



**SNOWY MONARO**  
REGIONAL COUNCIL

# **ATTACHMENTS TO REPORTS**

(Under Separate Cover)

Ordinary Council Meeting

20 June 2019



ATTACHMENTS TO REPORTS  
FOR  
ORDINARY COUNCIL MEETING  
THURSDAY 20 JUNE 2019

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July 13<sup>th</sup> 2018

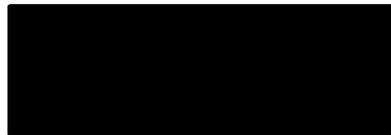
To whom it may concern,

During May 2018 I submitted a letter to SMSC detailing the extremely poor state of Perkins Rd Binjura. In my letter I requested that SMSC approach the Crowns Rd department for an action leading to SMSC upgrading the standard of this road, the last work having been conducted approx. 20 years ago. Hitherto I have received no response.

The matter of this road was also discussed previously with council during the Administrator period when we were advised that action would be ensuing.

Recently I was speaking to a former resident of Mudda Lake Rd who was shocked at the condition of Perkins road and who informed us that Mudda Lake Rd has regular re-surfacing and maintenance. ML road is quite long and services approximately 6 permanent residences, Perkins Rd is 1.5 km long and services 6 residents, and is an important access road for maintenance and clearing of transmission lines, fire access trails etc.

On behalf of the residents and road users of Perkins Rd I would appreciate a response to my letters and some action forthcoming, yours sincerely





Enquiries Gary Shakespeare  
Our Ref ECM  
Berridale Office  
Your Ref Correspondence dated 13 July 2018

25 July 2018



By email:

Dear

**Maintenance of Perkins Road - Binjura**

A letter from you, dated 13 July 2018 was brought to my attention via Councillor John Last at the Council meeting of 19 July 2018. This letter expressed concerns over the "extremely poor state of Perkins Road, Binjura". It was also suggested that a letter written by you to Council in May 2018 had not been responded to.

Firstly would you please accept this response as confirmation your letter of 13 July 2018 has been received, an acknowledgement sent and I apologies if previous correspondence from you has not been acknowledged.

Second and in relation to Perkins Road. Your letter intimated that Perkins Road, Binjura is owned by Crown Land and, on investigation of the Plan of Subdivision dated 21 May 1985, I can confirm that the initial 400 metres is a Right of Carriageway through LOT 2 DP 715172; the remainder of Perkins Road is Crown Road.

As Perkins Road is not a Council owned public road, maintenance work cannot be undertaken by Council staff without approval from Crown Lands. If approval were to be granted and with the approval from Council, works can only be undertaken as "Private Works" with the cost of maintenance shared against each of the property owners of Perkins Road.

Should you wish for me to engage Crown Lands with a view to seeking approval for Council to undertake (Private) works on Perkins Road, please let me know and I will have the works costed and letters of agreement drawn for each of the residents to sign prior to approaching Council for their approval.

Yours faithfully



Gary Shakespeare

**Group Manager Transport & Infrastructure (Operations)**

12<sup>th</sup> March 2019



Cooma, NSW 2630

Your Reference: ECM 3091791

*Endorsed*

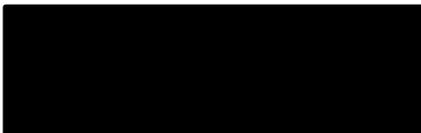
Dear Mr Shakespeare,

With respect to your letter dated 25 July 2018, quote, 'I confirm that the first 400m of Perkins Rd, Binjura, of the plan of subdivision dated 21 May 1985 for LOT DP 715172' is a Right of Carriageway'. Our up-to-date record shows that Perkins Rd Binjura is a Crown Rd in its entirety. Please show evidence including dates of how you arrived at your conclusion.

Our repeated enquiries and letters, beginning from 1996 and including the group voice of others from Perkins Rd, is towards the end result of rendering a reasonable access to our properties not a '60-80km/hour council re-designed sealed road @ estimated quote from 1996 of \$50,000 to \$80,000 (at cost to the residents).

If we were to fund a council re-design at 'today's costs', we the residents would also be generously providing a luxury access for public and private vehicles such as Essential Energy that regularly use Perkins Rd to trim overgrown trees, and maintain and repair a complex network of transmission lines, also RFS vehicles who need to access the back of Warm Corner and Cooma North Ridge in the event of fire. We think that this is a very unreasonable expectation.

We trust that SMRC will commence proceedings to takeover Perkins Rd from the Crown and that council will commence measures to apply for a grant to assist in the improvement of this important access road, that at present continues to cause undue wear and tear to our vehicles as well as causing erosion damage and the spread of noxious weeds to surrounding fields and catchments. I look forward to your response,



Yours sincerely



*Submitted  
as a witness*



*21. 3. 2019*



Enquiries Gary Shakespeare  
Our Ref ECM 3150633  
Your Ref Your Letter dated 12 March 2019

1 April 2019



COOMA NSW 2630

Dear

I refer to your letter of 12 March 2019 relating to Perkins Road, Binjura in which you raise two (2) points for clarification/action:

- The first requests evidence, including dates of how I arrived at the position I expressed in my letter of 25 July 2018 that confirmed Perkins Road was not Council owned and that an investigation of the Plan of Subdivision dated 21 May 1985 identifies the initial 400 metres (from the intersection with Scotts Road) was a Right of Carriageway.
- **Comment:** I have included a copy of the Plan of Subdivision for your information and from which the Right of Carriageway is identified.
- The second point suggests Council commence proceedings to takeover Perkins Road from Crown Lands and that Council commence measures to apply for a grant to assist in the improvement of the (Perkins Road) important access road.
- **Comment:** As expressed in my letter of 25 July 2018, Council does not have the authority to conduct maintenance on a Crown Road and any decision to make an application to Crown Lands for a transfer of ownership, followed by gazettal of Perkins Road as a Council Public Road will require a decision of Council. Should this be the way you wish to proceed I will ensure a report is submitted for Council consideration and decision.

Yours faithfully



Gary Shakespeare  
Group Manager Transport & Infrastructure (Operations)

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# DRAFT - 2020 OPERATIONAL PLAN



## Purpose of this Plan

The *2020 Operational Plan* details the priority objectives and actions in response to the Snowy Monaro 2040 Community Strategic Plan that is within Council's organisational capacity to achieve during the financial year.

The 2020 Operational Plan should be read in conjunction with the *Snowy Monaro 2040 Community Strategic Plan*, and the *2018-21 Delivery Program incorporating 2019 Operational Plan*.

## Further Information

The Snowy Monaro 2040 Community Strategic Plan, 2018-21 Delivery Program incorporating 2019 Operational Plan and 2019 Annual Report can be viewed on Council's website.

For further information visit:



[www.snowymonaro.nsw.gov.au](http://www.snowymonaro.nsw.gov.au)



Snowy Monaro Regional Council



@snowymonaroregionalcouncil



Snowy Monaro Regional Council

## Your Feedback

A copy of this Plan can be obtained from Council's website, [www.snowymonaro.nsw.gov.au](http://www.snowymonaro.nsw.gov.au).

### We are interested in your thoughts about this Plan

Your comments and suggestions are valuable because they highlight opportunities for us to improve the quality of our services, plans and report.

If you would like to comment or require additional information regarding this report please contact us.

## Contact Us

Phone: 1300 345 345

Post: PO Box 714 COOMA NSW 2630

Email: [council@snowymonaro.nsw.gov.au](mailto:council@snowymonaro.nsw.gov.au)

### Council Offices

#### Head Office - Cooma

81 Commissioner Street Cooma NSW 2630

#### Berridale

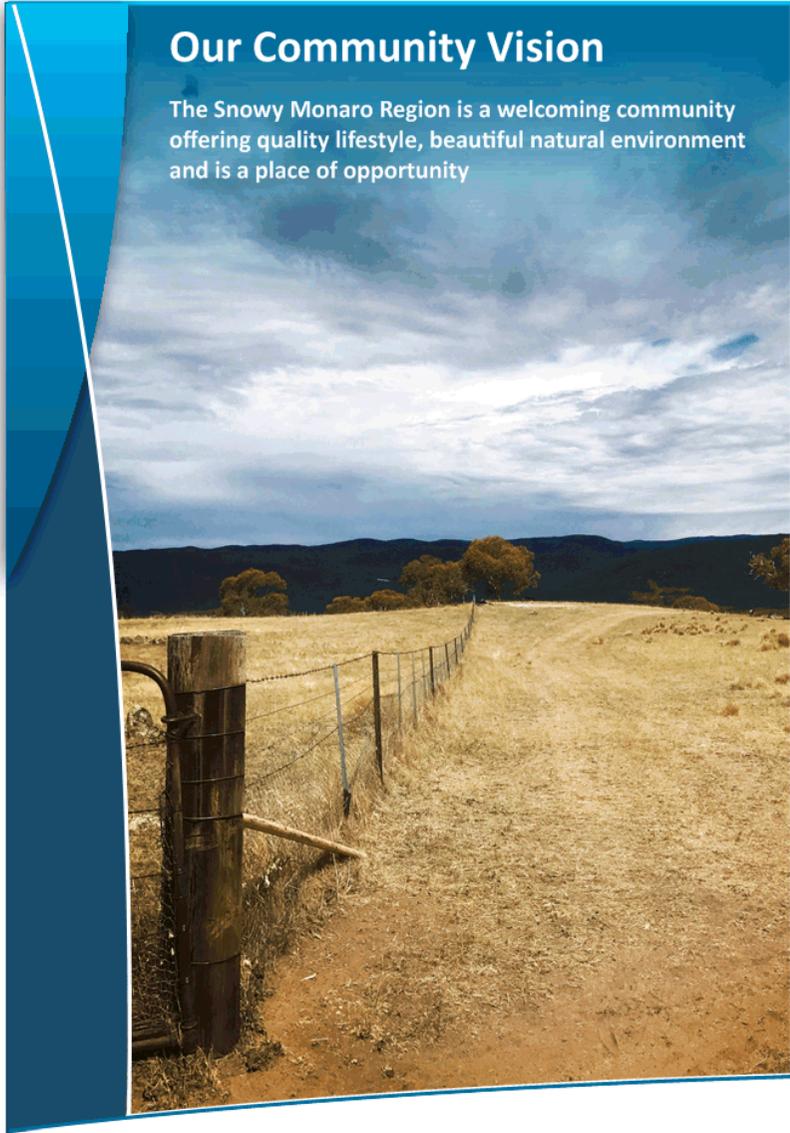
2 Myack Street Berridale NSW 2628

#### Bombala

71 Caveat Street Bombala NSW 2632

#### Jindabyne

2/1 Gippsland Street Jindabyne NSW 2627



### Council Vision

A trusted community partner

### Council's Corporate Values

- Solutionary** – We inspire others by best practice and inventive problem resolution that delivers revolutionary changes and quality outcomes for our customers and our community
- Together** – We collaborate and work together in a harmonious and well organised way to support organisational initiatives
- Accountable** – We own and take responsibility for our decisions and actions that are evidence based and justifiable, and we do what we say
- Innovative** – We constantly seek continuous improvement and use creative thinking to look for new ways of doing things, embracing and introducing new and advanced and original ideas, products, methods and systems
- Caring** – Our service culture is based on caring, displaying kindness and concern for each other and our community and being proud of what we do and deliver

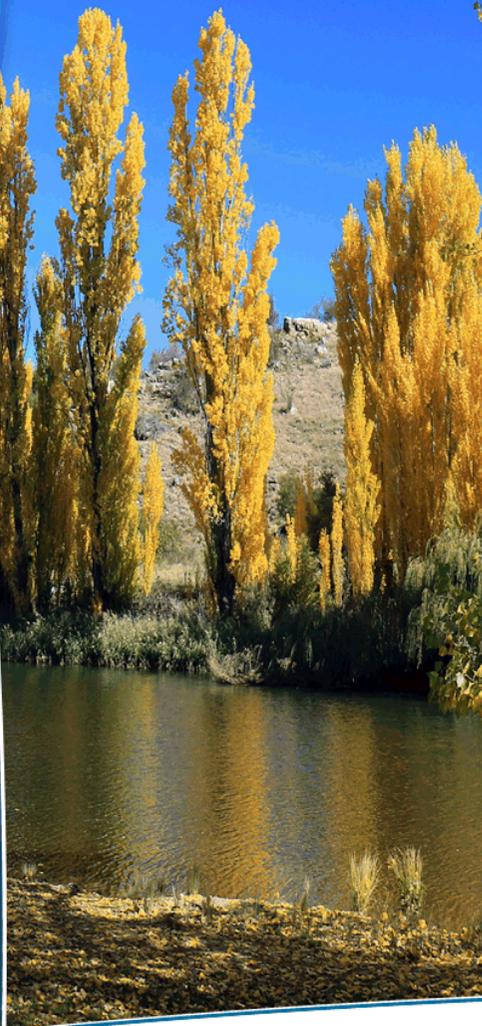




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## Introduction



Welcome to the 2020 Operational Plan.

In May 2018 Snowy Monaro Regional Council adopted the *Snowy Monaro 2040 Community Strategic Plan*, and in June 2018 adopted the *2018-21 Delivery Program incorporating 2019 Operational Plan*, as required by the *NSW Local Government Act, 1993*.

Before the beginning of each consecutive year of a Delivery Program, Council is required to develop an annual Operational Plan.

The *2020 Operational Plan* details the priority objectives and actions in response to the *Snowy Monaro 2040 Community Strategic Plan* that is within Council's organisational capacity to achieve during the financial year.

The *2020 Operational Plan* should be read in conjunction with the *Snowy Monaro 2040 Community Strategic Plan*, and the *2018-21 Delivery Program incorporating 2019 Operational Plan*.

The *2020 Operational Plan* incorporates Council's 2020 Capital Works Program, the Annual Budget, Statement of Revenue Policy and Schedule of Fees and Charges.

It is an ambitious program of work for Council to deliver. Councillors and Council staff have worked together to address the priority challenges and opportunities presented to the region whilst balancing the increasing demand for services and infrastructure with community expectations with the resources available.

Council is consciously focused on monitoring and reporting our progress through six monthly progress reports and via the Annual Report in November.

*The Snowy Monaro 2040 Community Strategic Plan, 2018-21 Delivery Program incorporating 2019 Operational Plan and 2018 Annual Report can be viewed on Council's website*

## Mayor's Message



On behalf of Snowy Monaro Regional Council, I am pleased to present the *2020 Operational Plan*.

The *2020 Operational Plan* is an important document, outlining this Council's commitment to our community. I encourage you to take the time to read the *2020 Operational Plan* and provide your feedback.

The *2020 Operational Plan* sets out Council's priorities and direction for the next financial year. The *2020 Operational Plan* outlines Council's commitment to delivering and improving upon the services our community receives.

Council continues to work hard to balance the delivery of quality services, whilst remaining financially viable.

In the past 12-months our Council has achieved many positive outcomes for the Snowy Monaro community. Projects continue to be delivered through the Stronger Communities Fund.

Council has a \$36 million capital works program to deliver over the coming year and through the *2020 Operational Plan* we will embark on this exciting works program.

A few of the key projects include: upgrade of the Bombala and Delegate water treatment plants, improvements to our region's roads, enhancing the Cooma Pool, upgrading the Jindabyne Water Treatment Fluoridation System, amongst many other projects.

Council will continue to work closely with Snowy Hydro and key stakeholders to ensure our region is ready for the economic boost that Snowy 2.0 will generate.

Through boosting the Snowy Monaro's economic growth, further jobs will be created. This is essential in keeping young people in the region and encouraging families to live and work in the Snowy Monaro.

I thank residents who have provided feedback on the *2020 Operational Plan*. Council is committed to working with the community to meet your expectations and continue to ensure the Snowy Monaro is a place we love to call home.

Council will strive to further engage the community and encourage residents to continue being active participants in Council's decision making.

I look forward to Council delivering on the actions outlined in the *2020 Operational Plan*.

John Rooney  
Mayor

## General Manager's Message



I would like to introduce Snowy Monaro Regional Council's *2020 Operational Plan*. Within this document, Council outlines the projects and programs that will be undertaken to deliver the services and facilities our community expects.

The *2020 Operational Plan* sets out the actions Council will aim to achieve over the course of the next financial year.

This important document will help meet the objectives of the *2018-2021 Delivery Program*. An operational plan is a one year 'slice' of the Delivery Program that adds more detail and context to the projects, services and initiatives that will be undertaken in the given financial year.

Council is responsible for administering hundreds of services, programs and projects across the local government that covers more than 15,000 square kilometres.

It will be a busy 12 months delivering a \$36 million capital works program. The program includes the upgrade of our water and sewer infrastructure, improvements to the region's roads, enhanced recreational facilities and ongoing maintenance of essential community infrastructure.

Council has budgeted for a deficit this financial year and our current long-term financial plan shows the General Fund recording an average deficit of \$8.95 million each over the next ten years.

I have set an objective of achieving substantial savings in our operational budget to enable us to increase our expenditure on renewing and upgrading assets.

As part of establishing this new organisation and strengthening the community's trust, we will endeavour to ensure we've done all we can to identify operational savings and develop robust asset management plans that clearly identify the cost of maintaining and renewing our infrastructure.

Council is committed to working with the community to improve its service delivery throughout the Snowy Monaro.

As Council works towards delivering the actions outlined in the *2020 Operational Plan*, our community will be regularly informed of our progress.

I look forward to Council partnering with the community to achieve what we have outlined in the *2020 Operational Plan*.

Peter Bascomb  
General Manager

## Integrated Planning and Reporting Framework



*The 2020 Operational Plan details the priority objectives and actions in response to the Snowy Monaro 2040 Community Strategic Plan that is within Council's organisational capacity to achieve during the financial year*

The Snowy Monaro 2040 Community Strategic Plan is aligned to the Integrated Planning and Reporting requirements of the *NSW Local Government Act 1993*.

Integrated planning and reporting provides local governments with a framework for translating community priorities and aspirations into operational objectives, and tracking progress in delivering on these objectives.



## Our Key Themes and Outcomes

The Delivery Program and Operational Plan is organised according to key themes as detailed below, and aligns to the following Key Themes and Outcomes identified in the *Snowy Monaro 2040 Community Strategic Plan*.

### Key Theme 1: Community

### Key Theme 2: Economy

### Key Theme 3: Environment

### Key Theme 4: Leadership

This section includes the Delivery Program and this year's Actions under the Operational Plan, and has been set out in a colour coded format to help make it easy to find services that are of individual interest.

The four themes articulate the 20+ year vision we have for our community as expressed in the community engagement forums to develop the Community Strategic Plan. Subsequent pages in this section will detail the key community strategies and the key objectives and activities which Council can contribute to achieving these high level goals.

### Community Outcomes

	1	Our health and wellbeing needs are met
	2	Our region's diverse cultural identity is preserved, and we foster creative expression and spaces
	3	We are a safe and caring community

### Economy Outcomes

	4	Our region is prosperous with diverse industry and opportunities
	5	Our community has access to a range of diverse lifelong learning opportunities
	6	Our residents and visitors connect with our region's welcoming and iconic attractions

### Environment Outcomes

	7	Our natural environment is protected and sustainable
	8	Our built infrastructure is attractive and fit for purpose
	9	Our community is connected through efficient transportation networks, technology and telecommunication services

### Leadership Outcomes

	10	Our Council is strategic in their planning, decision making and resource allocation
	11	Our Council delivers best value to the community
	12	Our Community is informed and engaged in decision making

## How to Read This Plan

All tables in this section of the document are colour coded according to the Key Theme and contain reference numbers. The reference numbers are primarily for internal Council purposes however, will be used when providing progress reports to the community.

This year we have included Business as Usual Actions that align to Objectives in the Delivery Program. Business as Usual are Actions that Council complete on an ongoing basis and are reported to Council. There are Objectives that have no “New Actions” or “Business as Usual Actions” against them as the Action was completed in the 2019 year.

The diagram below explains how to read and understand the tables and demonstrates how the Delivery Program Objectives and 1 year Operational Plan Actions align to the Snowy Monaro 2040 Community Strategic Plan.

A four level planning hierarchy exists across Council’s Integrated Planning and Reporting Framework. See Below.

COMMUNITY THEME	
Ref. No.	Element
1	CSP Community Outcome
1.1	CSP Community Strategy
1.1.1	3 year Delivery Program Objective
1.1.1.1	1 year Operational Plan Action

### Example



#### Strategic Plan Outcome

#### Community Strategic Plan Strategy

2018 - 21 Delivery Program Objective	Action Type	Proposed Operational Plan 2020 Action	KPI	Target	Responsible Officer
1.1.1	New	1.1.1.1			
		1.1.1.2			
1.1.2	Business as Usual				
	New	1.1.2.1			

Objectives are Council’s commitments to what it can do to contribute to the Outcomes

Business as Usual are ongoing Actions that align to Objectives

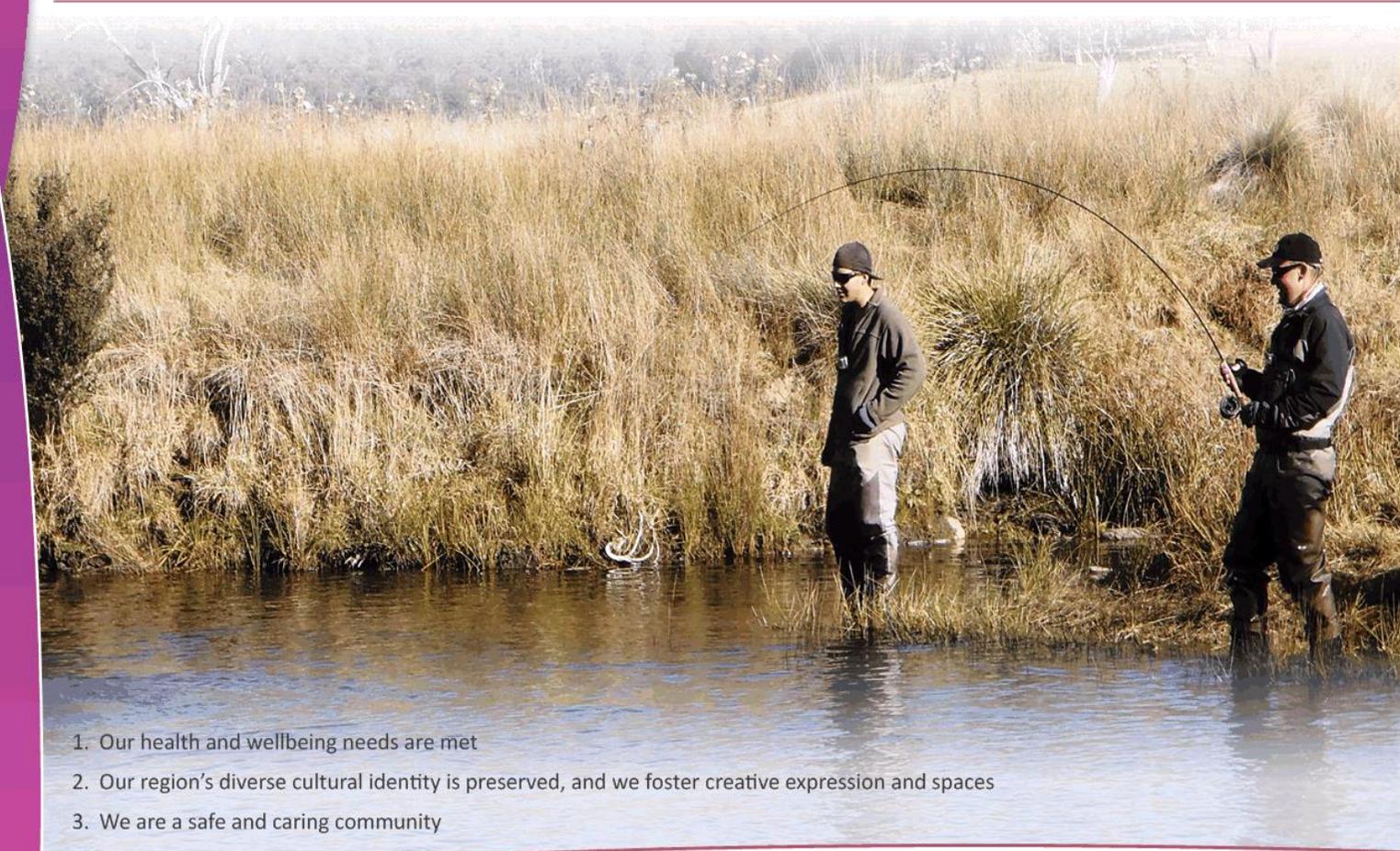
## Summary of Actions

The below table is a summary of the number of Operational Plan Actions for 2020. The Actions were developed by the organisation in consultation with Councillors and the community, in response to the *Snowy Monaro 2040 Community Strategic Plan*.

Community Outcomes			Actions for 2020
	1	Our health and wellbeing needs are met	9
	2	Our region's diverse cultural identity is preserved, and we foster creative expression and spaces	4
	3	We are a safe and caring community	5
Economy Outcomes			Actions for 2020
	4	Our region is prosperous with diverse industry and opportunities	3
	5	Our community has access to a range of diverse lifelong learning opportunities	2
	6	Our residents and visitors connect with our region's welcoming and iconic attractions	5
Environment Outcomes			Actions for 2020
	7	Our natural environment is protected and sustainable	16
	8	Our built infrastructure is attractive and fit for purpose	11
	9	Our community is connected through efficient transportation networks, technology and telecommunication services	6
Leadership Outcomes			Actions for 2020
	10	Our Council is strategic in their planning, decision making and resource allocation	10
	11	Our Council delivers best value to the community	6
	12	Our Community is informed and engaged in decision making	0

## KEY THEME 1 – COMMUNITY

*Our communities are welcoming, inclusive and safe; our lifestyle needs are actively considered and planned for; and opportunities exist to enhance our health and social wellbeing*



- 1. Our health and wellbeing needs are met
- 2. Our region’s diverse cultural identity is preserved, and we foster creative expression and spaces
- 3. We are a safe and caring community

Community Outcome One: Our health and wellbeing needs are met							
<i>Strategy 1.1 Quality health and well-being services that support the changing needs of the community through all stages of the lifecycle are provided through government and non-government organisations</i>							
2018 - 21 Delivery Program Objective		Action Type	Reference	Proposed Operational Plan 2019-2020 Action	KPI	Target	Responsible Officer
1.1.1	Regional health and wellbeing services have been planned through community consultation and partnerships with other levels of government	Business as Usual		Provision of facilities to regional health and wellbeing services including, Werri-Nina, Jindabyne Health Centre, Berridale Doctors Surgery			Group Manager Facilities
1.1.2	Water and Sewer Services meet legislative and quality requirements	New	1.1.2.1	Undertake Councillor executive and community reference groups to create awareness of Councils water quality requirements under legislation	Review completed by June 2020	Dec 2019	Group Manager Water and Wastewater Services
		Business as Usual		Public Health Staff will continue to undertake NSW Health Drinking Water monitoring by carrying out over 700 water samples, to be analysed by NSW Health Laboratory			Group Manager Water and Wastewater Services
				Operation and maintenance of Water Treatment Plants at several locations to meet Australian Drinking Water Guidelines (ADWG) at Adaminaby, Berridale, Bredbo, Bombala, Cooma, Dalgety, Delegate, East Jindabyne, Eucumbene Cove, Jindabyne and Nimmitabel		Group Manager Water and Wastewater Services	
				Operation and maintenance of Sewage Treatment Plants to comply with the EPA licences at Adaminaby, Berridale, Bombala, Cooma, Delegate, Jindabyne and Nimmitabel			
				Operation and maintenance of Water Supply Reservoirs at Adaminaby, Berridale, Bredbo, Bombala, Cooma, Dalgety, Delegate, East Jindabyne, Eucumbene Cove, Jindabyne and Nimmitabel			
	Operation and maintenance of Sewerage Services at Adaminaby, Berridale, Bombala, Cooma, Delegate, Jindabyne and Nimmitabel						

<i>Strategy 1.2 High quality community support and residential aged care services are available and accessible to residents across the region.</i>						
2018 - 21 Delivery Program Objective	Action Type	Reference	Proposed Operational Plan 2019-2020 Action	KPI	Target	Responsible Officer
1.2.1 Competitive cost effective aged care and community support services are available within the region	New	1.1.2.1	Undertake refurbishment at Yallabee Lodge and Snowy River Hostel, subject to adequate funding being sourced	Respond to buzzers within 7 minutes on initial call	June 2020	Group Manager Community Support Services and Aged Care
				Improved efficiency of meal preparations		
Safer environment to mobilise for residents						
	Business as Usual		Maintain facilities in accordance with the Aged Care Act 1997 and Quality and Safeguarding Commission			Group Manager Community Support Services and Aged Care

*Strategy 1.2 High quality community support and residential aged care services are available and accessible to residents across the region.  
Continued...*

2018 - 21 Delivery Program Objective	Action Type	Reference	Proposed Operational Plan 2019-2020 Action	KPI	Target	Responsible Officer
1.2.2 Council strategies recognise the growing demand of residential aged care services	New	1.2.2.1	Implement the recommendations from the Aged Care Review, applicable to the 2020 financial year, subject to funding	Improved financial forecast for Residential Aged Care	June 2020	Group Manager Community Support Services and Aged Care
				Deliver concept drawings of proposed design		
		1.2.2.2	Jindabyne Aged Care Project Committee to explore options for a residential aged care facility, in Jindabyne	Identification of land and establishment of a fundraising committee for Residential Aged Care	June 2020	

<i>Strategy 1.3 Recreation, sporting and leisure facilities encourage all ages to live in an active and healthy lifestyle</i>							
2018 - 21 Delivery Program Objective		Action Type	Reference	Proposed Operational Plan 2019-2020 Action	KPI	Target	Responsible Officer
1.3.1	Regional level recreation facilities that encourage an active lifestyle are planned for and provided in partnership with other government agencies	New	1.3.1.1	Complete the high level Facilities Strategy following community survey results	Drafts for consultation complete	March 2020	Group Manager Facilities
		Business as Usual		Facilities input to Draft Region wide Survey for Recreation Facilities			
				New Operations Manual for Council run pools trialled through 2019 swimming season			
				Continued maintenance and repairs of regions sport grounds and ovals			
1.3.2	Council has effectively identified community and visitor needs in the development and enhancement of the Region's recreational facilities to ensure sound decision making	New	1.3.2.1	Undertake a feasibility study into the Monaro Rail Trail	Monaro Rail Trail Feasibility Study complete	July 2019	Group Manager Economic Development And Tourism
1.3.3	Council's recreational facilities, parks and public open spaces are safe, well managed and accessible	New	1.3.3.1	Continue development of a region wide inspection schedule of Recreation Facilities	Drafts for consultation complete	March 2020	Group Manager Facilities
		Business as Usual		Pool inspections developed and implemented in 2019 swimming season as well as development of a new Operations Manual			
				Playground inspection procedure, forms and schedule developed and implemented			

<i>Strategy 1.4 Youth in the region are supported to reach their maximum potential</i>							
2018 - 21 Delivery Program Objective		Action Type	Reference	Proposed Operational Plan 2019-2020 Action	KPI	Target	Responsible Officer
1.4.2	Activities and recreational infrastructure for children and young people is planned for and promoted to contribute to their active living, health and wellbeing	New	1.4.2.1	A Regional Youth Development Strategy is prepared	An SMRC Youth Development Strategy is finalised	July 2019	Group Manager Economic Development And Tourism
			1.4.2.2	Commence preparation of a Recreation Strategy for the region	Authoring of strategy commenced	June 2020	
		Business as Usual	Coordinate the Snowy Monaro Youth Council		Regularly liaise with agencies and community groups with an interest in recreation, especially mountain bike/shared trail development		

Community Outcome two: Our regions' diverse cultural identity is preserved, and we foster creative expression and spaces.						
Strategy 2.1 Our culturally diverse heritage is preserved and celebrated for the richness it brings to our regional identity						
2018 - 21 Delivery Program Objective	Action Type	Reference	Proposed Operational Plan 2019-2020 Action	KPI	Target	Responsible Officer
2.1.1 Council has built stronger relationships with the region's First Peoples	New	2.1.1.1	Scope a Reconciliation Action Plan	Scoping for Reconciliation Action Plan completed	Dec 2019	Group Manager Economic Development and Tourism
	Business as Usual		Regularly liaise with the Indigenous community			
2.1.2 Council celebrates and enriches the heritage fabric throughout the region	New	2.1.2.1	Finalise an integrated Heritage Strategy	Heritage strategy and community education program completed	April 2020	Group Manager Development and Building Certification
		2.1.2.2	Commence preparation of a Community Development Strategy	Authoring of Strategy commenced	Dec 2019	Group Manager Economic Development and Tourism
	Business as Usual	Liaising and management of Heritage Places Grant Program			Group Manager Development and Building Certification	
		Liaising and management of Heritage Advisors Grant Program				
		Provide Development pre-lodgement advice and services with Council's Heritage Advisor for applicants				
		Provide specialised Heritage Assessment of Development Applications relating to Heritage Conservation Areas and identified items				
		Investigate grant opportunities to enhance the Heritage fabric of the Snowy Monaro Region				
Provide information sessions to internal and external customers regarding Heritage related issues						
Participate in and/or coordinate various agency working groups such as the Monaro Regional Housing Forum, Youth Interagency, Community Drug and Alcohol Team (CDAT), and others			Group Manager Economic Development and Tourism			

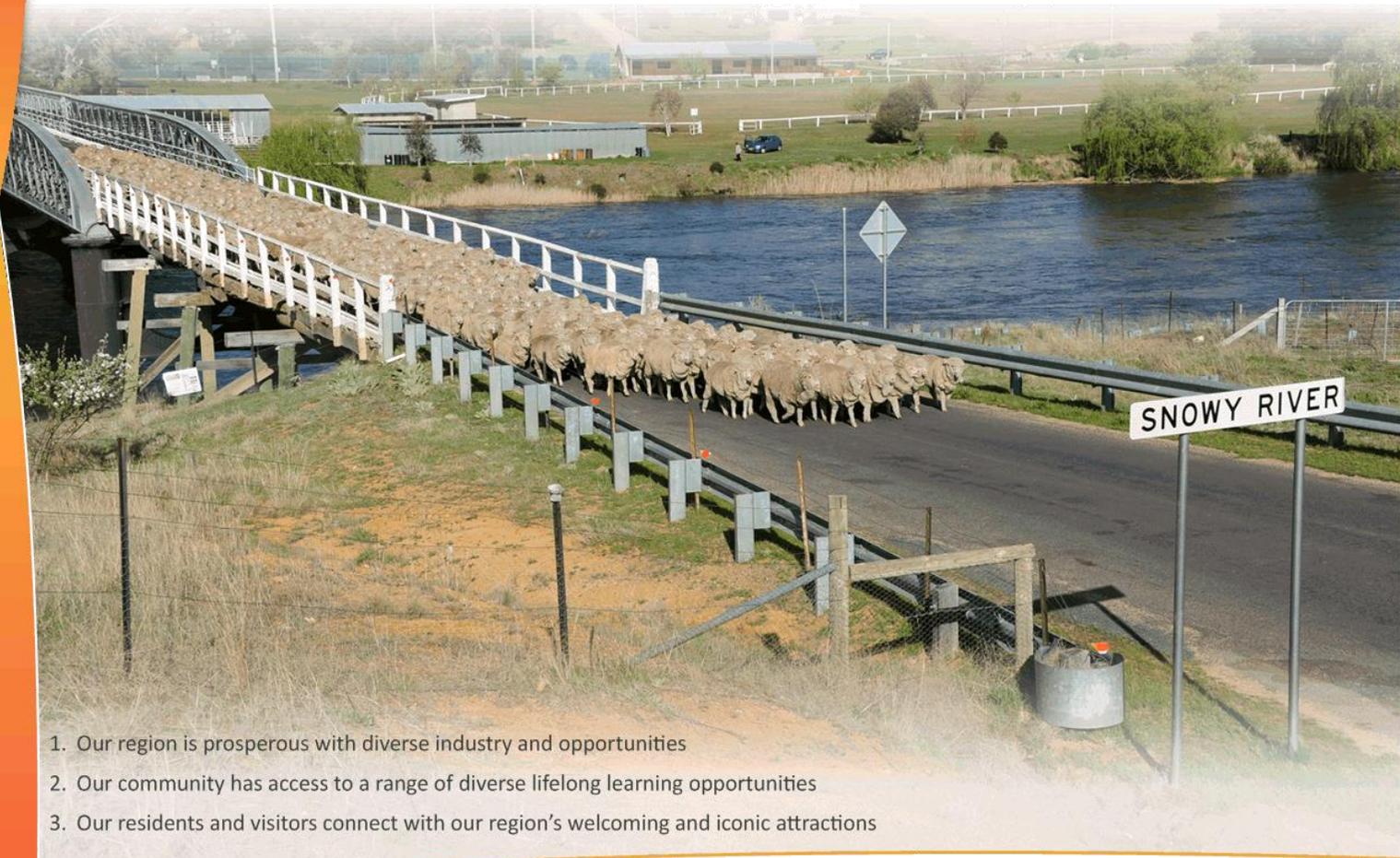
<i>Strategy 2.2 Support and promote the arts recognising the broad and diverse contribution it makes to community identity and wellbeing.</i>								
2018 - 21 Delivery Program Objective		Action Type	Reference	Proposed Operational Plan 2019-2020 Action	KPI	Target	Responsible Officer	
2.2.1	A range of regional level arts and cultural activities are delivered and promoted in partnership with the community	New	2.2.1.1	Progress analysis of Cultural and Arts Facilities in the region with the Arts and Cultural Committee	Sufficient foundational material is obtained to form the basis of a Regional Arts Strategy	June 2020	Group Manager Economic Development And Tourism	
		Business as Usual		Continue to support regional level arts/cultural activities through the provision of reusable materials from waste facilities which have been diverted from landfill			Group Manager Resource and Waste Management	
2.2.2	Facilities for the provision of arts and cultural activities have been planned for in partnership with other government agencies and the community	2019 Action completed						

Community Outcome three: We are a safe and caring community.							
<i>Strategy 3.1 Develop, maintain and promote safe spaces and facilities that are enabling, accessible and inclusive for all.</i>							
2018 - 21 Delivery Program Objective		Action Type	Reference	Proposed Operational Plan 2019-2020 Action	KPI	Target	Responsible Officer
3.1.1	Public and community spaces are regulated and managed to be safe and equitable for all abilities	New	3.1.1.1	Identify and implement actions from the Disability Inclusion Action Plan that can be completed in the 2020 financial year	Actions identified and implemented	June 2020	Group Manager Economic Development And Tourism
3.1.2	Preventative maintenance programs have been established across Council spaces and facilities that are compliant with current standards	New	3.1.2.1	Seek funding for upgrading the Bombala Truck Wash Facilities	Management Strategy implement for the existing truck wash	March 2020	Group Manager Facilities
				Submission of grant applications to obtain funds		Dec 2020	
			3.1.2.2	Develop a Cemetery Condition Report template for annual maintenance review	Template completed	June 2020	Group Manager Environmental Management
		Business as Usual		Monitor and clean out of existing ponds			Group Manager Facilities

<i>Strategy 3.2 Positive social behaviours (including law and order) are fostered and encouraged to maintain our safe, healthy and connected communities.</i>							
2018 - 21 Delivery Program Objective	Action Type	Reference	Proposed Operational Plan 2019-2020 Action	KPI	Target	Responsible Officer	
3.2.1 Council's public health and regulatory responsibilities are planned for and delivered to facilitate a safe community and raise awareness	New	3.2.1.1	Develop and implement Communication/Observation Boards within each Cat and Dog Impounding Facility	Whiteboards installed and procedure complete	June 2020	Group Manager Environmental Management	
		3.2.1.2	Develop an education package for operators of On-Site Sewage Management Systems to complement the On-Site Sewage Management Inspection Program	Package Completed	Sept 2019		
	Business as Usual	On-Site Sewage Management Inspections on private property commenced in December and it is expected that 450 inspections of the 4025 systems will be inspected					
		Food Premises inspections will be undertaken with a total of the 240 for the 2020 financial year to meet NSW Food Authority Partnership agreement					
		Pollution investigation of illegal dumping and other pollution incidences will be investigated in conjunction with NSW EPA					
		All Public Health complaints will be investigated and actioned in accordance with our Compliance and Enforcement Policies					
		Ranger Services will continue to undertake Companion Animal Management with the management of microchipping, registration and impoundment of dogs and cats					
		Rangers will respond to straying stock matters and impound when required					
		Rangers will undertake parking surveillance					
		Rangers will respond to matters raised through the out of hours call centre as required on a 24 hour basis					
3.2.2 Council supports and encourages safety initiatives to promote our connected communities	Business as Usual	Rangers will attend to abandoned vehicles on highways, regional and local roads					
		Illegal dumping activates will be cleaned up/removed after being investigated					
		Resource and Waste staff will collaborate with Rangers on the end of life disposal of abandoned vehicles stored at Council waste facilities					
		Waste, Recycling, Organics collection and drop off services are provided to the community					
Resource and Waste Management Facilities are available to the community and businesses for the disposal of waste materials							
Partner with agencies to ensure emergency management processes and procedures are in place							
					Group Manager Asset Management		

## KEY THEME 2 – ECONOMY

*We are a vibrant and prosperous community providing opportunities for growth and learning*



1. Our region is prosperous with diverse industry and opportunities
2. Our community has access to a range of diverse lifelong learning opportunities
3. Our residents and visitors connect with our region’s welcoming and iconic attractions

**Community Outcome Four: Our region is prosperous with diverse industry and opportunities***Strategy 4.1 Attract diverse businesses and industries to the region, supporting their establishment and retention*

2018 - 21 Delivery Program Objective		Action Type	Reference	Proposed Operational Plan 2019-2020 Action	KPI	Target	Responsible Officer
4.1.1	Council's Regional Economic Development Strategy provides a framework that fosters and grows the Region's diverse businesses	New	4.1.1.1	Work with small business to take advantage of growing tourism and the opportunities presented by Snowy 2.0 to encourage growth and productivity	Opportunities expo held, Training needs identified, Increased engagement with stakeholders	June 2020	Group Manager Economic Development And Tourism
		Business as Usual		Liaise with local business and Chambers on a regular basis			
4.1.2	Procurement policies encourage local businesses to be competitive market suppliers	Business as Usual		Engage with local businesses on the process to 'do business' with Council			Group Manager Asset Management
4.1.3	Council is an active community partner in supporting regional business initiatives	Business as Usual		Regularly attend local 'Connect' events in Cooma and Jindabyne			Group Manager Economic Development And Tourism
				Work with local Chambers to organise the Snowy Monaro Business Awards			
4.1.4	Strategic projects undertaken that grow the local economy		2019 Action completed				

*Strategy 4.2 Foster and support adaptive, sustainable industries*

2018 - 21 Delivery Program Objective		Action Type	Reference	Proposed Operational Plan 2019-2020 Action	KPI	Target	Responsible Officer
4.2.1	Council's 'Smart Cities' initiative promotes innovative, adaptable solutions and policies to foster sustainable industries across the region.		2019 Action completed				

*Strategy 4.3 Capitalise on the region's proximity to Canberra and bordering NSW and Victorian regions to attract industry and investment*

2018 - 21 Delivery Program Objective		Action Type	Reference	Proposed Operational Plan 2019-2020 Action	KPI	Target	Responsible Officer
4.3.1	Council has advocated for increased regional outcomes that support the Snowy Monaro local government area.	Business as Usual		Advocate to State Government to achieve beneficial Resource and Waste Management outcomes within the Snowy Monaro Local Government area			Group Manager Resource and Waste Management
4.3.2	Promotion of the Region's commercial facilities through advocacy and discussion with other levels of government and regional local groups has been heightened.	New	4.3.2.1	Utilise results of the Saleyard Strategic Review to finalise the Council Saleyard Management Strategy	Finalised Capital Improvement List and funding models	Sept 2019	Group Manager Facilities
		Business as Usual		Strategic Review complete and presented to Council 2019. Includes list of risk items to be targeted			
				Continued planning of new truck wash facility			
				Continued repairs and maintenance to fences, gates and rails			
4.3.3	Council (where nominated with a role to play) has delivered in partnership the recommendations from the State Government South East and Tablelands Regional Plan 2036.	Business as Usual		Members of Council sit on the South East and Tablelands Planning Committee			Group Manager Economic Development and Tourism
4.3.4	The Region's opportunity for economic growth is enhanced through Council Asset Management Plans and attracting investment.	New	4.3.4.1	Water and sewer services to be aligned with any strategic study to be undertaken for Michelago in conjunction with the regional IWCM (Integrated Water Cycle Management)	IWCM consultant engaged and the study initiated	June 2020	Group Manager Water and Wastewater Management

**Community Outcome five: Our community has access to a range of diverse lifelong learning opportunities***Strategy 5.1 Advocate for and promote education and lifelong learning opportunities*

2018 - 21 Delivery Program Objective		Action Type	Reference	Proposed Operational Plan 2019-2020 Action	KPI	Target	Responsible Officer
5.1.1	The Region's Library Network promotes community connectedness and facilitates the provision of information and services for the community			2019 Action completed			
5.1.2	Council works in partnership with the Region's businesses and tertiary education partners to explore the occupation skills and tertiary options needed for the future for the region	New	5.1.2.1	Working in partnership with the Department of Premier and Cabinet to develop a Workforce Strategy with the 2 Snowy Councils in conjunction with Snowy 2.0	Partnership formed and regular consultation undertaken.	June 2020	General Manager

*Strategy 5.2 Promote and provide access and spaces both physical, digital and mobile where people can learn and connect*

2018 - 21 Delivery Program Objective		Action Type	Reference	Proposed Operational Plan 2019-2020 Action	KPI	Target	Responsible Officer
5.2.1	Community infrastructure options are explored that facilitate the expansion, improvement and accessibility of life learning spaces across the region	New	5.2.1.1	Continue to work with Schools Infrastructure NSW to deliver a new community Library for Jindabyne in accordance with Council's successful Regional Cultural Fund grant application	Participate in program reference group	June 2020	Group Manager Economic Development and Tourism

Community Outcome six: Our residents and visitors connect with our regions welcoming and iconic attractions							
Strategy 6.1 The Snowy Monaro region is a destination that offers a variety of quintessential year – round experiences, attractions and events.							
2018 - 21 Delivery Program Objective		Action Type	Reference	Proposed Operational Plan 2019-2020 Action	KPI	Target	Responsible Officer
6.1.1	Promote tourism and enhance the Snowy Monaro Region as a year round destination of choice through a collaborative approach between all stakeholders and interest groups	Business as Usual		Participate in Tourism Snowy Mountains as Board member			Group Manager Economic Development and Tourism
				Promote the region through the Visitor Centres			
6.1.2	Safe and well maintained facilities i.e. parks and reserves; multi-function buildings and community halls and the showground contribute to the region	New	6.1.2.1	Undertake a condition assessment of specific Council assets to determine life cycle and ongoing maintenance requirements	Condition assessment of identified assets completed	March 2020	Group Manager Facilities
				Continued response to reported issues in Council facilities on a risk based approach	Group Manager Resource and Waste Management		
				Business as Usual		Make available Waste and Recycling Services to community events and facilities	
				Ongoing servicing of street litter, recreation, park and dog poo bins			
6.1.3	Council facilitates and supports and promotes events to highlight the attributes of our towns and villages	New	6.1.3.1	Develop an SMRC Events Strategy	Draft Strategy prepared, final strategy reported to Council	Nov 2019	Group Manager Economic Development and Tourism
				Business as Usual	Provide a regular calendar of events and publicise the events through social media events throughout the region		
				Maintain and develop the Snowy Guide App			

*Strategy 6.2 Encourage and promote vibrant towns and villages, acknowledging and celebrating the unique heritage and character of each town*

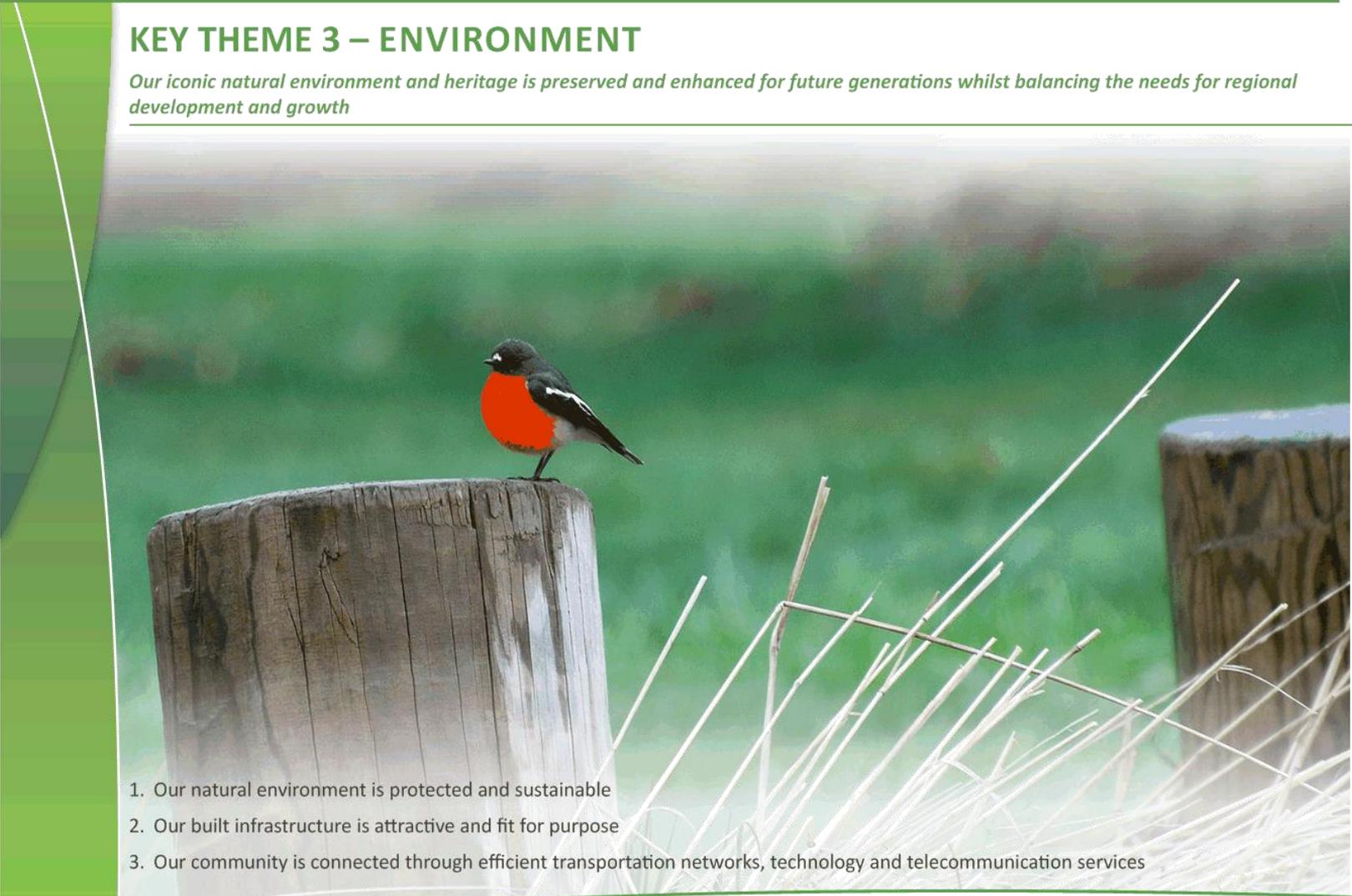
2018 - 21 Delivery Program Objective		Action Type	Reference	Proposed Operational Plan 2019-2020 Action	KPI	Target	Responsible Officer
6.2.1	Improvements to towns and villages physical environments for parks are incorporated in consultation with community and developed within the unique character of each town			2019 Action completed			
6.2.2	Council's town infrastructure is sympathetic to the heritage and character of each town		Business as Usual	The instillation of new Resource and Waste street furniture is sympathetic to the heritage and character of the town.			Group Manager Resource and Waste Management
6.2.3	Council celebrates, supports and promotes the uniqueness and heritage characteristics of each town and village	New	6.2.3.1	Complete a tourism audit of the entire SMRC region including infrastructure, product, services, businesses and organisations and facilities	Report document prepared	May 2020	Group Manager Economic Development and Tourism

*Strategy 6.3 Further promote and develop the regions visitor accommodation, product and recreational infrastructure*

2018 - 21 Delivery Program Objective		Action Type	Reference	Proposed Operational Plan 2019-2020 Action	KPI	Target	Responsible Officer
6.3.1	Businesses are supported in their promotion to encourage and develop our visitor economy	New	6.3.1.1	Commence preparations to host a Local Tourism Forum for Tourism Operators in the region in late 2020	Liaison with stakeholders has occurred	June 2020	Group Manager Economic Development and Tourism
6.3.2	The Region's caravan parks, are maintained, upgraded and promoted to attract visitors			2019 Action completed			
6.3.3	The Region is marketed to the broader state and national and international community	New	6.3.3.1	Support the L'Etape cycling event and lobby the State government to continue to support the event in the Snowy Mountains beyond 2019	Meeting held Letter sent to State Government	Sept 2019	Group Manager Economic Development and Tourism

### KEY THEME 3 – ENVIRONMENT

*Our iconic natural environment and heritage is preserved and enhanced for future generations whilst balancing the needs for regional development and growth*

- 
1. Our natural environment is protected and sustainable
  2. Our built infrastructure is attractive and fit for purpose
  3. Our community is connected through efficient transportation networks, technology and telecommunication services

Community Outcome Seven: Our natural environment is protected and sustainable							
Strategy 7.1 Protect, value and enhance the existing natural environment							
2018 - 21 Delivery Program Objective	Action Type	Reference	Proposed Operational Plan 2019-2020 Action	KPI	Target	Responsible Officer	
7.1.1 The Region's natural environment remains protected through delivery of a range of Council programs and regulatory compliance	New	7.1.1.1	Implement Plant Hygiene Policy	Procedure developed and implemented	June 2020	Group Manager Environmental Management	
		7.1.1.2	Develop data analysis capabilities to maximise drone surveillance opportunities	Data analysis completed	June 2020		
		7.1.1.3	Finalise the development of a new Fire Safety Program	Fire Safety Program is developed	June 2020		Group Manager Development and Building Certification
	Business as Usual	Maintain Weeds Action Program funding					Group Manager Environmental Management
		Promote Development Application pre-lodgement meeting services for potential applicants and communicate with our stakeholders the development application process					Group Manager Development and Building Certification
		Undertake progress construction inspections of development including building, fire safety and plumbing and drainage works					
		Undertake compliance, enforcement and regulatory investigation work.					
		Undertake mandatory swimming pool inspections of tourist and visitor accommodation premises as legislated					
	Resource and Waste Management Facilities will operate in compliance with EPA Regulations					Group Manager Resource and Waste Management	
	7.1.2 The significance and protection of the region's natural assets along with the efficient and equitable planning of public services, infrastructure and amenities is provided for in Council's Local Environmental and associated plans	New	7.1.2.1	Develop, adopt, implement and communicate Waste Management Strategy	Council is presented a report to adopt a Snowy Monaro Regional Council Waste Strategy		June 2020
Incorporate rehabilitation of Council's operating Waste facilities as part of the Resource and Waste Management operations							
Business as Usual		Incorporate long term management of legacy waste sites as part of the Resource and Waste Management operations					

9.4.2 ADOPTION OF THE 2020 OPERATIONAL PLAN AND THE 2020 SCHEDULE OF FEES AND CHARGES

ATTACHMENT 5 DRAFT 2020 OPERATIONAL PLAN, INCLUDING THE DRAFT 2020 STATEMENT OF REVENUE POLICY, DRAFT 2020 CAPITAL WORKS PROGRAM; AND DRAFT 2020 OPERATIONAL BUDGET

2018 - 21 Delivery Program Objective	Action Type	Reference	Proposed Operational Plan 2019-2020 Action	KPI	Target	Responsible Officer	
7.1.3 Council delivers a range of initiatives to the Snowy Monaro community to enhance their awareness and engagement of sustaining our pristine natural environment	New	7.1.3.1	Investigate non-chemical weed management practices	Investigations carried out	June 2020	Group Manager Environmental Management	
		7.1.3.2	Tender and commence construction of Leachate Control Systems for Bombala Landfill	Council receives a report recommending a preferred tenderer to construct the "Bombala Landfill Leachate Control System"		Group Manager Resource and Waste Management	
		7.1.3.3	Implement the Fire Safety Education Program	Education program delivered		Group Manager Development and Building Certification	
		7.1.3.4	Develop Biosecurity (weeds) Community Engagement Strategy	Plan developed and adopted		Group Manager Environmental Management	
		7.1.3.5	Complete a cemetery asset schedule for all of the Regions cemeteries	Cemetery assets itemised and placed within Councils assets register			
		7.1.3.6	Finalise a 10 year Cemetery Management Plan	Plan Developed and adopted			
	Business as Usual	Implement actions associated with NSW Orange Hawkweed Eradication Program					
		Cemetery staff will continue to arrange approximately 120 burials for the year					
		Cemetery Staff will continue to undertake maintenance scheduling and improvements within each of the regions cemeteries					
		Undertake information sessions and education programs specific to legislative changes or industry wide trends				Group Manager Development and Building Certification	
		Undertake compliance and enforcement investigation regulatory work including education programs for the community					
		Undertake information sessions and education programs relating to swimming pools safety.				Group Manager Resource and Waste Management	
		Provide Resource and Waste Education sessions to schools, community groups, businesses and Council staff throughout the Council region					
		Provide one Household Chemical Collection Event to the community					
		Operate the Community Recycling Centres at the Cooma and Jindabyne Waste Facilities					
Provide a mobile Community Recycling Centre service to Regional Areas of the Snowy Monaro Local Government Area							
The Resource and Waste Domestic Collection Calendar is produced and distributed to the community on an annual basis							

Strategy 7.2 Water, waste, sewer and stormwater management practices are contemporary and efficient						
2018 - 21 Delivery Program Objective	Action Type	Reference	Proposed Operational Plan 2019-2020 Action	KPI	Target	Responsible Officer
7.2.1 Water and sewer management services and operations meet legislative and quality requirements	New	7.2.1.1	Independent Audit by regulatory body and councillor adoption of Water and Sewer Development Services Development Servicing Plan (Section 64 Contributions)	Workshop completed, community consultation completed, Plan adopted and registered with DPI Water	Dec 2019	Group Manager Water and Wastewater Management
		7.2.1.2	Undertake an audit of Liquid Trade Waste (LTW) requirements of commercial premises for the Cooma and Bombala areas	Number of properties inspected and number of applications received	June 2020	
		7.2.1.3	Initiate Integrated Water Cycle Management (IWCM) Plan for Water Supply and Sewerage Services for Snowy Monaro Regional Council	IWCM consultant engaged and the study initiated		
7.2.2 Water and sewer infrastructure is maintained and improved to provide a quality service	New	7.2.2.1	Continue the option study and concept design of Bombala and Delegate Water Supply System	Concept design is completed		
		7.2.2.2	Construction of Bombala Sewage Treatment Plant	Construction commenced and 90% of construction completed.		
		7.2.2.3	Detailed design for Adaminaby Sewage Treatment Plant	Design completed and the design is available for the STP construction subject to funding.	Dec 2019	
7.2.3 Innovative solutions and infrastructure supporting waste and recycling operations to reduce landfill have been investigated	Business as Usual		Regular flushing and cleaning of water supply infrastructure including water pumping stations, reticulation system and Reservoirs at Adaminaby, Berridale, Bredbo, Bombala, Cooma, Dalgety, Delegate, East Jindabyne, Eucumbene Cove, Jindabyne and Nimmitabel			
			Regular cleaning of sewerage infrastructure including sewerage reticulation system, sewage pumping stations at Adaminaby, Berridale, Bombala, Cooma, Delegate, East Jindabyne, Jindabyne and Nimmitabel			
			Provide water and sewer connections to newly developed areas			
			Monitor and review emerging trends, processes and infrastructure to identify opportunities which will lead to improved diversion of waste from landfill			Group Manager Resource and Waste Management

Community Outcome eight: Our built infrastructure is attractive and fit for purpose							
Strategy 8.1 Plan for rural, urban and industrial development that is sensitive to the region's natural environment and heritage							
2018 - 21 Delivery Program Objective	Action Type	Reference	Proposed Operational Plan 2019-2020 Action	KPI	Target	Responsible Officer	
8.1.1 New development and land use is facilitated in appropriate locations with areas of environmental value protected	New	8.1.1.1	Finalise a Snowy Monaro Settlements Strategy	Draft Strategy prepared for exhibition Final Strategy sent to Department of Planning and Environment for endorsement	May 2020	Group Manager Economic Development and Tourism	
		8.1.1.2	Work with NSW Department of Planning and Environment to develop the Jindabyne Master Plan	A final masterplan is developed which is compatible with Council aspirations	Dec 2019		
	Business as Usual	Assess new planning proposals in a timely manner against the existing strategic planning framework & objectives					Group Manager Resource and Waste Management
		Continue to address Landfill Legacy Site improvements and rehabilitation					
Continue to plan for the ongoing rehabilitation of operating Landfill sites							
8.1.2 Land use is optimised to meet the social, environment and economic needs of the region	New	8.1.2.1	Finalise a Rural Land Use Strategy	Draft Strategy prepared for exhibition Final Strategy sent to Department of Planning and Environment for endorsement	May 2020	Group Manager Economic Development and Tourism	
			Continue to plan for the future waste management needs of the community by identifying long term options for the disposal of waste to Landfill				

2018 - 21 Delivery Program Objective		Action Type	Reference	Proposed Operational Plan 2019-2020 Action	KPI	Target	Responsible Officer		
8.1.3	Development assessment processes are streamlined to support regional development and growth	New	8.1.3.1	Implement Department of Planning and Environment's online Concurrences and Referrals Service	Online Concurrence and referral service operational	Dec 2019	Group Manager Development and Building Certification		
			8.1.3.2	Implement Council specific Development Assessment Best Practice Guideline	Implementation completed and community education program concluded	March 2020			
		Business as Usual	Lodgement, assessment and determination of Development Applications						
			Lodgement, assessment and determination of Complying Development Certificate Applications						
			Lodgement, assessment and determination of Construction Certificate and Compliance Certificate Applications						
			Lodgement, assessment and issuing of planning and bushfire assessment (BAL) certificates						
			Lodgement, assessment and issuing of property information requests						
			Lodgement, assessment and issuing of drainage diagrams and outstanding orders and notices						
			Promote Development Application pre-lodgement meetings with potential applicants and communicate with our stakeholders of the development application process						
			General Development and Building Certification enquiry services including information sessions, webpage updates and community information packages						
			Local Government Act Application lodgement, assessment and determination						
			Undertake mandatory progress construction inspections of development including construction, fire safety and plumbing and drainage works						
			Undertake compliance and enforcement investigation regulatory work						
Ensure Building Professional Board accredited staff members are provided with required Professional Development training as legislated									

Strategy 8.2 Improve and maintain our public owned infrastructure and assets and facilities to a high standard							
2018 - 21 Delivery Program Objective		Action Type	Reference	Proposed Operational Plan 2019-2020 Action	KPI	Target	Responsible Officer
8.2.1	Council maximises its Asset utilisation to deliver services today and into the future	New	8.2.1.1	Condition assessments of roads and buildings completed and consolidated in terms of a single Council view and integration where possible into the new Corporate Information System	Completion of tasks	June 2020	Group Manager Asset Management and Engineering Services
			8.2.1.2	Progress with the delivery of a new Snowy Monaro Regional Council Civic Centre	Provide community consultation report to Council	Dec 2019	Group Manager Asset Management and Engineering Services
					Completion of Project Management Plan	March 2020	Group Manager Asset Management and Engineering Services
		Business as Usual	Management of council fleet and plant to ensure operational needs are met		Group Manager Asset Management		
				Resource and Waste plant usage patterns are reviewed on a regular basis to ensure optimum utilisation is achieved to provide the required services to the community			Group Manager Resource and Waste Management
8.2.2	Public Infrastructure and Assets are maintained and replaced according to Council's Asset Management Strategy	New	8.2.2.1	Review and update the Asset Management Strategy (AMS)	Approval of updated Asset Management Strategy	June 2020	Group Manager Asset Management and Engineering Services
8.2.3	Major capital projects deliver improved community infrastructure and assets	New	8.2.3.1	Completion of the Stronger Communities Fund Major Projects Program (SCFMPP)	Completion of reports		
			8.2.3.2	Plan, deliver and evaluate Major Capital Works Program (MCWP)	Completion of 2020 Financial year tasks for Major Capital Works Program		

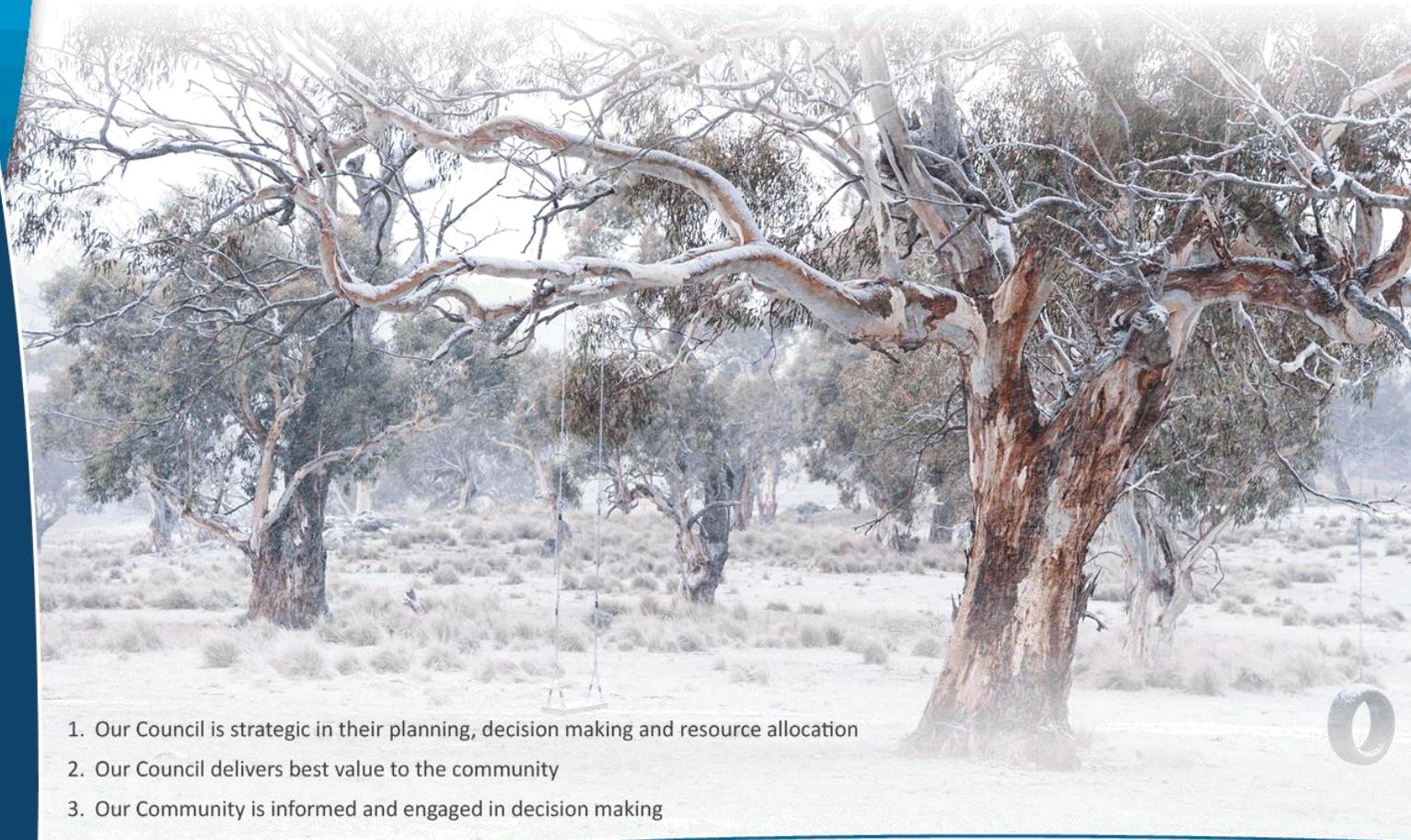
8.2.4	Provide quality community and aged care services through assets we deliver	New	8.2.4.1	Investigate alternate funding for refurbishment of Aged Care Facilities	Upgraded flooring and bathrooms to 2 house at Yallambee Lodge. Upgraded bathrooms and flooring at Snowy River Hostel throughout the facility. Upgraded courtyard at Snowy River Hostel	June 2020	Group Manager Community Support Services and Aged Care
2018 - 21 Delivery Program Objective		Action Type	Reference	Proposed Operational Plan 2019-2020 Action	KPI	Target	Responsible Officer
8.2.5	Our public buildings utilise best practice energy and water efficiency	2019 Action completed					
8.2.6	Council's infrastructure is maintained to meet compliance standards and to deliver high level services	New	8.2.6.1	Construct second lift at the Jindabyne Landfill to extend the life at the current Landfill cell by approximately 6 years	Council receives a report recommending a preferred tenderer to construct the "second lift" at the Jindabyne landfill	June 2020	Group Manager Resource and Waste Management
		Business as Usual	Regular site inspections are undertaken at Waste Facilities				
<b>Strategy 8.3 Advocate for a range of suitable housing and accommodation that is available for the changing needs of our community</b>							
2018 - 21 Delivery Program Objective		Action Type	Reference	Proposed Operational Plan 2019-2020 Action	KPI	Target	Responsible Officer
8.3.1	Planning policies facilitate options for a range of housing types	2019 Action completed					
<b>Community Outcome nine: Our community is connected through efficient transportation networks, technology and telecommunications</b>							
<b>Strategy 9.1 Transportation corridors throughout the region are improved and maintained</b>							
2018 - 21 Delivery Program Objective		Action Type	Reference	Proposed Operational Plan 2019-2020 Action	KPI	Target	Responsible Officer
9.1.1	Management of road corridors is effective and efficient	New	9.1.1.1	Review current weed control contract arrangements	Contract arrangements reviewed	Sept 2020	Group Manager Environmental Management

Community Outcome nine: Our community is connected through efficient transportation networks, technology and telecommunications						
Strategy 9.1 Transportation corridors throughout the region are improved and maintained						
2018 - 21 Delivery Program Objective	Action Type	Reference	Proposed Operational Plan 2019-2020 Action	KPI	Target	Responsible Officer
9.1.1 Management of road corridors is effective and efficient	New	9.1.1.2	Following Council workshop and approval of the Strategic Network Analysis Report findings, undertake community consultation to determine the frequency of road maintenance	Community Education Paper delivered to both community and council for comment	June 2020	Group Manager Transport Operations and Infrastructure
		9.1.1.3	Investigate opportunities to undertake construction works projects for roads and bridges for Roads and Maritime Service (RMS)	All outstanding actions identified through the RMS Audit of February 2019 in relation to the RMCC are addressed and implemented		
		9.1.1.4	Develop and implement effective processes for managing abandoned vehicles left on public roads and other public spaces	Abandoned vehicle workflow in CIS		Group Manager Environmental Management
		9.1.1.5	Establish a Roadside Vegetation Management Taskforce	Taskforce developed and Management Plan completed Grants sought Technologies investigated		
		9.1.2 Our local road network is planned, built and repaired to improve movement across the region	New	9.1.2.1		As a result of the strategic network analysis findings conduct a full review of maintenance practices to determine whether sufficient plant, staff and resources exist to deliver Council's Maintenance Strategy
Business as Usual		Ensure Councils Gravel Road Maintenance program is completed within budget		June 2020	Group Manager Transport Operations and Infrastructure	
		Ensure Councils Sealed Road Maintenance program is completed within budget				

9.1.2	Our local road network is planned, built and repaired to improve movement across the region	Business as Usual	Ensure Councils Capital Works Program is completed on time and within budget				Group Manager Transport Operations and Infrastructure
			Ensure Councils Bridge Maintenance & Repair program is completed within budget				
			Ensure Councils Stormwater Management program is completed within budget				
			Ensure Councils Footpath Maintenance program is completed within budget				
2018 - 21 Delivery Program Objective		Action Type	Reference	Proposed Operational Plan 2019-2020 Action	KPI	Target	Responsible Officer
9.1.3	Land use and transportation corridor planning is integrated to improve decision making and outcomes	Business as Usual	Ensure Snowy Monaro Regional Council presence on all government and Canberra Region Joint Operation (CRJO) Land Use and Transportation Corridor planning meetings				Group Manager Transport Operations and Infrastructure
9.1.4	Council's transportation strategy identifies initiatives that improve and maintain the region's transportation networks including public transport, vehicles, bikes and pedestrians	Business as Usual	Review roads classified as Regional Roads throughout the Snowy Monaro Regional Council LGA and investigate opportunities to re-classify Jerangle Road as a Regional Road				
<i>Strategy 9.2 Transportation initiatives are aligned to State and neighbouring local government areas plans</i>							
2018 - 21 Delivery Program Objective		Action Type	Reference	Proposed Operational Plan 2019-2020 Action	KPI	Target	Responsible Officer
9.2.1	Council leverages partnerships for inclusion of our transportation initiatives within state and regional planning	Business as Usual	Ensure Council participate and comment on strategic transportation network initiatives from State and Regional organisations to identify efficiencies and explore more collaborative methods for road construction and maintenance				Group Manager Transport Operations and Infrastructure
<i>Strategy 9.3 Our region has access to effective telecommunication infrastructure and services.</i>							
2018 - 21 Delivery Program Objective		Action Type	Reference	Proposed Operational Plan 2019-2020 Action	KPI	Target	Responsible Officer
9.3.1	Council has worked in partnership with the private sector to take advantage of grant funding opportunities to improve remote area connectivity	2019 Action completed					

## KEY THEME 4 – LEADERSHIP

*We have contemporary civic leadership and governance that fosters trust and efficiency*



1. Our Council is strategic in their planning, decision making and resource allocation
2. Our Council delivers best value to the community
3. Our Community is informed and engaged in decision making

Community Outcome ten: Our Council is strategic in their planning, decision making and resource allocation						
Strategy 10.1 Planning and decision making is holistic and integrated and has due regard to the long term and cumulative effects						
2018 - 21 Delivery Program Objective	Action Type	Reference	Proposed Operational Plan 2019-2020 Action	KPI	Target	Responsible Officer
10.1.1 Council has a transparent and bold growth objective which provides a framework for decision making			2019 Action completed			
10.1.2 Integrated Planning and Reporting guides long term planning and organisational sustainability	Business as Usual		Facilitate the 2021 Operational Plan review, including Community Engagement, and report to Council			Group Manager Governance
10.1.3 Council demonstrates improvement in it's knowledge capture, performance and service delivery by fully embracing a learning organisation and innovation mindset	Business as Usual		Innovation and Business Development team report on internal and external trends and opportunities for Council			Executive Manager Innovation and Business Development
			Facilitate and manage the Waste Committee			Group Manager Resource and Waste Management

2018 - 21 Delivery Program Objective		Action Type	Reference	Proposed Operational Plan 2019-2020 Action	KPI	Target	Responsible Officer
10.1.4	Harmonisation of policies, procedures and processes deliver customer focused business practices	New	10.1.4.1	Finalise the harmonisation of Council legislative reporting deliverables, Council policies, procedures and forms, including accountable business unit and add to the corporate calendar	Policy and Procedure Register completed and published on Intranet. Review schedule developed and communicated.	April 2020	Group Manager Governance

*Strategy 10.2 Sound governance practices direct Council business and decision making*

2018 - 21 Delivery Program Objective		Action Type	Reference	Proposed Operational Plan 2019-2020 Action	KPI	Target	Responsible Officer
10.2.1	Independent audit and risk framework drives accountability	New	10.2.1.1	Achieve a consistent designed Risk Management Maturity through embedding the Enterprise Risk Management Framework (ERMF)	Project reports to Audit, Risk and Improvement Committee and Executive Management Team	June 2020	Executive Manager Innovation and Business Development
					As per Terms of Reference		
					Documents endorsed by Executive Leadership Team and adopted where required		
				Documents developed, utilised and available on intranet			
			10.2.1.2	Implement and rollout the new Project Management Framework (PMF) including Contract Management Framework	At least 5 projects across the organisation utilise the Project Management Fund	June 2020	Group Manager Asset Management and Engineering Services
		Business as Usual		Delivery of internal audits in accordance with the annual Audit Work Plan			Group Manager Asset Management and Engineering Services
				Council's insurance policies are based on Council's assessment of risk and adequately provide cover			Group Manager Asset Management and Engineering Services

2018 - 21 Delivery Program Objective		Action Type	Reference	Proposed Operational Plan 2019-2020 Action	KPI	Target	Responsible Officer
10.2.2	Councillors are supported to make informed decisions in the best interest of the community and to advocate on behalf of the community	New	10.2.2.1	Facilitate the Council election with NSW Electoral Commission	Contractor engaged	Jan 2020	Group Manager Governance
					Agreement signed	Dec 2019	
					Schedule developed and published	May 2020	
					Information Pack developed and approved	May 2020	
					Induction program developed, resourced and communicated.	July 2020	
10.2.2.2	Investigate the options for the composition of the Snowy Monaro Regional Council and provide a report to Council	Determination made on council composition prior to NSWEC engagement for 2020 election	Nov 2019				
		Business as Usual	Undertake Councillor Training Needs analysis for the 2020 financial year				
10.2.3	Records management practices are contemporary and compliant to legislation	New	10.2.3.1	Determine the scope, cost and resourcing required for the digitisation of all Council records and prepare a report for consideration	Report to ELT on Referendum requirements.	Oct 2019	Group Manager Governance
					Workshop undertaken and options discussed with Council.	Oct 2019	
					Report to Council with recommendation.	Nov 2019	
		Business as Usual	Develop a project plan to consolidate classification/ destruction and archiving across all council paper records and undertake actions applicable to the 2020 financial year				

*Strategy 10.3 Advocate and work with other levels of government, community and industry to improve outcomes*

2018 - 21 Delivery Program Objective		Action Type	Reference	Proposed Operational Plan 2019-2020 Action	KPI	Target	Responsible Officer
10.3.1	Council connects, recognises, advocates and works in collaboration with all leaders across the community and beyond our boundaries	Business as Usual		Attendance at Canberra Region Joint Operation (CRJO) Waste Group Meetings			Group Manager Resource and Waste Management
				Attendance at Cross Border Illegal Dumping Working Group Meetings			
10.3.2	Community support services reach a wider user base	2019 Action completed					

Strategy 10.4 Council will manage service delivery in an efficient and sustainable way as an employer of choice						
2018 - 21 Delivery Program Objective	Action Type	Reference	Proposed Operational Plan 2019-2020 Action	KPI	Target	Responsible Officer
10.4.1 Council employs an engaged multi-skilled, workforce and encourages staff to take ownership of service delivery in a responsible and efficient manner	New	10.4.1.1	Finalise the Corporate Training Framework	Documents are available to staff on Council's Intranet. Training is scheduled according to the Corporate Training Calendar	June 2020	Group Manager People and Culture
		10.4.1.2	Provision of reverse cycle air conditioning units and inverter generators to Council's 6 Transfer Stations	Air conditioning units and generators have been installed and commissioned at all transfer stations	March 2020	Group Manager Resource and Waste Management
	Business as Usual		Recruit vacant positions aligned with adopted Organisational Structure and Workforce Management Strategy. Payroll for over 400 staff fortnightly, conduct a payroll audit check fortnightly, provide quarterly excessive leave reports to ELT, report quarterly on rural centres numbers, provide data for quarterly People and Culture activity reports, support workers compensation payment Provide extensive data for three remuneration/performance surveys each year Provide formal induction training quarterly for all new staff Conduct Performance Reviews for all staff each year Conduct staff surveys and develop reports and programs based on results Support organisational restructure through analysis, advice, reports, transfer, redundancy and recruitment as required Provide support for training nomination, essential training, develop a corporate training calendar and framework Support trainee programs Facilitate industrial management as required Attend Consultative Committee meetings 6 time a year and provide advice and reports as required Facilitate performance management, informal conflict resolution, formal disciplinary processes as required Maintain personnel files Maintain salary systems and complete frequent reviews			Group Manager People and Culture

2018 - 21 Delivery Program Objective		Action Type	Reference	Proposed Operational Plan 2019-2020 Action	KPI	Target	Responsible Officer
10.4.2	Council provides a workplace that ensures the health, safety and wellbeing is maintained through the management of potential risk	New	10.4.2.1	Finalise the Workplace Health and Safety Framework	Documents are available to staff on Council's Intranet. Training is included in the Corporate Training Calendar	June 2020	Group Manager People and Culture
			10.4.2.2	Develop and implement policies and procedures for body worn cameras for Regulatory staff	Policies and Procedures adopted and training completed	June 2020	Group Manager Environmental Management
		Business as Usual	Provide support and facilitate the WHS framework across the organisation			Group Manager People and Culture	
			Support incident and accident events				
			Facilitate incident reporting				
			Provide monthly and quarterly activity and data reporting to Workplace Health and Safety Committee, Executive Management Team and Executive Leadership Team				
			Provide Workers Compensation support and activities across Council				
			Provide all injury management and return to work activities across council				
			Facilitate the update of WHS forms, Safe Work Method Statements and Workplace Health and Safety Framework				
			Participate in site inspections as required				

Community Outcome eleven: Our Council delivers the best value to the community						
Strategy 11.1 Public services and processes are delivered reliably and efficiently in response to community needs						
2018 - 21 Delivery Program Objective	Action Type	Reference	Proposed Operational Plan 2019-2020 Action	KPI	Target	Responsible Officer
11.1.1 Information and communication systems support the business to deliver agile and quality service to the community	New	11.1.1.1	Continue Implementation of consolidated Corporate Information System in line with agreed project plan for 2020 financial year	Complete milestones designated for the 2020 financial year from the project Implementation Plan once developed.	June 2020	Group Manager Governance
	Business as Usual		Undertake a scoping project with the assistance of Information Technology to understand the new Corporate Information System project Develop a quotation document for Information Technology software; undertake software demos			Group Manager Community Support Services and Aged Care
11.1.2 Centres of Business/ Operational Excellence drive improved organisational efficiency and effectiveness and reduce duplication	New	11.1.2.1	Develop a plan to establish future service offerings and service levels and ensure that organisation structures are aligned with service levels and integrated Information Communication Technology systems	Quarterly reports to Executive Management Team	June 2020	Executive Manager Innovation and Business Development
		11.1.2.2	Report against target efficiency and savings outcomes associated with workforce reform and actively monitor progress against milestones	Six monthly reports to Council	Dec 2019	
11.1.3 Rates, Fees and Charges are rationalised to support community needs and services	New	11.1.3.1	Complete Rates Harmonisation	Making of the 2021 rates report complete	June 2020	Chief Financial Officer
		11.1.3.2	Harmonisation of commercial waste and recycling charges	Council is presented a report to adopt the Commercial Waste Collection Fees and Charges		Group Manager Resource and Waste Management
		11.1.3.3	Develop Special Rate Variation Action Plan in preparation for the application in the 2021 Financial Year	Special Rate Variation Action Plan completed and reported to ELT		Chief Financial Officer
	Business as Usual		Issuing of Annual Rates Notices and Quarterly Instalments Issuing of Triannual Water and Sewer Notices			

2018 - 21 Delivery Program Objective		Action Type	Reference	Proposed Operational Plan 2019-2020 Action	KPI	Target	Responsible Officer
11.1.4	Procurement and contract management is focused on value for money and managed risk	Business as Usual		Contract register maintenance			Chief Financial Officer
				Procurement compliance reviews and reporting			
				Inventory management			
				Co-ordination of Request For Quote (RFQ) and Request For Tender (RFT) processes			
				Payment of supplier invoices and vendor master file management			Group Manager Resource and Waste Management
Resource and Waste Management Contractor Review Meetings are undertaken on a regular basis							

*Strategy 11.2 Council utilises sound fiscal management practices, pursues and attracts other sources of income*

2018 - 21 Delivery Program Objective		Action Type	Reference	Proposed Operational Plan 2019-2020 Action	KPI	Target	Responsible Officer
11.2.1	Councils has best practice management for financial sustainability	Business as Usual		Annual Budget / Operating Plan			Chief Financial Officer
				Long Term Financial Plan			
				Internal monthly management reporting			
11.2.2	Provision of statutory reporting enables our leaders to make decisions on Council's financial sustainability	Business as Usual		Lodgement of annual financial statements by 31 October			Chief Financial Officer
				Co-ordination of interim and annual audits			
				Quarterly Budget Review Statements			
				Lodgement of annual Fringe Benefits Tax return			
				Lodgement of monthly Payroll Tax returns			
				Lodgement of monthly Business Activity Statements			Group Manager Governance
Deliver the 2019 financial year Annual Report							
11.2.3	Alternative sources of revenue to rating income are identified and maximised	Business as Usual		Revenue Policy and Fees and Charges			Chief Financial Officer
				Quarterly grants activity reporting			
				Monthly "Grants Upcoming" communication			
				Sundry debtors invoicing			
11.2.4	A balanced approach to investment strategies	Business as Usual		Monthly Funds Management Report			

**Community Outcome twelve: Our Community is informed and engaged in decision making**

*Strategy 12.1 Our community has multiple opportunities to be consulted and engaged in the development of plans, services and policies that affect the region.*

2018 - 21 Delivery Program Objective		Action Type	Reference	Proposed Operational Plan 2019-2020 Action	KPI	Target	Responsible Officer
12.1.1	Council is a trusted community partner providing value for money through delivering according to Council's adopted Delivery Program	Business as Usual		Engage a provider to complete a Customer Satisfaction Survey and report to Council, including an Action Plan to address challenges identified			Group Manager Governance
12.1.2	Community strategic planning is managed in partnership with the community		2019 Action Completed				

*Strategy 12.2 Residents have access to timely, relevant and accurate information on issues that affect them.*

2018 - 21 Delivery Program Objective		Action Type	Reference	Proposed Operational Plan 2019-2020 Action	KPI	Target	Responsible Officer
12.2.1	Our community is satisfied with performance and quality of service in the areas that are most important to them	Business as Usual		Community is informed of changes to Resource and Waste Management services in a timely manner Resource and Waste department customer enquiries are attended to within the nominated timeframes of the Customer Service Charter			Group Manager Resource and Waste Management
12.2.2	Council provide convenient ways for customers to engage with us and we respond appropriately	Business as Usual		Collate Council complaints data and report quarterly to Council			Group Manager Governance

*Strategy 12.3 Our community is empowered and supported in facilitating community outcomes.*

2018 - 21 Delivery Program Objective		Action Type	Reference	Proposed Operational Plan 2019-2020 Action	KPI	Target	Responsible Officer
12.3.1	Community organisations and individuals have the capacity to apply for a range of grants funding opportunities	Business as Usual		Facilitate donations and sponsorship requests and communicate to the community Facilitate the Boco Wind Farm Community Sponsorship program through a consolidated committee for Cooma and Bombala submissions			Group Manager Governance
12.3.2	Council has two-way mechanisms in place to encourage people to maintain their involvement in the regions community planning and decision making	Business as Usual		Finalise the review of Section 355 Advisory and Management Committees and work to support community members			
12.3.3	Volunteer and Community group participation is valued and leveraged to improve community outcomes	Business as Usual		Council cemetery staff will continue to support our cemetery volunteer groups to enhance our regions cemeteries			Group Manager Environmental Management



## Capital Works Program for 2020

The below projects are in addition to Council's Operational Activities to be completed in 2019

Capital Project Description	2020 Total	Grant Funding	Reserve Funding
<b>Community</b>			
Adaminaby BBQ Replacement - Parks & Rec Improvements	1,923	0	1,923
Boating Facility Upgrade - Lake Jindabyne Rank 1	181,500	181,500	0
Bombala Arts & Innovation Centre Building Upgrade	66,667	0	66,667
Bombala Racecourse Amenity Improvement Works	170,766	0	170,766
Cathcart Hall - New Kitchen	27,100	0	27,100
Cooma Library Resources	70,000	0	70,000
Dalgety Playground Equipment - Parks & Rec Improvements	4,550	0	4,550
Delegate Grandstand Refurbishment	20,000	0	20,000
Delegate Preschool (Renewal of Drainage Systems)	10,000	0	10,000
Delegate School of Arts (Renewal of Drainage Systems)	10,000	0	10,000
Delegate Sportsground Pavilion - New Roof	102,300	0	102,300
Ginger Leigh Playground Equipment	10,000	0	10,000
Health and Fitness Facility at Bombala Swimming Pool	248,700	0	248,700
Hostel Plant and Equipment	500,000	0	500,000
Lions Park Playground Upgrade	7,000	0	7,000
Michelago Hall Replace Water Tanks	5,000	0	5,000
Peak View Hall Replace Wood Heater	5,000	0	5,000
Pool Upgrade Program - Cooma and Bombala	1,261,515	1,007,160	254,355
Public Facility Upgrade former TAFE building Bombala	68,452	68,452	0
Shared trails upgrade - Tyrolean Village East Jindabyne	165,000	165,000	0
Sporting Facilities Upgrades Jindabyne Sportsground	316,800	316,800	0
Sporting Facilities Upgrades Nijong Bike Path Cooma	15,381	0	15,381
Town Centre Upgrade - Cooma Creek Beautification	156,386	156,386	0
Town Centre Upgrade Lions Park	277,983	277,983	0
Yallabee Lodge - Plant and Equipment	282,000	0	282,000
<b>Community Total</b>	<b>3,984,023</b>	<b>2,173,281</b>	<b>1,810,742</b>

Capital Project Description	2020 Total	Grant Funding	Reserve Funding
<b>Economy</b>			
Cabins Bombala	80,000	0	80,000
Drainage - Jindabyne Holiday Park for annual vans	300,000	0	300,000
Saleyards Investigate Site Issues	60,700	0	60,700
Saleyards New Multipurpose Sheep Yards	60,700	0	60,700
<b>Economy Total</b>	<b>501,400</b>	<b>0</b>	<b>501,400</b>

Capital Project Description	2020 Total	Grant Funding	Reserve Funding
<b>Environment</b>			
Adaminaby Sewer Treatment Concept Study/EIS	750,000	0	750,000
Adaminaby Water Reservoirs Roof and Access Structure	40,000	0	40,000
All Sewer Schemes Telemetry Remote Sites	300,000	0	300,000
All Water Schemes Consumer Water Meters - New Installation	100,000	0	100,000
All Water Schemes Telemetry Base Station CMF and RMF	150,000	0	150,000
All Water Schemes Telemetry Remote Sites	15,000	0	15,000
Berridale Sewer Treatment Aerations Unit - Civil	300,000	0	300,000
Berridale Water Reservoirs Barney's Range balance tank	300,000	0	300,000
Bombala Fluoridation System	350,000	0	350,000
Bombala Sewer Main Renewal	700,000	0	700,000
Bombala - Timor St Pump Station Upgrade	700,000	0	700,000
Bombala Sewer Treatment Plant Argumentation and Construction	5,900,000	3,000,000	2,900,000
Bombala Water Main Renewal/Replacement	260,000	0	260,000
Cooma Depot – Emulsion Tank Works	68,000	0	68,000
Cooma Depot – Secure Yard	30,000	0	30,000
Cooma Sewer Mains Replacement	400,000	0	400,000
Cooma Sewer Pump Stations	80,000	0	80,000
Cooma Sewer Treatment Facility - Civil	10,000	0	10,000

Capital Project Description	2020 Total	Grant Funding	Reserve Funding
Cooma Water 450mm Rising Main - AV & Access pits	15,000	0	15,000
Cooma Water Main Replacement	500,000	0	500,000
Cooma Water Treatment Plant Civil	170,000	0	170,000
Cooma Water Treatment Plant Mech	210,000	0	210,000
Cowbed Creek Bridge	20,000	0	20,000
Culvert Extension 6 Allambie Place	50,000	0	50,000
Delegate & Bombala Water Treatment Plant Upgrade	2,350,000	2,350,000	0
Delegate River Bridge Repair/Upgrade	540,000	540,000	0
Delegate Sewer Treatment Plant Inlet Works	50,000	0	50,000
Delegate Sewer Treatment Plant Pond Upgrade	150,000	0	150,000
Delegate Weir and Intake Upgrade	400,000	400,000	0
Extension to Cooma Depot Bunding Area to address EPA	27,099	0	27,099
General Heavy Plant - Capital	3,611,021	0	3,611,021
General Minor Plant - Capital	64,504	0	64,504
Gravel re-sheeting Regional Roads	123,000	123,000	0
Heating - Cooling Waste Transfer Facilities	125,000	0	125,000
Heavy Patching Regional Roads	393,984	393,984	0
Heavy Patching Rural Roads	152,866	0	152,866
Heavy Patching Urban Roads	47,278	0	47,278
Installation of CCTV Equipment at Berridale Depot	15,000	0	15,000
Jerangle Road Stage 2	1,300,000	1,300,000	0
Jindabyne Landfill 2nd Lift	1,500,000	0	1,500,000
Jindabyne Landfill/STP Access Road.	30,000	0	30,000
Jindabyne Sewer Mains Trunk and Reticulation Mains	300,000	0	300,000
Jindabyne Water Treatment Fluoridation System - BWZ System	600,000	600,000	0
Jindabyne Water Treatment Fluoridation System - HZ/LZ System	650,000	650,000	0
Kellies Bridge Matong Rd	20,000	0	20,000
Massie Street Bridge over Cooma Creek	30,000	0	30,000

Capital Project Description	2020 Total	Grant Funding	Reserve Funding
MR93 Seg 140 (Delegate Road) Reconstruction/Realignment	400,000	400,000	0
Parsonage Creek Bridge (Regional Bridge)	200,000	200,000	0
Regional Sealed Roads - RR - (Resealing) Block	367,719	367,719	0
Replacement of Survey Equipment	29,644	0	29,644
Reseal Rural Roads - (Bitumen Reseal)	461,250	461,250	0
Reseal Urban Roads - (Bitumen Reseal) FAG	461,250	461,250	0
Rural Roads - (Gravel Resheeting) FAG	448,758	0	448,758
Security & ACS at Council Depots	46,000	0	46,000
SMRC Footpath Capital Renewal FAG	30,750	0	30,750
SMRC Kerb & Gutter Capital FAG	52,019	0	52,019
Snowy Reservoir 1 Upgrade - Cooma	670,000	0	670,000
Tombong Bridge Replacement	275,000	275,000	0
Upgrade of Cooma Flood Warning System	40,000	0	40,000
Upgrade of Radio network	706,000	0	706,000
Upgrade of Waste Oil Facilities Bombala & Berridale Depots	50,440	0	50,440
WTP Chlorination System - Eucumbene Cove	50,000	0	50,000
<b>Environment Total</b>	<b>28,186,582</b>	<b>11,522,203</b>	<b>16,664,379</b>

Capital Project Description	2020 Total	Grant Funding	Reserve Funding
<b>Leadership</b>			
Corporate Information System (CIS) Project	3,671,812	0	3,671,812
Council Chambers Air Conditioning	91,846	0	91,846
Council Chambers Exterior Repairs to Render and Painting	60,000	0	60,000
Council Chambers Ground Floor Carpet	50,000	0	50,000
Council Chambers Refurbish Toilets	60,000	0	60,000
<b>Leadership Total</b>	<b>3,933,658</b>	<b>0</b>	<b>3,933,658</b>
<b>Grand Total</b>	<b>36,605,663</b>	<b>13,695,484</b>	<b>22,910,179</b>



## Snowy Monaro Regional Council - Operational Plan Budget

### CONSOLIDATED

### Income Statement (\$000)

For the period 1 July 2019 to 30 June 2020

	Comparatives		Operating Plan
	Actual 2018	Adopted Budget 2019	Budget 2020
<b>Income from Continuing Operations</b>			
Rates & Annual Charges	29,391	30,173	31,287
User Charges & Fees	14,880	14,128	14,194
Interest & Investment Revenue	2,897	1,759	1,928
Other Revenues	1,890	1,501	1,492
Grants and Contributions provided for Operating Purposes	20,892	18,671	20,219
Grants and Contributions provided for Capital Purposes	3,978	5,617	13,862
Net gain/(loss) from disposal of assets	90	836	903
<b>Total Income From Continuing Operations</b>	<b>74,018</b>	<b>72,685</b>	<b>83,885</b>
<b>Expenses from Continuing Operations</b>			
Employee Benefits and On-Costs	27,486	29,078	28,023
Borrowing Costs	413	298	290
Materials & Contracts	17,051	16,990	19,546
Depreciation and Amortisation	19,881	18,548	19,272
Other Expenses	7,688	8,385	8,284
<b>Total Expenses From Continuing Operations</b>	<b>72,519</b>	<b>73,299</b>	<b>75,415</b>
<b>Net Operating Result for the Year</b>	<b>1,499</b>	<b>(614)</b>	<b>8,470</b>
<b>Net Operating Result for the year before Grants and Contributions provided for Capital Purposes</b>	<b>(2,479)</b>	<b>(6,231)</b>	<b>(5,392)</b>

**GENERAL FUND****Income Statement (\$000)****For the period 1 July 2019 to 30 June 2020****Income from Continuing Operations**

Rates & Annual Charges	15,288	15,671	16,280
User Charges & Fees	7,389	5,945	6,105
Interest & Investment Revenue	1,936	992	1,090
Other Revenues	1,482	1,299	1,325
Grants and Contributions provided for Operating Purposes	20,792	18,536	20,096
Grants and Contributions provided for Capital Purposes	2,166	1,334	6,220
Net gain/(loss) from disposal of assets	96	836	667

**Total Income From Continuing Operations**

Comparatives Operating Plan

	Actual 2018	Adopted Budget 2019	Budget 2020
<b>Total Income From Continuing Operations</b>	<b>49,149</b>	<b>44,613</b>	<b>51,783</b>
<b>Expenses from Continuing Operations</b>			
Employee Benefits and On-Costs	21,355	23,396	21,158
Borrowing Costs	25	16	5
Materials & Contracts	12,557	8,348	10,728
Depreciation and Amortisation	13,412	12,458	12,891
Other Expenses	4,666	6,662	6,877
<b>Total Expenses From Continuing Operations</b>	<b>52,015</b>	<b>50,880</b>	<b>51,659</b>
<b>Net Operating Result for the Year</b>	<b>(2,866)</b>	<b>(6,267)</b>	<b>124</b>

**Expenses from Continuing Operations**

Employee Benefits and On-Costs	21,355	23,396	21,158
Borrowing Costs	25	16	5
Materials & Contracts	12,557	8,348	10,728
Depreciation and Amortisation	13,412	12,458	12,891
Other Expenses	4,666	6,662	6,877

**Total Expenses From Continuing Operations****Net Operating Result for the Year**Net Operating Result for the year before Grants and  
Contributions provided for Capital Purposes

(5,032) (7,601) (6,096)

**WATER FUND****Income Statement (\$000)****For the period 1 July 2019 to 30 June 2020****Income from Continuing Operations**

Rates & Annual Charges	2,516	2,445	2,804
User Charges & Fees	5,074	6,062	5,366
Interest & Investment Revenue	401	373	416
Other Revenues	190	31	31
Grants and Contributions provided for Operating Purposes	37	47	37
Grants and Contributions provided for Capital Purposes	1,317	2,123	4,279
Net gain/(loss) from disposal of assets	(4)	0	63

**Total Income From Continuing Operations****Expenses from Continuing Operations**

Employee Benefits and On-Costs	1,696	1,228	2,050
Borrowing Costs	26	21	21
Materials & Contracts	1,056	2,657	2,283
Depreciation and Amortisation	3,348	3,283	3,062
Other Expenses	1,552	875	659

**Total Expenses From Continuing Operations****Net Operating Result for the Year****Net Operating Result for the year before Grants and Contributions provided for Capital Purposes**

	Comparatives		Operating Plan
	Actual 2018	Adopted Budget 2019	Budget 2020
<b>Income from Continuing Operations</b>			
Rates & Annual Charges	2,516	2,445	2,804
User Charges & Fees	5,074	6,062	5,366
Interest & Investment Revenue	401	373	416
Other Revenues	190	31	31
Grants and Contributions provided for Operating Purposes	37	47	37
Grants and Contributions provided for Capital Purposes	1,317	2,123	4,279
Net gain/(loss) from disposal of assets	(4)	0	63
<b>Total Income From Continuing Operations</b>	<b>9,531</b>	<b>11,081</b>	<b>12,996</b>
<b>Expenses from Continuing Operations</b>			
Employee Benefits and On-Costs	1,696	1,228	2,050
Borrowing Costs	26	21	21
Materials & Contracts	1,056	2,657	2,283
Depreciation and Amortisation	3,348	3,283	3,062
Other Expenses	1,552	875	659
<b>Total Expenses From Continuing Operations</b>	<b>7,678</b>	<b>8,064</b>	<b>8,075</b>
<b>Net Operating Result for the Year</b>	<b>1,853</b>	<b>3,017</b>	<b>4,921</b>
<b>Net Operating Result for the year before Grants and Contributions provided for Capital Purposes</b>	<b>536</b>	<b>894</b>	<b>642</b>

**SEWER FUND****Income Statement (\$000)****For the period 1 July 2019 to 30 June 2020****Income from Continuing Operations**

Rates & Annual Charges	7,612	7,806	7,742
User Charges & Fees	354	326	363
Interest & Investment Revenue	438	272	312
Other Revenues	144	1	0
Grants and Contributions provided for Operating Purposes	43	43	41
Grants and Contributions provided for Capital Purposes	442	2,150	3,323
Net gain/(loss) from disposal of assets	(2)	0	52

**Total Income From Continuing Operations****Expenses from Continuing Operations**

Employee Benefits and On-Costs	1,783	1,685	1,878
Borrowing Costs	99	44	0
Materials & Contracts	1,178	2,765	3,365
Depreciation and Amortisation	2,403	2,071	2,181
Other Expenses	1,327	694	550

**Total Expenses From Continuing Operations****Net Operating Result for the Year****Net Operating Result for the year before Grants and Contributions provided for Capital Purposes**

	Comparatives		Operating Plan
	Actual 2018	Adopted Budget 2019	Budget 2020
<b>Income from Continuing Operations</b>			
Rates & Annual Charges	7,612	7,806	7,742
User Charges & Fees	354	326	363
Interest & Investment Revenue	438	272	312
Other Revenues	144	1	0
Grants and Contributions provided for Operating Purposes	43	43	41
Grants and Contributions provided for Capital Purposes	442	2,150	3,323
Net gain/(loss) from disposal of assets	(2)	0	52
<b>Total Income From Continuing Operations</b>	<b>9,031</b>	<b>10,598</b>	<b>11,833</b>
<b>Expenses from Continuing Operations</b>			
Employee Benefits and On-Costs	1,783	1,685	1,878
Borrowing Costs	99	44	0
Materials & Contracts	1,178	2,765	3,365
Depreciation and Amortisation	2,403	2,071	2,181
Other Expenses	1,327	694	550
<b>Total Expenses From Continuing Operations</b>	<b>6,790</b>	<b>7,259</b>	<b>7,974</b>
<b>Net Operating Result for the Year</b>	<b>2,241</b>	<b>3,339</b>	<b>3,859</b>
<b>Net Operating Result for the year before Grants and Contributions provided for Capital Purposes</b>	<b>1,799</b>	<b>1,189</b>	<b>536</b>

**WASTE FUND****Income Statement (\$000)****For the period 1 July 2019 to 30 June 2020****Income from Continuing Operations**

Rates & Annual Charges	3,975	4,251	4,461
User Charges & Fees	2,063	1,795	2,360
Interest & Investment Revenue	122	122	110
Other Revenues	74	170	136
Grants and Contributions provided for Operating Purposes	20	45	45
Grants and Contributions provided for Capital Purposes	53	10	40
Net gain/(loss) from disposal of assets	0	0	121

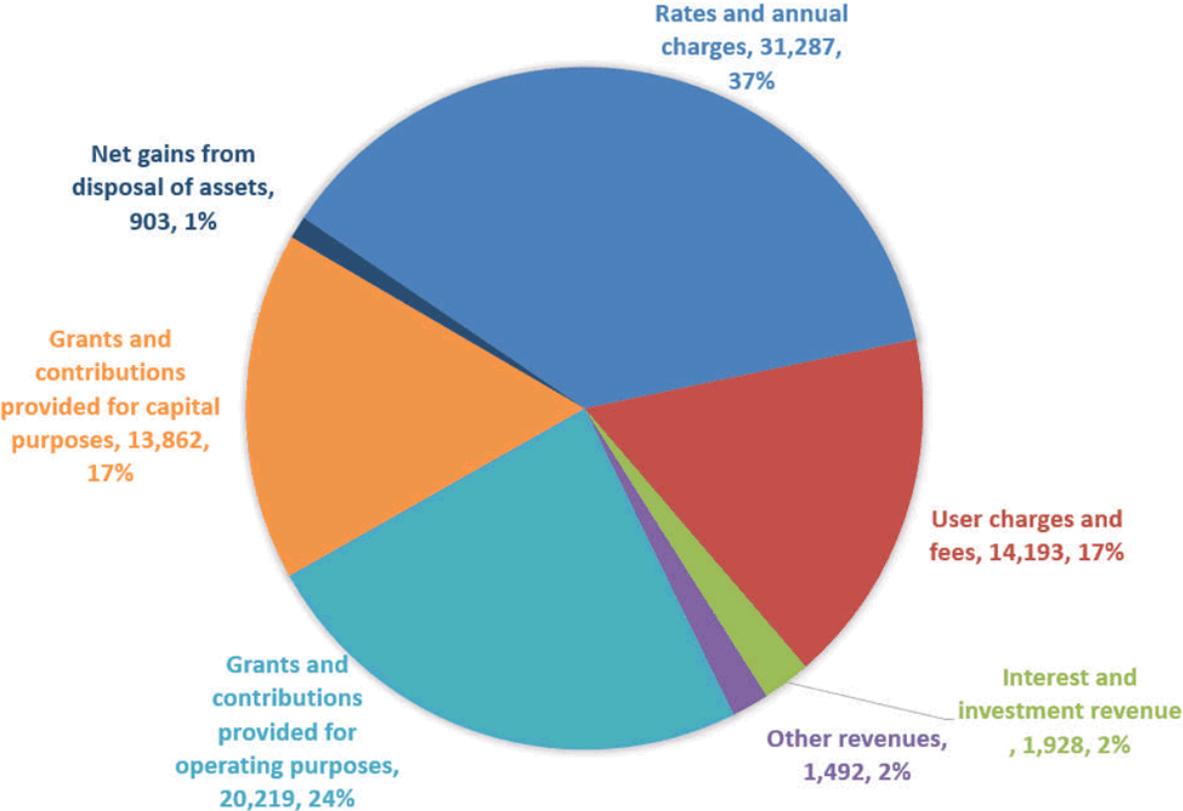
**Total Income From Continuing Operations****Expenses from Continuing Operations**

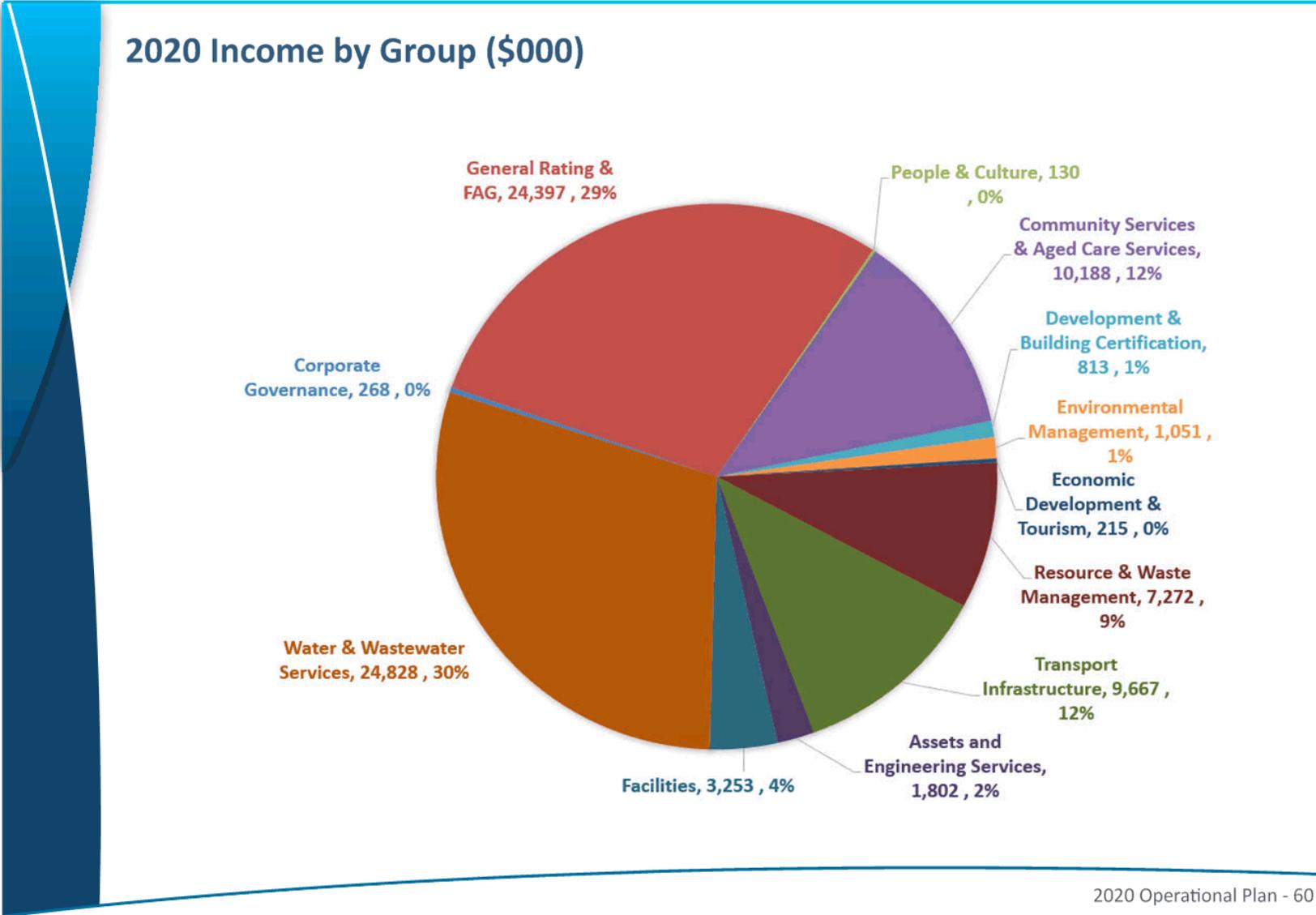
Employee Benefits and On-Costs	2,652	2,769	2,937
Borrowing Costs	263	217	264
Materials & Contracts	2,260	3,220	3,170
Depreciation and Amortisation	718	736	1,138
Other Expenses	143	154	198

**Total Expenses From Continuing Operations****Net Operating Result for the Year****Net Operating Result for the year before Grants and Contributions provided for Capital Purposes**

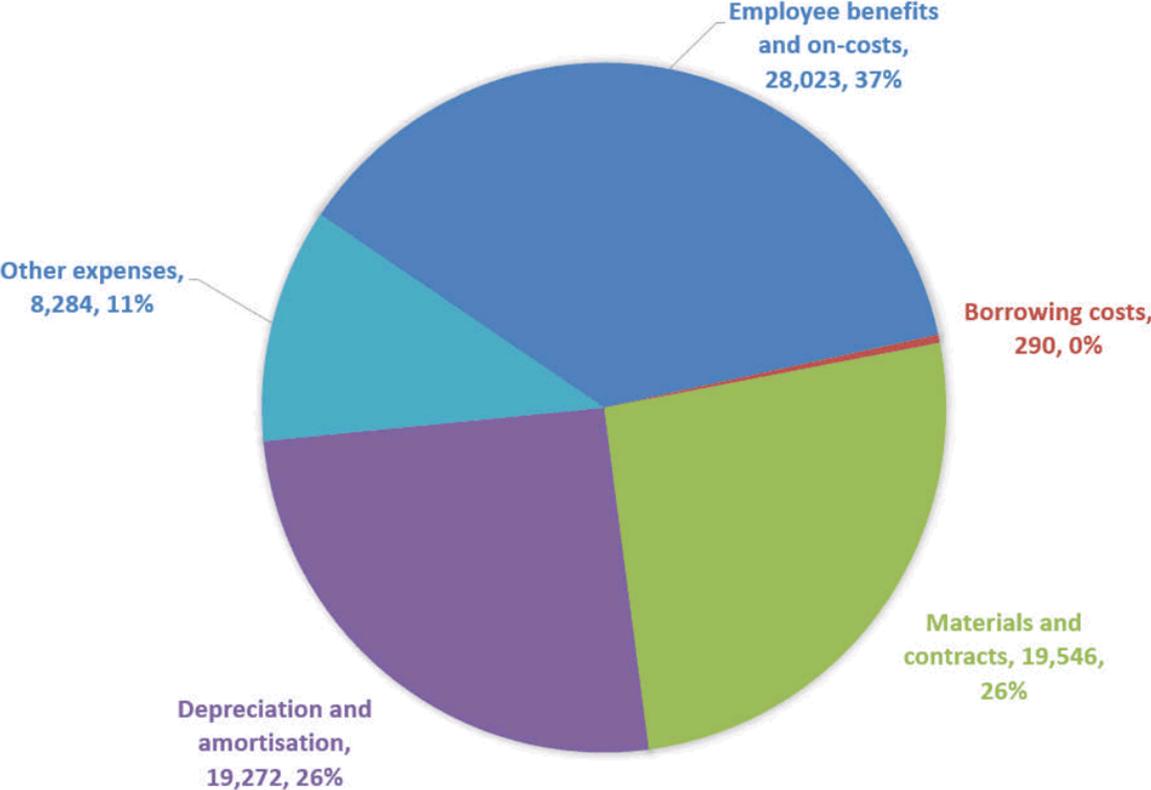
	Comparatives		Operating Plan
	Actual 2018	Adopted Budget 2019	Budget 2020
<b>Income from Continuing Operations</b>			
Rates & Annual Charges	3,975	4,251	4,461
User Charges & Fees	2,063	1,795	2,360
Interest & Investment Revenue	122	122	110
Other Revenues	74	170	136
Grants and Contributions provided for Operating Purposes	20	45	45
Grants and Contributions provided for Capital Purposes	53	10	40
Net gain/(loss) from disposal of assets	0	0	121
<b>Total Income From Continuing Operations</b>	<b>6,307</b>	<b>6,393</b>	<b>7,273</b>
<b>Expenses from Continuing Operations</b>			
Employee Benefits and On-Costs	2,652	2,769	2,937
Borrowing Costs	263	217	264
Materials & Contracts	2,260	3,220	3,170
Depreciation and Amortisation	718	736	1,138
Other Expenses	143	154	198
<b>Total Expenses From Continuing Operations</b>	<b>6,036</b>	<b>7,096</b>	<b>7,707</b>
<b>Net Operating Result for the Year</b>	<b>271</b>	<b>(703)</b>	<b>(434)</b>
<b>Net Operating Result for the year before Grants and Contributions provided for Capital Purposes</b>	<b>218</b>	<b>(713)</b>	<b>(474)</b>

### 2020 Income by Source (\$000)

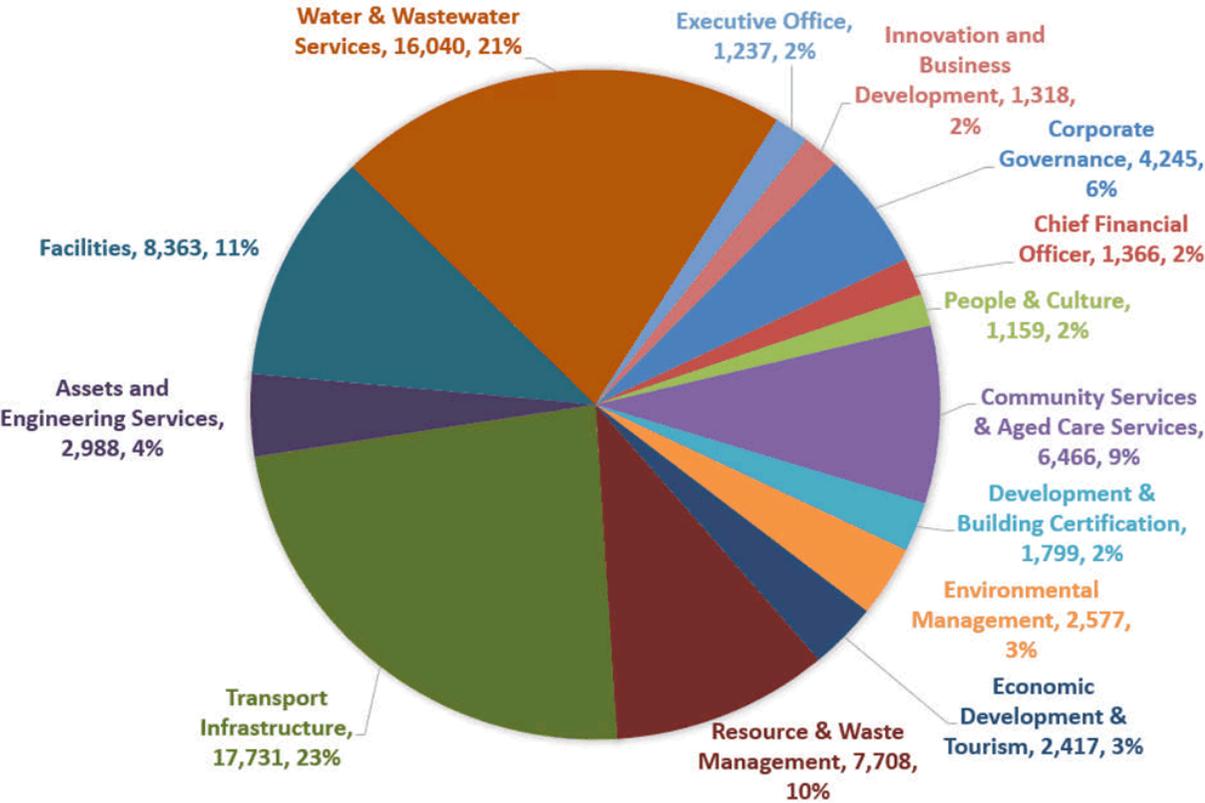




### 2020 Expenses by Type (\$000)



### 2020 Expenses by Group (\$000)





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## Introduction

To finance the works and services which Council proposes to provide, revenue will be raised from various sources.

