moved Councillor Castellari

Seconded Councillor Miners

CARRIED

03 Apr 2018 - 5:18 PM

S355 Committee review has commenced on advisory committees, however there has been a delay due to resourcing shortage.

A report requesting further extension of s355 committee insurances will be presented to Council on 19 April, however the review will take several months to complete - revised date 31 August 2018.

Council Meeting 14 December 2017

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 14 December 2017		1. Sustaining Our Environment For Life	Lease - Council from Kalev Holdings Pty Ltd -

COUNCIL RESOLUTION

291/17

That Council

Defer the report Lease – Council from Kalev Holdings Pty Ltd with a further report to the next meeting of Council to clarify clause 4.2 – “The lessee shall be responsible for the maintenance of the right of carriageway in accordance with the provisions of clause 1.2 of the Section 88B Instrument creating such right of carriageway PROVIDED ONLY that while Australian Capital Television Pty Ltd shall contribute 70% of the cost of such maintenance the Lessee shall be responsible only for its share of the remaining 30% of maintenance of the said right of carriageway in proportion to the number of other lots benefited by it”

Moved Councillor Stewart

Seconded Councillor Beer

CARRIED

Outstanding Actions
For Action

Action Sheets Report

Division:

Committee:

Officer:

Further Report Required:

Ordinary Council Meeting

Including Further Reports

Date From:

Date To:

Printed:

27/09/2017

30/12/2017

Tuesday, 24 April 2018 5:05:54 PM

23 Apr 2018 - 12:16 PM

Revised Target Date changed From: 15 Jan 2018 To: 31 May 2018

Mark Herbert of Blaxland Mawson & Rose is currently investigating the questions raised in the Council meeting regarding previous Agreement for maintenance of right of carriageway.

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 14 December 2017		1. Sustaining Our Environment For Life	Proposed Closure of Public Footpath & Sale to Adjoining Neighbours

COUNCIL RESOLUTION

293/17

That Council defer consideration of the report Proposed Closure of Public Footpath & Sale to Adjoining Neighbours pending receipt of written confirmation from the adjoining neighbours, Mr Cross and Ms Black.

Moved Councillor Last

Seconded Councillor Ewart

CARRIED

23 Apr 2018 - 12:17 PM

Revised Target Date changed from 15 Jan 2018 To: 30 Jun 2018

Contact with both adjoining neighbours. However, one neighbour has not provided acceptance of the terms in writing. Further emails sent with a view to finalising this matter.

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 14 December 2017		1. Sustaining Our Environment For Life	PROPOSED TRANSFER OF THE BOMBALA TAFE CAMPUS AT 8-12 WELLINGTON STREET, BOMBALA TO SNOWY MONARO REGIONAL COUNCIL

COUNCIL RESOLUTION

294/17

That Council

A. Accept the transfer of Lot 11 DP 871424 and lot 13 DP 871424 from the NSW State Government upon receiving Minister’s consent, provided the properties are transferred free of any encumbrances or restrictions on use, caveats etc.;

B. Seek the advice of Council’s Heritage Adviser with respect to any work which may be required to ensure the building is legislatively compliant;

C. Authorise the expenditure and allocate an amount of up to \$150,000 or the outstanding balance after the grant funding is determined, in the 2018 Financial Year Budget with funding to be provided from Internally Restricted Reserves Bombala; and

D. Note that the ownership of the Lot 11 DP 871424 and lot 13 DP 871424 will place continued maintenance requirements which need to be captured in asset management plans and future operational expenditure budgets.

Moved Councillor Maslin

Seconded Councillor Stewart

CARRIED

Outstanding Actions For Action

Action Sheets Report

Division: Committee: Officer: Further Report Required:

Ordinary Council Meeting

Including Further Reports

Date From: Date To:

27/09/2017 30/12/2017

Printed: Tuesday, 24 April 2018 5:05:54 PM

23 Apr 2018 - 12:17 PM

Revised Target Date changed From: 15 Jan 2018 To: 31 Jul 2018

Further report to Council on 19 April 2018 rescinding resolution.

New resolution to accept offer to transfer the old TAFE building to Council and to apply for funding through the Stronger Communities Funding to upgrade the building.

Letter of acceptance of terms to be sent to TAFE NSW.

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 14 December 2017		3. Strengthening Our Local Economy	Bombala Commercial Precinct Painting

COUNCIL RESOLUTION

295/17

That Council

A. Note the previous resolution ADA96/16 adopted by the Administrator;

B. Authorise the expenditure and allocate an amount of \$10,000 in the 2017/2018 Financial Year Budget with funding to be provided from internal restrictions to the Bombala and District Chamber of Commerce;

C. Authorise the expenditure subject to the Bombala and District Chamber of Commerce providing evidence of completion of the project and supporting documentation provided;

D. Note that the funds are only to be used for heritage colour paint in accordance with the advice provided by the heritage advisor and not preparation works.

