



SNOWY MONARO
REGIONAL COUNCIL

BUSINESS PAPER

PUBLIC EXHIBITION COPY

**Ordinary Council Meeting
19 May 2022**

CONFLICTS OF INTEREST

A conflict of interest arises when the Mayor or Council staff are influenced, or are seen to be influenced, in carrying out their duties by personal interests. Conflicts of interest can be pecuniary or non-pecuniary in nature.

A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of a financial gain or loss.

A non-pecuniary interest can arise as a result of a private or personal interest, which does not relate to money. Examples include friendship, membership of an association or involvement or interest in an activity.

The Mayor or staff member who considers they may have a conflict of interest should read Council Policy.

The responsibility of determining whether or not the Mayor or Council employee has a pecuniary or non-pecuniary interest in a matter, is the responsibility of that individual. It is not the role of the Mayor or Chief Executive Officer, or another Council employee to determine whether or not a person may have a conflict of interest.

COUNCIL CODE OF CONDUCT

The Council Code of Conduct is a requirement of Section 440 of the Local Government Act 1993, which requires all councils to have a code of conduct to be observed by the Mayor and Council employees attending a Council meeting or a meeting of a committee of Council.

The code of conduct sets out the responsibilities of the Mayor and Council employees attending a Council meeting or a meeting of a committee of Council. The code also sets out how complaints against a Council employee, the Mayor or Chief Executive Officer are to be made.

COUNCIL CODE OF MEETING PRACTICE

The Council Code of Meeting Practice is a requirement of Section 360(3) of the Local Government Act 1993, which requires all councils to have a code of meeting practice. The code of meeting practice is to be observed by the Mayor, members of staff, delegates of the Council and members of the public attending a Council or a meeting of a committee of Council.

Acknowledgement of Country

Council wishes to show our respect to the First Custodians of this land the Ngarigo, Walgalu, Ngunnawal and Bidjahal people and their Ancestors past and present.

Webcasting

Council meetings are recorded and live streamed to the internet for public viewing. By entering the Chambers during an open session of Council, you consent to your attendance and participation being recorded and streamed on Council's website www.snowymonaro.nsw.gov.au

**ORDINARY COUNCIL MEETING
TO BE HELD IN BOMBALA COMMUNITY CENTRE, 163 MAYBE STREET, BOMBALA
NSW 2632**

**ON THURSDAY 19 MAY 2022
COMMENCING AT 1:00PM**

BUSINESS PAPER

1.	OPENING MEETING	
1.1	Councillor Request For Attendance Via Audio-Visual Link	3
2.	ACKNOWLEDGEMENT OF COUNTRY	
3.	APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS	
4.	CITIZENSHIP CEREMONIES	
5.	DISCLOSURE OF INTEREST	
	(Declarations also to be made prior to discussions on each item)	
6.	MATTERS DEALT WITH BY EXCEPTION	
7.	CONFIRMATION OF MINUTES	
7.1	Ordinary Council Meeting held on 21 April 2022	
7.2	Closed Session of the Ordinary Council Meeting held on 21 April 2022	
7.3	Extraordinary Council Meeting held on 5 May 2022	
8.	PLANNING AND DEVELOPMENT APPLICATION MATTERS	
	Nil	
9.	OTHER REPORTS TO COUNCIL	
9.1	KEY THEME 1. COMMUNITY	
9.1.1	Minutes from Management and Advisory Committees	5
9.2	KEY THEME 2. ECONOMY	
9.2.1	Draft Funding Support for Events Policy	41
9.2.2	Snowy Mountains Special Activation Precinct Masterplan	51
9.2.3	Monthly Funds Management Report - April 2022	59
9.3	KEY THEME 3. ENVIRONMENT	
9.3.1	Adoption of the Local Traffic Committee Meeting Held on 1 March 2022	65
9.3.2	Adoption of the Local Traffic Committee Meeting Held on 28 April 2022	69
9.3.3	SMRC Local Approvals Policy - Extending Timeframe of Recovery Pods	75

9.3.4	Cooma Weir Construction - Tender Evaluation Panel Recommendation	83
9.4	KEY THEME 4. LEADERSHIP	
9.4.1	Alice Street Jindabyne Close of Part of Road Reserve - Highview Subdivision Stage 6A Part 2 - Boundary Adjustment followed by land transfer to Owner of Lot 15 DP 1237920	87
9.4.2	Payment of Superannuation to Councillors	93
9.4.3	Financial Statements 2021/22 - RFS Assets	97
9.4.4	Monthly Budget Review Statement (MBRS) to 30 April 2022	101
9.4.5	Organisational Performance Report April 2022	109
9.4.6	Appointment of ARIC chair	185
9.4.7	Resolution Action Sheet Update	187
10.	NOTICE OF MOTION	
11.	MAYORAL MINUTES	
12.	QUESTIONS WITH NOTICE	
12.1	Answers to Questions with Notice	315
13.	CONFIDENTIAL MATTERS	324
13.1	Legal Actions and Potential Claims Against SMRC as at 30 April 2022 <i>Item 13.1 is confidential in accordance with s10(A)(2)(e) of the Local Government Act because it contains information that would, if disclosed, prejudice the maintenance of law and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.</i>	

1.1 COUNCILLOR REQUEST FOR ATTENDANCE VIA AUDIO-VISUAL LINK

Record No: I22/257

OFFICER'S RECOMMENDATION

That Council approve the remote attendance of Cr Hopkins at the meeting on 19 May 2022 via audio-visual link and accept her reason of I will be working in Adelaide on 19 May and as such, I would like to request to attend the Council meeting via Zoom.

BACKGROUND

Council adopted procedures for attendance by Councillor's at meetings by audio-visual link at its meeting on 15 April 2021 (Resolution No: 67/21).

Council, consistent with its adopted procedures must consider the following request/s:

Councillor Name	Meeting Date	Reason	Request received within timeframe and reason(s) provided (Y/N)
Cr Hopkins	19 May 2022	I will be working in Adelaide on 19 May and as such, I would like to request to attend the Council meeting via Zoom.	Y – 26/04/2022

When considering the reasons the Council must be satisfied the requesting Councillor/s will be prevented from attending the meeting in person because of illness, disability or a caring responsibility.

Where a Councillor's request is for reason/s other than the above, the Council must determine if they accept these reasons.

RESPONSIBLE OFFICER: Chief Executive Officer

ATTACHMENTS

Nil

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9.1.1 MINUTES FROM MANAGEMENT AND ADVISORY COMMITTEES

Record No: I22/170

OFFICER'S RECOMMENDATION

That Council

- A. Receive the minutes of the Bombala Exhibition Ground, North Ridge Reserve, Bredbo Hall, Delegate Early Settlers Hut and Delegate Sportsground management committees; and
- B. Receive the minutes of the Cemetery Advisory Committee.

BACKGROUND

Council has received minutes of the meetings from the following management and advisory committees:

- North Ridge Reserve Committee Meeting Minutes held 19 January and 16 February 2022
- Bombala Exhibition Ground Management Committee Meeting Minutes held 9 February and 9 March 2022
- Bredbo Hall Management Committee Meeting held 23 March 2022
- Delegate Early Settlers Hut Management Committee AGM held 27 March 2022
- Delegate Sportsground Management Committee AGM held 3 April 2022
- Delegate Sportsground Management Committee Meeting held 3 April 2022
- Cemetery Advisory Committee meeting held 14 March 2022

These minutes are attached for Council's information.

ATTACHMENTS

1. Minutes of the North Ridge Reserve Committee Meeting held 19 January 2022
2. Minutes of the North Ridge Reserve Committee Meeting held 16 February 2022
3. Minutes of the Bombala Exhibition Ground Management Committee Meeting held 9 February 2022
4. Minutes of the Bombala Exhibition Ground Committee Meeting held 9 March 2022
5. Minutes of the Bredbo Hall Management Committee Meeting held 23 March 2022
6. Minutes of the Cemetery Advisory Committee Meeting held 14 March 2022
7. Minutes of the Delegate Early Settlers Hut Management Committee Meeting held 27 March 2022
8. Minutes of the Delegate Sportsground Management Committee AMG held 3 April 2022
9. Minutes of the Delegate Sportsground Management Committee Meeting held 3 April 2022

SNOWY MONARO REGIONAL COUNCIL

North Ridge Reserve s355 Advisory Committee Minutes



SNOWY MONARO
REGIONAL COUNCIL

Address: by ZOOM (due to COVID closure of library)

Date: Wed 19th January, 2022 **Time:** 5:30 PM

1. Opening of the meeting (Guest: Hugh Darby deferred to a date when we can meet in person)

2. Apologies: Lori Lolback, Simon Tozer,

Present: Mary Ziesak, Andrew Dawes, Louise Jenkins, Graeme Little (Chair), Denis Minehan, Tein McDonald (Secretary).

3. Adoption of Previous Minutes (not read at meeting)

(Minutes were circulated and commented on prior to the meeting.)

Motion: That the minutes are a true and accurate record of the November meeting.

Moved: Louise, Seconded Denis. Carried.

4. Business arising

Feedback from Council officers if any on the topics raised:

- response re closure of Crown road reserve within CNRR came from Sammy-Jo (Properties) who is arranging for the last meeting's Motion to be placed on the Agenda for Council's February meeting. She will let us know when it is approved for the business papers.
- **response Luke O'Sullivan re attending meeting.** Luke would be very happy to attend a meeting of the committee and bring Erin Donnelly for some expert support to look at the final draft of our charter, budget planning and other issues.
ACTION: Secretary to let Luke know of when meetings are scheduled and our list of questions (see item 6.2)

5. Correspondence report

Outgoing:

- Emails (plus copy of minutes) to Property team and GM's office re motion road closure
- Emails Library re exhibition
- Email and letter to J-M Hawkins re need for locked gates - photo report sent.
- Email with redraft of budget for Crown Lands bush regen grant to Brett Jones and J-M Hawkins.

Incoming (TM will report back)

- Emails from Property team and GM's office re motion road closure

- Emails from library re exhibition
- Email response Luke O'Sullivan expressing interest in meeting with committee

6. General Business (including informal and formal reports)

- 6.1. Exhibition in Library

- need for more promotion by all of us to attract more entries
- How can we progress this?
 - Radio - 2MNR
 - Scouts – Tein
 - Geehi Club - Graeme
 - Landcare – Tein
 - Redo Coles noticeboard.
- The library has only received three entries. Louise has 14 entries or promises and Tein and Graeme also have around 10.
- Mayor – Meeting resolved to have an opening at the Library and to invite the Mayor Narelle Davis to officiate, preceded by Hugh Darby, talking about the history of the Reserve if he is willing.
ACTION: Mary Ziezak to invite the Mayor. Graeme to invite Hugh Darby.

- 6.2. Planning for meeting with Luke O'Sullivan

Topics include:

- Confirmation/ratification of the existing Committee - is there a process or do we just assume we are ratified?
- Confirmation of 'Advisory Committee' status (rather than Management Committee)
- Process for a Councillor to be part of the Committee.
 - Should they chair the committee?
 - Is that a potential pathway with respect to representations to staff /Council?
- Adding new members – change the charter from 7 to 9. And change the Charter to say that the quorum is ½ the members of the existing committee (not the potential members).
- Charter - can we see a completed draft at the meeting please?
- Budget - what is the operational budget?
- By-laws and compliance - e.g. motor vehicle access in the Reserve; what is the Ranger's role in ensuring compliance? What is the infringement response process?
- Reserve Plan of Management - due for revision. How can this be progressed please? (Has the Crown Lands PoM been completed now? What status does the Reserve PoM have?)
- Note: LJ proposed that some of the topics be divided up for detailed future work by working groups of at least two people. There was general agreement to this.

ACTION: Secretary to invite Luke to the next meeting and provide the list of questions.

- **Progress Cooma North track signage grant** Interpretive Design Company has been engaged by Council as track designers. No progress yet on the carpark designs.
- **Progress Weeds and regeneration** - expenditure of grant to be completed end Jan. Much of the work has been done. (TM showed photos of progress) . Paid regenerators and a volunteer have worked on both South Gate and Doondoo sites There is also nursery stock becoming available

SNOWY MONARO REGIONAL COUNCIL

(approx. \$1200 or so worth – i.e. Kim Howard has 45 Lomandras ready to plant and TM will find out soon whether the Monaro Native Tree Nursery stock will need planting soon or can be held till Autumn.) Committee members felt that there is a chance of having an impromptu planting sessions soon if some of the stock needs planting and that it was worth trying to see if Cooma Landcare might be able to assist.

- **Fire.** No progress as yet with notifications re the Cat 1 firetrail. RFS is waiting for Soil Con to undertake a site visit to advise on the location of the track. There is potential for the committee to comment on siting of the track, although we believe that Soil Con already pay attention to minimisation of environmental impact.
- **Marking boundaries/fencing** – further open discussion. – Deferred due to shortage of time.

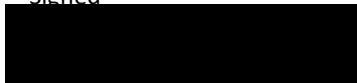
7. New Business

- **Snowy Monaro Regional Trails Masterplan.** We are reminded that comments on draft Snowy Monaro Regional Trails Masterplan are due on 28th January. The meeting noted that it was surprising that the committee has not been consulted on the draft considering CNRR is dealt with in the Masterplan. There are a number of relevant points to CNRR, particularly the question of mountain bike usage in the Reserve noting that highly levels of bike use would reduce potential for passive recreation including walking in CNRR. Individual members may make comments.

8. Date of next Meeting Note change to 3rd Wed - 16th February.

9. Close of Meeting (7.10pm)

Signed



16th Feb

Graeme Little, Chair

SNOWY MONARO REGIONAL COUNCIL

North Ridge Reserve s355 Advisory Committee MINUTES



Address: Vin Good Room at Cooma Library

Date: Wed 16th February, 2022 Time: 5:30 PM

1. Opening of the meeting (Introduction of Guests Luke O'Sullivan and Erin Donnelly) :

2. Apologies: Lori Lollback

3. Adoption of Previous Minutes (not read at meeting)

Motion: That the minutes be accepted as a true and accurate record of the previous meeting.

Moved: Denis, Seconded Andrew: Carried.

4. Business Arising (from the Minutes)

4.1 Discussion of questions provided to Luke O'Sullivan:

- Confirmation/ratification of the existing Committee - is there a process or do we just assume we are ratified? Answer:

Yes, please assume you are ratified. The committee was not dissolved but continues.

- Confirmation of 'Advisory Committee' status (rather than Management Committee)

This is confirmed and is now reflected in the Charter.

- **Process for a Councillor to be part of the Committee.**
 - **Should they chair the committee?**
 - **Is that a potential pathway with respect to representations to staff /Council?**
- *At the time the Charter goes to Council for endorsement, Governance will recommend that a councillor be appointed to the committee and to attend Committee meetings. They will not act as Chair.*
- *The Councillor will not necessarily represent the committee in Council other than talking to the minutes if needed. Having a Councillor on the Committee will not affect the Committee's current arrangements to liaise directly with the appropriate Council officer.*
- *Luke suggests that we request that J-M Hawkins be a regular subject matter specialist on the committee.*
- **Adding new members – change the charter from 7 to 9. And change the Charter to say that the quorum is ½ the members of the existing committee (not the potential members).**

SNOWY MONARO REGIONAL COUNCIL

Erin has changed the number of positions from 7 to 9 and assured us that the Charter will make it clear that unfilled positions will not affect the number required for a quorum

- **Charter - can we see a completed draft at the meeting please?**

Erin distributed the redraft of the Committee charter and has asked for any further feedback.

Questions from members of the committee:

Why has the 'purpose' of each parcel of land not been retained in the draft Charter? It was explained that they Governance not have this expertise and it probably is not the role of the Charter.

The committee requested that we would like a complete list of the gazetted purposes of the various parcels to be clarified and communicated to the Committee. Luke believes that this would be important to include in the revised Plan of Management. Luke explained that planning might be something to discuss with John Gargett, Manager of Built and Natural Environment.

The role of Governance was clarified as being to provide the framework for committees and Council to ensure they all operate according to the legislations that governs them (in short 'how to run something') whereas Properties look after Crown lands issues.

- **Budget - what is the operational budget?**

There is no budget for operations in North Ridge Reserve per se (though funds are usually expended each year in the Reserve - e.g. on weeds.). Grants are the only way of gaining funding specifically for projects in the Reserve. There appears to be no budget for expenses of the Committee although such things as photocopying may potentially be done by Council on request.

- **By-laws and compliance - e.g. motor vehicle access in the Reserve; what is the Ranger's role in ensuring compliance? What is the infringement response process?**

Governance sought advice from Council staff member Michele Rogers and her advice will be posted to us. We are free to then further engage with Michele. The advice is that publication of a public notice and signage are necessary to prohibit vehicular access and for this to be enforceable by rangers. However rangers would need to witness or take detailed statements (and good quality photos with number plate, date and time) from other witnesses for an infringement to be enforceable.

- **Reserve Plan of Management - due for revision. How can this be progressed please? (Has the Crown Lands PoM been completed now? What status does the Reserve PoM have?)**

Governance was not aware of the POM and was advised there was not one and are not aware of what status such a plan of management would have. The committee clarified that there have been previous drafts of the Plan of Management – the last was dated 2014 and so just needs minor revision. It was suggested that we ask J-M about this so that when the Crown Lands PoM has been finalised, we can progress with recommending that Council commission an updating of the Reserve POM.

4.2 Any progress with Council Motion re **closure of Crown road reserve** within CNRR
It will go to the March Council meeting of Council

[At this point the guests left the meeting]

4.3. Draft Snowy Monaro Regional Trails Masterplan. Concerns have been expressed about potential mixed messages regarding status of CNRR as a mountain bike destination. (The Draft Masterplan refers to a Destination NSW-sponsored map on the *Visit Cooma* website which shows CNRR as a mountain bike destination yet this seems to be news to the committee.) .

Potential actions:

- Explore potential for the CNRR committee to be specifically consulted on the Draft Masterplan. (Secretary to enquire)
- Request removal of the erroneous map from the Visit Cooma website (if it hasn't been done already).

(It appears that the map may have already been removed from the website.)

5. Correspondence report

Outgoing:

- Emails to Luke O'Sullivan re attending this meeting
- Email to JM Hawkins inviting a member of staff to attend the Exhibition Opening.

Incoming

- Emails from Luke O'Sullivan re attending this meeting
- Email from Simon Tozer
- Email from Lori Lollback requesting formal extended leave from the committee.

6. General Business (including informal and formal reports)

- Exhibition in Library - The Committee discussed last minute arrangements for Opening in the morning. The exhibition has been hung and Monaro Post will send a journalist. The Mayor will give a speech. Note we need to dismantle the exhibition on Friday 11th as they need the room empty by the Monday. Graeme and Tein will communicate if any help is needed.
-

Discussion on the following items was deferred to a future meeting.

- Progress Cooma North track signage grant
- Progress Weeds and regeneration - expenditure of grant completed and Council acquitting.
- Fire
- Marking boundaries/fencing – further open discussion

7. New Business Nil.

8. Date of next Meeting. The library has asked us can we change our booking to the 16th of March (i.e. 3rd Wed). This was agreed by the Committee members present.

9. Close of Meeting (7.00pm)

Confirmed by:



Graeme Little (Chair)

16th March 2022

**Minutes Bombala Exhibition Ground Section 355 Management Committee
Meeting**

Address: CWA Room, Wellington Street, Bombala NSW 2632

Date: 9th February, 2022

Time: 7.36

Present:

Position	Member (Name)	Present/Apology
Chair	Neil Hennessy	Present
Secretary	Anne Caldwell	Present
Treasurer	Graham Hillyer	Present
Bookings Officer		
Committee Member	Clare Trevanion	Absent
Committee Member	Richard Peadon	Present
Committee Member	Colin Ryan	Present
Committee Members	Bronwyn Podger	Present
Committee Members	George Power	Absent
Committee Members	Michael Sullivan	Absent
Committee Members	Calli Kidman	Absent
Committee Members	Anita Walder	Absent
Committee Members	Sophie Campbell	Present
Committee Members	Nadean White	Absent

1 Opening of the Meeting

The Chair, Neil Hennessy opened the meeting at 7.36pm.

2 Apologies

An apology for the meeting was received by Sophie Campbell from Anita Walder.

3. Adoption of Previous Minutes

Minutes from the meeting held on 9th December, 2021 are confirmed as a true and accurate record of proceedings.

Moved: Richard Peadon **Seconded:** Bronwyn Podger **Carried**

4. Business Arising from Previous Minutes

1. Alfie has been inducted and has been mowing the ground.
2. The ground will be mowed as required, depends on growth and weather.
3. Cricket fees – juniors free under current fees and charges, training to be paid by the local association and the Cricket association will pay for the games.

Moved: Colin Ryan **Seconded:** Richard Peadon **Carried**

5. Correspondence

In: email Sophie Campbell – Nicole Plummer- Bombala Show Form
Letter to Nadean White from Nicole Plummer, Tourism and Events Team – Bombala Show.
email from Neil Hennessy – Garry Finn – painting and maintenance buildings
email Gary Finn – Preliminary Scope and Project Control Group – Terms of Reference.
email from Richard Peadon – attending meeting.

Out: Nil

Moved: Bronwyn Podger **Seconded:** Richard Peadon **Carried**

6. Business Arising from emails

1. Notification of requirements for users of ground.
2. Show committee have been spraying and whipper snipping over at horse shed.
3. Refund on over charge of power.
4. Colin hasn't enquired about tank for storage shed.
5. Neil will contact Clay when all is ready for electrical work.
6. Council are calling for tenders for painting of buildings, oiling of the grandstand and maintenance, which is to be completed by May.

6. Treasurer's Report (Management Committee Bombala Exhibition Ground) 1/11/21 – 30/11/21

Income	Nil	Expenditure	
		5/11/21	Origin Energy \$471.74
			Electricity
Balance as at 31/10/21	\$54,750.85	5/11/21	Origin Energy \$4,309.24
			Electricity
Income	Nil	22/11/21	Murphy's Transport \$19.45
			Spare Fittings
Less Expenditure	\$4,910.43	22/11/21	Bombala Cycles CS \$110.00
Balance as at 30/11/21	\$49,840.42		Battery
			Total \$4,910.43
			Term Deposit \$14396.33

Treasurer's Report (Management Committee Bombala Exhibition Ground) 1/12/21 – 30/11/21

Income		Expenditure	
13/12/21	Bristle Brush \$456.00	23/12/21	Origin Energy \$100.12
	Total \$456.00		Gas
Balance as at 30/11/21	\$49,800.42	Total	\$100.12
Income	\$456.00		
Less Expenditure	\$100.12		
Balance as at 31/12/21	\$50,196.32	Term Deposit	\$14396.33

Treasurer's Report (Management Committee Bombala Exhibition Ground) 1/1/22 – 31/1/22

Income	Nil	Expenditure	
		10/11/22	Bombala Electrical \$152.35
			Repairs HWS Hall
Balance as at 31/12/21	\$50,196.30	Total	\$152.35
Income	Nil		
Expenditure	\$152.35		
Balance as at 31/1/22	\$50,043.95		
		Term Deposit	\$14396.33

7. Business Arising Treasurer's Report.

1. No GST received back from Council as yet.

Moved: by Treasurer: *Graham Hillyer* **Seconded:** *Bronwyn Podger* **Carried**

8. General Business

1. Concreting has been completed at the sheep yards.
2. More work to be done before the show.
3. Panels to be left on to stop anyone slipping over the edge.
4. Lighting is good.
5. Look into using some of the \$18000 from Blaze Aid for repairs.
6. Power points for glass fronted fridges
7. Replace stove with Kennedy money.
8. Neil will get a quote for the stove and send the invoice to the show committee
9. Show committee has purchased art wire for display.
10. Show committee has received grant money for permanent signage and banners for the show.
11. Permission for show committee to erect permanent sign for show on the grounds.
12. Sophie to approach the Council for further information on placement and erection of sign.

Moved: Richard Peadon

Seconded: Colin Ryan

Carried

13. Sophie requested the use of racks for the Lion's tent on show day.
14. Sophie is looking into the possibility of obtaining a grant or grants to replace the roof on the sheep pavilion and extending the roof out for shelter.
15. Replacement forks are required for the kitchen, Bronwyn to count and order more.
16. Neil to look into acquiring additional chairs for around \$11 or \$12 – the same as the hall chairs.

Moved: Bronwyn Podger

Seconded: Sophie Campbell

Carried

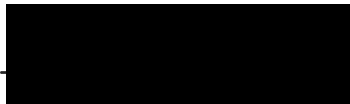
9. Date of next Meeting

The next meeting will be held at 7.30pm on 9th March, 2022 in the CWA Rooms.

10. Close of Meeting

There being no further business the meeting concluded at 8.45pm.

CHAIRPERSON



DATE 9th March, 2022

Minutes Bombala Exhibition Ground Section 355 Management Committee Meeting**Address:** CWA Room, Wellington Street, Bombala NSW 2632**Date:** 9th March, 2022**Time:** 7.35**Present:**

Position	Member (Name)	Present/Apology
Chair	Neil Hennessy	Present
Secretary	Anne Caldwell	Present
Treasurer	Graham Hillyer	Absent
Bookings Officer		
Committee Member	Clare Trevanion	Present
Committee Member	Richard Peadon	Present
Committee Member	Colin Ryan	Present
Committee Members	Bronwyn Podger	Absent
Committee Members	George Power	Absent
Committee Members	Michael Sullivan	Absent
Committee Members	Calli Kidman	Absent
Committee Members	Anita Walder	Present
Committee Members	Sophie Campbell	Present
Committee Members	Nadean White	Present

1 Opening of the Meeting

The Chair, Neil Hennessy opened the meeting at 7.35pm.

2 Apologies

An apology for the meeting was received by Neil Hennessy from Graham Hillyer and an apology was received from Colin Ryan from Michael Sullivan.

3. Adoption of Previous MinutesMinutes from the meeting held on 9th February, 2022 are confirmed as a true and accurate record of proceedings.**Moved:** Colin Ryan **Seconded:** Sophie Campbell **Carried****4. Business Arising from Previous Minutes**

1. Sophie spoke with Terry Perkins with regard to applying for funds for the shelter.
2. Has approached Mal Hurley for an initial quote.
3. Additional chairs were all sold.

Sophie Campbell **moved** a motion that if any purchase of equipment had been discussed and became available at a reasonable rate, the executive have permission to purchase. **Seconded:** Anita Walder **Carried**

4. Neil to continue looking into the purchase of stoves with fan forced oven which is easy for all to use and easy to clean.

5. Cost between \$15000 and \$16000 for two.

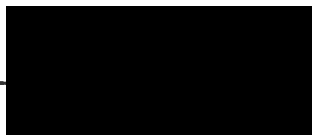
6. Painting – only one applicant turned up and applications close Friday.

Moved: Colin Ryan **Seconded:** Richard Peadon **Carried****5. Correspondence****In:** SRC Project Framework –Flowchart, Project Initiate, Funding Proposal, Community Engagement.**Out:** Nil**6. Treasurer's Report (Management Committee Bombala Exhibition Ground) 1/2/22 – 28/2/22**

10. Close of Meeting

There being no further business the meeting concluded at 8.45pm.

CHAIRPERSON _



DATE 13th April, 2022

Bredbo Hall Section 355 Management Committee



General Meeting

Held at the Bredbo Hall, Monaro Highway, Bredbo

On Wednesday, 23 March 2022

Commencing at 6.30pm

Present:

Position	Member (Name)	Present/Apology
Chair	Louise Bowerman	Present
Deputy Chairperson	Muriel Stockheim	Present
Secretary	Debra Menzies	Present
Treasurer	Michelle Henkel	Present
Bookings Officer	Louise Barron	Present

1 Opening of the Meeting

The Vice Chair, Muriel Stockheim , opened the meeting at 6:45pm.

2 Apologies

Nil

3 Adoption of Previous Minutes

Minutes of the meeting held on 29 Sept 2021 are confirmed as a true and accurate record of proceedings.

Moved: Louise Bowerman

Seconded: Louise Barron

4 Reading Reports

4.1 Chairperson

Nil

4.2 Secretary

Vice Chair (Muriel) had received 2 emails from Erin Donnelly and Teena Patterson regarding maintenance issues etc.

4.3 Treasurer

Current Bank Balance is \$6976.69

5 Business Arising from Previous Minutes

As we had received an email from the Chairperson (Karen Porter) advising that she was resigning as of now, so we then moved onto Other Business

6 Other Business

- 1) Louise Barron to follow up on mastering the door codes
- 2) As we had been advised that the previous chairperson had resigned, Louise Bowerman was nominated and accepted the role of Chairperson. Moved by Muriel Stockheim and everyone seconded. Louise Bowerman then took over the role as Chairperson. Louise was concerned about the long delays between meetings, it was decided for a start we will meet on a monthly basis until things are in a better position. Meetings will be held on the last Wednesday of the month commencing at 6.30pm at the Bredbo Hall. If not much to discuss, we can then do some cleaning or maintenance to the Hall.
- 3) Financial Delegations - Bank Accounts - Louise Bowerman and Michelle Henkel are to be the signatories on the bank account. Moved by Louise Barron that Louise Bowerman will sort out issues with the bank account.
- 4) Gmail Access - Passwords on the gmail account were changed at the meeting.
- 5) Muriel to follow up with Council re AGM requirements.
- 6) Photo maintenance and additions – Louise Bowerman will offer a couple of dates and those who can attend the working bee can. It was agreed that Louise could spend up to \$500 initially for copying of photos, frames, hooks etc.
- 7) Kitchen draught strip - Louise Barron to source and purchase – approx. \$25.
- 8) Safety Latch on supper room door – Michelle to check if Karen has already purchased this item, if not – we will purchase it as it has already been passed in previous minutes. Louise Bowerman will follow up on purchasing this item if required.
- 9) Mice – Louise Barron accepted to purchase baits, steel wool etc. Areas for these will be in the Hall, cupboards, under the stage and in the ceiling.
- 10) Cleaning – We will advertise in the Bulletin for a Community Working Bee to take place from 9am on Saturday May 7th. This is a Community Hall so we want the Community involved.
- 11) Kitchen Drawer Handle - Louise Barron to source.
- 12) Benchtop – Louise Bowerman is going to talk to Jarrad Keevers in regards to possibly replacing that part of the bench top that has been damaged or any other solution. In the meantime, Louise Barron to purchase a Heat mat.

- 13) Grants – Correspondence from Council - Muriel to follow up with Phoebe (Council Grants Contact) in regards to possibly getting a grant for Insulation in the ceiling. Muriel will also get a rough idea of cost involved. Louise Bowerman feels in regards to the storm water and the kitchen waste, we need to break it into 2 parts. Louise will follow up with Council into their “how to fix it” decision and maybe we could with Council supervision, fix it earlier rather than later. We can fund it if necessary. Louise suggested to everyone to keep a look out for grants. We will aim for the next Boco Rock Enhancement Fund Grant for a possible purchase of a Bredbo Hall Laptop.
- 14)(a)Solar - Deb to send a letter to Karen to ask for more information re the solar and what is the next move etc. Louise advised the Hall committee will not be putting any funding to this project as it was originally a closed agenda item. Also we need to be aware when it is installed to ensure there are not unsightly leads or conduit going from the toilet block to the Hall Power Box. (b) Damaged blind at the bottom - Louise Bowerman is going to try and repair. (c) Window doesn't close properly - suggested it could be the rope – Deb suggested using soap on the rope which may help. Louise Barron will follow up with this.

7 Items for Council action

The s355 Committee has rated the items requiring action and is referring the items for Council attention as below. The S355 recommend that Council staff place the urgent items onto the next Council agenda or their attention:

7.1 High Priorities:

7.1.1 **The external kitchen door and step needs work** - Thank you to Council - Completed

7.1.2 **Downpipes need connection to a water tank or a better place to drain**

Louise Bowerman feels in regards to the storm water and the kitchen waste, we need to break it into 2 parts. Louise will follow up with Council into their “how to fix it” decision and maybe we could with Council supervision, fix it earlier rather than later. We can fund it if necessary.

7.1.3 **Back door to supper room on Cosgrove Street needs to be looked at.**

Michelle to check if Karen has already purchased this item, if not – we will purchase it as it has already been passed in previous minutes. Louise Bowerman will follow up on purchasing this item if required.

7.1.4 **Internal Walls need repairing and gap filling between boards**

Louise Bowerman has spoken with Rein Peet from RFS, and they tried one scenario which didn't work, so are now sourcing more funding for another option. Louise will continue to follow up.

7.2 Low Priorities:

7.2.1 **Concertina doors need replacing**

Ongoing

7.2.2 **The Hall needs to be painted inside and out.**

Ongoing

7.2.3 The heat lamps need to be replaced.

Awaiting electrician to replace lamps, Louise Barron to manage – ongoing.

7.2.4. Solar panels to be placed on the hall or the toilet block roof.

Deb to send a letter to Karen to ask for more information re the solar and what is the next move etc. Louise advised the Hall committee will not be putting any funding to this project as it was originally a closed agenda item. Also we need to be aware when it is installed to ensure there are not unsightly leads or conduit going from the toilet block to the Hall Power Box.7.2.5 Hall Roof inspection and investigation on cost.

7.2.5. Hall Roof Inspection and Investigation on Cost

Completed - No longer required.

8 Date of next Meeting

The next meeting will be held at 6.30pm on 27 April 2022 at Bredbo Hall.

9 Close of Meeting

There being no further business the meeting concluded at 9.00 pm

CHAIRPERSON

DATE

(The minutes are to be signed and dated here by the Chairperson at the next meeting, certifying the above as a correct record.)



Minutes

Cemetery Advisory Committee Meeting

14 March 2022

**CEMETERY ADVISORY COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, MYACK STREET BERRIDALE**

ON MONDAY 14 MARCH 2022

MINUTES

Notes:

1.	OPENING OF THE MEETING.....	2
2.	APOLOGIES.....	2
3.	DECLARATIONS OF PECUNIARY INTERESTS/CONFLICT OF INTEREST.....	2
4.	ADOPTION OF MINUTES OF PREVIOUS MEETING	2
4.1	Cemetery Advisory Committee Meeting 30 November 2021.....	2
5.	BUSINESS ARISING.....	2
6.	ACTION SHEET	3
7.	CORRESPONDENCE.....	3
8.	GENERAL BUSINESS	3
10.1	Staff Update.....	4
10.2	Nomination of a Deputy Chair for Committee	7
10.3	Memorial Garden - Old Adaminaby	7
10.4	Information - Jindabyne Cemetery - Adjacent Development	7
10.5	Crematorium - New Cooma Cemetery.....	7
10.6	Agenda Items.....	7
10.7	Ways to improve Cemetery Profile	8
10.8	Bombala Representation.....	8
9.	MATTERS OF URGENCY.....	8
10.	NEXT MEETING.....	8

MINUTES OF THE CEMETERY ADVISORY COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON MONDAY 14 MARCH 2022

Page 2

**MINUTES OF THE CEMETERY ADVISORY COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, MYACK STREET BERRIDALE**

**ON MONDAY, 14 MARCH 2022
COMMENCING AT 10 AM**

PRESENT: Councillor, Louise Frolich
Michele Rogers, Co-Ordinator Public Health & Environment
Vickie Pollard
Christine Parkes
Debbie Schubert
Maureen Wallace (Polly)
Greta Jones
Noelene Whiting, Committee Secretary
Ria Hrasky, Committee Secretary
Belinda Cuzner, Committee Secretary – 10.20 AM

1. OPENING OF THE MEETING

The Chair opened the meeting at 10 AM

An introduction of committee members was undertaken.

2. APOLOGIES

Nil

3. DECLARATIONS OF PECUNIARY INTERESTS/CONFLICT OF INTEREST

Nil

4. ADOPTION OF MINUTES OF PREVIOUS MEETING

4.1 CEMETERY ADVISORY COMMITTEE MEETING 30 NOVEMBER 2021

RECOMMENDATION

THAT the minutes of the Cemetery Advisory Committee Meeting held on 30 November 2021 are confirmed as a true and accurate record of proceedings.

5. BUSINESS ARISING

Nil

MINUTES OF THE CEMETERY ADVISORY COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON MONDAY 14 MARCH 2022

Page 3

6. ACTION SHEET

Action	Status	Opened	Follow-up	Update
Jindabyne Gates	Alternative contractor to be contacted	Feb 2020	Greta Jones	Greta to contact original contractor
Christ Church	Rabbit warren work	March 2020	Noelene Whiting	\$11250 – CRIF Funding
Moonbah and Gegedzerick	Rabbits issues	March 2021	Noelene/Ria	To be included as above where possible
Round Plain MOU	With Management	Nov 2020	Michele Rogers	Agreement to be forwarded to Church for acceptance.
Report into feasibility of Crematorium at New Cooma Cemetery	To be Developed	March 2021	J Gargett	See recommendation in General Business
Marking Graves	Commence – policy, fee, documentation	June 2021	To be completed June 2022	Policy and Procedure to go to June meeting
Proposed New Cooma Cemetery	To be included in the Operational Plan	September 2021	John Gargett & Michele to provide information to Strategy	To be included in Op Plan for funding
Fees and Charges 2022/2023	The next update will be made in March 2022. Provide the committee with a copy of the fees and charges for their consideration.	September 2021	Michele Rogers	Completed

7. CORRESPONDENCE

Nil

8. GENERAL BUSINESS

MINUTES OF THE CEMETERY ADVISORY COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON MONDAY 14 MARCH 2022

Page 4

10.1 STAFF UPDATE

At the conclusion of 2021, Council approved the Committee's revised Charter (attached to the agenda) and also Policies which related to Headstones & Cemetery Monuments, Plaques in Council Cemeteries, and Application to Vary Council Policy. These have all been placed on the Webpage and Intranet.

Since then the staff have been working consistently with cemetery maintenance. Following large volumes of rain over the last few months we have had increased requirements to undertake mowing and maintenance at the cemeteries.

This has also included the removal of fallen and dangerous trees.

Cemetery Contractors

In December 2021 and then again in January 2022 Council was notified that two of the contractors who previously undertook the digging and some maintenance at our cemeteries notified staff that they were unable to continue doing these works. Expressions of interest and quotes for work have since been a focus to ensure the continued smooth running of the cemeteries.

Council is pleased to advise that arrangements are again in place without disruption to facilities.

Grants

Council has been successful in winning grant funding from the Crown Reserve Improvement Fund for works in two of our cemeteries.

- \$16707 - replace boundary fence and removal of dangerous trees at Old Adaminaby
- \$11250 – removal of rabbits and reinstate grounds at Christ Church Cemetery Cooma

Deeds of agreement have been accepted and returned and we await the funds to commence the works.

Grant Writing Course

Noelene Whiting attended a grant writing course recently and one of the main aspects our applications have not been successful is the Community Consultation and raising of the cemetery profile. This part of the application is heavily scrutinised by the assessors. To improve our chance of success with future applications consideration is being given how we can better consult with the community.

Cemetery Project Works

Old Adaminaby – tree removal and new fence – expected late April 2022.

Cathcart – fallen tree removed and dead wood removed.

Moonbah – signs ordered – “Funeral in Progress drive slowly”

- Parking at Moonbah has posed some problems recently and Ria in Conjunction with the Church is working on methods to alleviate the Problem.



Cooma – fallen tree limbs removed

- Discussions on
 - o New Niche Walls – old wall expected to be utilised within 12 months

MINUTES OF THE CEMETERY ADVISORY COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON MONDAY 14 MARCH 2022

Page 5

- Extension of Section 3 – to be reclaimed from high school, preparation to start for extension
- Carpark space – area which new sport hub was to create a carpark not happening, consideration of how we may be able to undertake this.

Adaminaby – following complaints of parking, an area has been considered. Funding sources required.

Nimmitabel – people driving up and parking at and around graves is a problem and a solution is still be worked out.

Bombala - the garden club in conjunction with Council staff have undertaken the planting of trees around the new carpark space

Support boards are being purchased for when the grave is dug to shore up the top edge – Cooma Steel are making a proto-type pair which can be left at the cemetery with the cover.

Work is still being done on the Policy and Procedures for dealing with unmarked graves. Suggestions of headstone/markers to be placed at the sights are:



The method of payment and implementation will be finalised as part of policy and procedure development.

Mapping

Council's GIS staff are moving forward with the mapping of cemeteries. Brendan has forwarded through a small draft for us to look at – this will be a big and arduous job as GIS currently only has one staff member.

Visit to Cemetery from Cemeteries & Crematoria

MINUTES OF THE CEMETERY ADVISORY COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON MONDAY 14 MARCH 2022

Page 6

Rebecca Scott from CCANSW visited some of our cemeteries recently. Her initial contact was because she had gone to Christ Church and was concerned that the grass and weeds were long. It was explained to Rebecca that the inmates look after this side of the cemetery for Council. Future works were associate with our recent grant approval was explained. Rebecca passed on her congratulations to Council on the general standard of maintenance of the cemeteries.

Email extract from Rebecca Scott:

Congratulations on the Crown Lands grant for maintenance!

I understand that headstones and graves need specialists involved to repair, and thank you for your honesty about additional funding being needed to be able to do that. I am sure you are aware of all of these options for funding but just in case these are the ones that I am aware of:

- If the cemetery is on Crown land you could apply for funding under the Crown Reserve Improvement Fund – <https://reservemanager.crownland.nsw.gov.au/funding/crif>.
- Local Land Services have various funding programs and extension services if related to weeds and pest animals, etc – www.lls.nsw.gov.au/regions/south-east
- Local members of parliament normally have access to various funding programs for specific local projects so it is worth checking with your local members to see if they have available funding.
- If the cemetery is heritage listed then Heritage NSW has an annual grants programs to assist with conservation of listed heritage items
– <https://www.heritage.nsw.gov.au/grants/>

I visited many cemeteries while I was in the area and was really impressed with the standard overall. As you know cemeteries in your LGA are varied and spread out and I did not get to them all in a day but the ones I did visit were wonderfully peaceful places.

Thanks

Bec Scott (*she/her*)

Senior Policy and Project Officer

Cemeteries & Crematoria NSW

Department of Planning and Environment

MINUTES OF THE CEMETERY ADVISORY COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON MONDAY 14 MARCH 2022

Page 7

10.2 NOMINATION OF A DEPUTY CHAIR FOR COMMITTEE

RECOMMENDATION

That Vickie Pollard undertake the position of Deputy Chair for a period of 12 months. Debbie Schubert was nominated to undertake the position following that 12 month period.

10.3 MEMORIAL GARDEN - OLD ADAMINABY

Suggestion for a memorial garden to be created at the Old Adaminaby cemetery so that memorial plaques can be placed there.

- Christine Parkes to investigate the possibility of the donation of locally acquired rock to create the border around the native bush

RECOMMENDATION

That Christine Parkes approaches contacts within Snowy Hydro in relation to acquiring rock from the local area.

10.4 INFORMATION - JINDABYNE CEMETERY - ADJACENT DEVELOPMENT

RECOMMENDATION

That when the Development Application is processed for the development adjacent to the Jindabyne Cemetery, a recommendation be put forward for a solid style fence be placed between the pathway and the cemetery to provide privacy of the cemetery and deter pedestrians from taking short cuts through the cemetery.

10.5 CREMATORIUM - NEW COOMA CEMETERY

A request was made in previous time by Allens Funerals for the sale of Council land at the new Cemetery so that he could construct a Crematorium for his business. It was determined by the committee that this would be a conflict of interest having a private business as part of the cemetery. M Rogers to discuss this matter with Mr Dodd at an upcoming meeting on cemetery matters.

RECOMMENDATION

That the Cemetery Advisory Committee does support the need for a crematorium in the region but does not support the use of Council Cemetery land for the construction of this or any future private enterprise on Cemetery land.

Moved V Pollard

2nd D Schubert

10.6 AGENDA ITEMS

RECOMMENDATION

That the items within the Agenda/Business paper be reduced to reflect the style of meeting held by the Cemetery Advisory Committee.

MINUTES OF THE CEMETERY ADVISORY COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON MONDAY 14 MARCH 2022

Page 8

10.7 WAYS TO IMPROVE CEMETERY PROFILE

Discussion held around ways to improve Cemetery Profile to assist with future grant applications.

Invite

- local garden clubs to do working bees
- Mens Shed
- Nursery
- Associations and Community groups
- Develop cemetery history trail on website
- Fact sheet pack - for local events
- Community working bee

10.8 BOMBALA REPRESENTATION

RECOMMENDATION

That an invitation be advertised to gain representation from the Bombala district to sit on the Cemetery Advisory Committee.

9. MATTERS OF URGENCY

10. NEXT MEETING

The next meeting is to be held in the Bombala Council Chambers on June 6, 2022 commencing at 10 AM

There being no further business the Chair declared the meeting closed at 12.08

CHAIRPERSON

The above minutes of the Cemetery Advisory Committee Meeting of Snowy Monaro Regional Council held on 14 March 2022 were confirmed by Committee at a duly convened meeting on at which meeting the signature hereon was subscribed.

EARLY SETTLERS HUT 355 COMMITTEE ANNUAL GENERAL MEETING

Minutes

Date : Sunday 27th March 2022, 2pm

Location: Delegate RTC meeting room

Present: Robin Guthrie (Chair), Marion Sheldrick, Kathy Jeffreys, Jayne Sellers, Chrissie Grobben, Doreen Standen, Sandra Walker, Penny Judge, Henry Sellers, John Judge

Apologies: Robynne Burchell

Previous Minutes: of AGM 20th November 2020 read and accepted.

Moved: S Walker / Seconded: M Sheldrick

CARRIED

Treasurers Report : July 1st 2020 to June 30th 2021

Balance July 2020 : \$2286.20

Income June 2021: \$524.90 Total \$2811.10

Expenditure : \$345.55

Balance working account July 2020 \$2465.55

Term deposit : \$8414.05

Moved : R Guthrie Seconded : K Jeffreys that the Treasurer's Report be received and accepted.

CARRIED

President's Report

Because of the restrictions due to the Covid Pandemic there were far fewer bus tours and only limited opportunities for meetings. It is hoped that this next year will see a return to regular visits to the hut.

The Committee was successful in applying for a grant to repair the old wagon through the Boco Rock Community Fund. This will entail both woodworking and metallurgy. There are other repairs that are needed for the hut which with the lifting of Covid restrictions and improvement in the weather can be undertaken.

We are saddened to farewell Henry and Jayne Sellers who will be moving to Sydney. Jayne has served as Secretary for over 30 years ever since the restoration project for the hut was begun in the bicentenary year 1988 and is one of the inaugural committee members.

We are always seeking ideas to bring more volunteers to our small hardworking team, Jayne and Henry will leave very large shoes to fill.

Presidents report accepted by acclamation.

EARLY SETTLERS' HUT COMMITTEE AGM

27 MARCH 2022

Bank Account Signatories:

Moved: Sandra Walker / Seconded: Kathy Jeffreys that Robin Guthrie and Doreen Standen continue as Bank Account Signatories and that Jayne Sellers be removed as a signatory.

CARRIED

ELECTION OF OFFICE BEARERS

The Chairperson declared all positions vacant and called for nominations

Moved: Sandra Waker / Seconded: Kathy Jeffreys that the following people be elected to the following positions

Chairperson/ Treasurer: Robin Guthrie

Hon Secretary: Penelope Judge

Committee: All present plus apologies.

Meeting closed: 2.30pm

Chairperson

Date:

**MINUTES OF THE ANNUAL GENERAL MEETING OF THE DELEGATE SPORTSGROUND
COMMITTEE HELD AT THE DELEGATE SPORTSGROUND ON SUNDAY, 3 APRIL 2022,
COMMENCING AT 10.10AM**

PRESENT

Nerida Manning (Chair), Merilyn Matthews, Jan Ingram, Gail and Max Smallman, Laurie Reed, Russell Buckman, Ian Sellers, John Guthrie, Robin Guthrie and Damien Ventry (at 10.30am)

APOLOGIES

Moved: Gail Smallman /Seconded: Max Smallman that apologies submitted on behalf of Doug Cameron be received and accepted. CARRIED

CONFIRMATION OF PREVIOUS MINUTES

Moved: Merilyn Matthews / Seconded: Gail Smallman that the Minutes of the Annual General Meeting held on 22 November 2020 be confirmed as a true and accurate record of such meeting. CARRIED

Business Arising

The moving of the bank account from Westpac to NAB was commenced some time ago and is still to be finalized.

PRESIDENT'S REPORT

Due to Covid 19 the scheduled 2021 meetings did not occur. Consequently it is 18 months since we last had a meeting.

During this period much has happened at the Sportsground.

- The new cattle pavilion, yards and loading ramp have been completed.
- The extension to the shed beside the kiosk with the addition of a covered deck has been finished.
- The upgrade to the supper room has been completed and painting finalized.
- A new dishwasher is to be installed in the kiosk and a new deep fryer has been purchased.

I am sure there has been more done behind the scenes which I may have forgotten to mention.

The facilities at the ground are a credit to the committees involved. I have spent the last three months going to events at other showgrounds around NSW and can happily say that we are the envy of many showground committees. From our catering areas, toilets, yards, football field, cross country course and horse arenas you have travel a long way to find a matching facility.

In the last two years the following events/functions have been held:-

- Two annual campdrafts.
- 2 Team Sorting Events.
- The Annual Delegate Show.
- Pony Chub rallies and gymkhanas
- Football matches (Rugby League)
- Hall and Super Room has been used for funerals and parties and the kiosk area hired out for a party.

Again, I have probably missed a few achievements and events that Robin may be able to add to.

AGM DELEGATE SPORTSGROUND COMMITTEE**3 APRIL 2022**

The only setback is that our Caretaker has resigned. Kenny finished up in September. I have had a talk with him and he voiced his reasons for not wanting to continue in the role.

I would like to congratulate Kenny on a job well done over the past few years. While Kenny was looking after things the showground never looked better. His services will be missed and he was happy to pitch in with fencing or painting of posts or whatever you asked him to do.

I hope we can continue with the fantastic job the committee is doing with running and improving the grounds.

Moved: Nerida Manning / Seconded: Gail Smallman that the President's report be received and accepted.

CARRIED

TREASURER'S REPORT:-

The Treasurer's report as at 30 June 2021 showed a credit balance of \$19,938.09. Some events were not held this financial year due to Covid 19 which resulted in income from ground hire being less. The maintenance grant was received from Council.

Again, one of the largest expenses is electricity.

Moved: Merilyn Matthews / Seconded: Nerida Manning that the Treasurer's Report be received and accepted.

CARRIED

ELECTION OF OFFICE BEARERS:-

All positions were declared vacant and nominations called for.

Moved: Jan Ingram / Seconded: John Guthrie that the following people be re-elected to the following positions.

<u>President:</u>	Nerida Manning
<u>Secretary:</u>	Robin Guthrie
<u>Treasurer:</u>	Merilyn Matthews
<u>Caretaker:</u>	Vacant
<u>Keys Officer:</u>	Sharon Buckman
<u>Booking Officer:</u>	Robin Guthrie or Nerida Manning
<u>Committee:</u>	All present plus apologies and power to add.

CARRIED

FEES AND CHARGES:-

Discussion occurred on the fees and charges and it was decided that Council be requested to charge the following fees for the 2022/23 financial year. The Committee wished the fees to be amended to reflect the cost of utilities and for ease of book-keeping when claiming the GST.

AGM DELEGATE SPORTSGROUND COMMITTEE**3 APRIL 2022**

Facility	Year 21/22 Fee (Incl GST)	Requested Fees for 22/23 (Incl GST)	Unit	Statutory	GST
All facilities, including grounds	287.50	330.00	per day	N	Y
Chairs (Breakage at cost to replace)	1.00	1.10	each	N	Y
Crockery (Breakages at cost to replace)	69.00	77.00		N	Y
Cutlery	69.00	77.00		N	Y
Hire of Yards – Annual Fee	576.00	583.00	annual fee	N	Y
Kiosk	115.50	121.00	full day	N	Y
Kiosk	57.50	66.00	half day	N	Y
Pony Club Rental	115.00	121.00	annual	N	Y
Removal of Garbage by Caretaker	138.00	143.00		N	Y
Stools	1.00	1.10	each	N	Y
Trestles	4.00	4.40	each	N	Y
Urn Rental	6.00	6.60		N	Y
Use of Grounds Only - per day	34.50	44.00	per day	N	Y
Kitchen/Supper Room/Hall and Conveniences	230.00	242.00	per day	N	Y
Hall, Convenience & Kiosk	138.00	143.00	per day	N	Y
Supper Room/Hall & Conveniences	138.00	110.00	per day	N	Y
Kitchen/Supper Room and Conveniences	138.00	143.00	per day	N	Y

CLOSURE: 11.50 am.

President:

Secretary: Date:

**MINUTES OF THE GENERAL MEETING OF THE DELEGATE SPORTSGROUND
COMMITTEE HELD AT THE DELEGATE SPORTSGROUND ON SUNDAY, 3 APRIL 2022,
COMMENCING AT 11.51AM**

PRESENT

Nerida Manning (Chair), Merilyn Matthews, Jan Ingram, Gail and Max Smallman, Laurie Reed, Russell Buckman, Ian Sellers, John Guthrie, Robin Guthrie and Damien Ventry

APOLOGIES

Moved: Gail Smallman /Seconded: Max Smallman that apologies submitted on behalf of Doug Cameron be received and accepted. CARRIED

CONFIRMATION OF PREVIOUS MINUTES

Moved: Merilyn Matthews / Seconded: Gail Smallman that the Minutes of the General Meeting held on 22 November 2020 be confirmed as a true and accurate record of such meeting. CARRIED

Business Arising

- Pumps are now working. There are still a couple of problems with the irrigation system, Russell is speaking to Peter Abramowski re these.
- If other people want to use the irrigation system it would be best to contact Russell first who is happy to show people what to do.
- Water is still leaking in the kiosk from the hand basin. John Guthrie to approach Jack Downey re repairs.
- Screen is still to be constructed in front of amenities block. Robin to approach Glen Stokes. Screen to be constructed of perforated colorbond. Both ends to be closed in with gap to be left for access in front of disabled toilet. Also bench to be constructed along area that is closed in.
- Nerida will investigate what portable ramps are available.
- Hole in fence is to be widened and gate installed.
- Priority for Grants Wish List:-
 - Installation of solar panels on pavilion and upgrade to electricity to kiosk.
 - Upgrade to toilets in main pavilion and upgrade of main hall.
 - Purchase of tractor and slasher.
 - Upgrade to stables.
 - Construction of awning on south side of kiosk.

TREASURER'S REPORT:-

The Treasurer's Report as at 28 February showed a credit balance of \$16,151.89 with an unrepresented cheque, number 300262 for \$295.00. Since the last bank statement four cheques have been paid, totaling \$303.30, leaving a balance of \$15,553.59 as at the date of the meeting.

Moved: Merilyn Matthews / Seconded: Nerida Manning that the Treasurer's Report be received and accepted. CARRIED

CORRESPONDENCE

In:

Local Land Services: Request for Return of Stock to 30 June 2021

DELEGATE SPORTSGROUND COMMITTEE

3 APRIL 2022

Snowy Monaro Regional Council: Acknowledgement of receipt of financial statements for the 2020/21 financial year.

Snowy Monaro Regional Council: Allocation of Street Stall Date.

Out:

- Snowy Monaro Regional Council: Request for Street Stall allocation
- Local Land Services: Return of stock to 30 June 2021.

GENERAL BUSINESS

Caretaker:-

John Guthrie will speak to Rick Kennedy re this position.

It was also suggested that the Committee have a number of working bees to assist the Caretaker in their role.

Mowing of Grounds:-

Due to the extremely wet conditions and then phenomenal grass growth this season, it has been very difficult to mow the grounds adequately when required. The cross country course and back paddock were eventually cut by Biz's Contracting Services from Bombala and the grass was baled by Andrew Reed. Terry Perkins from Council had also assisted with Council equipment and staff to keep the area around the pavilion, between the pavilion and cattle pavilion and the top of the football field under control. Russell has mown around the pavilion and the ring on a number of occasions using the Sportsground mower.

Porch at Front of Pavilion:-

Russell advised that this needed to be fixed. Robin to speak to Alan Green or Glen Stokes re repair.

Supper Room:-

As the Supper Room has been renovated and freshly painted, there is to be no cooking in the Supper Room from now on.

Votes of Thanks:-

A vote of thanks was moved to Karen Cash for her assistance with writing the grant for the Supper Room Upgrade and Digby Walcott for his organization and great work done in the supper room.

Ring:-

This year the ring has been limed and double seeded with a super spreader so this should help to create a better coverage.

Russell felt that there still needed to be a better mix of grass sown and suggested couch and red fescue which are more prostate grasses than the rye this is generally used. He advised that there was still some concern from some show jumpers. Nerida advised that she had been told that couch could cause lumps when it is ploughed.

DELEGATE SPORTSGROUND COMMITTEE

3 APRIL 2022

Nerida read out a number of letters that had been written by competitors using the ring on Show Day which stated that they thought the ring was in good condition.

As Russell pointed out, if that was the case, it had taken him at least three months to get it that way and it had been an exceptionally wet year. He really needed some help from others to get the ring to a suitable standard for show jumping. A working bee needed to be held monthly from September onwards. Under the agreement made with Council allowing the Campdraft to plough the ground they were also required to ensure that there was a decent grass cover before the Show took over to prepare the grounds for Show Day. The Team Penning also needed to be asked to remove their yards and rehabilitate the grass as soon as possible after their event.

It was suggested that the Committee inspect the grounds when the working bees are being held and issues discussed at that time.

Promotion of Facility:-

Ian suggested that Council be encouraged to promote the facility. Perhaps this could be done via the Visitor Information Centres.

Street Stall:-

Committee's date is 13 May. Gail will speak to Normie Wilton re load of wood.