The following sections outline the policies to be applied to rates and annual charges revenue for the year.

It is significant to note that rate pegging legislation has historically restricted rate increases below that of inflation. In Local Government this has been reflected in the move to gain efficiencies and productivity gains as a means of reducing costs on the expenditure side of the budget equation. It has also introduced a greater dependence on alternative revenue sources on the income side of the budget equation.

IPART (Independent Pricing and Regulatory Tribunal) has set the 2019-20 rate peg for NSW Councils at 2.7%. The rate peg is the maximum percentage amount by which a council may increase its general income for the year.

Council continues to be a responsible financial manager, by taking full advantage of all income opportunities and cost reductions. Over the next few years, Council's resources will be stretched to the limit to maintain current service levels. Council will be faced with some difficult decisions in terms of maintaining income in real terms, reduction

in levels of service or deletion of services.

Given that Council's income from rates is limited by rate pegging to levels generally at or just below the Consumer Price Index, it is imperative to identify areas of Council's activities where user fees and charges can be applied to either fully cover the cost, or to partially cover the cost of carrying out that activity.

For Council to maintain current levels of service and meet legislative requirements existing sources and levels of income are not sufficient. Council has been raising rates at the full rate peg allowed however NSW rate pegging has meant that Council cannot raise rates income to meet the rising cost of inputs. Many of Council's major expenses are increasing at above rate peg levels per annum and these include wages, contracts & materials (e.g. electricity, bitumen, concrete and fuel).

Snowy Monaro Regional Council was formed on 12 May 2016 from the amalgamation of the former Bombala, Cooma-Monaro Shire and Snowy River Shire Councils as per Local Government (Council Amalgamations) Proclamation 2016. References to the Bombala, Cooma-Monaro or Snowy-River Regions indicates the former local government area.

## Ordinary Rates



The Local Government Act 1993 requires that maximum general income from ordinary rates must not exceed the amount determined for the year by the Minister for Local Government under Section 506 of the Act. The Department of Local Government has advised that the rate peg for 2020 will be 2.7%.

Under Section 218CB of the Local Government Act, the Minister of Local Government may make a determination for the purpose of requiring a new council, in levying rates for land, to maintain the rate path last applied for the land by the relevant former council. This determination applies to the levying of rates by the new council for 3 rating years, immediately following the rating year for which the relevant proclamation makes provision for the levying of rates. The period ends with the rating year 2020.

The land values take into account the land revaluation first used in 2017, with a base date of 1/7/2016.

### Total SMRC Revenue by Category

Business	\$2,514,489	15%
Residential	\$8,572,365	53%
Farmland	\$5,183,282	32%
Mining	\$-	0%
<b>Total</b>	<b>\$16,270,136</b>	<b>100%</b>

### Total SMRC Revenue by Former Local Government Area

Bombala	\$2,496,829	15%
Cooma-Monaro	\$7,470,829	46%
Snowy River	\$6,302,478	39%
<b>Total</b>	<b>\$16,270,136</b>	<b>100%</b>

## 1. Categorisation of Land

Land valued as one assessment is rateable and must be categorised as Farmland, Residential, Mining or Business. The following is a brief explanation of these categories. For more detailed information please refer Sections 514 to 519 of the Local Government Act 1993.

### Residential

Land is categorised as residential if its dominant use is for residential accommodation (but not as a hotel, motel, guesthouse or nursing home);

- it is vacant land zoned for residential purposes
- it is rural residential land

### Business

Land is categorised as business if it cannot be categorised as farmland, residential or mining. The main land uses in the business category are commercial and industrial.

### Farmland

Land is categorised as farmland if its dominate use is for commercial farming, e.g. grazing, animal feedlots, dairying, pig farming, poultry farming, beekeeping, forestry, oyster or fish farming or growing crops for profit.

Rural residential land is not categorised as farmland.

### Mining

Land is categorised as mining if its dominate use is for mining coal or metals.

## 2. Payment of Rates

Annual Rates are due 31 August or alternatively Ratepayers may pay their rates in four (4) instalment payments, due:

- 31 August
- 30 November
- 28 February
- 31 May

Council is required to forward instalment notices one month in advance.

## 3. Interest on Overdue Rates and Annual Charges

Interest is chargeable on each instalment not paid by the due date. The applicable interest is set each year by the Minister for Local Government. For 2019/2020 the applicable interest rate is 7.5% per annum.

#### 4. Ordinary Rates Bombala Region



##### Yield

The estimated income from ordinary rates for 2020 will be \$2,496,829.

##### General Principle

Council's aim is to maintain the percentage of income derived from each category, which will maintain the relativity between those categories.

All rateable assessments are categorised as follows:-

Category	Sub-Category	
Residential	Bombala	Applies to land categorised as Residential and is located within the Bombala town boundary
Residential	Delegate	Applies to land categorised as Residential and is located within the Delegate town boundary
Residential	Village	Applies to land categorised as Residential and is located within the Bibbenluke village boundary, the Cathcart village boundary or the Craigie village boundary
Residential	General	Applies to land categorised as Residential and is not located within the Bombala or Delegate town boundaries or within the Bibbenluke, Cathcart or Craigie village boundaries and is within the former Bombala Local Government Area boundary
Business	Bombala	Applies to land categorised as Business and is located within the Bombala town boundary
Business	Delegate	Applies to land categorised as Business and is located within the Delegate town boundary
Business	Other	Applies to land categorised as Business and is not located within the Bombala or Delegate town boundaries and is within the former Bombala Local Government Area boundary
Business	Bombala Golf Estate	Applies to land categorised as Business and is located at the Bombala Golf Estate
Business	Delegate Golf Estate	Applies to land categorised as Business and is located at the Delegate Golf Estate
Farmland		Applies to land categorised as Farmland and is located within the former Bombala Local Government Area boundary
Mining		Applies to land categorised as Mining and is located within the former Bombala Local Government Area boundary

Council will levy ordinary rates for 2020 as per the following Ordinary Rating Schedule. This table also provides a forecast of the Ordinary General Rates for 2020 and a comparison of rate yield for 2019 by category:

2020 Rates Estimates – General Rates			2020				2019	
Rate	Category	Sub Category	Minimum	Ad Valorem Rate in \$	Yield	%	Yield	%
Ordinary	Residential	Bombala	598.13	0.017441	\$440,713	17.65%	\$428,443	17.66%
Ordinary	Business	Bombala	598.13	0.023534	\$100,028	4.00%	\$96,222	3.97%
Ordinary	Residential	Village	439.67	0.017021	\$44,418	1.78%	\$42,958	1.77%
Ordinary	Residential	Delegate	439.67	0.003939	\$72,622	2.91%	\$69,542	2.93%
Ordinary	Residential	General	598.13	0.007953	\$192,055	7.69%	\$187,008	7.71%
Ordinary	Business	Delegate	454.80	0.013444	\$8,161	0.33%	\$7,947	0.33%
Ordinary	Business	Other	598.13	0.015129	\$53,921	2.16%	\$51,869	2.14%
Ordinary	Business	Bombala Golf Estate	598.13	0.007142	\$1,007	0.04%	\$981	0.04%
Ordinary	Business	Delegate Golf Estate	598.13	0.007151	\$758	0.03%	\$738	0.03%
Ordinary	Farmland		598.13	0.006857	\$1,583,146	63.41%	\$1,538,527	63.42%
Ordinary	Mining		598.13	0.007144	\$0	0	\$0	0
<b>Total Estimated Yield from General Rates</b>					<b>\$2,496,829</b>	<b>100%</b>	<b>\$2,425,834</b>	<b>100%</b>

## 5. Ordinary Rates Cooma-Monaro Region

### Yield

The estimated income from ordinary rates for 2020 will be \$7,470,829

### General Principle

The principle is applied to the rating structure by using a combination of a base amount component and an ad valorem (Land Value) component. This structure has allowed for the development of a service benefit model. This model attempts to identify the direct benefit each rating category and subcategory receives from the services Council provides. Having identified the benefits, the current rating income streams from each category and subcategory are then determined. The model then moves the rating income streams toward the actual benefits received.

The rating structure includes a base component and an ad valorem component (according to land value). The base amount percentages vary for each category and subcategory.

Ad valorem amounts are calculated by applying the ad valorem rates to the rateable value of properties as determined by the Valuer General.

The base amount is set at a level to achieve no more than 50% of ordinary rate revenue by category from this component. This limitation is required by legislation.

Through a combination of the ad valorem and base amount systems, categorisation,

pensioner rebates and postponed rates, Council achieves a rating structure that attempts to approximate the land owner's ability to pay.

All rateable assessments are categorised as follows:-

Category	Sub-Category	
Residential		Applies to land categorised as Residential and located outside the Cooma town boundary but within the Cooma-Monaro region
Residential	Cooma	Applies to land categorised as Residential and located within the Cooma town boundary
Business		Applies to land categorised as Business and located outside the Cooma town boundary but within the Cooma-Monaro region
Business	Cooma	Applies to land categorised as Business and is located within the Cooma town boundary
Farmland		Applies to land categorised as Farmland within the Cooma-Monaro region
Mining		Applies to land categorised as Mining or sub-categorised as Mining – metalliferous. Applies to all land where mining is conducted. (Currently there are no mining properties within the Cooma-Monaro region)
Mining	Metalliferous	Applies to land categorised as Mining or sub-categorised as Mining – metalliferous. Applies to all land where mining is conducted. (Currently there are no mining properties within the Cooma-Monaro region)

Council will levy ordinary rates for 2020 based on the following Ordinary Rating Schedule:

2020 Rates Estimates – General Rates			2020				2019	
Rate	Category	Sub Category	Base	Ad Valorem Rate in \$	Yield	%	Yield	%
Ordinary	Residential		\$ 228.00	\$0.0063989	\$ 1,445,605	19.35%	1,396,503	19.35%
Ordinary	Residential	Cooma	\$ 401.00	\$0.0068027	\$ 2,764,207	37%	2,670,315	37%
Ordinary	Business		\$ 228.00	\$0.0056619	\$ 48,560	0.65%	46,911	0.65%
Ordinary	Business	Cooma	\$ 426.00	\$0.0174999	\$ 1,195,333	16%	1,154,731	16%
Ordinary	Farmland	Ordinary	\$ 565.00	\$0.0037130	\$ 2,017,124	27%	1,948,608	27%
Ordinary	Mining		\$ 228.00	\$0.0056619				
Ordinary	Mining	Metaliferous	\$ 426.00	\$0.0174999				
<b>Total Estimated Yield from General Rates</b>					<b>\$ 7,470,829</b>	<b>100%</b>	<b>\$7,217,068</b>	<b>100%</b>

## 6. Ordinary Rates Snowy-River Region

### Yield

The estimated income from ordinary rates for 2020 will be \$6,302,478.

### General Principle

Rates within the Former Snowy River Shire Council area are allocated across the rating categories using a combination of the service level the category receives and the ability of the category to pay as required by the Office of Local Government (OLG). This provides a fair and equitable method in determining rate spread.

In doing so, Council adopts a user pays based system for determining the allocation of rates across the six categories and sub-categories. The Benefits each category obtains from each Council Program is calculated and Land values are then used to consider the ability of the category to pay in determining the final rate allocation. An adjustment is then applied to Business in recognition of the need for the Snowy Region to provide increased infrastructure as a result of peak winter tourism. This in turn has been spread as a decrease between other Categories.

All rateable assessments are categorised as follows:-

Category	Sub-Category
Residential	General
Residential	Rural
Business	General
Business	Electricity Generation
Farmland	
Mining	

Sub categorisation is made according to the following definitions;

### Rural Residential

Council proposes to continue to sub-categorise the Residential Category under Section 529 of the Local Government Act 1993.

The sub-category is named 'Residential - Rural' and applies in the following circumstances:

- The parcel of rateable land is not less than 2 hectares and not more than 40 hectares in area
- The parcel of rateable land has a dwelling
- The parcel of rateable land does not have a significant and substantial commercial purpose or character

### Business Electricity Generation

Council proposes to continue to sub-categorise the Business Category under Section 529 of the Local Government Act 1993.

The sub-category is named 'Business - Electricity Generation' and applies in the following circumstances:

- the parcel of rateable land that is used for the purposes of Business Electricity Generation
- the parcel of rateable land that is under the high water mark



Council will levy ordinary rates for 2020 based on the following Ordinary Rating Schedule:

2020 Rates Estimates – General Rates			2020				2019	
Rate	Category	Sub Category	Minimum	Ad Valorem Rate in \$	Yield	%	Yield	%
Ordinary	Residential	Ordinary	585.07	0.004700	\$3,064,583	48.62%	\$2,870,360	47.70%
Ordinary	Residential	Rural	585.07	0.007026	\$548,162	8.70%	\$529,453	8.80%
Ordinary	Business	Ordinary	585.07	0.011232	\$671,026	10.65%	\$658,914	10.95%
Ordinary	Business	Electricity Generation	585.07	0.009119	\$435,695	6.91%	\$424,240	7.05%
Ordinary	Farmland	Ordinary	585.07	0.005727	\$1,583,012	25.12%	\$1,534,455	25.50%
Ordinary	Mining	Ordinary	585.07	0.011232	\$0	0%	\$0	
<b>Total Estimated Yield from General Rates</b>					<b>\$6,302,478</b>	<b>100%</b>	<b>\$6,017,422</b>	<b>100%</b>

### 7. Short Names

In accordance with the provisions of Section 543 of the Local Government Act 1993, the short names for the 2020 rates and charges are as follows:

- Farmland
- Residential
- Rural Residential
- Business
- Business General Electricity
- Mining



## Annual Charges

Snowy Monaro Regional Council adopts a user pays principle in determining Rates, Charges and Fees.

This philosophy aims to have those users of Council's services and facilities pay an appropriate charge.

In accordance with Section 496, Section 501 and Section 502 of the Local Government Act, 1993 those charges which Council intends to levy for 2020 are as set out below.

### 1. Waste Management

#### Annual Yield

Item	Description	Estimated Annual Yield
1.1	Waste Management Charge	\$1,503,856
1.2	Domestic Waste Collection Service	\$1,992,846
1.3	Domestic Recycling Collection Service	\$835,106
1.4	Domestic Food and Garden Organic Collection Charge	\$131,852
1.5	Domestic Waste Vacant Land Charge	\$7,658
1.6	Bank of Bins	\$28,016

## Charges

Item	Description	Relevant Section of LG Act	2020	2019
1.1	Waste Management Charge	501	\$121.00	\$104.00
1.2	Domestic Waste Collection Service	496	\$251.00	\$246.00
	Domestic Waste Collection - Upsize to 240 Lt Bin from 120 Lt Bin	496	\$150.00	N/A
1.3	Domestic Recycling Collection Service	496	\$119.00	\$101.00
1.4	Domestic Food and Garden Organic Collection Charge (Cooma-Monaro Region ONLY)	496	\$55.00	\$46.00
1.5	Domestic Waste Vacant Land Charge	496	\$20.00	\$15.00
1.6	Change over Domestic Bin Charge (per event)	496	\$35.00	
1.7	Bank of Bins	501, 502	\$242.00	\$220.00
1.8	Wheel Out/Wheel In Service	496	\$888.00	
1.9	Commercial Waste Management			
	Adaminaby/ Bredbo/Bombala/Delegate/Nimmitabel/Michelago Areas (If Kerbside Collection Services are provided)	502, 540		
	240L Bin		\$449.00	\$436.50
	360L Bin		\$668.00	\$650.00
	All other areas	502, 540	<i>Per fees &amp; charges</i>	
1.10	Commercial Recycling Management	502, 540		
	Adaminaby/ Bredbo/Bombala/Delegate/Nimmitabel/Michelago Areas (If Kerbside Collection Services are provided)	502, 540	\$197.00	\$191.00
	All other areas	502, 540	<i>Per fees &amp; charges</i>	
1.11	Commercial Food and Garden Organic Management	502, 540		
	Cooma-Monaro Region		\$140.00	\$110.00
	All other areas		N/A	N/A

### 1.1. Waste Management Charge (Section 501 of the Act)

1.1.1. This is an annual charge levied on all rateable assessments

1.1.2. For properties rated as Farmland, or vacant Residential land that is rated as residential and not located in a town or village, exemptions to the charge may apply for assessments which do not have a habitable building; and are not being levied an Onsite Sewerage Management Charge. An exemption will not apply to Vacant Farmland, or Vacant Residential Properties that are not located in a town or village, if the owner of the property does not pay multiple Waste Management Charges for properties not located in a town or village and are within the same rating category.

1.1.3. This charge is billed on the annual rates and charges notice and is able to be paid by quarterly instalments.

### 1.2. Domestic Waste Service Charges (Section 496 of the Act)

1.2.1. This charge will apply to rateable assessments within the Kerbside Collection Area (as defined within the SMRC Domestic Kerbside Collection Policy) where the domestic kerbside waste service is available and a service is provided. Residents can apply to have multiple services per domestic property as set out in the Snowy Monaro Regional Council Domestic Kerbside Collection Policy. The charge will also apply to rateable assessments outside of the Kerbside Collection Area where an application to receive the service has been submitted and approved.

1.2.2. The annual domestic waste collection service charge is per domestic premises serviced weekly.

1.2.3. Multiple service charges will be applicable to assessments with more than one domestic premises.

1.2.4. Multiple service charges will be applicable to assessments which request an additional domestic services

1.2.5. An additional service charge will apply to assessments where a request has been made to upgrade the bin size from 120 Lt to 240 Lt. This additional fee will not apply to residents in the former Snowy River Council area until such time that a Council resolution is made to adjust the standard waste collection service from 240 Lt bins to 120 Lt bins.

1.2.6. This charge is billed on the annual rates and charges notice and is able to be paid by quarterly instalments.

### 1.3. Domestic Recycling Collection Charge (Section 496 of the Act)

1.3.1 This charge will apply to rateable assessments within the Kerbside Collection Area (as defined within the SMRC Domestic Kerbside Collection Policy) where the domestic kerbside waste service is available and a service is provided. Residents can apply to have multiple services per domestic property as set out in the Snowy Monaro Regional Council Domestic Kerbside Collection Policy. The charge will also apply to rateable assessments outside of the Kerbside Collection Area where an application to receive the service has been submitted and approved.

1.3.2 The annual domestic recycling collection service is per domestic premises serviced fortnightly.

1.3.3 Multiple service charges will be applicable to assessments with more than one domestic premises.

1.3.4 Multiple service charges will be applicable to assessments which request additional domestic services

1.3.5 This charge is billed on the annual rates and charges notice and is able to be paid by quarterly instalments.

**1.4. Domestic Food and Garden Organic Collection Charge (Section 496 of the Act)**

- 1.4.1. This charge will apply to rateable assessments where the domestic kerbside Food and Garden Organic Collection service is available and a service is provided. Residents can apply to have multiple services per domestic property as set out in the Snowy Monaro Regional Council Domestic Kerbside Collection Policy.
- 1.4.2. The annual domestic kerbside Food and Garden Organic Collection service is per domestic premises serviced fortnightly.
- 1.4.3. Multiple service charges will be applicable to assessments with more than one domestic premises. The charge is available to multi-unit dwelling houses and strata units on an opt in basis, at the same rate per unit as for single dwelling houses.
- 1.4.4. This charge is billed on the annual rates and charges notice and is able to be paid by quarterly instalments

**1.5. Domestic Waste Vacant Land Charge (Section 496 of the Act)**

- 1.5.1. This charge will apply to vacant rateable assessments where the Domestic Waste Collection service is available but no service is provided.
- 1.5.2. The annual Domestic Waste Vacant Land Charge is per assessment, where no service is provided.
- 1.5.3. This charge is billed on the annual rates and charges notice and is able to be paid by quarterly instalments.

**1.6. Change Over Domestic Bin Charge (per event) (Section 496 of the Act)**

- 1.6.1. This charge will apply to residents who have applied to alter the size of their Waste, Recycling or FoGo bin as issued by Council.
- 1.6.2. This charge will only apply when a resident makes an application to Council to vary the size of their respective bin. It will not apply when Council undertakes a program which involves a change to the size of the bin provided to a property.
- 1.6.3. This charge will be applied to the resident at the time an application is made. This is not an annual charge and must be paid in full before the bin will be changed over.

**1.7. Bank of Bins Charge (Section 501 & 502 of the Act)**

- 1.7.1. This charge will apply to residents who have elected to participate in this service where available.
- 1.7.2. Bank of Bins is provided to collect domestic household waste and recycling collection only.
- 1.7.3. Approval for this service will be determined upon application.
- 1.7.4. This charge is billed on the annual rates and charges notice and is able to be paid by quarterly instalments.

**1.8. Wheel Out/Wheel in Service (Section 496 of the Act)**

- 1.8.1. This charge will apply to residents who have elected to participate in this service where available.
- 1.8.2. Approval for this service will be determined upon application
- 1.8.3. This charge is billed on the annual rates and charges notice and is able to be paid by quarterly instalments.

1.8.4. Exemptions to the Wheel Out / Wheel In Service charge is available to eligible residents upon application as per the requirements provided in the application form 250.2016.24.2 which is available on the Council website. (Conditions apply).

#### 1.9. Commercial Waste Collection Charges (Section 502 & 540 of the Act)

Commercial Waste Management Charges are in the process of being harmonised across the Council. Charges are only applied to areas where the program is provided and variations in fees exist accordingly

1.9.1. This charge will apply to the users of the Commercial Waste Service.

1.9.2. The Commercial Waste Management Charge is based on:

**Adaminaby/Bredbo/Bombala/Delegate/Nimmitabel/Michelago Areas:** Annual charge per 240L or 360L bin serviced weekly. Billed on the annual rates and charges notice and able to be paid by quarterly instalments. SMRC is considering changes to current commercial collection arrangements in some rural townships and as a result this service may be available in additional areas if the current commercial arrangements are withdrawn.

**Cooma:** Volume of waste collected, charged quarterly to property owner.

**Former Snowy River Area:** Number of collections, charged monthly to business owner.

#### 1.10. Commercial Recycling Collection Charge (Section 502 & 540 of the Act)

1.10.1. This charge will apply to the users of the Commercial Recycling Service.

1.10.2. The Commercial Recycling Charge is based on:

**Adaminaby/Bredbo/Bombala/Delegate/Nimmitabel/Michelago Areas:** Annual charge per bin serviced, 360L bin serviced fortnightly. Billed on the annual rates and charges notice and able to be paid by quarterly instalments.

SMRC is considering changes to current commercial collection arrangements in some rural townships and as a result this service may be available in additional areas if the current commercial arrangements are withdrawn.

**Cooma:** Volume of waste collected, charged quarterly to property owner.

**Former Snowy River Area:** Number of collections, charged monthly to business owner.

#### 1.11. Commercial Food and Garden Organic Collection Charge (Section 502 & 540 of the Act)

1.11.1. This charge will apply to the user of the Commercial Food and Garden Organic Collection Service.

1.11.2. The Commercial Food and Garden Organic Collection charge is based on:

**Bombala/Delegate/Nimmitabel/Bredbo/Michelago Areas:** Not available

**Cooma:** Annual charge per 240 Lt bin serviced fortnightly. Billed on the annual rates and charges notice and able to be paid by quarterly instalments.

**Former Snowy River Area:** Available in some locations through negotiation with Council.

**Reference Notes**

For clarification of meanings see NSW Consolidated Acts – LGA 1993 Dictionary

See Resource and Waste Management Policy and Procedures for further information in relation to meanings and charges.

The Short names for the Domestic Waste Service Charges are:

- Domestic Waste Collection Charge
- Domestic Recycling Collection Charge
- Domestic Food and Garden Organic (FoGo) Collection Charge
- Domestic Waste Vacant Land Charge

The Short names for Waste Management Charges are:

- Waste Management Charge
- Bank of Bins

Domestic Premises includes, but is not limited to, the following premises types which are used, or capable of being used for domestic residential purposes, in so far as the waste generated is only domestic waste and is of a kind and quantity ordinarily generated on a domestic premises:

- House
- Flat
- Strata Unit
- Granny Flat
- Attached unit
- Detached unit
- Apartment
- Villa
- Dual Occupancy
- Multi-Unit Dwellings

Where a premises is used, or capable of being used for domestic residential purposes, and generates waste not of a kind or quantity ordinarily generated on a domestic premises, Council reserves the right to apply an additional charge under s501 or s502 of the Act for waste that is in addition to that of a kind and quantity ordinarily generated on a domestic premises.

**2. Stormwater Management Charge**

In accordance with Section 496A of the Local Government Act, 1993 Council levy an annual Stormwater Management Charge of \$20 per annum for each parcel of rateable (occupied) land for which the service is available within the former Bombala Council area.

Council do not currently levy an annual Stormwater Management Charge in either the Cooma-Monaro or Snowy River regions.

A new Development Service Plan (DSP) for Water, Sewer and Stormwater is being developed for Council to be effective from 1 July 2019. Until all SMRC are levied a Stormwater Management Charge, stormwater issues in the former Cooma-Monaro or Snowy River regions will be addressed in conjunction with roads works (capital and maintenance).

**3. For Water Supply, Sewer Services and Liquid Trade Waste, please see Snowy Monaro Regional Council's Schedule of Fees and Charges.**

#### 4. Onsite Sewage Management System

##### Yield

The estimated income from the Onsite Sewage Management System charge for 2020 will be \$107,000.

Properties that have an Onsite Sewage System Management (OSSM) (e.g. septic tank, aerobic and worm systems) pay an annual renewal fee. This fee will be listed on your annual rates notice as a single bill.

It should be noted that the program is still being subsidised from the general rate, on the basis of it being recognised that some benefits of the program accrue to the wider community.

##### Operating Approval/Renewal Charge (Section 501 and 107A of the Act)

This operating approval/renewal charge will apply to all onsite sewage management systems in the Snowy Monaro Region. This charge is billed on the annual rates notice and is able to be paid by quarterly instalments.

Annual Charge	2020	2019
OSSM	\$25.00	\$25.00

The fee outlined above does not cover the initial approval to install or operate a sewage management system, transfer of approval to operate – when a new owner takes over a system, re-inspection fees required if a system requires review, consulting fees or administration fees applicable to any notice that may have been issued.

The short name for the Onsite Sewage Management System Charge that allows onsite disposal of effluent is: OSSM.

#### 5. Annual Charges on Rails Pipes etc.

In accordance with the provisions of Section 611 of the Local Government Act 1993 Council may make an Annual Charge for any rail, pipe, wire, pole, cable, tunnel or structure laid, erected, suspended, constructed or placed on, under or over a public place.

The annual charge for 2020 shall be:

1. Under a public place \$742 per kilometer
2. On or over a public place \$154 per pole or structure.

#### 6. Pensioner Concessions

##### (Local Government Act 1993 Section 582)

Pensioner Concessions are available, the calculation and application of the reduction is in accord with Section 575 of the Local Government Act.

Pensioners who hold a Pensioner Concession Card or who otherwise qualify, are eligible to have their rates on their sole or principal place of residence reduced by the following rebates:

	Concession	Maximum Rebate per Annum
Ordinary rates and domestic waste management charge	50%	\$250.00
Water Charges	50%	\$87.50
Sewerage Charges	50%	\$87.50

## Borrowings

### 1. Loan Borrowings

Statement of Amounts of any Proposed Borrowings for 2020 (Section 621-624, Local Government Act 1993 & Clause 230 Local Government (General) Regulations 2005).

#### Credit Cards

Council also uses credit cards for the purchase of supplies by approved staff with individual card limits of between \$1,000 and \$15,000, with a total maximum limit of \$87,000. At present Council has 23 credit cards.

#### Loan Borrowing Policy

Any new borrowings must be in accordance with the Clause 230 Local Government (General) Regulations 2005 and under Section 624 of the Local Government Act 1993, which imposes restrictions on borrowings by Councils.

Any new external loan borrowings must have regard to:

- Self-funding ability
- Interest Rates
- Alternative finance options
- Statutory loan borrowing limits

- Asset management principles
- Net debt service cost
- Long term debt reductions

The Council may borrow and re-borrow from time to time by way of overdraft from a bank. At present Council has a maximum overdraft of \$300,000 from the Westpac Bank.

Repayment of any money borrowed by way of external loan and payment of interest on that borrowed, shall be secured by the granting to the lender of a charge on the income of the Council.

## Fees and Charges

Council levies fees in accordance with Section 608 of the Local Government Act 1993.

Council may charge a fee for any service it provides. The purpose of raising these fees is to recover, or assist the Council in recovering the cost of providing these services.

### 1. Pricing Policy

Fees are substantially based on the user pay principle however, there is recognition of people's ability to pay, where Community Service Obligations (CSO) are identified. These services with CSOs are cross subsidised for the common good of the community.

When setting the Fees and Charges the

following was taken into consideration, as per Section 610D of the Local Government Act;

- The cost to the Council of providing the service
- the price suggested for that service by any relevant industry body or in any schedule of charges published, from time to time, by the Department,
- The importance of the service to the community
- Any factors specified in the regulations.

### 2. Schedule of Fees and Charges

All fees and charges for 2020 are set out in the accompanying Schedule of Fees and Charges and relate to the period 1 July 2019 to 30 June 2020.

The Schedule of Fees and Charges should be read in conjunction with the Revenue Policy.

The General Manager has delegated authority to vary the non-legislated fees upon request.

### 3. GST

GST is charged in accordance with the most up to date information from the Australian Taxation Office. Should these regulations change, Council reserves the right to amend these fees accordingly without notice.





**Draft**

**2020**

**Schedule of Fees & Charges**

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Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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## Snowy Monaro Regional Council

### Corporate & Community Services

#### Customer & Civic Support

#### Photocopying, Facsimile & Scanning

Photocopying, Facsimile & Scanning services are available at Council Offices and the Cooma Library. For registered charities, the appropriate fee is half the charge to the general public.

##### Facsimile & Scanning Charges

Send/Scan – Page 1 First Page	\$4.10	\$4.20	per page	N	Y
Send/Scan Per Subsequent Page	\$0.60	\$0.60	per page	N	Y
Receive – Page 1 First Page	\$4.10	\$4.20	per page	N	Y
Receive Per Subsequent Page	\$1.00	\$1.00	per page	N	Y

#### Photocopying

##### Black & White

A4	\$0.85	\$0.85	per sheet	N	Y
Double-sided A4	\$1.30	\$1.35	per sheet	N	Y
Approved Own Paper A4	\$0.55	\$0.55	per sheet	N	Y
Photocopies (black & white) – A4– Community Group – Single sided	\$0.10	\$0.10	per sheet	N	Y
Photocopies (black & white) – A4– Community Group – Double sided	\$0.15	\$0.15	per sheet	N	Y
A3	\$1.70	\$1.75	per sheet	N	Y
Double-sided A3	\$2.55	\$2.60	per sheet	N	Y
Approved Own Paper A3	\$1.20	\$1.25	per sheet	N	Y
Photocopies (black & white) – A3 – Community Group – Single sided	\$0.20	\$0.20	per sheet	N	Y
Photocopies (black & white) – A3 – Community Group – Double sided	\$0.30	\$0.30	per sheet	N	Y
A2	\$6.85	\$7.10	per sheet	N	Y
A1	\$8.05	\$8.30	per sheet	N	Y
A0	\$9.10	\$9.40	per sheet	N	Y
A0 plastic film	\$14.75	\$15.15	per sheet	N	Y

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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### Colour

A4	\$2.30	\$2.40	per sheet	N	Y
Double sided A4	\$3.50	\$3.60	per sheet	N	Y
Photocopies (colour) – A4 – Community Group – Single sided	\$0.20	\$0.20	per sheet	N	Y
Photocopies (colour) – A4 – Community Group – Double sided	\$0.30	\$0.30	per sheet	N	Y
A3	\$4.65	\$4.80	per sheet	N	Y
Double sided A3	\$6.95	\$7.20	per sheet	N	Y
Photocopies (colour) – A3 – Community Group – Single sided	\$0.40	\$0.40	per sheet	N	Y
Photocopies (colour) – A3 – Community Group – Double sided	\$0.60	\$0.60	per sheet	N	Y

### Government Information (Public Access) Act (GST exempt)

Additional administrative charges may apply subject to determination of application as provided by the Acts. Charges advised by Council upon determination.

Formal Application Fee*	\$30.00	\$30.00	per application	Y	N
*Subject to 50% reduction for financial hardship (set by legislation)					
Processing Charge*	\$30.00	\$30.00	per hour	Y	N
*Subject to 50% reduction for financial hardship (set by legislation)					
Internal Review*	\$40.00	\$40.00	per application	Y	N
*Subject to 50% reduction for financial hardship (set by legislation)					

### Document Provision

Business Papers & Minutes are available free of charge on Council's website. Selected media outlets are provided free copies of these documents to allow for reporting to the community. 50% reduction applies for eligible pensioners.

Document and Database Search	\$140p/hr, per staff member. \$70 minimum charge	per request	N	N
Copying & postage is additional				

### Human Resources

Training Charge	Cost divided by number of participants + 20%	N	N
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Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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## Information & Communications Technology Services

### GIS Information

#### Map Production-Cadastral & Aerial Imagery

A4 Map	\$37.00	\$38.00	per sheet	N	N
A3 Map	\$47.00	\$49.00	per sheet	N	N
A2 Map	\$69.00	\$71.00	per sheet	N	N
In Snowy Printing >A3 external only. Printing and distribution costs, excludes time to produce map					
A1 Map	\$84.00	\$87.00	per sheet	N	N
In Snowy Printing >A3 external only. Printing and distribution costs, excludes time to produce map					
A0 Map	\$96.00	\$99.00	per sheet	N	N
In Snowy Printing >A3 external only. Printing and distribution costs, excludes time to produce map					

#### Customised Map Production

A4 Map	\$53.00	\$54.00	per sheet	N	N
A3 Map	\$64.00	\$66.00	per sheet	N	N
A2 Map	\$84.00	\$86.00	per sheet	N	N
A1 Map	\$101.00	\$104.00	per sheet	N	N
A0 Map	\$111.00	\$114.00	per sheet	N	N
A4 5-page GIS Report per property	\$158.00	\$163.00	per report	N	N
Map production plus \$15					

#### Preparation of Customised Maps with Council GIS Data

Customised Map – GIS Data Extraction	\$145.00	\$149.00	per hour	N	N
Per hour cost of customisation of standard maps or data extraction. This cost is in addition to the cost of printing the map.					

#### Map Books

Notes for Cooma Map Books	Free to Download		Free to Download	N	Y
Book A4 Rural Road Maps	\$24.00	\$25.00	per copy	N	Y
Free to download					
Snowy A4 Rural Map Book	\$46.00	\$48.00	per copy	N	Y
A4 Colour, 50 pages					
Snowy A4 Urban Maps	\$28.50	\$29.00	per copy	N	Y
A4 B&W 20 pages					
Cooma Rural Road Book	\$24.00	\$25.00	per copy	N	Y
A4 Colour, 8 pages					

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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### Telecommunications Facilities

Small Equipment Cabinet	Price On Application		per item	N	Y
Large Equipment Cabinet	Price On Application		per item	N	Y
Equipment Shelter At Hub Location	Price On Application		per item	N	Y
Pole/Structure Access For Antennas	Price On Application		per item	N	Y

### Library Services

#### Library Fees

Email/Internet for research purposes and personal use	No Charge			N	Y
Overdue Library items	\$0.20 per day. Maximum fee \$10.			N	N
Junior members under 16, no charge for junior materials					
Lost Library items			+ rrp	N	N
Damaged Library items			+ rrp	N	N
Replacement Library card	\$1.50	\$1.50	each	N	N
Library Bag	\$2.00	\$3.00	each	N	Y

#### Inter-Library Loan Requests

NSW Public Libraries	\$10.00 + Library fee			N	Y
	Last YR Fee \$9.50 + Library fee				
Other Libraries	\$25 + Library fee			N	Y

### Photocopying, Facsimile & Scanning

For registered charities, the appropriate fee is half the charge to the general public.

#### Facsimile & Scanning Charges

Facsimile sent – first page	\$2.00	\$2.00	first page	N	Y
Facsimile sent – subsequent pages	\$0.50	\$0.50	subsequent pages	N	Y
Facsimile received	\$2.50	\$2.50	flat fee	N	Y

#### Photocopying Charges

A4	\$0.40	\$0.40	per sheet	N	Y
Double sided A4	\$0.60	\$0.61	per sheet	N	Y
Colour – A4 – Single sided	\$2.20	\$2.20	per sheet	N	Y
Colour – A4 – Double sided	\$3.30	\$3.30	per sheet	N	Y
A3	\$0.80	\$0.80	per sheet	N	Y

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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#### Photocopying Charges [continued]

Double sided A3	\$1.20	\$1.20	per sheet	N	Y
Colour – A3 – Single sided	\$4.40	\$4.40	per sheet	N	Y
Colour – A3 – Double sided	\$6.60	\$6.60	per sheet	N	Y

#### Library Meeting Rooms (Cooma)

TV & Video/DVD unit – daily rate	\$35.00	\$36.00	per day	N	Y
Only available for use within Cooma Library					
TV & Video/DVD unit – hourly rate	\$12.00	\$12.50	per hour	N	Y
Only available for use within Cooma Library					
Community/Non-profit Groups – daily	\$60.00	\$62.00	per day	N	Y
Community/Non-profit Groups – hourly	\$10.00	\$10.00	per hour	N	Y
Commercial – daily	\$95.00	\$97.52	per day	N	Y
Commercial – hourly	\$16.00	\$16.50	per hour	N	Y

#### Financial Services

##### Rates, Water & Debtors

Credit Card Surcharge		No charge	N/A	N	N
Interest on Overdue Rates, Charges and Sundry Debtor Accounts		7.5%	per annum	N	N
Maximum as specified by the Minister by notice published in the Gazette					
Dishonour Payment Fee	\$35.00	\$35.00	per item	N	N
Notice Reprint Fee	\$0.00	\$15.00	per copy	N	N
Transaction Listing Fee	\$0.00	\$0.00	per property	N	N
Payment Transfer Fee	\$20.00	\$20.00	per transfer	N	N
Overdue Reminder Notice Fee	\$0.00	\$0.00	per account	N	N
Charged where a notice is required to be issued due to late payment					
Payment Refund Fee	\$35.00	\$35.00	per item	N	N

##### Property Information

Section 603 Certificate	\$80.00	\$85.00	per application	Y	N
As per the Local Government Act (1993) as gazetted by the Minister of Local Government					
Section 603 Certificate – 24 hour Fast Track Fee (Additional)	\$50.00	\$51.50	per application	N	N
Provision of neighbouring property information to private certifiers for notification of complying Development Certificates under the NSW Housing Code	\$55.00	\$56.50	each	N	N
Includes complying development construction certificates, occupation certificates and subdivision certificates					

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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**Property Information** [continued]

Property Information (rating, accounts, water usage & valuation information where research is required)	\$144.00	\$147.00	per hour	N	N
Rating Property Enquiries charge on a 1/4 hour basis - Minimum charge \$35					
Property Information – Made by the Owner	\$144.00	\$147.00	per hour	N	N
For information relating to more than 3 years prior - Minimum charge \$35					
Request for Owner Information Fee	\$20.00	\$20.00	per request	N	N

**Property/Rates Information for Registered Valuers**

Supply Extract Valuation Book	\$25.00	\$25.00	per copy	N	N
Use of Valuation Book	\$20.00	\$20.00	per request	N	N
Without assistance					
Listing of Property Records from Rate Book	\$500.00	\$513.50	per request	N	N
Listing of Sales – per property	\$16.00	\$16.01	per request	N	Y
Listing of Sales – full list / monthly	\$56.50	\$58.00	per request	N	Y

**Community Services**

**Aged Care Services**

**Community & Home Support Programs (Contribution Only)**

In line with State & Federal Government policy, eligible clients are requested to contribute to the costs of service provision. However, services will not be denied to clients on the basis of their inability to pay the advertised fee contributions. Note: Client contributions are received on a fee for service basis. The fee is a contribution and does not necessarily reflect the cost of providing the service.

Home Modifications (Major – \$2,000 or more)	50% of quote. Minimum charge \$1,000		per modification	N	N
Domestic Assistance	\$10.00	\$10.00	per hour	N	N
Meals Frozen – Main and Dessert	\$10.00	\$10.50	per meal	N	N
Meals Hot	\$10.00	\$10.50	per meal	N	N
Home Maintenance	\$20.00	\$20.00	per hour	N	N
Personal Care	\$10.00	\$10.00	per hour	N	N
Social Support Individual	\$10.00	\$10.00	per hour	N	N
Meals Frozen – Individual	Price on Application for individual frozen meal items and fresh fruit and bakery packs.			N	N
	Last YR Fee Price on Application for individual items				
Home Modifications (Minor – less than \$2,000)	50% of quote		per modification	N	N
Equipment Hire	\$10.00	\$10.00	per week	N	N

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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#### Community Services Brokerage Fees

MONDAY TO FRIDAY	\$45.00	\$50.00	per hour	N	N
SATURDAYS	\$65.00	\$67.00	per hour	N	N
SUNDAYS	\$95.00	\$97.00	per hour	N	N
Kilometres, under 2.5l	\$0.70	\$0.70	per km	N	N
PUBLIC HOLIDAY	\$100.00	\$100.00	per hour	N	N
Kilometres, over 2.5l	\$0.80	\$0.80	per km	N	N

#### Care Relationships & Carer Support Activities (Contribution Only)

Flexible Respite	\$10.00	\$10.00	per hour	N	N
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#### Centre Based Day Care (Social Support Group)

Centre Based Day Care and Social Support Group Excursions & Day Trips	Price on Application		each	N	N
Full Cost Recovery, Price on Application					
Centre Based Day Care and Social Support Groups Meals (Centre provided)	Price on Application		per meal	N	N
Centre Based Day Care and Social Support Groups Full Day	\$8.00	\$10.00	per session	N	N
Includes morning/afternoon tea					
Centre Based Day Care and Social Support Groups Half Day	\$5.00	\$5.00	per session	N	N
Includes morning/afternoon tea					

#### Home Care Package Program (formally CACP)

As published on the "My Aged Care" website at the time of admission, 17.5% of weekly pension or as published by DOH, adjusted bi-annually. Plus any means tested fee, as advised by the Department of Human services (if applicable).

#### Disability Services

Disability services are funded by NSW Department of Family & Community Services (ADHC) & National Disability Insurance Agency (NDIA). With progressive transition to NDIS, please refer to Council website for current fees & costings.

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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### NDIS & Non-NDIS Services

National Disability Insurance Scheme (NDIS) Services	Price on Application. Please refer to NDIS price guide for 2019-2020 financial year for full details			Y	N
	Last YR Fee Price on Application. Please refer to NDIS price guide for 2018-2019 financial year for full details				
Prices for support items included in participants plans are developed and published by the National Disability Insurance Agency. Please refer to NDIS NSW prices.					
Non-NDIS Services Full Cost Recovery	Price on Application			Y	Y

### ComPacks Service

ComPacks Brokerage – MONDAY TO FRIDAY	\$45.00	\$50.00	per hour	N	N
ComPacks Case Management	\$55.00	\$55.00	per hour	N	N
ComPacks Client Fee	\$10.00	\$10.00	per week	N	N
ComPacks Brokerage – SATURDAYS	\$65.00	\$67.00	per hour	N	N
ComPacks Brokerage – SUNDAYS	\$90.00	\$95.00	per hour	N	N
Travel – Kilometre Charge – Over 2.5L	\$0.80	\$0.80	per km	N	N
Travel – Kilometre Charge – Under 2.5L	\$0.70	\$0.70	per km	N	N
Compacks Brokerage – PUBLIC HOLIDAY	\$100.00	\$100.00	per hour	N	Y

### Community Transport

Community Transport client contributions are received on a fee for service basis. The "fee" is a contribution and does not generally reflect the cost of providing the service.

Brokerage	Price on Application	per km and/or per hour	N	Y
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### Individual Vehicle Transport

Local Town Trip	\$10.00	\$10.00	per return trip	N	N
Under 60kms	\$20.00	\$20.00	per return trip	N	N
60 to 100kms	\$30.00	\$30.00	per return trip	N	N
Over 100kms	\$45.00	\$45.00	per return trip	N	N
Over 300kms	\$70.00	\$70.00	per return trip	N	N
Over 200kms	\$60.00	\$60.00	per return trip	N	N

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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### Bus Transport

Local Town Trip	\$5.00	\$5.00	per return trip	N	N
Local Region Trip	\$8.00	\$8.00	per return trip	N	N
Canberra/Bega Trip	\$15.00	\$15.00	per return trip	N	N

### Community Transport Fleet Hire

Sedans and Station wagons	\$0.60	\$0.61	per km	N	Y
8 Seater Vehicle	\$0.80	\$0.80	per km	N	Y
10 Seater Bus and Wheelchair Access	\$1.00	\$1.50	per km	N	Y
22 Seater Bus	\$2.00	\$2.50	per km	N	Y
Box Trailer	\$3.00	\$3.00	per hour	N	Y

### Residential Aged Care

#### Snowy River Hostel

##### Accommodation Bond

Maximum Permissible Interest Rate for Accommodation Bond Agreements	5.72% as at 1 January 2018	maximum	Y	N	
This is set by the Department of Health and varies each quarter.					
Refundable Accommodation Deposit (RAD)	\$550,000.00	maximum	Y	N	
Actual RAD charged is dependant on Residents Assets and negotiated with Resident prior to admission to Snowy River Hostel. Snowy River Hostel utilises the National electronic Resident Agreement software.					
Actual RAD charged is dependant on Resident Assets and negotiated with Resident prior to admission to snowy river Hostel. Snowy River Hostel currently utilises the National Resident Agreement software.					
Equivalent Maximum Daily Accommodation Payment (DAP)	\$87.10	\$87.10	maximum	Y	N
This is based on the maximum permissible interest rate and varies each quarter					

##### Daily Care Fee

Respite Fees	85% of fortnightly pension			Y	N
Respite Day Care	\$35.80	\$36.77	per day	N	N
Maximum Basic Daily Care Fee (Standard Residents entering after 1 July 2014)	\$49.42	\$51.21	per day	Y	N
As set by Department of Health					
Remote Area Allowance (Additional Charge to Respite Residents)	\$1.06	\$1.06	per day	Y	N
As set by Department of Health					
Resident Staff Escorts (To appointments)	\$30.00	\$30.81	per hour	N	N

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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*Daily Care Fee* [continued]

Resident Bus/Car Outings	\$5.00	\$5.14	each	N	N
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**Yallambee Lodge Residential Care**

Yallambee Lodge Vital Call	Cost recovery only			N	Y
Fortnightly Fees	85% of fortnightly pension			N	N
Respite Fees	85% of fortnightly pension			N	N
Refundable Accommodation Deposit (RAD)	As published on the "My Aged Care" website at time of admission			N	N
Daily Accommodation Payment (DAP)	As published on the "My Aged Care" website at time of admission			N	N

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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## Environment & Sustainability

## Economic Development and Tourism

### Youth

#### SMYC Clothing Apparel

T-Shirt	\$0.00	\$25.00	each	N	Y
Hoodie	\$0.00	\$60.00	each	N	Y
Caps	\$0.00	\$30.00	each	N	Y
Socks	\$0.00	\$15.00	pair	N	Y
Promotional Stickers 100mm x 50 mm	\$0.00	\$3.00	each	N	Y
Promotional Stickers 200mm x 100mm	\$0.00	\$4.00	each	N	Y
Promotional Stickers 120mm x 120mm	\$0.00	\$5.00	each	N	Y

### Tourism

Events	Please refer to charges for facilities and applications for any approvals required.			N	Y
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### Event Signs

Existing Event signs – Date Changes (for the 3 signs)	\$34.80	\$35.74	per request	N	Y
Existing Event signs – Other Changes Required (for the 3 signs)	\$69.55	\$71.43	per request	N	Y
New Event Signs – Includes Event Name and Date (for 3 signs)	\$189.25	\$194.37	per application	N	Y

Application available from Council. Must be completed and lodged two (2) months prior to event

### Visitors Centre Cooma

Consignment Sales	25% + GST on commission or as approved by negotiation			N	Y
Subsequent Brochure (A4)	50% of the initial fee		per display	N	Y
Wall Box Display	\$279.00	\$286.54	per display	N	Y
Brochure Display (DL)-full year	\$130.00	\$133.51	per display	N	Y
Brochure Display (A4)-full year	\$152.00	\$156.10	per display	N	Y
Outside Region 8 month display Oct to May – (DL)	\$69.00	\$70.86	per display	N	Y
Winter or summer only – DL	\$91.00	\$93.46	per display	N	Y
Winter or summer only – A4	\$132.00	\$135.56	per display	N	Y
Email / Internet	\$1.45	\$1.50	per 10 mins	N	Y
Retail and Consignment sale items at Visitors Centre (including maps and souvenirs)	Fee = Market rate/RRP			N	Y

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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### Visitors Centre Bombala

Tour Guide (Cost Per Tour)	\$0.00	\$38.50		N	Y
Council Tour Booking Fee (per person)	\$0.00	\$2.20		N	Y
Train link ticket booking fee (per booking)	\$0.00	\$2.42		N	Y
Consignment sales	10% Commission			N	N
Brochure display	Free			N	Y
Retail and Consignment sale items at Visitors Centre (including maps and souvenirs)	Fee = Market rate/RRP			N	N

### 3rd Party Visits/Demonstrations (per person)

MCL Lavender Distillation	\$0.00	\$2.75		N	Y
MCL – M/A Test	\$0.00	\$1.82		N	Y
Engine Shed	\$0.00	\$2.42		N	Y
Early Settlers Hut – Visit Only	\$0.00	\$3.03		N	Y
Early Settlers Hut – Visit plus morning or afternoon ea	\$0.00	\$4.84		N	Y
Delegate History Room	\$0.00	\$2.20		N	Y
Bumima Homestead	\$0.00	\$11.00		N	Y

### Urban & Rural Statutory Development

#### Certificates

Certificates will be issued in either electronic or hard copy format (please specify at the time of application which is the preferred method to receive your certificate). If you do not specify the default method of generation will be electronic.

Additional hard copies of Certificates	\$21.00	\$22.00	per certificate	N	N
This fee is in addition to the Statutory Fee and provides a copy of the original document. This service is only available to the applicant at the time of generation of the original.					
Drainage Diagram (Sewer Plan)	\$105.00	\$108.00	per lot	N	N
Drainage Diagram (House)	\$105.00	\$108.00	per lot	N	N
Section 10.7(2) & (5) Certificate	\$133.00	\$133.00	per lot	Y	N
Section 10.7(2) Certificate	\$53.00	\$53.00	per lot	Y	N
Section 10.7(2) Certificate – 24 hour Fast Track Fee	\$118.00	\$121.00	per certificate	N	N
Additional Charge to Certificate Fee					
Section 88G – Certificate Only	\$10.00	\$10.00	per certificate	Y	N
Section 88G – Certificate & Inspection	\$35.00	\$35.00	per certificate	Y	N
Section 150 Certificate	\$53.00	\$53.00	per document	Y	N
Certified copies of documents, plans or maps relating to an environmental planning instrument					
Outstanding Notice (s.735A)	\$53.00	\$54.00	per lot	N	N

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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### Certificates [continued]

Outstanding Notice (s.121 ZP)	\$53.20	\$54.00	per lot	N	N
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### Property & Development Information

Written Development Advice (Property research and formal written advice)	\$200.00	\$205.00	per property	N	N
Option A & B (Search of development and building records, including copies of documents and formal written advice)	\$250.00	\$255.00	per property	N	N
Council can only provide copies of documents that we have produced, any plans or development related documents that are covered by copyright require the permission of the copyright owner to reproduce.					
Option C – View Property File (at Council office only)	No charge			N	N
No advice is provided as part of this service. For property advice, please refer to counter enquiries and interviews.					

### Development Statistics

This information can be accessed from other sources, including the NSW Department of Planning & ABS.

Development Statistics (six months)	\$242.00	\$250.00	per subscription	N	N
Development Statistics (twelve months)	\$311.00	\$320.00	per subscription	N	N

### Development Application Fees (CI.246B)

No refund of Application Fees will be made where a determination has been made, including a Resolution of Council. No refund of Application fees will be made where the request for withdrawal is made after two (2) calendar months from lodgement, or for application other than "Local Development". 50% Refund of Application fees will be made where the request for withdrawal is made within two (2) calendar months of lodgement. Note: This applies to "Local Development" only i.e. excludes Integrated Development and Designated Development. All requests for withdrawal and refunds must be made in writing.

### Review of a Determination under Div 8.2 of the Act

Council determines an estimated cost of small scale residential development at a rate based on \$1,500.00 m2 for dwelling houses and dual occupancies and \$750/ m2 for outbuildings, and ancillary structures. For all other types of development the estimated cost is based on the full cost of erection, construction or demolition as per Clause 255 of the EP&A Regulation 2000. All Development Applications are GST Exempt

Erection of a building, the carrying out of work or the demolition of a building with a value of less than \$5,000.00	\$110.00	\$110.00	per application	Y	N
Development application for the erection of a building, the carrying out of work or the demolition of a building with an estimated cost of works between \$5,001 and \$50,000	\$170.00 plus an additional \$3.00 for each \$1,000 (or part of \$1,000) of the estimated cost.		per application	Y	N
Development application for the erection of a building, the carrying out of work or the demolition of a building with an estimated cost of works between \$50,001 and \$250,000	\$352.00 plus an additional \$3.64 for each \$1,000.00 (or part thereof) by which the estimated cost exceeds \$50,000		per application	Y	N

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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**Review of a Determination under Div 8.2 of the Act** [continued]

Development application for the erection of a building, the carrying out of work or the demolition of a building with an estimated cost of works between \$250,001 and \$500,000	\$1,160.00 plus an additional \$2.34 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000.		per application	Y	N
Development application for the erection of a building, the carrying out of work or the demolition of a building with an estimated cost of works between \$500,001 and \$1,000,000	\$1,745.00 plus an additional \$1.64 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000.		per application	Y	N
Development application for the erection of a building, the carrying out of work or the demolition of a building with an estimated cost of works between \$1,000,001 and \$10,000,000	\$2,615.00 plus an additional \$1.44 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000.		per application	Y	N
Development application for the erection of a building, the carrying out of work or the demolition of a building with an estimated cost of works exceeding \$10,000,000	\$15,875.00 plus an additional \$1.19 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000		per application	Y	N

**Dwelling House <\$100,000 (Cl.247)**

New Single dwelling house with a value not exceeding \$100,000	\$455.00	\$455.00	per application	Y	N
Does not include alterations & additions to existing dwellings					

**Development Not Involving Erection of a Building (Cl.250)**

i.e. an "event" or change of use

Development not involving the erection of a building, the carrying out of a work, the subdivision of land or the demolition of a building or work	\$285.00	\$285.00	per application	Y	N
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**Tree Removal (discounted statutory fee)**

Development Application for Tree Removal	\$63.00	\$65.00	per application	N	N
This Fee only applies to the Snowy River LEP 2013 & Cooma-Monaro LEP 2013. This Fee does not apply to the former Bombala Council LGA					

**Heritage Development Applications**

Development application for what would otherwise be exempt development but for being a Heritage Item / Heritage Conservation Area.	No charge			N	N
Associated applications (including Construction Certificates and Water, Sewer and Stormwater Approvals) and inspections are not discounted and subject to standard fees and charges based on the cost of works to be carried out.					
Development Application for works on Listed Heritage Items	50% of prescribed DA fee		per application	N	N
Associated applications (including Construction Certificates and Water, Sewer and Stormwater Approvals) and inspections are not discounted and subject to standard fees and charges based on the cost of works to be carried out.					

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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### Concurrence (CI.252A)

In addition to fees payable for a Development Application, as fee is payable for referral where concurrence is required under the Act

Concurrence fee for each concurrence authority	\$320.00	\$320.00	per authority	Y	N
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Note: Fee will be forwarded to the concurrence authority concerned with a copy of the development application. A separate payment is required to be made to each authority

Processing Fee Payable to Council	\$140.00	\$140.00	per application	Y	N
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### Integrated Development (CI.253)

In addition to the fee for a development application as shown in the schedule of fees and charges a fee is payable for the referral and provision of advice by other approval bodies (this fee is forwarded to the relevant approval body).

Approval fee for each Approval body	\$320.00	\$320.00	per approval body	Y	N
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Note: Fee will be forwarded to the approval body concerned with a copy of the development application. A separate payment is required to be made to each authority.

Processing Fee Payable to Council	\$140.00	\$140.00	per application	Y	N
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### Designated Development

Under Clause 254 of the Environmental Planning and Assessment Regulation 2000 if two or more fees are applicable, the maximum fee is the sum of those fees.

Designated Development	\$920.00	\$920.00	minimum	Y	N
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In addition to any other fees payable including development application fee.

### Advertising of Development & Notifying of Development Applications (CI.252)

Fee for advertising of advertised development or prohibited development or any development for which an environmental planning instrument or development control plan requires notice to be given	\$1,105.00	\$1,105.00	per application	Y	N
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This fee is in addition to any other fees payable including development application fee.

Fee for advertising of Designated Development	\$2,220.00	\$2,220.00	per application	Y	N
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This fee is in addition to any other fees payable including development application fee.

Notification required for application to modify development under s96(2) or s96AA(1) of the EP&A Act 1979	\$665.00	\$665.00	per application	Y	N
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This fee is in addition to the fee for the modification of consent. Fee should not exceed notification fee for original development.

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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#### Neighbour Notification

Neighbour Notification Fee	\$60.00	\$62.00	per notification	N	N
Fee applies to any type of DA requiring written notification to adjoining landholders.					

#### Performance, Safety Restoration Bond (Administration Charge)

Performance, Safety Restoration Bond Non-Refundable Administration Charge (Major)	\$355.00 or 1% of the Bond value, whichever is greater		per application	N	N
This administration charge is in addition to the bond payable for the development					
Performance, Safety Restoration Bond Non-Refundable Administration Charge (Minor)	\$190.00	\$195.00	per application	N	N
This administration charge is in addition to the bond payable for the development					

#### Events

Development Application for one-off events	\$145.00	\$150.00	per application	N	N
All s.68 Approvals required for events	\$50.00	\$50.00	per application	N	N
A submission may be made to Council for in-kind support to reduce this fee, however fees will need to be paid in advance.					

#### Advertising Signs (Cl.246B(2))

Fixed and permanent	\$285 + \$93 for each sign in excess of one		per application	Y	N
Portable/non-permanent (Council fee)	\$104 + \$72 for each sign in excess of one		per application	Y	N

#### Review of a Determination under S.82A of the Act (Cl.257)

If DA does not involve erection of building, carrying out of work or demolition		50% of DA fee	per application	Y	N
If DA involves erection of a dwelling house valued \$100,000 or less \$190.00	\$190.00	\$190.00	per application	Y	N

#### Any other development, as set out below (plus \$620 if Notice of Application is required under S.82A of the Act), with value of building works

Up to \$5,000	\$55.00	\$55.00	per application	Y	N
\$5,001 – \$250,000	\$85 + \$1.50 per \$1,000 (or part of) of the estimated cost		per application	Y	N
\$250,001 – \$500,000	\$500+ \$0.85 per \$1,000 (or part of) by which the estimated cost exceeds \$250,000		per application	Y	N

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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**Any other development, as set out below (plus \$620 if Notice of Application is required under S.82A of the Act), with value of building works** [continued]

\$500,001 – \$1,000,000	\$712 + \$0.50 per \$1,000 (or part of) by which the estimated cost exceeds \$500,000		per application	Y	N
\$1,000,001 – \$10,000,000	\$987 + \$0.40 per \$1,000 (or part of) by which the estimated cost exceeds \$1,000,000		per application	Y	N
More than \$10,000,000	\$4,737 + \$0.27 per \$1,000 (or part of) by which the estimated cost exceeds \$10,000,000		per application	Y	N

**Review of a Determination of Modification under S.96AB of the Act (Cl.258(A))**

The fee for an application under S 96AB for a review of a decision is 50% of the fee that was payable in respect of the application that is the subject of the review	50% of fee		per application	Y	N
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**Review of a Decision to Reject an Application under S.82B of the Act (Cl.257A)**

If the estimated cost of the development is < \$100,000	\$55.00	\$55.00	per application	Y	N
If the estimated cost of the development is \$100,000 to \$1,000,000	\$150.00	\$150.00	per application	Y	N
If the estimated cost of the development is > \$1,000,000	\$250.00	\$250.00	per application	Y	N

**Modification of Consent under S.96(1), 96(1A) & 96AA of the Act (Cl.258)**

96(1) – Modifications involving minor error, mis-description or miscalculation	\$71.00	\$71.00	per application	Y	N
96(1A) – Modifications involving minimal environmental impact (whichever is less)	\$645 or 50% of DA fee, whichever is lesser		per application	Y	N

Note: Also includes 96(AA) – Modification by consent authorities of consents granted by the Court

**Modification of Consent under S.96AA(1) OR 96(2) & 96AA of the Act (Cl.258)**

If DA fee was < \$100	50% of DA fee		per application	Y	N
i) does not involve erection of building, carrying out of work or demolition	50% of DA fee		per application	Y	N
ii) involves erection of a dwelling house valued \$100,000 or less	\$190.00	\$190.00	per application	Y	N

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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Any other development, as set out below (plus \$665 if Notice of Application is required under S.96(2) of 96AA(1) of the Act), with value of building works

Up to \$5,000	\$55.00	\$55.00	per application	Y	N
\$5,001 – \$250,000	\$85 + \$1.50 per \$1,000 (or part of) of the estimated cost		per application	Y	N
\$250,001 – \$500,000	\$500 + \$0.85 per \$1,000 (or part of) by which the estimated cost exceeds \$250,000		per application	Y	N
\$500,001 – \$1,000,000	\$712 + \$0.50 per \$1,000 (or part of) by which the estimated cost exceeds \$500,000		per application	Y	N
\$1,000,001 – \$10,000,000	\$987 + \$0.40 per \$1,000 (or part of) by which the estimated cost exceeds \$1,000,000		per application	Y	N
More than \$10,000,000	\$4,737 + \$0.27 per \$1,000 (or part of) by which the estimated cost exceeds \$10,000,000		per application	Y	N

#### Other Development Application Fees

Residential Apartment Development (Cl.248)	\$750.00	\$750.00	per application	Y	N
Additional fee for assessment of applications under State Environmental Planning Policy No. 65 - Design Quality of Residential Flat Development that are referred to a design panel					

#### Subdivision

##### Development Application fee for Subdivision (Cl.249)

For example, a plan of subdivision that provides for 5 lots over land that has previously comprised 2 lots will result in the creation of 3 additional lots, and so attract a fee that includes a base amount of \$665.00 or \$330.00, as the case requires.

Subdivision Involving the Opening of a Public Road	\$665.00, plus \$65 for each additional lot created by the subdivision		per application	Y	N
Subdivision Not Involving the Opening of a Public Road	\$330.00, plus \$53.00 for each additional lot created by the subdivision		per application	Y	N
Strata Subdivision	\$330.00 plus \$65 for each additional lot created by the subdivision		per application	Y	N

##### Subdivision Certificate – Linen Plan Release

Linen Plan Release – Subdivision Certificate	\$160.00	\$165.00	per lot on plan	N	N
Torrens Title, Strata Title and Community Title					

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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**Subdivision Certificate – Linen Plan Release** [continued]

Fee for signing additional sets of plans (other than the original set)	\$10.00	\$10.00	per additional set	N	N
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**Subdivision Inspections**

Inspection Fee for Subdivision Certificate or Subdivision Works	\$195.00	\$200.00	per inspection	N	N
After Hours Emergency Inspection Fee for Subdivision Certificate or Subdivision Works	\$390.00	\$401.00	per inspection	N	N

**Building**

Council operates the building compliance function having regard to the principles of competitive neutrality as expressed in the Commonwealth and the States' COAG Agreement on National Competition Policy. As such, it reserves the right to review these building certificate compliance fees from time to time so as to ensure those principles expressed in the COAG Agreement are upheld.

**Construction Certificate**

No refund of Application Fees will be made where a determination has been made, including a Resolution of Council. No refund of Application fees will be made where the request for withdrawal is made after two (2) calendar months from lodgement, or for application other than "Local Development". 50% Refund of Application fees will be made where the request for withdrawal is made within two (2) calendar months of lodgement. Note: This applies to "Local Development" only i.e. excludes Integrated Development and Designated Development. All requests for withdrawal and refunds must be made in writing.

\$0 to \$10,000	\$155.00	\$159.00	per application	N	Y
\$10,001 to \$100,000	\$159+\$5.50 per 1,000 (or part of) in excess of 10,000		per application	N	Y
	Last YR Fee \$155+\$5.50 per 1,000 (or part of) in excess of 10,000				
\$100,001 to \$250,000	\$679+ \$3.30 per 1,000 (or part of) in excess of 100,000		per application	N	Y
	Last YR Fee \$675+ \$3.30 per 1,000 (or part of) in excess of 100,000				
\$250,001 to \$500,000	\$1,199+ \$2.20 per 1,000 (or part of) in excess of 250,000		per application	N	Y
	Last YR Fee \$1,195+ \$2.20 per 1,000 (or part of) in excess of 250,000				
\$500,001 or more	\$1,779 +\$1.50 per 1,000 (or part of) in excess of 500,000		per application	N	Y
	Last YR Fee \$1,775 +\$1.50 per 1,000 (or part of) in excess of 500,000				

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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**S.68 Part A1 – Structure Approval Fees for Manufactured Dwellings**

No refund of Application Fees will be made where a determination has been made, including a Resolution of Council. No refund of Application fees will be made where the request for withdrawal is made after two (2) calendar months from lodgement, or for application other than "Local Development". 50% Refund of Application fees will be made where the request for withdrawal is made within two (2) calendar months of lodgement. Note: This applies to "Local Development" only i.e. excludes Integrated Development and Designated Development. All requests for withdrawal and refunds must be made in writing.

\$0 to \$10,000	\$155.00	\$159.00	per application	N	N
\$10,001 to \$100,000	\$159+\$5.50 per 1,000 (or part of) in excess of 10,000		per application	N	N
	Last YR Fee \$155+\$5.50 per 1,000 (or part of) in excess of 10,000				
\$100,001 to \$250,000	\$679+ \$3.30 per 1,000 (or part of) in excess of 100,000		per application	N	N
	Last YR Fee \$675+ \$3.30 per 1,000 (or part of) in excess of 100,000				
\$250,001 to \$500,000	\$1,199+ \$2.20 per 1,000 (or part of) in excess of 250,000		per application	N	N
	Last YR Fee \$1,195+ \$2.20 per 1,000 (or part of) in excess of 250,000				
\$500,001 or more	\$1,779 +\$1.50 per 1,000 (or part of) in excess of 500,000		per application	N	N
	Last YR Fee \$1,775 +\$1.50 per 1,000 (or part of) in excess of 500,000				

**Construction Certificate Modification**

Construction Certificate Modification	50% of original fee up to max of \$500. Minimum fee \$130		per application	N	Y
	Last YR Fee 50% of original fee up to max of \$500. Minimum fee \$120				
Variation to plans of construction certificate and/or value of project increased					
Construction Certificate Modification – Minor	\$85.00	\$87.00	per application	N	Y

**Modify a s.68 Part A1 Manufactured Homes Approval**

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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**Modify a s.68 Part A1 Manufactured Homes Approval** [continued]

Modify a s.68 Part A1 Manufactured Homes Approval	50% of original fee. Minimum fee \$130		per application	N	N
	Last YR Fee 50% of original fee. Minimum fee \$120				
Modify previously issued s.68 Part A1 Structure Approval	50% of original fee. Minimum fee \$130		per application	N	N
	Last YR Fee 50% of original fee. Minimum fee \$120				

**Assessment of Alternative Solution**

Class 1 and 10 Building	\$180.00 per hour with a minimum fee of \$180.00		per application	N	Y
	Last YR Fee \$160.00 per hour with a minimum fee of \$160.00				
Class 2-9 Building	\$250.00 per hour with a minimum fee of \$250.00		per application	N	Y
	Last YR Fee \$200.00 per hour with a minimum fee of \$200.00				

**Occupation Certificate**

Occupation Certificates	\$264.00	\$271.00	per certificate	N	Y
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**Compliance Certificates**

Compliance Certificate in respect of building works – where Council is the PCA	\$450 + inspection fees		per certificate	N	Y
	Last YR Fee \$443 + inspection fees				
Compliance Certificate in respect of any dwellings or building works – where Council is Not the PCA	\$580 + inspection fees		per certificate	N	Y
	Last YR Fee \$537 + inspection fees				

**Complying Development Certificate**

No refunds apply for withdrawing a Complying Development Certificate Application

CDC Value < \$5,000	\$368.00	\$378.00	per certificate	N	Y
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Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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**Complying Development Certificate** [continued]

CDC Value \$5,001 < \$10,000	\$421.00	\$432.00	per certificate	N	Y
CDC Value \$10,001 < \$50,000	\$738.00	\$758.00	per certificate	N	Y
CDC Value \$50,000 < \$100,000	\$790.00	\$811.00	per certificate	N	Y
CDC Value \$100,001 < \$150,000	\$1,054.00	\$1,082.50	per certificate	N	Y
CDC Value \$150,001 < \$250,000	\$1,581.00	\$1,624.00	per certificate	N	Y
CDC Value \$250,000 < \$500,000	\$2,107.00	\$2,164.00	per certificate	N	Y
CDC Value \$500,000 < \$1,000,000	\$2,634.00	\$2,705.00	per certificate	N	Y
CDC Value > \$1,000,001	\$3,161.00	\$3,246.00	per certificate	N	Y
CDC Not involving the erection of a building, the carrying out of a work, or the demolition of a building or work	\$517.00	\$531.00	per certificate	N	Y
(Includes Change of Use and Strata Subdivision)					

**Building Inspections**

Inspections on behalf of Private Certifying Authorities	\$400 each + \$0.75p/km		per inspection	N	Y
	Last YR Fee \$370 each + \$0.75p/km				
72 Hour Turn-Around for Part 4A Certificates	4 x normal or standard fee		per application	N	Y
Building Inspection Fees as Part of Construction, Occupation, Complying Development Certificates or s.68 moveable Dwellings	\$195.00	\$200.00	per inspection	N	Y
Includes additional inspections and/or re-inspections					

**Fire Safety**

Fire Safety Annual Statement Lodgement Fee	\$70.00	\$72.00	per property	N	N
Fire Safety Inspection Fee	\$195.00	\$200.00	per inspection	N	Y
Fire Safety Re-Inspection	\$195.00	\$200.00	per inspection	N	Y
Fire Safety inspection and report – Commercial premises	\$421.00	\$432.00	per inspection	N	Y

**Places of Public Entertainment**

Premises Inspection	\$202.00	\$250.00	per inspection	N	N
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Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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### BAL Certificates

Bushfire Attack Level (BAL) Certificates	\$527.00	\$541.00	per certificate	N	Y
Fee includes site inspection, assessment and report					

### Certificates Issued By Private Certifier

Lodgement of a Subdivision Certificate by a Private Certifier	\$36.00	\$36.00	per certificate	Y	N
If interim occupation is granted payment is required both for the interim certificate and the final certificate when these certificates are lodged with Council.					
Lodgement of Construction Certificate by Private Certifier	\$36.00	\$36.00	per certificate	Y	N
Lodgement of Complying Development Certificate by a Private Certifier	\$36.00	\$36.00	per certificate	Y	N
Lodgement of Occupation Certificate by Private Certifier	\$36.00	\$36.00	per certificate	Y	N

### Building Certificate Section 149 B

For applications for buildings other than Class 1 or 10 (dwellings and outbuildings) additional charges may be made on the basis of the following: Applications for building certificates can only be issued for one building or part thereof. If property is required to be issued with a building certificate then additional applications and applicable fees are required.

Building Certificate for all buildings with floor area not exceeding 200m <sup>2</sup>	\$250.00	\$250.00	per application	Y	N
This fee does not apply to class 1 or class 10 buildings, for these classes of buildings see relevant fee above					
Building Certificate for all buildings with floor area exceeding 200m <sup>2</sup> but not exceeding 2,000 m <sup>2</sup>	\$250.00 + 50c per m <sup>2</sup> over 200m <sup>2</sup>		per application	Y	N
This fee does not apply to class 1 or class 10 buildings, for these classes of buildings see relevant fee above					
Building Certificate for buildings with floor area exceeding 2000m <sup>2</sup>	\$1,165.00 + \$0.075c per m <sup>2</sup> over 2000m <sup>2</sup>		per application	Y	N
	Last YR Fee \$1,165.00 + 75c per m <sup>2</sup> over 2000m <sup>2</sup>				
This fee does not apply to class 1 or class 10 buildings, for these classes of buildings see relevant fee above					
Building Certificate for each dwelling unit in a building or on an allotment (includes any class 10 building on the same site) or an individual class 10 building	\$250.00	\$250.00	per application	Y	N
Where the Application Relates to a Part of a Building that Consists of an External Wall Only or does Not Have a Floor Area.	\$250.00	\$250.00	per application	Y	N
Copy of a Building Certificate	\$13.00	\$13.00	per application	Y	N
Re-Inspection Fee	\$90.00	\$90.00	per inspection	Y	N
In the case where Council is required to carry out more than one inspection before issuing at building certificate.					

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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## Plumbing

### Sewer Water and Stormwater Approvals

Carry Out Water Supply Work Within Premises	\$265.00	\$272.00	per approval	N	N
Carry Out Sewerage Work Within Premises	\$265.00	\$272.00	per approval	N	N
Carry Out Stormwater Drainage Work Within Premises	\$265.00	\$272.00	per approval	N	N
Water supply, sewerage & stormwater drainage work	\$265.00	\$272.00	per lot	N	N

### Plumbing & Drainage Act Certificates

The lodgement fees are required for projects that do not have an associated plumbing approval under the Local Government Act (SSW). If lodgement of sewer service diagram and certificate of compliance coincides then only one fee is payable of both documents.

Blank Notice of Works Books	\$50.00 per 50 sheet book or \$2.00 per form		per sheet/book	N	N
Blank Certificate of Compliance Books	\$50.00 per 50 sheet book or \$2.00 per form		per sheet/book	N	N
Lodgement of Notice of Works	\$74.00	\$76.00	per lodgement	N	N
Lodgement of Sewer Service Diagram	\$74.00	\$76.00	per lodgement	N	N
Lodgement of Certificate of Compliance	\$74.00	\$76.00	per lodgement	N	N

### Plumbing Inspections

Inspection Fee / Reinspection Fee	\$195.00	\$200.00	per inspection	N	N
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## Local Government Act – Section 68

### Approvals

Minor alterations to plans for Installation of a manufactured home, moveable dwelling or associated structure where value has not increased	50% of the original fee or \$400.00 which ever is less		per request	N	N
Modify s.68 Approval	50% of original fee. Minimum \$130		per application	N	N
	Last YR Fee 50% of original fee. Minimum \$125				
Any other s.68 Approvals	\$265.00	\$272.00	per application	N	N
Certificate or Statement of Classification	\$390.00	\$401.00	per certificate	N	N
Hawkers License	\$421.00	\$432.00	per approval	N	N

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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**Approvals** [continued]

Install a Domestic Oil or Solid Fuel Heating Appliance, other than a Portable Appliance (includes inspection)	\$265.00	\$272.00	per application	N	N
Fee for approval alone only. Approvals in conjunction with a development application attract no fees					
Kerb Side Fuel Services on site per property	\$211.00	\$217.00	per annum	N	N
s.68 Inspections	\$195.00	\$200.00	per inspection	N	N

**Structures**

Install a Temporary Structure on Land	\$265.00	\$272.00	per structure	N	N
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**Management of Waste**

For Fee or Reward, Transport Waste Over or Under a Public Place	\$265.00	\$272.00	per application	N	N
Place a Waste Storage Container in a Public Place	\$265.00	\$272.00	per application	N	N
Place Waste in a Public Place	\$265.00	\$272.00	per application	N	N

**Community land**

Engage in a Trade or Business i.e. street trader/street vendor	\$265.00	\$272.00	per event	N	N
Direct or Procure a Theatrical, Musical or Other Entertainment for the Public	\$265.00	\$272.00	per event	N	N
Construct a Temporary Enclosure for the Purpose of Entertainment	\$265.00	\$272.00	per event	N	N
For Fee or Reward, Play a Musical Instrument or Sing	\$265.00	\$272.00	per event	N	N
Set Up, Operate or Use a Loudspeaker or Sound Amplifying Device	\$265.00	\$272.00	per event	N	N
Deliver a Public Address or Hold a Religious Service or Public Meeting	\$265.00	\$272.00	per event	N	N

**Public Roads**

Swing or Hoist Goods Across or Over Any Part of a Public Road by Means of a Lift, Hoist or Tackle Projecting over the Footway	\$265.00	\$272.00	per event	N	N
Expose or Allow to be Exposed (whether for sale or otherwise) Any Article in or on or so as to Overhang any Part of the Road or Outside a Shop Window or Doorway Abutting the Road, or Hang an Article Beneath an Awning over the Road.	\$265.00	\$272.00	per event	N	N

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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#### Other Activities

Operate a Public Car Park	\$610.00	\$626.00	per application	N	N
Operate a Manufactured Home Estate	\$610.00	\$626.00	per application	N	N

#### Rural Addressing/Street Numbering

Provision of Rural address number (single number)	\$142.00	\$146.00	per item	N	N
Fee covers site measurement to determine the number and supply of number plate. (Owner installation). Should the Customer require Council to install the sign please refer to Private Works fees.					
Additional Number Plate for Multi-Lot Development (fee per number)	\$79.00	\$81.00	per item	N	N
Fee covers site measurement to determine the number and supply of number plate					
Provision of Replacement Number Plate (Rural Only)	\$58.00	\$59.00	per item	N	N

#### Developer Contributions

##### Section 94 Contributions

Section 94 funds are levied for provision of additional infrastructure as detailed in Council's contribution plans, works programs and capital programs.

##### Bombala Region

Car Parking Contribution per parking space	\$414.60	\$425.79		N	N
Section 94A Developer Contributions	As provided in Section 94A Development Contributions Plan for the Council of Bombala			N	N

##### Cooma Region

##### Rural Roads

Section 94 Contributions – Rural Roads	\$4,199.33	\$4,312.71	per additional lot or dwelling	N	N
Applies to Cooma-Monaro Section 94 Plan Contributions Plan (Roads and Open Space) - 2003					

##### Provision of Access Road (former Yarrolumla Area)

A Along Smiths Road from ACT border	\$3,023 x a where a= km from ACT border (up to maximum \$20,000)			N	N
B At Smiths Rd / Apple Box Lane Intersection	\$2,030.92	\$2,085.75		N	N

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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*Provision of Access Road (former Yarrawlumla Area)* [continued]

C Along Apple Box Lane	\$1,365 + \$5138 x b where b = kms from Smiths Road (up to a maximum \$20,000)			N	N
D At Smiths Rd / Contour Rd Intersection	\$8,318.89	\$8,543.50		N	N
E At Smiths Rd/ Hugs Lane Intersection	\$10,127.30	\$10,400.74		N	N
F Along Hugs Lane	\$10,126 + \$5,138 x b where b = kms from Smiths Road (up to a maximum \$20,000)			N	N
G At Smiths Rd / Yellowbox Rd Intersection	\$11,936.76	\$12,259.05		N	N
H Along Burra Rd south of Urila Rd for 8kms	\$20,138 + \$2,164 x c where c = kms from Urila Road (note maximum fee of \$20,000)			N	N
I At Burra Rd / Black Flat Rd Intersection	\$25,488.81	\$26,177.01		N	N
Note: The NSW Department of Planning has established an upper limit of \$20,000 for Development Contributions					
J Along Black Flat Rd (Burra end)	\$25,488.81	\$26,177.01		N	N
Note: The NSW Department of Planning has established an upper limit of \$20,000 for Development Contributions					
K At Burra Rd / 8km south or Urila Rd	\$25,488.81	\$26,177.01		N	N
Note: The NSW Department of Planning has established an upper limit of \$20,000 for Development Contributions					
L Along Burra Rd from 8km south of Urila Rd towards Michelago	\$25,488.81	\$26,177.01		N	N
Note: The NSW Department of Planning has established an upper limit of \$20,000 for Development Contributions					
M Burra Rd from Monaro Hwy Intersection	\$2,205 x d where d = kms from Monaro Highway (up to a maximum of \$20,000)			N	N
N At Burra Rd / Tinderry Rd Intersection	\$5,734.85	\$5,889.69		N	N
O Along Tinderry Rd	\$5,733 + \$3,023 x e where e = kms from Burra Road (up to a maximum \$20,000)			N	N
P Along Burra Rd from Tinderry Rd Intersection	\$5,733 + \$3,023 x f where f = kms from Tinderry Road (up to a maximum of \$20,000)			N	N
Q At Michelago	\$1,498.79	\$1,539.26		N	N
Maximum fee	\$20,380.00	\$20,930.26		N	N
Note: The NSW Department of Planning has established an upper limit of \$20,000 for Development Contributions					

*Open Space/Community Facilities*

Section 94 Contributions – Provision of Community Facilities	\$690.62	\$709.27	per additional lot or dwelling	N	N
Charge applies to Michelago catchment area in accordance with Yarrawlumla Council Section 94 Plan No. 9 in effect 12/6/1998.					
Cooma	\$3,003.87	\$3,084.97	per additional lot or dwelling	N	N

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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*Open Space/Community Facilities* [continued]

Villages	\$680.12	\$698.48	per additional lot or dwelling	N	N
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**Snowy Region**

As per Snowy River Developer Contribution Plan 2008

**Section 64 Contributions**

Section 64 funds are allocated to be spent on providing additional infrastructure as contained in Council's Capital Program. Contributions are based on Council's existing Approved Developer Calculations and NSW Water Directorate Guidelines.

**Bombala Region**

Refer to Bombala Developer Contribution Headworks - Water & Sewerage Services, Reference 6.2.3.

**Cooma Region**

As per Cooma Monaro Development Servicing Plan 2011

**Snowy Region**

As per Snowy River Development Servicing Plan 2008

**Publications**

Local Environmental Plans – Current Non Certified copies	\$128.00	\$131.00	per document	N	Y
Local Environmental Plans – Current Plans	\$128.00	\$131.00	per document	N	Y
Development Control Plans – Current Documents	\$128.00	\$131.00	per document	N	Y
Certified Copies of Planning Documents Under s.150 of the EPA Act	\$128.00	\$130.00	per document	N	Y

**Local Environmental Plan / Rezoning**

**Planning Proposal Application**

Planning Proposal fees are based on the number and types of maps and/or LEP text that will require change as a result of the Planning Proposal. To work out the fees applicable to any particular Planning Proposal, the cost of each of the individual fees below that apply to modification of each section of the LEP need to be added together as relevant for that particular Planning Proposal to get a total fee. The Pre-Gateway fee must be paid up front with the submission of the Planning Proposal application form. The Post Gateway fee can be paid after a gateway determination is received if the Planning Proposal successfully passes this stage of the process. The advertising fee will be charged whenever public notification is required and for each time in the process public notification is required - eg an application that is placed on public notification twice during its process will have to pay the

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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### Planning Proposal Application [continued]

advertising fee twice. Fees may be reduced at the discretion of the General Manager for non-profit community groups.

Advertising – Applicable each time public notification is required during the process.	\$348.00	\$357.40	each	N	N
Charged only when advertising required, whatever stage in the process this occurs					

### Pre-gateway

\$500 per map impacted

Change to zoning or minimum lot size for total area of change < 8ha (if both maps changes are applied twice)	\$0.00	\$1,000.00		N	N
Change to zoning or minimum lot size map for total area of change > 8ha (if both maps changes are applied twice)	+ \$10 per hectare rounded up			N	N
Change to any other maps	\$500 per map impacted			N	N
Change to text (clause) of the LEP	\$0.00	\$1,200.00		N	N
Change to text (schedule) of the LEP	\$0.00	\$500.00		N	N

### Post-gateway

Change to zoning or minimum lot size for total area of change < 8ha (if both maps charges are applied twice)	\$0.00	\$2,000.00		N	N
Change to zoning or minimum lot size map for total area of change > 8ha (if both maps charges are applied twice)	\$2,000 plus \$15 per hectare rounded up			N	N
Change to any other maps	\$800 per map impacted			N	N
Change to text (clause) of the LEP	\$0.00	\$2,000.00		N	N
Change to text (schedule) of the LEP	\$0.00	\$800.00		N	N

### Development Control Plans

The DCP fees are a minimum fee which may be increased to meet Council's processing costs. May be reduced at the discretion of the General Manager for non-profit community groups. An upfront charge of \$1,500 (exclusive of GST) for simple DCP's and \$2,000 (exclusive of GST) for details DCPs is applicable.

Fee for the printing of plans and documents for applications lodged electronically	\$2.00/A4 or A3 page - \$3.00/A2 or A1 page - \$5.50/AO page		per plan	N	N
Minor DCP Processing Fee	\$5,268.00	\$5,410.24	per plan	N	N
Major DCP Processing Fee	\$9,483.00	\$9,739.04	per plan	N	N
Application for the erection of a memorial	\$527.00	\$541.23	per plan	N	N
e.g. (public art) on public land					

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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### Printing & Publications

Engineering Standards (Hard Copy)	\$348.00	\$348.00	per copy	N	Y
Free to Download					
Monaro 150 year book	\$23.00	\$24.00	per copy	N	Y
Digital Information (PDF on disk)	\$45.00	\$45.00	per copy	N	Y
Copy of asset plan	\$3.00	\$3.00	per sheet	N	Y
A3 Sheet					
Historical Planning Scheme LEP map	\$85.00	\$87.30	each	N	Y
History Books	\$32.00	\$33.00	per copy	N	Y
Certified copy of plans for evidence purposes	\$54.00	\$55.00	per copy	N	N
Maximum fee prescribed by Environmental Planning and Assessment Act and Regulation (Cl.262)					

### Integrated Planning & Reporting Documents

Community Associations	1 copy no charge			N	Y
Public	\$62.00	\$62.00	per copy	N	Y

### Local Environmental Plan 2013

Free to download from: <https://www.snowymonaro.nsw.gov.au/367/Local-Environment-Plan>

Without maps	\$123.00	\$126.32	per copy	N	N
With A4 maps	\$690.00	\$708.63	per copy	N	N
With A3 maps	\$1,111.00	\$1,141.00	per copy	N	N

### Development Control Plans (DCP)

Free to download from: <https://www.snowymonaro.nsw.gov.au/368/Development-Control-Plan>

DCP 2014	\$96.00	\$98.59	per copy	N	N
Historical DCPs	\$15.00	\$15.41	each	N	N

## Environmental Management

### Vegetation & Pest Management

#### Biosecurity Act 2015

Section 133 Entry Work Costs	Actual Cost			N	N
Section 133 Entry Work Administration Fee	10% of Section 133 Entry Work costs. Minimum Fee \$250.			N	N
Disclosure of Biosecurity Directions and Undertakings Certificate	\$200.00	\$30.00	per certificate	Y	N

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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**Biosecurity Act 2015** [continued]

Property Inspection and Report (incl Subdivision Clearance Certificate)	\$290.00	\$300.00	per report	N	N
May be requested by purchaser or vendor with consent of the owner.					
Section 133 Entry Work Travel Fee	\$290.00	\$300.00	per site inspection	N	N
Charged when contractors are inducted to site and at completion of work to verify compliance with direction.					
Insertion of Council padlock following unsuccessful entry	\$130.00	\$135.00	per padlock	N	N
When gate found locked after notification of Weeds Inspection					

**Local Government Act 1993**

Re-inspection Fee For Non-Compliance	\$0.00	\$200.00		N	N
Re-inspection Fee For Non-Compliance With Biosecurity Direction	\$290.00	\$300.00	per inspection	N	N

**Cemetery Fees**

**Cooma Lawn Cemetery**

**Interment Right**

Single Burial	\$1,535.00	\$1,575.00	per plot	N	Y
Double Burial	\$2,250.00	\$2,310.00	per plot	N	Y

**Burial & Maintenance**

Burial & Maintenance Single	\$2,250.00	\$2,310.00	per plot	N	Y
Burial & Maintenance Double (1st Interment)	\$2,965.00	\$3,045.00	per plot	N	Y
Re-opening for Second Interment	\$1,175.00	\$1,205.00	per plot	N	Y

**Town Burial**

Adaminaby, Bombala, Cooma, Delegate, Gegedzerick, Jindabyne

**Interment Right-Perpetual**

Single – Conventional Town Cemetery	\$1,330.00	\$1,365.00	per plot	N	Y
Double – Conventional Town Cemetery	\$2,045.00	\$2,100.00	per plot	N	Y

**Burial & Maintenance**

Single – Conventional Town Cemetery	\$1,945.00	\$2,000.00	per burial	N	Y
Second Interment – Conventional Town Cemetery	\$1,175.00	\$1,205.00	per burial	N	Y

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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**Burial & Maintenance** [continued]

Double (First Interment) – Conventional Town Cemetery	\$2,660.00	\$2,730.00	per burial	N	Y
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**Village Burial**

Bibbenluke, Boloco, Bredbo, Cathcart, Jerangle, Michelago, Moonbah, Nimmitabel, Numeralla, Old Adaminaby & Round Plain

**Interment Right – Perpetual**

Single – Rural/Village Cemetery	\$1,025.00	\$1,055.00	per burial	N	Y
Double – Rural/Village Cemetery	\$1,230.00	\$1,265.00	per burial	N	Y
n					

**Burial & Maintenance**

Grave Digging – Rural/Village Cemetery	\$1,025.00	\$1,055.00	per burial	N	Y
Where Council is engaged to undertake the digging of the grave.					
Maintenance in Perpetuity – Rural/Village Cemetery	\$920.00	\$945.00	per burial	N	Y

**Niche Wall**

**Plot & Maintenance**

Jindabyne/Delegate/Bombala (Small Niche)	\$655.00	\$655.00	per plot	N	Y
Placement of Plaque (Bombala Only)		\$50	per plaque	N	Y
		Last YR Fee Full Cost + \$50			
Adaminaby/Cooma/Gegezerick/Jindabyne (Large Niche)/Nimmitabel	\$765.00	\$765.00	per plot	N	Y

**All Cemeteries**

Non-Standard Digging	\$205.00	\$210.00	per hour	N	Y
Burial Records & Genealogy Enquiries	Price on Application for in-depth enquiries			N	N
For more information on these services, please refer to website: <a href="https://www.snowymonaro.nsw.gov.au">https://www.snowymonaro.nsw.gov.au</a>					
Burials on Saturday, Sunday or Public Holiday (excluding Christmas & Good Friday)	Maintenance Fee + \$200 p/hr		per burial	N	Y
Graves exceeding standard width/depth	Full Cost + 20%			N	Y
Check Depth of Existing Grave	\$330.00	\$340.00	per plot	N	Y
Private Burial Inspection	\$200.00	\$205.00	per inspection	N	N
Exhumation of Human Remains	Full Cost + 20%		per plot	Y	Y

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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**All Cemeteries** [continued]

Infants and Children's up to 12 years Plot Burial & Maintenance	\$845.00	\$870.00	per plot	N	Y
Ashes into Existing Grave	\$300.00	\$310.00	per plot	N	Y

**Public Health & Enforcement**

**Food Premises**

Food Premises Incident Response Inspections	\$205.00	\$210.00	per inspection	N	N
Requested Food Premises Pre Purchase Inspection	\$205.00	\$210.00	per inspection	N	N
Pre Opening Food Premises Inspection for Development Consent compliance	\$205.00	\$210.00	per inspection	N	N
Food Premises Routine Inspections	\$205.00	\$210.00	per inspection	N	N
Food Premises Re-inspection Fee	\$155.00	\$160.00	per inspection	N	N
Temporary Food Stall Inspection Fee	\$10.00	\$10.00	per temporary stall/mobile food van	N	N
Charged to the event consent holder post inspection					

**Food Premises Administration Charge (Food Safety Scheme)(NSW Food Act 2003, S.139 (2B)(d))**

Food Premises Administration Fee for businesses with less than six (6) food handlers (This fee includes inspection)	\$285.00	\$295.00	per premises	N	N
A Food Handler is defined as number of fulltime equivalents					
Food Premises Administration Fee for businesses with six (6) or more food handlers (This fee includes inspection)	\$600.00	\$615.00	per premises	N	N
A Food Handler is defined as number of fulltime equivalents					

**Private Swimming Pools (Pools Act)**

Resuscitation signs	Cost + 20%			N	Y
Compliance inspections including issuance of Compliance Certificate	Maximum fee as prescribed by Regulations			N	Y
Swimming Pool Barrier Inspection	\$150.00	\$150.00	per inspection	Y	N
Swimming Pool Barrier Re – Inspection	\$100.00	\$100.00	per inspection	Y	N
Swimming Pool Registration Lodgement	\$11.00	\$11.00	per lodgement	Y	Y
Swimming Pool Application for Exemption S22 of Act Spa Pool	\$70.00	\$70.00	per inspection	Y	N

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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**Private Swimming Pools (Pools Act)** [continued]

Inspections (including follow-up inspections)	Maximum fee as prescribed by Regulations			Y	N
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**Public Swimming Pools (Public Health Act)**

Public Swimming Pool/Spa Pool – Registration Fee	\$100.00	\$100.00	per premises	Y	N
A once-off fee, payable at time of registration					
Inspection of Public Swimming Pool/Spa Pool	\$250.00	\$255.00	per premises	N	N
This includes on-site Chemical Parameter Testing as prescribed by the Public Health Regulation					
Re-Inspection of Public Swimming Pool/Spa Pool	\$150.00	\$155.00	per premises	N	N

**Skin Penetration Premises**

Skin Penetration Premises – Registration	\$100.00	\$100.00	per premises	Y	N
A once-off fee, payable at time of registration					
Skin Penetration – Inspection	\$205.00	\$210.00	per premises	N	N

**Legionella Control**

Legionella Control Premises – Registration	\$100.00	\$100.00	per premises	Y	N
A once-off fee, payable at time of registration					
Legionella Control – Inspection	\$205.00	\$210.00	per premises	N	N

**Protection of the Environment Operations Act**

Application to burn under the Protection of the Environment (Clean Air) Regulation 2010 – General Public (Previous Cooma-Monaro only)	\$265.00	\$275.00	per application	N	N
This fee is charged in the previous Cooma-Monaro area only due to being a Council listed in Schedule 8 of the Clean Air Regulation in which burning is prohibited without approval					
Application to burn under the Protection of the Environment (Clean Air) Regulation 2010 – Australian Aged Pension & Seniors Cards (Previous Cooma-Monaro only)	\$160.00	\$165.00	per application	N	N
This fee is charged in the previous Cooma-Monaro area only due to being a Council listed in Schedule 8 of the Clean Air Regulation in which burning is prohibited without approval					

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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#### Application Fee for Approval to Operate – Caravan Parks

Annual Fee to Operate Caravan Park	\$7.00	\$7.00	per site	N	N
This fee includes annual compliance inspection					
Annual Fee to Operate a Manufactured Home Estate	\$10.00	\$10.00	per site	N	N
This fee includes annual compliance inspection					
Inspections	\$200.00	\$205.00	per annum	N	Y

#### Improvement Notice and Prohibition Orders

Food Act and Regulation – Improvement Notice	\$330.00	\$330.00	per notice	Y	N
Public Health Act and Regulations – Improvement Notice and Prohibition Order – Regulated Systems	\$560.00	\$560.00	per notice	Y	N
Public Health Act and Regulations – Improvement Notice and Prohibition Order – Un-Regulated Systems	\$270.00	\$270.00	per notice	Y	N
Protection of the Environment Operations Act and Regulations – Notice to Clean-up/Prevention/Noise Control	\$550.00	\$550.00	per notice	Y	N

#### On-Site Sewage Management (OSSM)

OSSM Renewal Charge	\$25.00	\$25.00	per renewal	N	N
To be charged on Rate Notice					
Application to Install/modify an Onsite Sewerage Management Facility – Non Domestic	\$580.00	\$595.00	per approval	N	N
Application to Install/modify an Onsite Sewerage Management Facility – Domestic	\$315.00	\$325.00	per approval	N	N
Reissue operating approval for conveyancing purposes	\$70.00	\$70.00	per inspection	N	N
Inspection OSSM – Domestic	\$200.00	\$205.00	per inspection	N	N
Inspection OSSM – Non Domestic	\$315.00	\$325.00	per inspection	N	N
Transfer of Ownership – Application to operate a OSSM	\$70.00	\$70.00	per application	N	N
Initial Application to Operate an Onsite Sewerage Management Facility	\$70.00	\$70.00	per application	N	N

#### Animal Management

##### Companion Animal Act Fees, Inspection and Registration & Control Registration

Non-De-sexed Companion Animal	\$207.00	\$207.00	per animal	Y	N
De-sexed Companion Animal	\$57.00	\$57.00	per animal	Y	N
Registration is for Companion Animals lifetime Vet Certificate Required or Statutory Declaration					
Animal not desexed under 6 months of age	\$57.00	\$57.00	per animal	Y	N

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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**Companion Animal Act Fees, Inspection and Registration & Control Registration** [continued]

Registered Breeder	\$57.00	\$57.00	per animal	Y	N
De-sexed Companion Animal – Pensioner* Rate	\$24.00	\$24.00	per animal	Y	N
*An eligible pensioner is a person in receipt of the aged pension, war widow pension or disability pension.					
De-sexed Companion Animal – Acquired from Pound or Shelter (50% discount applied)	\$28.50	\$28.50	per animal	Y	N
Working Dog	No charge			Y	N
A working dog is a dog used primarily for the purpose of droving, tending, working or protecting stock and must be kept on property categorised as Farmland					
Assistance Companion Animal	No charge			Y	N
An Assistance Animal includes a guide dog, a dog trained to assist a person in activities where hearing is required or any other animal trained to assist a person to alleviate the effect of a disability. Assistance Companion Animal does not include therapy animals.					
Dog in the Service of the State, eg Police dog	No charge			Y	N
Greyhound currently registered under the Greyhound Racing Act 2009	No Charge			Y	N
Companion Animal Act Penalty Notices	As prescribed under the Act			Y	N
Compliance Inspection – Menacing/Dangerous/Restricted Dog enclosures As per the Companion Animals Act & Regulations	\$150.00	\$150.00	per animal	Y	N

**Companion Animal General and Pound Fees**

Surrendered Companion Animal	\$100.00	\$50.00	per animal	N	N
Adoption of Companion Animal	\$110.00	\$115.00	per animal	N	N
Adoption of animal from pound includes microchipping but not registration fees. Applies for both de-sexed and non-de-sexed animals					
Destruction of dog or cat	\$85.00	\$85.00	per animal	N	N
Sustenance (dog/cat) – Registered	\$55.00	\$55.00	per day	N	N
Sustenance (dog/cat) – Unregistered	\$95.00	\$100.00	per day	N	N

**Release of animal from pound**

Release fee – Registered Animal	\$30.00	\$30.00	per animal	N	N
Release fee – Unregistered Animal	\$30.00	\$30.00	per animal	N	N
Plus registration and micro chipping charges as necessary					

**Companion Animal released from custody of Ranger or Ranger vehicle**

Registered Companion Animal By arrangement with Ranger	\$30.00	\$30.00	per animal	N	N
Unregistered Companion Animal By arrangement with Ranger	\$30.00	\$30.00	per animal	N	N

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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#### Companion Animal Micro Chipping

Microchipping Companion Animal	\$65.00	\$65.00	per animal	N	N
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#### Animal/Stock Impounding

In certain cases, horses and other livestock will be transported directly to Councils impounding area for housing and the cost of transport is to be also borne fully by the owner or person responsible for the animal. In most cases impounding includes transport, legal, storage, veterinary and administration charges.

Abandoned animals in need of emergency care/destruction	Full medical costs, maintenance and disposal costs		per animal	N	N
Horses/Cattle – per animal	\$55.00	\$55.00	per day	N	N
Plus full transport costs					
Sheep/Goats – per animal	\$30.00	\$30.00	per day	N	N
Plus full transport costs					

#### Abandoned Article Impounding (S.26 Impounding Act 1993)

Advertising Signage	\$30.00	\$30.00	per sign	N	N
This fee does not apply to class 1 or class 10 buildings, for these classes of buildings see relevant fee above					
Shopping Trolley	\$30.00	\$100.00	per trolley	N	N
Unattended articles that are a danger to public and health	\$580.00	\$595.00	per item	N	N
In addition to Full removal cost					
Motor Vehicles	\$250 + full removal cost		per vehicle	N	N
Storage of Impounded Item at Council Pound	\$20.00	\$20.00	per day	N	N

#### Waste Services

It is the responsibility of residents and commercial customers to look after their bins. If a bin goes missing it is up to the resident/business owner to find it. Each bin has a unique serial and/or chip number which can be provided to assist with finding the missing bin. If the missing bin is not found it needs to be replaced at the cost of the resident/business owner.

Replacement bin costs are as per adopted fees and charges.

Council must be contacted to arrange payment. Council may not deliver the replacement bin until payment has been received. If the missing bin is found after the resident has paid for a replacement Council will refund the replacement cost and collect the replacement bin.

Any waste and recycling bins that are damaged by residents, tenants, or business owners will need to be replaced at the cost of the resident/business owner. Damage may include, but is not limited to, melting with hot ash, private vehicular damage etc.

Replacement charges are per adopted fees and charges. Council must be contacted to arrange payment and delivery of a replacement bin. MGB = Mobile Garbage Bin

Council will only collect waste and recycling bins that have been issued by Council.