Moved Councillor Rooney

Seconded Councillor Ewart

CARRIED

20 Apr 2018 - 4:25 PM

Chamber of Commerce will be given money as invoices are received.

19 Jan 2018 - 9:53 AM

Bank account details received.

11 Jan 2018 - 11:55 AM

Have advised Bombala Chamber of Commerce and asked for their bank account details.

Outstanding Actions For Action		Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 27/09/2017 Date To: 30/12/2017 Printed: Tuesday, 24 April 2018 5:05:54 PM
Action Sheets Report			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 14 December 2017		3. Strengthening Our Local Economy	Establishment of a Snowy-Monaro Business Awards Program
COUNCIL RESOLUTION			296/17
That Council			
A. Approve the establishment of the Snowy Monaro Regional Council Business Awards program; and			
B. Endorse the commencement of the program in February 2018.			
Moved Councillor Rooney		Seconded Councillor Ewart	CARRIED
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 14 December 2017		5. Enhancing Our Healthy, Active Lifestyle	Interagency Shared Trail Proposal-Gaden to Hatchery Bay Jindabyne
COUNCIL RESOLUTION			299/17
That Council			
A. Receive and note the update on the interlinking shared trail project;			
B. Agree to proceed with taking ownership of the Crown road reserve named Gaden Road once the National Parks and Wildlife Service have committed to funding and constructing their section of the linking trail;			
C. Agree to continue negotiation with landholders for amendment of the registered Crown road reserve and mitigation measures to reduce impact on land and farming enterprises; and			
D. Note the expenditure of approximately \$1000 for the Crown road amendment from the 2018 Financial Year Budget with funding to be provided from Recreation Planning budget.			
Moved Councillor Rooney		Seconded Councillor Ewart	CARRIED
24 Apr 2018 - 4:07 PM			

Outstanding Actions For Action

Action Sheets Report

Division:

Committee:

Officer:

Further Report Required:

Ordinary Council Meeting

Including Further Reports

Date From:

Date To:

27/09/2017

30/12/2017

Printed: Tuesday, 24 April 2018 5:05:54 PM

NPWS have recently secured funds for the bridge construction. Council's Recreation Planner will now advise the Department of Crown Lands. The transfer of the Crown Road Reserve is likely to take 2-3 weeks.

The project is ongoing in partnership with NPWS. Funds are yet to be secured to cover the cost of works required for the trail link between the bridge at Gaden trout hatchery to Hatchery Bay. This includes a pedestrian underpass at Kosciusko road. NPWS will work with Council to ensure the project can be complete.

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 14 December 2017		6. Managing Development And Service Delivery	Planning Proposal to amend Bombala Local Environmental Plan 2012 to introduce Zone SP2 - Infrastructure

COUNCIL RESOLUTION 301/17

That Council

- Defer the report Planning Proposal to Amend Bombala Local Environmental Plan 2012 to Introduce Zone SP2 – Infrastructure pending further information regarding the planning proposal; and
- Apply for a 12 months extension to the gateway.

Moved Councillor Stewart Seconded Councillor Haslingden CARRIED

20 Apr 2018 - 12:39 PM

Advice received from DPE that extension has been granted. report to Council (May)

29 Jan 2018 - 1:47 PM

Letter sent to Dept Planning & environment for extension of time

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 14 December 2017		6. Managing Development And Service Delivery	Request for Conclusion of the Tyrolean Village Voluntary Planning Agreement

COUNCIL RESOLUTION 305/17

That Council

- Accept the payment monies in lieu of works required under the Voluntary Planning Agreement between Snowy River Shire Council and Tyrolean Pty Ltd (dated October 2015) facilitating the handover of reserve land to Council prior to the original agreed upon timeframes thereby concluding the agreement.
- The developer be advised that should the development not be completed by the end of April 2018 further costs for weed management may be payable for the reserve land in accordance with the 12 month maintenance period agreed upon in the Voluntary Planning Agreement.

Moved Councillor Castellari Seconded Councillor Old CARRIED

Outstanding Actions For Action

Action Sheets Report

Division:

Committee:

Officer:

Further Report Required:

Ordinary Council Meeting

Including Further Reports

Date From:

Date To:

27/09/2017

30/12/2017

Printed: Tuesday, 24 April 2018 5:05:54 PM

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 14 December 2017		7. Providing Effective Civic Leadership And Citize	Beyond the Social Plan: Integrating Social Planning Objectives into the Integrated Planning and Reporting Framework

COUNCIL RESOLUTION

313/17

1. That Council receive and note the information in the report about the integration of social planning into Council’s Integrated Planning and Reporting documents.

