

BUSINESS PAPER

PUBLIC EXHIBITION COPY

Ordinary Council Meeting 19 September 2019

CONFLICTS OF INTEREST

A conflict of interest arises when the Mayor or Council staff are influenced, or are seen to be influenced, in carrying out their duties by personal interests. Conflicts of interest can be pecuniary or non-pecuniary in nature.

A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of a financial gain or loss.

A non-pecuniary interest can arise as a result of a private or personal interest, which does not relate to money. Examples include friendship, membership of an association or involvement or interest in an activity.

The Mayor or staff member who considers they may have a conflict of interest should read Council Policy.

The responsibility of determining whether or not the Mayor or Council employee has a pecuniary or non-pecuniary interest in a matter, is the responsibility of that individual. It is not the role of the Mayor or General Manager, or another Council employee to determine whether or not a person may have a conflict of interest.

Should you be unsure as to whether or not you have a conflict of interest you should err on the side of caution and either declare a conflict of interest or, you should seek the advice of the Director General of Local Government.

The contact number for the Director General of Local Government is 4428 4100.

COUNCIL CODE OF CONDUCT

The Council Code of Conduct is a requirement of Section 440 of the Local Government Act 1993, which requires all councils to have a code of conduct to be observed by the Mayor, members of staff and delegates of the Council attending a Council meeting or a meeting of a committee of Council.

The code of conduct sets out the responsibilities of the Mayor and Council employees attending a Council meeting or a meeting of a committee of Council. The code also sets out how complaints against a Council employee, the Mayor or General Manager are to be made.

COUNCIL CODE OF MEETING PRACTICE

The Council Code of Meeting Practice is a requirement of Section 360(3) of the Local Government Act 1993, which requires all councils to have a code of meeting practice. The code of meeting practice is to be observed by the Administrator, members of staff, delegates of the Council and members of the public attending a Council or a meeting of a committee of Council.

Acknowledgement of Country

Council wishes to show our respect to the First Custodians of this land the Ngarigo, Walgalu, Ngunnawal and Bidhawal people and their Ancestors past and present.

Webcasting

Council meetings are recorded and live streamed to the internet for public viewing. By entering the Chambers during an open session of Council, you consent to your attendance and participation being recorded and streamed on Councils website <u>www.snowymonaro.nsw.gov.au</u>

ORDINARY COUNCIL MEETING TO BE HELD IN BOMBALA COMMUNITY CENTRE, 163 MAYBE STREET, BOMBALA NSW 2623

ON THURSDAY 19 SEPTEMBER 2019 COMMENCING AT 5.00PM

BUSINESS PAPER

1. OPENING MEETING

2. ACKNOWLEDGEMENT OF COUNTRY

3. APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS

Leave of absence for this meeting was previously granted to Councillors Maslin and Miners.

4. CITIZENSHIP CEREMONIES

5. DISCLOSURE OF INTEREST

(Declarations also to be made prior to discussions on each item)

6. MATTERS DEALT WITH BY EXCEPTION

7. CONFIRMATION OF MINUTES

- 7.1 Ordinary Council Meeting held on 15 August 2019
- 7.2 Closed Session of the Ordinary Council Meeting held on 15 August 2019
- 7.3 Extraordinary Council Meeting held on 2 September 2019

8. PLANNING AND DEVELOPMENT APPLICATION MATTERS

8.1Subdivision into Two Lots & Proposed Dual Occupancy48.2Finalisation of Draft Bush Fire Prone Lands Map 201924

9. OTHER REPORTS TO COUNCIL

9.1 KEY THEME 1. COMMUNITY

9.1.1	Monthly Funds Management Report - August 2019	29
9.1.2	Monaro Rail Trail Feasibility Study- Community Consultation Summary	35
9.1.3	Adoption of Road Name Black Sallee Lane and Candlebark Circuit	41
9.1.4	Minutes Of The Cemetery Advisory Committee Dated 6 May 2019	44
9.1.5	Snowy Monaro Destination Management Plan	63
9.1.6	Proposed Disability Inclusion Action Plan implementation for 2020	198
9.1.7	August Youth Council Minutes	207
9.1.8	2019-2022 Youth Strategy	215

9.1.9	Snowy Hydro 70th Anniversary Celebration	252
9.2	KEY THEME 2. ECONOMY	
9.2.1	Proposed Compulsory Acquisition With and Without Consent	295
9.3	KEY THEME 3. ENVIRONMENT	
9.3.1	Proposed Compulsory Acquisition of Part Lot 7002 DP 1028529 Crown Land Travelling Stock Reserve	298
9.3.2	Proposal to Close Part of Laneway (Lot 32 DP 227005) At the Rear of Jindabyne Town Centre	304
9.3.3	Proposed Men's Shed Relocation to the Ti Tree Racecourse, Cooma	320
9.3.4	Adoption of minutes of the Snowy Monaro Region Biosecurity (Weeds) Committee meeting held 15 August 2019	323
9.4	KEY THEME 4. LEADERSHIP	
9.4.1	Minutes of Waste Management Committee Meeting held on 25 July 2019	336
9.4.2	Telecommunications Upgrade and Consolidation Project	352
9.4.3	2019 Financial Statements to be Referred to External Audit	357
9.4.4	Answers to Questions With Notice	361
9.4.5	Resolution Action Sheet Update	376
9.4.6	Council Meeting Dates, Times and Locationsfor October 2019 to September 2020.	438
10.	NOTICE OF MOTION	
11.	MAYORAL MINUTES	

12. QUESTIONS WITH NOTICE

13.1 Ausnet Services Request for Novation of Deed of Agreement to Downer -Delegate Depot

Item 13.1 is confidential in accordance with s10(A)(2)(di) of the Local Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

13.2 Legal Actions and Potential Claims Against SMRC as at 31 August 2019

Item 13.2 is confidential in accordance with s10(A)(2)(e) of the Local Government Act because it contains information that would, if disclosed, prejudice the maintenance of law and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

13.3 Select Purchase - Solar Lighting

Item 13.3 is confidential in accordance with s10(A)(2)(di) of the Local Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

13.4 Compost Facility EIS Contract 0122019

Item 13.4 is confidential in accordance with s10(A)(2)(di) of the Local Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Record No:

8.1 SUBDIVISION INTO TWO LOTS & PROPOSED DUAL OCCUPANCY

Responsible Officer: Group Manager Development & Building Certification Author: **Town Planner - Duty** Key Theme: Environment Outcomes 8.1 Plan for rural, urban and industrial development that is CSP Community Strategy: sensitive to the region's natural environment and heritage **Delivery Program Objectives:** 8.1.2 Land use is optimised to meet the social, environment and economic needs of the region Attachments: 1. DA4201/2019 Draft Conditions of Consent (Under Separate Cover) 2. DA4201/2019 4.6 Variation Request (Under Separate Cover) 3. DA4201/2019 Statement of Environment Effects Pt1 (Under Separate Cover) 4. DA4201/2019 Statement of Environmental Effects Pt 2 (Under Separate Cover) 5. DA4201/2019 Cover Page Plans (Under Separate Cover) 6. DA4201/2019 Site Plans (Under Separate Cover) 7. DA4201/2019 Plans (Under Separate Cover) 8. DA4201/2019 Elevations (Under Separate Cover) 9. DA4201/2019 Sections (Under Separate Cover)

10. DA4201/2019 Application Form (Under Separate Cover)

Further Operational Plan Actions:

Applicant Number:	DA4201/2019
Applicant:	D Kroenert
	PO Box 1008
	JINDABYNE NSW 2627
Owner:	
DA Registered:	06/06/2019
Property Description:	Lot 422 DP 1100532 Ph Jinderboine, 31 Girvin Place EAST JINDABYNE NSW 2627
Property Number:	106739
Zone:	RU5 - Village
Current Use:	Vacant Land
Proposed Use:	Torrens Title Subdivision and Dual Occupancy
Permitted in Zone:	Yes
Recommendation:	Approval

EXECUTIVE SUMMARY

The purpose of this report is to seek approval for a two lot Torrens Title subdivision and the construction of an attached dual occupancy on a vacant lot in East Jindabyne - Tyrolean Village.

The minimum lot size for the subject site under Part 4 Clause 4.1(3) of the Snowy River Local Environment Plan (SRLEP) is 700m².

The minimum lot size for an attached dual occupancy in the RU5 zone in the Snowy River Local Environment Plan (SRLEP) under Part 4 Clause 4.1A(2) is 700m².

The application as lodged is for two lots of 540m² and 495m² and an attached dual occupancy on the rear lot (495m²). As this does not comply with the development standard stipulated by clause 4.1(3) and 4.1A(2) of the SRLEP a variation under clause 4.6 of the subject LEP is required.

Clause 4.6 of the SRLEP allows for an applicant to apply to vary a standard set out in an LEP if they provide adequate justification to do so. Consent Authorities may assume the concurrence of the Secretary of Planning Industry and Environment for decisions made regarding clause 4.6 variations, however this concurrence is conditional. Whilst there is no limit to the amount of variation that can be applied for any variation to a numerical standard of more than 10% needs to be determined by Council and not at officer level.

The application meets all other relevant development standards, from relevant State Environmental Planning Policies, the Snowy River LEP and the Snowy River Development Control Plan and as such it is recommended that the development be approved with the variation sought.

The application was notified to adjoining land owners for a period of 14 days and no submissions were received.

If Council decides to make a determination other than as included in the recommendation, it must follow the procedure adopted through resolution 18/18 on 15 February 2018.

RECOMMENDATION

That Council

A. Pursuant to clause 4.6 of the Snowy River Local Environmental Plan 2013 that a variation to the minimum lot size of 700sqm is approved to allow the subdivision of lot 422 DP1100352 into two lots of 540sqm and 495sqm.

B. Pursuant to section 4.16(1)(a) of the *Environmental Planning and Assessment Act 1979 (as amended)* it is recommended that the consent for a *two lot subdivision and the erection of a dual occupancy on proposed lot 2*, on Lot 422 DP1100352, 31 Girvin Place EAST JINDABYNE NSW 2627 be granted subject to the attached draft conditions:

C. Those persons that made submissions be advised of Councils Determination.

BACKGROUND

It is proposed to subdivide a vacant site in East Jindabyne - Tyrolean Village adjoining Lake Jindabyne into two lots and erect an attached dual occupancy on the rear lot (proposed lot 2).

Page 6

8.1 SUBDIVISION INTO TWO LOTS & PROPOSED DUAL OCCUPANCY

The proposed dual occupancy is to be constructed on the newly created allotment facing Lake Jindabyne and will be in the form of a two (2) storey building with a unit on each level. The lower floor unit (unit 1) consists of two (2) bedrooms, a study, kitchen, two (2) bathrooms, living spaces, deck and two car garage.

The upper unit (unit2) consists of two (2) bedrooms, a TV room, kitchen, two (2) bathrooms, living spaces and an elevated deck.

A dual occupancy is permissible in the RU5 zone under clause 4.1A(2) of the SRLEP on land with a minimum lot size of 700m². The current lot (lot 422) has an area of 1035sqm and as such a dual occupancy of the type proposed is permissible on the site.

In addition to the erection to the dual occupancy the developer seeks to subdivide the allotment into two lots which would create lots of 540sqm and 495sqm in size. The minimum lot size subdivision and erection of a dwelling house/dual occupancy under clause 4.1(3) of the SRLEP is 700sqm and as such the newly created lots would be less than the required minimum lot size.

In order for Council to approve the subdivision of the property as proposed a variation is required to the numerical development standard set out in clause 4.1(3). This is possible due to the flexibility which is provided for within the planning system in NSW. Clause 4.6 of the SRLEP - Exceptions to Development Standards allows for an applicant to apply to Council to vary a development standard stipulated in an LEP where compliance with the standard is considered to be unreasonable on unnecessary in the circumstances.

The applicant has applied under Clause 4.6 to vary the development standard relating to the minimum lot size for subdivision and the erection attached Dual Occupancy. This variation would allow for the creation of two lots of 540sqm and 495sqm on which a dwelling house or dual occupancy could be erected.

The relevant parts of Section 4.6 of the LEP is as follows:

(3) Development consent must not be granted for development that contravenes a development standard unless the consent authority has considered a written request from the applicant that seeks to justify the contravention of the development standard by demonstrating:

(a) that compliance with the development standard is unreasonable or unnecessary in the circumstances of the case, and

(b) that there are sufficient environmental planning grounds to justify contravening the development standard.

(4) Development consent must not be granted for development that contravenes a development standard unless:

(a) the consent authority is satisfied that:

(i) the applicant's written request has adequately addressed the matters required to be demonstrated by subclause (3), and

(ii) the proposed development will be in the public interest because it is consistent with the objectives of the particular standard and the objectives for development within the zone in which the development is proposed to be carried out, and

(b) the concurrence of the Secretary has been obtained.

Note: as referenced above, the concurrence of the Secretary has been delegated, but Council is required to make the determination as the requested variance exceeds 10%.

A full assessment and consideration of the application is carried out in the body of the report.

Location Map:



ASSESSMENT

The application has been assessed against the provisions of the following documents:

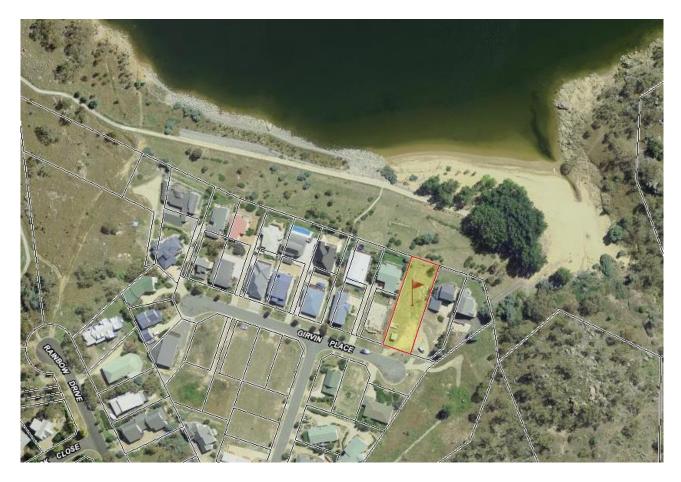
State Environment Planning Policies (SEPPs)	There are no SEPP's relevant to this development.
Local Environmental Plan (LEP) (including draft LEPs)	Snowy River Local Environment Plan 2013
Development Control Plans	Snowy River Development Control Plan 2013

SECTION 4.15

Section 4.15 and EP&A Act Checklist

The suitability of the site for the development:	The site is generally suitable for development.
The provisions of any environmental planning instrument and draft environmental planning instrument:	The proposal has been assessed against the provisions of all relevant SEPP's and the development has been found to achieve an acceptable level of compliance.
	The proposal has been examined in detail against the provisions of SRLEP 2013 and has been found to achieve an acceptable level of compliance.
The provision of any development control plan:	The application generally complies with the provisions of the Snowy River Development Control Plan 2013.
Any matters prescribed by the regulations:	The application generally complies with the <i>EP&A Regulation 2000</i> .
The likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality:	The likely impacts of the development have been appropriately considered as part of this application, and appropriately addressed above. The cumulative impacts of the development have been considered.
Any submissions made in accordance with the EP&A Act or the regulations:	The application was notified. There were zero (0) submissions received.
The public interest:	The proposal is not contrary to the public interest, as it complies with the Council's standards and will not contribute to creating an undesirable precedent.

The Subject Site



Aerial photograph showing the subject site (in yellow) within the established pattern of small lots along Girvin Place.

Date of Site Inspection	01/08/2019
Slope	Sloping site
Significant vegetation	nil on-site evident
Adjoining development	of a similar nature, scale and design to proposal
Suitability of proposed works / building	generally acceptable having regard to constraints of the land
Streetscape	proposal generally compatible with adjoining development
Stormwater disposal	on-site via detention/dispersal or connected to Council's mains
Services	electricity / telephone / water
Views	nil impact to and from site
Contamination	nil identified
Bushfire	the subject site is not classified as bushfire prone

PLANNING REPORT TO ORDINARY COUNCIL MEETING OF SNOWY MONARO REGIONAL COUNCIL HELD ON THURSDAY 19 SEPTEMBER 2019

Page 11

8.1 SUBDIVISION INTO TWO LOTS & PROPOSED DUAL OCCUPANCY

Flooding	nil impact
Vehicular access	acceptable subject to conditions
Aboriginal sites	nil identified on-site
Threatened species	nil identified on-site
Grasslands	nil identified on-site
Rivers/streams	not applicable
Effluent disposal	connection to Council's main
Prevailing winds	nil impact
Easements	nil affected by this proposal
Other matters	nil

Previous Development History

The property is vacant land.

3.2 The provisions of any environmental planning instrument

State Environmental Planning Policies

The proposal has been assessed against the provisions of all known SEPP's and the development has been found to achieve an acceptable level of compliance. The SEPP's examined include (where applicable):

State Environmental Planning Policies	Compliance/Relevance
SEPP – Building Sustainability Index: BASIX 2004	Certificate 1020273S provided

Snowy River Local Environmental Plan 2013

- The subject land is zoned: RU5 Village
- Definition of land usage under SRLEP 2013: Subdivision and Dual Occupancy
- The proposal is permissible with development consent from Council pursuant to Zone RU5 of the SRLEP 2013.
- The proposal **is** considered to be consistent with the aims and objectives of the plan.

In the assessment of this application, the following special provisions from SRLEP 2013 are of relevance and have been assessed for compliance:

Provision	Response/Acceptable Solution
PART 1 Preliminary	Satisfactory
PART 2 Permitted or prohibited development	Permitted
PART 3 Exempt and Complying Development	Not Exempt
PART 4 Principal development standards	
Clause 4.1 Minimum subdivision lot size	The minimum lot size for the subject lot is 700m ²
	The proposes lots are:
	Lot 1 – 540m² (23% reduction)
	Lot 2 – 495m² (29% reduction)
	A variation to this development standard has been sought by the developer and the assessment of that request is outlined below.
Clause 4.1AA Minimum subdivision lot size for community title schemes	Not Applicable
Clause 4.1A Minimum lot size for dual occupancies, multi dwelling housing and residential buildings in certain rural and residential zones	The minimum lot size for an attached dual occupancy is 700m ² . The subject property is 1035m ² , therefore an attached dual occupancy is permissible.
	The newly proposed subdivided lots would be below the required minimum lot size for a Dual occupancy. Therefore the variation to the minimum lot size allowing for the each block to have an attached Dual occupancy has been sought.
	The proposed design is for a dual key 4 bedroom building which has the ability to be used as a single 4 bedroom dwelling or two (2) separate two (2) bedroom dwellings (dual occupancy).

	There are 5 other properties of similar sized lots with existing attached dual occupancies already constructed. It is considered that the proposal would be in keeping with the established development in the area.
Clause 4.3 Height of building	Complies < than 9 m
	Proposed height 6.2m
Clause 4.4 Floor space ratio	Complies < than 50%
Clause 4.5 Calculation of Floor Space Ratio	First Floor: 94m ²
	Second Floor: 121m ²
	Total : 215m² = FSR 40%
Clause 4.6 Exception to development standards	
(1) The objectives of this clause are as follows:	Complies - The proposal will allow
 (a) to provide an appropriate degree of flexibility in applying certain development standards to particular development, 	flexibility and will achieve a positive outcome. As the proposed subdivision will compliment and retain the current subdivision pattern of Girvin Place.
(b) to achieve better outcomes for and from development by allowing flexibility in particular circumstances.	
(2) Development consent may, subject to this clause, be granted for development even though the development would contravene a development standard imposed by this or any other environmental planning instrument. However, this clause does not apply to a development standard that is expressly excluded from the operation of this clause.	Complies -The standard to be varied is not one that is expressly excluded from the operation of this clause under the provisions of the SRLEP.
(3) Development consent must not be granted for development that contravenes a development standard unless the consent authority has considered a written request from the applicant that seeks to justify the contravention of the development standard by demonstrating:	Complies - the applicant has provided a written request to Council which seeks to justify the contravention of the development standard required under Clause 4.1. This clause pertains to the minimum subdivision lot size.
(a) that compliance with the development	

standard is unreasonable or unnecessary in the circumstances of the case, and

(b) that there are sufficient environmental planning grounds to justify contravening the development standard.

subclause (3), and

(i) the applicant's written request has adequately addressed the matters

required to be demonstrated by

The applicant has provided justification that the subject property once subdivided will not be out of character to the surrounding development which includes 87% neighbouring properties which have a maximum lot size of 580m². Therefore the current lot size of 1035m² is not in keeping with the established character of the area.



The subdivision of the property will still allow for adequate private open space and landscaping to occur on both proposed lots, as demonstrated in the assessment of the proposed dual occupancy associated with this application.

The applicant has outlined that proposed subdivision will not create an unreasonable demand for the provision of services.

(4) Development consent must not be granted	It is considered that the applicant's
for development that contravenes a	written request has adequately
development standard unless:	addressed the matters required to be
(a) the consent authority is satisfied that:	demonstrated in subclause (3).

Allowing for a reduced lot size would be in keeping with objectives of SRLEP Clause 4.1:

(ii) the proposed development will be in the public interest because it is consistent with the objectives of the particular standard and the objectives for development within the zone in which the development is proposed to be carried out, and	 (a) to provide for suitable lot sizes that are compatible with, and assist to achieve, the zone objectives, (b) to retain the pattern of subdivision in residential and village zones while allowing infill development of smaller lots in some areas,
	The proposed lot sizes are not out of scale or context for the location. There are several other existing attached dual occupations on similar sized lots along Girvin Place.
	At 1035sqm the lot currently is of a size that would allow for the construction of multi-unit development or medium density development. As such the density proposed being two dwellings on each lot or four dwellings on the site as a whole would not be an increase in the residential density permitted on the land.
	As such it meets the public interest test and it provides for adaptable accessible housing the proposed development is considered to be consistent with the objectives for development within the RU5 zone.
(b) the concurrence of the Secretary has been obtained.	The assumed concurrence of the Secretary is applicable in this case however due to a departure from the standard of more than 10% the determination must be made at Councillor level and not under delegated authority.
(5) In deciding whether to grant concurrence, the Secretary must consider:	Not applicable as the secretary has provided assumed concurrence in this
 (a) whether contravention of the development standard raises any matter of significance for State or regional environmental planning, and 	case.

PLANNING REPORT TO ORDINARY COUNCIL MEETING OF SNOWY MONARO REGIONAL COUNCIL HELD ON THURSDAY 19 SEPTEMBER 2019

8.1 SUBDIVISION INTO TWO LOTS & PROPOSED DUAL OCCUPANCY

 (b) the public benefit of maintaining the development standard, and (c) any other matters required to be taken into consideration by the Secretary before granting concurrence. 		
 (6) Development consent must not be granted under this clause for a subdivision of land in Zone RU1 Primary Production, Zone RU2 Rural Landscape, Zone RU3 Forestry, Zone RU4 Primary Production Small Lots, Zone RU6 Transition, Zone R5 Large Lot Residential, Zone E2 Environmental Conservation, Zone E3 Environmental Management or Zone E4 Environmental Living if: (a) the subdivision will result in 2 or more lots of less than the minimum area specified for such lots by a development standard, or (b) the subdivision will result in at least one lot that is less than 90% of the minimum area specified for such a lot by a development standard. 	Not Applicable - The zoning of the subject land is RUS Village	
Note.	Not applicable	
When this Plan was made it did not include all of these zones.		
(7) After determining a development application made pursuant to this clause, the consent authority must keep a record of its assessment of the factors required to be addressed in the applicant's written request referred to in subclause (3).		
(8) This clause does not allow development consent to be granted for development that would contravene any of the following:	Not applicable the standard to be varied is not related to complying development or BASIX	
 (a) a development standard for complying development, 		
(b) a development standard that arises, under the regulations under the Act, in connection with a commitment set out in a BASIX		

PLANNING REPORT TO ORDINARY COUNCIL MEETING OF SNOWY MONARO REGIONAL COUNCIL HELD ON THURSDAY 19 SEPTEMBER 2019

8.1 SUBDIVISION INTO TWO LOTS & PROPOSED DUAL OCCUPANCY

 certificate for a building to which State Environmental Planning Policy (Building Sustainability Index: BASIX) 2004 applies or for the land on which such a building is situated, (c) clause 5.4, 			
(ca) clause 6.2 or 6.3.			
PART 5 Miscellaneous provisions			
Clause 5.9 Preservation of trees or vegetation	There are no trees to be removed as a part of this approval.		
Clause5.9AA Trees or vegetation not prescribed by development control plan	Not applicable		
Clause 5.10 Heritage conservation	Not applicable		
Clause 5.11 Bushfire hazard reduction	The site is not identified as bushfire prone land		
PART 7 Additional local provisions			
Clause 7.1 Flood planning	Not flood prone		
Clause 7.2 Terrestrial biodiversity	Not mapped with Terrestrial Biodiversity		
Clause 7.3 Riparian land and watercourses	No Riparian land / water courses identified.		
Clause 7.4 Wetlands	No wetlands identified on the subject property.		
Clause 7.5 Active street frontages	Not Applicable		
Clause 7.6 Development within the Lake Eucumbene and Lake Jindabyne scenic protection areas	The proposed development will not have any negative impact when viewed from Lake Jindabyne.		
Clause7.9 Essential services	All services are available at the site.		
	Council Water & Sewer and Electricity services		

The proposal has also been examined in detail against the provisions of Council's LEP and has been found to achieve an acceptable level of compliance.

3.3 Provision of any proposed Environmental Planning Instruments

There are no other proposed environmental planning instruments applying to this site which are relevant to the proposed development.

3.4 Any Development Control Plan

Snowy River Development Control Plan (DCP) 2013

In the assessment of this application, the following DCP provisions are of relevance and have been assessed for compliance:

Provision	Response/Acceptable Solution				
A1 Introduction	Satisfactory				
A2 Development application requirements					
1. Background	Satisfactory				
2. Preparing DA Application	Satisfactory				
3.Site Analysis	Satisfactory				
4. Site planning & layout	Satisfactory				
5. Required information	All information provided is satisfactory				
5.1 – Subdivision					
5.2 – Other than subdivision					
5.3 – Tree works					
5.4 – Landscaping					
5.5 – Other info requirement					
A3 Public Notification	The application was notified to the adjoining properties from the20/6/2019 to the 3/7/2019 and received no submissions.				
B1 Rural localities, Towns & Villages					
B2 Town & Village Plans					
1. Jindabyne and surroundings	The proposal is consistent with other developments within Tyrolean Village and will not have any negative impacts upon the amenity of the area.				
C General planning considerations					
C1 Subdivision	The minimum lot size for the subject lot is 700m ²				
	The proposes lots are:				

	Lat 1 $540m^2/22\%$ reduction		
	Lot $1 - 540m^2$ (23% reduction)		
	Lot 2 – 495m ² (29% reduction)		
	The applicant has provided a 4.6 variation providing justification that proposed lot sizes are not out of scale or context for the location.		
C2 Design	The design of the dwelling is empathetic to the topographical features of the site and is suitable for the locality		
C3 Car-parking, Traffic & Access	2 garaged parking spaces and 2 open car spaces are provided.		
C4 Heritage	The site is not heritage listed		
C5 Tree preservation & Landscaping	No tree removal is required		
C6 Signage & Advertising	NA		
C7 Natural Hazard Management	The site is not bush fire prone		
C8 Environmental Management	The small cut that is required for the lower level		
C9 Energy & Waste Efficiency, Water Supply & Effluent Disposal	The proposed development is to comply with the BASIX Certificate submitted with the application		
C10 Waste management & Recycling	The allotment is serviced by Councils waste removal services		
D Residential Development			
D1 Residential Accommodation			
3. Site Planning & layout			
1.1 Site Planning 1.2 Minimum lot size	1.1 Satisfactory		
1.2 Within of Size	1.2 Satisfactory – The proposed reduced lot size would be in keeping with objectives of SRLEP Clause 4.1:		
	(a) to provide for suitable lot sizes that are compatible with, and assist to achieve, the zone objectives,		
	(b) to retain the pattern of subdivision in residential and village zones while allowing infill development of smaller lots in some areas,		
	The proposed lot sizes are not out of scale or context for the location and would not increase the residential density allowable on site.		
1.3 Site coverage			

PLANNING REPORT TO ORDINARY COUNCIL MEETING OF SNOWY MONARO REGIONAL COUNCIL HELD ON THURSDAY 19 SEPTEMBER 2019

8.1 SUBDIVISION INTO TWO LOTS & PROPOSED DUAL OCCUPANCY

1.4 Open space	1.3 Complies - 260m ² (48% site coverage)			
	1.4 More than adequate open space provided			
4. Building Envelope				
4.1 Building height	The highest proposed point of the dwelling is approximately 6.2m from ground level.			
4.2 Floor space ratio	Complies < than 50%			
4.3 Setback	The minimum side setback is 2.15m from the western elevation. All setback are compliant with the requirements of the DCP.			
5. Building Design				
5.1 Building form	The building design is designed with a bulk and scale that is consistent with the character of the area and surrounding development.			
5.2 Visual character &streetscape	The visual character of the dwelling is suitable and characteristic of other development within the area and will not be out of place in the locality.			
6. Amenity				
6.1 Solar access & overshadow	6.1 The main living areas of the dwelling face north to maximize solar gain and obtain sunlight throughout the day.			
6.2 Energy conservation	6.2 Energy conservation is to comply with BASIX Certificate			
6.3 Visual privacy	6.3 Visual privacy - satisfactory			
6.4 Acoustic privacy	6.4 Acoustic privacy – satisfactory			
6.5 Landscape Design	6.5 Landscape design - no landscaping was provided with the application however there is more than adequate provision for landscaping on the site.			
6.6 View sharing	6.6 View sharing objectives are satisfied- no impediment to adjoining views due to the proposal development is infill development and the majority of the neighbouring properties views are to the north and will be unimpeded.			
6.7 Safety & security	6.7 The study windows from the upper level will overlook the access and provide for casual surveillance.			

7. Car parking & access	2 garaged parking spaces and 2 open car space are provided. Complies.		
8. Services & site facility			
8.1 Services	All services are available to the site		
8.2 Site facility			
E Non-residential Development	Not Applicable		
F Controls for specific sites & localities	The proposed development is deemed to be suitable for the site and the locality.		

The proposal has also been examined in detail against the provisions of Council's relevant Development Control Plan (Section 4.15(C)(a)(iii) of the Act) and has been found to achieve an acceptable level of compliance.

3.5 Planning Agreement

There are no planning agreements in place in relation to the proposed development.

3.6 Any Matters prescribed by the Regulations (Environmental Planning and Assessment Regulation 2000)

Nothing in clauses 92-94A of the Regulations directly apply to the proposal.

3.7 Impacts of the Development – Environmental, Social & Economic

Access, transport and traffic	The proposed parking arrangements and access to the Rear lot is deemed suitable for the location and the proposed dwelling allows for adequate parking space on site. There is adequate provisions for future onsite parking to be provided on front lot and will be addressed at the time of a development application is received for this lot.			
Bushfire Assessment s4.14	The subject property is not bushfire prone			
Impacts on supply of utilities	No significant			
Aboriginal and European Cultural Heritage	The development is infill development to be located on a property which was previously subdivided for the purpose of residential development. Impact on heritage was considered as part of the original subdivision of the land.			
Water supply and potential impacts on surface and ground water	The subject site is in proximity to Lake Jindabyne however it is considered to have no impact on water supply. Stormwater and run off from the site will be managed internally and disposed of into existing stormwater network.			

Soils	No significant impacts foreseen, minimal cut or fill proposed. Conditions to ensure erosion and sediment control measures are implemented on site				
Air quality, pollution and microclimate impacts (e.g. odour)	Nil impacts foreseen				
Flora and fauna & Consideration of Threatened Species	Clearing does not trigger BDAR, no significant vegetation to be cleared				
Waste facilities and controls	All waste during construction to be disposed of lawfully, no significant additional waste expected to be generated during ongoing use of development				
Energy efficiency and greenhouse gas emissions	BASIX provided				
Noise and vibration	No significant impacts expected, some additional traffic expected during construction, noise to be mitigated by conditioning appropriate working hours.				
Safety, security and crime prevention	No issues identified				
Social impact in locality	No adverse social impacts foreseen, residential development proposed within existing residential area.				
Economic impact in locality	Nil Impact				
Site and internal design issues	A 3m easement is proposed on the rear lot for the purposes of water and sewer connection to the front lot.				
Impacts during construction	No significant impacts expected, some additional traffic expected during construction, noise to be mitigated by conditioning appropriate working hours.				
Cumulative impacts	Additional dwelling is not expected to create any significant additional impacts on lot or the surrounds				

3.9 The public interest

The proposal is not contrary to the public interest, as it complies with the Council's standards and will not contribute to creating an undesirable precedent

4.0 OTHER MATTERS

Developer Contributions	S7.11 Contributions - 1 Full Tenement will apply S307 Contributions for Water & Sewer Contributions will apply
Internal Referrals	Development Engineer Water and Wastewater Engineer GIS Officer

SUBMISSIONS

The proposed development was placed on public exhibition and adjoining landowners were notified in accordance with the provisions of the Snowy River Development Control Plan 2013 for a period of 14 days. Zero (0) submissions were received.

CONCLUSION

It is considered that the proposed development generally complies with the relevant provisions of Section 4.15 of the Act, LEP, REP, DCPs, Codes and Policies.

In conclusion, it is considered that the proposal is generally aesthetically, economically, socially and environmentally acceptable having regard to the surrounding natural and built environment. Accordingly, approval is recommended subject to the imposition of the conditions of consent.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Due to the nature and scale of the development it is not considered to have any significant social impacts.

2. Environmental

Some minimal environmental impacts expected due to increased human presence in the development vicinity; however, these impacts are to be largely contained to the development site and can be managed through appropriate conditions of consent.

3. Economic

No significant economic impacts expected from a two (2) lot subdivision and dual occupancy.

4. Civic Leadership

The application is referred to Council for determination rather than being determined by staff under delegation due to the request to vary a numerical standard under clause 4.6 of the SRLEP which is greater than a 10% variation. This is in accordance with the assumed concurrence provided to Council by the Secretary of the Department of Planning, Industry and Environment.

Record No:

Responsible Officer:	Director Environment & Sustainability
Author:	Senior Strategic Land Use Planner
Key Theme:	3. Environment Outcomes
CSP Community Strategy:	8.1 Plan for rural, urban and industrial development that is sensitive to the region's natural environment and heritage
Delivery Program Objectives:	8.1.1 New development and land use is facilitated in appropriate locations with areas of environmental value protected
Attachments:	 Bushfire Prone Lands Map Existing (combined) (Under Separate Cover) Bushfire Prone Lands Map Proposed (Under Separate Cover) Draft Letter Requesting Certification of BFPL map (Under Separate Cover) Public Notice - Planning Certificate Attachment (Under Separate Cover)
Cost Centre Project Further Operational Plan Actions:	8010 Strategic Land Use Planning NSW Rural Fire Service Proposed Bushfire Prone Lands Mapping

EXECUTIVE SUMMARY

The Bush Fire Prone Land (BFPL) maps that form part of the process of development assessment in the Snowy Monaro Regional Council (SMRC) local government area require recertification. Currently there are three bushfire maps in place which pre-date the Council merger. The purpose of this report is to present the draft Snowy Monaro Bush Fire Prone Land (BFPL) map to Council and provide information about changes in the revised BFPL map and their implications.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council:

- A. Receive and note the report of the Senior Strategic Land Use Planner on the finalisation of the draft Bushfire Prone Land Map;
- B. Submit the draft Bush Fire Prone Land Map and associated supporting documentation to the NSW Rural Fire Service for certification and provide a letter (attachment 3) to the NSW RFS Commissioner;
- C. Consent to a public notice (attachment 4) being attached to Section 10.7 (formerly Section 149) Planning Certificates advising of the bushfire prone lands changes until such time as the draft map is certified; and
- D. Advise the community and stakeholders via its website and the local newspaper once the Bush Fire Prone Land Map has come into effect.

BACKGROUND

In 1997 the NSW Government introduced the *Rural Fires Act 1997*. This new Act established, in conjunction with the NSW development assessment system, a means to protect human life and to minimise impacts on property from the threat of bush fire. The framework which accompanied it also provided a mechanism to make purchasers of land aware of bush fire threat affecting properties via section 10.7 (then Section 149) of the *Environmental Planning and Assessment Act 1979*.

To successfully implement this strategic goal, all land within a local government area was categorised on its susceptibility to bushfire and recorded on a map by the Rural Fire Service (RFS) based on a standard set of guidelines. The BFPL map is the trigger for the consideration of bush fire protection measures and building code requirements for new development. BFPL maps are subject to review every 5 years.

Generally there are two triggers requiring the need to update an existing BFPL map:

- The 5 year review Section 10.3 of the *Environmental Planning and Assessment (EP&A) Act 1979* states that any land designated to be bush fire prone shall be recorded on a map by Council and subject to review every 5 years after the commencement of this section; and
- A change to mapping requirements For example the 10/50 Vegetation Clearing Scheme review and subsequent submissions report recommended the inclusion of a new category of vegetation that separates grassland from existing BFPL maps. This resulted in the need for map amendments and recertification. The three year implementation period to revise BFPL mapping for all local government areas linked to the 10/50 Vegetation Clearing Scheme ended in August 2017.

The existing map(s) of BFPL (attachment 1) were all certified by the Commissioner of the NSW Rural Fire Service (RFS).

The draft BFPL map

Late last year the NSW Rural Fire Services provided a draft BFPL map to Council. Staff reviewed the draft map, made some minor changes in consultation with the RFS (detailed below) and produced the final draft map (Attachment 2). The main change on the new draft map is an increase in the area now identified as bushfire prone land. This change is a direct result of changes to the vegetation classification system on which the mapping is based.

The BFPL mapping is based on data that has been provided by the NSW RFS to SMRC as a draft map. The data provided is based on a report in 2010 by the Office of Environment and Heritage (OEH) that produced a seamless map for modelling fire spread and behaviour. This vegetation formation layer represents an early iteration of the NSW Vegetation Information System (VIS) on native vegetation extent and is based on 2014 vegetation data which is the best available for our LGA.

The primary differences between the existing map(s) and the draft map include:

- the use of a uniform BFPL mapping process and dataset that is compatible with the NSW VIS. The VIS identifies 16 classes of vegetation formations in NSW. The RFS have then classified these into 3 categories of bushfire prone land which is reflected in the draft map;
- a new Category 3 to the BFPL mapping that captures previously under-represented fire prone vegetation formations, especially grasslands;

• the introduction of a formalised mechanism to amend the map on an individual site if the circumstances of that site change, for example if a subdivision of a site occurs and previously identified bushfire prone land becomes urban land in the process. Council is still awaiting the specific details of how this process will work from the RFS.

The vegetation classification system for BFPL is moving from a two category classification system (in the existing maps) to a three category classification system (plus buffers) for the draft BFPL map. The two category system on the existing maps was informed by investigations of the 2003 Canberra bushfire where a fast moving fire spread through well managed urban properties. Similarly, the move to a three category system is following investigations and a growing knowledge of fire behaviour in grasslands in particular.

The new categories of bushfire prone land are:

- Vegetation Category 1 this is vegetation which is the highest risk for bush fire. It is
 represented as red on the draft BFPL Map (Attachment 2) and has a 100 metre buffer
 around its edges where it adjoins excluded land. This vegetation category has the highest
 combustibility and likelihood of forming fully developed wildfires including heavy ember
 production. Examples of Category 1 vegetation include areas of forest, woodlands, heaths
 (tall and short), forested wetlands and timber plantations.
- Vegetation Category 2 this is considered to be a lower bushfire risk than Category 1 and Category 3 but higher than the excluded areas. It is represented as light orange on the draft BFPL map (Attachment 2) and has a 30 metre buffer around its edges where it adjoins excluded land. This vegetation category has lower combustibility and/or limited potential fire size due to the vegetation area and type, land geography (such as slope) and management practices. Examples of category 2 vegetation include rainforests and lower risk vegetation parcels.

The lower risk vegetation parcels are small isolated remnant vegetation, and land with ongoing land management practices that actively reduces bush fire risk. Some examples include:

- Discrete urban reserve/s and parcels that are isolated from larger uninterrupted tracts of vegetation and known fire paths;
- Land with a shape and/or topography which does not permit significant upslope fire runs towards development;
- Vegetation Category 3 this is considered to be medium bush fire risk vegetation. It is higher in bush fire risk than Category 2 (and the excluded areas) but lower than Category 1. It is represented as dark orange on a Bush Fire Prone Land map (Attachment 2) and has a buffer of 30 metres around its edges where it adjoins excluded land. Examples of Category 3 vegetation include Grasslands, freshwater wetlands, semi-arid woodlands, alpine complex and arid shrublands.
- Excluded land this is land that is not considered bushfire prone. It is mainly urban areas and villages where there is substantially less vegetation and/or where the land is well managed (such as a sports field).

The introduction of the three categories of BFPL has necessarily meant that the geographical extent of mapped bushfire prone land has increased greatly in the draft map. In addition, staff

have identified a few instances where the vegetation category may also now be classed differently to what was in the existing BFPL maps. These inconsistencies occurred predominantly in and around townships and villages. Council staff notified the NSW RFS of these inconsistencies and the draft BFPL map was amended and a final draft was provided to Council (Attachment 2).

The increase in the extent of bushfire prone land means that an implication of the new map will be that more properties will need to undertake a bushfire assessment if new development is proposed upon them. That being said in some instances staff may have already required bushfire assessments or fire separation distances from vegetation under the current framework based on a merit assessment of the proposal even though a site may not have been strictly mapped as BFPL. In those instances the new mapping merely formalises the assessment already being undertaken. In all cases the ultimate goal is minimising the potential impact on new development from bushfire.

Council planning staff have already been working to pre-empt some of the challenges with implementing the new mapping including:

- Staff alerting those who make enquiries about development (including pre-lodgement meetings) that a new framework is imminent and that bushfire prone land assessments need to be completed.
- Preparing a draft letter (Attachment 4) to issue with every s10.7 planning certificate processed alerting the conveyancer/property owner of the anticipated changes (if the draft letter is supported by Council).
- Preparing to advise the local development industry (via an existing contacts list) of the proposed changes. Given the technical nature of the mapping and the guidelines laid down by the RFS there is little ability to modify the draft mapping outside of the formalised mechanism to amend the map identified earlier in this report. As such public exhibition of the draft map has not been undertaken or recommended nor is it required by the RFS.

If Council endorses the recommendations of this report, the next step is to forward the draft map and attached cover letter to the RFS for approval and certification by the Commissioner of the NSW Rural Fire Service. Following certification the BFPL map will become a trigger for further investigation for development applications proposed on bushfire prone land. Council will then be consistent with the new framework as required by the RFS.

Further Implications

Some further key implications of the new BFPL map for Snowy Monaro Regional Council include:

- Almost all land outside of urban areas within the SMRC area will be classified as bushfire
 prone given the categories of vegetation. This may result in more enquiries to Council
 planning staff which may impact their time and workload especially in the early stages of
 implementation of the new map.
- Land which was not identified on the current map as being bushfire prone but is identified in the draft map as being bushfire prone will have to comply with standards for any new construction on the land and demonstrate how bushfire risk has been assessed and will be managed in any subdivision of the land.
- There may be other implications out of Council's control including: an increased demand for bushfire prone land professionals to undertake assessments for development proposals and possible local scarcity of such expertise; increased cost and complexity of some

development proposals; necessity to make changes to planned development on land taking into account the new requirements; and potential impacts on insurance policies for property owners.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

The role of the new map is to more accurately reflect the bushfire risk of land in the planning process to allow for early mitigation measures in the development process. There may be some negative social impacts through the perception that land is now bushfire prone but wasn't previously (based only on the extent of the mapping, not necessarily reality).

It is noted there are also social benefits from adequately mitigating bushfire threats early in the development process noting that this may save lives and/or property in a natural disaster situation.

2. Environmental

This new bushfire prone lands map more accurately reflects the environmental characteristics of the Snowy Monaro Region. The most significant change being the inclusion of grasslands as category 3 land which accurately reflects the bushfire risk that grasslands can pose. It is also noted that certain grasses found in the region such as African Love Grass pose a specific risk.

3. Economic

There are no budget implications as part of this change. The draft bushfire prone land maps have been prepared with existing resources. However there will be an impact on staff resources as more development applications will now require bushfire assessment and referral to the NSW RFS.

There may also be instances whereby staff will need to work with landowners with existing subdivision approvals and the RFS. This will be necessary to determine the appropriate measures for houses to be constructed on land that will be mapped as bushfire prone but were not identified as such when the original subdivision approval was issued.

4. Civic Leadership

Implementation of a more accurate bushfire prone lands map, will help the Snowy Monaro community be better informed of the bushfire risk posed to land in the region. This may also contribute to more appropriate bushfire mitigation measures resulting from various types of development.

Council support of the updated mapping will contribute to the first strategy outlined in the Snowy Monaro Community Strategic Plan 2040 *"Our council is strategic in its planning, decision making and, resource allocation"* the updated mapping allows for better strategic planning and decision making.

Page 29

Record No:

9.1.1 MONTHLY FUNDS MANAGEMENT REPORT - AUGUST 2019

Responsible Officer: **Director Corporate and Community Services** Key Direction: 7. Providing Effective Civic Leadership and Citizen Participation DP7.6 Increase and improve Council's financial sustainability. Delivery Plan Strategy: OP7.18 Effective management of Council funds to ensure financial **Operational Plan Action:** sustainability. Nil. Attachments: Cost Centre 4010 **Financial Services** Project **Funds Management** Further Operational Plan Actions: OP7.2 Completion of reporting requirements in accordance with legislation.

EXECUTIVE SUMMARY

The following report details the funds management position for the reporting period ending

31 August 2019.

Cash and Investments are \$86,981,685.

Certification

I, Matt Payne, Responsible Accounting Officer of Snowy Monaro Regional Council hereby certify, as required by Clause 212 of the Local Government (General) Regulation 2005, that investments as detailed in this report have been invested in accordance with Section 625 of the *Local Government Act 1993*, the Regulations and Council's Investment Policy.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council:

A. Receive and note the report indicating Council's cash and investments position as at

31 August 2019; and

B. Receive and note the Certificate of the Responsible Accounting Officer.

BACKGROUND

Council's Cash and Investments 31 August 2019:

Cash at Bank	4,118,574
Investments	82,863,111
Total	86,981,685

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Total Cash and Investments are available to provide services and infrastructure to the community in accordance with the 2020 budget, Council resolutions and other external restrictions.

2. Environmental

It is considered the recommendations contained herein will not have any environmental impacts.

3. Economic

Total investments for Snowy Monaro Regional Council were \$82,863,111 on 31 August 2019.

Investment Register – 31 August 2019:

		Short-	Long-				
DATE		Term	Term		CURRENT	INTEREST	
INVESTED	FINANCIAL INSTITUTION	Rating	Rating	TYPE	INVESTMENT	RATE	MATURITY
· · ·	National Australia Bank - At Call*		AA-	At Call	2,695,850	0.80%	At Call
	AMP Bank - At Call	A2	BBB+	At Call	29,313	1.30%	At Call
	Westpac Bank - At Call	A1+	AA-	At Call	2,005,104	0.25%	At Call
n/a	AMP Bank - 31 days Notice Account		BBB+	31 days	1,132,843	1.80%	31 days
16-Sep-15	Bank of Queensland	A2	BBB+	TD	1,000,000	3.20%	17-Sep-19
23-Mar-16	ING Bank	A1	Α	TD	1,000,000	3.66%	22-Mar-21
23-Jun-16	Commonwealth Bank	A1+	AA-	TD	4,000,000	2.91%	23-Jun-21
21-Mar-17	Bank of Queensland	A2	BBB+	TD	1,000,000	3.15%	20-Mar-20
	Bank of Queensland	A2	BBB+	TD	4,000,000	3.30%	25-Jun-21
29-Aug-17	Westpac Bank	A1+	AA-	TD	4,000,000	1.92%	29-Aug-22
15-Sep-17	Westpac Bank	A1+	AA-	TD	1,000,000	2.91%	15-Sep-21
06-Mar-18	ING Bank	A1	Α	TD	1,000,000	2.86%	06-Mar-20
13-Mar-18	Rural Bank Limited	A2	BBB+	TD	4,000,000	2.80%	12-Mar-20
26-Jun-18	Bendigo and Adelaide Bank	A2	BBB+	TD	4,000,000	2.90%	25-Jun-20
29-Jun-18	National Australia Bank	A1+	AA-	TD	4,000,000	2.96%	29-Jun-23
10-Sep-18	National Australia Bank	A1+	AA-	TD	3,000,000	2.75%	10-Sep-19
11-Sep-18	RaboDirect	A1	Α	TD	2,000,000	3.33%	08-Sep-23
13-Sep-18	AMP Bank	A2	BBB+	TD	2,000,000	2.85%	14-Sep-20
23-Oct-18	Bank of Queensland	A2	BBB+	TD	1,000,000	2.65%	23-Oct-19
09-Nov-18	National Australia Bank	A1+	AA-	TD	1,000,000	2.72%	08-Nov-19
21-Nov-18	AMP Bank	A2	BBB+	TD	1,000,000	2.65%	21-May-20
26-Nov-18	AMP Bank	A2	BBB+	TD	2,000,000	2.65%	26-Nov-19
17-Dec-18	Rabobank Australia	A1	Α	TD	2,000,000	3.15%	16-Dec-22
19-Dec-18	Bendigo and Adelaide Bank	A2	BBB+	TD	2,000,000	2.80%	17-Dec-20
22-Feb-19	Westpac Bank	A1+	AA-	TD	2,000,000	2.52%	24-Feb-20
28-Feb-19	Westpac Bank	A1+	AA-	TD	2,000,000	2.50%	26-Feb-20
01-Mar-19	Suncorp Bank	A1	A+	TD	1,000,000	2.60%	26-Nov-19
13-Mar-19	AMP Bank	A2	BBB+	TD	3,000,000	2.80%	09-Dec-19
20-Mar-19	ME Bank	A2	BBB	TD	2,000,000	2.60%	19-Mar-20
01-Apr-19	Suncorp Bank	A1	A+	TD	1,000,000	2.55%	28-Oct-19
10-Apr-19	Bankwest	A1+	AA	TD	1,000,000	2.20%	09-Apr-20
08-May-19	National Australia Bank	A1+	AA-	TD	1,000,000	2.30%	07-May-20
07-Jun-19	Rural Bank Limited	A2	BBB+	TD	4,000,000	2.10%	09-Jun-20
	Suncorp Bank	A1	A+	TD	2,000,000	1.93%	05-Dec-19
15-Jul-19		A2	BBB	TD	8,000,000	1.90%	14-Oct-19
16-Jul-19	Bankwest	A1+	AA	TD	1,000,000	1.85%	13-Dec-19
08-Aug-19	AMP Bank	A2	BBB+	TD	1,000,000	2.00%	07-Aug-20
27-Aug-19		A1	А	TD	3,000,000	1.44%	31-Aug-21
					82,863,111		_

Understanding Ratings:

Credit ratings are one tool used by Council when making decisions about purchasing fixed income investments. Credit ratings are opinions about credit risk.

Standard & Poor's ('S&P') is considered one of the Big Three credit-rating agencies, which also include Moody's Investors Service and Fitch Ratings. S&P publishes financial research and analysis on stocks, bonds and commodities. S&P is known for its stock market indices such as the U.S. based S&P 500, the Canadian S&P/TSX, and the Australian S&P/ASX 200. S&P ratings express their opinion about the ability and willingness of an issuer, such as a corporation, to meet its financial obligations in full and on time. Credit ratings are not absolute measure of default probability. Since there are future events and developments that cannot be foreseen, the assignment of credit ratings is not an exact science.

Credit ratings are not intended as guarantees of credit quality or as exact measures of the probability that a particular issuer will default. S&P issues both short-term and long-term credit ratings. Below is a partial list based, on Council's Investment Register.

Short-term credit ratings (term less than 1 year)

S&P rates the issuer on a scale from A1 to D. Within the A1 category it can be designated with a plus sign (+). This indicates that the issuer's commitment to meet its obligation is very strong.

A1: obligor's (*a person or corporation who owes or undertakes an obligation to another by contract or other legal procedure*) capacity to meet its financial commitment on the obligation is strong.

A2: is susceptible to adverse economic conditions however the obligor's capacity to meet its financial commitment on the obligation is satisfactory.

Long-term credit ratings (term greater than 1 year)

S&P rates the issuer on a scale from AAA to D. Intermediate ratings are offered at each level between AA and CCC (for example; BBB+, BBB).

AA: has very strong capacity to meet its financial commitments. It differs from the highest-rated obligors (rated AAA) only to small degree. Includes AA-.

A: has strong capacity to meet its financial commitments but is somewhat more susceptible to the adverse effects of changes in circumstances and economic conditions than obligors in higher-rated categories.

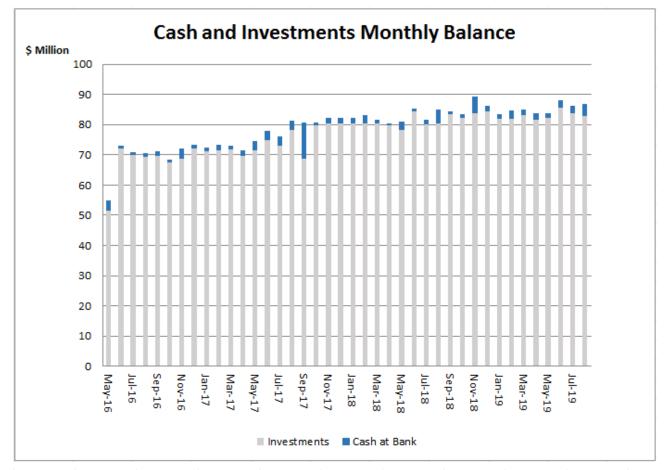
BBB: has adequate capacity to meet its financial commitments. However, adverse economic conditions or changing circumstances are more likely to lead to a weakened capacity of the obligor to meet its financial commitments.

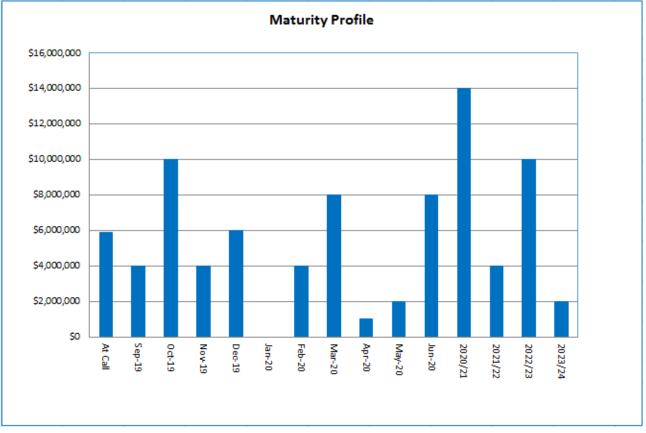
Ratings from 'AA' to 'CCC' may be modified by the addition of a plus (+) or minus (-) sign to show relative standing within the major rating categories.

Source: S&P Global Ratings

9.1.1 MONTHLY FUNDS MANAGEMENT REPORT - AUGUST 2019

Cash and Investments Charts:

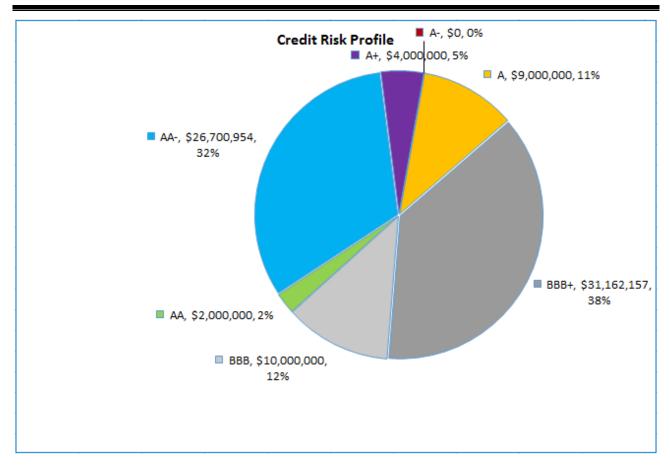


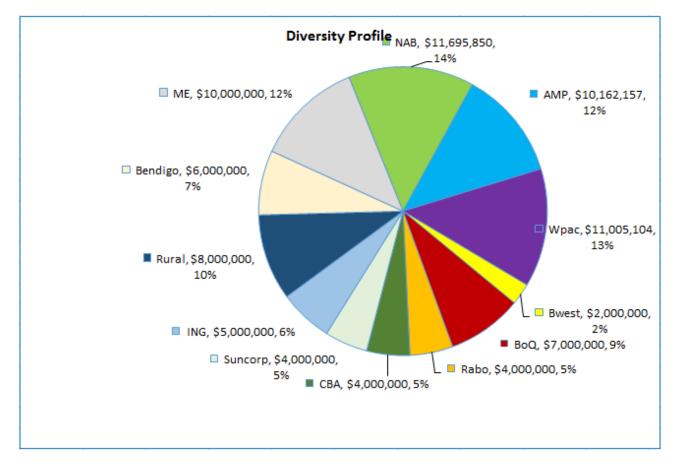


REPORT TO ORDINARY COUNCIL MEETING OF SNOWY MONARO REGIONAL COUNCIL HELD ON THURSDAY 19 SEPTEMBER 2019

Page 33

9.1.1 MONTHLY FUNDS MANAGEMENT REPORT - AUGUST 2019





9.1.1 MONTHLY FUNDS MANAGEMENT REPORT - AUGUST 2019

Investment Portfolio Return:

Benchmarking is used by Council as a gauge for the performance of its portfolio against its investing universe (*universe:* securities sharing a common feature – liquidity, return patterns, risks and ways to invest). A suitable benchmark to review the return on Council's portfolio is the Bank Bill Swap Rate (BBSW), or Bank Bill Swap Reference Rate – a short-term interest rate used as a benchmark for the pricing of Australian dollar derivatives and securities – most notably floating rate bonds.

Month	YTD Annualised Return	Monthly Average Interest Return	90 Day Bank Bill*	Margin
August	2.46%	2.48%	0.97%	1.51%
July (2019)	2.45%	2.45%	1.01%	1.44%

*The Australian Financial Market Association (AFMA)

4. Civic Leadership

In accordance with Regulation 212 of the Local Government (General) Regulation 2005, a report setting out details of money invested must be presented to Council in the following month.

Council's Fund Management Reporting exceeds minimum regulatory requirements and demonstrates a commitment to accountability and transparent leadership. It provides the Council, Executive and Community with timely, accurate and relevant reports on which to base decisions.

Record No:

Responsible Officer:	Director Environment & Sustainability
Author:	Recreation Planner
Key Theme:	1. Community Outcomes
CSP Community Strategy:	1.3 Recreation, sporting and leisure facilities encourage all ages to live in an active and healthy lifestyle
Delivery Program Objectives:	1.3.2 Council has effectively identified community and visitor needs in the development and enhancement of the Region's recreational facilities to ensure sound decision making
Attachments:	Nil.
Cost Centre	7020
Project	Monaro Rail Trail Feasibility Study

EXECUTIVE SUMMARY

The first stages of the Monaro Rail Trail feasibility study have been undertaken. The project contract was awarded to Transplan Pty Ltd and Mike Halliburton Associates. Both companies have worked together for the past 20 years and have completed over 30 rail trail feasibility study projects nationally. Their experience and expertise is of great benefit and will be reflected in the quality of the feasibility report.

A series of open house sessions were held during the last week of July. The sessions aimed to provide the opportunity for the community and adjoining landholders to learn more about the project. A total of 104 people attended the consultation sessions held at Bombala, Nimmitabel, Cooma, Bredbo and Michelago. Generally the majority of those that attended were supportive of the rail trail. There were some attendees that were opposed to the rail trail.

The following report provides further detail on the feedback provided so far. It is anticipated that the draft feasibility report will be completed during October.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council receive and note the update on the Monaro Rail Trail Feasibility Study

BACKGROUND

The first stages of the Monaro Rail trail feasibility study have been undertaken. The study is an important step in determining whether a trail for cyclists and hikers along the (current) disused railway corridor has merit.

Council's Economic Development and Tourism staff and the consultants, Transplan Pty Ltd & Mike Halliburton Associates, hosted a number of 'Open House' sessions. This gave the community the opportunity to drop in and discuss the project. The table below provides the detail on the attendance at each location:

Open House Location	Number that attended
Bombala Community Centre	11
Nimmitabel Community Centre	12
Cooma Library	36
Bredbo Community Hall	9
Michelago General Store	36

The vast majority of those that attended the Open House sessions were supportive of the proposed rail trail. However a number of issues and concerns related to the detail of the project were raised. This included project construction and maintenance costs, supporting infrastructure (toilets, shelters, shops, and accommodation), weed and fire management, search and rescue, public liability, rubbish and other potential impacts to adjoining farmers.

Both staff and the consultants were able to discuss various solutions to the perceived issues in detail. Several case studies and examples from other rail trails were on display to assist with the conversations. This was well received by many of the adjoining landholders and community members that attended the open house sessions. Some examples of the before and after images are presented below:



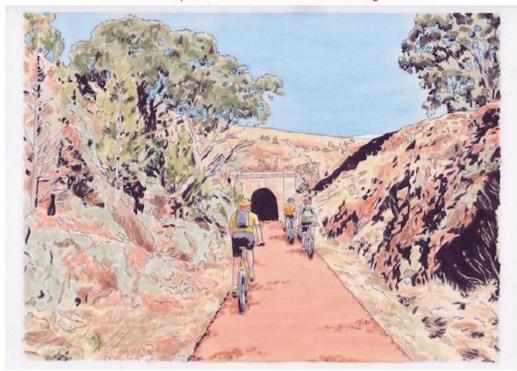
Above: The historic bridge over the Bredbo River – south of Bredbo. Below: Artists impression of the refurbished bridge with new decking and safety railing.



Transplan Pty Ltd and Mike Halliburton Associates



Above: Northern approach to Colinton Tunnel. Below: Artists impression of constructed trail to and through Tunnel.



Transplan Pty Ltd and Mike Halliburton Associates

Council has received a number of submissions from those who were not able to attend the open house sessions. Council's communications team has set-up an information page on the 'your say' platform. This will allow the broader community and key stakeholders to learn more about the project and to provide their feedback over the coming weeks. The draft feasibility report is scheduled to be completed during October.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Research shows that rail trails have been highly successful in developing a cycle tourism product and delivering significant economic, social, environmental and cultural benefits to regional Australia. Quality rail trails and riding experiences bring cyclists and walkers to regions and small communities.

The feasibility study will highlight the specific social impacts for the Snowy Monaro Region.

2. Environmental

The project would have minimal impact on the environment as it involves adaptive re-use of an existing cleared trail corridor.

3. Economic

The economic advantages of successful rail trail projects are well documented. If the trail is developed with the right supporting product and marketed effectively, it is reasonable to expect that, within three years from completion, it might result in an expansion of existing visitors (both number of visitors and length of stay) to Cooma of 10%, plus an additional impact from visitors out of Canberra.

The project may result in an increased spend in the region of \$3,735,185 per annum in the third year after the trail is completed. If continued growth of 5% in both markets occurs in the following 5 years (years 4-8) this increases to \$4.76 million (TRC Tourism Pre- Feasibility report).

Estimated Expenditure	Amount	Financial year	Ledge	er	Ac	cou	ints	strii	ng										
Feasibility	\$75 000	2018-19	G	L	1	0	7	0	2	0	1	0	0	1	6	3	З	0	4
Study		2019-20																	

4. Civic Leadership

Council, by leading and participating in the development of the Monaro rail trail feasibility study project, is pursuing key priorities identified by the community.

The Monaro Rail Tail Committee raised \$10 000 to undertake a pre-feasibility study. This was completed by TRC Tourism in December 2018. Council have previously committed \$75 000 to undertaking a full feasibility study at the Council meeting held 19 October 2017.

Council were updated on the pre-feasibility study report and recommendations for the contract scope at the Council workshop held on 17 January 2019 in Bombala. At the Council meeting held 21 March 2019 Council endorsed the contract brief to seek quotes and appoint a suitable contractor to undertake the feasibility study.

9.1.3 ADOPTION OF ROAD NAME BLACK SALLEE LANE AND CANDLEBARK CIRCUIT

Record No:

Responsible Officer:	Acting Director Operations & Infrastructure
Author:	Land, Property & GIS Admin Officer
Key Theme:	4. Leadership Outcomes
CSP Community Strategy:	12.3 Our community is empowered and supported in facilitating community outcomes
Delivery Program Objectives:	12.3.2 Council has two-way mechanisms in place to encourage people to maintain their involvement in the regions community planning and decision making
Attachments:	Nil
Cost Centre	1830

EXECUTIVE SUMMARY

After a period of public consultation, where no objections were received, the road name Black Sallee Lane needs to be endorsed by Council prior to gazettal. The road name Candlebark Circuit has appeared in two alternate spellings (Candlebark/Candelbark) for some years and following the required community consultation resolution of this anomaly is proposed with the endorsement of the name Candlebark Circuit.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council endorse

- A. the name of Black Sallee Lane for crown road accessed from Alpine Way, Crackenback Gazettal; and
- B. the spelling of Candlebark Circuit and proceed with measures needed to ensure this spelling of the road name is consistent on the road signage and in council and state government databases.

BACKGROUND

Black Salle Lane

As a result of recent subdivisions, an unnamed Crown road off the Alpine way on Penderlea Hill must now be named in line with Council and NSW Addressing Policy. After some alternate names were rejected, either by property owners or the Geographic Names Board, Black Sallee Lane was proposed. Black Sallee is the common name of a representative species of Snow Gum found in this Montane region.

At the March meeting of Council, a resolution was passed "That Council Endorse the proposed name of Black Sallee Lane for revised advertising and consideration by the Geographical Names Board" (94/19).

9.1.3 ADOPTION OF ROAD NAME BLACK SALLEE LANE AND CANDLEBARK CIRCUIT

The consultation has been conducted and no objections to the proposal were received.

Candlebark Circuit

There have been discrepancies in spelling of this road name in Jindabyne for many years and we are seeking to resolve this issue finally by adopting and gazetting the road name, and ensuring that all council data systems and signage, the Department of Finance Spatial Services mapping data, and addressing held by the Valuer General are in line.

The original plan which defined this road (DP262690) had the spelling Candelbark Circuit. It is not clear if this arose from a spelling error on the plan or was an alternate spelling at the time for the common name of the tree *Eucalyptus rubida*, a tree that is significant to Jindabyne and the region. The correct spelling of the common name as defined in the Australian Plant Name Index and on advice from Office of Environment and Heritage is Candlebark; Candelbark is not listed at all as a common name. The spelling on the deposited plan is the spelling that was used to generate the addressing in the Valuer General's property database. However in council's rating systems the spelling Candlebark Circuit has been in use for over two decades and the Geographic Names Board (GNB) has Candlebark Circuit as the official name in use.

In July staff wrote to affected property owners to inform them of the proposal to adopt the correct spelling of name Candlebark Circuit and the proposal was advertised in the Shire Wire. No objections were received during the period of consultation.

We are proposing to officially adopt and gazette the correct spelling of the tree name Candlebark Circuit and to ensure that NSW Government data systems are updated to reflect this. If adopted, the road signage would be changed to match the gazetted name.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Naming of roads assists in the efficient delivery of services and helps emergency services to locate properties and assets quickly. Naming of this road will allow properties to be numbered along this road rather than the Alpine Way, providing a more accurate description of their location. It is possible that some land owners may experience short term inconveniences as they adjust and notify others of their new address.

2. Environmental

None

3. Economic

There are costs involved in the replacement of the road sign Candelbark Circuit with the correct spelling Candlebark and the erection of new road sign Black Salle Lane.

Estimated Expenditure	Amount	Financial year	Led	ger	Ac	cou	int s	strii	ng									
Wages	\$150	2019	1	0	1	8	3	0	1	0	0	1	6	0	0	0	1	
Materials	\$75	2019	1	0	1	8	3	0	1	0	0	1	6	1	0	0	1	

	9.1.3	ADOPTION OF ROAD NAME BLACK SALLEE LANE AND CANDLEBARK CIRCUIT
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Wages	\$150	2019	1	0	1	8	1	4	1	0	0	1	6	0	0	0	1	
Materials	\$75	2019	1	0	1	8	1	4	1	0	0	1	6	1	0	0	1	

4. Civic Leadership

Council is the Authority for naming all Roads, Paths, Right of Ways and tracks in its Local Government Area and as such is able to propose and approve names within that area.

Road naming is undertaken according to the Council Road Naming Procedure and the NSW Addressing User Manual which sets out the policy and procedures for addressing and road naming.

Council has provided the wider community with the opportunity to comment on the names.

This matter of the naming of Black Salle Lane has been previously considered during the meeting held on 7/3/19 with resolution number 94/19.

9.1.4 MINUTES OF THE CEMETERY ADVISORY COMMITTEE DATED 6 MAY 2019

Record No:

Responsible Officer:	Director Environment & Sustainability
Author:	Group Manager Environmental Management
Attachments:	1. Minutes of the Cemetery Advisory Committee Dated 6 May 2019
	2. New Cooma Cemetery Concept Master Plan

EXECUTIVE SUMMARY

The Cemetery Advisory Committee met on 6 May 2019 in Bombala. The Committee's recommendations are presented for Council's consideration and adoption.

OFFICER'S RECOMMENDATION

That the recommendations of the meeting of the Cemetery Advisory Committee held on 6 May 2019 be adopted.

RECOMMENDATIONS OF THE CEMETERY ADVISORY COMMITTEE – 6 MAY 2019

COMMITTEE RECOMMENDATION

That the minutes of the Cemetery Advisory Committee Meeting held on 04 February 2019 are confirmed as a true and accurate record of proceedings, pending the following amendments:

Addition of: Councillor Ewart left the meeting at 2pm, following this Councillor Sue Haslingden took over the chair of the meeting.

MOVED: C PARKES SECONDED: S HARPER CARRIED

COMMITTEE RECOMMENDATION

That Snowy Monaro Regional Council endorse the draft Concept Plan for the New Cooma Cemetery and that the Draft Plan then be placed on Public Exhibition for a period of 28 days.

Moved: Mrs McConkey Seconded Mrs Pollard CARRIED

CAC1/19





Minutes

Cemetery Advisory Committee Meeting

6 May 2019

Page 46

CEMETERY ADVISORY COMMITTEE MEETING HELD IN BOMBALA COUNCIL CHAMBERS, 71 CAVEAT STREET BOMBALA NSW 2632

ON MONDAY 6 MAY 2019

MINUTES

Notes:		
<u>1.</u>	OPENING OF THE MEETING	2
<u>2.</u>	APOLOGIES.	2
<u>3.</u>	DECLARATIONS OF PECUNIARY INTERESTS/CONFLICT OF INTEREST	2
<u>4.</u>	ADOPTION OF MINUTES OF PREVIOUS MEETING	2
	4.1 <u>Cemetery Advisory Committee Meeting</u> 4 February 2019	.2
<u>5.</u>	BUSINESS ARISING	3
<u>6.</u>	QUESTIONS WITH NOTICE	3
<u>7.</u>	QUESTIONS TAKEN ON NOTICE	3
<u>8.</u>	ACTION SHEET	3
<u>9.</u>	CORRESPONDENCE	3
<u>10.</u>	GENERAL BUSINESS	4
<u>11.</u>	MATTERS OF URGENCY	4
<u>12.</u>	NEXT MEETING	4

MINUTES OF THE CEMETERY ADVISORY COMMITTEE MEETING HELD IN BOMBALA COUNCIL CHAMBERS, 71 CAVEAT STREET BOMBALA NSW 2632

ON MONDAY, 6 MAY 2019 COMMENCING AT

PRESENT:

Councillor, Sue Haslingden Gina McConkey, Group Manager Environmental Management Vickie Pollard Christine Parkes Greta Jones Stewart Hood Noelene Whiting, Committee Secretary Susie Harper, SMRC Belinda Cuzner, SMRC

1. OPENING OF THE MEETING

The Chair opened the meeting at 10 am

2. APOLOGIES

An apology for the meeting was received from Councillor James Ewart, Debbie Schubert, Maureen Wallace

3. DECLARATIONS OF PECUNIARY INTERESTS/CONFLICT OF INTEREST

Nil

4. ADOPTION OF MINUTES OF PREVIOUS MEETING

4.1 CEMETERY ADVISORY COMMITTEE MEETING 4 FEBRUARY 2019

RECOMMENDATION

THAT the minutes of the Cemetery Advisory Committee Meeting held on 04 February 2019 are confirmed as a true and accurate record of proceedings, pending the following amendments:

Addition of: Councillor Ewart left the meeting at 2pm, following this Councillor Sue Haslingden took over the chair of the meeting.

Moved: C Parkes 2nd S Harper

5. BUSINESS ARISING

- Christ Church Cemetery Ownership of property has been verified as Crown Land for the cemetery grounds and Anglican Church for the Church portion.
 - The following works have been organised for the Cemetery as follows:-
 - Contractor has been engaged to undertake works to eradicate rabbits this is an ongoing process.
 - Council staff and contractors have undertaken weed control works
 - Correctional Services works crew (inmates) have been organised to undertake quarterly mowing of the site.

6. QUESTIONS WITH NOTICE

C Parkes asked about pre organised plots being on-sold.

- Plots which have been pre-purchased can have the Right transferred but cannot be resold.
- Advised that enquiries must be forwarded to Council so that a formal response can be forwarded to the applicant.

7. QUESTIONS TAKEN ON NOTICE

Plaques - Currently staff undertake the ordering of plaques at the Bombala District cemeteries

- A new policy is to be drafted and placed on exhibition for feedback from the community.
- Guidelines of how to arrange a plaque, options of where to purchase and clear instructions of sizing specification to be included in the policy

Information Board – G Jones questioned information on the Jindabyne information board. Information is to be reviewed to determine if it is appropriate.

8. ACTION SHEET

Plaque approvals –

- New policy covering the region is being formulated
- Consideration has needed to be given to arrangements and how they meet the Council Procurement Policy
- Public Consultation to be undertaken prior to implementation of the changes.

9. CORRESPONDENCE

Crown Land response to request about access to Round Plain Cemetery.

- Email received from Steve Watts of Crown Lands explaining ownership and approvals needed to arrange legal access.
- An M.O.U is to be formulated between Snowy Monaro Regional Council and Uniting Church to undertake management and maintenance of the Round Plain Cemetery.

Letter received from Cooma Historical Society – Jerangle Cemetery & Maintenance issues

• Letter of response to be sent to Cooma Historical Society explaining that volunteer groups can undertake works with the approval of Council.

9.1.4 MINUTES OF THE CEMETERY ADVISORY COMMITTEE DATED 6 MAY 2019

ATTACHMENT 1 MINUTES OF THE CEMETERY ADVISORY COMMITTEE DATED 6 MAY 2019

• Grave restoration within the cemeteries needs to undertaken by family or authorised volunteers.

10. GENERAL BUSINESS

- Plaque at Jindabyne Cemetery Plaque which was attached to gateway is to be removed.
- Aboriginal Burial Register following enquiries related to indigenous register of burials Council only has registers in relation to cemeteries which they have care and control.
 - Enquiries in relation to Indigenous Affairs are to be referred to Office of Environment & Heritage.
- Stronger Communities Funding Update
 - Projects nearing completion
 - Information Boards to be completed for Christ Church and Round Plain cemeteries
 - o Funds which have not been utilised are to be expended on further small projects
 - Bombala Car Park
 - Bombala Litch Gate
 - Sue Haslingden to approach local business persons in relation to shingles for roof.
 - Bombala Prayer room
- New Cooma Cemetery Draft Plan
 - Draft plan was presented to committee
 - Sue Haslingden suggested that local nurseries be invited to tender for the supply and advice on the most suitable species for use on the Monaro.

COMMITTEE RECOMMENDATION

That Snowy Monaro Regional Council endorse the draft Concept Plan for the New Cooma Cemetery and that the Draft Plan then be placed on Public Exhibition for a period of 28 days.

Moved Mrs McConkey	Seconded Mrs Pollard	CARRIED
morea mis meesiney		

11. MATTERS OF URGENCY

Nil

12. NEXT MEETING

Next meeting is to be held August 5, 2019 at the Berridale Council Chambers.

Following the meeting members travelled independently to the Bombala Cemetery to view where funding works were to take place.

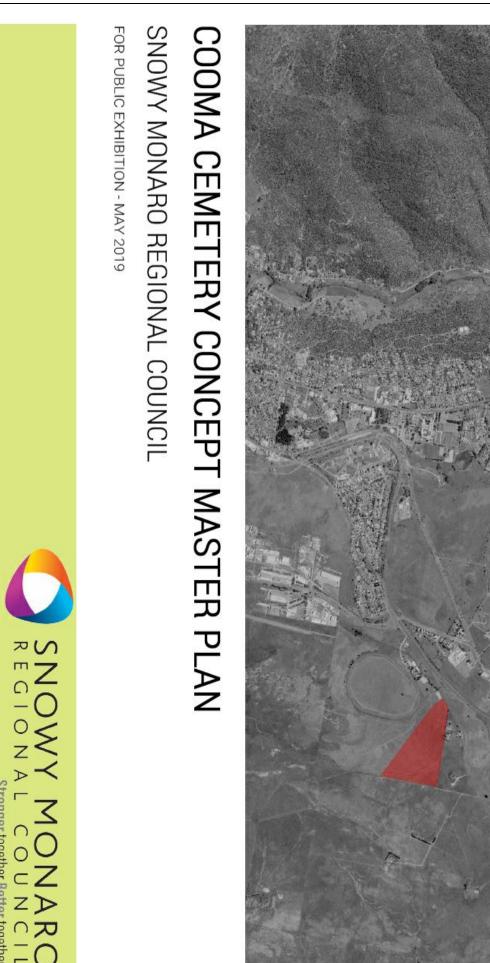
There being no further business the Chair declared the meeting closed at 11.30.

CHAIRPERSON

The above minutes of the Cemetery Advisory Committee Meeting of Snowy Monaro Regional Council held on 6 May 2019 were confirmed by Committee at a duly convened meeting on at which meeting the signature hereon was subscribed.