For major commercial waste and recycling collection contracts, the General Manager has the authority to negotiate a competitive price that does not create a financial loss for Council.

In-kind support for events must be requested in advance, as per the Council Donation and Sponsorship process.

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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### Commercial Waste. GST Exempt

Out of Hours Emergency Call Out		Cost + 30%		N	N
		Last YR Fee Cost + 10%			
Commercial Waste Collection (240L Bin) (Former Snowy River Area) where applicable	\$9.45	\$10.90	per collection	N	N
Commercial Waste Collection (1100L Bin) (Former Snowy River Area) or part thereof	\$37.80	\$55.00	per collection	N	N
Commercial Recycling Collection (360L Bin) (Former Snowy River Area) where applicable	\$7.35	\$10.70	each	N	N
Commercial Recycling Collection (1100L Bin) (Former Snowy River Area) or part thereof	\$28.35	\$44.00	per collection	N	N
Commercial Waste Collection per m3, Cooma only Cooma Commercial Customers Only	\$38.00	\$50.00	per m3	N	N
Commercial Recycling Collection per m3, Cooma only	\$27.30	\$40.00	per m3	N	N

### Sale Items

Products for Composting & Worm Farming		Cost + 30%		N	N
		Last YR Fee Cost + 10%			
Replacement Bin for Kerbside Collection Areas		Cost + 30%	each	N	N
Kitchen Caddy	\$15.75	\$17.00	each	N	Y
Kitchen Caddy – Biobags	\$0.00	\$0.00	per roll	N	Y
Compost Grade A (Screened)	\$31.50	\$35.00	m3	N	Y
All trailers must have a tarpaulin cover or equivalent.					
Compost Grade A (Screened) (Tonne)	\$0.00	\$58.00		N	Y
Crushed concrete When Available	\$15.75	\$25.00	per tonne	N	Y
Used Cooking Oil (per 20Lt drum)	\$0.00	\$10.00		N	Y
Fire Wood (per tonne)	\$0.00	\$70.00		N	Y
Fire Wood (per m3)	\$0.00	\$35.00		N	Y

### Hire of Bins for Events/Functions

Delivery and Return of up to 4 x 1100L Waste Bins. Additional bin deliveries charged by the number of additional loads.	\$120.00	\$125.00	per service	N	Y
Charge per 1100 Lt Recycling Bin Service	\$0.00	\$60.00		N	Y

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Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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### Hire of Bins for Events/Functions [continued]

Charge per 1100 Lt Waste Bin Service	\$0.00	\$75.00		N	Y
Charge per contaminated recycling bin	\$20.45	\$30.00	per bin	N	Y
Charge per recycling bin pick up/service (240 Lt)	\$12.30	\$14.50	per bin	N	Y
Charge per recycling bin service/pickup (360 Lt)	\$0.00	\$21.75		N	Y
Charge per waste bin service/pick up (240 Lt)	\$15.35	\$18.00	per bin	N	Y
Delivery and return of up to 10 x 240/360L bins. Additional bin deliveries charged by the number of additional loads.	\$81.85	\$85.00	per service	N	Y

### Hire of Garbage Skips – Commercial Collections

Cooma Commercial Customers Only

1,100L Sulo Bin	\$346.50	\$375.00	per annum	N	Y
660L Sulo Bin	\$168.00	\$200.00	per annum	N	Y
Replacement Skip Key	\$36.75	\$45.00	per replacement	N	Y

### Other Charges

Additional Waste/Recycling bin collection due to environmental threat	\$41.00	\$45.00	per bin	N	N
Any resident that places a waste or recycling bin out for collection on the wrong collection day which can cause an environmental threat of the contents escaping, at the determination of the waste collection staff, that needs to be emptied, will be emptied at a rate specified in section 22 of the fees and charges and be billed to the owner. The details of the bin will be sent to compliance for follow up action.					
Weighbridge Vehicle weighs	\$41.00	\$45.00	per vehicle	N	Y

### Waste Disposal Charges at Council Domestic Collection Points

#### Waste: Household Domestic Waste. GST Exempt

Domestic Waste – 120L Bin	\$6.00	\$7.00		N	N
Domestic Waste – 240L bin	\$12.00	\$14.00		N	N
Domestic Waste – Minimum Charge	\$2.00	\$3.00		N	N
Domestic – Co-Mingled Recycling – up to 120L Bin	\$0.00	\$3.00		N	N
Domestic – Co-Mingled Recycling – 240L Bin	\$0.00	\$6.00		N	N

### Waste Disposal Charges at Council Waste Facilities

1. A weighbridge is utilised to determine charges at Jindabyne & Cooma landfills.
2. The conversion rates for the following products are:
  - Mixed unsorted waste 1m<sup>3</sup> = 0.33t
  - Concrete 1m<sup>3</sup> = 1.5t
  - Bricks, tile rubble 1m<sup>3</sup> = 1.2t
  - Wood/timber 1m<sup>3</sup> = 0.3t
  - Mixed Builders Waste 1m<sup>3</sup> = 0.43t
  - Reprocessed concrete 1m<sup>3</sup> = 1.7t

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Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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### Waste Disposal Charges at Council Waste Facilities [continued]

. Green Waste 1m3 = 0.15t

These rates are used to convert Councils price per tonne to cubic metre for Councils waste sites where there is no weigh bridge.

3. Definition of Household Waste is defined as putrescible waste and recycling that is generated from the day to day running of a residential household. Household waste does not include construction or demolition waste, mattresses, tyres, computer monitors/televisions, and or batteries.

4. A landfilling fee may not apply to waste that is deemed by the landfill attendant to be recyclable and is properly sorted. Where waste is clearly recyclable and is not sorted a mixed waste fee will apply.

5. Asbestos is not accepted at Bombala & Delegate or the Transfer Stations.

6. Plasterboard is charged as Mixed Building waste (no Asbestos).

7. Under POEO (Waste) Regulations 2014, Council can no longer offer mulched woodchip product received for sale to the public unless it is processed as per the Fertilisers Act 1985. Council currently does not have approvals or the facility to conduct 'composting processes' of these products. Therefore, charges will apply for Green Waste received at waste facilities (including but not limited to pre mulched woodchips) from commercial and domestic sources .

8. VENM containing 150mm particles or larger will be charged as rubble. What is VENM - Virgin Excavated Natural Material. The Protection of the Environment Operations Act 1997 (POEO Act) defines virgin excavated natural material (VENM) as: 'natural material (such as clay, gravel, sand, soil or rock fines):

(a) that has been excavated or quarried from areas that are not contaminated with manufactured chemicals, or with process residues, as a result of industrial, commercial, mining or agricultural activities; and

(b) that does not contain any sulfidic ores or soils or any other waste

9. Council charges a standard price for mattresses regardless of size as the recycler that collects those charges Council a flat rate regardless of size.

10. In a severe storm event Council may accept green waste for a specified period, determined by Council, at no cost.

11. In the event of the E-Waste stewardship program no longer supporting Snowy Monaro Regional Residents, Council reserves the right to commence charging for any E-Waste received at Council Waste Facilities.

12. Any customer that is abusive to Council staff or does not follow staff directions at any of Councils' waste facilities may be refused entry and may be banned from using Councils' waste facilities in the future.

13. Under POEO (Waste) Regulation 2014, Tractor and Heavy plant tyres over 1.5m will not be accepted at any Snowy Monaro Regional Council Waste Facilities.

14. Due to State Government legislation, any product containing refrigerant taken to a waste facility will be charged a fee for the degassing of the unit. An exemption from the fee will be granted if the person disposing of the unit can demonstrate that it has been degassed by an authorised technician.

15. For those clients that wish to dispose of waste and receive a monthly invoice an application for debtor account is required prior to disposing waste at Councils waste facilities. Fees are invoiced monthly and non-payment within Councils terms may result in the suspension of account until outstanding amounts are paid. Invoice Terms are 14 days. An overdue fee will be charged for all reminder notices on overdue accounts. (Refer to revenue policy).

16. Michelago & Smith's Road Collection Points - Council will only accept domestic quantities of household mixed unsorted waste and recyclables.

### Waste: including Household, Commercial or Unsorted Waste

Minimum Charge	\$2.00	\$3.00	each	N	Y
Domestic Waste – 120L Bin	\$6.00	\$7.00	each	N	Y
Domestic Waste – 240L Bin	\$12.00	\$14.00	each	N	Y
Domestic Waste per Tonne	\$162.75	\$167.00	per tonne	N	Y
Commercial Waste per Tonne	\$204.75	\$210.00	per tonne	N	Y
Only accepted at Cooma & Jindabyne Facilities					
Domestic Waste per m3	\$55.00	\$56.50	per m3	N	Y
Commercial Waste per m3	\$66.50	\$68.50	per m3	N	Y

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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**Waste: including Household, Commercial or Unsorted Waste** [continued]

Rubber Waste (other than tyres) per Tonne	\$210.00	\$216.00	per tonne	N	Y
Only accepted at Cooma & Jindabyne Facilities					

**Tyres**

Small Tyres (4WD/passenger vehicles & motorbikes)	\$8.50	\$9.00	each	N	Y
Medium Tyres (Bobcat, light truck, small tractor & supersingle)	\$27.50	\$33.00	each	N	Y
Large Tyres (large tractor, earthmoving)	\$142.00	\$200.00	each	N	Y

**Construction & Demolition**

VENM (Virgin Excavated Natural Material, ENM (Excavated Natural Material) (as defined by POEO).		No charge	N/A	N	Y
VENM/ENM will be accepted if certified to be compliant with EPA guidelines and documentation provided to Council.					
Soil Unclassified (contains material less than 100mm diameter)	\$0.00	\$10.00		N	Y

**Weighbridge Charges – Cooma & Jindabyne**

Concrete/Bricks/Rock	\$63.00	\$63.00	per tonne	N	Y
Timber	\$162.75	\$162.75	per tonne	N	Y

**Cubic Metre Charges – Bombala**

Concrete/Bricks/Rock	\$97.50	\$97.50	per m3	N	Y
Timber	\$50.50	\$50.50	per m3	N	Y

**Recyclables**

Car bodies – Free of Fluids		No charge	N/A	N	Y
Car bodies – Containing Fluid Not Accepted			each	N	Y
Whitegoods (with verification of refrigerant removed)		No charge	N/A	N	Y
(Not containing Refrigerant)					
Whitegoods (without verification of refrigerant removed)	\$13.50	\$17.50	per unit	N	Y
Items such as fridges, freezers and air conditioners are required to have the refrigerants gas removed prior to disposal. Where such an item does not have verification that gas has been removed, a fee will be charged to cover the cost of degassing.					
Scrap Metal		No charge	N/A	N	Y
Batteries (including car & truck)		No charge	N/A	N	Y
including Car & Truck					
Domestic – Co-Mingled Recycling – up to 120L Bin	\$0.00	\$3.00		N	Y

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Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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### Recyclables [continued]

Domestic – Co-Mingled Recycling – 240L Bin	\$0.00	\$6.00		N	Y
Domestic – Co-Mingled Recycling, (tonne), loose material only, not compacted.	\$0.00	\$125.00		N	Y
Domestic – Co-Mingled Recycling (m3), loose material only, not compacted.	\$0.00	\$25.00		N	Y
Commercial – Co-Mingled Recycling (m3), loose material only, not compacted.	\$60.00	\$40.00		N	Y
Commercial – Co-Mingled Recycling (tonne), loose material only, not compacted..	\$200.00	\$200.00		N	Y
Waste Oil (vehicle & cooking oil) – 20L (per drum)	\$2 decanting fee per drum		per drum	N	Y
	Last YR Fee \$3 decanting fee for 5 or more drums				

### Electronic Waste

If the E-Waste Stewardship program no longer supports Snowy Monaro residents, Council will charge per item of E-Waste.

E-Waste – Under Stewardship Program (Domestic Sourced only)		No charge	each	N	Y
Cooma, Jindabyne & Bombala Only					
E-Waste – without Stewardship Program (per item) (Domestic Sourced only)	\$10.50	\$11.00	per item	N	Y
Cooma, Jindabyne & Bombala Only					
E-Waste – Commercial Sourced Items (per item)	\$10.50	\$11.00	per item	N	Y
Handling Fee at Transfer Stations (per item)	\$5.25	\$5.50	per item	N	Y

### Green Waste

#### Weighbridge Charges – Cooma & Jindabyne

Domestic Green Waste, per tonne (up to 300mm diameter)	\$73.50	\$75.50	per tonne	N	Y
Commercial Green Waste, per tonne (up to 300mm diameter)	\$73.50	\$75.50	per tonne	N	Y

#### Cubic Metre Charges – Bombala, Cooma, Jindabyne & Transfer Stations

Domestic Green Waste, per m3 (up to 300mm diameter)	\$12.50	\$13.00	per m3	N	Y
minimum charge					
Commercial Green Waste, per m3 (up to 300mm diameter)	\$12.50	\$13.00	per m3	N	Y

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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### Other Waste

#### Not Accepted at Transfer Stations

Dead Animal – Small Dog/Cat	\$21.00	\$22.00	per animal	N	Y
Dead Animal – Medium Sheep/Calf/Goat	\$37.00	\$38.00	per animal	N	Y
Dead Animal – Large Cow/Horse	\$47.00	\$49.00	per animal	N	Y
Dewatered Bio solids/Contaminated Soil	\$210.00	\$216.00	per tonne	N	Y
Grease/Screening/Oil Sludge – Minimum	\$21.00	\$25.00	minimum	N	Y
The receipt of Dewatered Bio solids and Contaminated Soil is only accepted by prior arrangement and will only be accepted if test results provided to Council meet the EPA Guidelines for solid waste.					
Mattresses – All sizes (innerspring)	\$33.00	\$38.00	each	N	Y
Mattresses – All Sizes (foam)	\$11.00	\$16.00	each	N	Y

#### Bombala Waste Facility (only)

Dewatered Bio-solids/Contaminated Soil	\$252.00	\$259.00	per m3	N	Y
Grease/Screenings/Oil Sludge	\$283.50	\$291.00	per m3	N	Y

#### Cooma & Jindabyne Waste Facilities (Only)

Asbestos – Minimum	\$33.00	\$35.00	minimum	N	Y
Asbestos	\$240.00	\$255.00	per tonne	N	Y
Grease/Screening/Oil Sludge	\$200.00	\$205.50	per tonne	N	Y
Snow Skis/Snowboards/Ski boots – Minimum	\$33.00	\$35.00	minimum	N	Y
Snow Skis/Snowboards/Ski boots – Large Quantities (per tonne)	\$252.00	\$260.00	per tonne	N	Y

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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## Operations & Infrastructure Management

### Property & Infrastructure Management

#### Applications for Public Land/Road Reserves

Application Fee for Granting of a Lease/Licence/Encroachment/Construction of a Road Reserve	\$400.00	\$200.00	per application	N	N
Application for Easement or Other Dealing over Council Land	\$500.00	\$200.00	per application	N	N
Application for Owners Consent for DA	\$100.00	\$50.00	per application	N	N
Application for Owners Consent for DA – Not for Profit Organisation	\$50.00	\$10.00	per application	N	N
Application for Road Reserve Closure	\$500.00	\$200.00	per application	N	N
Section 138 Applications and Administration Fee (under Section 138 of the Roads Act 1993)	\$320.00	\$320.00		N	N
Application for Sec 54 Certificate	\$160.00	\$164.32	per application	N	N

#### Classification of Public Land

Application to Investigate Proposed Use of Public Land	\$400.00	\$200.00	per application	N	N
Application to Investigate Proposed Use of Public Land – Not for Profit Organisation	\$50.00	\$20.00	per application	N	N
Section 138 Application and Administration Fee (under Section 138 of the Roads Act 1993) – Non-DA Works	\$0.00	\$75.00		N	N
Section 138 Works Bond	\$0.00	\$600.00		N	N

#### Lease/Licence of Public Land/Road Reserve

Daily rate	60.00 + 6.50m2		per day	N	N
Impounding/retrieval fee	\$188.60	\$194.00	per retrieval	N	N
Lease of Airspace	Determined by Valuation. Minimum Fee \$700			N	Y
Use of Council Land in Association with Development Works	\$1.20 per week per 1m2 or part			N	N
e.g. storage of building materials, where materials cannot be confined to site or scaffolding and hoardings.					
Plan Preparation Fee	\$147.50	\$151.48	per hour	N	Y

### Consultancy

General Consultancy	\$137.00	\$140.70	per hour	N	Y
Covers cost of services provided by professional staff, during normal business hours. Where services are required outside of business hours, additional costs incurred by Council will be added to the hourly rate.					
Surveying Services	\$177.00	\$181.78	per hour	N	Y
Includes staff member to operate survey equipment, hire of equipment, and vehicle					

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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### Consultancy [continued]

Manager of Resource & Waste Services	\$147.00	\$160.00	per hour	N	Y
Council pricing reflects nature of service, costs and classification of clients					

### Private Works

20.0% on full Cost of the works, excluding plant which is charged as per the fees & charges. The Full Cost includes the following on-cost allocations: Wages and Salaries 40% Materials 40%.

Private Works	Cost + 20%	minimum	N	Y
Quotation provided. Payment in full required before works undertaken in accordance with Council Policy.				

### Labour Hire

Construction worker 2	\$63.00	\$65.00	per hour	N	Y
Team leader	\$83.00	\$85.00	per hour	N	Y
Overtime rate	\$99.00	\$102.00	per hour	N	Y
4hr minimum charge					

### Sales

Quarry Products	Cost + 20%	per tonne	N	Y
Available Products: NGB, DGB, Gabion/Mattress Rock, Blast Rock, Reject Material				
Store Purchases	Cost + 40%		N	Y
Purchases of materials from Stores				

### Plant Hire

The below rates are used for the purpose of preparing quotations. Variations to these rates may be used to suit a range of circumstances.

Notes:

- 1 Rates include Operator unless otherwise indicated. All plant to be hired with Council Operator.
- 2 Minor plant not for private hire.
- 3 Additional Operator costs will apply for overtime.
- 4 Minimum charges - Where hourly rates apply, minimum hire is 1 hour. Where daily rates apply, minimum hire is 1/2 day.
- 5 Hire period to apply from time plant leaves depot/job until it returns.
- 6 Transport arranged by Council float - see charges for "Prime Mover Float" under Major Plant.
- 7 Quotations supplied are valid for 30 days from date of offer.
- 8 Travelling costs and/or accommodation will be charged if applicable.
- 9 All plant hire costs include fuel and insurance.
- 10 Minimum Hire Charge \$50

### Major Plant

Bobcat + Attachments	\$105.00	\$108.00		N	Y
Light Fleet	\$199.29	\$199.00	per hr	N	Y

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Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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**Major Plant** [continued]

Excavator 22T	\$137.00	\$141.00	per hour	N	Y
Roller 2.5T	\$78.00	\$80.00	per hour	N	Y
Mini-Excavator 1.6T	\$95.00	\$98.00	per hour	N	Y
Light Vehicles	\$28.00	\$29.00	per hour	N	Y
Street Sweeper	\$140.00	\$144.00	per hour	N	Y
Roller Multi-Tyre 24T	\$103.00	\$106.00	per hour	N	Y
Smooth Drum Roller 12T	\$116.00	\$119.00	per hour	N	Y
Amenities Caravan	\$121.00	\$124.00	per day	N	Y
Elevated Work Platform	\$116.00	\$119.00	per hour	N	Y
Jet Patcher Tar Truck	\$148.00	\$152.00	per hour	N	Y
Includes 2 operators plus tools. Materials Extra.					
Flocon Truck	\$148.00	\$152.00	per hour	N	Y
includes 2 operators plus tools. Materials Extra.					
Tipper 13T	\$130.00	\$134.00	per hour	N	Y
Tipper 8T	\$95.00	\$98.00	per hour	N	Y
Tipper 6T	\$95.00	\$98.00	per hour	N	Y
Tipper 3.5T	\$95.00	\$98.00	per hour	N	Y
Tipper 2T	\$82.00	\$84.00	per hour	N	Y
Tipper/Crane 3T	\$95.00	\$98.00	per hour	N	Y
Non-Tipping Truck 4T	\$89.00	\$91.00	per hour	N	Y
Non-Tipping Truck 6T (Wastewater)	\$95.00	\$98.00	per hour	N	Y
Prime Mover Float	\$179.00	\$184.00	per hour	N	Y
12 Seater Bus	\$132.00	\$136.00	per day	N	Y
Grader	\$178.00	\$183.00	per hour	N	Y
Mower Ride-on	\$103.00	\$106.00	per hour	N	Y
Backhoe	\$105.00	\$108.00	per hour	N	Y
Loader	\$132.00	\$136.00	per hour	N	Y
Tractor	\$145.00	\$149.00	per hour	N	Y
Forklift (2-5 Tons)	\$113.00	\$116.00	per hour	N	Y
Trailer Road Broom	\$51.00	\$52.00	per hour	N	Y
Hyster Grid Roller	\$0.00	\$22.00		N	Y
HR Water Cart	\$0.00	\$147.40		N	Y

**Miscellaneous Hire**

Overtime rate	Nominated rates + 30.00 (Minimum Charge of 4 hours)		per hour	N	Y
Minimum Charge of 4 hours					
Pavement Print / Sports field paint line marker	\$0.00	\$136.00	per hour	N	Y
Material costs extra.					
Mobile Air Compressor and attachments	\$0.00	\$124.00	per hour	N	Y

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Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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**Miscellaneous Hire** [continued]

Weed Spray Trailer Unit	\$0.00	\$75.00	per day	N	Y
Concrete Road Saw	\$83.00	\$85.00	per hour	N	Y
Water Snorter	\$229.00	\$235.00	per hour	N	Y
Electric Eel	\$0.00	\$34.00	per hour	N	Y
Dual Axle Plant Trailer (2T)	\$16.00	\$16.00	per hour	N	Y
Ring Coupling Air Brake					
Hygiene trailer	\$32.00	\$33.00	per hour	N	Y
Tag Plant Trailer	\$59.00	\$61.00	per hour	N	Y
Post Hole Auger T.P.L	\$26.00	\$27.00	per hour	N	Y
Not for hire without Council Tractor					
Mower Ext Arm	\$37.00	\$38.00	per hour	N	Y
Not for hire without Council Tractor					
Aerovator	\$95.00	\$98.00	per hour	N	Y
Not for hire without Council Tractor					
Super Spreader T.P.L	\$26.00	\$27.00	per hour	N	Y
Not for hire without Council Tractor					
Slasher up to 1800mm	\$26.00	\$27.00	per hour	N	Y
Not for hire without Council Tractor					

**Traffic Control Equipment**

Security deposit for all equipment hire	10% of expected hire costs- All plant & equipment must go with a Council Operator			N	Y
Minimum Deposit \$55					
Charge for non-returned item	Cost + 30%		per item	N	Y
Witches hat	\$3.00	\$3.00	per day	N	Y
Hire for Community Events only					
Barricade board	\$3.00	\$3.00	per day	N	Y
Hire for Community Events only					
10cm roll barricade webbing	\$3.00	\$3.00	per day	N	Y
Hire for Community Events only					
Road signs	\$6.00	\$6.00	per day	N	Y
Flashing light	\$6.00	\$6.00	per day	N	Y
Water filled barrier	\$6.00	\$6.00	per day	N	Y
Suitable for pedestrian control only. Supplied dry.					
50m roll Safety fencing	\$29.00	\$30.00	per day	N	Y
Minimum 2 days hire					

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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### Traffic Control Equipment [continued]

Steel post	\$2.00	\$2.00	per day	N	Y
Hire for Community Events only					

### Facilities

Key Deposit	\$50.00	\$50.00	per key	N	N
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### Sport & Recreation

Hirers of Council Facilities are expected to leave the facilities tidy. If adequate waste management is not undertaken Council will charge the organisers for the disposal of rubbish. These Fees do not include any additional Application Fees (Refer Environmental Services 11.2). Bonds for Events are charged through the DA.

#### Sporting Fields & Showgrounds

Junior Sports Teams under 18 years exempt for all sporting field fees

##### Adaminaby Sporting Field

Sporting Fields including toilets	\$5.00	\$5.14	per hour	N	Y
Amenities building not included - regular local users, including schools					
Sporting Fields including toilets	\$40.00	\$41.00	per day	N	Y
Sporting Fields including toilets	\$150.00	\$154.00	per season	N	Y
Sporting Fields including toilets	\$300.00	\$308.00	annual	N	Y
Amenities Building	\$5.00	\$5.20	per hour	N	Y
Amenities building not included - regular local users, including schools					
Amenities Building	\$40.00	\$41.00	per day	N	Y

##### Berridale Sporting Field

Sporting Field	\$52.00	\$53.50	per day	N	Y
Sporting Field	\$194.50	\$200.00	per season	N	Y
Sporting Field	\$388.50	\$400.00	per annum	N	Y
Sporting Field – Special Use	\$194.50	\$200.00	per day	N	Y

##### Bombala Racecourse & Recreation Ground

Ground Hire	\$20.50	\$21.00	per hour	N	Y
Ground Hire	\$511.50	\$525.00	per season	N	Y
Ground Hire	\$511.50	\$525.00	per annum	N	Y
Ground Hire	\$123.00	\$126.00	per day	N	Y

9.4.2 ADOPTION OF THE 2020 OPERATIONAL PLAN AND THE 2020 SCHEDULE OF FEES AND CHARGES

ATTACHMENT 6 DRAFT 2020 SCHEDULE OF FEES AND CHARGES

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
<b>Bombala Showground</b>					
CWA Room	\$20.50	\$21.00	per day	N	Y
CWA Room	\$26.50	\$27.00	per night	N	Y
Decorating of Hall	\$30.50	\$31.50	per night	N	Y
After 6pm					
Decorating of Hall	\$23.50	\$24.00	per day	N	Y
Kitchen Hire	\$121.50	\$125.00	per day or night	N	Y
Day - Up to 6pm. Night - 6pm onwards					
Supper Room	\$67.50	\$69.00	per day up to 6pm	N	Y
Supper Room	\$81.00	\$83.00		N	Y
Day - Up to 6pm					
Supper Room	\$34.00	\$35.00	per hour after midnight	N	Y
Hall	\$101.50	\$104.00	per night	N	Y
Night - 6pm onwards					
Hall	\$90.00	\$92.00	per day	N	Y
Day - Up to 6pm					
Hall	\$45.00	\$46.00	per hour after midnight	N	Y
After midnight					
Youth Club (used by Youth)	\$11.00	\$11.50	per day	N	Y
Day - Up to 6pm					
Youth Club – Night 6pm onwards	\$67.50	\$69.50	per night	N	Y
Night - 6pm onwards					
Youth Club – Day up to 6pm	\$54.00	\$55.50	per day	N	Y
Day - Up to 6pm					
Hire of Heaters	\$34.00	\$35.00	per hour	N	Y
Hire of Kiosk including BBQ	\$43.00	\$44.00	per day	N	Y
Plus BBQ					
Hire of Kiosk – not including BBQ	\$16.00	\$16.50	per day	N	Y
Not including BBQ					
Hall – Commercial Hire	\$235.50	\$242.00	per day	N	Y
Profit Making Organisations					
Rubbish removal	Reimburse Committee Expense			N	Y
Deposit/Bond (Refundable)	\$204.50	\$210.00	refundable	N	Y
To be paid 2 weeks prior to event					

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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**Bombala Showground** [continued]

Supper Room/Youth Club After Midnight	\$34.00	\$35.00	per hour	N	Y
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**Bombala Ground Hire**

Showground Only Day-to to 6pm	\$121.50	\$125.00	per day	N	Y
Showground Only	\$81.00	\$83.00	per night	N	Y
Showground Only	\$26.00	\$26.50	per pole/per hour	N	Y
Applies only to Grounds in the Bombala Region not under control of Management Committees					

**Community Events**

Bike Show Grounds Only	\$169.00	\$173.50	per day	N	Y
Senior Football Fee	\$971.00	\$995.00	per season	N	Y
Bombala Show	\$281.50	\$289.00	per event + power	N	Y
Grounds – Commercial Hire	\$202.50	\$208.00	per event + power	N	Y
Profit Making Organisations					

**General Events**

Floodlights	\$26.00	\$26.50	per hour/per pole	N	Y
Netball/Pony Club/Sports Clinics/Other Events	\$42.00	\$43.00	per day	N	Y
Netball	\$38.00	\$39.00	per night	N	Y
Night - 6pm onwards. Floodlights are an additional charge					
Schoolboys Football	\$84.50	\$87.00	per day	N	Y

**Miscellaneous**

Chairs	\$2.50	\$2.55	each	N	Y
Tables	\$11.00	\$11.50	each	N	Y
Use of Stove	\$6.00	\$6.00	per hour	N	Y
Hire of Wooden Trestles	\$6.00	\$6.00		N	Y
Crockery Hire	\$0.50	\$0.50	per piece	N	Y
Sporting Field	\$10.00	\$10.50	per hour	N	Y
Overnight Camping	\$11.00	\$11.50	per vehicle/truck	N	Y
Netball Courts	\$184.00	\$189.00	per season	N	Y
Netball Courts	\$368.50	\$378.00	annual	N	Y

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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**Bombala Tennis Club**

Lights	\$20.50	\$21.00	per day	N	Y
Court Hire	\$10.00	\$10.50	per hour	N	Y
Court Hire	\$61.50	\$63.00	per day	N	Y
Court Hire	\$184.00	\$189.00	per season	N	Y
Court Hire	\$368.50	\$378.00	annual	N	Y

**Bredbo Recreation Ground**

Sporting Field	\$184.00	\$189.00	per season	N	Y
Sporting Field	\$368.50	\$378.00	per annum	N	Y
Sporting Field	\$10.00	\$10.00	per hour	N	Y

**Camping (Cooma Only)**

Free camping only permitted in conjunction with events. No charge for the use of the facilities in accordance with agreements for Nimmitabel Show Society, Nimmitabel Camp Drafting Association and Nimmitabel Pony Club

**Cooma Fields & Grounds**

Activities other than sports designated for a particular facility – Deposit/Bond (Refundable)	\$350 + facility fee			N	N
Circus – Various Grounds	\$634.50	\$650.00	per day	N	Y
Applicable Grounds Only					
Dog shows – Various Fields	Applicable fee for field			N	Y
Equestrian show jumping	\$525 per day + fee for ground/field			N	Y
Rodeo – Arena Only	\$58.50	\$60.00	per day	N	Y
Rodeo – Showground	\$608.50	\$625.00	per day	N	Y
Touch football / Six-a-side soccer – all grounds	\$20.50	\$21.00	per hour	N	Y
Maximum 4 hours					
Training/short term use up to 4 hours – all grounds	\$20.50	\$21.00	per hour	N	Y

**Cooma Showground**

Lighting	\$41.00	\$42.00	per hour	N	Y
Showground – Special Use	\$614.00	\$630.00	per day	N	Y
Showground	\$20.50	\$21.00	per hour	N	Y
Showground	\$123.00	\$125.00	per day	N	Y
Rodeo Arena	\$56.50	\$60.00	per day	N	Y

**Dalgety Showground**

Animal Yards	\$25.50	\$26.00	per day	N	Y
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Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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*Dalgety Showground* [continued]

Camping with Events per day/vehicle				N	Y
Pavilion	\$51.00	\$52.00	per day	N	Y
Showground	\$10.00	\$10.50	per hour	N	Y
Maximum of 2 days					
Showground	\$61.50	\$63.00	per day	N	Y
Hirer to provide own tea towels					
Showground	\$184.00	\$189.00	per season	N	Y
Showground	\$368.50	\$378.00	annual	N	Y
Multi Purpose Building	\$10.00	\$10.50	per hour	N	Y
Multi Purpose Building	\$61.50	\$63.00	per day	N	Y
Multi Purpose Building	\$184.00	\$189.00	per season	N	Y
Multi Purpose Building	\$368.50	\$378.00	annual	N	Y
Events of more than one day and over 20 people are required to provide own shower facilities					
Tennis Court	\$5.00	\$5.00	per hour	N	Y
Tennis Court	\$30.50	\$31.00	per hour	N	Y
Tennis Court	\$102.50	\$105.00	per season	N	Y
Tennis Court	\$204.50	\$210.00	annual	N	Y
Court Lights	\$25.50	\$26.00	per day	N	Y
BBQ Hut	\$51.00	\$52.00	per day	N	Y

*Jindabyne Sporting Fields*

Lighting	\$15.50	\$16.00	per hour	N	Y
Lighting	\$41.00	\$42.00	per day	N	Y
Whole Facility	\$266.00	\$273.00	per day	N	Y
Rodeo	\$459 + Refundable Deposit \$500		per event	N	Y
John Connors Sporting Field	\$20.50	\$21.00	per hour	N	Y
Amenities building not included - regular local users, including schools					
John Connors Sporting Field	\$123.00	\$125.00	per day	N	Y
John Connors Sporting Field	\$486.00	\$500.00	per season	N	Y
Amenities building not included - regular local users, including schools					
John Connors Sporting Field	\$966.50	\$995.00	annual	N	Y
John Connors Amenities	\$123.00	\$125.00	per day	N	Y
John Connors Amenities	\$486.00	\$500.00	per season	N	Y
Amenities building not included - regular local users, including schools					
John Connors Amenities	\$966.50	\$995.00	annual	N	Y
Soccer Field	\$15.50	\$16.00	per hour	N	Y
Amenities building not included - regular local users, including schools					
Soccer Field	\$76.50	\$78.50	per day	N	Y
Soccer Field	\$256.00	\$265.00	per season	N	Y

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Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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*Jindabyne Sporting Fields* [continued]

Soccer Field	\$511.50	\$525.00	annual	N	Y
Soccer Amenities	\$51.00	\$52.00	per day	N	Y
Soccer Amenities	\$256.00	\$263.00	per season	N	Y
Soccer Amenities	\$511.50	\$525.00	annual	N	Y
Lighting	\$15.50	\$16.00	per hour	N	Y

*Michelago Oval*

Oval	\$10.00	\$10.50	per hour	N	Y
Oval	\$61.50	\$63.00	per day	N	Y
Oval	\$256.00	\$263.00	per season	N	Y

*Nijong Oval (Cooma)*

Sporting Field	\$767.00	\$788.00	per season	N	Y
Sporting Field	\$1,534.50	\$1,576.00	per annum	N	Y
Sporting Field	\$20.50	\$21.00	per hour	N	Y
Sporting Field	\$123.00	\$125.00	per day	N	Y

*Nimmitabel Sportsground*

Netball Court	\$184.00	\$77.00	per season	N	Y
Netball Court	\$368.50	\$154.00	per annum	N	Y
Netball Court	\$3.50	\$3.50	per court/per day	N	Y
Sporting Field	\$10.00	\$10.50	per hour	N	Y
Sporting Field	\$61.50	\$63.00	per day	N	Y
Sporting Field	\$368.50	\$154.00	per season	N	Y
Commercial Functions & Events	\$117.50	\$150.00	per day	N	Y

*Nimmitabel Showground*

Sporting Field	\$486.00	\$500.00	per season	N	Y
Sporting Field	\$972.00	\$998.00	per annum	N	Y
Sporting Field	\$15.50	\$16.00	per hour	N	Y
Sporting Field	\$102.50	\$105.00	per day	N	Y
All Users					

*Luncheon Pavilion*

Luncheon Pavilion	\$486.00	\$500.00	per season	N	Y
Luncheon Pavilion -Commercial Use	\$972.00	\$250.00	per day	N	Y
Luncheon Pavilion	\$8.00	\$8.50	per hour	N	Y

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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**Luncheon Pavilion** [continued]

Luncheon Pavilion	\$79.00	\$81.00	per day	N	Y
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**Pavilion**

Pavilion	\$8.00	\$8.50	per hour	N	Y
Pavilion	\$79.00	\$81.00	per day	N	Y
Pavilion	\$486.00	\$500.00	per season	N	Y
Pavilion -Commercial Use	\$972.00	\$250.00	Per day	N	Y

**Numeralla Sportsfield**

Sporting Field	\$184.00	\$189.00	per season	N	Y
Sporting Field	\$972.00	\$375.00	per annum	N	Y
Sporting Field	\$41.00	\$42.00	per day	N	Y
Sporting Field	\$5.00	\$5.00	per hour	N	Y

**Rotary Oval**

Lighting	\$41.00	\$42.00	per day	N	Y
Sporting Field	\$767.00	\$788.00	per season	N	Y
Sporting Field	\$1,534.50	\$1,576.00	per annum	N	Y
Sporting Field	\$20.50	\$21.00	per hour	N	Y
Sporting Field	\$123.00	\$125.00	per day	N	Y

**Snowy Oval**

Lighting	\$25.50	\$26.00	per day	N	Y
Sporting Field	\$767.00	\$788.00	per season	N	Y
Sporting Field	\$1,534.50	\$1,576.00	per annum	N	Y
Sporting Field	\$20.50	\$21.00	per hour	N	Y
Sporting Field	\$123.00	\$125.00	per day	N	Y

**Sports**

**Junior Sports**

All Fields		No charge	N/A	N	Y
Interschool Matches		No charge	N/A	N	Y
School Carnivals		No charge	N/A	N	Y
Weekly Sport		No charge	N/A	N	Y

**Basketball & Netball**

Lighting	\$25.50	\$26.00	per day	N	Y
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Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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**Basketball & Netball** [continued]

Court	\$5.00	\$5.00	per hour	N	Y
Court	\$30.50	\$31.00	per day	N	Y

**Basketball Stadium**

Court	\$25.50	\$26.00	per hour	N	Y
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**Banners**

Banner Space for Community Purposes	\$21.00	\$22.00	per week	N	Y
Banner Space for Commercial Purposes	\$158.50	\$163.00	per week	N	Y
Erect or Remove Banner by Council	\$52.00	\$25.00	each	N	Y
Failure to Remove Banner in accordance with agreement	\$63.50	\$65.00	per day	N	Y
Supply and Erect Flagpole	\$3,683.00	\$3,782.00	each	N	N

No GST is applicable where this amount is a donation.

Jindabyne Banner – Public Land	\$3.00/day for display		per application	N	N
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For use of the banner structure for an activity/event that is taking place on public land

Jindabyne Banner – Private Land	\$6.50/day for display		per application	N	N
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For use of the banner structure activity/event that is taking place on private land

**Swimming Pools**

**Adaminaby Pool**

Single Entry Adult/Child	\$4.00	\$4.00	per admission	N	Y
Family Season Pass	\$160.00	\$164.00	per pass	N	Y
Adult Season Pass	\$90.00	\$92.50	per pass	N	Y
Child Season Pass	\$66.50	\$68.50	per pass	N	Y
School Events	\$3.00	\$3.00	per child	N	Y
Facility Hire	\$10.00	\$10.50	per hour	N	Y
Non-Swimming Adult	\$2.00	\$2.00	per admission	N	Y

No access to pool

Facility Hire	\$61.50	\$63.00	per day	N	Y
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During normal operating hours by schools, swim club etc

**Berridale Pool**

Single Entry Adult/Child	\$4.00	\$4.00	per admission	N	Y
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Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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**Berridale Pool** [continued]

Family Season Pass	\$160.00	\$164.00	per pass	N	Y
Adult Season Pass	\$90.00	\$92.50	per pass	N	Y
Child Season Pass	\$66.50	\$68.50	per pass	N	Y
School Events	\$3.00	\$3.00	per child	N	Y
Facility Hire	\$10.00	\$10.50	per hour	N	Y
Merchandise Sales		Cost +30%	per item	N	Y
Non-swimming Adult	\$2.00	\$2.00	per admission	N	Y
No access to pool					
Facility Hire	\$61.50	\$63.00	per day	N	Y
During normal operating hours by schools, swim club etc					

**Bombala Pool**

Merchandise Sales		Cost + 30%	per item	N	Y
Non-swimming Adult	\$2.00	\$2.00	per admission	N	Y
No access to pool					
Single Entry Adult/Child	\$4.00	\$4.00	per admission	N	Y
Family Season Pass	\$225.00	\$231.00	per pass	N	Y
Adult Season Pass	\$112.50	\$115.50	per pass	N	Y
Child Season Pass	\$66.50	\$68.50	per pass	N	Y
School Events	\$3.00	\$3.00	per child	N	Y
Facility Hire	\$10.00	\$10.50	per hour	N	Y
Facility Hire	\$61.50	\$63.00	per day	N	Y

**Jindabyne Pool**

School/Swim Club Events	\$3.00	\$3.00	per child	N	Y
Single Entry Adult	\$7.00	\$7.00	per admission	N	Y
Single Entry Child/Pensioner	\$5.00	\$5.00	per admission	N	Y
Family Annual Pass	\$639.50	\$657.00	per pass	N	Y
Adult Annual Pass	\$307.00	\$315.00	per pass	N	Y
Child Annual Pass	\$158.50	\$163.00	per pass	N	Y
Six Month Family Pass	\$363.00	\$373.00	per pass	N	Y
Six Month Adult Pass	\$169.00	\$174.00	per pass	N	Y
Six Month Child Pass	\$89.00	\$91.00	per pass	N	Y
Adult – 10 Entries	\$61.50	\$60.00	per pass	N	Y
Child/Pensioner – 10 Entries	\$41.00	\$40.00	per pass	N	Y

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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**Jindabyne Pool** [continued]

Private Hire of Pool Including Schools and Swim Club Fee includes entry fee	\$102.50	\$105.00	per hour	N	Y
Lane Hire – During Normal Operating Hours The fee charged is in addition of school entry fee \$3	\$30.50	\$31.00	per hour	N	Y
Hire by Schools, Swim Club During Normal Operating Hours	\$71.50	\$73.00	per hour	N	Y
Non Swimming Adult	\$2.00	\$2.00	per admission	N	Y
Winter Adult Pass use between June & October Long Weekends	\$102.50	\$105.00	per pass	N	Y
Winter Child Pass use between June & October Long Weekends	\$51.00	\$52.00	per pass	N	Y
Merchandise Sales		Cost +30%	per item	N	Y

**Parks and Gardens**

Parks, Gardens and Reserves	\$521.50	\$535.00	per day	N	Y
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**Council Skate Park**

Special Use – Commercial Event	\$225.00	\$231.00	per day	N	Y
Special Use – Community Event	\$71.50	\$73.50	per day	N	Y

**Bredbo Centennial Park**

Special Use – Commercial Event	\$153.50	\$158.00	per day	N	Y
Special Use – Community Event	\$51.00	\$52.00	per day	N	Y

**Centennial Park**

Use of PA system with speakers on stage		No charge	N/A	N	Y
Use of PA system with speakers on poles	\$84.00	\$86.00	per day	N	Y
Community use		No charge	N/A	N	Y

**Commercial Use**

Areas up to 1,000m <sup>2</sup>	\$281.50	\$289.00	per day	N	Y
Single caravans	\$79.00	\$81.00	per day	N	Y
Deposit	\$368.50	\$380.00	Refundable	N	N

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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**Jindabyne Community Stage**

Commercial Event	\$521.50	\$536.00		N	Y
Community Event	\$50.00	\$51.50		N	Y

**Norris Park**

Special Use – Commercial Event	\$90.00	\$92.50	per day	N	Y
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**Cooma Equipment Hire**

In conjunction with Community Events only

Deposit/Bond (refundable)	\$209.50	\$215.00	refundable	N	N
Fencing	\$10.00	\$10.50	per roll	N	Y
Barricades, witches hats & star pickets	\$1.00	\$1.00	each	N	Y

**Camping & Caravan Parks**

**Bombala Caravan Park**

Cabin – Sleeps 2 – Weekly Rate	\$0.00	\$480.00		N	Y
Clothes Dryer use	\$3.00	\$3.00		N	Y
Family Cabin – Sleeps 4 – Weekly Rate	\$0.00	\$788.00		N	Y
Use of Shower facilities by non patrons at caravan park amenities building.	\$3.00	\$3.00		N	Y
Washing Machine use	\$3.00	\$3.00		N	Y
Powered Site	\$174.00	\$178.50	per week	N	Y
Fee per 2 persons					
Powered Site	\$26.50	\$27.00	per night	N	Y
Fee per 2 persons					
Unpowered Site	\$21.50	\$22.00	per night	N	Y
Fee per 2 persons					
Unpowered Site	\$138.00	\$141.50	per week	N	Y
Fee per 2 persons					
Cabins – sleeps 2	\$79.00	\$80.00	per night	N	Y
Fee per 2 persons					
Family Cabin– sleeps 4	\$133.00	\$137.00	per night	N	Y
Fee per 2 persons					
Family Cabin – sleeps 4	\$787.50	\$822.00	per week	N	Y
Fee per 2 persons					
Additional persons	\$6.00	\$6.00	per night	N	Y
Fee per 2 persons					

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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#### Dalgety Holiday Park

Dalgety Holiday Park	Accommodation prices on application to Lessee	Refer to Details	N	Y
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#### Delegate Caravan Park

Unpowered Site	\$21.50	\$22.00	per night	N	Y
Powered Site – Weekly Rate	\$174.00	\$178.50	per week	N	Y
Unpowered site – Weekly Rate	\$138.00	\$141.50	per week	N	Y
Powered Site	\$26.50	\$27.00	per night	N	Y
Fee per 2 persons					
Additional person	\$6.00	\$6.00	per night	N	Y

#### Jindabyne Holiday Park

Jindabyne Holiday Park	Accommodation prices on application to Lessee	Refer to Details	N	Y
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#### Old Adaminaby (Rainbow Pines) Tourist Caravan Park

Old Adaminaby (Rainbow Pines) Tourist Caravan Park	Accommodation prices on application to Lessee	Refer to Details	N	Y
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#### Nimmitabel, Cooma Showground & Other Sites

Additional Persons	\$7.00	\$6.00	per night	N	Y
Powered Site	\$26.50	\$27.00	per night	N	Y
Powered Site – Weekly Rate	\$148.50	\$178.50	per week	N	Y
Unpowered Site	\$15.50	\$22.00	per night	N	Y
Unpowered Site – Weekly Rate	\$90.00	\$110.00	per week	N	Y

#### Community Halls

Hours Booked must allow for setting up & packing away. Hirers of Council Facilities are expected to leave the facility tidy. If adequate waste management is not undertaken, Council will charge the organisers for the disposal of rubbish.

Refundable Deposit for all Halls unless otherwise specified	\$200.00	\$315.00	minimum	N	N
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#### Adaminaby School of Arts

Small Meeting Room	\$6.00	\$6.00	per hour	N	Y
Small Meeting Room	\$81.00	\$83.00	per day	N	Y
Billiards Room	\$6.00	\$6.00	per hour	N	Y
Billiards Room	\$81.00	\$83.00	per day	N	Y

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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**Adaminaby School of Arts** [continued]

Main Hall	\$10.00	\$10.50	per hour	N	Y
Main Hall	\$158.50	\$163.00	per day	N	Y
Supper Room	\$8.00	\$8.00	per hour	N	Y
Supper Room	\$133.00	\$136.50	per day	N	Y
Kitchen	\$5.00	\$5.00	per hour	N	Y
Kitchen	\$25.50	\$26.00	per day	N	Y
Whole Hall	\$23.50	\$24.00	per hour	N	Y
Whole Hall	\$317.00	\$325.00	per day	N	Y

**Berridale Hall**

Storage Space	\$48.00	\$49.00	per room/per quarter	N	Y
Main Hall	\$10.00	\$10.00	per hour	N	Y
Main Hall	\$158.50	\$163.00	per day	N	Y
Small Hall	\$8.00	\$8.00	per hour	N	Y
Small Hall	\$133.00	\$136.50	per day	N	Y
Kitchen	\$5.00	\$5.00	per hour	N	Y
Kitchen	\$25.50	\$26.00	per day	N	Y
Whole Hall	\$23.50	\$24.00	per hour	N	Y
Whole Hall	\$317.00	\$325.00	per day	N	Y

**Bibbenluke Hall**

BBQ Area – BYO Bottle Gas	\$46.00	\$47.00	per day	N	Y
Hall Hire – One Room Only	\$28.50	\$29.50	per day	N	Y
Whole Hall Hire	\$102.50	\$105.50	per day	N	Y
Bain Marie	\$17.50	\$17.50	per day	N	Y

**Bredbo Community Hall**

Storage; Hire of urn, chairs, tables	By negotiation with Hall Committee			N	Y
Meetings	\$8.00	\$8.00	per meeting	N	Y
Small Functions	\$19.50	\$20.00	per function	N	Y
Day Functions	\$44.00	\$45.00	per day	N	Y
Evening Functions	\$68.50	\$70.50	per evening	N	Y

**Cathcart School of Arts**

Hall Hire	\$73.50	\$75.50	per day	N	Y
Supper Room & Kitchen Hire only	\$52.00	\$53.00	per day	N	Y
Regular Hirers (3 or more times per year)	\$68.50	\$70.50		N	Y

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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#### Dalgety Memorial Hall

Main Hall	\$57.50	\$59.00	per function	N	Y
Supper Room	\$47.00	\$48.00	per function	N	Y
6 Chairs & Table	\$10.00	\$10.00	per set	N	Y
One Table	\$8.00	\$8.00	per item	N	Y
One Chair	\$1.00	\$1.00	per item	N	Y
BBQ Used for Meals	\$26.50	\$27.00	per item	N	Y
BBQ Large Functions	\$42.00	\$43.00	per item	N	Y

#### Delegate School of Arts

Hall Hire Only	\$58.50	\$60.00	per day	N	Y
Hall Hire Only	\$35.00	\$36.00	per half day	N	Y
Hire of Metal Chairs	\$0.50	\$0.50	each	N	Y
Hire of Plastic Chairs	\$1.00	\$1.00	each	N	Y
Flat fee per Facsimile					
Meeting Room	\$11.00	\$11.50	per day	N	Y
This fee includes annual compliance inspection					
Main Hall & Kitchen	\$81.00	\$83.00	per day	N	Y
Main Hall & Kitchen	\$46.00	\$47.00	per half day	N	Y
Gas Heaters	\$5.00	\$5.00	per hour	N	Y
Hairdresser	\$23.50	\$24.00	weekly	N	Y
Hire of Tables	\$4.50	\$4.50	each	N	Y

#### Delegate Hall (Sportsground)

All facilities including grounds	\$0.00	\$275.00	per day	N	Y
Casual Hirers Insurance Fee	\$0.00	\$33.00		N	Y
Chairs (breakages at cost to replace)	\$0.00	\$1.10	each	N	Y
Crockery (Breakages at cost to replace)	\$0.00	\$66.00		N	Y
Cutlery	\$0.00	\$66.00		N	Y
Hire of Yards	\$0.00	\$550.00	Annual Fee	N	Y
Kiosk	\$0.00	\$55.00	Half Day	N	Y
Kiosk	\$0.00	\$110.00	Full Day	N	Y
Pony Club Rental	\$0.00	\$110.00	Annual	N	Y
Removal of Garbage by Caretaker	\$0.00	\$132.00		N	Y
Stools	\$0.00	\$1.10	each	N	Y
Trestles	\$0.00	\$3.85	each	N	Y
Urn Rental	\$0.00	\$6.05		N	Y
Use of Grounds Only	\$0.00	\$33.00	per day	N	Y
Kitchen/Supper Room/Hall & Conveniences	\$204.50	\$220.00	per day	N	Y
Hall, Conveniences and Kiosk	\$138.00	\$132.00	per day	N	Y
Supper Room/Hall and Conveniences	\$138.00	\$132.00	per day	N	Y

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Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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**Delegate Hall (Sportsground)** [continued]

Kitchen/Supper Room & Conveniences	\$138.00	\$132.00	per day	N	Y
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**Jindabyne Memorial Hall**

Stage Lighting	\$5.00	\$5.00	per hour	N	Y
Main Hall	\$10.00	\$10.00	per hour	N	Y
Main Hall	\$158.50	\$163.00	per day	N	Y
Supper Room	\$8.00	\$8.00	per hour	N	Y
Supper Room	\$133.00	\$136.50	per day	N	Y
Kitchen	\$5.00	\$5.00	per hour	N	Y
Kitchen	\$25.50	\$26.00	per day	N	Y
Whole Hall	\$23.50	\$24.00	per hour	N	Y
Whole Hall	\$317.00	\$325.50	per day	N	Y
Tables, Chairs, Crockery and Cutlery	By negotiation with Hall Committee		N/A	N	N
Not for separate hire					

**Kybeyan Community Hall**

Hall Hire	By negotiation			N	Y
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**Michelago Community Hall**

**Community/Sporting Groups**

Meeting	\$15.50	\$16.00	per meeting	N	Y
Meeting – Annual Fee	\$117.50	\$120.50	per annum	N	Y
Up to 12 meetings annually					
Function Half Day	\$63.50	\$65.00	per half day	N	Y
Annual fee for half day or evening functions	\$199.50	\$205.00	per annum	N	Y
Up to 6 functions annually					
Bond (cleaning/key)	\$158.50	\$160.00	per event	N	N
Function full day/evening	\$123.00	\$126.00	per function	N	Y

**Private Functions**

Function half day (till 2pm)	\$107.50	\$110.00	per half day	N	Y
Bond (cleaning / key)	\$158.50	\$160.00	per event	N	N
Function full day/evening	\$194.50	\$200.00	per function	N	Y

**Mila Country Club**

Hire Hall During Day – no heaters	\$17.50	\$18.00	per day	N	Y
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Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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**Mila Country Club** [continued]

Hall Hire Half Day – with heaters	\$23.50	\$24.00	per half day	N	Y
Hall Hire Half Day – no heaters	\$11.00	\$11.50	per half day	N	Y

**Multi-Function Centre (Cooma)**

Hire of chairs	\$2.00	\$2.00	each	N	Y
Subject to availability. Only for community events and delivery if required at plant & labour rates					
Hire of tables	\$5.00	\$5.00	each	N	Y
Subject to availability. Only for community events and delivery if required at plant & labour rates					

**Non-Commercial**

Any hire of the facility for the purpose of non-profit function by private hirers, non-profit organisations, community & sporting groups, schools & government organisations and registered charity organisations.

Day Catering	\$21.50	\$22.00	per hour	N	Y
Additional Kitchen Hire	\$26.50	\$27.00	per hour	N	Y
Hall & Toilets Only	\$37.00	\$38.00	per hour	N	Y
Day Catering	\$158.50	\$163.00	per day	N	Y
Up to a 6 hour period					
Additional Kitchen Hire	\$266.00	\$273.00	per day	N	Y
Up to a 6 hour period					
Hall & Toilets Only	\$317.00	\$325.50	per day	N	Y
Up to a 6 hour period					

**Commercial**

Any hire of the facility by an individual or organisation for the purpose of operating a business or trade for their own profit.

Hall & Toilets Only	\$58.50	\$60.00	per hour	N	Y
Hall & Toilets Only	\$578.00	\$593.00	per day	N	Y
Up to a 6 hour period					
Day Catering	\$37.00	\$38.00	per hour	N	Y
Day Catering	\$378.50	\$388.50	per day	N	Y
Up to a 6 hour period					
Additional Kitchen Hire	\$47.00	\$48.50	per hour	N	Y
Additional Kitchen Hire	\$475.50	\$488.00	per day	N	Y
Up to a 6 hour period					

**Cleaning Costs**

Cleaning of the premises is the responsibility of the hirer, otherwise additional fees will apply.

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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**Cleaning Costs** [continued]

Kitchen	\$107.50	\$110.50		N	Y
Hall & Toilets	\$209.50	\$215.00		N	Y
Day Catering	\$79.00	\$80.00		N	Y

**Nimmitabel Community Hall**

Long term		By negotiation		N	Y
Whole Hall including supper room and kitchen	\$179.00	\$184.00	per day	N	Y
Hall only	\$90.00	\$92.00	per day	N	Y
Supper Room Only	\$58.50	\$60.00	per day	N	Y
Supper Room Kitchen	\$84.00	\$86.00	per day	N	Y

**Numeralla Community Hall**

Local organisations who organise the Numeralla Folk Festival on a volunteer basis and give the Hall Committee a share of the Profits		No charge	N/A	N	Y
Hire to be negotiated with the Numeralla Hall Committee as paying functions may have priority					

**Private and other Functions**

Short-term up to half day	\$73.50	\$75.00	short term	N	Y
Up to 50 people	\$128.00	\$131.00	per day	N	Y
50 to 100 people	\$240.50	\$247.00	per day	N	Y
over 100 people	\$368.50	\$378.00	per day	N	Y
Preparation for functions, before & after	\$58.50	\$60.00	per day	N	Y

**Peak View Community Hall**

Hire of Hall		By negotiation		N	Y
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**Shannons Flat Community Hall**

Hire of tables/chairs		By Negotiation		N	Y
Half day (4hrs)	\$26.50	\$27.00	per 1/2 day	N	Y
Full day	\$52.00	\$53.50	per day	N	Y
Night (6pm – midnight)	\$84.00	\$86.50	per night	N	Y
Deposit/Bond (Refundable)	\$107.50	\$110.00	Refundable	N	N

**Smiths Road Community Hall**

Hire of Hall		By negotiation		N	Y
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Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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## Saleyards

### Cooma Region

Movement/management of stock		Actual cost		N	Y
Registration Access Fee (per agent) for use of saleyards	\$593.50	\$609.50	per annum	N	N
Non-notification of Transit stock	\$105.50	\$108.50	per load	N	Y
Hire of NLIS Scanning wand – Deposit/Bond (Refundable)	\$240.50	\$247.00	per hire	N	N
Hire of NLIS Scanning wand	\$82.00	\$84.00	per day or part thereof	N	Y
Out of hours call-out fee	\$92.00	\$150.00	per hour	N	Y

### Transit Stock Usage Fees (not part of a sale)

#### \$20 minimum charge

Cattle	\$4.00	\$4.00	per head	N	Y
Goat	\$1.00	\$1.00	per head	N	Y
Horse	\$5.00	\$5.00	per head	N	Y
Sheep	\$1.00	\$1.00	per head	N	Y

### Sale Fees

Fees payable by Agents for stock using Saleyards as part of a Sale. Agents cost for use of saleyards, includes NLIS costs.

Sheep \$2 or less		No charge	N/A	N	Y
Live weight cattle	\$15.00	\$15.50	per head	N	Y
Store cattle	\$12.50	\$13.00	per head	N	Y
Cow & calf afoot	\$12.50	\$13.00	per head	N	Y
Horse sales – per head	\$8.50	\$8.50	per head	N	Y
Horse sales– minimum	\$235.50	\$242.00	minimum	N	Y
Sheep	\$1.00	\$1.25	per head	N	Y

### Scales / Weighing

Weighing by Council NOT part of a sale

#### CAA Members

Scale usage – hour	\$58.50	\$60.00	per hour	N	Y
Call-out 24 hours notice					
Scale usage – head	\$5.00	\$5.00	per head	N	Y
Staff time and scale usage – minimum	\$63.50	\$65.00	minimum	N	Y
After hours (pre-arranged)	\$95.00	\$150.00	per hour	N	Y
Plus other fees as applicable					

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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**CAA Members** [continued]

Staff time and casual usage – head	\$5.00	\$5.00	per head	N	Y
Staff time and casual usage – minimum	\$133.00	\$136.50	minimum	N	Y
Weighing by CAA Member anytime	\$3.00	\$3.00	per head	N	Y

**Non CAA Members**

Transit stock fees + staff time and scale usage – hour	\$58.50	\$73.50	per hour or part thereof	N	Y
Transit stock fees + staff time and scale usage – head	\$6.00	\$7.50	per head	N	Y
Transit stock fees + staff time and scale usage -minimum	\$133.00	\$170.00	minimum	N	Y
After hours (pre-arranged)	\$95.00	\$150.00	per hour or part thereof	N	Y
Plus other fees as applicable					
Staff time and casual usage fee – head	\$6.00	\$7.50	per head	N	Y
Staff time and casual usage fee – minimum	\$194.50	\$243.00	minimum	N	Y

**Trailer Parking at Cooma Livestock Selling Centre**

Implementation of Charges to be deferred until Centre Upgrade

Annual fee for up to 2 trailers at any time	\$1,053.50	\$1,082.00	per annum	N	Y
Casual parking – per trailer	\$52.00	\$53.50	per day	N	Y

**Truckwash**

Use	\$1.00	\$1.00	per minute	N	Y
Truck wash key (AVDATA)	\$52.00	\$53.50	per key	N	Y

**Deceased Animals**

Removal of beasts during sale – sheep	No charge	N/A	N	Y
Removal of beasts during sale – cattle	Actual cost	N	Y	
Removal of beasts outside of sale	Actual cost + 30%	N	Y	

**Bombala Region**

Saleyards Dues	1.5%	N	Y		
Payable by agents as percent of sale price					
Registration Access Fee (per agent)	\$987.00	\$609.50	per annum	N	N
Non Notification of Transit Stock	\$0.00	\$0.00		N	Y
Saleyards Agents Licence fees	\$399.00	\$410.00	per sale day	N	N
Saleyards Holding Paddock – Agents Rental	\$133.00	\$136.50	per week	N	Y

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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**Bombala Region** [continued]

Livestock Carrier Transfer Fee Excluding registered agents	\$40.00	\$41.00	per use	N	Y
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**Transit Stock Usage Fees (not part of sale)**

Cattle	\$0.00	\$4.00		N	Y
Goat	\$0.00	\$1.00		N	Y
Horse	\$0.00	\$5.00		N	Y
Sheep	\$0.00	\$1.00		N	Y

**Truckwash**

Annual Access Fee (Note: \$50 key deposit)	\$424.50	\$436.00	per annum	N	Y
User Water Charge	\$4.00	\$4.00	per kl	N	Y
Casual Use – Minimum 1hr charge (Note: \$50 key deposit)	\$40.00	\$41.00	per hour	N	Y

**Airfields**

**Airport Landing Fees – Bombala**

Commercial – monthly	\$97.00	\$100.00	per month	N	Y
Commercial – yearly	\$1,151.00	\$1,182.00	per annum	N	Y
Private – monthly	\$34.00	\$35.00	per month	N	Y
Private – yearly	\$388.50	\$399.00	per annum	N	Y
Courier, government, bank/freight	\$26.50	\$27.00	per use	N	Y

**Meeting Rooms**

**Bombala Community Centre**

Casual Hirers Liability Insurance For individuals wishing to hire a council facility that do not have their own Public Liability Insurance Cover	\$32.50	\$33.50		N	Y
Clean up charge if Council required to clean	\$148.50	\$152.50	per clean	N	Y
Function Centre (no kitchen) – daily	\$158.50	\$163.00	per day	N	Y
Function Centre (no kitchen) – hourly	\$32.50	\$33.50	per hour	N	Y
Library Hire	\$41.50 + wages for Council Staff Member			N	Y
Office Hire (no kitchen) – daily	\$95.00	\$97.50	per day	N	Y
Office Hire (no kitchen) – hourly	\$19.50	\$20.00	per hour	N	Y
Use of Electronic Whiteboard – daily	\$43.00	\$44.00	per day	N	Y

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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**Bombala Community Centre** [continued]

Use of Electronic Whiteboard – hourly	\$11.00	\$11.50	per hour	N	Y
Use of kitchen – per hour	\$9.00	\$9.00		N	Y
2 hrs Free usage of Function Room for Non Profit Organisations (Snowy Monaro LGA based organisations only)		No charge	N/A	N	Y

**Cooma Council Office**

Council pricing reflects nature of service, costs and classification of clients

Committee Room – daily rate	\$68.50	\$70.50	per day	N	Y
Committee Room – hourly rate	\$10.00	\$10.00	per hour	N	Y
Council Chambers – daily rate includes kitchen	\$117.50	\$120.00	per day	N	Y
Council Chambers – hourly rate includes kitchen	\$16.50	\$17.00	per hour	N	Y

**Werri-Nina Centre (Cooma)**

Community Service providers		No charge	N/A	N	Y
Business – day	\$133.00	\$136.00	per day	N	Y
Business – hour	\$23.50	\$24.00	per hour	N	Y
Community/Non-profit Groups – day	\$68.50	\$70.00	per day	N	Y
Community/Non-profit Groups – hour	\$12.50	\$13.00	per hour	N	Y

**Snowy River Health Centre**

Education Room – per day	\$137.50	\$140.00	per day	N	Y
Education Room – per hour	\$27.50	\$28.00	per hour	N	Y
Sessional Room – full day	\$89.00	\$90.00	per day	N	Y
Sessional Room – half day	\$55.00	\$56.00	per half day	N	Y
Sessional Room – per hour	\$16.50	\$17.00	per hour	N	Y

**Dwellings**

Berridale Unit		market rate		N	Y
Bombala Flat/House		market rate		N	Y
Flats/Water Treatment Plant Cottage		Outgoings + 34% or market rate, whichever is greater		N	Y
Showground Cottage		60% x Market rental – as per Council Policy		N	Y
Vacant Council owned or managed land		Outgoings + 34% or market rate whichever is greater		N	Y

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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### Bombala Laundromat

Accepts \$1 coins only

Washing Machine	\$3.00	\$3.00	per use	N	Y
Dryer	\$4.00	\$4.00	per use	N	Y
Soap Dispenser	\$2.00	\$2.00	per use	N	Y

### Road Services

Annual registration of an article/structure for display or use in a public place	\$385.00	\$395.00	per article/structure	N	N
Includes - frame signs, display racks, promotional stands, trading tables, cafe tables & chairs, outdoor furniture, and the like.					
Annual Licence Fee	\$264.00	\$271.00	per application	N	N
For the erection of tourist directional signage on public land (as approved by TASAC). \$250.00 per sign, annually paid in advance by 1st October each year					
Development Engineering Specifications – Design and Construction	\$276.20	\$284.00	per CD/USB	N	N

### Approvals, Permits & Inspections

Private development Engineering Inspection (conditions apply)	\$194.95	\$200.00	per inspection	N	Y
Conditions apply					
'B' Class Hoarding (plan area)	\$4.20	\$4.50	m2/week	N	N
Annual lease of Unnecessary Road	\$134.90	\$139.00	per annum	N	Y
Unmodified Traffic Control Plans	\$86.95	\$89.00		N	N

### Public Grid & Gate

Application to install public gate or grid (conditions apply)	\$1,264.45	\$1,300.00		N	Y
Conditions apply					
Repair grid/gate/roadway	At cost. To ensure public safety			N	Y

### Maintenance & Construction

Kerb and gutter construction (adjoining owners share)	\$91.65	\$94.00	per metre	N	Y
Indicative charge only. Fee will be calculated value from actual costs. Local Government Act allows maximum 50% cost recovery of work in relation to kerb and gutter and footpath construction from adjoining owners. Contributions for corner blocks is set by Council as 50% on address frontage and 25% on side street boundary.					
Footpath construction (adjoining owners share)	\$80.10	\$82.00	per metre	N	Y
CBD Footpath Paving	\$221.30	\$227.00	per m2	N	Y

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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### Footways (Footpath Including Outdoor Dining) – Commercial Use (Permanent/Temporary)

New licence application for annual permits – all other areas.	\$0.00	\$100.00		N	N
Renewal of licence application for annual permits – all other areas	\$0.00	\$60.00		N	N
New licence application for annual permits – Cooma	100.00 + 40.00m2		per annum	N	N
	Last YR Fee 100.00 + 40.00m2				
Renewal of licence application for annual permits – Cooma	60.00 + 40.00m2		per annum	N	N
	Last YR Fee 60.00 + 40.00m2				

## Water & Sewer

### General Principle:

For equity purposes it was imperative to harmonise the water and sewer fees and charges region wide. To avoid large increases the harmonising was phased over 2 years.

For the purpose of raising charges under section 501 of the Local Government Act 1993, Snowy Monaro Regional Council deems an occupancy to be each house, flat, strata unit, dual occupancy etc. that is connected or unconnected to the water and wastewater service within the region.

In July 2019, as per current practice, the residents in Bombala and Cooma-Monaro Regions will receive the access charges in the rates notice and the residents in Snowy-River region will receive their access charges in the water and sewer billing.

Due to delays in systems integration, these charges will be separated from the rates notices only after the systems integration is implemented and all residents in the whole region will then receive the access charges in the water and sewer bills and NOT in the rates notice.

The Access Charge shall apply to all vacant land that is within 225m of a water main and 75m of a sewer main in accordance with Section 552 of the Local Government Act 1993.

In accordance with Section 404 and Section 501 of the Local Government Act 1993 the following charges apply in the 2020 year;

### Access Charge (Section 501 of Act)

- Business and Mining consumers
- Residential and Farmland consumers

### Usage Charge (Section 502 of the Act)

- Business and Mining consumers
- Residential and Farmland consumers

### Billing of strata units (Policy)

The charging of strata properties and rural bulk meters shall be as follows:

a) Reading of Main Meter/Parent meter only – When a group of strata units, flats, or dual occupancies are served by one parent water meter, Council will read the main parent meter only and all water that passes through this meter shall be billed to the Body Corporate / Owner

b) It is the Body Corporate's responsibility to apportion the usage charges between

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Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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### Water & Sewer [continued]

the individual strata

c) The Access Charges shall be billed to each strata owner individually.

d) In instances where body corporates have not been set up and child meters need to be read by Council, each owner of the strata property will be charged for additional meter reading (Refer charge under “Other fees”).

#### Tri-annual Billing (Policy)

Council has a tri-annual billing system. The tri-annual periods commence in June, October and February. This applies throughout the Council area.

### Application Fees and Inspection Fees

Design approval for water supply infrastructure for development works	Refer to Fee Details			N	N
Same as for Construction Certificates					
Inspections of water supply infrastructure for development works	\$260.00	\$267.00	per inspection	N	N
As per Engineering Inspections					
Application to connect to Councils water main and install a new meter OR alter, disconnect or remove an existing meter connected to a service pipe	\$211.00	\$267.00	per application	N	N
Any application for downsizing of the water meter must be accompanied by a letter from a qualified hydraulic engineer that the reduction in size of the connection will not compromise the fire fighting capabilities of the premises					
Application to connect to Councils sewer main or alter existing connection	\$211.00	\$267.00	Per application	N	N
Application to Draw Potable Water from a Council Standpipe for Non Potable Use	\$176.00	\$180.75	per application	N	N
Application to Draw Potable Water from a Council Water Supply or a Standpipe or Sell Water so Drawn (Environmental Services)	\$364.00	\$373.83	per application	N	N
Annual Water Carter Inspection (Environmental Services)	\$469.00	\$481.66	per annum	N	N

### Water Connections Charges and Installation/Removal/Alterations of Water Meters

Section 64 developer charges are calculated from the current development servicing plan. The contribution amounts are payable at the rates current at the time of payment. Council is currently reviewing the development servicing plan and new charges will be applicable once the development servicing plan is adopted by Council.

Install Standard 20mm Connection and Water Meter – Charge 1	Refer fee details below	per connection	N	N
No charge for property paying access charges. If annual water access charges for water have not been paid, connection charges shall apply as follows: 1. Section 64 Developer charges for Water shall be payable at the current rate in the current DSP; and 2. Connection fee shall apply at cost + 20% admin fee				
Install Non Standard Connection & Water Meter to Any Allotment – Charge 2	Refer fee details below	per connection	N	N
Non standard connections include the following: A) More than one connection. B) Connection greater than 20mm. C) Connection which require under boring. Connection fee shall apply at cost + 20% admin fee				

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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### Water Connections Charges and Installation/Removal/Alterations of Water Meters

[continued]

Install Water Connection and Water Meter to New development – Charge 3	At cost + 20 % admin fee	per connection	N	N
Install Fire Service Connections & Water Meter – Charge 4	At cost + 20 % admin fee	per connection	N	N
Install Special Rural Connections & Water Meter – Charge 5 (Refer to conditions below)	At cost + 20 % admin fee	per connection	N	N

Connections will only be allowed to Council's reticulation mains. Prohibited to connect to Council's trunk mains including rising mains and gravity mains. Any extensions to the reticulation mains must meet Councils standard and will be at cost to the developer.

Remove and/or Replace Meter to Change Meter Size– Charge 6	At cost + 20 % admin fee	per connection	N	N
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NB: any applications for downsizing of the water meter must be accompanied by a letter from a qualified hydraulic engineer that the reduction in size of the connection will not compromise the fire fighting capabilities of the premises. Changes to meter size will not proceed until the hydraulic engineers certification is provided.

Developer Charges	As per the current Developer Contribution Plan / Development Servicing Plan		N	N
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No connection will be allowed to Councils water supply until the Developer Charges have been paid in FULL. Refer to Council's Current Development Servicing Plans for charges. Section 64 developer charges are calculated from the current development servicing plan. The contribution amounts are payable at the rates current at the time of payment. Council is currently reviewing the development servicing plan and new charges will be applicable once the development servicing plan is adopted by Council.

### Sewer Connection Charges Including the Property Inspection Opening

Standard Sewer Service Connection	At cost + 20%	per connection	N	N
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NOTE: No charge for standard connections to properties paying annual sewer access charges. A standard connection is less than 1.2 % grade and less than 10 meters from the sewer main and a maximum depth of 1.5 meter. A non standard connection will incur connection fees at costs plus 20% administration fee. If annual access charges for sewer have not been paid a connection fee shall apply as follows:-

1. Section 64 Developer Charges for sewer shall be payable at the current rate in the current DSP; and
2. Connection Fee shall apply at full cost plus 20%administrationfeeNo charge for standard connections to properties paying annual sewer access charges.

Non standard sewer connection	At cost + 20 % admin fee	per connection	N	N
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Non standard connections are as follows: ( Ref: - AUSPEC C402.26).  
 A) is greater than 1.2% grade.  
 B) is greater than 10 meters from the sewer main.  
 C) is greater than 1.5 meters in depth.

New Development (including Dual Occupancies)	On cost+ 20% admin fee	per connection	N	N
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Developer Charges	As per Development Servicing Plan		N	N
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Last YR Fee  
As per Developer Contribution Plan

refer to current Development Servicing Plan

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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## Other Fees

### Water

Water main flow and pressure test	\$0.00	\$264.00	per test	N	N
Water Meter Reading – Extraordinary (Special Request)	\$80.00	\$82.16	per reading	N	N
Water Meter Reading of Child Meters	\$0.00	\$40.00	Per Meter	N	N
In the instances where body corporates haven't been set up and child meters need to be read by Council, each owner of strata properties will be charged for additional meter reading.					
Purchase Water Meter		Cost + 25%	per meter	N	N
For child meters installed by owner's plumber					
Physical location of water mains & services (involving excavation/pot holing)		Actual cost	per hour	N	N
Usage charge from Standpipe	\$3.50	\$3.59	kL	N	N
AVDATA billing to Customers					
Location of water meter for sale of property purposes	\$114.25	\$118.00	per inspection	N	N
Purchase of Standpipe AVDATA Key (including Administration costs)	\$76.75	\$80.00	per application	N	Y
Council issues key and provides customer details to AVDATA for billing purposes					
Meter Flow Test (for accuracy purposes)	\$294.00	\$300.00	per meter	N	N
Refunded if found to be faulty. NOTE: - If a customer disputes the water consumption reading the following steps shall be carried out before any consideration will be given to amending the account. - Council will ensure the meter is re-read by an authorised person to validate the reading and inform the customer of the outcome. - If the customer is not satisfied with the outcome and the customer still disputes the reading, the customer may request in writing for either of the following tests to be carried out with the payment of the appropriate fees: - 1. For Council to conduct an inline flow test passing min of 200 litres through the consumer and test meter in series (Cost of testing shall be as indicated in the Fees and Charges); or 2. For an independent test and report from a NATA accredited workshop (Cost of testing shall be "at cost" based on the NATA accredited workshop fee current at the time of payment plus 15% administration fee). In this instance Council shall remove the inline meter to send off to the workshop and replace it with a temporary meter. - If the meter is recording correctly, the customer will not be reimbursed cost of the test and no changes shall be made to the water account. - If the meter is found to be faulty, the customer will be reimbursed the cost of the test and the meter will be replaced at no cost to the customer. A review of the water consumption shall be based on 3 previous readings for the same period. - The customer may request to witness the test and any associated costs of witnessing the test shall be the customers responsibility.					
Service Disconnection Fee	\$431.00	\$443.00	per connection	N	N
Disconnection Fee must be paid prior to disconnection					
Service Reconnection Fee	\$431.00	\$443.00	per connection	N	N
Reconnection Fee must be paid prior to reconnection					
Leak Detection	\$356.00	\$366.00	per test	N	Y
With Assistant Technician and using Council equipment					
Surface location of mains & services	\$115.60	\$119.00	per hour	N	N

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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### Sewer

Supply of non potable treated effluent Treated effluent from sewerage treatment plants primarily from Berridale STP	\$1.10 / Kilotre		kL	N	N
Acceptance of fresh sewage in aerobic condition -Nil Pre-treatment Disposal of fresh sewerage accepted at the Jindabyne Sewerage Treatment Plant only.	\$106/ per tonne		per tonne	N	N
Septage from Septic tank waste which includes septic tank sludge Discharge only by prior arrangement with Council (Water and Waste Water Supervisor). Only Septage from Septic Tank pump outs will be accepted in the sludge pond at the Jindabyne Sewerage Treatment Plant. Septage is defined as the material pumped out during de-sludging of septic tanks and consists of the partly decomposed sludge, scum and liquid.	\$250.00 / tonne		per tonne	N	N
Surface location of sewer mains & services including boundary riser	At cost + 20%		per hour	N	N
Physical location of sewer mains & services (involving excavation/pot holing) and CCTV	At Cost + 20%		per hour	N	N

### Residential Access Charges

Water – Annual Access Charge including vacant charges	\$258.00	\$264.00	per occupancy	N	N
Sewer – Annual Access Charge including vacant charges	\$900.00	\$924.00	per occupancy	N	N
<b>TOTAL RESIDENTIAL ACCESS CHARGES</b>	<b>\$1,158.00</b>	<b>\$1,188.00</b>	per occupancy	N	N

The Access Charge shall apply to all vacant land that is within 225m of a water main and 75m of a sewer main in accordance with Section 552 of the Local Government Act 1993 and shall apply at the above rates per property.

### Residential Usage Charges

Water per Kilotre (no second step charge applies)	\$3.06	\$3.14	kL	N	N
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Note: Delegate and Eucumbene Cove are declared Non-Potable supplies and usage charges will not apply to customer in these areas.

Sewer Usage	Nil			N	N
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### Non-Residential Usage Charges

Water Usage per Kilotre (no second step charge applies)	\$3.06	\$3.14	kL	N	N
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The access charge is proportional to the square of the size of the customer's water supply service connection.

Sewer – Usage Charge with discharge factor of 0.6	\$1.00	\$1.03	kL	N	N
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For non-residential properties, the Sewer Usage Charge will be based on the water meter readings multiplied by the discharge factors. Where the reading is taken directly from a Sewer Flow Meter, the discharge factor shall not apply.

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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### Access Charges – Non Residential Water

The access charge is proportional to the square of the size of the customer's water supply service connection. This methodology has been applied region wide in since 2019.

Vacant	\$258.00	\$265.00	per connection/lot	N	N
20mm	\$258.00	\$265.00	per occupancy	N	N
25mm	\$402.00	\$413.00	per meter connection	N	N
32mm	\$660.00	\$678.00	per meter connection	N	N
40mm	\$1,032.00	\$1,060.00	per meter connection	N	N
50mm	\$1,614.00	\$1,658.00	per meter connection	N	N
65mm	\$2,724.00	\$2,798.00	per meter connection	N	N
75mm	\$3,628.00	\$3,726.00	per meter connection	N	N
80mm	\$4,128.00	\$4,240.00	per meter connection	N	N
100mm	\$6,450.00	\$6,625.00	per meter connection	N	N
150mm	\$14,511.00	\$14,903.00	per meter connection	N	N

### Access Charges – Non Residential Sewer

The access charge is proportional to the square of the size of the customer's water supply service connection. This methodology has been applied region wide in since 2019.

Vacant	\$900.00	\$924.00	per meter connection	N	N
20mm	\$900.00	\$924.00	per occupancy	N	N
25mm	\$1,407.00	\$1,445.00	per meter connection	N	N
32mm	\$2,304.00	\$2,366.00	per meter connection	N	N
40mm	\$3,600.00	\$3,697.00	per meter connection	N	N
50mm	\$5,625.00	\$5,777.00	per meter connection	N	N
65mm	\$9,507.00	\$9,764.00	per meter connection	N	N
75mm	\$12,656.00	\$13,002.00	per meter connection	N	N
80mm	\$14,400.00	\$14,789.00	per meter connection	N	N
100mm	\$22,500.00	\$23,108.00	per meter connection	N	N

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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**Access Charges – Non Residential Sewer** [continued]

150mm	\$50,625.00	\$51,992.00	per meter connection	N	N
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**Liquid Trade Waste**

**Annual Charge**

Classification "A" Charging Category 1 – Low Risk Dischargers with nil or minimal pre-treatment.	\$219.00	\$225.00	per property	N	N
Classification "B" Charging Category 1 – Low Risk Dischargers requiring pre-treatment. Management Charge.	\$245.00	\$252.00	per property	N	N
Classification "A" Charging Category 2 – Medium Risk Dischargers with prescribed pre-treatment. Management Charge.	\$862.00	\$885.00	per property	N	N
Classification "B" Charging Category 2 – Medium Risk Dischargers with prescribed pre-treatment.	\$862.00	\$885.00	per property	N	N
Classification "S" Charging Category 2 – Dischargers of Chemical Toilet Waste. Management Charge.	\$92.00	\$95.00	per property	N	N
Classification "B" Charging Category 1 – High Risk/Industrial/Large Dischargers (Complex or specialised pre-treatment equipment). Management Charge.	\$1,708.00	\$1,754.00	per property	N	N

**Application Fees**

Classification "A" Category 1 Low Risk with Nil treatment (Domestic Type Waste Only)	\$219.00	\$100.00	per property	N	N
Classification "B" Charging Category 1 – Low Risk	\$247.20	\$254.00	per application	N	N
Classification "S" Charging Category 2 – Dischargers of Chemical Toilet Waste	\$92.70	\$95.00	per application	N	N
Classification "A" Charging Category 2 – Low Risk	\$221.45	\$227.00	per application	N	N
Classification "A" Charging Category 2 – Medium Risk	\$870.35	\$894.00	per application	N	N
Classification "B" Charging Category 2 – Medium Risk	\$870.35	\$894.00	per application	N	N
Classification "C" Charging Category 3 – high risk/industrial	\$1,725.25	\$1,772.00	per application	N	N
Change of Ownership – Administration fee	\$72.10	\$74.00	per application	N	N
All Classifications and charging categories re-inspection fee	\$151.00	\$155.00	per application	N	N
Laboratory Testing includes collection, delivery to lab and test	At Cost plus 20%			N	N
Additional inspection for LTW to address non-compliant installations	\$0.00	\$271.70	per inspection	N	N

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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### Discharge to Sewer

Please see page 86 - Figure 1. Classification and Charging Categories for Liquid Trade Waste as per Liquid Trade Waste Regulation Guidelines 2009

Classification "A" Charging Category 1 – Low Risk Dischargers with nil or minimal pre-treatment	\$0.00	\$0.00	kL	N	N
Classification "B" Charging Category 1 – Low Risk Dischargers requiring pre-treatment.	\$2.00	\$2.05	kL	N	N
\$2.05/kL					
Classification "A" Charging category 2 – Medium Risk Dischargers with prescribed pre-treatment.	\$2.00	\$2.05	kL	N	N
Classification "A" Charging Category 2 – Medium Risk Dischargers without prescribed pre-treatment.	\$21.00	\$21.60	kL	Y	N
Classification "B" Charging Category 2 – Medium Risk Dischargers with prescribed pre-treatment.	\$2.00	\$2.05	kL	Y	N
Classification "B" Charging Category 2 – Medium Risk Dischargers without prescribed pre-treatment.	\$21.00	\$21.60	kL	Y	N
Classification "S" Charging Category 2 Dischargers of Chemical Toilet Waste.	\$21.00	\$21.60	kL	Y	N
Classification "C" Charging Category 3 – High Risk/Industrial/Large Dischargers.	Charge rates as per the pollutant charges list below			Y	N

### Pollutant Charges

Biochemical oxygen demand	\$1.96	\$2.01	per sample	Y	N
ph Noncompliance Charge (based on formula under clause 3.7.7 in the regulation policy)	As per Calculation		per sample	Y	N
Ammonia Nitrogen	\$2.06	\$2.12	per sample	Y	N
Total Phosphates	\$2.06	\$2.12	per sample	Y	N
Oils and Grease	\$2.06	\$2.12	per sample	Y	N
Aluminium	\$1.03	\$1.06	per sample	Y	N
Arsenic	\$82.40	\$84.62	per sample	N	N
Barium	\$38.11	\$39.14	per sample	N	N
Boron	\$1.03	\$1.06	per sample	N	N
Bromine	\$17.51	\$17.98	per sample	N	N
Cadmium	\$386.25	\$396.68	per sample	N	N
Chloride	\$0.00	\$0.00	per sample	N	N
Chlorinated Hydrocarbons	\$42.23	\$43.37	per sample	N	N
Chlorinated Phenolics	\$1,673.75	\$1,718.94	per sample	N	N
Chlorine	\$2.06	\$2.12	per sample	N	N
Chromium	\$27.81	\$28.56	per sample	N	N
Cobalt	\$17.51	\$17.98	per sample	N	N
Copper	\$17.51	\$17.98	per sample	N	N
Cyanide	\$82.40	\$84.62	per sample	N	N
Flouride	\$4.12	\$4.23	per sample	N	N
Formaldehyde	\$2.06	\$2.12	per sample	N	N
Herbicides/Defoliants	\$839.45	\$862.12	per sample	N	N
Iron	\$2.06	\$2.12	per sample	N	N

continued on next page ...

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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**Pollutant Charges** [continued]

Lead	\$41.20	\$42.31	per sample	N	N
Lithium	\$8.24	\$8.46	per sample	N	N
Manganese	\$8.24	\$8.46	per sample	N	N
Mercaptans	\$84.46	\$86.74	per sample	N	N
Mercury	\$2,781.00	\$2,856.09	per sample	N	N
Methylene blue active substances (MBAS)	\$1.03	\$1.06	per sample	N	N
Molybdenum	\$1.03	\$1.06	per sample	N	N
Nickel	\$27.81	\$28.56	per sample	N	N
Organoarsenic Compounds	\$839.45	\$862.12	per sample	N	N
Pesticides general	\$839.45	\$862.12	per sample	N	N
Petroleum Hydrocarbons (non-flammable)	\$3.09	\$3.17	per sample	N	N
Phenolic compounds (non-chlorinated)	\$8.24	\$8.46	per sample	N	N
Polynuclear aromatic hydrocarbons	\$17.51	\$17.98	per sample	N	N
Selenium	\$59.74	\$61.35	per sample	N	N
Silver	\$3.09	\$1.06	per sample	N	N
Sulphate * (SO4)	\$1.03	\$1.06	per sample	N	N
Sulphide	\$2.06	\$2.12	per sample	N	N
Sulphite	\$2.06	\$2.12	per sample	N	N
Thiosulphate	\$1.03	\$1.06	per sample	N	N
Tin	\$8.24	\$8.46	per sample	N	N
Total Dissolved Solids *(TDS)	\$1.03	\$1.06	per sample	N	N
Uranium	\$8.24	\$8.46	per sample	N	N
Zinc	\$16.48	\$16.92	per sample	N	N
Suspended Solids	\$2.06	\$2.12	per sample	N	N
Total Nitrogen	\$1.03	\$1.06	per sample	N	N

**Backflow Prevention**

Late Lodgement Penalty Fee	\$72.10	\$74.00		N	N
Backflow Prevention Initial Registration – 1 to 2 Devices	\$92.70	\$95.25		N	N
Backflow Prevention Initial Registration – 3 to 5 Devices	\$113.30	\$116.40		N	N
Backflow Prevention Initial Registration – 6 or more Devices	\$154.50	\$158.70		N	N
Annual Certification Lodgement Fee – 1 to 2 Devices	\$77.25	\$79.50		N	N
Annual Certification Lodgement Fee – 3 to 5 Devices	\$113.30	\$116.50		N	N
Annual Certification Lodgement Fee – 6 or more Devices	\$154.50	\$158.70		N	N
Inspection Fee – 1 to 2 Devices	\$139.05	\$142.80		N	N
Inspection Fee – 1 to 2 Devices	\$0.00	\$142.80		N	N
Inspection Fee – 3 to 5 Devices	\$195.70	\$201.00		N	N
Inspection Fee – 6 or more Devices	\$226.60	\$233.00		N	N

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Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (incl. GST)	Unit	Statutory	GST
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**Backflow Prevention** [continued]

Re-Inspection Fee – 1 to 2 Devices	\$139.05	\$142.80		N	N
Re-Inspection Fee – 3 to 5 Devices	\$195.70	\$201.00		N	N
Re-Inspection Fee – 6 or More Devices	\$226.60	\$233.00		N	N

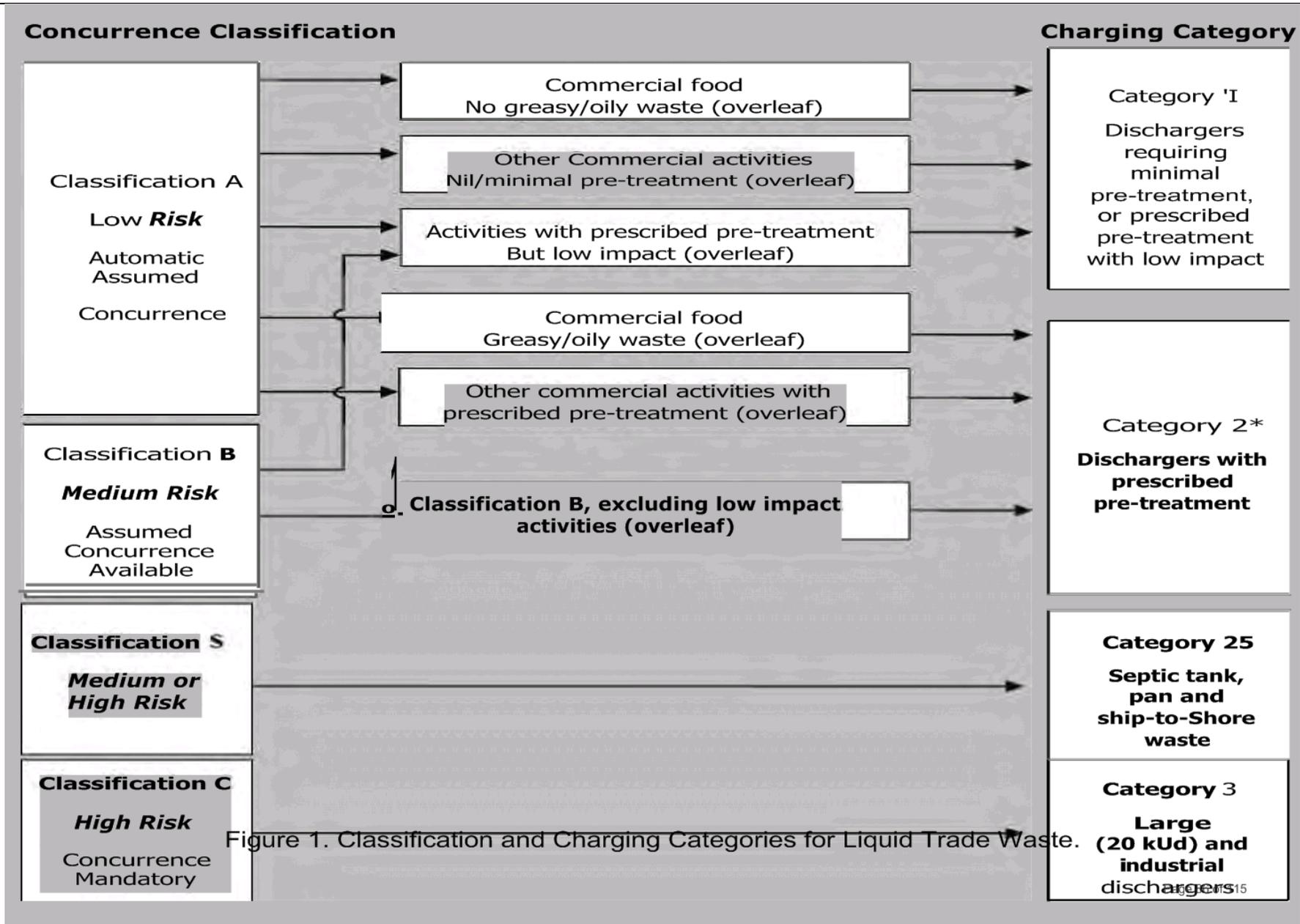


Figure 1. Classification and Charging Categories for Liquid Trade Waste.

Fee Name	Parent	Page
<b>Index of all fees</b>		
<b>Other</b>		
\$0 to \$10,000	[Construction Certificate]	25
\$0 to \$10,000	[S.68 Part A1 – Structure Approval Fees for Manufactured Dwellings]	26
\$1,000,001 – \$10,000,000	[Any other development, as set out below (plus \$620 if Notice of Application is required under S.82A of the Act), with value of building works]	23
\$1,000,001 – \$10,000,000	[Any other development, as set out below (plus \$665 if Notice of Application is required under S.96(2) of 96AA(1) of the Act), with value of building works]	24
\$10,001 to \$100,000	[Construction Certificate]	25
\$10,001 to \$100,000	[S.68 Part A1 – Structure Approval Fees for Manufactured Dwellings]	26
\$100,001 to \$250,000	[Construction Certificate]	25
\$100,001 to \$250,000	[S.68 Part A1 – Structure Approval Fees for Manufactured Dwellings]	26
\$250,001 – \$500,000	[Any other development, as set out below (plus \$620 if Notice of Application is required under S.82A of the Act), with value of building works]	22
\$250,001 – \$500,000	[Any other development, as set out below (plus \$665 if Notice of Application is required under S.96(2) of 96AA(1) of the Act), with value of building works]	24
\$250,001 to \$500,000	[Construction Certificate]	25
\$250,001 to \$500,000	[S.68 Part A1 – Structure Approval Fees for Manufactured Dwellings]	26
\$5,001 – \$250,000	[Any other development, as set out below (plus \$620 if Notice of Application is required under S.82A of the Act), with value of building works]	22
\$5,001 – \$250,000	[Any other development, as set out below (plus \$665 if Notice of Application is required under S.96(2) of 96AA(1) of the Act), with value of building works]	24
\$500,001 – \$1,000,000	[Any other development, as set out below (plus \$620 if Notice of Application is required under S.82A of the Act), with value of building works]	23
\$500,001 – \$1,000,000	[Any other development, as set out below (plus \$665 if Notice of Application is required under S.96(2) of 96AA(1) of the Act), with value of building works]	24
\$500,001 or more	[Construction Certificate]	25
\$500,001 or more	[S.68 Part A1 – Structure Approval Fees for Manufactured Dwellings]	26
'B' Class Hoarding (plan area)	[Approvals, Permits & Inspections]	75
<b>1</b>		
1,100L Sulo Bin	[Hire of Garbage Skips – Commercial Collections]	45
10 Seater Bus and Wheelchair Access	[Community Transport Fleet Hire]	15
100mm	[Access Charges – Non Residential Water]	81
100mm	[Access Charges – Non Residential Sewer]	81
10cm roll barricade webbing	[Traffic Control Equipment]	53
12 Seater Bus	[Major Plant]	52
150mm	[Access Charges – Non Residential Water]	81
150mm	[Access Charges – Non Residential Sewer]	82
<b>2</b>		
2 hrs Free usage of Function Room for Non Profit Organisations (Snowy Monaro LGA based organisations only)	[Bombala Community Centre]	74
20mm	[Access Charges – Non Residential Water]	81
20mm	[Access Charges – Non Residential Sewer]	81
22 Seater Bus	[Community Transport Fleet Hire]	15
25mm	[Access Charges – Non Residential Water]	81
25mm	[Access Charges – Non Residential Sewer]	81

Fee Name	Parent	Page
<b>3</b>		
32mm	[Access Charges – Non Residential Water]	81
32mm	[Access Charges – Non Residential Sewer]	81
<b>4</b>		
40mm	[Access Charges – Non Residential Water]	81
40mm	[Access Charges – Non Residential Sewer]	81
<b>5</b>		
50 to 100 people	[Private and other Functions]	70
50m roll Safety fencing	[Traffic Control Equipment]	53
50mm	[Access Charges – Non Residential Water]	81
50mm	[Access Charges – Non Residential Sewer]	81
<b>6</b>		
6 Chairs & Table	[Dalgety Memorial Hall]	67
60 to 100kms	[Individual Vehicle Transport]	14
65mm	[Access Charges – Non Residential Water]	81
65mm	[Access Charges – Non Residential Sewer]	81
660L Sulo Bin	[Hire of Garbage Skips – Commercial Collections]	45
<b>7</b>		
72 Hour Turn-Around for Part 4A Certificates	[Building Inspections]	28
75mm	[Access Charges – Non Residential Water]	81
75mm	[Access Charges – Non Residential Sewer]	81
<b>8</b>		
8 Seater Vehicle	[Community Transport Fleet Hire]	15
80mm	[Access Charges – Non Residential Water]	81
80mm	[Access Charges – Non Residential Sewer]	81
<b>9</b>		
96(1) – Modifications involving minor error, mis-description or miscalculation	[Modification of Consent under S.96(1), 96(1A) & 96AA of the Act (Cl.258)]	23
96(1A) – Modifications involving minimal environmental impact (whichever is less)	[Modification of Consent under S.96(1), 96(1A) & 96AA of the Act (Cl.258)]	23
<b>A</b>		
A Along Smiths Road from ACT border	[Provision of Access Road (former Yarrowlumla Area)]	32
A0	[Black & White]	7
A0 Map	[Map Production-Cadastral & Aerial Imagery]	9
A0 Map	[Customised Map Production]	9
A0 plastic film	[Black & White]	7
A1	[Black & White]	7
A1 Map	[Map Production-Cadastral & Aerial Imagery]	9
A1 Map	[Customised Map Production]	9
A2	[Black & White]	7
A2 Map	[Map Production-Cadastral & Aerial Imagery]	9
A2 Map	[Customised Map Production]	9
A3	[Black & White]	7
A3	[Colour]	8
A3	[Photocopying Charges]	10
A3 Map	[Map Production-Cadastral & Aerial Imagery]	9
A3 Map	[Customised Map Production]	9
A4	[Black & White]	7
A4	[Colour]	8
A4	[Photocopying Charges]	10
A4 5-page GIS Report per property	[Customised Map Production]	9

Fee Name	Parent	Page
<b>A [continued]</b>		
A4 Map	[Map Production-Cadastral & Aerial Imagery]	9
A4 Map	[Customised Map Production]	9
Abandoned animals in need of emergency care/destruction	[Animal/Stock Impounding]	43
Acceptance of fresh sewage in aerobic condition -Nil Pre-treatment	[Sewer]	80
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Adaminaby/Cooma/Gegedzerick/Jindabyne (Large Niche)/Nimmitabel	[Plot & Maintenance]	38
Additional hard copies of Certificates	[Certificates]	18
Additional inspection for LTW to address non-compliant installations	[Application Fees]	82
Additional Kitchen Hire	[Non-Commercial]	69
Additional Kitchen Hire	[Commercial]	69
Additional Kitchen Hire	[Non-Commercial]	69
Additional Kitchen Hire	[Commercial]	69
Additional Number Plate for Multi-Lot Development (fee per number)	[Rural Addressing/Street Numbering]	32
Additional person	[Delegate Caravan Park]	65
Additional persons	[Bombala Caravan Park]	64
Additional Persons	[Nimmitabel, Cooma Showground & Other Sites]	65
Additional Waste/Recycling bin collection due to environmental threat	[Other Charges]	45
Adoption of Companion Animal	[Companion Animal General and Pound Fees]	42
Adult – 10 Entries	[Jindabyne Pool]	62
Adult Annual Pass	[Jindabyne Pool]	62
Adult Season Pass	[Adaminaby Pool]	61
Adult Season Pass	[Berridale Pool]	62
Adult Season Pass	[Bombala Pool]	62
Advertising – Applicable each time public notification is required during the process.	[Planning Proposal Application]	35
Advertising Signage	[Abandoned Article Impounding (S.26 Impounding Act 1993)]	43
Aerovator	[Miscellaneous Hire]	53
After hours (pre-arranged)	[CAA Members]	71
After hours (pre-arranged)	[Non CAA Members]	72
After Hours Emergency Inspection Fee for Subdivision Certificate or Subdivision Works	[Subdivision Inspections]	25
All Classifications and charging categories re-inspection fee	[Application Fees]	82
All facilities including grounds	[Delegate Hall (Sportsground)]	67
All Fields	[Junior Sports]	60
All s.68 Approvals required for events	[Events]	22
Aluminium	[Pollutant Charges]	83
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Amenities Building	[Adaminaby Sporting Field]	54
Amenities Caravan	[Major Plant]	52
Ammonia Nitrogen	[Pollutant Charges]	83
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Animal Yards	[Dalgety Showground]	57
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Annual Certification Lodgement Fee – 1 to 2 Devices	[Backflow Prevention]	84
Annual Certification Lodgement Fee – 3 to 5 Devices	[Backflow Prevention]	84
Annual Certification Lodgement Fee – 6 or more Devices	[Backflow Prevention]	84
Annual fee for half day or evening functions	[Community/Sporting Groups]	68
Annual fee for up to 2 trailers at any time	[Trailer Parking at Cooma Livestock Selling Centre]	72
Annual Fee to Operate a Manufactured Home Estate	[Application Fee for Approval to Operate – Caravan Parks]	41
Annual Fee to Operate Caravan Park	[Application Fee for Approval to Operate – Caravan Parks]	41
Annual lease of Unnecessary Road	[Approvals, Permits & Inspections]	75

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Fee Name	Parent	Page
<b>A [continued]</b>		
Annual Licence Fee	[Road Services]	75
Annual registration of an article/structure for display or use in a public place	[Road Services]	75
Annual Water Carter Inspection (Environmental Services)	[Application Fees and Inspection Fees]	77
Any other s.68 Approvals	[Approvals]	30
Application Fee for Granting of a Lease/Licence/Encroachment/Construction of a Road Reserve	[Applications for Public Land/Road Reserves]	50
Application for Easement or Other Dealing over Council Land	[Applications for Public Land/Road Reserves]	50
Application for Owners Consent for DA	[Applications for Public Land/Road Reserves]	50
Application for Owners Consent for DA – Not for Profit Organisation	[Applications for Public Land/Road Reserves]	50
Application for Road Reserve Closure	[Applications for Public Land/Road Reserves]	50
Application for Sec 54 Certificate	[Applications for Public Land/Road Reserves]	50
Application for the erection of a memorial	[Development Control Plans]	35
Application to burn under the Protection of the Environment (Clean Air) Regulation 2010 – Australian Aged Pension & Seniors Cards (Previous Cooma-Monaro only)	[Protection of the Environment Operations Act]	40
Application to burn under the Protection of the Environment (Clean Air) Regulation 2010 – General Public (Previous Cooma-Monaro only)	[Protection of the Environment Operations Act]	40
Application to connect to Councils sewer main or alter existing connection	[Application Fees and Inspection Fees]	77
Application to connect to Councils water main and install a new meter OR alter, disconnect or remove an existing meter connected to a service pipe	[Application Fees and Inspection Fees]	77
Application to Draw Potable Water from a Council Standpipe for Non Potable Use	[Application Fees and Inspection Fees]	77
Application to Draw Potable Water from a Council Water Supply or a Standpipe or Sell Water so Drawn (Environmental Services)	[Application Fees and Inspection Fees]	77
Application to install public gate or grid (conditions apply)	[Public Grid & Gate]	75
Application to Install/modify an Onsite Sewerage Management Facility – Domestic	[On-Site Sewerage Management (OSSM)]	41
Application to Install/modify an Onsite Sewerage Management Facility – Non Domestic	[On-Site Sewerage Management (OSSM)]	41
Application to Investigate Proposed Use of Public Land	[Applications for Public Land/Road Reserves]	50
Application to Investigate Proposed Use of Public Land – Not for Profit Organisation	[Applications for Public Land/Road Reserves]	50
Approval fee for each Approval body	[Integrated Development (CI.253)]	21
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Approved Own Paper A4	[Black & White]	7
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Asbestos – Minimum	[Cooma & Jindabyne Waste Facilities (Only)]	49
Ashes into Existing Grave	[All Cemeteries]	39
Assistance Companion Animal	[Companion Animal Act Fees, Inspection and Registration & Control Registration]	42
<b>B</b>		
B At Smiths Rd / Apple Box Lane Intersection	[Provision of Access Road (former Yarrowlumla Area)]	32
Backflow Prevention Initial Registration – 1 to 2 Devices	[Backflow Prevention]	84
Backflow Prevention Initial Registration – 3 to 5 Devices	[Backflow Prevention]	84

Fee Name	Parent	Page
<b>B [continued]</b>		
Backflow Prevention Initial Registration – 6 or more Devices	[Backflow Prevention]	84
Backhoe	[Major Plant]	52
Bain Marie	[Bibbenluke Hall]	66
Banner Space for Commercial Purposes	[Banners]	61
Banner Space for Community Purposes	[Banners]	61
Barium	[Pollutant Charges]	83
Barricade board	[Traffic Control Equipment]	53
Barricades, witches hats & star pickets	[Cooma Equipment Hire]	64
Batteries (including car & truck)	[Recyclables]	47
BBQ Area – BYO Bottle Gas	[Bibbenluke Hall]	66
BBQ Hut	[Dalgety Showground]	58
BBQ Large Functions	[Dalgety Memorial Hall]	67
BBQ Used for Meals	[Dalgety Memorial Hall]	67
Berridale Unit	[Dwellings]	74
Bike Show	[Community Events]	56
Billiards Room	[Adaminaby School of Arts]	65
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<b>Y</b>		
Yallambee Lodge Vital Call	[Yallambee Lodge Residential Care]	16
Youth Club – Day up to 6pm	[Bombala Showground]	55
Youth Club – Night 6pm onwards	[Bombala Showground]	55
Youth Club (used by Youth)	[Bombala Showground]	55
<b>Z</b>		
Zinc	[Pollutant Charges]	84

## Application for Financial Donations and Sponsorships



In Accordance with the Donations Policy GOV 011 / Section 356 of the Local Government Act 1993

Applicants Details	
Name of Organisation	Delegate Public School
Contact Person	Bradley Bannister, Principal
Address / Location	10 Campbell Street, Delegate NSW 2633
Phone Number	02 6458 8183
E-Mail Address	delegate-p.school@det.nsw.edu.au
ABN (If Applicable)	18246198266
Date of Establishment (If Applicable)	
Is your Organisation Registered for GST? (If Applicable)	yes

Project / Activity Details	
Name of Project / Activity	District Cross Country
Amount of Funding Requested	<p>Cash Amount \$ 112.55</p> <hr/> <p>In Kind Support:                      (You will be required to submit copies of quotes from Council in your application)</p> <p><input checked="" type="checkbox"/> Waste Management. E.g. Provision of bins / rubbish and recycling removal (Includes staff time for drop off and collection).</p> <p><input type="checkbox"/> Mowing / Gardening</p> <p><input type="checkbox"/> Road Closures (Includes Staff time)</p> <p><input type="checkbox"/> Fee Waivers. E.g. DA / Hall Hire Fees, (Security deposits will need to be paid by the applicant but will be refunded provided no damage is incurred)</p> <p><input type="checkbox"/> Promotion via Print Media (Council Website Advertisement etc.)</p> <p>Other – Please outline <u>witches hats , bunting, plastic netting/fencing</u></p>

Briefly describe the Project / Activity	Delegate Public School runs the District Cross Country event annual which includes setting up and running the event.
---	--

Project / Activity Financial Details	
Financial Details of the Project or Activity for which assistance is sought	Delegate Public School asks that Council please provide the delivery and removal of extra bins required to run the Cross Country at Delegate Country Club. We would also ask for the use of witches hats, bunting and temporary fencing materials, as per supplied by Bombala Council in the many years this event has taken place at Delegate Country Club in conjunction with local schools.
Total Cost of the Project or Activity	We ask that Council waive the costs of supply and removal
Details of other funding received from Snowy Monaro Regional Council (If Applicable)	
Details of other financial assistance sought or obtained	n/a

Project / Activity Details	
How will your Project / Activity benefit the Snowy Monaro Regional Community?	The Bombala District Cross Country event is held annually and brings together Delegate PS, St Josephs Primary and Bombala Public School. This event has been highly regarded and well supported by the communities of each school involved.
What is the expected amount of resident participation?	Participation includes parents of children participating, teachers from each school, volunteer marshalls, and P&C members (>120)
What other Local Community Groups is involved in this Project / Activity?	Delegate P&C, Delegate Country Club, school bus companies.

<p>Outline your Organisation's capacity to deliver the Project / Activity, or, describe previous experiences.</p>	<p>Bombala District Cross Country has been run by Delegate PS at Delegate Country Club over the past 20 years.</p>
---	--

<p>How will Council funding be acknowledged?                  E.g. Logo or signage                  (Council Funding must be acknowledged in your Project or Activity)</p>	<p>donated by SnowyMonaro Council placed on bins</p>
<p>Please provide details of Office Bearers or other Involved Parties</p>	
<p>What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?</p>	<p>We are only asking you waive costs</p>
<p>What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?</p>	<p>Annual District Schools Cross Country event</p>

<p><b>Application Checklist</b>                  If the following documents are not attached with the application, this may result in the application not being considered.                  Attached? (Please mark YES or No)</p>	
<p>A copy of the Group / Organisation's most recent bank statement or Treasurers Report, for the past Financial Year</p>	<p>n/a</p>

A copy of the Group / Organisation's Public Liability Insurance	n/a
Where the Group / Organisation intends to purchase equipment, and a copy of the quote/s obtained	n/a
Where the Group / Organisation does not have an ABN, a 'Statement by a Supplier' form is required	n/a
If your Group is not incorporated, please supply a letter from your supporting body	n/a

#### Authorization of Applicant

If the following is not completed, this may result in the application not being considered.

