



SNOWY MONARO
REGIONAL COUNCIL

BUSINESS PAPER

PUBLIC EXHIBITION COPY

**Ordinary Council Meeting
16 August 2018**

CONFLICTS OF INTEREST

A conflict of interest arises when the Mayor or Council staff are influenced, or are seen to be influenced, in carrying out their duties by personal interests. Conflicts of interest can be pecuniary or non-pecuniary in nature.

A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of a financial gain or loss.

A non-pecuniary interest can arise as a result of a private or personal interest, which does not relate to money. Examples include friendship, membership of an association or involvement or interest in an activity.

The Mayor or staff member who considers they may have a conflict of interest should read Council Policy.

The responsibility of determining whether or not the Mayor or Council employee has a pecuniary or non-pecuniary interest in a matter, is the responsibility of that individual. It is not the role of the Mayor or General Manager, or another Council employee to determine whether or not a person may have a conflict of interest.

Should you be unsure as to whether or not you have a conflict of interest you should err on the side of caution and either declare a conflict of interest or, you should seek the advice of the Director General of Local Government.

The contact number for the Director General of Local Government is 4428 4100.

COUNCIL CODE OF CONDUCT

The Council Code of Conduct is a requirement of Section 440 of the Local Government Act 1993, which requires all councils to have a code of conduct to be observed by the Mayor, members of staff and delegates of the Council attending a Council meeting or a meeting of a committee of Council.

The code of conduct sets out the responsibilities of the Mayor and Council employees attending a Council meeting or a meeting of a committee of Council. The code also sets out how complaints against a Council employee, the Mayor or General Manager are to be made.

COUNCIL CODE OF MEETING PRACTICE

The Council Code of Meeting Practice is a requirement of Section 360(3) of the Local Government Act 1993, which requires all councils to have a code of meeting practice. The code of meeting practice is to be observed by the Administrator, members of staff, delegates of the Council and members of the public attending a Council or a meeting of a committee of Council.

Acknowledgement of Country

Council wishes to show our respect to the First Custodians of this land the Ngarigo, Walgalu, Ngunnawal and Bidjahal people and their Ancestors past and present.

Webcasting

Council meetings are recorded and live streamed to the internet for public viewing. By entering the Chambers during an open session of Council, you consent to your attendance and participation being recorded and streamed on Councils website www.snowymonaro.nsw.gov.au

**ORDINARY COUNCIL MEETING
TO BE HELD IN COUNCIL CHAMBERS, 81 COMMISSIONER STREET, COOMA NSW
2630**

**ON THURSDAY 16 AUGUST 2018
COMMENCING AT 5.00PM**

BUSINESS PAPER

- 1. APOLOGIES/REQUESTS OF LEAVE OF ABSENCE**
- 2. CITIZENSHIP CEREMONY**
- 3. PRESENTATIONS**
- 4. PUBLIC FORUM**
- 5. DISCLOSURE OF INTEREST**
(Declarations also to be made prior to discussions on each item)
- 6. MATTERS DEALT WITH BY EXCEPTION**
- 7. ADOPTION OF MINUTES FROM PREVIOUS COUNCIL MEETING**
 - 7.1 Ordinary Council Meeting held 19 July 2018
 - 7.2 Ordinary Council Meeting held on 2 August 2018
 - 7.3 Closed Session of the Ordinary Council Meeting held on 2 August 2018
- 8. DELEGATE'S REPORT (IF ANY)**
- 9. ADOPTION OF COMMITTEE MINUTES/RECOMMENDATIONS**
 - 9.1 Adoption of Recommendations from the Snowy Monaro Local Traffic Committee meeting held on 26 July 2018 4
- 10. CORPORATE BUSINESS - KEY THEME 1. COMMUNITY**
 - 10.1 Monthly Funds Management Report - July 2018 21
 - 10.2 Interagency Shared Trail Proposal- Gaden to Hacthery Bay Jindabyne 27
 - 10.3 Lease of Council Operational Land to Cooma Mens Shed 43
 - 10.4 Drought Relief - Request 80
- 11. CORPORATE BUSINESS - KEY THEME 2. ECONOMY**
 - 11.1 Licence between State Rail Authority of NSW and Council - Jincumbilly 84
- 12. CORPORATE BUSINESS - KEY THEME 3. ENVIRONMENT**
 - 12.1 Fleet Management Report 86
 - 12.2 Regulation of Short-Term Holiday Letting in the State of New South Wales 107

12.3	Recycling Costs Implemented since 30th June	112
12.4	DA4100/2018 Eco Tourism Accommodation - 5 Cabins	121
12.5	Development Application 10.2003.222.2 - Modify Condition 5 to remove s94 fees	260
12.6	Investigations and planning related to Bombala LEP Planning Proposal to rezone lands at Bombala River to Zone SP2 - Infrastructure	300
13.	CORPORATE BUSINESS - KEY THEME 4. LEADERSHIP	
13.1	Action Sheet for the Period 19 April and 21 June 2018	308
13.2	Answers to Questions Without Notice for the Period April to June 2018	373
13.3	Merger Action and Task Progress Report as at 30 June 2018	394
13.4	Delivery Program Progress Report for the Period July 2017 to June 2018	419
14.	REPORTS BY GENERAL MANAGER	
	Nil	
15.	NOTICE OF MOTION	
16.	MOTIONS OF URGENCY	
	Nil	
17.	QUESTIONS WITH NOTICE	
18.	QUESTIONS TAKEN ON NOTICE	
19.	CONFIDENTIAL MATTERS	497
19.1	Legal Actions and Potential Claims Against SMRC as at 31 July 2018	
	<i>Item 19.1 is confidential in accordance with s10(A)(2)(e) of the Local Government Act because it contains information that would, if disclosed, prejudice the maintenance of law and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.</i>	
19.2	Agreement for the Management Contract of the Bombala Swimming Pool	
	<i>Item 19.2 is confidential in accordance with s10(A)(2)(c) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.</i>	
19.3	Update on the potential Joint Use Projects being explored with the Department of Education	
	<i>Item 19.3 is confidential in accordance with s10(A)(2)(di) of the Local Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.</i>	
19.4	Review of Council owned Residential Aged Care services in the Snowy Monaro region.	
	<i>Item 19.4 is confidential in accordance with s10(A)(2)(c) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.</i>	

19.5 Corporate Information Systems Project Report

Item 19.5 is confidential in accordance with s10(A)(2)(c) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

**9.1 ADOPTION OF RECOMMENDATIONS FROM THE SNOWY MONARO LOCAL TRAFFIC
COMMITTEE MEETING HELD ON 26 JULY 2018**

Record No:

Responsible Officer: Director Operations & Infrastructure
Author: Development Engineer
Attachments: 1. Minutes of the Local Traffic Committee Meeting held 26 July
2018

EXECUTIVE SUMMARY

The Snowy Monaro Local Traffic Committee met on 26 July 2018 at the Cooma Library, Cooma. The Committee's recommendations are presented for Council's consideration and adoption.

OFFICER'S RECOMMENDATION

That Council:

A. Receives and notes the minutes of the Snowy Monaro Local Traffic Committee meeting held on 26 July 2018; and

Adopts the Snowy Monaro Local Traffic Committee recommendations LTC 23/18, 24/18, 25/18, 26/18 and 27/18 of 26 July 2018.

RECOMMENDATION OF THE LOCAL TRAFFIC COMMITTEE – 26 JULY 2018

**7.1 PROPOSAL TO INSTALL NO STOPPING SIGNS (EXCEPT AUTHORISED VEHICLES) TO ENABLE
THE MOBILE LIBRARY TRUCK TO PARK IN BOMBALA STREET, NIMMITABEL**

LTC1/18

That Council approves the installation of "No Stopping Thursday 12pm to 2pm Authorised Vehicles Only" in Bombala St, Nimmitabel as indicated on the plan, shown as attachment 1 to the report.

**7.2 REQUEST FOR COUNCIL APPROVAL OF THE TEMPORARY ROAD CLOSURES OF MAYBE AND
FORBES STREETS, BOMBALA ON 11TH NOVEMBER 2018 TO HOLD THE BOMBALA
REMEMBRANCE DAY COMMEMORATION 2018.**

LTC2/18

That Council approves the temporary road closures Maybe Street, Bombala between Caveat and Burton Streets and Forbes Street, Bombala between Wellington and Therry Streets on 11 November 2018 from 10am until 12pm.

**7.3 REQUEST FROM LIGHT CAR CLUB OF CANBERRA TO HOLD THE MONARO STAGES RALLY
UNDER CLOSED ROAD CONDITIONS ON 20 OCTOBER 2018**

LTC25/18

That Council approves the Monaro Stages Rally on public roads in accordance with the Monaro stages Traffic Management Plan (TMP).

7.4 SNOWY HYDRO DISCOVERY CENTRE

LTC26/18

That Council approves the installation of NO STOPPING signs adjacent to the bus-turning area outside the Discovery Centre car park on the western side of Yulin Avenue, Cooma as shown on the attached "Discovery Centre Map".

7.5 REQUEST FROM TRANSPORT FOR NSW TO COMMENCE NEW BUS ROUTE IN BOMBALA.

LTC27/18

That Council approves Transport for NSW's request for a new bus route in Bombala along Bucky Springs, Rosehill and Rosemeath Roads with the following modifications and conditions:

- A. That the bus operator uses the U-turn bay located on Bucky Springs Road, approximately 250 metres past the intersection with Rosehill Road;
 - B. A speed limit of 60 km/h be recommended on the bus operator while on Rosehill Road;
 - C. That the bus size be limited to a Category 2 (15 – 28 seats); and
 - D. That this approval be reviewed after 4 months of operation.
-



Minutes

Local Traffic Committee Meeting

26 July 2018

**LOCAL TRAFFIC COMMITTEE MEETING
HELD IN VIN GOOD ROOM, COOMA LIBRARY, VALE STREET, COOMA NSW 2630
ON THURSDAY 26 JULY 2018**

MINUTES

Notes:

1.	OPENING OF THE MEETING.....	2
2.	APOLOGIES.....	2
3.	DECLARATIONS OF PECUNIARY INTERESTS/CONFLICT OF INTEREST.....	2
4.	ADOPTION OF MINUTES OF PREVIOUS MEETING	2
4.1	Local Traffic Committee Meeting 31 May 2018.....	2
5.	BUSINESS ARISING.....	2
6.	ACTION SHEET	3
6.1	Action sheet as at 26 July 2018	3
7.	CORRESPONDENCE.....	6
7.1	Proposal to install No Stopping Signs (except authorised vehicles) to enable the Mobile Library truck to park in Bombala Street, Nimmitabel	6
7.2	Request for Council approval of the temporary road closures of Maybe and Forbes Streets, Bombala on 11th November 2018 to hold the Bombala Remembrance Day Commemoration 2018.....	7
7.3	Request from Light Car Club of Canberra to hold the Monaro Stages Rally under closed road conditions on 20 October 2018	8
7.4	Snowy Hydro Discovery Centre	11
7.5	Request from Transport for NSW to Commence New Bus Route in Bombala.	12
8.	GENERAL BUSINESS	13
8.1	Extension of Bus Route - Delegate	13
8.2	Camping at the BP Jindabyne	13
8.3	Speed Limits through Villages and Towns.....	13
9.	MATTERS OF URGENCY.....	13
10.	NEXT MEETING	13

**MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING
HELD IN VIN GOOD ROOM, COOMA LIBRARY, VALE STREET, COOMA NSW 2630**

**ON THURSDAY, 26 JULY 2018
COMMENCING AT 9.30AM**

PRESENT:	Mr Volker Georgi	Chair, SMRC Development Engineer
	Deputy Mayor Miners	Council Representative
	Snr Const Sam Morabito	NSW Police Force Representative (Queanbeyan)
	Mrs Judie Winter	Local MP Representative
	Mr Jesse Fogg	Roads & Maritime Services (RMS) Representative
	Graham Hope	Road Safety Officer
	Erin Donnelly	Secretary Council & Committees
	Pam Veiss	Library Manager <i>arrived at 10.00am, left at 10.20am</i>
	Anthony Coxon	Mobile Library Operator <i>arrived at 10.00am, left at 10.20am</i>
	David Ballard	Light Car Club of Canberra <i>arrived at 10.40am, left at 11.18am</i>
	Kym Winks	Light Car Club of Canberra <i>arrived at 10.40am, left at 11.18am</i>

1. OPENING OF THE MEETING

The Chair opened the meeting at 9.43AM

2. APOLOGIES

Nil

3. DECLARATIONS OF PECUNIARY INTERESTS/CONFLICT OF INTEREST

Nil

4. ADOPTION OF MINUTES OF PREVIOUS MEETING

4.1 LOCAL TRAFFIC COMMITTEE MEETING 31 MAY 2018

COMMITTEE RECOMMENDATION	LTC22/18
THAT the minutes of the Local Traffic Committee Meeting held on 31 May 2018 are confirmed as a true and accurate record of proceedings.	
Moved Ms Winter	Seconded Mr Fogg
	CARRIED

5. BUSINESS ARISING

6. ACTION SHEET

6.1 ACTION SHEET AS AT 26 JULY 2018

Record No:

Responsible Officer:	Development Engineer
Key Theme:	3. Environment Outcomes
CSP Community Strategy:	8.2 Improve and maintain our public owned infrastructure and assets and facilities to a high standard
Delivery Program Objectives:	8.2.6 Council's infrastructure is maintained to meet compliance standards and to deliver high level services
Attachments:	1. Action Sheet LTC as at 26 July 2018
Cost Centre	1505
Project	Snowy Monaro Local Traffic Committee
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

The Action sheet is Attached.

The following officer's recommendation is submitted for Council's consideration.

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MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
 HELD ON THURSDAY 26 JULY 2018

Page 4

Snowy Monaro Local Traffic Committee

ACTION SHEET AS AT 26 JULY 2018

Item	Reference	Date	Action	Comments	Target Completion Date	Responsibility
1	LTC17/18	31/05/18	Adoption of Minutes of Previous Meeting - Local Traffic Committee Meeting 5 April 2017 THAT the minutes of the Local Traffic Committee Meeting held on 5 April 2018 are confirmed as a true and accurate record of proceedings.	No Action Required	Jul 2018	SMRC
2	LTC18/18	31/05/18	L'Etape Event Transport Management Plan for the annual cycling event proposed to be held on 1 December 2018 That Council: A. Provides in principal support of the Traffic Management Plan (TMP) as dated 10th April 2018 for local and regional roads being Eucumbene Road, Rocky Plains Road, Middlingbank Road, Myack Street, Dalgety Road, Campbell Street, Snowy River Way and Barry Way subject to providing a parking management plan; B. Approves the installation of 'No Stopping' signs in Thredbo Terrace for the duration of the event as detailed in the Event Traffic Control Plan.	Letter sent	Jul 2018	SMRC
3	LTC19/18	31/05/18	Kalkite Street Reconstruction, Jindabyne, revised proposal showing regulatory signs and traffic control devices That Council provides In Principal support of the regulatory signs for the Kalkite Street reconstruction project.	Letter sent	Jul 2018	SMRC
4	LTC20/18	31/05/18	Installation of No Stopping and Bus Zone signs at the bus turning area, Rainbow Drive, Tyrolean Village	Letter sent	Jul 2018	SMRC

MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
 HELD ON THURSDAY 26 JULY 2018

Page 5

Item	Reference	Date	Action	Comments	Target Completion Date	Responsibility
			That Council approves the No Stopping signs and Bus Zone signs in the bus turning area in Rainbow Drive, in accordance with the referenced sign numbers and at the locations indicated in Attachment 1 of the Snowy Monaro Local Traffic Committee Business Paper, Item 7.3.			
5	LTC21/18	31/05/18	Double Barrier line marking in Captain Robertson Drive and Road 2, Mt Burra Estate subdivision That Council approves the double barrier line making in accordance with the construction drawing by K & C Brown and Associates being, Drawing number 3117 TM1 , Sheets 28 and 29, Amendment B and dated 18th April 2018. Line marking shall be installed in accordance with AS1742.2.	Letter sent	Jul 2018	SMRC

7. CORRESPONDENCE

7.1 PROPOSAL TO INSTALL NO STOPPING SIGNS (EXCEPT AUTHORISED VEHICLES) TO ENABLE THE MOBILE LIBRARY TRUCK TO PARK IN BOMBALA STREET, NIMMITABEL

Record No:

Responsible Officer:	Development Engineer
Key Direction:	3. Environment Outcomes
Delivery Plan Strategy:	8.2 Improve and maintain our public owned infrastructure and assets and facilities to a high standard
Operational Plan Action:	8.2.6 Council's infrastructure is maintained to meet compliance standards and to deliver high level services
Attachments:	1. Nimmitabbel Mobile Library Proposed Signage Location Plan Scale 1to200 on A3 2. Nimmitabel Mobile Library Proposed Signage Details
Cost Centre	1505 Service Delivery
Project	Snowy Monaro Local Traffic Committee
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

A proposal to install No Stopping signs in Bombala Street, Nimmitabel has been received to ensure other vehicles do not park at the designated mobile library stop area.

The current signage relies on the decorative/heritage sign to advise the community that the mobile library truck parks there on Thursdays. This sign is not enforceable and the general public is allowed to park there. The mobile Library can only park and set up in certain areas due to the size (it requires 22 metres from Sign 1 – refer to the attached plan). A community member frequently parks in the mobile Library spot to discourage the general public from parking there. This community member has been verbally abused and approached when doing this. The mobile Library is a Council service that runs weekly throughout the year. The proposed No Stopping signs will allow parking of authorised vehicles. The mobile library truck is an authorised Council vehicle.

The following officer's recommendation is submitted for Council's consideration.

COMMITTEE RECOMMENDATION	LTC23/18
That Council approves the installation of "No Stopping Thursday 12pm to 2pm Authorised Vehicles Only" in Bombala St, Nimmitabel as indicated on the plan, shown as attachment 1 to the report.	

S Morabito

Representative of the NSW Police

Representative of the NSW RMS

Representative of the State MP

Representative of the Council

MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON THURSDAY 26 JULY 2018 **Page 7**

Pam Veiss, Library Manager and Anthony Coxon, Mobile Library Operator, Informed the committee about the issues of monitory vehicles parking in the designated zone for the mobile library, the biggest issue is with visitors parking and not willing to move to allow the mobile library truck to park.

The Committee discussed options for “No Parking” signs for the uses of the Monaro Regional Library in Nimmitabel; including the use of flip signs and the practicality of these signs.

Attendance of Library Manager and Mobile Library Operator

The Library Manager and Mobile Library Operator joined the meeting at 10.00am during discussion of Item 7.1.

Attendance of Library Manager and Mobile Library Operator

The Library Manager and Mobile Library Operator left the meeting at 10.20am during discussion of Item 7.1.

7.2 REQUEST FOR COUNCIL APPROVAL OF THE TEMPORARY ROAD CLOSURES OF MAYBE AND FORBES STREETS, BOMBALA ON 11TH NOVEMBER 2018 TO HOLD THE BOMBALA REMEMBRANCE DAY COMMEMORATION 2018.

Record No:

Responsible Officer: Development Engineer

Key Direction: 1. Community Outcomes

Delivery Plan Strategy: 3.1 Develop, maintain and promote safe spaces and facilities that are enabling, accessible and inclusive for all

Operational Plan Action: 3.1.1 Public and community spaces are regulated and managed to be safe and equitable for all abilities

Attachments: 1. Bombala Remembrance Day 2018 - Returned and Services League of Aust

Cost Centre 1505 Asset Management and Engineering Services

Project Local Traffic Committee

EXECUTIVE SUMMARY

A request has been received from the Bombala Sub Branch RSL seeking Council approval for a temporary road closures of Maybe Street, Bombala between Caveat and Burton Streets and Forbes Street, Bombala between Wellington and Therry Streets on 11th November 2018 from 10am until 12pm to enable the 2018 Remembrance Day Commemoration Service to take place. The event organiser is expecting approximately 120 people to attend the event. The event organiser has provided copies of a completed Schedule 1 form – notice to hold a public assembly, a TCP, a Risk Assessment and a valid Certificate of Currency.

The following officer’s recommendation is submitted for Council’s consideration.

COMMITTEE RECOMMENDATION

LTC24/18

That Council approves the temporary road closures Maybe Street, Bombala between Caveat and Burton Streets and Forbes Street, Bombala between Wellington and Therry Streets on 11 November 2018 from 10am until 12pm.

S Morabito

Representative of the NSW Police

Representative of the NSW RMS

Representative of the State MP

Representative of the Council

7.3 REQUEST FROM LIGHT CAR CLUB OF CANBERRA TO HOLD THE MONARO STAGES RALLY UNDER CLOSED ROAD CONDITIONS ON 20 OCTOBER 2018

Record No:

Responsible Officer:	Development Engineer
Key Direction:	2. Expanding Connections Within the Shire and Beyond
Delivery Plan Strategy:	DP2.3 Continually monitor and improve traffic management throughout the Shire.
Operational Plan Action:	OP2.8 Investigate and implement Traffic Management measures as an aid to increase road safety throughout the Region.
Attachments:	<ol style="list-style-type: none"> 1. Monaro stages Stage 1 Overall 20180512_Lig_V1.0 (<i>Under Separate Cover</i>) 2. Monaro stages Stage 2 Overall 20180512_Lig_V2.0 (<i>Under Separate Cover</i>) 3. Monaro stages Stage 6 Overall 20180512_Lig_V6.0 (<i>Under Separate Cover</i>) 4. Monaro stages Stage 7 Overall 20180512_Lig_V7.0 (<i>Under Separate Cover</i>) 5. Monaro stages TCP stage 1.1 20180512_Lig_V1.1 (<i>Under Separate Cover</i>) 6. Monaro stages TCP stage 1.2 20180512_Lig_V1.2 (<i>Under Separate Cover</i>) 7. Monaro stages TCP stage 1.3 20180512_Lig_V1.3 (<i>Under Separate Cover</i>) 8. Monaro stages TCP stage 1.4 20180512_Lig_V1.4 (<i>Under Separate Cover</i>) 9. Monaro stages TCP stage 1.5 20180512_Lig_V1.5 (<i>Under Separate Cover</i>) 10. Monaro stages TCP stage 2.1 20180512_Lig_V2.1 (<i>Under Separate Cover</i>) 11. Monaro stages TCP stage 2.2 20180512_Lig_V2.2 (<i>Under Separate Cover</i>) 12. Monaro stages TCP stage 2.3 20180512_Lig_V2.3 (<i>Under Separate Cover</i>) 13. Monaro stages TCP stage 6.1 20180512_Lig_V6.1 (<i>Under</i>

- Separate Cover)*
14. Monaro stages TCP stage 6.2 20180512_Lig_V6.2 *(Under Separate Cover)*
 15. Monaro stages TCP stage 6.3 20180512_Lig_V6.3 *(Under Separate Cover)*
 16. Monaro stages TCP stage 6.4 20180512_Lig_V6.4 *(Under Separate Cover)*
 17. Monaro stages TCP stage 7.1 20180512_Lig_V7.1 *(Under Separate Cover)*
 18. Monaro stages TCP stage 7.2 20180512_Lig_V7.2 *(Under Separate Cover)*
 19. Monaro Stages 2018 brief overview *(Under Separate Cover)*
 20. Monaro Stages Bombala service area *(Under Separate Cover)*
 21. Monaro Stages Certificate of Currency 118-2010-01 CAMS *(Under Separate Cover)*
 22. Monaro Stages council application *(Under Separate Cover)*
 23. Monaro Stages M-201 Medical Response Plan *(Under Separate Cover)*
 24. Monaro Stages Marshalling Area *(Under Separate Cover)*
 25. Monaro Stages Police Traffic Management Plan *(Under Separate Cover)*
 26. Monaro Stages Safety-Plan *(Under Separate Cover)*
 27. Monaro Stages SPECIAL EVENT TMP CHECK LIST *(Under Separate Cover)*
 28. Monaro Stages Special Event TMP Cover signed *(Under Separate Cover)*
 29. Monaro Stages Ambulance letter *(Under Separate Cover)*
 30. Monaro Stages Bombala Hospital letter *(Under Separate Cover)*
 31. Monaro Stages Cooma Hospital letter *(Under Separate Cover)*
 32. Monaro Stages fire Letter *(Under Separate Cover)*
 33. Monaro Stages Medical letter *(Under Separate Cover)*
 34. Monaro Stages RFS letter *(Under Separate Cover)*

Cost Centre

Project

Further Operational Plan Actions:

1505 Asset Management and Engineering Services

Snowy Monaro Local Traffic Committee

EXECUTIVE SUMMARY

The Light Car Club of Canberra wishes to hold a car rally on various public roads in the Snowy Monaro Region on Saturday 20th October 2018. The event is part of the NSW State Rally Championship, NSW Clubman Series and a round of the East Coast Classic Series and will be conducted in accordance with CAMS regulations. All competitive stages are to be held under closed road conditions. The submitted documentation is attached under separate cover.

This event was held last year on public roads with no reported incidents. The event organiser is intending to hold this event annually.

The following officer's recommendation is submitted for Council's consideration.

MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON THURSDAY 26 JULY 2018 **Page 10**

COMMITTEE RECOMMENDATION

LTC25/18

That Council approves the Monaro Stages Rally on public roads in accordance with the Monaro stages Traffic Management Plan (TMP).

S Morabito

Representative of the NSW Police

Representative of the NSW RMS

Representative of the State MP

Representative of the Council

David Ballard and Kym Winks from the Light Car Club of Canberra gave the committee a summary of last year's event and changes that have been made to this year's event. The event has been moved to incorporate the Forestry roads in the Bombala region, which lengthens the course. The Event has also increased the limit of cars for the event has been to 60 with 5 reserves, due to the support and success of the event last year.

The event does have a contingency in place to cope with road damage, however, would like to find out what the grading program is for the roads in the region so in the future the event can be organised around Councils grading schedule.

Attendance of Light Car Club of Canberra Members

David Ballard and Kym Winks from the Light Car Club of Canberra arrived at 10.40am and left the meeting at 11.18am during item 7.3.

Attendance of NSW Police Force Representative (Queanbeyan)

The NSW Police Force Representative (Queanbeyan) representative was absent from the meeting from 11.15am during Item 7.3 returning at 11.19am during same item.

Attendance of Road Safety Officer

The Road Safety Officer was absent from the meeting from 11.19am during Item 7.3 returning at 11.21am during same item.

Attendance of Roads & Maritime Services (RMS) Representative

The Roads & Maritime Services (RMS) Representative left the meeting at 11.19pm and was absent for the duration of the meeting.

MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON THURSDAY 26 JULY 2018 **Page 11**

7.4 SNOWY HYDRO DISCOVERY CENTRE

Record No:

Responsible Officer: Roads Safety Officer
Key Theme: 2. Economy Outcomes
CSP Community Strategy: 6.3 Further promote and develop the regions visitor accommodation, product and recreational infrastructure
Delivery Program Objectives: 6.3.1 Businesses are supported in their promotion to encourage and develop our visitor economy
Attachments: 1. Discovery Centre Map
Cost Centre 1505 Assets and Engineering Services
Project Installation of NO STOPPING signs in bus turning area adjacent to Snowy Hydro Discovery Centre
Further Operational Plan Actions:

EXECUTIVE SUMMARY

Council has received a request from Snowy Hydro Discovery Centre to install NO STOPPING signs along the western side of Yulin Avenue Cooma, adjacent to the Snowy Hydro Discovery Centre.

The following officer's recommendation is submitted for Council's consideration.

COMMITTEE RECOMMENDATION

LTC26/18

That Council approves the installation of NO STOPPING signs adjacent to the bus-turning area outside the Discovery Centre car park on the western side of Yulin Avenue, Cooma as shown on the attached "Discovery Centre Map"

S Morabito

Representative of the NSW Police

Representative of the NSW RMS

Representative of the State MP

Representative of the Council

MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON THURSDAY 26 JULY 2018 **Page 12**

7.5 REQUEST FROM TRANSPORT FOR NSW TO COMMENCE NEW BUS ROUTE IN BOMBALA.

Record No:

Responsible Officer: Roads Safety Officer
Key Theme: 3. Environment Outcomes
CSP Community Strategy: 9.1 Transportation corridors throughout the region are improved and maintained
Delivery Program Objectives: 9.1.2 Our local road network is planned, built and repaired to improve movement across the region
Attachments: 1. Bombala Bus Route
Cost Centre 1505 Assets and Engineering
Project Snowy Monaro Local Traffic Committee
Further Operational Plan Actions:

EXECUTIVE SUMMARY

Following the decision of Transport for NSW to limit their preferred option to the new bus route along Bucky Springs Road, Rosehill Road and Rosemeath Road Bombala, initial investigation found Rosehill Road unsuitable for use as a school bus route. However, recent maintenance works has improved the road condition and the road is now considered to be suitable for bus travel.

The following officer's recommendation is submitted for Council's consideration.

COMMITTEE RECOMMENDATION

LTC27/18

That Council approves Transport for NSW's request for a new bus route in Bombala along Bucky Springs, Rosehill and Rosemeath Roads with the following modifications and conditions:

- A. That the bus operator uses the U-turn bay located on Bucky Springs Road, approximately 250 metres past the intersection with Rosehill Road;
- B. A speed limit of 60 km/h be recommended on the bus operator while on Rosehill Road;
- C. That the bus size be limited to a Category 2 (15 – 28 seats); and
- D. That this approval be reviewed after 4 months of operation.

S Morabito

Representative of the NSW Police

Representative of the NSW RMS

Representative of the State MP

Representative of the Council

MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON THURSDAY 26 JULY 2018

Page 13

8. GENERAL BUSINESS

8.1 EXTENSION OF BUS ROUTE - DELEGATE

A request has been received from the operator of the Delegate School bus to extend the bus route. A request had been made previously, in 2016, however was rejected. Advice received from RMS was to reapply and that a letter would be required from Council approving the extension.

The committee discussed the matter and will put a proposal together to be consider at a following Council meeting.

8.2 CAMPING AT THE BP JINDABYNE

There have been uses with people sleeping in their cars and blocking the exit for the fuel track form the PB Services station in Jindabyne, and have been incidents where the police have been called to move the campers on.

The committee discussed installing 'No Stopping Area' signs or a gate to prevent cars parking and staying overnight.

COMMITTEE RECOMMENDATION

LTC28/18

That Council installs 'No Stopping Area' signs from June to October long weekend on the lake foreshore at the BP service station exit driveway.

[S Morabito](#)

Representative of the NSW Police

Representative of the NSW RMS

Representative of the State MP

Representative of the Council

8.3 SPEED LIMITS THROUGH VILLAGES AND TOWNS

Deputy Mayor Miners raised with the committee concerns with the speed limits through some of the small villages and town in the region – Adaminaby, Nimmitabel, Numeralla. And ask how or what can be done to start dropping the speed limits.

The committee discussed the speed zones and agree that the collection of data in these areas is the best way to start the process.

9. MATTERS OF URGENCY

10. NEXT MEETING

Thursday, 27 September 2018 in Jindabyne

There being no further business the Chair declared the meeting closed at 11.57am.

CHAIRPERSON

The above minutes of the Local Traffic Committee Meeting of Snowy Monaro Regional Council held on 26 July 2018 were confirmed by Committee at a duly convened meeting on 27 September 2018 at which meeting the signature hereon was subscribed.

10.1 MONTHLY FUNDS MANAGEMENT REPORT - JULY 2018

Record No:

Responsible Officer:	Chief Financial Officer
Author:	Finance Assistant
Key Direction:	7. Providing Effective Civic Leadership and Citizen Participation
Delivery Plan Strategy:	DP7.6 Increase and improve Council's financial sustainability.
Operational Plan Action:	OP7.18 Effective management of Council funds to ensure financial sustainability.
Attachments:	Nil
Cost Centre	4010 Financial Services
Project	Funds Management
Further Operational Plan Actions:	OP7.2 Completion of reporting requirements in accordance with legislation.

EXECUTIVE SUMMARY

The following report details the funds management position for the reporting period ending 31 July 2018.

Cash and Investments are \$81,630,977.

Certification

I, Matt Payne, Responsible Accounting Officer of Snowy Monaro Regional Council hereby certify, as required by Regulation 212 of the Local Government (General) Regulation 2005, that investments as detailed in the attached listings were invested in accordance with Section 625 of the Local Government Act 1993, the Regulations and Council's Investment Policy.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council

- A. Receive and note the report indicating Council's cash and investments position as at 31 July 2018.
- B. Receive and note the Certificate of the Responsible Accounting Officer.

BACKGROUND

Council's Cash and Investments 31 July 2018:

Cash at Bank	Investments	Total
1,426,202	80,204,775	81,630,977

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Total Cash and Investments are available to provide services and infrastructure to the community in accordance with the 2019 budget, Council resolutions and other external restrictions.

2. Environmental

It is considered the recommendations contained herein will not have any environmental impacts.

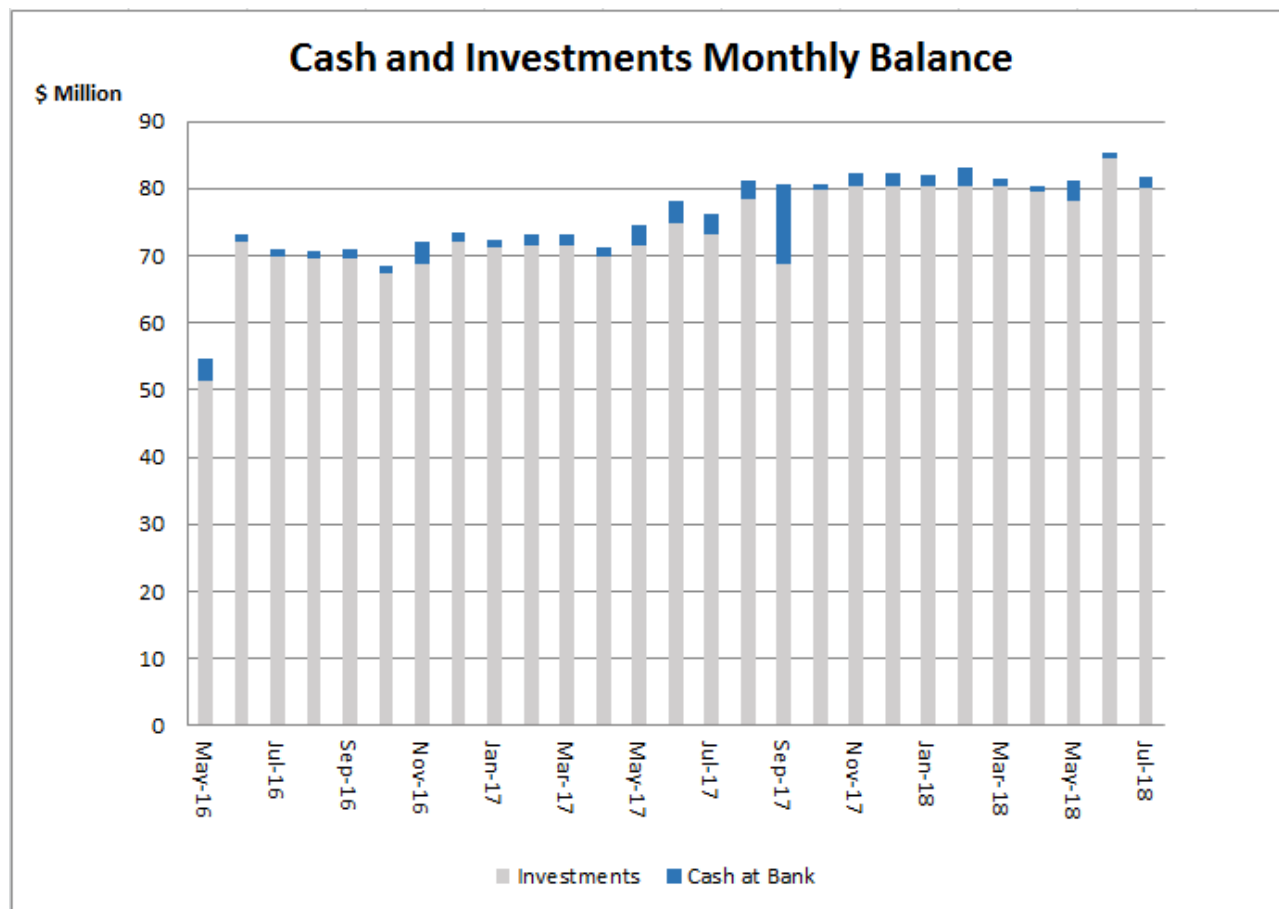
3. Economic

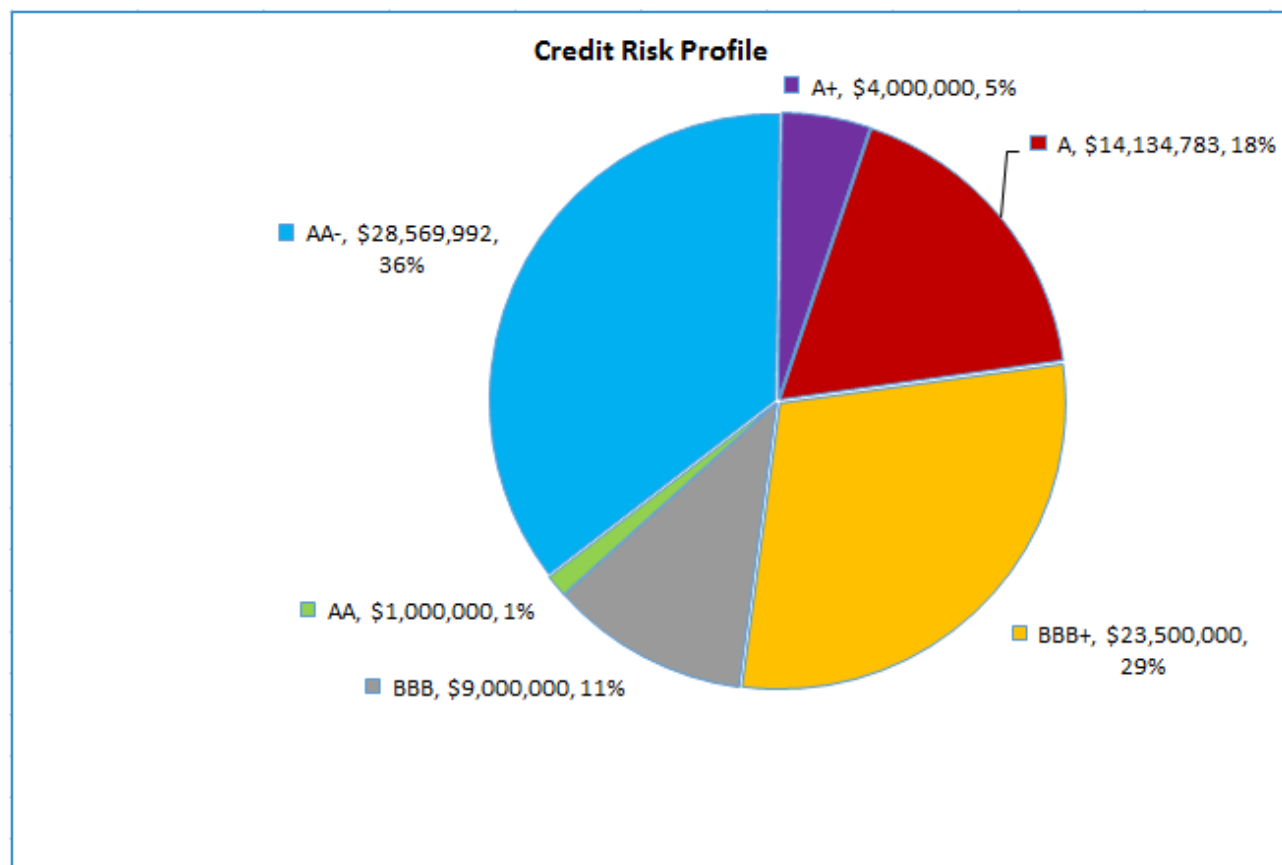
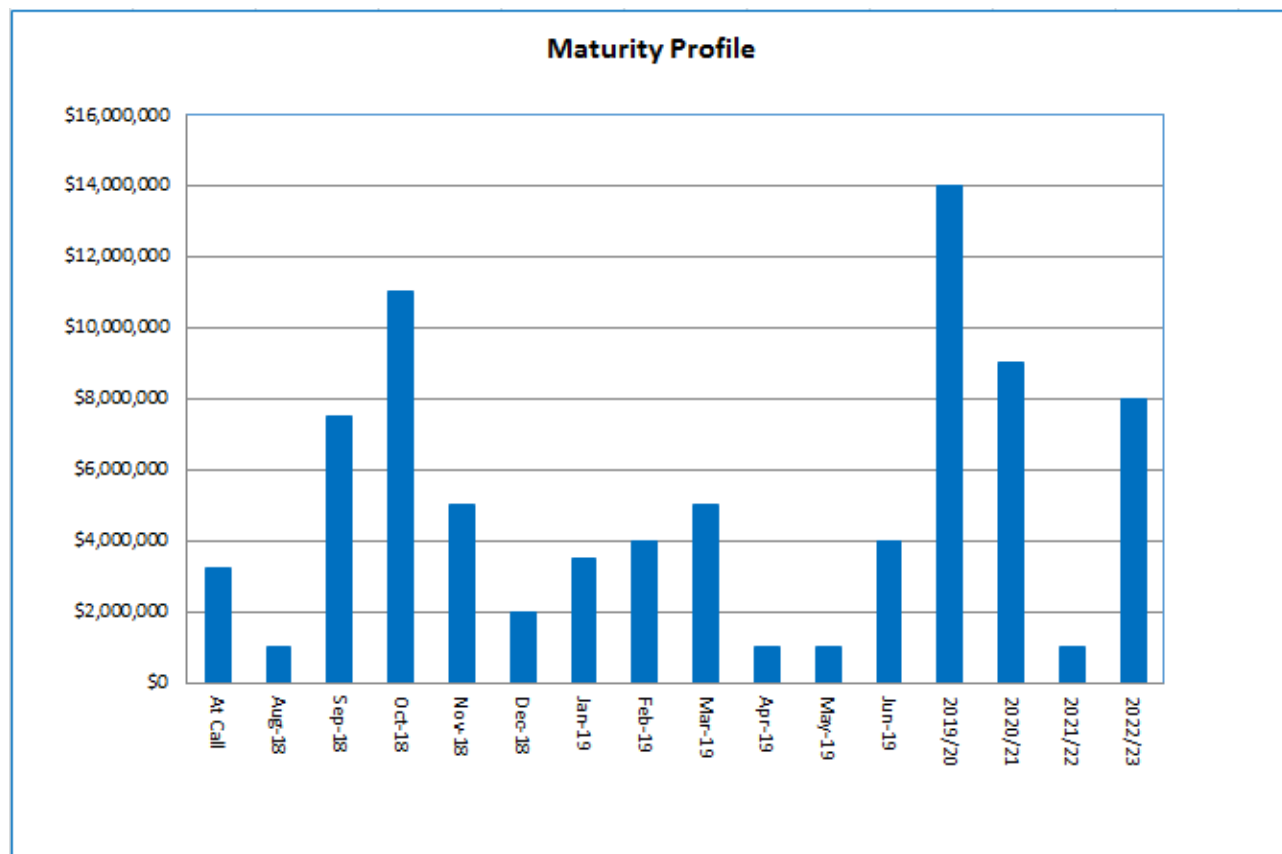
Total investments for Snowy Monaro Regional Council were \$80,204,775 on 31 July 2018.

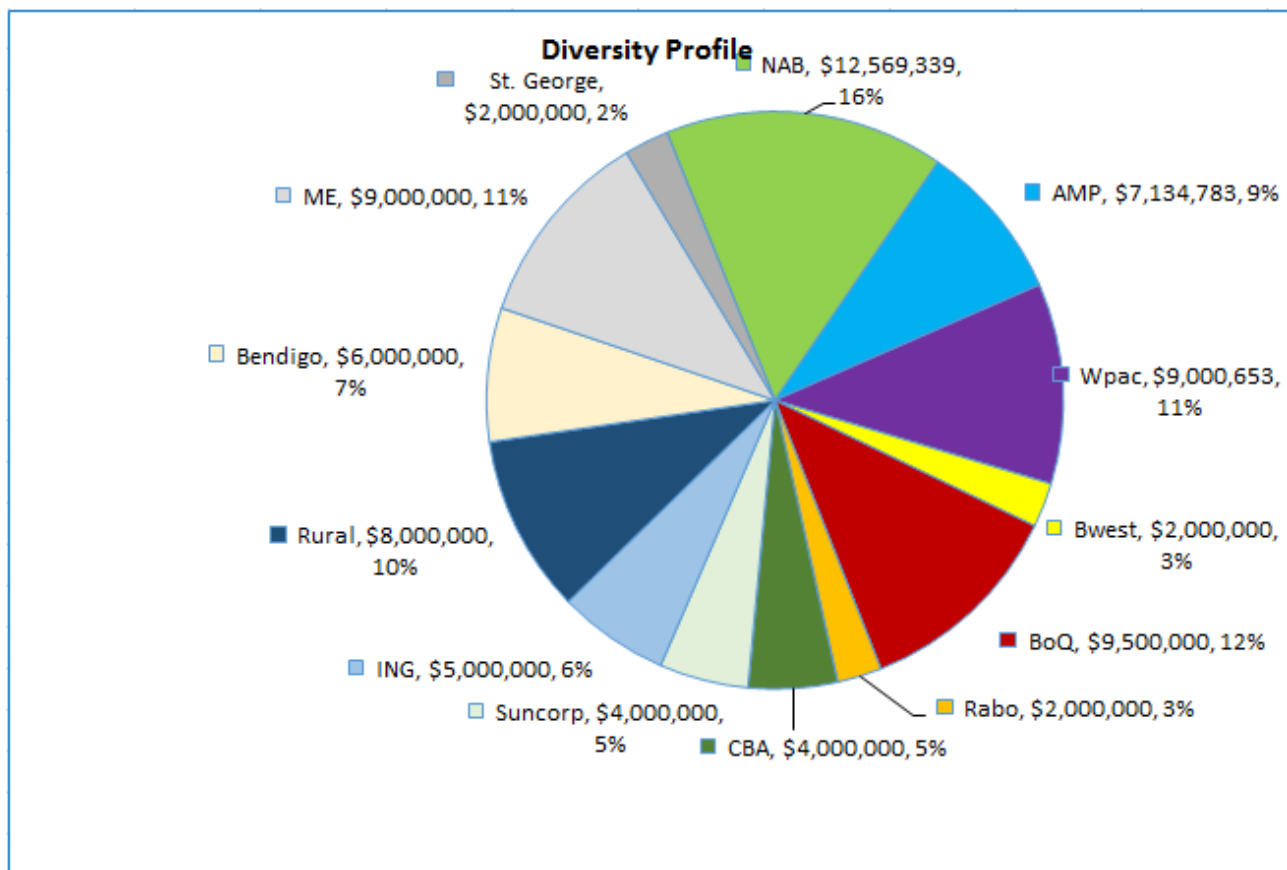
Investment Register – 31 July 2018:

DATE INVESTED	FINANCIAL INSTITUTION	Short-Term Rating	Long-Term Rating	TYPE	CURRENT INVESTMENT	INTEREST RATE	MATURITY
n/a	National Australia Bank - At Call*	A1+	AA-	At Call	41,181	Variable	At Call
n/a	National Australia Bank - At Call*	A1+	AA-	At Call	2,028,157	1.10%	At Call
n/a	AMP Bank - At Call	A1	A	At Call	28,804	1.80%	At Call
n/a	Westpac Bank - At Call	A1+	AA-	At Call	653	0.70%	At Call
n/a	AMP Bank - 31 days Notice Account	A1	A	31 days	1,105,979	2.30%	31 days
12-Sep-14	RaboDirect	A1	A	TD	2,000,000	4.10%	11-Sep-18
16-Sep-15	Bank of Queensland	A2	BBB+	TD	1,000,000	3.20%	17-Sep-19
23-Mar-16	ING Bank	A1	A	TD	1,000,000	3.66%	22-Mar-21
23-Jun-16	Commonwealth Bank	A1+	AA-	TD	4,000,000	3.21%	23-Jun-21
22-Feb-17	Westpac Bank	A1+	AA-	TD	2,000,000	2.80%	22-Feb-19
09-Mar-17	National Australia Bank	A1+	AA-	TD	1,000,000	2.74%	10-Sep-18
21-Mar-17	Bank of Queensland	A2	BBB+	TD	1,000,000	3.15%	20-Mar-20
09-Jun-17	Rural Bank Limited	A2	BBB+	TD	4,000,000	2.75%	07-Jun-19
19-Jun-17	Bendigo and Adelaide Bank	A2	BBB+	TD	2,000,000	2.75%	19-Dec-18
26-Jun-17	Bank of Queensland	A2	BBB+	TD	4,000,000	3.30%	25-Jun-21
24-Aug-17	ING Bank	A1	A	TD	3,000,000	2.75%	27-Aug-19
29-Aug-17	Westpac Bank	A1+	AA-	TD	4,000,000	2.89%	29-Aug-22
15-Sep-17	Westpac Bank	A1+	AA-	TD	1,000,000	2.91%	15-Sep-21
23-Oct-17	Bank of Queensland	A2	BBB+	TD	1,000,000	2.55%	23-Oct-18
10-Nov-17	National Australia Bank	A1+	AA-	TD	2,000,000	2.52%	09-Nov-18
23-Feb-18	AMP Bank	A1	A	TD	1,000,000	2.65%	21-Nov-18
28-Feb-18	Westpac Bank	A1+	AA-	TD	2,000,000	2.60%	28-Feb-19
06-Mar-18	ING Bank	A1	A	TD	1,000,000	2.86%	06-Mar-20
09-Mar-18	St. George Bank Limited	A1+	AA-	TD	2,000,000	2.60%	08-Mar-19
13-Mar-18	Rural Bank Limited	A2	BBB+	TD	4,000,000	2.80%	12-Mar-20
15-Mar-18	AMP Bank	A1	A	TD	2,000,000	2.60%	13-Sep-18
20-Mar-18	ME Bank	A2	BBB	TD	2,000,000	2.55%	20-Mar-19
20-Mar-18	National Australia Bank	A1+	AA-	TD	2,500,000	2.60%	17-Sep-18
10-Apr-18	Bankwest	A1+	AA	TD	1,000,000	2.65%	10-Apr-19
20-Apr-18	Bankwest	A1+	AA	TD	1,000,000	2.70%	19-Oct-18
08-May-18	AMP Bank	A1	A	TD	1,000,000	2.55%	08-Aug-18
08-May-18	National Australia Bank	A1+	AA-	TD	1,000,000	2.65%	08-May-19
28-May-18	AMP Bank	A1	A	TD	2,000,000	2.75%	26-Nov-18
04-Jun-18	Suncorp Bank	A1	A+	TD	1,000,000	2.65%	01-Mar-19
18-Jun-18	Bank of Queensland	A2	BBB+	TD	1,500,000	2.80%	14-Jan-19
26-Jun-18	Bendigo and Adelaide Bank	A2	BBB+	TD	4,000,000	2.90%	25-Jun-20
29-Jun-18	National Australia Bank	A1+	AA-	TD	4,000,000	2.96%	29-Jun-23
02-Jul-18	Suncorp Bank	A1	A+	TD	1,000,000	2.65%	02-Oct-18
09-Jul-18	Bank of Queensland	A2	BBB+	TD	1,000,000	2.73%	09-Oct-18
12-Jul-18	Suncorp Bank	A1	A+	TD	2,000,000	2.70%	08-Jan-19
16-Jul-18	ME Bank	A2	BBB	TD	7,000,000	2.70%	15-Oct-18
					80,204,775		

Cash and Investments Charts:







4. Civic Leadership

In accordance with Regulation 212 of the Local Government (General) Regulation 2005, a report setting out details of money invested must be presented to Council in the following month.

Council's Fund Management Reporting exceeds minimum regulatory requirements and demonstrates a commitment to accountability and transparent leadership. It provides the Council, Executive and Community with timely, accurate and relevant reports on which to base decisions.

10.2 INTERAGENCY SHARED TRAIL PROPOSAL- GADEN TO HATCHERY BAY JINDABYNE

Record No:

Responsible Officer:	Director Environment & Sustainability
Author:	Environment and Recreation Coordinator
Key Theme:	1. Community Outcomes
CSP Community Strategy:	1.3 Recreation, sporting and leisure facilities encourage all ages to live in an active and healthy lifestyle
Delivery Program Objectives:	1.3.1 Regional level recreation facilities that encourage an active lifestyle are planned for and provided in partnership with other government agencies
Attachments:	1. Attachment 2 Draft MOU ↓
Cost Centre	7020
Project	Interagency Shared Trail Proposal- Gaden Trout Hatchery Connection
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

At the Council meeting held 14 December 2017 Council were updated on the project proposal to connect the Thredbo Valley Track (NPWS) to the Lake Jindabyne Community Trail (Council). NPWS approached Council with two options for a bridge connection over the Thredbo River. The options for a connection point were either Paddy's Corner or alternatively Gaden Trout Hatchery (see Figure 1- Site Map). Ultimately at the time, the Paddy's Corner site became the only option following an investigation over the legal access to the Gaden Picnic Ground. Council agreed to take ownership of the Crown Road Reserve (Gaden Road) to Paddy's Corner to ensure the project would proceed.

NPWS and NSW Fisheries have recently approached Council with regard to a change in position for the bridge crossing location. Further negotiation with landholders has resulted in the legal access issues to Gaden Trout Hatchery and picnic area being substantially resolved (but not yet finalised). The following report presents the advantages for the change of position by NSW Fisheries and NPWS. The ongoing issues associated with increased use at Paddy's Corner is likely to present many issues for Council. Existing infrastructure at Gaden will better support the needs of the trail users and increased visitation.

NSW Fisheries will be responsible for the management and operational costs of the Gaden Picnic Ground. This reduces the risk to Council in having to develop Paddy's Corner to accommodate trail users. A draft MOU has been developed for Council's consideration. The MOU would require endorsement from each party for the trail connection to proceed at the Gaden Picnic Ground.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council

- A. Agree to proceed with a shared trail connection at the Gaden Picnic Ground instead of at Paddy's Corner as previously resolved at Council's meeting on 14 December 2017.
- B. Agree to the terms of the Draft MOU and proceed with formalising the document with NSW Fisheries and NPWS
- C. Agree to continue working in partnership with Crown Lands, NPWS, NSW Fisheries and surrounding landholders throughout the next planning phases
- D. Authorise the expenditure and allocate an amount of \$17 000 in the 2018/19 Financial Year Budget with funding to be provided from Recreation Planning Budget

BACKGROUND

NSW Fisheries, NPWS and Council have been working together through the planning phases for an interlinking trail connection from Thredbo to Jindabyne. There are many benefits associated with the success of the project. Both NPWS and Thredbo Resort have invested a combined total of more than \$48 million in the planning and implementation of the shared trail so far.

Finalising the planning phases for the connection via Gaden Trout Hatchery to our existing trail network on the Lake Jindabyne Foreshore has been a challenge. At the Council meeting held 14 December 2017 Council were informed that Paddy's Corner would be the only option for the trail connection. This was because there was an issue with legal access to the Gaden Picnic Ground. Council agreed to take ownership of the Crown road reserve to Paddy's corner to ensure the project could proceed and avoid the legal issue with landholders regarding access to Gaden Picnic Ground.

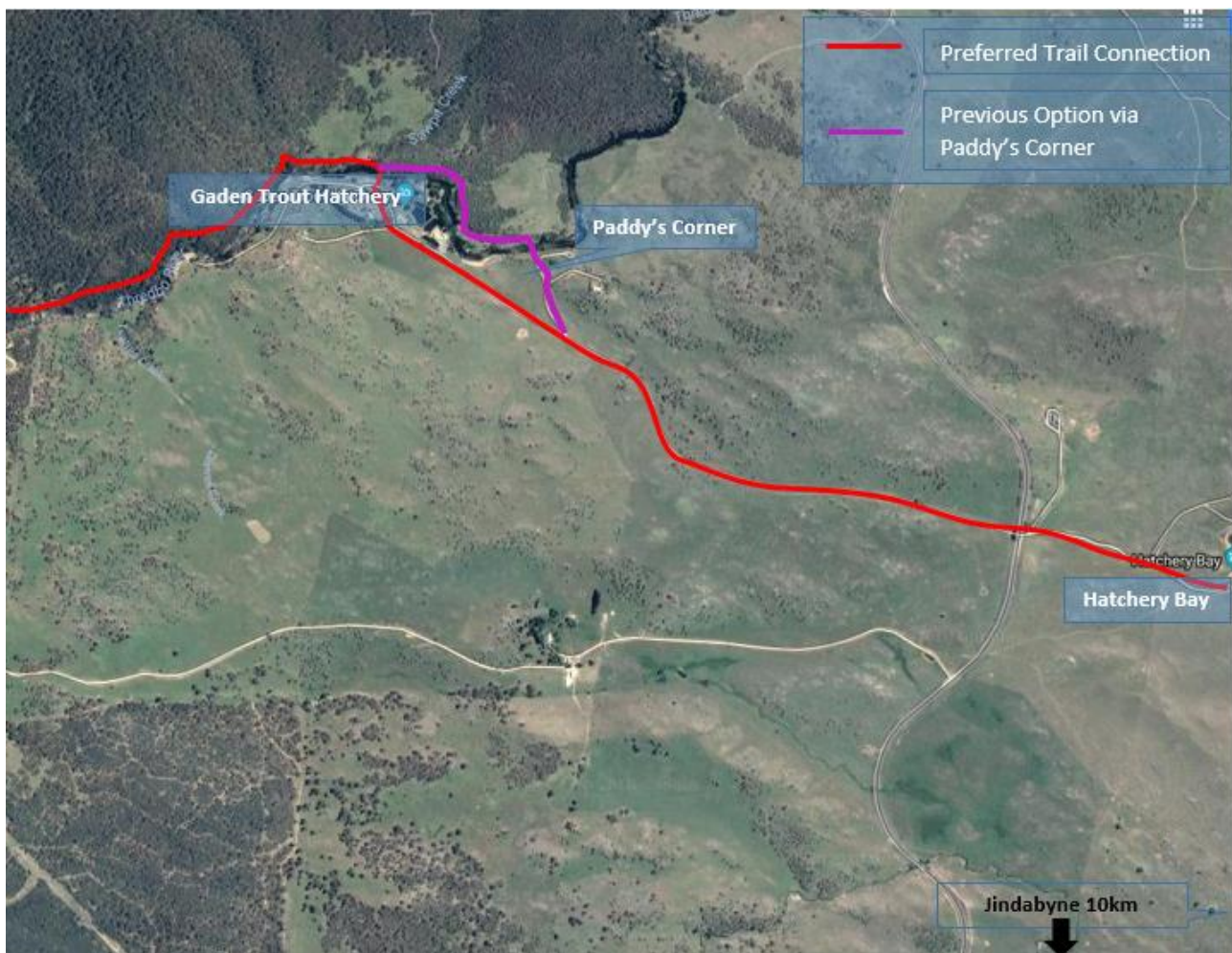


Figure 1- Site Map

However recently NPWS and NSW Fisheries approached Council with regard to a change in position for the trail connection location from Paddy's Corner to the Gaden Picnic Area (See figure 1 above). Council's support for the trail connection to be moved to the Gaden Picnic Area has been requested. The change in position has occurred for the following reasons;

- A positive outcome from recent landholder's negotiations means legal access to the Gaden Picnic Area, although not finalised, seems likely to be supported by the landholder as they have written to NPWS to this effect.
- NSW Fisheries have changed their previous position on this issue and are now looking for opportunities to increase tourism to Gaden Trout Hatchery.
- Consequently, NSW Fisheries and NPWS are strongly supportive of the trail connection via Gaden Picnic Area, instead of Paddy's Corner.
- NSW Fisheries are seeking grant funding opportunities to upgrade facilities at the Picnic Ground to support increased visitation.
- Paddy's Corner Reserve would require improvements to road access and parking if the bridge crossing and trail were constructed at this location.
- Paddy's Corner Reserve is currently under management of Crown lands. Council would likely be pressured into taking on the reserve management and upgrade costs.
- Gaden Picnic Area already has the facilities required for visitors and trail users. NSW Fisheries are responsible for the operation and management of the site.

NPWS were recently successful in obtaining grant funding from the Regional Growth Environment and Tourism Fund early this year. The grant funding enables NPWS to proceed with the construction of the lower Thredbo Valley Track and bridge crossing into Gaden Picnic Area. NPWS are keen to ensure the project proceeds as soon as possible. Collaboration from all three parties is required to ensure there is clear direction on project capital costs and long term management.

An MOU has been drafted (Attached to this report) between each party. The terms of the document ensures each party understands their responsibility for the long term management of the site. The following summarises the key content of the Draft MOU:

- Council will not be responsible for any operational costs associated with ongoing management of the Gaden Picnic Area;
- Council would be required to construct and own the shared path corridor via easement arrangement with NSW Fisheries;
- All three parties will collaborate to source external funding to cover costs of the upgrade to Toilet Septic System and Security fencing if required;
- If grant funding cannot be sourced SMRC will not be responsible for any costs other than the track construction within the Gaden Picnic Area from the NPWS bridge (over the Thredbo River) to the carpark at Gaden Trout Hatchery, a distance of approximately 150m;
- Council will still be required to take ownership of the Crown Road Reserve named Gaden Road. This was endorsed at the 14 December 2017 Council meeting;
- Council will be required to make boundary adjustments to the Crown Road easement;
- All parties will collaborate to resolve overflow car parking issues if required;

The proposed track easement will be approximately 150 metres in length and 2 metres wide (see figure 2 below). Construction costs will be approximately \$50 per square metre (\$15, 000 total) at 2018 costs. This includes a formed gravel path that will require minimal maintenance. Survey and conveyancing costs associated with the track easement and Gaden Road boundary adjustments will be approximately \$2000. Council are not required to provide any other financial commitments. Grant funding will need to be obtained for all other costs associated with the trail connection to Hatchery Bay, including an underpass for riders at the Kosciuszko Road-Gadens Road intersection.



Figure 2: The proposed track route through Gaden Picnic Area to the car park and Gaden Road.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

The social impact of shared trails will be positive as it encourages a healthy and active lifestyle in the community. The development of shared trails and events will provide the opportunity for SMRC to connect with the community and form partnerships with key interest groups and stakeholders.

2. Environmental

NPWS have undertaken a full environmental assessment for both the TVT extension and proposed bridge crossing to ensure minimal impact to Thredbo River and surrounding environment. Trail construction will incorporate design standards that will ensure minimal impact and reduced maintenance costs.

3. Economic

The proposed plans for further development of shared use trails will help increase tourism during the summer months and create sustainable cycling businesses in the region. This would also increase demand for accommodation, retail and other recreational business in the Region.

SMRC are preparing to amend and re-submit a grant application to the Regional Growth – Growing Local Economies Fund (GLE) for \$15 million for Trail construction around Lake Jindabyne. NPWS have received grant funding from the last round of the Regional Growth Environment and Tourism Fund for the completion of the TVT and bridge. Both projects when combined would result in trails from Thredbo to Jindabyne as well as around a substantial portion of Lake Jindabyne, making

the area an iconic destination for walkers and mountain bike riders. The outcome of this interagency project will be subject to availability of grant funding. This would include costs associated with the detailed design for a Kosciuszko road underpass (at the intersection of Gaden Road and Kosciuszko Road), and any further works associated with the trail link.

At this point in time the costs involved in progressing with the project include;

- Track survey and construction
- Boundary Adjustments- Legal fees and detailed survey plan required

These costs are proposed to come from the Recreation Planning cost centre budget as shown below. The exact (natural) accounts within this cost centre will be confirmed at the time the costs are incurred.

Estimated Expenditure	Amount	Financial year	Ledger	Account string															
Survey and Legal Fees	\$2000	2018/19	GL		1	0	7	0	2	0	1	0	0	1	6	3	3	0	4
Track Construction	\$15 000	2018/19	GL		1	0	7	0	2	0	1	0	0	1	6	1	0	0	1

4. Civic Leadership

Council, by leading and participating in the development and maintenance of shared trails, is pursuing key priorities identified by the community in the former Council's Community Strategic Plan.

Council have been updated on issues and progress related to shared trail development. The latest reports to Council meetings held August 2016 and December 2017 outlined details on shared trail connection and the planning/negotiation progress.

Council is also showing leadership through a partnership approach with other key stakeholders including NPWS, NSW Fisheries, Jindabyne Cycling Club and Jindabyne Trail Stewardship.

MEMORANDUM OF UNDERSTANDING

GADEN PICNIC AREA TRACK LINK

NSW NATIONAL PARKS & WILDLIFE SERVICE,
NSW FISHERIES,
SNOWY MONARO REGIONAL COUNCIL

CONTENTS

Parties	0
Background	0
Role and Responsibility of NPWS.....	1
Bridge	1
Planning and construction of the bridge	1
Maintenance of the bridge	1
Flood debris management	1
Liabilities of the bridge.....	1
Track-head signs	1
Septic system	1
Role and Responsibility of SMRC	2
Track.....	2
Planning and construction of track	2
Maintenance of the track.....	2
Liabilities of the track.....	2
Track-head signs	2
Gaden Road.....	2
Septic system	2
Role and Responsibility of NSW Fisheries.....	3
Toilets.....	3
Facility block.....	3
Septic system	3
Utilities	3
Picnic area and facilities.....	3
Carpark.....	3
BBQ facilities	4
Lawns and gardens.....	4
Garbage.....	4
Gaden Road.....	4
Other facilities.....	4
Operating Framework.....	4
Events.....	4
Emergency incidents.....	4
Facilities closure.....	4

Temporary closures	4
Permanent closures	5
Dispute resolution.....	5
Injunctive or interim relief	5
Negotiation	5
Mediation.....	5
Appointment of mediator	5
Location of Mediation.....	5
Termination of mediation	5
Insurances	5
Review of MoU.....	5
Termination of MoU	6

Parties

The following agencies are parties to the Memorandum of Understanding (MoU)

Name: Snowy Monaro Regional Council

Address: PO Box 714 Cooma NSW 2630

Telephone: 1300345345

Name: Department of Planning & Environment, NSW Office of Environment and Heritage – NSW National Parks & Wildlife Service

Address:

Telephone:

Name: Department of Primary Industries - Fisheries

Address:

Telephone:

Background

The NSW National Parks and Wildlife Service and Snowy Monaro Regional Council are working in partnership to expand the regional trail network to support an increase in summer tourism. The extension of the Thredbo Valley Track (TVT) is a priority among stakeholders who share a vision for an interlinking trail network from Thredbo to Jindabyne. Several options for connection via the Thredbo River and Kosciuszko highway have been explored. The most practical and preferred location is via the Gaden Trout Hatchery Picnic Area.

All three parties support the project and wish to cooperate on a number of issues in relation to implementation of a bridge crossing and also on-going maintenance of the site. To facilitate an ongoing and effective relationship between the three parties, a Memorandum of Understanding (MOU) has been prepared to set out the agreed terms on responsibility of infrastructure and visitor management.

The activities dealt with in this MOU are:

1. Responsibility of each party
 2. Easement for construction of bridge and trail
 3. Ongoing maintenance
 4. Improvement to infrastructure to support increase in visitation
-

Role and Responsibility of NPWS

Bridge

Planning and construction of the bridge

NPWS is solely responsible for the planning, design and construction of the bridge. Construction cannot commence until an easement has been granted by the Department of Crown Lands.

NPWS will have access to the construction site for trucks, plant, materials, equipment and personnel during the construction period. NPWS will be required to rehabilitate disturbed areas after construction is complete. NPWS will be liable for any damage to services, infrastructure or other assets caused by its contractors or personnel during construction.

NPWS will communicate with Fisheries regarding construction timelines and access arrangements.

NPWS will be the owner of the bridge both during and after construction.

Maintenance of the bridge

NPWS is solely responsible for the maintenance of the bridge which includes but is not limited to; repairs, engineer or safety inspections, repair of flood scouring caused by the bridge, replacement and upgrades.

Flood debris management

NPWS is solely responsible for removal of flood debris that collect on the bridge infrastructure. Flood debris must be removed within 14 days of the flood event, or with 14 days of being informed by one of the Parties to this MoU that there was a flood event that resulted in build-up of debris.

Liabilities of the bridge

NPWS is solely responsible for ensuring that the bridge meets all relevant standards. All other Parties to this MoU are not responsible for the safety of people using the bridge, or harmed as a direct result of the bridge.

Track-head signs

NPWS is solely responsible for constructing, installing and maintaining track-head and directional signs at the bridge entry. NPWS is also responsible for construction, installing and maintaining a directional sign from the carpark to the bridge / Thredbo Valley Track.

Septic system

It is not the responsibility of NPWS to manage the operations of the toilet septic system.

NPWS, SMRC and NSW Fisheries will collaborate to source external grant funding for the upgrade of the toilet septic system. The existing system is presently in a very serviceable condition and has a relatedly high disposal capacity. The upgrade of the septic system will be beneficial to ensure current Australian Standards are met and will eliminate any potential environmental risk.

If the Parties are not successful in securing external funding, NSW Fisheries will be responsible for the monitoring and management the existing septic system.

Role and Responsibility of SMRC

Track

Planning and construction of track

SMRC is solely responsible for survey and conveyancing costs and constructing for the track that extends from the carpark to the bridge. An easement in gross will be granted by DPI-Fisheries prior to construction. The easement will be free of charge or obligations other than the obligations in this MOU.

Maintenance of the track

SMRC is solely responsible for maintaining the track within the easement parameter that extends from the carpark to the bridge.

Liabilities of the track

SMRC is solely responsible for ensuring that the track extending from the carpark to the bridge is fit for use. All other Parties to this MoU are not responsible for the safety of people within the easement of the track that extends between the carpark and the entry of the bridge.

Track-head signs

SMRC is solely responsible for constructing, installing and maintaining directional signage between the carpark and the Kosciuszko Road.

Gaden Road

SMRC will ensure that arrangements are made for the existing Crown Road and Right of Carriageway (Appendix A. Survey Map) to align with the paper boundaries on title. This will ensure that existing deviations from the boundaries of the easement as registered do not result in issues from trespass of private land.

Septic system

It is not the responsibility of SMRC to manage the operations of the toilet septic system.

NPWS, SMRC and NSW Fisheries will collaborate to source external grant funding for the upgrade of the toilet septic system. The existing system is presently in a very serviceable condition and has a relatedly high disposal capacity. The upgrade of the septic system will be beneficial to ensure current Australian Standards are met and will eliminate any potential environmental risk.

If the Parties are not successful in securing external funding, NSW Fisheries will be responsible for the monitoring and management the existing septic system.

Role and Responsibility of NSW Fisheries

NSW Fisheries will continue to be responsible for managing the Picnic Area and other facilities that existed prior to this MoU.

Toilets

Facility block

NSW Fisheries will be solely responsible for owning, cleaning and maintaining the toilet facilities block.

Septic system

NSW Fisheries will be solely responsible for continuing to monitor and manage the septic system.

NPWS, SMRC and NSW Fisheries will collaborate to source external grant funding for the upgrade of the toilet septic system. The existing system is presently in a very serviceable condition and has a relatedly high disposal capacity. The upgrade of the septic system will be beneficial to ensure current Australian Standards are met and will eliminate any potential environmental risk.

NSW Fisheries will be responsible for managing the contracts or other arrangements to install the upgrades to the septic system.

If the Parties are not successful in securing external funding, NSW Fisheries will be responsible for the monitoring and management the existing septic system.

Utilities

NSW Fisheries will be solely responsible for the supply and costs of any utilities.

Picnic area and facilities

Carpark

NPWS and SMRC will ensure that the current carpark is marked with lines and signs to include three reserved NSW Fisheries staff carpark places, one accessible carpark place and other public carpark places.

NSW Fisheries is responsible for owning and maintaining the carpark following the initial signage and line-marking upgrade.

All Parties will collaborate to address overflow parking issues. If it is evident that the overflow issues are predominantly due to track-users, NPWS and SMRC will collaborate and invest as required to develop a solution.

BBQ facilities

NSW Fisheries is solely responsible for owning and maintaining the BBQ facilities and will determine the quality, operating parameters and whether the BBQ facilities will remain open or available.

Lawns and gardens

NSW Fisheries is solely responsible for owning and maintaining the lawns and gardens and will determine the quality of the lawns and gardens.

Garbage

NSW Fisheries is solely responsible for managing garbage waste.

Gaden Road

SMRC will be responsible for taking ownership of the Crown Road easement from Kosciuszko Road the Gaden Trout Hatchery. SMRC will be responsible for maintenance of the road.

Other facilities

NPWS, SMRC and NSW Fisheries will collaborate to source external funding for additional security fencing and signage at Gaden Picnic area if required. Implementing of additional security measures may assist staff to ensure visitors do not enter or interfere with fish production operations outside the picnic area premises. NSW Fisheries will manage the contracts or other arrangements to have these items or facilities installed.

Operating Framework

Events

This MOU refers to events only related to use of the track and bridge. Each party will notify other parties when an event is being held. The event organiser must seek approval and meet the requirements of each relevant party prior to receiving permission to hold an event.

Emergency incidents

All emergency incidents will be formally managed by NSW Police and/or NSW Ambulance or Fire. This MoU does not suggest or specify that any Party will be required to assist in any way with emergency incidents.

Facilities closure

Temporary closures

Any party required to close a facility for safety reasons may do so without prior approval. In all other circumstances each party wishing to temporarily close a facility will notify the other parties in advance, as early as is feasible. The party closing the facility does not need to provide any temporary or alternative arrangements unless they determine so. Approval must be provided from each party prior to the release of any media or public notification for trail closures and events.

Permanent closures

Any party wishing to permanently close a facility that may impact on any part of the track connection must advise the other parties in writing as early as feasible. The party closing the facility does not need to provide any temporary or alternative arrangements unless they determine so.

Dispute resolution

Injunctive or interim relief

Nothing in this MOU prevents a party seeking urgent injunctive or similar interim relief from a court.

Negotiation

Any Party (*"Initiating Party"*) claiming that a Dispute has arisen must give the other Party (*"Recipient Party"*) a notice setting out brief details of the Dispute (*"Dispute Notice"*). Within 5 Business Days of service of a Dispute Notice, the Recipient Party must give the Initiating Party a notice setting out brief details of the Recipient Party's position on the Dispute (*"Reply Notice"*).

If Dispute and Reply Notices are given, the Parties must make representatives with authority to settle the Dispute available for the purpose of meeting in an effort to resolve the Dispute. At least

one meeting of the authorised representatives must take place within 21 Business Days of service of a Reply Notice.

If the event the Recipient Party does not give a Reply Notice or make its authorised representatives available for a meeting within the time periods contained in this clause 16.2, the Initiating Party will be entitled to proceed immediately with resolving the Dispute in accordance with the remainder of this clause.

Mediation

If the Dispute is not resolved in accordance with clause 16.2 above, the Parties must refer the Dispute for mediation.

Appointment of mediator

The Parties will agree on the appointment of mediator. If the Parties do not agree on the mediator to be appointed within 10 Business Days of any Party referring the Dispute to mediation, then the mediator is to be appointed by lawyers engaged in alternative dispute resolution.

Location of Mediation

Any mediation is to be conducted in a township within the Snowy River Shire LGA.

Termination of mediation

The mediation process will terminate within 30 days of the appointment of the mediator, upon which any Party will be entitled commence court proceedings in relation to the Dispute.

Insurances

All Parties are responsible for assessing their risk and potential liabilities and ensuring that they hold current and appropriate insurance.

Review of MoU

The MoU can be reviewed at any time, after the written request of any Party.

Termination of MoU

The MoU can be terminated if all Parties agree to terminate it.

If there is one or more Parties that do not agree to terminate the MoU, negotiation regarding reviews will be implemented.

Appendix A- Gaden Road Survey Map



10.3 LEASE OF COUNCIL OPERATIONAL LAND TO COOMA MENS SHED

Record No:

Responsible Officer:	Director Operations & Infrastructure
Author:	Group Manager Facilities
Key Theme:	1. Community Outcomes
CSP Community Strategy:	1.3 Recreation, sporting and leisure facilities encourage all ages to live in an active and healthy lifestyle
Delivery Program Objectives:	1.3.2 Council has effectively identified community and visitor needs in the development and enhancement of the Region's recreational facilities to ensure sound decision making
Attachments:	1 PROPOSED BUILDING PLANS - COOMA MENS SHED 2 SITE IMAGE - MULACH ST COOMA 3 APPRAISAL LETTER 4 COMPARATIVE MARKET ANALYSIS
Cost Centre	
Project	
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

Earlier in 2018, Cooma Men's Shed approached Council requesting assistance with the potential end of their lease arrangement at the Cooma Railway Grounds.

The Cooma Men's Shed has had a "peppercorn" lease arrangement with Cooma Monaro Railways (CMR) for their current premises for approximately 12 years and was advised in 2017 that they would be required to vacate as there were plans for the alternative use of the shed. This notice has not yet been formalised or a termination date been given by the CMR board, however there has been no indication that CMR is willing to continue the lease arrangement with Cooma Men's Shed.

Representatives from Cooma Men's Shed have approached Councillors and Staff seeking assistance by way of a "peppercorn" lease of suitable Council Operational land to build a new Men's Shed (proposed plans attached). Council's contribution would be the lease only with grant funding to be sourced by Cooma Men's Shed to construct the new facility. In addition to the lease issues faced by the Men's Shed at the Cooma Railway Grounds, representatives have stated that they are approaching capacity membership given the size of the current facility and that to further grow this organisation in Cooma, larger premises are required.

Council staff identified potentially suitable operational land sites in Hawkins St (DP 223604 Lot 1, DP 861874 Lot 4) and Mulach St Cooma (DP 537242 Lots 1,2 and 3). Upon initial site inspection and view of the proposed building plans in consultation with Council Planning staff, and as noted in the Background information of this report, Lot 2 or 3 of DP 537242 in Mulach St (map attached) would be the more suitable sites pending development application, with Lot 3 providing approximately 70 meters between the proposed development and residences. Any decision on use of this land will be subject to development application outcomes.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council

- A. Resolve to enter into "peppercorn lease" arrangement to a value nominated by Council on Lot 3 of DP 537242 in Mulach St Cooma with the Cooma Men's Shed (AMSA) for a period of Five (5) years (with two (2) optional periods of five (5) years each) pending outcome of a development applications
- B. Authorise the General Manager to negotiate the terms of the lease

BACKGROUND

The Australian Men's Shed Association (AMSA) is a community-based organisation that's accessible to all whose primary activity is the provision of a safe, friendly & healing environment. Members are able to work on meaningful projects at their own pace, in their own time and in the company of others. A key focus is to advance the well-being and health of its members & to encourage social inclusion

Cooma railway station and yard, was opened in 1889. The railway station was officially closed in 1988 with the SRA disposing of the site due to closing down the entire Bombala rail branch line. In the early 1990s a local preservation group – Cooma Monaro Railway (CMR) – became interested in saving the railway infrastructure.

Planning staff advised that –

- *If a development application were lodged, it would be processed as a Community Facility.*
 - o *Community Facilities are permissible with consent in the R2 Low Density Residential zone and are defined as follows:*
 - *community facility means a building or place:*
 - *(a) owned or controlled by a public authority or non-profit community organisation, and*
 - *(b) used for the physical, social, cultural or intellectual development or welfare of the community,*
 - *but does not include an educational establishment, hospital, retail premises, place of public worship or residential accommodation.*

Planning staff also advised *that if Council were to lease a parcel of Operational Land to the applicant in Mulach Street or Hawkins Street, which are both R2 zoning, the proposed development would be permissible pending development consent. It should be noted that both potential sites are adjacent to residential dwellings and are located on flood prone land. Any impacts arising from these constraints would need to be addressed in the development application. A check on Council's mapping indicates that there is potentially more usable land outside of the 1:100 flood level on the Mulach Street site.*

QUADRUPLE BOTTOM LINE REPORTING

1. Social

The Australian Men's Shed Association (AMSA) is a community-based organisation that's accessible to all whose primary activity is the provision of a safe, friendly & healing environment. Members are able to work on meaningful projects at their own pace, in their own time and in the company of others. Any assistance by Council to this important community group is justified under the CSP and DP objectives

2. Environmental

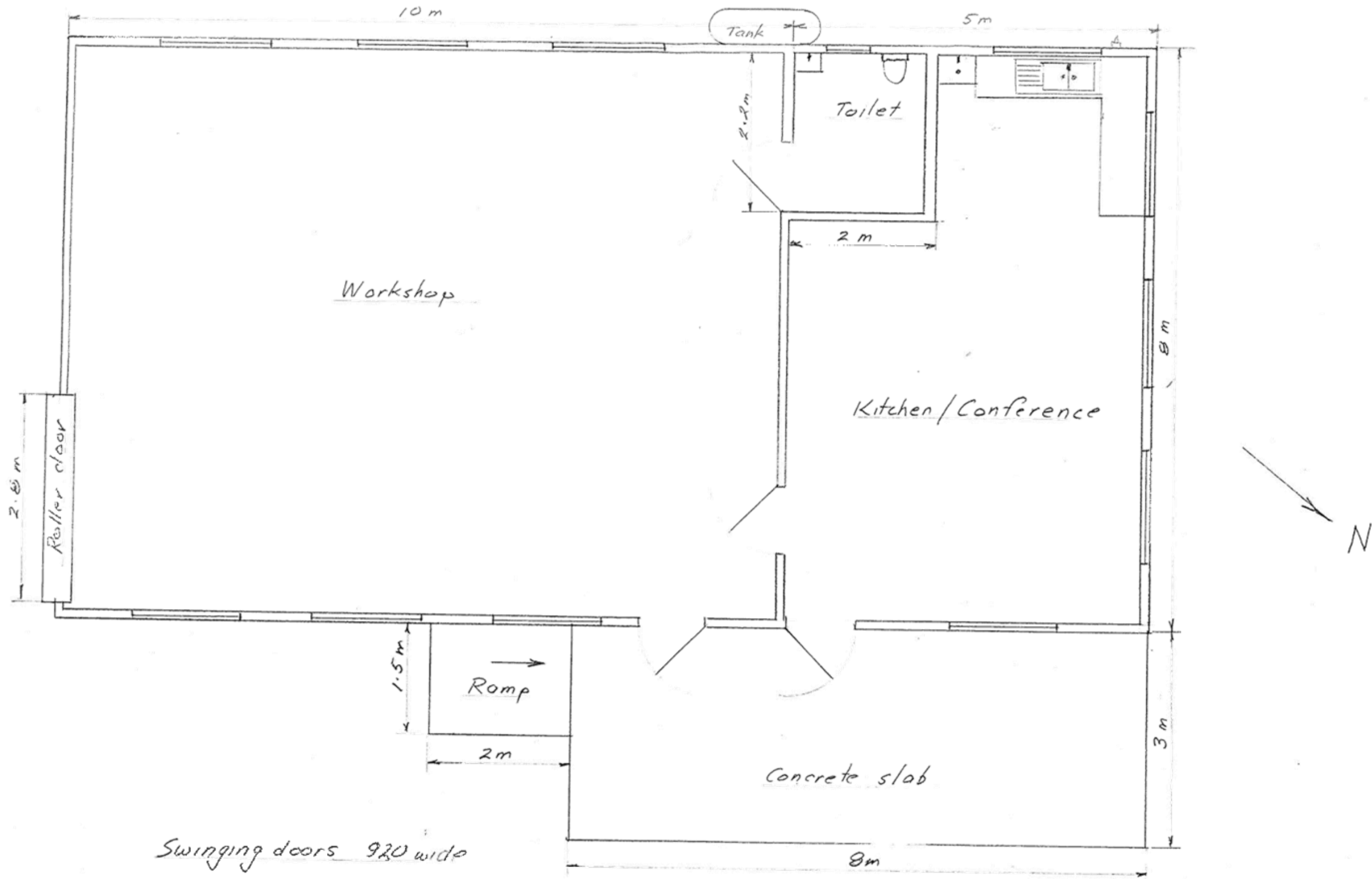
There will be minimal environmental impact in relation to the lease. All environmental matters will be taken into account in development application process

3. Economic

A peppercorn lease will not create a financial advantage for Council and will actually reduce the Operational land stocks available for Councils use or sale. The land has a market appraisal of \$100,000 - \$110,000 (attached including comparative market analysis)

4. Civic Leadership

Lease of the site to the Cooma Men's Shed demonstrates Civic Leadership by providing a well-established and utilised organisation the ability to continue and expand their membership and service to the Cooma community.



BUILDER

Shed size 15x8

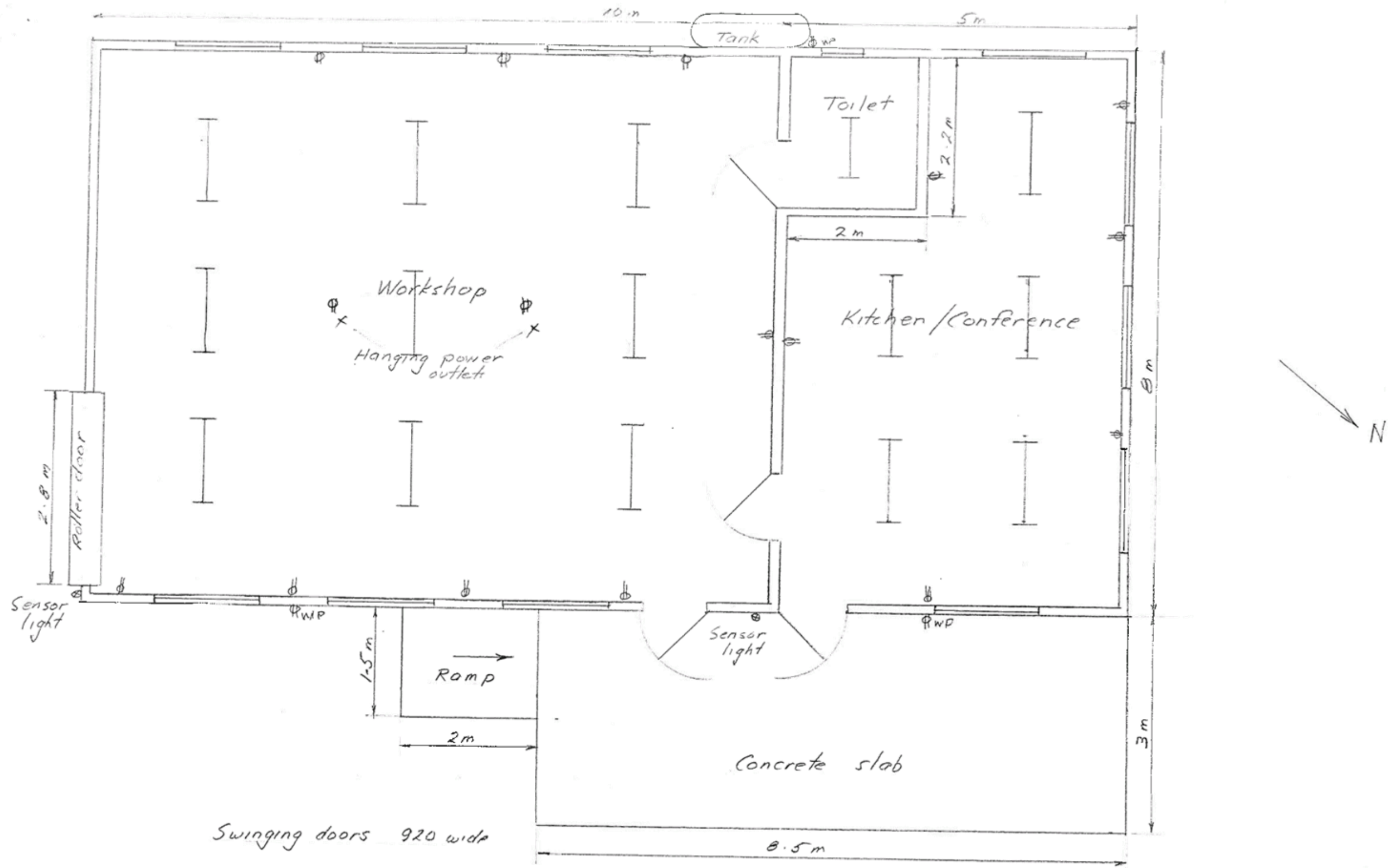
FLOOR PLAN

Swinging doors 920 wide

Proposed Cooma Men's Shed

Scale 1:50

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ELECTRICAL

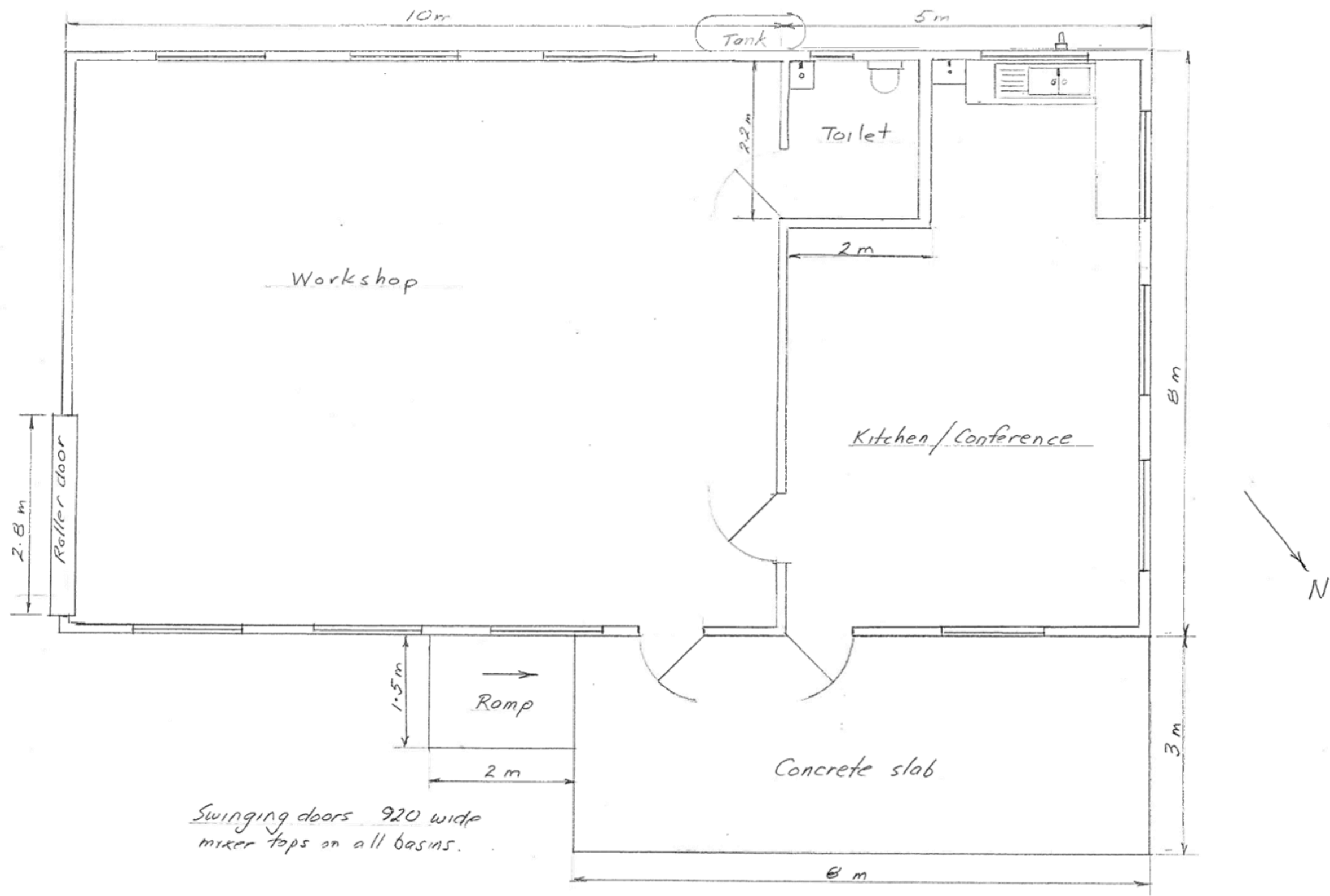
FLOOR PLAN

Proposed Cooma Men's Shed
Scale 1:50

Shed size 15x8
fewer lights - skylights.

Swinging doors 920 wide

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Swinging doors 920 wide
mixer taps on all basins.

PLUMBING

Shed size 15x8

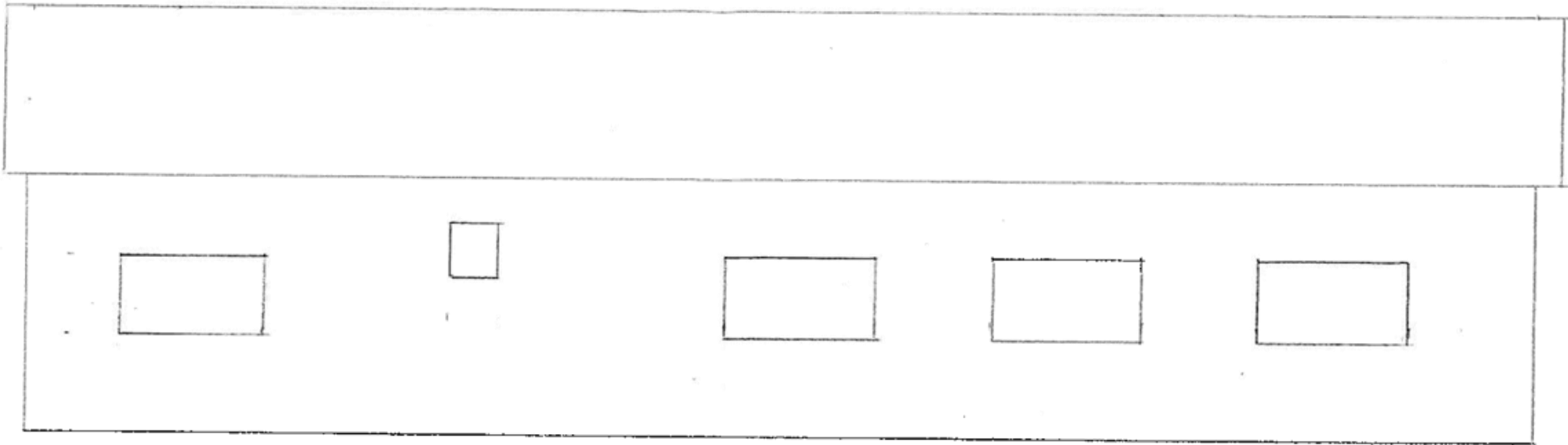
FLOOR PLAN

Swinging doors 920 wide

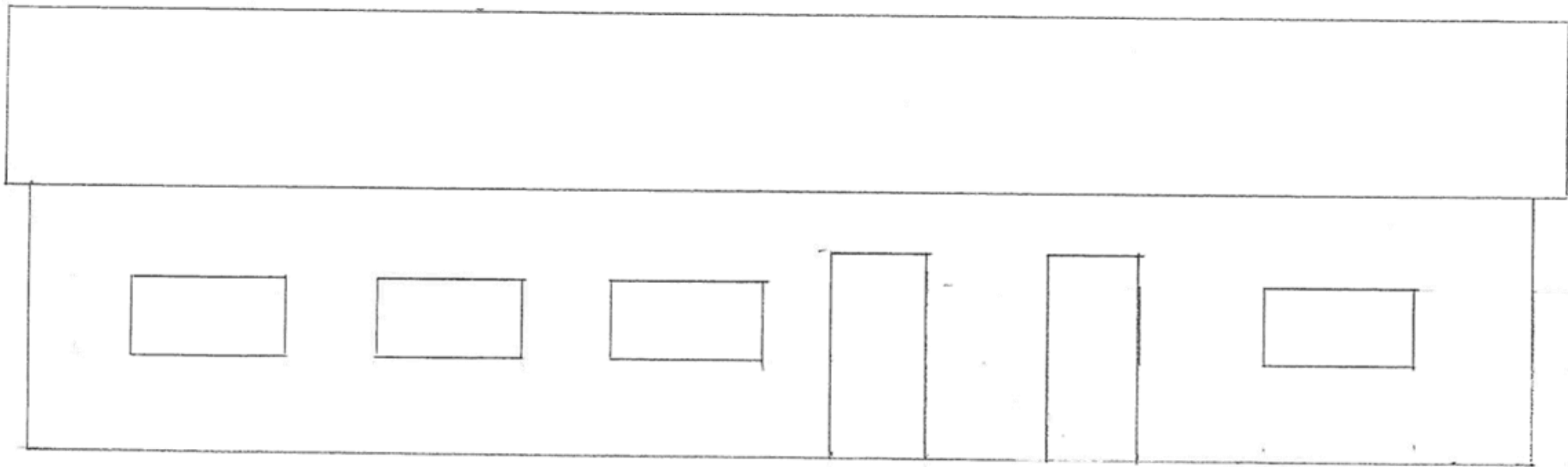
Proposed Cooma Men's Shed

Scale 1:50

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West View

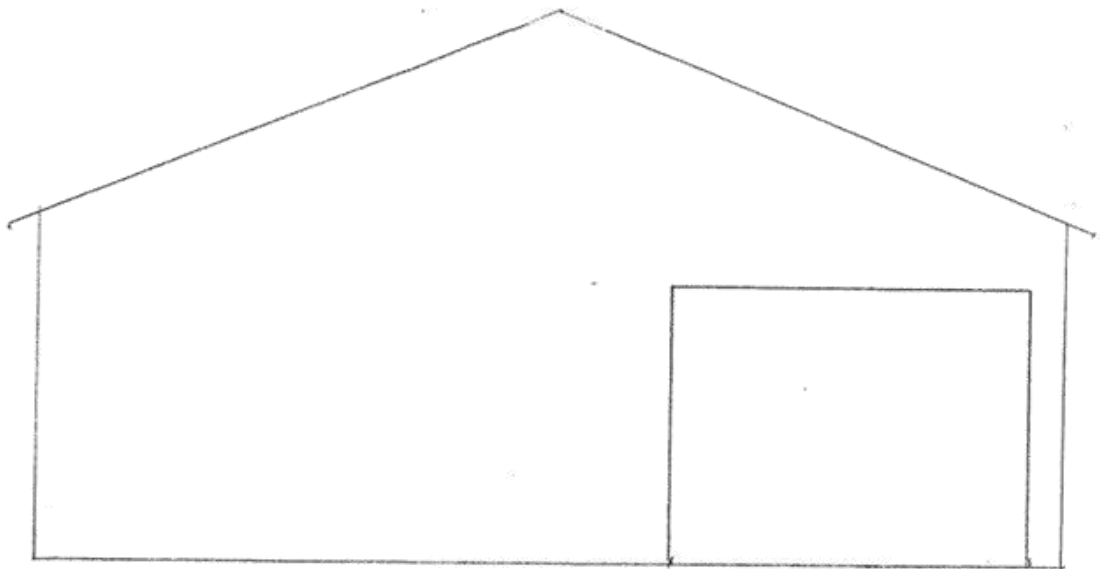


East View

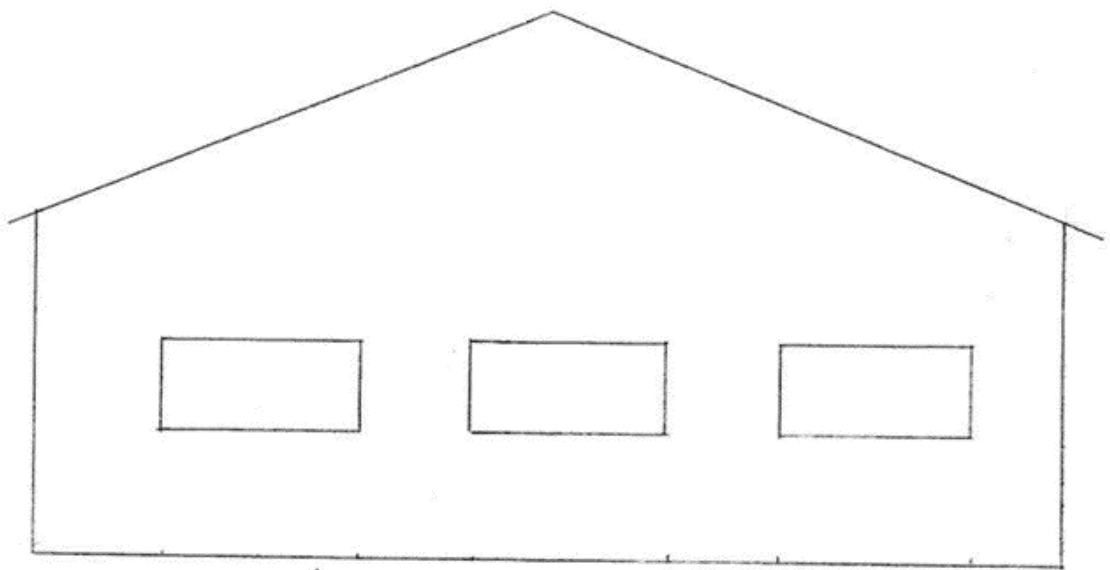
Proposed Cooma Men's Shed

Scale 1:50

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South View

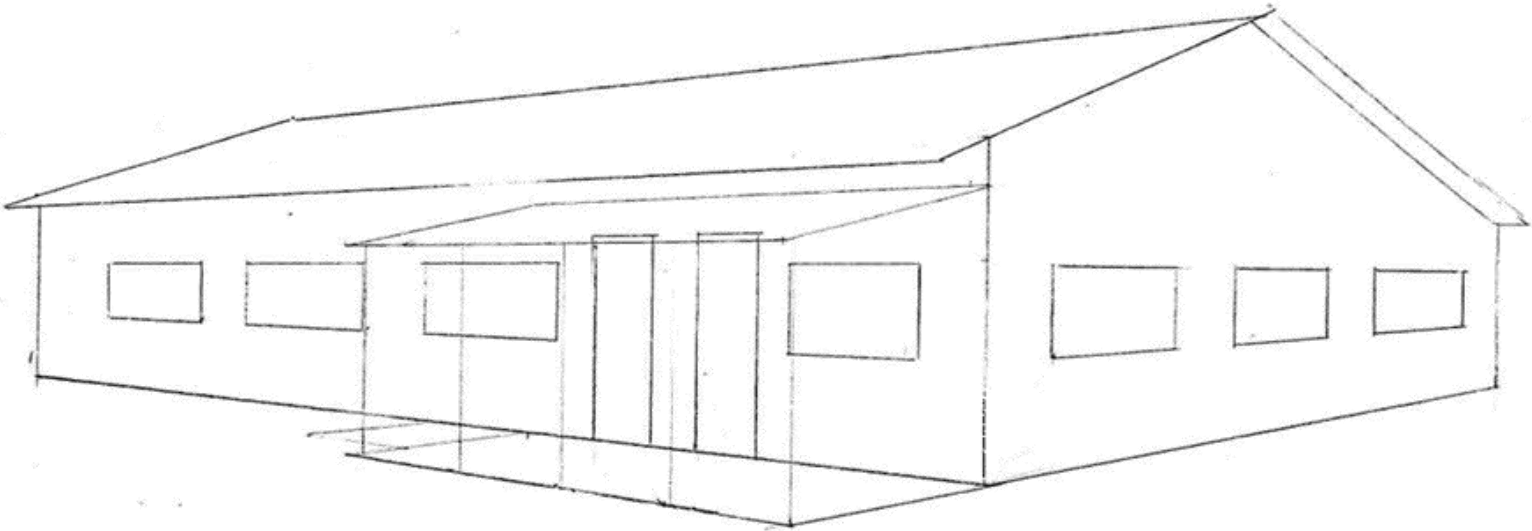


North View

Proposed Cooma Men's Shed

Scale 1:50

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*Proposed Cooma Men's Shed
Perspective View*





Miss Alicia Carraro
Property Sales – Fisk & Nagle
114 Sharp Street
Cooma NSW 2630

Thursday 2nd August 2018

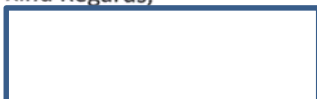
Snowy Monaro Regional Council
81 Commissioner Street
Cooma NSW 2630

Dear Sir/s,

Please find attached a Comparative Market analysis for Lot 3 DP 537242. The block has been appraised with a selling range of \$100,000 - \$110,000.