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CAC16/19



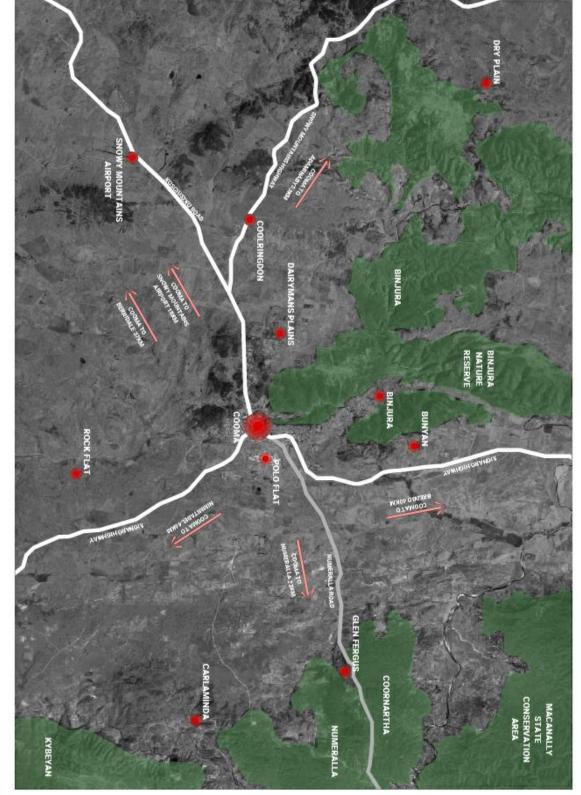
Stronger together Better together



9.1.4 MINUTES OF THE CEMETERY ADVISORY COMMITTEE DATED 6 MAY 2019 ATTACHMENT 2 NEW COOMA CEMETERY CONCEPT MASTER PLAN

Page 50

SURROUNDING CONTEXT



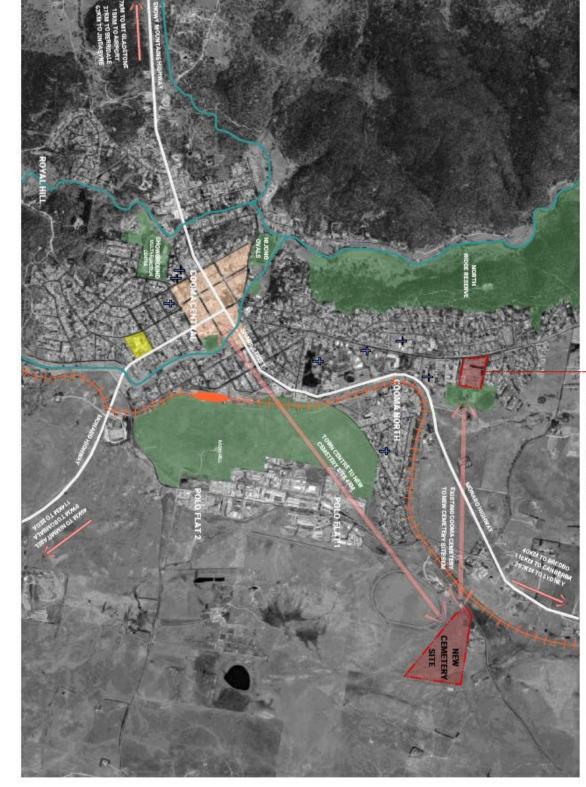


BECONDARY ROAD BUBHLAND

COOMA TOWN CONTEXT

1 CONTEXT MAP

EXISTING COOMA CEMETERY





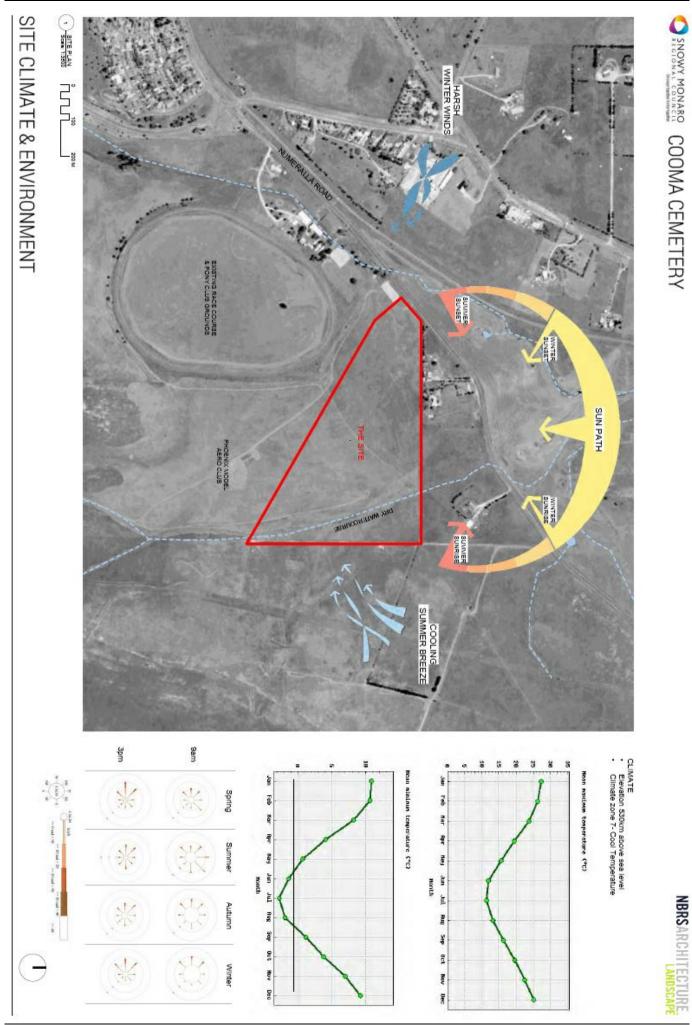
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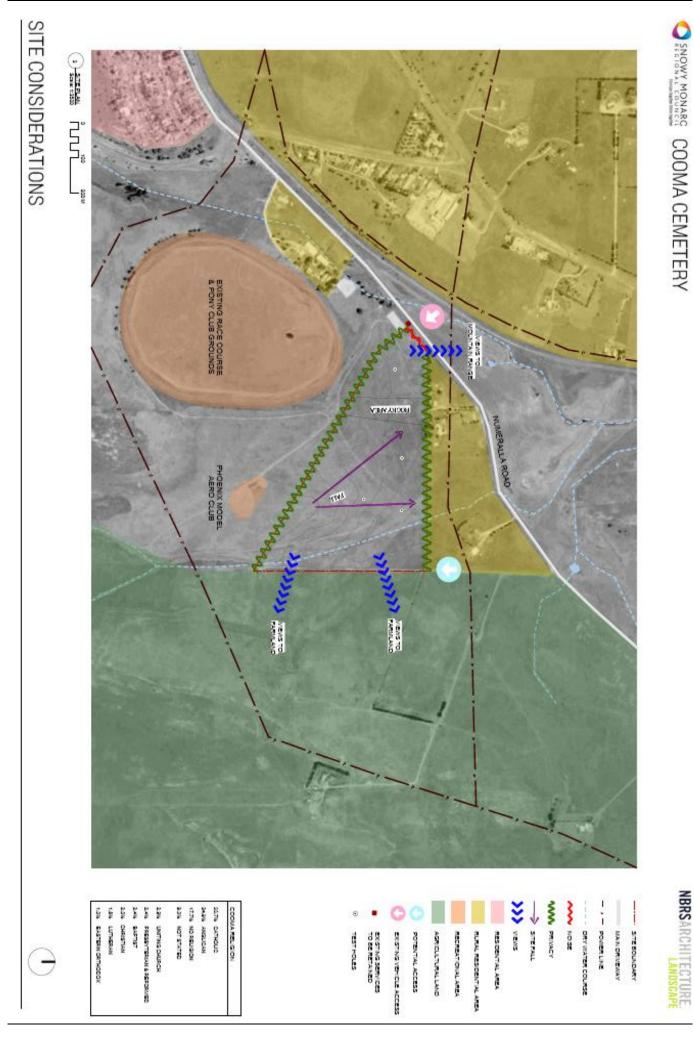
PRIMARY ROAD RAILWAY HOBPITAL

TOWN CENTRE

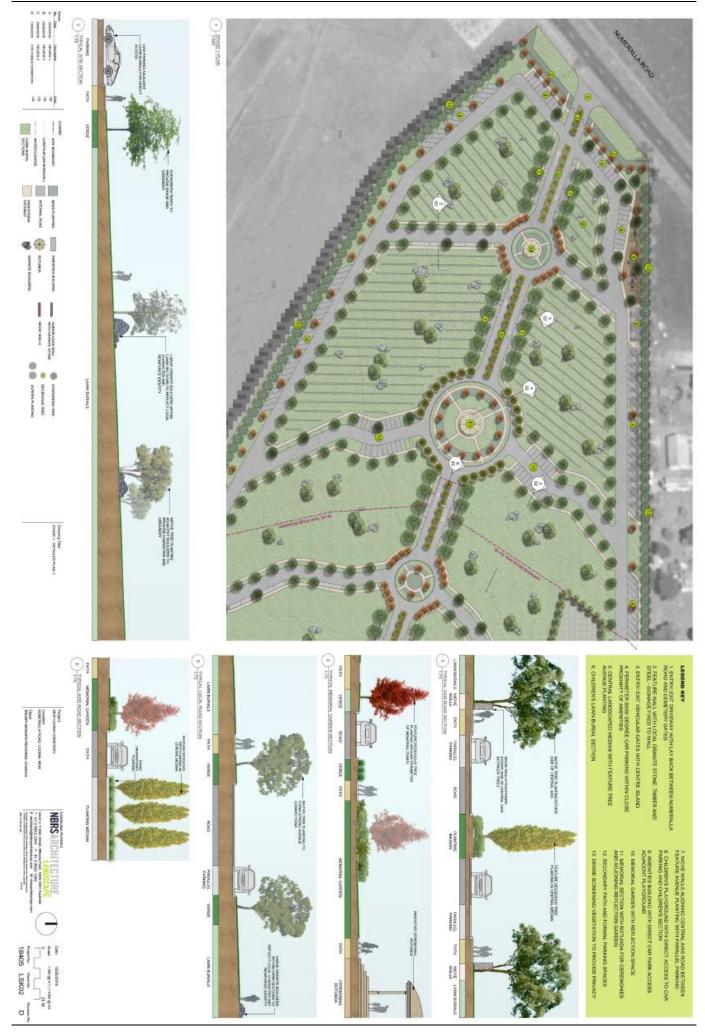
ALEVARDS

SNOWY MONARD COOMA CEMETERY





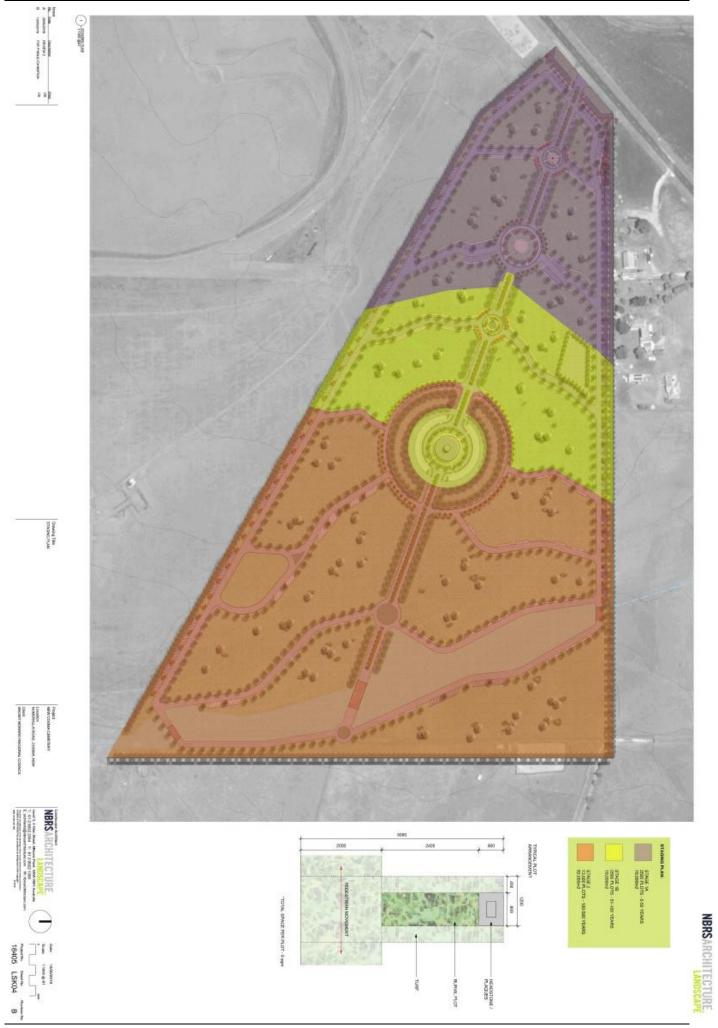






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Page 57



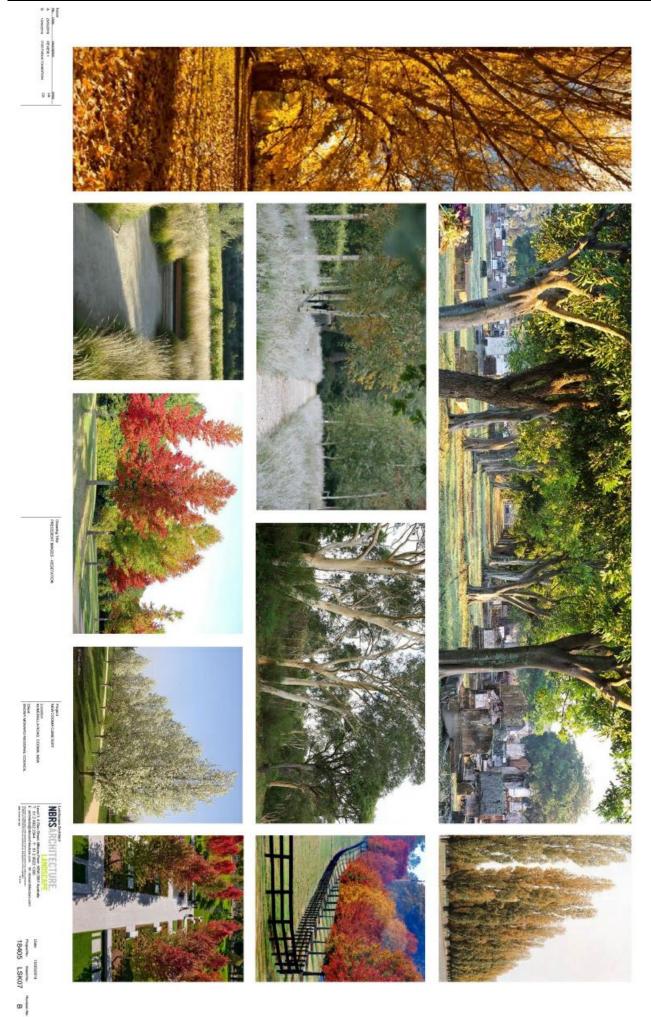


Page 59

9.1.4 MINUTES OF THE CEMETERY ADVISORY COMMITTEE DATED 6 MAY 2019 ATTACHMENT 2 NEW COOMA CEMETERY CONCEPT MASTER PLAN



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Page 63

9.1.5 SNOWY MONARO DESTINATION MANAGEMENT PLAN

Record No: **Responsible Officer:** Director Environment & Sustainability Author: Group Manager Economic Development and Tourism Key Theme: 2. Economy Outcomes CSP Community Strategy: 6.1 The Snowy Monaro region is a destination that offers a variety of quintessential year – round experiences, attractions and events Delivery Program Objectives: 6.1.1 Promote tourism and enhance the Snowy Monaro Region as a year round destination of choice through a collaborative approach between all stakeholders and interest groups Attachments: 1. Draft Snowy Monaro Destination Management Plan 2. Snowy Monaro DMP Supporting Analysis 3. Issues raised in submissions and response Cost Centre 7030 Project PJ100180 - Snowy Monaro Destination Management Plan

EXECUTIVE SUMMARY

The report provides the updated version of the Snowy Monaro Destination Management Plan (DMP) following a period of public exhibition and further refinement in response to feedback received. The DMP is an important document for defining the key issues in tourism across the Snowy Monaro region and uniting those agencies, businesses and the general community towards a set of agreed goals. If these can be achieved the regional tourism product will be enhanced and all parts of the region will share in the benefits of increased tourism.

It is recommended Council adopt the Destination Management Plan.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council adopt the draft Snowy Monaro Destination Management Plan 2019 as attached to this report.

BACKGROUND

In 2017 the NSW Department of Planning (now DPIE) released the South East and Tablelands Regional Plan 2036. Direction 3.2 of the Plan was '*develop a Visitor Economy Strategy for the Snowy Mountains*'. The timing for completion of this action was immediate (0-2 years) and the responsibility rested with DPC (now Regional NSW) in partnership with Council, OEH (now DPIE) and the Department of Planning (now DPIE).

In 2018 Destination Southern NSW (DSNSW) released its Destination Management Plan for the Canberra region. This provided a regional framework for tourism which then required local

9.1.5 SNOWY MONARO DESTINATION MANAGEMENT PLAN

implementation and expression. To plug this gap it was always the intention of Council's Tourism unit to prepare a Snowy Monaro Destination Management Plan to provide strategic direction at the local level in the tourism space, and in a manner which aligned with the DSNSW Regional DMP.

Rather than duplicate strategic documents, DPC at the time agreed to provide Council with grant funding to incorporate Direction 3.2 of the South East and Tablelands Regional Plan 2036 into the Snowy Monaro Destination Management Plan (DMP). The completion of the DMP also means Direction 3.2 of the Regional Plan is also completed.

This relationship is illustrated in the diagram below.



In September 2018 TRC Tourism were appointed to prepare the Snowy Monaro DMP on behalf of Council. TRC embarked on a process of targeted stakeholder consultation around the region to garner an understanding of local issues to supplement their research base. A draft DMP was produced and reported to Council's meeting on 7 February with a recommendation to place it on public exhibition. This recommendation was endorsed by Council and the DMP was publicly exhibited from 13 February 2019 until 13 March 2019.

A total of 13 different groups and individuals made submissions and some of these made more than one submission. A summary of the issues raised in submissions and a response is provided in the attachment to this report. A briefing and presentation of key issues raised in submissions was also provided to Councillors at the briefing session held on 6 June 2019.

Once adopted by Council, the DMP will become the key strategic document for the region concerning local tourism. It has been prepared to align with the Destination Southern NSW Destination Management Plan which applies at a regional level to the entire Canberra Region (the ACT has its own plan). Formation of the Snowy Monaro Tourism Committee will commence at a formal level once the DMP is adopted and members of the community will be invited to apply. A key role of the Committee will be to advise Council on implementation of the DMP.

The tourism industry is one which is constantly changing. Tourism in the broader Canberra region is growing and the tourism product people are seeking is also changing. Around one million people visit the Snowy Monaro Region each year. The DMP provides the strategic background to

9.1.5 SNOWY MONARO DESTINATION MANAGEMENT PLAN

ensure the benefits and opportunities presented by tourism are realised in the region. It will also be integrated into the suite of other strategic documents forming Council's overall strategic framework, which include the Regional Economic Development Strategy (adopted) and the Local Strategic Planning Statement (currently in preparation) to ensure complementarity of Council's strategies.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

The DMP seeks to enable tourism to grow in a manner which is of benefit to the social environment of Snowy Monaro. Enhanced tourism in the region means locals have an opportunity to meet people from outside the region and grow their social networks. Increased tourism also brings negative social consequences, such as the potential for overcrowding in popular locations and the possibility of increased anti-social behaviour. The DMP provides a strategic background designed to minimise the negative aspects of tourism and maximise the positives, however it is essential that the DMP is integrated into Council's broader mix of strategies to ensure that these issues are fully addressed.

2. Environmental

Some of the proposed actions in the proposed DMP have impacts on the environment. These would be subject to assessment at an individual project and site level. At a more general level, the DMP highlights the value of the natural environment to Snowy Monaro tourism and is completely aligned with the continued protection of the natural environment. The spectacular natural features of the region is the major reason people come to visit as tourists and this must be preserved for the future.

3. Economic

Some of the proposed DMP actions where relevant include an estimated cost for implementation. This high level indicative cost has been provided to enable particular projects to be budgeted and/or funding sources sought from other revenue streams such as grants.

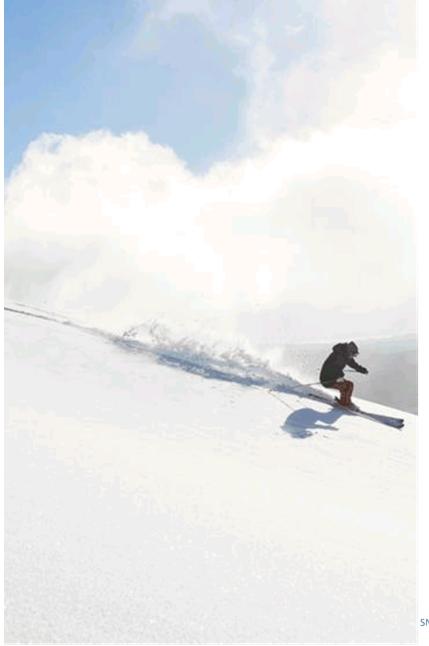
Funding for these projects has not been budgeted as part of the DMP project, but would be a consideration of future budget cycles and grant opportunities. There are many actions in the DMP which do not require allocation of additional funds in order to be implemented.

4. Civic Leadership

Since the Council merger and the restructure of regional tourism agencies in NSW there has been a significant gap in local tourism strategy and coordination. The DMP is a major step towards plugging this gap and bringing the region together in an overall shared vision for tourism in Snowy Monaro. The Council has a leadership role to fulfil in this space and the adoption of the DMP will provide the region with renewed direction and purpose in local tourism.



9.1.5 SNOWY MONARO DESTINATION MANAGEMENT PLAN ATTACHMENT 1 DRAFT SNOWY MONARO DESTINATION MANAGEMENT PLAN





ACKNOWLEDGEMENTS

The Snowy Monaro Destination Management Plan has been prepared by TRC Tourism Pty Ltd for Snowy Monaro Regional Council.

We would like to acknowledge the traditional owners of the land that the geographic scope of this Plan covers and Elders past and present.

DISCLAIMER

Any representation, statement, opinion or advice, expressed or implied in this document is made in good faith but on the basis that TRC Tourism Pty Ltd is not liable to any person for any damage or loss whatsoever which has occurred or may occur in relation to that person taking or not taking action in respect of any representation, statement or advice referred to in this document.

PHOTO CREDITS

Images used in this document have been supplied with permission by Destination NSW and Tourism Snowy Mountains.



SNOWY MONARO DESTINATION MANAGEMENT PLAN 2019 1

9.1.5 SNOWY MONARO DESTINATION MANAGEMENT PLAN ATTACHMENT 1 DRAFT SNOWY MONARO DESTINATION MANAGEMENT PLAN

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Introduction	4
The Region	7
Partnerships, Governance And Support	9
The Visitor Economy	11
Target Markets	14
The Visitor Offer	18
Vision For The Region	20
Strategic Priorities And Projects	21
Game Changer Experience Development	38
Actions	61
Supporting Documentation	66

ACRONYMS	
SMRC	Snowy Monaro Regional Council
DNSW	Destination New South Wales
DSNSW	Destination Southern New South Wales
TSM	Tourism Snowy Mountains
DMP	Destination Management Plan
LGA	Local Government Area
TRA	Tourism Research Australia
KNP	Kosciuszko National Park
VIC	Visitor Information Centre

SNOWY MONARO DESTINATION MANAGEMENT

9.1.5 SNOWY MONARO DESTINATION MANAGEMENT PLAN ATTACHMENT 1 DRAFT SNOWY MONARO DESTINATION MANAGEMENT PLAN



Introduction

Destination management is an ongoing process in which tourism, industry, Government and community leaders plan and manage a destination.

Tourism is an economic driver, generating jobs and contributing lifestyle benefits to communities. Equally, tourism needs to be managed to ensure that it leaves a positive legacy for current and future generations. This destination management approach identifies the products or experiences available, understands the visitor and engages broadly with community and other industry sectors and then markets the offering. The tourism sector needs to ensure that it is considered in the broader context of regional development and that it is recognised for its overall contribution and economic value to the region.¹

The Snowy Monaro Regional Council (SMRC), in partnership with Regional NSW commissioned a Destination Management Plan (DMP) for the newly formed Snowy Monaro Local Government Area. The plan has a local focus, though aligns with the Destination Southern NSW DMP and Destination NSW tourism objectives. The process of destination management doesn't happen in isolation. It involves a range of sectors, stakeholder groups and delivery partners — such as Government agencies, communities and business groups — working collaboratively to deliver their part of the tourism picture.²

This plan draws on the comprehensive foundation of strategic and statutory reports and documents that have guided tourism in the Snowy Monaro region in recent years:

- NSW Department of Planning & Environment SE and Tablelands Regional Plan–2036
- Destination Southern NSW Destination Management Plan 2018-2020
- Snowy Mountains Destination Management Plan–2013
- Snowy River Shire Council Strategic Tourism Development Plan-2016
- Cooma-Monaro Destination Management Plan –2013
- Bombala Destination Management Plan–2014
- Snowy Monaro Community Strategic Plan-2040
- Snowy Mountains Regional Economic Development Blueprint–2016
- Australian Alps National Landscape Tourism Strategy–2010

¹ Tourism 2020 www.austrade.gov.au

² Tourism 2020 Best Practice Destination Management

SMRC sought to build on this foundation to create one inclusive tourism Destination Management Plan for the region. The Snowy Monaro DMP is built on effective consultation including workshops sessions, in-person interviews, submissions and community feedback — crystallising the priority actions, initiatives, precincts and experiences that will enable the region to achieve its and the State's tourism and community goals for 2020, and beyond.

Objective: This plan provides an inspiring and effective approach to grow the visitor economy of the Snowy Monaro region and create meaningful connections between place, community and businesses, with the visitors to the region.

Great experiences don't have to be complicated to deliver or sell, but they make all the difference to visitors. This DMP looks at ways of encouraging tourism, both from a demand perspective – how the region is marketed, and supply perspective – what infrastructure, what new products and what new experiences does the region have to develop to entice the visiting public.

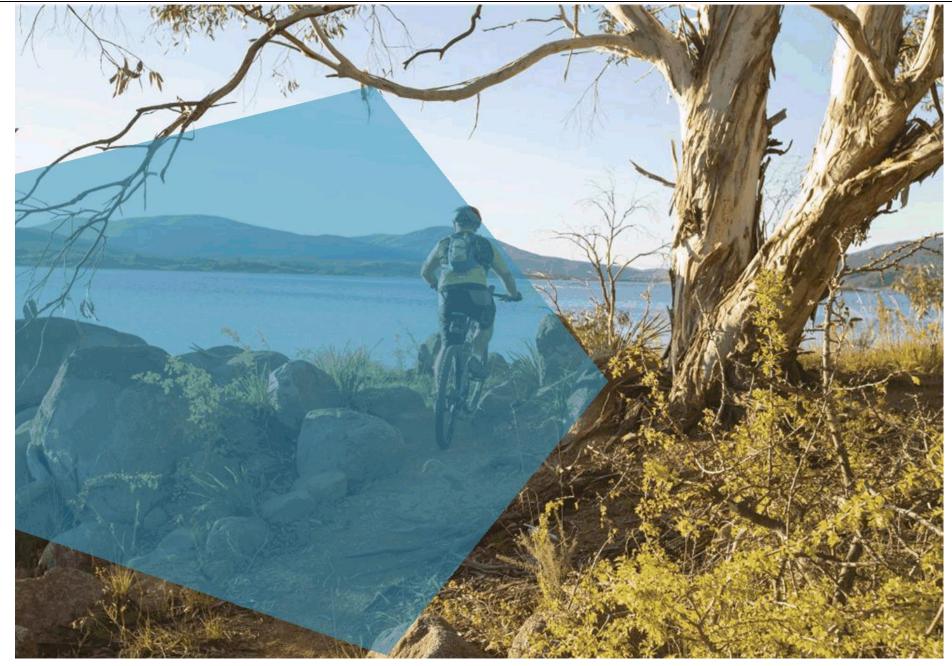
Most of the products and experiences articulated in this DMP have common components based around the experience development themes:



These themes link to the DSNSW DMP and Destination NSW planning. The visitor experiences on offer in the Snowy Monaro region bring to life the destination positioning. They are heavily nature oriented (walking tracks, outdoor active, wilderness and national parks) and are strengthened by the towns and villages, local produce and cultural heritage. The more quality experiences a visitor has, the better their overall impression of the destination will be. They will also be more likely to return and recommend the destination to friends.

This DMP aims to build on the recent successes and current initiatives in place across the Snowy Monaro region. The intention is to enhance and build on existing partnerships, initiatives and event calendars to continue the region's success in tourism planning and development.

9.1.5 SNOWY MONARO DESTINATION MANAGEMENT PLAN ATTACHMENT 1 DRAFT SNOWY MONARO DESTINATION MANAGEMENT PLAN



The Region

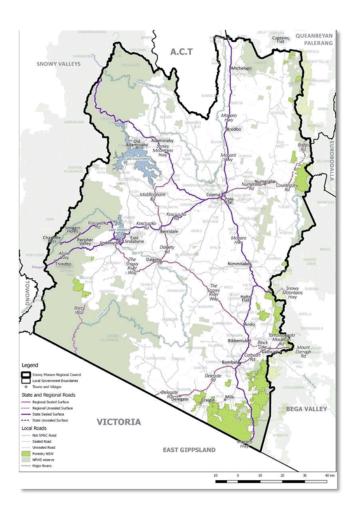
The Snowy Monaro Regional Council was formed in 2016 and encompasses the former Bombala, Cooma-Monaro and Snowy River LGAs.

The region is in south-eastern New South Wales, about 50 kilometres south of the Canberra CBD and 400 kilometres south-west of the Sydney CBD. It is on land traditionally home to the Ngarigo, Walgalu, Bidawal and Southern Ngunnawal people and covers a diverse geographic area with a varied social and economic profile. The Snowy Monaro Regional Council Local Government Area covers 15,158 square kilometres and has an approximate population of 20,713.⁴

The Snowy Monaro region is a significant tourism destination that attracts large numbers of visitors each year for recreation and relaxation activities and to explore the rich history and diverse landscapes. The region is most well known as a snow holiday destination and it is the winter tourist market that has the largest economic impact on our regional communities. Outside of winter, there are significant tourism opportunities that have capacity for growth.

Tourism is the most important sector of the regional economy. In 2016/17, the total tourism and hospitality sales in Snowy Monaro Regional Council area were \$740.0m. It is the largest source of employment in the region.⁵

The visitor economy assets for the region range from the sweeping Monaro plains, the iconic Snowy River, pristine lakes and waterways, Kosciuszko National Park, ski resorts, events and festivals, the Snowy Hydro scheme, country shows, quaint villages and regional centres, to outdoor active adventures such as bushwalking, mountain bike riding and horseback trail rides.



⁵ www.economy.id.com.au/snowy-monaro/tourism-value

SNOWY MONARO DESTINATION MANAGEMENT PLAN 2019 7

⁴ www.economy.id.com.au/snowy-monaro

9.1.5 SNOWY MONARO DESTINATION MANAGEMENT PLAN ATTACHMENT 1 DRAFT SNOWY MONARO DESTINATION MANAGEMENT PLAN



Partnerships, Governance and Support

Implementation and success of the Snowy Monaro DMP will be achieved through strong partnerships with the tourism industry, community, TSM, DNSW, DSNSW and SMRC.

TOURISM AUSTRALIA

is responsible for international marketing of Australia and national tourism strategies. AUSTRADE is also actively involved in several projects in the Snowy Monaro region.

DESTINATION NSW

is the lead Government agency for the New South Wales tourism and major events sectors. While DNSW's resources are focused predominantly on events, domestic and international marketing, it supports regional and local tourism via the new regional destination networks, and funding support via the Regional Tourism Fund and the Regional Flagship Events program.

DESTINATION SOUTHERN NSW

is one of six new Destination Networks across NSW. The Snowy Monaro is located within Destination Southern NSW. DSNSW's regional tourism priorities are to: increase visitation, grow physical capacity, renew and revitalise destinations, improve the visitor experience, and removing constraints on the visitor economy.

TOURISM SNOWY MOUNTAINS

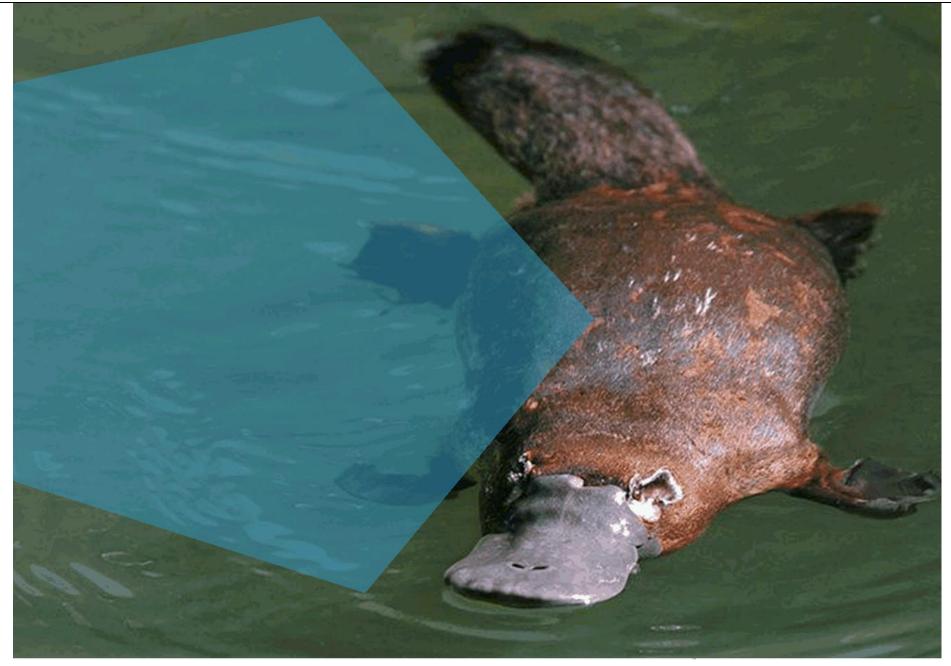
aims to achieve tourism growth by developing opportunities for the Snowy Mountains region specifically, and by promoting the brand 'Snowy Mountains' and with responsibility for advocacy, lobbying industry, new product development, planning and is a resource for potential new investors in the region. It reports to a Board of local stakeholders.

SNOWY MONARO REGIONAL COUNCIL

is responsible for destination marketing within the region, tourism infrastructure and funding, and is actively involved in the local tourism industry by way of Visitor Information Centre management in Cooma and Bombala. This includes compiling a regional event calendar and supporting some events. Council is responsible for directional sign posting, town beautification and is establishing a Tourism Committee to assist with DMP implementation.

Working at a local level to lobby for improved tourism assets are several local Chambers of Commerce and Progress Associations. There is a strong need for a coordinated approach between all tourism bodies and a single body with responsibility for leading tourism marketing, planning and advocacy in the Snowy Mountains to enable the effective delivery of the actions contained within this DMP.

9.1.5 SNOWY MONARO DESTINATION MANAGEMENT PLAN ATTACHMENT 1 DRAFT SNOWY MONARO DESTINATION MANAGEMENT PLAN



The Visitor Economy

The term visitor economy refers to overall demand and supply in all the sectors within which visitor activity and its direct and indirect consequences upon the economy take place.

The term visitor economy is wider than the definition of tourism industries, which it includes, and it encompasses all staying and non-staying visitors. The term embraces the activities and expenditure involved in supplying products and services for visitors by both the private and public sectors. It also includes the primarily public sector activities and substantial expenditure on the creation, maintenance and development of the public realm and the infrastructure within which, and through which, visitor activities take place. Tourism industries are a sub-set of the visitor economy⁶.

Developing a Visitor Economy Strategy for the Snowy Mountains is one of three actions of Direction 3 (Develop the Snowy Mountains into Australia's premier yearround alpine destination) of the NSW Government 2036 South East and Tablelands Regional Plan. This DMP fundamentally meets this need.

Destination NSW is driving visitor economy growth to NSW by tracking emerging markets, investing in innovation with a focus on nature-based tourism, investing in critical infrastructure and improved way-finding, and digital access to information to ensure visitors have a great experience. Their focus on nature-based tourism perfectly positions the region to be a key player in State tourism initiatives and marketing.

Efforts to attract investment to the region are underway or planned, including the identification of the Snowy Mountains as one of the eight iconic locations that are being promoted by Austrade and Tourism Australia under the Regional Tourism

Infrastructure Investment Attraction Strategy. This commitment continues until 2021.

Tourism is a key contributor to the Snowy Mountains region, with visitors drawn to the region for snow sports during the winter and for activities such as bushwalking, fishing, mountain biking and events during the non-snow season months. Visitation across the year is varied with visitor levels peaking in the snow season (mid-July and August) and dropping off significantly in the non-snow season months. The seasonal nature of visitation to the Snowy Mountains has several challenges that currently prevent the achievement of a sustainable and economically viable year-round tourism industry. They include maintaining a permanent labour force in the region, attracting investment in new tourism products / experiences and infrastructure and resourcing the operational maintenance of improvements to existing infrastructure, given the impacts of weather and the remoteness of many attractions and pieces of visitor infrastructure.

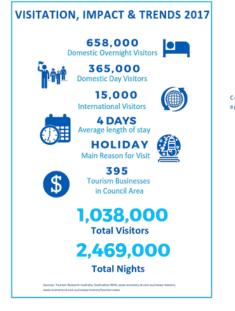
All members of the community are affected by the positive and negative impacts of tourism as an intrinsic part of both the local culture and the offer of hospitality. Community tourism products and services are generally comprised of small businesses, with some larger operators, which survive alone, but when seen as a whole create the destination. The sum of these small and larger businesses is the essence of the tourism experience for guests.

6 www.tourismsociety.org

The Value of Tourism

SMRC recognises the value of tourism to the region and commits to ensuring the region is prosperous with diverse industry and opportunities, and that the residents and visitors connect with the region's welcoming and iconic attractions. The regional Council will:

- Ensure the Snowy Monaro Region is a destination that offers a variety of experiences, attractions and events year-round
- Encourage and promote vibrant towns and villages, acknowledging and celebrating the unique heritage and character of each town
- Further promote and develop the region's visitor accommodation, products and recreational infrastructure
- Implement the SMRC Community Strategic Plan 2040.



2016/17				
\$339.3m Tourism & hospital expenditure omparatively in 24 gricultural output	ty Total value added 015/16 the total value of			
	OR STATISTICS			
	GROUP			
	15 to 29 years			
	30 to 39 years			
14.1%	40 to 49 years			
PURP	DSE OF VISIT			
75.5%	Holiday			
p. 1.11.%	Business			
10.8%	VFR			
S	DURCE			
40.2%	Sydney			
33%	Regional NSW			
11.8%	ACT			

Destination Performance

Local Government Area profiles (produced by Tourism Research Australia – TRA) assist industry and Government in tourism decision-making. As part of the research component of the DMP, Tourism Research Australia has provided the statistics for the new Council area. The following newly produced statistics include only the area within the new council boundaries for 2017.



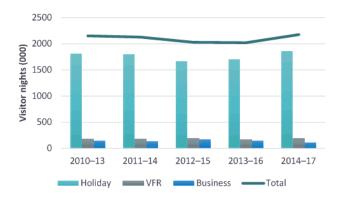


Figure 2. Actual visitor nights to the region 2010-2017



Future Performance

In the future, the region can rightly claim to be Australia's premier naturebased visitor destination. Offering a unique blend of snow sports, a broad range of nature and water-based summer recreational activities, outstanding heritage educational interpretive experiences - all supported by improved accommodation standards and infrastructure across the region's network of towns and villages.

Based on the new figures provided by TRA, the accompanying new performance goals for the region have been set (refer to infographic).

With these goals in mind, tourism needs to be managed to ensure that it leaves a positive legacy for current and future generations. As such these goals should be reviewed regularly to ensure sustainability and community support. Assisting the region to reach these goals will require adequate investment in product development and experiences, in marketing initiatives to move market demand from high awareness to high actual visitation, and in implementing a suitable tourism governance structure.

Growth will clearly have implications both positive and negative in relation to urban and residential development, transport and traffic, and labour availability with positive economic and potentially positive and negative social impacts. Many of the recommendations of this plan will contribute to addressing these impacts. Other regional planning by SMRC and state and federal governments will also need to take account of the likely growth and plan for this.

Future Performance BY 2024 Based on the new figures provided by TRA, the below performance goals for the region have been set: Domestic Overnight Visitors 723,800 Increased by 10% **Domestic Day Visitors** ^{II} 383,250 Increased by 5% International Visitors 15.750 Increased by 5% Average length of stay 5 Days Increased by 20% Tourism businesses 415 in the council Increased by 5%

With these goals in mind, tourism needs to be managed to ensure that it leaves a positive legacy for current and future generations. As such these goals should be reviewed regularly to ensure sustainability and community support. Assisting the region to reach these goals will require adequate investment in product development and experiences, in marketing initiatives to move market demand from high awareness to high actual visitation, and in implementing a suitable tourism governance structure.

Sources: Tourism Research Australia, Destination NSW, www.economy.id.com.au/snowy-monaro, www.economy.id.com.au/snowy-monaro/tourism-value

Target Markets

Getting away from the crowds is more important than ever before. Across the Australian travel marketplace in 2017, regional NSW tops the Australian places to visit (39%) followed by Sydney (38%), Melbourne (35%), Regional Victoria (28%) and Gold Coast (26%). Regional NSW holds the highest level of repeat visitation. Regional destinations are key drawcards for what Australians are seeking from their holidays – the focus should be on the experience. ⁷

Target Markets

- Existing markets
 - » Nature tourism
 - » NSW family market
- New Markets
 - » Road trippers
 - » International backpacker

Existing Markets

The region is well placed to grow market share in the existing segments of Nature-based tourism and the NSW Family markets with an injection of new products and experiences on offer.

- Nature tourism is a market segment based around outdoor and nature experiences. Of the 28.3 million nature-based visitors to NSW, 12.1% were from overseas, 40.8% were from the domestic overnight market and 47.2% were domestic daytrip visitors. Nature-based visitors accounted for 83.7% of international visitors to NSW, 37.2% of domestic overnight visitors and 22.9% of daytrip visitors to NSW.⁸
- NSW family domestic travel fulfils a key role in busy family lives by offering a chance for families to reconnect, recharge and have a break from normal routine. A domestic holiday is often a weekend break or a short break (2 to 4 days) providing an opportunity for families to relax and to open lines of communication between adults and children without time pressures.

⁷ Domesticate 2018
 ⁸ www.destinationnsw.com.au/tourism/facts-and-figures/market-segments

New Markets

Looking ahead, the market segments of Road Trippers and International Backpackers are where the region could most easily grow market share by investing in infrastructure and marketing.

• NSW road trippers are defined as fully independent overnight holiday visitors to NSW who had at least 2 stopovers on their trip. They travel by private vehicle, company car, rental car, self-drive motorhome or campervan. Domestic road trippers contributed 5.2% of visitors and 9.3% of nights in NSW. Nearly half (46.0%) of road trippers to NSW came from interstate. Domestic road trippers stayed an average of 5.7 nights in the State. This was longer than the average for all domestic visitors in NSW (3.2 nights).

This market is attracted to a destination by strong positioning for drive tourism supported by planned itineraries and high-quality experiences. Other destinations are doing this much better than the Snowy Mountains and with limited time, drive tourists are choosing other options. Creating and promoting a small number of high-quality drive routes with good experiences, will support growth in this market.

The international backpacker market accounts for a significant proportion of visitors to NSW. According to the International Visitor Survey, there were 611,900 international backpacker visitors to Australia in 2015/16, NSW attracted the most backpacker visitors in Australia, with 75% market share in 2015/16. Backpacker visitors stayed on average 31.7 nights in NSW with a median length of stay of 8 nights.

This market is seeking a diversity of experiences often with an active and adventure focus. An increase in adventure product, especially in summer and better transport to and within the region will underpin growth for this market.

Snowy 2.0

Snowy 2.0 involves increasing the existing Snowy Hydro Scheme's generation capacity by linking two of the Scheme's dams (Talbingo and Tantangara) through 27km of underground tunnels and an underground power station to create a closed pumped hydro system within the larger Scheme. The Exploratory Works phase of the project was approved and commenced in early 2019. It is expected this phase of the project will take about two years to complete and the total project (comprising the Exploratory Works and the Main Works) will cost more than \$5 billion and take up to eight years to complete. At the peak of operations of the project it is expected Snowy 2.0 will directly employ 5,000 staff who will primarily be housed in worker housing on site within Kosciuszko National Park. It is anticipated that some workers' families will choose to relocate to the area, increasing the demand for housing in towns closest to the project such as Adaminaby and Cooma.

At the time of writing, the Environmental Impact Assessment for the Main Works component of the project is being prepared and some relevant details are not yet known, for example how access to affected parts of KNP will be changed. It is clear though that the project has the potential to impact on tourism through:

- Reducing the opportunities for recreational activities for visitors in the northern end of Kosciuszko National Park, particularly around Tantangara reservoir and Lobs Hole.
- Increasing heavy traffic on the Snowy Mountains Highway between Cooma and the project area within northern Kosciuszko National Park, impacting on drive tourists coming entering and exiting the region via that route.
- Increasing visitors to the region as fly in fly out or drive in drive out workers take the opportunity to explore the local region on shift breaks rather than travel home.
- Increasing the demand for accommodation in towns nearest the project and potentially moving housing stock out of the short-term holiday market.

Domestic Trends

The appeal of holidaying in Australia to Australians continues to grow

- Escapism and short breaks have become the norm as Australians look to escape the busy pace of everyday life.
- Domestic holidays provide a perceived 'safety net' to Australians with easy and affordable trips at home that offer fun and relaxed holiday experiences – for younger Australians, this includes carefree and spontaneous experiences.
- Domestic holidays are more about the value of the experience, with Visiting Friends and Relatives (VFR), mid-range hotels, motels, and serviced apartments.
- Indulgence is on the rise in relation to products and experiences.
- Reconnection with family or friends remains central to the Australian holiday experience.
- Camping and caravanning continue to increase in popularity - 30 to 54 year olds make up 47% of the market, visitors aged 55 years and over (30%) and 20 to 29 years (16%).⁹

Global Trends

Growth market segments globally

- There is a continuing rise in the numbers of contemporary female travellers, who are more likely to have a higher disposable income and to travel either on their own or in small groups of friends.
- The fifties are the new demographic for travel brands – more people are choosing to travel earlier than retirement to enjoy the more active or immersive experiences that destinations have to offer.
- Across the tourism industry, there is an increase in multigenerational travel, where three generations of family travel together - this is a significant opportunity considering the potential size of the travel party.
- The growing millennials market (those following Generation X) means that holiday destinations and tourism businesses now need to consider the needs of the youth market. Already accounting for 20% of the world's tourists, this group are looking for unique and authentic experiences and opportunities to learn something new and are guided by recommendations from friends.

New experiences

- The focus is on small-scale, immersive and locally curated activities. This is particularly important in relation to Indigenous and nature-based tourism.
- E-bike sales are on the rise worldwide, opening trails to potential new markets.
- New luxury is defined by small brands with big stories. This is driven largely by the opportunity for genuine engagement and interaction with local people, nature, heritage, arts and culture. The story of the place and its people are increasingly critical to the success of the experience.
- The 'festivalisation' of meetings and events – festivals add to the excitement of a destination and increasingly appeal to those organising major conferences and events.
- Dining out as the main event this trend is no longer just about the 'super-star' (or multiple-hatted) restaurants but is now about 'local heroes' offering local fresh produce who create immersive, curated and/or unique experiences rather than standard, expected service.¹⁰

⁹ www.destinationnsw.com.au/wp-content/uploads/2012/04/

¹⁰ www.skift.com/2017/01/12/the-megatrends-defining-travel-in-2017/.

9.1.5 SNOWY MONARO DESTINATION MANAGEMENT PLAN ATTACHMENT 1 DRAFT SNOWY MONARO DESTINATION MANAGEMENT PLAN



The Visitor Offer

The stunning landscape is the region's most outstanding feature.

The Snowy Monaro region has unique beauty and stark contrasts. There is a real passion for this wonderful part of the country, with its distinct seasons of crisp summer air and winter snow across mountain landscapes. It's a land of spiritual connection for indigenous culture with many declared Aboriginal Places. The region holds many historic and heritage listed buildings dating back to the European graziers in the mid-19th century. Its land and communities can deliver many stories and journeys.

- Flanked by lakes and rushing streams, Snowy Mountains is the source of the country's great rivers – Murray, Snowy and Murrumbidgee. The waters of Lakes Eucumbene and Jindabyne are a freshwater angler's paradise and perfect for water sports and recreation.
- Mount Kosciuszko, hiking, camping, mountain biking, cycling, horse riding, fishing, water sports, four-wheel driving, motor biking, sightseeing and touring are popular year-round pursuits.
- The area's communities are rich in history, heritage, arts, crafts, festivals and events. The Snowy Mountains region is also gaining a reputation for quality primary produce, fine cuisine, award-winning cool climate wines, crisp local brews, tasty schnapps and pure mineral waters.

The focus on the winter market is currently justified, given the high yields it generates for many operators and the important overall economic stimulus it has for the whole region. Businesses and the community in the SMRC area significantly benefit from the winter tourism market.

The challenge for the region is that there is currently insufficient compelling product and experiences to attract a stronger summer visitor market.

In the Supporting Documentation TRC Tourism has included a newly prepared Snowy Monaro Tourism Product Audit. By categorising the existing product and examining the existing strengths and gaps in tourism product in the region, a clear vision for the regional tourism industry was developed. Nature products featured highly in the product audit and all consultation. Actions around nature-based tourism, from improving what products are currently available within the region, to visioning new and exciting outdoor active adventures that will bring new and repeat tourists outside of winter and encourage current visitors to stay longer are an important element of this plan.

Nature-based tourism is significant

- It can drive regional economies and job creation
- Nature-based visitors generate higher yield on average, spending more and staying longer
- It is an important motivator for international visitors to travel to Australia
- Nature-based tourism is growing
- Nature-based tourism provides the most memorable experience.

Experience-based approach

Great visitor experiences are vital to success in a competitive tourism marketplace. They are:

- A source of long-term competitive advantage
- Created by consistently exceeding customer expectations
- Differentiated by stimulating the emotions of visitors
- Enabled through inspirational leadership and facilitated by culture
- Revenue generating and can reduce costs
- An embodiment of the destination positioning.

9.1.5 SNOWY MONARO DESTINATION MANAGEMENT PLAN ATTACHMENT 1 DRAFT SNOWY MONARO DESTINATION MANAGEMENT PLAN



Vision for the Region

Stakeholder consultation engaged the tourism industry and community in discussions about their vision for tourism in the region. A strong vision needs to be inspiring and aspirational. The following vision reflects the strengths of the region identified in consultation and other research for this plan.

Vision

The Snowy Mountains is the best nature adventure destination in Australia

Brand

Brands are about the way a destination connects to its visitors with a unique identity appealing specifically to individuals who might be inspired to visit a destination. It is how a destination is placed in the market, how it 'shows up' at every customer touch point.

The brand **Snowy Mountains** is an asset to the region. Successful tourism businesses will leverage off this brand (even if they are not located in the foothills of the mountains) because of its high recognition in the marketplace.

As well as being a brand, the Snowy Mountains is a destination magnet – something that tourists can visit and explore. Promote the magnet, and everyone else will benefit.

The tagline connected with the brand is Australia's High Country.



Strategic Priorities and Projects

With an increasingly unpredictable global landscape, more than ever there is a need for the tourism industry to embrace a disciplined, structured and continuous approach to identifying and monitoring future trends and issues to inform policymaking and strategic tourism planning.

Seven areas of focus have been identified for the Snowy Monaro region. On top of these strategic challenges, the region will also need to respond to market shifts, caused by either changing travel trends, economic downturns influencing the propensity to travel or changes due to environmental factors such as earthquakes and bushfires.

Seven areas of focus

- 1. Governance & Marketing
- 2. Access & Circulation
- 3. Accommodation
- 4. Planning
- 5. Labour / Skills
- 6. Visitor Servicing
- 7. Positioning the Region for Growth

The seventh area of focus, **Positioning the Region for Growth** includes experience development aligned with the four experience themes from the DSNSW DMP:

- Theme 1. Challenge Yourself in Nature
- Theme 2. Remarkable Journeys
- Theme 3. Our Heritage
- Theme 4. Savour the Snowies

Under this Strategic Priorities section there are several projects that have been identified as **Game Changers**. It will be critical that these are addressed.

- Game Changer 1. Ensure effective governance, funding and marketing for tourism
- Game Changer 2. Develop a regional transport and access strategy
- Game Changer 3. Understand the accommodation needs of the target market
- Game Changer 4. Improve Visitor Services
- Game Changer 5. Embrace and use the positioning
- Game Changer 6. Boost nature-based and adventure experiences
- Game Changer 7. Revitalise Lake Jindabyne and regional waterways
- Game Changer 8. Develop a trails master plan for the region
- Game Changer 9. Revitalise drive tourism around the region
- Game Changer 10. The Monaro Rail Trail
- Game Changer 11. The Snowy Heritage Centre
- Game Changer 12. Bombala Commercial Activation
- Game Changer 13. Strengthen the food and agritourism offering across the region
- Game Changer 14. Invest in the night-time economy
- Game Changer 15. Align events to the region's positioning

1. GOVERNANCE AND MARKETING

The Snowy Monaro region is in transition: from three Council jurisdictions with separate approaches to tourism management, and integrating with the Destination Southern Network and Destination NSW has changed the approach to governance and funding.

GAME CHANGER 1: Ensure effective governance, funding and marketing for tourism

Successful destinations are measured by their authenticity and uniqueness – they seek high yield visitors and they have a coordinated approach to tourism leadership, communication and coordination. To achieve the vision and year-round visitor economy growth for the Snowy Monaro region it will require these elements to be considered and an effective tourism governance model implemented.

Throughout every consultation, stakeholders and community members acknowledged the need for improved governance of tourism in the region.

It is critical that Snowy Monaro Regional Council finalise the governance model for tourism including clear roles and responsibilities for those involved and commit to pursuing a sustainable funding model consistent with the magnitude and profile of the Snowy Mountains as a destination. Tourism Snowy Mountains (TSM) has been formally recognised by SMRC as the organisation charged with effective marketing of the region under the brand Snowy Mountains. Their role includes all aspects of marketing and working with stakeholders to grow awareness of, and conversion to visit, the region year-round. Successful destination marketing organisations are well funded and resourced with sufficient staff to undertake roles associated with marketing (in all its forms), product development, industry development, and event attraction and management. Significant additional funding is required to resource TSM to perform these functions to enable the Snowy Mountains to compete with other successful destinations.

Snowy Monaro Regional Council is establishing a Tourism Coordinating Committee with Council staff, councillors and representatives from across the region. Critically, this committee must include a representative of TSM, ideally the Chair, to ensure effective communication, coordination and delivery of services.

Funding for tourism across the region is, at the present time, limited and under resourced. It comprises of:

- TSM receives a grant of \$60,000 from Council for three years
- Cooperative campaigns with DNSW on a dollar for dollar basis with requirements to be managed through the state agency
- · Council funding focused on visitor servicing and event support
- Additional funding through specific application for individual projects.

Page 88

Marketing

A sustainable funding mechanism is required that allows for investment in all aspects of destination marketing. The optimal model would see TSM established as an effective and well-resourced Destination Marketing Organisation (DMO) with a team working across all aspects of marketing - people, place, product, promotion and partnerships.

TSM's role is to market the region as a whole, under the brand Snowy Mountains. It is then up to SMRC, Visitor Centres, local businesses, local tourism associations and Chambers of Commerce to entice tourists to explore within the region.

Technology has changed the way people research, book and interpret their holiday experience, and will continue to evolve over the life of this plan. The digital space is a rapidly changing environment, requiring up to date technology understanding, constant investment in technology enhancements and the resource to generate and distribute great content. Handled correctly the digital space has a significant part to play in the way tourism operators grow their businesses and maintain clients, and for destinations and regions to attract new visitors.

Continuous brand promotion and marketing will be critical to increasing the awareness of all there is to see and do in the region. This includes all types of marketing: digital (e.g. Instagram, website, Snowy Guide app), relationship (regional and state tourism agencies), inbound, database, community, public relations (famils and advocacy) and branding. Importantly, all marketing, should be accessible by non-English speaking visitors.

ACTIONS

- Finalise the establishment of the regional governance model with clarity of roles for TSM and the Tourism Coordinating Committee and shared destination performance outcomes. Critically, the Chair of TSM needs to be on the SMRC Tourism Coordinating Committee.
- Investigate future tourism funding options that include tourism levies

 whether accommodation or business based and realistic regional
 and state Government investment.
- Ensure effective engagement with the tourism industry across the region and appropriate strong relationships and collaboration with neighbouring regions Canberra, Coast and Snowy Valleys Way Council.
- Hold an annual tourism forum to understand the trends, issues and opportunities in the tourism sector.

CASE STUDY: NOOSA TOURISM AND ECONOMIC LEVY

www.noosa.qld.gov.au

The Noosa Tourism and Economic Levy was introduced to fund the Noosa Local Economic Plan, including the promotion of tourism, through the levying of a special rate. Council's Revenue Statement states that the levy shall apply to all land that receives a benefit from tourism, either directly or indirectly.

Tourism is a major economic driver of the Noosa economy and Noosa Council is committed to its ongoing sustainability and appropriate promotion and marketing via Tourism Noosa.

This implementation includes the ongoing funding of the promotion of tourism and related activities and the implementation of other projects that will assist in delivering the strategies identified in the Noosa Local Economic Plan.

The special rate applies to all rateable land with council imposing a minimum amount of \$31.00 per half year. (Refer table).

Category	Description	Rate cents per \$/RV (annual)	Minimum per 1/2 year
A	Transitory accommodation – Urban (Not PPR)	\$0.2224	\$31.00
В	Transitory accommodation – Urban (PPR)	\$0.0741	\$31.00
С	Transitory accommodation – Rural (Not PPR)	\$0.1668	\$31.00
D	Transitory accommodation – Rural (PPR)	\$0.0555	\$31.00
E	Commercial and Industrial - Urban	0.1112	\$31.00
F	Commercial and Industrial - Rural	0.0834	\$31.00



SNOWY MONARO DESTINATION MANAGEMENT PLAN 2019 24

2. ACCESS AND CIRCULATION

Sustainable access and successful visitor circulation are critical factors in a region's growth. Whilst primarily a drive destination, the Snowy Mountains is also serviced by some bus routes, the Snowy Mountains airport (Cooma) and Canberra airport.

GAME CHANGER 2:

Develop a regional transport and access strategy

The impacts of population growth in the region and new and growing markets coming to visit the ski fields are generating significant traffic and parking issues on roads and in towns from Canberra to the resorts. Better roads in Jindabyne, whilst alleviating some issues there, increase the issues closer to resorts. Parking is insufficient in local towns and resorts. Traffic is banked up through Cooma at peak times. Accidents are regular on the highway between Canberra and the snowfields.

The issues are not going to improve with significant population growth occurring in the region, the Snowy 2.0 project, and the attraction of the snow driving growth in several new markets.

When reviewing transport and access to the region, current and future needs for tourism support services such as car rentals, shuttle services and road-side assistance should be included in the strategy.

Critical issues for the region in terms of access and circulation include:

- Addressing issues of winter congestion and traffic management from Canberra through Cooma, Jindabyne and to the ski resorts
- Encouraging transport services that link with airports to provide both transport and guided tourism experiences
- Supporting growth in the viability of Snowy Mountains airport to continue to provide year-round services
- Ensuring development and promotion of drive itineraries that encourage visitors to explore the region
- Ensuring adequate parking for larger recreational vehicles and cars with trailers.

A strategic approach is required to address access, circulation and parking on the access corridor and in resorts. It needs to consider both infrastructure and service responses including road conditions, availability of parking in different parts of the region, the availability of shuttle services, public transport and alternative solutions. Improved access from the south and west of the region would also better attract the Western NSW and Victorian markets. Summer access issues are not as critical but planning needs to provide for parking at peak times and safe bicycle routes in non-winter periods.

ACTIONS

- Pursue Government investment and advocate for major upgrading of the Monaro Highway from Canberra to Jindabyne
- Develop Jindabyne and ski fields access and parking strategy as part of Jindabyne Master Plan.
- Support the Snowy Mountains airport to underpin sustainability of year-round services.
- Limited investment in the Jindabyne airstrip to support charter flights and emergency services only in order to complement Snowy Mountains Airport.
- Advocate for any re-opening/new railway line between Canberra and Eden to include tourism services.
- Work with Snowy Hydro and their contractors to minimise disruption to tourism as a result of Snowy 2.0.

Transport, private and public, provided for visitors are standard in successful tourist destinations



SNOWY MONARO DESTINATION MANAGEMENT PLAN 2019 26

3. ACCOMMODATION

Accommodation across the region is varied in terms of standard and diversity, and in some parts of the region there are insufficient guest beds in peak periods. In Jindabyne and the ski fields there is a shortage of worker accommodation with the situation being exacerbated as private homes previously available for rent are brought into the holiday market via the share economy.

GAME CHANGER 3:

Understand the accommodation needs of the target market

The quality of tourist accommodation establishments is a recurring theme in public strategies for planning and managing tourist destinations. Hotels and other forms of accommodation facilities play a vital role in attracting tourists to the destination.

Much of the existing accommodation supply in the region needs refurbishment in order to make it more appealing and marketable, but lower annual occupancy levels and room yield outside of the ski season and peak summer and shorter breaks make re-investment challenging.

Overcoming limitations of existing tourism occupancy data and meeting the challenge of measuring the impact of the share economy on accommodation supply could benefit the region to ensure its market share doesn't decrease as other regions invest in improved accommodation offerings.

This includes understanding not only current market needs, but also the needs of key growth markets, the level of accommodation supply required to meet future demand including the goals of this plan, and limitations to accommodation development. This can be achieved by conducting an accommodation demand analysis and investment prospectus.

Actions to ensure visitor economy growth, and that the region is meeting the accommodation needs of current and potential markets.

ACTIONS

- Undertake an accommodation supply and demand analysis to determine the appropriateness of the current accommodation supply in terms of quality, price and value and the need for additional beds across the region and the appropriate style and standards for development in different parts of the region.
- Use the accommodation analysis as the basis for seeking investment in new accommodation including some unique offerings suited to the regional positioning.



The accommodation currently on offer in the region will need improvement to encourage repeat visitation and new markets.

SNOWY MONARO DESTINATION MANAGEMENT PLAN 2019 27

4. PLANNING

Land use planning controls regulate land and development and require a balance by Local Government between competing needs and a range of economic, social and environmental issues. Planning impacts the provision of a wide range of facilities and services that affect both visitors and the community such as accommodation, food and hospitality providers, retail, recreational activities and facilities.¹¹

Australia's incredible natural assets are the major motivator driving international visitors to Australia and a key reason Australians travel. In the Snowy Mountains Kosciuszko National Park, managed by NSW National Parks and Wildlife Service, is a major drawcard.

Growing the range of visitor experiences, attractions, events, accommodation and food and beverage will increase the yield and contribution to the regional economy from more visitors. Planning at local and state government levels as well as Snowy Hydro needs to create an enabling environment for tourism development to underpin the potential of future investment. This requires consideration of how current planning controls influence tourism development and how these can be improved.

Where appropriate SMRC should advocate for review and introduce greater flexibility for tourism related land uses. Additionally, NPWS needs to consider opportunities for enabling new tourism experiences and allow for growth in infrastructure through the plan of management amendment and review process. According to the NSW Department of Planning a Council's planning for tourism should consider opportunities and constraints as a result of existing land use and options for additional facilities, including:

- Existing and potential tourism sites, centres, features or places of interest as well as events/functions in the area or region and associated accommodation.
- Opportunities for businesses or educational facilities to expand tourism opportunities and to hold events.
- Considering opportunities and constraints as a result of existing tourist accommodation and options for additional supply.
- Current supply and demand for transport and the ability to provide new or upgraded infrastructure and services for tourism development.
- Consider opportunities and constraints as a result of conservation and natural resource strategies in the areas and options for additional synergies, including opportunities for linkages between tourism and natural resource assets.¹³

ACTIONS

- Jindabyne Master Plan to identify those issues and changes that are required in planning to enable growth and diversification in tourism development and to provide a lead for planning reform across the region.
- Review the current and potential use of the Alpine Way KNP access corridor and Smiths Road to ensure that land use planning controls are appropriate to allow tourism activity.

¹¹ Victoria Local government guide for engaging with the visitor economy

13 www.planning.nsw.gov.au

5. LABOUR / SKILLS

With growth in visitation to the region, more accommodation and experiences, there is a commensurate need for labour including skilled and unskilled staff all with exceptional customer service standards. The seasonal nature of the visitor economy creates a challenge in keeping staff year-round although this will change over time as the destination appeal grows beyond the existing peak periods as well as continued population growth.

Resolution of the issues requires both effective workforce planning and the training/upskilling of local people. With the State Government's recent funding commitment for an Education Precinct within the region, there is a growing opportunity to establish a tourism and hospitality training institution.

The Regional NSW department can assist the region with workforce planning through their Career Pathways project. In region training and seasonal work force could be facilitated through an appropriate tourism and hospitality training institution in the region.

Australia's tourism industry employed 924 600 people directly and indirectly in 2016-17. This accounts for 8 per cent of Australia's total employment at that time. However, tourism businesses are facing substantial recruitment and retention difficulties and skills deficiencies. In 2015, Deloitte Access Economics estimated 38,000 unfilled vacancies at that time, representing a vacancy rate of 7 per cent. Under Tourism 2020, the Australian Government has identified four key actions to address these challenges:

- Improving recruitment and retention for the industry
- Enhancing regional workforce planning and development
- Identifying education and training gaps and potential mechanisms to address them
- Facilitating workforce mobility and expanding the traditional workforce.¹⁴

ACTIONS

- Work with Regional NSW to undertake workforce planning for the region.
- Investigate the feasibility of establishing a tourism and hospitality training institution in the region that provides staff in peak periods and trains students outside of peak seasonal times.

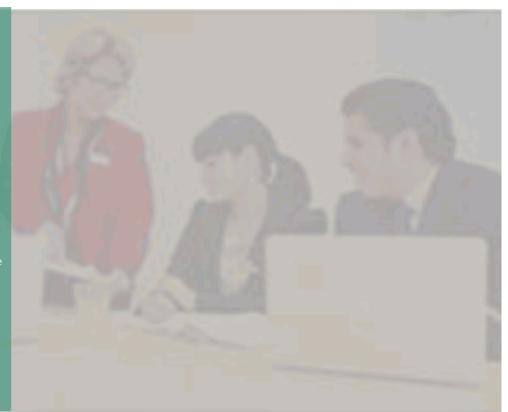
¹⁴ www.austrade.gov.au/Australian/Tourism/Policy-and-Strategy/labour-and-skills

Snowy Monaro Destination Management Plan 2019 | Error! No text of specified style in document.

CASE STUDY: The Blue Mountains International Hotel Management School (BMIHMS) www.bluemountains.edu.au

BMIHMS at Torrens University, provides internationally recognised hospitality and business degree courses that are highly respected within the global hospitality, hotel and event management industries. It has been providing hospitality education since 1991. The school was the first of its kind in Australia when it opened and has grown to be recognised as a leading provider of Hospitality Degree Courses. Over 23 years the Leura campus has developed hospitality degree courses where students live and study in a simulated hotel environment. This reflects the famous Swiss hotel school model of teaching and learning. In 2013, they were ranked the number 1 hospitality management school in Asia Pacific and Australia.

(TNS Survey 2017)



6. VISITOR SERVICING

Across Australia 35 cents in every Local Government dollar spent on tourism goes to Visitor Information Centres (VICs). VICs showcase a region's unique offerings and experiences. The VIC network encourages visitors to spend time in a region, often leading to longer stays and greater expenditure.¹⁶

GAME CHANGER 4: Improve Visitor Services

Research recently released by Tourism Research Australia¹⁷ indicates that VICs continue to be the leading information source for visitors during their visit to NSW (42%) and interestingly 23% of visitors talk to locals for advice.

During their stay, the visitor focus is largely related to on-the-ground activities, with more than half interested in things to see and do (55%), followed by information on local maps (34%), restaurants (32%), and local events (21%) and around a third of visitors are influenced to participate in more activities after visiting a VIC leading to increased yield.

Over the last decade extensive work creating new business models around visitor servicing has occurred. Research has indicated that visitor needs are evolving and therefore visitor servicing is changing. Customers are seeking travel inspiration and assistance at all stages of the trip cycle. This blended engagement comprises face to face and online channels. Bricks and mortar VICs still play a role but visitor needs are increasingly being viewed holistically at both the regional to

local level and across a variety of options such as pop-ups, mobile delivery and roving ambassadors. It is increasingly common for VICs to be co-located with other services for example library or arts services, business ventures (such as cafe and retail) or combined with other Council tasks such as community information services and Council regulatory functions. Local Governments have supported the transitions to new ways of working, helping analyse the overall performance including visitor and community benefits.¹⁸

Many of these changes are already upon us transforming the way we operate and how we engage with our customers. The challenge going forward is to continue to engage in a way that speaks to the values and unique perspectives of each and every visitor and fulfils or exceeds their expectations. This means rethinking and strengthening the approach, so the region offers visitors the most exceptional experience while they are in the Snowy Mountains.

Visitor Information Centres (VICs) will continue to play a role for a proportion of visitors seeking face to face validation and word of mouth recommendations around their journey, whether pre planned or not. It is recognised that the closer a visitor is to their destination, the more localised are their information needs as they become specific to the experiences available at the destination. The fundamental need is however the information, not the Centre (unless for human fundamentals such as toilets).

¹⁶ www.regionaltourism.com.au/tecset/wp-content/uploads/2018/07/ARTN-Local-Government-Spend-on-Tourism-Report.pdf

¹⁷ Tourism Research Australia Visitor Information Servicing in NSW June 2016

¹⁸ Victoria Local government guide for engaging with the visitor economy

Elsewhere in the world VICs are being closed, reinvented and entering into partnerships for management and delivery of services. Staff and ambassadors are taking the information to the visitors. VICs are being located strategically and planned as experiences that can showcase a destination through stories, digital technology, booking support and offering an experience to the visitor. Often, they will be co-located with an attraction or as a visitor hub with opportunities for revenue generation in support of the business.

Across Snowy Monaro region there are three accredited VICs – Cooma, Jindabyne (Snowy Region VIC operated by NPWS) and Bombala – as well as the Snowy Hydro Discovery Centre that provides information about the hydroelectric assets and experiences in the region.

Cooma is the gateway to the region and where many visitors make decisions about the experiences they are seeking. SMRC has committed to spend a significant sum of money upgrading the Cooma Visitor Centre in the next 12 months, re-orienting the centre towards the park and potentially including a café in the external courtyard. While the location of the centre has been debated in the past, this investment means that re-locating the centre or colocating with another tourism business is not an option for consideration at the present time.

Jindabyne is a central hub for visitors gaining more detailed information and planning their national parks and core mountain experiences. Bombala is important for visitors travelling to the region from the coast.

Mobile or "pop-up" visitor services are growing in popularity, like these examples from Sweden and Denmark



- The Cooma VIC evolve to become an innovative Visitor Experience Centre including a tourism experience offered on site. A café development should be included which is focussed around local produce and part of the park used to provide an outdoor interactive experience incorporating stories of Cooma's past.
- The Snowy Region (Jindabyne) Centre refurbished to contemporary standards and with options for commercial operators selling experiences in the centre.
- A review of the role and function of the Bombala Visitor Centre and its relevance to contemporary markets. Consider broadening its activities to become a purveyor of local produce and a hub for experiences such as the Monaro Rail Trail, walking trails, and platypus viewing.



Customers are seeking travel inspiration and assistance at all stages of their journey and Visitor Information Centres need to embrace digital technology and offer an experience





Each Centre needs to be:

- Aligned with the regional positioning but with its own unique and authentic flavour, supported by knowledgeable locals who know where to get the best deals, best food, best produce – speaking to the core appeals and brand.
- Operating under business plans that support commercial viability through a range of services, commissions and revenue opportunities.
- Adopting a visitor centric approach that offers a great place to visit, to learn, to book, to buy, to download, to recharge, to talk with an informative local ambassador.
- Providing personalised and best practice service delivery.
- Adaptable to changing needs of visitors over time.
- Offering a region-wide approach to information availability and booking services.
- Staffed by ambassadors with strong knowledge about their own destination/area and access to information about the region as a whole.
- Linked to digital and mobile information and support including mobile phone recharging and technology assistance.
- An anchor for drive journeys and experiences.

Transform Visitor Information Centres into Visitor Experience Centres using an Apple Store model with 'geniuses' or ambassadors in every shop / VIC that can tell you their expertise (adventure, nature, food, wine and history). VICs will need to be redesigned as retail outlets (both for tourism product and for local produce) and high-quality fit outs encouraging local experts to use them as a base (e.g. knowledge hubs or co-working spaces) for commercial operators, volunteer groups, environment and arts.

ACTION

• Develop a comprehensive new visitor servicing strategy to look at the customer journey and changing visitor behaviours to ensure the region is effectively matching visitor services with visitor needs.





The Galway Discover Ireland Centre is a great example of anchoring a drive journey – the Wild Atlantic Way

7. POSITIONING THE REGION FOR GROWTH

Positioning Statement:

Be invigorated by alpine challenges, summer adventures and inspirational stories. Feel the source of powerful energy, where legends are still made

GAME CHANGER 5:

Embrace and use the positioning

A positioning statement helps inform all aspects of the visitor experience from pre-trip information to the experience while there and post trip follow up. It reflects what is special about the region and how it can differentiate itself from other destinations in the tourism marketplace. A positioning statement is not advertised – it is an internal tool. The statement is then used to underpin the brand, and subsequently guide the destination's experiences through product development.

To attract visitors, it is important for the Snowy Monaro region to differentiate itself from other parts of the state and country. When a new product is developed, or marketing campaign envisaged, it must be checked against this positioning, to ensure it is delivering on the region's values and personality.

Delivering on the positioning

Rise to nature's challenge and be invigorated by alpine adventures, summer challenges and inspirational stories. Feel the freedom on sweeping plains and the highest peaks; the source of powerful rivers and energy, where legends are still made.

ACTION

Ensure all marketing activities are consistent with the regional positioning.



VALUES Freedom, fun, natural, precious, protected, respect

PERSONALITY

Adventurous, outdoorsy, larrikin, strong, spirited, resilient, natural, pioneering, powerful, wise, custodian, courageous, energetic, legendary, masculine

VISITOR BENEFITS

Visitors are drawn to the Snowy Mountains for snow fun during the winter and for outdoor activities such as ushwalking, horseriding, water sports, fishing and mountain king during the rest of the year. The region is known for its pen spaces, adventures in nature, cool climate, mountains, now, unspoilt environment, invigorating crisp air, lakes and rivers, and stories of the resiliance and courage of past inhabitants

ATTRIBUTES

Sweeping Monaro plains, highest mountain, the iconic Snowy River, pristine lakes and waterways, wildflowers, iconic views, Kosciuszko National Park, ski resorts, events, festivals, Snowy Hydro scheme, egends and stories, the source of mighty rivers, Tinderry Mountains, country shows, quaint villages, bushwalking, touring, bike riding and borseback adventures

SNOWY MONARO DESTINATION MANAGEMENT PLAN 2019 34

Towns and Tourism Focus

Each town and village in the Snowy Monaro LGA has its own unique qualities and attributes.

Town / Community	Population ¹⁹	Town Entry Taglines	Current Product including any hero experience	Tourism Focus - Future	Key DMP Projects
Adaminaby (inc Old Adaminaby, Angler Reach, Providence Portal)	332	Big Trout Country	Fishing, heritage (Snowy Museum) Horse riding	Fishing, Heritage, Car/Bike Touring, Outdoor Active,	Lake Eucumbene Trail, heritage interpretation, drive touring, beautification and streetscaping, fishing industry support
Berridale	1197	Heart of the Snowies	Food and wine (Shut the Gate), art (Pauline Coxon and Lucy Rose), retail	Art, Retail, Food	Heritage interpretation, beautification and streetscaping, drive touring
Bredbo	352	Village of Poplars	Food, Retail (Christmas Barn)	Food, brand aligned events	Monaro Rail Trail, Christmas and Wind Festival, streetscaping and beautification
Bombala	1387	Australia's Platypus Country	Nature (Platypus, riverside), heritage (Burnima Homestead, machinery shed)	Heritage, Outdoor Active, Car/bike/motorbike Touring, Food	Monaro Rail Trail, anchor tenant, drive touring, heritage interpretation
Cooma	6681	Capital of the Snowy Mountains	Services, heritage (Gaol and Railway, Snowy Hydro Discovery Centre), retail (Birds Nest), Art	Service, Heritage, Accommodation, Outdoor Active, Car Touring	Night time economy, Experience Centre, Monaro Rail Trail, heritage interpretation, streetscaping and beautification, brand aligned events
Dalgety	205	On the banks of the Snowy River	Heritage, nature (Snowy River)	Heritage, Outdoor Active, Food, Car Touring	Snowy River activation (standing wave), drive touring, streetscaping and beautification

¹⁹ 2016 Census Quick Stats – SSC (State / Suburb)

SNOWY MONARO DESTINATION MANAGEMENT PLAN 2019 35

Town / Community	Population ²⁰	Town Entry Taglines	Current Product including any hero experience	Tourism Focus - Future	Key DMP Projects
Delegate	352	Experience History	Art (Bundian Way Gallery), heritage (Early Settlers Hut, School of Arts Museum)	Heritage, Art, Car Touring, Bundian Way	Drive touring, streetscaping and beautification, heritage interpretation
Jindabyne (inc East Jindabyne, Crackenback)	3523	Australia's Alpine Playground	Outdoor Active (Mountain Biking, skiing, walking, horse riding), fishing	Outdoor Active, Accommodation, Car/Bike Touring, Fishing	Lake Jindabyne Activation, Heritage Centre, access strategy, brand aligned events, streetscaping and beautification
Michelago	562	Gateway to the Monaro	Heritage (Railway station)	Heritage, bike touring (rail trail) Nature	Monaro Rail Trail, heritage interpretation, streetscaping and beautification
Nimmitabel	320	Dividing of the Waters	Food Service, heritage	Food Service, heritage	Local trail, drive touring, heritage interpretation, Monaro Rail Trail
Numeralla	258	Where the Waters Meet	Folk Festival	Events	
Ski Resorts towns	-	-	Winter adventures Summer walking and biking	Winter adventures Summer walking and biking	Continual improvement in snow product and access Precinct master plan for Charlotte Pass

²⁰ 2016 Census Quick Stats – SSC (State / Suburb)

9.1.5 SNOWY MONARO DESTINATION MANAGEMENT PLAN ATTACHMENT 1 DRAFT SNOWY MONARO DESTINATION MANAGEMENT PLAN



Game Changer Experience Development

Game Changer and Supporting Projects align with the four experience development themes for Destination Southern NSW



Challenge Yourself in Nature



Remarkable Journeys

Our Heritage



Savour the Snowies

Challenge Yourself in Nature

Personal Challenge | Inspiring | Active | Exceptional Landscapes

GAME CHANGER 6: Boost nature-based and adventure experiences

There is a need to create a network of high value and high-yield products to meet and exceed the expectations of target markets.