Name	Moira Braden
Office Held / Position	School Administrative Manager
E-Mail Address	moira.braden@det.nsw.edu.au
Postal Address	10 Campbell St, Delegate
Phone Number/s	64588183

#### Declaration and Signature of Applicant

- I confirm that the information contained in the application form and within the Documents are true and correct;
- I confirm that this application has been submitted with the full knowledge and support of the applicant;
- I declare that should this application be successful the funding will be expended as outlined in the above documentation;
- I acknowledge the Donation / Sponsorship acquittal requirements, and understand that surplus funds may be required to be returned to Council, and;
- I am aware this application will be reproduced in the Council Business Paper, and authorise for the publication of information required.

Signature		Digitally signed by Moira Braden Date: 2019.03.12 12:48:05 +11'00'
Name	Moira Braden,	

Position	School Admin Manager, Delegate Public School
Date	12.3.19

Submitting your Application	
<p><b>Email:</b> After completing your form, save to your computer and email to <a href="mailto:council@snowymonaro.nsw.gov.au">council@snowymonaro.nsw.gov.au</a></p>	
<p><b>Deliver to:</b> Any of the following Customer Service Locations:</p>	
<p><b><u>Cooma:</u></b>                  81 Commissioner Street                  Cooma NSW 2630</p>	<p><b><u>Bombala:</u></b>                  71 Caveat Street                  Bombala NSW 2632</p>
<p><b><u>Berridale:</u></b>                  2 Myack Street                  Berridale NSW 2628</p>	<p><b><u>Jindabyne:</u></b>                  Shop 2, Razorback Plaza                  Gippsland Street, Jindabyne NSW 2627</p>
<p><b>Contact:</b> (02) 6458 3555 (Governance Department, Bombala Office) for any enquiries.</p>	

FOR OFFICE USE ONLY		
Date Application received:		
Which function of Council is exercised by this Donation / Sponsorship?		
<b>TICK</b>	<b>Department / Area for Costing</b>	<b>Amounts Charged</b>
	Waste & Recycling	
	Community & Environmental Services	
	Parks & Gardens	
	Human Resources (e.g. Staff time)	
	Other (e.g. Hall / Oval fee waivers etc.)	
Is Public notice required?		
Date and method of Public notice:		

# Application for Event Waste and Recycling Services



Applicant <i>Delegate Public School</i>			
Contact Name <i>Maira Braden</i>	Phone (AH) [REDACTED]		
Organisation Name <i>Delegate Public School</i>	Phone (BH) <i>64588183</i>		
Postal Address <i>10 Campbell Street</i>	Mobile [REDACTED]		
Town <i>Delegate</i>	State <i>Nsw</i>	Postcode <i>2633</i>	ABN <i>182 461 98266</i>
Email <i>delegate-p.school@det.nsw.edu.au</i>			

Event Details <i>Cross Country</i>			
Name of Event <i>BDPSSA Cross Country</i>			
Location of Event <i>Delegate Country Club</i>			
Town <i>Delegate</i>	State <i>Nsw</i>	Postcode <i>2633</i>	

Delivery and Removal Dates <i>18th March or prior</i>	
Date from <i>18/3/19 prior</i>	Date to <i>18/3/19</i>

Delivery, Removal and Disposal of a combination Waste and Recycling Bins			
Delivery and Return of up to 10 x 240L/360L bins <i>Additional bin deliveries charged by the number of additional loads</i>	\$81.85 per service		
<b>Waste and Recycling Disposal Fees</b>			
Charge per Waste 240L bin	\$15.35 per bin		
Charge per Waste 360L bin	\$23.00 per bin		
Charge per Recycling 240L bin	\$8.20 per bin		
Charge per Recycling 360L bin	\$12.30 per bin		
Charge per contaminated Recycling 240L bin	\$13.65 per bin		
Charge per contaminated Recycling 360L bin	\$20.45 per bin		
<i>Note: If the Recycling Bin is contaminated and CAN NOT BE RECYCLED, the Garbage Waste Fee of \$20.45 will be applied per contaminated bin emptied.</i>			
Number of Waste Bins	240L x <i>2</i>	360L x <i>2</i>	
Number of Recycling Bins	240L x <i>1</i>	360L x	
Total number of Bins required for the event			

Please note: 1100 litre bins are available for large events under special arrangement.

Please contact Resource and Waste Services office on 1300 345 345 for more information.

I have attached the donation request (we are not asking for \$\$\$s but for the cost to be waived)  
As the bins are 240 not 360 I would like to amend that to **2 garbage and 1 recycle please.**  
According to our checklist we also get witches hats, netting and bunting from the Council.  
Your help would be gratefully appreciated and hopefully we can establish a protocol for the  
future, i.e. how many bins, witches hats and bunting, etc. are needed in the future, when we  
need to apply for funding and the best contact to ask all my annoying questions.

thanks

Moira Braden  
School Administrative Manager  
Delegate Public School  
Ph: 02 6458 8183

---

**From:** Lorinda Coulton <[Rindy.Coulton@snowymonaro.nsw.gov.au](mailto:Rindy.Coulton@snowymonaro.nsw.gov.au)>  
**Sent:** Friday, 8 March 2019 9:17 AM  
**To:** Delegate Public School  
**Subject:** FW: Application form for Event Waste and Recycling Services

Hi Moira

I have just confirmed that the waste bins available are 240 litre.

Hence, the charges below are correct.

I will organise for the delivery of the 2 x 240 litre waste bins for 18 March.

Also with regards to the donations the process has changed and all applications for support  
must go through the appropriate process. I have inserted a link below for you.

<https://www.snowymonaro.nsw.gov.au/757/Donations-and-Sponsorship>

Please do not hesitate to contact me if you have any queries.

Regards

**Lorinda Coulton**  
Resource & Waste Administration Officer



PO Box 714  
COOMA NSW 2630

Phone 1300 345 345  
Fax (02) 6456 3337

[snowymonaro.nsw.gov.au](http://snowymonaro.nsw.gov.au)

Think of the environment, please don't print this email unless you really need to

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---

**From:** Lorinda Coulton

**Sent:** Thursday, 7 March 2019 4:05 PM

**To:** 'Delegate Public School' <[delegate-p.school@det.nsw.edu.au](mailto:delegate-p.school@det.nsw.edu.au)>

**Subject:** RE: Application form for Event Waste and Recycling Services

Hi Moira

The fees for the 2 waste bins would be as follows

Delivery and Return of bins	\$ 81.85
Waste Disposal Fees	
2 x <b>240</b> litre Waste bins @ \$15.35 each	<u>\$ 30.70</u>
Total	<u>\$112.55</u>

The waste disposal fees are for the 240 litre bins rather than the 360 litre as this will save some fees on waste disposal.

The cost per 360 litre waste bin for disposal is \$23.00.

Please let me know if you would like to have the 360 litre bins instead?

Regards

**Lorinda Coulton**  
Resource & Waste Administration Officer



PO Box 714  
COOMA NSW 2630

Phone 1300 345 345  
Fax (02) 6456 3337

[snowymonaro.nsw.gov.au](http://snowymonaro.nsw.gov.au)

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---

**From:** Delegate Public School [<mailto:delegate-p.school@det.nsw.edu.au>]

**Sent:** Thursday, 7 March 2019 3:56 PM

**To:** Lorinda Coulton <[Rindy.Coulton@snowymonaro.nsw.gov.au](mailto:Rindy.Coulton@snowymonaro.nsw.gov.au)>

**Subject:** Re: Application form for Event Waste and Recycling Services

Thank you Rindy for your help today. Please find attached (hastily filled out) application form. I found the pricing a little confusing - is it \$83.85 plus \$23 per bin?

I'm hoping Council will put this through as a donation for local schools as they did last year (fingers crossed).

Let me know if you need any more information. I've erred on the side of larger bins.

Moira Braden

School Administrative Manager

Delegate Public School

Ph: 02 6458 8183

---

**From:** Lorinda Coulton <[Rindy.Coulton@snowymonaro.nsw.gov.au](mailto:Rindy.Coulton@snowymonaro.nsw.gov.au)>

**Sent:** Thursday, 7 March 2019 10:49 AM

**To:** Delegate Public School

**Subject:** Application form for Event Waste and Recycling Services

Hi Moira

Please find attached application form for Event and Waste Recycling Services.

I have confirmed with another staff member who has advised that they think Delegate School got an additional 2 bins for the Cross Country last year.

Please do not hesitate to contact me if you have any queries.

Regards

**Lorinda Coulton**  
Resource & Waste Administration Officer



PO Box 714  
COOMA NSW 2630

Phone 1300 345 345  
Fax (02) 6456 3337

[snowymonaro.nsw.gov.au](http://snowymonaro.nsw.gov.au)

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privileged information or confidential information or both. If you  
are not the intended recipient please delete it and notify the sender.  
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-----Safe Stamp-----

Your Anti-virus Service scanned this email. It is safe from known viruses.  
For more information regarding this service, please contact your service provider.

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privileged information or confidential information or both. If you  
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30 April 2019

The Manager  
Governance Department  
Snowy Monaro Regional Council  
81 Commissioner Street  
COOMA NSW 2630

Dear Nola,

**RE: DONATIONS and SPONSORSHIP COMMUNITY PROGRAM 2019**

The Community Chest Incorporated was established in April 2013 and is a local community, not-for-profit, charitable organisation. The Community Chest operates in the Snowy Monaro Region offering financial support to families and individuals experiencing a range of issues including homelessness, domestic violence, significant health problems, and financial hardship. Support is also offered to youth and school age children in our community who have limited opportunities due to financial restrictions.

Attached is a completed application for Snowy Monaro Regional Council Donations and Sponsorship Community Program 2019. Our community activity is called 'Community Christmas Hampers'. We offer support to local residents, of the Snowy Monaro Region who are in need and provide them with a Christmas Hamper comprising various Christmas type foods, condiments, and fresh produce that otherwise, these residents would not be able to afford. The Christmas Hampers bring cheer and add to the special Christmas feeling. It demonstrates to those suffering hardship and those who may be lonely, that the community they live in cares.

The Community Chest Inc. Committee hope our application will attain a positive outcome enabling The Community Chest Inc. volunteers to deliver this much needed and appreciated service to those in need in our Snowy Monaro Regional community.

Yours faithfully,



Erika Statham  
Grants and Funding Officer  
The Community Chest Inc. Committee  
Snowy Monaro Region

# Application for Financial Donations and Sponsorships



In Accordance with the Donations Policy GOV 011 / Section 356 of the Local Government Act 1993

Applicants Details	
Name of Organisation	The Community Chest Incorporated - Snowy Monaro Region
Contact Person	Ms Erika Statham, Grants and Funding Officer
Address / Location	[REDACTED]
Phone Number	[REDACTED]
E-Mail Address	[REDACTED]
ABN (If Applicable)	59 293 960 867
Date of Establishment (If Applicable)	April 2013 Fundraiser held at the Raglan Gallery, Lambie Street, Cooma NSW 2630
Is your Organisation Registered for GST? (If Applicable)	No

Project / Activity Details	
Name of Project / Activity	Community Christmas Hampers
Amount of Funding Requested	Cash Amount \$ 4,000.00
	<p>In Kind Support:                      (You will be required to submit copies of quotes from Council in your application)</p> <p><input type="checkbox"/> Waste Management. E.g. Provision of bins / rubbish and recycling removal (Includes staff time for drop off and collection).</p> <p><input type="checkbox"/> Mowing / Gardening</p> <p><input type="checkbox"/> Road Closures (Includes Staff time)</p> <p><input type="checkbox"/> Fee Waivers. E.g. DA / Hall Hire Fees, (Security deposits will need to be paid by the applicant but will be refunded provided no damage is incurred)</p> <p><input type="checkbox"/> Promotion via Print Media (Council Website Advertisement etc.)</p> <p>Other – Please outline <u>Appendices to this online application located</u></p>

Briefly describe the Project / Activity	The Community Chest Inc. of the Snowy Monaro Region provides and organises delivery of Community Christmas Hampers to local residents in need across the Snowy Monaro Region. These include families and individuals who meet the criteria and are experiencing financial hardship.
---	---

<b>Project / Activity Financial Details</b>	
Financial Details of the Project or Activity for which assistance is sought	Please review the financial details of the activity for which assistance is sought as Appendices to this online application via my email to SMRC on the morning of Thursday 23 May 2019.
Total Cost of the Project or Activity	\$6000.00
Details of other funding received from Snowy Monaro Regional Council (If Applicable)	None.
Details of other financial assistance sought or obtained	None.

<b>Project / Activity Details</b>	
How will your Project / Activity benefit the Snowy Monaro Regional Community?	This 2019 activity will assist the Snowy Monaro Regional Community by: Expanding The Community Chest Inc. volunteering efforts to residents across the region that meet the criteria and are in financial hardship. Christmas is a time when those who are suffering financial hardship and/or loneliness feel it the most. The Community Chest has been providing Christmas Hampers for community members in need for the past three years. These residents of the Snowy Monaro; families, including single parent families, young people living out of home, those suffering medical issues and those experiencing a variety of community needs will all benefit.
What is the expected amount of resident participation?	In 2018 The Community Chest delivered 42 Christmas Hampers to brighten the day and bring some joy to residents of the Snowy Monaro Regional Council area. This number was up on the year before and is expected to grow for Christmas 2019 as more local residents face hardship.
What other Local Community Groups is involved in this Project / Activity?	None.

<p>Outline your Organisation's capacity to deliver the Project / Activity, or, describe previous experiences.</p>	<p>The Community Chest Inc. Committee has undertaken this project for the last three years with resounding success. Each year we look at ways of streamlining and enhancing the process. Last year we made up 42 large hampers in two hours with the assistance of members of the Committee and local residents who volunteered their time to assist the Committee with this project. Over the last three years the project has increased in size, not only of Christmas Hamper recipients but also the input of volunteers.</p>
---	--

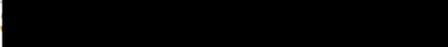
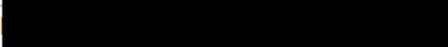
<p>How will Council funding be acknowledged?  E.g. Logo or signage  (Council Funding must be acknowledged in your Project or Activity)</p>	<p>Snowy Monaro Regional Council funding will be acknowledged through:  The Community Chest Inc. website with photographs and;  The Monaro Post with an article and photograph the day the hampers are being made up and distributed in December 2019.  Due to privacy and confidentiality it would not be permissible to release names or photographs of any of the Christmas Hamper recipients in any form of social media, without the written consent of the recipient(s).</p>
<p>Please provide details of Office Bearers or other Involved Parties</p>	<p>Mrs Marnie Stewart, Chairperson                  Mrs Angela Johnson, Vice Chairperson                  Mrs Melissa Caffarelli, Treasurer                  Mrs Julie Adams, Secretary                  Mrs Erika Statham, Grants and Funding Officer - Mobile: 0400 787398</p>
<p>What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?</p>	<p>This is a duplicate question as per below.</p>
<p>What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?</p>	<p>The Community Chest Inc. as recipient of the funding will provide Community Christmas Hampers to locals in financial hardship who reside within the Snowy Monaro Region as described above.                  The names of the Christmas Hamper recipients are referred to The Community Chest by organisations such as DOCS, MCAS, The Salvation Army, St Vincent de Paul and local schools and daycare centres. The names of the recipients are strictly confidential.</p>

<p><b>Application Checklist</b>   <b>If the following documents are not attached with the application, this may result in the application not being considered.</b>   <b>Attached? (Please mark YES or No)</b></p>	
<p>A copy of the Group / Organisation's most recent bank statement or Treasurers Report, for the past Financial Year</p>	<p>Please see the attachment to this online application via my email sent on Thursday 23 May 2019.</p>

A copy of the Group / Organisation's Public Liability Insurance	Please see the attachment to this online application via my email sent on Thursday 23 May 2019.
Where the Group / Organisation intends to purchase equipment, and a copy of the quote/s obtained	The Community Chest Incorporated will procure the hampers, Christmas goods, condiments and fresh produce from local retailers within the Snowy Monaro Region, in the lead up to Christmas.
Where the Group / Organisation does not have an ABN, a 'Statement by a Supplier' form is required	Not Applicable. An ABN number has been supplied at the beginning of this online application.
If your Group is not incorporated, please supply a letter from your supporting body	Not Applicable.

**Authorization of Applicant**

**If the following is not completed, this may result in the application not being considered.**

Name	Ms Erika Statham
Office Held / Position	The Community Chest Inc. Committee Grants and Funding Officer
E-Mail Address	
Postal Address	
Phone Number/s	

**Declaration and Signature of Applicant**

- I confirm that the information contained in the application form and within the Documents are true and correct;
- I confirm that this application has been submitted with the full knowledge and support of the applicant;
- I declare that should this application be successful the funding will be expended as outlined in the above documentation;
- I acknowledge the Donation / Sponsorship acquittal requirements, and understand that surplus funds may be required to be returned to Council, and;
- I am aware this application will be reproduced in the Council Business Paper, and authorise for the publication of information required.

Signature	
Name	Ms Erika Statham

Position	The Community Chest Inc. Committee, Grants and Funding Officer
Date	Thursday 23 May 2019

**Submitting your Application**

**Email:** After completing your form, save to your computer and email to [council@snowymonaro.nsw.gov.au](mailto:council@snowymonaro.nsw.gov.au)

**Deliver to:** Any of the following Customer Service Locations:

**Cooma:**

81 Commissioner Street  
 Cooma NSW 2630

**Bombala:**

71 Caveat Street  
 Bombala NSW 2632

**Berridale:**

2 Myack Street  
 Berridale NSW 2628

**Jindabyne:**

Shop 2, Razorback Plaza  
 Gippsland Street, Jindabyne NSW 2627

**Contact:** (02) 6458 3555 (Governance Department, Bombala Office) for any enquiries.

**FOR OFFICE USE ONLY**

Date Application received:

Which function of Council is exercised by this Donation / Sponsorship?

TICK	Department / Area for Costing	Amounts Charged
	Waste & Recycling	
	Community & Environmental Services	
	Parks & Gardens	
	Human Resources (e.g. Staff time)	
	Other (e.g. Hall / Oval fee waivers etc.)	

Is Public notice required?

Date and method of Public notice:

## Profit and Loss

### The Community Chest Incorporated For the period 1 August 2018 to 6 January 2019

Events is Christmas Hamper 18.

	1 AUG 2018-6 JAN 2019
<hr/>	
<b>Trading Income</b>	
Grants	4,500.00
Total Trading Income	4,500.00
<hr/>	
Gross Profit	4,500.00
<hr/>	
<b>Operating Expenses</b>	
Community Assistance - Christmas Hampers	5,260.15
Total Operating Expenses	5,260.15
<hr/>	
Net Profit	(760.15)

# Community Assistance - Christmas Hampers Transactions

## The Community Chest Incorporated

### For the period 1 August 2018 to 6 January 2019

Events is Christmas Hamper 18.

DATE	SOURCE	DESCRIPTION	REFERENCE	DEBIT	CREDIT	RUNNING BALANCE	GROSS	GST
<b>Community Assistance - Christmas Hampers</b>								
17 Dec 2018	Spend Money	WITHDRAWAL ONLINE 1248320 PMAT Ruby Curti Christmas Hampers - Ruby Curtis- paid to Ruby in advance as she paid with her credit card		3,000.00	-	3,000.00	3,000.00	-
18 Dec 2018	Spend Money	Woolworths-Debit Card - Christmas Hamper		121.20	-	3,121.20	121.20	-
18 Dec 2018	Spend Money	Coles-Debit Card - Christmas Hamper		33.59	-	3,154.79	33.59	-
21 Dec 2018	Spend Money	Coles-Debit Card - Christmas Hamper		1,000.00	-	4,154.79	1,000.00	-
21 Dec 2018	Spend Money	Coles-Debit Card - Christmas Hamper		201.01	-	4,355.80	201.01	-
6 Jan 2019	Spend Money	Ruby Curtis - Ruby Curtis-Christmas Hampers paid on Credit card		263.45	-	4,092.35	263.45	-
6 Jan 2019	Spend Money	Lions Club of Cooma Inc - Christmas Cakes	200157	472.90	-	5,092.15	472.90	-
6 Jan 2019	Spend Money	Mitre 10 - Tubs for Christmas Hampers	200158	168.00	-	5,260.15	168.00	-
<b>Total Community Assistance - Christmas Hampers</b>				<b>5,260.15</b>	<b>-</b>	<b>5,260.15</b>	<b>5,260.15</b>	<b>-</b>
<b>Total</b>				<b>5,260.15</b>	<b>-</b>	<b>5,260.15</b>	<b>5,260.15</b>	<b>-</b>



**Westpac Community Solutions One**

Statement Period  
 28 February 2019 - 29 March 2019

Account Name  
**THE COMMUNITY CHEST  
 INCORPORATED**

**THE COMMUNITY CHEST  
 INCORPOR..**

Opening Balance	+ \$8,148.13
Total Credits	+ \$4,958.28
Total Debits	- \$3,252.42
Closing Balance	+ \$9,853.99

**TRANSACTIONS**

Please check all entries on this statement and promptly inform Westpac of any possible error or unauthorised transaction

DATE	TRANSACTION DESCRIPTION	DEBIT	CREDIT	BALANCE
28/02/19	<b>STATEMENT OPENING BALANCE</b>			<b>8,148.13</b>
04/03/19	Deposit Cooma NSW		1,937.55	10,085.68
04/03/19	Debit Card Purchase Jindabyne Brewing Jindabyne Aus Card No. ~287216	343.74		9,741.94
04/03/19	Debit Card Purchase Shut The Gate Wines Berridale Aus Card No. ~287216	650.00		9,091.94
04/03/19	Debit Card Purchase Thredbo Valley Dist Jindabyne Aus Card No. ~287216	1,728.00		7,363.94
04/03/19	Withdrawal Online 1268293 Pymt Lauren Ren Food and Wine Trail	131.10		7,232.84
05/03/19	Deposit Cooma NSW		560.00	7,792.84
06/03/19	Deposit Peta Risojevic Foodandwinetrail a		580.00	8,372.84
07/03/19	Deposit Kris-Marie Shark Kris Sharkey		590.00	8,962.84
12/03/19	Deposit Snowy Hydro Ltd Inv-0001		800.00	9,762.84
13/03/19	Deposit Cooma NSW		260.00	10,022.84
13/03/19	Debit Card Purchase Hip Pocket Workwear a Cooma Aus Card No. ~287216	94.75		9,928.09
18/03/19	Withdrawal Online 1924795 Pymt Lauren Ren Lauren Rendoth	107.49		9,820.60
18/03/19	Withdrawal Online 1943821 Pymt Newsxpress Newsxpress Cooma	31.99		9,788.61
25/03/19	Withdrawal Online 1159694 Pymt Emma Hill Emma Hill Food	57.35		9,731.26



## TRANSACTIONS

Please check all entries on this statement and promptly inform Westpac of any possible error or unauthorised transaction

DATE	TRANSACTION DESCRIPTION	DEBIT	CREDIT	BALANCE
25/03/19	Withdrawal Online 1160958 Pymt Oscar's Te Oscars Techhub	49.00		9,682.26
25/03/19	Withdrawal Online 1185668 Pymt Oscar's Te Oscars Techhub	49.00		9,633.26
25/03/19	Payment By Authority To Mx and Co Xero Fees	10.00		9,623.26
29/03/19	Interest Paid		0.73	9,623.99
29/03/19	Deposit Online 2712067 Pymt Sharp Street Med Sharpetsurgery		200.00	9,823.99
29/03/19	Deposit Cooma NSW		30.00	9,853.99
29/03/19	<b>CLOSING BALANCE</b>			<b>9,853.99</b>

## CONVENIENCE AT YOUR FINGERTIPS

Use Online, Mobile or Tablet Banking to pay bills, transfer funds, check your account balances and much more

## MORE INFORMATION

Further information in relation to your account, including details of product benefits and applicable fees and charges, is available on request. That information is also contained in the Product Disclosure Statement (PDS) or other disclosure document for your account. For a copy of that document, or if you have any other enquiries, you can call Telephone Banking on 132 032 from Australia or +61 2 9293 9270 from overseas.

The above Closing Balance amount may not be the same as the balance payable to you on closure of your account (the 'termination value'). Details of the termination value can be obtained by calling Telephone Banking on the numbers quoted above. Further information on how to close accounts, including calculation of the termination value, is contained in the Product Disclosure Statement (PDS) booklet or other disclosure document for your account.

We have an internal process for handling and resolving any problem you may have with, or complaints relating to, your account or this product. Information about this process can be found in the Product Disclosure Statement (PDS) or other disclosure document for your account, or you can contact us on 1300 130 467.

### Westpac Live



Manage your banking  
anytime, anywhere with  
Online Banking

### Telephone Banking



Call us on 132 032  
+61 2 9293 9270 if overseas

### Local Branch



Find branches and ATMs at  
[westpac.com.au/locateus](http://westpac.com.au/locateus)

**THANK YOU FOR BANKING WITH WESTPAC**

# Application for Financial Donations and Sponsorships



In Accordance with the Donations Policy GOV 011 / Section 356 of the Local Government Act 1993

**RECEIVED**  
 21 MAY 2019  
 Front Counter  
 Benildale Office

INTERNAL MAIL 21/5  
**E-MAILED**  
 21/5/19 Amanda  
 CC: [redacted]

## Applicants Details

Name of Organisation: **Coolamatonc SNOWY Mtn. COUNTY club**  
 Contact Person: **ARTHUR OWENS**  
 Address / Location: **PO BOX 230 TINDABYNE 2627**  
 Phone Number: **64 578 334** [redacted]  
 E-Mail Address: **manager@Coolamatoncclub.com**  
 ABN (If Applicable): **43 0010 55787**  
 Date of Establishment (If Applicable): **1952**  
 Is your Organisation Registered for GST? (If Applicable): **YES**

## Project / Activity Details

Name of Project / Activity: **ADVERTISING SIGN**  
 Cash Amount \$ **2445.00**

In Kind Support:  
 (You will be required to submit copies of quotes from Council in your application)

Amount of Funding Requested

- Waste Management. E.g. Provision of bins / rubbish and recycling removal (Includes staff time for drop off and collection).
- Mowing / Gardening
- Road Closures (Includes Staff time)
- Fee Waivers. E.g. DA / Hall Hire Fees, (Security deposits will need to be paid by the applicant but will be refunded provided no damage in incurred)
- Promotion via Print Media (Council Website Advertisement etc.)

Other – Please outline \_\_\_\_\_

Briefly describe the Project / Activity

**Project / Activity Financial Details**

Financial Details of the Project or Activity for which assistance is sought

Total Cost of the Project or Activity

Details of other funding received from Snowy Monaro Regional Council (If Applicable)

Details of other financial assistance sought or obtained

APPLIED TO SPORT AUSTRALIA FOR CART PATH FUNDING

**Project / Activity Details**

How will your Project / Activity benefit the Snowy Monaro Regional Community?

What is the expected amount of resident participation?

What other Local Community Groups is involved in this Project / Activity?

Outline your Organisation's capacity to deliver the Project / Activity, or, describe previous experiences.

VISUALLY ENHANCE OPPORTUNITIES FOR VISITORS TO THE REGION TO INCREASE INTEREST FOR THEIR STAY CURRENT RESIDENTS TEND TO FORGET THAT THERE IS A GREAT GOLF COURSE FOR THEIR LEASURE ACCOMMODATION FACILITIES IN BERRIDALE

AT THE GOLF COURSE IT SOLEY RUN BY VOLUNTEERS, THERE IS NO ISSUE WITH ERECTING SIGN

How will Council funding be acknowledged?

E.g. Logo or signage

(Council Funding must be acknowledged in your Project or Activity)

Please provide details of Office Bearers or other Involved Parties

What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?

What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?

THROUGH ALL MEDIA OUTLETS  
INCLUDING FACEBOOK, WEB PAGE  
& PRINT MEDIA.

ARTHUR OWENI - Secretary Manager  
CHARLIE FITZGIBBONS - PRESIDENT  
BETTY THOMPSON - Vice PRESIDENT

A GOLF SPORTING FACILITY  
FOR ALL INTEREST COMMUNITY  
MEMBERS & VISITORS.

PROVISION OF ANOTHER FACILITY  
FOR THE REGION TO BOAST.

#### Application Checklist

If the following documents are not attached with the application, this may result in the application not being considered.

Attached? (Please mark YES or No)

A copy of the Group / Organisation's most recent bank statement or Treasurers Report, for the past Financial Year

A copy of the Group / Organisation's Public Liability Insurance

Where the Group / Organisation intends to purchase equipment, and a copy of the quote/s obtained

Where the Group / Organisation does not have an ABN, a 'Statement by a Supplier' form is required

If your Group is not incorporated, please supply a letter from your supporting body

**Authorization of Applicant**

If the following is not completed, this may result in the application not being considered.

Name *ARTHUR OWENS*  
 Office Held / Position *SECRETARY MANAGER*  
 E-Mail Address *manager@coolamatonggolclub.com*  
 Postal Address *PO BOX 230 JINDARBYNE 2627*  
 Phone Number/s *02 64578334 0438465633*

**Declaration and Signature of Applicant**

- I confirm that the information contained in the application form and within the Documents are true and correct;
- I confirm that this application has been submitted with the full knowledge and support of the applicant;
- I declare that should this application be successful the funding will be expended as outlined in the above documentation;
- I acknowledge the Donation / Sponsorship acquittal requirements, and understand that surplus funds may be required to be returned to Council, and;
- I am aware this application will be reproduced in the Council Business Paper, and authorise for the publication of information required.

Signature



Name

*ARTHUR OWENS*

Position

*Secretary Manager*

Date

*19 MAY 2019*

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Coolamatong Snowy Mountains Country Club

**Profit & Loss [With Year to Date]**

March 2019

PO Box 75  
 Berridale NSW 2628

ABN: 43 001 055 787

Email: accounts@coolamatonggolfclub.com

Selected Period Year to Date

	Selected Period	Year to Date
<b>Income</b>		
Membership Subscriptions	\$68.17	\$23,648.17
Donation Income	\$0.00	\$25.00
Gambling	\$5,335.63	\$87,207.40
Grants & Rebates	\$2,881.58	\$13,421.26
Till Discrepancies	-\$198.00	-\$364.70
Fuel Tax Credit	\$12.45	\$403.45
Bar Sales	\$21,232.74	\$207,159.45
Golf Income	\$5,814.53	\$53,666.42
Interest Received	\$0.00	\$0.01
Rent for Restaurant	\$313.65	\$3,136.50
Rent for use of Clubhouse	\$0.00	\$100.00
BAS/GST Adjustments & Rounding	\$0.00	\$1,677.24
<b>Total Income</b>	<b>\$35,460.75</b>	<b>\$390,080.20</b>
<b>Cost of Sales</b>		
Bar Purchases	\$12,575.23	\$101,636.60
Event Catering	\$0.00	\$880.72
Raffle Prizes	\$1,080.21	\$9,991.29
Poker Machines	\$0.00	\$456.00
<b>Total Cost of Sales</b>	<b>\$13,655.44</b>	<b>\$112,964.61</b>
<b>Gross Profit</b>	<b>\$21,805.31</b>	<b>\$277,115.59</b>
<b>Expenses</b>		
Accounting Fees	\$135.00	\$6,225.01
ATM-Cardtronics	\$0.00	\$1,126.18
Advertising	\$0.00	\$109.09
BBQ/Bottom Club Friday Sep On	\$0.00	\$91.53
Food Top Club Comp etc	\$29.50	\$826.27
Govt Fees & Charges	\$329.00	\$2,666.20
Office Supplies	\$416.98	\$672.42
Membership & Subscriptions	\$90.91	\$1,379.37
Affiliation Fees	\$0.00	\$4,353.94
Bank Charges	\$41.00	\$308.50
Merchant Fees	\$64.96	\$883.82
Body Corporate	\$477.27	\$4,295.43
Golf Prizes and Trophies	\$773.40	\$5,650.12
Golf Supplies	\$970.00	\$970.00
Golf Comp Nominations	\$0.00	\$1,292.55
Cleaning Supplies	\$0.00	\$706.89
Cleaning	\$0.00	\$445.09
Electricity	\$1,226.69	\$14,871.26
Badge Draw	\$0.00	\$325.00
Entertainment/PPCA Fees	\$450.00	\$900.00
Gas	\$0.00	\$3,003.23
Computer Repairs & Software	\$0.00	\$259.09
Donations-Charities	\$0.00	\$2,025.00
Donations-Community Organisati	\$0.00	\$4,113.36
Dues & Subscriptions	\$0.00	\$763.00
Insurance	\$0.00	\$10,043.43
Professional Fees	\$0.00	\$320.00
Beer Line Gas	\$0.00	\$564.94

Created: 8/04/2019 8:46 PM

Coolamatong Snowy Mountains Country Club

PO Box 75

Berridale NSW 2628

ABN: 43 001 055 787

Email: accounts@coolamatonggolfclub.com

**Profit & Loss [With Year to Date]**

March 2019

	Selected Period	Year to Date
License Fees	\$0.00	\$1,096.82
Repairs & Maintenance	\$4,173.35	\$51,302.56
Postage	\$47.27	\$421.23
Poker Machine Winnings	\$0.00	\$1,000.00
Printing	\$0.00	\$850.00
Catering/Function/Eve Supplies	\$0.00	\$514.26
Freight	\$199.00	\$1,926.65
Rates	\$0.00	\$2,276.29
Trade Waste	\$163.80	\$3,057.35
Employment Expenses	\$7,507.24	\$65,920.17
Phone & Internet Expenses	\$417.89	\$3,578.34
Water & Sewerage Rates	\$0.00	\$0.01
<b>Total Expenses</b>	<b>\$17,513.26</b>	<b>\$201,134.40</b>
<b>Operating Profit</b>	<b>\$4,292.05</b>	<b>\$75,981.19</b>
<b>Other Income</b>		
Interest Income	\$0.82	\$13.04
<b>Total Other Income</b>	<b>\$0.82</b>	<b>\$13.04</b>
<b>Total Other Expenses</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Net Profit/(Loss)</b>	<b>\$4,292.87</b>	<b>\$75,994.23</b>

This report includes Year-End Adjustments.

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## Application for Financial Donations and Sponsorships



In Accordance with the Donations Policy GOV 011 / Section 356 of the Local Government Act 1993

### Applicants Details

Name of Organisation *DELEGATE RODEO CAMPDRAFT INC*  
Contact Person *MR LAURIE REED*  
Address / Location *P.O. BOX 11 DELEGATE 2633*  
Phone Number [REDACTED]  
E-Mail Address [REDACTED]  
ABN (If Applicable) *24-412754743*  
Date of Establishment *1-07-2003*  
(If Applicable)  
Is your Organisation  
Registered for GST? *NO*  
(If Applicable)

### Project / Activity Details

Name of Project / Activity *WASTE REMOVAL*

Cash Amount \$ *739*

In Kind Support:

(You will be required to submit copies of quotes from Council in your application)

- Waste Management. E.g. Provision of bins / rubbish and recycling removal (Includes staff time for drop off and collection).
- Mowing / Gardening
- Road Closures (Includes Staff time)
- Fee Waivers. E.g. DA / Hall Hire Fees, (Security deposits will need to be paid by the applicant but will be refunded provided no damage in incurred)
- Promotion via Print Media (Council Website Advertisement etc.)

Amount of Funding  
Requested

Other – Please outline \_\_\_\_\_

Briefly describe the Project / Activity *PROVISION AND REMOVAL OF WASTE AND RECYCLING BINS FROM THE DELEGATE CAMPDRAFT HELD AT THE DELEGATE SPORTS GROUND FOR THE 2018 AND 2019 EVENTS*

**Project / Activity Financial Details**

Financial Details of the Project or Activity for which assistance is sought *AS PER ENCLOSED ACCOUNTS FROM SMRC TOGETHER WITH LETTER FROM GENERAL MANAGER MR PETER BASCOMB DATED 18TH APRIL 2019 IN RESPONSE TO OUR LETTER OF 12TH APRIL 2019.*

Total Cost of the Project or Activity *\$739*

Details of other funding received from Snowy Monaro Regional Council (If Applicable)

*N/A*

Details of other financial assistance sought or obtained

*N/A*

**Project / Activity Details**

How will your Project / Activity benefit the Snowy Monaro Regional Community?

*BY PROVIDING A VERY POPULAR SPORTING ACTIVITY FOR THE ENJOYMENT OF YOUNG AND OLD WITHIN THE SHIRE AND FOR THE MANY VISITING COMPETITORS FROM OTHER AREAS. MONIES RAISED FROM THE CAMPDRAFT ARE DONATED TO OTHER LOCAL ORGANISATIONS SUCH AS THE DELEGATE MHC (HOSPITAL), SCHOOLS, ETC AS WELL AS BEING USED TO UPDATE AND IMPROVE FACILITIES AT THE COUNCIL'S SPORTS GROUND AT DELEGATE.*

What is the expected amount of resident participation?

*200-300 CONTESTANTS AND SPECTATORS*

What other Local Community Groups is involved in this Project / Activity?

*DELEGATE HOSPITAL AUXILIARY  
DELEGATE PONY CLUB  
DELEGATE PRIMARY AND PRE SCHOOLS  
DELEGATE AGRICULTURAL SOCIETY  
DELEGATE PROGRESS ASSOCIATION  
WOMBALA ST. JOSEPH'S SCHOOL*

Outline your Organisation's capacity to deliver the Project / Activity, or, describe previous experiences.

WE HAVE DELIVERED MANY PROJECTS FOR THE BENEFIT OF OUR COMMUNITY. THE FOLLOWING ARE THE MAJOR ONES. IN 2008/09 WITH ASSISTANCE FROM THE CAPITAL ASSISTANCE PROGRAM WE WERE ABLE TO INSTAL CUPBOARDS, BENCHES, BASINS, HOT AND COLD WATER, TILING AND POWER POINTS TO THE KIOSK AT THE DELEGATE SPORTS GROUND. WITH ASSISTANCE FROM THE COMMUNITY BUILDING PARTNERSHIP IN 2016 WE WERE ABLE TO ERECT AN AWNING OVER THE VIEWING AREA AT THE DELEGATE SPORTS GROUND AS WELL AS A SHELTER SHED BESIDE THE KIOSK. DURING 2017, WITH ASSISTANCE FROM BOGO ROCK COMMUNITY FUND, WE WERE ABLE TO ERECT A STORAGE SHED FOR EQUIPMENT AT THE DELEGATE SPORTS GROUND.

How will Council funding be acknowledged?

BY INCLUSION IN OUR MEDIA REPORT FOLLOWING OUR EVENT

E.g. Logo or signage

(Council Funding must be acknowledged in your Project or Activity)

Please provide details of Office Bearers or other Involved Parties

PRESIDENT DAMIEN VENTRY  
 VICE PRESIDENT BEVAN REED  
 SEC/TREASURER LAURIE REED  
 ASST SEC/TREASURER JAN INGRAM

What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?

THE DELEGATE CAMPDRAFT IS SUPPORTED BY CONTESTANTS AND SPECTATORS ALIKE FROM ALL AREAS OF THE SMRC SUCH AS COOMA, JUNDABYNE, BOMBALA, NIMMITABEL, COOTRACANTRA, ADAMINABY, MILA, BIBBENLUKE, BERRIDALE.

What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?

VISITORS ALSO ATTEND FROM BEGA, BODALLA, TUMUT, WAGGA WAGGA, YASS, CANDELO, COBARGO, BEMBOKA, BUNGENDORE, ROYALLA, CROOKWELL, KALARU, HALL, GOUL BURN, TOWAMBA, BRAIDWOOD, MURRUMBATEMAN, HOSKINSTOWN, TARALGA, BLAYNEY, MORUYA, LOCHIEL, PAMBULA, CAVAN, WOLUMLA, BATHURST, HOLBROOK, ETC AS WELL AS SOME FROM VICTORIA.

**Application Checklist**

If the following documents are not attached with the application, this may result in the application not being considered.

Attached? (Please mark YES or No)

A copy of the Group / Organisation's most recent bank statement or Treasurers Report, for the past Financial Year

YES

YES

A copy of the Group /  
Organisation's Public  
Liability Insurance *YES*

Where the Group /  
Organisation intends to  
purchase equipment, and  
a copy of the quote/s  
obtained *N/A*

Where the Group /  
Organisation does not  
have an ABN, a 'Statement  
by a Supplier' form is  
required *N/A*

If your Group is not  
incorporated, please  
supply a letter from your  
supporting body *N/A*

**Authorization of Applicant**

If the following is not completed, this may result in the application not being considered.

Name *LAURIE REED*  
Office Held / Position *SECRETARY/TREASURER*  
E-Mail Address [REDACTED]  
Postal Address *PO BOX 11 DELEGATE 2633*  
Phone Number/s [REDACTED]

**Declaration and Signature of Applicant**

- I confirm that the information contained in the application form and within the Documents are true and correct;
- I confirm that this application has been submitted with the full knowledge and support of the applicant;
- I declare that should this application be successful the funding will be expended as outlined in the above documentation;
- I acknowledge the Donation / Sponsorship acquittal requirements, and understand that surplus funds may be required to be returned to Council, and;
- I am aware this application will be reproduced in the Council Business Paper, and authorise for the publication of information required.

Signature [REDACTED]

Name *Laurie Reed*

Position	Secretary / Treasurer
Date	11-5-2019

**Submitting your Application**

**Email:** After completing your form, save to your computer and email to [council@snowymonaro.nsw.gov.au](mailto:council@snowymonaro.nsw.gov.au)

**Deliver to:** Any of the following Customer Service Locations:

**Cooma:**  
 81 Commissioner Street  
 Cooma NSW 2630

**Bombala:**  
 71 Caveat Street  
 Bombala NSW 2632

**Berridale:**  
 2 Myack Street  
 Berridale NSW 2628

**Jindabyne:**  
 Shop 2, Razorback Plaza  
 Gippsland Street, Jindabyne NSW 2627

**Contact:** (02) 6458 3555 (Governance Department, Bombala Office) for any enquiries.

**FOR OFFICE USE ONLY**

Date Application received:

Which function of Council is exercised by this Donation / Sponsorship?

TICK	Department / Area for Costing	Amounts Charged
	Waste & Recycling	
	Community & Environmental Services	
	Parks & Gardens	
	Human Resources (e.g. Staff time)	
	Other (e.g. Hall / Oval fee waivers etc.)	

Is Public notice required?

Date and method of Public notice:



Office Hours  
 8:30am - 4:30pm  
 Monday - Friday

**TAX INVOICE**  
 PLEASE QUOTE INVOICE NUMBER  
 ON ALL CORRESPONDENCE

**CONTACT US**

**Branch Offices**

2 Myack Street, BERRIDALE, NSW, 2628 02 6451 1195  
 Shop 2, Razorback Plaza, Gippsland Street, JINDABYNE, NSW, 2627 02 6451 1550  
 24/7 Customer Service Number 1300 345 345

**Snowy River Branch**  
**ABN 72 906 802 034 | GST Branch 004**

**MAILING ADDRESS**  
 PO Box 714, COOMA, NSW, 2630

**EMAIL** :council@snowymonaro.nsw.gov.au

[www.snowymonaro.nsw.gov.au](http://www.snowymonaro.nsw.gov.au)

Delegate Rodeo Campdraft Inc  
 Att: Laurie Reed  
 PO Box 11  
 DELEGATE NSW 2633

Debtor Number: 32282  
 Invoice Number: 35422  
 Issue Date: 29/03/2019  
 Due Date: 28/04/2019

Details	Qty	Amount	GST	Nett Amount
Tipping Fees - Delegate 05/04/18 - 09/04/18 - Deliver and Return of 10 x 240L Waste Bins & 5 x 360L Recycling Bins		\$148.82	\$14.88	\$163.70
Tipping Fees - Delegate 05/04/18 - 09/04/18 - Emptying of 10 x 240L Waste Bins @ \$15.35 each		\$139.55	\$13.95	\$153.50
Tipping Fees - Delegate 05/04/18 - 09/04/18 - Emptying of 5 x 360L Recycling Bins @ \$12.30 each		\$55.91	\$5.59	\$61.50
<b>Total</b>		<b>\$344.28</b>	<b>\$34.42</b>	<b>\$378.70</b>

Continued Next Page

Page 1 of 2

Please detach and return with your payment



**Remittance Advice**

Account Name: Delegate Rodeo Campdraft Inc  
 Invoice No.: 35422 Debtor No.: 32282  
 Amount Due Due Date  
**\$378.70** **28/04/2019**

**Direct Credit Payment to :**

Account Name : Snowy River Shire Council  
 BSB : 032 728  
 Account No. : 850 880  
 Reference No. : 32282

**Credit Card Payment:**

Visa  Mastercard  Please tick box if a receipt is required   
 Card Number  /  /  /   
 Expiry Date  /   
 Amount   
 Cardholder's Signature



Office Hours  
 8:30am - 4:30pm  
 Monday - Friday

**TAX INVOICE**  
 PLEASE QUOTE INVOICE NUMBER  
 ON ALL CORRESPONDENCE

**Snowy River Branch**  
**ABN 72 906 802 034 | GST Branch 004**

**MAILING ADDRESS**  
 PO Box 714, COOMA, NSW, 2630

**EMAIL** :council@snowymonaro.nsw.gov.au

[www.snowymonaro.nsw.gov.au](http://www.snowymonaro.nsw.gov.au)

Debtor Number: 32282  
 Invoice Number: 35422  
 Issue Date: 29/03/2019  
 Due Date: 28/04/2019

**CONTACT US**

**Branch Offices**

2 Myack Street, BERRIDALE, NSW, 2628 02 6451 1195  
 Shop 2, Razorback Plaza, Gippsland Street, JINDABYNE, NSW, 2627 02 6451 1550  
 24/7 Customer Service Number 1300 345 345

Delegate Rodeo Campdraft Inc  
 Att: Laurie Reed  
 PO Box 11  
 DELEGATE NSW 2633

Details	Qty	Amount	GST	Nett Amount
Tipping Fees - Delegate		\$148.82	\$14.88	\$163.70
05/04/18 - 09/04/18 - Deliver and Return of 10 x 240L Waste Bins & 5 x 360L Recycling Bins				
Tipping Fees - Delegate		\$139.55	\$13.95	\$153.50
05/04/18 - 09/04/18 - Emptying of 10 x 240L Waste Bins @ \$15.35 each				
Tipping Fees - Delegate		\$55.91	\$5.59	\$61.50
05/04/18 - 09/04/18 - Emptying of 5 x 360L Recycling Bins @ \$12.30 each				
<b>Total</b>		<b>\$344.28</b>	<b>\$34.42</b>	<b>\$378.70</b>

Continued Next Page

Page 1 of 2

Please detach and return with your payment



**Remittance Advice**

Account Name: Delegate Rodeo Campdraft Inc  
 Invoice No.: 35422 Debtor No.: 32282  
 Amount Due Due Date  
**\$378.70** **28/04/2019**

**Direct Credit Payment to :**

Account Name : Snowy River Shire Council  
 BSB : 032 728  
 Account No. : 850 880  
 Reference No. : 32282

**Credit Card Payment:**

Visa  Mastercard  Please tick box if a receipt is required   
 Card Number [ ] / [ ] / [ ] / [ ]  
 Expiry Date [ ] / [ ]  
 Amount [ ]  
 Cardholder's Signature [ ]

Delegate Campdraft Inc  
C/- Laurie Reed (Sec/Treas)  
P.O. Box 11  
Delegate 2633  
12<sup>th</sup> April, 2019

The General Manager  
Snowy Monaro Regional Council  
Attn Waste Department  
PO Box 714  
Cooma 2630

Dear Sir,

We write with concern regarding the supply of waste and recycling bins to the Delegate Sportsground and would appreciate some clarification on Council's Policy regarding waste facilities for Community Events.

The Delegate Campdraft is held annually, with proceeds supporting the Delegate Hospital (MPS), local Schools, Delegate History Room, Delegate Pony Club, Church Groups, etc; who all assist with the running of this event.

Over the years, the remaining profits have been injected into improvements at the Delegate Sportsground, supplemented by Grant monies obtained from various sources. These projects have also been supported by the Delegate Agricultural Society, Delegate Pony Club and Delegate Sportsground Committees. Improvements include hot and cold water and furnishings for the Kiosk, a shelter shed and roof over the spectator area, storage shed, seating around the arena and upgrade to power supply to name a few.

One of our biggest expenses is for the hire of the facility. Apparently we could have applied to Council for a donation towards our Event, but unfortunately applications for this funding had closed the Friday previous to our being aware of this assistance.

Our Committee members were very annoyed at the fiasco that occurred at our Campdraft in March this year. The rubbish bins from the Delegate Show, held the previous weekend, and which should have been emptied and replaced on the following Monday and Tuesday, were still lined up for collection when our Event commenced on Friday, 8<sup>th</sup> March. We had people camping at the Sportsground from the Wednesday prior to the Campdraft without garbage disposal facilities. Even worse, this situation continued until, after three desperate phone calls from the Secretary of the Delegate Agricultural Society, the bins were finally emptied and replaced some time on Saturday, 9<sup>th</sup> March! More bins were supplied on Sunday morning, 10<sup>th</sup> March.

You will appreciate that this was a problem that our hard working Committee could have done without and we were embarrassed at having to explain to our many visitors that we were trying to rectify the problem! We also appreciate that sometimes there are teething problems with new systems, but this particular

problem should not have occurred in the first place and then should have been addressed after just ONE phone call!

We have now received an account from Council for waste disposal from last years Campdraft, issued on 29<sup>th</sup> March, 2019. We would have appreciated this account much earlier so that we were aware of this expense.

We now ask if Council intends to supply permanent waste bins to be stored at the Delegate Sportsground so this fiasco is not repeated next year or for other events.

We would appreciate if Council can provide a discount for our combined accounts totalling \$739.00 as this Event is held for our small Community and this amount will impact negatively on our profits and our ability to continue our improvement plans for the Delegate Sportsground.

Your early advices would be appreciated.

Yours sincerely

A black rectangular redaction box covering the signature of Laurie Reed.

Laurie Reed



Enquiries Waste and Resources  
Our Ref 3153601  
Cooma Office  
Your Ref Letter of 12 April 2019

18 April 2019

Delegate Campdraft Inc  
c/- Laurie Reed (Sec/Treas)  
PO Box 11  
Delegate NSW 2633

Dear Mr Reed

**Re: Event bin waste collection and Council donation process**

Thank you for your letter dated 12 April 2019 regarding the supply of bins for your event, charges for the event and your notification of deadline for the Council donation process.

Council's Resource and Waste Services were informed of the Campdraft event dates on Monday 4 March after having discussions with Robyn Guthrie who had contacted council to inform that the bins from the Delegate Show had not been emptied by the contractor on the Monday morning and that we would need to arrange to have the bins emptied or make other arrangements as the campdraft was being held that weekend 9 and 10 March 2019. Council did not receive the application to supply event waste and recycling services for the Delegate Campdraft event until after the event on 12 March 2019.

As the contractor is only in the area for collection on Mondays we attempted to have our staff empty these bins, unfortunately the bins were too heavy for our staff member to empty at the time so extra bins were delivered to site on Saturday 9 March, we apologise for any inconvenience that this may have caused.

For future events, please ensure the application form for Event Waste and Recycling Services is completed and lodged with Council's Resource and Waste Services 14 days prior to any event being held. This will assist council in eliminating these issues from reoccurring. You can obtain an application form from any of our office locations, or by visiting <https://www.snowymonaro.nsw.gov.au/285/Event-Waste-Removal>

In regards to your concerns relating to the Delegate camp draft committee being charged for waste disposal for the 2018 event, unfortunately the original invoice had been incorrectly charged to the Bombala campdraft committee and had only recently been corrected.

SNOWY MONARO REGIONAL COUNCIL

Council is pleased to offer a donations and sponsorship program to a range of community organisations, events and individuals. This program operates on an annual timetable and is offered twice per year for the following periods:

- January - June
- July - December

Submissions for donations and sponsorship requests for July to December 2019 will open on Tuesday 23 April and close 5pm Friday 24 May 2019.

As your event date has already passed, you are welcome to submit an application for a Donation and Sponsorship retrospectively. All applications for the July to December 2019 period will be presented at the 20 June 2019 Council Meeting, where Council will decide on the applicants who will receive funding.

You can obtain an application form from any of our office locations, or by visiting <https://www.snowymonaro.nsw.gov.au/757/Donations-and-Sponsorship>

Please ensure you include all requested attachments with your submission. In the event that you are requesting a waiver of a fee or charge associated with a Council facility or service, you are required to contact the relevant Council department to obtain a quote. The quote will need to be included with your submission prior to the closing date.

Please return your completed application form to one of our Council office locations, or email them to [governance@snowymonaro.nsw.gov.au](mailto:governance@snowymonaro.nsw.gov.au)

Alternatively, you can post your application form to:

Snowy Monaro Regional Council  
PO Box 714  
Cooma NSW 2630

If you have any questions specific to a Donation and Sponsorship application, please contact Amanda Shepherd, Secretary Council & Committees, on 1300 345 345.

Yours faithfully



Peter Bascomb  
General Manager





**NAB Community Fee Saver  
 Account**

For further information call 13 22 65 for Personal  
 Accounts or 13 10 12 for Business Accounts.

**Account Balance Summary**

Opening balance	\$32,124.58	Cr
Total credits	\$0.00	
Total debits	\$2,360.00	
<b>Closing balance</b>	<b>\$29,764.58</b>	<b>Cr</b>

**Statement starts 30 March 2019**  
**Statement ends 30 April 2019**

019/011771



DELEGATE RODEO CAMPDRAFT INC  
 PO BOX 11  
 DELEGATE NSW 2633

**Outlet Details**

Bombala  
 155 Maybe St, Bombala NSW 2632

**Account Details**

DELEGATE RODEO CAMPDRAFT  
 COMMUNITY FEE SAVER



**Transaction Details**

Date	Particulars	Debits	Credits	Balance
30 Mar 2019	Brought forward			32,124.58 Cr
3 Apr 2019	001004.....	60.00		32,064.58 Cr
4 Apr 2019	000897.....	400.00		31,664.58 Cr
5 Apr 2019	000889.....	90.00		
	000890.....	60.00		31,514.58 Cr
8 Apr 2019	001030.....	140.00		31,374.58 Cr
12 Apr 2019	000888.....	150.00		31,224.58 Cr
15 Apr 2019	001016.....	650.00		
	001023.....	330.00		30,244.58 Cr
18 Apr 2019	001021.....	400.00		29,844.58 Cr
23 Apr 2019	000894.....	80.00		29,764.58 Cr

**Summary of Government Charges**

	From 1 July to date	Last year to 30 June
<b>Government</b>		
Withholding tax	\$0.00	\$0.00
Bank Account Debit (BAD) tax	\$0.00	\$0.00

Bank Accounts Debits (BAD) Tax or State Debits Duty has been abolished for all states & territories effective 1/7/2005. Any amount shown on this statement applies to debits processed on or before 30/06/2005.

For further information on any applicable rebates, fees or government charges, please refer to the NAB's 'A Guide to Fees & Charges' booklet. Please retain this statement for taxation purposes.

**Explanatory Notes**

Please check all entries and report any apparent error or possible unauthorised transaction immediately.  
 We may subsequently adjust debits and credits, which may result in a change to your account balance to accurately reflect the obligations between us.  
 For information on resolving problems or disputes, contact us on 1800 152 015, or ask at any NAB branch.

**DELEGATE RODEO CAMPDRAFT INC  
FINANCIAL STATEMENT FOR YEAR ENDED 30/06/18**

**BALANCE NAB CHEQUE ACCOUNT AS AT 30/06/17            S    441.39**

**INCOME**

Dept FACS-CBP Grant	S 34,865.00	
Annual Campdraft	S 35,806.60	
Boco Rock Grant	S 13,500.00	
Memberships	S     40.00	
Donations	S    250.00	
Delegate Sportsground	S     500.00	
Delegate P & A Society	S     500.00	
Delegate Pony Club	S     500.00	
	<u>S 85,961.60</u>	<u>S 85,961.60</u>
		<u>S 86,402.99</u>

**EXPENSES**

Donations	S 5,500.00	
Zone	S 300.00	
Campdraft expenses	S 27,639.34	
Insurance	S 650.00	
Gas Bottle Rent	S 158.40	
Repay Cabanandra Campdraft	S 6,000.00	
Repairs to yards	S 3,722.71	
Storage Shed	S 16,864.25	
Electrical wiring kiosk shed	S 2,091.30	
Lights	S 699.00	
Concreting	S 2,750.00	
NSW Fair Trading	S 45.00	
Repairs coolroom	S 80.00	
Farewell gift – G. Payten	S 50.00	
Photocopying Grant acquittal	S 8.60	
	<u>S 66,558.60</u>	<u>S 66,558.60</u>

**BALANCE NAB CHEQUE ACCOUNT AS AT 30/06/18    CR S 19,844.39**

**PROFIT FOR YEAR ENDED 30/06/18                    S 19,403.00**



**GOW-GATES INSURANCE BROKERS PTY LTD**  
(A.B.N. 12 000 837 785)  
Level 8 491 Kent Street SYDNEY N.S.W. 2000

*Please address all mail to:*  
GPO Box 4731 SYDNEY N.S.W. 1044

Phone: 02 8267 9999 Fax: 02 8267 9998

**14 January 2019**

**CERTIFICATE OF CURRENCY**

**TO WHOM IT MAY CONCERN,**

In our capacity as Insurance Brokers to **Southern Campdrafting Association Ltd.** we hereby certify that the undermentioned Insurance Contract is current to **31<sup>st</sup> December 2019.**

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend or alter the coverage afforded by the policy below:

**CLASS OF INSURANCE:** Public & Products Liability

**PERIOD OF INSURANCE:** From 31<sup>st</sup> December 2018 at 4:00pm AEST  
To 31<sup>st</sup> December 2019 at 4:00pm AEST

**INSURED:** Southern Campdrafting Association Ltd. and affiliated clubs of the insured who elect to participate in the insurance program.  
  
Including **DELEGATE RODEO CAMPDRAFT INC.** as an affiliated association/club of the above

**BUSINESS:** Campdrafting Association

**INSURERS:** Berkshire Hathaway Specialty Insurance **Agreement Number**  
47-ZEQ-000051-01

**INTEREST COVERED:** Section A - Public Liability  
Section B - Products Liability

<b>LIMITS OF LIABILITY:</b>	<b>Insurer</b>	<b>Limit</b>
	Berkshire Hathaway Specialty Insurance	\$20,000,000

**TOTAL  
LIMIT OF LIABILITY:** Section A - \$20,000,000 any one Occurrence  
Section B - \$20,000,000 any one Occurrence and in the aggregate for  
Any one Period of Insurance

**EXCESS:** \$2,500 each and every Occurrence

**POLICY NO.:** 47-ZEQ-000051-01

**For full terms, conditions and exclusions please refer to the Policy Wording version EquiCover  
Combined Liability Insurance Policy 2018 (Amended)**

Yours sincerely,



**Gow-Gates Insurance Brokers Pty Limited**  
Binding Agent

## Application for Financial Donations and Sponsorships



In Accordance with the Donations Policy GOV 011 / Section 356 of the Local Government Act 1993

Applicants Details	
Name of Organisation	Michelago Region Community Association
Contact Person	Kerry Rooney
Address / Location	C/- 50 Ryrie Street, Michelago 2620
Phone Number	[REDACTED]
E-Mail Address	[REDACTED]
ABN (If Applicable)	69045806574
Date of Establishment (If Applicable)	15 August 2005
Is your Organisation Registered for GST? (If Applicable)	No

Project / Activity Details	
Name of Project / Activity	Michelago Spring Fair
Amount of Funding Requested	Cash Amount \$500
	<p>In Kind Support:                      (You will be required to submit copies of quotes from Council in your application)</p> <p><input checked="" type="checkbox"/> Waste Management. E.g. Provision of bins / rubbish and recycling removal (Includes staff time for drop off and collection).</p> <p><input checked="" type="checkbox"/> Mowing / Gardening</p> <p><input type="checkbox"/> Road Closures (Includes Staff time)</p> <p><input checked="" type="checkbox"/> Fee Waivers. E.g. DA / Hall Hire Fees, (Security deposits will need to be paid by the applicant but will be refunded provided no damage is incurred)</p> <p><input type="checkbox"/> Promotion via Print Media (Council Website Advertisement etc.)</p> <p>Other – Please outline _____</p>
Briefly describe the Project / Activity	Annual Fair. Michelago's major community event and fund-raiser.

Project / Activity Financial Details	
Financial Details of the Project or Activity for which assistance is sought	Total revenue in 2018 was around \$10,000
Total Cost of the Project or Activity	Total costs in 2018 were around \$5,000
Details of other funding received from Snowy Monaro Regional Council (If Applicable)	SMRC has supported previous Spring Fairs with cash and in kind support.
Details of other financial assistance sought or obtained	We will seek sponsorship from commercial organisations.

Project / Activity Details	
How will your Project / Activity benefit the Snowy Monaro Regional Community?	The community of Michelago and surrounding region loves the annual fair. It is the one day of the year that everyone gets together in Michelago. Funds raised in past years have been spent on Council assets at Michelago Oval, including \$4,500 spent on the tennis clubhouse and toilets
What is the expected amount of resident participation?	In 2018 1,532 people, including children, attended the Fair. 40% of those came from postcode 2620. We estimate over half of all residents of the Michelago region attended.
What other Local Community Groups is involved in this Project / Activity?	The Fair is jointly run by the Michelago Rural Fire Brigade and the Michelago Region Community Association (MRCA). In 2018 the Michelago Pony Club ran the bar; and the Anglican and Catholic churches jointly ran the devonshire tea stall. The Michelago P&C runs a large cake stall every year. Funds raised are split in three: one third to the Fire Brigade, one third to the MRC and one-third is earmarked for a community project.
Outline your Organisation's capacity to deliver the Project / Activity, or, describe previous experiences.	The MRCA and the Michelago Fire Brigade have now jointly run four events together. This will be the third Spring Fair we have jointly run. The Spring Fairs have been a big success in terms of community participation, and have helped to raise some funds too. We have also run two music events.

<p>How will Council funding be acknowledged?  E.g. Logo or signage  (Council Funding must be acknowledged in your Project or Activity)</p>	<p>Council is welcome to make suggestions for acknowledgement. We erect SMRC signage at the Oval entry. We thank the Council for its support on our Facebook site. We have an MC on the day who also names all supporters and sponsors. And the Mayor or a Councillor is invited to announce raffle winners or open the Fair.</p>
<p>Please provide details of Office Bearers or other Involved Parties</p>	<p>Di Fett - President MRCA; Brent Wallis - Captain Michelago Rural Fire Brigade and Deputy President MRCA; Aleira Plath - President of the Michelago Pony Club and Secretary MRCA.</p>
<p>What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?</p>	<p>We will provide a large community event - a very popular Spring Fair - which all residents of the Snowy Monaro are cordially invited to attend and enjoy. There will be music, lots of food, activities for the kids, sheep dog exhibits, patting paddock, jumping castle, advice from the Rural Fire Brigade on bush fire safety.</p>
<p>What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?</p>	<p>As Above.</p>

<p><b>Application Checklist</b></p>	
<p><b>If the following documents are not attached with the application, this may result in the application not being considered.</b></p>	
<p><b>Attached? (Please mark YES or No)</b></p>	
<p>A copy of the Group / Organisation's most recent bank statement or Treasurers Report, for the past Financial Year</p>	<p>Yes</p>
<p>A copy of the Group / Organisation's Public Liability Insurance</p>	<p>Yes</p>
<p>Where the Group / Organisation intends to purchase equipment, and a copy of the quote/s obtained</p>	<p>N.A.</p>

Where the Group / Organisation does not have an ABN, a 'Statement by a Supplier' form is required	N.A.
If your Group is not incorporated, please supply a letter from your supporting body	N.A.

<b>Authorization of Applicant</b>	
<b>If the following is not completed, this may result in the application not being considered.</b>	
Name	Kerry Rooney
Office Held / Position	Treasurer
E-Mail Address	[REDACTED]
Postal Address	C/- 50 Ryrie Street, Michelago 2620
Phone Number/s	[REDACTED]

<b>Declaration and Signature of Applicant</b>	
<p><input checked="" type="checkbox"/> I confirm that the information contained in the application form and within the Documents are true and correct;</p> <p><input checked="" type="checkbox"/> I confirm that this application has been submitted with the full knowledge and support of the applicant;</p> <p><input checked="" type="checkbox"/> I declare that should this application be successful the funding will be expended as outlined in the above documentation;</p> <p><input checked="" type="checkbox"/> I acknowledge the Donation / Sponsorship acquittal requirements, and understand that surplus funds may be required to be returned to Council, and;</p> <p><input checked="" type="checkbox"/> I am aware this application will be reproduced in the Council Business Paper, and authorise for the publication of information required.</p>	
Signature	[REDACTED]
Name	Kerry Rooney
Position	Treasurer - Michelago Region Community Association
Date	15 May 2019

www.bendigobank.com.au



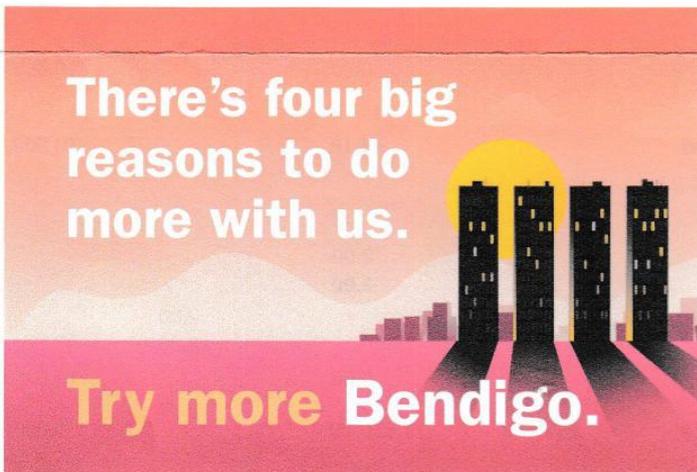
019/01208 009280  
 MICHELAGO REGION COMMUNITY ASSOC INC  
 2094 BURRA ROAD  
 MICHELAGO NSW 2620

Your details at a glance

**BSB number**  
**Account number**  
 Customer number  
 Account title MICHELAGO REGION COMMUNITY ASSOCIATION INCORPORATED

Account summary

Statement period 31 Jan 2019 - 29 Apr 2019  
 Statement number 54  
 Opening balance on 31 Jan 2019 \$10,398.30  
 Deposits & credits \$2,595.60  
 Withdrawals & debits \$3,994.32  
**Closing Balance on 29 Apr 2019 \$8,999.58**



Any questions?

Contact Chloe Heath  
 at Calwell Shopping Centre, Webber Cres, Calwell 2905  
 on **02 6291 3385**, or call **1300 BENDIGO**  
 (1300 236 344).

Bendigo Club Account

Date	Transaction	Withdrawals	Deposits	Balance
<b>Opening balance</b>				
31 Jan 19	DEPOSIT - CASH DONATIONS FOR RAILWAY		110.00	10,508.30
1 Feb 19	<b>Monthly Transaction Summary</b>			
	PAY ANYONE TRANSFERS (1 @ 0.40)	0.40		
	<b>Total Transaction Fees</b>	<b>0.40</b>		
	ACCOUNT REBATE		0.40	
	<b>Total Rebates</b>		<b>0.40</b>	
	<b>Net Transaction Fees for January 19</b>	<b>0.00</b>		10,508.30
7 Feb 19	OSKO PAYMENT GILLIAN ROBINSON Robinson		15.00	10,523.30
8 Feb 19	DIRECT CREDIT membership Campbe ANTHONY CAMPBELL 0876329880		15.00	10,538.30
12 Feb 19	PAY ANYONE 0150492931John C and STG195012158Reimburse Aust Day	223.00		10,315.30
12 Feb 19	PAY ANYONE 0150500900Michelago WBC620287 2017 Fair Profits	1,146.50		9,168.80

...continued overleaf :

728BH104 / E-1208 / S-2307 / L-4613 / 0017633363015260



Account number [REDACTED]  
Statement period 31/01/2019 to 29/04/2019  
Statement number 54 (page 2 of 2)

**Bendigo Club Account** (continued).

Date	Transaction	Withdrawals	Deposits	Balance
12 Feb 19	PAY ANYONE 0150501453Michelago WBC620287 2018 Hall Hire	190.00		8,978.80
12 Feb 19	E-BANKING TFR 00363556751201 0167081046 2018 Fair Profits		2,300.60	11,279.40
14 Feb 19	DIRECT DEBIT E0005462769 RED ENERGY-DDR 0877420103	172.14		11,107.26
25 Feb 19	DIRECT CREDIT Gaha Morris member J Gaha G Morris 0879565849		15.00	11,122.26
27 Feb 19	PAY ANYONE 0150815868John Holla CBA14332520 AGR-10157 Inv7665	566.50		10,555.76
27 Feb 19	PAY ANYONE 0151197229John C and STG195012158Reimburse K Rooney	46.18		10,509.58
1 Mar 19	<b>Monthly Transaction Summary</b> PAY ANYONE TRANSFERS (5 @ 0.40) <b>Total Transaction Fees</b> ACCOUNT REBATE <b>Total Rebates</b> <b>Net Transaction Fees for February 19</b>	2.00 2.00 0.00	2.00 2.00	10,509.58
18 Mar 19	PAY ANYONE 0152159324Paul Kenne BBL150496495MRCA clubhouse	1,650.00		8,859.58
1 Apr 19	<b>Monthly Transaction Summary</b> PAY ANYONE TRANSFERS (1 @ 0.40) <b>Total Transaction Fees</b> ACCOUNT REBATE <b>Total Rebates</b> <b>Net Transaction Fees for March 19</b>	0.40 0.40 0.00	0.40 0.40	8,859.58
9 Apr 19	OSKO PAYMENT A K PLATH Stubby Holders MMM aleira		130.00	8,989.58
9 Apr 19	OSKO PAYMENT A K PLATH Aleira Membership		10.00	8,999.58
<b>Transaction totals / Closing balance</b>		<b>\$3,994.32</b>	<b>\$2,595.60</b>	<b>\$8,999.58</b>

728BH104 / E-1208 / S-2307 / I-4614 / 0017633363015260

Bendigo Bank suggests you carefully check all entries on your statement. Apparent errors or possible unauthorised transactions are to be promptly reported to your branch. It is important that you notify Bendigo Bank of any disputed transactions as soon as possible as Bendigo Bank's ability to investigate disputed transactions and to subsequently process a chargeback in your favour is restricted by the time limits imposed under the operating rules of the applicable credit card scheme. If you wish to obtain further information about this product (including your chargeback rights) or you have a question or concern about your account or its operation please contact your local Bendigo Bank Branch (details supplied on the front of the statement).

All card transactions made in currencies other than Australian dollars will incur a fee of 3% of the transaction value. (Additional charges may apply for cash transactions.)

**Card Security**

For information on how to securely use your card and account please visit [bendigobank.com.au/cardsecurity](http://bendigobank.com.au/cardsecurity)



## Insurance

22 October 2018

Suite GL01  
60 Marcus Clarke Street  
Canberra ACT 2600  
Tel: (02) 6298 6600  
Fax: (02) 6298 6655

Postal Address :  
GPO Box 504  
Canberra ACT 2601

[www.eldersinsurance.com.au](http://www.eldersinsurance.com.au)

### Certificate of Currency

Name of Insured	MICHELAGO REGION COMMUNITY ASSOCIATION
Interested Party	THE SNOWY MONARO REGIONAL COUNCIL
Policy Number	EBU 324 559 BPK
Type of Policy	BUSINESS
Insurer/Underwriter	QBE Insurance (Australia) Limited
Cover effective from	01/10/2018
Cover expires 4.00 pm	01/10/2019
Description of risk insured	PUBLIC LIABILITY
Risk address	ANYWHERE IN AUSTRALIA
Sum Insured	\$20,000,000
Description	NA

The above information is extracted from our issued insurance policy and is certified as correct. Please refer to the Policy and Schedule documents for complete details of the insurance evidenced by this Certificate of Currency.

Tom Gilmore

**From:** Lorinda Coulton  
**Sent:** 10 May 2019 14:06:38 +1000  
**To:** 'Kerry Rooney'  
**Subject:** RE: Quote for Michelago Spring Fair

Hi Kerry

Thank you for your reply.

Please note the following charges are based on 2019/2020 proposed fees and charges and maybe subject to change.

Deliver and Return of both recycling and waste bins	\$170.00
Emptying of 6 x 240 litre waste bins @ \$18.00 each	\$108.00
Emptying of 6 x 360 litre recycling bins @ \$21.75 each	\$130.50
Total of	\$408.50

Please note if recycling bin is contaminated the cost per bin is \$30.00

Please do not hesitate to contact me if you have any queries.

Regards

Lorinda Coulton  
Resource & Waste Administration Officer



PO Box 714  
COOMA NSW 2630

Phone 1300 345 345  
Fax (02) 6456 3337  
[snowymonaro.nsw.gov.au](http://snowymonaro.nsw.gov.au)

**Think of the environment, please don't print this email unless you really need to**

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---

**From:** Kerry Rooney [REDACTED]  
**Sent:** Friday, 10 May 2019 12:36 PM  
**To:** Lorinda Coulton <[Rindy.Coulton@snowymonaro.nsw.gov.au](mailto:Rindy.Coulton@snowymonaro.nsw.gov.au)>  
**Subject:** Re: Quote for Michelago Spring Fair

Hi Lorinda,

Could I get the larger sized bins please.

Cheers Kerry

Sent from my iPad

On 10 May 2019, at 12:15 pm, Lorinda Coulton <[Rindy.Coulton@snowymonaro.nsw.gov.au](mailto:Rindy.Coulton@snowymonaro.nsw.gov.au)> wrote:

Hi Kerry

Thank you for your email on 3 May, 2019 regarding quote for waste management for the Michelago Spring Fair.

In your email you have specified the following bins

- > 6 x waste bins and
- > 6 x recycling bins

Can you please confirm the size of these bins.

Thanks

**Lorinda Coulton**  
Resource & Waste Administration Officer

<\_8487518e-f8a0-408c-a574-d9f29bb99c47.png>  
PO Box 714  
COOMA NSW 2630

Phone 1300 345 345  
Fax (02) 6456 3337  
[snowymonaro.nsw.gov.au](http://snowymonaro.nsw.gov.au)

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**From:** Jane Kanowski  
**Sent:** 3 May 2019 13:35:34 +1000  
**To:** 'Kerry Rooney'  
**Subject:** RE: Quote for Michelago Spring Fair

Hello Kerry

The fee for the hire of the field is \$61.50 per day (total is \$123)

The cost for the mowing is \$229.50

Please contact me if you require additional information.

Thanks

Jane

Jane Kanowski  
Open Space And Recreation Manager



PO Box 714  
COOMA NSW 2830

Direct 02 6455 1841  
Phone 1300 345 345  
Fax 02 6455 1799

[snowymonaro.nsw.gov.au](http://snowymonaro.nsw.gov.au)

**Think of the environment, please don't print this email unless you really need to**

**IMPORTANT NOTICE REGARDING CONTENT**

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---

**From:** Kerry Rooney [REDACTED]  
**Sent:** Friday, 3 May 2019 8:18 AM  
**To:** Jane Kanowski  
**Subject:** Quote for Michelago Spring Fair

Hi Jane,

The Michelago Spring Fair will be held on Sunday 10 November 2019 at the Michelago Oval.

Applications for donations and sponsorships close with Council on 24 May.

Could you please provide a quote on:

- Mowing of the cricket ground, the surrounding areas around the cricket ground, and around the tennis courts and Clubhouse.
- Any fees associated with our use of the Oval.
  - o We will be setting up on Saturday 9 November.
  - o Pull down will be on Sunday 10 after the event closes at 3pm.

Many thanks,

Kerry

*Kerry Rooney*  
*Treasurer*  
*Michelago Region Community Association*  
*M: 0417 208 076*

-----Safe Stamp-----  
Your Anti-virus Service scanned this email. It is safe from known viruses.  
For more information regarding this service, please contact your service provider.

## Application for Financial Donations and Sponsorships



In Accordance with the Donations Policy GOV 011 / Section 356 of the Local Government Act 1993

### Applicants Details

Name of Organisation	Mountain Lodge Bombala #190
Contact Person	Russell Yelds
Address / Location	Caveat St Bombala, NSW, 2632
Phone Number	[REDACTED]
E-Mail Address	
ABN (If Applicable)	
Date of Establishment (If Applicable)	1861
Is your Organisation Registered for GST? (If Applicable)	No

### Project / Activity Details

Name of Project / Activity: Donation to Cover Rates for the Bombala Mountain Lodge

Cash Amount \$2036.00

**In Kind Support:**

(You will be required to submit copies of quotes from Council in your application)

- Waste Management. E.g. Provision of bins / rubbish and recycling removal (Includes staff time for drop off and collection).
- Mowing / Gardening
- Road Closures (Includes Staff time)
- Fee Waivers. E.g. DA / Hall Hire Fees, (Security deposits will need to be paid by the applicant but will be refunded provided no damage is incurred)
- Promotion via Print Media (Council Website Advertisement etc.)

Amount of Funding Requested

**Other - Please outline - Donation to offset rates for the 2020 FY \$2036**

**Briefly describe the Project / Activity**

The members of the Lodge would be greatly appreciative if you could see your way clear to provide a donation to offset the rates for the 2020 FY.

The Lodge provides financial support to the community through various avenues, however needs to address maintenance and infrastructure on the lodge facility.

The lodge will be seeking additional support for the funding of the maintenance and infrastructure from other avenues but would like to maintain its community support while this work is undertaken.

It is for this reason that the lodge requests a donation for the 2020 FY to support these efforts.

**Project / Activity Financial Details**

Financial Details of the Project or Activity for which assistance is sought	The majority of funds raised by the members of Mountain Lodge comes from the pockets of individual members. External fundraising efforts include a street stall once a year. All funds raised must be used in assisting charitable causes within the district.
Total Cost of the Project or Activity	\$2036.00
Details of other funding received from Snowy Monaro Regional Council (If Applicable)	Nil
Details of other financial assistance sought or obtained	The Lodge will be seeking assistance from other organisations for the cost of maintenance and infrastructure repairs to the Bombala building.

**Project / Activity Details**

How will your Project / Activity benefit the Snowy Monaro Regional Community?	The Mountain Lodge provides assistance to various charitable causes within the district through donations to local organisations such as Seniors Week, Cemetery Maintenance Committee and individuals in need. This donation will allow the lodge to maintain that level of community assistance, while undertaking maintenance upgrades.
What is the expected amount of resident participation?	The charities supported by the lodge benefit the entire local community.

What other Local  
 Community Groups is  
 involved in this Project /  
 Activity?

N/A

Outline your  
 Organisation's capacity to  
 deliver the Project /  
 Activity, or, describe  
 previous experiences.

The Mountain Lodge has been in existence since 1861 and over that time has delivered many charitable donations. This allows the Lodge to continue that activity.

How will Council funding  
 be acknowledged?

E.g. Logo or signage

Acknowledgement to the local community.

(Council Funding must be  
 acknowledged in your  
 Project or Activity)

Please provide details of  
 Office Bearers or other  
 Involved Parties

Russell Yelds – Master of Lodge  
 JV Adamson, WE Bruce, AJ Peadon

What services or  
 Activities will the  
 Recipient of funding  
 provide to Snowy Monaro  
 Regional Community?

Charitable donations to organisations and individuals.

#### Application Checklist

**If the following documents are not attached with the application, this may result in the application not being considered.**

**Attached? (Please mark YES or No)**

A copy of the Group /  
 Organisation's most  
 recent bank statement or  
 Treasurers Report, for the  
 past Financial Year

Treasurer's Report is attached.

A copy of the Group / Organisation's Public Liability Insurance	Not applicable
Where the Group / Organisation intends to purchase equipment, and a copy of the quote/s obtained	Rates notice from 2019 FY attached to show current expected Rates Value for 2020 FY
Where the Group / Organisation does not have an ABN, a 'Statement by a Supplier' form is required	Not Applicable
If your Group is not incorporated, please supply a letter from your supporting body	N/A

**Authorization of Applicant**

If the following is not completed, this may result in the application not being considered.

Name	Russell Yelds
Office Held / Position	Master
E-Mail Address	
Postal Address	PO Box 16 Bombala, 2632
Phone Number/s	64585274

**Declaration and Signature of Applicant**

- I confirm that the information contained in the application form and within the Documents are true and correct;
- I confirm that this application has been submitted with the full knowledge and support of the applicant;
- I declare that should this application be successful the funding will be expended as outlined in the above documentation;
- I acknowledge the Donation / Sponsorship acquittal requirements, and understand that surplus funds may be required to be returned to Council, and;
- I am aware this application will be reproduced in the Council Business Paper, and authorise for the publication of information required.

Signature	
Name	Russell Yelds

Position	WORSHIPFUL MASTER W.M.
Date	15-5-19

**Submitting your Application**

**Email:** After completing your form, save to your computer and email to [governance@snowymonaro.nsw.gov.au](mailto:governance@snowymonaro.nsw.gov.au)

**Deliver to:** Any of the following Customer Service Locations:

**Cooma:**

81 Commissioner Street  
 Cooma NSW 2630

**Bombala:**

71 Caveat Street  
 Bombala NSW 2632

**Berridale:**

2 Myack Street  
 Berridale NSW 2628

**Jindabyne:**

Shop 2, Razorback Plaza  
 Gippsland Street, Jindabyne NSW 2627

**Contact:** (02) 1300345345 (Governance Department, Bombala Office) for any enquiries.

**FOR OFFICE USE ONLY**

Date Application received:

Which function of Council is exercised by this Donation / Sponsorship?

TICK	Department / Area for Costing	Amounts Charged
	Waste & Recycling	
	Community & Environmental Services	
	Parks & Gardens	
	Human Resources (e.g. Staff time)	
	Other (e.g. Hall / Oval fee waivers etc.)	

Is Public notice required?

Date and method of Public notice:

<b>LODGE BUDGET</b>				
<i>Day/Month/Year:</i>		11-April-2019		
<b>SUMMARY</b>				
	<b>ACTUAL</b>	<b>BUDGETED</b>	<b>OVER BUDGET</b>	<b>UNDER BUDGET</b>
<i>Total income</i>	6,215.38	8,668.00		-2452.62
<i>Total expenses</i>	4,370.74	10,170.00		-5799.26
<b><i>Income less expenses:</i></b>	<b>1,844.64</b>			
<b>INCOME DETAILS</b>				
	<b>ACTUAL</b>	<b>BUDGETED</b>	<b>OVER BUDGET</b>	<b>UNDER BUDGET</b>
<i>Carry Forward</i>	0.00			
<i>Memberships</i>	4,479.88	7,668.00		-3188.12
<i>Grants &amp; Donations</i>	0.00			
<i>Sales</i>	0.00			
<i>Other</i>	1,735.50	1,000.00	735.50	
<b><i>Total Income:</i></b>	<b>6,215.38</b>	<b>8,668.00</b>		<b>-2452.62</b>
<b>EXPENSE DETAILS</b>				
	<b>ACTUAL</b>	<b>BUDGETED</b>	<b>OVER BUDGET</b>	<b>UNDER BUDGET</b>
<i>Purchases</i>	120.00	230.00		-110.00
<i>Salary/Wages</i>	0.00			
<i>Rent/Leases</i>	0.00			
<i>Motor Vehicle</i>	0.00			
<i>Water/Gas/Electricity</i>	744.67	700.00	44.67	
<i>Postage/Telephone/Office Req</i>	500.00	500.00		
<i>Repairs/Maintenance</i>	330.00	200.00	130.00	
<i>Freight</i>	0.00			
<i>Bank Fees/Interest</i>	0.00			
<i>Rates/Insurance</i>	1,751.07	5,750.00		-3998.93
<i>Training</i>	0.00			
<i>Sundries</i>	925.00	2,790.00		-1865.00
<b><i>Total Expenses:</i></b>	<b>4,370.74</b>	<b>10,170.00</b>		<b>-5799.26</b>
<b>Funds Available @ Bank</b>				
Cash/Chqs on Hand		\$ -		
Operating account		\$6,733.28		
Term Deposit	2.0% (18 Apr 19)	\$6,215.89		
Liabilities		\$0.00		
<b>Total</b>		<b>\$12,949.17</b>		
<b>Total Dues paid in advance</b>	<b>11-Apr-19</b>	<b>-\$ 815.29</b>		
<b>Total Dues in arrears</b>	<b>11-Apr-19</b>	<b>\$ 1,755.50</b>		
<b>Note: \$600.00 Paid to Southern Monaro Community Fund on 15th March 2019 From Street Stall Proceeds</b>				



A.B.N. 7290602034  
 BRANCH OFFICE: 71 CAVEAT STREET, BOMBALA NSW  
 ALL COMMUNICATIONS TO BE ADDRESSED TO THE GENERAL MANAGER  
 P.O. BOX 714, COOMA N.S.W. 2630  
 Telephone: 1300 345 345  
 Facsimile: (02) 64583777  
 www.snowymonaro.nsw.gov.au

**RATE NOTICE**

Account Enquiries  
 PH: (02) 64583555



Messrs R P Yelds & T R Peadon  
 44 Jones St

In accordance with the Local Government Act 1993 Notice is hereby given that the undermentioned land has been rated by the Council as shown hereunder.

<b>Assessment Number:</b> 2000806	<b>Description and Location of Property</b>
<b>Rating Year:</b> 30/06/2018 to 30/06/2019	Masonic Lodge 69 Caveat Street BOMBALA Lot 5 DP 1150388
<b>Issue Date:</b> 24/07/2018	
<b>Due Date:</b> 31/08/2018	
<b>Valuation Date:</b> 01/07/2016	
<b>Rateable Value:</b> 27000	

Levy Details	Val/Service	Rate in \$/Charge	Amount
Brought Forward / Arrears			\$12.06
General Rate Business Bombala	27000.00	0.02291500	\$618.71
Waste Management Charge	1.00	104.00	\$104.00
Liquid Trade Waste - Small	1.00	123.00	\$123.00
Stormwater Management	1.00	20.00	\$20.00
Water Access Non-Res Bom - 20mm	1.00	258.00	\$258.00
Sewer Access Non-Res Bombala 20mm	1.00	900.00	\$900.00
		<b>Total Levy</b>	<b>\$2023.71</b>
		<b>NET AMOUNT DUE</b>	<b>\$2035.77</b>

Please deduct any payments made since 12/07/2018

NO GST INCLUDED \$0.00  
 SIMPLE DAILY INTEREST IS CHARGED ON OVERDUE AMOUNTS AT 7.5%

1ST INSTALMENT	2ND INSTALMENT	3RD INSTALMENT	4TH INSTALMENT	TOTAL AMOUNT
\$520.77 Due 31/08/2018	\$505.00 Due 30/11/2018	\$505.00 Due 28/02/2019	\$505.00 Due 31/05/2019	\$2035.77
PROPERTY HAS BEEN CATEGORISED AS		Business Bombala		

**PAYMENT ADVICE**

Please detach and return with your payment. Please tick box if receipt is required.

**Name** Messrs R P Yelds & T R Peadon  
**Assessment Number** 2000806  
**Total Amount** \$2035.77  
**Instalment Amount Due** \$520.77  
**Due Date** 31/08/2018

**Billier Code:** 94037  
**Ref:** 2000806

**Telephone & Internet Banking – BPAY®**  
 Contact your bank or financial institution to make this payment from your cheque, savings, debit, credit card or transaction account. More Info: www.bpay.com.au

<b>AMOUNT DUE</b>	<b>\$520.77</b>
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**RATE NOTICE**  
**Bombala Office**

See overleaf for payment options.

PLEASE ADVISE OF ANY CHANGE OF ADDRESS - SEE BACK OF NOTICE

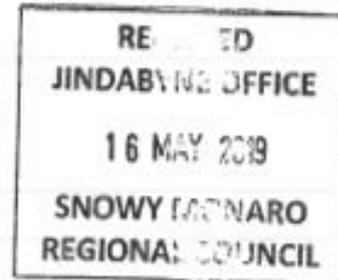
## Application for Financial Donations and Sponsorships



In Accordance with the Donations Policy GOV 011 / Section 356 of the Local Government Act 1993

### Applicants Details

Name of Organisation JENNIFER COLIN SCHOOL OF DANCE  
Contact Person JENNIFER COLIN  
Address / Location 29 CLYDE ST. JINDABYNE  
Phone Number [REDACTED]  
E-Mail Address [REDACTED]  
ABN (If Applicable) ✓ 14294503295  
Date of Establishment  
(If Applicable)  
Is your Organisation Registered for GST? N/A  
(If Applicable)



### Project / Activity Details

Name of Project / Activity PERFORMING ARTS CONCERT

Cash Amount \$ 786.00 - ANYTHING APPRECIATED

In Kind Support:  
(You will be required to submit copies of quotes from Council in your application)

Amount of Funding Requested

- Waste Management. E.g. Provision of bins / rubbish and recycling removal (Includes staff time for drop off and collection).
- Mowing / Gardening
- Road Closures (Includes Staff time)
- Fee Waivers. E.g. DA / Hall Hire Fees, (Security deposits will need to be paid by the applicant but will be refunded provided no damage is incurred)
- Promotion via Print Media (Council Website Advertisement etc.)

Other – Please outline \_\_\_\_\_

Briefly describe the Project / Activity

SINGING + DANCE CONCERT AT MEMORIAL HALL

**Project / Activity Financial Details**

Financial Details of the Project or Activity for which assistance is sought

HALL HIRE + LIGHTING

Total Cost of the Project or Activity

\$4,000 - \$6,000

Details of other funding received from Snowy Monaro Regional Council (If Applicable)

N/A

Details of other financial assistance sought or obtained

N/A



**Project / Activity Details**

How will your Project / Activity benefit the Snowy Monaro Regional Community?

THIS IS ATTENDED BY MANY FAMILIES IN THE AREA AND IS THE ONLY CONCERT OF IT'S TYPE IN JINDABYNE FOR CHILDREN

What is the expected amount of resident participation?

300 PLUS STUDENTS 150

What other Local Community Groups is involved in this Project / Activity?

SCOUTS ~~SE~~ RUN CATEREN AS FUNDRAISER

JCS - LIGHTS + SOUND

Outline your Organisation's capacity to deliver the Project / Activity, or, describe previous experiences.

FOR THE LAST 15 PLUS YEARS I HAVE BEEN PUTTING ON AN ANNUAL END OF YEAR CONCERT FOR JINDABYNE AND OUR STUDENTS I WORK WITH BOTH SCHOOLS FOR SOUND AND LIGHTING ASSISTANCE

How will Council funding be acknowledged?

E.g. Logo or signage

(Council Funding must be acknowledged in your Project or Activity)

IN OUR PROGRAMMES AND  
THANK YOU SPEECH AT FINAL  
SHOW (ATTENDED BY 200 PLUS)

Please provide details of Office Bearers or other Involved Parties

What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?

DANCE ENTERTAINMENT }  
SINGING ENTERTAINMENT }  
FOR 150 STUDENT, FAMILIES + COMMUNI.

What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?

#### Application Checklist

If the following documents are not attached with the application, this may result in the application not being considered.

Attached? (Please mark YES or No)

A copy of the Group / Organisation's most recent bank statement or Treasurers Report, for the past Financial Year

A copy of the Group / Organisation's Public Liability Insurance

YES.

Where the Group / Organisation intends to purchase equipment, and a copy of the quote/s obtained

COUNCIL.

Where the Group / Organisation does not have an ABN, a 'Statement by a Supplier' form is required

If your Group is not incorporated, please supply a letter from your supporting body

**Authorization of Applicant**

If the following is not completed, this may result in the application not being considered.

Name	JENNIFER COLIN
Office Held / Position	OWNER / TEACHER
E-Mail Address	[REDACTED]
Postal Address	29 CLYDE ST, JINDABYNE
Phone Number/s	[REDACTED]

**Declaration and Signature of Applicant**

- I confirm that the information contained in the application form and within the Documents are true and correct;
- I confirm that this application has been submitted with the full knowledge and support of the applicant;
- I declare that should this application be successful the funding will be expended as outlined in the above documentation;
- I acknowledge the Donation / Sponsorship acquittal requirements, and understand that surplus funds may be required to be returned to Council, and;
- I am aware this application will be reproduced in the Council Business Paper, and authorise for the publication of information required.

Signature	[REDACTED]
Name	JENNIFER COLIN
Position	OWNER
Date	14 <sup>th</sup> MAY 2019

*Insurance*



## Certificate of Insurance Currency

### Sportscover Australia Pty Ltd

This certificate confirms that the under-mentioned policy is effective in accordance with the details shown:

**Name of Insured:** JENNIFER COLIN SCHOOL OF DANCE JINDABYNE

**Cover:** DANCESURANCE GROUP LIABILITY SCHEME  
Public Liability: \$10,000,000 any one occurrence  
Products Liability: \$10,000,000 any one occurrence and in the aggregate  
Professional Indemnity: \$10,000,000 any one claim and in the aggregate

**Situation of Risk:** Anywhere in the World

**The Business:** Dance & Performing Arts, and Similar and/or Associated Activities including, but not limited to tuition, education, performances, demonstrations, administration, modelling, cheerleading, theatre, movement activities (including but not limited to zumba, yoga, pilates, pole, tai chi and similar activities), entertainers, comperes / MC's in a Dance & Performing Arts environment, DJ's and social bands, singers/choirs and musicians. Furthermore the Business includes responsibilities as landlords, tenants, property owners, organizers of social and fund raising activities.

Subject to at all times the terms, conditions and exclusions of the Policy Wording.

**Excess:** Nil

**Period of Insurance:** 1/06/2018 to 1/06/2019

**Underwriter:** Underwritten by Certain Underwriter's At Lloyd's

**Policy Number:** PMEL99/0090881

**Manager:**



**Date:** 5 June 2018

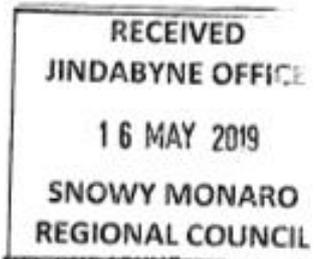
If you have any queries relating to this certificate please contact **DanceSurance International**  
Phone: 1300 55 22 05 Mobile: 0433 002 123  
Email: [info@dancesurance.com](mailto:info@dancesurance.com) [www.DanceSurance.com](http://www.DanceSurance.com)

*Quote*



14<sup>th</sup> May 2019

Jenny Collins School of Dance  
29 Clyde Street  
JINDABYNE NSW 2627



**Booking Confirmation**

Dear Jenny,

Jindabyne Memorial Hall JENNIFER COLIN SCHOOL OF DANCE JINDABYNE.

Below is your confirmation.

DATE	ROOM	TIME	TOTAL
Monday 9 <sup>th</sup> Dec 2019	Main hall	3.30pm – 6.00pm	\$25
Tuesday 10 <sup>th</sup> Dec 2019	Main hall	3.30pm – 6.00pm	\$25
Wednesday 11 <sup>th</sup> Dec 2019	Main hall	3.30pm – 8.30pm	\$50
Thursday 12 <sup>th</sup> Dec 2019	Main hall	3.30pm – 7.00pm	\$35
Friday 13 <sup>th</sup> Dec	Whole hall	24hrs	\$325.50
Saturday 14 <sup>th</sup> Dec	Whole hall	24hrs	\$325.50
		<b>TOTAL</b>	<b>\$786</b>

Key collection: Snowy Monaro Regional Council, Razorback Plaza, Jindabyne.

If you require further assistance, please contact Council's Customer Service Officer, 026451 1550. Office hours 8.30am-4.30pm Monday to Friday.

Yours faithfully  
Veronica Hansen  
Customer Service Officer

# Application for Financial Donations and Sponsorships



In Accordance with the Donations Policy GOV 011 / Section 356 of the Local Government Act 1993

Applicants Details	
Name of Organisation	Cooma & District Kennel & Obedience Club
Contact Person	Mary Ann Mould
Address / Location	PO Box 1062 Cooma NSW 2630
Phone Number	[REDACTED]
E-Mail Address	[REDACTED]
ABN (If Applicable)	54 671 277 194
Date of Establishment (If Applicable)	1995
Is your Organisation Registered for GST? (If Applicable)	no



Project / Activity Details	
Name of Project / Activity	
Amount of Funding Requested	<p>Cash Amount \$2000</p> <hr/> <p>In Kind Support:                      (You will be required to submit copies of quotes from Council in your application)</p> <p><input checked="" type="checkbox"/> Waste Management. E.g. Provision of bins / rubbish and recycling removal (Includes staff time for drop off and collection).</p> <p><input type="checkbox"/> Mowing / Gardening</p> <p><input type="checkbox"/> Road Closures (Includes Staff time)</p> <p><input checked="" type="checkbox"/> Fee Waivers. E.g. DA / Hall Hire Fees, (Security deposits will need to be paid by the applicant but will be refunded provided no damage is incurred)</p> <p><input type="checkbox"/> Promotion via Print Media (Council Website Advertisement etc.)</p> <p>Other – Please outline _____</p>
Briefly describe the Project / Activity	3 All Breeds Championship Shows, Obedience Trials & Rally O run over 3 days in December at the Cooma Show Ground

Project / Activity Financial Details	
Financial Details of the Project or Activity for which assistance is sought	* Income – Entries, donations, memberships & raffle * Expenditure – Judges expenses, Insurance & Affiliation, Dogs NSW entry levies, Equipment hire & show ground hire expenses
Total Cost of the Project or Activity	\$15,000
Details of other funding received from Snowy Monaro Regional Council (If Applicable)	Show ground hire & services 2016, 2017, 2018
Details of other financial assistance sought or obtained	

Project / Activity Details	
How will your Project / Activity benefit the Snowy Monaro Regional Community?	<ul style="list-style-type: none"> <li>• Tourism – Promotes visitors to our region</li> <li>• Promotes responsible pet ownership/management</li> <li>• Encourages good community social interaction</li> <li>• Provides opportunity for community education regarding pet ownership</li> <li>• Provides increased business due to inflow of visitors</li> </ul>
What is the expected amount of resident participation?	PROVIDES INCREASED BUSINESS DUE TO INFLOW OF VISITORS Approx. 400 entries each day
What other Local Community Groups is involved in this Project / Activity?	Nil
Outline your Organisation's capacity to deliver the Project / Activity, or, describe previous experiences.	Our club, of approximately 30 members, and being a 'not for profit, organization has always presented a well run annual show. This is mainly due to the support we receive from local business. Competitors look forward to the show and admire the beautiful ground and district on a whole.

<p>How will Council funding be acknowledged?                  E.g. Logo or signage                  (Council Funding must be acknowledged in your Project or Activity)</p>	<p>Council logo will be printed in the Cooma show schedule in the Dogs NSW journal which is published monthly.</p>
<p>Please provide details of Office Bearers or other Involved Parties</p>	<p>President – Dr Bill Crozier                  Vice President – Emma Schlachter                  Secretary – Sylvia Crozier Treasurer – Mary Ann Mould</p>
<p>What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?</p>	<p>As stated above in Project/Activity Details</p>
<p>What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?</p>	

**Application Checklist**

If the following documents are not attached with the application, this may result in the application not being considered.

Attached? (Please mark YES or No)

<p>A copy of the Group / Organisation's most recent bank statement or Treasurers Report, for the past Financial Year</p>	<p>YES</p>
<p>A copy of the Group / Organisation's Public Liability Insurance</p>	<p>Yes</p>
<p>Where the Group / Organisation intends to purchase equipment, and a copy of the quote/s obtained</p>	<p>No</p>

Where the Group / Organisation does not have an ABN, a 'Statement by a Supplier' form is required

If your Group is not incorporated, please supply a letter from your supporting body

**Authorization of Applicant**

**If the following is not completed, this may result in the application not being considered.**

Name	Mary Ann Mould
Office Held / Position	Treasurer
E-Mail Address	[REDACTED]
Postal Address	PO Box 1062 Cooma 2630
Phone Number/s	[REDACTED]

**Declaration and Signature of Applicant**

- I confirm that the information contained in the application form and within the Documents are true and correct;
- I confirm that this application has been submitted with the full knowledge and support of the applicant;
- I declare that should this application be successful the funding will be expended as outlined in the above documentation;
- I acknowledge the Donation / Sponsorship acquittal requirements, and understand that surplus funds may be required to be returned to Council, and;
- I am aware this application will be reproduced in the Council Business Paper, and authorise for the publication of information required.

Signature

[REDACTED SIGNATURE]

Name	Mary Ann Mould
Position	Treasurer
Date	20 <sup>th</sup> May 2019



Level 5, 97-99 Bathurst Street, Sydney, NSW 2000  
PO Box A2016, Sydney South, NSW 1235  
Ph: (02) 9307 6600 Fax: (02) 9307 6699

www.hostsure.com.au  
ABN 44 108 154 829 AFS Licence No. 268726

### CERTIFICATE OF CURRENCY BROADFORM LIABILITY

This certificate is provided for information purposes and is accurate based on our records at the time it is issued. We are under no obligation to inform you of any subsequent changes to the insurance contract or our records. This certificate confers no rights on the certificate holder and is not intended to amend, extend or alter the coverage provided by the policy in any way.

**The Insured:** Royal New South Wales Canine Council Limited T/AS Dogs NSW And RNSWCC Health & Welfare Charity

**Policy Number:** HC-179123

**Period of Insurance:** 28 February 2019 to 28 February 2020  
both days inclusive at 4.00pm local standard time

**Business Description:** Canine Association promoting Dog Ownership / Registrations / Functions / Demonstrations / Dogs Shows & Trials Fundraising, Property Owners &/or Occupiers &/or Lease Holders

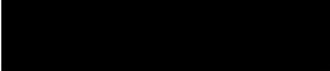
**Limit of Liability:**

Public Liability:	\$30,000,000	Any one Occurrence
Products Liability:	\$30,000,000	In the aggregate for all claims during any one Period of Insurance
Abuse Liability:	Not Insured	

**Territorial Limits:** Worldwide excluding United States of America or Canada, their territories or protectorates

**Insurer:** Certain Underwriters at Lloyd's (100%)

**Additional Insured:** Nil Advised

**Signed:** 

Hostsure Underwriting Agency Pty Ltd  
ABN 44 108 154 829  
on behalf of Certain Underwriters at Lloyd's

**Issue Date:** 21 February 2019



**Westpac Community Solutions One**

019  
 THE TREASURER  
 COOMA & DISTRICT KENNEL CLUB  
 PO BOX 1062  
 COOMA NSW 2630

Statement Period  
 05 April 2019 - 03 May 2019

Account Name  
 COOMA & DISTRICT KENNEL &  
 OBEDIENCE CLUB

Customer ID  
 [REDACTED] COOMA & DISTRICT  
 KENNEL & OB..

BSB Account Number  
 [REDACTED] [REDACTED]

Opening Balance	+ \$9,051.54
Total Credits	+ \$0.79
Total Debits	- \$243.27
Closing Balance	+ \$8,809.06

Tax File Number/Australian Business Number Information: Tax File Numbers or Australian Business Numbers are not held and Pay As You Go withholding tax may be deducted from interest.

**TRANSACTIONS**

Please check all entries on this statement and promptly inform Westpac of any possible error or unauthorised transaction

DATE	TRANSACTION DESCRIPTION	DEBIT	CREDIT	BALANCE
05/04/19	STATEMENT OPENING BALANCE			9,051.54
30/04/19	Interest Paid		0.79	9,052.33
30/04/19	Withdrawal/Cheque 201029	222.27		8,830.06
01/05/19	Withdrawal/Cheque 201030	21.00		8,809.06
03/05/19	CLOSING BALANCE			8,809.06

**CONVENIENCE AT YOUR FINGERTIPS**

Use Online, Mobile or Tablet Banking to pay bills, transfer funds, check your account balances and much more

S006179 / M003369 / 124 / CN2CNCFW

## Application for Financial Donations and Sponsorships



In Accordance with the Donations Policy GOV 011 / Section 356 of the Local Government Act 1993

Applicants Details	
Name of Organisation	Lateral Events - L'Étape Australia
Contact Person	Florent Malézieux
Address / Location	Level 11 Challis House - 4 Martin Place 2000 Sydney NSW
Phone Number	0403 283 046
E-Mail Address	florent.malezieux@lateralevents.com
ABN (If Applicable)	86 077 821 339
Date of Establishment (If Applicable)	1996
Is your Organisation Registered for GST? (If Applicable)	Yes

Project / Activity Details	
Name of Project / Activity	L'Étape Australia by Tour de France
Amount of Funding Requested	<p>Cash Amount \$ Value of services: \$15,895</p> <hr/> <p>In Kind Support:                      (You will be required to submit copies of quotes from Council in your application)</p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Waste Management. E.g. Provision of bins / rubbish and recycling removal (Includes staff time for drop off and collection).</li> <li><input type="checkbox"/> Mowing / Gardening</li> <li><input type="checkbox"/> Road Closures (Includes Staff time)</li> <li><input checked="" type="checkbox"/> Fee Waivers. E.g. DA / Hall Hire Fees, (Security deposits will need to be paid by the applicant but will be refunded provided no damage is incurred)</li> <li><input checked="" type="checkbox"/> Promotion via Print Media (Council Website Advertisement etc.)</li> </ul> <p>Other – Please outline _____</p>
Briefly describe the Project / Activity	L'Étape Australia is the biggest Tour de France event outside France. L'Étape will locate its event hub in Jindabyne to provide riders with a great experience and local business with greater financial benefits.

Project / Activity Financial Details	
Financial Details of the Project or Activity for which assistance is sought	Not applicable
Total Cost of the Project or Activity	Budgeted costs: between \$1M and \$1.5M
Details of other funding received from Snowy Monaro Regional Council (If Applicable)	Nil
Details of other financial assistance sought or obtained	Nil

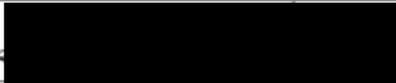
Project / Activity Details	
How will your Project / Activity benefit the Snowy Monaro Regional Community?	<p>L'Étape Australia meets the following key directions of the SMRC operational plan:</p> <ul style="list-style-type: none"> <li>- Expanding connections within the region and beyond by working with local businesses and making community members from different areas of the council working together;</li> <li>- Strengthening the local economy by working with local businesses, creating more than \$2.8M of economic impact in the region (source: DNSW study) and growing the recognition of the region as a cycling destination (\$7.4M in promotional campaign, including national visibility on SBS television).</li> <li>- Enhancing a healthy and active lifestyle by promoting cycling to the local schools: the event ambassadors (professional cyclists Amanda Spratt and Esteban Chaves and Tour de France commentator Matthew Keenan) will give speeches in local school.</li> </ul>
What is the expected amount of resident participation?	Between 1,000 and 2,000 residents.
What other Local Community Groups is involved in this Project / Activity?	<p>The local community is deeply involved in the project.</p> <p>The participants and their supporters (about 6,800 individuals) will come from Sydney, the ACT, Victoria and overseas.</p>
Outline your Organisation's capacity to deliver the Project / Activity, or, describe previous experiences.	<p>This will be the fourth edition of L'Étape Australia. Lateral Events delivered successfully the three first editions and, with a better knowledge of the region and an experienced team looking after the project, this fourth edition will attract more participants, bring a warm Tour de France atmosphere and drive significant incomes into the Snowy Monaro Regional Council territory.</p>

<p>How will Council funding be acknowledged?                   E.g. Logo or signage                   (Council Funding must be acknowledged in your Project or Activity)</p>	<p>Visibility on the L'Étape Australia website.                  Visibility on the marketing material, including the Countdown document and the Riders' Guide document.                  Acknowledgements during the key moments of the events (partners dinners, opening ceremony, prizes ceremony).</p>
<p>Please provide details of Office Bearers or other Involved Parties</p>	<p>L'Étape Australia is organised by Lateral Events. The project team is headed by Florent Malézieux.                  The event receives the support of the Tour de France, SBS television and Destination NSW.</p>
<p>What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?</p>	<p>Access to the event hub (activities related to cycling, exhibitors, giant screen).                  Exhibition space in the village for the local tourism boards to promote the region.                  Speeches about cycling given in local schools.                  Providing the local community with goodies (cow bells, flags) to cheer on the riders on the race day.                  Providing information updates regarding the project (and its consequences such as the road closure) to the local community.                  \$2.8M injected in the local economy.                  \$7+M of promotional activity, including TVCs aired nationally on SBS television.</p>
<p>What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?</p>	<p>Access to the event hub (activities related to cycling, exhibitors, giant screen).                  Exhibition space in the village for the local tourism boards to promote the region.                  Speeches about cycling given in local schools.                  Providing the local community with goodies (cow bells, flags) to cheer on the riders on the race day.                  Providing information updates regarding the project (and its consequences such as the road closure) to the local community.                  \$2.8M injected in the local economy.                  \$7+M of promotional activity, including TVCs aired nationally on SBS television.</p>

<p><b>Application Checklist</b>                      If the following documents are not attached with the application, this may result in the application not being considered.                      Attached? (Please mark YES or No)</p>	
<p>A copy of the Group / Organisation's most recent bank statement or Treasurers Report, for the past Financial Year</p>	<p>Not applicable</p>
<p>A copy of the Group / Organisation's Public Liability Insurance</p>	<p>Yes</p>
<p>Where the Group / Organisation intends to purchase equipment, and a copy of the quote/s obtained</p>	<p>Not applicable</p>

Where the Group / Organisation does not have an ABN, a 'Statement by a Supplier' form is required	Not application
If your Group is not incorporated, please supply a letter from your supporting body	Not application

<b>Authorization of Applicant</b>	
<b>If the following is not completed, this may result in the application not being considered.</b>	
Name	Florent Malézieux
Office Held / Position	L'Étape Australia Director
E-Mail Address	florent.malezieux@lateralevents.com
Postal Address	Level 11 Challis House - 4 Martin Place - Sydney NSW 2000
Phone Number/s	0403 283 046

<b>Declaration and Signature of Applicant</b>	
<p><input checked="" type="checkbox"/> I confirm that the information contained in the application form and within the Documents are true and correct;</p> <p><input checked="" type="checkbox"/> I confirm that this application has been submitted with the full knowledge and support of the applicant;</p> <p><input checked="" type="checkbox"/> I declare that should this application be successful the funding will be expended as outlined in the above documentation;</p> <p><input checked="" type="checkbox"/> I acknowledge the Donation / Sponsorship acquittal requirements, and understand that surplus funds may be required to be returned to Council, and;</p> <p><input checked="" type="checkbox"/> I am aware this application will be reproduced in the Council Business Paper, and authorise for the publication of information required.</p>	
Signature	
Name	Florent Malezieux
Position	L'Étape Australia Director
Date	20/05/2019

**From:** Florent Malezieux  
**Sent:** 20 May 2019 15:26:23 +1000  
**To:** Donna Smith - External;Records Snowy Monaro Regional Council  
**Cc:** Nicole Horsey - External;Mark Adams  
**Subject:** Re: Council donation requests  
**Attachments:** EAU19 - SMRC Donation Application Form - v2.pdf

Good afternoon Donna,

I hope you had a great weekend.