2. That staff resources be directed into incorporating social planning objectives into the Integrated Planning and Reporting suite, including the Community Strategic Plan currently under development.

3. That staff prepare a Social Demographic Profile for the information of Council and the community.

4. That the Integrated Planning and Reporting suite, supported by the Social Demographic Profile, take the place of a stand-alone Social Plan.

Moved Councillor Rooney

Seconded Councillor Ewart

CARRIED

Outstanding Actions For Action	Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 27/09/2017 Date To: 30/12/2017 Printed: Tuesday, 24 April 2018 5:05:54 PM
Action Sheets Report		
Question taken on Notice – 16 November 2017		
Meeting	Officer/Director	Section Subject
Ordinary Council Meeting 16 November 2017		Questions Without Notice Funding for Bridge Repairs
21.15 FUNDING FOR BRIDGE REPAIRS		
Councillor Anne Maslin		
Question: Can the General Manager confirm that council is making an application for Building Better Roads Federal Government funding round 2? The first round delivered \$226 Million of funds for roads and bridges. Round 2 closes December 2017.		
Answer: Taken on notice.		
26 Mar 2018 - 2:45 PM		
Level 2 and Level 3 inspections have now been completed and reports submitted. A summary of actions is now being prepared for Council consideration and direction.		
03 Jan 2018 - 3:57 PM		
Original TPC was \$976 133 (including 10% contingency) and Council contribution identified as \$15,040. Council was successful in obtaining \$600 000 (RNSW1166) FCTW partial funding offer. Funds required to meet original TPC is \$361,093. Staff are expecting a call from Minister Barilaro’s office to clarify whether investigation of other avenues to source the \$361K balance will be successful. FCTW Funding agreement is pending finalisation. The Crown land has not been purchased as the final location for the Truckwash has not been determined – it will depend on the scope of work and final amount of funding that Council receives.		

16.8 ANSWER TO QUESTION TAKEN ON NOTICE - TENDER POLICY AND PROCESS

Record No:

Responsible Officer:	Director Corporate and Community Services
Author:	Executive Assistant to Director Corporate and Community Services
Key Direction:	7. Providing Effective Civic Leadership and Citizen Participation
Delivery Plan Strategy:	DP7.1.1.2 Council's leadership is based on ethics and integrity to enable informed and appropriate decisions in the community's best interest.
Operational Plan Action:	OP7.7 Provide timely, accurate and relevant information to Council to enable informed decision making.
Attachments:	1. Question Taken on Notice - Tender Policy and Process ↓
Cost Centre	
Project	
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

At the Ordinary Council Meeting held on 5 April 2018, Councillor Miners asked the following Question Taken on Notice:

Can Council explain the policy of the tender process?

Validation of Values. How this is checked?

The attached report outlines the Tender Policy and Process.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council receive and note the information in the report on the Tender Policy and Process.

Question Taken on Notice - Ordinary Council Meeting held 5 April 2018.

Subject: Tender Process

Question 1

Can Council explain the policy of the tender process?

RESPONSE:

1. Background

The Snowy Monaro Regional Council (SMRC) has an approved policy governing purchasing and tendering. The policy is SMRC 55 'Purchasing and Tendering Policy' (the Policy) is located on the SMRC website listed under the Council Policies section.

2. Objective

The objective of the Policy is to ensure a fair, transparent and accountable process in the purchase of goods and the contracting of services.

3. Policy

3.1. Purpose

In accordance with best practice, the purpose of this policy is to:

- Provide policy and guidance to Council employees to allow consistency and control over purchasing activities
- Demonstrate accountability to ratepayers
- Provide guidance to ethical behaviour in public sector purchasing
- Demonstrate the application of elements of best practice in purchasing
- Increase the probability of obtaining the right outcome when purchasing goods and services

3.2. Governing Acts, Regulations and Guidelines

There are various Acts, Regulations and Guidelines that apply to SMRCs diverse range of purchasing activities which include:

- Acts, Regulations and Guidelines
 - Local Government Act 1993 Section 55 (outlines the requirements which relate to tendering when purchasing goods and contracting services)
 - Local Government (General) Regulation 2005 Part 7 – Tendering
 - Tendering Guidelines for NSW Local Government – NSW Department of Premier and Cabinet, Division of Local Government, October 2009
 - Code of Practice and Code of Tendering for the Construction Industry – Practice Note No 8a (1996), Department of Local Government
 - Trade Practices Act 1974
 - Work Health and Safety Act 2011
- Other applicable documents include:
 - Council's Code of Conduct
 - Council's Gifts and Benefits policy
 - ICAC Guidelines
 - NSW Ombudsman Guidelines

Any inconsistency that may arise between the Policy and a legal instrument shall be resolved in favour of the Act or Regulation.