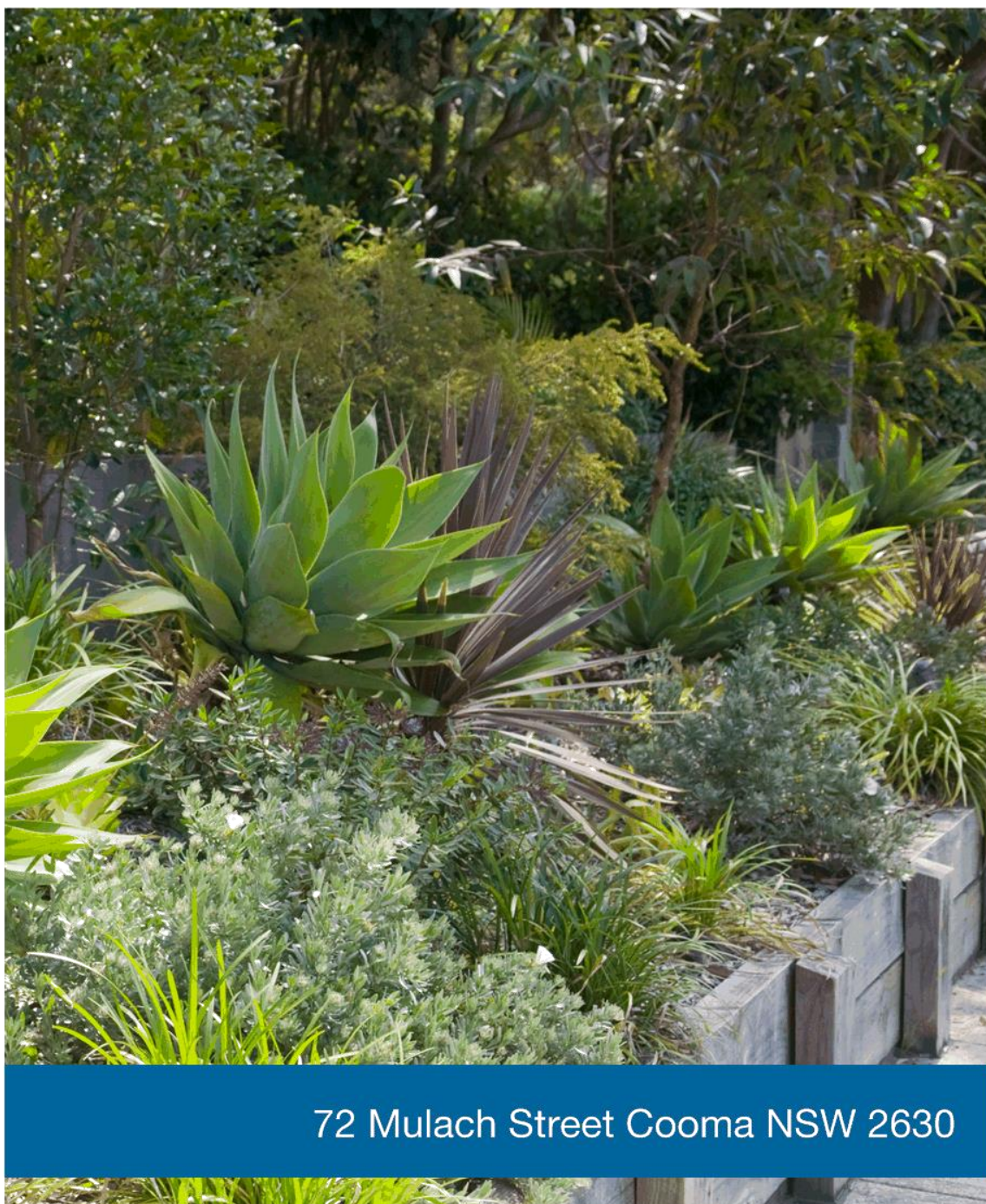
If you have any further questions, please don't hesitate to contact me.

Kind Regards,



Alicia Carraro
Property Sales
Fisk & Nagle Cooma
M: 0422 307 961
E: sales@fisknagleproperty.com.au

COMPARATIVE MARKET ANALYSIS



Alicia Carraro



► YOUR PROFESSIONAL AGENT

Alicia Carraro

Fisk & Nagle Property

► ABOUT ME

Originally from the Central Coast, I joined the team at Fisk and Nagle in September 2017 after moving to the area. I've wasted no time familiarising myself with the local market and have now sold 18 properties across the Snowy Monaro region to date.

Prior to Real Estate, I obtained a Degree in Event Management, Business and Marketing. The skills I have gained from my previous experience in this area are valuable and transferable in assisting you to market and sell your property to the best of it's potential.

► MY SALES SUCCESS



7 Poole Place Cooma, NSW, 2630

Sold Price: **\$90,000**

Sold Date: 28 Nov 2017



LOT 3 Kirke Street Nimmitabel, NSW, 2631

Sold Price: **\$27,000**

Sold Date: 9 Feb 2018



29 York Street Nimmitabel, NSW, 2631

Sold Price: **\$35,000**

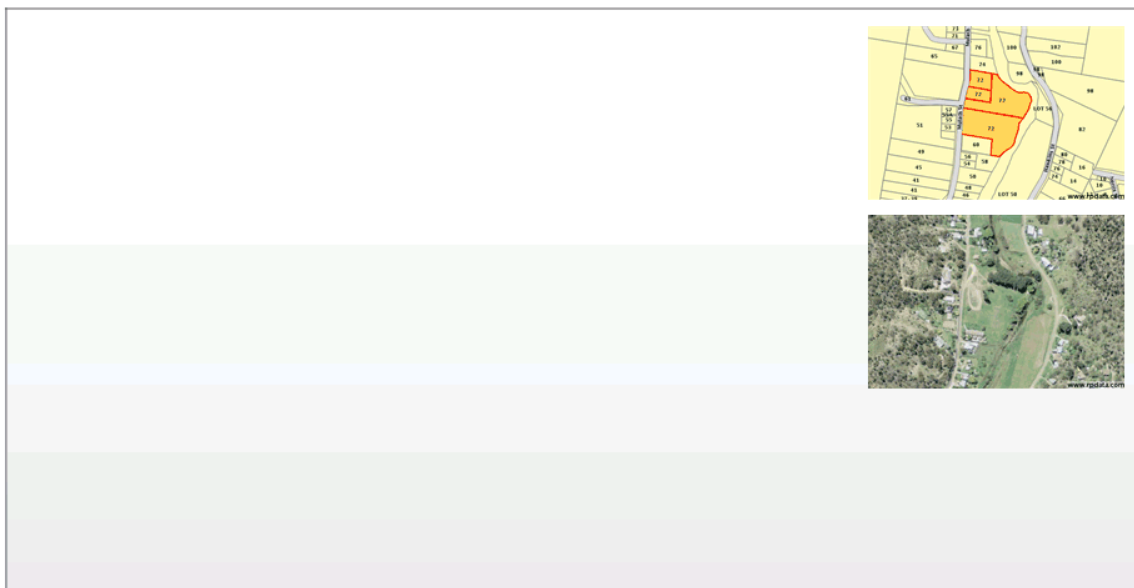
Sold Date: 15 May 2018





► YOUR PROPERTY

72 Mulach Street Cooma NSW 2630



► KEY SELLING POINTS

- Approx 8850m2 block
- Curb and guttering
- Reasonably level block with gentle slope

► THINGS TO CONSIDER

- Located on Mulach Street
- Flood zone impedes on block near Cooma Creek

► SINGLE PROPERTY MAPPING

Aerial View






























Cadastral View





► SOLD PROPERTIES

	<p>7 Tumut Street Cooma NSW 2630</p> <p>Sold Price: \$50,000</p> <p>Sold Date: 30 May 2017</p> <p>Category: Land: Res Development</p> <p>Lot Plan: 9/DP36331 COOMA NSW</p>	    4,015m ² <p>Distance: 0.99km</p>
	<p>58 Mulach Street Cooma NSW 2630</p> <p>Sold Price: \$65,000</p> <p>Sold Date: 15 Dec 2017</p> <p>Category: Land: Res Development</p> <p>Lot Plan: 102/DP625781 COOMA NSW</p>	    2,193m ² <p>Distance: 0.07km</p>
	<p>16 Norris Street Cooma NSW 2630</p> <p>Sold Price: \$73,000</p> <p>Sold Date: 18 Oct 2017</p> <p>Category: Land</p> <p>Lot Plan: 22/DP875063 COOMA NSW</p>	    2,193m ² <p>Distance: 0.22km</p>
	<p>2 Short Street Cooma NSW 2630</p> <p>Sold Price: \$85,000</p> <p>Sold Date: 21 Feb 2017</p> <p>Category: Land</p> <p>Lot Plan: 1/DP436705 COOMA NSW</p>	  1  1  2,428m ² <p>Distance: 1.46km</p>
	<p>373 Mittagang Road Cooma NSW 2630</p> <p>Sold Price: \$90,000</p> <p>Sold Date: 24 Nov 2017</p> <p>Category: Land: Res Development</p> <p>Lot Plan: 220/DP881091 COOMA NSW</p>	    6,085m ² <p>Distance: 2.86km</p>
	<p>74 Polo Flat Road Polo Flat NSW 2630</p> <p>Sold Price: \$90,000</p> <p>Sold Date: 11 Jan 2017</p> <p>Category: Land</p> <p>Lot Plan: 1/DP1214666 POLO FLAT NSW</p>	    3,414m ² <p>Distance: 2.27km</p>



ON THE MARKET

	18 Stratos Place Cooma NSW 2630	
	<p>Listing Price: \$97,000</p> <p>Listing Date: 27 Jul 2018</p> <p>Agency: Steve Allen Property</p> <p>Lot Plan: 136/DP786841 COOMA NSW</p>	<p>Listing Type: Normal Sale</p> <p>Distance: 2.13km</p>
	43 Polo Flat Road Polo Flat NSW 2630	
	<p>Listing Price: \$110,000</p> <p>Listing Date: 10 Jul 2018</p> <p>Agency: Raine And Horne Cooma</p> <p>Lot Plan: 10/DP250029 POLO FLAT NSW</p>	<p>Listing Type: Normal Sale</p> <p>Distance: 2.39km</p>
	13-14 Alkoomi Place Cooma NSW 2630	
	<p>Listing Price: \$106,000 plus GST</p> <p>Listing Date: 16 Jul 2018</p> <p>Agency: Boller And Company - Cooma</p> <p>Lot Plan: 1/DP1161491 COOMA NSW</p>	<p>Listing Type: Normal Sale</p> <p>Distance: 0.58km</p>
	13 Alkoomi Place Cooma NSW 2630	
	<p>Listing Price: ASKING \$135,000</p> <p>Listing Date: 20 Jul 2018</p> <p>Agency: Fergusson Real Estate & Property Pty Ltd - Cooma</p> <p>Lot Plan: 3/DP1161491 COOMA NSW</p>	<p>Listing Type: Normal Sale</p> <p>Distance: 0.58km</p>



▶ MARKET COMPARISON

	18 Stratos Place Cooma NSW 2630 First Ad Price: \$97,000 Last Ad Price: \$97,000 Actual Sale Price: % Change First to Last Ad Price: 0% % Total Change:	 767m ² Days On Market: 261 Distance: 2.13km
	13-14 Alkoomi Place Cooma NSW 2630 First Ad Price: \$116,600 Last Ad Price: \$116,600 Actual Sale Price: % Change First to Last Ad Price: 0% % Total Change:	 Approx. 1,287m ² Days On Market: 17 Distance: 0.58km
	13 Alkoomi Place Cooma NSW 2630 First Ad Price: \$135,000 Last Ad Price: \$135,000 Actual Sale Price: % Change First to Last Ad Price: 0% % Total Change:	 808m ² Days On Market: 41 Distance: 0.58km



► AREA PROFILE

The size of Cooma is approximately 97.8 square kilometres.

It has 11 parks covering nearly 2.4% of total area.

The population of Cooma in 2011 was 6,664 people.

By 2016 the population was 6,681 showing a population growth of 0.3% in the area during that time.

The predominant age group in Cooma is 50-59 years.

Households in Cooma are primarily childless couples and are likely to be repaying \$1000 - \$1399 per month on mortgage repayments.

In general, people in Cooma work in a professional occupation.

In 2011, 67.5% of the homes in Cooma were owner-occupied compared with 64.5% in 2016.

Currently the median sales price of houses in the area is \$285,000.

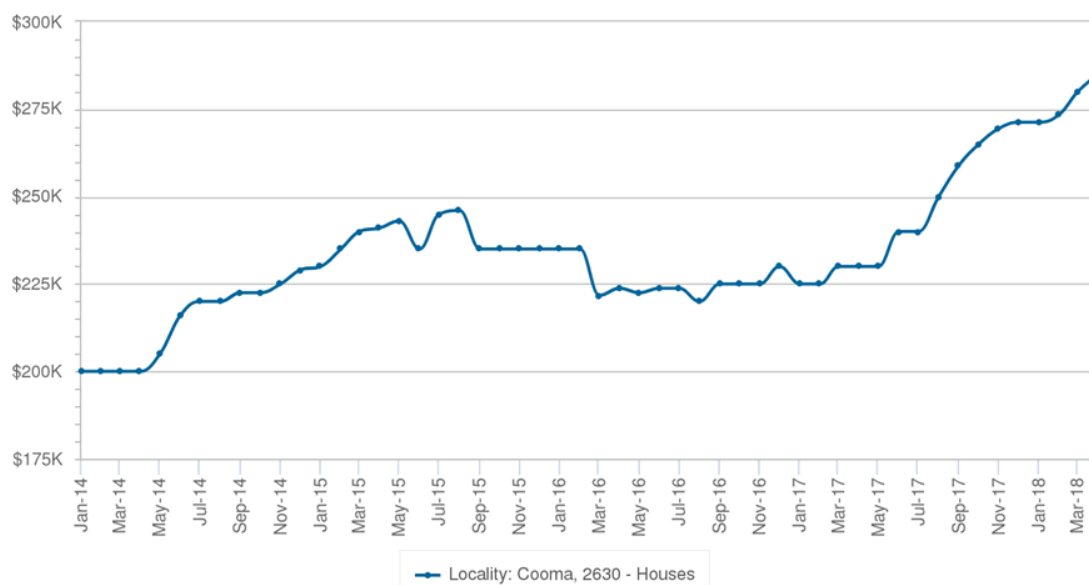
Median Sales Price

	YEAR 2014	YEAR 2015	YEAR 2016	YEAR 2017	YEAR 2018
Period	Median Price	Median Price	Median Price	Median Price	Median Price
January	\$200,000	\$230,000	\$235,000	\$225,000	\$271,250
February	\$200,000	\$235,000	\$235,000	\$225,000	\$273,500
March	\$200,000	\$240,000	\$221,750	\$230,000	\$280,000
April	\$200,000	\$241,000	\$223,750	\$230,000	\$285,000
May	\$205,000	\$243,000	\$222,500	\$230,000	n/a
June	\$216,000	\$235,000	\$223,750	\$240,000	n/a
July	\$220,000	\$245,000	\$223,750	\$240,000	n/a
August	\$220,000	\$246,000	\$220,000	\$250,000	n/a
September	\$222,500	\$235,000	\$225,000	\$259,000	n/a
October	\$222,500	\$235,000	\$225,000	\$265,000	n/a
November	\$225,000	\$235,000	\$225,000	\$269,500	n/a
December	\$229,000	\$235,000	\$230,000	\$271,250	n/a

Statistics are calculated over a rolling 12 month period



Median Sales Price



Statistics are calculated over a rolling 12 month period

Median Sales Price vs Number Sold



*Statistics are calculated over a rolling 12 month period



► RECENT MEDIAN SALE PRICES

Recent Median Sale Prices (House)

Period	COOMA	SNOWY MONARO REGIONAL
	Median Price	Median Price
April 2018	\$285,000	n/a
March 2018	\$280,000	n/a
February 2018	\$273,500	n/a
January 2018	\$271,250	n/a
December 2017	\$271,250	n/a
November 2017	\$269,500	n/a
October 2017	\$265,000	n/a
September 2017	\$259,000	n/a
August 2017	\$250,000	n/a
July 2017	\$240,000	n/a
June 2017	\$240,000	n/a
May 2017	\$230,000	n/a

Statistics are calculated over a rolling 12 month period

Recent Median Sale Prices (Land)

Period	COOMA	SNOWY MONARO REGIONAL
	Median Price	Median Price
April 2018	\$81,400	n/a
March 2018	\$80,500	n/a
February 2018	\$80,250	n/a
January 2018	\$80,000	n/a
December 2017	\$79,750	n/a
November 2017	\$79,750	n/a
October 2017	\$79,250	n/a
September 2017	\$79,250	n/a
August 2017	\$79,625	n/a
July 2017	\$79,750	n/a
June 2017	\$79,500	n/a
May 2017	\$79,500	n/a

Statistics are calculated over a rolling 12 month period



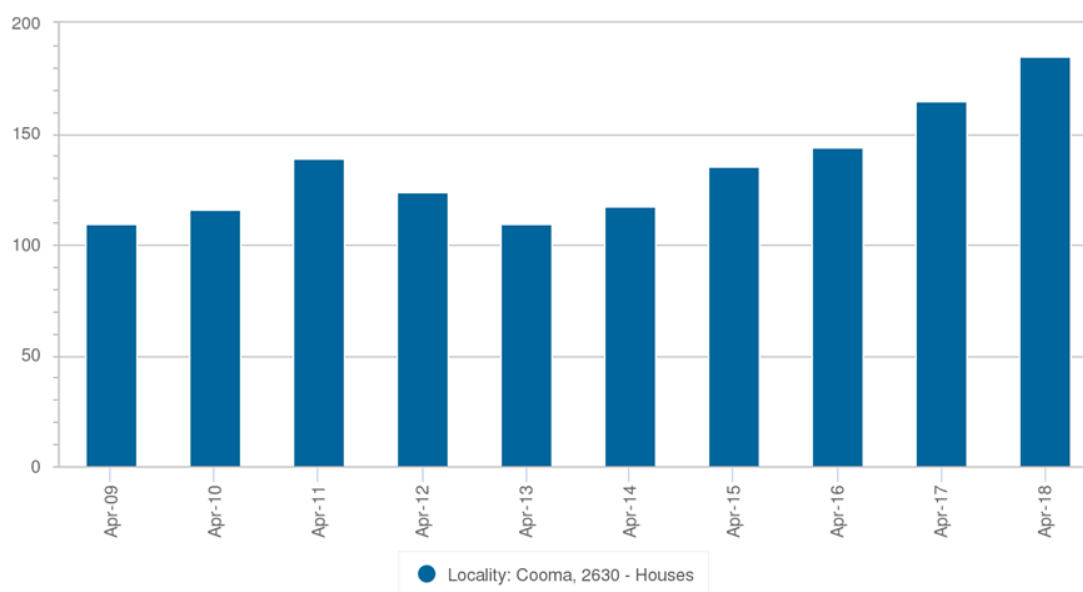
SALES PER ANNUM

Sales Per Annum (House)

Period Ending	COOMA Number
Apr 2018	185
Apr 2017	165
Apr 2016	144
Apr 2015	135
Apr 2014	117
Apr 2013	109
Apr 2012	124
Apr 2011	139
Apr 2010	116
Apr 2009	109

Statistics are calculated over a rolling 12 month period

Sales Per Annum (House)



Statistics are calculated over a rolling 12 month period

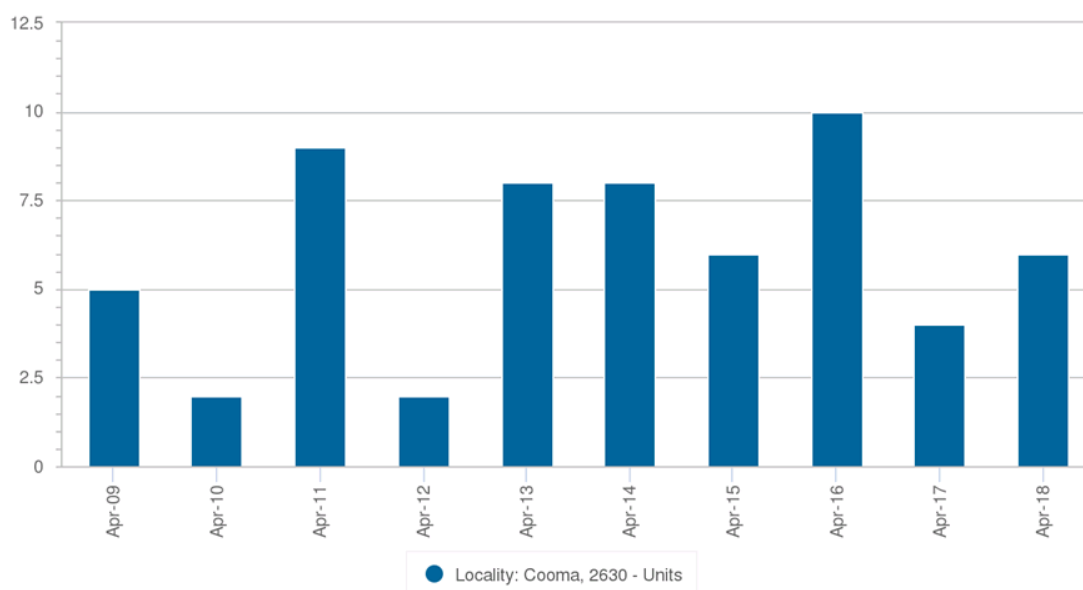


Sales Per Annum (Unit)

Period Ending	COOMA Number
Apr 2018	6
Apr 2017	4
Apr 2016	10
Apr 2015	6
Apr 2014	8
Apr 2013	8
Apr 2012	2
Apr 2011	9
Apr 2010	2
Apr 2009	5

Statistics are calculated over a rolling 12 month period

Sales Per Annum (Unit)



Statistics are calculated over a rolling 12 month period

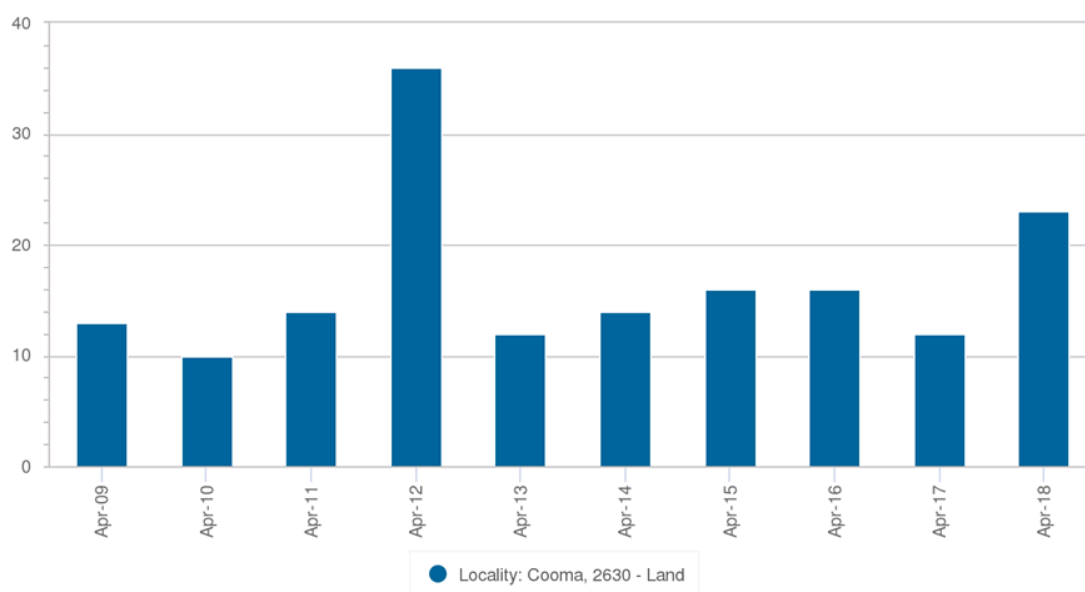


Sales Per Annum (Land)

Period Ending	COOMA Number
Apr 2018	23
Apr 2017	12
Apr 2016	16
Apr 2015	16
Apr 2014	14
Apr 2013	12
Apr 2012	36
Apr 2011	14
Apr 2010	10
Apr 2009	13

Statistics are calculated over a rolling 12 month period

Sales Per Annum (Land)



Statistics are calculated over a rolling 12 month period



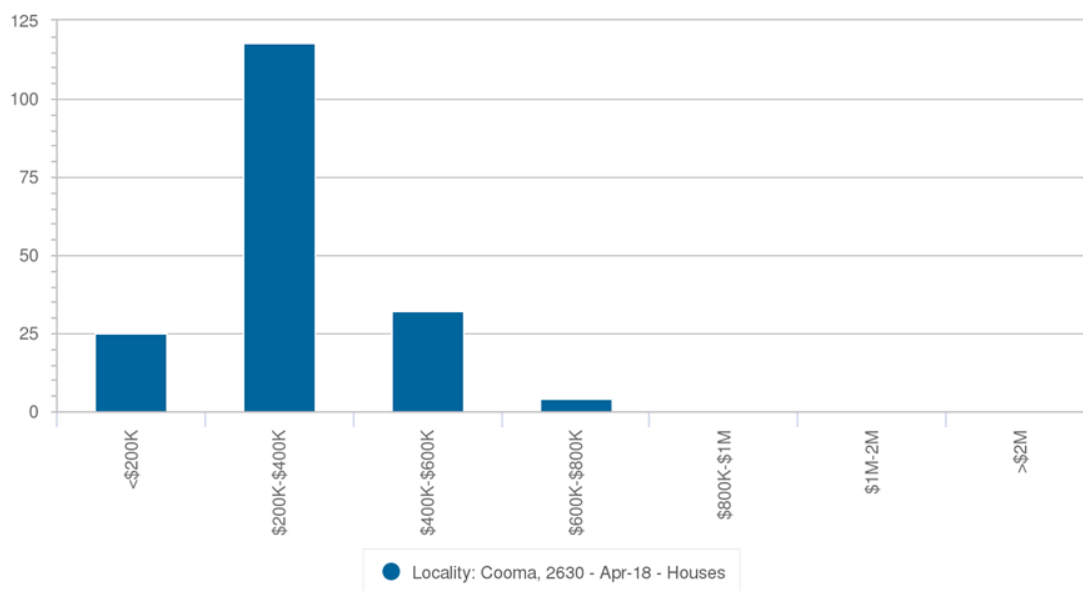
SALES BY PRICE

Sales By Price - 12 months (House)

Price	COOMA Number
<\$200K	25
\$200K-\$400K	118
\$400K-\$600K	32
\$600K-\$800K	4
\$800K-\$1M	0
\$1M-\$2M	0
>\$2M	0

Statistics are calculated over a rolling 12 month period

Sales By Price - 12 months (House)



Statistics are calculated over a rolling 12 month period

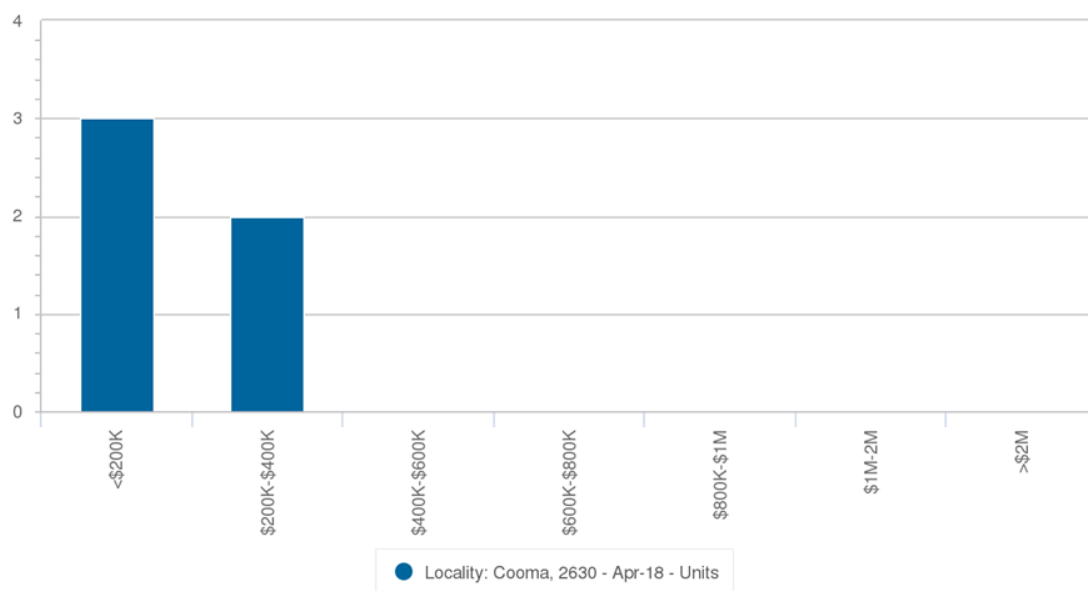


Sales By Price - 12 months (Unit)

Price	COOMA Number
<\$200K	3
\$200K-\$400K	2
\$400K-\$600K	0
\$600K-\$800K	0
\$800K-\$1M	0
\$1M-\$2M	0
>\$2M	0

Statistics are calculated over a rolling 12 month period

Sales By Price - 12 months (Unit)



Statistics are calculated over a rolling 12 month period

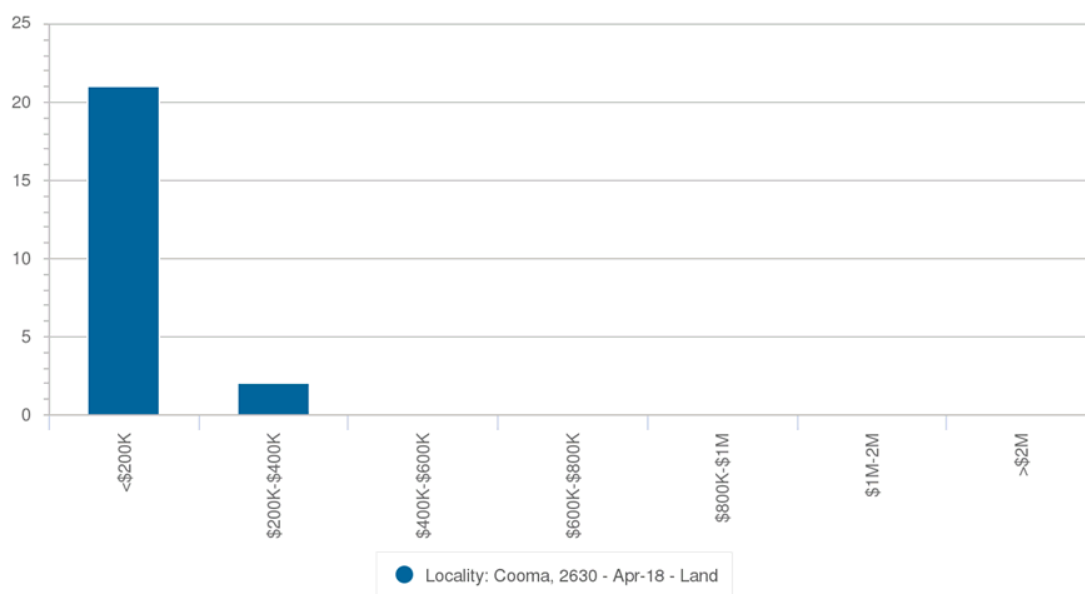


Sales By Price - 12 months (Land)

Price	COOMA Number
<\$200K	21
\$200K-\$400K	2
\$400K-\$600K	0
\$600K-\$800K	0
\$800K-\$1M	0
\$1M-\$2M	0
>\$2M	0

Statistics are calculated over a rolling 12 month period

Sales By Price - 12 months (Land)



Statistics are calculated over a rolling 12 month period



► CHANGE IN MEDIAN PRICE

Change in Median Price (House)

	COOMA	SNOWY MONARO REGIONAL
Period	% Change	% Change
Apr 2018	23.91%	0%
Apr 2017	2.79%	0%
Apr 2016	-7.16%	0%
Apr 2015	20.5%	0%
Apr 2014	-8.68%	0%
Apr 2013	15.26%	0%
Apr 2012	-2.56%	0%
Apr 2011	-6.07%	0%
Apr 2010	9.26%	0%
Apr 2009	-6.17%	0%

Statistics are calculated over a rolling 12 month period

Change in Median Price (Land)

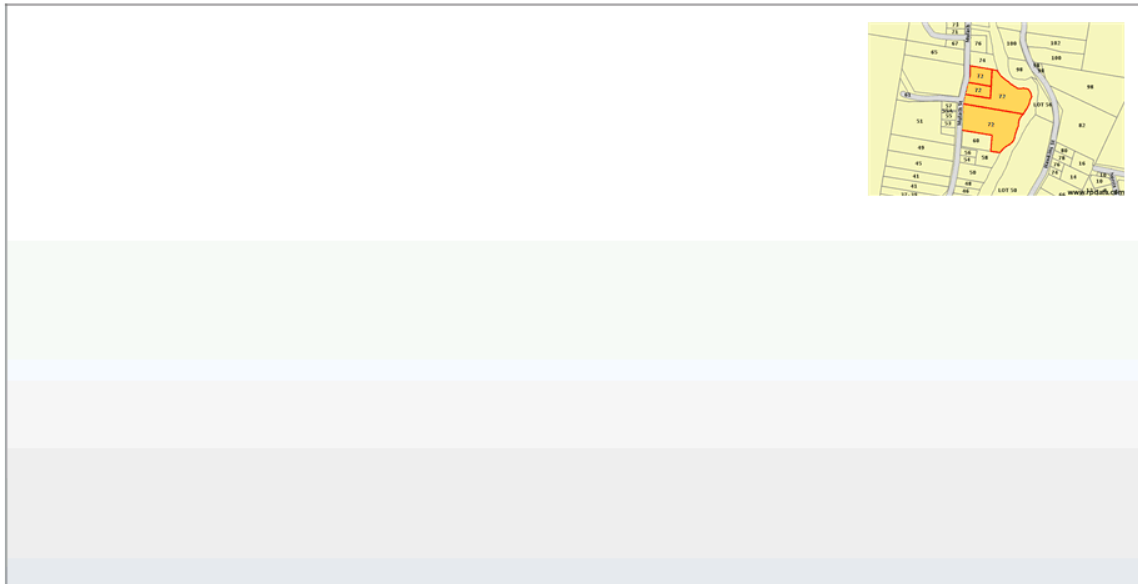
	COOMA	SNOWY MONARO REGIONAL
Period	% Change	% Change
Apr 2018	2.07%	0%
Apr 2017	-6.18%	0%
Apr 2016	-6.85%	0%
Apr 2015	24.57%	0%
Apr 2014	4.64%	0%
Apr 2013	0%	0%
Apr 2012	0%	0%
Apr 2011	6.45%	0%
Apr 2010	-3.12%	0%
Apr 2009	5.96%	0%

Statistics are calculated over a rolling 12 month period



► SUGGESTED LISTING PRICE

72 Mulach Street Cooma NSW 2630



► APPRAISAL PRICE

Recommended Listing Price: \$110,000
Appraisal Price Range: \$100,000 - \$110,000

Prepared On: 02 Aug 2018
Prepared For: Snowy Monaro Regional Council
PLEASE NOTE - THIS APPRAISAL REPORT IS FOR LOT 3 DP 537242 ONLY.



► DISCLAIMER

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10.4 DROUGHT RELIEF - REQUEST

Record No:

Responsible Officer: Director Environment & Sustainability

Key Theme: 4. Leadership Outcomes

CSP Community Strategy: 12.3 Our community is empowered and supported in facilitating community outcomes

Delivery Program Objectives: 12.3.3 Volunteer and Community group participation is valued and leveraged to improve community outcomes

Attachments: 1. request for assistance with Drought relief

Cost Centre

Project

Further Operational Plan Actions:

EXECUTIVE SUMMARY

At its meeting of 2 August 2018 Council requested a report regarding the request from Mrs Leisa Caldwell to provide assistance for drought relief.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council

- A. Approve the use of Council's Jindabyne office to receive and hold goods on behalf of charity organisations for drought relief; and
- B. Promote via its website the available options for financial donations towards drought relief

BACKGROUND

A request was received from Mrs Leisa Caldwell on 19 July (copy attached) seeking assistance from Council in drought relief activities, including: *"I am seeking donation drop off places ideally central like the council chambers or other for collection by volunteers to sort and distribute these items. Jindabyne CWA are eager to assist with this and I will also source volunteers to transport these items to the appropriate places"* and;

"It has been stated by many in these areas that donations of essential items are proving invaluable. Groceries, toiletries, Supermarket Vouchers and petrol vouchers and even dog food are the main items that are desperately needed other than hay for stock or money."

The request was seeking Council's approval to use its facilities (Council offices etc) as places where the public could donate items such as those listed above.

The request was not in relation to establishing Council as a collection point for monetary donations, as there are other institutions where such donations can be made.

Council could, however, promote via its website, where such donations could be made if residents wished to contribute in that manner.

It is suggested that Mrs Caldwell's request would not place a major burden on the operation of Council offices, and co-ordination with organisations such as Jindabyne CWA would require little involvement from Council staff.

Mrs Caldwell is a Council staff member based in the Jindabyne office.

The request was raised through a mayoral minute at the Council meeting on 2 August 2018, and Council requested that a report be presented for its consideration.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

There are positive social aspects of Council's involvement, enabling locations to be established for holding of donated goods for collection and distribution through agencies such as CWA.

2. Environmental

There are no negative environmental impacts

3. Economic

There would be little economic impact to Council, but some staff time to co-ordinate collections of donated goods would be likely.

4. Civic Leadership

Council requested a report in relation to this item, which was raised through a mayoral minute, at its meeting of 2 August 2018.

From: L & G Caldwell <
Sent: Thursday, 19 July 2018 11:08 PM
To: joe.vescio@snowymonaro.nsw.gov.au
Cc: Peter Smith
Subject: Drought Assistance from Council
Attachments: Drought Support Council.docx

Dear Joe

Please find attached a letter requesting council to consider assisting our region to help others in dire need in whatever capacity they deem possible.

Would be great if this could be mentioned at council.

Regards

Leisa Caldwell

Jindabyne

-----Safe Stamp-----
Your Anti-virus Service scanned this email. It is safe from known viruses.
For more information regarding this service, please contact your service provider.

Dear Council

Request for assistance to drought affected communities "The Snowy Cares".

On the western side of the Great Dividing Range, hundreds of farming and regional communities are suffering. Some areas have recorded the severest drought in 116 years or in living memory and yet many in more prosperous areas on the coast or Snowy Mountains areas are unaware of the dire situation happening right now.

Many families have very little food as all their money goes to feeding livestock if they can get feed. They have little or no water and are relying on friends in towns to even have a shower and washing. Their animals are dying and some are even resorting to selling their working dogs and horses as they cannot feed them and have no work for them. This alone is heartbreaking for so many families. Banks are foreclosing and farmers are suiciding.

It's not only the farmers but now the snowball has affected the townships. Small businesses are suffering with very little retail and trading in some areas and many places have severe water restrictions.

Although the Snowy Monaro region is dry, we are still holding our own and tourism is at its peak.

It's time to lend a hand to our fellow Australians at this worsening time.

It would be great to see Snowy Monaro Council lead the way in any way possible. It has been stated by many in these areas that donations of essential items are proving invaluable.

Groceries, toiletries, Supermarket Vouchers and petrol vouchers and even dog food are the main items that are desperately needed other than hay for stock or money.

I am seeking donation drop off places ideally central like the council chambers or other for collection by volunteers to sort and distribute these items. Jindabyne CWA are eager to assist with this and I will also source volunteers to transport these items to the appropriate places. I believe a few people in Adaminaby are also helping on their own.

Some councils in the drought affected areas are greatly involved with helping in this disaster relief in many ways. It would be fabulous if our Council so far away could demonstrate that our region also cares and hopefully lead by example to other councils.

We cannot make it rain, but we can show our support in a tangible way and give the ratepayers of Snowy Monaro a great reason to be very proud of their council if they chose to take a lead in this issue.

Yours sincerely

Leisa Caldwell

11.1 LICENCE BETWEEN STATE RAIL AUTHORITY OF NSW AND COUNCIL - JINCUMBILLY

Record No:

Responsible Officer:	Director Operations & Infrastructure
Author:	Property Officer
Key Theme:	3. Environment Outcomes
CSP Community Strategy:	8.2 Improve and maintain our public owned infrastructure and assets and facilities to a high standard
Delivery Program Objectives:	8.2.6 Council's infrastructure is maintained to meet compliance standards and to deliver high level services
Attachments:	Nil
Cost Centre	
Project	PJ150230 – Other Property Management Services

Further Operational Plan Actions:

EXECUTIVE SUMMARY

Council has a licence for an area around the Jincumbilly Railway Station for the extraction of gravel. This licence was taken out by the former Bombala Council for the purpose of extracting gravel for a single roads job. The use under the licence has not been exercised since 1999.

Confirmation was received from Council's Roads Department that Council did not need the licence anymore and it is intended to terminate the licence by notice in writing to the Licensor.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council terminate the licence with the State Rail Authority of NSW for the Jincumbilly railway station by providing a written notice to the Licensor.

BACKGROUND

The former Bombala Council entered into a licence agreement on 23 February, 1999 with the State Rail Authority of NSW for an area of land at the Jincumbilly railway station which has not been operational for some years. There is no expiry date on the licence, and Council is able to terminate the licence by giving of written notice to the Licensor.

The purpose of the licence was for Council to extract gravel.

Enquiries were made into the history of excavation that had taken place and whether the area had been appropriately remediated. It was confirmed that the licence had been entered into by Council for the sole purpose of extracting gravel for one roadwork job in 1999 and the area has not been used since. The remediation works were carried out immediately.

It was clear from the response from staff that Council does not need this area for extraction of gravel and it is therefore proposed to terminate the licence.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Council received an enquiry from a resident of Bombala who wanted to lease the area for grazing. This resulted in an investigation into the history of the licence and the current need for the licensed area for the extraction of gravel.

The benefit to the community lies in the ability of farmers to lease the area for grazing in view of the lack of feed for their stock due to the recent drought conditions.

2. Environmental

The environmental impact will be generally positive.

3. Economic

There will be only a small saving of \$100pa for Council which is the current lease fee.

4. Civic Leadership

Council reviews its leases and licenses on a regular basis to ensure that any property which is not needed is investigated and disposed of .

12.1 FLEET MANAGEMENT REPORT

Record No:

Responsible Officer:	Director Operations & Infrastructure
Author:	Fleet Manager
Key Theme:	3. Environment Outcomes
CSP Community Strategy:	8.2 Improve and maintain our public owned infrastructure and assets and facilities to a high standard
Delivery Program Objectives:	8.2.2 Public Infrastructure and Assets are maintained and replaced according to Council's Asset Management Strategy
Attachments:	1. Business Mission & Strategic Analysis ↓ 2. 10 Year Plan for Plant Purchases Summary ↓ 3. 10 Year Plan for Plant Sales Summary ↓
Cost Centre	Nil
Project	Fleet Management
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

At the 19 July 2018 Council meeting Councillor Sue Haslingden requested a full fleet management report. Below is an overview of fleet services.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council receive and note the Fleet Management Report.

BACKGROUND

1. An Overview of Fleet Service Activity

1.1 Council's Responsibility for Fleet Services

Fleet Services is an essential component of all Council operations ensuring they have a suitable, reliable and safe motor vehicle and construction plant asset base to meet their service function requirements as set out in Council's Delivery Program and Operational Plan (DP&OP) and the Local Government Act 1993.

Council are responsible for the whole of life management of their Light Vehicles, Heavy Vehicles, Earthmoving Plant, Grounds Care Plant and Equipment and Minor Plant.

Council also manage all maintenance requirements for district Rural Fire Service (RFS) Plant and Equipment, including the disposal process for RFS Plant and Equipment. Council manages and operates three mechanical and one metal fabrication workshops to ensure their assets are maintained to the highest standard, minimise downtime and all WH&S requirements are met. It also provides 24 hour assistance for Council and RFS assets.

1.2 Legislative Framework and Statutory/Regulatory Obligations

The following summarises the Acts and Regulations under which Council's Fleet Services operate.

Act or Regulation	Implications and Obligations
Local Government Act 1993	Ensure Council's Charter and functions aren't compromised
RMS Traffic Regulations	Requires Council to maintain their plant and equipment in a road worthy state. Ensure total compliance with licensing, registration and insurance requirements
Workplace Health and Safety Act 2011 and WH&S Regulation 2011	Requires Council to protect and provide a safe workplace for staff, contractors and the general public
Protection of the Environment Operations Act 1997	Requires Council to protect, restore and enhance the quality of the environment, reduce risks to human health and prevent the degradation of the environment.
Motor Vehicle Repairers Act 1980	Requires Council to have a vehicle repairer's licence and ensure staff are certified. Adhere to industry code of conduct.

1.3 Best Practice Management

The provision of Fleet and Plant Services within Council requires Fleet Services to operate a substantial and varied range of both Fleet and Plant. This requires substantial forward planning hence Council have developed a balanced approach that is environmentally sound, operationally viable and designed to meet the needs of the organisation when reviewing and implementing the Delivery Program and Operational Plan (DP&OP).

A range of industry recognised best practices have been implemented by Council for managing Fleet and Plant. These are based on the IPWEA Plant and Vehicle Management Manual as the reference and cover the following areas:-

- Measuring utilisation
- Addressing low utilisation
- Establishing internal hire rates
- Establish 10 year replacement program
- Establish whole of life costs
- Establish optimum replacement schedule
- Monitor downtime and maintenance costs

- Manage downtime and maintenance
- Effective communication with end users when preparing specifications

Other best practice criteria relates to.

WH&S Management.

- Identify and reduce risk
- Achieve regulatory compliance
- Develop fleet management policies

Environmental Management.

Fleet management practices

- Analyse fleet requirements
- Vehicle selection
- Maintenance

1.4 Relationship of the Fleet Services to the Delivery Program and Operational Plan (DP&OP)

The DP&OP sets out Council's proposed service strategy for at least the following 3 years, together with its proposed revenue policy for the next year. The DP&OP includes strategic objectives, performance strategies and performance indicators for each of the services undertaken by Council. The provision of Asset Support encompassing Fleet Services is one of these services.

Council's strategic service objective for Fleet Service is:

"To provide fleet services to the organisation and maximise the utilisation of plant and workshop facilities".

To achieve this service function the strategy is to:

- Monitor use and condition of plant to maximise usage
- Review replacement plans
- Maintain asset registers

In addition the fleet service monitor internal hire rates against commercial hire rates to ensure a cost effective service.

2.0 Operating Environment Review

2.1 Description of Existing Fleet Systems

The following provides a brief overview of the size and operation of Fleet services operated by Snowy Monaro Regional Council.

2.1.1 Staffing structure

The following is the current staffing structure.

Group Manager Asset Management & Engineering Services - LEMO	Manager - Fleet and Plant					
	Supervisor - Workshop - Berridale Depot		Supervisor - Workshop - Cooma Depot		Supervisor - Workshop - Bombala Depot	Fleet Administration Officer
	Fleet Mechanic		Fleet Mechanic		Fleet Mechanic	
	Apprentice Mechanic		Apprentice Mechanic		Apprentice Mechanic	

2.1.3 Workshop Facilities

Council operate three fully equipped mechanical repair workshops and one metal fabrication workshop to ensure Council's service provision ability is never compromised by Fleet/Plant issues, however some specialist services are outsourced such as specialist electrical work.

2.1.3 Operational Budgets

Fleet manage an annual operational budget with an additional 10 years predictions and a 10 year plant replacement budget to ensure long term viability and sustainability.

Typically the fleet services budgets are.

- Currently the annual Vehicle/Plant operational budget is \$3,164,685. (2018/19)
- Currently the annual Plant replacement budget is \$2,578,542. (2018/19)

Income and Expenditure is reviewed regularly to ensure cash flows are within budgetary constraints.

2.1.2 Plant

Council's Fleet service manage a total of 1288 plant units with a current estimated value of \$11,476,808 (2018/19) comprising,

- Light vehicles
- Heavy vehicles
- Earthmoving Plant
- Ground care plant and equipment
- Minor Plant

Of these, 646 are Rural Fire Service units.

Council have 318 units that have full or conditional RMS registration and 115 RFS units undergo a full road worthy inspection annually.

The day to day management of these assets is supported by an Asset Management program (Fleetsmx) which enables.

- Maintenance of a complete asset register
- Recording a complete asset history
- Development of maintenance policies
- Program maintenance schedules
- Monitor utilisation
- Monitor downtime and causes
- Maintain asset valuations

QUADRUPLE BOTTOM LINE REPORTING

1. Social

To ensure Council's plant and equipment maximises service deliverables to the community.

2. Environmental

To ensure fleet operational and procurement functions minimise Council's environmental footprint.

3. Economic

Fleets services aim is to minimise asset costs while maximising asset value and availability to support service delivery.

Typically the fleet services budgets are.

- Currently the annual Vehicle/Plant operational budget is \$3,164,685. (2018/19)
- Currently the annual Plant replacement budget is \$2,578,542. (2018/19)

4. Civic Leadership

Ensure all plant assets maximise Council's service delivery requirements to meet our Delivery Program and Operational Plan commitment to the community.

Business Mission & Strategic Analysis

Council's Fleet and Plants mission is to provide clients with a cost effective, responsive and sustainable fleet supply/management experience. It will be achieved through attention to detail and the application of sound fleet management principles.

Customer Service Plan

The customer service plan addresses activities that involve interactions of Council and its customers. This plan addresses the following areas:

- Service delivery
- Areas serviced
- Levels of service
- Strategic analysis

1.1 Service Delivery

Service delivery is the responsibility of the Fleet Services function of the Engineering Services Division of Council. Fleet are responsible for the whole of life management of Council's Fleet/Plant assets which consists of five basic areas.

- Purchase
- Scheduled maintenance
- Unscheduled maintenance
- Disposal
- WH&S

Due to the dynamic nature of Fleet Services, it is essential to be able to identify areas where performance can be improved and hence Fleet are striving for continuous improvement in the services it provides. Fleet has a policy of consultation with its customers when preparing annual service programs and when replacing plant to ensure service requirements are met.

1.1.1 Purchase

Council has a responsibility towards the environment with its purchase selections. Therefore, plant operating costs are a major contributing factor when selecting plant. Council is committed to incorporating more fuel efficient vehicles into their fleet and does so at every opportunity. Fleet recommend and implement vehicle purchasing strategies to minimise Council's operating and changeover costs thus enhancing replacement estimates and reducing Council's environmental footprint.

1.1.2 Maintenance

All Council plant assets have maintenance schedules commensurate with manufactures specifications. These schedules are managed with Council's Asset Management Program (Fleetmex). Work requests are produced in advance of plant reaching their specified maintenance interval and then programmed for fleet staff to perform. Heavy plant maintenance is programmed so as not to interfere with other divisional workloads. The flexibility these tradesmen bring to Council for managing varied workloads and work types is one of Fleets strengths for providing unequalled service to all of council's operations.

1.1.3 Disposal

Council uses a procedural format when asset changeover or acquisition is taking place. This ensures that the intended use of the new asset has been fully identified. This format also identifies disposal methods to be utilised. Plant is disposed of in three ways, auction, tender or trade in. Fleet monitor disposal values and determine which disposal method is most suitable to achieve the best result for Council.

1.1.4 WH&S

Council demand its fleet and plant to be of an appropriate standard ensuring it meets its WH&S obligations to its staff. It also expects its staff to be trained in accordance with the operation of the plant. Daily plant inspections and log reporting help ensure that plant is kept in a safe operating condition minimising downtime and ensuring availability to undertake service delivery.

WH&S performance always plays an important part in the selection of a new asset.

1.2 Areas Serviced

Snowy Monaro Regional Council covers an area of 15,158km² which is interspersed with numerous roads and infrastructure that Council is responsible for. Fleet is responsible for providing a field service to Council and Rural Fire Service plant and equipment deployed throughout the shire. It provides this service with either its mobile vehicles or using specialist mobile contractors.

1.3 Levels of Service

Fleet Services are constantly trying to increase efficiency by applying industry best practices to the daily management of Council Fleet. These practices ensure Fleet Services can provide total fleet management more effectively and cost efficient than the private sector.

This section of the plan addresses the activities that involve the interaction between Fleet Services and its customers.

PLANT SUITABILITY & AVAILABILITY

Key Performance Measure	Level of Service	Performance Measure	Performance Target	Current Performance
Suitable Fleet/Plant/ Asset Mix	Identify plant assets required to meet needs	\$ value of external plant hire, minimal staff downtime Assessment of options presented to Service Managers	Maximise utilisations of Council's plant assets Service Managers sign off on new acquisitions or modifications	Fleet liaise with Service Managers annually to ensure current and predicted asset types/ levels are suitable. All replacements are authorised by Service managers

Suitable Fleet/Plant/ Asset Mix	Monitor plant utilisation	Annual utilisation is measured (hours/kilometres)	Within industry established levels	67% average utilisation achieved for major plant
Asset Register	Identify and manage plant assets	Accurate description and ownership of plant assets is maintained to reduce exposure to theft/financial loss	Register updated with each acquisition/ disposal	Annual insurance register submitted
Asset Register	Comply with Legislative requirements	All plant is maintained in safe road worthy condition	compliance with RMS annual roadworthy inspection, Work Cover, Council requirements	100% compliant
Asset Register	Develop maintenance schedules	Plant maintained to manufacturers specification	100% compliant to maintain warranty	100% compliant
Maintenance Requirements	Implement maintenance schedules	Fleet serviced with maintenance schedule	100%	No complaints
Asset Availability	Minimise total downtime	Actual downtime vs. actual repair time measured	Within 25% of industry standards	22.2% total downtime. Average over entire fleet

WORKPLACE HEALTH AND SAFETY

Key Performance Measure	Level of Service	Performance Measure	Performance Target	Current Performance
Plant Safety	Identify Plant Hazards/Risks	Risk Assessments done for each Council fleet/plant	Identified risks managed	75%
Plant Safety	Prevention of injuries caused by fleet/plant	Number of incidents/injuries through operation/maintenance of fleet/plant	Zero incidents/injuries	Not measured
Plant Safety	Consultation with	Operators/manage	Managers sign	100%

	stake holders	rs have input into fleet/plant purchases	approval to purchase	
Plant Safety	Fleet/plant are maintained in a safe operating condition	Fleet/plant undergoes a documented daily operator checklist to maintain a safe operating condition.	Checklist completed	50% Staff awareness
Plant Safety	Fleet/plant are maintained in a safe operating condition	No plant leaves the workshop without a signed work order	Work order signed	100%

LEVELS OF SERVICE – WORKPLACE HEALTH AND SAFETY – ACTION PLAN

Action	Responsible Officer	Time	Performance Indicator
Ensure Fleet are advised of incidents involving plant	Fleet Manager	2018	To review in conjunction with daily operator checklist

FINANCIAL

Key Performance Measure	Level of Service	Performance Measure	Performance Target	Current Performance
Fleet/Plant Budget	Annually set internal hire rates	Revenue generated by internal hire rates fund plant replacement/operational programs	Self-funded plant programs	100%
Fleet/Plant Budget	Manage plant replacement program	Plant replacements comply with Council Policy and replacement program adjusted to suit	Nil unexplained variations	100%
Fleet/Plant Budget	Prepare a fleet/plant operational and replacement	Draft budget completed in appropriate time frame for	Compliant with required time frame	100%

	budget	inclusion in draft management budget		
Fleet/Plant Budget	Fleet/plant income and expenses are managed to operate within budgetary constraints	Budgetary issues managed in a timely manner	Reviewed monthly Individual plant reviewed quarterly	100%

1.4 Strategic Analysis

Strengths

- A thorough understanding of Council's operational needs, policies and procedures
- An excellent working relationship with customer base
- Central location of workshops to Shire boundaries
- Well trained staff skilled in a broad range of plant maintenance
- Service personnel adaptable to broad range of working environments
- Service personnel can provide rapid response to maintenance issues
- Ability to provide 24hour assistance
- Fully equipped mechanical facilities
- Well-equipped mobile maintenance vehicles
- Well-equipped fabrication facilities
- Ability to prioritise workloads as required to ensure service provision
- Staff licensed to provide light vehicle road worthy inspections
- Manage an accurate asset data base
- Provide accurate cost detail for fleet assets
- Established networking opportunities to manage fleet issues
- Manage all fleet legislative requirements
- Manage funding for plant replacements
- Ability to apply flexibility in replacement schedule to take advantage of financial opportunities

Weaknesses

- Internal customers are unaware of Fleet Service procedures
- Reliance on manual inputting of plant hours for income generation
- Suitably skilled operators for Council plant
- Operator accountability for plant condition/damage is lacking

- Full cost recovery of services provided unknown

Opportunities

- Maintain proactive fleet management
- Review of Council's fleet to minimise contractor reliance
- Develop a positive cultural change through proactive recruitment
- Review job responsibilities of operators to encourage more accountability for plant condition

Threats

- Reactive fleet management if under-resourced
- Organisational perceptions on fleet management
- Inability to generate and manage funding for plant replacements if Council allocates resources elsewhere
- Organisational image of Council is poor

Summary of Strategic Analysis

- **Actions to build on strengths**

Fleet Services intend to capitalise on their current strengths and ensure that they continue to develop as a professional Council service. Fleet Services will achieve this by keeping abreast of industry changes, market trends and applying sound asset management for the acquisition, use and disposal of assets to maximise their service potential, manage associated risks and whole of life costs. This will enable Council to meet their service delivery objectives efficiently and effectively. Fleet Services will ensure Councils Fleet management system (Fleet Mex) is managed in an efficient, effective manner through accurate data entry, which will assist the co-ordination of daily, weekly and monthly workflows and the ability to prioritise these workflows.

Actions to Build on Strengths	Achieve By	Performance	Current Performance
Keeping abreast of industry change	Networking with similar business groups	Fleetmex user group networking, AFMA & IPWEA peer networking	Regular correspondence
Keeping abreast of industry change	Review related publications	Receive industry related publications monthly	Annual subscriptions
Market Trends	Review vehicle resale values	Review auction results	Performed regularly
Market Trends	Review vehicle whole of life costs	Manage appraisal tools	Performed annually

Service Delivery	Liaise with customers	Annual correspondence with service managers to address plant suitability and divisional needs	Performed annually
Service Delivery	Manage workflows	Scheduled workflows are prioritised to minimise downtime	Performed daily

- **Actions to minimise weaknesses**

Fleet Services will continue to implement strategies to ensure effective communication with its internal customers to maintain and coordinate operational programs-this will achieve a greater awareness of Council's procedural requirements. Specific areas for workshop improvement can be identified with effective communication channels then added to improvement programs.

Fleet Services regularly review plant income to ensure budgetary predictions are accurate-this practise highlights areas of low income which can then be cross referenced against Fleet Mex records to identify plant usage that isn't being booked against job costing. These discrepancies can then be rectified through effective communication with Service Managers and Supervisors.

Through accurate plant failure descriptions, Fleet Services can generate reports on plant/equipment failure causes. This can then be utilised by Service Managers when reviewing staff performance and assist in creating a cultural change toward responsible operation and care of plant/equipment.

Actions to Minimise Weaknesses	Achieve By	Performance	Current Performance
Effective communication	Liaise with customers	When replacing plant service managers have to address requirements and sign off on recommendations to ensure all needs are addressed	Always performed
Effective communication	Liaise with customers	Annual correspondence with service managers to address plant suitability and needs	Performed annually
Manage income	Review plant income	Plant income is reviewed through finance then cross referenced against a plant running cost tool to ensure predictions are accurate	Performed regularly

Manage income	Review plant utilisation	Plant utilisation is reviewed through finance then cross referenced against fleet mex to ensure plant is being costed on staff time sheets	Performed regularly
Plant Condition	Accurate plant reports	Works orders have a failure code and a downtime reading to providing accurate information for managing plant	Always performed
Plant Condition	Accurate plant reports	Provide accurate information for managing plant use and condition	Always performed

- **Actions to maximise opportunities**

Due to the dynamic working environment of Fleet Services it is essential to be proactive with strategies for effective management. To maintain organisational structure it's necessary to obtain accurate information to support sound decisions, to encourage the use of initiative for the development and implementation of alternative strategies and encourage contributions from team members. Successful management of Fleet Services requires organisational coordination and multi-tasking skills to achieve deadlines. Maintaining productivity and achieving deadlines in this working environment requires short term plans that identifies the aim, defines the tasks involved, assigns the relevant duties and sets appropriate work standards. Cooperation from team members is essential to achieve deadlines effectively.

Fleet Services are looking at ways to monitor accurate costs for the hiring of contractor plant and equipment. This will address whether income spent with contractors or purchasing the plant ourselves provides better value to our customers. Council need to ensure they are receiving the best value for their expenditure. Contractor reliance shouldn't disguise poor management/supervisory practises for achieving outcomes. Procedures are being updated to place emphasis on internal services to justify when Council plant is not utilised.

Actions to Maximise Opportunities	Achieve By	Performance	Current Performance
Create effective team structure	Effective communication	All fleet members participate in discussion that effect outcomes in their work environment	Always performed

Create effective team structure	Develop and encourage the use of initiative	Effective communication when developing workflows and prioritising workloads	Always performed
Create effective team structure	Develop skills	Skill deficiencies are identified and training plans created and incorporated into staff performance appraisals	Performed annually
Proactive service provision	Asset management for external customers such as RFS	With highly skilled staff and excellent facilities Council also perform all scheduled and unscheduled maintenance	Always performed
Develop systems to monitor annual expenditure for plant and equipment not owned by Council	Service managers to develop and implement systems for recording accurate information	Monitor expenditure and provide advice to Council for possible expansion of their asset base to ensure our customers are receiving the best value	To be undertaken

- **Actions to overcome/manage threats**

Fleet Services will keep abreast of industry changes and market trends to ensure that Council's fleet is maintained and managed to the highest possible standard. This is achieved by attending equipment specific training courses in conjunction with Council purchases, subscribing to industry related publications and liaising with industry peers on a regular basis.

Fleet Services operate in a proactive transparent manner and encourage effective communication with internal customers. This is critical in achieving the level of organisation that is required to ensure effective management of Council's fleet and workshops.

Fleet services manage a ten year plant replacement program to maximise Council's service ability and ensure maximum asset values are retained. Fleet Services have developed an in depth operating costs tool to establish accurate internal hire rates and predict future reserve requirements. This strategy allows Council to upgrade their plant and equipment at suitable intervals to maintain high asset values and minimise downtime.

Fleet Services as a division of Council are fully aware that we are ultimately accountable to our external customers, the rate payer. Fleet Services are contributing to a positive organisational image by applying best management practises and having highly motivated conscientious staff.

Actions to overcome/manage threats	Achieve By	Performance	Current Performance
Keeping abreast of industry change	Where necessary develop training plans	Where deficiencies are identified training plans are created to maximise staff skill	Performed annually
Effective communication with internal customers	Develop user friendly reporting systems for internal customers	Council incorporate easy to interpret daily plant inspection checklists and operate in a non-threatening manner to ensure a high level of customer participation for managing plant	Always
Competent budget management	Maintain a ten year funded plant replacement program	Council's replacement program ensures budgetary needs are identified and managed, customer needs identified, WH&S requirements managed and asset values maximised	Reviewed regularly
Competent budget management	Maintain a ten year operational program	Council's five year operational program ensures long term sustainability	Reviewed regularly
Council image	Motivated conscientious staff	Ensure a high level of staff morale by incorporating them into all facets of fleet operations	Achieved
Competitive hire rates	Understanding real costs of ownership	Annually compare external and internal hire rates	Achieved annually

	ASSET SUPPORT										
	General Fund	2,578,542	2,132,993	2,069,978	2,420,467	2,109,413	2,971,068	1,846,754	2,403,145	2,054,168	1,648,686
	Water Fund	171,951	80,571	-	196,905	59,030	38,806	77,086	31,306	66,629	-
	Wastewater Fund (Cooma)	31,275	42,512	378,691	34,903	35,201	46,017	206,143	-	38,476	-
	Water Wastewater Fund (Berridale)	120,000	69,000	132,038	112,896	71,163	179,671	190,092	-	138,782	218,926
	Water Wastewater Fund (Bombala)	193,902	-	35,272	68,902	90,000	35,272	68,902	-	125,272	68,902
	Waste Fund	69,160	1,093,143	534,461	897,872	1,138,115	1,238,655	367,929	468,668	375,930	50,466
	Yallambee Fund	-	36,739	55,529	-	-	39,767	1,551	61,309	-	-
	Aged Care	-	67,850	-	-	-	35,995	38,198	-	-	-
	HACC	127,208	112,288	212,810	133,899	32,473	63,672	-	104,887	98,040	189,605
	Total	3,292,038	3,635,096	3,418,779	3,865,844	3,535,395	4,648,923	2,796,655	3,069,315	2,897,297	2,176,585
	BOMBALA BERRIDALE COOMA										
Plant Number	SMRC	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget
	PLANT PURCHASES	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
	Section Total	821,746	748,320	773,103	910,374	384,063	1,126,697	510,584	773,656	826,317	680,914
	TRUCK PURCHASES	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
	Section Total	443,209	949,440	529,736	524,946	513,483	93,635	789,549	600,696	-	225,514
	ASSET SUPPORT SERVICE										
	MOWER / TRACTOR PURCHASES	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
	Section Total	28,000	289,103	255,501	157,150	125,917	67,340	61,533	207,050	238,170	-
	HEAVY PLANT PURCHASES	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
	Section Total	957,894	-	195,507	582,141	934,861	1,496,096	357,000	807,765	490,796	653,169
	OTHER PLANT PURCHASES	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
	Section Total	192,776	81,626	275,000	174,783	60,000	64,231	81,874	-	451,363	42,665
	ASSET SUPPORT SERVICE										
	MINOR PLANT	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
	Section Total	134,917	64,504	41,131	71,073	91,089	123,069	46,214	13,978	47,522	46,424
	NETT COST	2,578,542	2,132,993	2,069,978	2,420,467	2,109,413	2,971,068	1,846,754	2,403,145	2,054,168	1,648,686
	WASTE MANAGEMENT										
	PLANT PURCHASES	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
	Section Total	69,160	1,093,143	534,461	897,872	1,138,115	1,238,655	367,929	468,668	375,930	50,466
	WASTEWATER COOMA										
	PLANT PURCHASES	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
	Section Total	31,275	42,512	378,691	34,903	35,201	46,017	206,143	-	38,476	-
	WATER										
	PLANT PURCHASES	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
	Section Total	171,951	80,571	-	196,905	59,030	38,806	77,086	31,306	66,629	-
	WATER WASTEWATER BERRIDALE										
	PLANT PURCHASES	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
	Section Total	120,000	69,000	132,038	112,896	71,163	179,671	190,092	-	138,782	218,926

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WATER WASTEWATER BOMBALA											
	PLANT PURCHASES	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
	Section Total	193,902	-	35,272	68,902	90,000	35,272	68,902	-	125,272	68,902
YALLAMBEE LODGE											
	PLANT PURCHASES	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
	Section Total	-	36,739	55,529	-	-	39,767	1,551	61,309	-	-
COMMUNITY SERVICES											
	AGED CARE SERVICES	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
	Section Total	-	67,850	-	-	-	35,995	38,198	-	-	-
	HACC	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
	Section Total	127,208	112,288	212,810	133,899	32,473	63,672	-	104,887	98,040	189,605
TOTAL PLANT PURCHASES											
		3,292,038	3,635,096	3,418,779	3,865,844	3,535,395	4,648,923	2,796,655	3,069,315	2,897,297	2,176,585

ASSET SUPPORT											
General Fund	623,805	662,374	622,905	881,736	541,521	860,721	540,127	836,702	650,750		533,814
Water Fund Cooma	44,521	34,097	-	101,945	41,160	21,656	44,507	16,672	-		-
Wastewater Fund Cooma	22,733	25,750	62,611	21,197	26,525	27,873	27,596	-	28,711		-
Water Wastewater Fund (Berridale Plant)	42,000	5,712	47,754	30,714	1,200	66,719	56,532	-	53,778		45,876
Water Wastewater Fund (Bombala Plant)	32,895	-	33,618	15,000	-	15,000	15,000	-	15,000		15,000
Waste Fund	20,404	229,025	116,290	213,566	265,043	205,973	57,434	79,407	106,195		17,066
Yallambee Fund	-	15,900	32,702	-	-	17,211	430	36,106	-		-
Aged Care	-	30,496	-	-	-	10,076	14,744	-	-		-
HACC	50,013	71,496	66,134	50,808	15,154	23,346	-	38,643	41,381		93,622
Total	836,371	1,074,850	982,014	1,314,966	890,603	1,248,575	756,370	1,007,530	895,815		705,378
BOMBALA BERRIDALE COOMA											
Plant Number	SMRC	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget
	PLANT SALES	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
Section Total		354,550	350,243	357,541	463,533	184,339	548,661	230,550	389,020	424,674	329,839
TRUCK SALES											
Section Total		93,443	206,140	98,007	172,404	189,443	41,408	246,123	212,732	-	25,599
ASSET SUPPORT SERVICE											
MOWER / TRACTOR SALES											
Section Total		4,000	80,618	42,215	34,081	20,150	7,061	6,378	38,841	25,762	-
HEAVY PLANT SALES											
Section Total		124,040	-	52,077	195,543	131,112	244,896	30,000	193,767	121,725	163,625
OTHER PLANT SALES											
Section Total		33,481	15,826	65,793	6,018	4,000	3,657	19,274	-	71,446	1,828
ASSET SUPPORT SERVICE											
MINOR PLANT											
Section Total		14,291	9,547	7,272	10,157	12,477	15,038	7,802	2,342	7,143	12,923
NETT COST		623,805	662,374	622,905	881,736	541,521	860,721	540,127	836,702	650,750	533,814
WASTE MANAGEMENT											
PLANT SALES											
Section Total		20,404	229,025	116,290	213,566	265,043	205,973	57,434	79,407	106,195	17,066
WASTEWATER											
PLANT SALES											
Section Total		22,733	25,750	62,611	21,197	26,525	27,873	27,596	-	28,711	-
WATER											
PLANT SALES											
Section Total		44,521	34,097	-	101,945	41,160	21,656	44,507	16,672	-	-

WATER WASTEWATER BERRIDALE											2027/28
PLANT SALES	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27		45,876
Section Total	42,000	5,712	47,754	30,714	1,200	66,719	56,532	-	53,778		
WATER WASTEWATER BOMBALA											2027/28
PLANT SALES	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27		15,000
Section Total	32,895	-	33,618	15,000	-	15,000	15,000	-	15,000		
YALLAMBEE LODGE											2027/28
PLANT SALES	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27		-
Section Total	-	15,900	32,702	-	-	17,211	430	36,106	-		
COMMUNITY SERVICES											2027/28
AGED CARE SERVICES	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27		-
Section Total	-	30,496	-	-	-	10,076	14,744	-	-		
											2027/28
HACC	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27		93,622
Section Total	50,013	71,496	66,134	50,808	15,154	23,346	-	38,643	41,381		
TOTAL PLANT SALES											705,378
	836,371	1,074,850	982,014	1,314,966	890,603	1,248,575	756,370	1,007,530	895,815		

12.2 REGULATION OF SHORT-TERM HOLIDAY LETTING IN THE STATE OF NEW SOUTH WALES

Record No:

Responsible Officer:	Director Environment & Sustainability
Author:	Group Manager Economic Development and Tourism
Key Direction:	6. Managing Development and Service Delivery to Retain the Things We Value
Delivery Plan Strategy:	DP6.2.1.1 Ensure that Council's land use planning and development policies enhance liveability.
Operational Plan Action:	OP6.12 Ensure that the local planning framework enhances amenity, safety and sustainability of community neighbourhoods
Attachments:	Nil
Cost Centre	
Project	
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

Councillor Beer submitted the following question at the Council meeting of 7 June 2018:

Question: *I refer to the attached news sheet. Is it time that this Council has a report and discussion concerning the effects of Airbnb on our local towns. Please note the Byron Bay experience in the news sheet and the regional areas with no automatic cap.*

Councillor Castellari had also forwarded some concerns raised with him by a Jindabyne resident in relation to "Air BnB" premises.

The NSW State Government is introducing regulations to manage the impact of short-term holiday letting in NSW.

The regulations have not yet been introduced, however, the following information is provided in response to the question raised.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council note the information in the report regarding regulation of short-term rental accommodation letting in NSW.

BACKGROUND

The NSW State Government is in the process of introducing regulation to manage the impact of short-term holiday letting in NSW. Short-term holiday letting includes descriptions such as “Air B n B” and “Short term rental accommodation” (STRA).

These reforms have not yet been introduced. The proposed implementation date is not known.

The Department of Finance, Services and Innovation (DFSI) will be the agency with the responsibility to enforce the proposed Regulations.

The proposed regulatory framework will involve the introduction of a state-wide planning instrument, to introduce a clear definition of STRA, and to make short-term letting a permitted use for residential premises, within certain limits.

The Department of Planning and Environment (DPE) is proposing to introduce new state-wide planning rules. Information from DPE’s website states that the new rules will include:

- *when the host is present on site, STRA will be allowed as ‘exempt development’ for 356 days per year;*
- *when the host is not present on site, STRA will be allowed as ‘exempt development’ with a limit of 180 days per year for hosts in Greater Sydney and 365 days per year in all other areas of NSW;*
- *local councils outside Greater Sydney will be able to decrease, through their local environmental plans, the 365-day per year threshold to no lower than 180 days per year; and*
- *certain planning rules will apply to properties on bushfire prone land.*

This new planning policy has not yet been developed or implemented so the permissibility and operation of STRA currently remains at the discretion of local councils.

Council receives regular newsletters from Lindsay Taylor Lawyers, and an article was included in their newsletter of 3 July 2018 regarding the proposed regulation of STHL. The advice included:

"The State Government has taken the first step towards regulating the short-term rental accommodation (STRA) industry and the practice of short-term holiday letting in New South Wales (NSW) by introducing the Fair Trading Amendment (Short-Term Rental Accommodation) Bill 2018 (Bill).

The practice of short-term holiday letting raises many issues for local councils including ratepayers complaining about the conduct of tourists who affect neighbourhood amenity.

The Bill is part of a package of reforms resulting from a 2016 parliamentary inquiry into the regulation of the STRA industry and an extensive public consultation process involving the release of an options paper in late 2017.

The changes proposed by the Bill will work with proposed changes to the planning framework to facilitate STRA.

Short-term holiday letting is currently regulated inconsistently through the NSW planning system.

There has been some negative media around the use of “Air B n B” premises, particularly in some metropolitan areas, which have been ‘hired’ as a one-night “party venue”. It is not known how prevalent this is within the SMRC area, or whether the proposed regulation will address the anti-social aspects and amenity effects of neighbouring properties to a great extent.

Other potential issues are in relation to large numbers of vehicles parked on residential streets due to inadequate on-site parking; effects on the rental accommodation market, with particular issues highlighted in busy tourist areas (Clr Beer mentioned effects in the Byron area, for example); and flow-on effects to people seeking longer-term rental accommodation in such areas.

When the Regulations are brought in, further consideration will be necessary regarding how this Council intends to apply the controls, including whether there is seen to be a need to lower the 365 day threshold to the minimum suggested 180 days.

More information is required to enable proper consideration. Recent checks on the NSW Planning and Environment website have revealed no new information since the media release which prompted the article that Councillor Beer raised in his question.

The current situation

STHL is currently regulated in some local government areas through the planning system (i.e. through the Council’s LEP’s), however, few LEPs in NSW refer specifically to STHL.

The LEPs that do address STHL use different definitions and thresholds for when STHL requires development consent.

There are differing controls in SMRC’s three LEP’s.

The Bombala LEP allows the group term “tourist and visitor accommodation” which includes “serviced apartments” in the R1 General Residential zone as an innominate use, being permissible with consent.

The Cooma Monaro LEP prohibits “serviced apartments” in the R1 zone, but does permit other types of “tourist and visitor accommodation” as being permissible with consent in the R1 zone.

The Snowy River LEP permits tourist and visitor accommodation as permissible with consent in the R1 zone, and also includes a special clause (Clause 7.8) with additional considerations for “serviced apartments”, including (among other items) a maximum letting period of 3 months at a time (i.e. no minimum letting period).

The changes proposed by the Bill

The Bill proposes to amend:

- The Fair Trading Act 1987 to provide for a mandatory code of conduct (Code) applicable to all participants in the STRA industry; and
- The Strata Schemes Management Act 2015 to allow strata scheme by-laws to prohibit STRA in certain situations.

A “short-term rental accommodation industry participant” is defined to include:

- online booking service providers;
 - letting agents;
-

- owners of residential premises who enter STRA arrangements (i.e. hosts);
- persons who occupy residential premises pursuant to a STRA arrangement (i.e. guests);
- any other person, in trade or commerce, who facilitates STRA arrangements, as prescribed by the regulations.

A “short-term rental accommodation arrangement” is defined to mean:

“a commercial arrangement for giving a person the right to occupy residential premises for a period of not more than 3 months at any one time”

The regulations may also include other arrangements or exclude arrangements from the above definition.

The proposed Code:

Proposals include that the Code may:

- set out the minimum rights and obligations of STRA participants, and provide for the resolution of complaints and disputes concerning their conduct;
- provide a registration system for the registration of residential premises used for the purposes of STRA arrangements including details about when the premises are used for such purposes;
- authorise the maintenance of an exclusion register containing the details of STRA participants who fail to comply with the Code; and
- prohibit or restrict persons whose details are listed on the exclusion register from entering into, or participating in, STRA arrangements.

The Code will also prevail to the extent of any inconsistency with the conditions of a development consent. This does not mean that the use of residential premises for STRA is authorised where that use is prohibited by an environmental planning instrument.

The proposed offences and penalties for non-compliance:

The Bill creates certain offences and penalties for non-compliance with the terms of the Code by STRA industry participants. The penalties also include civil penalties for contraventions.

The proposed by-laws:

The Bill proposes to amend the Strata Schemes Management Act 2015 to allow an owners corporation to make and adopt a by-law that prohibits a strata lot being used for the purposes of a STRA arrangement, but only if the lot is not the principal place of residence of the person who is letting out the lot.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

There are no social impacts from the recommendation in this report, however, social aspects will need to be considered when further detail is known regarding the proposed Regulations.

2. Environmental

There are no environmental impacts from the recommendation in this report, however, environmental aspects will need to be considered when further detail is known regarding the proposed Regulations.

3. Economic

There are no economic impacts from the recommendation in this report, however, economic aspects will need to be considered when further detail is known regarding the proposed Regulations.

4. Civic Leadership

The information is provided in response to a question raised at a Council meeting by a Councillor.

12.3 RECYLING COSTS IMPLEMENTED SINCE 30TH JUNE

Record No:

Responsible Officer:	Director Environment & Sustainability
Authors:	Group Manager Resource & Waste Management Resource & Waste Operations Manager
Key Theme:	3. Environment Outcomes
CSP Community Strategy:	7.2 Water, waste, sewer and stormwater management practices are contemporary and efficient
Delivery Program Objectives:	7.2.3 Innovative solutions and infrastructure supporting waste and recycling operations to reduce landfill have been investigated
Attachments:	1. Resource and Waste Management Recycling Fees and Charges 2018-19 ↓
Cost Centre	2255 – Waste Transfer Stations, 2270 Waste Landfills
Project	Recycling Fees and Charges implemented since 30 th June.
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

At the Ordinary Council Meeting held on 5 July 2018, Cr Stewart requested a report on the newly introduced recycling charges that have been implemented from the 1 July 2018; including previous costs. This report has been produced in response to Cr Stewart's request.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council

- A. Receive and Note the Report
- B. Revise the Commercial Comingled Recyclables charge from \$60/m³ to \$40/m³ at Council's Resource and Waste Facilities.
- C. Advertise the proposed charge reduction in accordance with the Local Government Act for a minimum of 28 days and invite submissions for Council consideration
- D. In the event that no negative submissions are received, that the reduced fee be applied from the completion of the advertising period.

BACKGROUND

At the Extraordinary Council Meeting held on 28 June 2018, Council adopted the 2018-19 financial year fees and charges. Within the fees and charges listed for the Resource and Waste Department are a number of fees relating to Recycling services. These fees are required to generate income to offset the operational costs of providing:

- Domestic Recycling Collection services
 - Commercial Recycling Collection Services
 - Domestic Recycling Disposal Services
 - Commercial Recycling Disposal Services.
-

Snowy Monaro Regional Council (SMRC) offers a mix of Recycling options to both residents and businesses within the council region. These services either consist of the collection of comingled recyclables from the premises (i.e. kerbside collections at domestic premises or commercial collection services from business premises) or the drop off of recyclable material at SMRC resource and waste facilities and collection points.

Attachment 1 contains a list of the 2018-19 financial year fees which apply to items which are recycled with a comparison to the 2017-18 financial year recycling fees.

SMRC Resource and Waste Facilities accept a range of recyclable materials from community members, these materials will typically be sent away from the site for further processing, generating a cost to SMRC to manage. Charges apply for some items whilst other items may be accepted for free. As can be seen in Attachment 1 items such as scrap steel, degassed fridges and batteries will be accepted free of charge whilst other recyclable items such as mattresses, tyres and concrete will have a charge applied. Green waste will be accepted free in small quantities with charges applying for larger quantities which are self-hauled to the facility. E-waste is accepted free of charge if it is derived from a domestic customer with a charge only applying if it is sourced from a commercial customer. There is a national program for domestic E-Waste disposal, which subsidises the cost to dispose of this material, lessening the financial impact to SMRC to have it collected and processed. If this program did not exist a charge would apply to domestic customer for disposal of E-Waste as well. It should be noted that the national program subsidy does not cover the full cost of disposal of E-Waste items.

Scrap steel is able to be deposited at Resource and Waste Facility sites for free. It is widely recognised that scrap steel is a commodity and as such SMRC can generate some revenue from the collection of this material which offsets the cost of operating the resource and waste facilities. If SMRC receives a fridge which has not been de-gassed a charge applies to enable the fridge to be de-gassed by a certified refrigeration mechanic to ensure that harmful refrigerant gases are disposed of correctly with no impact to the environment.

Of particular note this year changes occurred to the management of green waste and also commercial comingled recycling which have been reflected in the fees and charges structure of the Resource and Waste department. In past years a trailer load of green waste was accepted "Free of charge". Unfortunately there was no clear definition of "trailer load" which resulted in large trailer loads of green waste being accepted at waste facilities without charge. This allowed commercial businesses to dispose of green waste without paying the appropriate fee. In effect SMRC was subsidising these business operations.

In order to rectify this imbalance a clearer definition was put in place on what volume or weight of organics would be accepted for free. The reference to "trailer load" was removed and a pre-set limit defined (up to 0.5m³ or 75kg) on what would be allowed to enter the facility without charge. A similar approach has also been instigated with the management of other loads such as domestic and builder's waste, which were defined as a "trailer load" with a set cost. The trailer load reference was removed with charges being applied based on the actual volume or weight of the material being presented.

During the 2017-18 financial year SMRC received requests from the business sector for the introduction of a commercial comingled recycling fee at SMRC's resource and waste facilities. These businesses wanted access to a local disposal point to drop off recyclables, without having to incur the cost of transporting their recyclables to a MRF facility. Until this time commercial quantities of comingled recyclables were advertised as not being accepted. In reality this was not the practice as attendants would turn a "blind eye" to recyclables being deposited from commercial operators. Whilst typically this occurred from small to medium sized businesses, it was difficult to explain to larger commercial operators that Council did not accept commercial comingled recyclables when it was obvious that businesses were in fact depositing this material at council facilities.

The acceptance of any waste or recyclable materials from commercial activities without charge means that Council is effectively providing a direct financial subsidy to that commercial enterprise. It is, of course, Council's prerogative to do so, however, it remains that activities related to waste operations are not funded through general fund and general rates.

To ensure that a balance could be achieved a Commercial Comingled Disposal Charge was put forward as part of the 2018-19 budget development process. In order to determine the charge a holistic Council wide approach was taken to identify the cost of managing comingled recyclables at all resource and waste facilities. A review of the costs to process and manage comingled recyclables identified that there was a significant difference in prices between different waste facility sites. It would also be difficult to apply one charge at a site, and have a higher charge at another site due to the extra distances required to travel to the processing facility.

With recognition that it is one Council a single charge was put forward which was based on the overall average cost per tonne to manage, transport and process comingled recyclables across the whole SMRC region. The proposed fee put forward during the public consultation period was based on either \$280/tonne or \$60/m³. Average compaction densities were used to develop the volume based charge of \$60/m³. The proposed charge was put forward to ensure that the waste facilities would recoup most of the management costs associated with the comingled recyclables. The proposed charges would not achieve a full cost recovery but would go a significant way to achieve this.

The recycling processing industry has undergone significant change over the last 7 to 8 months as a direct result of the China National Sword Policy. This impact has resulted in a sharp decline in revenue received at Material Recovery Facilities (MRF's) through a reduction in the value of materials which are recycled from the comingled recycling collection system. MRF operators around Australia are looking to increase gate fees to offset the declining revenue generated from recyclable materials. Whilst Snowy Monaro Regional Council is yet to be impacted by these gate fee increases it is likely there will be additional costs to Council in the future if the international market does not turn around. Any such increases have not been factored into the charges which were put forward for commercial comingled recyclables disposal.

During the public consultation period the Waste Management Committee reviewed all proposed fees and charges. On the recommendation of the committee the weight based charge was reduced to \$200/t as it was felt the charge should be lower than the gate fee for disposal of waste

at Councils facilities. This was to ensure that recycling was still beneficial to the end user and would not adversely impact on the amount of material being un-necessarily deposited into landfill.

Since the commencement of the new financial year some concerns have been raised about the level of the fee. Although there was a reduction in the weight based fee the volume based fee did not change in line with the weight based fee reduction. Council could consider a reduction of the volume based fee to \$40/m³, which would be commensurate with the reduced weight based fee.

A review of other regional councils has identified that there are a range of measures in place for the disposal of commercial comingled recyclables. These consist of;

- Bega Valley Council has a disposal price of \$33/m³ at waste facilities
- Snowy Valley accepts commercial recyclables without charge. Snowy Valley Council owns their own recycling MRF in Tumut which operates under contract to a disability support organisation. They receive 100% of the CDS revenue and the transport distances for materials are much less than SMRC.
- Goulburn Mulwarre Council does not accept commercial comingled recyclables at waste facilities
- Queanbeyan Palerang Council applies the waste disposal charge for recyclables (at \$155/tonne) at their former Palerang facilities whilst they do not accept commercial comingled recyclables at their former Queanbeyan facilities.

There are several misconceptions regarding the processing of recyclable materials, including:

- Council makes money out of co-mingled recyclable materials – this is not the case, under all previous contracts and the current contract, Council does not derive income from co-mingled recyclables or paper/cardboard. Council is entitled to enter into a revenue Sharing arrangement with the MRF, which may provide a partial offset to recycling costs. Council does receive some income from sale of bulk scrap metal (current market rate is \$110 per tonne GST exc.)
 - Council makes money out of greenwaste – this is not the case, processing costs for greenwaste are not recoverable. Sale of processed compost produced at the Cooma landfill does not cover the cost of production – the ‘saving’ to Council is in the volume of landfill airspace not consumed by burying organic materials.
 - The new commercial recycling charges mean it is cheaper to put recyclables to landfill – this is not the case, as the charges for recyclables are set lower than those for waste to ensure there was a financial incentive to recycle. Commercial waste (\$204.75 per tonne; \$66.50 per m³); Commercial recycling (\$200 per tonne; \$60 per m³). The fortnightly 360l commercial kerbside recycling collection service annual charge for 2018/19 (26 collections) is \$191.00 which equates to \$20.41 per cubic metre; the weekly 240l commercial kerbside waste collection service annual charge for 2018/19 (52 collections) is \$436.00 which equates to \$34.94 per cubic metre.
-

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Council is responsible for providing both its residents and commercial businesses with an environmentally and economically sound option for disposal of waste and recyclable materials.

2. Environmental

The provision of comingled recycling processing services ensures that the maximum value can be achieved from materials being recycled. It ensures that valuable landfill airspace is not consumed un-necessarily, allowing the maximum lifespan of the landfill to be achieved. It is not considered to be environmentally sustainable or acceptable to put recyclable materials into landfill.

If SMRC stopped sending recyclables to be processed for re-use then it would not be obtaining the best possible outcome from these resources. This would result in a negative environmental impact overall and not allow SMRC to meet state Government diversion targets.

3. Economic

Unit rates for recycling are set lower than corresponding unit rates for waste to provide a financial incentive to recycle. Lowering the adopted per cubic metre charge as suggested will have a negative impact on income, however, it is considered reasonable. It is also considered reasonable to receive some income from commercial customers to offset the cost to Council of managing recyclable materials generated from commercial activities.

Financial impacts will be applied to the relevant service areas contained within the General Ledger Accounts 2210, 2230, 2255 and 2270.

4. Civic Leadership

Council is showing civic leadership by addressing concerns raised within the community on the level of performance that the Resource and Waste Management department is providing to the community.

Council will also be showing a commitment to considering the environmental impacts from the services being provided to the community. Civic leadership is being addressed as Council is identifying that increasing costs for service provision are not an acceptable reason to allow for negative environmental impact to be accepted in difficult times.

2019 Fees and Charges**Applicable Recycling Collection Charges****Annual Charges**

Name	Year 2017-18 Fee	Year 2018-19 Fee
Domestic Recycling Collection Service	\$ 99.00	\$ 101.00
Additional Waste/Recycling collection due to environmental threat	\$ 40.00	\$ 41.00
Commercial Recycling Management		
Bombala/Delegate/Nimmitabel/Bredbo/Michelago Areas (if Kerbside Collection Services are provided). 360L Bin serviced fortnightly	\$ 182.00	\$ 191.00

Waste Fees and Charges Schedule**Commercial Waste. GST Exempt**

Name	Year 2017-18 Fee	Year 2018-19 Fee
Commercial Recycling Collection 360L Bin (Former Snowy River Area) where applicable	\$ 7.00	\$ 7.35
Commercial Recycling Collection 1100L Bin (Former Snowy River Area) or part thereof	\$ 27.00	\$ 28.35
Commercial Recycling collection per m3, Cooma only	\$ 26.00	\$ 27.30

Hire of Bins for Events/Functions

Name	Year 2017-18 Fee	Year 2018-19 Fee
Delivery and Return of upto 4 x 1100L Waste Bins. Additional bin deliveries charged by the number of additional loads.	\$ 20.00	\$ 120.00
Charge per contaminated recycling bin	\$ 20.00	\$ 20.45
Charge per recycling pick up	\$ 12.00	\$ 12.30
Delivery and return of up 10x 240/360L bins. Additional bin deliveries charged by the number of additional loads.	\$ 20.00	\$ 81.85

Hire of Garbage Skips - Commercial Collections

Cooma Commercial Customers Only

Name	Year 2017-18 Fee	Year 2018-19 Fee
1,100L Sulo Bin	\$ 330.00	\$ 346.50
660L Sulo Bin	\$ 160.00	\$ 168.00
Replacement Skip Key	\$ 35.00	\$ 36.75

Waste Disposal Charges at Council Domestic Collections Points

Household Domestic Waste.

Name	Year 2017-18 Fee	Year 2018-19 Fee
Domestic Co-Mingled Recyclables	No Charge	No Charge

Waste Disposal Charges at Council Waste Facilities

Tyres

Name	Year 2017-18 Fee	Year 2018-19 Fee
Small Tyres (4WD/passenger vehicles & motorbikes)	\$ 8.00	\$ 8.50
Medium Tyres (Bobcat, light truck, small tractor & supersingle)	\$ 26.00	\$ 27.50
Large Tyres (large tractor, earthmoving)	\$ 135.00	\$ 142.00

Construction & Demolition

Weighbridge Charges - Cooma & Jindabyne

Name	Year 2017-18 Fee	Year 2018-19 Fee
Concrete/Bricks/Rock	\$ 60.00	\$ 63.00
Mixed building waste	\$ 155.00	\$ 162.75
Timber	\$ 155.00	\$ 162.75

Cubic Metre Charges - Bombala

Name	Year 2017-18		Year 2018-19	
	Fee		Fee	
Concrete/Bricks/Rock	\$	93.00	\$	97.50
Mixed building waste	\$	70.00	\$	73.50
Timber	\$	48.00	\$	50.50

Recyclables

Name	Year 2017-18		Year 2018-19	
	Fee		Fee	
Car bodies - Free of Fluids	No Charge		No Charge	
Car bodies - Containing fluid	Not Accepted		Not Accepted	
Whitegoods (with verification of refrigerant removed)	No Charge		No Charge	
Whitegoods (without verification of refrigerant removed)	\$	10.00	\$	13.50
Scrap Metal	No Charge		No Charge	
Batteries (including car & truck)	No Charge		No Charge	
Domestic Co-Mingled Recyclables	No Charge		No Charge	
Commercial - Co-Mingled Recyclables (M3), Loose uncompacted material only			\$	60.00
Commercial - Co-Mingled Recyclables (T)			\$	200.00
Waste Oil (vehicle & Cooking oil) - 20L	\$2 decanting fee for 5 or more drums		\$3 decanting fee for 5 or more drums	
First 5 drums free				

Electronic Waste

Name	Year 2017-18		Year 2018-19	
	Fee		Fee	
E-Waste - Under Stewardship Program	No Charge		No Charge	
E-Waste - without Stewardship Program	\$	10.00	\$	10.50
E-Waste - Commercial Quantities	\$	10.00	\$	10.50
Handling Fee at Transfer Stations	\$	5.00	\$	5.25

Green Waste**Weighbridge Charges - Cooma & Jindabyne**

Name	Year 2017-18 Fee	Year 2018-19 Fee
Up to 0.5 m3 or 75 Kg or 2 x 240L Wheelie Bins, Material size is less than 300mm diameter		Free
Residential Disposal, per Tonne	\$ 70.00	\$ 73.50
Commercial Disposal, per tonne	\$ 70.00	\$ 73.50
Residential Disposal, per m3	\$ 12.00	\$ 12.50
Commercial Disposal, per m3	\$ 12.00	\$ 12.50

Cubic Metre Charges - Bombala & Transfer Stations

Name	Year 2017-18 Fee	Year 2018-19 Fee
Up to 0.5 m3 or 75 Kg or 2 x 240L Wheelie Bins, Material size is less than 300mm diameter		Free
Residential Disposal, per m3	\$ 12.00	\$ 12.50
Commercial Disposal, per m3	\$ 12.00	\$ 12.50

Other Waste

Name	Year 2017-18 Fee	Year 2018-19 Fee
Mattresses - All sizes (innerspring)	\$ 30.00	\$ 33.00
Mattresses - All sizes (foam)	\$ 10.00	\$ 11.00

12.4 DA4100/2018 ECO TOURISM ACCOMMODATION - 5 CABINS

Record No:

Responsible Officer:	Manager Development Assessment
Author:	Town Planner
Key Theme:	3. Environment Outcomes
CSP Community Strategy:	8.1 Plan for rural, urban and industrial development that is sensitive to the region's natural environment and heritage
Delivery Program Objectives:	8.1.1 New development and land use is facilitated in appropriate locations with areas of environmental value protected
Attachments:	<ol style="list-style-type: none">1. Plan Set2. OSSM Report3. Statement of Environmental Effects4. Draft Conditions of Consent

Applicant Number:	DA4100/2018
Applicant:	Daniel Kroenert
Owner:	C.L.C Pty Ltd
DA Registered:	24/01/2018
Property Description:	Lot 1 DP 1221899 Ph Clyde, Westons Road CRACKENBACK NSW 2627
Property Number:	108664
Area:	Crackenback
Zone:	E3- Environmental Management
Current Use:	Vacant land
Proposed Use:	Eco Tourist Facility
Permitted in Zone:	Eco- Tourist Facilities
Recommendation:	Approved

EXECUTIVE SUMMARY

The purpose of this report is to seek approval for an Eco Tourist Facility, comprising of 5 Eco Cabins at Westons Road, Crackenback, NSW.

The subject site is vacant land that was subdivided under DA 0007/2014 for the purposes of an eco-tourist facility or tourist operations, gaining consent on the 3/10/2013.

The five (5) cabins have been designed with sustainability in mind with the accompanying Statement of Environmental Effects (SEE) by Dabyne Planning identifying *'for the applicant to fulfil their vision for the project to be founded on sustainability principles, the projects design and operation has been designed to promote long-term economic, social and environmental*

sustainability.' The proposal is consistent with the objectives for Eco Tourist Development (Clause 5.13) of the Snowy River Local Environmental Plan 2013.

The proposed development is to be a staged comprising:

Stage 1 – Cabins 1, 2, 3 (starting from west to east)

Stage 2 – Cabin 4

Stage 3 – Cabin 5

The proposal is intended to operate in conjunction with the approved DA0038/2016 for 'Art Gallery and Ancillary Managers Residence'.

The proposal is not uncommon within the Crackenback locality and is deemed suitable for the subject site.

The application was requested by Council to be determined at a Council meeting.

It is recommended that the development application be approved with appropriate conditions of consent.

If Council decides to make a determination other than as included in the recommendation, it must follow the procedure adopted through resolution 18/18 on 15 February 2018.

RECOMMENDATION

That

- A. Pursuant to section 4.16(1)(a) of the *Environmental Planning and Assessment Act 1979 (as amended)* it is recommended that the consent for Eco Tourism Accommodation – 5 Cabins on Lot 1 DP 1221899 Ph Clyde, is granted subject to the conditions attached;
- B. Any person who made a submission is notified according to the regulations.

BACKGROUND

The subject site is vacant land that was subdivided under DA0007/2014 for the purposes of an eco-tourist facility or tourist operations, gaining consent on the 3/10/2013. As such the application for the site, Lot 1 DP 1221899 is for an eco-tourist facility providing on-site tourist accommodation comprising of five (5) cabins.

The proposal is to comply with the Eco Tourist definition in the Snowy River Local Environmental Plan 2013. Eco-tourist facility means a building or place that:

- a) Provides short term accommodation to visitors on a commercial basis, and
- b) Is located in or adjacent to an area with special ecological or cultural features, and
- c) Is sensitively designed and located so as to minimize bulk, scale and overall physical footprint and any ecological or visual impact.

The five (5) cabins have been designed with sustainability in mind with the accompanying Statement of Environmental Effects (SEE) by Dabyne Planning identifying *'for the applicant to fulfil*

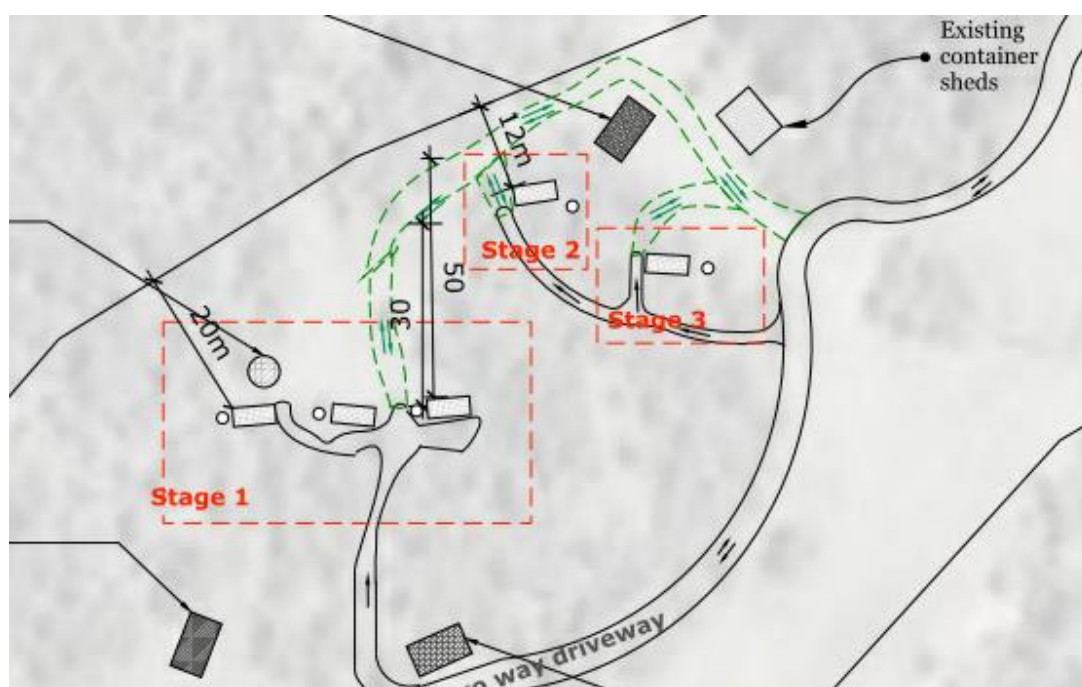
their vision for the project to be founded on sustainability principles, the projects design and operation has been designed to promote long-term economic, social and environmental sustainability.’ The SEE provides in depth details pertaining to the construction and sustainable principles proposed to be utilized in the development.

On the 2 July, 2018 the applicant requested that the proposed development be a staged development, comprising of the following:

Stage 1 – Cabins 1, 2, 3 (starting from west to east)

Stage 2 – Cabin 4

Stage 3 – Cabin 5



The proposal is intended to operate in conjunction with the approved DA0038/2016 for 'Art Gallery and Ancillary Managers Residence'. The proposal is not uncommon within the Crackenback locality and is deemed suitable for the subject site.

ASSESSMENT

The following report is an assessment of development application having regard to those matters to be considered under section 4.15 'Evaluation' of the EP&A Act 1979 which are:

- (a)(i) the provisions of any environmental planning instrument
- (a)(ii) the provision of any draft environmental planning instrument
- (a)(iii) any development control plan
- (a)(iiia) any planning agreement or draft planning agreement
- (a)(iv) any matters prescribed by the regulations

- (b) the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality
- (c) the suitability of the site for the development
- (d) any submissions made in accordance with this Act or the regulations
- (e) the public interest

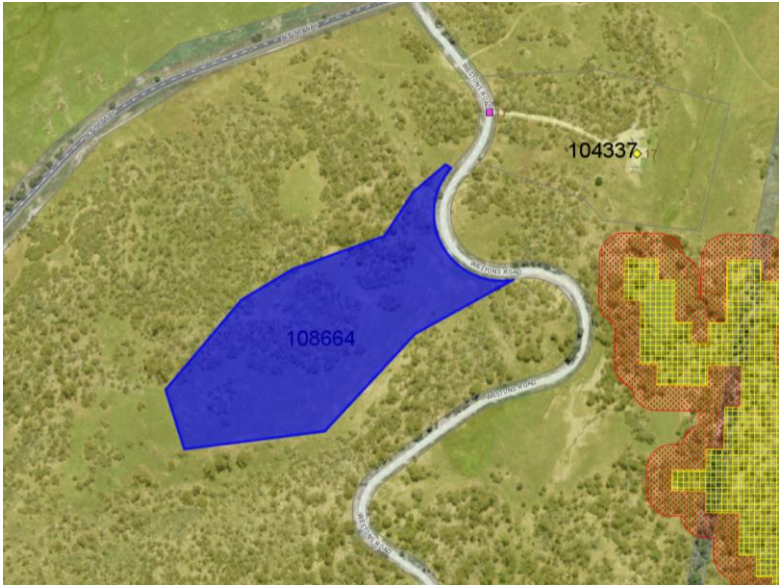
The suitability of the site for the development

The Subject Site

The site is located on Weston's Road which is a public road off the Alpine Way.



Date of Site Inspection	March 2017
Slope	gentle slope exists – no impediment to development exists
Significant vegetation	The vegetation on site can be classed as a mix of grassland and Woodland
Adjoining development	of a similar nature, scale and design to proposal
Suitability of proposed works / building	Consistent with the land use objectives
Streetscape	proposal generally compatible with adjoining development
Stormwater disposal	on-site – directed to water tanks
Services	Electricity, water collected in rainwater tanks, OSSM
Views	nil impact to and from site
Contamination	nil identified
Bushfire	The subject is not classified as bushfire prone. During the subdivision application, the proposal was referred to the NSW Rural Fire Service. As the land is not mapped bush fire prone the RFS responded ' <i>This response is to be deemed a bush fire safety authority as required under section 100B of</i>

	<p><i>the 'Rural Fires Act 1997' and is issued without any specific conditions'. This application has been assessed against Section 4.15 'Evaluation' of the Environmental Planning and Assessment Act 1979, and bushfire conditions apply in accordance with Planning for Bushfire Protection 2006.</i></p> 
Flooding	nil impact
Vehicular access	acceptable subject to conditions
Aboriginal sites	AHIMS search did not identify any items of significance on the site
Threatened species	nil identified on-site
Grasslands	nil identified on-site
Rivers/streams	not applicable
Effluent disposal	Onsite sewerage management proposed
Prevailing winds	Building design required to meet applicable standards
Easements	nil affected by this proposal
Other matters	nil

Previous Development History

Currently the site is vacant land.

Previously approved on the site under DA 0038/2016 is an art gallery and associated managers residence (not constructed).

[The provisions of any environmental planning instrument](#)

State Environmental Planning Policies


No State planning Policy is relevant to the development proposal.

Snowy River Local Environmental Plan 2013

- The subject land is zoned: Environmental Management E3
- Definition of land usage under SRLEP 2013: Eco Tourist Facilities
- The proposal is permissible with development consent from Council pursuant to Zone E3 of the SRLEP 2013.
- The proposal is considered to be consistent with the aims and objectives of the plan.