Closure: 12.45pm.

President:

Secretary: Date:

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9.2.1 DRAFT FUNDING SUPPORT FOR EVENTS POLICY

Record No: I22/276

OFFICER'S RECOMMENDATION

That Council adopt the attached amended 'Funding Support for Events Policy' incorporating the track changes highlighted in the document.

ISSUES

At Council's April 2022 meeting, the Council considered a draft 'Major Events Funding Policy'. Council did not make a resolution at the meeting so the decision on the Policy lapsed.

The draft Policy has subsequently been discussed with Councillors at their briefing session on 12 May 2022.

Changes were made to the draft Policy to align it with Councillor objectives based on their collective discussion. Changes have been shown in red in the attached Policy.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Asset Management	Low	Low	Yes
Economic Activity SJ	Low	Low	Yes
Financial Sustainability	Low	Low	Yes
Reputation and Image	Medium	Low	Yes

The risks inherent in the recommendations of this report primarily concern Council's reputation and image. This is both in respect to Council providing and being seen to provide support for major events taking place in the region, including the return of events post COVID-19 impacts and attracting new events, as well as Council having transparent processes in giving out public money or providing in-kind support through fee waivers. The attached Draft Policy provides a framework which addresses both these areas of potential risk.

FINANCIAL IMPACTS

This program relies on a funding pool in Council's Economic Development budget which is set at the beginning of each financial year and once (if) fully expended it is anticipated it would not be renewed with further funds until the following financial year.

RESPONSIBLE OFFICER: Coordinator Economic Development

OPTIONS CONSIDERED

The Councillor briefing session on 12 May 2022 provided an opportunity for options to be discussed. Councillors indicated that the Policy should not just apply to major events but to local events as well. The policy has been amended to incorporate this general direction.

IMPLEMENTATION PLANS

Whilst the Draft Policy outlines the framework and basic decision making process and requirements for event funding support, an administrative procedure and application form will need to be prepared by employees to implement the policy.

These will be developed if Council agrees with the Draft Policy.

Essentially the goal of the procedure, as with the Draft Policy, is to ensure transparency, fairness and consistency. These are the key elements that arise from Section 356 of *the Local Government Act 1993* and the Independent Commission Against Corruption Document 'Sponsorship in the Public Sector' (May 2006).

EXISTING POLICY/DECISIONS

The motion to the April council meeting lapsed for want of a seconder so there was no resolution from this meeting.

ATTACHMENTS

1. Draft Funding Support for Events Policy

(Draft) Policy



Title of Policy	SMRC Funding Support for Events Policy		
Responsible Department	Economic Development	Document Register ID	250.[document year].[document number].[document part]
Policy Owner	Coordinator Economic Development	Review Date	Date [document date1] (Every 2 years from adoption date)
Date of Council Meeting	21 April 2022	Resolution Number	Number [checklist 25002 11 DD LAST VALUE]
Legislation, Australian Standards, Code of Practice	Section 356 of the Local Government Act 1993 SMRC Code of Conduct SMRC Operational Plan		
Aim	To provide a decision making framework and process for Council's financial support of major events in the region		

1 General purpose and background

Every year there are many events that are held within the Snowy Monaro LGA. They range in size from small local or neighbourhood level events to others of regional, state or even national significance. Generally the cost of holding an event increases with its size and significance.

Many events of all sizes request funding support from Council. The larger an event and the more visitors from outside the Snowy Monaro it attracts, the greater positive impact it will have on economic and business activity in the region.

Smaller local events can apply to the Council's annual donations and sponsorship program for funding support. Larger events can apply to this program as well, however their larger size means the amount they request is typically larger also. Particularly in the case of ~~for~~ larger events, if supported under the donations and sponsorships program, they would draw down heavily upon the total funding pool available, reducing the amount available for more locally oriented events and projects which usually have smaller costs. In addition, a decision once a year on funding support is not practical for support of manyest-large events, which occur throughout the year and require certainty of funding well before the event actually takes place. For some large events, the Snowy Monaro LGA is also competing with other LGAs to attract the event and the economic benefits they provide. Event organisers will not wait for annual decision making moments to come around before making a decision on whether or not to commit to a particular region. They typically require decisions regarding potential support in a much shorter time period.

It is intended that this policy will outline Councils approach and decision making framework towards financial support of any potential event, particularly larger events. The financial support is sourced from the Tourism budget using funding previously allocated to support Tourism Snowy Mountains.

2 Determining eligibility for funding support

Whilst this policy applies equally to all parts of the LGA, it is not the intention of this fund to be used to support available for every event. Its focus is on support for larger and more significant events, as well as certain smaller local events that are important for the local community, regardless of where they may be held in the region. This means that not every event will be eligible for funding support under this policy. To determine which events are eligible for funding, an event will first need to meet the following requirements:

- (a) It must be a publicly accessible event: This means that the event must be open for any member of the public to attend the event, albeit that an attendee may need to satisfy a pre-requisite to attend, such as having a ticket or certain level of fitness, or the event may be primarily aimed at a certain sector of the community, such as a weeds conference. However events which are by private invitation only, other than competitive events such as a triathlon or bike race where the public can spectate, are not eligible for funding support under this policy.
- (b) The event must not actively promote or support excessive consumption of alcohol, or promote gambling or tobacco products, or products it would be inappropriate for the Council as a public agency to associate itself with.
- (c) The event must not be for the primary purpose of making a political or religious statement or proclamation, or for vilifying certain sections of the community.
- (d) The event must be undertaken in a child safe and covid safe manner as appropriate for that particular event.

If an event meets these four basic standards, it is eligible for potential funding support under this policy. The maximum level of potential funding available depends on whether the event is classified as a major event or a local event. To be considered a major event, it must also meet an economic impact standard to be eligible for major event funding amounts.

Council will estimate the economic impact of the event using the 'Event Impact Calculator' tool in Council's online .id economic profile which it subscribes to annually. This is essentially an economic modelling tool based on the attributes of Snowy Monaro's economic profile, and specifically designed to model the potential economic impact of events using an input/output table. This is a commonly used tool for modelling economic impact. The tool is only available for use internally by staff, but a copy of the modelling for each event will be provided in the relevant Council report. A sample of the tool and how it will appear in reports is shown below.

SNOWY MONARO REGIONAL COUNCIL

SMRC – [proposal]

Event name (optional)

Event Type: Arts and Heritage Local

Event Range: Local

Event start date:

Event duration (days)

Attendance per day

Average daily spend (\$)

Event total spend (\$)

The proposed event is planned to run for 1 day. It is an event of Local significance and is estimated to attract 1000 visitors during the day, with an average spend per person per day of \$200. This equals a total visitor spend of \$200,000 attributed to this event. Assuming the event will be held in Snowy Monaro Regional Council area, it is calculated to have the following potential impact:

Event Impact Summary				export
Snowy Monaro Regional Council area - Modelling the effect of \$200,000 from an Arts and Heritage event with Local significance				
	Output (\$)	Value-added (\$)	Local Jobs (annual jobs)	
Direct impact	182,000	82,587	2.9	
Industrial impact	33,615	13,885	0.1	
Consumption impact	14,568	4,751	0.0	
Total impact on Snowy Monaro Regional Council area economy	230,183	101,223	3	
Source: National Institute of Economic and Industry Research (NIEIR) ©2021. Compiled and presented in economy.id by .id (informed decisions).				

Once information about a potential event is received, Council's Economic Development unit will model the impacts of the event using the 'Event Impact Calculator'. If the event has a **total value added impact** on the Snowy Monaro economy of **at least \$100,000** as modelled in the tool, it will be considered eligible for potential **major event** funding under this policy, provided it has also met the basic criteria outlined in (a) to (d) above.

3 How much financial support will Council provide?

The Council will provide up to \$5000 in financial support for eligible **major** events. In determining the amount of funding to be provided **for major events**, the Council will consider the following factors:

- The amount of funding required to cover Council's normal Fees and Charges for the event
- Alignment with Council's relevant tourism and events and/or economic development strategies, and Community Strategic Plan
- Whether the event is commercial in nature or organised by a volunteer or not-for-profit group or agency
- The capacity of the event to attract visitors from outside the LGA and generate potential for overnight stays
- Any marketing strategies for the event, particularly outside the LGA
- The significance of the event for the local community
- The proportion of the total funding required for the event that is being sought from Council

- (h) The amount of funding remaining in the funding pool for that year at the time of determination of the application
- (i) How many events have applied for funding consideration so far that year
- (j) The reason funding is being sought from Council for the event
- (k) The particular circumstances of the event

The event organiser will be required to submit an application form for funding support which will provide an opportunity to address these factors.

Council also has discretion to provide funding of more than \$5000 to major events in special or unique circumstances, such as where the value added impact of the event is modelled at over \$500,000, or where the event is of such unique significance (as determined by Council) that it warrants further funding. To be clear, just because an event might meet this additional criteria, it is not automatically entitled to funding amounts above \$5000. The amount of funding support provided remains at the discretion of Council following consideration of the above factors.

Council will provide up to \$1000 of funding support for eligible local events, up to a maximum of \$15,000 a year for all local events (provided there is sufficient funding in the pool). Local events can also apply to the annual Donations and Sponsorships Program as an alternative funding or additional funding source.

- (a) The amount of funding required to cover Council's normal Fees and Charges for the event
- (b) Alignment with Council's relevant tourism and events and/or economic development strategies, and Community Strategic Plan
- (c) The significance of the event for the local community
- (d) The proportion of the total funding required for the event that is being sought from Council
- (e) The amount of funding remaining in the funding pool for that year at the time of determination of the application
- (f) How many events have applied for funding consideration so far that year
- (g) The reason funding is being sought from Council for the event
- (h) The particular circumstances of the event

From time to time Council may receive grant funding which it can distribute among the community for the purpose of event support funding. Where grants are received from time to time Council may have the opportunity to increase the total funding pool and/or maximum funding available per event depending on the specific requirements of each grant. In these circumstances Council may distribute the grant funds at whatever levels and purpose are consistent with and/or permitted by the conditions of the grant, despite the maximum amounts of funding support otherwise specified in this policy, provided that the relevant factors listed for consideration in determining funding amounts are still considered.

Retrospective funding may be provided for events occurring in the first quarter of each financial year (generally a low time for ~~major~~ events) on the basis that there may not have been sufficient time for Council to consider their funding request during that financial year before the event is scheduled to occur.

The decision to provide funding and the amount will be determined at a Council meeting, upon a report being provided by Council's Economic Development unit addressing the eligibility factors in Part 2 and factors (a) to (k) for major events or (a) to (h) for local events in Part 3 above and recommending a funding amount.

3.1 Special considerations during the 2021-22 financial year

This fund has first been made available during the 2021-22 financial year. During the two years prior, events have been significantly disrupted first by the Black summer bushfires and then the subsequent two years of Covid-19 restrictions and lockdowns. In the 2021-22 financial year, health restrictions have gradually been eased and events are returning. Due to these unique circumstances surrounding this particular financial year, Council may consider supporting events from this fund which don't strictly meet the eligibility criteria, on a case by case basis. The opportunity for this special consideration will cease at the end of the 2021-22 financial year. During the final quarter of the 2021-22 financial year, the Council may also provide funding for particular events retrospectively, at its complete discretion, provided it has considered the factors listed in (a) to (k) or (a) to (h) as relevant above.

3.2 Recurring funding

Funding will not be made available under this Policy for recurring funding beyond the financial year the funding is awarded in. This means that where an event applying for funding may intend to return the following or other subsequent years, they would need to apply during that subsequent financial year for further funding under this Policy. The reason for this is because Council is required to review and adopt its budget annually and this may include changes to the amount of money available in the fund from year to year.

4 Public notification

Council will promote awareness of the fund throughout the community and in particular through the Tourism and Events unit, its website and social media platforms. Most if not all major event organisers and many local event organisers make contact with the Tourism and Events team during the course of organising their event. Potentially eligible event organisers will be informed of the possibility of applying to Council for funding support under this policy. In making an application (using the Council's application form), event organisers will be asked to supply particular details of the event to assist in the economic impact modelling and consideration of factors (a) to (k) or (a) to (h) in Part 3 of this Policy. These details will be reviewed by the Economic Development department and compared with other available data to ensure they are realistic.

To ensure maximum flexibility in use of the fund, ~~and in consideration of the fact that many smaller events will not be eligible~~, it is not intended to advertise applications to 'rounds' of funding at certain pre-set intervals throughout the year. This would defeat the purpose of the fund to provide quicker answers at any time of the year to potential event organisers. Some state and federal grants also operate in this manner, with funding available until such time as the funding pool is depleted, rather than through 'rounds' which have opening and closing windows in which to apply.

The Council must also provide public notification of its intention to fund an event as per Section 356 of the *Local Government Act 1993*, which reads as follows:

356 Can a council financially assist others?

- (1) *A council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.*
- (2) *A proposed recipient who acts for private gain is not ineligible to be granted financial assistance but must not receive any benefit under this section until at least 28 days' public notice of the council's proposal to pass the necessary resolution has been given.*
- (3) *However, public notice is not required if—*
 - (a) the financial assistance is part of a specific program, and*
 - (b) the program's details have been included in the council's draft operational plan for the year in which the financial assistance is proposed to be given, and*
 - (c) the program's proposed budget for that year does not exceed 5 per cent of the council's proposed income from the ordinary rates levied for that year, and*
 - (d) the program applies uniformly to all persons within the council's area or to a significant group of persons within the area.*
- (4) *Public notice is also not required if the financial assistance is part of a program of graffiti removal work.*

During the 2021-22 financial year, the Council will be required to give 28 days notice of those events eligible under the fund that it intends to support. The earlier provisions of this Policy permitting retrospective funding for the current financial year will assist in facilitating this process. In future years the program will be included in the draft operational plan. It will also be well below 5% of the income from rates each year and will apply uniformly throughout the region, though only to those events which meet the criteria of this policy.

The other requirements of this policy regarding funding only being allocated to events within the current financial year do not apply to cases where the 28 days notice period under Section 356 commenced in one financial year but was completed the following financial year. However due to the crossover of financial years, it may not be possible for Council to declare an intention to support an event at its June meeting if it would mean the 28 day notice period will then extend significantly into July, and beyond the time when Council's expenditure allocations in the budget rollover to the new financial year.

5 Payment of funds

Once Council decides to financially support an event, the Economic Development Department will contact the event organiser and organise a purchase order and subsequent invoice, to be paid via Council's normal accounting processes and procedures. Council will also confirm its funding support for the event and the amount it will pay, including any conditions of payment, in writing prior to the event following its decision on funding support.

5.1 Timing of payment

Council will provide payment in one of two ways:

- 50% prior to the event and 50% following the completion of the event; or
- 100% following the completion of the event

The funding recipient will be required to inform Council of its preference for payment in its application for funding support.

5.2 Conditions of funding support

The successful funding recipient will be required to comply with any conditions of funding support that Council supplies in writing as part of its agreement to provide funding. Such conditions will include:

- A requirement that the event organiser acknowledge Council's support in promotional material for the event and visibly on the day at the location of the event for the duration of the event;
- A provision that no payments will be made until all applicable regulatory or other required approvals for the event (as and if required) have been granted and provided to Council's Tourism and Events unit. Other approvals may include a facility booking, public liability insurance, event waste management arrangements, marketing plan, other agency approvals and a risk assessment.
Note: The list of required approvals can be obtained by submitting a 'Notice of Intention to Hold an Event' (NOIE) form to the Tourism and Events unit at the beginning of organising the event.
- A requirement to submit a post event evaluation providing details of how the event went compared to its pre-event predictions.

Other conditions of funding support will be specified in the agreement letter as required.

6 Register of events approved for funding

The Economic Development Department will maintain a register of events approved for funding under this policy and the funding amount, and other relevant details of the funding process and event. The register will be made publicly available upon request.

SNOWY MONARO REGIONAL COUNCIL

SMRC – [proposal]

Documentation

List the name and document reference number of any other document referred to in this document, including any related policies and procedures

250.2016.#.1 Name of Document here

250.2016.#.1 Name of Document here

Variation

Council reserves the right to review, vary or revoke this policy and should be reviewed periodically to ensure it is relevant and appropriate.

9.2.2 SNOWY MOUNTAINS SPECIAL ACTIVATION PRECINCT MASTERPLAN

Record No: I22/277

OFFICER'S RECOMMENDATION

That Council

- A. Acknowledge the depth of work undertaken, since late 2018, by the Department of Planning and Environment (DPIE) to develop the Snowy Mountains Special Activation Precinct (SAP) including draft Masterplan and business case for government investment
- B. Acknowledge the working partnership developed between DPIE and Council built through regular consultation with Council employees and through many Councillor update briefings
- C. Acknowledges the extensive consultation with community and key stakeholders including but not limited to face to face workshops and Enquiry by Design sessions, Community Advisory Group consultation, meetings with landholders and special interest groups, public exhibition of the draft masterplan and background supporting documents, public space consultation, and specific specialist meetings with key community representatives and stakeholders by a variety of consultants in the process of preparing their specialist reports
- D. Notes that further consultation with the community and key stakeholders will continue, as the Delivery Plan and Development Control Plan(s) are developed in coming months
- E. Continue to support the process undertaken to date by DPIE in the development of this highly significant project for the future of the Snowy Monaro region

ISSUES

Council has received the attached letter from the Department of Planning and Environment (DPIE) requesting Council's support for the process undertaken to date in the development of the Snowy Mountains Special Activation Precinct (SAP) Masterplan and legislative amendments.

The process for the development of the Masterplan for the SAP began in November 2018. It was initially based around the development of a 'Go Jindabyne' Masterplan and later morphed into the SAP. The project commenced with full endorsement from the previous Council, who also passed a resolution inviting the state government to come to the area and commence the project. Over the past 3.5 years, the level of community consultation and research conducted by the DPIE in conjunction with the Department of Regional NSW has been extensive, varied and indepth.

During the public exhibition period for the draft Masterplan, more than 2000 individual submissions were received, along with comments and interactions across a variety of platforms. Close to 30 detailed background research papers were prepared covering a variety of issues and in some cases providing information that will be of enduring value to Council and the community.

The two most fundamental goals of the SAP relate to the further economic development of the region and the protection of the unique environment around Jindabyne and in Kosciuszko National Park. Finding a way in which both these fundamental goals can operate, in unison in the context of growing year round tourism, has been a key challenge for the SAP to address.

For a project as broad and as complicated as the SAP, as it evolves a line must be drawn at some point under the feedback received to date so that decisions can be finalised on a way forward. The state government have now reached that point and is seeking Council's support of the process undertaken to date. The government has always been clear from the beginning of the project that

it wanted this piece of work completed within the current term of the state government, so as to prevent the complications and delays that may result if there is a change in government policy or approach after an election. To meet their project timelines the government is working towards a final decision on the Snowy SAP by mid-2022. To assist the project in its path through government decisions and processes, the support of Council for the process undertaken to date is now sought.

It is recommended the Council provide this support.

RISK ASSESSMENT

The SAP Masterplan is a complex project with many facets to the possible risks. There are risks for Council inherent in both proceeding and not proceeding with the project. In terms of the specific request from the Department to support the process undertaken to date, the risks of supporting or not providing support are summarised in the following tables:

Risk in providing support	Comment
Sectors of the community who want more consultation on the SAP will likely feel unsupported by Council	<p>There are some community members who want further consultation ie. meetings or further public exhibition of proposed amendments to the Snowy River LEP.</p> <p>The public exhibition of the draft Masterplan was during winter 2021 which until lockdowns took effect was a very busy time in Jindabyne. Parts of the community wanted the exhibition period extended significantly but this was not supported by the Department as the draft Masterplan was already extended and on exhibition for eight weeks.</p>
There may be impacts beyond the SAP boundaries which may fall on Council to address and indepth investigation of these impacts and costs has not been undertaken	<p>The SAP is forecast to generate substantial change within its boundaries, however this change may also spill over into areas outside the SAP, with both positive and negative potential impacts. Whilst these issues were raised with the SAP team during the masterplan development, including by Councillors, the SAP team have investigated issues indepth only within the investigation area boundaries, not the wider Snowy Monaro.</p>
Council does not yet fully understand the precise nature of the impact of the SAP on Council's operations and budget	<p>A population increase of 4000 residents is forecast in the SAP and an annual increase in visitation of 650,000 (almost double 2019 levels). In addition there will be new Council assets and improvements to existing Council assets as part of the SAP. There are opportunities for increased revenue to Council</p>

	as well as increased costs from these factors.
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Risk in not providing support	Comment
The state may decide not to commit to the project	The state government has been clear that it is not its desire to proceed with the project without the support of Council. It has sought the views of Council throughout the project and whilst there are issues that Council wishes to see addressed, the Council has been consistent in its fundamental underlying support for the SAP to this point.
Given forecast changes to the winter season associated with climate change, the region cannot afford to miss the opportunity for year-round visitation growth provided by the SAP	The climate change studies undertaken as part of the SAP suggest that the region has approximately 20 years left before the winter season will begin to be significantly impacted by climate change. During this time the region must prepare by adapting its visitor economy to year-round. The SAP is the best opportunity for the region to achieve this goal in cooperation with all major stakeholders and the state government.
There could be serious reputational damage to the Council within the state government	The previous Council passed a resolution inviting the state government to commence the Go Jindabyne project. If this Council were to withdraw its support for the project at this late stage it risks serious reputational damage within the state government which may then have implications for other dealings, funding and projects with the Council and state.
Not providing support now may result in delays to the project or significant changes to its scope, particularly if delays push its completion past the next state election	The Department of Regional NSW has been clear that the project has the support of the current state government but needs to be completed and locked in with funding before the next state election (March 2023) as there is no guarantee the next government will be as supportive, particularly if there is a change in government.

On balance the risks of not supporting the SAP process to date at this stage are considered to outweigh the risks of providing support, even though there may be elements of the process to date that the Council would like to have seen undertaken differently or within a wider scope.

FINANCIAL IMPACTS

There are no immediate financial impacts for the Council in determining to provide support for the SAP process undertaken to date, as requested by the state.

The financial impacts associated with the SAP are in the medium- to long-term and will depend on whether the forecast growth associated with the SAP actually occurs. This will continue to be worked through with the SAP team, with advice provided to Councillors accordingly.

RESPONSIBLE OFFICER: Coordinator Economic Development

IMPLEMENTATION PLANS

The decision associated with this report will be implemented by simply writing to the Department of Planning and Environment (DPIE) advising them of the Council's resolution re support.

BACKGROUND

At its meeting on 1 November 2018, the former Council made the following resolution in response to a Notice of Motion by (then) Councillor Maslin:

COUNCIL RESOLUTION	1/18
That Council,	
A. Approach NSW Planning Minister (Anthony Roberts) to commission a Special Project to formulate the future strategic plan for Jindabyne township and surrounds; and	
B. That the Project should engage suitably qualified town planning experts and architects, to undertake planning that includes, but is not limited to the following:	
- Ways to make the Jindabyne shopping district address and embrace Lake Jindabyne, with easy pedestrian access,	
- A review of zoning for future housing developments,	
- Recommendations on the optimum size of Jindabyne, given current infrastructure,	
- Infrastructure including schools, community centre, health services, aged care, and library; and	
- Protecting and enhancing the natural assets and ecological values of Jindabyne, and acknowledging the opportunity to make Jindabyne one of the most beautiful towns in Australia	
Moved Councillor Maslin	Seconded Councillor Old
	CARRIED

Days after this resolution, the Planning Minister visited Jindabyne and made an announcement regarding funding and commencement of the Go Jindabyne Project.

In November 2019 the state government announced that the Go Jindabyne Project was changing into the Snowy Mountains Special Activation Precinct (SAP) and expanding to include key areas within Kosciuszko National Park.

The Snowy Mountains SAP forms part of the NSW Government's 20 year Economic Vision for Regional NSW and is being delivered with the proceeds of the \$4.2 billion Snowy Hydro Legacy Fund.

It is one of six SAPs around NSW including Wagga, Williamstown, Moree, Narrabri and Parkes. Snowy Mountains SAP is the only project in the state focused on tourism as the growth opportunity for population, jobs and infrastructure.

On 26 May 2021 (then) Mayor Peter Beer wrote to the Department of Planning, Industry and Environment expressing Council support for the public exhibition of the SAP reports and draft Masterplan.

The Snowy Mountains SAP draft Masterplan was on public exhibition for 56 days and closed on 23 August 2021. Some of the background reports were available to the public for a longer period, being released for comment earlier than the actual draft Masterplan. Key community members and technical experts were invited to form the CAG – Community Advisory Group and have been kept informed through meetings and presentations throughout the process.

On 26 August 2021 Council resolved to write to the Minister for Energy and Environment and the Minister for Planning and Public Spaces requesting an extension of time for public exhibition of the amendments to the Kosciuszko Plan of Management and the parts of the draft Masterplan that related to it. This requested was not granted.

ATTACHMENTS

1. Department of Planning and Environment letter



IRF22/883

Peter Bascomb
Snowy Monaro Regional Council
81 Commissioner Street
Cooma, NSW 2630

Via email: Peter.Bascomb@snowymonaro.nsw.gov.au

Attention: Peter Bascomb, Chief Executive Officer

Dear Mr Bascomb,

On behalf of the Department of Planning and Environment's Special Activation Precincts team, I would like to request Snowy Monaro Regional Council's support of the Snowy Mountains Special Activation Precinct which will increase investment and jobs in the Snowy Mountains region and broader Snowy Monaro Local Government Area.

The Snowy Mountain Special Activation Precinct includes a 40-year Master Plan that has been developed to expand the current one season visitor economy to a year round destination and to facilitate and support increases in resident and visitor populations. The Master Plan includes:

- New housing and accommodation options, including new land releases and diverse infill and tourist accommodation
- Increased and reliable transport options, enabling less reliance on private vehicles and encouraging safe and sustainable access between Kosciuszko National Park and Jindabyne
- Prioritising people over vehicles in Jindabyne providing access and ensuring walkability and pedestrian safety
- The connection to Lake Jindabyne, ensuring public spaces take advantage of views and vistas, along with the provision of improved linkages to the Town Centre
- Respect for Monero Ngarigo people's rights, obligations, roles and connections to Country as Traditional Custodians of the land and waterways by embedding Aboriginal cultural knowledge in project delivery
- Enhancing the visitor experience through high quality developments, the provision of a world class environment and attractions, increased celebration of the community, and the appropriate provision of infrastructure to support growth
- Resilience and preparedness for climate change so that the region can thrive, adapt and adjust through a focus on year-round tourism activities

- Population and visitor growth - It is anticipated that the resident population in the Jindabyne - Berridale area will increase from 7,800 in 2025 to 11,800 by 2060 and annual visitor numbers will increase from around 700,000 in 2019 to 1.35 million by 2060.

The legislation changes proposed to support the Snowy Mountains Special Activation Precinct include amendments to the following environmental planning instruments to enable rezoning and facilitate streamlined planning:

- State Environmental Planning Policy (Precincts—Regional) 2021 (**Precincts SEPP**),
- Snowy River Local Environmental Plan 2013 (**Snowy River LEP**), and
- State Environmental Planning Policy (Kosciuszko National Park—Alpine Resorts) 2007 (**Alpine SEPP**)

The Department believes the Snowy Mountains Special Activation Precinct will create a lasting legacy for future generations, with tangible opportunities for people to live, work and stay in regional NSW.

As part of the finalisation of the Master Plan and legislation amendments, we are requesting Snowy Monaro Regional Council's support for the process undertaken to date. Once the Master Plan is finalised, the Department is responsible for developing the delivery plans and development control plans that will support the Master Plan. The Department is looking forward to our ongoing engagement with Council as we move into the delivery phase for the precinct.

Should you wish to discuss this matter further, please contact Jessica Henderson-Wilson on (02) 6983 4907 or at Jessica.Henderson-Wilson@planning.nsw.gov.au

Yours sincerely



24/02/2022

Anthea Sargeant

Executive Director
Key Sites and Regional Assessments
Department of Planning and Environment

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9.2.3 MONTHLY FUNDS MANAGEMENT REPORT - APRIL 2022

Record No: I22/252

OFFICER'S RECOMMENDATION

That Council

- A. Receive the report indicating Council's cash and investments position as at 30 April 2022;
and
- B. Receive the certificate of the Responsible Accounting Officer.

ISSUES

The effective management of Council funds to assist financial sustainability and the intangible expectations of the community.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Financial Sustainability	Low	Low	Yes

Total cash and investments available to provide services and infrastructure to the community in accordance with the 2022 budget, Council resolutions and other external restrictions.

This report is not an indication of the long-term sustainability to fund Council's operations, instead only provides information on how the overall cash and investments held is being managed.

FINANCIAL IMPACTS

Lower yields in a low interest rate environment and adjusting expectations.

RESPONSIBLE OFFICER: A/Chief Financial Officer

CERTIFICATION:

I, Gary Mottau, Responsible Accounting Officer of Snowy Monaro Regional Council hereby certify, as required by Clause 212 of the Local Government (General) Regulation 2021, that investments as detailed in this report have been invested in accordance with Section 625 of the *Local Government Act 1993*, the Regulations and Council's Investment Policy.

OPTIONS CONSIDERED

Council's Monthly Funds Management Report meets the requirements of Council's Investment Policy and regulatory requirements.

Investing in cash products (such as term deposits).

IMPLEMENTATION PLANS

Investment of surplus funds that are not required to manage short-term cash flow.

EXISTING POLICY/DECISIONS

Council's Investment Policy (SMRC258)

The Policy was reviewed in April 2020 by Council Resolution Number 72/20 and was next due for review on 16 April 2022. It has been proposed that the Audit, Risk and Improvement Committee consider the policy prior to any proposed changes are considered by the Council for adoption. The aim of Council's Investment Policy is to provide a framework for the investing of Council funds at the most favourable rate of interest available to it at the time whilst having due consideration of risk and security for that investment type and ensuring that its liquidity requirements are being met.

BACKGROUND

Council's Cash and Investments 30 April 2022:

Cash - general	\$7,706,961
Investments	\$84,032,066
Total	\$91,739,027

Investment Register – 30 April 2022:

DATE INVESTED	FINANCIAL INSTITUTION	Short-Term Rating	Long-Term Rating	TYPE	CURRENT INVESTMENT	INTEREST RATE	MATURITY
n/a	National Australia Bank - At Call*	A1+	AA-	At Call	54,032,066	0.61%	At Call
29-Aug-17	Westpac Bank	A1+	AA-	TD	4,000,000	1.00%	29-Aug-22
29-Jun-18	National Australia Bank	A1+	AA-	TD	4,000,000	1.12%	29-Jun-23
11-Sep-18	RaboDirect	A1	A	TD	2,000,000	3.33%	08-Sep-23
17-Dec-18	Rabobank Australia	A1	A	TD	2,000,000	3.15%	16-Dec-22
17-Sep-19	Bank of Queensland	A2	BBB+	TD	1,000,000	1.85%	19-Sep-23
23-Oct-19	Bank of Queensland	A2	BBB+	TD	1,000,000	1.80%	23-Oct-23
17-Mar-20	ING Bank	A1	A	TD	1,000,000	1.63%	17-Mar-25
20-Mar-20	Bank of Queensland	A2	BBB+	TD	1,000,000	1.85%	19-Mar-25
22-Jun-20	National Australia Bank	A1+	AA-	TD	4,000,000	0.95%	22-Jun-22
27-Jan-21	National Australia Bank	A1+	AA-	TD	5,000,000	0.80%	27-Jan-26
02-Dec-21	Judo Bank	A3	BBB-	TD	1,000,000	1.10%	02-Dec-22
17-Mar-22	Bendigo and Adelaide Bank Limit	A2	BBB+	TD	4,000,000	1.15%	17-Mar-23
					84,032,066		

*National Australia Bank – At Call with the added loyalty bonus of 0.60% p.a. is generally higher than short to medium term deposits currently on offer.

Council's Unrestricted and Restricted Funds 31 March 2022:

Unrestricted Funds	\$15,731,027
Restricted Funds	\$76,008,000
Total	\$91,739,027

Unrestricted Funds are current funds with no internal or external restrictions imposed on them as to use or purpose, including grants to be applied to projects in the current financial year. Unrestricted funds are not completely free of restrictions, as they are still subject to Council regulations.

Restricted Funds refer to funds that cannot be used for general purposes as they are either subject to some form of external legislative, contractual obligation or are kept for the purpose of funding commitments that are expected to arise in the future. They are stated and restated each year and disclosed more fully in the general purpose financial report for each June year end.

Cash Flow Forecast to 30 June 2022:

Month	Opening Balance	Closing Balance	Movement (+/-)
05/2022 (*)	\$7,706,961	\$8,984,996	\$1,278,035
06/2022 (*)	\$8,984,996	\$6,571,173	(\$2,413,823)

(*) Projected cash flow for May and June 2022.

The above table is a forecast of the expected cash holdings for the general fund as at 30 June 2022 of \$6.6M and shows the expected net cash flows for the remaining months of this financial year.

Investment Portfolio Return:

Benchmarking is used by Council as a gauge for the performance of its portfolio against its investing universe (*universe*: securities sharing a common feature – liquidity, return patterns, risks and ways to invest). A suitable benchmark to review the return on Council's portfolio is the Bank Bill Swap Rate (BBSW), or Bank Bill Swap Reference Rate – a short-term interest rate used as a benchmark for the pricing of Australian dollar derivatives and securities – most notably floating rate bonds.

Month	YTD Annualised Return	Monthly Average Interest Return	90 Day Bank Bill*	Margin
April	0.87%	0.87%	0.71%	0.16%
March	0.87%	0.78%	0.23%	0.55%
February	0.88%	0.78%	0.08%	0.70%
January	0.89%	0.86%	0.08%	0.78%
December	0.89%	0.84%	0.07%	0.78%
November	0.91%	0.90%	0.05%	0.85%
October	0.92%	0.88%	0.06%	0.82%
September	0.93%	0.90%	0.02%	0.88%
August	0.93%	0.94%	0.01%	0.93%
July (2021)	0.95%	0.95%	0.02%	0.93%

****The Australian Financial Market Association (AFMA)***

Statement by Philip Lowe, Governor: Monetary Policy Decision (3 May 2022)

At its meeting today, the Board decided to increase the cash rate target by 25 basis points to 35 basis points. It also increased the interest rate on Exchange Settlement balances from zero per cent to 25 basis points.

The Board judged that now was the right time to begin withdrawing some of the extraordinary monetary support that was put in place to help the Australian economy during the pandemic. The economy has proven to be resilient and inflation has picked up more quickly, and to a higher level, than was expected. There is also evidence that wages growth is picking up. Given this, and the very low level of interest rates, it is appropriate to start the process of normalising monetary conditions.

The resilience of the Australian economy is particularly evident in the labour market, with the unemployment rate declining over recent months to 4 per cent and labour force participation increasing to a record high. Both job vacancies and job ads are also at high levels. The central forecast is for the unemployment rate to decline to around 3½ per cent by early 2023 and remain around this level thereafter. This would be the lowest rate of unemployment in almost 50 years.

The outlook for economic growth in Australia also remains positive, although there are ongoing uncertainties about the global economy arising from: the ongoing disruptions from COVID-19, especially in China; the war in Ukraine; and declining consumer purchasing power from higher inflation. The central forecast is for Australian GDP to grow by 4¼ per cent over 2022 and 2 per cent over 2023. Household and business balance sheets are generally in good shape, an upswing in business investment is underway and there is a large pipeline of construction work to be completed. Macroeconomic policy settings remain supportive of growth and national income is being boosted by higher commodity prices.

Inflation has picked up significantly and by more than expected, although it remains lower than in most other advanced economies. Over the year to the March quarter, headline inflation was

5.1 per cent and in underlying terms inflation was 3.7 per cent. This rise in inflation largely reflects global factors. But domestic capacity constraints are increasingly playing a role and inflation pressures have broadened, with firms more prepared to pass through cost increases to consumer prices. A further rise in inflation is expected in the near term, but as supply-side disruptions are resolved, inflation is expected to decline back towards the target range of 2 to 3 per cent. The central forecast for 2022 is for headline inflation of around 6 per cent and underlying inflation of around 4¾ per cent; by mid-2024, headline and underlying inflation are forecast to have moderated to around 3 per cent. These forecasts are based on an assumption of further increases in interest rates.

The Bank's business liaison suggests that wages growth has been picking up. In a tight labour market, an increasing number of firms are paying higher wages to attract and retain staff, especially in an environment where the cost of living is rising. While aggregate wages growth was subdued during 2021 and no higher than it was prior to the pandemic, the more timely evidence from liaison and business surveys is that larger wage increases are now occurring in many private-sector firms.

Given both the progress towards full employment and the evidence on prices and wages, some withdrawal of the extraordinary monetary support provided through the pandemic is appropriate. Consistent with this, the Board does not plan to reinvest the proceeds of maturing government bonds and expects the Bank's balance sheet to decline significantly over the next couple of years as the Term Funding Facility comes to an end. The Board is not currently planning to sell the government bonds that the Bank purchased during the pandemic.

The Board is committed to doing what is necessary to ensure that inflation in Australia returns to target over time. This will require a further lift in interest rates over the period ahead. The Board will continue to closely monitor the incoming information and evolving balance of risks as it determines the timing and extent of future interest rate increases.

ATTACHMENTS

Nil

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9.3.1 ADOPTION OF THE LOCAL TRAFFIC COMMITTEE MEETING HELD ON 1 MARCH 2022

Record No: 122/271

COMMITTEE RECOMMENDATION

That the decisions of the meeting of the Local Traffic Committee held on 1 March 2022 be noted.

BACKGROUND

The Local Traffic Committee met on 1 March 2022 online. The Committee's recommendations are presented for Council's consideration and adoption.

RESPONSIBLE OFFICER: Chief Operating Officer

ATTACHMENTS

1. Linemarking Plan Jerrara Drive and Camira Avenue Intersection

DECISIONS OF THE LOCAL TRAFFIC COMMITTEE – 1 MARCH 2022

7.1 DROP AND HOODS CYCLING EVENT 2022

RESOLUTION

That Council do not yet approve Yaffa Media to host their Drop and Hoods Cycling event in the Snowy Monaro Region from Thursday 10 November, 2022 to Sunday 13 November, 2022 until a meeting with all stakeholders has occurred.

This meeting has since happened on 25 March 2022 and a new TMP will be submitted for the May LTC meeting.

7.2 COAST TO KOSCI ULTRAMARATHON 2022

RESOLUTION

That Council approve the Coast to Kosci 240km Ultramarathon to travel through the Snowy Monaro Region from 2:00pm Friday 2 December, 2022 and exit the region at 2:30pm on Saturday 3 December, 2022.

7.3 ADAMINABY EASTER FAIR 2022

RESOLUTION

That Council approve the temporary road closure of Denison Street, Adaminaby between York Street and the Snowy Mountains Highway and Druitt Street, Adaminaby between Chalker Street and Cosgrove Street all from 8:00am to 4:00pm on Saturday 16 April, 2022.

This has already been approved.

7.4 SNOWY MONARO SKATEPARK SERIES, 2022

RESOLUTION

That Council approve the partial closure (Northern Section and gravel driveway) of the Bay Street Carpark off Kosciuszko Road, Jindabyne from Thursday 21 April to Sunday 24 April for the Southern Region Skate Park Series Finals.

This has already been approved.

8.1 2-HOUR PARKING ON COMMISSIONER STREET, COOMA

RESOLUTION

That Council approve the four remaining parking spots on Commissioner Street, Cooma between Bombala Street and Vale Street to have 2-hour restricted parking from 8:30am-6:00pm Monday to Friday and 8:30am-12:30pm on Saturdays in line with the other street parking.

8.2 COMMUNITY SAFETY ISSUES AT SIR WILLIAM HUDSON STREET, COOMA

RESOLUTION

That Council investigate making the laneway on West Baron Street, Cooma one way by speaking to residents and creating an entry only and exit only. In addition, that Council approve the stop line and stop sign on Hain Street to be move forward closer to Sir William Hudson Street to improve sight view for vehicles.

8.3 LINEMARKING AT THE CAMIRA AVENUE AND JERRARA DRIVE, EAST JINDABYNE INTERSECTION

RESOLUTION

That Council approve the line marking plan at Camira Avenue and Jerrara Drive, East Jindabyne.



APPROXIMATE GIVE
WAY SIGN LOCATION

NEW GIVE-WAY
LINE MARKING TO
STOP VEHICLES
ENTERING CAMIRA
AVENUE AT SPEED.

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9.3.2 ADOPTION OF THE LOCAL TRAFFIC COMMITTEE MEETING HELD ON 28 APRIL 2022

Record No: 122/272

COMMITTEE RECOMMENDATION

That the decisions of the meeting of the Local Traffic Committee held on 28 April 2022 be noted.

BACKGROUND

The Local Traffic Committee met on 28 April 2022 in online. The Committee's recommendations are presented for Council's consideration and adoption.

RESPONSIBLE OFFICER: Chief Operating Officer

ATTACHMENTS

1. No parking sign locations

DECISIONS OF THE LOCAL TRAFFIC COMMITTEE – 28 APRIL 2022**7.1 TRUCK PARKING IN BAKER STREET, ADAMINABY****RESOLUTION**

That Council contact major heavy vehicle operators in Adaminaby including Selwyn Snow Resort and Future Generation Joint Venture to notify them of complaints about prolonged truck parking on Baker Street, Adaminaby.

7.2 NO PARKING SIGNS, ORANA AVENUE, COOMA**RESOLUTION**

That Council install "No Parking" signs at the Northern and Southern end of Orana Avenue, Cooma to deter people parking at the intersections at Mittagang Street, Cooma. This will be for 10 metres either side and is already illegal but will act as a deterrence.

That Council install no parking signs within 10 metres of the intersection of Ballang Place and Orana Avenue Cooma. This is illegal but will help act as education and deter the community parking in the sight view of drivers.

7.3 PERTH TO SYDNEY MARATHON 2022**RESOLUTION**

That Council approve the request from the Historic Rally of NSW & ACT/Historic Rally Association/Classic Rally Club for the temporary road closure of Barry Way at Wallace Craigie Lookout from 8:00am until 2:30pm on Saturday 5 November 2022, subject to:

- A. The provision of Public Liability Insurance with a minimum value of \$20 million and Snowy
-

Monaro Regional Council named as an interested party.

- B. An updated TCP as the previous TCP author is no longer in business.
- C. That the TCP started the road closure at the beginning of the dirt road or the North of Barry Way.
- D. That a letter box drop is undertaken to all residents impacted.
- E. That a VMS board is placed at the beginning of the Victorian/NSW border stating the road closures ahead.

7.4 BOMBALA BIKE SHOW

RESOLUTION

That Council approve the request from the Bombala Motorcycle Association for the temporary closure of Forbes Street, Bombala between Wellington Street and Mercy Street for the purposes of holding the Bombala Bike Show on Friday 18 November and Saturday 19 November, 2022. That the event organisers ensure to undertake a letter box drop of any residential houses impacted.

7.5 SNOWY MOUNTAINS PSSA DISTRICT CROSS COUNTRY, NIMMITABEL

RESOLUTION

That Council approves the application from Nimmitabel Public School for temporary road closures associated with the Snowy Mountains PSSA District Cross Country event to be held on Friday 6 May, 2022 from 6:00am until 3:00pm, subject to an approved Traffic Control Plan being provided. The roads affected are:

- Miller Street from the Golf Course single entry gate to
- Wolfe Street, Wolfe Street, from Miller Street to the main entrance of Nimmitabel Public School, and
- Bentley Street from the intersection with Wolfe Street (to prevent vehicles using the tracks behind the school and accessing parts of the cross country course.)

This has already been approved by the CEO.

7.6 SNOWY HYDRO SKID PROJECT

RESOLUTION

That Council approve Driving Solutions to hold the Snowy Hydro Young Driver Program on the grass area East of Mahratta Street, Bombala from 7:00am until 4:30pm on Friday 6 May, 2022 noting that this does not encroach on the road and is not an LTC item in future.

This has already been approved by the CEO.

8.1 SAFETY ON MIDDLEBANK ROAD

RESOLUTION

That Council refers safety concerns about heavy vehicles on Middlebank Road to Transport for NSW and the NSW Police. That Council internally investigate safety on Middlebank Road.

8.2 KIANDRA COURTHOUSE, SNOWY MOUNTAINS HIGHWAY

RESOLUTION

That Council refer safety concerns about the unsealed section of Kiandra Courthouse on the Snowy Mountains Highway to Transport for NSW.

8.3 SAFETY CONCERNS AT THE MONARO HIGHWAY AND SNOWY RIVER WAY INTERSECTION

RESOLUTION

That Council refers concerns about safety, near misses and sight distance to Transport for NSW at the Monaro Highway and Snowy River Way Intersection in Ando.

Concerns about parking on Orana Avenue, Cooma

Ballang Place intersection



Northern end Orana Avenue



Southern end Orana Avenue



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9.3.3 SMRC LOCAL APPROVALS POLICY - EXTENDING TIMEFRAME OF RECOVERY PODS

Record No: I22/247

OFFICER'S RECOMMENDATION

That Council endorses the draft Local Approvals Policy for public exhibition of 42 days.

ISSUES

Due to extenuating circumstances, current recipients of Recovery Pods from the 2019 bushfires have had delays to their rebuilds. The current two year leases on these Pods in the Snowy Monaro Local Government Area (LGA) will begin expiring on a rolling basis from September 2022. It has been identified that of the six current Recovery Pod recipients within the Snowy Monaro LGA, five recipients may require longer than the two year limit to finalise their rebuilds. The State have requested that Council adopts a Local Approvals Policy (LAP) that would allow these Pods to remain on properties beyond their two year lease to support the transition of recipients into permanent accommodation.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Environmental Security	Low	Low	Yes
External Political Environment	Low	Low	Yes
Health and Safety	Medium	Medium	Yes
Legislative Governance and Compliance	High	Low	Yes
Reputation and Image	Medium	Low	Yes
Service Delivery	Low	Low	Yes

The lease extension of these recovery pods will support the compliance of the recipients as they continue with the rebuilding and recovery process. Evidence of progress to the recipients' rebuilds will be required at the 12 month mark to ensure that the rebuilds are on track. There are potential health and safety risks for the recipients as they continue to dwell in these temporary shelters, however this risk is minimal compared to the benefit of their continued use of these dwellings.

If Council does not provide a legislative option for those bush fire affected residents it could lead to increased reputational damage, which is preventable with minimal other risks being faced by the extension.

FINANCIAL IMPACTS

There is no anticipated major financial impact from this policy, only minor potential impacts with the delaying of compliance action being required and the resources required to prepare this policy.

RESPONSIBLE OFFICER: Team Leader Strategic Planning

OPTIONS CONSIDERED

The additional two year extension was decided on to provide the most practical support for the recipients. This was chosen over the other option of an additional 12 months as recommended by the Department of Planning and Environment to allow the most support to the recipients of the Recovery Pods.

Alternative options were considered, including a Council resolution not to take compliance action or an alternative policy approach. The Local Approvals Policy pathway was preferred as this provides the most clarity of process for Council and affected property owners.

IMPLEMENTATION PLANS

This policy will be placed on public exhibition for 42 days. Consent will be sought from the Departmental Chief Executive. The policy will be reported back to Council for adoption following the consideration of all submissions made during public exhibition, prior to September 2022 when the first of the lease periods will expire.

EXISTING POLICY/DECISIONS

No previous Council decision has prompted this policy; it is a State Department directive.

Legislation requires that this policy is publicly exhibited for 28 days, is open for submissions for 42 days following the date it is placed on public exhibition and needs to obtain the consent of the Departmental Chief Executive before adoption.

BACKGROUND

In response to the 2019 bushfires up to 200 accommodation Recovery Pods were rolled out across the state by the NSW government. These Recovery Pods allowed individuals and families to reside on their own property in these temporary structures. This enabled the affected individuals and families to stay within their communities and lean on the support they provide. There are currently six of these Recovery Pods within the Snowy Monaro LGA. Changes to the Local Government Regulations were made to permit these temporary structures for up to two years however, this time period will come to an end in September this year.

Extenuating circumstances such as COVID-19, and the shortage of construction materials and workers have impacted the ability of the recipients of the Recovery Pods, delaying their rebuild. State contacted Council, requesting that Council adopts a LAP that would allow the Recovery Pods to remain on the current properties beyond the initial two years.

A Local Approvals Policy controls activities under Section 68 of the Local Government Act. Section 68 identifies works that are exempt, specifies which works require approval through an activity application and outlines criteria for consideration in the approval or activity applications.

ATTACHMENTS

1. DRAFT SMRC Local Approvals Policy
-

Policy



Title of Policy	SMRC Local Approvals Policy		
Responsible Department	Strategy	Document Register ID	250.2022.22/31944.[document part]
Policy Owner	Team Leader Strategic Planning	Review Date	Date [document date1]
Date of Council Meeting	Date Approved [checklist 25002 10 DD LAST VALUE]	Resolution Number	Number [checklist 25002 11 DD LAST VALUE]
Legislation, Australian Standards, Code of Practice	Local Government Act 1993 No 30 Local Government (Manufactured Homes Estates, Caravan Parks, Camping Grounds and Movable Dwellings) Regulation 2021		
Aim	This Policy aims to extend the two year exemption period to allow persons displaced as a result of a natural disaster to stay in a moveable dwelling or associated dwelling on private land without approval. This enables recipients who have experienced delays to their rebuild to remain in accommodation on their property while rebuilds are finalised.		

1 Overview

The prior approval of Council is required for the carrying out of a number of activities under section 68 of the Local Government Act 1993 (the Act) including:

- a) Installation of a manufactured home, moveable dwelling or associated structure on land.

Other activities require approval, but are not covered by this Policy.

2 Introduction

This Policy is called The Snowy Monaro Regional Council Local Approvals Policy (the Policy) and is made under section 158 of the Act.

This Policy is automatically revoked at the expiration of 12 months after the declaration of the poll for that election (section 165 of the Act).

The purpose of this Policy is to supplement provision of the Act and the Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2021 (the Regulation) by:

Part 1: Specifying the circumstances in which a person would be exempt from the necessity to obtain a particular approval of Council;

Part 2: Specifying the criteria which Council must take into consideration in determining whether to give or refuse an approval of a particular kind; and

Part 3: Specifying other matters relating to approvals.

The Policy seeks to:

- a) Specify the circumstances (if any) in which a person would be exempt from the necessity to obtain a particular approval from Council.
- b) Specify the criteria that Council staff will take into consideration in determining applications for approval under the Act; and
- c) Specify any other matters relating to the approvals process under the Act.

This draft policy has been prepared for public exhibition.

In the event of an inconsistency between this Policy and the Act or associated regulations, the Act or regulations shall prevail to the extent of the inconsistency.

This Policy applies to all land within the Snowy Monaro Local Government Area.

3 Exemptions

The following exemptions apply:

Activity	Exemptions
Place and maintain a moveable dwelling or associated dwelling on private land to accommodate a person who has been displaced as a result of a natural disaster for an additional period of 24 months beyond the current permissible two year period.	Exemptions as listed in Appendix 1 – Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings

4 Criteria to be Considered in Determining an Application

The following criteria will be taken into consideration in determining an application:

Activity	Criteria
Place and maintain a moveable dwelling or associated dwelling on private land to accommodate a person who has been displaced as a result of a natural disaster for an additional period of 24 months beyond the current permissible two year period.	Criteria as listed in Appendix 1 – Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings

5 Other Matters Relating to Approvals

5.1 Application of Other Activities

Applications for all other activities (as described in the Table of section 68 of the Act) not listed in this Policy are to be on the approved form available on Council's website and will be assessed in accordance with section 89 of the Act.

5.2 Lodgement of an Application

Applications must be made on the approved form and accompanied by the information required on the form. Any application which is unclear or illegible may be returned.

The relevant fees, charges and security deposits listed in Council's Schedule of Fees and Charges must be paid at the time of lodgement.

5.3 Variation to Criteria

In determining an application, Council staff may choose to vary any of the criteria referred to in this Policy on a case by case basis whilst having regard to the merit of the individual circumstances and the purpose of the Policy and legislation.

5.4 Determination

Once determined, a notice will be issued advising whether the application has been refused, approved or approved with conditions.

The period of approval will vary depending on the type of activity or work undertaken. If works have not commenced or the activity has not occurred during the nominated time, then the approval may lapse.

In such cases, and depending on the circumstances, an applicant can seek to lodge a new application or alternatively request to modify/extend an existing application.

5.5 Review of Determination

A determination can be reviewed under section 100 of the Act. A request to review must justify the reasons for review and be made in writing within 28 days of Council's determination. Fees as listed within Council's Schedule of Fees and Charges apply. The determination of a review is final.

5.6 Record of Approvals

A record of approvals is required to be kept under section 113 of the Act. The record of approvals is available without charge for public inspection at the office of Council during ordinary office hours.

5.7 Modification or Revoking of Approval

An approval may be revoked or modified in any of the following circumstances:

- a) If the approval was obtained by fraud, misrepresentation or concealment of facts;
- b) For any cause arising after the granting of the approval which, had it arisen before the approval was granted, would have caused Council not to have granted the approval (or not to have granted it in the same terms);
- c) For any failure to comply with a requirement made by or under the Act relating to the subject of the approval;
- d) For any failure to comply with a condition of the approval.

Appendix 1 – Movable Dwellings and Associated Dwellings

6 Purpose

To extend the two year exemption period to allow persons displaced as a result of a natural disaster to stay in a moveable dwelling on private land without approval in order to:

- a) Enable recipients who have experienced delays to their rebuild to remain in accommodation on their property while rebuilds are finalised.

7 Exempt Criteria

An exemption to seeking approval to extend the two year time limit under the Regulation to remain dwelling within a moveable dwelling or associated dwelling on private land applies under this Policy when:

- a) The installed relocatable home or associated structure on private land has been designed, constructed and installed in accordance with Division 4 of the *Environmental Planning and Assessment Act 1979*;
- b) The installed relocatable home or associated structure on private land is maintained in a safe and healthy condition.

The following conditions apply if the above criteria are met:

- a) A person displaced due to a natural disaster may dwell within the moveable dwelling or associated dwelling for a period of 24 months additional to the currently permissible two years.

Council may order the removal of the moveable dwelling or associated dwelling at any time if such a dwelling, or the activity associated with it, is considered to cause a nuisance or danger to the public or person it is accommodating.

If the exemption criteria provided by the Policy cannot be met, consent is required from Council.

8 Criteria to be Considered in Determining an Application

8.1 Applications

Applications must:

- a) Be submitted with the plans and specifications referred to in section 79 of the Regulation; and
- b) Comply with all of the design, construction and installation requirements of Division 4 Part 3 of the Regulation.

8.2 Matters Council will take into Consideration

Council will take the following criteria into consideration:

- a) Whether development consent for the installation of the moveable dwelling or associated structure has been granted under the *Environmental Planning and Assessment Act 1979*; and
- b) Whether the installation of the moveable dwelling or associated structure contravenes the *Environmental Planning and Assessment Act 1979* or an environmental planning instrument.

9 Other Matters Relating to Approvals

The following conditions may be imposed on any approval for a person displaced due to a natural disaster to remain in a moveable dwelling or associated dwelling on land for the extended period of time:

- a) Evidence must be given of progress towards the construction of the applicant's replacement dwelling within 12 months of the extension.

Other conditions may be imposed as deemed appropriate.

Documentation

List the name and document reference number of any other document referred to in this document, including any related policies and procedures

250.2016.#.1 Name of Document here

250.2016.#.1 Name of Document here

Variation

Council reserves the right to review, vary or revoke this policy and should be reviewed periodically to ensure it is relevant and appropriate.

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9.3.4 COOMA WEIR CONSTRUCTION - TENDER EVALUATION PANEL RECOMMENDATION

Record No: I22/291

OFFICER'S RECOMMENDATION

That Council

- A. Cancel tender 066-2021 Construction of Cooma Weir and Fishway Replacement due to the high risk of the current environmental and economic conditions.
- B. Accept the Select Contractor Early Involvement proposal from Leeds Engineering and conduct a detailed pre-construction planning phase to reduce apparent risk to all prospective tenderers.
- C. Re-issue the tender in the second half of 2022 calendar year as a select tender to the four tendering companies that have submitted tender returns this round with a proposed construction start date of January 2023.
- D. Actively seek additional funding streams for the project to be constructed.

ISSUES

Tenders were called through open tender on 06 February 2022 through Vendor Panel VP-288113 for the Construction of Cooma Weir and Fishway Replacement with 5 submissions being delivered to Council.

A Tender Evaluation Meeting was held on the 6 April 2022 to discuss the tender submissions between the Tender Evaluation Panel members.

The Tender Evaluation Panel was required to consider not only the project costings and available budget but also the level of risk that was being held by the tender return pricing.

The apparent risk reflected in the tender return pricing showed that mainly due to the sustained rainfall for the season that it was unacceptable to conduct the construction in the 2022 year.