Nature-based tourism forms a significant component of Australia's visitor economy, ranking among top travel motivators for domestic and international visitors. In the year ending September 2017 nature-based visitors accounted for 84 per cent of international visitors to NSW and 28 per cent of domestic visitors, with China, the USA and UK making up the key international source markets.²¹

The United Nations World Tourism Organisation's previous Secretary General stated adventure tourism is what tourism should be today, and definitely what tourism will be tomorrow²². Delivering on the positioning for the Snowy Mountains and the themes for Southern NSW, the region will require growth in the range of nature and adventure experiences to diversify what is currently on offer. Whilst planned investment in walks and mountain biking will contribute, there is a need for additional types of activities and more commercial businesses offering products like a world-class **Great Walk** in the alpine region. An important part of experiencing a destination, is the lookout and **viewing opportunities**, a safe place to take photos and capture memories. Lookouts located a) between East Jindabyne and Jindabyne would offer exceptional mountain and lake vistas and b) on the Monaro Highway viewing the Monaro plains and mountain vistas.







Exceed market expectations by offering high value and high-yield products like assisted hiking tours in New Zealand and snow backcountry tours

22 www.youtube.com/watch?v=Zg511kesIb4

²¹ Destination NSW Annual Report 2016-2017

Page 106

The **Charlotte Pass** turning circle needs improvement to become the start point of a world class walking or riding experience. The entire precinct needs a review and improvement to parking, **interpretive signage** and assisted walk **itineraries**.

Leveraging off the success of the L'Etape cycling event, the region could become known as an **iconic cycling** destination linking Canberra / Queanbeyan and the mountains through mountain bike hubs in Thredbo, Jindabyne and Cooma.

The Snowy River has the potential to support several white **water-based activities** at different locations along its journey. At its higher points below Guthega dam there is potential for small, niche and well managed events when water is released. The middle and lower Snowy River are well suited to easy to medium and some difficult white-water experiences. The weir at Dalgety could be developed as a white-water wave area where visitors could learn and play in a controlled white water setting that could underpin growth in this activity for the region. Enhancing opportunities for visitation and recreation on the Snowy River needs consideration of improving access and signage around waterways.

Promoting active experiences in nature and specialty producers of the region will diversify the visitor experience and encourage longer stays outside of winter.



It is important to plan viewing lookouts along drive and walking routes, like this spectacular one at Katoomba NSW.

Offer a more diverse range of adrenaline pumping activities.



ACTIONS

- Undertake a precinct masterplan on lands managed by NPWS, Charlotte Pass and RMS to create a high-quality visitor experience consistent with the lookout point for Australia's highest mountain at the road head at Charlotte Pass.
- Offer incentives to encourage a broader range of commercial operators delivering nature-based and adventure experiences in the region. This should range from small drive tours, tag along tours, walking, riding, white water and others. Incentives might include reduced or suspended fees for the initial three years of operation, access into closed areas (e.g. national parks).
- Identify sites suitable for adventure experiences (e.g. ziplines, rafting, climbing etc) and identify any barriers to investment.
- Implement a program of experience development for current and emerging operators to develop more commercialised experiences and packages, including working with adjoining regions and Canberra.
- Plan lookouts at appropriate locations along popular drive and walking routes.



GAME CHANGER 7: Revitalise Lake Jindabyne and regional waterways

Create new tourism opportunities for Lake Jindabyne and the region's waterways, including Lake Eucumbene - one of the region's most spectacular summer tourism products.

Despite the beautiful vista and attraction of Lake Jindabyne and Lake Eucumbene, opportunities to enjoy the lakes from good quality recreational settings with activities of interest to visitors are very limited. Creating a high-quality visitor precinct that offers activities, areas for relaxing, accessing the water safely for swimming and small boats plus outdoor eating areas/café space would be very attractive for visitors.

Preliminary concept plans have been drawn for Lake Jindabyne, on the lakeshore between the caravan park and Rydges Horizons hotel. The development proposes outdoor recreational setting plus infrastructure to house a restaurant/café plus opportunities for a range of commercial activities for visitors.

Progressing this project would require:

- Comprehensive planning and approvals
- Expression of interest for a lessee for the restaurant plus licensees for water-based activities
- Government investment and collaboration of Government agencies in public areas
- Appropriate management arrangements
- Private sector investment in adventure products and experiences

• Other waterways in the region could be better utilised either by changing approvals for use or the construction of new infrastructure. Linking to Game Changer Six, there is an opportunity at the Snowy River at Dalgety, where the existing weir is not coping with increase flows from required releases from Lake Jindabyne, to include in any upgrade of the weir a mechanism to create a standing wave. The standing wave can be adjusted to provide greater or lower flows to provide either fun white water suitable for children to play on, or a more challenging wave around which events could be based.

ACTIONS

- Work with Planning NSW and Snowy Hydro on the Jindabyne Master Plan project to plan for better tourism facilities around Lake Jindabyne.
- Review signage and safe entry points around lakes and rivers.
- Investigate the construction of a standing wave at the Snowy River weir at Dalgety.
- Work with NSW Fisheries and Snowy Hydro to ensure a sustainable fishing industry in Lakes Eucumbene and Jindabyne, and further investigate opportunities elsewhere in the region for recreational fishing.
- Improve kayak/canoe/SUP access to major local rivers e.g. Snowy River at Dalgety, along the Murrumbidgee River and the Bombala and Delegate Rivers.



There is potential for Lake Jindabyne to offer increased recreational facilities like this aqua park at the Sunshine Coast (QLD).

Supporting project: Continual improvement in the snow product

The Snowy Mountains are a winter wonderland, offering all kinds of activities including downhill skiing, cross-country skiing, snowboarding and night skiing. The product offering at Thredbo, Selwyn, Perisher and Charlotte Pass offer a consistent high standard snow experience. To complement these existing products, there is an opportunity to market and develop other snow experiences such as:

- Show shoe picnic trips
- Cross country and alpine back country touring
- Snow kiting
- Alpine photography
- Snow play tobogganing and tubing

ACTION

- Investigate additional areas for snow play, as access to resorts is congested. The family market and intergenerational travellers that are not intending to ski or board, seek a snow adventure that encompasses natural or man-made snow, easy access, facilities and safe tobogganing areas.
- Encourage the use of Mt Selwyn for snow play activities.





The region needs additional areas dedicated to snow play

Remarkable Journeys

Ride | Cycle | Walk | Paddle | Drive

GAME CHANGER 8: Develop a trails master plan for the region

A trails master plan would include several different types of trail users: walkers, runners, road cycling, mountain biking, horse riding and possibly water trails.

Cycling and mountain biking continues to grow in popularity amongst travellers looking for outdoor adventure. There has been a 22% increase in the number of domestic overnight visitors including a cycling experience in their itinerary over the last five years.²⁴

The region's reputation for trail-based experiences is growing including walking in the national park, road cycle events and mountain biking in Thredbo, Cooma and Jindabyne trails. There are many other proposals for trails across the region that community groups have raised as having potential. These range from short trails (e.g. Bombala to the Platypus Reserve, from Nimmitabel around Lake Williams, linking the Early Settlers Hut and the caravan park along the river in Delegate) through to longer and multi day experiences (Lake Eucumbene Shared Trail and Lake Jindabyne Round the Lake).

There is a critical need to undertake strategic planning for trails across the region to determine those that have the greatest potential to create benefits for the community and the economy. There will not be enough resources to see all trails either constructed or, more importantly, maintained.



A regional Trails Master Plan would consider:

- Community needs
- Target markets for the region
- Those trails that can best deliver these needs
- The trail experiences that should be prioritised
- Sustainable Governance and funding of these trails.

A regional Trails Master Plan would have the goal of:

- Creating a positive and collaborative culture for all users
- Strengthening the perception of the Snowy Mountains region as a destination of choice for mountain biking, cycling, trail running and walking
- Increasing visitation, contributing to the local economy
- Enhancing the sustainability and liveability for local communities.

A Trails Master Plan would prioritise investment in the infrastructure and services that will best position the region as a world-class destination. It would identify trails for different markets such as short, easy rides suitable for the whole family, to half-day and full-day, or multi-day rides with challenging terrain for more experienced riders/ and walkers. It would also address the experience that each trail/ path would provide.

ACTION

• Invest in a comprehensive trails master plan for the region.

²⁴ Destination NSW Media

GAME CHANGER 9: Revitalise drive tourism around the region

Encouraging the promotion of the region through the development of a drive tourism strategy, will contribute to the goal of increasing overnight visitors and dispersing visitors around the region. Many of the regions towns and villages rely on the drive market to support their economies. A strategy to revitalise drive tourism has the potential to:

- Enhance drive travel experiences to visitors travelling in and around the region and encourage visitors to travel beyond major tourism attractions
- Encourage longer stays in regional towns, creating greater spend within the region
- Link new tourism experiences to the new travel experiences.

Touring routes are used extensively around the world. The key to all these great drives and touring routes is the experience, engagement of people in the journey and the supporting information e.g. successful routes offer accommodation booking services through key portals and on route signage.



The Kosciuszko Alpine Way touring route from Canberra to Albury was a member of the Sydney-Melbourne Touring International Marketing Program between 2000 and 2010. This program targets the international travel trade with visitor itineraries featured in over 60 key trade wholesale programs worldwide, with the UK, Europe, South East Asia, New Zealand and North America being the strongest self-drive markets.

Because the Kosciuszko Alpine Way is no longer a member of the program, the current Melbourne to Sydney via Canberra touring route sends drivers down the Hume highway from Canberra bypassing the Snowy Mountains completely. The increased appeal of Canberra as a tourism destination and the strength of product in the Snowy Mountains, if marketed effectively through a program such as Sydney Melbourne Touring, will be enough to encourage visitors away from the coastal route between Sydney and Melbourne. www.sydneymelbournetouring.com

ACTIONS

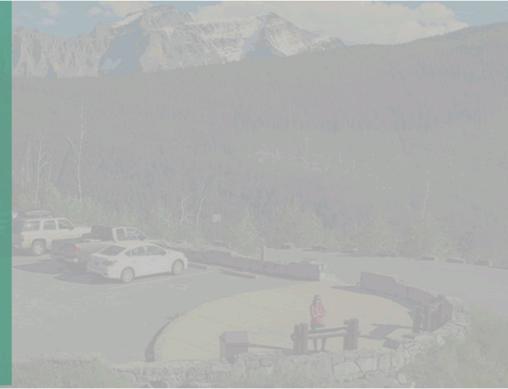
- Undertake strategic planning and experience development for two strong drive journeys:
 - -Canberra to the coast and Snowy Mountains via Bombala
 - -Alpine Way, Cabramurra Road, Kiandra, Adaminaby and return
- Seek reinstatement of the Kosciuszko Alpine Way touring route as a member of Sydney-Melbourne Touring.

CASE STUDY: GOING TO THE SUN ROAD

www.nps.gov/glac/planyourvisit/goingtothesunroad.htm

The Going-to-the-Sun Road was completed in 1932 and is a spectacular 80km, paved two-lane highway. It spans the width of Glacier National Park, in north western Montana, crossing the Continental Divide at 2,025 metre high Logan Pass. It passes through almost every type of terrain, from large glacial lakes and cedar forests in the lower valleys to windswept alpine tundra atop the pass. Scenic viewpoints and pull-outs line the road, so motorists can stop for extended views and photo opportunities. The road is well worth traveling in either direction, as the view from one side of the road is much different than from the other. In 1983 Going-To-The-Sun Road was included in the National Register of Historic Places and in 1985 was made a National Historic Civil Engineering Landmark in the USA.

The success of this route is in part due to the provision of outstanding supported information for visitors including audio tours, e-books, visitor centres, signs and interpretation programs – giving a full experience suit to visitors providing engagement at many levels on site.



CASE STUDY: GREAT EASTERN DRIVE

www.greateasterndrive.com.au

One of Australia's greatest road trips is the Great Eastern Drive. This journey leads the traveller from the white beaches of Tasmania's east coast, to luscious food and wine, award-winning walks, and views that will take your breath away. Whatever you're looking for, you'll find it when you just stop...and wander, along the Great Eastern Drive.

Signage: The Great Eastern Drive signage system worked with national and local highway regulations to develop a collaborative framework between State and local government and the East Coast RTO to deliver a comprehensive network of new signage delivering on the Great Eastern Drive Brand.

The Great Eastern Drive logo was incorporated into the existing state system of large green signage at intersections and decision points as well as town entry signage.

The plan also provides for Welcome signage and sculptural details at attractions and lookouts to further promote local attributes, iconic experiences and provide welcome points and photograph opportunities for visitors.

An audit was undertaken, and redundant signage removed ensuring a clean, concise signage system. The new signage also has capacity for attachment of event signage. aimed at preventing the plethora of home-made signage traditionally used for local events and activities.

Ongoing maintenance remains the responsibility of the local councils and is supported by service agreements and MOUs.



CASE STUDY: Wild Atlantic Way

www.wildatlanticway.com



The Wild Atlantic Way is an iconic internationally renowned touring route that opened in 2014. It is the first long-distance Irish touring route, stretching along the Atlantic Coast from Donegal to West Cork. The stated objective was to provide greater visibility for the west coast of Ireland to overseas tourist markets.

An important part of the concept was the provision of resources to assist industry develop products and experiences along the route aimed at international markets. Resources include tool kits, operational programs, guidelines for businesses to be a part of the Wild Atlantic Way and trade manuals for group organisers.

The six stages of the touring route development were: the progress of the brand position and identity, and target market segments; identification of the route: a way-finding strategy including directional signage; delivery of 'discovery points'; selling Wild Atlantic Way experiences; and marketing and communications.

The Wild Atlantic Way was designed to be an iconic touring route and is not dedicated to one region. It links 6 regions and divides its discovery points into 'Signature' points and discovery points. Signature Experience Plans are being developed to provide geographic or thematic approaches and tangible actions to be carried out within 2 to 3 years. Each Signature Experience will contain a 'hero' tourism product at the centre of the area or theme and will be supported by a Supporting Visitor Experience.



Supporting Project: Create remarkable touring memories

Combining experiences

Day trippers are a significant part of the overall drive market and represent an important portion of visitors.

Be enticed across the region by landscapes and experiences. Drive tourism is vital in facilitating regional dispersal and access to the region's many and varied visitor experiences. Dispersal is the extent to which growth in visitor numbers and expenditure are shared across the region. Businesses in rural and regional communities rely on income from drive visitors (who stop), as they often buy local tourism products and services, as well as basic travel necessities like fuel, food and other supplies. Driving is also the only or main way to get to many Snowy Monaro experience.

The concept of linking touring and experiences isn't new and touring relates to more than just drive tourism – it's cycling, horse riding, paddling, mountain biking on the Thredbo Valley Track, wildlife watching (e.g. bird watching routes, platypus viewing), Bundian Way opportunities, heritage, alpine walks, food experiences and visiting events.

Promoting regional dispersal through drive tourism means identifying experience development opportunities like town beautification, signage, lookouts and lighting. It also covers product development like establishing a Snowy River Fishing Trail or Museum Trail with corresponding marketing and product initiatives.



Ensure digital development of visitor experience information

To enhance journeys, and truly make them remarkable, the region should investigate all forms of digital information to assist with product marketing, interpretation and learning. Visiting big city tourism products can mean putting on the augmented reality goggles to truly appreciate and learn – imagine this being used during a Snowy Monaro heritage drive tourism route.

ACTIONS

- Identify potential customer journeys and map where improvements need to be made.
- Ensure beautification and streetscapes are continually improved.

Our Heritage

GAME CHANGER 10: The Monaro Rail Trail

Rail trails appeal to a broad range of markets including families with children. Cycle tourism is a growing market within the Australian tourism sector, particularly within the nature-based tourism segment. It includes both domestic and international visitors, mostly staying overnight but can include day trippers.

Rail trails present opportunities for businesses to develop products and services to meet the needs of visiting cyclists and walkers. This includes transport, merchandise, accommodation or provisioning and guiding services. Cyclists do more while on holiday when compared with other tourists, making them a stronger source of income for regional economies.

The proposed Monaro Rail Trail follows the disused rail line from Queanbeyan to Bombala, a distance of 208 km. This is a good distance for a cycle tourism experience enabling a 3-5 day journey by the family and leisure market who might ride up to 50 kms /day. The alignment travels through typical Monaro and country with broad expanses of open space and rural landscape. There are many interesting rail features including heritage listed bridges, sidings, sheds and stations all of which add to the experience and the story that can be told.

A well-planned and constructed trail along the alignment of the redundant railway line supported by the right product would offer a great cycle tourism opportunity. Whilst there are many strong aspects of the potential experience, there are also several issues that will need to be resolved if the product is to be successful.



GAME CHANGER 11: Snowy Heritage Centre

Much of the Snowy Mountains regional heritage has been lost over the years, from ancient Aboriginal culture through to stories, buildings and artefacts from early settlers.

Recent support has been received from the NSW Government to investigate the feasibility and design of a Heritage Centre in Jindabyne that will become an iconic attraction, enjoyed by both existing visitors to the region and as a driver for new visitation. The Centre would celebrate the connection between culture, nature and heritage and shares the story of the relationship between the three,

The Heritage Centre could include an interpretation centre, interactive exhibitions, school experiences, retail outlets, an art gallery and other such facilities. The centre would be a community asset and present the stories of the Snowy Mountains and the Snowy River in an exciting and engaging way to ensure that they will be appreciated and preserved for future generations of Australians.

A vibrant visitor experience that celebrates the heritage stories of the Snowy Mountains has the potential to:

- Pay tribute to the community and the iconic 'Man from Snowy River' heritage and brand
- Boost tourism and economic opportunities for the region through employment and business growth
- Offer a year-round and non-weather dependent attraction.

ACTION

• Undertake a feasibility study into the Snowy Mountains Heritage Centre and seek funding for implementation.

ACTION

• Undertake a Monaro Rail Trail feasibility study to investigate the potential of the trail to boost summer tourism product development.

CASE STUDY: Otago Central Rail Trail

https://www.nzcycletrail.com/trails/otago-central-rail-trail/



eeped in history, this pioneering cycle trail offers a 152km scenic journey to the Central Otago heartland in NZ.

Named after the old railway line, built between 1891 and 1907, the Otago Central Rail Trail is New Zealand's original 'Great Ride'.

It travels through big-sky country where cyclists traverse ever-changing dry and rocky landscapes, high-country sheep stations, spectacular river gorges, tunnels and viaducts.

There are over 20 townships located on and off the trail. Side trips include going to places such as an old abandoned gold diggings left over from the gold rush and the country's only international curling rink.

The Central Otago climate is characterised by hot summers, cold winters and low rainfall. The autumn landscape is renowned in these parts for the kaleidoscope of browns, golds and reds.

Tourists allow at least four full days to bike the trail – more if they want to do some exploring off the trail. If they are after a shorter ride, there are numerous townships located along the trail where they can start or end their ride. As a well-established cycle trail, there are plenty of places to stop for refreshments and accommodation.



Our Heritage

SUPPORTING PROJECTS: Arts and Cultural Tourism

For regional NSW, arts and cultural tourism represents a great opportunity. It can mean increased audiences for local events, more visitors to local galleries and museums, and greater support for local arts practitioners. ²⁵

Art and cultural tourism can bring economic benefits – for small businesses such as cafe owners and accommodation providers, shuttle businesses and petrol stations – through increased visitor numbers and longer visitor stays.

Beyond the economic benefits, showcasing arts and culture can have a significant influence on building community and making people feel proud of their town or region.

Art and cultural events and experiences can range from high-profile annual festivals or monthly craft markets, to public art installations and culture or heritage trails. These may spring from something unique to the area, or they may simply be brought to life by a group of locals with a shared passion.

A visitor might actively seek out art and cultural institutions to visit or attend performances as a part of their trip. Travellers might also find themselves becoming cultural tourists incidentally. The reason for the trip may be to visit friends or family and, during their stay, they find themselves participating in local arts experiences – exhibitions, a concert, a light show, a night market or heritage trail. Either way, offering an art or cultural experience as part of a holiday, can help create remarkable memories.

According to Create NSW, there are several trends that highlight the opportunities cultural tourism can offer to regional communities.



- Cultural tourism is growing in Australia and around the world. In 2015 NSW hosted over 11.4 million 'cultural and heritage visitors', an increase of 15.4% on the previous year.
- Cultural tourists stay longer and spend more.
- Regional museums and galleries are popular. According to Tourism Research Australia, visiting art galleries is one of the primary activities of the domestic cultural tourist.
- International visitors are increasingly interested in cultural activities

The Snowy Monaro region offers a small number of high-profile art and cultural opportunities for tourists. The Lake Light Sculpture exhibition each Easter in Jindabyne is a successful and popular event that has contributed significantly to the arts and culture offering in the region, and resulted in the acquisition of a number of pieces for permanent installation around the region. The Raglan Art Gallery, a small cluster of galleries in Berridale, and many smaller businesses, shows and events (annual town shows, rodeos, country markets and fairs) also offer an art and/or cultural experience.

Understanding and preserving the past provides a context to a community and helps to shape its future. The distinctive identity of a place is expressed through its buildings, streetscapes and natural environments, experienced through authentic community activities and remembered through local images and stories. The recent investment of State Government funds into the feasibility study for a Snowy Heritage Centre highlights the available opportunities to harness a shared local passion to assist in preserving this identity and creating remarkable memories for regional visitors.

A focus for the region would be to ensure it becomes known as an area that offers an arts and culture experience. That these experiences are connected to touring opportunities and to acknowledge that the arts can act as a hub for community connectedness.

25 www.create.nsw.gov.au

Developing a focus on place management is important. The aim is to turn spaces into places, giving people reason to stop and become involved. These places reflect an appreciation of cultural and environmental diversity and a sense of belonging.



ACTIONS

- Plan for cultural facilities and activities to meet increasing demand and to capitalise on this growing economy.
- Identify and grow partnerships to build community capacity in the arts and cultural space e.g. South East Arts.
- Continue to acquire permanent sculpture installations for all towns in the region and promote themed drive itineraries around art and culture offerings.
- Ensure information about the range of arts and cultural opportunities is available for visitors.



Supporting Projects: Cluster historic villages and improve experience

Heritage tourism has the potential to improve the economic vitality of Snowy Monaro communities, broaden the region's tourism base and improve awareness, appreciation and conservation of the region's physical and intangible heritage.

Importantly it provides considerable non-economic benefits: promoting, protecting and sustaining the heritage base; addressing traditions and values that define nations and communities; recognising multicultural legacies linking nations; engaging local and regional governments; and furthering important educational functions.²⁶

Opportunities for heritage tourism in the region are:

- Clustering the region's historic villages and marketing them as a single product. This would involve branding, developing routes and ensuring the product along the route was accessible and sign posted. Working with neighbouring regions to include other great heritage assets such as Kiandra, Yarrangobilly Caves, Khancoban, Corryong, Tumbarumba will strengthen the offer.
- Revisiting the Cooma heritage precinct and improving walking route information, interpretative signage, lighting, digital development and storytelling. This could involve augmented reality stories of immigration, cemeteries, journeys, migration, Aboriginal stories, farmers and the Snowy River.
- This could also link to shared pathway product development e.g. Lake Jindabyne or Lake Eucumbene shared pathway, stories of Snowy Hydro and immigration at intervals along the walking or cycling journey.
- Finding a respectful way to tell the **Aboriginal stories** of the region is an important aspect of regional product development. This experience could be linked to a nature-based product e.g. rafting or walking.



ACTION

 Seek funding to develop a heritage interpretation strategy which includes interpretative signage in the heritage villages of Delegate, Bombala, Nimmitabel, Adaminaby, Michelago and Cooma telling the stories of the towns and augmented and virtual reality elements to bring the history to life.



Example of an augmented reality game where children search for characters in the woods – a game could be developed where you search for the characters who are part of the history of each town.



²⁶ www.stateheritage.wa.gov.au

Savour the Snowies

Fresh Produce | Connect with Characters

GAME CHANGER 12: Bombala commercial activation

An anchor tenant serves as a magnet for other tourism related industries to develop.

Having one successful anchor tenant can improve the standards and practices across the whole tourism sector and increase exposure of the town to potential visitors.

Bombala has been challenged to increase the businesses in its commercial centre and create a strong proposition for visitors to stop and to stay. Whilst the Monaro Rail Trail could have a significant impact on the town, other experiences could also leverage growth.

Bombala is well placed geographically both on a significant travel route and well positioned between Canberra, the coast and Jindabyne. Attracting one strong new experience that is a destination in its own right would be the optimal solution for the town rather than endeavouring to re activate multiple small businesses. Adopting a model such as the Royal Mail Hotel at Dunkeld (VIC); the Sir George Hotel or Long Track Pantry at Jugiong (NSW); or the Prairie Hotel at Parachilna (SA) could work well for Bombala. Investing in rejuvenation of one of the old hotels to attract an 'anchor tenant' that creates a destination hotel (with excellent food, wine and accommodation) could underpin the growth in other small businesses to service the destination.



ACTION

 Work with the Bombala Chamber of Commerce to seek an investor that can revitalise one of the hotels or properties to create a destination through high quality restaurant offering local produce, accommodation and experiences that will attract the Canberra market as well as regional Victoria and NSW.



CASE STUDY: Royal Mail Hotel at Dunkeld VIC

www.royalmail.com.au

Article by Suzanne Morphet, The West Australian Aug 2018, titled:

Gourmet experience fit for royalty in Victoria's Royal Mail Hotel.

It's unlikely a town as tiny and off-the-beaten-track as Dunkeld, population 678, would harbour a hotel as devoted to food and wine as the Royal Mail.

It's a three-hour drive from Melbourne and sheep vastly outnumber people here. Yet, gourmands routinely rank the Royal Mail as one of the country's greatest dining destinations, in part because its wine cellar holds the largest stash of Burgundy and Bordeaux in the Southern Hemisphere.

It doesn't hurt that the scenery rivals the food and wine. Beyond my balcony (and within easy walking distance) Mt Sturgeon beckons, and beyond that Mt Abrupt, two sandstone peaks that mark the southern edge of Grampians National Park. But neither the hotel nor the village would be on any traveller's map if it weren't for one man.

Allan Myers grew up in Dunkeld, named by early Scottish settlers for a town back home. The son of the village butcher, Myers studied law at Oxford where he "got introduced to wine by French wine sellers who came to the school looking for lifelong customers", according to Kylie Schurmann, the hotel's marketing manager.

Back home, Myers began practising law in Melbourne, but he never forgot where he grew up. A fire in 1944 had destroyed most of Dunkeld, but the Royal Mail Hotel survived. When Myers bought it in 1995, it was a run-down pub with just a few rooms.

The bluestone cottages, where shearers once lived, have been converted to guest cottages, part of the Royal Mail's accommodation.

Last autumn, the Royal Mail upped its offerings again, this time with the opening of its new standalone restaurant Wickens, named for chef Robin Wickens, the British expat who honed his craft in some of London's top restaurants before moving to Melbourne.

Wickens offers five- and eight-course tasting menus based in large part on what's available from their impressive garden on any given day, supplemented with lamb, beef and snails, all raised on the extensive holdings, as well as regionally sourced protein such as wild kangaroo.





Savour the Snowies

GAME CHANGER 13:

Strengthen the food and agritourism offering across the region

Food and wine experiences have become key drivers of destination choice amongst many domestic and international visitors. Traditionally thought of as being simply farm stays and winery visits, the term agritourism now encompasses a wide variety of activities where agriculture and tourism intersect. Agritourism is the act of going to a region to visit a farm or food-related business (including restaurants, markets/events, produce outlets and natural attractions) for enjoyment, education, or to participate in activities and events.

Tourism Research Australia and DNSW commissioned a report into Food and Wine Tourism in NSW (2015). Some of the key findings included:

- People are becoming increasingly knowledgeable about and engaged in food and wine. They are seeking 'authentic' experiences and products.
- Having the ability to buy local produce and to take short drives to places of interest nearby to the main destination being visited were also important for a 'good' food and wine experience.
- Apart from distance from home, the top three factors influencing destination choice were the quality of customer service, the range of accommodation options and the ease of organising the food and wine trip.

The Snowy Mountains region has a growing, yet under developed food and wine tourist offer. This market segment would benefit from focussing on not only producing, but also offering that produce locally. There is a need to encourage more producers and suppliers into the market, and to encourage new clusters and experiences e.g. breweries/distilleries, farm visits, and food based events.²⁷ Potentially in the Snowy Monaro region, the product is available to have visits to trout farm with cooking lessons, truffle hunts, farm-stay accommodation and schnapps/gin distillery tastings.



Development and mentoring opportunities

Creating awareness of local producers among chefs and cooks in the region and providing opportunities for them to work together is essential in growing the market for producers and increasing the amount of local produce on menus. Holding tourism business Master Classes can assist in helping those produce businesses who are interested in diversifying into the tourism industry by offering assistance, information and mentoring opportunities.

ACTION

- Partner with bodies such as Australian Regional Tourism to leverage off their National Agritourism Strategy.
- Develop an Agritourism Strategy for the region in cooperation with adjoining Councils within the Destination Southern NSW Destination Network. This would look at: the direction needed to sustainably grow the sector; define the barriers constraining farmers and regions from developing agritourism; identify and share practical solutions where barriers have been overcome and define the product gaps in the market.
- Assist and encourage new produce operators into the tourism industry by helping with mentoring opportunities and grant funding applications.
- Support local markets and farm gate operators as an important incubator for new producers.
- Run a program of events and Master Classes to encourage relationships between restaurant and café owners and local producers to strengthen delivery of regional produce.

²⁷ https://regionaltourism.com.au/projects/agritourism

CASE STUDY: Nature and Nosh Showcasing Local Nature and Food in New Zealand www.natureandnosh.co.nz

Nature and Nosh offers the ultimate experience for the adventure and food-loving tourist with their ingenious fusion of tramping some of the most scenic and diverse day tracks the North Island has to offer, matched with an array of local food and wine.

Their tours are truly unique in the diversity of food that's offered. They include a Maori visit to sample traditional Maori delicacies, wine tasting at an awardwinning Waikato winery and tasting gelato in Waharoa made from full-cream, grass-fed jersey cow milk. Visitors can also learn about honey manufacturing in Katikati and indulge in paddock-to-plate experiences with local chefs in Waihi.

Owners, Kylie and Steve had a clear target market in mind when they set up the business, aiming for overseas customers who are hikers and who fall into the 40+ category with a disposable income to spend on highly curated activities such as this. "Thousands of travellers flock to New Zealand every year for hiking, and we want to show them another part of the New Zealand experience, bringing food to the forefront."

Storytelling is also a part of the food experience and engenders an interest and an appreciation for small, family-run businesses amongst travellers, making people really think about where their food is coming from.

The great outdoors & great food. A match made in heaven? Nature and Nosh think so.

Source: NZ FOOD AND AGRI TOURISM INDUSTRY INSIGHTS EDITION 1, 2018



NIGHT-TIME ECONOMY

GAME CHANGER 14: Invest in the night-time economy

The night-time economy is a key driver of growth and a significant contributor to the economy. The various towns in the foothills of the Snowy Mountains provide a range of important services including accommodation, retail and fuel. Visitors in both summer and winter stay in these centres. The potential to create greater attraction and increased economic benefits exists. Growing the night-time economy is one area that could be pursued.

There is a range of areas of improvements that could deliver results including ideas such as:

- The visual amenity of different towns through lighting for both safety and attraction. (Cooma has some in place but could be significantly expanded)
- Heating of streets with outdoor gas heaters and, where appropriate, fire pits.
- Creating more vibrant café and restaurant culture in the towns.
- Night-time events that underpin what each centre is recognised for (eg night markets in Cooma, year round lakeside sculpture in Jindabyne, Christmas in July in Bredbo).
- A new food and wine precinct with brewery/distillery or similar in SMEC precinct in Cooma.
- A 'field of lights' product in an appropriate setting similar to that of the Albany Field of Lights spectacular www.fieldoflightalbany.com.au
- A night light show (Vivid style) or night movies.

Local government plays an important role in supporting and managing the development of local NTEs. It is essential NSW Councils be equipped to advance this important part of the 24-hour economy so that it is vibrant, safe and sustainable at a local level. Many NSW councils take a proactive approach to the development and management of their NTEs through: economic development and partnerships; place making and urban design; strategy, policy and research; planning and regulation; culture and creativity and services; infrastructure and safety.

ACTIONS

- Include consideration of night-time impacts and benefits in town beautification projects.
- Work with Chambers of Commerce to encourage adequate and consistent opening hours and customer service across the region year round.
- Develop a night-time economy strategy for Snowy Monaro region.



The night lights in Cooma in 2017 were a great start to encouraging a night time economy.

The Christmas Markets in Edinburgh are an iconic night time economy success.

CASE STUDY: BATHURST WINTER FESTIVAL

www.bathurstwinterfestival.com.au

Staged over two weeks each year in the NSW July school holidays, the Bathurst Winter Festival celebrates all that is creative, vibrant and unique to the Bathurst region.

Historic buildings will come alive through static and interactive illuminations, breathing life into old buildings every night from sundown. Wander through the Enchanted Forest or rug up in the Winter Playground with the open air ice rink, giant Ferris wheel and enjoy regional food, produce and entertainment.

The Festival celebrates cultural heritage, its seasonality and incorporates illuminated heritage buildings, night markets showcasing live music, local food stalls, craft beer and artisan distillery, an outdoor ice rink, a giant ferris wheel and interactive kids' activities all staged in the historic and beautiful Bathurst Town Square – the site of Australia's oldest European settlement.

Outcomes:

- 24,500 attendees at Brew & Bite and Ignite the Night, surpassing the goal of 20,000.
- Video views exceeding 20,000 on Facebook alone.
- Increased social engagement.
- Increased use of the event hashtag #bathurstwinterfestival

Source: www.adloyalty.com.au/case-studies/bathurst-winter-festival-2017



ALIGNING EVENTS TO POSITIONING

GAME CHANGER 15:

Align events to the region's positioning

Events are important for the destination to highlight the region's positioning, create interest in the region and grow visitation throughout the year. The Snowy Monaro is home to several existing, successful events which underpin the "rise to nature's challenge" positioning of the region such as the Cannonball Run, L'Etape, the Snowy Ride, the Snowies Mountain Bike Festival, and the Snowy Mountains Trout Festival. Events in many of the smaller towns align with the inspirational stories and legends aspects of the positioning such as heritage days and fairs (e.g. Delegate and Nimmitabel) country shows and rodeos. These will continue to evolve and grow in importance and will be complemented by other local events that are run and supported by local businesses and community groups.

Events can bring a broad range of economic, promotional and community benefits to a destination - which is why the events sector is such a major priority for Destination NSW. When considering new events, attention should be given to the following:

- Visitation
- Expenditure
- Seasonal hotel occupancy
- Potential to encourage local skills development
- Economic flow on to the local business community
- How the event contributes to the region's brand appeal and positioning
- Community pride

The L'Etape Cycling and Thredbo Cannonball downhill are great examples of events that align to the region's positioning

Develop new events and market current ones

A review of the way current events are developed, managed and marketed should occur to ensure maximum reach across the community and into target markets. Developing new events and ideas will be critical in presenting a healthy and vibrant annual program of events that delivers positive results to the region's visitor economy. For example:

- Field of lights in Uluru and Albany have brought significant positive tourism impacts into these communities.
- The Lake Light Sculpture event could encourage surrounding towns to get involved.
- Investing in the night-time economy, and running Christmas or night markets.
- Ensure regional events / shows are clustered and do not compete.
- Investigate the business events market.

ACTIONS

- Develop an events strategy for the region.
- Consider financial investment in 2-3 signature large-scale regional events per year that that are aligned with the regional positioning and identified in the strategy.
- Pursue additional nature-based events e.g. trail running.





ACTIONS

The Action Plan aims to build on the recent successes and current initiatives in place across the Snowy Monaro region. The intention is to enhance and build on existing partnerships, initiatives and event calendars to continue the region's success in tourism planning and development in line with DSNSW DMP. Responsibility for delivery and estimated costings each of the actions will be agreed with the region's primary tourism stakeholders.

HIGH PRIORITY: Achieved 1 year MEDIUM PRIORITY: Achieved 2-3 years LOW PRIORITY: Achieved 5 years ONGOING: Life of the DMP

PROJECTS	PRIORITY	RESPONSIBILITY	INDICATIVE COST TO SMRC
Governance & Marketing			
GAME CHANGER 1. Ensure effective governance, funding and marketing for tourism			
 Finalise the establishment of the regional governance model with clarity of roles for TSM and the Tourism Coordinating Committee and shared destination performance outcomes. Include the Chair of TSM on the SMRC Tourism Coordinating Committee. 	High	SMRC	NA
Investigate future tourism funding options that include tourism levies – whether accommodation or business based and realistic regional and state government investment.	High	SMRC & TSM	NA
 Ensure effective engagement with the tourism industry across the region and appropriate strong relationships and collaboration with neighbouring regions – Canberra, Coast and Snowy Valleys Way Council. 	Ongoing	All agencies	NA
4. Hold an annual tourism forum to understand the trends, issues and opportunities in the tourism sector.	High	SMRC (TSM and DSNSW support)	\$20,000
Access & Circulation			
GAME CHANGER 2. Develop a regional transport and access strategy			
5. Pursue government investment and advocate for major upgrading of the Monaro Highway from Canberra to Jindabyne.	Ongoing	SMRC	NA
6. Develop Jindabyne and ski fields access and parking strategy as part of Jindabyne master plan.	High	Regional NSW	NA
7. Support the Snowy Mountains airport to underpin sustainability of year-round services.	Ongoing	SMRC	NA
8. Limited investment in the Jindabyne airstrip to support charter flights and emergency services only.	Low	Regional NSW	NA

9. Advocate for any re-opening/new railway line between Canberra and Eden to include tourism services.	Medium	SMRC	NA
10. Work with Snowy Hydro and their contractors to minimise disruption to tourism as a result of Snowy 2.0.	High	Regional NSW, SMRC	NA
Accommodation			
GAME CHANGER 3. Understand the accommodation needs of the target market			
11. Undertake an accommodation supply and demand analysis to determine the need for additional beds across the region and the appropriate style /standards for development in different parts of the region.	Medium,	SMRC	\$40,000
12. Use the accommodation analysis as the basis for supporting investment in new accommodation including some unique offerings suited to the regional positioning.	Medium	TSM	NA
13. Jindabyne Master plan to identify those issues and changes that are required in planning to enable growth and diversification in tourism development and to provide a lead for planning reform across the region.	High	DPIE	NA
14. Review the current and potential use of the Alpine Way KNP access corridor and Smiths Road to ensure that land use planning controls are appropriate to allow tourism activity.	Medium	SMRC	NA
Labour / Skills			
15. Work with Regional NSW to undertake workforce planning for the region.	Medium	SMRC, Regional NSW	NA
16. Work with relevant partners to investigate the feasibility of establishing a tourism and hospitality training institution in the region that provides staff in peak periods and trains students outside of peak seasonal times.	Medium	SMRC	NA
Visitor Servicing			
GAME CHANGER 4. Improve Visitor Services			
17. Develop a comprehensive visitor servicing strategy to look at the customer journey and changing visitor behaviours to ensure we are effectively matching visitor services with visitor needs.	Medium	SMRC, NPWS	\$50,000
Positioning the Region for Growth			
GAME CHANGER 5. Embrace and use the positioning			
18. Undertake a precinct masterplan on lands managed by NPWS, Charlotte Pass and RMS to create a high quality visitor experience consistent with the lookout point for Australia's highest mountain at the road head at Charlotte Pass.	High	TSM	NA

Game Changer 6. Boost nature- based and adventure experiences			
19. Undertake a precinct masterplan on lands managed by NPWS, Charlotte Pass and RMS to create a high quality visitor experience consistent with the lookout point for Australia's highest mountain at the road head at Charlotte Pass.	High	NPWS	NA
20. Offer incentives to encourage a broader range of commercial operators delivering nature-based and adventure experiences in the region. This should range from small drive tours, tag along tours, walking, riding, white water and others. Incentives might include reduced or suspended fees for the initial three years of operation, access into closed areas (e.g. national parks).	Medium	NPWS	NA
21. Identify sites suitable for adventure experiences (e.g. ziplines, rafting, climbing etc) and identify any barriers to investment.	Medium	NPWS, Regional NSW	NA
22. Implement a program of experience development for current and emerging operators to develop more commercialised experiences and packages, including working with adjoining regions and Canberra.	High	DSNSW	NA
23. Plan lookouts as appropriate locations along popular drive and walking routes.	High	SMRC, NPWS	\$1,000,000
Game Changer 7. Revitalise Lake Jindabyne and regional waterways			
24. Work with Planning NSW on the Jindabyne Master Plan project to plan for better tourism facilities around Lake Jindabyne.	Ongoing	SMRC	NA
25. Review signage and safe entry points around lakes and rivers.	Low	SMRC, SHL	\$20,000
26. Investigate the construction of a standing wave at the Snowy River weir at Dalgety.	Low,		\$100,000
27. Work with NSW Fisheries and Snowy Hydro to ensure a sustainable fishing industry in Lakes Eucumbene and Jindabyne, and further investigate opportunities elsewhere in the region for recreational fishing.	High	SMRC	\$30,000
28. Improve kayak/canoe/SUP access to major local rivers e.g. Snowy River at Dalgety, along the Murrumbidgee River and the Bombala and Delegate Rivers.	Medium	SMRC	\$100,000
Supporting Project: Continual Improvement in Snow Product			
29. Investigate additional areas for snow play as access to resorts is congested. The family market and intergenerational travellers that are not intending to ski or board, seek a snow adventure that encompasses natural or man-made snow, easy access, facilities and safe tobogganing areas.	High	NPWS	NA
30. Encourage the use of Mt Selwyn for snow play activities	High	SMRC, Mt Selwyn Resort	NA

9.1.5 SNOWY MONARO DESTINATION MANAGEMENT PLAN ATTACHMENT 1 DRAFT SNOWY MONARO DESTINATION MANAGEMENT PLAN

31. Invest in a comprehensive trails master plan for the region.	Llink	CMDC	¢00.000
	High	SMRC	\$80,000
ame Changer 9. Revitalise drive tourism around the region			
32. Undertake strategic planning and experience development for two strong drive journeys.	Medium	DSNSW	NA
 Seek reinstatement of the Kosciuszko Alpine Way touring route as a member of Sydney-Melbourne Touring. 	Medium	DSNSW	NA
upporting Project: Create remarkable touring experiences			
34. Identify potential customer journeys and map where improvements need to be made.	Medium	DSNSW	NA
35. Ensure beautification and streetscapes are continually improved.	High	SMRC	\$1,000,000
ame Changer 10. The Monaro Rail Trail			
36. Undertake a Monaro Rail Trail feasibility study to boost summer tourism product development.	High	SMRC	Underway
ame Changer 11. Snowy Heritage Centre			
37. Undertake a feasibility study into the Snowy Mountains Heritage Centre and seek funding for implementation.	High	SAHA	Underway
upporting Project: Arts and Cultural Tourism			
38. Plan for cultural facilities and activities to meet increasing demand and to capitalise on this growing economy.	g Medium	SMRC	NA
39. Identify and grow partnerships to build community capacity in the arts and cultural space.	Medium	SMRC	NA
40. Continue to acquire permanent sculpture installations for all towns in the region and promote themed drive itineraries around these and other art offerings.	Medium	SMRC	\$30,000 pa
41. Ensure information about the range of arts and cultural opportunities is available for visitors.	Medium	SMRC, NPWS	NA
upporting Project: Cluster historic villages and improve experience			
42. Seek funding to develop a heritage interpretation strategy which includes interpretative signage in the heritage villages of Delegate, Bombala, Nimmitabel, Adaminaby and Cooma telling the stories of the towns and augmented and virtual reality elements to bring the history to life.	Infourunt	SMRC	\$150,000

9.1.5 SNOWY MONARO DESTINATION MANAGEMENT PLAN ATTACHMENT 1 DRAFT SNOWY MONARO DESTINATION MANAGEMENT PLAN

43. Work with the Bombala Chamber of Commerce to seek an investor that can revitalise one of the hotels or properties to create a destination through high quality restaurant, accommodation and experiences that will attract the Canberra market as well as regional Victoria and NSW.	Medium	SMRC, Regional NSW	NA	
Game Changer 13. Strengthen the food and agritourism offering across the region				
44. Partner with bodies such as Australian Regional Tourism to leverage off their National Agritourism Strategy.	Medium	DSNSW	NA	
45. Develop an Agritourism Strategy for the region in cooperation with adjoining Councils within the Destination Southern NSW Network.	Low	DSNSW	NA	
46. Assist and encourage new produce operators into the tourism industry by helping with mentoring opportunities and grant funding applications.	High	DSNSW	NA	
47. Support local markets and farm gate operators as an important incubator for new producers.	Medium	SMSC	NA	
48. Run a program of Master Classes for restaurant and café owners to strengthen delivery of regional produce.	Medium	DSNSW	NA	
Game Changer 14. Invest in the night-time economy				
49. Include consideration of night-time impacts and benefits in town beautification projects.	Ongoing	SMRC	NA	
50. Work with Chambers of Commerce to encourage adequate and consistent opening hours and customer service across the region year-round.	Medium	SMRC	NA	
51. Develop a night-time economy strategy for Snowy Monaro region.	Medium	SMRC	\$40,000	
Game Changer 15. Align events to the region's positioning				
52. Develop an events strategy for the region.	High	SMRC	\$40,000	
53. Consider financial investment in 2-3 signature large-scale regional events per year that are aligned with the positioning and identified in the strategy.	High	SMRC	\$100,000	
54. Pursue additional nature-based events e.g. trail running.	Medium	SMRC	NA	

HIGH PRIORITY: Achieved 1 year MEDIUM PRIORITY: Achieved 2-3 years LOW PRIORITY: Achieve 5 years ONGOING: Life of the DMP

9.1.5 SNOWY MONARO DESTINATION MANAGEMENT PLAN ATTACHMENT 1 DRAFT SNOWY MONARO DESTINATION MANAGEMENT PLAN

Supporting Documentation

Refer to the companion document Snowy Monaro Destination Analysis for the following supporting information:

- 9 Who is involved in Snowy Monaro Tourism?
- 10 Previous Destination Management Planning
- 11 SWOT
- 12 Local Government Area profiles for 2017 and 2016
- 13 Snowy Monaro Product Audit
- 14 Competitors
- 15 Snowy Monaro Social Media Scan and Online Profile

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Snowy Monaro DMP Supporting Documentation 2019



Contents

Introduction	5
Who is involved in Snowy Monaro Tourism?	6
Previous Destination Management Planning	8
SWOT	11
Local Government Area Profile 2017	13
Local Government Area Profile 2016	15
Snowy Monaro Product Audit	17
Competitors	28
Snowy Monaro Social Media Scan and Online Profile	32

Introduction

These supporting documents relate to and provide more in-depth information to complement the Snowy Monaro Destination Management Plan (DMP).

They provide more detailed information on:

- Who is involved in Snowy Monaro tourism
- Previous Destination Management planning
- Strengths, Weaknesses, Opportunities, Threats
- Local Government Area tourism profiles from 2017 and 2016
- Snowy Monaro Product Audit
- Competitors
- Snowy Monaro Social Media Scan and Online Profile

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Who is involved in Snowy Monaro Tourism?

Tourism Australia is the Australian Government agency responsible for international tourism marketing. Tourism Australia's role is to: influence people to travel to and throughout Australia; increase the economic benefits to Australia from tourism and help foster a sustainable tourism industry in Australia.

The role of **Destination NSW (DNSW)** is to: market Sydney and NSW as one of the world's premier tourism and major events destinations; to secure major sporting and cultural events and to develop and deliver initiatives that will drive visitor growth throughout NSW. Other State Government agencies, like the NSW Department of Planning & Environment, also have a vested interest in fostering a successful tourism industry as demonstrated in the South East & Tablelands Regional Plan 2036.

Destination Southern NSW (DSNSW) has the aim to coordinate tourism related strategies and projects that will promote and achieve growth and prominence of the visitor economy across the DSNSW region. DSNSW's geographic coverage includes the eight Local Government Areas of Bega Valley, Eurobodalla, Goulburn Mulwaree, Hilltops, Queanbeyan-Palerang, Snowy Monaro, Upper Lachlan, and Yass Valley.

Tourism Snowy Mountains (TSM) aims to achieve tourism growth by developing opportunities for the Snowy Mountains region specifically, and by promoting the brand 'Snowy Mountains'.

The role of **Snowy Monaro Regional Council** in tourism as stated in the Snowy Monaro Community Strategic Plan 2040 is that its residents and visitors connect with the region's welcoming and iconic attractions, and that:

- The Snowy Monaro region is a destination that offers a variety of experiences, attractions and events year round.
- Encourage and promote vibrant towns and villages, acknowledging and celebrating the unique heritage and character of each town.
- Further promote and develop the region's visitor accommodation, products and recreational infrastructure.

At a local Government level, Council has invested in tourism staffing and Visitor Information Centres. It also fosters opportunities with the Canberra Regional Joint Organisation and acts as a conduit to bring local groups together. Council has a role to play in ensuring the region is prosperous, in attracting diverse industries and opportunities, and in supporting the establishment and retention of businesses.

Tourism Organisation	Focus
Tourism Australia	International focus
Destination NSW / NSW Dept of Planning and Environment	Sydney and State focus
Destination Southern NSW	Regional focus
Tourism Snowy Mountains	Regional focus
Snowy Monaro Regional Council	Destination focus
Chambers of Commerce, Local Tourism Groups and Associations	Destination focus - towns
Tourism Businesses	Business-specific focus

Towns and Populations

Town / Community	Population ¹	Town Entry Taglines
Adaminaby (inc Old Adaminaby)	332	Big Trout Country'
Berridale	1197	Heart of the Snowies
Bredbo	352	Village of Poplars'
Bombala	1387	Australia's Platypus Country
Cathcart	108	TBC
Cooma	6681	Capital of the Snowy Mountains
Dalgety	205	On the banks of the Snowy River
Delegate	352	Experience History
Jindabyne (inc East Jindabyne, Crackenback)	3523	Australia's Alpine Playground
Michelago	562	Gateway to the Monaro
Nimmitabel	320	Dividing of the Waters
Numeralla	258	Where the Waters Meet

Each town and village has its own unique qualities and attributes.

¹ 2016 Census Quick Stats – SSC (State / Suburb)

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Previous Destination Management Planning

Each previous Shire Council area had completed a Destination Management Plan (DMP). Below is a table that summarises each plan's main objectives. As planning for the new DMP progressed, these themes and strategies were analysed by TRC and stakeholders and new strategies were formed that encompass the new regional area.

Previous Shire Area	Themes	Strategies
Bombala (DMP 2014-2020)	 Focus on indigenous, motorcycle, eco and cultural tourism. Need to enhance partnerships between local businesses, community and Council. Lobby to develop the VIC and increase funds for tourism within Council budget. Improve customer service Maintain beautification programs Work with other local Councils, ACT Govt, regional organisations eg Eden Local Aboriginal Land Council and NPWS. Community understanding, promote "tourism is everyone's business." Vision – foster the development of sustainable tourism ventures and attractions that meet visitor expectations and add value to the community Mission – Build tourism, by facilitating networks through which marketing and promo activities can be pursued and 	 Communications – develop VIC, project partners (eg Bundian Way), operators, other agencies, Councils, Skilling – operators (customer services, visual merchandising) Perception – update promo material, webpage, assist with operator webpages, explore social media Product Development – seek funding for projects eg Harvest House, update historical displays, develop promo brochure with activities, develop art weekends, develop Platypus reserve/walk, ops for motorcycle tourism, ops for local food producers

	events/attractions expanded. Resulting in improved liveability and sustainability.	
Cooma (DMP 2013)	 in Cooma. Recognises that Cooma is the gateway to the Snowy Mountains, also the gateway to the Coast and Monaro Plains. It's a gateway to "adventure". Recent branding exercise – Capital of the Snowy Mountains. Vision – for Cooma-Monaro to be a vibrant year-round visitor destination Mission – to ensure we have the range and quality of facilities, events and attractions to significantly increase visitation to our area and encourage the further development of the community. Encourage f backpacker Public trans investigatio Optimise op airport Relationship Chamber of 	egional n proximity to e and self- ials ucts to on plan for signage lticultural ops ligenous farm stay, B&B, Accom port n operation of o building - Commerce o organisations
Snowy River (2016)	experiences – develop b	e model – ion plan, ouncil's role and marketing rand, support s, social media ong s – build on

sustainable and support a vibrant local economy	 biking, summer watersports, road cycling, streetscapes, food/wine trails, KNP PoM, historic farms and gardens, events Fostering Growth – tourism land use review, planning approvals processes, LEP controls, public-private sector partnerships, customer service training, market research

SWOT

Gaps and Opportunities

A comprehensive and collaborative approach to identifying the Snowy Monaro region's strengths, weaknesses, opportunities and threats was undertaken to inform the DMP: direct consultation with 26 stakeholders in the region and two open-invitation workshops in Cooma attended by 42 people. There were also a series of additional individual phone interviews, in-person meetings, desktop research and in-region visits (including presenting at Chamber meetings throughout the region) that informed the development of the SWOT analysis and the subsequent Action Plan.

The following summarises the most prominent themes in terms of strengths, weaknesses, opportunities and threats for the region, as seen by stakeholders and the community.

Strengths

- Kosciuszko National Park (and Australia's highest Mountain)
- Market recognition of the Snowy Mountains
- Proximity to Canberra
- Major Australian ski resorts and infrastructure
- Diverse natural landscapes lakes, mountains, lakes, Monaro Plains, boulders, Snowy River
- Diverse experiences and events (inc rural events)
- Strategic location for touring routes Canberra – South Coast – Kosciuszko Alpine Way, Barry Way
- Surrounding villages add character
- Heritage attractions such as Cooma gaol, train, Lambie St
- Motorcycle friendly towns
- Bundian Way project location
- Snowy Hydro
- Art focus
- Commitment of industry to work together
- Australia's five highest peaks and 5 glacial lakes

Weaknesses

- Seasonal nature of current market
- Limited opening hours for some facilities
- Age and quality of accommodation room stock
- Limited product diversity and few iconic/champion products
- Limited investment to grow the non-winter market
- Development and management of major attractions (Lakes, National Park) out of Council's control
- Bulk of local tourism operators are small scale with limited marketing resources
- Limited public transport
- Lack of conference facilities and higher rated accommodation (includes lack of accommodation)
- Limited opening hours of businesses
- Distance from Sydney

Opportunities

- New product development outside of winter season
- Regional food and wine trail
- Overnight bushwalking opportunities with catered stays
- Summer water-based events
- Mountain bike trail extensions
- Zip line and more adventure based sports
- Cycling, mountain biking, historic farms and gardens, paddock to late cooking, guided boating/fishing
- Capitalise on strong multicultural heritage
- Develop self-guided bike and walking tours
- Cultural tourism art and gallery events
- Overcrowding of coastal areas in peak season
- Day trip market from the coast and Canberra
- Improved partnerships with NPWS, Snowy Hydro and Canberra tourism.
- Improving street scapes and urban appeal

Threats

- Unfavourable national economy affecting discretionary incomes of potential visitors
- Inability to create sustainable funding model for regional tourism product development and marketing
- Cost impediments to tourism businesses eg. staffing, penalty rates
- Long term climate change implications snowfalls, temperatures, fires
- Entrenched passion and culture for the coast during summer months
- Lack of new investment in the tourism sector
- Competitive pressure for similar nature based tourism products experiences in Australia and overseas.
- No strong local tourism association
- Lack of finances and ownership
- Competition from Australian and offshore nature based destinations

Local Government Area Profile 2017

Australian Government Austrade		×	TOUR RESEA	ARCH
LOCAL GOVERNMEN SNOWY MONARO REGION AREA POPULATION*: 20,713				
TUMBARUMBA YAOU MICHELAGO YAOU SOMA ADAMINABY BREDBO PE	RFIELD 5	IRISM BUSINESSES on employing to 4 employees to 19 employees 0 or more employees tal		TOTAL 161 119 101 15 395
RHANCOBIN COOMA DALGETY NIMMITABE DINGEBYRA BE JIMENBUEN		COUNTRY OF RESIDENCE	MARKETS VISITORS ('000)	NIGHTS (000)
GELANTIPY BULDAH	тоwамва	nited Kingdom	2 np	23 np
MURRINDAL		ermany	np	np
KEY TOURISM METRICS FOR	SNOWY MONAF	DOMESTIC OVERNIGHT	. (A) DOMESTIC DAY	TOTAL
Visitors ('000)	15	658	365	1,038

a sure of the second second second	INTERNATIONAL	OVERNIGHT	DAY	IOIAL
Visitors ('000)	15	658	365	1,038
Nights ('000)	213	2,258	ian tatio-	2,469
Average stay (nights)	14	3	4	4
Spend (\$m)	12	497	36	545
Average spend per trip (\$)	751	756	100	525
Average spend per night (\$)	54	221	2	206
Average spend (commercial accommodation) per night (\$)	60	291		269

SITORS TO SNOWY MONARO EGIONAL (A)	INTERNATIONAL	DOMESTIC OVERNIGHT	DOMESTIC DAY	TOTAL
Reason (visitors '000)				-
Holiday	12	512	244	76
Visiting friends or relatives	1.85.11.1.27.2	- 167 3 N	U SEL (np	i i i
Business	np	45	np	- ng
Other	np	np	np	nç
Travel party type (visitors '000)	mill marine and			
Unaccompanied	9	88	1.00	97
Couple	3	133	1.	136
Family group	np	167	1. A. S.	ng
Friends/relatives travelling together	2	229	100	230
Accommodation (nights '000)				
Hotel or similar	19	713		733
Home of friend or relative	38	355		393
Commercial camping/caravan park	3	249	1	252
Backpacker	np	np	and the second second	ng
Other	150	905	11.	1,056

KEY TOURISM METRICS FOR TOTAL AUSTRALIA, 2017^

Visitors ('000)		8,119		97,203		191,920		297,242
Percentage change		6	•	7	•	1		3
Nights (1000)		265,224		350,911	_	((w))		616,135
Percentage change		5		5		1.28.04		5
Average stay (nights)		33		4				6
Percentage change	¥	-2	*	-2			*	-2
Spend (\$m)		41,308		64,517		20,444		126,268
Percentage change	*	6	- AT :	6		3	*	5

KEY TOURISM METRICS FOR NEW SOUTH WALES, 2017^

Visitors ('000)		4,158	31,575	57,942	93,676
Percentage change		7	8	- 1	3
Nights (1000)		94,407	100,104	5. A.	194,511
Percentage change	*	8	5		6
Average stay (nights)		23	3		5
Percentage change	1	0	 -3	ANA ANA ARA	 -2
Spend (\$m)		10,423	18,644	6.120	35,187
Percentage change		9	12	÷ 2	9

d on a foor year average how 2014 to 2017 nate is uneflable and central be published. --- not evaluation 7. Percentage change: compares sim-vices year data, years mann basis due to rounding. For the publies of confidential weeks data has been perturbed. thiswhere data may not match totain.

n B Population Growth - call. no. 3218.0. ABS of Australian Businessee - call. no. 8106.0. ABS fonal Vistor Survey, Tourners Research Australia. # Vistor Survey, Tourners Research Australia.

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14

Local Government Area Profile 2016

Australian Government Austrade			TOURISM RESEARCH AUSTRALIA
LOCAL GOVERNMENT ARE SNOWY MONARO REGIONAL (A), N AREA POPULATION ^A : 20,880			6
THARWA	TOURISM BUSIN	ESSES	TOTAL
MICHELAGO	Non-employing		151
TUMBARUMBA YAOUN FURFIELD	1 to 4 employees		137
	5 to 19 employee	s	88
TOOMA ADAMINABY BREDBO	20 or more emplo	yees	22
Contraction of the second seco	Total		394
DALGETY NIMMITABEL QUAAMA	COUNTRY C		000) NIGHTS ('000)
JIMEBURA JIMENBUEN BENBOKA BEGA	RESIDENCI		000) NIGHTS (000)
OORROWONG BOMBALA	United Kingdom	3	34
GELANTIPY BULDAH MURRINDAL	Germany	2	30
	United States of America	np	np

KEY TOURISM METRICS FOR SNOWY MONARO REGIONAL (A)

	INTERNATIONAL	DOMESTIC OVERNIGHT	DOMESTIC DAY	TOTAL
Visitors ('000)	15	619	422	1,056
Nights ('000)	185	2,138		2,322
Average stay (nights)	12	3		4
Spend (\$m)	9	456	56	521
Average spend per trip (\$)	637	736	133	494
Average spend per night (\$)	51	213		200
Average spend (commercial accommodation) per night (\$)	59	272		255

TOURISM STATISTICS FOR SNOWY MONARO REGIONAL (A)

VISITORS TO SNOWY MONARO REGIONAL (A)	INTERNATIONAL	DOMESTIC OVERNIGHT	DOMESTIC DAY	TOTAL
Reason (visitors '000)				
Holiday	12	469	281	762
Visiting friends or relatives	2	65	np	np
Business	np	42	np	np
Other	np	np	np	np
Travel party type (visitors '000)				
Unaccompanied	8	88		96
Couple	3	128		131
Family group	np	153		np
Friends/relatives travelling together	1	212		214
Accommodation (nights '000)				
Hotel or similar	19	644		662
Home of friend or relative	34	330		364
Commercial camping/caravan park	3	258		261
Backpacker	np	np		np
Other	126	872		997

KEY TOURISM METRICS FOR TOTAL AUSTRALIA, 2016^

Visitors ('000)		7,625 90,742		189,583		3 287,950		
Percentage change	^	11	-	4	^	4	A	4
Nights ('000)		252,969		334,798		-	587,	767
Percentage change	-	2	-	5		-	^	4
Average stay (nights)		33		4		-		6
Percentage change	*	-8	-	2		-		0
Spend (\$m)		39,085	60,981			19,763	119,	830
Percentage change	-	7	-	6	-	7	-	6

KEY TOURISM METRICS FOR NEW SOUTH WALES, 2016^

Visitors ('000)	3,872		3,872 29,188 57,57		29,188 57,571		90	0,631
Percentage change		13		5	-	6		6
Nights ('000)	87,533 95,183		87,533 95,183					2,716
Percentage change	^	2	A	6		-	-	4
Average stay (nights)		23		3				6
Percentage change	*	-10		1		-	*	-2
Spend (\$m)		9,520		16,701		6,019		2,240
Percentage change		13		6	A	6		8

* Data is based on a four year average from 2013 to 2016. *ref = the estimate is unreliable and cannot be published. ** = not available. * Data for 2016. Note: Data may not match totals due to rounding. For the purposes of confidentiality, Tourism Businesses data has been perturbed, therefore data may not match totals. Sources: Regional Population Growth - cat. no. 2218.0. ABS. Counts of Australian Businesses - cat. no. 8165.0. ABS. Hermational Visitor Survey, Tourism Research Australia. National Visitor Survey, Tourism Research Australia.

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Snowy Monaro Product Audit

Locality	Product	Description	Experi ence	Theme
Cooma	Centennial Park	Containing the 'Avenue of Flags' representing the nationalities of the people who worked on the Snowy Scheme, and the 'Cooma Time Walk', a bicentennial project of mosaic murals depicting the history of the region. Toilets, (wheelchair access), picnic tables, children's playground and baby change rooms are some of the facilities available.	Attract	Our Heritage Past
Cooma	Lambie Town Walk	5km leisurely walk or drive through historic areas of Cooma.	Walkin g	Our Heritage Past
Cooma	Historic Town Walk	Heritage sites of Cooma. Maps available at Cooma Visitor Centre.	Attract ion	Our Heritage Past
Cooma	Snowy Hydro Discovery Centre	Interactive displays, interpretive information about the Snowy Mountains Hydro- Electric Authority and the operation of the Snowy Hydro. Groups welcome. Coffee Shop.	Attract ion	Our Heritage Past
Cooma	Raglan Gallery & Cultural Centre	Located in the historical Lord Raglan Inn. Displays and exhibitions by local artisans. Groups welcome.	Art	Our Heritage Past
Cooma	Rotary High Country Markets	Held on the 3rd Sunday of every month in Centennial Park.	Attract ion	Event
Cooma	Monaro Art Group 'The Little Gallery'	Displays artwork by local artisans, ranging from art to stained glass.	Art	Our Heritage Past

Locality	Product	Description	Experi ence	Theme
Cooma	NSW Correctional Services Gaol Museum	The museum highlights the history of incarcerated from convict days to present, in NSW prisons. Inmate tour guides and inmate arts and crafts for sale.	Attract ion	Our Heritage Past
Cooma	Birdsnest Retail Outlet	Selection of the latest items on the website and you can access items from the entire website using exciting new in store technology.	Shoppi ng	
Cooma	Aviation Pioneers Memorial	Displaying aircraft wreckage of the Southern Cloud which was lost in 1931.	Attract ion	Our Heritage Past
Cooma	Miss Heidi's Teahouse	Austrian teahouse.	Food and Bevera ge	Savour the Southern
Cooma	Mt. Gladstone	Picnic and toilet facilities.	Walkin g	Remarkable Journeys
Cooma	Polo Flat Airfield	Flight training and trial instructional flights.	Attract ion	Remarkable Journeys
Cooma	Murrumbidgee River Reserve	Offers a scenic picnic and BBQ location.	Walkin g	Remarkable Journeys
Cooma	The Lions Park	Includes a playground, bike track and underground BBQ	Attract ion	Remarkable Journeys
Cooma	Radio Hill Scenic Protection Common	Observe native grasses and viewpoint	Attract ion	Immerse yourself in Nature
Cooma	Mt Gladstone bushland bike trails and walking tracks	Bike trails and walking tracks	Cycling /walki ng	Remarkable Journeys
Cooma	Cooma Visitors Centre	Information, Australian made gifts and souvenirs, maps, internet access, books and local products	Inform ation	Our Heritage Past
Cooma	Cooma Monaro Railway		Attract ion	Remarkable Journeys
Cooma	Cooma Court House		Attract ion	Our Heritage Past

Locality	Product	Description	Experi ence	Theme
Cooma	Yarramba Trail Rides	Horseback riding tours	Activit y	Remarkable Journeys
Cooma	Yarramba Trails Rides	Guided trail rides with well trained horses, suitable for all riders.	Activit y	Remarkable Journeys
Cooma	Iconic Homestead Gardens	Monaro High Country is home to some of Australia's most stunning private gardens, situated on historic merino sheep and cattle stations. Tailor made garden tours are on offer, including catered lunch, morning and afternoon tea. Open for group bookings by appointment.	Attract	Our Heritage Past
Adaminaby	Leigh Stewart Gallery	Historic information including pictures, films, books and paintings.	Attract ion	Our Heritage Past
Adaminaby	Snowy Scheme Museum	Tells the story of the people, engineering and the construction of the scheme.	Attract ion	Our Heritage Past
Adaminaby	The BIG Trout		Attract ion	
Adaminaby	Cochran Horsetreks	2-6 day horse camping treks from homesteads at Yaouk on the east and Khancoban on the west.	Activit y	Remarkable Journeys
Berridale	Ray Killen Gallery	Wide range of quality landscape photographs from around Australia.	Art	Our Heritage Past
Berridale	Shut The Gate Cellar Door	Wine tasting facility and Providore store.	Food and Bevera ge	Savour the Southern
Berridale	Berridale Art Gallery	Exhibits the work of local painters, sculptors and photographers. Artisanal gifts and books by local writers and producers available.	Art	Our Heritage Past

Locality	Product	Description	Experi ence	Theme
Berridale	Pauline Coxon Art Gallery	Aboriginal contemporary boutique art gallery.	Art	Our Heritage Past
Berridale	Berridale Science & Heritage Centre (located at the public school)	Aims to educate visitors on the local history of the Monaro Region and also showcases the biology and geology of the region along with physic and chemistry.	Attract ion	Our Heritage Past
Berridale	Coolamatong Snowy Mountains Country Club	Golf course	Activit y	Remarkable Journeys
Lake Eucumbene	Eucumbene Dam Wall	114m high earth-fill dam which holds one of the largest bodies of water in Australia.	Attract ion	Remarkable Journeys
Lake Eucumbene	Eucumbene Trout Farm	Tours and fishing.	Activit y	Remarkable Journeys
Lake Eucumbene	Providence Portal	Water can be seen flowing into Lake Eucumbene from the 17km long, 3km diameter tunnel.	Attract ion	Remarkable Journeys
Kosciuszko National Park - Northern Region	Tantangara Reservoir	Concrete dam is 44m high and has a gross capacity of 254 billion litres.	Attract ion	Remarkable Journeys
Kosciuszko National Park - Northern Region	The Rest House at Sawyers Hill	In early 1900s this was a rest area for travellers. Starting point for the four mile track.	walkin g	Our Heritage Past
Kosciuszko National Park - Northern Region	Currango Homestead	Offers sightseeing opportunities over Tantangara Reservoir and Snow Gun Forests	Attract ion	Remarkable Journeys
Kosciuszko National Park - Northern Region	Kiandra	Visit restored Court House or enjoy a walk along the 2km heritage trail around old relics. Picnic and toilet facilities.	Attract ion	Our Heritage Past
Kosciuszko National Park - Northern Region	Selwyn Snowfields	Snow destination during winter.	Attract ion	Remarkable Journeys

Locality	Product	Description	Experi ence	Theme
Kosciuszko National Park - Northern Region	Cabramurra	Highest town in Australia at 1488m, built for the construction of the Snowy Mountains Hydro Electric Scheme.	Attract ion	Our Heritage Past
Kosciuszko National Park - Northern Region	Yarrangobilly Caves	Self guided and guided cave tours. Five caves, thermal pools and scenic walks. BBQ, picnic areas and toilet facilities.	Attract ion	Remarkable Journeys
Kosciuszko National Park - Northern Region	Blue Waterholes	Beautiful rustic camping area with a variety of walking tracks.	Walkin g	Immerse yourself in Nature
Kosciuszko National Park - Northern Region	Reynella Kosciuszko Rides	Alpine Horseback Safaris	Activit y	Remarkable Journeys
Kosciuszko National Park - Northern Region	Coolamine Homestead	Fascinating relic of early life in the National Park.	Attract ion	Our Heritage Past
Kosciuszko National Park - Southern Region	Bullocks Hut and Trail	Built in 1934 as a holiday cottage for Dr H Bullock.	Attract ion	Our Heritage Past
Bombala	Bombala Historic Railway Park / Historic Engine Display	See working displays of restored historical engines.	Attract ion	Our Heritage Past
Bombala	Lavender House	Australia's oldest lavender association sells local gifts, produce and lavender products.	Shoppi ng	Our Heritage Past
Bombala	Platypus Sanctuary	Reserve dedicated to platypus.	Attract ion	Immerse yourself in Nature
Bombala	Historic Burnima Homestead	Magnificent homestead of late Victorian influence. Tours available.	Attract ion	Our Heritage Past

Locality	Product	Description	Experi ence	Theme
Delegate	Bundian Way Gallery	Showcasing indigenous art from the region	Art	Our Heritage Past
Delegate	Borderline Gallery	"Celebrating the artist in all of us'"	Art	Our Heritage Past
Delegate	Early Settlers Hut	Believed to be the first European dwelling on the Monaro.	Attract ion	Our Heritage Past
Delegate	Delegate History Museum	Traces the social and economic history of this village.	Attract ion	Our Heritage Past
Nimmitabel	Nimmitabel Historic Walk	Lovely walk through the township with interpretive signs.	Walkin g	Our Heritage Past
Nimmitabel	Geldmacher Museum	Displays that portray early life in Nimmitabel.	Attract ion	Our Heritage Past
Numeralla	Cascades and Tuross Falls	Viewing platform of Cascade, swimming hole and walking tracks. BBQ facilities, toilets and campground.	Walkin g	Immerse yourself in Nature
Numeralla	Wadbilliga National Park	Perfect area for long bushwalks and overnight camping. In the Brogo Wilderness Area there are no formal paths and access relies on the walker using topographic maps & compass to determine the best routes.	Walkin g	Immerse yourself in Nature
Bredbo	Bredbo Christmas Barn	A massive collection and selection of all things Christmas. Open 1st June until 23rd December.	Shoppi ng	
Bredbo	Macenmist Black Truffles & Wine	A farming oasis that sustains their needs and contributes to the needs of others. Black truffles are a seasonal product available between June and August.	Food and Bevera ge	Savour the Southern
Dalgety	Iona Gardens and Café	Local gifts and crafts for sale. Community post agency.	Food and Bevera ge	Savour the Southern

Locality	Product	Description	Experi ence	Theme
Dalgety	Snowy Vineyard Estate	Wine & Beer tasting. Bus tours also available to Kosciuszko Brewery & Schnapps Distillery.	Food and Bevera ge	Savour the Southern
Dalgety	Dalgety Historic Walk	Historic walk through Dalgety township.	Walkin g	Our Heritage Past
Jindabyne	Snowy Region Visitors Centre & Corroboree Frog Display	Information displays, natural/cultural displays, souvenirs, Parc Café attached and cinema.	Inform ation	Our Heritage Past
Jindabyne	Snowy Wilderness High Country Adventure	Pristine high country retreat and a sanctuary for Australia's wild brumbies. Offers accommodation and a variety of outdoors activities.	Attract ion	Remarkable Journeys
Jindabyne	Gaden Trout Hatchery	See how fish are bred and raised. Tours available.	Attract ion	Remarkable Journeys
Jindabyne	Kosciuszko Brewery	600 Litre microbrewery.	Food and Bevera ge	Savour the Southern
Jindabyne	Snowy Mountains Cookies	Factory outlet specialising in the art of making quality, gourmet wholesome cookies.	Food and Bevera ge	Savour the Southern
Jindabyne	Kunama Snowy Mountains Centre for the Arts	Showcasing artists, sculptors and authors.	Art	
Jindabyne	Heli Fun	Enjoy a helicopter flight.	Activit v	Remarkable Journeys
Jindabyne	Sacred Ride - Jindabyne Adventure Bookings	Tours – bike, watersports	Activit y	Remarkable Journeys
Jindabyne	Jindabyne Brewery	Local Brewery	Food and Bevera ge	Savour the Southern
Jindabyne	Eucumbene & Jindabyne Fishing Charters	1/2 and full day fishing charters.	Activit Y	Remarkable Journeys

Locality	Product	Description	Experi ence	Theme
Jindabyne	Highland Lodge	Farmstay on a 160 acre working cattle and sheep property.	Farmst ay	
Jindabyne	Steve Williamson Trout Fishing	Tours	Activit V	Remarkable Journeys
Jindabyne	Action Learning Initiatives	Offering experiences and journeys that build new skills, challenge people to grow, connect people to the natural environment and take education outcomes into the outdoors.	Activit Y	Remarkable Journeys
Jindabyne	K7 Adventures	Rock climbing, cross country skiing	Activit y	Remarkable Journeys
Jindabyne	J.E. Resort	Hourly or full day rides, indoor arena, accommodation and restaurant.	Activit y	Remarkable Journeys
Jindabyne	Wilderness Sports	Tours in summer and winter	Activit y	Remarkable Journeys
Thredbo Valley	Wildbrumby Schnapps Distillery	A multi award winning schnapps distillery, producer of Wild Brumby Schnapps. The only Schnapps distillery in Australia offering tasting, gifts and a café.	Food and Bevera ge	Savour the Southern
Thredbo Valley	Thredbo Valley Horse Riding	Horse riding	Activit V	Remarkable Journeys
Thredbo Valley	Lake Crackenback Resort	Accommodation, two restaurants, spa, ski hire for winter, mountain bike hire for summer. Activities include Segway eco tours, archery, trampolining and river sledding.	Activit y	Remarkable Journeys
Thredbo Valley	Skitube	Cog-rail train operating during ski season only from Bullocks Flat to Perisher and Blue Cow.	Attract ion	Remarkable Journeys
Thredbo Valley	Murray One Power Station	(closed due to upgrades)	Attract ion	
Thredbo Valley	Murray Two Power Station	Power station open to public for tours.	Attract ion	

Locality	Product	Description	Experi ence	Theme
Thredbo	Mount Kosciusko National Park	Australia's highest mountain.	Walkin g	Immerse yourself in Nature
Thredbo	Kosciuszko Chairlift	Operates year round for access to the top of the Crackenback Ridge.	Attract ion	Remarkable Journeys
Thredbo	Thredbo Alpine Slide	Outdoor bobsledding.	Activit y	Remarkable Journeys
Thredbo	Thredbo Leisure Centre	Indoor Olympic swimming pool, water slide, gymnasium, traverse wall, squash and basketball.	Activit y	
Thredbo	Thredbo Ski Museum	Extensive collection of historic items, covering significant events, pioneers, personalities, photos, clothing and so much more.	Attract ion	Our Heritage Past
Thredbo	Thredbo Golf Course	Golf course	Activit y	Remarkable Journeys
Thredbo	Thredbo MTB	Tours, Lessons, Rentals	Activit y	Remarkable Journeys
Thredbo	Ski Resort	Group and private lessons for all ages and ability levels.	Activit y	Remarkable Journeys
Thredbo	Thredbo Sports	Guided day and overnight tours of the Main Range.	Activit y	Remarkable Journeys
Thredbo	Kosciuszko Alpine Way	Takes you from Canberra to picturesque country Victoria.	Car Tourin g	Immerse yourself in Nature
Thredbo	Thredbo Guided Walks	Our guides, offering security and knowledge, will give you an informative talk on the unique flora, fauna, geological features and the history of the area.	Walkin g	Immerse yourself in Nature
Thredbo	Auswalk	Tour company offering guided and self guided hiking tours of the Snowy Mountains	Activit y	Remarkable Journeys
Thredbo	Kosciuszko Alpine Guided Walks	Guided overnight and day walks	Activit y	Remarkable Journeys

Locality	Product	Description	Experi ence	Theme
Charlotte Pass	Snowgums Boardwalk	Views of Australia's highest peaks and views. The walk traverses sub-alpine woodland. Toilets available.	Walkin g	Immerse yourself in Nature
Charlotte Pass	Main Range Walk	Includes a number of walking tracks.	Walkin g	Immerse yourself in Nature
Charlotte Pass	Summit Walk	This walk follows the old road to Mt Kosciuszko.	Walkin g	Immerse yourself in Nature
Michelago	Michelago Pony Club	Horse riding	Activit V	Remarkable Journeys
Perisher	Ski Resort (winter only)	Snow activities	Activit y	Immerse yourself in Nature
Perisher	Porcupine Walk, Rainbow Lake Walk		Walkin g	Immerse yourself in Nature
Selwyn	Ski Resort (winter only)	Snow activities	Activit y	Immerse yourself in Nature
AIRBNB FARMST	AY LISTINGS			
Airbnb - Jindabyne	The Shearers Hut at Boloco Station	Rustic Shearer's Hut on a working sheep farm on 4000 acres	Farmst ay	
Airbnb - Dalgety	Snowy Mountains Loft	Newly renovated the loft is in our 150 year old "maids quarters" and has been featured in "Australian Country" magazine.	Farmst ay	
Airbnb - Dalgety	Snowy Mountains Cabin	Set in beautiful surrounds on one of the oldest properties on the Monaro, this property is steeped in history. It has been through some renovations and the main hometstead was recently featured in "Australian Country" magazine.	Farmst ay	
Airbnb - Yaouk	The Outpost Cottage in Snowy Mtns	"The Outpost" is a 900 acre property in alpine country on	Farmst ay	

Locality	Product	Product Description		Theme
		the banks of the Upper Murrumbidgee.		
Airbnb - Cootralantra	Farmstay at "The Cottage"Hillside	Set in extensive gardens on a fully functioning farm	Farmst ay	
Airbnb - Jindabyne	Boloco West, The Winter Room	This room is in the main house on a small working cattle farm.	Farmst ay	
Airbnb - Berridale	Glenelm Guest Cottage	A recently tastefully refurbished 3bedroom self contained cottage on a property 3 km from Berridale town centre.	Farmst ay	
Airbnb - Adaminaby	WillowGrove	Relaxing Farm Stay just 4 km past Adaminaby.	Farmst ay	
Airbnb - Old Minton / Nimmitabel	Peaceful & Secluded Farmstay at Old Minton	Renovated 1920's homestead in totally peaceful surroundings with gorgeous rural & bush outlooks from every part of the house.	Farmst ay	
Airbnb - Jindabyne	Rustic homestead close to the snow	The homestead is set on 120 acres with stunning Main Range views.	Farmst ay	
Airbnb - Rocky Plain	Spacious house close to Jindabyne and Cooma	Basic, tidy house on 6000 acre working sheep and cattle farm.	Farmst ay	

Competitors

According to a Destination NSW study², the main summer competitors for the region were considered to be coastal destinations along the NSW/Queensland coast.