In the assessment of this application, the following special provisions from SRLEP 2013 are of relevance and have been assessed for compliance:

Provision	Response/Acceptable Solution
PART 1 Preliminary	Snowy River Local Environmental Plan 2013
PART 2 Permitted or prohibited development	The proposal is permitted within the E3 zone.
PART 3 Exempt and Complying Development	The application is not exempt or complying development.
PART 4 Principal development standards	The application does not include subdivision or an exemption to development standards
PART 5 Miscellaneous provisions	5.13 Eco Tourist Facilities It is considered that the proposed development complies with the objectives of the Clause and is supportable.
Clause 5.10 Heritage conservation	There are no heritage items either European or Indigenous listed on the subject site.
Clause 5.13 Eco-tourism facility	It is considered that the proposed development complies with the objectives of

	the Clause and is supportable.
PART 6 Land release areas	Not applicable
PART 7 Additional local provisions	See notes below
Clause 7.1 Flood planning	NA
Clause 7.2 Terrestrial biodiversity	<p>The site exhibits a small parcel of land mapped as potential terrestrial biodiversity however this is not located at the proposed location of the cabins.</p> 
Clause 7.3 Riparian land and watercourses	Not applicable
Clause 7.4 Wetlands	Not applicable
Clause 7.5 Active street frontages	NA
Clause 7.6 Development within the Lake Eucumbene and Lake Jindabyne scenic protection areas	NA
Clause 7.7 Development within the eastern approaches to Kosciuszko National Park	The development is located on the eastern approaches to the Kosciuszko National Park.
Clause 7.8 Serviced apartments	Not applicable
Clause 7.9 Essential services	<p>The site has access to electricity only.</p> <ul style="list-style-type: none"> - Solar panels are proposed to all of the cabins. - Water in the form of rainwater tanks where each cabin will have a 10kL tank. - Additional water supply from bore - Gas will service hot water systems and be used for heating. - Sewerage disposal via septic tanks (OSSM4023/2018) - Legal and practical access off Westons

	Road.
SCHEDULE 1 Additional permitted uses	Not applicable
SCHEDULE 2 Exempt development	Not applicable
SCHEDULE 3 Complying development	Not applicable
SCHEDULE 4 Classification and reclassification of public land	Not applicable
SCHEDULE 5 Environmental heritage	There are no heritage items either European or Indigenous listed on the subject site.

The proposal has also been examined in detail against the provisions of Council's LEP and has been found to achieve an acceptable level of compliance.

[Provision of any proposed Environmental Planning Instruments](#)

There are no other proposed environmental planning instruments applying to this site which are relevant to the proposed development.

[Any Development Control Plan](#)

Snowy River Development Control Plan (DCP) 2013

In the assessment of this application, the following DCP provisions are of relevance and have been assessed for compliance:

Provision	Response/Acceptable Solution
A1 Introduction	
A2 Development application requirements	Satisfactory
1. Background	See above
2. Preparing DA Application	Satisfactory
3.Site Analysis	satisfactory
4. Site planning & layout	An extensive Statement of Environmental Effects (SEE) and detailed site plan accompanied the

	application.
<p>5. Required information</p> <p>5.1 – Subdivision</p> <p>5.2 – Other than subdivision</p> <p>5.3 – Tree works</p> <p>5.4 – Landscaping</p> <p>5.5 – Other info requirement</p>	<p>The application does not include subdivision.</p> <p>There is adequate provision for landscaping on the site.</p>
A3 Public Notification	<p>The application was notified to adjoining property owners for a period of 21 days from the 20/03/2018</p> <p>The application was publically advertised for a period of 21 days ending on the 21 March, 2018</p> <p>The application received no submissions.</p>
B1 Rural localities, Towns & Villages	
1.7 – Crackenback	<p>The application is satisfactory in terms of the key planning responses for the Crackenback locality particularly regarding:</p> <ul style="list-style-type: none"> e. High landscape amenity and high land values for residential and tourist developments f. Huge demand for tourist-related developments, particularly tourism products, activities and accommodation due to the proximity to ski fields and Jindabyne.
B2 Town & Village Plans	NA
C General planning considerations	
C1 Subdivision	NA
C2 Design	<p>The 'eco' design and location of the buildings ensures that the objectives of the Clause are satisfied. Due to the location of the site being within the eastern approaches to Kosciuszko National Park, the visual impact has been considered during the assessment of this application and is considered to be satisfactory.</p>
C3 Car-parking, Traffic & Access	<p>The site has legal and practical access and adequate area for internal driveways within the site.</p> <p>Parking is provided at each cabin.</p>

C4 Heritage	There are no heritage items either European or Indigenous listed on the subject site.
C5 Tree preservation & Landscaping	Tree removal is required for the creation of Asset Protection Zone surrounding the Refuge Cabin (Cabin #3).
C6 Signage & Advertising	No signage proposed with the application
C7 Natural Hazard Management	<p>Bush fire- the site is not mapped as bush fire prone land however bushfire is considered a risk factor under Section 4.15 'evaluation'. Bushfire conditions apply to the development in accordance with Planning for Bushfire Protection 2006.</p> <p>The site is not flood prone.</p>
C8 Environmental Management	<ul style="list-style-type: none"> - The site is not contaminated - Erosion and sedimentation control conditioned in the consent - Stormwater from the new roof areas is to be directed to rainwater tanks - No issues pertaining to weed management onsite - The proposed development will not have any negative impacts upon the ecological values on the site. - Tree loss is to the minimum extent necessary in accordance with Planning for Bushfire Protection. - The proposed cabins are located outside of any area mapped as containing potential terrestrial biodiversity.
C9 Energy & Waste Efficiency, Water Supply & Effluent Disposal	<p>BASIX does not apply to eco tourist facilities.</p> <p>The development has been designed with sustainable principles.</p>
C10 Waste management & Recycling	Council garbage collection is available
D Residential Development	Not applicable
D1 Residential Accommodation	The application is not for residential purposes
E Non-residential Development	
4. Eco-tourist Accommodation	<p><u>Site Design</u></p> <p>Careful planning was one of the key factors when</p>

	<p>considering the location for the proposed cabins.</p> <ul style="list-style-type: none">- The eco cabins have been designed using materials that blend into the natural environment- Sustainable design principles have been utilized in addition to empathy towards any potential environmental impacts- The cabins will not dominate the landscape, nor will they be visible from the Alpine Way.- The cabins have a minimal footprint with a maximum occupancy of 2 people- The cabins will not have any adverse impacts upon the local community. <p><u>Parking</u></p> <p>There is adequate provision for parking on the site.</p> <p><u>Education and Awareness</u></p> <p>The site has a gallery and managers residence approved under DA0038/2016. The gallery will provide an opportunities for teaching, researching or disseminating local knowledge, nature and culture of the local area.</p> <p><u>Access</u></p> <ul style="list-style-type: none">- Compliance with premises standards shall be conditioned upon the consent. <p><u>Management</u></p> <ul style="list-style-type: none">- Proposed manager's residence as approved under DA0038/2016- The facility is proposed to operate on a year round basis
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The proposal has also been examined in detail against the provisions of Council's relevant Development Control Plan (Section 4.15 of the EPA Act) and has been found to achieve an acceptable level of compliance.

Planning Agreement

There are no planning agreements in place in relation to the proposed development.

Any Matters prescribed by the Regulations

Nothing in clauses 92-94A of the Regulations directly apply to the proposal.

Impacts of the Development – Environmental, Social & Economic

Access, transport and traffic	Legal and practical access is available to the site. The cabins shall be conditioned to accommodate 2 persons, at full capacity 5 additional cars would be entering and leaving the site daily.
Public domain	The proposed development is deemed to be of positive influence socially, economically and environmentally.
Impacts on supply of utilities	Electricity is available however the cabins have been designed utilizing environmentally sustainable principles and solar panels are proposed.
Heritage	No items of significance have been identified on the site.
Water supply and potential impacts on surface and ground water	Bore water is available on the site.
Impacts on aboriginal heritage	AHIMS search did not reveal any items of significance on the site.
Environmental impacts as a consequence of the development (whether direct or indirect)	There are no foreseen environmental impacts associated with the proposed development.

Public Submissions

The proposed development was placed on public exhibition and adjoining landowners were notified in accordance with the provisions of the Snowy River Development Control Plan 2013 for a period of 21 days. No submissions were received.

The public interest

The proposal is not contrary to the public interest, as it complies with the Council's standards and will not contribute to creating an undesirable precedent

OTHER MATTERS

Developer Contributions	The cabins shall be charged developer Sec94 contributions at a rate of 0.29ET (Equivalent tenement) per cabin. $0.29 \times 5 = 1.45\text{ET}$
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Reasons for decision

Pursuant to Schedule 1 cl 20(1)(c)

The reasons for the decision are:

1. The proposal adequately satisfies the application provisions and objectives of the Snowy River LEP 2013 and the Snowy River DCP 2013
2. The proposed development adequately satisfies the relevant State Environment Planning Policies including SEPP 55 – Remediation of Land, SEPP (infrastructure) 2007, SEPP 64 Advertising and Signage.
3. The proposed development, subject to the conditions below, will have no unacceptable adverse impacts on the natural or built environments including the nearby local heritage items, the local waterways or drainage systems or the operation of the local road system. Further it is considered that developments of the subject site does not prevent future reasonable development of adjoining allotments
4. The application was notified to adjoining landowners and/or publicly advertised in accordance with the Snowy River DCP 2013 and the relevant statutory regulations. The proposal received no submissions.
5. In consideration of conclusions 1 – 4 above it is considered the proposed development is a suitable and planned use of the site and approval of the proposal is in the public interest.

CONCLUSION

It is considered that the proposed development generally complies with the relevant provisions of Section 4.15 of the Act, LEP, DCPs, Codes and Policies.

In conclusion, it is considered that the proposal is generally aesthetically, economically, socially and environmentally acceptable having regard to the surrounding natural and built environment. Accordingly, approval is recommended subject to the imposition of the conditions of consent listed below.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

The proposal is deemed to be of positive influence from a social perspective by offering additional sustainable accommodation options within the Crackenback locality, in addition to employment opportunities both during the construction phase and once the cabins are operational. The land was subdivided for the purposes of eco tourist facility or tourist operations, and given the quality of the proposal will ensure that there are no negative impacts to the broader community.

2. Environmental

The applicant has taken into consideration the environmental impacts of the development. The proposed cabins have been designed utilising sustainable design principles with small building footprints. Clearing for the purposes of an Asset Protection Zone surrounding the refuge cabin is to the minimum extent necessary with the BAL (Bushfire Attack Level) being raised to minimise Asset Protection Zones (APZ). The proposal offers positive environmental outcomes in line with the objects for Eco Tourist Facilities of the Snowy River Local Environmental Plan 2013 and is deemed to be of minimal environmental impact.

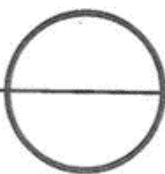
3. Economic

The development will have no adverse economic impacts upon council services. The road network that services the site is not required to be altered for the purpose of the development and the development will provide its own water and sewer solutions.

4. Civic Leadership

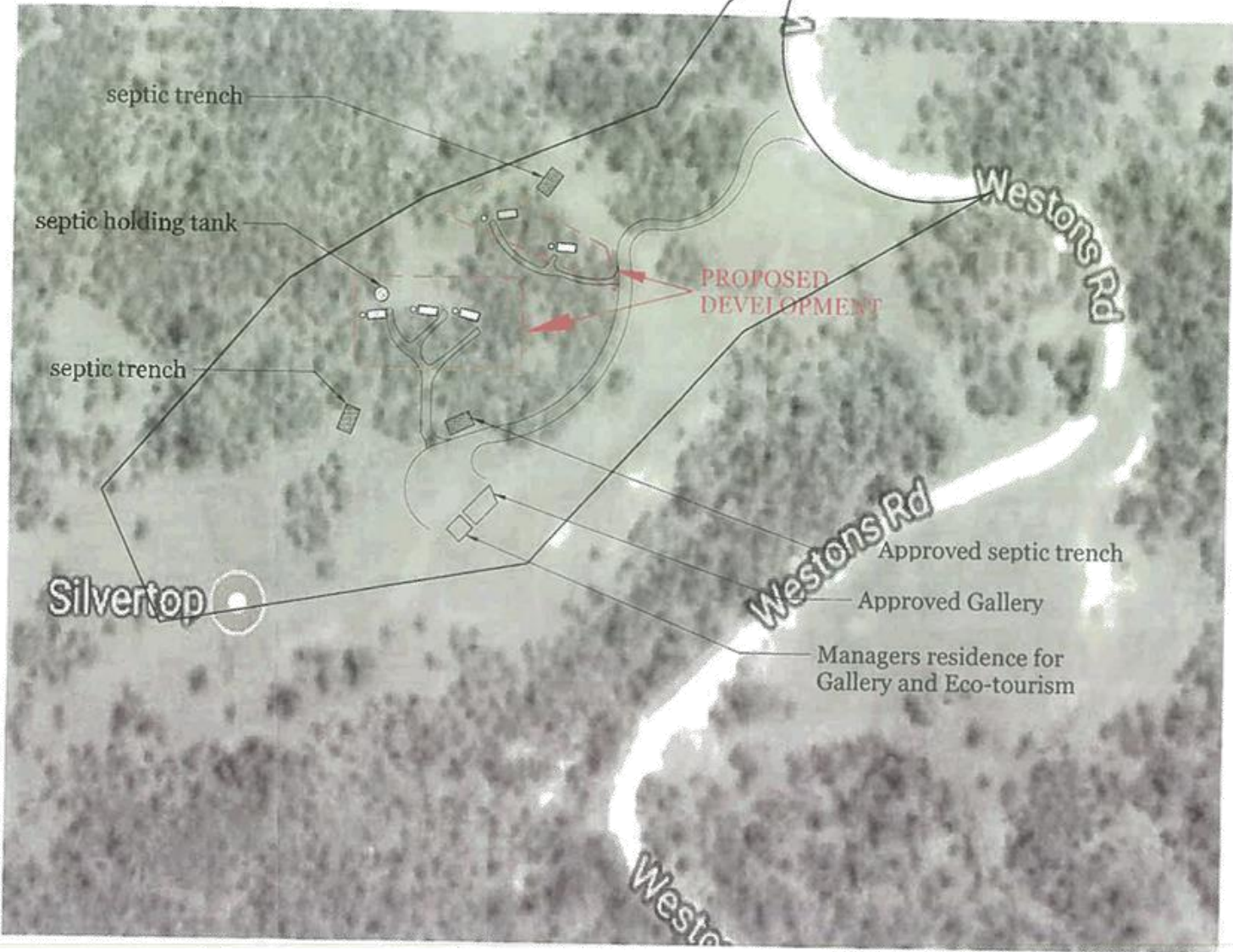
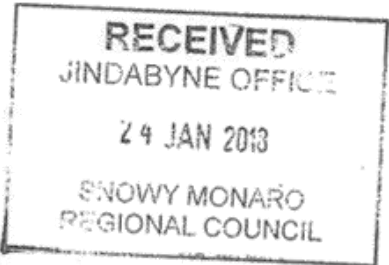
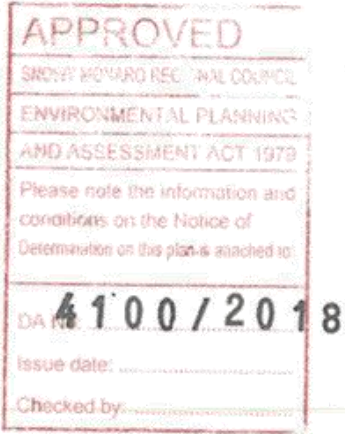
The application was notified and received no submissions. As requested by Councillors it has been submitted to Council for determination in accordance with Council policy.

Proposed development



LOT 01 of DP 1221899
"Silver Plain Cabins"
Westons Rd
Crackenback NSW 2627

- A 01 Drawing register
- A 02 Site plan
- A 03 Isometric Plan
- A 04 Floor Plan
- A 05 Elevations
- A 06 Rainwater plan
- A 07 Sections
- A 08 Furniture Layout
- A 09 SIPs Panels
- A 10 Solstice Shadows



CLIENT
Forbes

PROJECT
Silver Cabins

PROJECT NO.
02

DRAWN BY
DK

ISSUE
15/02/2017

DESCRIPTION
Silver Cabins

A 01

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DK Drafting
33 Girvin pl, Jindabyne
NSW, 2627

Notes:

CLIENT
Mitch Forbes
Westons Rd, Jindabyne, NSW

PROJECT
Silver Cabins

DRAWN BY
Daniel Kroenert

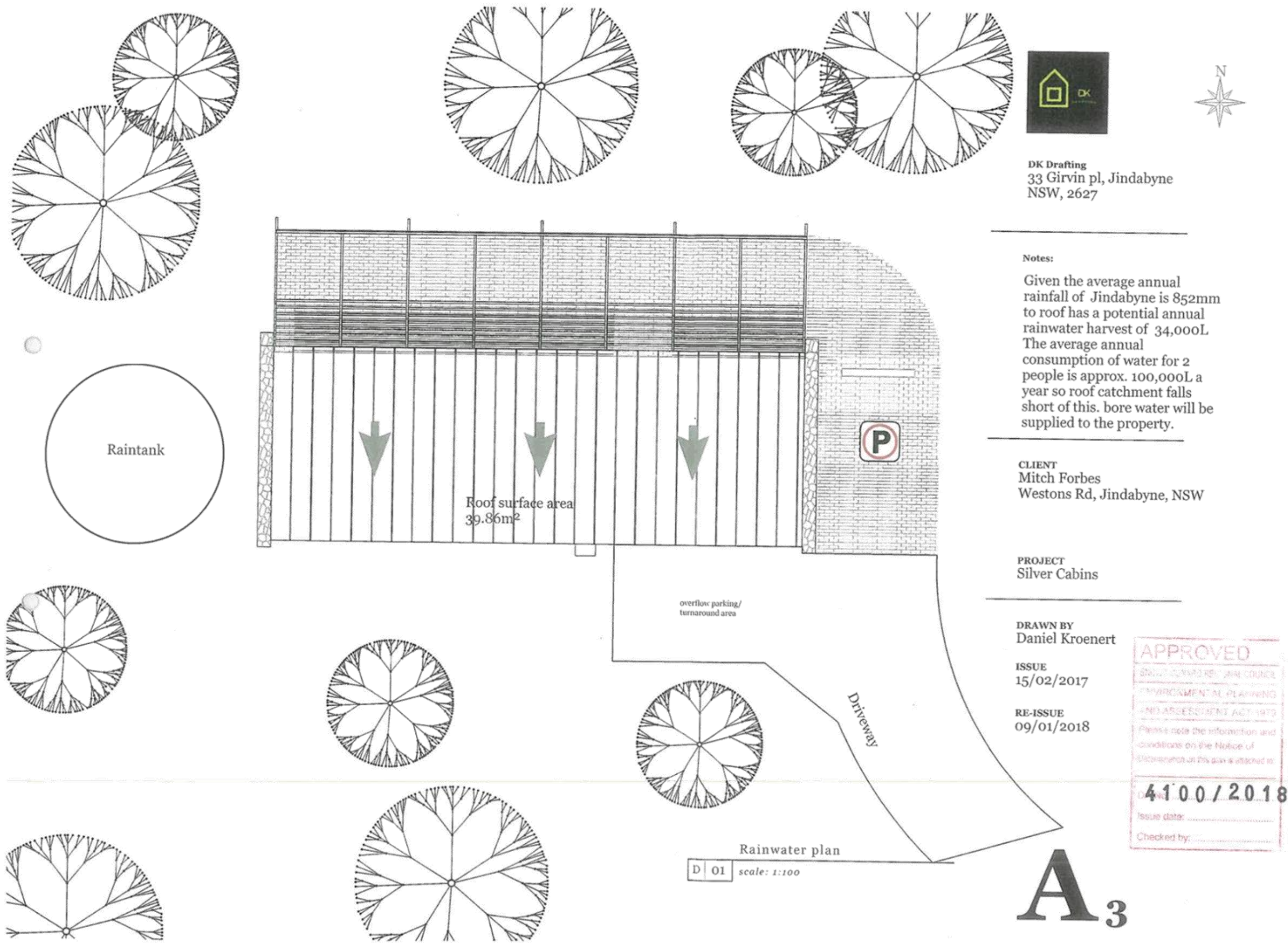
ISSUE
15/02/2017

RE-ISSUE
09/01/2018

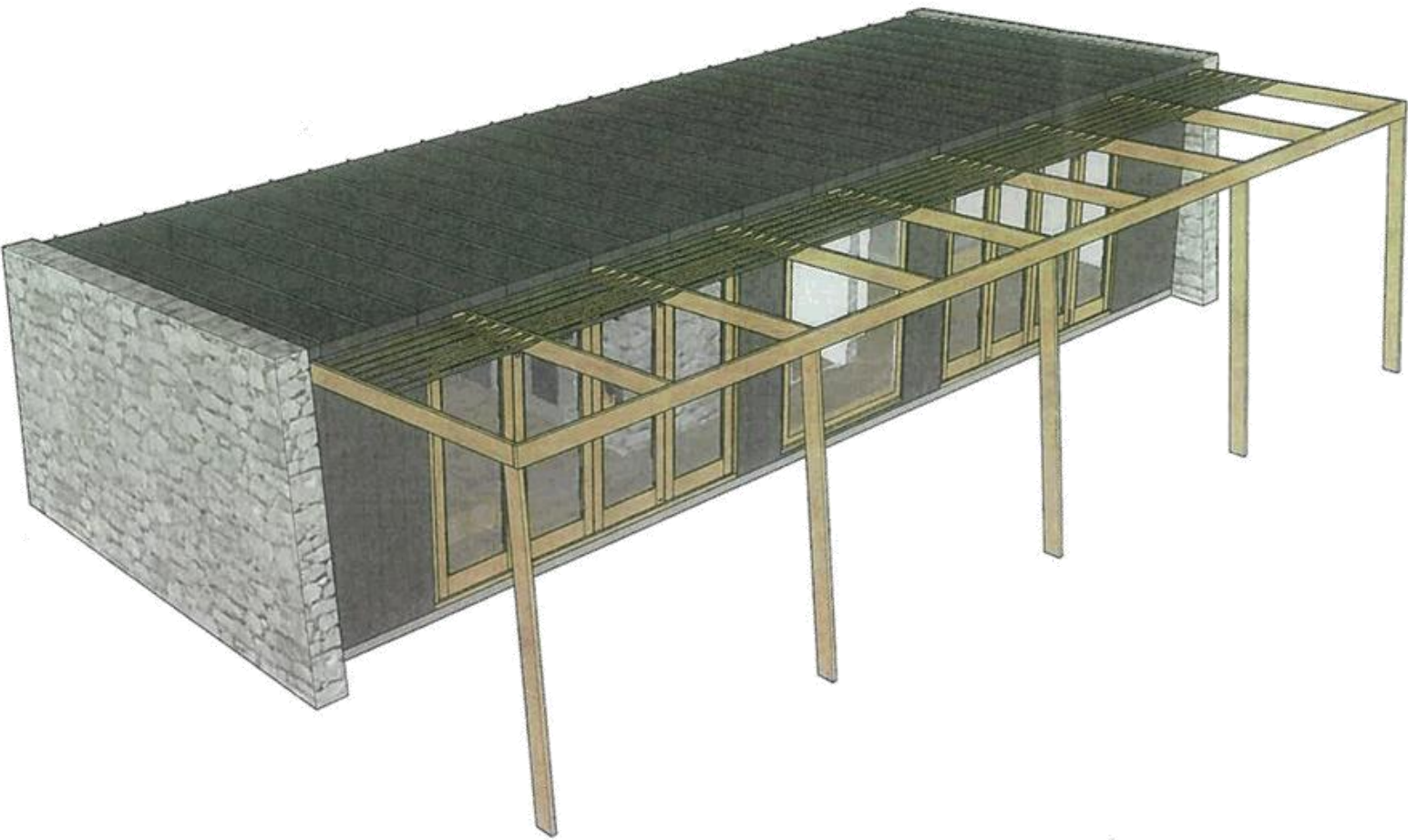
APPROVED
ENVIRONMENTAL PLANNING AND ASSESSMENT ACT 1979
Please note the information and conditions on the Notice of Determination on this plan is attached to:
4100/2018
Issue date:
Checked by:

A₂ SITE PLAN

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DK Drafting
33 Girvin pl, Jindabyne
NSW, 2627

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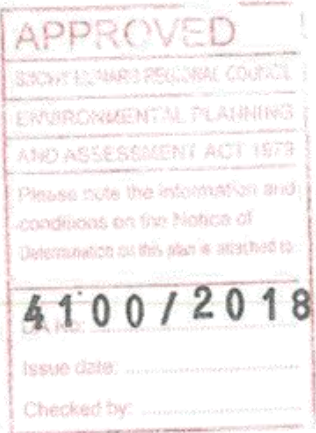
CLIENT
Mitch Forbes
Westons Rd, Jindabyne, NSW

PROJECT
Silver Cabins

DRAWN BY
Daniel Kroenert

ISSUE
15/02/2017

RE-ISSUE
09/01/2018



A₄ SILVER CABINS

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DK Drafting
33 Girvin pl, Jindabyne
NSW, 2627

Notes:

CLIENT
Mitch Forbes
Westons Rd, Jindabyne, NSW

PROJECT
Silver Cabins

DRAWN BY
Daniel Kroenert

ISSUE
15/02/2017

RE-ISSUE
09/01/2018

DESCRIPTION
Floorplans

APPROVED

SUNSHINE COAST REGIONAL COUNCIL

ENVIRONMENTAL PLANNING

AND ASSESSMENT ACT 1979

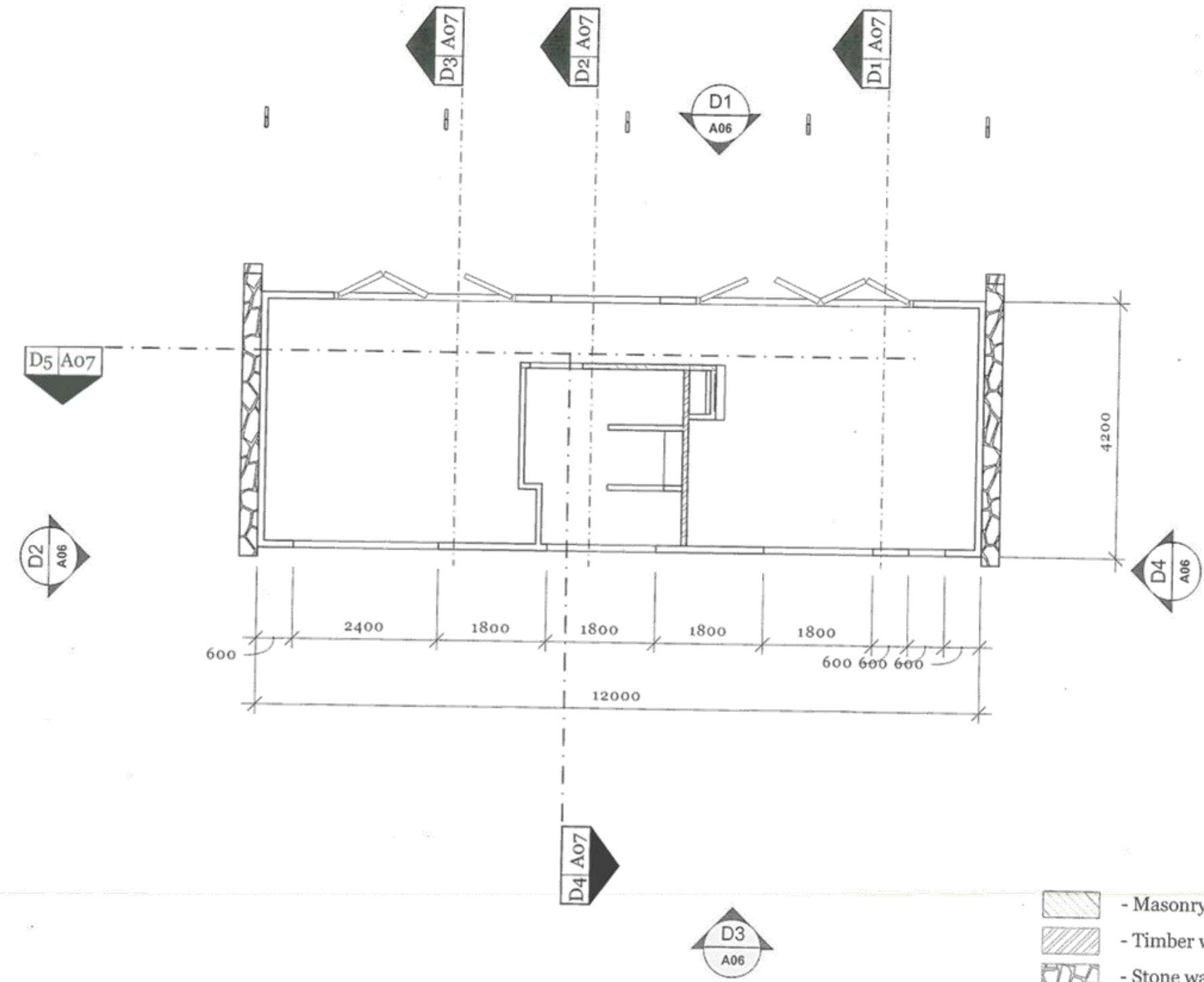
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DA No 4100/2018

Issue date:

Checked by:

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Floor Plan
D 001 scale: 1:100

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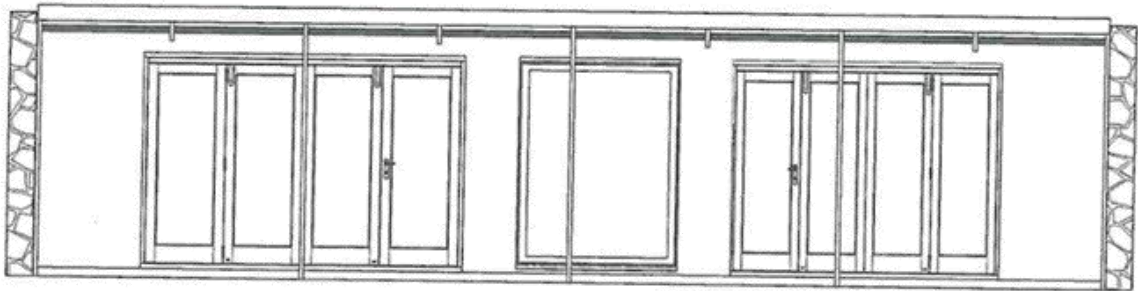


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1 - Northern elevation

scale: 1:100

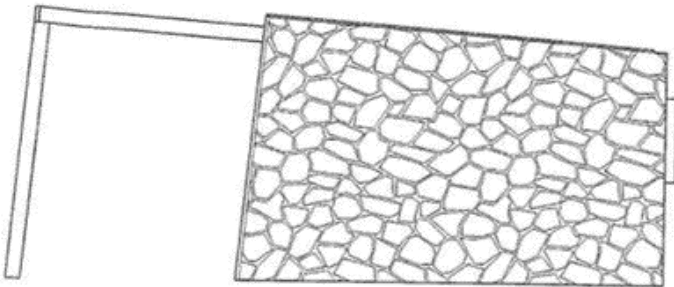
D 01



2 - Western elevation

scale: 1:100

D 02



Notes:

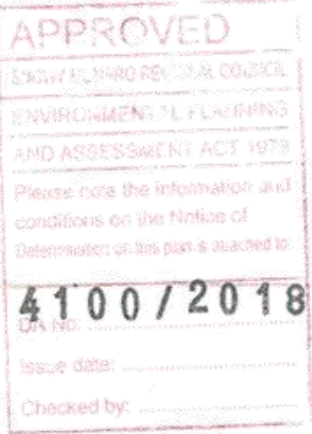
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Mitch Forbes
Westons Rd, Jindabyne, NSW

PROJECT
Silver Cabins

DRAWN BY
Daniel Kroenert

ISSUE
15/02/2017

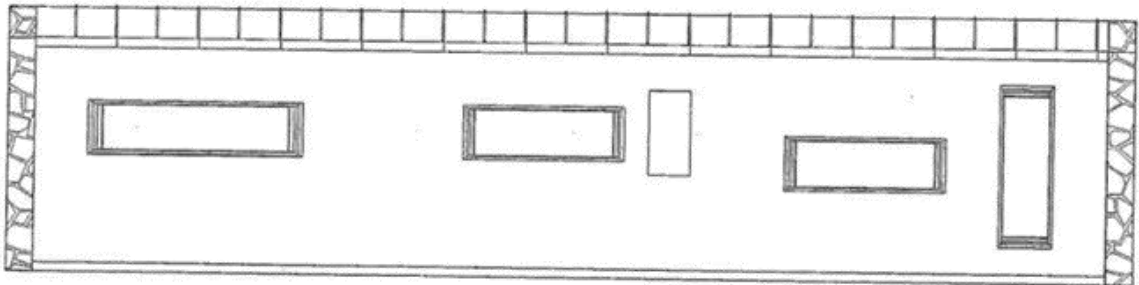
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3 - Southern elevation

scale: 1:100

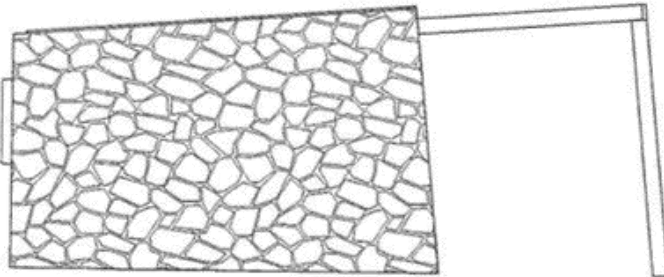
D 03



1 - Eastern elevation

scale: 1:100

D 04



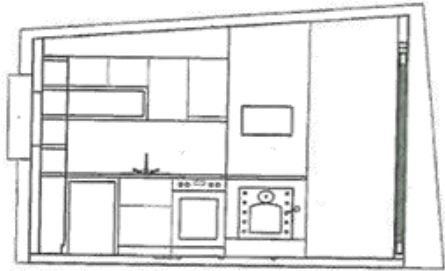
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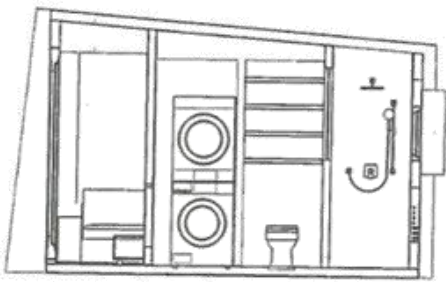
Notes:



Section 1 - Kitchen/living

scale: 1:100

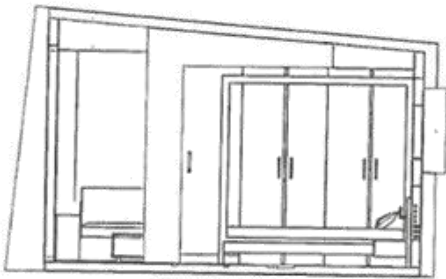
D 01



Section 2 - Bathroom West

scale: 1:100

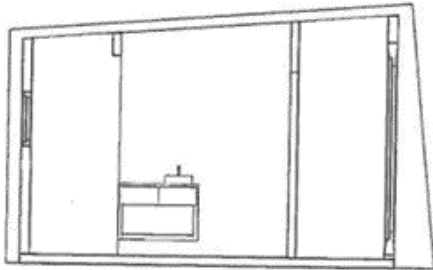
D 02



Section 3 - Bedroom

scale: 1:100

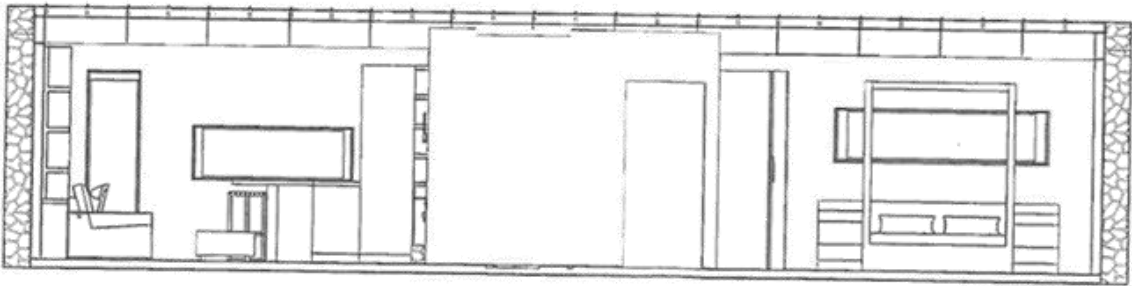
D 03



Section 4 - Bathroom East

scale: 1:100

D 04



Section 5

scale: 1:100

D 05

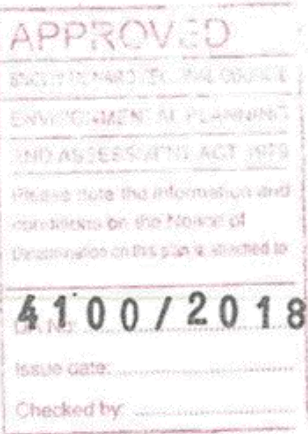
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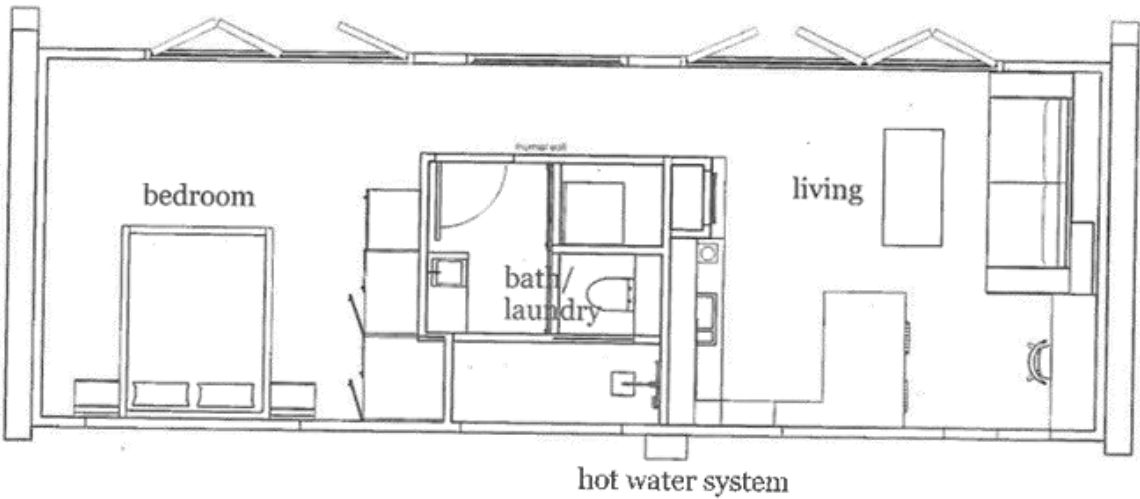
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ENVIRONMENTAL PLANNING
AND ASSESSMENT ACT 1979
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4100/2018
Issue date: _____
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A₈ SECTION

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- 300mm wide panel
- 600mm wide panel
- 900mm wide panel
- 1200mm wide panel



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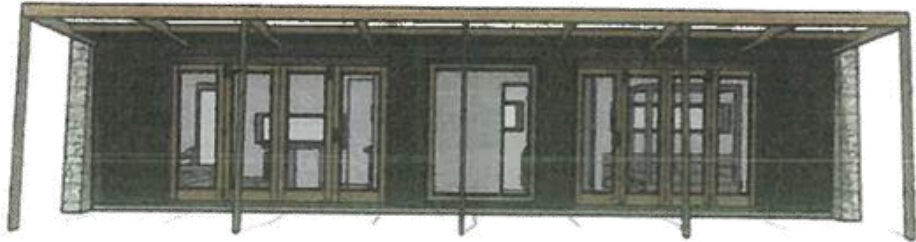
DA No: 4100/2018

Issue date: _____

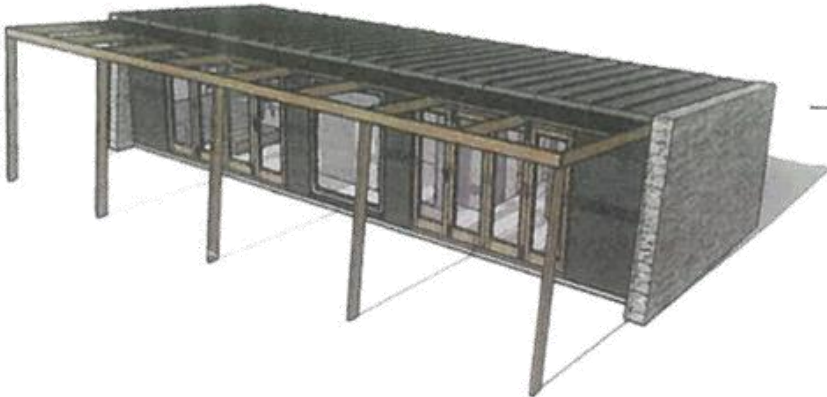
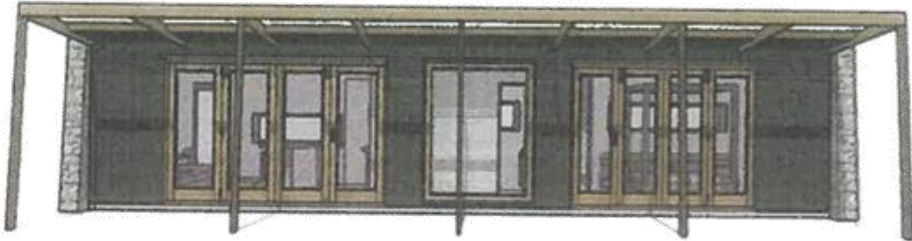
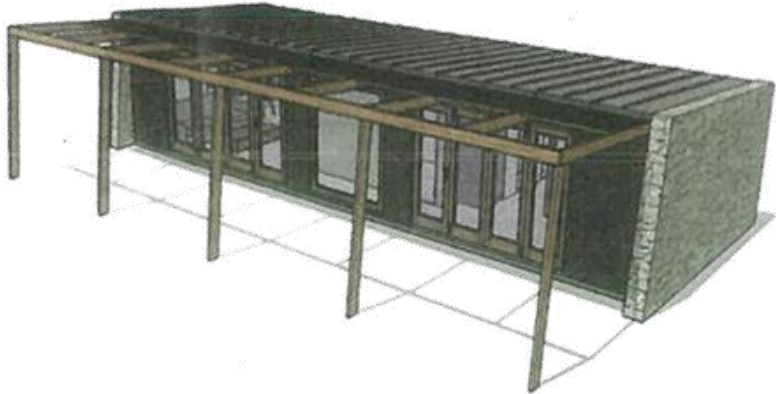
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A₉ PANELS

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SUMMER SOLSTICE
Time 12:00PM



WINTER SOLSTICE
Time 12:00PM



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NSW, 2627

Notes:
Winter sun angle at the solstice is 31°
so louvres will be set to 31° to allow
the sun through in winter and provide
shade during summer months

CLIENT
Mitch Forbes
Westons Rd, Jindabyne, NSW

PROJECT
Silver Cabins

DRAWN BY
Daniel Kroenert

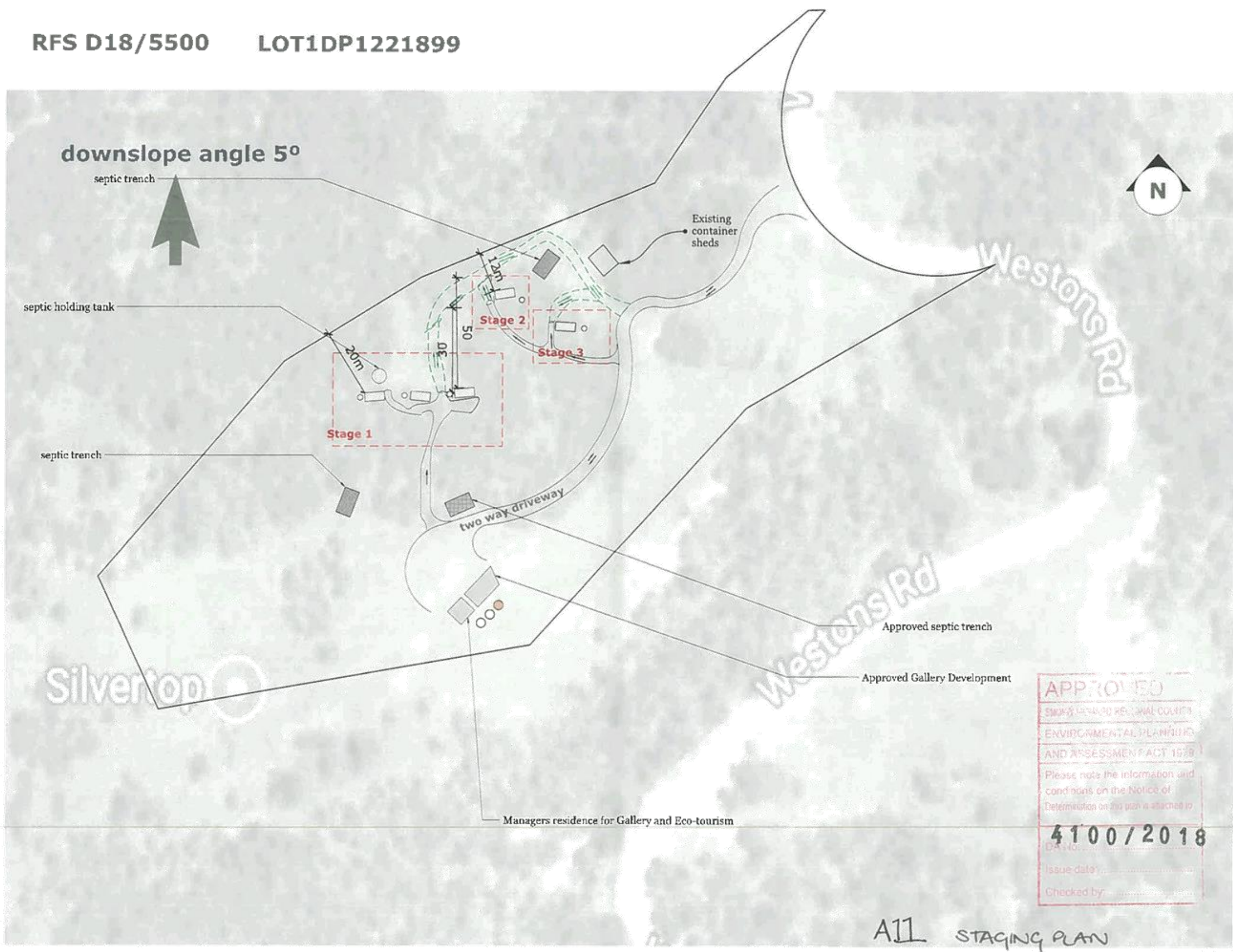
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A₁₀ SHADOW
DIAGRAMS

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APPENDIX C

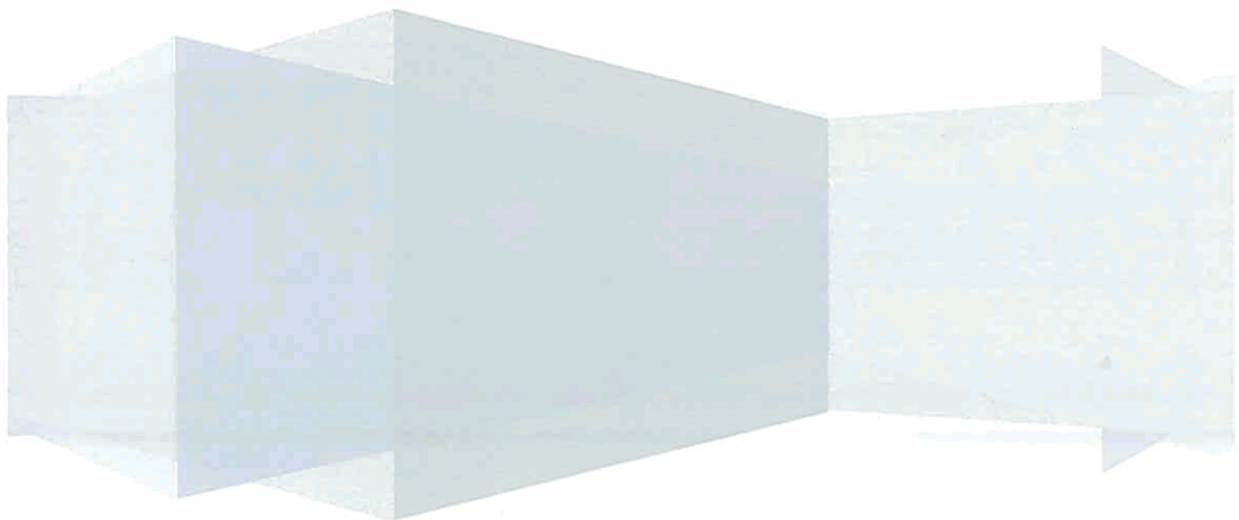
SOIL TEST FOR ON-SITE EFFLUENT

APPENDIX C

WATERCHECK TESTING ON SITE SEWAGE MANAGEMENT ASSESSMENTS

New System Installation

Lot 1 DP 1221899 Westons Rd Crackenback



**On Site Sewage Management Report
New System Installation
Lot 1 DP 1221899 Westons Rd
Crackenback**

Prepared For: Mitch Forbes

Prepared By: Allan Mills **Certificate On Site Sewage Management:**
TAFE
Centre for Environment Training Newcastle

Report No: 201758

Date of Assessment 20-9-2017

Watercheck Testing

ABN 83642316606

Office

Rushes Bay Avenue

East Jindabyne 2627

TEL: 02 64567388

Postal Address

PO Box 352

Terrigal 2260

Email: amills44@bigpond.net.au

CONTENTS	PAGE
Company & Report Details.....	1
Site Information.....	3
Site Assessment.....	4
Soil Assessment.....	6
General Comments & Recommendation.....	7
Topographic Map	8
Aerial View Image.....	9
Site Photos.....	10

SITE INFORMATION

Client Mitch Forbes

Address dankroernert@gmail.com

Site Lot 1 DP 1221899 Westons Rd Crackenback

Proposal For On Site Sewage Management Overview

The proposed development will consist of five one-bedroom cabins.

There will be two cabins in one area and three cabins in a separate area.

The system for the two cabins will consist of a 4000-litre baffled septic tank with effluent gravity fed to 2 x 20m absorption trenches

The system for the three cabins will consist of a 4000-litre baffled septic tank and a pump holding.

Effluent will be pumped to 3 x 18m absorption trenches

Site Plan Attached

A site diagram is attached and with aerial photos also attached for additional identification

Intended Water Supply

The proposed water supply will be from tank water.

Expected wastewater generation

Expected maximum waste water generation from each cabin is 240 litres per day

Local experience (information regarding on site sewage management systems installed in the locality).

Septic tanks with absorption trenches are installed in the locality

SITE ASSESSMENT

Climate

Cool to cold climate with low temperatures to below 15 degrees centigrade.
moderate rainfall with high evaporation rates

Where appropriate

Land application area calculation attached N/A

Wet weather storage area calculation attached N/A

Flood potential

Land application area above 1 in 20-year flood level Yes

Land application area above 1 in 100-year flood level Yes

Electrical components above 1 in 100-year flood level Yes

Exposure

Effluent disposal area for the two cabins faces northwest and is fully exposed to sun and wind.
Effluent disposal area for the three cabins faces northeast and is fully exposed to sun and wind.

Slope

2 degrees linear planar across the proposed two cabin effluent disposal area
3 degrees linear planar across the proposed three cabin effluent disposal area

Landform

Mid slope for both disposal areas

Run on and seepage

No springs or soaks in the vicinity

Erosion Potential

There is no potential for erosion in the effluent disposal area.

Fill

Natural ground

Ground water encountered

Test pits dug to 1100mm. Ground water was not encountered

Buffer distances from wastewater management system to:

Permanent waters

Wollondibby Creek is situated 600m down gradient northwest from both disposal areas

Other waters

Nil

Other sensitive environments

There is a dry gully situated 50m down gradient from the three-cabin disposal area

Boundary of premises (m)

The nearest boundary is situated 30m down gradient

Swimming pools (m)

There is no swimming pool

Buildings (m)

The two cabins are situated more than 20m up gradient of effluent disposal area

The three cabins are situated more than 20m down gradient of effluent disposal area

Roads (m)

Access roads should be a minimum of 3m up gradient and 6m down gradient from proposed effluent disposal areas

Is there sufficient land area available for application system including buffer distances?

Yes

Reserve application area including buffer distances?

There is reserve land application area including buffer distances

Surface rocks

There are no surface rocks in the proposed effluent disposal areas

SOIL ASSESSMENT

Soil sampling details

Soil samples obtained from both effluent disposal areas were very similar the following results have been used to calculate the disposal areas

Collection date

27th August 2017

Sampling Method

Auger

Laboratory number

201758

Depth to bedrock or hardpan (mm)

Test pits were dug to 1100mm. Hardpan was not encountered

Depth to high soil water table (mm)

Test pits dug were to 1100mm. High soil water table was not encountered

Soil texture structure and permeability category

Texture Sandy loam

Structure Weak

Permeability category 3a

Coarse Fragments 14% < 5mm

Ph CaCl₂ 5.9

EC mS/cm <1

Dispersion Class 3 non-dispersive soil

Presence of discontinuities None present

Presence of fractured subsoil Not detected

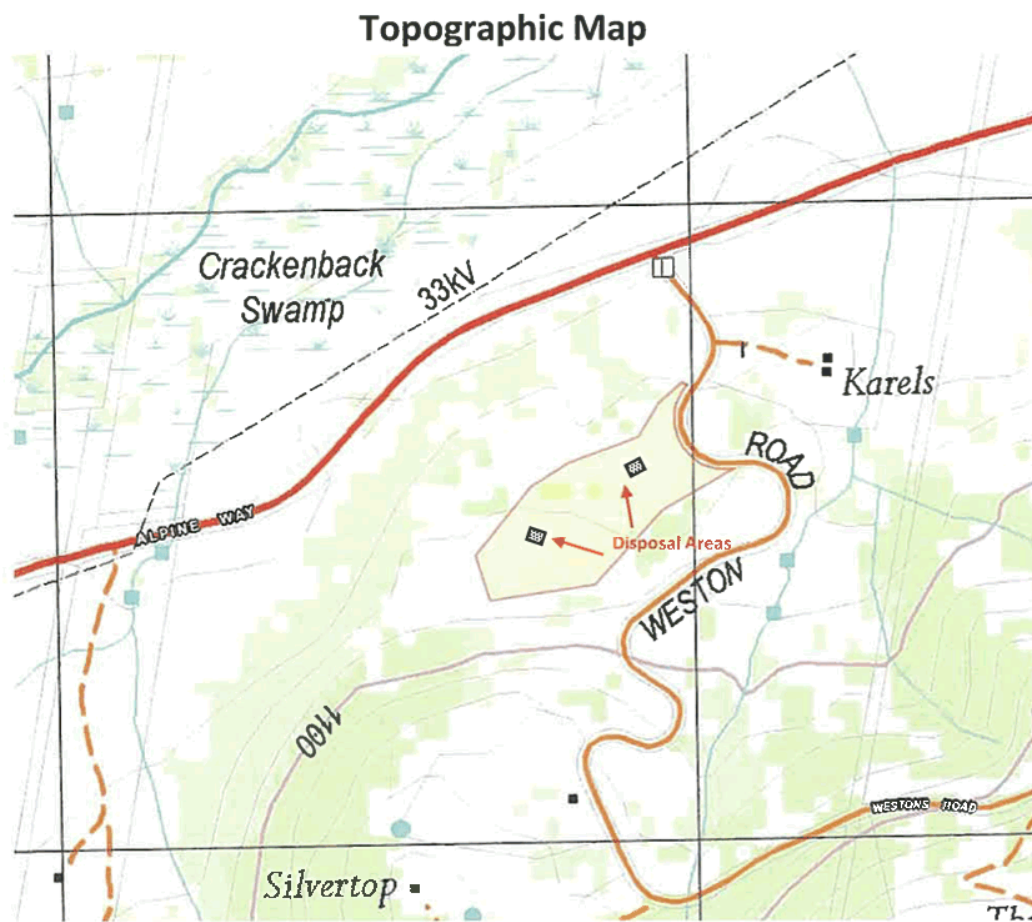
GENERAL COMMENTS & RECOMMENDATIONS

All buffer distance setbacks have been achieved

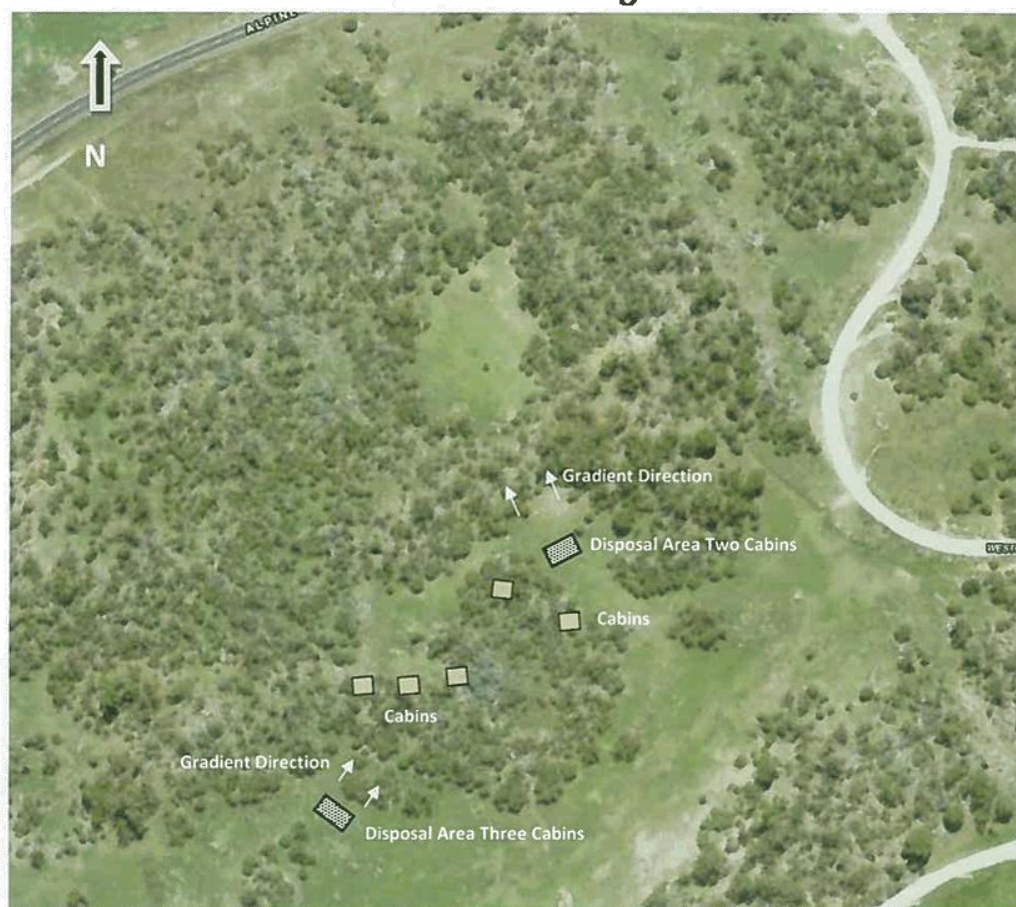
Surface water diversion is to be implemented up gradient of the new effluent disposal area.

This is to ensure surface water will be diverted around the disposal area.

A splitter box is to be installed so that effluent is distributed evenly between trenches.

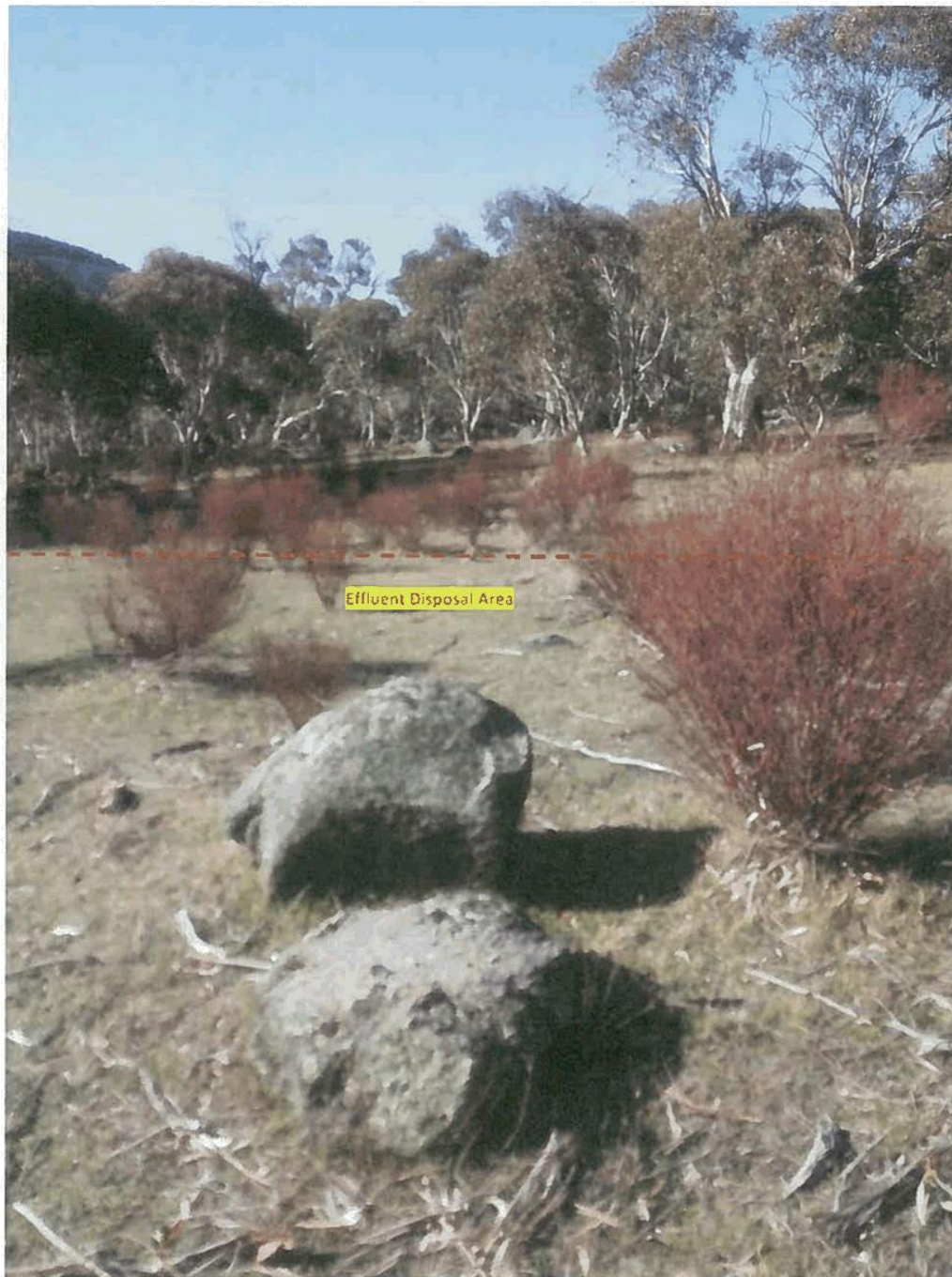


Aerial View Image



Site Photos Of Effluent Disposal Area Three Cabins





Site Photos Of Effluent Disposal Area Two Cabins







APPENDIX D

AHIMS SEARCH RESULTS

APPENDIX D



STATEMENT OF ENVIRONMENTAL EFFECTS

**ECO-TOURIST FACILITY (5 CABINS)
WESTONS ROAD, CRACKENBACK
LOT 1 DP 1221899**



JANUARY 2018

Project: 02-18

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STATEMENT OF ENVIRONMENTAL EFFECTS

**ECO-TOURIST FACILITY (5 CABINS)
WESTONS ROAD, CRACKENBACK
LOT 1 DP 1221899**

This report has been prepared by:



Ivan Pasalich
Principal
Dabyne Planning Pty Ltd

JANUARY 2018

Project: 02-18

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CONTENTS

1	Introduction	3
1.1	Executive Summary	3
1.2	Purpose of the Report	3
1.3	Background	4
2	The Locality and Site	5
2.1	The Locality	5
2.2	The Site	6
3	Description of the Development	9
3.1	General Description	9
3.2	Ecologically Sustainable Development	9
	3.2.1 Site Analysis Process	9
	3.2.2 Design and Construction	9
	3.2.3 Construction Management	11
	3.2.4 Education	11
3.3	Services:	12
	3.3.1 Water	12
	3.3.2 Sewer	12
	3.3.3 Electricity	12
4	Key Matters for Consideration	13
4.1	Fauna and Flora	13
4.2	Aboriginal Heritage	15
4.3	Visual Impacts	16
4.4	Access & Traffic	16
	4.4.1 Access	16
	4.4.2 Traffic	17
5	Environmental & Planning Legislation	18
5.1	Section 79C(1)(a)(i) – Environmental Planning Instruments	18
	5.1.1 Local Environmental Plans	18
5.2	Section 79C(1)(a)(ii) – Draft Environmental Planning Instruments	23
5.3	Section 79C(1)(a)(iii) – Development Control Plans	23
5.4	Section 79C(1)(a)(iia) – Planning Agreements	23
5.5	Section 79C(1)(a)(iv) – Regulations	23
5.6	Section 79C(1)(b) – Likely Impacts	23
5.7	Section 79C(1)(c) – Suitability of the Site	24
5.8	Section 79C(1)(d) – Submissions	24
5.9	Section 79C(1)(e) – Public Interest	24
5.10	Biodiversity Conservation Act, 2016	24
6	Conclusion	26

APPENDIX A – Photos
APPENDIX B – Construction Management Plan
APPENDIX C – Soil Test for On-site Effluent
APPENDIX D – Aboriginal Heritage Information Management System Search Results
APPENDIX E – Snowy River DCP 2013 – Assessment Table
APPENDIX F – Water Supply Analysis

'Silverfield Eco-Cabins', Westons Road, Crackenback ♦ Statement of Environmental Effects | January 2018

1. INTRODUCTION

1.1 Executive Summary

Dabyne Planning Pty Ltd has been engaged to prepare a Statement of Environmental Effects to accompany a Development Application (DA) to Snowy Monaro Regional Council.

The subject site is vacant and is located on the western side of Westons Road, Crackenback and is legally described as Lot 1 DP 1221899.

The DA is for an Eco-tourist facility providing on-site tourist accommodation within five (5) separate cabins, referred to as 'Silverfield Eco-Cabins'.

The proposed eco-tourist cabins will be serviced with water collected from their respective roofs connected to its own water tank and supplemented through a new bore.

Electricity generation will be derived from mains power supply and supplemented with ancillary solar photovoltaic panels to be erected on the roof of each cabin.

To allow for the Applicant to fulfil their vision for the project to be founded on sustainability principles, the projects design and operation has been designed to promote long-term economic, social and environmental sustainability.

This process has been underpinned by undertaking a site analysis process and designing the cabins to of a small scale, comprising of two guests (with each cabin floor area 50m² in size), comprising of simple modern alpine design rectangular in shape with angled roofs to allow for sunlight to penetrate and for rain and snow to drain off.

The proposed development is intended to operate in conjunction with the already approved Art Gallery and ancillary Managers Residence located on the same site.

A detailed description of the proposal is provided in Section 3 of the report.

1.2 Purpose of the Report

The purpose of this SEE is to:

- describe the land to which the DA relates;
- describe the form of the proposed works;
- define the statutory planning framework within which the DA is to be assessed and determined; and
- assess the proposed development against the matters for consideration listed under Section 79C(1) of the Environmental Planning and Assessment Act, 1979 (EP&A Act, 1979).

In accordance with Schedule 1 of the Environmental Planning and Assessment Regulations 2000, a statement of environmental effects must indicate the following matters:

- the environmental impacts of the development,
- how the environmental impacts of the development have been identified,

'Silverfield Eco-Cabins', Westons Road, Crackenback ♦ Statement of Environmental Effects | January 2018

- the steps to be taken to protect the environment or to lessen the expected harm to the environment,
- any matters required to be indicated by any guidelines issued by the Director-General for the purposes of this clause.

1.3 Background

In July 2013, a DA (DA 0007/2014) was lodged for a subdivision of land for the purposes of an eco-tourist facility or tourist operations at the subject property.

The subdivision was for the creation of one lot for the purposes of either 'tourist operations' or an 'eco-tourism facility' (lot 1) and one lot (lot 2) for the existing dwelling located at the top of the property.

The DA was granted consent by Council on the 3 October 2013.

Both lots were registered in July 2016 with Lot 1, the subject lot for the proposed DA, being 5.5 ha in size and designed and created for the purpose of a future eco-tourist facility.

In September 2015, a DA (DA 0038/2016) was lodged for an Art Gallery and ancillary Managers Residence on approved lot 1 (the subject lot).

The DA was granted consent by Council on the 30 September 2016.

The proposed eco-tourist facility has been designed to be compatible and compliment the approved (but yet to be constructed) Art Gallery and Managers Residence located towards the rear, southern part of the allotment.

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2. THE LOCALITY AND SITE

2.1 The Locality

The subject site is located approximately 6km west of Jindabyne, to the south of the Alpine Way on the western side of Westons Road.

The subject site is illustrated in context with the locality in figures 1 & 2 below:

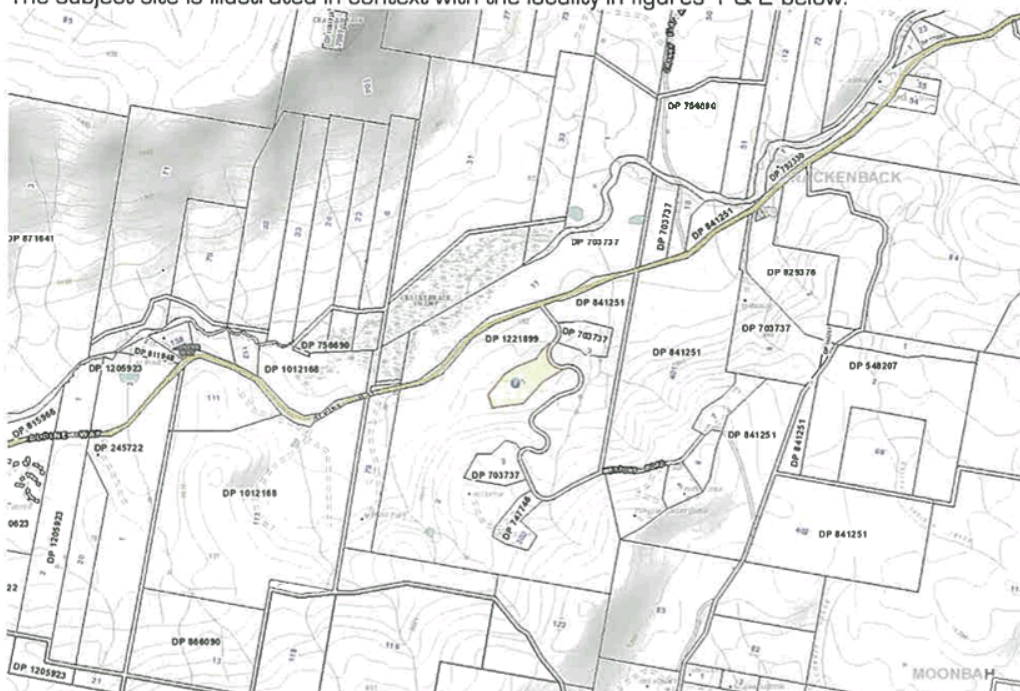


Figure 1: Context of the subject site in the locality (topographical)

An aerial photograph of a rural landscape featuring a large green field, possibly a golf course or park, with several winding paths or roads. Numerous points are marked across the map with labels such as "DP-781041", "DP-796090", "DP-1012108", "DP-1221099", "DP-703727", "DP-841251", "DP-703737", "DP-841251", "DP-703737", "DP-841251", "DP-703737", "DP-841251", "DP-703737", "DP-841251", "DP-703737", "DP-841251". The terrain is mostly green with some brown patches, indicating vegetation and open land. The map also shows some buildings and infrastructure in the background.

2.2 The Site

Dabyne Planning Pty Ltd 6

'Silverfield Eco-Cabins', Westons Road, Crackenback ♦ Statement of Environmental Effects | January 2018

The allotment is 5.534 hectares in size as shown in figure 4 below.

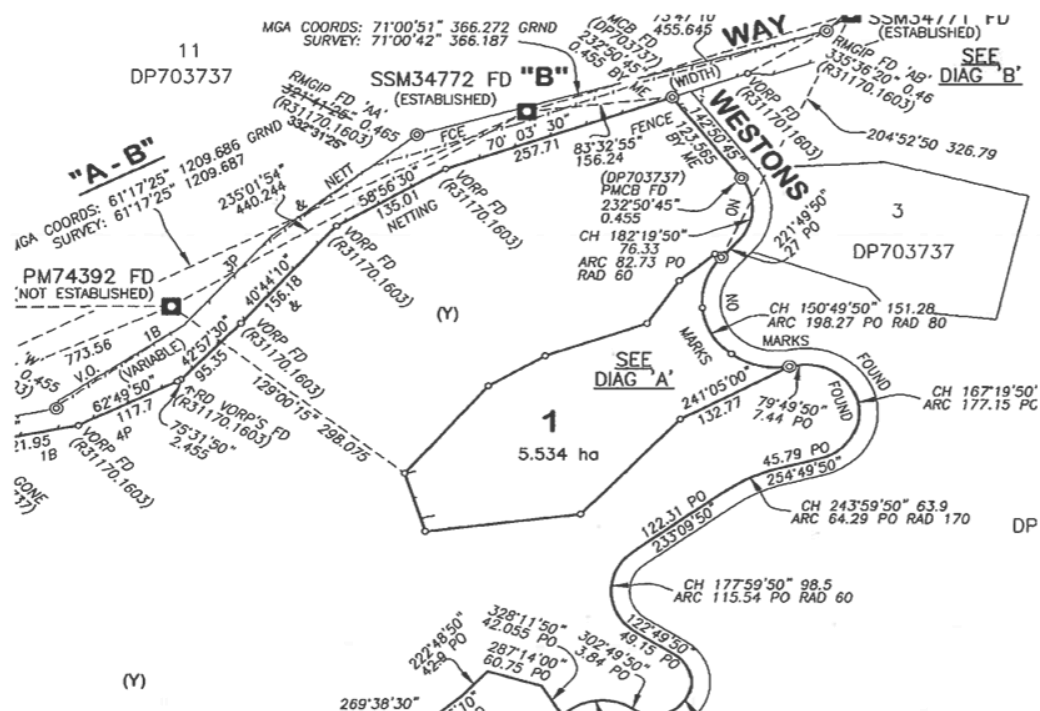


Figure 4: Deposited Plan image for the subject site

The allotment was designed following a thorough site analysis process, with the lot area and boundaries for proposed lot 1 being designed to ensure that any impacts associated with a future development for the purposes of tourist operations or an eco-tourism facility can be mitigated. The lot boundaries have been purposefully designed to ensure that an appropriate setback to the Alpine Way of 250m is provided and that the future development is well screened from the Alpine Way.

The subdivision was also designed so that proposed lot 1 has direct access from Westons Road and comprises of land that is fairly flat and largely devoid of any significant native vegetation, providing an optimum location with regard to solar access and views over the valley and towards the mountains.

This allowed for future development on the new lot to be undertaken without many constraints, including bushfire as the lot was designed to exclude any bushfire prone land.

The subject lot is mainly cleared with undulating land with a north and north-east orientation. The subject lot does not include any watercourses and is relatively level, being a plateau that is elevated above the Alpine Way between 1040m and 1060m in elevation as shown below in figure 5.

'Silverfield Eco-Cabins', Westons Road, Crackenback ♦ Statement of Environmental Effects | January 2018



Figure 5: Topographic Map showing the subject site

The property includes a mixture of Woodland vegetation and cleared open areas, previously used for grazing.

Access to the property is directly achieved from Westons Road, a public road.

Additional selected photos of the site and the proposed development location is provided in Appendix A.

'Silverfield Eco-Cabins', Westons Road, Crackenback ♦ Statement of Environmental Effects | January 2018

3. DESCRIPTION OF THE DEVELOPMENT

3.1 General Description

The proposal includes the construction of five (5) individual cabins, each comprising of a studio bedroom, ensuite and small kitchenette for a maximum occupancy of two (2) guests. Each cabin is of a small scale, with only 50m² of floor area.

The cabins have been designed to orientate to the north-east and north with French style double glazed doors and fixed horizontal louvres set to the to the noon mid – winter sun angle and spaced correctly for winter heat and summer shading.

There will be parking for one car at each cabin and a 10kL rainwater collection tank linked to each of the cabins.

3.2 Ecologically Sustainable Development

The project has been designed in accordance with sustainability principles. The projects development and operation has therefore been designed to promote long-term economic, social and environmental sustainability, as set out below.

3.2.1 Site Analysis Process

The project has been subject to a site analysis process to ensure that the development has been designed to be sensitive to the site and its constraints and opportunities. The site analysis process has informed the site selection, orientation & design for the cabins as follows:

- Orientate each of the cabins towards a north – north easterly direction to allow for maximum solar access and views down the valley towards Lake Jindabyne.
- Design each cabin to integrate with the topography of the site, the surrounding vegetation, and have a minimal impact on the natural environment.
- Locate each cabin away from significant native vegetation and steeper sloping land, with a large setback to the Alpine Way provided, mitigating the potential for any visual impacts.
- Provide each eco-cabin with its own rainwater collection tank as well as a connection to the water mains. Each eco-cabin will also have a solar panel installed on the roof.
- Limit visual impacts by limiting the height of the cabins being single storey with low profile skillion with a simple modern alpine design.

3.2.2 Design and Construction

Following the site analysis process, the design and construction of the cabins will be based on a concrete slab with SIPS pre-fabricated construction panels used as the frame and simple black cement-fibre (timber style) cladding on the outside walls with Colorbond Shadowline metal cladding for the roofs. Windows will be framed in black aluminium frames and be double glazed.

The cabins will therefore incorporate a passive solar design to allow for the building to gain heat in winter and reject solar heat in the summer and take advantage of the local climate.

Heating will be provided by a gas fire place, with hot water also using instantaneous gas.

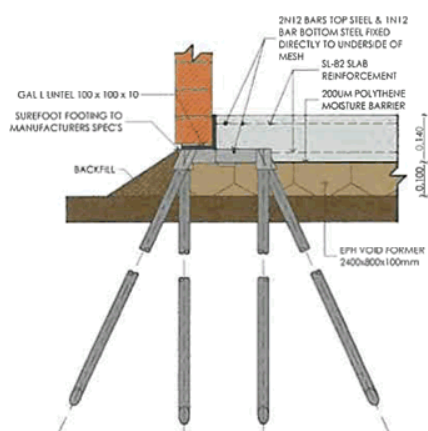
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Additional details on components of the development have been provided by the Applicant as follows.

Foundations and Slab:

'During construction one of the biggest issues to the surrounding environment is the excavation process and groundworks. The development aims to mitigate this by using an innovative footing system, called the 'Surefoot Footing System'. The Applicant provides the following information.

"Nicknamed the metal tree stump", Surefoot is best described compared to a tree's root system. Surefoot spreads its foundation over a greater surface area, achieving larger load capacities faster and more cost effectively! The system is installed via steel tubular piles driven into the ground by a simple jackhammer and attachment tool that can be purchased at major tool outlets across Australia." <https://surefootfootings.com.au/about-us/>



These footings integrated with a slab system provide the following benefits:

- *No excavation or soil removal*
- *No need for heavy machinery*
- *No need to strip formwork after pour*
- *Lower cost, especially on reactive soil sites*
- *Determine accurate concrete volumes and minimise wastage*
- *Pure suspended slab with no environmental disturbance*
- *Fully engineered and certified in Australia, meeting all Australian Building Codes*

Structural Insulated Panels (SIPs) construction

The Applicant has chosen the use of SIPs as provided below.

As a strong, affordable and environmentally responsible solution, Structural Insulated Panels (SIPs) have been utilised successfully worldwide for more than 40 years. A SIPs building is

'Silverfield Eco-Cabins', Westons Road, Crackenback ♦ Statement of Environmental Effects | January 2018

constructed by assembling pre-manufactured panels which are heavily insulated, removing the need for additional insulation. The panels are very strong, and can be used for floors and roofs as well as external and internal walls, without the need for a traditional timber frame. Manufacturing equipment has ensured a consistently high quality of manufacture, fast response and high volume production.

Landscaping and planting:

The Applicant has provided the following details on landscaping and planting:

Our preliminary landscaping plan has been designed to ensure that it complements the surrounding native vegetation whilst also providing an engaging and thought provoking site for our guests.

We have taken into consideration the following aspects to ensure that the gardens use minimal water and that none of the species planted will threaten surrounding native vegetation:

- *Low water use plants.*
- *Non – invasive species that will not threaten surrounding native flora.*
- *Non – poisonous species that could threaten local fauna.*
- *Species chosen based on colour, size and habit to complement the buildings that are proposed for the site.*
- *Species that are suited to the climate of the Snowy Mountains and will not require intensive fertilising and other soil alterations to ensure their health and vigour.*
- *Hardscaping features using locally sourced materials that are both interactive and thought provoking.*

3.2.3 Construction Management

To ensure that the construction of the project is appropriately managed and undertaken to minimise impacts on the environment, a Construction Management Plan has been prepared and provided in Appendix B.

3.2.4 Education

The proposed cabins are located in a naturally aesthetic environment, with views of the surrounding mountains.

Passive and active activities on the site can include nature based walking, which are available year-round.

Off site, guests have access to nature based tourism products and opportunities within the locality and region, with a summary of a few activities listed below:

- Kosciuszko National Park: Bushwalking and Mountain Biking including the Main Range Track, Summit Walk, Kosciuszko Walk and Thredbo Valley Trail.

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- Art & Culture: Art exhibitions, displays and competitions including Raglan Gallery and Cultural Centre, Kunama Art Gallery, Kosciuszko National Parks Visitor Centre's exhibition gallery & Stewarts Information and Gallery at Adaminaby.
- Food and Wine: Jindabyne and outer area restaurants plus the Wild Brumby Schnapps Distillery, Snowy Vineyard Estate and Microbrewery and Jindabyne Brewery.
- Mountain Biking: Thredbo Alpine Resort, Lake Jindabyne Community Trail, Bungarra & Lake Crackenback Resort & Spa.
- Fishing: High Country Outfitters, Eucumbene Trout Farm & Snowy Mountains Fishing
- Horse Riding: Cochran Horse Treks, JE Resort, Snowy Wilderness and Thredbo Valley Horse Riding.

3.3 Services

3.3.1 Water

Potable water supply for the cabins will be collected from roof water connected to individual rainwater 10kL tanks and supplemented by new bore water supply.

Additional bore water supply is also proposed to supplement the roof water supply in case of when demand exceeds supply. A water supply analysis has been provided in Appendix F.

This allows for the development to be totally sustainable in regards to its water supply and use, therefore fulfilling a key sustainability principle.

To further reduce water demand, the following water efficient devices and measures are to be incorporated into the eco-tourist facility cabins:

- Install showerheads with a minimum rating of 4 star in all showers in the development.
- Install a toilet flushing system with a minimum rating of 4 stars or waterless toilets in each toilet in the development.
- Install taps with a minimum rating of 4 stars in the kitchen in the development
- Install basin taps with a minimum rating of 4 stars in each bathroom in the development.
- Install water efficient appliances in the development.
- Plant indigenous and low water use plants.

3.3.2 Sewer

A comprehensive analysis of the site and its soils has been undertaken by Watercheck Testing to determine the appropriate location, size and the type of on-site effluent system to service each of the cabins. This report is provided in Appendix C.

3.3.3 Electricity

Electricity generation will be derived from mains power supply with ancillary solar photovoltaic panels to be erected on the roof of each cabin.

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4. KEY MATTERS FOR CONSIDERATION

4.1 FAUNA AND FLORA

The subject site includes a few small pockets of land identified as comprising 'Terrestrial Biodiversity' under the Snowy River Local Environmental Plan 2013 as illustrated in the extracted maps below.



Figure 6: Snowy River LEP 2013 – Terrestrial Biodiversity Map

The proposed cabins have been located outside of the areas mapped as Biodiversity as shown in figure 7 below.

'Silverfield Eco-Cabins', Westons Road, Crackenback ♦ Statement of Environmental Effects | January 2018



Figure 7: Location of the cabins in relation to the Terrestrial Biodiversity Map

This has been achieved in part by the original subdivision design and layout, which was undertaken to avoid impacts on significant fauna and flora.

Impacts on fauna and flora, in particular any listed Threatened Species and or Endangered Ecological Communities will therefore be minimal given the siting and design of the development as part of the site analysis process undertaken and the level of previous disturbance, as supported by the predictive map provided by Council below.

'Silverfield Eco-Cabins', Westons Road, Crackenback ♦ Statement of Environmental Effects | January 2018

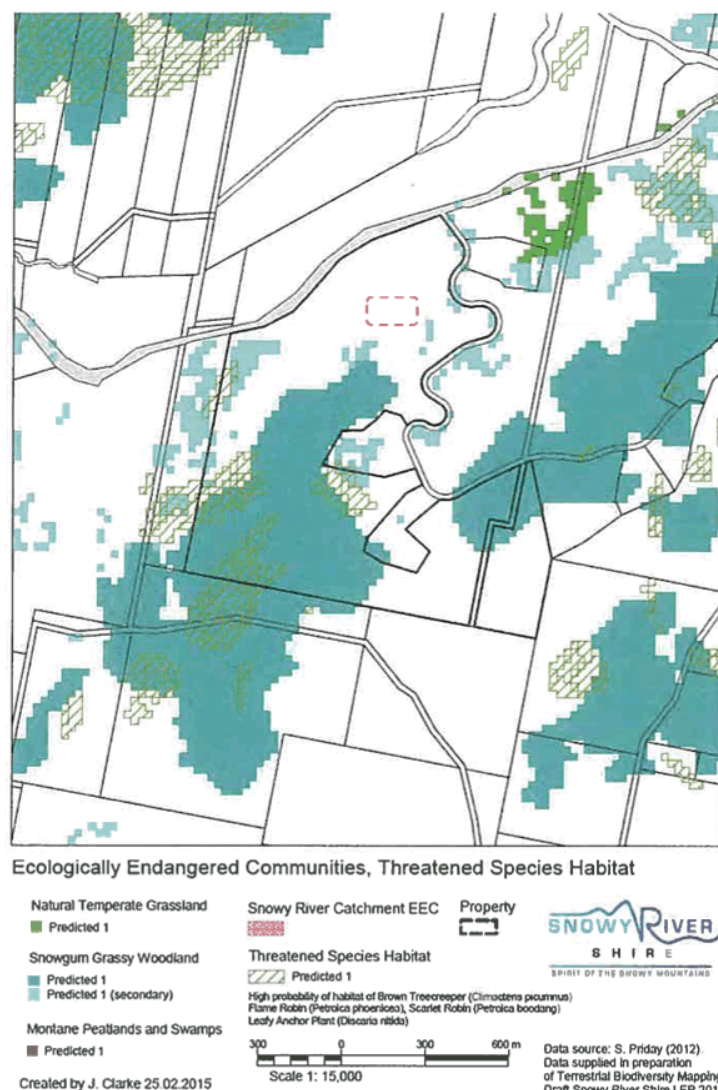


Figure 8: Location of the proposed cabins in relation to the predictive EEC and Threatened Species Habitat Map

4.2 ABORIGINAL HERITAGE

The Office of Environment and Heritage (OEH) maintains the Aboriginal Heritage Information Management System (AHIMS). AHIMS includes:

- information about Aboriginal objects that have been reported to the Director General, Department of Premier and Cabinet,
- information about Aboriginal places which have been declared by the Minister to have special significance with respect to Aboriginal culture,
- archaeological reports.

'Silverfield Eco-Cabins', Westons Road, Crackenback ♦ Statement of Environmental Effects | January 2018

A search of the AHIMS was undertaken and the results identified no Aboriginal objects or places are recorded within the subject site. Results of the search are provided in Appendix D.

4.3 VISUAL IMPACTS

The potential visual impacts generated by the proposed development were in part addressed as part of the approved subdivision and creation of the subject lot.

This assessment determined that with the northern boundary of approved lot 1 being setback 250m from the Alpine Way, the allotment and therefore future development contained within the allotment would be well screened from the east due to the ridge that runs parallel to Westons road (down the slope) and the existing vegetation and similarly from a westerly direction, the plateau area that forms part of the approved lot, which is setback 250m from the Alpine Way is not highly visible and is well screened due in part to the topography, but mainly due to the vegetation on the slope between the road and the northern boundary of the lot.

This assessment concluded that undertaking a future development on Lot 1 is therefore unlikely to have any impact on the visual amenity of the landscape.

Therefore the requirement for building envelopes or restrictions on title was not considered necessary to form part of the approved subdivision, particularly as the allotment boundary had been designed to effectively control the future location of development.

With regard to the proposed cabins, they are located on the lower portion of the site and include low profile skillion roofs with only a single storey built form.

The buildings are obstructed by the topography and vegetation located within the large setback (over 250m) from the Alpine Way and Westons Road.

Given the modest built form and scale of the design, its setting and contemporary alpine design, the buildings are not considered to generate detrimental visual impacts within the landscape.

Overall, the visual impacts generated by the development are considered acceptable.

4.4 Access & Traffic

4.4.1 Access

Access to the subject site is achieved directly from Westons Road, a public road.

The proposed rural driveway location in the lot has been selected where the existing entrance in the subject part of the property already exists and where the greatest sightlines can be achieved. This location was selected to ensure that the sightline to the north is at its greatest, given this is the most important sightline with most if not all traffic that exits the subject site will turn left towards the Alpine Way.

The proposed cabins will be accessed from the entry and use of farm tracks to be upgraded to provide two-wheel all-weather access to each cabin.

'Silverfield Eco-Cabins', Westons Road, Crackenback ♦ Statement of Environmental Effects | January 2018

4.4.2 Traffic

The RTA 'Guide to Traffic Generating Developments', does not provide a specific average trip generation for 'Eco-tourist accommodation' or cabin style accommodation in general.

The Guidelines only provide an average trip generation for motel rooms, being three (3) trips per day.

With each cabin comprising of a studio bedroom for 2 guests, the average trip generation would be similar to a single motel room at three (3) trips per day, with fifteen (15) trips per day based on 100% occupancy. With 100% occupancy over an entire year unachievable, this may be reduced down to eight (8) to ten (10) trips per day, commensurate with traffic generated by a large single dwelling.

'Silverfield Eco-Cabins', Westons Road, Crackenbeck ♦ Statement of Environmental Effects | January 2018

5. ENVIRONMENTAL PLANNING ASSESSMENT

5.1 SECTION 79C(1)(a)(i) – ENVIRONMENTAL PLANNING INSTRUMENTS

The only environmental planning instrument that applies to the proposed development is Snowy River Local Environmental Plan 2013 which has been considered below.

5.1.2 Local Environmental Plans

Snowy River Local Environmental Plan 2013

The property is located within the Snowy River Shire and therefore the Snowy River Local Environmental Plan 2013 (SRLEP, 2013) applies.

The subject property is zoned E3 – Environmental Management, as illustrated below.

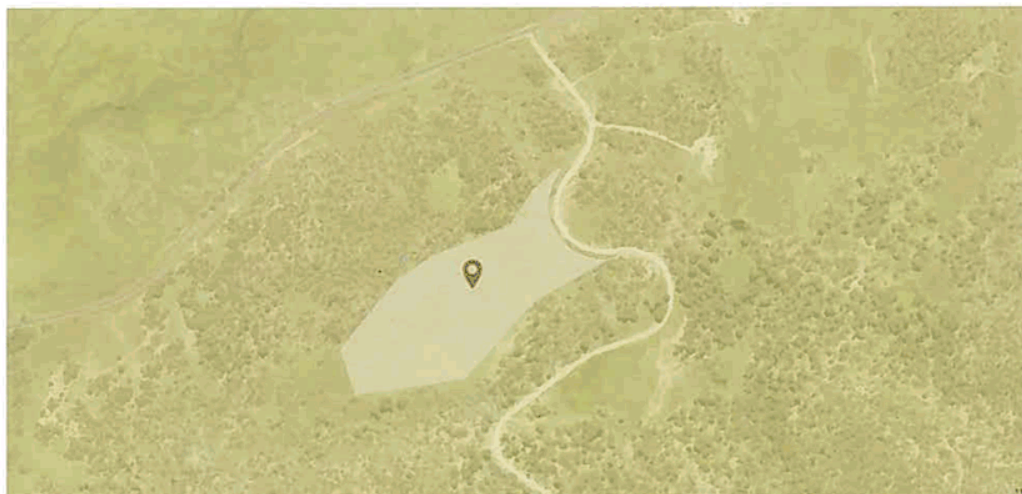


Figure 9: LEP Zoning Map Extract

Under the SRLEP 2013, an 'eco-tourist facility' is permissible with consent within the E3 zone. An 'eco-tourist facility' is defined under the LEP as below:

eco-tourist facility means a building or place that:

- (a) provides temporary or short-term accommodation to visitors on a commercial basis, and
- (b) is located in or adjacent to an area with special ecological or cultural features, and
- (c) is sensitively designed and located so as to minimise bulk, scale and overall physical footprint and any ecological or visual impact.

It may include facilities that are used to provide information or education to visitors and to exhibit or display items.

Note. See clause 5.13 for requirements in relation to the granting of development consent for eco-tourist facilities.

'Silverfield Eco-Cabins', Westons Road, Crackenback ♦ Statement of Environmental Effects | January 2018

*Eco-tourist facilities are not a type of **tourist and visitor accommodation**—see the definition of that term in this Dictionary.*

The proposed cabins form part of an Eco-tourist facility that provides short-term accommodation to visitors on a commercial basis and by being located on the subject site within a locality that provides special ecological and cultural features.

As documented in this SEE, the development has been sensitively designed and located so as to minimise bulk, scale and overall physical footprint and any ecological or visual impacts.

In regards to the proposed development, the following clauses are considered applicable under the SRLEP, 2013:

Clause 4.3 Height of Buildings

The maximum height of a building as shown on the Height of Buildings Map, with an extract provided in figure 10 below is 3.1m.

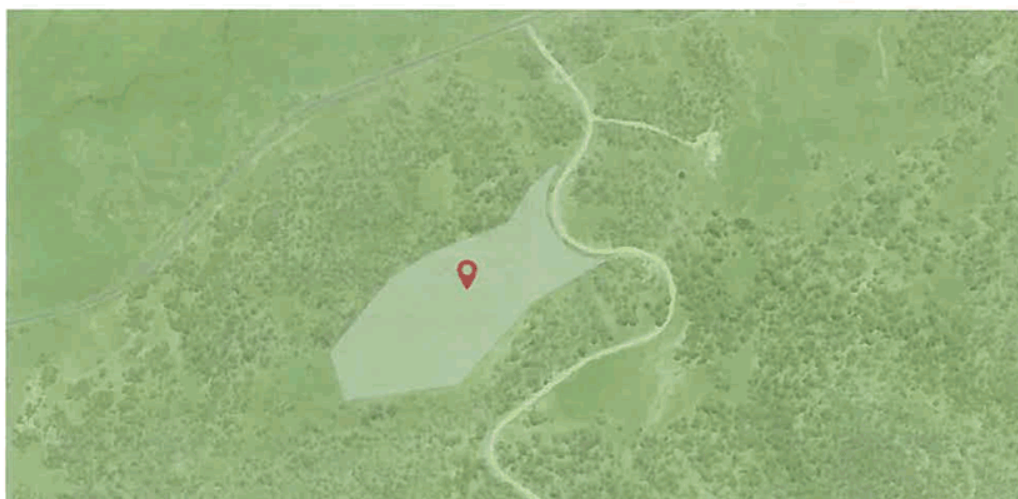


Figure 10: LEP Building Height Map Extract

The proposed development incorporates five (5) single storey cabins, each with a low profile skillion roof with a maximum height of 3.1m, which therefore complies with clause 4.3.

Clause 5.13 Eco-tourist facilities

Clause	Response
(2) This clause applies if development for the purposes of an eco-tourist facility is permitted with development consent under this Plan.	<i>The proposed development is for an eco-tourist facility and therefore this clause applies.</i>
(3) The consent authority must not grant consent under this Plan to carry out development for the purposes of an eco-tourist facility unless the consent authority is satisfied that:	
(a) there is a demonstrated connection between the development and the ecological, environmental and cultural values of the site or area, and	<i>As documented in this SEE, the proposed development has been subject to a site analysis process and has been designed to achieve an ecologically sustainable development, demonstrating a connection between the</i>

'Silverfield Eco-Cabins', Westons Road, Crackenback ♦ Statement of Environmental Effects | January 2018

	<i>development and natural and cultural landscaping and setting.</i>
(b) the development will be located, constructed, managed and maintained so as to minimise any impact on, and to conserve, the natural environment, and	<i>The development has been designed and located to minimise impacts on significant native fauna and flora values and in accordance with the CMP provided in Appendix B, the construction can be appropriately managed. The design of the building and elements incorporated will allow for its management and maintenance to minimise impacts on the natural environment.</i>
(c) the development will enhance an appreciation of the environmental and cultural values of the site or area, and	<i>The development will allow for an appreciation of the environmental and cultural values through its natural setting and location in the immediate locality and Kosciuszko National Park in the wider locality.</i>
(d) the development will promote positive environmental outcomes and any impact on watercourses, soil quality, heritage and native flora and fauna will be minimal, and	<i>The development has been located to limit impacts on watercourses and significant flora and fauna.</i>
(e) the site will be maintained (or regenerated where necessary) to ensure the continued protection of natural resources and enhancement of the natural environment, and	<i>The site will be maintained to ensure its natural setting and surrounding environment is maintained.</i>
(f) waste generation during construction and operation will be avoided and that any waste will be appropriately removed, and	<i>Waste generation will be managed as per the CMP provided in Appendix B.</i>
(g) the development will be located to avoid visibility above ridgelines and against escarpments and from watercourses and that any visual intrusion will be minimised through the choice of design, colours, materials and landscaping with local native flora, and	<i>The development has been located and designed to be screened from the Alpine Way and Westons Road, with a low scale built form.</i> <i>Any potential visual impacts will be further minimised by the buildings setting, setbacks and materials and colours.</i>
(h) any infrastructure services to the site will be provided without significant modification to the environment, and	<i>Most of the infrastructure to be installed is to allow for the development to be self-supporting and sustainable in regards to water supply and on-site effluent disposal.</i>
(i) any power and water to the site will, where possible, be provided through the use of passive heating and cooling, renewable energy sources and water efficient design, and	<i>The cabins have been designed to achieve passive heating and cooling, with a range of ESD elements and a water efficient design that will rely on its own roofwater captured.</i>
(j) the development will not adversely affect the agricultural productivity of adjoining land, and	<i>The location and scale of the development and its position will ensure that the productivity of the land is not compromised.</i>
(k) the following matters are addressed or provided for in a management strategy for minimising any impact on the natural environment: (i) measures to remove any threat of serious or irreversible environmental damage,	<i>All of these matters have been addressed through the site analysis process undertaken, detailed design and construction technique process selected as documented in Section 3.2 above.</i>

'Silverfield Eco-Cabins', Westons Road, Crackenback ♦ Statement of Environmental Effects | January 2018

<p>(ii) the maintenance (or regeneration where necessary) of habitats,</p> <p>(iii) efficient and minimal energy and water use and waste output,</p> <p>(iv) mechanisms for monitoring and reviewing the effect of the development on the natural environment,</p> <p>(v) maintaining improvements on an on-going basis in accordance with relevant ISO 14000 standards relating to management and quality control.</p>	<p><i>The proposed development has been designed so that some form of Eco-Tourism accreditation can be achieved which is equivalent to ISO14000 standards.</i></p>
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Clause 7.2 Terrestrial biodiversity

A review of the Terrestrial Biodiversity Map as discussed in Section 4.1 of the report above indicates that the development is not located within areas mapped as "Biodiversity", as shown in figure's 6 & 7 above.

Clause 7.7 Development within the eastern approaches to Kosciuszko National Park

A review of the Scenic Protection Area map which includes identifying the eastern approaches to Kosciuszko National Park mapped areas, as shown in figure 11 below, has identified the proposed development is located entirely within the mapped area.



Figure 11: Snowy River LEP 2013 - Scenic Protection Area Map Extract

Clause	Response
(2) This clause applies to the land identified as "Eastern Approaches to Kosciuszko National Park" on the <u>Scenic Protection Area Map</u> .	<i>The entire property has been mapped as being located within the 'Eastern Approaches to Kosciuszko National Park' and therefore this clause applies.</i>

'Silverfield Eco-Cabins', Westons Road, Crackenback ♦ Statement of Environmental Effects | January 2018

<p>(3) Development consent must not be granted to development on land to which this clause applies unless the consent authority is satisfied that:</p>	
<p>(a) the development complements the natural beauty of the surrounding area, and</p>	<p><i>The proposed site for the cabins is well setback off both the Alpine Way and Westons Road, where they will be screened by the topography and vegetation.</i></p> <p><i>With the cabins being of a small scale with a single storey built form, including low profile skillion roof and use of common contemporary alpine materials, the development is considered compatible with the natural environment and scenic landscape of the locality.</i></p>
<p>(b) the development is compatible with the surrounding natural environment and scenic landscape, and</p>	
<p>(c) in the case of bed and breakfast accommodation, camping grounds, cellar door premises, eco-tourist facilities, farm stay accommodation, information and education facilities and recreation facilities, the development demonstrates the capacity to be able to operate on a year-round basis, and</p>	<p><i>The proposed development has been founded on the basis of operating year-round, not being winter or snow dependent.</i></p>
<p>(d) the development has been designed to prevent any significant adverse visual impact on the land to which this clause applies, particularly when viewed from the Alpine Way or the eastern</p>	<p><i>The proposed development has been located with sufficient setback and of sufficient scale, that it will not generate any adverse visual impacts, particularly as it will not be highly visible from Westons Road or the Alpine Way.</i></p>

Clause 7.9 – Essential services

Clause	Response
<p>Development consent must not be granted for development unless the consent authority is satisfied that any of the following services that are essential for the development are available or that adequate arrangements have been made to make them available when required:</p> <p>(a) the supply of water, (b) the supply of electricity, (c) the disposal and management of sewage, (d) stormwater drainage or on-site conservation, (e) suitable vehicular access.</p>	<p><i>Water will be collected off the roofs of each eco-cabin and stored in rainwater collection tanks located next to each cabin with supply also derived from a bore that is to be dug on the property.</i></p> <p><i>Electricity supply will be provided by mains electricity with ancillary solar pv panels attached the roofs of each eco-cabin.</i></p> <p><i>On-site effluent will be managed by a new system with a soil report provided in Appendix C.</i></p> <p><i>All roofwater will be collected and diverted to the rainwater tank with any overflow be managed and dissipated before being dispersed downslope.</i></p> <p><i>Access is covered in Section 3.3 above.</i></p>

'Silverfield Eco-Cabins', Westons Road, Crackenback ♦ Statement of Environmental Effects | January 2018

5.2 SECTION 79C(1)(a)(ii) – DRAFT ENVIRONMENTAL PLANNING INSTRUMENTS

There are no draft Environmental Planning Instruments that are applicable to the site or proposed development.

5.3 SECTION 79C(1)(a)(iii) – DEVELOPMENT CONTROL PLANS

Snowy River Development Control Plan 2013

The Snowy River Development Control Plan 2013 applies to the subject site and a detailed assessment of the proposed development in accordance with the DCP is provided in Appendix E.

5.4 SECTION 79C(1)(a)(iiia) – PLANNING AGREEMENTS

There are no known Planning Agreements applicable to the proposed development or subject site.

5.5 SECTION 79C(1)(a)(iv) – REGULATIONS

The development application has been made in accordance with the requirements contained in Clause 50(1A) of the Environmental Planning and Assessment Regulation 2000.

5.6 SECTION 79C(1)(b) – LIKELY IMPACTS

Natural Environment:

The proposed development has been designed and located within area that does not comprise of significant vegetation with no threatened species or endangered ecological communities likely present.

Impacts on the natural environment have further been minimised through the site analysis process undertaken.

Built Environment:

Impacts on the built environment are also considered to be minimal and on balance will be positive through careful site selection and design process applied to the buildings, its scale and materials to be used.

Social and Economic impacts in the locality:

Potential amenity impacts have largely been mitigated through the site analysis process undertaken and the design and scale of the buildings and their orientation.

The economic impacts are expected to be positive by the investment of capital into the property, increase in year-round tourism and construction jobs generated.

'Silverfield Eco-Cabins', Westons Road, Crackenback ♦ Statement of Environmental Effects | January 2018

5.7 SECTION 79C(1)(c) – SUITABILITY OF THE SITE

The subject site is considered suitable for the proposed development, following the site analysis work undertaken and the creation of the lot for the purpose of an 'eco-tourist' facility. The site analysis work undertaken for the proposed development has also allowed for any constraints to be avoided and or mitigated by the siting and design of the development.