I have filled the donation application for L'Étape Australia 2019. I couldn't find the field where I was supposed to detail everything expected from the council so I thought I would list it in this email (it is exactly the same scope as last year).

- Waste management on the council territory;
- Fee waiver for the Memorial Hall, the Claypits and Banjo Paterson Park hires.
- Fee waiver for the development application (including the application itself and its advertising).
- Sweeping of the race course the day before the event.
- Support from the council crew in the lead-up to the event (we some of your employees' time last year during site recces in Jindabyne and in Berridale).

I have also used the quote provided by Sophie Ballinger last year. Please let me know if the fees have increased this year so I can adjust the final numbers.

Please let me know if you need any further information for me and if it will be required to come and support the application at a council meeting.

Looking forward to hearing from you.  
All the best.

**Florent Malézieux**  
L'Étape Australia Director  
Senior Event Producer

**LATERAL**  
event management

Level 11, Challis House, 4 Martin Place, Sydney NSW 2000

Direct + 61 (0)2 8272 4504

Mobile + 61 (0)403 283 046





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**From:** Donna Smith <donna@visitcooma.com.au>  
**Date:** Tuesday, 14 May 2019 at 12:00 pm  
**To:** Florent Malezieux <florent.malezieux@lateralevents.com>  
**Cc:** Nicole Plummer <nicole@visitcooma.com.au>, 'Mark Adams' <Mark.Adams@snowymonaro.nsw.gov.au>  
**Subject:** Council donation requests

Hi Florent,

In addition to my e-mail yesterday.....

Council has a new-ish process for requesting assistance and donations for regional events. The deadline for this application is next Friday 24<sup>th</sup> May 2019

I would strongly suggest that you apply for a \$\$\$\$\$ donation for the event as well as in-kind services from Council (including waste services etc) you could use all of your quotes/costings and paperwork from last year's event as you need to provide costings/quotes for the in-kind request.

Guidelines link: <https://www.snowymonaro.nsw.gov.au/DocumentCenter/View/7686>

Application Form: <https://www.snowymonaro.nsw.gov.au/DocumentCenter/View/7687>

Kind Regards

**Donna Smith**  
Manager - Tourism and Events



Cooma Visitor Centre  
PO Box 17  
COOMA NSW 2630

Direct 02 6455 1743  
Phone 1800 636 525  
Fax 02 6455 1798  
[www.visitcooma.com.au](http://www.visitcooma.com.au)



## CERTIFICATE OF CURRENCY

Title of the Production: "L'Etape Australia by Tour de France 2019"

We, undersigned, **Circle Asia Limited**, on behalf of Certain Underwriters at Lloyd's (100%), hereby certify and witness by the present certificate that the company: Lateral Event Management is, by our intermediary, the holder of an insurance contract, with Policy Number EO66015C27547QHK1905485, covering in particular the Public Liability.

**Policy Period**

Covered Set Up Period: 28/11/2019 – 29/11/2019  
Covered Event Period: 29/11/2019 – 30/11/2019  
Covered Dismantling Period: 30/11/2019 – 1/12/2019

**Additional Named Insured**

It is hereby noted that this policy only covers the Additional Named Insured should they be held liable under this policy for negligence on the part of the principle Insured (being Lateral Event Management).

- |   |  |
|---|--|
| 1. NSW Police Force                     | 9. State Emergency Services                |
| 2. Ambulance NSW                        | 10. Destination NSW                        |
| 3. National Parks and Wildlife Services | 11. Lion – Beer, Spirit & Wine Pty Ltd     |
| 4. Snowy Monaro Regional Council        | 12. Perisher Blue Pty Ltd                  |
| 5. Transport for NSW                    | 13. The Chief Executive of the OEH         |
| 6. Roads and Maritime Service           | 14. The Minister for Environment           |
| 7. NSW Rural Fire Service               | 15. The Crown in right of the State of NSW |
| 8. NSW Fire & Rescue                    |  |

<u>COVERAGES</u>	<u>LIMITS</u>
<b>PUBLIC LIABILITY</b>	20.000.000,00 AUD
<b>ENTRUSTED PROPERTIES – Care, Custody &amp; Control</b>	95.000,00 AUD
<b>3rd PARTY PROPERTY LIABILITY</b>	20.000.000,00 AUD

THE PRESENT CERTIFICATE COULD NOT BIND NOR COMMIT THE INSURANCE COMPANY BEYOND THE TERMS AND CONDITIONS OF THE CONTRACT SUBSCRIBED WITH THE INSURANCE COMPANY.

Hong Kong, Monday, May 20, 2019



CIRCLE ASIA  
On behalf of

Certain Underwriters at Lloyd's (100%)

www.circlegroup.asia  
T : +852 3596 5160  
F : +852 3796 3700

CIRCLE ASIA LIMITED  
Unit 1207, Leighton Centre,  
77 Leighton Road,  
Causeway Bay, Hong Kong SAR

info@circlegroup.asia  
IARB n° : 12974737

# EVENT WASTE MANAGEMENT PLAN

## Guidelines for event organisers

Snowy Monaro Regional Council

Head Office  
81 Commissioner Street  
Cooma NSW 2630  
PO Box 714  
Cooma NSW 2630

council@snowymonaro.nsw.gov.au  
1300 345 345

## L'ETAPE AUSTRALIA 2018

### INTRODUCTION

A waste management plan is essential to prevent the build-up of waste on site, and to provide for its efficient and safe removal. Inadequate waste management can result in safety hazards, odours, and attraction of animals, birds and vermin.

Waste should be avoided and reusable/recyclable materials used where possible. Where waste is unavoidable, recyclable materials should be utilised along with appropriate collection systems and waste services. Recycling is an efficient means of disposal.

Waste generated from the events needs to be correctly stored and removed. This includes: • food waste • clinical waste from on-site medical and first aid facilities • sewage and sullage and general patron litter.

### L'ETAPE AUSTRALIA 2018- APPLICATION FOR IN-KIND SUPPORT

Council Resolution for L'ETAPE Australia 2018 Event in-kind support – 230/18

### EVENT WASTE COLLECTION CHARGES

Council arranges provision of 360 litre waste and 360 litre recycling bins and commercial 1100 litre skips and services as set out below.

#### Enroute Food and Drink Zones x 6

Supply and disposal of bulka bags for the purpose of collection

\$15.00 each on usage (will take unused bags back with no charge)

\$37.80 each disposal charge

Average Total cost per bulka bag with disposal = \$52.80

Staff and plant time required to undertake collection of bulka bags

Staff x 2 estimated 1 hour = \$110.00

Plant - 1 Ute x \$26.00 p/h + 1 Truck x \$35.00 p/h x 1 hour = \$61.00

**Total cost for delivery, one service/pickup and removal for Enroute  
Food and Drink Zones x 6**

**= \$487.80**

**EVENT WASTE MANAGEMENT PLAN**

**L'Etape Village – Banjo Patterson Park Jindabyne**

Delivery and return of 21 sets of 2 (waste/recycling) bins	\$245.55	
Provision of 1100 litre skips for waste and recycling disposal		
4 x 1100 litre skip (waste/recycling)	\$120.00	
General 360 litre waste bin Collection (21)	\$15.35 per bin	
Recycling 360 litre bin collection (21)	\$12.30 per bin	
Contaminated recycling bin collection (only if required)	\$20.45 per bin	
General 1100 litre waste skip collection (2)	\$37.80 per skip or part thereof	
Recycling 1100 litre skip collection (2)	\$28.35 per skip or part thereof	
Supply of 4 rolls (100 bags per roll) bin liners	\$95.00	
Staff and plant time required to undertake collection around Banjo Paterson Park		
Staff x 2 estimated 4 hour		<u>= \$440.00</u>
Plant - 1 Ute x \$26.00 p/h + 1 Truck x \$35.00 p/h x 4 hour		<u>= \$244.00</u>
<b>Total approximate cost for delivery, one service/pickup and removal for L'Etape Village – Banjo Paterson Park Jindabyne</b>		<b><u>= \$1,491.95</u></b>
<b>Total costs for delivery, one service/pickup and removal over all areas</b>		<b><u>= \$1,979.75</u></b>

All prices include daytime delivery, pickup and servicing. If your event requires services outside the hours of 7 a.m. to 4.30 p.m. Monday to Friday, extra charges will apply for extra services and any services required over a weekend period and can be quoted prior to the event.

Note – Recyclable items are NOT to be placed in plastic bin liner bags into the 1100 litre skips provided, this contaminates the recycling process and will be deemed and charged as contaminated – recycling must be placed into the recycling skips loosely – only general waste can be placed into the skips in bags.

**EVENT WASTE MANAGEMENT PLAN**



**CALCULATE HOW MANY BINS ARE REQUIRED?**

In general, expect a minimum of one litre of waste per person per meal. However, this may vary depending on catering, alcohol availability, number of profile of attendees as well as the waste management minimisation strategies utilised.

As an example:

- 1,000 people x 2 meal times = 2,000 litres of estimated waste
- Divide 2,000 by 240 litres (a standard bin) = 8 bins = 4 bin stations of 1 waste and 1 recycle bin each
- Less bin stations may be utilised if bins are emptied often, especially those bins near food and beverages.

RECYCLING (YELLOW BIN)	LANDFILL (RED BIN)
Aerosol Cans (empty)	Baby food pouches
Aluminium foil wrap (clean)	Ceramics
Aluminium foil trays (clean)	Cigarette butts <i>(must be totally extinguished)</i>
Biscuit trays	Cling wrap
Bottles (milk)	Coffee pods
Bottles (drink)	Drinking straws
Cans (food)	Foil food bags
Cans (drink)	Food Scraps
Cardboard boxes	Laminated paper and stickers
Cartons (milk)	Plastic bags
Cartons (juice)	Nappies
Coffee cup lids	Polystyrene food containers
Coffee tins	Polystyrene coffee and drink cups
Cups (plastic)	Soft plastics
Cutlery (plastic)	Soiled foil wrap
Jars (with lids)	Soiled foil trays
Magazines	String or twine
Newspapers	Wipes
Paper cups	
Plastic milk bottles	
Plastic wine glasses	
Tetra packs	
Yoghurt Containers	

**Note:**

Disposal facilities for medical waste sharps and used dressings and bandages must be provided through the events first aide provider as Council Resource and Waste facilities do not accept any clinical waste material for disposal.

### **WHAT WASTE MANAGEMENT STRATEGIES ARE TO BE IN PLACE WHERE POSSIBLE FOR EVENTS?**

When hosting an event, these are the minimum requirements you must meet:

- Avoid packaging where possible.
- Minimise giveaways.
- Utilise reusable or recyclable items for food and beverages.
- Provide highly visible, clearly labelled waste and recycling bins.
- Empty bins before they are full to prevent overflow.
- Safely store, use and dispose of potentially polluting substances.
- Arrange bins consistently throughout the site, with a recycling bin always next to a waste bin.
- Locate bin stations near to where food and beverages will be consumed, at entry/exit points, close to toilets/facilities and at the intersection of pathways. Consider the access needs of children, people with disabilities, service providers and contractors.
- Identify a bin collection point and bin transfer routes to the collection point.
- Utilise bin monitors to encourage appropriate bin usage.
- Decide on your contamination management plan for ensuring waste is sorted into the correct bins.
- Disposal facilities for clinical (medical) waste sharps and used dressings and bandages must be provided through the first aid provider, Council Resource and Waste facilities do not accept any clinical waste material for disposal.
- Store used wastewater in a sealed container and remove for off-site disposal. Wastewater is not permitted to be disposed of via the stormwater drain.

### **HOW DO YOU CALCULATE HOW MANY BINS ARE REQUIRED?**

In general, expect a minimum of one litre of waste per person per meal. However, this may vary depending on catering, alcohol availability, number of profile of attendees as well as the waste management minimisation strategies utilised.

As an example:

- 1,000 people x 2 meal times = 2,000 litres of estimated waste
- Divide 2,000 by 240 litres (a standard bin) = 8 bins = 4 bin stations of 1 waste and 1 recycle bin each
- Less bin stations may be utilised if bins are emptied often, especially those bins near food and beverages.

### **WHAT INFORMATION NEEDS TO BE INCLUDED IN THE EVENT WASTE MANAGEMENT PLAN?**

To complete the event waste management plan you need to:

1. Provide the event's name, date(s), time and anticipated number of attendees.
2. Provide the names, roles/positions and phone numbers of key event contacts for waste management.
3. Note whether the event will have on-site or off-site food preparation, alcohol or other beverages available. Outline the mealtimes covered by the event if appropriate.
4. Provide details of the number of bin stations (waste plus recycle bin) required for the public and for back of house.
5. Attach an event site map to the waste management plan highlighting the location of bin stations and bin transfer routes to a collection point.
6. List what actions will be carried out to promote appropriate disposal of waste and recycling before and during the event, such as PA announcements that bins are available.
7. List the actions to be completed before the event, indicating who is responsible for this task.
8. List items requiring action after the event with the name of the person responsible.

## EVENT WASTE MANAGEMENT PLAN

<b>1</b>	<b>EVENT DETAILS</b>
Name of event	L'Etape Australia 2018
Event Date(s) and time	Friday 30 November and Saturday 1 December 2018
Anticipated crowd size	Varying crowd sizes enroute Site crowds expected 6500 at Jindabyne (including 4000 riders)

<b>2</b>	<b>CONTACTS FOR WASTE MANAGEMENT BOTH COUNCIL AND EVENT ORGANISERS</b>	
<b>NAME</b>	<b>ROLE/POSITION</b>	<b>PHONE/MOBILE</b>
Brett McMahon	Supervisor Resource and Waste Services Berridale/Jindabyne	0429 435 309
Karl Daniels	Supervisor Resource and Waste Operations Supervisor Berridale/Jindabyne	0428 411 045
Mandy Thurling	Manager of Resource and Waste Services	0458 268 995 02 6455 1921
Patrick Cannon	Group Manager Resource and Waste Management	0436 651 955 02 6455 1922

<b>3</b>	<b>WASTE/RECYCLING GENERATED BY ACTIVITIES</b>	
Bike Races and market/food areas	Plastic Bottles, aluminium cans etc.	
	General waste	

<b>4</b>	<b>BIN STATIONS</b>	
How many bin stations are required for the public (front of house)?	L'Etape Village – Banjo Paterson Park Jindabyne 21 sets (1 x waste + 1 recycling)	
What bins (skips) are required back of house?	L'Etape Village – Banjo Paterson Park Jindabyne 4 skips (2 x waste + 2 recycling)	
Name of event waste services provider	Snowy Monaro Regional Council Resource and Waste Services	
Bins will be delivered and where to	<b>Tuesday 27<sup>th</sup> November 2018</b> as per request As per site maps for L'Etape Village – Banjo Paterson Park Jindabyne and Food and Drink Zone locations	
Frequency of services (i.e. number of times per day/night)	At completion of Event If further services are required sufficient notification is required for staff to be notified.	
When bins will be taken away	Monday 3 <sup>rd</sup> December 2018 from all staging areas Enroute bulka bags are to be secured and placed in an accessible location for the Council vehicle to collect.	

<b>5</b>	<b>BIN STATION LOCATIONS</b>
Attach map(s) of bin station locations	
L'Etape Village – Banjo Paterson Park Jindabyne	
Food and Drink Zone Locations	

<b>6</b>	<b>PROMOTION OF WASTE SYSTEM &amp; HANDLING</b>	
<b>ACTION</b>	<b>WHO</b>	<b>DONE</b>
e.g. educate stallholders of waste and recycling system as part of registration of event and during event	L'Etape organisation committee	

<b>7</b>	<b>BEFORE THE EVENT</b>	
<b>ACTION</b>	<b>WHO</b>	<b>DONE</b>
Set up bin stations at pre-determined locations and ensure that all permanent street bins are emptied prior to event	Council	

<b>8</b>	<b>DURING THE EVENT</b>	
<b>ACTION</b>	<b>WHO</b>	<b>DONE</b>
monitor bins and capacity during event	L'Etape Volunteer Committee members	
Servicing of bins and placement of waste in containers supplied at L'Etape Village – Banjo Paterson Park	L'Etape Volunteer Committee members	
Servicing of enroute Food and Drink Zones(6) utilising bulka bags supplied – that sites are kept clean and once sites are finalised that the bulka bags are secured for collection in a safe and accessible place for the council vehicle to collect	L'Etape Volunteer Committee members	
Servicing of bins for emptying if required outside of plan – reasonable notification required	Council	
Collection of bulka bags enroute after event and reopening of roads to allow safe collection (Where possible volunteers at food and drink stations bring waste/recycling back to Banjo Paterson Park Village for disposal into skips provided)	Council and/or Event Volunteers	

<b>9</b>	<b>AFTER THE EVENT</b>	
<b>ACTION</b>	<b>WHO</b>	<b>DONE</b>
Picking up litter, cleaning up sites	L'Etape Volunteer Committee members	
Servicing and collection of event bins	Council	
Servicing of all bins and collection of all non-permanent bins after event and recording of all collections for billing and reporting purposes	Council	
Recording of collection data and reporting on event waste management	Council	
Issuing of invoices required against Council in-kind support of the event	Council	

---

**From:** Florent Malezieux <[florent.malezieux@lateralevents.com](mailto:florent.malezieux@lateralevents.com)>

**Date:** Friday, 24 May 2019 at 3:11 pm

**To:** Sophie Ballinger <[Sophie.Ballinger@snowymonaro.nsw.gov.au](mailto:Sophie.Ballinger@snowymonaro.nsw.gov.au)>, Belinda Ingram <[Belinda.Ingram@snowymonaro.nsw.gov.au](mailto:Belinda.Ingram@snowymonaro.nsw.gov.au)>, Mandy Thurling <[Mandy.Thurling@snowymonaro.nsw.gov.au](mailto:Mandy.Thurling@snowymonaro.nsw.gov.au)>

**Cc:** James Trickey <[james.trickey@lateralevents.com](mailto:james.trickey@lateralevents.com)>, "amanda.shepherd@snowymonaro.nsw.gov.au" <[amanda.shepherd@snowymonaro.nsw.gov.au](mailto:amanda.shepherd@snowymonaro.nsw.gov.au)>, Donna Smith <[Donna.Smith@snowymonaro.nsw.gov.au](mailto:Donna.Smith@snowymonaro.nsw.gov.au)>

**Subject:** Re: L'Étape Australia 2019

Good afternoon,

I received the information this morning that L'Étape should seek updated quotes for the services we will seek from the council in 2019.

Would you be able to provide me with a quote for the following elements?

- Hire of Jindabyne Memorial Hall, Clay Pits and Barjo Paterson Park from Monday, 25 November to Monday, 2nd December;
- Waste management (as a reference, please see attached the waste management plan from 2018, the scope should remain similar);
- Development Application fees (including advertising of the DAs) for each site.

Amanda has advised the application period normally ends today but she can receive our feedback until Friday.

I'm really sorry about the short notice but I wasn't aware of this requirement until earlier today.

Please let me know if you need any further information from me.

All the best.

**Florent Malezieux**

L'Étape Australia Director

Senior Event Producer

**LATERAL**  
event management

Level 11, Challis House, 4 Martin Place, Sydney NSW 2000

Direct + 61 (0)2 8272 4504

Mobile + 61 (0)403 283 046

---

**From:** Florent Malezieux [<mailto:florent.malezieux@lateralevents.com>]  
**Sent:** Monday, 27 May 2019 4:04 PM  
**To:** Amanda Shepherd <[Amanda.Shepherd@snowymonaro.nsw.gov.au](mailto:Amanda.Shepherd@snowymonaro.nsw.gov.au)>  
**Subject:** Re: L'Étape Australia 2019

Hi Amanda,

I received the following information:

- Claypits hire fee: \$521.5 per day =  $\$521.5 * 5 \text{ days} = \$2,607.5$
- Banjo Paterson Park and Memorial Hall hire fee: \$317 per day per venue =  $\$317 * 2 * 8 \text{ days} = \$5,072$
- TOTAL: \$7,679.5

The DA fees and the waste management fee should be added to this number.

Please let me know if you need anything else from me.  
All the best.

**Florent Malézieux**  
L'Étape Australia Director  
Senior Event Producer



Level 11, Challis House, 4 Martin Place, Sydney NSW 2000

Hi Florent,  
I had a look in the fees and charges and the fee for Claypits is \$521.50 per day (I am not sure if this will go up after July 1<sup>st</sup>) I can't find a charge for Banjo Paterson Park and the Memorial Hall is 317.00 per day.

Thanks

Sophie

**Sophie Ballinger**

Manager Development Assessment



PO Box 714  
COOMA NSW 2630

Direct (02) 6451 1555  
Phone 1300 345 345  
Fax (02) 6456 3337

[snowymonaro.nsw.gov.au](http://snowymonaro.nsw.gov.au)

Think of the environment, please don't print this email unless you really need to

IMPORTANT NOTICE REGARDING CONTENT

Snowy Monaro Regional Council accepts no liability for the content of this email, or for the consequences of any actions taken on the basis of the information provided, unless that information is subsequently confirmed in writing. If you are not the intended recipient, you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited

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**From:** Florent Malezieux [<mailto:florent.malezieux@lateralevents.com>]  
**Sent:** Monday, 27 May 2019 2:35 PM  
**To:** Sophie Ballinger <[Sophie.Ballinger@snowymonaro.nsw.gov.au](mailto:Sophie.Ballinger@snowymonaro.nsw.gov.au)>  
**Subject:** Re: L'Étape Australia 2019

Hi Sophie,

Thanks for your feedback.  
I received a feedback for the waste management but not from the venue hire.

Thanks a lot.

**Florent Malézieux**  
L'Étape Australia Director  
Senior Event Producer



Level 11, Challis House, 4 Martin Place, Sydney NSW 2000

Direct + 61 (0)2 8272 4504  
Mobile + 61 (0)403 283 046

**From:** Sophie Ballinger <[Sophie.Ballinger@snowymonaro.nsw.gov.au](mailto:Sophie.Ballinger@snowymonaro.nsw.gov.au)>

**Date:** Monday, 27 May 2019 at 2:27 pm

**To:** Florent Malezieux <[florent.malezieux@lateralevents.com](mailto:florent.malezieux@lateralevents.com)>

**Subject:** RE: L'Étape Australia 2019

Hi Florent,

Sorry about that I responded to our events people on this one, the fees for DA would be the same as last year (\$145.00 DA fee \$1105.00 Advertising fee) not sure about the waste and hall bookings they are other departments. Have you received a response from Donna and Mandy about those?  
Thanks

**Sophie Ballinger**

Manager Development Assessment



PO Box 714

Direct (02) 6451 1555

COOMA NSW 2630

Phone 1300 345 345

Fax (02) 6456 3337

---

Sent: Monday, 27 May 2019 1:14 PM

To: Sophie Ballinger <[Sophie.Ballinger@snowymonaro.nsw.gov.au](mailto:Sophie.Ballinger@snowymonaro.nsw.gov.au)>

Cc: James Trickey <[james.trickey@lateralevents.com](mailto:james.trickey@lateralevents.com)>; Amanda Shepherd <[Amanda.Shepherd@snowymonaro.nsw.gov.au](mailto:Amanda.Shepherd@snowymonaro.nsw.gov.au)>; Donna Smith <[Donna.Smith@snowymonaro.nsw.gov.au](mailto:Donna.Smith@snowymonaro.nsw.gov.au)>; Belinda Ingram <[Belinda.Ingram@snowymonaro.nsw.gov.au](mailto:Belinda.Ingram@snowymonaro.nsw.gov.au)>; Mandy Thurling <[Mandy.Thurling@snowymonaro.nsw.gov.au](mailto:Mandy.Thurling@snowymonaro.nsw.gov.au)>

Subject: Re: L'Étape Australia 2019

Good afternoon Sophie,

I hope you had a great weekend.

Did you have the chance to have a look at my email below?

We were hoping to provide Amanda with an updated quote for the hires and the DA fees for L'Étape Australia today in order to submit the application on time.

Please let me know if you need any elements from me.

All the best.

**Florent Malézieux**

L'Étape Australia Director

Senior Event Producer

**LATERAL**  
event management

Level 11, Challis House, 4 Martin Place, Sydney NSW 2000

## Application for Financial Donations and Sponsorships



In Accordance with the Donations Policy GOV 011 / Section 356 of the Local Government Act 1993

Applicants Details	
Name of Organisation	Delegate Presbyterian Church
Contact Person	Hazel Rodwell
Address / Location	[REDACTED]
Phone Number	[REDACTED]
E-Mail Address	[REDACTED]
ABN (If Applicable)	
Date of Establishment (If Applicable)	October 1878
Is your Organisation Registered for GST? (If Applicable)	No

Project / Activity Details	
Name of Project / Activity	Delegate Presbyterian Church
Amount of Funding Requested	Cash Amount \$ 900.00
	<p>In Kind Support: (You will be required to submit copies of quotes from Council in your application)</p> <p><input type="checkbox"/> Waste Management. E.g. Provision of bins / rubbish and recycling removal (Includes staff time for drop off and collection).</p> <p><input type="checkbox"/> Mowing / Gardening</p> <p><input type="checkbox"/> Road Closures (Includes Staff time)</p> <p><input type="checkbox"/> Fee Waivers. E.g. DA / Hall Hire Fees, (Security deposits will need to be paid by the applicant but will be refunded provided no damage is incurred)</p> <p><input type="checkbox"/> Promotion via Print Media (Council Website Advertisement etc.)</p> <p>Other – Please outline <u>Rate assistance</u></p>
Briefly describe the Project / Activity	Rate assistance for the 1st and 2nd rate instalments for the rating year 01/07/2019 to 30/06/2020

Project / Activity Financial Details	
Financial Details of the Project or Activity for which assistance is sought	Rate assistance for the 1st and 2nd rate instalments for the rating year 01/07/2019 to 30/06/2020
Total Cost of the Project or Activity	2 rate instalments from 1 July 2019 to 31 December 2019 - Estimate \$900.00
Details of other funding received from Snowy Monaro Regional Council (If Applicable)	2 rate instalments for the period 1 January to 31 May 2019 - Total \$862
Details of other financial assistance sought or obtained	Nil

Project / Activity Details	
How will your Project / Activity benefit the Snowy Monaro Regional Community?	The historical Presbyterian Church is located at the entrance to Delegate when travelling from Bombala. It adds significant character to the town and displays the pride Delegate has in its buildings that were built by its founders.
What is the expected amount of resident participation?	The church is managed by a voluntary committee. The grounds are regularly mowed and yearly street stalls are well patronised by the residences to ensure this building is maintained in their town.
What other Local Community Groups is involved in this Project / Activity?	The Delegate Presbyterian Church committee is a sub branch of the Delegate Progress Association. The church committee receives yearly support from the Delegate Campdraft Organisation.
Outline your Organisation's capacity to deliver the Project / Activity, or, describe previous experiences.	Yearly street stalls are held to pay the rates levied on this historical building. Members of the committee have contributed their own funds to cover any shortfall in the rates as their ancestors were active in building the church. Furnishing inside the church are labelled with plaques acknowledging their donations.

<p>How will Council funding be acknowledged?</p> <p>E.g. Logo or signage</p> <p>(Council Funding must be acknowledged in your Project or Activity)</p>	<p>Funding from the Council will be acknowledged in the Delegate Doings Newspaper.</p>
<p>Please provide details of Office Bearers or other Involved Parties</p>	<p>President - Douglas Cameron                  Secretary/Treasurer - Hazel Rodwell                  Delegate Progress Association</p>
<p>What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?</p>	<p>Church will be used for weddings and family functions.</p> <p>The historical building is visited by tourists.</p> <p>Pioneer families respect the work of their ancestors to have this building retained in Delegate.</p>
<p>What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?</p>	<p>Church will be used for weddings and family functions.</p> <p>The historical building is visited by tourists.</p> <p>Pioneer families respect the work of their ancestors to have this building retained in Delegate.</p>

#### Application Checklist

If the following documents are not attached with the application, this may result in the application not being considered.

Attached? (Please mark YES or No)

<p>A copy of the Group / Organisation's most recent bank statement or Treasurers Report, for the past Financial Year</p>	<p>Attached.</p>
<p>A copy of the Group / Organisation's Public Liability Insurance</p>	<p>Attached.</p>
<p>Where the Group / Organisation intends to purchase equipment, and a copy of the quote/s obtained</p>	<p>Not applicable.</p>

Where the Group / Organisation does not have an ABN, a 'Statement by a Supplier' form is required	Not applicable.
If your Group is not incorporated, please supply a letter from your supporting body	The Delegate Presbyterian Church Committee is a sub committee of the Delegate Progress Association which is incorporated.

**Authorization of Applicant**

If the following is not completed, this may result in the application not being considered.

Name	Hazel Rodwell
Office Held / Position	Hazel Rodwell - Secretary/Treasurer
E-Mail Address	[REDACTED]
Postal Address	[REDACTED]
Phone Number/s	[REDACTED]

**Declaration and Signature of Applicant**

- I confirm that the information contained in the application form and within the Documents are true and correct;
- I confirm that this application has been submitted with the full knowledge and support of the applicant;
- I declare that should this application be successful the funding will be expended as outlined in the above documentation;
- I acknowledge the Donation / Sponsorship acquittal requirements, and understand that surplus funds may be required to be returned to Council, and;
- I am aware this application will be reproduced in the Council Business Paper, and authorise for the publication of information required.

Signature	[REDACTED]
Name	Hazel Rodwell
Position	Secretary/Treasurer
Date	18 May 2019

5/19/2019

Transaction History



Page 1

INTERNET BANKING

Transaction History				
Account: Pres Church # [REDACTED]				
Date from: 19/02/19		Date to: 19/05/19		
Search details:				
Transaction type:				
Amount from:		Amount to:		
Date	Transaction details	Debit	Credit	Balance*
27 Feb 19	CHEQUE 0000052 CHEQUE	- \$431.00		+ \$475.96
			Credit balance	+ \$0.00
			Debit balance	- \$431.00
			Fees	- \$0.00
			<b>Net position</b>	<b>- \$431.00</b>
* Balances shown on this transaction history may include transactions that are not yet completed and may vary from balances shown on your account statements.				
<b>End of Report</b>				
Date 19/05/2019 Time 14:55 National Australia Bank Limited A.B.N. 12 004 044 937				

## MGA Insurance Brokers Pty Ltd

ABN 29 008 096 277  
AFS License No. 244601

### GENERAL ADVICE

This is an important document. You should read it carefully and ensure that you understand it.

Client	:Delegate Progress Association Inc.	
Insurer	:Allianz Australia Limited	
Class of Risk	:Business Pack - EDI	
Policy Number	:122S006229COM	
Period of Cover	:20.09.2018 to 20.09.2019	Our Ref :MGA BGA D6281 0838822/031/01

In accordance with FSR legislation we are required to advise you that in this instance we are giving you "general advice".

General Advice means:

1. We have not taken into account your objectives, financial situation or needs.
2. You should consider whether this advice is suitable for your objectives, financial situation or needs before acting on it.
3. You should also obtain a product disclosure statement before making a decision about any financial product to which the advice relates.

Some personnel receive an annual salary that may include bonuses based on performance criteria and achievement of company goals. They may also receive certain soft dollar benefits of the type described in this document.

The Representative providing the advice for this insurance receives a payment for this advice of 47.5% of the broker's remuneration.

The total amount invoiced includes the remuneration for advice of \$ 810.23

Our remuneration covers:

- A. The fee to our representative for advice and services rendered to you; and
- B. Our back office and administration costs and profit.

In certain circumstances our representatives may receive from us additional payments to cover costs of back office and administration functions being performed on our behalf.

From time to time we and our representatives may also receive what are commonly referred to as "soft dollar benefits" from product issuers and other financial service providers we deal with. Soft dollar benefits that we or our representatives receive that are reasonably estimated to exceed \$300 per item or event are potentially material. They may include such benefits as conference attendances, free meals or accommodation and must be disclosed to our Compliance Department in writing, who will determine if appropriate procedures are in place to manage or avoid any potential conflicts of interest which might arise.

**GENERAL ADVICE WARNING**

Page No. 2

Delegate Progress Association Inc.  
(MGA BGA D6281 0838822/031/01)

**PRIVACY COLLECTION NOTICE**

MGA Insurance Brokers Pty Ltd (ACN 008 096 277) collects your personal information (which in some instances may be sensitive information) so we can identify you, determine which products and services we can provide to you, administer services to you, and provide you with information in relation to our services. We may collect your personal information by telephone, email or in writing. We will not collect sensitive information without your consent.

The MGA Privacy Policy available at [www.mga.com/privacy](http://www.mga.com/privacy) outlines how we collect, hold, use and disclose your personal information in accordance with the Privacy Act 1989 (Cth) and the Australian Privacy Principles. By providing us with your personal information, you consent to the terms of the MGA Privacy Policy.

In particular, the MGA Privacy Policy addresses the following matters:

- who we collect personal information from;
- circumstances where we may be required by Australian law or court or tribunal order to deal with your personal information in a particular way;
- the purposes for which we collect your personal information;
- the consequences if you do not provide required personal information to us;
- other parties to whom we may disclose information;
- how we handle possible cross border disclosures of information;
- how you can access and/or correct your personal information; and
- our procedures for handling complaints about how we deal with your personal information.

If you have any queries in relation to the MGA Privacy Policy and our handling of your personal information, you can contact our Privacy Officer using the following details:

Mail:	Att: Privacy Officer MGA Insurance Brokers PO Box 309 KENT TOWN SA 5071
Telephone:	+61 8 8291 2300
Facsimile:	+61 8 8333 0318
Email:	pat.warren@mga.com

**MGA Insurance Brokers Pty Ltd**

ABN 29 008 096 277  
 167 Carp Street  
 BEGA NSW 2550

Phone: 1300 662 772  
 Fax: 02 6491 8476  
 PO Box 414  
 BEGA NSW 2550

**COVERAGE SUMMARY**

Delegate Progress Association Inc.  
 Business Poek - EDI

Allians Australia Insurance Limited  
 AFS Licence No. 234708  
 ABN 15 000 122 850

Insured Name	DELEGATE PROGRESS ASSOC. INC.
Trading Name	DELEGATE PROGRESS ASSOC. INC.
ABN	95086359627
Registered for GST	YES
Tax Credit %	100.00%
Tax Status	Taxable

-----  
 \*\*\* Situation 1 \*\*\*

66 BOMBALA ST DELEGATE NSW 2633

Business	COMMUNITY ACCESS CENTRE   ART
Estimated annual turnover amount	\$ 43709
Number of employees including principals	1

-----  
 Fire-Gold

Property	Declared Value
Building	\$ 537446
All Contents	\$ 213666
Total	\$ 751112

Limit of Liability	\$ 901334
--------------------	-----------

Optional Extension(s) of Cover	
Flood	Covered

Excess(es)	\$ 250
------------	--------

-----  
 Burglary

Insured Property	Sum Insured
All Contents and Stock (excluding tobacco products)	\$ 25000

Excess(es)	\$ 200
------------	--------

**MGA Insurance Brokers Pty Ltd**

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 BEGA NSW 2550

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 Fax: 02 6491 8476  
 PO Box 414  
 BEGA NSW 2550

**COVERAGE SUMMARY**

Delegate Progress Association Inc.  
 Business Pack - EDI

Money	Not Insured
-----	-----
Glass	Not Insured
-----	-----
Engineering Plant	Not Insured
-----	-----
Electronic Equipment	Not Insured
-----	-----

\*\*\* End of Situation 1 \*\*\*

-----  
 \*\*\* Situation 2 \*\*\*

37 CORRCWONG RD DELEGATE NSW 2633

Business	HOLIDAY LET ACCOMMODATION (OLD)
Estimated annual turnover amount	\$ 10927
Number of employees including principals	1

-----  
 Fire-Gold

Property	Declared Value
Building	\$ 371371
All Contents	\$ 27782
Total	\$ 399153

Limit of Liability	\$ 478984
--------------------	-----------

Optional Extension(s) of Cover	
Flood	Covered

Excess(es)	\$ 250
------------	--------

Burglary	Not Insured
-----	-----

Money	Not Insured
-----	-----

Glass	Not Insured
-----	-----

Engineering Plant	Not Insured
-----	-----

Electronic Equipment	Not Insured
-----	-----

\*\*\* End of Situation 2 \*\*\*

**MGA Insurance Brokers Pty Ltd**

ABN 29 008 096 277  
 167 Carp Street  
 BEGA NSW 2550

Phone: 1300 662 772  
 Fax: 02 6491 8476  
 PO Box 414  
 BEGA NSW 2550

**COVERAGE SUMMARY**

Delegate Progress Association Inc.  
 Business Pack - EDI

-----  
 \*\*\* Situation 3 \*\*\*

11 HAYDEN ST DELEGATE NSW 2633

Business PERMANENT LET ACCOMMODATION  
 Estimated annual turnover amount \$ 10300  
 Number of employees including principals 1

-----  
 Fire-Gold

Property	Declared Value
Building	\$ 424360
All Contents	\$ 11573
Total	\$ 435933

Limit of Liability \$ 523120

Optional Extension(s) of Cover

Flood Covered

Excess(es) \$ 250

-----  
 Burglary Not Insured

-----  
 Money Not Insured

-----  
 Glass Not Insured

-----  
 Engineering Plant Not Insured

-----  
 Electronic Equipment Not Insured

-----  
 \*\*\* End of Situation 3 \*\*\*

-----  
 \*\*\* Policy Level risks\*\*\*

-----  
 Liability

Description	Limit of Liability
Public Liability any one Occurrence	\$ 20000000

**MGA Insurance Brokers Pty Ltd**

ABN 29 008 096 277  
 167 Carp Street  
 BEGA NSW 2550

Phone: 1300 662 772  
 Fax: 02 6491 8476  
 PO Box 414  
 BEGA NSW 2550

**COVERAGE SUMMARY**

Delegate Progress Association Inc.  
 Business Pack - FDI

Products Liability any one Occurrence and  
 in the aggregate any one Period of Insurance \$ 20000000

Property in Physical or Legal Control any one  
 Occurrence and in the aggregate any one Period  
 of Insurance \$ 250000

Excess(es)  
 Property Damage \$ 500  
 Personal Injury \$ 0

Discharge of hazardous waste  
 The following exclusion is added to the Exclusions of this  
 Cover Section.  
 Discharge of hazardous waste  
 the discharge of any hazardous waste without the required  
 permit and/or in contravention of the requirements stated in  
 the required permit. However, this exclusion will not apply  
 if You are in possession of the required permit and the  
 discharge occurred unexpectedly and unintentionally from  
 Your standpoint.

Innkeepers liability  
 Exclusion 15. Property in Physical or Legal Control of this  
 Cover Section is deleted and replaced with the following:  
 Innkeepers liability  
 Property Damage to property in Your care, custody or control  
 other than:

- Buildings tenanted, leased or hired by You;
- Buildings, including their Contents, not owned, leased or  
 rented to You but temporarily occupied by You for the  
 purpose of carrying out work in connection with Your  
 Business, but We will not pay for Property Damage to that  
 part of the property on which You are or have been working  
 which arises out of such work
- Vehicles (other than Vehicles owned or used by You or on  
 Your behalf ) in Your care, custody or control but only  
 whilst such Vehicles are in a car park owned or operated by  
 You other than for income or reward as a car park operator;
- Your directors', employees' and visitors' clothing and  
 personal effects; or
- other property in Your physical or legal control (except  
 while undergoing any process or being worked upon) for which  
 You have not assumed any responsibility to obtain insurance,  
 provided that:
- Our liability will be limited to Your liability under the  
 provisions of any applicable Innkeepers Act or any similar  
 legislation; and
- no indemnity is granted for liability in respect of

## MGA Insurance Brokers Pty Ltd

ABN 29 008 096 277  
167 Carp Street  
BEGA NSW 2550

Phone: 1300 662 772  
Fax: 02 6491 8476  
PO Box 414  
BEGA NSW 2550

### COVERAGE SUMMARY

Delegate Progress Association Inc.  
Business Pack - EDI

physical damage to, destruction of or loss of that part of any property upon which You are working and the loss arises directly from the performance of such work.

#### WARNING - CONTRACTUAL LIABILITIES

Caution should be exercised when entering into any written contractual agreements. These contractual agreements may impact on the terms and conditions of your insurance policy which may significantly prejudice your rights to indemnity under your insurance policy. In essence, Underwriter(s) will not respond to claims arising out of any liability assumed under contract whether by express warranty and/or agreement. You should not sign any contract without prior agreement with your insurer particularly contracts that could prevent other insurers from recovering the loss from a third party. If in any doubt, seek legal advice.

MGA Insurance Brokers ("MGA") and its Authorised Representatives expressly disclaim, to the extent permitted by law, any liability for any loss, damages and/or costs incurred either directly or indirectly in respect of you entering into any written contractual agreements whether in the past, now or in the future which alters and/or effects the terms and conditions of your insurance policy arranged through MGA on your behalf.

----- Business Interruption	Not Insured
----- Business Special Risks	Not Insured
----- Management Liability	Not Insured
----- Transit	Not Insured
----- Commercial Motor	Not Insured
-----	

\*\*\*End of Policy Level risks\*\*\*

#### MINIMUM PREMIUM MAY APPLY

Minimum premiums may apply. Any discounts/entitlements only apply to the extent any minimum premium is not reached. If you are eligible for more than one, we also apply each of them in a predetermined order to the premium (excluding

## Application for Financial Donations and Sponsorships



In Accordance with the Donations Policy GOV 011 / Section 356 of the Local Government Act 1993

Applicants Details	
Name of Organisation	COOMA UNITED RUGBY LEAGUE FOOTBALL CLUB INC
Contact Person	DARREN STEINKE
Address / Location	PO BOX 788, COOMA NSW 2630
Phone Number	0427 780 284
E-Mail Address	darren.c.steinke@nab.com.au
ABN (If Applicable)	17 830 795 415
Date of Establishment (If Applicable)	30/6/2000
Is your Organisation Registered for GST? (If Applicable)	N/A

**RECEIVED**  
 21 MAY 2019  
 Snowy Monaro Regional Council  
 Cooma Office

Project / Activity Details	
Name of Project / Activity	STALLIONS SHOWGROUND LIGHTING COSTS
Cash Amount \$	
In Kind Support: (You will be required to submit copies of quotes from Council in your application)	<input type="checkbox"/> Waste Management. E.g. Provision of bins / rubbish and recycling removal (Includes staff time for drop off and collection). <input type="checkbox"/> Mowing / Gardening <input type="checkbox"/> Road Closures (Includes Staff time) <input checked="" type="checkbox"/> Fee Waivers. E.g. DA / Hall Hire Fees, (Security deposits will need to be paid by the applicant but will be refunded provided no damage in incurred) <i>Showground lighting for training of 4 teams for Cooma Stallions Fillies.</i> <input type="checkbox"/> Promotion via Print Media (Council Website Advertisement etc.)
Amount of Funding Requested	
Other – Please outline _____	
Briefly describe the Project / Activity	

Project / Activity Financial Details	
Financial Details of the Project or Activity for which assistance is sought	FEE WAIVER - COOMA SHOWGROUND LIGHTS USAGE.
Total Cost of the Project or Activity	APPROX 40-50 HOURS OF LIGHTS USAGE @ CURRENT COST / HOUR (8PM \$40) = UP TO \$2000.
Details of other funding received from Snowy Monaro Regional Council (If Applicable)	Non
Details of other financial assistance sought or obtained	Non

Project / Activity Details	
How will your Project / Activity benefit the Snowy Monaro Regional Community?	Health and fitness benefits of training. Social aspects of team/group membership/bonding Promotion of town/area team as part of the broader community.
What is the expected amount of resident participation?	Approx 80 players involved twice weekly. Provides entertainment/enjoyment for approx 200-250 spectators every other weekend.
What other Local Community Groups is involved in this Project / Activity?	NIL
Outline your Organisation's capacity to deliver the Project / Activity, or, describe previous experiences.	N/A - IN KIND REQUEST ONLY

<p>How will Council funding be acknowledged?                  E.g. Logo or signage                  (Council Funding must be acknowledged in your Project or Activity)</p>	<p>Acknowledged in Program supplied to spectators as sponsor.                  Acknowledged by ground announcer over P/A system.</p>
<p>Please provide details of Office Bearers or other Involved Parties</p>	<p>Jason Kelly - President.                  Lisa Kelly - Secretary                  Darren Steinke - Treasurer</p>
<p>What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?</p>	<p>Provide healthy competitive sport to help bond the community. Provides a focus for community to follow and support.</p>
<p>What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?</p>	<p>/</p>

Application Checklist	
If the following documents are not attached with the application, this may result in the application not being considered.	
Attached? (Please mark YES or No)	
<p>A copy of the Group / Organisation's most recent bank statement or Treasurers Report, for the past Financial Year</p>	<p>YES</p>
<p>A copy of the Group / Organisation's Public Liability Insurance</p>	<p>YES</p>
<p>Where the Group / Organisation intends to purchase equipment, and a copy of the quote/s obtained</p>	<p>N/A</p>

Where the Group / Organisation does not have an ABN, a 'Statement by a Supplier' form is required	N/A
If your Group is not incorporated, please supply a letter from your supporting body	N/A

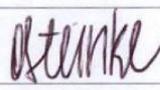
**Authorization of Applicant**

If the following is not completed, this may result in the application not being considered.

Name	DARREN STEINKE
Office Held / Position	TREASURER
E-Mail Address	darren.c.steinke@nab.com.au
Postal Address	PO BOX 788, COOMA NSW 2630
Phone Number/s	0427 780 284

**Declaration and Signature of Applicant**

- I confirm that the information contained in the application form and within the Documents are true and correct;
- I confirm that this application has been submitted with the full knowledge and support of the applicant;
- I declare that should this application be successful the funding will be expended as outlined in the above documentation;
- I acknowledge the Donation / Sponsorship acquittal requirements, and understand that surplus funds may be required to be returned to Council, and;
- I am aware this application will be reproduced in the Council Business Paper, and authorise for the publication of information required.

Signature	
Name	DARREN STEINKE
Position	TREASURER
Date	21/5/2019

**Submitting your Application**

**Email:** After completing your form, save to your computer and email to  
[council@snowymonaro.nsw.gov.au](mailto:council@snowymonaro.nsw.gov.au)

**Deliver to:** Any of the following Customer Service Locations:

**Cooma:**

81 Commissioner Street  
 Cooma NSW 2630

**Bombala:**

71 Caveat Street  
 Bombala NSW 2632

**Berridale:**

2 Myack Street  
 Berridale NSW 2628

**Jindabyne:**

Shop 2, Razorback Plaza  
 Gippsland Street, Jindabyne NSW 2627

**Contact:** 1300 345 345

**FOR OFFICE USE ONLY**

Date Application received:

Which function of Council is exercised by this Donation / Sponsorship?

TICK	Department / Area for Costing	Amounts Charged
	Waste & Recycling	
	Community & Environmental Services	
	Parks & Gardens	
	Human Resources (e.g. Staff time)	
	Other (e.g. Hall / Oval fee waivers etc.)	

Is Public notice required?

Date and method of Public notice:

**Commonwealth Bank**

Commonwealth Bank of Australia  
 ABN 48 123 123 124 AFSL and  
 Australian credit licence 234945



## Your Statement

Statement 295 (Page 1 of 3)

Account Number [REDACTED]

Statement Period 1 Apr 2019 - 30 Apr 2019

Closing Balance \$9,412.69 CR

Enquiries 13 1998  
 (24 hours a day, 7 days a week)



019

THE TREASURER  
 COOMA UNITED RUGBY LEAGUE FOOTBALL CLUB  
 PO BOX 788  
 COOMA NSW 2630



### Overdraft Cheque Account

If this account has an attached overdraft limit or facility which is secured over your primary place of residence or over a residential investment property you should ensure that the property is insured in accordance with the terms and conditions of the mortgage. If you have any queries about your insurance cover you should contact your insurer. Information on property insurance can also be found on [www.moneysmart.gov.au](http://www.moneysmart.gov.au)

Name: COOMA UNITED RUGBY LEAGUE FOOTBALL CLUB  
 INC.

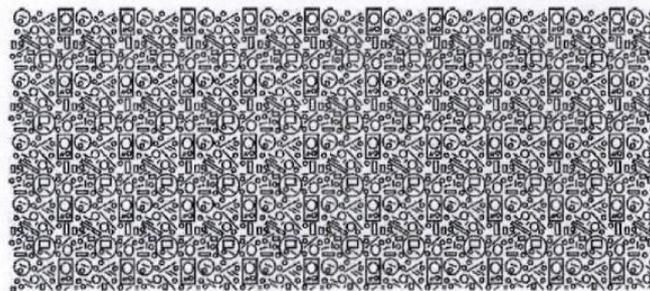
Note: Have you checked your statement today? It's easy to find out more information about each of your transactions by logging on to the CommBank App or NetBank. Should you have any questions on fees or see an error please contact us on the details above. Cheque proceeds are available when cleared.

# 5449.11017.1.2 ZZZ59R3 0303SLR3.S961.D110.O.V06.00.25

Date	Transaction	Debit	Credit	Balance
01 Apr 2019	OPENING BALANCE			\$15,116.81 CR
01 Apr	CASH/CHEQUE DEPOSIT CBA ATM COOMA A NSW 252301 AUS bega 9s nomination		200.00	\$15,316.81 CR
01 Apr	Direct Credit 128594 BOM RL CLUB Bombala Nines 2019		200.00	\$15,516.81 CR
02 Apr	CASH DEPOSIT CBA ATM COOMA A NSW 252301 AUS bar 30-3-19		795.00	\$16,311.81 CR
02 Apr	CASH DEPOSIT CBA ATM COOMA A NSW 252301 AUS canteen 30-3-19		2,414.75	\$18,726.56 CR
02 Apr	CASH DEPOSIT CBA ATM COOMA A NSW 252301 AUS gate 30-3-19		1,111.70	\$19,838.26 CR
02 Apr	Direct Credit 421520 DONALD MAXWELL Last Maxwell SShip		600.00	\$20,438.26 CR
03 Apr	Direct Credit 384676 STG STG-E427155		48.05	\$20,486.31 CR
05 Apr	Direct Credit 333732 AMG COOMA ALPINE MOTOR GROUP		875.00	\$21,361.31 CR
05 Apr	Direct Credit 106600 ARRON FURNER Sponsorship 2019		600.00	\$21,961.31 CR
08 Apr	Cash Dep Branch Eden EDEN TIGERS 9S TOURN		200.00	\$22,161.31 CR
08 Apr	Chq 003866 presented	850.00		\$21,311.31 CR

Statement 295 (Page 2 of 3)

Account Number [REDACTED]



Date	Transaction	Debit	Credit	Balance			
09 Apr	Direct Credit 421520 ANTHONYCORP PTY 201936		600.00	\$21,911.31 CR			
09 Apr	Chq 003868 presented 06 2067	113.00		\$21,798.31 CR			
09 Apr	Chq 003869 presented 06 2067	224.45		\$21,573.86 CR			
10 Apr	Direct Credit 384676 STG STG-E428213		384.40	\$21,958.26 CR			
10 Apr	Chq 003867 presented	688.70		\$21,269.56 CR			
12 Apr	Cashed Chq No. 003871 Cooma	760.00		\$20,509.56 CR			
15 Apr	Chq 003874 presented 06 2067	1,475.00		\$19,034.56 CR			
15 Apr	Chq 003872 presented	36.00		\$18,998.56 CR			
15 Apr	Chq 003873 presented	9,948.00		\$9,050.56 CR			
16 Apr	Direct Credit 384676 STG STG-E429274		192.20	\$9,242.76 CR			
17 Apr	Direct Credit 301500 FIN INN PTY LTD Alpine Hotel Cooma		600.00	\$9,842.76 CR			
18 Apr	Direct Credit 516507 Service NSW 48722763-000509481		100.00	\$9,942.76 CR			
24 Apr	Chq 003877 presented 06 2067	4,210.00		\$5,732.76 CR			
24 Apr	Direct Credit 384676 STG STG-E430483		96.10	\$5,828.86 CR			
24 Apr	Chq 003876 presented	1,115.87		\$4,712.99 CR			
29 Apr	CASH DEPOSIT CBA ATM COOMA A NSW 252301 AUS 50regio 100bag,caps		150.00	\$4,862.99 CR			
29 Apr	CASH DEPOSIT CBA ATM COOMA A NSW 252301 AUS raffle 14-4-19		114.00	\$4,976.99 CR			
29 Apr	CASH DEPOSIT CBA ATM COOMA A NSW 252301 AUS gate 14-4-19		1,105.00	\$6,081.99 CR			
29 Apr	CASH DEPOSIT CBA ATM COOMA A NSW 252301 AUS canteen 14-4-19		1,198.80	\$7,280.79 CR			
29 Apr	Chq 003870 presented	178.05		\$7,102.74 CR			
29 Apr	Chq 003875 presented	190.05		\$6,912.69 CR			
30 Apr	Direct Credit 421520 SALVESTRO DEVELO Ricky Salvestro		2,500.00	\$9,412.69 CR			
30 Apr	2019 CLOSING BALANCE			\$9,412.69 CR			
<b>Opening balance</b>		<b>-</b>	<b>Total debits</b>	<b>+</b>	<b>Total credits</b>	<b>=</b>	<b>Closing balance</b>
\$15,116.81 CR			\$19,789.12		\$14,085.00		\$9,412.69 CR

5449.11017.1.2.ZZZ58R3 0303SLR3.5961.D110.OV06.00.25



**SLE Worldwide Australia Pty Limited**

A.B.N. 15 066 698 575 AFSL 237268

Level 11, 56 Clarence Street  
SYDNEY NSW 2000

Telephone 61 (2) 9249 4850

Facsimile 61 (2) 9249 4840

Website: [www.sleaustralia.com.au](http://www.sleaustralia.com.au)

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**BROADFORM LIABILITY POLICY**

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**SCHEDULE**

**Policy Number:** 205034401022

**The Insured:** Country Rugby League of NSW Limited

**Period of Insurance:** 31 December 2018 to 4:00pm 31 December 2019

**The Business:** Administrators and organisers of rugby league in rural NSW

**Retroactive Date:** 31 December 1998

**Limits of Liability:**

Public Liability	\$50,000,000 any one Occurrence
Products Liability	\$50,000,000 any one period of insurance

**Sublimits:**

Care, Custody & Control	\$20,000 any one occurrence
Professional Liability	\$5,000,000 limited in the aggregates
Molestation	\$1,000,000 limited in the aggregates

**Excess:**

Standard excess	\$500 each and every Occurrence
Professional Liability	\$500 each and every Claim
Molestation	\$500 each and every Claim

**Geographic Limits:** Australia and New Zealand wide

**Wording:** Sports Liability Version 1 – 08/2018 (Standard)

**Premium:** As Agreed

**GST:** As Agreed

**Stamp Duty:** As Agreed

**Admin Fees:** As Agreed

**GST on Fee:** As Agreed

**Total:** **As Agreed**

**Broker:** CRL OF NSW  
PO Box 411  
Sydney Markets NSW 2129

**Insurer:**

Underwritten for certain underwriters at Lloyd's of London & Chubb Insurance Australia Limited by their agent SLE Worldwide Australia Pty Ltd. under binding authorities B128416380W18 & 001-2018 respectively.

\$20,000,000 x \$5,000,000 is 100% underwritten for Chubb Insurance Australia Limited by their agent SLE Worldwide Australia Pty Limited under binding authority 001-2017.

\$25,000,000 x \$25,000,000 is 100% underwritten for Chubb Insurance Australia Limited by their agent SLE Worldwide Australia Pty Limited.

**Certificate:**

This is to certify that in accordance with the authorisation granted under Contract No B128416380W18 to the undersigned by certain Underwriters at Lloyd's, whose names and the proportion underwritten by them, which will be supplied on application, can be ascertained by reference to the said Contract which bears the Seal of Lloyd's policy Signing Office, and in accordance with the authorisation granted Underwritten for certain underwriters at Lloyd's of London & Chubb Insurance Australia Limited. by their agent SLE Worldwide Australia Pty Ltd. under binding authorities B128416380W18 (hereinafter referred to as "the Insurers)", and in consideration of the premium specified herein, the said Insurers are hereby bound, each for his own part and not for another, their Executors and Administrators and in respect of its due proportion only, to insure in accordance with the terms and conditions contained in the policy to which this Certificate is attached.

**Stamped & Dated:**

21 November 2018



for and on behalf of SLE Worldwide Australia Pty Limited  
ABN 15 066 698 575 AFSL 237268  
PO Box H308 Australia Square NSW 1215 Phone: +61 2 9249 4850

**ENDORSEMENTS ATTACHING TO AND FORMING PART OF POLICY NO: 205034401022**

**BREACH OF PROFESSIONAL DUTY EXTENSION (SLE)  
NOTICE TO THE INSURED**

The terms and conditions of this Endorsement provide that:

1. A Claim (as defined within this Endorsement) must be made against the Insured during the Period of Insurance for this Policy to apply; and
2. The Insured must immediately notify the Insurer in writing of such Claim(s). Such notification must be given to the Insurer during the Period of Insurance for this Policy to apply. If any circumstances or facts come to the attention of the Insured during the Period of Insurance which are likely to give rise to a Claim(s) being made against them or which the Insured should reasonably expect to give rise to a Claim(s) being made against them, the terms and conditions of this Endorsement provide an option as to whether or not to notify the Insurer. However, failure to notify may affect Policy indemnity, ( i.e.) All or part of any subsequent Claim(s) may not be covered. Assuming the option to notify the Insurer is chosen such notification must be given in writing during the Period of Insurance for this Policy to apply. The time of the happening of the negligent act, error or omission which gives rise to a Claim(s) or a possible Claim(s), is not of relevance provided they occur after the Retroactive Date specified in the Schedule. Upon expiry of the Period of Insurance, no further Claim(s) can be made under this Policy and therefore the maintenance of insurance provided by this Endorsement is essential.

**COVER APPLICABLE TO THIS ENDORSEMENT**

The Insurer, to the extent and in the manner hereinafter provided, hereby agrees to pay to or on behalf of the Insured up to the Limit of Liability as stated in the Schedule as applying to this Endorsement against all sums which the Insured shall become legally liable to pay as Compensation for Personal Injury and/or Property Damage as a result of a Claim or Claims first made against the Insured and reported to the Insurer during the Period of Insurance arising out of an act, error or omission committed or alleged to have been committed by or on behalf of the Insured in breach of the Insured's Professional Duty in connection with the Business.

**LIMIT OF LIABILITY AND EXCESS APPLICABLE TO THIS ENDORSEMENT**

The Insurer hereby agrees to pay all costs in the defence of a Claim for which indemnity is available under this Endorsement provided that the total aggregate liability (including Supplementary Payments) shall not exceed the Limit of Liability specified in the Schedule as applying to this Endorsement notwithstanding the number of Claims made. The Excess shown in the Schedule as applying to this Endorsement shall be the amount first payable by the Insured in respect of any one Claim and shall be borne by and at the Insured's own risk. The Insurer's liability shall only be in excess of this amount.

**EXCLUSIONS APPLICABLE TO THIS ENDORSEMENT**

This Endorsement does not cover liability:

1. Which is already excluded under the Policy.
2. Which is more specifically insured against in any other section of this Policy.
3. Arising out of acts, errors or omissions which occurred or allegedly occurred prior to the Retroactive Date specified in the Schedule.
4. Arising out of any facts or circumstances of which the Insured was aware of prior to the commencement of the Period of Insurance or which a reasonable person in the Insured's position would have considered may give rise to a Claim.
5. Assumed under contract or agreement unless such liability would have attached in the absence of such contract or agreement.
6. Arising from an Occurrence which is inevitable having regard to the circumstances and nature of the work undertaken.
7. Arising from or in connection with advice, consultancy, specification, supervision or other Professional Duty given or undertaken by the Insured not in relation to the Business.
8. Arising out of conspiracy, conversion, deceit, inducement, breach of contract, injurious falsehood or fraudulent, criminal or malicious act or omission of the Insured.

9. Arising in North America or in respect of any Claims which would be subject to the jurisdiction of the Courts of North America.

10. Incurred by or caused by a Director or Officer of the Insured whilst acting within the scope of their duties in such capacity.

#### DEFINITIONS APPLICABLE TO THIS ENDORSEMENT

"Claim" or "Claims" means:

- (i) Any writ, statement of claim, summons, application or other originating legal or arbitral process, cross claim, counterclaim or third or similar party notice issue against or serviced upon the Insured or
- (ii) The receipt by the Insured of any written or verbal notice of demand for compensation made by a third party against them.

"Professional Duty" means the duty owed in a professional capacity by CRL Referees, Accredited Coaches and Trainers

#### CONDITIONS APPLICABLE TO THIS ENDORSEMENT

1. The Insured shall, as a condition precedent to their right to be indemnified under this Endorsement give to the Insurer as soon as practicable notice in writing during the Period of Insurance:

- (i) of any Claim(s) made against the Insured.
- (ii) of the receipt of notice from any person of an intention to make a Claim against the Insured.

2. The Insured shall give to the Insurer, as soon as practicable, notice in writing during the Period of Insurance of any circumstance of which they become aware during the Period of Insurance, likely to give rise to a Claim against them. If, during the Period of Insurance, the Insured becomes aware of any circumstances which might subsequently give rise to a Claim under this Endorsement and elect, during the Period of Insurance, to give written notice to the Insurer of such circumstances, then any such Claim which might subsequently arise out of such circumstances will be deemed to have been made during the Period of Insurance.

#### MOLESTATION EXTENSION

This Policy does not cover liability in respect of Personal Injury arising out of or caused by or in connection with the molesting, interfering or assault of any person by:

- the Insured,
- any of the Insured's employees,
- any person acting on behalf of the Insured,
- any person for whom the Insured may be held legally liable.

The Insurer shall have no obligation to defend any action, suit or proceeding against the Insured either directly or vicariously seeking damages for such Personal Injury.

Notwithstanding the above, the Insurer will extend this policy to indemnify the Insured as defined under Policy definitions 10 (i), (ii) & (iii) in respect of their vicarious legal liability arising out of or caused by or in connection with the molesting, interfering or assault of any person but only in respect of Claims made during the Period of Insurance and where such molesting, interfering or assault occurs after the retroactive date of this Endorsement.

#### NOTICE TO THE INSURED

The terms and conditions of this Endorsement provide that:

1. A Claim (as defined within this Endorsement) must be made against the Insured during the Period of Insurance for this Policy to apply; and
2. The Insured must immediately notify the Insurer in writing of such Claim(s). Such notification must be given to the

Insurer during the Period of Insurance for this Policy to apply.

If any circumstances or facts come to the attention of the Insured during the Period of Insurance which are likely to give rise to a Claim(s) being made against them or which the Insured should reasonably expect to give rise to a Claim(s) being made against them, the terms and conditions of this Endorsement provide an option as to whether or not to notify the Insurer.

However, failure to notify may affect Policy indemnity, (i.e.) All or part of any subsequent Claim(s) may not be covered. Assuming the option to notify the Insurer is chosen such notification must be given in writing during the Period of Insurance for this Policy to apply. The time of the happening of the molestation, interference or assault which gives rise to a Claim(s) or a possible Claim(s), is not of relevance provided they occur after the Retroactive Date of this Endorsement.

#### DEFINITIONS APPLICABLE TO THIS ENDORSEMENT

For the purpose of this Endorsement Claim or Claims means:

- (i) any writ, statement of claim, summons, application or other originating legal or arbitral process, cross claim, counterclaim or third or similar party notice issue against or serviced upon the Insured or,
- (ii) the receipt by the Insured of any written or verbal notice of demand for Compensation made by a third party against them, notwithstanding the number of occurrences or incidents alleged to have taken place.

The Insured means the Insured as defined under Policy definitions 10 (i), (ii) & (iii) only.

#### COVER APPLICABLE TO THIS ENDORSEMENT

The Insurer, to the extent and in the manner hereinafter provided, hereby agrees to pay to or on behalf of the Insured up to the Limit of Liability as stated in this Endorsement against all sums which the Insured, shall become vicariously legally liable to pay as Compensation as a result of a Claim or Claims first made against the Insured and reported to the Insurer during the Period of Insurance arising out of any molestation, interference or assault committed or alleged to have been committed by the Insured, or another party for which the Insured may be legally liable, in connection with the Business.

#### LIMIT OF LIABILITY AND EXCESS APPLICABLE TO THIS ENDORSEMENT

The Insurer hereby agrees to pay all costs in the defence of a Claim (including Supplementary Payments) for which indemnity is available under this Endorsement provided that the total aggregate liability (including Supplementary Payments) shall not exceed \$1,000,000 any one Claim & in the aggregate during any one Period of Insurance, notwithstanding the number of Claims made.

An Excess of \$500 each and every Claim (including Supplementary Payments) shall be the amount first payable by the Insured and shall be borne by and at the Insured's own risk. The Insurer's liability shall only be in excess of this amount.

#### EXCLUSIONS APPLICABLE TO THIS ENDORSEMENT

This Endorsement does not cover liability:

- (i) arising out of molestation, interference or assault which occurred or allegedly occurred prior to the Retroactive Date,
- (ii) arising out of any facts or circumstances of which the Insured was aware of prior to the commencement of the Period of Insurance or which a reasonable person in the Insured's position would have considered may give rise to a Claim,
- (iii) assumed under contract or agreement unless such liability would have attached in the absence of such contract or agreement,
- (iv) not in relation to the Business,

(v) arising in North America or in respect of any Claims which would be subject to the jurisdiction of the Courts of North America.

The Insurer will not indemnify any individual convicted of any criminal act in respect of any civil suit or action or Claim arising in connection with such criminal act.

CONDITIONS APPLICABLE TO THIS ENDORSEMENT

1. The Insured shall, as a condition precedent to their right to be indemnified under this Endorsement give to the Insurer as soon as practicable notice in writing during the Period of Insurance:

- (i) of any Claim(s) made against the Insured,
- (ii) of the receipt of notice from any person of an intention to make a Claim against the Insured.

2. The Insured shall give to the Insurer, as soon as practicable, notice in writing during the Period of Insurance of any circumstance of which they become aware during the Period of Insurance, likely to give rise to a Claim against them. If, during the Period of Insurance, the Insured becomes aware of any circumstances which might subsequently give rise to a Claim under this Endorsement and elect, during the Period of Insurance, to give written notice to the Insurer of such circumstances, then any such Claim which might subsequently arise out of such circumstances will be deemed to have been made during the Period of Insurance.

Retro Active Date 31st December 2014

**Stamped & Dated:** 22 November 2017



for and on behalf of SLE Worldwide Australia Pty Limited  
ABN 15 066 698 575 AFSL 237268  
PO Box H308 Australia Square NSW 1215 Phone: +61 2 9249 4850



**SLE Worldwide Australia Pty Limited**

A.B.N. 15 066 698 575 AFSL 237268

Level 11, 56 Clarence Street  
SYDNEY NSW 2000

Telephone 61 (2) 9249 4850

Facsimile 61 (2) 9249 4840

Website: [www.sleaustralia.com.au](http://www.sleaustralia.com.au)

Certificate of Currency

**Type of Cover:** Broadform Liability

**The Insured:** Country Rugby League of NSW Inc.

**Period Of Insurance:** 31 December 2018 To 4:00pm on 31 December 2019

**The Business:** Administrators and organisers of rugby league in rural NSW

**Limits of Liability:**

**Public Liability**  
\$50,000,000 any one Occurrence

**Products Liability**  
\$50,000,000 any one Period of Insurance

Care, Custody & Control \$20,000 any one occurrence  
Professional Liability \$5,000,000 limited in the aggregates  
Molestation \$1,000,000 limited in the aggregates

**Excess:** Standard excess \$500 each and every Occurrence  
Professional Liability \$500 each and every Claim  
Molestation \$500 each and every Claim

**Insurer:** Underwritten for certain underwriters at Lloyd's of London & Chubb Insurance Australia Limited by their agent SLE Worldwide Australia Pty Ltd. under binding authorities B128416380W18 & 001-2018 respectively.  
\$20,000,000 x \$5,000,000 is 100% underwritten for Chubb Insurance Australia Limited by their agent SLE Worldwide Australia Pty Limited under binding authority 001-2018.  
\$25,000,000 x \$25,000,000 is 100% underwritten for Chubb Insurance Australia Limited by their agent SLE Worldwide Australia Pty Limited.

**Policy Number:** 205034401022

**Geographical Limits:** Australia and New Zealand wide

**Broker:** CRL OF NSW  
PO Box 411  
Sydney Markets NSW 2129

Stamped & Dated: 21 November 2018



SLE Worldwide Australia Pty Limited is acting under the authority of the Insurers and will be effecting this contract of insurance as agent of the Insurer and not the Insured. ABN 15 066 698 575 AFSL License No: 237268

Please Note: Whilst an expiry date has been indicated, it should be known this policy can be cancelled at any time in the future. Accordingly reliance should not be placed on the expiry date.

**IMPORTANT NOTES:**

1. The Insured may cancel this Policy by giving written notice to SLE Worldwide Australia Pty Limited. The Insurer may cancel this Policy in accordance with the Policy conditions. In the event of cancellation by the Insured a pro rata return premium shall be allowed subject to SLE Worldwide Australia Pty Limited's cancellation fee being 20% of the return premium plus GST or \$300 plus GST whichever is the greater. When the premium has been calculated on estimates provided by the Insured, cancellation shall not affect the Insured's obligations to supply such information as will allow the Insurer to calculate the amount of adjustment applicable up to the date of cancellation.
2. Please ensure that you read this document in its entirety.



Wed 29/05/2019 12:46 PM

Darren C Steinke <[REDACTED]>

SMRC Grant - Application from Cooma United RLFC Inc

To Amanda Shepherd

Hi Amanda,

Further to our telephone conversation, I now provide the following quote.

In-kind support for cost of paying for Showground Lighting

Proposed Usage circa 40-50 hours

Cost per hour estimated to be up to \$40 per hour

Maximum amount of grant sought therefore is 50 hours x \$40 per hour = \$2,000

Please advise if you need any additional information regarding the above matter.

Regards

Darren Steinke

Treasurer

Cooma United RLFC Inc  
[REDACTED]

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## Application for Financial Donations and Sponsorships



In Accordance with the Donations Policy GOV 011 / Section 356 of the Local Government Act 1993

Applicants Details	
Name of Organisation	Seaside Scavenge
Contact Person	Anna Jane Linke
Address / Location	[REDACTED]
Phone Number	[REDACTED]
E-Mail Address	ajlinke@seasidescavenge.org
ABN (If Applicable)	51 995 227 393
Date of Establishment (If Applicable)	2016
Is your Organisation Registered for GST? (If Applicable)	No

Project / Activity Details	
Name of Project / Activity	Lakeside Scavenge Jindabyne
Amount of Funding Requested	<p>Cash Amount \$ 7625</p> <hr/> <p>In Kind Support:                      (You will be required to submit copies of quotes from Council in your application)</p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Waste Management. E.g. Provision of bins / rubbish and recycling removal (Includes staff time for drop off and collection).</li> <li><input type="checkbox"/> Mowing / Gardening</li> <li><input type="checkbox"/> Road Closures (Includes Staff time)</li> <li><input checked="" type="checkbox"/> Fee Waivers. E.g. DA / Hall Hire Fees, (Security deposits will need to be paid by the applicant but will be refunded provided no damage is incurred)</li> <li><input checked="" type="checkbox"/> Promotion via Print Media (Council Website Advertisement etc.)</li> </ul> <p>Other – Please outline _____</p>

Briefly describe the Project / Activity	The Lakeside Scavenge is a waterway clean-up event where litter collected by community members becomes a currency to purchase pre-loved clothes & goods donated by the local community. The incentive of clothes, prizes and live music enable the event to engage 82% of participants who have never previously attended
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Project / Activity Financial Details	
Financial Details of the Project or Activity for which assistance is sought	<ul style="list-style-type: none"> <li>- Event coordinator conducts 90 hours of work to organise event at \$50/hr - \$4500</li> <li>- Event Equipment/Materials - \$800</li> <li>- Contractors (musicians/graphic designer) - \$720</li> <li>- Event Costs (advertisement/poster printing) - \$680</li> <li>- Public liability insurance/online promotion - \$300</li> <li>- Fuel (Syd – Jind return at 0.68c/km ATo) - \$620</li> </ul>
Total Cost of the Project or Activity	\$15,720
Details of other funding received from Snowy Monaro Regional Council (If Applicable)	In-kind cash contribution business prizes (5-7 prizes valued at \$150 each) -\$600. In-kind cash contribution business drinks (100 beers at \$8) & meal for volunteers (\$200) - \$1000. In-kind clothing donations (240 items valued at \$5) - \$1200. Unskilled Volunteer hours to run event on the day (Volunteers, community groups etc total 20ppl volunteer on day for 7 hours at \$30/hour - \$4200 Total in-kind: \$64442002
Details of other financial assistance sought or obtained	

Project / Activity Details	
How will your Project / Activity benefit the Snowy Monaro Regional Community?	Lakeside Scavenge activates the community to come together and clean-up the town. If funding is received, this will be the third annual lakeside clean-up Festival to take place in Jindabyne. Each event has grown: The past two events have engaged 213+ residents to remove 1,488kg of rubbish from the shore of the lake. 90% of these participants had never previously engaged with a clean-up event which illustrates the success of the Scavenge to educate a new demographic about litter reduction. We work with businesses to reduce single-use plastic consumption by targeting it at the source.
What is the expected amount of resident participation?	Direct participation of 110 people Indirect participation of 150 people through awareness and clothes donations Participating businesses 12 Collaborating local groups 6
What other Local Community Groups is involved in this Project / Activity?	The Scavenge actively engages local groups to host stalls and talks through the event. The following groups will be invited to participate: <ul style="list-style-type: none"> <li>- Boomerang Bags Jindabyne - Jindabyne Community Garden</li> <li>- NSW National Parks - Community Neighbourhood Centre</li> <li>- Destination Jindabyne - Snowy Monaro Sustainable Business Network</li> <li>- Bee Jays Honey</li> </ul>

<p>Outline your Organisation's capacity to deliver the Project / Activity, or, describe previous experiences.</p>	<p>Seaside Scavenge have hosted over 50 events across Australia and internationally. Since 2015 Seaside Scavenge has inspired over 5,249 participants in 33 communities across Australia and the globe to remove 10,249kg of litter and 160,790 cigarette butts as well as redistribute 7,671kg of second-hand goods. This will be the third Scavenge to be hosted in Jindabyne, which will contribute to the litter data collated over the previous events. This data is influential in targeting litter at its source and has been supplied to council waste team over the past 2 events.</p>
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<p>How will Council funding be acknowledged?  E.g. Logo or signage  (Council Funding must be acknowledged in your Project or Activity)</p>	<p>Council will be acknowledged:                  1. on the Seaside Scavenge printed poster which will go up around Jindabyne/ Snowy Monaro                  2. through the FB event in the event description as supporting the event                  3. in any media gained (print and radio)                  4. at the event with verbal recognition by MC                  5. if council has signage or representatives who could host a stall, you're welcome to have a presence at the event                  6. the mayor or council representative is invited to open the event (this will involve media opportunities)</p>
<p>Please provide details of Office Bearers or other Involved Parties</p>	<p>Anna Jane Linke - CEO &amp; Founder - <a href="mailto:ajlinke@seasidescavenge.org">ajlinke@seasidescavenge.org</a>                  Josh Holliday - Event Coordinator - <a href="mailto:joshholliday@seasidescavenge.org">joshholliday@seasidescavenge.org</a>                  Peter Harris - CFO - <a href="mailto:peterharris@seasidescavenge.org">peterharris@seasidescavenge.org</a></p>
<p>What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?</p>	<ul style="list-style-type: none"> <li>- removal of litter from the lake foreshore (waste collected by Snowy Skips)</li> <li>- education of local community about local waste separation services</li> <li>- facilitation of community clothes swap (diversion of textile waste)</li> <li>- support and education of local food outlets to reduce single-use plastic usage</li> <li>- promote local active community groups to the wider community (boost members)</li> <li>- opportunity for Mayor &amp; Council Waste Team to promote waste initiatives</li> </ul> <p>We will organise a community clean-up event where the litter collected becomes a</p>
<p>What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?</p>	<p>currency to purchase second-hand goods donated by the community and set-up in a pop-up market alongside the event. This will be open to all residents and tourists in the community. We will engage JCS and SMGS in the lead-up to the event to engage their students. We will also work with businesses to gain support and assist with adoption of more eco-friendly take-away products. The Scavenge will provide an opportunity for local artists to perform and community groups to reach a new audience.</p>

<p><b>Application Checklist</b>                  If the following documents are not attached with the application, this may result in the application not being considered.                  Attached? (Please mark YES or No)</p>	
<p>A copy of the Group / Organisation's most recent bank statement or Treasurers Report, for the past Financial Year</p>	<p>Yes</p>

A copy of the Group / Organisation's Public Liability Insurance	Yes
Where the Group / Organisation intends to purchase equipment, and a copy of the quote/s obtained	Yes
Where the Group / Organisation does not have an ABN, a 'Statement by a Supplier' form is required	ABN - 51 995 227 393
If your Group is not incorporated, please supply a letter from your supporting body	

**Authorization of Applicant**

If the following is not completed, this may result in the application not being considered.

Name	Anna Jane Linke
Office Held / Position	CEO & Founder
E-Mail Address	ajlinke@seasidescavenge.org
Postal Address	3 Applebee Street St Peters NSW 2044
Phone Number/s	0408630867

**Declaration and Signature of Applicant**

- I confirm that the information contained in the application form and within the Documents are true and correct;
- I confirm that this application has been submitted with the full knowledge and support of the applicant;
- I declare that should this application be successful the funding will be expended as outlined in the above documentation;
- I acknowledge the Donation / Sponsorship acquittal requirements, and understand that surplus funds may be required to be returned to Council, and;
- I am aware this application will be reproduced in the Council Business Paper, and authorise for the publication of information required.

Signature



Name

Anna Jane Linke

Position	Founder & CEO
Date	22.5.19

<b>Submitting your Application</b>	
<p><b>Email:</b> After completing your form, save to your computer and email to <a href="mailto:council@snowymonaro.nsw.gov.au">council@snowymonaro.nsw.gov.au</a></p>	
<p><b>Deliver to:</b> Any of the following Customer Service Locations:</p>	
<p><b><u>Cooma:</u></b>                  81 Commissioner Street                  Cooma NSW 2630</p>	<p><b><u>Bombala:</u></b>                  71 Caveat Street                  Bombala NSW 2632</p>
<p><b><u>Berridale:</u></b>                  2 Myack Street                  Berridale NSW 2628</p>	<p><b><u>Jindabyne:</u></b>                  Shop 2, Razorback Plaza                  Gippsland Street, Jindabyne NSW 2627</p>
<p><b>Contact:</b> (02) 6458 3555 (Governance Department, Bombala Office) for any enquiries.</p>	

<b>FOR OFFICE USE ONLY</b>		
Date Application received:		
Which function of Council is exercised by this Donation / Sponsorship?		
<b>TICK</b>	<b>Department / Area for Costing</b>	<b>Amounts Charged</b>
	Waste & Recycling	
	Community & Environmental Services	
	Parks & Gardens	
	Human Resources (e.g. Staff time)	
	Other (e.g. Hall / Oval fee waivers etc.)	
Is Public notice required?		
Date and method of Public notice:		

Hi AJ,

I've checked and we don't have nor require an official quote form. You can use the figures provided (and as per the attached form). Please note this quote is based on current fees and charges for the 2018-2019 financial year. The fees and charges will be subject to change and likely to increase by 3% or less from July 1, 2019. However, we cannot guarantee this will be the case.

As per 2019 Fees and Charges:

Delivery and Return of up to 10 x 360L bins \$81.85

Charge per 360L Recycling bin pickup \$12.30 (x 5) = \$61.50

**Total \$143.35**

Could you please complete the attached form and return to the Resource and Waste Department atleast 1 month prior to the event to ensure we can service your requirements.

And we'll keep in touch to see what we can do to start promoting the event this winter. And yes – 14 September sounds fine – if we can book in a good weather day for then that would be good too!

Chat soon.

Cheers,

Belinda

**Belinda Ingram**  
Resource and Waste Education Officer



PO Box 714  
COOMA NSW 2630

Direct (02) 6451 1128  
Phone 1300 345 345



## Financial Report

July 2017 – June 2018

<b>Transitional income statement for the period ended 30 June 2018</b>			
<b>Item</b>	<b>Information</b>	<b>AUD \$</b>	<b>AUD \$</b>
	<b>Income statement - gross income</b>	<b>Sub total</b>	<b>Total</b>
1.	Government grants		30,000.00
2.	Donations and bequests		11,160.63
3.	All other revenue (unusual/donations/raise)		6,867.49
4.	<b>Total revenue</b>		<b>41,848.12</b>
5.	Other income (paid)		40,828.00
6.	<b>Total gross income</b>		<b>88,856.12</b>
	<b>Income statement - expenses</b>		
7.	Employee expenses		32,807.35
8.	Grants and donations made by the registered entity for use in Australia		0
9.	Grants and donations made by the registered entity for use outside Australia		0

10.	All other expenses		19113.05
11.	Total expenses		51,920.40
12.	<b>Income statement - net surplus/(deficit)</b>		<b>36,935.72</b>

<b>Transitional balance sheet at 30 June 2018</b>			
<b>Item</b>	<b>Information</b>	<b>AUD \$</b>	<b>AUD \$</b>
	Balance sheet - assets	Sub total	Total
13.	Total current assets		8,000.00
14.	Total non-current assets		0.00
15.	Total assets		8,000.00
	<b>Balance sheet - liabilities</b>		
16.	Total current liabilities		0
17.	Total non-current liabilities		0
18.	Total liabilities		0
19.	Balance sheet - net Assets/(Liabilities)		8,000.00

**Responsible Person Declaration**

Name: Anna Jane Linke

Role: Director

Signature: 

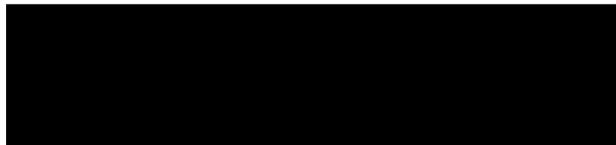
Date: 4<sup>th</sup> of July 2018





This certificate is provided for information purposes and is accurate based on our records at the time it is issued. We are under no obligation to inform you of any subsequent changes to the insurance contract or our records. This certificate confers no rights on the certificate holder. All coverage described is subject to the terms, conditions and limitations of the insurance policy and is issued as a matter of record only. It does not amend, extend or alter the coverage provided by the policy in any way.

Kind regards



**KATE BATCHELOR** Diploma Fin. Serv. (Broking)  
**ACCOUNT MANAGER**

Direct Number: (07) 3237 8629  
Mobile: 0420 396 871  
[katebatchelor@austcover.com.au](mailto:katebatchelor@austcover.com.au)

**Seaside Scavenger Per Event Budget 2019**

Required of Council: Cover permit costs, waste removal, promotion through council channels and below costs

Activity Name	Description	Hours per person	Cost (GST Ex)
Event Implementation	Engage local community groups, businesses for prizes & pledges, local government for permit & waste. Organise event activities (musicians, speakers, workshops). Manage marketing & promotion. Organise volunteers.	50	\$2,500.00
Event Delivery Coordinator	Travel to location, collect & sort second-hand donations, follow-up with stakeholders (community groups, business, local government), ensure waste collection, safety & litter separation, manage volunteers, MC event. Post event report written.	40	\$2,000.00
Event Materials and Equipment	Stationary/art supplies, clothes racks, event signage, clean-up materials, music PA, microphone, bike generator, marquees, tables		\$800.00
Contractors	4 x musicians, graphic designer	8	\$720.00
Event Costs	Printing, Volunteer Food/Sunscreen, Advertisement - traditional media		\$680.00
Running Costs	Public liability insurance, fuel at location, website promotion		\$300.00
Transport	Fuel costs Sydney - Lindelbyne return 906km at 0.69c/km (See ATO 'Cents per kilometre method')		\$620.00
<b>TOTAL FUNDS REQUESTED</b>			<b>\$7,620.00</b>
<b>In-Kind Support provided by Seaside Scavenger</b>			
	Donation from businesses of drink (100 beers at \$8)		\$800.00
	Donations from businesses of prizes & food (5-7 business donations valued at \$150 each)		\$1,000.00
	Donations from community of clothing, books, toys etc (240 items valued at \$5 each)		\$1,200.00
In-kind support (non cash)	Skilled Volunteer hours to coordinate event in the lead-up (2 ppl contribute 6 hours each \$75/hour)	12	\$900.00
	Volunteer hours to run event on the day (Volunteers, community groups etc total 20 ppl volunteer for 7 hours at \$30/hour)	140	\$4,200.00
<b>TOTAL FUNDS IN-KIND</b>			<b>\$8,100.00</b>

## Application for Financial Donations and Sponsorships



In Accordance with the Donations Policy GOV 011 / Section 356 of the Local Government Act 1993

Applicants Details	
Name of Organisation	Alpine Uniting Church Op Shop
Contact Person	Jean Hayman
Address / Location	[REDACTED]
Phone Number	[REDACTED]
E-Mail Address	[REDACTED]
ABN (If Applicable)	49 232 163 514
Date of Establishment (If Applicable)	2001 - Op Shop
Is your Organisation Registered for GST? (If Applicable)	Yes

Project / Activity Details	
Name of Project / Activity	Op Shop waste, rubbish and recycling removal from community donations.
Amount of Funding Requested	Cash Amount \$ 5,000  In Kind Support: (You will be required to submit copies of quotes from Council in your application)  <input checked="" type="checkbox"/> Waste Management. E.g. Provision of bins / rubbish and recycling removal (Includes staff time for drop off and collection).  <input type="checkbox"/> Mowing / Gardening  <input type="checkbox"/> Road Closures (Includes Staff time)  <input type="checkbox"/> Fee Waivers. E.g. DA / Hall Hire Fees, (Security deposits will need to be paid by the applicant but will be refunded provided no damage in incurred)  <input type="checkbox"/> Promotion via Print Media (Council Website Advertisement etc.)  Other – Please outline _____
Briefly describe the Project / Activity	Waste, rubbish and recycling removal. Community engagement around education about reducing the amount of waste going to landfill and increasing the recovery and recycling of valuable resources donated by residents.

Project / Activity Financial Details	
Financial Details of the Project or Activity for which assistance is sought	\$5,000 made up of \$2,000 to cover the cost of illegal dumping of items such as beds, mattresses and broken furniture etc. This often happens at the end of winter and prior to winter rentals being set up. Plus \$3,000 towards the annual cost of removing donations that cannot be sold as the items are broken, soiled, mouldy, contaminated, stained damaged.
Total Cost of the Project or Activity	\$8,000 annual cost. The removal of waste from the Op Shop is a growing issue and concern as the cost is increasing. The group of senior volunteers who sort the donations are needing to attend extra shifts as the level of donations are up 50% on the previous year.
Details of other funding received from Snowy Monaro Regional Council (If Applicable)	\$500 - Donation towards DA Fee for the Op Shop Renovation.
Details of other financial assistance sought or obtained	\$2,000 - Local Heritage Fund 2018-2019 for repair and replacement of rotten weatherboards on the western wall of the Church Hall

Project / Activity Details	
How will your Project / Activity benefit the Snowy Monaro Regional Community?	The removal of waste, rubbish and recycling is a great Snowy Monaro Regional Community initiative that the Op Shop fully supports with manpower and finances. Donating goods gives residents the opportunity to give to those in need and to support their community. It also helps residents to recycle, reduce their contribution to landfill and clean up and keep their property tidy.
What is the expected amount of resident participation?	All the Op Shop donations come from residents. The waste removed from the Op Shop is 100% from donations. Consequently the expected amount of resident participation is 100%.
What other Local Community Groups is involved in this Project / Activity?	Other community groups involved in the activity are: Salvation Army in Cooma Monaro Family Support Service Monaro Early Intervention Service Jindabyne Central School Families
Outline your Organisation's capacity to deliver the Project / Activity, or, describe previous experiences.	The Op shop is run by a Management Committee and oversighted by the Alpine United Church Council. The Op Shop is full capable of delivering the activity as it has previously achieved for the \$500 DA Fee and the \$2,000 Local Heritage Fund 2018-2019.

<p>How will Council funding be acknowledged?                  E.g. Logo or signage                  (Council Funding must be acknowledged in your Project or Activity)</p>	<p>At the commencement, during and at the completion of the project announcements will be made via various media, including social media. The Op Shop has its own Facebook page, called "The Op Shop Jindabyne". Council logo or signage, can be displayed in the Op Shop. Also any educational and supporting materials produced by the Council on Waste Management eg "Refuse, Reduce, Recycle, Reuse, Rot", "Beyond The Bin" and other Council Waste initiatives. The Op Shop participated in the recent Council Waste Expo.</p>
<p>Please provide details of Office Bearers or other Involved Parties</p>	<p>The Alpine United Church is made up of 11 residents (Don Hayman Chair, Luke van Heiden Treasurer, Jean Hayman secretary, Gordon Wilson Op Shop Manager, Debbie Wilson, Peter Beer, Kerry Beer, Greta Jones, Wendy Marshall, Margaret Laquw. Plus Op Shop Management Committee</p>
<p>What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?</p>	<p>The Op Shop provides social and financial benefits to the Snowy Monaro Regional Community. The residents and visitors, especially the Winter seasonal workers enjoy meeting and shopping for affordable goods eg household items, clothing, blankets, books etc when the Op Shop is open. The prices of the goods are set low so as to support those in need. Free school uniforms are provided to families and free clothing to Snowy Kids Playgroup who meets in the hall and</p>
<p>What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?</p>	<p>uses the facilities each Monday free of charge. The Op shop supports the Salvation Army in Cooma with regular donations. The Op Shops runs a Food Service and Food Bank activity that provides free meals in a supportive and friendly environment. The community can use at any time the free wi-fi on the premises and the computers when the hall is open. The senior volunteers enjoy the friendship and support while working at the Op shop many days a week.</p>

<p><b>Application Checklist</b></p>	
<p>If the following documents are not attached with the application, this may result in the application not being considered.</p>	
<p><b>Attached? (Please mark YES or No)</b></p>	
<p>A copy of the Group / Organisation's most recent bank statement or Treasurers Report, for the past Financial Year</p>	<p>yes</p>
<p>A copy of the Group / Organisation's Public Liability Insurance</p>	<p>yes</p>
<p>Where the Group / Organisation intends to purchase equipment, and a copy of the quote/s obtained</p>	<p>The total cost of Op Shop waste, rubbish and recycling removal in 2018 was \$5,300 or \$441.66 per month. The total cost for 2019 is projected to be \$8,000</p>

Where the Group / Organisation does not have an ABN, a 'Statement by a Supplier' form is required	Yes
If your Group is not incorporated, please supply a letter from your supporting body	Yes

**Authorization of Applicant**

If the following is not completed, this may result in the application not being considered.

Name	Jean Hayman
Office Held / Position	Alpine Uniting Church Secretary
E-Mail Address	[REDACTED]
Postal Address	[REDACTED]
Phone Number/s	[REDACTED]

**Declaration and Signature of Applicant**

- I confirm that the information contained in the application form and within the Documents are true and correct;
- I confirm that this application has been submitted with the full knowledge and support of the applicant;
- I declare that should this application be successful the funding will be expended as outlined in the above documentation;
- I acknowledge the Donation / Sponsorship acquittal requirements, and understand that surplus funds may be required to be returned to Council, and;
- I am aware this application will be reproduced in the Council Business Paper, and authorise for the publication of information required.

Signature	[REDACTED]
Name	Jean Hayman
Position	Alpine Uniting Church Secretary
Date	22/5/2019

**Submitting your Application**

**Email:** After completing your form, save to your computer and email to  
[council@snowymonaro.nsw.gov.au](mailto:council@snowymonaro.nsw.gov.au)

**Deliver to:** Any of the following Customer Service Locations:

**Cooma:**

81 Commissioner Street  
Cooma NSW 2630

**Bombala:**

71 Caveat Street  
Bombala NSW 2632

**Berridale:**

2 Myack Street  
Berridale NSW 2628

**Jindabyne:**

Shop 2, Razorback Plaza  
Gippsland Street, Jindabyne NSW 2627

**Contact:** 1300 345 345

**FOR OFFICE USE ONLY**

Date Application received:

Which function of Council is exercised by this Donation / Sponsorship?

TICK	Department / Area for Costing	Amounts Charged
	Waste & Recycling	
	Community & Environmental Services	
	Parks & Gardens	
	Human Resources (e.g. Staff time)	
	Other (e.g. Hall / Oval fee waivers etc.)	

Is Public notice required?

Date and method of Public notice:



2 July 2018

Jardine Lloyd Thompson Pty Ltd  
ABN 69 009 098 864

Level 37, 225 George Street  
SYDNEY NSW 2000  
PO Box H25  
AUSTRALIA SQUARE NSW 1215

Tel +61 2 9290 8000  
Fax +61 2 9299 7280

[www.au.jlt.com](http://www.au.jlt.com)

**Note:** JLT are never to be contacted.  
If contact required, please phone  
Insurance and Property Services on  
(02) 8267 4300 or Email: [insurance@nswact.uca.org.au](mailto:insurance@nswact.uca.org.au)

**Certificate of Currency**

**Our Ref: 116108**

<b>INSURANCE CLASS</b>	Public and Products Liability
<b>NAMED INSURED</b>	<p>The Uniting Church in Australia Property Trust (NSW). The Uniting Church in Australia (NSW) Trust Association Limited trading as Uniting Financial Services The Uniting Church in Australia (Australian Capital Territory) Property Trust The Uniting Church in Australia property Trust (NT) Uniting Church Council of Mission Trust Association The Uniting Church in Australia National Assembly The Uniting Church in Australia Synod of NSW and the ACT The Uniting Church in Australia – Northern Synod Wesley Community Services Limited Margaret Jurd College NSW Limited Uniting (NSW.ACT)</p> <p>and including all entities listed in the directories of The Uniting Church in Australia, Synod of New South Wales and ACT and the Northern Synod and all other entities under the Uniting Church Group's effective management control or for which the Uniting Church Group is responsible and all their subsidiary and related corporations as defined under Australian Corporations Law (including those acquired during the Period of Insurance) and/or financiers and all parties for whom the insured undertakes to insure for their respective rights and interests.</p> <p>The above entities are hereafter referred to collectively as "Uniting Church Group"</p>
<b>PERIOD OF INSURANCE</b>	<p>From: 30 June 2018 at 4 PM Local Time (NSW). To: 30 June 2019 at 4 PM Local Time (NSW).</p>
<b>INTEREST INSURED</b>	<p>The Insurer will indemnify The Insured for The Insured's Legal Liability to pay Compensation (including – claimants' costs, fees and expenses) in accordance with the law of any Country or assumed under contract or agreement in respect of:</p> <ul style="list-style-type: none"><li>a) Personal Injury</li><li>b) Property Damage</li></ul>

**TERRITORIAL LIMITS**

Anywhere in the World except with regard to the United States of Americas and Canada or any country, state, territory or protectorate to which the laws of the United States of America or Canada apply

**LIMITS OF LIABILITY**

**Public and Product Liability**

\$20,000,000 any one occurrence or series of occurrences arising out of one originating cause and in the annual aggregate in respect of Products Liability

**INSURER**

QBE Insurance International Limited  
through Lloyd & Partners

**POLICY NUMBER**

B0901EK1500452000

This certificate of currency provides a summary of the policy cover and is current on the date of issue. It is not intended to amend, extend, replace or override the policy terms and conditions contained in the actual policy document. This certificate of currency is issued as a matter of information only and confers no rights upon the certificate holder. We accept no responsibility whatsoever for any inadvertent or negligent act, error or omission on our part in preparing these statements or in transmitting this certificate by email or for any loss, damage or expense thereby occasioned to any recipient of this letter.



Dear Amanda,

Please find quote herewith as requested.

Please note that part of JJ Richards Service includes picking up the bins from inside the gated area behind our hall, and wheeling them out to the carpark to their waiting truck. Although SMRC also provides a bin collection service it is only from the curbside on the street and we have been advised that they will not ever pick up the bins from inside our property and wheel them out to the street let alone the carpark.

The only form of bin collection service that will work for the Op Shop is a pick up from within our property as most of our volunteer workers are older and physically unable to move the bins the distance required to meet the Council bin collection requirements.

Kind regards,

Jean Hayman

Secretary

Alpine Uniting Church

Hi Jean

As requested, below is a quote for collection of waste from The Uniting Church Jindabyne.

Supply 3 x 1100 ltr waste bins and service once weekly at a cost of \$80.00 per bin which would equate to \$240.00 per week and an annual cost \$12480.00.

Kind Regards

Marc



Area Manager

[8-10 Baggs street](#)

[Jindabyne nsw 2627](#)

M 0421 482 381 / 0427787313

[Marc.cafarella@jrichards.com.au](mailto:Marc.cafarella@jrichards.com.au)

[WWW.JRICHARDS.COM.AU](http://WWW.JRICHARDS.COM.AU)



## Account activity

Learn how to protect your business when banking online

[Learn more](#)

Westpac Community Solutions One  
 032-728 920033

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\$123,457.24

- [Account details](#)
- [Statements](#)
- [Account settings](#)
- [Transfer from](#)
- [Transfer to](#)

[Advanced search](#)

Date ▾	Description	Debit	Credit	Balance <sup>1</sup>
13 May 2019	<a href="#">DEPOSIT ONLINE 2446657 PYMT ELIZABETH BEER Beer</a>		\$80.00	\$123,457.24
13 May 2019	<a href="#">WITHDRAWAL ONLINE 1429311 PYMT Ken Hansen ManseRepair/Curtns</a>	-\$2,190.00		\$123,377.24
13 May 2019	<a href="#">WITHDRAWAL ONLINE 1427478 PYMT Jay Burgess OpShopExtns Labour</a>	-\$870.00		\$125,567.24
13 May 2019	<a href="#">WITHDRAWAL ONLINE 1474953 PYMT DA and GB OpShpExtnsMaterial</a>	-\$466.62		\$126,437.24
9 May 2019	<a href="#">WITHDRAWAL ONLINE 1536961 PYMT Molecular MobileScaffoldOpSh</a>	-\$2,629.51		\$126,903.86
9 May 2019	<a href="#">DEPOSIT SQUARE AU PTY LT</a>		\$85.34	\$129,533.37
9 May 2019	<a href="#">DEPOSIT COOMA NSW</a>		\$694.55	\$129,448.03
6 May 2019	<a href="#">WITHDRAWAL ONLINE 1275513 PYMT Mountain M Hall CleaningApr19</a>	-\$360.00		\$128,753.48
6 May 2019	<a href="#">DEPOSIT SQUARE AU PTY LT</a>		\$377.66	\$129,113.48
6 May 2019	<a href="#">DEPOSIT JINDABYNE NSW</a>		\$185.00	\$128,735.82
6 May 2019	<a href="#">DEPOSIT ONLINE 2472568 PYMT ELIZABETH BEER Beer</a>		\$80.00	\$128,550.82
2 May 2019	<a href="#">DEPOSIT SQUARE AU PTY LT</a>		\$341.38	\$128,470.82
2 May 2019	<a href="#">DEPOSIT Fiona Borchards Tithe</a>		\$230.00	\$128,129.44
2 May 2019	<a href="#">DEPOSIT JINDABYNE NSW</a>		\$1,320.35	\$127,899.44
30 Apr 2019	<a href="#">DEPOSIT ONLINE 2456023 PYMT DEREK WATSON offering</a>		\$70.00	\$126,579.09
30 Apr 2019	<a href="#">INTEREST PAID</a>		\$11.05	\$126,509.09
29 Apr 2019	<a href="#">PAYMENT BY AUTHORITY TO IINET TECHNOLOGI 1911605be4e293e</a>	-\$79.99		\$126,498.04
29 Apr 2019	<a href="#">DEPOSIT SQUARE AU PTY LT</a>		\$69.65	\$126,578.03
29 Apr 2019	<a href="#">DEPOSIT JINDABYNE NSW</a>		\$608.10	\$126,508.38

# Application for Financial Donations and Sponsorships



**SNOWY MONARO REGIONAL COUNCIL**  
 Stronger together Better together

In Accordance with the Donations Policy GOV 011 / Section 356 of the Local Government Act 1993

Applicants Details	
Name of Organisation	Cooma Lambie Street Preschool Inc.
Contact Person	Cathy Toohey - Director
Address / Location	3-5 Lambie Street Cooma NSW 2630
Phone Number	02 6452 2669
E-Mail Address	<a href="mailto:lambiest@tpg.com.au">lambiest@tpg.com.au</a>
ABN (If Applicable)	12 562 324 732
Date of Establishment (If Applicable)	1959
Is your Organisation Registered for GST? (If Applicable)	Yes.

**RECEIVED**

23 MAY 2019

Snowy Monaro Regional Council  
 Cooma Office

Project / Activity Details	
Name of Project / Activity	Installation of flagpole and Australian flag.
Amount of Funding Requested	<p>Cash Amount \$2,000.00</p> <hr/> <p>In Kind Support:                      (You will be required to submit copies of quotes from Council in your application)</p> <ul style="list-style-type: none"> <li>└ Waste Management. E.g. Provision of bins / rubbish and recycling removal (Includes staff time for drop off and collection).</li> <li>└ Mowing / Gardening</li> <li>└ Road Closures (Includes Staff time)</li> <li>└ Fee Waivers. E.g. DA / Hall Hire Fees, (Security deposits will need to be paid by the applicant but will be refunded provided no damage is incurred)</li> <li>└ Promotion via Print Media (Council Website Advertisement etc.)</li> </ul> <p>Other – Please outline _____</p>
Briefly describe the Project / Activity	<p>Purchase and installation of flagpole and Australian flag in the front yard of the preschool, to commemorate our 60<sup>th</sup> Anniversary.</p> <p>(Note: Cooma Lambie Street Preschool Committee have all read and are aware of the specific protocols associated with flying the Australian flag.)</p>

<b>Project / Activity Financial Details</b>	
Financial Details of the Project or Activity for which assistance is sought	Purchase of flagpole and Australian flag; installation of flagpole, including excavation of site and supply and installation of concrete footing.
Total Cost of the Project or Activity	\$2,000.00 Two thousand dollars.
Details of other funding received from Snowy Monaro Regional Council (If Applicable)	Nil towards this project.
Details of other financial assistance sought or obtained	Nil towards this project.

<b>Project / Activity Details</b>	
How will your Project / Activity benefit the Snowy Monaro Regional Community?	The installation of the flagpole and Australian flag will benefit all current and future generations of our children and their families, by helping to instill a sense of 'Belonging, Being and Becoming' - values that are outlined in the National Quality Framework, of which our core values at preschool are based upon. It will create much dialogue and present many learning opportunities with our curious and ever evolving young people.
What is the expected amount of resident participation?	We hope that the Australian flag flying high in the preschool yard evokes pride and unity in all residents and visitors passing by our preschool in historic Lambie Street.
What other Local Community Groups is involved in this Project / Activity?	Nil.
Outline your Organisation's capacity to deliver the Project / Activity, or, describe previous experiences.	The contractor's timeframe for start until completion of the installation is approximately one to two days.

How will Council funding be acknowledged? E.g. Logo or signage  (Council Funding must be acknowledged in your Project or Activity)	Cooma Lambie Street Preschool would acknowledge Council funding with a plaque on the base of the flagpole, and an invitation to Council representatives to attend the initial flag raising ceremony at a mutually agreed upon date.  Recognition would also be given through our preschool newsletter, and social media page, as well as through the local newspaper.
Please provide details of Office Bearers or other Involved Parties	Cathy Toohey – Director Alicia Bolton – President Kate Xenochristou – Vice President Sarah Hyams – Treasurer Carly Cater – Secretary
What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?	Cooma Lambie Street Preschool will hold a ceremony for the initial flag raising, where representatives of Council, local community organizations, and local residents will all be invited to attend. This will be form part of our celebrations for our 60 <sup>th</sup> Anniversary.
What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?	

**Application Checklist**

**If the following documents are not attached with the application, this may result in the application not being considered.**

**Attached? (Please mark YES or No)**

A copy of the Group / Organisation's most recent bank statement or Treasurers Report, for the past Financial Year	Yes – Treasurer's Report attached.
A copy of the Group / Organisation's Public Liability Insurance	Yes.
Where the Group / Organisation intends to purchase equipment, and a copy of the quote/s obtained	Yes – quote attached from Reddens Constructions.

Where the Group / Organisation does not have an ABN, a 'Statement by a Supplier' form is required	Not applicable.
If your Group is not incorporated, please supply a letter from your supporting body	Not applicable.

**Authorization of Applicant**

**If the following is not completed, this may result in the application not being considered.**

Name	Cathy Toohey
Office Held / Position	Director
E-Mail Address	<a href="mailto:lambiest@tpg.com.au">lambiest@tpg.com.au</a>
Postal Address	3-5 Lambie Street Cooma NSW 2630
Phone Number/s	02 6452 2669

**Declaration and Signature of Applicant**

- I confirm that the information contained in the application form and within the Documents are true and correct;
- I confirm that this application has been submitted with the full knowledge and support of the applicant;
- I declare that should this application be successful the funding will be expended as outlined in the above documentation;
- I acknowledge the Donation / Sponsorship acquittal requirements, and understand that surplus funds may be required to be returned to Council, and;
- I am aware this application will be reproduced in the Council Business Paper, and authorise for the publication of information required.

Signature	
Name	Cathy Toohey
Position	Director
Date	23 <sup>rd</sup> May 2019



## QUOTE

COOMA LAMBIE STREET PRESCHOOL  
3-5 Lambie Street  
COOMA NSW 2630  
AUSTRALIA

Date  
17 May 2019

Expiry  
16 Jun 2019

Quote Number  
QU-313

Reference  
Flagpole

ABN  
50 160 509 142

Reddens  
Constructions Pty  
Limited  
PO Box 603  
COOMA NSW 2630  
AUSTRALIA

Description	Amount AUD
Our quote includes:	2,000.00
- Supply and installation of 6m high, powder-coated flagpole with Australian flag, including excavation works and concrete footings to comply with standards.	
	INCLUDES GST 10% 181.82
	<b>TOTAL AUD 2,000.00</b>

### Terms

Quote valid for 30 days.

# Certificate of Currency

**Date of Issue: 23 May 2019**



This Certificate of Currency confirms the policy specified is current as at the date of issue, subject to the policy terms, conditions and exclusions. For full particulars, reference must be made to the current Policy wording and Schedule.

## YOUR POLICY SUMMARY

<b>Policy Number</b>	P00070497
<b>Policy Type</b>	Early Learning Business Insurance
<b>Period of Cover</b>	31/10/2018 - 31/10/2019 at 4:00pm
<b>Insured</b>	Cooma Lambie Street Preschool Association Inc
<b>Trading Name</b>	Cooma Lambie Street Preschool Association Inc
<b>ABN/ACN</b>	12-562-324-732
<b>Interested Party</b>	Cooma Lambie Street Preschool Association Inc
<b>Nature of Interest</b>	Respective Interest

## SUMMARY OF INSURANCE TAKEN

<b>Professional Indemnity</b>	
Professional Indemnity Limit of Liability any one Claim	\$20,000,000
Professional Indemnity Limit of Liability in the aggregate any one Period of Cover	\$60,000,000
Type of Cover	Claims Made
Retroactive Date	31/10/2002
<b>Public and Products Liability</b>	
Public Liability Limit of Liability any one Claim	\$20,000,000
Public Liability Limit of Liability in the aggregate any one Period of Cover	\$60,000,000
Type of Cover	Claims Made
Retroactive Date	31/10/2002
Products Liability Limit of Liability any one Claim	\$20,000,000
Products Liability Limit of Liability in the aggregate any one Period of Cover	\$20,000,000
Type of Cover	Claims Made
Retroactive Date	31/10/2002
<b>Business Location</b>	
"Cooma Pre School", 3-5 Lambie Street, COOMA NSW 2630	

COOMA LAMBIE STREET PRESCHOOL ASSOCIATION INCORPORATED

Treasurer's Report

6 May 2019

Bank account balances – as at 30 April 2019

Account	Opening balance 01/04/2019	Income in	Expenses out	Reconciling items	Closing balance (Bank) 30/04/2019
Business cheque account (*156560)	\$164,851.28	\$126,153.02	(\$65,568.40)	(\$41.80)	\$225,477.70
Fundraising account (*156659)	\$12,856.02	\$833.78	(\$49.50)	(\$1.02)	\$13,641.32
LSL/Payroll account (*156579)	\$55,373.56	\$51.01	-	-	\$55,470.76
Holding account (*156587)	\$1,084	\$0.23	-	-	\$1,084.44
DGR School Building Fund (*197266)	\$1,732.56	\$0.15	-	-	\$1,732.84
Debit card account (*225538)	\$949.69				
12 month Term Deposit (*224690)	\$150,000*	-	-	-	\$150,000*

\*\$100,000 for LSL/Payroll account and \$50,000 for cheque account – due to mature 21 June 2019

TOTAL CASH AT BANK = \$386,847.11

**Note:** This balance reflects a recent receipt of government funding that needs to be utilised throughout the term (e.g. for wages, operating expenses, occupancy expenses etc)

Debtors:

Total: \$10,292.54

- Pre-2018 - \$1,359 (fees of 3 families, still with debt recovery agency – doubtful debt)
- 2018 - \$7,731.04 (fees for 10 families, with debt recovery agency)
- Term 1 2019 - \$1,202.50 (fees for 7 families – 4 withdrawal of enrolments were issues due to no payment towards fees during the term)

Doubtful debts:

Average debtors at 31 December for the following years:

2018 – \$13,074  
 2017 - \$3,969  
 2016 - \$2,857  
 2015 - \$2,342  
 Average of past 4 years = \$5,560

Creditors:

- Nil.