3.3. Quotation and Tender Thresholds

The Policy sets out quotation and tender thresholds that guide SMRC staff.

3.4. Tender Threshold

The Policy establishes a threshold for tenders at \$150,000 and above.

Formal Public Tenders are to be invited either:

- By public advertisement in accordance with s55 Local Government Act 1993 and Part 7 Tendering under the Local Government (General) Regulation 2005, or
- From selective tendering method from persons short listed as a result of a public advertisement for expressions of interest, or from selective tendering method by recognised contractors selected from a prepared list and adopted by the Council.
- Using the Services of Local Government Procurement.
- Using the Services of any State or Federal procurement agencies

Where the estimated expenditure is close to, but under, the \$150,000 threshold, tenders should also be invited.

4. Key Principles

The Policy sets out eight key principles at section 4 that apply across all levels of purchasing and tendering, these are:

4.1. Open & Effective Competition

- Open and effective competition is the central operating principle in pursuit of the best outcome. Openness requires procurement actions that are visible to the Council, ratepayers and suppliers/contractors. The probability of obtaining the best outcome is increased in a competitive environment.
- Council will establish effective competition by maximising the opportunities for firms to do business with Council through the selection of procurement methods suited to market conditions. These methods will include requesting offers where possible from a number of suppliers, providing timely and adequate information and allowing ease of entry for new suppliers.
- Council will provide feedback to unsuccessful bidders, if requested.

4.2. Value for Money

- Value for money involves obtaining goods and services for Council that best meet the end user's needs at the lowest total cost with the minimum level of contractual risk.
- Value for money may mean not always accepting the lowest price. Factors to be considered as part of evaluating quotes and tenders include fitness for purpose, fair market prices and whole of life costs. 'Whole of life' includes, price, cost of spares, running costs, post-delivery support, effective warranties, cost of replacement, installation costs, etc.
- All decision-makers in the procurement process must satisfy themselves that the proposed expenditure will make efficient and effective use of rate payers' funds.

Having regard to these factors, the lowest price will not automatically represent the best value for money.

4.3. Ethical Behaviour and Fair Dealing

(See also Council's Code of Conduct and Gift & Benefits Policies)

- Council will not use or disclose information that confers unfair advantage, financial benefit or detriment to a supplier.
- Employees have a responsibility to act honestly and impartially, and be accountable for procurement actions. Adopting an ethical and fair approach is important because the concepts of honesty, integrity, fairness and accountability in local government are core expectations of public sector procurement.
- Employees must comply with their purchasing delegation limit.
- Council employees and officials will not engage in any private business or professional activity that would or may be seen to create conflict between personal interest and the interest of the organisation.

In pursuit of ethical behaviour and fair dealing, employees will:

- Treat potential and existing suppliers with equality and fairness
- Not seek or receive personal gain
- Maintain confidentiality of contract prices and other sensitive information
- Present the highest standards of professionalism and probity
- Deal with suppliers in an honest and impartial manner that does not allow conflicts of interest
- Provide all suppliers and tenderers with the same information and equal opportunity
- Be able to account for all decisions and provide feedback where required

4.4. Accountability and Transparency

- Accountability in procurement means being able to explain and evidence what has happened. An independent third party must be able to see clearly that a process has been followed and that the process is fair and reasonable.
- The processes by which all procurement activities are conducted will be in accordance with Council's Purchasing and Tendering Policy and Procedures.
- Delegations define the limitations within which Council employees are permitted to work. They ensure accountability and provide confidence to Council and the public that purchasing activities are dealt with at the appropriate level. As such, Council has delegated responsibilities to employees relating to the expenditure of funds for the purchase of goods and services and the acceptance of tenders.
- Employees must be able to account for all decisions and provide feedback on them. Additionally, all procurement activities will leave an audit trail for monitoring and reporting purposes.

4.5. Environmental Preference & Sustainability

- To promote and adopt procurement practices which conserve resources, suppliers may be asked if they can offer products and services which conserve resources, save energy, minimise waste and/or contain recycled products and/or are environmentally sustainable to the greatest extent that is practicable.
- Prospective suppliers to Council may be required to communicate their environmental practices as part of the tender specification.

4.6. Work Health and Safety

- Council is committed to protecting human health and safety. Council will ensure that its procurement activities protect the health and safety of its staff, customers, contractors and the general public.