A summary of the items discussed at this meeting is as follows:

Tender Evaluation meeting Summary

Discussion Item
General Commentary:
Key Points: <ul style="list-style-type: none">• All submissions were completed to a very high standard with all companies able to provide evidence that they have the capabilities to complete the project to a high standard• It was evident from all submissions that the scope of works was well understood and all submissions generally complied with the scope of works outlined in the specification• All submissions provided the mandatory documentation outlined in the tender schedules• All pricing schedules (excluding Brooks Hire Pty Ltd) returned lump sum costings which were significantly higher than previous estimates
Recommendation:

It is Recommended to delay contract award and therefore construction commencement until next calendar year to allow for detailed pre-construction planning, exploration of, and application for, grant funding opportunities and/or scheduling of costs.
Program Risk:
Key Points: All tenderers provided construction programs that included significant durations for instream preparation works. The duration of this preparation works resulted in extended program beyond the start of snow melt in October presenting a risk.
Recommendation: Recommended to delay construction commencement to allow for pre-construction preparation works to occur in early January 2023. This will allow weir construction to commence.
Financial Risk:
Key Points: <ul style="list-style-type: none"> All tenderers, with the exception of SNG Pty Ltd, provided clarifications/ exclusions or alternative tenders that result in varying amounts of financial risk being transferred to SMRC. Significant risk identified with dewatering of the site. All tenderers submitted alternative methodologies for management of river flows around the site.
Recommendation: Recommended that additional temporary works design and constructability assessment be undertaken to reduce the risk associated with dewatering of the site.
Environmental Risk:
Key Points: <ul style="list-style-type: none"> Unseasonable wet weather during the 2022 summer, autumn seasons and future outlook presents significant construction risk and environmental risk that may result in unforeseen delay costs.
Recommendation: Alternative design of temporary river diversion/bunding system should be considered in greater detail to alleviate environmental risk for both the contractor and council.
Procurement Risk:
Key Points: <ul style="list-style-type: none"> Demand for certain materials is currently exceeding the capacity of supply chains and therefore resulting in significant delays for key materials. Due to the heightened risk associated with instream works, material supply delays may lead to significant delay costs and potential reputational risk for both contractor and council.
Recommendation: Recommended to delay construction commencement to allow for advanced procurement of materials to occur in early January 2023.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Asset Management	High	Low	Yes
Environmental Security	High	Low	Yes
Health and Safety	High	Medium	Yes
Reputation and Image	High	Low	Yes
Service Delivery	High	Low	Yes

FINANCIAL IMPACTS

	Amount	Details
Capital Investment	\$75,000	SECI cost of \$150,000 split between Leed and SMRC which will come from existing approved budget
Capital Funding Source		Delaying the project will allow SMRC to seek funding for the project

Delaying the project is likely to result in a positive financial impact, with less risk.

If the project is delayed SMRC has time to apply to and potentially realise any funding streams that may be available.

RESPONSIBLE OFFICER: Chief Operating Officer

OPTIONS CONSIDERED

The option to construct was considered but the environmental, financial and procurement risks are deemed to be too high to proceed.

IMPLEMENTATION PLANS

If approved, the Water and Wastewater Department will enter into the SECI contract with Leed Engineering to minimise any apparent risk as seen by potential tenderers. The SECI process is expected to be completed within three months of starting and will allow for the tender to be re-issued in the latter half of the 2022 calendar year.

Once this is completed the project will be re-tendered to the four tenderers that have submitted responses.

EXISTING POLICY/DECISIONS The existing decision to construct a new weir as per 7.2.2 Water and Sewer Infrastructure is maintained and improved to provide a quality service.

BACKGROUND

Snowy Monaro Regional Council (SMRC) has been receiving their raw water supply from the weir impoundment at the Weir site adjacent to the Cooma Water Treatment Plant 820 Mittagang Road, Cooma NSW 2630.

The weir was constructed from rock in the 1960's and has been in service ever since.

In approximately 1997 a rock fishway was also constructed onto the weir to try and bring the structure up to current standards and to allow for the freedom of movement for the native fish of the area.

Both the weir and the fishway have been severely damaged by major weather events on several occasions, to the point that it is no longer viable to effect repairs to the structure.

SMRC have produced a full design package for the full replacement of the weir and fishway that will allow the continued supply of raw water for Cooma and also the migration of native fish species for the foreseeable future.

Tenders were called through open tender on 06 February 2022 through Vendor Panel VP-288113 for the Construction of Cooma Weir and Fish Way Replacement with 5 submissions being delivered to Council.

The particulars of the project are as follows:

1. Construction of a replacement weir as per design specifications at the Cooma Water Treatment plant (WTP) across the Murrumbidgee River whilst maintaining the existing impoundment.
 - a. The impoundment will be used for the supply of raw water to the WTP during the construction of the weir.
2. Construction of a new fishway as per design specifications

ATTACHMENTS

1. Tender recommendation report for - 066-2021_Cooma Weir_TRP_Signed (*Under Separate Cover*) - **Confidential**
-

9.4 ALICE STREET JINDABYNE CLOSE OF PART OF ROAD RESERVE - HIGHVIEW SUBDIVISION STAGE 6A PART 2 - BOUNDARY
.1 ADJUSTMENT FOLLOWED BY LAND TRANSFER TO OWNER OF LOT 15 DP 1237920

9.4.1 ALICE STREET JINDABYNE CLOSE OF PART OF ROAD RESERVE - HIGHVIEW SUBDIVISION STAGE 6A PART 2 - BOUNDARY ADJUSTMENT FOLLOWED BY LAND TRANSFER TO OWNER OF LOT 15 DP 1237920

Record No: I22/299

OFFICER'S RECOMMENDATION

That Council

- A. Approve and proceed with closure of part of the Alice Street road reserve in Jindabyne (an area of approximately 150.2 metres square which is identified as Lot 1 DP 1283940 in the draft survey plan attached) at the specified southern location of the cul-de-sac, in accordance with the Roads Act 1993;
- B. Approve and proceed with boundary adjustment of the subject land area;
- C. Agrees that all costs incurred in actioning the boundary adjustment and partial road closure are the responsibility of the adjacent landowner (Lot 15 DP 1237920), inclusive of survey, general legal, registration fees and title creation costs incurred;
- D. Recognise that the 150.2m² portion of the public road closed will initially remain vested in Council as operational land for the purposes of the Local Government Act 1993;
- E. Approve for the land parcel (identified as Lot 1 DP 1283940 in the draft survey plan attached) to be disposed of via gifted transfer to the owner of Lot 15 DP 1237920 once road closure is complete, recognising that the owner of Lot 15 DP 1237920 was the original subdivider of the land comprised in the to-be-closed road segment immediately before the public road was created;
- F. Note that Alice Street in Jindabyne will be re-aligned, extended and dedicated as Council public road upon finalisation of Stage 6A Part 2 of the Highview Estate subdivision.

ISSUES

The developer of Highview Estate has applied for a road reserve closure specific to a 150.2m² section of Alice Street in Jindabyne. Under DA 4097/2020 the current cul-de-sac at the end of Alice Street is to be realigned on the south side, with Alice Street to then be extended under the next stage of the subdivision; with Alice Street to then be re-aligned, extended and dedicated as a Council public road. Re-alignment of Alice Street requires a small part of the current Council public road reserve to be closed formally.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Asset Management	Low	Low	Yes
Economic Activity SJ	Medium	Low	Yes
Environmental Security	Low	Low	Yes
External Political Environment	Medium	Low	Yes
Financial Sustainability	Low	Low	Yes
Health and Safety	Low	Low	Yes
Legislative Governance and Compliance	Low	Low	Yes

9.4 ALICE STREET JINDABYNE CLOSE OF PART OF ROAD RESERVE - HIGHVIEW SUBDIVISION STAGE 6A PART 2 - BOUNDARY
.1 ADJUSTMENT FOLLOWED BY LAND TRANSFER TO OWNER OF LOT 15 DP 1237920

Reputation and Image	Medium	Low	Yes
Service Delivery	Medium	Low	Yes

Implementation of this recommendation is within acceptable risk levels.

FINANCIAL IMPACTS

	Amount	Details
Current Annualised Net Cost	N/A	
Estimated Annualised Net Cost	N/A	
Capital Investment	N/A	
Capital Funding Source	N/A	

The implementation of this proposal is not expected to have any bottom line cost imposition on Council.

RESPONSIBLE OFFICER: Coordinator Land and Property

OPTIONS CONSIDERED

Not proceeding with the closure of this section of road does not align with the approved construction plans, inclusive of future water main placements, for Highview Stage 6A Part 2 under DA 4097/2020. Existing water lines are to be removed/decommissioned (southern cul-de-sac section only) and new water infrastructure instated, to reflect the approved lineal traverse within the future road reserve alignment of Alice Street (as per attached water main drawing).

Council's Manager Built & Natural Environment, Built & Natural and the Development Engineer have been consulted and support the option proposed in the report recommendation.

IMPLEMENTATION PLANS

The decision will be implemented by subdividing a portion of Alice Street, and undertaking the necessary steps in accordance with legislation to complete the road reserve closure, and the related aspects specified in the recommendation.

EXISTING POLICY/DECISIONS

The proposal integrates with the delivery of DA 4097/2020 to provide functional local road access, and other infrastructure, for future housing sites. The excised land parcel (150.2 metres square) is intended to be subsequently consolidated into Lot 15 DP 1237920 to facilitate Stage 6A Part 2 of the Highview Estate subdivision. Alice Street will be re-aligned, extended and dedicated as Council public road upon finalisation of Stage 6A Part 2 of the Highview Estate subdivision.

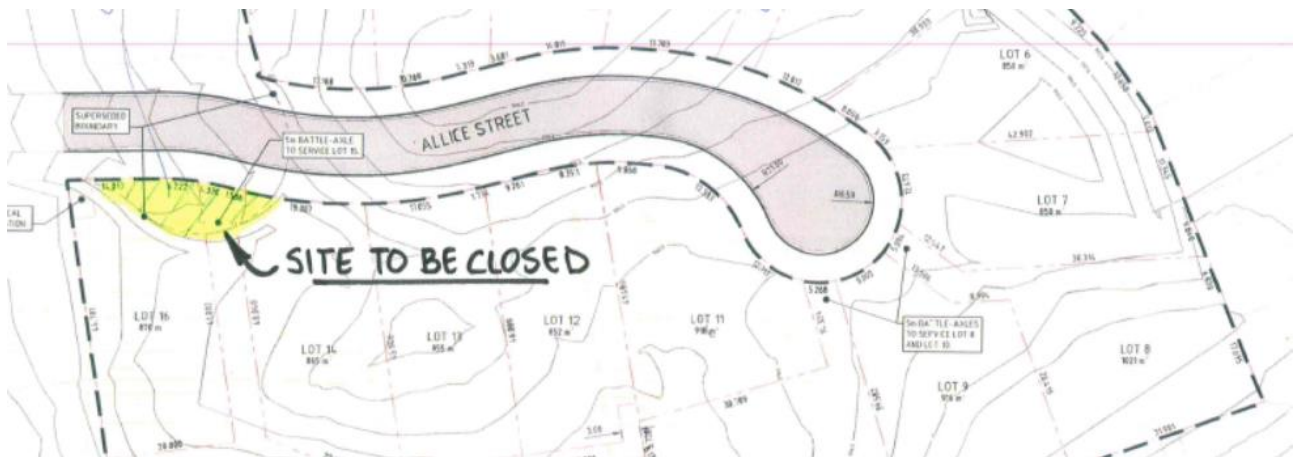
9.4 ALICE STREET JINDABYNE CLOSE OF PART OF ROAD RESERVE - HIGHVIEW SUBDIVISION STAGE 6A PART 2 - BOUNDARY
.1 ADJUSTMENT FOLLOWED BY LAND TRANSFER TO OWNER OF LOT 15 DP 1237920

Note: Alice Street, as it is presently, was formerly Lot 13 DP 1246197 having been vested as a Council public road during a previous subdivision stage by the developer of Highview Estate; the current owner of Lot 15 DP 1237920.

BACKGROUND

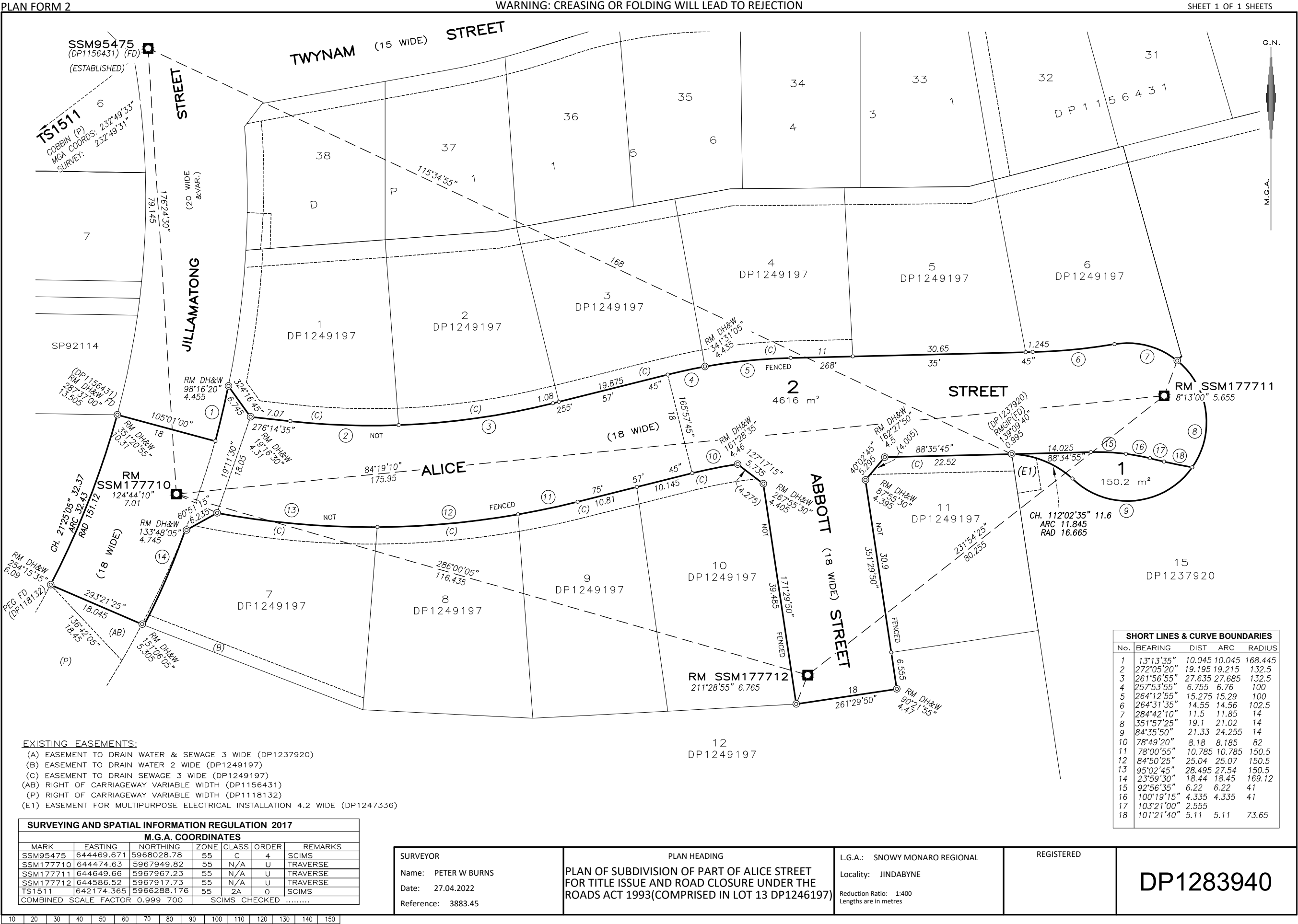
Image 1:

Highlight yellow marks the segment of road reserve to be closed. Area is approximately 150.2 m².

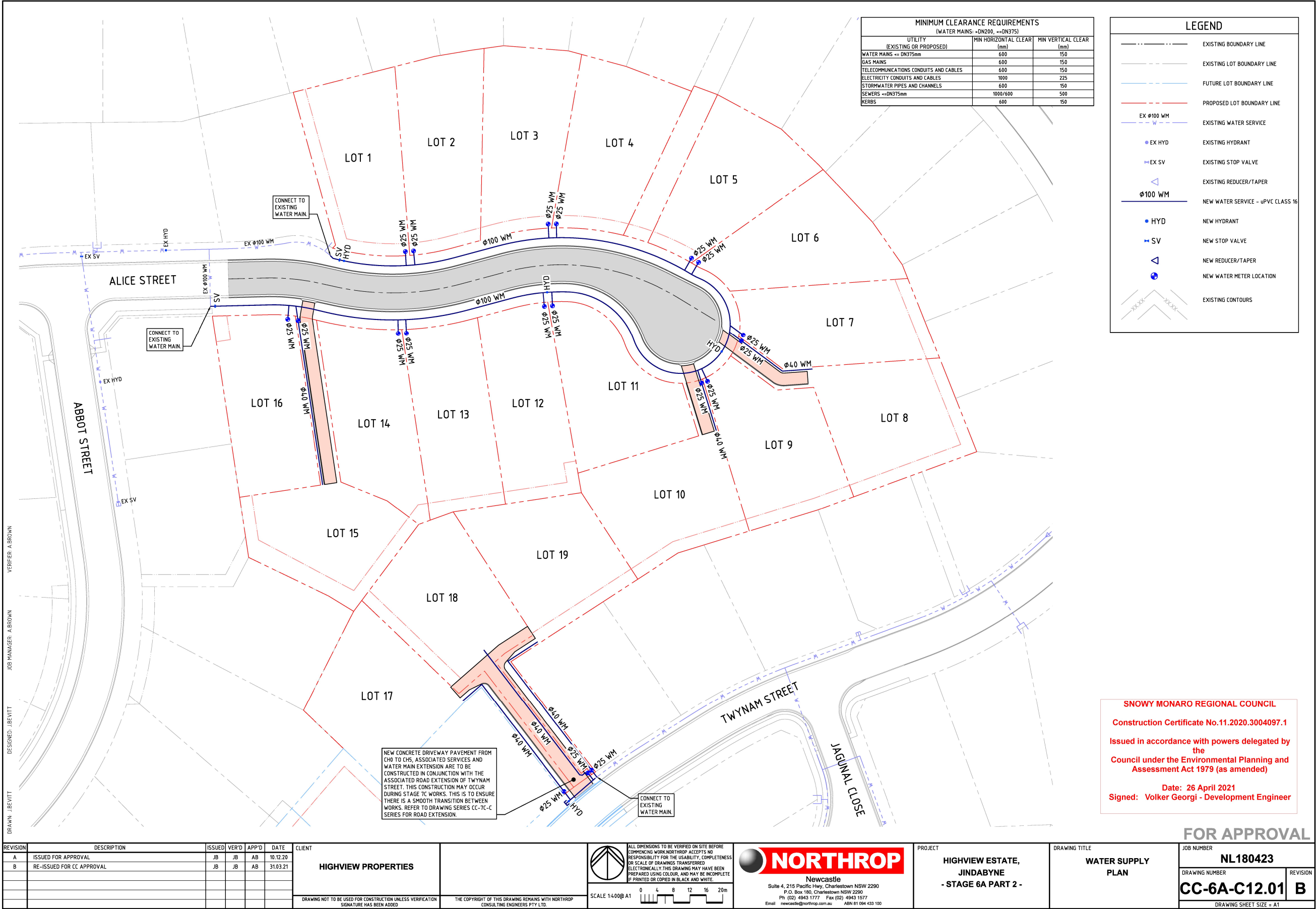


ATTACHMENTS

1. Draft Survey - Alice Street Close of Part of Road Reserve - Parcel Identified as Lot 1 DP 1283940
2. Highview Stage 6A Part 2 Approved Water Main Drawing



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9.4.2 PAYMENT OF SUPERANNUATION TO COUNCILLORS

Record No: I22/206

OFFICER'S RECOMMENDATION

That Council not provide the option to pay superannuation contributions to councillors.

ISSUES

- The Local Government Act has been changed to allow for payment of superannuation to councillors in addition to the councillors fees.
- This will increase the expenses relating to councillors by \$29,353 in the 2022/23 year if adopted.
- Adopting superannuation will require cuts to other budgets to not worsen the overall deficit of the Council.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
External Political Environment	Low	Low	Yes
Financial Sustainability	Low	Medium	Yes
Legislative Governance and Compliance	Low	Low	Yes
Reputation and Image	Low	Medium	Yes

The payment of superannuation contributions to councillors would place an increased burden on council the current and long term operating budget.

The recommendation not to implement the contributions presents a responsible approach to the commitment of council's finances given the current economic climate.

FINANCIAL IMPACTS

Council would be required to identify a further \$130,772 over the next four years for contribution payments. The additional funds have not been identified and would impact on other, potentially operational, services.

Recommended: Councillor fees with projected 2.5% annual increase (per current budget)					
	FY21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Mayor	\$45,140	\$46,269	\$47,425	\$48,611	\$49,826
Councillor x 11 @\$20,690 each	\$227,590	\$233,280	\$239,112	\$245,090	\$251,217
Annual Total	\$272,730	\$279,548	\$286,537	\$293,700	\$301,043
Total Period					\$1,433,558
Option 1: Councillor fees with projected 2.5% annual increase plus superannuation contribution (requires					

9.4.2 PAYMENT OF SUPERANNUATION TO COUNCILLORS

budget amendment)					
	FY21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Superannuation Contribution	0	10.50%	11%	11.50%	12%
Mayor	\$45,140	\$51,127	\$52,642	\$54,201	\$55,805
Councillor x 11 @\$20,690 each	\$227,590	\$257,774	\$265,414	\$273,275	\$281,363
Total	\$272,730	\$308,901	\$318,056	\$327,476	\$337,168
Total Period					\$1,564,331
Variance: Recommended v Option 1					
Per annum	\$0	\$29,353	\$31,519	\$33,776	\$36,125
Total Period					\$130,772

RESPONSIBLE OFFICER: Coordinator Governance

OPTIONS CONSIDERED

The option to enable payments from 1 July 2022 was considered. Enabling payments from 1 July 2022 would require a budget adjustment to the current (proposed) 2022/23 FY budget. Councillors would not be able to receive any contribution payments until the adjustment was adopted.

IMPLEMENTATION PLANS

The report recommends not implementing any changes to the current arrangements.

EXISTING POLICY/DECISIONS

The current arrangements for the payment of fees and facilities to councillors is contained in the *Payment of Expenses and the Provision of Facilities for Mayors and Councillors* policy. This does not allow for payment of superannuation contributions.

The amendment to The Local Government Act 1993:

254B Payment for superannuation contributions for councillors

- (1) A council may make a payment (a superannuation contribution payment) as a contribution to a superannuation account nominated by a councillor, starting from the financial year commencing 1 July 2022.
- (2) The amount of a superannuation contribution payment is the amount the council would have been required to contribute under the Commonwealth superannuation legislation as superannuation if the councillor were an employee of the council.
- (3) A superannuation contribution payment is payable with, and at the same intervals as, the annual fee is payable to the councillor.
- (4) A council is not permitted to make a superannuation contribution payment—

(a) unless the council has previously passed a resolution at an open meeting to make superannuation contribution payments to its councillors, or

(b) if the councillor does not nominate a superannuation account for the payment before the end of the month to which the payment relates, or

(c) to the extent the councillor has agreed in writing to forgo or reduce the payment.

(5) The Remuneration Tribunal may not take superannuation contribution payments into account in determining annual fees or other remuneration payable to a mayor or other councillor.

(6) A person is not, for the purposes of any Act, taken to be an employee of a council and is not disqualified from holding civic office merely because the person is paid a superannuation contribution payment.

(7) A superannuation contribution payment does not constitute salary for the purposes of any Act.

(8) Sections 248A and 254A apply in relation to a superannuation contribution payment in the same way as they apply in relation to an annual fee.

(9) In this section—

Commonwealth superannuation legislation means the Superannuation Guarantee (Administration) Act 1992 of the Commonwealth.

superannuation account means an account for superannuation or retirement benefits from a scheme or fund to which the Commonwealth superannuation legislation applies.

BACKGROUND

The Local Government Act 1993 (the Act) was amended in May 2021 to allow councils to make payments as a contribution to a superannuation account for councillors.

The making of superannuation contribution payments for councillors is optional and is at each council's discretion. The recommendation in this report will not affect the annual increase to councillor fees based on [Local Government Remuneration Tribunal](#) decisions.

The Office of Local Government (OLG) released a discussion paper in 2020 to seek the views of councils and their local communities on whether councillors should receive superannuation contribution payments.

At its meeting on 16 April 2020, Council supported the option to amend the Act to make it compulsory for councils to pay superannuation in addition to the mayor and councillor fees.

The discussion paper was prompted by concerns raised by mayors and councillors, throughout NSW, that the ineligibility of councillors to receive superannuation payments was inequitable and is a deterrent to those considering standing as candidates, in particular women and younger people.

Previously, under the *Commonwealth Superannuation Guarantee (Administration) Act 1993* councils were not required to make contributions to mayors and councillors, as they are elected to civic office and are not employees of the council.

To exercise the option of making superannuation contribution payments for councillors, the Council must first resolve to make contribution payments. Following a resolution to do so, each

9.4.2 PAYMENT OF SUPERANNUATION TO COUNCILLORS

councillor may, at their discretion, nominate their preferred superannuation fund. Councillors must advise the CEO in writing if they wish to receive or opt out of contribution payments.

Under S254B of the Act, to receive contribution payments, a councillor's nominated superannuation account must be from a scheme or fund to which the Commonwealth Superannuation Guarantee (Administration) Act applies.

Contribution payments to councillors are to be made at the same intervals as the annual fee is paid to councillors. The contribution rate, as of 1 July 2022, is set at 10.5% and will increase by half a percent each year until it reaches 12%.

[OLG circular 22-04 Payment of Councillor Superannuation](#)

ATTACHMENTS

Nil

9.4.3 FINANCIAL STATEMENTS 2021/22 - RFS ASSETS

Record No: I22/143

OFFICER'S RECOMMENDATION

That Council not record rural fire-fighting equipment in the 2021/22 financial statements.

ISSUES

Council were advised by the Audit Office of NSW ("AO") on 25 November 2021 through its engagement closing report that rural fire-fighting equipment should be recognised in the financial statements 2020/21, as they are not recognised by the Rural Fires Service ("RFS"). The AO advised that the fair value of the assets involved is \$9.49m less accumulated depreciation of \$5.52m. The net value on recognition as at 30/6/2021 would have been \$3.97m.

Interestingly, this asset data is available to the AO but not to Council directly. We understand that the assets data is provided to the Office of Local Government annually but is not distributed to individual councils.

In its final Management Letter dated 20 December 2021, the AO observed the equipment, especially the red fleet vehicles, *'is controlled by the Council and should be recognised in their financial statements'*. The AO went further to state this is supported by the requirements of the *Rural Fires Act 1997* and service agreements between Councils and the RFS.

By not recording rural fire-fighting equipment, the infrastructure, property, plant and equipment balance in the financial statements are understated.

The AO recommended council:

- Perform a full asset stocktake of rural fire-fighting equipment that it controls, including assessing the condition of these assets;
- Record the rural fire-fighting equipment in the asset register and the financial statements.

The AO is scheduled to release her Report to Parliament for the Local Government sector, reporting on themes and key observations from the 2020-21 financial audits. The report will include references to Council, including a high-risk finding on unrecorded rural firefighting equipment. We understand that at least fifty eight (58) other councils are in a similar position.

The Department of Planning, Industry and Environment (inclusive of the Office of Local Government) confirmed in the 'Report on Local Government 2020' (tabled in Parliament on 27 May 2021) their view that rural firefighting equipment is not controlled by the NSW Rural Fire Service. This does not mean that, by default, councils control rural firefighting equipment.

Council needs to assess whether they control any rural firefighting equipment ("red fleet") in accordance with Australian Accounting Standards and recognise in their financial statements any material assets under their control and state the relevant accounting policy in relation to the treatment. To evidence the control the Council has over the location and operation of the red fleet, we are not aware of any consultation with Council in relation to the movement of red fleet vehicles in response to flood (or fire) fighting activities in other parts of the state.

Council has contributed \$1,000, together with other councils impacted, to have a position paper prepared by BDO, Chartered Accountants. We were advised on 5 May 2022 that the position was rejected by the AO.

If Council's assessment concludes that we do not control the red fleet and the financial statements do not recognise the assets, it is highly likely the 2021/22 audit opinion will be modified.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Asset Management	High	Low	No
Legislative Governance and Compliance	High	Low	No
Reputation and Image	Medium	Low	No

Asset management: The proposal to recognise more assets puts additional strain on the operating budget and will exacerbate underfunding of maintenance and delays in asset refurbishment.

Legislative governance & compliance: The proposal is difficult to comply with as information to recognise red fleet assets is not readily available.

Reputation and image: Not agreeing to the proposal reflects a disagreement of an accounting opinion with Council's appointed external auditor. There have been other examples in the industry of Councils not agreeing with the accounting opinion of the auditor, e.g., restrictions placed on the value of community land, use of externally restricted cash.

FINANCIAL IMPACTS

	Amount	Details
Current Annualised Net Cost	\$1.363m	NSW rural fire service levy
Estimated Annualised Net Cost	\$1.663m	Includes depreciation of red fleet
Capital Investment	\$3.900m	Advised by Audit Office
Capital Funding Source	\$3.900m	RFS equipment fund

RESPONSIBLE OFFICER: A/Chief Financial Officer

OPTIONS CONSIDERED

1. Implement the AO recommendation and recognise the rural fire-fighting equipment in the financial statements for 2021/22. The financial impact in the year of recognition will improve the Net Operating Result for the Year by \$3.6m (capital contribution less annual depreciation) however the "bottom line" deficit will increase from \$3.890m to \$8.090m.
2. Council not implement the AO recommendation based on its own assessment of whether it controls any rural firefighting equipment in accordance with Australian Accounting standards.

IMPLEMENTATION PLANS

Nil

EXISTING POLICY/DECISIONS

Nil

BACKGROUND

Management Letter FY20/21

The AO issued a management letter in December 2021 which included the following management response:

‘Management has determined it does not control Rural Fire Service assets, in accordance with SAC 4, AASB 10 and the Framework for the Preparation of Financial Statements. Council therefore does not recognise these assets.’

The AO observed the following are indicators of ‘control’ by Council:

- The *Rural Fires Act 1997* vests rural fire-fighting equipment to council, giving Council the legal ownership
- The service agreement governs how the RFS can use these assets for fire mitigation and safety works in a council area
- As land owner, Council has responsibility for fire mitigation and safety works under the *Rural Fires Act 1997*;
- Council is responsible for maintaining the assets but has transferred this responsibility to the RFS through the service agreement
- In the event of the loss of an asset, the insurance proceeds are used to reacquire or build a similar asset, which is again vested in Council.

The Department of Planning, Industry and Environment (inclusive of the Office of Local Government) confirmed in the Report on Local Government 2020’ (tabled in Parliament on 27 May 2021) their view that rural firefighting equipment is not controlled by the NSW Rural Fire Service.

Accounting framework, concepts and standards

Whilst Council does not maintain its own accounting policy, it does prepare general purpose financial statements in accordance with the following accounting standards, legislation and codes:

- Australian Accounting Standards and Australian Accounting Interpretations;
 - The Local Government Act 1993;
 - The Local Government (General) Regulation 2021; and
 - Local Government Code of Accounting Practice and Financial Reporting.
-

Specifically in relation to the recognition of assets, Statement of Accounting Concept 2 defines 'Assets' as future economic benefits controlled by the entity as a result of past transactions or other past events; and '*control of an asset*' means the capacity of the entity to benefit from the asset in the pursuit of the entity's objectives and to deny or regulate the access of others to that benefit.

The second characteristic of an asset – control - is particularly relevant as it relates to the capacity of Council to benefit from the asset in the pursuit of its objectives and *to deny or regulate the access of others to that benefit*.

The entity controlling an asset – in this case Council in relation to rural fire-fighting equipment - can exchange it, use it to provide goods or services, exact a price for others' use of it, use it to settle liabilities, hold it, or perhaps distribute it to owners.

In relation to rural fire service assets, Council neither exercises - nor reserves the right - any of these controls.

The Local Government Code of Accounting Practice and Financial Reporting for FY21/22 states 'Council needs to assess whether they control any rural firefighting equipment in accordance with Australian Accounting Standards...'

ATTACHMENTS

Nil

9.4.4 MONTHLY BUDGET REVIEW STATEMENT (MBRS) TO 30 APRIL 2022

Record No: I22/284

OFFICER'S RECOMMENDATION

That the Budget Review Statement for the month ended 30 April 2022 be received and the variations noted therein be approved.

ISSUES

Clause 203 of the Local Government (General) Regulation 2021 requires that the Responsible Accounting Officer submit to the Council a Quarterly Budget Review Statement within two months of the close of each quarter. The Quarterly Budget Review Statement for the March 2022 quarter was received by the Council at its April 2022 meeting. This Monthly Budget Review Statement for April 2022 (the 'Statement') is the result of rolling the general ledger balances forward from the 20/21 year and running depreciation for the 10 monthly periods since. A capital budget review is now included as the assets ledger has now also been rolled forward into the current financial year. The Statement comprises:

- Responsible Accounting Officer's Statement
- Income and Expenses Budget Review Statement
 - By type
 - By business unit
- Cash and Investments Budget Review Statement
- Capital Budget Review Statement

Responsible Accounting Officer's Statement

It is my opinion that the Monthly Budget Review Statement for Snowy Monaro Regional Council for the month ended 30/04/22 indicates that Council's projected financial position at 30/6/22 will be unsatisfactory, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

My opinion above, that Council's projected financial position as at 30/6/22 will be unsatisfactory has been based on the following factors:

1. a deficit budget, when accumulated with previous years' deficits, is not financially sustainable;
2. a deficit budget does not enable the governing body to plan for unforeseen events;
3. a deficit budget relies on a deterioration of the capital base for ongoing operations.

Recommended remedial action to deal with this unsatisfactory position includes:

- a. Future budgets need to be in surplus to restore to an adequate level of working capital;
- b. Revenue opportunities must also be considered;
- c. Service reductions to core services should be avoided.

Income and Expenses Budget Review Statement

9.4.4 MONTHLY BUDGET REVIEW STATEMENT (MBRS) TO 30 APRIL 2022

(\$000's)	Original budget 2021/22	Approved Changes				Revised budget 2021/22	Variations for this April Mth	Notes	Projected year end result	Actual YTD figures	Variance Surplus (Deficit)
		Sep QBRS	Dec QBRS	Feb MBRS	Mar QBRS						
Income											
Rates and annual charges	34,485			421		34,906			34,906	32,604	(2,302)
User charges and fees	14,387	660	2,688	607	1,246	19,588	509	1	20,097	11,753	(7,835)
Other revenues	569	62	253	(268)	-	616			616	596	(20)
Other income	-	-	-	-	-	-			-	-	-
Grants and contributions - operating	23,339	3,309	1,994	437	(395)	28,684	2,913	2	31,597	16,309	(12,375)
Grants and contributions - capital	27,223	8,585	295	15,971	671	52,745	3,895	3	56,640	24,874	(27,871)
Interest and investment revenue	1,380					1,380			1,380	786	(594)
Net gain from disposal of assets	1,034					1,034			1,034	1,220	186
Rental income	1,063					1,063			1,063	890	(173)
Total income from continuing operations	103,480	12,616	5,230	17,168	1,522	140,016	7,317		147,333	89,032	(50,984)
Expenses											
Employee benefits and on-costs	32,021	1,114	39	(521)	312	32,965	1	4	32,966	22,992	9,973
Borrowing costs	134					134			134	26	108
Materials and contracts	19,105	1,984	2,407	2,337	806	26,639	2,816	5	29,455	15,557	11,082
Depreciation and amortisation	19,507					19,507			19,507	13,939	5,568
Other expenses	9,756	994	305	1,272	(411)	11,916	617	6	12,533	8,928	2,988
Total expenses from continuing operations	80,523	4,092	2,751	3,088	707	91,161	3,434		94,595	61,442	29,719
Net operating result from all operations	22,957	8,524	2,479	14,080	815	48,855	3,883		52,738	27,590	(21,265)
Net Operating Result before Capital Items	(4,266)	(61)	2,184	(1,891)	144	(3,890)	(12)		(3,902)	2,716	6,606

The projected deficit has increased by \$12k from the last review due to a \$10k request for additional contract expenditure in the water fund. Management has achieved the direction to process net zero requests to the general fund. The \$2k anomaly being due to rounding. Details of variation requests for the month are summarised below:

1. User charges & Fees \$509k
 - Biosecurity weeds \$50k
 - RMS works \$459k
2. Grants and contributions – operating \$2,914k
 - Community services \$144k
 - Roads – natural disaster \$2,500k
 - Halls \$289k
 - Emergency management \$(20k)
 - Home care \$1k
3. Grants and contributions – capital \$3,895k
 - Rural roads \$3,820k
 - Waste management \$75k
4. Employee benefits & on-costs \$(1k)
 - Plant operations \$(19k)
 - Halls \$30k
 - Home care \$1k
 - Emergency management \$(13k)
5. Materials and contracts \$2,816k
 - Executive management \$(1k)

9.4.4 MONTHLY BUDGET REVIEW STATEMENT (MBRS) TO 30 APRIL 2022

Human resources \$40k

Biosecurity weeds \$50k

Rural roads \$2,000k

RMS main roads \$409k

Plant operations \$19k

Halls \$243k

Depot \$9k

Swimming pools \$40k

Emergency management \$(3k)

Water supply \$10k

6. Other expenses \$617k

Executive management \$1k

Training \$105k

Rural roads \$500k

Halls \$15k

Emergency management \$(4k)

9.4.4 MONTHLY BUDGET REVIEW STATEMENT (MBRS) TO 30 APRIL 2022

By business unit

('\$000's)	Original	Approved changes			Revised	Variations	Notes	Projected	Actual	Variance
	budget	Sep	Dec	Mar	budget	for this		year end	YTD	Surplus
	2021/22	QBRs	QBRs	QBRs	2021/22	April Month		result	figures	(Deficit)
Business unit										
Asset Management	351			(17)	334	-		334	366	32
Biosecurity	1,014			53	1,067	-		1,067	795	(272)
Building Certification	43			285	328	-		328	(13)	(341)
Cemetery Operations	(6)			(35)	(41)	-		(41)	(101)	(60)
Communications & Engagement	533			93	626	-		626	500	(126)
Community facilities	1,177			(3,967)	(2,790)	(3,780)	1	(6,570)	495	3,285
Community Services Management	450			10	460	-		460	278	
Community Support Programs	(440)			(1,142)	(1,582)	-		(1,582)	795	2,377
Corporate Projects	250			(2,420)	(2,170)	-		(2,170)	331	2,501
Customer Service	306			1	307	-		307	382	75
Development Assessment	1,074			109	1,183	-		1,183	730	(453)
Economic Development	(9,323)			(70)	(9,393)	-		(9,393)	(433)	8,960
Emergency & Fire Service	1,337			(823)	514	-		514	651	137
Executive Team	1,447			208	1,655	-		1,655	1,648	(7)
Financial Services	1,034			183	1,217	-		1,217	1,487	270
Fleet & Plant	(542)			(44)	(586)	9	2	(577)	(2,175)	(1,589)
General Purpose Revenue	(26,165)			(644)	(26,809)	-		(26,809)	(20,554)	6,255
Governance	696			83	779	-		779	562	(217)
ICT	1,849			(5)	1,844	-		1,844	2,174	330
Internal Audit	67			(3)	64	-		64	7	(57)
Land & Property	2,241			(829)	1,412	-		1,412	791	(621)
Library	653			(91)	562	-		562	542	(20)
Open Space & Recreation	3,442			(3,815)	(373)	1		(372)	2,007	2,380
Organisational Development	298			75	373	-		373	25	(348)
Public Health & Environment	369			6	375	-		375	342	(33)
Ranger Services	322			-	322	-		322	242	(80)
Records Management	195			15	210	-		210	182	(28)
Residential Aged Care	2,908			(623)	2,285	-		2,285	2,605	320
Resource & Waste	(1,240)			(974)	(2,214)	(74)	3	(2,288)	(2,798)	(584)
Risk Management	487			(15)	472	-		472	1,111	639
Road Infrastructure	(8,634)			(20,179)	(28,813)	(49)	4	(28,862)	(12,059)	16,754
Strategic Planning	539			27	566	-		566	439	(127)
Tourism & Events	755			(65)	690	-		690	593	(97)
Water & Sewer	(1,484)			(6,522)	(8,006)	10	5	(7,996)	(274)	7,732
Workforce Management	1,040			288	1,328	-		1,328	(4,050)	(5,378)
					-			-		-
Net operating result from all operations	(22,957)	-	-	(40,847)	(63,804)	(3,883)		(67,687)	(22,373)	41,613
LESS Grants and contributions provided for capital								56,640	24,874	
LESS Reserve transfers								131	-	
LESS Unexpended grants transfer								14,818	-	
Net operating result before capital items	4,266				4,266			3,902	2,501	1,765

Notes Details

1a	02280 - Community Buildings - Jindabyne Community Library Grant	\$	(3,820,000)
1b	02750 - Swimming Pools - Contractors Expense	\$	40,046
2	02320 - Depot Buildings - Contractors Expense	\$	9,000
3	03400 - Waste Management - Snowy Monaro Litter Prevention Grant	\$	(74,960)
4	01380 - RMS Main Roads - Operating Revenue	\$	(49,048)
5	03200 - Water Supply - contractors Expense	\$	10,000

9.4.4 MONTHLY BUDGET REVIEW STATEMENT (MBRS) TO 30 APRIL 2022

Cash and Investments Budget Review Statement

(\$000's)	Original budget 2021/22	Approved changes			Revised budget 2021/22	Projected year end result	Actual YTD figures	Variance Surplus (Deficit)	Notes
		Dec QBRS	Feb MBRS	Mar MBRS					
Externally restricted ⁽¹⁾									
Section 7.11	2,783				2,783	2,783	2,783	-	
Section 64 - water	3,591				3,591	3,591	3,591	-	
Section 64 - sewer	2,973				2,973	2,973	2,973	-	
Specific purpose unexpended grants	14,818	(440)	(4,855)	5,295	14,818	14,818	5,728	(9,090)	
Water fund	20,979	1,091	(3,722)		18,348	18,348	22,041	3,693	
Sewer fund	10,162	4,230	(12,732)		1,660	1,660	14,392	12,732	
Domestic waste management	3,109	(2,828)			281	281	281	-	
Snowy River Hostel accommodation bonds	1,169				1,169	1,169	1,169	-	
Yallambee Lodge accommodation bonds	3,062				3,062	3,062	3,062	-	
Crown land reserves	1,475				1,475	1,475	1,475	-	
Kamoto-Cooma friendships scholarship fund	44				44	44	44	-	
Other	120				120	120	120	-	
Total externally restricted	64,285	2,053	(21,309)	5,295	50,324	50,324	57,659	7,335	
(1) Funds that must be spent for a specific purpose									
Internally restricted ⁽²⁾									
Plant and vehicle replacement	-		(626)		(626)	(626)	626	1,252	
Employees leave entitlements	1,383				1,383	1,383	1,383	-	
Deposits, bonds & retentions	677				677	677	677	-	
Uncompleted works	303		(303)		-	-	303	303	
Waste management	2,266		(2,284)		(18)	(18)	2,483	2,501	
Former Snowy LGA				131	-	-	699	699	
Former Bombala LGA					-	-	1,718	1,718	
Stronger communities fund interest	1,370		(346)		1,024	1,024	1,370	346	
Total internally restricted	5,999	-	(3,559)	131	2,440	2,440	9,259	6,819	
(2) Funds that Council has earmarked for a specific purpose									
Unrestricted (ie. available after the above Restricti	5,724				6,531	6,531	24,821	18,290	1
Total Cash & investments	76,008	2,053	(24,868)	5,426	59,295	59,295	91,739	32,444	2

1. Unrestricted cash & investments

This is the result of deducting reserve transfers processed during the year from the total of cash and investment balances held. Whereas the monthly funds management report shows the reserves balances last subject to audit, i.e., 30/06/2021

2. Total cash & investments \$91,739,027

The Cash at Bank component of the Cash & Investment Statement totals \$7,706,961. This Cash at Bank amount has been reconciled to Council's physical Bank Statements. The date of completion of this bank reconciliation is 01/05/2022

9.4.4 MONTHLY BUDGET REVIEW STATEMENT (MBRS) TO 30 APRIL 2022

Capital Budget Review Statement

(\$000's)	Original budget 2021/22	Approved changes				Revised budget 2021/22	Variations for this April Month	Notes	Projected year end result	Actual YTD figures	Variance Surplus (Deficit)
		Sep QBRS	Dec QBRS	Feb MBRS	Mar MBRS						
Capital expenditure											
New assets											
- Plant & equipment	300	(95)		425	(380)	250			250	154	96
- Land & buildings	9,975	(186)	3,200	1,684	(3,931)	10,742	3,820	1	14,562	895	13,667
- Roads, bridges, footpaths	6,100	1,615	6,583	224	(9,246)	5,276			5,276	720	4,556
- Water & sewer	3,600	20		(3,618)	120	122			122	(19)	141
- Other	100	550	2,965	(3,011)	3,230	3,834	75	2	3,909	1,848	2,061
Renewal assets (replacement)											
- Plant & equipment	723	(545)	35	3,389	(2,879)	723			723	1,653	(930)
- Land & buildings		1,606	3,747	(249)	(4,366)	738			738	141	597
- Roads, bridges, footpaths	15,417	(3,333)	22,530	(1,298)	(1,674)	31,642			31,642	7,446	24,196
- Water & sewer	9,309	8,944	(5,479)	3,085	942	16,801	2,180	3	18,981	10,629	8,352
- Other	1,706		10,790	(2,577)	(1,474)	8,445			8,445	1,849	6,596
Total capital expenditure	47,230	8,576	44,371	(1,947)	(19,658)	78,572	6,075		84,647	25,316	59,331
Capital funding											
Rates & other untied funding				20,130	(20,130)	-			-		-
Capital grants & contributions	28,901	8,576	14,408	(1,022)	1,882	52,745	3,895	1&2	56,640	24,874	31,766
Reserves:											
- External restrictions/reserves	17,310		436	(14,490)	11,562	14,818			14,818		14,772
- Internal restrictions/reserves					131	131			131		131
New loans											
Receipts from sale of assets											
- Plant & equipment				23,101	(23,101)	0			0		0
- Land & buildings	1,019			771	(756)	1,034			1,034	1,220	(186)
Other funding... enter description here				(911)	911	-			-		-
Total capital funding	47,230	8,576	14,844	27,580	(29,501)	68,729	3,895		72,624	26,094	46,484
Net capital funding - surplus/(deficit)	-	-	(29,527)	29,527	(9,843)	(9,843)	(2,180)	-	(12,023)	778	(12,847)

Notes Details

1	00002553 - Jindabyne Community Library	\$	3,820,000
2	00003171 - Snowies Snowy Monaro Litter Prevention Project	\$	74,960
3a	00000334 - Bombala Wastewater Pipe Relining Project	\$	400,000
3b	00000341 - Jindabyne Water Mains	\$	770,000
3c	00000344 - Cooma Water Mains	\$	550,000
3d	00002460 - Kalkite STP Evaporation Pond Relining	\$	460,000

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Asset Management	High	High	No
Financial Sustainability	High	High	No
Legislative Governance and Compliance	Low	Low	Yes
Reputation and Image	High	High	No
Service Delivery	Low	Low	Yes

Asset management: The underfunding of maintenance and delays in asset refurbishment have placed Council in a high risk position that assets will not provide the expected level of service. This risk cannot be addressed within a single year's budget. The Council needs to develop a policy of surplus budgets in the long term to adequately renew its existing infrastructure thereby reducing this risk.

Financial sustainability: Council should strive for developing budgets that provide an operating surplus before capital grants and contributions. The surplus generated is then available to restore working capital to an adequate level and minimise the risk of being exposed to unexpected financial shocks.

Legislative governance & compliance: This budget review statement is the first monthly review of the last quarter of the financial year. Council will continue to receive monthly reports as a demonstration of additional financial scrutiny and transparency.

Reputation and image: Deficit budgets indicate to the community that future generations will be required to restore working capital and pay for the services delivered in advance. Until a long term financial plan is adopted by the Council that clearly demonstrates how the financial position will be restored, the projected deficit in this type of review will be viewed negatively by the community.

FINANCIAL IMPACTS

	Amount	Details
Projected operating result from operations	\$52.738m	Surplus before capital grants \$56.640m
Projected operating deficit before capital items	\$3.902m	Compares with original budget deficit of \$4.266m

The financial impacts are identified in the above statements.

RESPONSIBLE OFFICER: A/Chief Financial Officer

OPTIONS CONSIDERED

This is the third monthly review presented to the Council since monthly reviews commenced and represents the first month of the final quarter.

Budgets will continue to be subject to further reviews each month.

IMPLEMENTATION PLANS

Monthly reviews by operations will continue to focus on recognising income earlier and focusing on absorbing any unplanned financial shocks for the remainder of the financial year.

Next year's operational plan was presented to Council earlier this month as a draft for placing on public exhibition. It provides for the progressive elimination of operating deficits with a nominal deficit of \$917,711.

BACKGROUND

ATTACHMENTS

Nil

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9.4.5 ORGANISATIONAL PERFORMANCE REPORT APRIL 2022

Record No: I22/281

OFFICER'S RECOMMENDATION

That Council vary the 2021-2022 Operational Plan as follows:

- A. Defer the project to jointly organise a Snowy Monaro tourism forum to the 2022-2023 Operational Plan.
- B. Align the plan with the adopted committee structure by not including a Tourism Advisory Committee as part of the business as usual.
- C. Defer the project to develop and implement a Grant Funding Policy and Procedures to the 2022-2023 Operational Plan.

ISSUES

This report covers the period February to end of April 2022 (see full report attached).

Several operational plan actions are shown to be off track. There are higher level issues impacting the ability of the Council to deliver services and projects, including:

- There has been a continuation of the difficulty in filling a number of vacancies that remain across the organisation. This has impacted on our ability to complete actions originally listed and impacts on service delivery. The cost of bringing in external contractors to offset these vacancies has become extremely high. This has particularly been the case in the areas of project management and engineering. Bringing in these resources was the fall-back position for corporate projects to allow us to undertake the projects that would have been otherwise unachievable with internal resources alone. The combination of not being able to recruit and not being able to afford the cost of contractors has led to projects being delayed.
- The resignation of Council's Economic Development Officer and Coordinator of Tourism and Events in March has meant that some operational plan actions have now fallen behind and in some instances will not be achieved prior to 30 June 2022.
- The resignation of Council's Chief Workforce Officer and vacancies within the Organisational Development Team has significantly impacted the service delivery within the Workforce service of Council. A number of projects and actions are behind with full impacts to be reported through the May 2022, performance report.
- Council is still affected by the fact that a range of projects had no proper scope or project planning in the initial stages. This has led to some projects being delayed as our employees focus on determining how best to deliver those projects with the available funds or to determine exactly what is required to be done. Frameworks are being put into place to ensure that projects are well planned before they are approved in the future.

The summary below indicates performance up until end of April 2022 against the actions included in the 2021 – 2022 Operational Plan.

OVERVIEW

ACTION SUMMARY

By Performance

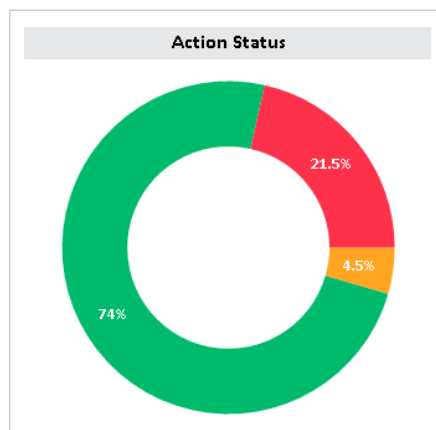
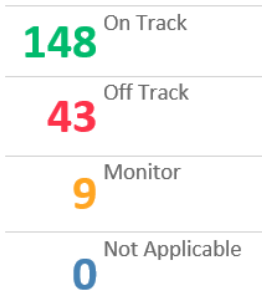


Table 1: Notable achievements (Selected activities from the full report)

<p>Activity: 7.1.1.2 Eliminate new weed incursion through the maintenance of a coordinated inspection and control regime.</p> <p>Snowy Monaro Regional Council is a major partner to the NSW Orange Hawkweed Eradication program, being the only Council within NSW to have known infestations on private land. Five new infestations were reported in the Snowy Plains area throughout January and February 2022, mostly using sniffer dogs and drones. All infestations have been treated and reported to NSW DPI. Colour recognition and machine learning technologies are being developed and utilised to bolster Council's high level drone surveillance program, which is backed by ground inspections and ground-truthing throughout the growing period of December through February. Orange Hawkweed is the only prohibited matter weed known to exist in the Snowy Monaro region and being subject to an eradication program. Council is a frontrunner not just using the technology, but developing the technology as well.</p>
<p>Activity: 8.1.3.4 Assess and determine residential development applications in compliance with planning instruments including Council's Local Environment Plan.</p> <p>24 residential development applications/modifications were determined in the latest period, with 75% (being 18 out of the 24) determined in 40 days, This exceeds the 70% target.</p>
<p>Activity: 8.1.3.5 Assess and determine many different types of Development Applications other than residential development, such as subdivision applications and commercial developments in compliance with Planning Instruments including Council's Local Environment Plan.</p> <p>21 non-residential developments were determined in the last month, Of these, six applications, 62% (13 out of the 21) were determined in 40 days which is over the 50% target.</p>
<p>Activity: 1.3.1.1 Maintain a range of sporting facilities that meet the standards required for regional and local sporting events.</p> <p>A strong growing season has meant that sporting fields have needed to be mown twice weekly to ensure standards for play are upheld. The transition from summer sports to</p>

winter sports have been actioned. The new online booking system, 'Booka', is helping keep track of the scheduling and the tasks needed. This has been a very challenging summer.

Table 2: Identified variances for off track projects/services

<p>Activity: 6.1.1.5 - Jointly organise a Snowy Monaro tourism forum to understand the trends, issues and opportunities in the local tourism sector (Action 4 in the DMP).</p>
<p>Variation Reason: The resignation of the Coordinator Tourism and Events is impacting on Council's ability to deliver this project. Given TSMs recent well received development workshop the originally planned forum is now not appropriate. Alternatives are being considered but may not proceed due to current staff resources. An extension has been sought for grant funding originally targeted for this project to enable more options to be considered and hold an event in the second half of the year.</p> <p>Impact: NIL - This project will not be delivered by 30 June 2022 as planned; as such, to be removed from the 2021-2022 Operational Plan and included in the 2022-2023 Operational Plan.</p>
<p>Activity: 6.1.1.1 Continue to operate a Tourism Advisory Committee in order to provide Councillors with information to make sound decisions on behalf of the community.</p>
<p>Variation Reason: The new Council elected not to continue the Tourism Advisory Committee; as such, this action should be removed from the 2021-2022 Operational Plan.</p> <p>Impact: NIL impact to the organisation.</p>
<p>Activity: 11.2.1.1 Development and implementation of Grant Funding Policy and Procedures to ensure sound governance and consistency across the organisation in the application for and management of grants.</p>
<p>Variation Reason The draft policy has been developed. Resources have been focused on developing solutions to move the projects forward and take advantage of grant funding opportunities, which has not allowed this project to proceed to the next stage. This action may not be completed before June 2022 and will be a required action for the 2022-2023 Operational Plan.</p> <p>Impact: The absence of a grant funding policy and accompanying procedures restricts consistency across the organisation.</p>

Table 3: Projects and activities requiring monitoring

<p>Service: 3.2.1.3 Undertake food premises surveillance in accordance with the NSW Food Authority's Partnership Agreement to ensure public health safety in relation to retail food businesses within our region.</p>
<p>Status: Food premises assessments were not undertaken in April due to the officer involved being ill with Covid-19. Only 25% of food business have been inspected for the financial year, causing concern due to NSW Food Authority Partnership agreement clauses requiring Council to undertake 95% of inspections by 30 June each year.</p>

Impact: Council may not complete the percentage of inspections as per partnership agreement and the risk of exposing the community to food borne illness if inspections are not undertaken increases.
Project: 7.1.3.6 Investigate and develop a street tree strategy for the region.
Status: Investigations into how other Councils deliver street tree strategies have begun through online research. Communication with the planning team has been undertaken, with options to support street tree establishment via development contributions have begun.
Impact: Work is proceeding with the resources available.
Project: 8.2.1.5 - Asset Management Strategy Review complete for the resourcing strategy 2022.
Status: Review of the Asset Strategy is currently under way; however, only 20% is completed.
Impact: The project will be a month late in being completed, but will be completed and adopted by Council by 30 June 2022.
Service: 10.1.3.2 Coordinate the delivery of improvement opportunities identified through business excellence self-assessments
Status: With service reviews completed for Governance and Infrastructure, action planning sits within the business units. Follow ups will continue ongoing by way of oversight, with responsibility for taking action sitting within the business unit. Service reviews are underway looking at water/wastewater, open spaces, development assessment, building certification, fleet and information communications and technology services.
Impact: Nil. Service level of monitoring the completed reviews is being undertaken.
Service: 10.1.3.3 - Support the organisation in the application of the Australian Business Excellence Framework (ABEF)
Status: Actions are underway to support ABEF introduction and awareness raising.
Impact: This is an ongoing process and work is proceeding within the resources available.
Service: 10.4.1.4 - Support people and leadership corrective actions resulting from ABEF self-survey
Status: This is an ongoing action which is tracked separately as part of the organisations transformation process which will be updated with ARIC reporting and to ELT.
Impact: Work is proceeding within the resources available.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Asset Management	Low	Low	Yes
Economic Activity SJ	Low	Low	Yes

Environmental Security	Low	Low	Yes
External Political Environment	Low	Low	Yes
Financial Sustainability	Medium	Low	Yes
Health and Safety	Low	Low	Yes
Legislative Governance and Compliance	Low	Low	Yes
Reputation and Image	Medium	Low	Yes
Service Delivery	Medium	Low	Yes

Council's adopted Delivery Program and Operational Plan are the mutually agreed plans with our community. Any variance through not being able to meet measures, actions, and delivering projects increases the risks of financial sustainability if projects do not stay on budget and significant reputational risk through not delivering projects and not meeting agreed service levels. Providing updated information on the current status reduces the risk of reputational damage.