By maximising its solar orientation to the north and optimisation of views towards the mountains and lake, the proposed development is considered to use the site's opportunities well.

5.8 SECTION 79C(1)(d) – SUBMISSIONS

The consent authority is required to consider any submissions made in response to any public notification undertaken.

5.9 SECTION 79C(1)(e) – THE PUBLIC INTEREST

The above assessment has demonstrated that the proposal satisfies the objectives and relevant clauses prescribed under the Snowy River LEP 2013 and Snowy River DCP 2013.

Consequently, the proposed development is considered to be within the public interest.

5.10 BIODIVERSITY CONSERVATION ACT, 2016

The Biodiversity Conservation Act 2016 and Local Land Services Amendment Act 2016 together with the Biodiversity Conservation Regulations 2017 were enacted on the 25 August 2017.

In accordance with the transitional arrangements under the Biodiversity Conservation (Savings and Transitional) Regulation 2017, Local developments have six months from 25 August 2017 to submit a DA under the previous legislation.

The subject DA therefore it so be assessed under the previous legislation.

Notwithstanding this, a review of the subject site in relation to the Biodiversity Values Map shows that the site is not mapped as comprising high biodiversity value, see below.

Therefore under the clearing threshold, the site has a minimum lot size of 100ha, which allows up to 1ha (10,000m²) of clearing of native vegetation without having to undertake a Biodiversity Assessment Method (BAM) assessment and therefore triggering the Biodiversity Offsets Scheme.

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'Silverfield Eco-Cabins', Westons Road, Crackenback ♦ Statement of Environmental Effects | January 2018

6. CONCLUSION

The proposed development has been located and designed following a comprehensive planning and site analysis process which commenced in 2013 as part of the subdivision of the approved lot for the purposes of a tourist operation and/or eco-tourist facility.

The subject lot was designed and located to utilise a relatively flat plateau that is setback from the Alpine Way that has direct access to Westons Road, views to the north, north-west and north-east with good solar access, whilst being somewhat protected from the winds from the west and south-west.

The development will result in the creation of five (5) eco-cabins, a source of accommodation that is complimentary to the surrounding area, will operate year-round and is complimentary to other tourist operations approved on the site and within the local economy. As a result, the development appropriately responds to the site and setting.

To ensure that all the planning, environmental and associated legislation is complied with and fulfilled, the proposed development has been considered in regard Section 79C of the Environmental Planning and Assessment Act, 1979, the Snowy River Local Environmental Plan 2013 and Snowy River Development Control Plan 2013.

The proposal has been found to be consistent with the above legislation, Environmental Planning Instrument and Development Control Plan, as detailed in this SEE.

Overall, the proposed development will generate positive economic impacts for the locality, will contribute to the built environment and will ensure impacts on the natural environment are minimised and therefore is considered an appropriate form of development for the site and the locality.



APPENDIX A

PHOTOS

APPENDIX A



Photo 3: Proposed location for Cabins A and B. Direction looking West



Photo 4: Proposed location for Cabins C, D and E. Direction looking North



Photo 5: View looking North from proposed location of Cabins A and B.



Photo 6: View looking North from proposed location of Cabins C, D and E



Photo 7: Location of proposed internal driveway leading to Cabins C, D and E.



Photo 1: Entrance to property of Westons Road looking West towards proposed development site.



Photo 2: Location of proposed internal driveway



APPENDIX B

CONSTRUCTION MANAGEMENT PLAN

APPENDIX B

'Silverfield Eco-Cabins' Westons Rd, Crackenback ♦ SEE Appendix B: Construction Management Plan

1. INTRODUCTION

1.1 Objectives

The objectives of this Construction Management Plan are to:

- ensure compliance with the requirements of all relevant environmental legislation;
 - identify specific responsibilities for ensuring the safeguards are implemented;
 - ensure that works are managed to reduce adverse impacts on the environment;
 - ensure environmental safeguards are implemented correctly; and
 - provide a basis for the auditing, monitoring and reporting of environmental performance.
-

8 Monckton Rd, Crackenback ♦ SEE Appendix B: Construction Management Plan

2. ENVIRONMENTAL ACTIONS

2.1 Environmental Actions

The environmental actions required for the proposed works are listed in Table 1 below.

This table also provides the timeframe and frequency for the actions and subsequent monitoring, as well as the designation of responsibilities.

This provides an all-inclusive checklist for the efficient use by Contractors and relevant staff.

8 Monckton Rd, Crackenback ♦ SEE Appendix B: Construction Management Plan

Table 1 Environmental Actions Checklist

Flora

ACTION CHECKLIST	When to be undertaken	DONE (Initial/date)
All site personnel shall observe the limits of the works area.	During Construction	
To reduce the risk of further spread of weeds; machinery and vehicles used on site are to be thoroughly washed before entering the site; and footwear and equipment are to be washed prior to being utilised to ensure they are free of weed seeds.	During Construction	
The site is to be progressively stabilised as works are completed.	Upon Completion	
The condition of rehabilitated areas shall be monitored seasonally until permanent vegetation cover is achieved.	Upon Completion	
Follow up weed control (spot spraying) is to be carried out if deemed necessary.	Upon Completion	

Fauna

ACTION CHECKLIST	When to be undertaken	DONE (Initial/date)
Accidental leakages and spillage of concrete, fuel or lubricant from machinery shall be dealt with by taking immediate measures to contain the spill.	During Construction	
Areas which have been disturbed are to be rehabilitated immediately following the completion of works.	Upon Completion	

Erosion and Sedimentation

ACTION CHECKLIST	When to be undertaken	DONE (Initial/date)
Where areas are to be disturbed, temporary sediment control structures are to be implemented.	Prior to Commencement	
Wherever practicable, during the course of construction, exposed areas shall be provided with a cover to minimise erosion and sedimentation.	During Construction	
Erosion and sedimentation controls shall be monitored on a daily basis or immediately following a rainfall event.	Following Rainfall/ Daily	
Construction activities shall be programmed to minimise the area of disturbed ground that is exposed to erosion at any one time.	During Construction	
All exposed soil areas shall be appropriately stabilised to prevent erosion.	During Construction / Prior to Rainfall	

8 Monckton Rd, Crackentuck ♦ SEE Appendix B: Construction Management Plan

ACTION CHECKLIST	When to be undertaken	DONE (Initial/date)
All exposed soil areas shall be appropriately revegetated following stabilisation to prevent erosion.	Upon Completion	

Water Quality

ACTION CHECKLIST	When to be undertaken	DONE (Initial/date)
Spills of any liquids shall not be hosed or flushed away but swept or collected.	During Construction	
Equipment shall be properly maintained to prevent water pollution. All plant and equipment should be inspected daily to avoid leakage of fuel, oil or hydraulic fluid.	During Construction	
No maintenance other than emergency repairs shall be undertaken on site.	During Construction	
All plant/equipment shall be washed out in an appropriately protected area to prevent erosion and pollution to existing drains or natural areas.	During Construction	
Spill kits shall be readily accessible.	Prior to Commencement	

Site Working Area

ACTION CHECKLIST	When to be undertaken	DONE (Initial/date)
Ensure that access to the site is restricted to authorised personnel only.	During Construction	
Ensure site and associated plant and equipment is secured when site activities conclude at the end of the day.	End of Each Day	
Upon completion of construction, the site working areas shall be removed, and the area reinstated as found originally.	Upon Completion	

Air Quality

ACTION CHECKLIST	When to be undertaken	DONE (Initial/date)
Materials transported in open trucks shall be covered to prevent generation of dust.	During Construction	
The tailgates of all vehicles transporting material from the construction site shall be securely fixed prior to loading and immediately after unloading.	During Construction	

8 Monckton Rd, Crackenback ♦ SEE Appendix B: Construction Management Plan

ACTION CHECKLIST	When to be undertaken	DONE (Initial/ date)
Areas no longer required for construction activity shall be progressively stabilised as soon as practicable to assist in controlling dust.	Upon Completion	

Fuel, Chemicals & Hazardous Material (Explosives)

ACTION CHECKLIST	When to be undertaken	DONE (Initial/ date)
A container of spill absorbent is to be made available and used for emergency spills of fuel, oil or other chemicals.	Prior to Commencement	
Any contaminated material (empty drums, rag, contaminated soil etc) shall be removed immediately from the site and disposed of in accordance with the appropriate regulations.	End of Each Day	

Plant and Equipment

ACTION CHECKLIST	When to be undertaken	DONE (Initial/ date)
All plant and equipment used on the subject site is to be placed in existing disturbed corridors to prevent minimal disturbance to the native vegetation.	Prior to Commencement / During Construction	
Emergency procedures shall be displayed in a prominent position in the site working area.	Prior to Commencement / During Construction	
All work sites shall be restored in a satisfactory manner and where necessary in accordance with the appropriate regulations.	Upon Completion	

Waste Management

ACTION CHECKLIST	When to be undertaken	DONE (Initial/ date)
All litter generated on site is to be placed in small garbage bags. At the end of each day, these bags are to be disposed of in appropriate bins.	End of Each Day	
A daily inspection shall be carried out to ensure the worksite is left in a rubbish free state.	End of Each Day	
All employees shall be informed of the need to maintain a clean worksite.	Prior to Commencement / During Construction	
All loads of rubbish removed shall be securely covered to ensure no spillage.	During Construction	

8 Monckton Rd, Crackentuck ♦ SEE Appendix B: Construction Management Plan

ACTION CHECKLIST	When to be undertaken	DONE (Initial / date)
To the furthest extent possible, efforts shall be made to reduce, reuse and recycle materials used onsite.	During Construction	
The worksite shall be left in a tidy and rubbish free state upon completion of the Project.	Upon Completion	

Aboriginal Heritage

ACTION CHECKLIST	When to be undertaken	DONE (Initial / date)
All staff and contractors working on the site shall be advised of the need to notify their supervisor and cease work, if either indigenous or non-indigenous heritage items are encountered.	Prior to Commencement	
Any evidence of Aboriginal relics discovered during construction shall be reported to OEH. Work in subject area to cease. If disturbance to any suspected relics or site is proposed, an excavation permit shall be sought from the OEH.	During Construction	

Noise and Vibration

ACTION CHECKLIST	When to be undertaken	DONE (Initial / date)
All equipment to be used shall be correctly maintained and in good working order.	Prior to Commencement	
All construction activities shall be restricted to the hours as stipulated in the development consent issued by SMRC.	During Construction	

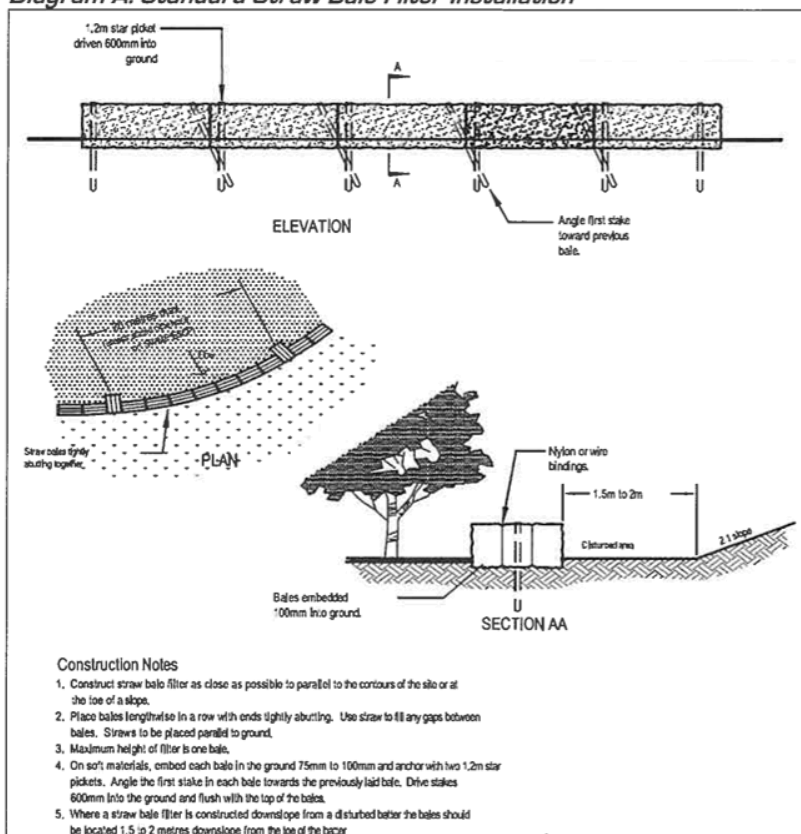
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2.2 Soil, Water & Construction Management

Erosion and Sedimentation Control

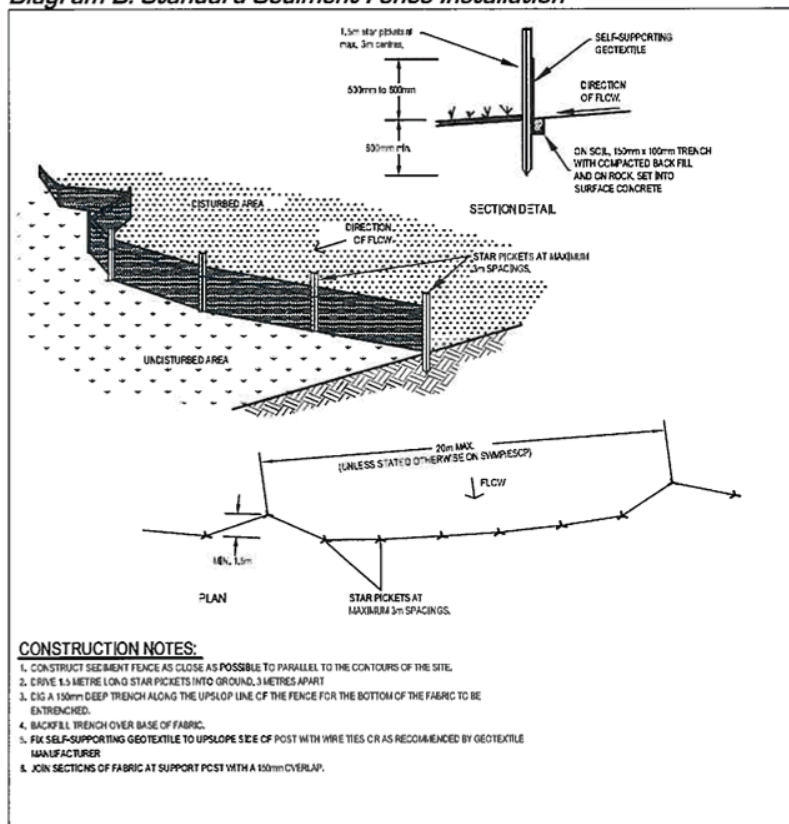
Standard principles for implementation of sedimentation control will be applied. Temporary controls will include either a straw bale filter, installed as illustrated Diagram A or a sediment fence in accordance with Diagram B below.

Diagram A: Standard Straw Bale Filter Installation



8 Monckton Rd, Crackenback ♦ SEE Appendix B: Construction Management Plan

Diagram B: Standard Sediment Fence Installation



The controls are to be installed in accordance with the following suite of criteria:

- Both straw bale and sediment control fencing should be installed on the low side of the work site;
- Both straw bale and sediment control fencing should be installed as close as possible to follow the existing contours of the site;
- A provision for the diversion of water, and stabilisation of channels, around the excavation site should be installed; and
- Areas where soil is to be stockpiled is to be surrounded by sediment control fencing and protected from runoff water.

2.3 Chemical Spill Prevention and Containment

The proposed development will not require the storage or use of any hazardous materials. If however any petroleum products, trade waste, garbage and other noxious substances are required for the subject works, although unlikely to be required in any substantial amount, this will be appropriately stored off-site.

2.4 Indigenous Heritage

Should any material suspected of being an Aboriginal object become unearthed in the course of works associated with the proposed works, all work at that location shall cease immediately

8 Monckton Rd, Crackenback ♦ SEE Appendix B: Construction Management Plan

as per Section 90 of the *National Parks and Wildlife Act 1974*, and the Office of Environment and Heritage shall be contacted immediately to arrange for representatives to inspect the site.

2.5 Waste Management

To ensure that waste is managed, the following controls and measures are to be adhered to:

- All litter generated on site is to be placed in small garbage bags. These bags are to be disposed of appropriately in a timely manner.
- A daily inspection shall be carried out to ensure the worksite is left in a rubbish free state.
- All employees shall be informed of the need to maintain a clean worksite.
- Site generated waste including garbage, grouting and mortar and excess stabilisation materials shall be collected and removed from the site.
- All loads of rubbish removed shall be securely covered to ensure no spillage.
- To the furthest extent possible efforts shall be made to reduce, reuse and recycle materials used onsite.
- The worksite shall be left in a tidy and rubbish free state upon completion of the Project.

2.6 Noise and vibration pollution

The intended hours of construction is from 7am to 8pm Monday to Friday, 7am – 7pm on Saturday and 8am – 8pm on Sundays and Public Holidays.

2.7 Air pollution

The construction of the proposed development is not expected to create any unnecessary air pollution.

2.8 Traffic Management

The overall principles for traffic management during demolition, excavation and construction phases of the development are:

- minimise effects on traffic movements and amenity;
- manage and control vehicular movements to and from the site;
- maintain traffic capacity at intersections;
- maintain existing on-street parking in the vicinity of the site where practical;
- maintain access to other properties adjacent to the site;
- maintain safety for workers;
- provide appropriate access to the site for demolition, excavation and construction traffic; and
- manage and control vehicle activity in the vicinity of the site.

8 Monckton Rd, Crackenback ♦ SEE Appendix B: Construction Management Plan

3. Responsibility and Requirements

All the contractors and staff involved with the works are to be made aware of the relevant requirements of this CMP. Site induction is to be undertaken prior to the commencement of works.

It is the responsibility of the Contractor to ensure that all staff and subcontractors working on the site are provided with environmental training to achieve a level of awareness and competence appropriate to their assigned activities. Persons, including subcontractors' personnel, without appropriate environmental training should not be permitted to work on the site.

Site induction is to include:

- a) Environmental awareness, the principal of due diligence, and other relevant codes of practice.
- b) Specific environmental issues including:
 - *This CMP*
 - *Relevant legislation (as identified in this Report)*
 - *Emergency preparedness/procedures*
 - *Incident reporting*
 - *Community consultation*
 - *Site environmental procedures*



AHIMS Web Services (AWS) Search Result

Purchase Order/Reference : 02-18

Client Service ID : 322146

dabyne planning

Date: 15 January 2018

Attention: Ivan Pasalich

Email: ivan@dabyneplanning.com.au

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 1, DP:DP1221899 with a Buffer of 0 meters,
conducted by Ivan Pasalich on 15 January 2018.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

0	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location. *

If your search shows Aboriginal sites or places what should you do?

- You must do an extensive search if AHIMS has shown that there are Aboriginal sites or places recorded in the search area.
- If you are checking AHIMS as a part of your due diligence, refer to the next steps of the Due Diligence Code of practice.
- You can get further information about Aboriginal places by looking at the gazettal notice that declared it. Aboriginal places gazetted after 2001 are available on the [NSW Government Gazette](http://www.nsw.gov.au/gazette) (<http://www.nsw.gov.au/gazette>) website. Gazettal notices published prior to 2001 can be obtained from Office of Environment and Heritage's Aboriginal Heritage Information Unit upon request

Important information about your AHIMS search

- The information derived from the AHIMS search is only to be used for the purpose for which it was requested. It is not to be made available to the public.
- AHIMS records information about Aboriginal sites that have been provided to Office of Environment and Heritage and Aboriginal places that have been declared by the Minister;
- Information recorded on AHIMS may vary in its accuracy and may not be up to date. Location details are recorded as grid references and it is important to note that there may be errors or omissions in these recordings,
- Some parts of New South Wales have not been investigated in detail and there may be fewer records of Aboriginal sites in those areas. These areas may contain Aboriginal sites which are not recorded on AHIMS.
- Aboriginal objects are protected under the National Parks and Wildlife Act 1974 even if they are not recorded as a site on AHIMS.
- This search can form part of your due diligence and remains valid for 12 months.



APPENDIX E

SNOWY RIVER DCP 2013—ASSESSMENT TABLES

APPENDIX E

'Silverfield Eco-Cabins' Westons Rd, Crackenback ♦ SR DCP 2013 – Assessment Table

Snowy River Development Control Plan 2013		
C2 - Design		
1. Visual & Scenic Impact		
Control		Comment
C2.1-1 Visual Landscape Character Assessment		
<p>(a) Before granting development consent for development involving the carrying out of any works or building construction, the consent authority must have regard to the likely visual impacts of carrying out the development, including the visual impacts of ancillary uses like driveways and fencing and of the provision of electricity and other services to the site of the development.</p> <p>(b) When assessing visual impacts of the proposed development consideration must be given to:</p> <ul style="list-style-type: none"> • Important visual features and the landscape character of the site and surrounding land; • Minimising the visual impact of the development on views from public areas, including public roads; • Reducing the visual impact of driveways and of the provision of services to the development; • Reducing the visual impact of proposed buildings by ensuring that external finishes are non-reflective and of a colour that blends in with the surroundings; and • Ensuring fencing and building styles are compatible with the visual character of the area. 		
C2.1-2 Building on Ridgelines		
<p>(a) A building must not be erected on a ridgeline if the building would be visible from a public place such as an arterial road and appear as a skyline structure from that place or road. However, Council may consent to the erection of a building on a ridge line where:</p> <ul style="list-style-type: none"> • The proposed location of the building comprises the only part of the land on which it is proposed to be erected which has reasonable vehicular access to a public road; • The whole of the land on which it is proposed to be erected is within the ridge line; • The function and architecture of the building has such significance to the community that, in the Council's opinion, it should stand out as a landmark. <p>Development shall take into account the topography of the area avoiding significant skylines.</p>		
<i>The proposed development is not located on any ridgelines.</i>		

'Silverfield Eco-Cabins' Westons Rd, Cruckinback ♦ SR DCP 2013 - Assessment Table

Snowy River Development Control Plan 2013	
<p>C2.1-3 Development in Lake Eucumbene and Lake Jindabyne Scenic Protection Areas</p> <p>In addition to the objectives (above) the following also apply for sites within the Lake Eucumbene and Lake Jindabyne Scenic Protection Areas:</p> <ul style="list-style-type: none"> • Protect the sense of isolation which can be enjoyed in many areas on and adjacent to Lake Eucumbene. • Protect the environmental attractions and recreational functions of Lake Eucumbene and Lake Jindabyne including its attraction as a prime fishing destination. • Ensure that the Lakes and adjacent urban settlements continue to have a clear rural setting. • Protect the water quality, water storage functions and groundwater of Lake Eucumbene and Lake Jindabyne Scenic Protection Areas. • Protect the flora and fauna, including aquatic habitats. <p>(a) Consideration must be given to the visual impact of the development when viewed from Lake Jindabyne, and Lake Eucumbene at its full supply level.</p> <p>(b) Consideration must be given to whether the design and construction of any new buildings (including fencing) prevent any intrusion into the view from the Lake and surrounding areas.</p> <p>(c) Consideration must be given to whether provision has been made for the planting of appropriate native species where the planting would visually screen the development.</p> <p>(d) Development consent must not be granted to development where the development will have an unacceptable visual impact on the scenic quality of the area.</p> <p>(e) The development has been designed to prevent any visual intrusion into the view from Lake Jindabyne and Lake Eucumbene (at its full supply level).</p> <p>(f) A visual impact analysis must be provided of an appropriate scale clearly showing the potential of any buildings to intrude into the landscape sufficient to enable it to properly assess the visual impact of the proposed development on the views from the Lake.</p>	<p><i>The proposed development is not located within the Lake Eucumbene or Lake Jindabyne Scenic Protection Areas.</i></p>
<p>C2.1-4 Development within the Eastern Approaches to Kosciuszko National Park</p> <p>Development consent must not be granted to development of land in the Eastern Approaches unless the consent authority has considered a visual impact analysis of an appropriate scale clearly showing the potential of any buildings to intrude into the landscape sufficient to enable it to properly assess the visual impact of the proposed development on the views from the Alpine Way and Kosciuszko Road.</p> <p>Development is to be designed and located so it causes no detriment to the scenic and rural character of land within the Eastern Approaches to Kosciuszko National Park, particularly when viewed from the Alpine Way or the Kosciuszko Road.</p>	<p><i>The subject site is located within the Eastern Approaches to Kosciuszko National Park. It is noted the development will not be highly visible from the Alpine Way or Westons Road. Refer to Section 4.3 of the SEE.</i></p>

'Silverfield Eco-Cabins' Westons Rd, Crackenback ♦ SR DCP 2013 - Assessment Table

Snowy River Development Control Plan 2013	
<p>C2.1.5 Building Design</p> <p>(a) The design and site coverage of the development should reflect the slope of the site and it may be desirable to leave steeply sloping parts of sites in their natural state.</p> <p>(b) All structures are designed and sited in order to minimise the need for excavation or fill for foundations and associated hardstand areas.</p> <p>(c) Buildings should utilise suspended slab construction, pole or steel frame, or brick and/or steel piers in order to minimise the disturbance to the natural grade caused by the building. Where areas on a site are already disturbed, those areas should be used for siting of buildings.</p> <p>(d) On steeply sloping sites and treed hillsides, building height and bulk, particularly on the downhill side is to be minimised and the need for cut and fill is to be reduced by designs which minimise the building footprint and allow the building mass to step down the slope.</p> <p>(e) Sub-floor areas must be enclosed or otherwise treated so that they do not look untidy when viewed from a public place.</p> <p>(f) Building heights are similar to those in the surrounding landscape with taller buildings sited so as to minimise impacts on the landscape.</p> <p>(g) New structures are designed to blend rather than contrast with the existing environment and the use of external reflective finishes is restricted.</p> <p>(h) The building design is not to include highly reflective surfaces such as 'zincalume' or tinted glass panels. External finishes may be natural or untreated, or where colours are used, these should have a light reflectivity index of 12% or below.</p>	<p><i>The proposed cabins are located on relatively flat to moderately sloping land, avoiding steep sloping land.</i></p> <p><i>The cabins will be constructed using concrete slab construction with no sub-floor.</i></p> <p><i>The building height of the cabins is single storey, with low profile skillion roof forms.</i></p> <p><i>The development has been designed to respond to its natural setting.</i></p>
<p>C2.1.6 Landscaping</p> <p>(a) The design of any new development must integrate with the landscape, by building on and incorporating existing landscape features such as vegetation and rocky outcrops.</p> <p>(b) Development must not involve the removal of bushrock or significant areas of vegetation.</p> <p>(c) Planting is to be located to soften the view of the development from any existing public roads and public vantage points.</p>	<p><i>The development can incorporate the existing landscape features, avoiding significant vegetation.</i></p> <p><i>Additional plantings of Eucalypts will be undertaken to offset the loss of trees removed for the development.</i></p>
<p>C2.1.7 View Sharing</p> <p>(a) All property owners should be able to develop their property within existing planning controls however views should not be substantially affected where it is possible to design to share views.</p> <p>(b) The location and design of dwellings and outbuildings must reasonably maintain existing developed view corridors or vistas from the neighbouring dwellings, streets and public open space areas.</p> <p>(c) In assessing potential view loss impacts on neighbouring dwellings, retaining existing views from the living areas (living room, dining room, lounge and kitchen) should be given a priority over those obtained from the bedrooms and non-habitable rooms.</p> <p>(d) The design of fences and selection of plant species must minimise obstruction of views from the neighbouring dwellings and the public domain.</p>	<p><i>The proposed development will not impact on any existing view corridors.</i></p>

'Silverfield Eco-Cabins' Westons Rd. Crackerbuck ♦ SR DCP 2013 - Assessment Table

Snowy River Development Control Plan 2013 C3 Car Parking, Traffic & Access		
3. Vehicle Access		
Control		Comment
<p>C3.1-1 Permanent and Practical Legal Access</p> <p>(a) All development, including all allotments created by subdivision (including boundary adjustments) must have coinciding legal and practical (properly constructed) access in accordance with Councils development design and construction specifications.</p> <p>(b) Access roads are to be designed to minimise road infrastructure by utilising the most direct, and where possible the existing, legal routes.</p> <p>(c) An applicant wishing to construct a Crown public road is required to obtain Council's concurrence to the ownership of the road being transferred to Council. Where the applicant cannot obtain the concurrence of Council to the transfer of ownership, the application for road construction will not be accepted.</p> <p>(d) Access by undedicated roads (including undedicated Crown reserve roads, Forestry roads and Livestock Health and Pest Authority reserves) requires the consent of the public authority (eg. Roads and Maritime Services) and will only be permitted in similar circumstances to those for rights of carriageway and subject to the same conditions applicable to rights of carriageway.</p> <p>(e) Where the development requires a second bushfire access/egress route, this is to be a permanent legal and practical access.</p> <p>(f) Where the existing road alignment does not match the dedicated or legally recognised road alignment, the road alignment should be rectified through re-alignment, closure, road construction or dedication.</p> <p>(g) Any additional length of public road created as part of the development and proposed to be transferred to the control of Council is to be minimised.</p> <p>(h) Direct access from either the Alpine Way or Kosciuszko Road is not to be provided to a development unless the site has no other practical alternatives that exist or can be created.</p> <p>(i) Consideration must be given to whether traffic associated with the proposed development will cause the condition of the roads to deteriorate and whether funds are or will be available for road maintenance and whether any financial contributions from the proposed development are sufficient to upgrade the roads likely to be affected.</p>		<p>(a) The proposed development has direct access to Westons Road, a public road.</p> <p>(b) The proposed cabins have been located close to the existing access with only a short internal road required, which mostly follows cleared land.</p> <p>(c) - (h) N/A.</p> <p>(i) Refer to Section 4.4.2 of the SEE.</p>

Silverfield Eco-Cabins: Westons Rd, Crackenback ♦ SA DCP 2013 - Assessment Table

Snowy River Development Control Plan 2013	
C3.1-2 Rights of Carriageway for Subdivision	Not applicable.
<p>(a) Where access to the allotment is via an existing right of carriageway, the subdivision will only be permitted in exceptional circumstances as follows, where:</p> <ul style="list-style-type: none"> - the subdivision is for large rural property where the cost of providing public road access would be prohibitive; or - the subdivision is in remote rural localities of the Shire. <p>(b) Access may be provided by a vehicular right of carriageway for development involving subdivision of land into up to five (5) additional residential lots (or development where traffic generation has a similar or greater impact) if:</p> <ul style="list-style-type: none"> - the right of carriageway is constructed to a standard approved by the Council; and - where relevant, the consent of all adjoining land owners, whose land is burdened by the vehicular right of way, has been gained. <p>(c) Access may be provided by a vehicular right of carriageway for new development (other than that referred to in sub-clauses a) and b) above) where traffic will have a minimal impact if:</p> <ul style="list-style-type: none"> - the right of way is constructed to a standard agreed to by Council; and - where relevant, the consent of all adjoining land owners, whose land is burdened by the vehicular right of way, has been gained. <p>(d) If further subdivision takes place utilising the right of carriageway and increasing the number of lots utilising the right of carriageway to more than six (6) allotments, the right of carriageway is to be replaced with a public road (refer below).</p> <p>(e) The right of carriageway in non-urban areas is to be a minimum of twenty (20) metres wide.</p> <p>(f) Construction and maintenance of the right of carriageway is the responsibility of the landowner and is to be in accordance with Councils development design and construction specifications.</p> <p>(g) Council may require a Deed of Agreement for the operation, management and maintenance of the right of carriageway.</p>	

'Silverfield Eco-Cabins' Wastons Rd, Crackerback ♦ SR DCP 2013 - Assessment Table

Snowy River Development Control Plan 2013	
C3.1-3 Public Roads	N/A
<p>(a) Where subdivision results in six (6) or more additional allotments, the access shall be by way of a public road.</p> <p>(b) Where a new road is to be constructed or an existing road is to be utilised for additional allotment access, it shall be constructed in accordance with Council's development design and construction specifications for access and subdivision on the following basis:</p> <ul style="list-style-type: none"> - Two Lane Gravel Road - any road likely to be extended or form part of a through road and "no through roads" servicing six (6) to ten (10) allotments and not in a RS Large Lot Residential Zone. - Two Lane Bitumen Road - any road servicing more than ten (10) allotments. <p>Council may also require this type of road for short lengths of road which connect with an existing sealed road or which are over a gradient of 10%.</p> <p>(c) If the subdivision will result in six (6) or more lots in the RS Large Lot Residential Zone, each lot is to be linked by a 2 lane bitumen sealed road to the nearest urban centre, constructed to Council's approved standards.</p> <p>(d) If the subdivision will result in six (6) or less lots in the RS Large Lot Residential Zone, each lot is to be linked to the nearest public road by a two lane road suitable for two wheel drive vehicles, constructed to Council's development design and construction specifications.</p> <p>(e) Where development (including subdivision) front existing public roads, and where the existing public road is unconstructed or is not constructed to a satisfactory standard for the proposed development (e.g. not presently maintained by Council), the full cost of upgrading that road is to be borne by the developer. This requirement may also apply to subdivision's that require the construction or upgrading of existing public roads to give access to the subdivision.</p> <p>(f) Each lot is to be provided with an adequate all weather access to enable satisfactory vehicular passage from the public road into the individual allotment. This will generally require graveling from the road shoulder to the boundary and in most cases will require the provision of a piped gutter crossing in accordance with Council's specification for property accesses.</p> <p>(g) Each lot to be created must include vehicular access that will be flood free in the event of a 1:50 year probability flood occurring.</p> <p>(h) The location of the individual access points are to be nominated by the developer and subject to approval of, and meeting the standards established by the Director Technical Services and Operations, having regard to road drainage requirements and sight distance.</p>	
C3.1-4 Development Fronting Main or Arterial Roads	Not applicable.
<p>(a) Where development is proposed land which: fronts a classified or arterial road; or relies solely on a classified or arterial road for its access; or has access to a road which intersects with a classified or arterial road, where the point of access is within 90 metres of the intersection of the road and the classified or arterial road, the following must be considered:</p> <ul style="list-style-type: none"> - whether the traffic likely to be generated by the development will cause a traffic hazard or reduce the capacity and efficiency of the classified or arterial road. - access points and on-site management plans for vehicle movement and parking; - the effect the development will have on future improvements or realignment of the classified or arterial road. 	

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'Silverfield Eco-Cabins' Westons Rd, Crucknaback ♦ SR DCP 2013 – Assessment Table

Snowy River Development Control Plan 2013		
C8 Environmental Management		
1. Minimising Conflicts		
Control		Comment
C8.1-1 Minimising Conflicts		
(a) Locate residential, eco-tourist facilities and tourist and visitor accommodation to minimise land use conflicts between other land uses in rural areas including agriculture, intensive agriculture and extractive industries.		
(b) Where proposed residential or tourist based development adjoins or is in the vicinity of existing agriculture, intensive agriculture or extractive uses, the development application must be accompanied by an assessment demonstrating how land use conflicts have been considered and addressed.		
(c) In assessing development adjoining the existing uses, the Council must:		
<ul style="list-style-type: none"> • Consider whether or not the development is likely to have a significant impact on the use that, in the opinion of the Council having regard to land use trends, is likely to be the preferred use of the land in the vicinity of the development. • Evaluate any measures proposed by the applicant to avoid or minimise any incompatibility. • Design and site the development in a way to minimise land use conflicts between other uses including existing residential development. 		
(g) Where proposed tourist and visitor accommodation or eco-tourist facility development adjoins or is in the vicinity of existing residential development, the development application is to be accompanied by an assessment demonstrating how land use conflicts have been considered and addressed.		
(h) In assessing development adjoining the existing residential uses, the Council must consider whether or not the development is likely to have a significant impact on the residential uses including increased vehicle movement and noise		
3. Land Management – Erosion, Sediment & Stormwater Control		
Control		Comment

Silverfield Eco-Cabins: Westons Rd, Crackerback ♦ SA DCP 2013 - Assessment Table

Snowy River Development Control Plan 2013	
CB.3-1 Erosion & Sediment Control	<i>Standard erosion and sediment controls will be required as part of the construction management of the cabins and dwelling as addressed in the Construction Management Plan provided in Appendix B.</i>
<p>(a) Measures are to be implemented during development construction to ensure that the land form is stabilised and erosion is controlled and that water quality in streams and lakes downstream of the development site is protected.</p> <p>(b) Systems are designed to optimise the interception, detention and removal of waterborne pollutants prior to discharge to receiving waters.</p> <p>(c) Vegetated riparian buffers to waterways are to be maintained.</p> <p>(d) A development application is to be accompanied by a stormwater and soil management plan demonstrating:</p> <ul style="list-style-type: none"> • how sedimentation and erosion of fill and soil is to be managed on the site; and • development adjacent to the bank or the bed of a watercourse, addressed the environmental impact on the receiving waters. <p>(e) Stormwater or surface water runoff is not to be redirected or concentrated onto adjoining properties or to create worsening effect on adjoining properties.</p> <p>(f) All disturbed areas are to be re-stabilised and re-vegetated as soon as practicable.</p> <p>(g) Landscaping is to use native species suitable to the locality and with consideration of bush fire requirements (Refer Recommended Landscaping Species - Appendix C5-1).</p>	
CB.3-2 Slopes & Batters	<i>The proposed cabins are located on relatively flat to moderately sloping land, avoiding steep sloping land.</i>
<p>(a) Cut and fill within sites are to be sensitively treated through gentle slopes and adequate stability to avoid erosion and slippage.</p> <p>(b) Where the foundation strata of the area permits slopes in excess of 1:3, and where supported by technical documentation prepared by a suitably qualified professional, steeper slopes will be considered.</p>	
4. Weed Management	
Control	Comment
CB.4-1 Weed Management	<i>This can form a condition of consent.</i>
<p>(a) Development should occur in a manner that does not increase the potential for, or result in, the spread of noxious weeds.</p> <p>(b) Where development is to be located on a property with a current weed notice or history of weed notices, a weed management plan is to accompany the development application. The weed management plan must identify weeds to be controlled and in what area they are to be controlled; and timeframe and method of control to be employed.</p>	
5. Ecological Impacts	
Control	Comment

'Silverfield Eco-Cabins' Westons Rd, Crackenback ♦ SR DCP 2013 - Assessment Table

Snowy River Development Control Plan 2013	
C8.5-1 Ecological Impacts	<i>Refer to Section 4.1 of the SEE</i>
<p>(a) The development is to minimise any impact on the local ecology including water quality, aquatic habitats and fish passage.</p> <p>(b) Where development may have an impact on threatened species, populations or ecological communities (including development on land significant for flora and fauna), an Assessment of Significance (AOS) is to be undertaken. Where it is found that there would be a significant impact on threatened species, their habitats or endangered ecological communities a Species Impact Statement (SIS) would be required.</p> <p><u>Note:</u> if a Species Impact Statement is required, the Office of Environment and Heritage will have a statutory role in concurrence of the development.</p> <p>Council will review an AOS as part of its determination of a development application and use the information provided to determine if the applicant has justified the level of impact by:</p> <ul style="list-style-type: none"> - Avoiding the impact where possible; - Minimising the impact where it can not be avoided; - Offsetting the remaining impact after it has been minimised to the greatest extent possible. 	
C9 Energy & Water Efficiency, Water Supply & Effluent Disposal	
2. Water Supply	
<p>Control</p> <p>C9.2-2 Domestic or Potable Water Availability</p> <p>The following controls apply to development on sites where the connection to reticulated town water supply is not available.</p> <p>(a) Sufficient domestic or potable water for the proposed development is to be provided by rainfall collected in on-site rainwater tanks and stored.</p> <p>(b) For domestic purposes the sizing of tanks for rainwater supply shall be 100KL for a 4 person household with a minimum roof catchment area of 400m² or in accordance with the National Health document titled 'Guidance on the use of Rainwater Tanks' (2004).</p> <p>C9.2-5 Bush Fire Fighting Water Availability</p> <p>(a) Sufficient water is to be available for bush fire fighting purposes at all times.</p> <p>(b) The proposed development is to provide a supply of water dedicated permanently to fire fighting, in accordance with the requirements of the NSW Rural Fire Service Planning for Bushfire Protection Manual 2006.</p>	<p>Comment</p> <p>Water supply for the cabins will be derived from rainfall collected on the roofs and stored within rainwater tanks (100KL for each cabin) and supplemented by bore water supply.</p> <p>Not applicable.</p>
3. Effluent Disposal	

Silverfield Eco-Cabins' Westons Rd, Crackenback ♦ SR ODP 2013 -- Assessment Table

Snowy River Development Control Plan 2013	
CB.3-1 General Controls	<i>The proposed cabins will be connected to new on-site effluent system/s, as per the Soil Test report provided in Appendix C.</i>
<p>(a) New allotments smaller than 2 hectares in area and allotments within 2 kilometres of the reach of the Council's sewage treatment system are encouraged to be connected to the Council's sewerage system.</p> <p>(b) Where connection to Council's reticulated sewerage system is not available and on-site effluent disposal is proposed, an analysis of soil suitability and topography demonstrating that the land is suitable for on-site effluent disposal is to be provided.</p> <p>(c) New allotments for residential development which are not connected to Council's sewerage system must demonstrate that there are suitable dwelling sites which are not affected by flooding, or seasonal high water table.</p> <p>Note: where development is connecting to Council's sewerage system, the relevant Council standards and guidelines will apply and consultation with Council is required.</p>	

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'Silverfield Eco-Cabins' Westons Rd, Crackenback ♦ SR DCP 2013 - Assessment Table

Snowy River Development Control Plan 2013	
E1 Tourist Development	
4. Eco-tourist Facility	
Control	Comment
E1.3-1 Design of Eco-Tourist Facility (a) The development is to be designed to utilise building materials that blend in with the surrounding landscape, promoting the use of recycled materials and materials sourced from the region. (b) The development is to maximise energy efficiency and use a minimum of non-renewable energy. (c) The development is to be designed on the basis of ecological sustainability and an understanding of the potential environmental impacts. (d) Any buildings and infrastructure is not to dominate the visual landscape and is to be compatible with the local cultural character.	<p>The proposed development has been designed to maximise energy efficiency through the passive solar design principles applied and use of renewable energies including solar. The development has been founded on sustainability principles and has identified and addressed any potential environmental impacts.</p> <p>The development has been designed and located so that the cabins do not dominate the visual landscape and scenic character of the area.</p> <p>The five (5) cabins will be able to accommodate a maximum of twelve (10) guests, therefore on-site management is not required.</p> <p>The proposed development has been founded on being a year-round operation, not dependent on winter or snow.</p> <p>The cabins are to be used for short-term holiday accommodation, not to be used more than three (3) consecutive months as required.</p> <p>The development is located close to the Wallandby locality, a tourism hub within the Alpine Way valley. The development is also located within 20 minutes of Kosciuszko National Park and Lake Jindabyne, where the natural and cultural history of the area can be learned and appreciated.</p> <p>Through passive and active activities available on the site and locality, visitors will be provided opportunities to experience the nature and culture of the area, its setting and locality.</p> <p>Each cabin will be provided with an open parking space, able to accommodate one (1) vehicle in accordance with parking rates and design requirements in Chapter C3 of the DCP.</p> <p>Access for persons with a disability will be provided in accordance with the Commonwealth Disability (Access to Premises - Buildings) Standards 2010 (the Premises Standards).</p> <p>Consideration of the Premises Standard only occurs at the Construction Certificate stage, when the building is required to be assessed in accordance with the Building Code of Australia, although it is noted that one (1) cabin will require to be accessible for disabled persons.</p>
E1.3-2 Operation of Eco-Tourist Facility (e) An eco-tourist facility that accommodates over 15 guests must be centrally managed by on-site management with all structural and land components being the responsibility of one management whether or not individual structures are owned by different entities. (f) Where a manager's residence is provided as part of an eco-tourist facility, an existing or proposed dwelling is to operate as the manager's residence (where possible). (g) Only one manager's residence is permitted on land on which the eco-tourist facility is proposed. (h) The eco-tourist facility must operate on a year-round basis. (i) The eco-tourist facility accommodation must be used solely for the provision of temporary holiday accommodation [no more than three (3) consecutive months].	
E1.3-3 Nature of Eco-Tourist Facility (a) The development may contain facilities for the teaching, researching or dissemination of knowledge in respect of the natural and cultural history of the area. (b) The development will provide opportunities for visitors to experience nature and culture in ways that lead to a greater understanding, appreciation and enjoyment.	
E1.3-4 Car Parking (a) Adequate on-site car parking and bus parking and manoeuvrability is to be provided to cater for the peak use of the facility. (Refer to Chapter C3 Car Parking & Access for parking rates and design) (b) The development application may be required to be supported by a traffic assessment prepared by a suitably qualified traffic engineer demonstrating that adequate parking is provided for the peak use of the facility.	
E1.3-5 Access for Persons with a Disability (a) Reasonable provision within the building and access areas is to be made for movement and circulation for people with disabilities. (b) The development must demonstrate consistency with the provisions of the Disability Discrimination Act 1992 (Commonwealth). (c) The development must comply with the Building Code of Australia with respect to access and circulation for persons with a disability.	

Debyne Planning Pty Ltd

Silverfield Eco-Cabins Westons Rd, Crackenback ♦ SR DCP 2013 – Assessment Table

Snowy River Development Control Plan 2013	
<p>E1.3.6Waste Management</p> <p>(a) Waste is to be managed in a safe, tidy and environmentally responsible manner and in accordance with legislative requirements.</p> <p>(b) Waste management is to be based on the principles of waste avoidance and maximising reuse and recycling of materials.</p> <p>(c) Details of the waste management strategy for the eco-tourist facility (both construction and operational phases) must be submitted to Council when a Development Application is lodged. (Refer to Chapter A2 Development Application Requirements).</p>	<p><i>During construction phase waste will be kept to a minimum due to the nature of the materials used.</i></p> <p><i>A 9m² skip bin will be located on site for waste that is unable to be recycled and reused later on in the construction phase.</i></p> <p><i>Where material is able to be recycled we will store this material on site. During the operational phase, household rubbish and recycling will be kept at each cabin and collected after each guests stay. The rubbish and recycling will be taken the Jindabyne Waste transfer facility each week. 1 120L-recycling bin and 1 120L-general waste bin will be provided.</i></p> <p><i>Green waste will be kept onsite and turned into compost by management to be used in gardens around the development.</i></p>



APPENDIX F

WATER SUPPLY ANALYSIS

APPENDIX F

Silver Field Eco-Cabins, Westons Road, Crackenback ♦ SEE Appendix F: Water Supply Analysis

Silver Field Eco-Cabins
Westons Road, Crackenback
Water Supply and Consumption Calculations

Precipitation and Runoff:

Average Annual Rainfall per month for the locality¹ (mm):

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
81.6	71.55	84.75	74.45	97.05	105.45	101.7	120.7	133.1	122.6	113.9	89.2	1190.1

Roof Runoff - Roof Size of 57.6m² (in litres):

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
3668	3205	3813	3338	4380	4767	4594	5470	6041	5557	5156	4018	54008

Roof Run-off Summary:

Each Cabin 57.6m² of roof area

54,008 litres average annually

¹ Due to the location of the property being located halfway between the Thredbo Valley BOM Station (0710401) at an altitude of 1320m and the Jindabyne Lynwood BOM Station (0712021) at an altitude of 990m, the mean average rainfall from both stations were combined and halved to provide an average rainfall for the subject site, which is located at an altitude of 1060m.

Consumption (Demand):

Managers Residence:

Average Consumption per person:

110 litres per person/ per day (based on SPSC DCP 2013)

50%

Occupancy Rate:

Proposed Accommodation Capacity for each Cabin: 2 persons

110 litres x 2 x 183 (50% occupancy) = 40,260 litres

Silver Field Eco-Cabins, Westons Road, Crackenback ♦ SEE Appendix F: Water Supply Analysis

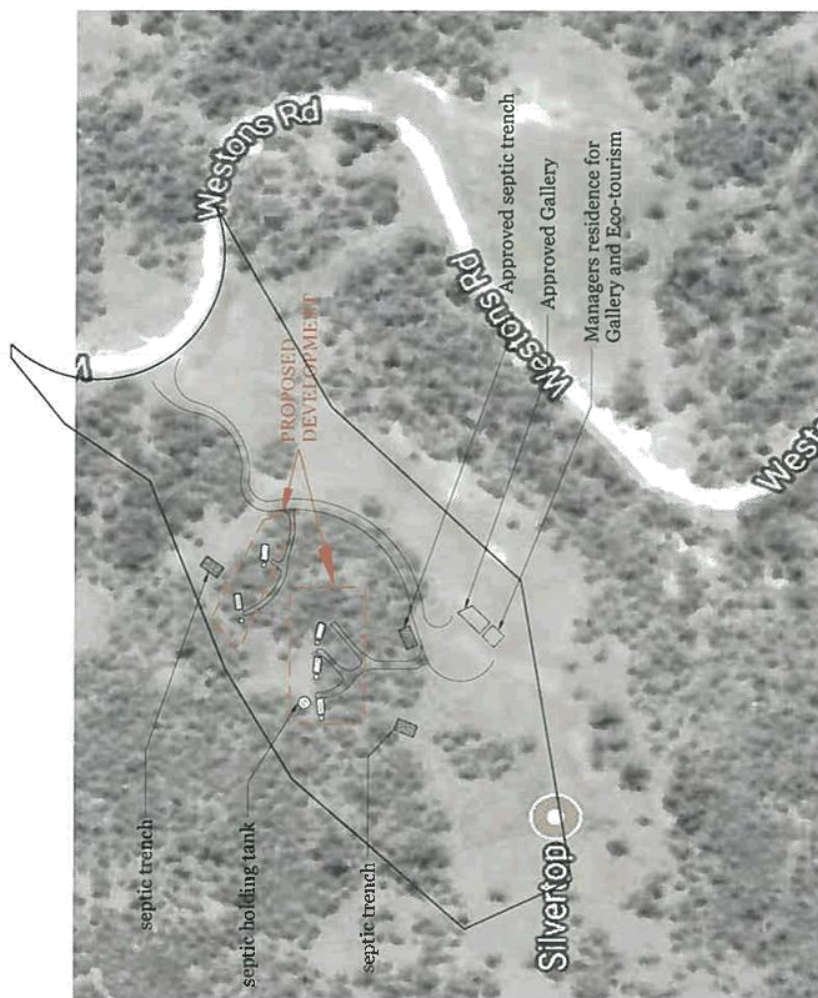
Average Annual Demand vs Supply:

Overall Supply:	54,008 litres
<u>Overall Demand:</u>	<u>40,260 litres</u>
Overall Net:	13748 litres

Proposed development

LOT 01 of DP 1221899
"Silver Plain Cabins"
Westons Rd
Crackenback NSW 2627

- | | |
|------|------------------|
| A 01 | Drawing register |
| A 02 | Site plan |
| A 03 | Isometric Plan |
| A 04 | Floor Plan |
| A 05 | Elevations |
| A 06 | Rainwater plan |
| A 07 | Sections |
| A 08 | Furniture Layout |
| A 09 | SIPs Panels |
| A 10 | Solstice Shadows |



CLIENT Forbes	PROJECT Silver Cabins	PROJECT NO. 02	DRAWN BY DK	ISSUE 15/02/2017	DESCRIPTION Silver Cabins	A 01
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DK Drafting
33 Girvin pl, Jindabyne
NSW, 2627

Notes:

CLIENT
Mitch Forbes
Westons Rd, Jindabyne, NSW

PROJECT
Silver Cabins

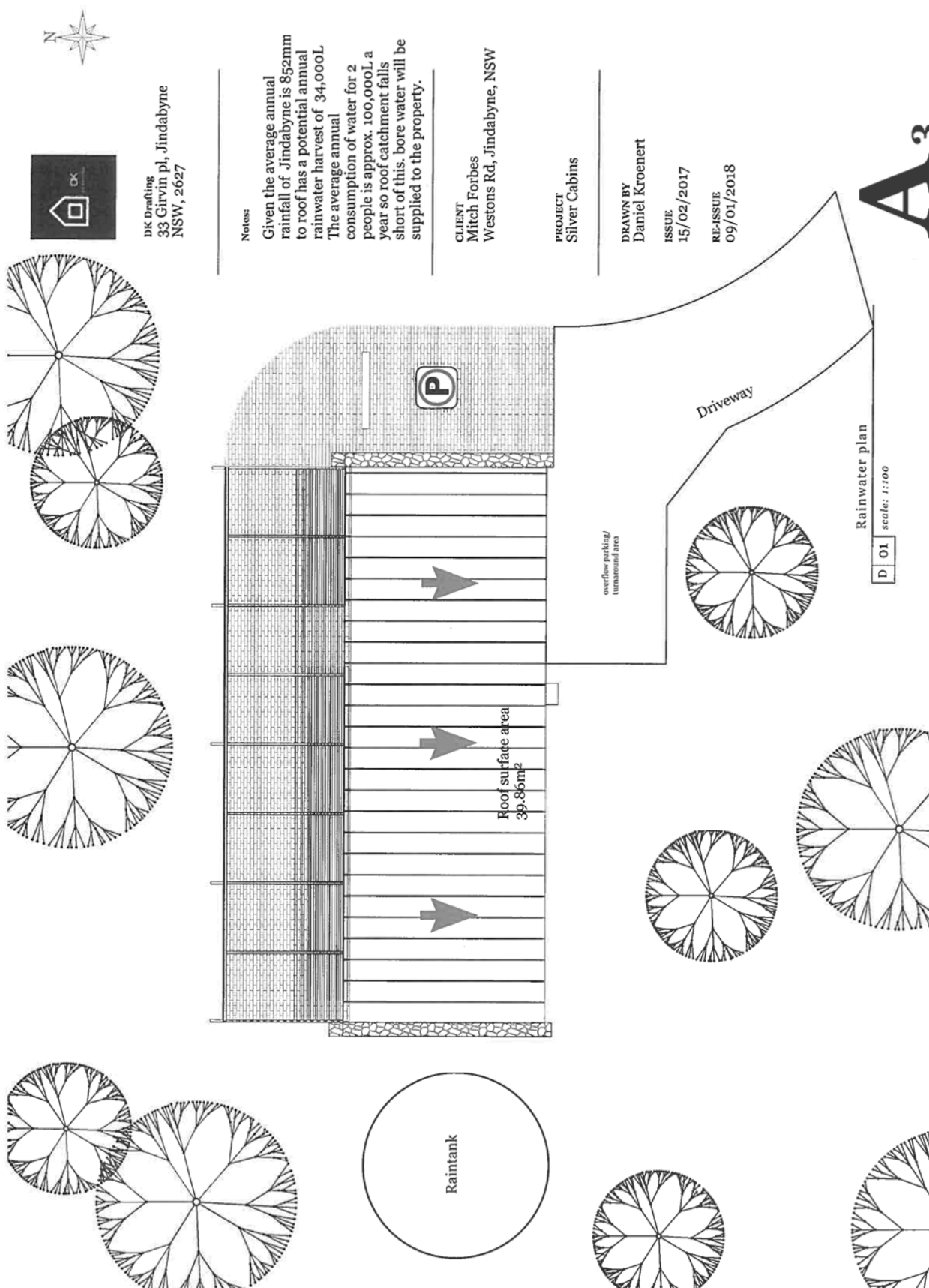
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RE-ISSUE
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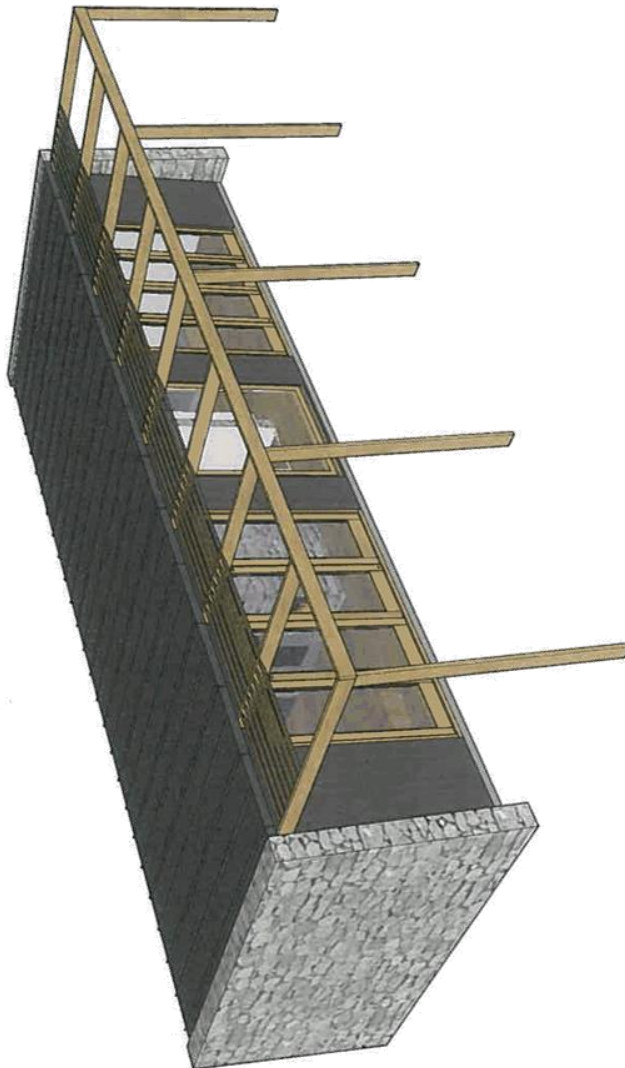
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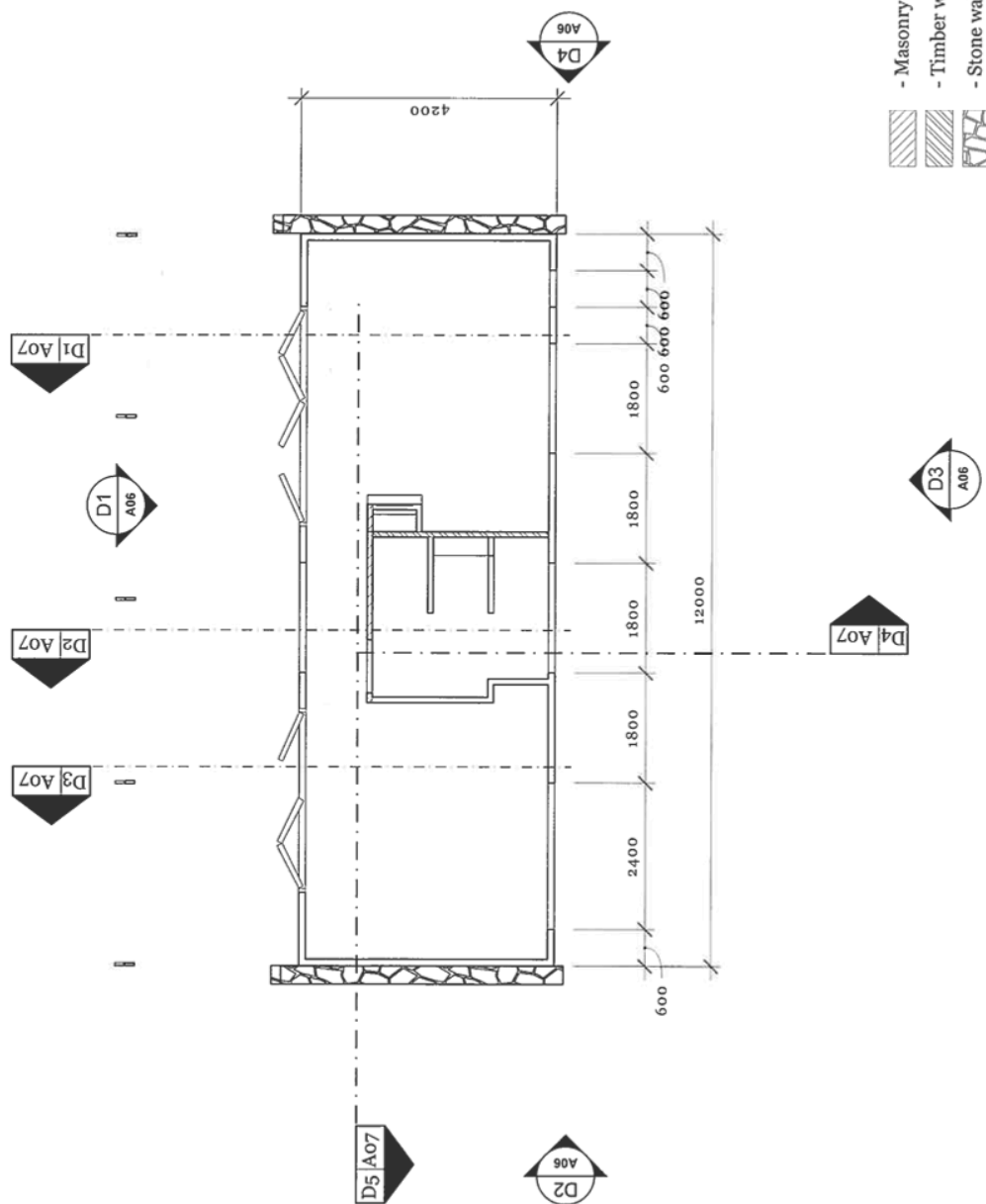
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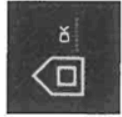
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DESCRIPTION
Floorplans

A5



Floor Plan
D 001
scale: 1:100



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NSW, 2627

2 - Western elevation

scale: 1:100

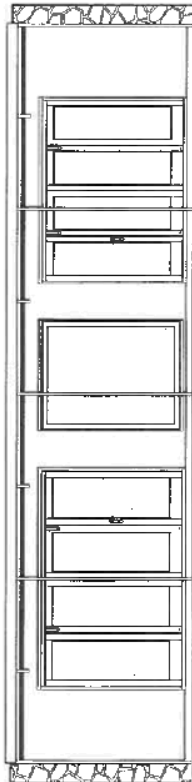
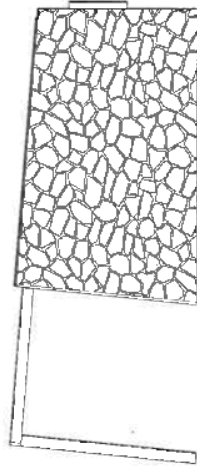
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1 - Northern elevation

scale: 1:100

D 01

Notes:



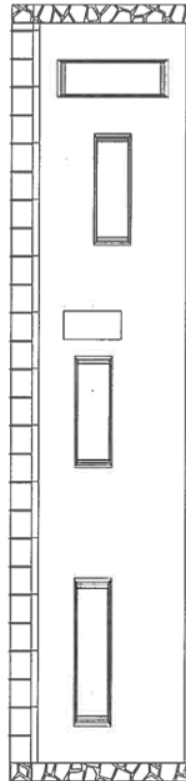
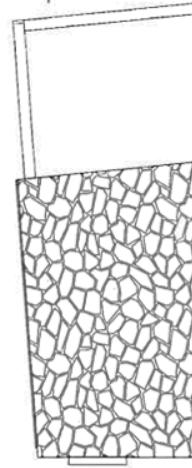
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1 - Eastern elevation

scale: 1:100

D 04

3 - Southern elevation

scale: 1:100

D 03

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Notes:

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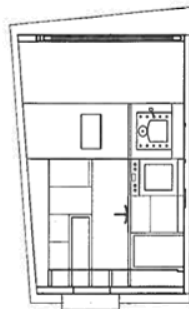
PROJECT
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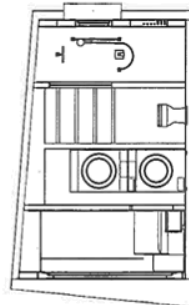
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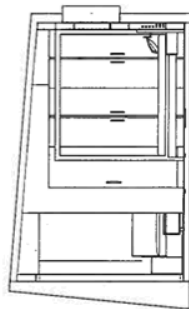
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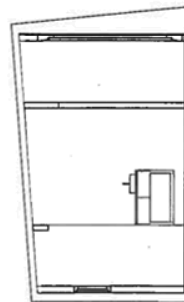
Section 1 - Kitchen/Living
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D 01



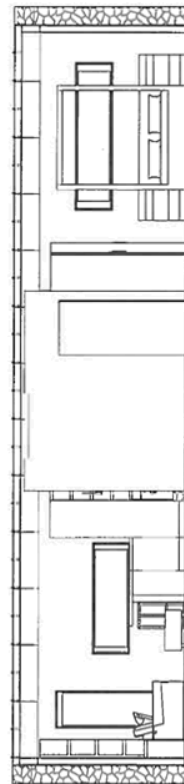
Section 2 - Bathroom West
scale: 1:100
D 02



Section 3 - Bedroom
scale: 1:100
D 03



Section 4 - Bathroom East
scale: 1:100
D 04



Section 5
scale: 1:100
D 05



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NSW, 2627

Notes:

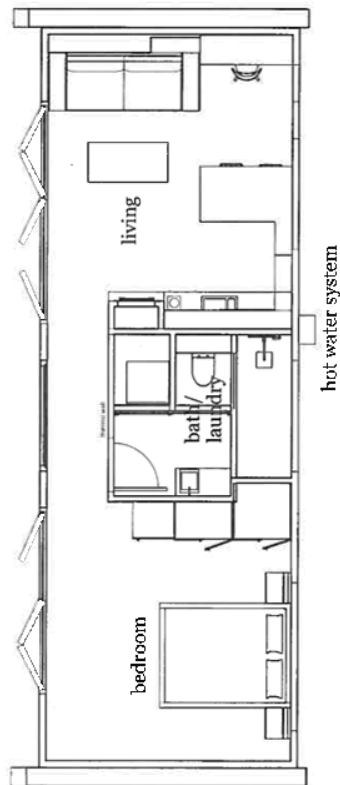
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Silver Cabins

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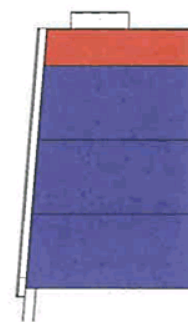
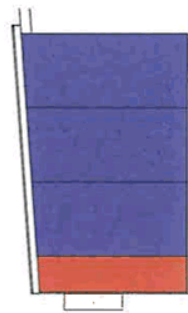
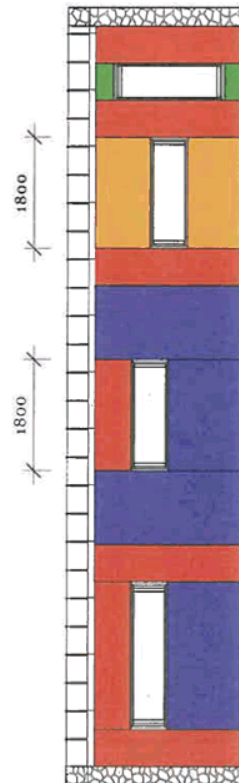
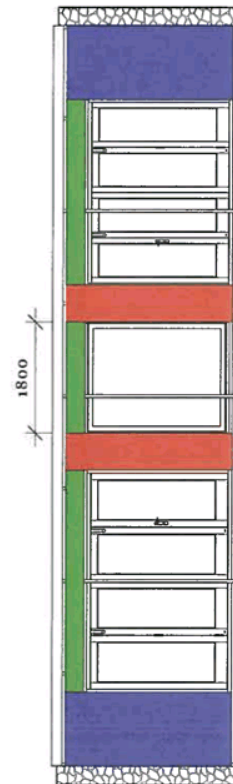
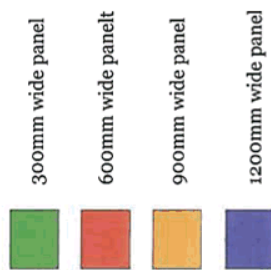


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Notes:



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A9



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NSW, 2627

Notes:
Winter sun angle at the solstice is 31°
so louvres will be set to 31° to allow
the sun through in winter and provide
shade during summer months

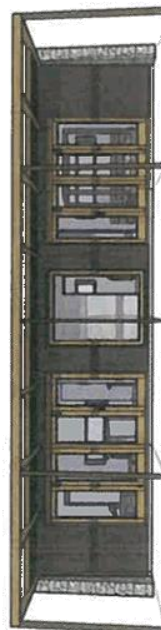
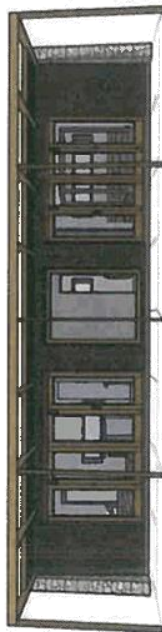
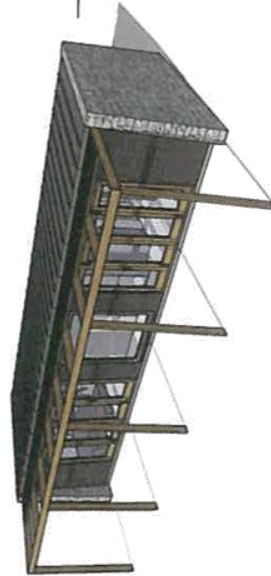
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Westons Rd, Jindabyne, NSW

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Silver Cabins

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15/02/2017

RE-ISSUE
09/01/2018



WINTER SOLSTICE

Time 12:00pm

WINTER SOLSTICE

Time 12:00pm

A₁₀

DRAFT CONDITIONS OF CONSENT DA4100/2018

Eco Tourism Accommodation - 5 Cabins

Lot 1 DP 1221899 Ph Clyde , Westons Road CRACKENBACK NSW 262

ADMINISTRATIVE CONDITIONS

Approved Plans and Documentation

1. The developer is to ensure that the development complies fully with DA4100/2018 as submitted to Council on the 24/01/2018 3:56:00 PM with supporting documentation including, but not limited to the development plans being:

Reference/Dwg No	Title/Description	Prepared By	Date/s
A01	Cover Page Silver Cabins	DK	15/02/2017
A2	Site Plan	Daniel Kroenert	09/01/2018
A3	Rainwater Plan	Daniel Kroenert	09/01/2018
A4	Silver Cabins	Daniel Kroenert	09/01/2018
A5	Floor Plans	Daniel Kroenert	09/01/2018
A6	Elevations	Daniel Kroenert	09/01/2018
A7	Sections	Daniel Kroenert	09/01/2018
A8	Section	Daniel Kroenert	09/01/2018
A9	Panels	Daniel Kroenert	09/01/2018
A10	Shadow Diagrams	Daniel Kroenert	09/01/2018
A11	Staging Plan	Unknown	Unknown
Project: 02-18	Statement of Environmental Effects	Dabyne Planning	January 2018

as stamped by the Snowy Monaro Regional Council and attached to this Notice, except where amended by the following conditions of consent (and as amended in red by Council)

Inconsistency between documents

2. In the event of any inconsistency between conditions of this consent and the drawings/documents referred to above, the conditions of this consent prevail.

Staged Development

3. The development is approved as a Staged Development, with each stage comprising the following elements:
Stage 1: Cabins 1, 2 & 3
Stage 2: Cabin 4
Stage 3: Cabin 5

Prescribed Conditions

4. The developer shall comply with any relevant prescribed conditions of development consent under clause 98 of the Environmental Planning and Assessment Regulation. For the purposes of section 80A(11) of the Environmental Planning and Assessment Act, the following conditions are prescribed in relation to a development consent for development that involves any building work:
 - The work must be carried out in accordance with the requirements of the Building Code

of Australia

In the case of work for which a **principal contractor** is required to be appointed:

- (i) the name and licence number of the principal contractor, and
- (ii) the name of the insurer by which the work is insured under Part 6 of that Act,

In the case of work to be done by an **owner-builder**:

- (i) the name of the owner-builder, and
- (ii) if the owner-builder is required to hold an owner-builder permit under that Act, the number of the owner-builder permit.

If arrangements for doing the residential building work are changed while the work is in progress so that the information notified above becomes out of date, further work must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the updated information.

- ☐ A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out:

- (a) showing the name, address and telephone number of the principal certifying authority for the work, and
- (b) showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
- (c) stating that unauthorised entry to the work site is prohibited.

Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been complete

BUSH FIRE CONDITIONS

5. Asset Protection Zones

The intent of measures is to provide sufficient space and maintain reduced fuel loads so as to ensure radiant heat levels of buildings are below critical limits and to prevent direct flame contact with a building. To achieve this the following conditions shall apply:

1. At the commencement of works and in perpetuity, the area around the proposed Refuge Building (Cabin 3), shall be managed as outlined within section 4.1.3 and Appendix 5 of Planning for Bushfire Protection, 2006 and the NSW Rural Fire Service's document Standards for Asset Protection Zones as follows:
 - North for a distance of 39 metres;
 - East for a distance of 20 metres;
 - South for a distance of 20 metres; and
 - West for a distance of 50 metres.

Construction

The intent of measures is that buildings are designed and constructed to withstand the potential impacts of bush fire attack. To achieve this, the following conditions shall apply:

2. The proposed refuge building shall comply with Sections 3 and 7 (BAL 29) of Australian Standard AS3959-2009 *Construction of Buildings in Bushfire Prone Areas* or NASH Standard (1.7.14 updated) *National Standard steel Framed Construction in Bushfire Areas*, 2014 as appropriate and section A3.7 Addendum appendix 3 of *Planning for Bushfire Protection, 2006*.

3. Any Class 10b as defined per the *Building Code of Australia* situated within 10 metres of the proposed refuge building shall be non-combustible.

Access

The intent of measures for internal roads is to provide safe operational access for emergency services personnel in suppressing a bush fire, while residents are accessing or egressing an area. To achieve this, the following conditions shall apply:

4. The proposed internal access roads shall comply with the following requirements of section 4.2.7 of *Planning for Bushfire Protection, 2006*.
 - Internal roads are to be sealed (gravel is satisfactory) all weather roads.
 - Internal dead end roads are not more than 100m in length and incorporate a minimum 12 metres outer radius turning circle, and are clearly signposted as a dead end.
 - A minimum vertical clearance of 4 metres to any overhanging obstructions, including tree branches be provided.
 - Curves have a minimum inner radius of 6 metres and are minimal in number to allow for rapid access and egress.
 - Maximum grades do not exceed 15 degrees and average grades are not more than 10 degrees.
 - Crossfall of the pavement is not more than 10 degrees.
 - Roads are clearly signposted
 - The internal road surfaces have a capacity to carry fully-loaded fire fighting vehicles (15 tonnes).

Services

The intent of measures is to provide adequate services of water for the protection of buildings during and after the passage of a bush fire, and to locate gas and electricity so as to not contribute to the risk of fire to a building. To achieve this, the following conditions shall apply:

5. The provision of all water, electricity and gas services shall comply with section 4.1.3 of *Planning for Bush Fire Protection, 2006*.
6. In recognition that an unreliable water supply exists, a 10,000 litre water supply shall be provided for each occupied building in accordance with *Planning for Bushfire Protection, 2006* and the following:
 - Aboveground tanks shall be constructed of non-combustible material.
 - A 65mm metal Storz fitting and ball or gate valve shall be installed in any tank.
 - The gate or ball valve, pipes and tank penetration shall be adequate for full 50mm inner diameter water flow through the Storz fitting and shall be metal rather than plastic.
 - A minimum 5hp or 3kW petrol or diesel powered pump shall be made available to the water supply. A 19mm (internal diameter) fire hose and reel shall be connected to the pump.
 - A standard Static Water Supply (SWS) marker shall be obtained from the District NSW Rural Fire Service as part of the Static Water Supply Program once the tank water supply has been installed. The marker once issued is to be:
 - a) Fixed in a suitable location so as to be highly visible;
 - b) Positioned adjacent to most appropriate access for the static water supply;

- c) Fixed facing the roadway on a gatepost, fence or dedicated post, at the right hand side of the entranceway to the Static Water Supply;
- d) Fixed no less than 600mm from the ground surface to the base of the sign and not higher than 1200mm from the ground surface to the base of the sign; and
- e) Fixed with suitable screw nails.

Emergency and Evacuation Plan

The intent of measures is to provide suitable emergency and evacuation (and possible relocation) arrangements for the occupants of the Eco Tourist facility. To achieve this, the following conditions shall apply:

- 7. A Bush Fire Emergency management and Evacuation plan shall be prepared consistent with Development Planning- *A Guide to Developing a Bush Fire Emergency Management and Evacuation Plan December, 2014*.
- 8. The access paths to the Refuge Cabin are to be clearly signposted.
- 9. The paths from cabins to the refuge building area safe with management of surface fuels to ≤ 4 tonnes/ha.
- 10. The overall accommodation for tourists does not exceed 10 persons.

OTHER APPROVALS

Separate Section 138 Permit - Roads Act 1993

- 6. Notwithstanding the issue of this development consent, separate consent from Council under Section 138 of the Roads Act 1993, must be obtained prior to any works taking place on a public road including the construction of a new driveway access (or modification of access) and prior to the issue of either an interim occupation certificate or a final occupation certificate. Applications for consent under Section 138 must be submitted on Council's standard application form and be accompanied by the required attachments and prescribed fee.

Internal Plumbing and Drainage - Approval to Carry Out Stormwater, Water Supply and Sewerage Works

- 7. Notwithstanding the issue of this development consent, separate approval from council under Section 68 of the Local Government Act 1993 must be obtained prior to commencement of internal plumbing and drainage works relating to stormwater, water supply or sewerage works within the property boundary. In this regard, a S68 Application to Carry Out Stormwater, Water Supply and Sewerage Works must be submitted on councils standard application form and be accompanied by the required attachments and prescribed fee, prior to release of the Construction Certificate.

Separate Section 68 Approval to Install On-site Sewage Management System

- 8. Notwithstanding the issue of this development consent, separate approval from council under Section 68 of the Local Government Act 1993 to install on-site sewage management system must be obtained prior to release of the Construction Certificate. Application for approval under Section 68 to Install On-site Sewage Management System must be submitted on council's standard application form and be accompanied by the required attachments and prescribed fee.

PRIOR TO RELEASE OF CONSTRUCTION CERTIFICATE – STAGE 1

Monetary Contributions

9. Pursuant to Section 94 of the Environmental Planning and Assessment Act, 1979 and Council's adopted Contributions plans, the following contributions apply to the development:

Community Services & Facilities \$528
Regional Waste Management \$636
Bushfire Services \$154
Open Space & Public Art \$128
Sport & Recreation Facilities \$73
Jindabyne Area Shared Trails \$562
TOTAL = \$2081

The abovementioned contributions are based on 3 Cabins at 0.29 ET = 0.87 (Equivalent tenement).

The developer must, pursuant to Section 94 of the Environmental Planning and Assessment Act, 1979 and Council's Contributions Plans, pay to Council the above monetary contributions. The contributions are to be paid prior to release of the Construction Certificate.

Rural Address Number

10. The developer shall apply to Council for the provision of a rural address and associated number plate. The address plate is to be erected at the site(s) nominated by Council prior to issue of the construction certificate of the dwelling.

Note - This application is to be made to Council on the appropriate form with the relevant fee. Application forms can be obtained from Council offices.

PRIOR TO RELEASE OF CONSTRUCTION CERTIFICATE – STAGE 2

Monetary Contributions

11. Pursuant to Section 94 of the Environmental Planning and Assessment Act, 1979 and Council's adopted Contributions plans, the following contributions apply to the development:

Community Services & Facilities \$176
Regional Waste Management \$212
Bushfire Services \$51
Open Space & Public Art \$43
Sport & Recreation Facilities \$24
Jindabyne Area Shared Trails \$187
TOTAL = \$693

The abovementioned contributions are based on 1 Cabins at 0.29 ET (Equivalent tenement).

The developer must, pursuant to Section 94 of the Environmental Planning and Assessment Act, 1979 and Council's Contributions Plans, pay to Council the above monetary contributions. The contributions are to be paid prior to release of the Construction Certificate.

PRIOR TO RELEASE OF CONSTRUCTION CERTIFICATE – STAGE 3

Monetary Contributions

12. Pursuant to Section 94 of the Environmental Planning and Assessment Act, 1979 and Council's adopted Contributions plans, the following contributions apply to the development:

Community Services & Facilities \$176
Regional Waste Management \$212
Bushfire Services \$51
Open Space & Public Art \$43
Sport & Recreation Facilities \$24
Jindabyne Area Shared Trails \$187
TOTAL = \$693

The abovementioned contributions are based on 1 Cabins at 0.29 ET (Equivalent tenement).

The developer must, pursuant to Section 94 of the Environmental Planning and Assessment Act, 1979 and Council's Contributions Plans, pay to Council the above monetary contributions. The contributions are to be paid prior to release of the Construction Certificate.

PRIOR TO THE COMMENCEMENT OF WORKS- EACH STAGE

Construction Certificate

13. The developer is to ensure no site works, construction or building works are to commence without first obtaining a Construction Certificate for each stage of the development.

Appointment of Principal Certifying Authority and Notice of Commencement

14. At least 48 hours prior to the commencement of any works on the site, a "Notice of Commencement of Work and Appointment of PCA Form" will be submitted to Council. This includes that prior to the commencement of works the Applicant will submit to Council:
- (a) A construction certificate for the building work which has been issued by the Certifying Authority (i.e. Council or Accredited Certifier); and,
 - (b) Evidence that the person having the benefit of the development consent has:
 - (i) Appointed a Principal Certifying Authority (PCA) and notified Council in writing of the appointment, irrespective of whether Council or an accredited private certifier is appointed;
 - (ii) notified the PCA that the person will carry out the building work as an owner-builder, if that is the case; and,
 - (c) Evidence that the principal PCA has, no later than 2 days before the building work commences:

- (i) notified the consent authority and the Council of his or her appointment, and;
 - (ii) notified the person having the benefit of the development consent of any critical stage inspections and other inspections that are to be carried out in respect of the building work; and,
- (d) Evidence that the person having the benefit of the development consent, if not carrying out the work as an owner-builder has:
- (i) notified the Certifying Authority (i.e. Council or Accredited Certifier) of any such appointment; and,
 - (ii) unless that person is the principal contractor, notified the principal contractor of any critical state inspection and other inspections that are to be carried out in respect of the building work.

Temporary Benchmark

15. The developer shall ensure that a temporary benchmark is established on-site or adjacent to the site in a position clear of any of the proposed works. All levels for the site including driveway long-sections, building floor levels, and any other level relevant to the project are related back to the benchmark datum.

Structural Details

16. Prior to the commencement of construction, the Applicant will submit to the satisfaction of the PCA structural drawings prepared and signed by a suitably qualified practicing Structural Engineer that comply with: the relevant clauses of the Building Code of Australia, the relevant development consent, drawings and specifications comprising the Construction Certificate, and the relevant Australian Standards listed in the BCA (Specification A1.3).

Site Notice

17. Before commencement of any work, a sign must be erected in a prominent, visible position:
- stating that unauthorised entry to the work site is not permitted;
 - showing the name, address and telephone number of the Principal Certifying Authority for the work; and
 - showing the name and address of the principal contractor in charge of the work site and a telephone number at which that person can be contacted at any time for business purposes.

This sign shall be maintained while the work is being carried out and removed upon the completion of the construction works.

Temporary Sanitary Facilities

18. Toilet facilities are to be provided at or in the vicinity of the work site on which work involved in the erection or demolition of a building is being carried out at the rate of one toilet for every 20 persons or part of 20 persons employed at the site. Each toilet provided must be: a standard flushing toilet; and connected to either: an accredited sewage management facility or an approved chemical closet. The toilet facilities shall be provided on-site, prior to the commencement of any works.

Termite Control

19. Prior to the commencement of works, the Applicant will submit to the satisfaction of the PCA (i.e. Council or Private Certifier) documentation confirming the building will be protected from termite attack in accordance with the provisions of Australian Standard AS 3660.1. The submitted documentation will include:
 - details of the proposed methods to be used; and certification of works performed
20. A durable notice must be permanently fixed to the building in a prominent location, such as in the electrical meter box indicating: the method of protection; the date of installation; where a chemical barrier is used, its life expectancy as listed on the National Registration Authority label; and. the need to maintain and inspect the system on a regular basis.

NOTE: Under slab chemical treatment will not be permitted as the only method of treatment unless the area can be retreated without major disruption to the building.

Weed Management

21. The developer shall consult with Councils Vegetation Management Officer to determine if there is a current weed notice or a history of weed notices applying to the property.
22. If after consultation with Councils Vegetation Management Officer it has been determined that there is a current weed notice or history of weed notices on the property a weed management plan is prepared for the site and the area on which the development is to be constructed including site access is to be clear of noxious weeds prior to the commencement of works. Note - Further information is available from Council's Vegetation Management Officer on 02 64511195. Reason - To ensure weed infestation does not spread from the subject land through wind dispersion, or via construction vehicles leaving the site.

DURING WORKS

Approved Plans to be On-site

23. A copy of the approved and certified plans, specifications and documents incorporating conditions of approval and certification will be kept on the site at all times during construction and will be readily available for perusal by any officer of the Council or the PCA.

Erosion & Sediment Control

24. The developer is to ensure that where site works are undertaken including all excavations, land clearing and materials storage, all topsoil that is removed is stripped and stockpiled in an appropriate location for future revegetation works. The stockpiled area is to be encircled by a geofabric filter fence.
25. The developer is to ensure that erosion and siltation control measures are installed and maintained on the site for the entire length of the construction project. Erosion control measures are to include the placement of hay bales staked in the ground or the erection of geofabric filter fencing at the bottom of all areas where cut and fill is carried out and within any existing drainage areas from those cut and fill areas. These control measures are to be in accordance with the requirements of the consent authority and best management

practices as outlined in the NSW Department of Housing "Soils and Construction, Managing Urban Stormwater 4th Edition, March 2004 - the Blue Book".

26. The developer shall ensure that erosion and siltation control measures shall be undertaken in accordance with the approved *Erosion and Sediment Control Plan* in respect to any part of the land where the natural surface is disturbed or earthworks are carried out.
27. The developer is to ensure that all works proposed must be designed, constructed and operated to minimise sedimentation, erosion and scour of the banks or bed of the watercourse and to minimise adverse impacts on aquatic and riparian environments.

All-weather Access

28. An all-weather stabilised access point must be provided to the site to prevent sediment leaving the site as a result of vehicular movement. Vehicular movement should be limited to this single accessway.

Site Management

29. The developer is to ensure that all builder' sheds, including temporary sanitary closets, must at all times be: located wholly within the site; properly constructed and maintained to industry standards; securely anchored to the ground, and removed upon completion of the project.

Trade Waste

30. The applicant must provide an adequate trade waste service to ensure that all waste material is contained, and removed from the site for the period of construction
 - (a) Building materials used in the construction of the building are not to be deposited or stored on Council's footpath or road reserve, unless prior approval is obtained from Council.
 - (b) The burning of builders waste on site by open fire is prohibited.

Use of Explosives

31. The developer is to ensure that any person considering the use of explosives during construction must at all times: be an operator licensed by the WorkCover (NSW); notify the local police and persons likely to be affected by the blasting; obtain the necessary public liability insurance; and use approved and serviceable blasting mats.

Use of Power Tools - Non Residential Areas

32. The developer is to ensure that work on the development site by all persons using power tools and equipment is limited to the following hours:

Mon - Fri	7.00am to 8.00pm
Saturday	7.00am to 8.00pm
Sunday	8.00am to 8.00pm
Public Holidays	8.00am to 8.00pm

Inspection Notification

33. The Principal Certifying Authority (PCA) (i.e. Council or Private Certifier) is to be given a minimum of 48 hours notice prior to any critical stage inspection or any other inspection
-

nominated by the PCA via the notice under Section 81A of the Environmental Planning and Assessment Act 1979.

Public Access and Site Security

34. It is the responsibility of the applicant to restrict public access to the building site, building works or materials or equipment on the site when building work is not in progress or the site is otherwise unoccupied. In this regard, the developer must ensure that perimeter fencing is provided for all construction sites in accordance with Work Health and Safety Regulation 2011.

Excavation

35. The developer is to ensure that at all times all excavations and backfilling associated with the development is executed safely and in accordance with professional standards.
36. The developer is to ensure that all excavations are properly guarded and protected at all times to prevent them from being a danger to life or property.
37. The developer is to ensure that if an excavation associated with the development extends below the level of the base of the footings of a building on an adjoining allotment of land, the person causing the excavation to be made must:
- (a) preserve and protect the adjoining building from damage, and if necessary, underpin and support the building in an approved manner; and
 - (b) at least 7 days before excavating below the level of the base of the footings of a building on an adjoining allotment of land, give notice of intention to do so to the owner of the adjoining allotment of land and furnish particulars of the excavation to the owner of the building being erected or demolished.
38. The owner of the adjoining allotment of land is not liable for any part of the cost of the work carried out for the purposes of this clause, whether carried out on the allotment of land being excavated or on the adjoining allotment of land. An **allotment of land** includes a public road and any other public place.

Plumbing & Draining

39. The developer is to ensure that prior to any plumbing work being commenced the licensed plumber / drainer must lodge with Council a Notice of Work two (2) working days prior to commencement of the work.

AND

- Prior to covering any new Plumbing & Drainage work arrange for the work to be inspected by Council Officers by phoning the Jindabyne Council Office on 02 64511550 and paying the appropriate inspection fee. (An additional inspection fee will apply for all work required to be re-inspected)

AND

- Within two (2) working days of the final inspection being completed the Licensed Plumber & Drainer is to provide to the Council and the property owner:-
 - a) A Certificate of Compliance to AS3500.
 - b) A dimensioned schematic layout to the sanitary drainage lines.

Notes:-

The Plumbing and Drainage Act 2011 has substantial fines for non-compliance.

40. All plumbing and drainage work is to be installed by a Licensed Plumber & Drainer in accordance with the Australian Standard 3500 and the provisions of the Plumbing and Drainage Act 2011 and BASIX requirements.
41. The developer shall ensure that a licensed plumber and drainer undertakes the connection to Council sewer system. The sewer riser is to be flush with the finished surface levels of the land and provided with a cap and concrete collar.

Hot Water Installation

42. All new heated water installations shall deliver heated water at the outlet of sanitary fixtures used primarily for personal hygiene purposes at a temperature not exceeding:-
 - (a) 45°C for aged, the sick, children or people with disabilities in healthcare or aged care buildings, early childcare centres, primary & secondary schools & nursing homes or similar facilities for the aged, the sick, children or people with disabilities.
 - and
 - (b) 50°C for all other situations.A certificate certifying compliance with the above is to be submitted by the licensed plumber on completion of the works.

PRIOR TO OCCUPATION OR COMMENCEMENT OF USE

Occupation Certificates

43. An Occupation Certificate must be issued by the Principal Certifying Authority prior to occupation or use of the development. In issuing an Occupation Certificate, the Principal Certifying Authority must be satisfied that the requirements of Section 109H of the Environmental Planning and Assessment Act 1997 have been complied with as well as all of the conditions of the Development Consent.

Separate Section 68 Approval to Operate On-site Sewage Management System

44. Notwithstanding the issue of this development consent, separate approval from council under Section 68 of the Local Government Act 1993 to operate on-site sewage management system must be obtained prior to release of the Occupancy Certificate. Application for approval under Section 68 to Operate On-site Sewage Management System must be submitted on council's standard application form and be accompanied by the required attachments and prescribed fee.

Water Supply to Tourist Accommodation

45. As a facility that will supply drinking water from an independent water source (not town water) to consumers the owner of the premises will be a private water supplier. The Private Water Supplier must develop and adhere to a quality assurance management plan (or drinking water management plan) from 1 September 2014 in accordance with the requirements of the Public Health Act 2010 and the Public Health Regulation 2012. Guidance and assistance can be sought from Council's Environmental Health Officers and with reference to:
http://www0.health.nsw.gov.au/publichealth/environment/water/private_supplies.asp
<http://www0.health.nsw.gov.au/resources/publichealth/environment/water/pdf/pwsg.pdf>

A copy of your Drinking Water Management Plan must be provided to Council or Principal certifying authority (PCA) prior to occupation or commencement of use.

The rainwater tanks and rainwater must be used and maintained in accordance with the NSW Health Private Water Supply Guidelines at all times.

USE OF SITE

Roof Water

46. The developer shall ensure that all stormwater is directed from the roof to rainwater storage tanks.

Driveway/ Car parking Run-off

47. The developer shall ensure that all run-off from driveway and car parking areas is diverted to prevent erosion of the surrounding area.

Rainwater Tanks

48. All fixtures connected to the supply system are marked 'RAINWATER'.
49. The developer shall ensure that rainwater tanks are de-sludged every three years.
50. For Non Charged Systems The developer shall ensure that rainwater tanks are fitted with a first flush device and filter sock to prevent potential contaminants from entering the tank. Or For Charged Systems The developer shall ensure that the charged line has a flush out drain point.
51. The developer shall ensure that rainwater tanks are fitted with the following: Impervious covers and all access points, except for inlet and overflow, are fitted with close fitting lids. The inlet and overflow shall incorporate a mesh covering and/or strainer.
52. The tank is enclosed and inlets screened, so as to prevent the entry of foreign matter and to prevent mosquito breeding.
53. The developer shall ensure that the roof catchment area is kept clear of overhanging vegetation.
54. Pumps are to be covered or screened to avoid noise nuisances to neighbouring properties.
55. The developer shall ensure that all storm water that is not collected by the tank is directed away from tank foundations, buildings or other structures onto gardens or into rubble pits or directly to the road drainage system such that it does not cause nuisance to neighbouring properties.

Garbage Disposal - Commercial

56. The developer shall ensure that 2 x 240 litre capacity wheeled garbage bins and 2 x 360 litre recycling bins, approved by Council must be provided for the development.

Maintenance of Garbage Bins

57. The developer shall ensure that the garbage bin/s are: maintained in good order and healthy state at all times; and only for the purpose of storage and collection of garbage.

External Finishes

58. The developer shall ensure that the materials and colours of external features of any building, driveways, walkways or large paved areas shall be in colours that blend with the surrounding natural materials (e.g. olive or mist green, light or slate grey, light browns) and shall be non-reflective.

Services

59. The developer shall ensure that all service pipes and vents are enclosed in suitable ducts so that no plumbing or other fittings are exposed. Access panels must be provided as required by the relevant authority.

Occupancy Rates - Cabins

60. The bedroom in each cabin is to be occupied by a number of persons not exceeding the number listed in the following schedule:
Bedroom 1 = 2 Persons

Total Number of Persons

61. The proposed development is not used to accommodate more than 10 persons (2 persons per cabin).

Driveways (Rural Development)

62. The developer is to ensure that the proposed driveway and internal driveways have:
- a) A gradient not exceeding 15%;
 - b) Changes in gradient not exceeding 6.7%; and
 - c) A length per change of gradient of not less than 4 metres.

Sofa Beds

63. The developer shall ensure that any sofa bed is locked/adjusted so it cannot be used for the sleeping accommodation of persons using the Cabin.

Car Parking

64. The developer is to ensure that a minimum of 5 car parking spaces (one per cabin) are provided on-site for this development. The car parking spaces must:
- (a) each be a minimum of 5.5m long and 2.6m wide;
 - (b) be clearly marked for use by occupants of the holiday dwelling;
 - (c) be surfaced; and
 - (d) be accessible at all times.
-

Business Operation and Use of Eco Tourist Facility

65. The manager of the eco tourist facility must provide to guests a copy of the Code of Conduct prior to their arrival on site and a copy shall be provided within each cabin. A notice must be provided in the reception area of the eco tourist facility asking the guests and visitors to respect the rural nature of the surrounding area and the amenity and privacy of neighbours.
66. The eco tourist facility must be for overnight and temporary accommodation, and shall not to be utilised or let for long-term permanent accommodation. Guests shall not be accommodated for more than 30 consecutive days with an interval of at least 14 days between occupancies, or for more than 90 days in any 12-month period.
67. The operator is to ensure that any deliveries that related to the development are to occur only during normal working hours (8am–5pm Monday to Saturday) and no deliveries to occur on Sunday or public holidays.

Fire Safety

68. The developer is to ensure that an automatic fire detection or smoke detection system connected to mains power with battery back up (to AS3786) is on or near the ceiling in every storey of the building.
69. That, to help ensure compliance with relevant BCA standards, the owner of the building shall furnish Council with the following certificates:
Installation of automatic fire detection system to AS3786 (internal)

Advertising Sign

70. The developer is to ensure that no advertising signs and structures are displayed or erected on the development without the further consent of Council.
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12.5 DEVELOPMENT APPLICATION 10.2003.222.2 - MODIFY CONDITION 5 TO REMOVE S94 FEES

Record No:

Responsible Officer:	Director Environment & Sustainability
Author:	Urban and Rural Planner
Key Direction:	6. Managing Development and Service Delivery to Retain the Things We Value
Delivery Plan Strategy:	DP6.2.1.1 Ensure that Council's land use planning and development policies enhance liveability.
Operational Plan Action:	OP6.11 Ensure development assessment is undertaken in accordance with adopted Local Environmental Plans, Development Control Plans, Council Policy and State and Federal legislation.
Attachments:	<ol style="list-style-type: none"> 1. 18 11128 Approved Plan of 53 Lot Subdivision DA222 03 2. 17 35906 Letter - Applicant - Dedication of Public Reserve - 1996 06 24 3. 18 11127 Letter to Applicant - Subdivisions at Cooma East - 15 Jan 2009 4. Notice of Determination - Refused - Draft to Council 5. 18 11129 Modified Development Consent DA222 03 - 26 Feb 2007 6. 18 14798 2018 07 13 - Letter From Ignazio Mondello - Registration of Land on Monaro Avenue 7. 18 15201 02 08 2018 - Letter to Ignazio Mondello - Response sent - Registration of Land on Monaro Avenue Cooma 8. 18/15744 30/07/2018 - Letter received with attachments - Regarding contribution fees - Mr Mondello 9. 18/15762 06/08/2018 - Letter sent - Regarding contribution fees - Mr Mondello

Further Operational Plan Actions:

Applicant Number:	10.2003.222.2
Applicant:	Ignazio Mondello
Owner:	Ignazio Mondello
DA Registered:	01/12/17
Property Description:	Monaro Avenue COOMA 2630
Property Number:	Lot: 19 DP: 860066
Area:	
Zone:	R2 Low Density Residential
Current Use:	Residential
Proposed Use:	Residential

Permitted in Zone:	2 Permitted without consent Environmental protection works; Home-based child care; Home occupations 3 Permitted with consent Bed and breakfast accommodation; Boarding houses; Car parks; Caravan parks; Centre-based child care facilities; Community facilities; Dual occupancies; Dwelling houses; Environmental facilities; Exhibition homes; Group homes; Home occupations (sex services); Neighbourhood shops; Places of public worship; Plant nurseries; Recreation areas; Recreation facilities (indoor); Recreation facilities (outdoor); Respite day care centres; Roads; Seniors housing; Signage; Water supply systems 4 Prohibited Any development not specified in item 2 or 3
Recommendation:	Refusal

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with the information to make a determination of the proposed modification under the *Environmental Planning and Assessment Act 1979 (the Act)*.

The proposed modification is seeking to amend Condition 5 of the Consent to remove the requirement to pay Section 94 contribution fees on an additional 3 lots.

All Section 94 contribution fees have been applied in accordance with Council's adopted policy at the time and the provisions of Section 94 of the *Environmental Planning and Assessment Act, 1979*.

The position of the applicant is that Section 94 Contributions (as made in the form of public reserves and monetary contributions) for stage 2 were to cover the requirements for any future changes to Stage 2 of the subdivision, including any changes to overall lot numbers following re-subdividing proposed Lot 8. This is incorrect, as Section 94 Contributions are payable on any additional lots. The letters and agreements the applicant has referred to are directly related only to Stage 1 but through various modifications are also relatable to Stage 2. However they clearly do not exempt the applicant from contributions payable for further subdivision. It is therefore considered that the proposed modification has no evidence to support the applicant's request.

This application is being submitted to Council for a decision because it involves an application that has previously been reported to Council issues relating to Section 94 Contributions.

RECOMMENDATION

That Council:

- A. Pursuant to section 4.55(1) of the *Environmental Planning and Assessment Act 1979 (as amended)* it is recommended that modification to DA 222/03 to amend Condition 5 to remove the requirement to pay Section 94 contribution fees on an additional 3 lots, is refused;
- B. If Council decides to make a determination other than as included in the recommendation, it must follow the procedure adopted through resolution 18/18 on 15 February 2018; and
- C. Any person who made a submission is notified according to the regulations.

BACKGROUND

The subject application is part of an ongoing subdivision at Cooma East. On 27 November 1992 DA 94/92 was submitted for a 14 lot (with residue) subdivision. Consent was issued on 11 August 1993 for 19 lots and there has since been numerous modifications made to the original consent. The consent subject to this modification is DA 222/03 (Stage 2) which was for a 50 lot subdivision lodged in June 2003. The following background information of DA 222/03 has been compiled from excerpts of the letter dated 15 January 2009 (**Attachment 3**) and a further detailed investigation of Council's files:

- June 2003, DA 222/03 is lodged.
- On 7 January 2004, a letter is addressed to applicant advising of the resolution of Council Meeting on 22 December 2003 which included a requirement to provide an area of land adjacent to Lot 52 DP 826184 plus a sum of \$40,000 as contribution to Open Space for Stage 2.
- Consent is issued for DA 222/03 on 4 February 2004. The consent included Condition 7 which refers to the dedication of land of 1580 square metres plus \$40,000 for improvements in the public reserve. This is clearly stated in the condition as **"...for Stage 2 only"**.
- In a letter from Williams and Lightfoot dated 18 February 2004, a request was made on the applicant's behalf to delete Condition 7 of the consent for DA 222/03.
- A report was put to the Council Meeting of 13 April 2004 following the request for Modifications by the applicant regarding various issues including to delete condition 7. The item in relation to Condition 7 was deferred to the next Council Meeting.
- At the Council Meeting of 10 May 2004 it was resolved that Condition 7 remains.
- A modified Consent for DA 222/03 was issued on 23 July 2004 where Condition 7 became Condition 5 but otherwise the wording of the condition remained the same.
- Applicant writes to Council in letter dated 7 February 2005 to confirm they will comply with Condition 5. However the applicant also states that those requirements should also cover the future Stage 3 contributions for Open Space. NOTE: Condition 5 clearly states **"In lieu of Section 94 Contributions for Open Space for Stage 2 only..."**

- On 4 May 2005 Council advises applicant that a request to vary Condition 5 can only be considered via an Application to Modify an Approval.
- On 16 August 2005 a modification for DA 222/03 is lodged for road and lot layout changes. There was no request to modify or delete Condition 5.
- On 30 January 2006 a modification to Consent 222/03 was issued, still containing Condition 5 in its original format.
- On 26 June 2006 the applicant paid contributions for DA 222/03 including \$40,000 for open space.
- On 26 June 2007 a modification to Consent 222/03 was issued incorporating the re-subdivision of proposed lot 8 (as indicated in consent dated 4 February 2004) into 4 allotments thus creating a 53 lot subdivision. As part of this modification Condition 5 was modified to include the following:

“The applicant shall contribute an additional open space contribution for the additional allotments created by the further subdivision of proposed Lot 8. Such contribution to be equivalent to the contribution applicable at the time of linen release as per Council Contribution Plan (currently \$2184.00 per allotment – being for 3 allotments \$6552.00).”

Note: This item was deferred by Council on 5th July 2018 to allow further discussions with staff regarding the matter.

Staff met with the applicant to undertake these discussions on the 9th, 11th and 31st July 2018. During all three meetings different options were discussed, relating to how the applicant can progress with registration of lots approved by **222/03**. Following these meetings, in response to written correspondence from the applicant, Council has clarified the options in a letter to the applicant. The details can be viewed in **Attachment 7**. The options included the following:

- Request a review of Councils determination of this application (still to be resolved) if the resulting Council decision is unfavourable to the applicant.
- Lodge a Modification to revert to lot layout of original consent to allow registration of lots for which all conditions have been met (including contribution fees).

A third option to pay the fees required by Condition 5 was discussed in the meetings, however was ultimately rejected by the applicant.

Further correspondence (**Attachment 8**) from the applicant was received by Council on 30th July 2018. This letter again detailed the reasons why the contribution fees for any additional lots or further subdivision were being contested. A response has been issued by Council (**Attachment 9**) stating the matter has been discussed at length with the applicant and detailed in this report, with the subject application **222/03** to be heard at the Council Meeting of 16th August 2018.

ASSESSMENT

The application has been assessed against the provisions of the following documents:

State Environment Planning Policies (SEPPs)	Nil
Local Environmental Plan (LEP) (including draft LEPs)	Cooma Monaro Local Environment Plan 2013
Development Control Plans	Cooma Monaro Development Control Plan 2014

SECTION 4.55 (1)

Application:	10.2003.222.2
Officer:	Timothy Pepperell
Date:	6/08/2018
Land:	Monaro Avenue COOMA 2630 Lot: 19 DP: 860066
Zone:	R2 Low Density Residential
Proposal:	Conversion Status
Modification:	Modify Condition 5 – To remove s94 Contribution fees for additional 3 allotments

An assessment has been conducted under the provision of Section 4.55 (1) of the *Environmental Planning and Assessment Act, 1979* ('the Act'). The following matters require the consideration of the Council.