- All contractors engaged by Council are required to demonstrate that they provide adequate risk management including hazard identification and risk control measures. These will be confirmed through the Contractor induction process.
- 4.7. Local Supplier Sourcing
- Council is committed to representing and assisting the community and the stakeholders of the Snowy Monaro Regional Council in meeting their needs at an affordable cost. In addition, Council will aim to encourage the development and promotion of business and industry within the local economy and in so doing will assist in creating the growth of such business or industry.
 - When considering local preference, Council will actively encourage and promote business and industry within the local government area without conferring an improper advantage or breaching the *Trade Practices Act 1974*.
 - A local benefit can be established where all things being equal there is/are one or more of the following:
 - Locally sourced materials specific to the contract
 - Locally sourced services and goods as a result of the contract (e.g. fuel and accommodation)
 - Locally sourced labour (people domiciled within the SMRC local government area), either sub-contractors or employees, either at the time of tendering or as a result of being successful in the tender.
 - A business premises in SMRC local government area
 - Acceptance of any variation in price from a local supplier can be justified as an economic benefit to the local economy.

4.8. Confidentiality

All information provided between Supplier/Contractor and the Council shall be treated as confidential only to the extent provided by the *Government Information (Public Access) Act 2009*.

5. The Tender Process

The first phase in the tendering process is to understand the scope and specifications for works or services required which will also include the value for money and probity principles and the risks associated with the manner in which the Council conducts its tendering process.

A tendering process can be explained in the following 8 (eight) stages:

5.1. Expression of Interest stage

For major projects, Council may choose to use a two-stage tender process. The first stage involves Council issuing an invitation for an EOI to assess the capability of respondents to carry out the works and services under the major project contract.

5.2. Request for Tender stage

During this stage, the development of project documentation and the issuing of a comprehensive RFT suite of documents will occur. Regulations require that the RFT be advertised in a Sydney and Local News Paper, Councils Website and any other media deemed applicable. The minimum period for advertising is twenty-eight (28) calendar days.

5.3. Evaluation of the tender submissions

Effective evaluation of the tender submissions is critical to Council selecting the best tender for the delivery of the project. As with the EOI phase, Council will develop specific criteria for the evaluation team to use for assessment purposes.

5.4. Contract Negotiation

Contract and Specification Negotiations may take place before or after the selection of the preferred tenderer and should only be in the context of departures from original terms and conditions raised during the tender phase.

5.5. Selection of preferred tenderer

Council staff will select a tender submission that ensures the tenderer will comply and meet the requirements of the output specifications, provide value for money for the contract term, accept risk in accordance with an optimal risk allocation, accept the contract terms as agreed and comply with its financial obligations for the contract term.

The Council's appointment of the preferred tenderer will be by the terms of the tender documentation which sets out a process for appointment.

5.6. Briefing unsuccessful tenderers

Local Government Regulations 2005 (NSW) require that all unsuccessful tenderers be notified as soon as possible once a contract has been executed.

5.7. Clear audit trail

Council should ensure the tender process is transparent and maintain a clear audit trail.

5.8. Completion

Financial close and contractual close represent the 'sealing of the deal' whereby the contracts become binding and, where relevant, finance becomes available.

Question 2

Validation of Values. How this is checked?

RESPONSE:

Council staff understand and will have explored the total potential project costs prior commencing the EOI and RFT processes. Therefore, a reasonable estimate for an acceptable 'value for money' total project cost would be known before going to market.

Council staff are under an obligation to select the tenderer that provides best value or value for money for the contract. The expressions 'best value' or 'value for money' means obtaining the optimal outcome at the best possible price and does not necessarily mean choosing the lowest price.

When assessing best value or value for money, Council staff will weigh up the benefits of engaging the tenderer against the costs associated with the engagement.

Factors that Council staff consider when assessing whether a tender submission provides value for money include:

- the quality of the works/services offered to the Council as compared with that of the marketplace
- whether the tenderer's approach aligns with or adds value to Councils and community expectations and values
- opportunities for the wider community, particularly with regard to employment growth and/or retention
- the value of potential partnerships
- environmental advantages
- the allocation of risk between tenderer and the Council
- costs associated with engagement.

An effective competition will assist Council to achieve value for money. To maintain effective competition, it is important for the Council to understand the market it will be engaging with and the most effective form of engagement (for example briefings, interactive meetings, etc.). The work the Council has undertaken about the development of the business case and the communication protocol will assist with this.

The number of tenderers to progress from the EOI stage to the RFT stage should be considered in the light of achieving a competitive outcome, while at the same time minimising the participating costs for potential tenderers.