Other:

# Application for Financial Donations and Sponsorships



In Accordance with the Donations Policy GOV 011 / Section 356 of the Local Government Act 1993

Applicants Details	
Name of Organisation	SNOWY MONARO ARTS COUNCIL INC (SMAC)
Contact Person	Gillian Jenkins
Address / Location	[REDACTED]
Phone Number	[REDACTED]
E-Mail Address	[REDACTED]
ABN (If Applicable)	[REDACTED]
Date of Establishment (If Applicable)	
Is your Organisation Registered for GST? (If Applicable)	No

Project / Activity Details	
Name of Project / Activity	"RSPCA on the Monaro" Exhibition
Amount of Funding Requested	Cash Amount \$ 1,150.00 <hr/> In Kind Support: (You will be required to submit copies of quotes from Council in your application) <ul style="list-style-type: none"> <li><input type="checkbox"/> Waste Management. E.g. Provision of bins / rubbish and recycling removal (Includes staff time for drop off and collection).</li> <li><input type="checkbox"/> Mowing / Gardening</li> <li><input type="checkbox"/> Road Closures (Includes Staff time)</li> <li><input type="checkbox"/> Fee Waivers. E.g. DA / Hall Hire Fees, (Security deposits will need to be paid by the applicant but will be refunded provided no damage in incurred)</li> <li><input type="checkbox"/> Promotion via Print Media (Council Website Advertisement etc.)</li> </ul> Other – Please outline _____
Briefly describe the Project / Activity	Fundraiser art exhibition at the Raglan Gallery for the RSPCA curated by artist Gillian Jenkins involving approximately 100 artists from the Snowy Monaro region.

Project / Activity Financial Details	
Financial Details of the Project or Activity for which assistance is sought	\$900.00 - cost of hiring Raglan Gallery exhibition spaces \$77.00 - cost of advertising promotion \$200.00 - cost of food and drinks for opening event
Total Cost of the Project or Activity	\$2000.00
Details of other funding received from Snowy Monaro Regional Council (If Applicable)	N/A
Details of other financial assistance sought or obtained	Raglan Gallery has reduced the total of gallery hire from its normal commercial rate.

Project / Activity Details	
How will your Project / Activity benefit the Snowy Monaro Regional Community?	Participating artists will be donating part or all proceeds from the sales of artworks to the RSPCA Cooma branch to increase awareness of good management of domestic animals with the advice and assistance of the RSPCA, resulting in the potential reduction of feral animals. To provide artists with an opportunity to collectively support, participate and grow awareness of the arts and culture on the Monaro.
What is the expected amount of resident participation?	Approximately 100 artists, 80 volunteers, 350 - 400 residents from the Snowy Monaro region and surrounds participating in, or visiting, Cooma for the duration of the exhibition - December 2019 - January 2020.
What other Local Community Groups is involved in this Project / Activity?	Raglan Gallery & Cultural Centre RSPCA Cooma branch Monaro Art Group
Outline your Organisation's capacity to deliver the Project / Activity, or, describe previous experiences.	As a professional practising artist for many years, I am well versed in delivering an exhibition both successfully and on time/budget. Please note my dedication to the Snowy Monaro region in my group exhibition series under the umbrella title "On the Monaro". Please find attached to this application a copy of my art CV demonstrating previous experiences. Also attached are letters of support from the Raglan Gallery and the RSPCA Cooma branch.

<p>How will Council funding be acknowledged?</p> <p>E.g. Logo or signage</p> <p>(Council Funding must be acknowledged in your Project or Activity)</p>	<p>Council's logo will appear on all invitations, posters, press releases and online advertising, and acknowledgement will be made of Council's support in speeches at the opening event.</p>
<p>Please provide details of Office Bearers or other Involved Parties</p>	<p>Gillian Jenkins - exhibition curator                  Raglan Gallery &amp; Cultural Centre - Jennifer Coles, Exhibition Coordinator                  info@raglangallerycooma.com                  RSPCA Cooma - Tricia Hopkins, Branch President Cooma RSPCA Volunteer Branch                  m: 0488 445 029 coomabranh@rspcansw.org.au</p>
<p>What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?</p>	<p>Hiring the Raglan Gallery exhibition spaces - \$900.00                  South East Printing - \$77.00                  Various Cooma suppliers - \$200.00 food and beverages for opening event                  Donation of profits of art sales to the Cooma RSPCA.                  All monies received and earned will benefit the Snowy Monaro region.</p>
<p>What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?</p>	

<p><b>Application Checklist</b></p>	
<p><b>If the following documents are not attached with the application, this may result in the application not being considered.</b></p>	
<p><b>Attached? (Please mark YES or No)</b></p>	
<p>A copy of the Group / Organisation's most recent bank statement or Treasurers Report, for the past Financial Year</p>	<p>see attached Raglan letter</p>
<p>A copy of the Group / Organisation's Public Liability Insurance</p>	<p>see attached Raglan letter</p>
<p>Where the Group / Organisation intends to purchase equipment, and a copy of the quote/s obtained</p>	<p>N/A</p>

Where the Group / Organisation does not have an ABN, a 'Statement by a Supplier' form is required	Raglan Gallery and Cultural Centre Inc ABN Y2177226 RSPCA NSW ABN 87 000 001 641
If your Group is not incorporated, please supply a letter from your supporting body	see attached correspondence

**Authorization of Applicant**

**If the following is not completed, this may result in the application not being considered.**

Name	Gillian Jenkins
Office Held / Position	Exhibition Curator - "RSPCA on the Monaro"
E-Mail Address	gillianjenkins7@gmail.com
Postal Address	2 Nulgarra Place COOMA NSW 2630
Phone Number/s	6452 3467

**Declaration and Signature of Applicant**

- I confirm that the information contained in the application form and within the Documents are true and correct;
- I confirm that this application has been submitted with the full knowledge and support of the applicant;
- I declare that should this application be successful the funding will be expended as outlined in the above documentation;
- I acknowledge the Donation / Sponsorship acquittal requirements, and understand that surplus funds may be required to be returned to Council, and;
- I am aware this application will be reproduced in the Council Business Paper, and authorise for the publication of information required.

Signature	
Name	Gillian Jenkins
Position	Exhibition Curator - "RSPCA on the Monaro"
Date	21/5/2019

**Submitting your Application**

**Email:** After completing your form, save to your computer and email to  
[council@snowymonaro.nsw.gov.au](mailto:council@snowymonaro.nsw.gov.au)

**Deliver to:** Any of the following Customer Service Locations:

**Cooma:**  
81 Commissioner Street  
Cooma NSW 2630

**Bombala:**  
71 Caveat Street  
Bombala NSW 2632

**Berridale:**  
2 Myack Street  
Berridale NSW 2628

**Jindabyne:**  
Shop 2, Razorback Plaza  
Gippsland Street, Jindabyne NSW 2627

**Contact:** 1300 345 345

**FOR OFFICE USE ONLY**

Date Application received:

Which function of Council is exercised by this Donation / Sponsorship?

TICK	Department / Area for Costing	Amounts Charged
	Waste & Recycling	
	Community & Environmental Services	
	Parks & Gardens	
	Human Resources (e.g. Staff time)	
	Other (e.g. Hall / Oval fee waivers etc.)	

Is Public notice required?

Date and method of Public notice:



## Raglan Gallery & Cultural Centre Inc.

9-11 Lambie Street Cooma NSW 2630  
Website - [www.raglangallerycooma.com](http://www.raglangallerycooma.com)

Open 10.30 to 3.30 Wednesday to Sunday  
Email - [info@raglangallerycooma.com](mailto:info@raglangallerycooma.com)

Snowy Monaro Regional Council  
To whom it may concern,

The Board of the Raglan Gallery would like to express our support for the Exhibition that Gillian Jenkins is currently organizing.

Gillian has curated successful and well attended exhibitions at the Raglan Gallery for a number of years under the banner of her "..... On the Monaro Series".

She has also exhibited her art works at the Gallery and won a number of prizes in the art competitions run by the Raglan Gallery Board, such as the Monaro Prize and in the Raglan Gallery 50<sup>th</sup> Anniversary Art Competition.

Gillian is currently the Teacher for the Monday Art class and her experience, enthusiasm and leadership is to be admired and supported by our community.

The exhibition that Gillian is curating this year- "RSPCA on the Monaro" is aimed at financially supporting the RSPCA and the work they do looking after animals on the Monaro. This exhibition offers an opportunity for artists from our region, in varied career and interest stages to show their work and to also support this worthy cause. We understand that Gillian is applying for a grant from the SMR Council in terms of the cost of the holding the exhibition and the Raglan Board would aim to support this exhibition in whatever manner that we can.

The Raglan Gallery has in place all insurances related to holding exhibitions.

Exhibition Hire Costs

Tillers Gallery + Susan Mitchell Galleries > 6 week hire cost is \$900

Yours sincerely

  
Jennifer Coles  
Exhibition Coordinator  
Raglan Gallery Board

**Patrons :** Barbara Litchfield, Imants Tillers  
**Board of Management:** Wendy Litchfield, Peter Boyce, Bob Coles, Sid Downie,  
Joey Herbert, Jenny Coles, Hilary Smith, Joanne Jeanes



**RSPCA NSW COOMA VOLUNTEER BRANCH**

PO Box 819  
Cooma, NSW, 2630  
Email: [coomabranh@rspcansw.org.au](mailto:coomabranh@rspcansw.org.au)

22 May 2019

Dear Gillian,

Thank you for your support of Cooma RSPCA. As President of the Branch, I am pleased to authorise you to fundraise on behalf of the Branch. I understand that this fundraising will be in the form of an Art Exhibition to be held in Cooma.

I can be contacted on 0488 445 029 if further clarification or information is required.

Your support of our voluntary branch is sincerely appreciated, and we wish you well in your efforts.

With kind regards,



Tricia Hopkins

President, Cooma RSPCA



PO Box 1139  
76-80 Commissioner Street  
Cooma NSW 2630  
Tel (02) 6452 2614  
Mobile 0428 484 999  
Fax (02) 6452 4857  
Email [info@southeastprinting.com.au](mailto:info@southeastprinting.com.au)  
Web [www.southeastprinting.com.au](http://www.southeastprinting.com.au)  
ACN 061 668 880  
ABN 27 061 668 880

21st May 2019

**QUOTE NO.:** SEP2105

**TO:**

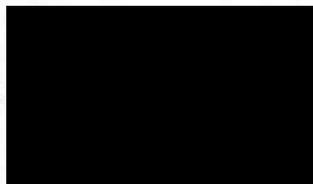
Gillian Jenkins  
[gillianjenkins7@gmail.com](mailto:gillianjenkins7@gmail.com)

**QUOTED ITEMS:**

100 DL Invitations for "RSPCA on the Monaro" exhibition

Total Cost = \$77.00 incl GST

Please don't hesitate to contact me if you require any further information.



BRIAN COYTE  
Managing Director

**ARTISTS C.V.**

**GILLIAN JENKINS**

**(B.A Fine Arts, M.A Art Ed.)**

[gillianjenkins7@gmail.com](mailto:gillianjenkins7@gmail.com)

Face Book: Gillian Jenkins

PH: 02 6452 3467

**Group Exhibitions.**

- |               |   |  |
|---------------|---|--|
| 2019 April    | The Annual Briscoe/Raglan Award<br>Judge Maryanne Coutts<br><b>Highly Commended</b>   | Raglan Gallery<br>Cooma<br><b>“Water Paddock”</b>  |
| 2018 August   | Politics (humour and satire) on the Monaro<br>Curator and exhibiting artist (4 <sup>th</sup> show in this series)                 | Raglan Gallery<br>Cooma                            |
| 2018 May      | The Annual Briscoe/Raglan Award<br>Judge: Zoe Young Archibald Finalist<br><b>Winner: The Monaro Art Award</b>                     | Raglan Gallery<br>Cooma<br><b>“Pest Inspector”</b> |
| 2018 February | Raglan Gallery 50 <sup>th</sup> year Art & Sculpture Competition.<br>Judge: Jesse Graham<br><b>Winner: Ag Art Sculpture prize</b> | <b>“Death in Woolies Carpark”</b>                  |
| 2018 February | Raglan Gallery 50 <sup>th</sup> year Art & Sculpture competition.<br>Judge: Imants Tillers<br><b>Highly Commended Indoor Art</b>  | <b>“looking for the Enemy”</b>                     |
| 2017 August   | Women on the Monaro<br>Curator and exhibiting artist (3 <sup>rd</sup> show in this series)  | Raglan Gallery                                     |

2017 April	The Annual Briscoe/Raglan Award	Raglan Gallery
2017 March	The Man from Snowy River Bush Festival. Corryong NSW	
	<b>Winner: 1st Prize Sculpture</b>	<b>“Climb Every Mountain”</b>
2016 August	Animals on the Monaro Raglan Gallery Curator and exhibiting artist (2 <sup>nd</sup> show in this series)	
2016 April	The Briscoe/Raglan Award	Raglan Gallery
2016 March	The Man from Snowy River Bush Festival, Corryong NSW	
	<b>Winner 2<sup>nd</sup> prize painting</b>	<b>“Good Morning Choco”</b>
2015 June/July	Man made marks on the Monaro “A series of Post Colonial works”	Raglan Gallery
	The 1st exhibition in the “on the Monaro” series Curator and exhibiting artist.	
2015 February	22 <sup>nd</sup> Charity show, Lions Club and Snowy Hydro.	Raglan Gallery
	<b>Highly recommended</b>	
2014 April	The Briscoe/Raglan Award	Raglan Gallery
	<b>Peoples choice book award</b>	
2013 October	The Briscoe Memorial Award	Raglan Gallery
	<b>Peoples choice book award</b>	
2013 August	Raglan Gallery Auction Exhibition	
2013 June	“Ready Set Go...” Curator and exhibiting artist.	Raglan Gallery
2012 October	John Briscoe Memorial Art Award	Raglan Gallery Cooma
	<b>Highly Commended</b>	

2012 February	19 <sup>th</sup> Charity Art Exhibition, Lions Club, Snowy Hydro	Raglan Gallery Cooma
2011 October	The John Briscoe Memorial Award	Raglan Gallery Cooma
2010 October	The John Briscoe Memorial Award	Raglan Gallery Cooma
2010 November	Nudes, figures and portraits Polo Red Gallery	Cooma
2010 October	Red Card Charity Exhibition Polo Red Gallery	Cooma
2010 September	“Magpie's” Collection of contemporary art works Polo Red Gallery	Cooma
2008 August	“Jabe” S.A.L.A	Adelaide SA
2004 August	“Well” Side on Gallery Parramatta Road	Leichhardt.
2003 February	Group show fund-raiser	Mori Gallery Sydney
2003 January	“New years Day”	151 Gallery Redfern
2002 July	“12 inches”	151 Galley Redfern
2001 Oct/Nov	Walking the Street Newtown Festival	Newtown
1999 Oct/Nov	Walking the Street Newtown Festival	Newtown
1998 September	“Trophy Room” <b>Solo Exhibition</b>	151 Gallery Redfern
1997 November	“Pin”	South Gallery Surry Hills
1997 November	“Love letters to John MacDonald”	151 Gallery Redfern

1997 Oct/Nov	“Art-Light”	South Gallery	Surry Hills
1997 September	“Within Kissing Distance” <b>Solo Exhibition</b>	151 Gallery	Redfern
1997 September	The Inaugural Raw Nerve Gallery Prize Raw Nerve Gallery		Erskinville
1996 July	“Open”	151 Gallery	Redfern
1995 April	“Erotica”	T.A.P Gallery	Paddington
1995 January	“On the Susso”	A.R.D.T Gallery	Leichhardt
1994 August	“Attraction! An appropriation of scenarios” <b>Solo Exhibition</b>	Street Level Gallery	Blacktown
1994 April	“Passion”	First Draft Gallery	Surrey Hills
1993 March	“Launder”	Fig Tree, Sydney University.	
1993 Feb-March	The Evatt Award Exhibition	Campbelltown City Art Gallery	
1992 November	“Crier from the Tower” Performance	TISEA ABC Ultimo Centre	
1992 September	“Voyages”	The Gallery,	Queensland University of Technology
1992 August	“On the Edge of Someone Else's Dinner Plate”	Street Level Gallery Blacktown	
1991 November	“Dissonance West” Sound Piece	Lewers Gallery Penrith	
1991 August	“Cubist Sperm” Performance	Harold Park Hotel	
1991 August	“Love me, Love my Art”	Street Level Blacktown	
1991 January	“The Feast” Performance/Installation	Gallery Cafe Surrey Hills	

Cooma Monaro Historic Automobile Club has withdrawn their application for consideration.

## Application for Financial Donations and Sponsorships



In Accordance with the Donations Policy GOV 011 / Section 356 of the Local Government Act 1993

### Applicants Details

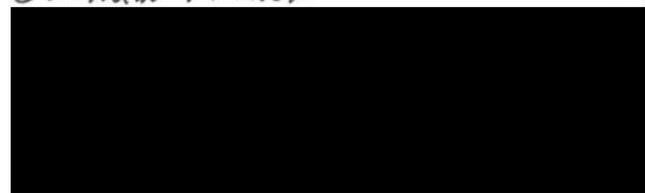
Name of Organisation

*Australian National Busking Championships Inc.*

Contact Person

*Graham French*

Address / Location



Phone Number

E-Mail Address

ABN (If Applicable)

Date of Establishment

(If Applicable)

Is your Organisation

Registered for GST?

(If Applicable)

*Not applicable*



### Project / Activity Details

Name of Project / Activity

*Regional and National Busking Championships*

Cash Amount \$*2,000*

In Kind Support:

(You will be required to submit copies of quotes from Council in your application)

Amount of Funding  
Requested

- Waste Management. E.g. Provision of bins / rubbish and recycling removal (Includes staff time for drop off and collection).
- Mowing / Gardening
- Road Closures (Includes Staff time)
- Fee Waivers. E.g. DA / Hall Hire Fees, (Security deposits will need to be paid by the applicant but will be refunded provided no damage is incurred)
- Promotion via Print Media (Council Website Advertisement etc.)

Other – Please outline *Promotion by Cooma Express and Facebook*

Briefly describe the Project / Activity

*Regional and National Busking Competitions*

**Project / Activity Financial Details**

Financial Details of the Project or Activity for which assistance is sought

*Prize money for the competition is donated by Cooma Business Houses and Retail*

Total Cost of the Project or Activity

*ANBC Costs to run the event average \$6000*

Details of other funding received from Snowy Monaro Regional Council (If Applicable)

*Council donated \$1000 for the 2018 event*

Details of other financial assistance sought or obtained

*Boco Rock made a donation to be drawn down over a 2 year period.*

**Project / Activity Details**

How will your Project / Activity benefit the Snowy Monaro Regional Community?

*As the event is both a Regional and an Australian Finals Competition competitors (and family) come from other Regional events in NSW, Vic and Qld. In 2018 a number of competitors booked overnight accommodation in Cooma Motels*

What is the expected amount of resident participation?

What other Local Community Groups is involved in this Project / Activity?

Outline your Organisation's capacity to deliver the Project / Activity, or, describe previous experiences.

*2019 will be the 8<sup>th</sup> year of the event in Crema and the members of ANBC Inc. have proved their capacity to organise and run the event*

How will Council funding be acknowledged?

*As in previous years Councils contribution is acknowledged on a three metre scroll which is erected in a prominent position in the Park*

E.g. Logo or signage

(Council Funding must be acknowledged in your Project or Activity)

Please provide details of Office Bearers or other Involved Parties

*See attached*

What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?

*Bushers perform throughout the day and are rostered to perform 3 to 4 x 30 min performances in different locations throughout the retail area and within Centennial Park*

What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?

*These performers attract the Regional Community to town many for the full day with up to 500 attending the finals concert in the Park.*

#### Application Checklist

If the following documents are not attached with the application, this may result in the application not being considered.

Attached? (Please mark YES or No)

A copy of the Group / Organisation's most recent bank statement or Treasurers Report, for the past Financial Year

A copy of the Group /  
Organisation's Public  
Liability Insurance

A one day PI Insurance Policy can only be  
obtained 60 days prior to the event which we  
apply for in September each year.

Where the Group /  
Organisation intends to  
purchase equipment, and  
a copy of the quote/s  
obtained

The only equipment used is the amplification  
system for the on stage finals concert.

Where the Group /  
Organisation does not  
have an ABN, a 'Statement  
by a Supplier' form is  
required

ABN 50173260027

If your Group is not  
incorporated, please  
supply a letter from your  
supporting body

Not applicable

#### Authorization of Applicant

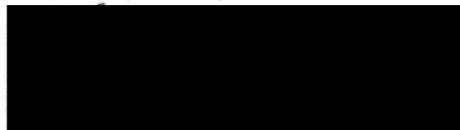
If the following is not completed, this may result in the application not being considered.

Name *Graham James French*  
Office Held / Position *Secretary and Treasurer*  
E-Mail Address *graham.helenfrench1@bigpond.com*  
Postal Address *36 Kiah Ave, Cooma 2630*  
Phone Number/s *0400 643942*

#### Declaration and Signature of Applicant

- I confirm that the information contained in the application form and within the Documents are true and correct;
- I confirm that this application has been submitted with the full knowledge and support of the applicant;
- I declare that should this application be successful the funding will be expended as outlined in the above documentation;
- I acknowledge the Donation / Sponsorship acquittal requirements, and understand that surplus funds may be required to be returned to Council, and;
- I am aware this application will be reproduced in the Council Business Paper, and authorise for the publication of information required.

Signature



Name

*Graham James French*

Position

Secretary / Treasurer for ANRC Inc.

Date

24<sup>th</sup> May 2019

**Submitting your Application**

**Email:** After completing your form, save to your computer and email to [council@snowymonaro.nsw.gov.au](mailto:council@snowymonaro.nsw.gov.au)

**Deliver to:** Any of the following Customer Service Locations:

**Cooma:**

81 Commissioner Street  
Cooma NSW 2630

**Bombala:**

71 Caveat Street  
Bombala NSW 2632

**Berridale:**

2 Myack Street  
Berridale NSW 2628

**Jindabyne:**

Shop 2, Razorback Plaza  
Gippsland Street, Jindabyne NSW 2627

**Contact:** (02) 6458 3555 (Governance Department, Bombala Office) for any enquiries.

**FOR OFFICE USE ONLY**

Date Application received:

Which function of Council is exercised by this Donation / Sponsorship?

TICK	Department / Area for Costing	Amounts Charged
	Waste & Recycling	
	Community & Environmental Services	
	Parks & Gardens	
	Human Resources (e.g. Staff time)	
	Other (e.g. Hall / Oval fee waivers etc.)	

Is Public notice required?

Date and method of Public notice:

## Application for Financial Donations and Sponsorships



In Accordance with the Donations Policy GOV 011 / Section 356 of the Local Government Act 1993

### Applicants Details

Name of Organisation Management Committee Bombala Exhibition Ground  
Contact Person Graham Hillyer Anne Caldwell  
Address / Location PO Box 170, Bombala 2632  
Phone Number [REDACTED]  
E-Mail Address [REDACTED]  
ABN (If Applicable) 72 906 802 034  
Date of Establishment  
(If Applicable)  
Is your Organisation Registered for GST? Yes, under Snowy Monaro Regional Council  
(If Applicable)



### Project / Activity Details

Name of Project / Activity Waste Disposal Bombala Exhibition Ground

Cash Amount \$866.25

#### In Kind Support:

(You will be required to submit copies of quotes from Council in your application)

- Waste Management. E.g. Provision of bins / rubbish and recycling removal (Includes staff time for drop off and collection). See Attached
- Mowing / Gardening
- Road Closures (Includes Staff time)
- Fee Waivers. E.g. DA / Hall Hire Fees, (Security deposits will need to be paid by the applicant but will be refunded provided no damage is incurred)
- Promotion via Print Media (Council Website Advertisement etc.)

Amount of Funding Requested

Other – Please outline \_\_\_\_\_

Briefly describe the Project / Activity

Financial assistance for disposal of waste (Rubbish and Recycling).

**Project / Activity Financial Details**

**Financial Details of the Project or Activity for which assistance is sought**      This quote is based on estimation on number of bins to be collected for the period 1<sup>st</sup> July – 31<sup>st</sup> December 2019.  
 Waste Management says it is harder to quote exactly, as there is no set pick up days because user events are not regular for pick up.

**Total Cost of the Project or Activity**      \$866.25

**Details of other funding received from Snowy Monaro Regional Council (If Applicable)**      07/06/2017 Maintenance vote for section 355 Committee.  
 \$9,348.00

**Details of other financial assistance sought or obtained**      Not Applicable.

**Project / Activity Details**

**How will your Project / Activity benefit the Snowy Monaro Regional Community?**      Most users (Sporting Associations) rely on funding for their activities from the community and will add an extra cost to these groups and will require extra money input from the wider community.

**What is the expected amount of resident participation?**      People attending venues will dispose of waste responsibly into designated bins.

**What other Local Community Groups is involved in this Project / Activity?**      Bombala Rugby League Football Club Inc.      Bombala Bike Show Association Inc.  
 Bombala Junior Heelers Rugby League Club Inc.      Bombala Netball Association Inc.  
 Bombala Cricket Club Inc.      Bombala Lions Club Inc.  
 Southern Monaro Cattle dogs      (Old Boys Rugby League)

**Outline your Organisation's capacity to deliver the Project / Activity, or, describe previous experiences.**      Through Management Committee of Bombala Exhibition Ground.

**How will Council funding be acknowledged?** Rugby League Electronic Score Board to be fitted soon and will show sponsors. Media (Local Press).

E.g. Logo or signage

(Council Funding must be acknowledged in your Project or Activity)

**Please provide details of Office Bearers or other Involved Parties** Neil Hennessy (President)  
 Anne Caldwell (Secretary)  
 Graham Hillyer (Treasurer)

**What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?** Most users of the facilities rely on the communities for funding for their activities as they provide entertainment and many sporting activities for people of the community and some users put funding back into the community. The extra waste management charges would add a further cost to users and then the community.

**What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?** As Above

**Application Checklist**

**If the following documents are not attached with the application, this may result in the application not being considered.**

**Attached? (Please mark YES or No)**

**A copy of the Group / Organisation's most recent bank statement or Treasurers Report, for the past Financial Year** See attached bank statement.

**A copy of the Group / Organisation's Public Liability Insurance** Public Liability Insurance is through Snowy Monaro Regional Council.

**Where the Group / Organisation intends to purchase equipment, and a copy of the quote/s obtained** Not Applicable.

Where the Group / Organisation does not have an ABN, a 'Statement by a Supplier' form is required

Not Applicable.

If your Group is not incorporated, please supply a letter from your supporting body

Section 355 Committee.

**Authorization of Applicant**

**If the following is not completed, this may result in the application not being considered.**

Name	Anne Caldwell
Office Held / Position	Secretary – Management Committee Bombala Exhibition Ground.
E-Mail Address	<a href="mailto:johnanne71@bigpond.com">johnanne71@bigpond.com</a>
Postal Address	PO Box 170, Bombala NSW 2632
Phone Number/s	02 6458 3359

**Declaration and Signature of Applicant**

- I confirm that the information contained in the application form and within the Documents are true and correct;
- I confirm that this application has been submitted with the full knowledge and support of the applicant;
- I declare that should this application be successful the funding will be expended as outlined in the above documentation;
- I acknowledge the Donation / Sponsorship acquittal requirements, and understand that surplus funds may be required to be returned to Council, and;
- I am aware this application will be reproduced in the Council Business Paper, and authorise for the publication of information required.

Signature		
Name	Graham Hillyer	Anne Caldwell
Position	Treasurer	Secretary
Date	22/5/19	22-05-19

**Submitting your Application**

**Email:** After completing your form, save to your computer and email to  
[council@snowymonaro.nsw.gov.au](mailto:council@snowymonaro.nsw.gov.au)

**Deliver to:** Any of the following Customer Service Locations:

**Cooma:**

81 Commissioner Street  
Cooma NSW 2630

**Bombala:**

71 Caveat Street  
Bombala NSW 2632

**Berridale:**

2 Myack Street  
Berridale NSW 2628

**Jindabyne:**

Shop 2, Razorback Plaza  
Gippsland Street, Jindabyne NSW 2627

**Contact:** 1300 345 345

**FOR OFFICE USE ONLY**

Date Application received:

Which function of Council is exercised by this Donation / Sponsorship?

TICK	Department / Area for Costing	Amounts Charged
	Waste & Recycling	
	Community & Environmental Services	
	Parks & Gardens	
	Human Resources (e.g. Staff time)	
	Other (e.g. Hall / Oval fee waivers etc.)	

Is Public notice required?

Date and method of Public notice:

5/22/2019

Mail - Graham and Claire Hillyer - Outlook

**RE: 355 Management Committee - Waste Collection**

Mandy Thurling <Mandy.Thurling@snowymonaro.nsw.gov.au>

Tue 21/05/2019 11:09 AM

To: 'Graham and Claire Hillyer' <[REDACTED]>  
Cc: Lorinda Coulton <Rindy.Coulton@snowymonaro.nsw.gov.au>

Hi Graham

A quote has been put together based on the information provided please see quote listed below,

The below fees and charges are based on one event.

Emptying of 30 x 240 litre waste bins @ \$18.00 each	\$540.00
Emptying of 15 x 360 litre recycling bins @ \$21.75 each	<u>\$326.25</u>
Total of	<u>\$866.25 (Incl GST)</u>

**Mandy Thurling**  
Acting Group Manager Resource and Waste



PO Box 714 Phone  
COOMA NSW 2630 Fax (02) 6456 3337  
[snowymonaro.nsw.gov.au](http://snowymonaro.nsw.gov.au)

**Think of the environment, please don't print this email unless you really need to**  
IMPORTANT NOTICE REGARDING CONTENT

Snowy Monaro Regional Council accepts no liability for the content of this email, or for the consequences of any actions taken on the basis of the information provided, unless that information is subsequently confirmed in writing. If you are not the intended recipient, you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited

IMPORTANT NOTICE REGARDING CONFIDENTIALITY

This electronic message is intended only for the addressee and may contain confidential information. If you are not the addressee, you are notified that any transmission, distribution or photocopying of this e-mail is strictly prohibited. The confidentiality attached to this e-mail is not waived, lost or destroyed by reasons of a mistaken delivery to you. The information contained in this e-mail transmission may also be subject to Government Information Public Access (GIPA) Act legislation. If you have received this e-mail in error please contact the author of the message, as soon as practicable.

**From:** Graham and Claire Hillyer <[REDACTED]>  
**Sent:** Tuesday, 21 May 2019 9:52 AM  
**To:** Mandy Thurling <Mandy.Thurling@snowymonaro.nsw.gov.au>  
**Subject:** Re: 355 Management Committee - Waste Collection

Hi Mandy

As discussed: can you please provide a quotation for the collection of the following qty of bins from the Exhibition Grounds:

30 Waste Bins (240 ltr)  
15 Recycling (360 ltr)

For the period of 1 July - 31 December 2019.

Happy to chat if needed 02 6458 3295

Regards  
Graham Hillyer



**NAB Community Fee Saver  
 Account**

For further information call 13 22 65 for Personal  
 Accounts or 13 10 12 for Business Accounts.

019/011693  
  
 COMMITTEE MEMBERS  
 BOMBALA MANAGEMENT COMMITTEE  
 C/- GRAHAM HILLYER  
 7 BRIGHT STREET  
 BOMBALA NSW 2632

**Account Balance Summary**

Opening balance	\$15,794.99 Cr
Total credits	\$0.00
Total debits	\$2,419.69
<b>Closing balance</b>	<b>\$13,375.30 Cr</b>

Statement starts 30 March 2019  
 Statement ends 30 April 2019

**Outlet Details**

Merimbula  
 1 Merimbula Drive, Merimbula NSW 2548

**Account Details**

MANAGEMENT COMMITTEE BOMBALA  
 EXHIBITION GROUND  
 BSB number [REDACTED]  
 Account number [REDACTED]

**Transaction Details**

Date	Particulars	Debits	Credits	Balance
30 Mar 2019	Brought forward			15,794.99 Cr
10 Apr 2019	001627	42.49		15,752.50 Cr
16 Apr 2019	001628	27.25		15,725.25 Cr
24 Apr 2019	001629	2,270.00		13,455.25 Cr
29 Apr 2019	001626	79.95		13,375.30 Cr

**Summary of Government Charges**

	From 1 July to date	Last year to 30 June
<b>Government</b>		
Withholding tax	\$0.00	\$0.00
Bank Account Debit (BAD) tax	\$0.00	\$0.00

Bank Accounts Debits (BAD) Tax or State Debits Duty has been abolished for all states & territories effective 1/7/2005. Any amount shown on this statement applies to debits processed on or before 30/06/2005.  
 For further information on any applicable rebates, fees or government charges, please refer to the NAB's "A Guide to Fees & Charges" booklet.  
 Please retain this statement for taxation purposes

**Explanatory Notes**

Please check all entries and report any apparent error or possible unauthorised transaction immediately.  
 We may subsequently adjust debits and credits, which may result in a change to your account balance to accurately reflect the obligations between us.  
 For information on resolving problems or disputes, contact us on 1800 152 015, or ask at any NAB branch.

CWA of NSW – Adaminaby Branch has withdrawn their application for consideration.

## Application for Financial Donations and Sponsorships



In Accordance with the Donations Policy GOV 011 / Section 356 of the Local Government Act 1993

### Applicants Details

Name of Organisation **SOUTHERN TABLELANDS CPE CENTRE (provisionally registered with NSW College of CPE)**  
Contact Person **BARBARA HALL**  
Address / Location [REDACTED]  
Phone Number **48 237800** Mob: [REDACTED]  
E-Mail Address [REDACTED]  
ABN (If Applicable **96 039 841 861** Mob:  
Date of Establishment **26/3/2019**  
(If Applicable)  
Is your Organisation Registered for GST? **NO**  
(If Applicable)

### Project / Activity Details

Name of Project / Activity **CLINICAL PASTORAL EDUCATION PROGRAM**  
Cash Amount \$ **3,000**

In Kind Support:  
(You will be required to submit copies of quotes from Council in your application)

Amount of Funding Requested

- Waste Management. E.g. Provision of bins / rubbish and recycling removal (Includes staff time for drop off and collection).
- Mowing / Gardening
- Road Closures (Includes Staff time)
- Fee Waivers. E.g. DA / Hall Hire Fees, (Security deposits will need to be paid by the applicant but will be refunded provided no damage is incurred)
- Promotion via Print Media (Council Website Advertisement etc.)

Other – Please outline \_\_\_\_\_

Briefly describe the Project / Activity

A 40 hour Introductory Clinical Pastoral Education program to train participants in spiritual + pastoral care with a view to them joining the pastoral care team at Cooma Hospital

**Project / Activity Financial Details**

Financial Details of the Project or Activity for which assistance is sought	40 hours education + training @ \$45 ph = \$1,800 8 hours preparation @ \$45 ph = 360 15 hours travel time @ \$45 ph = 675 3 nights accommodation @ \$20 p/night 60 course material / printing etc 105
Total Cost of the Project or Activity	Total Cost \$3,000

Details of other funding received from Snowy Monaro Regional Council (If Applicable)

Nil

Details of other financial assistance sought or obtained

Nil

**Project / Activity Details**

How will your Project / Activity benefit the Snowy Monaro Regional Community?

Local volunteers will develop skills in spiritual + pastoral care such as empathy, listening, awareness of professional boundaries + confidentiality spirituality, theological reflection, awareness of grief + loss to assist them in caring for patients + staff at Cooma Hospital or prepare them to help their community as needs arise/  
 10 - 15 participants in course

What is the expected amount of resident participation?

What other Local Community Groups is involved in this Project / Activity?

- Support in kind from Cooma Hospital:-  
 Use of education / training room
- Overnight accommodation in Nurses Quarters at staff discount rate
- Help with advertising from Community organisations in Cooma / Jindabyne / Berridale

Outline your Organisation's capacity to deliver the Project / Activity, or, describe previous experiences.

This Introductory CPE Course was previously conducted at Cooma Hospital in 2017 which enabled the setting up of the Pastoral Care Volunteer team at the Hospital. There is an urgent need to increase the number of pastoral care volunteers at the hospital as their presence is highly valued.

How will Council funding be acknowledged?  
 E.g. Logo or signage  
 (Council Funding must be acknowledged in your Project or Activity)

Please provide details of Office Bearers or other Involved Parties

What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?

What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?

Acknowledgement of Council funding will be made at the hospital, in the community in the NSWCCPE Newsletter & through the NSWCCPE website www.cpensw.com. Permission will be sought from NSWCCPE Council for ways to use Council logo - such as on Certificates presented at end of course.

Barbara Hall - Centre Director } Southern Tablelands  
 David Bourke - Treasurer } CPE  
 Judith Dunbar - Chairperson } centre

Funding will enable Barbara Hall, Supervisor and Educator with the Southern Tablelands CPE Centre to offer the 40 hour Introductory CPE course to participants at no cost to them. Participants will give of their time by attending the course as well as travelling to and from surrounding areas, such as Jindabyne. Course outcomes will provide participants with skills to assist their community in times of disaster, trauma/crises.

**Application Checklist**

If the following documents are not attached with the application, this may result in the application not being considered.

Attached? (Please mark YES or No)

A copy of the Group / Organisation's most recent bank statement or Treasurers Report, for the past Financial Year

Yes

A copy of the Group / Organisation's Public Liability Insurance

Yes

Where the Group / Organisation intends to purchase equipment, and a copy of the quote/s obtained

N/A

Where the Group / Organisation does not have an ABN, a 'Statement by a Supplier' form is required

If your Group is not incorporated, please supply a letter from your supporting body

Yes

**Authorization of Applicant**

If the following is not completed, this may result in the application not being considered.

Name *BARBARA HALL*  
 Office Held / Position *CENTRE DIRECTOR, (Interim)*  
 E-Mail Address [REDACTED]  
 Postal Address [REDACTED]  
 Phone Number/s [REDACTED] *48 23 7800*

**Declaration and Signature of Applicant**

- I confirm that the information contained in the application form and within the Documents are true and correct;
- I confirm that this application has been submitted with the full knowledge and support of the applicant;
- I declare that should this application be successful the funding will be expended as outlined in the above documentation;
- I acknowledge the Donation / Sponsorship acquittal requirements, and understand that surplus funds may be required to be returned to Council, and;
- I am aware this application will be reproduced in the Council Business Paper, and authorise for the publication of information required.

Signature	[REDACTED]
Name	<i>BARBARA HALL</i>
Position	<i>Interim Centre Director</i>
Date	<i>24/5/2019</i>

**Submitting your Application**

**Email:** After completing your form, save to your computer and email to [council@snowymonaro.nsw.gov.au](mailto:council@snowymonaro.nsw.gov.au)

**Deliver to:** Any of the following Customer Service Locations:

**Cooma:**

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Cooma NSW 2630

**Bombala:**

71 Caveat Street  
Bombala NSW 2632

**Berridale:**

2 Myack Street  
Berridale NSW 2628

**Jindabyne:**

Shop 2, Razorback Plaza  
Gippsland Street, Jindabyne NSW 2627

**Contact:** 1300 345 345

**FOR OFFICE USE ONLY**

Date Application received:

Which function of Council is exercised by this Donation / Sponsorship?

TICK	Department / Area for Costing	Amounts Charged
	Waste & Recycling	
	Community & Environmental Services	
	Parks & Gardens	
	Human Resources (e.g. Staff time)	
	Other (e.g. Hall / Oval fee waivers etc.)	

Is Public notice required?

Date and method of Public notice:



The Australia and New Zealand Association for Clinical  
Pastoral Education  
32 Challinor Drive  
Albany Creek QLD 4035

PO Box 1331 Parramatta NSW 2124  
Level 1, 130 George Street,  
Parramatta NSW 2150  
DX 8248 Parramatta  
Phone +61 2 8623 4211  
Fax +61 2 9253 7299  
Email: [mick.singh@aon.com](mailto:mick.singh@aon.com)

## Certificate of Currency

In our capacity as Insurance Brokers to **The Australia and New Zealand Association for Clinical Pastoral Education**, we hereby certify that the undermentioned Insurance Contract is current.

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend or alter the coverage afforded by the policy detailed below.

<b>Class of Insurance</b>	<b>Public &amp; Products Liability</b>
<b>Insurer</b>	Catlin Australia Pty Limited
<b>Policy Number</b>	MFC P5726
<b>Insured Members</b>	QICPE – Queensland Institute of Clinical Pastoral Education Inc NSWCCPE – NSW College of Clinical Pastoral Education Inc ASACPEV – Association for Supervised and Clinical Pastoral Education in Victoria Inc TASPE – Tasmania Association for Supervised Pastoral Education Inc SANTACPE – South Australia and Northern Territory Association for CPE Inc ACPEWA – Association for CPE in Western Australia Inc NZACPE – New Zealand Association for CPE
<b>Period of Insurance</b>	From: 24-Jan-19 To: 01-Dec-20
<b>Limit of Liability</b>	<b>\$20,000,000</b> any one occurrence and in the aggregate for Products
<b>Situation/Location</b>	Anywhere in Australia

**Aon Risk Services Australia Limited** ABN 17 000 434 720 . [www.aon.com.au](http://www.aon.com.au)

Aon has always valued the privacy of personal information. If you would like a copy of our Privacy Policy, you can contact us or access it from our website at [www.aon.com.au](http://www.aon.com.au).

Yours faithfully



The AON logo, consisting of the letters 'AON' in a bold, stylized, sans-serif font.

**Mick Singh**  
**Signed for and on behalf of**  
Aon Risk Services Australia Limited  
**Important notes**

- This certificate is a summary of cover only. Please refer to the Policy Wording and Schedule for its full terms and conditions.
- Aon does not guarantee that the insurance outlined in this Certificate will continue to remain in force for the period referred to as the Policy may be cancelled or altered by either party to the contract, at any time, in accordance with the terms of the Policy and the *Insurance contracts Act 1984 (Cth)*.
- Aon accepts no responsibility or liability to advise any party who may be relying on this Certificate of such alteration to or cancellation of the Policy.
- This Certificate does not:
  - Represent an insurance contract or confer rights to the recipient : or
  - Amend, extend or alter the Policy.



24 January 2019

The Australia and New Zealand Association for Clinical  
Pastrol Education  
32 Challinor Drive  
ALBANY CREEK QLD 4035

PO Box 1331 Parramatta NSW 2124  
Level 1, 130 George Street,  
Parramatta NSW 2150  
DX 8248 Parramatta  
phone +61 2 8623 4211  
fax +61 2 9253 7299  
email [mick.singh@aon.com](mailto:mick.singh@aon.com)

## Certificate of Currency

In our capacity as Insurance Brokers to **The Australian and New Zealand Association for Clinical Pastrol Education**, we hereby certify that the undermentioned Insurance Contract is current.

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend or alter the coverage afforded by the policy detailed below.

<b>Class of Insurance</b>	<b>Protector Liability</b>
<b>Insurer</b>	Chubb Insurance Australia Ltd (60%) Insurance Australia Limited (40%)
<b>Policy Number</b>	MFC P5726
<b>Insured Members</b>	QICPE – Queensland Institute of Clinical Pastoral Education Inc NSWCCPE – NSW College of Clinical Pastoral Education Inc ASACPEV – Association for Supervised and Clinical Pastoral Education in Victoria Inc TASPE – Tasmania Association for Supervised Pastoral Education Inc SANTACPE – South Australia and Northern Territory Association for CPE Inc ACPEWA – Association for CPE in Western Australia Inc NZACPE – New Zealand Association for CPE
<b>Period of Insurance</b>	From: 24-Jan-19 To: 01-Dec-19
<b>Class of Insurance</b>	Section 1: Professional Liability Section 2: Management Liability Section 3: Association Liability Section 4: Employment Practices Liability Section 5: Employee Fraud or Dishonesty (\$100,000 limit)
<b>Limit of Liability</b>	<b>\$5,000,000</b> any one claim and Sections 1,2, 3 & 4: <b>\$10,000,000</b> in the aggregate
<b>Situation/Location</b>	Anywhere in Australia

**Aon Risk Services Australia Limited** ABN 17 000 434 720 . [www.aon.com.au](http://www.aon.com.au)

Aon has always valued the privacy of personal information. If you would like a copy of our Privacy Policy, you can contact us or access it from our website at [www.aon.com.au](http://www.aon.com.au).



Yours faithfully



**Mick Singh**  
**Signed for and on behalf of**  
Aon Risk Services Australia Limited

BDC BDCU LIMITED  
 411 BONG BONG ST  
 BOWRAL NSW 2576

Printed at 12:35pm, 24 MAY 2019

Transaction BEGIN Date 01 MAR 2019  
 Transaction END Date 24 MAY 2019

DATE JOINED BR/AG  
 17 APR 19 4

CLIENT No. 363112 SOUTHERN TABLELANDS CPE CENTRE

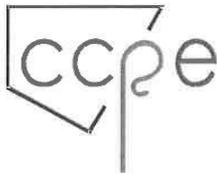
S90 - MY EVERYDAY BUSINESS  
 SOUTHERN TABLELANDS CPE CENTRE

POSTED	DESCRIPTION	DEBIT	CREDIT	BALANCE	CHQ NO.
17APR19	OPENING BALANCE			0.00	
17APR19	ACCOUNT OPENED - 17 APR 2019				
18APR19	SHARES PAID (client 363112)		10.00	10.00	
18APR19	SHARES (client 363112)	10.00		0.00	
18APR19	SHARES PAID (client 363112)		10.00	10.00	
18APR19	SHARES (client 363112)	10.00		0.00	
18APR19	TFR FROM 95995S88		300.00	300.00	
18APR19	From-J R & B D HALL				
18APR19	SHARES PAID (client 346001)		10.00	310.00	
18APR19	SHARES PAID (client 363112)		10.00	320.00	
18APR19	SHARES (client 363112)	10.00		310.00	
18APR19	JOURNAL DEBIT	20.00		290.00	
24MAY19	CLOSING BALANCE			\$290.00	

SOUTHERN TABLELANDS CPE CENTRE  
 1909 RANGE RD  
 MUMMEL NSW 2580

Should you have any queries  
 please ring 02 4860 4000  
 during normal office hours.





**NEW SOUTH WALES COLLEGE  
of  
CLINICAL PASTORAL EDUCATION  
INCORPORATED**

29 January 2019

Mrs Barbara Hall

Dear Barbara,

At the NSW College of CPE Executive Committee meeting on 20 November 2018, the following recommendation was put forward by Pastor Adrian Flemming, Convenor of the Accreditation, Registration and Professional Standards Committee:

*"That Barbara Hall be granted permission to function as an Interim Centre Director in order to set up the **Southern Tablelands CPE Centre** situated in Goulburn. This permission remains current until December 31 2019 to enable programs to be advertised and run, and for Barbara Hall to prepare documentation and present for registration of this new CPE Centre within this timeframe."*

I am pleased to inform you that the recommendation was endorsed unanimously. Congratulations and blessings on this new venture.

Kind Regards,

Heather Robinson

Heather Robinson  
Executive Secretary  
NSW College of Clinical Pastoral Education

**From:** Bombalabike Committe  
**Sent:** 24 May 2019 14:03:59 +1000  
**To:** Records Snowy Monaro Regional Council  
**Subject:** Application for Financial Donations and Sponsorships  
**Attachments:** CCF\_000003.pdf  
**Importance:** Normal

To Whom It May Concern

I am writing to you on behalf of the Bombala Motorcycle Association

Attached is our completed application form for sponsorships and financial donations

We are a not for profit organisation that host an event each year to raise money for selected charity groups.

Our event is the Bombala Bike Show, it is a two day event in November that is family friendly and is a way to bring like minded people together and promote our town and surrounding areas.

If you would like any more information please don't hesitate to call the contact on the form or our secretary.

Thankyou

Sam

Secretary

Bombala Motorcycle Association

0459098298

Sent from [Mail](#) for Windows 10

## Application for Financial Donations and Sponsorships



In Accordance with the Donations Policy GOV 011 / Section 356 of the Local Government Act 1993

### Applicants Details

Name of Organisation *Celebration of motorcycles Bombala Association Inc*  
Contact Person *Andrew Oakes*  
Address / Location *Bombala NSW 2632 / Po box 298*  
Phone Number [REDACTED]  
E-Mail Address *bombalabikeshow@yahoo.com.au*  
ABN (If Applicable) *76854755377*  
Date of Establishment *1991*  
(If Applicable)  
Is your Organisation Registered for GST? *No N/A*  
(If Applicable)

### Project / Activity Details

Name of Project / Activity *Bombala bike Show*

Cash Amount \$ *20 000.00*

#### In Kind Support:

(You will be required to submit copies of quotes from Council in your application)

Amount of Funding Requested

- Waste Management. E.g. Provision of bins / rubbish and recycling removal (Includes staff time for drop off and collection).
- Mowing / Gardening
- Road Closures (Includes Staff time)
- Fee Waivers. E.g. DA / Hall Hire Fees, (Security deposits will need to be paid by the applicant but will be refunded provided no damage in incurred)
- Promotion via Print Media (Council Website Advertisement etc.)

Briefly describe the Project / Activity

Other – Please outline \_\_\_\_\_  
*A fundraising event supporting local charity. IN ITS 28th Year the Bombala Bike Show is held annually drawing over 2000 people from around Australia. The event is a celebration of motorcycling and attracts all walks of life to enjoy entertainment + attractions*

**Project / Activity Financial Details**

- Financial Details of the Project or Activity for which assistance is sought  
we need to "rain proof" our event. 2 years ago rain caused us to cancel the show which is financially devastating for us so we need to address this concern to push on.
- Total Cost of the Project or Activity  
\$40,000.00
- Details of other funding received from Snowy Monaro Regional Council (If Applicable)  
NONE
- Details of other financial assistance sought or obtained  
we have several sponsors whom provide small amounts / cash contributions.

**Project / Activity Details**

- How will your Project / Activity benefit the Snowy Monaro Regional Community?  
The Bombala bike show brings a lot of trade to the businesses of the town. most report big turnover on the weekend of our show. members travel creating awareness of our region and the bike show facilitating tourism growth.
- What is the expected amount of resident participation?  
500 - 600
- What other Local Community Groups is involved in this Project / Activity?  
Lion club, Historic engine society, Friends of the railway, men of League, Delegate Pre-school.
- Outline your Organisation's capacity to deliver the Project / Activity, or, describe previous experiences.  
Board members & Elected officials with vast expertise in business management. All current members are experienced having managed the show in previous years.

How will Council funding be acknowledged?  
 E.g. Logo or signage  
 (Council Funding must be acknowledged in your Project or Activity)

SMRC Logo displayed on our  
 - Posters & Fliers  
 - Website & Facebook site  
 - Banners at the show  
 - verbal acknowledgements By the MC on show day

Please provide details of Office Bearers or other Involved Parties

President - Allan TALBOT  
 V-President - Andrew Oakes  
 Secretary - Sam Newman  
 Treasurer - Eric Edgcombe

What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?

A great weekend's entertainment, Live music, entertainment, food stalls, trade stalls, free camping, show n shine competition, Burn out Competition, big fireworks display, trophy's, Prizes Assorted Competitions.

What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?

**Application Checklist**

If the following documents are not attached with the application, this may result in the application not being considered.

Attached? (Please mark YES or No)

A copy of the Group / Organisation's most recent bank statement or Treasurers Report, for the past Financial Year

✓

A copy of the Group / Organisation's Public Liability Insurance

✓

Where the Group / Organisation intends to purchase equipment, and a copy of the quote/s obtained

TBA

Where the Group /  
Organisation does not  
have an ABN, a 'Statement  
by a Supplier' form is  
required

N/A

If your Group is not  
incorporated, please  
supply a letter from your  
supporting body

N/A

### Authorization of Applicant

If the following is not completed, this may result in the application not being considered.

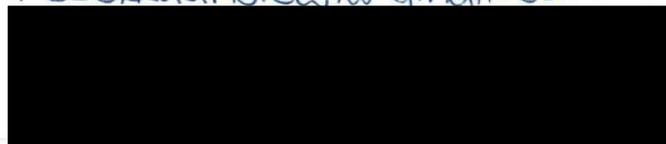
Name Andrew OAKES

Office Held / Position Vice President

E-Mail Address rebekkaandrew@gmail.com

Postal Address

Phone Number/s



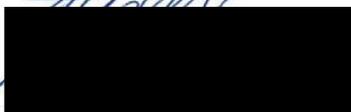
NSW

### Declaration and Signature of Applicant

- I confirm that the information contained in the application form and within the Documents are true and correct;
- I confirm that this application has been submitted with the full knowledge and support of the applicant;
- I declare that should this application be successful the funding will be expended as outlined in the above documentation;
- I acknowledge the Donation / Sponsorship acquittal requirements, and understand that surplus funds may be required to be returned to Council, and;
- I am aware this application will be reproduced in the Council Business Paper, and authorise for the publication of information required.

Signature

Name



Position

Vice - President

Date

24/5/19

**From:** Amanda Shepherd  
**Sent:** Friday, 7 June 2019 10:05 AM  
**To:** Lorinda Coulton <[Rindy.Coulton@snowymonaro.nsw.gov.au](mailto:Rindy.Coulton@snowymonaro.nsw.gov.au)>  
**Subject:** Quotes for Waste Management - Bombala Bike Show 15th and 16th November 2019  
**Importance:** High

Hi Rindy,

Could you please give me a quote for the Waste Management (Provision and removal of rubbish and Recycling Bins) for the Bombala Bike Show in November 2019?

The applicant has not advised how many bins or what size is required, so if you could perhaps provide me with a few options? Just so I have something to help support the application.

The applicant has advised he has tried to contact waste several times but has not received a response.

Thanks Rindy.

Amanda

Regards,

**Amanda Shepherd**  
Secretary Council And Committees



PO Box 714  
COOMA NSW 2630

Direct (02) 6451 1293  
Phone 1300 345 345  
Fax (02) 6456 3337

[snowymonaro.nsw.gov.au](http://snowymonaro.nsw.gov.au)

Hi Amanda

I have not had any contact with anyone from Bombala regarding a Bike Show, so not sure who they were trying to contact.

Without knowing a set number of bins it is quite difficult to provide a quote. But based off next years *proposed* fees and charges.

Deliver and Return of up to 10 x 240l/360l bins additional loads)	\$85.00 (please note that additional bin deliveries charged by the number of
Charge per recycling bin pickup/service (240Litre)	\$14.50
Charge per recycling bin pickup/service (360Litre)	\$21.75
Charge per waste bin pickup/service (240Litre)	\$18.00

Please note if recycling bin is contaminated the cost per bin is \$30.00

For the bins to be provided they must complete and return the Event Bin Management application form.

Thanks

Rindy

**Lorinda Coulton**  
Resource & Waste Administration Officer



PO Box 714 Phone 1300 345 345  
COOMA NSW 2630 Fax (02) 6456 3337  
[snowymonaro.nsw.gov.au](http://snowymonaro.nsw.gov.au)

**From:** Governance Inbox  
**Sent:** Friday, 7 June 2019 12:00 PM  
**To:** Lorinda Coulton <[Rindy.Coulton@snowymonaro.nsw.gov.au](mailto:Rindy.Coulton@snowymonaro.nsw.gov.au)>  
**Subject:** RE: Quotes for Waste Management - Bombala Bike Show 15th and 16th November 2019

Hi Lorinda,

Can you please quote me for 12 of each? (Both waste and recycling) Including removal?

Thank you.

Amanda

**Governance Inbox**  
SMRC Governance Team



PO Box 714 Direct 1300 345 345  
COOMA NSW 2630 Phone  
Fax (02) 6456 3337  
[snowymonaro.nsw.gov.au](http://snowymonaro.nsw.gov.au)

Hi Amanda

Please note the following charges are based on 2019/2020 proposed fees and charges and maybe subject to change.

Deliver and Return of 12 x 240 waste and 12 x 360 recycling	\$255.00
Emptying/Serviceing of 12 x 240 litre waste bins @ \$18.00 each	\$216.00
Emptying/Serviceing of 12 x 360 litre recycling bins @ \$21.75 each	\$261.00
<i>Total of</i>	<u>\$732.00</u>

Please note if recycling bin is contaminated the cost per bin is \$30.00

Thanks

Rindy

**Lorinda Coulton**  
Resource & Waste Administration Officer



PO Box 714  
COOMA NSW 2630  
Phone 1300 345 345  
Fax (02) 6456 3337  
[snowymonaro.nsw.gov.au](http://snowymonaro.nsw.gov.au)

Think of the environment, please don't print this email unless you really need to

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**From:** Amanda Shepherd  
**Sent:** Friday, 7 June 2019 11:29 AM  
**To:** Janine Hudson <[Janine.Hudson@snowymonaro.nsw.gov.au](mailto:Janine.Hudson@snowymonaro.nsw.gov.au)>  
**Subject:** Quote for Bombala Show Ground - Bombala Bike Show - 15th and 16th November 2019

[↑ Next](#)   [↑ Last](#)

Hi there Janine,

I have been asked by Nola if we can please get a quote for the hire of the Bombala Showground for the Bombala Bike Show in 2019.

The dates are 15<sup>th</sup> and 16<sup>th</sup> of November 2019.

If you (or someone else in the team) could get that to me asap, that would be so, so wonderful!

Thank you so much!

Regards,

**Amanda Shepherd**  
Secretary Council And Committees



Hi Amanda,

As per council fees and charges Bombala Showground as per attached.  
Jane Kanowski would do the bookings for this when the time comes.

Regards

**Janine Hudson**  
Property Officer



**SNOWY MONARO**  
REGIONAL COUNCIL

*Stronger together Better together*

PO Box 714  
COOMA NSW 2630

Direct (02) 6451 1153  
Phone 1300 345 345  
Fax (02) 6456 3337

[snowymonaro.nsw.gov.au](http://snowymonaro.nsw.gov.au)

**Think of the environment, please don't print this email unless you really need to**

Sporting Fields including toilets	\$5.00	Y	per hour	N
Amenities building not included – regular local users, including schools				
Sporting Fields including toilets	\$40.00	Y	per day	N
Sporting Fields including toilets	\$150.00	Y	per season	N
Sporting Fields including toilets	\$300.00	Y	annual	N
Amenities Building	\$5.00	Y	per hour	N
Amenities building not included – regular local users, including schools				
Amenities Building	\$40.00	Y	per day	N

*Berridale Sporting Field*

Name	Year 18/19 Fee (incl. GST)	GST	Unit	Statutory
Sporting Field	\$52.00	Y	per day	N
Sporting Field	\$194.50	Y	per season	N
Sporting Field	\$388.50	Y	per annum	N
Sporting Field – Special Use	\$194.50	Y	per day	N

*Bombala Racecourse & Recreation Ground*

Name	Year 18/19 Fee (incl. GST)	GST	Unit	Statutory
Ground Hire	\$20.50	Y	per hour	N
Ground Hire	\$511.50	Y	per season	N
Ground Hire	\$511.50	Y	per annum	N
Ground Hire	\$123.00	Y	per day	N

*Bombala Showground*

Name	Year 18/19 Fee (incl. GST)	GST	Unit	Statutory
CWA Room	\$20.50	Y	per day	N
CWA Room	\$26.50	Y	per night	N
Supper Room	\$34.00	Y	per hour	N
After Midnight				
Hall	\$101.50	Y	per night	N
Night – 6pm onwards				
Hall	\$90.00	Y	per day	N
Day – Up to 6pm				
Decorating of Hall	\$30.50	Y	per night	N
After 6pm				
Decorating of Hall	\$23.50	Y	per day	N

continued on next page ...

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## **Bombala Bike Show 2018 show Financial report**

08 Dec 2018

\$40891.01 Standing balance

AT the completion of show night we had

\$58640.65 from which we paid

\$3887.50	Merchandise final payment
\$ 163.14	merch fee's
\$3300 .00	sound Guy
\$ 400.00	printing
\$ 100.00	refund
\$ 99.00	Invoice 1656 ?
\$4500.00	Bands
\$1500.00	Fireworks
\$2000.00	Burnout prizes
\$1600.00	Pro Burnout sponsorship
\$ 200.00	MC for the day

\$17749.64 plus current balance

\$40891.01

\$58640.65 end of show

Known bills to come and estimates

Ice man	\$200
Ground fees	\$1000
Marquee hire	\$500

Projected balance \$39191.01

In comparison last year after payment of bills we had a balance of \$31932

So 2018 show returned a profit of \$7259.00 after expenses. A 10% after profit donation to the Community Chest would equate to \$725.90. I propose we donate \$1000.00.

**leaving \$38191.00 to start 2019.**

**Business Pack Insurance  
 Certificate of Currency**

QBE Insurance (Australia) Ltd  
 Head Office  
 Level 5, 2 Park Street  
 Sydney NSW 2000  
 ABN: 78 003 191 035  
 AFS Licence No: 239545



Policy Number 26U112658BPK

**Issued By**  
 QBE Insurance (Australia) Ltd

**Period of Insurance**  
 From 03/09/2018  
 To 03/09/2019 at 4pm

This certificate acknowledges that the policy referred to is in force for the period shown.  
 Details of the cover are listed below.

**The Insured**

BOMBALA BIKE SHOW  
 ABN Number Not Provided

**Cover Details**

**Location** PO BOX 298, BOMBALA NSW 2632 **Risk Number** 1  
**Business** EVENT MANAGER/OPERATOR  
**Interested Party** None Noted

**Broadform Liability Section**

Particulars	Total Sum Insured	Limit
Limit of liability, any one occurrence		\$20,000,000
Products liability, in aggregate		\$20,000,000
Property in Your physical and legal control	\$100,000	

**Excess** \$500 for property damage claims only  
 \$0 for personal injury claims

**End of Certificate**

QM1826-1207

## Application for Financial Donations and Sponsorships



In Accordance with the Donations Policy GOV 011 / Section 356 of the Local Government Act 1993

### Applicants Details

Name of Organisation NIMMITABEL ADVANCEMENT GROUP Inc.  
Contact Person VICKIE POLLARD  
Address / Location PO BOX 26 – CLARKE STREET NIMMITABEL NSW 2631  
Phone Number [REDACTED]  
E-Mail Address [REDACTED]  
ABN (If Applicable) 34285480147  
Date of Establishment APRIL 1986  
(If Applicable)  
Is your Organisation Registered for GST? NO  
(If Applicable)

### Project / Activity Details

Name of Project / Activity COMMUNITY EVENTS PROJECT

Cash Amount \$3,000.00

#### In Kind Support:

(You will be required to submit copies of quotes from Council in your application)

Waste Management. E.g. Provision of bins / rubbish and recycling removal (Includes staff time for drop off and collection).

Amount of Funding Requested

Mowing / Gardening

Road Closures (Includes Staff time)

Fee Waivers. E.g. DA / Hall Hire Fees, (Security deposits will need to be paid by the applicant but will be refunded provided no damage in incurred)

Promotion via Print Media (Council Website Advertisement etc.)

Other – Please outline \_\_\_\_\_

Briefly describe the Project / Activity

OUR COMMUNITY EVENTS PROJECT CONSISTS OF THREE EVENTS.  
**HALLOWEEN TRICK or TREAT & DISCO PARTY** IS AN ANNUAL EVENT IN ITS FOURTH YEAR WITH PARTICIPANTS ATTENDING FROM OTHER TOWNS AND VILLAGES IN OUR REGION AND ATTENDANCE RACHING 100 IN 2018. STARTING AT THE NIMMITABEL PIONEERS MEMORIAL HALL TO GO TRICK or TREATING AT ORGANISED HOMES OF RESIDENTS IN NIMMITABEL. MEETING BACK AT THE HALL FOR THE HALLOWEEN DISCO TO ENJOY DANCING, GAMES, COSTUME PRIZES, LOTS OF FUN AND GREAT FOOD.

COMMUNITY CHRISTMAS BBQ AND SANTA VISIT IS AN ANNUAL EVENT. IN 2017 SECTIONS OF THE NIMMITABEL COMMUNITY CENTRE WERE TRANSFORMED INTO A SANTA CAVE, CHRISTMAS VILLAGE & TREE. THE OUTSIDE WAS DECORATED WITH LIGHTS AND OTHER FESTIVE DECORATIONS. SANTA WAS AVAILABLE FOR VISITS AND PHOTOS AND GIVING SMALL GIFTS TO THE CHILDREN. SUGGESTIONS FROM COMMUNITY WERE TAKEN ON BOARD WITH THE MOST POPULAR BEING A COMMUNITY BBQ AND SANTA VISIT TO BE HELD AT THE OLD MILL. IN 2019 THE EVENT WAS WELL RECEIVED BY THE COMMUNITY WITH FAMILIES ENJOYING TIME TOGETHER, THE CHILDREN LOVED THE SANTA VISIT AND THE NIMMITABEL RURAL FIRE SERVICE BECAME INVOLVED AND MANNED THE BBQ.

SENIORS 'HOUSE BINGO' TO BE HELD MONTHLY WHERE RESIDENTS CAN COME TOGETHER, PLAY BINGO AND ENJOY MORNING TEA AND LIGHT LUNCH. 2018 SAW NUMBERS GROW EVERY MONTH WITH VISITORS FROM OTHER TOWNS ATTENDING. THIS MONTHLY EVENT GIVES THE ELDERLY THE OPPORTUNITY TO MEET WITH FRIENDS, MAKE NEW FRIENDS AND ENJOY EACH OTHERS COMPANY OVER MORNING TEA AND LUNCH.

250.2018.449.1 Issue Date: 29/05/2018 29/05/2021 Page 1 of 5

Project / Activity Financial Details

Financial Details of the  
 Project or Activity for  
 which assistance is sought

<u>HALLOWEEN TRICK or TREAT &amp; DISCO</u>			
HALL HIRE		\$ 60.00	
FOOD		\$400.00	
PRIZES		\$ 100.00	
FAIRY FLOSS MACHINE (HIRE)		\$200.00	
SLUSHIE MACHINE (HIRE)		\$200.00	
			<b>TOTAL \$960.00</b>
<u>COMMUNITY CHRISTMAS BBQ AND SANTA VISIT</u>			
FOOD & DRINKS		\$500.00	
SANTA GIFTS		\$500.00	
			<b>TOTAL \$1000.00</b>
<u>SENIORS 'HOUSE BINGO'</u>			
MONTHLY X 11			
FOOD & DRINKS	\$ 70.00 x 11=	\$ 770.00	
PRIZES	\$120.00 x11=	\$1,320.00	
			<b>TOTAL \$2,090.00</b>
			<b>\$4,050.00</b>
	LESS NAG CONTRIBUTION		<b>\$1,000.00</b>
			<b>TOTAL \$3,050.00</b>

Total Cost of the Project  
 or Activity \$4,050.00

Details of other funding  
 received from Snowy  
 Monaro Regional Council  
 (If Applicable) NIL

Details of other financial  
 assistance sought or  
 obtained NIL

Project / Activity Details

How will your Project /  
Activity benefit the Snowy  
Monaro Regional  
Community?

**HALLOWEEN TRICK or TREAT & DISCO** EVENT WILL CONTINUE TO PROVIDE A PLATFORM FOR CHILDREN, FAMILIES AND COMMUNITY TO WORK TOGETHER. PROVIDES THE OPPORTUNITY FOR SOCIAL INTERACTION BETWEEN OUR CHILDREN, OUR YOUTH AND OUR ELDERLY. A FAMILY FRIENDLY ORGANISED EVENT FOR THE CHILDREN AND YOUNG AT HEART TO PARTICIPATE IN, IN A SAFE ENVIROMENT. COMMUNITY INVOLVMENT IS BECOMING MORE SUCCESSFUL EVERY YEAR SEEING MORE FAMILIES ATTENDING FROM NEIGHBOURING TOWNS.

**COMMUNITY CHRISTMAS BBQ AND SANTA VISIT** PROVIDES A FUNCTION WHERE COMMUNITY RESIDENTS AND THEIR FAMILIES CAN SOCIALISE IN A RELAXED ATMOSPHERE TO ACHIEVE THE BENEFITS OF A STRONG WORKING COMMUNITY. TO GIVE THE CHILDREN THE OPPORTUNITY TO VISIT SANTA, HAVE PHOTOS AND ENJOY THE FESTIVE SEASON.

**SENIORS 'HOUSE BINGO'** – BINGO OFTEN INVOLVES A LOT OF LAUGHTER AND EXCITEMENT WHICH TRIGGERS A NUMBER OF PHYSICAL CHANGES IN THE BODY SUCH AS BOOSTING THE IMMUNE SYSTEM AND RELIEVEING STRESS. WILL CONTINUE TO PROVIDE THE ELDERLY AN OPPORTUNITY TO ATTEND A SOCIAL ACTIVITY TO ENJOY AND HAVE FUN WHILE ALSO BOOSTING COGNITIVE ABILITIES, HAND EYE COORDINATION AND GIVE THE OPPORTUNITY FOR NEIGHBOURIN COMMUNITY GROUPS TO VISIT.

What is the expected  
amount of resident  
participation?

**HALLOWEEN TRICK or TREAT & DISCO** EVENT HAS BEEN INCREASING EVERY YEAR WITH THE EXPECTANCY OF AROUND 100+ CHILDREN AND FAMILIES AGAIN THIS YEAR AS PARENTS ARE ALSO BECOMING MORE INVOLVED WEARING FANCY DRESS ANND JOINING IN THE FUN.

**COMMUNITY CHRISTMAS BBQ AND SANTA VISIT** EXPECTATION OF 100+ FAMILY COMMUNITY MEMBERS GROWING FOM 70 IN 2018

**SENIORS 'HOUSE BINGO'** WE WOULD ANTICIPATE AROUND 20 LOCAL RESIDENTS AND HOPING TO BUILD ON THE CURRENT NUMBERS OF 15. INVITATIONS ARE EXTENDED TO NEIGHBOURING TOWNS.

What other Local  
Community Groups is  
involved in this Project /  
Activity?

Nimmitabel Rural Fire Service

Outline your  
Organisation's capacity to  
deliver the Project /  
Activity, or, describe  
previous experiences.

Nimmitabel Advancement Group members are hardworking, committed and capable of delivering the named events as proven successfully in 2018. NAG has been involved in a number of large projects over the 30 years since it was formed in 1986. Projects included the extensions of the Community Centre, Heritage Trail Walk, Caravan Park Gazebo and BBQ Areal. Smaller projects included the renovation to the Nimmitabel Caravan Park Amenities, Nimmitabel Park Upgrade and currently the Lake Williams Fitness Station Project.

How will Council funding be acknowledged?  
 E.g. Logo or signage

Snowy Monaro Regional Council will be acknowledged through our advertising of events in newspapers, flyers, Nimmitabel Community Website, NAG Facebook page, at the events and when other opportunities become available.

(Council Funding must be acknowledged in your Project or Activity)

Please provide details of Office Bearers or other Involved Parties

Vickie Pollard - President  
 John Alcock – Vice President  
 Maryanne Renfrey – Secretary  
 Edith Bradley - Treasurer

What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?

OUR EVENTS PROVIDE THE OPPORTUNITIES FOR THE COMMUNITY FAMILIES AND NEIGHBOURING COMMUNITIES TO COME TOGETHER. THEY WILL PROVIDE EXPERIENCES THROUGH INTERACTION OF ALL AGES THROUGHOUT OUR COMMUNITY AND TO ALSO ENCOURAGE FAMILIES TO VISIT EXPLORE OUR VILLAGE WHILE ATTENDING MEMORABLE EVENTS.

What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?

Application Checklist

If the following documents are not attached with the application, this may result in the application not being considered.

Attached? (Please mark YES or No)

A copy of the Group / Organisation's most recent bank statement or Treasurers Report, for the past Financial Year

YES

A copy of the Group / Organisation's Public Liability Insurance

YES

Where the Group / Organisation intends to purchase equipment, and a copy of the quote/s obtained

YES

Where the Group / Organisation does not have an ABN, a 'Statement by a Supplier' form is required

If your Group is not incorporated, please supply a letter from your supporting body

**Authorization of Applicant**

If the following is not completed, this may result in the application not being considered.

Name VICKIE POLLARD

Office Held / Position PRESIDENT

E-Mail Address

Postal Address

Phone Number/s

**Declaration and Signature of Applicant**

- I confirm that the information contained in the application form and within the Documents are true and correct;
- I confirm that this application has been submitted with the full knowledge and support of the applicant;
- I declare that should this application be successful the funding will be expended as outlined in the above documentation;
- I acknowledge the Donation / Sponsorship acquittal requirements, and understand that surplus funds may be required to be returned to Council, and;
- I am aware this application will be reproduced in the Council Business Paper, and authorise for the publication of information required.

Signature

Name

Position

Date

Vickie Pollard

President

23-05-2019.

## **Nimmitabel Advancement Group Inc.**

### **Financial Report for Year 1<sup>st</sup> July 2017 to 30<sup>th</sup> June 2018**

#### **GENERAL ACCOUNT**

<b>Opening Balance</b>		<b><u>\$3,581.19</u></b>
<b><u>Yearly Income:</u></b>		
Membership Fees	\$230.00	
Father's Day Raffle	\$968.60	
Halloween Disco	\$121.00	
Sales at Nimmitabel Show	\$183.50	
Easter Raffle	\$1,522.90	
	<b>Total Income</b>	<b><u>\$3,026.00</u></b>
		<b><u>\$6,607.19</u></b>
<b><u>Yearly Expenditure:</u></b>		
Insurance	\$195.36	
NSW Fair Trading	\$ 45.00	
Notice Board(Wicks Electrical)	\$248.60	
PO Box Renewal	\$ 33.00	
Gazebo x 2	\$398.00	
Printer Ink & Paper	\$74.00	
Australia Day	\$ 41.00	
Nimmitabel Show	\$175.10	
Easter Raffle	\$137.20	
Floral Tributes (ANZAC)	\$ 50.00	
Halloween Disco	\$375.00	
Petrol (V Pollard)	\$65.95	
Catering	\$120.00	
Nimmitabel School Awards	\$90.00	
Christmas Expenses	\$148.65	
	<b>Total Expenditure</b>	<b><u>\$2,196.86</u></b>
<b><u>Closing Balance 30 June 2017</u></b>		<b><u>\$4,410.33</u></b>
		<b><u>Yearly Profit \$829.14</u></b>

---

#### **WEBSITE ACCOUNT**

<b>Opening Balance</b>		<b>\$ 504.37</b>
<b><u>Yearly Income:</u></b>	Nil	
<b><u>Yearly Expenditure:</u></b>	Discount Domain Services \$99.00	<b>Total Expenditure <u>\$99.00</u></b>
<b><u>Closing Balance 30 June 2017</u></b>		<b><u>\$ 405.37</u></b>
		<b><u>Yearly Loss \$99.00</u></b>

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## **Nimmitabel Advancement Group Inc.**

### **Financial Report for Year 1<sup>st</sup> July 2017 to 30<sup>th</sup> June 2018**

#### **COMMUNITY CENTRE ACCOUNT**

<b>Opening Balance</b>		<b><u>\$5,183.79</u></b>
<b>Yearly Income:</b>		
Rent: 2MNO	\$2,600.04	
Centre Hire	\$1,160.00	
Dr. Arnold Hire	\$ 680.00	
Donation	\$ 50.00	
Unpresented Cheque	\$ 50.00	
	<b>Total Income</b>	<b><u>\$4,540.04</u></b>
		<b>\$9,723.83</b>
<b>Yearly Expenditure:</b>		
Cleaning	\$ 320.00	
Cleaning Supplies	\$ 280.63	
Carpet Cleaning	\$ 198.00	
Mowing	\$ 56.00	
Geldmacher Est. Insurance	\$1,200.00	
Electricity	\$1,425.50	
Catering	\$ 242.10	
Reimburse CWA (Dr Arnold)	\$ 150.00	
Solar Lights	\$ 36.15	
Equipment-Tables, Fire Safety	\$ 619.45	
Heater x 2(Wicks Electrical)	\$ 538.00	
	<b>Total Expenditure</b>	<b><u>\$5,065.83</u></b>
<b>N.B</b>	<b>\$1,193.60 – Heaters, Tables, Urn, Solar Lights, Cooking Utensils, First Aid &amp; Fire Safety</b>	
<b>Closing Balance 30 June 2017</b>		<b><u>\$4,658.00</u></b>
	<b>Yearly Loss</b>	<b><u>\$525.79</u></b>

#### **HERITAGE ACCOUNT**

<b>Opening Balance</b>		<b><u>\$782.40</u></b>
<b>Yearly Income:</b>		
<b>Souvenirs/Postcard Sales</b>		
Cooma Visitors Centre	\$619.00	
Crafty Belles	\$ 77.00	
Nimmitabel Bakery	\$440.00	
Nimmitabel Leather	\$145.50	
Bellz Café	\$108.00	
Miscellaneous Sales	\$ 7.00	
	<b>Total Income</b>	<b><u>\$1,396.50</u></b>
		<b>\$2,178.90</b>
<b>Yearly Expenditure:</b>		
Nimmitabel Patches	\$724.00	
Nimmitabel Stickers & Postcards	\$682.00	
	<b>Total Expenditure</b>	<b>\$1,406.00</b>
<b>Closing Balance 30 June 2017</b>		<b><u>\$772.90</u></b>
	<b>Yearly Loss</b>	<b><u>\$9.50</u></b>



LEVEL 5 320 ADELAIDE STREET BRISBANE QLD 4000  
WWW.AUZI.COM MAIL@AUZI.COM 1300 939 698

## Certificate of Currency

This certificate is issued as a matter of information only and confers no rights upon the holder. It does not amend, extend or alter the coverage afforded by the Policy (ies) listed. It is only a summary of the cover provided and reference must be made to the current Policy wording for full details. It is current at the date of issue only.

DATE OF ISSUE:	27th July 2018 at 7:50pm
POLICY NUMBER:	BIA/MKT/18/68505
INSURED:	Nlmmittel Advancement Group
BUSINESS DESCRIPTION:	Stall Holder
PERIOD OF INSURANCE:	From: 8th August 2018 at 12:00am To: 7th August 2019 at 11:59pm
LIMIT OF INDEMNITY:	Public Liability: \$20,000,000
TERRITORIAL LIMITS:	Commonwealth of Australia
INSURER:	Berkley Insurance Australia a trading name of Berkley Insurance Company ABN 53 126 559 706

Subject to the Terms & Conditions of the Policy.  
Signed on behalf of the Insurers:



Neil Inns  
For and on behalf of AUZI Pty. Ltd.  
Acting for Insurers

**Fairy Floss and Slushie machines are hired from  
2MNO Radio with operater at a cost of \$400**

**All Gifts, prizes, food and drinks for the events are  
purchased at local shops in Cooma**



**Fairy Floss Cart  
Machine  
Hire  
(+ FREE  
cotton  
candy mix  
& sticks)  
\$199.00**



For a cool old fashioned addition to your party, hire one of our fairy floss machines! Our machines come with a clear perspex dome cover and "Cotton Candy" decal. We supply you with everything you need to get flossing and include enough mix and sticks for 200 serves. You can also boost your quantities if you have an extra large event (see options below). Includes perspex bubble cover. Each serve is 30g (6 teaspoons), each 200 serves supplied includes 6kg of pre-mix and 200 sticks.

**Double Slushie Machine Hire Slushie Mixes  
\$199.00**



Add fun and taste to your event with a double slushie machine! Each machine hire comes with 2x FREE 2L flavour syrup mixes (makes 20 litres/ avg 120 drinks). To purchase your additional mixes and choose your flavours, please see the options section below. Our machines are perfect for all ages because they make both alcoholic frozen cocktails & non-alcoholic frozen drinks.



## Application for Financial Donations and Sponsorships



In Accordance with the Donations Policy GOV 011 / Section 356 of the Local Government Act 1993

### Applicants Details

Name of Organisation Peak View Bush Fire Brigade  
Contact Person Lesli Cameron  
Address / Location [REDACTED]  
Phone Number [REDACTED]  
E-Mail Address goldstream.kennels@gmail.com  
ABN (If Applicable) 47 119 653 506  
Date of Establishment  
(If Applicable)  
Is your Organisation Registered for GST? NO  
(If Applicable)

**RECEIVED**  
24 MAY 2019

Snowy Monaro Regional Council  
Cooma Office

### Project / Activity Details

Name of Project / Activity HONOR BOARD  
Cash Amount \$ 560.00 Quote Attached

#### In Kind Support:

(You will be required to submit copies of quotes from Council in your application)

Amount of Funding Requested

- Waste Management. E.g. Provision of bins / rubbish and recycling removal (Includes staff time for drop off and collection).
- Mowing / Gardening
- Road Closures (Includes Staff time)
- Fee Waivers. E.g. DA / Hall Hire Fees, (Security deposits will need to be paid by the applicant but will be refunded provided no damage is incurred)
- Promotion via Print Media (Council Website Advertisement etc.)

Other – Please outline \_\_\_\_\_

Briefly describe the Project / Activity

We wish to purchase an Honor Board to be displayed in the Peak View Community Hall, to remember all past members who made a significant contribution to the Bush Fire Brigade and who have passed away.

**Project / Activity Financial Details**

Financial Details of the Project or Activity for which assistance is sought

Purchase of the Honor Board and the engraving of the first 20 names. to be honored.

Total Cost of the Project or Activity

\$ 560.00

Details of other funding received from Snowy Monaro Regional Council (If Applicable)

Details of other financial assistance sought or obtained

**Project / Activity Details**

How will your Project / Activity benefit the Snowy Monaro Regional Community?

By remembering and honoring those past members who have past away and keep a history of the brigade.

What is the expected amount of resident participation?

What other Local Community Groups is involved in this Project / Activity?

Outline your Organisation's capacity to deliver the Project / Activity, or, describe previous experiences.

100% capacity

How will Council funding be acknowledged?

Signage

E.g. Logo or signage

(Council Funding must be acknowledged in your Project or Activity)

Please provide details of Office Bearers or other Involved Parties

President - Warren Kowalick  
Secretary/Treasurer - Lesli Cameron

What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?

History of the Brigade and for the local Community

What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?

#### Application Checklist

If the following documents are not attached with the application, this may result in the application not being considered.

Attached? (Please mark YES or No)

A copy of the Group / Organisation's most recent bank statement or Treasurers Report, for the past Financial Year

Attached. Although our finances look healthy we will be spending over \$7,000 on equipment that is needed on the trucks shortly

A copy of the Group / Organisation's Public Liability Insurance

Where the Group / Organisation intends to purchase equipment, and a copy of the quote/s obtained

Attached

Where the Group / Organisation does not have an ABN, a 'Statement by a Supplier' form is required

If your Group is not incorporated, please supply a letter from your supporting body

Attached - copy of constitution.

**Authorization of Applicant**

If the following is not completed, this may result in the application not being considered.

Name	Lesli Cameron
Office Held / Position	Secretary / Treasurer
E-Mail Address	[REDACTED]
Postal Address	[REDACTED]
Phone Number/s	[REDACTED]

**Declaration and Signature of Applicant**

- I confirm that the information contained in the application form and within the Documents are true and correct;
- I confirm that this application has been submitted with the full knowledge and support of the applicant;
- I declare that should this application be successful the funding will be expended as outlined in the above documentation;
- I acknowledge the Donation / Sponsorship acquittal requirements, and understand that surplus funds may be required to be returned to Council, and;
- I am aware this application will be reproduced in the Council Business Paper, and authorise for the publication of information required.

Signature	[REDACTED]
Name	LES LI CAMERON
Position	SECRETARY / Treasurer
Date	24 May 19

26 Murray Street,  
 Cooma NSW 2630  
 02 6452 5813  
 info@stockl.com.au  
 ABN 20 791 359 013



## QUOTE

<b>Business name</b>	Peak View Fire Brigade	<b>Quote #</b>	190523-01
<b>Business address</b>	Peak View NSW		
<b>Contact name</b>	James Baron	<b>Tel</b>	<b>Mobile</b>
<b>Email</b>	jimmyb1@bordernet.com.au	<b>Date</b>	23/05/2019

<b>Job Description:</b>	<b>Honours Board</b>
<b>Size:</b>	1200 x 1200mm
<b>Framework:</b>	NIL
<b>Stock:</b>	Gold Cut Vinyl
<b>Print:</b>	Cut Vinyl
<b>Backing:</b>	3mm Brown Aluminium composite panel
<b>Artwork:</b>	Includes artwork preparation
<b>Delivery/Travel:</b>	N/A
<b>Installation:</b>	Not included
<b>Lift/Digger Hire:</b>	N/A
<b>Fees (DA/Sec138)</b>	N/A
<b>SUBTOTAL:</b>	\$560.00 incl GST - Includes setup, make and supply as outlined above.

- As each of our signs are created to your unique specifications 50% deposit is required at the time of placing your order, with the balance due on installation. We are unable to offer client accounts however, EFTPOS, Master Card, Visa and Direct Deposit are available for your convenience.
- Prices are based on information supplied by you in order for us to quote. We always endeavour to include all costs, however final prices may be subject to change according to your final requirements. Should this occur, any additional costs will be discussed with you prior to undertaking additional works not included in this quote.
- Installation prices quoted are subject to a site visit\*.
- This Estimate does not allow for Engineering, Development Applications, Dial Before You Dig or Section 138 (where applicable).

To accept this Estimate please sign below and supply Credit Card details. Deposits may be paid via Direct Deposit if preferred.

Estimate accepted (sign) \_\_\_\_\_ Date \_\_\_\_\_ Order No. \_\_\_\_\_

All quotations shall remain valid for 30 days. By accepting this quote, clients agree to be bound by our normal Terms & Conditions of Trade (available on request).

**PAYMENT OPTIONS**



**Direct Deposit**

BSB: 807100 Account No: 1166176 Account Name: C & J Stockl T/A STOCKL

**EFTPOS**

Please drop into our office at 29 Bradley Street Cooma to process your payment.

**Credit Card**

Visa

Mastercard

Credit card payments will attract 2.5% bank charge

**Credit Card Number** \_\_\_\_\_

**3 digit security No** \_\_\_\_\_

**Expiry Date** \_\_\_\_\_

**Cardholder's Name (Please Print)** \_\_\_\_\_

**Cardholder's Signature** \_\_\_\_\_

Peak View Bush Fire Brigade  
 ABN 47 119 653 506  
 TREASURER'S REPORT 01/04/2018 to 31/03/2019

CHEQUE ACCOUNT

Opening balance as at 01/04/2018 \$3,658.43

<u>Date</u>	<u>Item</u>	<u>Debit</u>	<u>Credit</u>
4/05/2018	Chq Dep Cooma Numeralla Folk Festival		\$ 417.01
7/05/2018	Chq 000106 presented Cooma	\$ 40.60	
28/08/2018	Donation Log n Hole		\$ 300.00
31/08/2018	Donation John Fairfax		\$ 250.00
31/08/2018	Donation William Swain		\$ 100.00
31/08/2018	Donation Bradley Winters		\$ 100.00
1/09/2018	Donation Paula Boer/Henry Boer		\$ 200.00
3/09/2018	Donation HM Lawrence		\$ 100.00
3/09/2018	Chq 000107 presented Cooma	\$ 66.00	
6/09/2018	Donation Peter Woof		\$ 200.00
7/09/2018	Donation David Grooms		\$ 100.00
21/09/2018	Donation Egbertus Van Der Bert Slesesen		\$ 50.00
24/09/2018	Donation John Memmolo		\$ 50.00
25/09/2018	Donation Douglas Wheeler		\$ 100.00
26/09/2018	Donation Francis Ingwerse		\$ 100.00
28/09/2018	Donation Reiner Seubert		\$ 200.00
10/10/2018	Chq 000108 Presented	\$ 407.00	
30/10/2018	Donation Brad Winters		\$ 2,000.00
26/11/2018	Donation Miles Burgess		\$ 100.00
28/11/2018	Donation Colleen Sheehan RIP Peter Boer		\$ 50.00
29/11/2018	Donation Railways Credit RIP Peter Boer		\$ 50.00
24/12/2018	Donation Edward Griffin		\$ 500.00
21/01/2019	Donation Paula Boer RIP Peter Boer		\$ 77.00
30/01/2019	Donation Paula Boer RIP Peter Boer		\$ 200.00
25/03/2019	Chq Dep Cooma Numeralla Folk Festival		\$ 860.80
			<u>\$ 6,104.81</u>
		\$ 513.60	<u>\$ 9,763.24</u>

2017/18 Opening balance plus this years income \$ 9,763.24  
 Minus Expenditure \$ 513.60  
 Closing Balance \$ 9,249.64

Description of Cheques

106	Catering for AGM 2018	\$ 40.60
107	Landholder letters, envelopes and postage	\$ 66.00
108	GME Kingray UHF Radio Repairs x 6	\$ 407.00
		<u>\$ 513.60</u>

TERM DEPOSIT

Opening balance as at 11 March 2018 = \$7230.91	\$ 7,230.91	
Interest 11 March 2018 to 11 November 2018 @1.80%pa	\$ 88.91	
Interest 18 November 2018 to 11 September 2019 @2.30%pa	\$ -	Not Matured Yet
	<u>\$ 7,319.82</u>	

CLOSING BALANCE

Term Deposit closing balance	\$ 7,319.82
Cheque Account closing balance	\$ 9,249.64
<b>TOTAL FUNDS as at 31/03/2019</b>	<b><u>\$ 16,569.46</u></b>

Lesli Cameron

Treasurer



## NSW RURAL FIRE SERVICE

### Brigade Constitution (2018)

#### 1 NAME

- 1.1 The name of the rural fire brigade is the "Peak View Bush Fire Brigade".  
It is referred to in this constitution as "the Brigade".

#### 2 DEFINITIONS

- 2.1 The following words and expressions have the meanings set out below:
- a. **Act:** the *Rural Fires Act 1997*;
  - b. **AGM:** the annual general meeting of the Brigade held in accordance with clause 6.1;
  - c. **appropriate disciplinary authority:** the appropriate disciplinary authority defined by clause 3 of the *Rural Fire Regulation 2013*;
  - d. **bank:** any Authorised Deposit-taking Institution authorised under the *Banking Act 1959* (Cth);
  - e. **brigade account:** any account operated or maintained in the name of or on behalf of the Brigade;
  - f. **Brigade Management Handbook:** the Brigade Management Handbook referred to in Service Standard 2.1.2 Brigade Constitution;
  - g. **brigade register:** the register of members of the Brigade kept in accordance with section 20(1) of the Act;
  - h. **brigade rule:** a brigade rule made in accordance with clause 12;
  - i. **brigade standing order:** an order relating to the day to day management and operation of a Brigade and made in accordance with clause 13;
  - j. **captain:** the member elected as captain in accordance with clause 7.14(a);
  - k. **Constitution:** the constitution prescribed in Service Standard 2.1.2 Brigade Constitution;
  - l. **deductible gift recipient:** a fund, authority or institution to which gifts are income tax deductible under applicable Commonwealth income tax law, including Division 30 of the *Income Tax Assessment Act 1997*;
  - m. **deputy captain(s):** the person or persons elected as deputy captains in accordance with clause 7.14(c);
  - n. **district manager:** the manager of the rural fire district, zone or team in which the Brigade is located;
  - o. **general meeting:** a meeting of the Brigade held in accordance with clauses 6.13 – 6.21;
  - p. **gift:** anything or monies voluntarily given to the Brigade without compensation;
  - q. **member:** a member of the Brigade;
  - r. **MyRFS:** the volunteer extranet;
  - s. **NSW RFS:** the NSW Rural Fire Service;



- t. **president:** the member elected as president in accordance with clause 7.21(a);
- u. **Public Fund:** a fund established and maintained in accordance with clause 10;
- v. **Regulation:** the Regulations made under the Act;
- w. **secretary:** the member elected as secretary in accordance with clause 7.21(b);
- x. **senior deputy captain:** the member elected as senior deputy captain in accordance with clause 7.14 (b);
- y. **Service Standards:** the Service Standards issued by the Commissioner pursuant to section 13 of the Act; and
- z. **treasurer:** the member elected as treasurer in accordance with clause 7.21(c).

### 3 COMMENCEMENT

- 3.1 This constitution replaces any previous constitution and takes effect on the date specified as the commencement date in Service Standard 2.1.2 Brigade Constitution.

### 4 AIMS

- 4.1 The Brigade is a component of the NSW RFS and is established pursuant to section 15 of the Act.
- 4.2 The aims of the Brigade are to:
- a. exercise the functions conferred on the NSW RFS by section 9(1)(a) and 9(1)(b) of the Act in accordance with any directions of the Commissioner and the Service Standards;
  - b. exercise any other functions conferred on it by the Commissioner or the Service Standards; and
  - c. to do anything necessary for, or incidental to, the exercise of those functions.

### 5 MEMBERSHIP

- 5.1 The persons who are listed on the brigade register are the members of the Brigade.

#### Joining the Brigade

- 5.2 A person who wants to join the Brigade must follow the procedure set out in Service Standard 2.1.6 Joining the NSW RFS as a Volunteer Member (including Transfer Applications).

#### Member Classification

- 5.3 Members are classified as:
- a. probationary;
  - b. ordinary;
  - c. associate; or
  - d. junior.

#### Probationary members

- 5.4 A probationary member is a person:
- a. whose application for membership has been accepted by the NSW RFS for processing in accordance with Service Standard 2.1.6 Joining the NSW RFS as a Volunteer Member (including Transfer Applications); and
  - b. who has not yet been accepted as an ordinary or associate member by the Brigade.
- 5.5 A probationary member who has achieved the minimum level of competency set by Service Standard 6.1.2 Qualifications for NSW RFS Members and Service Standard 1.2.1 NSW RFS

Ranking and Rank Insignia may be appointed as a field officer.

- 5.6 A probationary member may be elected as an administrative officer.
- 5.7 A probationary member must not vote at any meeting or vote in any election unless they have been appointed as a field officer or elected as an administrative officer in which case they must also be counted in determining quorum if they are present at any AGM, general or executive meeting.
- 5.8 In calculating a person's period of probationary service, any period of junior membership in the Brigade must be counted as part of the probationary period.

#### Ordinary members

- 5.9 An ordinary member is a person who has:
  - a. satisfactorily completed a probationary period of at least six months;
  - b. complied with any conditions of membership imposed by the NSW RFS;
  - c. achieved the minimum level of competency set by Service Standard 6.1.2 Qualifications for NSW RFS Members; and
  - d. been accepted as an ordinary member at the AGM or a general meeting.
- 5.10 An associate member of the Brigade who wishes to convert their membership classification to ordinary member may do so provided they have:
  - a. achieved the minimum level of competency set by Service Standard 6.1.2 Qualifications for NSW RFS Members; and
  - b. been accepted as an ordinary member at the AGM or a general meeting.

#### Associate members

- 5.11 An associate member is a person who has:
  - a. satisfactorily completed a probationary period of at least six months;
  - b. complied with any conditions of membership imposed by the NSW RFS;
  - c. achieved the appropriate minimum level of competency set by Service Standard 6.1.2 Qualifications for NSW RFS Members; and
  - d. been accepted as an associate member at an AGM or a general meeting.
- 5.12 An ordinary member of the Brigade who wishes to convert their membership classification to associate member may do so provided they have:
  - a. achieved the minimum level of competency set by Service Standard 6.1.2 Qualifications for NSW RFS Members for the role which they will undertake; and
  - b. been accepted as an associate member at an AGM or a general meeting.
- 5.13 The categories of associate members are established in accordance with the provisions of the Brigade Management Handbook.
- 5.14 An associate member may attend and speak at any AGM and any general meeting.
- 5.15 An associate member must not:
  - a. be elected as a field or administrative officer; or
  - b. vote at any meeting or in any election.

#### Junior members

- 5.16 A junior member is a person:
- who is aged not less than 12 and not more than 18 years;
  - who is not an ordinary or associate member of the Brigade;
  - whose application for membership of the Brigade has been accepted in accordance with the provisions of Service Standard 2.1.6 Joining the NSW RFS as a Volunteer Member (including Transfer Applications); and
  - whose application has been accepted by the Brigade.
- 5.17 A junior member who has achieved the minimum level of competency set by Service Standard 6.1.2 Qualifications for NSW RFS Members may take part in brigade activities in accordance with Service Standard 2.1.5 Child and Youth Participation in NSW RFS Activities.
- 5.18 A junior member may attend and speak at the AGM and any general meeting.
- 5.19 A junior member must not:
- be appointed as a field officer;
  - be elected as an administrative officer other than as a junior leader;
  - vote at any meeting or in any election other than an election for a junior leader position; or
  - be counted for the purpose of any quorum.

#### Acceptance of new member if Brigade fails to meet

- 5.20 If, at the end of a period of 12 months from the date on which a person completed his or her probationary period of six months, the Brigade has not held an AGM or general meeting the captain and district manager may agree to accept the person as an ordinary or associate member of the Brigade.

#### Life membership of the Brigade

- 5.21 The Brigade may appoint a member, who has given meritorious service to the Brigade, as a life member of the Brigade provided that not less than 75% of the ordinary members who are at the meeting vote in favour of the motion.
- 5.22 The Brigade may make a brigade rule specifying the criteria for the appointment of a member as a life member.
- 5.23 A person who has been appointed as a life member may attend and speak at the AGM and any general meeting.
- 5.24 Unless the person who has been appointed as a life member is also an ordinary member of the Brigade that member must not:
- vote in any election or at any meeting;
  - be counted for the purpose of determining a quorum; or
  - be elected as a field or administrative officer.
- 5.25 The granting of life membership to a member of the Brigade is in recognition of that person's meritorious service and does not, in itself, constitute membership of the NSW RFS.
- 5.26 Where the Brigade has been created as a result of a merger of two or more rural fire brigades, the Brigade may make a brigade rule transferring any previous life memberships to the Brigade.
- 5.27 A person's life membership may be revoked by the Brigade if:
- each member is sent a notice by a method specified in clause 11.1 at least 21 days before the meeting stating:
    - that a motion to revoke the person's life membership will be considered at the meeting; and

(ii) the date, time and place of the meeting;

- b. the person is allowed to attend and address the meeting if they wish to do so; and
- c. not less than 75% of the ordinary members who are at the meeting vote in favour of the motion.

#### Termination of membership

5.28 A member ceases to be a member of the Brigade if their name is removed from the brigade register in accordance with Service Standard 1.1.21 Stand Down / Removal from Membership & Notification of Criminal Charge and Convictions.

5.29 The Brigade may pass a motion at a general meeting asking the district manager to remove a member's name from the brigade register in accordance with Service Standard 1.1.21 Stand Down / Removal from Membership and Notification of Criminal Charge and Convictions if:

- a. each member is sent a notice by a method specified in clause 11.1 at least 21 days before the meeting stating:
  - (i) that a motion to ask the district manager to remove the member's name from the brigade register will be considered at the meeting;
  - (ii) the date, time and place of the meeting; and
  - (iii) that, if the motion is carried by the required majority and the district manager subsequently agrees to remove the member's name from the brigade register, the person will cease to be a member of the Brigade;
- b. the member is allowed to attend and address the meeting if they wish to do so; and
- c. not less than 75% of the ordinary members who are at the meeting vote in favour of the motion.

#### Dual membership

5.30 A member may be:

- a. a member; and
- b. appointed as a field officer; and
- c. appointed as an administrative officer

of more than one rural fire brigade provided that they comply with the dual membership requirements specified in Service Standard 2.1.6 Joining the NSW RFS as a Volunteer Member (including Transfer Applications).

## 6 MEETINGS OF MEMBERS

### Annual general meeting of the Brigade

6.1 The Brigade must hold an AGM each year.

6.2 The AGM must be held by the date set jointly by the captain or president and the district manager.

6.3 The secretary must advise each member of the:

- a. date;
- b. time;
- c. place; and
- d. agenda

of the AGM by a method specified in clause 11.1 at least 21 days before the meeting.

6.4 Provided notice has been given of the AGM in accordance with clauses 6.3 and 11.1, the failure

on the part of any member to receive such notice will not affect the validity of the AGM or the decisions made at that meeting.

- 6.5 The quorum for the AGM is 15% of the ordinary members calculated at the time of the meeting unless that percentage is increased by a brigade rule.
- 6.6 In calculating the quorum for the AGM, only ordinary members who are at the meeting can be counted unless clause 5.7 applies.
- 6.7 A member who attends a meeting by a method authorised by clause 6.26 is deemed to be at the meeting for the purposes of this constitution, including determining if there is a quorum present.
- 6.8 If a Brigade AGM fails to achieve a quorum:
- a. the meeting must be adjourned;
  - b. a new meeting date must be set by the captain or president and district manager; and
  - c. all members must then be notified of the new date by a method specified in clause 11.1 at least seven days before the meeting.
- 6.9 If the second meeting fails to achieve a quorum, the AGM must be adjourned and the matter referred to the district manager.
- 6.10 At the AGM the members must:
- a. be given a report of the Brigade's activities during the previous 12 months by the captain;
  - b. be given:
    - (i) a statement of the Brigade's accounts and report by the treasurer as specified in the Brigade Management Handbook; and
    - (ii) the auditor's reportfor the year;
  - c. be given a report by any other administrative officers who are required to provide a report to the AGM by a brigade rule;
  - d. if their term of office has expired, elect the field officers for the ensuing term as required by clause 7.14;
  - e. if their term of office has expired, elect the administrative officers for the ensuing term as required by clause 7.21;
  - f. appoint an auditor for the coming year;
  - g. decide whether to set an annual subscription from the members in accordance with clause 9.4; and
  - h. deal with any other business, which was included in the AGM notice given to the members.
- 6.11 The use of proxies is limited to the election of field and administrative officers in accordance with clause 7.6.

#### **General meetings of the Brigade**

- 6.12 The president or secretary may call a general meeting of the Brigade at any time.
- 6.13 The secretary must call a general meeting of the Brigade within 21 days after being asked to do so by at least five ordinary members.
- 6.14 The secretary or another member authorised by the president must advise each member of the:
- a. date;
  - b. time;
  - c. place; and

d. agenda

of any general meeting in writing by a method specified in clause 11.1 at least seven days before the meeting.

- 6.15 Provided notice has been given of a general meeting in accordance with clauses 6.15 and 11.1, the failure on the part of any member to receive such notice will not affect the validity of any meeting of members or the decisions made at that meeting.
- 6.16 The agenda for every general meeting must include, in addition to any other items of business, the items specified in the Brigade Management Handbook.
- 6.17 The quorum for a general meeting is 15% of the ordinary members calculated at the time of the meeting unless that percentage is increased by a brigade rule.
- 6.18 In calculating the quorum, only ordinary members who are at the meeting can be counted unless clause 5.7 applies.
- 6.19 A member who attends a meeting by a method authorised by clause 6.26 is deemed to be at the meeting for the purposes of this constitution, including determining if there is a quorum present.
- 6.20 If a Brigade general meeting fails to achieve a quorum:
- the meeting must be adjourned;
  - a new meeting date must be set by the president or secretary; and
  - all members must then be notified of the new date by a method specified in clause 11.1 at least seven days before the meeting.
- 6.21 If the second meeting fails to achieve a quorum the ordinary members who are present at the meeting may continue the meeting however any decision that is made at that meeting will have no effect unless and until confirmed by the district manager.

**Chairing a meeting of the Brigade or executive committee**

- 6.22 Unless he or she is absent or does not wish to chair the meeting, the president chairs all meetings of the Brigade and the executive committee.
- 6.23 If the president is not at the meeting or if he or she does not want to chair the meeting, the ordinary members who are at the meeting must elect a person who is at the meeting to chair the meeting.
- 6.24 The person who is chairing a meeting may:
- vote on any motion; and
  - if the vote is tied, vote a second time to decide the tied vote,
- provided that, if the person who is chairing the meeting is not a member of the Brigade, they may only vote to decide tied vote and not on the motion.
- 6.25 Clause 6.24(b) does not apply if there is a tied vote in an election.

**Use of Technology**

- 6.26 A member may attend and participate in any meeting of the Brigade or the executive committee using:
- telephone;
  - video; or
  - any other technology or combination of technologies,
- provided that every person participating in the meeting can hear what is said by every other person participating in the meeting.

#### Minutes of meetings and other brigade records

- 6.27 The minutes of the AGMs, general meetings and executive committee meetings must be kept in a manner specified in the Brigade Management Handbook.
- 6.28 The minutes of the meetings must include the items specified in the Brigade Management Handbook.
- 6.29 The minutes of the meetings, copies of correspondence and other brigade records must be stored in accordance with the provisions of the Brigade Management Handbook.
- 6.30 Any member of the Brigade and the district manager may inspect and take copies of the minutes of the AGM, general meetings or executive committee meetings or other brigade record upon reasonable notice to the secretary, president or treasurer.

### 7 OFFICE BEARERS

#### Election of field and administrative officers

##### *General provisions in relation to the nomination and election of officers*

- 7.1 Field and administrative officers hold office for one year unless the Brigade has made a brigade rule increasing the term of office for a specified period not exceeding three years.
- 7.2 Nominations for the election of field and administrative officers:
  - a. may be made at the meeting at which the election will be held provided that, if the nominee is not at the meeting, he or she has agreed to accept the nomination; or
  - b. the Brigade may make a brigade rule specifying the procedure for nominations for the election of field and administrative officers.
- 7.3 A member who is qualified for election may be nominated and elected as both a field and administrative officer.
- 7.4 Voting in an election must be conducted using the 'first past the post' method unless a brigade rule is made to use one of the voting methods outlined in the Brigade Management Handbook.
- 7.5 Elections must be conducted by secret ballot unless the Brigade has made a brigade rule to allow the election to be conducted by an open ballot.
- 7.6 A member who is unable to attend the AGM may appoint another ordinary member to vote on their behalf by advising the secretary or returning officer of the name of that other member in writing before the meeting starts.
- 7.7 Clause 7.6 is limited to the election of field and administrative officers only.
- 7.8 A member may not vote on behalf of more than two other members.
- 7.9 If two or more candidates receive the same number of votes in an election there must be a second ballot in which only those persons who received the same number of votes are the only candidates.
- 7.10 The second ballot must be a secret ballot regardless of whether or not the Brigade has made a brigade rule to allow for elections to be conducted by open ballot.
- 7.11 If two or more candidates receive the same number of votes in the second ballot the election must be decided by placing the names of those candidates who received the same number of votes in a container and the name drawn first is the person elected.
- 7.12 The secretary must inform the district manager in writing of the names of the members elected as field and administrative officers within seven days of the AGM or any other election.
- 7.13 If there is a dispute in relation to a member's eligibility to vote in an election the issue must be determined by the district manager.

*Field Officers*

- 7.14 At the AGM the members must elect the following field officers when the term of that officer has expired:
- a. captain;
  - b. senior deputy captain; and
  - c. as many deputy captains as the Brigade decides at the AGM or the most recent general meeting.
- 7.15 A member is not eligible for nomination or election as a field officer unless he or she has achieved the minimum level of competency and/or other criteria set by the district manager in accordance with Service Standard 2.1.4 Appointment of Field and Group Officers.
- 7.16 Every ordinary member is entitled to vote in the election of field officers unless the Brigade has made a brigade rule establishing specific criteria for entitlement to vote in the election of field officers.
- 7.17 The order of seniority of the deputy captains will be determined by the order in which they are elected unless the Brigade has made a brigade rule to determine the order of seniority of the deputy captains.
- 7.18 If the Brigade does not determine the order of seniority of the deputy captains in accordance with clause 7.17 their seniority must be determined by the district manager in consultation with the captain.
- 7.19 Field officers elected by the Brigade take office when they are appointed by the district manager in accordance with the provisions of the Act.
- 7.20 The district manager may revoke or suspend the appointment of a person as a field officer in accordance with the provisions of Service Standard 2.1.4 Appointment of Field and Group Officers.

*Administrative officers*

- 7.21 At the AGM the members must elect the following administrative officers when the term of that officer has expired:
- a. president;
  - b. secretary;
  - c. treasurer;
  - d. any additional administrative officer positions established under clause 7.22; and
  - e. junior coordinator if the Brigade has any junior members.
- 7.22 The Brigade may make a brigade rule establishing additional administrative officer positions.
- 7.23 A member who is qualified for election may be nominated and elected as both secretary and treasurer.
- 7.24 Every ordinary member is entitled to vote in the election of administrative officers unless the Brigade has made a brigade rule establishing specific criteria for entitlement to vote in the election of administrative officers.
- 7.25 Administrative officers take office at the conclusion of the meeting at which they are elected.