FINANCIAL IMPACTS

	Amount	Details
Current Annualised Net Cost	0	
Estimated Annualised Net Cost	0	
Capital Investment	0	
Capital Funding Source	0	

Budget variances are currently reported separately through the budget reporting. Due to the financial position of the Council there is a strong focus on amending the scope of projects to stay within the available funding.

RESPONSIBLE OFFICER: Coordinator Strategy Development

OPTIONS CONSIDERED

It is a statutory requirement to report a minimum every six months to Council; however, a move towards monthly reporting is currently underway with a review of our processes and systems with a focus to plan and deliver on improved accountability and increased agile decision making across the organisation.

IMPLEMENTATION PLANS

Adopted variances to the 2021-2022 Operational plan will be undertaken as amendments to the original adopted 2021-2022 Operational Plan and version control undertaken. The amended document will be published on Council's webpage.

EXISTING POLICY/DECISIONS

In accordance with Section 404 of the *Local Government Act 1993* (the Act) and the Integrated Planning and Reporting Guidelines for Local Councils in NSW 2021, the Chief Executive Officer must ensure that regular progress reports are provided to Council with respect to the principle activities detailed in the Delivery Program. Progress reports must be provided at a minimum every six months.

ATTACHMENTS

1. Organisational Performance Report - April 2022



Action and Task Progress Report- Standard

Snowy Monaro Regional Council (SMRC)

camms**strategy**

Print Date: 09-May-2022

OVERVIEW

ACTION SUMMARY

By Performance

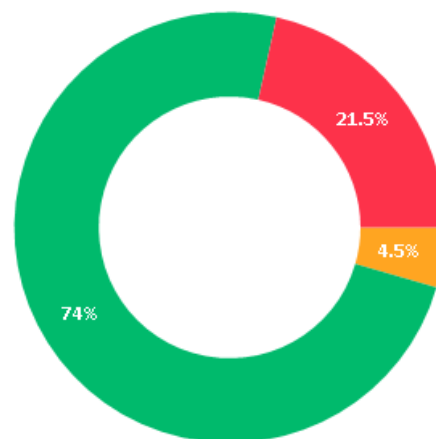
148 On Track

43 Off Track

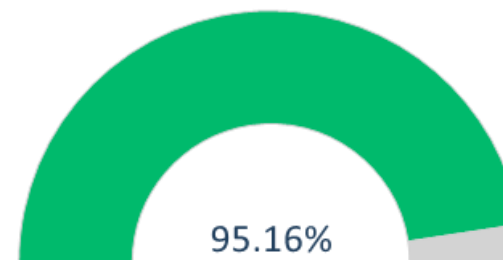
9 Monitor

0 Not Applicable

Action Status



Action Progress Against Targets



200 actions reported on
148 At least 90% of action target achieved
09 Between 70% and 90% of action target achieved
43 Less than 70% of action target achieved
00 actions with no target set

ACTION PLANS



GREEN

At least 90% of action target achieved



AMBER

Between 70% and 90% of action target achieved



RED

Less than 70% of action target achieved



No target set

* Dates have been revised from the Original dates


Communications Portfolio

Communications

Communication and Engagement

Action Title: 1.4.1.1 Delivery of waste avoidance and resource recovery education programs to schools and community in conjunction with Council's Communications Department.


Kangaroo Island Regional Council - Environmental Management Plan						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gina Woodward - Chief Communications Officer	In Progress	01-Jul-2021	30-Jun-2022	85%	75.00%	<div><div></div><div></div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Face to face activities limited by COVID-19 restrictions including lockdowns, indoor gatherings and access to schools. Returned to 2022 agricultural shows in region complete plus school visits underway. Planning and stakeholder liaison continues with review of collateral and strategy also underway to effect behaviour change in this space. Litter Prevention Strategy activities to align with CRJO following successful funding application valued at \$75,000. Cleanup event with Sustainable Snowies to be held in Jindabyne in April. Chem Cleanout for Cooma being promoted. Recycle Right promotions ongoing - print, digital, social.						
Last Updated: 24-Mar-2022						

Action Title: 12.2.1.1 Plan, deliver and monitor communication and education activities that inform the community and stakeholders of Council's projects, initiatives and events.						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gina Woodward - Chief Communications Officer	In Progress	01-Jul-2021	30-Jun-2022	85%	75.00%	 GREEN
<p>Action Progress Comments: Utilising framework for stakeholder engagement is key to improvements in this space. Ensuring maximum coverage of messaging to all residents, across all demographics through a mix of digital and traditional media usage. Communication channel spreadsheet per town/village created to ensure broad communications</p> <p>New eNewsletter launched in Q4 2021. Promotion to increase subscriber numbers continues with avg 20 new signups per week.</p> <p>New website delivered in February 2022.</p> <p>New intranet will be delivered by end June 2022 to assist in enhancing internal communications and access to information.</p> <p>Post council meeting email summaries shared with employees plus monthly Chambers Chatter with the CEO to discuss outcomes.</p> <p><i>Last Updated: 24-Mar-2022</i></p>						

Action Title: 12.2.1.2 Manage the distribution of communications through a range of traditional and digital channels to disseminate communications broadly and cost-effectively.						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gina Woodward - Chief Communications Officer	In Progress	01-Jul-2021	30-Jun-2022	80%	75.00%	<div><div></div><div></div><div></div></div> GREEN
<p>Action Progress Comments: Per 12.2.1.1</p> <p>Utilising framework for stakeholder engagement is key to improvements in this space. Ensuring maximum coverage of messaging to all residents, across all demographics through a mix of digital and traditional media usage. Communication channel spreadsheet per town/village created to ensure broad communications. New website delivered February 2022.</p> <p>New eNewsletter launched Q4 2022 with high performance exceeding the key measurable metrics compared to the average for government organisations (28.77% for open and 3.99% for CTR/link clicks). SMRC newsletter (fortnightly) continues to perform at over 70% open rate and average click through rate (CTR/link clicks) at 19%.</p>						

Last Updated: 24-Mar-2022


Action Title: 12.2.1.3 PROJECT - Investigate and implement an e-comms (i.e direct newsletter) platform that can provide a unified and cost-effective solution across all Council departments for internal and external use.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gina Woodward - Chief Communications Officer	Completed	01-Jul-2021	30-Jun-2022	100%	0.00%	 GREEN

Action Progress Comments: Complete: Campaign Monitor implemented and launched with new council eNewsletter. Launched in Q4 2021. Templates and cleaned databases are being installed for use across council. Economic Development Industry newsletter (quarterly, moving to bi-monthly) has been transferred to new system. Tourism, Community Services and Aged Care to be addressed next. Allows for broader reach, reporting on click through and readership rates, plus less printing (costs/environment savings). Review of all council newsletters to be undertaken to ensure best practice, high engagement and centralised development/distribution cost savings. System also allows for database cleanup (automated and manual) to ensure best practice privacy standards are met with all digital communications.

Last Updated: 24-Mar-2022

Action Title: 12.2.1.4 PROJECT - Community input on preferred method of communications with spreadsheet per location developed to list appropriate channels and mediums. Central source of information provided for whole of organisation use.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gina Woodward - Chief Communications Officer	Completed	01-Jul-2021	30-Jun-2022	100%	75.00%	 GREEN

Action Progress Comments: Ongoing while working with communities on various projects, and gained from variety of source inputs including bushfire recovery, community services and communications. Spreadsheet developed and updated as contacts change etc. Ongoing updates - addressing return to face-to-face transactions, pop-up stalls for community engagement/consultation and continuing behaviour change post relaxation of COVID-19 restrictions.

Last Updated: 24-Mar-2022


Action Title: 12.2.2.1 Provide 24/7 access to customer service and information to customers.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gina Woodward - Chief Communications Officer	In Progress	01-Jul-2021	30-Jun-2022	80%	75.00%	 GREEN

Action Progress Comments: Reviewed AH call centre procedures and ensure regular updating of manual and contacts is provided. Ongoing. Regular monthly meetings with AH contact now in place for 2022.

Last Updated: 24-Mar-2022

Action Title: 12.2.2.2 Monitor after-hours logs daily and address key issues and themes.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gina Woodward - Chief Communications Officer	In Progress	01-Jul-2021	30-Jun-2022	80%	75.00%	 GREEN

Action Progress Comments: Collated by customer service team and shared with relevant departments to advise of overnight issues and actions. Reviewed by Coordinator Engagement or Chief Communications Officer on a daily basis. Any ongoing issues raised with relevant Chiefs. Most afterhours calls are for water or rangers. ONGOING DAILY.

Last Updated: 24-Mar-2022

Action Title: 12.2.2.3 Monitor and respond to Facebook inbox enquiries, emails and phone calls in a timely manner.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gina Woodward - Chief Communications Officer	In Progress	01-Jul-2021	30-Jun-2022	80%	75.00%	 GREEN

Action Progress Comments: Given nature of enquiries, access has been expanded to CSO team to assist with responses. This is just another channel by which the community can contact council. AH messaging is clear on how to get help. Inbox monitored throughout the day by CSOs and AH/weekends by Comms team. Daily/ongoing.

Last Updated: 24-Mar-2022


Action Title: 12.2.2.8 PROJECT - Review existing digital platforms and deliver cost effective solutions within existing budget to provide improved functionality and usability for our community including, but not limited to, website, intranet and YourSay community communications.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gina Woodward - Chief Communications Officer	In Progress	01-Jul-2021	30-Jun-2022	75%	75.00%	 GREEN

Action Progress Comments: New website project launched in Q1 2022. OpenCities is the provider and they are familiar with local government requirements. New intranet will launch in June 2022. Assessment of Your Say/Bang the Table will occur after that (there have been platform ownership changes) to ensure efficient engagement methods and cost savings achieved. Will also review microsites and appropriateness of platform for new economic development/investment site and new tourism microsite (with redirect from visitcooma.com.au and links to snowymountains.com.au) New eNewsletter launched and Campaign Monitor platform rolled out across council as a centralised service, aligned with privacy legislation re database usage.

Last Updated: 24-Mar-2022

Action Title: 12.3.2.1 Provide support across the organisation to ensure effective communications at all levels of project and campaign delivery. Conduct regular meetings from initiation, through delivery, and post-implementation.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gina Woodward - Chief Communications Officer	In Progress	01-Jul-2021	30-Jun-2022	90%	75.00%	 GREEN

Action Progress Comments: Stakeholder framework being utilised across projects. Regular meeting with Comms and key departments to ensure stakeholder comms are well considered and managed as part of the project or issue. Regular meetings are held with built & natural environment, corporate projects, water wastewater, education, community services, strategic planning. Ongoing.

Last Updated: 24-Mar-2022

Action Title: 7.1.1.5 Build community capacity to manage weeds with a committed educational and advisory program.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gina Woodward - Chief Communications Officer	In Progress	01-Jul-2021	30-Jun-2022	75%	75.00%	 GREEN

Action Progress Comments: Face to face affected by COVID-19 restrictions. Now returning to planned series of events post restrictions lifting. Weed of the week campaign conducted in key period for action - six weeks. Good pickup from broad media outlets. Returned to agricultural show season for the region - complete. Landholder liaison re spraying plus focus on Orange Hawkweed with more community sessions planned.

Last Updated: 24-Mar-2022

Economic Development


Action Title: 1.3.1.2 PROJECT(CW): Complete the detailed design of the Cooma Sports Hub (grant funded).

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Mark Adams - Coordinator Economic Development	Completed	01-Jul-2021	30-Jun-2022	100%	75.00%	 GREEN


Action Progress Comments: Completed

Last Updated: 28-Feb-2022


Action Title: 4.1.3.1 Engage with all Chambers of Commerce throughout region to ensure businesses are updated on opportunities and Council activities.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Mark Adams - Coordinator Economic Development	In Progress	01-Jul-2021	30-Jun-2022	85%	75.00%	 GREEN
Action Progress Comments: Catch ups with Cooma and Bombala Chamber took place this month. Looking to catch up with Jindabyne in early May.						
<i>Last Updated: 28-Apr-2022</i>						


Action Title: 4.1.3.2 Produce regular newsletter for local businesses across the LGA to advise of relevant business trends, grant funding, support and relevant business news.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Mark Adams - Coordinator Economic Development	In Progress	01-Jul-2021	30-Jun-2022	75%	75.00%	 GREEN
Action Progress Comments: The next quarterly newsletter will be sent in May and will coincide with the new Economic Development Officer commencing.						
<i>Last Updated: 28-Apr-2022</i>						


Action Title: 4.1.3.3 PROJECT: Support the Business Recovery Hub – a 12 month commitment to partner with Business Australia to grow local business.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Mark Adams - Coordinator Economic Development	Completed	01-Jul-2021	30-Jun-2022	100%	100.00%	 GREEN
Action Progress Comments: Completed.						
<i>Last Updated: 28-Apr-2022</i>						


Action Title: 4.1.3.4 PROJECT: Establish a South East Forestry Working Group – short-term recommendation from the Bombala Region Softwoods Industry Bushfire Recovery Study.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Mark Adams - Coordinator Economic Development	In Progress	01-Jul-2021	30-Jun-2022	85%	0.00%	 GREEN
Action Progress Comments: Coordinator Economic Development caught up with Rob de Fegerly in early April. Rob is looking to engage more with local industry throughout May and another catch up is scheduled near the end of May.						
<i>Last Updated: 28-Apr-2022</i>						

Action Title: 4.1.4.2 Conduct regular audits of retail uses in town CBDs to monitor change and assess issues and opportunities.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Mark Adams - Coordinator Economic Development	In Progress	01-Jul-2021	30-Jun-2022	75%	75.00%	 GREEN
<p>Action Progress Comments: These audits are conducted quarterly. The December audit is complete (please note September audit was not completed due to the COVID-19 lockdown). Next audit will be in May once the new Economic Development Officer commences.</p> <p><i>Last Updated: 28-Apr-2022</i></p>						

Action Title: 4.1.4.3 PROJECT: Regional Economic Opportunities Analysis - detailed investigation of the region’s economy and opportunities/barriers to growth.						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Mark Adams - Coordinator Economic Development	Completed	01-Jul-2021	30-Jun-2022	100%	0.00%	<div><div></div><div></div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: This project is complete and Council will be briefed on its findings and outcomes at an upcoming briefing session.						
Last Updated: 28-Mar-2022						


Action Title: 4.1.4.4 PROJECT: Investigation of housing issues across the region - examination of the many facets of housing problems in our region and possible solutions.						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Mark Adams - Coordinator Economic Development	In Progress	01-Jul-2021	30-Jun-2022	75%	0.00%	 GREEN
Action Progress Comments: The ED unit continues to investigate background economic causes and impacts of the housing issues in the region. A productive meeting was held with the project managers from the Land and Housing Corporation for the crown land proposal near Polo Flat in early April to discuss local economic development issues. Follow up post meeting continues.						
<i>Last Updated: 28-Apr-2022</i>						

Action Title: 4.1.4.5 PROJECT: Work with state agencies to implement the Snowy Mountains Special Activation Precinct as a key opportunity and project for economic development and support of regional growth.							
Responsible Person		Status	Start Date	End Date	% Complete	Target	On Target %
Mark Adams - Coordinator Economic Development		In Progress	01-Jul-2021	30-Jun-2022	85%	75.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: The Coordinator Economic Development continues to work with state agencies on the Snowy Mountains Special Activation Precinct. The amended final draft masterplan was recently reviewed and comments provided back to DPIE. Relevant staff also attended a recent workshop and update with the Community Advisory Group in Jindabyne. Council planning staff also continue to work with DPIE on legislative							

amendments to support the final masterplan. Update briefings on the SAP to Councillors by the SAP team are being organised for April and May.

Last Updated: 28-Apr-2022


Action Title: 6.1.1.4 PROJECT: Continue to support and progress the Monaro Rail Trail towards becoming a shovel ready project (Action 36 in DMP).

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Mark Adams - Coordinator Economic Development	In Progress	01-Jul-2021	30-Jun-2022	90%	75.00%	 GREEN

Action Progress Comments: The Coordinator Economic Development meets fortnightly with MRT Inc and counterparts at Queanbeyan Palerang Regional Council. The Coordinator Economic Development is reviewing the draft Business Case prepared by MRT Inc and the draft Trail Development Plan and costings provided by the consultants. Both Council's aim to provide feedback by mid to late May.

Last Updated: 28-Apr-2022


Action Title: 6.1.1.5 PROJECT: Jointly organise a Snowy Monaro tourism forum to understand the trends, issues and opportunities in the local tourism sector (Action 4 in the DMP).

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Mark Adams - Coordinator Economic Development	In Progress	01-Jul-2021	30-Jun-2022	25%	100.00%	 RED

Action Progress Comments: The resignation of the Coordinator Tourism and Events is impacting on Council's ability to deliver this project along with indications that the originally planned forum is now not appropriate given TSMs recent well received development workshop. Alternatives are being considered but may not proceed due to current staff resources. An extension has been sought for grant funding originally targeted for this project to enable more options to be considered and hold an event in the second half of the year.

Last Updated: 28-Apr-2022


Action Title: 6.3.1.1 PROJECT: Complete a tourism data portal to bring together local and close to real-time data on visitation throughout the region.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Mark Adams - Coordinator Economic Development	Completed	01-Jul-2021	30-Jun-2022	100%	0.00%	 GREEN

Action Progress Comments: This project has been completed.

Last Updated: 28-Feb-2022


Action Title: 6.3.1.2 PROJECT: Develop a video promoting visitation to the region's towns.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Mark Adams - Coordinator Economic Development	In Progress	01-Jul-2021	30-Jun-2022	70%	100.00%	 AMBER
Action Progress Comments: This project is progressing with 30 businesses in Cooma participating. One video is completed promoting Cooma and a second video being prepared in May for commercials. Bombala Chamber are looking to have their part of this project completed in June. <i>Last Updated: 28-Apr-2022</i>						

Action Title: 6.3.1.3 PROJECT: Commence planning for lookouts at appropriate locations along popular drive and walking routes (Action 23 in the DMP) to enhance visitor experience and drive journey offerings.						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Mark Adams - Coordinator Economic Development	In Progress	01-Jul-2021	30-Jun-2022	20%	75.00%	 RED
Action Progress Comments: This project has begun but is running behind schedule due to time demands from other projects already in progress. Its commencement was also impacted by COVID-19 restrictions which at times prevented travel. Intention is to have an initial phase of this project completed by the end of June. <i>Last Updated: 28-Apr-2022</i>						

Economic Development

Tourism & Events


Action Title: 6.1.1.1 Continue to operate a Tourism Advisory Committee in order to provide Councillors with information to make sound decisions on behalf of the community.						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Mark Adams - Coordinator Economic Development	Not Started	01-Jul-2021	30-Jun-2022	0%	75.00%	 RED
Action Progress Comments: The new Council elected not to continue the Tourism Advisory Committee; as such, this action should be removed from the 2021-2022 Operational Plan. <i>Last Updated: 11-Apr-2022</i>						

Action Title: 6.1.1.2 Process Council's Notice of Intention to Organise an Event (NOIE) forms so applicants can progress with event organisation in a timely manner.						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Mark Adams - Coordinator Economic Development	In Progress	01-Jul-2021	30-Jun-2022	90%	75.00%	 GREEN

Action Progress Comments: Events were impacted directly by the lockdown restrictions but are now bouncing back strongly. The Tourism Promotion and Events Officer is dealing with a significant increase in events enquiries in recent weeks. The Events team continue to assist potential organisers with NOIE forms and have established quarterly meetings with events staff from the wider Council who provide input into the processing of NOIE forms. Desired KPIs for this process are still not being met however progress is being made. The Council's new booking system 'Booka' also requires integration into the events management process and this is being considered and refined by the Tourism and Events unit in liaison with other relevant units of Council.

Last Updated: 28-Apr-2022

Action Title: 6.1.1.3 Continue to welcome and inform visitors to the region in order to enhance the visitor experience through the provision of information, increase the length of stay and yield per guest through awareness of activities on offer, increase return visitation and positive word of mouth referrals.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Mark Adams - Coordinator Economic Development	In Progress	01-Jul-2021	30-Jun-2022	90%	75.00%	 GREEN

Action Progress Comments: The Visitors Centres continue to operate and experienced an increase in visitation during the Easter period.

Last Updated: 28-Apr-2022

Finance Portfolio

Financial Services

Finance

Action Title: 11.2.1.1 PROJECT: Development and implementation of Grant Funding Policy and Procedures to ensure sound governance and consistency across the organisation in the application for and management of grants.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Phoebe Rainer - Grants Officer	In Progress	01-Jul-2021	30-Jun-2022	25%	75.00%	 RED

Action Progress Comments: The draft policy has been developed. Resources have been focused on developing solutions to move the projects forward and take advantage of grant funding opportunities, which has not allowed this project to proceed to the next stage. This action may not be completed before June 2022 and will be a required action for the 2022-2023 Operational Plan.


Last Updated: 11-Apr-2022

Action Title: 11.2.2.1 Coordinate the annual budget, fees & charges and revenue policy for the Operational Plan.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
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Gary Mottau - Chief Financial Officer	In Progress	01-Jul-2021	30-Jun-2022	75%	75.00%	 GREEN
Action Progress Comments: FY 2022/23 Budget, fees & charges and revenue policy have been drafted for placing on public exhibition.						
<i>Last Updated: 09-May-2022</i>						


Action Title: 11.2.2.2 Completion and lodgement of the annual financial statements including coordination of interim and annual audits.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gary Mottau - Chief Financial Officer	In Progress	01-Jul-2021	30-Jun-2022	75%	75.00%	 GREEN
Action Progress Comments: Audit planning visit occurred during April in preparation for an interim visit in July, subject to finalising the revaluation of water and sewer network assets prior to that date.						
<i>Last Updated: 09-May-2022</i>						


Action Title: 11.2.2.3 Completion of quarterly budget review statements to Council.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gary Mottau - Chief Financial Officer	In Progress	01-Jul-2021	30-Jun-2022	75%	75.00%	 GREEN
Action Progress Comments: March 2022 QBR presented to the April meeting of Council.						
<i>Last Updated: 09-May-2022</i>						


Action Title: 11.2.2.4 Ensure Council meets its taxation compliance obligations.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gary Mottau - Chief Financial Officer	In Progress	01-Jul-2021	30-Jun-2022	83%	75.00%	 GREEN
Action Progress Comments: Action Progress Comments: All taxation obligations to 30 April 2022 are up to date.						
<i>Last Updated: 09-May-2022</i>						

Action Title: 11.2.2.5 Cash flow management.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gary Mottau - Chief Financial Officer	In Progress	01-Jul-2021	30-Jun-2022	75%	75.00%	 GREEN
Action Progress Comments: Funds management report is presented at monthly Council meetings. <i>Last Updated: 30-Mar-2022</i>						

Action Title: 11.2.2.6 Accounts Receivable Management.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gary Mottau - Chief Financial Officer	In Progress	01-Jul-2021	30-Jun-2022	75%	75.00%	 GREEN
Action Progress Comments: Financial statements FY20/21 performance measure percentage for rates and annual charges outstanding is 9.52%. <i>Last Updated: 30-Mar-2022</i>						

Operations Portfolio

Built & Natural Environment

Biosecurity

Action Title: 7.1.1.1 Prevent the introduction of new weeds by ensuring the rapid detection of new weeds at high-risk pathways and sites.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Brett Jones - Coordinator Biosecurity	In Progress	01-Jul-2021	30-Jun-2022	95%	75.00%	 GREEN
Action Progress Comments: Council has a responsibility to monitor all high-risk pathways and high-risk sites under the NSW Weeds Action Program and is paid by the NSW government for this service. In fulfilling this obligation the Biosecurity team monitor all roadsides, rest areas, camping areas, nurseries etc for the presence of new incursion weeds. The team have completed 95% of this surveillance program and will continue monitoring for the remainder of the growing season. High risk sites are inspected on an adhoc basis. No unexpected issues have been identified. Of particular concern has been the recent identification of Chilean Needle Grass at sites along Bobundara lane, Snowy River Way and on Nimmo TSR. Infestations have been destroyed and neighbouring landowners notified. Coolatai Grass infestations on the Monaro highway have been treated a number of times. Surveillance for new weed incursions also continues at fire sheds and staging areas used during the 2019-20 bushfires. These are additional high risk sites due to the potential for new weed species having been introduced on firetrucks and equipment brought in from elsewhere throughout the State. No unexpected weeds have been identified at these sites. <i>Last Updated: 30-Mar-2022</i>						

Action Title: 7.1.1.2 Eliminate new weed incursion through the maintenance of a coordinated inspection and control regime.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Brett Jones - Coordinator Biosecurity	In Progress	01-Jul-2021	30-Jun-2022	75%	75.00%	<div><div></div><div></div><div></div><div></div><div></div></div> GREEN
<p>Action Progress Comments: Snowy Monaro Regional Council is a major partner to the NSW Orange Hawkweed Eradication program, being the only Council within NSW to have known infestations on private land. For a number of years Council has managed two known infestations of this weed. Of these, the Braemar Bay site has been dormant for the past two years and only one plant was been identified by staff at the Greenhills site this year. The site was later inspected using 'sniffer' dogs and no new plants were identified. Five new infestations were reported in the Snowy Plains area throughout January and February, mostly using sniffer dogs and drones. All infestations have been treated and reported to NSW DPI. Color recognition and machine learning technologies are being utilised to bolster Council's high level drone surveillance program, which is backed by ground inspections and ground truthing throughout the growing period of December through February. Orange Hawkweed is the only prohibited matter weed known to exist in the Snowy Monaro region and being subject to an eradication program.</p> <p><i>Last Updated: 30-Mar-2022</i></p>						

Action Title: 7.1.1.3 Effectively manage widespread weeds to minimise the impact of weeds on the region's economy, environment and community.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Brett Jones - Coordinator Biosecurity	In Progress	01-Jul-2021	30-Jun-2022	80%	75.00%	<div><div></div><div></div><div></div><div></div><div></div></div> GREEN
<p>Action Progress Comments: Council's Biosecurity team have conducted 1271 property inspections during the period July 2021 - March 2022, equating to an inspected area of 356,970 hectares of land. Serious breaches of the Biosecurity Act 2015 have resulted in the issue of six individual biosecurity directions, one penalty infringement notice and one Section 133 entry totaling approximately \$40,000. A further Section 133 entry estimated at \$25,000 is currently on hold due to wet weather and boggy conditions. Council is on target to meeting its annual quota of 1,600 property inspections. During the reporting period Council awarded 2021-24 weed control services contracts, enabling it to manage priority weeds on its network of roads, reserves and operational lands. Six individual contracts were awarded throughout the Snowy Monaro region. Works are well underway, with approximately 65% of the budget invoiced at the time of writing. Difficulties in managing grassy weeds following the onsite of frosts is expected due to the unavailability of Flupropanate. A series of nine 'Weed of the Week' media releases were published throughout the peak season, providing the community with current information on the identification and effective control of existing and new potential weed threats. Three workshops have been hosted to promote sustainable land management activities, reaching a total of 82 attendees. Two online surveys were published with valuable feedback received from 63 respondents and staff were in attendance at the regional shows.</p> <p><i>Last Updated: 30-Mar-2022</i></p>						


Action Title: 7.1.1.4 Facilitate Biosecurity Advisory Committee meetings.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Brett Jones - Coordinator Biosecurity	In Progress	01-Jul-2021	30-Jun-2022	25%	75.00%	<div style="width: 25%;"></div> RED
Action Progress Comments: Council facilitates quarterly Biosecurity Advisory Committee meetings. The July meeting was hosted in Cooma Council offices and via Microsoft Teams as scheduled. The Chair requested that the November meeting be cancelled due to Council entering caretaker mode. The Biosecurity team are currently awaiting advice on the establishment of the new Committee following Council elections. Council's Biosecurity Coordinator attended the regional and sub-regional weeds committee meetings in Batemans Bay during November to coordinate cross-border activities and programs. He gave a presentation to the sub-regional Committee on Snowy Monaro Regional Council's policies and procedures relating to the successful enforcement of the Biosecurity Act 2015. The Committee secretary is currently awaiting advice on meeting dates and times before scheduling meetings for the remainder of the year.						

Last Updated: 30-Mar-2022

Building Certification

Action Title: 8.1.3.1 Undertake and respond to customer enquiries. Provide technical advice for a variety of construction matters.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Neil Messinbird - Manager Building Certification	In Progress	01-Jul-2021	30-Jun-2022	80%	75.00%	 GREEN

Action Progress Comments: The Building Certification team members receive direct inquiries in regards to Construction certificates, Complying Development Certificates, Building Information Certificates, Pool fencing, complaints etc mainly by phone or e-mail, counter inquiries and on site during inspections, recording of the discussions outcome are recorded in each officers diary. Majority of inquiries are resolved at the time of discussion and within the 10 day customer service charter.

Last Updated: 28-Apr-2022


Action Title: 8.1.3.2 Undertake assessment, inspection, and certification of construction certificates and complying development certificates.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Neil Messinbird - Manager Building Certification	In Progress	01-Jul-2021	30-Jun-2022	80%	75.00%	 GREEN

Action Progress Comments: The Building Certification team undertake assessment of construction certificates, complying development certificates, Building Information Certificates, Swimming Pool fencing, On-site Sewerage Management Facilities, Plumbing and Drainage application in a in a timely manner. Delays are usually due to lack of information to complete the assessments, the introduction of the mandatory lodgement through the NSW Planning Portal is assisting in ensuring the required documentation is received with the applications.

Last Updated: 28-Apr-2022

Action Title: 8.1.3.3 Undertake mandatory inspections.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Neil Messinbird - Manager Building Certification	In Progress	01-Jul-2021	30-Jun-2022	80%	75.00%	 GREEN

Action Progress Comments: The Building Certification team undertake inspections of mandatory construction certificates, complying development certificates inspections and required inspections for Building Information Certificates, On-site Sewerage Management Facilities, Plumbing and Drainage application within the required 48 hour notice of request. Inspections are booked, recorded and results forwarded to the client and or builder within 24 hours of the inspection being undertaken.

Last Updated: 08-Apr-2022

Cemeteries

Action Title: 3.1.2.1 Maintain the cemeteries as a respectful and pleasant environment for visitors.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Michele Rogers - Manager Public Health and Environment	In Progress	01-Jul-2021	30-Jun-2022	75%	75.00%	 GREEN

Action Progress Comments: April 2022

Even with the weather cooling down the focus of maintenance has been on mowing. This will begin to decline as we head into the winter months and we start getting regular frosts.

Last Updated: 02-May-2022

Action Title: 3.2.1.1 Prepare and lodge annual Internment Activity return to Cemeteries and Crematoria NSW to ensure regulatory requirements are met.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Michele Rogers - Manager Public Health and Environment	In Progress	01-Jul-2021	30-Jun-2022	75%	75.00%	 GREEN

Action Progress Comments: April 2022

This is an annual report for our cemeteries. In the month of April 2022 there were 8 interments, which will form part of the report presented in July 2022.

Last Updated: 02-May-2022

Action Title: 3.2.1.2 Issue Interment Orders and Interment Rights in accordance with NSW Cemeteries and Crematoria legislation upon application.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Michele Rogers - Manager Public Health and Environment	In Progress	01-Jul-2021	30-Jun-2022	75%	75.00%	 GREEN


Action Progress Comments: April 2022

Council received 8 orders for interment in the month of April 2022. The data was recorded in Council's Civica Authority database. All documents were issued in accordance with the criteria as specified in the Cemeteries and Crematoria Act 2013.


Last Updated: 02-May-2022

Development Assessment


Action Title: 8.1.3.4 Assess and determine residential development applications in compliance with planning instruments including Council's Local Environment Plan.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Sophie Ballinger - Manager Development	In Progress	01-Jul-2021	30-Jun-2022	80%	75.00%	 GREEN
<p>Action Progress Comments: April Update – 45 Development applications/modifications were determined within the period 22/3/2022 and 21/04/2022. Of these 24 were related to residential development. These applications have been assessed in accordance with legislative requirements including the three applicable Local Environmental Plans. The development assessment report template is updated on a regular basis to ensure compliance with legislation. Of these 75% (being 18 out of the 24) were determined in 40 days which exceeds the 70% target.</p> <p><i>Last Updated: 28-Apr-2022</i></p>						

Action Title: 8.1.3.5 Assess and determine many different types of Development Applications other than residential development, such as subdivision applications and commercial developments in compliance with Planning Instruments including Council's Local Environment Plan.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Sophie Ballinger - Manager Development	In Progress	01-Jul-2021	30-Jun-2022	80%	75.00%	 GREEN
<p>Action Progress Comments: April Update – 45 Development applications/modifications were determined between 22/3/2022 and 21/04/2022. Of these, 21 were related to non-residential development. These applications have been assessed following legislative requirements, including the three applicable Local Environmental Plans. The development assessment report template is updated regularly to ensure compliance with legislation. Of these six applications, 62% (13 out of the 21) were determined in 40 days which is over the 50% target.</p> <p><i>Last Updated: 28-Apr-2022</i></p>						

Action Title: 8.1.3.6 Provide informative and timely advice to customer enquiries in relation to development within the council region.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Sophie Ballinger - Manager Development	In Progress	01-Jul-2021	30-Jun-2022	80%	75.00%	 GREEN
<p>Action Progress Comments: April Update - 22 PIRs were issued in the period 22/3/2022-21/4/2022. The average (mean) processing time for these applications was 11 calendar days. The Development staff have also provided development documents through the GIPA process. The Duty Planners and Town Planners provide a phone, email and face to face customer service function providing development advice to customers. All PIRs are acknowledged within the Customer Service Charter time frames, phone calls and emails are returned within the required time frames to meet the action requirements. The section is working on a method of capturing more accurately the number of phone calls, emails and counter inquiries being dealt with by the staff. This project will be worked on in the second half of the 2021/22 financial year to create a number of reports from the Authority System that will better inform this metric.</p> <p><i>Last Updated: 28-Apr-2022</i></p>						

Action Title: 8.1.3.7 Council is required to upload data to the NSW Planning Portal for local development performance monitoring reporting. This is to contribute towards state statistics via a performance dashboard and to report on Council's individual performance in relation to development assessment of local development.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Sophie Ballinger - Manager Development	Not Started	01-Nov-2021	30-Jun-2022	0%	75.00%	 RED
<p>Action Progress Comments: The NSW Local Performance Monitoring report for the 2020/2021 Financial year has yet to be requested by the department of planning as such no upload has occurred in the period. The 2020/2021 Financial year data is the first to be required after all Councils in NSW have transitioned to the NSW Planning Portal via government mandate. The Department of Planning Industry and Environment are yet to decide how this information is to be presented. We have been advised to wait on submitting this data for the past year (which is usually due in September) until the format has been decided upon. The Development Section however keeps the information required by DPIE updated so that if a request is forthcoming the information can be provided.</p> <p>Update - no change to reporting requirements since the last update.</p> <p><i>Last Updated: 02-May-2022</i></p>						

Public Health & Environment


Action Title: 3.2.1.3 Undertake food premises surveillance in accordance with the NSW Food Authority's Partnership Agreement to ensure public health safety in relation to retail food businesses within our region.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Michele Rogers - Manager Public Health and Environment	In Progress	01-Nov-2021	30-Jun-2022	25%	75.00%	<div><div></div><div></div><div></div></div> RED
Action Progress Comments: April 2022						
Food premises assessments were not undertaken in April due to the officer involved being ill with Covid.						
<i>Last Updated: 02-May-2022</i>						

Action Title: 3.2.1.4 Carry out NSW Health Drinking Water Monitoring program to ensure reticulated water supplies meet Australian Drinking Water Guidelines.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Michele Rogers - Manager Public Health and Environment	In Progress	01-Jul-2021	30-Jun-2022	75%	75.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: April 2022						
Boiled water alerts were issued in early April 2022 for Jindabyne, Kalkite and Berridale. With the assistance of State Health Department and the hard work undertaken by Councils Water and Wastewater team the alerts where lifted within a week. Council undertook series of water samples above its norm to ensure the safety of the water supply.						
<i>Last Updated: 02-May-2022</i>						

Action Title: 3.2.1.5 Responding to environmental complaints - Council responds to environmental pollution matters through public complaint or direct report to ensure that our environment is kept in a healthy and safe condition.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Michele Rogers - Manager Public Health and Environment	In Progress	01-Jul-2021	30-Jun-2022	75%	75.00%	 GREEN

Action Progress Comments: April 2022

Council with the assistance of the EPA responded to one environmental incident in Jindabyne during this period. This was the release of grease trap waste which was contained before it entered the storm water system.

Last Updated: 02-May-2022

Action Title: 3.2.1.6 Council receives reports on illegal dumping activities. Council investigates all reports and arranges for clean-up and removal of waste

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Michele Rogers - Manager Public Health and Environment	In Progress	01-Jul-2021	30-Jun-2022	75%	75.00%	 GREEN

Action Progress Comments: April 2022

Illegal dumping continues to be an issue across the region, ranging from car and truck tyres to discarded furniture to general household waste. Another dumping hot spot was identified at Cathcart at the end of April. Council will be investigating this matter to determine if it is from one source or has become a popular dumping location from multiple sources.

Last Updated: 02-May-2022

Rangers

Action Title: 3.2.1.7 Undertake companion animal management with the management of microchipping, registration and impoundment of dogs and cats to ensure compliance with the Companion Animals Act.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Michele Rogers - Manager Public Health and Environment	In Progress	01-Jul-2021	30-Jun-2022	75%	75.00%	 GREEN

Action Progress Comments: April 2022

Rangers investigated two dogs attacks this month. Council received one report of dogs causing a nuisance to neighbouring residents. The complainants were encouraged to complete log books and provide statements. These matters are still under investigation. Issues regarding cats continue to be raised with Council. Unfortunately, the Companion Animals Act limit Council's actions

regarding these matters. Council, again this month provided assistance to the RSPCA to deal with a welfare issue microchipping companion animals to allowing for them to be legally tracked following their seizure and placement for care by the RSPCA.

Last Updated: 02-May-2022

Action Title: 3.2.1.8 Respond to straying stock matters and impound when required to ensure that our public roads are kept safe.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Michele Rogers - Manager Public Health and Environment	In Progress	01-Jul-2021	30-Jun-2022	75%	75.00%	 GREEN

Action Progress Comments: April 2022

Stock issues continue to be low in the number of instances reported. Three issues investigated with stock out on roads. All stock had moved back onto private property when officers arrived onsite.

Last Updated: 02-May-2022

Action Title: 3.2.1.9 Respond to matters raised through the out of hours call centre as required on a 24-hour basis.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Michele Rogers - Manager Public Health and Environment	In Progress	01-Jul-2021	30-Jun-2022	75%	75.00%	 GREEN

Action Progress Comments: April 2022

The Rangers attended nine calls out-of-hours during April, 100% of all calls were attended to in timely manner. Most call-outs were animal-related matters.


Last Updated: 02-May-2022

Community Services


Community Facilities

Action Title: 1.2.1.5 PROJECT: Undertake a comparative review of the Local Government (State) Award and Local Government Aged Disability and Homecare (State) Award in the context of home-based service provision. This process is to achieve maximum employee and service user benefit.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
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Keiran Spillane - Manager Community Services	In Progress	01-May-2022	30-Jun-2022	50%	75.00%	 RED
<p>Action Progress Comments: This is an ongoing review of the 2 awards. With the due diligence period for the divestment of the residential aged care facilities underway, we are looking at ensuring that all awards are best suited to our facilities. This is particularly important in this situation as these awards will be carried over to the new provider, Sapphire Coast Community Aged Care, should there be a positive outcome to the due diligence process.</p> <p><i>Last Updated: 08-Apr-2022</i></p>						

Action Title: 1.3.3.2 Swimming pools are provided as a service and benefit to the community.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Keiran Spillane - Manager Community Services	Completed	01-Jul-2021	30-Jun-2022	100%	75.00%	 GREEN
<p>Action Progress Comments: Jindabyne, Berridale, Cooma and Bombala Pools have all been available to the public for more than 80% of the season. Jindabyne has had the worst result but was still able to be open 84% of the season. Jindabyne will likely drop below this target in the second half of 2022 when it will close for significant structural repairs to both its roof and the HVAC system.</p> <p>Adaminaby is currently only operational for 60% due to difficulties in staffing this pool. This will go back to 100% operations in January 2022.</p> <p>2022 will be a challenging year for our operations as there are also planned significant capital works taking place at Cooma and Bombala.</p> <p>It has been a difficult year for swimming pools in the regions however with only the Jindabyne pool still in season, it is expected that the pools will remain open with 100% availability for the remainder of the year ending 20/6/22</p> <p><i>Last Updated: 11-Apr-2022</i></p>						

Action Title: 1.3.3.3 Caravan parks are provided to utilise by visitors.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Keiran Spillane - Manager Community Services	In Progress	01-Jul-2021	30-Jun-2022	90%	75.00%	 GREEN
<p>Action Progress Comments:</p> <p>Most Caravan parks have remained open 100% of the time, except for Delegate Caravan Park, which lost four days due to flooding throughout March.</p> <p><i>Last Updated: 11-Apr-2022</i></p>						

Action Title: 3.1.2.3 PROJECT: Review the Bombala Truck Wash usage to determine the volume of activity to inform the future direction of the truck wash.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
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Keiran Spillane - Manager Community Services	In Progress	01-Jul-2021	30-Jun-2022	75%	50.00%	 GREEN
Action Progress Comments: The review of Bombala Truck wash has commenced and is ongoing.						
<i>Last Updated: 11-Apr-2022</i>						

Action Title: 6.1.2.1 PROJECT: Implementation of a centralised booking system for public event spaces and venues to deliver increased engagement opportunities and elevate booking experience equity.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Keiran Spillane - Manager Community Services	In Progress	01-Jul-2021	30-Jun-2022	90%	75.00%	 GREEN
Action Progress Comments: The 'BOOKA' centralised system implementation (phased rollout) has been actioned, with transitional aspects being progressively worked through by a broader internal SMRC working group. Key frontline stakeholders within SMRC are Visitor Information Centre staff & Customer Service Officer staff.						
There are now over 1500 bookings that have been taken through Booka. Training will commence for Council's Customer Services Officers to embed the system across the organisation.						
<i>Last Updated: 11-Apr-2022</i>						

Action Title: 6.3.2.1 PROJECT: Review operation and leasing arrangements of caravan parks and camping grounds to ensure consistency of operations.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Keiran Spillane - Manager Community Services	In Progress	01-Mar-2022	30-Jun-2022	90%	75.00%	 GREEN
Action Progress Comments: Caravan and Camp grounds have increased consistency in their leasing and running. We have negotiated a new lease with Rainbow Pines Caravan and Camp ground and implemented a booking system across all Council run camp sites. 'Booka' is now able to be used for all bookings at all council run sites.						
<i>Last Updated: 08-Apr-2022</i>						

Action Title: 8.1.2.1 Cooma sale yards are provided for local and regional use.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Keiran Spillane - Manager Community Services	In Progress	01-Jul-2021	30-Jun-2022	90%	75.00%	 GREEN

Action Progress Comments: S355 Committee has been re-established, and the committee has met, and a refreshed commitment to the sales has been agreed on by council staff, councillors, transport and agents

Last Updated: 11-Apr-2022

Community Support Program

Action Title: 1.2.1.1 Deliver high-quality community support programs in accordance with legislation by maintaining funding.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Keiran Spillane - Manager Community Services	Completed	01-Jul-2021	30-Jun-2022	100%	75.00%	 GREEN


Action Progress Comments: The Community Support Program has seen some small broad-scale increases in financial support in delivering services.

- * Centre Based respite care - an increase of \$2,674 - total \$159,921
- * Person Care Community and Home Support - an increase of \$434 - total \$25,969
- * Transport - Community and Home Supports - an increase of \$524 - total \$31,402
- * Domestic Assistance - Community and Home Support - an increase of \$1,688 - total \$100,935
- * Goods Equipment and Assistive Technology - an increase of \$32 - total \$1901
- * Flexible respite - Care Relationships and carer support - an increase of \$5,476 - total 327,621
- * Home Maintenance - Community and Home Support - an increase of \$1,389 - total \$83,076
- * Home Modifications - Community and Home Support - an increase of \$1,053 - total \$63,012
- * Meals - Community and Home Support - an increase of \$1,979 - total \$118,375
- * Social Support - Group - Community and Home Support - an increase of \$2,569 - total \$153,680
- * Social Support - Individual - Community and Home Support - an increase of \$2,009 - total \$120,191
- * Specialised Support Services - Community and Home Support - an increase \$70 - total \$4186

The Community and home supports program is currently increasing funding by %1.7 to \$1,190,269

Last Updated: 11-Apr-2022


Action Title: 1.2.1.2 Maintain governance in the delivery of community services.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Keiran Spillane - Manager Community Services	In Progress	01-Jul-2021	30-Jun-2022	92%	75.00%	 GREEN

Action Progress Comments: A new s355 Community Services advisory committee has been formed with the representation of new Councillors. The first meeting is scheduled for April 2022.

Last Updated: 11-Apr-2022

Action Title: 1.4.1.2 Coordinate and mentor the Snowy Monaro Youth Council to provide young people with the opportunity to develop leadership skills. Action 3.3.1 Youth Strategy 2019/2022.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Keiran Spillane - Manager Community Services	Completed	01-Jul-2021	30-Jun-2022	100%	75.00%	 GREEN


Action Progress Comments: The Snowy Monaro Youth Council has completed another successful year providing young people with the opportunity to develop leadership skills. The council is on target to meet 10 times throughout the reporting period and will continue this into 2022. As per the constitution, nominations have been sought and have been received in line with election procedures. the announcement of the new council for the 2022 calendar year will be made in January.

Covid restrictions have made it difficult for the Youth Council members to meet face to face, however they have been holding Zoom meetings when this was not possible. Unfortunately some activities have been cancelled due to Covid restrictions including the Burn Bright National Leadership Camp. This will attempt to run again in 2022.

The new Youth Council is now elected and Councillor Frolich is the Council Representative

Last Updated: 08-Apr-2022

Action Title: 1.4.2.1 PROJECT: Undertake a community survey to inform the Youth Strategy 2023/2026.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Keiran Spillane - Manager Community Services	In Progress	01-May-2022	30-Jun-2022	75%	75.00%	 GREEN

Action Progress Comments: The Youth team, including the Youth Development Officer and the Youth Activities Officer have developed and implemented a Community Survey to inform the Youth Strategy 2023 - 2026. This survey was developed by the team and distributed to youth across the region in a variety of formats, including hard copy, links on websites and phone. The results have been compiled and will help the youth team in conjunction with the Youth Council and the Snowy Monaro Regional Council to produce an effective Youth Strategy 2023 - 2026

Last Updated: 08-Apr-2022

Library Services

Action Title: 10.1.4.5 PROJECT: Survey community to inform the new Library Strategy 2023-2026

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Keiran Spillane - Manager Community Services	Completed	01-Nov-2021	30-Jun-2022	100%	75.00%	 GREEN

Action Progress Comments: A Library Survey was conducted in November 2021. There were over 200 responses which was very positive. The survey covered areas such as


- * customer satisfaction
- * types of reading materials preferred
- * how regularly the libraries are being used
- * what services the libraries are used for

There were also several question on the new Jindabyne Library to capture community wants and needs.

The results have given us a good basis to develop the Library strategy for 2023 - 2030

Last Updated: 21-Dec-2021

Action Title: 5.1.1.1 Continue to provide and maintain the highly successful Tech-Savvy sessions for our seniors to fill an education gap for our seniors.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Keiran Spillane - Manager Community Services	Completed	01-Jul-2021	30-Jun-2022	100%	75.00%	 GREEN

Action Progress Comments: Due to COVID-19 restrictions, the sessions were put on hold, and critical staff delivering the program resigned from Council. Tech Savvy Seniors is being implemented successfully at both Cooma and Bombala Libraries due to COVID-19 restrictions lifting and more staff being trained to deliver the program.

Last Updated: 11-Apr-2022

Residential Aged Care

Action Title: 1.2.1.3 Maintain service levels and customer satisfaction in accordance with Aged Care Quality Standards. Submit all quality indicators quarterly.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Keiran Spillane - Manager Community Services	Completed	01-Jul-2021	30-Jun-2022	100%	75.00%	 GREEN

Action Progress Comments: Service levels continue to be maintained at Yallambee and Snowy River Hostels.


Service levels are being maintained and customer satisfaction is being gathered and reported on in accordance with Aged Care Quality Standards. Quality indicators are being submitted quarterly.

Last Updated: 08-Apr-2022

Action Title: 1.2.1.4 Maintain governance in the delivery of community services.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Keiran Spillane - Manager Community Services	Completed	01-Jul-2021	30-Jun-2022	100%	75.00%	 GREEN
<p>Action Progress Comments: Community Services is continuing to maintain governance in its delivery through the convening of 3 monthly Community Services Advisory Committee Meetings. New Councillors have been appointed to the committee via Council resolution in February 2022.</p> <p><i>Last Updated: 11-Apr-2022</i></p>						


Action Title: 1.2.1.6 PROJECT: Transition to a new provider of aged care services within the region.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Keiran Spillane - Manager Community Services	In Progress	01-Jul-2021	30-Jun-2022	90%	75.00%	 GREEN
<p>Action Progress Comments: Due diligence period with Sapphire Coast Community Aged Care is ongoing. Significant improvement being delivered in revenue, occupancy and rostering.</p> <p>Significant improvements in revenue due to ongoing ACFI uplifts currently sitting at approximately \$500,000 per year. Rosters are being reviewed with significant changes which will see us stay well above the minimum minutes per day per resident of care time whilst reducing the cost of salaries and wages.</p> <p>We are still working closely with Sapphire Coast Community Aged Care with an expected decision regarding the completion of the due diligence period and divestment process to occur in November.</p> <p><i>Last Updated: 08-Apr-2022</i></p>						

Infrastructure

Civic Maintenance


Action Title: 1.3.1.1 Maintain a range of sporting facilities that meet the standards required for regional and local sporting events.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jean-Monique Hawkins - Supervisor Civic Maintenance	In Progress	01-Jul-2021	30-Jun-2022	94%	75.00%	 GREEN

Action Progress Comments: Sporting fields across the region were subject to spring renovations, consisting of aeration and fertilisation. Some top dressing took place on a number of ovals where the uneven ground was found during regular maintenance. Drop-in cricket pitches were installed in both the Bombala and Jindabyne ovals, ready for the summer sports. Lines are marked for summer sports on Snowy Oval, Nijong and the Cooma Showground ovals. A strong growing season has meant that sporting fields have needed to be mown twice weekly to ensure standards for play are upheld. Transitions from summer sports to winter sports have been actioned. Booka is helping keep track of the scheduling and the tasks needed.

Last Updated: 03-May-2022


Action Title: 1.3.3.1 Maintain open spaces and parks to be safe, accessible and visually appealing.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jean-Monique Hawkins - Supervisor Civic Maintenance	In Progress	01-Jul-2021	30-Jun-2022	90%	75.00%	 GREEN

Action Progress Comments: Parks and Open spaces have been assessed regularly whilst routine maintenance s undertaken. Due to a vigorous growing season, the work load to keep these public places presented at a high level has been challenging. Mowing is occurring on a regular schedule, plants replaced and cared for according to horticultural best practice. Broken fencing and bollards have been replaced in Bredbo Centennial Park, Lights fixed in Delegate. Cleaning up large amounts of vandalism has been a constant.

Last Updated: 22-Dec-2021


Action Title: 1.3.3.4 PROJECT:Tender for the operation and management of Council's swimming pools to ensure ongoing contracts are in place.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Keiran Spillane - Manager Community Services	In Progress	01-Nov-2021	30-Jun-2022	20%	75.00%	 RED

Action Progress Comments: No new tenders for pools. Bombala is under contract and Cooma pool will have their contract extended.

Last Updated: 08-Apr-2022


Action Title: 3.1.2.2 Undertake regular maintenance and playground inspections ensuring playgrounds are safe and compliant.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jean-Monique Hawkins - Supervisor Civic Maintenance	In Progress	01-Jul-2021	30-Jun-2022	91%	75.00%	 GREEN


Action Progress Comments: Visual inspections of the regions playgrounds have been carried out during daily maintenance visits. Comprehensive inspections and scheduled monthly and recorded. Tender to be undertaken in quarter 4. Regular inspections carried out and repair, replacements where needed. Council is currently awaiting replacement flying fox in Jindabyne.

Last Updated: 03-May-2022


Action Title: 7.1.2.1 Maintain declared asset protection zones (APZ) as per Snowy Monaro Bush Fire Management Plan to protect the community.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jean-Monique Hawkins - Supervisor Civic Maintenance	In Progress	01-Jul-2021	30-Jun-2022	91%	75.00%	 GREEN
<p>Action Progress Comments: Working with RFS, the APZ zones within SMRC have been identified and staff and contractors are mowing and slashing these accessible areas regular. These sites will continue to be monitored throughout the growing season and maintained accordingly. Many passes have been required during the season due to large growth, discussions and updates with RFS are underway for the updated mapping that will fit the new BFMP</p> <p><i>Last Updated: 03-May-2022</i></p>						

Action Title: 7.1.3.2 PROJECT - Investigate and develop park and open space furniture standard design styles.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jean-Monique Hawkins - Supervisor Civic Maintenance	In Progress	01-Jul-2021	30-Jun-2022	48%	75.00%	 RED
<p>Action Progress Comments: Supervisor Civic Maintenance has been heavily involved in discussions with the SAP team who have utilised their experts to develop a broad spectrum street furniture guide. Agreed materials have been selected, and actual final design is still to be selected and a supplier sourced. The aim of this process is to ensure our townships are furnished with cohesive elements that reflect a high standard of amenity, which in turn will also reduce the randomness of maintenance and replacement costs.</p> <p><i>Last Updated: 22-Dec-2021</i></p>						

Action Title: 7.1.3.6 PROJECT - Investigate and develop a street tree strategy for the region.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jean-Monique Hawkins - Supervisor Civic Maintenance	In Progress	01-Jan-2022	30-Jun-2022	7%	75.00%	 RED
<p>Action Progress Comments: Investigations into how other Councils deliver street tree strategies have begun through online research. Communication with the planning team has been undertaken, with options to support street tree establishment via development contributions have begun.</p> <p><i>Last Updated: 11-Apr-2022</i></p>						


Action Title: 8.2.1.7 PROJECT(CW): Bombala and Delegate Water Treatment Plant Augmentation. Design and commence construction.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jessica Dunstan - Manager Water Wastewater Operations	In Progress	01-Jul-2021	30-Jun-2022	80%	75.00%	 GREEN

Action Progress Comments: Water and Wastewater Operations have taken over the management of this project. The tender period for the project was extended until 13 April 2022. Once tender period closes the tenders received will be evaluated.

Last Updated: 28-Apr-2022

Action Title: 9.1.2.4 Deliver Council's capital works program for roads infrastructure department.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gary Shakespeare - Manager Infrastructure	In Progress	01-Jul-2021	30-Jun-2022	75%	75.00%	 GREEN

Action Progress Comments: The program is progressing as scheduled. The ongoing weather events have had a significant impact on the progress along with the existing staff resources who have been allocated to other ongoing projects. Council is mitigating the impact of staff resource allocation by engaging subcontractors to keep up with the progress.

Last Updated: 29-Mar-2022

Infrastructure -Roads


Action Title: 9.1.1.1 Repair and renewal to the bituminous seal of roads within the sealed road network via the annual resealing program.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gary Shakespeare - Manager Infrastructure	In Progress	01-Jul-2021	30-Jun-2022	75%	75.00%	 GREEN

Action Progress Comments: The weather has impacted this annual program; however, works are 75% complete.

Last Updated: 11-Apr-2022


Action Title: 9.1.1.3 PROJECT(CW): Maybe Street / Forbes Street Stormwater Upgrade Design: Council is upgrading the stormwater infrastructure in this area to increase drainage, minimise the risk of flooding and to maintain local Council and residential assets.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gary Shakespeare - Manager Infrastructure	In Progress	01-Jul-2021	30-Jun-2022	50%	75.00%	 RED

Action Progress Comments: Stormwater infrastructure at Maybe St and Therry St driveway has been assessed. Design completed. Work to be undertaken before end of financial year..

Last Updated: 30-Mar-2022


Action Title: 9.1.1.4 PROJECT(CW): The Snowy River Way (Maffra Road - Springfield Road Intersection): Council is undertaking an upgrade to The Snowy River Way to increase road shoulder widths to increase motorists safety

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gary Shakespeare - Manager Infrastructure	In Progress	01-Jul-2021	30-Jun-2022	50%	100.00%	 RED

Action Progress Comments: Design works completed, construction tender to be released.

Last Updated: 30-Mar-2022


Action Title: 9.1.1.5 PROJECT(CW): Barry Way (Jillamatong Road - Bungarra Lane): Council is undertaking an upgrade to Barry Way to increase road shoulder widths to increase motorist safety.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gary Shakespeare - Manager Infrastructure	In Progress	01-Jul-2021	30-Jun-2022	30%	100.00%	 RED

Action Progress Comments: 80% design completed. Final design tied in with Barry Way blackspot program. Construction to be undertaken in 2022/23

Last Updated: 30-Mar-2022


Action Title: 9.1.2.1 Road maintenance schedules are published to inform the community of planned maintenance activities.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gary Shakespeare - Manager Infrastructure	In Progress	01-Jul-2021	30-Jun-2022	75%	75.00%	 GREEN

Action Progress Comments: Road maintenance schedules continue to be published for the maintenance grading schedule for the unsealed road network and for planned works for the sealed road network. Significant weather events declared as natural disasters have impacted the unsealed road maintenance schedule and priorities are allocated to immediate restoration work required to ensure roads are trafficable.