Year-round competitors most often mentioned by participants were Tasmania, other low-cost carrier destinations and overseas destinations. The region's main competitors with regard to skiing were identified as the Victorian snowfields, New Zealand and Japan.

The below two competitor destination profiles were chosen by TRC Tourism to highlight, as they are aspirational – places that have the mountain appeal, but also market the villages, food/wine, art/culture as key destination attributes.

Victoria's High Country Profile

The region known as Victoria's High Country, include six shires – Alpine, Benalla, Indigo, Mansfield, Towong and Wangaratta – and the three major alpine resorts of Falls Creek, Mt Buller and Mt Hotham.

The High Country currently attracts over 3 million visitors per annum who spend \$692 million when in-region. Tourism accounts for 20.3% of gross regional product and employs 7,900 people (20.2% of regional employment).

The area's main strategy is to leverage and enhance the region's key product strengths – cycle tourism, food/wine/ beer, snow, nature-based experiences, and arts/culture – to primarily attract increasing numbers of Lifestyle Leaders to the region. Accounting for 40% of the market, Lifestyle Leaders have a greater propensity to travel and spend than the average Australian, making them a valuable segment for the region. In terms of target markets, this Plan focuses on the region's core intrastate market, supported by efforts in the interstate and international space.³

Objectives: Increase total VIC High Country visitation by 4%, growing domestic overnight visitation by 3% and increasing domestic overnight and day visitor spending by 2% and 4% respectively (all against the five year rolling averages for each category). Realising these objectives will require the collective efforts of the entire region, including ongoing investment in infrastructure, product development and marketing campaigns of scale.

² Consumer Perceptions of the Snowy Mountains as a Holiday Destination

³ Tourism NE Strategic Plan 2016-17 to 2018-19

To achieve these objectives:

- Achieve an ownership position in the Victorian cycle tourism space and be recognised as the State's premier bike destination
- To develop a range of leading nature-based tourism hubs across the High Country that act as regional visitation and yield draw cards
- To establish the region's arts and culture credentials to both diversify the demographic attracted to the High Country and increase dispersal
- To evolve the winter offering of the major alpine resorts to ensure they continue to appeal to the visitor market and drive visitation, yield and job opportunities throughout the region
- To lead innovation in the food, wine and beer space, creating a competitive differentiator for the High Country that drives tourism related visitation and yield opportunities throughout the region
- For the High Country to set industry best practice for the use of digital technologies across all aspects of the region's offering, delivering a superior consumer experience that differentiates it from competitors
- Maintain and grow a strong organisation and industry that delivers positive tourism outcomes for the High Country

Budget sources: Visit Victoria (34% of operational and activity budget), local government partners (50%), industry (7%) and other sources (9%).

Brand: "No matter the altitude, whether you are in a valley, on a plain or on top of a mountain, it's about invigoration and feeling rewarded by authentic interactive experiences all leading to a natural high. Naturally spectacular and adventurous."

Brand and perception research commissioned by the RTO found that people's immediate associations and imagery of the High Country tend to relate to the alpine areas, however the diverse nature of the region – with its mountains, National Parks, wine-producing areas and waterways – is also a key contributor to the imagery of the region. The research found that the region's landscape, geography and topography are what set the High Country apart from other destinations.

Travellers to the region also frequently commented on the High Country having "a soul", with its primary associations being nature, food and wine experiences, ski fields, fresh air, clear skies and quaint country towns.

The common thread throughout the qualitative findings were that the region has an authentic, peaceful and relaxing feel surrounded by a scenic and pristine environment full of friendly and genuine people that leaves visitors feeling recharged when they leave.

New Zealand's Great Lake Taupo Region Profile

The Great Lake Taupö region has over 1.3 million overnight visitors who stay three million nights. For the year ending March 2016, tourism spend had increased significantly to NZ \$540 million.

Great Lake Taupö's visitor nights are based on a mixture of private and commercial accommodation and are made up of approximately 2.1 million domestic nights and 900,000 international nights.

- Roughly one third of all guest nights are in commercial accommodation, with the remainder in private (mainly holiday home) accommodation and freedom camping.
- Growth in visitation and spending is occurring largely through international visitors (10% and 17% respectively in each of the last two years), but domestic visitors are also growing at approximately 4-5% per annum.
- Tourism remains the largest employer in the region and accounts for just over 25% of GDP. In addition to this, the flow on impact of tourism spend is estimated to be another half a billion NZ dollars.

The region boasts the largest pristine freshwater lake in Australasia and the Mine Bay Mäori Rock Carvings, New Zealand's largest and one of its most extraordinary artworks. Great Lake Taupö has three of New Zealand's most iconic tourism attractions; Huka Falls, the most popular natural attraction in the country; the Tongariro National Park which is the world's first dual World Heritage Area and home to the Tongariro Alpine Crossing; New Zealand's most popular day walk; and a trout fishery regarded by some as the best in the world.

The area focuses on: addressing seasonality and ensuring the right capability and skills sit within the industry, continuing to provide a great visitor experience and improving yield. Continue with these initiatives: Winter – Premium (luxury lodges) – Hike/Bike – Fishing-Conference/Incentive.

New initiatives: Grow international visitors, shoulder season capacity, overcrowding in peak season, special interest, region-wide growth.

Their vision is that Great Lake Taupo will be seen as 'the North Island holiday destination', centred around their natural environment and attractions. The region's outstanding natural environment and high concentration of world-class activities gives them a unique opportunity to be the 'next big thing' in New Zealand tourism. Great Lake Taupö is the best placed region in the North Island to deliver on the 100% Pure Tourism New Zealand brand promise across all seasons.

Great Lake Taupo will be seen as:

- The destination you come back to and recommend to others; a must visit location for all
 market segments and part of the quintessential NZ itinerary for international visitors; a
 holiday destination with 'brag factor' and a destination with a variety of experiences. And:
- People will understand the unique offerings of the district, including both ends of the lake
- Tourism growth will be accommodated without impacting on the lifestyle of residents, the physical environment nor the quality of the visitor experience

Key Messaging

- In order to make Great Lake Taupö an attractive destination to a wider range of market segments, key campaign messages will be diversified beyond our 'Nature's Ultimate Playground' catchphrase. They will focus on:
- Our beautiful landscapes and scenery and the ability to get up close to them without necessarily having to 'interact', ie. focus on soft adventure and passive activities
- Our strong and genuine cultural story, including the Mine Bay Mäori Rock Carvings and the national birthplace of the haka

Great Lake Taupö's biggest season is summer, which generates most of the year's tourism revenue. Our objective is to create a thriving year-round tourism destination by filling capacity in quieter times and locations. We will:

Lengthen the perceived summer season by targeting marketing activities at October/ November and March/April

Market the Great Lake Taupö region as a short break destination, particularly in times when we have capacity

Significantly increase marketing activity in Australia as our key international market with the easiest reach and greatest potential for growth in arrivals across all seasons and visitor types

Promote a winter holiday focus with links to ski, snow and après ski experiences, including supporting development of enhanced wet weather attractions

Grow key international markets by increasing awareness of the destination through increased activity with the travel trade. Key markets are North America and UK/Europe

Grow markets that are likely to travel outside of peak summer periods, like the Indian and Chinese markets

Grow market share for Turangi through targeted and dedicated Turangi marketing campaigns, to spread visitation growth evenly across the district

Encourage large-scale events that are not summer-only⁴

⁴ Destination Great Lake Taupo Strategic Document 2016

Snowy Monaro Social Media Scan and Online Profile

TRC Tourism has produced a Snowy Monaro Social Media Scan and Online Profile report. Social media has fundamentally changed the way that many destinations and tourism businesses communicate with and market to their target demographics.

The most profound effect that social media has had on the tourism industry to date is the democratization of online reviews. Today's travellers go online to research their future travel destinations and accommodations. When booking travel, 89% of millennials plan travel activities based on content posted by their peers online.⁵ From social sharing sites such as Instagram to crowd-sourced review sites such as TripAdvisor, people are browsing the Internet for travel inspiration and validation from their peers. By curating positive reviews and encouraging social shares, brands can leverage social media to build positive brand awareness, increase brand loyalty, and display just how much their accommodations and activities have to offer.

- On Trip Advisor the key words visitors are using in their online feedback of the Snowy Monaro are: Highest mountain; National park; Blue cow; Thredbo; Skiing; Wildflowers; Summit; Australia; Parks; Scenery and Picnic. Snowy Mountains ranked #814 of 3,303 things to do in New South Wales on Trip Advisor and has a rating of 4.5/5 from 43 reviews.
- Instagram has more than 1 billion active users sharing an average of 80 million photos a day. Instagram has become incredibly effective as a marketing tool for businesses, with people engaging with Instagram 10 times more than with Facebook. There is currently no Instagram account dedicated for Snowy Monaro tourism, there is the Council's hashtag #snowymonaro which has 596 posts.

September 2018

Social media and user reviews increasingly shape consumer decisions. Combined with the everincreasing role of mobile devices for research and as booking tools, destinations that do not engage in social media and mobile ready applications are reducing their consumer linkages. Simple steps and interactions can create a big impact. Social media sites will vary in audience, purpose and potential benefit to destinations and businesses.

⁵ www.entrepreneur.com March 2017

The following presents a snapshot of the representation of the Snowy Monaro on social media as at September 2018.

TripAdvisor

The numbers on TripAdvisor are globally significant. This platform currently averages 455 million unique visitors and has amassed 661 million reviews and opinions covering close to 7.5 million accommodations, restaurants and attractions. More than 280 traveller reviews and opinions are submitted to the site every minute.

Platforms such as TripAdvisor benefit both the business and the customer, with the business gaining a better understanding of how to improve their offering and increase revenue, whilst customers gain access to reviews that help them make a better-informed choice.

Key words visitors are using in their Online Feedback of the Snowy Monaro:

- Highest mountain
- National park
- Blue cow
- Thredbo
- Skiing
- Wildflowers
- Summit
- Australia
- Parks
- Scenery
- picnic

		TripAdvisor Sta	tistics of Snowy Monaro		
Locality	Accommodation	Holiday Rentals	Things to do	Restaurants	Forum
Adaminaby	11 listings - 744 Reviews	3 listings - 4 Reviews	2 listings - 29 Reviews	3 listings - 181 Reviews	9 Posts
Berridale	9 listings - 106 Reviews	2 listings - 1 Reviews	4 listings - 22 Reviews	4 listings - 73 Reviews	
Bombala	5 listings - 144 Reviews		5 listings - 15 Reviews	7 listings - 84 Reviews	2 Posts
Bredbo	5 listings - 38 Reviews		2 listings - 50 Reviews	3 listings - 141 Reviews	
Cooma	22 listings - 1,335 Reviews	2 listings	17 listings - 806 Reviews	31 listings - 2,806 Reviews	9 Posts
Dalgety	2 listings - 136 Reviews		2 listings - 61 Reviews	3 listings - 41 Reviews	
Delegate					
Jindabyne	47 listings - 3,408 Reviews	85 listings - 25 Reviews	25 listings - 956 Reviews	39 listings - 3,570 Reviews	67 Posts
Michelago		1 listing		1 listing - 5 Reviews	
Numeralla		3 listings	1 listing - 2 Reviews		

Snowy Mountains ranked #814 of 3,303 things to do in New South Wales on Trip Advisor and has a rating of 4.5/5 from 43 reviews. The most popular activities in Snowy Monaro listed on TripAdvisor as 'Things to Do in Snowy Mountains are:

Attraction	Ranking	TripAdvisor Rating	g No. of TripAdvisor Rev	iews Travellers Talk About
Kosciuszko National Park	#1 of 8 things to do in Thredbo Village	4.5 stars	505 reviews	Chair lift (44 reviews) Summit walk (20 reviews) Charlotte pass (14 reviews)
Lake Jindabyne	#1 of 25 things to do in Jindabyne	4.5 stars	317 reviews	Water sports (14 reviews) Walking track (10 reviews) Lovely walk (6 reviews)
Wild Brumby Thredbo Valley Distillery	#2 of 25 things to do in Jindabyne	4.5 stars	208 reviews	Schnapps tasting (31 reviews) Great food (17 reviews)
Snowy Hydro Discovery Centre	#1 of 17 things to do in Cooma	4.5 stars	183 reviews	Coffee shop (11 reviews) Snowy mountains (29 reviews) Great coffee (11 reviews)
Tumut River	#1 of 10 things to do in Tumut	4.5 stars	89 reviews	Trout (8 reviews) Old trees (3 reviews) Beautiful spot (2 reviews)
Snowy Region Visitor Centre	#3 of 25 things to do in Jindabyne	4.5 stars	113 reviews	National park (9 reviews) Information centre (6 reviews) Snowy Mountains (10 reviews)
Corrective Services NSW Museum	#2 of 17 things to do in Cooma	5 stars	56 reviews	Gold coin (8 reviews) Guided tour (7 reviews) Prison life (4 reviews)
Perisher Blue Ski Resort	#1 of 8 things to do in Perisher Valley	4 stars	430 reviews	Blue cow (73 reviews) Ski resort (49 reviews) Car park (16 reviews)
Thredbo Alpine Village	#2 of 8 things to do in Thredbo Village	4 stars	376 reviews	Ski resort (15 reviews) Alpine village (10 reviews) Snow making (10 reviews)
Tumut Region Visitor Centre	#2 of 10 things to do in Tumut	4.5 stars	54 reviews	Local area (5 reviews) Very helpful staff (3 reviews) For sale (3 reviews)

The most popular destinations in Snowy Monaro listed on TripAdvisor are:

- 1. Jindabyne
 - 2. Thredbo Village
- 3. Cooma
- 4. Tumut
- 5. Crackenback
 - 6. Perisher Valley
- 7. Tumbarumba
 - 8. Adaminaby

The most popular "Types of Attractions" in Snowy Mountains listed on TripAdvisor are:

1.	Nature & Parks	19 listings
2.	Outdoor Activities	31 listings
3.	Traveller Resources	10 listings
4.	Food & Drink	10 listings
5.	Sights & Landmarks	11 listings

Facebook

The Facebook page for the Snowy Monaro Regional Council currently has 3,958 people that have 'liked' this page and has 4,054 people 'following' this page.

Popular Facebook pages in the Snowy Monaro Region are:

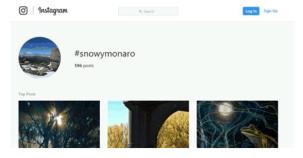
Locality	Facebook Page Name	Likes/Members
Snowy Mountains	Snowy Mountains	32,788 Likes
Adaminaby	Adaminaby NSW Snowy Mountains Australia	528 Likes
Adaminaby	Adaminaby Notice Board	1,301 members
Berridale	Berridale Community Page	2,082 members
Bredbo	Bredbo Community Progress Association & Bredbo Bulletin	199 Likes
Bredbo	Bredbo Christmas Barn	8,601 likes
Cooma	Cooma Visitors Centre	2,250 likes
Cooma	Cooma Buy and Sell	13,829 members
Jindabyne	Jindabyne – What's on	2,168 likes
Jindabyne	Destination Jindabyne	1,883 likes
Jindabyne	For the Love of Jindabyne	2,940 likes
Michelago	Michelago Region Community Association	384 likes
Numeralla	Numeralla Folk Festival	859 likes

Instagram

Instagram has more than 1 billion active users sharing an average of 80 million photos a day.

Instagram has become incredibly effective as a marketing tool for businesses, with people engaging with Instagram 10 times more than with Facebook.

There is currently no Instagram account dedicated for Snowy Monaro tourism, there is a hashtag #snowymonaro which has 596 posts.



The Instagram account snowymountainsnsw has 98 posts and 6,073 followers.

O Instagram	Q Search	Log In Sign Up
	SNOWYMOUNTAINSNEW Follow 96 posts 6,073 followers 226 following Snowy Mountains Official The efficiel Integram of Tourism Snowy Mountains. U us regram permission. www.snowymountains.com.au	se #snowymountainsnow to give
ANI	E POIS LACED	3

Locality	Instagram Name or Hashtag	Posts	Followers
Snowy Mountains	Snowymountainsnsw	98	6,073
Adaminaby	Adaminaby_nsw	155	674
Adaminaby	#adaminaby	2253	
Berridale	#Berridale	2,839	
Bombala	Visitbombala	89	439
Bombala	Bombala_nsw	8	204
Bombala	#bombala	3721	
Bredbo	Bredbo Christmas Barn	105	1,099
Bredbo	#bredbo	1,170	
Cooma	Coomavisitorcentre	294	746
Cooma	#cooma	18,500	
Dalgety	#dalgety	2,893	
Jindabyne	Fortheloveofjindabyne	1,806	6,108
Jindabyne	Destinationjindabyne	334	1,120
Jindabyne	#jindabyne	70,100	
Jindabyne	#jindabynelake	10,300	
Michelago	#michelago	1,072	
Numeralla	#numeralla	1,072	

The following are the most popular Instagram accounts and hashtags in each locality.

38

YouTube

Video content is the new king with consumers and users are highly engaged – with the average viewing session more than 40 minutes. The YouTube platform has over 1.3 billion users and 30 million visits per day, with more than half of these interactions being from mobile personal devices. YouTube also attracts a wide demographic, with 80% of 18-49 year old's using the platform.

- 1. Lake Jindabyne Sailing 126 views
- 2. Snowy Mountains Road Trip 415 views
- 3. Snowy Mountains Region 25 views
- 4. Snowy Mountains MTB 72 views
- 5. Snowy Mountains Jindabyne Area 173 views
- 6. Snowy Mountains Region Overview 371 views
- 7. Snowy Mountains TUMUT (short version) 107 views
- 8. Snowy Mountains TUMUT (long version) 292 views
- 9. Snowy Mountains COOMA (short version) 142 views
- 10. Snowy Mountains COOMA (long version) 243 views
- 11. Snowy Mountains REGION clip 179 views
- 12. Snowy Mountains MTB 53 views
- 13. Snowy Mountains HIKING and WALKING 32,271 views
- 14. Snowy Mountains HIKING and WALKING 16 views
- 15. Snowy Mountains FOOD & WINE 66 views
- 16. Snowy Mountains FOOD & WINE 12 views
- 17. Snowy Mountains FISHING 4,799 views
- 18. Snowy Mountains FISHING 38,488 views
- 19. Snowy Mountains MTB Short Version 12 views
- 20. Tourism Snowy Mountains Tumbarumba 977 views
- 21. Tourism Snowy Mountains Tumbarumba 36 views
- 22. Snowy Mountains Jindabyne area 202 views
- 23. Snowy Mountains Region Overview 1,408 views
- 24. Tourism Snowy Mountains Jindabyne Mountain Biking 1,390 views
- 25. Snowy Mountains Family 2,099 views
- 26. 2016 Winter Couples 51 views
- 27. 2016 Winter Family 2,099 views
- 28. Rex Commences Snowy Mountains Air Services 399 views
- 29. Tourism Snowy Mountains Biking Mecca 1,076 views
- 30. Tourism Snowy Mountains More Than You Think 785 views
- 31. Tourism Snowy Mountains Fishing & Water Sports 2,009 views
- 32. Tourism Snowy Mountains Horse Riding 1,271 views
- 33. Tourism Snowy Mountains Gourmet's Paradise 366 views
- 34. Tourism Snowy Mountains More Than Winter 4,267 views
- 35. The Snowy Mountains Year-Round is Amazing 1,081 views

Australian Tourism Data Warehouse (ATDW)

The Australian Tourism Data Warehouse (ATDW) is the national platform for digital tourism information on Australia. It is jointly owned and managed by all Australian state/territory government tourism bodies and benefits Tourism Operators by providing a cost effective solution to increasing their digital distribution and online exposure. The ATDW represents over 40,000 small and medium sized tourism products and destinations.

By listing a product once in the ATDW database, Tourism Operators benefit from being listed on their State or Territory Tourism Organisation's (STO) consumer website, the Australia.com website and through ATDW's extensive network of over 200 tourism distributors. It is a great way for Tourism Operators with limited promotion budgets to publicise their services.

The ATDW's ultimate function is to support Australian Tourism Operators with digital marketing to help extend their exposure and attract more business online.

Benefits of listing with ATDW

- Exposure appear on numerous distributor websites
- Quality Data trusted, meets National standards and automatically updates across all sites
- Saves Time register once, fast response times and mobile compatible
- Quick & Easy intuitive, easy to navigate, control your information and update any time
- Market Analysis analytics dashboard with comprehensive statistics and graphs
- Cost Effective subsidised by your State Tourism Organisation and free to list.

How does the ATDW work?

ATDW's distribution network is made up of a vast and growing number of digital channels (over 200) who publish ATDW's content, including Tourism Australia's <u>www.Australia.com</u>, a wide range of commercial websites like the popular Australia's Guide, Regional Tourism Organisations, niche marketers and a growing number of smartphone and tablet applications

There are minimum listing requirements, however documentation with instructions, guidance and assistance can be found on the ATDW website.

There are currently 100 search results for "snowy mountains" and 3 search results for "Snowy Monaro" that is currently listed on ATDW database.

There is an opportunity to increase understanding of the value of products and experiences being listed on the ATDW.

9.1.5 SNOWY MONARO DESTINATION MANAGEMENT PLAN

ATTACHMENT 3 ISSUES RAISED IN SUBMISSIONS AND RESPONSE

Subject	Issues raised in submission	Response	Change to DMP Recommended	TRC Comments
Council's Tourism Coordinating Committee	The proposed region will benefit from the overseeing by the proposed Tourism Coordinating Committee. The report suggests this committee exists I would question that, while clearly supporting such a committee.	Agree with benefits of Committee	Adjust language to make sure it acknowledges the Committee hasn't yet commenced. Committee to assist with DMP implementation.	Yes
	The SMRC must act as a catalyst to facilitate planning for the region and establish accountability and transparency through this committee. The representation on the committee will very important.	Agree. Noted	No	
	It is also important we act in concert with other Councils as appropriate including the ACT and this committee would facilitate and be responsible for this as suggested.	Noted. Not anticipated this would be a major role of the Committee more a Council prerogative.	No	
	Critically accountability in relation to spending and results achieved reported by a forum is important while I believe the basis of communicating activities and actions be reported more frequently than annually. Community involvement has been lacking in the past contributing to disillusion because of a breakdown in communication and involvement.	The Committee will be an advisory Committee not a financial committee.	No	
	Finally the members of the committee to include TSM, council, chamber representatives and small business while ensuring that there are adequate reports, supporting staff, to undertake the actions	Agree with membership of TSM chair. Too many Chambers around region to	No	

9.1.5 SNOWY MONARO DESTINATION MANAGEMENT PLAN

ATTACHMENT 3 ISSUES RAISED IN SUBMISSIONS AND RESPONSE

Page 176

Subject	Issues raised in submission	Response	Change to DMP Recommended	TRC Comments
	required. The size of the committee needs to be limited for effectiveness and be able to appoint its own chairman.	have all automatically on Committee. Community members will be selected from the applicants received having regard to skills, knowledge of local region and ability to achieve aims of Committee. Intent of Committee is to be regionally focussed.		
	I agree with the formation of the TSM & a Co- ordinating Committee but the CC must be representative of all areas within the Shire. I still feel we should have "local" committees - perhaps sub-committees of Chambers of Commerce.	Council recognises the importance of regional representation on the Committee and supports formation of local committees as long as there is no ongoing administrative or other responsibility for Council in relation to these committees.	No	
Visitors Centres	 The regional tourism activities are currently ad hoc with VC's, TSM, and council not necessarily working together, let alone actions of individual businesses. The VC's operation needs to be streamlined and have consistent focus currently absent, in part due to separate presences through National Parks and Snowy Hydro. It is also essential that smaller operators are represented as they are the backbone of visitor 	The local VCs meet together regularly with the aim of working in complementary ways.	No	

9.1.5 SNOWY MONARO DESTINATION MANAGEMENT PLAN ATTACHMENT 3 ISSUES RAISED IN SUBMISSIONS AND RESPONSE

Page :	177
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Subject	Issues raised in submission	Response	Change to DMP Recommended	TRC Comments
	experiences. Visitors arriving in the region want to know what they can do and this in part falls to the VC's!			
	Bombala VIC is offering most suggested except for the "hub" - space is limited. Bombala is about to develop the Old Infant's School as just such a hub which must essentially work closely with the VIC for tourism. The plans are for an arts centre, events, lectures, seminars, conferences, displays, meetings w/shops & field trips. This would also tie in with organising farmstays & agritourism.	Noted	No	
	It has been noted that TRC were excluded from commenting in the DMP on future investment by SMRC into Cooma Visitors Centre. However the JCC views this as contrary to TRC's recommendations on using recent technology methods to service the visitor. This is particularly relevant in Cooma's case where in our opinion the Centre is now inappropriately located with major fast food outlets positioned toward the northern approaches and the opening of Snowy Hydro's Discovery Centre (SHDC). This leaves Cooma along with Sydney as the only cities/towns with more than one visitors centre. The JCC considers the freeing up of the monies needed to service this centre would assist TSM's administration needs and possibly give TSM the resources to service the regions complete tourism information requirements.	This comment is disappointing and is mis- informed. Council is not averse to criticism of the Cooma VIC or new ways of doing things however the issue at the time was that funds had already been committed for an upgrade of the existing centre. The SHDC is not a VIC nor would TSM be able to offer the services of a VIC if funding was redirected to it.	No	

9.1.5 SNOWY MONARO DESTINATION MANAGEMENT PLAN

ATTACHMENT 3 ISSUES RAISED IN SUBMISSIONS AND RESPONSE

Subject	Issues raised in submission	Response	Change to DMP Recommended	TRC Comments
	Game Changer Four All villages and smaller townships should have a tourist information location (kiosk)which will provide additional local information and compliment the CVCs	This could be investigated further but would only be possible at current visitation levels if these were unmanned.	Possibly to target specific investigation of this but is presently covered in action recommending visitor servicing strategy.	
	Page 37: Cooma VIC really needs to be open longer hours and weekends.	Noted. This community sentiment is well known. The VIC is open weekends. Open to review if regional tourism is growing and Council open to additional costs.	As above	
Fishing	Trout fishing has been a backbone of the region for over 100 years and while today, it is broadly acknowledged for its contribution, yet it is in disarray. It is a great example of what is wrong and what needs to be done overall. The audit of tourism and focus only lists Adaminaby as involved in fishing! Yet Jindabyne home to the Hatchery, Cooma and Berridale the latter where we are and the number 1 destination for trout fishing in NSW is ignored, why? This is an example of how this activity needs to be brought back into focus, while the plan suggests this is a project of medium priority. It already exists and likely to generate	This raises some good points. Council has now completed a study into the impacts of recreational fishing in the region and what can be done to improve/support its growth.	The continued role of fishing in supporting local tourism should be more prominent in the DMP.	Yes now added

9.1.5 SNOWY MONARO DESTINATION MANAGEMENT PLAN ATTACHMENT 3 ISSUES RAISED IN SUBMISSIONS AND RESPONSE

Subject	Issues raised in submission	Response	Change to DMP Recommended	TRC Comments
	greater returns sooner! As is the potential for farm stay. Both are directly targeting conversion of "day trip into a stay trip" and benefits that accrue would be significant.			
	The local inland fishing industry for lakes and rivers - would like to see greater emphasis placed in the DMP on it being recognised as a family activity and an adventure experience. Amongst our members we have a variety of shops, lodges, boat charter operators, guides and trout hatcheries that only operate in this field and therefore we feel it needs greater recognition and coverage.	As above	As above	
Funding for tourism	The funding is more complex and while supporting some levy the number of businesses will limit the quantum of funds raised, especially when combined with TSM and Chamber fees. In the NSW context and even nationally regional benefits spill over into their domains so their support needs to be evaluated and pursued after all a national destination benefits all.	Noted. Complex issue and not easily resolved.	No – issue already acknowledged in DMP	
	JCC would also be interested to see further expansion in the DMP on securing significant marketing funding for TSM in line with other major destinations. This could be through SMRC means as illustrated in the report by Noosa Tourism or as recommended by our local member, through	Noted. As above.	Noted. As above.	

Subject	Issues raised in submission	Response	Change to DMP Recommended	TRC Comments
	securing part of the revenue collected by			
	Kosciuszko National Park (KNP)			
	that goes back to service the whole state.			
	The next point I would like to address is the focus on	Noted. Points to	No. This issue is	
	Tourism Snowy Mountains. While the structure is	fundamental issue of clearly	already acknowledged	
	logical, TSM requires a complete makeover not just	defining the roles each	in the DMP.	
	more funding. TSM makes no effort to know what	significant player has in the		
	business operate in the region unless they are	region.		
	members, TSM actively promotes outside			
	businesses against local businesses unless they are			
	members (take a look at the rental cars			
	recommendation). TSM's recent recruitment of			
	directors advertised for skills based positions, then			
	in interviews asked only questions about marketing,			
	not about say strategic planning, policy, finance etc.			
	as such the new directors were not chosen against			
	the identified criteria of skills based positions. This			
	might sound like sour grapes but it is imperative			
	that the organisation tasked as owning snowy			
	mountains tourism is effective, impartial, locally			
	focussed and above reproach. On page 28:			
	"(TSM) Their role includes all aspects of marketing and working with stakeholders" TSM			
	should not be a member based organisation. This is			
	a conflict of interest if they are the key tourism			
	organisation for the region. In terms of			
	stakeholders, these needs to be better defined, isn't			
	any organisation providing a unique and required			
	service to tourism a stake holder rather than just			
	the well known and large organisations?			

ATTACHMENT 3 ISSUES RAISED IN SUBMISSIONS AND RESPONSE

Subject	Issues raised in submission	Response	Change to DMP Recommended	TRC Comments
Tourism experience	I endorse that the "experience" factor is the key to our region. For tourists to fully appreciate & become regular return visitors, a destination must offer inclusion & participation - a feeling of personal ownership - an escape to a second home. We need to create a special atmosphere & provide activities that are unique, stimulating & emotional but we must encourage them to experience & understand local culture, or tourism will erase what makes our place special in the first place. We must acknowledge that there is a disparity between seeking business from tourism but then eradicating what was initially special. This is most important in the smaller towns & villages. So Tourism Snowy Mountains must be aware of the difference between "snow tourism" & "escape to the country" type tourism that exists in our region. We developed for Charlotte Pass the "Island in the Snow" concept to identify the unique relaxed & remote character of the resort in comparison with the other centres - it worked - it persists & they keep coming.	Noted. Tourism experience and its importance is sufficiently recognised in the DMP at present.	No	
Branding	Our "Brand" needs to encourage that "special place" feeling. A brand is not a sign - it is a Feeling. Our isolated areas can become a drawcard for those wishing to escape the plasticity of the city. Our drawback can become our appeal & an advantage.	Noted. See below.	No	

Subject	Issues raised in submission	Response	Change to DMP Recommended	TRC Comments
	I believe Tourism can reinvent our region especially the small towns & villages that have been suffering from a lack of infrastructure. "Snowy Mountains" conjures up pictures of freshness, cleanliness, invigoration & rejuvenation - unique in NSW. SELL THE FEELING. JCC applauds the DMP's vision to become Australia's nature adventure destination and its recognition of the importance of the brand "Snowy Mountains". In previous years, TSM had a positioning statement attached to the brand "Australia's High Country". It positioned the brand to have the highest attractions, points of interest etc. in its tourism marketing such as Australia's highest ski resorts, the highest mountain, the highest towns, lakes, trees, alpine fauna etc. Could this positioning statement be looked at again to be incorporated with our brand and written into the DMP if suitable? Our brand "Snowy Mountains" is one of our best assets in its identity and recognition and TSM is the organisation that markets it best.	Agreed that there would be a benefit from adding 'Australia's High Country' as a tag line attached to the Snowy Mountains branding. We also see value in the broader Monaro being able to better identify with this as well as it matching the entry signs to the region.	Yes.	Yes
	The JCC strongly questions the ethos of SMRC being in tourism management, other than to contribute to its administrative funding from dropping what could be perceived as outdated structures as Visitor Centres and Tourism Officers.	Not a very constructive comment.	No.	

Subject	Issues raised in submission	Response	Change to DMP Recommended	TRC Comments
Tourism Training	When the Kosciuszko Plan of Management was developing about 13 years ago it stipulated summer development for Charlotte Pass & Perisher & still does. This would certainly benefit our Shire. A couple of years ago I suggested to the present CPV Co that perhaps the Kosi. Chalet Hotel could become a summer International Hospitality School or, a university school for environmental, biological, botanic, geology etc studies. If they are not interested perhaps one of the Perisher hotels might be. Maybe we could have both schools? - maybe elsewhere in the Shire? - maybe one of the European schools would like a summer school here eg the renowned Klesheim School of Tourism & Hotel Management in Salzburg.	Addressed to a degree already in the DMP.	Add more actions in relation to this	Yes. Add support to recent Govt. announcements. Hospitality school action included.
	The State Government's recent commitment of \$7M for an Education Precinct including TAFE & CUC, illustrates the belief that labour and associated hospitality skills are essential to a major tourism destination in a seasonally affected town such as Jindabyne. This has not been recognised to a sufficient degree within the DMP and should be addressed	Agree that tourism sector skills development is important.	As above.	
Bombala	The suggested development of one of the hotels is an essential part of the Hub. This would provide quality accommodation, dining experience & perhaps a retail outlet allied to the Hub activities &	Noted.	No	

Subject	Issues raised in submission	Response	Change to DMP Recommended	TRC Comments
	expansion of local industries - add-on products & niche markets. An event I would like to see is an Autumn Festival.	Noted.	No	
	Bombala is stunning in Autumn & it could be tied in with garden tours & related w/shops encouraging longer-stay visitation.			
Rail Trail	We must urgently support the Rail Trail & Canberra to Eden initiatives. They are crucial to our future sustainability & our Destination Management plans.	Recognised sufficiently in the DMP at present and a feasibility study now underway.	No	
Heritage	We should seek the funding for a Heritage Interpretation Strategy. Heritage, History & Culture are major drawcards & we have them in abundance throughout the Shire.	Noted.	No	
	The NSW Government's recent commitment to the Jindabyne Heritage Committee of \$95k to begin design and planning of a Heritage Centre (which should incorporate Cultural as well as Arts) should be recognised in the DMP. These are valuable and valid Tourism opportunities and should be recognised along with Aboriginal Heritage. Aboriginal History has long been recognised in previous Tourism Reports and according to Aboriginal Tourism experts. The Snowy Mountains is often seen as second only to Uluru as its significance to the Aboriginal religious culture. The DMP has failed to pick up this important fact and it	Noted.	Added to the actions list.	

Subject	Issues raised in submission	Response	Change to DMP Recommended	TRC Comments
	should be addressed. Game Changer Ten Our Heritage Past Include local Museum's - e.g. Snowy Scheme Museum Adaminaby, Cooma Goal Museum	Noted.	No	
Format of the DMP	The numerous "game changers" and the extensive action list, is too daunting a task for any organisation, whether it be SMRC or Tourism Snowy Mountains (TSM), to undertake without a timed horizon for outcomes. Therefore we think a timeline needs to be established so that the action plans are realistic and achievable, and their successes are notably recognised by the tourism stakeholders.	This is a good point.	Add a timeline/priority list to the DMP.	Yes. Done. Will need to do this in conjunction with stakeholders.
Jindabyne	Restoring Jindabyne's past reputation for having a fun and lively night time economy; This should be year round rather than only in the winter months.	Noted. This is covered more generally in the DMP at present with Game Changer 13.	No	
	The JCC will be looking to build on more tourism product in the future. It also has a long term goal of building partnerships with Snowy Hydro and Canberra Embassies to have the lakeside path be a monument to the 100,000 foreign workers that came to the region to build the Snowy Mountains Scheme. This has already begun with the Irish community erecting three small remembrances to	Probably too specific to be included in the DMP and implications not fully thought through from Council's perspective.	No	

Subject	Issues raised in submission	Response	Change to DMP Recommended	TRC Comments
	their history in Banjo Paterson Park. The Italian Embassy has been contacted by local resident Tommy Tomasi to start their history. Recognition that Jindabyne does need to develop a strong "Tourism" product that is aligned to the Snowy Mountains brand.	Noted.	No.	
Local food	Local and fresh produce with Snowy Mountains branding served in our food establishments. This covers a huge range of products ranging from Snowy Mountains beef and lamb, local venison, local baked cookies (Snowy Mountains Cookies), schnapps, vodka and gin (Wildbrumby Distillery), beer from our two local breweries (Jindabyne Brewery and Chuck Hahn's Kosciuszko Pale Ale), goats cheese, local range eggs and poultry, honey, jams, chives and wines, wild trout (Eucumbene Trout Farm) and pates. Monaro wool needs to be included in our clothing stores in the same manner as Toorallie wool used to be.	Totally agree the more local produce we can get served up in restaurants the better. DMP addresses this issue already.	No.	
Mountain biking/cycling	The multi use and shared path around LakeJindabyne has been a JCC goal since it was the mainfeature of the 2011 Jindabyne Action Plan. JohnBarilaro's commitment of \$11 million grant will seethe JCCs goal coming to fruition shortly. The trailwill provide another link to communities on the lakeforeshore as well as an epic tourism trail. Linking	Noted.	No	

Subject	Issues raised in submission	Response	Change to DMP Recommended	TRC Comments
	the Communities to the Resorts in Crackenback Valley.			
	Game Changer Eight Inclusion of the proposed lake Eucumbene Shared Trail (50km) to the Trails Masterplan	Agree that this possibility needs to be acknowledged and further investigated as part of an overall regional MTB Strategy.	Possibly add acknowledgement of this idea to the DMP subject to further feasibility/strategic work.	Yes
	The Jindabyne Cycle Club submission	This was a really good submission – well written and constructive. We agree there is more consideration needed for road cycling in the region and especially Jindabyne.	Consider how road cycling tourism could be better acknowledged and improved in region.	Yes
	The Monaro Rail Trail submission	Supportive of the plan and covered by game changer 10.	No	
Events	JCC also has a goal to have a minimum of one major event each month such as The Flowing Festival; Lake Light Sculpture; L'Etape Australia in Jindabyne. JCC is working with such groups as Jindabyne Bike Club and other local sporting and cultural groups to achieve this aim.	Noted. Will be more specifically looked at in an Events Strategy.	No	
Transport/Touring routes/drives	Note the importance of the Alpine Way since its the road was sealed in the late nineties. Hence its name as the Kosciuszko Alpine Way to signify that it passes the highest point on the continent. Its	It would be very difficult for the Alpine Way to overcome its practical problems in this regard – winding, narrow	No	

ATTACHMENT 3 ISSUES RAISED IN SUBMISSIONS AND RESPONSE

Subject	Issues raised in submission	Response	Change to DMP Recommended	TRC Comments
	prominence as a major transport link betweenSydney and Melbourne and as a major touringroute. Passing through the Snowy Mountainsprincipal towns; it should be given greatersignificance in the DMP particularly as a scenicalternative to the Hume Highway. The JCC wouldlike to see major sign posting at Goulburn andAlbury/Wodonga and a partnership establishedwith a major bus company such as Murrays for asubsidised daily service between Albury andCanberra. The JCC's opinion is that this would be amajor necessity if one of the DMP's stated aims isto create a backpacker market in the region.Game Changer TwoThe Proposed upgrade of sealing of the BobeyanNamagi Way) from Canberra to Adaminaby andCooma will provide a more accessible link to thenorthern end of the Snowy Mountains and to theSnowy Monaro as a whole.There is opportunity for the Adaminaby Airfield tobe included	road, not passable and/or chains required in winter. Idea not supported as a major transport link but supported as a scenic drive during non-winter seasons. Funding announced to seal Bobeyan Road to border as election promise. Implications of this for tourism aren't well understood. Probably need to research/wait and see changes to visitor numbers around the area.	Could acknowledge Bobeyan Road and airfield in DMP but defer detailed consideration to the transport and access strategy.	Yes to Bobeyan Rd Airfield not a priority that will impact tourism numbers
	Game Changer Nine Drive Tourism Touring memories Bobeyan Namadgi Way Snowy Mountains Highway Museum Trail	This is an important issue but specifics need to be looked at in a transport and access	Included in a general sense and can be further investigated.	Yes. Can add Berridale tourism support services to tourism

9.1.5 SNOWY MONARO DESTINATION MANAGEMENT PLAN ATTACHMENT 3 ISSUES RAISED IN SUBMISSIONS AND RESPONSE

Subject	Issues raised in submission	Response	Change to DMP Recommended	TRC Comments
	 Page 31, access and circulation, specifically bullet point 2 and 3. The airport is already serviced by Snow Alliance and Snowy Mountains shuttles and Alpen Auto Rentals delivers cars to the airport by prior arrangement. No mention of this is made, no engagement with Alpen Autos or any other provider was conducted as far as I am aware. At Alpen Autos our life blood is tourism, we would like nothing more than to have a strong presence at the airport and more people flying into the airport and picking up cars rather than flying into Canberra. No engagement has happened with us, no discussions at all. There is a real opportunity for year round tourism from people with the financial capacity to fly in and drive to the designated tours and drives etc. These are also people likely to buy art etc. Page 32; "Support transport linkages" Alpen Auto Rentals is a struggling local business providing a unique local transport linkage, can anything be 	Noted.	Recommended There should be some better knowledge or articulation of tourism support services in the DMP.	focus table
	done to support us? Can we be more involved in any relevant discussions and planning? Page 41: Berridale is also uniquely home to the major transport linkages, Alpen Autos, Snow Alliance and Snowy Shuttles as just the start.			
Tourist safety	The major gap in the discussion is support services for tourists when things go wrong. We are a distance challenged and distance risk area. Take for example last Sunday evening where the NRMA	This is a really good point and easily forgotten from a visitor experience point of view	Needs to be recognised in DMP.	Yes. Add to section on improving visitor servicing

ATTACHMENT 3 ISSUES RAISED IN SUBMISSIONS AND RESPONSE

Subject	Issues raised in submission	Response	Change to DMP Recommended	TRC Comments
	attended a family with a very young baby near the equestrian centre who were stranded and at 7.00pm picked up a rental car in Berridale via a lift from the NRMA, or the family who's car was damaged in Thredbo carpark (same day), again were stranded and had a rental car delivered (to Thredbo) to get them home to Sydney. I mention these examples as they will be relevant to points later. More broadly though unless support services such as NRMA, emergency accommodation and emergency transport, whether taxi or rentals cars, are available and accessible, the region will be known as a risk for tourists as much as a destination. Also, locally based services are imperative as, for example, Hertz will not deliver cars to Thredbo and will not open at 7.00pm.			
Michelago	MRCA submission	Agree with the 50km from Canberra CBD acknowledgement. Agree add Tinderry's to attributes section on p.40 and agree that better access, promotion, user friendliness to Tinderry mountains is important.	Amend DMP to address. Amend DMP to address.	Yes Yes
		Don't agree with Ryrie Street linkage – not an issue for DMP more a development	No	

Subject	Issues raised in submission	Response	Change to DMP Recommended	TRC Comments
		issue for Michelago to be covered by Land Use planning.		
		Agree with point above gateway/entry point beautification.	Add as a specific DMP action.	Yes
		Agree there are some significant heritage aspects to Michelago but probably don't warrant a specific change to the DMP.	No	
Ski Resorts	Perisher submission	Given p.48 of the DMP it's difficult to understand why Perisher think that it isn't properly valuing the winter ski tourism. Agree that Council should be more involved with the resorts, NPWS & RMS on Jindabyne regional issues.	Make acknowledgement of the significance of the winter tourism product and its uniqueness for our region more prominent.	Yes
General	Game Changer Five Reference to Adaminaby, Angler Reach, Old Adaminaby and Providence Portal.	Noted	Include under the Adaminaby section in the table on p41.	Yes
	Game Changer Seven Lake Eucumbene needs to be included in this section, after all it is 5 times larger than Lake Jindabyne	Good point	Lake Eucumbene needs to be incorporated. This Lake is clearly the fishing hotspot.	Yes

Subject	Issues raised in submission	Response	Change to DMP Recommended	TRC Comments
	Actions Include references to Adaminaby Airfield Projects Revitalise Lake Jindabyne AND Lake Eucumbene Consider Bobeyan Namadgi Way into Alpine Way Touring Route Give greater emphasis to Museums and Heritage Give greater emphasis to the Natural Environment (including but not exclusive to Yarrangobilly Caves, Blue Waterholes)	Noted. Most are already addressed in other comments.	Addressed elsewhere.	
	Broadly speaking the report is positive, well written and addresses the right areas. It misses a couple of things, 1) It underestimates the size of the summer holiday period now, but perhaps that's because 2018/19 was larger than 2017/18. 2) The distinct flaw with the focus on winter versus summer is that for much of what is talked about to succeed, such as night time economies, cafes etc open year round, is that we need a year round economy, a "365" economy in order for businesses to be able to stay open. It also affects support services that require significant infrastructure to cater for the winter and other holiday periods, but have to carry that infrastructure year 'round.	Noted	No	
	On page 22: "The challenge for the region is that there is currently insufficient compelling product and experiences to attract a stronger summer visitor market"			

ATTACHMENT 3 ISSUES RAISED IN SUBMISSIONS AND RESPONSE

Subject	Issues raised in submission	Response	Change to DMP Recommended	TRC Comments
	Continually thinking of just summer and winter is too short sighted. Autumn and Spring are just as important if we are to have products and services available. My own business is clear example of not being viable just as a winter / holidays business. The infrastructure to support that has to be carried all year. Similarly, cafes and restaurants that open in winter only, will not be encouraged just to open for summer holidays, it needs to be year round tourism. We have the markets identified for that already in the report, Canberra is a weekend source, the south coast is a weekend source, some parts of Victoria are weekend sources and backpackers are 365 days a year. We need a year round strategy not a winter /strategy.			
	-On Page 22 Eucumbene is not mentioned. There is also a lot more to offer in the region than just Mt Kosciusko.	Lake Eucumbene is mentioned on p22.	No	
	-Page 31 The upgrade of Bobeyan Road will ease traffic congestion and potentially improve safety on our roads.	Noted.	No	
	Will John Barilaro's Announcement of \$1million for the main street of Cooma accommodate for extra parking? Especially for long vehicles and trailers.	This is a good point not just for Cooma but the region more generally.	Trends for boat ownership and RV ownership and implications to be	

Subject	Issues raised in submission	Response	Change to DMP Recommended	TRC Comments
	-Page 32. Again, parking. With the impending growth of Adaminaby will parking be assessed? Especially with the extra heavy haulage traffic due to Snowy 2.0 and increased bus traffic.	Again a good point.	acknowledged in DMP. The DMP should address potential impacts from Snowy 2 on tourism issues of the region both positive and negative.	Yes. Added section on Snowy 2.0
	Barry Wrenford submission	Agree with his premise regarding better promotion of outlying/wilder areas. This links to nature based themes and emphasis already in the DMP.	Incorporate where possible in DMP	
		Agree with suggestions about TV screens in the VICs.	Too specific for DMP.	

9.1.5 SNOWY MONARO DESTINATION MANAGEMENT PLAN ATTACHMENT 3 ISSUES RAISED IN SUBMISSIONS AND RESPONSE

DPC Comments & Response

 Page 5 – Change reference to Office of Regional Development to NSW Department of Premier and Cabinet 	Done
• Page 12 – Suggest additional challenge – resourcing the operational maintenance and improvements to existing infrastructure (given the impacts of weather, access, traffic volumes, remoteness of many attractions/pieces of visitor infrastructure eg lookouts and toilets)	Yes
Page 13 - the visitor statistics only account for 70% of visitation and only covers ages 15-49. Would be helpful to include over 50's segment to link with the trend identified on p18 for growth potential for this age group in camping and caravanning	Infographic is showing top 3 sources. Will check stats to look at over 55s segment
Page 19 – should this read "festivalisation" ?	Yes! thanks
Page 25 – some discussion from our team re the vision statement. The message seems sound (short, lofty ambition, precise) but perhaps a bit clunky in way the sentence has been constructed	Noted
• Page 29 – levies appear to be good option – will be interested to see what the industry feedback is.	Noted
Page 30 – Access - Should this be expanded to include improved access from the South and West to better attract the western NSW and Victorian markets.	Yes have amended text and action
Page 32 – Worthwhile to have further discussion with DPC re an accommodation strategy given the work proposed in relation to the Snowy 2.0 project.	Noted
Page 33 – Given the mention of NPWS as a major player, should there be an action around addressing planning constraints with NPWS?	Addressed in actions list.
	Done

9.1.5 SNOWY MONARO DESTINATION MANAGEMENT PLAN ATTACHMENT 3 ISSUES RAISED IN SUBMISSIONS AND RESPONSE

 Page 34 – This should read "NSW Government" rather than "Department of Premier & Cabinet". 	
Page 49 - Trails masterplan is a must.	Noted
Page 57 – Monaro Rail trail – while a great idea, this will be contentious given that there is a funded feasibility study through Transport for NSW underway to reopen the rail line then extend to Eden (also listed in multiple locations in the table on page 40-41) <u>https://www.nsw.gov.au/your-government/the-premier/media-releases-from-the-premier/canberra-to-eden-rail-line-feasibility-study/</u>	Yes noted and language around this has been softened to reflect early stages of development for trail and future feasibility work to be done.
Page 60 – great idea re anchor tenant	Noted
	Yes have added reference to Vivid
It would be valuable to include the efforts that are underway or planned re investment attraction (need identified p12) which include the identification of Snowy Mountains as one of the eight iconic locations that is being promoted by Austrade and Tourism Australia under the Regional Tourism Infrastructure Investment Attraction Strategy. This commitment to the location continues to 2021.	Yes have included reference to this in the visitor economy section
The Action Plan is a good summary – how will the lead and estimated investment fields be populated?	In consultation with Council and TSM, following public exhibition (these columns will be removed for public exhibition.
The document is strong overall. It is comprehensive and highlights where additional work should be completed. Will there be additional guidance provided on the tourism governance that is mentioned briefly on p28	Additional detail has been added to the Governance section.

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Record No:

Responsible Officer:	Director Environment & Sustainability
Author:	Community Development Planner and Projects Officer
Key Theme:	1. Community Outcomes
CSP Community Strategy:	3.1 Develop, maintain and promote safe spaces and facilities that are enabling, accessible and inclusive for all
Delivery Program Objectives:	3.1.1 Public and community spaces are regulated and managed to be safe and equitable for all abilities
Attachments:	1. Proposed Disability Inclusion Action Plan implementation for 2020 financial year

EXECUTIVE SUMMARY

This report outlines actions within the Snowy Monaro Regional Council *Disability Inclusion Action Plan 2017 – 2021* which are proposed for implementation in 2020.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council receive and note the information in the report and support the operational implementation of the proposed 2020 actions.

BACKGROUND

All NSW Councils are required to develop and implement a Disability Inclusion Action Plan under the *Disability Inclusion Act 2014*. The SMRC *Disability Inclusion Action Plan 2017 – 2021* (DIAP) outlines Council's 40 current strategies for supporting inclusion and lists a further 34 actions for Council to undertake in order to continue building a more inclusive and liveable community.

Implementation of the 40 existing strategies and 34 future actions continues to move forward, both in Council's day to day operations and by way of specific projects and initiatives. Of the 34 identified future actions, 13 have been completed and a further 4 are in progress.

Many of the actions which are considered completed or in progress have ongoing implementation – they have become "business as usual" and continue to provide increased inclusion and participation. Examples of this include the webcasting of Council meetings and the introduction of inclusive award categories in the Snowy Monaro Business Awards.

This report recommends 10 actions for implementation in 2020 (see attached), along with the completion or continuation of those currently in progress.

The proposed actions have been chosen based on criteria including timing identified in the DIAP, capacity of current staff teams, achievability within identified timeframe, and impact on community.

In summary, the proposed actions for 2020 include:

- The development of Inclusive Community Events policy and procedures
- The development of a regional Pedestrian Access and Mobility Plan (PAMP)
- A proposed small grant program for businesses seeking to improve physical access to premises
- The development of resources targeted at local business which promote the social and economic benefits created by providing improved access to their services
- Improved access to Council's offices and communication systems
- Advocacy to NSW Government for increased and improved transport, health and education services
- A community education campaign which focuses on the social and economic impact of meaningful employment of people with disability within Council's workforce

QUADRUPLE BOTTOM LINE REPORTING

1. Social

The successful implementation of the DIAP will lead to a more inclusive and welcoming community for all people, in particular people with disability. Completing the recommended actions will increase the social participation of people with disability by providing both physical and abstract connections to the community, and will provide opportunities for the wider community to become more disability aware.

Failing to deliver on the DIAP will increase the barriers to participation for people with disability. The DIAP presents Council with the opportunity to not only include, but to celebrate and value the contributions of people with disability.

2. Environmental

It is expected that there will be improvements to the built environment as a result of implementation of these recommendations. These impacts will provide a positive benefit to people with disability and others with mobility issues, such as older people and parents using prams.

3. Economic

Successful implementation of the recommended actions will lead to increased economic participation for people with disability by reducing barriers to employment and creating effective community partnerships which support the development of improved education and employment pathways

The DIAP includes resourcing strategies for each identified action. In the majority, each action is resourced via existing operational budgets. Any action which requires additional resourcing is supported by either an application for grant funding, or a request through quarterly budget reviews for additional budget funds to be made available. The ten proposed actions in this report include two actions which would potentially require additional funding.

4. Civic Leadership

The implementation of the DIAP is an opportunity for Council to rise to the challenge of being a community leader in inclusiveness and equitable access. Council has the foremost responsibility

for improvements to public facilities and any lack of action in this area has a detrimental effect on people who have disability.

The proposed actions encourage Council to take a forward facing position in making or advocating for improvements which will benefit people with disability. The proposed actions place people with disability in the role of experts of their experience and encourage the development of positive community attitudes and improved physical facilities across the region.

By taking a leadership role, Council has the potential to influence other parts of the community to develop more positive and inclusive behaviours as their standard operating practice.

Proposed Disability Inclusion Action Plan implementation for 2020 financial year

	Strategy	Action	Outcome	Responsible Manager	Resourcing Strategies	Annual KPIs
1	Develop policy and procedures for inclusive community events.	 Develop a policy on Inclusive Community Events. Develop procedures that help staff to implement inclusive community events, for example: An event site access audit checklist. Hire accessible equipment such as portable accessible toilets where a site has no accessible toilets or accessible pathways to key event facilities. Provide disabled parking and accessible drop and ride areas. Include information on access in event promotion. Promote events in accessible formats. 	Events are inclusive. People with disability have opportunities to participate in community life and connect with others in their community. Inclusive events promote visibility and acceptance by the broader community of people with disability as they participate in daily activities.	Economic Development & Tourism	Operational	Number of event access audits completed. Number of audit recommendations implemented
2	Consult with the community on the development of a Regional Pedestrian Access and Mobility Plan (PAMP).	Conduct a community engagement process in the development of a four year Regional PAMP, which aligns with Council's delivery plan.	Identifies areas of high use by people with disability, the elderly and parents with prams and assign priorities for	Asset Management & Engineering Services	One off engagement process resulting in a four year	Regional Pedestrian Access and Mobility Plan (PAMP) produced.

9.1.6 PROPOSED DISABILITY INCLUSION ACTION PLAN IMPLEMENTATION FOR 2020 ATTACHMENT 1 PROPOSED DISABILITY INCLUSION ACTION PLAN IMPLEMENTATION FOR 2020 FINANCIAL YEAR

	Strategy	Action	Outcome	Responsible Manager	Resourcing Strategies	Annual KPIs
		Continue to revise the PAMP in response to community feedback through the customer complaints system. Implement a checklist to ensure consultation extends to people with disability (& other target audiences). Develop a Regional standard process for prioritising the provision of pedestrian infrastructure.	works. Reflects the specific needs for access and mobility of people with disabilities, the elderly and parents with prams. Improves access and mobility to key services and facilities and connectivity between key destinations.		program to align with delivery plan.	Community engagement with target audiences held. # complaints from customer complaints system on pedestrian infrastructure
3	Prepare a report to Council proposing a small grant program to support local businesses with minor modifications to improve disabled access to and within their premises.	Prepare a report for Council's consideration on a proposal to establish a small grant program for minor improvements to disabled access to, from and within local business premises. The report would propose Council funding up to \$2,500 per applicant - applicants would match funding on a \$ for \$ basis, as a minimum. Create grant eligibility criteria, application and selection process.	Promotes access and mobility within local businesses for people with disabilities. Provides people with disabilities with access to a broad range of services and facilities and to improve their participation in community life. Assists local businesses to expand their reach.	Economic Development & Tourism	50% Council Budget bid for additional funds 50% matched by businesses	Report prepared for Council proposing a small grant program to support local business with minor modifications to improve disabled access to and within their premises.

9.1.6 PROPOSED DISABILITY INCLUSION ACTION PLAN IMPLEMENTATION FOR 2020 ATTACHMENT 1 PROPOSED DISABILITY INCLUSION ACTION PLAN IMPLEMENTATION FOR 2020 FINANCIAL YEAR

	Strategy	Action	Outcome	Responsible Manager	Resourcing Strategies	Annual KPIs
4	Provide small businesses with information and educational resources to improve access.	 Provide small businesses with information and educational resources to improve access, E.g. Good Access is Good Business Guide, Small Business Access Self-Assessment Guide, and The Tradie's Guide to Good Access. Place these resources on Council's website and promote them to businesses. 	 Provides local businesses with information and tools to improve access to their business. Assists local businesses to expand their reach to people with disabilities, the elderly and parents with prams. Improves access to goods and services for people with disabilities. 	Economic Development & Tourism	Operational	# and range of educational resources to improve access provided on Council's website
5	Improve access to and within the Snowy Monaro Regional Council Office in Cooma & Berridale	Improve access to and within the Snowy Monaro Regional Council Offices in Cooma and Berridale	Improves access to Council's services by people with disabilities.Reduces physical barriers to employing people with disabilities.Improves access to Council meetings and participation in Council's decision making	Facilities Management	Budget bid for additional funds	Works completed to improve access to and within the Cooma and Berridale Council Offices

9.1.6 PROPOSED DISABILITY INCLUSION ACTION PLAN IMPLEMENTATION FOR 2020 ATTACHMENT 1 PROPOSED DISABILITY INCLUSION ACTION PLAN IMPLEMENTATION FOR 2020 FINANCIAL YEAR

	Strategy	Action	Outcome	Responsible Manager	Resourcing Strategies	Annual KPIs
			processes of people with disabilities.			
6	Advocate for increased accessible public transport	Advocate to Transport NSW and local bus companies to increase bus services within the Region. Advocate to Transport NSW to partner with SMRC Community Transport Service to connect Bombala and Nimmitabel with the Snowy Mountains Hwy bus route if appropriate	Provide the transport disadvantaged with increase connection from rural townships to larger Centres including Canberra, Cooma and Bega.	Economic Development & Tourism	Operational	Advocacy to Transport NSW completed.
7	Communicates with the community in a variety of ways.	Explore the capacity of Council's telephone system to support technology held by customers who are hearing or vision impaired.	Enables communication on Council business with people with hearing or vision impairments.	Governance	Operational	Decision made on capacity for phone system to support assistive hearing and vision technology.
8	Deliver a community education campaign highlighting the contributions made to the Council workplace and the resulting outcomes for the community.	Identify people with disabilities working within Council and seek their participation in a community education campaign that promotes employment for people with disabilities.	Provides factual information and positive experiences and outcomes of employing people with disabilities. Encourages employers to consider employing people with disabilities.	Economic Development & Tourism	Operational	 # of articles placed on Council's web and Facebook pages. # of articles in print media

ATTACHMENT 1 PROPOSED DISABILITY INCLUSION ACTION PLAN IMPLEMENTATION FOR 2020 FINANCIAL YEAR

	Strategy	Action	Outcome	Responsible Manager	Resourcing Strategies	Annual KPIs
9	Advocate to other levels of Government for increases to and improvement in service provision.	Advocate to NSW Health for increased services to operate at the Snowy River Health Centre in Jindabyne. Advocate to NSW to implement the recommendations in the Health Needs Assessment completed prior to the development of the Centre. Services included community nursing, podiatry, mental health services, counselling, a medical script filling service, paediatric health services, physiotherapy, occupational therapy, speech therapy, and audiology.	Provides access to health services that are targeted towards the needs of people with disabilities living in Jindabyne and surrounds. Decreases travel and accommodation costs associated with attending health services in Canberra and Sydney.	Community Support Services and Aged Care.	Operational	KPI: Advocacy completed. Statistics: Number and range of outreach services operating at the Snowy Monaro Health Centre in Jindabyne.
10	Advocate to other levels of Government for increases to and improvement in service provision.	 Advocate to NSW Education for increased support for children with disabilities in Jindabyne Central School, for: Increased disability support staff; Learning support staff; Increased disability support funding and resources. 	Provides access to education in a way that meets the needs of children with disabilities attending Jindabyne Central School.	Community Support Services and Aged Care.	Operational	KPI: Advocacy completed. Statistics: Number and range of resources for students with disabilities increased to Jindabyne Central School.

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Record No:

Responsible Officer:	Director Environment & Sustainability
Author:	Youth Officer
Attachments:	1. August Youth Council Minutes

EXECUTIVE SUMMARY

The Youth Council met on the 6th of August 2019 in Cooma. The minutes are presented for Council to consider and adopt.

OFFICER'S RECOMMENDATION

That Council receive and note the minutes of the Youth Council meeting held on the 6 August 2019.





Youth Council Committee Minutes

Address: The Hub Youth Centre, 39-41 Vale Street, Cooma NSW 2630 Date: 06.08.19 Time: 10:07

Minute Taker: Olivia Weston – Youth Council Secretary

Present

Position	Member (Name)	Present/Apology
Chair	Councillor James Ewart	Present
Youth Council Mayor	Zara Farrell	Present
Youth Council Deputy Mayor	Will Wright	Apology
Youth Council Secretary	Olivia Weston	Present
Publicity Officer	Rylie Marks	Apology
Youth Councillors	Josh Abrokwah, Pippa Bright, Molly Robinson, Lani Holfter, Jake Barnes, Alex McMahon, Teearna Ribeiro – Davis, Georgia Pond, Katie Farrell	Present
Council Staff (non-voting members)	Mel Sass, John Graham	Present

1 Opening of the Meeting

Councillor James Ewart opened the meeting in at 10:07 am.

2 Apologies

An apology for the meeting was received from Youth Councillors Joshua McMahon, Georgia Knowles, Will Wright & Rylie Marks. Katie Farrell and Georgia Pond arrived late at 10:16 am

3 Adoption of Previous Minutes

Minutes of the meeting held on 4th June 2019 are confirmed as a true and accurate record of proceedings.

Carried. All in Favour.

4 Business Arising from Previous Minutes

4.1 Youth Mayor Zara Farrell drafted a letter to Mike Kelly asking him to honour the election promise

to fund a Headspace in Cooma. Letter was forwarded by mail and electronically to his office.

5 Correspondence

In:

- Council Resolution 256/19 Endorsing the Youth Councils response to MP Mike Kelly regarding Headspace
- Council Resolution 255/19- Endorsing the Snowy Monaro Youth Strategy to go out on public exhibition for 28 Days
- Councillor John Castellari Notice of Motion.

Motion – That the discussion regarding this correspondence is deferred to General Business Not on Notice. Carried. All in favour.

Out:

- Letter to MP Mike Kelly, electronically and via mail
- 6 Reports
 - 6.1 Youth Mayor Tabled
 - 6.2 Publicity Officer Nil Tabled
 - 6.3 Secretary Tabled
 - 6.4 Youth Development Officer Tabled
 - 6.5 Chair Tabled

Motion: That the Youth Council accept the reports as Tabled. Carried – All in favour.

7 Presentations

7.1 TAFE NSW

- Sam Browne, a TAFE Student, spoke about TAFE as an education pathway for young people and discussed is journey from school to TAFE.
- Discussion regarding available courses, including T-VET, ESBAT and TAFE Digital.

ATTACHMENT 1 AUGUST YOUTH COUNCIL MINUTES

- Youth Council discussed coordinating a TAFE information project in an effort to increase knowledge about pathways to TAFE.
- Youth Council were asked for feedback from TAFE staff about how to communicate better with young people in the region.
- Action Mel Sass to liaise with TAFE on draft consultation survey.

Action –Youth Council to provide feedback and distribute through schools.

Action – Youth Council Secretary to ask Youth Council via email for TAFE awareness day ideas.

8 General Business

8.1 Stronger Country Communities Funding- Round 3

Youth Development team provided an outline of the SCCF Round 3. 1.2 million dollars allocated for youth specific projects in the region. Youth Development Officers asked for feedback on 4 proposed Council projects and one external Council project:

- 8.1.1 'Rolling Hub'
 - Youth Development Officer John Graham provided overview of the project which would see the purchase of a trailer and vehicle to be used for youth events in villages and holiday programs.
 - Youth Council raised concerns about the feasibility of the project and the realistic impact it could have.
 - The Youth Council suggested amendments to the proposal which included procurement of a bus instead of a trailer.

Motion: The Youth Council endorse the application to the SCCF for the 'Rolling Hub' project. Not Carried. 7 against, 4 – for

Action: Youth Development Officer, John Graham to re-scope project to include costings for a bus.

Action: Youth Development Officer, John Graham to distribute re-scoped project to Youth Council for consideration.

8.1.2 Upgrades to The Hub Youth Centre, Cooma.

- Youth Development Officer, Mel Sass provided an overview of the project, which would see The Hub receive aesthetic, furniture and equipment upgrades.
- Cost has been estimated at \$180,000 but waiting for final quotes.
- Youth Council provided feedback and ideas to be included.

Motion - The Youth Council endorse the application to the SCCF for upgrades to The Hub Youth Centre. Carried. All in favour.

8.1.3 Pilot Youth Space Jindabyne

- Youth Council were provided an overview of the pilot project which include an interim youth space at a commercial property in Jindabyne and a consultant to develop a concept plan for a permanent space.
- Discussion about the Go Jindabyne Master plan and the impacts on this project.

ATTACHMENT 1 AUGUST YOUTH COUNCIL MINUTES

Motion- Youth Council support the application to the SCCF for a pilot youth space in Jindabyne. Carried. All in favour

- 8.1.4 Jindabyne Skate Park
 - Youth Council were provided the background for the project from Councillor James Ewart
 - Youth Development team provided overview of the application to SCCF
 - Concerns were raised about the costs of the project and the location
 - Discussion about why Jindabyne was the chosen location

Motion: That the Youth Council endorse the application to the SCCF to upgrade the Jindabyne Skate Park.

Carried: 7 – for, 4 – against.

- 8.1.5 Bombala Youth Booth
 - Youth Development Officer, Mel Sass provided background on the Bombala Youth Booth Organisation
 - Mel outlined that this would be made by the Youth Booth Committee and not by Council, however that Council staff would support them with writing the grant.
 - Youth Councillor, Katie Farrell from Bombala noted that she would be joining the Youth Booth Committee at the AGM and could provide feedback from the Youth Council
 - The project would be for a Youth Space in Bombala run by the Youth Booth Committee.

Motion – That the Youth Council endorse Youth Booth Committee's application to the SCCF.

Action – Youth Council to provide a letter of support

8.2 NSW Youth Council Conference Friday 13th- Sunday 15th September

• Conference held annually and is a chance to develop leadership skills and network with other Youth Councils from across NSW.

Action - Mel Sass to email Youth Councillors information of the conference.

8.3 Youth Interagency Meeting attendance

• Meeting being held August 7th at 10am and Youth Councillors welcome to attend.

8.4 Regional Youth Taskforce

• Applications open for the State Governments Regional Youth Taskforce. Youth Councillors are encouraged to apply.

8.5 UNICEF Drought Summit steering committee

• Applications open for the UNICEF Drought Summit Steering Committee. Youth Councillors encouraged to apply. All expenses paid by UNICEF

ATTACHMENT 1 AUGUST YOUTH COUNCIL MINUTES

9 General Business not on notice

9.1 Climate emergency

- Councillor Ewart provided context regarding Councillor Castellari's Motion.
- The Youth Councillors were provided a copy of the Motion adopted by Australian Local Government Association that asked federal government to take action on Climate Change.
- Youth Councillors were asked for feedback on the motion.
- Youth Council discussed climate change and its impacts locally.

Motion – That the Youth Council recognise that there is a Climate Emergency. Carried. All in Favour.

Motion – That the Youth Council endorse Councillor Castellari's Motion as tabled. Carried. All in Favour.

Action – Youth Council Mayor, Zara Farrell to draft a support letter to be tabled at the Council Meeting in support of the Motion.

9.2 Zara Farrell – Made in the Monaro

• Youth Councillor Zara Farrell outlined the Made in the Monaro have relocated and gave an overview about the group. She encouraged the Youth Council to give input to the Organisation and support projects and initiatives.

10 Project Updates

10.1 SMYC Apparel Launch

• Youth Development Officer, John Graham outlined that all of the apparel has now been received and outlined plans for a launch party in September. Details TBC.

11 Date of next Meeting

The next meeting will be held at 10:00am/pm on the Tuesday 3rd of September 2019 at Cooma Council Chambers.

12 Close of Meeting

There being no further business the meeting concluded at 12:45pm

CHAIRPERSON

DATE

(The minutes are to be signed and dated here by the Chairperson at the <u>next</u> meeting, certifying the above as a correct record.)

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9.1.8 2019-2022 YOUTH STRATEGY

Responsible Officer:	Director Environment & Sustainability
Author:	Youth Officer
Key Theme:	1. Community Outcomes
CSP Community Strategy:	1.4 Youth in the region are supported to reach their maximum potential
Delivery Program Objectives:	1.4.1 Youth of the region are engaged, supported, mentored and trained to be the leaders of tomorrow
Attachments:	1. Amended Youth Strategy
Cost Centre	2910
Project	
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

Council endorsed a public exhibition period of 28 days for the draft Youth Strategy 2019-2022 at its meeting in July (Resolution 255/19). Feedback from this process has been considered and the amended draft is attached for Council to consider.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council

- A. Receive and note the amendments to the Youth Strategy 2019-2022; and
- B. Adopt the Youth Strategy 2019-2022 as amended and attached.

BACKGROUND

The development of the 2019-2022 Youth Strategy has been a youth led process, with the Youth Council driving the community engagement process and providing the foundations which shaped the final document. The Youth Strategy provides a clear direction for Council and Council staff, particularly the Youth Development Officers and the process has afforded an important opportunity to align the youth development work carried out by the three former Shires.

The community were encouraged to provide feedback on the draft Youth Strategy, during the public exhibition period. Submissions were encouraged across the region in the following ways:

- Online, via the Your Say Snowy Monaro platform, Council's website, and Council's social media (Facebook and Instagram).
- A hard copy of the draft Strategy was made available at every Council office and the Library in Cooma and Bombala.

Record No:

9.1.8 2019-2022 YOUTH STRATEGY

- A hard copy was also exhibited at every high school in the LGA, The Hub Youth Centre and The Jindabyne Neighbourhood Centre.
- The Youth Council held informal focus groups with their peers in a school setting.
- The draft was tabled at the Monaro Combined Child Protection and Youth Interagency forum for discussion with stakeholders (youth workers, teachers, funded support services).

The exhibition period closed on Tuesday 20th of August. Data from the Your Say platform indicated that 22 individuals visited and engaged with the survey online. The Youth Councillors engaged 27 young people in informal focus groups and 5 written submissions were received via email from invested stakeholders. The Youth Development Officer considered each submission and recommends that the following amendments be endorsed by Council, before the document is adopted:

Submission	Amendment
That the map of 'Existing Council facilities supporting young people' (Page 7) be updated to include the Mobile Library.	Mobile Library bus stops added to the map, as per page 7.
That an 'Acknowledgement of Country' be provided.	An Acknowledgment of Country was drafted by an indigenous young person and 2019 Youth Councillor. The written acknowledgment has been inserted at the beginning of the document. As per attached.
That the 2019 Youth Council receive recognition for their contribution to developing the Strategy.	An acknowledgement page was inserted at the beginning of the document. As per attached.

Other submissions received during the public exhibition period commended Council for the development of a designated Youth Strategy, however required no action or amendments to the strategy.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Young people aged 12-24 represent 15.1% of the total population in the Snowy Monaro LGA. They are the future leaders, parents, business owners and workers of our communities. For the region to thrive, Council should invest in addressing the current and future needs of young people. The Youth Strategy is Council's commitment to this endeavour and by 2022, the document will have supported Council and its partners to:

- Increase access to employment, education and training for school leavers and young job seekers.
- Invest in the 'bricks and mortar' to create spaces that support and engage young people.
- Engage more young people from more townships in Councils' School Holiday Program and other recreation activities.

• Increase opportunities for youth participation in planning for growth and sustainability in the region.

2. Environmental

There are no direct environmental consequences associated with adopting the Youth Strategy, however as the Action Plan is implemented, environmental factors may arise. These would be addressed prior to be the Action being implemented and the findings would be provided to Council for consideration, as appropriate.

3. Economic

There are no direct economic considerations associated with adopting this Strategy, however as the Action Plan is implemented, the need will arise to address project costs and assess other economic impacts.

Many of the initial costs associated with delivering the Action Plan have already been accounted for in the operational Youth Development budget. Other projects will require external funding and in these instances, relevant projects would be provided to Council for consideration.

4. Civic Leadership

The way that young people grow and develop influences the adults they become, and in turn the future shape of the Snowy Monaro region. Council is best placed to support and nurture this development and has a crucial role to play in promoting, planning and providing for the needs of young people. Adopting this strategy is a step towards cementing Council's position as a leader in the provision of youth services locally. The document will become a valuable tool for building capacity with relevant stakeholders and demonstrates Council's commitment to investing in the region's young people.



SNOWY MONARO



Acknowledgements

Acknowledgement of Country

We acknowledge the Ngarigo people as the traditional custodians of land within the Snowy Monaro Local Government Area. The Youth Council pays respect to the Ngarigo people and their Elders, past present and emerging. We respect and recognise their cultural heritage, beliefs and connection with the land on which this Strategy will be delivered. We value their rich contribution to the region and recognise the strength, resilience and capacity of Aboriginal and Torres Strait Islander people. *-Rylie Jane Marks, 2019 Youth Councillor, proud Kamilaroi woman*

Other Acknowledgements

Council acknowledges the 2019 Snowy Monaro Youth Councillors for their integral role in the development of this document.

Council sincerely thanks its staff and the community members that have contributed to the development of the 2019 – 2022 Youth Strategy.