Section 4.55 (1) and EP&A Act Checklist:

This application was submitted as a modification to approved Modified Consent **222/03** dated 26/06/07 (**Attachment 1**)

The applicant is seeking to modify Condition 5 to remove the requirement to pay Section 94 contribution fees on an additional 3 lots.

***“Condition 5 – In lieu of Section 94 Contributions for (54 allotments) Open Space for Stage 2 only and in recognition of the variation to recreational reserves indicated in the proposal for the original subdivision (indicated in the previous DCP No.10 now redundant) the applicant shall provide the additional reserve area within Lot 19 DP 860066, being land adjacent to Lot 52 DP 826164 and shown as Proposed Open Space 6(b) on the Development Control Plan Amendment dated 23 December 2003 and having an area of approximately 1580 square metres (colour purple on the plan marked ‘A’ attached). In addition, the applicant shall contribute the sum of \$40,000 towards improvements to be undertaken by Council in the public recreation reserve so created. The applicant shall contribute an additional open space contribution for the additional allotments created by the further subdivision of proposed Lot 8. Such contribution to be equivalent to the contribution applicable at the time of linen release as per Council Contribution Plan (currently \$2184.00 per allotment – being for 3 allotments \$6552.00).*”**

Reason: To ensure usable open space is made available as part of the subdivision under the provision of Section 94 of the Environmental Planning and Assessment Act, 1979.

The issue of the provision of public reserves and payment of s94 contribution fees for stages 1 -3 has been disputed by the applicant for some time and has been the subject of several previous Council Reports and Resolutions of Council. The outcomes of those Resolutions have been provided to the applicant on each occasion.

Attachment 3 provides an itemised history of the matter spanning stages 1 – 3 of the subdivision, as written by the Director of Environmental Services (CMSC) in a letter to the applicant dated 15th January 2009. This letter was provided following a further approach to Council by the applicant in November 2008 which again contested several previously clarified aspects regarding the application of Section 94 developer contributions. Items 7 through 23 are particularly relevant to this application.

Note that while there are references to ‘Stage 3’ in the correspondence, it should be noted that the application for Stage 3 (DA 37/06) was withdrawn at the request of the applicant at the Council meeting on 14 December 2009. For the purposes of the EP& A Act, an application that is withdrawn is taken as ‘*never to have been made*’ (EP&A Regulation, Clause 52).

The basis of the Applicant’s objection is that the dedication of land for recreational reserves and the fee of \$40,000 (Paid on 26 June 2006) covers the whole of the development for stage 2, including the additional 3 lots. The applicant makes reference to letters received from Council, dated 21 May 1996 and 24 June 1996, as the basis for their understanding that the dedicated reserves are in lieu of any further monetary contributions (See **Attachment 2**). As per Item 21 of Attachment 3 it is noted that the land referred to as Public Reserves in the letters were only related to DA 94/92 for Stage 1 and do not state that no further contributions are payable as a result of further subdivision. It is acknowledged that the public reserves in question have been modified and altered as a result of previous modifications to stage 1 and stage 2 of the development, however this would not affect the requirement for additional fees as per Condition 5.

Following a detailed review of the development’s history it is recognised that there may be some confusion surrounding the issue of Section 94 contributions. To clarify, it is Councils position that all Section 94 contribution fees and land in lieu of contributions were applied to the development as it stood in its original form as a 50 Lot Subdivision. Following the previous modification of DA 222/03, which approved an additional 3 allotments, additional Section 94 Contribution fees were applied in accordance with Council’s adopted policy at the time and the provisions of Section 7.11 (previously Section 94) of the *Environmental Planning and Assessment Act, 1979*.

7.11

(1) If a consent authority is satisfied that development for which development consent is sought will or is likely to require the provision of or increase the demand for public amenities and public services within the area, the consent authority may grant the development consent subject to a condition requiring:

(a) the dedication of land free of cost, or

(b) the payment of a monetary contribution

or both.

As per s 7.11(1) Council is able to apply contribution fees if it is satisfied that demand for public amenities will increase as a result of the development. As the previous modification granted approval for an additional 3 lots it is reasonable to assume that as a result of increasing the lot density in the subdivision further demand for amenities will arise.

The additional fees are justified based on the expected increase in demand on facilities and amenities, therefore it is recommended that Condition 5 remain and the Application to Modify DA 222/03 (to remove the developer contributions for the additional 3 lots) be **refused**.

CONCLUSION

In summary Section 94 Contributions provided by the applicant (public reserves and monetary contributions) for stage 2 were only in relation to the original proposed development (50 Lots) and do not exempt the applicant from contributions payable for further subdivision. It is therefore considered that the proposed modification has no evidence to support the applicant's request and as such this report recommends refusal of the proposed modification.

It should be noted that this assessment only relates to DA 222/03 (Stage 2). Applications received by Council for future stages will be subject to assessment under the relevant legislative provisions and subject to current adopted Council Policies as they apply at that time. This aspect has previously been explained to the landowner and subsequently confirmed in writing.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

If the proposed modification is approved, it will remove developer contributions that would otherwise have provided funds for the improvement of public recreation space /facilities in the locality of the development. The cost incurred would therefore be borne by the broader community.

2. Environmental

The proposed modification will have minimal environmental impact, however it will remove developer contributions that would otherwise have provided funds for the improvement of public recreation space/facilities, in the locality of the development.

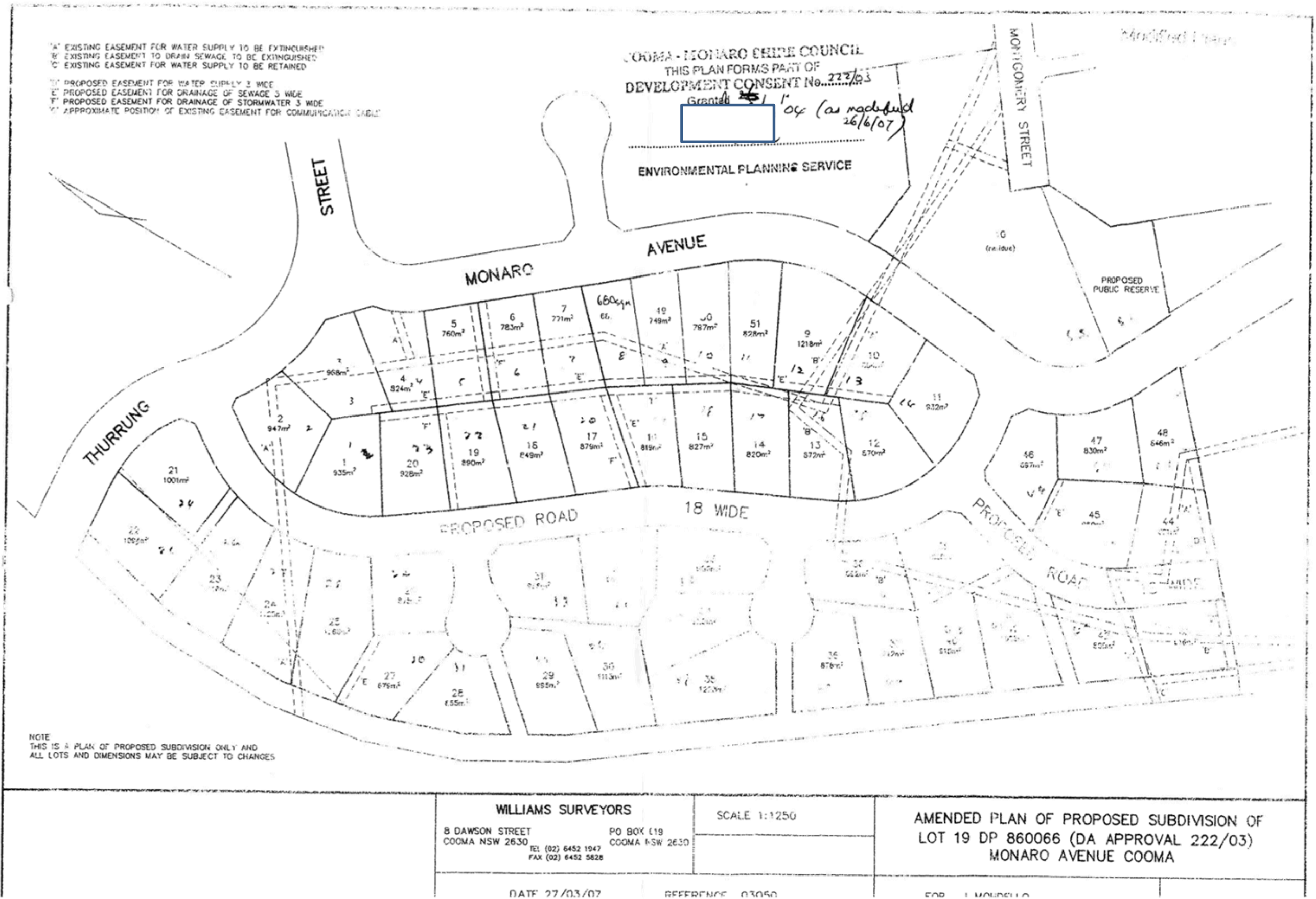
3. Economic

The proposed modification will result in economic impact where Council and rate payers incur the cost of improvements to recreation facilities which should have attracted a contribution from the developer.

4. Civic Leadership

In determining this DA Council is demonstrating effective governance by ensuring applications are determined in accordance with adopted Council Policy and State and Federal legislation.

12.5 DEVELOPMENT APPLICATION 10.2003.222.2 - MODIFY CONDITION 5 TO REMOVE S94 FEES





COOMA-MONARO SHIRE COUNCIL

81 COMMISSIONER STREET COOMA
P.O. BOX 714 COOMA N.S.W. 2630

TEL: (064) 50 1777
FAX: (064) 50 1799

OFFICE HOURS: Monday - Friday 8.35AM - 5.00PM

All correspondence to be addressed to the General Manager

Enquiries: Mr Pat Booker (PB:CR)
Our Ref: 1035.30/7094/92
Your Ref: 24 June, 1996

Mr I Mondello
Monaro Constructions
PO Box 890
COOMA NSW 2630

Dear Mr Mondello

DEDICATION OF PUBLIC RESERVE - SUBDIVISION OF LOT 7, DP 246089

As you have been previously advised, Council has accepted an area of 4 621 m² as Public Reserve (Lot 20 created in your Subdivision), subject to requirements, including:

'The removal of all noxious weeds from the land so dedicated as Reserve, and compliance with the Director of Engineering Services for all other associated works.'

The associated works have been assessed as:

- 1 removal of dilapidated fencing between the Reserve and SRA land;
- 2 removal of all dead trees and bushes as well as removal of damaged or broken branches;
- 3 removal of all litter from the Reserve.

These works now become part of your amended consent in lieu of payment of a Section 94 Contribution for recreational facilities.

If you have any queries in relation to the above, please contact Council's Manager Engineering Design, Pat Booker, on (064) 50 1752.

Yours sincerely

DAVID BYRNE
DIRECTOR OF ENGINEERING SERVICES
for
NEIL WATT
GENERAL MANAGER

"Building a Better Community"



COOMA-MONARO SHIRE COUNCIL

81 COMMISSIONER STREET COOMA
P.O. BOX 714 COOMA N.S.W. 2630

TEL: (064) 50 1777
FAX: (064) 50 1799

OFFICE HOURS: Monday - Friday 8.35AM - 5.00PM

All correspondence to be addressed to the General Manager

Enquiries: Mr Ron Dakin RWD.hd
Our Ref: 5242/7094/92
Your Ref: 21 May, 1996

Mr I Mondello
Monaro Constructions
PO Box 890
COOMA NSW 2630

Dear Mr Mondello


Re: Acceptance of Lands as Public Reserve - Subdivision Lot 7 DP 246089

At a recent meeting of Council your request for Council to accept certain lands as public reserve in lieu of a monetary contribution required by Condition No. 38, was considered.

The Council accepts, in response to a Section 94 contribution, an area of 2700m² in area public reserve within Lot 7 DP 246089 subject to the following:

- 1 The applicant being responsible for all survey and legal costs.
- 2 The removal of all noxious weeds from the land so dedicated as reserve, and compliance with the Director of Engineering Services for all other associated work.
- 3 Dedication of the public reserve within Lot 7 to be included in the linen plan for 19 lot subdivision.
- 4 Council will accept dedication of the proposed reserve in Lot 8 providing such as indicated by the Director of Engineering Services, is completed on the land.
- 5 That the applicant be advised that in any subsequent approval involving subdivision of land adjoining the proposed public reserve, adjacent to the railway reserve, Council will require the provision of adequate pedestrian access from any new created.

Yours sincerely,


RON DAKIN
MANAGER PLANNING
for
NEIL WATT
GENERAL MANAGER

"Building a Better Community"



COOMA-MONARO SHIRE COUNCIL

81 Commissioner Street
(PO Box 714)
COOMA NSW 2630
ABN 19 204 741 100

TEL: (02) 6450 1777
FAX: (02) 6450 1799
council@cooma.nsw.gov.au
www.cooma.nsw.gov.au

OFFICE HOURS: Monday – Friday 8.35am – 5.00pm
All correspondence to be addressed to the General Manager

Enquiries: Peter Smith (PS:NW)
Our Ref: DA 94/92, 222/03, 37/06
Your Ref:

15 January 2009

Mr I Mondello
48 Victoria Street
Cooma

Dear Mr Mondello

Subdivisions at Cooma East – DA's 94/92, 222/03, 37/06

Following the meeting between yourself, Mayor Vin Good, General Manager Mr John Vucic, Director of Engineering Services Mr David Byrne, and myself on 27 November 2008, regarding Section 94 Contributions for the above applications, the following information is provided for your reference:

1. DA 94/92 was submitted on 27 November 1992 and was for the subdivision of Lot 7 DP 246089 originally into 14 lots with residue. This consent was issued on 11 August 1993 for 19 allotments. There have been various modifications to the original consent since that time, and variations to aspects of the approval at different times since the original approval, including concessions granted in relation to the delayed payments of contributions due to financial issues. DCP 10 (adopted by Council on 11 May 1992 following approval of rezoning application made by SMHEA and subsequently amended and adopted by Council on 12 July 1993) applies to this land at that time.
2. A Modified Consent was issued on 5 January 1994 which stated at Condition 38 *"Council does recognise that the current plan includes proposed recreational areas. Stage 1 does not contain any recreational component that Council will accept."* Condition 1 of this consent clearly states that Council would not accept the proposed dedication of land at the corner of Wangie and Thurrung Streets.
3. On 13 May 1996 Council considered a report following representations on 22 February 1996 on your behalf by Williams Lightfoot for the dedication of land in lieu of Section 94 contributions for recreation, originally being Condition 38 of Development Consent 94/92. Correspondence in relation to this issue shows that the application was changed to 19 allotments. The consent and subsequent modification was specifically for the subdivision of Lot 7 DP 246089.
4. Your letter of 10 March 1995 stated that you were willing to consult with Council regarding the provision of public reserves in the subdivision, apparently in lieu of paying monetary contributions.

Cooma-Monaro Shire Council

5. At its meeting of 13 May 1996 Council agreed to accept 2,700 square metres (sq m.) of public reserve within Lot 8 DP 246089 in addition to reserve area provided in Lot 7 DP 246089, in lieu of monetary contributions as required by Condition 38 (subject to conditions).
6. Upon registration of this subdivision (DP 860066) the residue of former Lot 7 became Lot 19 DP 860066. The accepted reserve area previously in Lot 7 DP 246089 became Lot 20 DP 860066, totalling 4,621 sq m. The area of reserve created from within the former Lot 8 DP 246089 becomes Lot 3 DP 860934, having an area of 2,362 sq m.
7. DA 222/03 (Stage 2) is lodged in June 2003. This application is for the subdivision of Lot 19 DP 860066, and is described on the application as a 50 lot subdivision. This proposal requires an amendment to DCP 6 to enable it to proceed. Council adopts the amended DCP on 22 December 2003.
8. Council wrote to you on 7 January 2004 advising of the resolution of Council from its meeting on 22 December 2003 which included a requirement to provide an area of land adjacent to Lot 52 DP 826184 plus a sum of \$40,000 as contribution to Open Space **for Stage 2**.
9. Consent is issued for DA 222/03 on 4 February 2004 being for subdivision of Lot 19 DP 860066 (50 allotments). This consent includes Condition 7 which refers to the dedication of land of approximately 1,580 sq m. in area plus \$40,000 for improvements in the public reserve. This is clearly stated in the Condition as **"..for Stage 2 only"**.
10. On 9 February 2004 you wrote to Council requesting the 10m wide reserve be *"returned to Lot 19 and Lot 3"* and exchanging for 2,500-3,000 sq m. of land plus \$40,000. Your letter is referenced *"Subject: Section 94 Contributions for Open Space – Stage 2 Bella Vista Estate, Cooma East"*. A reply was sent detailing the complicated process required to achieve this in relation to changing the land from "Community" to "Operational" under the Local Government Act.
11. On 18 February 2004 Williams & Lightfoot state in a letter to Council in relation to subdivisions of Lot 7 and 8 DP 246089 *"Both these subdivisions were carried out under DCP10 which at the time required an area equivalent to 10% of the subdivision area to be created as public reserve. The 19 residential allotments created by the two subdivisions have a total area of 18,933 sq m. The total area of public reserve created was 6,983 sq m. being 5,090 sq m. more than the required 10%. Mr Mondello created this additional area in good faith on the understanding from Council that it would be credited to any future subdivisions"*.
NOTE: the area of Lot 7 DP 246089 was 9.24Ha or 92,400 sq m. 10% of this area (as required by DCP10 at the time) is 9,240 sq m. For Stage 1, a total area of 6,983 sq m. was provided, being 2,257 sq m. less than the 10% of the area of Lot 7 DP 246089. These figures exclude the area of Lot 8 DP 246089 (2.1964Ha). The argument put forward by Williams Lightfoot is based on the area of the residential allotments created by the subdivision, not the overall area of the subdivided land. A request was made via Williams & Lightfoot to delete Condition 7 of Consent 222/03 at this time.
12. A report was put to the Council meeting of 13 April 2004 (Note Councillor Kaltoum was Administrator at this time) following the request for Modifications by you

Cooma-Monaro Shire Council

- regarding the reserve issue and various other issues. The report clearly sets out the requirements for provision of recreational areas and the reasoning behind Council's condition (Condition No 7 of Consent 222/03). The item in relation to Condition 7 was deferred for consideration at the next Council meeting.
13. At the Council meeting of 10 May 2004, it was resolved that Condition 7 remains. (Note Councillor Kaltoum was Administrator at the time.)
 14. A Modified Consent was issued on 23 July 2004. Condition 7 became Condition 5 of the Modified Consent but its content remained unchanged.
 15. On 7 February 2005 you wrote to Council stating that you are happy to provide additional land (approximately 1,580 sq m.) and a monetary contribution of \$40,000 as per Condition 5. The letter also states *"However it is our opinion that the provision of this additional open space and the financial contribution towards it should also cover Stage 3 of the overall development"*. NOTE: Condition 5 clearly states *"In lieu of Section 94 Contributions for Open Space **for Stage 2 only...**"*
 16. On 4 May 2005 Council wrote to you advising that a request to vary the condition regarding Section 94 Contributions can only be considered via a request for modification.
 17. On 16 August 2005 DA 37/06 (subdivision Stage 3) is lodged, being subdivision of Lots 4 and 6 DP 246089, Lot 51 DP 826184, and part of Lot 19 DP 860066. Note that the part of Lot 19 DP 860066 for this stage becomes Lot 102 and Pt Lot 102 DP 1109187 upon registration of the Stage 2 subdivision plan (DP1109187).
 18. On 16 August 2005 a modification for DA 222/03 is lodged regarding road modifications and lot layout. This modification requires a further amendment to DCP6. Council agrees to amend DCP6 on 16 January 2006. The report to Council also details amendments to Stage 2, including releasing Stage 2A. There was no request in relation to modification of Condition 5 regarding Section 94 contributions.
 19. On 30 January 2006 a modification to Consent 222/03 was issued. This modification still contains Condition 5 and still states that Section 94 Contributions are ***"for Stage 2 only"***.
 20. Council adopts revised DCP6 on 13 March 2006. You were advised of this on 10 May 2006.
 21. On 15 June 2006 a letter is received from you claiming that in a meeting held with the Manager of Planning, Administrator Kaltoum, and Garth Moxon, it was decided that *"the 10m strip around the railway covers Stage 1 and 2 (Lots 7 and 8) Section 94 contribution. \$40,000 and 1500 sq m. would cover Stage 3 (Lots 4, 6, 51) Section 94 contribution"*. Council's position, as advised to you, is that the \$40,000 and 1500 sq m. was for Stage 2, as per the Conditions of Consent. The letter from you goes on to say *"It is quite clear from your letter dated 21/5/96 that contribution for stage 2 (lot 8) has already been agreed to and no further contribution for that stage is required"*. This is incorrect. Council's letter of 21 May 1996 does not state this at all. Council agreed to the additional reserve land in former Lot 8 DP 246089 combined with the reserve proposed in Lot 7 DP 246089, in lieu of the monetary contribution required by Condition 38 of the Consent issued on 5 January 1994 (DA 94/92). This action followed a request from you - refer to points 3, 4 and 5 above. A further letter to you from Council dated 24 June 1996 clarified this position, and clearly states that this

Cooma-Monaro Shire Council

revised arrangement was for *"Dedication of public reserve – subdivision of Lot 7 DP 246089"*.

22. It is pointed out that during the time Councillor Kaltoun was Administrator, the matter regarding Section 94 contributions was reported to Council on 2 occasions i.e. 13 April 2004 and 10 May 2004, with the outcome being that Council's condition regarding Section 94 Contributions would remain. See points 12 and 13 above.
23. On 26 June 2006 you paid contributions for DA 222/03, including \$40,000 for open space. It is noted that no indexation was applied to this figure, even though the date of consent was 4 February 2004.
24. On 10 July 2006 following your further representations regarding Section 94 Contributions, a report is provided to Council. The recommendation is that the applicant be advised that Section 94 Contributions will be applied for recreation for Stage 3. At the Council meeting the Council resolves *"..that a further \$40,000 contribution will be required to fully satisfy Council's section 94 Open Space requirements for allotments created in Stage 3."* The votes of 2 Councillors were recorded against this resolution. No reasons were provided for the Council's resolution.
25. At the Council meeting of 14 May 2007, Council resolves (5.2) in relation to Section 94 Contributions for Stage 3 *"that due to the questionable validity of Council's decision of 10 July 2006, that Council reconsider this decision prior to any approval being issued."*

In summary, there is no evidence on Council files to support your claim that there was an agreement that the Section 94 Contributions (public reserves and monetary contributions) provided by you for Stages 1 and 2 would in any way absolve you from any requirement in relation to Section 94 contributions for Stage 3.

It is clear from researching Council's files that Council has been very generous in accommodating your many requests for changes to DCP's, deferred payment arrangements, and numerous modifications which have resulted in a more favourable outcome for yourself.

It is noted that on plans submitted by you for the original subdivision (Plan numbers BV-001 dated 16 November 1992 and BV-002 dated 20 February 1993) it clearly shows a parcel of land marked as "6(a)" on BV- 001 and as "Park" on BV- 002 having an area of 10,203 sq m. in addition to various other areas of reserve and open space. This parcel is now fully encompassed by residential allotments created in your Stage 2 subdivision. It could be argued that the areas of land accepted by Council as "Open Space" following your applications and requests would be far less valuable than the 10,203 sq m. shown as "Park" in your original proposal.

Your letter to Council dated 20 November 1992 in support of your initial proposal states as follows *"The areas shown are public open space 6(a), amounting to ten per cent of proposed created lots. It is emphasised however, that the type of development envisaged will provide at least a further ten per cent of private common open space and by its design maintain the existing land-scaped features of developed trees and shrubs of this beautiful site"*.

Cooma-Monaro Shire Council

You did not lodge an appeal to the Land and Environment Court in relation to the Conditions of Consent for DA's 92/94 and 222/03 being Stages 1 and 2. It is suggested to you, that upon issuing a determination of DA 37/06 for Stage 3, if an approval is granted which requires payment of Section 94 Contributions in accordance with Council's adopted policy at the time, if you feel that Council has unfairly levied Section 94 Contributions that you seek to address this issue through the Land and Environment Court in accordance with the appeal provisions available to you under the Environmental Planning and Assessment Act.

You are advised that any recommendation from staff regarding a determination of DA 37/06 will include the requirements of Council's Contributions plans in force at that time, in accordance with Council's adopted policy.

I hope the above information helps to clarify this situation for you. I look forward to you providing Council with all requested information at your earliest convenience to enable a determination of DA 37/06 to be made.

Yours faithfully



Peter Smith
DIRECTOR OF ENVIRONMENTAL SERVICES
for
JOHN VUCIC
GENERAL MANAGER

Enquiries Timothy Pepperell
Service Planning – Cooma Office
Our Ref 2003.222.2
Your Ref

Ignazio Mondello
6 East Camp Drive
COOMA NSW 2630

Notice of Determination of a Development Application

Issued under the *Environmental Planning and Assessment Act 1979* (the 'Act')

Application Number	10.2003.222.2
Property Description	Monaro Avenue COOMA 2630
	Lot: 19 DP: 860066
Development Description	Conversion Status
Classification	OTHR

Determination

Pursuant to Section 80(1)(a) of the Act

Notice is hereby given of the determination Snowy Monaro Regional Council of Development Application 2003.222.2 relating to the land described above.

The Development Application has been **REFUSED** for the reasons specified below in this Notice.

Authority: Council

Determination Date: _____

Integrated Approval Bodies

Pursuant to Section 93 of the Act

nil

Reasons for Refusal

Development Application 2003.222.2 is refused for the following reason/s:

The proposed modification has no evidence to support the applicant's request.

It would remove developer contributions that would otherwise have provided funds for the improvement of public recreation space /facilities in the locality of the development. The cost incurred would therefore be borne by the broader community.

Advice to Applicant

nil

Notes

- 1) An applicant may request a review of this determination under Section 82A of the Environmental Planning and Assessment Act 1979. A request for a review must be lodged within 6 months of the date of this notification. A review under Section 82A cannot be made for Integrated, Designated or Crown Development.
- 2) Section 97 of the Act confers on an applicant or an objector who is dissatisfied with the determination of Snowy Monaro Regional Council, a right of appeal to the Land and Environment Court exercisable within 6 months after receipt of this notice.

On behalf of the above Council:

Timothy Pepperell

Town Planner

for

Peter Smith

Director of Environment and Sustainability

Ron Dakin (RD:CL)
5238.0114/222/03

Form 4

**NOTICE TO APPLICANT OF DETERMINATION OF A MODIFIED
DEVELOPMENT APPLICATION**

Environmental Planning and Assessment Act, 1979

Cooma-Monaro Council

To: I Mondello
of: 48 Victoria Street
COOMA NSW 2630

being the applicant in respect of Development Application No **222/03**. Pursuant to Section 96 of the Act notice is hereby given of the determination by the above Council of the Development Application No **222/03** relating to the land described as follows:

Yareen Road Cooma – Lot 19 DP 860066 being a residential subdivision 53 allotments (including residue and recreation area).

(Incorporating the re-subdivision of proposed lot 8 (as indicated in consent dated 4 Feb 2004) into 4 allotments)

The Development Application has been determined by -

GRANTING OF CONSENT SUBJECT TO THE CONDITIONS SPECIFIED IN THIS NOTICE

- 1 The submission of a suitable subdivision plan for the certification of Council **incorporating the additional 4 allotments**. Such plan to be prepared by a registered surveyor.
Reason: Requirement for registration of a subdivision plan.
- 2 Payment of a linen release fee as required under Council's Fees and Charges. Such figure to be that applicable at the time of linen release, **being the outstanding amount applicable as a result of this amended consent**. – currently \$65.00 **per allotment**.
Reason: In accordance with Council's Fees and Charges.
- 3 Survey costs, correspondence fees, registration fees and the like are the responsibility of the applicant/developer not Council.
Reason: Requirement of Council that all expenses associated with the development are borne by the applicant/developer.
- 4 All lots shall be numbered consecutively on the linen plan.
Reason: Requirement of Council so that lots are identified logically.

- 5 In lieu of Section 94 Contributions for (54 allotments) Open Space for Stage II only and in recognition of the variation to recreational reserves indicated in the proposal for the original subdivision (indicated in the previous DCP No10 **now redundant**) the applicant shall provide the additional reserve area within Lot 19 DP 860066, being land adjacent to Lot 52 DP 826164 and shown as Proposed Open Space 6(b) on the Development Control Plan Amendment dated 23 December 2003 and having an area of approximately 1580 square metres (colour purple on the plan marked 'A' attached). In addition, the applicant shall contribute the sum of \$40,000 towards improvements to be undertaken by Council in the public recreation reserve so created. **The applicant shall contribute an additional open space contribution for the additional allotments created by the further subdivision of proposed Lot 8. Such contribution to be equivalent to the contribution applicable at the time of linen release as per Council Contribution Plan (currently \$2184.00 per allotment – being for 3 allotments \$6552.00).**
Reason: To ensure useable open space is made available as part of the subdivision under the provision of Section 94 of the Environmental Planning and Assessment Act, 1979.
- 6 Payment of the following headworks charges in respect of water supply **currently \$2471** per allotment created **Current additional contribution level for additional 3 allotments inherent within this consent as modified is \$7413.** Such figure, if unpaid after the end of the current financial year, shall be increased to the figure adopted by Council for the financial year in which the payment is made.
Reason: Requirement of Section 64 of the Local Government Act 1993 with Council having considered the likely increased demand generated by the development.
- 7 Payment of the following headworks charges in respect of sewerage, **\$2014** per allotment created. **The additional contribution for 3 allotments totalling \$6042.** Such figure, if unpaid after the end of the current financial year, shall be increased to the figure adopted by Council for the financial year in which the payment is made.
Reason: Requirement of Section 64 of the Local Government Act 1993 with Council having considered the likely increased demand generated by the development.
- 8 Section 64 Contributions (headworks charges for water supply and wastewater services) have been calculated for single dwellings on each lot. The land included in this development application is zoned **2(B1)** which permits multiple occupancy. **Therefore, additional headworks charges may be applicable for each lot on which multiple occupancies are constructed in the future.** Such charges will be calculated in accordance with the Fees and Charges approved in Council's annual budget in accordance with Section 64 Contributions Plan. Such figure, if unpaid after the end of the current financial year, shall be increased to the figure adopted by Council for the financial year in which the payment is made.
Reason: To ensure all proposed development contributes to their impact on Council's services and are assessed by Council's Section 64 Contributions Plan.
- 9 All existing water mains that will traverse residential and/or private lands shall be abandoned and new mains constructed on existing or proposed road reserve or public reserves.
Reason: To ensure unrestricted access to all water mains and reduce the potential for damage to the mains and damage to private property should a water main fail.
- 10 All water and sewer pipelines rendered obsolete or unused in the new subdivision layout shall be removed and disposed of in a manner acceptable to Council. All easements no longer required shall be extinguished from the title. **Where necessary the seal and signatures of the Council may be applied.**
Reason: To ensure obsolete and unused services do not interfere with the development of lots

created by the subdivision.

- 11 Proposed Lots 21, 22, 23 & 24 shall be redesigned to provide direct access to the internal subdivision road and not Thurrung Street.
Reason: To reduce/remove traffic impact on the existing bailey bridge over the railway line in Thurrung Street.
- 12 The existing communication line running across proposed Lots 21-25 is to be relocated onto the reserve adjacent to the railway with this relocation being at the developer's expense.
Reason: To remove any encumbrance of development of the affected lots.
- 13 The high tension power lines and poles located inside the western boundary of Lot 19 DP 860066 are to be relocated clear of the proposed subdivision works, with this relocation being at the developer's expense.
Reason: To remove an encumbrance of development of the affected lots.
- 14 All stormwater is to be discharged into a stormwater drainage system to be constructed within the road reserve created by this subdivision. The construction of this stormwater drainage system is to be carried out by the developer at full cost. Detail design plans, prepared by a qualified person, for the stormwater drainage system are to be submitted to Council for approval and certification, with no work commencing until such approval and certification is granted by Council. The drainage system is to be designed so as to ensure that the natural waterways into which the system discharges will not be subject to flows greater than that which discharges from the land in its undeveloped state. Where such works create additional discharge, the applicant shall provide where necessary, improvements to existing drainage lines/pipes to accommodate such additional flows. Such works, where earthen drainage lines currently exist, may include the provision of piped stormwater lines to a disposal point agreed by Council.
Reason: To ensure compliance with Council's Development Control Plan No 1 and satisfactory disposal of stormwater.
- 15 All soil stockpiles on-site are to be thoroughly tested for possible contamination prior to any other works on-site. Any resultant contamination is to be treated in accordance with the requirements of the Site Auditor. **No site works shall commence in respect of this amended consent (other than remedial activities associated with the requirements of the Site Auditor) until Council is in receipt of the Site Auditors certification that works associated with the removal of water mains has been rendered satisfactory for residential use of the allotments in the subdivision.**
Reason: To ensure that contamination is removed/treated to comply with Department of Environment and Conservation (formerly EPA) (or its successors) guidelines for residential development.
- 16 The existing and proposed public road extension of Monaro Avenue to Yareen Road shall be designed and constructed/reconstructed in accordance with the provisions of DCP No 1 and Council's Specifications for Engineering Works. This road shall comply with the minimum requirements of the category 'Local Street', including concrete footpath 1.2 metres wide constructed on one side.
Reason: To ensure construction works comply with Engineering Standards.
- 17 The proposed subdivision road from Thurrung Street to Monaro Avenue shall be designed and constructed in accordance with the provisions of DCP No 1 and Council's Specifications for Engineering Works. This road shall comply with the minimum requirements of the category 'Local Street', including concrete footpath 1.2 metres wide construction on one side.

Reason: To ensure construction works comply with Engineering Standards.

- 18 The two proposed cul-de-sacs joining the proposed new subdivision road referred to in Condition 16 shall be designed and constructed in accordance with the provisions of DCP No 1 and Council's Specifications for Engineering Works. This road shall comply with the minimum requirements of the category 'Access Street'.
Reason: To ensure construction works comply with Engineering Standards.
- 19 The proposed new subdivision road from lots 39 and 46 through to Uran Street shall be designed and constructed in accordance with the provisions of DCP1 and Council's Specification for Engineering Works. This road shall comply with the minimum requirements of the category 'Local Street' including concrete footpath 1.2 metres wide constructed on one side.
Reason: To ensure constructed works comply with Engineering Standards.
- 20 Public pathways 3 metres wide shall be constructed from each cul-de-sac head to the nearest available public road or reserve. Such pathways to be bitumen sealed or paved in accordance with Council's Specifications for Engineering Works.
Reason: To comply with Council's Policy.
- 21 Provision of street lighting shall comply with the provisions of Austroads Guide to Traffic Engineering Practice Part 12 Roadway Lighting.
Reason: To ensure construction works comply with Engineering Standards.
- 22 Stormwater drainage shall comply with the provisions of DCP No 1 and Council's Specifications for Engineering Works. The minor system design recurrence interval is five (5) years for Local Streets and Access Streets, ten (10) years for Collector Streets, one hundred (100) years for flows through private property. The major system design recurrence interval is one hundred (100) years. For flows across private property, a defined surcharge path shall be provided, with easements over pipe systems and surcharge paths. Stormwater systems shall be designed to prevent undesirable impacts on downstream pipe and channel systems.
Reason: To ensure construction works comply with Engineering Standards and Council's specifications for engineering works in relation to stormwater drainage (as in Standard Condition E6.5).
- 23 **NO WORK IS TO COMMENCE** until a Construction Certificate is issued by Council or a private Principal Certifying Authority.
Reason: Requirement of the Environmental Planning and Assessment Act and Regulations.
- 24 Works on public roads shall be carried out in accordance with 'Traffic Control at Work Sites' – RTA 1995. For works on public roads or Council reserves, satisfactory evidence of the currency of public liability insurance of not less than \$5 million must be submitted to Council, specifically indemnifying Council against all claims arising from the execution of the works.
Reason: In accordance with Council's Development Control Plan No 1.
- 25 Engineering designs, plans and specifications for the construction/upgrading of the proposed/existing public road/s, prepared in accordance with the requirements of DCP No 1, shall be submitted to and approved by Council's Director of Engineering Services prior to issue of a Construction Certificate.
Reason: In accordance with Council's Development Control Plan No 1.
- 26 Provide for the supply of underground electricity, telephone services and street lighting. Compliance with the requirements of the relevant authorities to be achieved and shown on the

engineering plans submitted for approval. Such facilities to be placed within the footpath verge.

Reason: To provide adequate services to all lots at acceptable standards.

- 27 That arrangements be made with Telstra for the provision of telephone services to the created lots in the subdivision. Written advice to be forwarded to Council of the requirements of the telephone service provider.
Reason: To provide adequate services to the lots.
- 28 The applicant shall nominate, in writing to Council, the preferred name/s for the proposed new public road/s for approval by Council. Road name signs bearing the approved names shall be erected in accordance with the requirements of DCP No 1.
Reason: In accordance with Council's Development Control Plan No 1.
- 29 Soil and water management plans, prepared in accordance with the requirements of DCP No 1 and detailing erosion and sediment control measures to be implemented prior to, during and following construction works, shall be submitted to, and approved by Council prior to issue of a Construction Certificate.
Reason: In accordance with Council's Development Control Plan No 1.
- 30 The following Works-as-Executed records, prepared in accordance with the requirements of DCP No 1, shall be submitted to Council prior to final inspection of the completed works by Council's Director of Engineering Services or his representative:
- (a) Works-as-Executed plans of the constructed works.
 - (b) Certification from a registered surveyor that all pipes/utilities/constructed roads are wholly contained within the respective easements or reserves/road reserves.
 - (c) Road construction details.
- Reason: In accordance with Council's Development Control Plan No 1.*
- 31 For works which are to revert to Council's ownership and control, cash or other acceptable form of security, of not less than 10% of the cost of works undertaken in association with the consent, shall be lodged with Council for a period of at least twelve (12) months to cover maintenance or rectification works during this period. Such period to commence on the day of registration of the subdivision plan at the Land Titles Office.
Reason: In accordance with Council's Development Control Plan No 1.
- 32 Development Control Plan No 27 – Public Water Supply is applicable.
Reason: Development to comply with Council's Policy.
- 33 Each lot created shall be provided with a metered water supply service connection in accordance with Development Control Plan No 27 – Public Water Supply.
Reason: Water supply service shall comply with Council's Development Control Plan No 27.
- 34 Extend the Council water mains to service the proposed development in accordance with Council's Development Control Plan No 27.
Reason: Water supply service shall comply with Council's Development Control Plan No 27.
- 35 A five (5) metre wide reserve shall be dedicated for the 250 diameter water main where it passes through the proposed residential development and such reserve shall be centred over the pipeline OR reroute the trunk water main, at the developer's expense, around the proposed development or by other acceptable means which will exclude the water main from private property.

Reason: To provide unrestricted access to the trunk water main and reduce the potential for property damage should the main fail or be damaged.

- 36 The proposed water main for the proposed subdivision road connecting to Monaro Avenue and Thurrung Street shall be a minimum 150 mm diameter with two (2) connections (one either side) to the 250 mm diameter trunk water main. These new 150 mm diameter water mains shall interconnect with the proposed 150 mm water mains in Thurrung Street and the extension of the existing 150 mm water main in Monaro Avenue.
Reason: To comply with the Cooma Water Supply reticulation network, provide unrestricted access to the water main and reduce the potential for property damage should the main fail or be damaged.
- 37 The extension of the 150 mm water main in Monaro Avenue shall be extended to past the intersection with the proposed 150 mm water main for the proposed new subdivision road.
Reason: To allow the future connection of Stage III subdivision.
- 38 The proposed 100 mm water main on the west side of Monaro Avenue shall interconnect with "tee" pieces to the 150 mm water mains in Thurrung Street and the proposed new subdivision road.
Reason: To comply with the Cooma Water Supply reticulation network and ensure that the developer's requested additional 100 mm water main is adequately serviced.
- 39 The water mains to service the proposed cul-de-sacs roads shall be 100 mm diameter.
Reason: To comply with the Cooma Water Supply reticulation network.
- 40 The 150 mm diameter water main that links between the 250 trunk and 150 mm diameter and reticulation water mains at the southern end of proposed Stage II shall be relocated, at the developer's expense, off Stage II subdivision proposed lots, **OR** alternatively delete the section of Stage II affected by these water mains and include the deleted section in Stage III.
Reason: To ensure unrestricted access to all water mains and reduce the potential for damage to the mains and damage to private property should the water main fail or be damaged.
- 41 All water supply reticulation pipeline fittings (eg hydrants, stop valves, bends, tees etc) shall be **Fusion Bonded coated**.
Reason: To ensure the water main fittings are of an adequate standard.
- 42 Development Control Plan No 28 – Wastewater Drainage is applicable.
Reason: Development to comply with Council Policy.
- 43 Each lot created within this subdivision shall be provided with a separate 150 mm diameter wastewater service connection in accordance with Development Control Plan No 28 – Wastewater Drainage.
Reason: Wastewater drainage service shall comply with Council's Development Control Plan No 28.
- 44 Extend the Council wastewater drainage system to service the proposed development in accordance with Council's Development Control Plan No 28 – Wastewater Drainage.
Reason: Wastewater drainage service shall comply with Council's Development Control Plan No 28.
- 45 Any structure proposed to be erected adjacent to or over a wastewater drainage main shall comply with Council's Development Control Plan No 22 – Building and Planting near

Wastewater Drainage Mains.

Reason: To ensure the integrity of the pipeline and access to the pipeline is not compromised.

- 46 Create drainage, water, sewer and service easements where required and/or as directed by Council free of all costs to Council.
Reason: In accordance with Council's policy and determination.
- 47 A separate development application being submitted for the erection of any dwelling on the subject land and proposed allotments.
Reason: Requirement following consideration of Section 79C(1)(a)(i) of the Environmental Planning and Assessment Act 1979.
- 48 The land shall be developed in accordance with the staging and provisions indicated in Development Control Plan No 6 (as amended) as it applies to this land.
Reason: To comply with the adopted Development Control Plan and staging for the subject land.
- 49 A detail survey plan shall be submitted showing the proposed new road alignment, lot layout and existing services as constructed.
Reason: To ensure that the water and wastewater service as constructed conform to the proposed new road alignment and lot layout.
- 50 The existing 150 diameter water main that traverses the existing land and proposed residential lots, 43 and 44 shall be disconnected by Council staff at the developers cost and abandoned.
Reason: the existing water main will be surplus to the requirements of the water supply system.
- 51 Extend, alter, construct new 150 mm water mains from Monaro Avenue to connect to the existing water main in Montgomery Street in accordance with Council's Development Control Plan No 27 – Public Water Supply. This new water main shall not interconnect to the 100 mm main that traverses the Cooma Little Theatre Property.
Reason: To ensure that the alterations to the water main reticulation network complies with the requirements of Water Supply system.
- 52 No water supply service shall traverse or encroach onto any lot to service another.
Reason: Services to remain wholly within lot it services.
- 53 Existing water supply rising mains, trunk and reticulation pipelines exposed, accidentally or deliberately, during construction shall be protected from damage. Any damage occasioned to any Council service shall be repaired/reinstated to new condition at the applicant's expense.
Reason: Advice to the applicant.
- 54 Existing wastewater rising mains, trunk and drainage pipelines exposed, accidentally or deliberately, during construction shall be protected from damage. Any damage occasioned to any Council service shall be repaired/reinstated to new condition at the applicant's expense.
Reason: Advice to the applicant.

The reasons for the imposition of these conditions are as follows:

- 1 Requirements of the Environmental Planning and Assessment Act and Regulations.
- 2 Requirements of the Building Code of Australia.
- 3 Requirements of Council Codes and Policies.
- 4 Requirements to ensure satisfactory siting, design, drainage, materials and vehicle accommodation.

Notes:

- (1) To ascertain the date upon which the consent becomes effective refer to Section 83 of the Act.
- (2) To ascertain the extent to which the consent is liable to lapse refer to Section 99 of the Act.
- (3) Section 97 of the Act confers on an applicant who is dissatisfied with the determination of the Cooma-Monaro Shire Council a right of appeal to the Land and Environment Court exercisable within 12 months after receipt of this notice.
- (4) This consent has been modified by condition number 1, 2, 5, 6, 7, 8, 9, 10, 11, 15, 41, 52, 53 & 54.

Endorsement Date 4 February 2004

On behalf of the above Council

RON DAKIN
MANAGER OF PLANNING
for
N A WATT
GENERAL MANAGER

Date 26/6/07

IGNAZIO MONDELLO

COOMA NSW 2630

A.B.N.95 620 332 315



13th July 2018

The General Manager
Snowy Monaro Regional Council
81 Commissioner Street
Cooma NSW 2630

Dear Sir

RE: Registration of land on Monaro Ave. Cooma of lots 1-9

This has been waiting to be dealt with for more than 12 months and should have been finalized earlier.

I do believe that my intelligence has been insulted about the lots that need to be registered. I do know that if I register 1 lot of land that I can register that lot and if I register 9 lots it should be the same as registering 1 lot.

RE: 4 lot subdivision- I do not agree with the managements recommendation.

Option 1: The 4 lots will be reviewed

Option 2: I will withdraw the 4 lots until the full subdivision will be considered.

Your attention to this matter needs to be dealt with as soon as possible on the basis that I have 2 lots under contract of sale and if I lose this contract I will ask for damages from the Council.

Yours Sincerely

Ignazio Mondello

• Acknowledgment letter to be sent.
• Sophie discussing with TIM.

27/5/12

7/5/2018

Gmail - Lots 6 & 7 Monaro Ave



Paula Mondello <[redacted]>

Lots 6 & 7 Monaro Ave

1 message

Nathan Mazzella <[redacted]>

5 July 2018 at 09:34

To: Nazio Mondello <[redacted]>

Hi Nazio

As discussed, we would like to begin the purchase process for Lots 6 & 7 Monaro Ave.

We would like a single contract drawn up that includes both Lots 6 & 7 Monaro Ave.

Are you able to supply the Section 149 for both of these Lots? We need to review them prior to moving ahead with the purchase.

Regards
Nathan

Enquiries Timothy Pepperell
Cooma Office
Our Ref 10.2003.222.2
Your Ref



02 August 2018

Ignazio Mondello

6 East Camp Drive

Dear Mr Mondello

Proposed Development	Conversion Status
Property Description	Monaro Avenue COOMA 2630
	Lot: 19 DP: 860066
Application Number	10.2003.222.2

Following our discussions on the 9th, 11th and 31st July 2018 regarding your subdivision at Cooma East, which is currently the subject of an 'Application to Modify an Approval' being reported to Council, I would like to clarify the following points.

- **Registration of land at Monaro Avenue (lots 1-9) –**

The original consent, approved 4 February 2004, for Stage 2 was modified on 26 June 2007 to incorporate three additional lots. As the modified consent is now the valid operating consent the conditions of determination are required to be complied with prior to issue of a subdivision certificate. Registration of the remaining lots cannot occur until the Subdivision Certificate is issued.

This also means that a subdivision certificate can't be issued for the lot layout of the original consent as those plans have been superseded by the approved modified plan of subdivision.

- **Options regarding current application for modification –**

"Option 1: The 4 Lots will be reviewed"

Following any determination by Council on the current application for modification you will have the opportunity to request a review of the determination.

SNOWY MONARO
REGIONAL COUNCIL

"Option 2: I will withdraw the 4 lots until the full subdivision will be considered"

As discussed the question of whether you can operate under the original consent has been examined. Council wishes to advise that in order to revert to the original layout (removing the additional three lots) you will have to lodge another modification application requesting this change. This is considered to be a simple modification and would be processed quickly. In this case the Subdivision Certificate could be issued shortly after, providing all modified conditions of consent have been complied with.

In our discussion on 31st July 2018 you indicated you will not be withdrawing the current application for modification and will instead wait for the Council resolution. Following Council's determination of the subject application you will still have the above options available for consideration.

It is noted that the subject application (DA10.2003.222.2) has been presented to Council on two separate occasions, with the most recent meeting on 5th July 2018, resulting in the item being deferred by Council. Council understands the reason for this was to enable you to continue discussions with staff following your discussions with Councillors. As discussions have now reached completion, the matter will be referred to the Council Meeting on 16th August 2018.

Should you have any queries in regard to this matter please contact the Council's Planning Department in the Cooma office on 6455 1915 between 8.30am and 5.00pm weekdays.

Yours sincerely

Timothy Pepperell
Town Planner

IGNAZIO MONDELLO

COOMA NSW 2630

A.B.N.95 620 332 315

30th July 2018

Snowy Monaro Regional Council
The General Manager & Councillors
81 Commissioner Street
Cooma NSW 2630

Dear Sirs/Madam

RE: Recommendation from the Management regarding Lots 7 & 8 Monaro Ave, Cooma

In an agreement in letter dated 23-6-2006 from myself to the General Manager @ Council.

Council agreed that they accepted the 94 Contributions and the Reserve was transferred to Council.

After the Councils resolution the Council is still asking for extra 94 Contributions of \$40,000.00.

The Council denied any knowledge of this meeting.

I do not agree with the last recommendation from the Management about Lot 7 which the Management mentioned was for Stage 1.

The Agreement between myself and Council was for Lot 7 NOT Stage 1.



I have been spending a lot of time with people {Council} who do not wish the town to get ahead. I do not think this is fair.

All the agreements have been put down in Black and White and is very clear and it is unnesscecery to waste more time and money.

I just wish that this bickering regarding land and money be solved as soon as possible for me to go ahead and subdivide my land.

The Council can not have land and money as well for Contribution 94.

Yours Sincerely

Ignazio Mondello

IGNAZIO MONDELLO

A.B.N. 95 620 332 315

23 June 2006

General Manager
Cooma Monaro Shire Council
PO Box 714
COOMA NSW 2630

Dear Sir

Re : Bella Vista Estate - Stage 2

I refer to payment of Section 94 Contribution for Open Space, \$40,000.00.

At a special meeting with Tonu Khaltoun, Garth Moxon and Ron Dakin while Tony was acting as Council Administrator, Council agreed that the \$40,000.00 and 1500 sqm contributions were for Stage 3 which has been designed but not yet approved. Please refer to your letters to me of 21 May and 24 June 1996.

Yours faithfully,

Ignazio Mondello

IGNAZIO MONDELLO



A.B.N.95 620 332 315

29th November 2107

**General Manager
Attention Mayor
John Rooney
Snowy Monaro Regional Council
81 Commissioner Street
Cooma NSW 2630**

Dear Sir

RE: Section 94 Contributions Cooma East

I would like to see if Council can make very clear to me the reasons why the Management and Council want to change the agreements that were made in the original lots 7 & 8 Cooma East by Councils request that I give to Council the Reserve and that I did not have to pay any contributions towards this Reserve.

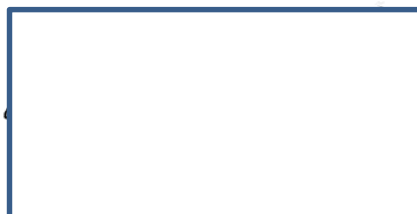
When I finished Stage 2 Subdivision I had a meeting with Ron Dakin and Tony Kaltoum as he was administrator at the time that if I give Council an area of 1580m2 and \$40,000.00 I did not have to pay any more contributions for stage 3 and no Reserve.

No record has been found about this agreement. I should be given back that 1580m2 land and the \$40,000.00 contribution that was paid towards Stage 3 and then we can deal with Stage 3.

I do not want any concessions and that I will pay accordingly what every one has to pay.

Yours Sincerely

Ignazio Mondello





COOMA-MONARO SHIRE COUNCIL

81 COMMISSIONER STREET COOMA
P.O. BOX 714 COOMA N.S.W. 2630

TEL: (064) 50 1777
FAX: (064) 50 1799

OFFICE HOURS: Monday - Friday 8.35AM - 5.00PM

All correspondence to be addressed to the General Manager

Enquiries: Mr Ron Dakin RWD.hd

Our Ref: 5242/7094/92

Your Ref: 21 May, 1996

Mr I Mondello
Monaro Constructions
PO Box 890
COOMA NSW 2630

Dear Mr Mondello

Re: Acceptance of Lands as Public Reserve - Subdivision Lot 7 DP 246089

At a recent meeting of Council your request for Council to accept certain lands as public reserve in lieu of a monetary contribution required by Condition No. 38, was considered.

The Council accepts, in response to a Section 94 contribution, an area of 2700m² in area 1 public reserve within Lot 7 DP 246089 subject to the following:

- 1 The applicant being responsible for all survey and legal costs.
- 2 The removal of all noxious weeds from the land so dedicated as reserve, and compliance with the Director of Engineering Services for all other associated work
- 3 Dedication of the public reserve within Lot 7 to be included in the linen plan for 19 lot subdivision.
- 4 Council will accept dedication of the proposed reserve in Lot 8 providing such work as indicated by the Director of Engineering Services, is completed on the land.
- 5 That the applicant be advised that in any subsequent approval involving subdivision of land adjoining the proposed public reserve, adjacent to the railway reserve, the Council will require the provision of adequate pedestrian access from any new road created.

Yours sincerely,

RON DAKIN
MANAGER PLANNING
for
NEIL WATT
GENERAL MANAGER

"Building a Better Community"



OFFICE: 1000 PS Monaro, 1000 PS Monaro
All correspondence to be addressed to the General Manager

enquires: Mr Ron Dakin RWD.hd

our Ref: 5238.01/7057/96

our Ref:

21 May, 1996

Mr I Mondello
Monaro Constructions
PO Box 890
COOMA NSW 2630

Dear Mr Mondello

Re: Subdivision of Lot 8 DP 246089 - Public Reserve

Council at its meeting on 13 May 1996 gave consideration to your proposal to create a public reserve within Lot 8 and dedicate it to Council.

It was decided that Council would accept such area as a recreation contribution. It will however be necessary for an amendment to be made to Development Control Plan No. 10 to now include such area within the provisions of the plan.

It should be noted that within any subsequent subdivision proposal that Council would require provision of pedestrian access from any new road to the new reserve. This requirement would however be determined by Council upon submission of a subdivision proposal.

I trust this information is of assistance to you.

Yours sincerely,



RON DAKIN
MANAGER PLANNING
for
NEIL WATT
GENERAL MANAGER



COOMA-MONARO SHIRE COUNCIL

81 COMMISSIONER STREET COOMA
P.O. BOX 714 COOMA N.S.W. 2630

TEL: (064) 50 1777
FAX: (064) 50 1799

OFFICE HOURS: Monday - Friday 8.35AM - 5.00PM

All correspondence to be addressed to the General Manager

inquiries: Mr Pat Booker (PB:CR)
our Ref: 1035.30/7094/92
our Ref: 24 June, 1996

Mr I Mondello
Monaro Constructions
PO Box 890
COOMA NSW 2630

Dear Mr Mondello

DEDICATION OF PUBLIC RESERVE - SUBDIVISION OF LOT 7, DP 246089

As you have been previously advised, Council has accepted an area of 4 621 m² as Public Reserve (Lot 20 created in your Subdivision), subject to requirements, including:

'The removal of all noxious weeds from the land so dedicated as Reserve, and compliance with the Director of Engineering Services for all other associated works.'

The associated works have been assessed as:

- 1 removal of dilapidated fencing between the Reserve and SRA land;
- 2 removal of all dead trees and bushes as well as removal of damaged or broken branches;
- 3 removal of all litter from the Reserve.

These works now become part of your amended consent in lieu of payment of a Section 94 Contribution for recreational facilities.

If you have any queries in relation to the above, please contact Council's Manager Engineering Design, Pat Booker, on (064) 50 1752.

Yours sincerely

DAVID BYRNE
DIRECTOR OF ENGINEERING SERVICES
for
NEIL WATT
GENERAL MANAGER

"Building a Better Community"

Enquiries Timothy Pepperell
Cooma Office
Our Ref 10.2003.222.2
Your Ref



6 August 2018

Ignazio Mondello



Dear Mr Mondello

Proposed Development
Property Description

Conversion Status
Monaro Avenue COOMA 2630
Lot: 19 DP: 860066
Application Number
10.2003.222.2

Thank you for your letter to Council dated 30th July 2018. Council acknowledges your reiteration of the reasons for contesting the development contribution fees in the subject application.

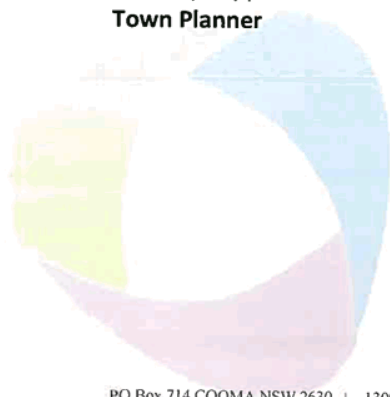
You are advised that the subject application will be presented to the Council Meeting on 16th August 2018. If you wish to speak at the Meeting please ensure you register to speak prior to the Council Meeting commencing.

Should you have any queries in regard to this matter please contact the Council's Planning Department of 6455 1915 between 8.30am and 5.00pm weekdays.

Yours sincerely



Timothy Pepperell
Town Planner



12.6 INVESTIGATIONS AND PLANNING RELATED TO BOMBALA LEP PLANNING PROPOSAL TO REZONE LANDS AT BOMBALA RIVER TO ZONE SP2 - INFRASTRUCTURE

Record No:

Responsible Officer:	Director Environment & Sustainability
Author:	Group Manager Economic Development and Tourism
Key Direction:	3. Environment Outcomes
Delivery Plan Strategy:	8.1 Plan for rural, urban and industrial development that is sensitive to the region's natural environment and heritage
Operational Plan Action:	8.1.1 New development and land use is facilitated in appropriate locations with areas of environmental value protected
Attachments:	Nil
Cost Centre	8010
Project	Planning Proposal to rezone land in the Bombala River Reserve from RE1 – Public Recreation to SP2 - Infrastructure
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

In 2016/17 Council prepared a Planning Proposal (PP) to rezone land in the Bombala River Reserve from RE1 – Public Recreation to SP2 - Infrastructure. It also proposed rezoning land affected by the existing Coolumbooka River water storage facility from RU1- Primary Production to SP2 – Infrastructure and amending the minimum lot size map to ensure there was no minimum lot size on the affected land. The primary purpose of the PP is to allow development for the purposes of a water storage facility (ie new weir) to be constructed near the end of Mahratta Street between Caveat Street and Young Street to increase Bombala's water supply and provide additional security of water supply through drought times. Secondary purposes of the PP included:

- providing for a low level vehicular crossing over the Bombala River that could double as a truck by-pass of the town centre;
- catering for the water supply needs of future population growth in Bombala; and
- complementing improvements to the public domain that were originally formulated as part of the 'Bombala Masterplan'.

The PP was successful in obtaining a positive gateway determination (issued on 29 March 2017) but following that failed to obtain the support of key government agencies, primarily due to its lack of adequate strategic justification or detailed investigation of the likely impacts of the proposal. The Department of Planning (at the request of Council) has extended the time period for completing the PP until 29 March 2019. Even with this extension there is not sufficient time for staff to prepare the necessary strategic justification for the proposal without significant cost or diversion of existing resources and priorities to the project. Key amongst the outstanding requirements for the Planning Proposal is the demonstrated support of an Integrated Water Cycle Management (IWCM) Plan for the development of specific water supply infrastructure such as the new weir.

At Item 15.2 of its meeting of 17 May 2018 Council determined to continue pursuing the PP. Council's resolution to Item 15.2 requested an inventory of the tasks related to the outstanding items for the Planning Proposal and resourcing and method to progress these. This report outlines this information.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council;

- A. Endorse an approach of engaging the hydraulic engineer who completed the previous Bombala Floodplain Risk Management Study and Floodplain Risk Management Plan in 2013 to model the impacts of raising the water level in the Bombala River adjacent the CBD by 2 metres as contemplated by the Planning Proposal;
- B. Authorise transfer of \$15,000 for this purpose from the Bombala reserves to the strategic land use planning cost centre 8010; and
- C. Review its continued commitment to pursue the Planning Proposal once the results of the modelling are received.

BACKGROUND

State agency responses to the Planning Proposal (PP) following the consultation period revealed that several agencies were dissatisfied with the intent of, effect of, and information within, the PP. A PP needs to adequately consider both the impact and justification for making a change to the relevant LEP. The existing PP is deficient in both of these categories and that is fundamentally why the state agencies have not provided support.

However overcoming these deficiencies is not simply a matter of engaging someone to prepare them. The fundamental justification contained in the existing PP is that by providing for a new water storage facility the PP will:

- provide for additional security in Bombala's water supply during drought times;
- provide for a low level vehicular crossing over the Bombala River that could double as a truck by-pass of the town centre;
- cater for the water supply needs of future population growth in Bombala; and
- complement improvements to the public domain that were originally formulated as part of the 'Bombala Masterplan'.

These key objectives may not be sustainable following a detailed strategic investigation. Placing a new weir on the Bombala River in the location proposed as part of the PP is also made more complex because:

- The Bombala River is part of an Endangered Ecological Community (*Aquatic Ecological Community in the catchment of the Snowy River in NSW*) and there may be other threatened species impacted by the weir;
 - The NSW Weirs Policy has a goal of halting the construction of new weirs in NSW, making it predisposed against the PP unless proved otherwise;
 - A large part of the Bombala CBD is already flood prone and lifting the normal water level by two metres adjacent the CBD may make this impact worse;
-

- Preparation of an Integrated Water Cycle Management Strategy, which is the key strategic justification required, takes time and will likely need to be prepared for the whole SMRC area not Bombala in isolation;
- Bombala's population has been static since 2012, making an argument justifying additional water storage on the basis of population growth to government agencies difficult to sustain.

It is the intention of the Group Manager - Economic Development and Tourism over the course of the next 12-18 months to develop a range of strategies for SMRC that will, once complete, set some key strategic background and Council policy positions on the future of Bombala (along with the rest of the region). It may be, once a variety of options are explored for the future growth of Bombala, that there are better ways to provide increased water storage (if required) than constructing a new weir as proposed in the PP.

In the meantime it is possible to investigate the varied impacts of a hypothetical weir at the Bombala River in detail. However if no justification has been provided for any impact of a weir by existing water supply planning, land use planning and floodplain management planning then it remains that state agencies are unlikely to provide support. A Planning Proposal should reference information already gathered and strategies or policies already developed by Council. This shows that a change to the LEP is a sensible and well-founded continuation of longer term, evidence-based planning.

The remainder of this report discusses the outstanding issues in greater detail. The required tasks, processes and resources associated with resolving these issues are discussed herein.

Demonstrated water supply planning via an Integrated Water Cycle Management (IWCM) Plan

Council requires pre-existing strategic planning and water supply planning to direct and justify its development of new water supplies and infrastructure and the impacts of such. Any impacts from resulting water supply initiatives could then be justified as being necessary and appropriately balanced. This planning does not exist presently. To achieve this, Council must pursue development of an IWCM Plan. This has been the recommendation of previous reports on this Planning Proposal at Item 15.2 of May 17, 2018 and Item 15.1 of December 14, 2017. Further, investigation of a Regional IWCM Plan is provided for at OP6.4 of Council's 2018 Operational Plan.

Both Water and Fisheries authorities have noted the absence of justification as a central factor in the inadequacy of the Planning Proposal. Further information on impacts that Council may offer, while a necessary part of a Planning Proposal, will likely be irrelevant to the success of the Planning Proposal in the absence of justification via an IWCM Plan. From the earlier agency responses, the concurrence of state water and fisheries authorities is highly unlikely without such justification. The issue will not be resolved within the context of conducting the current Planning Proposal.

Consideration of the New South Wales Weirs Policy

The development of a new weir is contrary to the aims of the New South Wales Weirs Policy. The basic aim of this policy is to halt the development of new weirs in NSW and where possible improve or remove existing weirs. That said, the Policy does allow a new weir or extension of an

existing weir where it can be demonstrated such a development '*is necessary to maintaining the essential social and economic needs of the affected community*' (NSW Weirs Policy p.6).

In order to appeal to this part of the Weirs Policy, an IWCM Plan of adequate professional independence would likely need to find that no other viable options for achieving necessary levels of Bombala water supply security were available. Further, Council would have to justify why this specific location is the appropriate location. The suggested location is a low gradient section of the Bombala River, is subject to urban stormwater runoff and will complicate management of existing water and sewer assets. Such characteristics do not lend themselves to weir construction, less so for water supply.

Preparation of an IWCM Plan would determine if a weir were appropriate to pursue in the first instance. If so, this may satisfy the NSW Weirs Policy. As such, Council should prepare an IWCM Plan to fully investigate and consider requirements and all options with regard to Bombala water supply. These issues will not be resolved within the context of conducting the current Planning Proposal.

Potential review of Bombala Flood Study and additional hydrological investigation

Council and the former Bombala Shire Council are/were in receipt of a Floodplain Risk Management Study and Floodplain Risk Management Plan (FRMS/FRMP) document for Bombala. As part of the Flood Study different options for reducing the flood risk to Bombala were examined. One of these options was the construction of a new \$15-\$30 million weir upstream of Bombala township on the Bombala River to mitigate flood impacts on the town. This would have been a substantial water storage facility of some 5,475 megalitres ((ML), over 22 times the size of the existing Coolumbooka River storage. The parameters of this water storage model are so different from the PP proposal that it should not be used to form any views on the possible impacts of the new weir as proposed.

However the completion of the FRMS and FRMP does mean that an existing computer based flooding model has been already been composed for the Bombala River Catchment upstream and through Bombala. This model can be used relatively easily by a hydraulic engineer to model the flooding impacts of a new weir which raises the water level by 2 metres. The engineer who completed the study has been contacted by staff and has indicated that for a cost of around \$10,000 can model the flood impacts of the proposed weir and provide a report to this effect to Council. The timeframe to produce this would be about a month.

12.6 INVESTIGATIONS AND PLANNING RELATED TO BOMBALA LEP PLANNING PROPOSAL TO REZONE LANDS AT BOMBALA RIVER TO ZONE SP2 - INFRASTRUCTURE

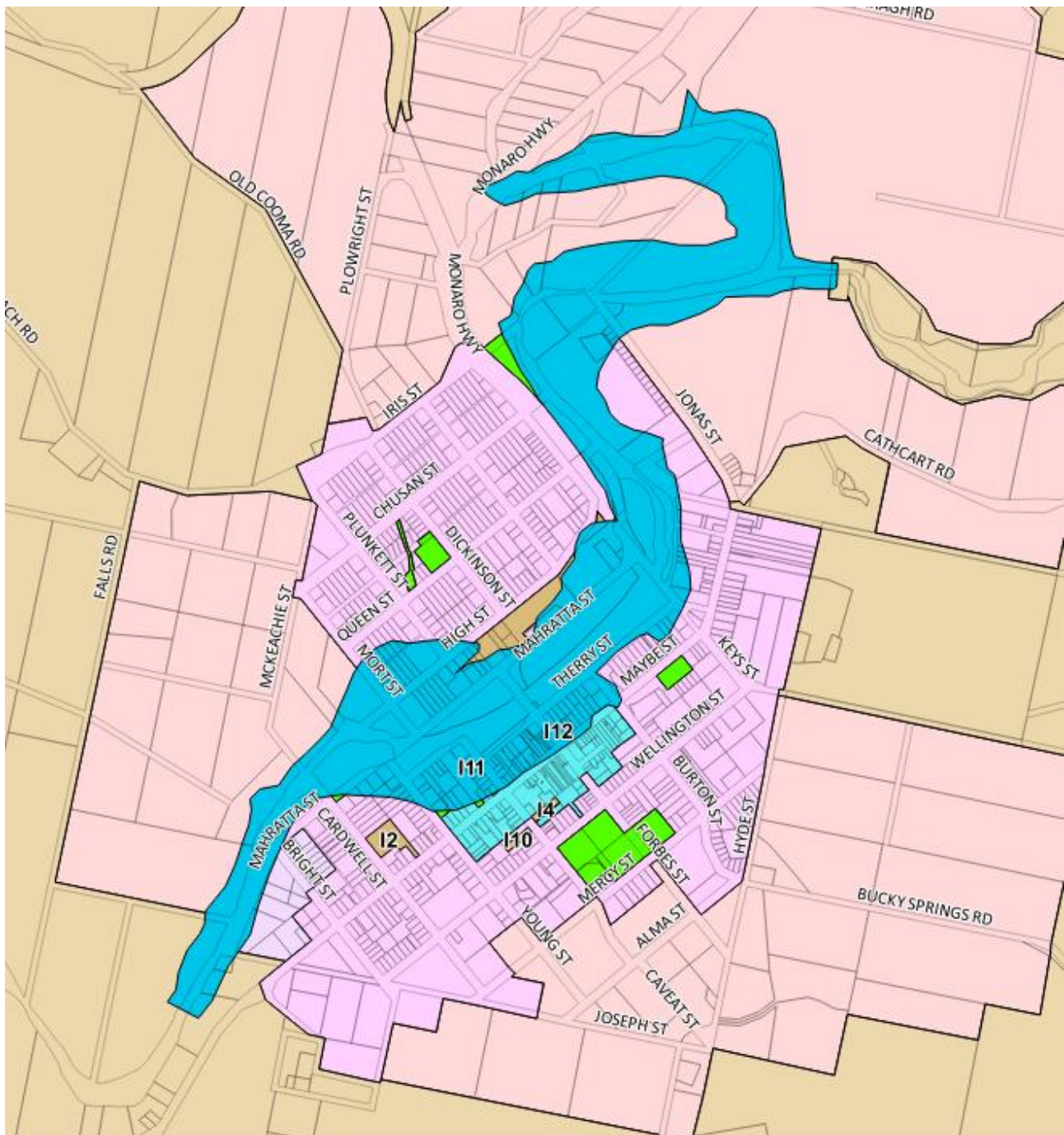


Figure 1: Map showing the existing extent (in dark blue) of the 1% Annual Exceedance Probability Flood in Bombala. Note the encroachment on the business zoned land in the CBD shown as light blue.

Of the total work required to complete this PP, the high potential costs and time involved concern the completion of detailed environmental assessments, the integrated water cycle management strategy and preparation of land use and economic development strategies. It is therefore suggested that prior to embarking on this path it would be of relatively low cost and a useful exercise to model the impacts on flooding in Bombala if the water level was to be raised by 2 metres as suggested in the PP.

Revised assessment of environmental impacts and preparation of Species Impact Statement

A revised assessment of environmental and biodiversity impacts must provide more detail on the impact of the development that the Planning Proposal facilitates. Council has been given forewarning by government agencies and previous reports on this topic that significant species and ecological communities will be affected by the development of a weir at the Bombala River. These include a key fish habitat and an endangered ecological community. If these aspects are not addressed adequately it will likely mean the PP will not be approved by the Minister.

Investigation should thoroughly consider and identify the full breadth of environmental and biodiversity impacts. This information should be of adequate detail to inform a threatened species 'test of significance' as at S7.3 of the *Biodiversity Conservation Act 2016* and resultant requirements. The threatened species test of significance shall determine if a significant level of impact is likely to result from development of a weir. If so this will result in the Biodiversity Offsets Scheme being applicable, a Species Impact Statement needing to be prepared and/or a threatened species license being required depending upon the specific impacts and findings. Investigation should also be sufficient to ensure compliance with the *Fisheries Management Act*. The species and ecological communities in the vicinity of the Planning Proposal are noted by agency submissions to the Planning Proposal. In view of this, it is deemed likely that a significant level of impact will be incurred. Legal impediments and financial requirements arising from this alone may place the weir concept and Planning Proposal in jeopardy, notwithstanding other issues noted in this report.

Effect of SP2 – Infrastructure Zone in proximity to Roads and Maritime Service Infrastructure

Roads and Maritime Service raised concern at the specific zone change proposed. Zone SP2 – Infrastructure would allow for some types of development to be pursued as exempt development or development permitted without consent. The absence of notification and consultation requirements as involved in development permitted without consent concerns RMS due to its implications for potential development nearby RMS infrastructure including bridges and roadways. These impacts would need to be further investigated.

Effect of inundation of Bombala River enabled by Planning Proposal upon water table, load bearing soil stability and existing development

If the Planning Proposal is continued, information will be required regarding the impact of the proposed water impoundment upon the water table and subsequently upon surrounding structures. This would need to be further investigated.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Council is investing resources into improvements to Bombala and its surrounds including improvements to the public domain, study and preservation of local heritage and improvements to existing water and sewer infrastructure. These initiatives have and will have significant social benefit to the local community. Caution is warranted to ensure that other initiatives do not detract from Council's efforts in these other areas. Improving water supply for Bombala will have

subsequent social benefits, if this is pursued in a sound manner. Instead of the current Planning Proposal, Council is urged to consider continued collaboration with water authorities and pursuit of an IWCM Plan. This is a best-practice approach and provides the greatest opportunity for good water supply outcomes to result, in turn allowing improved social outcomes.

2. Environmental

Continuing with required investigations and studies to progress the Planning Proposal is aimed at highlighting any environmental impacts. The report is strongly recommending that resources be directed to producing an IWCM Plan as a way of justifying the need for a weir, which is consistent with the advice provided from various government agencies. The documentation provided with the Planning Proposal to date has not adequately addressed significant environmental concerns, as highlighted in the responses from government agencies.

3. Economic

As outlined in previous reports, it is the view of this report that the current Planning Proposal will not succeed in the absence of an IWCM. The Council needs to consider its commitment to further funding in this context.

The outcome which may address the concerns of government agencies and provide a basis for a future Planning Proposal would be if a weir is deemed necessary as a result of the IWCM process and is considered to be a viable long-term option.

It is recommended in this report that Council investigate the impacts of flooding as a result of the weir as a first step to determining if the proposal is worth pursuing. It is proposed an amount of \$15,000 be transferred to the Strategic Land use Planning cost centre 8010 from the Bombala reserves to have the flooding impacts modelled and estimates made of other additional impacts, such as on the costs of flood damage to the town, the impacts of vegetation in Bombala River Reserve and the effect on the water table. Although a figure of \$10,000 was suggested by the engineer, a contingency of \$5000 is proposed to potentially enable investigation of additional potential impacts.

Estimated Expenditure	Amount	Financial year	Ledger		Account string													
Flood review and hydrological modelling	\$15,000 (est)	18/19	G	L	1	0	8	0	1	0	1	0	0	1				
Funding (Income/reserves)	Amount		Ledger		Account string													
Bombala reserves	\$15,000	18/19																

4. Civic Leadership

This report follows previous reports to Council's meetings of 14 December 2017 and 17 May 2018.

12.6 INVESTIGATIONS AND PLANNING RELATED TO BOMBALA LEP PLANNING PROPOSAL TO REZONE LANDS AT BOMBALA RIVER TO ZONE SP2 - INFRASTRUCTURE

Advice provided from Government agency referrals on the Planning Proposal has clearly articulated that Council should develop an Integrated Water Cycle Management Plan prior to progressing further with the Planning Proposal.

It is this mechanism that would show whether there was realistic justification to construct a weir on the Bombala River for water supply purposes. It would also demonstrate how the option of a weir might be used to complement the existing water supply infrastructure and treatment system based on the extraction from the Coolumbooka weir.

To demonstrate civic leadership, Council should seek to follow a best practice approach to its work tasks. This includes adherence to federal, state and local policy and thorough consideration of local policy and planning initiatives. This achieves good planning outcomes for land, resources, infrastructure and development and identifies, avoids and minimises risks and financial impost.

13.1 ACTION SHEET FOR THE PERIOD 19 APRIL AND 21 JUNE 2018

Record No:

Responsible Officer:	Director Corporate and Community Services
Author:	Secretary Council & Committees
Key Direction:	7. Providing Effective Civic Leadership and Citizen Participation
Delivery Plan Strategy:	DP7.1.1.2 Council's leadership is based on ethics and integrity to enable informed and appropriate decisions in the community's best interest.
Operational Plan Action:	OP7.7 Provide timely, accurate and relevant information to Council to enable informed decision making.
Attachments:	1. Completed Actions - April to June 2018 2. Outstanding Actions for 2018
Cost Centre	3120 Governance
Project	
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

In order to provide Councillors with updates on resolutions of Council, a report (attached) has been generated in InfoCouncil with all resolutions requesting actions as documented and recorded in the minutes for the period 19 April and 21 June 2018 meetings.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council receive and note the action sheets for the period 19 April and 21 June 2018 meetings.
--

Finalised (Completed) Actions
For Action

Action Sheets Report

Division:

Committee:

Officer:

Further Report Required:

Ordinary Council Meeting

Including Further Reports

Date From:

Date To:

6/04/2018

30/06/2018

Printed:

Tuesday, 7 August 2018 1:25:27 PM

Ordinary Council Meeting 19 April 2018

Meeting

Officer/Director

Section

Subject

Ordinary Council Meeting 19 April 2018

Adoption Of Committee Minutes/Recommendations

Lake Jindabyne Shared Trail 355 Committee Meeting- Held 14 March 2018

COUNCIL RESOLUTION

129/18

That Council

A. Receive and note the minutes of the Lake Jindabyne Shared Trail 355 committee held 14 March 2018; and

B. Approve Clr Castellari being appointed as the Council representative to the Lake Jindabyne Shared Trail 355 committee.

Moved Councillor Castellari

Seconded Councillor Corbett

CARRIED

28 May 2018 - 4:47 PM - Action completed

Ordinary Council Meeting 19 April 2018

Meeting

Officer/Director

Section

Subject

Ordinary Council Meeting 19 April 2018

Adoption Of Committee Minutes/Recommendations

Adoption of Recommendations from the Snowy Monaro Local Traffic Committee meeting held on 5 April 2018

COUNCIL RESOLUTION

130/18

That the recommendations of the meeting of the Local Traffic Committee held on 5 April 2018 be adopted.

Moved Councillor Beer

Seconded Councillor Corbett

CARRIED

15 May 2018 - 3:40 PM – Action completed

All applicants advised of Council's resolutions

Ordinary Council Meeting 19 April 2018

Meeting

Officer/Director

Section

Subject

Ordinary Council Meeting 19 April 2018

2. Expanding Connections Within The Region And Bey

National General Assembly of Local Government (NGA)

COUNCIL RESOLUTION

134/18

That Council

A. Authorise the Mayor and the General Manager to attend the National General Assembly of Local Government 17 to 20 June 2018 in Canberra;

B. Authorise nominated Councillors to attend; and

Finalised (Completed) Actions
For Action

Action Sheets Report

Division:

Committee:

Officer:

Further Report Required:

Date From:

Date To:

Printed:

Ordinary Council Meeting

Including Further Reports

6/04/2018
30/06/2018
Tuesday, 7 August 2018 1:25:27 PM

C. Authorise the expenditure and allocate an approximate amount of \$3,118.00 in the 2018 Financial Year Budget with funding to be provided from Mayor and Councillor Conferences.

Moved Councillor Beer

Seconded Councillor Castellari

CARRIED

09 May 2018 - 10:47 AM - Action completed

Mayor and General Manager have been booked in to the function

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 19 April 2018		5. Enhancing Our Healthy, Active Lifestyle	Mountain Bike Wash Station- Banjo Paterson Park

COUNCIL RESOLUTION

136/18

That Council authorise the installation of a Mountain Bike Wash Station at Banjo Paterson Park

Moved Councillor Beer

Seconded Councillor Corbett

CARRIED

28 May 2018 - 5:06 PM - Action completed

Passed by council. Installation being progressed by staff.

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 19 April 2018		6. Managing Development And Service Delivery	DA.10.2017.1065.2 -Rotary Markets- Modification

COUNCIL RESOLUTION

138/18

That the report DA 10.2017.1065.2 Rotary Markets - Modification be deferred to a later meeting when Council has received the report responding to the concerns from the Rotary Club.

Moved Councillor Corbett

Seconded Councillor Beer

CARRIED

28 May 2018 - 4:44 PM - Action completed

Complete and modification passed by Council.

09 May 2018 - 3:13 PM -

report submitted to Council meeting 17 May 2018

Finalised (Completed) Actions
For Action

Division:

Committee:

Officer:

Further Report Required:

Date From:

Date To:

Printed: Tuesday, 7 August 2018 1:25:27 PM

Ordinary Council Meeting

Including Further Reports

Meeting

Officer/Director

Section

Subject

Ordinary Council Meeting 19 April 2018

7. Providing Effective Civic Leadership
And Citize

Community Satisfaction Survey Results

COUNCIL RESOLUTION

139/18

That Council

A. Receive and note the report Community Satisfaction Survey Results; and

B. Receive a report back to Council on the proposed action plan to implement the identified actions in the report.

Moved Councillor Beer

Seconded Councillor Haslingden

CARRIED

05 Aug 2018 - 5:42 PM - Action completed

Action plan attached to report - following EMT discussion further report tp Council late 2018 on activity undertaken

Meeting

Officer/Director

Section

Subject

Ordinary Council Meeting 19 April 2018

7. Providing Effective Civic Leadership
And Citize

Donations and Sponsorship April 2018

COUNCIL RESOLUTION

142/18

That Council

A. Determine the value to approve for submission number #1 - 3 in the attachment – Requests for Donations and Sponsorship for submission to Council April 2018

#	Organisation	Request Summary	Requested Value (Cash)	Requested Value (In Kind)	
1	Bombala Campdraft	In Kind support for annual campdraft event. Provision of grounds mowing Telehandler hire Water cart hire Bollards		\$740	Supported by Mayor

Finalised (Completed) Actions
For Action

Action Sheets Report

Division:

Committee:

Officer:

Further Report Required:

Date From:

Date To:

Printed:

Waste provision

2

Bombala Rotary Club

Supply of gravel

3

Nimmitabel Steam Punk Event

New event being conducted by the Nimmitabel Chamber of Commerce.

Entertainment and media - \$2000

DA Waiver - \$140

Total value of April 2018 Donation requests

\$2,000

\$1,408

Supported by Mayor

Approved.

B.

Authorise the allocation of \$50,273.38 in the 2018 Financial year Budget be transferred from Other Internal reserves to Donations and Sponsorships account number 10.3120.1001.63160 to increase the Budget from \$62,500 to \$112,773.38.

Moved Councillor Stewart

Seconded Councillor Corbett

CARRIED

01 Jun 2018 - 3:02 PM - Action completed

Applicants Informed of Decision

Finalised (Completed) Actions For Action

Division: Ordinary Council Meeting

Committee:

Officer:

Further Report Required: Including Further Reports

Date From: 6/04/2018

Date To: 30/06/2018

Printed: Tuesday, 7 August 2018 1:25:27 PM

Action Sheets Report

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 19 April 2018		7. Providing Effective Civic Leadership And CITIZE	Extension of Section 355 Committees
COUNCIL RESOLUTION		143/18	
That Council re-appoint all Section 355 management committees and the four (4) project committees (as listed in the report) to 30 November 2018 and reconfirm membership of those Committees to 30 November 2018.			
Moved Councillor Castellari		Seconded Councillor Haslingden	CARRIED
01 Jun 2018 - 3:02 PM - Action completed Letters Sent			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 19 April 2018		7. Providing Effective Civic Leadership And CITIZE	Change of Meeting Date Request for Council Meeting 3 May 2018
COUNCIL RESOLUTION		144/18	
That Council			
A. Agree to move the 3 May 2018 council meeting to Monday 7 May 2018 at 5pm in Cooma Chambers; and			
B. Authorise an extraordinary council meeting to be scheduled for Thursday 28 June 2018 to endorse the final the 2040 Community Strategic Plan and associated Resourcing Strategy, Delivery and Operational plans.			
Moved Councillor Beer		Seconded Councillor Corbett	CARRIED
01 Jun 2018 - 3:03 PM - Action completed Meeting date moved to 7 May. Invites sent for meeting on 28 June			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 19 April 2018		7. Providing Effective Civic Leadership And CITIZE	Organisation and planning for future Australia Day Civic Events
COUNCIL RESOLUTION		145/18	
That Council			
A. Endorse formation of an Australia Day advisory group consisting of three Councillors and staff from all Council units associated with the event to examine all issues associated with the Australia Day event across the region;			
B. Nominate Clr Haslingden, Clr Beer and Clr Corbett to participate in the group;			
C. Require the advisory group to prepare a report to Council in June with recommendations on how future Australia Day events should be organised, including responsibilities, required resources and budget; and			

Finalised (Completed) Actions
For Action

Action Sheets Report

Division:
Committee: Ordinary Council Meeting
Officer:
Further Report Required: Including Further Reports

Date From: 6/04/2018
Date To: 30/06/2018

Printed: Tuesday, 7 August 2018 1:25:27 PM

D. Subject to the recommendations of the advisory group report, disband the group once the report has been considered by Council in June.

Moved Councillor Stewart

Seconded Councillor Ewart

CARRIED

13 Jul 2018 - 9:41 AM - Action completed

Report presented to Council meeting on 21 June 2018 whereby recommendation adopted by Council.

28 May 2018 - 4:45 PM - Advisory group met 23 May. Report with recommendations to be presented to council.

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 19 April 2018		7. Providing Effective Civic Leadership And Citize	Adoption of Organisational Structure

COUNCIL RESOLUTION

148/18

That Council :

A. Approve the existing senior staff positions within the organisation structure of the council in accordance with s.332 (1) (a) of the Local Government Act 1993;

B. Receive and note the consultation from the General Manager to determine the positions (other than the senior staff positions) within the organisation structure of the council in accordance with s.332 (1A) of the Local Government Act 1993;

C. Note the General Manager intends approving the organisational structure in accordance with recommendation B;

D. Approve the allocation of resources towards the employment of staff in accordance with 332 (1) (c) of the Local Government Act 1993;

E. Receive further reports regarding the restructure of the three business groups not included in the recent organisational structure amendment processes;

F. Approve an organisational review be undertaken within 18 months to ensure the positions within the organisation structure of the council give effect to the priorities set out in the strategic plans (including the community strategic plan) and delivery program of the council; and

G. Amend the structure to include provision for a Deputy General Manager and receive a report back to Council on the position of Deputy General Manager for a period of 12 months, with the opportunity to explore succession planning options for the appointment of the General Manager’s position in 2019.

Moved Councillor Corbett

Seconded Councillor Castellari

CARRIED

08 Jun 2018 - 5:18 PM - Action completed

The recommendations were adopted. A further report provided to the 21 June Council meeting

Finalised (Completed) Actions
For Action

Division:
Committee: Ordinary Council Meeting
Officer:
Further Report Required: Including Further Reports

Date From: 6/04/2018
Date To: 30/06/2018

Action Sheets Report

Printed: Tuesday, 7 August 2018 1:25:27 PM

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 19 April 2018		Notice of Motion	Notice of Motion Cr Haslingden - Bombala Hub
COUNCIL RESOLUTION		149/18	
That SMRC form a 355 Committee to administer The Bombala Hub: being the old primary school precinct in Bombala and that SMRC put in an application to the Stronger Country Communities Fund for \$300,000. This fund delivers crucial local infrastructure to improve the quality of life of people living in regional NSW. Funding is provided to local projects such as parks, community halls, playgrounds and amenity blocks. Round two is now open and will close at 5pm AEST, Friday 4 May 2018			
Moved Councillor Haslingden		Seconded Councillor Ewart	CARRIED
23 May 2018 - 4:39 PM - Action completed Actioning of application is dependent upon further Resolution by Council Refer: Report specific to SCCF Round 2; Item 16.8 Council Meeting 19/4/18.			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 19 April 2018		Notice of Motion	Notice of Motion to Rescind a Resolution - Mayor John Rooney

Finalised (Completed) Actions For Action	Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 6/04/2018 Date To: 30/06/2018 Printed: Tuesday, 7 August 2018 1:25:27 PM
Action Sheets Report		

COUNCIL RESOLUTION

150/18

That the Council Resolution relating to:

Minutes No. OC_15032018_MIN_980

Item No. 11.4 RNSW503 – Parsonage Creek Bridge – Strengthening & Widening –

Additional Funding Request

COUNCIL RESOLUTION

65/18

That Council

- A. Receive and note the report on RNSW503 – Parsonage Creek Bridge – Strengthening and Widening – Additional Funding Request.
- B. Authorise the expenditure and allocate an additional amount of \$930,000 in the 2018/2019 Financial Year Budget with funding to be provided from a combination of
- Other Internal Reserves (\$500,000); and
 - Internal Loan (\$400,000); or
 - Regional Road Repair Program (\$200,000); and
 - Roads to Recovery (\$200,000).

Moved Councillor Stewart

Seconded Councillor Haslingden

CARRIED

PASSED AT THE COUNCIL MEETING HELD ON: 15 March 2018

Be and is hereby RESCINDED.

Should the rescission motion be adopted we give notice that it is our intention to move the following motion in lieu of which due notice is hereby given.

That Council:

- A. *Receive and note the report on RNSW503 – Parsonage Creek Bridge – Strengthening and Widening – Additional Funding Request.*
- B. *Authorise the expenditure and allocate an additional amount of \$930,000 in the 2018/2019 Financial Year Budget with funding to be provided from a combination of:*
- *Former Bombala LGA Internal Restricted Funds (\$500,000); and*
 - *Internal Loan (\$400,000); or*
 - *Regional Road Repair Program (\$200,000); and*

Finalised (Completed) Actions For Action	Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 6/04/2018 Date To: 30/06/2018 Printed: Tuesday, 7 August 2018 1:25:27 PM
Action Sheets Report		

- Roads to Recovery (\$200,000).

Moved Councillor Beer

Seconded Councillor Ewart

CARRIED

07 May 2018 - 4:11 PM - Action completed
Letter drafted for GM to relevant Minister providing explanation behind project cost increase.
07 May 2018 - 4:09 PM
Letter drafted for General Manager to relevant Minister providing an explanation behind increased project costs for Parsonage Creek Bridge.

Project is scheduled for 2018/2019 financial year.

Ordinary Council Meeting 07 May 2018

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 07 May 2018		Adoption Of Committee Minutes/Recommendations	Recommendation from Jindabyne Memorial Hall Section 355 Committee to hold a Pre-loved Art Fundraising Event

COUNCIL RESOLUTION

160/18

That Council

A. Approve the Jindabyne Memorial Hall Section 355 Committee’s Recommendation JMH 01/18 to hold a pre-loved original art sale event 12 to 15 July 2018 in the Jindabyne Memorial Hall.

B. Approve for proceeds from the fundraising event to go towards the cost of materials to refurbish the floor in the Jindabyne Memorial Hall Foyer.

Moved Councillor Corbett

Seconded Councillor Beer

CARRIED

29 May 2018 - 9:44 AM - Action completed
Pre loved Art Show sale to be held at Jindabyne Memorial Hall 14 15 and 16 July 2018.
29 May 2018 - 9:35 AM –
Council approval 160/18 has been received for a Pre loved Art sale including paintings, prints, drawings or pottery will be held at the Jindabyne Memorial Hall July 14 15 and 16 from 10am to 4pm. Proceeds will go to the refurbishment of the Jindabyne Memorial Hall Foyer floor.

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 07 May 2018		1. Sustaining Our Environment For Life	Request to Close Council Public Road and Crown Reserve Roads Through Lot 56 DP 750559, Lot 185 DP 257098 and Lot 187 DP 257098 at Jerangle

COUNCIL RESOLUTION

161/18

That Council

A. Approve the proposal to close the Council public road and the Crown reserve roads which traverse lots 56 DP 750559, 185 and 187 DP 257098.

Finalised (Completed) Actions
For Action

Action Sheets Report

Division:
Committee:

Ordinary Council Meeting

Officer:

Further Report Required: Including Further Reports

Date From:
Date To:

6/04/2018
30/06/2018

Printed: Tuesday, 7 August 2018 1:25:27 PM

B. Notify the Crown in writing of the resolution to approve the closure of the Council public road and the Crown reserve roads traversing lots 56 DP 750559 Lots 185 and 187 DP 257098.

C. Notify the landowner of Council's decision.

Moved Councillor Corbett

Seconded Councillor Beer

CARRIED

04 Jun 2018 - 8:15 AM - Action completed

A letter has been sent to the Crown with a copy of the resolution. This completes Council's obligations.

23 May 2018 - 10:29 AM -

Copy of Council resolution has been sent to Department of Lands who will complete the process.

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 07 May 2018		7. Providing Effective Civic Leadership And CITIZE	Snowy Monaro 2040 Community Strategic Plan - Public Exhibition and Adoption

COUNCIL RESOLUTION

163/18

That Council

A. Adopt the Snowy Monaro 2040 Community Strategic Plan, and

B. Arrange for the Snowy Monaro 2040 Community Strategic Plan to be sent to the Office of Local Government as required under the Local Government Act 1993.

Moved Councillor Corbett

Seconded Councillor Beer

CARRIED

25 May 2018 - 9:26 AM - Action completed

This will now be sent to the Printers and placed on Council's website IP&R page.

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 07 May 2018		7. Providing Effective Civic Leadership And CITIZE	Draft Delivery Program and Resourcing Strategy Documents

COUNCIL RESOLUTION

164/18

That Council

A. Resolve to place the Draft 2018-21 Delivery Plan and 18-19 Operational Plan, Draft 2019 Schedule of Fees and Charges and the 2018 – 28 Resourcing Strategy on public exhibition from 9 May to 6 June 2018 and invite written submissions

B. Undertake a range of community engagement activities in conjunction with the public exhibition period.

C. Receive a further report at the extraordinary meeting of 28 June 2018 to consider submissions and adoption of the final documents.

Moved Councillor Corbett

Seconded Councillor Beer

CARRIED

Finalised (Completed) Actions For Action	Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 6/04/2018 Date To: 30/06/2018 Printed: Tuesday, 7 August 2018 1:25:27 PM
Action Sheets Report		
28 May 2018 - 8:47 AM - Action completed Noted. Documents placed on public exhibition from 9 May to 6 June 2018		
Meeting	Officer/Director	Section Subject
Ordinary Council Meeting 07 May 2018		7. Providing Effective Civic Leadership And Citize Bombala Heavy Vehicle Alternative Route
COUNCIL RESOLUTION		165/18
That Council determine that the following option be used for this project to proceed:		
A. Council commission a feasibility study that details the full impact of the Heavy Vehicle alternate route on the Bombala Townships;		
B. To identify the best alternative route that would result in the greatest reduction in Heavy Vehicle Traffic in the Bombala CBD based on the surrounding industries;		
C. Study to look at the economic impact on the proposed route on the Business and Tourist industries of Bombala, and;		
D. Provide details of the necessary envorinmental approvals necessary to bring the project to a shovel ready status.		
Moved Councillor Beer	Seconded Councillor Castellari	CARRIED
30 Jul 2018 - 11:54 AM - Action completed Works underway		
30 Jul 2018 - 11:53 AM - 30/7/2018: Final contract negotiations underway with preferred tenderer.		

Finalised (Completed) Actions
For Action

Division:
Committee: Ordinary Council Meeting
Officer:
Further Report Required: Including Further Reports

Date From: 6/04/2018
Date To: 30/06/2018
Printed: Tuesday, 7 August 2018 1:25:27 PM

Action Sheets Report

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 07 May 2018		Notice of Motion	Notice of Motion to Rescind a Resolution Cr Haslingden
COUNCIL RESOLUTION		172/18	
That the Council resolution relating to			
Minutes No.	OC_05042018_MIN_1036		
Item No.	10.1 Council Owned Residence at 204 Maybe Street Bombala		
COUNCIL RESOLUTION		1/18	
That Council			
A. Approve the sale of Council’s residential house at 204 Maybe Street Bombala without the refurbishment works being carried out. Proceeds of sale to be deposited into Council’s Property Reserve.			
B. Authorise the expenditure to be allocated from the 2018 Financial Budget with funding to be provided from the Former Bombala LGA Reserve.			
Moved Councillor Ewart	Seconded Councillor Corbett	CARRIED	

PASSED AT THE COUNCIL MEETING HELD ON : 5 April 2018

be and is hereby RESCINDED”.

Should the rescission motion be adopted we give notice that it is our intention to move the following motion in lieu of which due notice is hereby given.

Notice of Motion

That Council not sell 204 Maybe St Bombala, and subject to an independent building condition report, that Council then looks to rent the property

Moved Councillor Maslin

Seconded Councillor Ewart

CARRIED

24 May 2018 - 9:26 AM -
Action completed

Rescinded

23 May 2018 - 10:30 AM –
New resolution noted. Sapphire Coast will carry out an independent condition assessment on Thursday 24 May and a further report will go to Council for consideration.

Finalised (Completed) Actions
For Action

Division:
Committee: Ordinary Council Meeting
Officer:
Further Report Required: Including Further Reports

Date From: 6/04/2018
Date To: 30/06/2018
Printed: Tuesday, 7 August 2018 1:25:27 PM

Action Sheets Report

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 07 May 2018		Notice of Motion	Notice of Motion Cr Maslin May 2018 Legal Proceedings
COUNCIL RESOLUTION		173/18	
That Councillors be provided with a monthly update of issues currently known to council staff and General Manager, which carry impending legal action against SMRC council and/or- threaten to cost SMRC significant amounts of money (i.e. \$50,000 or more).			
Moved Councillor Maslin		Seconded Councillor Last	CARRIED
05 Aug 2018 - 5:43 PM - Action completed Finance provided Legal cost breakdown to Council meeting.			

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 07 May 2018		Confidential Matters	Renewable Energy Project Contract Approval
COUNCIL RESOLUTION		176/18	
That Council: A. Receive and note the Tender Evaluation Report for Renewable Energy Project, B. Award the contract for Renewable Energy Project to Infinite Energy; and C. Authorise the General Manager to execute the contract with Infinite Energy as per the Tender Evaluation Report			
Moved Councillor Corbett		Seconded Councillor Beer	CARRIED
30 Jul 2018 - 11:54 AM - Action completed Works underway 30 Jul 2018 - 11:54 AM - 30/7/2018: Contractor engages, work underway			

Finalised (Completed) Actions For Action

Action Sheets Report

Division:

Committee:

Officer:

Further Report Required:

Date From:

Date To:

Printed:

Ordinary Council Meeting

Including Further Reports

6/04/2018

30/06/2018

Tuesday, 7 August 2018 1:25:27 PM

Ordinary Council Meeting 17 May 2018

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 17 May 2018		1. Sustaining Our Environment For Life	Proposed Domestic Waste and Recycling Kerbside Collection Service Expansion to the Villages of Bredbo, Michelago and Nimmitabel

COUNCIL RESOLUTION

187/18

That Council

A. Approve the extension of kerbside waste and recycling collection services to the villages of Bredbo, Michelago and Nimmitabel and participating residential properties along the main corridors to the north and south of Cooma Township.

B. Approve the purchase and distribution of the required Waste and Recycling bins from Sulo Australia from Project Account :PJ 220053 - Cooma Street Furniture and Recycle Bins

C. Note that subsequent to the rollout and commencement of the kerbside service investigations will be undertaken to examine options for collection of waste and recycling bins for residents around Michelago, which may include installation of Banks of Bins in suitable locations as an alternative service to the current collection point arrangement.

Moved Councillor Ewart

Seconded Councillor Corbett

CARRIED

24 Jul 2018 - 2:07 PM - Action completed

Equipment and bins has been ordered. Community consultation dates set. Proposed Bank of Bin locations identified. Service to commence from 1 October 2018

24 Jul 2018 - 2:05 PM -

New Bins have been ordered. Community Consultations Meeting dates have been set. New side arm collection vehicle is due to be delivered by the end of July.

03 Jul 2018 - 11:38 AM -

Group Manager Resource and Waste along with Manager Collection Services attended the Nimmitabel Advancement Group Meeting on 28 June 2018 to outline the implementation of the Kerbside Collection Service in October 2018

30 May 2018 - 9:18 AM -

Currently in the process of arranging meetings with progress associations. Have obtained quotes and working through finalising bin numbers. Implementation of the kerbside collection service will rely on arrival of truck (expected mid-late June) and delivery of bins (expected August).

Finalised (Completed) Actions For Action

Action Sheets Report

Division:

Committee:

Officer:

Further Report Required:

Ordinary Council Meeting

Including Further Reports

Date From:

Date To:

6/04/2018

30/06/2018

Printed: Tuesday, 7 August 2018 1:25:27 PM

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 17 May 2018		2. Expanding Connections Within The Region And Bey	Naming of roads in Jindabyne and East Jindabyne
COUNCIL RESOLUTION		188/18	
That Council			
<div>A. Endorses the road names Alice Street, Rawson Street and Abbott Street in Jindabyne,</div> <div>B. Endorses the road names Heysen Drive, Grosvenor Place and Echidna Place in East Jindabyne, and;</div> <div>C. That once the road names are concurred by the Geographical Names Board, Council gazettes these road names.</div>			
Moved Councillor Beer	Seconded Councillor Haslingden	CARRIED	
<div>24 Jul 2018 - 12:20 PM - Action completed</div> <div>All names have been gazetted</div> <div>24 Jul 2018 - 12:19 PM -</div> <div>The names Alice Street and Abbott Street were gazetted on 8/6/2018</div> <div>The names Heysen Drive, Grosvenor Place, Echidna Place and Rawson Street were on 21/6/18</div> <div>The actions relating to this resolution are now complete</div> <div>23 May 2018 - 5:24 PM -</div> <div>Minute and resolution will be uploaded to NORNS Road Naming portal and I will proceed with the application.</div>			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 17 May 2018		6. Managing Development And Service Delivery	Creation of Floodplain Management Committee
COUNCIL RESOLUTION		189/18	
That Council:			
<div>A. Approve the formation of a Floodplain Risk Management Committee;</div> <div>B. Elect Councillor Beer to chair the committee; and</div> <div>C. Encourage membership of this committee from landholders, industry bodies, environmental groups, Department of Infrastructure, Planning and Natural Resources (DIPNR) and SES and call for public nominations.</div>			
Moved Councillor Beer	Seconded Councillor Last	CARRIED	
<div>17 Jul 2018 - 12:02 PM - Action completed</div> <div>Committee formed</div> <div>17 Jul 2018 - 12:01 PM -</div> <div>Committee has been formed and first meeting is being held Tuesday 17 July 2018</div> <div>04 Jun 2018 - 10:54 AM -</div> <div>Consultation with OEH and SES is ongoing. Suitable nomination form has been sourced. Consultation with Media team for advertising has been undertaken.</div> <div>Need to clarify a few items with OEH prior to commencing the advertising of the committee and seeking nominations.</div>			

Finalised (Completed) Actions
For Action

Action Sheets Report

Division:

Committee:

Officer:

Further Report Required:

Ordinary Council Meeting

Including Further Reports

Date From:

Date To:

6/04/2018

30/06/2018

Printed: Tuesday, 7 August 2018 1:25:27 PM

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 17 May 2018		6. Managing Development And Service Delivery	DA10.2017.1186.1 Dwelling House (transportable dwelling)
COUNCIL RESOLUTION		191/18	
That			
A. Pursuant to section 4.16(1)(a) of the <i>Environmental Planning and Assessment Act 1979 (as amended)</i> it is recommended that consent for a dwelling house (transportable dwelling) on lot 1 DP 795557 is granted subject to the conditions attached;			
B. If Council decides to make a determination other than as included in the recommendation, it must follow the procedure adopted through resolution 18/18 on 15 February 2018; and			
C. Any person who made a submission is notified according to the regulations.			
Moved Councillor Ewart		Seconded Councillor Corbett	CARRIED
28 May 2018 - 4:40 PM - Action completed Passed by council.			

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 17 May 2018		6. Managing Development And Service Delivery	DA10.2016.1065.2 Modification to Rotary Markets Consent
COUNCIL RESOLUTION		192/18	
That:			
A. That pursuant to section 4.16(1)(a) of the <i>Environmental Planning and Assessment Act 1979 (as amended)</i> it is recommended that a modification to DA 10.2016.1065.1 for the temporary use of Centennial Park for monthly Rotary Markets being 10.2016.1065.2 on Lot: 701 DP: 1023496 , is granted subject to the amended conditions attached, with the exception of Clauses Two (2) and Eight (8), to be as per the document submitted by Rotary on the 17 May 2018; and			
B. Any person who made a submission is notified according to the regulations.			
Moved Councillor Last		Seconded Councillor Stewart	CARRIED
28 May 2018 - 4:41 PM - Action completed Passed by Council and Rotary notified.			

Finalised (Completed) Actions
For Action

Division:
Committee: Ordinary Council Meeting
Officer:
Further Report Required: Including Further Reports

Date From: 6/04/2018
Date To: 30/06/2018
Printed: Tuesday, 7 August 2018 1:25:27 PM

Action Sheets Report

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 17 May 2018		7. Providing Effective Civic Leadership And Citize	March 2018 Quarterly Budget Review Statement (QBRs)
COUNCIL RESOLUTION		194/18	
That Council			
A. Adopt the quarterly budget review statement (QBRs) for the period ended 31 March 2018; and			
B. Authorise the adjustments to the Council’s budgeted Income and Expenditure as shown in the QBRs.			
Moved Councillor Ewart		Seconded Councillor Beer	CARRIED
28 May 2018 - 7:18 PM - Action completed Report referred to ARIC meeting 29/5/2018			

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 17 May 2018		7. Providing Effective Civic Leadership And Citize	Donation and Sponsorship requests May 2018
COUNCIL RESOLUTION		195/18	
That Council approve the value for submissions in the below table – Requests for Donations and Sponsorship for submission to Council May 2018.			