Last Updated: 18-Jan-2022


Action Title: 9.1.2.2 Maintain transport networks in accordance with Road Maintenance Council Contracts (RMCC) agreement for current agreed roads, and any future additional roads.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gary Shakespeare - Manager Infrastructure	In Progress	01-Jul-2021	30-Jun-2022	75%	75.00%	 GREEN

Action Progress Comments: The RMCC contract is progressing well and on schedule. The same has been communicated with Transport for NSW during their meetings. Some minor additional ordered works have been requested.

Last Updated: 30-Mar-2022


Action Title: 9.1.2.3 Councils reactive maintenance strategy for sealed and unsealed roads aligns with the road service levels.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gary Shakespeare - Manager Infrastructure	In Progress	01-Jul-2021	30-Jun-2022	75%	75.00%	 GREEN

Action Progress Comments: Roads have been severely impacted by rain events throughout the year, including declared natural disaster events. Due to these rain events there has been a considerable increase of maintenance work in the roads which has stretched Council resources. Additional funding has been secured from the NSW Government following declaration of disaster events and road maintenance work recovering from the November declared disaster events is expected to be ongoing well into the next financial year.

Last Updated: 30-Mar-2022


Action Title: 9.1.2.5 Repair and/or maintain existing bridges across the Snowy Monaro region.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gary Shakespeare - Manager Infrastructure	In Progress	01-Jul-2021	30-Jun-2022	75%	75.00%	 GREEN

Action Progress Comments: Extensive bridge inspection and reporting has been carried out for the bridge network, these reports have been assisting council in understanding the condition of the bridges as well as guide the maintenance program for the bridge network. A number of bridges have been identified for replacement due to the inspection carried out. Tombong bridge, Little Plains bridge both repaired in the past 2 months due to natural disaster events.

Last Updated: 30-Mar-2022

Action Title: 9.1.2.7 PROJECT(CW): NSW Funded Road Upgrade Springfield Road: Council is upgrading Springfield Road to overlay the road with a bitumen seal in order to increase connectivity between townships.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gary Shakespeare - Manager Infrastructure	In Progress	01-Jul-2021	30-Jun-2022	50%	75.00%	 RED

Action Progress Comments: Tender closed. All tenders have come in significantly over budget. Currently discussing options with Transport for NSW and awaiting direction.

Last Updated: 30-Mar-2022


Action Title: 9.1.2.8 PROJECT(CW): NSW Funded Road Upgrade Tinderry Road: Council is upgrading part of Tinderry Road with a bitumen seal to increase connectivity and reduce maintenance.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gary Shakespeare - Manager Infrastructure	In Progress	01-Jul-2021	30-Jun-2022	50%	75.00%	<div><div></div><div></div><div></div></div> RED
Action Progress Comments: Construction works are being carried out by Council. Currently working on installing Stormwater. The project has been heavily impacted by rain events since construction started, with more recent March disaster events having a major impact. Significant impact on budget and time has been experienced. Currently finalising discussions with Transport for NSW on funding allocation for Tinderry Rd. <i>Last Updated: 11-Apr-2022</i>						
Action Title: 9.1.4.1 Inform the public about road safety.						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gary Shakespeare - Manager Infrastructure	In Progress	01-Jul-2021	30-Jun-2022	50%	75.00%	<div><div></div><div></div><div></div></div> RED
Action Progress Comments: • Social media messaging: focusing on cycle safety, road closures for various events such as Snowy Classic, Plan B promotion, school zones returns and driving in flood waters • General liaison with residents about road safety or parking related issues – major focus on speed zones in the last few months across the region • Article in the NSW Roadside Environment Committee in relation to wombats and roadside research in Nimmitabel • Regular liaison with the NSW Police about local road safety issues and fatalities - major focus on conditions of some of the roads during the rain • Cycling – working with local cycling clubs to review cycle signage • School Infrastructure Grant Program – roll out of zone signage, 40km/h patches and dragons teeth • Events and community engagement • 5/3/22 Delegate Agricultural Show • 6/3/22 Dalgety Agricultural Show • 12/3/22 Electric Vehicle Event • 19/3/22 Bombala Agricultural Show • 6/4/22 Safety When Work and Transport Merge Workshop – hosting this with other Road Safety Officers <i>Last Updated: 30-Mar-2022</i>						
Action Title: 9.1.4.2 PROJECT(CW): Leesville Estate Intersection Upgrade Design: Council is upgrading the intersection with Leesville Estate Jindabyne and the Barry Way to increase motorist safety.						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gary Shakespeare - Manager Infrastructure	In Progress	01-Jul-2021	30-Jun-2022	50%	75.00%	<div><div></div><div></div><div></div></div> RED
Action Progress Comments: Design works are in progress and currently being designed in conjunction with Barry Way Safer Road Program						

Last Updated: 13-Jan-2022

Land & Property

Action Title: 1.1.1.1 Continued maintenance and repairs of WerriNina, Snowy River Health Centre, Berridale Surgery sites.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Teena Paterson - Coordinator Land & Property	In Progress	01-Jul-2021	30-Jun-2022	80%	75.00%	 GREEN

Action Progress Comments: Maintenance and repair works progressively actioned at the sites (3).

Last Updated: 08-Apr-2022


Action Title: 1.1.1.2 PROJECT: Formation of a Building Management Committee to oversee delivery obligations related to the Building Management Statement, specific for the SRHC.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Teena Paterson - Coordinator Land & Property	In Progress	01-Jul-2021	30-Jun-2022	70%	75.00%	 GREEN

Action Progress Comments: The formation of the Building Maintenance Committee is linked to, and dependent on, the final subdivision approval by Council's Planning team.

Last Updated: 11-Apr-2022


Action Title: 1.3.1.6 Operate and maintain the Snowy River Health Centre (SRHC) in accordance with DoHA requirements.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Teena Paterson - Coordinator Land & Property	In Progress	01-Jul-2021	30-Jun-2022	80%	75.00%	 GREEN

Action Progress Comments: The activities necessary for the ongoing, quality operations at the SRHC continue to be ably delivered. Ongoing consultation with the Commonwealth continues to ensure that alignment with DoHA parameters (linked to the capital funding requirements that established the facility) is maintained.

Last Updated: 11-Apr-2022

Action Title: 12.3.2.2 PROJECT: Demonstrate elevated engagement with Snowy Hydro Limited with the aim of securing further positive outcomes for foreshore public space engagement.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Teena Paterson - Coordinator Land & Property	In Progress	01-Jul-2021	30-Jun-2022	80%	75.00%	 GREEN

Action Progress Comments: Collaboration on the Management Plan development for the East Jindabyne foreshore area has been initiated. Broader general consultation between SMRC Infrastructure/Land & Property and SHL is ongoing.

Last Updated: 11-Apr-2022


Action Title: 2.2.2.1 PROJECT: Maintenance schedule developed for key sites such as the Raglan Gallery and the upgraded Bombala Arts & Innovation Hub (former TAFE building).

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Teena Paterson - Coordinator Land & Property	In Progress	01-Jul-2021	30-Jun-2022	80%	75.00%	 GREEN

Action Progress Comments: Routine asset inspections and development of condition reports and maintenance schedules for Council assets is the longer term, system aim. . The Bombala Arts & Innovation Hub upgrade has yet to be finalised. Progressive maintenance needs to be confirmed upon handover from Corporate Projects to Operations (L&P) once complete.

Last Updated: 11-Apr-2022


Action Title: 2.2.2.2 PROJECT: Investigate the broader structural needs of the Raglan Gallery site in order to discern capital treatment options to support ongoing site sustainability.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Teena Paterson - Coordinator Land & Property	Completed	01-Jul-2021	30-Jun-2022	100%	75.00%	 GREEN

Action Progress Comments: Wind and drainage issues (water pooling behind the walls and underneath the stone footings and potential earthquakes loadings), combined with the wall material reaching its life span are the root of issues at the site. A broader assessment of permanent fix options, including assessment of the overarching site drainage, will be required in the longer term as the ongoing sink issue does not exist in isolation. Development of a holistic, formal engineering assessment requires future grant funding pursuit/budget allocation in order to validate the capital requirements for the site.

Last Updated: 11-Apr-2022

Action Title: 2.2.2.3 PROJECT: Maintenance schedule developed for key sites, including any new sites that activate.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Teena Paterson - Coordinator Land & Property	In Progress	01-Jul-2021	30-Jun-2022	80%	75.00%	 GREEN

Action Progress Comments: 21/22 financial year has required an adaptive response to the altered maintenance needs of sites, as mandated by COVID-19 issues and the impacts of extreme weather events. Routine asset inspections and development of condition reports and maintenance schedules for Council assets is the long term aim. With Council's Assets Team progressively developing and seeking to enhance the Asset Management System, this data will enable maintenance schedules to be developed enterprise-wide; inclusive of sites within the Land & Property portfolio.

Last Updated: 11-Apr-2022

Action Title: 8.2.6.1 Maintain and improve the standard of public infrastructure to maximise cost/benefit balance.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Teena Paterson - Coordinator Land & Property	In Progress	01-Jul-2021	30-Jun-2022	80%	75.00%	<div><div></div><div></div><div></div><div></div><div></div></div> GREEN

Action Progress Comments: The 21/22 financial year has required an adaptive response to the altered maintenance needs of sites, as mandated by COVID-19 issues and the impacts of extreme weather events. Routine asset inspections and development of condition reports and maintenance schedules for Council assets is the longer term, system aim. With Council's Assets Team progressively developing and seeking to enhance the Asset Management System, this data will enable maintenance schedules to be developed enterprise wide; inclusive of sites within the Land & Property portfolio.

Last Updated: 08-Apr-2022

Resource & Waste Services

Resource & Waste

Action Title: 7.1.3.5 PROJECT(CW): Maintain leachate control systems and stormwater management at Bombala landfill – engage internal department or external contractors to cleanout current stormwater drainage and leachate control areas.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Mandy Thurling - Manager Resource and Waste Services	In Progress	01-Mar-2022	30-Jun-2022	75%	75.00%	<div> <div></div> <div></div> <div></div> </div> GREEN

Action Progress Comments: Currently waiting on an external contractor quote to undertake the work required. 31.1.2022 following up on quotes.

Due to contractor availability and no quotes being received the project is currently stagnant. 2.5.2022

Last Updated: 02-May-2022

Action Title: 7.2.3.3 PROJECT(CW): Weighbridge IT system replacement to renew dated hardware and software to provide consistency across facilities

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Mandy Thurling - Manager Resource and Waste Services	In Progress	01-Jul-2021	30-Jun-2022	85%	0.00%	 GREEN

Action Progress Comments: Three companies have submitted the scope of works and quotes and are currently being evaluated a decision as to preferred contractor will be made by 29 April 2022 - 22.04.2022

Evaluations have been undertaken and waiting on approval to engage preferred contractor 2.05.2022

Last Updated: 02-May-2022

Waste Facilities


Action Title: 10.3.1.1 Participate and partner with external stakeholders such as CRJO to partner in regional waste management.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Mandy Thurling - Manager Resource and Waste Services	In Progress	01-Jul-2021	30-Jun-2022	93%	75.00%	 GREEN

Action Progress Comments: attending scheduled external stakeholder meetings 10.08.2021
attended scheduled external stakeholder meeting 25/11/2021
throughout the past 6 months, I have attended CRJO Waste team meetings via Teams. With many waste and recycling subjects being discussed along with what impacts the newly released NSW Waste and Sustainable Materials Strategy 2041 will have on each of the council regions.
Scheduled meeting for February 2022 has been set as a reserved date yet to be confirmed. 31.1.2022
the 2022 Waste conference is underway with Council Waste Education staff member attending, this will give her great networking options along with teaming up with other education officers from across NSW. 2.05.2022

Last Updated: 02-May-2022


Action Title: 11.2.2.7 Environmental Protection Licence (EPL) annual reporting to ensure licence conditions are met.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Mandy Thurling - Manager Resource and Waste Services	Completed	01-Jul-2021	30-Jun-2022	100%	75.00%	 GREEN

Action Progress Comments: EPA and WARR annual reports have been completed 7.12.2021

Last Updated: 11-Apr-2022

Action Title: 7.1.3.1 Investigate further expansion of kerbside collections and Bank of Bins (BOB) services.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Mandy Thurling - Manager Resource and Waste Services	In Progress	01-Jul-2021	30-Jun-2022	86%	75.00%	 GREEN

Across the LGA further Bank of Bins Services have seen new installations and expansions to Moonbah, Snowy River Way, Alpine Way, Caddigat Road, Rockwell Road and Avonside Road. The installation and expansion to these areas has been due to residential interest in the service with more residents taking up the opportunity to access these services.

Refurbishment of Jerangle Bank of Bins is being investigated.

Last Updated: 02-May-2022

Action Title: 7.2.3.1 Provide domestic and commercial waste, recycling and FOGO kerbside collection services.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Mandy Thurling - Manager Resource and Waste Services	In Progress	01-Jul-2021	30-Jun-2022	86%	75.00%	 GREEN

Action Progress Comments: New kerbside services continue to be investigated and have seen the established of kerbside collection services along Hilltop Road, Geickle Creek Road and Old Settlers Road in the Jindabyne region and Dry Plains Road area and Monaro Highway within the Cooma region. Further expansion to kerbside collection services are being investigated and will hopefully be established in 2022.


Investigations are underway to extend the kerbside service further along Church Road and Maffra Road.

Team Leader for Cooma Collections has resigned, recruitment process underway once this has been finalised then further planning with the new team leader will occur.

Berridale team leader is working on servicing plans as new subdivisions are coming on line.

Last Updated: 02-May-2022

Action Title: 7.2.3.2 Audit Council's kerbside bins and public street bins to understand how the management of kerbside waste is performing across the region and to gauge disposal behaviour within the community.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Mandy Thurling - Manager Resource and Waste Services	In Progress	01-Feb-2022	30-Jun-2022	90%	75.00%	 GREEN

Action Progress Comments:


EC Sustainability have been engaged to undertake the kerbside audit which will take place early May 2022.

Last Updated: 02-May-2022

Water & Wastewater

Wastewater Operations


Action Title: 1.1.2.4 Council repairs sewerage main breaks and chokes to maintain service delivery.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jessica Dunstan - Manager Water Wastewater Operations	In Progress	01-Jul-2021	30-Jun-2022	80%	75.00%	 GREEN

Action Progress Comments: Two sewer incidents have been reported in March 2022 in the Cooma and Bombala areas. We are on track with the required less than 20 repairs/chokes per 100km per year.

Last Updated: 28-Apr-2022

Action Title: 1.1.2.5 Council responds to sewerage incidents (including main breaks and chokes) in a timely manner to ensure maintained service delivery.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jessica Dunstan - Manager Water Wastewater Operations	In Progress	01-Jul-2021	30-Jun-2022	80%	75.00%	 GREEN

Action Progress Comments: All sewerage incidents at the treatment plants as well as within the networks are responded to within 4 hours. The following exceedances were recorded for March 2022:

Berridale STP –

Wet Weather Volume exceedances: 2-3rd March and 6-18th March (13 consecutive days)

Wet Weather bypass discharge exceedance: 9-10th March

Bombala STP –

Wet Weather Volume Exceedance: 8-11th March

pH exceedance: 19th March

Bombala WTP-


TSS Exceedance for Sludge Lagoon: Results were 61mg/L, 100th percentile limit is 50mg/L

Nimmitabel STP –

Wet Weather Volume Exceedances: 3-6th March, 9-11th March

Last Updated: 02-May-2022


Action Title: 1.1.2.6 Council monitors the total water and sewerage complaints in a year to obtain data for service improvement.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jessica Dunstan - Manager Water Wastewater Operations	In Progress	01-Jul-2021	30-Jun-2022	80%	75.00%	 GREEN

Action Progress Comments: There were 14 water and sewerage complaints received in April 2022. We are on track with the required less than 50 complaints per 1000 connections for the year.

Last Updated: 28-Apr-2022


Action Title: 7.2.1.2 Council's Sewage Treatment Plants must comply with NSW Environment Protection Authority (EPA) licence conditions to protect the environment.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jessica Dunstan - Manager Water Wastewater Operations	In Progress	01-Jul-2021	30-Jun-2022	80%	75.00%	 GREEN

Action Progress Comments: All sewage treatment plants are complying with their individual EPA license requirements.

Last Updated: 25-Mar-2022

Action Title: 8.2.1.8 PROJECT(CW): Adaminaby Sewage Treatment Plant - commencement and construction

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jessica Dunstan - Manager Water Wastewater Operations	In Progress	01-Jul-2021	30-Jun-2022	52%	75.00%	 RED

Action Progress Comments: Water and Wastewater Operations have taken over the management of this project. The following progress has been made in March 2022:

1. Electrical room structure bar roof has been completed.
2. SBR has been fully constructed with formwork removed
3. SBR has been filled ready for water tightness test.
4. Inlet works have started
5. Sludge lagoons are at 80% complete.
6. Bulk earthworks for other structures have been completed opening up other work fronts..

Last Updated: 28-Apr-2022

Action Title: 8.2.2.4 PROJECT(CW): Bombala Wastewater Treatment Plant Augmentation Construction. Completion of final stage.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jessica Dunstan - Manager Water Wastewater Operations	In Progress	01-Jul-2021	30-Jun-2022	92%	75.00%	 GREEN

Action Progress Comments: The Bombala STP is reaching completion. Defects are continuing to be addressed by the Project Manager, RD Miller and Hunter H20.


Last Updated: 28-Apr-2022

Action Title: 8.2.2.8 PROJECT(CW): Water and sewer telemetry upgrades.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
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Jessica Dunstan - Manager Water Wastewater Operations	Not Started	01-May-2022	30-Jun-2022	0%	0.00%	 GREEN
Action Progress Comments: This project is due to commence in May 2022. The project has been delayed due to staff shortages.						
<i>Last Updated: 25-Mar-2022</i>						


Action Title: 8.2.2.10 PROJECT(CW): Cooma water treatment plant inlet and outlet flowmeters.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jessica Dunstan - Manager Water Wastewater Operations	Not Started	01-Mar-2022	30-Jun-2022	0%	75.00%	 RED
Action Progress Comments: This project will be incorporated into one major capital works project for upgrades at the Cooma WTP. Investigations around what is needed will commence in May 2022.						
<i>Last Updated: 25-Mar-2022</i>						

Action Title: 8.2.2.11 PROJECT(CW): Install Jindabyne SPS 1 new pump set.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jessica Dunstan - Manager Water Wastewater Operations	Completed	01-Sep-2021	30-Jun-2022	100%	75.00%	 GREEN
Action Progress Comments: The second set of pumps are still awaiting delivery. The pump station is fully functional without these pumps and once they arrive they will be installed.						
<i>Last Updated: 24-Jan-2022</i>						

Action Title: 8.2.2.13 PROJECT(CW): Install Berridale STP Alphos dosing system.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jessica Dunstan - Manager Water Wastewater Operations	Completed	01-Dec-2021	30-Jun-2022	100%	0.00%	 GREEN
Action Progress Comments: The Alphos dosing system has now been installed at Berridale STP. This system will only be used when needed, primarily during the winter season.						
<i>Last Updated: 25-Mar-2022</i>						

Action Title: 8.2.6.6 PROJECT(CW): Undertake Bombala Timor Street Pump Station upgrade.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jessica Dunstan - Manager Water Wastewater Operations	In Progress	01-Jul-2021	30-Jun-2022	75%	0.00%	<div><div></div><div></div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Due to lack of resources this project has been put on hold until a Project Manager can be appointed.						
<i>Last Updated: 25-Mar-2022</i>						

Water Operations

Action Title: 1.1.2.1 Unplanned water interruptions impact on Council's service delivery of safe water. Council endeavours to reduce the number of interruptions to maintain service.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jessica Dunstan - Manager Water Wastewater Operations	In Progress	01-Jul-2021	30-Jun-2022	80%	75.00%	<div><div></div><div></div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: One unplanned water interruption in Cooma has been recorded for March 2022. We are on track with the required less than 50 interruptions per 1000 connections for the year.						
<i>Last Updated: 28-Apr-2022</i>						


Action Title: 1.1.2.2 Council responds to water incidents (burst and leak) in a timely manner to ensure that supply interruption is as minimal as possible.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jessica Dunstan - Manager Water Wastewater Operations	In Progress	01-Jul-2021	30-Jun-2022	80%	75.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Six water incidents (leaking service) were reported in Cooma, Bombala and Snowy areas in March 2022. This was attended to in less than 4 hours and resolved.						
<i>Last Updated: 28-Apr-2022</i>						

Action Title: 1.1.2.3 Council responds to reticulated water quality complaints to ensure that the public are drinking safe water.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jessica Dunstan - Manager Water Wastewater Operations	In Progress	01-Jul-2021	30-Jun-2022	80%	75.00%	<div><div></div><div></div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Two dirty water complaints have been received in March 2022 in the Cooma area. We are on track with the required less than 20 complaints per 1000 connections for the year.						
<i>Last Updated: 28-Apr-2022</i>						


Action Title: 7.2.1.1 Council supplies reticulated potable water to many towns and villages across the region. Potable drinking must meet a high level of compliance to ensure public health safety

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jessica Dunstan - Manager Water Wastewater Operations	In Progress	01-Jul-2021	30-Jun-2022	80%	75.00%	 GREEN

Action Progress Comments: All council supplied water has met Australian Drinking Water Guidelines at all times.

Last Updated: 28-Apr-2022


Action Title: 7.2.2.1 Council repairs water main breaks as a matter of urgency to ensure that the supply is returned to normal as soon as possible.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jessica Dunstan - Manager Water Wastewater Operations	In Progress	01-Jul-2021	30-Jun-2022	80%	75.00%	 GREEN

Action Progress Comments: Four water main breaks were recorded for the Month of April 2022. All were located within the Jindabyne township.

Last Updated: 09-May-2022


Action Title: 8.2.2.6 PROJECT(CW): Cooma Water Treatment Plant raw water pump and variable speed drive upgrade.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jessica Dunstan - Manager Water Wastewater Operations	Not Started	01-Mar-2022	30-Jun-2022	0%	75.00%	 RED

Action Progress Comments: This project will be incorporated into one major capital works project for upgrades at the Cooma WTP. Investigations around what is needed will commence in May 2022.

Last Updated: 25-Mar-2022


Action Title: 8.2.2.7 PROJECT(CW): Kalkite Sewage Treatment Plant electrical upgrades.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jessica Dunstan - Manager Water Wastewater Operations	In Progress	01-Mar-2022	30-Jun-2022	12%	75.00%	 RED

Action Progress Comments: The design for the electrical upgrade is at 80% completion. This has now been submitted to Essential Energy for approval.

Last Updated: 28-Apr-2022

Action Title: 8.2.6.5 PROJECT(CW): Water reservoir fencing and WHS upgrades at various reservoirs across the region.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jessica Dunstan - Manager Water Wastewater Operations	In Progress	01-Jul-2021	30-Jun-2022	65%	75.00%	 AMBER

Action Progress Comments: Water and Wastewater Operations have requested a full audit by WHS Department so that an action plan can be put together so that WHS repairs/upgrades can be done in a more efficient, effective and economic way.


Last Updated: 25-Mar-2022

Strategy Portfolio

Strategy

Corporate Projects


Action Title: 1.2.2.1 PROJECT: Yallambee Lodge upgrade: Demolition of the old service station and commence construction of extension. Budget Note: Funds to be carried forward from 2019/20 budget.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Cherie McNair - Senior Project Manager	Completed	01-Jul-2021	30-Jun-2022	100%	75.00%	 GREEN

Action Progress Comments: This forms part of the bigger Yallambee Lodge extension project. SMRC purchased the former garage on Mittagang Rd. The petrol/diesel tanks had been removed prior to purchase, however the garage/cafe remained. The former Garage on Mittagang Rd has now been completely demolished and waste removed from site. As detailed investigations were not undertaken at the time of purchase, a significant amount of asbestos contaminated fill (300 tonnes) was removed from site during the demolition. McMahoons Earthmoving was appointed for the demolition via a RFQ. Their methodology ensured that all non-contaminated materials (trees, concrete, steel) was recycled. Keane Environmental undertook air monitoring and soil testing. Clean fill from the Sale Yards (from the Truck Wash Project) will be transported to the site in February while the design and DA process for the aged care facility continues.

Last Updated: 30-Jan-2022

Action Title: 1.3.1.3 PROJECT: Lake Jindabyne Shared Trail Program of works commencement. Tyrolean Village section commencement to start June 2022.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Cherie McNair - Senior Project Manager	In Progress	01-Jul-2021	30-Jun-2022	27%	75.00%	 RED

Action Progress Comments:

Cardno has been brought on (via tender) to act as client-side Project Manager.

There have been a number of delays with the project, including staff changes, lack of resources, and hold-ups in approvals at the Department of Heritage. The project is being delivered in 5 stages with differing stakeholders for each stage. These include private residents, Snowy Hydro Limited and NPWNSW.

Activity completed in December – Works progressing/completed in the Period

- Common Ground/Environmental factors are undertaking the ground-truthing based on the Aboriginal Heritage Assessment/SEE for the proposed alignment for the Tyrolean MTB
- Aboriginal Heritage Quotations submitted to SMRC pending purchase order confirmations to be sent to consultants
- SEE Quotations submitted to SMRC pending purchase order confirmations to be sent to consultants
- PWA has been engaged in property matters and currently undertaking an investigation into potential resolutions for impacted property owners.
- Revised RFT for bridge tender submitted to SMRC for review. Review complete by SMRC Engineers - final RFT being prepared for tender.
- Drone flights and survey has been completed for the all remaining trail alignments to commence design drawings
- Commenced concept design drawings for stages 1 and 2

January – Planned works to commence/continue in the Period

- Bridge D&C RFT (Package 1) submitted for pricing
- Purchase orders and contracts issued and commencement of ACHA and SEE consultants.
- Kosciusko underpass design RFT submitted for pricing
- Consultation with TfNSW on bridge underpass proposal and construction impacts (underway)
- Concept design drawings for stages 1 and 2 submitted to SMRC for review
- PWA consultation with property owners to commence
- Preparation of trail construction documents and BOQ for stage 1.

Last Updated: 11-Apr-2022

Action Title: 1.3.1.4 PROJECT: Cooma and Bombala swimming pool upgrades





Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Glen Hines - Manager Corporate Projects	In Progress	01-Dec-2021	30-Jun-2022	10%	75.00%	

Action Progress Comments: March 2022 Update - Detail risk assessment being undertaken-by project staff. Negotiations on the variation of SCCF2 and deed milestones for SCCF4, Discussions held with consultants on procurement strategy. D&C is not recommended. Noted risk of a significant rise in material cost by 30%. The funding profile was developed 18+ months ago.

Last Updated: 11-Apr-2022

Action Title: 1.3.1.5 PROJECT: Jindabyne Sports Ground Amenities/Change rooms upgrades. (WO0403)

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
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Emma Smith - Project Support Officer	In Progress	01-Dec-2021	30-Jun-2022	5%	75.00%	 RED
<p>Action Progress Comments: Project has been scoped and costed and is currently out for RFQ - Tender closes on 13 May 2022.</p> <p>Risk: Works will need to be completed without disruption to the sporting season. The project could be delayed and require an extension of time due to the high demand for tradesmen at the moment.</p> <p><i>Last Updated: 21-Apr-2022</i></p>						
Action Title: 4.1.4.1 PROJECT: Project management framework is in place to ensure consistency and strategic decision making.						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Cherie McNair - Senior Project Manager	In Progress	01-Jul-2021	30-Jun-2022	98%	75.00%	 GREEN
<p>Action Progress Comments: 4 x training sessions underway with AIM. 60 staff have participated in the training. Documentation has been rolled out. New Councilor induction planned for February. Documentation review planned for June 2022</p> <p><i>Last Updated: 21-Dec-2021</i></p>						
Action Title: 7.1.3.3 PROJECT(CW): Undertake concept design for Jindabyne transfer station and identify funding opportunities.						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Graham Hope - Project Specialist	In Progress	01-Dec-2021	30-Jun-2022	5%	75.00%	 RED
<p>Action Progress Comments: Concept Designs requested from GHD as per contract for new Transfer Station. A survey of the proposed purchase of approximately 5 Ha from SHL has been requested. Therefore designs are still awaiting more detail.</p> <p><i>Last Updated: 21-Apr-2022</i></p>						
Action Title: 7.1.3.4 PROJECT(CW): Resource and Waste Strategy: Commence works on priority projects once the Resource and Waste Strategy has been adopted.						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Graham Hope - Project Specialist	In Progress	01-Nov-2021	30-Jun-2022	10%	75.00%	 RED

Action Progress Comments: The new landfill cell at the Jindabyne Waste Facility has been ruled out. A new Transfer Station will be constructed on the existing site and an adjoining 5 Ha site, currently owned by SHL. Concept designs have been requested from consultants GHD.


The landfill cell was deemed unsuitable as the quarry wall made it too unsafe with an enormous cost to render the area safe. Due to the extractive nature of the quarry and the methods used in the past, it is very unpredictable as the suitability of the quarry floor for use as a landfill cell without incurring considerable cost.

The Delegate Landfill Closure Plan has been approved by the EPA. Tenders will be called for by the middle of May.

The Cooma Compost Project is being revitalised. Updated information has been requested from consultants.

Last Updated: 09-May-2022


Action Title: 8.2.6.2 PROJECT(CW): Cooma Streetscape and Beautification (completion 2023).

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Graham Hope - Project Specialist	In Progress	01-Jul-2021	30-Jun-2022	59%	75.00%	 AMBER

Action Progress Comments: Due to the impact of recent heavy rainfall and the impact of COVID-19 on available work crews and their families, work is now scheduled to re-commence in May 2022. It is expected that the fourth segment will be completed in time for Milestone deadline of 31st August 2022. Work crews have been deployed to remediate damage to other Council assets, particularly roads and bridges.

Last Updated: 09-May-2022

Action Title: 8.2.6.3 PROJECT: Cooma Truck Wash Upgrade Budget Note: Funds to be carried forward from 2019/20 budget.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Cherie McNair - Senior Project Manager	In Progress	01-Jul-2021	30-Jun-2022	98%	0.00%	 GREEN

Action Progress Comments: Final completion report to be undertaken to achieve final milestone and sign-off from Restart (State Government Funding)


Last Updated: 21-Dec-2021

Action Title: 8.2.6.4 PROJECT: Bombala Ginger Leigh Playground & Parking Upgrade - Stage 2 Budget Note: Funds to be carried forward from 2019/20

Project Update 17/3/22 - to be delivered in stages through a revision of project scope with stage 1 of the project to undertake community consultation and commencement of the project to be completed by June 2022

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gary Finn - Project Support Officer	In Progress	01-Jul-2021	30-Jun-2022	10%	75.00%	 RED
Action Progress Comments: Head contractor along with local contractors have been engaged for the works. Confident an extension of time will be approved extending the due date to 31/03/2023 <i>Last Updated: 26-Apr-2022</i>						

Action Title: 9.1.1.2 PROJECT(CW): Adaminaby Baker Street Stormwater Upgrade Design: Council is upgrading the stormwater infrastructure in this area to increase drainage, minimise the risk of flooding and to maintain local Council and residential assets.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Graham Hope - Project Specialist	Not Started	01-Jul-2021	30-Jun-2022	0%	0.00%	 GREEN
Action Progress Comments: Initial site survey has been completed. Awaiting for Long Section drawings so design can be finalised. Information to be provided to the Assets Team for work order creation. <i>Last Updated: 09-May-2022</i>						

Action Title: 9.1.2.6 PROJECT(CW): Continue Bobeyan Road Upgrade Sealing Adaminaby to ACT Border (4 year project).

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Arthur Wilkinson - Infrastructure Engineer	In Progress	01-Oct-2021	30-Jun-2022	15%	0.00%	 GREEN
Action Progress Comments: Back Creek section commenced in September and nearing completion. Separable Portion 3c - 7.5km section due to commence in February. Contract and program currently being reviewed between SMRC and SVC. 29/3/22 update: SP-1A (Back Creek Box Culvert) Complete. Worked commenced on SP-3C. (Jones Plains Intersection to Shannons Flat Intersection) approx 7.5 KM Assessment of design for Jones Creek Xing SP-1B. Preparation for Blasting in SP-3A(2). Consultant for Aboriginal Cultural Heritage Assessment in SP-3E engaged. <i>Last Updated: 29-Mar-2022</i>						

Fleet and Plant

Action Title: 8.2.2.1 Replace identified plant items for financial year in alignment with the fleet management procedure.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Stuart Sturgeon - Coordinator Fleet & Plant	In Progress	01-Jul-2021	30-Jun-2022	56%	75.00%	 AMBER

Action Progress Comments:

Supply issues have some vehicles exceeding km limits. Truck and plant replacements are tracking as intended. There is a risk to Council that vehicle reliability could be compromised and residual values decrease as additional km are added. The capital budget for general fund purchases was exceeded. General fund replacements are on hold - budget adjusted to reflect vehicle retention time frames. Delivery of committed purchases only.

Last Updated: 21-Apr-2022

Action Title: 8.2.2.2 Servicing and repair of Council's plant and fleet assets.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Stuart Sturgeon - Coordinator Fleet & Plant	In Progress	01-Jul-2021	30-Jun-2022	81%	75.00%	 GREEN

Action Progress Comments: Council operate three mechanical repair workshops to meet the service and repair requirements for their fleet assets. Financial year to date fleet have completed 774 maintenance work orders with an average downtime of 5.2 hrs. This indicates that plant availability for 208 workdays is >99%. There were several exceptions that experienced high downtime up to 305 hrs. Downtime is the total time that plant and equipment is unavailable due to maintenance and repair. Downtime greater than actual repair time for unscheduled maintenance (20%) has seen a significant increase. There are no industry benchmarks for downtime but Fleet do monitor as a performance indicator. Downtime above repair time for the last two calendar years was, 2019 – 8.9%, 2020 – 29.3% and 2021 year to date is 35.6%. This data indicates the increase for last year has continued into this year. This increase is primarily due to parts supply chain issues which is a global problem due to COVID. This has significantly impacted some plant availability. Maintenance performance analysis is regularly undertaken against benchmarks to ensure effectiveness. Benchmark ratio for scheduled vs unscheduled maintenance is 50:50 with a target ratio of 70:30 (IPWEA). Council fleet is currently 69:31.

There is risk to Council that plant unavailability can lead to higher contractor utilisation which can impact budget constraints. The review of plant utilisation does indicate that in some plant categories utilisation can increase to fill these gaps.

Last Updated: 21-Apr-2022


Action Title: 8.2.2.3 Maintain annual and ten year plant replacement program.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Stuart Sturgeon - Coordinator Fleet & Plant	Completed	01-Jul-2021	30-Jun-2022	100%	75.00%	 GREEN

Action Progress Comments: Fleet liaise with Service Managers annually to ensure current and predicted asset types/ levels are suitable, sustainable and safe to meet their service function requirements. The current program has been distributed for review on 4 November and feedback is expected by 7 January. Annually the vehicle fleet undergoes a cost of ownership analysis which guides retention times and forecast residual values for the replacement program. Plant and truck utilisation is reviewed annually against recognised benchmarks (IPWEA) which guides replacement cycles for these assets. Service Manager buy in has been inconsistent in some areas in the past which could impact their service delivery capacity by not identifying plant requirements. Fleet are providing a more targeted approach this year. Service Manager review of replacement program has taken place. Information being compiled to prepare budget submission. Report to ELT (18/2/22) to retain passenger vehicles for five years aligning with commercial vehicle changeover. Capital budget submitted for next financial and 10yr forecast reflection adjusted replacement program.

Last Updated: 21-Mar-2022

Action Title: 8.2.2.5 PROJECT: Plant & Vehicle capital replacement program.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Stuart Sturgeon - Coordinator Fleet & Plant	In Progress	01-Jul-2021	30-Jun-2022	56%	75.00%	 AMBER


Action Progress Comments: Fleet have 62 major plant purchases identified for this financial year, of these 35 are underway or complete. COVID has impacted supply of all plant and equipment. Automotive suppliers have had issues providing 2021 built vehicles and pricing for 2022 vehicles only available since early December. Advice from suppliers that supply of vehicles is still problematic for 2022. There's risk to Council that vehicle reliability and residual values could be impacted. Increased maintenance needs would place greater stress on understaffed fleet services which intern can lead to greater outsourcing thus impacting maintenance budgets. 10yr Capital replacement program has been adjusted reflecting decision to retain all vehicles to 5 years.

Last Updated: 21-Apr-2022

Governance

Action Title: 10.1.4.1 Maintain a delegations register that is available for public viewing.


Delegations enable staff to undertake their duties in accordance with the legislative framework they work under

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Luke O'Sullivan - Acting Coordinator Governance	Completed	01-Jul-2021	30-Jun-2022	100%	75.00%	 GREEN

Action Progress Comments: The current delegations are available for public view on the internet. The register is updated as required and a full review scheduled for August 2022. Ongoing work to implement the Local Government Legal (LGL) database for improved services forms a component of the Governance Services Review 2021. The project to implement the LGL database is scheduled to commence 17 January 2022.

Last Updated: 20-Dec-2021


Action Title: 10.1.4.2 Ensure policies are current and relevant.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Luke O'Sullivan - Acting Coordinator Governance	In Progress	01-Jul-2021	30-Jun-2022	50%	75.00%	 RED

Action Progress Comments: Implementing a framework and schedule for policy register maintenance and review forms a component of the Governance Services Review 2021. By the end of the reporting period we expect to have a framework and schedule set out to manage a cyclic review of policies. All of Council's policies will not be reviewed and updated by 30 June 2022 given the available resources. However a progress update will be provided by the end of reporting period to confirm the status of the framework and estimate of policy renewal timeframe.

Last Updated: 28-Mar-2022


Action Title: 10.2.2.1 Collation and production of council meeting business papers.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Luke O'Sullivan - Acting Coordinator Governance	Completed	01-Jul-2021	30-Jun-2022	100%	75.00%	 GREEN

Action Progress Comments: The Secretary Council and committees (SCC) resides within the Executive Office and successfully collates and produces council meeting business papers. The papers are produced for ELT review before dissemination through a number of media including a purpose configured website for Councillor's convenience and printed hard copy for councillors requiring them. the business papers are available for public view through Council's website.

Last Updated: 22-Dec-2021

Action Title: 10.2.2.2 Provide accurate record of resolutions made at Council meetings.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Luke O'Sullivan - Acting Coordinator Governance	Completed	01-Jul-2021	30-Jun-2022	100%	75.00%	 GREEN

Action Progress Comments: Minutes of council meetings are approved by the CEO, adopted by Council and retained in council's corporate systems. Meeting minutes and webcast recordings are available to view on Council's website.
The transfer of Secretary Council and Committees role (responsible for the drafting of minutes at council meetings) to the Executive Office was a recommendation of the Governance service review (2021) and completed in August 2021 with procedures, training and ongoing support provided by the governance team.

Last Updated: 11-Jan-2022

Action Title: 10.2.3.1 Manage records in accordance with the NSW State Records Act.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Luke O'Sullivan - Acting Coordinator Governance	In Progress	01-Jul-2021	30-Jun-2022	25%	75.00%	

Action Progress Comments: A review of Records management services concluded in August 2021 which found basic functions records management in place and made a number of recommendations to enable improved compliance with the State Records Act (SRA).

The review included evidence of approximately 1.7 million electronic files stored on at least four different drives in Council's corporate systems and an estimated 50% of staff not having the required training to successfully comply with the SRA. At the time this action was adopted the extent of the deficit in Records Management across the business was suspected but unspecified. 100% compliance with the SRA within the current reporting period is not possible with current resources. The service reviewer also noted that none of the Local Government agencies in their experience fully complies with the SRA.

The review contained recommendations regarding an improved Records Team structure which was approved and at 20/12/2021 a new Team Leader Records position has been recruited with the new officer to start 10 January 2022.

The position has been designed to enable an uplift in process improvement and continuous improvement programs to embed a culture of evolving knowledge management. A prioritized improvement program is in development and a project plan to be developed with Team Leader Records Management during Q3. The program will enable an assessment of the current state and inform a project plan to enable Council to reach towards compliance with the SRA.

The service review also suggested that the team will need additional resources to realise improvement programs in a timely manner over and above recruiting the vacant roles which suffice to manage day to day BAU. At this time the availability of additional resources is not confirmed and will be considered when developing the improvement program projects. A phased plan of continuous improvement will be set out accounting for day to day business as usual requirements and available resources, plans will contain specified programs of improvement to measure against.

Last Updated: 28-Mar-2022

Action Title: 12.2.2.4 Manage complaints received at Council to ensure processes are in accordance with Council's Complaint Management Policy and procedure.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Luke O'Sullivan - Acting Coordinator Governance	In Progress	01-Jul-2021	30-Jun-2022	50%	75.00%	

Action Progress Comments: At the time of reporting Council is developing a corporate complaints management system. The system aims to automate processes to add workflows and escalating notifications to ensure response targets and reporting is met.

Currently service complaints are managed through notification by email to relevant service officers. Formal code of conduct complaints are managed by Governance.

Last Updated: 28-Mar-2022

Action Title: 12.2.2.5 Process Government Information Public Access (GIPA) applications. This is to facilitate the public's access to government information held by Council.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Luke O'Sullivan - Acting Coordinator Governance	In Progress	01-Jul-2021	30-Jun-2022	50%	75.00%	 RED


Action Progress Comments: Current response times frequently fall outside of the 20-day framework. The causes of delays have been identified and the required measures to address the issues within scope to implement.

While progress to address the current deficit in GIPA responses is delayed due to vacancies within the governance team during the reporting period, recently completed recruitment will see resources coming online in January 2022.

A GIPA service improvement project is in development and at the draft stage. Early indications are that the project will commence in February 2022 with the rollout of improved processes estimated in May 2022.

Last Updated: 11-Apr-2022

Action Title: 12.2.2.6 Maintain regulatory registers of Council decisions in accordance with relevant legislation.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Luke O'Sullivan - Acting Coordinator Governance	In Progress	01-Jul-2021	30-Jun-2022	50%	75.00%	 RED

Action Progress Comments: The decisions of Council are captured within various corporate systems, published in council minutes disseminated to responsible officers. The current system is not integrated and an inconsistent process ensues.


A system to ensure each aspect of a decision of council is captured will

- Notify all relevant officers of the decision and highlight their part to play and accountability in effecting the decision
- Record the decision in a database to ensure simple reference and access
- Provide useful reporting on progress and outcomes

A project plan to achieve the objectives will commence development in February 2022. Once complete notification of project milestones and expected completion date will be provided.

Last Updated: 28-Mar-2022

Action Title: 12.2.2.7 Ensure correspondence is allocated to the appropriate team member for actions.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Luke O'Sullivan - Acting Coordinator Governance	In Progress	01-Jul-2021	30-Jun-2022	50%	75.00%	

Action Progress Comments: Accurate tracking is not in place currently or capacity within the current systems to quantify error rates. However incoming electronic and hard copy mail is generally assigned within 48 hours.

The arrival of resources in the records team in January 2022 will enable the initiation of improvement projects to enable continuous improvement programs aligned with the recent service review.

Last Updated: 28-Mar-2022

Action Title: 12.3.1.1 Facilitate and administer the Boco Rock Community Enhancement Fund.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Luke O'Sullivan - Acting Coordinator Governance	In Progress	01-Jul-2021	30-Jun-2022	50%	75.00%	


Action Progress Comments: The first of two rounds of funding application and payment completed in September / October 2021. Continued support of the committee provided as required. Basic levels of service are provided within appropriate time frames.

The new Council will nominate Councillor representation on the committee during Q3.


Governance services to the various external and internal committee will be reviewed during Q3.

Last Updated: 28-Mar-2022

Action Title: 12.3.1.2 Provide donations and sponsorship applications to support community groups through an equitable and fair process.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Luke O'Sullivan - Acting Coordinator Governance	In Progress	01-Jul-2021	30-Jun-2022	50%	75.00%	
<p>Action Progress Comments: Donations and Sponsorship processes supported and conducted with applications reviewed by Council and distributed to successful applicants.</p> <p>The new council will determine options provided for ongoing donations and sponsorship during the review period including options to review recurring donations that have been a legacy of the former councils and the quantum of funds available in the current environment.</p> <p>A report will be submitted to council in Q3.</p> <p><i>Last Updated: 28-Mar-2022</i></p>						

Action Title: 12.3.3.1 Support management and advisory committees to ensure that the community has an opportunity to either advise Council on the needs of the community or manage Council's facilities such as community halls.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Luke O'Sullivan - Acting Coordinator Governance	In Progress	01-Jul-2021	30-Jun-2022	50%	75.00%	
<p>Action Progress Comments: Support for the committees is provided on a needs basis and minutes of committee submitted at Council meetings.</p> <p>A report will be considered by the new Council in February 2022 to confirm Councillor representation and confirm status of inactive committees.</p> <p>A draft section 355 manual was developed and disseminated for comment in 2020. Progress to implement recommended improvements to support stalled between January and August 2021 due vacancies in the section.</p> <p>There are at least 30 committees that function at different levels and frequency. Each have specific requirements. Adopting a consistent and fit for purpose approach to assessing and supporting each committee is a significant and complex undertaking as evidenced by 23 separate recommendations provided in the 2021 service review.</p> <p>A priority will be the development of improved charters for committees.</p> <p>A broad service review project is in development with a phase program of improvements expected to carry over in to the FY21/22 operational plan.</p> <p><i>Last Updated: 28-Mar-2022</i></p>						

Information and Communication Technology

Action Title: 11.1.1.1 Redesign demilitarised zone public network including Library visitor WiFi access.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
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Scott Goudie - Coordinator ICT	In Progress	17-Jan-2022	30-Jun-2022	65%	50.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: 2022 01 24 - ICT team conducted a kick-off meeting to determine high level scope of the project.						
2022 02 03 to 2022 03 31 - The project plan WBS has been created with scoping plan and DMZ network replacement design to occur during early April. It is anticipated that the legacy DMZ network will be decommissioned in May 2022.						
2022 04 28 - CountryTell design for replacement network for the public DMZ network has been drafted and logistics of implementation are being determined. The proposal will utilise existing networking equipment with new routing configurations.						
<i>Last Updated: 02-May-2022</i>						

Action Title: 11.1.1.2 Annual cybersecurity, penetration and security access testing to ensure data access standards are maintained at high level to protect data privacy.						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Scott Goudie - Coordinator ICT	In Progress	10-Jan-2022	30-Jun-2022	85%	50.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: 2022 02 03 - ICT Team project kick off meeting completed						
2022 04 14 - Internal testing device was received and configured and the testing process was commenced. Expected date of completion for internal testing is 3 May.						
2022 04 26 to 2022 04 29 - External testing process commenced and was completed 29 April. Final report to be collated and submitted by 17 May.						
<i>Last Updated: 02-May-2022</i>						


Action Title: 11.1.1.3 Annual disaster recovery test to confirm the redundant data protection systems are able to support Council during disaster events						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Scott Goudie - Coordinator ICT	In Progress	07-Feb-2022	30-Jun-2022	35%	50.00%	<div><div></div><div></div><div></div></div> AMBER
Action Progress Comments: 2022 02 03 - ICT Team kick-off meeting completed						
2022 03 31 - The project plan has been established. Testing of the framework and process discussion to be conducted with Logicalis Pty Ltd in early April. Sandbox test to be conducted 23 to 25 April.						

2022 04 11 - Draft DR Test report forwarded to Logicalis Pty Ltd for review and discussion.

2022 04 28 - DR function test was postponed from April long weekend due to consultant availability. Meeting with Logicalis Pty Ltd has been scheduled 5 May to finalise the function test documentation and requirements and determine the time line for testing.

Last Updated: 02-May-2022

Action Title: 11.1.1.4 ICT Disaster Recovery (DRP) plan development.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Scott Goudie - Coordinator ICT	In Progress	01-Jul-2021	30-Jun-2022	83%	75.00%	 GREEN

Action Progress Comments: ICT Disaster Recovery Plan draft version 7 - core detail and structure complete. Specific detail and input from the Business Continuity plan will be required to align and finalise the DR plan.

The following appendices have been reviewed and updated,

1. List of Business unit Manager/Coordinators and DR Coordinators Contact Details (Review and update will be ongoing process for Appendix 1)
2. ITC DR Flowchart


The following appendices are in progress to be finalised:

3. SMRC Business Unit DR Restoration Prioritisation, RPO/RTOs (Appendix 3 will be informed by the BCP and upcoming discussions with business units.)
4. Application/Database Detail
 - 4.1.1 Table 1: Business Unit Applications/Databases
 - 4.1.2 Table 2: Application/Application Dependencies
 - 4.1.3 Table 3: Application/Database Server Locations
5. Vendor Contact List
 - 5.1.1 Telecommunication WAN Services and Vendor Details
 - 5.1.2 Third Party Organisation (Vendors) Contacts and Contact Details

2022 04 28 - Vendor contact lists have been collated and are to be added into appendices 5.1.1 and 5.1.2

Last Updated: 02-May-2022

Action Title: 11.1.1.5 End-user support helpdesk requests.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Scott Goudie - Coordinator ICT	In Progress	01-Jul-2021	30-Jun-2022	84%	75.00%	 GREEN

Action Progress Comments: 2022 04 April Performance


Request Acknowledged within 30mins = 68.0% (215 out of 316) (Target 90%+)

Requests resolved within SLA (Target 80%+):

Customer satisfaction = 98% from 10 responses (Target 90%+)

Last Updated: 02-May-2022

Action Title: 11.1.1.6 Snowy Mountains SAP working group and data sharing.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Scott Goudie - Coordinator ICT	In Progress	01-Jul-2021	30-Jun-2022	95%	75.00%	 GREEN


Action Progress Comments: GIS has made continued contributions to the Snowy Mountains SAP Technical Working Group in 2021 through participation in Working Group Meetings, contributing to advice provided to the SAP Planning Team by SMRC and provision of SMRC spatial and property data as needed to facilitate the SAP Master Planning process.

It is anticipated the main role for GIS going forward will be by providing periodic updates of property, spatial and owner information for notifications of local residents affected by particular aspects of SAP initiatives and for more general SAP community consultation.

2022 04 28 - Additional SAP reports have been created, no further data request since the last reporting period.

Last Updated: 02-May-2022

Action Title: 11.1.1.7 Cemetery plot mapping

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Scott Goudie - Coordinator ICT	In Progress	01-Feb-2022	30-Jun-2022	82%	50.00%	 GREEN

Action Progress Comments: 2022 03 03 Progress Update

Drone imagery of the Round Plains Cemetery has been completed. Testing of that data shows a requirement for re-rendering in a different format for mapping compatibility. This will be undertaken internally during March.

GIS layer mapping is in progress and is approximately 50% completed. The newly rendered aerial imagery format can then be applied and published through the SSA mapping system.

The expected outcome of this pilot project will be to confirm that digital mapping will enable cemetery personnel to choose plot locations when required, using digital data rather than attending the site and determining plot availability physically. The expectation is that a significant saving in time can be achieved by processing plot allocations electronically.


The processes developed for this project will then be applied to Council's remaining cemeteries over a number years. Drone Imagery has been completed for Bombala, Gegedzerick, Michelago and Nimmitabel cemeteries.

2022 04 28 - Ongoing mapping of plots in GIS to match SQL data from Civica Authority.

Last Updated: 02-May-2022

Internal Audit

Action Title: 10.2.1.1 Council's Audit and Risk and Improvement Committee (ARIC) meet on a quarterly basis to provide recommendations to service delivery areas of council to address risks identified, and improvement actions to address these risks. All NSW Local Government Areas must have an Audit and Risk and Improvement Committee to ensure good performance and governance.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
David Rawlings - Chief Strategy Officer	In Progress	01-Jul-2021	30-Jun-2022	75%	75.00%	 GREEN

Action Progress Comments: 28 04 2022 - Meetings being scheduled for June.

Meeting held in March.

Last Updated: 28-Apr-2022

Action Title: 10.2.1.2 Improvement actions are captured at each ARIC meeting with timeframes to ensure completion. This is to ensure actions are completed on time and progress is being made to ensure accountability.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
David Rawlings - Chief Strategy Officer	In Progress	01-Jul-2021	30-Jun-2022	75%	75.00%	 GREEN


Action Progress Comments: 28 04 2022 - Ongoing reporting is being used to monitor progress with the actions.

Last Updated: 28-Apr-2022


Strategy Development

Asset Management


Action Title: 8.2.1.1 Maintaining the accuracy of the asset register - Council manages thousands of individual assets, with new assets being acquired and end-of-life assets disposed of on a regular basis. To manage these assets effectively, it is important that we know exactly what assets we own. This is achieved by updating the system to reflect each acquisition or disposal and conducting regular reviews of the asset register at the time of the revaluation.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Ashraf Ahamat - Team Leader Asset Management	In Progress	01-Jul-2021	30-Jun-2022	86%	75.00%	 GREEN
Action Progress Comments: All acquisition and disposal data received by the assets team has been entered into the system. <i>Last Updated: 03-May-2022</i>						


Action Title: 8.2.1.2 Provision of survey services: The assets team has the in-house expertise to carry out surveys as required for other parts of Council.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Ashraf Ahamat - Team Leader Asset Management	Completed	01-Jul-2021	30-Jun-2022	100%	75.00%	 GREEN
Action Progress Comments: The staff member conducting surveys has left the organisation. The feedback received indicates a 100% rate of satisfaction with the services provided <i>Last Updated: 03-May-2022</i>						


Action Title: 8.2.1.3 Road traffic counts: Deploying road traffic counters on Council's road network to measure traffic volumes and assist with traffic flow analysis. The analysers remain in place for round weeks to capture sufficient data and are moved around the network as required. The data enables strategic decision making for Infrastructure upgrades.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Ashraf Ahamat - Team Leader Asset Management	In Progress	01-Jul-2021	30-Jun-2022	68%	75.00%	 GREEN
Action Progress Comments: 2 sets of traffic counters were laid out in the month <i>Last Updated: 03-May-2022</i>						


Action Title: 8.2.1.4 Provision of asset data: The asset team provides ad-hoc asset data and reports to assist other departments with their activities.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Ashraf Ahamat - Team Leader Asset Management	In Progress	01-Dec-2021	30-Jun-2022	60%	75.00%	 AMBER
Action Progress Comments: The survey will be conducted at the end of the year <i>Last Updated: 03-May-2022</i>						


Action Title: 8.2.1.5 PROJECT - Asset Management Strategy Review complete for the resourcing strategy 2022.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Ashraf Ahamat - Team Leader Asset Management	In Progress	01-Jan-2022	30-Jun-2022	20%	75.00%	 RED
Action Progress Comments: Review of the Asset Strategy is currently under way <i>Last Updated: 03-May-2022</i>						

Action Title: 8.2.1.6 PROJECT - 70% of Valuation of Water and Wastewater assets completed. Council is required to determine the value of its infrastructure assets at least every 5 years. This is done to ensure that the asset value in the books accurately reflects the actual values of the assets.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Ashraf Ahamat - Team Leader Asset Management	In Progress	01-Feb-2022	30-Jun-2022	76%	75.00%	 GREEN
Action Progress Comments: Currently awaiting details from W&WW department of WIP completed during the financial year. <i>Last Updated: 03-May-2022</i>						

Action Title: 8.2.1.9 Maintaining the accuracy of the asset register - Council manages thousands of individual assets, with new assets being acquired and end-of-life assets disposed of on a regular basis. To manage these assets effectively, it is important that we know exactly what assets we own. This is achieved by updating the system to reflect each acquisition or disposal and conducting regular reviews of the asset register at the time of re-valuation.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Ashraf Ahamat - Team Leader Asset Management	In Progress	01-Feb-2022	30-Jun-2022	71%	75.00%	 GREEN
Action Progress Comments: Current awaiting capital project completion data from W&WW department. <i>Last Updated: 03-May-2022</i>						

Corporate Reporting


Action Title: 10.1.2.1 Coordinate the preparation of an Operational Plan that identifies the projects and activities that will be undertaken in the following 12 months to achieve the commitments made in the Delivery Program.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gina McConkey - Coordinator Strategy Development	In Progress	17-Dec-2021	30-Jun-2022	90%	90.00%	 GREEN

Action Progress Comments: The draft Operational Plan commences Public Exhibition from 9 May through to 6 June. A post-exhibition report will be tabled at the extraordinary Council meeting to be held on 23 June 2022.

Last Updated: 09-May-2022


Action Title: 10.1.2.2 Prepare an Annual Report for the community highlighting Council's achievements against the Delivery Program.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gina McConkey - Coordinator Strategy Development	Completed	01-Jul-2021	30-Nov-2021	100%	75.00%	 GREEN

Action Progress Comments: The development of the Annual Report for the financial year 2020/2021 commenced on 1 July 2021. All service delivery areas of Council contributed towards the yearly highlights section and the statutory reporting section. Councillors were briefed at the November 2021 briefing and were presented with an overview of the report, and Council endorsed the report at the 18 November 2021 Council meeting. The financial statements were signed off, posted to Council's web page, and sent to the Office of Local Government on 30 November 2021.

Last Updated: 21-Dec-2021


Action Title: 10.1.2.3 Prepare a State of Environment Report. This is a requirement in the year in which an ordinary election is held.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gina McConkey - Coordinator Strategy Development	Completed	01-Jul-2021	30-Nov-2021	100%	75.00%	 GREEN

Action Progress Comments: The State of the Environment (SoE) Report is included within the Annual Report in the year of an outgoing Council. The SoE was contained within the 2020/2021 Annual Report and reported to and endorsed by Council at the 18 November 2021 Council meeting.