--End --

18.1 NOTICE OF MOTION TO RESCIND A RESOLUTION CR HASLINGDEN

Record No:

Responsible Officer: General Manager
Author: Councillor Sue Haslingden
Attachments: 1. Notice of Motion to rescind a resolution - Cr Haslingden May 2018 [↓](#)

Councillor Suzanne Haslingden has given notice that at the Ordinary Meeting of Council on 7 May 2018, she will move the following motion.

MOTION

That the Council resolution relating to

Minutes No. OC_05042018_MIN_1036

Item No. 10.1 Council Owned Residence at 204 Maybe Street Bombala

COUNCIL RESOLUTION

1/1

That Council

- A. Approve the sale of Council's residential house at 204 Maybe Street Bombala without the refurbishment works being carried out. Proceeds of sale to be deposited into Council's Property Reserve.
- B. Authorise the expenditure to be allocated from the 2018 Financial Budget with funding to be provided from the Former Bombala LGA Reserve.

Moved Councillor Ewart

Seconded Councillor Corbett

CARRIED

PASSED AT THE COUNCIL MEETING HELD ON : 5 April 2018

be and is hereby RESCINDED".

Should the rescission motion be adopted we give notice that it is our intention to move the following motion in lieu of which due notice is hereby given.

Notice of Motion

That Council not sell 204 Maybe st Bombala; and approve the refurbishment of the kitchen and bathroom including maintenance works on Council's residential house prior to renting of the house.

BACKGROUND

Bombala has a critical rental shortage, both long and short term. This was not clearly identified in the background information in regards to the previous motion.

Bombala caravan park is often turning away potential visitors due to it being booked out. Council uses the cabins at the caravan park constantly to accommodate contractors, visitors and staff that need to be in the Bombala office for a couple of nights.

Also, as an added incentive to employment opportunities, especially with Snowy Monaro Regional Council, the residence is a relatively modern three bedroom home very close and convenient to local amenities, especially child care, the primary and high school that could suit many job applicants.

Once renovated, the residence is a positive asset for the council. It can be used for either short or long term rentals, or potentially put up for sale in the future. This needs further consideration from council.

Clause 9. 1 of Council's Code of Meeting Practice provides as follows:

9.1 Notices of Motion

- (1) *The deadline for lodging notices of motion in writing for inclusion on the business paper for consideration at any meeting of the Council, shall be eleven (11) days prior to the meeting.*
 - (2) *A councillor must give notice of business in writing no later than 4.00pm on the Tuesday that follows the ordinary meeting of council.*
 - (3) *At an Ordinary meeting Councillors may give notice of motions in writing to be listed as matters on the business paper for the next Ordinary meeting of Council.*
 - (4) *The rules applying to the content of Questions also apply to the content of Notices of Motion.*
 - (5) *Councillors are to ensure, where it is intended that staff be asked to carry out some specific defined action, that a Notice of Motion is written in such a way that, if carried, the motion carries such clear and unambiguous direction.*
-

Notice of Motion to Rescind a Resolution



To: The General Manager
Snowy Monaro Regional Council

Motion to Rescind Resolution

We hereby give notice of the following motion of rescission:

"That the Council resolution relating to

Minutes No. OC_05042018_MIN_1036

Item No. 10.1 Council Owned Residence at 204 Maybe Street Bombala

COUNCIL RESOLUTION

1/18

That Council

- A. Approve the sale of Council's residential house at 204 Maybe Street Bombala without the refurbishment works being carried out. Proceeds of sale to be deposited into Council's Property Reserve.
- B. Authorise the expenditure to be allocated from the 2018 Financial Budget with funding to be provided from the Former Bombala LGA Reserve.

Moved Councillor Ewart

Seconded Councillor Corbett

CARRIED

PASSED AT THE COUNCIL MEETING HELD ON : 5 April 2018

be and is hereby RESCINDED".

Notice of Motion:

Should the rescission motion be adopted we give notice that it is our intention to move the following motion in lieu of which due notice is hereby given.

That Council *Do not sell 204 Maybe St*

- A. Approve the refurbishment of the kitchen and bathroom including maintenance works on Council's residential house at 204 Maybe Street Bombala prior to renting of the house.

Background:

Bombala has a critical rental shortage, both long and short term. This was not clearly identified in the background information in regards to the previous motion.

Bombala caravan park is often turning away potential visitors due to it being booked out. Council uses the cabins at the caravan park constantly to accommodate contractors, visitors and staff that need to be in the Bombala office for a couple of nights.

Also, as an added incentive to employment opportunities, especially with Snowy Monaro Regional Council, the residence is a relatively modern three bedroom home very close and convenient to local amenities, especially child care, the primary and high school that could suit many job applicants.