Contents

A word from the Youth Mayor	Page 2
Existing plans & policies	Page 3
About the Strategy	Page 4
Community engagement	Page 8
What young people told us	Page 9
What stakeholders told us	Page 11
Council's role	Page 12
Action plan	Page 14

Youth Strategy 2019-2022

Page 1 of 33

A word from the Youth Mayor



The engagement of youth in policy development and strategic planning is an important factor in creating enthusiastic citizens for the future. The Snowy Monaro Youth Strategy is a significant tool for promoting an open and friendly environment for young people to advocate for their beliefs, passions and perspectives. The Youth Strategy highlights Council's commitment to both the future and those who hold it. I believe strongly in the values of utilitarianism; bringing the greatest possible outcome to the greatest number of people. With over 15% of the region's population being 12-25year olds, the voice of young people is paramount to every discussion on the future of our communities. I am hopeful that this strategy provides a valuable framework to prioritise the worries, desires and passions of young people in our area.

Zara Farrell, 2019 Youth Mayor, Snowy Monaro Regional Youth Council

Page 2 of 33

Existing plans & policies

The Snowy Monaro Youth Strategy 2019-2022 is guided by existing plans, policies and laws from across all levels of government. The Strategy has been drafted to align with:

Snowy Monaro Regional Council

- The Snowy Monaro 2040 Community Strategic Plan
- Regional Economic Development Strategy 2018 – 2022

NSW State Government

- NSW Strategic Plan for Children and Young People
- NSW Youth Employment Strategy
- NSW Youth Health Policy
- Department of Family and Community Services – NSW Practice Framework

Federal Government

- National Youth Strategy for Young Australians, 2010
- National Social Inclusion Agenda 2011
- Australian Youth Affairs Coalition (AYAC) Youth Work Snapshot
- Mission Australia Youth Survey

Premier's Priorities

- 1. Creating jobs
- 2. Delivering infrastructure
- 3. Driving Public Sector diversity
- 4. Improving education results
- 5. Improving government services
- 6. Improving service levels in hospitals
- 7. Keeping our environment clean
- 8. Making housing more affordable
- 9. Protecting our kids
- 10. Reducing domestic violence reoffending
- **11. Reducing youth homelessness**
- **12.** Tackling childhood obesity



About this Strategy

We want the Snowy Monaro region to be a vibrant place for young people to live, work, study and play. 15.1% of the current population in the Snowy Monaro Local Government Area are aged between 15 and 25 years old. The number of young people is predicted to reach 3489 by 2036 (Australian Bureau of Statistics, Census of Population and Housing, 2016)

Why do we need a youth strategy?

Young people are the future leaders, workers, business owners and parents of our communities. For the Snowy Monaro region to thrive, we need to invest in our young people. This Strategy reflects Council's commitment to this endeavour.

This Strategy will provide clear direction for Council and in particular, the Youth Development Team. It explores the current and future needs of young people and takes into account barriers to community participation and how they could be overcome.

What did we learn?

Five key themes emerged during the consultation process. Young people want Council to focus on:

- 1. Education and employment
- 2. Space and place
- 3. Wellbeing and personal development
- 4. Recreation and leisure
- 5. Growth and sustainability

Council's commitment

The Snowy Monaro Youth Strategy outlines Council's commitment to build on the important work we already do in the youth sector, and our vision to cultivate communities in which young people can actively participate in social, civic and economic opportunities.

Our vision for this Strategy

By 2022, this strategy will have supported Council and our partners to:

- Increase access to employment, education and training for school leavers.
- Invest in the 'bricks and mortar' to create spaces which support and engage young people.
- Develop and promote an environment where young people are valued and recognised as the leaders of tomorrow.
- Engage more young people from more townships in Council's school holiday activities and recreation programs.
- Increase opportunities for youth participation in planning for growth and sustainability in the region.

Page 4 of 33

A snapshot of young people in the Snowy Monaro

Young people live in the **Snowy Monaro Region DEFINITION OF A YOUNG PERSON** We refer to a young person as someone between 12 & 24 3 in 20 residents are aged between 12 - 24 The youth population is concentrated in mainly 4 townships in the Snowy Monaro 1038 Young people. 14.2% of total COOMA **Cooma population** 764 Young people. 18.5% of total Jindabyne INDABYNE population BERRIDALE 199 Young people. 13.1% of total Berridale population 163 Young people. 12.4% of total Bombala population BOMBALA The population of young people is predicted to reach 3489 by 2023 aged 12-24 years were engaged in a secondary Aged 15-24 are government not engaged in school in 2016 employment or study Other education participation included: 1 in 2employed young Non-Government...... 16.3% people work in the TAFE...... 6.2 % hospitality/retail Tertiary Institution...... 6.9% industry (45.6%) Home schooling...... 1.9%

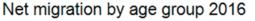
Youth Strategy 2019-2022

Page 5 of 33

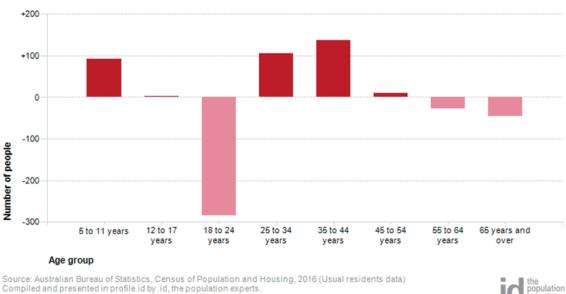


Population Migration

Between 2011 and 2016, 285 young people aged 18-24 migrated from the Snowy Monaro LGA. During the consultation process for this Strategy, we asked participants "what would keep you in the region after you finish high school". Young people told us that meaningful employment (a career), higher education opportunities and more entertainment would increase retention.







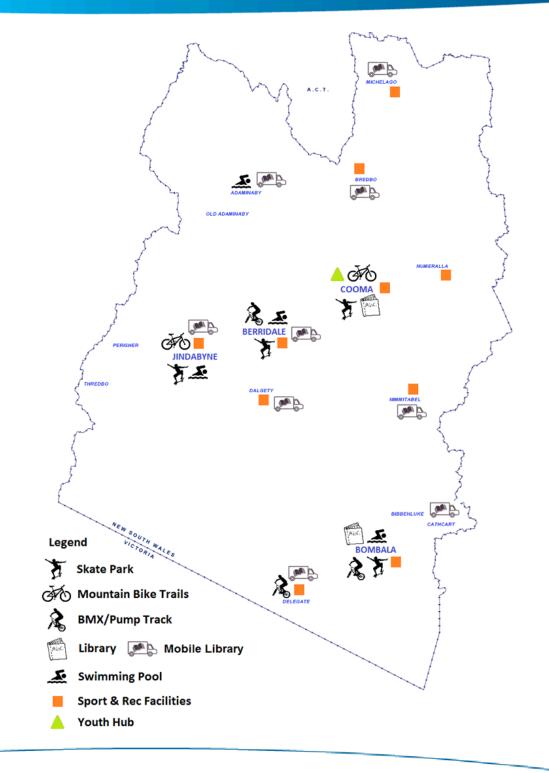
Where are young people going?

Migration data from the Australian Bureau of Statistics indicates that between 2011 and 2016, the majority of young people who left the Snowy Monaro LGA, migrated to the ACT (208 out of 285).

Top migration destinations between 2011 and 2016 for people aged 18 to 24 years				
LGA	Out migration			
Melbourne	14			
Sydney	1			
Wagga Wagga	2			
Newcastle	2			
Bega Valley	2			
Queanbeyan-Palerang Regional	2			
Wollongong	5			
ACT				

Page 6 of 33

Existing Council facilities supporting young people



Youth Strategy 2019-2022

Page 7 of 33

Community engagement



Overview

This Strategy was developed after consultation with just over 400 young people (approximately 13% of the total Snowy Monaro population aged between 12 and 24). We also consulted with teachers, parents, sporting groups, youth workers and youth groups. In total, **452 residents participated** in the consultation process between November 2018 and January 2019.

How we engaged young people Youth survey

Council staff worked alongside the Snowy Monaro Youth Council to develop a survey to assess the needs, interests and priorities of young people living in the region. A hard copy of the survey was completed by **349 young people.**

Face-to-face consultation

Youth Councillors led consultations with their peers in the school setting and Council staff followed up with a series of focus groups. Young people were also surveyed while taking part in school holiday activities. **51 young people participated in a face-toface consultation.**

Online

The youth survey was also made available on the "Your Say Snowy Monaro" platform. Participation was encouraged through social media and via the Monaro Post. Parents were the main respondents using this platform. **16 responses were received online.**

How we engaged stakeholders

The youth survey was emailed to over 100 stakeholders in the region. This included schools, TAFE, community groups, sporting clubs, health, government departments and funded youth support services. **36 surveys were returned.**

Youth Strategy 2019-2022

Page 8 of 33

What young people told us – A snapshot...

Bombala told us...

They want access to youth friendly spaces to meet with friends and to participate in organised after school activities, like art classes and dance workshops. Young people said they hear about what's happening in the community from school and their parents. They told us that boredom, bullying and mental health were the biggest issues they face and want to see Council invest in upgrades to existing facilities like the skate park and the BMX track.

"Fix the skate park so it works for scooters and BMX, no one rides skate boards anymore"

Berridale told us...

That they want more transport options to connect them with friends in Cooma and Jindabyne. Young people in Berridale want to see more outdoor activities and adventure sports. They want to see the community hall upgraded with airconditioning and better outdoor lighting.

"The new park is cool, but we need something outdoors for older kids to do. Like rock-climbing"



Cooma told us...

They want to see more shops which cater to their needs so they don't need to shop online or travel. Young people thought Council should focus on upgrading existing assets, such as the skate park and the walking track along the Cooma Creek. Many voiced concerns about climate change inaction and limited access to arts and cultural activities. Lack of employment opportunities was recognised as a barrier to keeping young people here after high school.

"The creek has so much potential to be a beautiful part of town but there's so much rubbish and nowhere to sit just and hang out"

Jindabyne told us...

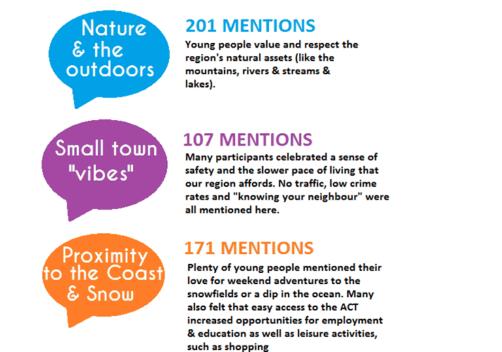
They want Council to capitalise on the natural beauty and to focus on the outdoors. They wanted the lake to be more accessible, with jetties and boardwalks. Young people wanted footpaths to connect them with where they want to be and better access to technology, including public Wi-Fi and a technology hub. They also outlined a lack of safe, warm places to meet with friends in winter.

"There are no footpaths! I have to ride my bike on the highway to get to school..."

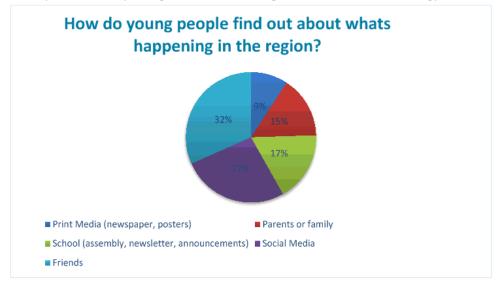
Youth Strategy 2019-2022

Page 9 of 33

We asked survey participants to tell us what they love about living in the Snowy Monaro region. The top 3 responses are outlined below.



We also asked young people how they hear about upcoming events and activities in the region. This data will be important for improving Council's marketing and communication strategy



Page 10 of 33

What stakeholders told us – a snapshot...

Youth workers & funded support services said...

That youth homelessness was an ongoing concern, with limited access to affordable housing and no youth refuge outlined as the main contributing factors. Youth services said that stresses at home (including domestic and family violence, housing instability, and food insecurity), social and emotional wellbeing and substance misuse were the primary reasons for young people being referred to or accessing their service. Services thought that the Monaro Youth Interagency was a valuable platform for addressing the needs of young people.

Youth groups said...

Sporting clubs, youth groups (religious and nonreligious), youth leadership groups and other volunteer led groups told us that inconsistent participation restricted their activities. Sporting groups had fluctuating registration, youth groups had hit and miss participation, and volunteer groups had difficulty retaining members. They identified the barriers to participation as primarily being a lack of transport, associated costs, and disengaged parents.

Education providers said...

That social media, mental health, bullying and stresses at home were some of the biggest issues young people face. Some outlined limited knowledge of, and access to, local youth support services as a barrier to adequately meeting the needs of students. Many felt that Council had a role to play in fostering clear pathways from school to employment or further education.

Parents & caregivers said...

That they wanted to see more employment opportunities for their kids. Some outlined the benefits of raising children in the Snowy Monaro, which included a sense of safety and proximity to Canberra, the coast and the snow. Many parents felt that Council should focus on improving recreational infrastructure for young people, such as parks, skate parks, trails and sporting facilities. Many outlined a need for entertainment, including youth groups and after school activities.



Youth Strategy 2019-2022

Page 11 of 33

What is Council's role?



Image: Council staff working with young people to install tree guards at the Jindabyne skate park

There are more than 3,000 young people living in the Snowy Monaro, representing 15.1% of the population. The way these young people grow and develop will influence the adults they become and in turn, the future of our region. Council is well placed to support and influence this development, and has a crucial role to play in promoting, providing and planning for the needs of young people. Council's role is distinct from other service providers within the youth sector, many of which focus on one specific issue or need e.g. mental health, employment, and housing.

Through a wide range of initiatives, such as school holiday programs, National Youth Week activities, the Snowy Monaro Youth Council, Snowy Monaro Youth Awards and wellbeing and community awareness events, Council already provide young people with a range of recreational, educational and personal development opportunities. Council also provides a range of facilities and infrastructure that supports young people, including parks and playgrounds, sporting ovals, skate parks, swimming pools and The Cooma Youth Hub, in partnership with the YMCA. The purpose of this Strategy is to consolidate and build on these successful initiatives and formalise Council's commitment to young people going forward.

This Strategy includes objectives which Council cannot deliver on our own and also some which are outside the scope of Local Government. Young people face social issues, such as bullying, which are difficult for Council to address. In this instance, Council's role will be to advocate, educate and empower existing youth stakeholders to implement change, and partner with the community to build capacity to address these issues.

The implementation of this strategy will be youth-led; with Council recognising that young people are the experts on their future.

Page 12 of 33

Theme one: Employment & Education

7.4% of young people aged 15-24 in the region are disengaged with education and employment. While this is lower than the regional NSW average (11.8%), employment opportunities emerged as a key theme for young people across the Snowy Monaro. To create a brighter future for young people in the Snowy Monaro, Council will partner to increase opportunities for young people to contribute to and benefit from our local economy and foster better access to education and training opportunities.

Key Outcome: Young people are supported in their endeavour to gain meaningful employment and further their education and training aspirations

How this the	eme aligns with existing plans
Snowy Monaro	Key Theme 1 – Community
2040 Community Strategic Plan	 Strategy 1.4 Youth in the region are supported to reach their maximum potential DP 1.4.1 Youth of the region are engaged, supported, mentored and trained to be the leaders of tomorrow
	Key Theme 2 – Economy
	Strategy 4.1 Attract diverse businesses and industries to the region, supporting their establishment and retention
	 DP 4.1.3 Council is an active community partner in supporting regional business initiatives
	Strategy 4.3 Capitalise on the region's proximity to Canberra and bordering NSW and Victorian regions to attract industry and investment
	• DP 4.3.1 Council has advocated for increased regional outcomes that support the Snowy Monaro local government area
	 Strategy 5.1 Advocate for and promote education and lifelong learning opportunities DP 5.1.1 The Region's Library Network promotes community connectedness and facilitates the provision of information and services for the community DP 5.1.2 Council works in partnership with the Region's businesses and tertiary education partners to explore the occupation skills and tertiary options needed for the future for the region
	Strategy 5.2 Promote and provide access and spaces both physical, digital and mobile where people can learn and connect
	• DP 5.2.1 Community infrastructure options are explored that facilitate the expansion, improvement and accessibility of life learning spaces across the region
NSW State Plan	PP1 Creating jobs
and Premier	PP3 Driving public sector diversity
Priorities	PP4 Improving education results

Youth Strategy 2019-2022

Page 13 of 33

Page 233

Action Plan – Employment & Education

Strategy	Action	KPI	Target	Resourcing
1.1 Improve employment pathways for school leavers and job seekers	1.1.1 Collaborate with key partners to deliver transition-to-work 'skills workshops' across the region	One workshop delivered in each major township	July 2020 then ongoing	Operational as part of YDO role
	1.1.2 Collaborate with TAFE to increase access to fee-free short skills courses	Complete needs analysis with TAFE Community Engagement Officer	November 2019	Operational as part of YDO role
	1.1.3 Coordinate a youth employment forum in partnership with relevant stakeholders	Forum held	January 2020	Operational as part of YDO role
	1.1.4 Develop and pilot a youth employment project	Program Developed	December 2020	Operational as part pf YDO role
	1.1.5 Advocate for youth employment targets to be set by relevant employers	Develop a list of employers	December 2019	Operational as part of YDO role
	1.1.6 Develop a youth employment strategy	Strategy developed	2022	Operational as part of YDO role
1.2 Collaborate with partners to overcome the barriers young people face when seeking employment	1.2.1 Work with education providers to better align local learning opportunities with employment opportunities and industry needs	Complete gaps, trends and opportunities analysis	February 2020	Operational as part of YDO role
	1.2.2 Educate local employers on available state and federal government youth wage subsidies	Develop a fact sheet and distribute information through existing Council communication platforms	February 2020	Operational as part of YDO role
1.3 Create more opportunities for work experience (paid and unpaid)	1.3.1 Launch a youth-led social enterprise to create work experience opportunities for young people	Social Enterprise Launched	Ongoing	Operational as part of YDO role
	1.3.2 Develop a policy framework for a youth volunteer pool to assist with Council led events and initiatives	Policy developed	May 2020	Operational as part of YDO role
1.4 Support young people to develop the skills and confidence to launch a business or enterprise	1.4.1 Collaborate with relevant stakeholders to deliver 'young entrepreneur' skill development workshops	A minimum of one workshop annually	2020 then annually	Operational as part of YDO role and seek external funding

Page 14 of 33

Theme two: Space & Place

Young people want support to develop a sense of ownership and belonging in their communities. Council already provide and support some infrastructure and facilities which address this need. Going forward, we will take stock of what already exists; making improvements where possible and reducing the access and participation barriers identified by young people. Council will increase access to safe, youth friendly spaces for socialising, connecting, learning and participating in recreational activities. While not the responsibility of Council alone, providing access to affordable housing and addressing youth homelessness is also considered here.

Key outcome: Young people in the Snowy Monaro region have access to youth friendly spaces and places that nurture community connection, safety, a sense of belonging and pride in place.

How this th	neme aligns with existing plans
Snowy Monaro 2040 Community Strategic Plan	 Key Theme 1 – Community Strategy 1.4 Youth in the region are supported to reach their maximum potential DP 1.4.2 Activities and recreational infrastructure for children and young people is planned for and promoted to contribute to their active living, health and wellbeing Strategy 3.1 Develop, maintain and promote safe spaces and facilities that are enabling, accessible and inclusive for all DP 3.1.1 Public and community spaces are regulated and managed to be safe and equitable for all abilities Key Theme 3 – Environment Strategy 8.3 Advocate for a range of suitable housing and accommodation that is available for the changing needs of our community DP 8.3.1 Planning policies facilitate options for a range of housing types Strategy 9.1 Transportation corridors throughout the region are improved and maintained DP 9.1.4 Council's transportation strategy identifies initiatives that improve and maintain the region's transportation networks including public transport, vehicles, bikes and pedestrians
NSW State Plan and Premier Priorities	 PP4 Improving education results PP8 Making housing more affordable PP9 Keeping our kids safe PP11 Reducing Youth Homelessness

Youth Strategy 2019-2022

Page 15 of 33

Page 235

Action Plan – Space & Place

Strategy	Action	KPI	Target	Resourcing
2.1 Provide access to designated youth spaces across the	2.1.1 Advocate for PCYC to roll out in the Snowy Monaro region.	Working party established	Ongoing	Operational as part of YDO role
region	2.1.2 Continue the partnership with the YMCA to provide support, referral and youth programs in Cooma	Youth Development Officer remains active at The Cooma Youth Hub	Ongoing	Operational & annual contribution from Council
	2.1.3 Invest in upgrades at The Cooma Youth Hub, including equipment, furniture and office space upstairs	Project plan developed	December 2020	Operational and seek external funding
	2.1.4 Investigate community partnerships and government funding for a youth space in Bombala and Jindabyne	Develop a shovel ready project plan and submit relevant funding applications	January 2020	Operational as part of YDO role
	2.1.5 Seek grant funding for a "pop-up" youth space to service smaller towns and villages	Develop a shovel ready project plan and submit relevant funding applications	October 2019	Operational as part of YDO role
2.2 Encourage relevant local businesses to increase their engagement with young people	2.2.1 Continue to support the 'Snowy Monaro Youth Card' project in partnership with the Youth Council	Standing agenda item on the Youth Council meeting agenda	Ongoing	Operational as part of YDO role
	2.2.2 Partner with local business to deliver youth events and activities across the region	A minimum of one event delivered	April 2020	Operational a part of YDO role and seek external funding

Page 16 of 33

Action Plan – Space & Place continued...

2.3 Provide access to youth specific study spaces across the region	2.3.1 Collaborate with the Youth Council to identify the specific study needs of young people in each community	Write a position paper identifying needs	April 2020	Operational as part of YDO role
C C C C C C C C C C C C C C C C C C C	2.3.2 Develop partnerships with community groups to provide an after-school study group in Cooma, Bombala and Jindabyne	Identify potential partners and develop project plan	April 2020	Operational as part of YDO role
	2.3.3 Improve and promote youth specific study spaces within Council's Library facilities	Delegate project to Youth Council	November 2019	Operational as part of YDO role
2.4 Partner with relevant stakeholders to meet the accommodation needs for young people	2.4.1 Support the Monaro Regional Housing and Homelessness Solutions Forum to develop a position paper on housing and homelessness	Position Paper developed	December 2020	Operational as part of YDO role and seek funding
	2.4.2 Develop and adopt a regional housing strategy which includes a focus on affordable housing, land allocation and the specific needs of young people	Establish a working group	December 2019	Operational as part of YDO role
	2.4.3 Support funded community services to deliver the Rent it Keep it program in high schools	Program delivered in every high school in the LGA	Ongoing	Operational as part of YDO role
	2.4.4 Stay informed on the emerging trends and current accommodation issues facing young people	Attend the Monaro Housing and Homelessness Solutions Forum	Ongoing	Operational as part of YDO role
	2.4.5.Advocate for state and federal government to address the crisis accommodation needs of homeless youth	Continue to collect statistics on unmet needs	Ongoing	Operational as part of YDO role
2.5 Support young people to overcome community participation barriers	2.5.1 Collaborate with private transport providers to align public transport with access to facilities	Develop youth friendly map of existing routes	Feb 2020	Operational as part of YDO role

Youth Strategy 2019-2022

Page 17 of 33





Image: Young people cleaning up the Cooma skate park as part of a Graffiti Removal Day project. This initiative aimed to create pride-inplace by giving young people ownership over a space that is theirs.

Image: Local youth music duo Faceless play live at The Cooma Youth Hub.



Page 238

Theme three: Wellbeing & personal development

Young people want their communities to be inclusive, supportive and rich in opportunities for personal growth and development. The consultation process identified a range of social issues which are largely outside of Council's direct control although warrant careful consideration in planning for a stronger Snowy Monaro. Mental health, bullying, drug and alcohol consumption, poverty, and domestic violence were all considered to be of significant concern for both our young people and stakeholders. Addressing these concerns requires a whole of community approach

Key outcome: Young people in the Snowy Monaro region – regardless of age, race, gender or sexuality – have the skills, resources and support platforms to reach their full potential

How this t	heme aligns with existing plans
Snowy	Key Theme 1 – Community
Monaro	Strategy 1.1 Quality health and well-being services that support the changing needs of the
2040	community through all stages of the lifecycle are provided through government and non-
Community	government organisations
Strategic Plan	 DP 1.1.1 Regional health and wellbeing services have been planned through community consultation and partnerships with other levels of government
Plan	Strategy 1.3 Recreation, sporting and leisure facilities encourage all ages to live in an active and
	healthy lifestyle
	 DP 1.3.1 Regional level recreation facilities that encourage an active lifestyle are planned for and provided in partnership with other government agencies
	Strategy 1.4 Youth in the region are supported to reach their maximum potential
	• DP 1.4.1 Youth of the region are engaged, supported, mentored and trained to be the leaders of tomorrow
	• DP 1.4.2 Activities and recreational infrastructure for children and young people is planned for and promoted to contribute to their active living, health and wellbeing
	Strategy 2.2 Support and promote the arts recognising the broad and diverse contribution it makes to community identity and wellbeing
	• DP 2.2.1 A range of regional level arts and cultural activities are delivered and promoted in partnership with the community
	Strategy 3.2 Positive social behaviours (including law and order) are fostered and encouraged to maintain our safe, healthy and connected communities
	 DP 3.2.2 Council supports and encourages safety initiatives to promote our connected communities
	Key Theme 4 – Leadership
	 Strategy 12.3 Our community is empowered and supported in facilitating community outcomes DP 12.3.1 Community organisations and individuals have the capacity to apply for a range of
	grants funding opportunities
	 DP 12.3.3 Volunteer and Community group participation is valued and leveraged to improve
	community outcomes
NSW	PP4 Improving education results
Premier	PP9 Keeping our kids safe
Priorities	PP11 Reducing youth homelessness

Youth Strategy 2019-2022

Page 19 of 33

Action Plan: Wellbeing & personal development

Strategy	Action	KPI	Target	Resourcing
3.1 Ensure all young people have adequate access to wellbeing and mental health support	3.1.1 Collaborate with the Youth Council and other youth groups to increase awareness about existing services and supports, and how they can be accessed	Partner with stakeholders to hold an awareness day in every local high school in the LGA	October 2020	Operational as part of YDO role and community partnerships
	3.1.2 Partner with the community to tackle mental health stigma and promote positive help seeking behaviours	Hold a Mental Health Month event every October	Ongoing	Operational as part of YDO role and Mental Health Month funding
3.2 Increase opportunities for social connection	3.2.1 Work with the community to deliver activities and events that bring young people together	Council representation relevant planning meetings	Ongoing	Operational as part of YDO role
	3.2.2. Support community groups with funding applications for projects and events	Write and support applications as appropriate	Ongoing	Operational as part of YDO role
	3.2.3 Continue to facilitate the Connect -LGBTIQ social group	Hold Connect at least twice monthly	Ongoing	Operational as part of YDO role
	3.2.4 Create opportunities for Indigenous young people to connect to culture and learn about the region's First Peoples	Support the delivery of NAIDOC events	July 2019	Operational as part of YDO role and seek external funding
3.3 Provide young people with the opportunity to develop leadership skills	3.3.1 Continue to coordinate and mentor the Snowy Monaro Regional Youth Council	Hold a minimum of 10 meetings per year	Ongoing	Operational as part of YDO role and annual contribution from Council

Page 20 of 33

Action Plan: Wellbeing & personal development – continued...

Strategy	Action	KPI	Target	Resourcing
3.3 Provide young people with the opportunity to develop leadership skills	3.3.2 Build capacity of existing youth leadership groups – Leo Club, Interact, Scouts, Young Endeavour and local SRCs	Attend leadership meetings quarterly	Ongoing	Operational as part of YDO role
	3.3.3 Explore funding options for an annual youth leadership "scholarship" for a young person to participate in leadership program/activities	Develop business case	December 2019	Operational as part of YDO role
	3.3.4 Support the rollout of Landcare in the region	Meet with staff and stakeholders	End 2019	Operational as part of YDO role
	3.3.5 Maintain the region's connection with State Parliament and the Advocate for Children and Young People	Nominate at least 1 young person annually for Youth Parliament and the Youth Week Forum	Ongoing	Operational as part of YDO role
3.4 Celebrate young people and position them as the experts on youth related matters	3.4.1 Continue to host the "Snowy Monaro Youth Awards" to recognise the achievements of young people	Hold the Youth Awards as part of National Youth Week every April	Ongoing	Operational as part of YDO role and Youth Week funding
	3.4.2 Raise the profile of the Snowy Monaro Youth Council	Provide mentoring to the Youth Council's Media and Publicity Officer	Ongoing	Operational as part of YDO role
	3.4.3 Increase the interaction between the Youth Council and Councillors	Youth Council present at Council meetings	Ongoing	Operational as part of YDO role

Page 21 of 33

Action Plan: Wellbeing & personal development – continued...

Strategy	Action	KPI	Target	Resourcing
3.5 Increase community awareness of social issues which impact young people	3.5.1 Continue to support Monaro Community Access Service (MCAS), Mission Australia and Southern Cross Housing to deliver annual Youth Homelessness Matters Day and Homeless Persons Week events	2 events delivered annually	Ongoing	Operational as part of YDO role and community partnerships
	3.5.2 Continue to support the Monaro Domestic Violence Committee to deliver "White Ribbon" and "Red My Lips" events.	2 events delivered annually	Ongoing	Operational as part of YDO role
	3.5.3 Continue to support the Snowy Monaro Community Drug Action Team	Council representation at monthly meetings	Ongoing	Operational as part of YDO role
3.6 Increase the community's capacity for addressing social	3.6.1 Support community groups with grant applications	Provide support when appropriate	Ongoing	Operational as part of YDO role
problems	3.6.2 Investigate a youth mentoring program that equips young people with social change skills	Approach Southern Region Business Enterprise Centre about Youth Frontiers Mentoring Program	October 2019	Operational as part of YDO role
	3.6.3 Deliver the Mill House "Social Entrepreneur" workshop in the region	Workshop is delivered	December 2019	Operational as part of YDO role
	3.6.4 Investigate options for a "cyber safety" workshop targeting parents and caregivers	Stakeholder consultation held	December 2019	Operational as part of YDO role
	3.6.5 Promote and support training and development opportunities being offered in the region	Send monthly update to Monaro Youth Interagency mailing list	Ongoing	Operational as part of YDO role

Page 22 of 33

Action Plan: Wellbeing & personal development – continued...

Strategy	Action	КРІ	Target	Resourcing
	3.6.6 Support community groups, working parties and steering committees to build skills and capacity for implementing their ideas	Council representation at appropriate meetings	Ongoing	Operational as part of YDO role
3.7 Support government and non-government youth services to meet the	3.7.1 Continue to coordinate the Monaro Child Protection and Youth Interagency Forum	Host 6 meetings per year	Ongoing	Operational as part of YDO role
needs of young people	3.7.2 Provide support to funded services in their efforts to expand or diversify program delivery	Provide support where appropriate	Ongoing	Operational as part of YDO role
	3.7.3 Develop a toolkit for services to explore and address barriers faced by young people who access their supports.	Toolkit developed	December 2021	Operational as part of YDO role
3.8 Partner with stakeholders to ensure young people have access to a range of wellbeing and personal development programs	3.8.1 Partner with Monaro Community Access Service (MCAS) to offer a "financial literacy" program which incorporates budgeting, tax, superannuation, investments and banking.	Source or develop program in collaboration with MCAS	December 2020	Operational as part of YDO role
	3.8.2 Partner with South East Arts to deliver a youth arts and wellbeing project	Pitch project to South East Arts	December 2019	Operational as part of YDO role
	3.8.3 Expand the delivery of the 'Love Bites' safe relationships program to include Jindabyne and Bombala	Program delivered in every local high school	December 2020 then ongoing	Operational as part of YDO role
	3.8.4 Continue to support stakeholders to deliver the Monaro High Breakfast Club	Breakfast Club runs each Thursday	Ongoing	Operational as part of YDO role

9.1.8 2019-2022 YOUTH STRATEGY ATTACHMENT 1 AMENDED YOUTH STRATEGY



Image: The Monaro High Breakfast Club is an initiative of the Monaro Youth Interagency forum. The program runs every Thursday morning before school and feeds up to 200 students each week.

Image: Snowy Monaro Youth Council meeting. The Youth Council meets monthly to provide Council with strategic direction on matters relevant to young people.



Page 24 of 33

Theme 4 – Recreation & Leisure

Access to affordable, regular and diverse recreation and leisure activities was at the forefront of what we heard from the community. To create a more vibrant Snowy Monaro for young people we will partner with the community to deliver more events, improve existing assets and capitalise on the beauty of our natural environment. Council will harness the expertise of the Youth Council to guide and direct us on new opportunities as they arise.

Key outcome: Young people, regardless of where they live in the region, have access to a variety of recreation and leisure activities that enhance their connection to the Snowy Monaro region

	eme aligns with existing plans
Snowy Monaro	Key Theme 1 – Community
2040	Strategy 1.3 Recreation, sporting and leisure facilities encourage all ages to live in an active
Community	and healthy lifestyle
Strategic Plan	• DP 1.3.1 Regional level recreation facilities that encourage an active lifestyle are planned for and provided in partnership with other government agencies
	 DP 1.3.3 Council's recreational facilities, parks and public open spaces are safe, well managed and accessible
	Strategy 1.4 Youth in the region are supported to reach their maximum potential
	• DP 1.4.2 Activities and recreational infrastructure for children and young people is planned for and promoted to contribute to their active living, health and wellbeing
	Strategy 2.2 Support and promote the arts recognising the broad and diverse contribution i makes to community identity and wellbeing
	 DP 2.2.1 A range of regional level arts and cultural activities are delivered and promoted in partnership with the community
	Key Theme 2 – Economy
	Strategy 6.1 The Snowy Monaro region is a destination that offers a variety of quintessential year – round experiences, attractions and events
	 DP 6.1.2 Safe and well maintained facilities i.e. parks and reserves; multi-function buildings and community halls and the showground contribute to the region DP 6.1.3 Council facilitates and supports and promotes events to highlight the
	attributes of our towns and villages
	Key Theme 4 – Leadership
	Strategy 12.3 Our community is empowered and supported in facilitating community
	outcomes
	 DP 12.3.1 Community organisations and individuals have the capacity to apply for a range of grants funding opportunities
NSW State Plan	PP2 Delivering infrastructure
and Premier	PP9 Keeping our kids safe
Priorities	PP12 Tackling childhood obesity

Youth Strategy 2019-2022

Page 25 of 33

Action Plan – Recreation & Leisure

Strategy	Action	KPI	Target	Resourcing
4.1 Make upgrades to existing skate park facilities across the region	4.1.1 Provide a shaded area at the Cooma and Berridale Skate Park	Shaded area provided	December 2022	Seek external grant
	4.1.2 Support the Jindabyne Skate Park Association to secure grant funding for the redevelopment of the Jindabyne skate park	Apply for appropriate funding	Ongoing	Operational as part of YDO role and external funding
	4.1.3 Seek grant money to make skate parks across the region scooter and BMX friendly	Develop a shovel ready project plan	December 2020	Operational as part of YDO role
	4.1.4 Seek grant money to install a water bubbler at the Cooma, Bombala and Berridale Skate Parks	Develop a shovel ready project plan	December 2020	Operational as part of YDO role
	4.1.5 Install additional rubbish bins at every skate park across the region	Meet with Resource and Waste management team to discuss options	January 2020	Operational
	4.1.6 Investigate feasibility of modular, transportable ramps to service smaller towns and villages	Develop project proposal	December 2020	Operational as part of YDO role
4.2 Provide access to a range of activities, events and initiatives which meet the interests of young people	4.2.1 Deliver a regional after- school activities program to cater for 12-18 year olds	Deliver a minimum of one after school activity per week	Launch Feb 2020 then ongoing	Operational as part of YDO role
	4.2.2 Deliver a regional school holiday program for aged 12-18	Program delivered each school holidays	Ongoing	Operational as part of YDO role
	4.2.3 Build capacity with existing community groups to diversify and expand the recreational activities they deliver	Develop a list of existing groups and schedule meetings	December 2019	Operational as part of YDO role

Page 26 of 33

Action Plan – Recreation & Leisure – continued...

Strategy	Action	KPI	Target	Resourcing
4.2 Provide access to a range of activities, events and initiatives which meet the interests of young people	4.2.4 Seek grant money to purchase a designated youth transport bus, reducing barriers to participation	Develop shovel ready project proposal	June 2020	Operational as part of YDO role
	4.2.5 Develop partnerships with the private sector to deliver skills clinics for mountain biking, BMX, scooter and skate boarding workshops	Policy framework developed	April 2020	Operational as part of YDO role
	Support youth led organisations, including the Youth Council, the Leo Club, Interact and the SRCs to deliver activities and events	Council representation at meetings as appropriate	Ongoing	Operational as part of YDO role
4.3 Deliver Youth Week Activities across the region	4.3.1 Deliver National Youth Week Activities in line with annual FaCS funding agreement	Events delivered	Ongoing	Operational as part of YDO role and FaCS funding
	4.3.2 Continue to match FaCS grant annually	FaCS funding matched dollar for dollar	Ongoing	Operational
	4.3.3 Work to diversify and expand on National Youth Week activities to include large scale events	Project plan developed for 2020	March 2020	Operational as part of YDO role and seek grant funding
	4.3.4 Provide a free transport option for young people to attend National Youth Week events	Free transport option provided	Ongoing	Operational and FaCS Transport Grant
4.4 Capitalise on the region's natural assets	4.4.1 Support young people to gain a better understanding of an "operational lake" and research innovative alternatives to jetties and pontoons	Research and consult with stakeholders	December 2022	Operational as part of YDO role

Page 27 of 33

Page 247

Action Plan – Recreation & Leisure – continued...

Strategy	Action	KPI	Target	Resourcing
4.4 Capitalise on the region's natural assets – continued	4.4.1 Develop policies and procedures which would support the purchase of recreational water equipment (e.g. inflatable water park, canoe, kayak, fishing rods)	Policies and Procedures developed	August 2020	Operational as part of YDO role and seek grant funding
	4.4.2 Investigate the installation of adventure/adrenaline (zip-line for example) equipment being installed to attract visitors to the region	Meet with key stakeholders and develop shovel ready project plan	November 2020	Operational and seek grant funding
	4.4.3 Develop partnerships with key stakeholders to ensure young people have a voice in the Cooma Creek revitalisation project	Youth Council appoint a delegate to the working group	Ongoing	Operational as part of YDO role & Youth Council
4.5 Increase access to arts and cultural activities	4.5.1 Support the Cooma Multicultural Centre (CMC) to engage with more young people	Meet regularly with CMC to discuss upcoming events and projects	Ongoing	Operational as part of YDO role
	4.5.2 Develop a community arts program that connects local artists with young people	Project proposal developed	December 2020	Operational as part of YDO role
	4.5.3 Support youth participation on the Arts and Cultural Committee	Young person appointed to the Committee	December 2020	Operational as part of YDO role
	4.5.4 Deliver a minimum of one live music event in Bombala, Cooma and Jindabyne annually	Events delivered	Ongoing	Operational as part of YDO role
	4.5.5 Increase engagement with South East Arts to create more participation opportunities for young people.	Quarterly meetings with South East Arts	Ongoing	Operational as part of YDO role
	4.5.6 Host one pop-up cinema event in at least 5 townships	Events delivered	Ongoing	Operational as part of YDO role

Page 28 of 33

Page 248

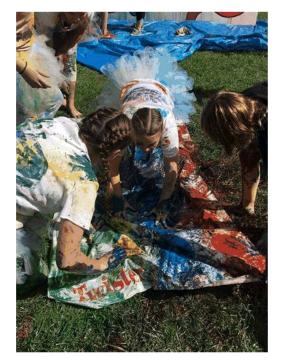
Action Plan – Recreation & Leisure – continued...

Strategy	Action	KPI	Target	Resourcing
4.6 Increase the number of events and activities that engage young people	4.6.1 Develop a project plan to support a youth led festival being hosted in the region	Project Plan developed	December 2021	Operational as part of YDO role
	4.6.2 Collaborate with ACT based sports and coaching clinics to bring more opportunities to the region.	Meet with stakeholders to discuss opportunities	January 2020	Operational as part of YDO role
	4.6.3 Deliver a minimum of one event at every skate park in the region, annually	Events delivered	Ongoing	Operational as part of YDO role
4.7 Invest in outdoor sports and recreation facilities across the region	4.7.1 Seek grant funding to make upgrades to existing BMX pump tracks in the region	Develop shovel ready project plan	December 2021	Operational as part of YDO role and external grant funding
	4.7.2 Seek grant funding to make youth friendly upgrades to existing recreation space at Lake Jindabyne, Bombala River and Murrumbidgee Reserve	Consult with Youth Councillors and develop project plan	December 2020	Operational as part of YDO role, Youth Council & external grant funding.
	4.7.4 Provide access to gym and fitness equipment at The Hub Youth Centre	Equipment purchased	November 2019	Operational as part of YDO budget

Youth Strategy 2019-2022

Page 29 of 33









Top left: "Messfest" Youth Week Event

Top right: Street art workshop at The Cooma Youth Hub

Bottom: School holiday skate park event

Youth Strategy 2019-2022

Page 30 of 33

Theme five – Growth & Sustainability

Young people want to see the Snowy Monaro become a year-round destination enjoyed by tourists and locals alike, however they want to see a balance between growth and sustainability; ensuring the environment, our heritage and our natural assets are considered in our plans for the future. Young people echoed Council's ambition to attract diverse businesses and industries to the region, particularly those which meet shopping and entertainment needs or would create new jobs. Young people were passionate about environmental issues, many of which are outside of Councils direct control, however by demonstrating strong leadership, Council has the capacity to make a valuable contribution in this space.

Key Outcome: Growth and development in the Snowy Monaro is planned for with the interests and needs of young people in mind.

How this theme aligns with existing plans

now this th				
Snowy Monaro 2040 Community Strategic Plan	 Key Theme 2 – Economy Strategy 4.1 Attract diverse businesses and industries to the region, supporting their establishment and retention DP 4.1.1 Council's Regional Economic Development Strategy provides a framework that fosters and grows the Region's diverse businesses DP 4.1.3 Council is an active community partner in supporting regional business 			
	initiatives Strategy 6.1 The Snowy Monaro region is a destination that offers a variety of			
	 quintessential year – round experiences, attractions and events DP 6.1.1 Promote tourism and enhance the Snowy Monaro Region as a year round destination of choice through a collaborative approach between all stakeholders and interest groups 			
	• DPO 6.1.2 Safe and well maintained facilities i.e. parks and reserves; multi-function buildings and community halls and the showground contribute to the region			
	Key Theme 3 – Environment			
	Strategy 8.1 Plan for rural, urban and industrial development that is sensitive to the region's natural environment and heritage			
	• DP 8.1.1 New development and land use is facilitated in appropriate locations with areas of environmental value protected			
	• DP 8.1.2 Land use is optimised to meet the social, environment and economic needs of the region			
	Strategy 9.1 Transportation corridors throughout the region are improved and maintained			
	• DP 9.1.4 Council's transportation strategy identifies initiatives that improve and maintain the region's transportation networks including public transport, vehicles, bikes and pedestrians			
NSW State	PP2 Delivering infrastructure			
Plan and	PP3 Driving Public Sector Diversity			
Premier Priorities	PP7 Keeping our environment clean			

Youth Strategy 2019-2022

Page 31 of 33

Action Plan – Growth & Sustainability

Strategy	Action	KPI	Target	Resourcing
5.1 Demonstrate environmental leadership across the region	5.1.1 Collaborate internally with the Resource and Waste team to deliver educational workshops which engage children and young people	Meet with Resource and Waste team to discuss project	November 2019	Operational as part of YDO role and Resource and Waste team
	5.1.2 Support the Youth Council to deliver a campaign advocating for a ban on plastic straws	Establish Youth Council working group	January 2020	Youth Council
	5.1.3 Establish a youth led environmental action team for the region	Develop project and send out EOI	August 2020	Operational as part of YDO role
5.2 Attract new businesses and industry to the region which cater for the needs of young people	5.2.1 Collaborate internally with the Economic Development Officer to explore incentives for attracting relevant new business and industry	Meet with Economic Development Officer	Ongoing	Operational as part of YDO role
5.3 Improve transport infrastructure	5.3.1 Collaborate internally to improve the network of footpaths based on the identified needs of young people	Complete needs assessment in partnership with Youth Council	December 2022	Operational as part of YDO role
5.4 Improve transport options available to young people	5.4.1 Collaborate with private transport operators to advocate for increased connectivity between the regions towns and villages	Complete needs assessment in partnership with the Youth Council	December 2021	Operational as part of YDO role and Youth Council
	5.4.2 Continue to provide no-cost transport options for young people through Community Transport	Transport provided/available.	October 2019	Operational as part of YDO role
	5.4.3 Explore partnership opportunities for shared use of transport	Develop list of transport assets and associated costs available in the region	October 2020	Operational as part of YDO role
5.5 Provide young people a voice in Strategic Land Use Planning.	5.5.1 Increase communication between the Youth Council and relevant planning departments	Youth Council involved in consultations and discussions when appropriate	Ongoing	Operational as part of YDO role

Page 33 of 33

Youth Strategy 2019-2022

Page 252

Record No:

9.1.9 SNOWY HYDRO 70TH ANNIVERSARY CELEBRATION

Responsible Officer:	Acting Director Operations & Infrastructure
Author:	Roads Safety Officer
Key Theme:	1. Community Outcomes
CSP Community Strategy:	2.1 Our culturally diverse heritage is preserved and celebrated for the richness it brings to our regional identity
Delivery Program Objectives:	2.1.2 Council celebrates and enriches the heritage fabric throughout the region
Attachments:	 Notice of Intention to Organise an Event Traffic Managament Plan - On Road Event Schedule 1 Risk Assessment TCP - Overview TCP - Plan A TCP - Plan B Notes Police & RMS Approval
Cost Centre	1802 Transport and Infrastructure (Operations)
Project	Snowy Monaro Local Traffic Committee

EXECUTIVE SUMMARY

An application has been received from Snowy Hydro Pty Ltd to hold a 70th Anniversary celebration in and around the Head Office and the Snowy Hydro Discovery Centre. This will involve the temporary and partial closure of Yarrang Street and Yulin Avenue between 9:00 am and 5:00 pm on Saturday 19 October 2019. The Traffic Control Plans have been developed to allow buses to transport elderly visitors to the Discovery Centre and the Head Office.

Police and RMS approval has been received and is attached for information.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council approve the application from Snowy Hydro Pty Ltd for the temporary and partial closure of Yarrang Street and Yulin Avenue Cooma from 9:00 am to 5:00 pm for the purposes of the 70th Anniversary Celebration of the Snowy Hydro Scheme on Saturday 19th October.

BACKGROUND

QUADRUPLE BOTTOM LINE REPORTING

1. Social

This activity will enable Council to support the largest employer in the region.

9.1.9 SNOWY HYDRO 70TH ANNIVERSARY CELEBRATION

2. Environmental

No impact.

3. Economic

No cost to Council.

4. Civic Leadership

Council can show the community that it values the heritage of our region.



Notice of Intention to Organise an Event

Office	e Use Only
Ref:	

This Notice of Intention form is for use by organisers of all events (excluding normal daily Sporting Events held at Council sporting fields) intended to be held within Snowy Monaro Regional Shire, regardless of whether the event is to be held on public or private property.

THIS FORM IS NOT A DEVELOPMENT APPLICATION FORM NOR IS IT AN APPLICATION FOR ANY OTHER APPROVAL.

There is no fee associated with this form. The purpose of this form is to solicit information regarding the proposed event, to assist event organisers and Council staff to determine what if any applications and approvals may be required in order to plan for and conduct the proposed event.

Return your completed form to Snowy Monaro Regional Council – as early as possible. Council will respond in writing, listing the approvals you require for your event within 14 days of submitting this form.

Event Information	Event Information								
Event Name:	SN	SNOWY HYDRO 70 TH ANNIVERSARY							
Event Date:	19	19/10/2019							
Event Location:	PA	RKLAND I	N FRON	T OF SNOW	Y HYDR	O OFFICES,	MITTAGAN	G ROAD, COOMA	
Please tick where relevant	м	ap/Plan a	ttached	x	Cou	ncil Land		Private Land	x
Has the venue bee booked with the Visitors centre?	en	YES – Ten booki				YES		NO	
Organiser Informa	ation	a base of a l	N.S.	170708		S. S	ELENAL INF.	Belle and even and	121204535
Name/Company		HYDRO L	TD			Phone:	02645328	38	
Contact Name:	Michae	ael Courtney Fax:							
Postal Address:	РО ВОХ	OX 332 Mobile: 0427948246							
Town:	Cooma	ma State: NSW Postcode: 2630 Email michael.courtney@snowyhydro.com.au			/dro.com.au				
Organisation State	Organisation Status: Registered Charity/School:								
I would prefer Cou	uncil advi	ce delive	ed via:		Mail:			Email: 🗙	
Signature of Even	t Organis	er:					Date:	2/9/20)19
Proposed Event D	etails								
Name of Event:		Hydro 70 ^t	[°] Annive	rsary					
				9/10/19 – 9.30am End (Date/Time): 19/10/19		– 5pm			
Event Schedule: Set Up:						2019 – 9.30am			
	Clean Up: End (Date/Time) 19/10/2019 – 5pm								
Is this a fundraising event? YES D NO X									
Frequency of Event		ne-off		Annua		N	Monthly	O the	er 🗖
Estimated attenda	Estimated attendance (daily, if more than one day)								

9.1.9 SNOWY HYDRO 70TH ANNIVERSARY CELEBRATION ATTACHMENT 1 NOTICE OF INTENTION TO ORGANISE AN EVENT

Page 255

Detailed o	lescription	of Event:
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The event is being organised to celebrate the 70th anniversary of Snowy Hydro Ltd. This event will be open to the public. There will be extensive advertising. It is anticipated that there will be former employees (and their families and descendants) who worked on the original Snowy Scheme will attend as well as current employees. Attendees expected to traverse between Snowy Hydro and the Snowy Hydro Visitors Centre

Other Information:

Which of the following will form part of the event? Please tick all that apply. Any additional information that can be supplied will be useful.

be su	pplied will be useful.		
x	Public Event – General Public		Provision of disabled access/facilities
	Public Event – Invitation only		Vehicle races (including bicycles)
Ο	Private Event		Children's activities
	Service of Alcohol		Crowd management
	Fireworks		Dangerous goods and/or hazardous materials
	Amusement devices (Jumping castle, pony rides, etc)		Electrical equipment
	Animals (Types:		Food and beverages
	Circus	Who is	s providing food:
	Retail/Commercial activity		Commercial X Non-profit
	Markets		Types of food/drink:
x	Music (Live performance)	x	First Aid/medical person facilities
	Loud noise (eg concert, helicopters, PA system etc)		Laser show/display
x	Stages, large marquees or large temporary structure		Activities that require insurance cover
	Any activity which contravenes the zoning of the land	x	Provision of fire safety equipment
Parkin	g spaces:		Procession/parade in a public place
x	Onsite		Security guards
	Existing on-street spaces to be utilised	x	Signage
	Closing a road	Toilets	3
	Using a footpath	x	Use of existing
	Filming (Commercial use)	x	Additional brought to site
	Storage of waste (skip bins, etc) in addition to normal bins	x	Traffic/transport management attendants
	Swing or hoist goods across or over a road or footpath	x	Volunteers
	Camping	Water based events	
	Aircraft (Type:		Water drawn from Council supply
			Water from other source:

Please note: Council will use the information you have provided to determine whether a Development Application and/or other approvals may be necessary. This may include approvals obtained from agencies other than Council.

Council will provide you with advice in this regard within 14 days of submission of this form.

Some approvals may require at least 90 days for processing, so please ensure all necessary approval applications are lodged well in advance of your event.

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9/2/2019

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TRAFFIC MANAGEMENT PLAN - ON ROAD EVENTS

SPECIAL EVENT DETAILS

Overwrite words in blue italics. Create new pages rather than wrap around.

Name of Event:	Snowy Hydro 70 th Anniversary
Event Organiser:	Michael Courtney, Manager Generation Support Services
	(Snowy Hydro)
Sponsor:	
Requested Date:	Saturday 19th October 2019
Requested Times:	09:00 – 17:30

CONTACT DETAILS

Contact Name:	Michael Courtney
Phone No.:	0264532888
Fax No.:	
Mobile No.:	0427948246
E-mail:	michael.courtney@snowyhydro.com.au
A CENCY CONTACT INE	ODMATION

AGENCY CONTACT INFORMATION

Council: Snowy Monaro Regional Council

Police: Monaro LAC – Cooma Highway Patrol

RMS: RMS Southern Region - Wollongong

Proponent / Event Organiser Declaration

I the undersigned declare that the herein proposed event will be staged and operated in accordance with AS1742.3, NSW Police Service Instructions, Work Health and Safety Act 2012 requirements and the conditions as set out in the RMS Traffic Control Manual.

Signed:		Date:	2/9/2019
Name:	Michael Courtney	Contact No.	0427948246

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https://docs.google.com/document/d/1D2E5wET8o7KXqkUINnPUw24hqzVfR3QN9fetC82H50Q/edit

9/2/2019

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3

TRAFFIC MANAGEMENT PLAN

Location:		Snowy Hydro Cooma parkland & Discovery Centre
Date and Time:		Saturday 19th October, 2019
Sponsored by:		Snowy Hydro Ltd
Event Organiser:		Michael Courtney, Manager Generation Support
		Services (Snowy Hydro)
TMP Version: Version 1		Revision Date: (DD/MM/YYYY)
Document Author:		Ian Reynolds
Document Author.		Tan Reynolds
This Traffic Management Pla	in is approved by:	
Michael Courtney	2/9/2019	Event Organiser
		Police
		Snowy Monaro Regional Council

Authority of the Traffic Management Plan

This Traffic Management Plan (TMP), when approved by the relevant authorities becomes the prime document detailing the traffic and transport arrangements under which an event is to proceed.

Roads and Traffic Authority

Changes to the TMP require the approval of the Police and RMS and where necessary the appropriate local government organisation. All functional or single agency supporting plans are to recognise the primacy of the TMP and nothing contained in those plans may contravene any aspect of the TMP.

Signatories to this TMP should normally by the agency's senior officer appointed to the operational command team for the event on the day.

In case of emergencies, or for the management of incidents, the police are not subject to the conditions of the TMP but will make every effort to inform the other agencies of the nature of the incident and the police response.

9/2/2019

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PLANNING

Contact Names:

Event Organiser:	Michael Courtney, Manager Generation Support Services (Snowy Hydro)
Phone:	
Fax:	
Mobile:	0427948246
E-mail:	michael.courtney@snowyhydro.com.au

Police (LAC): Sgt Stephen Banner – Cooma Highway Patrol

E-mail:	bann2ste@police.nsw.gov.au	
a second and a second		

Council	Snowy Monaro Regional Council (Graham Hope – Chair LTC)	
Phone:	02 6451 1241	
Mobile:	0439 928 656	
	•	
E-mail:	graham.hope@snowymonaro.nsw.gov.au	

Roads and Ma	Roads and Maritime Services: Jesse Fogg				
Phone:	02 4221 25	66			
Fax:					
Mobile:					
-	·····				
E-mail:	iesse foggl	arms nsw gov au			

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4

5

6

SITUATION ANALYSIS

The Situation Analysis is a narrative that gives an overview of the event and may be overwritten under this heading.

Mission

The mission is a concise statement about the objectives of the TMP.

• This event is to commemorate the 70th anniversary of Snowy Hydro. There is an open invitation for the public to attend, including former employees who worked at various stages and times during the construction of the Snowy Hydro System. It will be centred in the park in front of the Snowy Hydro offices in Mittagang Road and across Yulin Avenue at the Snowy Hydro Discovery Centre. It will require the temporary closure of Yulin Avenue from the Monaro Highway to Yerrang Street and Yerrang Street between Yulin Avenue and Mittagang Road. Buses are exempt.

EXECUTION

The Execution describes the Traffic Management Details at a high level. Individual plans are derived from the Execution.

General Outline

See above

The Route

This section is mandatory.

Describe the route, showing distances and directions as required. Also include a map of the route.

This will be a static function.

9/2/2019

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7

Physical Survey of Route

Item	Verified	Action Taken
All one way streets are described	Yes 🖾 No• N/A	Yerrang St. CLOSED
Block access to Church on Sunday	Yes• No• N/A 🗵	
Block access to local business	Yes • No 🖾 N/A •	Notification to be given detailing alternate route
Block Ambulance /Fire Access	Yes• No 🗵 N/A•	Notification to be given detailing alternate route
Block Heavy Vehicle Access	Yes• No 🗵 N/A•	Notification to be given detailing alternate route
Block Hospital Access	Yes • No 🗵 N/A •	Notification to be given detailing alternate route
Block Local Resident	Yes⊠ No• N/A•	Notification to be given detailing alternate route (use access via Platypus Lodge)
Block Police Vehicle Access	Yes • No 🗵 N/A •	Notification to be given detailing alternate route
Block Public Facility (oval etc)	Yes• No 🗵 N/A•	
Block Public Transport Access	Yes• No 🗵 N/A•	
Can route use alternatives such as bike tracks, paths, parks, bush tracks etc	Yes• No⊠ N/A•	
Conflict with local construction	Yes • No 🗵 N/A •	
Distance measured is correct	Yes • No • N/A 🗵	
Lane widths and numbers checked to ensure safety of participants and public	Yes•No•N/A⊠	
Restricted Turns / Movements Checked	Yes 🗵 No • N/A	
Road Signage / Restrictions Checked	Yes 🗵 No • N/A •	Signage to be checked by crew implementing TCP
Route Impeded by Traffic Calming Devices?	Yes• No⊠ N/A•	
Signalised Intersections Checked for event requirements / restrictions	Yes• No• N/A 🖂	
Tidal Flows Relevant	Yes• No• N/A 🗵	
Traffic Generators such as shopping centres, schools etc checked and notifications given	Yes No• N/A 🗵	Notification to be given detailing alternate route

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8

TRAFFIC CONTROL PLAN

This section is mandatory.

The Traffic Control Plan contains the following elements: The Traffic Control Plan for any event must use AS1742.3 as its reference document.

The purpose of the Traffic Control Plan is to inform, control, guide road users and protect the safety of all event participants, spectators, marshals and volunteers.

• See attached Traffic Control Plan (add TCP attachments)

THE TRAFFIC CONTROL PLAN (TCP) IS A COMPULSORY ATTACHMENT TO THIS DOCUMENT

Responsibilities

Event Organiser	Develop and implement TCP	
Police	Set out agreed responsibility (Review TMP & TCP's)	
Councils	Set out agreed responsibility (Review TMP & TCP's)	
RMS	Set out agreed responsibility (Review TMP & TCP's)	
Other		

9

CONTINGENCY PLANS

This section is mandatory.

This section of the Traffic Management Plan describes the contingency plans for the event. The contingency plan checklist identifies all possible issues/risks that may interfere with the event and the action to be taken to minimise the disturbance of the event. Some examples of the issues/risks and the contingency plans are described as follows;

Contingency Plan Checklist

Issues/Risks	Applicable	Action Taken
Heavy/Bad Weather	Yes • No 🗵	
Poor Lighting	Yes • No 🖾	
Flood Hazard on route	Yes • No 🗵	
Flood Hazard at parking area	Yes • No 🗵	
Parking during Wet Weather	Yes • No 🗵	
Bush fire Hazard	Yes • No 🗵	
Accident on route	Yes • No 🗵	
Breakdown on route	Yes • No 🗵	
Absence of Marshal / Volunteer	Yes • No 🗵	
Absence of Event Signage	Yes • No 🖾	
Blockage to Public Transport	Yes • No 🗵	
Slow Participants	Yes• No 🗵	
Delayed Event	Yes • No 🗵	
Cancellation of Event	Yes • No 🗵	
Security of Participants	Yes • No ⊠	
Security of VIP's	Yes • No 🗵	
Bridge Crossing Problems	Yes • No 🗵	
	Yes • No •	
	Yes • No •	

Responsibilities

Event Organiser	Develop and implement Contingency Plan	
Police	Set out agreed responsibility (Review Contingency Plan)	
Councils	Set out agreed responsibility (Review Contingency Plan)	
RMS	Set out agreed responsibility (Review Contingency Plan)	
Others	Set out agreed responsibility	

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10

PREPARE TRAFFIC SIGNAL DATA

This Section • Applies • Does not apply

The RMS charges for ALL personnel or time required in the undertaking of Traffic Signal adjustments at fill cost to the Event Organiser.

Responsibilities	
Event Organiser	To be discussed with (Name) City Council
Police	Set out agreed responsibility
Councils	Set out agreed responsibility
RTA	Set out agreed responsibility
Others	Set out agreed responsibility
	Set out agreed responsibility
	Set out agreed responsibility
RMS PERSONNEL REQUIRED This Section • Applies • Does not	
Requirements are;	
Subject to Concert's requirements and	d discussions between RMS and (Name) City Council
SPLCIAL EVENT CLEARWAYS	
This Section • Applies • Does no	
The RMS can organise special even	nt clearways in certain circumstances in equired
The Special event clearway plan co	ontains the following:
 Clearway Enforcement Clearway Towing Clearway Advertising Clearway Signs Letterbox drops to lease busine 	esses and residents

https://docs.google.com/document/d/1D2E5wET8o7KXqkUINnPUw24hqzVfR3QN9fetC82H50Q/edit

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11

Responsibilities

Event Organiser	(Application Submitted / Not Applicable)
Police	Set out agreed responsibility
Councils	Set out agreed responsibility
RMS	Set out agreed responsibility
Others	Set out agreed esponsibility
	Set out agreed responsibility
	Set out agreed responsibility
	Set out agreed responsibility

ADVERTISE TRAFFIC MANAGEMENT ARRANGEMENTS

This section is mandatory.

Where Major changes to Traffic Conditions will occur, Advertising of Traffic Arrangements for an event will be carried out in the Local and Or Major Newspapers, as discussed with the Police, RMS and local Councils.

Set out Advertising Arrangements Here. Attach copies of newspaper bromides as applicable and discussed with the RMS in the planning process.

Event Organiser	Local newspaper advertisements advising of changes. Electronic mobile boards on Manaro Highway advising of changes for a period of 2 weeks prior
Others	

9/2/2019

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12

VOLUNTEERS AND EVENT MARSHALS

This Section

Does not apply

Applies

Volunteers

Nil

Responsibilities

Event Organiser	Produce locations and lists of traffic control duties for event marshals. Produce	
-	contingency lanes for personnel who fail to show on the day.	
Others (Trafx PL)	Supply of accredited traffic controllers to implement the TCP's, then employed as	
······	marshalls for directing traffic in car parks and ensuring the integrity of the	
	temporary road closures	
	Set out agreed responsibility	
	Set out agreed responsibility	
	Set out agreed responsibility	

NOTE:

- EVENT MARSHALS WHO CARRY OUT TRAFFIC CONTROL DUTIES MUST HOLD AN RTA TRAFFIC CONTROLLERS TICKET.
- ANY PERSON WHO SETS OUT TRAFFIC CONTROL SIGNAGE FOR THE EVENT MUST HOLD A TRAFFIC CONTROL AT WORKSITES TICKET.

PUBLIC SAFETY – POLICE

This section is mandatory.

This section needs to be completed in consultation with the Police. Event organisers cannot direct Police.

Before you have preliminary discussions with the Police Service, you should put together the following details about the event. These are the same details required by local councils.

- 1. Provisions of the Road Transport Legislation to be observed at all times.
- 2. Any person competing in, organising, supporting competitors or in any other manner connected with the event, shall obey any reasonable directions given by a member of the NSW Police Force.
- 3. A member of the New South Wales Police Force has the authority to delay, halt or cancel the event at any stage of the event in the interests of road safety or the safety of the community.
- 4. Any directions issued by the Roads and Traffic Authority must be promptly obeyed.
- 5. The event is to be conducted in accordance with the timing and route supplied and approved by Police.
- 6. The event is to be conducted within the nominated dates of the event.
- 7. Any breach of these conditions may result in the event being halted by the NSW Police.

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- 8. Organisers, Officials and Participants are to take all reasonable measures to reduce obstruction to pedestrians or vehicles during the course of the event.
- 9. Organisers must provide sufficient marshals to control participants in the event.
- 10. The Organiser is to ensure that all participants and event marshals are adequately briefed as to their roles and responsibilities.
- Participants are not permitted on a road during periods of poor visibility due to inclement weather or fog, or where there is insufficient daylight to render a person dressed in dark clothing to be discernible at a distance of 100 metres.
- 12. Participants shall keep to the extreme left-hand side of the carriageway at all times.
- 13. Participants MUST NOT ride more than 2 abreast on multi lane roads.
- 14. Participants MUST ride in single file on single lane roads.
- 15. Participants to obey traffic lights and comply with "STOP" "GIVE WAY" and "DON'T WALK " signs during the event.
- 16. Participants and passengers to wear approved helmet in compliance with the Road Transport Legislation.
- 17. Participants MUST wear suitable reflective clothing when cycling upon a road.
- 18. The organisers shall provide escort vehicles as detailed below which must be positioned so as to create a positive awareness of the presence of the participants on the carriageway to other road users. Escort vehicles must not be larger than a Toyota Hi Ace type vehicle.
- 19. Escort and support vehicles are to move off the carriageway when required to wait for the participants, so as not to obstruct traffic on single lane carriageways.
- 20. Except when held up by other traffic or mechanical failure, escort or support vehicles shall not stop on the trafficable portion of the roadway for any reason.
- 21. Lead and rear vehicles are to travel with head and tail lamps illuminated when on escort duty.
- 22. Unless otherwise directed by police, escort vehicles shall be positioned in the following manner.
- 23. On a single lane carriageway a lead escort vehicle shall be positioned ahead of the leading participants:
- 24. This vehicle shall display a sign directed to the front of the vehicle displaying the words "CAUTION CYCLISTS/RUNNERS FOLLOWING", so as to provide advance warning to oncoming motorists and other road users. (Select appropriate wording)
- 25. A warning escort vehicle shall be positioned about 300 Metres to the rear of the last group of participants warning motorists of cyclists on the road ahead.
- 26. This vehicle shall display a sign directed to the rear of the vehicle displaying the words "CAUTION CYCLISTS/RUNNERS AHEAD" so as to provide advance warning to overtaking vehicles. (Select appropriate wording)
- 27. Warning signs referred to above shall be not be less than 900mm x 400mm in size, on yellow/orange background with large black lettering, 170mm proportionate to the dimensions of the sign and in accordance with the Road Transport Legislation.
- 28. Each escort vehicle shall also be fitted with flashing amber light on the highest point of the roof, and MUST have the hazard and warning lights operating at all times whilst performing escort duty.
- 29. Communication equipment is to be provided to escort vehicles to enable communication between those vehicles and the organisers. Communication is to be maintained between those vehicles at all times during the course of the event.

13

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14

In addition the Police also require;

- **30.** The organiser MUST monitor road traffic. In the event of traffic built up, the cyclists MUST clear the road and allow traffic to pass.
- 31. Under no circumstances must support vehicles be used as escort vehicles.
- 32. Cyclists must travel in single file on all sections of roadway where road works are in progress.

Responsibilities

Event Organiser	Take out public liability insurance for a minimum of \$20 million
Police	Organiser to consult
Councils	Organiser to consult
RMS	Organiser to consult

PUBLIC TRANSPORT

This Section

Applies Does not apply

(Public Transport requirements to be shown in detail if this section applies)

Responsibilities

Event Organiser	 As required, negotiate with Transport Companies to arrange Provision of extra bases for the event spectators and ensure normal services continue to practe efficiently Provision of extra trains for the event spectators and ensure normal services commute to operate efficiently
Police	agreed with Police Service
Councils	As agreed with council
RMS	As agreed with RMS
Others	As agreed / set out here

EVENT SIGNS

These are general information signs installed one or two weeks prior to the event, informing road users of an impending event and resulting changed traffic conditions.

This section may also relate to the event signs that will be used on the day, which may not be specifically noted on the Traffic Management Plan.

These signs can also advise on alternate routes for major traffic flows and destinations.

15

The following is an example of these signs

SPECIAL EVENT SATUTRDAY, 19th October 2019 9.00am to 5.30pm Yulin St., Cooma closed between monaro H'way & Yerrang Rd. Yerran Road Closed between mittagang rd and Yulin St

We are happy to facilitate the signage suggested and required. VARIABLE MESSAGE SIGNS

Variable Message Signs (VMS) are used to advise road users of altered traffic conditions on the day of an event and are placed in strategic locations.

NOTE: THE RMS MUST APPROVE PLACEMENT OF THESE SON

Responsibilities

Event Organiser	We have followed previous locations with RTA and Council on the suggested locations. Snowy Hydro Ltd will be providing the VMS.
Police	To be consulted in planning process
RMS	To be consulted in planning process
Council	To be consulted in planning process
Other	ROAD OCCUPANCY LICENCE TO BE APPLIED FOR

ACCESS FOR LOCAL RESIDENTS, BUSINESSES, HOSPITALS AND EMERGENCY VEHICLES

This Section • Applies

Does not apply

Local Resident Access

If applicable, occupants in areas affected will receive a letterbox notice with a minimum seven days notice. Alternative routes will be outlined in local media. Signs are to be displayed as per RMS & Local Council requirements, advising of the traffic arrangements.

Emergency Vehicle Access

Access for emergency vehicles during an event must be provided. Where necessary, any special arrangements should be shown in detail. Ambulance and Fire Brigade to endorse emergency access arrangements.

9/2/2019

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16

Responsibilities

Event Organiser	Local residents to be consulted by event organiser. Negotiate access via Platypus Lodge
Police	
Councils	
RMS	
Others	

https://docs.google.com/document/d/1D2E5wET8o7KXqkUINnPUw24hqzVfR3QN9fetC82H50Q/edit

9/2/2019

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17

PARKING

This Section

Applies Does not apply

Sufficient parking for cars and buses should be identified and listed, including locations for any essential or emergency vehicles. These may include participants, officials, spectators, media, and marshals.

Responsibilities

Event Organiser	Organise all parking		
Police	Organiser to consult		
Councils	Organiser to consult		
RMS	Organiser to consult		
Others			

HEAVY VEHICLE ALTERNATIVE ROUTES

This Section • Applies ⊠Does not apply

All heavy vehicle alternative routes must be of similar standards to existing road system. Standards would include road width, structural strength and height clearances. E.g. bridges and overhead wires.

Heavy vehicle alternative routes need to be provided with advanced advisory sings 2-3 weeks prior to the event. These alternatives also need to be advertised in local and or major newspapers.

Responsibilities

Event Organiser	Organise with Police & RMS in planning process	
Police	Organiser to consult	
Councils	Organiser to consult	
RMS	Organiser to consult	
Others		

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18

COUNCIL – SPECIAL CONDITIONS

Local councils usually have similar requirements for special events. However, every Local Council must be approached individually for approval of any special event within the boundary of that council.

Often times council will be satisfied with the submission of this Traffic Management Plan and will consult with the Police and the RMS. This is usually done directly with the Local Police Traffic Services Officer and the RMS Traffic Commander, or at the Local Council Traffic Committee.

Local Council Traffic Facilities Co-ordinator or Special Event Co-ordinator should be consulted in the planning process to find out their requirements.

Overwrite event specific details here.

Local Council Consulted was Snowy Monaro Regional Council

Council Officer Consulted was Graham Hope

Date of traffic Meeting at Council (DD/MM/YYYY) tba

Special Conditions Imposed / Requested by Council were; (Conditions)

OTHER CONSIDERATIONS

This Section	⊠ Applies
	 Does not apply

Television

Locations for all static television / camera crews and details of any mobile cameras should be shown. Traffic Control Plans are required for each static location, using AS1742.3 as its reference document.

Responsibilities

Event Organiser	
Police	List as agreed
Councils	List as agreed
RMS	List as agreed
Others	List as agreed
	List as agreed
	List as agreed

19

ADMINISTRATION, LOGISTICS, COMMAND AND COMMUNICATIONS

Administration and logistics builds on the previous section and describes the resources used on the day and who delivers those resources.

Table of Contact Names and Responsibilities:

#	DUTY	RESPONSIBILIT Y	CONTACT NAME	CONTACT NO.
1	Event Organiser	To manage the event	Michael Courtney	0427948246
2	Police		Sgt Stephen Banner	02 6452 0023
3	RMS		(Name)	Insert contact details
4	Marshals		tba	Insert contact details
5	Parking		tba	Insert contact details
6	Event Signs		Michael Courtney	0427948246
7	Barriers / cones /delineation		Ian Reynolds	0427762244
8	Media Liaison		tba	Insert contact details
9	Confirm all marshals in position		tba	Insert contact details
10	Advise NSW Ambulance Service		tba	Insert contact details
11	Insurance		(Name)	Insert contact details
12	Traffic Control (Trafx)		Ian Reynolds	0427762244

COMMAND & COMMUNICATIONS

This area sets out the location of the Command Post for the event and the personnel that will be in attandance at that command post.

All issues associated with staging the event are to be directed to the Event Continand Post including the deployment of marshals and resources. Any emergency assistance is the directed to the Police / Ambulance as required.

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Command Post Location

https://docs.google.com/document/d/1D2E5wET8o7KXqkUINnPUw24hqzVfR3QN9fetC82H50Q/edit

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ORGANISATION	CONTACT NAME	CONTACT NO:
Event Organiser	Michael Courtney	0427948246
Police	Insert contact details	Insert contact details
RMS	Insert contact details	Insert contact details
SES	Insert contact details	Insert contact details
Council	Insert contact details	Insert contact details
Media Liaison	Insert contact details	Insert contact details
St John Ambulance	Insert contact details	Insert contact details

ATTACHMENTS

Attachments should include:

- 1. Map of the route
- 2. Pictorial Traffic Control Plan (May be overlaid on the map.)
- 3. Table of Anticipated Travel Times, including 1st Participant and Last Participant arrival times at significant check points
- 4. Any other information that may assist in the assessment of the Road Occupancy Application.

20

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Schedule 1 - Notice of Intention to Hold a Public Assembly

SUMMARY OFFENCES ACT 1988 - Sec 23

To the Commissioner of Police

hael Courtney	(name)
Itagang Road, Cooma	(address)
half of Snowy Hydro Ltd	(organisation)
the Commissioner of Police that	
e19th (day) ofOctober (month),2019.	(year), it is intended to hold
er:	
a public assembly, not being a procession, of approx	imately
2000 (number) persons,	
which will assemble at parkland off Yerrang St., Coor	na (Place)
at approximately10.00 am/ pm ,	
and disperse at approximately4.30 am /pm.	
or	
a public assembly, being a procession of approximat	əly
.N/A (number) persons,	
which will assemble at approximately am/pm,	and at
approximatelyam/pm the procession will com	mence and shall proceed
(Specify route, any stopping places and the approxin termination. A diagram may be attached.)	nate duration of any stop; and the approximate time of
The purpose of the proposed assembly is Celeb	rating the 70 th Anniversary of Snowy Hydro Ltd

9.1.9 SNOWY HYDRO 70TH ANNIVERSARY CELEBRATION ATTACHMENT 3 SCHEDULE 1

3	The following special characteristics associated with the assembly would be useful for the Commissioner of Police to be aware of in regulating the flow of traffic or in regulating the assembly <i>(strike out whichever is not applicable):</i>
	(I) There will be (number) of vehicles and/or (number) of floats involved.
	The type and dimensions are as follows:
	N/A
	(II) There will be5 (number) of bands, musicians, entertainers, etc. which will entertain or address the assembly.
	(III) The following number and type of animals will be involved in the assembly:
	(IV) Other special characteristics of the proposed assembly are as follows:
4	I take responsibility for organising and conducting the proposed assembly.
5	Notices for the purposes of the Summary Offences Act 1988 may be served upon me at the following address:
	Snowy Hrydo Ltd.,
	PO Box 332, Cooma
	Postcode. 2630
	Telephone No. 0427948246
6	Signed Capacity/Title: Manåger Generation Support Services
	Date 02.09.2019

Check List for
Special Event Transport Management Plan

1	Even	t details			
1.1	Event su	mmary			
Even	t Name: 70	th Anniversary S	Snowy Hydro Ltd		
Even	t Location:	park of Yerrang	street, Cooma		
Even	t Date: 19/	10/19	Event Start Tim	e: 10.00am	Event Finish Time: 4.30pm
Even	t Setup Sta	rt Time: 9.30an	n E	vent Packdowi	vn Finish Time: 5pm
Even	it isX off str		□ on stre larly throughout t	eet - moving he year (calend	
1.2	Contact	names			
Ever	nt Organis	er* Michael C	ourtney (Snowy	Hydro)	
Phon	ne:0427948	246 Fax:	Mobile:	E-mail: michae	el.courtney@snowyhydro.com.au
Ever	nt Manage	ment Compar	y (if applicable))	
Phon	-	Fax:	Mobile:	, ,	E-mail:
Polic	ce Cooma	Police			
Phon	ne:0264009	9 Fax: 0264520	0022	Mobile:	E-mail:
Cou	ncil Snov	vy Monaro Re	gional Council		
Phon	ne:1300345	345 Fax:		Mobile:	E-mail:
Roa	ds & Traffi	i c Authority (if	required)		
Phon	ne:	Fax:	Mobile:		E-mail:

1.3 Brief description of the event (one paragraph)

Public event to celebrate the 70th anniversary of Snowy Hydro Ltd. Opportunity for Old and new employees, contractors and families to celebrate this 70 th Anniversary

 Police Police written approval obtained Police written approval obtained Fire Brigades and Ambulance Fire brigades notified Ambulance notified Ambulance notified X Map attached 3.2 Parking X Parking organised – attached Parking not required 3.3 Construction, traffic calming and traffic generating developments Plans to minimise impact of construction activities, traffic calming devices or traffic-generating developments attached 		2.1	Occupational Health & Safety - Traffic Control
X Public liability insurance arranged. Copy of Policy attached. 2.3 Police Police written approval obtained 2.4 Fire Brigades and Ambulance Fire brigades notified Ambulance notified X Map attached 3.1 The route or location X Map attached 3.2 Parking X Parking organised – attached Parking organised – attached Parking organised – attached Parking to required 3.3 Construction, traffic calming and traffic generating developments Plans to minimise impact of construction activities, traffic calming devices or traffic-generating developments attached Plans to minimise impact of construction activities, traffic calming devices or traffic-generating developments attached There are no construction activities, traffic calming devices or traffic-generating developments attached This event uses a facility managed by a trust, authority or enterprise; written approval attached Public transport plans created - details a		х	Risk assessment plan (or plans) attached
2 2 2 2 3 Police written approval obtained 2.4 Fire Brigades and Ambulance - Fire brigades notified 2 Ambulance notified - - 3.1 The route or location - - 3.2 Parking - - - X Map attached - - - 3.2 Parking organised – attached - - - Parking organised – attached - Parking not required - - 3.3 Construction, traffic calming and traffic generating devices or traffic-generating developments attached - - - Plans to minimise impact of construction activities, traffic calming devices or traffic-generatin developments at the location/route or on the detour routes - - 3.4 Trusts , Authorities or Government Enterprises - - - 2 This event does not use a facility managed by a trust, authority or enterprise; written approval attached - - 3.5 Impact on/of Public transport - - - 3.6 Reopening roads after moving events - - <td< td=""><td></td><td>2.2</td><td>Public Liability Insurance</td></td<>		2.2	Public Liability Insurance
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 This is a moving event - details attached. This is a non-moving event. Traffic management requirements unique to this event Description of unique traffic management requirements attached There are no unique traffic requirements for this event 3.8 Contingency plans Contingency plans attached 3.9 Heavy vehicle impacts Impacts heavy vehicles - RTA to manage Does not impact heavy vehicles 			
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 3.7 Traffic management requirements unique to this event Description of unique traffic management requirements attached There are no unique traffic requirements for this event 3.8 Contingency plans Contingency plans attached 3.9 Heavy vehicle impacts Impacts heavy vehicles - RTA to manage Does not impact heavy vehicles 			This is a moving event - details attached.
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 3.8 Contingency plans Contingency plans attached 3.9 Heavy vehicle impacts Impacts heavy vehicles - RTA to manage Does not impact heavy vehicles 			Description of unique traffic management requirements attached
 Contingency plans attached 3.9 Heavy vehicle impacts Impacts heavy vehicles - RTA to manage Does not impact heavy vehicles 			There are no unique traffic requirements for this event
 3.9 Heavy vehicle impacts Impacts heavy vehicles - RTA to manage Does not impact heavy vehicles 		3.8	Contingency plans
I Impacts heavy vehicles - RTA to manage Does not impact heavy vehicles			Contingency plans attached
s 🗆 Does not impact heavy vehicles	C	3.9	Heavy vehicle impacts
s 🗆 Does not impact heavy vehicles	ē		Impacts heavy vehicles - RTA to manage
Traffic Management for a Special Event - Recommended Traffic Management Plan Template			
			Teallie Management for a Special Event - Decommended Teallie Management Plan Template

	3.10	Special event clearways					
		Special event clearways required - RTA to arrange					
		Special event clearways not required					
	Minin	nising impact on non-event community & emergency services					
	4.1	Access for local residents, businesses, hospitals and emergency vehicles					
s	Х	Plans to minimise impact on non-event community attached					
3		This event does not impact the non-event community either on the main route (or location) or detour routes					
	4.2	Advertise traffic management arrangements					
S	х	Road closures -advertising medium and copy of proposed advertisements attached					
2		No road closures but special event clearways in place - advertising medium and copy of proposed advertisements attached					
		No road closures or special event clearways - advertising not required					
	4.3	Special event warning signs					
	х	Special event information signs are described in the Traffic Control Plan/s					
		This event does not require special event warning signs					
	4.4	Permanent Variable Message Signs					
		Messages, locations and times attached					
		This event does not use permanent Variable Message Signs					
	4.5	Portable Variable Message Signs					
	х	The proposed messages and locations for portable VMS are attached					
		This event does not use portable VMS					

5 Approval

TMP Approved by:		Event Organiser	Date
Regulation of Traffic Approved	by:	RMA	Date
or:	Council	D	ate

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RISK ASSESSMENT FORM

RISK ASSESSMENT FORM

Use this form to assess risks associated with hazards BEFORE and AFTER application of risk control measures.