#### Vacant positions

- 7.26** A field or administrative officer position becomes vacant if:
- a. the person dies;
  - b. the person resigns from the position;
  - c. the person ceases to be a member of the NSW RFS;
  - d. the person ceases to be a member of the Brigade;
  - e. the appropriate disciplinary authority suspends the person from membership of the Brigade;
  - f. the person is stood down in accordance with Service Standard 1.1.21 Stand Down/Removal from Membership and Notification of Criminal Charges and Convictions;
  - g. in the case of an administrative officer, the person is removed from that position in accordance with clause 7.27; or
  - h. in the case of a field officer:
    - (i) the regional manager:
      - A. demotes the person;
      - B. disqualifies the person from holding rank in the Brigade; or
      - C. revokes or suspends the person's appointment as an officer,following a recommendation from the appropriate disciplinary authority;
    - (ii) the district manager revokes or suspends the person's appointment as an officer in accordance with the Service Standard 2.1.4 Appointment of Field and Group Officers; or
    - (iii) the person is removed from the position in accordance with clause 7.27.
- 7.27** A field or administrative officer may be removed from his or her position if:
- a. each member is sent a notice by a method specified in clause 11.1 at least 21 days before the meeting stating:
    - (i) that a motion to remove the person from the position will be considered at a general meeting;
    - (ii) the wording of the motion; and
    - (iii) the date, time and place of that meeting;
  - b. the person is allowed to attend and address the meeting if they wish to do so;
  - c. not less than 75% of the members who are at the meeting and are eligible to vote on the motion vote in favour of the motion; and
  - d. if the position is a field officer, the district manager subsequently revokes the person's appointment as a field officer.
- 7.28** Only members who are entitled to vote in an election for field or administrative officers may vote on a motion to remove a field or administrative officer respectively from office.
- 7.29** In the event of a vacancy, the Brigade must decide as soon as possible whether:
- a. an election will be held to fill the vacancy; or
  - b. the position should be left vacant until the next AGM.
- 7.30** If the Brigade decides that the position should be left vacant until the next AGM and:
- a. the vacancy is for a field officer, each of the remaining field officers will 'step up' to fill the vacant position; or
  - b. if the vacancy is for an administrative officer, the Brigade must decide who will carry out the duties of that position until it is filled.

7.31 If a field officer's position becomes vacant and the Brigade is unwilling or unable to elect another person to that position, the district manager may appoint a suitably qualified member of the NSW RFS to fill that position until the next AGM or for a shorter period.

7.32 If the Brigade decides to hold an election to fill a vacancy:

- a. the election must take place at the AGM or a general meeting of the Brigade; and
- b. the president, secretary or other person authorised by the president must advise each member of the:

- (i) date;
- (ii) time;
- (iii) place;

at which the meeting will be held and that an election will be held to fill the vacancy, by a method specified in clause 11.1 at least 21 days prior to the meeting.

#### **Failure to elect officers**

7.33 If the Brigade fails to hold an AGM or fails to elect any or sufficient field or administrative officers such that the Brigade is, in the opinion of the district manager, unable to function safely and efficiently, the district manager may appoint one or more suitably qualified members of the NSW RFS to the vacant positions to hold office until the Brigade elects a member to the position or their appointment is revoked by the district manager.

## **8 EXECUTIVE COMMITTEE**

### **Members of the executive committee**

8.1 The members of the executive committee are:

- a. the administrative officers referred to in clauses 7.21(a) to 7.21(c);
- b. the captain; and
- c. any other members appointed or elected pursuant to clause 8.2.

8.2 The Brigade may make a brigade rule increasing the membership of the executive committee to include other administrative officers, other field officers or other ordinary members who are not officers.

### **Function of the executive committee**

8.3 The executive committee manages the Brigade other than in relation to operational activities.

8.4 The executive committee must manage the Brigade in accordance with any directions or conditions adopted by majority resolution at the AGM or a general meeting.

### **Executive committee meetings**

8.5 The executive committee must meet as often as needed.

8.6 The president or secretary may call an executive committee meeting at any time.

8.7 The secretary or another member authorised by the president must advise each member of the executive committee of the:

- a. date;
- b. time;
- c. place; and
- d. agenda

of any executive meeting by a method specified in clause 11.1 at least seven days before the meeting.

- 8.8 The quorum for an executive committee meeting is three members or 25% of the executive committee, calculated at the time of the meeting, whichever is the greater unless that percentage is increased by a brigade rule.
- 8.9 In calculating the quorum, only members of the executive committee who are at the meeting can be counted.
- 8.10 A member who attends a meeting by a method authorised by clause 6.26 is deemed to be at the meeting for the purposes of this constitution, including determining if there is a quorum present.
- 8.11 Minutes of each executive committee meeting must be presented to the AGM or next general meeting whichever is held first after the executive committee meeting.
- 8.12 The executive committee may remove a reference to any confidential discussion or decision in the copy of its minutes that is presented to the AGM, a general meeting or published.

## 9 FINANCE

### Not for profit

- 9.1 The assets and income of the Brigade may only be used to carry out its aims and no part may be distributed directly or indirectly to the members except as bona fide compensation for:
- expenses incurred on behalf of the Brigade; or
  - services rendered to the Brigade.

### Social account

- 9.2 Notwithstanding clause 9.1, the Brigade may maintain a separate social account for the deposit and expenditure of monies contributed for the sole purpose of:
- conducting social events for members, their families and friends; or
  - the welfare of members.
- 9.3 General brigade funds or monies donated to the Brigade to assist it in carrying out its aims must not be deposited to the social account or used for conducting social events.

### Annual subscription

- 9.4 The Brigade must decide at the AGM if it will collect an annual subscription from members and the amount of any annual subscription.
- 9.5 Any annual subscription is due 30 days after the AGM.
- 9.6 A life member is not required to pay any annual subscription that he or she would otherwise be required to pay to the Brigade.

### Management of brigade funds

- 9.7 All monies received by the Brigade must be deposited into an account in the Brigade's name, that has been established at a bank, as soon as practicable after their receipt.
- 9.8 All brigade expenditure must be authorised by a resolution of the AGM or a general meeting of the Brigade.
- 9.9 The Brigade may adopt a resolution at the AGM or a general meeting of the Brigade authorising the executive committee to approve Brigade expenditure subject to any conditions or limits set out in the resolution provided that all such expenditure is subsequently reported to a Brigade AGM or general meeting.
- 9.10 All cheques or other authorities to pay monies out of the Brigade's accounts, including any electronic payments or transfers, must be signed or otherwise authorised by:
- any two of the treasurer, president, captain and secretary; or
  - at least two administrative or field officers in accordance with a brigade rule.

9.11 All Brigade fundraising activities must comply with any relevant Service Standard including Service Standard 1.1.16 Fundraising Activities (Provisions of Goods and Services).

#### Brigade financial year

9.12 The Brigade's financial year is 1 April to the next 31 March.

#### Auditor

9.13 The Brigade must appoint an auditor at the AGM.

9.14 The auditor must:

- a. not be a member of the Brigade; and
- b. have the qualifications specified in the Brigade Management Handbook.

9.15 The auditor must conduct an audit of the Brigade's financial records at the end of each financial year as specified in the Brigade Management Handbook and provide a written report to the treasurer to be provided to the members at the AGM.

9.16 A copy of the statement of the Brigade's accounts, report by the treasurer, and auditor's report presented to the AGM must be sent to the district manager within seven days of the AGM.

9.17 In the event that the Brigade fails to provide an audited set of accounts, to the AGM as required by clause 9.15 or to the district manager as required by clause 9.16 the district manager must:

- a. appoint an auditor for the Brigade
- b. direct the Brigade to make available all records to that auditor so that they may conduct an audit;
- c. if appropriate charge the cost of that audit to the Brigade; and
- d. call a meeting of the Brigade to present the audited financial statements.

## 10 PUBLIC FUND

**Note – these provisions only apply if the Brigade wishes to accept tax deductible donations in its own right.**

10.1 Clause 10 only applies if the Brigade establishes a Public Fund for the purposes set out in clauses 10.3 and 10.4.

10.2 The Brigade may establish a fund called "Brigade name" followed by the words "Volunteer Fire and Emergency Public Fund" which is to be governed by the rules set out in this clause 10.

10.3 The object of the Public Fund is to solicit and receive gifts from the public solely for the purpose of supporting the volunteer-based fire and emergency service activities of the Brigade.

10.4 The Brigade must maintain the Public Fund for the sole purpose of supporting the volunteer-based fire and emergency service activities of the Brigade and to receive and record all of the following:

- a. gifts of money or property for that purpose;
- b. deductible contributions described in item 7 and 8 of the table in section 30 -15 of the Income Tax Assessment Act 1997 in relation to a fund-raising event held for that purpose; and
- c. money received because of such gifts and contributions.
- d. The Public Fund shall not receive any other money or property.

10.5 The Brigade must establish and maintain a separate bank account into which all gifts, or deductible contributions, of money or sale of gifted property for the sole purpose of supporting the volunteer-based fire and emergency service activities of the Brigade must be paid. This bank account must not receive any other money or property.

- 10.6 The Brigade may invite the public to make gifts of money or property to the Public Fund for the volunteer-based fire and emergency service activities of the Brigade.
- 10.7 All receipts for gifts must:
- be issued in the name of the "Brigade name" "Volunteer Fire and Emergency Public Fund"; and
  - state that the receipt is for a gift; and
  - state the Australian Business Number (ABN) of the Brigade.
- 10.8 A management committee comprising the treasurer and no fewer than two other persons must be appointed by the Brigade to administer the Public Fund. A majority of the members of the management committee must be persons having a degree of responsibility to the general community by reason of their occupation or standing in the community.
- 10.9 The Public Fund must operate on a non-profit basis. No portion of the assets or income of the Public Fund will be distributed directly or indirectly to members of the Brigade or the Public Fund's management committee apart from bona fide compensation for services rendered or expenses incurred on behalf of the Public Fund.
- 10.10 The Brigade must use the Public Fund for the sole purpose of supporting the volunteer-based fire and emergency service activities of the Brigade. The Public Fund must be used only in accordance with this constitution and any relevant Service Standard.
- 10.11 The Brigade must notify the Australian Taxation Office in writing if it is no longer entitled to be endorsed for the operation of the Public Fund, or of any changes that would affect its entitlement to endorsement.

## 11 NOTICES

- 11.1 Any notice of meeting, agenda or other document which must be provided to a member may be:
- delivered to the member personally;
  - posted by prepaid letter addressed to the last known place of residence, business or post office box of the member;
  - sent by email to an email address specified by the member, in correspondence or otherwise, as an address to which emails to the member may be sent; or
  - sent by facsimile transmission to a number specified by the member, in correspondence or otherwise, as a number to which facsimile transmissions to the member may be sent.
- 11.2 The notice will have been deemed to have been received immediately in the case of a notice sent pursuant to clauses 11.1 (a), (c) and (d) and after five clear business days in the case of a notice sent pursuant to clause 11.1 (b).
- 11.3 The Brigade may make a brigade rule that varies the method by which members may be given notice provided that any other method of giving notice gives not less than any required notice period specified in the constitution.

## 12 BRIGADE RULES

- 12.1 The Brigade may make a brigade rule in relation to the specific clauses in this constitution that provide for the making of a brigade rule.
- 12.2 A brigade rule must be consistent with the provisions of:
- the Constitution;
  - the Brigade Management Handbook;
  - the Service Standards; and
  - any relevant district standard operating procedure.

- 12.3 In the case of any inconsistency the provisions of the documents in clause 12.2(a)-12.2(d) shall prevail.
- 12.4 A copy of any motion to make, amend or repeal a brigade rule must be sent to each member by a method specified in clause 11.1 at least 21 days before the meeting at which the motion will be considered.
- 12.5 A brigade rule may be made, repealed or amended provided that not less than 75% of the ordinary members who are at the meeting vote in favour of the motion.
- 12.6 A copy of the new or amended brigade rule must be sent to the district manager within seven days of the motion being passed.
- 12.7 A brigade rule does not come into effect until it is:
- approved by the district manager; and
  - posted on MyRFS by the district manager or a person authorised by the district manager.
- 12.8 Any resolution amending or repealing a brigade rule does not come into effect until the change has been:
- approved by the district manager; and
  - posted on MyRFS by the district manager or a person authorised by the district manager.
- 12.9 A brigade rule that appears on MyRFS is deemed to have been properly made in accordance with this constitution and not to have been amended or repealed.

### 13 BRIGADE STANDING ORDERS

- 13.1 The Brigade may make brigade standing orders relating to the day-to-day management and operation of the Brigade.
- 13.2 A brigade standing order must not amend or otherwise alter the operation of this constitution or a brigade rule.
- 13.3 A brigade standing order must be consistent with the provisions of:
- the Constitution;
  - the Brigade Management Handbook;
  - the Service Standards; and
  - any relevant district standard operating procedure.
- 13.4 In the case of any inconsistency, the provisions of the documents in clause 13.3 (a) -13.3 (d) shall prevail.
- 13.5 A copy of any motion to make, amend or repeal a brigade standing order must be sent to each member by a method specified in clause 11.1 of this Constitution at least 21 days before the meeting at which the motion will be considered.
- 13.6 A brigade standing order may be made, repealed or amended provided that not less than 50% of the ordinary members who are at the meeting vote in favour of the motion.
- 13.7 If in the opinion of the district manager a brigade standing order contravenes clauses 13.2 or 13.3 he or she may direct the Brigade to amend, alter or rescind that brigade standing order.

### 14 DISCIPLINE

- 14.1 Disciplinary action may be taken against an officer or member of the Brigade by a disciplinary panel established in accordance with the provisions of Service Standard 1.1.2 Discipline or another appropriate disciplinary authority.

## 15 INTERPRETATION AND REVIEW OF CONSTITUTION

### Interpretation of Constitution and brigade rules

- 15.1 Issues relating to the interpretation of this constitution or a brigade rule which arise at the AGM, a general meeting or a meeting of the executive committee must be decided in the first instance by the chairperson of the meeting.
- 15.2 If a motion of a dissent in the ruling of the chairperson is carried, the matter must be adjourned and the question referred to the district manager for determination.

### Review of Constitution

- 15.3 The Brigade must review the provisions of the Constitution in accordance with requirements of the Brigade Management Handbook.

## 16 DISBANDMENT

### 16.1 If:

- a. the Brigade is disbanded and/or the Public Fund is wound up; or
- b. the Public Fund has been endorsed as a deductible gift recipient for the operation of the fund and the Public Fund ceases to be so endorsed,

any property remaining after the payment of all expenses and liabilities and/or any surplus assets of the Public Fund must be transferred to one or more rural fire brigades or funds, authorities or institutions with similar aims and purposes to those of the Brigade, that are deductible gift recipients.

- 16.2 In deciding which rural fire brigade or funds, authorities or institutions with similar aims and purposes that are deductible gift recipients to which the remaining property should be transferred, the Brigade must take into account the requirements of [Service Standard 2.1.1 Formation and Disbandment of Brigades and Groups of Brigades](#) and [Service Standard 2.1.14 Management of Deductible Gift Recipient Status for NSW RFS Brigades](#).
- 16.3 If at the time of disbandment, no rural fire brigade is endorsed by the Commissioner of Taxation as a deductible gift recipient, any property remaining must be transferred to another fund, authority or institution that is endorsed as a deductible gift recipient.
- 16.4 No payment or transfer may be made by the Brigade in the circumstances mentioned in clause 16.1 or 16.3 above, otherwise than in accordance with clause 16.5.
- 16.5 If the Brigade is disbanded or merged with another rural fire brigade any monies or other property held by the Brigade other than in the Public Fund (assets), must:
- a. if the Brigade is merged with another rural fire brigade, be transferred to the merged entity; or
  - b. if the Brigade is disbanded, transferred to another rural fire brigade selected by the members of the Brigade provided that, if no such selection is made before the Brigade is disbanded, the assets must be transferred to a rural fire brigade nominated by the district manager.

## 17 SUPPORT BRIGADE GROUPS

**Note - these provisions only apply if the Brigade is a district support brigade as that expression is used in the Brigade Management Handbook.**

- 17.1 The district manager may, after consulting with the members of the Brigade, determine that the Brigade will operate:
- a. as a single entity in which case the district manager may establish one or more sections within the Brigade to carry out specific functions and administrative officer positions for each section (in addition to the field and administrative officers specified in clause 7 of this constitution) who will be elected by the members in accordance with the provisions of this

constitution; or

- b. as separate support groups within the Brigade that will carry out specific functions as individual entities in which case:
  - (i) the provisions of the constitution with the exception of clause 7.14 (a) will apply to each group as if it were a rural fire brigade; and
  - (ii) each support group will elect a senior deputy captain and deputy captains as if it were a rural fire brigade

in accordance with the provisions of the Brigade Management Handbook.

# Application for Financial Donations and Sponsorships



In Accordance with the Donations Policy GOV 011 / Section 356 of the Local Government Act 1993

## Applicants Details

Name of Organisation	Lifegate Foodcare
Contact Person	Sarah Charlesworth
Address / Location	[Redacted]
Phone Number	[Redacted]
E-Mail Address	[Redacted]
ABN (If Applicable)	73576716265
Date of Establishment (If Applicable)	
Is your Organisation Registered for GST? (If Applicable)	Yes-Lifegate church is and foodcare is an enterprise within Lifegate.



## Project / Activity Details

Name of Project / Activity	Foodcare
Cash Amount \$	
In Kind Support: (You will be required to submit copies of quotes from Council in your application)	<input type="checkbox"/> Waste Management. E.g. Provision of bins / rubbish and recycling removal (Includes staff time for drop off and collection). <input type="checkbox"/> Mowing / Gardening <input type="checkbox"/> Road Closures (Includes Staff time) <input type="checkbox"/> Fee Waivers. E.g. DA / Hall Hire Fees, (Security deposits will need to be paid by the applicant but will be refunded provided no damage in incurred) <input type="checkbox"/> Promotion via Print Media (Council Website Advertisement etc.)
Amount of Funding Requested	

Other – Please outline \_\_\_\_\_

Briefly describe the Project / Activity

See attached document "Answers to questions"

**Project / Activity Financial Details**

Financial Details of the Project or Activity for which assistance is sought	See attached document "Answers to questions."
Total Cost of the Project or Activity	See attached Please note: if the whole cost cannot be funded we would still greatly appreciate part of. eg. Fridge and one freezer.
Details of other funding received from Snowy Monaro Regional Council (If Applicable)	NA
Details of other financial assistance sought or obtained	See attached document "Answers to questions"

**Project / Activity Details**

How will your Project / Activity benefit the Snowy Monaro Regional Community?	"
What is the expected amount of resident participation?	"
What other Local Community Groups is involved in this Project / Activity?	"
Outline your Organisation's capacity to deliver the Project / Activity, or, describe previous experiences.	"

<p>How will Council funding be acknowledged?                  E.g. Logo or signage                  (Council Funding must be acknowledged in your Project or Activity)</p>	<p>See attached document "Answers to questions"</p>
<p>Please provide details of Office Bearers or other Involved Parties</p>	<p>"</p>
<p>What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?</p>	<p>"</p>
<p>What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?</p>	

**Application Checklist**

If the following documents are not attached with the application, this may result in the application not being considered.

Attached? (Please mark YES or No)

<p>A copy of the Group / Organisation's most recent bank statement or Treasurers Report, for the past Financial Year                  Please note: Foodcare is an enterprise within the Lifegate Church bank - I have attached a separate "enterprise cash-flow" for this financial year in addition to the bank statements for more accurate detail.</p>	<p>As foodcare has grown considerably and now pays a salary (which it did not last financial year) I have provided our most recent financial statements which are more relevant than last financial year.</p>
<p>A copy of the Group / Organisation's Public Liability Insurance</p>	<p><del>see attached</del> Yes - comes under Lifegate Church's insurance.</p>
<p>Where the Group / Organisation intends to purchase equipment, and a copy of the quote/s obtained</p>	<p>Yes</p>

Where the Group / Organisation does not have an ABN, a 'Statement by a Supplier' form is required

NA - comes under Lifegate Church

If your Group is not incorporated, please supply a letter from your supporting body

NA - comes under Lifegate Church.

**Authorization of Applicant**

If the following is not completed, this may result in the application not being considered.

Name	Sarah Charlesworth
Office Held / Position	Administrator at Lifegate Church
E-Mail Address	[REDACTED]
Postal Address	[REDACTED]
Phone Number/s	[REDACTED]

**Declaration and Signature of Applicant**

- I confirm that the information contained in the application form and within the Documents are true and correct;
- I confirm that this application has been submitted with the full knowledge and support of the applicant;
- I declare that should this application be successful the funding will be expended as outlined in the above documentation;
- I acknowledge the Donation / Sponsorship acquittal requirements, and understand that surplus funds may be required to be returned to Council, and;
- I am aware this application will be reproduced in the Council Business Paper, and authorise for the publication of information required.

Signature	[REDACTED]
Name	Sarah Charlesworth
Position	Administrator Lifegate Church
Date	24/5/19

## **ANSWERS TO QUESTIONS**

### **Briefly describe the Project/Activity:**

At Lifegate Foodcare, it is our aim to provide affordable, healthy food to low income families and individuals in Cooma. Currently our supplies have been limited to packaged food, day-old bread and fruit and vegetables. A recent survey of our membership (now 556 individuals), indicated a desperate need for refrigerated food such as meat, eggs and cheese. To meet this need we require a fridge and freezers to store and display the food. We have previously been unable to supply such products due to the high cost of refrigerated transport from Foodbank in Sydney. Due to the increase in demand (from 30 hampers per week in November 2018, to 80 at the time of writing), and with the generosity of Monaro Community Access Centre and Mission Australia, we are now able to organise the freight. We currently have a cool room which we can store excess cold food and a domestic freezer which is shared with Lifegate Church and Chit Chat Chew. If the products are stored in these appliances, customers are unable to select their own requirements and volunteers are required to walk back and forth from the kitchen to bring each item to the client. Much of the food accessed from Foodbank (ie meat), will need to be frozen on arrival, to increase the length of time it can be stored and avoid waste.

Foodcare is a not-for-profit program which runs every Thursday from 9:30am-5:30pm and provides the community with low-cost food and free emergency food relief. It is self-funded, with the exception of part of the coordinator's wages, which is paid by Lifegate Christian Church. It is made possible by 15 volunteers. Community members on a low income, such as those with a Health Care Card or Pension Card or who are unable to access Centrelink concession cards, but still have a very low income or those in exceptional circumstances, are able to sign up and shop. The groceries are up to 75% less than retail and hampers are priced between \$8 and \$55. Having purchased a hamper, clients are able to select free fruit and vegetables and bread. The design of the program allows members to maintain their dignity and releases pressure from organisations and agencies which provide free hampers or food vouchers. In addition to food received from Foodbank in Sydney, food is rescued from Aldi, Coles, Woolworths and several smaller local businesses.

### **Financial Details of the project or activity for which assistance is sought:**

Funding for the purchase of a fridge and two freezers for the storage of cold food and freezer items.

### **Total Cost of the project or activity:**

Fridge \$1099

Freezer \$2899 x 2 = 5798.

Total: \$6897

*Please see attached invoice.*

### **Details of other financial assistance sought or obtained:**

Lifegate Foodcare is a self-funded, not for profit organisation.

The below organisations have donated money toward the cost of refrigerated transport which will allow us to access the first four pallets of cold food, which will be potentially stored in the new fridge and freezers.

Monaro Community Access Centre (MCAS) - \$110

Mission Australia - \$250

**How will your Project/activity benefit the Snowy Monaro Regional Community?**

Lifegate Foodcare is a resource for the whole community. Our clients are referred to us from MCAS, Mission Australia, Wellways, St Vincent De Paul, Salvation Army, Cooma Challenge, Barnardos, Brighter Futures, Centrelink and Service NSW to name a few. The provision of these new appliances will allow us to increase the support we can provide both agencies and individuals, because we can stock vital products which have been previously unavailable.

Our clients are able to shop with us weekly, keeping their cost of living down, allowing them to purchase healthier food and meaning they are more likely to be able to afford other expenses such as rates, electricity, phone and children's activities. By using this service, clients can stretch their small budgets further. It is our hope our service also takes the pressure off other local agencies who provide free hampers and food vouchers, allowing their limited funding to reach more people. We also provide free hampers and often the above agencies refer clients to us to receive these.

As well as Cooma, our clients travel from Bombala, Nimmitabel, Adaminaby, Jindabyne, Berridale and Bredbo.

We have made arrangements with St Vincent De Paul, Salvation Army, Mission Australia, Monaro High School Breakfast Club and Snowy's Place, to provide packaged and cold food to their relief programs at cost price, free of freight charges.

Because we work in connection with other agencies, we regularly refer people who need assistance in other areas onto the appropriate organisations, meaning our impact goes beyond food/financial support. According to our recent survey, members have found Foodcare to be a supportive, non-judgemental environment where they can receive informal emotional support. We offer free morning tea and members also use our service as a social outing.

**What is the expected amount of resident participation?**

Currently Foodcare provides over 80 hampers a week to residents from all across the council area. As many of these hampers are for families (some with many children) a conservative estimate would be over 200 people weekly are directly impacted by Foodcare.

According to the Australian Bureau of Statistics, the average household weekly income is \$1000. Families living on such an income would struggle to meet all of their commitments. Foodcare provides a crucial service to our community. Currently we have 550 members and each week sign up 4-6 new people. In the past four weeks we have supported 134 different families and provided between 8-10 undocumented free hampers to clients from other agencies. Based on the ABS figures and the increase in population due to Snowy 2.0, it is expected the demand will continue to increase. In the past six months, the demand has already increased by 170 per cent.

**What other local community groups is involved in this project/activity:**

Lifegate Church runs the project out of their church building and pays half the salary of Nancy Groves who is co-ordinating Foodcare. There are about 15 community volunteers. We have 2 Work for the Dole people helping out.

Coles and Aldi donate leftover produce and bread. Cooma Health Food Store, Sandi's Hot Bake and PD Murphy's also donate left over food each week.

St Vincent de Paul send left over frozen meat to us and we send leftover bread and vegetables to them each week.

Please also see the answer to the question regarding community benefits for more on this.

**Outline your organisation's capacity to deliver the project/activity or describe previous experience:**

Lifegate Foodcare has been successfully running as a self-funded program for six years. In the last 6 months we have seen tremendous growth, which is why we are expanding in order to better assist the community.

**How will council funding be acknowledged? Eg Logo or signage. (Council funding must be acknowledged in your project or activity)**

Funding will be acknowledged with signage attached to the fridge and freezers. In addition, we will advertise the receipt of the grant on our Facebook site, in the local newspaper and on any advertising material relating to the provision of cold food at Foodcare.

**Please provide details of office bearers or other involved parties:**

Lifegate Foodcare Coordinator - Nancy Groves (0419 485 975)

Lifegate Church Cooma. (6452 5229). Contact person: Ps David Reading.

**What services or activities will the recipient of funding provide to Snowy Monaro Regional Community:**

With the help of the grant we will be able to provide the addition of cold and frozen food for the members of Foodcare. Please refer to the previous answers for more details of the services we currently provide.



**COOMA BETTA HOME LIVING**

55 SHARP STREET  
 COOMA NSW 2630  
 Ph: 02 6452 2541 Fax: 02 6452 4706  
 ABN: 44576107657  
 EMAIL: cooma@my.betta.com.au

Quotation No : 12512000491

**Charge To**

**Deliver To**

LIFEGATE CHRISTIAN CHUCH  
 5-7 YULIN AVE  
 COOMA NSW 2630

LIFEGATE CHRISTIAN CHUCH  
 5-7 YULIN AVE  
 COOMA NSW 2630

Bus Ph	Home Ph	Fax No	Mobile	Ref No	ABN	Job No	Taken By
			0422 179 609				

Date	Time	Account	Salesperson	Customer Order	Comments	Date Recd	Terminal	Page
17-05-19	04:59pm	12500003684	5 George Ant			17-05-19	TILL5	1 of 1

Item Code	Model No	Description	Qty	Unit Price	Total Inc
636229	MISC	MISCELLANEOUS DM076-A UPRIGHT GLASS DOOR FRIDGE 322 LITRE	1	1099.00	1099.00
636229	MISC	MISCELLANEOUS GL1DC385FR UPRIGHT GLASS DOOR FREEZER 358 LITRE PRICE INCLUDES DELIEVRY TO YULIN AVE	2	2899.00	5798.00

Total EX GST :	\$ 6270.00
Total Inc GST (\$627.00) :	\$ 6897.00

Whilst risk in the goods shall pass on delivery to the buyer - legal and equitable title shall remain with the vendor until payment in full for all debts accrued or owed to the vendor is made

**WE'RE PROUD TO SUPPORT YOUNGCARE**

Youngcare is committed to helping young Aussies with high care needs live life with choice, independence and dignity.  
 For more details visit [www.betta.com.au/youngcare](http://www.betta.com.au/youngcare)





Statement Period  
 29 March 2019 - 30 April 2019

**Westpac Community Solutions One**

Account Name  
**SNOWY MONARO ASSEMBLY OF GOD  
 COOMA CHURCH**

019  
 THE SECRETARY  
 SNOWY MONARO ASSEMBLY OF GOD  
 PO BOX 947  
 COOMA NSW 2630

Customer ID  
 [REDACTED] **SNOWY MONARO  
 ASSEMBLY OF GOD**

BSB Account Number  
 [REDACTED]

Opening Balance	+ \$26,295.42
Total Credits	+ \$16,688.73
Total Debits	- \$18,339.16
Closing Balance	+ \$24,644.99

**TRANSACTIONS**

Please check all entries on this statement and promptly inform Westpac of any possible error or unauthorised transaction

DATE	TRANSACTION DESCRIPTION	DEBIT	CREDIT	BALANCE
<b>29/03/19</b>	<b>STATEMENT OPENING BALANCE</b>			<b>26,295.42</b>
01/04/19	Withdrawal Westpac Merchant Fees 24599508Fee 001556	46.75 ✓		26,248.67
01/04/19	Withdrawal Mobile 1956796 Pymt Dp & Tm Re Manse	275.00 ✓		25,973.67
01/04/19	Withdrawal Online 8402037 Bpay Origin Ene	1,081.18 ✓		24,892.49
02/04/19	Deposit Cooma NSW		473.80 ✓	25,366.29
02/04/19	Deposit Cooma NSW		649.00 ✓	26,015.29
02/04/19	Deposit Mr Ryan Edward G Gilpin Tithes		1,000.00 ✓	27,015.29
03/04/19	Deposit Mrs Nanda-Riko M Tithe		105.00 ✓	27,120.29
03/04/19	Withdrawal Online 1501478 Pymt Ministers Ministers A/c	300.00 ✓		26,820.29
03/04/19	Withdrawal Online 1764131 Pymt Sarah Char Sarah C Childcare	200.00 ✓		26,620.29
04/04/19	Deposit Steve Missions		25.00 ✓	26,645.29
04/04/19	Deposit Duncan Murdoch Offering		100.00 ✓	26,745.29
04/04/19	Deposit Groves Am T and O		200.00 ✓	26,945.29
04/04/19	Deposit Steve Steve		320.00 ✓	27,265.29
04/04/19	Deposit Matt Sarah Tithe		375.00 ✓	27,640.29
04/04/19	Withdrawal Online 1554739 Pymt Dp & Tm Re Wages	673.00 ✓		26,967.29
05/04/19	Deposit Online 2282014 Tfr Westpac Community Sotithes wrong acc		110.00 ✓	27,077.29
05/04/19	Deposit Tm Bank D Amey \$50 Mission		100.00 ✓	27,177.29

S000348 / M000212 / 121 / CNEUNCPW

<b>SNOWY MONARO ASSEMBLY OF GOD</b> Enterprise Cashflow for period ended 30-Jun-19 (GST Net) Enterprises: Building Fund/COMMUNITY FOODBANK/Kingdom Expansion, Leaders/Mission Tithe/Real Women/Roofing Fund/Tithes & Offerings/Unallocated Banks: SMAOG Cooma Church/Expense Account									
	Total	C-BFUND	C-FOOD	C-EQUIP	C-MT	C-RW	C-ROOF	C-TITHE	Other
<b>Operating Receipts</b>									
Hire of Hall & Equip.	1788							1788	
Tithes and Offerings	70520							70520	
Interest Received	20							20	
Designated Offerings	6235	930				2000		3305	
Building Fund Donations	550	550							
Missions Donations	1310				1195			115	
Sales / Foodcare	34475		30063	200				4212	
Loans	500			500					
Sales ex GST	329							329	
Mission tithe	9345				9345				
EO Tithes	8805			8805					
GST Received	4247							4247	
Transfer	68							68	
<b>Totals</b>	<b>138192</b>	<b>4480</b>	<b>30063</b>	<b>9505</b>	<b>10540</b>	<b>2000</b>	<b>0</b>	<b>84604</b>	<b>0</b>
<b>Operating Expenses</b>									
Building Expenses	168	32						136	
Bank Charges	514		514						
Donations / gifts	12506		1800	2035				8671	
Electricity & Gas	6174							6174	
General Expenses	543		164	137				242	
Conferences x GST	600			600					
Purchases	3053	13	547	1355				1139	
Purchase ex GST	23628		23628					200	
Rates	7524							7524	

*Finances relevant to Food care with LifeGate bank account.*



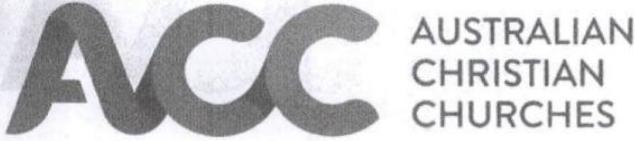


**SNOWY MONARO ASSEMBLY OF GOD**  
 Enterprise Cashflow for period ended 30-Jun-19 (GST Net)  
 Enterprises: Building Fund/COMMUNITY FOODBANK/Kingdom Expansion, Leaders/Mission Tithes/Real Women/Roofing Fund/Tithes & Offerings/Unallocated  
 Banks: SMAOG Cooma Church/Expense Account

	Total	C-BFUND	C-FOOD	C-EQUIP	C-MT	C-RW	C-ROOF	C-TITHE	Other
Trf from SMAOG Cooma	824			625				200	
<b>Totals</b>	<b>40320</b>	<b>0</b>	<b>0</b>	<b>2335</b>	<b>11706</b>	<b>0</b>	<b>0</b>	<b>7251</b>	<b>19029</b>
Cash Surplus/-Deficit	5194	614	1840	5693	734	2000	5191	8150	-19029

current bank  
 balance for  
 Foodcare

Public Liability Insurance. *AD 24/3/19*



Level 1, 917 Riversdale Road  
 Surrey Hills VIC 3127  
 P. (03) 9811 9811  
 F. (03) 9811 6466  
 Freecall 1800 646 777  
 insuranceservices@acsfinancial.com.au  
 Assemblies of God in Australia Ltd  
 ABN 65 004 617 467

**STATEMENT OF ACCOUNT  
 AS AT 22/03/2019**

To: Snowy Monaro AOG  
 Lifegate Christian Church  
 PO Box 947  
 COOMA NSW 2630

Our Reference: SNOWYMONN

Listed below are the invoices that are currently due for payment. In relation to the table below for Mutual products please read 'Class of Policy' as 'Class of Protection' and 'Premium' as 'Contribution'. Please pay the amount shown on this statement on or before the due date. If you have any queries about the enclosed account, please call our office for assistance.

Page 1 of 1

Invoice Date	Invoice	Class	Due Date	Total Cost	Status	Balance
22/03/2019	57051 PN: 1102/K00106/19002	RWL Voluntary Worker - Lloyd's Of London	31/03/2019	\$262.90	CURRENT	\$262.90
22/03/2019	58109 PN: 03 MIS 1684824	RWL Prof. Indemnity - Insurance Australia Limited (T/as CGU Insurance)	31/03/2019	\$202.13	CURRENT	\$202.13
22/03/2019	58343 PN: 03 ML 1684841	RWL ML - Insurance Australia Limited (T/as CGU Insurance)	31/03/2019	\$268.85	CURRENT	\$268.85
22/03/2019	59118 PN: ACSMLA01	RWL Public Liability - Co-insurance	31/03/2019	\$1,414.55	CURRENT	\$1,414.55
22/03/2019	59611 PN: ACSMPRA01	RWL PROPACSM - Co-insurance	31/03/2019	\$4,611.20	CURRENT	\$4,611.20

N/B = New Policy/Protection      RWL = Renewal      TRW = Transfer Renewal  
 LAP = Lapse Advice              CLN = Cancellation      MCN = Mid-term Cancellation  
 PAYMENT OF THIS ACCOUNT IS NOW DUE. IF YOU HAVE ANY  
 QUERIES REGARDING THIS ACCOUNT, PLEASE CONTACT OUR OFFICE.

END = Endorsement

**TOTAL \$6,759.63**  
 Includes GST of \$612.70

(A processing fee applies for Credit Card payments)



Please turn over for further payment methods and instructions



DEFT Reference Number  
 40270182911660  
 Pay by credit card (Visa, Mastercard, Amex or Diners)  
 at [www.deft.com.au](http://www.deft.com.au) or 1300 78 11 45



\*498 40270100082911660



Billers Code: 20362  
 Ref: 40270182911660

ACS FINANCIAL PTY LTD

Our Reference: SNOWYMONN

Statement Date: 22/03/2019

**TOTAL DUE \$6,759.63**  
 Includes GST of \$612.70

+402701 82911660 <

000675963<3+

**From:** Susan Burke  
**Sent:** 24 May 2019 11:00:24 +1000  
**To:** Records Snowy Monaro Regional Council  
**Subject:** Application for Financial Donations and Sponsorships  
**Attachments:** GRANT\_APPLICATION-final.pdf, costume-price-quote.pdf, 2019 Insurance.pdf, MDC Showgroup Statement 2018\_2019.pdf

Hello,  
Please find attached:

- Application for Financial Donations and Sponsorship on behalf of Monaro Dance Centre.
- Costume price quote
- Treasurer's Report
- A copy of the Monaro Dance Centre's Public Liability Insurance

\*\*Please note: The electronic form did not allow for an electronic signature to be inserted on page 4 "Declaration and Signature of Applicant". Therefore, I was unable to sign the form. If this is a problem, please contact me on: 0409 522 556

Kind regards,  
Susan Burke



Kind regards,  
Susan

# Application for Financial Donations and Sponsorships



In Accordance with the Donations Policy GOV 011 / Section 356 of the Local Government Act 1993

Applicants Details	
Name of Organisation	MONARO DANCE CENTRE PTY LTD
Contact Person	Kayla Bogatek
Address / Location	[REDACTED]
Phone Number	[REDACTED]
E-Mail Address	kayla@monarodancecentre.com.au
ABN (If Applicable)	19 117 540 128
Date of Establishment (If Applicable)	January 1994
Is your Organisation Registered for GST? (If Applicable)	Yes

Project / Activity Details	
Name of Project / Activity	Costumes for Showgroup - Kids Artistic Revue
Amount of Funding Requested	<p>Cash Amount \$ 2279.75</p> <hr/> <p>In Kind Support:                      (You will be required to submit copies of quotes from Council in your application)</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Waste Management. E.g. Provision of bins / rubbish and recycling removal (Includes staff time for drop off and collection).</li> <li><input type="checkbox"/> Mowing / Gardening</li> <li><input type="checkbox"/> Road Closures (Includes Staff time)</li> <li><input type="checkbox"/> Fee Waivers. E.g. DA / Hall Hire Fees, (Security deposits will need to be paid by the applicant but will be refunded provided no damage is incurred)</li> <li><input type="checkbox"/> Promotion via Print Media (Council Website Advertisement etc.)</li> </ul> <p>Other – Please outline <u>Cash Donation</u></p>

Briefly describe the Project / Activity	Showgroup compete in a state level dance competition held in Canberra during JOctober. Costumes for the event are costly. We are asking for a cash donation to help us cover the cost of one costumes for one of the dance routines that will be performed at the event. Competitions of this calibre help our dedicated and passionate students to grow and pursue excellence in
---	---

<b>Project / Activity Financial Details</b>	
Financial Details of the Project or Activity for which assistance is sought	Kids Artistic Revue
Total Cost of the Project or Activity	\$2279.75 - costumes (for one dance) + troupe entry fees (approx. \$2500) = \$4779.75 (approx.)
Details of other funding received from Snowy Monaro Regional Council (If Applicable)	N/A
Details of other financial assistance sought or obtained	Financial assistance is sought from parents of our dancers, who fund-raise through providing canteens at our concerts.

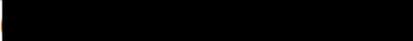
<b>Project / Activity Details</b>	
How will your Project / Activity benefit the Snowy Monaro Regional Community?	Having Monaro Dance Centre Showgroup compete at Kids Artistic Revue (KAR) benefits the Snowy Monaro Regional Community by providing youth with an amazing opportunity to follow their dreams, showcase their talents, be visible on a national stage and most important be part of a team. Having Young people understand that living in a rural community is not a barrier to achieve their dreams is important so that our youth choose to stay in the region. The group of dancers are highly regarded in the local world, and extremely visible on social media.
What is the expected amount of resident participation?	Students participants: 30
What other Local Community Groups is involved in this Project / Activity?	N/A

<p>Outline your Organisation's capacity to deliver the Project / Activity, or, describe previous experiences.</p>	<p>The director of Monaro Dance Centre, Kayla Bogatek lodges registrations and sources or sews costumes on behalf of the Showgroup. She has a vast experience in this field and always submits entry fees and registrations on time and in accordance with competition guidelines.</p>
---	--

<p>How will Council funding be acknowledged?  E.g. Logo or signage  (Council Funding must be acknowledged in your Project or Activity)</p>	<p>Council logo as "proudly sponsored by" on all media coverage on the Showgroup's Participation in K.A.R  Opportunity for council representative to be photographed with the students and for Council to use the photograph for Aouncil marketing and advertising.  The group would also like to be involved in any future local performances where they could showcase their award winning routines.</p>
<p>Please provide details of Office Bearers or other Involved Parties</p>	<p>n/a</p>
<p>What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?</p>	<p>Monaro Dance Centre Showgroup</p>
<p>What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?</p>	<p>Monaro Dance Centre Showgroup</p>

<p><b>Application Checklist</b>                  If the following documents are not attached with the application, this may result in the application not being considered.                  Attached? (Please mark YES or No)</p>	
<p>A copy of the Group / Organisation's most recent bank statement or Treasurers Report, for the past Financial Year</p>	<p>Treasurers report</p>

A copy of the Group / Organisation's Public Liability Insurance	Yes
Where the Group / Organisation intends to purchase equipment, and a copy of the quote/s obtained	Yes
Where the Group / Organisation does not have an ABN, a 'Statement by a Supplier' form is required	ABN
If your Group is not incorporated, please supply a letter from your supporting body	

<b>Authorization of Applicant</b>	
<b>If the following is not completed, this may result in the application not being considered.</b>	
Name	Susan Burke
Office Held / Position	Secretary
E-Mail Address	susan@interactivelessons.com.au
Postal Address	
Phone Number/s	

<b>Declaration and Signature of Applicant</b>	
<p><input checked="" type="checkbox"/> I confirm that the information contained in the application form and within the Documents are true and correct;</p> <p><input checked="" type="checkbox"/> I confirm that this application has been submitted with the full knowledge and support of the applicant;</p> <p><input checked="" type="checkbox"/> I declare that should this application be successful the funding will be expended as outlined in the above documentation;</p> <p><input checked="" type="checkbox"/> I acknowledge the Donation / Sponsorship acquittal requirements, and understand that surplus funds may be required to be returned to Council, and;</p> <p><input checked="" type="checkbox"/> I am aware this application will be reproduced in the Council Business Paper, and authorise for the publication of information required.</p>	
Signature	
Name	Susan Burke



Today's StageGear troupe orders will be posted from Sydney on 04/07/2019 **Contact Us:** (02) 9984 0433



- [Home](#)
- [By Price](#)
- [By Style](#)
- [NEW! Preschool](#)
- [Tap & Jazz](#)
- [Ballet, Lyrical & Contemp.](#)
- [Themes & Characters](#)
- [Hip Hop](#)
- [Christmas](#)
- [Guys](#)

## Shopping Cart

Image	Item	Total	Qty
	19240-51 - Breakin Dishes - Black - ISC	\$228.00	<input type="text" value="2"/> <a href="#">Remove</a>
	19240-51 - Breakin Dishes - Black - MC	\$342.00	<input type="text" value="3"/> <a href="#">Remove</a>
	19240-51 - Breakin Dishes - Black - IMC	\$114.00	<input type="text" value="1"/> <a href="#">Remove</a>
	19240-51 - Breakin Dishes - Black - LC	\$570.00	<input type="text" value="5"/> <a href="#">Remove</a>
	19240-51 - Breakin Dishes - Black - XLC	\$124.00	<input type="text" value="1"/> <a href="#">Remove</a>
	19240-51 - Breakin Dishes - Black - SA	\$798.00	<input type="text" value="7"/> <a href="#">Remove</a>
	19240-51 - Breakin Dishes - Black - MA	\$228.00	<input type="text" value="2"/> <a href="#">Remove</a>
	19240-51 - Breakin Dishes - Black - LA	\$228.00	<input type="text" value="2"/> <a href="#">Remove</a>
	19240-51 - Spare hair accessory for ordering 10+ of same style/colour	-	<input type="text" value="1"/>
<b>Order Total</b>		<b>\$2,632.00</b>	

[UPDATE CART](#) [CHECKOUT](#)

## Checkout

Order Totals	
Item Subtotal	\$2,632.00
Postage Total	\$42.55
StageGear 15% Discount	\$394.80
<b>Order Total</b>	<b>\$2,279.75</b>

Contact Information	
<b>Customer Information</b>	<b>Email Address</b>
MONARO DANCE CENTRE	KAYLAROSS_84@HOTMAIL.COM
ATTN: KAYLA BOGATEK	
PO BOX 1383	<b>Telephone Number</b>
COOMA, New South Wales 2630	0423 303 180
Australia	



CERTIFICATE No. DS09102706

## Certificate of Insurance Currency

### Sportscover Australia Pty Ltd

This certificate confirms that the under-mentioned policy is effective in accordance with the details shown:

**Name of Insured:** MONARO DANCE CENTRE PTY LTD

**Cover:** DANCESURANCE GROUP LIABILITY SCHEME  
Public Liability: \$10,000,000 any one occurrence  
Products Liability: \$10,000,000 any one occurrence and in the aggregate  
Professional Indemnity: \$10,000,000 any one claim and in the aggregate

**Situation of Risk:** Anywhere in the World

**The Business:** Dance & Performing Arts, and Similar and/or Associated Activities including, but not limited to tuition, education, performances, demonstrations, administration, modelling, cheerleading, theatre, movement activities (including but not limited to zumba, yoga, pilates, pole, tai chi and similar activities), entertainers, comperes / MC's in a Dance & Performing Arts environment, DJ's and social bands, singers/choirs and musicians. Furthermore the Business includes responsibilities as landlords, tenants, property owners, organizers of social and fund raising activities.

Subject to at all times the terms, conditions and exclusions of the Policy Wording.

**Excess:** Nil

**Period of Insurance:** 1/12/2018 to 1/12/2019

**Underwriter:** Underwritten by Certain Underwriter's At Lloyd's

**Policy Number:** PMEL99/0102706

**Manager:**



**Date:** 23 October 2018

If you have any queries relating to this certificate please contact **DanceSurance International**  
Phone: 1300 55 22 05 Mobile: 0433 002 123  
Email: [info@dancesurance.com](mailto:info@dancesurance.com) [www.DanceSurance.com](http://www.DanceSurance.com)

# Monaro Dance Centre Showgroup

0423303180 or (02)6452 7600

[enquiries@monarodancecentre.com.au](mailto:enquiries@monarodancecentre.com.au)

Showgroup Account BSB: 032-720  
 Account: 162434



Opening Bank Balance as at 1st July 2018: \$3,569.22

	<b>Income</b>	<b>Expenses</b>
Income Received:		
Clubs NSW Grant	1,000.00	
Canteen Profit (Bombala)	777.00	
Canteen Profit (Cooma)	2,109.20	
Canteen Profit (KAR)	3,383.20	
Interest	2.83	
Council Grant	2,841.00	
View Competition Prize Money	465.00	
Disco profit	847.90	
		11,426.13
Expenses Paid:		
Insurance		277.70
Dance Costumes		2,455.26
Rainbow Eisteddfod Entry Fees		2,805.00
View Eisteddfod Entry Fees		521.40
Dancekife Entry Fees		1,023.00
KAR Entry Fees		2,841.00
Follow Your Dreams Eisteddfod Fees		
		9,923.36
Closing Bank Balance as at 21 May 2019:		\$5,071.99

# Application for Financial Donations and Sponsorships



In Accordance with the Donations Policy GOV 011 / Section 356 of the Local Government Act 1993

**RECEIVED**  
 24 MAY 2019

Snowy Monaro Regional Council  
 Cooma Office

Applicants Details	
Name of Organisation	Cooma Athletics Club
Contact Person	Tracey Southam
Address / Location	PO Box 1265, Cooma NSW 2630
Phone Number	[REDACTED]
E-Mail Address	coomaathletics@gmail.com
ABN (If Applicable)	91 769 892 166
Date of Establishment (If Applicable)	Approx. 1988.
Is your Organisation Registered for GST? (If Applicable)	No.

Project / Activity Details	
Name of Project / Activity	Uniforms for Cooma Athletics Club athletes.
Amount of Funding Requested	Cash Amount \$ 1000
Briefly describe the Project / Activity	We would like assistance in purchasing uniforms (namely shirts) for our athletes.

**In Kind Support:**  
 (You will be required to submit copies of quotes from Council in your application)

- Waste Management. E.g. Provision of bins / rubbish and recycling removal (Includes staff time for drop off and collection).
- Mowing / Gardening
- Road Closures (Includes Staff time)
- Fee Waivers. E.g. DA / Hall Hire Fees, (Security deposits will need to be paid by the applicant but will be refunded provided no damage in incurred)
- Promotion via Print Media (Council Website Advertisement etc.)

Other – Please outline \_\_\_\_\_

How will Council funding be acknowledged?  
 E.g. Logo or signage  
 (Council Funding must be acknowledged in your Project or Activity)

Council funding will be acknowledged through our Facebook page, our website and the ACT Little Athletics facebook page (with whom we are affiliated).

Please provide details of Office Bearers or other Involved Parties

Tracey Southam - President      Matt Jamieson - Vice Pres  
 Bec Taylor, - Secretary      James Southam - Treasurer  
 Kate Reid - Records and Rankings

What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?

Cooma Athletics provides weekly Saturday Little Athletics competition for its members during the Spring/Summer season. It also provides free coaching for all members every Mon to Wed. Club members assist local schools at school & district athletics carnivals.

What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?

**Application Checklist**

If the following documents are not attached with the application, this may result in the application not being considered.

Attached? (Please mark YES or No)

A copy of the Group / Organisation's most recent bank statement or Treasurers Report, for the past Financial Year	Yes
A copy of the Group / Organisation's Public Liability Insurance	Yes
Where the Group / Organisation intends to purchase equipment, and a copy of the quote/s obtained	N/A

Where the Group / Organisation does not have an ABN, a 'Statement by a Supplier' form is required	N/A
If your Group is not incorporated, please supply a letter from your supporting body	N/A.

**Authorization of Applicant**  
 If the following is not completed, this may result in the application not being considered.

Name	Tracey Southam
Office Held / Position	President
E-Mail Address	coomaathletics@gmail.com
Postal Address	PO Box 1265 Cooma NSW 2630
Phone Number/s	0458 335503

**Declaration and Signature of Applicant**

- I confirm that the information contained in the application form and within the Documents are true and correct;
- I confirm that this application has been submitted with the full knowledge and support of the applicant;
- I declare that should this application be successful the funding will be expended as outlined in the above documentation;
- I acknowledge the Donation / Sponsorship acquittal requirements, and understand that surplus funds may be required to be returned to Council, and;
- I am aware this application will be reproduced in the Council Business Paper, and authorise for the publication of information required.

Signature	
Name	Tracey Southam
Position	President
Date	<del>25</del> 25/5/19

Electronic Statement



Statement Period  
 26 March 2019 - 26 April 2019

**Westpac Community Solutions One**

Account Name  
**COOMA ATHLETICS INC**

Customer ID  
 [REDACTED] **COOMA ATHLETICS INC**

BSB Account Number  
 [REDACTED]

Opening Balance	+ \$16,579.87
Total Credits	+ \$1,370.80
Total Debits	- \$2,145.30
Closing Balance	+ \$15,805.37

**TRANSACTIONS**

Please check all entries on this statement and promptly inform Westpac of any possible error or unauthorised transaction

DATE	TRANSACTION DESCRIPTION	DEBIT	CREDIT	BALANCE
26/03/19	<b>STATEMENT OPENING BALANCE</b>			<b>16,579.87</b>
29/03/19	Interest Paid		1.30	16,581.17
01/04/19	Deposit Cooma NSW		1,000.00	17,581.17
02/04/19	Withdrawal Mobile 1212426 Pymt L & R Tayl Bec Agm canteen	33.90		17,547.27
02/04/19	Withdrawal Mobile 1215133 Pymt Office Pla Agm Stationery	79.65		17,467.62
02/04/19	Withdrawal Mobile 1218849 Pymt Cooma Trop Trophies 2018-19	1,831.50		15,636.12
08/04/19	Withdrawal Online 1522433 Pymt L & R Tayl Bec Agm canteen	35.00		15,601.12
08/04/19	Withdrawal Online 1522932 Pymt Monaro Pos Monaro Post Agm ad	39.60		15,561.52
09/04/19	Deposit Cooma NSW		50.00	15,611.52
11/04/19	Withdrawal Online 1618219 Pymt Office Pla Officeplay account	79.65		15,531.87
12/04/19	Deposit Hip pocket cooma cooma Athletics		100.00	15,631.87
15/04/19	Deposit Cooma NSW		34.50	15,666.37
15/04/19	Deposit Cooma NSW		50.00	15,716.37
15/04/19	Deposit Cooma NSW		62.00	15,778.37
15/04/19	Deposit Cooma NSW		73.00	15,851.37
16/04/19	Withdrawal Online 1525307 Pymt L & R Tayl Bec Service NSW	46.00		15,805.37
26/04/19	<b>CLOSING BALANCE</b>			<b>15,805.37</b>

Electronic Statement



Westpac Community Solutions One

### CONVENIENCE AT YOUR FINGERTIPS

Use Online, Mobile or Tablet Banking to pay bills, transfer funds, check your account balances and much more

### MORE INFORMATION

Further information in relation to your account, including details of product benefits and applicable fees and charges, is available on request. That information is also contained in the Product Disclosure Statement (PDS) or other disclosure document for your account. For a copy of that document, or if you have any other enquiries, you can call Telephone Banking on 132 032 from Australia or +61 2 9293 9270 from overseas.

The above Closing Balance amount may not be the same as the balance payable to you on closure of your account (the 'termination value'). Details of the termination value can be obtained by calling Telephone Banking on the numbers quoted above. Further information on how to close accounts, including calculation of the termination value, is contained in the Product Disclosure Statement (PDS) booklet or other disclosure document for your account.

We have an internal process for handling and resolving any problem you may have with, or complaints relating to, your account or this product. Information about this process can be found in the Product Disclosure Statement (PDS) or other disclosure document for your account, or you can contact us on 1300 130 467.

#### Westpac Live



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anytime, anywhere with  
Online Banking

#### Telephone Banking



Call us on 132 032  
+61 2 9293 9270 if overseas

#### Local Branch



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[westpac.com.au/locateus](http://westpac.com.au/locateus)

**THANK YOU FOR BANKING WITH WESTPAC**



**XL** Insurance  
Reinsurance

## **Global Primary Public & Products Liability Insurance**

**POLICY NO: AU00006742LI18A**

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**INSURED: Little Athletics Australia Inc**

**Date of Issue: Wednesday, 26 September 2018**



**SCHEDULE**

**Global Primary Public & Products Liability Insurance**

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<b>Insured Companies</b>	Little Athletics Australia Inc including all affiliated State Associations, Centres, Clubs and all registered members, officials, accredited coaches, voluntary workers, executives and members of the Board of Management and/or subsidiary and/or related Corporations as defined under Australian Corporations Law and/or financiers and all parties for whom the Insured undertakes to insure for their respective rights, interests and liabilities.	
<b>Insured's Business</b>	The principal activities of Little Athletics Australia are to administer, co-ordinate, promote and develop track and field sports for under 16 year old children at centres that are affiliated with Australian little athletics, risk management and governance of sanctioned events, games, tournaments and training sessions and any other activity incidental thereto	
<b>Period of Insurance</b>	Effective date	31 August 2018 at 4.00pm LST
	Expiry date	31 August 2019 at 4.00pm LST
<b>Territorial Limits</b>	Worldwide excluding the United States of America (USA) including its territories and Canada, except in respect of:	
	a) Products exported to the United States of America (USA) including its territories and Canada without the knowledge of the insured, the Insured's agents or employees;	
	b) Business visits by directors and employees normally resident in the Commonwealth of Australia other than employees who are engaged in manual labour during such visits.	
	Provided that the Insured has no legal presence in the United States of America (USA) including its territories and Canada	
<b>Limit of Liability</b>	A\$30,000,000	any one Occurrence other than liability arising out of the Insured's Products which shall be limited to
	A\$30,000,000	any one Occurrence and in the aggregate for all Personal Injury and Property Damage occurring during the Period of Insurance



	<b>Sub Limit(s)</b>	
	A\$1,000,000	each Claim and in the annual aggregate in respect of Molestation, Sexual Abuse/Assault
	A\$10,000,000	each Claim and in the annual aggregate in respect of Professional liability
<b>Deductible(s)</b>	A\$250	each and every Occurrence
	Other than	
	A\$1,000	each and every Claim in respect of Molestation, Sexual Abuse/Assault
<b>Premium</b>	As agreed	

Signed on behalf of XL Insurance Company SE  
ABN 36 083 570 441



Date of Issue: Wednesday, 26 September 2018

## Application for Financial Donations and Sponsorships



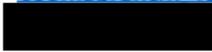
In Accordance with the Donations Policy GOV 011 / Section 356 of the Local Government Act 1993

Applicants Details	
Name of Organisation	RSPCA NSW Cooma Volunteer Branch
Contact Person	Tricia Hopkins
Address / Location	PO Box 819, Cooma NSW 2630
Phone Number	[REDACTED]
E-Mail Address	<a href="mailto:coomabranh@rspcsnsw.org.au">coomabranh@rspcsnsw.org.au</a>
ABN (If Applicable)	35 510 094 582
Date of Establishment (If Applicable)	N/A
Is your Organisation Registered for GST? (If Applicable)	N/A

Project / Activity Details	
Name of Project / Activity	
Amount of Funding Requested	<p>Cash Amount \$ 2500</p> <hr/> <p>In Kind Support: (You will be required to submit copies of quotes from Council in your application)</p> <p><input type="checkbox"/> Waste Management. E.g. Provision of bins / rubbish and recycling removal (Includes staff time for drop off and collection).</p> <p><input type="checkbox"/> Mowing / Gardening</p> <p><input type="checkbox"/> Road Closures (Includes Staff time)</p> <p><input type="checkbox"/> Fee Waivers. E.g. DA / Hall Hire Fees, (Security deposits will need to be paid by the applicant but will be refunded provided no damage in incurred)</p> <p><input checked="" type="checkbox"/> Promotion via Print Media (Council Website Advertisement etc.)</p> <p>Other – Please outline _____</p>
Briefly describe the Project / Activity	<p>A multi faceted approach is planned including:</p> <ul style="list-style-type: none"> <li>• Assisted cat desexing program for low income families; and</li> <li>• 'Last Litter' program for owners who do not desex and surrender unwanted kittens</li> </ul>

<b>Project / Activity Financial Details</b>	
Financial Details of the Project or Activity for which assistance is sought	<ol style="list-style-type: none"> <li>1. Assisted desexing – \$1000</li> <li>2. Last Litter – \$1000</li> <li>3. Feral cat management – \$500</li> </ol> Cooma RSPCA Volunteer Branch subsidise 50% of desexing costs for low income residents of the Snowy Monaro Region.
Total Cost of the Project or Activity	\$2500
Details of other funding received from Snowy Monaro Regional Council (If Applicable)	nil
Details of other financial assistance sought or obtained	Cooma RSPCA Volunteer Branch receives no other funding and is 100% funded through donations and fundraising efforts. No other financial assistance is sought at this stage.

<b>Project / Activity Details</b>	
How will your Project / Activity benefit the Snowy Monaro Regional Community?	The feral/abandoned cat situation is a huge problem in towns in the Snowy Monaro region. This grant will allow Cooma RSPCA Volunteer Branch to educate and assist in these programs. We will be able to provide support to residents on lower incomes who benefit from having a pet in the family (therapeutic benefits of pet ownership are well documented), but who do not have the knowledge or funds to responsibly manage their pet.
What is the expected amount of resident participation?	We envisage the local community responding to this assistance eagerly as many pets are currently not desexed due to the cost therefore contributing to the cycle of feral animals, cats in particular, in the Snowy Monaro Region.
What other Local Community Groups is involved in this Project / Activity?	Nil
Outline your Organisation's capacity to deliver the Project / Activity, or, describe previous experiences.	With the support of the Council, Cooma RSPCA Volunteer Branch currently manage the Council Pound and will continue this arrangement. Although not a high number, we currently provide 100% funding when it is necessary to euthanise feral cats. This depletes our limited resources. On occasion, cats or kittens are initially identified by the Council, but the resources, including trapping and behavioral assessment, come from RSPCA. Funding will assist us with covering these costs.

<p>How will Council funding be acknowledged?                   E.g. Logo or signage                   (Council Funding must be acknowledged in your Project or Activity)</p>	<p>Council will be acknowledged on our social media presence, in our weekly advertisements in the Monaro Post and on local radio.                   Any flyers (print and digital) will include the Council logo and acknowledge the support of the Snowy Monaro Regional Council.</p>
<p>Please provide details of Office Bearers or other Involved Parties</p>	<p>President: Tricia Hopkins  <a href="mailto:coomabran@rspcsnsw.org.au">coomabran@rspcsnsw.org.au</a>  </p>
<p>What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?</p>	<p>Cooma RSPCA Volunteer Branch will continue to support the Snowy Monaro Regional Council with the ongoing care of cats and kittens in the Pound.                   The community will benefit in the reduction of feral cats and kittens.                   Low income earners will be able to benefit from cat ownership without the undue financial burden to desex, or the strain (both emotional and financial) of an unwanted litter.</p>

<p><b>Application Checklist</b>                      If the following documents are not attached with the application, this may result in the application not being considered.                      Attached? (Please mark YES or No)</p>	
<p>A copy of the Group / Organisation's most recent bank statement or Treasurers Report, for the past Financial Year</p>	<p>attached</p>
<p>A copy of the Group / Organisation's Public Liability Insurance</p>	<p>Insurance coverage is provided as a branch of RSPCA NSW</p>
<p>Where the Group / Organisation intends to purchase equipment, and a copy of the quote/s obtained</p>	<p>N/A</p>

Where the Group / Organisation does not have an ABN, a 'Statement by a Supplier' form is required	N/A
If your Group is not incorporated, please supply a letter from your supporting body	N/A

#### Authorisation of Applicant

**If the following is not completed, this may result in the application not being considered.**

Name	Tricia Hopkins
Office Held / Position	President, Cooma RSPCA Volunteer Branch
E-Mail Address	<a href="mailto:coomabranh@rspcsnsw.org.au">coomabranh@rspcsnsw.org.au</a>
Postal Address	PO Box 819, Cooma NSW 2630
Phone Number/s	[REDACTED]

#### Declaration and Signature of Applicant

- ✓ I confirm that the information contained in the application form and within the Documents are true and correct;
- ✓ I confirm that this application has been submitted with the full knowledge and support of the applicant;
- ✓ I declare that should this application be successful the funding will be expended as outlined in the above documentation;
- ✓ I acknowledge the Donation / Sponsorship acquittal requirements, and understand that surplus funds may be required to be returned to Council, and;
- ✓ I am aware this application will be reproduced in the Council Business Paper, and authorise for the publication of information required.

Signature	[REDACTED]
Name	Tricia Hopkins
Position	President, Cooma RSPCA Volunteer Branch
Date	23 May 2019



CASH PAYMENTS														
RSPCA	Branch													
Date	Cheque Number	Amount	GST	Food 50110	Veterinary 51905	Med Vet Supplies 51050	Phone 58031	Fuel 58081	Shelter Supp 55141	cleaning 58218	Post 58280	Sundry 58310	Misc. FR 51195	Merch/ Misc 51950
14.19	302375	\$ 284.80	\$ 24.07		\$ 240.73									
14.19	302378	\$ 1,893.00	\$ 175.84		\$ 1,657.38									
14.19	302377	\$ 1,190.82	\$ 108.28			\$ 1,082.58								
14.19	302378	\$ 190.00	\$ 17.27		\$ 172.73									
14.19	302379	\$ 41.50	\$ 4.59		\$ 36.91									
14.19	302380	\$ 377.81	\$ 34.31	\$ 159.20		\$ 387.24								
14.19	302381	\$ 1,844.95	\$ 148.83		\$ 1,498.92									
14.19	302382	\$ 34.15	\$ 3.11								\$ 31.04			
14.19	302383	\$ 341.10	\$ 30.99	\$ 92.82					\$ 188.29					
14.19	302384	\$ 74.40	\$ 6.78		\$ 67.64							\$ 32.00		
14.19	302385	\$ 208.87	\$ 18.53	\$ 188.73					\$ 18.81					
18.4.19	302386	\$ 237.08	\$ 21.54	\$ 188.28					\$ 47.28					
18.4.19	302387	\$ 488.00	\$ 43.90		\$ 439.10									
18.4.19	302388	\$ 231.20	\$ 21.02		\$ 210.18									
22.4.19	302389	\$ 104.55	\$ 9.50	\$ 95.05										
24.4.19	302390	\$ 208.59	\$ 18.77	\$ 187.79					\$ 41.84	\$ 8.19				
<b>TOTAL</b>		<b>\$ 7,458.82</b>	<b>\$ 688.89</b>	<b>\$ 821.85</b>	<b>\$ 4,320.97</b>	<b>\$ 1,121.30</b>	<b>\$ .</b>	<b>\$ .</b>	<b>\$ 424.88</b>	<b>\$ 8.19</b>	<b>\$ 41.92</b>	<b>\$ 35.82</b>		

Applicants Details

Name of organisation	Nimmitabel Chamber of Commerce
Contact person	Tess Hudson (Secretary) Kel Fahey (Public Officer)
Address/location	Public Officer <span style="background-color: black; color: black;">[REDACTED]</span>
Phone Number	<span style="background-color: black; color: black;">[REDACTED]</span>
e-Mail Address	info@nimmitabel.org
ABN	27 902 812 538
Date of establishment	Date of Incorporation 5 September 2017
Registered for GST?	No

Project/Activity Details

Name of Project/Activity	State-wide multimedia advertising campaign for Steampunk @ Altitude Festival.
Amount of Funding Requested	\$4,000.00
Briefly describe the Project/Activity	Advertising on state-wide radio and television networks in the 3 months leading up to Steampunk @ Altitude 2020. Production of television advertisements requires a lead time of 4 to 6 months prior to airing. Radio advertising requires a lead time of at least a month. Both methods require payment of contracts up front, meaning the funds would be spent in November and December of 2019.
Financial Details of the Project/Activity for which assistance is sought.	Radio advertising with one local commercial station, one Canberra station, and one South Coast station (based on verbal quotes) will cost between \$1,000 to \$1,500 for production of an ad for each station, then various options are available for airing ranging from \$3,000 to \$12,000 for all three stations for 3 months.  Similarly, TV advertising with WIN regional network will cost around \$4,000 for production of a basic ad, with a variety of options for airing the ad dependant on how often it is aired, times of day, how many regional stations are included and how long the campaign runs. Airing several times a day in non-peak times and broadcasting from the Canberra WIN station would start at around \$4,000 and go up from there should we wish to increase the frequency or take up a popular time slot.

	It has been difficult to get written quotes because everything depends so much on what we end up actually doing. No-one would commit to a written quote, and the verbal estimates ranged across a wide range for the same reason.
Total Cost of the Project/Activity	From \$12,000 to \$16,000
Details of other funding received from Snowy Monaro Regional Council	SMRC provided a donation of \$2,000 for the first Steampunk @ Altitude Festival in 2018. No funds were received for the recent festival held 4 <sup>th</sup> and 5 <sup>th</sup> of May this year.
Details of other financial assistance sought or obtained,	We received support from the BOCO Rock Community Enhancement Fund for this year's event, which allowed us to grow the festival and include a lot more entertainment. We will apply for assistance from them again. We also had some corporate sponsorships from businesses such as Elgas, Monaro Meats, Yolk Designs Printing and the members of the Nimmitabel Chamber of Commerce. We intend to approach all of them again as well as other local (Region-wide) businesses we have not previously asked. We are also fundraising throughout the year with raffles, 100 clubs and smaller events. We will be applying for grants from various Tourism, Arts and Recreation bodies as their grants become available.

Project/Activity Details

How will your Project/Activity benefit the Snowy Monaro Regional Community?	Advertising more widely, and in more penetrative markets, will allow the Steampunk @ Altitude Festival to grow and rank amongst other well-known regional festivals such as the Narooma Oyster Festival, the Jindabyne Blues Festival, Parkes Elvis Festival, Tamworth Country Music Festival to name a few. All these festivals do extensive tv advertising, some even Nation-wide. If we are to grow to the same level of importance and attract the numbers, we need to advertise to a similar level. Our advertising will also make people from outside the Region aware that we have more to offer than just the Snowy Mountains, whilst still taking advantage of the fame and popularity of that part of our Region. As mentioned elsewhere, we have already grown to the point where businesses outside of Nimmitabel are benefitting with people seeking accommodation and other tourism facilities. People who plan to come for the weekend also tend to sight-see throughout the Region
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	<p>while they are here (anecdotal evidence from this year's crowd).</p>
<p>What is the expected amount of resident participation?</p>	<p>Whilst there will be little involvement in the advertising campaign, images from past festivals will be used and these will include images of many of our locals (with their permission).</p> <p>The festival itself draws a lot of resident participation from those who volunteer to help run the event in the lead up and on the weekend, to the community groups who take the opportunity to run vendor stalls and raise money for their organisation. Plans are already in place to involve other community groups more deeply by organising them to participate in running some of the competitions, having displays and holding practical workshops.</p>
<p>What other Local Community Groups are involved in this Project/Activity?</p>	<p>All the local groups and businesses are invited and welcome to participate. This includes, but is not limited to, Nimmitabel Public School, Nimmitabel Branch of the Lion's Club, Nimmitabel CWA, NAG, the Country Club, the Gardening Club and any others who wish to contribute or take the opportunity to fundraise for themselves.</p>
<p>Outline your Organisation's capacity to deliver the Project/Activity, or describe previous experiences.</p>	<p>The NCC was formed by the majority of business owners in Nimmitabel and surrounds to further the economic and social development of Nimmitabel through holding events and instigating development projects. Our events are aimed at both tourists and our local residents, and as such will both support local business and create social opportunities for residents, leading to a vibrant and engaged community. We operate as a not for profit organisation and therefore require fundraising and sponsorship in order to achieve our goals, with any funds generated by our activities being returned to the community via ongoing projects. We have established a track record for delivering well attended, well received events since our formation in September 2017 and feel we have reached the point where we can grow the Steampunk @ Altitude Festival to be a flagship event for the whole region.</p>
<p>How will Council funding be acknowledged?</p>	<p>Council's logo will be included on our programme and</p>

	<p>incorporated into television ads. All radio and tv advertising will mention Council as a major sponsor of the Festival. All our sponsors will be acknowledged and highlighted in all our social media.</p>
<p>Please provide details of Office Bearers or other Involved Parties.</p>	<p>President: Grant Walker, The Royal Arms                  Public Officer: Kelvin Fahey, The Federal Hotel                  Treasurer: Britt Roijer, Nimmitabel Leather Shop                  Secretary: Tess Hudson, JuicinGnosis Coffee Van</p>
<p>What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?</p>	<p>Steampunk@Altitude will provide entertainments such as music, artistic performance, exhibitions and competitions. It will also bring an array of vendors offering unusual items for sale. Increased activity in the town on the weekend will provide economic benefit to the local businesses and provide extra employment opportunities across many venues and services. It will also create many opportunities for locals and residents across the region to socialise and forge connections with wider community.</p> <p>As the festival grows, these benefits will spread out across the region. For instance, this year many of our visitors booked accommodation in Cooma as Nimmitabel accommodation was fully booked. Many of our visitors also took the opportunity to travel around the region and do some sight-seeing while they were here. In order to grow the festival to the point where it benefits the wider region and not just Nimmitabel, we need to extend our advertising and reach out to tourist markets from further afield, as well as ensuring residents across the region are aware of the event.</p>

			Credit	Debit	
					2659.39
20/7/18	Rent Pioneers Memorial Hall	008		200.00	2459.39
17/8	Rent N.A.G. Community Centre	009		40.00	2419.39
17/8	Snowy Hydro Sponsorship		750.00		3169.39
18/9	4 x membership NCC		80.00		3249.39
17/9	SMRC donation		4000.00		7249.39
9/10	5 x membership NCC		100.00		7349.39
4/10	Nim. leather 3 x Acc paid	010		524.45	6824.94
16/10	Yoek Design inv 285	011		965.00	5859.94
16/10	2 MNO Radio Ad. 3507	012		166.00	5693.94
25/10	Monaro Media	013		220.00	5473.94
31/10	Bank interest		0.53		5474.47
4/11	G. Knaebler invoices paid	014		176.00	5298.47
4/11	Yoek Design inv 289	015		196.00	5102.47
5/11	Monaro Media inv 17988	016		132.00	4970.47
9/11	SMRC		10,000.00		14970.47
20/11	Back to Nim. Festival		392.00		15362.47
27/11	J. Walker pig on spit	017		330.00	15032.47
27/11	A & D Walker festival expenses	018		300.00	14732.47
27/11	G.J. Kell Bush Capital band	019		900.00	13832.47
27/11	Back to Nim. Shearers payment	020		99.00	13733.47
30/11	Bank interest		0.94		13734.41
31/12	bank interest		1.18		13735.59
28/1/19	Festival income Spiraast		325.00		14060.59
5/3/19	Bush dance tickets		802.50		14863.09
5/3/19	" " donations		150.00		15013.09
12/2/19	G.J. Kell Bushband	021		900.00	14113.09
12/2/19	Nim. Pioneers Hall	022		100.00	14013.09
12/2/19	Nim leather for Hessian	023		64.90	13948.19
3/3/19	Yoek Design inv 338	024		345.00	13603.19
19/3/19	P. Fitzpatrick for Benner Visitors Centre	025		21.00	13582.19
9/4/19	(Nim. leather) Pens International	026		131.18	13451.01
9/4/19	Australia Post (PO Box 24)	027		40.00	13411.01
12/4/19	Yoek Design inv. 000347	028		1756.00	11655.01
12/4/19	Cartoscope inv 19/146	029		660.00	10995.01

		chk	Credit	Debit	
					10,995.01
11/5/19	R. Ryall Hitmus Band	200030		1100.00	9895.01
11/5/19	Anne Judith	031		500.00	9395.01
11/5/19	T. Hudson Budget Raffle tickets	033		<del>238.00</del>	8999.01
11/5/19	B. Roijer J.B HFI	034		54.99	8944.02
11/5/19	T. Hudson inv 1905001	032		2830.29	6113.73
14/5/19	Staffee Coline Constable		60.00		6173.73
14/5	Steampunk Cash takings		239.00		6412.73
14/5	-"- Raffle tickets		298.00		6710.73
14/5	Donations		50.00		6760.73
14/5	NCC membership Mikael Ellis		20.00		6780.73
14/5	Cooma School of music Performance	035		250.00	6530.73

## Application for Financial Donations and Sponsorships



In Accordance with the Donations Policy GOV 011 / Section 356 of the Local Government Act 1993

### Applicants Details

Name of Organisation **SNOWY'S PLACE**  
 Contact Person **ROGER NORTON**  
 Address / Location **P.O Box 403, Cooma 2630 NSW**  
 Phone Number **[REDACTED]**  
 E-Mail Address **snowysplacecooma@gmail.com**  
 ABN (If Applicable) **91 365 241 724**  
 Date of Establishment **June 2018**  
 (If Applicable)  
 Is your Organisation Registered for GST? **NO**  
 (If Applicable)

**RECEIVED**  
 24 MAY 2019  
 Snowy Monaro Regional Council  
 Cooma Office

### Project / Activity Details

Name of Project / Activity **Snowys Place**  
 Cash Amount \$ **5,000 - 00**

#### In Kind Support:

(You will be required to submit copies of quotes from Council in your application)

Amount of Funding Requested

- Waste Management. E.g. Provision of bins / rubbish and recycling removal (Includes staff time for drop off and collection).
- Mowing / Gardening
- Road Closures (Includes Staff time)
- Fee Waivers. E.g. DA / Hall Hire Fees, (Security deposits will need to be paid by the applicant but will be refunded provided no damage is incurred)
- Promotion via Print Media (Council Website Advertisement etc.)

Other – Please outline \_\_\_\_\_

Briefly describe the Project / Activity

**Social Cafe, provided to Cooma Community on Mondays - Low Cost Meals**

**Project / Activity Financial Details**

Financial Details of the Project or Activity for which assistance is sought

Financial assistance to keep Snowys Place Social Cafe operational

Total Cost of the Project or Activity

\$10,500 for 12 months

Details of other funding received from Snowy Monaro Regional Council (If Applicable)

Financial assistance would go to renting Hub Space, covering insurance for Volunteers. Financial assistance for food purchases

Details of other financial assistance sought or obtained

**Project / Activity Details**

How will your Project / Activity benefit the Snowy Monaro Regional Community?

Currently Snowys Place Provides approx. 30 meals every Monday to those in our community who are in need.

What is the expected amount of resident participation?

Min 30 people / a week.

What other Local Community Groups is involved in this Project / Activity?

Engaging with Community Service Providers to link clients to other relevant services.

Outline your Organisation's capacity to deliver the Project / Activity, or, describe previous experiences.

Snowy's Place Social Cafe has identified a Real need for people in the Cooma Community. Capacity for this service to increase as more clients are made aware of the service

How will Council funding be acknowledged?

E.g. Logo or signage

(Council Funding must be acknowledged in your Project or Activity)

Please provide details of Office Bearers or other Involved Parties

What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?

What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?

As a major sponsor of the program, advertising / facebook etc.  
 Create a new sign for out front when open. Acknowledging financial support.

Amanda Steinke - Treasurer.  
 Maria Linkenbach - Secretary.

Food support / Social support  
 Linkage to other services  
 Referrals to Community Service Sector.

**Application Checklist**

If the following documents are not attached with the application, this may result in the application not being considered.

Attached? (Please mark YES or No)

A copy of the Group / Organisation's most recent bank statement or Treasurers Report, for the past Financial Year

YES.

A copy of the Group / Organisation's Public Liability Insurance

NO

Where the Group / Organisation intends to purchase equipment, and a copy of the quote/s obtained

N/A

Where the Group / Organisation does not have an ABN, a 'Statement by a Supplier' form is required

N/A.

If your Group is not incorporated, please supply a letter from your supporting body

N/A.

**Authorization of Applicant**

If the following is not completed, this may result in the application not being considered.

Name Roger Norton.  
 Office Held / Position President  
 E-Mail Address rogeranorton@gmail.com.  
 Postal Address P.O Box 1403, Cooma 2630.  
 Phone Number/s 0411 885 775.

**Declaration and Signature of Applicant**

- I confirm that the information contained in the application form and within the Documents are true and correct;
- I confirm that this application has been submitted with the full knowledge and support of the applicant;
- I declare that should this application be successful the funding will be expended as outlined in the above documentation;
- I acknowledge the Donation / Sponsorship acquittal requirements, and understand that surplus funds may be required to be returned to Council, and;
- I am aware this application will be reproduced in the Council Business Paper, and authorise for the publication of information required.

Signature	
Name	<u>Roger Norton.</u>
Position	<u>President</u>
Date	<u>24/5/2019.</u>

**Submitting your Application**

**Email:** After completing your form, save to your computer and email to [council@snowymonaro.nsw.gov.au](mailto:council@snowymonaro.nsw.gov.au)

**Deliver to:** Any of the following Customer Service Locations:

<p><b><u>Cooma:</u></b>                  81 Commissioner Street                  Cooma NSW 2630</p> <p><b><u>Berridale:</u></b>                  2 Myack Street                  Berridale NSW 2628</p>	<p><b><u>Bombala:</u></b>                  71 Caveat Street                  Bombala NSW 2632</p> <p><b><u>Jindabyne:</u></b>                  Shop 2, Razorback Plaza                  Gippsland Street, Jindabyne NSW 2627</p>
---	--

**Contact:** 1300 345 345

**FOR OFFICE USE ONLY**

Date Application received:

Which function of Council is exercised by this Donation / Sponsorship?

TICK	Department / Area for Costing	Amounts Charged
<input type="checkbox"/>	Waste & Recycling	
<input type="checkbox"/>	Community & Environmental Services	
<input type="checkbox"/>	Parks & Gardens	
<input type="checkbox"/>	Human Resources (e.g. Staff time)	
<input type="checkbox"/>	Other (e.g. Hall / Oval fee waivers etc.)	

Is Public notice required?

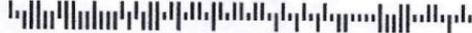
Date and method of Public notice:



**NAB Community Fee Saver Account**

For further information call 13 22 65 for Personal Accounts or 13 10 12 for Business Accounts.



019/010214  
  
 SNOWY'S PLACE INCORPORATED  
 PO BOX 1403  
 COOMA NSW 2630

**Account Balance Summary**

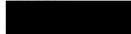
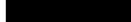
Opening balance	\$3,342.64	Cr
Total credits	\$0.00	
Total debits	\$0.00	
<b>Closing balance</b>	<b>\$3,342.64</b>	<b>Cr</b>

Statement starts **22 December 2018**  
 Statement ends **22 March 2019**

**Outlet Details**

Cooma  
 160 Sharp St, Cooma NSW 2630

**Account Details**

SNOWY'S PLACE INCORPORATED  
 COMMUNITY FEE SAVER  
 BSB number   
 Account number 

**Transaction Details**

Date	Particulars	Debits	Credits	Balance
22 Dec 2018	Brought forward			3,342.64 Cr

**Summary of Government Charges**

	From 1 July to date	Last year to 30 June
<b>Government</b>		
Withholding tax	\$0.00	\$0.00
Bank Account Debit (BAD) tax	\$0.00	\$0.00

Bank Accounts Debits (BAD) Tax or State Debits Duty has been abolished for all states & territories effective 1/7/2005. Any amount shown on this statement applies to debits processed on or before 30/06/2005.  
 For further information on any applicable rebates, fees or government charges, please refer to the NAB's "A Guide to Fees & Charges" booklet.  
 Please retain this statement for taxation purposes

**Explanatory Notes**

Please check all entries and report any apparent error or possible unauthorised transaction immediately.  
 We may subsequently adjust debits and credits, which may result in a change to your account balance to accurately reflect the obligations between us.  
 For information on resolving problems or disputes, contact us on 1800 152 015, or ask at any NAB branch.

081/08/02/010214/S014731/1029461

## Application for Financial Donations and Sponsorships



In Accordance with the Donations Policy GOV 011 / Section 356 of the Local Government Act 1993

### Applicants Details

Name of Organisation	MONARO COMMITTEE FOR CANCER RESEARCH
Contact Person	MICHELLE CORBY
Address / Location	[REDACTED]
Phone Number	[REDACTED]
E-Mail Address	SECRETARY @ MCCR.ORG.AU
ABN (If Applicable)	40 211 755 188
Date of Establishment (If Applicable)	1997
Is your Organisation Registered for GST? (If Applicable)	No.

**RECEIVED**

24 MAY 2019

Snowy Monaro Regional Council  
 Cooma Office

### Project / Activity Details

Name of Project / Activity	
Cash Amount \$	\$2988.65 (In Kind) & \$1208.13 (Cash)
In Kind Support: (You will be required to submit copies of quotes from Council in your application)	
Amount of Funding Requested	<input type="checkbox"/> Waste Management. E.g. Provision of bins / rubbish and recycling removal (Includes staff time for drop off and collection). <input type="checkbox"/> Mowing / Gardening <input type="checkbox"/> Road Closures (Includes Staff time) <input checked="" type="checkbox"/> Fee Waivers. E.g. DA / Hall Hire Fees, (Security deposits will need to be paid by the applicant but will be refunded provided no damage in incurred). <input type="checkbox"/> Promotion via Print Media (Council Website Advertisement etc.) Other – Please outline _____

Briefly describe the Project / Activity

MONARO SPECTACULAR IS A MAJOR FUNDRAISER WHICH RUNS OVER 3 CONSEQUENTIVE NIGHT. IT CONSISTS OF A BLACK TIE DINNER & GALA PERFORMANCE

**Project / Activity Financial Details**

Financial Details of the Project or Activity for which assistance is sought

TICKET SALES \$140,000  
 PLUS DONATIONS

Total Cost of the Project or Activity

\$95,000

Details of other funding received from Snowy Monaro Regional Council (If Applicable)

DANCING WITH THE COOMA	2010 - 2012
SECRETLY MUSICAL	2015
CALENDAR GIRLS	2018

Details of other financial assistance sought or obtained

NIL

**Project / Activity Details**

How will your Project / Activity benefit the Snowy Monaro Regional Community?

MCCR COMMITTS \$50000 PER YEAR FOR PAYMENT OF DIRECT WING COSTS & MEDICAL EXPENSES FOR THOSE PEOPLE WITHIN OUR LOCAL AREA WHO HAVE BEEN DIAGNOSED WITH CANCER. IT ALSO PROVIDES FUNDS TO THE LOCAL ONCOLOGY UNIT AT COOMA HOSPITAL TO ALLOW THESE PATIENTS TO ACCESS THEIR TREATMENT WITHOUT THE NEED TO TRAVEL TO CANBERRA & ASSISTS WITH THE TRAINING OF CANCER NURSES.

What is the expected amount of resident participation?

1200 ATTENDEES PLUS MEMBERS & VOLUNTEERS  
 54 PERFORMERS & TEACHERS

What other Local Community Groups is involved in this Project / Activity?

LIONS CLUB OF COOMA  
 COOMA LITTLE THEATRE  
 COOMA CAR CLUB  
 COOMA RUGBY CLUB  
 BOMBALA EX-SERVICES CLUB

Outline your Organisation's capacity to deliver the Project / Activity, or, describe previous experiences.

THE COMMITTEE HAS SUCCESSFULLY RUN SIMILAR EVENTS ON FOUR OCCASIONS AS WELL AS NUMEROUS OTHER EVENTS .

How will Council funding be acknowledged?

E.g. Logo or signage

(Council Funding must be acknowledged in your Project or Activity)

Please provide details of Office Bearers or other Involved Parties

PRESIDENT - SANDY SCHOFIELD  
SECRETARY - NICHELLE CORBY  
VICE PRESIDENT - CAROLYN EWART  
TREASURER - PAE NICHOLS

What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?

THE FINANCIAL ASSISTANCE SCHEME OFFERS SUPPORT TO STRUGGLING CANCER SUFFERERS IN THE SNOWY MONARO REGIONAL COMMUNITY IN THE WAY OF OUT-OF-POCKET LIVING EXPENSES, MEDICAL GAP & TRAVEL COSTS .

What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?

PAYMENT OF LIVING EXPENSES, UTILITIES .

#### Application Checklist

If the following documents are not attached with the application, this may result in the application not being considered.

Attached? (Please mark YES or No)

A copy of the Group / Organisation's most recent bank statement or Treasurers Report, for the past Financial Year

NO .

A copy of the Group / Organisation's Public Liability Insurance + Emailed

Where the Group / Organisation intends to purchase equipment, and a copy of the quote/s obtained N/A

Where the Group / Organisation does not have an ABN, a 'Statement by a Supplier' form is required N/A

If your Group is not incorporated, please supply a letter from your supporting body N/A

**Authorization of Applicant**

If the following is not completed, this may result in the application not being considered.

Name Pat Nichols  
 Office Held / Position TREASURER  
 E-Mail Address KILLARDA 86 @ gmail . com  
 Postal Address 86 OLD BEGA ROAD NIMMITABEL 2631  
 Phone Number/s 0418 115 075

**Declaration and Signature of Applicant**

- I confirm that the information contained in the application form and within the Documents are true and correct;
- I confirm that this application has been submitted with the full knowledge and support of the applicant;
- I declare that should this application be successful the funding will be expended as outlined in the above documentation;
- I acknowledge the Donation / Sponsorship acquittal requirements, and understand that surplus funds may be required to be returned to Council, and;
- I am aware this application will be reproduced in the Council Business Paper, and authorise for the publication of information required.

Signature 

Name PATRICIA NICHOLS

Position	TREASURER .
Date	24/05/2019.

**Submitting your Application**

**Email:** After completing your form, save to your computer and email to [council@snowymonaro.nsw.gov.au](mailto:council@snowymonaro.nsw.gov.au)

**Deliver to:** Any of the following Customer Service Locations:

**Cooma:**

81 Commissioner Street  
 Cooma NSW 2630

**Bombala:**

71 Caveat Street  
 Bombala NSW 2632

**Berridale:**

2 Myack Street  
 Berridale NSW 2628

**Jindabyne:**

Shop 2, Razorback Plaza  
 Gippsland Street, Jindabyne NSW 2627

**Contact:** (02) 6458 3555 (Governance Department, Bombala Office) for any enquiries.

**FOR OFFICE USE ONLY**

Date Application received:

Which function of Council is exercised by this Donation / Sponsorship?

TICK	Department / Area for Costing	Amounts Charged
	Waste & Recycling	
	Community & Environmental Services	
	Parks & Gardens	
	Human Resources (e.g. Staff time)	
	Other (e.g. Hall / Oval fee waivers etc.)	

Is Public notice required?

Date and method of Public notice:



**CONTACT US**

**Branch Offices**

2 Myack Street, BERRIDALE, NSW, 2628	02 6451 1195
Shop 2, Razorback Plaza, Gippsland Street, JINDABYNE, NSW, 2627	02 6451 1550
24/7 Customer Service Number	1300 345 345

Monaro Committee For Cancer Research  
 P O Box 892  
 COOMA NSW 2630

Office Hours  
 8:30am - 4:30pm  
 Monday - Friday

**TAX INVOICE**  
 PLEASE QUOTE INVOICE NUMBER  
 ON ALL CORRESPONDENCE

**Snowy River Branch**  
**ABN 72 906 802 034 | GST Branch 004**

**MAILING ADDRESS**  
 PO Box 714, COOMA, NSW, 2630

**EMAIL** :council@snowymonaro.nsw.gov.au

[www.snowymonaro.nsw.gov.au](http://www.snowymonaro.nsw.gov.au)

Debtor Number:	30745
Invoice Number:	35974
Issue Date:	30/04/2019
Due Date:	30/05/2019

Details	Qty	Amount	GST	Nett Amount
Miscellaneous Charge Debtors				
Use of Cooma Multi-function Centre for Fundraising Event - Booking Nur - 3668		\$1,590.00	\$159.00	\$1,749.00
Hall, toilets and kitchen for 3 performance days @ \$583 per day				
Miscellaneous Charge Debtors		\$706.36	\$70.64	\$777.00
21 hrs for Event Preparation @ \$37.00 per hr				
<b>Total</b>		<b>\$2,296.36</b>	<b>\$229.64</b>	<b>\$2,526.00</b>

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From: **Lorinda Coulton** <[Rindy.Coulton@snowymonaro.nsw.gov.au](mailto:Rindy.Coulton@snowymonaro.nsw.gov.au)>  
Date: Fri, 31 May 2019 at 09:34  
Subject: RE: Recycle Bins for Multi Function Centre - 20 -27 May  
To: Karen McGufficke [REDACTED]

Hi Karen

I have confirmed with the Collections Supervisor that the bins were collected on both Friday morning (24 May 2019) and Monday morning (27 May 2019).

The charges will be as follows

Delivery and Return of 3 x 360 recycling and 2 x 240 organic bins	\$ 81.85
Servicing of 3 x 360 litre Recycling bins on both 24 and 27 May 2019 @ \$12.30 per service	\$ 73.80
Servicing of 8 x 240 litre waste bins on both 24 and 27 May 2019 @ \$15.35 per service	\$245.60
Servicing of 2 x 240 litre organics bins on both 24 and 27 May 2019 @ \$15.35 per service	<u>\$ 61.40</u>
Total	<u>\$462.65</u>

Please note the organics bins were contaminated with waste and therefore charged as servicing a waste bin.

I will send the invoice request to accounts receivable today. You should receive this within the next couple of weeks in the mail.

Please do not hesitate to contact me if you have any queries.

Regards

Rindy

67 Gladstone Street Fyshwick ACT 2609  
 PO Box 6125 Mawson ACT 2605  
 p 02 6206 2000 f 02 6206 2161 e fyshwick@barlens.com.au  
 Mashers Pty Ltd abn 90 061 968 474

# barlens

Customer ID: C7470

Contract: F-D041352 - 7

CUSTOMER DETAILS		
FROSTBITE FOODS P O BOX 77		
BERRIEDALE	NSW	2628
Contact:		02 645 63871

DELIVERY ADDRESS		
FROSTBITE FOODS P O BOX 77		
BERRIEDALE	NSW	2628
Site Contact:		CAROLYN 6456 3136

Delivery Date:	Thu 23-May-2019	Return Date:	Tue 28-May-2019	Print Date:	14/05/2019
Event Start Date:	Thu 23-May-2019	Event End Date:	Tue 28-May-2019		
Delivery Method:	WAREHOUSE COLLECT	Salesperson:	LW	Purchase Order:	CAROLYN

QTY:	DESCRIPTION:	UNIT PRICE	EXT HIRE	TOTAL:
410	KNIFE SMALL LUXOR	\$0.55	\$0.00	\$225.50
410	FORK SMALL LUXOR	\$0.55	\$0.00	\$225.50
1	WARMING OVEN DOUBLE DOOR ELECTRIC (U3)	\$253.00	\$0.00	\$253.00
1	WARMING OVEN DOUBLE DOOR ELECTRIC (U2)	\$253.00	\$0.00	\$253.00

PAID 14/05/19  
 Rec. 1741979.

**Notes**  
 TO BE COLLECTED BY COURIER

Sub Total	\$957.00
Damage Insurance	\$95.70
<b>Total</b>	<b>\$1,052.70</b>
Included GST in Total	\$95.70
Payments	
<b>Balance Outstanding</b>	<b>\$1,052.70</b>

**PAYMENT DETAILS:** Please note a credit card surcharge will apply Mastercard/Visa 1%, American Express 3%

**PAYMENT BY PHONE:** Please call 02 6206 2000 and have your credit card and drivers license details ready.

**CREDIT CARD PAYMENT:** We authorise Barlens to charge the following credit card in the amount of: \$.....(PLUS SURCHARGE)

Credit Card No:..... Exp ..... / ..... Visa Mastercard Amex (please circle)

Name:..... Signature:.....

**EFT (Electronic Funds Transfer)** Bank: NAB Fyshwick, BSB: 082968, ACC: 15-939-1023 REF: F-D041352

**CASH/CHEQUE** In Person at 67 Gladstone St Fyshwick ACT 2609. By Mail (cheque only) PO Box 6125 Mawson ACT 2607.

# MONARO FREIGHT

Casote Holdings Pty Ltd t/as  
 PO Box 1076, Polo Flat Road  
 Cooma NSW 2630

Telephone 02 6452 2412  
 Facsimile 02 6452 1537  
 Email sales@monarofreight.com.au

## Tax Invoice

A.B.N.: 43 106 051 110

Invoice #: 00219968

Bill To:

Ship To:

Frostbite/Berridale  
 PO Box 77  
 BERRIDALE NSW 2628

Return to Barlens  
 Ex Multifunction Centre Cooma

SERVICE		YOUR REFERENCE NO.			TERMS	DATE	PG.
COOMA					NETT 30 DAYS	27/05/2019	1
QTY.	ITEM NO.	DESCRIPTION			AMOUNT		CODE
2	Item	Warming Ovens			\$132.00		GST
4	Item	Tubs			\$23.43		GST
COMMENT		CODE	RATE	GST	SALE AMOUNT	SALE	\$155.43
Sender		GST	10%	\$14.13	\$141.30	GST	\$14.13
						TOTAL	\$155.43
						PAID TODAY	\$0.00
Customer ABN:						BALANCE	\$155.43

*EST 3/06/19*

Bank Details:  
 Acc Name: Casote Holdings Pty Ltd  
 BSB: 032720  
 Acc No: 139 437 ✓

Please Note: As of the 1st July 18, we will have a price rise of approximately 5% due to increasing costs.

## Application for Financial Donations and Sponsorships



In Accordance with the Donations Policy GOV 011 / Section 356 of the Local Government Act 1993

Applicants Details	
Name of Organisation	Country Education Foundation - Snowy-Monaro
Contact Person	Ananda Steinke
Address / Location	P.O Box 56, Cooma 2630 NSW
Phone Number	[REDACTED]
E-Mail Address	monaroef@gmail.com
ABN (If Applicable)	
Date of Establishment (If Applicable)	unswe
Is your Organisation Registered for GST? (If Applicable)	NO
Project / Activity Details	
Name of Project / Activity	SNOWY MONARO SCHOLARSHIPS.
Cash Amount \$	10,000
Amount of Funding Requested	<p>In Kind Support:                      (You will be required to submit copies of quotes from Council in your application)</p> <p><input type="checkbox"/> Waste Management. E.g. Provision of bins / rubbish and recycling removal (Includes staff time for drop off and collection).</p> <p><input type="checkbox"/> Mowing / Gardening</p> <p><input type="checkbox"/> Road Closures (Includes Staff time)</p> <p><input type="checkbox"/> Fee Waivers. E.g. DA / Hall Hire Fees, (Security deposits will need to be paid by the applicant but will be refunded provided no damage in incurred)</p> <p><input type="checkbox"/> Promotion via Print Media (Council Website Advertisement etc.)</p> <p>Other – Please outline _____</p>
Briefly describe the Project / Activity	Organisation Provides financial support to local children to upskill attend University or attend further study options
250.2018.449.1	Issue Date: 29/05/2018
	29/05/2021
	Page 1 of 5

Project / Activity Financial Details	
Financial Details of the Project or Activity for which assistance is sought	Financial assistance, will be distributed as scholarships to local children / students.
Total Cost of the Project or Activity	Scholarships committed approx \$22,000 / yr.
Details of other funding received from Snowy Monaro Regional Council (If Applicable)	N/A.
Details of other financial assistance sought or obtained	N/A.

Project / Activity Details	
How will your Project / Activity benefit the Snowy Monaro Regional Community?	Financial assistance is provided to over 20 students / year passed on an application process. Students find it hard when relocating to attend further study option.
What is the expected amount of resident participation?	Min 20 students + their families.
What other Local Community Groups is involved in this Project / Activity?	N/A.
Outline your Organisation's capacity to deliver the Project / Activity, or, describe previous experiences.	This service has been provided locally for a number of years. Board made up of local people, who manage the scholarship process.

<p>How will Council funding be acknowledged?                  E.g. Logo or signage                  (Council Funding must be acknowledged in your Project or Activity)</p>	<p>Website                  Newsletter                  Facebook                  Through Country Education Foundation                  SMRC specific! scholarship - engineering                  business/planning/social services                  communication courses.</p>
<p>Please provide details of Office Bearers or other Involved Parties</p>	<p>Mike Mesley - President                  Jane Forrest - Treasurer.</p>
<p>What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?</p>	<p>Provide service for local students to upskill.                  These students have completed a wide range of Degrees over the years, some moving back to the region to build/create families</p>
<p>What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?</p>	<p>Locally we have teachers/vets/nurses who we have assisted who now provide a service within our region.</p>

<b>Application Checklist</b>	
<b>If the following documents are not attached with the application, this may result in the application not being considered.</b>	
<b>Attached? (Please mark YES or No)</b>	
A copy of the Group / Organisation's most recent bank statement or Treasurers Report, for the past Financial Year	NO
A copy of the Group / Organisation's Public Liability Insurance	NO
Where the Group / Organisation intends to purchase equipment, and a copy of the quote/s obtained	NO

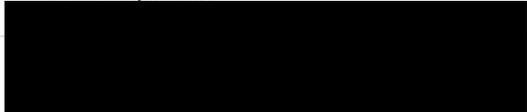
Where the Group / Organisation does not have an ABN, a 'Statement by a Supplier' form is required	NO
If your Group is not incorporated, please supply a letter from your supporting body	NO

**Authorization of Applicant**  
**If the following is not completed, this may result in the application not being considered.**

Name	Amanda Steinke
Office Held / Position	Secretary
E-Mail Address	amanda.steinke@disabilitytrust.org.au.
Postal Address	P.O Box 56, Coome 2630 NSW
Phone Number/s	0447 586 322.

**Declaration and Signature of Applicant**

- I confirm that the information contained in the application form and within the Documents are true and correct;
- I confirm that this application has been submitted with the full knowledge and support of the applicant;
- I declare that should this application be successful the funding will be expended as outlined in the above documentation;
- I acknowledge the Donation / Sponsorship acquittal requirements, and understand that surplus funds may be required to be returned to Council, and;
- I am aware this application will be reproduced in the Council Business Paper, and authorise for the publication of information required.

Signature	
Name	Amanda Steinke
Position	Secretary.
Date	24-5-19

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## Application for Financial Donations and Sponsorships



In Accordance with the Donations Policy GOV 011 / Section 356 of the Local Government Act 1993

### Applicants Details

Name of Organisation

The Disability Trust

Contact Person

Amanda Steinke

Address / Location

[REDACTED]

Phone Number

E-Mail Address

amanda.steinke@disabilitytrust.org.au

ABN (If Applicable)

29 001 260 153.

Date of Establishment

unsure

(If Applicable)

Is your Organisation

YES.

Registered for GST?

(If Applicable)

### Project / Activity Details

Name of Project / Activity

The Lab, Bombala.

Cash Amount \$ 6,000 - 00

In Kind Support:

(You will be required to submit copies of quotes from Council in your application)

Amount of Funding Requested

- Waste Management. E.g. Provision of bins / rubbish and recycling removal (Includes staff time for drop off and collection).
- Mowing / Gardening
- Road Closures (Includes Staff time)
- Fee Waivers. E.g. DA / Hall Hire Fees, (Security deposits will need to be paid by the applicant but will be refunded provided no damage is incurred)
- Promotion via Print Media (Council Website Advertisement etc.)

Other - Please outline \_\_\_\_\_

Briefly describe the Project / Activity

The Lab is a group of children with disabilities who come together once/week. This is a new initiative for Bombala.

**Project / Activity Financial Details**

Financial Details of the Project or Activity for which assistance is sought

The Lab, is for children on the autism spectrum. Financial assistance will provide internet & devices for the children.

Total Cost of the Project or Activity

\$15,000

Details of other funding received from Snowy Monaro Regional Council (If Applicable)

N/A.

Details of other financial assistance sought or obtained

N/A

**Project / Activity Details**

How will your Project / Activity benefit the Snowy Monaro Regional Community?

The Lab, will support families in the Bombala Delegate Region. Children will be able to socialise together in a safe environment.

What is the expected amount of resident participation?

6 -> 10 children under 18yrs.

What other Local Community Groups is involved in this Project / Activity?

Working in cooperation with other local disability services  
Need identified.

Outline your Organisation's capacity to deliver the Project / Activity, or, describe previous experiences.

The Lab will be fun weekly on a Monday evening/afternoon.  
4pm -> 6pm.  
Will be staffed by two qualified staff.

How will Council funding be acknowledged?

E.g. Logo or signage

(Council Funding must be acknowledged in your Project or Activity)

Please provide details of Office Bearers or other Involved Parties

What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?

What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?

Through advertising  
Local recognition  
Signage

N/A.

A much identified need in the Bombala area.  
For a project like this  
Previous children travelled to our Cooma Lab, but unable to afford travel under NDIS.

#### Application Checklist

If the following documents are not attached with the application, this may result in the application not being considered.

Attached? (Please mark YES or No)

A copy of the Group / Organisation's most recent bank statement or Treasurers Report, for the past Financial Year

NO.

A copy of the Group / Organisation's Public Liability Insurance

NO.

Where the Group / Organisation intends to purchase equipment, and a copy of the quote/s obtained

NO → have been unable to source quotes from Bombala area to date.  
Costing outlined based on Cooma Lab project been operation for 2 years.

Where the Group / Organisation does not have an ABN, a 'Statement by a Supplier' form is required

N/A.

If your Group is not incorporated, please supply a letter from your supporting body

N/A.

**Authorization of Applicant**

If the following is not completed, this may result in the application not being considered.

Name Amanda Steinke  
 Office Held / Position Site Manager, Cooma  
 E-Mail Address amanda.steinke@disabilitytrust.org.au  
 Postal Address P.O Box 741, Cooma 2630 NSW  
 Phone Number/s 02 6452 6522

**Declaration and Signature of Applicant**

- I confirm that the information contained in the application form and within the Documents are true and correct;
- I confirm that this application has been submitted with the full knowledge and support of the applicant;
- I declare that should this application be successful the funding will be expended as outlined in the above documentation;
- I acknowledge the Donation / Sponsorship acquittal requirements, and understand that surplus funds may be required to be returned to Council, and;
- I am aware this application will be reproduced in the Council Business Paper, and authorise for the publication of information required.

Signature	
Name	<u>Amanda Steinke</u>
Position	 a.
Date	<u>24-5-2019</u>

## Application for Financial Donations and Sponsorships



In Accordance with the Donations Policy GOV 011 / Section 356 of the Local Government Act 1993

Applicants Details	
Name of Organisation	Monaro Family Support Service
Contact Person	Pauline Cook
Address / Location	[REDACTED]
Phone Number	64523450
E-Mail Address	p.cook@monarofss.ngo.org.au
ABN (If Applicable)	45339846991
Date of Establishment (If Applicable)	1978
Is your Organisation Registered for GST? (If Applicable)	yes

Project / Activity Details	
Name of Project / Activity	Outreach and home visiting family support work across the Snowy Monaro region
Amount of Funding Requested	<p>Cash Amount \$ 3000 (for venue hire)</p> <hr/> <p>In Kind Support:                      (You will be required to submit copies of quotes from Council in your application)</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Waste Management. E.g. Provision of bins / rubbish and recycling removal (Includes staff time for drop off and collection).</li> <li><input type="checkbox"/> Mowing / Gardening</li> <li><input type="checkbox"/> Road Closures (Includes Staff time)</li> <li><input type="checkbox"/> Fee Waivers. E.g. DA / Hall Hire Fees, (Security deposits will need to be paid by the applicant but will be refunded provided no damage is incurred)</li> <li><input type="checkbox"/> Promotion via Print Media (Council Website Advertisement etc.)</li> </ul> <p>Other – Please outline <u>Fuel Vouchers to value of \$7 000</u></p>

Briefly describe the Project / Activity	MFSS delivers counselling and support to families, in their own homes, so that the barriers in seeking help and travelling to services in regional centres are diminished. Due to our trusted relationships with families and communities, we are able to access and engage the hard to reach families who need our service most. These include families experiencing hardship, stress and adversity, and who face issues such as
---	---

<b>Project / Activity Financial Details</b>	
Financial Details of the Project or Activity for which assistance is sought	MFSS is a not for profit community organisation. All of our services are delivered free of charge. We receive annual funding from FACS (NSW) and DSS of approximately \$320 000. In 2017, our outreach funding was reduced, making it difficult to fund services to some of our most vulnerable families who live in more remote parts of our region. In 2018 the critical work we do with families across our region was recognised with a boost from Deputy Premier John Barilaro, which enabled us to employ 2 part time Outreach Family Support Workers. This grant application is to subsidise
Total Cost of the Project or Activity	\$10 000 (\$7000 - travel support and \$3000 venue hire)
Details of other funding received from Snowy Monaro Regional Council (If Applicable)	We recently partnered with SMRC to deliver the My Health Record community awareness sessions across the region, funded by Coordinare to the value of \$10, 000. In 2017 we received a Community Grant for replacement of furniture to the value of \$9000. In 2018 we received a grant for travel and venue costs.
Details of other financial assistance sought or obtained	MFSS also delivers a dynamic schedule of educative group programs (parenting programs and social emotional wellbeing programs for kids), as well as community events and seminars across the region. We often hire group rooms at the Superclinic in Jindabyne, or at the hall in Berridale, for example. Later in 2019 we will be holding a large community event featuring Karen Young, a high profile psychologist, speaking about 'How to strengthen children and youth against anxiety'. We will be hiring the

<b>Project / Activity Details</b>	
How will your Project / Activity benefit the Snowy Monaro Regional Community?	MFSS delivers support, programs and other early intervention work to ensure the wellbeing of children, youth and families across the Snowy Monaro region. We are a small but vital organisation, able to reach individuals and families in the rural and remote communities of the region who would not otherwise be able to access support services and interventions.
What is the expected amount of resident participation?	We deliver a large number of varied activities, such as supported playgroups, parenting programs, programs in schools, and increasingly targeted one on one work with more complex families, such as counselling, therapy and other family support services. We service a large number of families across the entire region.
What other Local Community Groups is involved in this Project / Activity?	We work closely with Monaro Early Intervention Service to deliver our outreach services. Some of the services and activities are co-delivered with MEIS.

<p>Outline your Organisation's capacity to deliver the Project / Activity, or, describe previous experiences.</p>	<p>MFSS is one of the oldest community organisations in the region, and has been delivering outreach and home visiting services for 40 years.</p>
---	---

<p>How will Council funding be acknowledged?  E.g. Logo or signage  (Council Funding must be acknowledged in your Project or Activity)</p>	<p>Council's contribution to our outreach services would be acknowledged in promotional material, such as program advertising, newspaper articles, social media etc.</p>
<p>Please provide details of Office Bearers or other Involved Parties</p>	<p>Mark Williams (President), Cathy Guion (Vice President), Kirsty Salvestro (Secretary), Margaret Hillman (Treasurer).</p>
<p>What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?</p>	<p>As above.</p>
<p>What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?</p>	

**Application Checklist**

**If the following documents are not attached with the application, this may result in the application not being considered.**

**Attached? (Please mark YES or No)**

<p>A copy of the Group / Organisation's most recent bank statement or Treasurers Report, for the past Financial Year</p>	<p>YES</p>
--	------------

A copy of the Group / Organisation's Public Liability Insurance	YES
Where the Group / Organisation intends to purchase equipment, and a copy of the quote/s obtained	NO
Where the Group / Organisation does not have an ABN, a 'Statement by a Supplier' form is required	NO
If your Group is not incorporated, please supply a letter from your supporting body	NO

**Authorization of Applicant**

**If the following is not completed, this may result in the application not being considered.**

Name	Pauline Cook
Office Held / Position	Manager
E-Mail Address	p.cook@monarofss.ngo.org.au
Postal Address	PO Box 855, Cooma
Phone Number/s	64523450

**Declaration and Signature of Applicant**

- I confirm that the information contained in the application form and within the Documents are true and correct;
- I confirm that this application has been submitted with the full knowledge and support of the applicant;
- I declare that should this application be successful the funding will be expended as outlined in the above documentation;
- I acknowledge the Donation / Sponsorship acquittal requirements, and understand that surplus funds may be required to be returned to Council, and;
- I am aware this application will be reproduced in the Council Business Paper, and authorise for the publication of information required.