#	Organisation	Request Summary	Recommendation
1	Berridale Public School & Berridale Little Stars	Waiver of Berridale Hall hire fees for fundraiser	\$310 (In Kind)
2	Action Sports Training	Waiver of Jindabyne Hall hire fees for annual snow sports sale \$310 / Day for 3 days	\$930 (in Kind)
3	Raglan Art Gallery	NAIDOC Art Exhibition Raglan Art Gallery Rental for the month of July - \$1400	\$2,200

Finalised (Completed) Actions
For Action

Division:
Committee:
Officer:
Further Report Required:

Ordinary Council Meeting

Including Further Reports

Date From:
Date To:

Printed:

6/04/2018
30/06/2018

Tuesday, 7 August 2018 1:25:27 PM

Action Sheets Report

		Aboriginal Guest Artist performance donation and petrol - \$800	
4	Cooma Rotary	1. Waiver of DA & Modification Fee - \$427.50 2. Refund of S138 fee - \$75 3. Waiver of banner hire and erection fee for 5 years \$3060*	1. Waive DA & Modification fee - \$427.50 2. Refund S138 fee - \$75 3. Waive banner hire fee for 2 months (to the end of the 2018 FY) - \$42 (in kind). Note that the fee for erection of banner and PA system has not been waived. 4. Rotary be invited to apply for donations in the next financial year.
5	Nimmitabel & District Garden Club	Waiver of Showground and pavilion fees for garden show held on 21-22 April 2018	\$504 (in kind)
Total value of May 2018 Donation requests			Total impact to Budget \$4,488.50

Moved Councillor Castellari

Seconded Councillor Ewart

CARRIED

08 Jul 2018 - 8:37 PM - Action completed
Donation requests for May 2018 have been processed

Finalised (Completed) Actions
For Action

Action Sheets Report

Division:

Committee:

Officer:

Further Report Required:

Ordinary Council Meeting

Including Further Reports

Date From:

Date To:

6/04/2018

30/06/2018

Printed: Tuesday, 7 August 2018 1:25:27 PM

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 17 May 2018		7. Providing Effective Civic Leadership And Citize	2019 Donations and Sponsorship Program
COUNCIL RESOLUTION		196/18	
That Council			
<div>A. Adopt the Donations and Sponsorships Policy;</div> <div>B. Receive and note the Donations and Sponsorships Procedure;</div> <div>C. Authorise the value in the 2019 FY Budget for the Recurring Donation Category for \$20,000 ;</div> <div>D. Authorise the value for the general submissions in the 2019FY Budget as \$100,000; and</div> <div>E. Authorise the value for hardship requests in the 2019 FY as \$10,000</div>			
Moved Councillor Ewart	Seconded Councillor Haslingden	CARRIED	
<div>08 Jul 2018 - 8:38 PM - Action completed</div> <div>Report to Council on 19 July 2018 will include the General submission requests from the community for the July to December period for 2018.</div>			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 17 May 2018		Notice of Motion	Notice of Motion May 2018 Cr Haslingden Bombala River Park
COUNCIL RESOLUTION		197/18	
That Council seek a quote for the design and upgrade to the stage two (2) playground for the Bombala Area.			
Moved Councillor Castellari	Seconded Councillor Corbett	CARRIED	
<div>30 Jul 2018 - 11:55 AM - Action completed</div> <div>30/7/2018: Development of Stage 2 plan underway.</div>			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 17 May 2018		Confidential Matters	Tombong Bridge - Emergency Works - Approval to Proceed
COUNCIL RESOLUTION		200/18	
That Council			
A. Receive and note the update/report on Tombong Bridge, Emergency Works, Approval to Proceed;			

InfoCouncil

Finalised (Completed) Actions
For Action

Division:

Committee:

Officer:

Further Report Required:

Date From:

Date To:

Printed:

Ordinary Council Meeting

Including Further Reports

6/04/2018

30/06/2018

Tuesday, 7 August 2018 1:25:27 PM

Action Sheets Report

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 17 May 2018		Confidential Matters	Proposed Closure of Public Footpath & Sale to Adjoining Neighbours
COUNCIL RESOLUTION		202/18	
That Council postpone any further consideration of this matter until written confirmation of acceptance of the terms of the sale of the pathway is received from Mr Black and Ms Cross.			
Moved Councillor Beer	Seconded Councillor Ewart	CARRIED	
24 May 2018 - 9:41 AM - Action completed Resolution Noted			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 17 May 2018		Confidential Matters	REPLACEMENT OF TWO COUNCIL HEAVY RIGID TIPPERS PLANT NUMBERS 1843 and 9210
COUNCIL RESOLUTION		203/18	
That Council;			
<div>1. Approve the purchase of two Hino 700 FS2844 from Wagga Trucks for \$360,288 excluding GST; and</div> <div>2. Endorse transferring plant 9210 to the Waste Department for \$68,308 and sending plant 1843 to Pickles Auctions with a reserve of \$40,288 excluding GST which equates to a net purchasing price of \$251,692 (exc. GST)</div>			
Moved Councillor Ewart	Seconded Councillor Beer	CARRIED	
23 May 2018 - 10:32 AM - Action completed Ordered 23.5.2018			
23 May 2018 - 10:29 AM - HR Tippers ordered 23.5.2018, PU013261. Approximately 12 week delivery			

Finalised (Completed) Actions
For Action

Division:

Committee:

Officer:

Further Report Required:

Date From:

Date To:

Printed: Tuesday, 7 August 2018 1:25:27 PM

Action Sheets Report

Ordinary Council Meeting 17 May 2018

Confidential Matters

REPLACEMENT OF COUNCIL'S
SMOOTH DRUM ROLLER PLANT
NUMBER 1708

COUNCIL RESOLUTION

204/18

That Council;

1. Approve the purchase of the Bomag BW213D-5 from Tutt Bryant Equipment Pty Ltd for \$149,000 excluding GST

2. Accept the trade in offer from Tutt Bryant Equipment Pty Ltd of \$38,000 excluding GST for Council’s Bomag BW211D Roller (Plant No: 1708) which equates to a net purchasing price of \$111,000 (exc. GST).

Moved Councillor Ewart

Seconded Councillor Beer

CARRIED

23 May 2018 - 10:35 AM -
Action completed by: Stuart Sturgeon
Ordered 22.5.2018

23 May 2018 - 10:33 AM -
Roller ordered 22.5.2018, PU013263.
Delivery approximately 6 weeks

Meeting

Officer/Director

Section

Subject

Ordinary Council Meeting 17 May 2018

Confidential Matters

Award of Tender for Contract 006-2018
MR Combination Truck - Wastewater
Vacuum Truck

COUNCIL RESOLUTION

205/18

That Council approve and award the tender to Spoutvac Industries Pty Ltd for the total cost of \$415,400 (excl. GST) to procure the MR Combination Truck (Wastewater Vacuum Truck).

Moved Councillor Ewart

Seconded Councillor Castellari

CARRIED

18 Jul 2018 - 9:24 AM - Action completed
Contractor formally approached to supply on 3 July 2018

Finalised (Completed) Actions For Action

Action Sheets Report

Division: Committee: Officer: Further Report Required:

Ordinary Council Meeting Including Further Reports

Date From: Date To:

6/04/2018 30/06/2018

Printed: Tuesday, 7 August 2018 1:25:27 PM

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 17 May 2018		7. Providing Effective Civic Leadership And CITIZE	Donation and Sponsorship requests May 2018

COUNCIL RESOLUTION

195/18

That Council approve the value for submissions in the below table – Requests for Donations and Sponsorship for submission to Council May 2018.

#	Organisation	Request Summary	Recommendation
1	Berridale Public School & Berridale Little Stars	Waiver of Berridale Hall hire fees for fundraiser	\$310 (In Kind)
2	Action Sports Training	Waiver of Jindabyne Hall hire fees for annual snow sports sale \$310 / Day for 3 days	\$930 (in Kind)
3	Raglan Art Gallery	NAIDOC Art Exhibition Raglan Art Gallery Rental for the month of July - \$1400 Aboriginal Guest Artist performance donation and petrol - \$800	\$2,200
4	Cooma Rotary	1. Waiver of DA & Modification Fee - \$427.50 2. Refund of \$138 fee - \$75 3. Waiver of banner hire and erection fee for 5 years \$3060*	1. Waive DA & Modification fee - \$427.50 2. Refund \$138 fee - \$75 3. Waive banner hire fee for 2 months (to the end of the 2018 FY) - \$42 (in kind). Note that the

Finalised (Completed) Actions
For Action

Action Sheets Report

Division:

Committee:

Officer:

Further Report Required:

Ordinary Council Meeting

Including Further Reports

Date From:

Date To:

6/04/2018

30/06/2018

Printed: Tuesday, 7 August 2018 1:25:27 PM

			<div>fee for erection of banner and PA system has not been waived.</div> <div>4. Rotary be invited to apply for donations in the next financial year.</div>
5	Nimmitabel & District Garden Club	Waiver of Showground and pavilion fees for garden show held on 21-22 April 2018	\$504 (in kind)
Total value of May 2018 Donation requests			Total impact to Budget \$4,488.50

Moved Councillor Castellari

Seconded Councillor Ewart

CARRIED

05 Aug 2018 - 5:40 PM - Action completed

May Donations processed

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 17 May 2018		7. Providing Effective Civic Leadership And Citize	2019 Donations and Sponsorship Program

COUNCIL RESOLUTION

196/18

That Council

A. Adopt the Donations and Sponsorships Policy;

B. Receive and note the Donations and Sponsorships Procedure;

C. Authorise the value in the 2019 FY Budget for the Recurring Donation Category for \$20,000 ;

D. Authorise the value for the general submissions in the 2019FY Budget as \$100,000; and

E. Authorise the value for hardship requests in the 2019 FY as \$10,000

Moved Councillor Ewart

Seconded Councillor Haslingden

CARRIED

05 Aug 2018 - 5:39 PM - Action completed

Policy adopted and first submission round completed

Finalised (Completed) Actions
For Action

Action Sheets Report

Division:

Committee:

Officer:

Further Report Required:

Ordinary Council Meeting

Including Further Reports

Date From:

Date To:

6/04/2018

30/06/2018

Printed: Tuesday, 7 August 2018 1:25:27 PM

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 17 May 2018		Confidential Matters	Church Creek Bridge Repairs and Upgrade
COUNCIL RESOLUTION		201/18	
That Council:			
Approve the officer’s recommendation and accept the tender for Contract 034/2018 from Timber Restoration			
A. Accept the tender from Timber Restoration Systems, as the single applicant for Tender 034/2018 (Tender Number VP104450) with a total contract price of \$500,000 over two (2) financial years.			
B. Approve an adjustment to the planned 2017/18 Regional Road Repair Program and Regional Road Block Grant Budgets to reflect \$100,000 from each to complete the scheduled 2017/2018 works.			
C. Approve the allocation of \$200,000 in the 2018/19 Financial Year Budget with funding obtained from The Regional Road Repair Program and the Regional Road Block Grant.			
Moved Councillor Ewart	Seconded Councillor Maslin	CARRIED	
23 May 2018 - 12:23 PM - Action completed Church Creek Bridge inserted into the 2018/2019 works program			
Meeting	Officer/Director	Section	Subject
Closed Session of the Ordinary Council Meeting 17 May 2018		Confidential Matters	Tombong Bridge - Emergency Works - Approval to Proceed
COUNCIL RESOLUTION		200/18	
That Council			
A. Receive and note the update/report on Tombong Bridge, Emergency Works, Approval to Proceed.			
B. Approve the selection of RD Miller to deliver a Tombong Bridge solution as the single applicant against Councils’ request for quote.			
C. Approve Option 3 (Permanent Bridge) as the preferred solution to Tombong Bridge Emergency Works.			
D. Authorise the expenditure and allocate an amount of \$171,210 in the 2017/2018 Financial Year Budget with funding to be provided from Other Infrastructure and Services Reserves.			
E. Decline the request for \$5,000 to Mr & Mrs Ingram to offset the cost of purchasing cattle ramps, gates and fence panels that would allow cattle to be walked across Tombong Bridge until a (temporary) replacement bridge was installed.			
Moved Councillor Stewart	Seconded Deputy Mayor Miners	CARRIED	

Finalised (Completed) Actions
For Action

Action Sheets Report

Division:

Committee:

Officer:

Further Report Required:

Ordinary Council Meeting

Including Further Reports

Date From:

Date To:

6/04/2018

30/06/2018

Printed: Tuesday, 7 August 2018 1:25:27 PM

15 Jun 2018 - 11:37 AM - Action completed

Work to replace Tombong Bridge as per Councils decision is deferred until 2019/2010 financial year.

15 Jun 2018 - 11:30 AM -

The decision of Council to Replace Tombong Bridge (Option 3) with an estimated cost of \$171,210 means that works can no longer be completed as Emergency Works and the project must be subject to a full Tender Process. There are Six (6) other bridges currently planned for upgrades or replacement in 2018/2019 financial year and therefore work to replace Tombong Bridge will be deferred until all other works are complete. It is estimated that a Tender process will commence around May/June 2019 with plans for a replacement bridge in the 2019/2010 financial year. Until that time, weight restrictions will remain and condition monitored.

Meeting	Officer/Director	Section	Subject
Closed Session of the Ordinary Council Meeting 17 May 2018		Confidential Matters	Church Creek Bridge Repairs and Upgrade

COUNCIL RESOLUTION

201/18

That Council:

Approve the officer’s recommendation and accept the tender for Contract 034/2018 from Timber Restoration

A. Accept the tender from Timber Restoration Systems, as the single applicant for Tender 034/2018 (Tender Number VP104450) with a total contract price of \$500,000 over two (2) financial years.

B. Approve an adjustment to the planned 2017/18 Regional Road Repair Program and Regional Road Block Grant Budgets to reflect \$100,000 from each to complete the scheduled 2017/2018 works.

C. Approve the allocation of \$200,000 in the 2018/19 Financial Year Budget with funding obtained from The Regional Road Repair Program and the Regional Road Block Grant.

Moved Councillor Ewart

Seconded Councillor Maslin

CARRIED

17 Jul 2018 - 12:33 PM - Action completed

Contractor on site and repairs commenced

Meeting	Officer/Director	Section	Subject
Closed Session of the Ordinary Council Meeting 17 May 2018		Confidential Matters	Proposed Closure of Public Footpath & Sale to Adjoining Neighbours

COUNCIL RESOLUTION

202/18

That Council postpone any further consideration of this matter until written confirmation of acceptance of the terms of the sale of the pathway is received from Mr Black and Ms Cross.

Moved Councillor Beer

Seconded Councillor Ewart

CARRIED

21 Jun 2018 - 10:13 AM - Action completed

This matter has been placed on hold until both landowners consent in writing to terms of sale.

04 Jun 2018 - 8:13 AM -

This matter has been postponed until both the neighbours agree to the terms

Finalised (Completed) Actions For Action		Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 6/04/2018 Date To: 30/06/2018 Printed: Tuesday, 7 August 2018 1:25:27 PM
Action Sheets Report			
Meeting	Officer/Director	Section	Subject
Closed Session of the Ordinary Council Meeting 17 May 2018		Confidential Matters	Award of Tender for Contract 006-2018 MR Combination Truck - Wastewater Vacuum Truck
COUNCIL RESOLUTION		205/18	
That Council approve and award the tender to Spoutvac Industries Pty Ltd for the total cost of \$415,400 (excl. GST) to procure the MR Combination Truck (Wastewater Vacuum Truck).			
Moved Councillor Ewart		Seconded Councillor Castellari	CARRIED
18 Jul 2018 - 9:24 AM - Action completed Contractor formally approached to supply on 3 July 2018			
Ordinary Council Meeting 07 June 2018			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 07 June 2018		2. Expanding Connections Within The Region And Bey	No Stopping zones along the Jindabyne Lake Foreshore
COUNCIL RESOLUTION		215/18	
That Council			
A. Approves the installation of "No Stopping Area" signs in the following designated areas from 6pm until midnight and from midnight until 7am from 7 June 2018 until 31 October 2018:			
1. Sheet 1 – Wollondibby Inlet (6 sites)			
2. Sheet 2 – Claypits (8 sites)			
3. Sheet 3 – Town Centre (2 sites)			
4. Sheet 4 – Townsend Street/ Cobbon Crescent – (5 sites);			
B. Recognise this as a temporary measure for current winter season;			
C. Embark on a campaign for a permanent solution to control and regulate camping around Lake Jindabyne; and			
D. Advertise the signage through the press for campers and general public information.			
Moved Councillor Beer		Seconded Councillor Castellari	CARRIED
18 Jul 2018 - 9:31 AM - Action completed Signs in place and monitoring underway 18 Jul 2018 - 9:30 AM - Group Manager Environmental Management advised all signs are in place and winter monitoring of camping has been very successful			

Finalised (Completed) Actions For Action	Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 6/04/2018 Date To: 30/06/2018 Printed: Tuesday, 7 August 2018 1:25:27 PM	
Action Sheets Report			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 07 June 2018		6. Managing Development And Service Delivery	Water and Sewer Pricing for 2018 / 2019 Financial Year
COUNCIL RESOLUTION		217/18	
That Council:			
1. Receive and note the information in the report.			
2. Adopt the water and sewer pricing for 2019 as advertised in the revenue policy.			
3. Adopt the water and sewer pricing policies with the following addition:			
a. No access charges shall apply to water meter connections required as Fire meters for non-residential properties			
b. These meters must be dedicated for firefighting purposes only and should not have any consumption. If any consumption is noted, the customer shall be informed that the access charge will apply if it is used for any other purpose			
4. Non-residential customers be given the opportunity to downsize with a hydraulic engineers certificate. Any access charges that will apply in July to existing meters prior to downsizing shall be reimbursed after downsizing within this financial year only.			
5. Approve the annual water and sewer financial plan and make it available on Councils website along with the water and sewer pricing policies.			
Moved Councillor Beer	Seconded Councillor Castellari	CARRIED	
18 Jul 2018 - 9:34 AM - Action completed Water and Sewer Financial Plan and policies uploaded to council's website			

Finalised (Completed) Actions
For Action

Action Sheets Report

Division:

Committee:

Officer:

Further Report Required:

Ordinary Council Meeting

Including Further Reports

Date From:

Date To:

6/04/2018

30/06/2018

Printed: Tuesday, 7 August 2018 1:25:27 PM

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 07 June 2018		Notice of Motion	Notice of Motion Cr Castellari Street Names June 2018
COUNCIL RESOLUTION		220/18	
That Councillors			
<div>a) adopt a policy of providing developers with a list of acceptable street names for any developments that require new roads, streets and pathways, and</div> <div>b) the list to comprise names of people, places, flora and fauna, that have local or historical significance and be a balance of indigenous and non-indigenous names, and</div> <div>c) developers be encouraged to use the list but not as a mandatory requirement.</div>			
Moved Councillor Castellari	Seconded Councillor Corbett	CARRIED	
<div>06 Aug 2018 - 1:24 PM - Action completed</div> <div>report to September meeting</div> <div>24 Jul 2018 - 12:17 PM -</div> <div>No submissions for road name list were received by due date</div> <div>Report to August Council meeting with number of road naming proposals</div> <div>Expect report to September Council meeting with list of proposed names for discussion and adoption.</div> <div>15 Jun 2018 - 11:26 AM -</div> <div>Email sent to Councillors 7th June asking for submissions of Road names by 7 July 2018 (DocSetID 3091000)</div>			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 07 June 2018		Notice of Motion	Notice of Motion Cr Haslingden - Pool Charges
COUNCIL RESOLUTION		222/18	
That council receive a report on the potential of waiving pool fees for pools at Bombala, Berridale and Adaminaby for one season.			
Moved Councillor Haslingden	Seconded Councillor Corbett	CARRIED	
<div>02 Aug 2018 - 2:33 PM - Action completed</div> <div>This will be actioned and advertised to the community prior to opening season</div>			

Finalised (Completed) Actions
For Action

Action Sheets Report

Division:

Committee:

Officer:

Further Report Required:

Ordinary Council Meeting

Including Further Reports

Date From:

Date To:

6/04/2018

30/06/2018

Printed: Tuesday, 7 August 2018 1:25:27 PM

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 07 June 2018		Confidential Matters	Bombala Amenities Building
COUNCIL RESOLUTION		225/18	
That Council			
A. Confirm the construction of the Bombala Amenities Building is to proceed, and			
B. The additional funds required will be reallocated from the Bombala Heavy Vehicle Bypass Route Project – Balancing Project (PP152).			
Moved Councillor Stewart		Seconded Councillor Haslingden	CARRIED
30 Jul 2018 - 11:52 AM - Action completed Design finalisation underway. Alm to have construction completed in January 2019.			
Ordinary Council Meeting 21 June 2018			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 21 June 2018		4. Creating Safer, Healthier And Thriving Communit	Organisation and Planning for Australia Day Civic Events
COUNCIL RESOLUTION		239/18	
That Council:			
A. Provide advisory assistance, only, through the SMRC Event Co-Ordinator role, to each community group to arrange their own event;			
B. Provide SMRC staff assistance through the SMRC Event Co-ordinator role to hold an ‘Australia Day Official Regional Ceremony’;			
C. Provides the basic insurance cover for each community event, subject to a detailed proposal of activities to be submitted to Councils Organisational Risk Officer by 3 rd December 2018;			
D. Ensure Councillors participate in events as much as possible, and;			
E. Authorise the expenditure and allocate an amount of \$10,000 in the 2019 financial year budget with funding to be provided from ‘other internal’ reserves to be co-ordinated and distributed by the SMRC Events Co-ordinator to the various events across the region.			
Moved Councillor Corbett		Seconded Councillor Haslingden	CARRIED
10 Jul 2018 - 2:17 PM - Action completed Tourism Manager to Co-Ordinate			

Finalised (Completed) Actions For Action

Division:

Committee:

Officer:

Further Report Required:

Date From:

Date To:

Printed:

Tuesday, 7 August 2018 1:25:27 PM

Ordinary Council Meeting

Ordinary Council Meeting

6/04/2018

30/06/2018

Including Further Reports

Meeting

Officer/Director

Section

Subject

Ordinary Council Meeting 21 June 2018

7. Providing Effective Civic Leadership And Citize

Donations and Sponsorships June 2018

COUNCIL RESOLUTION

244/18

That Council determine the value to approve for submissions in the attachment – Requests for Donations and Sponsorship for submission to Council on 21 June 2018.

#	Organisation	Request Summary	Requested Value (Cash)	Requested Value (In Kind)	Recommendation
1	Nimmitabel Heritage Trail / Mill Committee	Production and printing of 7000 brochures to promote Nimmitabel Heritage Trail and Mill	\$990		\$990
2	Michelago Region Community Association	Michelago Music Muster Saturday 2 nd June	\$500 sponsorship	\$200	\$890
			\$190 DA fee (already paid)		
3	NSW Rural Doctors Network	Bush Bursary / CWA Scholarship Program	\$3,300		\$3,300
4	Jindabyne Chamber of Commerce	Development of Snowy Mountain Innovation Network	\$600		\$600
Totals			\$5,580	\$200	\$5,780

Finalised (Completed) Actions For Action		Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 6/04/2018 Date To: 30/06/2018 Printed: Tuesday, 7 August 2018 1:25:27 PM
Action Sheets Report			
Moved Councillor Ewart		Seconded Councillor Corbett	CARRIED
08 Jul 2018 - 8:40 PM - Action completed Approved Donations have been processed for dispersement and stakeholders advised.			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 21 June 2018		7. Providing Effective Civic Leadership And Citize	Complaints Policy and Unreasonable Complainants Policy
COUNCIL RESOLUTION		245/18	
That Council A. Adopt the SMRC Complaint Handling Policy, and B. Adopt the SMRC Managing Unreasonable Complainant Conduct Policy.			
Moved Councillor Castellari		Seconded Councillor Ewart	CARRIED
05 Aug 2018 - 5:43 PM - Action completed Policies adopted and on intranet			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 21 June 2018		7. Providing Effective Civic Leadership And Citize	Recruitment of Executive Officer Position
COUNCIL RESOLUTION		246/18	
That Council : A. Receive and note the report; B. Approve the position title change to Executive Officer; C. Approve the recruitment and appointment of the temporary position for a period of 12 months, and; D. Approve the allocation of resources towards the employment of the position in accordance with 332 (1) (c) of the Local Government Act 1993.			
Moved Councillor Castellari		Seconded Councillor Beer	CARRIED
06 Aug 2018 - 5:17 PM - Action completed Position proceeding to recruitment in accordance with confirmed position needs.			

Finalised (Completed) Actions
For Action

Action Sheets Report

Division:

Committee:

Officer:

Further Report Required:

Ordinary Council Meeting

Including Further Reports

Date From:

Date To:

6/04/2018

30/06/2018

Printed:

Tuesday, 7 August 2018 1:25:27 PM

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 21 June 2018		Notice of Motion	Notice of Motion Cr Miners - Changes to traffic conditions.
COUNCIL RESOLUTION		249/18	
That Council provide full support for the following recommendation to be raised at the Local Traffic Committee for a submission to be made to the RMS to:			
<div>A. Reduce the speed limit in Adaminaby from 80km/hr to 60km/hr; and</div> <div>B. Reduce the speed limit at Nimmitabel from 60km/hr to 50km/hr; and</div> <div>C. Changes be made to the Kosciuszko Rd and East Jindabyne intersection for the safety of these communities.</div>			
Moved Councillor Haslingden		Seconded Councillor Corbett	CARRIED
<div>06 Aug 2018 - 4:36 PM - Action completed</div> <div>As the Local Traffic Committee has no delegated authority to consider speed limits, any proposals to reduce speed limits have to be addressed to the RMS.</div> <div>Development Engineer is drafting a letter of support to reduce the speed zones and for the RMS to consider changes to the Jerrara Drive and Kosciuszko roads</div>			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 21 June 2018		Confidential Matters	Recruitment of the General Manager's Position
COUNCIL RESOLUTION		252/18	
That Council:			
<div>A. Note the General Manager's correspondence of 28 May 2018</div> <div>B. Approve the Group Manager People and Culture to develop an expression of interest and formally approach: <div> <div>Local Government NSW, and</div> <div>McArthur and Associates, and</div> <div>Blackadder and Associates</div> </div> </div> <div>To provide Council with a response to the expression of interest to provide appropriate and effective services in the recruitment, selection and appointment of the General Manager's position.</div> <div>C. Determine a review panel to assess the expressions of interest; and</div> <div>D. Appoint Mayor as a delegate to manage the recruitment process.</div>			
Moved Councillor Haslingden		Seconded Councillor Ewart	CARRIED
<div>06 Aug 2018 - 5:05 PM - Action completed</div> <div>LGNSW were chosen following a Councillor workshop and subsequent resolution of the 21 June. meeting</div>			

Finalised (Completed) Actions For Action

Action Sheets Report

Division:

Committee:

Officer:

Further Report Required:

Ordinary Council Meeting

Including Further Reports

Date From:

Date To:

6/04/2018

30/06/2018

Printed: Tuesday, 7 August 2018 1:25:27 PM

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 21 June 2018		Confidential Matters	Report on Burra Road and Bridge Over Burra Creek
COUNCIL RESOLUTION		254/18	
That Council:			
<div>A. Receive and Note the Report on Burra Road and Bridge over Burra Creek, and;</div> <div>B. Approve the use of S94 contributions and internal loan for a replacement bridge and sealing of 80 metres of Burra Road approaching the bridge; noting that the internal loan be repaid from future S7.11 (formerly S94) contributions.</div>			
Moved Councillor Beer	Seconded Councillor Ewart	CARRIED	
<div>18 Jul 2018 - 3:29 PM - Action completed</div> <div>Scheduled into the 2018/2019 Capital Works Program</div> <div>18 Jul 2018 - 3:27 PM -</div> <div>Works on Burra Bridge and approach roads are scheduled into the 2018/2019 Capital Works program with funding as per Council Resolution.</div>			
Extraordinary Council Meeting 28 June 2018			
Meeting	Officer/Director	Section	Subject
Extraordinary Council Meeting 28 June 2018		7. Providing Effective Civic Leadership And Citize	2018-21 Delivery Program, 2019 Operational Plan and Resourcing Strategy documents
COUNCIL RESOLUTION		256/18	
That Council			
<div>A. Note the amendments made to the Draft 2018-21 Delivery Program and 2019 Operational Plan; Draft 2019 Schedule of Fees and Charges and the Draft 2018-28 Resourcing Strategy documents following public exhibition</div> <div>B. Adopt the Draft 2018-21 Delivery Program and 2019 Operational Plan; 2019 Schedule of Fees and Charges, in accordance with sections 402-406 of the <i>Local Government Act 1993</i>;</div> <div>C. Adopt the 2019 Statement of Revenue Policy as included in the 2019 Operational Plan</div> <div>D. Adopt the 2019 Operational Budget of \$73.3 million with a resultant net operating loss of \$611,000</div> <div>E. Adopt the 2019 Schedule of Fees and Charges in accordance with Section 608 of the <i>Local Government Act 1993</i>.</div> <div>F. Adopt the 2018-28 Resourcing Strategy incorporating the Long Term Financial Plan, Workforce Management Strategy, Asset Management Strategy and Asset Management Plans and the Information and Communications Technology Strategy.</div>			
Moved Councillor Ewart	Seconded Councillor Corbett	CARRIED	

Finalised (Completed) Actions For Action	Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 6/04/2018 Date To: 30/06/2018 Printed: Tuesday, 7 August 2018 1:25:27 PM
Action Sheets Report		

08 Jul 2018 - 8:41 PM - Action completed

IP&R documents have been published on Council website and the OLG have been advised and sent a link to the adopted Plans.

Meeting	Officer/Director	Section	Subject
Extraordinary Council Meeting 28 June 2018		7. Providing Effective Civic Leadership And Citize	Making the 2019 Annual Rates and Charges - Snowy Region
<p>COUNCIL RESOLUTION 257/18</p> <p>That Council approves the making of the rates and charges separately for each Category and Sub-category in accordance with the approval of increased minimum rates by the Minister of Local Government.</p> <p>Making and Levy of Ordinary Rates for the Snowy Region</p> <p>A. That pursuant to the provisions of Sections 494, 516, 535 and 548 of the Local Government Act 1993, an Ordinary Residential Rate, to be named 'Residential General Rate' of 0.0045769 rate in the dollar on the land value of all rateable land, being land that falls within the Residential Category, General Sub-Category in the Snowy Region, be now MADE for the year 1 July 2018 to 30 June 2019 (2019) SUBJECT to a minimum Residential General Rate of \$569.69 in respect of each separate parcel of rateable land in this category/sub-category;</p> <p>B. That pursuant to the provisions of Sections 494, 516(c) 535 and 548 of the Local Government Act 1993, an Ordinary Residential Rate, to be named 'Rural Residential Rate' of 0.0068410 rate in the dollar on the land value of all rateable land, being land that falls within the Residential Category, Rural Residential Sub-Category in the Snowy Region, be now MADE for the year 1 July 2018 to 30 June 2019 (2019) SUBJECT to a minimum Rural Residential Rate of \$569.69 in respect of each separate parcel of rateable land in this category/sub-category;</p> <p>C. That pursuant to the provisions of Sections 494, 518, 535 and 548 of the Local Government Act 1993, an Ordinary Business Rate, to be named 'Business Rate' of 0.0109369 rate in the dollar on the land value of all rateable land, being land that falls within the Business Category, Business Sub-Category in the Snowy Region, be now MADE for the year 1 July 2018 to 30 June 2019 (2019) SUBJECT to a minimum Business Rate of \$569.69 in respect of each separate parcel of rateable land in this category/sub-category;</p> <p>D. That pursuant to the provisions of Sections 494, 518, 535 and 548 of the Local Government Act 1993, an Ordinary Business Rate, to be named 'Business Electricity Generation Rate' of 0.0088330 rate in the dollar on the land value of all rateable land, being land that falls within the Business Category, Business Electricity Generation Sub-Category in the Snowy Region, be now MADE for the year 1 July 2018 to 30 June 2019 (2019) SUBJECT to a minimum Business Rate of \$569.69 in respect of each separate parcel of rateable land in this category/sub-category;</p> <p>E. That pursuant to the provisions of Sections 494, 515, 535 and 548 of the Local Government Act 1993, an Ordinary Farmland Rate, to be named 'Farmland General Rate' of 0.0055763 rate in the dollar on the land value of all rateable land, being land that falls within the Farmland Category, General Sub-Category in the Snowy Region, be now MADE for the year 1 July 2018 to 30 June 2019 (2019) SUBJECT to a minimum Farmland General Rate of \$569.69 in respect of each separate parcel of rateable land in this category/sub-category;</p>			

Finalised (Completed) Actions
For Action

Action Sheets Report

Division:

Committee:

Officer:

Further Report Required:

Ordinary Council Meeting

Including Further Reports

Date From:

Date To:

6/04/2018

30/06/2018

Printed:

Tuesday, 7 August 2018 1:25:27 PM

F. That pursuant to the provisions of Sections 494, 517, 535 and 548 of the Local Government Act 1993, an Ordinary Mining Rate, to be named ‘Mining Rate’ of 0.0109369 rate in the dollar on the land value of all rateable land, being land that falls within the Mining Category, in the Snowy Region, be now MADE for the year 1 July 2018 to 30 June 2019 (2019) SUBJECT to a minimum Mining Rate of \$569.69 in respect of each separate parcel of rateable land in this category/sub-category

G. Levy of Rates

That rates as made be levied for the 2018-2019 year by service of a Rates and Charges Notice pursuant to Section 546 of the Local Government Act 1993.

H. Council resolves that for the year 2018/19, the maximum allowable interest rate of 7.5% be applied to all outstanding rates and charges.

ANNUAL CHARGES

Waste Management

That in accordance with Sections 496, 501 & 502 of the Local Government Act, 1993, Council make an Annual Charge for Waste Management Services

Waste Management Charge	\$104.00
Domestic Waste Collection Service	\$246.00
Domestic Recycling Collection Service	\$101.00
Bank of Bins Charge	\$220.00
Domestic Waste Vacant Land Charge	\$15.00

Liquid Trade Waste

That in accordance with Section 501 of the Local Government Act, 1993, Council make an annual Liquid Trade Waste Charge per annum for where the program exist.

Classification “A” Charging Category 1 – Low	\$219.00
Classification “B” Charging Category 1 – Low	\$245.00
Classification “A” Charging Category 2 – Medium	\$862.00

Finalised (Completed) Actions For Action	Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 6/04/2018 Date To: 30/06/2018 Printed: Tuesday, 7 August 2018 1:25:27 PM
Action Sheets Report		

Classification "B" Charging Category 2 – Medium	\$862.00
Classification "S" Charging Category 2 – Medium	\$92.00
Classification "C" Charging Category 3 – High	\$1,708.00

Onsite Sewage Management System

This operating approval/renewal charge will apply to all onsite sewage management systems and charged on the annual rate notice. The 2019 charge will be **\$25.00** per annum

Residential Water & Sewer

That in accordance with Section 501 and 502 of the Local Government Act, 1993, Council make an annual Residential Water Access Charge of **\$258.00** per annum, connected or unconnected.

Water

Residential - Water Usage Charge

Under 300 kl per annum	\$3.06
Over 301 kl per annum	\$3.06

Sewer

That in accordance with Section 501 and 502 of the Local Government Act, 1993, Council make an annual Residential Sewer Access Charge of **\$900.00** per annum, connected or unconnected.

Non- Residential Water & Sewer

That in accordance with Best Practice Guidelines for Water, Council make an annual Water Access Charge for non-residential properties based on meter size.

Finalised (Completed) Actions For Action		Division: Committee: Ordinary Council Meeting		Date From: 6/04/2018 Date To: 30/06/2018	
Action Sheets Report		Officer: Further Report Required: Including Further Reports		Printed: Tuesday, 7 August 2018 1:25:27 PM	

Water Annual Access Charge – Non Residential											
Meter Size	Vacant	20mm	25mm	32mm	40mm	50mm	65mm	75mm	80mm	100mm	150mm
2019	\$258	\$258	\$402	\$660	\$1,032	\$1,614	\$2,724	\$3,628	\$4,128	\$6,450	\$14,511

Under 300 kl per annum \$3.06

Over 301 kl per annum \$3.06

That in accordance with Best Practice Guidelines for Water, Council make an annual Sewer Access Charge for non-residential properties based on meter size.

Non Residential

Sewer Annual Access Charge – Non Residential											
Meter Size	Vacant	20 mm	25 mm	32 mm	40 mm	50 mm	65 mm	75mm	80 mm	100 mm	150 mm
2019	\$900	\$900	\$1,407	\$2,304	\$3,600	\$5,625	\$9,507	\$12,656	\$14,400	\$22,500	\$50,625

Usage charge with discharge factor of 0.6 for the 2019 charge will be **\$1.00 per kl**

For non-residential properties, the Sewer Usage Charge will be based on the water meter readings multiplied by the discharge factors. Where the reading is taken directly from a Sewer Meter, the discharge factor shall not apply.

Pipes, Rails and Structures

That in accordance with Section 611 of the Local Government Act, 1993, Council make an annual charge for any rail, pipe, wire, pole, cable, tunnel or structure laid, erected, suspended, constructed or placed on, under or over a public place;

- Under a public place **\$742** per kilometre
- On or over a public place **\$154** per pole or structure

Moved Councillor Ewart **Seconded Councillor Corbett** **CARRIED**

06 Aug 2018 - 1:41 PM - Action completed
Rates were issued for 2019 in July

Finalised (Completed) Actions
For Action

Action Sheets Report

Division:

Committee:

Officer:

Further Report Required:

Ordinary Council Meeting

Including Further Reports

Date From:

Date To:

6/04/2018

30/06/2018

Printed: Tuesday, 7 August 2018 1:25:27 PM

Meeting	Officer/Director	Section	Subject
Extraordinary Council Meeting 28 June 2018		7. Providing Effective Civic Leadership And CITIZE	Making the 2019 Annual Rates and Charges - Cooma Region

COUNCIL RESOLUTION

258/18

That Council approves the making of the rates and charges separately for each Category and Sub-category in accordance with the approval of increased minimum rates by the Minister of Local Government.

Making and Levy of Ordinary Rates for the Cooma Region

- For the year 2018/19, in accordance with Section 516 of the Local Government Act, 1993, Council make an **Ordinary Rate** of **0.00633820** rate in the dollar on the land value. In accordance with Section 499 of the Local Government Act, 1993, Council make a **base amount** of **\$222.00** per assessment, being 22.22% of the total amount payable on all rateable land categorised as Residential. This rate to be named **Residential**.
- For the year 2018/19, in accordance with Section 516 of the Local Government Act, 1993, Council make an **Ordinary Rate** of **0.00655690** rate in the dollar on the land value. In accordance with Section 499 of the Local Government Act, 1993, Council make a **base amount** of **\$391.00** per assessment, being 42.66% of the total amount payable on all rateable land categorised as Residential, subcategorised as Cooma. This rate to be named **Residential – Cooma**.
- For the year 2018/19, in accordance with Section 515 of the Local Government Act, 1993 Council make an **Ordinary Rate** of **0.00357290** rate in the dollar on the land value. In accordance with Section 499 of the Local Government Act, 1993, Council make a **base amount** of **\$550.00** per assessment, being 37.40% of the total amount payable on all rateable land categorised as Farmland. This rate to be named **Farmland**.
- For the year 2018/19, in accordance with Section 518 of the Local Government Act, 1993, Council make an **Ordinary Rate** of **0.00562650** rate in the dollar on the land value. In accordance with Section 499 of the Local Government Act, 1993, Council make a **base amount** **\$222.00** per assessment, being 35.49% of the total amount payable on all rateable land categorised as Business. This rate to be named **Business**.
- For the year 2018/19, in accordance with Section 518 of the Local Government Act, 1993, Council make an **Ordinary Rate** of **0.01679120** rate in the dollar on the land value. In accordance with Section 499 of the Local Government Act, 1993, a **base amount** of **\$415.00** per assessment, being 12.56% of the total amount payable on all rateable land categorised as Business, subcategorised as Cooma. This rate to be named **Business Cooma**.
- For the year 2018/19, in accordance with Section 517 of the Local Government Act, 1993, Council make an **Ordinary Rate** of **0.00562650** rate in the dollar on the land value. In accordance with Section 499 of the Local Government Act, 1993, Council make a **base amount** of **\$222.00** per assessment, being 0.0% of the total amount payable on all rateable land categorised as Mining. This rate to be named **Mining**.
- For the year 2018/19, in accordance with Section 517 of the Local Government Act, 1993, Council make an **Ordinary Rate** of **0.01679120** rate in the dollar on the land value. In accordance with Section 499 of the Local Government Act, 1993, Council make a **base amount** of **\$415.00** per assessment,

Finalised (Completed) Actions
For Action

Division:

Committee:

Officer:

Further Report Required:

Date From:

Date To:

Printed:

Ordinary Council Meeting

6/04/2018
30/06/2018

Tuesday, 7 August 2018 1:25:27 PM

Action Sheets Report

being 0.0% of the total amount payable on all rateable land categorised as Mining, subcategorised Metalliferous. This rate to be named **Mining Metalliferous**.

H. Council resolves that for the year 2018/19, the maximum allowable interest rate of 7.5% be applied to all outstanding rates and charges.

I. **Levy of Rates**
That rates as made be levied for the 2018/19 year by service of a Rates and Charges Notice pursuant to Section 546 of the Local Government Act 1993.

ANNUAL CHARGES

Waste Management

That in accordance with Sections 496, 501 & 502 of the Local Government Act, 1993, Council make an Annual Charge for Waste Management Services

Waste Management Charge	\$104.00
Domestic Waste Collection Service	\$246.00
Domestic Recycling Collection Service	\$101.00
Bank of Bins Charge	\$220.00
Domestic Food & Garden Waste	\$46.00
Domestic Waste Vacant Land Charge	\$15.00
Commercial Waste Collection 240lt bin	\$436.50
Commercial Waste Collection 360lt bin	\$650.00
Commercial Recycling Collection	\$191.00
Commercial Food & Organic Collection	\$110.00

Liquid Trade Waste

That in accordance with Section 501 of the Local Government Act, 1993, Council make an annual Liquid Trade Waste Charge per annum for where the program exists.

Finalised (Completed) Actions For Action	Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 6/04/2018 Date To: 30/06/2018 Printed: Tuesday, 7 August 2018 1:25:27 PM
Action Sheets Report		

Classification "A" Charging Category 1 – Low	\$219.00
Classification "B" Charging Category 1 – Low	\$245.00
Classification "A" Charging Category 2 – Medium	\$862.00
Classification "B" Charging Category 2 – Medium	\$862.00
Classification "S" Charging Category 2 – Medium	\$92.00
Classification "C" Charging Category 3 – High	\$1,708.00

Onsite Sewage Management System

This operating approval/renewal charge will apply to all onsite sewage management systems and charged on the annual rate notice. The 2019 charge will be **\$25.00** per annum.

Residential Water & Sewer

That in accordance with Section 501 and 502 of the Local Government Act, 1993, Council make an annual Residential Water Access Charge of **\$258.00** per annum, connected or unconnected.

Water

Residential - Water Usage Charge

Under 300 kl per annum \$3.06

Over 301 kl per annum \$3.06

Sewer

That in accordance with Section 501 and 502 of the Local Government Act, 1993, Council make an annual Residential Sewer Access Charge of **\$900.00** per annum, connected or unconnected.

Finalised (Completed) Actions For Action	Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 6/04/2018 Date To: 30/06/2018 Printed: Tuesday, 7 August 2018 1:25:27 PM
Action Sheets Report		

Non- Residential Water & Sewer

That in accordance with Best Practice Guidelines for Water, Council make an annual Water Access Charge for non-residential properties based on meter size.

Water Annual Access Charge – Non Residential											
Meter Size	Vacant	20mm	25mm	32mm	40mm	50mm	65mm	75mm	80mm	100mm	150mm
2019	\$258	\$258	\$402	\$660	\$1,032	\$1,614	\$2,724	\$3,628	\$4,128	\$6,450	\$14,511

Water Usage Charge – Non Residential

Under 300 kl per annum \$3.06
Over 301 kl per annum \$3.06

That in accordance with Best Practice Guidelines for Water, Council make an annual Sewer Access Charge for non-residential properties based on meter size.

Non Residential

Sewer Annual Access Charge – Non Residential											
Meter Size	Vacant	20 mm	25 mm	32 mm	40 mm	50 mm	65 mm	75mm	80 mm	100 mm	150 mm
2019	\$900	\$900	\$1,407	\$2,304	\$3,600	\$5,625	\$9,507	\$12,656	\$14,400	\$22,500	\$50,625

Usage charge with discharge factor of 0.6 for 2019 charge will be **\$1.00 per kl**

For non-residential properties, the Sewer Usage Charge will be based on the water meter readings multiplied by the discharge factors. Where the reading is taken directly from a Sewer Meter, the discharge factor shall not apply.

Pipes, Rails and Structures

That in accordance with Section 611 of the Local Government Act, 1993, Council make an annual charge for any rail, pipe, wire, pole, cable, tunnel or structure laid, erected, suspended, constructed or placed on, under or over a public place;

- Under a public place **\$742** per kilometre
- On or over a public place **\$154** per pole or structure

Moved Councillor Ewart **Seconded Councillor Corbett** **CARRIED**

Finalised (Completed) Actions For Action	Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 6/04/2018 Date To: 30/06/2018 Printed: Tuesday, 7 August 2018 1:25:27 PM
Action Sheets Report		

06 Aug 2018 - 1:41 PM - Action completed
Rates were issued for 2019 in July

Meeting	Officer/Director	Section	Subject
Extraordinary Council Meeting 28 June 2018		7. Providing Effective Civic Leadership And Citize	Making the 2019 Annual Rates and Charges - Bombala Region
<p>COUNCIL RESOLUTION 259/18</p> <p>That Council approves the making of the rates and charges separately for each category and sub-category in accordance with the approval of increased minimum rates by the Minister of Local Government;</p> <p>Making and Levy of Ordinary Rates for the Bombala Region</p> <p>A. that an Ordinary Rate of 0.006677 rate in the dollar be made on the rateable value of all rateable land in the area categorised as Farmland in accordance with Section 515 of the Local Government Act, 1993, with a minimum Rate of \$582.41 on each separate parcel of rateable land pursuant to the provisions of Section 548 of the Local Government Act, 1993;</p> <p>B. that an Ordinary Rate of 0.016982 rate in the dollar be made on the rateable value of all rateable land in the area categorised as Residential Bombala in accordance with Section 516 of the Local Government Act, 1993, with a minimum Rate of \$582.41 on each separate parcel of rateable land pursuant to the provisions of Section 548 of the Local Government Act, 1993;</p> <p>C. that an Ordinary Rate of 0.022915 rate in the dollar be made on the rateable value of all rateable land in the area categorised as Business Bombala in accordance with Section 518 of the Local Government Act, 1993, with a minimum Rate of \$582.41 on each separate parcel of rateable land pursuant to the provisions of Section 548 of the Local Government Act, 1993;</p> <p>D. that an Ordinary Rate of 0.016573 rate in the dollar be made on the rateable value of all rateable land in the area categorised as Residential Village in accordance with Section 516 of the Local Government Act, 1993, with a minimum Rate of \$428.11 on each separate parcel of rateable land pursuant to the provisions of Section 548 of the Local Government Act, 1993;</p> <p>E. that an Ordinary Rate of 0.003832 rate in the dollar be made on the rateable value of all rateable land in the area categorised as Residential Delegate in accordance with Section 516 of the Local Government Act, 1993, with a minimum Rate of \$428.11 on each separate parcel of rateable land pursuant to the provisions of Section 548 of the Local Government Act, 1993;</p> <p>F. that an Ordinary Rate of 0.007744 rate in the dollar be made on the rateable value of all rateable land in the area categorised as Residential General in accordance with Section 516 of the Local Government Act, 1993, with a minimum Rate of \$582.41 on each separate parcel of rateable land pursuant to the provisions of Section 548 of the Local Government Act, 1993;</p> <p>G. that an Ordinary Rate of 0.013092 rate in the dollar be made on the rateable value of all rateable land in the area categorised as Business Delegate in accordance with Section 518 of the Local Government Act, 1993, with a minimum Rate of \$442.87 on each separate parcel of rateable land pursuant to the provisions of Section 548 of the Local Government Act, 1993;</p>			

Finalised (Completed) Actions
For Action

Action Sheets Report

Division:

Committee:

Officer:

Further Report Required:

Ordinary Council Meeting

Including Further Reports

Date From:

Date To:

6/04/2018

30/06/2018

Printed: Tuesday, 7 August 2018 1:25:27 PM

H. that an Ordinary Rate of **0.014731** rate in the dollar be made on the rateable value of all rateable land in the area categorised as **Business Other**, in accordance with Section 518 of the Local Government Act, 1993, with a minimum Rate of **\$582.41** on each separate parcel of rateable land pursuant to the provisions of Section 548 of the Local Government Act, 1993;

I. that an Ordinary Rate of **0.006956** rate in the dollar be made on the rateable value of all rateable land in the area categorised as **Mining Ordinary** in accordance with Section 517 of the Local Government Act, 1993, with a minimum Rate of **\$582.41** on each separate parcel of rateable land pursuant to the provisions of Section 548 of the Local Government Act, 1993.

J. that an Ordinary Rate of **0.006957** rate in the dollar be made on the rateable value of all rateable land in the area categorised as **Business – Golf Estate Bombala** in accordance with Section 518 of the Local Government Act, 1993, with a minimum Rate of **\$582.41** on each separate parcel of rateable land pursuant to the provisions of Section 548 of the Local Government Act, 1993.

K. that an Ordinary Rate of **0.006962** rate in the dollar be made on the rateable value of all rateable land in the area categorised as **Business – Golf Estate Delegate** in accordance with Section 518 of the Local Government Act, 1993, with a minimum Rate of **\$582.41** on each separate parcel of rateable land pursuant to the provisions of Section 548 of the Local Government Act, 1993.

L. Council resolves that for the year 2018/19, the maximum allowable interest rate of 7.5% be applied to all outstanding rates and charges.

M. **Levy Of Rates**
That rates as made be levied for the 2018/19 year by service of a Rates and Charges Notice pursuant to Section 546 of the Local Government Act 1993.

ANNUAL CHARGES

Waste Management

That in accordance with Sections 496, 501 & 502 of the Local Government Act, 1993, Council make an Annual Charge for Waste Management Services

Waste Management Charge	\$104.00
Domestic Waste Collection Service	\$246.00
Domestic Recycling Collection Service	\$101.00
Bank of Bins Charge	\$220.00
Domestic Waste Vacant Land Charge	\$15.00
Commercial Waste Collection 240lt bin	\$436.50
Commercial Waste Collection 360lt bin	\$650.00

Finalised (Completed) Actions For Action	Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 6/04/2018 Date To: 30/06/2018
Action Sheets Report		Printed: Tuesday, 7 August 2018 1:25:27 PM

Commercial Recycling Collection	\$191.00
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Liquid Trade Waste

That in accordance with Section 501 of the Local Government Act, 1993, Council make an annual Liquid Trade Waste Charge per annum for where the program exist.

LTW Access Charges	Access Fee
Liquid Trade Waste – Small	\$123.00
Liquid Trade Waste – Large	\$804.00

LTW Usage Charges	Usage
Bombala	\$0.25
Delegate	\$0.95

Liquid Trade Waste Discharge Factor – Council applies the following discharge factors based upon calculation of Water Accounts

Factor	Description
0.95	Commercial premises not engaged in food preparation/manufacturing
1.05	Motel/Libraries
1.25	Food premises with pre-treatment traps
1.65	Garages/fuel depots/food premises, no treatment
1.75	Work depots/hospitals
1.85	Work premises of an industrial type – no treatment

For non-residential properties, the Sewer Usage Charge will be based on the water meter readings multiplied by the discharge factors. Where the reading is taken directly from a Sewer Meter, the discharge factor shall not apply.

Storm Water Management

Finalised (Completed) Actions For Action	Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 6/04/2018 Date To: 30/06/2018 Printed: Tuesday, 7 August 2018 1:25:27 PM
Action Sheets Report		
That in accordance with Section 496(A) of the Local Government Act, 1993, Council make an annual Stormwater Management Charge of \$20.00 per annum for each parcel of rateable (occupied) land for which the service is available to.		
Onsite Sewage Management System		
This operating approval/renewal charge will apply to all onsite sewage management systems and charged on the annual rate notice. The 2019 charge will be \$25.00 per annum.		
Residential Water & Sewer		
That in accordance with Section 501 and 502 of the Local Government Act, 1993, Council make an annual Residential Water Access Charge of \$258.00 per annum, connected or unconnected.		
Water		
Residential - Water Usage Charge		
Under 300 kl per annum	\$3.06	
Over 301 kl per annum	\$3.06	
Sewer		
That in accordance with Section 501 and 502 of the Local Government Act, 1993, Council make an annual Residential Sewer Access Charge of \$900.00 per annum, connected or unconnected.		
Non- Residential Water & Sewer		
That in accordance with Best Practice Guidelines for Water, Council make an annual Water Access Charge for non-residential properties based on meter size.		

Finalised (Completed) Actions For Action		Division: Committee: Ordinary Council Meeting		Date From: 6/04/2018 Date To: 30/06/2018	
Action Sheets Report		Officer: Further Report Required: Including Further Reports		Printed: Tuesday, 7 August 2018 1:25:27 PM	

Water Annual Access Charge – Non Residential											
Meter Size	Vacant	20mm	25mm	32mm	40mm	50mm	65mm	75mm	80mm	100mm	150mm
2019	\$258	\$258	\$402	\$660	\$1,032	\$1,614	\$2,724	\$3,628	\$4,128	\$6,450	\$14,511

Under 300 kl per annum \$3.06

Over 301 kl per annum \$3.06

That in accordance with Best Practice Guidelines for Water, Council make an annual Sewer Access Charge for non-residential properties based on meter size.

Non Residential

Sewer Annual Access Charge – Non Residential											
Meter Size	Vacant	20 mm	25 mm	32 mm	40 mm	50 mm	65 mm	75mm	80 mm	100 mm	150 mm
2019	\$900	\$900	\$1,407	\$2,304	\$3,600	\$5,625	\$9,507	\$12,656	\$14,400	\$22,500	\$50,625

The Mayor opened the meeting at 5.05PM

Pipes, Rails and Structures

That in accordance with Section 611 of the Local Government Act, 1993, Council make an annual charge for any rail, pipe, wire, pole, cable, tunnel or structure laid, erected, suspended, constructed or placed on, under or over a public place;

- Under a public place **\$742** per kilometre
- On or over a public place **\$154** per pole or structure

Moved Councillor Old **Seconded Councillor Ewart** **CARRIED**

06 Aug 2018 - 1:41 PM - Action completed
Rates were issued for 2019 in July

Outstanding Actions For Action	Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 1/02/2018 Date To: 30/06/2018 Printed: Tuesday, 7 August 2018 1:20:10 PM
Action Sheets Report		
Ordinary Council Meeting 15 February 2018		
Meeting	Officer/Director	Section Subject
Ordinary Council Meeting 15 February 2018		3. Strengthening Our Local Economy Request from SMEC to contribute to cost of study for Fluids Lab
COUNCIL RESOLUTION		13/18
That Council		
A. Receive and note the report;		
B. Authorise the expenditure and allocate an amount of \$20,000 in the 2017/18 Financial Year Budget with funding to be provided from Other Internal Reserves for a feasibility study of the Fluid Lab with SMEC; and		
C. Endorse the Draft MOU for negotiation with SMEC and bring a further report to Council once the negotiations have been completed.		
Moved Councillor Ewart	Seconded Councillor Maslin	CARRIED
23 May 2018 - 4:06 PM – Part B: Purchase Order has been raised PU013329. Part C: SMEC has asked that the MOU negotiations be deferred whilst the study is undertaken. 09 May 2018 - 10:34 AM - SMRC have appointed an architect for a feasibility study. SMEC has asked that MOU negotiations be deferred whilst study is undertaken. 24 Apr 2018 - 12:33 PM - Purchase order will be raised once a project number is received from Finance area. MOU is in progress		

Outstanding Actions For Action

Action Sheets Report

Division: Ordinary Council Meeting

Committee:

Officer:

Further Report Required: Including Further Reports

Date From: 1/02/2018

Date To: 30/06/2018

Printed: Tuesday, 7 August 2018 1:20:10 PM

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 February 2018		6. Managing Development And Service Delivery	MOD4009/2018 Amendments to Stage 7 Highview Estate Subdivision Jindabyne

COUNCIL RESOLUTION

22/18

That Council

A. Pursuant to section 96(2) of the *Environmental Planning and Assessment Act 1979 (as amended)* it is recommended that MOD4009/2018 being an amendment to DA0079/2007 on Lots 11 & 12 DP1216242 and Lot 32 DP1118132 be approved subject to amended conditions attached:

B. Advise those persons who made a submission to MOD4009/2018 of Councils decision; and

C. Arrange a face to face meeting with the objectors to explain the report MOD4009/2018 Amendments to Stage 7 Highview Estate Subdivision Jindabyne.

Moved Councillor Stewart

Seconded Councillor Ewart

CARRIED

25 Jul 2018 - 2:29 PM -

MOD4009/2018 has been released and a meeting is being organised with the objectors as per the resolution. This will be scheduled in the next couple of weeks.

28 May 2018 - 4:03 PM -

DAs have not been resolved and meeting still to be arranged.

03 May 2018 - 10:24 AM -

Advised by Sophie Ballinger on 23 April 2018 that the developer needs to be contacted again. To be followed up.

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 February 2018		Confidential Matters	Extension of Contract 2014/002 for the Provision of Street, Shopping Centre & Toilet Cleaning Services in Jindabyne

COUNCIL RESOLUTION

49/18

That Council

A. Approve the extension of the current contract with Crystal Lake Cleaning for street, shopping centre and public toilets in Jindabyne for a further 12 months until 28 February 2019 for the amount of \$117,581.88 incl. GST;

B. Authorise the General Manager to execute an Addendum to the Contract to extend the period under the same terms and conditions; and

C. Receive a report on the review of contracts for cleaning across the Snowy Monaro Regional Council LGA once completed.

Moved Councillor Stewart

Seconded Councillor Corbett

CARRIED

02 Aug 2018 - 2:06 PM -

Glen Hines seeking services of a contractor.

23 Jul 2018 - 3:31 PM -

Outstanding Actions
For Action

Division:

Committee:

Officer:

Further Report Required:

Ordinary Council Meeting

Including Further Reports

Date From:

Date To:

Printed:

1/02/2018

30/06/2018

Tuesday, 7 August 2018 1:20:10 PM

Action Sheets Report

Currently seeking appropriately qualified firm to carry out investigation into all Council cleaning contracts and adjust the terms to be the same in all contracts.

It is anticipated that a report will be presented to Council in November 2018

04 Jun 2018 - 8:18 AM -

Group Manager facilities will organise contractor to carry out investigation into all Council cleaning contracts and make a recommendation to Council.

23 Apr 2018 - 12:10 PM -

Group Manager Facilities to continue with having the cleaning contracts for each of the former Councils standardised.

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 February 2018		Confidential Matters	Potential Joint Project with the Department of Education - Cooma

COUNCIL RESOLUTION

50/18

That Council endorse the continued pursuit of this project with a view to potentially entering into a binding joint use project agreement with the Department of Education in due course, but on the proviso that Council is successful in its grant application to the Regional Sports Infrastructure Fund to cover the cost of its portion of capital expenditure on the project.

Moved Councillor Stewart

Seconded Councillor Ewart

CARRIED

26 Jul 2018 - 10:30 AM -

Staff are still awaiting grant outcomes. Fortnightly meetings are being held with the project group. The group are looking at starting to talk about details of the Joint Use Agreement for a regional performing arts centre.

28 May 2018 - 5:15 PM - Business case has been lodged for the Regional Sports Infrastructure fund and an Expression of Interest for the Federal Regional Growth Fund. Awaiting outcomes.

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 March 2018		1. Sustaining Our Environment For Life	Bombala Airport Terminal Building

COUNCIL RESOLUTION

60/18

That Council

A. Approve demolition and associated cost of the existing Terminal building and rehabilitate the site at the Bombala Airport at a cost of \$2000; and

B. Approve the cost of \$1000 to relocate the neighbouring resident’s telephone line at the Bombala Terminal building.

C. Authorise the expenditure to be allocated in the 2018 Financial Year Budget with funding to be provided from Other Internal Reserves.

Moved Councillor Stewart

Seconded Councillor Maslin

CARRIED

02 Aug 2018 - 3:28 PM -

Council is waiting on a quotation from Telstra for the relocation of the Telstra cable at the Bombala Airport.

18 Jul 2018 - 3:32 PM -

Revised Target Date changed From: 16 Apr 2018 To: 31 Jul 2018

18 Jul 2018 - 3:19 PM -

Outstanding Actions
For Action

Action Sheets Report

Division:

Committee:

Officer:

Further Report Required:

Ordinary Council Meeting

Including Further Reports

Date From:

Date To:

1/02/2018

30/06/2018

Printed: Tuesday, 7 August 2018 1:20:10 PM

Council's Facilities Department has demolished the Bombala Airport Terminal building.

Telstra has inspected the site and Council is waiting on a quotation from Telstra for the relocation of the Telstra cable.

29 May 2018 - 9:24 AM -

Council's Facilities Team have included the demolishing and removing the Bombala Airport Terminal Building in their Works Program. Council is waiting on Telstra to relocate the telephone line for the neighbouring residence.

20 Apr 2018 - 2:35 PM -

Council's Facilities Team in the process of demolishing and removing the Bombala Airport Terminal Building.

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 March 2018		2. Expanding Connections Within The Region And Bay	Creation of road reserve over Jerangle Road through lot 6 DP 754888 at Jingera

COUNCIL RESOLUTION

64/18

That Council

A. Accept the quotation from Bradley Surveying and Design Pty Ltd in the amount of \$9,500

B. Agree to the expenditure of an additional estimated \$2,000 to include the closure of the corresponding section of Crown reserve road passing through lots 5 and 6 in the survey plan.

C. Authorise the General Manager to execute the necessary documents, including the Transfer of the closed section of Crown reserve road to the landowner in compensation.

D. Apply to the Department of Primary Industries to take the sections of Crown reserve road within Jerangle Road into Council's public road assets register.

E. Gazette the entire length of Jerangle Road as a Council public road.

Moved Councillor Ewart

Seconded Councillor Haslingden

CARRIED

02 Aug 2018 - 2:05 PM - Plan has been lodged. Email sent to solicitor acting for the other party asking for an update.

23 Jul 2018 - 3:30 PM - Waiting on registration of plan of subdivision

11 Jul 2018 - 1:07 PM - Documents returned to surveyor for lodgement with the LPI

21 Jun 2018 - 10:16 AM - Revised Target Date changed by: Lyn Bottrill From: 30 Jun 2018 To: 30 Sep 2018

21 Jun 2018 - 10:02 AM - All documents have been executed by Council and sent back to the surveyor for lodgement at the LPI

04 Jun 2018 - 8:18 AM - Currently waiting on Subdivision Cert.

23 May 2018 - 10:34 AM - Application has been submitted to Council for Subdivision Certificate. When the Certificate is issued it will be sent along with the plan and Administration sheet to the landowners surveyor for lodgement at the LRS

23 Apr 2018 - 12:16 PM - Revised Target Date changed From: 16 Apr 2018 To: 30 Jun 2018

23 Apr 2018 - 12:12 PM - Surveyor has been contacted and is proceeding with survey of road.

The Administration sheet and the plan have been sent to Cooma office by the surveyor. When they are received Council staff will progress the matter. – Ongoing

Outstanding Actions
For Action

Division:

Committee:

Officer:

Further Report Required:

Ordinary Council Meeting

Including Further Reports

Date From:

Date To:

1/02/2018

30/06/2018

Printed:

Tuesday, 7 August 2018

1:20:10 PM

Action Sheets Report

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 March 2018		6. Managing Development And Service Delivery	DA Best Practice Guideline and Processing Times

COUNCIL RESOLUTION

68/18

That Council defer the report DA Best Practice Guideline and Processing Times pending a workshop to discuss the Development Assessment Best Practice Guide

Moved Councillor Beer

Seconded Councillor Castellari

CARRIED

27 Jul 2018 - 11:28 AM - A report will be presented to Council at the 6 September Council meeting.

28 May 2018 - 4:35 PM - Workshop held with councillors. Recommendations from attending councillors to be included in DA Best Practice Guidelines and reported back to council.

09 May 2018 - 3:17 PM - Workshop confirmed for Wednesday 23 May, meeting invitations arranged by EA to Mayor and Councillors

20 Apr 2018 - 12:34 PM - Workshop planned for May, invitations to be sent to Councillors by Mayor/Councillor EA.

26 Mar 2018 - 4:47 PM - Workshop to be arranged with Councillors

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 March 2018		6. Managing Development And Service Delivery	Lake Wallace Dam - Access to reservoir for fishing

COUNCIL RESOLUTION

71/18

That Council:

A. Do not allow public access to the Lake Wallace site as the risk to the water quality provided to the Nimmitabel community for human consumption is unmanageable;

B. Confirms that the Lake Wallace site is to continue to be managed as a Conservation Area under the approved Offset Management Plan and Conservation Property Vegetation Plan;

C. Develop a Management Plan for the reservoir, including review of consideration of establishing a refuge for aquatic threatened species with all relevant authorities; and

D. Develop information and interpretive signage for the Conservation Area to be installed at Lake Williams, in Nimmitabel Township.

Moved Councillor Ewart

Seconded Councillor Beer

CARRIED

28 Jun 2018 - 1:46 PM – There has been a requested to contact NGH Environmental for interpretive signage subject matter

28 Jun 2018 - 1:41 PM - Action reassigned to Jane Kanowski by: Glen Hines

11 Apr 2018 - 2:28 PM - Noted: Meeting arranged with DOI to handover actions.

D) to be actions in the new financial year.

Group Manager Facilities and Project Manager are meeting on Thursday 14 August to discuss Lake Wallace issues. Signs for Lake Williams will also be discussed.

Outstanding Actions
For Action

Division:

Committee:

Officer:

Further Report Required:

Date From:

Date To:

Printed:

Action Sheets Report

Ordinary Council Meeting

Including Further Reports

1/02/2018

30/06/2018

Tuesday, 7 August 2018 1:20:10 PM

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 15 March 2018		Notice of Motion	Notice of Motion Cr Castellari - Update on Money for Roads
COUNCIL RESOLUTION		89/18	
That Council resolve that the Mayor provide regular updates on progress implementing the motion passed at the February 2018 council meeting, to approach State and Federal government for improved ongoing road funding in Snowy Monaro region.			
Moved Councillor Castellari	Seconded Councillor Old	CARRIED	
12 Apr 2018 - 9:30 AM - Mayor scheduled to meet with Minister Pavey, Miniters for Roads on 2 May to discuss funding			

Ordinary Council Meeting 05 April 2018

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 05 April 2018		1. Sustaining Our Environment For Life	Bombala Caravan Park Disposal of Caravans
COUNCIL RESOLUTION		107/18	
That Council			
A. Approve to advertise for the sale and removal of the two Council owned onsite caravans at the Bombala Caravan Park.			
B. Authorise the income from the sale and removal of the two caravans to be costed to the 2018 Financial Year Budget Caravan Parks Cost Centre 1595.			
Moved Councillor Ewart	Seconded Councillor Corbett	CARRIED	
<div>02 Aug 2018 - 3:28 PM - Council is waiting on the successful quote to pay for the vans before organising removal.</div> <div>18 Jul 2018 - 3:31 PM - Revised Target Date changed by: Lorraine Thomas From: 07 May 2018 To: 23 Jul 2018</div> <div>18 Jul 2018 - 3:17 PM - The advertisement for the sale and removal of the two caravans at Bombala Caravan Park has closed.</div> <div>Council is waiting on the successful quote to pay for the vans before organising removal.</div> <div>29 May 2018 - 9:30 AM - The advertisement for the sale and removal of the two caravans at Bombala Caravan Park will close at 2pm Thursday 14 June 2018</div> <div>20 Apr 2018 - 2:35 PM - Facilities in the process of advertising the sale and removal of two caravans at Bombala Caravan Park.</div>			

Outstanding Actions
For Action

Division:

Committee:

Officer:

Further Report Required:

Ordinary Council Meeting

Including Further Reports

Date From:

Date To:

Printed:

1/02/2018

30/06/2018

Tuesday, 7 August 2018 1:20:10 PM

Action Sheets Report

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 05 April 2018		Confidential Matters	Proposed Road Closure & Sale of old Lions Park at Bombala

COUNCIL RESOLUTION

118/18

That Council;

A. Approve the partial road closure on the corner of High Street and Stephen Street Bombala so that the fence line becomes the boundary of lot 9 DP 995614;

B. Engage the services of a land surveyor to provide a plan for the boundary adjustment;

C. Authorise the General Manager to execute any documents necessary to complete the boundary adjustment and sale of the property;

D. Readvertise the property on the open market for auction with an appropriate reserve; and

E. Make the Report public once the matter is settled.

Moved Councillor Stewart

Seconded Councillor Ewart

CARRIED

02 Aug 2018 - 2:04 PM - Spoke to surveyor this week and he has promised to get the plan to me within the week.

23 Jul 2018 - 3:39 PM - Still waiting on plan for boundary adjustment.

11 Jul 2018 - 1:05 PM - Still waiting on plan from surveyor. Contact with the surveyor revealed that there were issues with the road alignment and he was working on it.

21 Jun 2018 - 10:16 AM - Revised Target Date changed From: 30 Jun 2018 To: 30 Sep 2018

21 Jun 2018 - 10:03 AM - Surveyor has confirmed that Council will receive the plan etc. in about two weeks

04 Jun 2018 - 8:17 AM - Currently waiting on survey plan for road closing .

23 May 2018 - 4:24 PM - 23/5 Waiting on plan

23 Apr 2018 - 12:16 PM - Revised Target Date changed From: 16 Apr 2018 To: 30 Jun 2018

23 Apr 2018 - 12:14 PM - Surveyor has been engaged to provide a plan for boundary adjustment and road closure will commence as soon as a plan is available.

14/5 - Waiting on plan.

Ordinary Council Meeting 19 April 2018

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 19 April 2018		1. Sustaining Our Environment For Life	Tender for Dalgety Showground Sheep Pavilion Demolish and Construction

COUNCIL RESOLUTION

131/18

That Council approve a Tender to be advertised for the Demolition and Construction Works at Dalgety Showground Sheep Pavilion.

Moved Councillor Beer

Seconded Councillor Corbett

CARRIED

02 Aug 2018 - 3:25 PM - Tender process through Vendor Panel with Tender closing in September 2018. Evaluation Report to be sent to Council Meeting in October 2018 for approval of successful Tenderer.

18 Jul 2018 - 3:31 PM - Revised Target Date changed by: Lorraine Thomas From: 21 May 2018 To: 31 Jul 2018

18 Jul 2018 - 2:43 PM - Tender process through Vendor Panel with Tender closing in August 2018. Evaluation Report to be sent to Council Meeting in September 2018 for approval of successful Tenderer.

29 May 2018 - 9:41 AM - Council Resolution 131/18 to move forward with the advertising of the Tender for the Dalgety Showground to demolish and construct the Sheep Pavilion.

Outstanding Actions
For Action

Action Sheets Report

Division:

Committee:

Officer:

Further Report Required:

Ordinary Council Meeting

Including Further Reports

Date From:

Date To:

1/02/2018

30/06/2018

Printed: Tuesday, 7 August 2018 1:20:10 PM

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 19 April 2018		1. Sustaining Our Environment For Life	Proposed Transfer of the Bombala Tafe Campus at 8-12 Wellington Street, Bombala to Snowy Monaro Regional Council

COUNCIL RESOLUTION

133/18

That Council

A. Rescind resolution 294/17 dated 14 December 2017;

B. Accept the offer to transfer ownership of lots 11 and 13 DP 871424 (TAFE Bombala Wellington Street) to Council;

C. Upon transfer of the property to classify Lots 11 and 13 DP 871424 as Community Land under the provisions of the Local Government Act 1993;

D. Seek the advice of Council’s Heritage Adviser with respect to any work which may be required to ensure the building is legislatively compliant and suitable for use by the community;

E. Authorise the expenditure of \$150,000 towards the upgrade of the building plus a further \$50,000 to engage the services of a project manager to co-ordinate the project to be funded from Internal Restricted Reserves Bombala;

F. Approve the inclusion of the upgrade of the property through the Stronger Country Communities Fund to the value of \$250,000; and

G. Note that the ownership of lots 11 and 13 DP 871424 will place continued maintenance requirements which need to be captured in asset management plans and future operational expenditure budgets.

Moved Councillor Stewart

Seconded Councillor Corbett

CARRIED

02 Aug 2018 - 2:03 PM - Council has been promised that they will have a firm answer by October after the matter has been through the State Government Property Overview Committee.

23 Jul 2018 - 3:40 PM - The transfer of State property has to pass through several State Government Committees prior to being approved by the Minister. We are waiting on the proposal to pass through the various Committees.

11 Jul 2018 - 1:03 PM - Spoke to Mr Anderson on Monday 9/7. He said that we should expect a final answer by October.

21 Jun 2018 - 10:15 AM - Revised Target Date changed From: 21 May 2018 To: 31 Dec 2018

21 Jun 2018 - 10:04 AM - This matter is with the Minister for signing off.

04 Jun 2018 - 8:16 AM - This matter is currently with the Minister

23 May 2018 - 10:31 AM - TAFE NSW have received a copy of the Council resolution and we are now waiting on formal notification of the process and anticipated timeframe

01 May 2018 - 3:38 PM - Copy of Council resolution sent to Mr Anderson of TAFE NSW. He responded to say that he would be in contact to let me know the anticipated timeframe for the process. – Ongoing

Outstanding Actions
For Action

Action Sheets Report

Division:

Committee:

Officer:

Further Report Required:

Ordinary Council Meeting

Including Further Reports

Date From:

Date To:

1/02/2018

30/06/2018

Printed: Tuesday, 7 August 2018 1:20:10 PM

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 19 April 2018		7. Providing Effective Civic Leadership And Citize	Compulsory Acquisition of Lot 13 DP 239506 - Access to Jindabyne Sewerage Treatment Plant, Jindabyne Landfill and Sewer Pump Station 6.
COUNCIL RESOLUTION			147/18
That Council			
A. Rescind resolution 131/14 of 26 August 2014			
B. Proceed to acquire Lot 13 Deposited Plan 239506 by compulsory process under the Land Acquisition (Just Terms Compensation) Act 1991 by authority contained in the Roads Act 1993 for the purposes of providing legal access to the Jindabyne Sewer Treatment Works, Jindabyne Landfill and Sewer Pump Station 6.			
C. Dedicate the land as Public Road in accordance with the Roads Act 1993			
D. Note minerals are to be excluded from this acquisition			
E. Note this acquisition is not for the purpose of resale			
F. Make the necessary applications to the Minister for Local Government and the Governor			
G. Authorise the Common Seal be affixed to all documentation required to be sealed to give effect to this resolution.			
Moved Councillor Beer		Seconded Councillor Castellari	CARRIED
<div>02 Aug 2018 - 2:04 PM - This matter is still with the Governor.</div> <div>23 Jul 2018 - 3:28 PM - Waiting on reply from the OLG.</div> <div>11 Jul 2018 - 1:04 PM - Application is with the OLG and we should receive word from the Valuer General within the next month with respect to purchase price</div> <div>21 Jun 2018 - 10:15 AM - Revised Target Date changed From: 21 May 2018 To: 21 Oct 2018</div> <div>21 Jun 2018 - 10:04 AM - Application has been sent to OLG for consent.</div> <div>04 Jun 2018 - 8:16 AM - This matter has been submitted to the Dept of Local Gov. for consent.</div> <div>23 May 2018 - 10:33 AM - Application has been submitted to the Dept of Local Government for consideration. - Ongoing</div> <div>01 May 2018 - 3:39 PM - Dept Finance notified of Council resolution and as soon as the Mayor signs the page of the Minutes containing the resolution it will be sent to Dept of Finance to follow up with Application to the Minister and the Governor.</div>			
Ordinary Council Meeting 07 May 2018			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 07 May 2018		2. Expanding Connections Within The Region And Bay	Proposal to Realign the Barry Way Jindabyne and to Address Issues with the Intersections of Barry Way with Eagle View Lane and Bungarra Lane
COUNCIL RESOLUTION			162/18
That Council			
A. Approve the proposal to realign The Barry Way over the constructed road from the intersection with MR286 to the boundary of the national park.			
B. Approve the proposal to apply to the Crown to transfer those sections of The Barry Way which are Crown reserve road to Council.			

Outstanding Actions For Action	Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 1/02/2018 Date To: 30/06/2018 Printed: Tuesday, 7 August 2018 1:20:10 PM
Action Sheets Report		

- C. Authorise staff to negotiate with landowners for acquisition of the constructed Barry Way and, where possible, to offer to close corresponding sections of paper road and to dedicate the land to the landowner in compensation.
- D. To engage the services of a surveyor to identify those sections of the Barry Way which are not on line with the constructed road.
- E. To acquire any Crown land upon which the Barry Way has been constructed through the process of the Land Acquisition (Just Terms Compensation) Act 1991 through the authority of the Roads Act 1993.
- F. Authorise the General Manager to execute any documents necessary to complete the project.
- G. Authorise the expenditure and allocate an amount of \$135,000 in the 2018/19 year Budget with funding to be provided from Stronger Communities Project PP-219 (Undertake project to align the road with road reserves).

Moved Councillor Castellari

Seconded Councillor Beer

CARRIED

07 Aug 2018 - 8:47 AM - Revised Target Date changed From: 06 Jun 2019 To: 31 Dec 2019

02 Aug 2018 - 1:55 PM - Call for expressions of interest from local land surveyors. Submissions currently being considered.

23 Jul 2018 - 3:38 PM - No EOI s received by due date. All surveyors were contacted and were given an extension of time to submit their EOI. Closing date is 27/7

11 Jul 2018 - 1:02 PM - Specification sent to three surveyors requesting that they submit expressions of interest. Due by cob 13/7

21 Jun 2018 - 10:14 AM - Revised Target Date changed From: 06 Jun 2018 To: 06 Jun 2019

21 Jun 2018 - 10:05 AM - Draft specification with Group Manager Transport and Infrastructure for approval.

04 Jun 2018 - 8:15 AM - The specification is currently being developed for the work to be carried out by the surveyor. Council will call for expressions of interest to carry out the work.

23 May 2018 - 10:29 AM - Specification being developed to seek quotations from suitably qualified land surveyors.

Ordinary Council Meeting 17 May 2018

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 17 May 2018		6. Managing Development And Service Delivery	Planning Proposal to amend Bombala Local Environmental Plan 2013 to introduce Zone SP2 - Infrastructure

COUNCIL RESOLUTION

190/18

That Council:

- A. Note the Alteration to Gateway Determination and covering letter provided by the Department of Planning and Environment;
- B. Note the outstanding issues affecting the Planning Proposal and its process thus far, including those previously raised in submissions to the process (attached);
- C. Collaborate with NSW Department of Primary Industries – Water on planning for Bombala water supply including development of Integrated Water Cycle Management (IWCM) Plan;
- D. Consult Government agencies on outstanding items, and report back to Council estimated cost of proceeding, and;
- E. Funding to be allocated from Bombala Reserves.

Moved Councillor Stewart

Seconded Deputy Mayor Miners

CARRIED

Outstanding Actions For Action

Action Sheets Report

Division: Committee: Officer: Further Report Required:

Ordinary Council Meeting Including Further Reports

Date From: Date To:

1/02/2018 30/06/2018

Printed: Tuesday, 7 August 2018 1:20:10 PM

06 Aug 2018 - 1:57 PM - Further report to Council 16 August 2018

26 Jul 2018 - 10:42 AM - A report will be presented back to Council with some further estimated costings. Information requested in C & D will be incorporated in this report.

28 May 2018 - 5:00 PM - Further report to be provided listing reports that are required to satisfy other agencies and costs of each additional report.

Ordinary Council Meeting 07 June 2018

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 07 June 2018		1. Sustaining Our Environment For Life	Minutes of the Waste Management Committee Meeting Thursday 12 April 2018

COUNCIL RESOLUTION

212/18

That Council

A. Receive and Note the Minutes of the Waste Management Committee Meeting 12 April 2018; and

B. Approve recommendations put forward on items 5.4 EPA and Council Operations and Site Planning for Bombala and Delegate:

Recommendation: that the removal of the caged bin enclosure to the entrance of the Delegate Landfill be undertaken as this caged area is unmanned, unsecured and has become a dumping ground for all types of waste.

Recommendation: that the Cathcart Transfer Station located in Prior Street Cathcart, be removed and the site area rehabilitated as this site is unmanned, unsecure and has become a dumping types of waste. This site is on private property and there is a long term agreement in place between the property owner and Council.

Moved Councillor Ewart

Seconded Councillor Beer

CARRIED

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 07 June 2018		3. Strengthening Our Local Economy	Progress Report - Investigation of Potential Caravan / RV Parking Sites in Cooma

COUNCIL RESOLUTION

216/18

That Council

A. Receive and note the officers report on the progress of identifying caravan parking and RV parking opportunities; and

B. Authorise staff to prepare a preliminary concept design and costings for addition of caravan parking and RV parking in the Council owned Carpark at 117 Commissioner St Cooma

Moved Councillor Corbett

Seconded Councillor Ewart

CARRIED

Outstanding Actions
For Action

Action Sheets Report

Division:

Committee:

Officer:

Further Report Required:

Ordinary Council Meeting

Including Further Reports

Date From:

Date To:

1/02/2018

30/06/2018

Printed: Tuesday, 7 August 2018 1:20:10 PM

24 Jul 2018 - 9:14 AM - Designs and estimates are still with Public Works. Enquiry has been made as to when these will be available.

28 Jun 2018 - 2:03 PM - Public Works have been engaged to provide concept and pricing estimates to redevelop/refurbish Commissioner St carpark inclusive of caravan / rv parking bays. Concepts and pricing have been added to the Nijong oval design brief to Public Works via Major Projects.

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 07 June 2018		Notice of Motion	Notice of Motion - Skate Park

COUNCIL RESOLUTION

221/18

That Council

A. Support the Jindabyne Skate Park Association’s bid to expand and redevelop the Jindabyne Skate Park to a world class venue, by providing seed funds of \$10,000 from the Jindabyne reserves (or elsewhere as council sees fit), to enable a professional park design to be developed, and

B. Once the design is completed, partner with the Jindabyne Skate Park Association to apply for grants from appropriate State and/or Federal funding programs to redevelop the park.

Moved Councillor Castellari

Seconded Councillor Ewart

CARRIED

30 Jul 2018 - 11:29 AM - Council officers have been liaising with the Skate Park Association and potential designers. One designer has been recommended. We are awaiting funds to be transferred but will proceed with a design in the meantime.

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 07 June 2018		Confidential Matters	Lease - Council from Kalev Holdings Pty Ltd - Mt Roberts Radio Tower

COUNCIL RESOLUTION

224/18

That Council

A. Approve the lease over Lot 23 DP 858510 (Mt Roberts radio tower) for a further period of 5 years;

B. Explore the option to purchase lot 23 DP 858510;

C. Write to the landowner requesting a complete list of the beneficiaries of the right of carriageway;

D. Negotiate with the beneficiaries of the right of carriageway to enter into an Agreement for regular maintenance of the right of carriageway and proportionate sharing of the costs; and

E. Authorise the General Manager to execute the lease.

Moved Councillor Ewart

Seconded Councillor Stewart

CARRIED

Outstanding Actions
For Action

Action Sheets Report

Division:

Committee:

Officer:

Further Report Required:

Ordinary Council Meeting

Including Further Reports

Date From:

Date To:

1/02/2018

30/06/2018

Printed: Tuesday, 7 August 2018 1:20:10 PM

07 Aug 2018 - 8:47 AM - Revised Target Date changed From: 09 Jul 2018 To: 31 Aug 2018

02 Aug 2018 - 1:54 PM - Waiting on response from Lessor's solicitor with respect to amendment of the lease to reflect the reduced term.

23 Jul 2018 - 3:36 PM - Still waiting on amended lease. (Term to be amended) Council's solicitor was asked to write to the Lessor's solicitor to seek amendment of the term.

11 Jul 2018 - 1:01 PM - Still waiting on reply from lessor's solicitor with respect to term.

21 Jun 2018 - 10:11 AM - Letter to lessor's solicitor requesting that term be amended. Letter to lessor requesting complete list of beneficiaries of the row.

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 07 June 2018		Confidential Matters	More Than a Library: Supporting a Joint-Use Facility for Jindabyne

COUNCIL RESOLUTION

226/18

That Council:

A. Endorse the attached letter, affirming that the \$2 million is subject to grant funding plus addressing parking is a reasonable contribution to the proposed joint use project with the Department of Education at the Jindabyne Central School.

B. Organise a meeting with the local member, candidates in the upcoming state election and Jindabyne Connect regarding the site of the school.

Moved Councillor Beer

Seconded Councillor Castellari

CARRIED

06 Aug 2018 - 1:55 PM - further report to Council August

26 Jul 2018 - 10:49 AM - Letter has been sent.

A meeting with the local member, candidates in the upcoming state election and Jindabyne Connect has been put on hold after the workshop was held. A notice of motion was put to the 5 July Council Meeting which was defeated. The Department of Education have been advised of the outcome of the 5 July Council Meeting and their informal advice was that the Department would be withdrawing from the Joint Use Proposal if Council cannot guarantee the funding. Once formal advice has been received a report will be put to Council.

13 Jul 2018 - 9:41 AM - Workshop held with 4 Councillors in attendance. A notice of motion will be presented to Council meeting to determine guarantee of \$2 million contribution. Council may be able to apply to the Regional Cultural Fund for grant assistance.

26 Jun 2018 - 8:54 AM - Workshop to be held with Councillors on 26 June

Ordinary Council Meeting 21 June 2018			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 21 June 2018		2. Expanding Connections Within The Region And Bey	Local Government NSW Annual Conference 2018

COUNCIL RESOLUTION

237/18

That Council

A. Authorise the Mayor and the General Manager to attend the Local Government NSW Annual Conference in October 2018;

B. Authorise two nominated Councillors Castellari and Councillor Beer to attend as the remaining voting members;

C. Authorise the expenditure and allocate an approximate amount of \$4,000.00 in the 2018 Financial Year Budget with funding to be provided from Mayor and Councillor Conferences, and;

Outstanding Actions For Action	Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 1/02/2018 Date To: 30/06/2018 Printed: Tuesday, 7 August 2018 1:20:10 PM
Action Sheets Report		
<p>D Requests Councillors to forward any proposed motions, to be tabled at the Local Government NSW Annual Conference, to the General Manager which will be presented to Council for consideration in August 2018.</p> <p>Moved Councillor Castellari Seconded Councillor Ewart CARRIED</p> <p>03 Jul 2018 - 11:44 AM - Accommodation has been booked and Registrations are to take place mid July as per LGNSW advice.</p>		
Meeting	Officer/Director	Section
Ordinary Council Meeting 21 June 2018		3. Strengthening Our Local Economy
		University of Canberra ' Tourism Governance Strategy'
COUNCIL RESOLUTION		238/18
<p>That Council:</p> <p>A. Forms a regional tourism committee based on the UC report recommendation;</p> <p>B. Resolve to support Tourism Snowy Mountains as recommended in the UC report to market and promote the Snowy Mountains brand;</p> <p>C. Support Tourism Snowy Mountains by providing \$40,000 this financial year (already in budget from previous Councils contributions) and \$60,000 per year (included in draft 2018/19 budget) on an ongoing basis for the remainder of the Council term (last allocation in 2020/21 financial year);</p> <p>D. Not set up the district tourism committees contrary to the recommendation of the UC report;</p> <p>E. Note that an SMRC Destination Management Plan/Visitor Economy Strategy will now be prepared in conjunction with the Office of Regional Development and as required by the South East and Tablelands Regional Plan;</p> <p>F. Note that Economic Development and Tourism staff will continue to build links with external agencies such as Destination NSW, Destination Network Southern NSW, Visit Canberra, Tourism Snowy Mountains and the CBRJO tourism working group, and;</p> <p>G Explore with TSM and NSW Government through its various agencies the means by which ongoing significant funding for promotional activities by TSM may be generated.</p> <p>Moved Councillor Beer Seconded Councillor Castellari CARRIED</p>		

Outstanding Actions For Action	Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 1/02/2018 Date To: 30/06/2018 Printed: Tuesday, 7 August 2018 1:20:10 PM
Action Sheets Report		
<p>30 Jul 2018 - 11:11 AM - Please note the following:</p> <p>A. The Regional Tourism Committee is to be formed and a committee charter is being prepared.</p> <p>B, C, D have been noted and completed in accordance with the resolution.</p> <p>E. A request for quotes will be sent to the consultants this week.</p> <p>F, G have been noted and completed in accordance with the resolution.</p>		
Meeting	Officer/Director	Section
Ordinary Council Meeting 21 June 2018		Notice of Motion
		Notice of Motion Cr Old - Jindabyne Pool renaming
COUNCIL RESOLUTION		248/18
That Council		
A. Place the proposal to rename the Jindabyne Pool the 'Judy Cummins Memorial Pool' on public exhibition for a period of fourteen (14 days); and		
B. Proceed with the renaming of the Jindabyne Pool to the 'Judy Cummins Memorial Pool' if no objections are received.		
Moved Councillor Castellari	Seconded Councillor Haslingden	CARRIED
<p>02 Aug 2018 - 3:22 PM - Council's Commercial Land Officer has consulted with Council's Communications Team to send out a survey through Council's web page, face book page and local paper for the Renaming of the Jindabyne Indoor Swimming Pool.</p> <p>Once the survey has been completed a report will come to Council with information from the Community Consultation.</p> <p>18 Jul 2018 - 2:05 PM - In the process of moving forward with Council's Communication Team to invite and consult with the Community by using Council's 'Your Say Snowy Monaro' on Council's Website and arranging a community consultation meeting in Jindabyne for interested Community members.</p>		
Meeting	Officer/Director	Section
Ordinary Council Meeting 21 June 2018		Confidential Matters
		Council Property - Town View, Waterworks Hill, Bombala
COUNCIL RESOLUTION		253/18
That Council		
A. Approve the proposal to demolish the residence located on lot 1 DP 1216130		
B. Serve notice on the tenant to vacate the premises in accordance with the Residential Tenancy Act.		
C. Engage the services of a suitably qualified contractor to demolish the residence, clear the site and dispose of any asbestos in accordance with the EPA Act; and		

InfoCouncil Page 16 of 16

13.2 ANSWERS TO QUESTIONS WITHOUT NOTICE FOR THE PERIOD APRIL TO JUNE 2018

Record No:

Responsible Officer:	Director Corporate and Community Services
Author:	Secretary Council & Committees
Key Theme:	4. Leadership Outcomes
CSP Community Strategy:	10.2 Sound governance practices direct Council business and decision making
Delivery Program Objectives:	10.2.2 Councillors are supported to make informed decisions in the best interest of the community and to advocate on behalf of the community
Attachments:	1. Answers to Questions - April to June 2018
Cost Centre	
Project	
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

In order to provide Councillors with answers to questions asked at Council Meetings, a report has been generated in InfoCouncil with all outstanding questions as documented and recorded in the minutes of the 19 April to 21 June 2018 meetings.

This report (attached) includes responses or updates on questions not previously answered at the 19 April to 21 June May 2018 meetings.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council receive and note the responses to outstanding questions raised by Councillors at the 19 April to 21 June 2018 meetings.

All Actions
For Action

Action Sheets Report

Division:
Committee:
Officer:
Further Report Required:

Ordinary Council Meeting
Including Further Reports

Date From:
Date To:

6/04/2018
30/06/2018

Printed:

Tuesday, 7 August 2018 1:51:37 PM

Ordinary Council Meeting 19 April 2018

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 19 April 2018		Questions Without Notice	2018 Winter Season Issues

20.1 2018 WINTER SEASON ISSUES

Councillor Peter Beer

Questions: Has any work/meetings or discussions been undertaken to relieve the following winter season issues that occurred in the 2017 winter season so as they are not repeated in the 2018 season. These issues being:

1. the over-crowding/parking in the K.N.P with the resultant closing of the entry gates.

2. The time taken for traffic to move through Jindabyne; and

3. Relieving the growing parking problem in Jindabyne and surrounding villages.

Answer: Taken on notice.

07 May 2018 - 4:09 PM - Action completed

Update on Kalkite Street and Kalkite Street Car Park, along with RMS proposed modifications to the Barry Way approach to Kosciuszko Road. Detailed designs for Kalkite Street Car Park and Kalkite Street, Jindabyne are being progressed through the Local Traffic Committee and discussions with Jindabyne Central School remain ongoing. The new design increases the number of available parking spaces in Jindabyne by 12 but two (2) of these will be allocated to Electronic Vehicle Charging bays.

RMS will modify the approach to Kosciuszko Road from Barry Way and increase the number of lanes turning left (towards Alpine Way) to two (2). The intention then is to install traffic lights on Kosciuszko Road, near the Barry Way Roundabout to improve traffic flow onto the new overtaking lane and onto the Ski Fields. RMS modelling has demonstrated an improved traffic flow with these measures implemented.

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 19 April 2018		Questions Without Notice	Street Lighting

20.2 STREET LIGHTING

Councillor Peter Beer

Question: Can the overhead solar street lights on the corner of the Barry Way and Snowy River Way be fixed as soon as possible before winter?

The turning lanes can become confusing at night in heavy traffic, particularly if drivers are not familiar with the corner.

24 May 2018 - 10:57 AM – Action Completed

Given the ongoing failure of Solar lights at the intersection of Barry Way and Snowy River Way, the plan is to remove those lights and install new ones that are connected to the grid. This will ensure a stable light source that addresses intersection safety concerns. The existing lights will be reconfigured and installed along the Jindabyne Boat Ramp road once constructed.

All Actions For Action		Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 6/04/2018 Date To: 30/06/2018 Printed: Tuesday, 7 August 2018 1:51:37 PM
Action Sheets Report			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 19 April 2018		Questions Without Notice	Condition of Walkway - John Connors Oval
20.4 CONDITION OF WALKWAY - JOHN CONNORS OVAL			
Councillor John Castellari			
Question: Is the walkway between John Connors Oval and Reedy's Cutting Road scheduled for safety and lighting improvements in the near future?			
Answer: Taken on notice.			
24 May 2018 - 10:59 AM -Action completed Currently there are no plans to upgrade the walkway or install lighting from Reedy's Cutting Road through to John Connors Oval, Jindabyne. The Jindabyne Action Plan, Footpath Work Schedule (Attached), Page 12, Table 4.4 identifies the requirement for a footpath between Reedy's Cutting Road and the Oval but its twelfth on the list of priorities. Within the last five (5) years, Council has constructed the footpath between Banjo Paterson Crescent and Bay Street, Park Road and Snowy River Avenue (along Thredbo Terrace), Barry Way Roundabout to Reedy's Cutting Road and upgraded the footpaths along Snowy River Avenue between Gippsland Street and Kalkite Street as part of the CBD Upgrade Project Stage 1. Plans exist to continue upgrading the footpaths along Snowy River Avenue between Gippsland Street and Thredbo Terrace followed by Gippsland Street between Snowy River Avenue and Park Road. Once the CBD is completed, it is intended to revisit the requirement for extending the footpath between Reedy's Cutting Road and John Connors Oval.			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 19 April 2018		Questions Without Notice	DAs in Jindabyne Area
20.5 DAS IN JINDABYNE AREA			
Councillor John Castellari			
Question: Could Council please provide a list of all development taking place or currently proposed, for the Jindabyne, East Jindabyne and Moonbah areas?			
Answer: Taken on notice.			
28 May 2018 - 4:33 PM - Sought clarification from Cllr Castellari. Manager Development Assessment collating and updating information to be reported back to Council.			

All Actions For Action	Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 6/04/2018 Date To: 30/06/2018	Printed: Tuesday, 7 August 2018 1:51:37 PM
Action Sheets Report			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 19 April 2018		Questions Without Notice	Audit of Footpaths
20.6 AUDIT OF FOOTPATHS			
Councillor Rogan Corbett			
Question: Can there be an audit of all footpaths in Snowy Monaro and can we have them prioritised as safety for children and elderly?			
There is an urgent need for footpaths in and around Cooma East as children attending school have to walk on the roads to access the three schools at Cooma North. Is there grant funding for these projects?			
Answer: There is some money available under the \$14M Stronger Communities Grant. A footpath plan will be developed and distributed for public consultation.			
<p>24 May 2018 - 11:00 AM - Action completed</p> <p>The Director Operations & Infrastructure gave an undertaking to Council (May 2018) to review footpath requirements across all the Regions towns and villages. Meetings have already taken place with the Nimmitabel Advancement Group, Jindabyne Residents (at the IP&R Drop-In session (21 May 2018)), residents of East Cooma and East Jindabyne; all expressing concern over the lack of public footpaths capable of accommodating all ability pedestrians safely.</p> <p>Discussions with the Group Manager Economic Development and Tourism agreed a process whereby any focus on footpath construction outside of the township CBD would fall within Transport & Infrastructure (Operations) area of responsibility</p> <p>There are existing plans from former Councils such as:</p> <ul style="list-style-type: none"> a. Jindabyne Action Plan; b. Berridale Beautification Plan; and c. Cooma CBD Improvement Plan. <p>But there's a requirement to provide a more holistic view of new footpath requirements across the Region and it is hoped that a study of footpath requirements will start in the 2018/2019 financial year.</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 19 April 2018		Questions Without Notice	Water Infrastructure Proposed for John Barilaro's \$15 Million Pledge
20.7 WATER INFRASTRUCTURE PROPOSED FOR JOHN BARILARO'S \$15 MILLION PLEDGE			
Councillor Sue Haslingden			
Question: John Barilaro pledged \$15 Million towards the upgrade for the Bombala and Delegate water infrastructure; on receipt of a proposal of worth from SMRC.			
Has this proposal been developed and forwarded to Deputy Premier John Barilaro as requested? If not why not? This pledge will not last forever.			
Answer: Taken on notice.			
<p>04 Jun 2018 - 2:32 PM - Action completed</p> <p>A letter has been sent by the General Manager to the Deputy Premier on 16 May 2018. The letter seeks advice from the Deputy Premier on future actions based on Office of Water recommendations.</p>			

All Actions
For Action

Division:

Committee:

Officer:

Further Report Required:

Date From:

Date To:

Ordinary Council Meeting

Including Further Reports

6/04/2018

30/06/2018

Action Sheets Report

Printed: Tuesday, 7 August 2018 1:51:37 PM

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 19 April 2018		Questions Without Notice	L.E.P for Bombala Weir

20.3 L.E.P FOR BOMBALA WEIR

Councillor Peter Beer

Question:

Did Council receive the extension of time from the State Government for the zoning change for the Bombala River Weir?

What discussions have there been with the government department who had issues with the proposal?

Answer:

The extension has been granted

28 May 2018 - 5:05 PM - Action completed

Report submitted to Council meeting 17 May 2018.

Ordinary Council Meeting 07 May 2018

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 07 May 2018		Questions Without Notice	

21.1 FIRE BREAKS AND TOWNS PROTECTION

Councillor Rogan Corbett

Question:

Could Council look at the fire protection in the area of Bredbo? From the reservoir to the town this needs to be gravel break, as a back burn won't work it is not maintained. As this is a love grass area, this needs urgent attention. Also the same problem on Pig Farm Road in Cooma. There is no protection for the Zalika Heights area.

Answer:

Taken on Notice.

18 Jul 2018 - 4:04 PM -

Submissions for the 2018/19 Bush Fire Risk Mitigation Programme closed on 18th May 2018.

The proposal for Bredbo and Pig Farm Road, Cooma will be considered for submission in the 2019/20 programme.

This action has been forwarded to Councils LEMO for inclusion into the 2018/2019 RFS Hazard Reduction Program.

All Actions For Action	Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 6/04/2018 Date To: 30/06/2018 Printed: Tuesday, 7 August 2018 1:51:37 PM
Action Sheets Report		

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 07 May 2018		Questions Without Notice	
21.2 RMS ROAD WORK SHARP STREET, COOMA			
Councillor Linley Miners			
Question: Was Council notified of works at the pedestrian barriers middle of Sharp Street? If so how much notice was given? Did not come to LTC. Flow on effect. i.e. no B-Double access East West			
Answer: Taken on Notice.			
25 May 2018 - 12:58 PM - Action completed			
Council was advised over a month prior to RMS commencing the project, and co-ordinated Councils upgrade works to not congest the Pedestrian Refuge. The project was advertised in the local paper for two possible start dates. Staff do not believe that a new pedestrian crossing or refuge would require LTC input, however this was a rehabilitation of an existing structure and therefore LTC consideration was not required. Detours were provided during construction which was carried out at night from 7pm to 4:30am. Detours as follows: a. Day 1 Baron – Commissioner – Soho b. Day 2 & 3 Bombala – Commissioner – Soho The resulting lane width remains over 3.5 metres and meets required standard lane width.			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 07 May 2018		Questions Without Notice	
21.3 WERRALONG ROAD			
Councillor Linley Miners			
Question: Do we know where stage 2 of the Ministers approval is up to?			
(Side note – this is blowing up, it may be from slow motion work from Council. Police have confiscated firearms from people involved.) Council needs to progress our end of things.			
Answer: Taken on Notice.			
24 May 2018 - 11:48 AM - An email report was provided to all councillors by Acting Director Corporate and Community Services on 21/5/2018 Update on Werralong Issues provided to Group Manager Governance for distribution to Councillors			

All Actions For Action	Division: Committee: Ordinary Council Meeting Officer:	Date From: 6/04/2018 Date To: 30/06/2018
Action Sheets Report	Further Report Required: Including Further Reports	Printed: Tuesday, 7 August 2018 1:51:37 PM
A report on the progress of Werralong Road Issues has been sent to the Group Manager Governance on 22 May 2018 for distribution to the Councillors. A discussion with the Department of Lands (23 May 2018) confirmed they are looking to sign and return the Administration Sheet shortly. Once the plan is lodged for registration Council can prepare the documents for compulsory acquisition of the end of Werralong Road through properties. At present staff are investigating the process for acquisition for the second stage and where any repetition of applications might apply to avoid further delays.		
Meeting	Officer/Director	Section Subject
Ordinary Council Meeting 07 May 2018		Questions Without Notice
21.4 ROADWORKS		
Councillor Brian Old		
Question: Is the Council satisfied with the finalised product on the works carried out at the Cooma Airport and Leesville Estate, to mention 2.		
Answer: Taken on Notice.		
23 May 2018 - 12:31 PM - Action completed Issue of Ride Quality has been referred to RMS for comment and action. This work was undertaken by Council on behalf of RMS and it is RMS that determine whether the outcome is satisfactory or not. A meeting between Council staff and RMS took place at Polo Flat on Thursday 17 May 2018, the minutes of which have been provided to Director Operations & Infrastructure on Monday 21 May 2018. A media release from RMS is scheduled for the week 21-25 May 2018. RMS have confirmed that this project is "work in progress" and the intention is to return in the spring to apply a further seal in order to improve ride quality.		