Once renovated, the residence is a positive asset for the council. It can be used for either short or long term rentals, or potentially put up for sale in the future. This needs further consideration from council.

Dated this 6th day of April 2018

■ Sue Haslingden
Name of Councillor


Signature of Councillor

Bob. Hamer
Name of Councillor


Signature of Councillor

JOHN LAST
Name of Councillor


Signature of Councillor

PO Box 714 COOMA NSW 2630 | 1300 345 345 | council@snowymonaro.nsw.gov.au | www.snowymonaro.nsw.gov.au

18.2 NOTICE OF MOTION CR MASLIN MAY 2018 LEGAL PROCEEDINGS

Record No:

Responsible Officer: General Manager
Author: Councillor Anne Maslin
Attachments: 1. SMRC Notice of Motion May 2018 - Cr Anne Maslin [↓](#)

Councillor Anne Maslin has given notice that at the Ordinary Meeting of Council on 7 May 2018, she will move the following motion.

MOTION

That Councillors be provided with a list of issues currently known to council staff and General Manager, which carry impending legal action against SMRC council and/or- threaten to cost SMRC significant amounts of money (ie \$50,000 or more).

BACKGROUND

It is important for councillors to be informed of issues and disputes that threaten to cost council large amounts of public money, especially if the issues have been long running. Councillors must have the option to address issues in a positive strategic sense, so that in terms of governance, it can be seen that Council, including councillors, have done everything possible to resolve issues in a way that has the best outcome for both Council and complainant. There have been ongoing historical issues from the three former shires, which SMRC must deal with. Governance dictates that councillors be adequately informed of ongoing issues. It would seem to be best practice to brief councillors about serious disputes, before legal action has become imminent.

Signed Motion will be provided by 26 April 2018.

Clause 9. 1 of Council's Code of Meeting Practice provides as follows:

9.1 Notices of Motion

- (1) *The deadline for lodging notices of motion in writing for inclusion on the business paper for consideration at any meeting of the Council, shall be eleven (11) days prior to the meeting.*
 - (2) *A councillor must give notice of business in writing no later than 4.00pm on the Tuesday that follows the ordinary meeting of council.*
 - (3) *At an Ordinary meeting Councillors may give notice of motions in writing to be listed as matters on the business paper for the next Ordinary meeting of Council.*
 - (4) *The rules applying to the content of Questions also apply to the content of Notices of Motion.*
 - (5) *Councillors are to ensure, where it is intended that staff be asked to carry out some specific defined action, that a Notice of Motion is written in such a way that, if carried, the motion carries such clear and unambiguous direction.*
-

Notice of Motion



Submitted for Meeting of. **Snowy Monaro Regional Ordinary Council**
(Council or name of Committee)

Date of Meeting **April 2018**

Submitted by **Councillor Anne Maslin**
(Councillor Name)

Motion:

That councillors be provided with a list of issues currently known to council staff and General Manager, which - Carry impending legal action against SMRC council and/or- threaten to cost SMRC significant amounts of money (ie \$50,000 or more).

Background Information:

It is important for councillors to be informed of issues and disputes that threaten to cost council large amounts of public money, especially if the issues have been long running.
Councillors must have the option to address issues in a positive strategic sense, so that in terms of governance, it can be seen that Council, including councillors, have done everything possible to resolve issues in a way that has the best outcome for both Council and complainant.

There have been ongoing historical issues from the three former shires, which SMRC must deal with. Governance dictates that councillors be adequately informed of ongoing issues.

It would seem to be best practice to brief councillors about serious disputes, before legal action has become imminent.

Dated this _____ day of _____ (year) _____

Name of Councillor

Signature of Councillor

Name of Councillor

Signature of Councillor

Council's Code of Meeting Practice provides as follows:

21.1 It is the duty of the Chairperson at a meeting of Council to receive and put to a meeting any lawful motion that is brought before the meeting.

21.2 The Chairperson must rule out of order any motion that is unlawful or the implementation of which would be unlawful.

21.3 Any Motion, amendment or other matter that the Chairperson has ruled out of order is taken to have been rejected (cl 238 of the Regulation)

22 In the absence if a Councillor who has placed a notice of Motion on the business paper for a meeting of Council:

- a) Any other Councillor may move the motion at the meeting; or
- b) The Chairperson may defer the motion until the next meeting of Council at which the motion can be considered (cl 243 of the Regulation)

PO Box 714 COOMA NSW 2630 | 1300 345 345 | council@snowymonaro.nsw.gov.au |
www.snowymonaro.nsw.gov.au

18.3 WILTON MATTER

Record No:

Responsible Officer: General Manager
Author: Councillor Anne Maslin
Attachments: 1. Notice of Motion Cr Maslin - Mr Wilton [↓](#)

Councillor Anne Maslin has given notice that at the Ordinary Meeting of Council on 7 May 2018, she will move the following motion.