COMPANY: Trafx PL					LOCATION:, Yarrang St., Cooma				
Work area: Yulin St					Job/task: Traffic Control				
Risk assessment prepared by: M. Dorman Position: Mgr Date: 2/9/2019									
Person(s) consulted: Ian Reynolds									
HAZARD (describ									
Н	IIGH RIS	SK CONSTR	UCTION WOR	K CHEC	KLIST, B	EING W	ORK THAT		
			RISK ASS	SESSMEN	T				
Persons at risk: T								carriageway	
to move from Visi			ront of Snowy l	Hydro ma	in buildin	g where	event held.		
Existing risk contr What is the harm			9						
Personal injury/illn				Moderat	e level of h	arm.	Low level of	harm	
Environmental harr		High level o High level o			e level of h		Low level of		
What is the likelih				Widderau	e level of h	aim.	Low level of	naim.	
Frequently: X	oou or th		casionally:			Rarely:			
Trequentry. 2			· · · · · · · · · · · · · · · · · · ·			-	ihood/probabi	lity	
Level of harm	Desc	ription of Co	nsequence or In	npact	Likel		Moderate	Unlikely	
			1		Risk Lo		Risk Level	Risk Level	
High			anent disability.		1		1	2	
Ingn			environmental h	arm.	1		1		
Moderate		l temporary d		1		2	3		
		rm environme may require f							
Low		t-term enviror			2		3	3	
Level	110 500		ihood/Probabil	itv			Risk Lev	/el	
Likely	Could h	appen frequer				1		Likely	
Moderate		appen occasio			2		Moderate		
Unlikely			exceptional circu			3	1	Unlikely	
Outcomes (Risk L	evel) (bef	fore applicati	on of controls)	Persona	1	1	Environmenta	1	
			RISK CONTR	OL MEA	SURES				
Possible control of Elimination: block		ature at							
Elimination: block	the entire	street							
Substitution: Use d	letour, nil	available							
Isolation: Not an o	ption.								
Engineering contro									
bollards/fixed barriers so pedestrians cannot access the carriageway. Direct the flow of through traffic, Implement TCP									
with correct placement of temporary speed reduction and warning signs. Use traffic controllers to restrict movement of vehicles to contra flow and have a 10km shared zone.									
Administration or PPE: Not applicable									
Selected control option: Elimination									
Outcomes (Risk Level) (after application of controls) Personal 3 Environmental									
Reason for selection of this control option: maintain effective control TCP's to set out temporary speed reduction through worksite and appropriate warning signs									
Provide reasons why higher ranked control options were not selected (only if lower ranked option is selected):									
Detour, traffic lights and stopping both directions of traffic not an option for the task at hand.									
Detour, tranne ngin						task at h	and.		
						task at h	and.		
Approved by:	s and stop				tion for the	task at h			

TRAFX PTY LTD

RISK ASSESSMENT FORM

IMPLEMENTATION OF CONTROLS							
Activities and resources required	Sign off and date						
TCP's have been approved and signage implemented in	Ian Reynolds						
line with plan							
Implementation of TCP's – incl sign and device erection	lan Reynolds						

HAZARD (describe): is carried out on, in or adjacent to a road, - injury to workers on foot from traffic

in its first (deserin	, ., ., ., ., ., ., ., ., ., ., ., ., .,		ii, iii or adjacetit to a				001 11	o aume	
			HIGH RISK CON	STRUCTI	ION WOF	RK			
			RISK AS	SESSME	NT				
			nd all persons on fo front of Snowy Hy						rriageway to
			m speed zone. Nil						
What is the harm									
Personal injury/illness High level of harm: X Moderate level of harm: Low level of harm:									
Environmental harr	n		el of harm:	Moderat	e level of l	narm:	Lov	w level of I	harm:
What is the likelih	ood of th	is happen	ing?						
Frequently: X			Occasionally:			Rarely:			
* *						Like	lihood	d/probabi	lity
Level of harm	Desc	ription of	Consequence or I	mpact	Like			derate	Unlikely
					Risk L	evel	Ris	k Level	Risk Level
High			ermanent disability. erm environmental ł	narm.	1			1	2
Moderate			ry disability. nmental harm.		1			2	3
Low	Persons may require first aid.			2			3	3	
Level		I	ikelihood/Probabi	lity				Risk Lev	el
Likely	Could h	appen free	quently			1			Likely
Moderate		appen occ			2			Moderate	
Unlikely			r in exceptional circ			3		Unlikely	
Outcomes (Risk L	evel) (bef	ore appli	cation of controls)	Persona	al	1	Env	ironmenta	1
			RISK CONTR	OL MEA	SURES				
Possible control of									
Elimination: establi	sh detour	, for all ve	chicles excepting but	ses bringin	ng persons	to event			
Substitution: Use the	raffic ligh	ts							
Isolation: Stop traf	fic and pe	edestrians	in both directions for	or blocks o	f time,				
r	7 1 1'	1	1 4		1.1	(1)		CN	Ge 14
bollards/fixed barri	ers so ped ient of ter	lestrians c nporary sj	a where the event is annot access the car beed reduction and v m shared zone.	riageway.	Direct the	flow of t	throug	gh traffic, l	mplement TCP
, enteres to contra n	ie ir und n	a.eu rok	an ondered Lone.						
Administration or H	PE nil								

Administration or PPE: nil

Selected control option: Elimination

Outcomes (Risk Level) (after application of controls) Personal 3 Environmental

Reason for selection of this control option: maintain effective control It is expected to have a considerable number of visitors for this 70th celebration. They will be moving between the Snowy Hydro Discovery Centre (on eastern side of Yulin Street) and the park on the opposite side. Yerrang Street will be under traffic control stopping all vehicles (except buses). The establishment of a detour will eliminate the risk of vehicle and pedestrian interaction in Yulin Street between Monaro Highway and Yerrang Street; it will also eliminate the risk of queuing for vehicles turning from Monaro Highway into Yulin Street. By establishing a detour via Belaro Street the vehicles travelling to the site for the event will be directed to off-street parking off Mittagang Road.

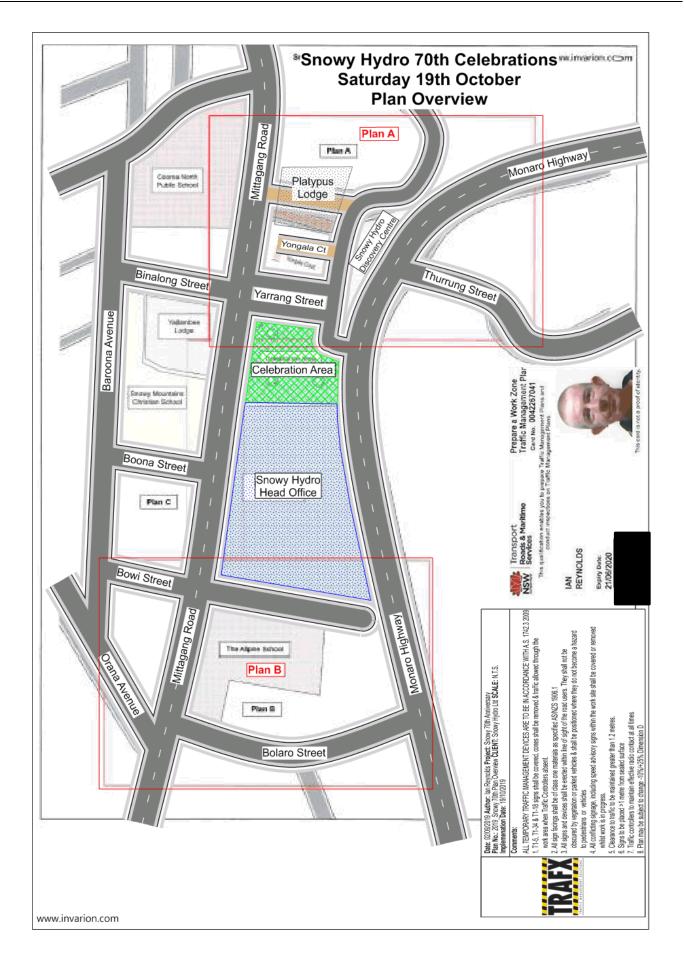
Provide reasons why higher ranked control options were not selected (only if lower ranked option is selected):

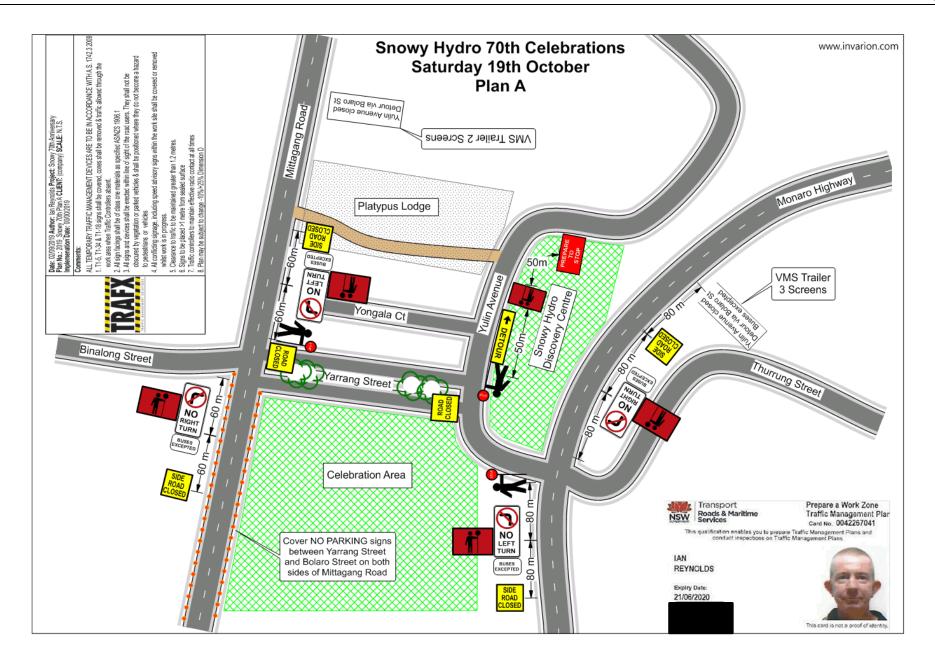
2

TRAFX PTY LTD

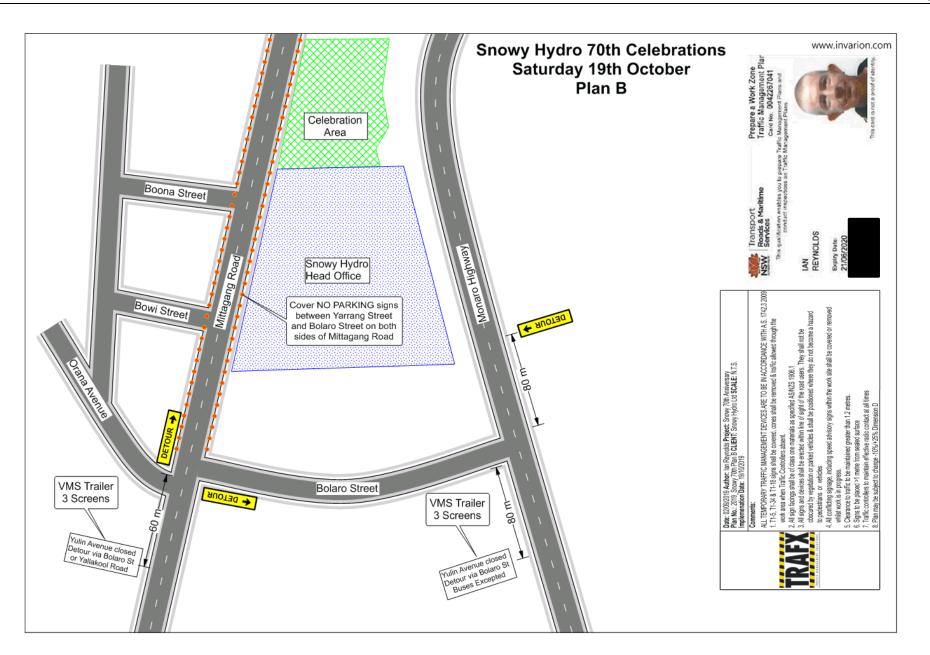
RISK ASSESSMENT FORM

Not applicable								
Approved by:	M. Dorman	Position:	Mgr	Date: 2/9/2019				
IMPLEMENTATION OF CONTROLS								
Activities and resources required Person(s) responsible Sign off and date								
TCP's have been approved and signage implemented in Ian Reynolds								
line with plan								
Implementation	of TCP's - incl sign and device	e erection 1	an Reynolds					





9.1.9 SNOWY HYDRO 70TH ANNIVERSARY CELEBRATION ATTACHMENT 7 TCP - PLAN B



Ref: Snowy Hydro 70th Anniversary Celebration

Report addressing Risk Management for Traffic

2.1 Refer to risk management attachment.

Traffic and Transport Management

3.1 Refer to TCP developed for site

3.2 There is a large company car park on the southern side of the Snowy Hydro office complex off Mittagang Road. This will be utilized for visitor parking, with extra Snowy Hydro land adjoining the carpark being used.

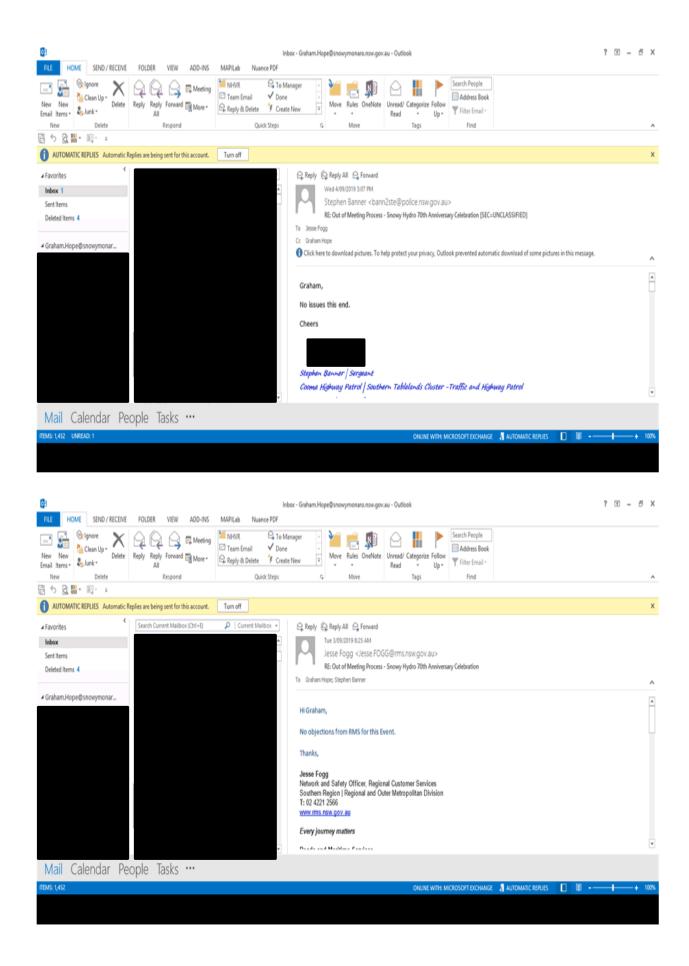
Minimising impact on non-event community and emergency services

4.1 Snowy Hydro will be conducting a letter drop of the residential area around Yerrang Street and Yulin Avenue providing details of the proposed event and alternative arrangements being negotiated re access and egress.

4.2 Snowy Hydro will place notices in the local Cooma newspaper (Monaro Post) of the event and the roads (Yulin Avenue and Yerrang Street) that will be closed for the course of the event. There will also be notices in their public online posts. VMS boards will be in place 2-weeks prior advising of the road closures on Monaro Highway and Mittagang Street.

4.3. as above

4.5. message to be displayed on Monaro Highway - "YULIN AVE CLOSED. DETOUR VIA BOLERO ST. BUSES EXCEPTED" and for Mittagang Road – "YERRANG ST CLOSED. DETOUR VIA BOLERO ST." (on the northern side of Yerrang Street. On the southern side of Bolero Street – "YULIN AVE CLOSED. DETOUR VIA BOLERO ST OR YALLAKOOL RD"



Page 295

9.2.1 PROPOSED COMPULSORY ACQUISITION WITH AND WITHOUT CONSENT

Record No:

Responsible Officer:	Acting Director Operations & Infrastructure
Author:	Land & Property Officer
Key Theme:	3. Environment Outcomes
CSP Community Strategy:	9.1 Transportation corridors throughout the region are improved and maintained
Delivery Program Objectives:	9.1.2 Our local road network is planned, built and repaired to improve movement across the region
Attachments:	 Plan of Subdivision Werralong Road (Under Separate Cover) - Confidential
Cost Centre Project	1802 – Roads Management Operations Werralong Road

EXECUTIVE SUMMARY

On 23 December 2016 the Meeting of the Administrator, Delegations resolved to acquire the constructed section of Werralong Road that passes through private properties from the Constance/Cherry boundary to the Snowy River.

After the plan was created, one of the landowners closed a Crown reserve road through which Werralong Road passed. This necessitated a new plan so that acquisition of the sections of land within which the closed Crown road reserve passes, would be included in the acquisition process.

Proposed lots 5 and 7 in the new plan are the section of the closed road to be acquired.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council

- A. Approves the acquisition without consent of proposed lots 4, 5, 7, 8 and 10 in the plan of acquisition for the purpose of public road under the provisions of the *Land Acquisition (Just Terms Compensation) Act 1991* in accordance with Division 1 Section 177 of the Roads Act 1993 and the making of the necessary application to the Minister and/or Governor;
- B. Approves the acquisition of proposed lots 1, 2, 3, 6 and 9 with consent for the purpose of public road under the provisions of the *Land Acquisition (just Terms Compensation) Act 1991* in accordance with Division 1 Section 177 of the Roads Act 1993 and the making of the necessary application to the Minister and/or Governor;
- C. To authorise the General Manager to execute all documents relevant to the acquisitions both without consent and with consent on behalf of Council; and
- D. Agrees to bear all costs for the acquisition of the proposed lots.

9.2.1 PROPOSED COMPULSORY ACQUISITION WITH AND WITHOUT CONSENT

Page 296

BACKGROUND

On 23 December 2016 the Meeting of the Administrator Delegations resolved to acquire the constructed section of Werralong Road that passes through private properties from the Constance/Cherry boundary to the Snowy River.

After the plan was created, one of the landowners closed a Crown reserve road through which Werralong Road passes. This necessitated a new plan so that acquisition of the sections of land within the closed Crown road reserve passes would be included in the acquisition process.

Proposed lots 5 and 7 in the new plan are the section of the closed road to be acquired.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Council has demonstrated its willingness to negotiate with the public to achieve an outcome giving due consideration to public perception, small business and family concerns in addition to serious issues raised by landowners in relation to public liability.

2. Environmental

There are numerous environmental issues for consideration. Pushing traffic along unformed roads, crossing Cara Creek, spread of noxious weeds (vehicle hygiene) and damage to land/property as a result of traffic in need of recovery.

It is acknowledged that the above would create problems for property owners to resolve. However, if agreements between property owners become problematic due to environmental damage, then Council may find itself in a similar situation whereby traffic is prohibited from accessing property and therefore impacting upon other property owners and small businesses.

3. Economic

While costs have not yet been determined, it is assumed that cost to either construct the existing road to Council standards or construct a new road on an alternative alignment would be considerable; this may be legal, construction, maintenance or acquisition fees. However, the cost to property owners may be considerably greater. Without Council assisting in this matter there is every likelihood that a business (Snowy River Cabins) will fold, a family may lose its home and the reputation of Council will deteriorate.

4. Civic Leadership

Council at the Confidential Meeting of the Administrator Delegations held on 23 December 2016 resolved as follows:

9.2.1 PROPOSED COMPULSORY ACQUISITION WITH AND WITHOUT CONSENT

COMMITTEE RECOMMENDATION

That Council

- A. Approves the acquisition without consent of proposed lots 5, 9, and 11 in the plan of acquisition for the purpose of public road under the provisions of the Land Acquisition (Just Terms Compensation) Act 1991 in accordance with Division 1 Section 177 of the Roads Act 1993 and the making of the necessary application to the Minister and/or Governor.
- B. Approves the acquisition of proposed lots 1, 2, 4, 7, and 10 with consent for the purpose of public road under the provisions of the *Land Acquisition (Just Terms Compensation) Act 1991* in accordance with Division 1 Section 177 of the Roads Act 1993 and the making of the necessary application to the Minister and/or Governor.
- C. To authorise the General Manager to execute all documents relevant to the acquisition both without consent and with consent on behalf of Council.
- D. Agrees to bear all costs for the acquisition of proposed lots 1, 2, 4, 7 and 10.
- E. To apply to the Department of Primary Industries Roads to open proposed lots 3, 6, and 8 being part of Crown reserve roads, to be dedicated as Council public road.
- F. To advertise the opening of Werralong Road as a Council public road in the NSW Government Gazette following acquisition of the land within the road reserve.

Approved by Administrator Lynch

Page 297

ADA102/16

]

Record No:

9.3.1 PROPOSED COMPULSORY ACQUISITION OF PART LOT 7002 DP 1028529 CROWN LAND TRAVELLING STOCK RESERVE

Responsible Officer:	Group Manager Transport Infrastructure (Operations)
Author:	Land & Property Officer
Key Theme:	3. Environment Outcomes
CSP Community Strategy:	9.1 Transportation corridors throughout the region are improved and maintained
Delivery Program Objectives:	9.1.2 Our local road network is planned, built and repaired to improve movement across the region
Attachments:	 Aerial View - Dalgety Road through Lot 7002 DP 1028529 Email from Crown Lands - Dalgety Road
Cost Centre	1826 – Sealed Rural Roads - Regional

EXECUTIVE SUMMARY

Dalgety Road is a Regional Road which runs from Boundary Street Berridale to the intersection with Barnes Street in Dalgety. Between the intersections of Bulgundra Road and Arable Road the Dalgety Road leaves the road reserve and passes through a Travelling Stock Reserve (Lot 7002 DP 1028529 – Reserve 63837 for Camping and Travelling Stock gazetted 10 March 1933. Management is with Local Land Services gazetted 28 April 1933.

In order to carry out works on Dalgety Road for which funding has been received, Council will need to acquire the road reserve through lot 7002 DP 1028529 through the process of the *Land Acquisition (Just Terms Compensation) Act 1991.*

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council

- A. Approves the acquisition of the constructed section of Dalgety Road 20m wide which traverses lot 7002 DP 1028529 for the purpose of public road through the process of *Land Acquisition (Just Terms Compensation) Act 1991* for the purposes of s.178 of the Roads Act 1993;
- B. Seek approval from the Minister for Local Government and/or the Governor in accordance with section 187 of the Local Government Act 1993 to give all necessary Proposed Acquisition Notices in accordance with the Land Acquisition (Just Terms Compensation) Act 1991;
- C. Upon receipt of the Minister's/Governor's approval, Council serve each PAN and take each other action necessary to carry out the acquisition;
- D. Upon receipt of the Minister's/Governor's approval Council give effect to the acquisition by publication of an Acquisition Notice in the NSW Government Gazette and such other publication as may be required by law;
- E. Pay compensation to all interest holders entitled to compensation by virtue of the compulsory acquisition on the terms set out in the Land Acquisition (Just Terms

9.3.1 PROPOSED COMPULSORY ACQUISITION OF PART LOT 7002 DP 1028529 CROWN LAND TRAVELLING STOCK RESERVE

Compensation) Act 1991;

- F. That Council authorise the General Manager and the Administrator to complete and execute all documentation necessary to finalise and bring into force Council's acquisition of the land and if necessary to affix the Council seal to any documents related to the acquisition; and
- G. That upon acquisition the acquired Property is dedicated as road following gazettal of the acquisition;

BACKGROUND

Dalgety Road is a Regional Road which runs from Boundary Street Berridale to the intersection with Barnes Street in Dalgety. Between the intersection of Bulgundra Road and Arable Road the Dalgety Road leaves the road reserve and passes through a Travelling Stock Reserve (Lot 7002 DP 1028529 – Reserve 63837 for Camping and Travelling Stock gazetted 10 March 1933. Management is with Local Land Services gazetted 28 April 1933.

The road corridor as shown on the Parish map traverses the western boundary of lot 7002 (the Reserve) but the Dalgety Road has been constructed and bitumen sealed through the Reserve.

Crown Reserve 63837 is subject of the following Aboriginal land claims:

ALC 11150 lodged 10 May 2006 by NSW Aboriginal Land Council

ALC 40959 lodged 18 July 2016 by NSW Aboriginal Land Council

ALC 42460 lodged 19 December 2019 by NSW Aboriginal Land Council (bulk south coast claim).

The Reserve has been gazetted for camping and travelling stock and the consent of the Local Land Services will need to be sought for consent to acquire the section of Dalgety Road which passes through the Reserve.

Advice from the Aboriginal Land Claim Investigation Unit – Crown Lands has suggested that there could be an argument that the road corridor at the date of claim was needed for the essential public purpose of road. The recommendation from the Investigation Unit was that Council only seek to acquire the road– not the entire Crown Reserve.

A Native Title search has revealed that there is no native title claim over the Reserve.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Council will seek the consent of interested parties (NSW Aboriginal Land Council and Local Land Services) to create a road reserve over the constructed section of Dalgety Road that passes through Lot 7002 DP 1028529.

2. Environmental

There will be no environmental impact as the Dalgety Road is a bitumen sealed regional road.

3. Economic

Until Council receives a response from the NSW Aboriginal Land Council it is unclear whether compensation will be payable to the ALC.

9.3.1 PROPOSED COMPULSORY ACQUISITION OF PART LOT 7002 DP 1028529 CROWN LAND TRAVELLING STOCK RESERVE

Council will purchase the land within the constructed road reserve, a distance of approx. 350m X 20m wide. The Valuer General will arrange to have the land valued and based on the valuation, will set the purchase price.

The valuation of the land will occur as part of the process of *Land Acquisition (Just Terms Compensation) Act 1991* which is the process through which Council will acquire the land.

Costs to be incurred will include survey (estimated at \$7,000 plus GST as well as legal costs of approximately \$3,500. A reasonable estimate would be \$15,000 plus the purchase price for the land and any compensation payable to the ALC.

In the event that the Lands Council agree to release the land, budget for this project would need to be identified from within the roads budget.

4. Civic Leadership

Dalgety Road is a regional Council road which was constructed and bitumen sealed many years ago. By ensuring that a legal road reserve is established over the constructed road Council can proceed to carry out maintenance whenever the need arises.

9.3.1 PROPOSED COMPULSORY ACQUISITION OF PART LOT 7002 DP 1028529 CROWN LAND TRAVELLING STOCK RESERVE

ATTACHMENT 1 AERIAL VIEW - DALGETY ROAD THROUGH LOT 7002 DP 1028529

Page 301



Page 302

Lynette Bottrill

From:	shane.smith@crownland.nsw.gov.au on behalf of CL ALC
	<cl.alc@crownland.nsw.gov.au></cl.alc@crownland.nsw.gov.au>
Sent:	Friday, 30 August 2019 9:57 AM
То:	Lynette Bottrill
Subject:	Re: Lot 7002 DP 1028529 - Travelling Stock Reserve

Hi Lynette

Lot 7002 DP 1028529 is subject of Reserve 63837 for Camping and Travelling Stock Gazetted 10 March 1933.

Management is with LLS gazetted 28 April 1933.

This lot is subject of the following Aboriginal land claims: ALC 11150 lodged 10 May 2006 by New South Wales Aboriginal Land Council ALC 40959 lodged 18 July 2016 by New South Wales Aboriginal Land Council ALC 42460 lodged 19 December 2019 by New South Wales Aboriginal Land Council (bulk south coast claim)

With regards to Dalgety Rd the large black dashed lines indicate the road corridor which goes around the lot.

The small line is a boundary between two reserves as indicated by notes 5 and 6 with note 6 representing reserve 678 for fire wood which has since been revoked.

District Office copy of Parish Map

· C	60a	c ex. n		William	184	W12 -Mis -406	5 1 425 10 10:10
pric	138	142	149			B5 to	
	W1666	W 1665	W23/2			5. P. 70-2	Se C
ic ex.rds	H.G.Wise	H. G. Wise	Mary Devereu	N &	1.1	H-6-23	COMPANY OF ANY ANY
lain &	60ac ex.rds.	~	Pt. Na2 ex.rg		50	ecent	A A
nfield	M84 183400 The	20		L COREN	M	excludes	45
(3) Clos	ed road H.A.A. N	olan Pt. S.H	. 19.1 A.S.H. G	t. Voi. 7184Fol	. 2 (N.W.)		
(5) T.S. G	054 for Soil Cens & C.R. 63837 No azette 28th April 8 for Fire wood N	111101 10th M , 1933 (S. 8	larch, 1933 (ab) 5.)	. 50oc.) Under	Postures Prote	ction Boord Cor	ntrol.
(8) Bride	 60034 Notified ge Site 16½p. Ms., red Lond Tac. 2r. 	575 Gbn. (S.W.)		fion deard Cor	itrol. Isazana (I	nii Feliru

ATTACHMENT 2 EMAIL FROM CROWN LANDS - DALGETY ROAD

Page 303



Status Branch copy of Parish map clearly shows reservation boundary

As this land is reserved as TSR we do not hold any information. For an investigation of a TSR we reference Local Land Services to provide permits and any information they hold to establish the land was lawfully used.

In this matter there could be an argument that the road/corridor at the date of claim was needed for the essential public purpose of road.

If you are making representations to New South Wales Aboriginal Land Council regarding these claims I recommend you only make representations to the required road corridor and not the entire lot.

Kind regards

Shane Smith Coordinator Case Management

Aboriginal Land Claim Investigation Unit

Crown Lands | Department of Planning, Industry and Environment T 02 6883 3396 | E <u>alc@crownland.nsw.gov.au</u> 45 Wingewarra Street Dubbo NSW 2830 | PO Box 2185 | Dangar NSW 2309 www.dpie.nsw.gov.au

The Department of Planning, Industry and Environment acknowledges that it stands on Aboriginal land. We acknowledge the traditional custodians of the land and we show our respect for elders past, present and emerging through thoughtful and collaborative approaches to our work, seeking to demonstrate our ongoing commitment to providing places in which Aboriginal people are included socially, culturally and economically.

9.3.2 PROPOSAL TO CLOSE PART OF LANEWAY (LOT 32 DP 227005) AT THE REAR OF JINDABYNE TOWN CENTRE

	Record No:
Responsible Officer:	Group Manager Transport Infrastructure (Operations)
Author:	Land & Property Officer
Key Theme:	3. Environment Outcomes
CSP Community Strategy:	8.2 Improve and maintain our public owned infrastructure and assets and facilities to a high standard
Delivery Program Objectives:	8.2.3 Stronger Communities fund project delivers improved community infrastructure and assets through the Major Projects Program (MPP)
Attachments:	 Jindabyne Public Toilet Set-Out Plan of Subdivision
Cost Centre Project	1570 – Public Privies PJ100068 – Public Toilets in Jindabyne

EXECUTIVE SUMMARY

The construction of new public toilets and demolition of the old public toilets in Jindabyne Town Centre adjacent to the Memorial Hall was included in the Stronger Communities Major Projects Program.

It is proposed to locate the new public toilets on the road reserve at the rear of the Jindabyne Town Centre behind the present public toilets. To do so requires a road closing of part of the laneway (Lot 32 DP 227005). Lot 32 was dedicated as "laneway" through registration of the plan of subdivision DP 227005.

It is a legislative requirement that a public road closing be carried out only through the authority of a Council resolution under Part 4 Division 3 of the Roads Act 1993 NSW.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council

- A. Approve the proposal to close part of the road reserve (lot 32 DP 227005) which forms the unnamed laneway behind the Jindabyne Town Centre shops in accordance with the plan attached to this report; and
- B. Classify the new lot as "Operational land".

BACKGROUND

The construction of new public toilets and demolition of the old public toilets in Jindabyne Town Centre adjacent to the Memorial Hall was included in the Stronger Communities Major Projects Program. 9.3.2 PROPOSAL TO CLOSE PART OF LANEWAY (LOT 32 DP 227005) AT THE REAR OF JINDABYNE TOWN CENTRE

It is proposed to locate the new public toilets on the road reserve at the rear of the Jindabyne Town Centre behind the present public toilets. To do so requires a road closing of part of the laneway (Lot 32 DP 227005). Lot 32 was dedicated as "laneway" through registration of the plan of subdivision DP 227005.

It is a legislative requirement that a public road closing be carried out only through the authority of a Council resolution in accordance with Part 4 Division 3 of the Roads Act 1993 NSW.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

The construction of new public amenities to replace the outdated, run-down toilet facilities in the Jindabyne Town Centre will provide both residents and visitors with appropriate amenities and will open up the view to the lake from Snowy River Avenue once the present facility is demolished.

2. Environmental

This project will be delivered using sound environmental practices.

3. Economic

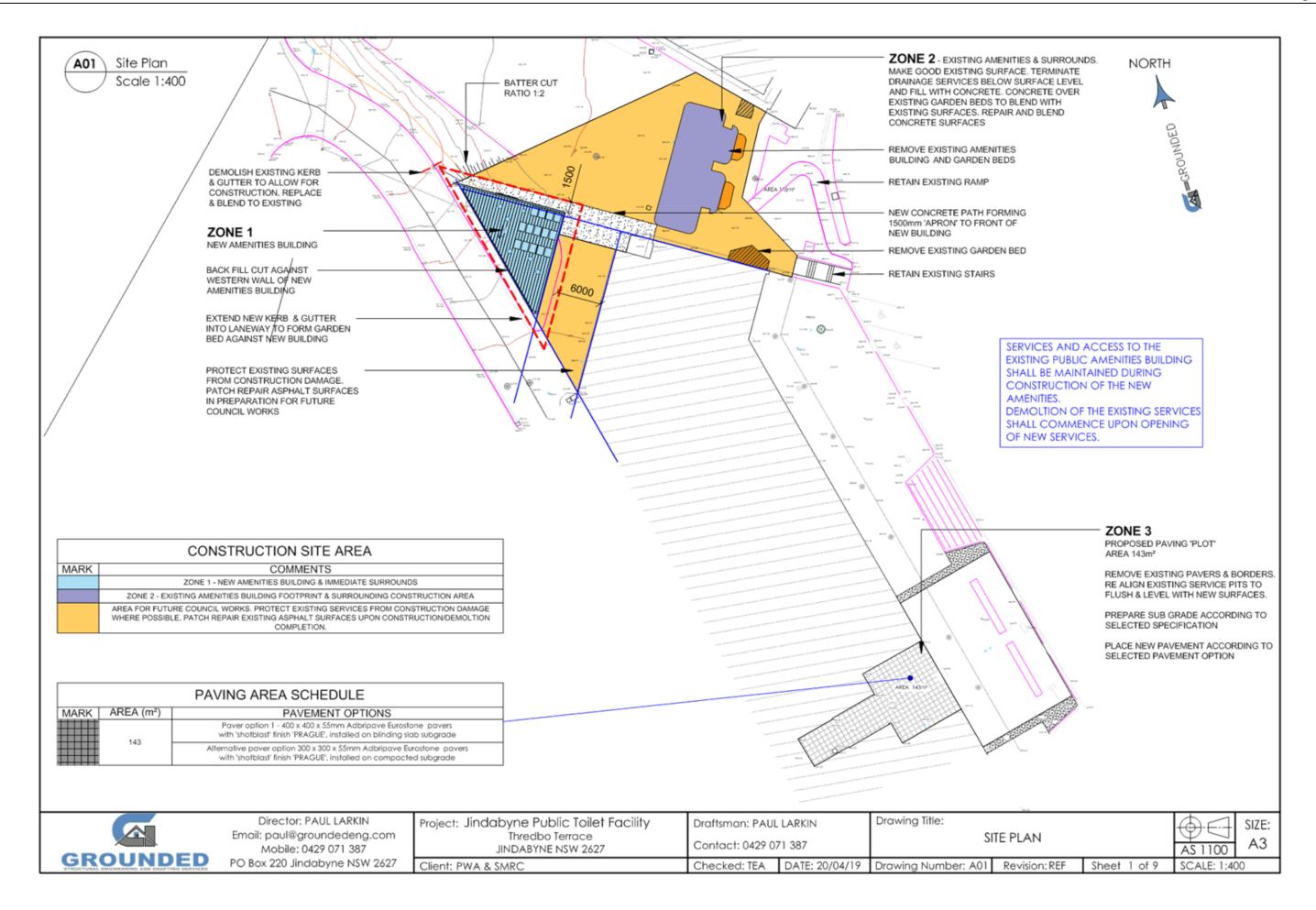
This project will be funded through Stronger Communities Fund under the Major Projects Program.

4. Civic Leadership

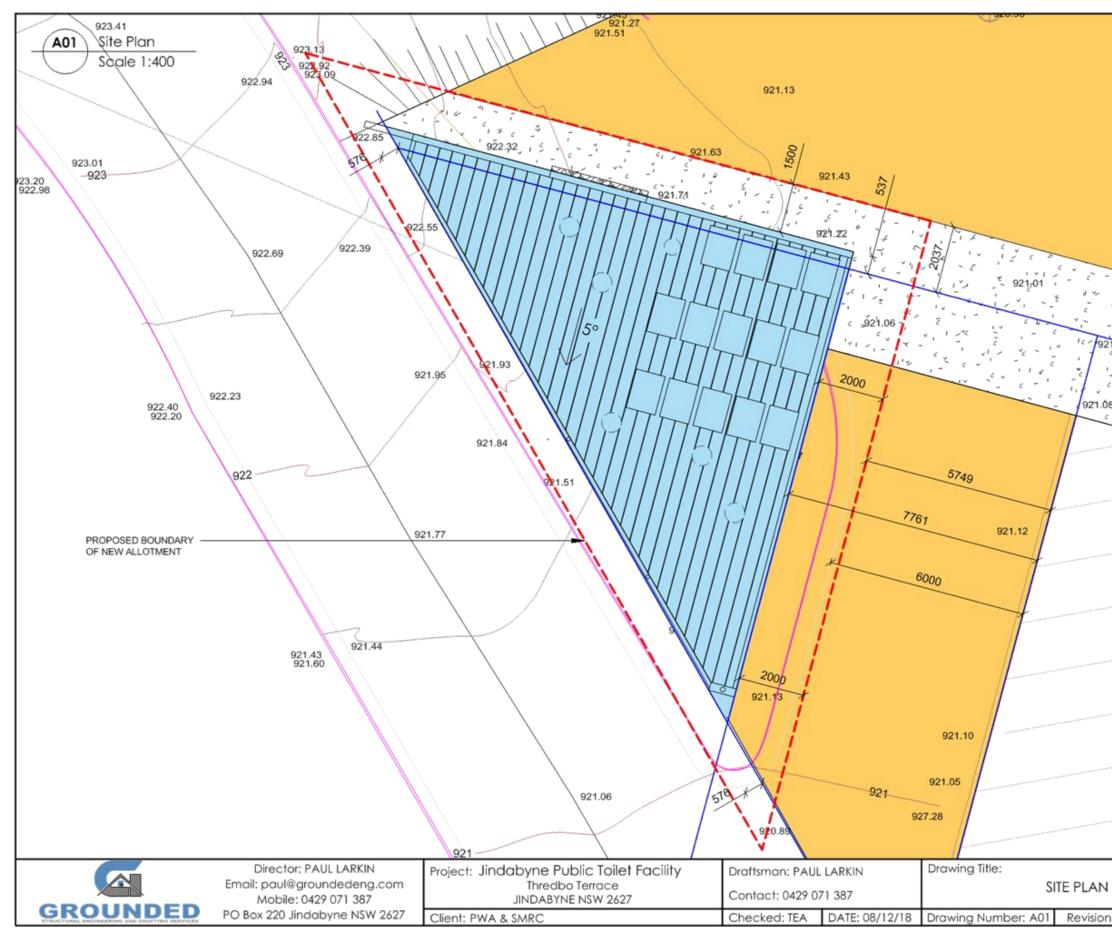
The Major Projects Program(MPP) is wholly grant funded and the planning, delivery and implementation of this project will be undertaken in accordance with funding guidelines and conditions.

Council has undertaken comprehensive community consultation with respect to this project.

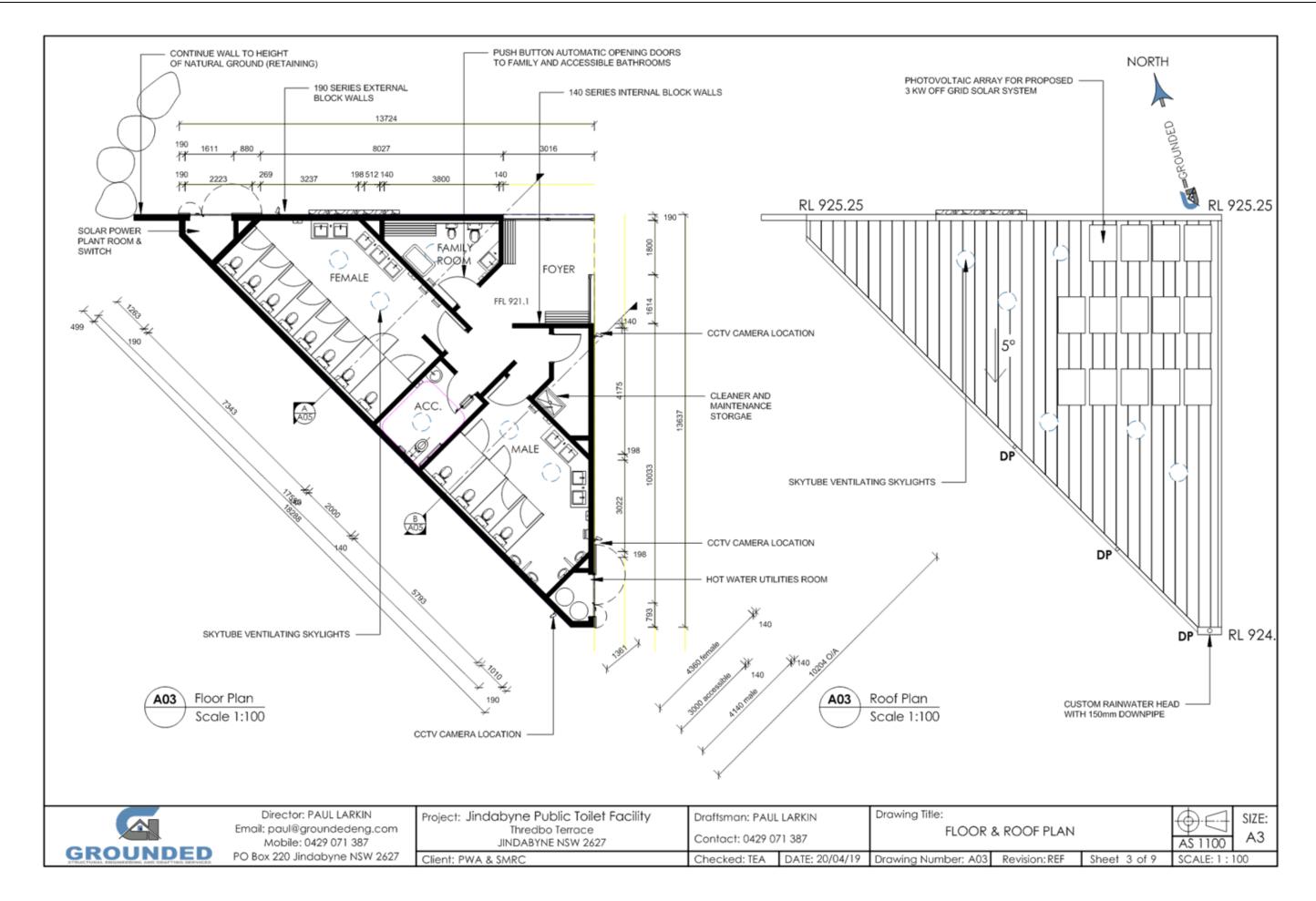
9.3.2 PROPOSAL TO CLOSE PART OF LANEWAY (LOT 32 DP 227005) AT THE REAR OF JINDABYNE TOWN CENTRE ATTACHMENT 1 JINDABYNE PUBLIC TOILET SET-OUT



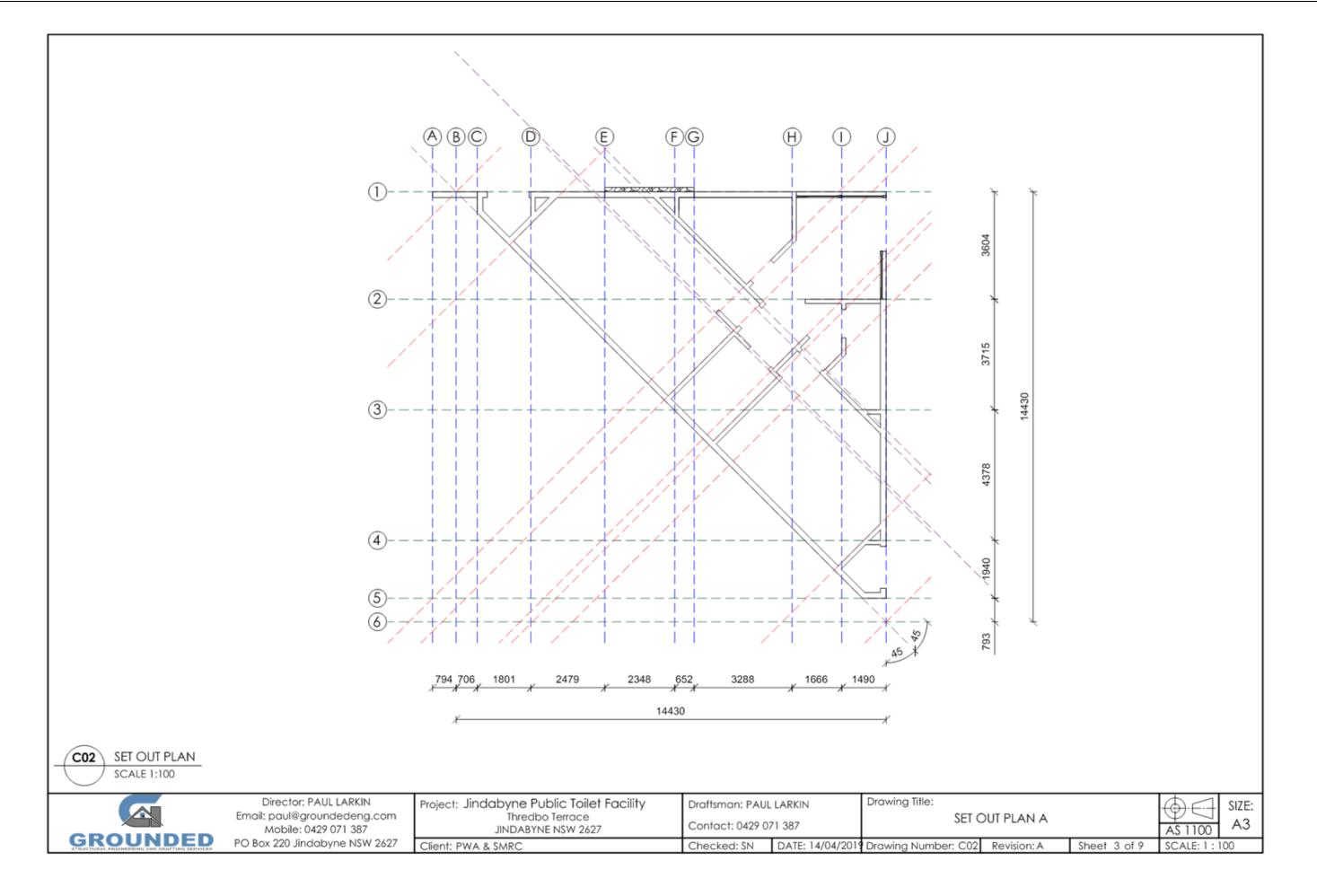
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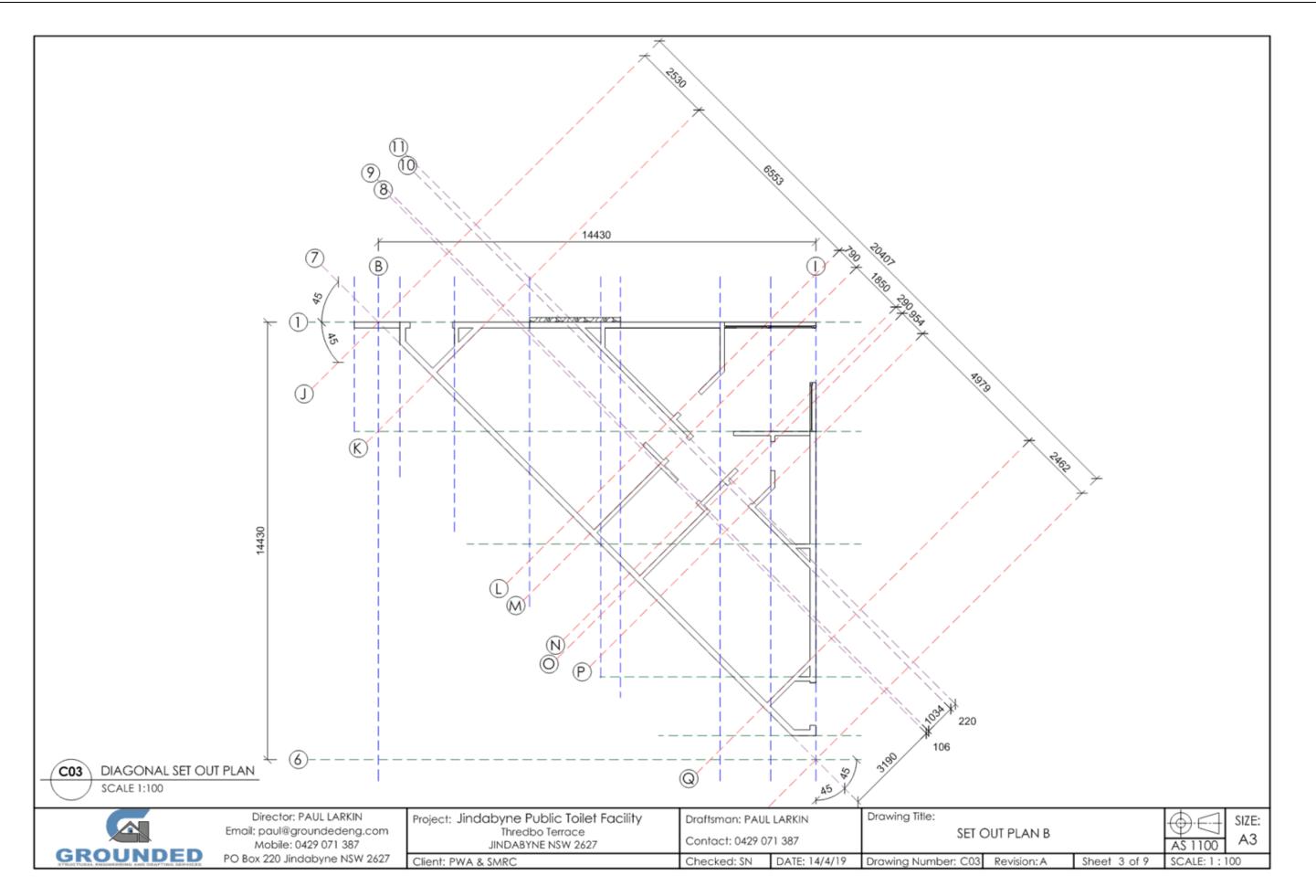
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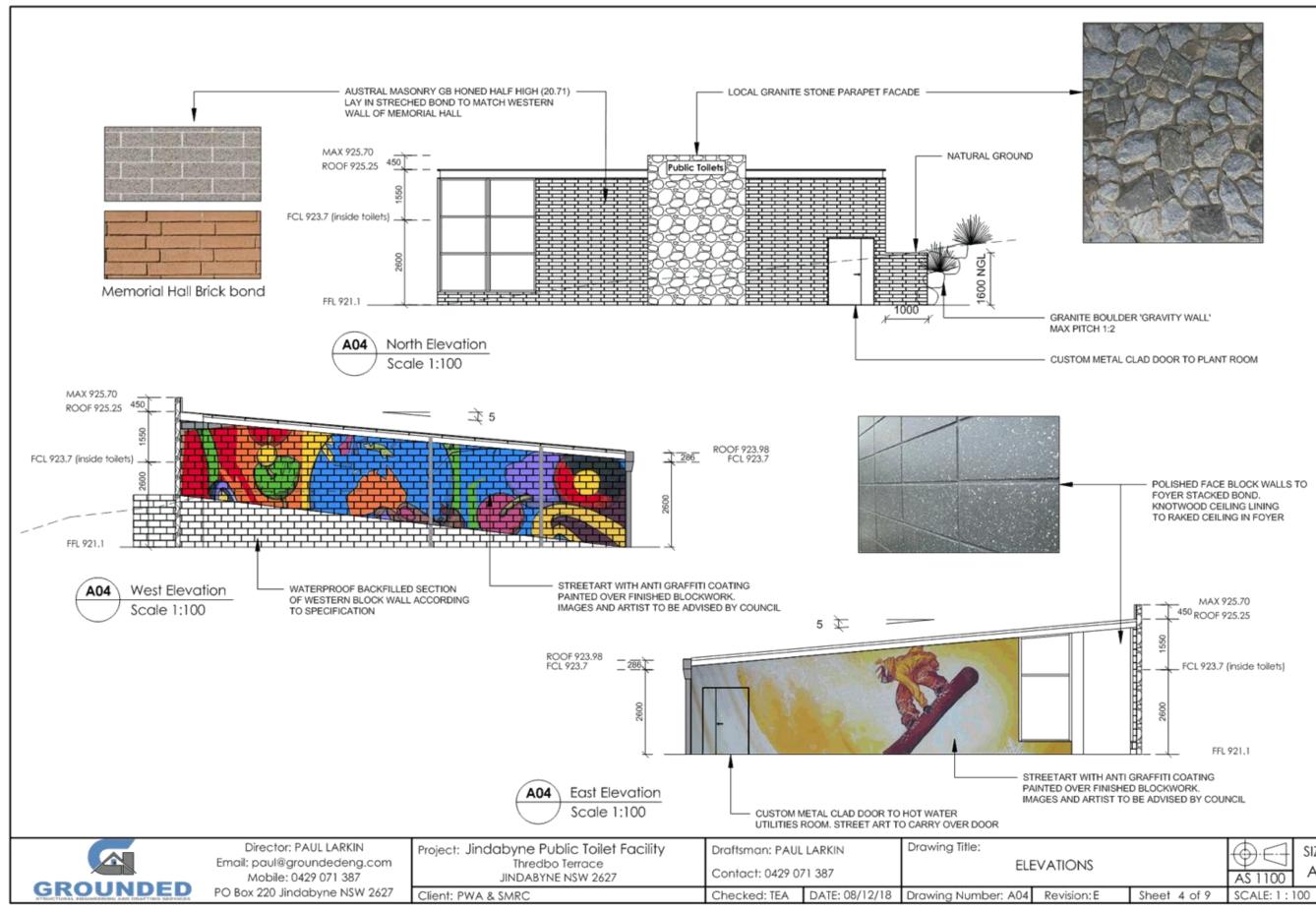


9.3.2 PROPOSAL TO CLOSE PART OF LANEWAY (LOT 32 DP 227005) AT THE REAR OF JINDABYNE TOWN CENTRE ATTACHMENT 1 JINDABYNE PUBLIC TOILET SET-OUT



9.3.2 PROPOSAL TO CLOSE PART OF LANEWAY (LOT 32 DP 227005) AT THE REAR OF JINDABYNE TOWN CENTRE ATTACHMENT 1 JINDABYNE PUBLIC TOILET SET-OUT

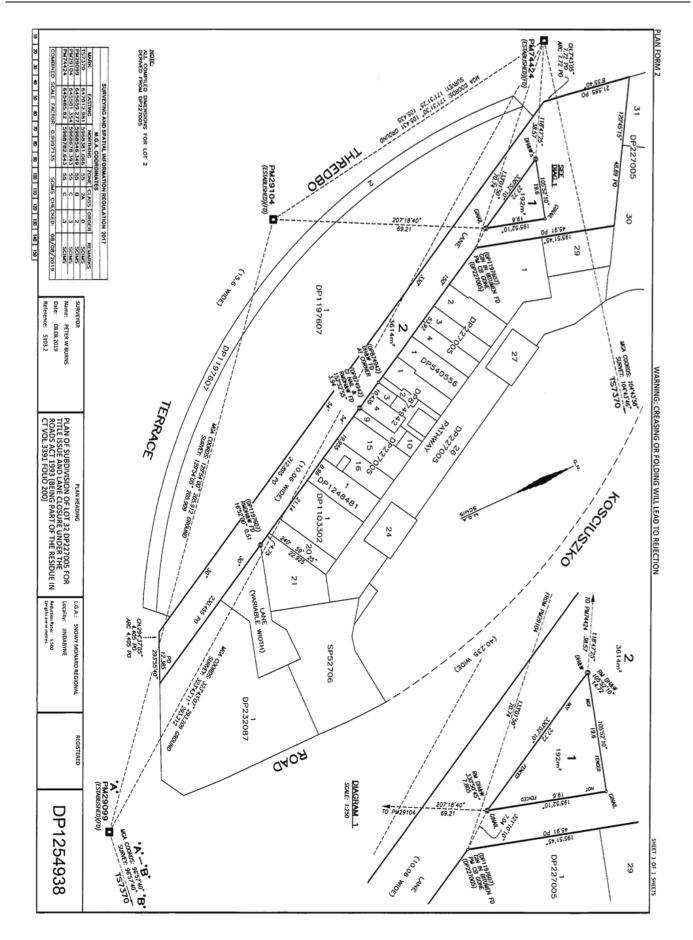




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9.3.2 PROPOSAL TO CLOSE PART OF LANEWAY (LOT 32 DP 227005) AT THE REAR OF JINDABYNE TOWN CENTRE

ATTACHMENT 2 PLAN OF SUBDIVISION



9.3.3 PROPOSED MEN'S SHED RELOCATION TO THE TI TREE RACECOURSE, COOMA

Record No:

Responsible Officer:	General Manager
Key Theme:	3. Environment Outcomes
CSP Community Strategy:	8.1 Plan for rural, urban and industrial development that is sensitive to the region's natural environment and heritage
Delivery Program Objectives:	8.1.2 Land use is optimised to meet the social, environment and economic needs of the region
Attachments:	1. Men's Shed Request 10 July 2019 (Under Separate Cover) - Confidential
Cost Centre	
Project	

Further Operational Plan Actions:

EXECUTIVE SUMMARY

Council has previously approved the construction of a Men's Shed on Council land in Mulach St Cooma, and entered into a peppercorn lease with Cooma Men's Shed Inc.

Subsequent discussions have revealed that there is a preference for the shed to located at the Ti Tree Racecourse, Cooma, which is crown land managed by the Ti Tree Trust which is supportive of the Men's Shed of the proposal.

While the Men's Shed is keen to move, they have spent approximately \$8,970 on preparing and submitting a DA and will need to expend further funds to lodge a new DA for the racecourse site. They have written to Council requesting Council reimburse them for the funds already expended.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council

- A. Approve a payment of no more than \$8,970 for those costs for services that cannot be reused for any development application for construction of the Men's Shed at the Ti Tree Racecourse, Cooma, with such payment to be deferred until Council receives written confirmation of an agreement between the Ti Tree Trust and Cooma Men's Shed Inc to use the Ti Tree Racecourse site.
- B. Request the General Manager prepare a report on potential future use of the Mulach St property.

BACKGROUND

The author became aware that the Ti Tree Racecourse was the original site proposed for the Men's Shed and that it appeared at least some members still preferred that to the Mulach St site.

9.3.3 PROPOSED MEN'S SHED RELOCATION TO THE TI TREE RACECOURSE, COOMA

Consequently a meeting was held between the then Mayor and General Manager and representatives of Cooma Men's Shed Inc (CMS) during which it was confirmed that the Ti Tree Trust had previously approved the construction of the shed at the racecourse and that the membership of CMS was generally supportive of the racecourse site.

The CMS representatives, however, were concerned about "wasted" money already expended towards gaining development approval for the current Mulach St site and requested that Council reimburse them for these costs. It was agreed that CMS would provide Council with a formal request with adequate documentation (attachment 1) that would be provided to Council once CMS were able to provide evidence that the Ti Tree Trust did approve the location. The author has since sighted minutes of the Ti Tree Trust that confirms the Trust's approval.

There are a number of advantages to the shed being located at the racecourse rather than on Council's Mulach St land, including:

- The building will not become a council asset with the associated depreciation expense and liabilities;
- It addresses the ongoing concerns of nearby residents about the impact of the proposed shed.

Council has previously requested that the Mulach St land be examined for potential contamination. That report indicates that there is no contamination.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

The Men's Shed provides an important community resource and is supported by Council as evidenced by actions such as the peppercorn lease for the Mulach St land. This proposal will facilitate the construction of the shed on the Cooma Men's Shed Inc's originally preferred site.

2. Environmental

The relocation of the shed to the racecourse will alleviate existing community concerns about the use of the Mulach St site.

3. Economic

The proposed contribution to the Cooma Men's Shed Inc is not currently budgeted but can be funded from internal reserves. The long-term benefit to Council, in particular not having an additional asset, will ultimately outweigh this expenditure.

Estimated Expenditure	Amount	Financial year	Lec	lger	Ac	Account string													
Refund	\$8,970	FY20	G	L	1	0	1	5	1	0	1	0	0	1	6	1	1	4	3
Funding (Income/reserves)	Amount		Led	lger	Ac	Account string													
Internal Reserves	\$8,970	FY20	Р	J	3	5	1	1	6										

9.3.3 PROPOSED MEN'S SHED RELOCATION TO THE TI TREE RACECOURSE, COOMA

4. Civic Leadership

This proposal ensures that an important service is located at the preferred site and addresses community concerns with the current site.

Record No:

Responsible Officer:	Director Environment & Sustainability
Author:	Manager - Biosecurity (Weeds)
Attachments:	 Snowy Monaro Region Biosecurity (Weeds) Advisory Committee Minutes 15 August 2019

EXECUTIVE SUMMARY

The Snowy Monaro Region Biosecurity (Weeds) Advisory Committee met on 15 August 2019 in Cooma. The Committee's recommendations are presented for Council's consideration and adoption.

OFFICER'S RECOMMENDATION

That council receive and note the minutes of the meeting of the Snowy Monaro Region Biosecurity (Weeds) Advisory Committee held on 15 August 2019.

RECOMMENDATIONS OF THE SNOWY MONARO REGION BIOSECURITY (WEEDS) ADVISORY COMMITTEE – 15 AUGUST 2019

COMMITTEE RECOMMENDATION

That the minutes of the Snowy Monaro Region Biosecurity (Weeds) Advisory Committee Meeting held on 16 May 2019 are confirmed as a true and accurate record of proceedings.

Moved Councillor Haslingden Seconded Brett Jones CARRIED

COMMITTEE RECOMMENDATION

The Committee acknowledges Mr Anderson's letter.

Moved Councillor Haslingden Seconded Brett Jones CARRIED

COMMITTEE RECOMMENDATION

That the Snowy Monaro Biosecurity (weeds) Committee receive and note the information in the report on Council's Revised African Lovegrass Management Plan

Moved Howard CharlesSeconded Megan WyllieCARRIED

BAC1/19

BAC2/19

ADOPTION OF COMMITTEE RECOMMENDATIONS REPORT TO ORDINARY COUNCIL MEETING OF SNOWY MONARO REGIONAL COUNCIL

HELD ON THURSDAY 19 SEPTEMBER 2019

9.3.4 ADOPTION OF MINUTES OF THE SNOWY MONARO REGION BIOSECURITY (WEEDS) COMMITTEE MEETING HELD 15 AUGUST 2019

COMMITTEE RECOMMENDATION

The committee agrees to endorse the amended ALG Local Management Plan

Moved Howard Charles	Seconded Megan Wyllie	CARRIED
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COMMITTEE RECOMMENDATION

That a member of the African Love Grass Task Force, have a position on the Biosecurity (Weeds) Advisory Committee

Moved Councillor Haslingden Seconded Craig Mitchell CARRIED

Page 324

BAC3/19

BAC4/19

ATTACHMENT 1 SNOWY MONARO REGION BIOSECURITY (WEEDS) ADVISORY COMMITTEE MINUTES 15 AUGUST 2019 Page 325



Minutes

Snowy Monaro Region Biosecurity (Weeds) Advisory Committee Meeting

15 August 2019

ATTACHMENT 1 SNOWY MONARO REGION BIOSECURITY (WEEDS) ADVISORY COMMITTEE MINUTES 15 AUGUST 2019 Page 326

SNOWY MONARO REGION BIOSECURITY (WEEDS) ADVISORY COMMITTEE MEETING HELD IN COUNCIL CHAMBERS, 81 COMMISSIONER STREET, COOMA NSW 2630

ON THURSDAY 15 AUGUST 2019

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		MINUTES	
Notes:			_
1.	OPEN	ING OF THE MEETING2	
2.	APOL	OGIES2	
3.	DECLA	ARATIONS OF PECUNIARY INTERESTS/CONFLICT OF INTEREST2	
4.	ADOP	TION OF MINUTES OF PREVIOUS MEETING2	
	4.1	Snowy Monaro Region Biosecurity (Weeds) Advisory Committee Meeting 16 May 20192	
5.	BUSIN	IESS ARISING3	
6.	ΑΟΤΙΟ	ON SHEET	
7.	CORR	ESPONDENCE3	
8.	GENERAL BUSINESS3		
	8.1 let	ter to peter Bascomb from member of the public	
	Comm	ittee Recommendation4	
	8.2	Feedback from Community Consultation on Council's Local Management Plan for African Lovegrass4	
	8.3	Snowy Monaro Regional Council activity report5	
	8.4	Presentation from Angela Sharp5	
	8.5	Presentation from Neil Murdoch6	
	8.6	Presentation from Howard Charles6	
	8.7	Recommendation for New Committee Member7	
	8.8	Presentation from Megan Wyllie7	
	8.9	General discussion	3
9.	MATT	ERS OF URGENCY8	
10.	NEXT	MEETING8	

ATTACHMENT 1 SNOWY MONARO REGION BIOSECURITY (WEEDS) ADVISORY COMMITTEE MINUTES 15 AUGUST 2019 Page 327

MINUTES OF THE SNOWY MONARO REGION BIOSECURITY (WEEDS) ADVISORY COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL HELD ON THURSDAY 15 AUGUST 2019 Page 2

MINUTES OF THE SNOWY MONARO REGION BIOSECURITY (WEEDS) ADVISORY COMMITTEE MEETING HELD IN COUNCIL CHAMBERS, 81 COMMISSIONER STREET, COOMA NSW 2630

ON THURSDAY, 15 AUGUST 2019 COMMENCING AT

PRESENT: Councillor, Bob Stewart Councillor, Sue Haslingdon Brett Jones, Manager Biosecurity Weeds (SMRC) Neil Murdoch, Biosecurity Officer (SMRC) Kane Hurford, Biosecurity Officer (SMRC), Kaitlyn O'Brien, Biosecurity Officer (SMRC) Angela Sharp, Biosecurity Extension Officer (SMRC) Megan Wyllie -- Local Land Services Howard Charles, Monaro Landholders Lovegrass Taskforce Dean Filmer, RMS Lynne Clark, BCLC/UMLC Craig Mitchell, MFS Sander Vantol, Snowy Hydro Jenny Crowe, Snowy Hydro Susannah Harper, Administration (SMRC), Committee Secretary

1. OPENING OF THE MEETING

The Chair opened the meeting at 10:15AM

2. APOLOGIES

Leave of absence for this meeting was previously granted to Councillor Rooney.

An apology for the meeting was received from, Luke Pope, Local Land Services, Lachlan Ingram, Upper Snowy Landcare, Michael Michelmore, NSW DPI, Rachel Butterworth, NPWS South Coast, Anna Vincent, Snowy River Interstate Landcare, Subash Wijesiri, RMS, Margaret Ning, Friends of Grasslands, Joe Barry Essential Energy, Stephen Dunn Essential Energy, Hugh Stephen Forestry Corporation of NSW.

3. DECLARATIONS OF PECUNIARY INTERESTS/CONFLICT OF INTEREST

Nil.

4. ADOPTION OF MINUTES OF PREVIOUS MEETING

4.1 SNOWY MONARO REGION BIOSECURITY (WEEDS) ADVISORY COMMITTEE MEETING 16 MAY

ATTACHMENT 1 SNOWY MONARO REGION BIOSECURITY (WEEDS) ADVISORY COMMITTEE MINUTES 15 AUGUST 2019 Page 328

MINUTES OF THE SNOWY MONARO REGION BIOSECURITY (WEEDS) ADVISORY COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL HELD ON THURSDAY 15 AUGUST 2019 Page 3

2019		
COMMITTEE RECOMMENDATIO	N	BAC18/19
	Monaro Region Biosecurity (Weeds) Advisory Co ned as a true and accurate record of proceeding	
Moved Brett Jones	Seconded Sue Haslingdon	CARRIED

5. BUSINESS ARISING

Nil.

6. ACTION SHEET

Recommendation	Comment	Result
Revised African Lovegrass (ALG) Local Management Plan (LMP)	Consultation finished	Feedback collated for presentation at this meeting.
Council Weed Control Program	Request for increased funding to Council	Awaiting finalisation of weed control contract prior to making recommendations to Council.

7. CORRESPONDENCE

1. Letter to Peter Bascomb from member of the public - Peter Anderson

8. GENERAL BUSINESS

8.1 LETTER TO PETER BASCOMB FROM MEMBER OF THE PUBLIC

Brett Jones, tabled a letter from Peter Anderson for consideration and discussion by the committee. Mr Anderson was invited to attend the committee to present his letter, but this invitation was declined.

Note 1 Discussion on Tabled Letter from Peter Anderson

- Background to Mr Anderson's letter was provided.
- Discussion expanded to education v regulatory roles of all agencies responsible for Biosecurity Weeds issues in the area.
- Clarification that Local Land Services (LLS) is responsible for animal, pest and diseases and Council is responsible for weed species.
- LLS has a support only role for Council with weeds. The support ranges from advice to Council officers to grant funding for weed related programs.
- Further discussion regarding how Council can be the regulator and the educator as well as concerns regarding issues between Biosecurity and Biodiversity. Are we losing native grasslands in the quest to remove grassy weeds?
- It was agreed that the presentation later in the meeting on the proposed Lovegrass Task Force would focus on issues raised in this letter.

ATTACHMENT 1 SNOWY MONARO REGION BIOSECURITY (WEEDS) ADVISORY COMMITTEE MINUTES 15 **AUGUST 2019** Page 329

MINUTES OF THE SNOWY MONARO REGION BIOSECURITY (WEEDS) ADVISORY COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL **HELD ON THURSDAY 15 AUGUST 2019**

Page 4

- In general the committee agreed with concerns raised in the letter and further discussion included the need to seek additional funding/guidance from the Government to address management of the African lovegrass problem as Council has limited capacity to manage a Statewide issue.
- There was discussion about the interpretation of the new Biosecurity legislation and the need to engage a legal "expert" in this area if there was to be progress in compliance action based on recent legal outcomes.

COMMITTEE RECOMMENDATION

The Committee acknowledges Mr Anderson's letter.

Moved Councillor Haslingden Seconded Brett Jones

8.2 FEEDBACK FROM COMMUNITY CONSULTATION ON COUNCIL'S LOCAL MANAGEMENT PLAN FOR AFRICAN LOVEGRASS

Record No:

Responsible Officer:	Manager - Biosecurity (Weeds)
Author:	Biosecurity Extension Officer
Key Theme:	3. Environment Outcomes
CSP Community Strategy:	7.1 Protect, value and enhance the existing natural environment
Delivery Program Objectives:	7.1.1 The Region's natural environment remains protected through delivery of a range of Council programs and regulatory compliance
Attachments:	Nil

EXECUTIVE SUMMARY

YES! African Lovegrass IS STILL ON THE LIST

To effectively combat the African Lovegrass threat a diligent, integrated, coordinated and sustained effort over many years is required if we are to seize any opportunity to reduce the impact of African Lovegrass on the Monaro region's unique natural environment and productive agricultural farmland. The Snowy Monaro community was invited to work with Council to develop an effective, meaningful, management strategy for African Lovegrass.

Under the Biosecurity Act 2015 and in line with the South East Regional Strategic Weed Management Plan, Snowy Monaro Regional Council has developed the Snowy Monaro Region's Local Weed Management Plan. This plan lists the local Priority weeds, along with details of the legal control requirements for each weed species in the form of a local management plan for that weed.

Council is currently revising the Local Management Plan for African Lovegrass under this suite of documents and invited community comment on the DRAFT Plan through a series of public workshops. Council's "Your say" portal was also utilised on the Snowy Monaro Regional Council website. A survey was uploaded for everyone to have their say on the Draft African Lovegrass Management plan before 21 June 2019.

ATTACHMENT 1 SNOWY MONARO REGION BIOSECURITY (WEEDS) ADVISORY COMMITTEE MINUTES 15 AUGUST 2019 Page 330

MINUTES OF THE SNOWY MONARO REGION BIOSECURITY (WEEDS) ADVISORY COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL HELD ON THURSDAY 15 AUGUST 2019 Page 5

Page 5

Council subsequently delivered 13 African Lovegrass Management Plan workshops in May and June 2019 at various locations in the region. More than 197 community members participated in the workshops and 51 surveys were submitted.

The following officer's recommendation is submitted for Council's consideration.

co	MMITTEE RECOMMENDATION		BAC19/19
	at the Snowy Monaro Biosecurity (weed port on Councils Revised African Lovegra	-	nformation in the
8 .	oved Howard Charles	Seconded Megan Wyllie	CARRIED

8.3. SNOWY MONARO REGIONAL COUNCIL ACTIVITY REPORT

Record No:

Responsible Officer:	Manager - Biosecurity (Weeds)
Key Theme:	3. Environment Outcomes
CSP Community Strategy:	7.1 Protect, value and enhance the existing natural environment
Delivery Program Objectives:	7.1.1 The Region's natural environment remains protected through delivery of a range of Council programs and regulatory compliance
Attachments:	Nil

EXECUTIVE SUMMARY

Council provides an activity report to the quarterly Section 355 Biosecurity (weeds) Advisory Committee. The report summarises Council Biosecurity (weeds) activities throughout the reporting period. The report is for the information of the Committee and highlights any recommendations for its consideration.