All Actions For Action	Division: Committee: Officer: Further Report Required:	Ordinary Council Meeting	Date From: Date To:	6/04/2018 30/06/2018	Printed: Tuesday, 7 August 2018 1:51:37 PM
Action Sheets Report					
Meeting	Officer/Director	Section	Subject		
Ordinary Council Meeting 07 May 2018		Questions Without Notice			
21.5 QUESTION REGARDING SIGNAGE					
Councillor Brian Old					
Question: Is it required that the “Order by the General Manager” be placed on signage? On any new signage, is this message required?					
Answer: Taken on Notice.					
28 May 2018 - 9:54 AM - Action completed					
<p>The statement on 'by order of the General Manager' is a means of passing on delegations to suitably qualified staff to enforce the requirements and conditions of a sign including being 'guilty of an offence'.</p> <p>The best reference is from the Statewide Mutual Best Practice Manual 'Signs as Remote Supervision' document page B36 (Copy attached). It refers in conjunction to Chapter 16 Offences of the Local Government Act 1993. It is likely a requirement of our insurers.</p> <p>Refer to the below excerpt from the State Mutual Best Practice Manual –</p> <p>“State Mutual Best Practice Manual</p> <p>Signs as Remote Supervision</p> <p>APPENDIX E — PROHIBITION SYMBOLS</p> <p>Council has discretion to determine how it carries out its enforcing powers of prohibitions and to determine whether to enforce a fine. Only suitably delegated people can exercise this authority.</p> <p>It is important however, that Councils are able to demonstrate that they have followed due process where this is relevant. For the prohibition of certain activities to be legally enforceable requires Council approval by way of resolution. For example, Alcohol-Free Zones require appropriate resolution of Council for their establishment (for location and duration), and delegation of authority in order to be enforced. The Local Government Act and Regulations provides guidance in this regard.</p> <p>Some prohibitions do not require a resolution of Council to be enforced; for example, a "NO Diving" prohibition at a swimming pool. It is however important where supervision is available, that prohibitions are enforced, for example by pool lifeguards and other staff as part of their duty of care for the safety of their patrons.</p> <p>Section 632 of the Local Government Act 1993 — “Acting contrary to notices erected by Councils” states that a</p> <p>“...person who, in a public place within the area of the Council, fails to comply with the terms Of a notice erected by the Council, is guilty Of an offence”</p> <p>Section 650 of the Act has a similar provision dealing with free car parking. It enables Councils to specify the terms and conditions to which the users are subject by entering the place.</p> <p>In order to enforce any of these and other prohibitions, Council should include in their sign Structure, the following text:</p> <p>"In accordance with Section 632 of the Local Government Act 1993 the following activities ore prohibited at this "</p> <ul style="list-style-type: none">• Followed by the appropriate symbols relevant to this provision.• Followed by the words: "Offenders will be prosecuted and fined"• Finally "by order of the Genera/ Manager". <p>Important: you are encouraged to seek your own legal advice in respect of this area of prohibitions and enforcements."</p>					

All Actions For Action	Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 6/04/2018 Date To: 30/06/2018
Action Sheets Report		Printed: Tuesday, 7 August 2018 1:51:37 PM

Ordinary Council Meeting 17 May 2018

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 17 May 2018		Questions Without Notice	Staff Satisfaction Survey
21.1 STAFF SATISFACTION SURVEY			
Councillor Peter Beer			
Question: Is the Staff Satisfaction Survey completed and when will Council receive a report on the results?			
Answer: Taken on notice.			
02 Aug 2018 - 2:45 PM - A second workshop is being scheduled in August 2018 with ELT and Survey Provider to further develop action plans arising from the results of the survey. A report will be presented to Council once the action plans have been developed.			
03 Jul 2018 - 12:05 PM - A workshop is being held 4 July 2018 with ELT and Survey Provider to work toward developing an action plan arising from the results of the survey. This will include a communication plan.			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 17 May 2018		Questions Without Notice	Shipping Containers in Berridale
21.2 SHIPPING CONTAINERS IN BERRIDALE			
Councillor Peter Beer			
Question: Has any progress been made on removing the shipping containers behind the Berridale shops?			
The complex is expanding with a fenced area beside the containers being used as a lawn mower repair station. 3 mowers sighted over the weekend being worked on.			
Answer: Taken on notice			
06 Aug 2018 - 4:03 PM - Escalated correspondence from Council's Environmental Health Officer has been forwarded through to the occupier of the Caravan. Occupant has contacted the officer to discuss the matter and details of the correspondence. Correspondence has been entered into with the owner of the land and is in escalation processes.			

All Actions

For Action

Division:

Committee:

Officer:

Further Report Required:

Date From:

Date To:

Printed:

Ordinary Council Meeting

Including Further Reports

6/04/2018

30/06/2018

Tuesday, 7 August 2018 1:51:37 PM

Action Sheets Report

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 17 May 2018		Questions Without Notice	Water and Waste Water Reserves

21.3 WATER AND WASTE WATER RESERVES

Councillor Peter Beer

Can Council have a report on the following:

a) The Water and Wastewater reserves for each Council prior to the 2016 Merger.

b) What are the above reserves now?

c) What and where have the reserves been spent on in the period from the 2016 merger date and the present date?.

Answer: Taken on notice

28 May 2018 - 7:17 PM - Action completed

Restricted cash report in council meeting 7 June 2018 covers water and sewer cash balances

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 17 May 2018		Questions Without Notice	EV Installation Nimmitabel

21.4 EV INSTALLATION NIMMITABEL

Councillor John Castellari

Question: Could Council please explore with NRMA or similar provider, the possibility if installing a level three (3) electric vehicle charger in Nimmitabel?

Answer: Taken on notice

23 May 2018 - 12:09 PM - Action completed

Advice received from NRMA and possible solution for EV Chargers in Adaminaby, Bombala and Nimmitabel are being pursued.

Response from NRMA on the possibility of installing a level 3 electronic vehicle charging system in Nimmitabel is as follows:

Adaminiby / Bombala / Nimmitabel – As mentioned in the past we are in-principle happy to explore ways to grow the network beyond what our social dividend allows, to make sure it reaches its potential. The best path to try is put in a funding application with Destination Southern NSW. Shane O'Leary heads this region and will help create the application and make sure it's compelling.

Happy to work together on this. We are very focussed right now on getting our first sites up and running but we can pursue this initiative soon.

Conversation between Councils Group Manager Transport & Infrastructure (Operations) and NRMA - dated 22 May 2018.

All Actions

For Action

Division:

Committee:

Officer:

Further Report Required:

Date From:

Date To:

Printed:

Action Sheets Report

Ordinary Council Meeting

Including Further Reports

6/04/2018

30/06/2018

Tuesday, 7 August 2018 1:51:37 PM

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 17 May 2018		Questions Without Notice	Motorhome Dump Points

21.5 MOTORHOME DUMP POINTS

Councillor John Castellari

Question: Can Council please liaise with the Campervan and Motorhome Club of Australia (CMCA) to discuss the possibility of installing dump points in, initially in Jindabyne and elsewhere in the SMRC area?

Answer: Taken on notice

02 Aug 2018 - 2:26 PM -

Information is to be provided to CMCA regarding grant funding. A meeting is to be scheduled with Water and Sewer Group Manager on return from leave to consult with regards to impact on present infrastructure. Facilities staff are currently scoping suitable sites as well as upgrading existing dump points. For additional sites consultation with Water and Sewer will be required to ensure impacts/connection to the sewer system can be managed with a preference that dump points are contained within caravan parks. CMCA have sent through the required documentation for staff to complete to apply for the relevant funding. Contact made with CMCA Sean Constable for meeting late July in Cooma. Will discuss potential overnight sites as well as dump points

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 17 May 2018	Bianca Padbury Peter Cannizzaro	Questions Without Notice	Aged Care

21.6 AGED CARE

Councillor Sue Haslingden

Question: Can Council please have financial reports for Yallambee Lodge and Snowy River Hostel to be available before the Aged Care Review workshop on the 23 May?

Answer: Taken on notice

29 May 2018 - 11:18 AM - Action completed

Financial reports for Yallambee Lodge and Snowy River Hostel provided to Councillors as requested prior to the Aged Care Workshop on 23 May 2018.

All Actions

For Action

Division:

Committee:

Officer:

Further Report Required:

Date From:

Date To:

Action Sheets Report

Ordinary Council Meeting

Including Further Reports

6/04/2018

30/06/2018

Printed: Tuesday, 7 August 2018 1:51:37 PM

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 17 May 2018		Questions Without Notice	Tourism

21.7 TOURISM

Councillor Sue Haslingden

Question: Can Council progress the RV status of Bombala and Delegate?

Answer: Taken on notice

26 Jun 2018 - 9:00 AM - Action completed

report being prepared for Council meeting

26 Jun 2018 - 8:59 AM -

Report being prepared for upcoming Council meeting

28 May 2018 - 5:03 PM -

Issue to be considered in Destination Management Plan and Tourism Strategy which will be commenced shortly.

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 17 May 2018		Questions Without Notice	Stronger Communities Project Staffer

21.8 STRONGER COMMUNITIES PROJECT STAFFER

Councillor Maslin

Question: Has a new staff member been assigned to assist with the Stronger Communities Projects? If so, what is the brief for this position?

Answer: Taken on notice

30 Jul 2018 - 11:53 AM - Action completed

A consultant Project Manager has been engaged to support Council's Major Project Program (MPP) Project Manager in the delivery of identified projects under the Stronger Communities Fund.

With the delivery of MPP being a priority for Council, the team delivering these projects now consists of two contract Project Managers, Public Works Advisory (PWA) and three Council Project Management specialists.

All Actions

For Action

Division:

Committee:

Officer:

Further Report Required:

Date From:

Date To:

Action Sheets Report

Ordinary Council Meeting

Including Further Reports

6/04/2018

30/06/2018

Printed: Tuesday, 7 August 2018 1:51:37 PM

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 17 May 2018		Questions Without Notice	SMRC Council Dwelling Queen Street Bombala

21.9 SMRC COUNCIL DWELLING QUEEN STREET BOMBALA

Councillor Maslin

Question: Regarding Council owned house and flat in Queen Street Bombala, is it the case that the oven / stove in the downstairs flat is not functional due to electricity supply issues?

If this is the case, is this problem easily resolved, so that tenants can cook, and the dwelling is fully fit for purpose?

Answer: Taken on notice

02 Aug 2018 - 2:31 PM -

Still waiting for Origin to undertake works connecting power pole to house

Electricity account has been transferred. Awaiting Origin to attend site and run cable for pole, underground to flat. Following this local electrician will make the connection

Doctor has moved out of the house and electricity account is being transferred. The electrical work will be completed allowing for the oven to be used and the flat made available for use.

"The Council residence, of which a Resident Doctor is a tenant of the upstairs area, is in the process of having the electricity and meters upgraded by Get Switched Electrical due to old electrical wiring and meter.

For this process to be completed the residence upstairs (which Resident Doctor electrical provider is Red Energy) and the flat downstairs requires the electrical provider to be Origin Energy as Red Energy do not install meters.

Resident Doctor has been asked over the past number of months if he would change his electricity provider to Origin and Council would pay for any costs he might incur with this change over.

The resident Dr has finally come back to me yesterday (21/5). In the next 2 to 3 weeks he will be moving out of 63 Queen Street. He advised he is moving as he just wanted a change, nothing to do with the house, and was still staying on in Bombala to work at the surgery and hospital.

Once the Resident Doctor has the electricity disconnected from 63 Queen St I will have the electricity account put into Origin Energy so the electrician can progress with the new electricity upgrades"

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 17 May 2018		Questions Without Notice	Lake Foreshore Beautification Funding

21.10LAKE FORESHORE BEAUTIFICATION FUNDING

Councillor Brian Old

Question: The removal of trees from foreshore.

Answer: Taken on notice

02 Aug 2018 - 2:44 PM -

Staff are currently working on plan to be submitted to Snowy Hydro for formal approval.

18 Jul 2018 - 12:03 PM - Council Staff met with Snowy Hydro Environmental Staff to discuss scope of tree removal in the Clay Pits area. Verbal agreement has been made on the areas and type of trees that can be removed. A plan will be developed in the coming weeks reflecting this and will be forwarded to Snowy Hydro for final approval. As per previous note it will be a staged approach commencing at the current low water level in the first instance and will be staged across 2 financial years. Assistance where possible will be sought from Perisher later this year.

28 Jun 2018 - 1:55 PM -

All Actions For Action	Division: Committee: Ordinary Council Meeting	Date From: 6/04/2018 Date To: 30/06/2018
Action Sheets Report	Officer: Further Report Required: Including Further Reports	Printed: Tuesday, 7 August 2018 1:51:37 PM
Facilities team is currently consulting via site meetings with Snowy Hydro Environmental Officers and Jenny Crowe regarding scope of tree removal at Clay Pits area. A staged approach will be taken, taking into account the current low water levels. Funding to be sourced from Open Space and Recreation 18/19 and 19/20 budgets. Assistance later in the year (November) may be available from Perisher TBC. An additional Contraction Worker is to be recruited for the Jindabyne Open Space and Rec team and will be required to undertake foreshore maintenance in addition to works and scope carried out under existing contract 28 May 2018 - 10:04 AM - Meeting scheduled with staff and contractors at foreshore on the 6th June to establish scope and arrange quotations		
Ordinary Council Meeting 07 June 2018		
Meeting	Officer/Director	Section Subject
Ordinary Council Meeting 07 June 2018		Questions Without Notice Footpath Report
21.1 COMMUNITY ACCESS OF FOOTPATHS AND TRAILS		
<p>Councillor Peter Beer</p> <p>Question: Community concerns have been raised about the following matters.</p> <ul style="list-style-type: none"> a. When will footpaths be provided from the Highview estate that gives access to the town's services and shopping areas. b. Does Council have any plans to reduce conflict between bikes and walkers on the shared paths around passive park areas? c. Can the concept strategy plans for the development of future and existing trails around East Jindabyne be displayed for public information. <p>Answer: Taken on notice</p>		
<p>18 Jul 2018 - 11:48 AM -</p> <p>a. When will footpaths be provided from the Highview estate that gives access to the town's services and shopping areas.</p> <p>Footpaths will be provided after the release of each stage of the development, allowing time for construction works on private properties to be completed, to avoid damage to the footpaths from these private works.</p> <p>b. Does Council have any plans to reduce conflict between bikes and walkers on the shared paths around passive park areas?</p> <p>Council understands the issues around user conflict between walkers and riders. Particularly around our most highly used pathways. Last year Council worked closely with the Jindabyne Trail Stewardship to construct a separate bike trail along the Lake Jindabyne Foreshore path between Claypits and Snowline Caravan Park. This has been successful in reducing the user conflict so we are continuing to look for more areas that will be suitable in providing separate paths</p> <p>c. Can the concept strategy plans for the development of future and existing trails around East Jindabyne be displayed for public information</p> <p>Staff are developing a trail plan for the link between Tyrolean and East Jindabyne. This focuses on a trail design through existing recreation reserve and Snowy Hydro Foreshore. Staff will undertake broader consultation with the community once they have finalised consultation directly with adjoining landholders. There is still some easements yet to be negotiated.</p>		

All Actions

For Action

Division:

Committee:

Officer:

Further Report Required:

Date From:

Date To:

Ordinary Council Meeting

Including Further Reports

6/04/2018

30/06/2018

Action Sheets Report

Printed: Tuesday, 7 August 2018 1:51:37 PM

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 07 June 2018		Questions Without Notice	Pending Development Applications

21.2 PENDING DEVELOPMENT APPLICATIONS

Councillor Peter Beer

Question: Can an update be given on the following DA's?

1. The East Jindabyne subdivision at the end of Rushes Bay area.

2. The 68 lot subdivision on the North of Cooma on Yallakool Road.

3. DA1032018.1222.1, an 11 lot subdivision with additional 22 lots (subject to a DA) Cooma.

Answer: Director Environment and Sustainability

1. Was deferred and information referred to OEH. Provided redacted copy of submissions. A report is being prepared for Council. Director Environment and Sustainability recommends that Councillors who had not yet familiarised themselves with the site should go and view the site as he thinks it would be unwise to vote without having seen the area.

2. Mayor and Director Environment and Sustainability have had a meeting with the consultant.

3. As yet there has been no response from OEH. Director Environment and Sustainability spoke to the planning consultant on Monday. There have been issues raised and submissions received regarding issues with the concept part of the DA. Applicants consultant has been kept well versed and was updated via email on Saturday last week.

26 Jun 2018 - 8:54 AM - Action completed information provided at the meeting

All Actions For Action	Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 6/04/2018 Date To: 30/06/2018 Printed: Tuesday, 7 August 2018 1:51:37 PM
<p>Action Sheets Report</p> <p>A response was provided at the meeting and included the following:</p> <p>East Jindabyne: As Councillors are aware this was deferred at the March meeting. Additional information was received in accordance with the timeframe provided. The additional information was referred to OEH – and a response received. We provided the OEH information to the applicant to see if they wanted to address any of those issues. We also provided a redacted copy of the most recent submissions received following the notification of the additional information to residents. Councillors have previously been sent emails keeping them updated on this item The report is being prepared and will be put to Council, probably the first meeting in July. Councillors were advised on the afternoon of 7 June, that a site visit can be arranged for any Councillors who have not yet been to the site so they can see the site. It can be viewed from Rushes Bay Avenue and the old Highway. It is important that if a decision is made that ends up with a 3rd party action, that Councillors can say that they have been to the area.</p> <p>Yallakool Road: A request addressed to the Mayor was received from the applicant's consultant regarding the upgrading of the intersection. A meeting was held with mayor, GM and Director Operations and Infrastructure, and a response was being provided by the mayor (either gone or close to going out) and we have also written to the roads minister regarding funding sources. There is a condition of consent requiring upgrading of the intersection.</p> <p>11 lot subdivision – described by Cllr Beer as 'golf club road': A response has been received from OEH, several concerns have been raised. The Planning officer dealing with the application spoke to the consultant on Monday 4 June about that. This is a 'concept' DA – 11 lots initially and then the following 'concept' part – 'concept' is a change from 'staged' applications which DPE introduced last year. Several submissions have been received – including one where a property owner has engaged a solicitor or planning consultant regarding the process part of the concept application.</p> <p>The same planning consultant (acting on each DA) has been kept informed of progress including an update via email sent last Saturday 2 June.</p>		
Meeting	Officer/Director	Section
Ordinary Council Meeting 07 June 2018		Questions Without Notice
<p>21.3 EFFECT OF AIRBNB</p> <p>Councillor Peter Beer</p> <p>Question: I refer to the attached news sheet. Is it time that this Council has a report and discussion concerning the effects of Airbnb on our local towns. Please note the Byron Bay experience in the news sheet and the regional areas with no automatic cap.</p> <p>Answer: Taken on notice</p> <p>10 Jul 2018 - 6:06 PM - Action completed Changed regulations have not yet been put in place. Commentary provided and extract from legal newsletter provided to explain proposed changes.</p> <p>10 Jul 2018 - 5:58 PM -</p>		

All Actions For Action	Division: Committee: Ordinary Council Meeting Officer:	Date From: 6/04/2018 Date To: 30/06/2018
Action Sheets Report	Further Report Required: Including Further Reports	Printed: Tuesday, 7 August 2018 1:51:37 PM
<p>The following is an extract from a newsletter provided by Lindsay Taylor Lawyers and explains the current status of planned regulation of 'Airbnb' in NSW:</p> <p>"The State Government has taken the first step towards regulating the short-term rental accommodation (STRA) industry and the practice of short-term holiday letting in New South Wales (NSW) by introducing the Fair Trading Amendment (Short-Term Rental Accommodation) Bill 2018 (Bill).</p> <p>The practice of short-term holiday letting raises many issues for local councils including ratepayers complaining about the conduct of tourists who affect neighbourhood amenity. The Bill is part of a package of reforms resulting from a 2016 parliamentary inquiry into the regulation of the STRA industry and an extensive public consultation process involving the release of an options paper in late 2017, which we previously blogged about here.</p> <p>The changes proposed by the Bill will work with proposed changes to the planning framework to facilitate STRA.</p> <p>Short-term holiday letting is currently regulated inconsistently through the NSW planning system.</p> <p>In his Second Reading Speech, the Minister for Innovation and Better Regulation, Mr Matthew Kean (Minister), indicated that the larger regulatory framework will involve the introduction of a statewide planning instrument, which will:</p> <ul style="list-style-type: none"> -introduce a clear definition of STRA; and -make short-term letting a permitted use for residential premises, within certain limits. <p>The Department of Planning is currently working on a new planning framework to simplify and clarify the regulation of STRA by providing a single definition for the use and clear pathways for approval.</p> <p>Specifically:</p> <ul style="list-style-type: none"> -when the host is present on site overnight, STRA would be allowed as 'exempt development' all year; -when the host is not present on site overnight, STRA would be allowed as 'exempt development' with a limit of 180 days for hosts in Greater Sydney and 365 days in all other areas of NSW; -when the host is not present on site overnight, STRA would be allowed as 'exempt development' with a limit of 180 days for hosts in Greater Sydney and 365 days in all other areas of NSW. Councils outside Greater Sydney will be able to decrease, through their local environmental plans, the 365-day threshold to no lower than 180 days per year; and -certain planning rules will apply to properties on bushfire prone land. <p>This new planning policy has not yet been developed or implemented so the permissibility and operation of STRA currently remains at the discretion of local councils.</p> <p>The changes proposed by the Bill:</p> <p>The Bill proposes to amend:</p> <ul style="list-style-type: none"> - The Fair Trading Act 1987 to provide for a mandatory code of conduct (Code) applicable to all participants in the STRA industry; and - The Strata Schemes Management Act 2015 to allow strata scheme by-laws to prohibit STRA in certain situations. <p>A "short-term rental accommodation industry participant" is defined to include:</p> <ul style="list-style-type: none"> - online booking service providers; - letting agents; - owners of residential premises who enter STRA arrangements (i.e. hosts); - persons who occupy residential premises pursuant to a STRA arrangement (i.e. guests); - any other person, in trade or commerce, who facilitates STRA arrangements, as prescribed by the regulations. <p>A "short-term rental accommodation arrangement" is defined to mean:</p> <p>a commercial arrangement for giving a person the right to occupy residential premises for a period of not more than 3 months at any one time...</p> <p>The regulations may also include other arrangements or exclude arrangements from the above definition.</p> <p>The proposed Code:</p> <p>Proposed section 54B(2) provides that the Code may:</p> <ul style="list-style-type: none"> - set out the minimum rights and obligations of STRA participants, and provide for the resolution of complaints and disputes concerning their conduct; - provide a registration system for the registration of residential premises used for the purposes of STRA arrangements including details about when the premises are used for such purposes; - authorise the maintenance of an exclusion register containing the details of STRA participants who fail to comply with the Code; and - prohibit or restrict persons whose details are listed on the exclusion register from entering into, or participating in, STRA arrangements. <p>Of note from a planning law perspective is that the Code will also prevail to the extent of any inconsistency with the conditions of a development consent. This does not mean that the use of residential premises for</p>		

All Actions For Action	Division: Committee: Ordinary Council Meeting Officer: Further Report Required: Including Further Reports	Date From: 6/04/2018 Date To: 30/06/2018 Printed: Tuesday, 7 August 2018 1:51:37 PM
<p>Action Sheets Report</p> <p>STRA is authorised where that use is prohibited by an environmental planning instrument.</p> <p>The proposed offences and penalties for non-compliance: The Bill creates certain offences and penalties for non-compliance with the terms of the Code by STRA industry participants. The penalties for STRA industry participants who contravene the Code includes a penalty of up to: - 1,000 penalty units (\$110,000.00) in the case of a corporation; and - 200 penalty units (\$22,000.00) in the case of an individual.</p> <p>The penalties also include civil penalties for contraventions which, according to the Minister's Second Reading Speech, can be as high as \$1.1 million for corporations and \$220,000 for individuals.</p> <p>The proposed by-laws: The Bill proposes to amend the Strata Schemes Management Act 2015 to allow an owners corporation to make and adopt a by-law that prohibits a strata lot being used for the purposes of a STRA arrangement, but only if the lot is not the principal place of residence of the person who is letting out the lot. In his Second Reading Speech, the Minister stated that: This approach will ensure that lot owners can let out their properties when they are on holidays or when they are present and are sharing their home. However, it will allow owners' corporations to prevent short-term letting that is carried out on a year-round basis as a primary purpose of a property. While the proposed provision should not prohibit owners corporations from implementing other measures relating to the governance and management of STRA within their strata properties, it indicates that the Bill aims to preserve, if not enhance, the ability of owner-occupiers of strata lots to participate in the STRA industry."</p>		
Meeting	Officer/Director	Section
Ordinary Council Meeting 07 June 2018	Questions Without Notice	Pedestrian Crossing for Sharp Street
<p>21.4 PEDESTRIAN CROSSING FOR SHARP STREET</p> <p>Councillor John Castellari</p> <p>Question: Can Council please liaise with RMS or appropriate agency to facilitate a pedestrian crossing in Sharp Street Cooma? Residents have been approaching me regarding the difficulty of crossing Sharp Street Cooma and Caveat Street Bombala during heavy traffic periods. This is especially difficult for older residents – note that 38% of Cooma's residents are over 60 years and many are much older. I suggest the small amount of traffic slowing caused by a pedestrian crossing is in the interests of shopkeepers and residents.</p> <p>Answer: Taken on notice</p>		

All Actions

For Action

Division:

Committee:

Officer:

Further Report Required:

Date From:

Date To:

Printed:

Action Sheets Report

Ordinary Council Meeting

Including Further Reports

6/04/2018

30/06/2018

Tuesday, 7 August 2018 1:51:37 PM

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 07 June 2018		Questions Without Notice	

21.5 WEED CONTROL RESPONSIBILITIES

Councillor Rogan Corbett

Question: Can Council issue detailed notification of the responsibility a land purchaser has in regard to weed control? Can this be combined with their 149 certificate. This may help to make new landowners aware of the issues with weeds in our Council area.

Answer: Taken on notice

26 Jun 2018 - 8:57 AM - Action completed

Answer provided at Council meeting

26 Jun 2018 - 8:55 AM -

Answer provided on the night. This item was raised at the first meeting of the SMRC Weeds committee. An action from that meeting was that NSW Farmers were to raise this as an item at their conference. Past inquiries about adding detailed information on S149 certificates revealed it was not legal to do so

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 07 June 2018		Questions Without Notice	Footpath Report

21.6 FOOTPATH REPORT

Councillor Rogan Corbett

Question: Where are we up to with the footpath report for our Snowy Monaro Council area.

Answer: Taken on notice

18 Jul 2018 - 3:29 PM -

Footpath data has been collected from Councils three (3) asset management systems and loaded into a single database; these have been mapped and condition rated.

Footpath plans from the Jindabyne Action Plan, Berridale Beautification Plan and Cooma CBD Plan have been collated and studies are being undertaken to highlight gaps in townships of Bombala, Adaminaby and Michelago.

Discussions have taken place with residents of East Cooma, East Jindabyne and Nimmitabel to understand what the public priorities are for footpath construction/maintenance.

A holistic Footpath plan for Snowy Monaro Region should be complete by June 2019.

All Actions

For Action

Division:

Committee:

Officer:

Further Report Required:

Date From:

Date To:

Action Sheets Report

Including Further Reports

Printed: Tuesday, 7 August 2018 1:51:37 PM

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 07 June 2018		Questions Without Notice	School Bus Routes

21.7 SCHOOL BUS ROUTES

Councillor Sue Haslingden

Question: Can we please put up a “School Bus Route” sign on Mittagang Road to the pumping station in response to the presentation by a concerned citizen?

Answer: Taken on notice

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 07 June 2018		Questions Without Notice	Work on Cooma Creek by Prisoners

21.8 WORK ON COOMA CREEK BY PRISONERS

Councillor John Last

Question: Where did we get to with work being done on Cooma Creek by Prisoners?

Answer: General Manager

Following original question the Manager was contacted and message left. Will follow up.

15 Jun 2018 - 4:47 PM -

Contacted Manager of Security at the Cooma Correctional Centre on 15 June 2018. He is unavailable for a meeting until the week commencing 25 June 2018. The EA to the General Manager will organise a meeting as soon as convenient to all parties to discuss the progress of this request.

Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 07 June 2018		Questions Without Notice	Support from Council to approach RMS

21.9 SUPPORT FROM COUNCIL TO APPROACH RMS

Councillor Lynley Miners

Question: Wanting support from Council to go to RMS in relation to East Jindabyne intersection. There will be an extra influx of heavy vehicles with Snowy 2.0. Currently Aaminaby is 80km/h, believe this should be 60km/h. Nimmitabel is currently 60km/h and believe that this should be 50km/h for safety.

All Actions For Action		Division: Committee: Ordinary Council Meeting	Date From: 6/04/2018 Date To: 30/06/2018
Action Sheets Report		Officer: Further Report Required: Including Further Reports	Printed: Tuesday, 7 August 2018 1:51:37 PM
Answer: Taken on notice			
18 Jul 2018 - 3:27 PM - Council will write a letter to the RMS supporting this proposal.			
Ordinary Council Meeting 21 June 2018			
Meeting	Officer/Director	Section	Subject
Ordinary Council Meeting 21 June 2018		Questions Without Notice	Councillor Castellari - Access for Limited Mobility People
21.1 COUNCILLOR CASTELLARI - ACCESS FOR LIMITED MOBILITY PEOPLE			
Question: There has been an issue of access for limited mobility persons. Can we get an update at some point of the progress of the Disability Access review?			
Answer: Taken on notice.			
30 Jul 2018 - 11:25 AM - A report will be prepared by the Community Services Officer and presented to Council.			

13.3 MERGER ACTION AND TASK PROGRESS REPORT AS AT 30 JUNE 2018

Record No:

Responsible Officer:	Interim General Manager
Author:	Executive Manager Innovation & Business Development
Key Direction:	7. Providing Effective Civic Leadership and Citizen Participation
Delivery Plan Strategy:	DP7.1.1.1 Ensure that legislative obligations are met throughout all Council departments.
Operational Plan Action:	OP7.1 Achieve a stronger, more efficient Council through a successful merger.
Attachments:	1. Merger Action and Task Progress Report at 30 June 2018 ↓
Cost Centre	3130 - Merger
Project	Merger
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

Council's Project Manager of the 2016 Merger has been reporting progress and outcomes of several projects completed as part of the amalgamation process.

On 26 April 2017, Council approved that all outstanding actions not completed at 30 June 2017 be included in the 2018 operational plan as tasks required to be complete to achieve a successful merger. There were 41 tasks carried forward. Upon election of a new council, Phase 1 of the amalgamation was completed and council has continued to move through the second phase of the transition with focus on continuous improvement.

This report provides an update on the Operational Plan action that has continued the merger project. There are 12 outstanding tasks that have been transferred into the 2019 budget either as an Operational Plan projects or carried forward as business-as-usual activities.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council receive and note the report on the 2018 merger project and tasks as at 30 June 2018
--

BACKGROUND

The agreed vision for all merged councils is:

"A strong council delivers results for its community, builds successful partnerships and has the leadership, culture, people and capacities to make this happen"

Overview

The Snowy Monaro Regional Council Implementation Plan contained 261 Actions that were required to be completed as part of Phase 1 of Local Government Reform – Mergers. There were

19 business units involved in delivering this plan, with responsible officers being identified. CAMMS Global Collaboration tool has been used to implement, monitor and report progress against the operational plan. On 26 April 2017 Council agreed to transfer 57 uncompleted actions into the 2018 Operational Plan. By 1 July 2017, only 41 actions were outstanding and were required to be carried forward into the 2018 Operational Plan as tasks.

This report provides an update as to the progress of these actions as at 30 June 2018.

Action	Business Unit	% Complete @ 30/06/17	% Complete @ 30/06/18	Trend
7.3.1.48 Review the employee leave entitlements liability of the former councils and assess the size of the liability and any corresponding reserve fund.	Financial Services	90	100	▲
7.1.2.126 Include the statement of local benefits, prepared with community input, in the Implementation Plan.	Innovation & Business Development	90	100	▲
7.3.1.33 For each former council, document the reserve: <ul style="list-style-type: none"> • type and purpose • balance and any recent transfers • how the funds were raised. 	Financial Services	90	100	▲
7.3.1.22 Determine any action that needs to be undertaken to protect the integrity of the reserves, including appropriate record keeping.	Financial Services	90	100	▲
7.1.3.1 Determine a consistent way of answering telephone calls across the new council and communicate this to staff.	Customer Service	90	100	▲
7.1.2.124 Develop, adopt and implement a new, consolidated Enterprise Risk Management Policy.	Risk Management & WHS	85	100	-
7.1.2.131 Develop a staged program in the Implementation Plan to fully consolidate Local Environmental Plans.	Strategic Planning	80	80	-
7.3.1.23 Develop a program in the Implementation Plan to harmonise financial management and reporting systems.	Financial Services	80	80 2019 OP	-
7.1.1.40 The information management system framework supports asset management objectives	Innovation & Business Development	75	75 2019 BAU	-
7.1.2.126 Incorporate the statement of local benefits into the Implementation Plan	Innovation & Business Development	75	100	-
7.4.1.27 Monitor, review and adapt the plan as needed. (Community and engagement plan - community)	Innovation & Business Development	75	100	▲
7.1.3.5 Put in place any interim arrangements needed to consistently manage customer requests and complaints across the new council. Review and update arrangements throughout Phase 1	Customer Service	75	100	▲
7.1.2.32 Document the balance and transactions of all trust funds.	Financial Services	66	100	▲
7.3.1.12 Assess whether reserves are adequate to cover the liabilities they are held to offset (e.g. bonds and deposits, employee leave entitlements) or any other	Financial Services	60	100	▲

13.3 MERGER ACTION AND TASK PROGRESS REPORT AS AT 30 JUNE 2018

Action	Business Unit	% Complete @ 30/06/17	% Complete @ 30/06/18	Trend
intended purpose for the funds.				
7.3.1.4 Develop, adopt and implement new, consolidated Asset Management Policy.	Asset management	50	100	▲
7.1.2.2 Develop, adopt and implement a new, consolidated water business plan.	Asset management	50	55 2019 OP	▲
6.1.2.1 Develop, adopt and implement a new, consolidated sewerage business plan.	Sewerage Services	50	55 2019 OP	▲
7.3.1.58 Include actions in the Implementation Plan to: <ul style="list-style-type: none"> • decide how payroll will be run • plan for a consolidated payroll system • develop and test the new system • implement the new system. 	People & Culture	50	100	▲
7.3.1.20 Deliver the prioritised program in the finance related sub-Transition Plan.	Financial Services	50	100	▲
7.3.1.1 Complete analysis and modelling to support preparation of the new resourcing strategy (Asset Management Strategy)	Asset management	5	100	▲
7.1.1.39 Installation of Regional Entry Statement and Town Entry Signage	Innovation & Business Development	5	100	▲
7.1.1.36 Audit and replacement of existing asset signage.	Innovation & Business Development	5	100	▲
7.3.1.29 Ensure the audited financial report for the new councils is prepared for the period from the date of establishment of the new council to 30 June 2017.	Financial Services	5	100	▲
7.1.3.2 Develop a program in the Implementation Plan to harmonise customer request and complaint systems.	Customer Service	5	50 2019 OP	▲
7.1.1.35 All asset documentation meets the requirements of Asset Audit Review	Innovation & Business Development	48	55 2019 BAU	▲
7.4.1.12 Prepare a draft community strategic plan for consideration of the new council	Corporate Governance	40	100	▲
7.1.1.38 Implement recommendations of Asset Audit Review relating to corporate, finance and risk strategies	Innovation & Business Development	33	100	▲
7.1.2.108 Develop a program in the Implementation Plan to harmonise record systems.	Records Management	30	60 2019 OP	▲
6.1.2.4 Develop, adopt and implement a new, consolidated water business plan.	Water Services	Duplicate record		
7.3.1.52 Deliver the program to establish the new payroll system.	People & Culture	25	100	▲
7.3.1.56 For each of the former councils, document the way in which: <ul style="list-style-type: none"> • staff have typically been consulted broadly and on human resources, workplace and industrial matters • representation on the Consultative Committee has worked. 	People & Culture	25	100	▲
7.3.1.42 Open new bank accounts and make other changes to banking arrangements, including investments, loans and	Financial Services	15	50 2019 OP	▲

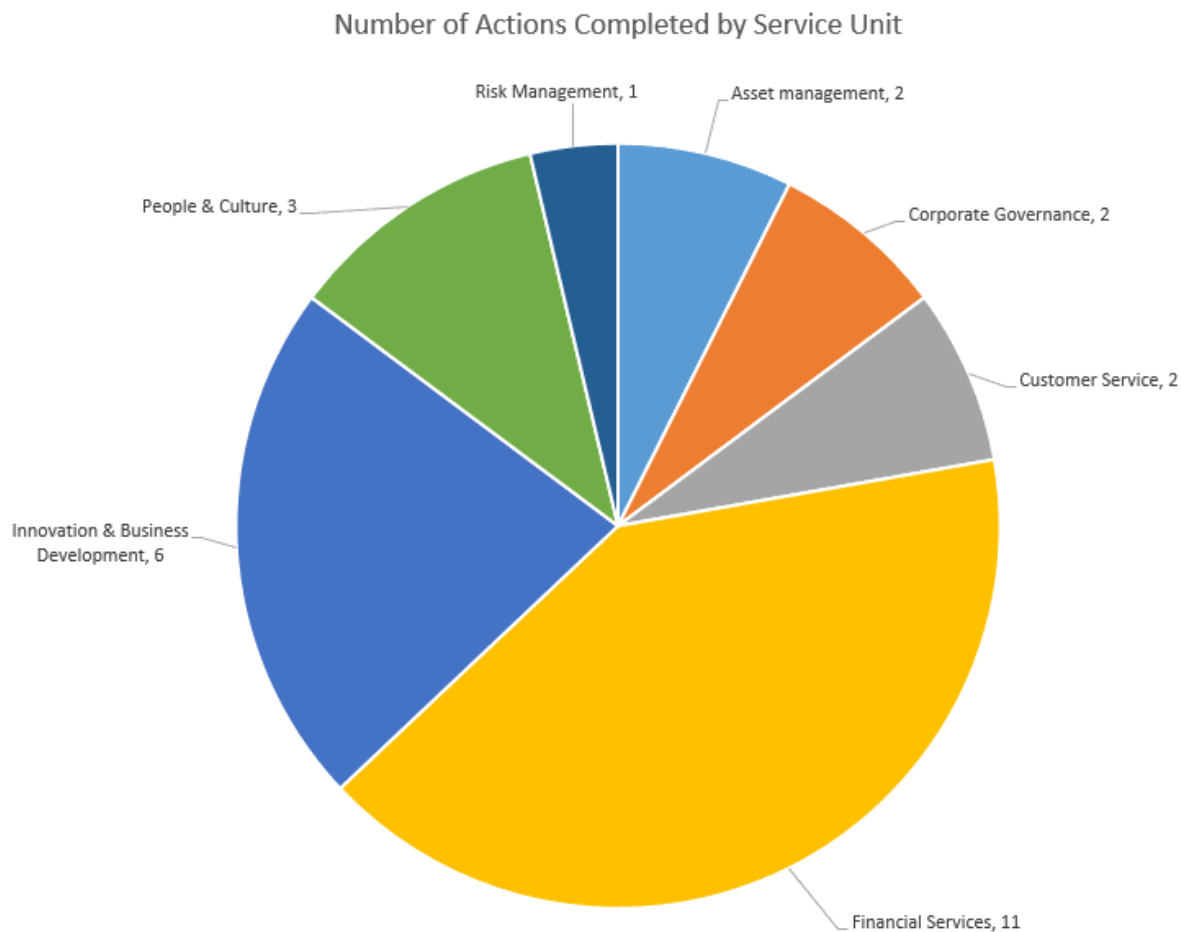
13.3 MERGER ACTION AND TASK PROGRESS REPORT AS AT 30 JUNE 2018

Action	Business Unit	% Complete @ 30/06/17	% Complete @ 30/06/18	Trend
payroll issues.				
7.3.1.15 Complete analysis and modelling to support preparation of the new resourcing strategy. (Long term financial plan)	Financial Services	10	100	▲
7.1.2.17 Identify and commence priority due diligence activities, such as reviewing contracts	Corporate Governance	10	75 2019 BAU	▲
7.3.1.11 Assess the defined benefit superannuation plans that all former councils contributed to on behalf of employees, including the: • share of any deficit in the scheme • contributions • number of staff in the scheme.	Financial Services	10	100	▲
7.3.1.26 Document any bank guarantees or securities held by a former council as an alternative to providing a bond or deposit.	Financial Services	10	100	▲
7.3.1.50 Seek advice from superannuation funds about transfer of staff to the new council.	Financial Services	10	100	▲
7.1.1.12 Develop and implement a comprehensive induction program for new Councillors including required training.	Corporate Governance	10	100	▲
7.3.1.7 Develop and implement consolidated WHS requirements as part of the human resources related sub-Transition plan.	Drainage and Stormwater Management	10	75 2019 BAU	▲
7.3.1.38 Give consideration to potential rating structures post 4 year rate freeze	Financial Services	10	10 2019 OP	-
7.3.1.25 Develop, test and deliver harmonised financial management and reporting systems.	Financial Services	1	50 2019 BAU	▲

Summary:

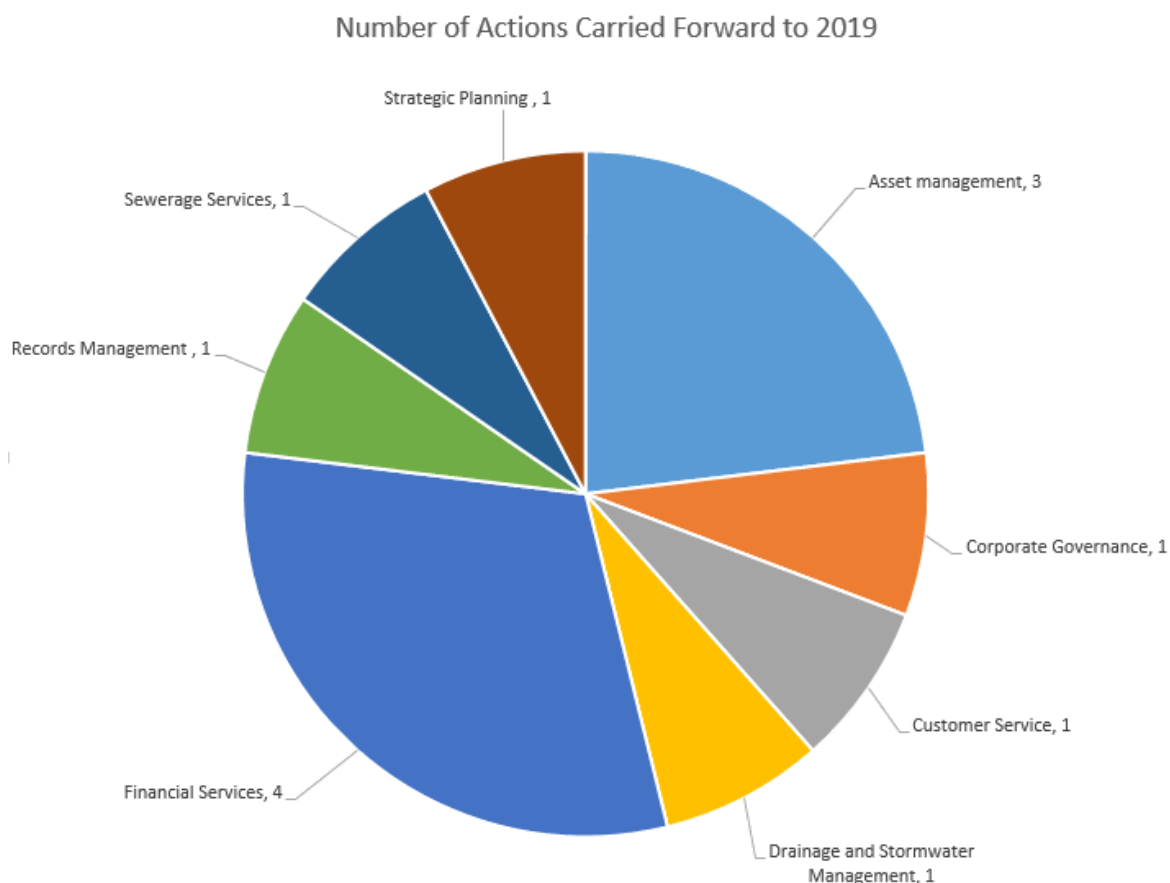
Performance:

- 34 tasks have recorded an increase in progress to 30 June 2018
- 6 tasks have remained steady, including two which were completed
- 1 task is a duplicate



Management:

- 27 tasks have been completed
- 1 task is a duplicate
- 13 incomplete tasks have been carried forward into Council's operational plan and business-as-usual (BAU) activities in the following service areas:



QUADRUPLE BOTTOM LINE REPORTING

1. Social

The 2018 Operational Plan included a number of outstanding actions carried forward from the merger Implementation Plan. This continues the approach to ensuring and documenting the key actions required to meet the 10 key results of council mergers.

The identified actions enabled council to build a strong foundation supporting the long term goal of being better, stronger more efficient local government.

2. Environmental

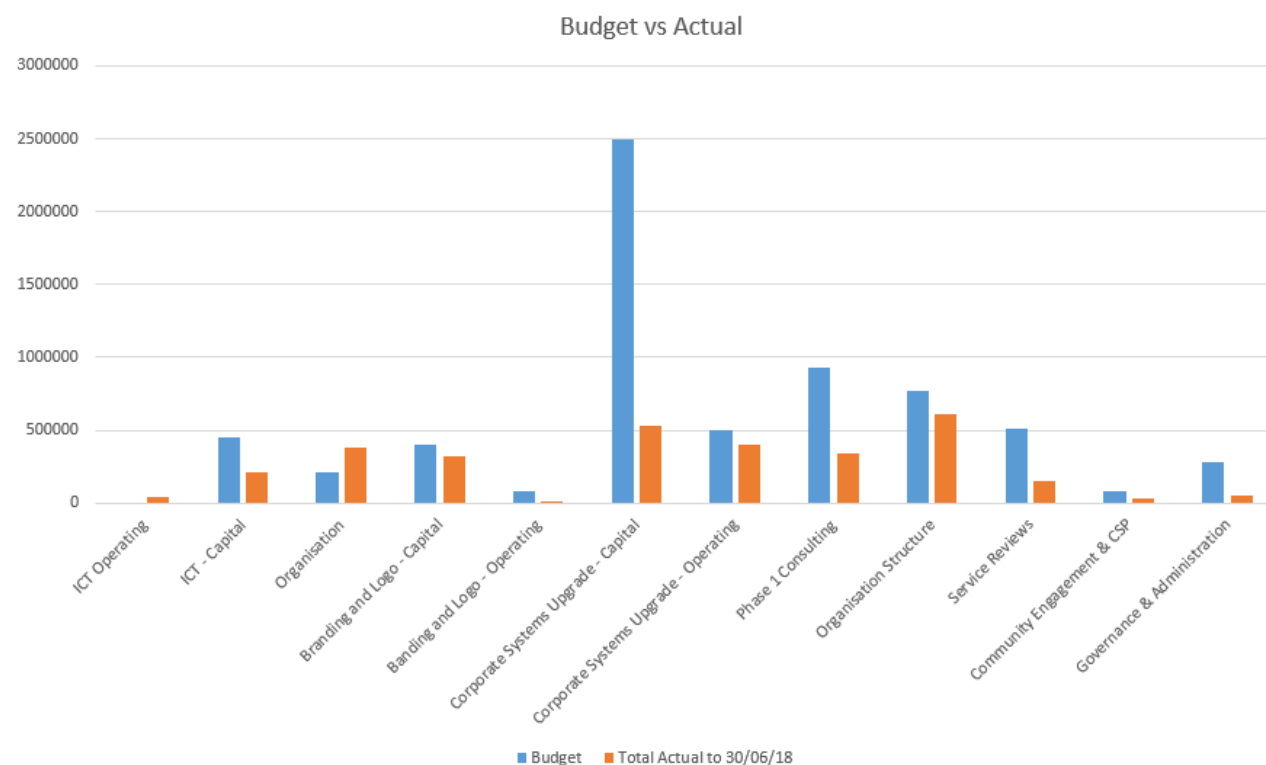
There is no negative impact on the environment by accepting the recommendations of this report. It is noted that sustainability will be a focus when considering continuous improvement opportunities, particularly through service planning, delivery and support when transforming the Council.

It is anticipated that through the merging of the three former Councils, management of the environment will be improved. These benefits are expected to be realised as the organisation harmonises policies, service models and practices, transforming the way in which services are delivered with environmental sustainability a priority of the Council.

3. Economic

The funding of the milestones contained in the implementation project is undertaken within the New Council Implementation Fund. A report regarding budget and performance against the grant fund at 31 December 2018 was provided to the Office of Local Government on 2 February 2018. A further report is provided to Office of Local Government on the performance of the budget as at 30 June 2018 on 31 July 2018.

Project Description	2016	2017	2018	Total Actual to 30/06/18	Budget	Balance Remaining
Merger SMRC - ICT Operating	17,566	11,455	10,200	39,221	0	(39,221)
Merger SMRC - ICT - Capital		207,730	2,252	209,982	447,000	237,018
Merger SMRC - Organisation	61,287	272,159	49,117	382,563	214,000	(168,563)
Merger SMRC - Branding and Logo - Capital		103,020	218,901	321,921	400,000	78,079
Merger SMRC - Banding and Logo - Operating		4,973	220	5,193	80,000	74,807
Merger SMRC - Corporate Systems Upgrade - Capital		11,481	514,933	526,414	2,500,000	1,973,586
Merger SMRC - Corporate Systems Upgrade - Operating		60,155	337,964	398,119	500,000	101,881
Merger SMRC - Phase 1 Consulting	39,616	267,512	30,000	337,128	925,800	588,672
Merger SMRC - Organisation Structure		614,856	605	615,461	774,000	158,539
Merger SMRC - Service Reviews	66	151,654	3,746	155,466	510,000	354,534
Merger SMRC - Community Engagement & CSP		30,220	3,579	33,799	78,200	44,401
Merger SMRC - Governance & Administration	3,171	45,812	6,963	55,946	285,000	229,054
	121,706	1,781,027	1,178,480	3,081,213	6,714,000	3,632,787
Merger SMRC - Strategic Land Use Planning (LEP)					50,000	



4. Civic Leadership

This report seeks to provide confidence to the community that council is ensuring a continuous improvement culture that seeks to make the most of the opportunity presented by Local Government Reform. Much has been achieved since May 2016 and there is momentum to continue realising benefits and results for our community.

The management of risks identified in the Implementation Plan have been reported to Council's Audit, Risk and Improvement Committee (ARIC). A full review of the risks was completed in November 2017. Although these are now not being monitored from a transition point of view, the risks remain on Council's risk register and will be reviewed in accordance with enterprise policy and procedure.

In order to continue transformation and utilise the work undertaken for the transition program, the Innovation & Business Development Unit has been set-up with a focus of continuous improvement through strategic planning and cyclical reviews of business systems, operations and processes. The focus of this group will be to leverage innovative programs, through effective project management and governance systems that will ensure organisational sustainability.




Action and Task Progress Report- Standard

Snowy Monaro Regional Council (SMRC)

camms**strategy**


Print Date: 20-Jul-2018

ACTION PLANS




GREEN

At least 90% of action target achieved



AMBER

Between 70% and 90% of action target achieved



RED

Less than 70% of action target achieved

—

No target set

* Dates have been revised from the Original dates

Executive Office

Innovation & Business Development

Transition (Merger)

Action Title: 7.1.1.31 Achieve a stronger, more efficient Council through a successful merger						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Executive Manager Innovation & Business Development	Completed	01-Jul-2017	30-Jun-2018	100.00%	75.00%	 GREEN
<p>Action Progress Comments:</p> <p>2018 06 29 - Outstanding merger project and associated tasks carried forward for final year of transition in 2019 Operational Plan.</p> <p>2018 04 13 - Progress report on transition plan projects to be submitted to Council in July 2018 for year end results.</p> <p>2018 03 02 - Progress report on merger projects and new council implementation fund was provided to Office of Local Government on 02 February 2018. A further progress report of all actions and tasks was presented to ELT on 01 March 2018. Responsible Officers will be updating progress on the 41 actions that were carried forward into the 2018 financial year. A progress update will be provided to Council in April 2018 so that identified merger projects to be continued in the 2019 financial year are captured.</p> <p>Stronger Communities Fund (SCF) Major Projects Program (MPP) is progressing well. A progress report is being presented to Council meeting on 15 March 2018.</p> <p>December 2017 - IBD Department currently has oversight over 23 projects with a focus on continuous improvement and transformation. These projects exclude outstanding tasks brought forward from the 2017 Implementation Plan.</p> <p>Last Updated: 02-Jul-2018</p>						
Task(s)	Responsible Person	Status	Start Date	End Date	Complete %	

6.1.2.1 Develop, adopt and implement a new, consolidated sewerage business plan.	Group Manager Water & Wastewater Services	Deferred	01-Jul-2017	30-Jun-2018	55.00%
Task Progress Comments: Sewer Work Group has engaged a consultant to undertake this work. The Sewerage Financial Plan and pricing has been completed and adopted by Council . The Consolidated Strategic Business Plan for Sewer will be completed in June 2019 Action 7.2.1.3 2018/19 Last Updated: 11-Jul-2018					
6.1.2.4 Develop, adopt and implement a new, consolidated water business plan	Group Manager Water & Wastewater Services	Deferred	01-Jul-2017	30-Jun-2018	55.00%
Task Progress Comments: See 7.1.2.3 Last Updated: 11-Jul-2018					
6.2.1.11 Bring together the Local Environmental Plans administratively into a single document.	Group Manager Economic Development & Tourism	Ongoing	01-Jul-2017	30-Jun-2018	-
Task Progress Comments: Process cannot be substantially undertaken until after new Council is elected. Prior to this date emphasis is on developing a roadmap and land use strategy for new Shire. Aiming to have new consolidated LEP delivered by mid 2019. Last Updated: 02-Aug-2017					
6.2.1.13 Deliver the program to fully consolidate Local Environmental Plans.	Group Manager Economic Development & Tourism	Ongoing	01-Jul-2017	30-Jun-2018	-
Task Progress Comments: Emphasis at present is on preparing roadmap and overall land use strategy. Road map report sent to Council in May and adopted. Last Updated: 02-Aug-2017					
7.1.1.12 Develop and implement a comprehensive induction program for new Councillors including required training.	Group Manager Governance	Completed	01-Jul-2017	30-Jun-2018	100.00%
Task Progress Comments: Significant Councillor Induction program was developed and delivered through Sep & Oct 2018 and ongoing professional development will continue through the 2018 FY Induction program delivered Last Updated: 04-Apr-2018					
7.1.1.35 All asset documentation meets the requirements of Asset Audit Review	Group Manager Asset Management & Engineering Services	In Progress	01-Jul-2017	30-Jun-2018	55.00%

Task Progress Comments:

55% of recommendations completed. The outstanding recommendations will be transferred to BAU.

Information gathering commenced for roads asset plan

To ensure that the asset management plan(s) are based on robust and reliable data, this task will be recommenced after a single, accurate asset register has been compiled as part of the implementation of the new business system.

Last Updated - 05/06/2017 Ashraf Ahamat

Valuation methodology and assumptions documented

Valuation methodology and project plan for 2017 valuation of water and wastewater assets reviewed by Council's auditors

Last Updated - 05/06/2017 Ashraf Ahamat

This task will be actioned following successful implementation of the integrated asset and financial (business) system

Last Updated - 05/06/2017 Ashraf Ahamat

All current asset management plans cover a 20 year time horizon.

The combined asset management plans for the new council will use the same format, covering a 20 year time frame

Last Updated - 05/06/2017 Ashraf Ahamat

Existing asset management plans include level of service statements, expenditure forecasts and improvement plans. This format will be maintained when combined asset management plans are drafted for the new council.

Last Updated - 05/06/2017 Ashraf Ahamat

An asset management policy and asset management strategy have been adopted for the new council, based on the documents from the former Cooma-Monaro Shire Council.

These documents will be reviewed and refined to better meet the needs of the new council once a single asset register and asset management system are in place.

Last Updated - 05/06/2017 Ashraf Ahamat

Last Updated: 02-Aug-2017

7.1.1.36 Audit and replacement of existing asset signage.	Rick Scott - Supervisor - Organisational Procurement	Completed	01-Jul-2017	30-Jun-2018	100.00%
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Task Progress Comments:

"Rebranding of Cooma, Razorback & Bombala offices will commence WB 20th March by vendor.

Berridale, Polo Flat & Jindabyne depots are complete. Landfill sites (x9) are in production. Jindabyne Health Center, Water/Waste assets and some recreational signage is in design, and about 30 other smaller signs have been updated or replaced. All new signs are being designed to meet the requirements of our insurer. "

Last Updated: 12-Jul-2018

7.1.1.37 Complete all asset management process improvements identified in the Asset Audit Review	Group Manager Asset Management & Engineering Services	Not Started	01-Jul-2017	30-Jun-2018	0.00%
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Last Updated: 26-Jul-2017

7.1.1.38 Implement recommendations of Asset Audit Review relating to corporate, finance and risk strategies	Group Manager Asset Management & Engineering Services	Completed	01-Jul-2017	30-Jun-2018	100.00%
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Task Progress Comments:

Asset Management Strategy, including link with long term financial plan adopted by Council with IPR suite of documents on 28/06/2018.

All three branches (the three former Councils) already used long term financial planning as part of the IP&R process.

This practice will continue with the new amalgamated Council

Last Updated - 05/06/2017 Ashraf Ahamat

Last Updated: 02-Aug-2017

7.1.1.39 Installation of Regional Entry Statement and Town Entry Signage (Phase One)	Rick Scott - Supervisor - Organisational Procurement	Completed	01-Jul-2017	30-Jun-2018	100.00%
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Task Progress Comments:

All nominated Town Entry signs have been installed. Priority is now being placed on the ACT Border Entry Sign. Current expectation given to contractor is that this sign has to be completed by year end 2017.

Contractor failed to deliver and a new and final timeline has been agreed. Construction to commence 8th 01/01/2018 and be completed by end of January 2018

Last Updated: 12-Jul-2018

7.1.1.40 The information management system framework supports asset management objectives	Group Manager Asset Management & Engineering Services	In Progress	01-Jul-2017	30-Jun-2018	75.00%
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Task Progress Comments:

Preliminary combined asset hierarchies completed for all asset classes in consultation with the respective service working groups.

These hierarchies will be further reviewed and refined as a collaborative exercise during the asset data migration phase of the Technology One implementation.

Last Updated - 05/06/2017 Ashraf Ahamat

Existing asset register in Cooma branch fully aligned and directly linked with financial records.

This model will be adapted to the Technology One system when the new asset management system is configured.

Last Updated - 05/06/2017 Ashraf Ahamat

The Civica Authority and Technology One products were reviewed in a rigorous evaluation process, and the Technology One product was adopted as best suiting the needs of Council. Council wide implementation of the system has commenced, but is outside the scope of this specific task.

Last Updated - 05/06/2017 Ashraf Ahamat

Last Updated: 02-Aug-2017

7.1.1.7 Continue to maintain registers of political donation disclosures.	Group Manager Governance	Completed	01-Jul-2017	30-Jun-2018	100.00%
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Task Progress Comments:

Ongoing activity continues to be maintained.

Activity completed for the 2018 FY

Last Updated: 10-Jul-2018

7.1.2.108 Develop a program in the Implementation Plan to harmonise record systems.	Group Manager Governance	Deferred	01-Jul-2017	30-Jun-2018	60.00%
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Task Progress Comments:

Awaiting finalisation of Contract with Technology One to progress.

Research current practise across the 3 areas

Organisational Needs moving forward

System requirements

Key Users across key areas
Project Team to plan communicate and train

Developing a Recordkeeping framework for approval
Developing a communication plan
Developing a Risk register specific to Record keeping
develop Business classification Scheme in line with new structure
Develop disposal Authority
Develop a Training plan
Develop procedures and guidelines
Action will be picked up under 2019 OPerational Plan item 10.2.3.1
Last Updated: 10-Jul-2018

7.1.2.109 Develop, test and deliver a harmonised system for managing records.	Group Manager Governance	Deferred	01-Jul-2017	30-Jun-2018	70.00%
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Task Progress Comments:

Awaiting finalisation of chosen Corporate system to start development

As at 2016 12 22 Contract negotiations with Technology One still to be finalised

Developing a Recordkeeping framework for approval
Developing a communication plan
Developing a Risk register specific to Record keeping
develop Business classification Scheme in line with new structure
Develop disposal Authority
Develop a Training plan
Develop procedures and guidelines
Develop long term preservation strategy

Current activity to train staff on the ECM system and where possible utilise for records processing.

Deferred to 2019 Op Plan item 10.2.3.2

Last Updated: 10-Jul-2018

7.1.2.111 Maintain the integrity of record keeping.	Group Manager Governance	Completed	01-Jul-2017	30-Jun-2018	100.00%
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Task Progress Comments:

Records Working Group has met on several occasions.

Achieved to date

- Updated Naming convention procedure
- Coordination of incoming surface mail
- Coordination of incoming email
- Set up of processes for inter office mail

- Spiceworks utilised in Cooma and Snowy for Records Helpdesk

Ongoing

- Network drive clean-up project within Service Support
- Training of Records staff on individual branch procedures
- Destruction of scheduled records

Records working Group meeting once a month as of January 2017 and providing report to Director each month.

BAU managed review deferred to 2019 FY

Last Updated: 04-Apr-2018

7.1.2.115 Deliver the program to consolidate local regulations.	John Gargett - Group Manager Development & Building Certification	Ongoing	01-Jul-2017	30-Jun-2018	-
Task Progress Comments: Review of local policies and regulations underway with a view of consolidating. Due to legislative changes occurring during reporting period procedures to be adjusted to meet these changes. Review program to be developed to prioritise policies and procedures to be reviewed. Not all policies and procedures to be completed within reporting period. Last Updated: 11-Jul-2018					
7.1.2.124 Develop, adopt and implement a new, consolidated Enterprise Risk Management Policy.	Executive Manager Innovation & Business Development	Completed	01-Jul-2017	30-Jun-2018	100.00%
Task Progress Comments: The Enterprise Risk Management Policy has been completed and is currently being reviewed by Executive. Enterprise Risk Policy adopted at Council Meeting 27/09/2017 Last Updated: 06-Jul-2018					
7.1.2.126 Incorporate the statement of local benefits into the Implementation Plan	Executive Manager Innovation & Business Development	Completed	01-Jul-2017	30-Jun-2018	100.00%
Task Progress Comments: Local benefits tracking ceased with transfer of merger project to Office of Local Government. Monitoring of Implementation Plan completed 30/06/2017 Local benefits will be included in the Draft Community Strategic Plan due to be prepared by September 2017. Council is required to utilise the Local Benefits Tracking tool and report outcomes to OLG on a quarterly basis. Last Updated: 06-Jul-2018					
7.1.2.131 Develop a staged program in the Implementation Plan to fully consolidate Local Environmental Plans.	Group Manager Economic Development & Tourism	In Progress	01-Jul-2017	30-Jun-2018	80.00%
Task Progress Comments: Roadmap for consolidation of LEPs was to be developed in early 2017. Report sent to Council in May 2017 and adopted. Consolidated LEP aiming to be delivered by mid 2019. Last Updated: 02-Aug-2017					

7.1.2.17 Identify and commence priority due diligence activities, such as reviewing contracts	Team Leader - Finance	In Progress	01-Jul-2017	30-Jun-2018	75.00%
Task Progress Comments: Appointment of Supervisor Organisational Procurement Appointed November 2017. Improvements to the contracts register and better communication with management group regarding compliance. Procurement audits conducted quarterly. Significant increase in the number of contracts registered. Improved content on the website. More work to be done including potential system integration of contracts register and supporting documentation during the Corporate Information System project. Last Updated: 11-Jul-2018					
7.1.2.2 Develop, adopt and implement a new, consolidated water business plan.	Group Manager Water & Wastewater Services	Deferred	01-Jul-2017	30-Jun-2018	55.00%
Task Progress Comments: Water Work Group has engaged a consultant to undertake this work. The Water Financial Plan and pricing has been completed and adopted by Council . The Consolidated Strategic Business Plan for Water will be completed in June 2019 Action 7.2.1.3 2018/19 Last Updated: 11-Jul-2018					
7.1.2.23 Advise the institution providing the guarantee that the new council has been proclaimed.	Team Leader - Finance	Completed	01-Jul-2017	30-Jun-2018	100.00%
Task Progress Comments: Awaiting Information from former Snowy River Shire Council. No bank guarantees for the other two former Councils. - Former Snowy Bank Guarantees have been returned. Last Updated: 11-Jul-2018					
7.1.2.25 Confirm that the guarantee has been transferred to the new council under the proclamation.	Team Leader - Finance	Completed	01-Jul-2017	30-Jun-2018	100.00%
Task Progress Comments: Awaiting Information from former Snowy River Shire Council. No bank guarantees for the other two former Councils. - Former Snowy Guarantees have been returned Last Updated: 11-Jul-2018					
7.1.2.32 Document the balance and transactions of all trust funds.	Team Leader - Finance	Completed	01-Jul-2017	30-Jun-2018	100.00%
Last Updated: 11-Jul-2018					
7.1.2.42 Review all legal documentation to assess the guarantee value, purpose and conditions.	Team Leader - Finance	Completed	01-Jul-2017	30-Jun-2018	100.00%
Task Progress Comments: Awaiting Information from former Snowy River Shire Council. No bank guarantees for the other two former Councils.					

Former Snowy River Shire Guarantees have been returned

Last Updated: 11-Jul-2018

7.1.2.46 Undertake an assurance process to check the register against supporting documentation.	Team Leader - Finance	In Progress	01-Jul-2017	30-Jun-2018	75.00%
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Task Progress Comments:

Appointment of Supervisor Organisational Procurement Appointed November 2017.

Improvements to the contracts register and better communication with management group regarding compliance.

Procurement audits conducted quarterly.

Significant increase in the number of contracts registered.

Improved content on the website.

More work to be done including potential system integration of contracts register and supporting documentation during the Corporate Information System project.

Last Updated: 11-Jul-2018

7.1.2.65 Monitor, review and adapt the plan as needed. (ICT)	Group Manager Governance	Completed	01-Jul-2017	30-Jun-2018	100.00%
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Task Progress Comments:

Development of a new ICT plan is currently well progressed. A number of workshops have been held with the members of the Executive Management Team as well as a separate workshop with ICT staff. The organisation is looking to incorporate the principles in ISO 38500 Governance of ICT.

ICT Strategy and Security guidelines have been developed and will be rolled out in Qtr 3 & 4 2018 FY

Last Updated: 04-Apr-2018

7.1.2.67 Prepare the first iteration of the ICT Plan.	Group Manager Governance	Completed	01-Jul-2017	30-Jun-2018	100.00%
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Task Progress Comments:

- New Snowy Monaro Regional Council website deployed
- 1300 345 345 number set up and implemented
- @snowymonaro.nsw.gov.au emails set up for all staff
- Email signature software rolled out across the 3 sites
- Data links upgraded in Cooma and Berridale
- New Video conferencing equipment and service set up in Cooma and Bombala
- Intranet site template created
- Citrix gateway installed in Cooma
- Preferred corporate software platform selected
- New Desktop roll out Cooma and Berridale.
- Introduction of Electronic Timesheets for all Berridale outdoor staff.
- Organised NSW LG-IT Special Interest Group Meeting in Thredbo May 2016.
- New Technology One applications deployed.
- Cooma and Berridale CountryTell Interconnects established.
- Berridale Citrix upgrade to Xen Apps.
- Introduced unified IT Helpdesk for all computer-based staff in SMRC.

Ongoing

- Installation of Citrix gateway in Bombala office
- In/Out board development
- Intranet site development
- Web site development including shutting down of old sites.
- Network re-design and configuration in Cooma.
- Re-purposing Jindabyne ClockTower Network equipment to Cooma Office.
- New Demo standing desks in Berridale and Jindabyne.
- Continuing Technology One configuration and issues resolutions.
- Bombala temporary data link (Vertel).
- Data Validation Project for Corporate Drive information migration into EDRMS.

To commence

- Network strategy (Cloud vs on premise)
- Telecommunications strategy and subsequent implementation
- Corporate system consolidation project
- New business systems deployment (Cloud v on premise)

ICT Strategy and Security guidelines have been developed and will be rolled out in Qtr 3 & 4 2018 FY

Last Updated: 04-Apr-2018

7.1.3.1 Determine a consistent way of answering telephone calls across the new council and communicate this to staff.	Group Manager Governance	Completed	01-Jul-2017	30-Jun-2018	100.00%
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Task Progress Comments:

Consistent procedure implemented by CSO directly after Merger. Procedure to be re-communicated to all staff.

Team Leader Customer Service has been recruited and will now work to develop consistency across all sites

Further work to be undertaken in 2019 FY Op Plan item 12.2.2.2

Last Updated: 10-Jul-2018

7.1.3.2 Develop a program in the Implementation Plan to harmonise customer request and complaint systems.	Group Manager Governance	Deferred	01-Jul-2017	30-Jun-2018	50.00%
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Task Progress Comments:

Harmonisation of systems to occur within new Corporate Business System

In the interim manual processes and register development will harmonise the complaints management - focus will be Qtr 3 & 4 2018 FY

Deferred to 2019 FY Operational Plan item 10.1.4.4

Last Updated: 10-Jul-2018

7.1.3.3 Develop, test and deliver a harmonised system for managing customer requests and complaints.	Group Manager Governance	Deferred	01-Jul-2017	30-Jun-2018	50.00%
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Task Progress Comments:

Former Council's continuing with existing systems until Corporate Business System implemented

Harmonisation of systems to occur within new Corporate Business System

In the interim manual processes and register development will harmonise the complaints management - focus will be Qtr 3 & 4 2018 FY

Deferred to 2019 FY Operation plan item 10.1.4.4

Last Updated: 10-Jul-2018

7.1.3.5 Put in place any interim arrangements needed to consistently manage customer requests and complaints across the new council. Review and update arrangements throughout Phase 1	Team Leader - Finance	Completed	01-Jul-2017	30-Jun-2018	100.00%
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Task Progress Comments:

Customer Service Charter adopted

Interim register in place with weekly update from team - performance tracked against the charter.

Last Updated: 11-Jul-2018

7.3.1.1 Complete analysis and modelling to support preparation of the new resourcing strategy (Asset Management Strategy)	Group Manager Asset Management & Engineering Services	Completed	01-Jul-2017	30-Jun-2018	100.00%
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Task Progress Comments:

Asset Management Strategy adopted by Council with IPR suite of documents on 28/06/2018.

Asset audit complete.

Asset Manager seconded to Special Projects Office to undertake this action.

Last Updated: 02-Aug-2017

7.3.1.11 Assess the defined benefit superannuation plans that all former councils contributed to on behalf of employees, including the: • share of any deficit in the scheme • contributions • number of staff in the scheme	Peter Cannizzaro - Director Corporate and Community Services	Completed	01-Jul-2017	30-Jun-2018	100.00%
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Task Progress Comments:

Report presented to Council on 7 May 2018.

Completed.

Last Updated: 09-Jul-2018

7.3.1.12 Assess whether reserves are adequate to cover the liabilities they are held to offset (e.g. bonds and deposits, employee leave entitlements) or any other intended purpose for the funds.	Team Leader - Finance	Completed	01-Jul-2017	30-Jun-2018	100.00%
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Task Progress Comments:

Recommendations for Internal Reserves to be reported to Administrator.
Reserves reports were presented to council 15 February 2018 and 7 June 2018.
Some reserves are not sufficient for the relevant liability balance as with most council's e.g. ELE

Last Updated: 12-Jul-2018

7.3.1.15 Complete analysis and modelling to support preparation of the new resourcing strategy. (Long term financial plan)	Peter Cannizzaro - Director Corporate and Community Services	Completed	01-Jul-2017	30-Jun-2018	100.00%
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Task Progress Comments:

Resourcing strategies by Council on 28 June 2018.

Last Updated: 09-Jul-2018

7.3.1.20 Deliver the prioritised program in the finance related sub-Transition Plan.	Team Leader - Finance	Completed	01-Jul-2017	30-Jun-2018	100.00%
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Task Progress Comments:

Finance Working group meeting monthly and as required.
Finance structure complete and merger transition issues resolved.

Last Updated: 12-Jul-2018

7.3.1.22 Determine any action that needs to be undertaken to protect the integrity of the reserves, including appropriate record keeping.	Team Leader - Finance	Completed	01-Jul-2017	30-Jun-2018	100.00%
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Task Progress Comments:

Consolidated listing of all Reserves maintained.
Reserve balance and movement reported in Financial Statements.
Recommendation of Internal Reserves of SMRC to be reported to Administrator.
Council report review procedures in place to monitor resolutions.

Last Updated: 12-Jul-2018

7.3.1.23 Develop a program in the Implementation Plan to harmonise financial management and reporting systems.	Team Leader - Finance	Deferred	01-Jul-2017	30-Jun-2018	80.00%
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Task Progress Comments:

Consolidated Monthly reporting process in place to Executive Team. To be further developed for Managers & Council
Corporate Business System Implementation delayed.
Procurement, payroll, budget and reporting harmonised but property and rating and asset systems to be consolidated. Deferred due to factors outside of our control.

Last Updated: 12-Jul-2018

7.3.1.25 Develop, test and deliver harmonised financial management and reporting systems.	Team Leader - Finance	Deferred	01-Jul-2017	30-Jun-2018	50.00%
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Task Progress Comments:

Corporate Information System implementation delayed. EOI stage @ 30 June 2018.
However significant work completed internally to consolidated payroll, purchasing, inventory, fleet, financial reporting structure and consolidated budget out of 1 system.
Rating and receipting, assets, regulatory still running out of 3 systems however procedures in place to deliver consolidated reporting for an interim solution. Deferred due to factors outside of our control.

Last Updated: 12-Jul-2018

7.3.1.26 Document any bank guarantees or securities held by a former council as an alternative to providing a bond or deposit.	Team Leader - Finance	Completed	01-Jul-2017	30-Jun-2018	100.00%
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Task Progress Comments:

Guarantees in former shire names no longer exist.

Last Updated: 12-Jul-2018

7.3.1.29 Ensure the audited financial report for the new councils is prepared for the period from the date of establishment of the new council to 30 June 2017.	Team Leader - Finance	Completed	01-Jul-2017	30-Jun-2018	100.00%
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Task Progress Comments:

Monthly reconciliation report has been established to ensure ledgers are kept up to date and on track for financial statements. Through the finance working group responsibility for completion of the statements has been determined. Statements completed and lodged within agreed OLG due date 30 November 2017.

Last Updated: 12-Jul-2018

7.3.1.33 For each former council, document the reserve: • type and purpose • balance and any recent transfers • how the funds were raised	Team Leader - Finance	Completed	01-Jul-2017	30-Jun-2018	100.00%
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Task Progress Comments:

Balance as at 30 June 2016 to be finalised and collated.

Balance of Reserves as at 12 May 2016 finalised.

Balance of Reserves as at 30 June 2017 finalised.

Reserve movement history reported to council 7 June 2018 including commentary on projected 30 June 2018 balances and detailed breakdown of transfers out of reserve.

Last Updated: 12-Jul-2018

7.3.1.38 Give consideration to potential rating structures post 4 year rate freeze	Team Leader - Finance	Deferred	01-Jul-2017	30-Jun-2018	10.00%
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Task Progress Comments:

Initial analysis undertaken based on 2016 Rates for former Council areas.

Project plan and resource to be secured for rates harmonisation project to be completed in 2019 FY.

Last Updated: 12-Jul-2018

7.3.1.4 Develop, adopt and implement new, consolidated Asset Management Policy.	Group Manager Asset Management & Engineering Services	Completed	01-Jul-2017	30-Jun-2018	100.00%
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Task Progress Comments:

Asset Management Strategy, including policy adopted by Council with IPR suite of documents on 28/06/2018.
Asset Management Policy adopted by Council on 28/9/2016 (Resolution Number 159/16).

Document update required once strategic plan is completed

Last Updated: 02-Aug-2017

7.3.1.42 Open new bank accounts and make other changes to banking arrangements, including investments, loans and payroll issues.	Team Leader - Finance	Deferred	01-Jul-2017	30-Jun-2018	50.00%
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Task Progress Comments:

Specification has been drafted and is being reviewed by various finance staff. Deferral of system implementation has deferred the ability to run 1 trading account.

Investments and loans centralised.

All payroll staff running out of 1 system and paid out of 1 account.

95% of procurement running out of 1 account with the remaining 5% expected by September with the consolidation of inventory systems.

Last Updated: 12-Jul-2018

7.3.1.48 Review the employee leave entitlements liability of the former councils and assess the size of the liability and any corresponding reserve fund.	Team Leader - Finance	Completed	01-Jul-2017	30-Jun-2018	100.00%
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Task Progress Comments:

Analysis undertaken on 2015 Balances.
Information based on 2016 Financial Statements in process of being collated.
Completed as part of 2017 consolidated financial statements.

Last Updated: 12-Jul-2018

7.3.1.50 Seek advice from superannuation funds about transfer of staff to the new council.	Peter Cannizzaro - Director Corporate and Community Services	Completed	01-Jul-2017	30-Jun-2018	100.00%
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Task Progress Comments:

All staff have been transferred to Council payroll system.

Last Updated: 09-Jul-2018

7.3.1.52 Deliver the program to establish the new payroll system.	Group Manager People & Culture	Completed	01-Jul-2017	30-Jun-2018	100.00%
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Task Progress Comments:

All staff transferred to single corporate system and trained in the use of electronic timesheets

Last Updated: 03-Jul-2018

7.3.1.56 For each of the former councils, document the way in which:	Group Manager People & Culture	Completed	01-Jul-2017	30-Jun-2018	100.00%
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<ul style="list-style-type: none"> • staff have typically been consulted broadly and on human resources, workplace and industrial matters • representation on the Consultative Committee has worked 					
Task Progress Comments: All Consultative Committee meetings attended by Group Manager or alternate. Last Updated: 04-Jul-2018					
7.3.1.58 Include actions in the Implementation Plan to: <ul style="list-style-type: none"> • decide how payroll will be run • plan for a consolidated payroll system • develop and test the new system • implement the new system 	Group Manager People & Culture	Completed	01-Jul-2017	30-Jun-2018	100.00%
Task Progress Comments: All staff transferred to single corporate system and trained in the use of electronic timesheets Last Updated: 03-Jul-2018					
7.3.1.59 Maintain the integrity of records of employment conditions.	Group Manager People & Culture	Completed	01-Jul-2017	30-Jun-2018	100.00%
Task Progress Comments: All staff employment conditions have been reviewed. Records are up to date with over 90% of staff having been issued new employment contracts in the last 12 months. Last Updated: 04-Jul-2018					
7.3.1.7 Develop and implement consolidated WHS requirements as part of the human resources related sub-Transition plan.	Group Manager People & Culture	In Progress	01-Jul-2017	30-Jun-2018	75.00%
Task Progress Comments: All former Councils WHS policies and procedures identified and phased approach to renewing or introducing policies. Last Updated: 28-May-2018					
7.4.1.10 Communicate effectively with Staff, communities and partners	Executive Manager Innovation & Business Development	Completed	01-Jul-2017	30-Jun-2018	100.00%
Task Progress Comments: Communication plan is in place. Communications Officer is now responsible for organisational communications Last Updated: 06-Jul-2018					
7.4.1.12 Prepare a draft community strategic plan for consideration of the new council	Group Manager Governance	Completed	01-Jul-2017	30-Jun-2018	100.00%
Task Progress Comments: Community Engagement for the purpose of developing the Community Strategic Plan was undertaken during May and June 2017. The survey 'Your Say Snowy Monaro' was launched on 10 May 2017 and is open for responses to 31 July 2017. This survey was available both online and hard copy. Staff from the Community Development, Communications and Governance teams					

have been reviewing all data collected through the visioning forums, drop ins and surveys.

A meeting was hosted by Queanbeyan Palerang Regional Council (QPRC) to discuss options to align our CSPs. An interactive map idea and consistency in layout was supported. A proposed timing schedule for Governance to prepare the Draft Community Strategic Plan was agreed and provided to General Manager on 4 July 2017.

Contractor has been engaged to progress the IP&R and the plan has been developed and key milestones met to date. On target for delivery by June 30 2018

CSP adopted by Council in May 2018

Last Updated: 10-Jul-2018

7.4.1.26 Include the statement of local benefits, prepared with community input, in the Implementation Plan.	Group Manager Governance	Completed	01-Jul-2017	30-Jun-2018	100.00%
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Task Progress Comments:

Local benefits to be considered for inclusion in the Draft CSP to be developed by September 2017

CSP adopted in May 2018

Last Updated: 10-Jul-2018

7.4.1.27 Monitor, review and adapt the plan as needed. (Community and engagement plan - community)	Executive Manager Innovation & Business Development	Completed	01-Jul-2017	30-Jun-2018	100.00%
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Task Progress Comments:

Communication Plan will be monitored, reviewed and adapted through the Global Collaboration management tool

Last Updated: 06-Jul-2018

Monitor and record the local benefits achieved by the Council merger in accordance with the realisation plan, Stronger Councils Framework and KPMG projections	Executive Manager Innovation & Business Development	Completed	01-Jul-2017	30-Jun-2018	100.00%
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Task Progress Comments:

Local Benefits Capture Tool reporting completed as at 30 June 2017 and provided to Office of Local Government on 25 August 2017.

Stronger Council's Framework and KPMG projects will be incorporated into KPI development for operational actions.

Last Updated: 06-Jul-2018

Robust project planning processes are underpinned by collaborative engagement principles (this Task was an Action that missed community consultation, therefore not adopted in 2017/18 Operational Plan)	Executive Manager Innovation & Business Development	In Progress	01-Jul-2017	30-Jun-2018	85.00%
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Task Progress Comments:

Project Management Framework is being developed, which includes communication planning during implementation. The IBD and Communications business units have been working together on improving the tools and process available to improve Council's engagement with the community.

Last Updated: 06-Jul-2018



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13.4 DELIVERY PROGRAM PROGRESS REPORT FOR THE PERIOD JULY 2017 TO JUNE 2018

Record No:

Responsible Officer: Group Manager Governance
Author: Records & Information Coordinator
Key Theme: 4. Leadership Outcomes
CSP Community Strategy: 10.1 Planning and decision making is holistic and integrated and has due regard to the long term and cumulative effects
Delivery Program Objectives: 10.1.2 Integrated Planning and Reporting guides long term planning and organisational sustainability
Attachments: 1. Delivery Program Progress Report July 2017 to June 2018
Cost Centre
Project Integrated Planning and Reporting Framework
Further Operational Plan Actions:

EXECUTIVE SUMMARY

In accordance with Section 404(5) of the Local Government Act 1993 (the Act), the General Manager must ensure that regular progress reports are provided to the Council with respect to the principal activities detailed in the Delivery Program. Progress reports must be provided at least every six months.

This report covers the period July 2017 to June 2018.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council receive and note the Delivery Program Progress Report for the period July 2017 to June 2018.

BACKGROUND

In accordance with Section 404(5) of the Local Government Act 1993 (the Act), the General Manager must ensure that regular progress reports are provided to the Council with respect to the principal activities detailed in the Delivery Program. Progress reports must be provided at least every six months.

Section 428 of the Act states that Council's Annual Report must include the achievements in implementing the Delivery Program and the effectiveness of the principal activities undertaken to work towards the objectives in the Community Strategic Plan (CSP).

Accordingly, the Delivery Program Progress Report presented to Council will form part of the Annual Report, a copy of which is submitted to the Minister for Local Government in November each year.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

The Delivery Program Progress Report provides information on progress that Council has made towards the stated directions in the Community Strategic Plan (CSP).

2. Environmental

Environmental matters are captured under “Sustaining our environment for life” of the Community Strategic Plan (CSP).

3. Economic

Preparation of the Delivery Program Progress Report for the period of July 2017 to June 2018 has been undertaken as an operational function using allocated budget.

4. Civic Leadership

This report promotes accountability and is a mechanism used to ensure that Council and the community are aware of progress towards achieving outcomes.



SNOWY MONARO
REGIONAL COUNCIL

Delivery Program Progress Report

July 2017 to June 2018
Operational Plan 2018

ACTION PLANS



GREEN

At least 90% of action target achieved



AMBER

Between 70% and 90% of action target achieved



RED

Less than 70% of action target achieved



No target set

* Dates have been revised from the Original dates

Development Plan

1 Sustaining our environment for life

1.1 Healthy and sustainable waterways and catchments throughout the Region

1.1.1 Improve water quality and healthy catchments through implementation of land use planning, environmental protection and infrastructure programs to reduce contamination and sedimentation

1.1.1.1 Ensure that Councils policy and compliance processes address water quality and reduce sedimentation in the Region's waterways

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
1.1.1.1.1 Ensure that the local planning framework facilitates the protection of water quality and biodiversity	Mark Adams - Group Manager Economic Development & Tourism	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

For all three former Councils the clauses and mapping in the existing LEPs fulfil this requirement. Moving forwards these or similar protections will need to be incorporated into the new consolidated LEP and DCP. For the time being however this action is effectively complete.

New biodiversity legislation which has commenced requires some subsequent amendments to the existing DCPs, especially Bombala and Cooma-Monaro DCPs. This will be progressed in the first half of 2018.


A first draft of vegetation provisions for the three DCPs has been prepared. Will be reviewed and refined before reporting to Council recommending a DCP change. A recent legal decision has brought into doubt whether the Vegetation SEPP under which the DCP amendment would be made is legally sound. Resolution of this issue is beyond Council control.

The Department of Planning is releasing guidelines regarding Council DCP provisions and the new Biodiversity legislation. Depending on the contents of the guidelines a decision can be made on whether to amend Council's DCPs.


Last Updated: 27-Jun-2018


Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
1.1.1.3 Assist Council Departments with advice and procedures in areas relating to environmental management and protection	Gina McConkey - Group Manager Environmental Management	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN
ACTION PROGRESS COMMENTS: Staff assist internal stakeholders when required and this is reciprocated when a an environmental emergency occurs where works are required for remediation. Last Updated: 26-Jun-2018							

1.1.1.2 Ensure Council's Water and Sewer operational practices improve and enhance water quality.

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
1.1.1.10 Carry out Wastewater maintenance throughout the Region on a priority basis	Gnai Ahamat - Group Manager Water & Wastewater Services	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN
ACTION PROGRESS COMMENTS: Regular maintenance ongoing. Mechanical and Electrical scheduled maintenance has been completed. Upgrade required have been included in the Capital works program Last Updated: 12-Jul-2018							


ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
1.1.1.11 Develop Liquid Trade Waste (LTW) program for areas where not currently implemented	Gnai Ahamat - Group Manager Water & Wastewater Services	Deferred	01-Jul-2017	30-Jun-2018	1.00%	100.00%	 RED
ACTION PROGRESS COMMENTS: Compilation of documents and processes ongoing and meeting with Director planned. Preliminary investigation carried out but not implemented due to lack of staff. The Liquid Trade Waste (LTW) Officer has been engaged on capital works investigations. A program of implementation will be drawn up by end March and desktop work will be done by end June. Field work will commence in July 2018 . This has been delayed due to only 1 staff being allocated and this person has also undertaken to represent Council in court matters. It has also been decided to delay the charging of the properties due to the implementation of new sewer charges which has a big impact on the non-residential and another charge will further aggravate the customers. A report will be provided to Council in August /September to inform Council of the education program to be introduced in Cooma and Bombala with information packages that is							

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report

proposed to be sent out to the non residential customers.
Deferred to 2018/19 Action 7.2.1.2


Last Updated: 13-Jul-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
1.1.1.12 Implement and review the Liquid Trade Waste (LTW) program where currently available	Gnai Ahamat - Group Manager Water & Wastewater Services	Deferred	01-Jul-2017	30-Jun-2018	1.00%	100.00%	 RED

ACTION PROGRESS COMMENTS:

Regular monitoring in former SRSC ongoing.
Inspections are ongoing and charges have been applied to non residential customers in the former Snowy River area
In areas where it has not been implemented is deferred to 7.2.1.2

Last Updated: 12-Jul-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
1.1.1.15 Develop maintenance management plans for Water and Wastewater services	Gnai Ahamat - Group Manager Water & Wastewater Services	Deferred	01-Jul-2017	30-Jun-2018	1.00%	100.00%	 RED

ACTION PROGRESS COMMENTS:

Unified management plan being discussed and three separate plans being matched.

Undergraduate currently engaged in Mechanical installations to review the Maintenance requirements for mechanical installations at the pump stations.

Electrical maintenance is carried out by Contractors and an in-house trainee electrician should be included in the organisation structure. There is currently no resources to complete this action. Deferred to 2018/19 Action 7.2.1.3.


Last Updated: 17-Jul-2018

1.1.1.3 Protect and enhance our catchments and waterways, through effective storm water management initiatives.

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
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Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report

1.1.1.2 Implement Stormwater strategies in accordance with agreed prioritisation recommendations	Gary Shakespeare - Group Manager Transport Infrastructure (Operations)	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN
ACTION PROGRESS COMMENTS: <ul style="list-style-type: none"> The Amended Milestone Dates: <ol style="list-style-type: none"> 1. Prepare draft tender / contract document, including setup of Vendor panel process to allow efficient management and assessment of tenderers Initiate April 2017 2. Project Manager to be nominated to undertake the management of these two programs of works 1 May 2017 3. Undertake development of technical specification for tender/contract document 1 May – 19 June 2017 4. Place tender to open markets, undertake assessment, and award contract 19 June – 28 July 2017 5. Preparation of final Work Plan and submission to OEH for approval 15 August 2017 6. Estimated Project Completion 15 May 2019 7. Adoption of FRMS&P's by Council 30 June 2019 8. Final Report / Grant acquittal 30 September 2019 <p>Last Updated: 22-Dec-2017</p>							

1.2 Protection and care of our biodiversity and Agricultural Production


1.2.1 Protect and manage the health of natural systems that support agriculture and environmental health

1.2.1.1 Ensure that Council's development and land use strategies, local environment plans and planning policies consider biodiversity and natural values.

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
1.2.1.1.1 Monitor change in the natural environment, locate and protect important environment assets in strategic framework	Mark Adams - Group Manager Economic Development & Tourism	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN
ACTION PROGRESS COMMENTS: <p>Many assets are already protected in the existing LEPs. Monitoring change in the natural environment occurs on an ongoing basis. Understanding climate change and how it might affect the region is the key strategic framework issue.</p> <p>Last Updated: 22-Dec-2017</p>							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report


1.2.1.5 Review service delivery methods in accordance with Biosecurity Act	Gina McConkey - Group Manager Environmental Management	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN
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ACTION PROGRESS COMMENTS:

All Vegetation Management staff have been trained under the new Biosecurity Act 2015. New Local Management Plans for priority weeds are being developed.

Last Updated: 05-Apr-2018


1.2.1.2 Continue to control and enforce the effective control of invasive weeds on Rural and Urban Lands in accordance with relevant legislation

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
1.2.1.2 Effective vegetation and pest animal management on all land under Council ownership, care and control to maintain their environmental values	Gina McConkey - Group Manager Environmental Management	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

Successful funding through Crown Land Submissions has been offered for the 2017/2018 financial year with \$117,000.00 being offered. All PRMF projects nearing completion. Vegetation Management staff have assisted with rabbit control at Moonbah Cemetery and Feral pig control at Lake Wallace. New funding applications have been lodged with Crown Lands and the Biosecurity Weeds team are waiting to be advised of the amount of funding to be offered for 2018/2019 financial year.

Last Updated: 26-Jun-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
1.2.1.3 Protect natural areas and rehabilitate degraded environmental areas	Gina McConkey - Group Manager Environmental Management	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:


Sites of high conservation value have been identified and will be included in Councils weeds action program requirements. The plans focus on weeds management to obtain good environmental outcomes protecting the natural areas.

Last Updated: 26-Jun-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
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Snowy Monaro Regional Council (SMRC)


Action and Task Progress Report

1.2.1.4 Reduce non-compliance across the Region in an effort to minimise the impact of invasive weeds on Council assets	Gina McConkey - Group Manager Environmental Management	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN
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ACTION PROGRESS COMMENTS:

Since the commencement of the Biosecurity Act 2015 Councils weed inspection program has been impacted by the changes. New Local Management Plans have been adopted by Council. Enforcement action where necessary can commence.

Last Updated: 26-Jun-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
1.2.1.6 The Vegetation Management Program achieves Regional Weed Strategies and statutory requirements	Gina McConkey - Group Manager Environmental Management	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:


Draft Local Management Plans were adopted by Council on 19 April 2018 prescribing Councils management for the Priority weeds as identified in the South East Regional Strategic Weed Management Plan 2017-2022. Advice is being sought from NSW DPI in regards to cost recovery of compliance programs due to reductions in State Government funding.

Last Updated: 26-Jun-2018

1.3 Our community collaborating towards achieving environmentally sustainable practices

1.3.1 Council is a leader in environmentally sustainable practices

1.3.1.1 Ensure Council services, facilities and land holdings promote best practice for sustainability

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
1.3.1.2 Council have safe, reliable, sustainable and cost effective assets through the management of Facilities	Glen Hines - Group Manager Facilities Management	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN



ACTION PROGRESS COMMENTS:

In the absence of a SMRC Asset Management Plan, at present assets are made safe, reliable, sustainable and cost effective based on the existing AMP of former Councils. Development of consolidated management plans will be a priority in 2018/19. Facilities staff have worked hard to ensure service levels and safe operations of all Council facilities and have responded rapidly and effectively to mitigate identified risks and hazards.

Last Updated: 11-Jul-2018

Snowy Monaro Regional Council (SMRC)


Action and Task Progress Report

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
1.3.1.3 Achieve more efficient use of water and energy within organisation and support renewable energy initiatives	Iliada Bolton - Executive Manager Innovation & Business Development	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN
<p>ACTION PROGRESS COMMENTS:</p> <p>2018 05 28 - IBD investigation into AGL Demand Program completed. Revenue opportunity for management of water and wastewater facilities was put forward to Water & Wastewater team. Not supported by BAU based on various resource issues. Participation in this program will not be progressed.</p> <p>2018 05 17 - Planet Footprint second quarter report received. Results being reported to EMT meeting held 31/05/2018 with notes from Green Team representative who attended the webinar. Includes facility management opportunities.</p> <p>2018 03 02 - Planet Footprint second quarter report received. Group Manager Facilities working with managers to identify priority projects for renewable energy options.</p> <p>Sustainability Officer position vacant. EMIBD has been working with Council's Green Team and the Planet Footprint data migration for the organisation has been completed with the assistance of Council's GIS Officer. Training and reporting with major users of this tool (Facilities and Assets) will occur over the third quarter of 2018 FY</p> <p>Last Updated: 28-May-2018</p>							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
1.3.1.4 Develop a framework to support the preparation of a Regional comprehensive State of the Environment Report	Iliada Bolton - Executive Manager Innovation & Business Development	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN
<p>ACTION PROGRESS COMMENTS:</p> <p>2018 06 29 - State of the Environment Report no longer a legislative requirement. Environmental sustainability targets have been proposed and included in the draft Sustainable Business Development Policy.</p> <p>2018 03 02 - EMIBD will ensure sustainability strategies are represented when developing the delivery program. This will be aligned with Council's policy 'Sustainable Business Development' (currently in draft).</p> <p>Formal State of the Environment (SoE) no longer required and Green Team has been made aware of the input required for environmental actions, measures and targets to be included in the next Delivery Program.</p> <p>The Sustainability Officer position is currently vacant however it is expected this position will provide support to both Governance and Green Team to ensure that environmental sustainability actions can be measured over the term of Council.</p>							

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report

Last Updated: 02-Jul-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
1.3.1.5 Develop a Sustainability Strategy for Council	Iliada Bolton - Executive Manager Innovation & Business Development	Deferred	01-Jul-2017	30-Jun-2018	1.00%	100.00%	 RED

ACTION PROGRESS COMMENTS:

2018 06 29 - Project carried forward to 2019 Operational Plan Action 7.1.3.7
Sustainability Officer position vacant. Project cannot commence until appointment into the role.

Last Updated: 24-Jul-2018

1.4 Waste collection, disposal and resource recovery are provided in a cost effective, healthy and sustainable manner

1.4.1 Provide cost effective waste and recycling management, services, facilities, infrastructure and education that satisfy the Region's long-term needs and minimise environmental

1.4.1.1 Provide an integrated waste management service that is socially, economically and environmentally responsible.

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
1.4.1.4 Develop and implement a Landfill Environment management Plan (LEMP) for Bombala and Delegate Waste Depots	Patrick Cannon - Group Manager Resource and Waste Management	Deferred	01-Jul-2017	30-Jun-2018	15.00%	100.00%	 RED

ACTION PROGRESS COMMENTS:

Draft Landfill Environmental Management Plan (LEMP) for Bombala has been obtained and is currently being reviewed.
Draft Landfill Environmental Management Plan (LEMP) for Delegate has been obtained and is currently being reviewed.

This project is lagging behind due to a lack of available staff resources
Deferred to 2018/19 financial year action 11.2.2.2

Last Updated: 13-Jul-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
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24-Jul-2018

CAMMS

Page 9 of 75

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report


1.4.1.7 Efficient operation of Domestic and Commercial Recycling collection services	Patrick Cannon - Group Manager Resource and Waste Management	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN
<p>ACTION PROGRESS COMMENTS:</p> <p>Tender issued for Side Arm kerbside collection vehicle. Contract report due to be presented to Council at 16 October meeting.</p> <p>A deep service review has also commenced in the Resource and Waste Department. This review is expected to identify additional improvements to service collections.</p> <p>Council awarded the contract to purchase a new side arm recycle collection vehicle at the 16 October council meeting. Fleet manager has subsequently ordered the vehicle with delivery expected in the 4th qtr of the financial year.</p> <p>Work has commenced on reviewing additional collection services to the villages of Michelago, Bredbo and Nimmitabel through the development of a survey and analysis of potential days for collection.</p> <p>Kerbside Collection survey has been completed. Report due to be submitted to April Waste Committee and Council meeting</p> <p>Quotes sought to obtain new kerbside bins for possible expansion of services and change over of Cooma recycling bins to 360L</p> <p>New supervisor engage to oversee Berridale collection services.</p> <p>Current collection routes in Cooma are being reviewed to identify changes to collections routes with the introduction of expanded areas.</p> <p>Council endorsed the extension to kerbside collection services to the villages of Bredbo, Nimmitabel and Michelago at the 17 May 2018 Ordinary Council Meeting</p> <p>Changes made to Commercial Fees and Charges to allow more efficient servicing of commercial operations in the smaller villages, towns and organics collections in Cooma.</p> <p>Last Updated: 05-Jul-2018</p>							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
1.4.1.8 Efficient operation of Domestic and Commercial Waste collection services	Patrick Cannon - Group Manager Resource and Waste Management	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN
<p>ACTION PROGRESS COMMENTS:</p> <p>A deep service review in the Resource and Waste Management Department has commenced. This review will investigate options to improve efficiency in Domestic and Commercial waste collection services.</p> <p>Vehicle/Fleet utilisation is being reviewed, as well as staff resource allocation.</p> <p>The deep service review is continuing in this area. A number of potential efficiencies have been identified and will be further investigated.</p> <p>A final report from the Deep service review is expected in January</p> <p>Kerbside Collection survey has been completed. Report due to be submitted to April Waste Committee and Council meeting</p> <p>Quotes sought to obtain new kerbside bins for possible expansion of services and change over of Cooma recycling bins to 360L</p> <p>New supervisor engage to oversee Berridale collection services.</p> <p>Current collection routes in Cooma are being reviewed to identify changes to collections routes with the introduction of expanded areas.</p> <p>Council endorsed the extension to kerbside collection services to the villages of Bredbo, Nimmitabel and Michelago at the 17 May 2018 Ordinary Council Meeting</p>							

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report

Changes made to Commercial Fees and Charges to allow more efficient servicing of commercial operations in the smaller villages, towns and organics collections in Cooma.

Last Updated: 05-Jul-2018


ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
1.4.1.10 Investigate new technology and implement best practice in waste and recycling management	Patrick Cannon - Group Manager Resource and Waste Management	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

The use of a "Waste App" is currently being investigated.
Improved GPS and Video Camera Technology has been investigated as part of the Side Arm Compaction Truck replacement. This technology will form part of the vehicle purchase report due at the 16 October 2017 Council Meeting.
The benefits of C-Trace are also being investigated as a potential to expand the technology to all Council collection vehicles.
Two waste staff will be attending the Waste Conference in Coffs Harbour to identify new and emerging technologies in the waste area.
Project Proposal developed to trial Compactible Litter Bins and investigate the possible use of alternative landfill cover techniques.
Quotes received to implement a Waste App which would be available to the community.
Investigating the potential use of Drone technology to monitor Landfill levels.

Last Updated: 05-Jul-2018

1.4.1.2 Deliver cost effective and environmentally responsible Waste Management facilities.

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
1.4.1.1 Cap and closure of Adaminaby Landfill	Patrick Cannon - Group Manager Resource and Waste Management	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

Tender for Adaminaby Landfill Capping issued 29 May 2017. Closed 20 June 2017.
Contract Report presented to EMT on Thursday 14 September.
Council report to award contract to be presented to Council at 16 October Council Meeting

Council Awarded contract number 005/2017 at Ordinary Council Meeting 16 October 2017. Successful tenderer notified 3 November 2017.

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report

Contract documents issued 14 November 2017


Works to be scheduled during 1st Qtr of 2018 for completion by June 2017

Works have commenced. Mat Cross is overseeing the contractors performance with works scheduled to be completed by 30 June 2018.

30/6/18 Onsite works 95% complete. Awaiting completion of vegetation layer on the landfill cap. Quality documents are still to be submitted. Once submitted and confirmed a final report will be sent to the Environment trust to complete the project and receive the last grant payment.

Project finalised July 2018

Last Updated: 12-Jul-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
1.4.1.2 Conduct annual program of Household Chemical Collection	Patrick Cannon - Group Manager Resource and Waste Management	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

Household Chemical Collection Events scheduled to occur on 28th and 29th October at Cooma and Bombala Landfills.

Media release for event has been issued.

Event posters have been placed around Bombala.


Local newspaper advertisements had been organised to appear in the two weeks prior to the event.

Event details are posted on the Council website.

Radio Advertisements have been organised.

Household Chemical Collection Events occurred on 28 & 29th October at Bombala and Cooma respectively.

Last Updated: 05-Jul-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
1.4.1.5 Efficient and compliant operation of Councils Waste facilities	Patrick Cannon - Group Manager Resource and Waste Management	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

Operational Compliance Issues have been identified for the Bombala, Cooma, Delegate and Jindabyne sites.

Plans have been put in place to improve operations at each site.

Work has commenced at Cooma to reduce active tipping face and identify ongoing source of daily and intermediate cover material to comply with Licence conditions.

Complaints register has been set up for Cooma Landfill.

A deep service review in the Resource and Waste Management Department has commenced. This review will investigate options to improve site operations.

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report

Surprise inspections occurred at Bombala and Jindabyne Landfills on 22/11/17 and 28/11/17. A list of required actions has been developed for each site and are in the process of being attended to.

EPA attended Bombala and Delegate sites at the request of SMRC to discuss key areas of concern

Litter pick has commenced on a property neighboring the Bombala Landfill. Regular picks are scheduled


Bombala Waste Supervisor Position has been advertised

New pump is operating at Bombala Landfill to assist with management of dam levels

Ongoing focus on landfill compliance from the new facilities manager

Commenced a review of site operating hours. Undertook a community survey to identify preferred operating times/days for waste facilities.

Last Updated: 05-Jul-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
1.4.1.11 Manage performance of Resource Management Contracts	Patrick Cannon - Group Manager Resource and Waste Management	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

Contract services commenced 1 July 2017.

Contract meeting occurred

Contract meeting occurred 6 September 2017

Contract meeting occurred 1 November 2017


Contract meeting occurred 6 December 2017.

Records of regular communication between parties to deal with any ongoing service or contract issues.

Contract Variation received resulting in a downturn in the expected weights to be transported via skip bins. Report presented to ELT for approval of the variation. Approved variation signed by the General Manager.

Negotiated with both Remondis and the MRF operator, ReGroup on the proposed revenue share arrangements for CDS income.

Last Updated: 05-Jul-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
1.4.1.12 Meet EPA Licence requirements at Licenced Landfill Facilities	Patrick Cannon - Group Manager Resource and Waste Management	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

Cooma Landfill additional VENM sourced from RMS work approx 2000 tonne expected in October

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report

Reduced size and number of tipping faces to improve Daily Cover Stockpile.
Commenced program to ensure intermediate cover is applied to all required areas
Corrective Services engaged to help clean up windblown litter
Consulted/Reported with EPA on suspected contaminated material received at the site.
Documented waste complaints recieved
Undertook regular monitoring as required
Updated EPA licence documents after a review identified documents weren't current
Submitted WARR report on time.
Sought advice from EPA on current throughput of composting operations to determine process for increasing the throughput at Cooma
Continued with required ground water monitoring
Reviewing current weighbridge software to improve and harmonise weighbridge terminology to be more consistent with EPA reporting requirements.
Commenced a EPA Licence Review for the Cooma Landfill.

Jindabyne Landfill

Corrective Services engaged to help clean up windblown litter - 19 inmates for 2 days currently completed
Undertook regular monitoring as required
Updated EPA licence documents after a review identified documents weren't current
Submitted WARR report on time.
Continued with required ground water monitoring
Reviewing current weighbridge software to improve and harmonise weighbridge terminology to be more consistent with EPA reporting requirements.
Reviewed current fill plan to identify next fill stage requirements
Identified that Ground Water monitoring was not as per licence. Self Reported this discrepancy to the EPA. Undertook immediate corrective action and waiting on further advise from the EPA.

Last Updated: 05-Jul-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
1.4.1.15 Undertake identified improvements at Bombala and Delegate Waste Depot	Patrick Cannon - Group Manager Resource and Waste Management	Deferred	01-Jul-2017	30-Jun-2018	40.00%	100.00%	 RED

ACTION PROGRESS COMMENTS:

Changes have been made to daily site operations to ensure a higher level of compliance to EPA standards. Additional controls have also been put into place.
Council officers are in regular contact with the adjoining landowner at Bombala to deal with legacy issues. Corrective Services NSW have committed to providing regular assistance for litter collection on the neighbouring property. Council officers have conferred with the adjoining property owner who has agreed to allow Corrective Services onto the property. A confirmation email is required from the property owner.
Tighter controls are in place at delegate to ensure less likely hood of recyclables materials being contaminated.