MOTION

That Council discuss the Wilton matter in Confidential Session at this meeting, in order to progress a resolution.

BACKGROUND

Cr Maslin and Cr Miners have held discussions with Mr Wilton and would like to further discuss the matter with the Council to expedite a solution.

Clause 9. 1 of Council's Code of Meeting Practice provides as follows:

9.1 Notices of Motion

- (1) *The deadline for lodging notices of motion in writing for inclusion on the business paper for consideration at any meeting of the Council, shall be eleven (11) days prior to the meeting.*
 - (2) *A councillor must give notice of business in writing no later than 4.00pm on the Tuesday that follows the ordinary meeting of council.*
 - (3) *At an Ordinary meeting Councillors may give notice of motions in writing to be listed as matters on the business paper for the next Ordinary meeting of Council.*
 - (4) *The rules applying to the content of Questions also apply to the content of Notices of Motion.*
 - (5) *Councillors are to ensure, where it is intended that staff be asked to carry out some specific defined action, that a Notice of Motion is written in such a way that, if carried, the motion carries such clear and unambiguous direction.*
-

Notice of Motion



Submitted for Meeting of. **Snowy Monaro Regional Ordinary Council**
(Council or name of Committee)

Date of Meeting **7 May 2018**

Submitted by **Councillor Anne Maslin**
(Councillor Name)

Motion:

That Council discuss the Wilton matter in Confidential Session at this council meeting, in order to progress a resolution.

Background Information:

Cr Maslin and Cr Miners have held discussions with Mr Wilton and would like to further discuss the matter with the Council to expedite a solution.

Dated this _____ day of _____ (year) _____

Name of Councillor

Signature of Councillor

Name of Councillor

Signature of Councillor

Council's Code of Meeting Practice provides as follows:

21.1 It is the duty of the Chairperson at a meeting of Council to receive and put to a meeting any lawful motion that is brought before the meeting.

21.2 The Chairperson must rule out of order any motion that is unlawful or the implementation of which would be unlawful.

21.3 Any Motion, amendment or other matter that the Chairperson has ruled out of order is taken to have been rejected (cl 238 of the Regulation)

22 In the absence if a Councillor who has placed a notice of Motion on the business paper for a meeting of Council:

- a) Any other Councillor may move the motion at the meeting; or
- b) The Chairperson may defer the motion until the next meeting of Council at which the motion can be considered (cl 243 of the Regulation)

PO Box 714 COOMA NSW 2630 | 1300 345 345 | council@snowymonaro.nsw.gov.au |
www.snowymonaro.nsw.gov.au

22. CONFIDENTIAL MATTERS

In accordance with Section 10A(2) of the Local Government Act 1993, Council can exclude members of the public from the meeting and go into Closed Session to consider confidential matters, if those matters involve:

- (a) personnel matters concerning particular individuals; or
- (b) the personal hardship of any resident or ratepayer; or
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business; or
- (d) commercial information of a confidential nature that would, if disclosed;
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
- (e) information that would, if disclosed, prejudice the maintenance of law; or
- (f) matters affecting the security of the council, councillors, council staff or council property; or
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege or information concerning the nature and location of a place; or
- (h) an item of Aboriginal significance on community land.

and Council considers that the closure of that part of the meeting for the receipt or discussion of the nominated items or information relating thereto is necessary to preserve the relevant confidentiality, privilege or security of such information, and discussion of the material in open session would be contrary to the public interest.

In accordance with Section 10A(4) of the Local Government Act 1993 the Chairperson will invite members of the public to make verbal representations to the Council on whether the meeting should be closed to consider confidential matters.

RECOMMENDATION

1. THAT pursuant to Section 10A subsections 2 & 3 and Section 10B of the Local Government Act, 1993 (as amended) the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

22.1 Renewable Energy Project Contract Approval

Item 22.1 is confidential in accordance with s10(A)(2)(di) of the Local Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

2. The press and public be excluded from the proceedings of the Council in Closed Session on the basis that these items are considered to be of a confidential nature.
3. That the Minutes and Business Papers including any reports, correspondence, documentation or information relating to such matter be treated as confidential and be withheld from access by the press and public, until such time as the Council resolves that the reason for confidentiality has passed or become irrelevant.
4. That the resolutions made by the Council in Closed Session be recorded in the Minutes of the Council Meeting.
5. That upon this recommendation being moved and seconded, the Chairperson invite representations from the public as to whether this part of the meeting should be closed to consider the nominated item.