Last Updated: 21-Dec-2021

Action Title: 10.1.2.4 Prepare an End of Term Report. This is required in the year in which an ordinary election is held.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gina McConkey - Coordinator Strategy Development	Completed	01-Jul-2021	30-Nov-2021	100%	75.00%	 GREEN


Action Progress Comments: The End of Term Report is prepared and delivered within the year of an outgoing Council. At the briefing session held on 4 November 2021, the End of Term report was presented to Council, highlighting Council's achievements over the last four years against the Community Strategic Plan. At the Council meeting held 18 November, 2021 Council noted the End of Term report.

Last Updated: 21-Dec-2021


Action Title: 10.1.2.5 Report on Council's progress and performance against the actions within the Operational Plan.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gina McConkey - Coordinator Strategy Development	Completed	01-Nov-2021	30-Jun-2022	100%	50.00%	 GREEN
Action Progress Comments: The first monthly performance report was reported to Council on 17 March 2022. Several variances were reported, and appropriate amendments have been made to the Operational Plan 2021-2022. <i>Last Updated: 29-Mar-2022</i>						

Action Title: 10.1.2.6 PROJECT: Regional Community Strategic Plan - Council has resolved to take part in the development of a Regional Community Strategic Plan (RCSP) in conjunction with the Canberra Region Joint Organisation.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gina McConkey - Coordinator Strategy Development	In Progress	01-Jul-2021	30-Jun-2022	95%	75.00%	 GREEN
Action Progress Comments: The draft CSP was tabled at the 17 March 2022 Council meeting to resolve to place the CSP on Public Exhibition for 28 days. The public exhibition commenced on 21 March 2022 and will run for 28 days up until 18 April 2022. The post-exhibition report will be tabled at the 16 June Council meeting for adoption. <i>Last Updated: 09-May-2022</i>						

Action Title: 10.1.2.7 PROJECT: Delivery Program - Council must prepare a Delivery Program to cover the four year period commencing 1 July 2022 following the September 2021 ordinary election. The Delivery Program must detail the activities Council will undertake to meet the objectives of the RCSP.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gina McConkey - Coordinator Strategy Development	In Progress	18-Nov-2021	30-Jun-2022	90%	75.00%	 GREEN
Action Progress Comments: The draft Delivery Program commences Public Exhibition from 9 May through to 6 June. A post-exhibition report will be tabled at the extraordinary Council meeting to be held on 23 June 2022. <i>Last Updated: 09-May-2022</i>						

Strategic Planning

Action Title: 8.1.1.1 PROJECT: Snowy Monaro LEP - Council has commenced the process of preparing a draft Comprehensive Local Environmental Plan (LEP). Stage 2 of this project seeks to develop a draft LEP for Councils consideration (actions 5.2 and 8.1 of the LSPS).

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Alexanda Adkins - Strategic Planner	In Progress	01-Jan-2022	30-Jun-2022	20%	75.00%	 RED
Action Progress Comments: While significant process has been made via the completion of stage 1, stage 2 cannot commence until further work has been done on revising land use strategies. Delay in the commencement of this project does increase the risk that this project may not be finalised by 30 June. To complete in the timeframe it is likely that more staff time will need to be spent on this project. Project has fallen behind due to reallocation of resources (staff time) to development contributions planning and delays in finalising land use strategies. <i>Last Updated: 28-Apr-2022</i>						

Action Title: 8.1.2.2 Council has a responsibility to undertake detailed assessments of all planning proposals and report them to the Council in a timely manner.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Alexanda Adkins - Strategic Planner	In Progress	01-Jul-2021	30-Jun-2022	90%	75.00%	 GREEN
Action Progress Comments: Council has not received any planning proposals so far this financial year. Council staff have finalised one proposal this financial year, which was submitted last financial year. <i>Last Updated: 23-Nov-2021</i>						

Action Title: 8.1.2.3 PROJECT: Developer Contributions Plan -Stage 2 – Engage a consultant to draft a comprehensive development contributions plan in accordance with the Environmental Planning and Assessment Act 1979 (Actions 10.10 and 10.11 of the LSPS).

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Alexanda Adkins - Strategic Planner	Completed	01-Jul-2021	30-Jun-2022	100%	75.00%	 GREEN
Action Progress Comments: Council Staff reported a draft Contributions Plan to Council on 21 April and Council resolved to place it on public exhibition. This concludes stage 2 of the project. the draft plan is on exhibition and Council staff intend to report a final plan to Council in June/July for Council's consideration and adoption. <i>Last Updated: 28-Apr-2022</i>						


Action Title: 8.1.2.4 PROJECT: Snowy Monaro Rural Land Use Strategy - The Snowy Monaro Rural Land Use Strategy is an important deliverable of the Local Strategic Planning Statement (LSPS) and will provide vital direction for land use planning on rural land in the LGA (actions 2.2, 3.1, 5.1 and 8.7 of the LSPS).

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Alexanda Adkins - Strategic Planner	In Progress	01-Jul-2021	30-Jun-2022	90%	100.00%	 GREEN

Action Progress Comments: Council staff have prepared a draft Rural Land Use Strategy, which was publicly exhibited. Following the exhibition, a community reference group was established to advise changes to rural zoning and minimum lot size. The community reference group met four times to provide advice to Council. Council staff are now working on revising the draft Rural Land Use Strategy to report back to Council prior to 30 June 2022. Council staff will have workshop(s) with Council prior to reporting the revised draft to Council for re-exhibition.

Last Updated: 28-Apr-2022


Action Title: 8.1.2.5 PROJECT: Michelago Masterplan - Council has engaged a suitably qualified consultant to undertake a Master Plan for Michelago to provide forward planning and strategic direction for Michelago's growth (action 8.6 of the LSPS).

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Alexanda Adkins - Strategic Planner	Completed	01-Jul-2021	30-Jun-2022	100%	0.00%	 GREEN

Action Progress Comments: the Michelago Master Plan was adopted by Council on 21 October 2021. Implementation documents were adopted by Council in March 2022 and have now taken effect. Project complete.

Last Updated: 28-Apr-2022


Action Title: 8.1.2.6 PROJECT: Regional Trails Masterplan - Council has engaged a suitably qualified consultant to undertake a trails masterplan for the Snowy Monaro Region (action 7.5 of the LSPS).

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Alexanda Adkins - Strategic Planner	In Progress	01-Jul-2021	30-Jun-2022	90%	75.00%	 GREEN

Action Progress Comments: A briefing session was held with Council on 7 April to update Council on this project. Advise Council of outcomes of public exhibition and advise Council of changes made. The final version of this plan will be reported to Council in June for

Last Updated: 28-Apr-2022

Action Title: 8.1.2.7 PROJECT: Stage two of developing an Arts and Culture Strategy to be included in the Operational Plan 2021-2022.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Alexanda Adkins - Strategic Planner	Completed	01-Jan-2022	30-Jun-2022	100%	75.00%	 GREEN

Action Progress Comments: Project is to be delivered by South East Arts in the first half of 2022. An inception meeting has been held between South East Arts and Council Staff. Significant steps in drafting the strategy have been made. It is expected the strategy is placed on public exhibition in the 2nd half of 2022 with finalisation in late 2022 or early 2023.


Last Updated: 21-Feb-2022

Workforce Management Portfolio

Workforce Management


Human Resource Management

Action Title: 10.1.3.4 PROJECT: Commence Service Review Framework: Develop and implement a framework for effectively reviewing Council's services.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Stephanie Sellar-Peam - Manager Workforce Service Delivery	Not Started	01-Jul-2021	30-Jun-2022	0%	0.00%	 GREEN

Last Updated: 03-Aug-2021

Action Title: 10.4.1.2 Support implementation of enhanced employee management through clear performance management and expectation setting.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Stephanie Sellar-Peam - Manager Workforce Service Delivery	In Progress	01-Jul-2021	30-Jun-2022	25%	75.00%	 RED


Action Progress Comments: The 2021 performance review process is now completed and saw a high level of participation. This year realised feedback from the previous year in terms of:

- Simplified process (more to come in the next year review)
- Clarity on process/roles
- Clear communication on requirements for a step increase
- Collection of feedback for the next year

Purchase of a new Performance review system (Implementation commenced) will see significant further improvements in the performance management and expectation setting.

Last Updated: 22-Dec-2021


Action Title: 10.4.1.6 PROJECT: Review staff performance review process to improve the current employee experience and outcomes.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Stephanie Sellar-Peam - Manager Workforce Service Delivery	Completed	01-Jul-2021	30-Jun-2022	100%	0.00%	 GREEN

Last Updated: 22-Dec-2021


Action Title: 10.4.1.7 PROJECT: Review implementation and awareness of WHS policy and procedure

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
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Stephanie Sellar-Peam - Manager Workforce Service Delivery	Not Started	01-Jul-2021	30-Jun-2022	0%	0.00%	 GREEN
<i>Last Updated: 31-Jan-2022</i>						

Organisational Development


Action Title: 10.1.3.1 Facilitate Council's service review program to ensure the services Council delivers are appropriate, effective and efficient.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Stephanie Sellar-Peam - Manager Workforce Service Delivery	In Progress	01-Jul-2021	30-Jun-2022	25%	75.00%	 RED
Action Progress Comments: The first two service reviews, facilitated by external consultants, have been successfully carried out for Infrastructure and Governance. A contract variation has been received by Field Force 4 (the consultancy that carried out the Infrastructure review) to look at condensing the balance of reviews into one broader approach with the potential to complete in Q1 next year.						
<i>Last Updated: 21-Dec-2021</i>						


Action Title: 10.1.3.2 Coordinate the delivery of improvement opportunities identified through business excellence self-assessments to improve Council's delivery of services.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Stephanie Sellar-Peam - Manager Workforce Service Delivery	In Progress	01-Jul-2021	30-Jun-2022	5%	75.00%	 RED
Action Progress Comments: With service reviews completed for Governance and Infrastructure, action planning sits within the business units. Follow ups will continue ongoing by way of oversight, with responsibility for taking action sitting within the business unit.						
<i>Last Updated: 22-Dec-2021</i>						


Action Title: 10.1.3.3 Support the organisation in the application of the Australian Business Excellence Framework (ABEF) to guide a culture of continuous improvement in organisational capability, capacity and sustainable performance.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Stephanie Sellar-Peam - Manager Workforce Service Delivery	In Progress	01-Jul-2021	30-Jun-2022	30%	75.00%	 RED
Action Progress Comments: While this is an ongoing process - actions are underway to support ABEF introduction and awareness raising.						
<i>Last Updated: 22-Dec-2021</i>						

Action Title: 10.1.3.5 PROJECT: ABEF Educational Material: Develop and distribute educational resources to assist staff in understanding ABEF and the role of continuous improvement.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Stephanie Sellar-Peam - Manager Workforce Service Delivery	In Progress	01-Jul-2021	30-Jun-2022	25%	0.00%	 GREEN
Action Progress Comments: Information is available on the Intranet and via ongoing induction programs. Further work around embedding the role of continuous improvement will be included in the 2022 planning. <i>Last Updated: 22-Dec-2021</i>						

Action Title: 10.1.4.3 Facilitate business process management across all service delivery areas to strengthen our capacity for effectively reviewing our service delivery program.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Stephanie Sellar-Peam - Manager Workforce Service Delivery	In Progress	01-Jul-2021	30-Jun-2022	60%	75.00%	 AMBER
Action Progress Comments: <ul style="list-style-type: none"> • First Promapp training session delivered on 22 April to nominated Promapp Process Owners and Process Experts (approx. 40 staff) • Refresher Promapp training session conducted in person on 1 June (6 staff) • Phase 2 training launched in early July with an adapted program that now incorporates System Views/Systems Thinking and Process Management workshops – these workshops contain practical elements of developing system views and process mapping to really strengthen corporate understanding of the significant linkage between these elements. These workshops have been completed for Governance, Workforce Management, ICT & GIS, Fleet, Development & Building Certification, and Corporate Reporting • The OD team's intention was to follow up the workshops with Promapp training, however it has been challenging to manage due to limited resources and conflicting priorities. To date, Governance is the only service area to have successfully completed Promapp training following the workshop. Two additional staff from WFM have also completed Promapp sessions (Rebecca Adams and Rebecca Rae) • Process Management and Promapp are supported by a suite of documents available on the Intranet: <ul style="list-style-type: none"> o Business Process Management Manual o Promapp User Guide o Process Scoping Template o Tips for mapping processes o Promapp Process Mapping Template o Promapp Practice Exercise o Process Mapping Review Checklist List of our Process Group Owners, Process Owners and Process Experts <i>Last Updated: 22-Dec-2021</i>						

Action Title: 10.1.4.4 PROJECT: Process Management Framework: Develop and implement a framework for effectively capturing, mapping, analysing and improving business processes.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
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Stephanie Sellar-Peam - Manager Workforce Service Delivery	In Progress	01-Jul-2021	30-Jun-2022	5%	0.00%	 GREEN
Action Progress Comments: Drafting deferred to February 2022						
<i>Last Updated: 22-Dec-2021</i>						

Action Title: 10.4.1.4 PROJECT: Support people and leadership corrective actions resulting from ABEF self-survey.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Stephanie Sellar-Peam - Manager Workforce Service Delivery	In Progress	01-Jul-2021	30-Jun-2022	50%	0.00%	 GREEN
Action Progress Comments: This is an ongoing action which is tracked separately as part of the organisations transformation process which will be updated with ARIC reporting and to ELT.						
<i>Last Updated: 22-Dec-2021</i>						

Recruitment

Action Title: 10.4.1.1 Ongoing recruitment of available roles in Council to replace employees is a priority to ensure minimal service disruption.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Stephanie Sellar-Peam - Manager Workforce Service Delivery	In Progress	01-Jul-2021	30-Jun-2022	60%	75.00%	 AMBER
<i>Last Updated: 31-Jan-2022</i>						

Action Title: 10.4.1.5 PROJECT: Revise and implement a comprehensive on-boarding process for new employees.


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Stephanie Sellar-Peam - Manager Workforce Service Delivery	In Progress	01-Jul-2021	30-Jun-2022	40%	0.00%	 GREEN
Action Progress Comments: On boarding continues to evolve. As part of the review of our on boarding processes in Q3 2021, the WMT has identified a system based solution as part of our ELMO suite which is in early implementation stages now and planned for rollout in the first half of 2022.						
<i>Last Updated: 22-Dec-2021</i>						

Workforce Management

Action Title: 10.4.1.3 PROJECT: Implementation of values based assessment, recruitment and performance management.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Stephanie Sellar-Peam - Manager Workforce Service Delivery	Completed	01-Jul-2021	30-Jun-2022	100%	0.00%	<div> <div></div> <div></div> <div></div> <div></div> <div></div> </div> GREEN
<p>Action Progress Comments: A customised Values based report has been completed for use in recruitment, as output from an SHL Occupational Personality Questionnaire/assessment. The assessment has been used in a number of senior level and workforce recruitment exercises.</p> <p>Values were also part of this year's performance review process and will continue to be a measure of performance for all employees ongoing.</p> <p><i>Last Updated: 22-Dec-2021</i></p>						

Action Title: 10.4.2.1 PROJECT: Workplace behaviour training to set clear expectations of appropriate behaviour in the workplace for all staff.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Stephanie Sellar-Peam - Manager Workforce Service Delivery	Completed	01-Jul-2021	30-Jun-2022	100%	0.00%	 GREEN
Action Progress Comments: The workplace behaviour program for all SMRC Employees was completed in the first half of 2021 with ongoing support and training via a recorded session and quiz.						
<i>Last Updated: 22-Dec-2021</i>						



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9.4.6 APPOINTMENT OF ARIC CHAIR

Record No: I22/296

OFFICER'S RECOMMENDATION

That Council appoint Mr Michael Quirk as chair of the Audit, Risk and Improvement Committee (ARIC).

ISSUES

Council needs to fill the position of chair of ARIC. 14 applications were received and 3 applicants were shortlisted based on an assessment against the following essential criteria:

- Internal auditing or related auditing experience.
- Accounting or related financial management experience and an understanding of accounting and auditing in a public sector environment.
- Internal auditing or related auditing experience.
- Risk management experience.
- Operations of local government including information technology systems and controls.
- Relevant appropriate analytic and strategic management skills, in particular with infrastructure and asset management.

The three applicants were interviewed by the Mayor, councillor representative on the ARIC and the CEO. Based on the interviews the assessment of the panel was that Mr Quirk was the recommended candidate for the position.

Experience highlights

- 25 Years in Management/Leadership positions with a high level of training in strategy, policy and relationship management.
- Former senior local government manager with responsibility for establishing, resourcing and managing a shared internal audit service across a number of councils.
- Over 30 years in internal audit and assurance services across State and Local Government and the not-for-profit sector, specialising in strategic, operational and performance audit, technology audit, review and investigation.
- Active involvement in professional networks that lead and influence governance, risk and internal audit professions.

Professional certification & associations

- Independent Member, Wingecarribee Shire Council Audit Risk & Improvement Committee
- Member, and Training and Quality Consultant to Institute of Internal Auditors (Aust)
- Past Chair and Executive, NSW Local Government Internal Auditors Network
- Past-Chair and Executive, NSW Corruption Prevention Network Inc.
- ICAC/ANU Scholarship Recipient – Executive Corruption Prevention Program (2007)

- Certified Information Systems Auditor

Under the ARIC constitution the panel makes a recommendation to the Council, which then makes the appointment to the ARIC.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Asset Management	Low	Low	Yes
Economic Activity SJ	Low	Low	Yes
Environmental Security	Low	Low	Yes
External Political Environment	Low	Low	Yes
Financial Sustainability	Low	Low	Yes
Health and Safety	Low	Low	Yes
Legislative Governance and Compliance	Low	Low	Yes
Reputation and Image	Low	Low	Yes
Service Delivery	Low	Low	Yes

There are no risk issues as if this appointment is not confirmed another nomination will be made and in the interim ARIC will continue to meeting with an interim chair.

FINANCIAL IMPACTS

	Amount	Details
Current Annualised Net Cost	\$40,000	Existing budget for entire committee.
Estimated Annualised Net Cost	\$40,000	
Capital Investment	\$0	
Capital Funding Source	\$0	

There is no increased cost impacts as ARIC costs are already in the budget.

RESPONSIBLE OFFICER: Chief Strategy Officer

OPTIONS CONSIDERED

Nil. Position appointment required to meet adopted charter.

IMPLEMENTATION PLANS

Once confirmed an offer will be forwarded to Mr Quirk.

ATTACHMENTS

Nil

9.4.7 RESOLUTION ACTION SHEET UPDATE

Record No: I22/286

OFFICER'S RECOMMENDATION

That Council receive the resolution update for the period ending April 2022.

BACKGROUND

In order to provide Councillors with updates on resolutions of Council, a report has been generated with a summary of actions that are current and have recently been completed, for the period ending April 2022.

The In Progress Resolution Action Sheet for period ending April 2022 is attached to this report.

RESPONSIBLE OFFICER: Chief Strategy Officer

ATTACHMENTS

1. Updates to May Meeting - In Progress Actions up to end of April 2022
-

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
1054	5 May 2022	116/22	Snowy Monaro Regional Council's Draft Suite of Integrated Planning and Reporting Documents to be Placed on Public Exhibition That Council A. Resolve to place the Draft 2022-2026 Delivery Program and 2022-2023 Operational Plan, Draft Long term Financial Plan 2022-2032, Draft Revenue Policy 2022-2023 and Draft Fees and Charges on public exhibition from 9 May to 6 June 2022 with the addition of scenario 4 of the Long term Financial Plan with an increase of 5% per year over 8 years. B. Undertake a range of community consultation and engagement activities within the public exhibition period. C. Receive a further report to consider submissions, and adoption of the final documents.	Coordinator Strategy Development	07/05/2022 – GMC: Consultation and Engagement plan completed, with engagement activities to commence from 9 May 2022.	06/06/2022	N
1053	21 April 2022	100/22	Draft Section 7.12 Local Infrastructure Contributions Plan That Council consent to the public exhibition of the draft Section 7.12 Local Infrastructure Contributions Plan as described in and attached to this report for a period of 28 days in accordance with Schedule 1 Part 1 of the <i>Environmental Planning and Assessment Act 1979</i> Clause 28 of the <i>Environmental Planning and Assessment Regulation 2000</i> and Council's Community Participation Plan.	Strategic Land Use Planner	29/04/2022 – BD: The Draft 7.12 has been placed on public exhibition, consistent with statutory requirements under the EP&A Act and Community Participation Plan (notified in Monaro Post 27 April). Public exhibition commenced on 22 April 2022 and will close on 11:59pm 19 May 2022. Action is complete.	23/05/2022	Y
1052	21 April 2022	98/22	Policy: Payment of Expenses and the Provision of Facilities for Mayors and Councillors That Council	Governance Officer	29/04/2022 – ED: Policy placed on public exhibition.	23/05/2022	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			A. Place the Payment of Expenses and Provision of Facilities for Mayor and Councillors policy on public exhibition. B. Approve inclusion of the budget allocation in the 2022/23 budget for consideration. C. Adopt the policy at the completion of the required consultation process if no submissions are received during the exhibition period.				
1051	21 April 2022	95/22	Land Acquisition for Road Reserve Alignment - Micalago Road & Ryrie Street Extension, Michelago That Council A. Approve and proceed with the acquisition of land described as part of Lot 1 DP 1158327 & Lot 5405 DP 1244970 for the purpose of creating road reserve over existing (Micalago Road) and new infrastructure (Ryrie Street), in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i> ; B. Where necessary, make an application to the Minister and the Governor for approval to acquire part of Lot 1 DP 1158327 & Lot 5405 DP 1244970 by compulsory process under Section 186(1) of the <i>Local Government Act 1993</i> and in accordance with the provisions of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i> ; and	Land and Property Officer	04/05/2022 – SR: A.B. & C – Matter to be referred to PWA for execution.	30/06/2024	N

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			C. Classify the land acquired as operational land in accordance with the <i>Local Government Act 1993</i> .				
1050	21 April 2022	101/22	Organisation Performance Report March 2022 That Council vary the 2021-2022 Operational Plan as follows: A. Amend the scope of the Numeralla Road (Polo Flat Road - 1500m East Polo Flat Road): upgrade to Numeralla Road to complete stage 1 design works by 30 June 2022 and to move the construction phase to the 2022-2023 Operational Plan. B. Amend the scope of the Countegany Road (900m east Peak View Road - 1375 east Peak View Road) upgrade to complete stage 1 design works by 30 June 2022 and move the construction phase to the 2022-2023 Operational Plan. C. Amend the target completion date of the Crown Land Plans of Management to June 2023, ensuring this activity is included within the 2022-2023 Operational Plan.	Coordinator Strategy Development	29/04/2022 – GMc: Amendments are underway.	23/05/2022	N
1049	21 April 2022	89/22	Cooma Sports Hub Project Stage 1 Contracting and Stage 2 Consideration That Council A. Accept the tender of Project Coordination including their further clarifications and revisions and agree to proceed with awarding them the contract for construction of the indoor sports hall.	Recreation Planner	04/05/2022 – AD: A. Project Coordination have been notified they are the preferred contractor and contract is currently being negotiated. B. Quantity Surveyor report on operational and lifecycle costs for stage 2 of the project has been complete. This will be reported to Council in June.	16/06/2022	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			B. Undertake an assessment of the stage 2 project for the sports hub.				
1048	21 April 2022	105/22	Consideration of Additional Special Variation Application That Council A. Has considered the impact on ratepayers and the community in 2022-23 and in future years if the special variation is approved and considers that it is reasonable. B. Apply for a permanent special variation under section 508(2) of the Act of 2.3%. C. Note that the variation will raise an additional \$262,000 in revenue. D. Note that the variation is required to fund: (a) The costs of the planned new library service to be introduced at Jindabyne in the 2022/23 year, and (b) The ongoing costs of providing required infrastructure and services as planned in the current delivery and long term financial plans.	Chief Strategy Officer	08/05/2022 – DR: Application has been lodged and is on the IPART website.	23/05/2022	Y
1047	21 April 2022	87/22	Councillor membership for Community Engagement Project Control Groups That Council nominate Councillors onto the community engagement project control groups for the following projects: A. Adaminaby Projects (Supporting Tourism & Improving Streets in Adaminaby) – Mayor Davis	Project Specialist	08/05/2022 – DR: Membership incorporated into PCGs.	23/05/2022	Y

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			B. Bombala Exhibition Ground and Sporting Facilities Upgrade – Councillor Stewart C. Sports Hub Monaro High School & Snowy Oval – Councillor Hanna D. Delegate School of Arts Upgrade – Councillor Stewart				
1046	21 April 2022	97/22	Purchase of Lot 9 DP239506 and Part Lot 5 DP239506 Jindabyne from Snowy Hydro Limited for Future Provision of Water Treatment Plant and Waste Transfer Station Respectively That Council A. Proceed with purchase of lot 9 DP239506 Jindabyne from Snowy Hydro Limited for the future provision of a water treatment plant and passive recreation and upon purchase classify the land as operational land in accordance with the <i>Local Government Act 1993</i> ; B. As part of the purchase of lot 9 DP239506, enter into a lease with Snowy Hydro Limited for the management of part lot 11 DP239506 being for Lake Jindabyne foreshore land for a period of 45 years at a cost of \$100 per annum (indexed by CPI); C. Proceed with purchase of part lot 5 DP239506 Jindabyne from Snowy Hydro Limited for the future provision of a waste transfer station and upon purchase classify the land as operational land in accordance with the <i>Local Government Act 1993</i> ; D. Proceed with a subdivision (boundary adjustment) as part of the sale process to	Chief Operating Officer	10/05/2022 – JM: Implementation of resolution has commenced.	30/09/2022	N

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			adjust the property boundary to align with the survey boundary of land to be acquired.				
1045	21 April 2022	106/22	Consideration of an Independent Audit That Council A. Engage a suitably qualified consultant at a cost not exceeding \$10k, to assist in developing a scope, brief, estimated cost for the conduct of an independent audit and provide recommendations on proposals to carry out the audit. B. Refer the completed research to Council for consideration of the costs, timing and implementation of the audit.	Chief Executive Officer	04/05/2022 – PB: Mayor circulated draft brief to Councillors on 29 April requesting comment by 5 May 2022.	23/05/2022	N
1044	21 April 2022	109/22	SMRC Support for Currawarna Aged Care Bombala That Council continue to work with the Currawarna Community Group, Federal and State governments, relevant ministers, NSW Southern Health District, and Catholic Archdiocese's to develop a sustainable solution for aged care services for Bombala and surrounds.	Chief Operating Officer	10/05/2022 – JM: Discussions with key stakeholders in relation to aged care services for Bombala and surrounds have commenced.	30/12/2022	N
1043	21 April 2022	99/22	Draft Voluntary Planning Agreement Policy That Council endorses the Voluntary Planning Agreement and Land Dedication Policy attached for public exhibition for a period of not less than 28 days.	Strategic Land Use Planner	29/04/2022 – EH: The draft Voluntary Planning Agreement and Land Dedication Policy has been placed on Council's website for public exhibition, consistent with the statutory requirements under the EP&A Act and the Community Participation Plan. Public exhibition commenced on the 22nd of April and will end on the 19th May. It has also been	23/05/2022	Y

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					notified in the Monaro Post on the 27th April. This action is complete.		
1042	21 April 2022	94/22	Kalkite Pathway Closure & Disposal - Resolution and Sale Terms Adjustment That Council A. Rescind Council resolution 57/20. B. Enter into a payment plan with owner of Lot 39 DP 260285, beginning May 2022 with final payment from purchasers due 31 August 2023. C. Agree to Contract of Sale consisting of extended settlement terms; with settlement & transfer of title to not occur until payment of the purchase price is received in full.	Land and Property Officer	04/05/2022- SR: A. Request for action associated to resolution 57/20 be completed. B. & C. BMR engaged to draft contract for urgent execution.	30/09/2022	N
1041	21 April 2022	96/22	Feral Predator Free Area at Nungatta - Temporary Closure of Laings Road That Council proceeds with temporary closure of Laings Road using section 116 of the Roads Act 1993 to support the establishment of the Nungatta feral predator free area.	Chief Operating Officer	10/05/2022 – JM: Advertising of temporary closure has occurred, currently in public notification phase.	30/08/2022	N
1040	17 March 2022	60/22	Road Naming - 15 Kiah Lake Road Subdivision That Council endorse the proposed road name 'Highlands Way' to go to the Geographical Names Board for pre-approval and to be publicly advertised for a period of 28 days.	GIS Administrator	10/05/2022 – DR: No further update. 28/04/2022 – BH: Street type adjusted to more appropriate Circuit and name submitted to Geographical Names Board where it has received pre-approval. Public notification is beginning in Monaro Post in first week of May for 28 days, after which a report with results of submissions will be tabled to Council.	18/04/2022	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
1038	17 March 2022	67/22	Organisation Performance Report That Council vary the 2021-2022 Operational Plan as follows: A. Remove the Berridale O'Brien Avenue – Stormwater Upgrade Design project from the 2021-2022 Capital Works Program B. Remove the Rainbow Drive – Stormwater Upgrade Design project from the 2021-2022 Capital Works program C. Remove the Snowy River Way Segment 230 Pavement Widening, overlay and Rehabilitation works from the 2021-2022 Capital Works program D. Remove the Leesville 5ML water reservoir design and construction commencement from the 2021-2022 Capital Works program E. Remove Jindabyne Landfill Rehabilitation and capping final concept designs for capping project from the 2021-2022 Capital Works program F. Amend the target completion date of the project to jointly organise a Snowy Monaro tourism forum to understand the trends, issues, and opportunities in the local tourism sector (action 4 Destination Management Plan) from March 2022 to June 2022 G. Amend the target completion date of the project to develop a video promoting visitation to the region's towns from March 2022 to June 2022 H. Amend the scope of the Bombala and Cooma pool projects to upgrade the water filtration systems to meet current public	Coordinator Strategy Development	29/04/2022 – GMc: Amendments completed. 25/03/2022 – GMc: Amendments are currently underway to the Operational Plan and associated Capital Works program.	18/04/2022	Y

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			<p>health guidelines and have commenced works by 30 June 2022.</p> <p>I. Amend the target commencement date of the Lake Jindabyne Shared Trail program of works – Tyrolean Village section from December 2021 to June 2022</p> <p>J. Amend the Jindabyne sports ground amenities/change room upgrades project scope to deliver in stages with stage 1 of the project being community consultation and commencement of the project to be completed by June 2022</p> <p>K. Amend the Project Plan for the delivery of the of the Ginger Leigh Park to be delivered in stages through a revision of project scope with stage 1 of the project to undertake community consultation and commencement of the project to be completed by June 2022</p> <p>L. Amend the project scope to commence stage 2 instead of complete stage 2 of the LEP project by June 2022</p> <p>M. Amend the project scope to commence, instead of complete a service review framework by June 2022</p> <p>N. Where third parties are involved in projects they receive notification regarding the decision made.</p>				
1037	17 March 2022	64/22	<p>Draft Snowy Monaro Community Strategic Plan</p> <p>That Council consent to the public exhibition of the Draft Snowy Monaro Community Strategic</p>	Coordinator Strategy Development	29/04/2022 – GMc: Exhibition period has closed. Council report is being prepared for May 2022 to consider submissions and adoption of CSP.	16/06/2022	N

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			Plan for 28 days in accordance with Section 406 (1) of the <i>Local Government Act 1993</i> .		25/03/2022 – GMC: CSP is currently on public exhibition.		
1035	17 March 2022	53/22	Requests for Event Funding Support That A. A policy be tabled at the April 2022 Council meeting for determining the process for the acceptance of event funding applications throughout a 12 month period. This would be separate from the donations and sponsorship program. B. The list of events identified in item 9.2.1 in Council meeting report at 17 March 2022 be considered including approving retrospective funding if appropriate.	Coordinator Economic Development	04/05/2022 – MA: A draft Policy was put to the April Council meeting. Councillors wanted to see further changes. A further report and amended draft Policy is being prepared for May. 05/04/2022 – MA: A report and policy is being prepared for the April Council meeting.	18/04/2022	N
1034	17 March 2022	52/22	Snowy Monaro Business & Recovery Hub That Council A. Extend operation of the Business & Recovery Hub at 57 Vale St Cooma, for three days per week until 30 April 2022. B. Receive a report at the April 2022 Council meeting on alternative uses of the funds.	Coordinator Economic Development	04/05/2022 – MA: Council considered a report at their April meeting. No further action required. Complete. 10/04/2022 – GW: A report is being prepared for the April Council meeting.	18/04/2022	Y
1033	17 March 2022	56/22	Finalisation of Michelago Development Control and Local Infrastructure Contributions Plans That Council A. Adopt the Cooma Monaro Development Control Plan Amendment 3 (Michelago) (Attachment 1) In accordance with Clause	Team Leader Strategic Planning	28/04/2022 – AA: Action Complete - Documents took effect on 7 April 2022. 25/03/2022 – AA: A and B - Amendments have been made to the relevant DCP and LIC plans to be placed on	18/04/2022	Y

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			<p>21 of <i>Environmental Planning and Assessment Regulation 2000</i>;</p> <p>B. Adopt the Michelago Local Infrastructure Contributions Plan (Attachment 2) In accordance with Clause 31 of <i>Environmental Planning and Assessment Regulation 2000</i>;</p> <p>C. Provide public notice of its decision on Council's website within 28 days of this resolution, in accordance with Clause 21(2) and Clause 31 (2) of the <i>Environmental Planning and Assessment Regulation 2000</i>;</p> <p>D. Notify persons who made a submission of Council's decision.</p>		<p>Councils website on 7 April in accordance with public notice.</p> <p>C - Public notice has been prepared and is with Communications team for review.</p> <p>D - No submissions were received. However, an email has been sent to notify parties which provided email details as part of the survey.</p>		
1032	17 March 2022	55/22	<p>Bombala Showground Lot Consolidation</p> <p>That Council consolidate eight lots (Lot 10 DP 1097766, Lot 11 DP 1097766, Lot 12 DP 1097766, Lot 13 DP 1097766, Lot 14 DP 1097766, Lot 1 DP 151403, Lot 1 DP 151404 and Lot A DP 154400) known as the Bombala Showground into one allotment.</p>	Land and Property Officer	<p>29/04/2022 – SR:</p> <p>Title name change complete, awaiting consolidation plan from surveyor to progress the matter further.</p> <p>01/04/2022 – SR:</p> <p>Title name change initiated with BMR & Surveyor engaged to undertake works. ETA of Consolidation Plan is early May 2022.</p>	31/10/2022	N
1031	17 February 2022	26/22	<p>Approve Road Names for Two New Roads in a Subdivision to the South of Dalgety</p> <p>That Council approve the road names Riverbend Drive and Quarry Lane to go to the Geographical Names Board to be gazetted.</p>	GIS Administrator	<p>28/04/2022 – BH:</p> <p>The gazettal of Riverbend Drive and Quarry Lane is complete. No further action required.</p>	21/03/2022	Y
1025	18 November 2021	283/21	<p>Bligh Street – Cooma</p> <p>That Council</p>	Manager Infrastructure	<p>10/05/2022 – ZC:</p> <p>Storm Damages have been captured following disaster declaration. Damages still to be</p>	01/06/2022	N

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			<p>A. Proceed to consult with Local Land Services and NSW Aboriginal Land Council.</p> <p>B. Subject to responses from Local Land Services and NSW Aboriginal Land Council, continue discussions with Crown Lands.</p>		<p>submitted to NSW Government for approval of funding.</p> <p>31/03/2022 – JM: LGA wide approval from Crown Lands provided to undertake work on Crown roads. Awaiting confirmation of disaster declaration funding to schedule work on Bligh St.</p> <p>25/02/2022 – GS: Comments have now been received from both LLS and NSWALC suggesting no real concerns exist should Crown approve Council maintenance of Bligh Street. Meeting with Crown Lands is now being scheduled to determine if any further actions are required or whether Crown Lands will now approve Council maintenance of a Crown road asset.</p> <p>04/02/2022 – GS: Letters are being prepared for LLS and Aboriginal Land Council to request approval to undertake maintenance work.</p>		
1023	18 November 2021	284/21	<p>Road Reserve Closure & Disposal - Dry Plains Road - Lot 6 & 7 DP 1018626</p> <p>That Council</p> <p>A. Approve proposal to finalise closure of Lot 6 & 7 DP 1018626 as road reserve in accordance with the Roads Act 1993; and acknowledge that the land vests as operational land with Council, to then be used in compensation;</p>	Land and Property Officer	<p>29/04/2022 – SR: No further update, still awaiting response from latest correspondence to DPIE.</p> <p>01/04/2022 – SR: Res A: Response being drafted to DPIE addressing their concerns regarding connectivity of road reserve issue. Once this matter is cleared closure can proceed Res B: Dependant on A being finalised</p>	30/11/2022	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			<p>B. Approve transfer of ownership of the closed road reserve known as Lot 6 & 7 DP 1018626 to adjoining landholder, being the applicant of Development Application 38/96, in Accordance with the Roads Act 1993, with associated fees and charges to be covered by the relevant adjoining landholder;</p> <p>C. Authorise the CEO to approve any terms for disposal of the relevant land parcel from Council to the adjoining landholders, and negotiate a purchase price equal to the resultant associated transfer costs only; recognising that the land for Dry Plains Road Reserve was given in kind to Council as public road.</p>		<p>Res C: No further negotiations required at this stage, finalisation is dependent on Res A being completed.</p> <p>02/03/2022 – SR: Res A: Addressing received feedback from notifiable authorities. Easement creation is now required and there is a requirement to address road connectivity issues further west prior to closing lot 6 & 7 DP 1018626. Res B: Dependant on A being finalised. Res C: Ongoing negotiations conducted due to easement creation, agreeance from land holder received.</p> <p>24/01/2022 – SR: Res A: Awaiting response to Statement of Title Particulars lodged with LRS. Feedback from notifiable Authorities received and review being conducted. Res B: Dependant on part A being finished. Res C: Written agreement received from landholder.</p> <p>16/12/2021 – SR: Res A: SOTP Lodged with LRS, notification sent to notifiable authorities & notice to be advertised in Monaro post 05/01/2021. Res B: Dependant on Res A being finished, Res C: Written agreement received from landholder.</p>		
1022	18 November 2021	280/21	Minutes of the Arts and Culture 355 Advisory Committee meeting held 20 October 2021	Community Development Planner and	28/04/2022 – AA: Council's Draft Public Arts Policy has been placed on public exhibition for 28 Days in accordance	31/03/2022	Y

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			That Council place the draft SMRC Public Art Policy on public exhibition for a period of 28 days.	Projects Officer	<p>with the resolution. Feedback will now be considered by Council's Arts and Culture Committee. Action complete.</p> <p>25/03/2022 – AA: Further detail is being prepared as per the Communications Team request. Public Exhibition is expected to commence by 1 April.</p> <p>28/02/2022 – AA: The draft Public Arts Policy is expected to be placed on public exhibition the week commencing 7 March 2022.</p> <p>08/02/2022 – DR: Policy to be advertised in March due to other works needing to be undertaken first.</p> <p>13/12/2021 – AA: Policy will be placed on exhibition in January.</p>		
1010	21 October 2021	250/21	<p>Cooma Back Creek - Flood Risk Management Options Assessment Report</p> <p>That Council</p> <p>A. Liaise directly, along with NSW Department Planning Industry and Environment (DPIE) with all identified 'at significant risk' landholders and advise them of their level of risk as confirmed within the Cooma Back Creek – Flood Risk Management Options Assessment Report – April 2021.</p>	Environmental Technical Officer	<p>9/11/2021 - DR: Discussions will need to be arranged in association with the relevant NSW Government department staff.</p>	28/02/2022	N

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
997	21 October 2021	259/21	Smith's Road Rezoning That Council A. Supports in principle, rezoning the northern end of Smiths Road from Environmental Management Zone (E3) to Environmental Living (E4) to reflect the current pattern of development and existing land use. B. Revises the Rural Land Use Strategy consistent with the original staff proposal to rezone the northern end of Smiths Road from E3 to E4, as contained in the first draft, while noting the costs associated with the rezoning process. C. Collaborates with the Smiths Road community to develop a financially responsible process, that will enable Council to commence, during the 2022/23 FY, the necessary studies and strategic planning required, to eventually incorporate the proposed rezoning into the new Snowy Monaro Land and Environment Plan.	Team Leader Strategic Planning	28/04/2022 – AA: No further update. 21/03/2022 – AA: No further update. 23/02/2022 – AA: A. Noted. B. No revision required as this is consistent with the draft Rural Land Use Strategy. C. A LEP budget proposal is being prepared for Councils consideration that seeks a sustainable funding approach to achieve outcomes sought by this resolution. 13/12/2021 – AA: A. Noted. B. No revision required as this is consistent with the draft Rural Land Use Strategy. C. Costs associated will be better understood once strategic bush fire study for the area is received. Consultation will be undertaken with RFS to ascertain what further work is required (if any).	15/12/2022	N
983	26 August 2021	187/21	Cooma Compost Facility and Crown Road That Council A. Acquire Lot 1 DP 1075191 by compulsory acquisition process from Crown Lands under the Land Acquisition (Just Terms Compensation) Act 1991 by authority contained in the Local Government Act 1993 for the purpose of waste facility	Land and Property Officer	29/04/2022 – SR: No further updates. 01/04/2022 – SR: No further update. 02/03/2022 – SR: No further update - Awaiting budget advice for further progression.	30/06/2024	N

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			B. That the land be dedicated as operational land in accordance with the Local Government Act 1993 C. That this acquisition is not for the purpose of resale or compensation D. That the necessary application be made to the Minister for Local Government and the Governor E. Authorise the Chief Executive Officer to execute all required documentation		24/01/2022 – SR: No further update. 16/12/2021 – SR: A. PWA Proposal received & being reviewed for approval. B. No action required. C. No action required, D. Dependant on 'A'. E. Dependant on 'A'. 25/11/2021 – SR: Awaiting for estimation from PWA for acquisition works, should be received week ending 05/12/2021. B. no action required. C. no action required. D. dependent on 'A'. E. dependent on 'A'. 14/10/2021 – SR: Contact made with PWA to initiate process.		
978	15 July 2021	164/21	Expression of Interest Submissions Community Use Tenancy 17 Bent Street JINDABYNE - Lot 2 DP 860886 That Council authorise further discussions with the EOI stakeholder groups with the aim of developing a feasible mixed occupancy model to benefit the community and meet the caveat terms.	Coordinator Land & Property	03/05/2022 – TP: No further update at this point. 01/03/2022 – TP: No further update at this point. 31/01/2022 – TP: NSW Navy Cadets have advised that they will not pursue their use of the site. Awaiting confirmation of the caveat change amendment sought from NSW Property. Review of use model	30/09/2022	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>and consideration of other suitable groups (in consult with the Monaro Family Support Services & Monaro Care & Early Learning Centre) to occur.</p> <p>01/11/2021 – TP: To inform user MOU drafting – Awaiting further advice from NSW Navy Cadets for their use aspect. Awaiting confirmation of the caveat change amendment sought from NSW property.</p> <p>01/10/21 – TP: Incoming tenant groups have access to venue, with general fit out & maintenance tasking being actioned at the site. A basic deed of Deed of Agreement will guide occupancy for the initial 4 6 month period; this will allow time for practical functional elements to be fine-tuned for all stakeholders, and thus better inform the long term lease design.</p> <p>05/09/21 - TP: Agreement reached with the EOI user groups on shared use of space basic arrangements at the 17 Bent Street site. Finalising the agreement to ensure community groups can engage with the venue in September 2021.</p> <p>04/08/21 - TP: Further contact from Property NSW anticipated in the coming week in relation to the permitted use nuances.</p>		

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
974	15 July 2021	160/21	<p>How can Council best leverage the State Government's recently announced policy on temporary supportive accommodation</p> <p>That Council</p> <p>A. Continue to work with the NSW Government to identify any current opportunities.</p> <p>B. Review the temporary supportive accommodation discussion paper when it is released and develop an action plan to ensure the regions issues are identified and addressed in any action plans that are developed.</p>	Coordinator Economic Development	<p>04/05/2022 – MA: Same as previous update. Nil further update.</p> <p>05/04/2022 – MA: A: Coordinator Economic Development met with Land and Housing Corporation representatives to discuss economic development and market issues around Cooma. Continuing to work together regarding the state government pilot project subdivision at Cooma East. B: Discussion paper still not released</p> <p>28/02/2022 – MA: A concept is currently being developed and will be presented to Councillors for review when ready.</p> <p>21/01/2022 – GW: No further update pending release of discussion paper.</p> <p>21/12/2021 – MA: Nil further update.</p> <p>02/11/2021 – MA: Same as previous update and likely to remain so for some time and timeline for release of the temporary supportive accommodation discussion paper is unknown.</p> <p>30/09/2021 – MA: Same as previous update. Nil further update.</p> <p>01/09/2021 – MA:</p>	16/08/2021	N

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					Same as previous update. Nil further update. 05/08/2021 - MA: Discussion paper not yet released by the State Government. Continuing to support the State Government's research for development opportunities in Cooma.		
962	17 June 2021	154/21	Leesville Civil Works Progression to Enable Sale of Subdivision Section 3D (4 Lots) - Sale of Industrial Land That Council A. Approve the completion of the essential civil works required for Stage 3D of the Leesville Industrial Estate subdivision in Jindabyne, expending up to \$600,000; B. Approve Lots 17, 18, 19 & 20 in Stage 3D at Leesville Industrial Estate to be sold by public auction, once civil works are completed; C. Authorise the Chief Executive Officer to establish the reserve price for Lots 17, 18, 19 & 20 at Leesville Industrial Estate ahead of the auction, and to negotiate with the highest bidder should any property fail to meet the reserve; D. Authorise the Chief Executive Officer to undertake all negotiations for the sale of Lots 17, 18, 19 & 20 at Leesville Industrial Estate, including real estate agent engagement; and E. Authorise the Chief Executive Officer to execute all legal documents and contracts	Coordinator Land & Property	03/05/2022 – TP: No further update at present. 01/03/2022 – TP: No further update at this point. 31/01/2022 – TP: No further update at this point in time. 01/11/2021 – TP: No further update at this point. 01/10/21 - TP: No further update at this point. 05/09/21 - TP: A. In progress. B, C, D & E: To be actioned upon completion of civil works. 04/08/21 - TP:	30/06/2023	N

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			for the sale of Lots 17, 18, 19 & 20 Leesville Industrial Estate.		Delivery arrangements for the expanded civil works progressing. 02/07/21 - TP: The resolution actions will be initiated.		
961	17 June 2021	153/21	<p>Request to close part of Mittagang Road Reserve - Boundary Adjustment followed by Land Sale to Owner of Lot 2 DP 815248</p> <p>That Council</p> <p>A. Approve to proceed partial road closure of Mittagang Road, being approximately 773m2, at the specified location, in accordance with the Roads Act 1993;</p> <p>B. Authorise the Chief Executive Officer to execute all necessary documents for the partial road closure and boundary adjustment;</p> <p>C. Agrees that all costs incurred in actioning the boundary adjustment and partial road closure are to be borne by the adjacent landowner (Lot 2 DP 815248), inclusive of general legal, registration fees and title creation costs incurred by Council;</p> <p>D. Obtain an independent valuation of the 773m2 land area that is the subject of the boundary adjustment to guide sale price setting;</p> <p>E. Approve the sale of the subdivided land parcel, approximate 773m2 in area, by private treaty to the adjacent landowner (Lot 2 DP 815248) subject to the completion of the road closure process; and</p>	Coordinator Land & Property	<p>03/05/2022 – TP: No further update at this point.</p> <p>01/03/2022 – TP: Item A: The partial road closure of the relevant section of the Mittagang Road reserve is queued for processing. Items B - F: Cost and administrative arrangements to be finalised to deliver clarity for both parties involved.</p> <p>31/01/2022 – TP: No further update at this point in time.</p> <p>01/11/2021 – TP: No further update at this point.</p> <p>01/10/2021 - TP: No further update at this point.</p> <p>05/09/2021 – TP: No further update at this point.</p> <p>04/08/2021 - TP:</p>	30/11/2022	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			F. Authorise the Chief Executive Officer to negotiate the sale price and execute any documentation required to complete the sale, at the appropriate time.		In contact with the landowner's representative to progress mechanics and administration arrangements. 02/07/2021 - TP: The resolution actions will be initiated.		
955	17 June 2021	144/21	Draft Memorandum Of Understanding (MOU) Between the Snowy Monaro Regional Library (SMRL) and the Cooma Monaro Historical Society (CMHS). That Council endorse the memorandum of understanding between the Snowy Monaro Regional library, Cooma and the Cooma Monaro Historical Society.	Manager Community Services	10/05/2022 – KS: MOU has been completed and signed. Action complete. 12/10/2021 – JM: Awaiting response from Historical Society. 06/09/2021 – KS: The MOU was delivered to the historical society for signing. They have been in recess. The president has been informed again and they will return it soon for CEO signature.	30/10/2021	Y
952	17 June 2021	140/21	Delegate Water Treatment Plant Reservoir & Pump Station - Acquisition of Part Lot 1 DP 348134 Delegate - Acquisition of Easements - Application for Crown Licence That Council A. Authorise the CEO to: i. Negotiate the purchase under private treaty of part of Lot 1 DP 348134 Delegate or, if required; ii. Proceed with the Compulsory Acquisition of the land described as part of Lot 1 DP 348134 Delegate and having an area of approximately 507m ² for the purpose of water treatment plant, two	Manager Water Wastewater Operations	23/03/2022 – JD: No further updates. 20/01/2022 – JD: No further updates. 03/11/2021 – JD: No further updates. 28/09/2021 – JD: No further updates. 30/08/2021 – JD:	30/6/2022	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			<p>reservoirs (one existing) in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>a. Make an application to the Minister and the Governor for approval to acquire part of Lot 1 DP 348134 Delegate, having an area of approximately 507m², by compulsory process under section 186(1) of the Local Government Act 1993 and in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act;</p> <p>B. That the land being acquired within Lot 1 DP 348134, having an area of approximately 507m², is to be classified as operational land;</p> <p>C. Application be made to the Minister for Local Government and the Governor to acquire easements for raw water pipeline purposes being 3 metres wide within (or over) Lot 2 DP 1015012 and Lot 8 DP 1167423 at Delegate by compulsory acquisition process in accordance with Council's power under Section 186(1) of the Local Government Act 1993 in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act 1991;</p> <p>D. Application be made for a Licence from Department of Planning, Industry & Environment, Crown Lands for purpose of town water supply infrastructure on the Delegate River adjacent to Lot 8 DP 1167423;</p>		<p>Valuation of land has been received. Lawyers amending license following comments from Snowy Forests and SMRC.</p> <p>02/08/2021 – JD: Valuation done on land required and agreement and license being drawn up by BMR Lawyers.</p>		

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			E. Authorise the CEO to sign any documentation required for the acquisition processes defined.				
951	20 May 2021	121/21 122/21	Bombala streetscape remediation work That Council instruct the CEO to take all steps available to Council to ensure the Bombala Streetscape Upgrade project is completed to the agreed professional standard as soon as possible. Given the contract was expected to be complete at the start of 2020, the contractor has had many months to remediate the aspects of the contract which were not fulfilled. Ratepayers have waited almost five years for this project to be complete.	Chief Operating Officer	10/05/2022 – GH: Action is with Chief Operating Officer. Expert determination has yet to occur on this dispute. 08/10/2021 – JM: A dispute process has commenced with the contractor in accordance with the provisions of the contract. Currently in the negotiation to rectify stage. Next meeting scheduled for 12 Oct 2021 will see the contractor to present their recommended options for remediation. 09/06/2021 – GH: Staff have provided detail on the identified issues to Council's legal representatives who are evaluating in accordance with the contract requirements and determining course of action to remedy.		N
950	20 May 2021	120/21	Motion To Get A Report On A Bed Tax That Council provide a report on the benefits, possible charges, and methods of implementing a bed tax, or other user pays options modelled on successful tourist towns which utilise a user pays system in Australia and overseas.	Coordinator Economic Development	04/05/2022 – MA: A discussion paper is being prepared on this subject to be presented to the Council in due course. 05/04/2022 – MA: A subscription user pays model is being explored with MRT Inc in the development of the Monaro Rail Trail business case and TDP.		N

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>Continuing research into other possible options for tourism funding as well.</p> <p>28/02/2022 – MA: As above.</p> <p>21/01/2022 – GW: No further update – can discuss with new Council but reviews of other region's not showing benefit or buy-in to date.</p> <p>21/12/2021 – MA: Nil further update.</p> <p>02/11/2021 – MA: No further update.</p> <p>30/09/2021 – MA: No further update.</p> <p>01/09/2021 – MA: A report will be provided in due course once ideas presented in the Council briefing have been developed further.</p> <p>09/06/2021 - MA: In progress.</p>		
929	15 April 2021	79/21	<p>Little Paupong Road That Council</p> <p>A. Approve the proposal to create a road corridor over the constructed section of Little Paupong Road through Lots 69 and 70 DP 756708; with acknowledgement that all</p>	Coordinator Land & Property	<p>29/04/2022 – SR: Res A&B: Surveyor has been engaged to undertake works - Estimated delivery time is June (Other Council works have been prioritised). Res B & C: Draft for June Meeting started.</p>	30/09/2022	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			<p>costs relating to the project will rest with Council.</p> <p>B. Request that Crown Lands transfer the nominated two sections of Crown road, which adjoin Lots 69 DP 756708 and 70 DP 756708, to Council as public road. With Council to then subsequently approve the road closing of these segments in accordance with the Roads Act 1993.</p> <p>C. Matter be brought back to Council for approval.</p>		<p>01/04/2022 – SR: Res A&B: Crown application approved and Gazette Notice published, surveyor can now be engaged for the creation of road reserve aligned with constructed section of Little Paupong Road., Res B & C: Report to be drafted for June Council meeting, requesting approval to close Crown road reserves.</p> <p>02/03/2022 – SR: Res A & B: Application sent to Crown Lands for transfer of road reserve to Council, Crown advised intention to publish Gazette Notice in March. Res C: Once application is approved matter can be returned to Council.</p> <p>31/01/2022 – TP: No further update at this point in time.</p> <p>15/12/2021 – SR: No further update.</p> <p>01/11/2021 – TP: No further update at this point.</p> <p>01/10/2021 - TP: Awaiting response from Crown Lands in relation to the application lodged by Council on 10/8/21</p> <p>17/08/2021 - SR: Application lodged 10/08 with Crown for transfer of Crown Road.</p>		

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>04/08/2021 - TP: No further update at this point.</p> <p>06/06/2021 – TP: No further update.</p> <p>05/05/21 – TP: The resolution actions will be initiated.</p>		
925	15 April 2021	85/21	<p>Council's Transition to Electric Vehicles and Low Greenhouse Gas Emissions Fleet</p> <p>That Council</p> <p>A. Develop a project plan for the transition to EV or alternative fuel uses that reduce the emissions of Council.</p> <p>B. Write to the Premier seeking the NSW Government not implement taxes on environmentally friendly vehicles as this will create a disincentive to uptake.</p> <p>C. Write to LGNSW asking them to lobby the State government not to implement taxes on environmentally friendly vehicles as per B above.</p> <p>D. Contact DPIE for information about their co-funding scheme for Council fleet operators to procure BEV passenger vehicles as per their net zero emissions policy Stage 1.</p>	Coordinator Fleet	<p>10/05/2022 – DR: No further update.</p> <p>29/04/2022 – SS: A. Council's transition to EV or alternative fuels is driven by the Fleet Management Procedure but also integrally linked to infrastructure upgrades and alternate fuel supplies which are currently lacking maturity for this region. B. NSW Government is committed to introducing a road user charge (RUC) at 2.5c/km from 1 July 2027 or when EVs reach 30% of new vehicle sales. Rate aligns with Victoria and South Australia. C. No further update. D. Co funding scheme is run as a reverse auction to subsidise identified Council funding. Currently not identified. E. Site hosting is currently being investigated.</p>	31/01/2022	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			E. Contact the Electric Vehicle Council to discuss becoming a site host for ESV chargers.		<p>01/12/2021 – SS: No further update.</p> <p>10/10/2021 – DR: Reviews into the various supporting funds has so far indicated that funds are available to support private business and individuals to transition to electric vehicles, but support for government agencies is not included in the programs. Continuing the gather information to allow for the various letters to be sent to cover the issues before Council in transitioning to electric vehicles. In the interim there are more hybrid vehicles entering the fleet, with these vehicles generally using about half the fuel of traditional combustion vehicles.</p> <p>30/09/2021 – SS: No further update.</p> <p>05/08/2021 – SS: No further update.</p> <p>07/06/2021 – SS: No further update.</p> <p>06/05/21 – SS: No further update.</p>		

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
869	17 December 2020	259/20	Bombala Sewerage Infrastructure Project - Relocation of Mahratta Street Pump Station and Bombala STP and Sewerage Infrastructure Budget Summary That Council: A. Approve installation of the Mahratta Street Pump Station at the option 2 site being north east of the skate park; B. Approve an additional budget of \$230,000 from the water and sewer reserve; and C. Receive and note the information on previous budget variations for the Bombala STP Augmentation and Sewerage Infrastructure Upgrade projects as listed in this report.	Manager Water Wastewater Operations	25/03/2022 – JD: No further update. 20/01/2022 – JD: Updated review of environmental factors for the project is nearing completion. 03/11/2021 – JD: Approval in Principle received on 28/10/2021. 28/09/2021 – JD: No further updates. 30/08/2021 – JD: No further updates from JHG. 02/08/2021 – JD: John Holland Group advised they will respond to us in the near future. 09/06/2021 – JD: No further updates. 04/05/21 – JD: Application submitted to John Holland Group for construction approval and owners consent on heritage application. 30/03/2021 – JD: Heritage advisor currently progressing with the Heritage exemption application. 02/03/2021 – JD:	30/04/2022	N