8.4 PRESENTATION FROM ANGELA SHARP

Amended African Lovegrass Management Plan

- Community Consultation completed.
- 13 workshops with 197 participants Overall response from residents was it is a good forum to add their voice
- Responses in the survey highlighted concerns over vehicle movements from good to bad areas and vice versa, essential services moving through paddocks and control of seed movements.
- Buffers to prevent seed spread from good to bad, more education, help with identification, more engagement with Biosecurity officers, Roadside management – timing, frequency and coordination with the roads team for slashing.

ATTACHMENT 1 SNOWY MONARO REGION BIOSECURITY (WEEDS) ADVISORY COMMITTEE MINUTES 15 **AUGUST 2019** Page 331

MINUTES OF THE SNOWY MONARO REGION BIOSECURITY (WEEDS) ADVISORY COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL HELD ON THURSDAY 15 AUGUST 2019

- Impacts on Snowy Monaro from neighbours, potential threats from north and south in particular, but also coming from the coast.
- Lack of awareness of managing dense infestations on non arable land.
- Call for a regional taskforce and develop a strategy to foster coordinated approach.
- Removed the term core infestation level, now terms are light, medium and dense. •

Questions/discussion: Financial assistance to people in light or medium areas to keep it out of light and medium areas, Need for mapping of "green" good areas.

People in the "bad" areas are doing nothing, people in the "good" areas are doing nothing but those in the middle are paddling like mad to stay afloat with no financial assistance, for what end?

COMMITTEE RECOMMENDATION

The committee agrees to endorse the amended ALG Local Management Plan

Moved Howard Charles

Seconded Megan Wyllie

CARRIED

BAC20/19

8.5 PRESENTATION FROM NEIL MURDOCH

Drone use

- Develop comprehensive aerial photo mapping via year on year photos of the same passes over the property at the same time/s of year with geo referencing. Provides capability to check soil moisture as well as weeds and how vigorously weeds are growing.
- Artificial intelligence/Machine learning could be an effective way to ID via drone use. Neil is working with a company in Bega to develop this.
- Property inspections via drone remove issues of locked properties, or spreading biosecurity • threats around the property and elsewhere, preplanned missions and year on year photos.
- Funding from LLS for a pilot program, mapping on a larger scale, storage of mapping is expensive due to the size of the data needed to be stored. S3 Amazon server stores large amounts of data. Working with Drone Deploy with a commercial contract. Stitching images together so a whole farm image can be stitched together and accessed by the landholder via a unique code on Inspection reports. Benefit of S3 server is that as AI technology improves to detect different weed species the data/photos can be reanalysed at any time.
- Once proven to be working, can be rolled out Statewide.

Questions/Discussion:

Costs of drone surveillance? - Private contractors \$2500/day - \$1600/hr (heli)

Workshops to show drone owners standard methodology for mapping so landholders can map themselves. Drones cost around \$2000 - \$2500.

Privacy? - Privacy protocols in place to prevent drone images being publically available.

Snowy Hydro uses drone deploy - can see how actively the weeds are growing and determine/adjust weed control timing and plans from there.

8.6 PRESENTATION FROM HOWARD CHARLES

Page 6

ATTACHMENT 1 SNOWY MONARO REGION BIOSECURITY (WEEDS) ADVISORY COMMITTEE MINUTES 15 AUGUST 2019 Page 332

MINUTES OF THE SNOWY MONARO REGION BIOSECURITY (WEEDS) ADVISORY COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL HELD ON THURSDAY 15 AUGUST 2019 Page 7

Monaro Landholders Lovegrass Taskforce

- ALG infestation has gone from 3000ha to 100,000ha infestation in the Cooma to Canberra corridor since 1986.
- Nothing will change until landholders get up and want to change. Responsibility is with the landholder
- The plant itself is not hard to remove, identifying the seedling stages before going to seed is the issue.
- The Monaro Kangaroo Grass Strategy (Stuart Burge) will help with identification and conservation of High value conservation grasslands on the Monaro and allow lower value grasslands to be converted to pastures better suited to prevent the spread of Lovegrass.
- Biodiversity Conservation Trust is offering to fund the preservation of High Value Conservation Grassland. Works well with The Monaro Kangaroo Grass Strategy.
- Develop a chain of 10-12 Landcare groups (chain of effort) from Peak view, Numeralla around to Bungarby, Dalgety, Jindabyne up to Rocky Plain, Adaminaby with paid support officers to work with landholders and keep the clean country clean, Education and farm planning, grazing management and biosecurity/weed control.
- ALG taskforce has asked Mr Barilaro's office for \$2.5 million a year for the next 10 years. Payments should be linked to clearly defined KPI's

Discussion: How does everyone help outside and inside these areas? A tax? An Environmental Levy as other Council's have implemented for various environmental initiatives? Are Robots the future? Artificial Intelligence with robots able to identify weed species.

8.7 RECOMMENDATION FOR NEW COMMITTEE MEMBER

COMMITTEE RECOMMENDATION		BAC21/19
That a member of the African Love Grass T Advisory Committee	ask Force, have a position on the Bios	security (Weeds)
Moved Councillor Haslingden	Seconded Craig Mitchell	CARRIED

8.8 PRESENTATION FROM MEGAN WYLLIE

- Weed Action Committee gave SMRC 2 small grants for Orange Hawkweed control and a pilot program for Drone work (as Neil Murdoch has explained in his presentation).
- 4 Plant Hygiene courses to target Councils but also large companies to be run across the South East LLS region
- Feedback received is that more money towards education and compliance is needed. Local Council Area funding where there is best value for money. Inspectors and training workshops guidelines by DPI.
- Megan has a spot on the cross border (Vic/East Gippsland) Weeds Committee which meets twice a year. Also has a spot on the Canberra Weeds Advisory Group which will hopefully open up communications.
- Successful grants Weeds officers society to fund weeds officers from around the South East to visit Hawkweed sites over the summer period to learn about sniffer dogs, surveillance and drone use, and to assist in Hawkweed identification. Environmental Trust application submitted – Pilot program for primary school curriculum based education program on weeds.

ATTACHMENT 1 SNOWY MONARO REGION BIOSECURITY (WEEDS) ADVISORY COMMITTEE MINUTES 15 **AUGUST 2019** Page 333

MINUTES OF THE SNOWY MONARO REGION BIOSECURITY (WEEDS) ADVISORY COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL HELD ON THURSDAY 15 AUGUST 2019

Page 8

- DPI news survey report identifies barriers and drivers for peri urban landholders and focusses on Serrated Tussock and Gorse.
- New weeds officer in Grafton focussing on online sale of weedy plant species.
- The SMRC Weeds Advisory Committee is being watched by other Councils and several are moving to develop their own Weeds Committees.

8.9 General Discussion -

- Kaitlyn O'Brien has been appointed by Council for 6 months and funding dependant this will extend to the end of June 2020
- Susannah Harper is now the Biosecurity administrator on a part time basis (3 days per week).
- DPI is conducting a capacity audit to determine Councils high level resources and ability to manage their weeds program. SMRC has been chosen as a pilot.
- Court Case 1st case in NSW tried under the Biosecurity Act 2015. The onus of proof is on Council to provide sufficient evidence to prove its case. In this situation the Magistrate determined that the evidence presented was not sufficient to prove the charge of 'fail to discharge biosecurity duty'.

Should council seek specialist legal advice, someone experienced with the Biosecurity Act 2015? Suggestion to seek a central point of knowledge for all Councils in the SE region.

- Discussion relating to keeping financial support for farmers in dense ALG infestations to partition properties and keep stock on one part of the property while they rehabilitate the other portion. The grazed portion will experience drought like conditions, so financial support could provide fodder to prevent the temptation to move the stock around and compromise the rehabilitation
- Identification of stock at saleyards that come from heavily infested areas. Signs are above the pens at the saleyards and noxious weeds signs warn buyers about stock grazed on weedy country. Members reminded that National Vendor Declarations are available for every pen of stock sold through saleyards and purchasers can request these be viewed prior to purchase to determine the source for the stock. Buyers can then make informed decisions.

9. MATTERS OF URGENCY

Nil.

10. NEXT MEETING

Thursday, 21 November 2019 - Jindabyne Town Hall, small meeting room on the side of the hall. 10am

There being no further business the Chair declared the m	13 34PM

CHAIRPERSON

The above minutes of the Snowy Monaro Region Biosecurity (Weeds) Advisory Committee Meeting of Snowy Monaro Regional Council held on 15 August 2019 were confirmed as a true and accurate record via a circular resolution, after which the signature hereon was subscribed.

ATTACHMENT 1 SNOWY MONARO REGION BIOSECURITY (WEEDS) ADVISORY COMMITTEE MINUTES 15 AUGUST 2019 Page 334

MINUTES OF THE SNOWY MONARO REGION BIOSECURITY (WEEDS) ADVISORY COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL HELD ON THURSDAY 15 AUGUST 2019 Page 9

Moved Brett Jones

Seconded Lynne Clark

ATTACHMENT 1 SNOWY MONARO REGION BIOSECURITY (WEEDS) ADVISORY COMMITTEE MINUTES 15 AUGUST 2019 Page 335

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9.4.1 MINUTES OF WASTE MANAGEMENT COMMITTEE MEETING HELD ON 25 JULY 2019

Record No:

Responsible Officer:	Director Environment & Sustainability
Author:	Resource & Waste Administration Officer
Key Theme:	4. Leadership Outcomes
CSP Community Strategy:	10.1 Planning and decision making is holistic and integrated and has due regard to the long term and cumulative effects
Delivery Program Objectives:	10.1.1 Council has a transparent and bold growth objective which provides a framework for decision making
Attachments:	 Minutes of the Waste Management Committee Meeting held on 25 July 2019
Cost Centre	
Project	
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

The Waste Management Committee met on 25 July 2019. The Committee's recommendations from the meeting are presented for Council's consideration and adoption.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That council

- A. Receive and note the minutes of the Waste Committee held on 25 July 2019; and
- B. Adopt the recommendations of the Waste Management Committee meeting held on 25 July 2019 listed in this report WMC28/19, WMC 29/19, WMC 30/19 and WMC 31/19.

BACKGROUND

The Waste Management Committee met on 25 July 2019. The minutes of this meeting are provided as attachment 1. The Committee has made a number of recommendations for consideration by Council.

Councillors' particular attention is drawn to the following recommendations:

Item 7.1 – Proposed changes to opening hours at Cooma and Jindabyne Landfills

COMMITTEE RECOMMENDATION

WMC28/19

That the Committee:

A. Authorise the opening and closing times at the Cooma and Jindabyne landfills, between Monday and Friday, to be 9:30am until 4:30pm with access for commercial customers closing at 4:00pm MINUTES OF WASTE MANAGEMENT COMMITTEE MEETING HELD ON 25 JULY 2019

B. Approve the amended operating times to be implemented as soon as practicable.

Item 7.2 – Proposed domestic waste and recycling bank of bins service arrangements for residents in the Bunyan area

COMMITTEE RECOMMENDATION

That the Committee

9.4.1

- A. Approve the establishment of a Bank of Bins (BOB) near the corner of Binjura and Bunyanvale Roads,
- B. Authorise the required expenditure of \$3800.00 (GST Ex) to be allocated to Capital Project Account PJ220053 Cooma Street Furniture & Recycle Bins
- C. Approve local residents to be notified about the availability of the service.

Item 7.4 – Removal of the caged bin enclosure to the entrance of the Delegate Transfer Station

COMMITTEE RECOMMENDATION

That consultation occur with Councillor Bob Stewart, Councillor Anne Maslin and Councillor Sue Haslingden regarding the removal of the caged bin enclosure to the entrance of the Delegate Transfer Station prior to community consultation commencing.

Item 7.5 – Cathcart Transfer Station to be removed and rehabilitated

COMMITTEE RECOMMENDATION

That consultation occur with Councillor Bob Stewart, Councillor Anne Maslin and Councillor Sue Haslingden regarding the removal of the Cathcart Transfer Station located in Prior Street, Cathcart prior to community consultation commencing.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Council is responsible for providing its residents with an environmentally and economically sound option for domestic waste and recycling management services. The recommendations which have been adopted by the Waste Committee have considered the social impacts to the community.

2. Environmental

Council is committed to providing Snowy Monaro Regional Council residents with an effective and efficient waste and recycling disposal service through the use of regular kerbside collection services, landfill facilities, transfer stations, collection points and Bank of Bins (BOBs). This ensures that environmentally sustainable disposal habits can be developed thus reducing waste to landfill and increasing the recycling throughout the region. Council's services and site operations are required to meet minimum acceptable standards and EPA requirements.

3. Economic

Economic impacts of the actions endorsed by the Waste Committee have been identified within the reports presented to the Waste Committee. In particular, the proposed revised operating

WMC29/19

WMC30/19

WMC31/19

9.4.1 MINUTES OF WASTE MANAGEMENT COMMITTEE MEETING HELD ON 25 JULY 2019

hours for various transfer stations is reflective of the Committee's and Council's previous request to identify operational savings for the 2019/20 operational year and beyond.

4. Civic Leadership

Council is showing strong civic leadership through the recommendations which have been made by the Waste Committee. Such recommendations have considered past reports along with the social, economic and environmental impacts of the recommendations.



Minutes

Waste Management Committee Meeting

25 July 2019

WASTE MANAGEMENT COMMITTEE MEETING HELD IN IBD MEETING ROOM, 2ND FLOOR, 81 COMMISSIONER STREET, COOMA

ON THURSDAY 25 JULY 2019

MINUTES		
Notes:		
1.	OPENIN	IG OF THE MEETING 2
2.	APOLO	GIES 2
3.	DECLAR	ATIONS OF PECUNIARY INTERESTS/CONFLICT OF INTEREST
4.	ADOPTI	ON OF MINUTES OF PREVIOUS MEETING 2
	4.1	Waste Management Committee Meeting 30 May 20192
5.	BUSINESS ARISING	
6.	ACTION SHEET 2	
	6.1	Action Sheet
7.	GENERAL BUSINESS	
	7.1	Proposed Changes to Opening Hours at Cooma and Jindabyne Landfills8
	7.2	Proposed Domestic Waste and Recycling Bank of Bins Service Arrangements for Residents in the Bunyan Area9
	7.3	Commercial Waste Charges10
	7.4	Removal of the caged bin enclosure to the entrance of the Delegate Transfer Station
	7.5	Cathcart Transfer Station to be removed and rehabilitated11
8.	MATTE	RS OF URGENCY 11
9.	NEXT M	IEETING

i

Page 341

MINUTES OF THE WASTE MANAGEMENT COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL HELD ON THURSDAY 25 JULY 2019 Page 2

MINUTES OF THE WASTE MANAGEMENT COMMITTEE MEETING HELD IN IBD MEETING ROOM, 2ND FLOOR, 81 COMMISSIONER STREET, COOMA

ON THURSDAY, 25 JULY 2019 COMMENCING AT 2.30PM

PRESENT:Deputy Mayor, Lynley Miners
Councillor, Rogan Corbett
Councillor, James Ewart
Peter Smith, Director of Environment and Sustainability
Patrick Cannon, Group Manager Resource and Waste Management
Mandy Thurling, Manager Resource and Waste Services
Mathew Cross, Manager Resource and Waste Facilities
departed at 4.09pm
Lorinda Coulton, Resource and Waste Administration Officer

1. OPENING OF THE MEETING

The Chair opened the meeting at 2.55PM

2. APOLOGIES

Nil

3. DECLARATIONS OF PECUNIARY INTERESTS/CONFLICT OF INTEREST

Nil

4. ADOPTION OF MINUTES OF PREVIOUS MEETING

4.1 WASTE MANAGEMENT COMMITTEE MEETING 30 MAY 2019

COMMITTEE RECOMMENDATION		WMC26/19
THAT the minutes of the Waste Manageme as a true and accurate record of proceeding	- · ·	019 are confirmed
Moved Councillor Ewart	Seconded Deputy Mayor Miners	CARRIED

5. BUSINESS ARISING

Nil

6. ACTION SHEET

Page 342

MINUTES OF THE WASTE MANAGEMENT COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL HELD ON THURSDAY 25 JULY 2019 Page 3

6.1 ACTION SHEET	
	Record No:
Responsible Officer:	Resource & Waste Operations Manager
Author:	Resource & Waste Administration Officer
Key Theme:	4. Leadership Outcomes
CSP Community Strategy:	10.1 Planning and decision making is holistic and integrated and has due regard to the long term and cumulative effects
Delivery Program Objectives:	10.1.1 Council has a transparent and bold growth objective which provides a framework for decision making
Attachments:	Nil
Cost Centre	
Project	
Further Operational Plan Actions	:

EXECUTIVE SUMMARY

Reference	Date	Action	Assignee	Completed	Notes
1	12/04/18	Development and implementation of Resource and Waste Strategy	Patrick Cannon	Deferred to 2019/20	Subject to funding provided in the 2018/19 financial year. Copies of Resource and Waste strategies have been obtained from other councils, as well as CRJO's documents for review. Strategy will most likely not be completed by this financial year. 12/4/19 Item now forms part of the 2019/20 Council DP/OP program

IELD ON	THURSDAY 25 JUL	Y 2019		Page 4
				26/2/2019 A written report of site inspections from EPA has been received and a formal response, management plan and timeline will be drafted.
	2 12/04/18 p	operation and site planning for Bombala and		Works to be costed and included in response to EPA. Report to Committee and Council approved plant to be sent to EPA. Proposed works plan sent to EPA.
2			Patrick Cannon and Mathew Cross	12/4/19 Received a draft design and fill plan from consultant. Once finalised will be used to design stormwater and leachate system.
				30/5/2019 The draft is now a proposed design for storm water and leachate.
				25/7/19 Final set of plans received from consultant. Investigation into an appropriate program is currently underway to assist staff with fill levels.
3	12/04/18	Legacy Landfill Sites	Mathew Cross and Mark Doran	Ongoing investigations. A report is to be prepared for ARIC and a third party assessor. A business case is to be prepared for the General Manager in relation to resourcing work. The EPA is to be contacted to discuss how other regions are tackling this issue.
				Report went to Council meeting on 7/2/2019 for information.
				30/5/2019 Open discussions with EPA to occur.

MINUTES OF THE WASTE MANAGEMENT COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL HELD ON THURSDAY 25 JULY 2019 Page 4

IELD ON THUF				DF SNOWY M	ONARO REGIONAL COUNCIL Page 5
					22/3/19 Ongoing investigations.
4	12/04/18	Harmonisation of Commercial Waste method of	Mandy Thurling	Deferred to 2019/20	12/4/19 Review of commercial pricing structure is currently underway with all possible options to be investigated. Item now forms part of the 2019/20 Council DP/OP program
	Ch	Charging			25/7/19 further consultation with commercial customers affected in the Adaminaby area to occur as a solution is required if additional collections are required during the busy winter period.
					22/2/19 Community Consultation to occur about site closure and rehabilitation.
E	12/04/18 e e	Removal of the caged bin enclosure to the entrance of the Delegate Landfill	Mathew Cross and Patrick Cannon		Improved layout to be considered.
5					25/7/19 consultation to occur with Bombala based Councillors to ensure a more adequate outcome is reached for the community.
6	12/04/18	Cathcart Transfer Station Prior Street Cathcart be	Mathew Cross and Patrick		22/2/19 Community Consultation is required and the possibility of relocation of the site to within the villages are to be investigated with the proposed site closure and rehabilitation.
		removed and the area rehabilitated	Cannon		25/7/19 consultation to occur with Bombala based Councillors to ensure a more adequate outcome is reached for the community.
WMC7/19	28/02/19	That the policies of Domestic Kerbside Collection Policy, Bank of Bins Policy and Event Waste	Patrick Cannon		30/5/19 Internal consultation has occurred. Policy documents to be finalised with some amendments to be made.
		Management Policy go out for comment and follow Council process.	Cannon		25/7/19 awaiting additional feedback prior to completion of internal consultation process.

MINUTES OF THE WASTE MANAGEMENT COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL

Н	ELD ON THUR	SDAY 25 JUL	Y 2019		Page 6
	WMC11/19 C.	12/04/19	Investigation of expansion of organic composting and marketing analysis C) Refer the Short, medium and long term recommendations for the consideration in the development of the Snowy Monaro Regional Council Waste Management Strategy.	Mathew Cross	Key report recommendations will be considered in the development of the Waste Strategy next financial year. 25/7/19 investigation into the expansion of the site. EPA licence approval to be sort. Process can take approximately 15 months.
	WMC11/19 D.	12/04/19	Investigation of expansion of organic composting and marketing analysis:- D) Endorse the proposed planning and EPA Licence approvals application process outlined in Investigation of Licensing Parameters report dated 21 March 2019.		30/5/19 Investigations are commencing into the expansion of processing of organics
	WMC19/19 D.	30/05/19	Commence the necessary planning design and construction processes for a landfill expansion within the quarry for Jindabyne Regional Waste Management Facility	Mathew Cross	25/7/19 investigation into design. Engineers will be required to ensure the safety of the wall.

MINUTES OF THE WASTE MANAGEMENT COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL HELD ON THURSDAY 25 JULY 2019 Page 6

Page 346

MINUTES OF THE WASTE MANAGEMENT COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL HELD ON THURSDAY 25 JULY 2019 Page 7

WMC19/19 E.	30/05/19	Funds allocated in the 2019/20 financial year budget for the Jindabyne Landfill second Lift of \$1.5 million to be reallocated to the Jindabyne Landfill Quarry Expansion project	Mathew Cross	Completed	Council resolved at its meeting of 20 June, 2019 Resolution number 225/19
WMC19/19 F.	30/05/19	The additional funds required to undertake the Jindabyne Landfill Quarry Expansion to be considered during the establishment of Council's budget for 2020/21 and beyond (For a total project cost of \$4.6 Million)	Mathew Cross		25/7/19 Balance to be considered in future budgets. Planning will help to determine a more accurate figure.
WMC20/19 A.	30/05/19	Establishment of Bank of Bins (BOB) near the corner of Binjura and Bunyanvale Roads	Mandy Thurling		25/7/19 report presented at today's meeting
WMC20/19 B.	30/05/19	The relevant local residents and staff to be notified about the availability of the Bank of Bins (BOB) near the corner of Binjura and Bunyanvale Roads	Mandy Thurling	Completed	Letter and survey posted to residents of the area on 1/7/19. Survey period closed on 19/7/19. Results to be presented to committee.
WMC21/19 A.	30/05/19	Community consultation to occur regarding establishing an enclosed BOB within the confines of the former Michelago RFS shed and proposed BOB within the grounds of the Colinton RFS.	Mandy Thurling		25/7/19 Currently in consultation with roads department and Colinton RFS. Potentially 16 houses which would utilise the service at Colinton.

MINUTES OF THE WASTE MANAGEMENT COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL HELD ON THURSDAY 25 JULY 2019 Page 8

WMC21/19 B.	30/05/19 Boy Stablishment and servicing of the enclosed BOB Within the confines of the former Michelago RFS shed	Mandy	25/7/19 Requests from residents received for a BOB to be located at Michelago. Current investigations are occurring. Planning approval must be received in order for the BOB to be established.
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The following officer's recommendation is submitted for Council's consideration.

COMMITTEE RECOMMENDATION		WMC27/19
That the Committee receive and note the	information in the Action Sheet.	
Moved Councillor Ewart	Seconded Deputy Mayor Miners	CARRIED

7. GENERAL BUSINESS

7.1 PROPOSED CHANGES TO OPENING HOURS AT COOMA AND JINDABYNE LANDFILLS

	Record No:
Responsible Officer:	Resource & Waste Operations Manager
Author:	Resources & Waste Facilities Manager
Key Theme:	3. Environment Outcomes
CSP Community Strategy:	7.2 Water, waste, sewer and stormwater management practices are contemporary and efficient
Delivery Program Objectives:	7.2.3 Innovative solutions and infrastructure supporting waste and recycling operations to reduce landfill have been investigated
Attachments:	Nil
Cost Centre	
Project	PJ 220044 Cooma Landfill
	PJ220046 Jindabyne Landfill

Further Operational Plan Actions:

EXECUTIVE SUMMARY

A review of the current opening hours for Cooma and Jindabyne Landfills has recently been undertaken. Based on the review it has been identified that the Cooma and Jindabyne Landfills do not have consistent weekday opening times. This proposal seeks to standardise the operating hours of both facilities. It is proposed to open both facilities between 9:30am and 4:30pm Monday to Friday. Commercial customers will be limited to waste disposal cut-off time of 4 pm to allow staff to compact and cover the waste each day.

MINUTES OF THE WASTE MANAGEMENT COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL HELD ON THURSDAY 25 JULY 2019 Page 9

To achieve this outcome Cooma Landfill will be required to be open one hour per day longer and Jindabyne will be required to open two hours per day longer. The increase of opening hours is achieved by modification of staff starting and finishing times and split shifts. To implement the proposed changes, staff, consistent with the requirements of the Award, must be provided with at least two weeks' notice of the change. It is recommended to commence the proposed changes from 7 September 2019.

The following officer's recommendation is submitted for Council's consideration.

COMMITTEE RECOMMENDATION		WMC28/19
Friday, to be 9:30am until 4:30pm	times at the Cooma and Jindabyne landfills, be with access for commercial customers closing imes to be implemented as soon as practicable	at 4:00pm
Moved Councillor Ewart	Seconded Deputy Mayor Miners	CARRIED

7.2 PROPOSED DOMESTIC WASTE AND RECYCLING BANK OF BINS SERVICE ARRANGEMENTS FOR RESIDENTS IN THE BUNYAN AREA

Record No:

Responsible Officer:	Resource & Waste Operations Manager
Author:	Resource & Waste Administration Officer
Key Theme:	3. Environment Outcomes
CSP Community Strategy:	7.2 Water, waste, sewer and stormwater management practices are contemporary and efficient
Delivery Program Objectives:	7.2.3 Innovative solutions and infrastructure supporting waste and recycling operations to reduce landfill have been investigated
Attachments:	1. Bank of Bins Bunyan Survey Results
Cost Centre	PJ220053
Project	
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

Residents along Binjura and Bunyanvale Roads where recently surveyed about the introduction of a Kerbside Collection Service, after Snowy Monaro Regional Council (SMRC) received requests from residents for the introduction of such a service. The survey results identified that the majority of property owners did not support the introduction of a Domestic Kerbside Collection Service.

Resource and Waste services conducted a second survey of the 29 residential rural properties within the Bunyanvale/Binjura area to gauge interest in domestic households utilising the proposed Bank of Bins (BOB) service. A total of 17 responses were returned to council with 8 properties indicating interest in utilising the service and 9 indicating no interest in the service. Resource and Waste services are

MINUTES OF THE WASTE MANAGEMENT COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL HELD ON THURSDAY 25 JULY 2019 Page 10

recommending the establishment of a Bank of Bins (BOB) near the intersection of Binjura and Bunyanvale Roads to provide cost effective waste and recycling disposal options for local residents who have indicated interest in the service.

The following officer's recommendation is submitted for Council's consideration.

COMMITTEE RECOMMENDATION

That the Committee:

A. Approve the establishment of a Bank of Bins (BOB) near the corner of Binjura and Bunyanvale Roads,

WMC29/19

- B. Authorise the required expenditure of \$3800.00 (GST Ex) to be allocated to Capital Project Account PJ220053 Cooma Street Furniture & Recycle Bins
- C. Approve local residents to be notified about the availability of the service.

Moved Councillor Ewart	Seconded Deputy Mayor Miners	CARRIED
Woved councilion Ewart	Seconded Deputy Mayor Miners	CANNED

7.3 COMMERCIAL WASTE CHARGES

General discussion occurred regarding the recent implementation of annual commercial waste charges in the Adaminaby area as per the 2019/20 operational plan, which was adopted by Council at its meeting of 20 June, 2019.

Peter Smith outlined the outcome of a meeting, held on Monday 22 July, 2019 with the owners of Rainbow Pines Caravan Park, Rick and Kerry, Peter Smith, Councillor Rogan Corbett, Deputy Mayor Lynley Miners, Patrick Cannon and Mandy Thurling. Peter advised that the meeting was well received and that a process would be investigated to determine how commercial customers can be serviced during busy periods.

Peter Smith is to organise a time to go and attend both Rainbow Pines Caravan Park, Providence Holiday Park and the Chamber.

Requests received from residents of the Adaminaby area for additional operational hours to occur midweek at the Adaminaby Transfer Station. This would assist the area with adjusting to the new commercial waste charges as it would allow attendance for disposal during a quieter time of business.

Note 1 Attendance of Director

Peter Smith, joined the meeting at 3:40 pm during discussion of Item 7.3 Commercial Waste Charges

7.4 REMOVAL OF THE CAGED BIN ENCLOSURE TO THE ENTRANCE OF THE DELEGATE TRANSFER STATION

At Council's meeting of 7 June, 2018 Council resolved that the removal of the caged bin enclosure to the entrance of the Delegate Landfill be undertaken as this caged area is unmanned, unsecured and has become a dumping ground for all type of waste.

Discussion occurred regarding the options available to ensure a waste disposal service is available to the community.

MINUTES OF THE WASTE MANAGEMENT COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL HELD ON THURSDAY 25 JULY 2019 Page 11

COMMITTEE RECOMMENDATION	WMC30/19	
That consultation occur with Councillor Bo Haslingden regarding the removal of the ca Station prior to community consultation co	aged bin enclosure to the entrance of	
Moved Deputy Mayor Miners	Seconded Councillor Ewart	CARRIED

Note 2 Departure of Manager

Mathew Cross departed meeting at 4.09 pm during discussion of item 7.4 Removal of the caged bin enclosure to the entrance of the Delegate Transfer Station.

7.5 CATHCART TRANSFER STATION TO BE REMOVED AND REHABILITATED

At Council's meeting of 7 June, 2018 Council resolved that the Cathcart Transfer Station located in Prior Street Cathcart, be removed and the site area rehabilitated as this site is unmanned, unsecure and has become a dumping ground for all types of waste.

Discussion occurred regarding the options available to ensure a waste disposal service is available to the community.

COMMITTEE RECOMMENDATION		WMC31/19
That consultation occur with Councillor Bo Haslingden regarding the removal of the C to community consultation commencing.		
Moved Deputy Mayor Miners	Seconded Councillor Ewart	CARRIED

8. MATTERS OF URGENCY

Nil

9. NEXT MEETING

Thursday, 26 September 2019

There being no further business the Chair declared the meeting closed at 4.29PM

CHAIRPERSON

The above minutes of the Waste Management Committee Meeting of Snowy Monaro Regional Council held on 25 July 2019 were confirmed by Committee at a duly convened meeting on 26 September 2019 at which meeting the signature hereon was subscribed.

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Record No:

Responsible Officer:	Acting Director Corporate and Community Services
Author:	Manager Information & Communications Technology
Key Theme:	4. Leadership Outcomes
CSP Community Strategy:	12.2 Residents have access to timely, relevant and accurate information on issues that affect them
Delivery Program Objectives:	12.2.2 Council provide convenient ways for customers to engage with us and we respond appropriately
Attachments:	Nil.
Cost Centre Project	PJ 100168 CountryTell Upgrade CountryTell Upgrade

EXECUTIVE SUMMARY

Since amalgamation, Council's voice and data network with CountryTell has been expanded and updated on ad hoc basis to ensure the provision of services and infrastructure to staff at all Council sites.

The NBN rollout has the copper based trunk line technology schedule for disconnection at the Cooma office on 30 September 2019. This prompted a review of Council's voice and data communication infrastructure which was conducted in February 2019 with a view to consolidate, simplify and standardise voice and data communications across the organisation.

The outcome of this review is a Telecommunications Upgrade and Consolidation proposal by Council's incumbent service provider, CountryTell, with an estimated annual cost reduction in voice and data communication of \$70,000 and numerous additional benefits as identified in the background of this report.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council

- A. Authorise an exemption under s.55(3)(i) of the *Local Government Act 1993* for the purposes of this contract; and
- B. Authorise CountryTell for the provision of these services for a further contract period of 5 years (3+1+1), with an Expression of Interest to be carried out prior to the expiration of this contract.

BACKGROUND

Following amalgamation, Council has been extending its existing CountryTell voice and data network on an ad-hoc basis to meet the needs of the organisation in providing services and infrastructure to staff across all sites.

External pressure from the NBN rollout will result in decommissioning of the old trunk lines into the Cooma office on 30 September 2019. This deadline in addition to the requirements of replacing obsolete equipment and replacing and relocating the Disaster Recover infrastructure were factors that prompted a review of Council's voice and data communication infrastructure.

The outcome of this review is a Telecommunications Upgrade and Consolidation proposal by Council's incumbent service provider CountryTell, with an estimated annual reduction in voice and data communication cost of \$70,000 and numerous key benefits as follows:

Consolidation Benefits

- Consolidation of all voice services onto one platform
- Standardising on common equipment across all sites
- Prepare the organisation for improved collaboration and improved productivity
- Replacement of HP phones for Skype for Business (SFB) compatibility in Berridale and Jindabyne (110 units)
- Replacement of ShoreTel phones for SFB compatibility in Cooma (110 units)
- Replace ShoreTel VoIP solution in the Cooma office, visitor centre, library and depot

Service and Continuity Benefits

- Ensure continuity of phone services in Cooma office
- Prepare the data network for consolidation onto a single domain (compared to three)
- Implement High Speed Fibre for Bombala Office at 100 Mbps
- Establish additional redundant fibre based backhaul links for network continuity
- Establish Berridale office as the Disaster Recovery data centre site with 250Mbps link
- Upgrade Cooma office communication infrastructure for primary data centre operations
- Upgrade old voice communication system (Lync) to SFB across the organisation
- Provide an upgrade to data routing infrastructure to standardise and improve traffic flow
- Identification and removal of single points of failure in infrastructure routing and switching
- Provide cold standby equipment for rapid hardware failure recovery at critical sites

Financial Benefits

- Simplify Invoicing and service management
- Reduction in monthly service costs
- A project budget exists for the purpose of the communications upgrade
- A leasing budget exists for additional phone replacements

PROJECT PHASES

The project will require two phases to complete:

Transition, Phase 1 – removes legacy equipment and infrastructure and replaces trunk lines in Cooma office to avoid disconnection due to NBN.

- ShoreTel will be transitioned to Session Initiated Protocol (SIP) channels to replace the old trunk lines.
- 110 non-compatible HP phones in Jindabyne/Berridale to be replaced
- Replacement of obsolete routers and standardisation on current model.
- Bombala Link upgrade to 100Mbps optic fibre connection.
- Cooma to Berridale link upgrade 250Mbps for DR site preparation

The Transition phase 1 will result in an estimated monthly saving of \$5,513 in current operational costs (from \$31,005 to \$25,492)

Post Transition, Phase 2 – Decommissioning of old Cooma phone system

- Implementation of Skype for Business 2019, replacing Lync across the organisation
- Decommissioning of ShoreTel hardware. Replace 110 ShoreTel handsets.

The Post Transition phase 2 will result in monthly saving of \$6,648 in current operational costs.

Timeline – to be scoped and confirmed

- Phase 1 Project to Start when approved September 2019
- Phase 2 Subject to CIS Project requirements and resource availability October/November 2019

FINANCIAL INFORMATION

	ANNUAL OPERATING COST	5 YEAR OPERATING COST
Current Operating Cost	\$372,000	\$1,860,000
Proposed Operating Cost	\$300,000	\$1,500,000
Estimated Saving	\$72,000	\$360,000

• Capital setup costs of \$102,720 will come from existing CountryTell Data and Voice Installation budget PJ 100168 which has a current allocation of \$127,000.

• The Post Transition Phase handset acquisition (110 units) \$29,590 has been allocated in the ICT leasing budget.

PROCUREMENT INFORMATION

• Former 5 year contract under LGP115 expired in 2017 and has been honoured by CountryTell ongoing while new system and DR requirements were being scoped.

• Proposed new contract under LGP115 has the same conditions with only a term adjustment of 3+1+1 year term instead of 5 years.

A Single quotation has been sourced due to the following factors:

- Time constraints imposed by NBN copper service decommissioning.
- Our current DR site is at capacity.
- New DR site requires upgrade to data communications between Cooma and Berridale to support the Berridale Office DR site.
- Only one other significant service provider is capable of providing the required service in the market.
- Given the resource focus on the CIS Project, the ability to undertake an EOI and RFT for only a potential two vendor submission was determined to be inefficient given the identified savings with the incumbent.

For the purpose of s.55(3)(i) of the Local Government Act 1993, a satisfactory result would not be achieved by inviting tenders for the supply of these Services to consolidate and upgrade the communications network given the timeframes to establish a DR capacity for the newly consolidated system implementation.

There is only one significant alternate provider of these specific services in the market.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Telecommunications will be streamlined providing faster access to Customer Service operators. All staff will be on the same system, improving internal communications and providing staff presence and availability information for better customer service.

2. Environmental

None anticipated.

3. Economic

Capital budget exists for setup, hardware and software costs. Operational Leasing budget exists for remaining phone handset acquisitions.

Estimated Expenditure	Amount	Financial year	Led	ger	Ac	τοι	int	strii	ng										
Handset Lease	\$29,590	2020	G	L	1	0	5	0	1	0	1	0	0	1	6	3	0	2	0
Capital Acquisition	\$102,720	2020	Р	J	1	0	0	1	6	8	1	0	0	1	6	1	1	4	3

4. Civic Leadership

The purpose of these works on telecommunications and data infrastructure is to remove old legacy systems and replace them with a consolidated efficient and standardised set of hardware

and software infrastructure that will improve communications and productivity internally for staff and externally for the community. Additional significant benefits include the improvement of disaster recovery facilities for SMRC reducing risk in the event of a major disruptive event.

Page 357

9.4.3 2019 FINANCIAL STATEMENTS TO BE REFERRED TO EXTERNAL AUDIT

Record No:

Responsible Officer:	Director Corporate and Community Services					
Key Direction:	4. Leadership Outcomes					
Delivery Plan Strategy:	11.2 Council utilises sound fiscal management practices, purs and attracts other sources of income					
Operational Plan Action:	11.2.2 Provision of statutory reporting enables our leaders to make decisions on Council's financial sustainability					
Attachments:	 GPFS Statement by Councillors and Management SPFS Statement by Councillors and Management 					
Cost Centre	4010 Financial Services					
Project	Financial Statements					
Further Operational Plan Actions:	Nil.					

EXECUTIVE SUMMARY

Council's 2019 Financial Statements are in the process of being finalised and, in accordance with Section 413(2) of the Local Government Act 1993, Council is required to refer them for external audit.

The 2019 Financial Statements encompass the period 1 July 2018 to 30 June 2019.

Due to pending material accounting adjustments under review by the Audit Office of NSW, Council's draft income statement and balance sheet will be circulated after release of the business papers prior to the meeting as a separate attachment.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council

- A. Authorise the Mayor, a Councillor, General Manager, and the Responsible Accounting Officer to sign the Statement by Councillors and Management for the Snowy Monaro Regional Council 2019 General Purpose Financial Statements;
- B. Authorise the Mayor, a Councillor, General Manager, and the Responsible Accounting Officer to sign the Statement by Councillors and Management for the Snowy Monaro Regional Council 2019 Special Purpose Financial Statements for the following business activities
 - Water Supply (mandated)
 - Sewerage (mandated)
 - Water Management (self-determined)
 - Residential Aged Care (self-determined)
- C. Authorise the referral of the 2019 Financial Statements to the external auditor; and
- D. Authorise the General Manager to issue the 2019 Financial Statements upon receiving the external auditor's report.

9.4.3 2019 FINANCIAL STATEMENTS TO BE REFERRED TO EXTERNAL AUDIT

BACKGROUND

The audit of Council's financial statements is scheduled for 23 September 2019.

In accordance with Section 417(5) of the Local Government Act 1993, council is required to lodge its Audited Financial Statements and Financial Data Return (FDR) to the Office of Local Government by 31 October 2019.

QUADRUPLE BOTTOM LINE REPORTING

1. Social

The audit of the Council's General and Special Purpose Financial Statements and accounting policies will provide assurance of council's financial management.

2. Environmental

No direct environmental impacts.

3. Economic

The preparation, compilation and audit of Council's Financial Statements has been provided for in Council's annual budget in the Financial Services program.

4. Civic Leadership

The audit of Council's General Purpose Financial Statements and Special Purpose Financial Statements and accounting policies supports the accountability of decision makers and compliance with regulations.

Snowy Monaro Regional Council

General Purpose Financial Statements

for the year ended 30 June 2019

Statement by Councillors and Management made pursuant to Section 413(2)(c) of the Local Government Act 1993 (NSW) (as amended)

The attached General Purpose Financial Statements have been prepared in accordance with:

- the Local Government Act 1993 (NSW) (as amended) and the regulations made thereunder,
- · the Australian Accounting Standards and other pronouncements of the Australian Accounting Standards Board
- the Local Government Code of Accounting Practice and Financial Reporting.

To the best of our knowledge and belief, these statements:

- · present fairly the Council's operating result and financial position for the year
- · accord with Council's accounting and other records.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 19 September 2019.

Peter Beer Mayor 19 September 2019 Anne Maslin Councillor 19 September 2019

Peter Bascomb General Manager 19 September 2019 Matthew Payne Responsible Accounting Officer 19 September 2019

Snowy Monaro Regional Council

Special Purpose Financial Statements

for the year ended 30 June 2019

Statement by Councillors and Management made pursuant to the Local Government Code of Accounting Practice and Financial Reporting

The attached Special Purpose Financial Statements have been prepared in accordance with:

- the NSW Government Policy Statement 'Application of National Competition Policy to Local Government',
 the Division of Local Government Guidelines 'Pricing and Costing for Council Businesses A Guide to Competitive
- Neutrality',the Local Government Code of Accounting Practice and Financial Reporting,
- the NSW Office of Water Best-Practice Management of Water and Sewerage Guidelines.

To the best of our knowledge and belief, these statements:

- · present fairly the operating result and financial position for each of Council's declared business activities for the year, and
- accord with Council's accounting and other records.
- present overhead reallocation charges to the water and sewerage businesses as fair and reasonable.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 19 September 2019.

Peter Beer Mayor 19 September 2019 Anne Maslin Councillor 19 September 2019

Peter Bascomb General Manager 19 September 2019 Matthew Payne Responsible Accounting Officer 19 September 2019

Record No:

9.4.4 ANSWERS TO QUESTIONS WITH NOTICE

Responsible Officer:	Acting Director Corporate and Community Services
Author:	Secretary Council and Committees
Key Theme:	4. Leadership Outcomes
CSP Community Strategy:	10.2 Sound governance practices direct Council business and decision making
Delivery Program Objectives:	10.2.2 Councillors are supported to make informed decisions in the best interest of the community and to advocate on behalf of the community
Attachments:	 In Progress Questions with Notice - Updates to End of August 2019.
Cost Centre	3120 Governance
Project	
Further Operational Plan Actions:	

EXECUTIVE SUMMARY

In order to provide Councillors with updates on questions asked by Councillors, a report has been generated with a summary of questions that are current and have recently been completed, for the period ending August 2019.

The Councillor Questions In Progress for the period ending August 2019 is attached to this report.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council receive and note the Councillor Questions In Progress report for the period ended August 2019.

Page 362

SMRC Councillors' Questions – In Progress

No. Date Item Question/Request	Responsible	Response	Date of	Compl
rec'd No.	Officer		Reply	Y/N
rec'd No. 2 05 April 2018 21.4 Disability Friendly Premises for Council Meetings Question: Councillor John Castellari Question: Could Council identify disability friendly premises for our meetings so that we are inclusive of all our population?	Group Manager Facilities Management	 27/08/2019 – GH: Lease of premises in Vale St is being considered for Council Meetings. 24/07/2019 – GH: Alternate options are still being discussed at ELT. 02/07/2019 – GH: Alternate options are being discussed at ELT. 03/06/2019 – GH: Still being reviewed. 02/05/2019 – GH: Awaiting GM/Director advice on proposed ground level floor plan alterations including Council Chambers relocation to Finance area. After exploring the option of providing a chair lift for the Council Chambers, staff are developing options for an alternate space for Council meetings. A report will be provided to Council soon. 30/10/2018 – GH: Supplier inspected proposed stairwell 17/10, with preference for the public entry stairwell due to clearance issues in the internal stairwell from the ground floor. This option prevents access to disabled toilets. Waiting for finalised report from 	27/08/2019	Y/N N

No.	Date	ltem	Question/Request	Responsible	Response	Date of	Compl
	rec'd	No.		Officer		Reply	Y/N
					 31/08/2018 – GH: Price estimate for installation of wheel chair lift to public entry stairwell requested. Continuing EOI process for new civic centre. 21/08/2018 – GH: Council has resolved to investigate a new Civic Centre in Vale St. Call for EOI for master plan and concepts is currently out with suitable architectural firms and two site meetings have been conducted. Interim solution for "accessible" meeting is the use of the library or multi-function centre – neither have available webcasting capabilities. Staff are investigating feasibility of a platform wheelchair lift for the current chambers. 		
					16/08/2018 – DC: Action reassigned to Glen Hines by: Debbie Constance.		
					11/08/2018 – DC: A report will be presented to Council on changes required to make the existing building compliant and other possible premises under Council's ownership Ongoing		
8	17 May 2018	21.5	Motorhome Dump Points Councillor John Castellari	Group Manager Facilities Management	24/08/19 – GH: Meeting requested with W&S at proposed Berridale and Jindabyne locations. W&S do not	24/08/2019	N
			Question: Can Council please liaise with the		support dump points at Nimmitabel or Adaminaby		

No.	Date rec'd	ltem No.	Question/Request	Responsible Officer	Response	Date of Reply	Compl Y/N
			Campervan and Motorhome Club of Australia (CMCA) to discuss the possibility of installing dump points in, initially in Jindabyne and elsewhere in the SMRC area?	Omcer	due to the impact on existing sewer infrastructure. CMCA will be advised of this. 24/07/2019 – GH: Applications for Berridale and Jindabyne on hold pending determination of CMCA's preferred "researched locations" with Water & Sewer. 01/07/2019 – GH: Facilities have been in contact with CMCA in	керіу	<u> </u>
					relation to grant applications for Berridale and Jindabyne based on Water Sewer advice to proceed. CMCA have suggested installation of dump points at Adaminaby, Bombala, Buckenderra, Delegate and Nimmitabel as well. Query forwarded to Water and Sewer for advice on the ability to connect these to existing sewer systems regarding capacity.		
					03/06/2019 – GH: Water Sewer staff have advised that application to CMCA for grant can be submitted and to contact them for design and exact location at the below mentioned areas. Applications being prepared by Facilities to be submitted to CMCA prior to 30 June 2019.		
					02/05/2019 – GH: The following dump points have been identified in consultation with Water and Wastewater Business Unit:		

Page	365

No.	Date	ltem	Question/Request	Responsible	Response	Date of	Compl
	rec'd	No.		Officer		Reply	Y/N
					*Bombala – improvement to the existing dump		
					point at the caravan park.		
					* Berridale – location identified is the Highdale		
					carpark in Berridale near the flower beds		
					* Jindabyne – location in the vicinity of the new		
					public toilet is being explored with the Stronger communities' project.		
					Cooma already has a dump point at Polo Flat.		
					02/04/2019 – GH:		
					Facilities to arrange site meetings with Water and Waste Water for proposed locations in Jindabyne		
					and Berridale. W&WW have stated that no		
					additional dump point will be possible for		
					Bombala at this time. Public access to the existing		
					Bombala dump point will be contingent on		
					widening of the adjacent carpark which may be		
					included in Ginger Leigh Stage 2 pending funding.		
					26/02/2019 – GH:		
					Water Sewer to advise suitable locations and		
					consider impact on current infrastructure. Once		
					advice received Facilities can work with CMCA on		
					funding and installation. Current dump points are		
					Polo Flat Cooma		
					Bombala Caravan Par (can be made		
					public with widening of carpark)		
					- Jindabyne Holiday Park		
					Proposed for further "publicly accessible" dump		
					points		
					- Berridale		

9.4.4 ANSWERS TO QUESTIONS WITH NOTICE

ATTACHMENT 1 IN PROGRESS QUESTIONS WITH NOTICE - UPDATES TO END OF AUGUST 2019

No.	Date	Item	Question/Request	Responsible	Response	Date of	Compl
	rec'd	No.		Officer		Reply	Y/N
					- Jindabyne		
					- Bombala		
					29/01/2019 – GH:		
					Meeting scheduled for 5 February with CMCA		
					representative to discuss potential caravan/RV		
					parking sites in Cooma. Dump point installation		
					options will also be discussed and reported to		
					Council.		
					03/12/2018 – GH:		
					Advice received from Water Sewer:		
					The locations for dump points which were		
					identified previously are as follows:		
					•Berridale shopping Centre manhole.		
					• Jindabyne – manhole near the bowling club the		
					suitability for long vehicles have not been		
					assessed for this. Staff are looking at locations		
					which are visible to the public so as to avoid		
					illegal dumping. The suitability of the Jindabyne		
					location is to be determined and maps of both		
					locations developed.		
					30/10/2018 – GH:		
					Bombala dump point has been upgraded for		
					compliance. Water Sewer have providing		
					potential locations for Berridale as Berridale		
					shopping Centre manhole. The option being		
					discussed for Jindabyne is the manhole near the		
					bowling club.		
					31/08/2018 – GH:		
					51/00/2010 - 01.		

No.	Date	ltem	Question/Request	Responsible	Response	Date of	Compl
	rec'd	No.		Officer		Reply	Y/N
					No further progress on this. Meeting with Water		
					/ Sewer requested 31/8		
					02/08/2018 – GH:		
					Information is to be provided to CMCA regarding		
					grant funding. A meeting is to be scheduled with		
					Water and Sewer Group Manager on return from		
					leave to consult with regards to impact on		
					present infrastructure.		
					23/07/2018 – GH:	ng is to be scheduled with o Manager on return from regards to impact on ently scoping suitable sites	
					Facilities staff are currently scoping suitable sites		
					as well as upgrading existing dump points. For		
					additional sites consultation with Water and		
					Sewer will be required to ensure		
					impacts/connection to the sewer system can be		
					managed with a preference that dump points are		
					contained within caravan parks. CMCA have sent		
					through the required documentation for staff to		
					complete to apply for the relevant funding.		
					28 Jun 2018 - 1:53 PM - Glen Hines		
					Contact made with CMCA Sean Constable for		
					meeting late July in Cooma. Will discuss potential		
					overnight sites as well as dump points.		
					23/05/2018 – ED:		
					Action reassigned to Glen Hines by: Erin		
					Donnelly.		
12	18 Oct	17.2	Clr Corbett - Tree Stumps	Manager Open	30/8/2019 – JK:	30/08/2019	Y
	2018		When will the three tree stumps be removed	Space &	Stumps have been removed.		
	2019		and new trees planted on the corner of Sharp	Recreation			

9.4.4 ANSWERS TO QUESTIONS WITH NOTICE

ATTACHMENT 1 IN PROGRESS QUESTIONS WITH NOTICE - UPDATES TO END OF AUGUST 2019

No.	Date rec'd	ltem No.	Question/Request	Responsible Officer	Response	Date of Reply	Compl Y/N
		110.	St and Creek St, and gutters repaired in Sharp		26/07/2019 – JK:	перту	.,
			St west?		Contractor already engaged and has removed the		
					first stump.		
					01/07/2019 – JK:		
					Waiting for appropriate plant item to be available		
					so work can be undertaken. Site visit conducted		
					with Clr Corbett.		
					28 May 2019 – JK:		
					Ongoing. Preparation work completed.		
					29/04/2019 – JK:		
					The kerb has been marked out. Currently		
					coordinating with the contractor and staff to		
					remove stumps.		
					02/04/2019 – JK:		
					Requested stump grinding company to mark out		
					the sections of kerb that require cutting and liaise		
					between both parties.		
					05/03/2019 – JK:		
					Ongoing – work to be scheduled and coordinated		
					with staff and contractor to commence by end of		
					March.		
					30/01/2019 –JK:		
					Ongoing – work to be scheduled and coordinated		
					with staff and contractor to commence by end of		
					March.		

Page	369

No.	Date	Item	Question/Request	Responsible	Response	Date of	Compl
	rec'd	No.		Officer		Reply	Y/N
					30/01/2019 – JK: Media release published in Monaro Post on 15 January 2019 and Council's Facebook page to ensure that the community is aware of Council's decision and the reasons for the removal of the trees. Collation of quotes and finalising the costs is almost complete. A letter (31 January) has been sent to Mr. Mondello advising the most appropriate time for the removal and other arrangements. 26/11/2018 – JK: Work will be scheduled in consultation with the Roads section. 29/10/2019 –JK: Discussion with Manager Construction regarding the removal of these stumps as there is an issue with the kerb – it will need to be cut in the sections adjacent to the stumps, then the stumps ground and removed and the kerb repaired.		
57	15 Nov 2018	18.3	Delegate School of Arts, Drainage Councillor Anne Maslin What is the time frame for repair work to be done on gutters and downpipes to improve drainage at the Delegate School of Arts?	Group Manager Facilities Management	 27/08/2019 – GH: Council resolved to fund construction of new toilets. Facilities staff to project manage this. L&P staff to prepare SCCF 3 application for improvement works as scoped by the building compliance reports. 24/07/2019 – GH: August report to Council and preparation of Grant Application. 01/07/2019 – GH: 	27/08/2019	N

Page 370

No.	Date rec'd	ltem No.	Question/Request	Responsible Officer	Response	Date of Reply	Compl Y/N
					 Report received early this week. Application for funding under SCCF Round 3 to be prepared in line with report recommendations. Report will be tabled at August Council meeting. 03/06/2019 – GH: Awaiting Building Inspection report. 02/05/2019 – GH: Scope is much greater than repairs to gutter and downpipes. Council allocated \$50K for a building inspection and projects scope with report expected in May. A Fire inspection was carried out by Council staff which identified a significant amount of recommendations to achieve compliance. Following receipt of the building inspection report and estimates, funding for upgrades and repairs will be sought either through Council Reserves or available Grants. Facilities only hold \$10K in Capital Project funding for both School of Arts and Pre-School combined. 02/04/2019 – GH: Crown advised that owner is SMRC (former BSC) and this was not clear due to an administrative error at time of transfer. This excludes Council from pursuing funding for the toilets through Crown Land. Inspection and planning as per below to continue as planned and Staff will investigate funding possibilities and present to Council. 		

Pa	ge	371	

No.	Date	Item	Question/Request	Responsible	Response	Date of	Compl
	rec'd	No.		Officer		Reply	Y/N
	rec'd	No.		Officer	26/02/2019 – GH: Council resolved to allocate \$50K (21 March) to undertake building inspection and developing scope of works for drainage works and project management. Land and Property liaising with Crown regarding boundary adjustment or establishing easement to facilitate drainage works. Grant application to be submitted to Crown for installation of public toilets and rear of block (est \$80K+). 29/01/2019 –GH: Awaiting Crown Land advice on boundary adjustment. Investigation ongoing with the scope to	Reply	Y/N
					adjustment. Investigation ongoing with the scope to be included under Major Projects team undertaking the street drainage works. 03/12/2018 – GH: Group Manager Facilities, Commercial Land Officer and Bombala Property Maintenance Officer attended the Delegate School of Arts 27/11/18, meeting with Committee Members and inspecting the building and grounds. Staff are preparing a scope that will be shared with the Major Projects team undertaking the street drainage works and if possible be packaged into this body of work with		
					funds already allocated in the Facilities capital projects for this facility.		
102	17 April 2019	12.3	A Mayoral Report to Councilors Councillor Peter Beer Question: Can the Mayor provide a 12 month	Executive Assistant to GM, Mayor & Councilors/		28/08/2019	Y
			report to Councilors on his role as Mayor? The report as set out in Section 226 (a) – (o) of the	General Manager	31/07/2019 – AS:		

No.	Date	Item	Question/Request	Responsible	Response	Date of	Compl
	rec'd	No.		Officer		Reply	Y/N
			Local Government Act 1993		Have spoken to EA To the Mayor, no response has been received as of 31/07/2019		
					1/07/2019 – AS: Spoke with EA to Mayor, no response received from Mayor as of 1/07/2019.		
					28/06/2019 – AS: Have not yet received a response from Mayor. Emailed EA to advise 28/6/2019.		
					6/5/2019 AS: Still waiting on response from Mayor.		
112	20 June 2019	12.6	Clr Miners	Group Manager Transport Infrastructure (Operations)	27/08/2019 – GS: There has been no progress on preparing Bobeyan Road to "shovel ready" status. Council still wait for confirmation from State Government of the funding source, timeframe for availability of the \$20M and reporting obligations aligned with the grant fund.	27/08/2019	N
			Who is in charge – Council or RMS?		24/07/2019 – GS: The section of Bobeyan Road between Snowy Mountains Highway and Shannons Flat Road has been identified as possible routes for returning Heavy Traffic from the Snowy 2.0 construction site. Council staff are working with Snowy Hydro and Snowy 2.0 to determine the scope of works required that will ensure both Bobeyan and		

Pa	ge	373	

No.	Date	ltem	Question/Request	Responsible	Response	Date of	Compl
	rec'd	No.		Officer		Reply	Y/N
					without detriment to existing traffic i.e. School		
					Buses.		
					The State Government confirmed \$20M for the		
					upgrade of Bobeyan Road from the Snowy		
					Mountains Highway to the ACT Border over a 4		
					year period; the State Government also committed		
					\$1,432,713 for the upgrade of a further 25%		
					(approximately 4km) of the unsealed section of		
					Shannons Flat Road.		
					This project is not Shovel Ready and the scope will		
					be determined by a Survey & Design.		
					A decision has not yet been made on who will		
					undertake works once a design has been approved;		
					this could be either RMS or Council.		
					26/06/2019 GS:		
					Bobeyan Road is a Council Road currently classified		
					as a Collector, so will not involve the RMS as a Road		
					Maintenance Authority.		
					John Barilaro MP announced in a media release on		
					the 18 th June 2019 \$20 million to seal Bobeyan		
					Road.		
					It is expected that funding and conditions will		
					follow shortly.		
					Staff are aware of the issues to be addressed on		
					Bobeyan Road and have started planning following		
					this announcement, but this funding will also be		
					required to bring the project to a shovel ready		
					status.		
13	18 July	12.1	Tree Clearing of the Lake Foreshore	Manager Open	30/08/2019 – JK:	31/10/2019	N
	2019		Clr Old	Space &	Ongoing. Planning for work to be completed by		

9.4.4 ANSWERS TO QUESTIONS WITH NOTICE

ATTACHMENT 1 IN PROGRESS QUESTIONS WITH NOTICE - UPDATES TO END OF AUGUST 2019

No.	Date rec'd	ltem No.	Question/Request	Responsible Officer	Response	Date of Reply	Compl Y/N
			Question: When is the next stage of this project going to commence?	Recreation	31/10/2019. 26/07/2019 – JK: Plan for work to commence mid to late August and to be completed by end of October.		
114	18 July 2019	12.2	Question for General Manager Clr Last: Question: I sent an email to the General Manager a request for a transcript regarding a Michelago meeting. Answer: General Manager advised he had responded to Councillor Last's question, and has requested the transcript. However, it may take four weeks to come through.	General Manager	2019/08/27 – SC: Transcript has been received and sent to Councillors 3 Sep 19. 31/07/2019 – AS Spoke with the EA to GM. Transcript has been requested and may take up to 4 weeks to come through.	03/09/2019	Y
115	15 August 2019	12.1	Toilets in Centennial Park Councillor Last: Question: Toilets at Centennial Park are a disgrace, can they be cleaned up and kept clean?	Manager Open Space & Recreation	30/08/2019 – JK: Centennial Park toilets are cleaned daily by staff including weekends, to a high standard. These facilities are used continually throughout the day.	30/08/2019	Y
116	15 August 2019	12.2	Centennial Park Councillor Last: Question: Why is it that the lights at Centennial Park including the bus shelter are not turned on	Manager Open Space & Recreation	30/08/2019 – JK: The timer for the lights and the heaters had been altered without authorisation. The timer has been re-set for the lights to come on from 5pm to 10pm.	30/08/2019	Y

9.4.4 ANSWERS TO QUESTIONS WITH NOTICE

ATTACHMENT 1 IN PROGRESS QUESTIONS WITH NOTICE - UPDATES TO END OF AUGUST 2019

No.	Date	ltem	Question/Request	Responsible	Response	Date of	Compl
	rec'd	No.		Officer		Reply	Y/N
			until 7pm?				
			A person attended the park at 6pm recently and the whole area was in total darkness.				
			Can this be remedied as a matter of urgency?				

9.4.5 RESOLUTION ACTION SHEET UPDATE

	Record No:
Responsible Officer:	Acting Director Corporate and Community Services
Author:	Secretary Council and Committees
Key Direction:	7. Providing Effective Civic Leadership and Citizen Participation
Delivery Plan Strategy:	DP7.1.1.2 Council's leadership is based on ethics and integrity to enable informed and appropriate decisions in the community's best interest.
Operational Plan Action:	OP7.7 Provide timely, accurate and relevant information to Council to enable informed decision making.
Attachments:	 In Progress Actions - Includes all Actions up to end of August 2019
Cost Centre	3120 Governance

EXECUTIVE SUMMARY

In order to provide Councillors with updates on resolutions of Council, a report has been generated with a summary of action that are current and have recently been completed, for the period ending August 2019.

The In Progress Resolution Action Sheet for period ending August 2019 is attached to this report.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council receive and note the In Progress Resolution Action Sheet Update for the period ending August 2019.

No.	Meeting Date	Res. No	ltem No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
10	15 February 2018	50/18		Potential Joint Project with the Department of Education – Cooma That Council endorse the continued pursuit of this project with a view to potentially entering into a binding joint use project agreement with the Department of Education in due course, but on the proviso that Council is successful in its grant application to the Regional Sports Infrastructure Fund to cover the cost of its portion of capital expenditure on the project.	Group Manager Economic Development & Tourism	 03/09/19 – MA: Meeting was held with Schools Infrastructure and the proposed school upgrades were on display at a community drop in session for the school community. The project is being run by completely different staff in Schools Infrastructure but they remain open to working with Council if it receives the \$15m for a new Cooma indoor sports facility. It is understood that the government intends to honour this election commitment in due course. 30/07/19 – MA: Waiting for details of \$15m election promise from the Deputy Premier and how this might impact Monaro High School. A meeting will be held with Schools Infrastructure this week. 01/07/2019 – MA: No further progress. 04/06/19 – MA: Meeting held with the Office of Sport in relation to the \$15m election promise from John Barilaro. The Office of Sport has advised that they are investigating a funding source and will come back to Council in due course. 03/05/19 – MA: Nothing further to report at this stage. 29/03/19 – MA: Discussions have commenced with Department of Premier and Cabinet on how election promise funding will be made available. No details have been provided as yet however discussions will 	19/03/2018	Y

9.4.5 RESOLUTION ACTION SHEET UPDATE

ATTACHMENT 1 IN PROGRESS ACTIONS - INCLUDES ALL ACTIONS UP TO END OF AUGUST 2019

No.	Meeting Date	Res. No	ltem No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						 continue. 11/03/2019 – MA: There is no further update on this project however it should be noted that there has been an election promise made should the National Party be reelected. 04/02/2019 – MA: Council is still part of the reference group which is reconvening in February. There is no direct roe for Council at this stage. 20/12/2019 – MA: Group Manager Economic Development and Tourism presented to the Councillors on 20 December 2018. The Project Reference Group met on 18 December 2018 and at this stage the Department of Education are not seeking a Joint Use Agreement in relation to the Performing Arts Centre. This will probably be a Shared Use Agreement at a later time and details will be formalised as the project progresses. The Department still want Council to pursue funding for a joint use sports facility. 06/12/2018-MA: The latest plans are to be presented to at the Councillor workshop on 20 December. 30/10/2018-MA: The Department of Education is still pursuing the Performing Arts Centre. They may approach Council again for a contribution as they may potentially seek a car parking arrangement at the Cooma Cemetery. 		

No.	Meeting Date	Res. No	ltem No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						Feedback received on the grant application for the sports aspect was that a strong application was presented however we were not successful due to the funding split and were advised that if the project was re-scoped to reapply.		
						13/09/2018 KM: Council was unsuccessful in receiving a grant for the indoor sports centre. Clrs have been advised by email by Group Manager Economic Development and Tourism.		
						26/07/2018 –KM: Staff are still awaiting grant outcomes. Fortnightly meetings are being held with the project group. The group are looking at starting to talk about details of the Joint Use Agreement for a regional performing arts centre.		
						28/05/2018- KM: Business case has been lodged for the Regional Sports Infrastructure fund and an Expression of Interest for the Federal Regional Growth Fund. Awaiting outcomes.		
12	15 March 2018	64/18		 Creation of road reserve over Jerangle Road through lot 6 DP 754888 at Jerangle That Council A. Accept the quotation from Bradley Surveying and Design Pty Ltd in the amount of \$9,500 B. Agree to the expenditure of an additional estimated \$2,000 to include the closure of the companying 	Property Officer	27/8/2019 – JH: Solicitor has advised some minor technical requisitions with the lodged plan have been dealt with by the surveyor. Solicitor now awaiting advice from LPI. Solicitor will update Council when this advice is received. 23/7/2019- JH:	30/10/2019	N
				the closure of the corresponding section of Crown reserve road passing through lots 5 and 6 in the survey plan.		Email has been sent to Solicitor requesting an update. Waiting for a response. 01/07/2019 – JH:		

No.	Meeting Date	Res. No	ltem No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				 C. Authorise the General Manager to execute the necessary documents, including the Transfer of the closed section of Crown reserve road to the landowner in compensation. D. Apply to the Department of Primary Industries to take the sections of Crown reserve road within Jerangle Road into Council's public road assets register. E. Gazette the entire length of Jerangle Road as a Council public road. 		 No further update from Solicitor. Staff will advise Council as soon as advice is received. 5/6/2019-JH: Solicitor has advised that they are still waiting on discharge of mortgage and will advise Council as soon as this has taken place. 30/4/2019 – LB: Waiting on discharge of mortgage. 26/3/2019-JH: Solicitor has advised lodgement of the subdivision plan has been awaiting consent from NAB as they hold the mortgage over one of the affected lots. NAB has arranged the Discharge of that Mortgage – the registration of Discharge is imminent and the plan will then be lodged forthwith. 29/02/2019 – JH: Update request sent to solicitor still waiting reply. 30/01/2019- JH: Still waiting for update from the landowner's Solicitor. 02/01/2019 – JH: Have sent an email request to Andrew Freer who advised they will advise when lodgement of the plan of subdivision has occurred. 22/11/2018 –LB: Landowners solicitor has been asked for further update. Presently awaiting response. 		

9.4.5 RESOLUTION ACTION SHEET UPDATE

ATTACHMENT 1 IN PROGRESS ACTIONS - INCLUDES ALL ACTIONS UP TO END OF AUGUST 2019

No.	Meeting Date	Res. No	ltem No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						24/10/2018 – LB:		
						Still waiting on landowner's solicitor to lodge the		
						plan – mortgagor's consent needed.		
						03/10/2018 – LB:		
						Waiting on landowner's solicitor to lodge the plan.		
						27/08/2018 – LB:		
						Email sent to surveyor and solicitor asking for		
						update on progress of registration of the plan.		
						02/08/2018 – LB:		
						Plan has been lodged. Email sent to solicitor acting		
						for the other party asking for an update.		
						23/07/2018 –LB:		
						Waiting on registration of plan of subdivision.		
						11/07/2018 – LB:		
						Documents returned to surveyor for lodgement with		
						the LPI.		
						21/06/2018 – LB:		
						Revised Target Date changed by: Lyn Bottrill From:		
						30 Jun 2018 To: 30 Sep 2018.		
						21/06/2018 – LB:		
						All documents have been executed by Council and		
						sent back to the surveyor for lodgement at the LPI.		
						04/06/2018 – LB:		
						Currently waiting on Subdivision Cert.		
						26/05/2018 – LB:		
						Application has been submitted to Council for		

No.	Meeting Date	Res. No	ltem No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						Subdivision Certificate. When the Certificate isissued it will be sent along with the plan andAdministration sheet to the landowners surveyor forlodgement at the LRS.23/04/2018 – LB:Revised Target Date changed by: Lyn Bottrill From:16 Apr 2018 To: 30 Jun 2018.24/04/2018 – DC:Surveyor has been contacted and is proceeding withsurvey of road.The Administration sheet and the plan have beensent to Cooma office by the surveyor. When theyare received Council staff will progress the matter. –		
16	05 April 2018	118/18		 Proposed Road Closure & Sale of old Lions Park at Bombala That Council; A. Approve the partial road closure on the corner of High Street and Stephen Street Bombala so that the fence line becomes the boundary of lot 9 DP 995614; B. Engage the services of a land surveyor to provide a plan for the boundary adjustment; C. Authorise the General Manager to execute any documents necessary to complete the boundary adjustment and sale of the property; D. Readvertise the property on the open market for auction with an appropriate reserve; and 	Property Officer	Ongoing.27/08/2019-JH:The plan has been submitted to the Land Registry Service for registration.23/07/2019-JH: Email sent to Surveyor requesting an update. Waiting on a response.01/07/2019 –JH: Awaiting Subdivision Plans from Land Registry Service.05/06/2019–JH: Subdivision documents are being lodged by the Surveyor and once returned, the process to combine into one Lot and DP will begin30/04/2019 – SA: Planning Staff actioning the subdivision this week.	31/08/2019	N

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				E. Make the Report public once the matter is settled.		 26/03/2019 – JH: Still waiting return of subdivision certificate from Council. 29/02/2019 – JH: Plans with Council waiting for return of subdivision certificate. 30/01/2019 – JH: Plan is with Council and waiting for return of Subdivision Certificate. 02/01/2019 – JH: Plans are lodged with Council for Subdivision Certificate waiting return of Certificate. 21/11/2018 – JH: 28 day notification period has ended. Council has received 8 submissions for the proposed closure. All submissions received had no objections with the proposed closure. Responses sent to those who made submissions advising of this. Documents have been prepared to close this council public road reserve: Subdivision Certificate has been sent for processing. 25/10/2018 – JH: The Submission period ends 8 November 2018, some submissions have been received from adjoining landowners and the authorities, these submissions have been with no objection to the closure. 		
						25/10/2018 – JH:		

No.	Meeting Date	Res. No	ltem No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						The Submission period ends 8 November 2018, some submissions have been received from adjoining landowners and the authorities, these submissions have been with no objection to the closure.		
						05/10/2018- JH: Letters have been sent to adjoining landowners with notification of the proposed closure and notification letters to the authorities are being prepared. The advertisement has been placed in the Monaro Post for 11 October and 25 October. The 28 day period for submissions ends on 8 November. Submissions will be reviewed and the correct process followed.		
						03/10/2018 – LB: Notifications sent out to commence road closing.		
						27/08/2018-LB: Plan has been received. There are issues with a previous resumption which has not been registered on title. When these issues are sorted out and the notification period for road closing has expired, and the resumption issues have been resolved then the plan will be registered and the land will be listed for sale.		
						02/08/2018 – LB: Spoke to surveyor this week and he has promised to get the plan to me within the week.		
						23/07/2018 – LB: Still waiting on plan for boundary adjustment.		
						11/07/2018- LB:		

No.	Meeting Date	Res. No	ltem No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						Still waiting on plan from surveyor. Contact with the surveyor revealed that there were issues with the road alignment and he was working on it.		
						21/06/2018 – LB: Revised Target Date changed by: Lyn Bottrill From: 30 Jun 2018 To: 30 Sep 2018.		
						21/06/2018 – LB: Surveyor has confirmed that Council will receive the plan etc. in about two weeks.		
						04/06/2018 – LB: Currently waiting on survey plan for road closing. 23/05/2018 – LB: Waiting on plan.		
						23/04/2018 – LB: Revised Target Date changed by: Lyn Bottrill From: 16 Apr 2018 To: 30 Jun 2018.		
						23/04/2018 – LB: Surveyor has been engaged to provide a plan for boundary adjustment and road closure will commence as soon as a plan is available.		
19	19 April 2018	147/18	16.9	Compulsory Acquisition of Lot 13 DP 239506 - Access to Jindabyne Sewerage Treatment Plant, Jindabyne Landfill and Sewer Pump Station 6	Land & Property Officer	02/09/19 – LB: Confirmed with Public Works that receipt of an invoice for compensation has not yet been received.	31/08/2019	N
				That Council A. Rescind resolution 131/14 of 26 August 2014		26/07/19 – LB: Still waiting on invoice.		
				B. Proceed to acquire Lot 13 Deposited Plan 239506 by compulsory process		01/07/19 – LB: Waiting on receipt of invoice for compensation of		

No.	Meeting Date	Res. No	ltem No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				 under the Land Acquisition (Just Terms Compensation) Act 1991 by authority contained in the Roads Act 1993 for the purposes of providing legal access to the Jindabyne Sewer Treatment Works, Jindabyne Landfill and Sewer Pump Station 6. C. Dedicate the land as Public Road in accordance with the Roads Act 1993 D. Note minerals are to be excluded from this acquisition E. Note this acquisition is not for the purpose of resale F. Make the necessary applications to the Minister for Local Government and the Governor G. Authorise the Common Seal be affixed to all documentation required to be sealed to give effect to this resolution. 		the land acquisition.31/05/2019 – LB: Valuation has been received by Public Works. PW will forward to Council after reviewing the valuation.30/04/2019 – LB: Still waiting for the valuation from the Valuer General.27/03/2019 – LB: Waiting for the Valuer General to send an invoice for the value of the land.04/03/2019 – LB: Land has been gazetted to Council.30/01/2019 – LB: This property will be gazetted to Council in February 2019.22/11/2018 – LB: Council has been advised that gazettal of the transfer of the stock route to Council will take place in February 2019. Roads, Waste and Waste Water have been notified.24/10 2018 – LB: Minister's consent to the acquisition has been received and we are now progressing to finalise the matter by 30 November 2018. Council has been notified by Public Works that OLG has approved acquisition and we are currently waiting on gazettal and notification from the Valuer General for the cost.	Date	

9.4.5 RESOLUTION ACTION SHEET UPDATE

ATTACHMENT 1 IN PROGRESS ACTIONS - INCLUDES ALL ACTIONS UP TO END OF AUGUST 2019

No.	Meeting Date	Res. No	ltem No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						03/10/2018 – LB: Waiting on Valuer General's valuation of the land. 27/08/2018 – LB: This matter is still waiting on consent from the OLG. 02/08/2018 – LB: This matter is still with the Governor.		
						 23/07/2018 – LB: Waiting on reply from the OLG. 11/07/2018 – LB: Application is with the OLG and we should receive word from the Valuer General within the next month with respect to purchase price. 		
						 21/06/2018 – LB: Revised Target Date changed by: Lyn Bottrill From: 21 May 2018 To: 21 Oct 2018. 21/06/2018 – LB: Application has been sent to OLG for consent. 		
						04/06/2018 – LB: This matter has been submitted to the Dept of Local Gov. for consent. 23/05/2018 – DC:		
						Application has been submitted to the Dept of Local Government for consideration. Ongoing. 01/05/2018 – LB: Dept. Finance notified of Council resolution and as		

No.	Meeting Date	Res. No	ltem No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						soon as the Mayor signs the page of the Minutes containing the resolution it will be sent to Dept. of Finance to follow up with Application to the Minister and the Governor.		
20	07 May 2018	162/18	11.1	 Proposal to Realign the Barry Way Jindabyne and to Address Issues with the Intersections of Barry Way with Eagle View Lane and Bungarra Lane That Council A. Approve the proposal to realign The Barry Way over the constructed road from the intersection with MR286 to the boundary of the national park. B. Approve the proposal to apply to the Crown to transfer those sections of The Barry Way which are Crown reserve road to Council. C. Authorise staff to negotiate with landowners for acquisition of the constructed Barry Way and, where possible, to offer to close corresponding sections of paper road and to dedicate the land to the landowner in compensation. D. To engage the services of a surveyor to identify those sections of the Barry Way which are not on line with the constructed road. E. To acquire any Crown land upon which the Barry Way has been constructed through the process of the Land Acquisition (Just Terms Compensation) Act 1991 through the authority of the 	Land & Property Officer	 02/09/19 – LB: Realignment of Barry Way at the intersection of Bungarra Lane has commenced. Eagle View Lane intersection will be addressed within the next month. 26/07/19 – LB: Survey plan has been received. Negotiation with landowners to commence shortly. 01/07/19 – LB: Survey plan still not received. When the plan is received, negotiations with affected landowners will commence. 31/05/2019 – LB: Survey or has completed survey to Moonbah Bridge. He is currently checking his calculations and expects to be able to send it to Council within a week. 30/04/2019 – LB: Survey and plan is still underway with the surveyor. 27/03/2019 – LB: No further update. 04/03/2019 – LB: Survey is ongoing. Surveyor has given assurance that work is progressing. 	31/12/2020	N
				Roads Act 1993. F. Authorise the General Manager to		30/01/2019 – LB:		

No.	Meeting Date	Res. No	ltem No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				 execute any documents necessary to complete the project. G. Authorise the expenditure and allocate an amount of \$135,000 in the 2018/19 year Budget with funding to be provided from Stronger Communities Project PP-219 (Undertake project to align the road with road reserves). 		 No further update. It is anticipated that the survey work will be ongoing for approx. 12 months. 22/11/2018 – LB: No further update. It is anticipated that the survey work will be ongoing for approx. 12 months 24/10/2018 – LB: Surveyors are presently working on identification plan. 03/10/2018 - LB: Keven Spain engaged to carry out survey. 27/08/2018 – LB Surveyor selected and work to progress shortly. 07/08/2018 – LB: Revised Target Date changed by: Lyn Bottrill From: 06 Jun 2019 To: 31 Dec 2019. 02/08/2018 – LB: Call for expressions of interest from local land surveyors. Submissions currently being considered. 23/07/2018 – LB: No EOI s received by due date. All surveyors were contacted and were given an extension of time to submit their EOI. Closing date is 27/7. 11/07/2018 – LB: Specification sent to three surveyors requesting that they submit expressions of interest. Due by cob 13/7. 21/06/2018 – LB: 		

No.	Meeting Date	Res. No	ltem No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						Revised Target Date changed by: Lyn Bottrill From:06 Jun 2018 To: 06 Jun 2019.21/06/2018 – LB:Draft specification with Group Manager Transportand Infrastructure for approval.04/06/2018 – LB:The specification is currently been developed for thework to be carried out by the surveyor. Council willcall for expressions of interest to carry out the work.23/05/2018 – LB:Specification being developed to seek quotations		
29	21 June 2018	253/18	22.3	 Council Property - Town View, Waterworks Hill, Bombala That Council A. Approve the proposal to demolish the residence located on lot 1 DP 1216130 B. Serve notice on the tenant to vacate the premises in accordance with the Residential Tenancy Act. C. Engage the services of a suitably qualified contractor to demolish the residence, clear the site and dispose of any asbestos in accordance with the EPA Act; and D. Authorise the expenditure and allocate an amount in the 2018 Financial Year Budget with funding to be provided from the Former Bombala LGA Reserve. 	Water & Wastewater Manager Land & Property Officer	 from suitably qualified land surveyors. 02/09/2019 - RP: The power and sewerage services have been disconnected and water service is being disconnected from the house. Once the disconnection of services is completed, quotes will be sourced for the demolition of the house based on the outcome of the option assessment of the water treatment plant. 26/08/2019 - RP: Awaiting on Options Study Report from GHD. It is anticipated the report will be received mid-August. Removal of the cottage will form part of the Bombala Water Treatment Plant refurbishment or replacement. 26/07/2019 - MR: Awaiting on Options Study Report from GHD. It is anticipated the report will be received mid-August. Removal of the cottage will form part of the Bombala Water Treatment Plant refurbishment or replacement. 	31/12/2019	N

9.4.5 RESOLUTION ACTION SHEET UPDATE

ATTACHMENT 1 IN PROGRESS ACTIONS - INCLUDES ALL ACTIONS UP TO END OF AUGUST 2019

No.	Meeting Date	Res. No	ltem No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						Bombala Water Treatment Plant refurbishment or replacement.		
						01/07/2019 – MR: Power and water being disconnected. OSSM connections being investigated. House won't be demolished until the Options Study- Bombala Water Treatment Plant has been finalised.		
						31/05/2019 – LB: Council's Water and Wastewater Department is currently seeking quotations to demolish the cottage.		
						30/04/2019 – LB: Planning to demolish the cottage is underway.		
						27/03/2019 – LB: Tenant has found alternative accommodation and has been given an extension to 7 April to move out of the cottage at Bombala Waterworks.		
						04/03/2019 – LB: Tenant has until 31 March 2019 to vacate the premises.		
						30/01/2019 – LB: Disadvantaged housing in Delegate must be advertised. This is currently being done and the tenant will be given an additional written reminder to vacate.		
						10/12/2018 – LB:		

No.	Meeting Date	Res. No	ltem No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						Tenant has been notified that alternative housing has been found for him in Delegate. The accommodation in Delegate is managed by Council and the house needs work before anyone moves in. This work will take approx. 1 month so it is intended to give the tenant at the Waterworks cottage notice to vacate when the work is completed.		
						24/10/2018 – LB: Commercial Land & Property Officer investigating availability of housing in Delegate for tenant. 08/10/2018 – LB: Enquiries currently being made to Southern Cross		
						Housing re consideration of tenant at Waterworks cottage for disadvantaged housing at either Bombala or Delegate. 03/10/2018 – LB: Looking into disadvantaged housing for tenant in either Bombala or Delegate.		
						27/08/2018 – LB: Enquiries made of real estate agents if they have any properties for rent in Bombala. Emailed tenant details to access assistance with rental bond. 02/08/2018-LB:		
						Currently working with tenant to find suitable alternative accommodation. 23/07/2018 – LB:		

No.	Meeting Date	Res. No	ltem No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						Revised Target Date changed by: Lyn Bottrill From: 23 Jul 2018 To: 29 Sep 2018 23/07/2018 – LB: Still waiting on tenant finding new premises. Council has supplied a letter saying that he has always paid his rent on time. 23/07/2018 – LB: Tenant has been notified and is looking for new premises. Council resolution not to proceed to demolish the cottage until tenant has found new tenancy.		
30	21 June 2018	255/18		 Request to Purchase Council Land in Percy Harris Street Leesville That Council A. Approve the release of proposed lots 14, 15 and 16 at Leesville Industrial Estate B. Engage the services of an independent valuer to value the three properties C. Advertise the sale of lots 14, 15 and 16 through local real estate agents and Council's website, and; Authorise the expenditure and allocate an amount of \$42,000 in the 2019 Financial Year Budget with funding to be provided from Property Reserves 	Property Officer	 02/09/19 – LB: D/A Conditions need to be assessed and completed. 26/07/19 – LB: Modification will be released shortly. 01/07/19 – LB Still waiting on approval of Modification of Consent to amend stages of the development. Modification expected to be released shortly. 31/05/2019 – LB: Waiting on approval of Modification of Consent. 30/04/2019 – LB: Application has been submitted for modification of the D/A to amend the stages of the subdivision 27/03/2019 – LB: Modification of D/A has been prepared for lodgement to amend the stages of the subdivision. 04/03/2019 – LB: 	30/12/2019	N

9.4.5 RESOLUTION ACTION SHEET UPDATE

ATTACHMENT 1 IN PROGRESS ACTIONS - INCLUDES ALL ACTIONS UP TO END OF AUGUST 2019

No.	Meeting Date	Res. No	ltem No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						Plan of subdivision has been received at Council. Subdivision certificate has been applied for.		
						30/01/2019– LB Plan has not been received at this stage. Surveyor has been reminded.		
						22/11/2018 – LB: Surveyor has agreed to have the plan completed by the end of January 2019		
						24/10/2018 – LB: Surveyor has been reminded that we need the plan.		
						03/10/2018 – LB: Waiting on plan.		
						27/08/2018 – LB: Awaiting plan from surveyor. As soon as plan is received expressions of interest will be sought from real estate agents in order to select a real estate agent to place the properties on the open market.		
						07/08/2018 – LB: Revised Target Date changed by: Lyn Bottrill From: 23 Jul 2018 To: 31 Oct 2018		
						02/08/2018 – LB: Waiting on valuation of land from valuer.		
						23/07/2018 – LB: Surveyor has been requested to produce plan for registration of lots 14, 15, and 16. Still waiting on valuation from valuer.		