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report

A new casual staff has been engaged to assist with Bombala operations and is currently being trained.

Progress on this action has stalled due to insufficient resources currently available.

SMRC meet with EPA onsite to discuss SMRC's future direction and to identify an areas of concern. Awaiting correspondence from EPA in relation to the site visit.

Undertook dam pumpout after recent rains. New pump onsite to better manage the storage dam levels.


Regular litter cleanup being undertaken on neighbouring property.

Engaged a casual project officer to assist with landfill projects.

Action delayed due to awaiting a report from the EPA visit in February which has only just been received. This Action is ongoing under 2018/19 Objectives 7.1.2 and 7.1.3 , improvements will be undertaken an implemented as identified. 2018/19 Action 7.1.3.2 is one component of this Action going forward for the next reporting period.

Last Updated: 23-Jul-2018

1.4.1.3 Community education to promote practices which minimise waste.

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
1.4.1.3 Deliver community education on Resource & Waste strategies through a variety of public initiatives	Patrick Cannon - Group Manager Resource and Waste Management	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

1. Belinda and Edwina undertook community recycling and waste education to the Bombala and Delegate community on 21 & 22 August 2017
2. Waste Calendars have been produced and made available to the community. media release and advertising campaign
3. Community media campaign for Garage Sale Rail Trail Weekend 21 and 22 October
4. Community media campaign for Household Chemical Collections at Bombala and Cooma 28 and 29 October
5. Lakeside Scavenge – community media campaign to the lead up of event and education on Saturday 23 September
6. Spring Day at Mitre 10 - Council Recycling Education Stall and support of Jindabyne Boomerang Bags 21 October
7. EPA – Hey Tosser Campaign – communication media support – August 2017
8. Meet with CBRJO officer for Love Food Hate Waste Campaign
9. Discussed CRC Education
10. Waste Education for Council staff during December
11. Waste Staff Attended Bombala Show
12. Waste Staff presented at community forum in Cooma
13. Waste Staff attended International Woman's Day Event in Delegate
14. Education Staff attended CBRJO Education Sub Group Meeting and participated in a tour of the MRF
15. Education Staff attended St Patrick's High School in June, assisting with a school waste audit in partnership with Bournda Environmental Education Centre

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report

16 Staff participated in the Jindabyne Winter Welcome at the Nuggets Crossing Shopping Centre
17 Commenced production of the 2018-19 Resource and Waste Calendar

Last Updated: 05-Jul-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
1.4.1.9 Increase material diverted from landfill to the Buy Back Facilities through promotion, education and resident participation	Patrick Cannon - Group Manager Resource and Waste Management	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

Cooma Scrapmart and Jindabyne Buyback facilities are advertised on the SMRC Website and social media.
Monitoring the number of purchases from the Cooma Scrapmart Facility as we are approaching 50,000 sales. There will be a competition and recognition for the 50,000th customer.
Each Facility was advertised in the Monaro Post - Innovations lift out, 8/11/17
Facilities are advertised on a regular basis.
Project proposal developed to implement a new Facebook page called "Scrapbook" to assist in advertising items coming up for sale
SMRC celebrated the 50,000th customer to the Cooma Scrapmart by awarding a gift certificate. Media release issued.
Continued progress to update the signage at the Jindabyne Landfill Second Chance store to Scrapmart - Jindabyne.

Last Updated: 24-Jul-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
1.4.1.13 Participate and develop strategies for waste minimisation and landfill diversion with the CBRJO Resource Recovery Working Group	Patrick Cannon - Group Manager Resource and Waste Management	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

Council officers have provided data as requested for the development of a regional waste minimisation strategy and diversion of waste from landfill.
Council officers are attending regular scheduled meetings for the CBRJO Program, as required
Council has signed a joint funding agreement between CBRJO Councils and EPA to provide operational funding for educational activities undertaken within the region.
Council officers have participated in scheduled CBRJO meetings on 12 October and 12 December 2017 and 1 February and 19 April 2018
Council officer attending a NSW Illegal Dumping Working Group Meeting on 11 October 2017 and 8 February 2019
Council staff meet with CBRJO staff on 28/11/17 to undertake site visits at Jindabyne and Cooma landfills. Staff also discussed the Love Food hate Waste campaign and CRC Education
Continued participation at Group Meetings
Represented Council and CBRJO during the EPA forum on proposed changes to requirements for Scrap Metal Facilities

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report

Attended to correspondence and review of draft CBRJO Waste Strategy


Last Updated: 05-Jul-2018

2 Expanding connections within the Region and beyond

2.1 An adequate and accessible transport network within and beyond the Region. (Service and infrastructure)

2.1.1 Support the development of integrated public transport systems that support our community year round

2.1.1.1 Support and promote sustainable integrated transport services into the Region

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
2.1.1.1 Continue to liaise with air service providers to maintain a year-round service to the Region	Mark Adams - Group Manager Economic Development & Tourism	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN


ACTION PROGRESS COMMENTS:

Will conduct liaison as part of the development of the regional economic development strategy currently in progress.

Need to arrange meeting with Cooma Airport in the new year to discuss issues of mutual interest.

Meeting held with the Blyton Group including Kevin Blyton (owner of Snowy Mountains Airport) and Josh Elliott (Chief Operating Officer) regarding airport. Advised REX service is continuing and the airport supports the triangulated route between Moruya, Merimbula and Cooma as a means of providing an all year round service to all three centres.

Last Updated: 28-Mar-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
2.1.1.3 Investigate strategic development of State and Federal transportation study to determine impacts of future freight movement into the Region	Gary Shakespeare - Group Manager Transport Infrastructure (Operations)	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

Initial discussion with Planners


Working in collaboration with Group Manager Economic Development and Tourism to submit comments and attended Forum on the NSW Future Transport Strategy in November 2017. Submissions to NSW Future Transport Strategy made in December 2017. Discussed the possibility of upgrading Bobeyan Road as an alternative route between the ACT and Snowy Monaro Region, in addition upgrading the Barry Way through National Park to the Victorian Border. Discussions also included the reactivation of rail between the ACT and Bombala with a future vision of extending further to the Port of Eden.

Feasibility Studies for Bobeyan Road and Barry Way scheduled for 2019/2019 financial year

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report

Last Updated: 10-Jul-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
2.3.1.1 Implement centralised procurement and stores facility	Matt Payne - Team Leader - Finance	Deferred	01-Jul-2017	30-Jun-2018	25.00%	100.00%	 RED


ACTION PROGRESS COMMENTS:

Appointment of Supervisor Organisational Procurement in November 2017. Centralisation of procurement and stores to be further developed through this role and will be spread out over three/four years.

Deferred to 2019/20 financial year objective 11.1.4 Procurement and contract management is focused on value for money and managed risk.

Last Updated: 12-Jul-2018

2.1.1.2 Expand the provision and accessibility of community transport services to eligible groups.

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
2.1.1.2 Continue to develop & deliver a viable, efficient & accessible community transport service	Bianca Padbury - Group Manager Community Support Services and Aged Care	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

The Community Transport Team met in February to develop a draft Community Transport Strategy. Four key themes were identified, these being Environmental Impact, Growth, Technology and Community Enablement. This strategy will inform broader decisions related to our transport program including electric vehicles, the sustainability of this as an option (has been trialed in the past), volunteer recruitment and retention, the use of technology to create efficiency, spare capacity register - an avenue to provide service to the community as fee for service with revenue raised allocated to Council. The aim is to have this completed by the end of June 2018.

We have commenced discussion with Transport for NSW to explore the option of trading in our 21 seat bus for two smaller electric vehicles with seating for 8 - 10 people. As a business we are required to be certified under the Bus Operator Accreditation Scheme (BOAS). Training and registration for this program is intense. We are exploring whether we want to hold the liability associated with the management of a volunteer based program where there is a requirement to operate a commercial bus. Our peers in other regions have employed staff to drive their large buses. We currently collaborate with bus providers throughout the region to provide services to larger groups when no volunteer is available for larger bus runs. Reviewing this aspect of the business may create greater efficiency and utilisation of resources throughout the region.

In March 2018 Council received Growth Funding in the area of Community Transport. As a result additional trips can be provided to residents throughout the region.

Manager Community Support Services and Team Leader Community Transport in November 2017 attended BOAS (Bus Operator Accreditation Scheme) training in Sydney. As a Community Transport Operator under the Act SMRC were required to be accredited. Both staff successfully passed the course.

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report

In December 2017 a Volunteer Function was held for all Community Support Services Volunteers at Lake Crackenback. This evening was a success with over 40 volunteers in attendance. Over 8000 Volunteer driving hours were logged this calendar year in the area of Community Transport. This evening was appreciated by all in attendance.

A Community Transport Survey was completed by a number 83 community members who expressed their interest in the program. The survey has created a background for the Community Transport Strategy.


Council signed a new contract until 2020 with Transport for NSW. In addition received a one off payment of 14K to increase serviceability throughout the region.

Last Updated: 11-Jul-2018

2.2 Transport infrastructure that is safe and sustainable and meets the changing needs of the community

2.2.1 Provide a safe accessible and sustainable transport network

2.2.1.2 Promote the expansion of the Regional road network to connect Regional centres

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
2.2.1.7 Implement a Bridge construction and maintenance program in accordance with Councils Strategic Bridge Asset Management	Gary Shakespeare - Group Manager Transport Infrastructure (Operations)	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

Implementation ongoing based on previous three separate Transportation AMPs

Level 2 and Level 3 bridge inspections have now been completed and an assessment of the impacts upon bridges is ongoing. A Report will be required for Council consideration in 2018 to determine what strategies can be employed to reduce risks until suitable repairs/replacement can be undertaken.

Upgrades of bridges within the former Bombala region are factored into the Capital Works Program with funding from Stronger Communities and NSW RESTART.

Seven (7) bridge projects are underway in 2017/2018; these include:

Horsey Swamp Bridge;

Merrima Bridge;

Rock Flat Creek Bridge;





with additional bridges, causeways and culverts scheduled for work in 2018/2019 i.e. Parsonage Creek Bridge, Church Creek Bridge, Tombong Bridge and Burra Creek Bridge.

Last Updated: 10-Jul-2018

2.2.1.3 Continual maintenance and improvement of the road infrastructure network.

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
2.2.1.1 Asset Management resources achieve regulatory standards of service	Ashraf Ahamat - Group Manager Asset Management & Engineering Services	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN
ACTION PROGRESS COMMENTS: Continuous improvement Last Updated: 21-Jun-2018							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
2.2.1.2 Asset Management systems are integrated with GIS, Finance, CRM and are maintained and accurate	Ashraf Ahamat - Group Manager Asset Management & Engineering Services	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN
ACTION PROGRESS COMMENTS: Existing AMSs are integrated. Future integration with Tech 1 being planned and implemented. Last Updated: 21-Jun-2018							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
2.2.1.3 The Asset Management Strategy informs decision making	Ashraf Ahamat - Group Manager Asset Management & Engineering Services	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN
ACTION PROGRESS COMMENTS: Ongoing and continuous improvement Last Updated: 21-Jun-2018							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
2.2.1.6 Create a Strategic Quarry Operations Business Plan for extraction, processing and use of quarry products from Council owned and managed Quarries	Gary Shakespeare - Group Manager Transport Infrastructure (Operations)	Deferred	01-Jul-2017	30-Jun-2018	81.00%	100.00%	 AMBER

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report

ACTION PROGRESS COMMENTS:

Middling Bank quarry MP complete.


In progress for other remaining SMRC quarries

Currently waiting for the position of Quarry Operations Manager to be filled. Internal applications were unsuccessful and an external recruitment is scheduled to start early 2018. The employment of this position will determine when a Strategic Quarry Operations Business Plan for all Council owned quarries will be available.

Employment of Quarry Operations Manager completed April 2018 and a Quarry Management Plan will be available for Council consideration in 2018/2019.

Deferred to 2018/19 Action 9.1.4.2 and Objectives 10.1.4 and 8.2.6

Last Updated: 17-Jul-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
2.2.1.8 Implement Council's transportation construction and maintenance program in accordance with the Strategic Transportation Asset Management	Gary Shakespeare - Group Manager Transport Infrastructure (Operations)	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

Ongoing as per transportation OP 2018

Councils maintenance of gravel roads remains an ongoing task and a 3 month schedule of works is placed on Councils website for information. In addition a weekly forecast is presented via the Mayor's Facebook page.

Councils maintenance of the sealed network remains an ongoing task and roads are addressed in hierarchical order i.e. Regional, Collector, Arterial, Sub-Arterial and Local.


Councils Capital works program continues to deliver upgrades to Jerangle Road, Tantawangalo Road and Rosemeath Road remain ongoing and scheduled for completion in early 2018.

Council work for RMS on MR286 (Kosciuszko Road) constructing an overtaking lane between Cooma and Berridale was completed in early 2018.

Council's planned work on Parsonage Creek Bridge has been reviewed, grant funding timelines adjusted and agreed with funding bodies and the project is now scheduled for 2018/2019 financial year.

Last Updated: 11-Jul-2018

2.2.1.4 Provide sufficient, safe and equitable parking facilities across the Region.

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
2.2.1.4 Implement parking enforcement through education, community programs and regular patrols in consultation with key stakeholders	Gina McConkey - Group Manager Environmental Management	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

Parking enforcement undertaken through regular patrols through our urban centres. Regular contact with business owners and local police is undertaken.

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report

Last Updated: 26-Jun-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
2.2.1.10 Develop an integrated parking management strategy in consultation with the community inclusive of caravan, campervan, bus and trailer parking	Gary Shakespeare - Group Manager Transport Infrastructure (Operations)	Deferred	01-Jul-2017	30-Jun-2018	90.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:


Individual township Action/Beautification plans exist for Cooma, Jindabyne and Berridale. Work through the Community Grant funding is addressing parking in Bombala. However these strategies have yet to extend into the smaller townships of Adaminaby, Delegate, Michelago etc. A fully integrated parking strategy is unlikely to be achieved by June 2018 and a significant amount of public consultation has yet to be undertaken to establish what future parking requirements for townships are.

The Snowy River Avenue Upgrade project in Jindabyne is focusing on increasing the number of parking spaces in Kalkite Street Car park, has modified the on-street parking along Snowy River Avenue and is investigating the introduction of Electronic Vehicle Charging systems into both Jindabyne and Cooma. A report to Council is expected in February 2018 suggesting a preferred contractor to deliver Councils future Electronic Vehicle support vision.

Deferred to 2018/19 Actions 6.3.2.1, 8.2.1.1, 9.1.4.1 and 9.1.4.2

Last Updated: 17-Jul-2018

2.2.1.5 Improve connectivity, accessibility and promote activity through improved pathways.

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
2.2.1.12 Liaise with communities, implement a study into public perception and develop an appropriate long term action plan regarding to Pedestrian and Shared Pathways	Gary Shakespeare - Group Manager Transport Infrastructure (Operations)	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

Substantial movement has been made on the development and implementation of shared trails in the region. Council have been working in partnership with NPWS, Lake Crackenback Resort, Thredbo and landholders to link shared trail from the top of Kosciuszko chair to Jindabyne. The interlinking shared trail network will be iconic and a major draw card for tourists to our region.

28km of trail has been constructed from Thredbo to an area down stream of Lake Crackenback Resort. SMRC has complete trail construction from Jindabyne to Hatchery Bay. NPWS have committed funds to continuing the track construction which will interlink via Gaden Trout Hatchery. Council and NPWS are working together to complete approvals and planning phases for the final link from Gaden to Hatchery Bay.

Council have committed funds to completed the planning phases for a trail extension of the Lake Jindabyne shared Trail. This includes the proposed extension between East Jindabyne

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report

and Kalkite and Hatchery Bay to Creel Bay. The new trial extension will complement our existing trail network and will contribute to increasing summer Tourism


Last Updated: 18-Jan-2018

3 Strengthening Our Local Economy

3.1 A diverse and strong year round economy

3.1.1 Support emerging opportunities based on the Region's natural assets and location to improve economic sustainability

3.1.1.1 Explore opportunities to capitalise further on the proximity of the Region to major centres

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.1.5 Support tourist loops linking mountains, coast and major centres to the Region	Mark Adams - Group Manager Economic Development & Tourism	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

No specific actions undertaken to pursue this objective in September quarter.


This action has been raised in the draft Regional Destination Management Plan being prepared at the moment by Destination Network Southern NSW. Once the Plan is finalised will look to incorporate this action in an SMRC Tourism Strategy.

The Regional Destination Management Plan is now complete and includes driving the region as a major theme. Will look to include local actions in SMRC Tourism Strategy.

Visitors Centre staff advise visitors of good driving routes through the region on an informal basis continually throughout the year.

Last Updated: 27-Jun-2018

3.1.1.2 Take full advantage of the unique assets and character of our towns and villages.

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.1.1 Investigate opportunities for industry diversification across the Region	Mark Adams - Group Manager Economic Development & Tourism	Deferred	01-Jul-2017	30-Jun-2018	90.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

This is being undertaken as part of the development of the Regional Economic Development Strategy (REDS) currently in progress. A draft of the REDS has been produced and is currently being reviewed by staff.

REDS is still being reviewed in consultation with the Office of Regional Development and Corview. Workshop will be arranged in near future with Councillors once a final draft has been


Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report

prepared. Office of Regional Development has a deadline of mid April for final draft document. Currently liaising with the Regional Director regarding document content. The Office of Regional Development has now involved the State Governments Centre for Economic and Regional Development in the process. They have reviewed the draft REDS document and met with Council's Group Manager - Economic Development and Tourism who outlined a number of concerns regarding the draft REDS document. These have been taken on board and Council is expecting a further revised REDS draft in July. One of the concerns raised was that the draft REDS did not specifically address the issue of industry diversification across the region or have an appropriate strategic response. It was too focussed on maximising industry strengths and trending toward industry specialisation which in the view of staff will reduce the robustness of the local economy over time and make it less resilient to changes in particular industry sectors.

This will continue on next year in action 4.1.1.1.


Last Updated: 13-Jul-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.1.3 Provide facilities and amenities to accommodate visitors and their needs	Mark Adams - Group Manager Economic Development & Tourism	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

This is being investigated as part of the regional economic development strategies. Provision of a community centre which will contain meeting rooms able to be used by visitors to Jindabyne and region is being investigated in conjunction with the Department of Education. Initiatives at Jindabyne such as the community centre and provision of further mountain bike trails are progressing. Investigation of a strategic response to illegal camping at Jindabyne has begun but very complex issue involving multiple stakeholders. Also looking to improve awareness of Bombala Visitors Centre for visitors by improving signage. Council has secured funding from the Office of Regional Development to prepare a local Destination Management Plan which will also assist in the provision of facilities and amenities for visitors. A consultant will be engaged to prepare this in the new financial year.

Last Updated: 27-Jun-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.1.4 Support development of Tourism infrastructure	Mark Adams - Group Manager Economic Development & Tourism	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:


Liaison is being undertaken with key tourism stakeholders as part of the regional economic development strategy. This will inform identification of tourism infrastructure requirements. A draft REDS is now with staff for review. A tourism strategy will be further developed in 2018 which will also assist in this area. Continuing to liaise with the Office of Regional Development regarding a grant for mountain bike track extensions at Lake Jindabyne. Looking at other grant options for Cooma cycleways.

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report

Last Updated: 03-Apr-2018

3.1.1.3 Promote collaborative economic development planning.

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.1.2 Maintain key relationships with relevant State and Federal agencies	Mark Adams - Group Manager Economic Development & Tourism	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:


Meetings held over last quarter with CBRJO economic development working group, Southern Region BEC, OEH, Department of Premier and Cabinet & Destination NSW. Continuing regular discussions held with the Office of Regional Development, Destination Network Southern NSW, Department of Education and AusIndustry representatives. Contact also made with RDA Southern Inland.

Staff continue to work with a range of government departments on different projects and existing relationships are deepening as a result.

Last Updated: 03-Apr-2018

3.1.2 The effective promotion and protection of agriculture and primary industries

3.1.2.1 Advocate at policy level to support the changing needs of agriculture and primary industries.

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.2.1 Provide appropriate, self-funded, Regional facilities for livestock selling for the Snowy Monaro Region	Glen Hines - Group Manager Facilities Management	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:


Currently Cooma saleyards are providing good returns. Site issues are currently being assessed and a management contract scope is being developed. Additional casual staff have been allocated to the Cooma sale yards commencing July 2018 to ensure pre and post sale activities are carried out. Significant safety upgrades to the sheep loading ramps have been committed to with planned completion in July 2018. The Cooma saleyards continue to be a good source of revenue and a self sustaining business. The Facilities Group will continue maintaining the saleyards in the coming FY and implement a the management contract

Last Updated: 11-Jul-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
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Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report

3.1.2.2 Assist appropriate agencies, agricultural and forestry enterprises, to work together to ensure the long term viability of our local agriculture and timber sectors	Mark Adams - Group Manager Economic Development & Tourism	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN
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ACTION PROGRESS COMMENTS:

No specific actions undertaken to pursue this objective in September quarter.

Agricultural and forestry enterprises form a part of the draft REDS and the Regional Destination Management Plan which are progressing.

Actions will be included in the draft REDS document to support these industries particularly around Bombala. Staff are in ongoing discussions with the Office of Regional Development on ways to support the timber industry around Bombala.

Last Updated: 03-Apr-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.2.3 Ensure that the local planning framework protects high-value agricultural land	Mark Adams - Group Manager Economic Development & Tourism	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN


ACTION PROGRESS COMMENTS:

Mapping important agricultural land is implementation task 8.1 of the South East and Tablelands Regional Plan with the lead agency being the Department of Industry with Council as a partner. Council will work with DoI as this task progresses.

DoI are still yet to contact Council about this project, but it is understood that it has commenced within DoI.

High value agricultural land in SMRC is zoned RU1 - Primary Production in the existing LEPs but the key issue is whether existing minimum lot sizes and permissible lands uses in this zone across the region is sufficient to protect the high value land. This issue will be reviewed in the process of preparing a new LEP.

Last Updated: 03-Apr-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.2.4 Support educational opportunities throughout the Region	Mark Adams - Group Manager Economic Development & Tourism	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

This action in the OP has a particular emphasis on agriculture and primary industries. No specific actions undertaken to pursue this objective in September quarter.

Grant submitted for Bombala Innovation Hub and talk progressing with Department of Education about a similar centre in Jindabyne.

Looking for opportunities to expand the CUC model from Cooma to Bombala and Jindabyne but requires assistance from state government agencies in terms of providing the facilities to Council for community use. Currently waiting for outcomes from the state government on Jindabyne health clinic building and former Bombala primary school building.

Snowy Monaro Regional Council (SMRC)




Action and Task Progress Report

Also investigating how skills shortages may be likely across the region with Snowy 2.0. Ongoing investigations are required in this space.

Last Updated: 03-Apr-2018

3.1.3 An expanded local business base and new small businesses

3.1.3.1 Collaboration between businesses, Council and agencies.

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.3.1 Continue to deliver Service NSW from Bombala Branch	Nola Brady - Group Manager Governance	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN
ACTION PROGRESS COMMENTS: Service NSW delivery continues at a high standard at Bombala. New staff have been recruited and trained to replace vacancies Service NSW continues ongoing there are no changes expected for the 2018 FY Last Updated: 23-Jul-2018							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.3.2 Identify local initiatives to broaden our economy and improve employment and apprenticeship opportunities	Mark Adams - Group Manager Economic Development & Tourism	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN
ACTION PROGRESS COMMENTS: Meeting held with Kris Laird about training opportunities for local businesses and looking to investigate facilitating Council office space at a regular times to help Kris access local entrepreneurs. This is a key function of the REDS document, a draft of which is being reviewed by staff. The REDS document is being reviewed to more specifically target creating the opportunities for local jobs. Last Updated: 03-Apr-2018							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.3.3 Support local business networks and our Chambers of Commerce	Mark Adams - Group Manager Economic Development & Tourism	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report


ACTION PROGRESS COMMENTS:

Regional Chambers meeting organised for the end of October to enable chambers to meet with the Group Manager EDT and Economic Development Officer to discuss relationship and issues going forwards.

Regional Chambers meeting held. Chambers Newsletter produced. Working with Chambers to have regional business awards night.

Business Awards Night set for 18th May 2018. Regional Chambers meeting also to be held in late April/early May. Staff have attended the Jindabyne Connect and Cooma Connect evenings.

Last Updated: 03-Apr-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.3.4 Support strategies to establish and grow creative industries within the Region	Mark Adams - Group Manager Economic Development & Tourism	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

This is being investigated as part of the Regional Economic Development Strategy.


A draft REDS document is now under review by staff.

A regional marketing campaign undertaken through the CBRIO is underway using promotional videos of local businesses. Five have been featured from SMRC and the video's will be available for Council to use to promote the area as well. The aim is to attract new businesses to the area by using testimonies from existing successful businesses.

Last Updated: 09-Apr-2018

3.1.4 An expanded tourism sector throughout the Region

3.1.4.1 Work together with the community to plan, coordinate and implement tourism products.

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.4.1 Collaboration with each of the Chamber of Commerce throughout the Region to investigate expansion of a rewards style card, encouraging tourists and locals to shop locally	Mark Adams - Group Manager Economic Development & Tourism	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

This is a topic that can be discussed at the regional chambers meeting at the end of October.

Discussed at Regional Chambers meeting. Cooma model could be rolled out more widely but regional card probably not viable. Needs to be based around individual towns.


Needs to be progressed with individual chambers on a one to one basis but not a huge appetite among Chambers to change existing situations at the moment. Will keep this project in

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report

ongoing discussions.


Last Updated: 09-Apr-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.4.2 Deliver effective services through the Visitor Information Centres	Mark Adams - Group Manager Economic Development & Tourism	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

VICs in Cooma and Bombala are now both under the Manager - Tourism and Events and improvement of synergies and coordination between the two centres is in progress. VICs also deliver events and maintain an online presence including in social media.

Last Updated: 22-Dec-2017

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.4.3 Develop a strategic approach to tourism in the Region by integrating land use planning, product development and promotion	Mark Adams - Group Manager Economic Development & Tourism	Deferred	01-Jul-2017	30-Jun-2018	90.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

This issue is partly addressed in the Tourism Strategy currently being prepared by the University of Canberra. It will also require investigation as part of the new LEP process. The Tourism Strategy and Land Use strategies will be further developed as the year progresses. A Regional Destination Management Plan is now nearing completion. Local Tourism Strategy to be prepared in first half of 2018.

The Regional Destination Management Plan has been completed by Destination Southern NSW and Council has been in discussions with the Office of Regional Development to complete a Visitor Economy Strategy for the Snowy Mountains and Monaro which will become the Snowy Monaro Tourism Strategy. The Tourism Governance Strategy prepared by the University of Canberra has been completed and will be reported to an upcoming Council Meeting.

The Tourism Governance Strategy was considered at Council's meeting on 21 June. A Snowy Monaro Destination Management Plan will now be prepared which will further assist in integrating land use and tourism along with Land Use Strategies to be developed in the next financial year.


This will continue on in the new OP/DP in actions 6.3.1.1, 8.1.1.1 and 8.1.2.1

Last Updated: 13-Jul-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
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Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report


3.1.4.6 Promote the Region as bicycle and motorcycle friendly	Mark Adams - Group Manager Economic Development & Tourism	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN
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ACTION PROGRESS COMMENTS:

VisitCanberra have indicated they are looking to market the Canberra region as major bicycling destination and are currently preparing strategy. Have had preliminary discussions about how the SMRC area can feature in the regional promotion. Agreed to look for more synergies as this evolves. L'Etape and mountain biking tracks continue to be promoted in the region. Bombala Bike Show is also a major event that will be promoted.

Last Updated: 22-Dec-2017

3.1.4.2 Market the Snowy Monaro Region's "destination town's", promoting the history of the area, access to tourism attractions and develop tourism for the future for the Region.

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.4.4 Develop and implement Regional Events Strategy that increase local and visitor participation	Mark Adams - Group Manager Economic Development & Tourism	Deferred	01-Jul-2017	30-Jun-2018	75.00%	100.00%	 AMBER

ACTION PROGRESS COMMENTS:

This issue is partly addressed in the Tourism Strategy being prepared by the University of Canberra. Council also presently coordinates some events and publicises many others. The overall strategy for events still remains to be articulated for the region.


This will be required as a sub strategy beneath the overall Tourism Strategy and cannot progress further until this strategy is developed.

The overall Tourism Strategy will be prepared in conjunction with the Office of Regional Development. Likely to commence in first half of 2018 but not likely to be completed by then.

The development of a Regional Events Strategy will need to be deferred until the Snowy Monaro Destination Management Plan is complete, as it will be a sub strategy underneath it. Council has developed an approach to the Australia Day event which provides direction for organisation of next years event.

This will be continued on in action 6.3.1.1 on the new OP/DP.

Last Updated: 13-Jul-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.4.5 Improve Tourism signage across the Region	Mark Adams - Group Manager Economic Development & Tourism	Deferred	01-Jul-2017	30-Jun-2018	90.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

Discussions in progress with Cooma Gaol Museum to improve tourism directional signage.


This needs to be looked at in the Tourism Strategy before it can be progressed further. New banners have been supplied for the Cooma town entrance.

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report

A Tourism Attraction Signposting Assessment Committee (TASAC) meeting was held in Cooma in March. Local tourism signage issues were raised at the meeting. Council is making improvements to the existing Cooma Gaol signage at the Vale Street roundabout. Tourism signage will also be a subject for the strategy to be prepared in conjunction with the Office of Regional Development. The Cooma Gaol sign has been installed at the Vale Street roundabout. At the TASAC meeting a way to provide better road signage at the Bombala VC was discussed and agreed. Existing signage at the Bombala VC has been improved recently. Koala signs have also been installed along roadsides in the Jerangle-Numeralla vicinity to warn passing motorists. This will be continued on in action 6.3.1.1 and 6.3.1.2 in the new OP/DP.


Last Updated: 13-Jul-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.4.7 Provide relevant information that encourages visitors to stay longer in the Region and encourages residents to utilise the Region's attractions	Mark Adams - Group Manager Economic Development & Tourism	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

This is an ongoing function of the VICs including online marketing and SnowyGuide app.

Last Updated: 22-Dec-2017

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.4.8 Review and implement Economic Development Strategy for the Region	Mark Adams - Group Manager Economic Development & Tourism	Deferred	01-Jul-2017	30-Jun-2018	90.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

Regional Economic Development Strategy (REDS) currently being prepared.

A draft REDS document is being reviewed by staff.

Comments from staff on the preliminary draft document have been sent to the Office of Regional Development who are liaising with the consultant.

Council staff raised significant concerns about the first draft of the Regional Economic Development Strategy with the Office of Regional Development. These have been taken on board and advice sought by the ORD from the Centre of Economic and Regional Development. A further revised draft is expected shortly.

This is continued on in action 4.1.1.1 in next years OP.

Last Updated: 13-Jul-2018


3.2 Robust local education, employment and lifelong learning opportunities

3.2.1 Further develop pathways to employment and lifelong learning opportunities for our Region

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report

3.2.1.1 To provide life-long learning opportunities to all communities within the region.

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.2.1.1 Support Snowy Monaro University Centre	Bianca Padbury - Group Manager Community Support Services and Aged Care	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN


ACTION PROGRESS COMMENTS:

We are solidifying relations with the Country Universities Centre Snowy Monaro. Mayor Rooney is Secretary of the Board. We have created a communications plan to support collaborative interactions. So far this has been well received.

In July 2017 Cooma University Centre commenced the process of significant re-branding. The physical re-branding was officially completed 13 December 2017. The new name is Country Universities Centre Snowy Monaro which represents the broader brand and partnerships with universities throughout Australia. Country Universities Centre Goulburn and Country Universities Centre Far West are both due to launch early in 2018. Representatives from SMRC and Mayor John Rooney attended the Country Universities Open Day on Wednesday 13 December 2017. Group Manager Community Support Services and Aged Care is meeting with CUC representatives Friday 12 January 2018 to discuss the current partnership and collaboration into the future including options to branch out throughout the region for example Bombala. Discussions already taken place have focused on Life Long Learning and how this can be promoted to mature age students across the region including staff within SMRC.

The partnership continues to be managed by Group Manager Community Support Services and Aged Care. We continue to work collaboratively with the Country University Centre.

Last Updated: 23-Jul-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.2.1.2 Operate and develop the Snowy Monaro Regional Library Service	Bianca Padbury - Group Manager Community Support Services and Aged Care	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

We are working to improve outgoing communication. A project is being undertaken to assess the amount of brochures and flyers that are required for events throughout the year. Through a small grant we have the opportunities to upgrade branding. This funding will be used to engage a designer to develop a series of templates reflecting the needs of the library in line with our corporate image and branding. We are developing a communication schedule with the Communications Team to ensure all required information is published through all media outlets at the correct time. Part of the plan is to ensure all external communications are signed off by Comms prior to printing and publishing. This plan will assist in developing suitable timelines for all involved.

The mobile library had the final stage of it's makeover completed in December 2017. A decal of a wombat was applied to the door of the bus that provides a welcoming entrance for the community. The SMRC Library Bombala was successful in gaining a refurbishment grant to the value of \$30k. This needs to be spent by the end of the current financial year. Quotations

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report

are being received for upgrades; these will be presented to the community. The SMRC Library Cooma has partnered with Monaro High School (Year 11 & 12 students) to run inter-generational programs for seniors requesting assistance with technology. The December technology session was of success. The next session is scheduled for March 2018. All Libraries continue to encourage lifelong learning and have done this in August at the range of events that were held to educate community regarding 'Book Week'. Other events included a story time at Halloween and also an event to celebrate Grandparents Day.

We are going through the registration process to align the SMRC Libraries with a national program called 'Be Connected' which aims to reduce isolation through providing greater opportunities to access technology for seniors in our community. We are scoping out the option of utilising grant funding accessible through Be Connected to purchase tablets for all libraries.

In December the SMRC Library Cooma coordinated, in conjunction with the Salvation Army a 'Food for Fines' campaign aimed at providing food to disadvantaged families. This was of success.

A survey was conducted in community in May 2018. There were 123 respondents who provided feedback regarding growth and the future direction of library services in the region. The draft Library Strategy has been completed.


Last Updated: 23-Jul-2018

4 Creating a Safer, Healthier and Thriving Community

4.1 A strong thriving and inclusive community where people feel a sense of belonging and identity

4.1.1 Ensure that the unique culture and heritage of our Region, and its individual communities, are maintained and celebrated while embracing progress, change and inclusiveness

4.1.1.1 Promote and protect our cultural heritage, including Aboriginal cultural heritage

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
4.1.1.1 Continued support and engagement with Aboriginal community	Mark Adams - Group Manager Economic Development & Tourism	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:


Youth Development Officer and Community Development Planner have been maintaining continued liaison with the aboriginal community on relevant issues.

Last Updated: 22-Dec-2017

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
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Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report


4.1.1.7 Develop and implement a heritage strategy	John Gargett - Group Manager Development & Building Certification	Deferred	01-Jul-2017	30-Jun-2018	50.00%	100.00%	 RED
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ACTION PROGRESS COMMENTS:

Heritage strategy has been reviewed with actions being undertaken within existing strategy. Due to limited staffing resources and awaiting completion of additional heritage studies Strategy not completed in full. Strategy to be completed for 2018/19 OP plan Action 2.1.2.1

Last Updated: 16-Jul-2018

4.1.1.2 Support activities, events and celebrations that promote cultural diversity and inclusiveness.


ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
4.1.1.2 Support and facilitate cultural diversity across the region	Mark Adams - Group Manager Economic Development & Tourism	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

No specific projects to report in the September quarter.

This is supported on an ongoing basis through the support of a range of events throughout the year and consistent meetings with a diverse range of social groups through, for example, the Monaro Interagency Forum, the Youth Council, support of the Raglan Gallery, sale of local produce and art at Visitors Centres, coordination of Australia Day event.

Last Updated: 22-Dec-2017

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
4.1.1.8 Implement the Destination Management Plan	Mark Adams - Group Manager Economic Development & Tourism	Deferred	01-Jul-2017	30-Jun-2018	80.00%	100.00%	 AMBER

ACTION PROGRESS COMMENTS:

A regional Destination Management Plan is currently being developed by the CBRJO in conjunction with Destination Network Southern NSW.

The Regional DMP is nearing completion. Staff were presented with an overview of the draft but expect to receive a draft in the new year.


The Regional DMP has been completed. Staff are liaising with the Office of Regional Development who will be partnering in preparing the local level Visitor Economy Strategy, otherwise know as the Snowy Monaro Destination Management Plan. This will incorporate the themes of the Regional DMP.

This will be continued on in action 6.3.1.1 in the new years OP.

Last Updated: 11-Jul-2018

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report


ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
4.1.1.9 Promote and provide operational assistance to enhance and encourage events and tourism	Mark Adams - Group Manager Economic Development & Tourism	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

VIC staff currently organising Landrover Event in Cooma to be run in Cooma in autumn 2018.
The LandRover Event continues to consume major amounts of staff time.
The Landrover event was held and was a major success.

Last Updated: 18-Apr-2018


4.1.1.3 Implement a range of programs targeted to address positive community relationships between residents, seasonal workers and visitors.

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
4.1.1.4 Support initiatives that build positive relationships and address needs of community	Mark Adams - Group Manager Economic Development & Tourism	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

No specific projects to report in the September quarter.
Currently working on new recreation facilities that will improve lifestyle options in the region.

Last Updated: 22-Dec-2017

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
4.1.1.5 Implement programs to enhance public health compliance	Gina McConkey - Group Manager Environmental Management	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN


ACTION PROGRESS COMMENTS:

The rollout of the scores on doors program is now 100% complete

Last Updated: 13-Oct-2017

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report


ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
4.1.1.6 Support Community Projects Team Program throughout the Region	Glen Hines - Group Manager Facilities Management	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN
ACTION PROGRESS COMMENTS: Input through Open Space and land and property Managers to various community groups initially as part of the 14M SCFPI. Several projects have been allocated to Facilities Group to scope and manage. Facilities staff have provided continual support to the major projects team providing support with scoping and FM management input to the ongoing suitability of additional and upgrade assets. The Facilities group has also provided funds from aligned capital projects that has enabled improved outcomes with some of the major projects. The Facilities Group will continue to provide support to the major projects team to ensure the completion of projects where required Last Updated: 11-Jul-2018							

4.1.1.4 Continued participation in, and access to the arts.

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
4.1.1.3 Support delivery of arts and culture in activities across the region	Mark Adams - Group Manager Economic Development & Tourism	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN
ACTION PROGRESS COMMENTS: VIC staff are assisting the Raglan Gallery in admin on a regular basis. Currently working on an initiative with government that could see a new performing arts centre for the region. A workshop organised by create NSW was recently attended by the Group Manager Economic Development and Tourism and Cllr Haslingden. Council continues to work with SE Arts to promote arts in the region. Last Updated: 23-Jul-2018							

4.1.2 Encourage active participation in Council and community volunteer programs

4.1.2.1 Support the availability of volunteering opportunities and build capacity.

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
4.1.2.1 Strengthen, support and promote volunteering within Council and in the Community as a valued vocation that builds social capacity	Bianca Padbury - Group Manager Community Support Services and Aged Care	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN
ACTION PROGRESS COMMENTS:							

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report

Council continues to grow where possible and support volunteering for many facets of Council activities. Clinton Bizaker won volunteer of the year at the International Day of Disability Awards for 12 years volunteering at Yallambee Lodge. Volunteers that support Community Support Services attended an Appreciation Dinner at Lake Crackenback early in December 2017. All in attendance enjoyed the evening. Volunteers provided over 8000 hours of service this year alone to the Snowy Monaro region.

We are in the process of exploring with Transport for NSW the option of a bus trade in. We are exploring the possibility of an Electric Bus should this be an valid option under a funding and service agreement with Transport for NSW.


We have 78 active Volunteers within the area of Community Support Services and Aged Care. Volunteering will be captured in the Community Transport Strategy in addition to the Library Strategy. Broader Volunteering throughout the organisation will need to be addressed in another directorate.

Last Updated: 23-Jul-2018

4.2 Increased Region-wide access to a range of health and wellbeing services that respond to changing needs

4.2.1 Actively encourage the provision of a wide and diverse range of quality health care services within our Region.

4.2.1.1 Retain and improve health and social services across the Region.

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
4.2.1.1 Participate in groups and networks that improve access to health and social services	Bianca Padbury - Group Manager Community Support Services and Aged Care	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

Council continues to participate, support and be an advocate for health services and social services. In December 2017, Council facilitated the Monaro Inter-agency involving 120 participants from a range of sector based organisations. We also facilitate the Monaro Regional Housing Forum and Youth Inter-agency.

Council adopted a recommendation to incorporate social planning processes into the Community Strategic Plan (CSP). In November 2017 SMRC appointed a new Community Development Planner who has extensive experience working in the region. She is dedicated to strengthening existing partnerships as well as exploring innovative practices.

Overall there has been an increase in the number of participants accessing group activities for seniors across the region, which is a result of changes stemming from Aged Care Reform. Due to the increase in need, recruiting for additional activity officers will occur early in the new year as well as creative changes to programming on offer at Werri-Nina.




We have identified areas of improvement in the 2018/2019 DP OP as a result of the merging of Councils. This will assist us to address the needs of Community in an efficient and safe manner while providing greater reach to people who are isolated and limited in capacity to access support.

Last Updated: 06-Apr-2018

4.2.1.2 Continue to support the development and redevelopment of present medical facilities within the Region.

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
4.2.1.2 Advocate and seek additional funding from the State Government for the expansion of the medical precinct identified in the Master Plan for Thredbo Terrace	Glen Hines - Group Manager Facilities Management	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN
ACTION PROGRESS COMMENTS: No additional funding source has been identified. The Snowy River Medical centre continues to provide a high level of medical services to the Jindabyne area. Funding opportunities for all current and planned council facilities will be monitored throughout 2018/19 and where feasible applications prepared and lodged Last Updated: 11-Jul-2018							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
4.2.1.3 Continue to engage with existing and emerging Medical and general Health Services throughout the Region	Glen Hines - Group Manager Facilities Management	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN
ACTION PROGRESS COMMENTS: The Land and Property BU has recently interviewed for medical tenancy at the Snowy River Medical Center is committed to advocating arranged to continue provision of medical services in this part of the region Throughout the past year the Facilities Group has continued to maintain the Snowy River Health Centre. Negotiations are still underway regarding tenancy / rent value. The Facilities Group has also been working with Southern Health regarding Doctor accomodation in Bombala. Last Updated: 11-Jul-2018							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
4.2.1.4 Operate and maintain the Snowy River Health Centre in accordance with DoHA requirements	Glen Hines - Group Manager Facilities Management	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN
ACTION PROGRESS COMMENTS: Health Centre managed through an external provider and administrative support from Council Last Updated: 16-Jan-2018							


4.3 Reduce barriers to participation for the Region's diverse population

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report

4.3.1 Encourage the provision of accessible services and activities that support people from identified Social Justice Groups throughout the Region


4.3.1.1 Provide and support appropriate services for women within the Region.

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
4.3.1.5 Support and develop community groups and initiatives	Mark Adams - Group Manager Economic Development & Tourism	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

No specific projects to report in the September quarter.
This occurs on an ongoing basis through a variety of events and meetings. The Youth Council is an example of such a group.

Last Updated: 22-Dec-2017


ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
4.3.1.6 Support initiatives that encourage social inclusion	Mark Adams - Group Manager Economic Development & Tourism	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

No specific projects to report in the September quarter.
This is occurring on an ongoing basis through the work of the Youth Development Officers and Community Development Planners.

Last Updated: 22-Dec-2017

4.3.1.2 Provide and support appropriate services and facilities for children and young people within the Region.

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
4.3.1.1 Deliver and facilitate youth programs and services throughout the Region	Mark Adams - Group Manager Economic Development & Tourism	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

The Snowy Monaro Youth Council is being convened and will begin in November. This program will mentor and develop young leaders of tomorrow. Report seeking endorsement has been sent to the October Council meeting.


Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report

The Youth Council has commenced and has developed a charter which has been endorsed by Council. First meeting to begin to discuss issues will be held in the new year. Council has been successful in obtaining a \$28,000 grant to assist with expenses and initiatives. Further initiatives to assist with the youth include activities during youth week and the youth awards. The members of the youth council have been assisting with this and have received experience, mentoring and leadership learning through this experience.

Last Updated: 18-Apr-2018

4.3.1.4 Provide appropriate services and facilities for people with a disability throughout the Region.

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
4.3.1.3 Provide a range of services which meet the needs of people with a disability, their families and carers	Bianca Padbury - Group Manager Community Support Services and Aged Care	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:


From October to December 2017, the last of the block funded participants were successfully transitioned over to the NDIS. This process was deemed a success. On Friday 1 December 2017, Council facilitated International Day of People with Disability. The event was well received in Cooma at Centennial Park.

Council was successful in gaining transition assistance funding for local councils to support the development of a Disability Services Business Plan. This will assist Council and Community in their transition to the NDIS. Council continue to provide NDIS services based on funding left. NDIS transitional funding was only committed until the end of June 2018. We will continue to support NDIS participants as full cost recovery if they choose Council as their provider.

We have a small number of NDIS clients accessing services through Council. We have recently completed a third part verification in order to remain a registered provider.

Last Updated: 11-Jul-2018

4.3.1.5 Provide and support appropriate services and facilities for older people and their carers throughout the Region.

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
4.3.1.8 Ensure provision of high quality aged care in compliance with legislative and accreditation requirements	Bianca Padbury - Group Manager Community Support Services and Aged Care	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

Yallambee Lodge is not due for re-accreditation until February 2020. Two areas identified for improvement have been completed, 1 being legionnaires testing, the other a preferred supply list.

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report

Snowy River Hostel is due December 2018. The self-assessment for re-accreditation is in progress. A progress meeting will be held with Director Corporate and Community Services September 2018.


In response to media surrounding the quality of food in aged care facilities, we can report that Yallambee Lodge have a spend of \$10.12 per bed per day. A guide of catering suggests \$8.20 - \$9.00 per bed per day. Factors including availability of fresh produce and transportation have been taken into consideration when looking at overall bed spend. A nutritious 6 week dietitian approved meal plan is developed using high quality produce taking into consideration specific dietary needs such as lactose free, diabetic, low calorie. Individual needs regarding likes and dislikes are also taken into consideration when planning the menu. There are no residents that are classified as malnourished. Yallambee provide any resident at risk with a high protein diet and monitor resident weight each month. A GP is consulted if any resident is + or - 2 kilos from the previous month.

Snowy River Hostel follow the same menu plan as Yallambee Lodge (specific costings to be confirmed). They have 1 resident who is considered underweight. They are palliative and refuse to eat. Treating physicians and family are aware. Nutritional supplements as required are supplied.

Yallambee Lodge had an unannounced accreditation visit in October 2017 where they looked at Clinical Care Standard 2.4. Yallambee passed this visit. Yallambee facilitated a 'Walk for Memory' raising money for Alzheimer's Australia. A total of \$3000 was raised and donated. 191 participants attended this walk. Residential occupancy rate of 97.4% whilst national average is 92.5% and government owned facilities is 89% at Yallambee.

A review of Residential Aged Care services throughout the region has commenced. Pride Living are assisting Council to undertake this review to gain greater understanding as to the needs of community now and into the future. Assets, workforce and infrastructure will be looked at throughout the review process. The draft report has been submitted to Council for review June 30 2018.

Last Updated: 11-Jul-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
4.3.1.9 Provide an effective home based care service.	Bianca Padbury - Group Manager Community Support Services and Aged Care	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

Commonwealth Home Support Program is operating at maximum capacity for personal care and domestic assistance. We are currently reviewing our activities provided to eligible clients under this program. Participation rates are low. Creative options have been explored however were not well received from clients in receipt of services. Recruitment is under way for two Activity Officers who will shape the direction of centre based programs. Council continue to provide all other services dependent on need.

There have been a number of changes in the Community Transport arena. Changes have come with the aim to align the program with other transportation services throughout the state. Point to Point Legislation was introduced 1 July 2017. This legislation ensures that there is consistency in the transportation of commuters on a fee for service basis. The regulation will ensure the highest level of safety is considered when registering as point to point provider for example, the medical and police checks required will be consistent across the state in the industry. Council are transitioning to being a point to point provider which will create an avenue to operate Community Transport as a fee for service for ineligible community

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report

members.

Our NDIS services are continuing to operate.


The management of Home Care packages has moved to Werri-Nina. This allows for all support services to be offered in a community based setting where collaboration with internal and external service providers.

With the Commonwealth Home Support Program as of December 2017 SMRC have met all outputs, exceeding in domestic assistance, personal care and social support. No new referrals can be accepted unless further Commonwealth funding is committed. In the new year Manager Community Support Services will explore options to apply for additional funding.

There has been a new system and contract signed with Community Options for the administration of the Compacts program. A new staff member is working within this in the region.

Last Updated: 23-Jul-2018

4.3.1.6 Analyse current and emerging social issues and identify effective strategies to address them.

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
4.3.1.2 Implement Disability Access and Inclusion Plan	Mark Adams - Group Manager Economic Development & Tourism	Deferred	01-Jul-2017	30-Jun-2018	50.00%	100.00%	 RED

ACTION PROGRESS COMMENTS:


Disability Inclusion Action Plan Adopted by Council.

Implementation plans will be developed to include all stakeholders.

Further internal discussions are required to move this project forward. Some measures may be incorporated into the CSP and Delivery Plan actions for the future.

A report will be prepared for actions to be undertaken in the upcoming financial year. These specific actions are then intended to be implemented during that year as part of the delivery plan actions for that year. Deferred to 2018/19 Action 3.1.1.1.

Last Updated: 17-Jul-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
4.3.1.4 Update Social Plan summary	Mark Adams - Group Manager Economic Development & Tourism	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

The development of a Social Plan has been identified as a key priority.

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report


A plan will be developed for the Snowy Monaro Regional Council that will involve all stakeholders including Councillors.
A report provided to the December Council meeting on this issue. A Document will be prepared to provide social information and other measures will be incorporated into the CSP.
Social actions have been incorporated into the CSP and the OP and DP for next year.

Last Updated: 18-Apr-2018

4.4 Increased year-round safety for all

4.4.1 Protect the health, safety and wellbeing of our residents and visitors through the provision of both proactive and reactive environmental health programs


4.4.1.1 Protect our health and wellbeing of our community via regulation, enforcement, education and response.

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
4.4.1.1 Provide building certification services in accordance with legislative requirements	John Gargett - Group Manager Development & Building Certification	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

Building certification services provided in accordance with legislative requirements with on-going skills and professional development undertaken.

Last Updated: 11-Jul-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
4.4.1.4 Fulfill obligations and contract requirements as prescribed by NSW Department of Health and NSW Food Authority	Gina McConkey - Group Manager Environmental Management	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:


Food surveillance program inspections are completed and meet our contractual obligations with the NSW Food Authority. The water sampling program is on track to meet NSW Health targets for the NSW Health Drinking Water monitoring program for the 2018 Calendar year.

Last Updated: 26-Jun-2018


ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
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Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report


4.4.1.5 Ensure Local Government Act applications are processed	Gina McConkey - Group Manager Environmental Management	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN
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ACTION PROGRESS COMMENTS:
All applications are being processed within the statutory timeframe for operating approvals for On-Site Sewage Management systems.
Last Updated: 26-Jun-2018


ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
4.4.1.8 Minimise the risk of disease and environmental harm from onsite sewerage system	Gina McConkey - Group Manager Environmental Management	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:
Data verification has been completed for the former Bombala area and the On-Site Sewage Management Strategy has now been adopted by Council.
Last Updated: 26-Jun-2018

4.4.1.2 Provide adequate burial and interment facilities in the Region.

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
4.4.1.2 Continual improvement and maintenance of Regional cemeteries	Gina McConkey - Group Manager Environmental Management	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:
Outsourcing of maintenance and grave digging has been completed for the former Cooma-Monaro and Snowy River Council areas to gain efficiencies. A Bombala review to be undertaken throughout 2018/2019 FY to identify areas where efficiencies can be gained.
Last Updated: 26-Jun-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
4.4.1.3 Develop Regional Cemetery Management Plan	Gina McConkey - Group Manager Environmental Management	Deferred	01-Jul-2017	30-Jun-2018	50.00%	100.00%	 RED

ACTION PROGRESS COMMENTS:


Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report

Initial meeting with staff have been undertaken to discuss content and direction of the plan. Due to lack of resources this plan will not be completed prior to the end of June 2018. The completion of this plan has now been identified for completion in 2018/2019 Operational Plan action 8.2.2.1

Last Updated: 12-Jul-2018


4.4.1.3 Management of Companion Animals and implementation of strategies in existing Companion Animal Management Plan.

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
4.4.1.6 Management of Companion animals is implemented in accordance with relevant legislative requirements	Gina McConkey - Group Manager Environmental Management	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

On-Call arrangements are in place to cover for all of the Regional Council area. Call centre scripts are reviewed regularly to ensure service needs are met. Initial team meetings have taken place to discuss the development of a Companion Animals Management Plan. A draft plan has now been completed.

Last Updated: 26-Jun-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
4.4.1.7 Management of stock is undertaken in accordance with relevant legislative requirements and agreements with other enforcement agencies	Gina McConkey - Group Manager Environmental Management	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

The establishment of a Livestock Impounding Facility has been completed with the location being at the Bombala Saleyards. A review has commenced and a draft procedure is to be developed with a three tiered escalation process before the stock is impounded. A contact map of property owners along main roads is being developed to assist staff with localised contacts to assist when significant travel is involved in reaching the site where straying stock are located. NLIS and MLA registration and Logins are complete.

Last Updated: 26-Jun-2018


4.4.2 Promote community safety through an effective planning and response regime to disasters and emergencies

4.4.2.1 Ensure that Council responds in a timely and appropriate manner to incidents and emergencies within the Region.

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
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Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report


4.4.2.1 Council's LEMO's provide executive support to the LEMC/LERC, along with operational support to the LEOCON once the Emergency Operations Centre is activated	Gary Shakespeare - Group Manager Transport Infrastructure (Operations)	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN
ACTION PROGRESS COMMENTS: Support provided to LEMC and REMC This position has now been moved to Group Manager Assets & Engineering Services. However an update from the Group Manager is as follows: "LEMC/LERC meeting held on 15 November 2017; next meeting scheduled for 15 Feb 2018" Last Updated: 17-Jan-2018							

5 Enhancing Our Healthy, Active Lifestyle

5.1 Improved access to recreational services, areas and facilities

5.1.1 Improve legal access to more areas of the National Parks, rivers and lakes to meet our community's expectations

5.1.1.1 Ensure relevant information is provided to facilitate and manage increased access.

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.1.1.1 Ensure accessibility to all Council facilities	Glen Hines - Group Manager Facilities Management	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN
ACTION PROGRESS COMMENTS: All new Council facilities designed or in the process of have all accessibility provisions. Ex Berridale swimming pool, new amenity building Berridale. The Facilities Group is continuing to explore options in relation to BCA compliance and identified accessibility issues in Council Buildings. Further examples of planned accessibility improvements include paths at Bombala Platypus Reserve. All newly built and upgraded facilities are planned with accessibility compliance. The Facilities Group will continue to investigate accessibility improvements across Council facilities during 2018/19. Last Updated: 24-Jul-2018							





5.1.2 Provide and maintain appropriate range of high quality, passive and active open space areas to support our growing population and visitors

5.1.2.1 Upgrade and maintain current investments in sporting, recreation and fitness facilities.

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
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Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report

5.2.1.1 Maintain Council swimming pools to comply with statutory reporting requirements on water quality, pool operations and equipment	Glen Hines - Group Manager Facilities Management	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN
ACTION PROGRESS COMMENTS: The regions swimming pools were managed within compliance requirements during the 2017/18 swimming season. The Bombala pool had a new dry chlorination system in order to meet WHS requirements. Concept designs and pricing estimates were obtained for upgrading Cooma, Bombala and Jindabyne pools and applications for funding submitted to the SCCF. The Councils pool continue to be a significant cost to operate and cost savings and strategies to increase patronage will continue to be explored in 2018/19 Last Updated: 11-Jul-2018							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.1.1 Council holiday parks are managed and promoted appropriately	Glen Hines - Group Manager Facilities Management	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN
ACTION PROGRESS COMMENTS: The Land and Property BU continues to manage the regions holiday parks. Significant resources are allocated to manage day to day operations and facilitate upgrades to amenities. Significant electrical upgrades are being scoped for Delegate along with improvements under Capital Projects Last Updated: 16-Jan-2018							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.1.2 Crown Reserves in Council's Trusteeship managed to meet Council's service requirements	Glen Hines - Group Manager Facilities Management	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN
ACTION PROGRESS COMMENTS: The Facilities Group is aware of the legislative changes regarding Crown Land management. It is understood that Council has managed Crown Lands through 2017/18 as required. During 2018/19 staff will be developing a priority list of Crown Land holdings requiring plans of management and will commence resourcing this significant project. Last Updated: 11-Jul-2018							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.1.5 Recreation, Open Space, Property Asset Management Plan and Long Term Financial Plan to be approved and implemented by Council	Glen Hines - Group Manager Facilities Management	Deferred	01-Jul-2017	30-Jun-2018	25.00%	100.00%	 RED
ACTION PROGRESS COMMENTS:							


Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report

Consolidated plan for SMRC being discussed and individual and former council plans being reviewed. Incomplete and deferred to 2018/19 Action 6.3.1.1

Last Updated: 23-Jul-2018


5.1.2.2 Provide a well-connected and sustainable network of shared paths and trails throughout the Region.

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.1.3 Maintain and improve the infrastructure that facilitates active and healthy travel options, such as walking and cycling, in all localities in accordance with the ten year management plan	Glen Hines - Group Manager Facilities Management	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

Ongoing as per 2018 OP. Mt Gladstone trails upgrade/ extensions. Continued maintenance of region parks. The Facilities Group has worked diligently over the last year to maintain open spaces, sporting facilities and properties to promote healthy and active lifestyles in the region. The Group was recently recognised in a Community survey rating as high satisfaction in the appearance of open space and sporting facilities. The Group will continue to maintain and improve these facilities over 2018/19 including the consolidation of the associated management plans.

Last Updated: 23-Jul-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.1.6 Advocate for increased funding to continue the expansion and enhancement of trail networks across the Region	Mark Adams - Group Manager Economic Development & Tourism	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

Currently preparing business case for a major NSW government grant to grow the trail network around Lake Jindabyne. A grant has been submitted for major new bike trails around Lake Jindabyne and Cooma. Awaiting outcome. Council was unsuccessful in its grant application but is pursuing other avenues to make this happen and has been liaising with the Office of Regional Development in this regard. The region will be given a boost by the \$26m grant provided to the NPWS for trail upgrades and construction in KNP.

Last Updated: 18-Apr-2018


5.3 Increase provision of recreational facilities and services Region-wide

5.3.1 Develop and maintain safe, sustainable and healthy recreational, sporting and community facilities for maximum community use and value

5.3.1.1 Ensure open space areas are well connected and functional for wide range of users with varying levels of fitness, mobility and resources.

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report


ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.1.4 Implement the recommendations from Councils Playground Strategy	Glen Hines - Group Manager Facilities Management	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN
ACTION PROGRESS COMMENTS: Ongoing and being implemented as part of 12 new playgrounds under 14M SCFP. Former Council strategies are still in affect. During 2018/19 Facilities staff will consolidate existing play ground strategies to form a Region-wide strategy Last Updated: 11-Jul-2018							

6 Managing Development and Service Delivery to Retain the Things We Value


6.1 A high standard of affordable water and waste water services that meet the needs of residents and visitors

6.1.1 Develop additional policies, plans and community education programs to promote active living and related activities and events

6.1.1.1 Ensure security of supply and extraction of water to meet the growing needs of residents and visitors.

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
6.1.1.2 Development of Regional Water Asset Management Plan	Gnai Ahamat - Group Manager Water & Wastewater Services	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN
ACTION PROGRESS COMMENTS: Individual AMP exists. Asset consolidation completed as part of W/S asset revaluation . Financial data for operations and maintenance and Capital works have been provided to Consultant drawing up the Asset Management Plans. Last Updated: 16-Jan-2018							

6.1.1.2 Ensure our drinking water meets our statutory quality requirements

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
1.1.1.13 Develop Backflow Prevention (BFP) Program throughout the Region	Gnai Ahamat - Group Manager Water & Wastewater Services	Deferred	01-Jul-2017	30-Jun-2018	15.00%	100.00%	 RED
ACTION PROGRESS COMMENTS: Implementation plan is being developed							

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report


Delays to implementation due to lack of staff. The LTW Officer has been engaged on capital works investigations.

A program of implementation will be drawn up by end March and desktop work will be done by end June.
Field work will commence in December 2018

Further delays have been encountered due to the Officer being referred to represent Council on Court matters.
This program will be implemented only after the Liquid Trade Waste has been fully implemented regionwide.

Deferred due to lack of appropriate resources. This work can only proceed when it has been resourced appropriately so it has been deferred indefinitely.

Last Updated: 24-Jul-2018


ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
6.1.1.1 Develop backflow prevention program throughout the region	Gnai Ahamat - Group Manager Water & Wastewater Services	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

Please refer to progress of Action 1.1.1.13 - this is a duplicated Action for 2017/18, so considered not applicable.

Last Updated: 11-Jul-2018

6.1.1.3 Improve communication between residents and Council regarding the quality of the Region's water supply.

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
6.1.2.3 Carry out Water maintenance throughout the region which consistently meets Australian Drinking Water Guidelines (ADWG)	Gnai Ahamat - Group Manager Water & Wastewater Services	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

Several Maintenance strategies have been undertaken in Bombala due to years of neglect.
Reservoirs have been cleaned out by divers
Water mains have been cleaned out by air scouring contractors.
Filter media replacement and nozzle replacement is currently underway.

Last Updated: 24-Jul-2018


6.1.2 Provide water and sewer infrastructure that is designed, planned, constructed and maintained to meet standards and which is based on an ethic

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report

of continued improvement

6.1.2.2 Provide water and sewerage infrastructure improvements in accordance with the Water and Waste Water Strategic Business Plan, Integrated Water Cycle Management Plan and other related studies.

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
2.1.1.4 Investigate Regional Integrated Water Cycle Management (IWCN) Plan	Gnai Ahamat - Group Manager Water & Wastewater Services	Deferred	01-Jul-2017	30-Jun-2018	50.00%	100.00%	 RED


ACTION PROGRESS COMMENTS:

Former CMSC and SRSC completed. Financing plan for SMRC completed. Combine Integrated Water Cycle Management (IWCN) Plan to follow.

DOI Water has issued a rotational four yearly plan for development of Business Plans and IWCN. Council to seek advice on which plan is required first.

Council will develop the Strategic Business Plan (SBP) in 2018/2019 Action 7.2.1.3 and the IWCN will be four years later

Last Updated: 16-Jul-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
6.1.2.2 Implement annual Wastewater Capital Works Program	Gnai Ahamat - Group Manager Water & Wastewater Services	Deferred	01-Jul-2017	30-Jun-2018	71.00%	100.00%	 AMBER

ACTION PROGRESS COMMENTS:

Planning and concept study for design of Adaminaby and Bombala STPs have commenced

Concept Study completed and final design underway.

Tender and Construction for Bombala STP to be undertaken in October 2018.

Funding for Adaminaby STP is not confirmed. Awaiting outcomes of funding applications.


Tender for Sewer mains replacement region wide is being drawn up with work to commence in August 2019.

No resources to complete due to delayed recruitment of staff, deferred to 2018/19 action 7.2.2.1.

Last Updated: 24-Jul-2018

Snowy Monaro Regional Council (SMRC)


Action and Task Progress Report

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
6.1.2.6 Develop a Trainee recruitment program and associated budget	Gnai Ahamat - Group Manager Water & Wastewater Services	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

Included in the budget and 2 Graduate trainee engineers being negotiated with the Agency

Last Updated: 13-Oct-2017

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
6.1.2.8 Implement annual Water Capital Works Program	Gnai Ahamat - Group Manager Water & Wastewater Services	Deferred	01-Jul-2017	30-Jun-2018	80.00%	100.00%	 AMBER

ACTION PROGRESS COMMENTS:

Initial tendering for all works ongoing as per 2018 OP.


Water mains replacement Contract has been awarded and work has commenced in Jindabyne and will progress to Bombala and Cooma

Delayed recruitment of key personnel required for projects

Deferred to 2018/19 Action 7.2.2.1.

Last Updated: 24-Jul-2018

6.1.2.3 Ensure that the Region's Local Water Utility is financially sustainable in the long term including investment in new and replacement infrastructure.

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
1.1.1.14 Develop consolidated S64 plans across the region	Gnai Ahamat - Group Manager Water & Wastewater Services	Deferred	01-Jul-2017	30-Jun-2018	60.00%	100.00%	 RED

ACTION PROGRESS COMMENTS:

Consultant brief underway. Individual area plan consolidated.

Request for Quotes (RFQ) from specialist Consultants will be sought early March for work to commence in April.

The new plan will be applicable from July 2018.


Delays due to Team Leader being recruited only in April 2018. An RFQ was drawn up and Consultant Selected.

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report

Work to commence in July 2018 and plan to be adopted by February 2019 Deferred to 2018/19 Action 7.2.1.5


Last Updated: 12-Jul-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
1.1.1.16 Finalise water charging process for the Region	Gnai Ahamat - Group Manager Water & Wastewater Services	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

Completed

Last Updated: 13-Oct-2017

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
6.1.2.9 Implement the current Strategic Business Plan for Water & Wastewater to comply with regulatory requirements	Gnai Ahamat - Group Manager Water & Wastewater Services	Deferred	01-Jul-2017	30-Jun-2018	78.00%	100.00%	 AMBER

ACTION PROGRESS COMMENTS:

Ongoing as per 2018 OP.

Capital works identified in Strategic Business Plan (SBP) are underway and also organisational structure has been reviewed.


Deferred 2018/19 Action 7.2.1.3

Last Updated: 13-Jul-2018

6.2 Well planned, efficient and sustainable development that complements out natural and cultural values

6.2.1 Enhance the livability of the Region's towns, villages and rural areas

6.2.1.1 Ensure that Council's land use planning and development policies enhance liveability.

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
6.2.1.1 Ensure development assessment is undertaken in accordance with adopted Local Environmental Plans, Development Control Plans, Council Policy and State and Federal legislation	John Gargett - Group Manager Development & Building Certification	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN


Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report

ACTION PROGRESS COMMENTS:

Development assessments have been undertaken in accordance with legislative requirements and new legislation being implemented within new policies and procedures being developed.


Last Updated: 11-Jul-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
6.2.1.2 Ensure that amenity, safety and sustainability of community neighbourhoods is enhanced through compliance and enforcement	Mark Adams - Group Manager Economic Development & Tourism	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

Staff continue to investigate and carry out compliance actions as they arise, although priority actions often need to be identified.

Last Updated: 22-Dec-2017

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
6.2.1.3 Review and implement CBD structure plan items and ensure that new developments meet expected minimum standards	Mark Adams - Group Manager Economic Development & Tourism	Deferred	01-Jul-2017	30-Jun-2018	75.00%	100.00%	 AMBER


ACTION PROGRESS COMMENTS:

CBD structure plan to be reviewed as part of broader strategic review.

Since the previous plan the use of online shopping is having an impact on traditional forms of retail trade that supported town CBDs. Detailed investigation of this impact is required but needs to wait until broader strategies such as the Regional Economic Development Strategy (REDS) are in place first.

REDS not yet complete. 2018/19 Action 4.1.1.1

Last Updated: 16-Jul-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
6.2.1.8 Develop a detailed strategic Landuse Strategy for the Region	Mark Adams - Group Manager Economic Development & Tourism	Deferred	01-Jul-2017	30-Jun-2018	25.00%	100.00%	 RED

ACTION PROGRESS COMMENTS:

Work on a Discussion Paper for a draft strategy to commence in next quarter.


The Discussion Paper will be in progress through January. Ideally hoping to publicly exhibit in conjunction with the draft CSP consultation.

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report

This has been placed in the Delivery plan for next year in action 8.1.1.1 & 8.1.2.1.


Last Updated: 11-Jul-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
6.2.1.12 Ensure that the local planning framework enhances amenity, safety and sustainability of community neighbourhoods	Mark Adams - Group Manager Economic Development & Tourism	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

These issues are addressed in current LEPs and DCPs and will need to be maintained or improved in future consolidated LEP and DCP.

Last Updated: 22-Dec-2017

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
6.2.1.13 Ensure the new growth and development contribute appropriately towards the cost of new infrastructure through the development and review of Section 94A and 94 Plans	Mark Adams - Group Manager Economic Development & Tourism	Deferred	01-Jul-2017	30-Jun-2018	1.00%	100.00%	 RED


ACTION PROGRESS COMMENTS:

A new S94 or s94A Plan will be developed in 2019-20 in conjunction with the new LEP and DCP. This cannot occur until a new Land Use Strategy has been developed.

A report has been provided to Council outlining a broad program of documents and policies to be prepared for strategic planning.

Deferred to 2018/19 Actions 8.1.1.1 and 8.1.2.1

Last Updated: 23-Jul-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
6.2.1.16 Review Local Environment Plan	Mark Adams - Group Manager Economic Development & Tourism	Deferred	01-Jul-2017	30-Jun-2018	90.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

An analysis has been conducted of the existing 3 Local Environmental Plan's (LEP) to identify differences in detail.

Identified differences will continue to be examined and new positions on these will be formed as the community is consulted about the issues associated with the existing LEP differences through the development of the new land use strategies.

Legal advice was obtained on the correct interpretation of a standard LEP clause (5.10(10)) that had been interpreted in different ways by two of the former Council's. The Development


Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report

Assessment Unit was informed of the advice which should provide for a consistent interpretation going forwards.
Review of the LEP maps needs to be undertaken as the LEP review process continues over the coming 18 months and a project plan will be developed as per action 7.1.2.3 in the new OP.

Last Updated: 13-Jul-2018


6.2.1.2 Plan for, and undertake, works to improve the visual amenity of towns and villages.

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
6.2.1.4 Beautification of Townships	Glen Hines - Group Manager Facilities Management	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

Cooma garden beds ongoing, Jindabyne median strip ongoing.
Town beautification (Berridale, Dalgety, Bombala, Delegate) design and construction project being finalised through SCFMPP (Tenders to close soon). The Facilities Group continued to maintain and improve the townships within the confines of operational budgets.

Last Updated: 11-Jul-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
6.2.1.6 Continue to work with stakeholders to revitalise Jindabyne Town Area including development of supporting plans, policy, procedures and Outdoor Dining	Mark Adams - Group Manager Economic Development & Tourism	Deferred	01-Jul-2017	30-Jun-2018	75.00%	100.00%	 AMBER


ACTION PROGRESS COMMENTS:

Agreement of landowners has been obtained to progress DA applications for works on Snowy River Avenue.
Upgrade works for Snowy River Avenue is in progress but unfortunately not all landowners supported the preferred design to this point. Possible opportunities may exist in the future as further upgrade work continues.
A Jindabyne Masterplan will be prepared as part of the suite of new strategic planning documents.
Snowy River Avenue works have been substantially completed although works remain to be completed in front of one property however agreement has been reached with the landholders and a DA has been prepared for them to submit to progress these works. It has not been submitted as yet.
Deferred to 2018/19 Actions 4.1.1.1, 3.1.1.1, 6.2.1.1, 8.1.1.1 and 8.1.2.1

Last Updated: 23-Jul-2018


Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
6.2.1.14 Implement the recommendations from the Jindabyne Action Plan	Mark Adams - Group Manager Economic Development & Tourism	Deferred	01-Jul-2017	30-Jun-2018	75.00%	100.00%	 AMBER

ACTION PROGRESS COMMENTS:

The Jindabyne Action Plan will be reviewed as part of the development of consolidated strategy for the new Council.
The Snowy River Avenue upgrade is consistent with the recommendations of the Jindabyne Action Plan. This project is now mostly complete apart from a final section in front of the Central Park apartments building and upgrading works to the Kalkite Street car park.
Deferred to 2018/19 Actions 4.1.1.1, 6.1.1.1, 6.2.1.1, 8.1.1.1 and 8.1.2.1
Last Updated: 23-Jul-2018


ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
6.2.1.17 Remove urban littering throughout the Region's towns, villages and open spaces	Gary Shakespeare - Group Manager Transport Infrastructure (Operations)	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

During the Winter 2017, Council employed a Casual to increase litter removal activities throughout Cooma, Jindabyne, Berridale and Adaminaby. This position was first trialled in 2016 with positive feedback from the community. In addition, Councils street sweeping contract for Jindabyne is scheduled for renewal in February 2018 and options are being considered on how to deliver an improved service to the community.
Contracting a Casual position for Jindabyne Centre is being considered as an extension of the position commonly contracted for the Winter period.
Last Updated: 17-Jan-2018

6.2.2 Ensuring housing choice throughout the life cycle

6.2.2.1 Provide a range of appropriate, accessible and affordable housing choices across the Region to meet the needs of the permanent and visitor populations.

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
6.2.2.1 Facilitate a range of appropriate, accessible and affordable housing choices across the Region to meet the needs of the permanent and visitor populations	Mark Adams - Group Manager Economic Development & Tourism	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:


Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report

No specific projects to report in the September quarter.

This issue is difficult in the current climate of anticipation of Snowy 2.0. Must be considered as part of broader strategies before specific actions to implement can be identified.
Council's existing planning policies provide for a mix of housing types.

Last Updated: 18-Apr-2018


ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
6.2.2.2 Undertake identified upgrades to Delegate Disadvantaged Housing stocks	Glen Hines - Group Manager Facilities Management	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

Fencing project has commenced and rectification of heating and floor coverings is underway.

The Facilities Group has undertaken maintenance as required on the DDH during 2017/18 and is investigating involving a community/ public housing provider in the ongoing management these properties in 2018/19.

Last Updated: 11-Jul-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
6.2.2.3 Oversee and direct the regular review and updating of land use planning instruments	Mark Adams - Group Manager Economic Development & Tourism	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

Existing LEPs are in the process of being reviewed with a view to preparing a new consolidated LEP.

Last Updated: 22-Dec-2017

7 Providing Effective Civic Leadership and Citizen Participation

7.1 Governance systems reflect Council's accountability to the community




7.1.1 Council conducts business in an open and democratic manner that values and respects the community

7.1.1.1 Ensure that legislative obligations are met throughout all Council departments.

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
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Snowy Monaro Regional Council (SMRC)


Action and Task Progress Report

7.1.1.2 Complete reporting requirements in accordance with legislation	Nola Brady - Group Manager Governance	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN
ACTION PROGRESS COMMENTS: Reporting obligations for the 6 month period have been met including Public Interest Disclosures to the Ombudsmen Pecuniary interest returns. Annual Report completed, published and sent to OLG Code of Conduct Complaints statistics report sent to OLG CSP underway Tracking on target for reporting requirements for CSP, DP / OP delivery. 2018 FY reporting obligations met Last Updated: 10-Jul-2018							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
7.1.1.12 Ensure statutory registers are maintained and publicly available	Nola Brady - Group Manager Governance	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN
ACTION PROGRESS COMMENTS: Pecuniary Interest register completed. Councillor Pecuniary Register completed by Dec 31 2017 Gifts and Benefits Register and Complaints Register maintained. Registers are maintained in line with regulatory requirements as BAU. Last Updated: 24-Jul-2018							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
7.1.1.29 Completion of Financial statutory and regulatory reports in accordance with specified requirements	Matt Payne - Team Leader - Finance	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN
ACTION PROGRESS COMMENTS: Annual Financial Statements audited, presented to Council and submitted to OLG by 30th November. Financial Data Return submitted to OLG by 30th November Ledger Balances prepared for 6 monthly inspection by auditors (LGGR 228) Roads an Bridges Data return submitted to Grants Commission by 30th September 2017							

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report

GST Certificate Submitted to OLG by 31st July 2017.
QBRs reports presented to Council in November, February and May
Proposed Loan Borrowings return submitted to TCORP on 7th July 2017
Local Government Grants Commission return of general information submitted on 8th December 17.
Last Updated: 24-Jul-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
7.1.1.31 Achieve a stronger, more efficient Council through a successful merger	Iliada Bolton - Executive Manager Innovation & Business Development	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN


ACTION PROGRESS COMMENTS:
2018 06 29 - Outstanding merger project and associated tasks carried forward for final year of transition in 2019 Operational Plan.

2018 04 13 - Progress report on transition plan projects to be submitted to Council in July 2018 for year end results.

2018 03 02 - Progress report on merger projects and new council implementation fund was provided to Office of Local Government on 02 February 2018. A further progress report of all actions and tasks was presented to ELT on 01 March 2018. Responsible Officers will be updating progress on the 41 actions that were carried forward into the 2018 financial year. A progress update will be provided to Council in April 2018 so that identified merger projects to be continued in the 2019 financial year are captured.

Stronger Communities Fund (SCF) Major Projects Program (MPP) is progressing well. A progress report is being presented to Council meeting on 15 March 2018.

December 2017 - IBD Department currently has oversight over 23 projects with a focus on continuous improvement and transformation. These projects exclude outstanding tasks brought forward from the 2017 Implementation Plan.
Last Updated: 02-Jul-2018


ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
7.1.1.38 Manage Council's community and land use planning processes to achieve regulatory requirements and community aspirations	Mark Adams - Group Manager Economic Development & Tourism	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:
No specific projects to report in the September quarter.
This takes place on an ongoing basis through the regular assessment of application by the Development Assessment team.

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report

Last Updated: 22-Dec-2017

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
7.4.1.32 Undertake an ongoing and systematic review of Council services in accordance with agreed prioritisation to deliver efficiencies	Iliada Bolton - Executive Manager Innovation & Business Development	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

2018 04 30 - Currently working with resource and waste team to agree to key findings and benefits realisation. The final report is expected to be presented to the Executive Leadership Team Mid-May 2018. Data used to prepare reports to Council on waste services as well as development of the 2019 fees and charges. Extensive Service Review program is a finalist in the 2018 Local Government Professionals Local Government Excellence Awards. Currently researching process mapping software that will best suit council's innovation program and 2019 Operational Plan projects.

2018 03 01 - Co-funding Aged Care Services Review being undertaken by an external consultant and managed by Group Manager Community Support and Aged Care Services.

2017 10 - IBD team presented to the Local Government Professionals Service Review Workshop held in Sydney in October 2017.

Currently the team is reviewing the outcomes from the Extensive Service Review undertaken by Arcadis to assist the Waste team with developing service level agreements, undertake risk assessments and document benefit realisation actions.

IBD provided analysis of data for the waste fees and charges report presented to Council by Director Environment & Sustainability in November 2017.


Completed Roads Maintenance Deep Dive Service Review. Final report presented to ARIC on 6 September 2017, presented to Council 27 September 2017.

Currently reviewing outcomes from Waste Service Review completed by Arcadis.

2018 04 30 - Currently working with resource and waste team to agree to key findings and benefits realisation. The final report is expected to be presented to the Executive Leadership Team Mid-May 2018. Data used to prepare reports to Council on waste services as well as development of the 2019 fees and charges. Extensive Service Review program is a finalist in the 2018 Local Government Professionals Local Government Excellence Awards. Currently researching process mapping software that will best suit council's innovation program and 2019 Operational Plan projects.

Last Updated: 12-Jul-2018

7.1.1.2 Council's leadership is based on ethics and integrity to enable informed and appropriate decisions in the community's best interest.


ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
7.1.1.9 Ensure community members are afforded the opportunity to review, comment and participate in Council decision making	Nola Brady - Group Manager Governance	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report


ACTION PROGRESS COMMENTS:

Implementation of the Webcasting for Council meetings to allow community members to access information.
Planning for stakeholder engagement for the CSP to include community stakeholder forums has been completed. Further engagement is planned for the next quarter to review the draft CSP.
Ongoing participation by the Community at Public forums at Council meetings.
Local area meetings undertaken on key SCF projects.
Ongoing consultation with regard to IP&R and attendance at community events and public meetings.
Last Updated: 10-Jul-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
7.1.1.10 Ensure Councillors are provided with opportunities to contribute to their professional development	Nola Brady - Group Manager Governance	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

Councillor Induction and training Policy developed and adopted. This includes details of ongoing planning for professional development.
Initial Induction training completed and program of ongoing training opportunities has been discussed with the new Council.
Further detail planning will occur in quarter 2
Workshops have been scheduled to provide Councillors with training in regard to Public Health, Weeds and Vegetation, Biosecurity and Biodiversity.
In addition Councillors have had the opportunity to attend OLG sessions and also workshops on Financial statements and the IP&R.
Ongoing workshops are delivered on key topics to assist Councillors with relevant information including Roads, Water and Waste and Aged Care topics.
Councillor workshops on IP&R, Development applications, Finance, Roads and Water facilities undertaken in last quarter.
Last Updated: 10-Jul-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
7.1.1.13 Ensure that appropriate governance structures are in place enabling open, transparent government	Nola Brady - Group Manager Governance	Deferred	01-Jul-2017	30-Jun-2018	60.00%	100.00%	 RED

ACTION PROGRESS COMMENTS:

Due to the extensive vacancies within governance the progress on this action is at risk until such time as the organisational structure is populated and work can be delegated.
A contractor has been engaged to assist with the IP&R requirements.
Recruitment for Governance vacancies is still ongoing.

Recruitment is still ongoing to finalise team vacancies


Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report

Key Policies have been harmonised and the recruitment of the Governance team will see the review completed in the 2018 FY. Deferred to 2019 FY Operational Plan under 10.1.4.2

Review of S 355 currently underway. Review continuing in 2019 FY under operational Plan item 10.2.1.2


Last Updated: 16-Jul-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
7.1.1.24 Provide timely, accurate and relevant information to Council to enable informed decision making	Matt Payne - Team Leader - Finance	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

Funds Management Report submitted to Council on a monthly basis

Last Updated: 11-Jul-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
7.1.1.27 Undertake Local Government Elections for 2017 - 2020	Nola Brady - Group Manager Governance	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN


ACTION PROGRESS COMMENTS:

Local Government elections for the year 2017 have been completed and the new Council have been elected.

Last Updated: 13-Oct-2017

7.1.2 Council ensures its policies, systems and delegations meet statutory obligations

7.1.2.1 Provide an efficient Information Management Service to meet needs of the organisation now and into the future.

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
7.1.2.108 Ensure process and delivery solutions to satisfy State Records Standards contained within the State Records Act 1998 and Council's Records Policy	Nola Brady - Group Manager Governance	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

Records are being managed in line with current Council Policies


Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report

Ongoing records management has been completed in accordance with current Council Policies and procedures.

Last Updated: 10-Jul-2018

7.1.2.2 Council will maintain an effective and efficient Geographical Information System

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
7.1.2.78 Geographic information systems are managed and developed to meet the needs of the organisation	Nola Brady - Group Manager Governance	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

GIS Strategy is in draft.

Current mapping of AS IS GIS state for council is being completed with stakeholders, and the preferred To Be state to support operational business units will be the output due by Dec 2017.

In addition development of PD's for recruitment of roles in the GIS team are being developed

As the Tech One project commences the move to a consolidated plan for Council data sets is being scoped in workshops

Last Updated - 13/10/2017 Joanna Clarke

Contract resources have been approved to undertake data remediation and mange backlog of activity for GIS. Recruitment for GIS Supervisor and trainee are underway.

GIS Supervisor and Trainee are recruited and EOI for systems has been released to Market.

As the Tech One project commences the move to a consolidated plan for Council is being scoped in wokrshops

Last Updated - 13/10/2017 Joanna Clarke

As the Tech One project commences the move to a consolidated plan for Council being scoped in workshops

Last Updated - 13/10/2017 Joanna Clarke

As the Tech One project commences the move to a consolidated plan for Council data sets is being scoped in wokrshops

Last Updated - 13/10/2017 Joanna Clarke

As the Tech One project commences the move to a consolidated plan for Council is being scoped in wokrshops

Last Updated - 13/10/2017 Joanna Clarke

Snowy Monaro Regional Council (SMRC)


Action and Task Progress Report

As the Tech One project commences the move to a consolidated plan for Council being scoped in wokrshops
Last Updated - 13/10/2017 Joanna Clarke

Contract resources have been approved to undertake data remediation and mange backlog of activity for GIS. Recruitment for GIS Supervisor and trainee are underway.
Last Updated: 24-Jul-2018

7.1.3 Streamline business practices to remove un-necessary 'red tape' for those working to achieve community goals

7.1.3.1 Balance statutory requirements with individual choice and informed decision making

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
7.1.3.9 Improve organisation wide Risk Management through use of ISO 31000 principles	Iliada Bolton - Executive Manager Innovation & Business Development	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

2018 06 29 - Implementation of ERM Framework have been carried forward into the 2019 Operational Plan to continuing improving organisational risk management.

2018 04 30 - Risk Management progress report to be presented to ARIC meeting on 29/05/2018.

2018 03 13 - User Acceptance Testing Completed. ERM system now live. ORO commencing a review of existing risk register with Group Managers for review and recording into Incident Risk Management (IRM) live system.

2018 01 09 - Commencement of Organisational Risk Officer (ORO).


2017 12 07 - Report on Risk Management Maturity Business Case presetned to Executive Leadership Team. ELT Recommendation ELT 155/17. User training to be undertaken after 30 June 2018.

2017 11 30 - Scoping of a 'consistently designed' risk management framework for implementation over this operational plan period has been completed. Enterprise Risk Management system project has commenced and will be implemented by March 2018. Project team includes employees from IBD, WHS and Risk. Organisational Risk Officer recruitment under way

Last Updated: 02-Jul-2018

Snowy Monaro Regional Council (SMRC)


Action and Task Progress Report


ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
7.1.3.10 Advocate with State and Federal Government for the removal of barriers to economic and community development	Mark Adams - Group Manager Economic Development & Tourism	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN
ACTION PROGRESS COMMENTS: It is expected that the Regional Economic Development Strategy will identify some local barriers and this can then be used to advocate to other levels of government. Last Updated: 22-Dec-2017							

7.2 Effective representation and advocacy on behalf of the community

7.2.1 Council will actively work for the community to identify and obtain additional sources of funding that will seek to achieve community goals

7.2.1.1 Increase and improve Council's financial sustainability.


ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
7.2.1.1 Annual Rates and Charges are set in accordance with Policy and Legislation	Matt Payne - Team Leader - Finance	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN
ACTION PROGRESS COMMENTS: Annual Rates Notice issued by 31st July, 2nd Instalment notices issued by 31st October. 3rd Installment notices issued by 31st January and 4 qrt installment notices issued by 31 April. Some delays have been experienced with the issue of Water Bills in the former Snowy River Shire area. Last Updated: 03-May-2018							

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
7.2.1.2 Budgets developed, monitored, reviewed and adopted by Council	Matt Payne - Team Leader - Finance	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN
ACTION PROGRESS COMMENTS: 2018 Budget Adopted on the 28 June 2017 Last Updated: 28-Nov-2017							

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
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Snowy Monaro Regional Council (SMRC)


Action and Task Progress Report

7.2.1.3 Effective management of Council funds to ensure financial sustainability	Matt Payne - Team Leader - Finance	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN
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ACTION PROGRESS COMMENTS:

Funds Management Report submitted to Council on a monthly basis. Quarterly Budget Review Submitted to Council in February 2018.


Last Updated: 19-Feb-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
7.2.1.4 Effective Management of Debtors	Matt Payne - Team Leader - Finance	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

Debtors Invoiced as required. Debtors Statements issued monthly.
Rates quarterly installments issued on time.
Reminder notices and debt recovery used where required.
Some challenges with water notice time frames and errors.
Quarterly reporting to ELT to review debtors ageing and balances outstanding.

Last Updated: 24-Jul-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
7.2.1.5 Undertake Water Billing in line with Water Charging Policy	Matt Payne - Team Leader - Finance	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

Completed

Last Updated: 23-Jul-2018


7.2.2 Council will represent the community to all levels of government. It will lead open communication and active coordination to avoid cost shifting and to minimise duplication

7.2.2.1 Council will undertake effective regional partnerships that increase operational efficiency, while maintaining our own identity.

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
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Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report

7.2.2.1 Advocate to State and Federal Government for facilities and services that address identified and agreed community needs	Joe Vescio - General Manager	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN
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ACTION PROGRESS COMMENTS:

Letter to Minister for Local Government on costs of merger actual exceeding funding provided by State

6/10/17 Met with John Barilaro, Mike Kelly and Mayor regarding various issues

13/10/17 Met with Tim Hurst CEO Office of Local Government regarding various issues

Last Updated: 11-Jul-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
7.2.2.2 Undertake processes to identify and address cost shifting by State and Federal Government	Joe Vescio - General Manager	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:


Not yet due. Will participate in the next issue of LGNSW Cost Shifting Survey expected financial year 2019.

Last Updated: 11-Jul-2018

7.3 Council delivers services to the community that are appropriate to its available resources

7.3.1 Council will manage service delivery in an efficient and sustainable way as an employer of choice to meet the agreed needs of our community and to ensure the long-term future of the Region

7.3.1.1 Council employs a multi-skilled workforce and encourages staff to take ownership of service delivery in a responsible and efficient manner

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
7.3.1.51 Council will maintain effective personnel management systems that ensure the organisation is sustainable	Luke O'Sullivan - Group Manager People & Culture	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

HR Management and Payroll services and support provided as required pending implementation of integrated corporate system.

Snowy Monaro Regional Council (SMRC)


Action and Task Progress Report

Ongoing transfer of staff in to the Tech 1 payroll system 100% complete.

Performance Evaluation System installed and 300 staff trained . Annual reviews due for completion 30 July 2018.
Performance Management advice and support provided on a case by case basis.

Last Updated - 03/07/2018 Luke O'Sullivan

Last Updated: 24-Jul-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
7.3.1.54 Ensure Council attracts, retains and develops a capable workforce that delivers positive outcomes	Luke O'Sullivan - Group Manager People & Culture	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:


Over 90% of staff transferred. Structure amended in April 2018 following appropriate consultation and notification processes .

Recruitment agency engaged to assist in appointing vacant positions.

Recruitment is conducted to standards that meet legislative requirements.

Last Updated: 24-Jul-2018

7.3.1.2 Provide a work place that ensures the health, safety and wellbeing of employees is maintained through the management of potential risks

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
7.3.1.72 Develop and implement WHS systems	Luke O'Sullivan - Group Manager People & Culture	Deferred	01-Jul-2017	30-Jun-2018	75.00%	100.00%	 AMBER

ACTION PROGRESS COMMENTS:

WHS and RTW services provided across Council. Corporate system for incident reporting in progress.

Site Induction processes documents circulated for comment in November 2017.

Workplace Inspection framework developed and being implemented




Deferred to 2018/19 Action 10.4.2.1

Last Updated: 12-Jul-2018

7.3.1.3 Deliver a sustainable and efficient Finance, Property & Rating system

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
7.3.1.60 Ensure the community is able to access Council information and services utilising a range of technologies	Nola Brady - Group Manager Governance	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN
ACTION PROGRESS COMMENTS: We have implemented webcasting for Council meetings held at Cooma to facilitate community engagement Ongoing use of the website for publications to the community. BAU activity. Last Updated: 24-Jul-2018							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
7.3.1.61 Partner with business managers to continually review the use of technology, looking for new and innovative ways of service delivery	Nola Brady - Group Manager Governance	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN
ACTION PROGRESS COMMENTS: Current focus for ICT is the Technology One project to consolidate 3 systems to one to allow a single system source. This will also allow all sites access to applications and technology currently not available. Discussions have also been held regarding network and mobility challenges for the workforce over and increased geographic footprint. DP & OP discussions undertaken to develop 2019 plans 2019 Operational Plan 11.1.1.1 will follow on from 2018 FY to consolidate systems Last Updated: 10-Jul-2018							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
7.3.1.62 Provide a high quality corporate technology platform that enables Council to deliver services to internal and external stakeholders	Nola Brady - Group Manager Governance	Deferred	01-Jul-2017	30-Jun-2018	60.00%	100.00%	 RED
ACTION PROGRESS COMMENTS: Current focus for ICT is the Technology One project to consolidate 3 systems to one to allow a single system source. Server upgrades have been undertaken to rectify issues with system downtime. In addition we have consolidated the Servers for Cooma and Berridale sites to Cooma. Ongoing upgrades are being undertaken on infrastructure as required to improve efficiency and support for the mobile workforce.							

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report

Following Council resolution in March an EOI will be undertaken to engage Vendors. This project will continue through the 2019 FY and will not be finalised this year
Deferred to revised EOI and implementation for 2019 / 2020 FY 11.1.1.1

EOI released in 2018 FY and 2019 FY OP item 11.1.1.1 will continue the system consolidation roadmap.

Last Updated: 10-Jul-2018

7.4 Council provides open and accessible participation and communication processes

7.4.1 Through the use of a range of meaningful consultation methods, Council engages with the community to identify agreed outcomes

7.4.1.1 Provision of Customer Service by Council employees.

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
7.4.1.8 Customer Service provide advice and training throughout the organisation to ensure services are delivered in accordance with Customer Service Charter	Nola Brady - Group Manager Governance	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:


Establishing a resourcing skill set to facilitate Customer Service at all sites is in progress.

Following the transfer and recruitment process for the organisation structure further planning will be undertaken to address consistency and quality of customer service as well as ensuring we can monitor service standards formally against the charter.

All CSO roles have now been recruited including Team Leader Customer Service.

Pilot structure combining Records and Customer Service introduced in May 2018 to facilitate Customer Service improvements - 2019 Operational items 12.2.2.2 will further enhance this service

Last Updated: 23-Jul-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
7.4.1.9 Provide customer service centres throughout the Snowy Monaro Regional Council area that meets the communities and Councils standards and needs	Nola Brady - Group Manager Governance	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

Establishing a resourcing skill set to facilitate Customer Service at all sites is in progress.


Following the transfer and recruitment process for the organisation structure further planning will be undertaken to address consistency and quality of customer service as well as ensuring we can monitor service standards formally against the charter.

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report

All CSO roles have now been recruited including Team Leader Customer Service.
Ongoing BAU activity
Last Updated: 23-Jul-2018

7.4.1.3 Coordinate and initiate community engagement processes that facilitate participation in Council activities and decision making, and keep residents informed on local events, issues and planning

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
7.4.1.2 Increased public awareness of our service delivery through community education and consultation	Nathan Thompson - Communications Officer	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

Progress to June 2018:

Throughout the reporting period, Council's Communications team has utilised a range of platforms to engage and educate residents of Council's many functions. As well as continuing to grow our traditional methods of informing and educating the community (such as media releases, website updates, social media posts, weekly Council Page, Mayoral Column etc), we have seen a greater use of Council's Your Say platform. Online consultation occurred for the Residential Aged Care Review, Library and Community Transport Strategy, IPR documents, and SCF Major Projects. The Your Say platform allowed residents to help co-design projects, and provide feedback on Council's services.

Communications continue to deliver the monthly Chamber Chat newsletters. These are targeted at the business community, Chambers of Commerce and Progress Associations. The introduction of video messages has lead to an increase in our social media audience. Video messages with Mayor Rooney and the weekly What's On in the Region with Tourism Manager Donna Smith, have improved the community's awareness of Council's functions.

Attending community events has helped increase Council's profile in the community. These include: Jindabyne Connect, Progress Association meetings, Regional Chamber of Commerce meetings,

Progress to December 2017:

Communications

Throughout the reporting period, Council's Communications team utilised multiple platforms to engage with the Snowy Monaro community. Print, online and social media platforms are utilised to increase awareness of Council's service delivery.

Council issued 29 media releases/public notices throughout this period. These were disseminated to the Monaro Post, Bombala Times, 2XL/SnowFM, ABC South East, ABC Canberra, Win News Canberra, Nine News Canberra, and the Snowy Mountains Magazine.

Throughout the reporting period the Council page appeared in the Monaro Post each Wednesday (13 times in this period). The Council page promotes: jobs at Council, tenders, public notices, DA proposals, and other relevant Council news.

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report

Another platform used to help inform the community is that of the Mayoral Column. This column is provided weekly. Historically the column has always appeared in the Monaro Post on a Wednesday. While this is still the case, the column has also been picked up by the Bombala Times, ABC South East radio and 2XL/Snow Fm.

Council's Communications team engaged in successful advertising/media campaigns to help promote a range of Council initiatives/programs. The Garage Sale Trail on Saturday and Sunday October 21 and 22, saw a record number of entries. To promote the GST, we utilised full page ads in the Monaro Post, smaller advertising packages in the Bombala Times. We also ran a radio campaign on 2XL/Snow FM.

Council's Facebook presence continues to grow at a steady organic rate, for the reporting period we have seen an increase of 188 followers bringing us to a total of 3158.

For this period has seen an increase in the volume of engagement with Council posts including, likes, comments and posts shared. We contribute part of this campaign success to staff video posts, which have been very well received, along with the input from staff across a number of departments who are proactively sharing information to help keep the community well informed.

A number of our most to the successful social media campaigns for this period have included the Halloween tick-or-treat map consultation, school holiday program of events, Garage Sale Trail, employment promotion, emergency road closure information (Berridale Flash Flooding, Car accident near Jindabyne), What's on in the Snowy Monaro event updates, L'Étape, DA advertisement (Ski Racing Australia), Australia Day nominations and information relating to waste collection and facilities time changes over the Christmas break

Council continues to grow our followers on Instagram as we target a younger demographic within our community. Our story feed has gained in popularity, allowing us to educate followers on Council projects and service delivery. Instagram also allows Council to engage with residents and visitors as we share images taken throughout the Snowy Monaro. Instagram is used to promote the area as a tourist destination as well as showcasing the potential for liveability and growth.

Council's online community consultation continues to evolve through the use of our Bang the Table site, Your Say Snowy Monaro. This platform provides a centralised space for our community to participate in a number of community consultation topics from the comfort of their own home. This period we have had three consultations running and we plan to expand upon the number of business units providing the community with an opportunity to co-design projects and service delivery.

Council's website contains 780 pages, content management and streamlining navigational access is ongoing and evolves to meet the community's needs.

Progress to September 2017:

Council has and currently utilises a number of platforms to ensure our service delivery is effectively communicated with key stakeholders, community groups and the wider-community. Increasing public awareness of Council's service delivery is being achieved through targeted and comprehensive media/social media campaigns.

In the period between July 1 and September 30, Council issued 33 media releases which appeared in the Monaro Post, Bombala Times, Snow FM/2XL, ABC South East, 2MNO Community Radio, WinTv Canberra and/or Nine News Canberra.

Each media release is placed on Council's website, notifying subscribers when uploaded. Each media release was also communicated through Council's social media platforms and

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report

posted in the Snowy Monaro's various Facebook community noticeboards.

Communications supported Council's Resource and Waste department with community education and consultation for the rollout of new bins and a comingled recycling service in the Bombala region. A targeted campaign combining print, radio and online mediums informed residents of the then upcoming changes and then provided recycling education on how to best use the comingled service.

Council's Facebook presence continues to grow at a steady organic rate, for the reporting period we have seen an increase of 430 followers bringing us to a total of 2989.

For this period our most successful social media campaigns included: Waste education, the Garage Sale Trail, Cooma Youth Hub promotion and videos, election coverage and the election of Mayor and Deputy Mayor, Land Rover 70th Anniversary, L'Étape, Employment and Stronger Community Grant Funding projects.

Our most successful campaign for the period with a total reach of over 33.7K views was our Slow Down on Country Roads campaign and the stats from the speed signs located in Cooma.


Council continues to grow our followers on Instagram as we target a younger demographic within our community. Our story feed has gained in popularity, allowing us to educate followers on Council's projects and service delivery. This platform also allows us to engage with residents and visitors as we share images taken throughout our region, promoting the area as a tourism destination as well as the potential for livability and growth.

Council's LinkedIn account allows us to connect with professionals within our community, potential residents, along with state and federal stakeholders. Whether it be those seeking employment opportunities, project partners and stakeholders or staff, through education and awareness promotion we are able to improve our brand and reputation as we work towards our vision of a trusted community partner.

Council's online community consultation continues to evolve through the use of our Bang the Table site, Your Say Snowy Monaro. This platform provides a centralised space for our community to participate in a number of community consultation topics from the comfort of their own home. This period we have had three consultations running and we plan to expand upon the number of business units providing the community with an opportunity to co-design projects and service delivery.

Council's website contains 734 pages, content management and streamlining navigational access is ongoing and evolves to meet the community's needs.

Last Updated: 11-Jul-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
7.4.1.12 Commence process for harmonisation of rates between the three councils that now form the Snowy Monaro Regional Council	Matt Payne - Team Leader - Finance	Deferred	01-Jul-2017	30-Jun-2018	1.00%	100.00%	 RED

ACTION PROGRESS COMMENTS:


Rate Path frozen until June 2019

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report

The harmonisation project is planned for the 2019 financial year Action 11.1.3.1 "Undertake Capacity to Pay study for Rates Harmonisation - Special rate variation"
Currently seeking additional resources and developing project plan.


Last Updated: 12-Jul-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
7.4.1.18 The Executive Leadership Team will be responsible for implementing the organisation's strategies and objectives, and for carrying out the day-to-day management and control of Council's affairs	Joe Vescio - General Manager	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

Executive Leadership Team (ELT) consisting of General Manager, Directors and Executive Manager Innovation & Business Development meets weekly to review organisational performance
Executive Management Team (EMT consisting of General Manager, Directors, Executive Manager Innovation & Business Development and all Group managers meets monthly to review organisational performance.
The first quarter (September) progress of Actions against the 2017/18 Operational Plan will be reported on for review at the ELT meeting held on 19 October 2017.

Last Updated: 11-Jul-2018

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
7.4.1.31 Support and encourage public engagement methods which invite comment from community and informs the decision making	Iliada Bolton - Executive Manager Innovation & Business Development	Completed	01-Jul-2017	30-Jun-2018	100.00%	100.00%	 GREEN

ACTION PROGRESS COMMENTS:

2018 04 30 - Community engagement undertaken by relevant business unit managers and utilises the available tools. No dedicated resource to facilitate the community engagement strategy implementation for Council and is used as needed. 2019 IPR consultation process undertaken by Governance group.

2017 12 31 - Implementation of EngagemenHQ software complementing methods used by organisation for community engagement. Community Engagement Strategy adopted by Council and available for utilising when project planning. Communications Department utilising tools and systems to promote public engagement.

Major Projects Program being facilitated by IBD ensures consultation and engagement for infrastructure projects is undertaken during project planning, delivery and closure.

Last Updated: 30-Apr-2018

19. CONFIDENTIAL MATTERS

In accordance with Section 10A(2) of the Local Government Act 1993, Council can exclude members of the public from the meeting and go into Closed Session to consider confidential matters, if those matters involve:

- (a) personnel matters concerning particular individuals; or
- (b) the personal hardship of any resident or ratepayer; or
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business; or
- (d) commercial information of a confidential nature that would, if disclosed;
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
- (e) information that would, if disclosed, prejudice the maintenance of law; or
- (f) matters affecting the security of the council, councillors, council staff or council property; or
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege or information concerning the nature and location of a place; or
- (h) an item of Aboriginal significance on community land.

and Council considers that the closure of that part of the meeting for the receipt or discussion of the nominated items or information relating thereto is necessary to preserve the relevant confidentiality, privilege or security of such information, and discussion of the material in open session would be contrary to the public interest.

In accordance with Section 10A(4) of the Local Government Act 1993 the Chairperson will invite members of the public to make verbal representations to the Council on whether the meeting should be closed to consider confidential matters.

RECOMMENDATION

1. THAT pursuant to Section 10A subsections 2 & 3 and Section 10B of the Local Government Act, 1993 (as amended) the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

19.1 Legal Actions and Potential Claims Against SMRC as at 31 July 2018

Item 19.1 is confidential in accordance with s10(A)(2)(e) of the Local Government Act because it contains information that would, if disclosed, prejudice the maintenance of law and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

19.2 Agreement for the Management Contract of the Bombala Swimming Pool

Item 19.2 is confidential in accordance with s10(A)(2)(c) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

19.3 Update on the potential Joint Use Projects being explored with the Department of Education

Item 19.3 is confidential in accordance with s10(A)(2)(di) of the Local Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

19.4 Review of Council owned Residential Aged Care services in the Snowy Monaro region.

Item 19.4 is confidential in accordance with s10(A)(2)(c) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

19.5 Corporate Information Systems Project Report

Item 19.5 is confidential in accordance with s10(A)(2)(c) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

2. The press and public be excluded from the proceedings of the Council in Closed Session on the basis that these items are considered to be of a confidential nature.
3. That the Minutes and Business Papers including any reports, correspondence, documentation or information relating to such matter be treated as confidential and be withheld from access by the press and public, until such time as the Council resolves that the reason for confidentiality has passed or become irrelevant.
4. That the resolutions made by the Council in Closed Session be recorded in the Minutes of the Council Meeting.
5. That upon this recommendation being moved and seconded, the Chairperson invite representations from the public as to whether this part of the meeting should be closed to consider the nominated item.