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					Design of the pump station in the new location is underway by GHD. The heritage consultant has carried out an assessment and this assessment and application for exemption in terms of the Heritage Act to commence shortly. 15/01/2021 – JD: A. Council approved new location. Design work for new location has commenced. B. Complete. C. Complete.		
864	17 December 2020	254/20	Water and Wastewater Easement Acquisitions - Adaminaby and Bombala That Council A. Application be made to the Minister for Local Government and the Governor to acquire easements for water supply purposes being 3 metres wide within (or over) Lot 287 DP 729870 and Lot 292 DP 729876 at Adaminaby by compulsory process in accordance with Council's power under Section 187(1) of the Local Government Act 1993 and in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act; B. Application be made to the Minister for Local Government and the Governor to acquire easements for purpose of sewer services being 3 metres wide within (or over) Lot 287 DP 729870 and Lot 292 DP 729876 at Adaminaby by compulsory process in accordance with Council's power under Section 187(1) of the Local	Manager Water & Wastewater	25/3/2022 – JD: No further update. 20/01/2022 – JD: No further updates. 03/11/2021 – JD: No further updates. 28/09/2021 – JD: No further updates 30/08/2021 – JD: No further updates 02/08/2021 – JD: No further updates. 09/06/2021 – JD: No further updates. 04/05/21 – JD:	30/06/2022	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			<p>Government Act 1993 and in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act;</p> <p>C. Application be made for a Licence from Department of Planning, Industry & Environment, Crown lands for purpose of town water supply infrastructure on Lot 291 DP 729876 at Adaminaby;</p> <p>D. Application be made to the Minister for Local Government and the Governor to acquire easements for purpose of sewer pump station on Lot 5 DP 758129 and sewer line being 3 metres wide within (or over) Lot 5 DP 758129 at Bombala by compulsory process in accordance with Council's power under Section 187(1) of the Local Government Act 1993 and in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act; and</p> <p>E. Authorise the CEO to sign any documentation required for the acquisition processes</p>		<p>No further updates.</p> <p>30/03/2021 – JD: No further update.</p> <p>02/03/2021 – JD: Acquisition of easements has commenced. PWA procured to undertake this acquisition.</p> <p>15/01/2021 – JD: Process has commenced. PWA engaged to assist SMRC with the applications.</p>		
855	19 November 2020	240/20	<p>Bicentennial Garden/ Parks – Bombala</p> <p>That Council:</p> <p>A. Ensures that gardens, trees and significant plantings in all parks throughout Snowy Monaro Regional Council area are to be protected by a Plans of Management that will manage parks and gardens, with a Tree Management Plan developed to ensure that trees are conserved into the future;</p>	Coordinator Strategy Development	<p>29/04/2022 – GMc: Process for heritage listing to be finalised through LEP process.</p> <p>25/03/2022 – GMc: Process for heritage Listing to be finalised through the LEP process and Heritage NSW.</p> <p>24/02/2022 – GMc:</p>	15/12/2022	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			<p>B. Acknowledge that the Bombala Bicentennial Garden is significant to the community; and</p> <p>C. Assess the Bombala Bicentennial Garden by a heritage expert for inclusion on Council's Heritage Listing.</p>		<p>Process for heritage listing to be finalised through the LEP process and Heritage NSW.</p> <p>29/10/2021 – GMc: No further update – process for heritage listing to be finalised.</p> <p>30/09/2021 – GMc: No Further Update - Process for heritage listing to be finalised.</p> <p>30/08/2021 – GMc: No Further Update - Process for heritage listing to be finalised; however, discussion at 28 August Council meeting held concerns that future development in the area may be hampered by such listing. Enquiries to take place with Council's Heritage Officer to seek clarification around this.</p> <p>02/07/2021 – GM: No further update - Process for heritage listing to be finalised</p> <p>01/06/2021 – GMc: No further update - Process for heritage listing to be finalised</p> <p>04/05/2021 – GMc C. Council's Heritage Advisor has prepared a report recommending the trees within the Park are heritage listed.</p> <p>06/04/2021 – JM: No further update.</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>03/03/2021 – JM: C. Assessment completed, currently being reviewed by Council's Strategic Planning team.</p> <p>29/01/2021 – JM: C. Assessment completed, currently being reviewed by Council's Strategic Planning team</p> <p>25/01/2021 – AA: C. Heritage consultant has undertaken an independent review of the Bicentennial Garden/Park against the NSW Heritage Councils criteria for local heritage listing. The heritage consultant concluded that Bicentennial Park meets the threshold for local heritage listing. The proposed listing will be incorporated into Councils new Snowy Monaro LEP and relevant planning proposal.</p> <p>30/11/2020 –JM: A. To be incorporated into draft the Plans of Management which will go out for community consultation planned for early March 2021. B. Completed. C. A request has been sent to Council's Heritage consultant to consider this item for heritage listing.</p>		
843	19 November 2020	228/20	Strategy Review - Vale Street Land That Council defer the report to a later date following a Councillor workshop.	Senior Project Manager	24/01/2022 – DR: Work on determining options for the site has recommenced following recruitment of positions that had been vacant for some time. Colliers	31/03/2022	N

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>International will be engaged to undertake a review of the site and options for the future direction in relation to Council's offices.</p> <p>16/12/2021 – DR: No further update.</p> <p>30/11/2021 – DR: Two new staff commenced this week. This will allow tasks to be reassigned and allow this project to proceed.</p> <p>29/11/2021 – DR: Waiting on staff vacancies to be filled before strategy review to be undertaken.</p> <p>01/07/2021 - DR: Expressions of interest have been sought to undertake a review to identify if there is a viable option to develop new offices and the process will commence soon.</p> <p>06/05/2021 – DR: The closing date for expressions of interest to review options for the future use of the site have not yet closed.</p> <p>02/03/2021 – DR: Briefing completed in the Councillor Briefing Session on 04/02/21 with a Vale Street Property Workshop.</p> <p>29/01/2021 – DR:</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					Time has been scheduled in an upcoming councillor briefing session for councillors to discuss this issue. 27/11/2020 – DR: Time will be arranged for a fuller discussion on the options for the Council offices.		
840	19 November 2020	225/20	Peak View Hall That Council, in order to facilitate the Peak View community's access to Lions International funding to upgrade the Peak View Community hall: A. Support the proposal to relinquish care and control of Crown Reserve 56109 with care and control being transferred to an appropriate community based incorporated association such as the proposed Peak View Progress Association Inc.; B. Authorise the CEO to negotiate with relevant parties an outcome to satisfy the requirements of all parties including the Peak View Community, the Crown, the NSW Aboriginal Land Council, Lions International and the Rural Fire Service.	Coordinator Land and Property	03/05/2022 – TP: Crown Land reviewing Council's wish to relinquish the role of Crown Land Manager for Reserve 56109 – Peak View Memorial Hal. The Peak View Volunteer Bushfire Brigade Association Incorporated (INC2101407) wish to assume the role of CLM. 01/03/2022 – TP: Item A & B: Work is continuing to negotiate an outcome to satisfy the requirements of all parties including the Peak View Community, the Crown, the NSW Aboriginal Land Council, Lions International and the Rural Fire Service. Council has received some conflicting advice from Crown Lands in terms of the smoothest way to progress - Further consultation is underway. 31/01/2022 – TP: The Peak View Volunteer Bushfire Brigade Association have achieved incorporation status in the state of NSW, with indication that it will be this entity which will officially nominate as the alternate Crown Land Manager of the site. Land & Property will table this revised scenario to Crown Lands as a concept just to make sure there are no conflicts from that side of things. ,	31/08/2022	N

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>Note: From the Lions Club (funding) perspective, they have indicated that as long as the group is an incorporated not-for-profit entity then the Lions aspect can proceed.</p> <p>12/11/2021 – TP: This Peak View Hall scenario remains a work in progress, as the community group has still not formed themselves to a legal entity standard that meets the Lions Club funding needs. I've had recent chats with both Chris Reeks (Lions Club) & James Barron (community stakeholder) and they are trying to sort out the logistics so that they can then offer us (as the current CLM of the site) a proposed pathway of arrangements.</p> <p>03/11/2021 – PB: Action now sits with land and property. Item to be transferred to Teena Patterson.</p> <p>28/09/2021 JB: The funding has been approved after delay and money is being allocated. The transfer of Crown Reserve 56109 with care and control to Peak View Progress Association is now going ahead. Teena Paterson is aware and can progress the transfer as needed</p> <p>09/08/2021 - GH: No further update.</p> <p>02/07/2021 – JB: No further update.</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>09/06/2021 – JB: No further update.</p> <p>03/05/21 - JB: Chris Reeks of Lions Club Cooma advised that there has been no further update regarding this funding.</p> <p>06/04/2021 – JB: Chris Reeks has advised that Lions Club is to meet 7/4/21 and this item will be discussed then. The estimated timing for funding is April 2021.</p> <p>26/02/2021 – JB: SMRC is waiting on advice from the Lions Club regarding their success in the grant before proceeding.</p> <p>27/01/2021 – JB: A. Completed B. Discussions in progress</p> <p>26/11/2020 – JT: Discussions are in progress.</p>		
798	17 September 2020	176/20	<p>Request for Easement Over Council Land in Cooma That Council</p> <p>A. Approve the request to create an easement for water supply over Lot 2 DP 224408 subject to:</p> <p>i. All costs being borne by the owner of Lot 1 DP 224408.</p>	Coordinator Land & Property	<p>03/05/2022 – TP: No further update at this point.</p> <p>01/03/2022 – TP: No further update at this point.</p> <p>31/01/2022 – TP:</p>	30/09/2022	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			<p>ii. Any disturbance to Lot 2 DP 224408 to be remediated by the applicant, as soon as possible, to the same condition as prior to disturbance.</p> <p>iii. The owner of Lot 1 DP 224408 obtaining a licence to pump water from Cooma Creek prior to installing the pipeline for water supply; and</p> <p>B. Authorise Council's CEO to execute any documents necessary to register the easement.</p>		<p>Applicant initiated lodgement of easement creation documentation with SMRC's Planning Team. The owner's consent & administration sheet were signed by CEO. Update has been sought from Planning as to the application's progression.</p> <p>01/11/2021 – TP: No further update at this point in time.</p> <p>01/10/2021 - TP: No further update at this point.</p> <p>05/09/2021 - TP: Email sent to the relevant landowner seeking an update on the survey aspects in order to progress easement registration.</p> <p>04/08/2021 - TP: Water licence reference number 40AL418298 is confirmed as held by the Landowner. Land & Property await further advice from the Landowner as to easement survey aspects.</p> <p>02/07/2021 - TP: No further update at this point</p> <p>06/06/2021 – TP: Follow up with the landowner benefiting from the easement as to the licence status required.</p> <p>05/05/2021 - TP: No further update at this point.</p>		

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>31/03/2021 - TP: No further update.</p> <p>01/03/2021 – TP: No further update.</p> <p>14/01/2021 – LB: A. The landowner has been requested to notify Council when the pipeline has been installed so that Council has an opportunity to inspect the area to ensure that Council property has been remediated. He has agreed to be responsible for all costs and will send a copy of the water licence to Council when he is in possession of the Licence.</p> <p>04/12/2020 – LB: A&B. Council will await notification from landowner that he has achieved a licence to pump water and that he has a plan ready to create the easement.</p> <p>23/10/2020 – LB A. Landowner has been notified and is proceeding with the plan. B. Landowner is aware that he needs a licence to pump water from Cooma Creek prior to Council signing off on the plan for easement.</p> <p>24/09/2020 – LB: A. The landowner will be notified of the Council resolution including the conditions of approval so that he can arrange for a surveyor to do a plan for the easement and an 88B for the terms of the easement.</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					B. The owner of lot 1 will be notified that Council will not permit registration of the plan until he has obtained a licence to pump water from NSW Water. Documents will be sent to the CEO for execution when they are ready.		
794	17 September 2020	172/20	Proposal to Close Part Mittagang Road - Yallambee Lodge That Council; A. Approve the road closing of part of Mittagang Road in accordance with the <i>Roads Act 1993</i> ; B. Consolidate the new lot with lot 1 DP 841447 (Yallambee Lodge); and C. Authorise Council's CEO to execute all necessary documents to complete the road closing and lodgement of the plan of consolidation.	Coordinator Land & Property	04/05/2022 – SR: Res A & B: Survey Deposit Plan for road closure have been returned to surveyor for LRS lodgement. Once LRS register the closure Deposit Plan we can move forward with consolidation Deposit Plans. Res C: CEO executed all required documentation to date. 01/04/2022 – SR: Res A & B: Partial Closure Draft Plans have been received from surveyor. Application for Post Certificate - Boundary adjustment lodged. Res C: CEO to sign administration sheet for road closure. 03/02/2022 – SR: No further updates. 24/01/2022 – SR: A, B & C: Quote received from surveyor. Surveyor engaged to complete works. 01/11/2021 – TP: No further update at this point in time. 01/10/2021 – TP: No further update at this point.	30/11/2022	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>05/09/21 – TP: No further update.</p> <p>04/08/21 - TP: No further update at this point.</p> <p>06/06/2021 – TP: No further updates at this point.</p> <p>05/05/21 - TP: No further update at this point.</p> <p>31/03/21 - TP: No further update.</p> <p>28/02/2021 - TP: A-C - Consolidated of land adjacent to the service station at Yallambee process inadvertently used the incorrect resolution; thus road closure plan is required to be redone by surveyor to accurately reflect 'new' lot footprint & labels.</p> <p>22/01/2021 – LB: No further update.</p> <p>04/12/2020 – LB: A. Letters have been posted. There is a 28 day period for reply.</p> <p>23/10/2020 – LB: A. Letters have been prepared and are ready to be posted.</p>		

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>B. After the road is closed a plan of consolidation will be prepared by a surveyor and the plan will subsequently be lodged.</p> <p>24/09/2020 – LB:</p> <p>A. Letters will be sent in the next two weeks to the notifiable authorities and to properties surrounding Yallambee notifying them of the proposal to close the road.</p> <p>B. After the road is closed a plan of consolidation will be prepared by a surveyor and the plan will subsequently be lodged.</p>		
789	17 September 2020	167/20	<p>Acquisition - Easement for Access Adaminaby Sewage Treatment Plant and Town Water Supply</p> <p>That Council:</p> <p>A. Proceed with the compulsory acquisition of the interest in the land described as part Lot 287 DP 729870 Land fronting Snowy Mountains Highway, Adaminaby and having an area of approximately 22m for the purpose of easement for access to essential services being the Sewage Treatment Plant in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>;</p> <p>B. Proceed with the compulsory acquisition of the interest in the land described as part Lot 292 DP 729876 having an area of approximately 200m and part Lot 292 DP 729876 Land fronting Chalker Street, Adaminaby and having an area of approximately 344m for the purpose of easement for access to essential services</p>	Manager Water & Wastewater	<p>25/3/2022 – JD: No further update.</p> <p>20/01/2022 – JD: No further updates.</p> <p>03/11/2021 – JD: No further updates.</p> <p>28/09/2021 – JD: No further updates.</p> <p>30/08/2021 – JD: No further updates.</p> <p>02/08/2021 – JD: No further updates.</p> <p>09/06/2021 – JD: No further updates.</p> <p>04/05/2021 – JD:</p>	30/04/2022	N

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			<p>being Town Water Supply in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>;</p> <p>C. Make an application to the Minister and the Governor for approval to acquire part Lot 287 DP 729870 Land fronting Snowy Mountains Highway, Adaminaby and having an area of approximately 22m and Part Lot 292 DP 729876 having an area of approximately 200m and part Lot 292 DP 729876 Land fronting Chalker Street, Adaminaby and having an area of approximately 344m for the purpose of easement for access to essential services by compulsory process under section 187(1) of the <i>Local Government Act 1993</i>;</p> <p>D. Classify the land as easement for access in accordance with the <i>Local Government Act 1993</i>;</p> <p>E. Authorise the CEO to sign any documentation required for this Acquisition process.</p>		<p>No further updates.</p> <p>30/03/2021 – JD: No further updates.</p> <p>02/03/2021 – JD: Acquisition currently underway.</p> <p>15/01/2021 – JH: No further update.</p> <p>25/11/2020 – JH: No further update.</p> <p>25/11/2020 – JH: A-D. Acquisition process underway and being managed by the Water/Wastewater Team. A. This will take place when required.</p> <p>23/09/2020 - JH: A-D. Acquisition process underway. E. This will take place when required.</p> <p>23/09/2020 - JH: A-D. Public Works Advisory (PWA) is being engaged to action this process so that Council secures permanent legal access swiftly. E. This will take place when required.</p>		
775	20 August 2020	146/20	Endorsement of SMRC Section 355 Manual That Council send out a draft s355 manual to Committees for review and defer item until a Council workshop can be held.	Governance Officer	09/05/2022 – LO: Revision and consultation delayed due to vacancy in Governance team. Revised schedule to be provided following recruitment.	30/06/2022	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>09/03/2022 – ED Draft manual under revision to reflect current structure. Draft to come to undergo consultation with internal stakeholder prior to ELT approval and Councillor workshop in June.</p> <p>12/10/2021 – DR: Target date changed – defer to allow new Councillors to be informed and agree to the approach.</p> <p>01/04/2021 – ED: No further update.</p> <p>30/03/2021 – ED: No further update.</p> <p>24/02/2021 – ED No further progress.</p> <p>19/01/2021 – JM: No further progress.</p> <p>26/11/2020 – JM: The consultation period for the committees closed on 12 November 2020 and Council has received 16 comments. Comments are currently being reviewed a report will be presented to the Councillors at the 4 February 2020 briefing session.</p> <p>02/11/2020 – JM:</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>A webinar was held on 29 October 2020 with all section 355 committees. A workshop will be conducted with councillors on 3 December 2020.</p> <p>25/09/2020 – JM: Documentation has been subjected to a final review and proof read prior to being sent out.</p> <p>31/08/2020 – JM: The Chief Communications Officer is currently reviewing the manual, after which it will be circulated to all committees to review for one month. A webinar will be conducted with all committees to explain the changes and answer questions. A Council workshop will be conducted on 5 November 2020.</p>		
746	16 July 2020	107/20	<p>Health One Facility, Jindabyne That Council</p> <p>A. Authorise the Chief Executive Officer to execute the Building Management Statement and take steps to finalise and sign the land sale agreement; and</p> <p>B. Approve the establishment of a Building Management Committee to oversee obligations of the Building Management Statement.</p>	Facilities Officer Snowy River Health Centre	<p>04/05/2022 – NW: A. Building Management Statement signed by CEO B. Plan of Subdivision awaiting review by Senior Council planners prior to establishment of Building Management Committee.</p> <p>01/03/2022 – NW: A. Building management statement signed by CEO. B. Finalising plan of subdivision prior to establishment of building management committee.</p> <p>06/09/2021 – TP: Follow up query to Planning as to status of subdivision approval.</p>	30/11/2022	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>27/04/2021 – NW: Waiting on Subdivision Certificate approval.</p> <p>26/03/2021 – NW: Subdivision Certificate and Modifications now lodged by Dabyne Planning.</p> <p>02/03/2021 – NW: Discussions ongoing between Dabyne Planning and Kleven Spain Surveyors. Subdivision application forms submitted to CEO for signature.</p> <p>12/01/2021 – NW: A. Surveyor provided plans although further information still required. Waiting on information to be forwarded.</p> <p>27/11/2020 – TP: No further update.</p> <p>27/10/2020 – NW: A. Awaiting surveyor to provide further information to enable registration of subdivision. Other party (HealthOne) still to sign the Land Sale Agreement. B. Building Management Committee to be formed with HealthOne once above items have been finalised.</p> <p>24/09/2020 – NW: A. Status remains unchanged. Building Management Statement signed by Chief Executive officer. Information has been returned to surveyor for creation of</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>subdivision. Waiting on lawyers for other party regarding the Land Sale Agreement.</p> <p>B. Building Management Committee to be formed with HealthOne.</p> <p>26/08/2020 – NW:</p> <p>A. Building Management Statement signed by Chief Executive officer. Information has been returned to surveyor for creation of subdivision. Waiting on lawyers for other party regarding the Land Sale Agreement.</p> <p>B. Building Management Committee to be formed with HealthOne.</p> <p>22/7/2020 – NW</p> <p>A. Building Management Statement sent to Chief Executive Office for signing.</p> <p>B. Will work on creation of Building Management Committee once BMS signed.</p>		
718	18 June 2020	80/20	<p>Acquisition of Land - RFS Shed Michelago That Council</p> <p>A. Proceed with the compulsory acquisition of the Land described as part Lot 5405 DP 1244970 Land fronting Ryrie Street, Michelago between 369.945 Km and 370.000 Km and having an area of approximately 1,162.6m² for the purpose of Rural Fire Shed in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>;</p> <p>B. Make an application to the Minister and the Governor for approval to acquire part Lot 5405 DP 1244970 Land fronting Ryrie Street, Michelago between 369.945 Km</p>	Coordinator Land & Property	<p>04/05/2022 – SR:</p> <p>Res A: Awaiting valuation results, email sent to PWA requesting update for this matter.</p> <p>Res B: Awaiting completion of A</p> <p>Res C: No Action Required</p> <p>Res D: No Action Required</p> <p>Res E: As Required</p> <p>01/04/2022 – SR:</p> <p>Res A: Awaiting valuation to be complete.</p> <p>Res B: Awaiting completion of A.</p> <p>Res C: No Action Required.</p> <p>Res D: No Action Required.</p> <p>Res E: As Required.</p>	31/03/2022	N

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			<p>and 370.000 Km and having an area of approximately 1,162.6m² by compulsory process under section 186(1) of the Local Government Act 1993;</p> <p>C. Classify the land as operational land in accordance with the Local Government Act 1993;</p> <p>D. Note that this acquisition is not for the purpose of resale; and</p> <p>E. Authorise CEO to sign any documentation required for this Acquisition process.</p>		<p>02/03/2022 – SR:</p> <p>Res A: Valuer engaged via PWA.</p> <p>Res B: Awaiting completion of A.</p> <p>Res C: No Action Required.</p> <p>Res D: No Action Required.</p> <p>Res E: As Required.</p> <p>24/01/2022 – SR:</p> <p>Res A: SMRC reviewing PWA recommendation for valuation.</p> <p>Res B: Awaiting completion of A.</p> <p>Res C: No Action Required.</p> <p>Res D: No Action Required.</p> <p>Res E: As Required.</p> <p>16/12/2021 – SR:</p> <p>Res A: PWA reviewing valuation service quotes,</p> <p>Res B: Awaiting completion of A.</p> <p>Res C: No Action Required.</p> <p>Res D: No Action Required.</p> <p>Res E: As Required</p> <p>15/09/2021 – SR:</p> <p>PWA received consent letter and plans with approval stamp from Transport For NSW (Railway), PWA will progress the matter with John Holland Rail, still on track for delivery by end of 2021 (PWA advised).</p> <p>17/08/2021 – SR:</p> <p>PWA advise project is still on track for delivery before end of year. PWA waiting for response from UGL Regional Linx.</p>		

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>02/08/2021 - SR: Advice received from UGL Regional Linx takeover of John Holland - PWA advised acquisition should be complete before Jan 2022 take over.</p> <p>02/07/2021 – TP: No further update at this point.</p> <p>06/06/2021 – TP: No further update at this point.</p> <p>27/04/2021 - JH: No further updated at this stage.</p> <p>23/03/2021 - JH: The survey plan has been prepared by PWA to enable the acquisition process to continue.</p> <p>28/02/2021 – JH: No further update.</p> <p>12/01/2021 – JH: No further update.</p> <p>25/11/2020 – JH: A to C: This process will take approximately 18 months.</p> <p>20/10/2020 - JH: A to C: Acquisition process underway. D & E: Will be adhered to throughout this process.</p> <p>23/09/2020 - JH:</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>A to C: Survey Plan Quote to be received shortly.</p> <p>26/08/2020 - JH: A to C: Acquisition process underway. Research has to take place to find gazette notices, survey plans to be prepared etc. D & E: Will be adhered to throughout this process.</p> <p>22/07/2020 – JH: A to C: Acquisition process underway. D & E: Will be adhered to throughout this process.</p> <p>24/06/2020 – JH: A to C: The Acquisition process will begin, this is a lengthy process as all items take place under strict timelines. D&E. Complete.</p>		
669	16 April 2020	69/20	<p>Bombala Commercial Precinct Painting That Council</p> <p>A. Note the previous resolution ADA96/16 adopted by the Administrator;</p> <p>B. Note the previous resolution 297/17 adopted by Council;</p> <p>C. Rescind Part C of resolution 297/17 and replace it with: Authorise expenditure of \$10,000 directly to the Bombala and District Chamber of Commerce to assist with the current street upgrade project. The Chamber must agree to use the money on paint and provide supporting documentation to Council once the project is completed.</p>	Coordinator Economic Development	<p>04/05/2022 – MA: Bombala Chamber have advised they are still working towards the end of June for completion of this project.</p> <p>05/04/2021 – MA: No further update. Will receive update from Bombala Chamber on progress during April.</p> <p>28/02/2022 – SB: No further update.</p> <p>24/01/2022 – SB:</p>	31/05/2021	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>Bombala Chamber of Commerce advised they are aiming to complete this project by the end of financial year.</p> <p>21/12/2021 – SB: No further update.</p> <p>01/11/2021 – SB: Approximately \$2000 spent, COVID has impacted delivery.</p> <p>28/09/2021: SB No further update.</p> <p>31/08/2021: SB No further update.</p> <p>03/08/2021: SB No further update.</p> <p>30/06/2021: SB No further update</p> <p>01/06/2021 – SB: No further update.</p> <p>27/04/2021: SB No further update.</p> <p>25/03/2021 - SBly: No further update.</p> <p>25/02/2021 – SBly: No further update.</p>		

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>29/01/2021 – MA: No further update.</p> <p>30/11/2020 – MA: Update received from Bombala Chamber of Commerce. They are still negotiating with main street businesses to cover the cost of labour for the painting, given the cost of the actual paint is covered by the project. Aiming for completion of project by May 2021.</p> <p>04/11/2020 – MA: Still in progress by Bombala Chamber.</p> <p>28/09/2020 – MA: No further update.</p> <p>02/09/2020 – MA: Still in process of being implemented by Bombala Chamber.</p> <p>02/07/2020 – MA: Project in progress and resting with Bombala Chamber – no further update from below.</p> <p>03/06/2020 – MA: Arrangements for payment finalised. Awaiting reports from the chamber on execution of the project in due course.</p> <p>05/05/2020 – SB:</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					A purchase order will be issued to the Chamber of Commerce this week so that they can send us an invoice and be paid.		
662	19 March 2020	57/20	Proposed closure and sale of public pathway in Kalkite That Council A. Extend the maximum term for repayment of the purchase of the land, being the closed public pathway, to 30 June 2023 for both purchasers. B. Place a caveat on the subject land requiring payment for the outstanding amount before sale.	Coordinator Land & Property	04/05/2022 – SR: Action complete. This resolution has been rescinded via resolution 94/22. 01/04/2022 – SR: Report to Council requesting resolution 57/20 to be rescinded as the actions are no longer relevant to acting on the original sale & disposal. 24/01/2022 – SR: Updated resolution to be considered at March meeting. 16/12/2021 – SR: Res A: Payment plan agreed to by party H, party C still negotiating as per notes against resolution 301/19. Res B: Legal advice sort regarding caveat. 20/10/2021 – SR: Consolidation Administration Sheet signed by all parties and delivered to Surveyor for lodgement with LRS. 13/10/2021 – SR: Consolidation Administration Sheet returned by land holder, sent to CEO for signature. 28/09/2021 - SR: Consolidation Administration Sheet with landowner for signing.	19/05/2022	Y

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>17/08/2021 - SR: Subdivision has been approved. All signed paperwork returned to surveyor, awaiting 88B from solicitor to register easement on title. Note: Linkage exists with Resolution 301/19.</p> <p>02/08/2021 – SR: Subdivision certificate for boundary adjustment submitted to planning - fee paid - awaiting approval.</p> <p>02/07/2021 - TP: Adjusted advice from LRS and surveyor received. Further communication with neighbouring landowners actioned</p> <p>06/06/2021 – TP: Prompts to LRS actioned in order to progress creation & issue of Certificate of Title.</p> <p>05/05/2021 - TP: 28/2/21 No further update at this point. Note: Linkage exists with Resolution 301/19.</p> <p>31/03/2021 TP: No further update.</p> <p>28/02/2021 - TP: A Completed; B Caveat will be placed in the land when the road closing is registered. Note: Linkage exists with Resolution 301/19.</p> <p>22/01/2021 – LB:</p>		

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>No further update.</p> <p>4/12/2020 – LB: A. Completed.</p> <p>23/10/2020 – LB: A. Landowners have been notified of the extension of the maximum time to repay the purchase price B. Caveat will be placed on the land after the road closure is completed and before any subdivision takes place.</p> <p>24/09/2020 – LB: A Landowners have been notified of the extension of the maximum time to repay the purchase price.</p> <p>26/08/2020 – LB: A. Letters to landholders and notifiable authorities have been sent. At this time all responses have been positive. Waiting on response from Crown Lands for consent to proceed and for public pathway to vest in Council following closure. B. Caveat will be placed on the land after the road closure is completed and before any subdivision takes place.</p> <p>28/07/2020 – LB: Request for quotations were sent to three surveyors but only one responded. Surveyors were sent a follow up email inviting quotations but only the one response remained. The</p>		

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>surveyor has been asked to proceed with the survey.</p> <p>26/06/2020 – LB: Application forms for Sundry Debtor accounts have been sent to both landowners. Solicitor has been requested to arrange for caveat on title of both properties.</p> <p>28/05/2020 – LB: Sundry Debtor accounts are being arranged with a repayment schedule to be agreed with the landowners. As the public pathway does not have a registered title it is not possible to place a caveat on the land until the pathway is closed. It is intended to address the issue that payment for the land must be finalised by both parties prior to June 2023.</p> <p>24/04/2020 – LB: Arrangements are currently underway to set up a payment plan and a surveyor has been engaged.</p> <p>26/03/2020 – LB: The landowners have been notified of Council's resolution and quotations are currently being sought for the survey work.</p>		
660	19 March 2020	55/20	<p>Proposed Acquisition of Easement for Access to Middlingbank Quarry That Council</p> <p>A. Enter into negotiations with the owner of lot 1 DP 1022898 for a right of way for access across his land.</p>	Coordinator Land & Property	<p>10/05/2022 – ZC: No further update.</p> <p>08/02/2022 – GS: All actions have been undertaken. The owners of Lot 1 refused to negotiate a right of carriageway through their property, so the resolution can be</p>	30/12/2021	N

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			<p>B. Engage the services of a surveyor to create a plan for registration of a right of way across lot 1 DP 1022898.</p> <p>C. Council to be responsible for all costs for creation and registration of the plan for the right of way.</p> <p>D. Authorise the Chief Executive Officer to negotiate the compensation for the easement.</p> <p>E. Authorise the Chief Executive Officer to sign all necessary documents to give effect to the above.</p>		<p>taken no further. There is a Crown road reserve through Lot 2 but negotiations with Crown Lands have not yet taken place over the use of that access point. A report will be prepared for Council consideration once Crown Lands have been consulted over the acquisition of the Crown road reserve.</p> <p>29/09/2021 – GS: This action will be subject to a Council report for consideration in November 2021.</p> <p>05/07/2021 – GS: The owner of Lot 1 DP 1022898 has stated they are not prepared to enter into negotiations for a right of carriageway between Middlingbank Road and Middlingbank Quarry. Discussions are underway with the owner of Lot 2 DP 1271068 to understand if options are available to create an access through that property with further options to acquire the Crown road (unformed) that's established along the boundary of Lot 1 and Lot 2.</p> <p>02/07/2021 - TP: No further update at this point.</p> <p>05/05/2021 - TP: No further update.</p> <p>31/03/2021 - TP: No further update.</p> <p>28/02/2021 - TP:</p>		

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>AA - Negotiations continue with Manager Infrastructure spearheading discussions. B Draft plan for right of access pending results of A. C-E These actions will take place at the appropriate time.</p> <p>22/01/2021 – LB: A. Letter has been sent to Council's solicitor requesting that he commence negotiations with the landowner for a right of way for access to the Quarry. B. Surveyor has submitted a draft plan for right of access and this will be finalized as soon as negotiations are completed.</p> <p>04/12/2020 – LB: A. Completed. B. Discussions are ongoing to decide the best approach for a permanent access.</p> <p>23/20/2020 – LB: A. The temporary agreement between SMRC and Mr Thomas for access to Middlingbank Quarry has been signed and is active from 2 November 2020 through to 30 April 2021. Notice has been provided to Mr Thomas, in accordance with the agreement that Council intend to access Middlingbank Quarry to extract material in November 2020. Work to ensure the access road is suitable for heavy traffic will commence on Monday 2 November. B. The process to secure permanent access will commence shortly</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>C. These actions will take place at the appropriate time.</p> <p>24/09/2020 – LB: A. The agreement has been executed by both parties and Council is planning dates for access to the quarry to extract material.</p> <p>26/08/2020 – LB: A. Council is currently negotiating an agreement with the landowner that will create a temporary access agreement for a 6 month period between November 2020 and April 2021. B. The surveyor has completed the survey for the easement for access subject to negotiation with the landowner. C. Council has engaged the surveyor and will be responsible for all costs. D. Further negotiations are required to understand if a permanent agreement for access to Middlingbank Quarry, through Mr Thomas's property is possible.</p> <p>28/07/2020 – LB: A. No update. B. Quotations for the survey were received. Despite numerous emails being sent to the surveyors only one surveyor responded and he has been requested to proceed as soon as possible.</p> <p>26/06/2020 – LB: A. Negotiations with landowners are ongoing.</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>B. Requests for quotations for survey have been advertised.</p> <p>28/05/2020 – LB: A meeting took place with the landowner, his father, Manager of Infrastructure, Land and Property Officer and Council's solicitor, Mark Herbert. Negotiations are ongoing.</p> <p>24/4/2020 – LB: An email was sent to the landowner but there has been no response. A second email will be sent this week to be followed up with a phone call.</p> <p>26/03/2020 – LB Negotiations have commenced with the landowner.</p>		
643	19 March 2020	44/20	<p>Acquisition by Possessory Title - Lot 16 Section 1 DP 1242 - Berridale Memorial Park That Council</p> <p>A. Apply for possessory title over lot 16 Section 1 DP 1242 (Berridale Memorial Park)</p> <p>B. Classify lot 16 Section 1 DP 1242 as community land upon acquisition.</p>	Coordinator Land & Property	<p>03/05/2022 – TP: Requisition deferred by LRS due to change in protocol by the State means review, and possible refreshment of documents, prior to re-lodgement of matter via online application.</p> <p>01/03/2022 – TP: No further update at this point.</p> <p>31/01/2022 – TP: Solicitors have flagged that re-lodgement of the entire document file was required due to change in LRS processing mechanics to online. There appears to be a telegraphed hesitancy within the LRS to view Council's ongoing maintenance of the property, to enable its continued use as a</p>	31/12/2022	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>monument site, as sufficient to establish possession - Further investigation to be actioned by Land & Property as to existence of any further historic evidence of dealings in relation to monument construction and primary use of site.</p> <p>1/11/2021 – TP: No further update at this point in time.</p> <p>01/10/2021 – TP: No further update at this point.</p> <p>05/09/2021 – TP: No further update at this point.</p> <p>04/08/2021 – TP: No further update at this point.</p> <p>02/07/2021 – TP: Responding to a further request from Revenue NSW, a letter has been sent confirming that upon acquisition - Lot 16 Section 1 DP 1242 – Berridale Memorial Park – will not be used for any trading undertaking</p> <p>06/06/2021 – TP: Amended application for possessory title lodged to include additional details of the grants of probate (as received from the Supreme Court of NSW).</p> <p>05/05/2021 – TP: Solicitors have confirmed that the required supporting Statutory Declarations from</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>independent persons (2) have been obtained. NSW Revenue documentation finalised to enable transfer of land to be completed exempt payment of duty.</p> <p>31/03/2021 – TP: LRS requested details of two disinterested persons requested willing to provide Statutory Declarations related to prior treatment & use of land in question; details of such provided (with permission) to Solicitors.</p> <p>28/02/2021 – TP: Application for possessory title lodged with NSW LRS. Further legal paperwork being formatted including the Statutory Declarations of two "disinterested witness" to support Council's possessory claim.</p> <p>14/01/2021 – LB: A&B Application for possessory title has been lodged with the LRS after discussions with the RSL. RSL has been assured that the land will be classified as community land upon acquisition.</p> <p>04/12/2020 – LB: A. A letter was received from Head Office of NSW RSL to say that Council should deal with the Snowy River Branch of the RSL with respect to future management of the park. An email was sent to the local RSL branch requesting consent for Council to proceed with the application for possessory title, with</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>the assurance that the park would be classified as community land upon acquisition. The relevant sections of the Local Government Act pertaining to management of community land were also sent in the email as a link to assist the RSL in determining their response.</p> <p>23/10/2020 – LB:</p> <p>A. An email was sent to the local branch of the RSL asking for an update.</p> <p>B. To be completed upon acquisition of the land.</p> <p>24/09/2020 – LB:</p> <p>A. The Snowy River branch of the RSL was notified of Council's intention to apply for possessory title and the branch has sent the notification to The RSL's head office for a response.</p> <p>26/08/2020 – LB:</p> <p>Requisition on Title has requested an Old Title search which is currently being carried out by Crown Lands.</p> <p>26/08/2020 – LB</p> <p>A. Requisition on Title has requested an Old Title search which is currently being carried out by Crown Lands.</p> <p>B. Lot 16 will be classified upon acquisition through the resolution of Council.</p> <p>29/07/2020 – LB:</p>		

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>The CEO has executed the documents.</p> <p>26/06/2020 – LB: Application is proceeding.</p> <p>28/05/2020 – LB: Documentation is being prepared to lodge an application for Possessory Title.</p> <p>24/04/2020 – LB: Council's solicitor is presently gathering all the evidence to lodge with the application for possessory title. A surveyor has been engaged to do a survey plan for identification purposes.</p> <p>26/03/2020 – LB: Council's solicitor has been requested to prepare the documentation.</p>		
573	21 November 2019	443/19	<p>Werralong Road - Proposed Acquisition With and Without Consent That Council</p> <p>A. Approves the acquisition without consent of proposed lots 4, 5, 7, 8 and 10 in the plan of acquisition for the purpose of public road under the provisions of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i> in accordance with Division 1 Section 177 of the Roads Act 1993 and the making of the necessary application to the Minister and/or Governor.</p> <p>B. Approves the acquisition of proposed lots 1, 2, 3, 6 and 9 with consent for the purpose of public road under the provisions</p>	Coordinator Land & Property	<p>03/05/22 – TP: The mandated compensation payment (\$82,983.00) to the 'without consent party has been completed. Remittance Advice of payment forwarded to the relevant party via email. Requisition information provided to the LRS on 11th April 2022 for administrative record update of Council as owner for the 5 parcels (with consent) & 5 parcels (without consent). 01/02/2022 – TP: Items A, B & C - Complete. Item D - NSW Valuer General compensation determination has been received: Council are to pay the other party \$82,983 (inc GST). The compensation is restricted to 'disturbance' only; covers legal costs, land value costs & fencing.</p>	30/06/2022	N

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			<p>of the <i>Land Acquisition (just Terms Compensation) Act 1991</i> in accordance with Division 1 Section 177 of the Roads Act 1993 and the making of the necessary application to the Minister and/or Governor.</p> <p>C. To authorise the General Manager to execute all documents relevant to the acquisitions both without consent and with consent on behalf of Council.</p> <p>D. Agrees to bear all costs for the acquisition of the proposed lots.</p>		<p>The mandated compensation notice has been prepared and once executed by SMRC it will be distributed to the other party via solicitor channels.</p> <p>31/01/2022 – TP: Items A, B & C - Complete. Item D - No further update at this point in time.</p> <p>01/11/2021 – TP: Elements A, B & C – Complete. D - Council awaits Valuer General compensation advice related to the lots that were acquired by compulsory process (without consent).</p> <p>01/10/2021 – TP: Governor's approval to publish the supplied acquisition notices for the Werralong Road compulsory acquisition process has been received; Lots 4, 5, 7, 8 & 10 DP 1245630 - Approved under Executive Council Minute # 34 (22 September 2021), Lots 1, 2, 3, 6 & 9 DP 1245630 - Approved under Executive Council Minute # 28 (22 July 2020), Werralong Road (Lots 1-10 DP 1245630) - The publication of the acquisition notices (2) in the New South Wales Government Gazette occurred on 1st October 2021; this action brings the land described in the notices into Council's ownership. The final process element relates to compensation applicable to Lots 4, 5, 7, 8 & 10 DP 1245630, with Council to be guided by the NSW Valuer General in relation to this aspect.</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>05/09/2021 – TP: Lots 4, 5, 7, 8 & 10 DP1245630: The 90 day PAN period expires on Sunday 5th September 2021, at which time the OLG will submit the acquisition notice for the Governor's approval. Upon receipt of the Governor's approval, the OLG will provide Council with a copy of the approved acquisition notice and Minute Number to be used for the publication of the acquisition notice. It remains Council's responsibility to organise for the publication of the acquisition notice in the NSW Gazette.</p> <p>04/08/2021 - TP: No further update at this point.</p> <p>02/07/2021 - TP: No further update at this point.</p> <p>07/06/2021 – TP: The PANs related to Werralong Road acquisition were formally issued on Monday 7th June 2021 to the relevant parties. Once the PANs are issued a 90 day sequence triggers, at the end of which the OLG submits the Acquisition Notice for the Governor's approval. Upon receipt of Governor's Approval, Council can then lodge the Government Gazette publication of the acquisition notice.</p> <p>05/05/2021 – TP: No further update at this point.</p> <p>31/03/2021 – TP:</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>Updated application lodged with OLG to match the revised PAN (already executed) and reflects the inclusion references related to Lots 5 & 7, as these lots are now actually now part of Lot 1 DP 1172849 (Downs's ownership). Letters sent to all involved landowners with status update.</p> <p>28/02/2021 – TP: Amended proposed acquisition notice tabled to the registered proprietor (external party) to ensure Lot 5 & Lot 7 DP 1245630 (formerly Crown Reserve Roads) are encompassed, being as they are actually now part of Lot 1 DP 1172849 (Downs).</p> <p>22/01/2021 – LB: A. The OLG has confirmed that the application has been approved and is awaiting execution by the Minister. B. The land which was to be gifted to Council which is subject of the acquisition with consent cannot be gazetted as road until Council receives consent from the OLG to the acquisition without consent. The land to be gifted to Council was gifted on the condition that Council is successful in acquiring the land without consent.</p> <p>04/12/2020 – LB: A&B. The paperwork returned from Office of Local Government appears to have overlooked sections of closed Crown reserve road, which have been sold prior to the adjoining landowner. Council is clarifying whether this was an oversight to</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>ensure there are no future delays in the process of acquisition.</p> <p>23/10/2020 – LB: A. An email was received from one of the landowners on Werralong Road attaching an email from John Barilaro's office dated 23 October. The email from John Barilaro referred to a reply from the Minister for Local Government responding to correspondence from the landowner. The email inferred that the OLG has made a recommendation to the Minister to be considered in the near future.</p> <p>24/09/2020 – LB: No further update.</p> <p>26/08/2020 – LB: A&B. OLG has not released consent for acquisition. Currently Council is unable to proceed until consent for acquisition without consent is received from OLG C&D. Documents will be executed at the appropriate time. Costs are paid on invoice.</p> <p>27/07/2020 – LB: A. Application was sent to OLG for consent to the acquisition. Email reply from OLG received 27/7/2020 consenting to the acquisition with consent. B. Application for acquisition of lots 4, 8 and 10 without consent is currently being assessed separately.</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>C. The necessary documents will be sent to the CEO when necessary for execution.</p> <p>D. All costs are being paid by Council.</p> <p>26/06/2020 – LB: Council received a letter from the OLG to say that the process for requesting a shorter timeframe would result in the process taking longer due to their process. Therefore, Council has withdrawn its application to reduce the notification time. The legislated timeframe for notification is 90 days and Council should not anticipate a decision from the OLG for at least 3 months. Recent experience has demonstrated that the OLG is not providing decisions on applications for 6 months or more.</p> <p>28/05/2020 – LB: There has been no response from the OLG with respect to the application to reduce the notification time. The application is with the OLG.</p> <p>24/04/2020 – LB: The application for acquisition of Werralong Road has been lodged with the OLG. At the same time, an application to reduce the notification time to 30 days has been lodged with the OLG.</p> <p>26/03/2020 – LB:</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>The OLG returned the application. A new application is currently being prepared by Council's solicitors for submission to the OLG.</p> <p>02/03/2020 – LB: When consent is received from the OLG Werralong Road will be gazetted to Council.</p> <p>28/01/2020 – LB: Council's solicitor is presently preparing Section 30 Agreements for execution by landowners who are gifting their land to Council. The solicitors are also preparing the application to the OLG for consent to acquire a portion of the land for road through the process of acquisition without consent.</p> <p>02/12/2019 – LB: Resolution of Council has been sent to Council's solicitor to lodge with OLG for consent of the Minister and the Governor.</p>		
553	21 November 2019	422/19	<p>Managing Heavy Vehicles in Bombala Town Centre - Community Consultation</p> <p>That the matter be deferred for further consultation with the public including correspondence from the Bombala Chamber of Commerce.</p>	Coordinator Strategy Development	<p>29/04/2022 – GMc: This consultation work has not been planned for 22/23 financial year.</p> <p>25/03/2022 – GMc: This consultation work has not been planned for the 2021/2022 Financial Year within the Strategy Team. Consideration for this action to occur for the 2022-2026 Delivery Program.</p> <p>24/02/2022 – GMc: This consultation work has not been planned for the 2021/2022 Financial Year. Consideration will</p>	Ongoing	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>be given for this action to occur for the 2022-2026 delivery program.</p> <p>29/10/2021 – GMc: No further update - requested consultation has not been prioritised as part of the 2020-2021 Operational Plan. As per LSPS action 10.7 bypass investigations is a medium to long term action of 10-20 years.</p> <p>30/09/2021 – GMc: No further update - Strategic Planning Team to seek additional information from Councillors.</p> <p>30/08/2021 – GMc: No further update - Strategic Planning to seek additional information</p> <p>02/07/2021 – GMc: No further update.</p> <p>01/06/2021 – GMc: No further update.</p> <p>04/05/2021 – GMc: No further update - Strategic Planning to seek further information.</p> <p>01/04/2021 – GMc: No further update - Strategic Planning to seek additional information.</p> <p>03/03/2021 – GMc: No further action at this stage.</p>		

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>25/01/2021 – GH: An informal meeting was held between Bombala based councillors and relevant staff. The outcome of the meeting is to proceed with further community consultation.</p> <p>27/11/2020 – GH: A meeting has been arranged with Bombala based councillors to discuss options for further community consultation. Meeting proposed to be held on 4 December 2020 and is open to any other interested councillor to attend.</p> <p>05/11/2020 – JM: No further update.</p> <p>25/09/2020 – GH: No further update.</p> <p>03/09/2020 – GH: No further update.</p> <p>01/07/2020 – AS: No further update. Consultation occurred from September 2019 to October 2019.</p> <p>01/06/2020 – GH: Communication distribution proposed re Bombala Town Centre Community Consultation:</p> <ul style="list-style-type: none"> • Noticeboards – IGA and Newsagency • Bombala Times and Monaro Post • Facebook – Bombala Noticeboard • Facebook – SMRC page • Facebook – SMRC Business Forum Group 		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<ul style="list-style-type: none"> Radio – capital network and 2MNO Notice at SMRC office Info sent to SMRC customer service for any enquiries SMRC website <p>27/04/2020 – LN: Working with Chief Communications Officer to establish a strategy for community consultation during the COVID-19 restrictions.</p> <p>24/03/2020 – LN: No further update.</p> <p>28/02/2020 – LN: Ongoing.</p> <p>03/02/2020 – LN: Ongoing.</p>		
439	21 November 2019	408/19	Closure of Part of the Road Reserve in Barrack Street Cooma That Council A. Approve the proposal to close part of the Barrack Street Cooma road reserve in accordance with the plan in this report; B. Classify this new lot as operational land; C. Approve the consolidation of lot 4 DP 32321 with the new lot to be created by the road closure; and D. Classify the new consolidated lot as operational land.	Coordinator Land & Property	<p>02/05/2022 – GT: A: Complete. B: Part 1 Complete - learner bike track has been constructed Part 2 In progress and no further update. C: Complete.</p> <p>04/04/2022 - GT: A: Complete. B: Part 1 Complete - learner bike track has been constructed Part 2 In progress and no further update</p> <p>23/02/22 – GT: A: Complete.</p>	30/06/2022	N

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>B: Part 1 Complete - learner bike track has been constructed Part 2 in progress and no further update.</p> <p>C: Complete.</p> <p>13/12/2021 – GT: No further update.</p> <p>25/11/2021 – GT: No further update.</p> <p>21/10/2021 – GT: Correspondence received from BMR confirming of registration of the land in the name of Snowy Monaro Regional Council. They have advised the surveyor as well.</p> <p>19/10/2021 – GT: Part 2: BMR confirmed the Application to Record a New Registered Proprietor electronically with LRS was lodged on 18 October 2021 - as it needed to be updated from The Council of the Shire of Cooma-Monaro. BMR will advise once the Application has been registered.</p> <p>27/09/2021 - GT: A: Complete. Approval granted - Council Meeting 21 November 2019.</p> <p>B: Part 1 Complete - learner bike track has been constructed Part 2 In progress - plan is with LRS. Once registration is complete Jack Atkinson Surveying will notify Council and BMR can complete Application to Record a New</p>		

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					Registered Proprietor for the land. C: Complete - only 2 objections were received and were responded to at the time. 06/09/2021 - TP: Confirmation of status sought from surveyor. 04/08/2021 - TP: No further update at this point. 02/07/2021 - TP: No further update at this point. 06/06/2021 – TP: No further update at this point. 05/05/2021 - TP: Follow up with Solicitor and Surveyor actioned to progress. 31/03/2021 - TP: No further update. 28/02/2021 - TP: No further update. 22/01/2021 – LB: A&B Plan has been lodged with LRS for registration when it will be classified as operational land. 04/12/2020 – LB:		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>A. An email was received from Crown Lands seeking clarification of the section of Barrack Street for investigation; clarified via email.</p> <p>23/10/2020 – LB: A. Awaiting information from Crown Lands. Email sent to Crown Lands requesting that this matter be expedited. B-D. These actions will be carried out at the appropriate time.</p> <p>24/09/2020 – LB: A-B. Crown Lands responded to Council's email to say that the Old Title search is currently underway and we should receive the results shortly. C. A plan of consolidation will be prepared as soon as the road closing is registered. D. The consolidated lot will be classified as operational land upon registration of the plan.</p> <p>26/08/2020 – LB: Crown Lands have been reminded via email that we are still waiting on the results of the search to fulfil the requirements of the requisition. This action cannot proceed until plan is Registered.</p> <p>29/07/2020 – LB: Application has been sent to Crown Lands for an Old Title Search in accordance with the requisition from the LRS.</p> <p>26/06/2020 – LB:</p>		

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>When the plan of subdivision was lodged, Council received requisitions on Title. A request has been sent to Crown Lands for evidence of gazettal of Barrack Street as a Council public road. Despite extensive research by Council staff and Council's solicitor definitive evidence was not found.</p> <p>B. Plan of consolidation will be sought after the road closing is complete through lodgement of the plan.</p> <p>28/05/2020 – LB: Council's solicitor is currently carrying out investigations to provide information to the LRS.</p> <p>24/04/2020 – LB: The plan was lodged at the LRS and the surveyor is presently addressing a requisition from the LRS regarding the date of gazettal of Barrack Street Cooma as a Council public road.</p> <p>26/03/2020 – LB: The subdivision certificate has been released and the documents executed by Council. The documents have been delivered to the surveyor for lodgement at the LRS.</p> <p>02/03/2020 – LB: The plan will be lodged as soon as the subdivision certificate is to hand.</p> <p>20/01/2020 – LB: Registration of the plan should be gazetted soon.</p>		

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
429	17 October 2019	389/19	<p>Proposed Acquisition of Part Lot 6 DP 218752 for the Purpose of Road</p> <p>That Council, consistent with the guidelines contained within with the body of report:</p> <p>A. Authorise the General Manager to negotiate the purchase of 0.2542ha of lot 6 DP 218752;</p> <p>B. That Council be responsible for any additional costs including survey, legal fees, fencing;</p> <p>C. Authorise the General Manager to execute all necessary documents and affix Council's Seal if required; and</p> <p>D. Approach the plantation owners for a contribution towards the works prior to commencing the project.</p>	Coordinator Land & Property	<p>04/05/2022 – SR: Res A: ALRS requisition received, awaiting surveyor to address requisition. Res B: Council will pay engaged surveyor and solicitor Res C: To date all required documents have been executed Res D: As per previous updates in 2020, the plantation is not impacted by the project therefore no contribution will be paid - Resolution D complete.</p> <p>01/04/2022 – SR: No further update.</p> <p>03/02/2022 – SR: Res A: Awaiting LRS registration of plans to allow for land ownership to be transferred. Res B: Council will pay engaged surveyor and solicitor. Res C: To date all required documents have been executed. Res D: As per previous updates in 2020, the plantation is not impacted by the project therefore no contribution will be paid - Resolution D complete.</p> <p>24/01/2022 – SR: Subdivision Application (DA) approved. Plans to be registered with LRS.</p> <p>15/12/2021 – SR: Awaiting subdivision application approval.</p>	31/08/2022	N

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>12/10/2021 – SR: Subdivision application lodged with Planning.</p> <p>28/09/2021 – SR: Signed Admin Sheet & Subdivision Application received in Berridale Office, Admin Sheet to be returned to surveyor & sub div application to be lodged.</p> <p>17/08/2021 – SR: Subdivision application & administration sheet awaiting signature from landholder, once received subdivision application to be lodged with SMRC.</p> <p>02/08/2021 – SR: Mortgage has been released from lot as per title search, admin sheet and subdivision certificate application awaiting signature from landholder to proceed.</p> <p>02/07/2021 – TP: Resolution elements A-C - Pending bank interest in the lot to be acquired being discharged (Lot 6 DP 218752) confirmation from landholder pending. D – Completed</p> <p>06/06/2021 – TP: No further update at this point.</p> <p>05/05/2021 – TP: No further update at this point.</p> <p>31/03/2021 – TP:</p>		

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					<p>No further update.</p> <p>28/02/2021 – TP: Discharge authority received from Landowner (due to Landowner having made error in initial document) and forwarded to bank to progress necessary mortgage discharge.</p> <p>22/01/2021 – LB: A-C. A phone conversation with the landowner on 13/1/21 revealed that he has been communicating with the Rural Bank who are slow to respond. The landowner has been asked to send the phone contact number to Council so that we can contact the Rural Bank and try to fast-track the process.</p> <p>D. A letter was sent to the plantation owners who responded to say that they declined to contribute to the project.</p> <p>04/12/2020 – LB: A-C. Email from the Bega Branch Manager of the Bendigo and Adelaide Bank this morning to confirm that they are waiting on a response from Rural Bank. Bega Branch Manager will notify Council when the discharge of mortgage has been registered.</p> <p>D. Letter has been sent to Plantation Owners.</p> <p>23/10/2020 – LB: A-C. Application for discharge of mortgage completed by landowner and sent to the bank for processing.</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>Signed application for subdivision certificate and the Administration Sheet received from landowner.</p> <p>As soon as the landowner receives his Certificate of Title from the bank the plan of subdivision will be registered and contracts will be exchanged.</p> <p>D. Letter is being prepared for the plantation owners requesting that they contribute to the works.</p> <p>24/09/2020 – LB:</p> <p>A-C. The Title to lot 6 has a mortgage noted in the second schedule. The landowner has verified that the loan has been paid out. A discharge of mortgage application was forwarded to the landowner to complete and return to Council so that the mortgage can be removed from the title. Council is also waiting on the application for a subdivision certificate to be signed by the owner of the property.</p> <p>D. Nearby plantation owners to be approached in writing seeking contribution to the purchase.</p> <p>26/08/2020 –LB:</p> <p>A-C. When Land and Property receives the subdivision certificate the landowner can sign off on the plan and arrange for his bank to sign off after which the plan can be submitted to the LRS for registration. Waiting on landowner to sign the application for the subdivision certificate or</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>send an email giving consent for the application to be lodged. The subdivision certificate has been done but can't be released until consent is received from the landowner.</p> <p>A. Council has paid for survey and legal fees will be paid upon receipt of invoice</p> <p>B. Documents will be signed by the CEO when appropriate.</p> <p>C. Plantation owners are not affected and therefore will not be asked for a contribution.</p> <p>27/07/2020 – LB: Council is currently waiting on the subdivision certificate so that the plan can be registered prior to settlement.</p> <p>26/06/2020 – LB: Council's solicitor has been asked to produce the contracts. Application for subdivision certificate has been submitted.</p> <p>A. Purchase price has been negotiated and agreed by both parties.</p> <p>A. This acquisition does not affect the plantation owners.</p> <p>28/05/2020 – LB: An email has been sent to the surveyor each week asking for the plan of subdivision so that contracts for the purchase of the land can be exchanged. The plan has not been registered so the plan will need to be attached to the contract.</p> <p>24/04/2020 – LB:</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>Council's solicitor is organising the contract and it is anticipated that exchange will take effect within the next month.</p> <p>27/03/2020 – LB: MOU has been returned to Council and Council's solicitor has been asked to arrange a contract.</p> <p>27/02/2020- JH: MOU with property owner, waiting return of same.</p> <p>15/01/2020 - JH: Staff have spoken to land owner and are waiting for a written response.</p>		
388	19 September 2019	343/19	<p>Proposed Compulsory Acquisition of Part Lot 7002 DP 1028529 Crown Land Travelling Stock Reserve</p> <p>That Council</p> <p>A. Approves the acquisition of the constructed section of Dalgety Road 20m wide which traverses lot 7002 DP 1028529 for the purpose of public road through the process of <i>Land Acquisition (Just Terms Compensation) Act 1991</i> for the purposes of s.178 of the Roads Act 1993;</p> <p>B. Seek approval from the Minister for Local Government and/or the Governor in accordance with section 187 of the Local Government Act 1993 to give all necessary Proposed Acquisition Notices in accordance with the Land Acquisition (Just Terms Compensation) Act 1991;</p>	Coordinator Land & Property	<p>04/05/2022 – SR: A. Surveyor advised works will be conducted before end of June 2022. B. Awaiting delivery of A C. Awaiting delivery of A D. Awaiting delivery of A E. Awaiting delivery of A</p> <p>01/04/2022 – SR: No further update.</p> <p>02/03/2022 – SR: No further updates.</p> <p>24/01/2022 – SR: No further update.</p> <p>16/12/2021 – SR: No further update.</p>	30/11/2023	N