No.	Meeting Date	Res. No	ltem No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						11/07/2018 – LB: Surveyor has been requested to prepare plan of subdivision to enable the plan to be registered. Valuer has been asked to provide sales prices for the three blocks.		
38	02 August 2018	256/18	15.1	 Notice of Motion - John Castellari - Delegate and Regional Townships That council considers the submission from Delegate resident Jane Love concerning the following requests: That Council liaise with NSW Police and the Youth Council to explore the viability of Police Citizen Youth Clubs in each of our regional townships; That Council develop sealed bike park facilities in Delegate and other townships that do not have them; and That Council develop these resources as part of a program of shared community resources. 	Group Manager Economic Development & Tourism	 29/08/19 – MS: Following consultation with the police, young people and the community, it's been determined a PCYC is not suitable model for a youth service in Bombala at this time. Available resources will be directed to the Bombala Youth Booth. 26/07/09 – MS: No further updates. 26/06/19 – MS: No further updates however PCYC has been included in the Draft Youth Strategy. 28/05/19 – MS: A phone meeting was held with the coordinator of the PCYC on the South Coast. Direction on how to move forward was provided which includes collecting youth crime and diversion stats from police (completed) and forwarding a letter with a proposal to the PCYC. Staff are waiting for further contact details to be provided. 03/05/19 – MA: Still progressing with new lead 29/03/19 – MA: Staff are investigating a new lead regarding the PCYC. 	3/09/2018	Y

No.	Meeting Date	Res. No	ltem No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						 11/03/19 – MA: The funding agreement has been signed with Create NSW to receive a \$3million grant. Staff have been liaising with the Department Project Team; however work on the project is not progressing until after the state election due to an election promise by the Government to allocate \$40million for a new high school in Jindabyne. 11/03/19 – MA: Informal discussions held with police indicate that there are too many competing groups to make setting up a PCYC worthwhile at present. 04/02/2019 – MS: Augiting confirmation from the DCYC Commission or 		
						Awaiting confirmation from the PCYC Commissioner on a meeting time. 20/12/2018 – MS: No further information has been received on the PCYC however the Monaro Police District Commissioner has met with the Youth Command. The Commissioner has not been advised if anywhere in the LGA is included as potential to set up a PCYC. Youth Development Officers have contacted the Youth Command to try and set up a meeting with the Youth Commissioner. If the outcome of the meeting is unsuccessful the Bombala Youth Councillors will draft a letter to the Youth Command and the local MP for support. 6 Dec 2018 - No further updates from the Police on the PCYC at this stage. Jane Love has been connected with two community members in Bombala who are working to		

No.	Meeting Date	Res. No	ltem No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						 independently launch a youth hub called "The Bombala Youth Booth". They've just completed a survey to assess need and interest in the Youth Booth, and have met with Bombala Youth Councillors to discuss ideas. Staff are working with them to register as a Not for Profit organisation and apply for funding, but they also plan to reach out to Council in the New Year for support. No further progress has been made on the bike facilities aspect. 31/10/2018– JG & MS: The Monaro Command Superintendent Paul Condon has taken our request for a PCYC to the State Police Commissioner. The Commissioner needs to allocate funding and appoint two additional police officers to the Monaro Command before we can move any further. Superintendent Condon is supportive of the request and has indicated he will involve Council in any further meetings or correspondence regarding the feasibility of a PCYC. 		
						In the interim, the Youth Development Team has been engaging with a group of community members in Bombala who are hoping to launch the "Bombala Youth Booth". Council staff are supporting the group to register as a not-for-profit and will provide advice on grant funding once that process is complete. 31/10/2018–JG: Youth Development Officers met with members if the Berridale community on 31 October to discuss plans for a Berridale BMX track. The Bombala site will be looked at next year. Quotes to rebuild and		

No.	Meeting Date	Res. No	ltem No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
44	16 August 2018	276/18		Lease of Council Operational Land to Cooma Men's Shed That Council A. Resolve to enter into "peppercorn lease" arrangement to a value nominated by Council on Lot 3 of DP 537242 in Mulach St Cooma with the Cooma Men's Shed (AMSA) for a period of Five (5) years (with two (2) optional periods of five (5) years each) pending outcome of a development applications B. Authorise the General Manager to negotiate the terms of the lease	Property Officer	redesign the tract at Delegate has been requested. Youth Development Officers have been in discussion with NSW Police regarding Police Citizen Youth Clubs, looking at a location in either Bombala or Berridale. The Monaro Superintendent has advised that funding for an extra 2 officers is needed and has reached out to the Premier. Youth Development Officers have looked at the existing bike tracks in Delegate and Bombala and have noted that they are in a significant state of disrepair. An estimate of \$250,000 has been quoted to restore the tracks. For ongoing maintenance it has been estimated that \$30,000 would need to be allocated each year. Staff will be in contact with Jane Love to discuss. 02/09/19 - LB: Further report to September Council meeting re alternative location. Waiting on result of the report. 26/07/19 - LB: Development Consent released. Council's solicitor currently preparing peppercorn lease. The Contamination report was received on 27 June 2019 at a cost of \$20,000. 31/05/2019 - LB: Still waiting on the contamination report. 30/04/2019 - LB:	31/10/2019	N

9.4.5 RESOLUTION ACTION SHEET UPDATE

ATTACHMENT 1 IN PROGRESS ACTIONS - INCLUDES ALL ACTIONS UP TO END OF AUGUST 2019

No.	Meeting Date	Res. No	ltem No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						 27/03/2019 – LB: No further update. 04/03/2019 – LB: Remediation investigations taking place to ensure that the land has been remediated. 30/01/2019 – LB: Waiting on completion of advertising period for D/A. 22/11/2018 – LB: Still waiting for Cooma Mens Shed to submit a development application with Council. Once the D/A consent has been issued a lease will be 		
						 arranged. 24/10/2018 – LB: Still waiting on D/A to be lodged. 08/10/2018 – LB: Waiting on D/A being lodged prior to finalising lease. Environmental Services has been requested to notify Property Officer when D/A is lodged. 		
						 03/10/2018 – LB: Waiting on submission of D/A. 31/08/2018 – LB: Draft lease is currently being prepared in accordance with the resolution. The lease will be finalised upon determination of the development application. 27/08/2018 – LB: Awaiting outcome of development application. In 		

9.4.5 RESOLUTION ACTION SHEET UPDATE

ATTACHMENT 1 IN PROGRESS ACTIONS - INCLUDES ALL ACTIONS UP TO END OF AUGUST 2019

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						drafted. 21/08/2018 – GH: Action allocated to Lyn Botrill to assist GM in		
57	6 September 2018	314/18		Proposed Acquisition of Land inCoomaThat CouncilA. Acquire Lots 400 and 434 DP 750535and lot 461 DP 41999 by compulsory processunder the Land Acquisition (Just TermsCompensation) Act 1991 by authoritycontained in the Local Government Act 1993for the purpose of saleyards.B. That the land be dedicated asOperational land in accordance with the LocalGovernment Act 1993C. That minerals be included in thisacquisitionD. That this acquisition is not for thepurpose of resaleE. That the necessary applications bemade to the Minister for Local Governmentand the Governor.F. That the Common Seal be affixed to alldocumentation required to be sealed to giveeffect to this resolution.	Property Officer	 Action allocated to Lyn Botrill to assist GW in preparing lease. 02/09/2019 – LB: Email has been sent to the Crown requesting permission to proceed with the truck wash. 26/07/2019 – LB: Application to OLG imminent. Currently waiting on results of searches of Native Title Register. 01/07/2019 – LB: Consent received from the Crown. Advertising period still current. Acquisition cannot proceed until advertising period has concluded. 31/05/2019 – LB: Still waiting on consent from the Crown. 30/04/2019 – LB: Update from the Crown in response to email from Council revealed that the Crown has not dealt with the matter yet. 27/03/2019 – LB: Still waiting on consent from the Crown. 04/03/2019 – LB: Waiting on consent from the Crown. 30 January 2019 – LB: 	8/10/2020	N
				G. That following the acquisition of the three Crown allotments, the eleven lots		Letter of notification has been prepared. Consent of Crown has been requested.		

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				comprising the Cooma saleyards be consolidated into a single allotment. H. That this project be funded from the former Cooma Monaro Shire Council reserve fund.		 22/11/2018 – LB: Compulsory process has been commenced. The process will take approx. 12 months to complete. 30/10/2018 – GH: Documentation for acquisition currently being prepared. Documentation for acquisition currently being prepared. 28/09/2019 – LB: Preliminary investigations are being carried out to commence the compulsory acquisition process. 		
74	4 October 2018	353/18	15.1	 Clr Castellari Notice of Motion - Rooftop Solar That Council A. Support the Albury City Council motion regarding legislative changes to enable the implementation of a program similar to that implemented by Darebin City Council in Victoria; B. Advocate for the legislative changes to local members and relevant Ministers; C. Carry out due diligence with a business case which includes funding options, power under current legislation that would provide solar subsidy schemes for residence and businesses within the SMRC council area; and D. Provide for public consultation process once the above has been carried out. D. 	General Manager	 28/08/2019 –SC: No further update. 31/07/2019 –SC: No further update. 03/07/2019 –PB: A – Complete B – GM spoke with LGNSW and the Local Member. LGNSW have agreed to put it on their agenda. C & D – no action 29/04/2019 – PB: Complete. B, C and D, no action to date. 	Ongoing	Ν

No.	Meeting Date	Res. No	ltem No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
88	1 November 2018	394/18	12.1	Planning Proposal 461 Barry Way,Moonbah to Amend Snowy River LocalEnvironmental Plan 2013That:A. The report from the Senior Strategic Land Use Planner on the Planning Proposal 461 Barry Way (Lot 101 DP 817374) be received.	Senior Strategic Land Use Planner	29/08/19 – AA: Still awaiting response. 26/07/19 – AA: Still awaiting response. 27/06/2019 – AA: Still awaiting response.	3/12/2018	N
				 B. The Planning Proposal be submitted to the Minister of NSW Planning & Environment for a Gateway Determination in accordance with Section 3.34 of the Environmental Planning and Assessment Act 1979. C. The Department of Planning and Environment be advised that Council wishes to be issued with an authorisation to use delegation for the Planning Proposal. 		 30/05/2019 – AA: Further information has been requested from the proponent – awaiting response. 01/05/2019 – AA: Advice from Office of Environment and Heritage received – awaiting further clarification. 29/03/2019 – AA: Staff are still awaiting advice from Office of Environment and Heritage. 		
				D. In the event NSW Department of Planning & Environment issues a Gateway Determination to proceed with the Planning Proposal, consultation be undertaken with the community and government agencies in accordance with Schedule 1, Division 1, Clause 4 of the Environmental Planning and Assessment Act 1979 and any directions of the Gateway Determination.		 11/03/2019 – AA: Application has been referred to the Office of Environment and Heritage as per the Gateway Determination. Will be placed on public exhibition once advice has been received from OEH – estimated to be April 2019. 04/02/2018 – MA: The Gateway Determination has been received and the applicant contacted. Looking to progress to public exhibition and consultation with government agencies. 20/12/2018 – MA: 		

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						 Staff are expecting to receive Gateway Determination imminently 06/12/2018 – MA: B. Planning proposal has been submitted to the Minister of NSW Planning and Environment for a Gateway Determination. C. Council has advised Department of Planning and Environment that Council wishes to be issued with an authorisation to use Delegation for the Planning Proposal 		
89	1 November 2018	395/18	12.2	 DA Best Practice Guideline and Processing Times That Council endorse the following recommendations; 1. Council staff develop a Snowy Monaro Region Development Guide that also includes a rural and regional context; 2. Increased promotion of pre-lodgement meetings with applicants and a media campaign be undertaken; 3. Creation of a user friendly information portal on Council's website; 4. Development assessment staff actively participate in the review of the consolidated LEP and DCP with the Strategic Planning Group to achieve practical workable provisions; 5. A review and report be presented to the General Manager on resourcing requirements for Building Surveying and Development Engineering staff in order to reduce development application 	Group Manager Development & Building Certification	Cannot be actioned until a determination is given. 29/08/2019 – JG: Draft developed for presentation to council in November. 26/07/2019 – JG: To be discussed as part of the internal audit project. 01/07/2019 – JG: 1 – Being developed in anticipation of workshop and consultation with councillors. 03/06/2019 – JG: 1 – Being developed. 3 – Portal being created as part of IT platform development. Completed. 5 – Review being undertaken as part of organisational redesign review. Completed. 9 – Completed. 03/05/2019 – JG: 1 – Being developed 3 - Being developed 5 - Waiting for structure	3/12/2018	N

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				 referral times, assist with approvals relating to the issuance with Complying Development Certificates and provide efficient and timely advice to applicants; 6. Councillors continue to be provided with a list of applications lodged with Council on a monthly basis and a list of determined development applications on a monthly basis; 7. Ensure that when the corporate IT platform is implemented it includes online tracking of applications and use of mobile IT platforms, to improve efficiencies in administration of development assessment and building certification processes; 8. That checklists and guidelines are updated and expanded to ensure applicants have detailed information to ensure applications are submitted with all relevant information as required by Part 1 of Schedule 1 of the EP&A Regulation (in accordance with Clause 51 of the EP&A Regulation); 9. A review be undertaken and report be put forward to Council proposing amendments to the Bombala, Snowy and Cooma DCP's to align notification requirements as being commensurate with impacts and to reduce the number of development applications being notified; 10. That development applications be determined based on the information held at the time where an applicant has 		 6 - Report going to June meeting 4/4/2019 – JG: Being developed Completed Being developed Completed To be provided in proposed structural review of organisation Completed Completed. Brief for corporate system incorporates use of mobile IT platforms and DA tracking Completed Report being compiled and to be reported to Council May 2019 Completed. Step included in DA assessment processes Congoing. 01/02/2019 – JG: To be developed Ongoing To be undertaken Lists have been and will be continued to be provided Ongoing Completed To be undertaken Lists have been and will be continued to be provided Ongoing 		

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				 been requested to provide additional information (under Clause 54 of the EP&A Regulation) but has failed to respond within 21 days; and 11. Additional information requests be provided to applicants in a timely manner. The response time on these requests be increased from 14 days to 21 days. 		 10. Ongoing 11. Ongoing 20/10/2018– JG: No further update at this time 06/12/2018 – DA: Best Practice Guideline and Processing Times is to be developed. 		
117	20 December 2018	575/18	10.3	 Proposed Acquisition of Shannons Flat Community Hall That Council A. Agree to accept the gift of Shannon's Flat Community Hall and approximately 800m2 of land surrounding the hall. B. Classify the property as "community land" upon transfer to Council. C. Engage the services of a surveyor to survey lot 78 DP 750527 and create a plan of subdivision of the land to excise the hall and surrounding land within the immediate fence line. D. Agree to bear all costs associated with the subdivision and registration of the plan including any legal costs. E. Fund the costs of approximately \$8,000 from former Cooma Reserves. 	Land & Property Officer	 02/09/19 – LB: Landowner has requested that this matter be placed on hold until they investigate their options. 26/07/19 – LB: Recent discussion with the landowner resulted in Council being requested to delay the matter for the time being as the family was not sure it wanted to progress with the transfer of the property to Council. 01/07/19 – LB: Still waiting on the plan of subdivision. Mr Luton contacted and situation explained. 31/05/2019 – LB: Surveyor expects to be able to send plan of subdivision to Council next week. 30/04/2019 LB: Still waiting on the plan of subdivision. 27/03/19 – LB: Contacted the surveyor on 25 March and he agreed to prioritize the plan of subdivision. 	30/10/2019	N

No.	Meeting Date	Res. No	ltem No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						04/03/2019 – LB: Waiting on plan of subdivision from the surveyor.		
						28/02/2019- JH: Plan for subdivision has been requested and waiting for return of plan from the Surveyor.		
						30/01/2019 – LB: Mr Luton has agreed to the proposal going ahead with a signed consent. Kleven Spain has been engaged to provide a plan of subdivision to excise the hall.		
151	21 February 2019	54/19	10.2	 Lease Agreement Renewal - Boral Resources (Country) Limited - Bombala That Council A. Approve the renewal of a 5 year Lease to Boral Resources (Country) Pty Ltd; and B. Authorise the General Manager and Mayor to execute and Affix the Council Seal to the Lease. 	Property Officer	 27/08/2019- JH: Lease has been fully executed and is with Council Solicitor for registering. 23/07/2019 - JH: Lease Agreement is with Boral with all updates completed and should be received by the end of week 01/07/2019 – JH: Boral advised they are seeking to complete asap. 05/06/2019 - JH: Boral have advised the Lease Agreement is with the Directors for signing. 30/04/2019 - LB: Still waiting on return of the lease. 26/03/2019 – JH: The Lease Agreement is still being reviewed by Boral and should be returned by end of April. 07/03/2019 – JH: 	30/09/2019	N

No.	Meeting Date	Res. No	ltem No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
						The Lease Agreement is with Boral Resources and will go to their board meeting to be reviewed and executed and returned to council. Once received, the Lease Agreement will be presented to the General Manager and Mayor for executing.		
153	21 February 2019	56/19	10.4	Delegate Preschool and Delegate School of Arts That Council A. Approve \$50,000 from former Bombala reserves to fund an independent building assessment of the Delegate Preschool and the Delegate School of Arts to determine storm water and drainage mitigation scopes and to fund project management of subsequent drainage works and construction of new amenities block for the School of Arts, and B. Continue to liaise with the Crown for funding for the new School of Arts toilet amenities to be located at the rear boundary of Lot 11 Section 8 DP 758346 to include connection of services.	Land & Property Officer	 02/09/19 – LB: Group Manager, Facilities, is undertaking the construction of the toilet facilities at the rear of the School of Arts. A grant application is being prepared for funding through the Stronger Country Communities funding. A report will be prepared for the October meeting of Council to have a building assessment carried out for the Preschool prior to applying for grant funding to rectify the issues at the preschool which is located on Crown land. 26/07/19 – LB: Report to go to Council in August. 01/07/19 – LB: Property Investigation and Condition Report received today. Report with recommendations for the way forward will be presented to Council in August. 31/05/2019 – LB: Report to July Council meeting. Currently waiting on final building assessment report. 30/04/2019 – LB: Waiting on release of Stronger Country Community Grant Funding opportunity 27/03/19 – LB: Crown has notified Council that Delegate School of 	30/08/2020	Y

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						Arts was transferred to Council ownership in 1983. This property is not eligible for CRIP grant funding but staff are looking to apply for grant funding through the Stronger Country Community Fund program to remedy the drainage problem.		
165	21 February 2019	68/19	13.9	 Parking in the laneway at the rear of the Jindabyne Town Centre That Council A. Approve the proposal to enter into public consultation with the shopkeepers and owners in Jindabyne Town Centre regarding changes to the laneway at the rear of the shops. B. Receive a further report regarding the results of the public consultation and the proposed way forward together with detailed costings.	Roads Safety Officer	 02/09/2019 – LB: RMS is seeking funding to develop a strategy for parking and traffic movement in the laneway. 26/07/2019 – LB: Council's Roads Safety Officer is currently working with RMS to apply for funding. 01/07/2019 – LB: Council's Road Safety Officer is in discussion with RMS regarding the possibility of grant funding to progress this matter. 31/05/2019 – LB: This has been revised and a report will be prepared for the July 2019 Council meeting. 30/04/2019 – LB: Public consultations were held and a report will be presented to the June meeting of Council. 27/03/19 – LB: A good response was received from the shopkeepers and shop owners. Public consultation will be held at two sessions on 2 April at 2pm and 6.30pm. 04/03/2019 – LB: Letters to go to shop owners/shopkeepers this week advising of date for public consultation. 	31/12/2019	N

No.	Meeting Date	Res. No	ltem No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
194	21 March 2019	108/19	9.1.3	Lease Agreement Renewal - Renee Yvonne Pirozzi, Jeremy Christopher Fernando, Naomi June White and Adam John Woolacott trading as Snowy Mountains Physiotherapy That Council A. Approve the renewal of a five year Lease with a two year option to Renee Yvonne Pirozzi, Jeremy Christopher Fernando, Naomi June White and Adam John Woolacott trading as Snowy Mountains Physiotherapy; and Authorise the General Manager and Mayor to execute and Affix the Council Seal to the Lease	Facility Officer - Snowy River Health Centre	 27/08/19 – NW: Lease now finalised and registered. 29/07/19 – NW: Lease with solicitor for registration. 01/07/19 – NW: Lease now signed, requires registration. 29/05/2019 – NW: Ongoing. 29/04/2019 – NW: Facilities Officer progressing with paperwork. 26/03/2019 – NW: Facility Officer to take steps to have lease renewal 	27/08/2019	Y
195	21 March 2019	109/19	9.1.4	Bombala Health Funding Agreement That Council A. Approve the use of the Sandy Creek Crossing Property rent free for the full time Doctor excluding utilities and immediate lawn and garden maintenance; and Approve a Deed of Agreement be prepared by Council's Solicitor expiring 30/06/2021	Property Officer	documents drawn up and prepared for execution. 27/08/2019- JH: Completed. 23/7/2019 - JH: Email sent to Southern NSW Local Health District to follow up to see if the agreement has been returned to the Solicitor. 1/7/2019 – JH: Lease Agreement in place for use of house and waiting on return of signed agreement from Southern NSW Local Health District. 05/06/2019- JH: Documents have been prepared by Solicitor and are with Southern NSW Local Health District for signing. 30/04/2019 - LB:	27/08/2019	Y

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						Waiting on Deed of Agreement from Council's solicitor.		
						26/03/2019- JH: Notification of result given to Health NSW and Council Solicitor will be requested to prepare a Deed of Agreement.		
200	21 March 2019	114/19	9.2.5	Proposed Acquisition of Crown land - Partlot 209 DP 729704That CouncilA.A.Acquire 3210m² of lot 209 DP729704 by compulsory processunder the Land Acquisition (JustTerms Compensation) Act 1991 byauthority contained in the RoadsAct 1993 for the purpose of road;B.Include minerals in thisacquisition;C.Make the necessaryapplications to the Minister forLocal Government and theGovernorD.Affix the Common Seal to alldocumentation required to besealed to give effect to thisresolution; andRequest the owner of lot 6 DP 709106to enter into a Deed of Agreement withCouncil requiring the owner of that landto be responsible for all costsassociated with the acquisition, survey,transfer fees, solicitors fees and LRSfees etc. prior to commencing theprocess	Land & Property Officer	 02/09/2019 – LB: Landowner/developer is currently preparing the costs Agreement. 26/07/2019 – LB: No further update. To be followed up with landowner. 01/07/2019 – LB: Further letter has been sent to landowner's solicitor. 31/05/2019 – LB: Waiting on landowner's Solicitor to respond to correspondence. 30/04/2019 – LB: Still waiting on the Deed of Agreement. 27/03/19 – LB: Council's solicitor has been asked to provide a Deed of Agreement for the landowner to cover all costs associated with the land acquisition. 	31/12/2020	N

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211	21 March 2019	127/19	13.2	Delegate Disadvantaged Housing That Council continue with the current arrangement of Facilities staff managing the tenants and maintenance on the properties pending community consultation, and bring a report back to Council.	Acting Manager - Land & Property	 27/08/2019 – KH: Staff to meet with some members of the community in Delegate on Thursday 29 August. Survey to be sent to each resident to complete and return. 26/07/2019 – KH: Have made contact with the Project Team and the Communications Team about the best way to consult a broad cross-section of the community. 01/07/2019 – KH: Ongoing. 29/05/2019 – KH: Ongoing – Community Consultation Plan is in the draft stages. 02/05/2019 – KH: Staff are preparing a Community Consultation Plan for the Delegate Community 26/03/2019 – KH: Facilities Team to prepare a plan as to the best way to communicate with the Delegate Community. 	30/08/2019	N
216	17 April 2019	140/19	9.1.1	Snowy Monaro Youth Crew (SMYC)Apparel UpdateThat CouncilA. Receive and note the information in the report on the SMYC Apparel, noting that individual item prices have been included in the draft Fees and Charges for 2019-20;B. Endorse the launch of the project and commencement of retail sales from 1 July 2019;	Youth Development Officer	 29/08/2019 – KM: The launch is scheduled for 4 September at the Hub. Arrangements are being made to retail the product through the VCs. 25/07/19 – KM: All items except socks have arrived. The launch is expected to be held in August. 30/05/19 – JG: A. Completed. 		N

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				C. Endorse the use of a refunds and returns policy for the apparel which is in accordance with the Australian Competition and Consumer Commission (ACCC) guidelines and model policy		 B. Completed – all units ordered and in production. Anticipated brand launch to be undertaken at the end of June. C. A sign will be on display showing the refunds and returns policy for all SMYC Apparel products at the Cooma Visitors Centre. This will go on display with the SMYC products when they arrive. 		
						03/05/2019 – MA: Progressing towards the official launch of the merchandise.		
218	17 April 2019	142/19	9.1.3	Non-Renewal of Lease - Starr Alpine Investments That Council A. Approve the advertising for use of the space to a suitable health practitioner; and B. Authorise the General Manager and Mayor to execute and Affix the Council Seal to the Lease when a suitable tenant is found	Facility Officer - Snowy River Health Centre	 27/08/19 - NW: Following up with interested parties for rental to ultrasound clinic. 29/07/19 - NW: Advertising commenced. 01/07/2019 - NW: Further advertising to be carried out in broader market as no response received from original advertising. 29/05/2019 - NW: Advertising underway - only one enquiry to date. 29/04/2019 - NW: Facilities Officer preparing advertisement for lease of space. 	30/10/2019	N
227	17 April 2019	151/19	9.2.2	Consolidation of Reserve no. 530002 Centennial Park and Lot 6 DP 758280 Cooma Visitors Centre as one Crown Reserve for General Community Use That Council	Land & Property Officer	02/09/2019 – LB: A meeting is being arranged with the Crown to discuss this matter and the process Council needs to follow.	30/12/2019	N

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				 A. Request that the Crown add lot 6 DP 758280 to Reserve 530002 comprising Centennial Park and add an additional purpose of "General Community Use" to the Reserve. B. Relinquish Licence LI 453017 for the use of the Cooma Visitors Centre when Lot 6 DP 758280 is added to Reserve 530002. 		 26/07/2019 – LB: No further update. Request has been sent to Crown Lands for meeting to discuss the way forward. 01/07/2019 – LB: Still waiting on the Crown for advice on procedure. 31/05/2019 – LB: Waiting on advice from the Crown regarding process and procedure. 30/04/2019 – LB: Email has been sent to the Crown requesting that 		
241	17 April 2019	166/19	13.1	Purchase of Part Lot 1 DP101714 and PartIot 1 DP 222016 in Commissioner StreetCooma - Flood Mitigation Works Stage 2That CouncilA. Rescind Resolution 39/14 of 10February 2014;B. Offer to purchase lot 4 DP 1242464\$9,650 ex GST;C. Offer to purchase lot 3 DP 1242464for the sum of \$5,500 ex GST;D. Authorise the General Manager tonegotiate with the owners of lots 3 and 4 towithin 10% of the valuation;E. Calculate the apportionment ofproperty rates from the date of registrationof the plan of subdivision (17 December2018);F. Classify both lots as operational landupon acquisition; andG. Authorise the expenditure andallocate an amount of \$21,450 ex GST in the	Land & Property Officer	 they advise Council of the process on this matter. 02/09/2019 – LB: Purchase of lot 4 has been completed. Offer has been submitted for lot 3 and Council is now awaiting response. 26/07/2019 – LB: Contracts have been exchanged for the purchase of lot 4. Lot 3 is subject to a Council report in August. 01/07/19 – LB: The owner of lot 4 D 1242464 has agreed on the purchase price and purchase of the land is proceeding. Council is still in negotiations with the owner of lot 3. 31/05/2019 – LB: Negotiations are ongoing. 30/04/2019 – LB: The resolution of Council has been sent to Council's solicitor so that negotiation can take place. 	30/11/2019	N

No.	Meeting Date	Res. No	ltem No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				2019 Financial Year Budget with funding to be provided from other internal reserves.				
251	16 May 2019	185/19	9.2.1	CMCA RV Park – Cooma That Council support in principle the development of a CMCA RV park at the Hawkins St site and provide in-kind assistance through internal plant rates.	Group Manager Facilities Management	 02/08/2019 - GH : CMCA have been unable to secure local design consultant and are approaching suitable firms in the ACT 24/07/2019 - GH: CMCA have advised they are still trying to secure a local design consultant. 01/07/2019 - GH: CMCA requested and were provided with local survey and design engineer contacts that can undertake detailed design and estimates for the establishment of the RV Park in Hawkins St. Awaiting responses from CMCA as to whether the project is feasible within CMCA site establishment cost criteria inclusive of Council resolved internal plant hire rate for civil works. 05/06/2019 - GH: CMCA advised of Council resolution regarding in principle support and will now proceed with more detailed investigation, design and costing for site establishment. 	31/12/2019	N
253	16 May 2019	187/19	9.3.2	Floodplain Risk Management Committee recommendation to Council. That Council undertake a strategic analysis of identified risks (Natural Hazard Risk Assessment) throughout the LGA and prioritise the identified gaps.	Environment Technical Officer	05/09/2019-PV: To be followed up with relevant staff. 28/05/2019 – PV: This action will be implemented by staff from Transport and Infrastructure with the support of Assets and Engineering staff.	30/12/2019	N

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260	16 May 2019	194/19	9.4.1	Classification and categorisation of Crown Land in Council's Care and Control That Council approve the proposed categorisation of Crown land as per attachment 1 to report Classification and Categorisation of Crown Land in Council's Care and Control	Land & Property Officer	 02/09/2019 – LB: Tender process for development of Plans of Management has commenced through Tender Panel. 26/07/2019 – LB: Waiting on response from the Minister. In the meantime request for tender to prepare Plans of Management is in progress. 01/07/2019 – LB: Application has been submitted to the Minister. 31/05/2019 – LB: Application to the Minister with maps and aerial photos is currently being prepared. One application for change of classification and another for categorisation. 	30/09/2019	N
281	20 June 2019	218/19	9.1.2	 Re-establishment of Alcohol Free Zones and Alcohol Prohibited Areas in Cooma and Jindabyne That Council approve the re-establishment of Alcohol Free Zones and Alcohol Prohibited Areas in Cooma and Jindabyne as follows: A. Alcohol Free Zones from 7pm – 9am inclusive; B. Alcohol Prohibited Areas from 9:30pm – 9am; and C. For a period commencing from the date of adoption of this recommendation until 31 October 2022 	Community Development Planner & Support	 02/09/2019 – KH: C. Stickers have been installed in both Cooma and Jindabyne. 25/07/2019 – KM: C. Stickers have arrived and Community Development Planner has been liaising with Group Manager Transport Infrastructure (Operations) and Manager Construction to have them installed. 27/06/2019 – KH: A. Noted B. Noted C. Stickers with new dates have been ordered and a request will go to Manager-Construction for installation as soon as they 	27/06/2019	Y

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285	20 June 2019	222/19	9.3.2	Disposal of Graders 60 and 303	Group	arrive. Police and liquor licence holders will be informed once the stickers are installed. A media release will also be prepared. 02/09/2019 – LN:	30/09/2019	N
				 That Council approve: A. Option 2B: Purchase of one additional grader with GPS control functionality; B. To dispose plant 60 and 303 assets via professional public auctioneers with a reserve set; and C. Monitor contractor grader utilisation and when 550hrs annually is reached, a Business Case be prepared to investigate the feasibility of an additional grader purchase for Council's ongoing use 	Manager Asset & Engineering	Tender review underway, with demonstrations planned for next few weeks. 25/07/2019 – LN: Specifications under review with relevant department. GPS compatibility to be scoped and procured separately. 01/07/2019 – LN: Specification for new grader underway, aim to have tender issued by end of July.		
290	20 June 2019	227/19	9.4.1	 Application to Crown Land to be appointed as Land Manager to Various Waste Management Sites That Council requests to be appointed as Land Manager of the following Reserves: A. Dalgety Landfill Lot 2 DP 837128, Reserve 88070 for Rubbish Depot under Crown control; B. Bombala Landfill Lot 123 DP 756819, Reserve 15472 for Night Soil Depot under Crown control; C. Bombala Landfill Lot 300 DP 756819, Reserve 49491 for Night Soil Depot under Crown control; D. Berridale Transfer Station Lot 178 DP 	Resource & Waste - Project Manager	 02/09/2019 – MD: No further progress. Advice received from Crown Lands is that this will take some months to complete. 26/07/2019 – PC: No further progress. 01/07/2019 – MD: Property Officer has contacted Crown Lands regarding A, B, C, D and E. They have advised they will respond with actions that are necessary to be undertaken to appoint Council as land manager. At this stage the timeframe of completing this task is unknown. 	Ongoing	N

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				756837, Reserve 73609 for Sanitary Purpose under Crown control;				
				 E. Berridale Landfill Lot 153 DP 756694, Reserve 47391 for Rubbish Depot under Crown control; and Request the purpose of land be changed to Urban Services for Reserves 15472 & 49491 				
300	20 June 2019	238/19	13.1	 Boundary Adjustment for Boundary Street Berridale - Acquisition of Private Land That Council A. Approve the acquisition of the land at the valuation nominated by the land owner in the body of this report for the land required to complete the boundary adjustment of Boundary Street Berridale; and B. Authorise the General Manager to continue and finalise negotiations with the owners of Lot 3 Section 19 DP 1242 	Property Officer	 27/08/2019 -JH: Surveyor has commenced the plan of subdivision and will advise when the plan is complete so the next stage can take place. 23/07/2019 -JH: Follow up email request sent for this item. Waiting for response. 01/07/2019 – JH: Survey report requested for Boundary Adjustment. 	01/09/2019	N
302	20 June 2019	240/19	13.3	Cooma Office - Render Repair and Paint Tender That Council approve Cooma office project funding of Council owned building: 81 Commissioner Street Cooma, and will award Paint and Render Repair tender to Mainserve.	Project Manager	02/09/2019 – MW: Colour scheme selected. Final planning underway for kick-off. 24/07/2019 – GH: Site meeting held with Facilities, Mainserve and Council PMO 10 July. Works will be scheduled for Spring. PMO now managing this project. 01/07/2019 – GH: Mainserve advised of Council resolution. Preliminary site meeting scheduled for 10 July to discuss project planning and minimising disruption during the project.	03/09/2019	Y

No.	Meeting Date	Res. No	ltem No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
311	18 July 2019	254/19	9.1.4	Monthly Funds Management Report - June2019That Council:A. Receive and note the reportindicating Council's cash andinvestments position as at June2019;B. Receive and note the Certificate ofthe Responsible AccountingOfficer; andReconsider their investments and look foralternatives	Finance Officer	 02/09/2019 -MP: C – Council consider investment options based on a report to the Council meeting held 15 August 2019 and this matter is now finalised. 26/07/2019 -MP: A – Receive and note – no further action required. B – Receive and note – no further action required. C – A Confidential report will be presented to the Council meeting on 15 August 2019. 	15/08/2019	Y
314	18 July 2019	257/19	9.3.1	Transfer of Part Undoo Fire Trail to Council as a Council Public Road That Council approve the proposal to apply to the Crown to transfer approximately 1.6km of Crown reserve road to Council comprising part Undoo Fire Trail and part unnamed Crown Reserve road as demonstrated on the map attached to this report.	Land & Property Officer	02/09/2019 – LB: Roads have been gazetted to Council and Landowner has been notified. 26/07/19 – LB: Letter sent to the Crown requesting that Undoo Fire Trail and unnamed Crown reserve road be transferred to Council.	31/08/2019	Y
315	18 July 2019	258/19	9.3.2	 Establishment of Access to Lot 10 DP 7505534 and lot 73 DP 750565 - Southern Tablelands 4 Wheel Drive Club That Council A. Negotiate with the owner of lot 15 to realign the road over the track through his property. B. Engage the services of a surveyor to survey the off-line section of Bundarra Road through lot 15. C. Close the section of Bundarra Road which is off line. D. Dedicate the section of Bundarra Road to be closed to the landowner in 	Land & Property Officer	 2/9/19 – LB Roads have been gazetted to Council and Landowner has been notified. 26/07/2019 – LB: Quotations are currently being sought from surveyors to carry out the survey of Bundarra Road where it has been constructed off line. 	31/08/2019	Y

Page	419

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				 compensation. E. Take ownership of the bridge which has been constructed over the creek. F. Acquire the land within the proposed road reserve 20 wide in accordance with a survey plan. G. Apply to the Crown to have the Crown reserve road which passes through lot 20 transferred to Council as a Council public road. H. Acquire approximately 3ha of lot 20 around the Crown reserve road in order to create a more viable access to the bridge. I. Gazette the length of Bundarra Road as a Council public road from the intersection of Jerangle Road to the creek . J. Authorise the expenditure amount of \$60,000 in the 2020 Financial Year Budget with funding to be provided from Other Internal Reserves account 35116. 				
316	18 July 2019	259/19	9.3.3	SCFMPP-202 Bombala Showground Kiosk That Council review and award the packaged works contract as per attached PWA tender assessment and recommendation.	Project Manager	02/09/2019 – MW: Contract awarded. Works underway. 26/07/2019 – MW: Tender letter of award and contract currently being drafted for execution.	16/08/2019	Y
318	18 July 2019	261/19	9.3.5	Acquisition of Crown Reserve Road as Council Public Road That Council A. Agrees to the request from Snowy Hydro Limited to apply to the	Land & Property Officer	02/09/2019 – LB: The Crown reserve road has been gazetted to Council. 26/07/2019 – LB:	31/08/2019	Y

No.	Meeting Date	Res. No	ltem No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				 Crown to have the Crown reserve road (approximately 780m), which runs from Polo Flat Road to Carlaminda Road, transferred to Council as a Council public road on condition that Snowy Hydro Limited will be responsible for the construction of the road to Council's road standard after it is dedicated to Council; B. Fund the Application Fee for the Gazettal of the Crown Reserve Road to Council from the General Fund; and C. Any ongoing maintenance costs to be incurred by Snowy Hydro Limited, for the period of operation of the proposed segment plant 		Letter sent to Crown requesting the Crown Reserve Road transferred to Council.		
319	18 July 2019	262/19	9.3.6	Bombala and Delegate StreetscapeProjectsThat Council:A. Transfer the remaining budget from the Bombala Streetscape and Therry Streetscape projects to the Bombala Balancing Project 1 (PJ100145).B. Transfer the additional funds required for the detailed scope of works for the Delegate Streetscape works to be completed from the Bombala Balancing Project 1 (\$287,618.29 PJ100143) and Bombala Balancing Project 2 (\$90,952.73 PJ100145).A. C. Review and award the packaged	Project Manager	02/09/2019 – MW: Contract awarded. Tender letter of award and contract currently being drafted for execution.	16/08/2019	Y

No.	Meeting Date	Res. No	ltem No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				works contract as per the tender assessment and recommendation attached				
320	18 July 2019	263/19	9.3.7	Waiver of interest charges for DualOccupancy Customers only in the FormerSnowy River Shire Council areaThat Council approves waiving of the interest charges for dual occupancy customers only in former Snowy River Shire Council area (Jindabyne, East Jindabyne, Tyrolean Village, Adaminaby, Dalgety, Kalkite and Berridale) until October 2019	Manager W&WW Strategic Planning & Compliance	02/09/2019 – RP: Letters have been sent to all the dual occupancy property owners in the former Snowy River Shire Council areas. 26/07/2019 – RP: A letter is being prepared and will be sent to all affected customers by early August 2019.	10/08/2019	Y
326	18 July 2019	269/19	9.4.5	Determination of the Number of Councillors That Council resolves: A. Pursuant to Section 224(2) of the Local Government Act 1993, that Council will comprise of nine (9) Councillors, including the Mayor from 2024, and B. That a constitutional referendum be held at the September 2020 election, and the determined number of nine (9) Councillors would apply from 2024.	Group Manager Governance	03/09/2019 – NB: Council rescinded this motion – so no action required. 24/07/2019 – NB: Rescission motion received on this resolution so no further action taken until result of next Council meeting in August.	16/08/2019	Y
327	18 July 2019	Nil.	9.4.6	 Proposed Closure and Sale of Public Pathway in Kalkite –LAPSED MOTION That Council: A. Withdraw the pathway from sale and continue to maintain it as a public asset. B. Notify both parties of the resolution to withdraw the pathway from sale. OR 	Land & Property Officer	26/07/2019 – LB: Report will go to August meeting. 23/07/2019 – AS: Motion Lapsed at 18 July 2019 Council Meeting.	15/08/2019	Y

No.	Meeting Date	Res. No	ltem No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				 C. Agree to close the pathway and sell the land 50% to each adjoining landowner for \$10,000 including GST each. D. Notify the owners of lot 39 that Council approves the payment for 50% of the pathway as a "special rate" to be paid in conjunction with the land rates to be fully paid prior to 30 June 2020. E. Apply to the Crown to close the public pathway. F. Engage the services of a surveyor to create a plan of subdivision with the pathway to be divided along its length (front to back). G. Engage the services of a solicitor to draw up contracts for the sale of the land. H. Authorise the General Manager to execute the documents for the sale of the property. 				
328	18 July 2019	270/19	9.4.7	Audit, Risk and Improvement Committee - Minutes of Meeting and Remuneration ReviewThat CouncilA. Receive and note the DRAFT minutes and Chair's discussion summary of the meeting of the Audit, Risk and Improvement Committee held on 14 June 2019.B. Approve an increase of 2.5% in remuneration to the members of the Audit, Risk and Improvement Committee.C. Adopt the recommended	Senior Internal Auditor	29/07/2019 –TK: Council's resolution will be placed on Committee's agenda as receive and note at its next meeting on 12 September 2019.	12/09/2019	N

No.	Meeting Date	Res. No	ltem No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				remuneration as Chair: \$7,687.50 per annum (ex GST) and Member: \$1,025 per scheduled meeting (ex GST).				
333	18 July 2019	277/19	13.1	Australian Tourist Park Management - NRMA - Caravan Park JindabyneThat Council consider the approval for the Lessee to execute the 2 x 5 terms on the Lease Agreement when the first option to renew is due in October 2019 which will take the Lease Agreement through until October 2029.	Property Officer	 27/08/2019 –JH: NRMA notified of Council Resolution, Lease document being prepared. 23/07/2019 –JH: Australian Tourist Park Management NRMA advised of outcome from Council meeting. Lease documents being prepared. 	1/11/2019	N
337	18 July 2019	281/19	13.5	Contract 039/2018 Green waste processing variation request That Council adopt either option 'B' as outlined in the recommendations of the report	Manager Resource & Waste Facilities	05/09/2019- PC: Green waste processing variation letter of acceptance was forwarded to the contractor on 16 August 2019 30/07/2019 – PC: Contractor has been contacted in order to finalise	30/07/2019	Y
338	15 August 2019	287/19	8.1	Draft Snowy Monaro Community Participation Plan and proposed amendments to existing Development Control Plans That Council: A. Note the attached drafted Community Participation Plan, prepared in accordance with Division 2.6 of the Environmental Planning and Assessment Act 1979; B. Note the attached drafted provisions for each of the Bombala DCP, Cooma- Monaro DCP and Snowy River DCP	Senior Strategic Land Use Planner	 the agreed amount. 29/08/2019 – KM: A. Noted – no further action required B. Noted – no further action required C. Noted – no further action required D. Draft DCP provisions have been placed on public exhibition from 21 August 2019 to 19 September 2019. E. Draft Community Participation Plan has been placed on public exhibition from 21 August 2019 to 19 September 2019. 		Y

No.	Meeting Date	Res. No	ltem No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				 detailing building performance and energy efficiency requirements for new buildings assessed through the development application process; C. Note the attached drafted provisions for each of the Bombala DCP, Cooma-Monaro DCP and Snowy River DCP detailing permit requirements for vegetation clearing and tree works in accordance with <i>State Environmental Planning Policy (Vegetation in Non-Rural Areas) 2017;</i> D. Consent to the public exhibition of all the drafted DCP provisions as described in and attached to this report for a period of 28 days in accordance with Schedule 1 Part 1 of the <i>Environmental Planning and Assessment Act 1979</i> and Clause 18 of the <i>Environmental Planning and Assessment Regulation 2000;</i> and E. Consent to the public exhibition of the draft Community Participation Plan as described in and attached to this report for a period of 28 days in accordance with Schedule 1 Part 1 of the <i>Environmental Planning and Assessment Regulation 2000;</i> and E. Consent to the public exhibition of the draft Community Participation Plan as described in and attached to this report for a period of 28 days in accordance with Schedule 1 Part 1 of the <i>Environmental Planning and Assessment Regulation 2000;</i> and 				
339	15 August 2019	288/19	8.2	 Alteration and Additions to the Adaminaby Hall A. That pursuant to section 4.16(1)(a) of the Environmental Planning and Assessment Act 1979 (as amended) it is recommended that the consent for 	Town Planner	02/09/2019 – SB: Determination has been provided to applicant.	02/09/2019	Y

9.4.5 RESOLUTION ACTION SHEET UPDATE

ATTACHMENT 1 IN PROGRESS ACTIONS - INCLUDES ALL ACTIONS UP TO END OF AUGUST 2019

No.	Meeting Date	Res. No	ltem No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				 Alterations to Entry, Storage & Toilets on Lot 79 DP 28078 Ph Bolaira, 21 Denison Street ADAMINABY NSW 2629 by granted subject to the attached draft conditions; and B. That those persons that made submissions be advised of Councils Determination. 				
340	15 August 2019	289/19	9.1.1	 Draft Australia Day Policy That Council A. Adopt the attached draft Australia Day policy. B. Maintain the \$10,000 funding as per this 19/20 budget and transfer the project to the Governance cost centre 3120 in future years 	Tourism Promotion & Event Coordinator	29/08/2019 – KM: A – Noted. No further action required. B – Noted. No further action required.	29/08/2019	Y
341	15 August 2019	290/19	9.1.2	 Closure to part of the road reserve in Barrack St Cooma That Council A. Approve the proposal to close part of the Barrack Street Cooma road reserve in accordance with the plan in this report; B. Classify this new lot as operational land; C. Approve the consolidation of lot 4 DP 32321 with the new lot to be created by the road closure; and D. Classify the new consolidated lot as operational land. 	Land & Property Officer	02/09/2019 – LB: Road closure notifications have been sent out. 28 Day advertising period will conclude on 28 September. Road closure will then be submitted to Crown lands if no objections are received. Otherwise a report will be presented to Council noting the objections.	30/11/2019	N

No.	Meeting Date	Res. No	ltem No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
342	15 August 2019	291/19	9.1.3	 Delegate School of Arts and Delegate Preschool That Council A. Approve the construction of toilet amenities at the rear of the School of Arts and an accessible pathway from exit points in the School of Arts to the toilet facility; B. Fund the toilet amenities and pathway from former Bombala LGA internal reserves to the value of \$120,000 including project management cost; C. Apply to the Stronger Country Communities Fund Program for grant funding to carry out the works identified in the Building Condition Report attached to this report in the amount of \$385,791. D. Seek quotations for a Building Condition Report for the Delegate Preschool to be funded from former Bombala LGA internal reserves; and E. Bring a report to Council for consideration when the Building Condition Report is completed. 	Land & Property Officer	02/09/2019 – LB: Group Manager Facilities is managing the construction of the toilets at the rear of the School of Arts. The application for grant funding for the School of Arts is currently underway.	31/03/2020	N
343	15 August 2019	292/19	9.1.4	Minutes - Residential Aged Care Advisory Committee 29 April 2019 That Council receive and note the Minutes of the Residential Aged Care Advisory Committee meeting held on 29 April 2019.	Executive Assistant to Director Corporate and Community Services	27/08/2019 – SM: Receive and note – no further action required.	15/08/2019	Y

No.	Meeting Date	Res. No	ltem No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
344	15 August 2019	293/19	9.1.5	 Monthly Funds Management Report - July 2019 That Council: A. Receive and note the report indicating Council's cash and investments position as at 31 July 2019; and B. Receive and note the Certificate of the Responsible Accounting Officer. 	Finance Officer	27/08/2019 – MP: Receive and note – no further action required.	15/8/2019	Y
345	15 August 2019	294/19	9.1.6	 Minutes of the Arts and Culture S355 Committee Meeting held 12 June 2019 That Council note the minutes of the Arts and Culture 355 Committee meeting held 12 June 2019 and adopt its recommendations, being: A. That Council accepts the donation of the Taking Flight sculpture from Lake Light Sculpture and funds the cost of lighting associated with the installation (up to an amount of \$1000), and accepts responsibility for ongoing maintenance as required; B. That the Rix Wright Shearing Sculpture is installed in the preferred location in Centennial Park after consultation with Council engineers regarding the installation requirements e.g. plinth construction, lighting; and That the amendments to the Charter are noted and approved 	Community Development Planner & Support	 29/08/2019 – KH: A. Council's Design Engineer has agreed to draw up design options and costings for installation of the plinth. Once this has been completed, we will be able to move forward with installation. B. Design of the display plinth and plaques was conducted in consultation across Council teams and with relevant community members. Construction of the plinth is almost complete, with a grand opening expected to take place in mid-September. Mayor and Councillors, the artist's family, former Arts 355 Committee members and other relevant stakeholders will receive an invite. 		N

No.	Meeting Date	Res. No	ltem No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
346	15 August 2019	295/19	9.1.7	Minutes of Snowy Monaro Local Traffic Committee - Held on 25th July 2019 That the recommendations of the meeting of the Local Traffic Committee held on 25 July 2019 be adopted.	Road Safety Officer	30/08/2019 – GH: Minutes adopted by Council on 15 August 2019 – Resolution Number 295/19. All applications were responded to by email on Wednesday 28 August 2019.	30/08/2019	Y
347	15 August 2019	296/19	9.2.1	 Road Closure and Creation of Road Reserve Badja Road That Council A. Approve to formally close the Council public road that traverses lot 1 DP 124507, Lot 2 DP 1195991 and Lots 15,16 &81 of DP 752146; B. Engage the services of a Surveyor to prepare a plan of subdivision for the creation of a road reserve over Badja Road; C. Agree to exchange the former closed road through the affected properties in compensation of the area required of the privately owned properties for the road reserve to be created over Badja Road; and D. Authorise the General Manager to execute the documents to give effect to the above 	Land and Property Officer	27/8/2019 –JH: Land and Property Officer has commenced this process.	01/12/2019	N
348	15 August 2019	297/19	9.2.2	Classification of Lot 1 DP 159772 and Lot 4 DP 1155110 That Council classify lot 1 DP 159772 and Lot 4 DP 1155110 as "Operational Land" upon acquisition.	Land & Property Officer	02/09/2019 – LB: Land acquisition has been completed and land has been classified as "operational land".	31/8/19	Y

No.	Meeting Date	Res. No	ltem No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
349	15 August 2019	298/19	9.3.1	Bombala Heavy Vehicle Alternative Route -Options StudyThat CouncilA. Receive and note the report; andB. Begin community consultation on the management of Heavy Vehicle Traffic in Bombala Town Centre.	Group Manager Asset & Engineering	02/09/2019 – LN: Community engagement and consultation plan has been finalised: Information Session: 9/9/19 Drop In session: 13/9/19 Online Survey: 13-27 / 9 Facebook Poll: 27/9/ - 1/10	30/10/19	N
350	15 August 2019	299/19	9.3.2	Section 64 Contributions Credit for the 52 Lot Kunama Ridge Subdivision at 47 Kunama Drive, East Jindabyne That Council approve the S64 contribution credit of \$223,241.73 (Incl. GST) instead of the requested credit of \$351,367.52 (Incl. GST) for the access road construction to the newly built high-level reservoir as part of new 52 lots Kunama Ridge subdivision in East Jindabyne.	Manager W&WW Strategic Planning & Compliance	02/09/2019 – RP: The contribution credit has been processed and the approved amount will be credit to the developer by Friday 6 September 2019.	30/08/2019	Y
351	15 August 2019	300/19	9.3.3	Contract Confirmation - Bombala/DelegateStreetscape and Bombala KioskConstructionThat Council receive and note the following contracts be awarded:A. Bombala Kiosk Construction – Davone Constructions Pty Ltd for \$402,687.27 excluding GST; andB. Bombala and Delegate Streetscape Project – RD Miller Pty Ltd for \$977,065 excluding GST.	Group Manager Asset & Engineering	02/09/2019 – LN: Contracts awarded.	02/09/2019	Y
352	15 August 2019	301/19	9.3.4	Proposed Closure and Sale of PublicPathway in KalkiteThat CouncilA. Agree to close the pathway and sell the	Land & Property Officer	02/09/2019 – LB: Landowners to be notified and road closing process to commence.	31/01/2019	N

No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				 land 50% to each adjoining landowner for \$10,000 including GST each with each party to pay their own legal fees; B. Notify the owners of lots 38 and 39 that Council approves the payment for 50% of the pathway as a "repayment schedule" to be paid in conjunction with the land rates to be fully paid prior to 30 June 2020; C. Apply to the Crown to close the public pathway; D. Engage the services of a surveyor to create a plan of subdivision with the pathway to be divided along its length (front to back); E. Engage the services of a solicitor to draw up contracts for the sale of the land; and F. Authorise the General Manager to execute the documents for the sale of the property 				
353	15 August 2019	302/19	9.4.1	Budget Variations June 2019 That Council authorise the adjustments to the Council's budgeted Income & Expenditure, Capital Expenditure as detailed in the report	Management Accountant	28/08/2019 -JS: Budget adjustments have been posted and budget updated to reflect the changes. No further action required.	15/08/2019	Y
354	15 August 2019	303/19	9.4.2	 An Alternative Solution to Recruitment Shortfalls That Council A. Approve participation in Wagga Wagga City Council's one-year trial of an office located in Sydney to facilitate the recruitment of suitable staff; B. Authorise the General Manager to enter 	General Manager	28/08/2019 – SC: Wagga City Council has been advised of Council's decision. Awaiting sub lease documentation.		N

Page 431

No.	Meeting Date	Res. No	ltem No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				 into an appropriate sub-lease or other agreement with Wagga Wagga City Council; and C. Fund the trial through a transfer from Council's adopted budget for consultants. 				
355	15 August 2019	304/19	9.4.3	Answers to Questions With Notice That Council receive and note the Councillor Questions In Progress report for the period ended July 2019.	Secretary Council & Committees	21/08/2019 – AS: No further action required.	21/08/2019	Y
356	15 August 2019	305/19	9.4.4	Resolution Action Sheet Update That Council receive and note the In Progress Resolution Action Sheet Update for the period ending July 2019.	Secretary Council & Committees	21/08/2019 – AS: No further action required.	21/08/2019	Y
357	15 August 2019	LOST MOTION	9.4.5	Amendment to the SMRC Code of Meeting Practice That Council adopt the Code of Meeting Practice Revised Draft August 2019. LOST MOTION	Manager Corporate Governance	02/09/2019- NB: Motion Lost – no action required current Meeting Code remains in place.	16/08/2019	Y
358	15 August 2019	306/19	9.4.6	 Webcasting That Council A. Approve the acquisition of a portable three camera webcasting solution through Interstream; and B. Authorise the expenditure of \$28,038 allocated in the 2020 Financial Year Budget with funding to be provided from cost centre 3110. 	Group Manager Governance	02/09/2019 -NB: IT will be looking to purchase the equipment in September 2019.	30/09/2019	N

Page 432

No.	Meeting Date	Res. No	ltem No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
359	15 August 2019	307/19	9.4.7	Adoption of CRJO Code of Conduct Panel That Council resolve to establish its own panel of Conduct reviewers as the CRJO Panel of Conduct Reviewers.	Group Manager Governance	02/09/2019 -NB: CRJO have been advised that SMRC have adopted the CRJO Panel of Conduct Reviewers.	30/08/2019	Y
360	15 August 2019	308/19	9.4.8	2019 Delivery Program and Operational Plan Report That Council receive and note the 2019 Operational Plan Final Report and the Business as Usual Activities for the 2019 Financial Year Report.	Manager Corporate Governance	02/09/2019 –NB: No Further action required.	20/08/2019	Y
361	15 August 2019	309/19	9.4.9	Draft Guide for Submission and Assessment of Unsolicited Proposals That Council resolve to adopt the Draft Guidelines for Submission and Assessment of Unsolicited Proposals.	Executive Assistant to Director Corporate and Community Services	02/09/2019 -DR: Guidelines will now be used as required to consider proposals. No further action required.	15/08/2019	Y
362	15 August 2019	LOST MOTION	10.1	 Climate Emergency - Councillor Castellari That this Council supports the recent motion in May 2019 by the National Assembly of the Australian Local Government Association, and numerous Councils across Australia, to call on the Government of Australia to: A. Declare a Climate Emergency; B. Establish a \$10 billion dollar national fund for councils to build the resilience of climate change vulnerable 	Secretary Council & Committees	21/08/2019 –AS: Motion lapsed at 15 August 2019 Council Meeting – No further action required.	21/08/2019	Y
				 communities; C. Commit to providing maximum protection for all people, economies, species, ecosystems and civilisations, and to fully restoring a safe climate; 				

Page 433

No.	Meeting Date	Res. No	ltem No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				 D. Mobilise the required resources and take effective action at the necessary scale and speed across Australia; E. Put resources in place to enable Local 				
				and State Governments to reduce and draw down on carbon to net zero emissions by 2029;				
				 F. Encourage all the other governments around the world to take these same actions. LOST MOTION 				
363	15 August 2019	310/19	10.2	NSW Government Funding That Snowy Monaro Regional Council lobby the NSW Government for a grant of \$6.5 million to cover the outstanding costs of amalgamating the Cooma Monaro, Snowy River and Bombala Shire Councils and reduce the current deficit.	Chief Financial Officer	02/09/2019 -DR: Background information has been gathered to support the lobbying efforts. Draft correspondence under development.	15/08/2019	Y
364	15 August 2019	311/19	10.3	Notice of Motion to Rescind a Resolution - Determination of the Number of CouncillorsWe hereby give notice of the following motion of rescission: "That the Council resolution relating to Minutes No. OC 18072019_min_1138 Item No. 9.4.5 Title Passed at the Council meeting held on 18 July 2019 That Council resolves: A. Pursuant to Section 224(2) of the Local Government Act 1993, that Council will	Group Manager Governance	02/09/2019 –NB: No Further action required.	02/09/2019	Y

Page	434
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No.	Meeting Date	Res. No	Item No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				 comprise of nine (9) Councillors, including the Mayor from 2024, and B. That a constitutional referendum be held at the September 2020 election, and the determined number of nine (9) Councillors would apply from 2024. be and is hereby RESCINDED". Notice of Motion: Should the rescission motion be <u>adopted</u> we give notice that it is our intention to move the following motion in lieu of which due notice is hereby given. That Council resolve to retain the number of 				
365	15 August 2019	313/19	13.1	Councillors at 11 (eleven).Snowy Mountains Cookies - Renewal of Deed of LicenceThat CouncilA. Approve the renewal of the Deed of Licence under the current terms and conditions to Snowy Mountains Cookies from March 2020 to 31 August 2022; andB. Authorise the General Manager to execute the Deed of Licence on behalf of Snowy Monaro Regional Council.	Property Officer	27/08/2019 –JH: Deed of Licence document being prepared to ensure Licence is in place on the due date.	01/12/2019	N
366	15 August 2019	314/19	13.2	 Property NSW Licence Agreement - Amendment and Extension Request That Council A. Agree to the change of dates and options to renew the Car Park Licence Agreement with Property NSW as 1 June 2019 to 24 March 2021 with an option of two (2) five (5) year terms; 	Property Officer	27/8/2019 –JH: Licence Agreement being prepared.	01/11/2019	N

rage 455	Page	435
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No.	Meeting Date	Res. No	ltem No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				and B. Authorise the General Manager to execute the Licence Agreement on behalf of Snowy Monaro Regional Council				
367	15 August 2019	315/19	13.3	 Replacement of Council's road maintenance truck. Plant number 3028 That Council approve the following A. Purchase the Fuso FK61FK/Flocon Engineering combination from Hartwigs Trucks Pty Ltd for \$248,284 excluding GST; B. Additional funding of \$11,075 from plant reserves to be included in the QBRS for September 2019; and C. The disposal of Plant 3028 via public auction with a reserve set at \$36,000 	Manager Fleet & Plant	30/08/2019 – SS: PU027415 – Ordered 16.8.19, approximately 36 week delivery timeframe.	April 2020	N
368	15 August 2019	316/19	13.4	Legal Actions and Potential Claims Against SMRC as at 31 July 2019 That Council receive and note the information in the Legal Actions and Potential Claims Against SMRC as at 31 July 2019 report.	Executive Assistant to Director Corporate and Community Service	27/08/2019 – SM: Receive and note – no further action required.	15/08/2019	Y
369	15 August 2019	317/19	13.5	Newpave Ashpalt - Expression of Interest - 84 Polo Flat RoadThat Council Approve for 84 Polo Flat Road Cooma being Lot 11 DP 1108723 to be sold by public auction	Property Officer	27/08/2019 -JH Receiving quotes for cost of auction and requesting a valuation to take place.	1/11/2019	N
370	15 August 2019	318/19	13.6	Council InvestmentsThat CouncilA. Receive and note this report and attachments; andB. Adopt the officer's recommendations	Management Accountant	28/08/2019- MP: A – Receive and note – no further action required. B – Actionable recommendations completed on 21 August 2019. Remaining AMP investments will be held to maturity and reinvested with alternatives.	15/08/2019	Y

Page	436
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No.	Meeting	Res. No	Item	Action	R/Officer	Progress	Estimated	Compl
	Date		No.				Completion Date	Y/N
				contained within the body of this report.				
371	15 August 2019	319/19	13.7	Purchase of Lot 3 DP 1242464 and Lot 4 DP1242464 - Cooma Levee BankThat CouncilA. Note the purchase price for lot 4 DP1242464 being \$10,500 ex GST;B. Submit an offer to purchase lot 3 DP1242464 for the sum of \$18,000 exGST;C. Authorise the General Manager tonegotiate within 10% of \$18,000 exGST; andD. Authorise the expenditure andallocate an amount of \$15,150 ex GST(in addition to previous resolution166/19 of \$21,450 ex GST) in the 2020Financial Year Budget with funding tobe provided from other internalreserves	Land & Property Officer	02/09/2019 – LB: Offer for lot 3 has been submitted.	30/11/19	N
372	15 August 2019	320/19	13.8	Residential Aged Care Operational Model That Council receive and note this report and attachments.	Group Manager Community Support Services & Aged Care	02/09/2019 -BP: Receive and note – no further action required.	15/08/2019	Y
373	15 August 2019	321/19	13.9	Adaminaby School of ArtsThat CouncilA. Accept the tender from AdaptiveInteriors Pty Ltd (A.B.N. 48 618 967696) for \$281,780.00 excluding GST inaccordance with Clause 178 (1) (a) ofthe Local Government (General)	Group Manager Asset & Engineering	02/09/2019 – LN: Negotiations underway.	31/12/19	N

Page	437
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No.	Meeting Date	Res. No	ltem No.	Action	R/Officer	Progress	Estimated Completion Date	Compl Y/N
				 Regulation 2005 for the Adaminaby School of Art building facility upgrade; and B. Approve the additional \$250,500 required for delivery of this project be transferred from the PP-222 Upgrade to Clay Pits area at Lake Jindabyne Balancing Project 				
374	15 August 2019	322/19	13.10	 Audit, Risk and Improvement Committee (ARIC) - Appointment of Independent Member as Chair That Council A. Receive and note the information in the attached selection report for the position of Chair of Audit, Risk and Improvement Committee; and B. Appoint Melissa Tooke as the Independent Chair of the Snowy Monaro Regional Council - Audit, Risk and Improvement Committee for an initial period of two years with an offer of two year extension, subject to satisfactory performance assessment of his/her contribution to the Committee 	Senior Internal Auditor	21/08/2019 – TK: Letter to Melissa informing Council's resolution has been prepared and sent.	21/08/2019	Y
375	15 August 2019	323/19	13.11	Council carparks - Commissioner Street That Council agree to Option C as detailed in the body of the report.	Director Environment & Sustainability	29/06/2019 – KM: Applicant notified. Council's solicitor has been instructed to proceed in accordance with Council's resolution.		Y

Record No:

9.4.6 COUNCIL MEETING DATES, TIMES AND LOCATIONSFOR OCTOBER 2019 TO SEPTEMBER 2020.

Responsible Officer:	Acting Director Corporate and Community Services	
Author:	Group Manager Governance	
Key Theme:	4. Leadership Outcomes	
CSP Community Strategy:	10.2 Sound governance practices direct Council business and decision making	
Delivery Program Objectives:	10.2.2 Councillors are supported to make informed decisions in the best interest of the community and to advocate on behalf of the community	
Attachments:	Nil	

EXECUTIVE SUMMARY

Council is required to determine the meeting schedule for October 2019 to October 2020.

Currently Council holds one ordinary Council meeting on the third Thursday of each month commencing at 5pm. These meetings are rotated between Cooma, Bombala and Jindabyne.

In addition Council holds a briefing session on the first Thursday of each month at 4pm held in Cooma.

The following officer's recommendation is submitted for Council's consideration.

OFFICER'S RECOMMENDATION

That Council

- A. Maintain the Council meeting schedule as the third Thursday of each month commencing at 5pm;
- B. Alternate Council meetings to regional locations as listed in the proposed schedule in this report; and
- C. Maintain a schedule of briefing sessions on the first Thursday of each month commencing at 4pm, with the exception of January 2020 when the briefing session will be held on 23 January 2020 at 4pm.

BACKGROUND

Recommended Council Meeting Schedule October 2019 to October 2020.

The following schedule is proposed for SMRC Council Meetings from October 2019 to October 2020.

Considerations for the proposed schedule include:

9.4.6 COUNCIL MEETING DATES, TIMES AND LOCATIONSFOR OCTOBER 2019 TO SEPTEMBER 2020.

- Continued regional presence on a rotational basis, 6 Cooma Chambers, 3 Bombala and 3 Jindabyne,
- Avoid where possible peak winter season meetings in Jindabyne due to costs and safety,
- Maintain one meeting per month on the third Thursday of each month.
- Webcasting will be available at regional meetings from December 2019.

** Please note Berridale Hall is unavailable on the third Thursdays of each month until 2024 occupied by Monaro Mobile Pre-School and Gymnastics sessions.

Date	Location	Comment
17 October 2019	Cooma Chambers	
21 November 2019	Jindabyne Memorial Hall	Already booked and advertised on website.
19 December 2019	Cooma Chambers	
16 January 2019	Bombala Community Centre	
20 February 2019	Cooma Chambers	
19 March 2019	Jindabyne – Location TBD	
16 April 2019	Cooma Chambers	
21 May 2019	Bombala Community Centre	
18 June 2019	Cooma Chambers	
16 July 2019	Bombala Community Centre	
20 August 2019	Cooma Chambers	
17 September 2019	Cooma Chambers	Swap Jindabyne and Cooma meetings to
		late season meeting in Jindabyne.
15 October 2019	Jindabyne – Location TBD	

QUADRUPLE BOTTOM LINE REPORTING

1. Social

Establishment of meeting cycles and times for Council and its committees recognises and promotes people's rights and improves the accountability of decision makers as well as giving the community better opportunities for genuine participation and consultation about decisions affecting their lives.

Snowy Monaro Regional Council is committed to engaging with its communities across the region and to facilitate this utilises a number of communication platforms, including Council's website and Facebook page. Council has also recently authorised the purchase of a portable webcasting system to allow webcasting of remote meetings from December 2019.

2. Environmental

Council's consideration and setting of meeting times will not have a negative impact on environmental sustainability.

3. Economic

Provision has been made in the 2020 budget for Council Meetings.

4. Civic Leadership

Council is required by the Local Government Act to meet at least 10 times in each year, in different months.

9.4.6 COUNCIL MEETING DATES, TIMES AND LOCATIONSFOR OCTOBER 2019 TO SEPTEMBER 2020.

Council should consider meeting times that best promote and encourage public participation. The introduction of webcasting of Council meetings allows the community to become better informed about the issues that Council deals with.

The relevant sections of the *Local Government Act* relating to meetings are:

- Section 9 A Council must give notice to the public of the times and places of its Council meetings and Committees of which all the members are Councillors.
- Section 365 The Council is required to meet at least 10 times each year, each time in a different month.
- Section 366 If the Mayor receives a request in writing signed by at least 2 Councillors, the Mayor must call an extraordinary meeting to be held as soon as practicable but within 14 days after the receipt of the request.
- Section 367 and Clause 31 Meeting Regulations The General Manager must send to each Councillor, at least 3 days before each meeting of the Council and of a Committee, a notice specifying the time, place and the date of the meeting and the business proposed to be transacted at the meeting. Notice of less than 3 days may be given of an extraordinary meeting called in an emergency.
- Section 368 The quorum for a meeting of Council is a majority of the Councillors who hold office for the time being and are not suspended from office.
- Section 369 The Mayor or, at the request of or in the absence of the Mayor, the Deputy Mayor (if any) presides at meetings of the Council. If the Mayor and the Deputy Mayor (if any) are absent, a Councillor elected to chair the meeting by the Councillors present presides at a meeting of the Council.

The increased sharing of information between Councillors and staff in briefing sessions is intended to improve decision making by both the elected members, responsible for policy and strategy, and staff managing the operations of Council.

13. CONFIDENTIAL MATTERS

In accordance with Section 10A(2) of the Local Government Act 1993, Council can exclude members of the public from the meeting and go into Closed Session to consider confidential matters, if those matters involve:

- (a) personnel matters concerning particular individuals; or
- (b) the personal hardship of any resident or ratepayer; or
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business; or
- (d) commercial information of a confidential nature that would, if disclosed;
- (i) prejudice the commercial position of the person who supplied it, or
- (ii) confer a commercial advantage on a competitor of the council, or
- (iii) reveal a trade secret,
- (e) information that would, if disclosed, prejudice the maintenance of law; or
- (f) matters affecting the security of the council, councillors, council staff or council property; or
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege or information concerning the nature and location of a place; or
- (h) an item of Aboriginal significance on community land.

and Council considers that the closure of that part of the meeting for the receipt or discussion of the nominated items or information relating thereto is necessary to preserve the relevant confidentiality, privilege or security of such information, and discussion of the material in open session would be contrary to the public interest.

In accordance with Section 10A(4) of the Local Government Act 1993 the Chairperson will invite members of the public to make verbal representations to the Council on whether the meeting should be closed to consider confidential matters.

RECOMMENDATION

1. THAT pursuant to Section 10A subsections 2 & 3 and Section 10B of the Local Government Act, 1993 (as amended) the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

13.1 Ausnet Services Request for Novation of Deed of Agreement to Downer -Delegate Depot

Item 13.1 is confidential in accordance with s10(A)(2)(di) of the Local Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

13.2 Legal Actions and Potential Claims Against SMRC as at 31 August 2019

Item 13.2 is confidential in accordance with s10(A)(2)(e) of the Local Government Act because it contains information that would, if disclosed, prejudice the maintenance of law and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

13.3 Select Purchase - Solar Lighting

Item 13.3 is confidential in accordance with s10(A)(2)(di) of the Local Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

13.4 Compost Facility EIS Contract 0122019

Item 13.4 is confidential in accordance with s10(A)(2)(di) of the Local Government Act because it contains commercial information of a confidential nature that would, if

disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

- 2. The press and public be excluded from the proceedings of the Council in Closed Session on the basis that these items are considered to be of a confidential nature.
- 3. That the Minutes and Business Papers including any reports, correspondence, documentation or information relating to such matter be treated as confidential and be withheld from access by the press and public, until such time as the Council resolves that the reason for confidentiality has passed or become irrelevant.
- 4. That the resolutions made by the Council in Closed Session be recorded in the Minutes of the Council Meeting.
- 5. That upon this recommendation being moved and seconded, the Chairperson invite representations from the public as to whether this part of the meeting should be closed to consider the nominated item.