Signature	
Name	Pauline Cook

# Monaro Family Support Service Inc.

ABN 45 339 846 991

## Financial Reports

For the period ended 30 June 2018

# **Monaro Family Support Services Inc**

**ABN 45 339 846 991**

## **FINANCIAL REPORT**

### **Contents**

	Page
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Profit And Loss Statement	4
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**Monaro Family Support Services Inc**

ABN 45 339 846 991

**INCOME STATEMENT**

For the year ended 30 June 2018

	Note	2018 \$	2017 \$
Other revenues from ordinary activities	2	453,872.51	482,949.84
Office maintenance expenses	3	(36,818.06)	(33,563.99)
Administrative expenses	4	(45,090.63)	(60,672.51)
Selling expenses	5	(422.04)	(3,492.47)
Other operating expenses	6	(43,569.43)	(45,863.15)
Personnel expenses	7	(330,112.21)	(346,737.20)
Depreciation and amortisation expenses	8	(29.07)	(570.00)
Other income	9	4,132.98	4,389.76
<b>SURPLUS FROM ORDINARY ACTIVITIES</b>		<u>1,964.05</u>	<u>(3,559.72)</u>
Retained surplus at the beginning of the financial year		<u>53,339.05</u>	<u>56,898.77</u>
<b>TOTAL AVAILABLE FOR APPROPRIATION</b>		<u>55,303.10</u>	<u>53,339.05</u>

The accompanying notes form part of these financial statements.

**Monaro Family Support Services Inc**

ABN 45 339 846 991

**BALANCE SHEET**

As at 30 June 2018

	Note	2018 \$	2017 \$
<b>CURRENT ASSETS</b>			
Receivables	10	5,068.18	1,531.74
Cash assets	11	298,885.17	279,343.77
Other assets	12	30.00	30.00
<b>TOTAL CURRENT ASSETS</b>		<b>303,983.35</b>	<b>280,905.51</b>
<b>NON-CURRENT ASSETS</b>			
Property, plant and equipment	13	-	29.07
<b>TOTAL NON-CURRENT ASSETS</b>		<b>-</b>	<b>29.07</b>
<b>TOTAL ASSETS</b>		<b>303,983.35</b>	<b>280,934.58</b>
<b>CURRENT LIABILITIES</b>			
Payables	14	7,928.32	17,321.88
Provisions	15	142,870.47	122,743.92
Personnel-related items	16	89,620.90	81,304.49
Tax liabilities	17	8,260.56	6,225.24
<b>TOTAL CURRENT LIABILITIES</b>		<b>248,680.25</b>	<b>227,595.53</b>
<b>TOTAL LIABILITIES</b>		<b>248,680.25</b>	<b>227,595.53</b>
<b>NET ASSETS</b>		<b>55,303.10</b>	<b>53,339.05</b>
<b>EQUITY</b>			
Accumulated surplus		55,303.10	53,339.05
<b>TOTAL EQUITY</b>		<b>55,303.10</b>	<b>53,339.05</b>

The accompanying notes form part of these financial statements.

**Monaro Family Support Services Inc**  
 ABN 45 339 846 991  
**TRADING, PROFIT AND LOSS STATEMENT**  
 For the year ended 30 June 2018

	2018	2017
	\$	\$
<b>INCOME</b>		
MFSS - Hire OTB	1,588.65	1,620.00
MFSS - Auspice Fees	1,225.00	2,259.00
Membership Fees	27.27	35.68
Administration Income	38,457.10	40,973.84
MFSS Donations	1,000.00	-
Donations Received - BROK	1,430.00	1,371.57
Funding - EIPP	170,330.08	150,424.20
Funding - KASH	23,120.30	22,384.75
Funding - MAD	13,478.41	13,049.60
Other Funding	10,206.95	9,693.00
Funding - Rural Outreach Program	16,415.52	-
Funding - CPS	164,772.14	161,197.26
Funding - COOR	-	54,770.00
Funding - FNSW	6,246.37	6,217.70
Donations & Provisions - DV	2,217.15	-
Prior Year Funding Surplus	3,357.57	18,953.24
Interest received	4,132.98	4,389.76
	<u>458,005.49</u>	<u>487,339.60</u>
<b>EXPENDITURE</b>		
Administration & Management Fees	3,098.00	4,600.00
Advertising	422.04	3,492.47
Audit Fees	4,300.00	3,986.47
Auspice Fees	925.00	2,259.00
Bank charges	151.05	268.15
Brokerage Expenses	124.99	1,126.11
Carry-over Funds - Next Year	16,415.52	-
Cleaning	1,150.00	1,000.00
DV Expenses	791.31	-
Depreciation	29.07	570.00
Dues and subscriptions	2,272.42	1,893.90
Electricity	5,007.17	2,173.32
Expenses - FNSW	6,635.33	-
IT Expenses	1,914.53	3,581.85
Insurance	5,499.72	5,570.86
Leave Provisions	8,316.41	5,395.10
Office supplies	-	22.05
Postage	125.24	-
Printing and stationery	6,391.43	7,900.06
Program Activities	7,796.81	26,858.14
Program Catering	1,908.80	1,411.37
Program Excursions	2,361.82	-

**Monaro Family Support Services Inc**  
 ABN 45 339 846 991  
**TRADING, PROFIT AND LOSS STATEMENT**  
 For the year ended 30 June 2018

	2018	2017
	\$	\$
Program Taxi & Transport	662.47	214.55
Rates & Rent	30,660.89	30,390.67
Staff & Manangement Catering	171.63	458.19
Staff amenities	-	56.01
Staff training and welfare	268.16	4,329.66
Superannuation contributions	23,726.59	23,547.52
Supervision	450.00	1,660.00
Telephone, mobile and fax	5,631.43	6,550.86
Travel Expenses	11,777.25	18,079.72
Unspent Funding	9,876.94	22,212.57
Wage On-Costs	33,841.16	35,075.21
Wages	257,341.57	271,299.99
Workers Compensation	5,996.69	4,915.52
	<u>456,041.44</u>	<u>490,899.32</u>
<b>SURPLUS FROM ORDINARY ACTIVITIES</b>	<b><u>1,964.05</u></b>	<b><u>(3,559.72)</u></b>
Retained surplus at the beginning of the financial year	<u>53,339.05</u>	<u>56,898.77</u>
<b>TOTAL AVAILABLE FOR APPROPRIATION</b>	<b><u><u>55,303.10</u></u></b>	<b><u><u>53,339.05</u></u></b>

**Monaro Family Support Services Inc**

ABN 45 339 846 991

**BALANCE SHEET**

As at 30 June 2018

	2018 \$	2017 \$
<b>ASSETS</b>		
<b>Current Assets</b>		
Trade debtors	5,068.18	1,531.74
Petty Cash - MFSS	250.00	250.00
Petty cash - KASH	-	100.00
Petty Cash - Bombala	60.00	60.00
MFSS Account - 0302	1,197.14	4,375.15
Leave Provisions Account - 1570	112,401.04	110,839.29
MAD Account - 1569	8,798.42	4,976.04
GST Provisions Account - 2571	7,213.39	7,647.89
Investment Account - 2876	153,507.70	139,707.60
MSFC Account - 8784	2,644.66	1,218.82
Families NSW Account - 0304	12,812.82	10,168.98
SMCU Shares	30.00	30.00
	<u>303,983.35</u>	<u>280,905.51</u>
<b>Non-current Assets</b>		
Motor vehicles at cost	10,137.00	10,137.00
Less accumulated depreciation	(10,137.00)	(10,137.00)
Plant and equipment at cost	13,990.17	13,990.17
Less accumulated depreciation	(13,990.17)	(13,961.20)
Furniture and fittings at cost	1,465.90	1,465.90
Less accumulated depreciation	(1,465.90)	(1,465.80)
	<u>-</u>	<u>29.07</u>
<b>TOTAL ASSETS</b>	<b><u>303,983.35</u></b>	<b><u>280,934.58</u></b>
<b>LIABILITIES</b>		
<b>Current Liabilities</b>		
Trade creditors	7,928.32	17,321.88
Surplus Funds - MAD	8,533.86	1,928.94
Surplus Funds - SGP	-	2,808.34
Unspent Fundraising	11,407.30	7,961.52
Deposits for Future Services	70,415.69	54,000.17
Unspent Funding - FNSWN	13,930.84	14,104.60
Provisions - Future Expenditure	17,065.00	20,192.19
Surplus Funds - KASH	21,517.78	21,748.16
Provision for Long Service Leave	51,946.30	46,687.36
Provision for Annual Leave	37,674.60	34,617.13
GST Payable	4,408.56	1,151.24
PAYG withholding payable	3,852.00	5,074.00
	<u>248,680.25</u>	<u>227,595.53</u>
<b>TOTAL LIABILITIES</b>	<b><u>248,680.25</u></b>	<b><u>227,595.53</u></b>
<b>NET ASSETS</b>	<b><u>55,303.10</u></b>	<b><u>53,339.05</u></b>

**Monaro Family Support Services Inc**

ABN 45 339 846 991

**BALANCE SHEET**

As at 30 June 2018

	2018	2017
	\$	\$
<b>EQUITY</b>		
Accumulated surplus	55,303.10	53,339.05
<b>TOTAL EQUITY</b>	<b><u>55,303.10</u></b>	<b><u>53,339.05</u></b>

**Monaro Family Support Services Inc**

ABN 45 339 846 991

**STATEMENT OF CHANGES IN EQUITY**

As at 30 June 2018

	2018	2017
	\$	\$
<b>Total equity at the beginning of the financial year</b>	<b>53,339.05</b>	<b>56,898.77</b>
Surplus attributable to members	1,964.05	(3,559.72)
<b>Total equity at the end of the financial year</b>	<b><u>55,303.10</u></b>	<b><u>53,339.05</u></b>

These statements should be read in conjunction with the attached compilation report.

**Monaro Family Support Services Inc**

ABN 45 339 846 991

**STATEMENT OF CASH FLOWS**

For the year ended 30 June 2018

	Note	2018 \$	2017 \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Receipts from customers		450,336.07	481,616.10
Payments to suppliers and employees		(436,962.97)	(486,104.75)
Interest received		4,132.98	4,389.76
Taxes paid		<u>2,035.32</u>	<u>783.52</u>
Net cash provided by operating activities	<b>18</b>	19,541.40	684.63
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
Net increase in cash held		19,541.40	884.63
Cash at the beginning of year		<u>279,373.77</u>	<u>278,489.14</u>
Cash at end of year		<u>298,915.17</u>	<u>279,373.77</u>

**Monaro Family Support Services Inc**  
 ABN 45 339 846 991  
**NOTES TO THE FINANCIAL STATEMENTS**  
 For the year ended 30 June 2018

2018                      2017  
 \$                              \$

**NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES**

- a. This financial report is a special purpose financial report prepared for use by directors and members of the company. The directors have determined that the company is not a reporting entity.

The financial report has been prepared in accordance with the requirements of the following Australian Accounting Standards:

AASB 1031: Materiality  
 AASB 110: Events after the Balance Sheet Date

The financial report is prepared on an accruals basis and is based on historic costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following specific accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this report:

- b. **Property, Plant and Equipment**  
 Property, plant and equipment are carried at cost, independent or directors' valuation. All assets, excluding freehold land and buildings, are depreciated over their useful lives to the company.
- c. **Inventories**  
 Inventories are measured at the lower of cost and net realisable value. Costs are assigned on a first-in first-out basis and include direct materials, direct labour and an appropriate proportion of variable and fixed overhead expenses.

**NOTE 2: OTHER REVENUE**

Administration Income	38,457.10	40,973.84
Donations & Provisions - DV	2,217.15	-
Donations Received - BROK	1,430.00	1,371.57
Funding - COOR	-	54,770.00
Funding - CPS	164,772.14	161,197.26
Funding - EIPP	170,330.08	150,424.20
Funding - FNSW	6,246.37	6,217.70
Funding - KASH	23,120.30	22,384.75
Funding - MAD	13,478.41	13,049.60
Funding - Rural Outreach Program	16,415.52	-
MFSS - Auspice Fees	1,225.00	2,259.00
MFSS - Hire OTB	1,588.65	1,620.00
MFSS Donations	1,000.00	-
Membership Fees	27.27	35.68
Other Funding	10,206.95	9,693.00
Prior Year Funding Surplus	3,357.57	18,953.24
	453,872.51	482,949.84

**Monaro Family Support Services Inc**

ABN 45 339 846 991

**NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 30 June 2018

	2018 \$	2017 \$
<b>NOTE 3: OFFICE MAINTENANCE EXPENSES</b>		
Cleaning	1,150.00	1,000.00
Electricity	5,007.17	2,173.32
Rates & Rent	30,660.89	30,390.67
	<u>36,818.06</u>	<u>33,563.99</u>
<b>NOTE 4: ADMINISTRATIVE EXPENSES</b>		
Administration & Management Fees	3,098.00	4,600.00
Audit Fees	4,300.00	3,986.47
Auspice Fees	925.00	2,259.00
Bank charges	151.05	268.15
Brokerage Expenses	124.99	1,126.11
DV Expenses	791.31	-
Dues and subscriptions	2,272.42	1,893.90
Expenses - FNSW	6,635.33	-
IT Expenses	1,914.53	3,581.85
Office supplies	-	22.05
Postage	125.24	-
Printing and stationery	6,391.43	7,900.06
Program Activities	7,796.81	26,858.14
Program Catering	1,908.80	1,411.37
Program Excursions	2,361.82	-
Program Taxi & Transport	662.47	214.55
Telephone, mobile and fax	5,631.43	6,550.86
	<u>45,090.63</u>	<u>60,672.51</u>
<b>NOTE 5: SELLING EXPENSES</b>		
Advertising	422.04	3,492.47
<b>NOTE 6: OTHER OPERATING EXPENSES</b>		
Carry-over Funds - Next Year	16,415.52	-
Insurance	5,499.72	5,570.86
Travel Expenses	11,777.25	18,079.72
Unspent Funding	9,876.94	22,212.57
	<u>43,569.43</u>	<u>45,863.15</u>
<b>NOTE 7: PERSONNEL EXPENSES</b>		
Leave Provisions	8,316.41	5,395.10
Staff & Management Catering	171.63	458.19
Staff amenities	-	56.01
Staff training and welfare	268.16	4,329.66
Superannuation contributions	23,726.59	23,547.52

**Monaro Family Support Services Inc**

ABN 45 339 846 991

**NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 30 June 2018

	2018 \$	2017 \$
Supervision	450.00	1,660.00
Wage On-Costs	33,841.16	35,075.21
Wages	257,341.57	271,299.99
Workers Compensation	5,996.69	4,915.52
	<u>330,112.21</u>	<u>346,737.20</u>
<b>NOTE 8: DEPRECIATION AND AMORTISATION EXPENSES</b>		
Depreciation	29.07	570.00
<b>NOTE 9: OTHER INCOME</b>		
Interest received	4,132.98	4,389.76
<b>NOTE 10: RECEIVABLES</b>		
Trade debtors	5,068.18	1,531.74
<b>NOTE 11: CASH ASSETS</b>		
Petty Cash - MFSS	250.00	250.00
Petty cash - KASH	-	100.00
Petty Cash - Bombala	60.00	60.00
MFSS Account - 0302	1,197.14	4,375.15
Leave Provisions Account - 1570	112,401.04	110,839.29
MAD Account - 1569	8,798.42	4,976.04
GST Provisions Account - 2571	7,213.39	7,647.89
Investment Account - 2876	153,507.70	139,707.60
MSFC Account - 8784	2,644.66	1,218.82
Families NSW Account - 0304	12,812.82	10,168.98
	<u>298,885.17</u>	<u>279,343.77</u>
<b>NOTE 12: OTHER ASSETS</b>		
SMCU Shares	30.00	30.00
<b>NOTE 13: PROPERTY, PLANT AND EQUIPMENT</b>		
Motor vehicles at cost	10,137.00	10,137.00
Less accumulated depreciation	(10,137.00)	(10,137.00)
Plant and equipment at cost	13,990.17	13,990.17
Less accumulated depreciation	(13,990.17)	(13,961.20)
Furniture and fittings at cost	1,465.90	1,465.90
Less accumulated depreciation	(1,465.90)	(1,465.80)
	<u>-</u>	<u>29.07</u>
<b>NOTE 14: PAYABLES</b>		
Trade creditors	7,928.32	17,321.88

**Monaro Family Support Services Inc**

ABN 45 339 846 991

**NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 30 June 2018

	2018 \$	2017 \$
<b>NOTE 15: PROVISIONS</b>		
Surplus Funds - MAD	8,533.86	1,928.94
Surplus Funds - SGP	-	2,808.34
Unspent Fundraising	11,407.30	7,961.52
Deposits for Future Services	70,415.69	54,000.17
Unspent Funding - FNSWN	13,930.84	14,104.60
Provisions - Future Expenditure	17,065.00	20,192.19
Surplus Funds - KASH	21,517.78	21,748.16
	<u>142,870.47</u>	<u>122,743.92</u>
<b>NOTE 16: PERSONNEL-RELATED ITEMS</b>		
Provision for Long Service Leave	51,946.30	46,687.36
Provision for Annual Leave	37,674.60	34,617.13
	<u>89,620.90</u>	<u>81,304.49</u>
<b>NOTE 17: TAX LIABILITIES</b>		
GST Payable	4,408.56	1,151.24
PAYG withholding payable	3,852.00	5,074.00
	<u>8,260.56</u>	<u>6,225.24</u>

**NOTE 18: CASH FLOW INFORMATION**

For the purposes of the statement of cash flows, cash includes cash on hand and in at call deposits with banks or financial institutions, investments in money market instruments maturing within less than two months, net of bank overdrafts

**a. Reconciliation of Cash**

Cash at the end of the reporting period as shown in the statement of cash flows is reconciled to the related items in the statement of financial position as follows :

Cash on hand	298,915.17	279,373.77
--------------	------------	------------

**Monaro Family Support Services Inc**  
ABN 45 339 846 991  
**NOTES TO THE FINANCIAL STATEMENTS**  
For the year ended 30 June 2018

	2018	2017
	\$	\$
<b>b. Reconciliation of CashFlow from Operations with Profit from Ordinary Activities after Income Tax</b>		
Surplus after income tax	1,964.05	(3,559.72)
Depreciation	29.07	570.00
(Increase) / Decrease in trade and other receivables	(3,536.44)	(1,333.74)
Increase / (Decrease) in trade and other payables	19,049.40	4,224.57
Increase / (Decrease) in deferred taxes payable	2,035.32	783.52
Cash flow from operations	19,541.40	684.63

**Monaro Family Support Services Inc**  
ABN 45 339 846 991

**DIRECTORS' DECLARATION**

The directors have determined that the company is not a reporting entity. The directors have determined that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

The directors of the company declare that:

1. the financial statements and notes attached present fairly the company's financial position as at 30/06/2018 and its performance for the year ended on that date in accordance with the accounting policies described in Note 1 to the financial statements;
2. in the directors' opinion there are reasonable grounds to believe that the company will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Board of Directors:

Director : 

Dated : 14/11/2018

## Alpine Auditors

ABN : 70 130 470 149

PO Box 1053

COOMA NSW 2630

Contact: 02 6452 6000

Email: alpine.auditors@gmail.com

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### Monaro Family Support Service Inc.

#### Auditors Independence Declaration under Section 307C of the Corporations Act 2001

I declare that, to the best of my knowledge and belief, during the year ended 30 June 2018, there have been:

1. No contraventions of the auditor independence requirements as set out in the Corporations Act 2001 in relation to the audit; and
2. No contraventions of any applicable code of professional conduct in relation to the audit.

Yours sincerely,



Elizabeth Hovasapian FIPA FFA RCA  
Registered Auditor

14 October 2018

## Alpine Auditors

ABN : 70 130 470 149

PO Box 1053  
COOMA NSW 2630

Contact: 02 6452 6000  
Email: alpine.auditors@gmail.com

14 October 2018

### INDEPENDENT AUDIT REPORT TO THE MEMBERS

*To the members of Monaro Family Support Service Inc.*

#### Report on the financial report

I have audited the accompanying financial report of Monaro Family Support Service Inc., which comprises the statement of financial position as at 30 June 2018, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year 2018 then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the responsible entities' declaration.

#### *Opinion*

In my opinion the financial report of Monaro Family Support Service Inc. has been prepared in accordance with Division 60 of the *Australian Charities and Not-for-profits Commission Act 2012*, including:

- a) giving a true and fair view of the registered entity's financial position as at 30 June 2018 and of its financial performance and cash flows for the year 2018 ended on that date; and
- b) complying with Australian Accounting Standards and Division 60 of the Australian Charities and Not-for-profits Commission Regulation 2013.

#### *Basis for opinion*

I conducted our audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. I am independent of the registered entity in accordance with the auditor independence requirements of the *Corporations Act 2001* and the ethical requirements of the Accounting Professional and Ethical Standards Board's *APES 110 Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code.

I confirm that the independence declaration required by the *Corporations Act 2001*, which has been given to the directors of the responsible entities, would be in the same terms if given to the directors as at the time of this auditor's report.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for our opinion.

Liability limited by a scheme approved under Professional Standards Legislation



***Responsible entities' responsibility for the financial report***

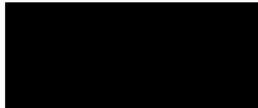
The responsible entities of the registered entity are responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the *Australian Charities and Not-for-profits Commission Act 2012 (ACNC Act)* and for such internal control as the responsible entities determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the responsible entities are responsible for assessing the registered entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the registered entity or to cease operations, or have no realistic alternative but to do so.

***Auditor's responsibility for the audit of the financial report***

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

Yours sincerely,

A black rectangular redaction box covering the signature of the auditor.

Elizabeth Hovasapian FIPA FFA RCA  
Registered Auditor

**Monaro Family Support Services Inc**

**Asset depreciation for the period 1/07/2017 to 30/06/2018**

Purchase Date	Description of each unit	Cost of plant	Opening written down value	Opening undeducted cost	Date	Disposals		Decline in value			Deduction for decline in value in value %	Closing written down value	Closing undeducted cost
						Termination value	Balancing adjustments Assessable Income	Rate %	Prime cost	Diminishing value			
<b>FURNITURE AND FITTINGS</b>													
30/06/2005	10m Carpet For Garage	65						100.00					
30/06/2011	2 x Ergo Chairs	545						100.00					
30/06/2005	Chairs	146						100.00					
30/06/2005	Curtains - out the back	416						20.00					
30/06/2005	Fixtures & Fittings	454						15.00					
16/06/2011	Gazebo	364						100.00					
30/06/2005	Hitachi VME54 Video Camera	133						100.00					
30/06/2005	Lounge Suit	30						100.00					
30/06/2005	Lounge and 6 Chairs	247						100.00					
30/06/2005	Samsung CD Player	35						100.00					
30/06/2005	Samsung Microwave	55						100.00					
30/06/2005	Settee	34						100.00					
30/06/2005	TEAC MV3400 TV/VCR Combo	96						100.00					
30/06/2005	TV & Video	98						100.00					
30/06/2005	Video Cassette Recorder	31						100.00					
	<b>FURNITURE AND FITTINGS</b>	<b>2749</b>											
<b>OFFICE EQUIPMENT</b>													
23/06/2009	2 x new Computers	2178						50.00					
30/06/2005	Asus Laptop	2235						50.00					
16/06/2005	Asus Notebook Computer	4638						50.00					
30/06/2005	Canon Fax	214						100.00					
30/06/2005	Canon PC 920 Photocopter	619						25.00					
3/04/2003	Computer	1550						25.00					
30/06/2005	Computer	73						100.00					

**Monaro Family Support Services Inc**  
**Asset depreciation for the period 1/07/2017 to 30/06/2018 (Continuation)**

Purchase Date	Description of each unit	Cost of plant	Opening written down value	Opening undeducted cost	Disposals			Decline in value			Deduction for decline in value %	Closing written down value	Closing undeducted cost
					Date	Termination value	Balancing adjustments Assessable income	Deductible	Rate %	Prime cost			
21/11/2006	Computer Setup	660						50.00					
30/06/2011	Computer Speakers	104						50.00					
3/05/2016	DCS Computer System	1240						100.00					
16/02/2016	DCS Computer system	1090						100.00					
30/06/2005	Desks	267						15.00					
30/06/2011	Desktop Computer	782						50.00					
13/02/2003	Fax / Copier	818						25.00					
30/06/2005	Filing Cabinet	23						100.00					
30/06/2011	JVC Camcorder	298						50.00					
30/06/2011	Laptop	617						50.00					
5/03/2004	Laptop - Celeron	2180						30.00					
26/10/2006	Laptop Computer	2827						50.00					
14/07/2006	Laptop Computer	1535						50.00					
30/06/2005	Mobile Phone	27						100.00					
17/06/2009	New Computer	1726						50.00					
30/06/2005	Octek Pentium 133 Computer	269						100.00					
30/06/2005	Office Chair	76						100.00					
30/06/2005	Overhead Projector	178						100.00					
21/05/2007	Panel Heater	1273						50.00					
28/01/2004	Phone/Fax System	3523						30.00					
30/06/2005	Printer	29						100.00					
30/06/2005	Reception desk and Hob	144						100.00					
30/06/2005	Telecom Commander System	171						100.00					
21/05/2007	Toshiba Air Conditioner	2564						50.00					
1/07/2010	Toshiba Laptop	545						50.00					

**Monaro Family Support Services Inc**  
**Asset depreciation for the period 1/07/2017 to 30/06/2018 (Continuation)**

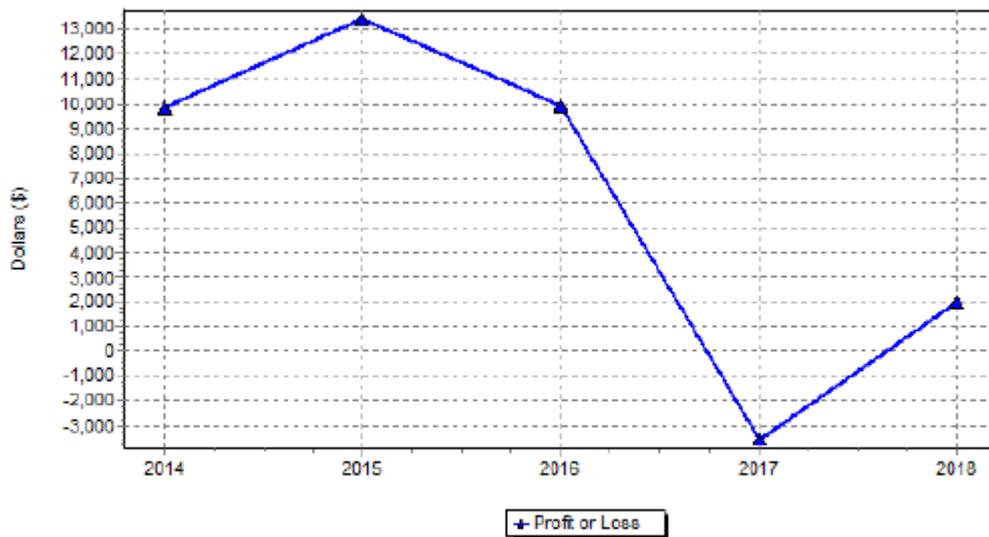
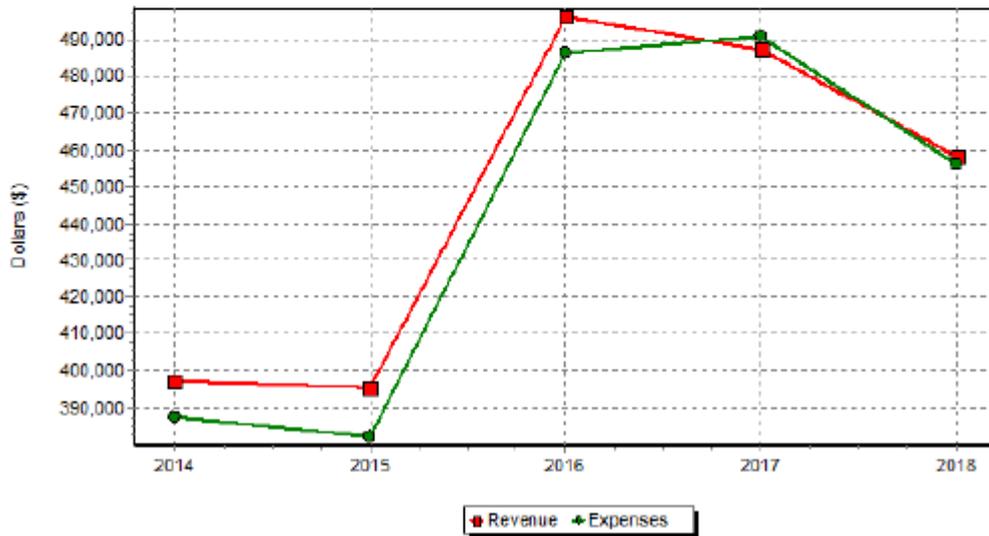
Purchase Date	Description of each unit	Cost of plant	Opening written down value	Opening undeducted cost	Date	Disposals		Decline in value			Deduction for decline in value	Closing written down value	Closing undeducted cost
						Termination value	Assessable income	Deductible	Rate %	Prime cost			
28/05/2014	Toshiba Notebook \$5W7	817	97	29				100.00		29	29	68	
30/06/2011	Widescreen TFT	343						50.00		29	29	68	
	<b>OFFICE EQUIPMENT</b>	35633	97	29						29	29	68	
	<b>GRAND TOTAL</b>	38382	97	29						29	29	68	
						Amount to be returned as income (Do not deduct from Total deduction for decline in value)			Amount to be claimed as a deduction (Do not include in Total deduction for decline in value)			Total deduction for decline in value	
												29	

**Monaro Family Support Services Inc**

ABN 45 339 846 991

**FIVE YEAR TRADING ANALYSIS**

	2014 \$	2015 \$	2016 \$	2017 \$	2018 \$
Revenue:	397,460.87	395,703.18	496,135.10	487,339.60	458,005.49
Expenses:	387,613.46	382,291.02	486,236.01	490,899.32	456,041.44
Profit or Loss:	9,847.41	13,412.16	9,899.09	(3,559.72)	1,964.05



# Monaro Family Support Service Inc.

ABN 45 339 846 991

## Project Reports

For the period ended 30 June 2018

Brokerage  
Children & Parent Support  
Domestic Violence  
EIPP  
KASH  
Mum's & Dad's Group  
Monaro Family First Network  
My Health Record  
ROP

**Monaro Family Support Service Inc**  
154-156 Sharp Street  
PO Box 855  
COOMA NSW 2630

**Job Profit & Loss Statement**

**July 2017 through June 2018**

Page 1

<u>Account Name</u>	<u>Year to Date</u>
<b>BROK</b>	<b>Brokerage</b>
<b>Other Income</b>	
RESP	\$206.95
Donations - BROK	\$1,430.00
Total Other Income	<u>\$1,636.95</u>
<b>Other Expense</b>	
Brokerage Expenses	\$124.99
Unsent Brok - Specific Prog	\$1,811.96
Total Other Expense	<u>\$1,936.95</u>
Net Profit (Loss)	<u>-\$300.00</u>

**Monaro Family Support Service Inc**  
 154-156 Sharp Street  
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**Job Profit & Loss Statement**

**July 2017 through June 2018**

Page 1

Account Name	Year to Date
<b>CPS</b>	<b>Children &amp; Parent Support</b>
<b>Income</b>	
Funding - CPS	\$164,772.14
Total Income	<u>\$164,772.14</u>
<b>Expense</b>	
Accounting/Audit Fees	\$1,898.46
Admin/Management Charges	\$1,500.00
Advertising	\$207.77
Bank Charges	\$71.94
Cleaning	\$575.00
Dues & Subscriptions	\$1,030.67
Electricity	\$1,766.86
Insurance	\$2,749.86
IT Expenses	\$998.42
Postage	\$62.65
Rent/Rates	\$16,401.06
Staff & Management Catering	\$66.08
Stationery/Office Expenses	\$807.34
Telephone/fax/internet	\$3,038.39
Travel	\$6,681.71
Activities	\$879.76
Superannuation	\$9,528.68
Supervision	\$225.00
Wages & Salaries	\$100,716.06
On-Costs	\$15,173.12
Total Expense	<u>\$164,378.83</u>
Net Profit (Loss)	<u>\$393.31</u>

**Monaro Family Support Service Inc**  
154-156 Sharp Street  
PO Box 855  
COOMA NSW 2630

**Job Profit & Loss Statement**

**July 2017 through June 2018**

Page 1

<u>Account Name</u>	<u>Year to Date</u>
<b>DV</b>	<b>Monaro Domestic Violence</b>
<b>Other Income</b>	
DV - Donations	\$1,117.15
DV - Funding	\$1,100.00
Total Other Income	<u>\$2,217.15</u>
<b>Other Expense</b>	
Program Expenses	\$707.04
Printing	\$84.27
Total Other Expense	<u>\$791.31</u>
Net Profit (Loss)	<u>\$1,425.84</u>

**Monaro Family Support Service Inc**  
 154-156 Sharp Street  
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**Job Profit & Loss Statement**

**July 2017 through June 2018**

Page 1

Account Name	Year to Date
<b>EIPP</b>	
	<b>Early Intervention &amp; Plac</b>
<b>Income</b>	
Funding - EIPP	\$170,330.08
Total Income	<u>\$170,330.08</u>
<b>Expense</b>	
Accounting/Audit Fees	\$1,898.45
Admin/Management Charges	\$525.00
Advertising	\$207.77
Bank Charges	\$72.92
Cleaning	\$575.00
Dues & Subscriptions	\$1,030.68
Electricity	\$3,240.31
Insurance	\$2,749.86
IT Expenses	\$916.11
Postage	\$62.59
Rent/Rates	\$13,259.83
Staff & Management Catering	\$67.55
Stationery/Office Expenses	\$4,460.91
Telephone/fax/internet	\$2,520.12
Travel	\$2,913.89
Activities	\$211.06
Staff Training	\$268.16
Superannuation	\$10,290.94
Supervision	\$225.00
Wages & Salaries	\$108,632.26
On-Costs	\$16,287.51
Total Expense	<u>\$170,415.92</u>
Net Profit (Loss)	<u><u>-\$85.84</u></u>

**Monaro Family Support Service Inc**  
 154-156 Sharp Street  
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 COOMA NSW 2630

**Job Profit & Loss Statement**

**July 2017 through June 2018**

Page 1

<u>Account Name</u>	<u>Year to Date</u>
<b>KASH</b>	
<b>Koori After School H/Work</b>	
<b>Income</b>	
Funding - KASH	\$23,120.30
Prior Year Surplus Funds Other	\$230.38
<b>Total Income</b>	<u>\$23,350.68</u>
<b>Expense</b>	
Accounting/Audit Fees	\$256.28
Admin/Mangement Charges	\$1,073.00
Advertising	\$6.50
Dues & Subscriptions	\$21.07
Staff & Management Catering	\$13.63
Stationery/Office Expenses	\$72.74
Telephone/fax/internet	\$72.92
Activities	\$820.29
Excursion	\$2,361.82
Superannuation	\$1,322.94
Wages & Salaries	\$15,069.39
On-Costs	\$2,260.10
<b>Total Expense</b>	<u>\$23,350.68</u>
<b>Net Profit (Loss)</b>	<u>\$0.00</u>

**Monaro Family Support Service Inc**  
154-156 Sharp Street  
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**Job Profit & Loss Statement**

**July 2017 through June 2018**

Page 1

<u>Account Name</u>	<u>Year to Date</u>
<b>MAD</b>	<b>Mum's and Dad's Group</b>
<b>Income</b>	
Bank Interest	\$1.10
Funding - MAD	\$13,478.41
Total Income	<u>\$13,479.51</u>
<b>Expense</b>	
Accounting/Audit Fees	\$151.79
Auspice Fee	\$625.00
Rent/Rates	\$1,000.00
Activities	\$3,519.34
Catering	\$1,908.80
Taxi Vouchers/Transport	\$662.47
Superannuation	\$76.51
Wages & Salaries	\$805.00
On-Costs	\$120.43
Unspent Funding	\$4,610.17
Total Expense	<u>\$13,479.51</u>
Net Profit (Loss)	<u>\$0.00</u>

**Monaro Family Support Service Inc**  
 154-156 Sharp Street  
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 COOMA NSW 2630

**Job Profit & Loss Statement**

**July 2017 through June 2018**

Page 1

Account Name	Year to Date
<b>MFFN</b>	<b>Monaro Family First Netwk</b>
<b>Expense</b>	
Auspice Fee	\$300.00
Bank Charges	\$6.19
Staff & Management Catering	\$24.37
Unspent Funding	\$1,820.99
Total Expense	\$2,151.55
<b>Other Income</b>	
FFN Funding	\$6,246.37
Total Other Income	\$6,246.37
<b>Other Expense</b>	
Accounting	\$95.02
Auspice Fee	\$300.00
Bank Charges	\$27.60
Program Expenses	\$2,671.81
Wages & Salaries	\$803.52
Superannuation	\$76.34
On-Costs	\$120.53
Rounding	-\$0.13
Total Other Expense	\$4,094.69
<b>Net Profit (Loss)</b>	\$0.13

**Monaro Family Support Service Inc**  
154-156 Sharp Street  
PO Box 855  
COOMA NSW 2630

**Job Profit & Loss Statement**

**July 2017 through June 2018**

Page 1

<u>Account Name</u>	<u>Year to Date</u>
<b>MHR</b>	<b>My Health Record</b>
<b>Income</b>	
Funding - One Off	\$10,000.00
Total Income	<u>\$10,000.00</u>
<b>Expense</b>	
Stationery/Office Expenses	\$733.00
Travel	\$2,181.65
Wages & Salaries	\$2,816.00
Unspent Funding	\$1,633.82
Total Expense	<u>\$7,364.47</u>
<b>Other Expense</b>	
Program Expenses	\$1,945.58
Superannuation	\$267.54
On-Costs	\$422.41
Total Other Expense	<u>\$2,635.53</u>
Net Profit (Loss)	<u>\$0.00</u>

**Monaro Family Support Service Inc**

154-156 Sharp Street  
PO Box 855  
COOMA NSW 2630

**Job Profit & Loss Statement**

**July 2017 through June 2018**

Page 1

<u>Account Name</u>	<u>Year to Date</u>
<b>ROP</b>	<b>Rural OutreachEarly Inrev</b>
<b>Income</b>	
Funding - ROP	\$16,415.52
Total Income	<u>\$16,415.52</u>
<b>Expense</b>	
Carry Over Next Year Funds	\$16,415.52
Total Expense	<u>\$16,415.52</u>
Net Profit (Loss)	<u>\$0.00</u>



19 October 2018

Monaro Family Support Service Inc.  
PO Box 855  
COOMA NSW 2630

PO Box 1331 Parramatta NSW 2124  
Level 1, 130 George Street,  
Parramatta NSW 2150  
DX 8248 Parramatta  
phone +61 2 8623 4265  
fax +61 2 9253 7299  
email [mick.singh@aon.com](mailto:mick.singh@aon.com)

## Certificate of Currency

In our capacity as Insurance Brokers to **Monaro Family Support Service Inc.**, we hereby certify that the undermentioned Insurance Contract is current.

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend or alter the coverage afforded by the policy detailed below.

<b>Class of Insurance</b>	<b>Public &amp; Products Liability</b>
<b>Insurer</b>	Insurance Australia Limited
<b>Policy Number</b>	MFC M7972
<b>Period of Insurance</b>	From: 01-Sep-18 To: 01-Sep-19
<b>Limit of Liability</b>	<b>\$20,000,000</b> any one occurrence and in the aggregate for Products
<b>Situation/Location</b>	Anywhere in Australia

Yours faithfully



**Mick Singh**  
Signed for and on behalf of  
Aon Risk Services Australia Limited

**Important notes**

- This certificate is a summary of cover only. Please refer to the Policy Wording and Schedule for its full terms and conditions.
- Aon does not guarantee that the insurance outlined in this Certificate will continue to remain in force for the period referred to as the Policy may be cancelled or altered by either party to the contract, at any time, in accordance with the terms of the Policy and the *Insurance contracts Act 1984 (Cth)*.
- Aon accepts no responsibility or liability to advise any party who may be relying on this Certificate of such alteration to or cancellation of the Policy.
- This Certificate does not:
  - Represent an insurance contract or confer rights to the recipient: or
  - Amend, extend or alter the Policy.

**Aon Risk Services Australia Limited** ABN 17 000 434 720 [www.aon.com.au](http://www.aon.com.au)

Aon has always valued the privacy of personal information. If you would like a copy of our Privacy Policy, you can contact us or access it from our website at [www.aon.com.au](http://www.aon.com.au).

## Application for Financial Donations and Sponsorships



In Accordance with the Donations Policy GOV 011 / Section 356 of the Local Government Act 1993

### Applicants Details

Name of Organisation	Delegate Progress Association Inc
Contact Person	Robin Guthrie
Address / Location	[REDACTED]
Phone Number	0264588388
E-Mail Address	dpaoffice@bigpond.com
ABN (If Applicable)	95086359627
Date of Establishment (If Applicable)	
Is your Organisation Registered for GST? (If Applicable)	yes

### Project / Activity Details

Name of Project / Activity Celebrate Our Heritage Event

Amount of Funding Requested Cash Amount \$1360.00  
 In Kind Support: (You will be required to submit copies of quotes from Council in your application)

- Waste Management. E.g. Provision of bins / rubbish and recycling removal (Includes staff time for drop off and collection).
- Mowing / Gardening Road Closures (Includes Staff time)
- Fee Waivers. E.g. DA / Hall Hire Fees, (Security deposits will need to be paid by the applicant but will be refunded provided no damage is incurred)
- Promotion via Print Media (Council Website Advertisement etc.)
- Other – Please outline \_\_\_\_\_

Briefly describe the Project / Activity The Delegate Progress Association in conjunction with other community groups in the Delegate district, namely Delegate Early Settlers Hut Committee, Delegate Tennis Club, Delegate RSL Sub-Branch, Delegate Anglican Church and Delegate Country Club held a very successful weekend last year to commemorate a number of historical happenings in the area. This weekend was awarded the Community Event of the Year at the Australia Day Award Ceremony held in Bombala. The Association will be holding another "Celebrating Our Heritage Weekend" this year on the 26 and 27 October. On Saturday morning old fashioned games, including the "Snowy River Sprint" and Tug of War will be held at Bill Jeffreys Park as well as market stalls and catering. This will be followed by a billy tea and damper afternoon tea at the Early Settlers Hut complete with entertainment including bush poetry and songs. This will be followed by evening entertainment.



How will Council funding be acknowledged? E.g. Logo or signage (Council Funding must be acknowledged in your Project or Activity)

In the Advertising for the Event and in news articles after the event.

Please provide details of Office Bearers or other Involved Parties

Robin Guthrie Chairperson,  
 Sharon Buckman Treasurer,  
 Toni McLeish Secretary

What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?

Yearly Tourism Event

Application Checklist If the following documents are not attached with the application, this may result in the application not being considered. Attached? (Please mark YES or No)

A copy of the Group / Organisation's most recent bank statement or Treasurers Report, for the past Financial Year

Yes

A copy of the Group / Organisation's Public Liability Insurance

Yes

Where the Group / Organisation intends to purchase equipment, and a copy of the quote/s obtained

Yes

Where the Group / Organisation does not have an ABN, a 'Statement by a Supplier' form is required  
 If your Group is not incorporated, please supply a letter from your supporting body

Authorization of Applicant If the following is not completed, this may result in the application not being considered.

Name	Robin Guthrie
Office Held / Position	Chairperson
E-Mail Address	dpaoffice@bigpond.com
Postal Address	[REDACTED]
Phone Number/s	0264588388

Declaration and Signature of Applicant

I confirm that the information contained in the application form and within the Documents are true and correct;

I confirm that this application has been submitted with the full knowledge and support of the applicant;

I declare that should this application be successful the funding will be expended as outlined in the above documentation;

I acknowledge the Donation / Sponsorship acquittal requirements, and understand that surplus funds may be required to be returned to Council, and;

I am aware this application will be reproduced in the Council Business Paper, and authorise for the publication of information required.

Signature	[REDACTED]
Name	Robin Guthrie
Position	Chairperson
Date	24/5/2019



**NAB Cash Manager**

For further information call 13 22 65 for Personal Accounts or 13 10 12 for Business Accounts.



A 2-467  
 DELEGATE PROGRESS ASSOCIATION INC  
 C/- SHARON BUCKMAN  
 66A BOMBALA STREET  
 DELEGATE NSW 2633

**Account Balance Summary**

Opening balance	\$17,023.30	Cr
Total credits	\$10,973.27	
Total debits	\$18,344.83	
<b>Closing balance</b>	<b>\$9,651.74</b>	<b>Cr</b>

Statement starts 21 February 2019  
 Statement ends 20 May 2019

**Outlet Details**

Bombala  
 155 Maybe St, Bombala NSW 2632

**Account Details**

DELEGATE PROGRESS ASSOCIATION INCORPORATED  
 RURAL TRANSACTION CENTRE  
 BSB number [REDACTED]  
 Account number [REDACTED]

**Transaction Details**

Date	Particulars	Debits	Credits	Balance
21 Feb 2019	Brought forward			17,023.30 Cr
21 Feb 2019	Deddick Valley I 421520 .....		38.60	17,061.90 Cr
22 Feb 2019	Smrc 13193 Snowy Monaro Reg 036116 .....		115.50	
	Flexipay 22/02 13:58 Delegate Rtc .....		65.00	17,242.40 Cr
25 Feb 2019	Brian James Thornton Lorna Thornton .....		38.60	
	Flexipay 25/02 16:40 Delegate Rtc .....		32.50	17,313.50 Cr
27 Feb 2019	Various Sec NSW ACT 207763 .....		38.60	
	Internet Transfer delegate progress .....	5,000.00		12,352.10 Cr
28 Feb 2019	Interest .....		12.60	
	Brendon Crawford Brendon Crawford .....		16.50	
	Internet Transfer delegate progress .....	1,000.00		
	145246 Exetel .....			
	251350 .....	49.00		11,332.20 Cr
1 Mar 2019	Monthly Transaction Summary	Number	Unit Cost	Fee
	Cheque	4	\$0.00	\$0.00
	Internet Transfer Non-NAB	3	\$0.00	\$0.00
	Internet Bpay	2	\$0.00	\$0.00
	<b>Total Transaction Fees</b>			<b>\$0.00</b>
	Less Transaction Rebate			\$0.00
	<b>Transaction Fees Less Rebate</b>			<b>\$0.00</b>
	Account Service Fee			\$0.00
	<b>Fee Charged</b>			<b>\$0.00</b>
	Internet Transfer Subscription			
	Don Allen .....			16.50
	Merch FEB005195522 Delegate Rct Ce 003206 .....		22.85	11,325.85 Cr
4 Mar 2019	4336879933295630 NAB Payment 006701 .....		130.79	11,195.06 Cr
7 Mar 2019	Flexipay 07/03 15:43 Delegate Rtc .....		58.60	11,253.66 Cr
8 Mar 2019	Smrc 13193 Snowy Monaro Reg 036116 .....		25.00	
	Carried forward			11,278.66 Cr

14037410100334480004420002839

**Transaction Details (continued)**

Date	Particulars	Debits	Credits	Balance
	Brought forward			11,278.66 Cr
	Internet Bpay Origin Qld Lpg 5500052537.....	92.40		
	Internet Bpay Telstra Bill Payment 03393604006.....	144.73		
	Internet Transfer Inv SA00180855.....	158.19		10,883.34 Cr
15 Mar 2019	Internet Transfer Cleaning.....	31.50		
	Internet Transfer Delegate Progress.....	74.80		
	Internet Transfer Wages.....	156.25		10,620.79 Cr
18 Mar 2019	Flexipay 18/03 11:12 Delegate Rtc.....		105.00	10,725.79 Cr
19 Mar 2019	Flexipay 19/03 15:15 Delegate Rtc.....		120.00	10,845.79 Cr
20 Mar 2019	Flexipay 20/03 14:01 Delegate Rtc.....		60.00	
	RTA2391995087 Rms Etoll PH:131 216825.....	23.74		10,882.05 Cr
21 Mar 2019	452 Delegate Country 048079.....		7.00	10,889.05 Cr
22 Mar 2019	Internet Transfer wages dpa.....		450.00	
	Internet Transfer Wages.....	106.25		
	Internet Transfer Cleaning.....	147.50		
	Internet Transfer Inv SA00182105.....	151.81		10,933.49 Cr
25 Mar 2019	Flexipay 25/03 10:34 Delegate Rtc.....		40.00	
	000487.....	25.42		10,948.07 Cr
27 Mar 2019	Flexipay 27/03 12:52 Delegate Rtc.....		285.00	11,233.07 Cr
28 Mar 2019	145246 Exetel 251350.....	49.00		11,184.07 Cr
29 Mar 2019	Interest.....		8.73	
	Flexipay 29/03 15:53 Delegate Rtc.....		130.00	
	Internet Transfer borderline gallery.....	40.00		
	Internet Transfer rtc.....	3,875.00		7,407.80 Cr
1 Apr 2019	-----			
	Monthly Transaction Summary	Number	Unit Cost	Fee
	Cheque	1	\$0.00	\$0.00
	Internet Transfer Non-NAB	9	\$0.00	\$0.00
	Internet Bpay	2	\$0.00	\$0.00
	<b>Total Transaction Fees</b>			<b>\$0.00</b>
	Less Transaction Rebate			\$0.00
	<b>Transaction Fees Less Rebate</b>			<b>\$0.00</b>
	Account Service Fee			\$0.00
	<b>Fee Charged</b>			<b>\$0.00</b>
	-----			
	Internet Transfer Delegate Rtc			
	Talbot 446.....		157.50	
	Cash and/or Cheque Deposit Business Post.....		174.00	
	Cash and/or Cheque Deposit Business Post.....		1,114.50	
	Flexipay 30/03 12:57 Delegate Rtc.....		22.00	
	Flexipay 01/04 13:57 Delegate Rtc.....		43.00	
	Merch FEE005195522 Delegate Rtc Ce 003206.....	24.40		8,894.40 Cr
3 Apr 2019	Flexipay 03/04 15:04 Delegate Rtc.....		5.00	8,899.40 Cr
8 Apr 2019	Jctrvl 00000457 CBA 068523.....		2,580.00	
	Flexipay 06/04 13:16 Delegate Rtc.....		100.00	
	Internet Bpay Telstra Bill Payment 03393604006.....	156.10		
	Internet Transfer cartoscope rtc.....	100.00		
	Internet Transfer Delegate Progress.....	41.80		11,281.50 Cr
9 Apr 2019	000493.....	294.92		10,986.58 Cr
10 Apr 2019	Flexipay 10/04 12:12 Delegate Rtc.....		700.00	11,686.58 Cr
11 Apr 2019	ATO95086359627K003 ATO 012721.....		396.00	12,082.58 Cr
12 Apr 2019	Smrc 13193 Snowy Monaro Reg 036116.....		107.00	
	Carried forward			12,189.58 Cr

140134011A0024486203946507872040

Account Details		BSB Number	Account Number	
DELEGATE PROGRESS ASSOCIATION INCORPORATED				
RURAL TRANSACTION CENTRE				
Transaction Details (continued)				
Date	Particulars	Debits	Credits	Balance
	Brought forward			12,189.58 Cr
	Flexipay 12/04 19:02 Delegate Rtc		909.95	
	Internet Transfer Wages	110.00		
	Internet Transfer rtc	550.00		
	Internet Transfer wages rtc			
	dpa	40.00		
	Internet Transfer wages rtc			
	dpa	56.75		
	000469	50.00		
15 Apr 2019	Rcpt: 3X8R46DQ8TTT Julie Stewart			12,292.78 Cr
	185871		5.00	
	Flexipay 15/04 14:08 Delegate Rtc		40.00	
	Flexipay 13/04 11:55 Delegate Rtc		55.00	12,392.78 Cr
18 Apr 2019	Internet Transfer Landcare Inv 460			
	Srile		60.00	12,452.78 Cr
23 Apr 2019	RTA2414594998 Rms Etoll PH:131			
	216825	24.93		12,427.85 Cr
24 Apr 2019	Flexipay 24/04 14:50 Delegate Rtc		30.00	12,457.85 Cr
26 Apr 2019	Flexipay 26/04 12:27 Delegate Rtc		300.00	
	Internet Bpay Onwatch Pty Ltd			
	1000065670	572.00		
	Internet Transfer Cleaning	124.25		
	Internet Transfer Inv 5675	153.45		
30 Apr 2019	Interest		9.64	11,908.15 Cr
1 May 2019				11,917.79 Cr
	Monthly Transaction Summary	Number	Unit Cost	Fee
	Branch Withdrawal (rural)	1	\$0.00	\$0.00
	Cheque	1	\$0.00	\$0.00
	Internet Transfer NAB	3	\$0.00	\$0.00
	Internet Transfer Non-NAB	5	\$0.00	\$0.00
	Internet Bpay	2	\$0.00	\$0.00
	<b>Total Transaction Fees</b>			<b>\$0.00</b>
	Less Transaction Rebate			\$0.00
	<b>Transaction Fees Less Rebate</b>			<b>\$0.00</b>
	Account Service Fee			\$0.00
	<b>Fee Charged</b>			<b>\$0.00</b>
	Merch FEE005195522 Delegate Rctc Ce			
	003206	26.11		11,891.68 Cr
2 May 2019	145246 Exetel			
	251350	49.00		11,842.68 Cr
3 May 2019	computer classes Deddick Valley I			
	421520		120.00	
	Smrc 13193 Snowy Monaro Reg			
	036116		361.00	12,323.68 Cr
8 May 2019	Flexipay 08/05 15:57 Delegate Rtc		7.50	12,331.18 Cr
10 May 2019	Cash and/or Cheque Deposit Business Post		1,533.55	
	Internet Bpay Origin Qld Lpg			
	5500052537	103.97		
	Internet Bpay Telstra Bill Payment			
	03393604006	165.18		
	Internet Bpay Energyaustralia Pty			
	10081505560654	786.19		
	Carried forward			12,809.39 Cr

1400540761300314448203564211072848

**Transaction Details (continued)**

Date	Particulars	Debits	Credits	Balance
	Brought forward			12,809.39 Cr
	Internet Transfer accommodation			
	dpa.....	1,990.00		
	Internet Transfer Delegate progress.....	18.70		
	Internet Transfer Delegate Progress.....	23.50		
	Internet Transfer Wages.....	110.00		
	Internet Transfer Inv SA00183431.....	155.34		
	Internet Transfer Wages.....	256.25		
	Internet Transfer Delegate Progress.....			
	Delegate Progres.....	28.00		
	Internet Transfer Delegate Progress.....			
	Delegate Progres.....	50.10		
	000494.....	633.00		9,544.50 Cr
13 May 2019	Flexipay 13/05 13:38 Delegate Rtc.....		30.00	9,574.50 Cr
14 May 2019	Country Club Delegate Country			
	048079.....		131.90	9,706.40 Cr
15 May 2019	Flexipay 15/05 13:33 Delegate Rtc.....		30.00	
	Internet Transfer Borderline Gallery.....	13.00		
	Internet Transfer Borderline Gallery.....	14.40		
	Internet Transfer Gallery Sales.....	30.35		
	Internet Transfer Borderline Sales.....	34.67		
	Internet Transfer Borderline Gallery.....	36.00		
	Internet Transfer borderline gallery.....	82.80		
	Internet Transfer Borderline Gallery.....			
	Dpa.....	27.00		
	Internet Transfer borderline gallery.....			
	Dpa.....	39.15		9,459.03 Cr
17 May 2019	Smrc 13193 Snowy Monaro Reg			
	036116.....		27.00	
	Flexipay 17/05 11:28 Delegate Rtc.....		260.00	9,746.03 Cr
20 May 2019	RTA2435828197 Rms Etoll PH:131			
	216825.....	94.29		9,651.74 Cr

**Summary of Government Charges**

	From 1 July to date	Last year to 30 June
<b>Government</b>		
Withholding tax	\$0.00	\$0.00
Bank Account Debit (BAD) tax	\$0.00	\$0.00
Bank Accounts Debits (BAD) Tax or State Debits Duty has been abolished for all states & territories effective 1/7/2005. Any amount shown on this statement applies to debits processed on or before 30/06/2005.		
For further information on any applicable rebates, fees or government charges, please refer to the NAB's "A Guide to Fees & Charges" booklet. Please retain this statement for taxation purposes		

**Explanatory Notes**

Please check all entries and report any apparent error or possible unauthorised transaction immediately.  
 We may subsequently adjust debits and credits, which may result in a change to your account balance to accurately reflect the obligations between us.  
 For information on resolving problems or disputes, contact us on 1800 152 015, or ask at any NAB branch.

## MGA Insurance Brokers Pty Ltd

ABN 29 008 096 277  
AFS License No. 244601

### GENERAL ADVICE

This is an important document. You should read it carefully and ensure that you understand it.

<b>Client</b>	:Delegate Progress Association Inc.	
<b>Insurer</b>	:Allianz Australia Limited	
<b>Class of Risk</b>	:Business Pack - EDI	
<b>Policy Number</b>	:122S006229COM	
<b>Period of Cover</b>	:20.09.2018 to 20.09.2019	<b>Our Ref</b> :MGA BGA D6281 0838822/031/01

In accordance with FSR legislation we are required to advise you that in this instance we are giving you "general advice".

General Advice means:

1. We have not taken into account your objectives, financial situation or needs.
2. You should consider whether this advice is suitable for your objectives, financial situation or needs before acting on it.
3. You should also obtain a product disclosure statement before making a decision about any financial product to which the advice relates.

Some personnel receive an annual salary that may include bonuses based on performance criteria and achievement of company goals. They may also receive certain soft dollar benefits of the type described in this document.

The Representative providing the advice for this insurance receives a payment for this advice of 47.5% of the broker's remuneration.

The total amount invoiced includes the remuneration for advice of \$ 810.23

Our remuneration covers:

- A. The fee to our representative for advice and services rendered to you; and
- B. Our back office and administration costs and profit.

In certain circumstances our representatives may receive from us additional payments to cover costs of back office and administration functions being performed on our behalf.

From time to time we and our representatives may also receive what are commonly referred to as "soft dollar benefits" from product issuers and other financial service providers we deal with. Soft dollar benefits that we or our representatives receive that are reasonably estimated to exceed \$300 per item or event are potentially material. They may include such benefits as conference attendances, free meals or accommodation and must be disclosed to our Compliance Department in writing, who will determine if appropriate procedures are in place to manage or avoid any potential conflicts of interest which might arise.

**GENERAL ADVICE WARNING**

Page No. 2

Delegate Progress Association Inc.  
(MGA BGA D6281 0838822/031/01)

**PRIVACY COLLECTION NOTICE**

MGA Insurance Brokers Pty Ltd (ACN 008 096 277) collects your personal information (which in some instances may be sensitive information) so we can identify you, determine which products and services we can provide to you, administer services to you, and provide you with information in relation to our services. We may collect your personal information by telephone, email or in writing. We will not collect sensitive information without your consent.

The MGA Privacy Policy available at [www.mga.com/privacy](http://www.mga.com/privacy) outlines how we collect, hold, use and disclose your personal information in accordance with the Privacy Act 1989 (Cth) and the Australian Privacy Principles. By providing us with your personal information, you consent to the terms of the MGA Privacy Policy.

In particular, the MGA Privacy Policy addresses the following matters:

- who we collect personal information from;
- circumstances where we may be required by Australian law or court or tribunal order to deal with your personal information in a particular way;
- the purposes for which we collect your personal information;
- the consequences if you do not provide required personal information to us;
- other parties to whom we may disclose information;
- how we handle possible cross border disclosures of information;
- how you can access and/or correct your personal information; and
- our procedures for handling complaints about how we deal with your personal information.

If you have any queries in relation to the MGA Privacy Policy and our handling of your personal information, you can contact our Privacy Officer using the following details:

Mail:	Att: Privacy Officer MGA Insurance Brokers PO Box 309 KENT TOWN SA 5071
Telephone:	+61 8 8291 2300
Facsimile:	+61 8 8333 0318
Email:	<a href="mailto:pat.warren@mga.com">pat.warren@mga.com</a>

**MGA Insurance Brokers Pty Ltd**  
 ABN 29 008 096 277  
 167 Carp Street  
 BEGA NSW 2550

Phone: 1300 662 772  
 Fax: 02 6491 8476  
 PO Box 414  
 BEGA NSW 2550

**COVERAGE SUMMARY**

Delegate Progress Association Inc.  
 Business Pack - EDI

Allianz Australia Insurance Limited  
 AFS Licence No. 234708  
 ABN 15 000 122 850

Insured Name DELEGATE PROGRESS ASSOC. INC.  
 Trading Name DELEGATE PROGRESS ASSOC. INC.

ABN 95086359627  
 Registered for GST YES  
 Tax Credit % 100.00%  
 Tax Status Taxable

-----  
 \*\*\* Situation 1 \*\*\*

66 BOMBALA ST DELEGATE NSW 2633

Business COMMUNITY ACCESS CENTRE | ART  
 Estimated annual turnover amount \$ 43709  
 Number of employees including principals 1

-----  
 Fire-Gold

Property	Declared Value
Building	\$ 537446
All Contents	\$ 213666
Total	\$ 751112

Limit of Liability \$ 901334

Optional Extension(s) of Cover

Flood Covered

Excess(es) \$ 250

-----  
 Burglary

Insured Property	Sum Insured
All Contents and Stock (excluding tobacco products)	\$ 25000

Excess(es) \$ 200

-----

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 BEGA NSW 2550

**COVERAGE SUMMARY**

Delegate Progress Association Inc.  
 Business Pack - EDI

Money	Not Insured
-----	-----
Glass	Not Insured
-----	-----
Engineering Plant	Not Insured
-----	-----
Electronic Equipment	Not Insured
-----	-----

\*\*\* End of Situation 1 \*\*\*

-----  
 \*\*\* Situation 2 \*\*\*

37 CORROWONG RD DELEGATE NSW 2633

Business	HOLIDAY LET ACCOMMODATION (OLD
Estimated annual turnover amount	\$ 10927
Number of employees including principals	1

-----  
 Fire-Gold

Property	Declared Value
Building	\$ 371371
All Contents	\$ 27782
Total	\$ 399153

Limit of Liability	\$ 478984
--------------------	-----------

Optional Extension(s) of Cover

Flood	Covered
-------	---------

Excess(es)	\$ 250
------------	--------

-----  
 Burglary

Not Insured

-----  
 Money

Not Insured

-----  
 Glass

Not Insured

-----  
 Engineering Plant

Not Insured

-----  
 Electronic Equipment

Not Insured

-----  
 \*\*\* End of Situation 2 \*\*\*

**MGA Insurance Brokers Pty Ltd**  
 ABN 29 008 096 277  
 167 Curp Street  
 BEGA NSW 2550

Phone: 1300 662 772  
 Fax: 02 6491 8476  
 PO Box 414  
 BEGA NSW 2550

COVERAGE SUMMARY		Delegate Progress Association Inc. Business Pack - EDI
----- *** Situation 3 *** -----		
11 HAYDEN ST DELEGATE NSW 2633		
Business	PERMANENT LET ACCOMMODATION	
Estimated annual turnover amount	\$	10300
Number of employees including principals		1
-----		
Fire-Gold		
Property	Declared Value	
Building	\$	424360
All Contents	\$	11573
Total	\$	435933
Limit of Liability	\$	523120
Optional Extension(s) of Cover		
Flood		Covered
Excess(es)	\$	250
-----		
Burglary		Not Insured
-----		
Money		Not Insured
-----		
Glass		Not Insured
-----		
Engineering Plant		Not Insured
-----		
Electronic Equipment		Not Insured
-----		
*** End of Situation 3 *** -----		
*** Policy Level risks*** -----		
Liability		
Description	Limit of Liability	
Public Liability any one Occurrence	\$	20000000

**MGA Insurance Brokers Pty Ltd**

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 167 Carp Street  
 BEGA NSW 2550

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 BEGA NSW 2550

**COVERAGE SUMMARY**

Delegate Progress Association Inc.  
 Business Pack - EDI

Products Liability any one Occurrence and  
 in the aggregate any one Period of Insurance \$ 20000000

Property in Physical or Legal Control any one  
 Occurrence and in the aggregate any one Period  
 of Insurance \$ 250000

Excess(es)  
 Property Damage \$ 500  
 Personal Injury \$ 0

Discharge of hazardous waste  
 The following exclusion is added to the Exclusions of this  
 Cover Section.  
 Discharge of hazardous waste  
 the discharge of any hazardous waste without the required  
 permit and/or in contravention of the requirements stated in  
 the required permit. However, this exclusion will not apply  
 if You are in possession of the required permit and the  
 discharge occurred unexpectedly and unintentionally from  
 Your standpoint.

Innkeepers liability  
 Exclusion 15. Property in Physical or Legal Control of this  
 Cover Section is deleted and replaced with the following:  
 Innkeepers liability  
 Property Damage to property in Your care, custody or control  
 other than:

- Buildings tenanted, leased or hired by You;
- Buildings, including their Contents, not owned, leased or  
 rented to You but temporarily occupied by You for the  
 purpose of carrying out work in connection with Your  
 Business, but We will not pay for Property Damage to that  
 part of the property on which You are or have been working  
 which arises out of such work
- Vehicles (other than Vehicles owned or used by You or on  
 Your behalf ) in Your care, custody or control but only  
 whilst such Vehicles are in a car park owned or operated by  
 You other than for income or reward as a car park operator;
- Your directors', employees' and visitors' clothing and  
 personal effects; or
- other property in Your physical or legal control (except  
 while undergoing any process or being worked upon) for which  
 You have not assumed any responsibility to obtain insurance,  
 provided that:
  - Our liability will be limited to Your liability under the  
 provisions of any applicable Innkeepers Act or any similar  
 legislation; and
  - no indemnity is granted for liability in respect of

**MGA Insurance Brokers Pty Ltd**

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**COVERAGE SUMMARY**

Delegate Progress Association Inc.  
 Business Pack - EDI

physical damage to, destruction of or loss of that part of any property upon which You are working and the loss arises directly from the performance of such work.

**WARNING - CONTRACTUAL LIABILITIES**

Caution should be exercised when entering into any written contractual agreements. These contractual agreements may impact on the terms and conditions of your insurance policy which may significantly prejudice your rights to indemnity under your insurance policy. In essence, Underwriter(s) will not respond to claims arising out of any liability assumed under contract whether by express warranty and/or agreement. You should not sign any contract without prior agreement with your insurer particularly contracts that could prevent other insurers from recovering the loss from a third party. If in any doubt, seek legal advice.

MGA Insurance Brokers ("MGA") and it's Authorised Representatives expressly disclaim, to the extent permitted by law, any liability for any loss, damages and/or costs incurred either directly or indirectly in respect of you entering into any written contractual agreements whether in the past, now or in the future which alters and/or effects the terms and conditions of your insurance policy arranged through MGA on your behalf.

----- Business Interruption	Not Insured
----- Business Special Risks	Not Insured
----- Management Liability	Not Insured
----- Transit	Not Insured
----- Commercial Motor	Not Insured
-----	

\*\*\*End of Policy Level risks\*\*\*

-----  
**MINIMUM PREMIUM MAY APPLY**

Minimum premiums may apply. Any discounts/entitlements only apply to the extent any minimum premium is not reached. If you are eligible for more than one, we also apply each of them in a predetermined order to the premium (excluding

## MGA Insurance Brokers Pty Ltd

ABN 29 008 096 277  
167 Carp Street  
BEGA NSW 2550

Phone: 1300 662 772  
Fax: 02 6491 8476  
PO Box 414  
BEGA NSW 2550

### COVERAGE SUMMARY

Delegate Progress Association Inc.  
Business Pack - EDI

taxes and government charges) as reduced by any prior applied discounts/entitlements.

#### Important Information:

Our invitation is based on the information you have previously given us. It is important that you comply with your Duty of Disclosure, particularly regarding circumstances that have occurred in the last 12 months.

This contract is no longer an eligible contract as defined under the Insurance Contracts Act. Your duty of disclosure under that Act is as follows:

#### Your duty of disclosure

Before you enter into a contract of insurance with us, you have a duty, under the Insurance Contracts Act 1984, to disclose to us every matter that you know, or could reasonably be expected to know, is relevant to our decision whether to accept the risk of the insurance and, if so, on what terms.

You have the same duty to disclose those matters to us before you renew, extend, vary or reinstate the contract.

This duty of disclosure applies until the contract is entered into (or renewed, extended, varied or reinstated as applicable).

Your duty however does not require disclosure of any matter:

- that diminishes the risk to be undertaken by us; or
- that is of common knowledge; or
- that we know or, in the ordinary course of our business as an insurer, ought to know; or
- as to which compliance with your duty is waived by us.

#### Non-disclosure

If you fail to comply with your duty of disclosure, we may be entitled to reduce our liability under the contract in respect of a claim, cancel the contract, or both.

If your non-disclosure is fraudulent, we may also have the option of avoiding the contract from its beginning.

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Delegate Progress Association Inc.  
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Additional Conditions and Endorsements applying to this policy

The following additional condition(s) and/or endorsement(s) apply to this policy. Where applicable, they will replace any terms, conditions or exclusions contained in the Policy Document.

#### Terrorism Insurance Act

The condition Terrorism Insurance Act is deleted and replaced by:

We have determined that this Policy (or part of it) is a policy to which the Terrorism Insurance Act 2003 applies. We may elect to reinsure part or all of Our liability under the Act with the Commonwealth Government reinsurer, the Australian Reinsurance Pool Corporation (ARPC).

As a consequence, We may be required to pay a premium to ARPC and that amount (together with the cost of that part of the cover provided by Us and administrative costs associated with the legislation) is reflected in the premium charged to You. As with any other part of Our premium, it is subject to government taxes and charges such as GST, Stamp Duty and where applicable, Fire Service Levy.

For further information contact Allianz or Your Intermediary.

#### Financial Claims Scheme

In the unlikely event Allianz Australia Insurance Limited were to become insolvent and could not meet its obligations under this Policy, a person entitled to claim may be entitled to payment under the Financial Claims Scheme. Access to the Scheme is subject to eligibility criteria and for more information see APRA website at <http://www.apra.gov.au> and the APRA hotline on 1300 55 88 49.

#### ALLIANZ PRIVACY NOTICE

This document sets out how we use, collect and disclose personal information about you. It replaces any information about privacy in the insurance documentation we have previously provided to you. Further information is in our Privacy Policy available at [www.allianz.com.au](http://www.allianz.com.au).

## MGA Insurance Brokers Pty Ltd

ABN 29 008 096 277  
167 Carp Street  
BEGA NSW 2550

Phone: 1300 662 772  
Fax: 02 6491 8476  
PO Box 414  
BEGA NSW 2550

### COVERAGE SUMMARY

Delegate Progress Association Inc.  
Business Pack - EDI

At Allianz, we give priority to protecting the privacy of your personal information. We do this by handling personal information in a responsible manner and in accordance with the Privacy Act 1988 (Cth).

#### How We Collect Your Personal Information

We usually collect your personal information from you or your agents. We may also collect it from our agents and service providers; other insurers and insurance reference bureaus; people who are involved in a claim or assist us in investigating or processing claims, including third parties claiming under your policy, witnesses and medical practitioners; third parties who may be arranging insurance cover for a group that you are a part of; law enforcement, dispute resolution, statutory and regulatory bodies; marketing lists and industry databases; and publicly available sources.

#### Why We Collect Your Personal Information

We collect your personal information to enable us to provide our products and services, including to process and settle claims; offer our products and services and those of our related companies, brokers, intermediaries and business partners that may interest you; and conduct market or customer research to determine those products or services that may suit you. You can choose not to receive product or service offerings from us (including product or service offerings from us on behalf of our brokers, intermediaries and/or our business partners) or our related companies by calling the Allianz Direct Marketing Privacy Service Line on 1300 360 529, EST 8am to 6pm Monday to Friday, or going to our websites Privacy section at [www.allianz.com.au](http://www.allianz.com.au).

#### Who We Disclose Your Personal Information To

We may disclose your personal information to others with whom we have business arrangements for the purposes listed in the paragraph above or to enable them to offer their products and services to you. These parties may include insurers, intermediaries, reinsurers, insurance reference bureaus, related companies, our advisers, persons involved in claims, external claims data collectors and verifiers, parties that we have an insurance scheme in place with under which you purchased your policy (such as a financier or motor vehicle manufacturer and/or dealer). Disclosure may also be made to government, law enforcement, dispute resolution, statutory or regulatory bodies, or as required by law.

## MGA Insurance Brokers Pty Ltd

ABN 29 008 096 277  
167 Carp Street  
BEGA NSW 2550

Phone: 1300 662 772  
Fax: 02 6491 8476  
PO Box 414  
BEGA NSW 2550

### COVERAGE SUMMARY

Delegate Progress Association Inc.  
Business Pack - EDI

#### Disclosure Overseas

Your personal information may be disclosed to other companies in the Allianz Group, business partners, reinsurers and service providers that may be located in Australia or overseas. The countries this information may be disclosed to will vary from time to time, but may include Canada, Germany, New Zealand, United Kingdom, United States of America and other countries where the Allianz Group has a presence or engages subcontractors. We regularly review the security of our systems used for sending personal information overseas. Any information disclosed may only be used for the purposes of collection detailed above and system administration.

#### Access to Your Personal Information and Complaints

You may ask for access to the personal information we hold about you and seek correction by calling 1300 360 529 EST 8am 6pm, Monday to Friday. Our Privacy Policy contains details about how you may make a complaint about a breach of the privacy principles contained in the Privacy Act 1988 (Cth) and how we deal with complaints. Our Privacy Policy is available at [www.allianz.com.au](http://www.allianz.com.au).

#### Telephone Call Recording

We may record incoming and/or outgoing telephone calls for training or verification purposes. Where we have recorded a telephone call, we can provide you with a copy at your request, where it is reasonable to do so.

INSURER	POLICY NUMBER	PROPORTION
Allianz Australia Limited A.B.N. 15 000 122 850 Level 5, 89 Pirie Street ADELAIDE S.A. 5000	122S006229COM	100.0000%

Monaro Media Group Pty Limited | Invoice INV-21262

<https://fn.xero.com/6cPYQvMOXrLcC2yjMLJBl0wOco1EIJg0...>

VOIDED

**TAX INVOICE**



**To** Delegate Progress Assoc  
66a Bombala St  
DELEGATE NSW 2633

**Invoice Number** INV-21262

**ABN** 34 121 288 060

**Issued** 24 May 2019

**Due** 31 May 2019

**From** Monaro Media Pty Limited  
PO Box 1227  
COOMA NSW 2630  
Ph: 02 64520313

Description	Quantity	Unit Price	GST	Amount AUD
Classifieds Public Notice 9cm x 3 col ad Wednesday 11th September 2019	1.00	135.00	10%	135.00
Subtotal				135.00
Total GST 10%				13.50
<b>Total AUD</b>				<b>148.50</b>

Bank Details  
Commonwealth Bank



Note Strictly 7 day Account  
Please remit your payment at your earliest convenience, but be aware that  
any account that is unpaid after the due date will be charged an  
administration fee of 5%.

PLEASE SEND A REMITTANCE TO [accounts@monaropost.com.au](mailto:accounts@monaropost.com.au) or PLEASE PUT INVOICE NUMBER ON YOUR DIRECT  
CREDIT...

Your payment is very much appreciated



## Advertising Rates 2019

### Multiple Booking Bonus

- Advertisers who book for two (2) or more editions enjoy a discounted rate per advertisement.
- Advertisers who book for four (4) editions (12 months) have the benefit of utilising editorial space to an equal or greater size of the advertisement in one (1) edition. Applies to 1/2 page and full page advertisements. Subject to space available and publisher's discretion.

### Monthly Repayment Option

- Advertisers who book for four (4) editions (12 months) can choose to have easy monthly repayments automatically deducted from their **credit card** for cashflow management and convenience (please note monthly payments apply only to credit cards).

### Advertising Rates

Size	1 Edition	2 Editions	3 Editions	4 Editions	4 Editions Easy Pay
Full Page	\$1940	\$1880 (x2)	\$1760 (x3)	\$1700 (x4)	\$570/month
1/2 Page	\$1160	\$1100 (x2)	\$1040 (x3)	\$970 (x4)	\$325/month
1/4 Page	5730	\$660 (x2)	\$640 (x3)	\$600 (x4)	5200/month
		1320	1920	2400	

The above rates include GST. Rates include complimentary artwork design and photography for first advertisement, if required. Advertisers have the opportunity to make charges to their artwork for each edition (if artwork was designed by Regional Lifestyle Magazine, future alterations are charged on a time basis).

### Contact

Regional Lifestyle Magazine  
 PO Box 1050 Dubbo NSW 2830  
 Phone: 0429 441 086  
 Fax: 02 6867 9895  
 Email: editor@lifestylemagazine.net.au  
 Website: www.lifestylemagazine.net.au

### Dates & Deadlines

Edition	Publication Date	Booking Deadline
26 - Spring 2019	1 September 2019	7 June 2019
27 - Summer 2019	1 December 2019	6 September 2019
28 - Autumn 2020	1 March 2020	6 December 2019
29 - Winter 2020	1 June 2020	6 March 2020



Fairfax Media Publications Pty Limited  
 ABN: 33 003 357 720  
 www.fairfaxmedia.com.au

DELEGATE PROGRESS ASSOC  
 DELEGATE NSW 2633

Your Account Number: 0001451976/0100

Statement Date: 30 September 2018  
 Page 2 of 2

**Tax Invoice**

\$0.00

**Opening Balance**

**Current Transactions**

Date	Invoice Doc	Reference	Description	Section	Page	Size	Booked By	Customer Ref	Net Amount \$	GST Amount \$	Total Amount \$	
12/09/2018	0805496160	3603709	T24 Heritage Weekend	96	9	T24,Mod	Natalie Armstrong		180.91	18.09	199.00	
<b>Total Bombala Times</b>										180.91	18.09	199.00
<b>Total Current Charges</b>										180.91	18.09	199.00
<b>Total Due</b>												<b>\$199.00</b>

LEGEND  
 Section 96 Description  
 Other Services



## Application for Financial Donations and Sponsorships



In Accordance with the Donations Policy GOV 011 / Section 356 of the Local Government Act 1993

### Applicants Details

Name of Organisation	Lions Club of Jindabyne Inc
Contact Person	Terry Chalk
Address / Location	PO Box 59 Jindabyne NSW 2627
Phone Number	6457 1226 (or Secretary, Brian Farmer 6456 2432)
E-Mail Address	info@jindabynelions.org.au
ABN (If Applicable)	45 967 245 641
Date of Establishment (If Applicable)	1967
Is your Organisation Registered for GST? (If Applicable)	No

### Project / Activity Details

Name of Project / Activity	Jindabyne Lions Easter Art Show and Sale
Amount of Funding Requested	Cash Amount \$ 2 536.00
	<p>In Kind Support:                  (You will be required to submit copies of quotes from Council in your application)</p> <p><input type="checkbox"/> Waste Management. E.g. Provision of bins / rubbish and recycling removal (Includes staff time for drop off and collection).</p> <p><input type="checkbox"/> Mowing / Gardening</p> <p><input type="checkbox"/> Road Closures (Includes Staff time)</p> <p><input checked="" type="checkbox"/> Fee Waivers. E.g. DA / Hall Hire Fees, (Security deposits will need to be paid by the applicant but will be refunded provided no damage is incurred)</p> <p><input type="checkbox"/> Promotion via Print Media (Council Website Advertisement etc.)</p> <p>Other – Please outline _____</p>

<p>Briefly describe the Project / Activity</p>	<p>Easter Art show and Sale in Jindabyne Memorial Hall from 13 April to 28 April 2019</p>
<p><b>Project / Activity Financial Details</b></p>	
<p>Financial Details of the Project or Activity for which assistance is sought</p>	<p>The Art Show and Sale is essentially self funding via revenue from entries, commission on sales, visitor admission fees and local business sponsorship of prizes. However, without Council's support as a sponsor in waiving the Hall hire fees (as outlined in SRSC minute 21.9 of 23 February 2016, attached), the project would not be viable.</p>
<p>Total Cost of the Project or Activity</p>	<p>The opportunity cost to the Council should another party wish to hire the Hall during the Easter period.</p>
<p>Details of other funding received from Snowy Monaro Regional Council (If Applicable)</p>	<p>Nil</p>
<p>Details of other financial assistance sought or obtained</p>	<p>As above, sponsorship for category prizes from local businesses</p>
<p><b>Project / Activity Details</b></p>	
<p>How will your Project / Activity benefit the Snowy Monaro Regional Community?</p>	<p>The Art Show provides an opportunity for local artists to display and sell their artwork. In many cases this is the only opportunity they have to make a sale. Approximately 80% of entries are from the immediate Snowy Monaro region.  The art show is an integral part of Easter activities in Jindabyne, which attract visitors to the region.</p>
<p>What is the expected amount of resident participation?</p>	<p>"Through the door" attendance on the Opening Night and during the show is approximately 1500 locals and visitors to the region.</p>
<p>What other Local Community Groups is involved in this Project / Activity?</p>	<p>The Jindabyne CWA is sub contracted to cater for the Opening Night</p>

Outline your Organisation's capacity to deliver the Project / Activity, or, describe previous experiences.

Jindabyne Lions has been successfully running the Easter Art Show and Sale for something in the order of 20 years. It is our major fund raising activity of the year.

We have also undertaken catering and other support activities for local events such as the National Water Ski Races, Mitre 10 Trade Fair, triathlon course stewards, etc.

How will Council funding be acknowledged?  
 E.g. Logo or signage  
 (Council Funding must be acknowledged in your Project or Activity)

All sponsorship is acknowledged in the Show documentation (Entry Form, Catalogue, Visual Display, etc) and publicity material. Sponsors' logos are also prominently displayed and acknowledged in the Hall and during announcement of prize winners

Please provide details of Office Bearers or other Involved Parties

President- Julian Besestri  
 Secretary- Brian Farmer  
 Treasurer- Brian Phillips  
 Art Show Co-ordinator- Terry Chalk

What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?

As outlined above, the Art Show provides the major opportunity for many of the region's amateur artists to display and sell their artwork.

In addition, funds raised by Jindabyne Lions are applied to International, National, and Local humanitarian causes such as Fire and Drought Relief, and humanitarian research activities. Locally, Jindabyne Lions projects have included construction of the Jindabyne Cemetery Columbarium, purchase of a treadmill for Cooma hospital Rehab department and financial support for individuals and groups pursuing cultural and sporting activities

What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?

**Application Checklist**  
 If the following documents are not attached with the application, this may result in the application not being considered.

**Attached? (Please mark YES or No)**

A copy of the Group / Organisation's most recent bank statement or Treasurers Report, for the past Financial Year	Yes
---	-----

Organisation's Public Liability Insurance	Yes
Where the Group / Organisation intends to purchase equipment, and a copy of the quote/s obtained	Not applicable
Where the Group / Organisation does not have an ABN, a 'Statement by a Supplier' form is required	ABN 4 967 245 641
If your Group is not incorporated, please supply a letter from your supporting body	Incorporated

**Authorization of Applicant**

If the following is not completed, this may result in the application not being considered.

Name Terry Chalk  
 Office Held / Position art show Co-ordinator and Past President  
 E-Mail Address [REDACTED] info@jindabynelions.org.au  
 Postal Address [REDACTED] Secretary, PO Box 59 Jindabyne 2627  
 Phone Number/s Terry Chalk 6457 1226 / 0438 610 584, or Secretary 6456 2432

**Declaration and Signature of Applicant**

- I confirm that the information contained in the application form and within the Documents are true and correct;
- I confirm that this application has been submitted with the full knowledge and support of the applicant;
- I declare that should this application be successful the funding will be expended as outlined in the above documentation;
- I acknowledge the Donation / Sponsorship acquittal requirements, and understand that surplus funds may be required to be returned to Council, and;
- I am aware this application will be reproduced in the Council Business Paper, and authorise for the publication of information required.

Signature [REDACTED]  
 Name Terry Chalk

	Art show Co-ordinator
Date	<del>8/12/2018</del> 23/5/2019

**Submitting your Application**

**Email:** After completing your form, save to your computer and email to [council@snowymonaro.nsw.gov.au](mailto:council@snowymonaro.nsw.gov.au)

**Deliver to:** Any of the following Customer Service Locations:

<b><u>Cooma:</u></b> 81 Commissioner Street Cooma NSW 2630	<b><u>Bombala:</u></b> 71 Caveat Street Bombala NSW 2632
<b><u>Berridale:</u></b> 2 Myack Street Berridale NSW 2628	<b><u>Jindabyne:</u></b> Shop 2, Razorback Plaza Gippsland Street, Jindabyne NSW 2627

**Contact:** (02) 6458 3555 (Governance Department, Bombala Office) for any enquiries.

**FOR OFFICE USE ONLY**

Date Application received:

Which function of Council is exercised by this Donation / Sponsorship?

TICK	Department / Area for Costing	Amounts Charged
	Waste & Recycling	
	Community & Environmental Services	
	Parks & Gardens	
	Human Resources (e.g. Staff time)	
	Other (e.g. Hall / Oval fee waivers etc.)	

Is Public notice required?

Date and method of Public notice:



07 May 2019

Lions club of Jindabyne Inc  
Terry Chalk  
PO Box 59  
JINDABYNE NSW 2627

**Booking Confirmation**

Dear Terry ,

**JINDABYNE MEMORIAL HALL - Booking – Lions Club of Jindabyne Inc**

Thank you for booking the Jindabyne Memorial Hall.  
Below is confirmation.

DATE	HALL	TIME /HOURS	TOTAL
Saturday 13 <sup>th</sup> April 2019  To Sunday 28 <sup>th</sup> April 2019	Main Hall	24hrs  16 days	\$2536.00
			TOTAL \$2536.00

Key collection: Snowy Monaro Regional Council's Jindabyne Razorback Office.

If you require further assistance, please contact Council's Customer Service Officers,  
6451 1550. Office hours 8.30am-4.30pm Monday to Friday

Yours faithfully

Veronica Hansen  
Customer Service Officer





**LIONS CLUB OF JINDABYNE INCORPORATED**

Statement of Financial Position for the year ended 30 June 2018

<b>Assets</b>	<b>2018</b>	<b>2017</b>	<b>Surplus/Deficit</b>
CBA Administration A/C	1,313.49	2,712.50	-1,399.01
CBA Activity A/C	26,931.65	18,072.07	8,859.58
Debit Card A/C	500.00	500.00	0.00
Activity A/C Float	500.00	500.00	0.00
<b>Total Assets</b>	<b>29,245.14</b>	<b>21,784.57</b>	<b>7,460.57</b>
<b>Total Equity</b>	<b>29,245.14</b>	<b>21,784.57</b>	

In my opinion these financial reports accurately reflect the payments and receipts of the Jindabyne Lions Club Incorporated and its Financial position at June 30 2018

Carl Fenton MIPA  
Accountant

Chubb Insurance Australia Limited,  
Level 12, 720 Bourke Street  
Melbourne, VIC, 3000  
Australia ABN: 23 001 642 020  
AFSL: 239687

O +61 3 9242 5111  
F +61 3 9642 0909  
www.chubb.com/au

17 August 2018

CHUBB

## Certificate of Currency

### Public and Products Liability

To Whom It May Concern

<b>Policy Number:</b>	0101410469
<b>Insured:</b>	The International Association of Lions Clubs
<b>Issuing Office:</b>	Melbourne
<b>Class:</b>	Public and Products Liability
<b>Policy Period:</b>	From: 01 September 2018 at 4.00pm local standard time To: 01 September 2019 at 4.00pm standard time, subject to annual renewal
<b>Cover:</b>	Subject to the terms, exclusions, definitions, conditions and limitations of this Policy Chubb shall indemnify the Insured for all sums which the Insured shall be legally liable to pay compensation in respect of Personal Injury, or Property Damage, occurring within the Policy Territory during the Policy Period as a result of an Occurrence happening in connection with the business of the Insured
<b>Limit of Liability:</b>	AUD 1,000,000 Any One Occurrence and AUD 1,000,000 in the Aggregate
<b>Participation:</b>	Chubb Insurance – 100%

This is a Policy summary only. Full details of this Insurance appear on the Policy Document.



Signed for and on behalf of Chubb Insurance  
Australia Limited.

Authorised Officer  
Chubb Insurance Australia Limited.  
ABN 23 001 642 020



JUA Underwriting Agency Pty Limited

ACN 004 586 403  
ABN 70 004 586 403  
AFSL 235411

P O Box 6003, KINCUMBER NSW 2251

Telephone: 02 4369 8317

Mobile: 0408 674 770

E-mail: [insurance@lions.org.au](mailto:insurance@lions.org.au)

Web: [www.lionsclubs.org.au/insurance](http://www.lionsclubs.org.au/insurance)

20 August 2018

**CERTIFICATE OF CURRENCY**  
**TO WHOM IT MAY CONCERN**

This is to confirm that cover has been arranged as set out below and the Insurance is current to the date detailed.

**INSURED:** MULTIPLE DISTRICT 201 COUNCIL of LIONS CLUBS INTERNATIONAL Inc. on behalf of ALL LIONS CLUBS, LIONESSE CLUBS and LEO CLUBS in AUSTRALIA, PAPUA NEW GUINEA and NORFOLK ISLAND. (This includes bona fide Voluntary Workers of the Club.)

**INSURER:** Lloyds of London

**CLASS:** LEGAL LIABILITY to the GENERAL PUBLIC.

**SITUATION:** ANYWHERE in AUSTRALIA, PAPUA NEW GUINEA & NORFOLK ISLAND.

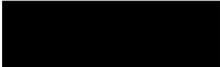
**SUM INSURED:** \$AUD 19,000,000 in EXCESS of \$AUD 1,000,000 provided under Policy # 01CL440469 issued by Chubb Insurance Australia Limited, Melbourne.

**POLICY No.:** 110962703

**DUE DATE:** 4:00 pm on 1<sup>st</sup> SEPTEMBER, 2019

*This Certificate is issued as a matter of information only and does not amend, extend or alter the coverage afforded by the Policy. This Certificate is also issued subject to the terms, conditions, exclusions and endorsements of the Policy.*

With Kind Regards

  
Garry Galvin  
Authorised Representative - AFSL 001239538  
Lions Australia Insurance Programme Consultant.

## Application for Financial Donations and Sponsorships



In Accordance with the Donations Policy GOV 011 / Section 356 of the Local Government Act 1993

Applicants Details	
Name of Organisation	SNOWY MONARO ARTS COUNCIL INC (SMAC)
Contact Person	VYVYAN MINELL (President) SIMON ALLEN (Public Officer)
Address / Location	PO BOX 1260 COOMA NSW 2630
Phone Number	[REDACTED]
E-Mail Address	[REDACTED]
ABN (If Applicable)	19 308 323 651
Date of Establishment (If Applicable)	1950s exact date unknown
Is your Organisation Registered for GST? (If Applicable)	No

Project / Activity Details	
Name of Project / Activity	Contribution to Insurance of Kawai Grand Piano
Amount of Funding Requested	<p>Cash Amount \$ 1,000.00</p> <hr/> <p>In Kind Support:                      (You will be required to submit copies of quotes from Council in your application)</p> <p><input type="checkbox"/> Waste Management. E.g. Provision of bins / rubbish and recycling removal (Includes staff time for drop off and collection).</p> <p><input type="checkbox"/> Mowing / Gardening</p> <p><input type="checkbox"/> Road Closures (Includes Staff time)</p> <p><input type="checkbox"/> Fee Waivers. E.g. DA / Hall Hire Fees, (Security deposits will need to be paid by the applicant but will be refunded provided no damage is incurred)</p> <p><input type="checkbox"/> Promotion via Print Media (Council Website Advertisement etc.)</p> <p>Other – Please outline <u>Insurance cost as above</u></p>
Briefly describe the Project / Activity	<p>Annual insurance for Kawai Concert Grand Piano</p> <p>This request aligns with the Operational Plan 2018 outcome OP4.8: Support delivery of arts and culture in activities across the region.</p>

<b>Project / Activity Financial Details</b>	
Financial Details of the Project or Activity for which assistance is sought	\$1000.00 - Assistance with total cost of insurance cover for Kawai RX6 Concert Grand Piano. Cover applies to 2019-2020 financial year. Insured value of piano increases annually. For 2018-2019 financial year it was \$45,483.00, for 2017-2018 \$45,033.00.
Total Cost of the Project or Activity	\$1298.92 - based on insurance cover for 2018-2019 financial year. Please note SMAC has not yet received the account for the 2019-2020 year.
Details of other funding received from Snowy Monaro Regional Council (If Applicable)	Received \$1000.00 for piano insurance for 2018-2019 and 2017-2018.
Details of other financial assistance sought or obtained	None. SMAC is a volunteer operated not-for-profit community organisation which funds performers' fees, piano tuning (\$500.00 annually), and all other costs such as rental of St Paul's Anglican Church Hall and other insurances through annual memberships and ticket sales.

<b>Project / Activity Details</b>	
How will your Project / Activity benefit the Snowy Monaro Regional Community?	SMAC engages world renown musicians, but at affordable ticket prices enabling community members of all ages and abilities to enjoy musicians such as New York based Rupert Boyd and Laura Metcalf, usually touring only major cities. The piano is used by young local musicians at our annual 'Young at Art' concert. We use paid advertising - posters, tickets, local media - and purchase food locally for after concert suppers.
What is the expected amount of resident participation?	Audience numbers range from an average of 60 up to 100 per performance. Approximately 12 volunteers assist with various roles for each event, and concerts often include local musicians, singers and performers.
What other Local Community Groups is involved in this Project / Activity?	Cooma Harmony Chorus and Cooma District Band both perform regularly at SMAC concerts. Any profits from those events are shared with them, and with other local groups when they participate. The piano is available to all community members – free of charge - on request to SMAC, the custodians, and used many times throughout each year.
Outline your Organisation's capacity to deliver the Project / Activity, or, describe previous experiences.	Since the piano was purchased, entirely via community donation, in 2011, it has been used by SMAC for at least six concerts each year. Until the competition ceased, Cooma School of Music used it for their annual youth competition, and CSM still use it when they engage musicians for non-SMAC performances. The quality of the piano is a significant drawcard for musicians.

<p>How will Council funding be acknowledged?</p> <p>E.g. Logo or signage</p> <p>(Council Funding must be acknowledged in your Project or Activity)</p>	<p>Council's logo will appear on all advertising material and assistance is also acknowledged on printed programmes.</p>
<p>Please provide details of Office Bearers or other Involved Parties</p>	<p>President - Vyvyan Minell; Secretary - Elizabeth Laught;                  Treasurer - Glenyss Allen; Vice-President - Geoff Percival;                  Public Officer - Simon Allen; Publicity Officer - Caroline Fox</p>
<p>What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?</p>	<p>High quality musical events. Featured artists include the annual tour by students of the Sydney Conservatorium of Music, now in its 18th year, and two graduates undertaking Masters studies at Sibelius (Helsinki) and Juilliard (New York) Academies. Concerts continue to include local musicians, and entry for children under 18 to all concerts is free.</p>
<p>What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?</p>	

<p><b>Application Checklist</b></p> <p><b>If the following documents are not attached with the application, this may result in the application not being considered.</b></p> <p><b>Attached? (Please mark YES or No)</b></p>	
<p>A copy of the Group / Organisation's most recent bank statement or Treasurers Report, for the past Financial Year</p>	<p>Yes</p>
<p>A copy of the Group / Organisation's Public Liability Insurance</p>	<p>Yes</p>
<p>Where the Group / Organisation intends to purchase equipment, and a copy of the quote/s obtained</p>	<p>N/A</p>

Where the Group / Organisation does not have an ABN, a 'Statement by a Supplier' form is required	N/A
If your Group is not incorporated, please supply a letter from your supporting body	N/A

#### Authorization of Applicant

If the following is not completed, this may result in the application not being considered.

Name	Vyvyan Minell
Office Held / Position	President
E-Mail Address	[REDACTED]
Postal Address	PO BOX 1260 COOMA NSW 2630
Phone Number/s	[REDACTED]

#### Declaration and Signature of Applicant

- I confirm that the information contained in the application form and within the Documents are true and correct;
- I confirm that this application has been submitted with the full knowledge and support of the applicant;
- I declare that should this application be successful the funding will be expended as outlined in the above documentation;
- I acknowledge the Donation / Sponsorship acquittal requirements, and understand that surplus funds may be required to be returned to Council, and;
- I am aware this application will be reproduced in the Council Business Paper, and authorise for the publication of information required.

Signature	[REDACTED]
Name	Vyvyan Minell
Position	President
Date	24 July 2019



02 9899 2999  
 02 9680 3023  
 8 McMullen Avenue, Castle Hill NSW 2154  
 PO Box 686, Castle Hill NSW 1765  
 info@finsura.com.au

**Snowy Monaro Arts Council Inc.**  
**PO Box 1260**  
**Cooma NSW 2630**

ABN 58 003 334 763

<b>Renewal of Cover</b>	
<b>TAX INVOICE</b>	<b>I0426140</b>

**Our Reference :** FIN CAS S4758 0241314/009  
**Date :** 29.05.2018  
**Class :** Business Pack - EDI  
**Insurer :** Zurich Australian Insurance Limited  
**Policy No. :** 021031PZBI  
**Period :** 30.06.2018 to 30.06.2019

<b>Premium</b>	875.19
<b>F&amp;ES Levy</b>	153.10
<b>Premium GST</b>	102.83
<b>Stamp Duty</b>	101.80
<b>Broker Fee</b>	60.00
<b>Fee GST</b>	6.00

<b>Total Amount</b>	<b>1,298.92</b>
---------------------	-----------------

**IMPORTANT NOTES**

*Insured: Snowy Monaro Arts Council Inc.*

*Renewal for: Business Pack*

**Your Account Manager is Anita Chin / Alisha**

**CREDIT TERMS - 14 DAYS** - Please forward your remittance within 14 days to ensure continuity of cover.  
 Please refer to your duty of disclosure obligations and other important notices overleaf.

**METHODS OF PAYMENT:**

- Online Credit Card Payment**  
 Go to [www.finsura.com.au/payment](http://www.finsura.com.au/payment) and complete the online form. A credit card surcharge of 0.55% will apply.  
 Client Ref.: FIN CAS S4758 Reference: I0426140
- B-PAY<sup>®</sup> Internet & Telephone Banking**  
 Biller Code : 95471  
 Reference : 324612490718
- Post cheque payments** together with this payment slip to:  
 PO Box 686, Castle Hill NSW 1765  
 made payable to Finsura Insurance Broking (Aust) Pty Ltd
- Electronic Funds Transfer (EFT)**  
 Bank: St George Bank Payee: Finsura Insurance Broking  
 BSB: 332-002 Account Number: 553095104  
 Description: I0426140 CAS S4758

**Total Due \$ 1,298.92**

<b>Pay Monthly</b>	
<b>10 Monthly Instalments of \$</b>	<b>143.28</b>
<small>Please note initial instalment will include an application fee of \$ 60.00</small>	
<b>Total Amount Payable \$</b>	<b>1,492.84</b>
<small>Includes application fee &amp; credit charges</small>	
To proceed with your funding and to complete your application, please visit: <a href="https://hpf.online/3y324a073x">https://hpf.online/3y324a073x</a>	
<b>Application Number:</b>	20546515
<small>Refer overleaf for important information about Hunter and AUB Group</small>	

Finsura Insurance Broking (Aust) Pty Ltd  
 ABN: 58 003 334 763  
 AFSL: 243264

[www.finsura.com.au](http://www.finsura.com.au)



**Finisura Insurance Broking Aust P/L**  
 ABN 58 003 334 763  
 PO Box 686, Castle Hill NSW 1765

Phone: 02 9899 2999  
 Fax: 02 9680 3023

**COVERAGE SUMMARY**

Snowy Monaro Arts Council Inc.  
 Business Pack - EDI

Burglary	Insured
<hr/>	
Fire Section - Gold	
Construction Details	
Walls	Brick
Roof	Clay tile / Cement tile
Floor	Wood / Particleboard
Risk Underwriting Factors	
Is the property situated outside of the town water supply?	No
Does the property have Approved Fire Sprinklers designed for the occupation at the premises?	No
Does the property have monitored Smoke or Heat Detectors?	No
Declared Values	
Buildings	Not Insured
Plant, Machinery Contents (including stock)	\$ 5,152
Removal Of Debris	As per Policy Wording
RX6 KAWAI PIANO	\$ 45,483
Total Sum Insured	\$ 50,635
Limit of Liability	\$ 60,762
Flood	Insured
Limitations Of Cover	
Excess	
Excess (except Earthquake) - Basic	\$ 250
Excess Malicious damage claims - Basic	\$ 250
Earthquake or subterranean	
\$10,000 or 1% of the total declared values, whichever is the lesser	
NOTE: CONTENTS SUM INSURED OF \$40,000 FOR RX6 KAWAI PIANO. PIANO COVER LOCKED. NO STAGE. PIANO OWNED BY SNOWY MONARO / KEPT AT ST PAULS ANGLICAN CHURCH HALL, COMMISSIONER STREET COOMA NSW 2630.	
<hr/>	
Burglary Section	
Security	
* Perimeter doors - deadlocks / security locks	

# Application for Financial Donations and Sponsorships



In Accordance with the Donations Policy GOV 011 / Section 356 of the Local Government Act 1993

## Applicants Details

Name of Organisation SNOWY MOUNTAINS QUILT + CRAFT GROUP  
Contact Person Jo OSCROFT  
Address / Location 41 P.O. Box 965 JINDABYNE 2627  
Phone Number [REDACTED]  
E-Mail Address [REDACTED]  
ABN (If Applicable) [REDACTED]  
Date of Establishment -  
(If Applicable)  
Is your Organisation Registered for GST? No  
(If Applicable) -

## Project / Activity Details

Name of Project / Activity GROUP EASTER 2019 QUILT + CRAFT SHOW \$532.00

Cash Amount \$ WAIVER OF FEES TO HIRE JINDABYNE MEMORIAL HALL SUPPER ROOM FOR EASTER 2019

In Kind Support:  
(You will be required to submit copies of quotes from Council in your application)

- Waste Management. E.g. Provision of bins / rubbish and recycling removal (Includes staff time for drop off and collection).

Amount of Funding

Briefly describe the  
Project / Activity

QUILT SHOW

**Project / Activity Financial Details**

Financial Details of the  
Project or Activity for  
which assistance is sought

WAIVER OF FEES

Total Cost of the Project  
or Activity

HALL / SUPPER ROOM HIRE FEES

Details of other funding  
received from Snowy  
Monaro Regional Council  
(If Applicable)

PREVIOUS WAIVER OF FEES  
2018 EASTER QUILT SHOW

Details of other financial  
assistance sought or  
obtained

N/A

**Project / Activity Details**

How will your Project /  
Activity benefit the Snowy  
Monaro Regional  
Community?

- OUR RAFFLE MONIES ALWAYS GO TO LOCAL GROUPS  
(SEE ATTACHED LIST)
  - ALL THE PROFIT IS GIVEN
  - OUR EASTER SHOW IS THE MAJOR FUNDRAISER
  - OUR GROUP BRINGS LOCAL WOMEN TOGETHER TO  
SUPPORT THE COMMUNITY - FOR THEIR WELL BEING.
- LOCAL + TOURIST - 1000 PEOPLE  
(FROM REGIONAL AREA)

What is the expected  
amount of resident  
participation?

Outline your Organisation's capacity to deliver the Project / Activity, or, describe previous experiences.

OUR QUILT SHOW HAS RUN FOR 12+ YEARS WITH A 100% SUCCESS RATE.

How will Council funding be acknowledged?

SIGNAGE

E.g. Logo or signage

(Council Funding must be acknowledged in your Project or Activity)

Please provide details of Office Bearers or other Involved Parties

JO OSCROFT 0431 556828  
 HENDY GIBSON 0422 153324  
 JOY KAHLER 0408 779306  
 JO MC GRATH 0422 242176  
 ERNA MAYER 0490 020130

What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?

- CHARITY WORK
- A MEETING PLACE FOR LOCAL WOMEN TO GATHER + SUPPORT EACH OTHER.
- RAFFLE PROCEEDS FROM 2018 TO BARRIOALL HOSTEL.

What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?

A copy of the Group /  
Organisation's Public  
Liability Insurance

ATTACHED

Where the Group /  
Organisation intends to  
purchase equipment, and  
a copy of the quote/s  
obtained

N/A

Where the Group /  
Organisation does not  
have an ABN, a 'Statement  
by a Supplier' form is  
required

N/A

If your Group is not  
incorporated, please  
supply a letter from your  
supporting body

N/A

#### Authorization of Applicant

If the following is not completed, this may result in the application not being considered.

Name

Jo OSCROFT

Office Held / Position

TREASURER

E-Mail Address

[REDACTED]

Postal Address

P. O Box 965 JINDABINE 2627

Phone Number/s

[REDACTED]

#### Declaration and Signature of Applicant

I confirm that the information contained in the application form and within the Documents are true and correct;

Name

[REDACTED]

Jo OSCROFT

## **SNOWY MOUNTAINS QUILT AND CRAFT GROUP**

### **RAFFLE DONATIONS**

<b>YEAR</b>	<b>DONATED TO</b>	<b>\$</b>
2010	MCCR	2885.00
2011	1ST KOSCIUSKO SCOUTS	971.00
2012	MCCR	1324.00
2013	The OLD FAMILY	1021.90
2014	COOMA HOSP. ONCOLOGY UNIT	1000.00
2015	SOUTHCARE HELICOPTER SERVICE	1500.00
2016	MCCR	2000.00
2017	COOMA HOSP. RENAL UNIT	1000.00
2018	BERRIDALE HOSTEL	2000.00
		13701.90

## SNOWY MOUNTAINS QUILTERS

### Profit & Loss [Cash]

1/07/2017 through 1/02/2019

2/02/2019  
4:08:48 PM

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Income	
Group Funds	\$2,498.05
Membership fees - Quilt NSW	\$15.00
Total Income	<u>\$2,513.05</u>
Cost Of Sales	
Total Cost Of Sales	<u>\$0.00</u>
Gross Profit	<u>\$2,513.05</u>
Expenses	
General Operating Expenses	\$1,322.80
Raffle expenses	\$1,184.10
Total Expenses	<u>\$2,506.90</u>
Net Profit (Loss)	<u>\$6.15</u>



13<sup>th</sup> July 2018

The Quilters' Guild of NSW Inc.  
Level 5, 276 Pitt Street  
SYDNEY 2000

Jardine Lloyd Thompson Pty Ltd  
ABN 60 009 098 864

Level 1  
148 Frome Street  
ADELAIDE SA 5000  
GPO Box 1093  
ADELAIDE SA 5001

Tel +61 8 8418 0204  
1800 356 072

Fax +61 8 8418 0276  
Dion.Drexler@jta.com.au  
www.jta.com.au

**Certificate of Currency**

**Our Ref QUILNSW-007191**

<b>INSURANCE CLASS</b>	Public and Products Liability	
<b>NAMED INSURED</b>	The Quilters' Guild of NSW Incorporated including Snowy Mountains Quilt & Craft Group	
<b>GEOGRAPHICAL SCOPE</b>	Cover applies anywhere in Australia and New Zealand where business activities are carried out.	
<b>EXPIRY DATE</b>	30 June 2019 at 4 PM Local Time (SA)	
<b>INTEREST</b>	Legal liability to third parties for injury and/or Damage to Property caused by an occurrence in connection with the Insured's business.	
<b>LIMITS OF LIABILITY</b>	Public Liability	\$20,000,000 any one occurrence
	Products Liability	\$20,000,000 any one occurrence and in the aggregate during any one period of insurance
<b>INSURER</b>	<b>PROPORTION</b>	<b>POLICY NUMBER</b>
CGU Insurance Ltd	100.000%	15T 1686578

This certificate of currency provides a summary of the policy cover and is current on the date of issue. It is not intended to amend, extend, replace or override the policy terms and conditions contained in the actual policy document. This certificate of currency is issued as a matter of information only and confers no rights upon the certificate holder. We accept no responsibility whatsoever for any inadvertent or negligent act, error or omission on our part in preparing these



5 June 2019

Snowy Mountains Quilt & Craft Group  
PO Box 965  
JINDABYNE NSW 2627

**Booking Confirmation**

Dear Jo Oscroft ,

**JINDABYNE MEMORIAL HALL - Booking – Snowy Mtns Quilt & Craft Group**

Thank you for booking the Jindabyne Memorial Hall.  
Below is confirmation.

DATE	HALL	TIME /HOURS	TOTAL
Thursday 18 April 2019  To Sunday 21 April 2019	Supper room	4 days	\$532
			TOTAL \$532

Key collection: Snowy Monaro Regional Council's Jindabyne Razorback Office.

If you require further assistance, please contact Council's Customer Service Officers,  
6451 1550. Office hours 8.30am-4.30pm Monday to Friday

Yours faithfully

Veronica Hansen  
Customer Service Officer