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			<p>C. Upon receipt of the Minister's/Governor's approval, Council serve each PAN and take each other action necessary to carry out the acquisition;</p> <p>D. Upon receipt of the Minister's/Governor's approval Council give effect to the acquisition by publication of an Acquisition Notice in the NSW Government Gazette and such other publication as may be required by law;</p> <p>E. Pay compensation to all interest holders entitled to compensation by virtue of the compulsory acquisition on the terms set out in the Land Acquisition (Just Terms Compensation) Act 1991;</p> <p>F. That Council authorise the General Manager and the Administrator to complete and execute all documentation necessary to finalise and bring into force Council's acquisition of the land and if necessary to affix the Council seal to any documents related to the acquisition; and</p> <p>G. That upon acquisition the acquired Property is dedicated as road following gazettal of the acquisition;</p>		<p>15/11/2021 – GT: A: COMPLETE. B: Part 1) Advice received from ORALRA - ALCs 11150, 40959 and 42460, have been amended to the extent that the portion of Lot 7002 DP 1028529 identified as proposed 'Lot 21' (being approximately 1.17 hectares) in the Draft Plan of Redefinition (at Attachment A: CM9: 21/114612), dated 30 April 2021, has been excluded from the claims (CM9: 21/114613). [The balance of these three claims is to remain 'on foot' for determination in due course]. B: Part 2) Awaiting Survey Plan.</p> <p>21/10/2021 – GT: A. COMPLETE B. Awaiting advice from ORALRA and registered plan from the surveyor. Once Public Works Advisory (PWA) have the survey plan and the ORALRA advice, they can advance the matter towards Office of Local Government application. C. Waiting on B. D. Waiting on C. E. Waiting on D.</p> <p>17/08/2021 - SR: Native title search received and email stating no objection to acquisition process from Bega LALC. Request for adjustment to land claim sent to ORALRA by ALC.</p> <p>04/08/21 - TP: The surveyor has been instructed to lodge the plan for registration. When registration is</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>confirmed, PWA will further proceed with the acquisition process. Preliminary confirmation from NSW Aboriginal Land Council that there should be no issues obtaining part-withdrawal of ALC 11150, ALC 40959 and ALC 42460 as it applies to the formed road area. Once PWA has received the registered DP advice from the surveyor, engagement with Bega LALC will be made to request that part-withdrawal.</p> <p>02/07/21 - TP: No further update at this point.</p> <p>06/06/2021 – TP: No further update at this point.</p> <p>27/04/2021 - JH: Draft plans have been produced and are being reviewed by relevant staff and key delivery consultants.</p> <p>27/04/2021 - JH: Draft plans have been produced and are being reviewed by relevant staff and key delivery consultants.</p> <p>25/03/2021 - JH: Survey Plan being prepared with the aim for Deposited Plan Administration Sheet for signing early April.</p> <p>04/03/2021 - TP: No further update.</p>		

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>22/01/2021 – LB: A. Quotation for Public Works Advisory has been approved and PWA has been asked to proceed.</p> <p>04/12/2020 – LB: A-G. Quote from Public Works Advisory to complete the acquisition of the travelling stock reserve is awaiting approval. NSW Aboriginal Land Council is considering the request to excise the road from their claim.</p> <p>03/11/2020 – LB: A-G. Quotation has been received from Public Works Advisory to carry out the compulsory acquisition process. Currently finalising approval. Also waiting on reply from the NSW Aboriginal Land Council.</p> <p>24/09/2020 – LB: A-G. Currently waiting on a reply from the NSW Aboriginal Land Council.</p> <p>26/08/2020 – LB: A-G. This acquisition has been placed on hold while further investigations through Local Land Services and Aboriginal Land Council are carried out.</p> <p>29/07/2020 – LB: A. Council is waiting on the survey to be completed. B. When the survey plan is received the application to the Minister and the Governor will be made.</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>C. PANs will be served after the Minister and Governor's consent is received</p> <p>D. Gazettal will take place after consent of the Minister and the Governor is received</p> <p>E. Valuation has been requested from the Dept. of the Valuer General for land to be acquired without consent.</p> <p>F. Documents will be sent to the CEO for execution when appropriate.</p> <p>G. Upon acquisition the acquired property will be dedicated as road.</p> <p>26/06/2020 – LB: Surveyor is presently carrying out the work.</p> <p>28/05/2020 – LB: Surveyor advised that he will commence the survey in the next week.</p> <p>24/04/2020 – LB: Surveyor has been engaged and expects to commence the survey in the immediate future.</p> <p>26/03/2020 - LB: The NSW ALC has requested a survey plan be provided prior to proceeding. Quotations are currently being sought for the survey.</p> <p>02/03/2020 – LB: The NSW Aboriginal Land Council has given consent in principal and is waiting on a survey plan.</p> <p>20/01/2020 – LB:</p>		

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					Currently waiting on survey plan.		
352	15 August 2019	301/19	Proposed Closure and Sale of Public Pathway in Kalkite That Council A. Agree to close the pathway and sell the land 50% to each adjoining landowner for \$10,000 including GST each with each party to pay their own legal fees; B. Notify the owners of lots 38 and 39 that Council approves the payment for 50% of the pathway as a “repayment schedule” to be paid in conjunction with the land rates to be fully paid prior to 30 June 2020; C. Apply to the Crown to close the public pathway; D. Engage the services of a surveyor to create a plan of subdivision with the pathway to be divided along its length (front to back); E. Engage the services of a solicitor to draw up contracts for the sale of the land; and F. Authorise the General Manager to execute the documents for the sale of the property	Coordinator Land & Property	04/05/2022 – SR: Res A: 88B executed by all parties, awaiting surveyor to lodge with LRS Res B: Resolution 94/22 received, advice to be sent to BMR to progress sale contract Res C: Complete Res D: Awaiting LRS Registration (requisitions to be addressed) Res E: One contract drafted signed by Council awaiting purchasers signature, instruction to be sent to BMR for contract draft and execution Res F: Required paperwork to date has been executed by CEO. 01/04/2022 – SR: Res A: Awaiting 88B execution by Cross party. Res B: Report to April Council meeting. Res C: Complete. Res D: Awaiting LRS Registration (requisitions to be addressed). Res E: One contract drafted signed by Council awaiting purchasers signature, second awaiting new Council resolution (report estimated for March meeting). Res F: Required paperwork to date has been executed by CEO. 02/03/2022 – SR: Res A: Advised by surveyor requisition has been received from LRS in relation to 88B instrument, signature is now required from both parties on the instrument as the easement burdens the lot they intend to purchase.	30/09/2023	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>Res B: Both parties agree to payment plans, new Council resolution to be sort for party C payment plan.</p> <p>Res C: Complete</p> <p>Res D: Awaiting LRS Registering</p> <p>Res E: One contract drafted signed by Council awaiting purchasers signature, second awaiting new Council resolution (report estimated for March meeting) .</p> <p>Res F: Required paperwork to date has been executed by CEO</p> <p>24/01/2022 – SR:</p> <p>Res A: Plans & 88B to awaiting LRS registration.</p> <p>Res B: Both parties agree to payment plans, new Council resolution to be sort for party C payment Plan.</p> <p>Res C: Complete.</p> <p>Res D: Awaiting LRS Registering.</p> <p>Res E: One contract drafted second contracting, second awaiting new Council resolution (report estimated for March meeting).</p> <p>Res F: Required paperwork to date has been executed by CEO.</p> <p>15/12/2021 – SR:</p> <p>Res A: Plans & 88B to awaiting LRS registration.</p> <p>Res B: Payment Plan agreed by party H, party C still in negotiation. New resolution 57/20 changing final payment due date.</p> <p>Res C: Complete.</p> <p>Res D: Awaiting LRS Registering.</p> <p>Res E: One contract drafted second contracting waiting for Party C response to payment plan.</p>		

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>Res F: Required paperwork to date has been executed by CEO.</p> <p>16/11/2021 – SR: Res A: All required documents have been lodged with LRS - Consolidation plans are awaiting registration. Res B: Email has been sent to both parties addressing payment plan terms, new resolution 57/20 changing final payment date to 30/06/2023. Waiting for response from both parties. Res C: Complete. Res D: Engaged - plans done and lodged with LRS awaiting registration. Res E: BMR have been made aware of required contracts, payment terms are to be agreed upon prior to contract drafting. Res F: Required paperwork to date has been executed by CEO</p> <p>28/09/2021 - SR: Consolidation Administration Sheet with landowner for signing.</p> <p>17/08/2021 - SR: Subdivision has been approved. All signed paperwork returned to surveyor. Awaiting 88B from solicitor to register easement on title.</p> <p>02/08/2021 – SR: Subdivision Certificate for Boundary Adjustment submitted to planning - fee paid - awaiting approval</p>		

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>02/07/2021 - TP: Adjusted advice from LRS and surveyor received. Further communication with neighbouring landowners actioned</p> <p>06/06/2021 – TP: Prompts to LRS actioned in order to progress creation & issue of Certificate of Title.</p> <p>05/05/2021 - TP: Surveyor has submitted compilation plan to the LRS for road (path) closure and subsequent first Certificate of Title (CT) creation & issue. The CT will reflect that that the lot is vested with Council, in readiness for subdivision and sale.</p> <p>31/03/2021 - TP: No further update.</p> <p>28/02/2021 – TP: Awaiting plan of subdivision from surveyor. , Note: Linkage exists with Resolution 57/20.</p> <p>22/01/2021 – LB: A. Surveyor has been asked to lodge the plan of the pathway to close the road and to provide the plan of subdivision for the pathway. C. Response has been received from Crown Lands. D. Plan of subdivision will be available shortly. E. When the plan of subdivision is being processed Council's solicitor will be asked to arrange for the contracts for the sale of the land.</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>F. Council's CEO will execute the contracts at the appropriate time.</p> <p>04/12/2020 – LB:</p> <p>A. Closure process progressing.</p> <p>B. Owners notified. Payment plan now subject to Council resolution 57/20.</p> <p>C. Currently waiting on response from Crown Lands</p> <p>D. Surveyor notified that plan of subdivision will be needed shortly.</p> <p>E. Solicitor asked to commence drawing up contracts for the sale of the land.</p> <p>23/10/2020 – LB:</p> <p>A & B. Advertising period has ended and one objection was received. The objection was a general one, which objected to any pathway in Kalkite being closed.</p> <p>A. Process has changed and new application to Crown Lands has been submitted</p> <p>B. Surveyor has been asked for an anticipated date for the plan of subdivision</p> <p>C. Contracts will be drawn up based on the plan of subdivision when the plan is available.</p> <p>D. Documents will be executed at the appropriate time.</p> <p>24/09/2020 – LB:</p> <p>A&B. Advertising period has ended and one objection was received. The objection was a general one, which objected to any pathway in Kalkite being closed.</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>C. Waiting on response from Department of Industry - Crown Lands then the plan for road closing will be lodged and gazetted.</p> <p>D. The plan of subdivision will be available in approximately two weeks.</p> <p>E. The solicitor has been requested to get the contracts for the sale of the land ready for when the plan of subdivision is received.</p> <p>26/08/2020 – LB:</p> <p>A&B. Letters to landholders and notifiable authorities have been sent. At this time all responses have been positive. Waiting on response from Crown Lands for consent to proceed and for public pathway to vest in Council following closure.</p> <p>E. This is no longer a requirement under the Act.</p> <p>F. The plan of subdivision will be available in approx. 6 weeks. In the meantime, the road closure is progressing.</p> <p>E&F. This will take place at the appropriate time.</p> <p>27/07/2020 – LB:</p> <p>Follow-up with Council's surveyor determined that the plan to close the pathway will be received at Council by the end of July. Letters have been prepared to notify the local community of the proposal to close the pathway. The letters will be posted.</p> <p>26/06/2020 – LB:</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>A. Landowners have been notified of Council resolution. Resolution /19 reviews the payment period until 30/6/2023.</p> <p>B. Application cannot be made until plan of subdivision is to hand.</p> <p>C. Plan of subdivision to divide the pathway lengthwise cannot be done until the pathway is closed.</p> <p>D. Contracts will be drawn up as soon as closure of the pathway is registered and the plan of subdivision is ready.</p> <p>28/05/2020 – LB: Council's Finance Dept. are unable to set up a Special Rate in the rating system and they have suggested that Sundry Debtor accounts be set up with regular quarterly payments to be fully paid prior to March 2023. This will enable the sale of the land to proceed prior to 30/06/2020.</p> <p>24/04/2020 – LB: Arrangements are currently underway to set up a payment plan and a surveyor has been engaged.</p> <p>26/03/2020 – LB: All parties have been notified of the Council resolution and quotes for the survey of the pathway have been sought. This resolution is now superseded by resolution 57/20.</p> <p>02/03/2020 – LB: Purchasers were not happy with the timeline for completion set by the Council resolution and a</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					further report has been submitted to the March Council meeting. 20/01/2020 – LB: Landowners were notified of Council resolution via mail but are intending to write to Council requesting more time to pay.		
347	15 August 2019	296/19	Road Closure and Creation of Road Reserve - Badja Road That Council A. Approve to formally close the Council public road that traverses lot 1 DP 124507, Lot 2 DP 1195991 and Lots 15,16 & 81 of DP 752146; B. Engage the services of a Surveyor to prepare a plan of subdivision for the creation of a road reserve over Badja Road; C. Agree to exchange the former closed road through the affected properties in compensation of the area required of the privately owned properties for the road reserve to be created over Badja Road; and D. Authorise the General Manager to execute the documents to give effect to the above	Coordinator Land & Property	04/05/2022 – SR: A. As Per "B" B. Plans prepared and lodged with LRS - Requisitions have been lodge, awaiting assessment and registration C. Exchange to occur once "B." has been completed. D. All required documentation to date has been executed by CEO. 01/04/2022 – SR: No further update. 02/03/2022 – SR: Res A & B: All LRS requisition items to be addressed by Council have been completed. Surveyor conducted site visit to assist with completing LRS requisition items required to be addressed by surveyor. Res C: Exchange will occur when LRS registration is complete. Res D: All required documents to date have been executed. 24/01/2022 – SR: No Further update, response from LRS yet to be received.	31/03/2022	N

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>15/12/2021 – SR: No further update, response from LRS yet to be received.</p> <p>16/11/2021 – SR: Res A & B: Survey Plans are awaiting LRS registration. Two out of three requisitions from LRS have been addressed with the surveyor. Crown Lands conducting further investigations on status of road reserve ownership, third requisition is dependent on Crown's findings. , Res C: Not actioned as A & B need to be finalised first. Res D: All required paperwork has be executed to date.</p> <p>21/10/2021 – SR: Surveyor advised plans were lodged with LRS 30/09/2021.</p> <p>28/09/2021- SR: Followed up progress of this matter with surveyor, awaiting response.</p> <p>17/08/2021 - SR: Administration sheet signed by landholders, posted to surveyor 06/08/2021. Awaiting LRS fee for lodgement.</p> <p>02/08/2021 – SR: Subdivision Approved - Awaiting signature from one landholder. Admin sheet & plans will then be returned to Surveyor for lodgement with LRS.</p>		

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>02/07/2021 - TP: No further update at this point.</p> <p>05/06/2021 – TP: Subdivision application lodged.</p> <p>05/05/2021 - TP: No further update at this point.</p> <p>31/03/2021 - TP: Administration sheet signing in progress by required parties.</p> <p>28/02/2021 TP: Review of intended timeline to be conducted due to staff resource changes.</p> <p>01/03/2021 – TP: Review of intended timeline to be conducted due to staff resource changes.</p> <p>22/01/2021 – LB: A&B Landowner has been contacted by phone to advise that Council is going to commence the road closing process in early 2021. Letters and advertising will commence in late January.</p> <p>04/12/2020 – LB: A&B. Letters to affected landowners and notifiable authorities being prepared. The road closing will effectively commence when the 28 day advertising period has ended.</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>C. Letters to appropriate landowners include proposal to dedicate closed road in compensation for the area to be acquired.</p> <p>23/10/2020 – LB:</p> <p>A. Subject of resolution 296/19</p> <p>B. Survey plan has been received</p> <p>C. Exchange will occur at the appropriate time</p> <p>D. Documents will be executed at the appropriate time.</p> <p>24/09/2020 – LB:</p> <p>B. The plan has been received and letters regarding road closure in accordance with legislative requirements are being prepared.</p> <p>27/07/2020 – LB:</p> <p>A & B. Council is in receipt of a draft plan which has been checked and the surveyor has been requested to provide the final plan with Administration Sheet. When the final plan is received an application will be submitted for Subdivision Certificate.</p> <p>26/06/2020 – LB:</p> <p>G. Surveyor has given assurance that the plan will be sent to Council in the next two weeks.</p> <p>H. This will be done in consultation with landowners after plan of subdivision is received.</p> <p>28/05/2020 – LB:</p>		

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>Contractor has been asked to forward plan and it is anticipated that it will be available very shortly.</p> <p>24/04/2020 – LB: Discussion with the contractor revealed that due to COVID-19, there would be some delay but the plan is now expected any day.</p> <p>26/03/2020 – LB: Council is waiting on survey plan before proceeding.</p> <p>02/03/2020 – LB: Survey work is currently being carried out.</p> <p>20/01/2020 – LB: Landmark Surveys have been engaged to carry out the survey and produce a plan.</p>		
290	20 June 2019	227/19	<p>Application to Crown Land to be appointed as Land Manager to Various Waste Management Sites</p> <p>That Council requests to be appointed as Land Manager of the following Reserves:</p> <p>A. Dalgety Landfill Lot 2 DP 837128, Reserve 88070 for Rubbish Depot under Crown control;</p> <p>B. Bombala Landfill Lot 123 DP 756819, Reserve 15472 for Night Soil Depot under Crown control;</p> <p>C. Bombala Landfill Lot 300 DP 756819, Reserve 49491 for Night Soil Depot under Crown control;</p>	Manager Corporate Projects	<p>10/05/2022 - GH: All items complete except item E.</p> <p>06/05/2021 – MD: No further update from Crown.</p> <p>30/03/2021 – MD: No further update from Crown.</p> <p>02/03/2021 – MD: E. No further update from Crown.</p> <p>12/01/2021 – MT: E. No further update from Crown.</p>	Ongoing	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			<p>D. Berridale Transfer Station Lot 178 DP 756837, Reserve 73609 for Sanitary Purpose under Crown control;</p> <p>E. Berridale Landfill Lot 153 DP 756694, Reserve 47391 for Rubbish Depot under Crown control; and Request the purpose of land be changed to Urban Services for Reserves 15472 & 49491</p>		<p>25/11/2020 – JH: E. No further update from Crown.</p> <p>20/10/2020 - JH: A, B, C & D. Complete. E. No further update.</p> <p>23/09/2020 - JH: A, B, C & D. Complete. E. NSW ALC are following up on this item they referred to the Local Aboriginal Land Council (LALC) with the recommendation that the CEO of the LALC refer it to the LALC Board for consideration of claim withdrawal. NSWALC will advise of the outcome when received, they have advised that the LALC are not meeting regularly during this COVID pandemic.</p> <p>26/08/2020 -JH: A, B, C & D. Complete. F. NSW ALC are following up on this item they referred to the Local Aboriginal Land Council (LALC) with the recommendation that the CEO of the LALC refer it to the LALC Board for consideration of claim withdrawal. NSWALC will advise of the outcome when received, they have advised that the LALC are not meeting regularly during this COVID pandemic.</p> <p>24/06/2020 – JH: A, B, C & D. Complete. E. This item has been referred by NSWALC to the Local Aboriginal Land Council (LALC) with the recommendation that the CEO of the LALC refer it to the LALC Board for consideration of</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>claim withdrawal. NSWALC will advise of the outcome when received.</p> <p>28/05/2020 – JH: E: Email received from NSWALC requesting further information on this Reserve. Gazette notices were researched and supplied to NSWALC. They still require any information that Council may have on the lawful use and occupation of this land and/or need for this land for an essential public purpose, as at 8 June 2010. Following up on this request with Waste Team. Spoke again to NSWALC 27/5/2020 advice they are also now discussing with LALC with regard to their interest in the land due to it not being used for many years, as such they may wish to keep the land claim active.</p> <p>30/03/2020 – JH: No further update.</p> <p>22/01/2020 – JH: E. Property officer has written to the NSW Aboriginal Land Council to see if they wish to revoke their interest as ALC 25795 is current on this reserve.</p> <p>09/01/2020 – MD: A. Confirmation has been received Council is the Land Manager of Dalgety Landfill Lot 2 DP 837128, Reserve 88070 for Rubbish Depot; B. Confirmation has been received Council is the Land Manager of Bombala Landfill Lot 123 DP 756819, Reserve 15472 for Night Soil Depot;</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					C. Confirmation has been received Council is the Land Manager of Bombala Landfill Lot 300 DP 756819, Reserve 49491 for Night Soil Depot; D. Confirmation has been received Council is the Land Manager of Lot 178 DP 756837, Reserve 73609 for Sanitary Purpose under Crown control; E. Awaiting confirmation.		
227	17 April 2019	151/19	Consolidation of Reserve no. 530002 Centennial Park and Lot 6 DP 758280 Cooma Visitors Centre as one Crown Reserve for General Community Use That Council A. Request that the Crown add lot 6 DP 758280 to Reserve 530002 comprising Centennial Park and add an additional purpose of "General Community Use" to the Reserve. B. Relinquish Licence LI 453017 for the use of the Cooma Visitors Centre when Lot 6 DP 758280 is added to Reserve 530002.	Coordinator Land & Property	02/05/2022 – GT: No further update. 04/04/2022 – GT: No further update. 23/02/22 – GT: No further update. 13/12/2021 – GT: No further update. 15/11/2021 – GT: No further update. 19/10/2021 – GT: No further update. 28/09/2021 - GT: No further update. 01/09/2021 – GT: No further update. 05/08/2021 - GT: Update from Crown Lands - Due to the differing	28/02/2023	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>reserve types Crown Lands have decided the best solution is to create a new Reserve for the Cooma Visitor Centre site, with the intention of appointing Council as Crown Land Manager (as is the case with the Centennial Park R530002). This will cancel the licence and associated fee. It will not consolidate both reserves. Currently the application is with the Minister to be assessed approved. Crown Lands are unable to provide a time-frame but will notify us once this process is complete.</p> <p>04/08/2021 – GT: Followed up with Crown Lands. Awaiting a response.</p> <p>02/07/2021 – TP: No further update at this point.</p> <p>06/06/2021 – TP: No further update at this point.</p> <p>05/05/21 - TP: No further update at this point.</p> <p>31/03/2021 - TP: Further prompts to Crown Land actioned. No further update.</p> <p>28/02/2021 – TP: No further update at this point in time.</p> <p>28/02/2021 – TP:</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>Application for possessory title lodged with NSW LRS. Further legal paperwork being formatted including the Statutory Declarations of two "disinterested witness" to support Council's possessory claim.</p> <p>22/01/2021 – LB: A. Follow up phone calls to Crown Lands has confirmed that Crown Lands is still awaiting the native title assessment to be completed.</p> <p>04/12/2020 – LB: A. Crown Lands are waiting on a native title assessment to be completed internally prior to approval and gazettal.</p> <p>26/10/2020 – LB: A. A further email has been sent to Crown Lands requesting an update. B. The licence will be relinquished when Crown Lands has completed their processes.</p> <p>24/09/2020 – LB: A. An email has been sent to Crown Lands asking for an update on the progress of this matter.</p> <p>26/08/2020 – LB: A. Crown Lands has assured the Land and Property Officer that the documentation recommending the amendment to both reserves has gone before the Minister.</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>B. The licence will be relinquished when Crown Lands has completed their processes.</p> <p>29/07/2020 – LB: This matter needs to be signed off by the Minister and then must be advertised in the Government Gazette as a part of the process. It is anticipated that it may take some months to finalise.</p> <p>26/06/2020 – LB: Communication with NSW ALC confirmed that the claim over the Visitors Centre has been rescinded. This information will be relayed to Crown Lands with a request to expedite the matter.</p> <p>B. Crown Lands is presently preparing the documentation for transfer to Council as Crown Land Manager</p> <p>C. The licence will be relinquished in conjunction with transfer to Council Management.</p> <p>28/05/2020 – LB: Reminder was sent to Crown Lands last week. This matter will take some time to resolve at the Crown Lands level.</p> <p>24/04/2020 – LB: Crown Lands has advised that due to the COVID-19 Pandemic this process may suffer some delays.</p> <p>26/03/2020 – LB:</p>		

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>Crown was sent a second reminder today. It is an involved process, and will take a while to review, given the current COVID-19 pandemic and the recent bushfires.</p> <p>02/03/2020 – LB: Negotiations with the Crown are ongoing. It is likely that the Crown would prefer lot 6 to be placed under Council management & that the lease be rescinded. We are currently waiting on a reply.</p> <p>20/01/2020 – LB: This matter has been escalated at Crown Lands to achieve a decision on the way forward.</p>		
211	21 March 2019	127/19	Delegate Disadvantaged Housing That Council continue with the current arrangement of Facilities staff managing the tenants and maintenance on the properties pending community consultation, and bring a report back to Council.	Coordinator Land & Property	<p>03/05/22 – TP: No further update at this point.</p> <p>01/03/2022 – TP: No further update at this point.</p> <p>31/01/2022 – TP: SMRC continue to manage & own the properties in question. Future treatment of these land holdings as disadvantaged housing to be reviewed in the context of the broader housing & accommodation challenges being experienced across the LGA. Holistic approach required to also integrate forward planning with the recently initiated Housing and Social Services Committee.</p> <p>01/11/2021 – TP: No further update at this point in time.</p>	31/03/2023	N

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>01/10/2021 - TP: Not further update at this point</p> <p>05/09/2021 - TP: No further update. SMRC continues to manage & own the properties in question.</p> <p>04/08/2021 – TP: No further update at this point.</p> <p>02/07/2021 - TP: No further update at this point.</p> <p>06/06/2021 – TP: No further update at this point.</p> <p>05/05/2021 - TP: Updated option details being sought from Southern Cross Housing to enable accurate analysis in the present housing needs environment. Council continuing to manage properties.</p> <p>31/03/2021 - TP: Consult with Community Engagement to enable concise information release after Easter period. Intended timing adjusted due to staff resource changes and competing active consultations. Council continuing to manage properties.</p> <p>28/02/2021 – TP: Forward advice and notice the community to occur in March 2021. Profile flagging the general topic & basic elements of consideration.</p>		

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>27/01/2021 – TP: No further update.</p> <p>27/11/2020 – TP: No further update.</p> <p>26/10/2020 – TP: Design of consultation mechanics pending, with input from former Facilities staff to be included.</p> <p>25/09/2020 – TP: It is anticipated that community consultation will be initiated in first quarter of 2021 calendar year.</p> <p>27/08/2020 – TP: Council continuing to manage properties. Review of the background and full context relating to this item required.</p> <p>24/07/2020 – KH: An initial handover has been conducted with a more detailed one to follow explaining what steps have been taken so far and why, and to work together moving forward on this.</p> <p>26/06/2020 – KH: There is no further update as there has been too much occurring with bushfires and COVID.</p> <p>01/06/2020 – KH: No further update.</p> <p>28/04/2020 – KH:</p>		

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>No further update.</p> <p>27/03/2020 – KH: No further update.</p> <p>02/03/2020 – KH: Mail out to the community at Delegate seeking their feedback to be arranged asap to gauge thoughts.</p>		
165	21 February 2019	68/19	<p>Parking in the laneway at the rear of the Jindabyne Town Centre That Council</p> <p>A. Approve the proposal to enter into public consultation with the shopkeepers and owners in Jindabyne Town Centre regarding changes to the laneway at the rear of the shops.</p> <p>B. Receive a further report regarding the results of the public consultation and the proposed way forward together with detailed costings.</p>	Coordinator Land & Property	<p>03/05/22 – TP: No further update at this point.</p> <p>01/03/2022 – TP: Completion of actions under this resolution will be generated by the tabling of an overarching report considering multiple issues requiring addressing in the area.</p> <p>31/01/2022 – TP: Completion of actions under this resolution will be generated by the tabling of an overarching report.</p> <p>01/11/2021 – TP: No further update at this point.</p> <p>01/10/2021 - TP: Completion of actions under this resolution will be generated by the tabling of an overarching report for the precinct.</p> <p>05/09/2021 – TP:</p>	31/12/2021	N

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>Internally developing guidance & information towards an additional report to be tabled to Council, under the overarching cover of Corporate Projects, in the near future.</p> <p>04/08/2021 – TP: Internal discussions held on the development a proposed plan & schedule of works for the broader project (which this resolution item integrates with) of Jindabyne Town Centre upgrades.</p> <p>02/07/2021 – TP: No further update at this point.</p> <p>06/06/2021 – TP: No further update at this point.</p> <p>05/05/21 - TP: No further update at this point.</p> <p>31/03/2021 - TP: No further update at this point.</p> <p>28/02/2021 - TP: Further advice as to SAP intentions pending. Once more integrated planning has occurred the project will be in a position to progress, in consult with Corporate Projects team.</p> <p>25/01/2021 – GH: Awaiting indication of SAP intentions for the Jindabyne Town Centre precinct.</p>		

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>04/12/2020 – LB:</p> <p>A. This project needs to be incorporated within a range of projects currently underway in the Jindabyne town centre to ensure that a good outcome is achieved. Once more integrated planning has occurred the project will be scheduled.</p> <p>23/10/2020 – LB:</p> <p>A. This project has temporarily been place on hold.</p> <p>B. Further report will be presented to Council at the appropriate time.</p> <p>24/09/2020 – LB:</p> <p>A. Amended plan still to be received by Council.</p> <p>26/08/2020 – LB:</p> <p>A. Council has requested a minor adjustment to the concept plan. Once the concept plan is amended, it is proposed to form a Steering Committee to guide the project to completion.</p> <p>B. A report will be submitted for Council's consideration when the public consultation has taken place.</p> <p>29/07/2020 – LB:</p> <p>A. Council is in receipt of the draft survey plan and is currently waiting on the design plan. When both plans are to hand Council will undertake public consultation.</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>B. Following public consultation a further report will be prepared for Council with detailed costings.</p> <p>26/06/2020 – LB: The Road Safety Officer advised that the surveyor has been selected and the project is progressing.</p> <p>A. Public consultation will take place when the survey and design is completed.</p> <p>28/05/2020 – LB: RFQ sent out to four surveyors for quotation for survey and design. This is to be funded by RMS.</p> <p>28/05/2020 – LB: RFQ sent out to four surveyors for quotation for survey and design. This is to be funded by RMS.</p> <p>24/04/2020 – LB: Specification for the tender is currently underway. Collaboration between the Special Projects Officer and the Road Safety Officer is being undertaken in view of the issues encountered with the proposed construction of the public toilets in Jindabyne.</p> <p>26/03/2020 – LB: Tenders will be called for the survey and design work. When survey & design is completed, staff will arrange for public consultation.</p> <p>02/03/2020 – LB:</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					Waiting on survey and design so that public consultation can be arranged. 03/02/2020 – LB: Shopkeepers and shop owners in the Jindabyne Town Centre have been notified by letter that Council has been successful in securing grant funding for survey and design of the back lane.		
74	4 October 2018	353/18	Clr Castellari Notice of Motion - Rooftop Solar That Council A. Support the Albury City Council motion regarding legislative changes to enable the implementation of a program similar to that implemented by Darebin City Council in Victoria; B. Advocate for the legislative changes to local members and relevant Ministers; C. Carry out due diligence with a business case which includes funding options, power under current legislation that would provide solar subsidy schemes for residence and businesses within the SMRC council area; and D. Provide for public consultation process once the above has been carried out.	Executive Assistant to Chief Executive Officer, Mayor and Councillors	09/05/2022 – DR: Date for council report not yet reached. 19/04/2022 – GH: Report to go to June 2022 Council Meeting 11/03/2022 – JB: Report pushed to May 2022 Council Meeting. 08/02/2022 – JB: Report pushed to the March 2022 Council Meeting. 10/01/2022 – JB: Report scheduled for March 2022 Council meeting. 03/11/2021 – PB: Further information being sought - to be presented to the new Council in early 2022. 30/09/2021 PB: Council was provided with a briefing on the opportunity of Environmental Upgrade Finance, and considered a report at its September meeting.	Ongoing	N

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>09/08/2021 – GH: Nil update received.</p> <p>28/04/2021 - JB: Nil update received.</p> <p>06/04/2021 - JB: Nil update received.</p> <p>06/04/2021 – JB: Nil update received.</p> <p>03/03/2021 – PB: Nil update received.</p> <p>03/03/202 - PB: Nil update received.</p> <p>28/01/2021 – JB: The CEO requested an update from LGNSW regarding to their advocacy of behalf of the local government sector (as per resolution 100 Solar Buy Back - from the 2018 LGNSW Conference).</p> <p>Following is their update:</p> <p>LGNSW advocated for changes to legislation, including the Local Government Act, to provide incentives and mechanisms for households to adopt renewable energy systems through:</p> <ul style="list-style-type: none"> • Writing to the (then) Minister for the Environment and Minister for Local Government, Gabrielle Upton 		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<ul style="list-style-type: none"> Follow up letter with Minister for the Environment, Matt Kean and Minister for Local Government, Shelley Hancock (see attached) Submission to Treasury Laws Amendment (Improving the Energy Efficiency of Rental Properties) Bill 2018 (Federal) Input to the Department of Planning, Industry & Environment project to identify how NSW councils could be further supported to reduce emissions (report not public). <p>While a response was not received from the Minister for the Environment and Minister for Local Government, Gabrielle Upton from the 2018 conference letter, a response was received from Minister Upton the previous year on the same policy matter. The response noted the State Government's actions to improve energy efficiency, however did not address the request to amend the Local Government Act.</p> <p>LGNSW continued to advocate to the NSW Government but has not yet received a response from Minister Kean or Hancock.</p> <p>Unfortunately the Federal Treasury Laws Amendment (Improving the Energy Efficiency of Rental Properties) Bill 2018 has since lapsed. However the second reading speech notes elements of LGNSW's submission regarding split incentives, indicating that there is support for</p>		

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>this kind of measure at the federal sphere of government.</p> <p>The LGNSW Policy Platform has also been updated to support new and fairer financing opportunities for local government including for fees and charges, a range of funding mechanisms to allow councils to build climate resilience in their communities, and enabling the update of zero and low carbon technologies through appropriate investment, concessions and legislation (see Finance Position Statement and Climate Change Position Statement). LGNSW will continue to advocate on this matter and others matters of importance to our members and especially those arising from annual conference resolutions.</p> <p>26/11/2020 – JT: Investigation underway for further information.</p> <p>23/10/2020 – JT: No further update.</p> <p>28/09/2020 – JT: No further update.</p> <p>03/08/2020 – JT: No further update</p> <p>29/06/2020 – SC: A. Motion supported at LGNSW Annual Conference. B. Raised in conversation with Local Member and LGNSW.</p>		

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>C & D. No action.</p> <p>29/05/2020 – SC: No further update.</p> <p>29/04/2020 – SC: No further update.</p> <p>04/03/2020 – SC: No further update.</p> <p>06/02/2020 – SC: No further update.</p> <p>03/12/2019 – SC: B. The CEO requested an update from LGNSW in regarding to their advocacy of behalf of the local government sector (as per resolution 100 Solar Buy Back - from the 2018 LGNSW Conference). LGNSW has made representations to the previous Minister for the Environment and Minister for Local Government prior to the latest cabinet reshuffle. The matter was also raised in LGNSW's submission to the Senate Standing Committee on Environment and Communications Inquiry into Treasury Laws Amendment (Improving the Energy Efficiency of Rental Properties) Bill 2108. Further to this, LGNSW also raised this matter at their liaison meeting with the Office of Environment and Heritage and will</p>		

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					continue to advocate on the issue as opportunities arise.		
20	07 May 2018	162/18	<p>Proposal to Realign the Barry Way Jindabyne and to Address Issues with the Intersections of Barry Way with Eagle View Lane and Bungarra Lane</p> <p>That Council</p> <p>A. Approve the proposal to realign The Barry Way over the constructed road from the intersection with MR286 to the boundary of the national park.</p> <p>B. Approve the proposal to apply to the Crown to transfer those sections of The Barry Way which are Crown reserve road to Council.</p> <p>C. Authorise staff to negotiate with landowners for acquisition of the constructed Barry Way and, where possible, to offer to close corresponding sections of paper road and to dedicate the land to the landowner in compensation.</p> <p>D. To engage the services of a surveyor to identify those sections of the Barry Way which are not on line with the constructed road.</p> <p>E. To acquire any Crown land upon which the Barry Way has been constructed through the process of the Land Acquisition (Just Terms Compensation) Act 1991 through the authority of the Roads Act 1993.</p> <p>F. Authorise the General Manager to execute any documents necessary to complete the project.</p>	Coordinator Land & Property	<p>01/04/2022 – SR: No further update.</p> <p>02/03/2022 – SR: Resolution C: Site inspection undertaken. Agreeance reached with both parties. Resolution G: Funding source to be further investigated. Resolution A, B, D, E, F: No further updates.</p> <p>24/01/2022 – SR: Resolution C: Site inspection successful, reached agreeance with Barry party, awaiting response from Stevens Party. Resolution G: Funding source to be investigated further. Resolution A, B, D, E, F: No further updates.</p> <p>15/12/2021 – SR: Site Meeting Scheduled For 16/12/2021.</p> <p>25/11/2021 – SR: C: Site meeting to be held as part of negotiations for Eagleview lane realignment from Barry Way to Mowamba River, No further update for at this point for balance of resolution.</p> <p>28/09/2021 - SR: Awaiting response from Eagleview Lane landholder addressing negotiated terms of land transfer (fencing request).</p>	31/08/2022	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
			G. Authorise the expenditure and allocate an amount of \$135,000 in the 2018/19 year Budget with funding to be provided from Stronger Communities Project PP-219 (Undertake project to align the road with road reserves).		<p>07/09/2021 - SR: Negotiations being conducted with landholder - Eagleview lane. Confirmation from planning sent to landholder, trying to reach outcome for second request. Contact has been made with surveyor, plans and progress information received 06/09/2021. Review to be conducted to find out where we are at and what the next step forward is for the overall matter</p> <p>04/08/2021 – TP: Action reassigned.</p> <p>06/06/2021 –TP: No Further update at this point.</p> <p>05/05/21 - TP: No further update at this point.</p> <p>31/03/2021 – TP: No further update at this point.</p> <p>01/03/2021 – TP: A&C Further follow up email (3/2/021 LB) has been sent to landowner on Eagle View Lane requesting contact be made with Council to discuss the way forward., B. Application is being prepared to apply for sections of Crown Road to be transferred to Council. 4/2/21 Query tabled to Coordinator Development relaying landowner query.</p> <p>22/01/2021 – LB:</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>A&C Follow up email has been sent to landowner on Eagle View Lane requesting that he contact the Land and Property Officer to discuss the way forward.</p> <p>B. Application is being prepared to apply for sections of Crown Road to be transferred to Council.</p> <p>04/12/2020 – LB: A&B. Waiting on response from landowner who does not live locally.</p> <p>C. Letters are currently being prepared to commence negotiation with landowners adjoining Barry Way on Cobbon Hill. A quote has been sought from Public Works Advisory to carry out the compulsory acquisition of Crown land on Cobbon Hill.</p> <p>03/11/2020 – LB: A&B Surveyor has provided necessary information which has now been provided to the land owner. Provision of this information will now allow action C to be completed.</p> <p>24/09/2020 – LB: A&B. Surveyor has addressed questions relating to the plan at the intersection of Eagle View Lane. The landowner was notified and again posed a number of questions. Most of these have been answered and the answer to the last question will be provided this week.</p> <p>C. Negotiation will commence next week with landowners adjacent to Cobbon Hill. This</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>section of realignment of the Barry Way will involve compulsory acquisition from the Crown.</p> <p>D. This project has been divided into sections so that the surveyor completes the survey work as Council is ready to address each section.</p> <p>E. The section of the Barry Way which passes through Crown land without a road reserve is at the southern end and will be addressed as that stage is reached.</p> <p>26/08/2020 – LB: A&B Surveyor has notified Council that due to workload this plan may take a little longer.</p> <p>C Landowner has been notified that there is a delay involved in obtaining the information that they have requested.</p> <p>E-G Ongoing.</p> <p>29/07/2020 – LB: A & B Surveyor has been requested to provide the plan for the second section which will involve Eagle View Lane.</p> <p>C. Landowners have been notified that Council is waiting on plan.</p> <p>E-G. Ongoing.</p> <p>26/06/2020 – LB: The draft plan may be expected. The landowner is waiting on this information before proceeding.</p> <p>A. Survey is being done in sections</p> <p>B. Request for sections of Crown road to be transferred to Council will be carried out at the end of the project.</p>		

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>C. Negotiations with landowners are ongoing.</p> <p>D. See A. above.</p> <p>E. Acquisition will be carried out as necessary when the plan for individual sections is finalised.</p> <p>F-G Ongoing.</p> <p>28/05/2020 – LB: The surveyor has promised to have the draft plan with the area of road to be closed and the area of the area to be acquired marked on the plan sent to Council within the next week. This plan will then be sent to the landowner.</p> <p>24/04/2020 – LB: Contacted the landowner on Eagle View Lane who has requested information. He wants to know how much land Council will require for the road and how much land he will receive in compensation. Will there be sufficient space for him to construct an eco-hut. The surveyor has been requested to calculate the area of both areas so that an accurate answer can be provided.</p> <p>26/03/2020 – LB: In view of the fact that the landowner has not contacted the Land and Property Officer to date a letter has been sent asking him to contact the Land and Property Officer to discuss his consent to the creation of the road reserve over the road in its current location through his property.</p> <p>02/03/2020 – LB:</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>The Land and Property Officer met with the landowner and he said he will respond after consultation with his wife.</p> <p>20/01/2020 – LB: Waiting on response from landowner on Eagle View Road. He resides in Tasmania.</p>		
16	05 April 2018	118/18	<p>Proposed Road Closure & Sale of old Lions Park at Bombala That Council;</p> <p>A. Approve the partial road closure on the corner of High Street and Stephen Street Bombala so that the fence line becomes the boundary of lot 9 DP 995614;</p> <p>B. Engage the services of a land surveyor to provide a plan for the boundary adjustment;</p> <p>C. Authorise the General Manager to execute any documents necessary to complete the boundary adjustment and sale of the property;</p> <p>D. Readvertise the property on the open market for auction with an appropriate reserve; and</p> <p>E. Make the Report public once the matter is settled.</p>	Land & Property Officer	<p>01/04/2022 – SR: No further update.</p> <p>02/03/2022 – SR: No further update.</p> <p>24/01/2022 – SR: Resolution A & B; Completed. Resolution C: Completed. Resolution D & E: Resolution A & B now complete. Process of sale will be initiated in a timely manner.</p> <p>15/12/2021 – SR: Resolution A & B; Surveyor advised plans have been registered with LRS, awaiting title advice from solicitor. Resolution C: Completed. Resolution D & E: Dependant on Resolution A being completed.</p> <p>12/11/2021 – SR: Resolution A; All requisitions from LRS have been resolved, final plans for road closure are awaiting LRS registration.</p>	30/06/2021	N

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>Resolution B; Surveyor will advise when plans have been registered.</p> <p>Resolution C; Boundary adjustment paperwork complete, sale of property is dependent on Res A being completed.</p> <p>Resolution D & E; dependent on Res A being completed.</p> <p>28/09/2021 - SR: Partial closure of High Street Bombala gazetted, 11R form for removing notation from title signed and lodged with LRS, requisitions received from LRS via surveyor these are currently being addressed.</p> <p>01/09/2021 - GT: No further update.</p> <p>04/08/2021 – TP: Action reassigned - Property Officer now has general carriage of item.</p> <p>05/05/2021 – TP: Target date changed from 30 September 2018 to 30 June 2021 - To reflect current timeline.</p> <p>23/03/2021 – JH: No further update on this item due to waiting for reply from LRS.</p> <p>24/02/2021 - JH: Target date now 30 June 2021, Waiting for return of lodged documents from LRS.</p>		

SMRC Resolution Action Sheet – In Progress							
No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>12/01/2021 - JH: No further update.</p> <p>27/11/2020 – JH: C. Solicitor is preparing documents to have a certificate of title (CT) created over the portion of the road to be closed so consolidation can take place. Recent verbal feedback from NSW Land Registry Services to the surveyor indicates that a further survey of the original lot may need to occur to complete the registration due to the age of the original plan's survey. This will be reviewed once the CT has been assigned.</p> <p>20/10/2020 - JH: A. Finalised. B. Finalised. C. Solicitor is preparing documents to have a CT created so consolidation can take place. D. Once notified of completed registration the property can be placed on the open market. E. To take place at completion of D.</p> <p>23/09/2020 - JH: C. Consolidation Plans lodged, surveyor has advised that a CT was not created and the solicitor is now preparing this so that registration can take place.</p> <p>26/08/2020 JH: C. Finalised. D. Finalised.</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>C. Consolidation Plans lodged, Surveyor is following up on progress of same.</p> <p>D. Once notified of completed registration the property can be placed on the open market.</p> <p>E. To take place at completion of D</p> <p>22/07/2020 – JH:</p> <p>C. Consolidation Plans received from Surveyor and signed by CEO, returned to Surveyor for lodging for registration of same.</p> <p>D. Once notified of completed registration the property can be placed on the open market.</p> <p>E. To take place at completion of D.</p> <p>24/06/2020 – JH:</p> <p>E. Finalised.</p> <p>F. Finalised.</p> <p>C D and E: Still waiting finalised consolidation plans from surveyor for this item to be completed. Have sent numerous email requests to Surveyor.</p> <p>28/05/2020 – JH:</p> <p>Surveyor again requested to provide the final plan, no response and will continue to follow up. This plan is in draft form with the Surveyor and would not be cost effective to engage another surveyor to finalise the plan.</p> <p>27/04/2020 - JH:</p> <p>Email sent to Surveyor requesting a definite date for plan to be registered. Surveyor advised he would review the current draft of this</p>		

SMRC Resolution Action Sheet – In Progress

No.	Meeting Date	Res. No	Action	R/Officer	Progress	Estimated Comp Date	Comp Y/N
					<p>consolidation plan this week and submit for Registration.</p> <p>26/03/2020 - JH: Followed up with Surveyor and was advised this item is going to be delayed due to the large scale workload he has in place.</p> <p>27/02/2020 - JH: Followed up with Surveyor and was advised this item is going to be delayed due to the large scale workload he has in place.</p> <p>15/01/2020 - JH: The Surveyor has advised that he is hoping to have the consolidation plan ready for the end of January 2020.</p>		

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12.1 ANSWERS TO QUESTIONS WITH NOTICE

Record No: I22/285

OFFICER'S RECOMMENDATION

That Council receive the answers to questions with notice for the period ending April 2022.

ISSUES

This is an information only report.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Reputation and Image	Low	Low	Yes

There is limited risk in the provision of the information.

FINANCIAL IMPACTS

This is an information only report.

RESPONSIBLE OFFICER: Chief Strategy Officer

OPTIONS CONSIDERED

This is an information only report.

IMPLEMENTATION PLANS

This is an information only report.

EXISTING POLICY/DECISIONS

Under clause 3.13 of Code of Meeting Practice a councillor may, by way of a notice ask a question for response by the Chief Executive Officer about the performance or operations of the Council.

BACKGROUND

In order to provide Councillors with updates on questions asked by Councillors, a report has been generated with a summary of questions that are current and have recently been completed, for the period ending April 2022.

ATTACHMENTS

1. Updates to May Meeting - In Progress Questions up to end of April 2022

SMRC Councillor Questions – In Progress

No.	Date rec'd	Item No.	Question/Request	Responsible Officer	Response	Compl Y/N
250	17 February 2022	12.5	<p>Environmental Development Applications</p> <p>Councillor Peter Beer</p> <p>Question: Can the staff provide the Councillors past Eco-tourism DA's approved by the former SRSC and now SMRC with the following information to be provided:</p> <ul style="list-style-type: none"> a) Number of approvals granted b) Number of developments being built and completed c) Number of developments that comply with their DA consent and conditions d) Number that have changed their use to another form of accommodation or use e) Any further information that may be of assistance for Councillors in the future DA considerations of Eco-tourism developments 	Manager Natural & Built Environment	<p>06/05/2022 – JG: Date collection on the number of past Eco-tourism approvals which has now been compiled. Investigations currently being undertaken to ascertain compliance with the conditions of DA consent and the status of developments. This will involve site inspections being undertaken which have been booked in with property owners. Report to be finalised for June Council meeting once inspections undertaken.</p> <p>31/03/2022- JM: Data presently being compiled. To be finalised for May Council meeting.</p>	N
246	18 November 2021	12.4	<p>Bunyan Gravel Pit</p> <p>Councillor John Castellari</p> <p>Question: I received an email from some rate payers which raises the question of the cost of the SMRC's proposed</p>	Manager Infrastructure	<p>31/03/2022 – JM: No further update</p> <p>25/02/2022 – GS: No further update for February.</p>	N

SMRC Councillor Questions – In Progress

			<p>expansion of the Bunyan Gravel Pit. The Regional Planning Panel has finalised the DA's consent conditions and there are a large number of requirements that must be met.</p> <p>The lifetime costs of operating and rehabilitating this gravel pit could be quite large and as councillors we have a duty to make sure that any projects we undertake are financially sound. In the DA the costs were nominated as \$10,000 when over the lifetime of the project they could be significantly higher. In addition the potential of the DA to undermine a grove of ribbon gums, a threatened species, is a very bad look for our Council when unnecessary land clearing is linked to climate change.</p> <p>Has the Council undertaken a full cost benefit analysis of this project and compared this with the best alternatives? If so can this be tabled in the next Council meeting? If not when can this be done and tabled?</p> <p>What are the total costs of running the gravel pit over its 20 year life including:</p> <ul style="list-style-type: none"> ☐ the purchase or lease of the land from the Crown, ☐ modifications of the Monaro Highway entrance, 		<p>04/02/2022 – GS</p> <p>Response still being prepared to enable future report to Council.</p>	
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SMRC Councillor Questions – In Progress

			<ul style="list-style-type: none"> ☐ costs of staff and contractors, ☐ plant and machinery costs, ☐ fuel, consumables and other operating costs, ☐ any water costs for dust mitigation, environmental offset, buffer, bund and rehabilitation plantings, ☐ planting visual buffers, ☐ construction and planting of earth bunds, ☐ planting, maintenance and monitoring of offset areas, and ☐ progressive rehabilitation of the quarried areas including the purchase of any required topsoil. <p>☐ a comparison of the costs of the best alternatives such as (a) a quarry on degraded land which would not require expensive woodland revegetation, nor offsets, or (b) the purchase of gravel from a commercial operator who could store bulk amounts on the site of the existing gravel pit</p>			
217	18 February 2021	12.8	Michelago Causeway Councillor John Rooney	Manager Corporate Projects	11/04/2022 – DR: Council is planning to enter into an agreement to licence land currently in the railway corridor	N

SMRC Councillor Questions – In Progress

			<p>Question: When will construction of the Michelago Causeway commence and when will it be completed?</p>		<p>pending the acquisition of the land. This will allow a lower cost design and move the bridge out of a potentially more turbulent area during floods. Approval for acquisition is before the current meeting and once determined a revised project timetable will be developed.</p> <p>08/03/2022 – DR: As noted above, the project is waiting on a response on the ability to access railway land to route the bridge.</p> <p>24/01/2022 – GH: Michelago bridge is still within design phase with costs expected to be known during February 2022.</p> <p>05/07/2021 – GH: Design process continues with staff reviewing options and estimates early July. Preparation works have commenced. No date as yet for bridge construction commencement or completion. LRIPC grant variation on time has been lodged and accepted.</p> <p>09/06/2021 – GH: The Ryrie St / Michelago Causeway (bridge) has had ½ of Councils LRCIP funding allocated - \$872k. We are currently awaiting designs and estimates. Given that the initial LIDAR survey advised a creek bed depth 2 meters+ above the actual depth we are potentially facing a shortfall on funding. We will know more on completion of</p>	
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SMRC Councillor Questions – In Progress

					<p>design and estimates over the next few weeks. At this stage we will need to submit a variation on the LRCIP funds for EOT noting we cannot achieve 30th June 2021 completion requirements - Note this has been submitted. Additionally the LRCIP guidelines prohibit design and planning only so we are proceeding with preliminary works as well as the planning and design. These preliminary works include Telstra asset relocation and Booroomba Creek box culverts. It is envisaged that we can achieve construction of the Little Plains bridge, which has both a BRP R5 allocation as well as the other half of the LRCIP allocation (total \$1.7M) under budget. Any underspend may be allocated to Ryrie St subject to a variation request.</p> <p>27/04/2021 – GH: Review of Hydrology report by Fisheries undertaken.</p> <ul style="list-style-type: none"> - Revised designed are being developed based on Fisheries NSW requirements and the deeper creek bed identified in the detailed survey. Works on approaches and relocation of utilities in the planning stage. - Report required providing cost Est for single and dual lane Xing options for approval on construction approach. - Budget (\$872,161) established under LRCI Program. - Design Contractor engaged and revised concepts under development. - Detailed survey of the creek bed undertaken. 	
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SMRC Councillor Questions – In Progress

					<ul style="list-style-type: none"> - Geo-tech survey underway. - LRCIP 1st and 2nd Quarterly Reports submitted. - Work Schedule appears approved as Funding received. - Geotechnical investigation and site specific survey undertaken. - Engaged approved Telstra contractor to undertake the relocation of Telstra Assets South end of Ryrie Street. - Review of Micalago/Ryrie Intersection and approach roads underway - Design of Bridge crossing underway. - Note initial concept designs were based on LIDAR survey. Subsequent survey has creek bed 2m+ deeper <p>Planned Works-</p> <ul style="list-style-type: none"> - Commence construction of the Booroomba Creek Culvert. - Begin construction of the Nth end of the Ryrie St approaches. - Design priorities are C/L of Ryrie Street and Micalago Road/Booroomba Creek Detail. - Complete detailed designs for Micalago/Ryrie intersection Inc. Booroomba Creek culverts. - Complete detailed designs for Ryrie Street from the edge of existing seal to Michelago Creek. - Finalise concept for waterway - Bridge/Causeway draft designs based on detailed Survey & Geotech data. - Funding allocated from LRCIP Program does not cover design only. Need to commence planned work on Telstra and Booroomba Creek ASAP. 	
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SMRC Councillor Questions – In Progress

					<ul style="list-style-type: none">- LRCIP funding of \$872,161.00 to be spent by June 2021. Available timeframe in LRCIP funding is inadequate to permit completed construction- variation to be submitted	
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13. CONFIDENTIAL MATTERS

In accordance with Section 10A(2) of the Local Government Act 1993, Council can exclude members of the public from the meeting and go into Closed Session to consider confidential matters, if those matters involve:

- (a) personnel matters concerning particular individuals; or
- (b) the personal hardship of any resident or ratepayer; or
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business; or
- (d) commercial information of a confidential nature that would, if disclosed;
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
- (e) information that would, if disclosed, prejudice the maintenance of law; or
- (f) matters affecting the security of the council, councillors, council staff or council property; or
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege or information concerning the nature and location of a place; or
- (h) an item of Aboriginal significance on community land.

and Council considers that the closure of that part of the meeting for the receipt or discussion of the nominated items or information relating thereto is necessary to preserve the relevant confidentiality, privilege or security of such information, and discussion of the material in open session would be contrary to the public interest.

In accordance with Section 10A(4) of the Local Government Act 1993 the Chairperson will invite members of the public to make verbal representations to the Council on whether the meeting should be closed to consider confidential matters.

RECOMMENDATION

1. THAT pursuant to Section 10A subsections 2 & 3 and Section 10B of the Local Government Act, 1993 (as amended) the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

13.1 Legal Actions and Potential Claims Against SMRC as at 30 April 2022

Item 13.1 is confidential in accordance with s10(A)(2)(e) of the Local Government Act because it contains information that would, if disclosed, prejudice the maintenance of law and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

2. The press and public be excluded from the proceedings of the Council in Closed Session on the basis that these items are considered to be of a confidential nature.
3. That the Minutes and Business Papers including any reports, correspondence, documentation or information relating to such matter be treated as confidential and be withheld from access by the press and public, until such time as the Council resolves that the reason for confidentiality has passed or become irrelevant.
4. That the resolutions made by the Council in Closed Session be recorded in the Minutes of the Council Meeting.
5. That upon this recommendation being moved and seconded, the Chairperson invite representations from the public as to whether this part of the meeting should be closed to consider the nominated item.